VILLAGE OF PALMETTO BAY

Mayor Karyn Cunningham
Vice Mayor Leanne Tellam
Council Member Patrick Fiore (Seat 1)
Council Member Steve Cody (Seat 2)
Council Member Marsha Matson (Seat 3)

Village Manager Nick Marano
Village Attorney John C. Dellagloria
Village Clerk Missy Arocha

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation, a sign language interpreter, or hearing impaired to participate in this proceeding should contact the Village Clerk at (305) 259-1234 for assistance no later than four days prior to the meeting.

AGENDA
REGULAR COUNCIL MEETING
MONDAY, JUNE 5, 2023 – 7:00 PM
(PROCLAMATIONS, AWARDS, & PRESENTATIONS WILL BEGIN AT 6:30 PM)

VILLAGE HALL MUNICIPAL CENTER
9705 EAST HIBISCUS STREET, PALMETTO BAY, FL 33157
(305) 259-1234

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1. **CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE OF ALLEGIANCE, AND DECORUM STATEMENT, IN THAT ORDER:** Any person making impertinent or slanderous remarks, or who becomes boisterous, while addressing the Council may be barred from further appearance before the Council by the Mayor, unless permission to continue or again address the Council is granted by a majority vote of the Council. Applauding speakers shall be discouraged. Heckling or verbal outbursts in support or opposition to a speaker, or his or her remarks, shall be prohibited. No signs or placards shall be allowed in the Council meeting. Persons exiting the Council meeting shall do so quietly. All cellular telephones and beepers are to be silenced during the meeting.

   A. Meeting Notice (June 5, 2023)

2. **PROCLAMATIONS, AWARDS, PRESENTATIONS**

   A. Florida House Representative Alina Garcia (Legislative Update)

   B. Recognition of Josh Clarin (Member of the Education Advisory Committee)

C. Recognition of Matthew James Handel (Military Academy Student Acceptance)

D. Recognition of graduating high school seniors (Youth Community Involvement Task Force Members): Hamzah Bouhouj, Giancarlo Diago, Ella Foxworthy, Valentina Nicollini, and Lorenzo Vinueza

E. Recognition of LGBT Pride Month

3. APPROVAL OF MINUTES

4. REQUESTS, PETITIONS AND PUBLIC COMMENTS SUBMITTED Individuals wishing to speak on matters on the agenda and on items pertinent to the Village may do so by speaking during this section of the agenda. The Mayor will recognize those persons who wish to speak. Each speaker must sign-in prior to speaking on the designated public commentary sign-in sheet. Items for public hearing provided for within the agenda shall not be a topic of discussion during this section of the agenda. Please limit your comments to three (3) minutes or less. Public comments made by members of the public are important to the Village Council. Speakers will address the Village Council with respect.

5. VILLAGE MANAGER'S REPORT

A. Departmental Updates

B. Police Commander Report

6. VILLAGE ATTORNEY'S REPORT

A. Litigation Update

7. VILLAGE CLERK'S REPORT

A. Calendar update for the month of June 2023

8. BOARD AND COMMITTEE REPORTS

A. Parks & Recreation Committee Meeting (April 6, 2023)

B. Resiliency Committee Meeting (February 16, 2023)

C. Tree Advisory Board Meeting (October 24, 2022)

D. Tree Advisory Board Meeting (January 30, 2023)

E. Veterans Park Task Force Meeting (September 22, 2022)

F. Youth Community Involvement Task Force Meeting (April 6, 2023)

9. EMERGENCY ORDINANCES WITH PUBLIC HEARING

10. ORDINANCES FOR SECOND READING AND PUBLIC HEARING

A. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF

PALMETTO BAY, FLORIDA, AMENDING SECTION 2-49(e) REGARDING THE CURRENT PROCEDURE OF READING PUBLIC COMMENTS DURING COUNCIL MEETINGS; ELIMINATING THE REQUIRMENT OF READING THE COMMENTS RECEIVED BY THE PUBLIC; DIRECTING THE VILLAGE CLERK TO PROVIDE COPIES TO COUNCIL MEMBERS OF ALL PUBLIC COMMENTS PRIOR TO A MEETING; PLACING ALL COMMENTS RECEIVED AS PART OF THE PUBLIC RECORD OF THE MEETING; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Mayor Karyn Cunningham) (Passed on First Reading on May 1, 2023 - Regular Council Meeting)*

11. ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS

A. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO AMENDING CHAPTER 2 OF THE VILLAGE OF PALMETTO BAY CODE OF ORDINANCES, ENTITLED "ADMINISTRATION," AT SECTION 2-49 STYLED "COUNCIL DISCUSSION, PUBLIC PARTICIPATION AND DECORUM," ADDING THE REQUIREMENT OF EQUAL TIME FOR WRITTEN, ELECTRONIC, AND IN-PERSON PUBLIC COMMENT, PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson) (Continued from Regular Council Meeting - May 1, 2023)*

B. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO BUILDING PERMITS; AMENDING CHAPTER 5 BUILDING AND BUILDING REGULATIONS ARTICLE I; CREATING SECTION 5-1 BUILDING PERMIT EXEMPTIONS; CREATING SECTION 5-2 ZONING PERMITS; AUTHORIZING THE VILLAGE MANAGER TO IMPLEMENT BUILDING PERMIT EXEMPTIONS CONSISTENT WITH THE FLORIDA BUILDING CODE; AUTHORIZING THE VILLAGE MANAGER TO CREATE A ZONING PERMIT PROCEDURE FOR CERTAIN ITEMS THAT DO NOT REQUIRE A BUILDING PERMIT; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Patrick Fiore) (Continued from Regular Council Meeting - May 1, 2023)*

C. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE FISCAL YEAR 2022-2023 BUDGET; AMENDING ORDINANCE NUMBER 2022-10; AMENDING THE VILLAGE'S BUDGET FOR THE 2022-2023 FISCAL YEAR; AUTHORIZING THE VILLAGE MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS ORDINANCE; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Administration)*

D. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO ANIMALS; ADOPTING "SENIORS ASSISTANCE FOR VETERINARY EXPENSES" (SAVE) TO PROVIDE REIMBURSEMENT FOR VETERINARY SERVICES OF TWO-HUNDRED FIFTY DOLLARS ($250.00) PER PALMETTO BAY LOWER-INCOME SENIOR RESIDENT TO ACCESS HEALTH CARE FOR THEIR PETS; ADDING SECTION 15-3 TO CHAPTER 15 "ENVIRONMENT," PROVIDING FOR CODIFICATION,

SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson)*

E. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO ENVIRONMENTAL REGULATIONS; AMENDING SUB-SECTION 30-100.1(E)(2)(a) BY REQUIRING THE PLANTING OF FLORIDA NATIVE PLANTS ON PUBLIC SPACES, PARKS, AND RIGHTS-OF-WAY; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Mayor Karyn Cunningham)*

F. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, REGARDING ANIMAL PROTECTION; AMENDING SECTION 20-59 OF THE VILLAGE CODE OF ORDINANES STYLED: "PROTECTION AND PRESERVATION OF WILDLIFE; PROHIBITING THE CAPTURE/REMOVAL OF ANY WILDLIFE FROM ANY VILLAGE PROPERTY; DIRECTING THE VILLAGE MANAGER TO SEEK AUTHORIZATION FROM THE VILLAGE COUNCIL PRIOR TO RETAINING THE SERVICES OF ANY "TRAPPER" OR OTHER INDIVIDUAL ENGAGED IN THE CAPTURE/TRANSPORT OF ANY WILDLIFE WITHIN THE VILLAGE; PROVIDING AN EXCEPTION FOR DISTRESSED OR INJURED ANIMALS; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Patrick Fiore)*

G. AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO PARKS; ADOPTING "THE TREE MEMORIAL PROGRAM;" ADDING SECTION 20-92 TO CHAPTER 20 OF THE CODE OF ORDINANCES OF THE VILLAGE OF PALMETTO BAY STYLED "PARKS AND RECREATION; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson)*

12. CONSENT AGENDA

13. RESOLUTIONS REQUIRING PUBLIC HEARING

14. RESOLUTIONS WITH PUBLIC COMMENT

A. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE BICYCLE AND PEDESTRIAN MASTER PLAN; ACCEPTING THE FINAL REPORT PRESENTED BY THE CORRADINO GROUP, INC.; FURTHER AUTHORIZING THE VILLAGE MANAGER TO PROCEED WITH IMPLEMENTATION OF THE REPORT FINDINGS, FOLLOWING IDENTIFICATION AND AVAILABILITY OF APPROPRIATE FUNDING SOURCES; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

B. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO SUSTAINABILITY AND RESILIENCY; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE A CONTRACT NOT EXCEEDING ONE-HUNDRED AND FIFTY THOUSAND ($150,000.00) FOR THE HIGHEST RANK BIDDER TO PROVIDE A RESILIENCE ACTION PLAN; FURTHER AUTHORIZING THE VILLAGE MANAGER TO APPROVE A CONTRACT FOR

THESE SERVICES FOR THE STATED AMOUNT; AND PROVIDING FOR AN EFFECTIVE DATE *(Sponsored by Administration)*

C. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATED TO PROCUREMENT, APPROVING ALPHA SECURITY AND FIRE ALARM SERVICES, INC.; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT WITH SAID COMPANY AND CREATE A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED AND SEVEN THOUSAND THREE HUNDRED AND FIFTY-NINE DOLLARS AND SEVENTY-EIGHT CENTS ($ 107,359.78); AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

D. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, RELATING TO FEDERAL GRANTS; ACCEPTING THE SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT AWARD NO. 693JJ32340056 IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($375,000) IN ORDER TO ENTER INTO A PROJECT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION (DOT) AND FEDERAL HIGHWAY ADMINISTRATION (FHWA), TO COMPLETE A STREET SAFETY ACTION PLAN; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT AND ALL SUBSEQUENT RELATED DOCUMENTS AS REQUIRED ON BEHALF OF THE VILLAGE; AND PROVIDING FOR AN EFFECTIVE DATE. *(Sponsored by Administration)*

E. A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE ACQUISITION OF LAND; AUTHORIZING THE VILLAGE MANAGER TO COORDINATE WITH THE COUNTY, IN ACCORDANCE WITH COUNTY IMPLEMENTING ORDER 8-4, FOR THE ACQUISITION OF LAND TO BE USED FOR POCKET PARKS; PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

15. OTHER BUSINESS

16. COUNCIL COMMENTS

17. NEXT MEETING AND ADJOURNMENT

WE, THE VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, HEREBY COMMIT OURSELVES TO MAINTAINING CIVILITY IN OUR PUBLIC AND POLITICAL DISCOURSE AND PLEDGE TO THE FOLLOWING PRINCIPLES:

- We will respect the right of all citizens in our community to hold different opinions;
- We will avoid rhetoric intended to humiliate or question the wisdom of those whose opinions are different from ours;
- We will strive to understand differing perspectives;
- We will choose our words carefully;

- We will speak truthfully without accusation and we will avoid distortion;
- We will speak out against violence, prejudice, and incivility in all of their forms, whenever and wherever they occur.

NOTICE OF APPEAL RIGHTS

Pursuant to Florida Statutes 286.0105, the Village hereby advises the public that if a person decides to appeal any decision made by the Council with response to any matter considered at its meeting or hearing, he or she will need a record of the proceedings, and that for such purpose, the affected person may need to ensure that verbatim record of the proceedings is made, which record includes testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the Village for the introduction or admission of otherwise inadmissible or irrelevant evidence, nor does it authorize challenges or appeals not otherwise allowed.

AMERICAN DISABBILITIES ACT OF 1990

This meeting is open to the public. In accordance with the American Disabilities Act of 1990, persons needing special accommodation or a sign language interpreter to participate in this proceeding should contact the Village Clerk at (305) 259-1234 no later than four (4) days prior to the meeting. Hearing Assistance Devices are available with the Village Clerk.

AGENDA ITEM NO. 1.A

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Missy Arocha, Village Clerk's Office
ITEM TYPE:	Report
AGENDA SECTION:	CALL TO ORDER, ROLL CALL, INVOCATION, PLEDGE OF ALLEGIANCE, AND DECORUM STATEMENT, IN THAT ORDER:
SUBJECT:	Meeting Notice (June 5, 2023)
SUGGESTED ACTION:	

ATTACHMENTS:
Public Notice-2023-06-05 Regular Council Meeting

VILLAGE OF PALMETTO BAY
NOTICE OF HYBRID REGULAR COUNCIL MEETING

NOTICE IS HEREBY GIVEN that on **MONDAY, JUNE 5, 2023, at 7:00 PM** *(awards, recognitions, and presentations begin at 6:30 p.m.)* the Village of Palmetto Bay shall conduct a Hybrid Regular Council Meeting at Village Hall Municipal Center, 9705 East Hibiscus Street, Palmetto Bay, FL 33157.

This meeting will be conducted using a teleconferencing platform and broadcast live. **Members of the public may attend the meeting physically in-person and/or watch the virtual meeting via the Village's official Facebook page and/or our Granicus web stream on www.palmettobay-fl.gov.**

The following Ordinances for Second Reading and Public Hearing shall be heard and considered by the Village Council:

- AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AMENDING SECTION 2-49(e) REGARING THE CURRENT PROCEDURE OF READING PUBLIC COMMENTS DURING COUNCIL MEETINGS; ELIMINATING THE REQUIRMENT OF READING THE COMMENTS RECEIVED BY THE PUBLIC; DIRECTING THE VILLAGE CLERK TO PROVIDE COPIES TO COUNCIL MEMBERS OF ALL PUBLIC COMMENTS PRIOR TO A MEETING; PLACING ALL COMMENTS RECEIVED AS PART OF THE PUBLIC RECORD OF THE MEETING; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Mayor Karyn Cunningham) (Passed on First Reading on May 1, 2023 – Regular Council Meeting)*

For persons wishing to participate virtually and provide public comment, please refer to the options listed below:

Public comments forum (Option 1): Prior to the meeting, the public can submit a web form available at this address: **https://www.palmettobay-fl.gov/formcenter/public-comments-form-10/public-comments-form-52.** Form submissions received prior to the meeting will be read before the item is heard. Form submissions received after 5:00 p.m. will remain part of the record.

Public comments forum (Option 2): Public attendees wishing to provide real-time, audible public comments during the meeting may do so using GoToWebinar's desktop, laptop, tablet, or smartphone app. Once registered, attendees will receive GTW session information and call-in telephone numbers for those wishing to use a telephone. Telephone attendees may not participate in public comment as the system has no way to mute or unmute. Attendees wishing to speak during public comment time must use the GoToWebinar application on their desktop, laptop, or smart device. Attendees may not use a webcam whatsoever. In lieu if no availability to participate through the webinar, please submit your public comment using the web form as described above.

Please register to attend the session as follows:

https://attendee.gotowebinar.com/register/6809578304169562458

After registering, you will receive a confirmation email containing information about joining the webinar.

Any meeting may be opened and continued, and, under such circumstances, additional legal notice would not be provided. Any person may contact Village Hall for more information at (305) 259-1234.Pursuant to Section 286.0105, F.S., if any person decides to appeal any decision by the Village Council with regard to this or any matter, he/she will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. This notice does not constitute consent by the Village for the introduction or admission of otherwise inadmissible evidence, nor does it authorize challenges or appeals not otherwise allowed by law.

In accordance with the Americans with Disabilities Act of 1990, persons needing special accommodation (or hearing impaired) to participate in this proceeding or to review any documents relative thereto should contact the Village for assistance at (305) 259-1234 no later than seven (7) days prior to the proceedings.

www.palmettobay-fl.gov

AGENDA ITEM NO. 5.A

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Yani Modrono, Village Manager's Office
ITEM TYPE:	Report
AGENDA SECTION:	VILLAGE MANAGER'S REPORT
SUBJECT:	Departmental Updates
SUGGESTED ACTION:	

ATTACHMENTS:
Manager's Report -June 5, 2023.pdf

Manager's Report

FINANCE

April

- The expenditures in April 2023 were $2,340,025, 12.50% of the total budget, compared to budgeted expenditures of $1,560,130, an overage of 4.17 % for the month. Please note that this analysis is based on a straight-line allocation of the budget for the year, which is $1,560,130 or 8.33% per month. This does not consider the timing of expenditures such as Police, which is billed quarterly, or seasonal events such as Summer Camp or Village events.
- YTD the Village has spent $8,286,985 or 44.26% compared to budgeted expenditures of $10,920,910 or 58.31 %.
- A detailed second quarter Budget to Actual is being prepared, but in summary the Village performance is comparable to prior years with 32% of the budget expended and $5,000,000 in surplus. For the second quarter the ($1,424,484) short fall, which is normal, is about 8% higher than last year as Franchise Fees and Utilities are 2 to 3 months behind.
- The overage is due to the payment of the Police second quarter invoice in the amount of $2,079,363.
- Manager's Reportable Checks:

Check Transfer Date	Check Transfer #	Vendor Name	Description	Total Amount
4/7/2023	41751	ARMOR COURTS, INC.	RESURFACING OF BASKETBALL & PICKLEBALL COURTS AT PBP	$17,575.00
4/7/2023	41736	BEEFREE, LLC.	FREEBEE RIDERSHIP FOR MARCH 2023	$21,473.31
4/7/2023	41741	METRO EXPRESS, INC.	SIDEWALK IMPROVEMENTS 2022-2023	$24,650.00
4/14/2023	41795	CALVIN GIORDANO & ASSOCIATES	BUILDING DEPARTMENT ASSESSMENT	$24,000.00
4/14/2023	41783	HARTEC GROUP, INC.	CONSTRUCTION SUB-BASIN 61	$207,542.16

4/14/2023	41784	MIAMI-DADE POLICE DEPARTMENT	2ND QTR FY 2022-2023 SCHOOL CROSSING GUARD	$24,059.52
4/14/2023	41818	SZABOWORKS	ART PIECE AT ROUNDABOUT SW 181ST TERR. & FRANJO ROAD	$25,000.00
4/14/2023	41820	V & G CONSTRUCTION SOLUTIONS	TRAFFIC CALMING PROGRAM 2022-2023	$46,120.00
4/14/2023	41823	WEISS SEROTA HELFMAN	17777 OLD CUTLER ROAD, LLC - PETITION FOR WRIT	$18,200.00
4/21/2023	41851	MIAMI-DADE COUNTY FLORIDA	RETURN DUPLICATE PAYMENT FOR UTILITY TAX SEPT. 2022	$151,727.54
4/21/2023	41834	MIAMI-DADE POLICE DEPARTMENT	2ND QTR FY 2022-2023 LOCAL POLICE SERVICES	$2,079,363.42
4/28/203	41885	CREATIVE BUS SALES, INC.	PURCHASE OF 2022 MOBILITY TRANS VAN-ELECTRIC	$101,844.00
4/28/2023	41903	SNIFFER & SPELLMAN, P.A.	LEGAL FREE – INVESTIGATION INTO COMPLAINT MARSHA MATSON	

IT DEPARTMENT

April

- Help desk statistics: 232 tickets created, 213 closed.
- Final RFP evaluation of cloud-based security camera providers.
- Continuation of server migrations & improvements: EDEN applications migrated and upgraded to latest revisions. Laserfiche production environment enhanced for better performance & stability.
- Assisted Clerk's Office in evaluating public records request management systems.

June Upcoming Events

- Selection and implementation of a public records request management system for the Clerk's Office.
- Project kick-off: cloud-based security camera installations & training.
- Modernized, paperless internal purchasing workflow.
- AT&T data interconnect implementation at all facilities.

HUMAN RESOURCES

April

- 14 Recruitment Ads ***(*NOTE: numbers are high due to seasonal positions)***
  - Park Service Aide (Parks & Recreation)
  - Tree Trimmer (Public Services)
  - Parks & Recreation Supervisor (Parks & Recreation)
  - Zoning & Licensing Specialist (Community & Economic Development)
  - Code Compliance (Community & Economic Development)
  - Tree Maintenance Worker (Public Services)
  - Vactor Operator (Public Services)
  - Video Production Specialist (HR & Communications)
  - 6 – Summer Camp Positions (Parks & Recreation)
    - Site Supervisor
    - Program Coordinator
    - Camp Counselor
    - Jr. Camp Counselor
    - Sr. tennis Camp Counselor
    - Jr. Tennis Camp Counselor
- 46 Applications Review
- 38 Interviews scheduled
  - Cashier (Finance)
  - Parks & Recreation Supervisor (Parks & Recreation)
  - Zoning & Licensing Specialist (Comm. & Economic Development)
  - Park Service Aide (Parks & Recreation)
  - Seasonal positions in Summer Camp Program
- 10 Pre-Employment Meetings
- 1 New Hire
  - 1 – Facility Maintenance Worker (Public Services)
- 16 Job vacancies
  - 1 – Admin. Assistant (Village Clerk)
  - 2 – Code Compliance Officer (Comm. & Economic Development)
  - 1 – Permit Clerk (Comm. & Economic Development)
  - 1 – Video Production Specialist (Communications)
  - 2 – Parks & Recreation Supervisor (Parks & Recreation)
  - 1 – Special Events Coordinator (Parks & Recreation)
  - 5 - Park Service Aide (Parks & Recreation)
  - 1 - Tree Maintenance Worker (Public Services)
  - 1 – Vactor Operator (Public Services)
  - 1 – Cashier (Finance)
- 7 Training Sessions
  - 1 – Heat Stress Prevention (Virtual – Supervisory)
  - 6 – CPR/First Aid/AED
- 0 Separations of Employment
- 3 Transfers/Updates/Evaluations

COMMUNICATIONS

April

- 112 FB/Twitter Postings (including event and meeting postings)
- 8,500 FB Followers (likes)
- 56 New FB followers
- 3,900 Instagram Followers
- 134 New IG Followers
- 2,343 Constant Contact Contacts
- 14 Video (including meetings/town halls)
- 3 Village Vibes Bi-Weekly E-Newsletter
    - 4/1 Village Vibes
    - 4/15 Village Vibes
    - 4/29 Village Vibes

- 16 Promotional/Informational Campaigns:
    - We Love PB!
    - Motivational Mondays
    - Palmetto Bay Proud
    - TeamPB
    - PB always working for you
    - World Autism Awareness Day
    - National Pet Day

- Meetings:
    - 4/3/2023 – Regular Council Meeting
    - 4/17/2023 – Zoning Hearing
- Events:
    - 4/1 Comprehensive Case Study Meeting
    - 4/12 Focus Group Meeting (Employee Compensation/Benefits Study)
    - 4/13 Rising Star Ribbon Cutting
    - 4/17, 4/19 Lady Bug Releases
    - 4/20 Tree Planting Ceremony at Southwood
    - 4/21 Tree Planting Ceremony at Coral Reef Park
    - 4/21 Earth Day Movie Event
    - 4/27 Take Your Child To Work Day

GRANTS

April

- 0 New grant application prepared in April.

- 2 Grant Agreements received in April
    - Sub-Basin 43 (Hazard Mitigation Grant Program) – Approved for Phase I (includes but is not limited to surveying, engineering,

design, plans preparation, permitting and bidding for the proposed project, for Phase II approval.) – Agreement # 4886-112 (Grant amount $164,430 / Village Match $18,270)

- Active grants list with updates:
  - Quarterly Reports and reimbursement requests submitted for the following grants in April for January to March activities:
    - Sub-Basin 61 (Hazard Mitigation Grant Program) – Agreement # 4337-370
    - Sub-Basin 61 (State Appropriation) – Agreement # LPA0202
    - Thalatta Shoreline Project (Florida Inland Navigation District) – Agreement # DA-PB-20-245 – Revised plans approved, new Permit request pending approval
    - Park and Ride Services (Transportation Planning Organization) – Agreement # G1308/444362-1
    - Sub-Basin 43 (State Appropriation) – Agreement #LPA0358
    - Tree Inventory, Phase 1 (Urban & Community Forestry Program) – Agreement # 29424 – Preparing to advertise for vendor selection
    - Safe Routes to School (SRTS) – Perrine Elementary School – Project # 431503-1-58 – Construction at 96%
    - Shading Palmetto Bay 2023 – District 3 – contractor notified, pending planting by middle of June
    - Safe Street 4 All (SS4A) – Final agreement received and on this agenda for authorization to sign.
    - Palmetto Bay Vulnerability Assessment – Pending Agreement
  - Quarterly Reports to be submitted in May for January to April reporting activities:
    - Coral Reef Park Trail Renovations (Recreational Trails Program (RTP)) – Agreement # T2204 – Agreement brought before Council May, pending fully executed agreement and access to new Commencement Documentation site
    - Palmetto Bay Park Improvements, Phase 1 (Florida Recreation Development Assistance Program (FRDAP)) – Agreement # A23023 – On-going, 90% completed.

- Meetings/Webinars attended in April
  - RTP Grant Management Onboarding Webinar – April 5TH

June Upcoming Events

- Continue to work on active grants.
- Continue gathering and preparing documents to submit for RTP grant when access is provided to the State-wide Environmental Project Tracker (SWEPT) program.
- Continue to research funding opportunities to fund Capital Improvement Projects from the Village budget.
- Work with Parks to develop projects for future grant applications and schedule project specific public workshops to meet grant criteria.
- Close out Shading Palmetto Bay Tree Planting in District 3.

PARKS & RECREATION

April

Palmetto Bay Park

- I9 Sports Fall Season on Saturdays and Sundays
- Ballet At the Park Mondays -Thursdays
- Travel Softball Teams Practice Daily
- MJ Hoops (Basketball User Agreement) Wednesdays and Thursdays
- Senior Stretch & Relax Baptist Class - Mondays at 10:30am

Coral Reef Park

- Palmetto Bay Soccer – Games on Fridays and Saturdays
- Bay Lions Soccer Club – Games on Saturdays and Selected Sundays
- Saturdays 9:00am – 3:00pm – Farmers Market on Saturdays 9:00am
- Junior Team Tennis – Saturday 8:00am – 1:00pm
- Total Rentals for Pickleball in April - 132
- Howard Palmetto T-Ball games - Saturdays 8:30am – 2:00pm
- Environmentalist of the Year Tree Planting Ceremony/National Arbor Day Celebration April 21st at 10:30am
- Earth Day Movie Night – April 21st at 8:00pm to 10:00pm

Perrine Community

- Ballet at the Park – Photoshoot, April 1, 2023, at 8:00am
- Ballet at the Park – Mondays and Wednesdays, April 3, 5,10,12,17, 19, 24 & 26 at 3:00pm
- Zumba Gold – Every other Tuesday – March 7 & 21, 2023 at 10:30am
- Art Exhibit – Saturday, March 18, 2023
- Senior Art Class – Thursday, April 6, 2023, at 10:3am
- Artist set up – April 13, 2023, at 9:00am

Ludovici Park

- Planning Department – Saturday, April 1st at 10:00am
- Charles Patterson 70th Birthday Party at EAFCR – April 2, 2023, at 2:00pm
- Community Meeting Planning & Zoning – Tuesday, April 4, 2023, at 6:00pm
- Rotary Club – Tuesday, April 4, 11 & 18, 2023 at 11:30am
- Core & Stretch Classes at EAFCR – Wednesdays, April 5, 12, 19 & 26, 2023 – at 10:30am -11:30am
- PBBA Luncheon Meeting at EAFCR – Thursday, April 6, 2023, at 11:00am
- Starr Noble Birthday Party at EAFCR – Saturday, April 8, 2023
- Cutler Bay Community Theater – Monday, April 10 & 24, 2023
- Cantamar Meeting at EARFCR – Tuesday, April 18, 2023, at 7:00pm
- Shade Palmetto Bay Tree Giveaway Drive-Thru – Saturday, April 22, 2023, at 9:00am
- Daniella Levine-Cava – Sunday, April 23, 2023, at 1:00pm
- Garden Club – Tuesday, April 25, 2023, at 6:00pm
- South Dade Municipal Coalition Meeting – Thursday, April 27, 2023, at 9:00am

Thalatta Estate

- 6 - Weddings
- 6 - Photoshoots
- 2 – Rehearsals
- 5 - Programs
- 2 – Events
- 1 - Tour

Fee Waivers- Requested in April 2023

- **Everglades Foundation**
  5-23-23 - 9:00am to 4:00pm at EAFCR - Staff Retreat Meeting - $375/$60
- **Palmer Trinity School**
  9-8 & 9-23 – 8:00am to 2:00/4:00pm at Thalatta Estate - Board Meeting/Retreat - $700/$180

June 2023 Upcoming Events/Programs/Projects

Palmetto Bay Park

- I9 Sports on Saturdays and Sundays
- Travel Softball Teams Practice Weekly
- MJ Hoops (Basketball User Agreement) Wednesdays and Thursdays
- Ballet at the Park Mondays -Thursdays
- Senior Stretch & Relax Classes – Mondays, May 1,8,15,22 & 29, 2023 at 10:30am
- Senior Stretch & Relax – Mondays at 10:30am
- Basketball Pickleball Court Celebration – June 4th at 12:00pm

Coral Reef Park

- Saturdays 9:00am – 3:00pm – Farmers Market on Saturdays 9:00am
- Junior Team Tennis - Saturdays 8:00am - 1:00pm
- Summer Tennis Camp – June12 to August 4, 2023
- Regular Summer Camp – June 12 to July 28, 2023

Perrine Community House

- Ballet at the Park – Mondays and Wednesday, June 5, 7,12,14, 19, 21, 26, 28 at 3:00pm
- Senior Stretch and Relax, Mondays, June 12, 19, 26 at 10:30am
- Rotary Club – Tuesday, June 13, 2023, at 11:30am
- Core and Stretch Class Baptist – Wednesdays, June 14, 21, 28 at 10:30am

Thalatta Estate

- 2 - Weddings
- 4 - Event
- 0 – Rehearsals
- 1 - Photoshoot

- 5 – Programs
- 1 - Meeting

Ludovici Park

- PBBA Luncheon Meeting at EAFCR – Thursday, June 1, 2023, at 11:00am
- Cutler Bay Community Theater – Monday, June 5 & 19, 2023
- Rotary Club – Tuesday, June 6, 2023, at 11:30am
- Core & Stretch Classes at EAFCR – Wednesday, June 7, 2023 - at 10:30am -11:30am
- Discovery Lab Summer Camp, Weekdays from June 1st - June 30th
- Lee Baby Shower – Sunday, June 25, 2023, at 1:00pm

Park Projects

- **Veterans Park Design and Construction Drawings** – Kimley-Horn & Associates, Inc.
  Working on 50% CD submittal

- **Parks Master Plan** – Bermello Ajamil & Partners
  Adoption Presentation to Council June 2023

- **Repair/Replacement of Rubberway Trail at CRP** – Beato Group, Inc.
  Notice of Award received January 10, 2023
  Agreement from grant agency- (Received March 27, 2023)
  Agreement to Council for Approval – (Approved on May 1, 2023)
  Tentative start date of June 19, 2023 (Pending receipt of Grant Agency NTP, new process)

- **Asphalt walkway repairs at CRP**
  Proposal from V & G Construction Solutions Approved by Council March 6, 2023
  Notice of Award received January 10, 2023
  Agreement from grant agency - (Received March 27, 2023)
  Agreement to Council for Approval – (Approved on May 1, 2023)
  Coordinating start date with contractor - (Pending receipt of Grant Agency NTP, new process)

- **Palmetto Bay Park Irrigation Redesign** – Calvin Giordano
  - 2/23/23 submittal of Head/valve locations and preliminary pipe layout with schedule
  - 3/30/23 submittal of Irrigation plans with sized pipe, pump and updated schedule with cost estimate
  - 4/25/23 submittal package for building department review
  - 5/17/23 submittal of bid document with technical specifications and updated cost estimate
  - 6/14/23 submittal package for bid should be ready pending building department review and comments.

- **Palmetto Bay Park Playground Refurbishing**
  - Multiple delays regarding projected shipment from Bliss Products: March 2023; then moved to April 13, 2023; as of April 17, pending items have been shipped and installation started May 8, 2023, will take about a week to complete. Resurfacing of rubberized areas in need of repairs is not completed and pending.
  - Additionally, as part of our ongoing maintenance, all three park pavilions were painted May 1, 2023.

- April 4, 2023- parks met on site with Game Time rep to discuss pending playground items.
- April 12, 2023 - received proposal from Game Time for installation of a new Toddler area to include five new pieces of play equipment and loose-fill rubber surfacing.
- April 13, 2023- Purchase Order approved; order placed; estimated delivery 8 weeks from 4-12-23.

- PO was approved and items ordered 4-25-23.

  - Play Pod Traverse Curved (Lily Pads)
  - Replacement panel
  - New spring rider
  - Replacement rail for Turn Across Deluxe

- Pending design and procurement of west perimeter fencing to replace existing (working on scope for RFP)

- **Palmetto Bay Park Basketball Court Refurbishing** – Armor Courts Completed

- **Palmetto Bay Park Basketball Court Lights** - MUSCO Lighting System Inc. Delivery of materials/lights to site last week in May; installation to be completed by June 9, 2023.

- **ITB for Volleyball Courts at Coral Reef Park** -
  ITB to be released in May 2023

- **The Woods and Coral Reef Park- Pineland**
  CRP- Draft SOW Received- will take to Tree Board on May 25th Meeting for their feedback.
  CR- Release RFP June 2023
  Woods - Tentative Completion date for SOW is June 2023 - The Woods

PUBLIC SERVICES

April

- **Freebee Ridership:**
  - 1229 Completed Rides (C.R.)
  - 1441 Total Passengers

  Ridership has increased by 53 C.R. since February & decreased by 88 C.R. since March

- **IBus Ridership:**
  - 673 A.M. Route
  - 560 P.M. Route **Total: 1233 Riders**

  Ridership has increased by 81 since February & decreased by 62 since March

- **Facilities Maintenance Division**
  - 129 Open Work Orders – *23 more than February/3 more than March.*
  - 124 Closed Work Orders – *19 more than February/6 less than March.*

- **Public Works**
  - 6 - Signs Repaired/Installed – *1 less than February/ 1 less than March.*
  - 1 - Graffiti Removal – *1 more than February/ 2 less than March.*
  - 8 - Pothole/Shoulder Repairs – *6 more than February/ 8 more than March.*
  - 10.52 - Tons of Debris/Trash Removal – *5.07 less than February/ 2.36 less than March.*
  - 6 - Drain Cleaning/Repairs (inlet tops) – *2 more than February/ 5 more than March.*
  - 1,850 - Linear feet of sidewalks installed – *700 more than February/690 more than March.*
  - 0 Paving Linear ft - *0 same as February / 0 same as March.*
  - 7 - Sidewalks inspected – *7 more than February / 4 less than March.*
  - 5 - Drainage Inspection – *5 more than February / 4 less than March.*
  - 80 -Trees/Shrub Trimming/Removal – *48 less than February/28 more than March.*
  - 120 Tree & Landscaping Inspections – *70 less than February/742 less than March.*

April Projects Follow-up

- Sub-Basin 61 pending Manatee Grates on Canal Outfalls and As-builts & Permit Closeout
- SW 92ND Avenue Traffic Calming Design and Cartee Rd Water Main Extenstion Projects have been issued Notice to Proceed (NTP)
- FY21-22 Speed tables proposed as part of Villagewide Traffic Calming Program have been installed

June Upcoming Projects

- Issue Storm Drain Vac Con Contract while we complete hiring process.
- Present 2023 Bicycle & Pedestrian Master Plan Update by Consultant to Council.
- Complete Hiring Process of Tree Trimmer Position.

POLICE

April

- Southeast Florida Crime Prevention Association Monthly meeting
- Citizen Crime Watch monthly meeting
- Graduation at Henry E. Perrine Elementary School
- Officer Friendly classes at Howard Drive, Coral Reef and Dr. Henry E. Perrine Elementary Schools
- Youth Crime Watch at Howard Drive and Coral Reef Elementary
- RAD Women's Class
- DARE at Christ Fellowship
- Baynanza Clean Up Deering Estate

- Dr. Henry E. Perrine Elementary School Beautification
- Alexander Montessori School event
- Communications appreciation breakfast
- Crimes/Calls for Service:
    - 1 Auto Thefts
    - 0 Commercial Burglaries
    - 2 Residential Burglaries
    - 1 Vehicle Burglaries
    - 0 Robbery
    - 15 Domestic Dispute/Disturbance
    - 11 Baker Acts
    - 25 Crashes

June Upcoming Events

- Coral Reef Summer Camp
- Blood Drive
- 5th grade picnic at Howard Drive Elementary School
- Radkids class at Coral Reef Summer Camp
- South Florida Crime Prevention Association monthly meeting

PLANNING & ZONING

April

- Met with various property owners and applicants.
- Planning staff hosted and helped facilitate the Comprehensive Plan Community Workshop. There were over 25 participants who provided feedback.
- The Department coordinated and hosted the Spring Recycling Drive-Thru. One Hundred cars came through with various items.
- Staff continued to work with consultants to update the Comprehensive Plan.
- Staff continued to work with consultant to complete GIS system update.
- Director Siegel continued to work on the coordination of the Veterans Park plat.
- Director Siegel attended the meeting between Monte Nido Group Home and neighbors as an observer.
- Planning and Building Division worked together to identify items that do not require a building permit and could be reviewed through the Zoning Permit process.
- Department Staff attended the orientation regarding the Compensation and Classification study and completed the Job Assessment Tool.
- Director Siegel continued to provide support to outside legal counsel regarding various litigation matters.
- Director Siegel met with Communications regarding collaboration with the Palmetto Bay Business Association.
- Conducted interviews for the Zoning and Licensing Specialist position. Code Compliance Officer was selected for the position. Recruitment is now open for the vacant Code Compliance Officer position.
- Director Siegel and Planning Manager Adams attended the Tree Advisory Board to discuss Tree Removal ordinance and updating Landscaping Ordinance.

- Director Siegel continued to review existing building and permitting contractual services and restructuring of CED divisions and improving process flow and internal communications.
- Director Siegel continues to work with department staff to identify improvements to internal procedures and development review processes.

Reviews, Applications, and Public Meetings

- Zoning Hearing Applications Received:
    - PL-23-002 / Franco Palmetto Bay / 16901 SW 93 Court / Tentative Plat Application

- April 3, 2023 -- Regular Council Meeting Items
    - Repealing Ordinance 2021-22 (Commercial Impact Fees) – Continued due to time

- April 17, 2023 – Zoning Hearing
    - RZ-23-004 / Fairchild Bay Subdivision, LLC / Rezoning from AG to EM -- Failed
    - Ordinance Amending Art in Public Places Ordinance (Second Reading) – Passed
    - Ordinance Amending Parking Ordinance (Second Reading) – Passed

- April 19, 2023 – Joint Meeting of Veterans Park Task Force and AIPP Board
    - Review of Park plans and general discussion of public art opportunities.

- Business Tax:
    - Renewal: 2
    - New: 120
    - Closed: 0

- Building Division
    - Received 177 electronic permits
    - 537 residents and contractors visited the Division
    - 756 Building and Roofing Inspections completed

- Code Compliance Division
    - Continue working on the new electronic system
    - Common violations: expired BTR and property maintenance
    - New cases: 21
    - Special Master cases: 26

June Upcoming Events

- Continue to conduct operational and budget assessments of Code Compliance Division and Building Division.
- Go-live of integrated Code Compliance software (using Street-by-Street platform)
- Engage with Consultant regarding Market Analysis and Economic Development Strategic Plan.
- Finalize update of Planning GIS platform.
- Review Draft of Comprehensive Plan Update
- Committee Meetings
    - Resiliency Committee June 14, 2023

AGENDA ITEM NO. 6.A

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	John Dellagloria, Village Attorney's Office
ITEM TYPE:	Report
AGENDA SECTION:	VILLAGE ATTORNEY'S REPORT
SUBJECT:	Litigation Update
SUGGESTED ACTION:	

ATTACHMENTS:
Attorney Report-May 2023

ATTORNEY REPORT
MAY 2023

1. Group Home Hearing
2. Mee?ng with Cutler Bay Manager re: Founda?on
3. Memo re: Public Comments Ordinance
4. Memo re: Tree Board
5. A?end 2nd Group Home Special Master Hearing
6. Review Luxcom Court Orders
7. Review County Memo re: Police Contract with Sheriff
8. Merwitzer le?er
9. Research Commi?ee Removal
10. Veteran's Park Water Main Ques?on
11. Nelson Claim Release
12. Review 289 Luxcom Memos
13. Prepare/Review All Legisla?on
14. Review and Advise on PRR
15. Tampa House Signs
16. Sheriff Mee?ng
17. Pe??on Research
18. Write Tax Release
19. Review all Permit Fee Waiver Ordinances
20. Karyn PPR-Notes
21. Review Medical Op?ons
22. Review Complaint and Pe??on in Fairfield
23. Review Pe??on filed in Fairfield
24. Review Council Health Ordinance
25. Prepare Amendment to Bird Refuge Ordinance

AGENDA ITEM NO. 8.A

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Missy Arocha, Village Clerk's Office
ITEM TYPE:	Minutes
AGENDA SECTION:	BOARD AND COMMITTEE REPORTS
SUBJECT:	Parks & Recreation Committee Meeting (April 6, 2023)
SUGGESTED ACTION:	

ATTACHMENTS:
Minutes-PRCO-2023-04-06

MINUTES
VILLAGE OF PALMETTO BAY
PARKS & REC. AND COMMUNITY OUTREACH COMMITTEE MEETING
Thursday, April 6, 2023 – 7:00 PM

Committee Members in Attendance:
Leo Llinas - Chair
Sheila Frazier – Secretary
David Greenwell
Fanny Carmona, Director of Parks & Recreation Dept.
Patrick Fiori by telephone

1. **Call to Order and Roll Call – 7:02 p.m.**

2. **Public Comments, including comments from Village Council, Village Manager or staff**
   A. None

3. **Approval of Minutes** –
   A. Thursday, March 2, 2023, minutes were approved unanimously.

4. **Old Business**
   A. None.

5. **Discussion of agenda items**
   A. Fanny provided an update on capital improvements at the parks. The two trail projects in Coral Reef Park will come before the council in May for approval of the grant. With approval the start dates would be May and June though not at the same time. The asphalt section will be quick. The rubberized with tree root barrier will take longer. Plan to have completed by end of summer when there is less activity. Bids are being solicited for another volleyball court. The removal of invasive plants in Coral Reef Park's pine rockland should be completed in May and The Woods in June. Palmetto Bay Park's basketball painting including pickleball will be completed April 5, 2023. Lighting will be in 12-16 weeks. There has been a delay with the playground repair due to missing replacement parts; however, April 13th is the target date. Fanny shared that she arrangement for Dr. Feller to communicate with members of the Master Plan team about his suggestion of a pavilion to be included on the grounds of Thalatta.

   B. The unveiling ceremony for the Softball Hall of Fame on March 17, 2023, at 6:15 p.m. at the concession stand at Palmetto Bay Park was very well received. The coaches know to have applications in by October for new candidates.

C. Fanny will reach out to the county's animal service for help with the feral cat problem in Coral Reef Park. Nothing has been done with moving this committee's recommendation of council rescinding ordinance 2016-127 which allows dogs at the Farmer's Market as a special event which is causing abuse with owners bringing dogs to the other parks. People use the excuse of dogs being service dogs which can't be challenged.

6. NEW BUSINESS

A. In discussing our next meeting date of May 4th, it is noted that David and Leo have conflicts and will not be able to attend, causing the lack of a quorum. However, moving the meeting to May 3rd at 6 p.m. would be acceptable to the three of us present. Fanny would seek approval from the Village Clerk.

B. Patrick shared that the Village Attorney told him that the Village would have a deed to the Veterans Park property in two months.

7. REQUESTS FOR ASSISTANCE TO VILLAGE COUNCIL AND VILLAGE MANAGER

A. None

8. Selection and list of discussion items for next meeting May 3, 2023 at 6 p.m.

9. Adjournment

AGENDA ITEM NO. 8.B

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE: June 5, 2023

SUBMITTED BY: Missy Arocha, Village Clerk's Office

ITEM TYPE: Minutes

AGENDA SECTION: BOARD AND COMMITTEE REPORTS

SUBJECT: Resiliency Committee Meeting (February 16, 2023)

SUGGESTED ACTION:

ATTACHMENTS:
Minutes-Resiliency Committee Meeting-2023-02-16

RESILIENCY COMMITTEE MEETING
THURSDAY, FEBRUARY 16, 2023 – 6:00 PM
Village of Palmetto Bay, Municipal Center, First Floor Conference Room
9705 E. Hibiscus Street, Palmetto Bay, Florida 33157

MINUTES

1. **Roll call and acknowledgement of visitors**
    a. The meeting was called to order by the Chair at 6:00PM. Roll call was taken.
    b. **Committee:** Andrea Candelaria (Resiliency Liaison), Leanne Tellam (Vice Mayor), Sussette Irizarry (Chair of Resiliency Committee), Lasaly Changkachith (Secretary of Resiliency Committee), Heidi Faller, Mohammed Taha
    c. **Non-Committee:** Director Heidi Siegel, Alexander Adams (Planning Division Manager Department of Economic Development) spoke for a few minutes, Col. Nick Marano (Village Manager) spoke for a few minutes.
2. **Public Comments, including comments from Village Council, Village Manager, or staff**
    a. Saturday, April 29th Recycling Drive (electronics, sensitive documents, clothing, etc.). Looking for business sponsorships for event.
        i. Consider adding recycling pharmaceuticals. Discuss with Palmetto Bay Village Lt.
3. **Approval of Meeting Minutes:**
    a. December 15, 2022
    b. Sussette Irizarry motioned for approval; Mohammed Taha seconded approval.
4. **Old Business:**
    a. Feedback of Resiliency Plan Scope (RPS)
        i. Committee Member Mohammed Taha brought up concerns such as language. Adding schools to shelters.
        ii. Questions on definition of "Flooding" which is broad and may include such events as "Sunny Day Flooding."
        iii. Asked if VPB will hire a groundwater staff member to address groundwater modeling expert. The VPB has an engineer, but no specific groundwater modeling specialist.
        iv. Heidi Faller: Thoughts of Septic-to-Sewer, does county have capacity for added content, flow, and what plant would handle the added sewage capacity.
    b. Not all committee members have had a chance to review the RPS. Feedback from Resiliency Committee members deadline is Friday, February 24, 2023. Email to Andrea Candelaria.
5. **Discussion of Agenda Items:**
    a. Responsibility Matrix for Resiliency Committee
        i. Septic-to-Sewer (Heidi Faller)
        ii. Sea Level Rise - Long Term (Sussette Irizarry)

iii. Canals (Sussette Irizarry)
iv. Natural Habitats (Lasaly Changkachith)
v. Coastal Ecology (Lasaly Changkachith)
vi. Special note: The Resiliency Committee members can define special areas.
vii. Approach with basics: Where is the Village? What are the expectations? What are the short-term concerns? What are the long-term goals for the Village?
viii. Andrea would like for Committee Members to create a folder in shared drive and add any research in those folders.

b. US Army Corps and SFWMD Seepage Barrier Wall
   i. South Florida Water Management District, Seepage Wall for Everglades
   ii. Workshop Friday, Feb. 17th, 2023 @ 1PM. Webinar through SFWMD website and Webex.

c. Clean Water State Resolving Fund
   i. Heidi Faller to provide addition information on what is the Clean Water State Resolving Fund & also Clean Water Drinking Resolving Fund.
   ii. Federal funds available to every state and goes to wastewater treatment plans.
   iii. Community writes a proposal to state. Must have a mechanism, fiduciary to be managed by a credit union or bank (assumes risk & takes funds) or a non-profit for same responsibilities.
   iv. Septic-to-Sewer can be requested from Infrastructure Bill.
   v. Funds are forward-looking as they are not made immediately.
   vi. Request for research of a State Report of project funds.
   vii. Contact State for SRF.

d. Palmetto Bay tree inventory and list of approved trees (Tree Advisory Board)
   i. A link is available in One Drive
   ii. "Native for Your Neighborhood" provides a list of native species.
   iii. In-process is a list of native trees and shrubs to be made available to residents.

6. New Business

a. Progress on Deering Estate (*Council Liaison Leanne Tellam*)
   i. Old Cutler Neighborhood District

b. Draft Report-Timeline of Resiliency Plan (*Chair Sussette Irizarry*)
   i. How can Resiliency Committee document findings and submit reports?
   ii. Suggestions include Angel Report to present to council, it can be general or specific to an idea to have council enact. Resiliency Committee can

make suggestions & recommendations to for the council to move forward with such agenda. Report can be annual or bi-annual which can include priority ranking of plans and recommendations.

7. **Requests for assistance to Village Council and Village Manager**
    a. Request for Andrea Candelaria to provide information about how many municipalities have full control over trees within their municipality.
8. **Selection and list of discussion items for the next meeting scheduled for Thursday, April 20, 2023, at 6:00 PM**
9. **Adjournment** @ 7:50PM.

AGENDA ITEM NO. 8.C

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Missy Arocha, Village Clerk's Office
ITEM TYPE:	Minutes
AGENDA SECTION:	BOARD AND COMMITTEE REPORTS
SUBJECT:	Tree Advisory Board Meeting (October 24, 2022)
SUGGESTED ACTION:	

ATTACHMENTS:
Minutes-Tree Board-2022-10-24

MINUTES
TREE ADVISORY BOARD MEETING
MONDAY, OCTOBER 24, 2022 – 5:00 PM
VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET, PALMETTO BAY, FL 33157

1.Roll call and acknowledgement of visitors – A quorum was achieved with Jack Fell, Henry Clifford, Don Pybas and Craig Grossenbacher in attendance.

2. Public Comments, including comments from Village Council, Village Manager, or staff – Public comments were received from Mr. James Woodard regarding "The Woods"; his concern is with potential impacts to wildlife that could be caused by the clearing of vegetation and to prevent impacts to wildlife during the restoration of this area; he specifically mentioned reptiles and roadkill that he is concerned could result on the roads bordering the site. "Whatever is in the ground suffers"; He wants low impact, phased approach to the vegetation removal.

3. Approval of Meeting Minutes

a. May 23, 2022

b. July 25, 2022

c. September 26, 2022

All meeting minutes were approved unanimously.

4. Old Business – Tree ordinance: The Tree Advisory Board requests Village staff provide a status update of the proposed tree ordinance.

5. Discussion of Agenda Items:

A. Tree Ordinance – Craig Grossenbacher informed the Board that DERM has conditionally approved the current draft ordinance as legally sufficient and advised that his understanding is that Village staff are making refinements and corrections identified by DERM.

B. Presentation by George Gann, Institute for Regional Conservation (IRC), regarding a proposed plan of action for: a. Coral Reef Park Rock Pineland (oak trees/prescribed burn) b. The Woods (removal of exotics) – Mr. Gann provided background and recommendations including to restore "The Woods" to a hardwood hammock via a multi-year phased approach and to start vegetation removal in a specific area that currently has the most native species that could otherwise be lost if management/restoration does not commence soon. There was much discussion between I.R.C. and Village staff and tree board members. Henry Clifford. provided some

development history of area and Mr. Gann requested that the tree board provide all information that it can related to "the woods" site in writing to inform IRC's recommendations for restoration/enhancement of the area.

6. New Business – A motion made by Craig Grossenbacher to recommend that the Village contract with the Institute of Regional Conservation to develop and implement plans to: 1) restore The Woods" to a hardwood hammock forest via a multi-year, phased approach and 2) remove the hardwoods at the Coral Reef Park Pine Rockland. The motion was seconded by Don Pybas and the motion passed unanimously.

7. Requests for assistance to Village Council and Village Manager - No discussion on this item.

8. List of discussion items for the next meeting tentatively scheduled for January 30, 2023 - No items listed.

9. Adjournment – Meeting was adjourned at 6:44 pm.

The meeting minutes were written and prepared by: Member Craig Grossenbacher.

AGENDA ITEM NO. 8.D

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Missy Arocha, Village Clerk's Office
ITEM TYPE:	Minutes
AGENDA SECTION:	BOARD AND COMMITTEE REPORTS
SUBJECT:	Tree Advisory Board Meeting (January 30, 2023)
SUGGESTED ACTION:	

ATTACHMENTS:
Minutes-Tree Board-2023-01-30

TREE ADVISORY BOARD MEETING
MONDAY, JANUARY 23, 2023 – 5:00 PM

VILLAGE OF PALMETTO BAY
9705 E. HIBISCUS STREET
PALMETTO BAY, FL 33157

MINUTES

1. **Roll call and acknowledgement of visitors**

2. **Public Comments, including comments from Village Council, Village Manager, or staff**

Resident Luis Nunez at 7620 SW 168th St is concerned about a tree in his swale that is unhealthy. The TAB and Village agreed to go out and do an inspection of the tree.

3. **Approval of Meeting Minutes -**

a. October 24, 2022 *(pending to be completed and submitted for approval)* *Craig to submit meeting minutes*

4. **Old Business**

a. Update on Tree Protection Ordinance- nothing to report

b. Update on Coral Reef Park Pineland restoration and hardwood removal TAB is in favor of approving $3,500 IRC plan proposal

c. Update on the The Woods TAB approved plan proposal from IRC for 11k, Village is in process of providing p.o. For IRC to put plan together.

d. Status of Veteran's Park revised landscape plan- Shared revised landscape plan and the 3 phases it is broken down into

e. Status of Parks Master Plan discussed upcoming meeting dates for plans on moving forward to approval

5. **Discussion of Agenda Items:**

a. Tree Inventory Grant for District 1

a. Grant received from the 2022 Urban & Community Forestry Grant Program - In Progress, plan to do project by district.

b. Tree Plant Grant for District 3

a. Grant received from the 2023 Neat Street, Growing Roots for Environmentally Equitable Neighborhoods (GREEN) – MDC Matching Grant program Discussed the selection of trees to be planted for and the TAB gave a few recommendations

c. Tree care and cutting in Palmetto Bay Underway, street and sidewalk clearance has begun along 82nd Ave.

d. Arborist introduction and work plan for street trees- Bill introduced himself to the TAB

e. Status of chipper replacement Village has purchased a chipper
f. Maintenance contracts – chipper, bucket truck, saws Maintenance of equipment is ongoing
g. Right Tree in Right Place - Spoke about importance of putting the right tree in the right place to avoid any future problems
h. Status of Tree Inventory- Mentioned above
i. Developing street and park tree list, including for Deering business district
j. Future of walking path at Coral Reef Park Did not speak on this
k. Tree Advisory Board work with other Village Boards and

Committees- Did not speak on this

Written and prepared by Member Jenna Knackstedt

AGENDA ITEM NO. 8.E

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Missy Arocha, Village Clerk's Office
ITEM TYPE:	Minutes
AGENDA SECTION:	BOARD AND COMMITTEE REPORTS
SUBJECT:	Veterans Park Task Force Meeting (September 22, 2022)
SUGGESTED ACTION:	

ATTACHMENTS:
Minutes-2022-09-22-VPTF

VILLAGE OF PALMETTO BAY

VETERANS PARK TASK FORCE MEETING

HELD ON September 22,2022 AT VILLAGE HALL CONFERENCE ROOM

9705 E. HIBISCUS ST

Members present: Don Pybas, Chair, Thomas Frank, Jerry Bryda, Cris Amaya, Cesar Lastra, Roger Snyder.

Members absent: Richard Dorn, Pam Tabor, Beth Adler, Dana Pezoldt

Guests present: Nick Marano,Village Manager, Heidi Siegel, Building & Zoning, Marsha Matson Village Councilmember, Wendy Martinez, Fanny Carmona, Parks Director, Lt. Tony Rodriguez, MDPD, Paul Amato remote.

The meeting was called to order at 5:00 PM by Chairperson Pybas. Roll call was conducted and a quorum established. The Pledge of Allegiance was recited and Cesar Lastra offered an opening prayer.

Councilmember Matson addressed the meeting and offered an alternative site for the park. She stated that a one (1) acre plot of land adjacent to Palmetto Bay Park along SW 96 Avenue was available. This property was owned by the Village and that construction could begin soon. A discussion followed during which the consensus of the task force was to continue with the "South Motors" site. This was due to

having already expended over $100,000 in architectural drawing and other fees. However, the task force would keep the alternate site in mind if the "South Motors" site becomes unavailable.

Manager Marano addressed the meeting to update on acquisition of the "South Motors" property. He stated that for unknown reason(s) that the proposed property was never platted by Miami-Dade County. The deed to the property cannot be transferred until this is done. This may take up to 18 months. Several members inquired why this was never discovered until now and what is the process. Mr. Marano went thru the process (see attached memo) and during this process certain action can be taken by the Village toward completing this project.

The manager also stated that a constructional plan of the project would be presented to the Village Council at the November 7, 2022 meeting. Mr. Pybas asked if the task force could be briefed on this prior to the Council presentation. It was agreed that the task force would meet in October for that purpose and that the Village Clerk would arrange the date and time of this meeting.

The manager also invited the task force to attend a Parks night on Sept 30th at Palmer Trinity School.

The next regular meeting of this task force will be November 17,2022 at the Village Hall.

A motion was made by Cris Amaya to adjourn, seconded by Cesar Lastra. The meeting adjourned at 5:50 PM.

To: Veteran's Park Task Force
From: Nick Marano, Village Manager

Date: September 15, 2022
Re: Veterans' Park Acquisition

As you are aware, in 2013, South Motors Company of Dade County committed to provide approximately 3+/- acres for use by the Village for a Veterans Park. Over the last several months the Village Administration has negotiated the terms of the turnover of the property to the Village.

On Monday September 12, 2022, the Village Council authorized me to proceed with negotiating and executing the purchase agreement. The next steps are as follows:

- The platting of the property. This will allow the existing property to be divided into two separate parcels. The platting process includes a tentative plat public hearing by the Village Council, a review by Miami-Dade County, a final plat public hearing by the Village Council, and recording of the final plat by Miami-Dade County. This process could take 12-18 months due to County timelines.

- Simultaneous to the platting process I will negotiate and begin the execution of the purchase agreement. Until the platting is complete the Village will be deemed the "beneficial owner" of the property. It is our intention to use this beneficial owner status to apply for grant funding for the construction of the park amenities.

- The approval of the Second Turnover Agreement and a Restrictive Covenant in Lieu of Unity of Title.

- The recording of the deed to the property which changes the status of the Village from "beneficial owner" to "owner".

Additionally, during the budget creation I have set aside $2,000,000 in American Rescue Plan Act (ARPA) funds for the design and construction of the park.

I am available for any questions you may have on the process.

AGENDA ITEM NO. 8.F

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Missy Arocha, Village Clerk's Office
ITEM TYPE:	Minutes
AGENDA SECTION:	BOARD AND COMMITTEE REPORTS
SUBJECT:	Youth Community Involvement Task Force Meeting (April 6, 2023)
SUGGESTED ACTION:	

ATTACHMENTS:
Minutes-2023-04-06-YCITF

Minutes
Palmetto Bay Youth Community Involvement Task Force Meeting
Thursday, April 6, 2023

- Roll call and acknowledgement of visitors
    - ☑ ~~Valentina Nicolini - Excused~~
    - ☑ ~~Julia Bernarde~~
    - ☑ ~~Devica Shah~~
    - ☐ Carolina Blanco
    - ☐ Ella Foxworthy
    - ☑ ~~Lorenzo Vinueza - Excused~~
    - ☑ ~~Lorenzo Castillo Rios~~
    - ☑ ~~Anabelle - Excused~~
    - ☐ Connor Nicolini
    - ☐ Johnie Forwenter
    - ☑ ~~Robert - Excused~~
    - ☐ Andres Paredes
    - ☑ ~~Jiancarlos Diagulo~~
    - ☐ Lucas Diaz
    - ☐ Alyssa Nicova
    - ☐ Imani Mitchel
    - ☐ Harry Tellam
    - Acknowledgement of Visitors: Luma Rocco
- Approval of Minutes
    - February 22, 2023
- Kid's Town Hall (2023)
    - Will be held at Miami Palmetto Senior High
    - "Teen Town Hall"
    - Themed: Resiliency
    - Pick 4 main topics of resiliency plan and break-up in 4 different groups to get feedback on what to add and what to improve
    - Presentation followed by break-out groups then groups present
- Teen Drive-in Movie Night
    - ☑ ~~Flyer - Robert~~
    - ☑ ~~Memo - Valentina~~
    - ☐ Food Trucks Contact
    - ☐ Lead Usher - Julia
    - ☐ Volunteers - Lorenzo Castillo-Rios
    - ☑ ~~Registration and Payment (Liz Beth Contact) - Devica~~
        - ☐ 40 Cars and 10 golf carts
        - ☐ Speakers will be there

        - [ ] Change form: Doors open at 7pm, Close doors at 7:45pm; Movie Starts at 8pm
        - [ ] Hire security guards (atleast 2) - Ms. Carmona
    - Budget for $1000, Movie is $480
    - May need funds to close road
    - Board comes at 1 to begin setting up
    - Start promoting on April 15, Begin selling tickets May 1
    - Set-up table with registration application for youth task force
- Instagram
    - Permitted
    - Will get set-up Instagram at next meeting and assign a position
- Allowed to have informal meetings on-own-time and then give update at next meeting
    - Need verification
- April 26th is next meeting at 5pm
- Seniors will be recognized at Counsel meeting on May 1 at 6:30-6:45pm
    - Valentina, Julia, Devica, Lorenzo, Ella?, Hamsa?, Robert, Jiancarlo
- Mangrove Clean-up Reflections
    - April 2nd
    - UM TV broadcasted today and will promote on Palmetto Bay Youth Council
    - 30-40 people
    - Julia presented brief presentation and Mayor Cunningham spoke to community
    - Luma will take over project
- Kickball Tournament will be in March next year
- Involve other youth groups - moved to agenda for next meeting
- Old Business discussed
- New Business
    - Want new members/recruitments to come at next meeting
- Requests & recommendations to the Village Manager
    - Request to set-up a chess tournament at Coral Reef Park
- Discussion Items for next Meeting:
    - Teen Drive in Movie
        - [ ] Update Flyer
    - Set up Instagram
    - Kids Town Hall
    - Promote on school SGA instagrams
    - Introducing new recruits
    - Select new positions for next year
    - Involve other youth groups
- Meeting Adjourned on April 6, 2023 at 5:54 pm

AGENDA ITEM NO. 10.A

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE: June 5, 2023

SUBMITTED BY: Missy Arocha, Village Council

ITEM TYPE: Ordinance

AGENDA SECTION: ORDINANCES FOR SECOND READING AND PUBLIC HEARING

SUBJECT: AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AMENDING SECTION 2-49(e) REGARDING THE CURRENT PROCEDURE OF READING PUBLIC COMMENTS DURING COUNCIL MEETINGS; ELIMINATING THE REQUIRMENT OF READING THE COMMENTS RECEIVED BY THE PUBLIC; DIRECTING THE VILLAGE CLERK TO PROVIDE COPIES TO COUNCIL MEMBERS OF ALL PUBLIC COMMENTS PRIOR TO A MEETING; PLACING ALL COMMENTS RECEIVED AS PART OF THE PUBLIC RECORD OF THE MEETING; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Mayor Karyn Cunningham) (Passed on First Reading on May 1, 2023 - Regular Council Meeting)*

SUGGESTED ACTION:

ATTACHMENTS:
Ordinance-Public Comments-KC

ORDINANCE NO. 2023____

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AMENDING SECTION 2-49(e) REGARING THE CURRENT PROCEDURE OF READING PUBLIC COMMENTS DURING COUNCIL MEETINGS; ELIMINATING THE REQUIRMENT OF READING THE COMMENTS RECEIVED BY THE PUBLIC; DIRECTING THE VILLAGE CLERK TO PROVIDE COPIES TO COUNCIL MEMBERS OF ALL PUBLIC COMMENTS PRIOR TO A MEETING; PLACING ALL COMMENTS RECEIVED AS PART OF THE PUBLIC RECORD OF THE MEETING; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Mayor Karyn Cunningham)*

WHEREAS, public comments are an important part of our meeting agenda; and

WHEREAS, in 2020, due to COVID, the Village initiated public comments by form so that residents would be able to participate in virtual meetings and it has been the practice of the Village to have the Village Clerk read the public comments received for both general comment and those directed to specific agenda items; and

WHEREAS, the purpose of written public comment is to advise the Council regarding the position a resident has on a general issue or specific agenda item; and

WHEREAS, the Village continues to provide for a hybrid meeting with a virtual lobby where comments can be given real time; and

WHEREAS, by providing copies to the Village Council Members of all public comments received for a Council meeting instead of reading the comments, it will more accurately inform the Council Member, as time limitations often prevent the entire comment to be read.

WHEREAS, Section 2-49(e) of the Village Code calls for the ability of the public to “address the Council” in the same manner as speakers are allowed pursuant to Section 2-49 (d); and

WHEREAS, the purpose of written public comment is to advise the Council regarding the position a resident has on a general issue or specific agenda item; and

WHEREAS, in lieu of reading the comments submitted by a form at a Council meeting, the Village Clerk shall provide copies to the Village Council Members of all public comments received by form for a Council meeting instead of reading the comments, as it will more accurately inform the Council Members, as time limitations often prevent the entire comment from being read.

NOW THEREFORE, THE FOLLOWING ORDINANCE IS HEREBY ENACTED BY THE VILLAGE OF PALMETTO BAY, FLORIDA:

Section 1. That the above recitals are incorporated as if set forth in full.

Section 2. That Section 2-49 (e) be amended as follows:

Section 2-49 (e): Written Communication: interested parties or their authorized representatives may ~~address~~ submit written comments to be provided by the Village Clerk to the Council Members prior to the start of the Council meeting. ~~in compliance with criteria established under subsection (d) regarding items to be considered by the Council.~~ Written comments shall no longer be read but shall be made part of the public record of the meeting.

Section 3. The Village Clerk shall have all written public comments made part of the official record of the meeting.

Section 4. This Resolution shall take effect immediately upon adoption.

PASSED ON FIRST READING this 1st day of May, 2023.

PASSED AND ADOPTED ON SECOND READING this _____ day of _____, 2023.

Attest: _____ _____

Missy Arocha **Karyn Cunningham**
Village Clerk **Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____

John C. Dellagloria
Village Attorney

VOTE ON FIRST READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

FINAL VOTE AT ADOPTION ON SECOND READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

AGENDA ITEM NO. 11.A

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Missy Arocha, Village Council
ITEM TYPE:	Ordinance
AGENDA SECTION:	ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS
SUBJECT:	AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO AMENDING CHAPTER 2 OF THE VILLAGE OF PALMETTO BAY CODE OF ORDINANCES, ENTITLED "ADMINISTRATION," AT SECTION 2-49 STYLED "COUNCIL DISCUSSION, PUBLIC PARTICIPATION AND DECORUM," ADDING THE REQUIREMENT OF EQUAL TIME FOR WRITTEN, ELECTRONIC, AND IN-PERSON PUBLIC COMMENT, PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson) (Continued from Regular Council Meeting - May 1, 2023)*
SUGGESTED ACTION:	

ATTACHMENTS:
Ordinance-Public Comment-MM

ORDINANCE 2023-___

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO AMENDING CHAPTER 2 OF THE VILLAGE OF PALMETTO BAY CODE OF ORDINANCES, ENTITLED "ADMINISTRATION," AT SECTION 2-49 STYLED "COUNCIL DISCUSSION, PUBLIC PARTICIPATION AND DECORUM," ADDING THE REQUIREMENT OF EQUAL TIME FOR WRITTEN, ELECTRONIC, AND IN-PERSON PUBLIC COMMENT, PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson)*

WHEREAS, Florida Statute 286.0114 and the Village of Palmetto Bay Charter Citizens Bill of Rights guarantees the right of all persons to engage in public discussion with government; and,

WHEREAS, Palmetto Bay Code Chapter 2-49 (d) provides for public discussion in addressing Village Council during which public comment is allotted three minutes maximum per person, which may be limited by the mayor; and,

WHEREAS, the Village makes available various means for addressing Village Council, including speaking in person at meetings, participating electronically, and emailing written public comments; and,

WHEREAS, public discussion at Village Council in the form of written public comments has been limited to one (1) minute by the mayor, while public discussion in person or electronically has been allowed three (3) minutes or longer; and,

WHEREAS, in the spirit of equity, justice, and the right of people's voices to be heard, all persons making public comments in writing, by electronic transmission, or in person should have an equal amount of time to address Village Council.

NOW, THEREFORE, BE IT ENACTED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. That the above recitals are incorporated as if set forth in full.

Section 2. Section 2-49 (d) of the Palmetto Bay Code shall be amended as follows: Public discussion shall be limited to three minutes maximum per person; provided, however, the mayor may authorize an extension of time after due consideration for the substance, content, and relative importance of the subject. The mayor may limit the amount of time allowed for public discussion. A person who participates in public discussion shall have equal time for public comment with no difference in the amount of time allowed for written, electronic, or in- person comment. Each person who addresses the council shall step up to the speaker's podium and shall give his or her name, address, identify whether the person speaks on his or her own behalf, a group of persons, or a third party. Public speakers should avoid repetitive statements. If the person represents an organization, the person shall also indicate the number of members in the organization, the date of the most recent meeting or the organization's governing body, and whether the view expressed by the speaker represents an established policy of the organization approved by the governing board, compensation, if any, and whether the person or any immediate family member has a personal financial interest in the pending matter (other than compensation for speaking at the meeting). No person other than the council and the person recognized by the mayor as having the floor shall be permitted to enter into discussion without the approval of the mayor. All questions from the public to the council shall be addressed through the mayor. After a motion is made by a council member, no person shall address the council without first securing the approval of the mayor.

Section 3. Severability. The provisions of this Ordinance are declared to be severable, and if any sentence, section, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sentences, sections, clauses, or phrases of the Ordinance, but they shall remain in effect it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Codification. It is the intention of the Village Council, and it is hereby ordained the provisions of this Ordinance shall become

and be made part of the Code of Ordinances of the Village of Palmetto Bay, Florida, that sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions, and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 5. Effective Date. This Ordinance shall take effect immediately upon enactment at Second Reading.

PASSED ON FIRST READING this ____ day of _____, 2023.

PASSED AND ADOPTED ON SECOND READING this ____ day of _____, 2023.

Attest: _____ _____

Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____

John C. Dellagloria
Village Attorney

VOTE ON FIRST READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

FINAL VOTE AT ADOPTION ON SECOND READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

Additions shown by underlining and deletions shown by ~~overstriking~~.

AGENDA ITEM NO. 11.B

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Heidi Siegel, Community and Economic Development
ITEM TYPE:	Ordinance
AGENDA SECTION:	ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS
SUBJECT:	AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO BUILDING PERMITS; AMENDING CHAPTER 5 BUILDING AND BUILDING REGULATIONS ARTICLE I; CREATING SECTION 5-1 BUILDING PERMIT EXEMPTIONS; CREATING SECTION 5-2 ZONING PERMITS; AUTHORIZING THE VILLAGE MANAGER TO IMPLEMENT BUILDING PERMIT EXEMPTIONS CONSISTENT WITH THE FLORIDA BUILDING CODE; AUTHORIZING THE VILLAGE MANAGER TO CREATE A ZONING PERMIT PROCEDURE FOR CERTAIN ITEMS THAT DO NOT REQUIRE A BUILDING PERMIT; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Patrick Fiore) (Continued from Regular Council Meeting - May 1, 2023)*
SUGGESTED ACTION:	

ATTACHMENTS:

Ord-Building Permit Exemptions and Zoning Permits-PF

Attachment A-Building Permit Exemptions

ORDINANCE NO. 2023-_____

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO BUILDING PERMITS; AMENDING CHAPTER 5 BUILDING AND BUILDING REGULATIONS ARTICLE I; CREATING SECTION 5-1 BUILDING PERMIT EXEMPTIONS; CREATING SECTION 5-2 ZONING PERMITS; AUTHORIZING THE VILLAGE MANAGER TO IMPLEMENT BUILDING PERMIT EXEMPTIONS CONSISTENT WITH THE FLORIDA BUILDING CODE; AUTHORIZING THE VILLAGE MANAGER TO CREATE A ZONING PERMIT PROCEDURE FOR CERTAIN ITEMS THAT DO NOT REQUIRE A BUILDING PERMIT; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilperson Patrick Fiore)*

WHEREAS, the Village Council has identified "accessible, efficient and transparent government energized by engaged and informed residents" as a focus area; and

WHEREAS, the Village Council continuously reviews it's services to residents and business owners; and

WHEREAS, the Village Council desires to identify certain activities that are exempt from building permits per the Florida Building Code; and

WHEREAS, the Village Council desires to create to a Zoning Permit process for certain activities that require zoning review but do not require a building permit; and

WHEREAS, it is the intent of these actions to reduce costs and time for residents and business owners.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF PALMETTO BAY, FLORIDA, THAT:

Section 1. The above recitals are true, correct and incorporated herein by this reference.

Section 2. Amending Chapter 5 "Building and Building Regulations" Article I "In General" is hereby amended to read as follows:

(Additional text is shown as underlined; deleted text is shown as ~~strikethrough~~)

Sec. 5-1. - Building Permit Exemptions.

The Village shall implement building permit exemptions at the discretion of the Building Official consistent with the Florida Building Code.

Sec. 5-2. – Zoning Permits.

The Village shall require Zoning Permits for certain improvements that do not require a building permit. The list of items requiring a Zoning Permit shall be maintained by the Planning and Zoning Division.

Section 3. Severability. The provisions of this Ordinance are declared to be severable, and if any sentence, section, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sentences, sections, clauses, or phrases of the Ordinance, but they shall remain in effect it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Codification. It is the intent of the Village Council and is hereby ordained that the provisions of this Ordinance shall become and be made part of the Code of Ordinances of the Village of Palmetto Bay, Florida, that sections of this Ordinance may be numbered or re-lettered to accomplish such intentions, and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 5. Conflicting Provisions. The provisions of the Code of Ordinances of the Village of Palmetto Bay, Florida and all Ordinances or parts of Ordinances in conflict with the provisions of this Ordinance are hereby repealed.

Section 6. Effective Date. This Ordinance shall take effect immediately upon enactment.

PASSED ON FIRST READING this 5th day of June, 2023.

PASSED AND ADOPTED ON SECOND READING this _____ day of _____, 2023.

Attest: _____ _____

Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____

John C. Dellagloria
Village Attorney

VOTE ON FIRST READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

FINAL VOTE AT ADOPTION ON SECOND READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

Village of Palmetto Bay
Building Permit Exemptions

Please note that the exemptions listed in this section for the Village of Palmetto Bay are from Florida Building Code permit requirements only, unless otherwise noted. Other State, County, and Village regulatory departments and agencies may require approvals or permits. Work exempted from the Florida Building Code may require other permitting agencies, your homeowners association, and must follow all zoning setbacks/locations. (The following sections are described in detail below)

I. Buildings and Structures
II. Items Not Regulated by the Florida Building Code
III. Single-Family Residences, Duplexes, Townhouses, and Condominiums
IV. Minor Repairs - Residential and Commercial Properties
V. Satellite Antennas

I. Buildings and Structures

A. Under Section 553.73(10) of the Florida Statutes, the following buildings and structures are exempt from compliance with the Florida Building Code:

a) Buildings and structures specifically regulated and preempted by the federal government.

b) Temporary buildings or sheds used exclusively for construction purposes. (Requires Zoning Permit)

c) Mobile or modular structures used as temporary offices, except that the provisions of Part II relating to accessibility by persons with disabilities shall apply to such mobile or modular structures.

d)Electric utilities' structures or facilities, as defined in Section 366.02, Florida Statutes, which are directly involved in the generation, transmission or distribution of electricity.

e) Temporary sets, assemblies, or structures used in commercial motion picture or television production, or any sound-recording equipment used in such production, on or off the premises.

f) Chickees constructed by the Miccosukee Tribe of Indians or the Seminole Tribe of Florida. The term "chickee" means an open-sided wooden hut that has a thatched roof or palmetto or other traditional materials, and that does not incorporate any electrical, plumbing, or other non-wood features. (Requires Zoning Permit) *Note that Seminole or Miccosukee member will need to provide proof of tribal card and hold a chickee license issued by Miami-Dade County, or be a corporate officer of a general contractor.*

PROPOSED

g) Miami-Dade County School Board facilities and State Universities on State-owned property.

h) Buildings and structures on private property preempted by Federal, State or County statute.

i) Poles, masts and towers for supporting antenna used in the operation of amateur radio stations licensed by the FCC provided that:

1. when they are attached to a supporting structure, the pole, mast or tower is 20 feet or less above the roof of the supporting structure to which it is attached; or,

2. when they stand on natural ground, the pole, mast or tower is 35 feet or less in total height.

B. Under Section 105.2 of the Florida Building Code, Building permits are not required for the following: This exemption only removes the requirement for a Building permit. All work must be performed in accordance with Building Code standards of construction. (The Village suggests that residents always use licensed contractors experienced in the type of work be completed.)

Gas:

1) Portable heating appliances.

2) Replacement of any minor part that does not alter approval of the equipment, warranty or make such equipment unsafe.

Mechanical:

1) Portable heating appliance.

2) Portable ventilation equipment.

3) Portable cooling unit.

4) Steam, hot or chilled water piping within any heating or cooling equipment regulated by the Florida Building Code.

5) Replacement of any part which does not alter its approval, warranty or make it unsafe.

6) Portable evaporative cooler.

7) Self-contained refrigeration system containing 10 pounds (4.54 kg) or less of refrigerant and actuated by motors of 1 horsepower (746 W) or less.

8) The installation, replacement, removal or metering of any load management control device.

PROPOSED

Plumbing:

1) The stopping of leaks in drains, water, soil, waste or vent pipes provided, however, that if any concealed trap, drain pipe, water, soil, waste or vent pipe becomes defective and it becomes necessary to remove and replace the same with new material such work shall be considered as new work and a permit shall be obtained and inspection made as provided in this code.

2) The clearing of stoppages or the repairing of leaks in pipes, valves or fixtures, and the removal and reinstallation of water closets, provided such repairs do not involve or require the replacement or rearrangement of valves, pipes or fixtures.

II. Items Not Regulated by the Florida Building Code

The following construction improvements are not regulated under the Florida Building Code. (However, other regulating agencies may require a permit or approval.)

a) Surfacing of floors or slabs with carpet, tile, brick, wood or Chattahoochee stone finish. (Note: Flooring in multi-family uses may require sound proofing between units.)

b) Kitchen cabinets, vanities or paneling replacement inside residential units using the same configuration. Any associated plumbing, ventilation and electrical work will require a building permit if relocated, reconfigured and or altered.

c) Playground equipment for single-family residential use (swings, slides, monkey bars, basketball hoops, above-ground trampolines or similar.). Any electrical or mechanical service to such playground equipment requires a building permit. *Note all equipment and structures shall meet zoning setbacks.*

d) Residential decorative reflective pools and/or fishponds less than 24 inches deep or less than 250 sq. ft. in area and less than 2,250 gallons in volume. (Requires Zoning Permit)

e) Excavation of swales and drainage holding areas above the water table and in compliance with County DERM regulations.

f) Nonhabitable and nonstructural ironwork for decorative purposes only. (Note: security bars, doors and railings requires a building permit).

g) Interior or exterior walls, trim, sign, mural (or similar) painting (water proofing and roof coatings requires a building permit).

h) Single-family paving and drainage. (Requires Zoning Permit)

i) Resurfacing, re-striping or seal coating of an existing parking lot without any expansion or reconfiguration. (Requires Zoning Permit) If parking layout is expanded or reconfigured a building permit is required.

PROPOSED

III. Exemptions for Work in Single-family Residences, Duplexes, Townhouses and Condominium Dwelling Units

The following permit exemptions for single-family residences, duplexes, townhouses and condominium dwelling units have been established for unincorporated Miami-Dade County based upon Section 102.2.5 of the Florida Building Code. The total cost in the aggregate of all the below noted work performed by owner-builders or contractors in any 12-month period cannot exceed $5,000.00. The permit exemptions are as follows:

A. Mechanical

1. Replacement of window air conditioning unit.
2. Installation of ductless range hoods.

B. Building

1. Replacement or repair of canvas or cloth covered awnings (New installation requires Zoning Permit).
2. Installation or repair of rain gutters and downspouts. (Must retain water onsite)
3. Enclosure of existing covered patios/balconies/porches with open air insect screening.
4. Installation or repair of chain-link or other open fences that do not have wind resistance other than those intended to satisfy swimming pool barrier requirements (Requires Zoning Permit). (Fences with concrete columns, mechanical gates, or lighting require a building permit)
5. Installation or repair of concrete slabs outside of the building (other than screened patios and pool slabs); items such as, but not limited to, open patios, walkways, garbage containers (Requires Zoning Permit).
6. Removal of storage sheds which do not have electrical and/or plumbing work associated with such removal.
7. Wood decks 18 inches or less above ground do not require a permit (Requires Zoning Permit).
8. Resurfacing of an existing pool interior surface not affecting any electrical connections, stairs, drains, skimmers, structural or safety.
9. Any enclosure or protection of exterior water heater tank(s) used solely for the purpose of housing or protecting the tank(s).

C. Electrical*

1. Repair work performed by licensed electrical contractors that does not exceed $500.00 in value inclusive of all materials and labor.
2. Repair or replacement of electrical wall switches and wall outlet devices (receptacles) 20 amps and 120 volts or less regardless of value.
3. Low-voltage electrical systems in single-family residences, duplexes and townhouses (excludes condos).

PROPOSED

* All repairs or replacement of electrical equipment on existing swimming pools will require an electrical permit.

IV. Exemptions for Minor Repairs on Residential and Commercial Properties

The following permit exemptions for minor repairs have been established under Section 105.2.2 of the Florida Building Code:

A. Electrical*

1. Repair or replacement of electric water heaters 4,500 watts or less. *Note: If the wattage of the new water heater to be installed is greater than the wattage of the water heater to be replaced, then a permit is required for this work.*

2. Change out of air conditioning equipment provided it is of the same electrical, cooling/heating capacity/amperage, tonage. (Mechanical permit required for air conditioning equipment change out)

3. Repair or replacement of the following low voltage (under 98 volts) devices:

    a. Telephone

    b. Television

    c. Data Cable

    d. Central Vacuum

    e. Burglar Alarm

    f. Intercom System

4. Repair or replacement of electric wiring to pumps or motors less than 1 horsepower.

5. Repair or replacement of time clocks.

* All repairs or replacement of electrical equipment on existing swimming pools will require an electrical permit.

B. Plumbing

1. Repair work performed by licensed plumbing contractors that does not exceed $500.00 in total value of materials and labor.
2. The following work is also exempt from permit requirements regardless of the value of materials and labor when performed by a licensed plumbing contractor:

PROPOSED

a. Repair or replacement of gas appliances, other than water heater, by licensed plumbing contractors.

b. Replacement of an above ground LP tank with exact same change out (size, volume, location, structural stand).

c. Repair lawn irrigation system.

d. Repair/replacement of faucets, sinks, water closet/bidet/urinal fixtures, lavatory/drinking fountain, garbage disposal.

e. Repair/replacement of residential pool equipment other than a pool heater with the exact change out.

f. Repair/replacement of shut off valve on a domestic water line.

g. Repair/replacement of residential dishwasher in the same location. (No new or altered plumbing location.)

h. Repair/replacement of electric water heater up to 50-gallon capacity by licensed plumbing contractors.

C. Mechanical

1. Repair work performed by licensed mechanical contractors that does not exceed $500 in total value of materials and labor.

2. The following work is also exempt from permit requirements regardless of the value of materials and labor when performed by a licensed mechanical contractor:

a. Repair of air conditioning duct.

b. Repair or replacement of coil, compressor or refrigerant piping by licensed air conditioning or mechanical contractor.

c. Repair or replacement of non-combustion heating by licensed air conditioning or mechanical contractors.

d. Repair or replacement ventilation fans.

D. Building

1. Repair work performed by licensed building contractors that is not structural in nature and does not change the occupancy, does not affect life safety and the value of which does not exceed $500.00 in total labor and materials.
2. The replacement or repair of any roof covering performed by a licensed roofing contractor not exceeding $2,000.00 in total value of materials and labor and work not exceeding two roofing squares in extent.
3. Repair or exact replacement of interior doors do not require a permit unless if used for life safety purposes.

PROPOSED

4. Repair or replacement of exterior single and double door slabs. *Note: Door together with door frame replacement requires a permit.*
5. Repair or replacement of window glass panes. *Note: Window assembly replacement requires a permit.*
   6. Cement plaster (stucco) resurfacing of existing masonry and concrete walls not involving any structural work regardless of value for single-family, duplex and townhouse or less than$2,000.00 in total value of materials and labor for all other uses. All other work will require a permit including but not limited to Exterior Insulation Foam System (EIFS), siding or applications over metal or wire lath.

V. Satellite Antennas

Pursuant to federal law, a permit is not required for the installation or repair of satellite antennas that are one meter (approximately 39 inches) or less in diameter which are located on commercial or industrial properties. For residential properties, the installation or repair of satellite antennas attached to primary structures which are one meter (approximately 39 inches) or less in diameter are exempt from permit requirements*. Note: that permit exemption does not exclude dishes from being safely installed.*

PROPOSED

Village of Palmetto Bay
Zoning Permits

The following improvements may qualify for a Building Permit exemption; however, they still require a Zoning Permit. Zoning Permit applications are accepted by the Building Division. Only Zoning Review fees apply.

1. Chickees by Miccosukee or Seminole
2. Decorative garden-type fountains
3. Flat wall sign not to exceed 40 square feet in area and a building height of 30 feet, with Village-approved detail only.
4. Floating docks
5. Painted wall sign
6. Portable storage units for on-site storage at single-family residential properties.
7. Residential chain link fence (fences with concrete columns require a building permit).
8. Residential decorative ponds
9. Residential picket, iron, other fences non-wind resistant (fences with concrete columns require a building permit).
10. Resurfacing of driveways and sealing, stripe painting of existing parking lots with no change to configuration.
11. Temporary buildings used for construction, trailer or modular.

PROPOSED

AGENDA ITEM NO. 11.C

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Yani Modrono, Finance
ITEM TYPE:	Ordinance
AGENDA SECTION:	ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS
SUBJECT:	AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE FISCAL YEAR 2022-2023 BUDGET; AMENDING ORDINANCE NUMBER 2022-10; AMENDING THE VILLAGE'S BUDGET FOR THE 2022-2023 FISCAL YEAR; AUTHORIZING THE VILLAGE MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS ORDINANCE; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Administration)*
SUGGESTED ACTION:	

ATTACHMENTS:

Memo-Budget Amendment FY-2023
Ord-Budget Amend FY22-23 Staff Summuary
Exhibit A-Staffing Summary

To: Honorable Mayor and Village Council

Date: June 5, 2023

From: Nick Marano, Village Manager

Re: Budget Amendment – FY 2022-2023

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE FISCAL YEAR 2022-2023 BUDGET; AMENDING ORDINANCE NUMBER 2022-10; AMENDING THE VILLAGE'S BUDGET FOR THE 2022-2023 FISCAL YEAR; AUTHORIZING THE VILLAGE MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS ORDINANCE; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Administration)*

BACKGROUND AND ANALYSIS:
The Adopted Budget for Fiscal Year 2022-2023 incorporates the Staffing Summary, summarizing all positions within the Village. At this mid-point of the budget year, administration finds that it is necessary to make certain personnel changes to better meet the needs of Village operations. The attached amended Staffing Summary reflects and details the proposed personnel changes and updates.

BUDGET AND FISCAL IMPACT:
None; the proposed changes will not have an impact on the approved funding levels.

RECOMMENDATION:
Approval is recommended.

Attachments:

A. Exhibit A – Position Summary

ORDINANCE NO. 2023-___

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE FISCAL YEAR 2022-2023 BUDGET; AMENDING ORDINANCE NUMBER 2022-10; AMENDING THE VILLAGE'S BUDGET FOR THE 2022-2023 FISCAL YEAR; AUTHORIZING THE VILLAGE MANAGER TO TAKE ALL ACTIONS NECESSARY TO IMPLEMENT THE TERMS AND CONDITIONS OF THIS ORDINANCE; PROVIDING FOR ORDINANCES IN CONFLICT, CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Administration)*

WHEREAS, the Village Council adopted Ordinance 2022-10, which approved and adopted the Village's Operating and Capital Budget for Fiscal Year (FY) 2022-2023; and,

WHEREAS, the adopted Operating and Capital Budget for FY 2022-2023 incorporates the Staffing Summary, which shows all the positions approved by the Council, and the departments to which such positions correspond; and,

WHEREAS, the Village desires to adjust the current organizational structure, transfer certain operational functions between departments in an effort to improve efficiencies, and include other positions which are necessary to maintain a high level of service; and,

WHEREAS, the proposed personnel changes will not impact the funding levels approved by the Village Council in the Adopted Budget for FY 2022-2023; and,

WHEREAS, the Mayor and Village Council of the Village of Palmetto Bay desire to amend the budget and adopt the amended Staffing Summary for FY 2022-23, as set forth in the attached Exhibit "A", based upon the review and analysis of the Finance Director and based upon the recommendation of the Village Manager.

NOW, THEREFORE, BE IT ENACTED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. Recitals. The recitals are true and correct and are incorporated herein by this reference.

Section 2. Budget Amendment. The Village Council authorizes and approves the amendment of Ordinance Number 2022-10, which adopted the Village's Capital and Operating Budget for Fiscal Year 2022-2023. The budget adopted by Ordinance Number 2022-10 is hereby amended to authorize the changes in personnel, as further detailed on the amended Staffing Summary, attached hereto as Exhibit A.

Section 3. Authorization of Village Manager. The Village Manager is hereby authorized to take all actions necessary to implement the terms and conditions of this Ordinance.

Section 4. Severability. If any section, clause, sentence, or phrase of this Ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, the holding shall not affect the validity of the remaining portions of this Ordinance.

Section 5. Effective Date. This ordinance shall take effect immediately upon adoption on second reading.

PASSED AND ADOPTED ON SECOND READING this ____ day of _____, 2023.

Attest: _____ _____

Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____

John C. Dellagloria
Village Attorney

VOTE ON FIRST READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

FINAL VOTE AT ADOPTION ON SECOND READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

POSITION SUMMARY		FY 19-20 Final		FY 20-21 Final		FY 21-22 Final		FY 22-23 Adopted		FY 22-23 Adopted	
VILLAGE POSITIONS		**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**
Village Council	Mayor & Council	5.0	0.0	5.0	0.0	5.0	0.0	5.0	0.0	5.0	0.0
	Total Council Positions	**5.0**	**0.0**	**5.0**	**0.0**	**5.0**	**0.0**	**5.0**	**0.0**	**5.0**	**0.0**
Departments	Office of the Village Manager	0.0	6.0	0.0	4.0	0.0	4.0	0.0	4.0	0.0	4.0
	Office of the Village Attorney	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Office of the Village Clerk	0.0	3.0	0.0	3.0	0.0	4.0	0.0	4.0	0.0	4.0
	Finance Department	*0.0*	*7.0*	*0.0*	*7.0*	*1.0*	*6.0*	*0.0*	*6.5*	*1.0*	*6.0*
	Human Resources & Communications	1.0	4.0	1.0	4.0	1.0	6.0	1.0	6.0	1.0	6.0
	Parks & Recreation	23.0	8.0	25.0	11.0	19.0	16.0	19.0	16.0	19.0	16.0
	Community & Economic Development	0.0	16.0	0.0	15.0	0.0	17.0	0.0	17.0	0.0	17.0
	Public Services	*6.0*	*21.0*	*0.0*	*14.0*	*0.0*	*16.0*	*0.0*	*16.5*	*0.0*	*17.0*
	Total Village Positions	**30.0**	**66.0**	**26.0**	**59.0**	**21.0**	**70.0**	**20.0**	**71.0**	**21.0**	**71.0**
CONTRACTUAL POSITIONS		**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**
Departments	Office of the Village Attorney	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Community & Economic Development	6.0	0.0	6.0	1.0	7.0	0.0	7.0	0.0	7.0	0.0
	Palmetto Bay Policing Unit	0.0	46.0	0.0	46.0	0.0	48.0	0.0	49.0	0.0	49.0
	Total Contractual Positions	**6.0**	**46.0**	**6.0**	**47.0**	**7.0**	**48.0**	**7.0**	**49.0**	**7.0**	**49.0**
SUMMARY		**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**
	Total Council Positions	**5.0**	**0.0**	**5.0**	**0.0**	**5.0**	**0.0**	**5.0**	**0.0**	**5.0**	**0.0**
	Total Village Positions	**30.0**	**66.0**	**26.0**	**59.0**	**21.0**	**70.0**	**20.0**	**71.0**	**21.0**	**71.0**
	Total Contractual Positions	**6.0**	**46.0**	**6.0**	**47.0**	**7.0**	**48.0**	**7.0**	**49.0**	**7.0**	**49.0**

VILLAGE POSITION DETAIL	FY 19-20 Final		FY 20-21 Final		FY 21-22 Adopted		FY 22-23 Adopted		FY 22-23 Amended	
Finance Department	PT	FT	PT	FT	PT	FT	PT	FT	PT	FT
Finance Director	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Sr. Accountant	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
IT Manager	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
IT Technician	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Accountant	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Cashier	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
Accounting & Alarm Clerk	0.0	1.0	0.0	0.0	1.0	0.0	0.0	0.0	1.0	0.0
Administrative Clerk	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0
Account Clerk*	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0	0.0
Total Positions	**0.0**	**7.0**	**0.0**	**7.0**	**1.0**	**6.0**	**0.0**	**6.5**	**1.0**	**6.0**

**Previously shared 50% with PS*

VILLAGE POSITION DETAIL		FY 19-20 Final		FY 20-21 Final		FY 21-22 Adopted		FY 22-23 Adopted		FY 22-23 Amended	
Dept. of Public Services		**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**	**PT**	**FT**
Public Works	Public Services Director	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Administrative Assistant	0.0	0.0	0.0	0.0	0.0	1.0	0.0	0.0	0.0	0.0
	Office Manager	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Administrative Aide	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0
	Field Operations Supervisor	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Grounds Maintenance Worker	4.0	3.0	0.0	4.0	0.0	4.0	0.0	4.0	0.0	4.0
	Tree Maintenance Worker	0.0	1.0	0.0	1.0	0.0	2.0	0.0	2.0	0.0	2.0
	Bus Operator	0.0	2.0	0.0	2.0	0.0	2.0	0.0	2.0	0.0	2.0
	Truck Operator	0.0	0.0	0.0	0.0	0.0	0.0	0.0	1.0	0.0	1.0
	Account Clerk*	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.5	0.0	0.0
	Total Public Works Positions	**4.0**	**10.0**	**0.0**	**10.0**	**0.0**	**12.0**	**0.0**	**12.5**	**0.0**	**13.0**
Facilities Maint.	Facilities Maint. Superintendent	0.0	1.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Facilities Maint. Worker I	1.0	2.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Facilities Maint. Worker II	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Maintenance & Repair Supervisor	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Maintenance & Repair Technician	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Maintenance Technician	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0	0.0	1.0
	Maintenance Worker	1.0	5.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0
	Total Facilities Maint. Positions	**2.0**	**11.0**	**0.0**	**4.0**	**0.0**	**4.0**	**0.0**	**4.0**	**0.0**	**4.0**
	Total Public Services Positions	**6.0**	**21.0**	**0.0**	**14.0**	**0.0**	**16.0**	**0.0**	**16.5**	**0.0**	**17.0**

**Sharing 50% with Finance*

AGENDA ITEM NO. 11.D

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	John Dellagloria, Village Council
ITEM TYPE:	Ordinance
AGENDA SECTION:	ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS
SUBJECT:	AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO ANIMALS; ADOPTING "SENIORS ASSISTANCE FOR VETERINARY EXPENSES" (SAVE) TO PROVIDE REIMBURSEMENT FOR VETERINARY SERVICES OF TWO-HUNDRED FIFTY DOLLARS ($250.00) PER PALMETTO BAY LOWER-INCOME SENIOR RESIDENT TO ACCESS HEALTH CARE FOR THEIR PETS; ADDING SECTION 15-3 TO CHAPTER 15 "ENVIRONMENT," PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson)*
SUGGESTED ACTION:	

ATTACHMENTS:
Ord-SAVE-MM First Reading

ORDINANCE 2023-___

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO ANIMALS; ADOPTING "SENIORS ASSISTANCE FOR VETERINARY EXPENSES" (SAVE) TO PROVIDE REIMBURSEMENT FOR VETERINARY SERVICES OF TWO-HUNDRED FIFTY DOLLARS ($250.00) PER PALMETTO BAY LOWER-INCOME SENIOR RESIDENT TO ACCESS HEALTH CARE FOR THEIR PETS; ADDING SECTION 15-3 TO CHAPTER 15 "ENVIRONMENT," PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson)*

WHEREAS, the benefits of pets for seniors has been scientifically proven in that those who have pets live longer, have more fulfilling lives, are less likely to suffer early onset of dementia, are less likely to have depression or anxiety, and are not as lonely; and

WHEREAS, 14% of Palmetto Bay residents are 65 and older, according to the United States Census Bureau, and many seniors are owners of dogs, cats, birds, and other animals; and

WHEREAS, a poll conducted by the University of Michigan's National Poll on Healthy Aging found that, of a representative sample, fifty-five percent of older adults own a pet, and that their pets help them enjoy life (88%), make them feel loved (86%), reduce stress (79%), provide a sense of purpose (73%), and help them stick to a routine (62%); and

WHEREAS, the Village of Palmetto Bay has demonstrated its commitment to pets by dedicating and maintaining a popular dog park; and

WHEREAS, in recognition by the Village of Palmetto Bay of the importance of dogs, cats, birds and other pets to our senior residents.

NOW, THEREFORE, BE IT ENACTED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. Section 15-3 of Article I styled “In General” of Chapter 15 “Environment” of the Code of Ordinances of the Village of Palmetto Bay is hereby adopted as Senior Assistance for Veterinary Expenses (SAVE) as follows.

Section 2. The Village Council authorizes twenty-five thousand dollars ($25,000.00) for Senior Assistance for Veterinary Expenses (SAVE), which provides reimbursement of two-hundred fifty dollars ($250.00) per one (1) lower-income senior resident for veterinary care for his/her dogs, cats, birds or other pets.

Section 3. The eligible senior receives one (1) two-hundred fifty-dollar ($250) reimbursement on a first-come, first-served basis until the twenty-five thousand dollars ($25,000.00) SAVE money is spent.

Section 4. Eligibility is based on the resident being sixty-five (65) years of age or older, residence in the Village of Palmetto Bay, and having a lower income, as determined by the Village Council and Village Manager.

Section 5. Severability. The provisions of this Ordinance are declared to be severable, and if any sentence, section, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sentences, sections, clauses, or phrases of the Ordinance, but they shall remain in effect it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 6. Codification. It is the intention of the Village Council, and it is hereby ordained the provisions of this Ordinance shall become and be made part of the Code of Ordinances of the Village of Palmetto Bay, Florida, that sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions, and that the word “Ordinance” shall be changed to “Section” or other appropriate word.

Section 7. Effective Date. This Ordinance shall take effect immediately upon enactment at Second Reading.

PASSED AND ADOPTED ON FIRST READING this 1st day of June, 2023.

PASSED AND ADOPTED ON SECOND READING this ___day of ____, 2023.

Attest: _____ _____

Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
John C. Dellagloria
Village Attorney

VOTE ON FIRST READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

FINAL VOTE AT ADOPTION ON SECOND READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

Additions shown by underlining and deletions shown by ~~overstriking~~.

AGENDA ITEM NO. 11.E

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	John Dellagloria, Village Council
ITEM TYPE:	Ordinance
AGENDA SECTION:	ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS
SUBJECT:	AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO ENVIRONMENTAL REGULATIONS; AMENDING SUB-SECTION 30-100.1(E)(2)(a) BY REQUIRING THE PLANTING OF FLORIDA NATIVE PLANTS ON PUBLIC SPACES, PARKS, AND RIGHTS-OF-WAY; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Mayor Karyn Cunningham)*
SUGGESTED ACTION:	

ATTACHMENTS:
Ord-Native Plants-First Reading

ORDINANCE 2023-___

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO ENVIRONMENTAL REGULATIONS; AMENDING SUB-SECTION 30-100.1(E)(2)(a) BY REQUIRING THE PLANTING OF FLORIDA NATIVE PLANTS ON PUBLIC SPACES, PARKS, AND RIGHTS-OF-WAY; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Mayor Karyn Cunningham)*

WHEREAS, a Florida native landscape often requires little water, fertilizer, or pesticides; and

WHEREAS, decreased use of fertilizer or pesticides is an integral component of Miami-Dade County's Biscayne Bay Recovery Plan; and

WHEREAS, there are many selections of Florida native plants available that work together and can provide the needed habitat to make a colorful haven for butterflies, birds, and other wildlife; and

WHEREAS, the Village understands this initiative and will enhance the community's chances of building a healthy and beautiful community for all our citizens while preserving our natural heritage and improving water quality in the region.

NOW, THEREFORE, BE IT ENACTED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. Division 30-100.1 of the Code of Ordinances styled" Environmental Regulations", is hereby amended at Subsection 30-100.1(e)(2)(a), as follows:

(2) Trees Generally

(a) Tree size and species. All trees, except street trees and trees located beneath power lines, shall be a minimum of 12 feet high and have a minimum caliper of three inches at time of planting except that 30 percent of the tree requirement may be met by native species with a minimum height of eight feet and a minimum caliper of one and one-half

inches at time of planting. When selecting tree species, preference shall be given to those species listed as being medium or highly tolerant to wind as listed in the landscape manual. Table A lists the minimum number of trees required to be provided on-site by net lot size. Street trees may be required and are in addition to Table A's on-site requirements. Unusual trees must comply with the requirements of the underlying zoning district**.** Notwithstanding anything in Section 30-100.1 to the contrary, a minimum seventy-five percent (75%) of Florida native species plant material is required for all new plantings in public spaces, including parks, and rights-of-way (except where contrary to the efficient use of the public space or a park), which will increase the visibility, enjoyment, and resilience of native Florida plants in the Village, while consuming less energy and environmentally harmful chemicals. A list of current approved native species shall be maintained by the Planning and Zoning Division.

Section 2. Severability. The provisions of this Ordinance are declared to be severable, and if any sentence, section, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sentences, sections, clauses, or phrases of the Ordinance, but they shall remain in effect it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 3. Codification. It is the intention of the Village Council, and it is hereby ordained the provisions of this Ordinance shall become and be made part of the Code of Ordinances of the Village of Palmetto Bay, Florida, that sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions, and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 4. Effective Date. This Ordinance shall take effect immediately upon enactment at Second Reading.

PASSED ON FIRST READING this ____ day of _____, 2023.

PASSED AND ADOPTED ON SECOND READING this ____ day of _____, 2023.

Attest: _____ _____

Missy Arocha **Karyn Cunningham**
Village Clerk **Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
John C. Dellagloria
Village Attorney

VOTE ON FIRST READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

FINAL VOTE AT ADOPTION ON SECOND READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

AGENDA ITEM NO. 11.F

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	John Dellagloria, Village Council
ITEM TYPE:	Ordinance
AGENDA SECTION:	ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS
SUBJECT:	AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, REGARDING ANIMAL PROTECTION; AMENDING SECTION 20-59 OF THE VILLAGE CODE OF ORDINANES STYLED: "PROTECTION AND PRESERVATION OF WILDLIFE; PROHIBITING THE CAPTURE/REMOVAL OF ANY WILDLIFE FROM ANY VILLAGE PROPERTY; DIRECTING THE VILLAGE MANAGER TO SEEK AUTHORIZATION FROM THE VILLAGE COUNCIL PRIOR TO RETAINING THE SERVICES OF ANY "TRAPPER" OR OTHER INDIVIDUAL ENGAGED IN THE CAPTURE/TRANSPORT OF ANY WILDLIFE WITHIN THE VILLAGE; PROVIDING AN EXCEPTION FOR DISTRESSED OR INJURED ANIMALS; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Patrick Fiore)*
SUGGESTED ACTION:	

ATTACHMENTS:

Ord-Wildlife Protection-PF

ORDINANCE NO. 2023-___

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, REGARDING ANIMAL PROTECTION; AMENDING SECTION 20-59 OF THE VILLAGE CODE OF ORDINANES STYLED: "PROTECTION AND PRESERVATION OF WILDLIFE; PROHIBITING THE CAPTURE/REMOVAL OF ANY WILDLIFE FROM ANY VILLAGE PROPERTY; DIRECTING THE VILLAGE MANAGER TO SEEK AUTHORIZATION FROM THE VILLAGE COUNCIL PRIOR TO RETAINING THE SERVICES OF ANY "TRAPPER" OR OTHER INDIVIDUAL ENGAGED IN THE CAPTURE/TRANSPORT OF ANY WILDLIFE WITHIN THE VILLAGE; PROVIDING AN EXCEPTION FOR DISTRESSED OR INJURED ANIMALS; PROVIDING FOR SEVERABILITY, CODIFICATION, AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Patrick Fiore)*

WHEREAS, Section 20-59 of the Village Code of Ordinances provides protection for wildlife in the parks of the Village; and

WHEREAS, the Council wishes to expand the protections to all Village property, including sidewalks and buildings owned by the Village; and

WHEREAS, in order to advise the Council and the residents of any Village approved action, the Village Manager is directed to advise the Council at a public meeting of any contract or authorization issued by the Village Manager to capture or remove any wildlife except for an emergency to end the life of a seriously injured or distressed animal that cannot survive the injury.

NOW THEREFORE, THE FOLLOWING ORDINANCE IS HEREBY ADOPTED BY THE VILLAGE OF PALMETTTO BAY, FLORIDA:

Section 1. That the above recitals are incorporated as if set forth in full.

Section 2. That Section 20-59 of the Village Code of Ordinances is amended as follows:

Section 20-59. Protection and preservation of wildlife.

(a) No person shall molest, harm, frighten, kill, net, trap, snare, hunt, chase, shoot, throw or propel by any means missiles at any wildlife creature be it animal, bird, or reptile, whether that creature is roaming free about a park or any Village owned property including but not limited to buildings and sidewalks, or in captivity in a cage. Nor shall any person remove or possess the young of any wildlife creature or the nest or eggs of any reptile or bird or to collect, remove, possess, give away, sell or offer to sell, buy or offer to buy, or accept as a gift, any specimen dead or alive or any type of tree snail.

(b) The Village Manager is directed to advise the Council at a public meeting of any contract or authorization issued by the Village Manager to capture, transport or kill any wildlife.

(c) No person shall discard, leave, or abandon any animals in the park or anywhere else on Village property.

(d) No person shall abandon, discard or leave any containers of food within the park or elsewhere on Village property for animal consumption. Every person is required to clean up after consuming any food and ensure that the trash is placed in an appropriate garbage receptacle.

Section 3. Severability. The provisions of this Ordinance are declared to be severable, and if any sentence, section, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sentences, sections, clauses, or phrases of the Ordinance, but they shall remain in effect it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 4. Codification. It is the intention of the Village Council, and it is hereby ordained the provisions of this Ordinance shall become and be made part of the Code of Ordinances of the Village of Palmetto

Bay, Florida, that sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions, and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 5. Effective Date. This Ordinance shall take effect immediately upon enactment at Second Reading.

PASSED ON FIRST READING this ____ day of _____, 2023.

PASSED AND ADOPTED ON SECOND READING this ____ day of _____, 2023.

Attest: _____ _____

Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____

John C. Dellagloria
Village Attorney

VOTE ON FIRST READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

FINAL VOTE AT ADOPTION ON SECOND READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

Additions shown by underlining and deletions shown by ~~overstriking~~.

AGENDA ITEM NO. 11.G

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Missy Arocha, Village Council
ITEM TYPE:	Ordinance
AGENDA SECTION:	ORDINANCES FOR FIRST READING WITH PUBLIC COMMENTS
SUBJECT:	AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO PARKS; ADOPTING "THE TREE MEMORIAL PROGRAM;" ADDING SECTION 20-92 TO CHAPTER 20 OF THE CODE OF ORDINANCES OF THE VILLAGE OF PALMETTO BAY STYLED "PARKS AND RECREATION; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson)*
SUGGESTED ACTION:	

ATTACHMENTS:
Ord-Tree Memorial-MM

ORDINANCE 2023-___

AN ORDINANCE OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO PARKS; ADOPTING "THE TREE MEMORIAL PROGRAM;" ADDING SECTION 20-92 TO CHAPTER 20 OF THE CODE OF ORDINANCES OF THE VILLAGE OF PALMETTO BAY STYLED "PARKS AND RECREATION; PROVIDING FOR CODIFICATION, SEVERABILITY AND AN EFFECTIVE DATE. *(Sponsored by Councilmember Marsha Matson)*

WHEREAS, the purpose of the Tree Memorial Program is for the Village, individuals, families, or organizations to commemorate a special event, celebrate an individual's achievement, or honor a loved one by planting a memorial tree identified by a permanent plaque at its base;

WHEREAS, when the Village plants a tree to honor a person or event, or a private individual donates a tree, the purpose of the honor is often lost to posterity if the tree is not marked by a plaque signifying the importance of the occasion;

WHEREAS, the Village and the Village of Palmetto Tree Advisory Board plans twenty-five (25) or more years into the future for tree planting recommendations;

WHEREAS, The Village Parks Department has without an identifying plaque planted a memorial tree each year since 2017 for Southwood Middle School Earth Day Art Contest and a memorial tree each year since 2018 for the Mayor's Environmentalist of the Year in Village parks;

WHEREAS, since 2020, a religious organization purchased and planted trees at a Village Park with its own marker, families donated two (2) trees in honor of loved ones without plaques, and the Village honored one (1) person with a tree and bronze plaque;

WHEREAS, the Village finds a need to create a uniform program for memorial tree planting with a permanent plaque which informs and inspires future generations about the honored individuals, loved ones, and special occasions.

NOW, THEREFORE, BE IT ENACTED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. The above recitals are incorporated as if set forth in full.

Section 2. Section 20, Article II styled "Rules and Regulations" ~~the Code of the Village Ordinances of Palmetto Bay~~ is hereby amended by the addition of Subsection 20-92 as follows;

Section 3. Sub-section 20-92:

a) The Village of Palmetto Bay shall establish the Memorial Tree Program to be administered by the Village Parks Department with the advice of the Village of Palmetto Bay Tree Advisory Board. The purpose of the Memorial Tree Program is to allow the Village, families, or organizations to honor individuals, loved ones, or special occasions by planting a memorial tree accompanied by a permanent plaque to preserve its significance for posterity.

b) The Village shall determine the individuals or special occasions honored by the Village in the Memorial Tree Program. The Program includes the tree, the plaque, year-round tree and plaque maintenance, and guaranteed twenty-five (25) year survival of the tree. For non-Village entities such as individuals, families, and organizations, a reasonable donation or fee shall be set to cover the cost by the Village which includes the tree, the plaque, year-round tree and plaque maintenance, and guaranteed twenty-five (25) year survival of the tree.

(i) The memorial tree shall be located on Village-owned property, in a Village park, or at a suitable location determined by the Village. The Village reserves the right to place the memorial tree at a location best suited for the memorial tree. The memorial tree shall be chosen from a list of Village-approved trees and planted in the optimal season.

(ii) Plaques shall be made of a metal, such as bronze, or of granite, and made part of or affixed to concrete, rock, or other

permanent material. The plaque shall be placed at the base of the memorial tree for ease of viewing. The plaque's cost, size, design, appearance, number of lines, characters per line, and wording shall be determined by the Village, or by the Village in discussion with the donating entity if applicable.

(iii) Plaques as described in Section 6 shall be produced and installed at the base of the memorial trees previously planted by the Village. Plaques for trees previously planted and donated by non-Village entities shall be installed at the discretion of the Village.

Section 4. Severability. The provisions of this Ordinance are declared to be severable, and if any sentence, section, clause, or phrase of this Ordinance shall, for any reason, be held to be invalid or unconstitutional, such decision shall not affect the validity of the remaining sentences, sections, clauses, or phrases of the Ordinance, but they shall remain in effect it being the legislative intent that this Ordinance shall stand notwithstanding the invalidity of any part.

Section 5. Codification. It is the intention of the Village Council, and it is hereby ordained the provisions of this Ordinance shall become and be made part of the Code of Ordinances of the Village of Palmetto Bay, Florida, that sections of this Ordinance may be renumbered or re-lettered to accomplish such intentions, and that the word "Ordinance" shall be changed to "Section" or other appropriate word.

Section 6. Effective Date. This Ordinance shall take effect immediately upon enactment at Second Reading.

PASSED ON FIRST READING this 6th day of June, 2023**.**

PASSED AND ADOPTED ON SECOND READING this ____ day of _____, 2023.

Attest: _____ _____

Missy Arocha **Karyn Cunningham**

Village Clerk **Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____

John C. Dellagloria
Village Attorney

VOTE ON FIRST READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

FINAL VOTE AT ADOPTION ON SECOND READING:

Mayor Karyn Cunningham ___

Council Member Steven Cody ___

Council Member Marsha Matson ___

Vice-Mayor Leanne Tellam ___

Council Member Patrick Fiore ___

AGENDA ITEM NO. 14.A

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Yvonne Picado, Public Services
ITEM TYPE:	Resolution
AGENDA SECTION:	RESOLUTIONS WITH PUBLIC COMMENT
SUBJECT:	A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE BICYCLE AND PEDESTRIAN MASTER PLAN; ACCEPTING THE FINAL REPORT PRESENTED BY THE CORRADINO GROUP, INC.; FURTHER AUTHORIZING THE VILLAGE MANAGER TO PROCEED WITH IMPLEMENTATION OF THE REPORT FINDINGS, FOLLOWING IDENTIFICATION AND AVAILABILITY OF APPROPRIATE FUNDING SOURCES; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*
SUGGESTED ACTION:	

ATTACHMENTS:

Memo-Bike & Pedestrian Master Plan
Reso-Bike & Pedestrian Master Plan
Exhibit A-Presentation-Final Draft

To: Honorable Mayor and Village Council

Date: June 5, 2023

From: Nick Marano, Village Manager

Re: The Village's Bicycle and Pedestrian Master Plan

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE BICYCLE AND PEDESTRIAN MASTER PLAN; ACCEPTING THE FINAL REPORT PRESENTED BY THE CORRADINO GROUP, INC.; FURTHER AUTHORIZING THE VILLAGE MANAGER TO PROCEED WITH IMPLEMENTATION OF THE REPORT FINDINGS, FOLLOWING IDENTIFICATION AND AVAILABILITY OF APPROPRIATE FUNDING SOURCES; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

BACKGROUND AND ANALYSIS:
The Village of Palmetto Bay adopted its Bicycle and Pedestrian Master Plan in 2009. The purpose of this plan was to provide an alternative to car travel and improve connectivity within the Village. Over the last fourteen years, traffic conditions have significantly changed in the Village largely due to the substantial growth occurring in areas south of Palmetto Bay. The Village desires to update the existing fourteen-year-old plan to consider the new traffic environment.

The Village contracted The Corradino Group, Inc. to update the Bicycle and Pedestrian Master Plan and would like to move forward with the recommendations they made.

FISCAL/BUDGETARY IMPACT:
The Village Manager shall proceed with implementation of the report findings, following the identification and availability of appropriate funding sources.

RECOMMENDATION:
Approval is recommended.

Attachment:

A. Corradino Presentation

RESOLUTION NO. 2023-_____

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE BICYCLE AND PEDESTRIAN MASTER PLAN; ACCEPTING THE FINAL REPORT PRESENTED BY THE CORRADINO GROUP, INC.; FURTHER AUTHORIZING THE VILLAGE MANAGER TO PROCEED WITH IMPLEMENTATION OF THE REPORT FINDINGS, FOLLOWING IDENTIFICATION AND AVAILABILITY OF APPROPRIATE FUNDING SOURCES; AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

WHEREAS, the Village of Palmetto Bay (Village) adopted its Bicycle and Pedestrian Master Plan in 2009; and

WHEREAS, the purpose of the plan was to provide an alternative to car travel and improve connectivity within the Village; and

WHEREAS, over the last fourteen years, traffic conditions have significantly changed in the Village largely due to the substantial growth occurring in areas south of Palmetto Bay; and

WHEREAS, the Village desires to update the existing thirteen-year-old plan to consider the new traffic environment; and

WHEREAS, the Village contracted The Corradino Group, Inc. to update the Bicycle and Pedestrian Master Plan; and

WHEREAS, the Village desires to move forward with the recommendations of The Corradino Group, Inc.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF PALMETTO BAY, FLORIDA, THAT:

Section 1. The Village Council hereby accepts the final report presented by The Corradino, Inc.

Section 2. The Village Manager shall proceed with implementation of the report findings, following the identification and

availability of appropriate funding sources.

Section 3. This Resolution shall become effective upon the date of its adoption.

PASSED AND ADOPTED this 5th day of June 2023.

Attest:

_____	_____
Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
John C. Dellagloria
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore _____

Council Member Steve Cody _____

Council Member Marsha Matson _____

Vice-Mayor Leanne Tellam _____

Mayor Karyn Cunningham _____

Bicycle and Pedestrian Plan

2023 UPDATE





INVENTORY

- Review Existing Plans
- Inventory Existing Conditions



ANALYSIS

- Gap Analysis
- Level of Stress (LTS) Analysis
- Issues/Ease of Implementation

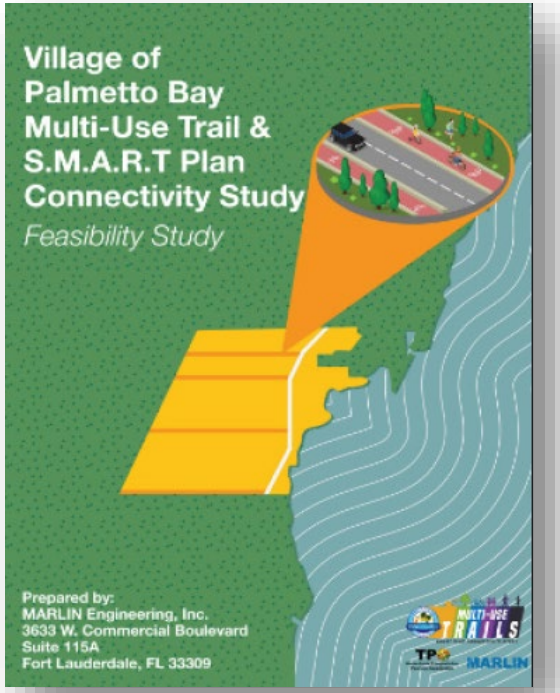


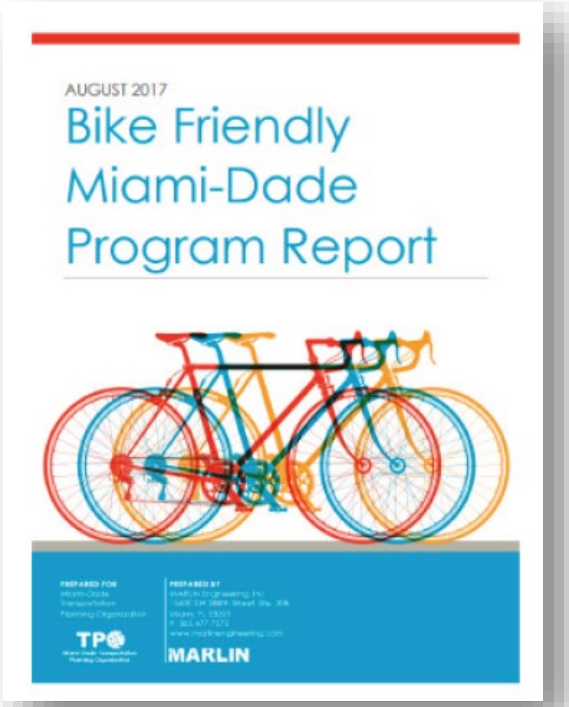
ACTION

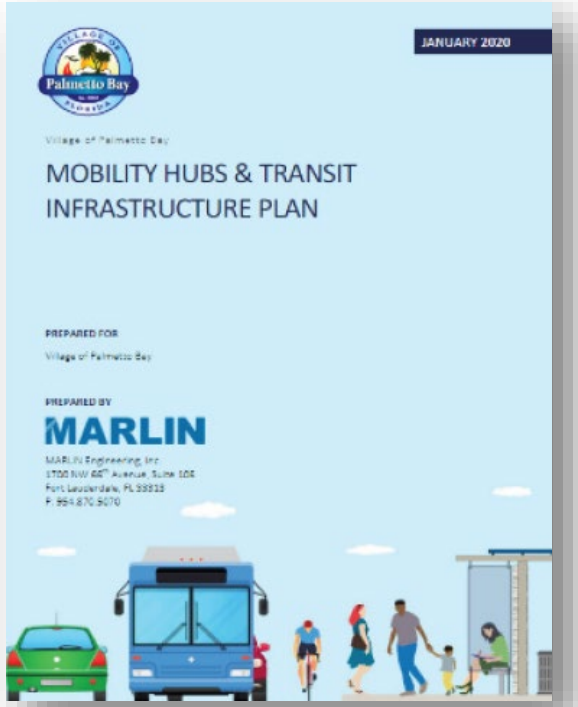
- Project Bank
- Prioritization
- Steps to Implementation
- Final Document

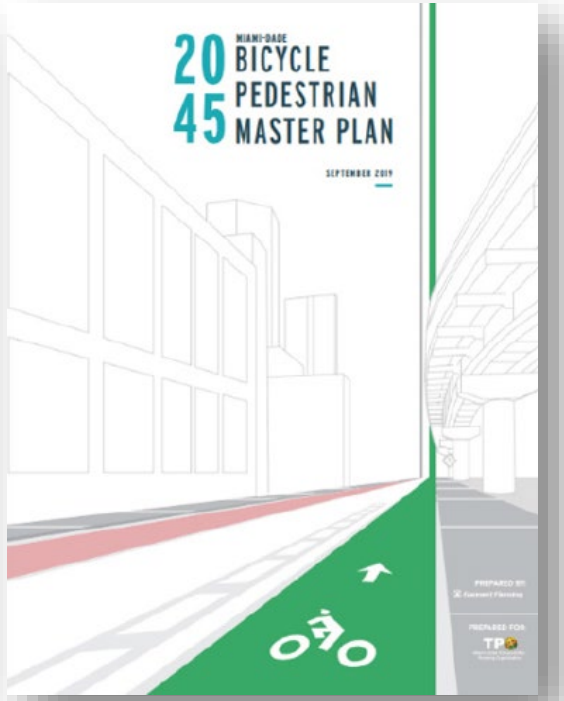
PREVIOUS STUDIES

THE CORRADINO GROUP







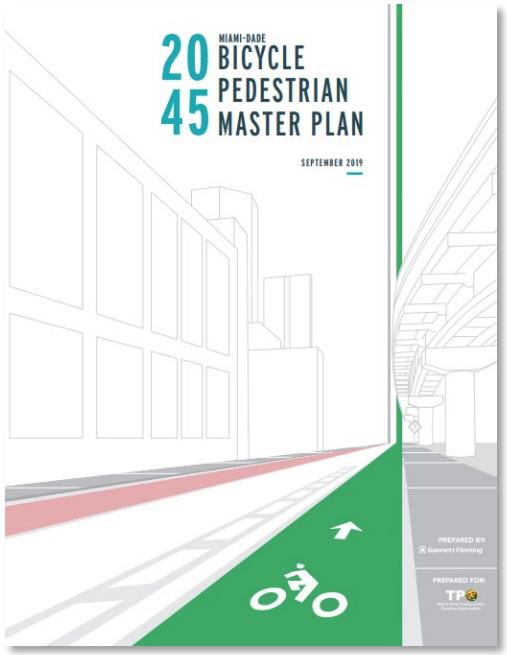


Completed Studies since adoption of the 2009 Bike and Pedestrian Master Plan

- Bicycle Pedestrian Data Collection 2017
- Bicycle Parking Plan for Miami-Dade Transit
- Bicycle Project Feasibility Evaluation
- Application of Innovative Strategies to Improve Bicycle Safety and Mobility
- Bicycle Safety Program Plan
- Bike Friendly Miami-Dade Plan 2015



TPO 2045 Bicycle and Pedestrian Master Plan



The Miami-Dade 2045 Bicycle and Pedestrian Master Plan assesses opportunities amongst the SMART Plan transit hubs and stations to expand the reach of bicycle and pedestrian trip distances to the entire county, with the help of transit connections.

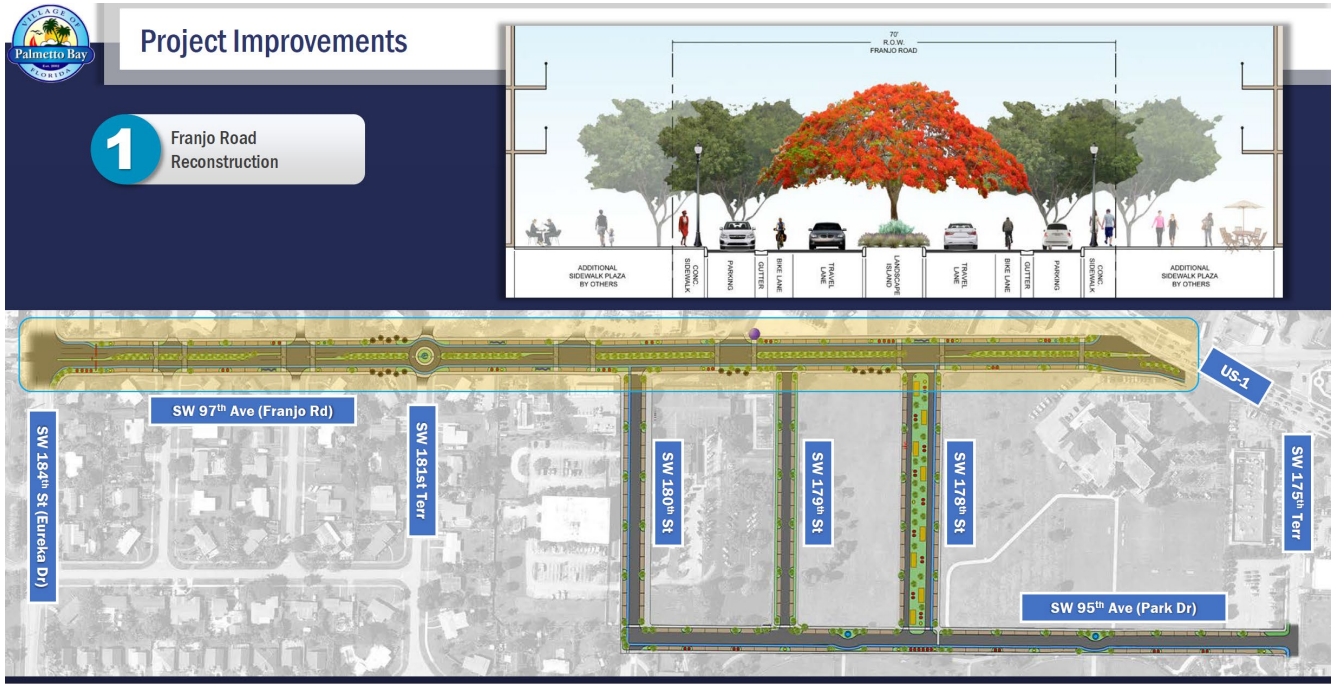
The purpose of the 2045 Bicycle plan is to:

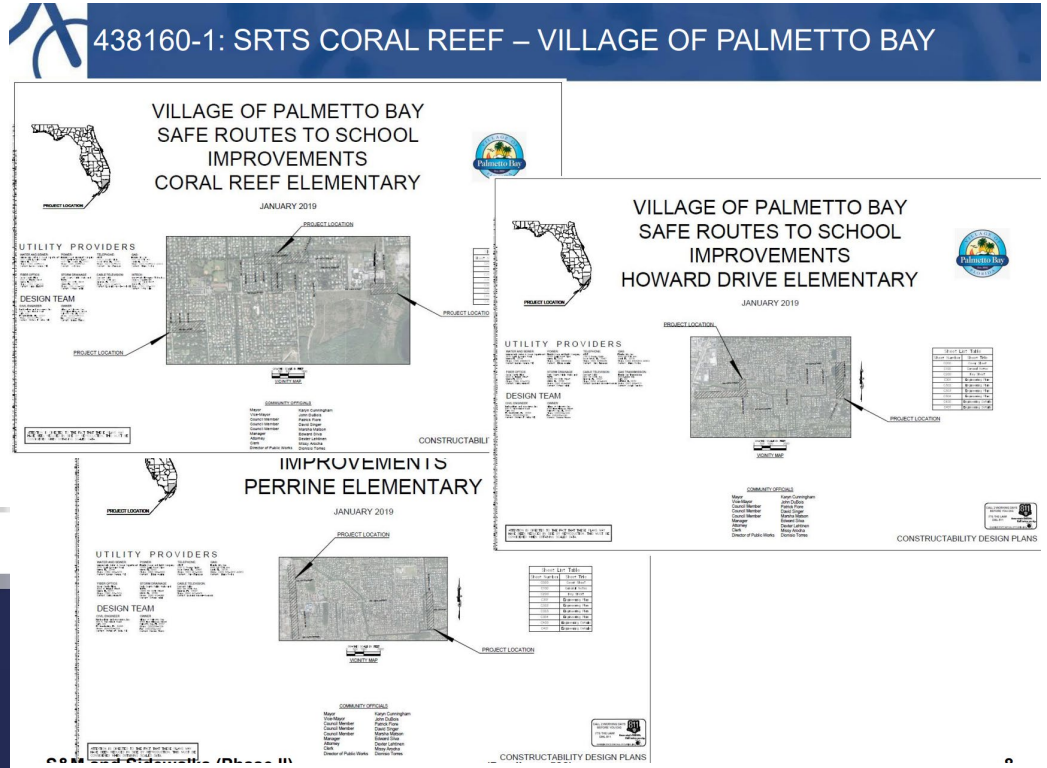
- Incentivize projects that would provide a large daily impact and need
- Prioritizing connectivity to major transit corridors, such as educational facilities, major medical centers, high employment areas, and outdoor recreational locations
- Promote healthy and sustainable transit

COMPLETED STUDIES SINCE 2009 MASTERPLAN

THE CORRADINO GROUP

2009 Bicycle and Pedestrian Masterplan
SMART Multi-Use Path Projects
Mobility Hubs
2045 LRTP- Bicycle and Pedestrian Master Plan
Franjo Road Projects
Safe Routes to School Projects; Coral Reef, Perrine elementary



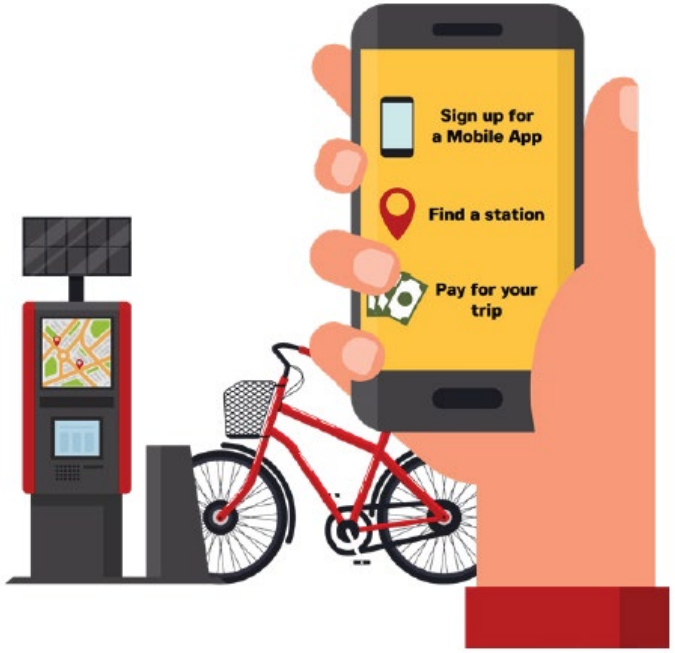




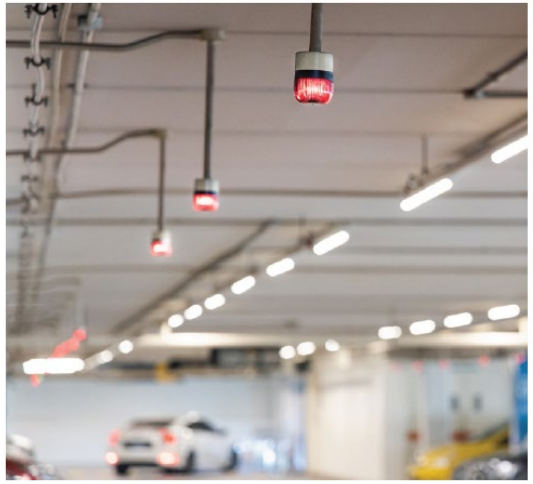
In-Road Warning Lights (IRWL)



Lamppost Camera Sensors



Smart Bicycle Parking



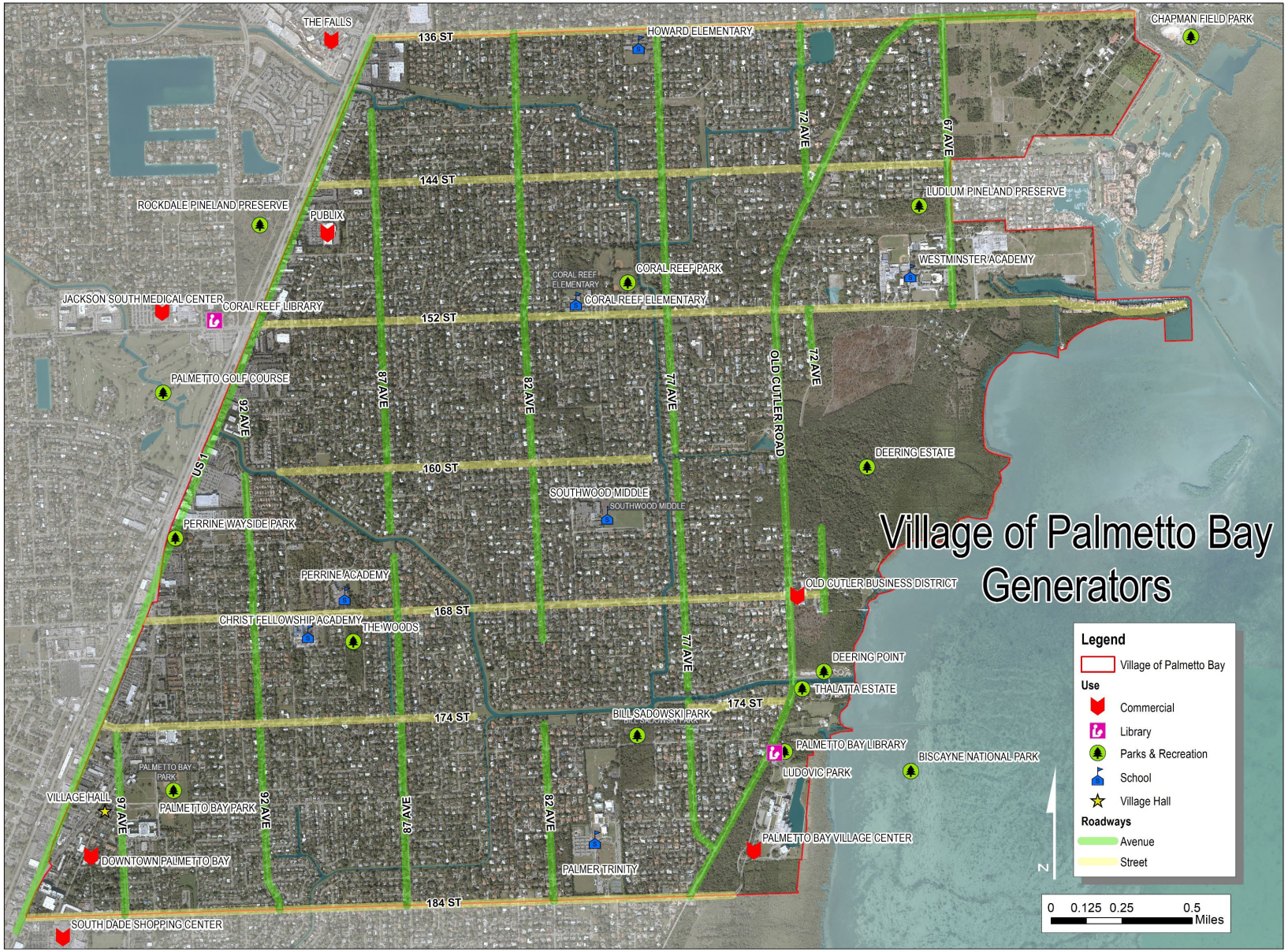
Smart Parking

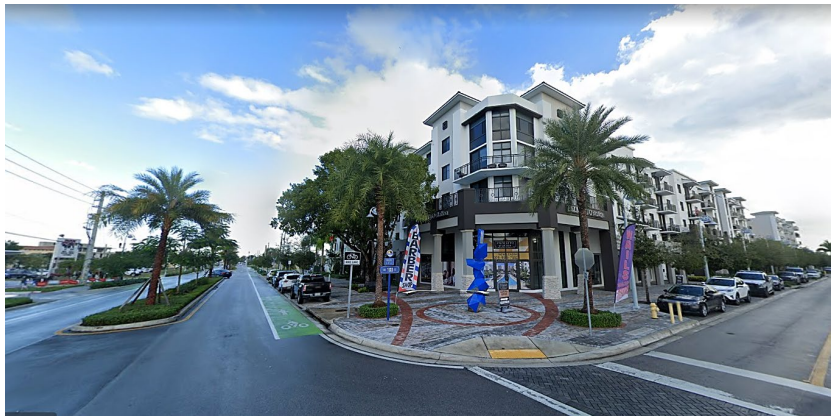


Embedded LEDs in Signs

VILLAGE GENERATORS

THE CORRADINO GROUP











FIELD WORK

THE CORRADINO GROUP









THE CORRADINO GROUP

Network



Minimal or sporadic existing bicycle and sidewalk facilities

Connectivity



Inhibited vehicle flow and through street traffic due to limited access

THE CORRADINO GROUP

Maintenance



Disrepair and resurfacing needs and landscape maintenance

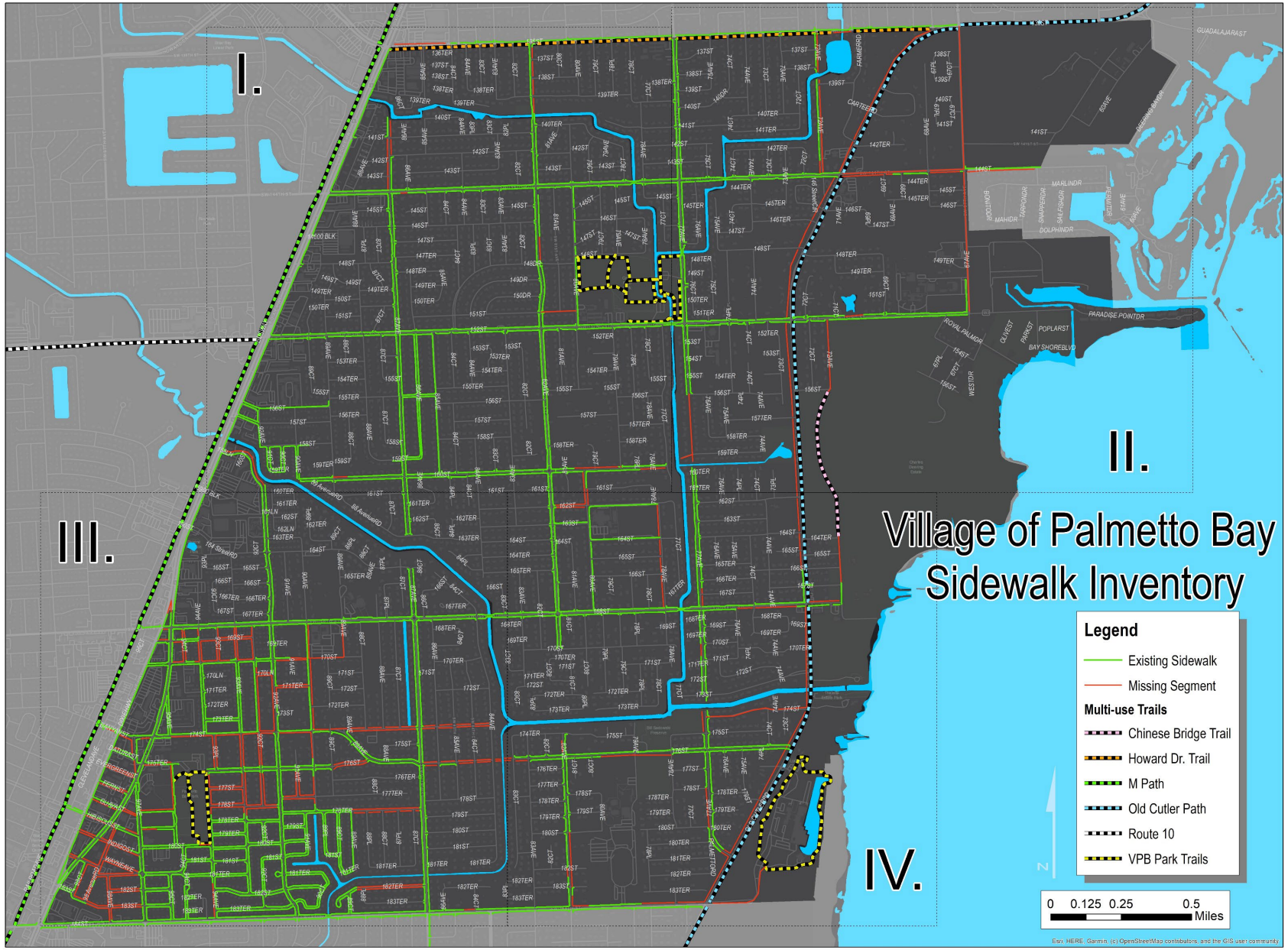
Safety



Safety concerns of recreationalists on arterial roadways

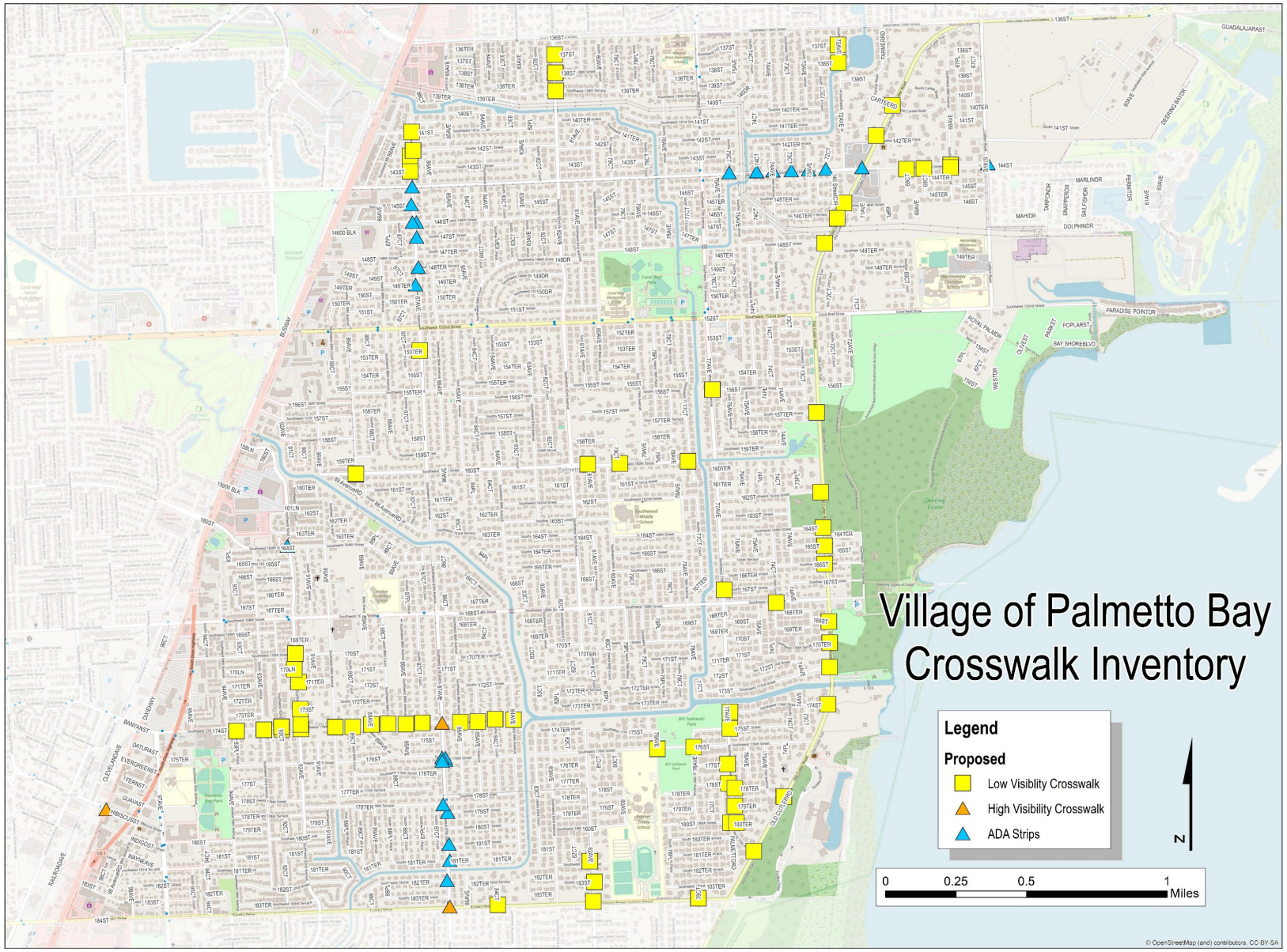
SIDEWALK INVENTORY

THE CORRADINO GROUP



CROSSWALK INVENTORY

THE CORRADINO GROUP









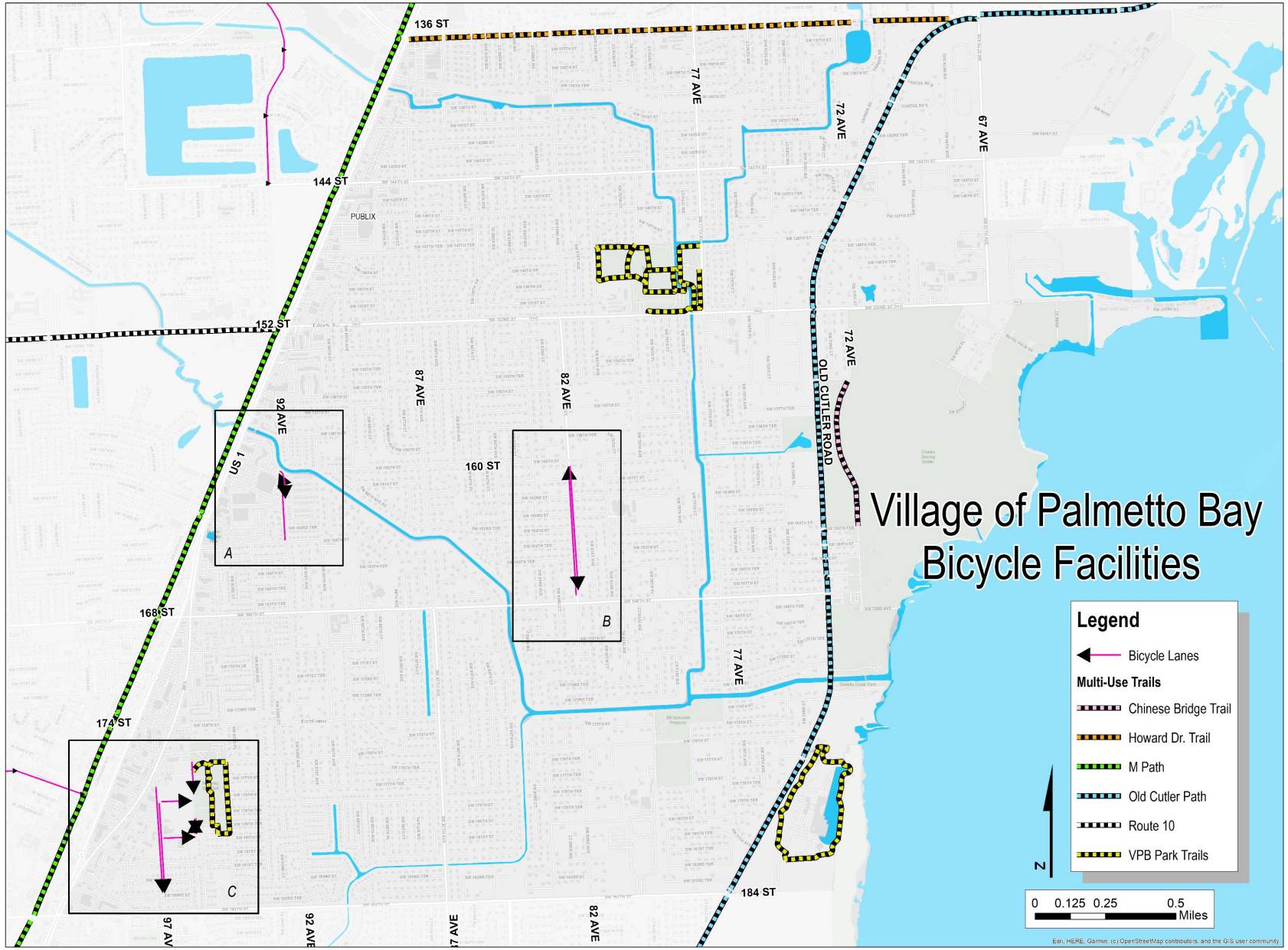
"To maximize potential for bicycling as a viable transportation option, it is important to design bicycle facilities to meet the needs of the Interested but Concerned Bicyclist category."

-The Federal Highway Administration (FHWA), *Bicycle Selection Guide (2019)*



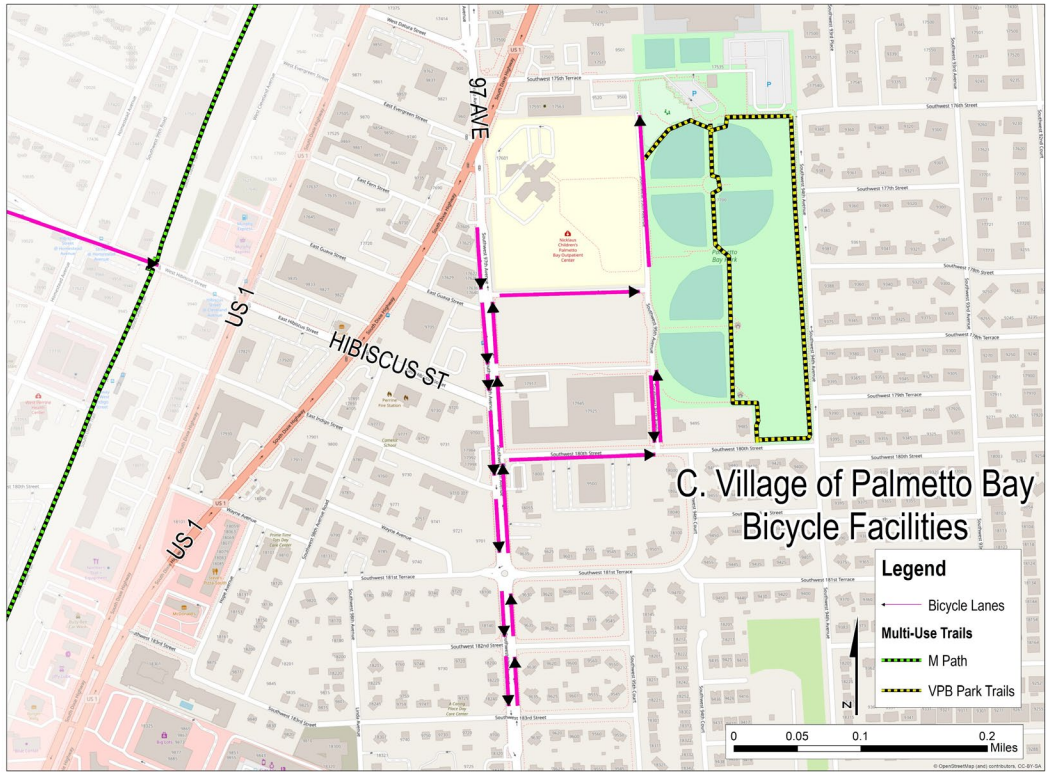
BICYCLE FACILITIES

THE CORRADINO GROUP

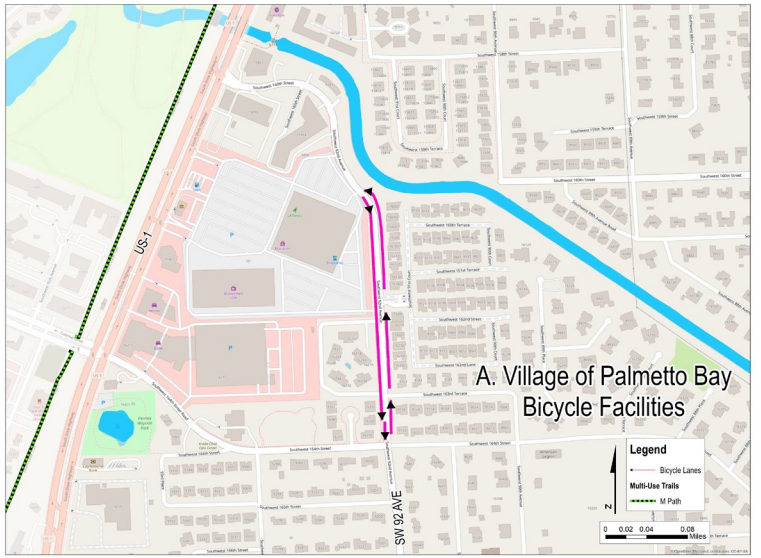


BICYCLE FACILITIES

THE CORRADINO GROUP

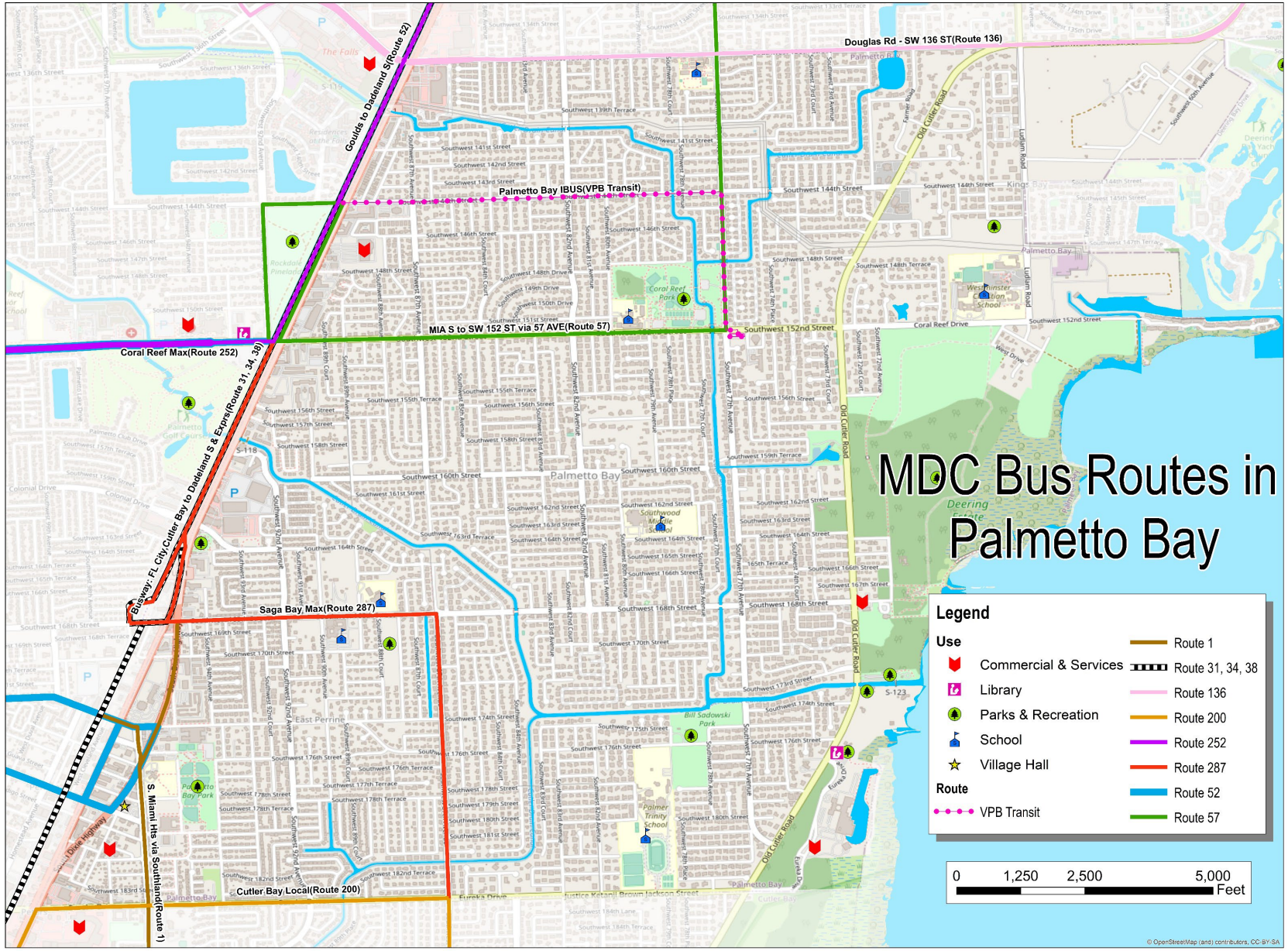






PUBLIC TRANSIT

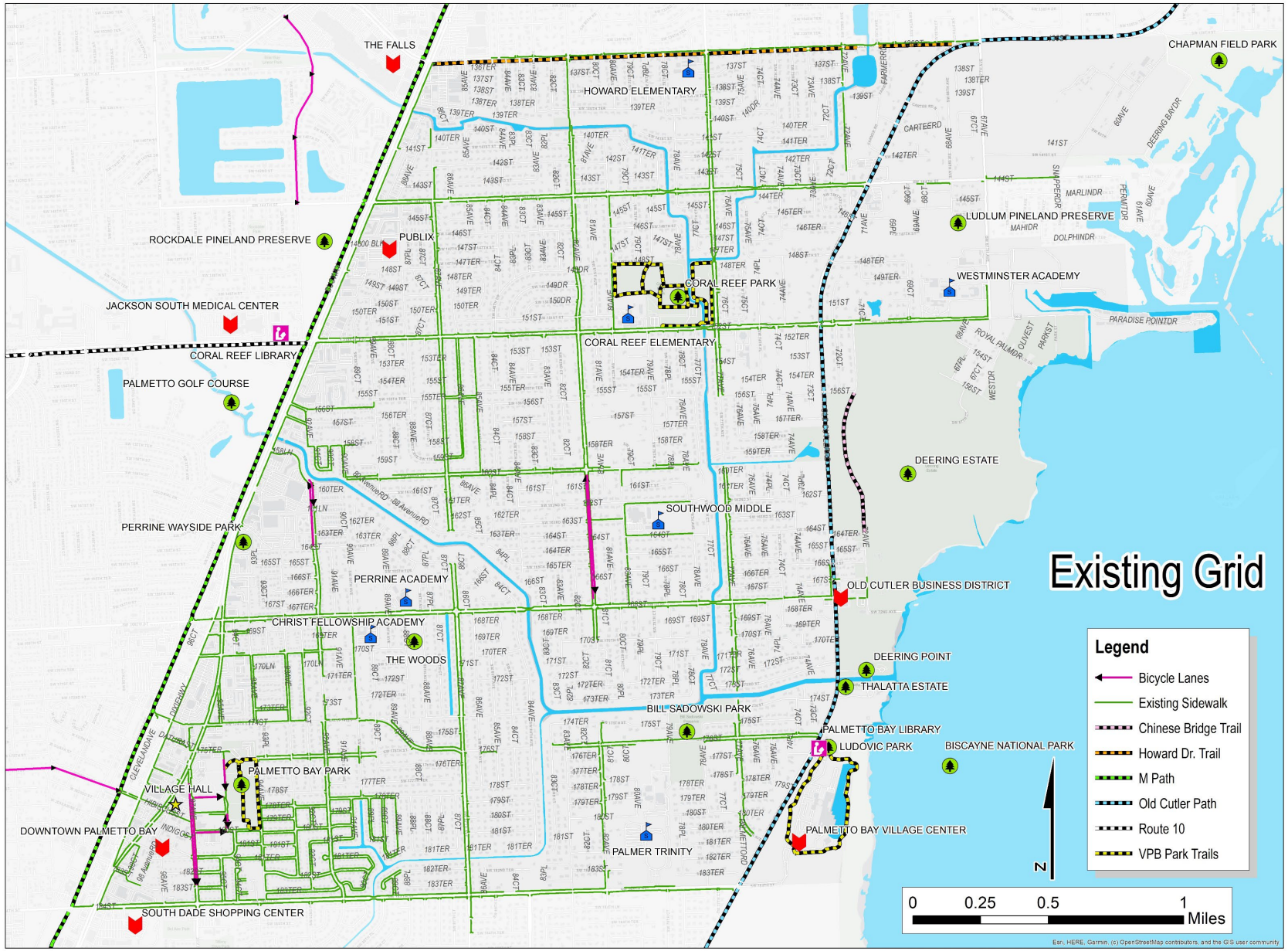
THE CORRADINO GROUP







INVENTORY



Existing generators, sidewalks, access corridors, bus schedules, greenways, and multi-use trails were inventoried to identify project suitability and provide improvement recommendations.

GAP ANALYSIS

THE CORRADINO GROUP

SIDEWALKS			
ROAD	SEGMENT		RECOMMENDED IMPROVEMENTS
	FROM	TO	
OLD CUTLER RD	SW 184 ST	SW 136 ST	Install 5' wide sidewalk on west-side
HIBISCUS ST	FRANJO RD	US 1	Install 5' wide sidewalk filling gaps
	US 1	MD BUSWAY	Install 10' wide HV crosswalk
SW 136 ST	SW 72 AVE	SW 67 AVE	Shared Use Path Disconnect at Bridge
			Install 5' wide sidewalk south-side
SW 144 ST	US 1	SW 82 AVE	Install 5' wide sidewalk south-side
	OLD CUTLER RD	SW 67 AVE	Install 5' wide sidewalk south-side
			Install 5' wide sidewalk north-side
			Install 10' wide LV crosswalk
SW 152 ST	SW 87 AVE	SW 82 AVE	Install 5' wide sidewalk north-side
			Install 10' wide LV crosswalk
SW 160 ST	SW 81 AVE	SW 79 AVE	Install 5' wide sidewalk north-side
	SW 78 PL	SW 77 AVE	Install 5' wide sidewalk south-side
			Install 10' wide LV crosswalk
	SW 89 AVE	SW 77 CT	Install 5' wide sidewalk north-side
SW 67 AV	SW 136 ST	SW 152 ST	Install 5' wide sidewalk west-side
			Install 5' wide sidewalk east-side
SW 168 ST	SW 72 AVE	OLD CUTLER RD	Install 5' wide sidewalk south-side
			Install 5' wide sidewalk north-side
			Install 10' wide LV crosswalk
SW 174 ST	US-1	SW 84 AVE	Install 5' wide sidewalk south-side
	SW 92 CT	SW 84 AVE	Install 5' wide sidewalk north-side
			Install 10' wide LV crosswalk
SW 184 ST	SW 82 AVE	OLD CUTLER RD	Install 5' wide sidewalk north-side
			Install 10' wide LV crosswalk
	OLD CUTLER RD	PALMETTO BAY VILLAGE CENTER	Install 5' wide sidewalk north-side

COMMUTER ACCESS/BIKE LANES			
ROAD	SEGMENT		RECOMMENDED IMPROVEMENTS
	FROM	TO	
SW 152 ST	US-1	SW 67 AV	Install 4' wide bike lanes
SW 168 ST	US-1	OLD CUTLER RD	Install 4' wide bike lanes
HIBISCUS ST	US-1	FRANJO RD	Install 4' wide bike lanes
SW 82 AV	SW 136 ST	SW 160 ST	Install 4' wide bike lanes
SW 87 AV	SW 168 ST	SW 184 ST	Install 4' wide bike lanes
SW 67 AV	SW 136 ST	SW 152 ST	Install 4' wide bike lanes

COMMERCIAL			
SITE	LOCATION	INTERSECTION	RECOMMENDED IMPROVEMENTS
1	THE FALLS	US-1 & SW 136 ST	Enhance Pedestrian Connections
			Textured Asphalt Paving with Thermoplastic Inlay
			Relocate Pedestrian Crossing to median creating Pedestrain Refuge
			Install Pedestrain Countdown Type Heads
			Pedestrian Overpass
2	PUBLIX	US-1 & 146 ST	Passage between Multi-Families and Shopping Center
			Two Directional 12' Shared Use Path
			Anticipate Right-of-way to be donated to Village
3	MIAMI CHILDREN'S HOSPITAL	US-1 & FRANJO RD	High Visibility Crosswalk
			Install Pedestrain Countdown Type Heads
4	OLD CUTLER BUSINESS DISTRICT	OLD CUTLER RD & SW 168 ST	Enhance Pedestrian Connections
			Install Pedestrain Countdown Type Heads
5	PALMETTO BAY VILLAGE CENTER	OLD CUTLER RD & SW 184 ST	Enhance Pedestrian Connections
			High Visibility Crosswalk
			Install Pedestrian Countdown Type Heads
6	SW 152 ST BRT STOP	BUSWAY & SW 152 ST	Enhance Pedestrian Connections
			Textured Asphalt Paving with Thermoplastic Inlay
			Pedestrian Overpass

LEVEL OF SERVICE AND LEVEL OF STRESS

THE CORRADINO GROUP

Palmetto Bay Bicycle / Pedestrian Master Plan
Level of Service Evaluation

Road	From	To	ROW Width	Pavement Width	Total Swale	Length (feet)	Two-Way Peak Hr		Presence of												Pavement Condition	Level-of-Service	
									Sidewalk			Bike Lane			Multi-User Path			Swale Encroachments				
							Volume*	LOS*	E/N	W/S	Width	E/N	W/S		E/N	W/S	Width	E/N	W/S		Pedestrian	Bike
77 Ave	canal	Old Cutler	82'	24'	58	3000	-	-	Y	Y	6'	N	N	NA	N	N	NA	N	N	Good	C	D
82 Ave	136 st	144 st	60'	24'	36	2700	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D
82 Ave	144 st	152 st	70'	24'	46	2665	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D
82 Ave	152 st	168 st	72'	24'	48	5360	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D
87 Ave	136 st	144 st	75'	24'	51	2645	-	-	Y	N	5'/NA	N	N	NA	N	N	NA	N	N	Fair	E	E
87 Ave	144 st	152 st	75'	24'	51	2640	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
87 Ave	152 st	168 st	72'	24'	48	5300	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
87 Ave	168 st	174 st	80'	24'	56	2030	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
87 Ave	174 st	184 st	80'	24'	56	3470	846	E	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
92 Ave	canal	168 st	70'	24'	46	2670	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
92 Ave	168 st	174 st	72'	24'	48	2030	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Good	C	D
92 Ave	174 st	184 st	70'	24'	46	3520	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D
97 Ave	174 st	184 st	74'	24'	50	3450	1241	F	Y	N	6'/NA	N	N	NA	N	N	NA	N	N	Poor	E	E
136 St	US 1	82 Ave	70'	24'	46	2630	1510	D	Y	Y	8'	N	N	NA	N	N	NA	N	N	Poor	C	D
136 St	82 Ave	77 Ave	70'	24'	46	2700	1510	D	Y	Y	8'	N	N	NA	N	N	NA	N	N	Poor	C	D
136 St	77 Ave	72 Ave	70'	24'	46	2660	1510	D	Y	Y	8'	N	N	NA	N	N	NA	N	N	Poor	C	D
136 St	72 Ave	Old Cutler	70'	24'	46	2460	1510	D	Y	Y	8'	N	N	NA	N	N	NA	N	N	Poor	C	D
144 St	US 1	82 Ave	70'	24'	46	3875	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
144 St	82 Ave	77 Ave	70'	24'	46	2690	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
144 St	77 Ave	Old Cutler	70'	24'	46	3015	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
144 St	Old Cutler	67 Ave	60'	24'	36	2305	-	-	N	N	NA	N	N	NA	N	N	NA	N	N	Poor	F	F
152 St	US 1	87 Ave	70'	24'	46	2400	1779	F	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D
152 St	87 Ave	82 Ave	70'	24'	46	2680	1779	F	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
152 St	82 Ave	77 Ave	70'	24'	46	2705	1779	F	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
152 St	77 Ave	Old Cutler	70'	24'	46	2007	1779	F	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
152 St	Old Cutler	67 Ave	70'	24'	46	3320	-	-	Y	Y	5'	N	N	NA	N	N	NA	N	N	Fair	C	D
168 St	US 1	92 Ave	80'	24'	56	1850	2104	F	Y	Y	5'	N	N	NA	N	N	NA	N	N	Good	C	D
168 St	92 Ave	87 Ave	80'	24'	56	2684	2104	F	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D
168 St	87 Ave	82 Ave	80'	24'	56	2680	771	B	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D
168 St	82 Ave	77 Ave	80'	24'	56	2685	771	B	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D
168 St	77 Ave	Old Cutler	70'	24'	56	1970	771	B	Y	Y	5'	N	N	NA	N	N	NA	N	N	Poor	C	D

TABLE 15 LEVEL OF TRAFFIC STRESS (LTS) RANK DEFINITIONS[14]

LTS 1	Strong separation from all except low speed, low volume traffic. Simple crossings. Suitable for children.
LTS 2	With the exception of low speed, low volume of traffic situations, cyclists have a place to ride that keeps them from having to interact with traffic aside from formal crossings. Physical separation from higher speed and multilane traffic. Crossings that are easy for an adult to negotiate. Corresponds to design criteria for Dutch bicycle route facilities. A level of traffic stress that most adults can tolerate, particularly those sometimes classified as "Interested but Concerned."
LTS 3	Involves interaction with moderate speed (30–35 mph), multilane traffic, or close proximity to higher speed traffic. A level of traffic stress acceptable to those classified as "Enthused and Confident."
LTS 4	Involves interaction with high speed (40 mph and up) traffic or close proximity to high speed traffic. A level of stress acceptable only to those classified as "Strong and Fearless."

LEVEL OF SERVICE AND LEVEL OF STRESS

THE CORRADINO GROUP

PEDESTRIAN NETWORK EVALUATION SUMMARY
2009 Pedestrian Level-of-Service (LOS) and Pedestrian Level-of-Transportation Stress (LTS)

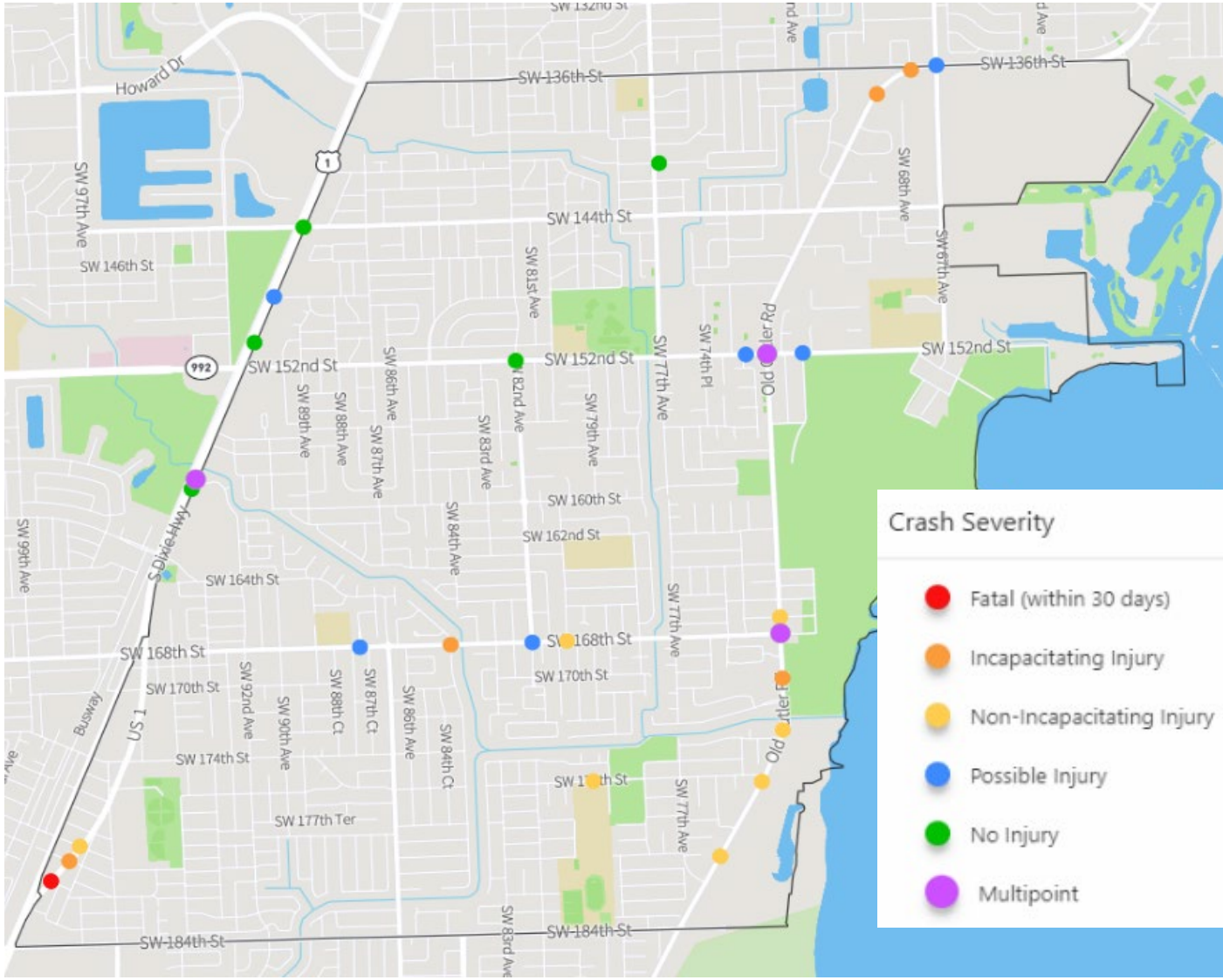
ROAD	FROM	TO	ROADWAY VOLUME	ROADWAY LOS	2009 PEDESTRIAN LEVEL-OF-SERVICE (LOS)	LEVEL-OF-TRANSPORTATION STRESS (LTS)
67 AVE	136 ST	144 ST	411	B	F	4
67 AVE	144 ST	152 ST	411	B	F	4
OLD CUTLER	136 ST	144 ST	1723	F	D	3
OLD CUTLER	144 ST	152 ST	1723	F	D	3
OLD CUTLER	152 ST	168 ST	1844	F	D	3
OLD CUTLER	168 ST	184 ST	2333	F	D	3
72 AVE	136 ST	144 ST	822	C	D	2
77 AVE	136 ST	144 ST	822	C	C	2
77 AVE	144 ST	152 ST			C	2
77 AVE	152 ST	168 ST			C	2
77 AVE	168 ST	CANAL			C	2
77 AVE	CANAL	OLD CUTLER			C	2
82 AVE	136 ST	144 ST	1000	C	C	2
82 AVE	144 ST	152 ST	1000	C	C	2
82 AVE	152 ST	168 ST			C	2
87 AVE	136 ST	144 ST			E	3
87 AVE	144 ST	152 ST			C	2
87 AVE	152 ST	168 ST			C	2
87 AVE	168 ST	174 ST			C	2
87 AVE	174 ST	184 ST			C	3
92 AVE	canal	168 ST			C	3
92 AVE	168 ST	174 ST			C	2
92 AVE	174 ST	184 ST			C	3
97 AVE	174 ST	184 ST			E	3
136 ST	US 1	82 AVE			C	3
136 ST	82 AVE	77 AVE			C	1
136 ST	77 AVE	72 AVE			C	1
136 ST	72 AVE	OLD CUTLER			C	2
144 ST	US 1	82 AVE			C	3
144 ST	82 AVE	77 AVE			C	2
144 ST	77 AVE	OLD CUTLER			C	2
144 ST	OLD CUTLER	67 AVE			F	3
152 ST	US 1	87 AVE			C	3
152 ST	87 AVE	82 AVE	1233	D	C	3

BICYCLE NETWORK EVALUATION SUMMARY
2009 Bicycle Level-of-Service (LOS) and Bicycle Level-of-Transportation Stress (LTS)

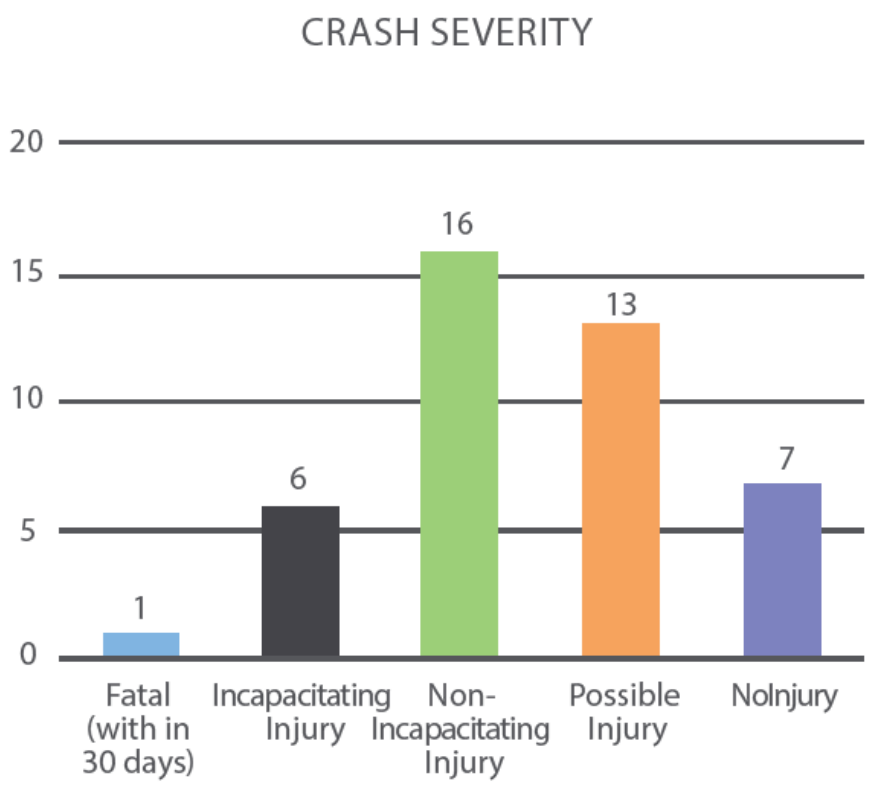
ROAD	FROM	TO	ROADWAY VOLUME	ROADWAY LOS	2009 BICYCLE LEVEL-OF-SERVICE (LOS)	LEVEL-OF-TRANSPORTATION STRESS (LTS)
67 AVE	136 ST	144 ST	411	B	F	4
67 AVE	144 ST	152 ST	411	B	F	4
OLD CUTLER	136 ST	144 ST	1723	F	C	2
OLD CUTLER	144 ST	152 ST	1723	F	C	2
OLD CUTLER	152 ST	168 ST	1844	F	C	2
OLD CUTLER	168 ST	184 ST	2333	F	C	2
72 AVE	136 ST	144 ST	822	C	E	3
77 AVE	136 ST	144 ST	822	C	D	3
77 AVE	144 ST	152 ST			D	3

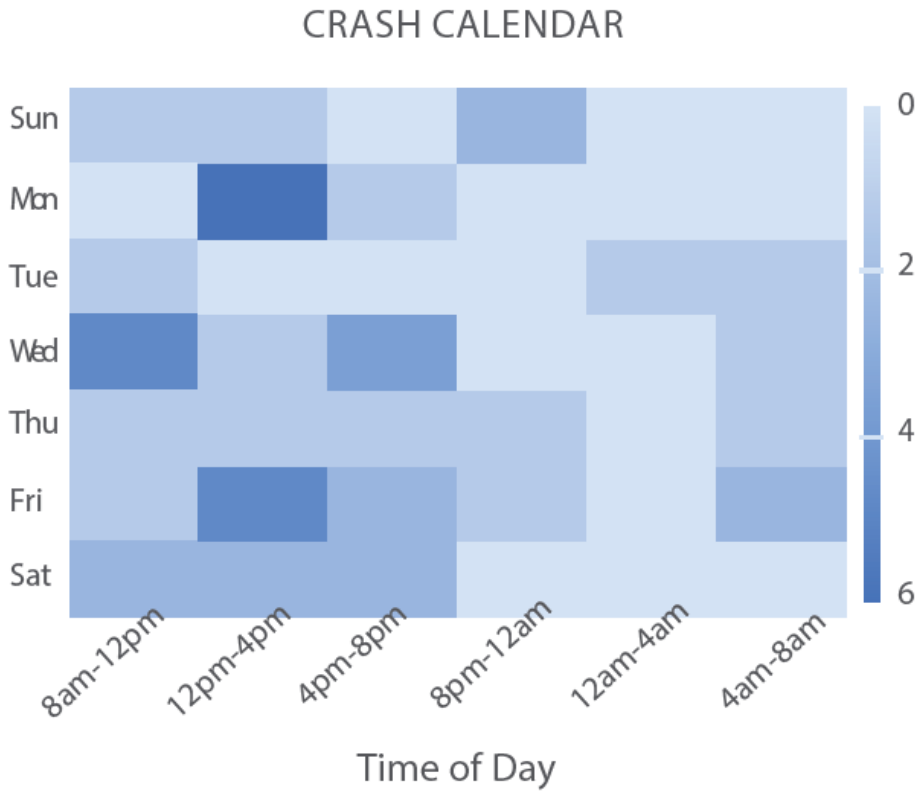


Between the years of 2019 and 2022, *Signal Four Analytics* provided a detailed summary of pedestrian and bicycle crashes that occurred within the Village of Palmetto Bay and ranked by their level of severity.



The crash network screening resulted in 43 crashes over the 3-year period. The predominant crash pattern observed was bike crashes with injuries.





SAFETY/CRASH DATA

THE CORRADINO GROUP

PALMETTO BAY BICYCLE AND PEDESTRIAN NETWORK SCREENING
CRASHES FROM 06/01/2019 TO 06/01/2022

Report #	Road	At	Type of Intersection	Bike Crashes w/Fatality	Pedestrian Crashes w/Fatality	Bike Crashes w/Injuries	Pedestrian Crashes w/Injuries	Bike Crashes w/ Incapacitating Injury	Pedestrian Crashes w/Incapacitating Injury	Bike Property Damage Only (PDO)	Pedestrian No Injury	TOTALS
88228567	STATE ROAD 5 (US1)	SW 144 STREET	Not at Intersection	0	0	0	1	0	0	0	0	1
88892872	S DIXIE HWY		T-Intersection	0	0	1	0	0	0	0	0	1
88903682	SW 144 ST	S DIXIE HWY	Four-Way Intersection	0	0	0	0	0	0	0	1	1
88881507	OLD CUTLER RD		Not at Intersection	0	0	1	0	0	0	0	0	1
88896741	SW 184 ST	CARIBBEAN BLVD	T-Intersection	0	0	1	0	0	0	0	0	1
89540409	OLD CUTLER RD		Not at Intersection	0	0	0	1	0	0	0	0	1
88905057	S DIXIE HWY		Not at Intersection	0	0	0	0	0	0	0	1	1
89521862	SW 168 ST	SW 87 AVE	Roundabout	0	0	1	0	0	0	0	0	1
89533202	SW 160 ST	SW 82 AVE	Roundabout	0	0	1	0	0	0	0	0	1
89528859	S DIXIE HWY		Not at Intersection	0	0	1	0	0	0	0	0	1
89530805	SW 168 ST	OLD CUTLER RD	Not at Intersection	0	0	1	0	0	0	0	0	1
89521683	SW 152 ST	OLD CUTLER RD	Not at Intersection	0	0	1	0	0	0	0	0	1
89530899	SW 168 ST	OLD CUTLER RD	Not at Intersection	0	0	1	0	0	0	0	0	1
89526143	US 1	WAYNE AVE	Four-Way Intersection	1	0	0	0	0	0	0	0	1
89519623	S DIXIE HWY		Not at Intersection	0	0	0	0	0	0	0	1	1

PALMETTO BAY BICYCLE AND PEDESTRIAN NETWORK SCREENING
CRASHES FROM 06/01/2019 TO 06/01/2022

Report #	Road	At	Type of Intersection	Bike Crashes w/Fatality	Pedestrian Crashes w/Fatality	Bike Crashes w/Injuries	Pedestrian Crashes w/Injuries	Bike Crashes w/ Incapacitating Injury	Pedestrian Crashes w/Incapacitating Injury	Bike Property Damage Only (PDO)	Pedestrian No Injury	TOTALS
24362639	SW 168 ST	SW 84 AVE	Not at Intersection	0	0	0	0	1	0	0	0	1
24364949	S DIXIE HWY		Not at Intersection	0	0	1	0	0	0	0	0	1
24365115	OLD CUTLER RD	SW 152 ST	Four-Way Intersection	0	0	0	0	1	0	0	0	1
24369746	SW 152 ST	SW 72 AVE	T-Intersection	0	0	1	0	0	0	0	0	1
24374138	SW 168 ST	SW 80 AVE	T-Intersection	0	0	1	0	0	0	0	0	1
24376656	SW 152 ST	SW 82 AVE	Four-Way Intersection	0	0	0	0	0	0	0	1	1
24381610	OLD CUTLER RD		Not at Intersection	0	0	1	0	0	0	0	0	1
24397109	OLD CUTLER RD	SW 152 ST	T-Intersection	0	0	0	1	0	0	0	0	1
24391232	SW 167 ST	OLD CUTLER RD	Four-Way Intersection	0	0	1	0	0	0	0	0	1
24396581	E INDIGO ST	US 1	Four-Way Intersection	0	0	0	0	1	0	0	0	1
24397125	SW 176 ST		Not at Intersection	0	0	1	0	0	0	0	0	1
24395833	SW 136 ST	OLD CUTLER RD	T-Intersection	0	0	0	0	1	0	0	0	1
25198733	S DIXIE HWY		Not at Intersection	0	0	0	1	0	0	0	0	1
TOTALS				**1**	**0**	**22**	**7**	**5**	**1**	**3**	**4**	

POLICIES

Policy elements related to Future Land Use, Transportation, Recreation and Open Space, Intergovernmental Coordination, and Educational Facilities are suggested in order to incentivize project implementation. These pertain to Village ordinances and new building requirements for developers.



- Coordinating with Miami-Dade Transit, the Miami-Dade MPO, and FDOT (Policy 8.2.3, Policy 7.2.1, Policy 2A.5.8, Policy 2A.5.7)
- MDC transit-oriented development busway involvement (Policy 2C.1.4)
- Maintaining neighborhood character and community engagement (Policy 2C.1.2
- Safe routes and complete streets (Policy 1.3.6, Policy 8.2.3, Policy 2C.1.2)

Vision and Goals

The vision or goal of this master plan is to provide for a safe convenient and connected transportation system, focused on encouraging bicycle and pedestrian mobility for multiple levels of users. The vision can be implemented by achieving several objectives. In defining the vision several topics were examined.

These included:

- Preferred Modes
- Areas of Connection
- Costs
- Characteristics of Non-Motorized Systems



Americans with Disabilities Act (ADA) Standards for Accessible Design

- Ensuring good access for elderly and physically-handicapped residents, consistent with ADA requirements for park entrances, buildings, circulation, and facilities.
- Prioritizing pedestrian network accessibility and targeting non-compliant facilities



Comfort

Providing amenities such as benches, tree canopies, water fountains, and gazebos will become essential toward the promotion of non-motorized mobility within the Village. This would be meant for the purposes of heat mitigation, in order to alleviate user fatigue, and to create a more interactive, engaging, and desirable public landscape.



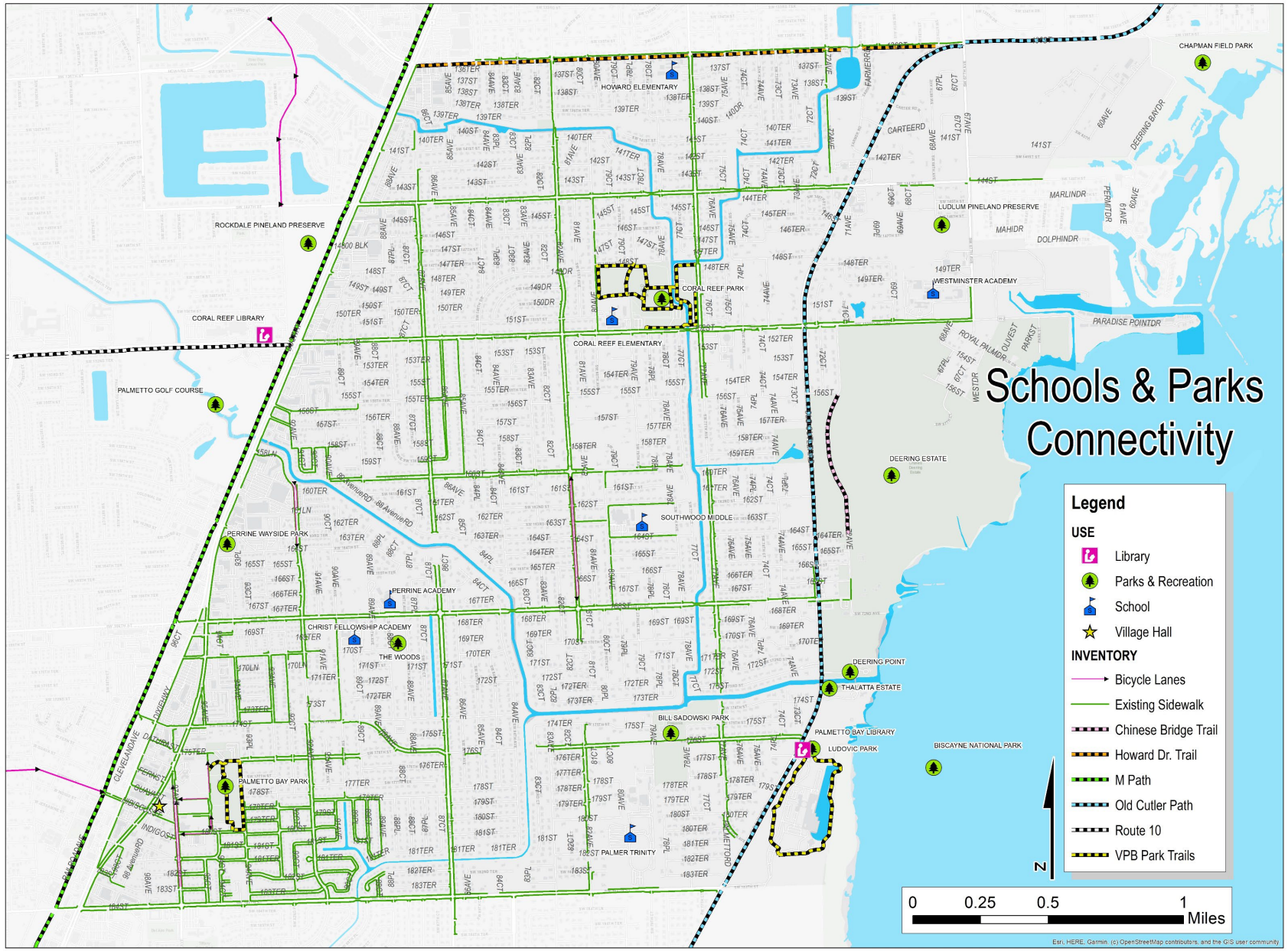
Prioritization Areas

1. Basic Pedestrianism
2. Local Connectivity
3. Commuter Access
4. Greenways
5. Commercial Connectors

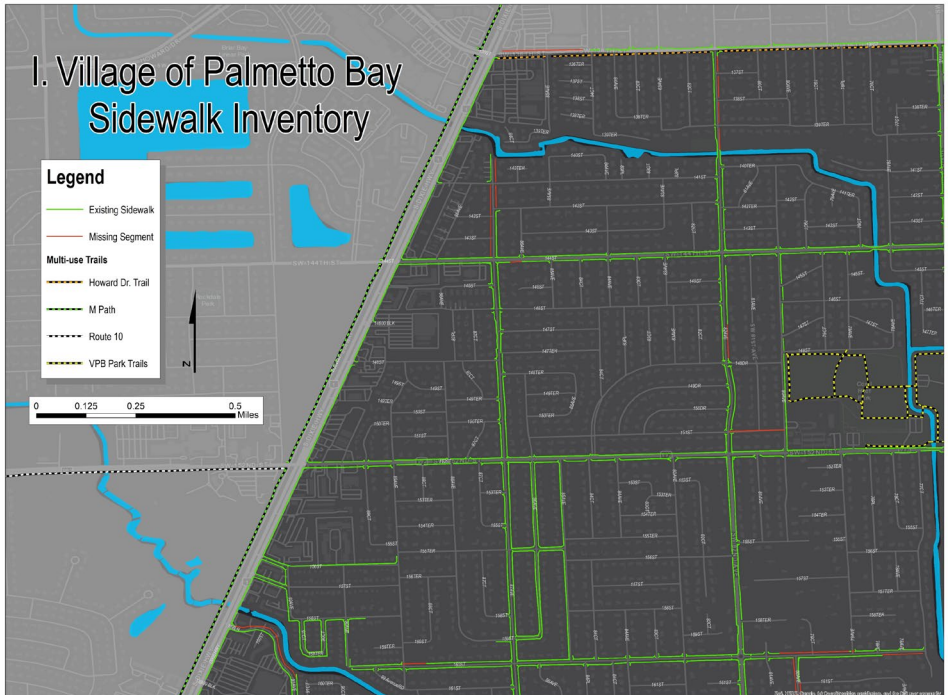


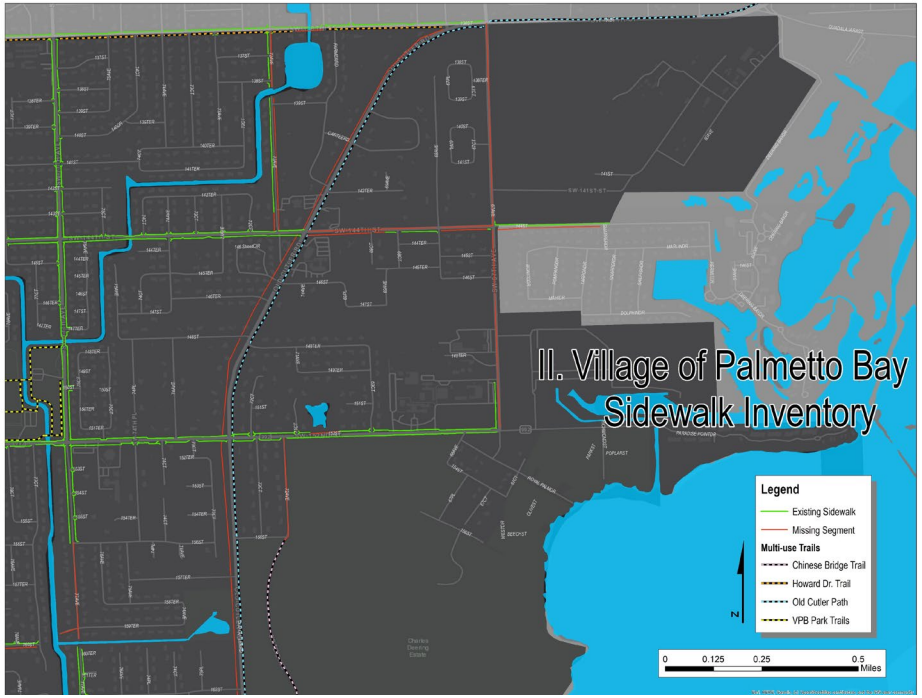
SCHOOLS & PARKS CONNECTIVITY

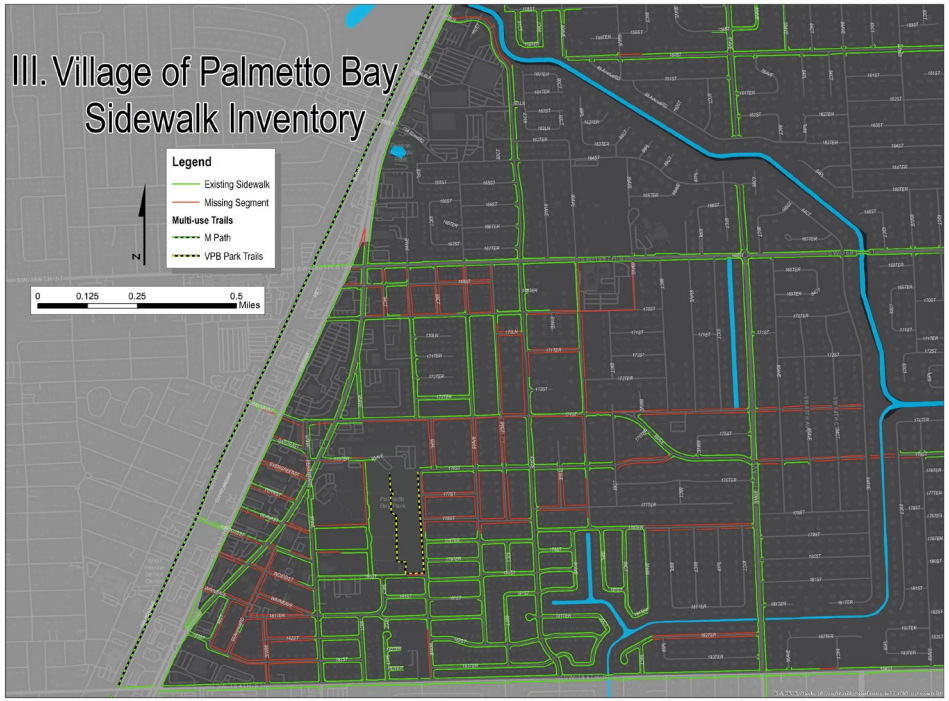
THE CORRADINO GROUP

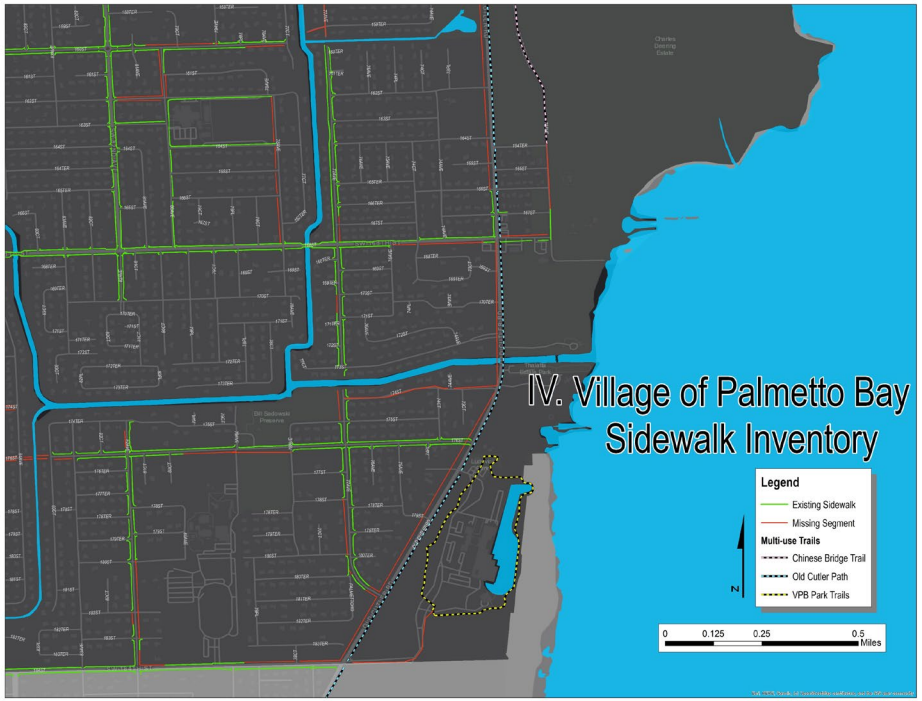


By utilizing major roadways, many of the important locations throughout the Village including many schools and parks would have good coverage in terms of sidewalk infrastructure. This too would allow safe pedestrian access to these locations.


I. Village of Palmetto Bay
Sidewalk Inventory
Legend
Existing Sidewalk
Missing Segment
Multi-use Trails
Howard Dr. Trail
M Path
Route 10
VPB Park Trails
N
0 0.125 0.25 0.5 Miles

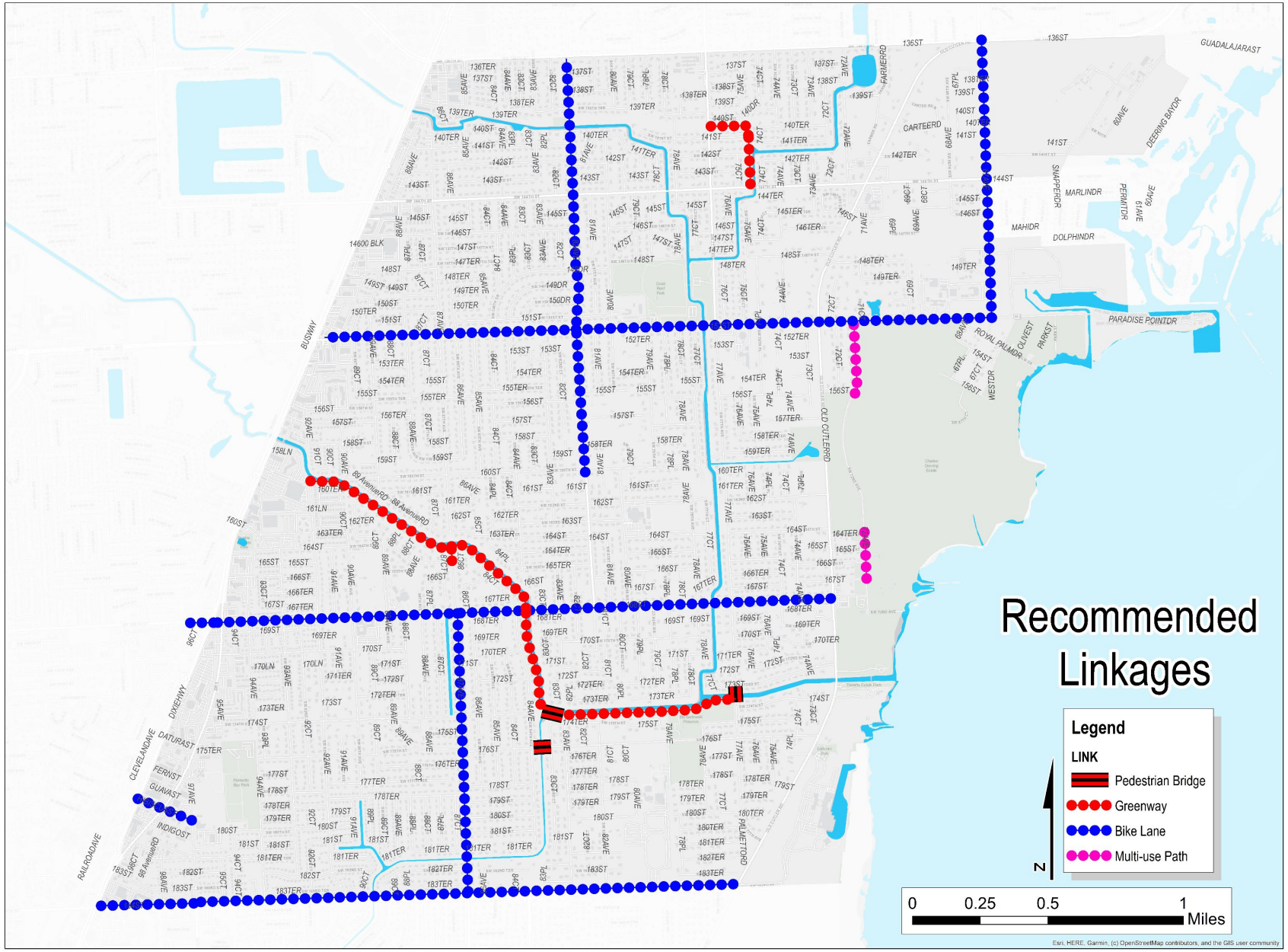

II. Village of Palmetto Bay
Sidewalk Inventory
Legend
Existing Sidewalk
Missing Segment
Multi-use Trails
Chinese Bridge Trail
Howard Dr. Trail
Old Cutler Path
VPB Park Trails
N
0 0.125 0.25 0.5 Miles


III. Village of Palmetto Bay
Sidewalk Inventory
Legend
Existing Sidewalk
Missing Segment
Multi-use Trails
M Path
VPB Park Trails
N
0 0.125 0.25 0.5 Miles


IV. Village of Palmetto Bay
Sidewalk Inventory
Legend
Existing Sidewalk
Missing Segment
Multi-use Trails
Chinese Bridge Trail
Old Cutler Path
VPB Park Trails
N
0 0.125 0.25 0.5 Miles

RECOMMENDED LINKS

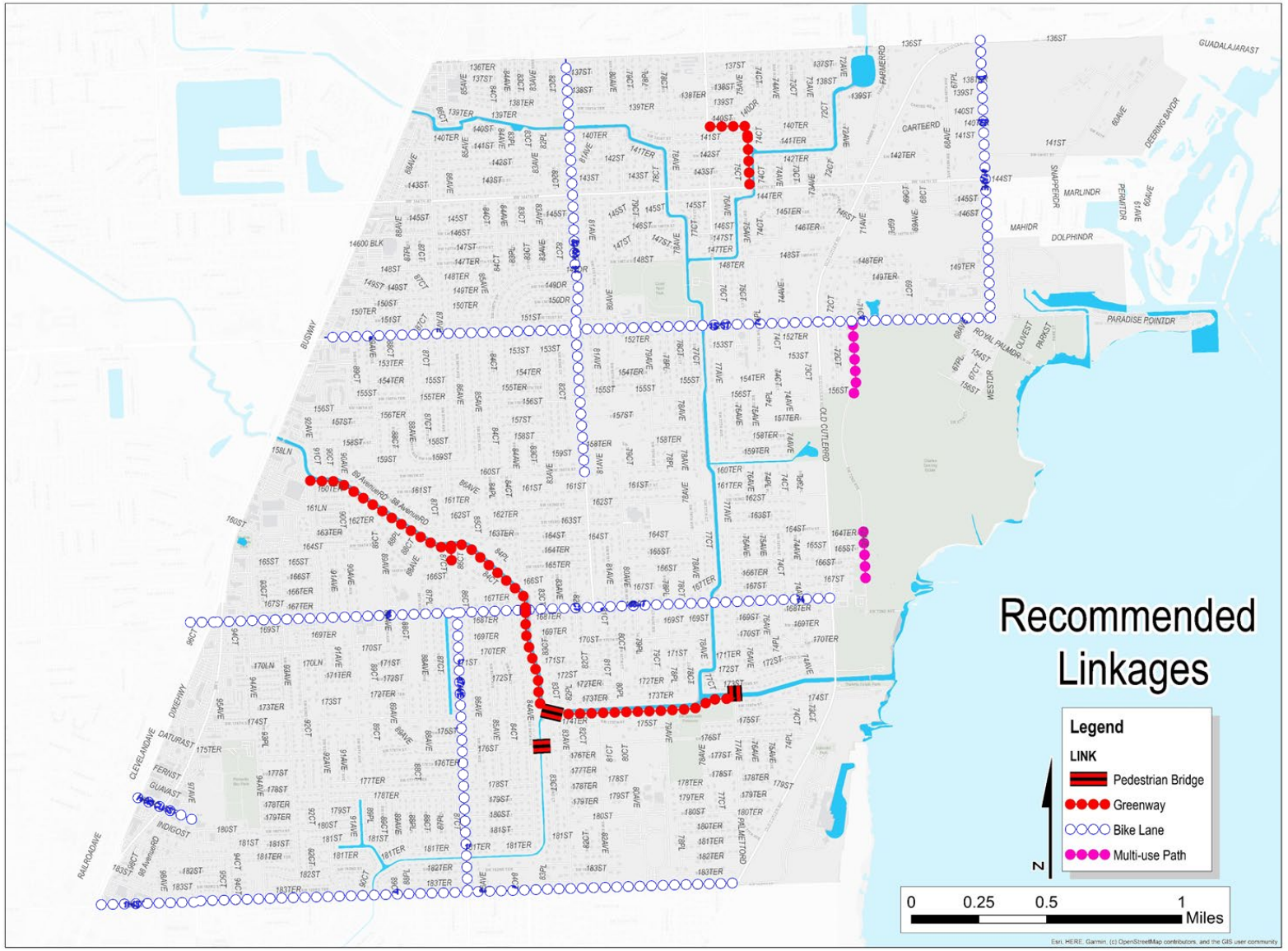
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GREENWAYS

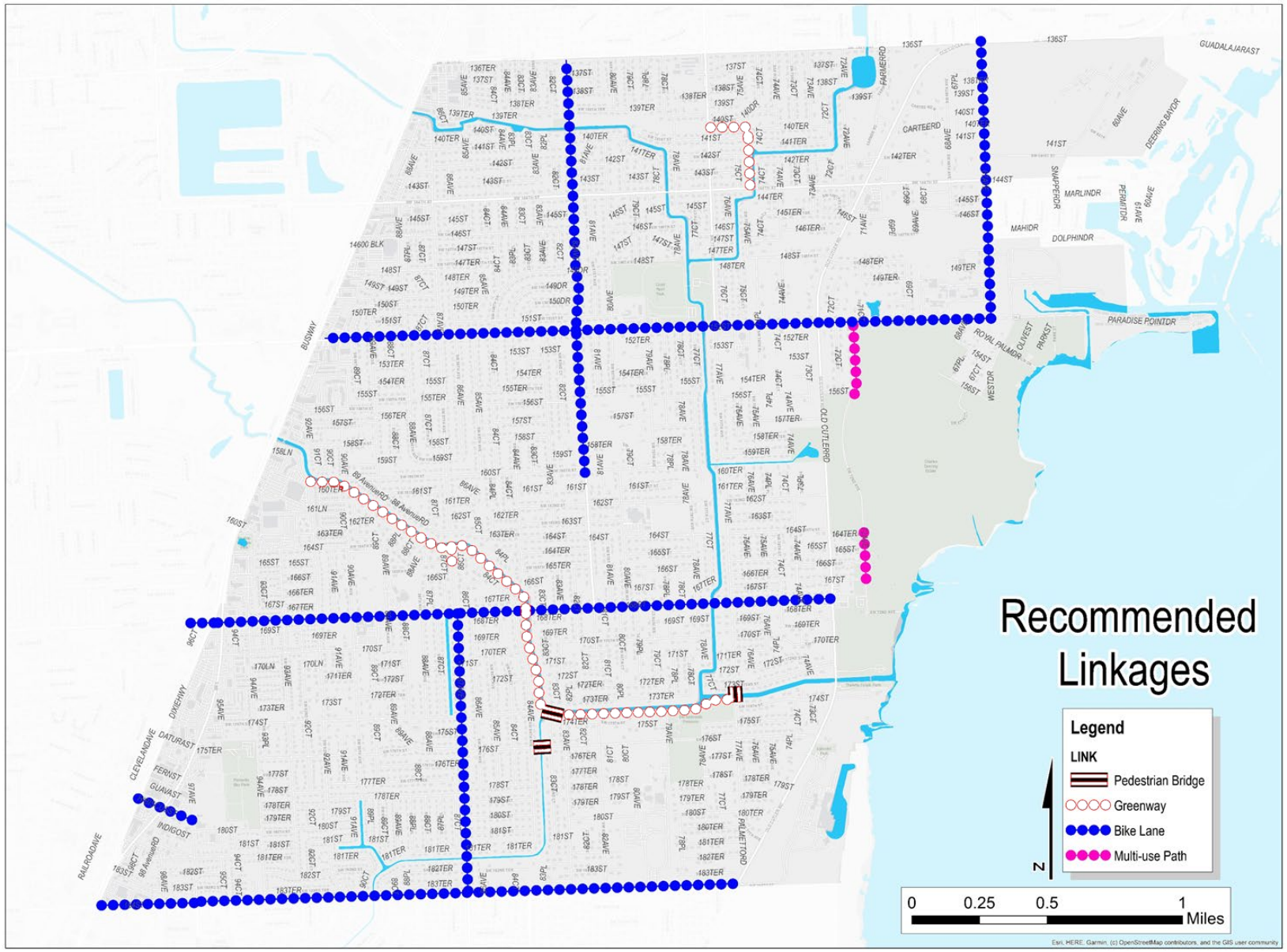





Recommended Linkages
Legend
LINK
Pedestrian Bridge
Greenway
Bike Lane
Multi-use Path
N
0
0.25
0.5
1
Miles

BICYCLE LINKAGES

THE CORRADINO GROUP

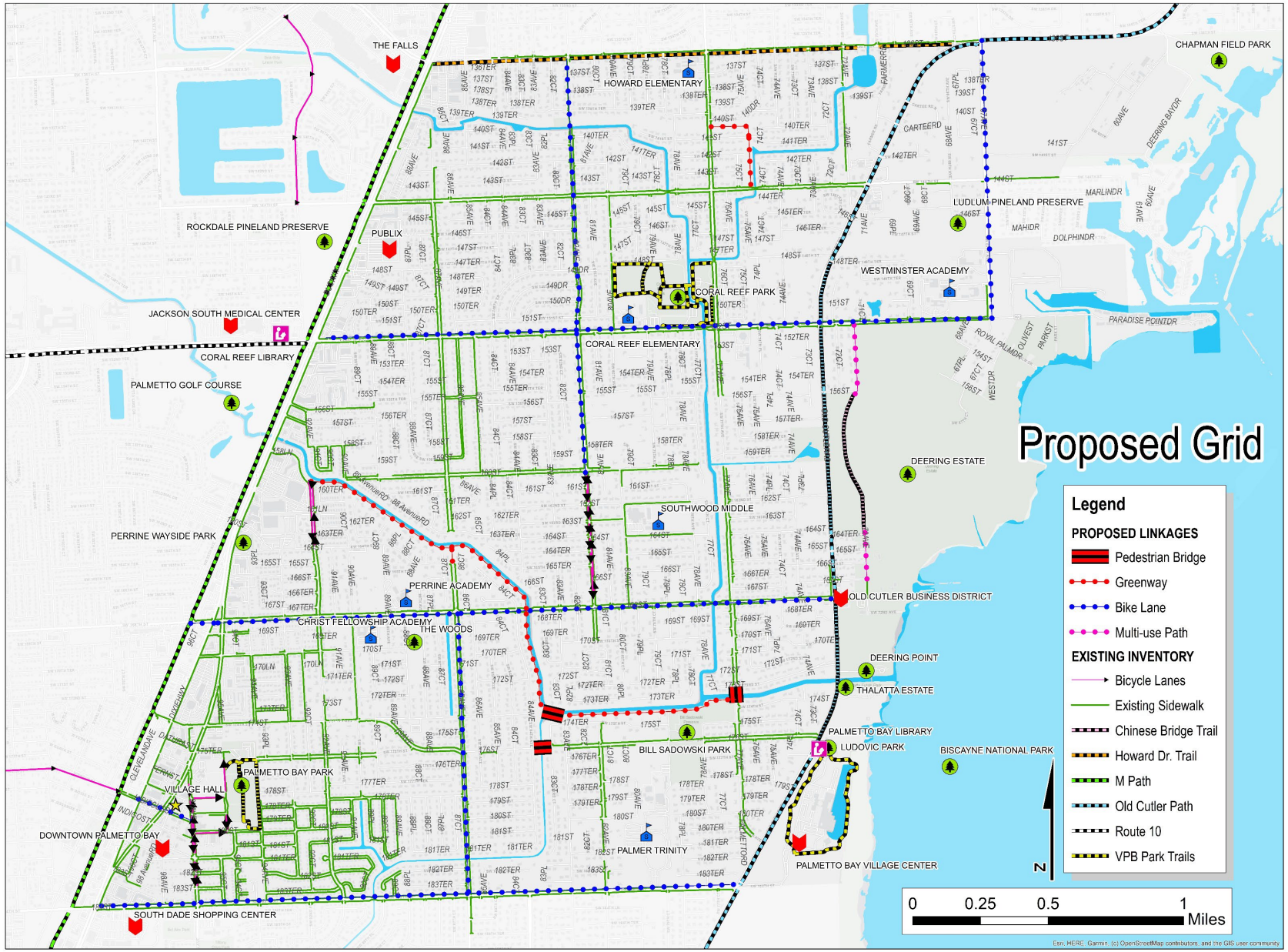






PROPOSED GRID

THE CORRADINO GROUP



Immediate Action/ Short-Term Projects (0-5 years)

- Seek Grant Funding Opportunities for Bicycle and Pedestrian Improvements
- Restriping /Repairing Existing Pedestrian Infrastructure
- Marketing and Encouraging Use of Existing Pedestrian Infrastructure
- Policy Implementation

Mid-Term Projects (6-10 years)

- Filling Gaps in Sidewalk Network
- Installation Infrastructure to Ensure Safe Routes to Schools
- Wayfinding

Long-Term Projects (11-15)

- Installation of Greenway Infrastructure
- Implementing Complete Street Design on Major Roadways
- Installation of Dedicated Bicycle Lanes
- Construction of Pedestrian Bridges



OPINION OF PROBABLE COSTS

THE CORRADINO GROUP

LOCAL CONNECTIVITY
PALMETTO BAY BICYCLE AND PEDESTRIAN MASTER PLAN PROPOSED PROJECTS
OPINION OF PROBABLE COSTS

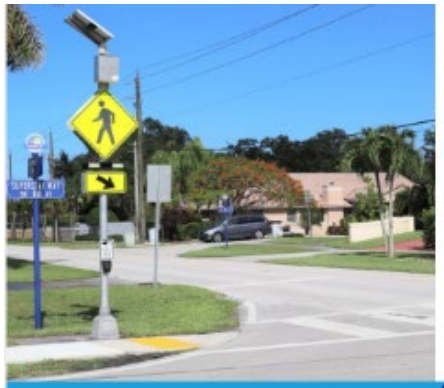
Road	Segment		Recommended Improvements	Quantity	Unit	Total	Prioritization
	From	To					
SW 175 TR	PARK	SW 175 ST	Install 8' wide multi-use path	2.5	gm	$551,650	Long-Term
SW 136 ST	SW 72 AV	SW 70 AV	C-100 canal disconnect-design DTPW	0.25	gm	$57,500	Long-Term
SW 152 ST	Old Cutler Road	Transitway	Install 10' wide multi-use path	2	gm	$630,000	Short-Term
SW 77 AV	SW 152 ST	SW 136 ST	Install 10' wide multi-use path	1	gm	$357,000	Long-Term
SW 160 ST	SW 164 ST	SW 89 AV	Install 10' wide multi-use path	1.5	gm	$367,800	Long-Term
SW 141 ST	SW 87 AV	SW 176 ST	Install 10' wide multi-use path	2.5	gm	$551,650	Short-Term
SW 87 AV	SW 79 AV	SW 79 AV	Install 10' wide multi-use path	1.5	gm	$298,800	Long-Term
Old Cutler Road	SW 136 ST	SW 184 ST	Install 10' wide multi-use path	3.5	gm	$1,563,000	Short-Term
SW 144 ST	US-1	SW 67 AV	Install 10' wide pedestrian crossing	2	No.	$4,950	Short-Term
SW 152 ST	US-1	SW 67 AV	Install 10' wide pedestrian crossing	2	No.	$4,950	Short-Term
SW 168 ST	US-1	Old Cutler Road	Install 10' wide pedestrian crossing	2	No.	$4,950	Short-Term
SW 82 AV	SW 136 ST	SW 170 TR	Install 10' wide pedestrian crossing	1	No.	$2,500	Short-Term
SW 77 AV	SW 136 ST	Old Cutler Road	Install 10' wide pedestrian crossing	3	No.	$7,400	Short-Term
SW 72 AV	SW 136 ST	SW 138 ST	Install 10' wide pedestrian crossing	2	No.	$4,950	Short-Term
			Pedestrian Overpass	2	No.	$256,000	Long-Term
Preliminary Costs						$4,014,900	
Contingency (20%)						$802,980	
Mobilization (10%)						$401,490	
Maintenance of Traffic (10%)						$401,490	
Opinion of Total Costs						**$5,620,860**	

COMMUTER ACCESS/BIKE LANES
PALMETTO BAY BICYCLE AND PEDESTRIAN MASTER PLAN PROPOSED PROJECTS
OPINION OF PROBABLE COSTS

Road	Segment		Recommended Improvements	Quantity	Unit	Total	Prioritization
	From	To					
SW 152 ST	US-1	SW 67 AV	Install 4' wide bike lanes	2.5	gm	$3,753,150	Long-Term
SW 168 ST	US-1	Old Cutler Road	Install 4' wide bike lanes	2.3	gm	$3,452,900	Long-Term
SW 184 ST	US-1	Old Cutler Road	Install 4' wide bike lanes	2.5	gm	$3,603,000	Long-Term
Hibiscus ST	US-1	Franjo Road	Install 4' wide bike lanes	0.5	gm	$825,700	Long-Term
SW 82 AV	SW 136 ST	SW 160 ST	Install 4' wide bike lanes	1.5	gm	$2,251,900	Long-Term
SW 87 AV	SW 168 ST	SW 184 ST	Install 4' wide bike lanes	1	gm	$1,651,400	Long-Term
SW 67 AV	SW 136 ST	SW 152 ST	Install 4' wide bike lanes	1	gm	$1,651,400	Long-Term
			Bicycle Racks	5		$3,350	Mid-Term
			Bike Share Stations	5		$270,000	Mid-Term
Preliminary Costs						$17,462,800	
Contingency (20%)						$3,492,560	
Mobilization (10%)						$1,746,280	
Maintenance of Traffic (10%)						$1,746,280	
Opinion of Total Costs						**$24,447,920**	

SIDEWALK NETWORK
PALMETTO BAY BICYCLE AND PEDESTRIAN MASTER PLAN PROPOSED PROJECTS
OPINION OF PROBABLE COSTS

Road	Segment		Recommended Improvements	Quantity	Unit	Total	Prioritization
	From	To					
SW 77 AV	SW 156 ST	SW 168 ST	Install 5' wide sidewalk east-side	1470	ft	$32,850	Mid-Term
			Install 10' wide LV crosswalk	90	ft	$350	Mid-Term
	SW 180 TERR	Old Cutler Road	Install 5' wide sidewalk west-side	270	ft	$6,050	Mid-Term
			Install 5' wide sidewalk east-side	220	ft	$4,950	Mid-Term
	SW 174 ST	SW 180 ST	Install 5' wide sidewalk west-side	675	ft	$15,100	Mid-Term
			Install 10' wide LV crosswalk	340	ft	$1,200	Short-Term
SW 72 AV	SW 136 ST	SW 144 ST	Install 5' wide sidewalk east-side	2490	ft	$55,750	Mid-Term
			Install 10' wide LV crosswalk	60	ft	$250	Short-Term
SW 67 AV	SW 136 ST	SW 152 ST	Install 5' wide sidewalk west-side	6625	ft	$148,150	Mid-Term
			Install 5' wide sidewalk east-side	5300	ft	$118,600	Mid-Term
			ADA detectable Warning Strip	25		$5,800	Short-Term
Preliminary Costs						$1,587,400	
Contingency (20%)						$317,480	
Mobilization (10%)						$158,740	
Maintenance of Traffic (10%)						$158,740	
Opinion of Total Costs						**$2,222,360**	





Village of Palmetto Bay Florida

BICYCLE AND PEDESTRIAN MASTER PLAN UPDATE 2023





Prepared by

THE CORRADINO GROUP

Questions/Comments

AGENDA ITEM NO. 14.B

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Andrea Candelaria, Community and Economic Development
ITEM TYPE:	Resolution
AGENDA SECTION:	RESOLUTIONS WITH PUBLIC COMMENT
SUBJECT:	A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO SUSTAINABILITY AND RESILIENCY; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE A CONTRACT NOT EXCEEDING ONE-HUNDRED AND FIFTY THOUSAND ($150,000.00) FOR THE HIGHEST RANK BIDDER TO PROVIDE A RESILIENCE ACTION PLAN; FURTHER AUTHORIZING THE VILLAGE MANAGER TO APPROVE A CONTRACT FOR THESE SERVICES FOR THE STATED AMOUNT; AND PROVIDING FOR AN EFFECTIVE DATE *(Sponsored by Administration)*
SUGGESTED ACTION:	

ATTACHMENTS:

Memo-Resilience Action Plan (RAP)
Reso-Resilience Action Plan (RAP)
Exhibit A-RFQ#2023-00-004 Resilience Action Plan
Exhibit B-Submittal_WSP_Palmetto Bay Resilience Action Plan
Exhibit C-Bid Evaluation Committee Tabulation Totals

To: Honorable Mayor and Village Council

Date: June 5th, 2023

From: Andrea Candelaria, M.P.A., Resilience Coordinator

Re: Resilience Action Plan Contractual Negotiations

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO SUSTAINABILITY AND RESILIENCY; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE A CONTRACT NOT EXCEEDING ONE-HUNDRED AND FIFTY THOUSAND ($150,000.00) FOR THE HIGHEST RANK BIDDER TO PROVIDE A RESILIENCE ACTION PLAN; FURTHER AUTHORIZING THE VILLAGE MANAGER TO APPROVE A CONTRACT FOR THESE SERVICES FOR THE STATED AMOUNT; AND PROVIDING FOR AN EFFECTIVE DATE *(Sponsored by Administration)*

BACKGROUND AND ANALYSIS:

The Village of Palmetto Bay desires to create a Resilience Action Plan. As the Village moves towards a more sustainable future, the Resilience Action Plan will guide the Village and evaluate vulnerabilities and identify actionable steps. This Resilience Action Plan will detail the exposure of facilities, critical infrastructure, roadways, and neighborhoods to climate change stressors such as sea level rise, precipitation events, and groundwater table changes.

The Village received funding from the State of Florida's Department of Environmental Protection's (DEP) Resilient Florida Program to create a Resilience Action Plan and Vulnerability Assessment. Additionally, the Village executed a Request for Qualifications (RFQ) as RFQ#2023-00-004 that was issued on April 5th, 2023, and closed on Wednesday May 3rd, 2023. As a result, the Village received proposals from Stantec Consulting Services, Inc. and WSP USA Environment & Infrastructure, Inc. (WSP) and also created a Bid Evaluation Committee that met on May 9th, 2023, and evaluated the two (2) proposals. Consequently, the Bid Evaluation Committee recommended WSP USA Environment & Infrastructure, Inc. (WSP) as the organization to execute the Resilience Action Plan to the Village Manager.

The proposed Resolution seeks the Village Council to authorize the Village Manager to negotiate and execute a contract not to exceed one-hundred and fifty thousand ($150,000.00) with WSP USA Environment & Infrastructure, Inc. (WSP) to create a Resilience Action Plan for the Village in accordance with its dedication to the environmental well-being of the community. Should the negotiation fail, the Village Manager is authorized to negotiate and execute a contract with the second ranked bidder, Stantec Consulting Services, Inc.

RECOMMENDATION:
The Administration recommends that the Mayor and Village Council approve the proposed Resolution that authorizes the Village Manager to negotiate and execute a contract not to exceed one-hundred and

fifty thousand ($150,000.00) with WSP USA Environment & Infrastructure, Inc. (WSP) to create a Resilience Action Plan for the Village.

FISCAL IMPACT:
This project will be funded through the State of Florida's Department of Environmental Protection's (DEP) Resilient Florida Program Grant which requires matching funds from the Village. The grant will provide $75,000 and the Village will match with $75,000.

Attachments:

A. Request for Qualifications (RFQ) as RFQ#2023-00-004
B. WSP USA Environment & Infrastructure, Inc. (WSP) Proposal
C. Bid Tabulation Sheet

RESOLUTION NO. 2023-____

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO SUSTAINABILITY AND RESILIENCY; AUTHORIZING THE VILLAGE MANAGER TO NEGOTIATE A CONTRACT NOT EXCEEDING ONE-HUNDRED AND FIFTY THOUSAND ($150,000.00) DOLLARS FOR THE HIGHEST RANKED BIDDER TO PROVIDE A RESILIENCE ACTION PLAN; FURTHER AUTHORIZING THE VILLAGE MANAGER TO APPROVE A CONTRACT FOR THESE SERVICES FOR THE STATED AMOUNT; AND PROVIDING FOR AN EFFECTIVE DATE (*Sponsored by Administration*)

WHEREAS, the Village of Palmetto Bay is dedicated towards providing a more sustainable and resilient environment to combat the effects of climate change; and

WHEREAS, the Village received funding from the State of Florida's Department of Environmental Protection's (DEP) Resilient Florida Program to create a Resilience Action Plan and Vulnerability Assessment; and

WHEREAS, the Village recognizes the need to improve the environmental well-being of its residents through sustainable and resiliency planning; and

WHEREAS, the Village issued a Request for Qualifications (RFQ) as RFQ#2023-00-004 that was issued on April 5th, 2023 and closed on Wednesday May 3rd, 2023; and

WHEREAS, the Village received proposals from Stantec Consulting Services, Inc., (SCS) and WSP USA Environment & Infrastructure, Inc., (WSP); and

WHEREAS, the Village established a Bid Evaluation Committee that met on May 9th, 2023 and evaluated the two (2) proposals received; and

WHEREAS, the Village Manager seeks approval from Council to negotiate and execute a contract based on of the recommendation by the Bid Evaluation Committee not to exceed one-hundred and fifty thousand ($150,000.00) dollars.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF PALMETTO BAY, FLORIDA, THAT:

Section 1. The above recitals are incorporated as if set forth in full.

Section 2: The following firm is selected to provide a Resilience Action Plan for the Village of Palmetto Bay:

WSP USA Environment & Infrastructure, Inc. (WSP)

Section 3: The Village Manager is authorized to negotiate and execute a contract not to exceed $150,000.00 with WSP USA Environment & Infrastructure, Inc., to create a Resilience Action Plan for the Village in accordance with its dedication to the environmental well-being of the community.

Section 4: Should the negotiation fail, the Village Manager is authorized to negotiate and execute a contract with the second ranked bidder, Stantec Consulting Services, Inc.

Section 5: The Resolution shall take effect immediately upon approval.

PASSED and ADOPTED this 5th day of June 2023.

Attest:

_____	_____
Missy Arocha	Karyn Cunningham
Village Clerk	Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
John C. Dellagloria
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore _____

Council Member Steve Cody _____

Council Member Marsha Matson _____

Vice-Mayor Leanne Tellam _____

Mayor Karyn Cunningham _____

REQUEST FOR QUALIFICATIONS
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, Florida 33157

TITLE:

Village of Palmetto Bay – Resilience Action Plan

RFQ NO.:

2023-00-004

DUE DATE:

Wednesday, May 3rd, 2023 at 3:00pm (Municipal Building)

ISSUED:

Wednesday, April 5th, 2023

CONTACT PERSON:

Ms. Heidi Siegel
Director
Dept. of Economic & Community Development
HSiegel@palmettobay-fl.gov

Mrs. Litsy C. Pittser
Office of the Village Manager
Procurement Specialist
Procurement Division
LPittser@palmettobay-fl.gov

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SECTION 1.0: Advertisement

Village of Palmetto Bay

REQUEST FOR QUALIFICATIONS (RFQ)

Village of Palmetto Bay - Resilience Action Plan

No. 2023-00-004

The Village of Palmetto Bay is currently soliciting proposals from qualified companies to provide a Resilience Action Plan for Palmetto Bay, to include but not limited to: facilities, critical infrastructure, roadways and neighborhoods to climate change stressors such as sea level rise, precipitation events & groundwater table changes. These services are to be provided with certain performance measures defined by this RFQ.

Sealed proposals will be received by the Village Clerk at, 9705 E. Hibiscus Street, Municipal Building, Palmetto By, Florida 33157, **no later than 3:00 p.m. on or before Wednesday, May 3rd, 2023,** at which they will be publicly opened and announced.

A virtual pre-bid meeting will be held on **Tuesday, April 18th, 2023,** 10:00am. If interested in submitting a proposal, attendance is recommended. Instructions to attend are stated on the solicitation document.

To be considered, all interested parties must request a copy of the bid document(s) which can be downloaded off our website http://www.palmettobay-fl.gov under Bids and RFQs on **Wednesday, April 5th, 2023.** Please submit a CD or flash drive containing the entire submission in one (1) sealed package titled **"Village of Palmetto Bay - Resilience Action Plan RFQ# 2023-00-004"**. The respondent shall bear all costs associated with the preparation and submission of the response to the solicitation. If you have any questions, please contact the Procurement Specialist, Litsy C. Pittser at LPittser@palmettobay-fl.gov or 305-259-1234.

The Village reserves the right to reject any and all proposals, to terminate the process at any time (and recommence it at a later time from the beginning), to waive any informalities or irregularities in any submittal, to award in whole or in part to one or more respondents or take any other such actions that may be deemed in the best interest of the Village. Interested, qualified Companies can obtain information by contacting the Village of Palmetto Bay, Procurement Specialist at LPittser@palmettobay-fl.gov.

SECTION 2.0:

Introduction

About the Village of Palmetto Bay

The Village of Palmetto Bay is a vibrant community of more than 24,000 residents who enjoy beautiful surroundings and a family-oriented atmosphere. Situated on the shores of Biscayne Bay, Palmetto Bay offers quick access to unique recreational opportunities and amazing bay vistas. Additionally, the Village is home to excellent public schools, and it is also home to a wide range of exceptional private primary and secondary educational institutions.

Palmetto Bay was incorporated on September 10, 2002. Our Village is confident in its growing role as a first-choice community for raising families and building businesses. With its unique blend of rural, old Florida charm, and an urban sophistication, this fast-growing village has established an enviable balance between quality living and quality growth. That balance is carefully maintained through long-term planning and fiscal responsibility, community involvement, responsible leadership, respect for the environment and strong public and private support for business development. Palmetto Bay reflects the best of South Florida's past, present and future!

Village residents enjoy the benefits of an extensive park system composed of five Village parks and two county facilities. Our parks offer recreational opportunities ranging from active to passive with an array of programs and activities, and even a neighborhood library. The commercial corridor along South Dixie Highway is easily and quickly accessible from any location within Village limits. Restaurants, retail services, and shopping venues - from major chains to family-owned enterprises - are among the Village's commercial base.

Palmetto Bay has rightfully become a leader in many facets of community building. The Village has succeeded in building community character by creating a distinct community identity by designing and installing its own unique street signs, completing many traffic and beautification projects, improving customer service, building a solid policing unit, expanding the channels of communications with our residents through social media, a comprehensive website and livestreaming, and improving our Village park facilities and recreational events and programs to the extent that Palmetto Bay is now known as "Village of Parks." Palmetto Bay has also led the way in green initiatives, building the first county-wide LEED-certified park building at Coral Reef Park, followed by the very first Platinum LEED-certified Village Hall in Florida!

Village Boundaries

The Village of Palmetto Bay boundaries extend from the centerline of SW 136 Street, South to the centerline of SW 184 Street: expanding West to the centerline of South Dixie Highway, including the center "commercial island," and east to Biscayne Bay.

Village of Palmetto Bay - Resilience Action Plan

The Village of Palmetto Bay desires to create a Resilience Action Plan. As the Village moves towards a more sustainable future, the Resilience Action Plan will guide the Village and evaluate vulnerabilities and identify actionable steps. This Resilience Action Plan should detail the exposure of facilities, critical infrastructure, roadways, and neighborhoods to climate change stressors such as sea level rise, precipitation events, and groundwater table changes. A more extensive scope of services can be found on this solicitation Section 4.0 "Scope of Services."

The Village anticipates a budget of $100,000 -$150,000 for this project.

Continued on next page.

2.1

Estimated Schedule

Proposal Phase	Date	Location	Time (If Applicable)
RFQ is advertised and issued by Village	Wednesday, April 5th, 2023	Posted on Daily Review and Villages' Website	
Virtual Pre-Bid Meeting	Tuesday, April 18th, 2023	Virtual Meeting***	10:00 AM EST
Last day to Submit Questions	Thursday, April 27th, 2023	Via Email to Lpittser@palmettobay-fl.gov	3:00 pm EST
Proposal Submission Date	Wednesday, May 3rd, 2023	Village of Palmetto Bay Municipal Center 9705 E. Hibiscus Street Palmetto Bay, Florida 33157	3:00pm EST

***** If interested in attending the Virtual meeting, please send Litsy Pittser an email at LPittser@Palmettobay-fl.gov no later than 5 days prior to meeting. The IT Department will send the invitation to log on.**

2.2

Contract Award

A. Proposal Retention and Award

The Village reserves the right to retain all proposals for a period of 90-days for examination and comparison. The Village also reserves the right to waive non substantial irregularities in any proposal, to reject any or all proposals, to reject or delete one part of the proposal and accept the other, except to the extent that proposals are qualified by specific limitations.

B. **Competency and Responsibility of Company**
The Village reserves full discretion to determine the competence and responsibility, firmly and/or financially, of the Company. The Company will provide, in a timely manner, all information that the Village deems necessary to make such a decision.

C. Contract Requirement.
The Company to whom the award is made (Company) shall execute a written contract with the Village after notice of the award has been sent by mail to it at the address given on the proposal. The contract shall be made in the form adopted by the Village and incorporated in these specifications.

D. Insurance Requirements.
The Company shall provide proof of insurance in the form, coverages and amounts specified in 3.13 of these specifications within 10 (ten) calendar days after notice of contract award as a precondition to contract execution.

E. Business License & Tax.
The Company must have a valid business license and tax certificate before execution of the contract.

F. Failure to Accept Contract.
The following will occur if the Company to whom the award is made (Company) fails to enter into the contract: the award will be annulled; any proposal security will be forfeited in accordance with the special terms and conditions if a Company's bond or security is required; and an award may be made to the next highest ranked Company with whom a responsible compensation is negotiated, who shall fulfill every stipulation as if it were the party to whom the first award was made.

G. Completion of Contract.
The contract term commences once the contract has been fully executed by all parties. Completion of the project is rendered when Company hands the deliverables to the Village and the Village accepts in turn.

END OF SECTION

SECTION 3.0: Terms and Conditions for Receipt of Proposals

3.00 Requirement to Meet All Provisions

Each Consultant submitting a proposal (Company) shall meet the terms and conditions of the REQUEST FOR QUALIFICATIONS (RFQ) specifications package to the satisfaction of the Village. By virtue of its proposal submittal, the Company acknowledges agreement with and acceptance of all provisions of the RFQ specifications.

3.01 Errors and Omissions in RFQ

Company is responsible for reviewing all portions of this RFQ, including all terms of the RFQ and requirements of the Village's Procurement Code. Company is to promptly notify the Village's Procurement Specialist, in writing, if the Company discovers any ambiguity, discrepancy, omission, or error in the RFQ or forms. Any such notification should be directed to the Procurement Specialist (LPittser@palmettobay-fl.gov) in writing promptly after discovery, but in no event later than (6 calendar days) days prior to the date for receipt of proposals. Modifications and clarifications will be made by addenda as provided below.

3.02 Inquiries Regarding RFQ

Inquiries regarding the RFQ, including requests for clarification of the RFQ, must be in writing and shall only be directed to:

Mrs. Litsy C. Pittser
Procurement Specialist
Procurement Division
9705 E Hibiscus Street
Palmetto Bay, FL 33157
Email: LPittser@palmettobay-fl.gov

Oral information is not binding on the Village and will be without legal effect. Only questions answered by written addenda will be binding, as set forth in 3.03 below, and may supersede terms noted in this solicitation.

Last date for question submittal is Thursday, April 27th, 2023, at 3:00pm.

3.03 Addenda to RFQ

The Department may modify or clarify the RFQ, prior to the submittal due date, by issuing written addenda. Addenda will be sent via email to the last known address of each person listed with the Department as having received a copy of the RFQ for proposal purposes. The Department will make reasonable efforts to notify Companies in a timely manner of modifications to the RFQ. Notwithstanding this

provision, the Company shall be responsible for ensuring that its submittal reflects any and all addenda issued by the Department prior to the submittal due date regardless of when the submittal is submitted. *Each respondent shall acknowledge receipt of any addenda by indicating the same in their proposal submission*. Each respondent acknowledging receipt of any addenda is responsible for the contents of the addenda and any changes to the proposal herein. Failure to acknowledge any addenda may cause the proposal to be rejected.

3.04 Proposal Withdrawal and Opening

A Company may withdraw its proposal without prejudice prior to the time specified for the proposal opening, by submitting a written request to the Village Clerk for its withdrawal, in which event the proposal will be returned to the Company unopened. No proposal can be withdrawn within the ninety (90) day period which occurs after the time is set for closing. Companies who withdraw their proposals prior to the designated date and time may still submit another proposal if done in accordance with the proper time frame. If the Company chooses to withdraw their proposal after the Company has been granted the award, there will be fees that will be incurred to the Company as a violation of late withdrawal. Fees will include out of pocket costs that the Village incurred through the process of approval. All proposals will be opened and declared publicly. Company or their representatives are invited to be present at the opening of the proposals.

3.05 Revision of Proposal

At any time during the submittal evaluation process, the Department may require a Company to provide written clarification of its submittal.

3.06 Reservations of Rights by the Village

The issuance of this RFQ does not constitute an agreement by the Village that any award will be issued by the Village. The Village expressly reserves the right at any time to:

- Waive or correct any defect or informality in any response, proposal, or proposal procedure;
- Reject any or all submittals;
- Reissue a REQUEST FOR QUALIFICATIONS; and
- Prior to submission deadline for submittals, modify all or any portion of the selection procedures to include examiners, committees, including deadlines for accepting responses, services to be provided under this RFQ, or the requirements for contents or format of the submittals.
- Proposals received after the deadline will not be considered.
- Any late withdrawal from a Company that was granted award but declined, the Village has the right to enter negotiations with the second highest scored Company.

3.07 No Waiver

No waiver by the Village of any provision of this RFQ shall be implied from any failure by the Village to recognize or act on account of any failure by a Company to observe any provision of this RFQ.

3.08 Cone of Silence

Pursuant to Section 2-138 of the Village Code, all procurement solicitations once advertised and until written award recommendation has been forwarded by the village manager to the village council, are under the "Cone of Silence."

The Cone of Silence ordinance is available at: https://www.municode.com/library/#!/fl/palmetto_bay/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVOFEM_DIV2COINCOET_S2-138COSI.

Any communication regarding this solicitation shall be made in accordance with the Cone of Silence, the entirety of which is incorporated as if fully set forth herein. Communication between a potential company, service provider, Consultant, lobbyist, or Consultant and the Procurement Specialist named herein Consultant solicitation is exempt from the Consultant. Cone of Silence, provided that the communication is limited strictly to matters of process or procedure already contained in the solicitation document.

3.09 Submittal and/or Presentation Costs

The Village of Palmetto Bay assumes no responsibility or liability for costs incurred by the Company prior to the execution of a contract, including but not limited to costs incurred by the Company as a result of preparing a response to this RFQ.

Companies are expected to examine the specifications, delivery schedules, proposal prices and extensions and all instructions pertaining to supplies and services. Failure to do so will be at the Company's risk.

3.10 Certification

The signer of the Response (to this RFQ) must declare by signing all the required forms Company included under Section 6.0:

1. Drug-Free Workplace Certification
2. Sub-Contractor List
3. References
4. Acknowledgment, Warranty, Certification and Acceptance

5. Non-Collusive Affidavit
6. Sworn Statement on Public Entity Crimes
7. Disability Nondiscrimination Statement
8. Business Entity Affidavit
9. Ownership Disclosure Affidavit
10. Conformance with OSHA Standards
11. Anti-Kickback Affidavit
12. Statement of Consultant Past Contract Disqualifications
13. Affidavit – E-Verify

3.11 Public Records

Florida law provides that municipal records should be open for inspection by any person under Section 119, F.S. Public Records law. All information and materials received by the Village in connection with responses shall become property of the Village and shall be deemed to be public records subject to public inspection. Personal financial statements are exempt from public records and will be confidential.

3.12 Retention of Responses

The Village reserves the right to retain all Responses submitted and to use any ideas contained in any Response, regardless of whether that Company is awarded.

3.13 Insurance

Upon Village's notification of award, the Consultant shall furnish to the Procurement Division, Certificates of Insurance that indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- Comprehensive General Liability - $1,000,000 combined single limit for each occurrence for bodily injury and property damage – designating the Village as Additional Insured
- Workers Compensation - Statutory Limits
- Automobile Liability - $1,000,000 per occurrence for all claims arising out of bodily injuries or death and property damages.

All insurance policies must be issued by companies authorized to do business under the laws of the State of Florida. The companies must be rated no less than "B+" as to management and no less than "Class V" as to strength by the latest edition of Best's Insurance guide, published by A.M. Best Company, Olwick, New Jersey, or its equivalent, or the companies must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to do Business in Florida," issued by the State of Florida Department of Insurance and are members of the Florida Guaranty Fund.

Certificates of Insurance must indicate that for any cancellation of coverage before the expiration date, the issuing insurance carrier will endeavor to mail thirty (30) day written advance notice to the certificate holder. In addition, the Company hereby agrees not to modify the insurance coverage without thirty (30) days written advance notice to the Village.

Compliance with the foregoing requirements shall not relieve the Company of this liability and obligation under this section or under any other section in the Contract.

If the insurance certificate is received within the specified time frame but not in the manner prescribed in the Agreement, the Company shall be verbally notified of such deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to the Village. If the Company fails to submit the required insurance documents in the manner prescribed in the Contract within fifteen (15) calendar days after Village notification to comply, the Company shall be in default of the contractual terms and conditions and award of the Contract will be rescinded, unless such time frame for submission has been extended by the Village.

The Company shall be responsible for assuring that the insurance certificates required in conjunction with this Section remain in force for the duration of the contractual period of the Contract, including any and all option years or extension periods that may be granted by the Village. If insurance certificates are scheduled to expire during the contractual period, the Company shall be responsible for submitting new or renewed insurance certificates to the Village at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the Village shall suspend the Contract until such time as the new or renewed certificates are received by the Village in the manner prescribed herein; provided, however, that this suspended period does not exceed thirty (30) calendar days. Thereafter, the Village may, at its sole discretion, terminate this contract.

3.14 Accounting

The Company shall submit invoices to the Village of Palmetto Bay, Community and Economic Development Department, 9705 E. Hibiscus Street, Palmetto Bay, FL 33157.

3.15 Statement of Contract Disqualifications

Each Company shall submit a statement regarding any past government disqualifications on the form provided in the RFQ package.

3.16 Submittal of One Proposal Only

No individual or business entity of any kind shall be allowed to make or file, or to be interested in more than one proposal, except an alternative proposal when specifically requested; however, an individual or business entity that has submitted a sub-proposal to a Company submitting a proposal, or who has quoted prices on materials to such Company, is not thereby disqualified from submitting a sub-proposal or from quoting prices to other Companies submitting proposals.

3.17 Company Responsibilities

The Company shall not look at the Village of Palmetto Bay and Palmetto Bay Park or any Village owned properties to pay for damages to the Company's personal property, the Company's' employees, or the body injury or property of events attendees, including vehicles on the designated parking lot.

3.18 Non-Appropriation of Funds

The Village of Palmetto Bay reserves the right to terminate in whole or in part of the Contract in the event that sufficient funds to complete the Contract are not appropriated by the Village of Palmetto Bay's Village Council.

3.19 Property of the Village

All discoveries and documents produced as a result of any service or project undertaken on behalf of the Village of Palmetto Bay shall become the property of the Village.

3.20 Litigation

All Companies shall describe any prior or pending litigation or investigation, either civil or criminal, involving a governmental agency or which may affect the performance of the services to be rendered herein, in which the Company, any of its employees, or Sub-Contractors has been involved in within the last three (3) years.

3.21 Sub-Contractor

If any Company submitting a proposal intends on subcontracting out all or any portion of the engagement, that fact, and the name of the proposed subcontracting Company(ies) must be clearly disclosed in the proposal. Following the award of the Contract, no additional subcontracting will be allowed without the prior written consent of the Village of Palmetto Bay. The subcontracting Company shall need to abide by all the requirements as the Prime Company.

3.22 Indemnification

The Company shall indemnify and hold harmless the Village and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, in which the Village or its

officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from this solicitation and the performance of the Contract to the extent caused by negligence, reckless or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract. The Company shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Village, where applicable, including appellate proceedings, and shall pay all costs, judgments and attorney's fees which may be incurred thereon. The Company expressly understands and agrees that any insurance protection required by this Contract or otherwise provided by the Company shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village or its officers, employees, agents, and instrumentalities as herein provided. This indemnification shall survive the expiration or termination of any agreement contemplated by this solicitation.

3.23 Quality

The Comprehensive Plan must comply with the requirements of the Community Planning Act contained in Chapter 163 of Florida Statutes. The Village completed the evaluation and appraisal review of the plan (F.S. 163.3191) in July 2022.

3.24 Protests, Appeals and Disputes

The procedures and requirements for proposal protests, appeals and disputes are set forth in the Village Code, Sec. 2-175 (o) – (p), the provisions of which are hereby incorporated as if fully set forth herein, which may be found on

www.municode.com:
https://www.municode.com/library/#!/fl/palmetto_bay/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVIFI_DIV2PRCO_S2-175PRPR

3.25 Force Majeure

The performance of any act by the Village or Company hereunder may be delayed or suspended at any time while, but only so long as, either party is hindered in or prevented from performance by acts of God, the elements, war, rebellion, strikes, lockouts or any cause beyond the reasonable control of such Party, provided however, the Village shall have the right to provide substitute service from third parties or Village personnel and in such event the Village shall withhold payment due to Company for such period of time. If the condition of force majeure exceeds a period of 14 days the Village may, at its option and discretion, cancel or renegotiate this Contract.

3.26 E-Verify System

In accordance with Florida Statute Chapter 448.095, a public employer, contractor, or subcontractor may not enter into a Contract unless the Consultant/contractor/company registers and uses the Federal E-Verify System. Thus, the Authority may not enter into or renew any Contract with a Consultant/contractor/company that is not enrolled and uses the E-Verify system, and such company is obligated to do so. The Authority may ask for verification that the Consultant/contractor/company has registered and is using the E-Verify system. The Consultant/contractor/company may not be barred or penalized because they receive inaccurate information form the E-Verify program and hires or employs an ineligible person. Nothing in this section may be construed to allow intentional discrimination of any class protected by law.

END OF SECTION

SECTION 4.0: Scope of Services

4.01 General

Scope of Services:

Village of Palmetto Bay – Resilience Action Plan

The Resilience Action Plan will allow the Village to synthesize past efforts and gain a deeper understanding of the impacts, risks, and vulnerabilities to climate change, allowing risks to be analyzed and prioritized based on likelihood, cost, spatial extent, and time horizon. It will allow the Village to understand the flood risks associated with climate change and the Village's capacity to adapt and become more resilient. It will also lay the groundwork for an Adaptation Plan by allowing the Village to understand its vulnerabilities so that adaptation strategies can be chosen to address them.

The Resilience Action Plan will include the following:

Critically Significant Facilities Assessment:

1. Transportation assets (bridges, bus stops, major roadways).

2. Critical infrastructure (lift stations, stormwater treatment facilities, lift stations, and stormwater network facilities).

3. Sub-surface infrastructure (roadway base, exfiltration trench capacity, hydraulic structure capacity).

4. Critical emergency and community facilities (community centers, emergency operational facilities, healthcare facilities, law enforcement facilities, government offices).

5. Natural, cultural, and historic topographic data will be collected including conservation land, parks, shorelines, waterways, surface water, wetlands, and historic or cultural assets.

6. Coordination with schools in the area and review of their resilience planning within the County and Miami-Dade County Public Schools.

7. Consider connections of the utilizations of stormwater within other developing infrastructure that could contribute to other resilient infrastructure.

8. Consider waterfront design planning to incorporate living shorelines, green infrastructure considerations for stormwater projects, and King Tide flooding.

9. Consideration and Assessment of non-jurisdictional projects within the local, state, and federal level that could have potential impacts on the Village's residents, environment, and quality of life.

Heat Vulnerability Analysis

1. This analysis will identify those areas most vulnerable to extreme heat and will include:

   (a) Analysis of the built environment
   (b) Socioeconomic Demographics; and
   (c) Human health factors.

Exposure Analysis

1. An exposure analysis to identify the depth of water caused by flooding. Exposure is the extent to which an asset experiences a specific climate impact. A precursor to the exposure analysis is selection of scenarios that describe the projected future conditions facilities, infrastructure and communities in the project area may face.

Sensitivity Analysis

1. This determines the impact flooding will have on community assets which may include vulnerable social demographics, structures, and economic functions.
2. The analysis will include an evaluation of the impact of flooding on each asset type at each flood scenario and assign a risk level. The risk level will be determined by the percentage of land area inundated and number of critical assets affected.

Adaptation Action Areas (AAA)

1. Develop recommendations for designating AAAs by means of Comprehensive Plan update.

2. The Resilience Action Plan will develop recommended Goals Objectives, and Policies (GOPs) for potential adoption into the Village of Palmetto Bay's comprehensive plan.

Social Vulnerabilities

1. The Resilience Action Plan will analyze social vulnerabilities through incorporating socioeconomic metrics (e.g., economic activity and income, employment, population and housing, and public services and social conditions) into the Vulnerability Assessment. The Resilience Action Plan will evaluate impacts on socially vulnerable populations, as it relates to the Flood Vulnerability Assessment and projected economic losses.

Natural Resource Vulnerabilities

1. The Resilience Action Plan will address natural resource vulnerabilities by determining current and future exposure to climate change risks. Natural resources that will be evaluated include urban forestry, fresh water supply, the sub-basins, canals, and other natural water features, and the Village's coastline system.

The Resilience Action Plan will be completed through four Tasks:

- **Deliverable 1** – Kick-off and Flood Hazard Data Collection

1. Deliverables:

(a) Kickoff meeting: Review project scope, project goals, schedule, milestones, and necessary deliverables.
- Initial kick-off meeting agenda and sign-in sheets indicating location, date, and time of meeting.

(b) Agenda and any presentation(s) from the kick-off meeting

(c) Brief summary report from the kick-off meeting including attendee input and meeting outcomes.

(d) Meeting minutes

(e) Memorandum summarizing flood hazard mapping results

(f) Technical Documentation of data sources/mapping analyses

- **Deliverable 2** - Flood Vulnerability Assessment, Heat Vulnerability Assessment, Exposure & Sensitivity Assessment, Adaptation Action Areas (AAA), Social Vulnerabilities, and Natural Resource Vulnerability Assessment.

1. Acquire background data.

2. Preliminary Vulnerability Assessment Memorandum incorporating FDEP Florida Resilient Coastlines Program requirements as outlined in s. 380.093, F.S

3. Identify focus areas to include a list of critical assets (as defined in s. 380.093, F.S.), regional assets that are impacted by flooding and sea level rise as identified in the assessment, and as well as locations or assets that are particularly vulnerable and require the development of adaptation strategies.

4. Exposure Analysis

5. Sensitivity Analysis

6. Peril of Flood Compliance Documentation

7. Data sets used to perform the Vulnerability Assessment

8. GIS Shapefiles of all electronic mapping data used to illustrate flooding and sea level rise impacts identified in the assessment.

9. Technical memo outlining data compiled.

10. Locations of critical assets

11. GIS metadata files of data compiled.

- **Deliverable 3** - Public Outreach / Community Engagement

1. At least two community engagement meetings should be planned.

   (a) Public Outreach meeting #1: gather public input prior to work commencing.

   (b) Public Outreach meeting #2: distribute analysis outcomes before finalizing.

2. Copies of all workshop/meeting announcements/advertisements

3. Agendas and sign-in sheets from each workshop/meeting indicating location, date, and time of the meeting.

4. Presentations and other meeting materials/handouts

5. Brief summary report from each workshop/meeting including attendee feedback and workshop outcomes.

6. Any materials created at each workshop/meeting (as applicable)

7. Meeting minutes

- **Deliverable 4** – Final Vulnerability Assessment Report, Maps, and Tables

1. Completion of Draft Report for Review by Village staff.

   (a) Report should include:

   - A list of critical assets (as defined in s. 380.093, F.S.) that are impacted by flooding and sea level rise as identified in the assessment. This list will not include regional assets outside the municipal boundary.
   - All items included in Deliverable 2.
   - Summary of Public Engagement outcomes.
   - Locations for potential AAA designation
   - Suggested Capital improvement projects.
   - Qualitative summary of identified social vulnerabilities and potential economic losses.
   - Qualitative cost-benefit analysis for proposed adaptation strategies

2. Presentation of Draft Report to the Resiliency Committee.

3. Edits to Draft report based on feedback by Resiliency Committee and Staff to be reviewed by Staff.

4. Presentation of final report, recommendations to Village Council

5. Completion of Report based on outcomes to Village Council.

SECTION 5

5.0 Evaluation and Content of Proposals

5.1 Preparation of Proposals:

Required Format

(1) electronic copy inside a sealed envelope.

This electronic version submitted on a USB drive of the proposal shall be in .pdf form and shall include all the information and documentation requested in this Section. The electronic version of Offeror's proposal submission should be a continuous document in one file and shall clearly identify the Offeror and the RFQ number.

Title Page: (Non-scored) Title page shall show the Request for Qualifications' subject, title, and proposal number; the firm's name; address and telephone number of a contact person; and the date of the proposal.

Tab 1 - Transmittal Letter: (Non-Scored) Responses limited to two pages. The cover letter must include the full legal name of the firm; a brief summary of the proposing firm; a statement of the Offeror's understanding of the scope of services to be provided; the address of the office conducting the service and of the office administering the Agreement, the names of the person(s) who will be authorized to make representations for the Offeror, their titles, addresses, telephone numbers, and e-mail addresses. The cover letter must be signed by an authorized official of the company, preferably the President. Offeror shall provide proof with its offer of signing authority for any official who signs the cover letter other than the President.

Tab 2 - Table of Contents The table of contents must include a clear identification of the material, by section and by page number.

Tab 3 - Summary of Qualifications: (50 points) Page Limit- 40 pages total

Criteria: Demonstrate that the Qualified Firm has put together a complete team to take the project from concept to completion and has clear delineation of roles. The identified individuals who will be working on this project have worked on similar projects and have the capacity to fulfill their responsibilities.

- Demonstrated experience of the Qualified Firm in Comprehensive Plan amendments. Demonstration of completion of projects on-budget and on-time.

- Experience and knowledge of the Miami Dade County Comprehensive Development Master Plan and Florida Statutes.

- Successful examples of public outreach. Specific examples and technology to be used is encourage.

- At least 3 written references from previous comprehensive plan amendment projects of a similar scope and magnitude.

- Names, experience and resumes of personnel expected to be assigned to the project.

- Information on similar projects completed within the last 10 years including project description, cost, personnel assigned and outcomes c.

Tab 4 - Project Approach/Timeline: (35 points) Page Limit- 10 pages total

Criteria: Proposed Approach to project execution including how it can be integrated with the Village's current platforms

- The proposal shall indicate an overall timeline, inclusive of project milestones and include information communicating the firm's ability to meet schedule and budget.

- Explain the scope of services to be provided as understood by the Proposer. Detail the services that you will offer/provide.

- Your action plan for evaluating and presenting the data, reports, and deliverables identified in your Scope of Work.

Tab 5 – Qualifications of Key Personnel that will be assigned to this project: (maximum 15 points)

Please include resumes of the assigned personnel that will be working on achieving the scope of work.

- Sealed Proposals will be submitted in one package marked "Village of Palmetto Bay - Resilience Action Plan" RFQ 2023-00-004 to include the name of company, address, contact person and phone number.

- The package with the proposal inside should be sent to:

  Ms. Missy Arocha, Village Clerk
  Village of Palmetto Bay
  9705 E. Hibiscus Street
  Palmetto Bay, Florida 33157

All Companies are reminded that it is the sole responsibility of the Company to ensure that their Proposal is time stamped by the Village prior to **3 p.m., local time, on May 3rd, 2023.** The Village's time/date stamp will be considered as the official time. Failure of a Company to submit their Proposal and ensure that their Proposal is time stamped prior to the time stated above shall render a Company non-responsive and the Proposal shall not be considered for award.

1. All required signatures shall be manual, in **blue ink** of an authorized representative who has the legal authority to bind the Company in contractual obligations. Use of erasable ink is not permitted. All blank spaces shall be filled in and noted, in ink or typed, with amounts extended and totaled as appropriate. All corrections made by Company to any part of the Proposal document shall be initialed in ink. Failure to manually sign the appropriate Proposal forms will disqualify the Consultant and the Proposal will not be considered. Docu-Sign is now permitted.

   Proposals by corporations shall be executed in the corporate name by the President or Vice-President (or other corporate officer if accompanied by evidence of authority to sign) and the corporate seal shall be affixed and attested by the Corporate Secretary or an Assistant Secretary. The corporate address and state of incorporation shall be shown below the signature.

   Proposals by partnerships shall be executed in the partnership name and signed by a partner. His/her title shall appear under his/her signature and the official address of the partnership shall be shown below the signature.

Proposal Evaluations and Ranking

The Evaluation Committee will evaluate and rank the Proposals based on the following criteria. Proposers are encouraged to identify and include critical proposal elements and keep their proposals concise:

Criteria Points

Background, Qualifications and Experience	50
Project Approach/Schedule	35
Qualifications of Key Personnel	15
Total Points	**100**

Each criterion and methodology for scoring is further described below.

• Evaluation Criteria No. 1 : Project Team Qualifications and Experience (50 Total Points Available)- This criterion measures the Project Team's organization, and the level of experience of the Proposer and subconsultant/subcontractor personnel in relation to content and criteria described in this RFQ. Measurement of this criteria indicates the Village's confidence in the Proposer's ability to deliver the project in conformance to requirements associated with the project disciplines. This section shows how well the team collaborates, communicates, is organized, and is resourced to meet all of the professional and specialty requirements to properly provide necessary services. It shows the overall level of the team's qualifications to successfully complete the project based on the goals established by the Village.

• Evaluation Criteria No 2· Project Team Technical Approach (35 Total Points Available) - This criterion measures the Project Team Approach, evaluation, and understanding of the various elements and constraints of the project as described in this RFQ. Measurement of this criteria reflects the Village's confidence that the team can deliver sound approaches to meeting project goals and resolving the critical issues. It shows how well the team considers and presents innovative approaches to project implementation.

• Evaluation Criteria No. 3: Qualifications of Key Personnel (15 Total Points Available)

END OF SECTION

SECTION 6.0: Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied Consultants have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Consultant complies fully with the above requirements.

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date:_____

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Consultant/Consultant warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Consultant/Consultant warrants that they have read, understand and are willing to comply with all the requirements of the RFQ and the addendum/ addenda nos.

C. Consultant/Consultant warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the Council.

D. Consultant/Consultant warrants that all information provided by it in connection with this proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Consultant/Consultant warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Consultant has not, and will not, pay a fee the amount of which is contingent upon the Village awarding this contract. Consultant warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Consultant acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Consultant, if the Consultant is chosen for performance of the contract.

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date:_____

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }
}
COUNTY OF MIAMI-DADE } SS:

_____being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of: _____the Consultant that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Consultant/Consultant nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Consultant or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Consultant or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date: _____

Continued on next page.

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

_____
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By _____

For _____

Whose business address is: _____

And (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:
   A. A predecessor or successor of a person convicted of a public entity crime; or
   B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's

length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date:_____

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

_____
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

AMERICANS WITH DISABILITIES ACT (ADA)

DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: _____

(print individual's name and title)

for: _____

(print name of entity submitting sworn statement)

Whose business address is:_____

and (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Consultant, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any Sub-Consultant, or third party Consultant under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date:_____

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

_____
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

BUSINESS ENTITY AFFIDAVIT
(CONSULTANT / CONSULTANT DISCLOSURE)

Consultant or Consultant hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Consultant or Consultant, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Consultant or Consultant. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Consultant or Consultant. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Consultant or Consultant recognizes that with respect to this transaction or proposal, if any Consultant or Consultant violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Consultant or Consultant may be disqualified from furnishing the goods or services for which the proposal or proposal is submitted and may be further disqualified from submitting any future proposals or proposals for goods or services to Village.

Accordingly, Consultant or Consultant completes and executes the Business Entity Affidavit form below. The terms "Consultant" or "Consultant," as used herein, include any person or entity making a proposal herein to Village or providing goods or services to Village.

I, _____being of first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

_____

Federal Employer Identification Number (If none, Social Security Number)

CONTINUED ON FOLLOWING PAGE

_____

Name of *Entity, Individual, Partners or Corporation*

_____

Doing Business As (If same as above, leave blank)

_____

Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

   Full Legal Name _____ Address _____ Ownership

   _____%

   _____%

   _____%

2. The full legal names and business address of any other individual (other than Sub-Consultant, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

   _____

   _____

   _____

   _____

   _____

   _____

   _____

CONTINUED ON FOLLOWING PAGE

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date:_____

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

_____
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

ACKNOWLEDGMENT OF CONFORMANCE
WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We_____(Consultant), hereby acknowledge and agree that we, as the Prime Consultant for Village of Palmetto Bay, Village of Palmetto Bay_____, RFQ# **2023-00-004**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of : _____
(Sub-Consultant's Names) to comply with such act or regulation.

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date: _____

Attest: _____

Print Name: _____

Attest: _____

Print Name: _____

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials as a commission, kickback, reward, or gift, directly or indirectly by me or any member of my Company or by an officer of the corporation.

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date: _____

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

CONTINUED ON FOLLOWING PAGE

NOTARY PUBLIC
SEAL OF OFFICE:

_____

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

o Produced identification:

_____

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

The Consultant shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or No, if yes, explain the circumstances.

_____

_____

_____

_____

_____

_____

Executed on _____ at _____ under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: _____

Name (typed): _____

Title: _____

Consultant: _____

Date: _____

E-VERIFY
AFFIDAVIT

STATE OF _____

COUNTY OF _____

I,_____(the individual attesting below), being duly authorized byand on behalf of_____(hereinafter "Employer") after firstbeing duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent programused to verify the work authorization of newly hired employees pursuant to federal law in accordancewith NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee towork in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and thatemploys 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES ____
   b. NO _____
4. Employer's subcontractors will comply with E-Verify, and Employer will ensure compliance with E-Verifyby any and all subcontractors subsequently hired by Employer.

This_____day of_____, 20___.

_____

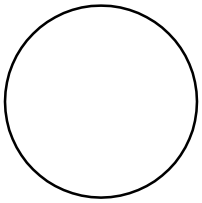
Signature of Affiant

Print or Type Name: _____

State of _____

County of _____

CONTINUED ON FOLLOWING PAGE



Signed and sworn to (or affirmed) before me, this the_____day of_____, 20_____.

My Commission Expires: _____

_____

Seal Notary Public

NHCS – E-Verify 081815

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
☐☐☐ - ☐☐ - ☐☐☐☐

Employer identification number
☐☐ - ☐☐☐☐☐☐☐

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here | **Signature of U.S. person** ▶ | **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

SECTION 7.0: Other Forms

VILLAGE OF PALMETTO BAY
NOTICE OF INTENT TO AWARD

TO: _____
Consultant

_____
Address

ATT: _____
Name and Title

PROJECT DESCRIPTION: Village of Palmetto Bay - Resilience Action Plan
RFQ No. 2023-00-004 in accordance with Contract Documents
as prepared by the Village

Gentlemen:

This is to advise that the Village of Palmetto Bay intends to award the Contract for the above referenced Project as a result of your Proposal of: _____ Dollars ($_____) submitted to the Village of Palmetto Bay (Owner) on _____ (Date).

The Manager shall be receiving a recommendation and in turn will be bringing this project to the Village Council for approval. The awarded Consultant will be notified of the date to award.

Sincerely yours,

Litsy C. Pittser, Procurement Specialist

Cc:
Attachment(s)

SECTION 8.0: Exhibits

Contract for: Village of Palmetto Bay - Resilience Action Plan

Between the Village of Palmetto Bay, Florida and_____

THIS Contract is made and entered into as of the_____day of _, 20_____, by and between the Village of Palmetto Bay, a Florida Municipal Corporation (the "Village"), and_____(the "Company") and jointly referred to as the "Parties".

WHEREAS, the Village advertised a Request for Qualifications ("RFQ") on_____for a Village of Palmetto Bay - Resilience Action Plan (the "Project"); and

WHEREAS, the Company submitted a Proposal dated_____in response to the Village's request; and

WHEREAS, the Village Council, at a meeting held on _____, awarded the RFQ to the Company and agreed to enter into a Contract with the Company to perform the work described in the RFQ and Company's Proposal submitted in response to the RFQ (the "Work").

NOW THEREFORE, in consideration of the promises and the mutual covenants below, the Parties agree as follows:

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1. Exhibits
2. Scope of Work
3. Qualifications
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8. Indemnification
9. Insurance
10. Modifications/Amendments

11. Governing Law

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23. Federal and State Tax

24. Public Records

25. Severability

26. E-Verify

Article I. Exhibits

The following Exhibits are incorporated by reference and made part of this Agreement:

(i) Specifications and RFQ Documents prepared by the Village for the development of a Village of Palmetto Bay - Resilience Action Plan RFQ# 2023-00-004.

(ii) Proposal for the Village of Palmetto Bay prepared by the Company dated_____.

The above Exhibits are also collectively referred to as the "Documents". In the event of any conflict between the Documents or any ambiguity or missing specification or instruction, the following priority is established:

A. This Contract

B. Exhibit (i)

C. Exhibit (ii)

Article 2. Scope of Work

1. The Work is generally described as follows:

The objective of the Village of Palmetto Bay – Resilience Action Plan will guide the Village and evaluate vulnerabilities and identify actionable steps. This Resilience Action Plan should detail the exposure of facilities, critical infrastructure, roadways, and neighborhoods to climate change stressors such as sea level rise, precipitation events, and groundwater table changes.

It will allow the Village to synthesize past efforts and gain a deeper understanding of the impacts, risks, and vulnerabilities to climate change, allowing risks to be analyzed and prioritized based on likelihood, cost, spatial extent, and time horizon. It will allow the Village to understand the flood risks associated with climate change and the Village's capacity to adapt and become more resilient. It will also lay the groundwork for an Adaptation Plan by allowing the Village to understand its vulnerabilities so that adaptation strategies can be chosen to address them.

2. The finished document shall include but not limited to:

(a) The Company's proposal which shall include the (4) deliverables described on the RFQ# 2023-00-004 "Palmetto Bay- Resilience Action Plan"

3. The Company represents and warrants to the Village that: (i) it possesses all qualifications, licenses and expertise required for the performance of the Work (ii) it is not delinquent in the payment of any sums due the Village: (iii) all personnel are and shall be at all times during the term fully qualified and trained to perform the tasks assigned and (iv) the Work will be performed in the manner described in the Document.

4. Preparation errors resulting from any misstatements or omissions in the specifications that could easily have been ascertained by examining the concession stand. In the event that, after awarding the Contract, any dispute arises as a result of any actual or alleged ambiguity or defect in the specifications, or any other matter whatsoever, the Company shall immediately notify the Village in

writing, and the Company shall continue to perform, irrespective of whether or not the ambiguity or defect is major, material, minor or trivial.

Article 3. Qualifications

The individual executing the Contract on behalf of the Company warrants to the Village that the Company is a corporation duly constituted and authorized to do business in the State of Florida, is in good standing and that Company possesses all required licenses and certificates of competency required by the State of Florida, Miami - Dade County, and the Village to perform the Work. The Company acknowledges that due to the nature of this Contract that the Company must take all necessary precautions to avoid accidents and shall comply with all local, state, and federal regulations that apply. The Company shall be solely responsible for the payment of any fines or penalties incurred as a result of its actions.

Lead Consultant for this Project is_____.

Article 4. Term

The term of this Contract shall commence upon the issuance of a purchase order and shall remain in effect until all the deliverables have been received and accepted by the Village.

Article 5. Contract Price

The Contract price shall be based on the Company's proposal in the amount of:

_____ (In Words)

($_____)

Article 6 Notices

Any notices required or permitted by this Contract shall be in writing and shall be deemed to have been properly given if transmitted by hand- delivery or by Federal Express addressed to the Parties at the following address:

Village:

Company:

Nick Marano
Village Manager

Village of Palmetto Bay
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

Article 7 Termination

A. Termination Without Cause

Either Party may terminate this Contract without cause upon thirty (30) days prior written notice to the other Party. Termination or cancellation of the Contract will not relieve the Company of any deliverables and Work product due prior to the termination of the Contract, including but not limited to reports, statements of accounts, payments due the Village and any other records requested by the Village prior to the termination of the Contract, or after termination in the Village's discretion if needed for a post contract audit. Termination of the Contract will not relieve the Company of any obligations or liabilities resulting from any acts committed by the Company prior to the termination of the Contract.

B.Termination with Cause

Without waiving the right to terminate without cause, a Party may issue a written notice to the other claiming that the other Party is in breach of Contract and giving the other Party ten (10) calendar days to cure the default. If the alleged breach of Contract is not cured, then the Party serving the notice may terminate the Contract and be excused from further performance following termination. However, termination of the Contract will not relieve the Company of any deliverables and Work product due prior to the termination of the Contract, including but not be limited to reports, statements of accounts, payments due the Village and any other records requested by the Village prior to the termination of the Contract.

Article 8 Indemnification

A. The Company shall indemnify, defend and hold harmless the Village and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense at both trial and appellate levels, in which the Village or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Contract by the Company or its employees, agents, servants, partners, principals or sub-contractors. The Company shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Village, where applicable, and shall pay all costs, judgments, and attorney's fees which may issue to the extent caused by negligence, reckless or intentionally wrongful conduct of the design professional and other persons employed or utilized by the design professional in the performance of the contract. The Company expressly understands and agrees that any insurance protection required by this Contract or otherwise provided by the Company shall in no way limit the responsibility to indemnify, hold harmless and defend the Village or its officers, employees, agents and instrumentalities. One Percent (l%) of the Contract amount shall represent the consideration to be provide for this Indemnification. Nothing contained herein shall be deemed a waiver of Sovereign Immunity provided to the Village by the Section 768.28, Florida Statutes.

B. The Village shall not be liable for any damages or claims of any type including but not limited to lost profits, special damages, consequential damages, or business interruption on account of the Village's decision to terminate this Contract. Additionally, the Company agrees that in the event this Contract is terminated for the Village's breach, the damages that the Company may have against the Village shall be limited to actual compensatory damages. The Village does not waive sovereign immunity under Section 768.28, Florida Statutes, for any claim for breach of contract or for an award of prejudgment interest; provided, however, that in any action arising out of or to enforce this Contract, the prevailing Party shall be entitled to its reasonable attorney's fees and costs in a trial or appellate court. The Parties knowingly, irrevocably, voluntarily, and intentionally waive all rights to trial by jury.

Article 9 Insurance

(A) The Award of this Contract is contingent upon the receipt of the insurance documents, as required, within ten (10) calendar days after Village Notice to Proceed issued to Company. Certificates of Insurance must be submitted to the Procurement Division. Certificates of Insurance that provide insurance coverage must meet the requirements outlined below:

- Comprehensive General Liability - $1,000,000 combined single limit for each occurrence for bodily injury and property damage and designating the Village as Additional Insured.
- Workers Compensation - Statutory Limits
- Automobile Liability - $1,000,000 per occurrence for all claims arising out of bodily injuries or death and property damages.

All insurance policies must be issued by companies authorized to do business under the laws of the State of Florida. The companies must be rated no less than "B+" as to management and no less than "Class V" as to strength by the latest edition of Best's Insurance guide, published by A.M. Best Company, Olwick, New Jersey, or its equivalent, or the company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to do Business in Florida," issued by the State of Florida Department of Insurance and are members of the Florida Guaranty Fund.

Certificates of Insurance must indicate that for any cancellation of coverage before the expiration date, the issuing insurance carrier will to mail thirty (30) day written advance notice to the Village.

In addition, the Company agrees not to modify the insurance coverage without thirty (30) days written advance notice to the Village.

Compliance with the foregoing requirements shall not relieve the Company of its liability and obligations under this section or under any other section in the Contract.

If the insurance certificate is received within the specified time frame but not in the manner prescribed, the Company shall be verbally notified of such deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to the Village. If the Company fails to submit the required insurance documents in the manner prescribed within five

(5) calendar days after Village notification to comply, the Company shall be in default of the contractual terms and conditions and award of the Contract will be rescinded, unless such time frame for submission has been extended by the Village.

Article 10 Modification-Amendment

This writing and exhibits contain the entire Contract of the Parties. No representations were made or relied upon by either Party, other than those that are expressly set forth. No agent, employee, or other representative of either Party is empowered to modify and amend the terms of this Contract, unless executed in writing with the same formality as the execution of this Contract. No waiver of any provision of this Contract shall be valid or enforceable unless such waiver is in writing and signed by the Party granting such waiver.

Article 11 Governing Law

This Agreement shall be construed in accordance with and governing by the laws of the State of Florida. Exclusive venue for any litigation shall be in the state courts of Miami-Dade County, Florida.

Article 12 Waiver

The failure of either Party to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Contract shall not constitute a waiver of the violation or breach, or of any future violation, breach, or wrongful conduct. No waiver by the Village of any provision of this Contract shall be deemed to be a waiver of any other provision of any subsequent breach by the Company of the same, or any other provision of the Contract. The Village's consent to or approval of any act by the Company requiring the Village's consent or approval shall not be deemed to render unnecessary the obtaining of the Village's consent to or approval of any subsequent consent or approval of Company, whether or not similar to the act so consented to or approved.

Article 13. Assignment

The Company shall not assign, transfer, convey, sublet, or otherwise dispose of this Contract.

Article 14. Prohibition Against Contingent Fees

The Company warrants that, other than a bona fide employee working solely for the Company, no person has been retained to solicit or secure this Contract, and that it has not paid or agreed to pay any person, corporation, individual or entity any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract.

Article 15 Conflict of Interest

The Company agrees to adhere to and be governed by the Village's Conflict of Interest Ordinance 2-121, et seq, which is incorporated by reference as if fully set forth.

Article 16 Entire Agreement

No statements, representations, or warranty, either written or oral, from whatever source arising, except as expressly stated in this Contract, shall have any legal validity between the Parties or be binding upon either. The Parties acknowledge that this Contract contains the entire understanding and agreement of the Parties.

Article 17 Captions and Paragraph Headings

Captions and paragraph headings contained in this Contract are for convenience and reference only and in no way define, describe, extend, or limit the scope and intent of this Contract, nor the intent of any of its provisions.

Article 18 Joint Preparation

The preparation of this Contract has been a joint effort of the Parties and shall not be construed more severely against either Party. the other. It is the Parties' further intention that this Contract shall be construed liberally to achieve its intent.

Article 19 Counterparts

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Contract.

Article 20 Preservation of Village Property – Not Applicable

~~The Company shall provide and install suitable safeguards, approved by the Village, to protect Village property from injury or damage. If Village property is injured or damaged resulting from the Company's operations, it shall be replaced or restored at the Company's expense. The property shall be replaced or restored to a condition as good as when the Company began work. The Company shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work.~~

Article 21 Immigration Act of 1986

The Company warrants on behalf of itself, and all sub-contractors engaged in the performance of this Work that only persons authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986 and other applicable laws shall be employed in the performance of the Work. The Company must comply with Sec. 274A(e) of the Immigration and Nationality Act.

Article 22 Company Non-Discrimination

In the award of subcontracts or in performance of this Work, the Company agrees that it will not engage in, nor permit such sub-contractors as it may employ, to engage in discrimination in employment of persons on any basis prohibited by State or Federal law in accordance with FHWA requirements (CFR § 26.13).

Article 23 Federal and State Tax

The Village is exempt from payment of Florida State Sales and Use Taxes. The Company shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the Village, nor is the Company authorized to use the Village's Tax Exemption Number in securing such materials The Company shall be responsible for payment of its own and its share of its employee taxes and Social Security benefits.

Article 24 Public Records

Florida law provides that municipal records should be open for inspection and copying under Section 119, Florida Statutes, the Public Records law. All information and materials received by the Village in connection with this Contract shall become the property of the Village and shall be deemed to be public records subject to public inspection. The same responsibility lies on the Company, as it shall keep records and if asked to retrieve them by the Village, they must do so to abide by the

Public Records law. IF THE COMPANY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE COMPANY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC
RECORDS: Missy Arocha, marocha@palmettobay-fl.gov or call 305-259-1234. Further information on Section 119, F.S. can be found https:// www .flsena te.gov/Laws/Statute s/2020/0119.0701.

Article 25 Severability

If any term or provision of this Contract shall to any extent be held invalid or illegal by a court of competent jurisdiction, the remainder of this Contract shall not be affected thereby, and each term and provision of this Contract shall be valid and be enforced to the fullest extent permitted by law.

Article 26 E-Verify

In accordance with Florida Statute Chapter 448.095, a public employer, contractor, or subcontractor may not enter into a Contract unless the Consultant/contractor/company registers and uses the Federal E-Verify System. Thus, the Authority may not enter into or renew any Contract with a Consultant/contractor/company that is not enrolled and uses the E-Verify system, and such company is obligated to do so. The Authority may ask for verification that the Consultant/contractor/company has registered and is using the E-Verify system. The Consultant/contractor/company may not be barred or penalized because they receive inaccurate information form the E-Verify program and hires or employs an ineligible person. Nothing in this section may be construed to allow intentional discrimination of any class protected by law.

IN WITNESS WHEREOF the undersigned Parties have executed this Contract on the date indicated above.

(Company)

_____

Nick Marano, Village Manager

_____

(Name and Title)

Attest:

_____

Missy Arocha

Village Clerk

APPROVED
AS TO FORM

_____

Village Attorney
John C. Dellagloria



Qualifications to provide a Resilience Action Plan

Village of Palmetto Bay – Resilience Action Plan

RFQ# 2023-00-004

May 3, 2023

Submitted by:
WSP USA Environment and Infrastructure Inc.
David Stroud
4021 Stirrup Creek Drive, Suite 100
Durham, NC 27703
919-325-6497

TRANSMITTAL LETTER

wsp

May 3, 2023

Ms. Missy Arocha, Village Clerk
Village of Palmetto Bay
9705 E. Hibiscus Street
Palmetto Bay, Florida 33157

RE: Village of Palmetto Bay – Resilience Action Plan RFQ# 2023-00-004

Dear Ms. Arocha,

WSP USA Environment & Infrastructure, Inc. (WSP), is pleased to submit the enclosed response to the RFQ to provide a Resilience Action Plan for Palmetto Bay. WSP is committed to supporting communities in planning for future challenges and building local resilience. Our team recognizes the importance of this effort to protect the safety of Village residents and businesses and support the continued careful growth and development of Palmetto Bay.

WSP is a trusted partner to a wide range of clients, providing environmental services, civil and geotechnical engineering, infrastructure design and management, water resources services, and hazard mitigation planning services to create a resilient and sustainable future for public and private sector clients across the United States. Over the last two decades, we have evolved through a series of mergers and acquisitions from our heritage as MACTEC, AMEC, Amec Foster Wheeler, Wood, and now as WSP. Though our name has changed, we retain many legacy staff, now with the backing and resources of a Top 10 ENR firm. Our corporate headquarters are in New York, NY. Our Durham, NC office will administer the Agreement, and WSP staff from our Durham, NC, Miami, FL, and Kennesaw, GA offices will provide services for this contract.

WSP is immediately available to begin assisting the Village of Palmetto Bay in developing the Resilience Action Plan. We understand and are fully qualified to provide the requested scope of work, which includes the following deliverables and services: meeting materials and facilitation for project kick-off and committee coordination meetings, facilitation of public outreach and engagement throughout the planning process, identification and assessment of critically significant facilities, development of vulnerability assessments for heat and flood exposure and sensitivity, assessment of social vulnerability, assessment of natural resource vulnerability, identification of Adaptation Action Areas and associated comprehensive plan goal, objective and policy recommendations to support resilience, and identification of suggested capital improvement projects to support resilience.

Our team combines experts in hazard mitigation and resilience planning, comprehensive and land use planning, environmental engineering, and Geographic Information Systems (GIS). We have over 20 years of experience developing qualitative, quantitative, and spatial hazard vulnerability assessments as part of the planning requirements of the Disaster Mitigation Act and 44 CFR 201.6 and the Community Rating System's Floodplain Management Plan requirements. Additionally, we have over 30 years of experience in comprehensive and land use planning, including developing policy recommendations and comprehensive plan amendments. Our team members collaborate regularly, and our shared expertise and experience will benefit the Village of Palmetto Bay in developing a Resilience Action Plan that meets the planning requirements of the Resilient Florida Program, Florida Statute 380.093, Florida Statute 163.3178, and the Village's community character and growth goals.

Our experienced leadership will prove valuable in this effort. WSP offers the following strengths to ensure the successful development of this Resilience Action Plan:

WSP has experience with flood vulnerability assessment and resilience planning in Florida. WSP's familiarity with state and local datasets will prove valuable to Palmetto Bay in this planning effort. Our team specializes in local data mining and the facilitation of data sharing between public agencies and local communities. WSP has supported numerous communities in Miami-Dade County and throughout South Florida in assessing flood risk and

vulnerability, using local and regional data for sea level rise, coastal flooding, and elevation. We also understand the data mining and dataset compilation requirements for the Resilient Florida Program. Our past clients throughout the County and region include Palmetto Bay, Cutler Bay, Coral Gables, Doral, Miami Lakes, South Miami, Miramar, Seminole County, St. Augustine, Collier County, Monroe County, and Orange County.

Our team has developed over 40 comprehensive plans, master plans, and redevelopment plans throughout the southeast. WSP's local government planning team has won planning awards related to comprehensive plans prepared in the states of Georgia, Tennessee, and Alabama. Our clients and staff have been the beneficiaries of 40+ planning and design awards spanning 3 decades of planning services. WSP's comprehensive planning projects have been recognized for excellence in innovation, education, communication, and effectiveness. Our planning team principal has been recognized for his outstanding contributions to planning.

WSP's relationships with our clients are based on outstanding performance and service. We are proud to have earned a high level of repeat clients and the opportunity to provide a variety of additional services. The WSP team prioritizes comprehensive quality compliance reviews of our projects by assigning subject matter experts as Quality Assurance and Quality Control (QA/QC) managers. Our QA/QC Program supports compliance with state and local planning criteria, adherence to scope of work requirements, and overall client satisfaction with our services.

Our Project Manager, **David Stroud, CFM**, will prove a valuable asset to Palmetto Bay in this effort. Mr. Stroud has over 30 years of hazard mitigation and resilience planning experience including 18 years working directly for FEMA's CRS Program as the Flood Training Coordinator and Lead Hazard Mitigation Planner. Mr. Stroud, supported by two of our key staff members for this project, has guided the Village in Community Rating System program improvements, including development of the Village's Floodplain Management Plan, which assesses current flood risk and vulnerability throughout the community. Mr. Stroud will serve as your point-of-contact and is authorized to make representations for WSP regarding this project. He is located in our Durham, NC office which will conduct the services and administer the Agreement. He can be contacted as follows:

Mr. David Stroud, CFM
Assistant Vice President Hazard Mitigation Lead
4021 Stirrup Creek Drive, Suite 100
Durham, NC 27703
Tel: (919) 325 6497
Email: david.stroud@wsp.com

The intent of this response is to demonstrate the WSP team's ability to provide the services and deliverables necessary to complete the requested Resilience Action plan for the Village of Palmetto Bay. Our team's hazard mitigation, resilience, and comprehensive planning expertise and our recent and ongoing experience with the Village of Palmetto Bay and throughout southeast Florida make us uniquely qualified and prepared to support the Village in assessing vulnerability and planning for resilience. We appreciate the opportunity to submit our qualifications look forward to discussing our qualifications and interest in the project in greater detail.

Sincerely,

Amy Crowley, P.E., PMP, CFM
Vice President, Service Line Lead

David Stroud, CFM
Assistant Vice President, Hazard Mitigation Lead

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SUMMARY OF QUALIFICATIONS

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PROJECT TEAM

WSP believes that project success hinges on the qualifications of the project team. Our team consists of professionals with extensive expertise and abilities who are highly capable of meeting the project requirements and driven to provide Palmetto Bay with a useful Resilience Action Plan. We are confident that our team of professionals can provide the required expertise for all services requested in the RFQ. The key staff proposed to work on the Village of Palmetto Bay Resilience Action Plan have demonstrated success working together and are well-tuned with each other's skills and work styles.

The WSP team responding to this RFQ specializes in resilience planning and comprehensive planning including flood risk and vulnerability analyses, loss estimation modeling using HAZUS-MH software, hazard mitigation planning and emergency management, the FEMA CRS Program, data collection and Geographic Information Systems (GIS), and community outreach including stakeholder coordination and meeting facilitation. Our repeat clients speak to our commitment to quality deliverables and strong client relationships. We have established a track record of providing our clients with effective and uniquely adapted services and products within budget and on schedule.

The staffing diagram below indicates the key staff proposed for this project.



KEY STAFF BIOS AND ROLES

Summary of key team members bios and roles are provided below. Full resumes are included under Tab 5 Qualifications of Key Personnel.

David Stroud, CFM – Project Manager

Mr. Stroud has 30 years of experience as a floodplain manger and hazard mitigation planner. His expertise includes developing hazard mitigation plans and reviewing and scoring plans for FEMA. Mr. Stroud worked for the

Insurance Services Office (ISO) on behalf or FEMA's CRS Program as the lead hazard mitigation planner and Flood Training Coordinator for 18 years. He assisted in the development of the 2007, 2013, and 2017 CRS Coordinator's Manuals and the 2021 Addendum and will join the upcoming committee developing the 2023 manual. He has worked directly with FEMA Headquarters staff in crafting the local multi-hazard mitigation planning guidance to align with the CRS 10-Step Planning criteria including the five-year update guidance (Blue Book). Mr. Stroud has significant experience with the minimum regulations of the National Flood Insurance Program (NFIP), FEMA grant programs and FEMA's Repetitive Loss Program. He works with communities, states and FEMA Regional offices on all aspects of hazard mitigation planning and the CRS Program. With ISO, he was responsible for internal staff training on the CRS Program, Hazard Mitigation Planning and Repetitive Loss and taught week-long classes on the CRS at FEMA's Emergency Management Institute (EMI). Over the years, he has provided numerous planning and CRS workshops by invitation from states, FEMA Regional Offices, and various state floodplain associations.

Mr. Stroud will serve as the Project Manager and team lead for this planning project.

Cindy Popplewell, PE, CFM – QA/QC Manager

Ms. Cindy Popplewell is an Associate in WSP's Hazard Mitigation and Emergency Management Program and has over 26 years of water resources engineering experience with a current focus on hazard mitigation and emergency management. Ms. Popplewell has served as project manager and senior planner on several Disaster Mitigation Act (DMA) mitigation plans for both State and local communities and is experienced in leading disaster recovery efforts including FIMA grant application preparation, benefit-cost analysis, and residential and stormwater infrastructure damage assessments. Additional project work has included floodplain management, hydrologic and hydraulic modeling and FIRM development; NFIP/Community Rating System compliance; and municipal stormwater permitting, utility development and billing.

Ms. Popplewell will provide Quality Assurance and Quality Control reviews for all project deliverables.

Lee Walton, AICP – Comprehensive Planning Lead

Mr. Walton, a Certified Planner with a background in architectural design, has over 24 years of experience providing guidance and project leadership to local governments and affiliated agencies. His responsibilities include project management, planning, environmental assessment and design for projects of public and private sector clients. He also manages the planning group within the Wood Atlanta office, and is responsible for strategic planning, marketing, performance reporting and interdisciplinary coordination. His key areas of technical specialty include comprehensive planning, master planning, redevelopment planning, recreation planning, hazard mitigation planning, economic development, industrial planning, transportation planning, grant writing/administration, urban design, facility planning, architecture and all aspects of public involvement. In conjunction with dozens of projects in recent years, he has planned, organized and facilitated hundreds of public and stakeholder involvement efforts of all types, including charrettes, open house presentations, visual preference surveying, focus group meetings and individual interviews. He uses Web-based technology and audience response system tools to augment public and stakeholder involvement activities.

Mr. Walton will oversee the comprehensive planning services and deliverables and public engagement efforts.

Garrett Shields, GISP, CFM – GIS Lead

Mr. Shields is a GIS Professional with over 11 years of experience. His experience includes advanced spatial analysis using GIS software, data management, floodplain mapping, Database development, natural hazard risk assessment and automated tool development. He has extensive training and experience with the ESRI suite of software including ArcGIS Desktop (8.x, 9.x, and 10.x), ArcServer, ArcSDE, ArcGIS Online and ArcGIS Mobile as well as experience with SQL Server and Oracle database management systems. Mr. Shields has assisted in the production and maintenance of numerous GIS datasets, spanning the entire State of North Carolina. Nationally, Mr. Shields has performed floodplain mapping, DFIRM/FIS development and risk assessment tasks in support of FEMA's Risk MAP program in Oklahoma, Texas, Arkansas, Florida, Pennsylvania and New Mexico.

Mr. Shields will advise and oversee data collection and GIS analysis and mapping.

Nicole Cortez – Environmental Science Lead

Ms. Cortez is an environmental scientist and the Resiliency Coordinator for the South Florida Water Management District (SFWMD or District). She leads resilience monitoring activities tracking and documenting trends in observed water, climate, and ecosystem data, including technical analyses and interpretation, resilience metrics workgroup coordination, and facilitating IT automation, to support the assessment of current and future climate condition scenarios, operational decisions, and resiliency priorities. Ms. Cortez specializes in communicating scientific findings through agency reports, engaging online platforms, and presentations. She has developed and continues to update annual characterization of disadvantaged communities used to rank resiliency projects. Ms. Cortez assists in developing programmatic practices and procedures to establish an effective program that addresses critical environmental issues in water management and ensures regional resilience.

Ms. Cortez will advise data collection and support the resilience planning and vulnerability assessment process.

Abby Moore, AICP, CFM – Resilience Planning Lead

Ms. Moore is a Certified Planner with expertise in mitigation, hazard risk assessment, floodplain management, climate change adaptation and resilience, project management, and community planning and development. Ms. Moore holds a Master's in City and Regional Planning specializing in Land Use & Environmental planning and natural hazards resilience and disaster recovery. Ms. Moore has working knowledge of the requirements of the Disaster Mitigation Act (DMA), the National Flood Insurance Program (NFIP), and the NFIP's Community Rating System (CRS). Ms. Moore is skilled in research, data collection and analysis, GIS, risk and vulnerability assessment, mitigation strategy development, stakeholder and public engagement, and facilitation. She has provided technical assistance in the development of hazard mitigation plans, floodplain management plans, and CRS support services for local government, state government, and university clients throughout FEMA Regions 3, 4, 6, 7, 8, and 9.

Ms. Moore will oversee the resilience planning and vulnerability assessment and support the comprehensive planning and public engagement process.

Ranger Ruffins – Resilience Planner

Ms. Ruffins is a hazard mitigation and resiliency planner with three years of experience in hazard mitigation planning, floodplain management planning, resilience planning, and the CRS program. Ms. Ruffins recently earned her Master's in City and Regional Planning at the University of North Carolina at Chapel Hill where she specialized in Land Use and Environmental Planning with a focus on hazard mitigation and resilience planning. Her research centered on challenges and drivers of inequity in resilience planning and how to identify opportunities for equitable resilience strategies. In her time with WSP, Ms. Ruffins has worked on numerous hazard mitigation plans and developed a strong working knowledge of the DMA requirements, as well as the NFIP and its associated CRS program. Ms. Ruffins is skilled in GIS, data collection and research, and community engagement and meeting facilitation.

Ms. Ruffins will support the resilience planning and development of the vulnerability assessment.

Meagan Matechak, ENV SP – Community Planner

Meagan Silas Matechak is a planner and sustainability professional with over 8 years of experience working with public and private sector clients. Her resilience work includes urban and coastal flooding evaluations and mitigation, green infrastructure design, and environmental hazard studies. In addition to her planning experience, she has a civil and environmental engineering background. She has developed projects in commercial, residential, and municipal planning and design, giving her a variety of different types of project experience and extensive experience with AutoCAD, GIS, and StoryMaps, to analyze and portray proposed elements of project designs. Key specialty areas include site planning and design, redevelopment planning, stormwater management, green infrastructure design, recreation planning, urban design, zoning, and resilience and sustainability planning. She has experience organizing public and stakeholder involvement, including surveying, interviews, and open-house presentations.

Ms. Matechak will support the comprehensive planning and public engagement processes.

KEY STAFF AVAILABILITY AND CAPACITY

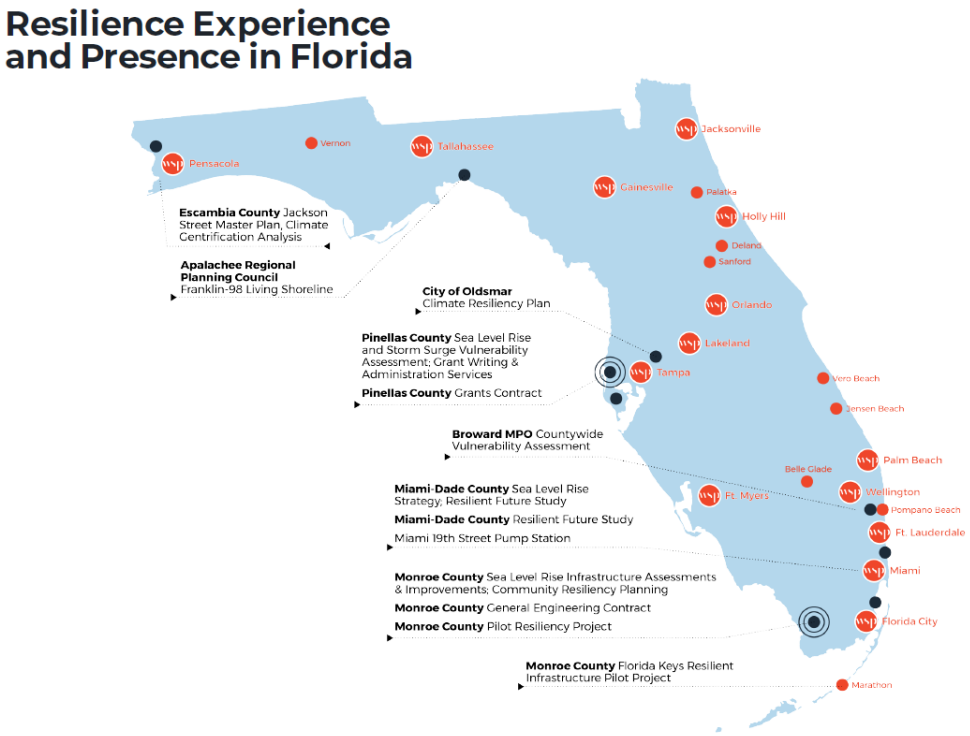
Our team has been successful in handling multiple projects simultaneously by balancing project milestones and deadlines so that each project underway is equally and adequately addressed. WSP has a strong bench with expertise in a variety of resilience and comprehensive planning projects. Our team coordinates regularly through daily informal check-ins as well as multiple recurring weekly meetings to discuss workload and scheduling, project demands and deliverables, and project data and resource needs.

We pride ourselves in providing outstanding service and ensuring our clients' needs are met, which includes always delivering our projects on time and within budget. Our references can indicate that our performance in delivering projects on time and within budget is common in all our deliverables.

QUALIFICATIONS & RELATED EXPERIENCE

WSP has a wide variety of experience with resilience planning to support federal, state, and local government clients in identifying and implementing feasible, wide-ranging solutions that build resilience to natural hazards and changing climate conditions. Our team develops plans, policies, and procedures through collaborative processes with a focus on public and stakeholder engagement. We work regularly with clients in the coastal zone to analyze the threats and vulnerabilities they face—including increased risk from coastal storms, sea level rise, and heavier rainfall events, as well as aging infrastructure, population changes, and other short- and long-term stressors—and to identify and prioritize opportunities to mitigate risks, reduce vulnerability, and increase local capacity and capability through sustainable projects and practices that support long-term resilience.

RESILIENCE PLANNING EXPERIENCE IN FLORIDA AND KNOWLEDGE OF STATE STATUTES



WSP has 19 offices and over 700 employees in Florida that have done extensive resilience and mitigation work throughout the state, including in Palmetto Bay and Miami-Dade County. As such, our team understands the unique resilience and mitigation challenges present in Florida and is also well versed in the State statutes that guide resilience work. WSP has a complete understanding of the criteria necessary for this Resilience Action Plan to meet the requirements of Florida Statute 380.093 and the Resilient Florida Grant Program vulnerability assessment as well as Florida Statute 163.3178 and the comprehensive planning requirements associated with coastal management.

WSP plans meet the requirements outlined in Florida Statute 380.093 and Resilient Florida Grant Program. For example, WSP worked with Pinellas County to develop a Sea Level Rise and Storm Surge Vulnerability study

meeting several statute requirements around flood scenario planning and evaluation of critical assets. WSP assessed long-term vulnerabilities and developed climate adaptation strategies for future tidal flooding and storm surge regarding the entire County. This assessment included sea level rise projections based on various NOAA-developed scenarios. WSP produced inundation maps to show impacted assets and future flooding maps for year 2040, 2070, and 2100. Additionally, the team worked with the County, municipal governments constituents and other project stakeholders to develop a countywide asset database that covered the geographic location and vital attribute information for a variety of critical assets. Infrastructure assets included potable water supply, wastewater management, stormwater management, transportation, natural gas and electrical. The project was able to determine predicted flooding at thousands of assets during any horizon-year/sea-level-rise scenario as the tidal flooding and storm surge inundation maps were developed.

Similarly, WSP will work with the Village of Palmetto Bay to meet the following requirements outlined in the Florida Statutes 380.093 and 163.3178:

- Assess various coastal flooding and sea level rise scenarios for the entire Village
- Assess Village facilities and assets essential to government and business functions, safety, public health, the economy, and environmental management and protection
- Use elevation data and other modeling techniques to assess the vulnerability and risk of identified assets
- Identify strategies that limit development in flood prone locations and coastal areas at risk of impacts from sea level rise (including recommendations for comprehensive plan amendments)

COMPREHENSIVE PLANNING EXPERIENCE AND KNOWLEDGE OF MIAMI-DADE COUNTY COMPREHENSIVE DEVELOPMENT MASTER PLAN



Our team has over 30 years of comprehensive planning experience and has worked with communities to develop over 40 comprehensive plans, master plans, and redevelopment plans throughout the southeast alone. Our team's planning lead, Lee Walton, has over 25 years of experience in comprehensive planning and has worked with over 20 repeat communities updating their comprehensive plans. He has served as the Project Manager and/or Principal Author for approximately 20 comprehensive plans within the past 20 years.

WSP's comprehensive planning is award winning and has been recognized for excellence in innovation, education, communication, and effectiveness.

WSP's comprehensive planning work includes an in-depth community analysis of existing conditions and projected growth through a detailed assessment of land use, housing, demographics, natural and historic resources, transportation, community services, and economic development. These assessments are used to produce a final plan that is clear, has a realistic set of goals and strategies, and is supported by a short and long-term land use plan and community work program to guide implementation.

WSP's work updating comprehensive plans has also included revising outdated and inconsistent language, updating content for compliance with state and federal regulations, updating content to address emerging trends and local issues, and reorganizing content to be more efficient and user-friendly.

With this experience WSP is well equipped to provide resilience and adaptation recommendations that address the resilience vulnerability outcomes and integrate appropriately with the Village of Palmetto Bay comprehensive plan

and the Miami-Dade County Comprehensive Development Master Plan. Additionally, we are able to develop plan amendments that align with existing state statutes and local and county planning visions.

Throughout the planning process the WSP team will also work to integrate related elements from the Miami-Dade County Comprehensive Development Master Plan into the Resilience Action Plan and potential updates to the Village of Palmetto Bay comprehensive plan. Our team will review existing comprehensive plan goals, policies, and objectives for relevant elements like coastal management, land use, conservation, aquifer recharge and drainage, recreation and open space, and others. These plan components will be used to develop the Village's resilience goals and objectives and create Adaptation Action Area (AAA) Goals, Objectives, and Policies that support an integrated local resilience strategy aligned with the overall resilience goals of the County. The Miami-Dade Comprehensive Development Master Plan will be one of several plans evaluated to understand the Village's capacity for resilience strategy implementation and achieve plan integration.

VULNERABILITY ASSESSMENT AND RESILIENCE PLANNING EXPERIENCE

WSP has developed risk and vulnerability assessments for hazard mitigation plans, floodplain management plans, resilience plans, and other hazard specific plans for local, state, and tribal governments across the country. Our resilience plans seek to understand communities risks and vulnerabilities to natural hazards and climate change, and identify strategies to build local resilience, and minimize those risks and vulnerabilities. Our team has completed vulnerability assessments using qualitative research as well as quantitative and GIS spatial analysis to determine potential exposure, sensitivity, and impacts on people, the built environment, critically significant facilities, and natural resources. Included in these vulnerability assessments is also an evaluation of climate change implications for each hazard, to understand not just current vulnerability but also potential future conditions and associated changes in vulnerability. By choosing WSP, the Village will receive the highest quality vulnerability assessment including a professionally facilitated planning process that will lead to meaningful resilience action development.

The table below details WSP's experience with vulnerability assessments throughout the southeast United States.

Client/Location	Year of Service	Service Provided
Village of Palmetto Bay, FL	2022 – Present	Floodplain Management Plan and Repetitive Loss Area Analysis (RLAA)
Monroe County, FL	2018 – Present	Multi-Jurisdictional Local Mitigation Strategy update; Roads Vulnerability Analysis and Capital Plan; Harry Harris Park Vulnerability/Adaptation Analysis
Orange County, FL	2017 – Present	Floodplain Management Plan original plan and plan update, RLAA, and Program for Public Information (PPI)
Collier County, FL	2014 – Present	Floodplain Management Plan and Local Mitigation Strategy Hazard Identification and Risk Assessment update
Pinellas County, FL	2018 – 2022	Sea Level Rise & Storm Surge Vulnerability Assessment
City of Oldsmar, FL	2020 – 2021	Climate Resiliency Plan
Miami-Dade County, FL	2019 – 2021	Sea Level Rise Strategy
Fernandina Beach, FL	2019 – 2020	Downtown Waterfront Resiliency Master Plan
City of St. Augustine, FL	2018 – 2019	City of St. Augustine Resilience Planning and Implementation
Town of Cutler Bay, FL	2014 – 2021	Floodplain Management Plan (2016 plan and 2021 update)
Town of Edenton, NC	Present	Resilience Risk Assessment and Strategy Development
City of Rocky Mount, NC	2020 – 2022	Natural Hazards Resilience Plan
Town of Morehead City, NC	2019 – 2021	Stormwater Master Plan Pilot Study
North Carolina Department of Transportation	2018 – 2019	Flood Resilience Feasibility Study

SELECTED SERVICE PROVIDER FOR NORTH CAROLINA RESILIENT COASTAL COMMUNITIES PROGRAM

The N.C. Resilient Coastal Communities Program (RCCP) provides funding for coastal North Carolina communities for setting coastal resilience goals, assessing existing and needed local capacity, and identifying and prioritizing projects to enhance community resilience to coastal hazards. WSP has been selected as one of nine service providers to work with local governments and provide direct technical assistance to complete a community engagement process, risk, and vulnerability assessment, and develop a resilience project portfolio.

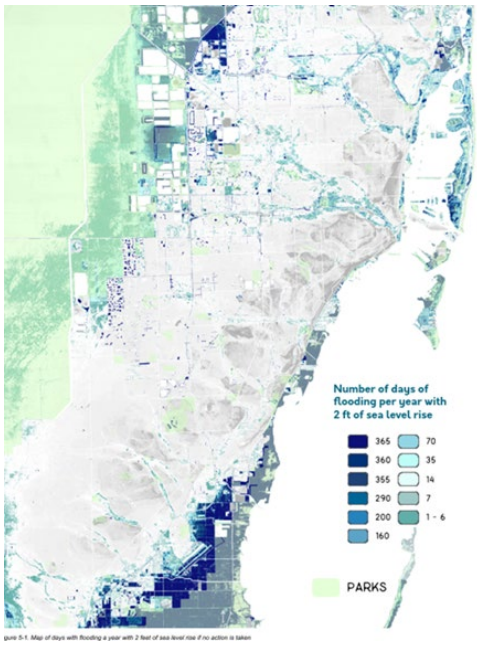
This initiative, funded through the N.C. State Legislature and the National Fish and Wildlife Foundation, enables local governments to help overcome barriers in coastal resilience and adaptation planning, boost local government capacity, and support a proactive, sustainable, and equitable approach to coastal resilience planning and project implementation. This WSP team was chosen based on our resilience expertise and experience working with local communities to assess vulnerability and develop strategies to address resilience needs.

IDENTIFY AND MAP CRITICAL ASSETS

WSP regularly identifies and maps critical assets as part of our hazard mitigation and resiliency plans to spatially assess these assets' vulnerability to natural hazards and identify specific mitigation needs. WSP has also led collaborative teams of GIS professionals, engineers, and planners to conduct specialized evaluations of critical assets.



To address the vulnerability of North Carolina's infrastructure to natural flooding disasters and to initiate strategies to mitigate against future flooding disasters, the Secretary of Transportation commissioned the I-95/I-40 Flood Resilience Feasibility Study, conducted by WSP in 2019, to identify improvement options and estimate costs to increase flood resilience. Through this effort, our team worked with NCDOT Divisions to identify and map critical assets that were subject to flooding during Hurricane Matthew and Hurricane Florence, establish resilience criteria for these assets, engineer and evaluate potential solutions, and present opportunities for resilience improvements.



WSP also conducted a risk-based vulnerability assessment for the Miami-Dade County Office of Resilience. The purpose of the assessment was to understand the impacts that climate hazards will have in Miami-Dade County into the future and to evaluate the costs of risk and action. Meeting several requirements of Florida Statutes 380.093 and 163.3178, and the Resilience Florida Grant Program, WSP conducted a risk-based analysis of assets within the county geography, including residential properties, county-owned properties, and transportation assets. Using GIS, the team overlaid future groundwater, sea level rise, and storm surge data on the identified assets and identified damages based on HAZUS depth-damage curves and the County's understanding of past damages.

WSP understands that mapping critical assets is fundamental to understanding vulnerability and identifying specific problem areas. This will be key in identifying Adaptation Action Areas (AAA). The WSP GIS and planning team will use a wide range of data to map and assess both physical and non-physical assets to best determine where to prioritize adaption and resilience strategies.

COMPREHENSIVE APPROACH TO RESILIENCE

INTEGRATE EXISTING RESILIENCE FRAMEWORKS

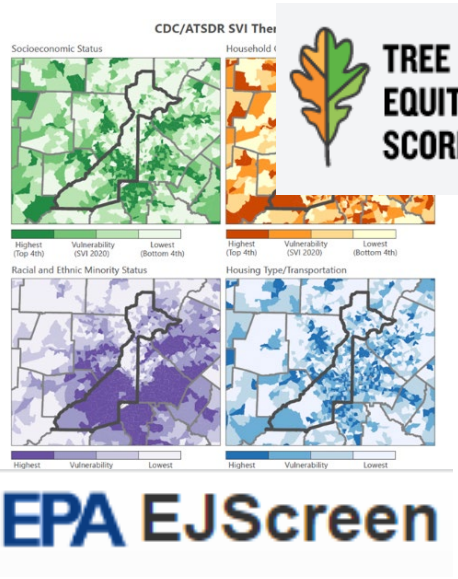
In our plan development processes, our team incorporates key components of existing resilience frameworks, like the U.S. Resilience Toolkit and the EPA's Regional Resilience Toolkit, to create comprehensive and integrated plans that compliment national practices. Our team also recognizes the importance of case studies as a tool for local planning and examines other communities in the region and across the U.S. for models of local resilience. Examining local case studies and plans also supports further integration and coordination of resilience efforts.

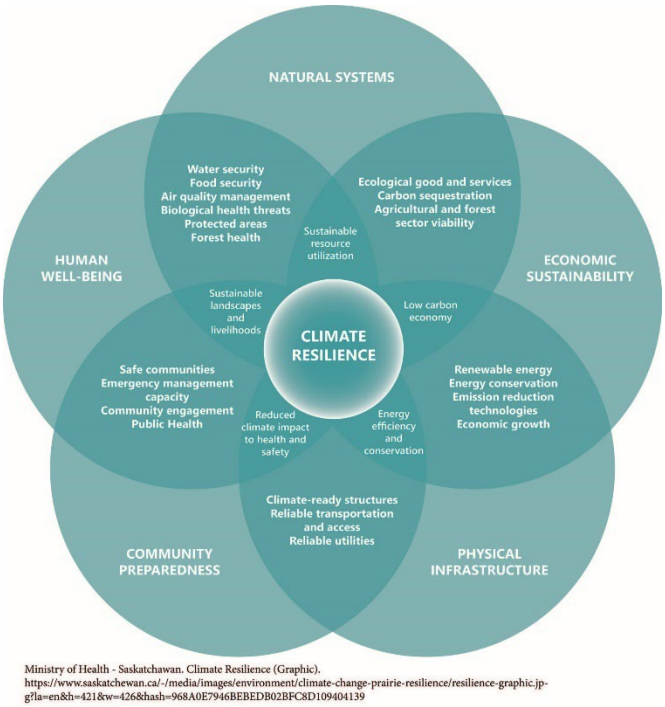
EXAMINE AND ADDRESS SOCIAL VULNERABILITY

WSP understands that resilience planning requires taking a broader look at local vulnerability and considering not just physical risk but also the social and demographic factors that influence a community's ability to respond to and recover from both chronic and acute hazards.

For the City of Rocky Mount Natural Hazards Resilience Plan, WSP assessed both physical and non-physical assets. Non-physical assets included socially vulnerable populations as well as economic factors like jobs, types of employment, and people.

WSP mapped socially vulnerable populations and their distribution across the City of Rocky Mount using the CDC's Social Vulnerability Index (SVI) data, which summarizes 16 social factors that often indicate vulnerability into four distinct themes. Relevant themes were identified for each hazard type and used as an indicator of an area's adaptive capacity, or ability to respond to and recovery from a hazard event. This allowed for a spatial analysis of vulnerable populations and hazard risk.





Ministry of Health - Saskatchawan. Climate Resilience (Graphic). https://www.saskatchewan.ca/-/media/images/environment/climate-change-prairie-resilience/resilience-graphic.jpg?la=en&ch=421&w=426&hash=968A0E7946BEBEDB02BFC8D109404139

IDENTIFY COMPOUNDING FACTORS

WSP also evaluates stressors to further understand challenges to building resilient communities. Stressors are factors or conditions that contribute to or exacerbate the impacts of a threat. Many stressors reflect existing challenges and social vulnerability in the community, and when coupled with severe weather or threats, these challenges can make it difficult for the community and individuals to cope with and adapt to the impacts. WSP will examine several relevant stressors like aging infrastructure, housing availability, affordability, and age, aging populations, public health and mental health challenges, food access, and more were to understand compounding impacts on the identified assets.

COMPREHENSIVE CRITERIA FOR PROJECT PRIORITIZATION

RESILIENCE SCORECARD: How can we choose and prioritize resilience strategies?

Strategies were evaluated on the following **effectiveness**, **implementation**, and **benefits** criteria in order to weigh their relative priorities and select which strategies to work on first:

Resilient: Is the strategy itself resilient to identified shocks and stressors?
Redundant: Does the strategy reduce/avoid service interruptions?
Sustainable: Does the strategy provide long-term benefits and minimize future mitigation needs?
Scalable: Can the project be expanded or duplicated if successful?
Targeted: Does the strategy benefit high-sensitivity and/or low adaptive capacity assets?

Feasible: Can the strategy be implemented with existing administrative and technical capabilities?
Supported: Does the strategy have political and public support?
Integrated: Does the strategy align with other City planning goals and projects?

Cost-Beneficial: Do the benefits of the strategy outweigh the costs?
Social Benefits: Does the strategy increase equity within the City?
Economic Benefits: Does the strategy support the local economy?
Environmental Benefits: Does the strategy protect existing natural systems and resources?

In our work with Rocky Mount, NC, this WSP team worked with the City to develop a Resilience Scorecard to prioritize and evaluate projects based on their ability to increase the resilience of the City and its key vulnerable assets. The Resilience Scorecard provides a consistent method for prioritizing strategies by using a scoring system that enables the community to give each project a comparable "resilience score" and then rank projects according to their "level of resilience" potential. The scorecard is a detailed framework that includes resilience criteria that a project should address, a comprehensive set of project co-benefit impacts that a project can potentially provide, and considerations for ease of project implementation. The scorecard criteria provide a comprehensive evaluation gaging ability to address things like social benefits and equity, environmental protection, and support for the local economy.

WSP will work with the Village of Palmetto Bay to create a similar but unique prioritization process that evaluates the strategies identified through the planning process. The Village will also benefit from the scorecard as it serves as a tool for integrating resilience considerations into other Village actions. For example, the Resilience Scorecard can be used to evaluate capital improvement projects, comprehensive plan policies, and other Village planning efforts.

PLANNING COMMITTEE COORDINATION AND PUBLIC ENGAGEMENT

WSP is experienced in stakeholder coordination and developing and implementing successful outreach programs. Our staff is skilled in analyzing and synthesizing complex data; developing materials to summarize and convey planning process data, and facilitating conversations on exposure, vulnerability, and resilience objectives to encourage public and stakeholder input. WSP works with the local community staff and public information officers at the beginning of the process to identify how best to best communicate and disseminate information.

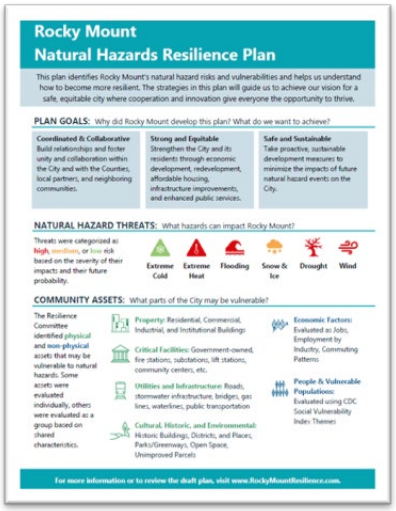


Recently, the WSP planning team hosted an in person public workshop to receive input on the Bryan Texas Floodplain Management Plan. WSP provided an overview of the planning process and used large maps that enabled residents to discuss specific challenges and pinpoint flood issues in their community. The Miami team also hosted a workshop that presented the findings of the C-8 and C-9 Flood Protection Level of Service (FPLOS) Adaptation and Mitigation Planning Projects Study, developed in collaboration with the South Florida Water Management District (SFWMD). Recommendations are incorporated into the SFWMD Sea Level Rise and Flood Resiliency Plan. The in-person workshop also had a virtual option and made all meeting materials available on the SFWMD website.

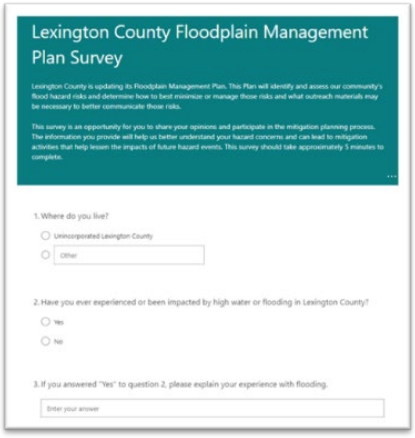
WSP regularly incorporates the following outreach methods and materials into local hazard mitigation planning processes:

- **Public Meetings and Workshops:** WSP designs and facilitates public meetings structured to educate the public on the relevant planning process and solicit feedback to inform key plan components, such as critical asset identification, vulnerability assessment, and community priorities and goals for resilience. Our team works with each of our clients to select meeting times, locations, and formats that will enable greater accessibility and participation. We have held meetings in flood-affected neighborhoods and scheduled multiple meetings to provide more options and opportunities for participation, holding meetings online to reduce the time and resource burden to attend, and/or streaming in-person public meetings online via a clients Facebook page. WSP provides meeting minutes and presentation slides for all public and committee meetings.

- **Materials for Website, Newsletters, Webinars, etc.:** WSP supports public outreach processes by providing information, media advisories, and text for webpages, newsletters, and other materials to publicize planning processes. WSP also creates easy to read flyers to advertise public meetings and information sheets to explain planning processes. These materials are written and designed to reduce barriers to participation and increase accessibility. An example of a project summary sheet created for the Rocky Mount Natural Hazards Resilience Plan is shown to the right. Print materials are brought to public meetings and made available in local government offices, libraries, community centers, recreation centers, and other locations identified to improve access for socially vulnerable and underrepresented populations.



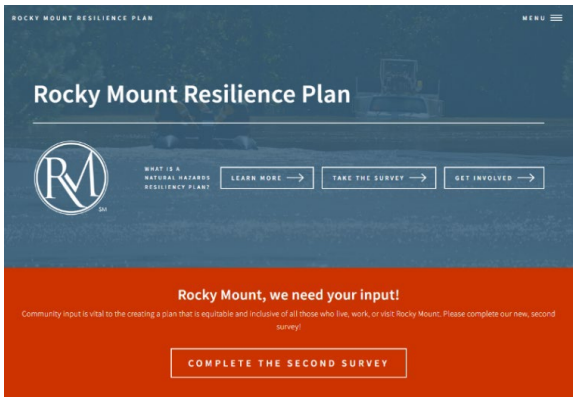
- **Project Websites:** WSP can develop stand-alone websites for planning projects that can serve as a one-stop-shop for all planning process information and updates. These sites contain a variety of information including access to an online survey/questionnaire, minutes from meetings, PowerPoint presentations, draft documents, and more. A website supports improved communication, document delivery, and feedback with planning committee members, improve planning process transparency, and increase public and stakeholder outreach opportunities during the planning process.

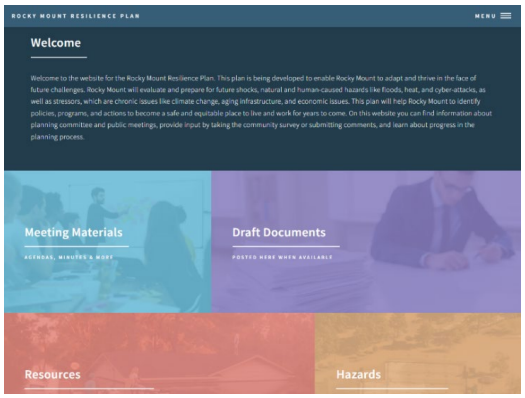


- **Public Surveys:** WSP develops public surveys to encourage public involvement and gather public input in the planning process. Surveys can be made available online and distributed in hard copy format at public meetings, workshops, and other local community events and spaces. Multiple surveys can be used: one to gather input on defining resilience, evaluating threats, and determining top concerns in the community, and another to understand priorities for resilience objectives and strategies.

- **Stakeholder Representation:** Our team understands that even with extra efforts made to facilitate accessible opportunities for participation, some socially vulnerable and underrepresented populations simply may not have the time or resources to attend planning meetings. Because of this, our team stresses the importance of stakeholder outreach and engagement, assisting our clients in identifying key stakeholders that may represent socially vulnerable and underrepresented communities and inviting these stakeholders to participate on a planning committee or to provide input, data, feedback on draft documents, or other comments to our planning team. WSP will also coordinate sending a request for input and support of the planning process to stakeholder organizations and agencies that cannot participate in the committee. All stakeholders will be asked to provide data and information to support the plan and publicize the project website, outreach materials, and public meetings to their networks.

WEBSITE DEVELOPMENT & HOSTING





WSP has an experienced team of GIS professionals with the ability to deliver a wide range of services to our clients. WSP is experienced in website development and hosting, custom tool and application development, and GIS data production and management. WSP's GIS analysts and developers in our Durham, NC office regularly support a variety of FEMA floodplain mapping and hazard mitigation projects, including expertise in developing customized web applications.

Our team has coordinated numerous planning processes involving multiple jurisdictions and stakeholders, and we have facilitated public and stakeholder engagement and committee coordination during these planning processes through the use of project websites, developed in-house by our GIS and programming team. These websites support improved communication, document delivery, and feedback with planning committee members, improve planning process transparency, and increase public and stakeholder outreach opportunities during the planning process. Examples of hazard mitigation plan websites from recent projects are shown below. The WSP team will create a similar website to support coordination and outreach for the Village of Palmetto Bay Resilience Action Plan.

Virtual committee coordination has proven effective in recent years in maximizing participation and input across jurisdictions and stakeholders. A project website will ensure all committee members, municipal stakeholders, and the public have quick and easy access to the project schedule and general project communications. A project website will also allow for meeting minutes and draft project documents to be uploaded for easy access and review by members of the Steering Committee.

For past projects, particularly multi-jurisdictional plans, our team has developed websites to streamline coordination and provide planning updates. These websites contained a variety of information and tools to support the planning process, including access to surveys, presentations and minutes, draft plans, and other mitigation resources.

SIMILAR COMPLETED PROJECTS

Below is a selection of projects that WSP has completed in the past ten years which showcase our abilities in the full range of services needed for the successful development of the Village of Palmetto Bay Resilience Action Plan. Client contact information is provided for each project.

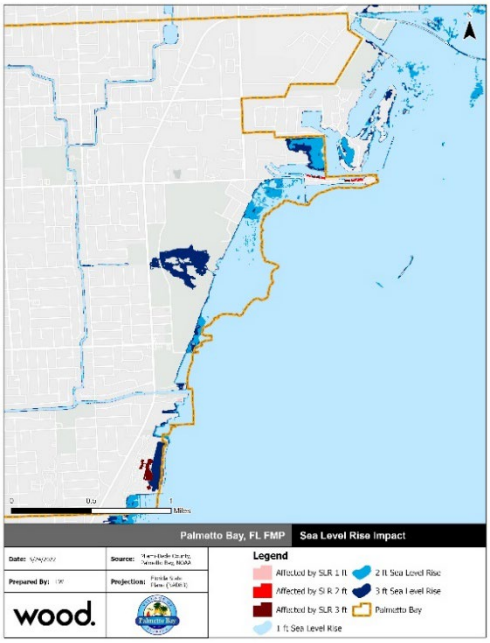
Project Description:

Client: Village of Palmetto Bay, FL		
Services: Floodplain Management Plan		
Start Date: May 2022	**End Date:** April 2023	**Cost:** $32,885

WSP (formerly Wood) developed a floodplain management plan (FMP) for the Village of Palmetto Bay as a subconsultant to the Corradino Group. The plan received the highest score in the nation under FEMA's Community Rating System (CRS) Activity 510.

The planning process combined the Disaster Mitigation Act's four phases with the CRS 10-step planning process to create a public-centered planning process. The project utilized an active committee created for development of a Program for Public Information, also led by WSP. This committee was expanded and formalized as the Floodplain Management Planning Committee which solidified public and stakeholder input throughout the planning process, as 50% of the committee's membership comprised members of the public and other stakeholders outside of the local government. Additional public input and engagement was sought through two virtual public meetings, informational flyers, a public questionnaire, and online outreach.

A thorough asset inventory was completed to assess the impact each hazard would have on the Village. The evaluated hazards include climate change and seal level rise, coastal/stream bank erosion, dam/levee failure, hurricane/tropical storm, flood (inland and coastal), and stormwater/localized flooding. A vulnerability and risk assessment was completed using Miami-Dade County parcel data and building footprints, County and Village GIS data, hazard GIS data from federal agencies, and descriptions of risk from previous plans and community input.



WSP created maps to visualize risk, vulnerability, and past occurrences. This included projected sea level rise impacts, flood hazard areas, storm surge maps (SLOSH modeling), past hurricane tracks, and social vulnerability.

In addition to a floodplain management plan, WSP has worked with Village to develop a Repetitive Loss Area Analysis and other CRS consulting services.

OUTCOMES:

- Detailed assessment of hazard vulnerability, including sea level rise and coastal flood analysis
- Highest scoring Floodplain Management Plan in the CRS, providing 75% of a CRS class improvement in credit
- Established a formal Floodplain Management Planning Committee

TEAM MEMBERS INVOLVED:
David Stroud, CFM
Garrett Shields, GISP, CFM
Abby Moore, AICP, CFM
Ranger Ruffins

CLIENT CONTACT:
Andrea Candelaria
Resilience Coordinator
Village of Palmetto Bay
(305) 259-1238
acandelaria@palmettobay-fl.gov

Project Description:

Client: Collier County, FL		
Services: Hazard Identification & Risk Assessment		
Start Date: October 2019	**End Date:** March 2020	**Cost:** $24,500

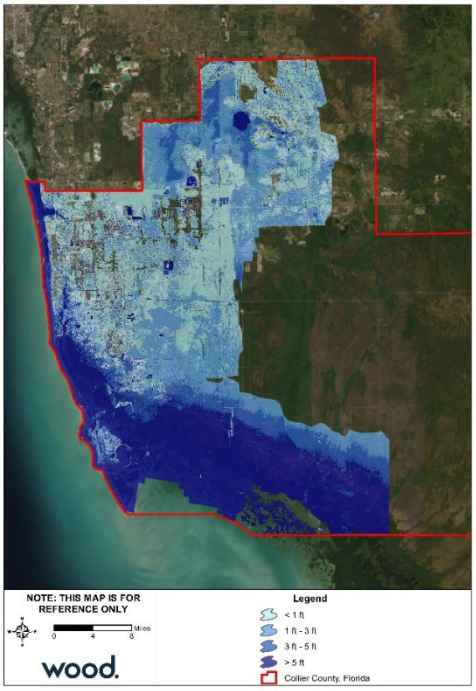
WSP (formerly Wood) supported Collier County, Florida in the development of a Consolidated Hazard Identification and Risk Assessment (HIRA) in support of the 2020 update to the Collier County Local Mitigation Strategy (LMS). The final HIRA was compliant with the FDEM LMS Process, the FEMA DMA planning requirements, and the Community Rating System (CRS) planning process for floodplain management planning. This approach supported CRS participant communities in maintaining and/or achieving greater CRS class ratings.

OUTCOMES:

- Detailed assessment of hazard vulnerability, including coastal flood analysis
- DMA and CRS compliant risk and vulnerability assessment

TEAM MEMBERS INVOLVED:
David Stroud, CFM
Garrett Shields, GISP, CFM
Abby Moore, AICP, CFM

CLIENT CONTACT:
Richard Zyvoloski Jr, FPEM, CFM
Emergency Management Division
Collier County
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The HIRA included all relevant natural and technological or human-caused hazards from the State Hazard Mitigation Plan and the previous local mitigation strategy, which resulted in analysis of 23 natural and technological hazards. Each hazard was evaluated and prioritized based on probability, impact, spatial extent, warning time, and duration. WSP evaluated vulnerability of each of the participating jurisdictions to each hazard, assessing exposure and potential impacts as applicable. For example, the team estimated the number and value of buildings in each storm surge inundation zone, flood zone, and sea level rise inundation area based on best available data from the National Oceanic and Atmospheric Administration (NOAA), the U.S. Army Corps of Engineers, the U.S. Geological Survey, and other resources.

The HIRA was completed on an expedited timeline to meet the County's plan update schedule requirement.

Based on our team's work on the County's HIRA and previous Floodplain Management Plan, WSP was recently selected by Collier County to prepare a Resilience Vulnerability Assessment as part of the County's Resilient Florida Program planning efforts.

Project Description:

Client: Monroe County, FL		
Services: Multi-Jurisdictional Local Mitigation Strategy Update		
Start Date: November 2019	**End Date:** May 2021	**Cost:** $64,750

WSP (formerly Wood) worked with Monroe County, Florida to complete the 2020 update of the County's Multi-Jurisdictional Local Mitigation Strategy (LMS). The plan was developed to meet DMA local mitigation planning requirements, FDEM additional review requirements, and the more robust 10-step planning process of the National Flood Insurance Program's Community Rating System (CRS). This approach meant that the LMS earned significant credit under Activity 510 Floodplain Management Planning of the CRS program, helping CRS participant communities to maintain and/or achieve greater CRS Class ratings.

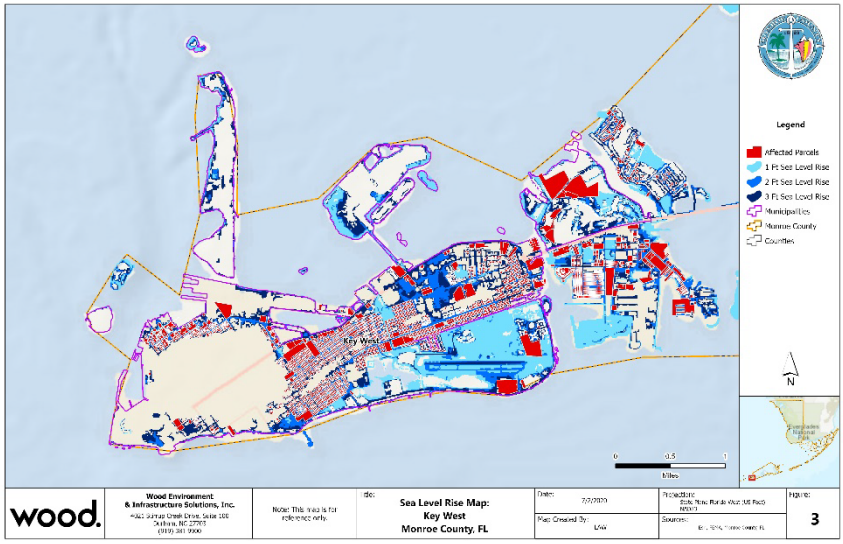
OUTCOMES:

- Detailed assessment of sea level rise and coastal flooding vulnerability
- Created a plan website to coordinate among the planning committee and support public engagement

TEAM MEMBERS INVOLVED:
David Stroud, CFM
Garrett Shields, GISP, CFM
Abby Moore, AICP, CFM

CLIENT CONTACT:
Jeff Manning, Senior Planner
Monroe County Emergency Mgmt
(305) 289-6325
jeff.manning@monroecounty-fl.gov

The LMS update included all relevant natural and human-caused hazards from the State Hazard Mitigation Plan and the previous local mitigation strategy. To update the vulnerability assessment, WSP focused on the unique geographic nature of Monroe County that makes it particularly susceptible to coastal hazards such as hurricanes, storm surge, flooding, and sea level rise. These hazards were each detailed in individual profiles and WSP evaluated vulnerability of people, property, and critical facilities to each hazard. WSP evaluated sea level rise using a combination of data from NOAA and the Southeast Florida Regional Climate Change Compact's Unified Sea Level Rise Projection. The team also evaluated high tide flooding and its influence on other coastal hazard impacts.



To support improved communication across the committee and increase public outreach opportunities, Wood developed a plan website containing a variety of information and tools to support the planning process, including:

- Descriptions of identified hazards for public education on risk
- Access to a public survey for public and stakeholder input
- Presentations, agendas, and minutes from committee and public meetings
- Draft plan sections and documents for committee and public review
- Resources to support the plan development, such as the FEMA Mitigation Ideas publication
- Ability to submit comments to the consultant team and planning committee

Upon completion of the plan, WSP's client contact, Jeff Manning, nominated the project team for an Outstanding Project Delivery award.

Project Description:

Client: City of Rocky Mount, NC		
Services: Natural Hazards Resilience Plan		
Start Date: February 2021	**End Date:** June 2022	**Cost:** $79,650

WSP (formerly Wood) developed a natural hazards resilience plan for the City of Rocky Mount, North Carolina. The plan built upon the findings of a regional Hazard Mitigation Plan to identify specific climate threats, compile an asset inventory, and evaluate risk and vulnerability using spatial, quantitative, and qualitative data for the City. Six climate threats were evaluated: extreme cold, extreme heat, flooding, snow and ice, drought, and wind. WSP evaluated the vulnerability of physical assets like buildings and critical facilities and non-physical assets like socially vulnerable communities and natural resources.

Each threat was assigned a risk rating based on the magnitude of its impacts and its probability of occurrence. Asset vulnerability was evaluated based on each asset's sensitivity and adaptive capacity relative to each applicable threat. Findings were summarized by asset-threat pair as key issue statements to be targeted through resilience strategies.

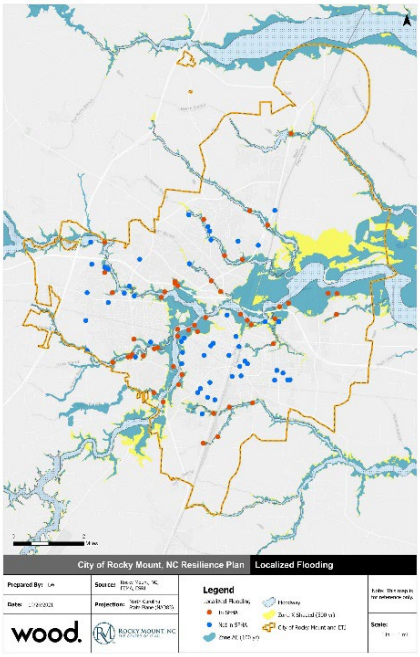
To develop the resilience action plan, WSP worked with the Resilience Steering Committee as well as City staff, public, and stakeholder input to create a resilience scorecard for strategy evaluation and prioritization. With committee input and using the resilience scorecard, WSP developed and prioritized 35 resilience strategies into a resilience action plan. The scorecard also enables Rocky Mount to integrate resilience into other planning processes, such as capital improvements planning, by evaluating any local action or recommendation through a resilience lens.

OUTCOMES:

- Detailed vulnerability analysis of risk, sensitivity, and adaptive capacity
- Resilience scorecard for project evaluation
- Resilience strategies

TEAM MEMBERS INVOLVED:
David Stroud, CFM
Garrett Shields, GISP, CFM
Abby Moore, AICP, CFM
Ranger Ruffins

CLIENT CONTACT:
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Director of Water Resources
City of Rocky Mount
(252) 972-1299
brenton.bent@rockymountnc.gov



To engage the Steering Committee, the public, and stakeholders throughout the planning process, the following outreach and engagement strategies were employed:

- A plan website was created to educate and engage the public, document the planning process, provide access to online surveys, and house meeting materials and draft sections of the plan.
- Two public surveys were distributed, one to gather input on defining resilience, evaluating threats, and determining top concerns in the community, and another to understand priorities for resilience objectives and strategies. Individuals were asked to share their experiences with past hazard events to help the Steering Committee understand the significance of specific threats and assets.
- City staff were also asked to complete a survey to define resilience, set plan goals, and describe their departments' strengths and limitations in implementing strategies for hazard resilience.
- Three public workshops were held, including one to present the draft resilience definition, vision statement, and plan goals based on public and committee input, one to gather public input on draft resilience strategies, and a final meeting to present the final draft plan for review and feedback.

Project Description:

Client: City of Fernandina Beach, FL		
Services: Downtown Waterfront Resiliency Master Plan		
Start Date: January 2019	**End Date:** August 2019	**Cost:** $35,700

WSP (formerly Wood) worked with the City of Fernandina Beach, FL to develop a resilience plan that will enable the city to plan for the protection of their historic coastal downtown area from the effects of rising sea levels, high-tide events, storm surge, and flash floods combined with stormwater runoff and subsidence hazards. The plan comprises data, analysis, and a set of prioritized policy and project recommendations to guide efficient, effective, and systematic future infrastructure investments, including green infrastructure and nature-based solutions.

OUTCOMES:

- Provided a menu of adaptation actions
- Created a scorecard to help evaluate and prioritize projects

CLIENT CONTACT:
Andre Desilet, P.E., CFM
Stormwater Director
City of Fernandina Beach
1181 S 5th Street
Fernandina Beach, FL 32034
904.310.3431
adesilet@fbfl.org

Throughout the planning process, WSP worked with the City and a resiliency steering committee to include input and prospectives from a range of departments and staff with various expertise.

To assist the City in determining the vulnerabilities of the Downtown Waterfront project area, there was a review of existing sea level rise assessments and studies, the identification of shocks and stressors specific to the planning area, including flood from storm surge, heatwaves, severe storms, aging infrastructure, lack of mobility, among others.

Wood identified potential actions that could be taken by the City to minimize the impact of sea level rise and flooding. These actions were presented in the Plan as menu of adaptation strategies that could be implemented within the downtown waterfront project area. The Plan also includes general design guidelines prepared to assist developers, property owners, and residents adapt to predicted increases in water levels.

A portion of this planning effort was funded by the Florida Department of Environmental Protection, Florida Coastal Management Program, and Office for Coastal Management.



Project Description:

Client: City of St. Augustine, FL		
Services: Resilience Planning and Implementation		
Start Date: May 2018	**End Date:** September 2019	**Cost:** $26,910

WSP (formerly Wood) worked with the City of St. Augustine to develop a resilience plan and support the implementation of plan actions. The plan allowed the City to embed resilience into critical infrastructure, proactively address shocks and stresses that can impact the City, and drive implementation of projects that can have the greatest impact across the social, economic, and environmental areas for City residents. Our support included the following key tasks:

- Develop criteria to prioritize capital improvement expenditures that can result in co-benefits and address shocks and stress.
- Facilitate a resilience workshop that will provide the bottom-up input required to drive stakeholder engagement around the key shocks such as sea level rise (SLR), infrastructure adaptation, and resilience.
- Work with City planning, engineering, and the comprehensive plan to develop a resilience plan that will allow the City to prioritize, allocate funding, and implement projects to protect critical infrastructure.

OUTCOMES:

- Development of a resilience plan, including meeting facilitation and stakeholder involvement
- Produced a scorecard for evaluating the resilience of capital improvement projects

CLIENT CONTACT:
Todd Grant, PG
Public Works Deputy Director
Phone: (904) 209-4271
tgrant@citystaug.com

WSP worked with SCAPE Landscape Architecture to facilitate the kick off workshop in May 2018. More than 45 key stakeholders participated in discussions on prioritizing critical shocks and stresses, identifying vulnerable assets in the City, brainstorming potential resiliency projects, and defining what makes a project "resilient" for St. Augustine. The workshop allowed the City to analyze the shocks and stress that affect (or may affect) the City and to assess important assets such as: Social/Cultural/Historic Resources, Open Space and Natural Resources, Health and Human Services, and Physical Infrastructure (utilities, roads, bridges).



The outcomes of this workshop included:

- Analysis of the shocks and stresses that affect (or have the potential to affect) the City
- Steps for addressing resiliency of key vulnerable assets
- Scorecard to support evaluation of capital improvement projects

WSP also developed a custom scorecard tool for the City of St. Augustine to assist in evaluating projects in their Capital Improvement Plan based on three elements: a project's resilience to shocks and stresses; a project's contribution to overall City resilience; and feasibility of project implementation. Projects are evaluated based on several weighed criteria for each of these categories, and by scoring projects on these criteria, the City also documents the reasons and rationale for selection of projects to be implemented.

Project Description:

Client: North Carolina Department of Transportation		
Services: I-40/I-95 Flood Resilience Feasibility Study		
Start Date: December 2018	**End Date:** August 2019	**Cost:** $163,000

Following Hurricanes Matthew and Florence in North Carolina, the NCDOT partnered with WSP (formally Wood) to develop the I-95 / I-40 Flood Resilience Feasibility Study to determine the location, severity and duration of flood waters impacting strategic transportation corridors in eastern NC. The study identified more than 75 alternates to increase Hurricane Flooding resiliency along I-95, I-40 and NC24. The study included:

- NCDOT HQ and Division Coordination
- Field visits
- LiDAR Analysis
- Flood Study Analyses
- Conveyance Analyses
- High Water Mark Analyses
- Defining Resilience Criteria
- Improvement Option Identification (elevate roadway, increase conveyance, etc.)
- Feasibility design (plan sets, road profiles, bridge elevations, cost estimate, etc.)

OUTCOMES:

- Completed flood hazard analysis based on field visits, high water marks, and H&H modeling
- Coordinated across NCDOT HQ and Division Offices
- Provided support for public outreach
- Defined resiliency criteria
- Identified improvement options
- Provided feasibility design

TEAM MEMBERS INVOLVED:
David Stroud, CFM
Garrett Shields, GISP, CFM
Abby Moore, AICP, CFM

CLIENT CONTACT:
Matthew Lauffer, PE, CPM
Assistant State Hydraulics Engineer
Phone: (919) 707-6703

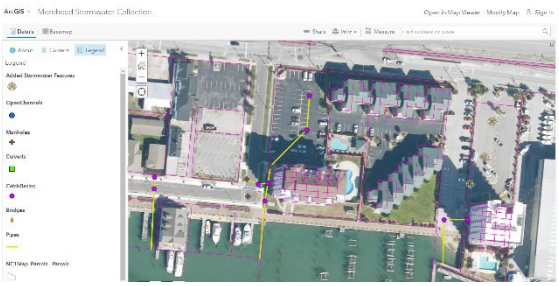


The results of the I-95 / I-40 Flood Resilience Feasibility Study have increased design standards on on-going interstate projects, led to a number of resilience planning initiatives such as GIS analyses of roadway flooding potential, and prompted multi-tier resilience planning studies ranging from GIS analysis to 2D modeling. The report was ultimately augmented by a digital geospatial dashboard to provide spatial context and summary information for the report. This web-based portal allowed NCDOT officials and decision makers fingertip access to recommended improvements at study areas as well as both summarized and detailed information about proposed design schematics and associated costs. By creating this dashboard, Wood was able to distill a report with over 1,000 pages (including appendices) into a simple and easy to use web interface which had the added benefit of displaying study information with a spatial context that included other supporting datasets. This portal has been heavily utilized by NCDOT leadership including the NCDOT Secretary.

Project Description:

Client: Town of Morehead City, NC		
Services: Stormwater Master Plan Pilot Study; Floodplain Management Plan, Program for Public Information, and Repetitive Loss Area Analysis updates		
Start Date: January 2017	**End Date:** October 2022	**Cost:** $116,310; $26,643

WSP (formally Wood) conducted critical asset mapping specific to local stormwater management in a coastal environment. For the Town of Morehead City, NC, WSP prepared a Stormwater Master Plan Pilot Study. This stormwater resilience project involved field survey and subsequent GIS mapping of collected data to create a stormwater system inventory. WSP developed an interactive stormwater asset inventory map located here. WSP then used this inventory to conduct hydrologic and hydraulic modeling to identify shortcomings in the system.



Based on these findings, our team designed upgrades that would build local resilience by reducing or eliminating stormwater-related flooding and improve water quality through construction of Best Management Practices (BMPs) and Low Impact Development (LID) techniques. A list of projects was developed and prioritized, and preliminary budget information was estimated to establish a Capital Improvement Plan for stormwater management.

OUTCOMES:

- Used plan to submit a grant application and secure funding for a project developed from the plan
- CRS – compliant Floodplain Management Plan and Program for Public Information prepared through a joint planning process
- RLAA developed and scored max points
- Contracted again to develop stormwater master plan in pilot area

TEAM MEMBERS INVOLVED:
David Stroud, CFM
Garrett Shields, GISP, CFM
Abby Moore, AICP, CFM

CLIENT CONTACT:
Sandi Watkins, CFM
Planning Director
Phone: (252) 726-6848

This analysis allowed WSP to prepare a Disaster Relief and Mitigation Fund (DRMF) application for Morehead City through North Carolina Emergency Management (NCEM). As a result of the application, NCEM awarded Morehead City a $2.4 million grant to implement a flood resilience project identified in the Pilot Study.

WSP has also developed a Floodplain Management Plan (FMP) and update for the Town. With assistance from our Team, the Town's FMP scored 361 of a possible 382 points. WSP also developed a Program for Public Information (PPI) to maximize credit under this activity, and assisted the Town in the development of a Repetitive Loss Area Analysis (RLAA) which scored the full 140 points possible. Together with the FMP, these projects earned over 500 points under Activity 510 alone, achieving a full CRS Class improvement for the Town.

Project Description:

Client: Pinellas County, FL		
Services: Sea Level Rise and Storm Surge Vulnerability Assessment		
Start Date: June 2018	**End Date:** March 2022	**Cost:** $490,000

Pinellas County is advancing the assessment of long-term vulnerabilities and the development of climate adaptation strategies in response to future tidal flooding and storm surge for the entire county, including its constituent municipalities. The county undertook this effort to identify long-term capital investments that could be advanced to enhance community resilience in consideration of projected climate changes and to identify a set of policy strategies that could be implemented to mitigate or adapt to the threats presented by these potential environmental shifts. The project was funded in part by a grant by the United States federal government using money from the Deepwater Horizon disaster. WSP led this effort, providing strategic consulting and engineering services to Pinellas County to help carry out this assessment.

OUTCOMES:

- Development of Data Analytics to Analyze Climate Risks
- Analyzed all County owned assets (water, energy, transportation)
- Introduced a cost-effectiveness design approach for adaptive design

CLIENT CONTACT:
Hank Hodde, CFM, ENV SP
Sustainability & Resiliency Program Coordinator
Pinellas County Administration
Phone: (727) 464-3485
Email: hhodde@pinellascounty.org

WSP's first task was to develop predicted future tidal flood mapping for the county utilizing the latest (2017) National Oceanographic and Atmospheric Administration (NOAA) sea-level rise projections. WSP also assisted in the development of future storm-surge mapping, in conjunction with a team at the University of Florida. The storm surge mapping made use of state-of-the-art modeling that considers sea level rise and the projected effects of climate change on the frequency, intensities, and tracks of tropical systems. Wave action was included as an element of the mapping.

WSP also worked with Pinellas County, its municipal governments, and other stakeholders to develop a county-wide asset database, covering the geographic location and vital attribute information for a variety of critical assets, including potable water supply infrastructure, wastewater management infrastructure, stormwater management infrastructure, transportation infrastructure, natural gas infrastructure, and electrical infrastructure. As the tidal flooding and storm surge inundation maps are developed, WSP was able to determine predicted flooding at all of these thousands of assets during any horizon-year/sea-level-rise scenario.

At the completion of the vulnerability analysis, WSP worked with Pinellas County to conduct facility-level adaptation assessments for five assets. WSP examined in further detail the risk at these specific assets for each sea level rise scenario and developed preliminary recommendations for adaptation options specific to these facilities. WSP applied the Adaptation Decision-making Assessment Process (ADAP) for this effort, a a facility-level adaptation assessment process WSP helped develop for the Federal Highway Administration. ADAP involves a scenarios-based approach to design and includes a detailed benefit-cost analysis of each alternative under each climate scenario so that decision-makers have the information they need to make an informed decision.

Project Description:

Client: Monroe County, FL		
Services: Harry Harris Park Vulnerability/ Adaptation Analysis		
Start Date: July 2018	**End Date:** April 2019	**Cost:** $30,000



WSP provided Monroe County in the Florida Keys with a vulnerability and adaptation project to evaluate a range of planning and engineering options to address future climate impacts related to sea level rise, storm surge and flooding. The work included a range of adaptation strategies for the park across a range engineering and cost variables. Green Keys! is Monroe County's plan for addressing climate change and sea level rise. The result of an 18-month planning process, it provides guidance for County decision-makers, staff, business owners, and residents with 165 recommendations and a 5-year Work Plan to increase sustainability and resilience. The plan contains six focus areas aligned with County priorities for future planning and project implementation.

OUTCOMES:

- Developed three project alternatives to address the revitalization and protection of Harry Harris Park from sea level rise

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Phone: (305) 453 – 8774
Email: haag-rhonda@monroecounty-fl.gov

As part of this project, WSP reviewed the existing park assets and infrastructure for its current state of use and needed repairs. The work aligned closely with the Public Assistance Program administered through FEMA and reviewed a range of architectural and engineering designs to repair and replace park amenities that were damaged by Hurricane Irma.

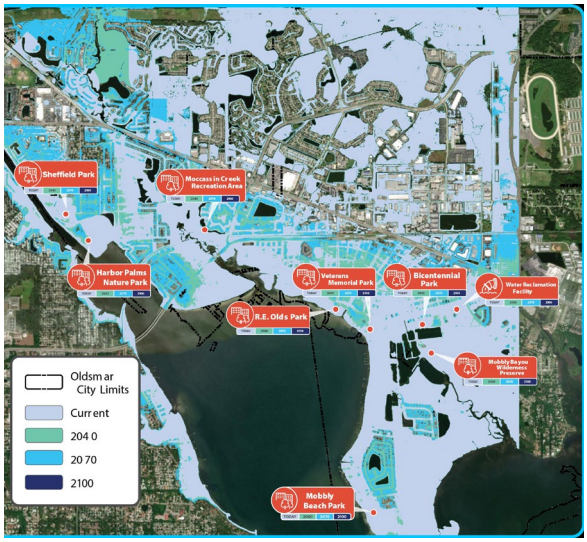
The project utilized the Southeast Florida Regional Climate Change Compact to incorporate sea level rise scenarios for the region to this park area. One of the most important aspects of the Compact is the development of unified sea level rise projections by scientific representatives of the Compact counties and other pertinent agencies, such as SFWMD and USACE which were completed in 2011 and updated in 2015.



WSP developed a range of engineering options and cost scenarios that allow the client to evaluate options to address multi-hazard climate impacts and allow the park assets, operations, and facilities to operate and provide needed services in the future. WSP utilized our existing resilience engineering expertise, background from conducting similar work in Florida, and leading resilience planning guidelines such as the Waterfront Alliance's Waterfront Edge Design Guidelines (WEDG), to complete an adaptation plan for site-specific vulnerabilities. Our work at Harry Harris Park, and other similar projects, demonstrates some of the best adaptation options that can be implemented are often the simplest.

Project Description:

Client: City of Oldsmar, FL		
Services: Climate Resiliency Plan		
Start Date: September 2020	**End Date:** July 2021	**Cost:** $200,000



WSP worked with the City of Oldsmar to develop a Climate Resiliency Plan (CRP) for city-owned and managed assets. To develop the CRP, WSP conducted a risk-based vulnerability assessment for city assets using future probabilistic storm surge, sea level rise, and precipitation data. This work included coordination with University of Florida on development of a probabilistic flood model to represent future storm surge risks to the end of the century. Future precipitation values were generated by WSP's climate team and included as inputs, with sea level rise impacted tailwater conditions, into the stormwater model to generate scenarios for localized flooding from precipitation flooding for various future precipitation events for a range of return periods. The combined technical analysis was used to generate probabilistic stressor values for use in the project risk assessments to identify impacts to 2100.

OUTCOMES:

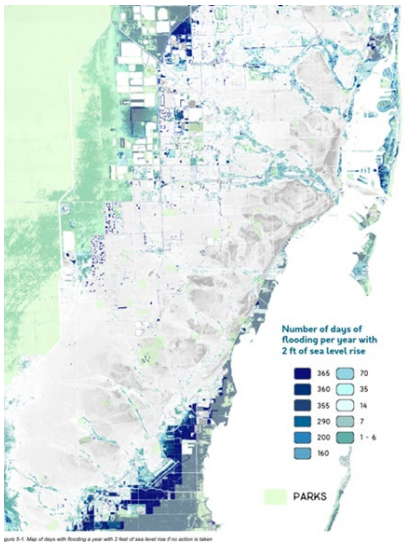
- Implemented a Risk Analysis Framework
- Applied subject matter expertise on infrastructure impacts
- Developed a risk framing that resulted in successful grant requests

CLIENT CONTACT:
Ashlee Painter
Environmental Management Sustainability Coordinator
Phone: (813) 749-1135
Email: apainter@myoldsmar.com

WSP worked closely with City staff to create an inventory of risks to city owned assets associated with various water elevations. Measures were generated that identified the level of impact to asset use from various flood levels (minor to significant), and these measures were combined with flood probabilities to generate a series of time-period recommendations. This assessment created a simple three-dimensional analysis that looked at depth of flooding (not just presence) to determine impacts to the service of assets and city stakeholders. The resulting action-oriented plan establishes an investment roadmap for Oldsmar to follow to reduce risk to high-risk assets and change practices to incorporate resilience into City planning processes and investments. The project team also assessed the City's Comprehensive Plan and National Flood Insurance Program (NFIP) Community Rating System (CRS) program and made recommendations for policy changes that could benefit the City during the transition to FEMA's Risk Rating 2.0 program.

Project Description:

Client: Miami-Dade County, FL		
Services: Sea Level Rise Strategy		
Start Date: 2019	**End Date:** 2021	**Cost:** $125,000



WSP conducted a risk-based vulnerability assessment for the Miami-Dade County Office of Resilience. The purpose of the assessment was to understand the impacts that climate hazards will have in Miami-Dade County into the future and to evaluate the costs of risk and action. The assessment was used both to raise awareness of climate risk in the County to spur action and to inform the long-term regional economic costs of climate change. WSP conducted a risk-based analysis of assets within the county geography, including residential properties, county-owned properties, and transportation assets.

OUTCOMES:

- Risk-based analysis of critical assets
- Plan integration with economic assessment

CLIENT CONTACT:

Katherine Hagemann
Resilience Program Manager,
Adaptation Office of Resilience
Phone: (786) 427-5210
Email: hagemk@miamidade.gov

Using GIS, the team overlaid future groundwater, sea level rise, and storm surge data on the identified assets and identified damages based on HAZUS depth-damage curves and the County's understanding of past damages. From this assessment and using tax assessor data and County cost estimates, WSP developed costs for three different scenarios: 1) "do nothing", which assessed climate impacts under the assumption that the County would take no action to address risks over the course of the study, 2) "do everything", which assumed that the County will take action to protect all vulnerable assets included in this modeling effort, and 3) "intermediate strategies", which evaluated the costs of adopting strategies that fall somewhere between "do nothing" and "do everything" and arguably are more likely adaptation pathways than the two extremes on the spectrum.

The results of this technical assessment have been incorporated into a regional economic assessment, to understand how climate change impacts could impact the County's regional economy to 2040. Additionally, the results of the technical assessment have been incorporated into the summary report for dissemination to the public and will also be shared with other County officials as a starting point for discussing the County's plan for addressing the current and future impacts of climate change.

Project Description:

Client: City of Villa Rica, GA		
Services: Comprehensive Plan		
Start Date: 2017	**End Date:** 2018	**Cost:** $121,880

Villa Rica is a rapidly growing community approximately 20 miles west of Atlanta. Between 2000 and 2010 the city's population more than tripled, straining the city's infrastructure. Updates to the Comprehensive Plan and Downtown Master Plan promote strategic growth patterns intended to minimize impacts to city infrastructure.

WSP (formerly Wood) led the process and authored the comprehensive plan that received approval from Georgia DCA in 2018. As part of the Comprehensive Plan update, the WSP team created a community profile with analysis of existing conditions and projected growth through a detailed assessment of land use, housing, demographics, natural and historic resources, transportation, community services, and economic development. The final product is a clear, realistic set of goals and strategies that are supported by a short and long-term land use plan and community work program to guide implementation.

OUTCOMES:

- Produced an updated comprehensive plan and downtown master plan to address rapid local growth and its impacts
- Involved robust public and stakeholder engagement via public meetings and workshops

TEAM MEMBERS INVOLVED:
Lee Walton

CLIENT CONTACT:
Tom Barber, City Manager
(770) 550-2520
tbarber@villarica.org

A robust public engagement process provided multiple opportunities for residents, business owners, city officials, and other stakeholders to provide input. The series of public meetings included visioning workshops, land use charrettes and an open house, all conducted in conjunction online tools such as surveys and a project webpage to maximize local participation and gather feedback during the process.

An important component of the Comprehensive Plan update was the development of a small area master plan for the city's downtown area. This master plan provides a strategy to mitigate impacts from the railroad which divides the downtown area. Work is in progress to create a more defined sense of place and accommodate future growth.



Project Description:

Client: Barrow County and Winder, GA		
Services: Comprehensive Plan and UDC Update		
Start Date: 2016	**End Date:** 2018	**Cost:** $197,500

Barrow County selected WSP (formerly Wood) to prepare a joint Comprehensive Plan update for unincorporated Barrow County and the cities of Winder, Bethlehem, Statham and Carl. Located in the Northeast Georgia Region between Gwinnett County and Athens-Clark Count, Barrow County has been a rapidly developing suburban community with attractive rural landscape.

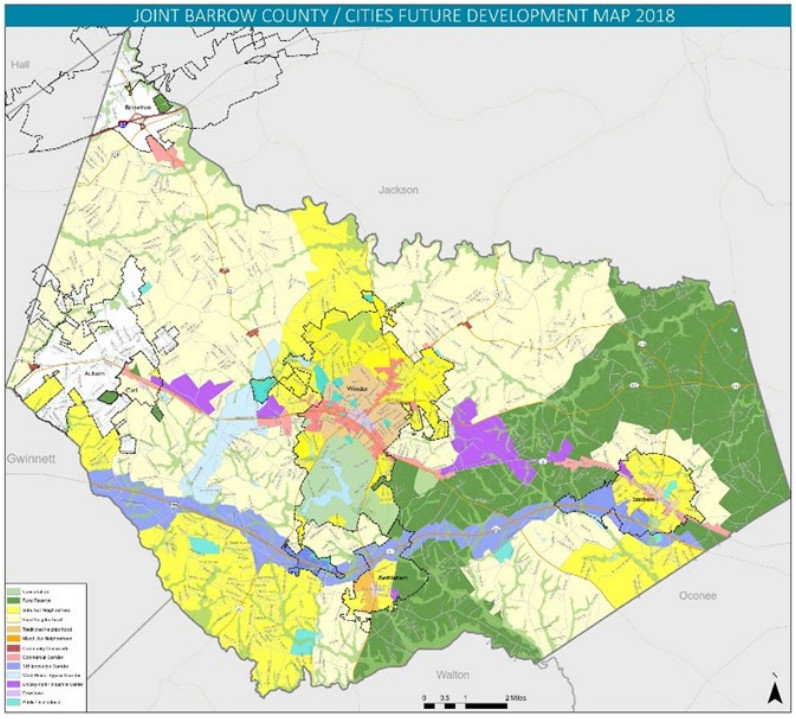
Our planners used online surveys, Facebook, Twitter, municipal websites, newspaper articles and flyers to encourage the community to participate in the planning process. Stakeholder and public participation opportunities included a kick-off meeting to start the planning process, a series of visioning workshops held throughout the county and a framework workshop to bring together the ideas of the visioning workshop.

OUTCOMES:

- Multi-jurisdictional comprehensive plan addressing unique area-specific needs and goals
- Robust community outreach to involve public and stakeholder input

TEAM MEMBERS INVOLVED:
Lee Walton

CLIENT CONTACT:
Guy Herring, Former Director of Planning (current Planning Director for Oconee County)
(706) 769-3910
gherring@oconee.ga.us



The outcome of the planning process is a DCA-approved and County-adopted Comprehensive Plan with vision for growth and development for the next 20 years. Immediately following adoption of the Comprehensive Plan update, WSP began working with the Barrow County Planning staff to identify Comprehensive Plan-driven needs for updates to the Barrow County Unified Development Code. Nearly complete, this process has included consultation with elected officials, appointed officials, real estate and development industry stakeholders and others in the process of identifying critical issues, opportunities and recommendations. The WSP team prepared a series of technical memos to summarize research on critical issues and present options for solutions. The resulting UDC update will include a variety of text amendments, updated formatting for user-friendly improvement, and provisions for consistency with recent and changing State and Federal requirements.

REFERENCES

The WSP team proudly provides the following client references from the above listed recently completed vulnerability assessment, resilience planning, and comprehensive planning projects. For more details on the referenced projects, see the Project Descriptions in the previous section.

Project Name	**Village of Palmetto Bay Floodplain Management Plan**
Client:	Village of Palmetto Bay, FL
Address:	9705 East Hibiscus St, Palmetto Bay, FL 33157
Contact Person:	Andrea Candelaria, Resilience Coordinator
Contact Phone # & Email:	(305) 259-1238; acandelaria@palmettobay-fl.gov
Project Name:	**Collier County Hazard Identification and Risk Assessment**
Client:	Collier County, FL
Address:	8075 Lely Cultural Pkwy, Suite 448, Naples, FL 34113
Contact Person:	Richard Zyvoloski Jr, FPEM, CFM, Emergency Management Division
Contact Phone # & Email:	(239) 252-3603; richard.zyvoloski@colliercountyfl.gov
Project Name:	**Monroe County Local Mitigation Strategy**
Client:	Monroe County, FL
Address:	490 63rd St Ocean, Suite 150, Marathon, FL 33050
Contact Person:	Jeff Manning, Senior Planner, Monroe County Emergency Mgmt
Contact Phone # & Email:	(305) 289-6325; jeff.manning@monroecounty-fl.gov
Project Name:	**City of Rocky Mount Natural Hazards Resilience Plan**
Client:	City of Rocky Mount, NC
Address:	331 S. Franklin St., PO Box 1180, Rocky Mount, NC 27802-1180
Contact Person:	Brenton Bent, Director of Water Resources
Contact Phone # & Email:	(252) 972-1299; brenton.bent@rockymountnc.gov
Project Name:	**City of Fernandina Beach Downtown Waterfront Resiliency Master Plan**
Client:	City of Fernandina Beach, FL
Address:	1181 S 5th Street, Fernandina Beach, FL 32034
Contact Person:	Andre Desilet, P.E., CFM, Stormwater Director
Contact Phone # & Email:	(904) 310-3431; adesilet@fbfl.org
Project Name:	**City of St. Augustine Resilience Planning and Implementation**
Client:	City of St. Augustine, FL
Address:	P.O. Box 210, St. Augustine, FL USA 32085
Contact Person:	Todd Grant, PG, Utilities Director
Contact Phone # & Email:	(904) 209-4271; tgrant@citystaug.com
Project Name:	**I-40/I-95 Flood Resilience Feasibility Study**
Client:	North Carolina Department of Transportation
Address:	1590 Mail Service Center, Raleigh, NC 27699-1590
Contact Person:	Matthew Lauffer, PE, CPM, Assistant State Hydraulics Engineer
Contact Phone # & Email:	(919) 707-6703; mslauffer@ncdot.gov
Project Name:	**Morehead City Floodplain Management Plan (2017) and Plan Update (2022)**
Client:	Town of Morehead City, NC
Address:	706 Arendell Street, Morehead City, NC 28557
Contact Person:	Sandi Watkins, CFM, Planning Director
Contact Phone # & Email:	(252) 726-6848; Sandi.Watkins@moreheadcitync.org

Project Name:	**Pinellas County Sea Level Rise & Storm Surge Vulnerability Assessment**
Client:	Pinellas County, FL
Address:	315 Court Street, Suite 601, Clearwater, FL 33756
Contact Person:	Hank Hodde, CFM, ENV SP, Sustainability & Resiliency Program Coordinator
Contact Phone # & Email:	(727) 464-3485; hhodde@pinellascounty.org
Project Name:	**Monroe County Harry Harris Park Vulnerability/ Adaptation Analysis**
Client:	Monroe County, FL
Address:	1100 Simonton Street, Suite 205, Key West, FL 33040
Contact Person:	Rhonda Haag, Chief Resiliency Officer
Contact Phone # & Email:	(305) 453-8774; haag-rhonda@monroecounty-fl.gov
Project Name:	**City of Oldsmar Climate Resiliency Plan**
Client:	City of Oldsmar, FL
Address:	100 State Street West, Oldsmar, Florida 34677
Contact Person:	Ashlee Painter, Environmental Management Sustainability Coordinator
Contact Phone # & Email:	(813) 749-1135; apainter@myoldsmar.com
Project Name:	**Miami-Dade Sea Level Rise Strategy**
Client:	Miami-Dade County, FL
Address:	111 NW 1st Street, 12th Floor, Miami, FL 33128
Contact Person:	Katherine Hagemann, Resilience Program Manager
Contact Phone # & Email:	(786) 427-5210; hagemk@miamidade.gov
Project Name:	**City of Villa Rica Comprehensive Plan**
Client:	City of Villa Rica, GA
Address:	571 W Bankhead Hwy, Villa Rica, GA 30180
Contact Person:	Tom Barber, City Manager
Contact Phone # & Email:	(77) 550-2520; tbarber@villarica.org
Project Name:	**Barrow County Comprehensive Plan and UDC Update**
Client:	Barrow County and Winder, GA
Address:	30 N Broad Street, Winder, GA 30680
Contact Person:	Guy Herring, Former Director of Planning (current Planning Director for Oconee County)
Contact Phone # & Email:	(706) 769-3910; gherring@oconee.ga.us

PROJECT APPROACH/TIMELINE

PROJECT APPROACH

WSP understands that the Village of Palmetto Bay seeks a Resilience Action Plan that will evaluate vulnerabilities and identify actionable steps to build local resilience. This plan will detail the exposure of critically significant facilities, critical infrastructure, neighborhoods, roadways, socially vulnerable populations, and natural resources to flood risks associated with climate change such as sea level rise, precipitation events, and groundwater table changes. Future flooding scenarios will be identified and evaluated for risk and vulnerability. Vulnerability to future heat events will also be evaluated. With these findings, the plan will identify Adaptation Action Areas (AAAs) and provide goals, objectives and policies to build resilience in AAAs through comprehensive plan amendments and capital improvement projects. This plan will serve as a guide for strategic decision-making to build the Village's long-term resilience.

DETAILED SCOPE OF WORK

KICK-OFF AND FLOOD HAZARD DATA COLLECTION

It is imperative that all pertinent and best available data is collected for the Village in order to accurately identify hazards and assess exposure of lives, property, infrastructure, and other assets to the identified hazards. WSP will use GIS to the extent possible to analyze the impact that a hazard would have on people, services, facilities, and structures in Palmetto Bay. WSP will provide a technical memo outlining all data compiled and used in the vulnerability assessment. Below is a non-exhaustive list of data to be collected:

- Storm event summary reports
- USGS gage records
- High water marks collected by USGS
- FEMA Flood Insurance Study Report and Flood Hazard Areas
- Topographic data
- Aerial photography
- Elevation Certificates
- Miami-Dade County Local Mitigation Strategy
- Village of Palmetto Bay Floodplain Management Plan
- Statewide Flood Vulnerability and Sea Level Rise Dataset and Assessment
- Building footprint, value, and first flood elevation based on local parcel and building data
- Regional and local climate data
- U.S. Census data on population, housing, economics, and other demographic data
- Social Vulnerability Data from CDC, EPA
- Employment centers
- Local growth and development trends

WSP will initiate the planning process with the following coordination:

Initial Coordination Meeting: WSP will facilitate a meeting with the Resilience Coordinator and Director of Community and Economic Development to finalize the scope and schedule for the plan, gather initial data from the Village, and form the Steering Committee. WSP recommends utilizing the existing Floodplain Management Planning Committee as the Steering Committee for this planning process but will provide a letter for requesting participation in the Steering Committee and will assist the Village in developing a list of potential Steering Committee members should the Village wish to expand participation or develop a new committee. WSP will provide an agenda, sign-in sheets, presentation, meeting minutes, and a summary report from this meeting.

Staff Survey: WSP will create a survey to distribute to Village staff to understand the resilience-related priorities throughout various Village departments. WSP will use the results from this survey to inform the development of goals and objectives and the identification of adaptation priorities and resilience actions that account for the different facets of resilience represented by various Village departments.

STEERING COMMITTEE COORDINATION

Once a Steering Committee is established, WSP will facilitate a planning process informed by the Resilience Planning Meetings Roadmap developed in the EPA's Regional Resilience Toolkit. As such, WSP recommends holding four Steering Committee meetings throughout the planning process.

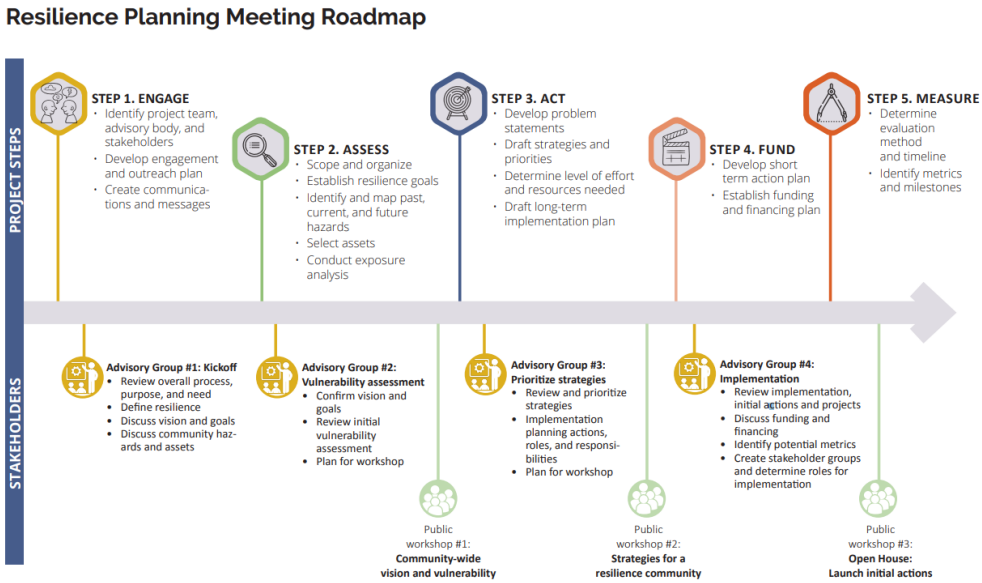


Figure 22. Resilience planning meeting roadmap

NOTE: For this to be a representative and successful plan, public engagement must run throughout the entire planning process, involving stakeholders and members of the public in assessing risks and vulnerabilities. WSP recommends that members of the public and stakeholders be involved in the Steering Committee for the plan. This will give the plan credibility and ensure that multiple points of view are considered in Committee discussions. Additional stakeholders, including representatives from non-profits and community-based organizations, community members, representatives from private entities and organizations representing the private sector, economic development, and the business community, will be engaged through targeted outreach and public workshops.

Steering Committee Meeting 1: WSP will facilitate a kickoff meeting to define the scope of the planning process with the full Steering Committee, including presenting preliminary flood/climate hazard data for Committee discussion. The Committee will work to identify and classify critical assets, regional assets, and particularly vulnerable locations for in-depth analysis in the vulnerability assessment.

Steering Committee Meeting 2: WSP will present a preliminary vulnerability assessment based on the flood hazard scenarios and assets defined in the first meeting and input from the public and will solicit Steering Committee feedback for additions or revisions to the vulnerability assessment. WSP will also present suggested capital improvement projects as well as recommended locations for AAAs for Steering Committee review.

Steering Committee Meeting 3: WSP will incorporate Steering Committee and public input into a final draft vulnerability assessment. WSP will facilitate discussion of the assessment outcomes and recommendations and will lead the Steering Committee in identifying strategies for adaptation and resilience. WSP will work with the Steering Committee to identify goals and objectives and set prioritization criteria that will be used for a resilience scorecard to evaluate the qualitative costs and benefits of proposed adaptation strategies.

Steering Committee Meeting 4: WSP will present the final draft report to the Steering Committee.

In addition to the above meetings, WSP will work with the Steering Committee via email to ensure regular communication throughout the planning process. WSP will provide agendas with meeting time, date and location, presentation materials, meeting minutes, and sign in sheets/attendance, for all Steering Committee meetings. All meeting information will be included in the final report.

PUBLIC OUTREACH AND COMMUNITY ENGAGEMENT

WSP will work with the Steering Committee to craft a public outreach plan including engagement methods such as workshops, a survey, website, flyers, social media posts, and other outreach tools. We aim to reach the widest audience possible and offer multiple opportunities for varying degrees of involvement in order to reduce barriers and encourage participation.

To begin the planning process, WSP will develop a public survey to gather relevant flood hazard input, identify community assets and highly vulnerable areas, and solicit input on adaptation priorities for a resilient Palmetto Bay. Public involvement will also be sought through designated public information meetings and workshops. The purpose of these meetings will be two-fold: to inform the public of the Steering Committee's progress and to engage the public and gather input for incorporation into the plan. WSP recommends holding two public workshops. WSP will provide copies of meeting announcements, agendas, sign in sheets, presentations, meeting minutes, materials created at the workshops, and a summary report on attendee feedback and workshop outcomes for each workshop.

Public Workshop 1: WSP will provide an overview of the purpose and scope of the plan, as well as the preliminary flood/climate hazard data. WSP will then facilitate a workshop style feedback session for members of the public to provide their input on critical assets and highly vulnerable areas. Public surveys and informational flyers will also be made available. Members of the WSP Team will be available to answer questions and record comments.

Public Workshop 2: WSP will facilitate a workshop to present the present the preliminary vulnerability assessment findings and discuss analysis outcomes. This will be an opportunity for members of the public to review the draft vulnerability assessment and provide feedback on the results before the report is finalized. The public will also be asked to brainstorm and suggest strategies for the adaptation and resilience. Members of the WSP Team will be available to answer questions and record comments.

WSP recognizes the need for flexibility and creativity throughout the public engagement process. Some engagement activities, such as the public workshops, will be held in person; however, WSP will also develop virtual outreach tools, such as an online survey and informational flyers, to inform and engage the public more effectively. WSP will work directly with the Village and Steering Committee to tailor this approach to meet the Village's needs.

Plan Website: To support coordination among the Steering Committee outside of formal meetings and to keep the public up to date, WSP will develop a website that will house information about the plan, a public survey, and links for direct contact with the WSP planning team to support public and stakeholder involvement in the plan. The website can also include webmaps of relevant flood hazard data.

VULNERABILITY ASSESSMENT

The foundation of the Village of Palmetto Bay's plan will be a vulnerability assessment that identifies and evaluates the impact of the flood/climate hazards and scenarios that will affect the Village. The vulnerability assessment will allow for a better understanding of the potential consequences of climate change on the Village and will provide a framework for developing a resilience action plan to adapt and reduce risk in the future. WSP's approach to develop the vulnerability assessment will be a three-step process:



IDENTIFY THE HAZARDS

The first step in developing the risk and vulnerability assessment for the Village will be to identify the hazards and future flooding scenarios. This will include, but is not limited to, flood hazards associated with tidal flooding, current and future storm surge flooding, rainfall-induced flooding, groundwater table changes, and at least two sea level rise scenarios. The vulnerability assessment will also evaluate extreme heat. WSP will work with the Steering Committee to determine specific scenarios across at least two planning horizons that will be evaluated. These scenarios will be compliant with Florida statute 380.093.

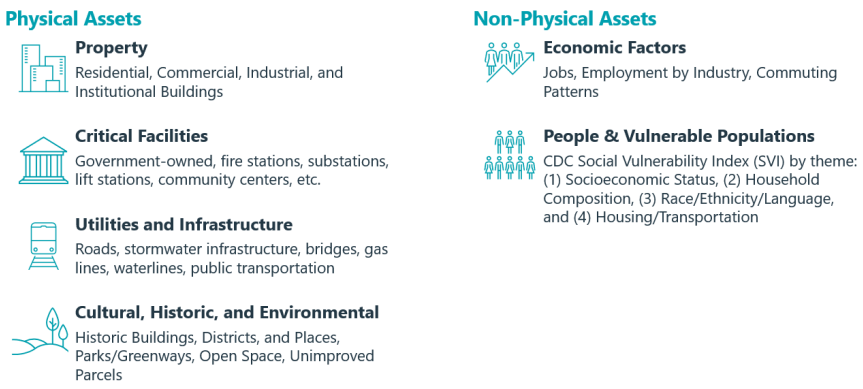
WSP will use data from the National Oceanic and Atmospheric Administration (NOAA), the comprehensive statewide flood vulnerability and sea level rise data set and assessment, NCEI's storm event data base, the Palmetto Bay Floodplain Management Plan, the Miami Dade Local Mitigation Strategy, Steering Committee and public input, the U.S. Census, social vulnerability indexes, economic indicators, and national and regional climate predictions to evaluate vulnerability.

WSP will use GIS mapping and overlay analysis to visualize and evaluate flood hazard risk. All analyses will be conducted in the North American Vertical Datum of 1988. Data will be projected into the appropriate Florida State Plane Coordinate System. The most recent publicly available Digital Elevation Model will be used. GIS shapefiles collected and evaluated through this process will be compiled and provided along with metadata files and a summary technical memo.

As part of the hazard identification, WSP will profile the hazard scenarios to provide an analysis of the risks each hazard poses to critical assets, including a prioritization of the hazards and scenarios based on likelihood, cost, spatial extent, and time horizon.

INVENTORY ASSETS

The next step in the vulnerability assessment is to conduct an inventory of the Village's assets to understand exposure to the flood and climate hazards identified in the previous step. This inventory will include the existing built environment, including critical infrastructure and critical facilities, transportation assets, sub-surface infrastructure, as well as natural and cultural resources, socially vulnerable communities, vital community systems, and other critical and/or regionally significant assets as defined in Florida Statute 380.093.



Open space and future development will also be considered to understand how vulnerability may change in the future and how development may affect risk and vulnerability. The analysis of future development will inform the development of recommendations for designating Adaptation Action Areas (AAAs) by means of comprehensive plan update. This analysis will also drive suggested policy and ordinance changes as well as potential changes to future land use and planned capital improvement projects.

Above is an example list of potential categories of assets to be evaluated as part of the exposure analysis. Per the Resilient Florida Grant Program Guidelines, WSP will produce a list of all assets impacted by the identified hazard scenarios.

In identifying and evaluating assets, WSP will also coordinate with local schools to review their resilience planning efforts. Additionally, WSP will consider potential connections in the utilization of stormwater infrastructure, opportunities for green infrastructure such as living shorelines, and potential impacts of nearby non-jurisdictional projects at the local, state, and federal levels.

In addition to understanding what assets are in the community and where they are located, WSP will work with the community to inventory the adaptive capacity of these identified assets. Adaptive capacity is defined as the ability of an asset to adjust to, respond to, or prepare for a hazard. Understanding adaptive capacity will help to determine adaptation needs and adaptation potential.

ASSESS VULNERABILITY

Once the hazards are assessed and the Village's assets are inventoried, WSP will determine vulnerability to flood hazard scenarios by evaluating exposure and sensitivity.

- **Exposure** is the what and where: WSP will examine the presence of assets (as defined above) in places where they could be adversely affected by flooding, and will quantify that exposure in terms of the depth of flooding at each location.
- **Sensitivity** is the how: WSP will determine the degree to which each asset might be affected by flooding. The analysis will include evaluation of impacts on each asset type at each scenario.

As data allows, these factors will be determined with GIS spatial analysis by overlaying critical asset shapefiles with the extent of the hazard as identified by a mapped floodplain, high-water mark, storm surge data, sea level rise projections, tidal projections, and more.

For the heat vulnerability assessment, WSP will prepare an analysis of the built environment, socioeconomic demographics, and human health factors to summarize heat vulnerability. WSP will include in this qualitative summary, to the extent possible, a discussion of exposure and sensitivity. For example, data such as availability of air conditioning, especially for vulnerable populations, can help determine how sensitive those populations are to an extreme heat event. Information such as locations of critical assets, vulnerable populations, health factors, population and employment centers, and business districts, along with local input will be considered in describing heat vulnerability.

To determine flood-related vulnerabilities, WSP will first consider whether an asset is exposed to a given flood scenario. Exposure will be summarized by the depth of flooding at a certain asset for a given flood scenario. WSP will then evaluate sensitivity to each flood scenario by determining the percentage of land area inundated and the number of critical assets impacted. Sensitivity will be summarized with an assigned risk level. Identifying critical assets' vulnerability can highlight areas for potential prioritization of resilience strategies. In evaluating flood-related vulnerabilities WSP will also analyze social vulnerability by incorporating socioeconomic metrics into the assessment of flood exposure and sensitivity. Additionally, WSP will evaluate natural resource vulnerabilities by determining, with GIS where possible, current and future exposure to climate and flooding risks.

Vulnerability assessment results will be evaluated and presented to allow the Village to target and prioritize resilience objectives. The results will identify natural resources, specific populations, portions of the planning area, critical facilities and infrastructure, and other critical assets most vulnerable to flooding. WSP will provide maps, tables, and written analysis summarizing key vulnerability findings including identified social vulnerabilities and potential economic losses. The results will highlight challenges and problem areas to be addressed. Findings will be used to define AAAs and develop the resilience action plan.

COMMUNITY RESILIENCE GOALS & OBJECTIVES

The goals and objectives will set the shared definition for what resilience means for Palmetto Bay and how, in broad terms, a resilient future will be achieved. This shared definition will guide the development of specific strategies and ensure each strategy is firmly rooted in Palmetto Bay's overall vision for resilience and community development. Involvement of the Steering Committee, public, and stakeholders in the development of the goals ensures buy-in and public support for the plan's implementation.

ASSESS CAPABILITY & PLAN INTEGRATION

WSP will support Palmetto Bay in developing realistic, achievable, effective strategies for building resilience. To accomplish this, WSP will review the Village's existing capabilities to implement projects, as defined in the recently developed Floodplain Management Plan. Another essential element of resilience is the degree of integration of existing plans. Palmetto Bay undertakes planning activities across its many departments and over varying timelines – it is important to understand if and how these plans reinforce shared goals and support resilience, or whether certain planning efforts contradict or counteract resilience objectives. WSP will conduct a thorough review of the Village's comprehensive plan to understand needs and opportunities for integration and updates. This effort will inform the creation of resilience strategies and the identification of AAAs and associated Goals Objectives and Policies (GOPs) for potential adoption into the Village of Palmetto Bay's comprehensive plan.

RESILIENCE ACTION PLAN

WSP will employ the following process, informed by the U.S. Climate Resilience Toolkit, to facilitate the development of resilience strategies:

Brainstorm: WSP will lead the Steering Committee through a brainstorming session to consider the plan goals and objectives as well as the vulnerability assessment findings to identify, through a collaborative effort, specific ways to increase resilience. Using the findings from the vulnerability assessments and public/stakeholder input, WSP will guide the Steering Committee in developing a resilience action plan including suggested capital improvement projects, locations for potential AAA designation, GOPs for AAAs, and other potential resilience strategies. This step will result in a full list of strategies to be considered for implementation.

Define Criteria: For each strategy, the Steering Committee will define an implementation timeline, identify the resources needed for implementation, assign responsibility for the project, identify potential funding sources, and establish criteria for monitoring progress towards completion.

Prioritize: WSP will provide a proposed set of criteria for project evaluation and prioritization and will work with the Steering Committee to modify these criteria according to the specific goals for the plan to develop a Resilience Scorecard. With the Resilience Scorecard, WSP will lead the Steering Committee in evaluating and scoring each of the identified strategies, including a qualitative cost-benefit analysis. This Resilience Scorecard will remain a valuable tool to the Village for carrying resiliency priorities forward in evaluating future planning efforts and CIP projects.

Identification of potential AAAs is expected to lead to recommendations to officially designate one or more AAAs through an amendment to Village of Palmetto Bay Comprehensive Plan. Once clarified through analysis and initial public input, WSP will prepare draft documentation with proposed AAAs and recommended resilience-focused goals, objectives and policies. As appropriate, these will be carried

through a comprehensive plan amendment process in accordance with Florida Statute 163.3184 (procedures for adoption of a comprehensive plan or amendment).

DRAFT PLAN DEVELOPMENT

WSP will compile all findings of the vulnerability assessments, the resilience action plan, a description of the planning process and meeting materials, and remaining plan components into a complete report. WSP will make the draft report available for Steering Committee, staff, and public review on the plan website. A review period will be set aside to gather comments on the draft report. As detailed above, a public workshop will be held prior to finalizing the report to present a summary of findings and outcomes and solicit feedback. Additionally, the report will be circulated to the Village of Palmetto Bay departments and boards as well as local and regional stakeholders, organizations, and agencies. Comments will be incorporated into a final draft, which will be presented to the Village Council for formal adoption.

PLAN ADOPTION

Full understanding of the Resilience Action Plan and its outcomes and formal adoption of the plan by the Village Council will give the plan political support and encourage public backing. WSP will educate the Council and Village stakeholders on the importance of and need for the Resilience Action Plan and will present the findings and outcomes of the project to the Council for their feedback. WSP will then support the Village staff and Village Council in formally adopting the Resilience Action Plan by providing an executive summary, draft resolution, and final revised report for Council adoption.

ACTION PLAN

The detailed list of tasks provided below outlines the steps required to accomplish this scope of work and produce a Resilience Action Plan that is compliant with Florida Statue 380.093 and provide all deliverables required by the Resilient Florida Grant Program or otherwise requested by the Village in the RFQ.

Task 1 – Plan Kickoff & Data Collection

1. WSP will work with the Village Resilience Coordinator and Director of Community and Economic Development to review and finalize the scope and work plan, project goals, schedule, timelines for completion, and roles and responsibilities.
2. WSP will work with the Village Resilience Coordinator and Director of Community and Economic Development to create a Steering Committee of Village staff, subject matter experts, and stakeholders.
3. WSP will create a survey to distribute to Village staff to understand their resilience priorities, identify critical assets and highly vulnerable areas, and brainstorm goals and objectives that reflect goals of various Village departments.
4. WSP will schedule and facilitate a Kickoff meeting with the Steering Committee to review the project scope, goals, schedule, milestones and deliverables and to set goals and objectives. WSP will also present preliminary vulnerability information for Committee discussion and gather input on critical asset identification and flood hazard scenarios.
5. WSP will provide a memo summarizing flood hazards in the Village including mapping of flood hazard areas to provide context as the committee reviews vulnerability, assets, and resilience goals.
6. WSP will work with the Committee to create a plan for community and stakeholder outreach and engagement. WSP will develop a public survey to gather input on relevant hazards, identify community assets, and solicit input on goals and priorities for a resilient Village of Palmetto Bay.
7. WSP will identify and collect initial data and documents including pertinent reports, studies, plans, authorities, policies, land use, and other resources. WSP will request necessary GIS layers and data and coordinate with federal and state agencies to obtain other available data.

8. WSP will facilitate a public kickoff meeting to provide an overview of the purpose and scope of the project, preliminary vulnerability and critical asset information, and initial goals and objectives discussed by the Steering Committee. WSP will solicit feedback on the vulnerability assessment and critical assets, goals, and objectives. Public surveys and informational flyers will be made available.

Deliverables (RFQ Deliverable 1 & 3):

- ✓ Internal Kickoff Meeting – Work plan and schedule, agenda and sign in sheets indicating location, date, and time of meeting, meeting minutes, and presentation materials
- ✓ Steering Committee Kickoff (Steering Committee Meeting #1) – Agenda and sign in sheets, presentation materials, minutes, and summary report on attendance and meeting outcomes
- ✓ Staff Survey
- ✓ Public Meeting #1 – Meeting announcements and advertisements, agenda and sign in sheet, presentation and handout materials, meeting minutes, summary report of attendee feedback and meeting outcomes, materials created at the meeting (as applicable)
- ✓ Public Survey #1 – Online and hard copy format
- ✓ Memo summarizing flood hazard mapping results
- ✓ Technical documentation of data sources and mapping analyses

TASK 2 – VULNERABILITY ASSESSMENTS

1. WSP will acquire background data, including reviewing existing regional and local plans, hazard identifications, and vulnerability assessments. This will also include additional data collection as needed from the Village and other local, state, and national resources.
2. WSP will finalize a list of critical assets and vulnerable areas, including an updated inventory of critical facilities and infrastructure.
3. GIS specialists will use Digital Elevation Model data and other GIS tools to complete mapping for each flood hazard scenario and conduct a spatial vulnerability assessment for all identified assets.
4. WSP will use GIS findings and additional qualitative analysis to assess vulnerability and risk associated with each asset and flood scenario, including exposure and sensitivity analyses and evaluation of social vulnerability and natural resource vulnerability.
5. WSP will prepare a memo on vulnerability assessment findings, including a summary of heat vulnerability, flood exposure, flood sensitivity, social vulnerability, and natural resource vulnerability as well as all peril of flood compliance documentation.
6. Resilience Steering Committee Meeting #2 – WSP will facilitate a virtual Committee meeting during which the committee will review the draft vulnerability assessment findings and provide feedback and additional data. The Steering Committee will also discuss preliminary outcomes and recommendations, including capital improvement project needs and recommended AAA locations.

Deliverables (RFQ Deliverable 2):

- ✓ Preliminary Vulnerability Assessment Memo (Heat Vulnerability Analysis, Exposure Analysis, Sensitivity Analysis, and summary of vulnerability results, incorporating FDEP Florida Resilient Coastlines Program requirements as outlined in s. 380.093, F.S.)
- ✓ Full list of critical assets and their locations
- ✓ Peril of Flood Compliance Documentation
- ✓ Steering Committee Meeting #2 – Agenda and sign in sheets, presentation materials, meeting minutes, and summary report on attendance and meeting outcomes
- ✓ Technical memo outlining data compiled
- ✓ Data sets used to perform the vulnerability assessment
- ✓ GIS Shapefiles of all mapping data used to illustrate flooding and sea level rise

- ✓ GIS metadata for all data compiled to perform the vulnerability assessment

TASK 3 – DEVELOP RESILIENCE ACTION PLAN

1. WSP will review existing plans, policies, staff, funding opportunities, and more to understand capability to implement resilience projects and opportunities for plan integration for Palmetto Bay.
2. WSP will hold Steering Committee Meeting #3 to guide the Committee to develop a resilience strategy. Goals and objectives will be finalized, and the Committee will discuss resilience action selection and prioritization criteria, including cost-benefit analysis of proposed strategies.
3. WSP will prepare an updated comprehensive resilience action plan based on Committee discussion, input from project leads on existing project progress, and public input.

Deliverables (RFQ Deliverable 4):

- ✓ Steering Committee Meeting #3 – Agenda and sign in sheets, presentation materials, meeting minutes, and summary report on attendance and meeting outcomes
- ✓ Draft resilience action plan including suggested capital improvement projects, locations for potential AAA designation, and qualitative cost-benefit analysis for proposed strategies

TASK 4 – DRAFT REPORT (DELIVERABLE 4)

1. WSP will finalize remaining sections of the report including summary of public engagement outcomes, summary of planning process, full list of evaluated critical assets, and any appendices to the plan.
2. WSP will prepare a public review draft of the Resilience Action Plan report for Steering Committee and public review and comment. The report will be posted on the project website and otherwise made available for public review and comment.
3. WSP will facilitate a final Steering Committee Meeting #4 to present the draft report findings and to solicit comments and feedback.
4. WSP will facilitate Public Meeting #2 to review the draft report findings and outcomes and solicit comments and feedback from the public to incorporate into the final report.

Deliverables (RFQ Deliverable 4):

- ✓ Steering Committee Meeting #4 – Agenda and sign in sheets, presentation materials, meeting minutes, and summary report on attendance and meeting outcomes
- ✓ Public Meeting #2 – Meeting announcements and advertisements, agenda and sign in sheet, presentation and handout materials, meeting minutes, summary report of attendee feedback and meeting outcomes, materials created at the meeting (as applicable)
- ✓ Digital file of the draft Resilience Action Plan report in PDF and Word format
- ✓ Revised Draft Report based on feedback by the Steering Committee, staff, and the public
- ✓ Additional or revised GIS data sets, shapefiles, and metadata (as applicable)
- ✓ Draft Resilience Action Plan report

TASK 5 – FINAL REPORT & PLAN ADOPTION & IMPLEMENTATION

1. WSP will prepare the final Resilience Action Plan report for submission to the Village and will provide a draft adoption resolution.
2. WSP will present the final Resilience Action Plan report and recommendations to Village Council.

Deliverables (RFQ Deliverable 4):

- ✓ Presentation of the final Resilience Action Plan report and recommendations to Village Council
- ✓ Draft resolution of adoption and assistance with formal adoption process
- ✓ Digital files of completed final report based on outcomes from Village Council

PROJECT TIMELINE

WSP has prepared the following work schedule to provide the Village of Palmetto Bay with a Resilience Action Plan and all deliverables therein by June 30, 2024. WSP can adjust this schedule as needed to meet the needs of the Village.

WSP will work with the Village of Palmetto Bay to finalize a schedule during the initial coordination period that meets the Village's needs for grant performance and project completion.

2023/2024	Jul	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Project Tasks												
Task 1: Plan Kickoff & Data Collection												
Task 2: Vulnerability Assessments												
Task 3: Develop Resilience Action Plan												
Task 4: Draft Report												
Task 5: Final Report & Plan Adoption												
Project Meetings												
Steering Committee Meeting #1												
Steering Committee Meeting #2												
Steering Committee Meeting #3												
Steering Committee Meeting #4												
Public Meeting #1												
Public Meeting #2												
Ongoing Public Outreach & Engagement												
Presentation of Final Plan Deliverables												

QUALIFICATIONS OF KEY PERSONNEL THAT WILL BE ASSIGNED TO THIS PROJECT

QUALIFICATIONS OF KEY PERSONNEL

David Stroud, CFM

Project Manager

Professional Summary

Mr. Stroud has 30 years of experience as a floodplain manger and hazard mitigation planner. His expertise includes developing hazard mitigation plans and reviewing and scoring plans for FEMA. Mr. Stroud worked for the Insurance Services Office (ISO) on behalf or FEMA's CRS Program as the lead hazard mitigation planner and Flood Training Coordinator for 18 years. He assisted in the development of the 2007, 2013, and 2017 CRS Coordinator's Manuals, and will join the upcoming committee developing the 2023 manual. He has worked directly with FEMA Headquarters staff in crafting the local multi-hazard mitigation planning guidance to align with the CRS 10-Step Planning criteria including the five-year update guidance (Blue Book). Mr. Stroud has significant experience with the minimum regulations of the National Flood Insurance Program (NFIP), FEMA grant programs and FEMA's Repetitive Loss Program. He works with communities, states and FEMA Regional offices on all aspects of hazard mitigation planning and the CRS Program. With ISO, he was responsible for internal staff training on the CRS Program, Hazard Mitigation Planning and Repetitive Loss and taught week-long classes on the CRS at FEMA's Emergency Management Institute (EMI). Over the years, he has provided numerous planning and CRS workshops by invitation from states, FEMA Regional Offices, and various state floodplain associations.

Representative Projects

Cutler Bay Floodplain Mitigation Plan, Cutler Bay, FL. Mr. Stroud also served as the Project Manager on the development of a Floodplain Mitigation Plan for the Town of Cutler Bay, FL. This plan followed both the Disaster Mitigation Act (DMA) and CRS Planning requirements. Mr. Stroud was responsible for facilitating all planning meetings, overseeing the development of the risk assessment and developing the mitigation strategy section of the plan. The plan was completed on schedule and within budget.

Collier County Flood Mitigation Plan, Collier County, FL. Mr. Stroud served as the Project Manager on the development of a FMP for the Town of Cutler Bay, FL. Mr. Stroud was responsible for facilitating all planning meetings, overseeing the development of the risk assessment and developing the mitigation strategy section of the plan. The plan was completed on schedule and within budget.

Rocky Mount Natural Hazards Resilience Plan, NC. Mr. Stroud was the project lead for the City of Rocky Mount, NC Resilience Plan. The planning process includes a robust committee and public outreach and engagement strategy including staff and public surveys, committee meetings, public workshops, and a project website. The risk and vulnerability assessment involves in-depth evaluation of individual threat-

Education

MURP, Urban and Regional Planning, Ball State University, 1990
B.S., Urban and Regional Studies, Ball State University, 1985
A.S., Architectural Drafting, Vincennes University, 1983

Professional Certifications

Certified Floodplain Manager #US-00-00065

Memberships/Affiliations

American Planning Association (APA)
North Carolina Chapter of the American Planning Association (NCAPA)
Association of State Floodplain Managers (ASFPM)
Natural Hazards Mitigation Association (NHMA) – on Planning Committee
Florida Floodplain Manager's Association (FFMA)
North Carolina Association of Floodplain Managers (NCAFPM)
FEMA Region IV HAZUS Users Group
Georgia Association of Floodplain Managers (GAFM)
Association of Floodplain Managers of Mississippi (AFMM)
South Carolina Association of Hazard Mitigation (SCAHM)

asset pairs to understand assets' sensitivity and adaptive capacity in the face of future threats. A comprehensive capability assessment identifies resource gaps and opportunities.

Flood Mitigation Plan, Repetitive Loss Area Analysis and Natural Floodplain Functions Plan for the City of Savannah, GA. Mr. Stroud served as the project manager in the development of a CRS and DMA qualified flood mitigation plan which included a repetitive loss area analysis and a natural floodplain functions plan. The plan identified flood hazards, assessed flood risk, and provided mitigation actions for the City. This project prioritized a list of floodplain management activities to improve Savannah's CRS Rating.

Watershed Master Plan, Stormwater Manual and Stormwater Regulations for Town of Cutler Bay, FL. Served as the Project Manager for Cutler Bay, FL development of a Watershed Master Plan, Stormwater Manual and stormwater regulations. This project involved 3 major canal basins and 18 smaller specific basins where detailed modelling occurred for both the 25- year and 100-year peak discharge. The Stormwater Manual involved a process for implementation of a stormwater program and 7 Low Impact Development Techniques which the Town can install in lieu of installing permanent Best Management Practices.

North Carolina Regional Hazard Mitigation Plans. Mr. Stroud served as the Planning Manager to develop 9 Regional Hazard Mitigation Plans throughout central and eastern North Carolina. These regional plans included both natural and man-made or technological hazards. These plans were also developed to be compliant with FEMA's CRS program.

Lexington County, SC Public Works Department: SC Flood Recovery Work. Mr. Stroud served as the lead trainer of FEMA's Substantial Damage Estimator (SDE) Software, assisted in identifying and providing data to support Public Assistance (PA) projects, as well as, working with the floodplain administrator with NFIP and other support functions. Lexington County had 151 damaged Roads, 363 flooded buildings and 7 breached dams.

Disaster Resistant University Plan for The Citadel, Charleston, SC. Mr. Stroud served as the Planning Manager for the develop of the DRU. This DRU plan was a multi-hazard mitigation plan with hazard identification and vulnerability assessments for both natural and manmade hazards, including sea level rise and climate change as well as civil disturbances and hazardous materials accidents. The plan received approval from the South Carolina Emergency Management Division with no requested changes.

Hazard Mitigation Plan for Chatham County, GA. Mr. Stroud served as the Planning Lead for this multi-jurisdictional hazard mitigation plan. This plan included both natural hazards and technological or human-caused hazards. The plan was developed using a more robust 10-step CRS planning process but also met the 4 phases of the 44CFR201.6 planning requirements.

Hazard Mitigation Plan for Camden County, GA. Mr. Stroud served as the Planning Lead for this multi-jurisdictional plan which included both natural and technological or human-caused hazards. The plan was developed using a more robust 10-step CRS planning process but also met DMA planning requirements.

City of Folly Beach CRS Program Improvement, Folly Beach, SC. Mr. Stroud served as project manager for Folly Beach's Cycle Verification Visit. Mr. Stroud worked with all departments within Folly Beach including the City's Building Official and CRS Coordinator. Coordination with Charleston County was also a part of this project. This effort generated enough credit for the City to jump from a Class 7 to a Class 4 and save policy holders more than $1 million per year and on average $631 per policy.

Cindy Popplewell, PE, CFM

QA/QC Manager

Professional Summary

Ms. Cindy Popplewell is an Associate in WSP's Hazard Mitigation and Emergency Management Program and has over 26 years of water resources engineering experience with a current focus on hazard mitigation and emergency management. Ms. Popplewell has served as project manager and senior planner on several Disaster Mitigation Act (DMA) mitigation plans for both State and local communities and is experienced in leading disaster recovery efforts including FIMA grant application preparation, benefit-cost analysis, and residential and stormwater infrastructure damage assessments. Additional project work has included floodplain management, hydrologic and hydraulic modeling and FIRM development; NFIP/Community Rating System compliance; and municipal stormwater permitting, utility development and billing.

Education

M.S. Civil Engineering, University of Kentucky, 1995

B.S. Civil Engineering, University of Kentucky, 1994

Professional Certifications

Professional Engineer TN # 105683

Certified Floodplain Manager #US-03-00925

Memberships/Affiliations

Association of State Floodplain Managers (ASFPM)

Vice Chair, Tennessee Association of Floodplain Management

Representative Projects

DR-4337 Florida Hurricane Irma, Collier County, FL. WSP, formally Wood, was tasked by Collier County, FL to perform field damage assessments for the County water and wastewater facilities utilizing FEMA's SDE Software. Ms. Popplewell prepared training for field staff and performed quality assurance reviews of all substantial damage estimates.

Flood Damage Support, Lexington County, Lexington, SC, DR-4241 South Carolina Severe Storms and Flooding. WSP, formally Wood was tasked by Lexington County, SC to perform field damage assessments for approximately 500 residential structures utilizing FEMA's SDE Software. Ms. Popplewell performed quality assurance reviews of all substantial damage estimates.

2018 and 2023 Missouri State HMP Update. Ms. Popplewell served as senior planner for the preparation of the State of Missouri Multi-Hazard Mitigation Plan Update. Plan preparation includes facilitating planning committee meetings, conducting hazard research, local plan roll-up, guiding the development of mitigation strategies, and compiling plan document for approval by FEMA as an Enhanced State Plan. Additions the enhanced plan include review of public assistance projects, public health (COVID-19), and future recommendations.

Comprehensive Floodplain Management Plan, Metro Water Services, Nashville, TN. Ms. Popplewell was the technical lead and prepared a floodplain management plan for repetitive loss areas within Metro Nashville as required for National Flood Insurance Program to maintain Community Rating System classification. She prepared the plan according to 10-step process outlined by FEMA including coordinating committee meetings, public meetings, and presentation to City Council for plan adoption. She also prepared an Action Plan to improve the CRS classification of Metro Nashville including outlining multiple activities, required effort, and required personnel. She developed automated direct mailing as outreach publication to repetitive loss areas within Metro Nashville. The direct mailing was developed using ArcObjects and Visual Basic with ArcGIS as an individually addressed, property specific information brochure including a map of the local flood hazard area, elevation certificate information, and a narrative on Community Rating System topics.

Hazard Mitigation Technical Assistance Program (HMTAP) Sector A Contract, Federal Emergency Management Agency (FEMA), 10/2021 – ongoing. Ms. Popplewell serves as a Task Order Manager for a multi-year mitigation services support contract consisting of WSP staff and specialty subcontractors. Task Order support includes HMGP application assistance, BCA, engineering reviews, and as-needed programmatic and policy support for Headquarters and Regions 8, 9 and 10. Fiscal Year 21 Task Orders include support for HMGP application development in Oregon, and HMGP application compliance reviews for Region 10.

City of Waveland HMGP Citywide Drainage, Project Manager. Ms. Popplewell serves as Project Manager for the final closeout of the City of Waveland Hazard Mitigation Grant Program Citywide Drainage Improvements project. Final closeout tasks included preparation and submittal of monthly progress reports and mitigation construction updates; reconciliation of project costs; and coordination with the Mississippi Emergency Management Agency.

DR-4145 Colorado Severe Storms, Flooding, Landslides, and Mudslides, CO. Hazard Mitigation Grant Program Application Support Services, Colorado Division of Homeland Security and Emergency Management. Provided benefit cost technical assistance in the preparation of Hazard Mitigation Grant Program applications for local governments in Colorado in the wake of devastating flooding (DR-4145).

Alabama Department of Economic and Community Affairs (ADECA) Office of Water Resources (OWR), Substantial Damage Estimator (SDE). Ms. Popplewell was the Course Instructor for ADECA Office of Water Resources. The one-day course covered SDE Tool objectives and functions, creating SDE Assessments, quality assurance reviews, and field preparations. Multiple hands-on exercises were included to fully utilize the SDE Tool.

DR-4086 Tennessee Severe Storms, Tornadoes, Straight-line Winds, and Flooding. HMGP Grant Application Preparation- Metropolitan Government of Nashville and Davidson County, TN, Metro Water Services, Stormwater Division, Grant Application Services. Ms. Popplewell prepared the necessary HMGP grant application materials including GIS mapping for 30 residential properties damaged due to the flood event.

DR-1604 Hurricane Katrina, Multiple Communities along Mississippi Gulf Coast. Ms. Popplewell served as Project Manager for a multitude of hazard mitigation services for seven communities along the Mississippi Gulf Coast. Services included: Preparation of FEMA's new Expanded Mitigation Strategies Planning Grant Pilot; Partnered Mitigation Project (PMP) Applications to combine Public Assistance (PA) funding with HMGP funding; and Flood Mitigation Assistance (FMA) Grant Applications for residential home acquisition and demolition; and preparation of Hazard Mitigation Grant Program (HMGP) Project Applications including retrofit to critical facilities, residential home acquisition and demolition, residential home elevation, and residential mitigation reconstruction (rebuild).

2014 Arkansas HMP Update Project. Ms. Popplewell was the manager and senior planner for the preparation of the State of Arkansas All-Hazards Mitigation Plan Update. Plan preparation includes facilitating planning committee meetings, conducting hazard research, local plan roll-up, guiding the development of mitigation strategies, and compiling plan document for approval by FEMA.

FEMA, Hazard Mitigation Assistance Benefit Cost Analysis Review. Performed Benefit Cost Analysis reviews for multiple HMA grant applications ranging in hazards from flood to hurricane/wind.

Lee Walton, AICP

Comprehensive Planning Lead

Professional Summary

Mr. Walton, a Certified Urban Planner with a background in architectural design, has 25 years of local government planning related experience. He manages the planning group within WSP's Atlanta office, and is responsible for strategic planning, marketing, performance reporting and interdisciplinary coordination. His key areas of technical specialty include land development policy, comprehensive city planning, master planning, redevelopment planning, recreation systems/facilities planning, sustainability analysis, economic development, industrial planning, transportation planning, urban design, facility planning, and citizen engagement. He coordinates planning resources involved with resilience planning and Smart Cities technology application. Recent assignments involving strategic planning for community resilience and smart cities include coordination and support for the Al Ula, Saudi Arabia Smart City master plan and project management for preparation of guidelines and training in Best Practices for Integrating Planning for Hazard Mitigation and Land Use for the State of Georgia (U.S.). In conjunction with dozens of projects in recent years, he has planned, organized, and facilitated hundreds of public and stakeholder involvement efforts of all types, including charrettes, open house presentations, visual preference surveying, focus group meetings and stakeholder interviews.

Representative Projects

City Comprehensive Plan Update, Villa Rica, GA. Mr. Walton served as the project manager and led the WSP team that facilitated public engagement and plan development for the most recent city comprehensive plan update. Comprehensive planning was linked with preservation and revitalization-oriented downtown improvement planning for Villa Rica's historic core.

Barrow County Comprehensive Plan Update and Unified Development Code Update, Winder, Georgia. Mr. Walton managed the team to complete a comprehensive plan update in accordance with the amended (2014) Georgia State Minimum Planning Standards. Following adoption of the Comprehensive Plan update, the WSP team continued support to Barrow County by identifying needed updates and revisions to the Unified Development Code and completing those updates, including the associated public involvement process and significant coordination with the local homebuilders' association.

City of Atlanta Comprehensive Development Plan Update Public Involvement, Atlanta, Georgia. Mr. Walton was the project manager for this project. He organized and facilitated public involvement events in Atlanta neighborhoods. Coordinated WSP team support effort and facilitated neighborhood public outreach meetings in coordination with City Planning Department staff.

Education

Master of City and Regional Planning, Land Use Planning Specialization Georgia Institute of Technology
BS, Architecture, Georgia Institute of Technology

Experience

Industry: 25 years
WSP: 18 years

Professional Certifications

American Institute of Certified Planners, #16080

Memberships/Affiliations

Member, American Planning Association
Member, Georgia Planning Association
Member, APA Federal Planning Network
Member, APA Sustainability Network

Areas of Expertise

Comprehensive Plans
Development Codes
Military Installation Master Plans
Campus/Facilities Plans
Parks, Recreation and Greenspace Plans
Resilience & Smart Cities
Urban Design
Public Involvement

Land Use Planning for Hazard Mitigation, Georgia Department of Community Affairs, Atlanta, Georgia. Mr. Walton served as the project manager and was responsible for oversight of scope, schedule, and project team that assisted Georgia counties and cities to prepare for future hazards and become more disaster resilient. The Georgia Department of Community Affairs (DCA) hired our team (formerly Amec) to conduct a comparative analysis of the local hazard mitigation plans and comprehensive plans of local governments in 20 Georgia counties that were impacted by severe storms, tornadoes and flooding in 2008. The resulting Guidebook presents Best Practices recommendations drawn from this analysis, from agency publications, and from experts in the fields of hazard mitigation and land use planning. In conjunction with the Guidebook, Wood prepared and delivered training through the DCA Community Planning Institute (CPI) in the form of a training curriculum for local government staff and officials.

Florida Polytechnic University Campus Master Plan, Lakeland, Florida. Mr. Walton was the lead Planner for detailed analysis of campus development goals/objectives, assessment of impacts of campus development on adopted level of service standards, and preparation of campus master plan update documentation for University review and approval.

Green Cove Springs Waterfront Master Plan and Mooring Study, Green Cove Springs, Florida. Mr. Walton managed the process to prepare a master plan for conservation, revitalization and public space enhancement on the St. John's River waterfront. Assessed existing conditions (land use, environmental constraints, infrastructure, etc.). Updated goals and policies to inform future comprehensive planning. Developed concepts for public space enhancement and mooring field expansion. Defined recommended implementation projects. Received input through hybrid in-person/virtual public involvement process and addressed public comments.

Multi-jurisdictional Comprehensive Plan Whitfield County, GA. Mr. Walton served as the project manager. His responsibilities included facilitation of public workshops, which were held across the county and were coordinated with the Parks and Recreation Master Plan public participation process. The Comprehensive Plan has been cited by DCA as a good example of a plan that meets the Local Planning Requirements, specifically citing the Community Vision, Community Issues and Opportunities, and Implementation Program.

South Fulton Zoning Update, Fulton County, GA. Mr. Walton managed the process to update the zoning ordinance ultimately adopted for the new City of South Fulton, including a robust public involvement process and detailed tracking of public input comments to inform zoning text revisions and other code updates.

Downtown Commercial Historic District Design Guidelines, Dalton, GA. Mr. Walton managed and updated a second edition of the Dalton Local Commercial Historic District Design Guidelines, affecting 12 blocks in the city's commercial area, to be used by the local Historic Preservation Commission as well as local and state government agency stakeholders.

Local Government Comprehensive Planning Summary Mr. Walton has acted as WSP Project Manager and/or Senior Planner for the development of comprehensive plans over the past 20 years for the following communities: Georgia: City of Acworth, City of Alpharetta, Banks County, Barrow County (multi-jurisdictional plan), Bulloch County (multi-jurisdictional plan), Burke County (multi-jurisdictional plan), City of Calhoun, Catoosa County, Chattooga County, Columbia County, Dawson County, City of Kennesaw, Gordon County (multi-jurisdictional plan), Hall County, Oconee County, Spalding County (multi-jurisdictional plan), City of Union City, City of West Point, Whitfield County (multi-jurisdictional plan), City of Villa Rica; Alabama: City of Prichard, City of Spanish Fort; Tennessee: City of Gallatin, Maury County/City of Columbia; Missouri: Camden County.

Garrett Shields, GISP, CFM

GIS Lead

Professional Summary

Mr. Shields is a GIS Professional with over 11 years of experience. His experience includes advanced spatial analysis using GIS software, data management, floodplain mapping, Database development, natural hazard risk assessment and automated tool development. He has extensive training and experience with the ESRI suite of software including ArcGIS Desktop (8.x, 9.x, and 10.x), ArcServer, ArcSDE, ArcGIS Online and ArcGIS Mobile as well as experience with SQL Server and Oracle database management systems. Mr. Shields has assisted in the production and maintenance of numerous GIS datasets, spanning the entire State of North Carolina. Nationally, Mr. Shields has performed floodplain mapping, DFIRM/FIS development and risk assessment tasks in support of FEMA's Risk MAP program in Oklahoma, Texas, Arkansas, Florida, Pennsylvania and New Mexico.

Representative Projects

Floodplain Mitigation Plan for Collier County, FL. Lead Analyst for the floodplain management plan for Collier County, FL. Mr. Shields performed a high accuracy flood risk assessment using data provided by the local community. He also provided thematic mapping services as well as enhanced risk products to the community.

Town of Cutler Bay Flood Mitigation Plan, Cutler Bay, FL. Lead Analyst for the floodplain management plan for the Town of Cutler Bay, FL. Mr. Shields performed a high accuracy flood risk assessment using data provided by the local community. He also provided thematic mapping services as well as enhanced risk products to the community.

Natural Hazards Resilience Plan for Rocky Mount, NC. Oversaw the GIS mapping and data analysis for the Rocky Mount, NC Resilience Plan. Worked with the GIS and planning team to figure out the methodology and reviewed all created maps and tables. Much of the resilience plan, including recommended strategies, was based on the GIS analysis.

Flood Mitigation Plan, Repetitive Loss Area Analysis and Natural Floodplain Functions Plan for the City of Savannah, GA. Lead Analyst for the floodplain management plan for the City of Savannah, GA. Mr. Shields performed a high accuracy flood risk assessment using data provided by the local community. He also coordinated the completion of a Repetitive Loss Area Analysis (RLAA) so better report at risk structures to the city. He also provided thematic mapping services as well as enhanced risk products to the community.

Floodplain Management Plan for Lexington County, SC. Lead Analyst for the floodplain management plan for Lexington County, SC. Mr. Shields performed a high accuracy flood risk assessment using data provided by the local community. He also provided thematic mapping services as well as enhanced risk products to the community.

Education

B.S., Geography, Appalachian State University, 2009

Professional Certifications

Certified Floodplain Manager #NC-13-0519
Geographical Information Systems Professional Certification # 80640
FEMA Hazus Practitioner
FEMA Hazus Professional

Memberships/Affiliations

American Society for Photogrammetry and Remote Sensing (ASPRS)
North Carolina Association of Floodplain Managers
South Carolina Association for Hazard Mitigation
North Carolina Arc Users Group, Executive Board Member
South Carolina Arc Users Group

Publications/Presentations

Shields, G. (2014): A Professional's Guide to Data Processing with ESRI ModelBuilder. Conference Presentation. SC Arc Users Group Annual Conference (SCARC) (2/10-2/11). Columbia, SC

Shields, G., Slone, B. (2014): From Local to Regional; Bridging the Data Gap for Risk Analysis Conference Presentation. Association of State Floodplain Managers (6/1-6/6). Seattle, WA.

Floodplain Management Plan for Town of Morehead City, NC. Lead Analyst for the floodplain management plan for the Town of Morehead, NC. Mr. Shields utilized the NCFMP iRisk database to compile loss assessment data and create high accuracy risk datasets. He also provided thematic mapping services as well as enhanced risk products to the community.

Cumberland & Hoke Regional Hazard Mitigation Plan Update. Lead Analyst and Production Manager in charge of performing multi-hazard risk assessments and loss estimations for all communities within Cumberland and Hoke Counties in NC. Coordinated directly with local officials for data collection and development. Created high accuracy risk datasets using the NCFMP iRisk database which were used to conduct detailed loss estimation analyses for each community for inclusion in the regional hazard mitigation plan update.

Robeson County Hazard Mitigation Plan Update. Lead Analyst and Production Manager in charge of performing multi-hazard risk assessments and loss estimations for all communities within Robeson County in NC. Coordinated directly with local officials for data collection and development. Created high accuracy risk datasets using the NCFMP iRisk database which were used to conduct detailed loss estimation analyses for each community for inclusion in the regional hazard mitigation plan update.

Hampton Roads, Virginia – Regional Hazard Mitigation Plan Update. Lead Analyst and Production Manager in charge of performing multi-hazard risk assessments and loss estimations for 22 communities in the Hampton Roads, VA area. Coordinated directly with local officials for data collection and development. Created high accuracy risk datasets used to conduct detailed loss estimation analyses for each community for inclusion in the regional hazard mitigation plan update.

North Carolina Risk Map and Support Services. Mr. Shields has provided professional GIS services to GTM-NCFMP since 2009, performing floodplain mapping and data development tasks for 29 Flood Insurance Study updates and various LOMC/LOMRs in the State of North Carolina. He also has provided technical support and consulting services to GTM-NCFMP for the development of NC FRIS, iRISK and FLOOD Database products and procedures. Mr. Shields has led GIS production efforts for FLOOD database population for over 25% of the State.

North Carolina Floodplain Mapping Program (NCFMP) – Effective Digital Display Environment (D2E) Database Development (2011-2013). The NCFMP has developed a D2E Geodatabase designed to store the spatial and tabular data necessary to archive and disseminate Flood Insurance Study (FIS) information in a digital database available via an internet portal. Mr. Shields worked as a Production Coordinator for the Back Population of the D2E Database for 68 sub basins (contained within 22 counties) within the Cape Fear, Lumber and White Oak River Basins, which involved converting all effective DFIRM and FIS data into the D2E format, incorporating effective Letters of Map Revision (LOMR) and developing a one percent annual chance water surface raster. Mr. Shields was responsible for assisting in project production; coordination with project managers as well as staff training and QA/QC.

Abby Moore, AICP, CFM

Senior Hazard Mitigation and Resiliency Planner

Professional Summary

Ms. Moore is a senior mitigation planner with expertise in hazard risk assessment, floodplain management, climate change adaptation and resilience, project management, and community planning and development. Ms. Moore earned a Master's in City and Regional Planning specializing in Land Use & Environmental planning and natural hazards resilience and disaster recovery, and researched community tools and opportunities to plan for flood resilience in the face of climate change and uncertainty. Ms. Moore has working knowledge of the requirements of the Disaster Mitigation Act (DMA), the National Flood Insurance Program (NFIP), and the NFIP's Community Rating System (CRS). Ms. Moore is skilled in research, data collection and analysis, GIS, risk and vulnerability assessment, mitigation strategy development, stakeholder and public engagement, and facilitation. She has provided technical assistance in the development of hazard mitigation plans, floodplain management plans, and CRS support services for local government, state government, and university clients throughout FEMA Regions III, IV, VI, VII, VIII, and IX.

Education

MCRP, City & Regional Planning, University of North Carolina Chapel Hill, 2017
B.A., Urban Studies, University of Pittsburgh, 2012

Memberships/Affiliations

American Planning Association (APA)
North Carolina Chapter of the American Planning Association (NCAPA)
APA Hazard Mitigation and Disaster Recovery Planning Division
APA Women & Planning Division

Professional Certifications

American Institute of Certified Planners, #34299
Certified Floodplain Manager #NC-19-0767

Representative Projects

Monroe County Local Mitigation Strategy. Monroe County, FL. Ms. Moore supported the risk assessment, mitigation strategy development, and plan preparation for this DMA- and CRS-compliant update of the multi-jurisdictional local mitigation strategy. Florida Department of Emergency Management recognized this plan as model plan for Florida communities and uses it to teach mitigation planning courses.

Rocky Mount Natural Hazards Resilience Plan, NC. Ms. Moore is creating a plan for the City of Rocky Mount, NC to identify strategies to build resilience of buildings, infrastructure, the local economy, and people to priority natural hazards and climate change. The planning process includes a robust committee and public outreach and engagement strategy including staff and public surveys, committee meetings, public workshops, and a project website. The risk and vulnerability assessment involves in-depth evaluation of individual threat-asset pairs to understand assets' sensitivity and adaptive capacity in the face of future threats. A comprehensive capability assessment identifies resource gaps and opportunities.

Floodplain Management Plan for Lexington County, SC. Ms. Moore supported the planning process, risk assessment, and mitigation strategy components of this project through development of public outreach and engagement materials; research and preparation of hazard profiles, vulnerability assessment, capability assessment, and mitigation actions; and meeting facilitation. Lexington County contracted Wood to complete the five-year update of this plan, which is currently underway.

Camden County Hazard Mitigation Plan, Camden County, GA. Ms. Moore served as project manager in coordinating the update of this multi-jurisdictional hazard mitigation plan. The plan meets DMA, CRS, and EMAP criteria and addresses coastal high-priority hazards including climate change, sea level rise, and coastal erosion. The plan was approved by FEMA with no comments.

North Carolina Department of Transportation I-40/I-95 Flood Resilience Feasibility Study, North Carolina. Ms. Moore provided hazard mitigation and resilience planning expertise to the

development of the I-40/I-95 Flood Resilience Feasibility Study Report, which identified more than 75 alternates to increase flood resiliency along I-95, I-40 and NC24 following Hurricanes Matthew and Florence. Ms. Moore worked with project team engineers and GIS technicians to compile study findings, develop the report, and support additional deliverables. She also coordinated with NCDOT Division staff to incorporate feedback from multiple technical advisors and subject experts into the revision process.

Floodplain Management Plan and Repetitive Loss Area Analysis for the Town of Morehead City, NC. Ms. Moore developed hazard profiles and vulnerability assessments, analyzing the connection between flood risk and land use to enable the identification of policies aimed at supporting sustainable, long-term resilience. Ms. Moore also led the development of a RLAA, including field data collection and report preparation, and assisted in the development of a CRS-compliant PPI. Morehead City contracted Wood to complete the five-year update of these plans, which is currently underway.

Floodplain Management Plan and Repetitive Loss Area Analysis for Chatham County, GA. Ms. Moore prepared and facilitated planning meetings, developed public outreach and engagement materials, assessed risk and vulnerability, and developed mitigation alternatives. She also supported the analysis of repetitive loss areas, identification of mitigation measures, and preparation of the RLAA report

County and Regional Multi-Jurisdictional Hazard Mitigation Plan Updates, NC. Ms. Moore supported the update of hazard mitigation plans for nine counties and multi-county regions covering over 170 communities. She coordinated with project managers; profiled natural and technological hazards; assessed risk, vulnerability, potential impact, and future conditions; prepared for and facilitated committee meetings and public workshops; led the data collection, planning process documentation, and plan document preparation effort; and assisted all participating jurisdictions through plan adoption.

Chatham County Hazard Mitigation Plan, Chatham County, GA. Ms. Moore served as project manager in coordinating the DMA- and CRS-compliant update of the hazard mitigation plan for the county and all incorporated jurisdictions to address natural and technological hazards of concern to the county.

Disaster Resistant University Plan for The Citadel, Charleston, SC. Ms. Moore served as a hazard mitigation planner supporting the planning process and risk assessment stages of the project, including researching and developing hazard profiles, and assisting in the development of vulnerability assessments and the capability assessment. This DRU plan was a multi-hazard mitigation plan with hazard identification and vulnerability assessments for both natural and manmade hazards, including sea level rise and climate change as well as civil disturbances and hazardous materials accidents. The plan received approval from the South Carolina Emergency Management Division with no requested changes.

County Multi-Jurisdictional Hazard Mitigation Plan Updates, Iowa. Ms. Moore supported the full scope of the planning process for the development of multi-jurisdictional hazard mitigation plan updates for nine Iowa counties with a range of up to 25 participating jurisdictions. Her role has included developing hazard profiles for natural and technological hazards, including assessing risk, vulnerability, potential impact, and future conditions. She has also assisted in data collection and analysis, creating meeting materials, documenting the planning process, drafting the plan documents, preparing Local Mitigation Plan Review Tools, and working directly with jurisdictional representatives and client project managers to coordinate the update, development, and prioritization of new and continuing mitigation strategies.

Ranger Ruffins

Hazard Mitigation and Resiliency Planner

Professional Summary

Ms. Ruffins is a planner with experience in hazard mitigation and floodplain management planning, resilience planning, and the CRS program. Ms. Ruffins recently earned her Master's in City and Regional Planning; her research focused on challenges and drivers of inequity in resilience planning and how to identify opportunities for equitable resilience. With WSP, Ms. Ruffins has worked on numerous hazard mitigation plans; and has a working knowledge of DMA requirements, the NFIP, and the CRS program. Ms. Ruffins is skilled in GIS, data collection and research as it relates to hazards and resilience, and community engagement and meeting facilitation.

Education

MCRP, City & Regional Planning, University of North Carolina Chapel Hill, 2021
B.A., Environmental Studies, University of North Carolina Chapel Hill, 2016

Memberships/Affiliations

American Planning Association (APA)
North Carolina Chapter of the American Planning Association (NCAPA)
APA Hazard Mitigation and Disaster Recovery Planning Division

Representative Projects

Floodplain Management Plan for Village of Palmetto Bay, FL. Ms. Ruffins supported the planning process, risk assessment, and mitigation strategy components of this FMP, including development of public outreach and engagement materials, goal-setting assistance, research and preparation of the risk and vulnerability assessment, and mitigation action prioritization. The FMP evaluated costal hazards like sea-level rise, coastal erosion, hurricane and tropical storms, and other flood hazards.

Floodplain Management Plan and Repetitive Loss Area Analysis for Orange County, FL. Ms. Ruffins has supported the planning process, risk assessment, and mitigation strategy components of this FMP. The FMP evaluated costal hazards like sea-level rise, coastal erosion, hurricane and tropical storms, and other flood hazards. In addition to plan development, Ms. Ruffins will work with the GIS on the development of the Repetitive Loss Area Analysis for the County.

Natural Hazards Resilience Plan for Rocky Mount, NC. Ms. Ruffins is supporting the full scope of the planning process for this resilience plan. She has assisted in the identification of specific climate threats, compiled an asset inventory, and evaluated risk and vulnerability using spatial, quantitative, and qualitative data. Ms. Ruffins has also helped develop resilience strategies and has worked with the Resilience Steering Committee to create a resilience scorecard to be used for strategy evaluation and prioritization.

Floodplain Management Plan for Lexington County, SC. Ms. Ruffins supported the planning process, risk assessment, and mitigation strategy components of this project through development of public outreach and engagement materials; research and preparation of hazard profiles, vulnerability assessment, capability assessment, and mitigation actions; and meeting facilitation.

Multi-Jurisdictional Hazard Mitigation Plan Update for Augusta-Richmond County, GA. Ms. Ruffins supported the ongoing development of the DMA and CRS compliant hazard mitigation plan update that covered three jurisdictions. She updated community profiles with recent growth and development data and developed hazard profiles for natural and technological hazards. Ms. Ruffins also assessed risk, vulnerability, potential impact, and future conditions; supported the planning process through document preparation; and assisted with the data collection, planning process documentation, and plan document preparation effort.

Multi-Jurisdictional Hazard Mitigation Plan for Pickens County, SC. Ms. Ruffins supported the development of the DMA and CRS compliant hazard mitigation plan update that covered eight jurisdictions. She updated community profiles with recent growth and development data and facilitated interviews with each jurisdiction to assess capability and additional vulnerability information. She developed hazard profiles for natural and technological hazards and assessed risk, vulnerability, potential impact, and future conditions; supported the planning process through document preparation; and assisted with the data collection, planning process documentation, and plan document preparation effort.

Disaster Resistant University Plan for The Citadel, Charleston, SC. Ms. Ruffins is serving as a hazard mitigation planner supporting all stages of the project, including developing hazard profiles, assisting in the development of vulnerability assessments, and the capability assessment. This plan is a multi-hazard mitigation plan with hazard identification and vulnerability assessments for both natural and manmade hazards, including sea level rise, climate change, and hazardous materials accidents.

CRS Program Work (2021-2023). Ms. Ruffins has supported project work for several CRS clients. Most recently her work has focused on a number of WSP's Florida clients including the City of Coral Gables, the Village of Palmetto Bay, the City of St Cloud, Osceola County, the Village of Miami Shores, Orange County, FL, and others. Ms. Ruffins has put together Activity 330 Outreach Brochures and flyers and Program for Public Information documents. She has also developed resources for meeting facilitation, prepared planning documents, and prepared Activity 510 Repetitive Loss Area Analyses.

Nicole A. Cortez

Environmental Scientist

Professional Summary

Nicole Cortez is a south Florida native with more than a decade of experience supporting a variety of environmental programs. She has worked in environmental outreach and education, stakeholder engagement, regulation and compliance, ecological field monitoring and evaluation, and resilience monitoring and coordination. Nicole provides client-facing consultation and embedded support to implement environmental monitoring and planning programs, along with handling project management responsibilities. Ms. Cortez specializes in communicating scientific findings through agency reports, engaging online platforms, and presentations. She also fosters collaboration with stakeholders and coordinates stakeholder engagement activities for a variety of projects. Ms. Cortex has developed and continues to update annual characterization of disadvantaged communities used to rank resiliency projects.

Education

B.S. Environmental Studies, Minor in Biology
Florida International University, 2014

Professional Certifications

OSHA 40-hr HAZWOPER
Certified Wetland Delineator
NAUI Open Water Diver

Memberships/Affiliations

Florida Native Plant Society

Representative Projects

South Florida Water Management District (SFWMD or District). Ms. Cortez serves as the Resiliency Coordinator where she leads resilience monitoring activities tracking and documenting trends in observed water, climate, and ecosystem data, including technical analyses and interpretation, resilience metrics workgroup coordination, and facilitating IT automation, to support the assessment of current and future climate condition scenarios, operational decisions, and resiliency priorities. Communicates scientific findings through agency reports, online platforms, and presentations. Manages projects and coordinates workgroups focused on developing future tide and rainfall projections. Fosters collaboration with internal and external stakeholders and coordinates stakeholder engagement activities for a variety of projects. Developed and continues to update annual characterization of disadvantaged communities used to rank resiliency projects and provide grant writing support. Provides resources for educators working to foster climate literacy and citizen science among their students. Develops and coordinates public communications. Assists in developing programmatic practices and procedures to establish an effective program that addresses critical environmental issues in water management and ensures regional resilience.

CalRecycle Emergency Response Project. Ms. Cortez worked as the Environmental Assessment Data Manager and planned soil sampling and environmental site assessment field activities. Provided field leadership and training and instruction of junior staff. Managed soil sampling field and laboratory data for project deliverables. Prepared soil sampling data packages and remediation recommendations for managerial and client review.

Florida Power and Light Turkey Point Nuclear Power Plant Combined Monitoring Project. Ms. Cortez worked as a field scientist where she implemented an extensive water quality, hydrogeologic, and ecological monitoring plan to ensure the client met regulatory compliance and environmental monitoring requirements. Performed a variety of water and soil sampling and vegetation monitoring activities at over one hundred stations following Florida Department of Environmental Protection (FDEP) and Environmental Protection Agency (EPA) protocols for data and sample collection for field and laboratory analysis. Managed samples to ensure sample collection and laboratory analysis occurred within the appropriate hold times. Maintained, cleaned, calibrated, and troubleshot field sampling equipment. Conducted pre-sampling event preparation and post-sampling event processing in accordance with

mandated schedules. Prepared and performed and performed quality assurance and quality control (QA/QC) of field and analytical data for data usability summaries and reporting.

Miami-Dade County Division of Environmental Management (DERM). Served as the Pollution Control Inspector and performed comprehensive inspections of permitted hazardous waste facilities, issued enforcement notices, and prepared inspection reports for review by section supervisor and manager. Advised permittees on corrective actions and provided Best Management Practices (BMPs) to prevent, reduce, and remediate hazardous waste pollution and impacts to the local environment. Investigated environmental complaints and provided findings to enforcement and/or engineering staff. Explained local ordinances, and state and federal regulations to facility operators, the regulated community, and the public.

South Florida Water Management District Exotic Plants Survey Project. Ms. Cortez was the Field Scientist for this project and planned and conducted ecological field surveys to identify the presence of exotic-invasive plant species in native tree island communities throughout the District's Water Conservation Areas (WCAs) in Miami-Dade and Broward counties. Prepared field data and QA/QC for analysis. Collaborated with lead project scientists in writing annual reports and presented annual findings to SFWMD project managers and stake holders.

SECTION 6.0: Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied Consultants have a drug-free workplace program. In order to have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Consultant complies fully with the above requirements.

Signature of Official: Amy Crowley Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Consultant/Consultant warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Consultant/Consultant warrants that they have read, understand and are willing to comply with all the requirements of the RFQ and the addendum/ addenda nos.

C. Consultant/Consultant warrants that it will not delegate or subcontract its responsibilities under an agreement without the prior written permission of the Council.

D. Consultant/Consultant warrants that all information provided by it in connection with this proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Consultant/Consultant warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Consultant has not, and will not, pay a fee the amount of which is contingent upon the Village awarding this contract. Consultant warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Consultant acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Consultant, if the Consultant is chosen for performance of the contract.

Signature of Official: Amy Crowley Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

NON-COLLUSIVE AFFIDAVIT

STATE OF NORTH CAROLINA }
}
COUNTY OF DURHAM } SS:

Amy Crowley, PE, PMP, CFM being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of: WSP USA Environment & Infrastructure Inc. the Consultant that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Consultant/Consultant nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Consultant or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Consultant or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: Amy Crowley Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

Continued on next page.

ACKNOWLEDGMENT

State of North Carolina

County of Durham

On this MAY 1ST day of, 2023, before me, the undersigned Notary Public of the State of North Carolina personally appeared Amy Crowley, PE, PMP, CFM and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF NORTH CAROLINA

NOTARY PUBLIC
SEAL OF OFFICE:

WILLIAM A. WILLIAMS
NOTARY PUBLIC
WAKE COUNTY, N.C.
My Commission Expires 08-13-2023.

WILLIAM A. WILLIAMS
(Name of Notary Public: Print, Stamp or Type as commissioned.)
✓ Personally known to me, or
o Produced identification:

NCDL
(Type of Identification Produced)
✓ Did take an oath or
o Did not take an oath.

SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By Amy Crowley, PE, PMP, CFM

For WSP USA Environment & Infrastructure Inc

Whose business address is: 4021 Stirrup Creek Drive, Durham, NC 27703

And (if applicable) its Federal Employer Identification Number (FEIN) is: 91-1641772

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:
   A. A predecessor or successor of a person convicted of a public entity crime; or
   B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's

length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters into a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposal on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: Amy Crowley Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of North Carolina

County of Durham

On this MAY 1ST day of, 2023, before me, the undersigned Notary Public of the State of North Carolina personally appeared Amy Crowley, PE, PMP, CFM and whose name(s) is/ are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF NORTH CAROLINA

WILLIAM A. WILLIAMS
NOTARY PUBLIC
WAKE COUNTY, N.C.
My Commission Expires 08-13-2023.

NOTARY PUBLIC
SEAL OF OFFICE:
WILLIAM A. WILLIAMS
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

NCDL
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: Amy Crowley, PE, PMP, CFM - Vice President, Service Line Lead

(print individual's name and title)

for: WSP USA Environment & Infrastructure Inc.

(print name of entity submitting sworn statement)

Whose business address is: 4021 Stirrup Creek Drive, Durham, NC 27703

and (if applicable) its Federal Employer Identification Number (FEIN) is: 91-1641772

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Consultant, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any Sub-Consultant, or third party Consultant under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Signature of Official: Amy Crowley Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

ACKNOWLEDGMENT

State of North Carolina

County of Durham

On this MAY 1ST day of, 2023, before me, the undersigned Notary Public of the State of North Carolina personally appeared Amy Crowley, PE, PMP, CFM and whose name(s) is/ are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF NORTH CAROLINA

WILLIAM A. WILLIAMS
NOTARY PUBLIC
WAKE COUNTY, N.C.
My Commission Expires 08-13-2023.

NOTARY PUBLIC
SEAL OF OFFICE:
William A. Williams
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o ✓ Personally known to me, or
o Produced identification:

NCDL
(Type of Identification Produced)
o ✓ Did take an oath or
o Did not take an oath.

BUSINESS ENTITY AFFIDAVIT
(CONSULTANT / CONSULTANT DISCLOSURE)

Consultant or Consultant hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Consultant or Consultant, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Consultant or Consultant. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Consultant or Consultant. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Consultant or Consultant recognizes that with respect to this transaction or proposal, if any Consultant or Consultant violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Consultant or Consultant may be disqualified from furnishing the goods or services for which the proposal or proposal is submitted and may be further disqualified from submitting any future proposals or proposals for goods or services to Village.

Accordingly, Consultant or Consultant completes and executes the Business Entity Affidavit form below. The terms "Consultant" or "Consultant," as used herein, include any person or entity making a proposal herein to Village or providing goods or services to Village.

I, Amy Crowley, PE, PMP, CFM being of first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

91-1641772

Federal Employer Identification Number (If none, Social Security Number)

CONTINUED ON FOLLOWING PAGE

WSP USA Environment & Infrastructure Inc.

Name of *Entity, Individual, Partners or Corporation*

Doing Business As (If same as above, leave blank)

4021 Stirrup Creek Drive, Durham, NC 27703

Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
WSP USA Inc. (100% Owner)*	One Penn Plaza, 4th Floor New York, NY 10119	100 %
*WSP USA Environment & Infrastructure Inc. is a wholly-owned subsidiary of WSP USA Inc. Its ultimate parent company WSP Global Inc. is a Canadian corporation publicly traded on the Toronto Stock Exchange. See Attachment A for full ownership chain.		%
See Attachment B for Officer & Director Listing.		%

2. The full legal names and business address of any other individual (other than Sub-Consultant, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

Not Applicable to WSP USA Environment & Infrastructure Inc.

CONTINUED ON FOLLOWING PAGE

Signature of Official: Amy Crowley Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

ACKNOWLEDGMENT

State of North Carolina

County of Durham

On this MAY 1ST day of, 2023, before me, the undersigned Notary Public of the State of North Carolina personally appeared Amy Crowley, PE, PMP, CFM and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF NORTH CAROLINA

WILLIAM A. WILLIAMS
NOTARY PUBLIC
WAKE COUNTY, N.C.
My Commission Expires 08-13-2023.

NOTARY PUBLIC
SEAL OF OFFICE:

William A Williams

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

o Produced identification:

NCDL

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

Attachment A

WSP USA Environment & Infrastructure Inc.
Ownership Information

WSP USA Environment & Infrastructure Inc. is a wholly-owned subsidiary of WSP USA Inc. Its ultimate parent company* WSP Global Inc. is a Canadian corporation publicly traded on the Toronto Stock Exchange.

*The full ownership chain to the ultimate parent is:



Attachment B

No individual Officer or Director holds any ownership interest in WSP USA Environment & Infrastructure Inc.

WSP USA ENVIRONMENT & INFRASTRUCTURE INC.

OFFICERS AND DIRECTORS

Title	Name	*Business Address	Reference Number		
CEO	Joseph J, Sczurko, Jr.	Portland, ME	(1)	Portland, ME	X
President	Lytle C. Troutt, Jr.	Kennesaw, GA	(2)	Kennesaw, GA	X
Senior Vice President	Raymond M. Steege	St. Louis, MO	(3)	St. Louis, MO	
Senior Vice President	Jason Wits	Chantilly, VA	'(4)	Chantilly, VA	
Vice President & Assistant Secretary	Deborah J. Barrow	Kennesaw, GA	(2)	Kennesaw, GA	
Vice President	Mark C. Diblin	Gainesville, FL	(5)	Gainsville, FL	
Vice President	Joseph F. Farrell	Kennesaw, GA	(2)	Kennesaw, GA	
Vice President & Secretary	Bradley J. Knight	Kennesaw, GA	(2)	Kennesaw, GA	
Vice President	Jennifer C. Lewis	Altamonte Springs, FL	(6)	Altamonte Springs, FL	
Vice President	Andrew J. Lynn	New York, NY	(7)	New York, NY	
Vice President & Treasurer	Kendall Sherrill	Kennesaw, GA	(2)	Kennesaw, GA	
Assistant Vice President	Jeffrey A. Barrett	Charlotte, NC	(8)	Charlotte, NC	
Assistant Vice President	Charles K. Conner	Oakland, CA	(9)	Oakland, CA	
Assistant Vice President	Victor A. Fisher	Sacramento, CA	(10)	Sacramento, CA	
Assistant Vice President	Charles Gardiner	Altamonte Springs, FL	(6)	Altamonte Springs, FL	
Assistant Vice President	Fred E. Lusk, III	Fresno, CA	(11)	Fresno, CA	
Assistant Vice President	Jay M. Martin	Brentwood, TN	(12)	Brentwood, TN	
Assistant Vice President	Mark A. Murphy	Los Angeles, CA	(13)	Los Angeles, CA	
Assistant Vice President	Francis P. Wiegand	San Diego, CA	(14)	San Diego, CA	
Assistant Secretary	Jason Fanelli	Fort Worth, TX	(15)	Fort Worth, TX	
Assistant Secretary	Hillary F. Jassey	New York, NY	(7)	New York, NY	
Assistant Secretary	Alex Volterano	Blue Bell, PA	(16)	Blue Bell, PA	
Controller	Nicholas P. Mitrakis	New York, NY	(7)	New York, NY	
Board Director	Lewis P. Cornell	Orange, CA	(17)	Fullerton, CA	X
Board Director	W. Stephen Dale	Shelton, CT	(18)	Stamford, CT	X
Board Director	Andrew C. Esposito	Orange, CA	(17)	Ladera Ranch, CA	X

Attachment B

No individual Officer or Director holds any ownership interest in WSP USA Environment & Infrastructure Inc.

WSP USA ENVIRONMENT & INFRASTRUCTURE INC.

OFFICERS AND DIRECTORS

Title	Name	*Business Address	Reference Number

***Business Addresses**

(1) 511 Congress Street, Portland, ME 04101
(2) 1075 Big Shanty Road NW, Suite 100, Kennesaw, GA 30144
(3) 15933 Clayton Road, Suite 215 (Ballwin), St. Louis, MO 63011
(4) 4795 Meadow Wood Lane, Suite 310 East, Chantilly, VA 20151
(5) 404 SW 140th Terrace, Gainesville, FL 32669
(6) 550 Northlake Boulevard, Suite 100, Altamonte Springs, FL 32701
(7) One Penn Plaza, 4th Floor, New York, NY 10119
(8) 1001 Morehead Square Drive, 6th Floor, Charlotte, NC 28203
(9) 180 Grand Avenue, 11th Floor, Oakland, CA 94612
(10) 10670 White Rock Rd., Ste. 100, Rancho Cordova, Sacramento, CA 95670
(11) 1281 East Alluvia Avenue, Suite 101, Fresno, CA 93720
(12) 216 Centerview Drive, Suite 300, Brentwood, TN 37027
(13) 6001 Rickenbacker Road, Los Angeles, CA 90040
(14) 9177 Sky Park Court, San Diego, CA 92123-4341
(15) 4925 SunValley Drive, Fort Worth, TX 76119
(16) 751 Arbor Way, Suite 180, Hillcrest I, Blue Bell, PA 19422
(17) 1100 Old Town & Country Road, Suite 200, Orange, CA 92868
(18) 6 Research Drive, Suite 260, Shelton, CT 06484

ACKNOWLEDGMENT OF CONFORMANCE WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We WSP USA Environment & Infrastructure Inc. (Consultant), hereby acknowledge and agree that we, as the Prime Consultant for Village of Palmetto Bay, Village of Palmetto Bay, RFQ# **2023-00-004**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of :

_____

(Sub-Consultant's Names) to comply with such act or regulation.

Signature of Official: Amy Crowley Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

Attest: _____

Print Name: William A. Williams

Attest: Abigail Moore

Print Name: Abigail Moore

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF NORTH CAROLINA }
} SS:
COUNTY OF DURHAM }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials as a commission, kickback, reward, or gift, directly or indirectly by me or any member of my Company or by an officer of the corporation.

Signature of Official: Amy Crowley Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

ACKNOWLEDGMENT

State of North Carolina

County of Durham

On this MAY 1ST day of, 2023, before me, the undersigned Notary Public of the State of North Carolina appeared Amy Crowley, PE, PMP, CFM and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF NORTH CAROLINA

CONTINUED ON FOLLOWING PAGE

WILLIAM A. WILLIAMS
NOTARY PUBLIC
WAKE COUNTY, N.C.
My Commission Expires 08-13-2023.

NOTARY PUBLIC
SEAL OF OFFICE:
William A. Williams
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o ✓ Personally known to me, or
o Produced identification:

NCDL
(Type of Identification Produced)
o ✓ Did take an oath or
o Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

The Consultant shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or No, if yes, explain the circumstances.

Yes. WSP is a large international services company and as such, there are inevitably disputes arising from time to time. While details of those disputes are confidential, we can confirm that there are no disputes or litigation of any kind, that individually or collectively, will have a material effect upon the quality of WSP's performance and its ability to provide services for this contract.

Executed on 5/1/23 at 4021 Stirrup Ck Dr. Ste 100 Durham, NC 27703 under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: Amy Crowley

Name (typed): Amy Crowley, PE, PMP, CFM

Title: Vice President, Service Line Lead

Consultant: WSP USA Environment & Infrastructure Inc.

Date: 5/1/23

E-VERIFY
AFFIDAVIT

STATE OF North Carolina

COUNTY OF Durham

I, Amy Crowley, PE, PMP, CFM (the individual attesting below), being duly authorized by and on behalf of WSP USA Environment & Infrastructure Inc. (hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES X
   b. NO _____
4. Employer's subcontractors will comply with E-Verify, and Employer will ensure compliance with E-Verify by any and all subcontractors subsequently hired by Employer.

This 1 day of May, 2023

Amy Crowley Amy Crowley
Signature of Affiant

Print or Type Name: Amy Crowley, PE, PMP, CFM

State of North Carolina

County of Durham

CONTINUED ON FOLLOWING PAGE

WILLIAM A. WILLIAMS
NOTARY PUBLIC
WAKE COUNTY, N.C.
My Commission Expires 08-13-2023.

Signed and sworn to (or affirmed) before me, this the 1st day of MAY, 20 23.

My Commission Expires: 08-13-2023

Seal

Notary Public

NHCS – E-Verify 081815

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

WSP USA Environment & Infrastructure Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☑ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

1075 Big Shanty Rd NW, Suite 100

6 City, state, and ZIP code

Kennesaw, GA 30144

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–			–				

or

Employer identification number

9	1	–	1	6	4	1	7	7	2

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person ▶** _____ **Date ▶** 10/5/2022

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Resilience Action Plan Bid Evaluation Committee Final Scoring								
Reviewer	Stantec Criteria No. 1	Stantec Criteria No. 2	Stantec Criteria No. 3	Stantec Total	WSP Criteria No. 1	WSP Criteria No. 2	WSP Criteria No. 3	WSP Total
Heidi Siegel	45	25	15	85	50	30	15	95
Alexander Adams	35	30	15	80	45	35	15	95
Fanny Carmona	46	34	15	95	47	35	15	97
Dionisio Torres	48	33	14	95	49	34	15	98
Andrea Candelaria	45	32	15	92	48	34	14	96
TOTAL				**89.4**				**96.2**

Committee Chair:

Andrea Candelaria

Committee Chair Signature:

AC

Date: 5/9/2023

AGENDA ITEM NO. 14.C

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE: June 5, 2023

SUBMITTED BY: Litsy Pittser, Procurement

ITEM TYPE: Resolution

AGENDA SECTION: RESOLUTIONS WITH PUBLIC COMMENT

SUBJECT: A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATED TO PROCUREMENT, APPROVING ALPHA SECURITY AND FIRE ALARM SERVICES, INC.; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT WITH SAID COMPANY AND CREATE A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED AND SEVEN THOUSAND THREE HUNDRED AND FIFTY-NINE DOLLARS AND SEVENTY-EIGHT CENTS ($ 107,359.78); AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

SUGGESTED ACTION:

ATTACHMENTS:

Memo-Cloud Based Security Cameras
Reso-Cloud Based Security Cameras
Recommendation and Tabulation
RFP# 2023-06-001 Cloud Based Security Cameras
Proposal-Alarm Brokers
Proposal-Visionary Systems2
Proposal-Alpha Security
Proposal-American Integrated

Proposal-VIP Systems
Proposal-Evolvtec
Proposal-RJYoung
Proposal-NXT Gen

To: Honorable Mayor and Village Council

Date: June 5, 2023

From: Nick Marano, Village Manager

Re: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATED TO PROCUREMENT, APPROVING ALPHA SECURITY AND FIRE ALARM SERVICES, INC.; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT WITH SAID COMPANY AND CREATE A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED AND SEVEN THOUSAND THREE HUNDRED AND FIFTY-NINE DOLLARS AND SEVENTY-EIGHT CENTS ($ 107,359.78); AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

BACKGROUND AND ANALYSIS:

The Village of Palmetto Bay seeks to replace its aging, disparate indoor and outdoor security camera systems at all locations and seeks a modern platform where cameras automatically and independently upload their content to a highly-secure, highly-available cloud resource over the internet instead of traditional, on-premises DVR/NVR storage devices.

The same goal shall be achieved for other selected Village owned locations. The Village received eight (8) proposals which were reviewed by the panel of examiners which they selected three (3) to come in for a presentation. The examiners then selected the highest scored which was Alpha Security and Fire Alarm Services, Inc.

FISCAL IMPACT: ARPA Funds under “Surveillance Security”.

Attachments:

A. Recommendation
B. Tabulation and Score Sheets
C. RFP# 2023-06-001
D. (a) Proposal – Alarm Brokers of Florida
   (b) Proposal –Visionary Systems
   (c) Proposal – Alpha Security and Fire Alarm Services, Inc.
   (d) Proposal – American Integrated Security Group

(e) Proposal – VIP Systems
(f) Proposal – EvolvTec
(g) Proposal – R.J. Young
(h) Proposal – NXT Gen Technologies

RESOLUTION NO. 2023-_____

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATED TO PROCUREMENT, APPROVING ALPHA SECURITY AND FIRE ALARM SERVICES, INC.; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE A CONTRACT WITH SAID COMPANY AND CREATE A PURCHASE ORDER IN THE AMOUNT OF ONE HUNDRED AND SEVEN THOUSAND THREE HUNDRED AND FIFTY-NINE DOLLARS AND SEVENTY-EIGHT CENTS ($ 107,359.78); AND PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

WHEREAS, the Village is in need to replace aging security cameras on all Village-owned locations and be able to centralize it by moving it to a cloud based system; and

WHEREAS, in current conditions these cameras are either outdated, unreliable and rely solely with in-house upkeeping and troubleshooting; and

WHEREAS, a competitive solicitation process for the implementation of a cloud based security camera system for all Village-owned locations was followed with the issuance of a Request for Proposal (RFP) 2023-06-001 advertised on January 5th 2023, entitled "Installation of Cloud-Based Security Cameras"; and

WHEREAS, a total of eight proposals were received on February 23rd, 2023 and based on the examiners scores, Alpha Security and Fire Alarm Services, Inc. was the highest ranked on all categories.

NOW, THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA AS FOLLOWS:

Section 1. The selection of Alpha Security and Fire Alarm Services, Inc. pursuant to RFP# 2023-06-001, entitled "Installation of Cloud-Based Security Cameras" is hereby approved.

Section 2. The Village Manager is authorized to negotiate and enter into a contract with Alpha Security and Fire Alarm Services, Inc. of One Hundred and Seven Thousand Three Hundred and Fifty-Nine Dollars and Seventy-Eight Cents ($ 107,359.78)) to fund the replacement of the old cameras and install new cloud-based security cameras on all Village-owned locations.

Section 3. This Resolution shall take effect immediately upon its adoption.

PASSED and **ADOPTED** this 5th day of June 2023.

Attest:

_____	_____
Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
John C. Dellagloria
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore _____

Council Member Steve Cody _____

Council Member Marsha Matson _____

Vice-Mayor Leanne Tellam _____

Mayor Karyn Cunningham _____

Village of Palmetto Bay
Procurement Division - Procurement Action
AWARD RECOMMENDATION

To: Mr. Nick Marano, Village Mananger

From: Litsy C. Pittser, Procurement Specialist

Date: 5/10/2023

ITB#: RFP# 2023-06-001 **Item/Service:** Installation of Cloud Based Security Cameras

Attach please find the results during the examination of the proposals.

I. Procurement Comments:

There was a total of (8) proposals received, examiners scored and selected (3) of the highest ranked for presentations. After the presentation the highest ranked was Alpha Security and Fire Alarm Services, Inc.

II. Recommendation:

a. Which bid is being recommended? Alpha Security and Fire Alarm Services, Inc.

b. Does the response being recommended for award meet the specifications as per the request and as advertised? Yes __X__ No ____

If No, is the variance considered: Minor ____ Major ____

c. Is the recommendation the lowest bid received? Yes ____ No ___X__ (Not Applicable)

(attach an additional sheet if further comment or explanation is required)

III. Procurement Action/Recommendation(s):

The Procurement Specialist would like to move forward on the recommendation and be able to include as an agenda item for selection and award on the next Regular Council meeting held June 5, 2023.

IV. Recommendation Approval:

Acceptance to Move Forward with Intent to Award

Signature

Mr. Nick Marano, Village Manager

THIS FORM MUST BE COMPLETED AND RETURNED TO THE PROCUREMENT SPECIALIST FOR ALL AWARD RECOMMENDATIONS OF $25,000 AND ABOVE. THIS FORM MUST BE FULLY EXECUTED PRIOR TO AWARD RECOMMENDATION FOR COUNCIL APPROVAL.

TABULATION - PRESENTATIONS
INSTALLATION OF CLOUD BASED SECURITY CAMERAS
RFP# 2023-06-001

COMPANY NAME	PROPOSAL SCORES	PRESENTATION SCORES	TOTAL SCORES
Visionary Systems	176	58	234
Alpha Security	230	58	**288**
NXTGen	190	54	244

TABULATION
INSTALLATION OF CLOUD BASED SECURITY CAMERAS
RFP# 2023-06-001

COMPANY NAME	Project Cost	Project Timeline	Methodology to Achieve Scope	References	Ongoing Support & Maintenance	Veteran Preference	Totals
EvolvTec	24	37	48	1	40	0	150
RJ Young	15	37	47	31	43	0	173
VIP Systems	38	0	30	29	28	0	125
Visionary Systems	17	37	52	35	35	0	176
American Integrated	21	0	44	33	29	0	127
Alpha Security	31	37	77	38	47	0	230
Alarm Brokers of FL	30	0	43	35	41	0	149
NXTGen	29	5	73	30	53	0	190

Request for Proposals
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, Florida 33157

TITLE:

Installation of Cloud-Based Security Cameras

RFP NO.:

2023-06-001

DUE DATE:

WEDNESDAY, FEBRUARY 1ST, 2023 **on or before 3:00 p.m. EST**
Municipal Building

ISSUED: THURSDAY, JANUARY 5TH, 2023

CONTACT PERSONS:

IT Manager
Eric Machado
Village of Palmetto Bay
EMachado@palmettobay-fl.gov

Procurement Specialist
Litsy C. Pittser
Village Managers Office – Procurement Division
LPittser@palmettobay-fl.gov

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SECTION 1.0: Advertisement

Request for Proposals (RFP)

No. 2023-06-001

Installation of Cloud-Based Security Cameras

The Village of Palmetto Bay, Florida is soliciting Proposals for experienced vendors able to engineer, implement, and provide as-needed support for Installation of Cloud-Based Security Cameras in selected public facilities.

The Village will **receive sealed Proposals no later than 3:00 p.m.** on or before **Wednesday the 1ST day of February, 2023** (late submittals, email submittals, and facsimile submissions will not be accepted) at the Office of the Village Clerk, 9705 E Hibiscus Street, Palmetto Bay, Florida 33157. All Proposals received will be publicly opened and read aloud on said date and time at the Village Hall, 9705 E Hibiscus Street, Palmetto Bay, Florida 33157, before the Procurement Specialist or his designee.

To be considered, all interested parties must request copies of the Proposal documents and submit one (1) original, one (1) copy and a CD or flash drive containing a copy of the entire original submission in one (1) sealed package clearly marked with the Proposal title. The respondent shall bear all costs associated with the preparation and submission of the response to the Proposal.

A mandatory, pre-bid meeting is scheduled for **Tuesday, January 17th, 2023**, at 10:00 a.m. (Virtually) instructions to attend are located in the solicitation. Bid documents may be obtained on or after **Thursday, January 5th, 2023**. The bid document can be obtained by visiting our website www.palmettobay-fl.gov and by clicking Bids & RFP's. If you cannot download the documents, please contact Mrs. Litsy C. Pittser, Procurement Division, lpittser@palmettobay-fl.gov.

No Proposal shall be withdrawn after the opening of the Proposal without the consent of the Village for a period of sixty (60) days after the scheduled time of opening and reading Proposals. The Village reserves the right to reject any and all Proposals or parts thereof, to terminate the process at any time (and recommence it at a later time from the beginning), and to waive any informalities, technicalities and irregularities in the Proposal, to disregard all non-conforming, conditional or counter Proposals and to award in whole or in part to one or more respondents, or take any other such actions that may be deemed in the best interest of the Village.

SECTION 2.0: Introduction

The Village of Palmetto Bay seeks to replace our aging, disparate indoor and outdoor security camera systems at all locations and seeks a modern platform where cameras automatically and independently upload their content to a highly-secure, highly-available cloud resource over the internet instead of traditional, on-premises DVR/NVR storage devices.

The same goal shall be achieved for other selected Village owned locations. The Vendor that achieves an award with the Village will sign a contract for the hardware, software and to include a monthly charge for technical support. The service and maintenance contract shall be for three (3) years with an option to renew annually no further than five (5) consecutive years and based on the willingness of the Village and consent by the Vendor.

END OF SECTION

SECTION 3.0: Terms and Conditions for Receipt of Proposals

3.00 Requirement to Meet All Provisions

Each Vendor submitting a Proposal shall meet the terms and conditions of the Request for Proposal (RFP) specifications package to the satisfaction of the Village. By virtue of its Proposal submittal, the Vendor acknowledges agreement with and acceptance of all provisions of the RFP specifications. The term "Successful Proposer" means the highest ranked, qualified, responsible Proposer to whom Owner (on the basis of Owner's evaluation as hereinafter provided) makes an award and whose Proposal the Owner determines is in the best interests of the Village.

3.01 Errors and Omissions in RFP

Companies are responsible for reviewing all portions of this RFP, including all terms of the RFP and requirements of the Village's Procurement Code. Companies are to promptly notify the Village's Procurement Specialist, in writing, if the Vendor discovers any ambiguity, discrepancy, omission, or error in the RFP or forms. Any such notification should be directed to the Procurement Specialist (LPittser@palmettobay-fl.gov) in writing promptly after discovery, but in no event later than (6 calendar days) days prior to the date for receipt of Proposals. Modifications and clarifications will be made by addenda as provided below.

3.02 Inquiries Regarding RFP

Inquiries regarding the RFP, including requests for clarification of the RFP, must be in writing. With respect to questions about the meaning or intent of the Project Specifications all questions shall be submitted in writing to the Village within seventy-two (72) hours after the receipt of the Project Specifications or Drawings. Failure to submit written questions regarding the Project Specifications within seventy-two (72) hours of receipt of the Project Specifications shall constitute a waiver of all claims associated herewith.

All inquiries shall only be directed to:

Mrs. Litsy C. Pittser
Procurement Specialist
Village Managers Office – Procurement Division
9705 E Hibiscus Street
Palmetto Bay, FL 33157
Email: LPittser@palmettobay-fl.gov

Oral information is not binding, or the Proposer shall be deemed to have waived all claims associated therewith on the Village and will be without legal effect. Only questions answered by written addenda will be binding, as set forth in 3.03 below, and may supersede terms noted in this solicitation. Replies will be issued by Addenda mailed

or delivered to all parties recorded by Owner as having received the Proposal Documents. Inquires must be received by **Thursday, January 26th, 2023**, no later than 3:00pm.

3.03 Addenda to RFP

The Department may modify or clarify the RFP, prior to the submittal due date, by issuing written addenda. Addenda will be sent via email to the last known address of each person listed with the Department as having received a copy of the RFP for proposal purposes. The Department will make reasonable efforts to notify Companies in a timely manner of modifications to the RFP. Notwithstanding this provision, the Vendor shall be responsible for ensuring that its submittal reflects any and all addenda issued by the Department prior to the submittal due date regardless of when the submittal is submitted. Each respondent should acknowledge receipt of any addenda by indicating same in their proposal submission. Each respondent acknowledging receipt of any addenda is responsible for the contents of the addenda and any changes to the Proposal herein. Failure to acknowledge any addenda may cause the Proposal to be rejected.

3.04 Proposal Withdrawal and Opening

A Vendor may withdraw its Proposal, without prejudice prior to the time specified for the Proposal opening, by submitting a written request to the Village Clerk for its withdrawal, in which event the proposal will be returned to the Vendor unopened. No Proposal can be withdrawn within the ninety (90) day period which occurs after the time is set for closing. Companies who withdraw their Proposals prior to the designated date and time may still submit another Proposal if done in accordance with the proper time frame. All Proposals will be opened and declared publicly. Companies and/or their representatives are invited to be present at the opening of the Proposal.

3.05 Revision of Proposals

At any time during the submittal evaluation process, the Department may require a Vendor to provide written clarification of its submittal.

3.06 Reservations of Rights by the Village

The issuance of this RFP does not constitute an agreement by the Village that any award will actually be issued by the Village. The Village expressly reserves the right at any time to:

- Waive or correct any defect or informality in any response, Proposals, or Proposal procedure;
- Reject any or all submittals;
- Change the selection process and/or committees
- Reissue an Invitation to Proposal; and
- Prior to submission deadline for submittals, modify all or any portion of the selection procedures, including deadlines for accepting responses, services to be provided under this RFP, or the requirements for contents or format of the submittals.
- Proposals received after the deadline will not be considered.

3.07 No Waiver

No waiver by the Village of any provision of this RFP shall be implied from any failure by the Village to recognize or take action on account of any failure by a Vendor to observe any provision of this RFP.

3.08 Cone of Silence

Pursuant to Section 2-138 of the Village Code, all procurement solicitations once advertised and until written award recommendation has been forwarded by the village manager to the village council, are under the "Cone of Silence."

The Cone of Silence ordinance is available at https://www.municode.com/library/#!/fl/palmetto_bay/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVOFEM_DIV2COINCOET_S2-138COSI.

Any communication regarding this Proposal shall be made in accordance with the Cone of Silence, the entirety of which is incorporated as if fully set forth herein. Communication between a potential vendor, service provider, proposer, lobbyist, or Vendor and the Procurement Specialist named herein regarding this Proposal is exempt from the Cone of Silence, provided that the communication is limited strictly to matters of process or procedure already contained in the solicitation document.

3.09 Submittal and/or Presentation Costs

The Village of Palmetto Bay assumes no responsibility or liability for costs incurred by the Vendor prior to the execution of a contract, including but not limited to costs incurred by the Vendor as a result of preparing a response to this RFP.

Vendors are expected to examine the specifications, delivery schedules, prices and extensions and all instructions pertaining to supplies and services. Failure to do so will be at the Vendor's own risk.

3.10 Certification

The signer of this Invitation to Proposal (RFP) must declare by signing all the required forms included under Section 8.0:

1. Drug-Free Workplace Certification
2. Sub-Vendor List
3. Governmental References
4. Acknowledgment, Warranty, Certification and Acceptance
5. Non-Collusive Affidavit
6. Sworn Statement on Public Entity Crimes
7. Disability Nondiscrimination Statement

8. Business Entity Affidavit
9. Conformance with OSHA Standards
10. Anti-Kickback Affidavit
11. Statement of Past Contract Disqualifications
12. E-Verify Affidavit
13. If using preference, Veteran's Preference Form

3.11 Public Records

Florida law provides that municipal records should be open for inspection by any person under Section 119, F.S. Public Records law. All information and materials received by the Village in connection with responses shall become property of the Village and shall be deemed to be public records subject to public inspection.

3.12 Retention of Responses

The Village reserves the right to retain all Responses submitted and to use any ideas contained in any Response, regardless of whether that Vendor is awarded.

3.13 Insurance

Upon Village's notification of award, the Vendor shall furnish to the Procurement Division, Certificates of Insurance that indicate that insurance coverage has been obtained which meets the requirements as outlined below:

- Comprehensive General Liability - $1,000,000 combined single limit for each occurrence for bodily injury and property damage – designating the Village as Additional Insured
- Workers Compensation - Statutory Limits
- Automobile Liability - $1,000,000 per occurrence for all claims arising out of bodily injuries or death and property damages.
- Errors and omissions or Vendor liability insurance - $1,000,000

All insurance policies must be issued by companies authorized to do business under the laws of the State of Florida. The companies must be rated no less than "B+" as to management and no less than "Class V" as to strength by the latest edition of Best's Insurance guide, published by A.M. Best Vendor, Olwick, New Jersey, or its equivalent, or the companies must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to do Business in Florida," issued by the State of Florida Department of Insurance and are members of the Florida Guaranty Fund.

Certificates of Insurance must indicate that for any cancellation of coverage before the expiration date, the issuing insurance carrier will endeavor to mail thirty (30) day written advance notice to the certificate holder. In addition, the Vendor hereby agrees not to modify the insurance coverage without thirty (30) days written advance notice to the Village.

Compliance with the foregoing requirements shall not relieve the Vendor of this liability and obligation under this section or under any other section in the Agreement.

If the insurance certificate is received within the specified time frame but not in the manner prescribed in the Agreement, the Vendor shall be verbally notified of such deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to the Village. If the Vendor fails to submit the required insurance documents in the manner prescribed in the Agreement within fifteen (15) calendar days after Village notification to comply, the Vendor shall be in default of the contractual terms and conditions and award of the Contract will be rescinded, unless such time frame for submission has been extended by the Village.

The Vendor shall be responsible for assuring that the insurance certificates required in conjunction with this Section remain in force for the duration of the contractual period of the Contract, including any and all option years or extension periods that may be granted by the Village. If insurance certificates are scheduled to expire during the contractual period, the Vendor shall be responsible for submitting new or renewed insurance certificates to the Village at a minimum of thirty (30) calendar days in advance of such expiration. In the event that expired certificates are not replaced with new or renewed certificates which cover the contractual period, the Village shall suspend the Contract until such time as the new or renewed certificates are received by the Village in the manner prescribed herein; provided, however, that this suspended period does not exceed thirty (30) calendar days. Thereafter, the Village may, at its sole discretion, terminate this contract.

3.14 Accounting

The Vendor shall submit invoices detailing the goods and services provided. Please note that failure to provide a detailed invoice could result in delay of payment and include termination of any agreement. The Village will process the payment and disburse no later than 35 days after receipt of invoice.

Invoices, unless otherwise indicated, must show purchase order numbers, and shall be submitted to the Village of Palmetto Bay, IT Department, 9705 E. Hibiscus Street, Palmetto Bay, FL 33157.

3.15 Statement of Contract Disqualifications

Each Vendor shall submit a statement regarding any past government disqualifications on the form provided in the RFP package.

3.16 Submittal of One Proposal Only

No individual or business entity of any kind shall be allowed to make or file, or to be interested in more than one Proposal, except an alternative Proposal when specifically requested; however, an individual or business entity that has submitted a sub-Proposal to a Vendor submitting a proposal, or who has quoted prices on materials to such Vendor, is

not thereby disqualified from submitting a sub-Proposal or from quoting prices to other companies submitting Proposals.

3.17 Exceptions to Specifications

Exceptions to these specifications shall be listed and explained on a separate page titled "Exceptions to Specifications", which shall be prepared by the Vendor. This page shall then be attached to these documents and submitted at the same time as the Proposal. Each exception must refer to the page number and paragraph to which it is relevant. The nature and reasoning of each exception, including what, if any, alternative is being offered, shall be explained in its entirety. The Village, at its sole and absolute discretion, may accept or reject any or all exceptions and alternatives. Where exceptions and alternatives are rejected, the Village shall require the Vendor to comply with the particular term and/or condition of the Proposal to which the Vendor took exception. Failure to comply may be cause for rejection of the Proposal.

3.18 Non-Appropriation of Funds

The Village of Palmetto Bay reserves the right to terminate in whole or in part of the contract in the event that sufficient funds to complete the contract are not appropriated by the Village of Palmetto Bay's Village Council.

3.19 Property of the Village

All discoveries and documents produced as a result of any service or project undertaken on behalf of the Village of Palmetto Bay shall become the property of the Village.

3.20 Contract Time

The number of days within which, or the date by which, the Work is to be completed (the Contract Time) is included on the Contract.

3.21 Liquidated Damages

Provisions for liquidated damages are set forth on the Contract.

3.22 Litigation

All Companies shall describe any prior or pending litigation or investigation, either civil or criminal, involving a governmental agency or which may affect the performance of the services to be rendered herein, in which the Vendor, any of its employees, or sub-Contractors has been involved in within the last three (3) years.

3.23 Sub-Contractors

If any Vendor submitting a Proposal intends on sub-contracting out all or any portion of the engagement, that fact, and the name of the proposed sub-contracting companies must be clearly disclosed in the Proposal. Following the award of the contract, no additional sub-contracting will be allowed without the prior written consent of the Village of Palmetto Bay.

In order that the Owner may be assured that only qualified and competent Sub-Contractor will be employed, each Proposer shall submit with the Proposal a list of the Sub-Contractor who will perform the work for each division of the Project Specifications as indicated on the "List of Sub-Contractor" form contained within the Proposal Form. The Proposer shall have determined to its own complete satisfaction that a listed Sub-Contractor has been successfully engaged in its particular type of business for a reasonable length of time, has successfully completed tasks comparable to that which is required by the Contract Documents and is qualified both technically and financially to perform that pertinent phase of the Work for which it is listed. Only one Sub-Contractor shall be listed for each division of the Work. The "List of Sub-Contractor" shall be accompanied by an experience statement with pertinent information as to similar projects and other evidence of qualification, with all applicable licenses, registration or certification numbers noted on the Proposal Form opposite its name for each such Sub-Contractor, person, and organization. No change shall be made to the "List of Sub-Contractor" after submission of the Proposal, unless agreed to in writing by the Owner. The Owner may make determinations regarding the responsibility and qualifications of each Sub-Contractor. To demonstrate qualifications to perform the Work, each Sub-Contractor must be prepared to submit, within five (5) days of Owner's request, written evidence of the types set forth in the Request for Letter of Interest, such as financial data, previous experience, licensing, certification, and evidence of authority to conduct business in the jurisdiction where the Project is located. If Owner after due investigation has reasonable objection to any proposed Sub-Contractor, other person, or organization, either may before giving the Notice of Intent to Award request the apparent Successful Proposer to submit an acceptable substitute without an increase in the Proposal Price.

In contracts where the Contract Price is based on Cost-of-the-Work Plus a Fee, the apparent Successful Proposer, prior to the Notice of Intent to Award, shall identify in writing to Owner those portions of the Work that such Proposer proposes to subcontract and after the Notice of Intent to Award may only subcontract other portions of the Work with Owner's written consent.

No Vendor shall be required to employ any Sub-Contractor, other person, or organization against whom he has reasonable objection.

3.24 Indemnification

The Vendor shall indemnify and hold harmless the Village and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorney's fees and costs of defense, in which the Village or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from this Proposal and the performance of the agreement by the Vendor or its employees, agents, servants, partners, principals or sub-Vendors. The Vendor shall pay all claims and losses in connection therewith, and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Village, where applicable, including appellate

proceedings, and shall pay all costs, judgments and attorney's fees which may be incurred thereon. The Vendor expressly understands and agrees that any insurance protection required by this Agreement or otherwise provided by the Vendor shall in no way limit the responsibility to indemnify, keep and save harmless and defend the Village or its officers, employees, agents, and instrumentalities as herein provided. This indemnification shall survive the expiration or termination of any agreement contemplated by this solicitation.

3.25 Quality

All materials used for the maintenance of the grounds shall be of the best quality, and highest-grade workmanship.

3.26 Protests, Appeals and Disputes

The procedures and requirements for Proposal protests, appeals and disputes are set forth in the Village Code, Sec. 2-175 (o) – (p), the provisions of which are hereby incorporated as if fully set forth herein, which may be found on www.municode.com: https://www.municode.com/library/#!/fl/palmetto_bay/codes/code_of_ordinances?nodeId=COOR_CH2AD_ARTVIFI_DIV2PRCO_S2-175PRPR

3.27 Force Majeure

The performance of any act by the Village or Vendor hereunder may be delayed or suspended at any time while, but only so long as, either party is hindered in or prevented from performance by acts of God, the elements, war, rebellion, strikes, lockouts or any cause beyond the reasonable control of such party, provided however, the Village shall have the right to provide substitute service from third parties or Village forces and in such event the Village shall withhold payment due Vendor for such period of time. If the condition of force majeure exceeds a period of 14 days the Village may, at its option and discretion, cancel or renegotiate this Agreement.

3.28 Work Delays

Should the Vendor be obstructed or delayed in the work required to be done hereunder by changes in the work or by any default, act, or omission of the Village, or by strikes, fire, earthquake, or any other Act of God, or by the inability to obtain materials, equipment, or labor due to federal government restrictions arising out of defense or war programs, then the time of completion may, at the Village's sole option, be extended for such periods as may be agreed upon by the Village and the Vendor. In the event that there is insufficient time to grant such extensions prior to the completion date of the contract, the Village may, at the time of acceptance of the work, waive liquidated damages that may have accrued for failure to complete on time, due to any of the above, after hearing evidence as to the reasons for such delay, and making a finding as to the causes of same.

3.29 Authority of the Village's Project Manager

A. The Vendor hereby acknowledges that the Village's Project Manager will determine in the first instance all questions of any nature whatsoever arising out of, under, or in connection with, or in any way related to or on account of, the Agreement including without limitations: questions as to the value, acceptability and fitness of the Services; questions as to either party's fulfillment of its obligations under the Contract; negligence, fraud or misrepresentation before or subsequent to acceptance of the Proposal; questions as to the interpretation of the Scope of Services; and claims for damages, compensation and losses.
B. The Vendor shall be bound by all determinations or orders and shall promptly obey and follow every order of the Project Manager, including the withdrawal or modification of any previous order and regardless of whether the Vendor agrees with the Project Manager's determination or order. Where orders are given orally, they will be issued in writing by the Project Manager as soon thereafter as is practicable.
C. The Vendor must, in the final instance, seek to resolve every difference concerning the Agreement with the Project Manager. If the Vendor and the Project Manager are unable to resolve their difference, the Vendor may initiate a dispute in accordance with the procedures set forth in the section below. Exhaustion of these procedures shall be a condition precedent to any lawsuit permitted hereunder.
D. In the event of such dispute, the parties to the Agreement authorize the Village Manager or designee, who may not be the Project Manager or anyone associated with this Project, acting personally, to decide all questions arising out of, under, or in connection with, or in any way related to or on account of the Agreement (including but not limited to claims in the nature of breach of contract, fraud or misrepresentation arising either before or subsequent to execution hereof) and the decision of each with respect to matters within the Village Manager's purview as set forth above shall be conclusive, final and binding on parties. Any such dispute shall be brought, if at all, before the Village Manager within 10 days of the occurrence, event or act out of which the dispute arises.
E. The Village Manager may base this decision on such assistance as may be desirable, including advice of experts, but in any event shall base the decision on an independent and objective determination of whether Vendor's performance or any Deliverable meets the requirements of the Agreement and any specifications with respect thereto set forth herein. The effect of any decision shall not be impaired or waived by any negotiations or settlements or offers made in connection with the dispute, whether or not the Village Manager participated therein, or by any prior decision of others, which prior decision shall be deemed subject to review, or by any termination or cancellation of the Agreement. All such disputes shall be submitted in

writing by the Vendor to the Village Manager for a decision, together with all evidence and other pertinent information regarding such questions, in order that a fair and impartial decision may be made. The parties agree that whenever the Village Manager is entitled to exercise discretion or judgment or to decide or form an opinion pursuant to the provisions of this Article, such action shall be deemed fair and impartial when exercised or taken. The Village Manager shall render a decision in writing and deliver a copy of the same to the Vendor. Except as such remedies may be limited or waived elsewhere in the Agreement, Vendor reserves the right to pursue any remedies available under law after exhausting the provisions of this Article.

3.30 E-Verify

Vendor acknowledges that the Village may be utilizing the Vendor's services for a project that is funded in whole or in part by State funds pursuant to a contract between the Village and a State agency. Vendor shall be responsible for complying with the E-Verify requirements in the contract and using the U.S. Department of Homeland Security's E-Verify system to verify the employment of all new employees hired by Vendor during the Agreement term. The Vendor is also responsible for e-verifying its sub-Vendor's, if any, pursuant to any agreement between the Village and a State Agency and reporting to the Village any required information. Vendor acknowledges that the terms of this paragraph are material terms, the breach of any of which shall constitute a default under the Agreement.

3.31 Veteran's Preference for Small Business

In order to obtain an additional 10 pts during the examination process, a Veteran-Owned Small Businesses Preference Form" shall be submitted with the proposal, along with all documentation required by the form, and statutory requirements and documentation must be met by the proposal due date.

3.32 WARRANTIES

The Contractor shall provide the Village will all applicable express and implied warranties received by the manufacturer and/or the supplier of the materials the Contractor uses to carry out the Contract. The Contractor specifically agrees that the warranties of MERCHANTIBILITY AND FITNESS FOR PARTICULAR PURPOSES SHALL BE APPLICABLE to the materials supplied.

End of Section

SECTION 4.0: Scope of Services

The goals of this solicitation are to be able to engineer, implement, and provide as-needed support for Installation of Cloud-Based Security Cameras in selected public facilities.

Current Conditions

The Village currently operates a variety of traditional, DVR/NVR-based security camera systems from different manufacturers and providers at each location. This creates unnecessary operational complexity as each DVR/NVR has their own methods of obtaining and playing back footage and accessing them from another facility isn't always available. Most of our cameras are several years old and limited in their visual detail. Additionally, some local providers insist on hardware from foreign manufacturers which are no longer permissible in government facilities due to national security concerns.

Cameras currently working per location are:

Village Hall – 28

Coral Reef Park – 6

Palmetto Bay Park – 5

Thalatta Estate Park - 16

Locations to Be Considered

a. Village Hall – 9705 East Hibiscus Street, Palmetto Bay, FL 33157
b. Public Services department – 9495 SW 180th Street, Palmetto Bay, FL 33157
c. Palmetto Bay Park – 17535 SW 95th Ave, Palmetto Bay, FL 33157
d. Coral Reef Park – 7895 SW 152nd Street, Palmetto Bay, FL 33157
e. Thalatta Estate – 17301 Old Cutler Road, Palmetto Bay, FL 33157
f. Perrine Community House – 900 Perrine Ave, Palmetto Bay, FL 33157

Objectives and Requirements

a. Cameras

i. The visual quality of the proposed cameras should be adequate as to their location and viewing area.

ii. The number of cameras required at each location will be determined during a walk-through inspection of each location.

iii. Cameras selected should be produced by manufacturers that adhere to our local and national security standards.

iv. Cameras should be updatable to allow patching of newly discovered security vulnerabilities.

v. Outdoor cameras must be weather-resistant.

vi. Proposed cameras should be able to compress and encrypt video traffic in transit to reduce internet bandwidth requirements and ensure content privacy and integrity.

vii. In the event of an internet outage, the proposed cameras should have the ability to record content locally until connectivity is restored. Locally stored content should be encrypted at rest to ensure privacy and integrity.

b. Recording and Playback

i. As all recordings at a government facility are considered public records, the selected platform must comply with our public records policy and store recorded footage for extended lengths of time.

ii. The selected platform will offer a simple, modern, standard way to playback footage independent of and compatible with any modern device including Windows, Linux, and MAC-based computers, smartphones, and tablets.

iii. The selected platform should offer a method to export segments of recorded footage to commonly used file formats as needed.

c. Permissions

i. The selected platform will allow the Village to designate staff as authorized users, reset access credentials, and edit their permission and abilities.

ii. The selected platform will allow authorized Village users to easily provide non-Village staff, such as the public, members of the press, or law enforcement agencies, access to view specific cameras or segments of recorded footage as needed.

d. Easy Expansion

i. The selected platform should allow the Village to easily add or change the number or types of cameras at any facility as our needs change.

e. Support

i. The selected provider should provide troubleshooting support and maintenance for the cameras and cloud platform.

END OF SECTION

SECTION 5

5.00 Proposal Submission Requirements

PROPOSAL SUBMITTAL CHECKLIST

To be responsive, the Vendor must submit the following items:

A. **One (1) sealed envelope which includes:** One (1) original, One (1) copy and a CD or flash drive of your submittal no later than 3:00pm EST February 1st, 2023.

Village of Palmetto Bay
Village Clerk's Office
9705 E. Hibiscus Street
Palmetto Bay, FL, 33157

B. **Signed and completed forms from *Section*:**

Proposal Form
Proposal Guaranty 5%
Introduction letter with contact information
Years in Business
List of Sub-Vendors
References
Section 8 (Required Proposal Forms)
Addendum Acknowledgement
E-Verify Affidavit
Veteran's Preference for Small Business Form (if applying preference)

C. **Proposers are required to acknowledge receipt of any formal Addendum by signing the Addendum and including it with the Proposal submission.** A Proposer's failure to include a signed formal Addendum in its Proposal submission may deem its Proposal non- responsive.

END OF SECTION

SECTION 6.0: Evaluation and Selection Criteria

6.00 Evaluation Criteria

EVALUATION OF PROPOSALS

- Any proposal that does not meet the requirements as stated under the scope of service, will be considered non-responsive and will be rejected.
- The proposals will be evaluated by a selection committee comprised of IT personnel.
- The Village intends to evaluate the proposals in accordance with the following criteria:

    - Project cost **10pts**
    - Project timeline **10pts**
    - Methodology to Achieve Scope **30pts**
    - References **10pts**
    - Ongoing support **30pts**

(90 total maximum pts. w/ 10pts added for Veteran Preference)

The Village has the right during the evaluation to contact Vendors for additional essential information to complete their scoring/examination.

END OF SECTION

SECTION 7.0: Schedule of Events

The anticipated schedule for selection of Vendor is shown below:

Proposal Phase	Date	Location	Time (If Applicable)
RFP is advertised and issued by Village	Thursday, January 5th, 2023	Posted on Daily Review and Villages' Website	
Last day to Submit Questions	Thursday, January 26th, 2023	Via Email to Lpittser@palmettobay-fl.gov	3:00 pm EST
Proposal Submission Date	Wednesday, February 1st, 2023	Village of Palmetto Bay Municipal Center 9705 E. Hibiscus Street Palmetto Bay, Florida 33157	3:00pm EST
Mandatory Pre-Bid Meeting	Tuesday, January 17th, 2023	Village of Palmetto Bay Municipal Center 9705 E. Hibiscus Street Palmetto Bay, Florida 33157	10:00am

7.01 Contract Award

A. Proposal Retention and Award

The Village reserves the right to retain all Proposals for a period of 90-days for examination and comparison. The Village also reserves the right to waive non substantial irregularities in any Proposal, to reject any or all Proposals, to reject or delete one part of the Proposal and accept the other, except to the extent that Proposals are qualified by specific limitations.

B. **Competency and Responsibility of Vendor**

The Village reserves full discretion to determine the competence and responsibility, firmly and/or financially, of Vendor. Vendor will provide, in a timely manner, all information that the Village deems necessary to make such a decision.

C. Contract Requirement.

The Vendor to whom award is made shall execute a written contract with the Village after notice of the award has been sent by mail at the address stated on

the Proposal. The contract shall be made in the form adopted by the Village and incorporated in these specifications.

D. Insurance Requirements.
The Vendor shall provide proof of insurance in the form, coverages and amounts specified in 3.13 of these specifications within 10 (ten) calendar days after notice of contract award as a precondition to contract execution.

E. Business License & Tax.
The Vendor must have a valid business license and tax certificate before execution of the contract.

F. Failure to Accept Contract.
The following will occur if the Vendor to whom the award is made (Vendor) fails to enter into the contract: the award will be annulled; any Proposal security will be forfeited in accordance with the special terms and conditions if a Vendor's bond or security is required; and an award may be made to the next highest ranked Vendor with whom a responsible compensation is negotiated, who shall fulfill every stipulation as if it were the party to whom the first award was made.

G. Completion of Contract.
The contract term commences once the Vendor has signed the Contract with the Village and a Notice to Proceed is issued. Completion shall be meant when the Village is satisfied that the goals of the scope have been satisfied and the equipment is up and running with no issues.

END OF SECTION

8.0 Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied companies have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Vendor complies fully with the above requirements.

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor: _____

Date:_____

SUB-CONTRACTOR LIST

Vendor shall list all Proposed Sub-Contractors to be used on this project if they are awarded the Contract.

Classification of Work	Sub-Vendor Name	Address	Telephone and Fax

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: _____

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:

_____

_____

Initial Value of Contract: _____ Final Value of Contract: _____

Was the work performed timely: ____ Yes ____ No

Was the work performed to acceptable quality standards: ____ Yes ____ No

Would you enter into a contract with the vendor in the future? ____ Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ____ Yes ____ No

Total number of change orders: _____ Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

_____

_____

Name of Public Entity/Company: _____
Name of Individual completing this form: _____
Signature: _____ Title: _____
Telephone: _____ Email: _____
Thank you for your support in helping us evaluate our solicitation response

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Vendor warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Vendor warrants that they have read, understand and are willing to comply with all the requirements of the RFP and the addendum/ addenda nos.

C. Vendor warrants that it will not delegate or sub-contract its responsibilities under an agreement without the prior written permission of the Council.

D. Vendor warrants that all information provided by it in connection with this Proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Vendor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Vendor has not, and will not, pay a fee for which is contingent upon the Village awarding this contract. Vendor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Vendor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Vendor, if the Vendor is chosen for performance of the contract.

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor Name: _____

Date:_____

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

_____being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of: _____the Vendor that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Vendor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor Name: _____

Date:_____

Continued on next page.

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal _____

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE: _____

(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____

(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By _____

For _____

Whose business address is: _____

And (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:

A. A predecessor or successor of a person convicted of a public entity crime; or

B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor Name: _____

Date:_____

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

_____
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

AMERICANS WITH DISABILITIES ACT (ADA)

DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: _____

(print individual's name and title)

for: _____

(print name of entity submitting sworn statement)

whose business address is:_____

and (if applicable) its Federal Employer Identification Number (FEIN) is: _____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Vendor, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-Vendor, or third party Vendor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Continued on next page.

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor Name: _____

Date:_____

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

_____
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

BUSINESS ENTITY AFFIDAVIT
(VENDOR / PROPOSALDER DISCLOSURE)

Proposer or Vendor hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Proposer or Vendor, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Proposer. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Proposer. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Proposer or Vendor recognizes that with respect to this transaction or Proposal, if any Proposer or Vendor violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Proposer or Vendor may be disqualified from furnishing the goods or services for which the Proposal or proposal is submitted and may be further disqualified from submitting any future Proposals or proposals for goods or services to Village.

Accordingly, Proposer or Vendor completes and executes the Business Entity Affidavit form below. The terms "Proposer" or "Vendor," as used herein, include any person or entity making a Proposal herein to Village or providing goods or services to Village.

I, _____being first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

_____

Federal Employer Identification Number (If none, Social Security Number)

_____

Continued on next page

Name of *Entity, Individual, Partners or Corporation*

_____

Doing Business As (If same as above, leave blank)

_____

Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

   Full Legal Name _____ Address _____ Ownership

   _____%

   _____%

   _____%

2. The full legal names and business address of any other individual (other than sub-Vendors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

   _____

   _____

   _____

   _____

   _____

   _____

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor Name: _____

Date:_____

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

_____
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

ACKNOWLEDGMENT OF CONFORMANCE
WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We_____ (Vendor), hereby acknowledge and agree that we, as the Prime Vendor for Village of Palmetto Bay, Village of Palmetto Bay_____, RFP# **2023-06-001**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of :
_____
(Sub-Vendor's Names) to comply with such act or regulation.

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor Name: _____

Date:_____

Attest: _____

Print Name: _____

Attest: _____

Print Name: _____

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein Proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials, and _____ or its employees, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Vendor or by an officer of the corporation.

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor Name: _____

Date:_____

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

Continued on next page

NOTARY PUBLIC
SEAL OF OFFICE:

_____
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

The Vendor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from Proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or No, If yes, explain the circumstances.

_____

_____

_____

_____

_____

_____

Executed on _____ at_____
under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: _____

Name (typed): _____

Title: _____

Vendor Name: _____

Date:_____

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See **Specific Instructions** on page 2.

Name (as shown on your income tax return)

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)

Requester's name and address (optional)

City, state, and ZIP code

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
___ – ___ – ____

Employer identification number
__ – _____

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here **Signature of U.S. person** ▶ **Date** ▶

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

E-VERIFY AFFIDAVIT

STATE OF _____

COUNTY OF _____

I,_____(the individual attesting below), being duly authorized byand on behalf of_____(hereinafter "Employer") after firstbeing duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES ____
   b. NO ____
4. Employer's sub-Contractors will comply with E-Verify, and Employer will ensure compliance with E-Verifyby any and all sub-Contractor subsequently hired by Employer.

This_____day of_____, 20___.

_____

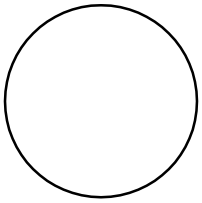
Signature of Affiant

Print or Type Name: _____

State of _____

County of _____

Continued Following Page



Signed and sworn to (or affirmed) before me, this the_____day of_____, 20____.

My Commission Expires: _____

_____

Seal Notary Public

NHCS – E-Verify 081815

VETERANS' PREFERENCE CERTIFICATION

Date: _____ Name: _____

If you seek Veterans' Preference, please "check" the appropriate box, and provide this form and documentation of your status along with your bid/proposal. I certify that I am qualified to claim Veterans' Preference under the category checked below:

(a) A disabled veteran:
_____1. Who has served on active duty in any branch of the United States Armed Forces, has received an honorable discharge, and has established the present existence of a service-connected disability that is compensable under public administered by the United States Department of Veterans Affairs; or
_____2. Who is receiving compensation, disability retirement benefits, or pension by reason of public laws administered by the United States Department of Veterans Affairs and the United States Department of Defense.
_____(b) The spouse of a person who has a total disability, permanent in nature, resulting from a service-connected disability and who, because of this disability, cannot qualify for employment, and the spouse of a person missing in action, captured in line of duty by a hostile force, or forcibly detained or interned in line of duty by a foreign government or power.
_____(c) A wartime veteran as defined in s. 1.01(14), who has served at least 1 day during a wartime period. I acknowledge that active duty for training may not be allowed for eligibility under this paragraph.
_____(d) The un-remarried widow or widower of a veteran who died of a service-connected disability.
_____(e) The mother, father, legal guardian, or un-remarried widow or widower of a member of the United States Armed Forces who died in the line of duty under combat-related conditions, as verified by the United States Department of Defense.
_____(f) A veteran as defined in s. 1.01(14), F.S. I acknowledge that active duty for training may not be allowed for eligibility under this paragraph.
_____(g) A current member of any reserve component of the United States Armed Forces or the Florida National Guard. If so, please attach FDVA form VP2, signed by your immediate military supervisor, to document your status.
Please submit this certification with your proposal/bid. To receive Veterans' Preference this, form and documentation to prove your status must be received with your proposal. Questions regarding this form can be addressed to: LPittser@Palmettobay-fl.gov.

This statement is true to the best of my knowledge and belief.

By_____

Printed Name _____

SECTION 9.0: Other Forms

VILLAGE OF PALMETTO BAY
NOTICE OF INTENT TO AWARD

TO: _____
Vendor

_____
Address

ATT: _____
Name and Title

PROJECT DESCRIPTION: **Installation of Cloud-Based Security Cameras**
RFP No. 2023-06-001 in accordance with Contract Documents as prepared by the Village

Gentlemen:

This is to advise that the Village of Palmetto Bay intends to award the Contract for the above referenced Project as a result of your Proposal of: _____ Dollars ($_____) submitted to the Village of Palmetto Bay (Owner) on _____ (Date).

Sincerely yours,

Litsy C. Pittser, Procurement Specialist

Cc:

Attachment(s)

VILLAGE OF PALMETTO BAY
NOTICE TO PROCEED

TO: _____
Vendor

_____
Address

ATT: _____
Name and Title

PROJECT DESCRIPTION: **Installation of Cloud-Based Security Cameras**
RFP No. 2023-06-001 in accordance with Contract Documents
as prepared by the Village

Gentlemen:

One executed copy of your Contract for the above Project has been forwarded to you through the Village Managers' Office. The Commencement date is _____, 20____. Completion date shall be _____, 20____.

Your attention is invited to the provision whereby you shall start to perform your obligations under the Contract Documents on the Commencement date. Said date shall begin the Contract Time.

The Village of Palmetto Bay Manager's Office Director and/or his/her designee will be responsible for this project.

Sincerely yours,

By: _____
Litsy C. Pittser, Procurement Specialist

SECTION 10.0: Exhibits

Contract for: Installation of Cloud-Based Security Cameras

Between the Village of Palmetto Bay, Florida and _____.

THIS Contract is made and entered into as of the _____day of _____ 20__, by and between the Village of Palmetto Bay, a Florida Municipal Corporation (the "Village"), and_____, (the "Company") and jointly referred to as the "Parties".

WHEREAS, the Village advertised an Request for Proposal ("RFP") on January 5th, 2023; and

WHEREAS, the Company submitted a Proposal dated February 1st, 2023 in response to RFP# 2023-06-001; and

WHEREAS, the Village Council, at a meeting held on _____, accepted the Company to implement to all Village-owned locations Installation of Cloud-Based Security Cameras and monthly maintenance (the "Project") based on scope furnished by the Village's IT Department and proposal submitted by the Company in response to the RFP (the "Work").

NOW THEREFORE, in consideration of the promises and the mutual covenants below, the Parties agree as follows:

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Article I. Exhibits

The following Exhibits are incorporated by reference and made part of this Contract:

The below Exhibits are also collectively referred to as the "Documents". In the event of any conflict between the Documents or any ambiguity or missing specification or instruction, the following priority is established:

A. This Contract
B. (i) RFP# 2023-06-001 issued by the Village
C. (ii) Company Proposal

Article 2. Scope of Work

1. The Work is generally described as follows:

To engineer, implement, and provide Installation of Cloud-Based Security Cameras inside and outside where indicated by Village to selected public facilities and provide support and maintenance on a monthly basis.

2.The Company agrees to furnish all the materials, tools, equipment, labor, services, incidentals, and everything necessary to perform and shall perform the Work in accordance with RFP# 2023-06-001. The Company warrants that all materials and equipment furnished will be new and of good quality and will be free of defects. All material or equipment warranties shall be issued in the name of the Village.

3.The Company represents and warrants to the Village that: (1) it possesses all qualifications, licenses and expertise required for the performance of the Work (2) it is not delinquent in the payment of any sums due the Village: (3) all personnel are and shall be at all times during the term fully qualified and trained to perform the tasks assigned and (4) the Work will be performed in the manner described on RFP# 2023-06-001.

4.The specifications for this Project are to the best knowledge of the Village to be accurate and to contain no affirmative misrepresentation or any concealment of fact. The Company is cautioned to undertake an independent analysis of any test results in the specifications, as the Village does not guaranty the accuracy of any test results contained in the specifications package. In preparing its proposal, the Company and all sub-Contractors named in its proposal shall bear sole responsibility for proposal preparation errors resulting from any misstatements or omissions in the specifications that could easily have been ascertained by examining either the project site or test data in the Village's possession. Any patent ambiguity or defect shall give rise to a duty of the Company to inquire prior to proposal submittal. Failure to so inquire shall cause any such ambiguity or defect to be construed against the Company. An ambiguity or defect shall be considered patent if it is of such a nature that the Company, assuming reasonable skill, ability, and diligence on its part, knew or should have known of the existence of the ambiguity or defect.

The failure of the Company to notify the Village in writing of specification defects or ambiguities prior to proposal submittal shall waive any right to assert

defects or ambiguities subsequent to the submittal of the Proposal. In the event that, after awarding the Contract, any dispute arises as a result of any actual or alleged ambiguity or defect in the specifications, or any other matter whatsoever, the Company shall immediately notify the Village in writing, and the Company shall continue to perform, irrespective of whether or not the ambiguity or defect is major, material, minor or trivial, and irrespective of whether a change order, time extension, or additional compensation has been granted by Village. The Company shall procure all permits and licenses, pay all charges and fees, and file all notices as they pertain to the completion of the Project as applicable.

5. The Company shall promptly correct Work rejected by the Village as failing to conform to the requirements of the Contract Documents. The Company shall bear the cost of correcting rejected work, including the cost of uncovering, replacing and additional testing.

Article 3. **Qualifications**

The individual executing the Contract on behalf of the Company warrants to the Village that the Company is a corporation duly constituted and authorized to do business in the State of Florida, is in good standing and that Company possesses all required licenses and certificates of competency required by the State of Florida, Miami -Dade County, and the Village to perform the Work. The Company acknowledges that due to the nature of this Contract that the Company must take all necessary precautions to avoid accidents and shall comply with all local, state, and federal regulations that apply. The Company shall be solely responsible for the payment of any fines or penalties incurred as a result of its actions.

The Project Manager for the Company is_____.

Article 4. **Term/Construction Schedule**

The term of this Contract shall commence upon the issuance by the Village of a "Notice to Proceed", shall remain in effect until the Work has been completed and the Village has satisfactorily accepted the Work performed.

Article 5. Contract Price

(A) The Contract price shall include all Work necessary for the proper execution and completion of the Project. The lump sum price for the Project is (in words) ($_____).

(B) The monthly charge shall be for technical support and maintenance of the cameras in the amount of (in words) ($_____).

(c) The payments shall be as follows: Company shall submit an invoice to: Village of Palmetto Bay, IT Department, 9705 E. Hibiscus Street, Palmetto Bay, Florida 33157. Only work that has been signed off as completed by the Village shall be eligible for payment.

Article 6. Construction Supervision/Reports

(A) The Village Manager is designated as the Contract Administrator for the Village. Reports and information the Village reasonably requires regarding the administration of this Contract should be addressed to the Village Manager with copies to Eric Machado, IT Manager. The Villages' assigned Project Manager is Eric Machado, IT Manager.

(B) The Project Manager for the Company is _____ (name and contact information). The Project Manager shall supervise and direct the Work using his best skill and attention. The Project Manager shall be solely responsible for and have control over the construction means, methods, techniques, sequences, and procedures, and for coordinating all aspects of the Work.

Article 7 Notices

Any notices required or permitted by this Agreement shall be in writing and shall be deemed to have been properly given if transmitted by hand-delivery or by Federal Express addressed to the Parties at the following address:

Village: Company:

Nick Marano
Village Manager
Village of Palmetto Bay
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

Article 8 Termination

A. Termination Without Cause

Either Party may terminate this Contract without cause upon thirty (30) days prior written notice to the other Party. Termination or cancellation of the

Contract will not relieve the Company of any deliverables and Work product due prior to the termination of the Contract, including but not limited to reports, statements of accounts, payments due the Village and any other records requested by the Village prior to the termination of the Contract, or after termination in the Village's discretion if needed for a post contract audit. Termination of the Contract will not relieve the Company of any obligations or liabilities resulting from any acts committed by the Company prior to the termination of the Contract.

B.Termination with Cause

Without waiving the right to terminate without cause, a Party may issue a written notice to the other claiming that the other Party is in breach of Contract and giving the other Party ten (10) calendar days to cure the default. If the alleged breach of Contract is not cured, then the Party serving the notice may terminate the Contract and be excused from further performance following termination. However, termination of the Contract will not relieve the Company of any deliverables and Work product due prior to the termination of the Contract, including but not be limited to reports, statements of accounts, payments due the Village and any other records requested by the Village prior to the termination of the Contract.)

C Liquidated Damages.

The Parties recognize that time is of the essence of this Contract and that the Village will suffer financial loss and other damages if the Work is not substantially or finally complete within the time specified in Article 4 above. They also recognize the expense and difficulties involved in a legal or arbitration proceeding. The Company acknowledges and agrees that the actual damages which the Village will suffer in the event of delay in achieving Substantial Completion or Final Completion of the Work are difficult, if not impossible, to determine and that the liquidated damages described are a fair and reasonable estimate of the delay damages which the Village is expected to suffer in the event of such delay. Accordingly, as actual damages cannot be ascertained, the Parties agree that as liquidated damages for delay, but not as a penalty, the Company shall pay the Village the amount of One Thousand and 00/100 Dollars ($1,000.00) for each day after the time specified in the Documents for Substantial Completion.

Liquidated damages shall be deducted from the Company's applications for payment. However, if at the time of the Company's final application for payment, the Company is owed insufficient amounts to fully cover the deduction for liquidated damages, then the

Company shall pay the amount due within ten (I0) days of written demand by the Village.

Article 9 Indemnification

A. The Company shall indemnify, defend and hold harmless the Village and its officers, employees, agents and instrumentalities from any and all liability, losses or damages, including attorneys' fees and costs of defense at both trial and appellate levels, in which the Village or its officers, employees, agents or instrumentalities may incur as a result of claims, demands, suits, causes of actions or proceedings of any kind or nature arising out of, relating to or resulting from the performance of this Contract by the Company or its employees, agents, servants, partners, principals or sub-Vendors. The Company shall pay all claims and losses in connection therewith and shall investigate and defend all claims, suits or actions of any kind or nature in the name of the Village, where applicable, and shall pay all costs, judgments, and attorney's fees which may issue. The Company expressly understands and agrees that any insurance protection required by this Contract or otherwise provided by the Company shall in no way limit the responsibility to indemnify, hold harmless and defend the Village or its officers, employees, agents, and instrumentalities. One Percent (1%) of the Contract amount shall represent the consideration to be provide for this Indemnification. Nothing contained herein shall be deemed a waiver of Sovereign Immunity provided to the Village by the Section 768.28, Florida Statutes.

B. The Village shall not be liable for any damages or claims of any type including but not limited to lost profits, special damages, consequential damages, or business interruption on account of the Village's decision to terminate this Contract. Additionally, the Company agrees that in the event this Contract is terminated for the Village's breach, the damages that the Company may have against the Village shall be limited to actual compensatory damages. The Village does not waive sovereign immunity under Section 768.28, Florida Statutes, for any claim for breach of contract or for an award of prejudgment interest; provided, however, that in any action arising out of or to enforce this Contract, the prevailing Party shall be entitled to its reasonable attorney's fees and costs in a trial or appellate court. The Parties knowingly, irrevocably, voluntarily, and intentionally waives all rights to trial by jury.

Article 10 Insurance/Bonds

(A) The Award of this Contract is contingent upon the receipt of the insurance documents, as required, within ten (10) calendar days after Village Notice to Proceed issued to Company. Certificates of Insurance must be submitted to the Procurement Division. Certificates of Insurance that provide insurance coverage must meet the requirements outlined below:

- Comprehensive General Liability – $ 1,000,000 combined single limit for each occurrence for bodily injury and property damage and designating the Village as Additional Insured.
- Workers Compensation - Statutory Limits
- Automobile Liability - $1,000,000 per occurrence for all claims arising out of bodily injuries or death and property damages.
- errors and omissions of liability--$1,000,000

All insurance policies must be issued by companies authorized to do business under the laws of the State of Florida. The companies must be rated no less than "B+" as to management and no less than "Class V" as to strength by the latest edition of Best's Insurance guide, published by A.M. Best Company, Olwick, New Jersey, or its equivalent, or the company must hold a valid Florida Certificate of Authority as shown in the latest "List of All Insurance Companies Authorized or Approved to do Business in Florida," issued by the State of Florida Department of Insurance and are members of the Florida Guaranty Fund.

Certificates of Insurance must indicate that for any cancellation of coverage before the expiration date, the issuing insurance carrier will mail thirty (30) day written advance notice to the Village.

In addition, the Company agrees not to modify the insurance coverage without thirty (30) days written advance notice to the Village.

Compliance with the foregoing requirements shall not relieve the Company of its liability and obligations under this section or under any other section in the Contract.

If the insurance certificate is received within the specified time frame but not in the manner prescribed, the Company shall be verbally notified of such

deficiency and shall have an additional five (5) calendar days to submit a corrected certificate to the Village. If the Company fails to submit the required insurance documents in the manner prescribed within five (5) calendar days after Village notification to comply, the Company shall be in default of the contractual terms and conditions and award of the Contract will be rescinded, unless such time frame for submission has been extended by the Village.

(B) Performance and Payment Bonds – must be received before Notice to Proceed is issued.

Article 11 Modification Amendment

This writing and exhibits contain the entire Contract of the Parties. No representations were made or relied upon by either Party, other than those that are expressly set forth. No agent, employee, or other representative of either Party is empowered to modify and amend the terms of this Contract, unless executed in writing with the same formality as the execution of this Contract. No waiver of any provision of this Contract shall be valid or enforceable unless such waiver is in writing and signed by the Party granting such waiver.

Article 12 Governing Law

This Agreement shall be construed in accordance with and governing by the laws of the State of Florida. Exclusive venue for any litigation shall be in the state courts of Miami-Dade County, Florida.

Article 13 Waiver

The failure of either Party to object to or to take affirmative action with respect to any conduct of the other which is in violation of the terms of this Contract shall not constitute a waiver of the violation or breach, or of any future violation, breach, or wrongful conduct. No waiver by the Village of any provision of this Contract shall be deemed to be a waiver of any other provision of any subsequent breach by the Company of the same, or any other provision of the Contract. The Village's consent to or approval of any act by the Company requiring the Village's consent or approval shall not be deemed to render unnecessary the obtaining of the Village's consent to or approval of any subsequent consent or approval of Company, whether or not similar to the act so consented to or approved.

Article 14. Assignment

The Company shall not assign, transfer, convey, sublet, or otherwise dispose of this Contract.

Article 15 Prohibition Against Contingent Fees

The Company warrants that, other than a bona fide employee working solely for the Company, no person has been retained to solicit or secure this Contract, and that it has not paid or agreed to pay any person, corporation, individual or entity any fee, commission, percentage, gift, or any other consideration contingent upon or resulting from the award or making of this Contract.

Article 16 Conflict of Interest

The Company agrees to adhere to and be governed by the Village's Conflict of Interest Ordinance 2-121, et seq, which is incorporated by reference as if fully set forth.

Article 17 Entire Agreement

No statements, representations, or warranty, either written or oral, from whatever source arising, except as expressly stated in this Contract, shall have any legal validity between the Parties or be binding upon either. The Parties acknowledge that this Contract contains the entire understanding and agreement of the Parties.

Article 18 Captions and Paragraph Headings

Captions and paragraph headings contained in this Contract are for convenience and reference only and in no way define, describe, extend, or limit the scope and intent of this Contract, nor the intent of any of its provisions.

Article 19 Joint Preparation

The preparation of this Contract has been a joint effort of the Parties and shall not be construed more severely against either Party. the other. It is the

Parties' further intention that this Contract shall be construed liberally to achieve its intent.

Article 20 Counterparts

This Contract may be executed in one or more counterparts, each of which shall be deemed an original, but all of which shall constitute one and the same Contract.

Article 21 Preservation of Village Property

The Company shall provide and install suitable safeguards, approved by the Village, to protect Village property from injury or damage. If Village property is injured or damaged resulting from the Company's operations, it shall be

replaced or restored at the Company's expense. The property shall be replaced or restored to a condition as good as when the Company began work. The Company shall keep the premises and surrounding area free from accumulation of debris and trash related to the Work. At the completion of the Work, the Company shall remove all construction equipment, machinery and surplus material and properly dispose of waste material.

Article 22 Public and Employee Safety

Whenever the Company's operations create a condition hazardous to the public or Village employees, it shall, at its expense and without cost to the Village, furnish, erect, and maintain such fences, temporary railings, barricades, lights, signs and other devices and take such other protective measures as are necessary to prevent accidents or damage or injury to the public, Village employees or Village property.

Article 23 Immigration Act of 1986

The Company warrants on behalf of itself, and all sub-Vendors engaged in the performance of this Work that only persons authorized to work in the United States pursuant to the Immigration Reform and Control Act of 1986 and other applicable laws shall be employed in the performance of the Work. The Company must comply with Sec. 274A(e) of the Immigration and Nationality Act.

Article 24 Company Non-Discrimination

In the award of subcontracts or in performance of this Work, the Company agrees that it will not engage in, nor permit such sub-Vendors as it may employ, to engage in discrimination in employment of persons on any basis prohibited by State or Federal law in accordance with FHWA requirements (CFR § 26.13).

Article 25 Federal and StateTax

The Village is exempt from payment of Florida State Sales and Use Taxes. The Company shall not be exempted from paying sales tax to its suppliers for materials used to fulfill contractual obligations with the Village, nor is the Company authorized to use the Village's Tax Exemption Number in securing such materials The Company shall be responsible for payment of its own and its share of its employee taxes and Social Security benefits.

Article 26 Public Records

Florida law provides that municipal records should be open for inspection and copying under Section 119, Florida Statutes, the Public Records law. All information and materials received by the Village in connection with this Contract shall become the property of the Village and shall be deemed to be public records subject to public inspection. The same responsibility lies on the Company, as it shall keep records and if asked to retrieve them by the Village, they must do so to abide by the Public Records law. IF THE COMPANY HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, FLORIDA STATUTES TO THE COMPANY'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS CONTRACT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS: Missy Arocha, marocha@palmettobay-fl.gov or call 305-259- 1234. Further information on Section 119, F.S. can be found https:// www.flsenate.gov/Laws/Statutes/2020/0119.0701.

Article 27 Severability

If any term or provision of this Contract shall to any extent be held invalid or illegal by a court of competent jurisdiction, the remainder of this Contract shall not be affected thereby, and each term and provision of this Contract shall be valid and be enforced to the fullest extent permitted by law.

Article 28 E-Verify

In accordance with Florida Statute Chapter 448.095, a public employer, Vendor, or sub-Contractor may not enter into a Contract unless the Consultant/Vendor/company registers and uses the Federal E-Verify System. Thus, the Authority may not enter into or renew any Contract with a Consultant/Vendor/company that is not enrolled and uses the E-Verify system, and such company is obligated to do so. The Authority may ask for verification that the Consultant/Vendor/company has registered and is using the E-Verify system. The Consultant/Vendor/company may not be barred or penalized because they receive inaccurate information form the E-Verify program and hires or employs an ineligible person. Nothing in this section may be construed to allow intentional discrimination of any class protected by law.

Article 29 - Warranties

The Contractor shall provide the Village will all applicable express and implied warranties received by the manufacturer and/or the supplier of the materials the Contractor uses to carry out the Contract. The Contractor specifically agrees that the warranties of MERCHANTIBILITY AND FITNESS FOR PARTICULAR PURPOSES SHALL BE APPLICABLE to the materials supplied.

IN WITNESS WHEREOF the undersigned Parties have executed this Contract on the date indicated above.

(Company)

_____ _____

Nick Marano, Village Manager Name, Title

Attest:

_____

Missy Arocha

Village Clerk

APPROVED AS
TO FORM

_____

Village Attorney
John C. Dellagloria

PROPOSAL SHEET

RFP# 2023-06-001 Installation of Cloud-Based Security Cameras

Installation of brand-new Cloud-Based Security Cameras Lump Sum: $_____

(**Specifications, please see Section 4.0 – Scope of Services).**

Maintenance Plan

To support and maintain newly installed cloud-based security cameras on a monthly cost of:

(Specifications, please see Section 4.0 – Scope of Services). **Lump Sum: $_____**

1. The price listed on the proposal form shall include the total cost to complete the Work including but not limited to materials, labor, equipment, bonds, insurances, etc., as necessary to ensure proper delivery of services and product requested by the Village of Palmetto Bay.
2. I hereby certify that I am authorized to act on behalf of the firm, individual, partnership, corporation or association making this bid and that all statements made in this document are true and correct to the best of my knowledge.
3. I understand and agree to be bound by the conditions contained in this Request for Proposal and shall conform with all requirements of the Request for Proposal.

_____

Name: (Please Print)

_____

Offeror Signature Title: Date:

(HAVE YOUR PROPOSAL SHEET AS PAGE 1 OF YOUR SUBMITTAL)

PROPOSAL SHEET

RFP# 2023-06-001 Installation of Cloud-Based Security Cameras

Installation of brand-new Cloud-Based Security Cameras Lump Sum: $ 112,822.15

(Specifications, please see Section 4.0 – Scope of Services).

Maintenance Plan

To support and maintain newly installed cloud-based security cameras on a monthly cost of: $5 per Camera

(Specifications, please see Section 4.0 – Scope of Services). **Lump Sum:** **$** 13,500.00

1. The price listed on the proposal form shall include the total cost to complete the Work including but not limited to materials, labor, equipment, bonds, insurances, etc., as necessary to ensure proper delivery of services and product requested by the Village of Palmetto Bay.
2. I hereby certify that I am authorized to act on behalf of the firm, individual, partnership, corporation or association making this bid and that all statements made in this document are true and correct to the best of my knowledge.
3. I understand and agree to be bound by the conditions contained in this Request for Proposal and shall conform with all requirements of the Request for Proposal.

Mary Runno
Name: (Please Print)

Mary Runno - COO - 2/23/2023
Offeror Signature Title: Date:

(HAVE YOUR PROPOSAL SHEET AS PAGE 1 OF YOUR SUBMITTAL)



Cloud-Based Security Camera Solution

a proposal for

Village of Palmetto Bay

Litsy Pittser
9705 East Hibiscus Street
Palmetto Bay, FL 33157

Prepared on 02/23/2023 by

Alarm Brokers of Florida, LLC

Alarm Brokers of Florida, LLC
7462 NW 8th St
Miami, FL 33126
(844) 952-5276
www.alarmbrokers.net

About Us

Alarm Brokers of Florida was founded by alarm industry experts Steve Carulo and Mary Runno in 2016. We are currently licensed in Florida and specialize in the design, installation, integration, and service of Security Systems, Access Control Systems, and Closed-Circuit TV (CCTV) camera surveillance systems for residential and commercial applications as well as Home Automation Systems and Structured Cabling.

Alarm Brokers of Florida specializes in providing our clients with solutions for any security system requirement, from single-family homes to larger estates and apartment complexes or government, commercial and industrial buildings of any size.

We have completed thousands of security installations and we treat every single customer as if they were our only customer. If you are looking for a trusted security company in South Florida to fulfill your needs for residential or commercial security, home automation, structured cabling, and more, you have come to the right place. Alarm Brokers of Florida is a preferred provider of state-of-the-art smart security equipment and monitoring services in South Florida.

Project Description

Alarm Brokers of Florida, LLC is pleased to provide the Village of Palmetto Bay its proposal for the purchase and installation of 75 cloud-based security cameras in 6 locations throughout the Village.

Currently the Village has security cameras at six sites. The cameras at each site record footage that is stored on local DVR/NVR machines. Each site has a different brand of camera and DVR/NVR and each of those has its own operating system. This creates multiple challenges with the primary issue being that authorized employees cannot access and replay footage remotely. Additionally, the cameras are aging. Several of them are 10-15 years old and the technology being utilized is obsolete. All the cameras have low image resolution and a limited field of view. Lastly, in recent years the U.S. Government passed the NDAA (National Defense Authorization Act) which banned the sale or installation of security products manufactured by several China-based companies due to the national security risks these products represent. In order to comply with the NDAA, all of the cameras currently installed in the Village must be replaced.

Alarm Brokers of Florida has solutions to satisfy the Village's needs. By replacing your current security cameras with cloud-based cameras, we will eliminate the need to purchase local NVR/DVR machines at each location because recordings will go straight to the "cloud", a vast network of remote servers around the world that can be accessed from any device with internet. Footage can be viewed by your authorized personnel from a central location or even a cell phone. If for some reason the internet at any location should go down, each camera has local storage capabilities that will continue recording until internet connectivity is restored. As part of replacing the older cameras with the new cloud-based ones, we will also replace the older cabling with CAT6 plenum-rated cabling which is not only compatible with the new cameras but also has a higher bandwidth to transfer much more data at a higher speed. This allows the Village a future-proofed security camera system that is prepared for potential upgrades as technology advances.

Alarm Brokers of Florida will replace the Village's current cameras with state of the art 5 MP dome cameras manufactured by Ava, a Motorola solutions company. Ava's security cameras are engineered in Norway and the UK. They have a 10-year manufacturer warranty and are NDAA compliant. These cameras record crisp, clear images day or night and are weather and vandal resistant so they can be installed indoors or outdoors with no worries. Ava's proprietary software allows for motorized zoom, autofocus and 30-day, 24/7 cloud recording capabilities. Software updates and patches are installed instantaneously using Ava's state-of-the-art technology. Lastly, the software license includes the option of enabling audio and video analytics that comply with federal privacy laws. Alarm Brokers of Florida will train the IT staff on all the capabilities the Village requires.

Areas & Items

6 Total Project Locations

Items	Sell Price	Qty	Total
 **Labor Building Permits** Building Permits, fees and inspections for 6 locations	$1,500.00	x1	**$1,500.00**
 **Labor CCTV Installation** Project will include mobilization, planning, installation, setup and training with end users.	$22,000.00	x1	**$22,000.00**
 **Ava Video Security** Ava Dome White - 5MP - 30 days on board storage with 10 year warranty	$649.35 ~~reg $999.00~~	x73	**$47,402.55** $25,524.45 Discount
Ava Video Security Mounting arm white (for outdoor locations only)	$42.90 ~~reg $66.00~~	x25	**$1,072.50** $577.50 Discount
 **Ava Video Security** Pendant mounting cap white (for outdoor locations only)	$28.60 ~~reg $44.00~~	x25	**$715.00** $385.00 Discount
 **Ava Video Security** Quad Pole bracket (used for camera mounted on pole at Thalatta estate)	$90.35 ~~reg $139.00~~	x1	**$90.35** $48.65 Discount
 **Ava Video Security** Ava Quad Black - 20MP - 30 days for Thalatta Estate Location	$2,715.00 ~~reg $3,099.00~~	x2	**$5,430.00** $768.00 Discount
Ava Video Security Quad Wall mount bracket	$50.25 ~~reg $87.00~~	x2	**$100.50** $73.50 Discount

Items	Sell Price	Qty	Total
Ava Video Security Ava Aware License 3 years includes 30 days of Cloud Storage	$324.35 ~~reg $499.00~~	x75	**$24,326.25** $13,098.75 Discount
 **Everfocus Security Systems** IP-over-Coax Transmitter with PoE PAIR	$179.00 ~~reg $200.00~~	x15	**$2,685.00** $315.00 Discount
 **Genesis** CAT6 Plenum Cable, 23/4 Solid BC, Unshielded, CMP LP, FT6, 1000' (304.8m), Reel-in-a-Box, White	$375.00 ~~reg $397.48~~	x20	**$7,500.00** $449.60 Discount

6 Total Project Locations Total : $112,822.15

Financial Summary

You received **$41,240.45** in discounts on this proposal.

Parts	**$89,322.15**
Parts Total	**$89,322.15**
Labor Total	**$23,500.00**
Subtotal	**$112,822.15**
Proposal Total	**$112,822.15**

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Service and Maintenance Contract

a proposal for

Village of Palmetto Bay

Litsy Pittser
9705 East Hibiscus Street
Palmetto Bay, FL 33157

Prepared on 02/23/2023 by

Alarm Brokers of Florida, LLC

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About Us

Alarm Brokers of Florida was founded by alarm industry experts Steve Carulo and Mary Runno in 2016. We are currently licensed in Florida and specialize in the design, installation, integration, and service of Security Systems, Access Control Systems, and Closed-Circuit TV (CCTV) camera surveillance systems for residential and commercial applications as well as Home Automation Systems and Structured Cabling.

Alarm Brokers of Florida specializes in providing our clients with solutions for any security system requirement, from single-family homes to larger estates and apartment complexes or government, commercial and industrial buildings of any size.

We have completed thousands of security installations and we treat every single customer as if they were our only customer. If you are looking for a trusted security company in South Florida to fulfill your needs for residential or commercial security, home automation, structured cabling, and more, you have come to the right place. Alarm Brokers of Florida is a preferred provider of state-of-the-art smart security equipment and monitoring services in South Florida.

Project Description

Alarm Brokers of Florida, LLC is pleased to provide the Village of Palmetto Bay its proposal for the service and maintenance of 75 cloud-based security cameras installed in 6 locations throughout the Village.

In order to provide our clients with the fastest possible service, we have a 24/7 answering service that will take a detailed message and notify us immediately when a client calls in. We tailor our service to the client's needs; for example, we stock extra cameras in order to get everything working and minimize downtime. Alarm Brokers of Florida is centrally located in Miami off of the 836 and Palmetto Expressways. We are a family-owned business certified by the SBA as both woman and minority owned. Our technicians have an average of twenty years of experience working in the low voltage industry. We maintain an open-door policy for our staff as we believe that openness is essential to quickly resolving customer concerns. We take great pride in our team's excellent work ethic and customer service skills.

Most recently, our government projects include security camera installations for the City of North Miami Beach Police Department and for the Department of Homeland Security. Outside of the government sector, we are proud to be the installation and service providers to CareMax Medical Centers, Century Builders and Restoration, Link Construction, St. Mary's Cathedral School, Fuddruckers and McAlister's Deli.

Alarm Brokers of Florida is a proud member of our local community. We belong to the Latin Builder's Association and the Women's Chamber of Commerce of Miami-Dade County. We are a Goldman Sachs 10,000 Small Business alumni and the recipient of the Comcast Rise and Verizon Small Business Relief Grants. Our company was featured on the television show "Designing Spaces" as experts in home security and home automation. Our company's president, Steve Carulo, is on the Board of Directors of CBT Technology Institute, a local trade school, where he mentors students and assists with job placement. Steve was also selected for the 40 under 40 Class of 2022 by Security Systems News. We also find that it is very important to give back to the community that has given us to much and so we contribute to local causes that align with our company's values such as Be Strong International, the Humane Society of Greater Miami, Lotus House Women's Shelter, Women for Success, and Columbus Football.

Areas & Items

6 Total Project Locations

Items	Sell Price	Qty	Total
 **Labor Maintenance Agreement** Maintenance Agreement for Cloud Based CCTV Security Systems-75 Cameras at $5.00 Per Camera per month for 36 months	$375.00	x36	**$13,500.00**

6 Total Project Locations Total : $13,500.00

Financial Summary

Parts	**$0.00**
Parts Total	**$0.00**
Labor Total	**$13,500.00**
Subtotal	**$13,500.00**
Proposal Total	**$13,500.00**

7462 NW 8th St.
Miami, FL 33126

February 23rd, 2023

Ms. Litsy C. Pittser
Procurement Specialist
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157

Dear Ms. Pittser:

Enclosed please find our proposal for the Cloud-Based Camera Installation and Maintenance projects.

We have truly enjoyed working with you as we gathered information for our proposal and hope that the solutions we are presenting are what the Village is looking for. We have been a registered business in the State of Florida since 2016.

Thank you for the bidding opportunity. Please let me know if you have any questions. I may be reached by email at mrunno@alarmbrokers.net or by phone at (305)244-4132.

Sincerely,

Mary A. Runno
Co-Founder & COO

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: ALARM BROKERS OF FLORIDA (STEVE CARULO)

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
INSTALL OF A NEW FA PANEL AND DEVICES

Initial Value of Contract: 39,491.94 Final Value of Contract: 39,684.69

Was the work performed timely: ✓ Yes ___ No

Was the work performed to acceptable quality standards: ✓ Yes ___ No

Would you enter into a contract with the vendor in the future? ✓ Yes ___ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ___ No

Total number of change orders: Ø Were any Vendor driven: NO

Number of RFI's submitted by the vendor: 1

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: ACADEMY FIRE
Name of Individual completing this form: JEREMY ACOSTA
Signature: Title: PROJECT MANAGER
Telephone: 469-520-6542 Email: JACOSTA@ACADEMYFIRE.COM

Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: ALARM BROKERS OF FLORIDA LLC

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
ITB 21-044-DR EASTERN SHORES 35TH AVENUE GUARDHOUSE CCTV

Initial Value of Contract: $48,784.00 Final Value of Contract: $48,784.00

Was the work performed timely: ✓ Yes ___ No

Was the work performed to acceptable quality standards: ✓ Yes ___ No

Would you enter into a contract with the vendor in the future? ✓ Yes ___ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ___ No

Total number of change orders: 0 Were any Vendor driven: NO

Number of RFI's submitted by the vendor: 1

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: City of North Miami Beach
Name of Individual completing this form: MO ASIM
Signature: [signature] Title: Police Captain
Telephone: (305)944-5500 Ext 2508 Email: ASIM@NMBPD.ORG
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: Alarm Brokers of Florida, LLC

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work: Access Control, Network Cabling, CCTV & Burglar Alarm for New Corporate Office & Warehouse

Initial Value of Contract: $158,000.00 Final Value of Contract: $158,000.00

Was the work performed timely: ✓ Yes ____ No

Was the work performed to acceptable quality standards: ✓ Yes ____ No

Would you enter into a contract with the vendor in the future? ✓ Yes ____ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ____ No

Total number of change orders: 0 Were any Vendor driven: N/A

Number of RFI's submitted by the vendor: 1

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Triton Logistics

Name of Individual completing this form: Modesto Gil

Signature: _____ Title: President & CEO

Telephone: 786-347-6290 Email: mgil@tritonlogistics.us.com

Thank you for your support in helping us evaluate our solicitation response

8.0 Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied companies have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Vendor complies fully with the above requirements.

Signature of Official: _____

Name (typed): Steve Cacula

Title: President

Vendor: Alarm Brokers of Florida, LLC

Date: 2/21/2023

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Vendor warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Vendor warrants that they have read, understand and are willing to comply with all the requirements of the RFP and the addendum/ addenda nos.

C. Vendor warrants that it will not delegate or sub-contract its responsibilities under an agreement without the prior written permission of the Council.

D. Vendor warrants that all information provided by it in connection with this Proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Vendor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Vendor has not, and will not, pay a fee for which is contingent upon the Village awarding this contract. Vendor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Vendor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Vendor, if the Vendor is chosen for performance of the contract.

Signature of Official: _____

Name (typed): Steve Carulo

Title: President

Vendor Name: Merm Brokers of Florida, LLC

Date: 2/21/2023

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }
}
COUNTY OF MIAMI-DADE } SS:

Steve Carulo being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of: Alarm Brokers of Florida, LLC the Vendor that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Vendor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: _____

Name (typed): Steve Carulo

Title: President

Vendor Name: Alarm Brokers of Florida, LLC

Date: 2/21/2023

Continued on next page.

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this Feb 21st day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Steve Carvio and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Marilyn Llanes
NOTARY PUBLIC, STATE OF FLORIDA

MARILYN LLANES
Commission # GG 337165
Expires May 27, 2023
Bonded Thru Budget Notary Services

NOTARY PUBLIC
SEAL OF OFFICE:

Marilyn Llanes
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By Steve Conto

For Alarm Brokers of Florida, LLC

Whose business address is: 7462 NW 8 St., Miami, FL 33126

And (if applicable) its Federal Employer Identification Number (FEIN) is: 81-4606199

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # N/A)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:

A. A predecessor or successor of a person convicted of a public entity crime; or
B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: _____

Name (typed): Steve Carullo

Title: President

Vendor Name: Alarm Brokers of Florida, LLC

Date: 2/21/2023

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this Feb 21st day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Steve Carlo and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC SEAL OF OFFICE:

MARILYN LLANES
Commission # GG 337165
Expires May 27, 2023
Bonded Thru Budget Notary Services

Marilyn Llanes

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

o Produced identification:

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: Steve Carulo, President
(print individual's name and title)

for: Alarm Brokers of Florida, INC
(print name of entity submitting sworn statement)

whose business address is: 7462 NW 8 St., Miami, FL 33126

and (if applicable) its Federal Employer Identification Number (FEIN) is: 81-4606199

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: N/A -_____.)

I, being duly first sworn state: That the above named Vendor, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-Vendor, or third party Vendor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Continued on next page.

Signature of Official: _____

Name (typed): Steve Carullo

Title: President

Vendor Name: Alarm Brokers of Florida, LLC

Date: 2/21/2023

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this Feb 21st day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Steve Carullo and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____

NOTARY PUBLIC, STATE OF FLORIDA

Marilyn Llanes

NOTARY PUBLIC SEAL OF OFFICE

MARILYN LLANES
Commission # GG 337165
Expires May 27, 2023
Bonded Thru Budget Notary Services

_____

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

o Produced identification:

_____

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

BUSINESS ENTITY AFFIDAVIT
(VENDOR / PROPOSALDER DISCLOSURE)

Proposer or Vendor hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Proposer or Vendor, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Proposer. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Proposer. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Proposer or Vendor recognizes that with respect to this transaction or Proposal, if any Proposer or Vendor violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Proposer or Vendor may be disqualified from furnishing the goods or services for which the Proposal or proposal is submitted and may be further disqualified from submitting any future Proposals or proposals for goods or services to Village.

Accordingly, Proposer or Vendor completes and executes the Business Entity Affidavit form below. The terms "Proposer" or "Vendor," as used herein, include any person or entity making a Proposal herein to Village or providing goods or services to Village.

I, Steve Cerulo being first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

Alarm Brokers of Florida, Inc

Federal Employer Identification Number (If none, Social Security Number)

81-4606198

Continued on next page

Name of Entity, Individual, Partners or Corporation

N/A

Doing Business As (If same as above, leave blank)

1462 NW 8 St., Miami, FL 33126

Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
Mary Runno	452 SW 158 Terr., #202, Pembroke Pines, FL 33027	51%
Steve Corvo	452 SW 158 Terr., #202, Pembroke Pines, FL 33027	49%
		%

2. The full legal names and business address of any other individual (other than sub-Vendors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

N/A

Signature of Official: _____

Name (typed): Steve Corvo

Title: President

Vendor Name: Alarm Brokers of Florida, LLC

Date: 2/21/2023

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this Feb 21st day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Steve Carullo and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

MARILYN LLANES
Commission # GG 337165
Expires May 27, 2023
Bonded Thru Budget Notary Services

NOTARY PUBLIC
SEAL OF OFFICE: Marilyn Llanes

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

o Produced Identification:

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

ACKNOWLEDGMENT OF CONFORMANCE WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We Alarm Brokers of Florida, LLC (Vendor), hereby acknowledge and agree that we, as the Prime Vendor for Village of Palmetto Bay, Village of Palmetto Bay, RFP# **2023-06-001**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of : N/A (Sub-Vendor's Names) to comply with such act or regulation.

Signature of Official: _____

Name (typed): Steve Carulo

Title: President

Vendor Name: Alarm Brokers of Florida, LLC

Date: 2/21/2023

Attest: _____

Print Name: Mary Runno

Attest: _____

Print Name: Marilyn Llanes

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein Proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials, and Alarm Brokers of Florida, LLC or its employees, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Vendor or by an officer of the corporation.

Signature of Official: _____

Name (typed): Steve Corvlo

Title: President

Vendor Name: Alarm Brokers of Florida, LLC

Date: 2/21/2023

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this 21st day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Steve Corvlo and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Marilyn Llanes

NOTARY PUBLIC, STATE OF FLORIDA

MARILYN LLANES
Commission # GG 337165
Expires May 27, 2023
Bonded Thru Budget Notary Services

Continued on next page

MARILYN LLANES
Commission # GG 337165
Expires May 27, 2023
Bonded Thru Budget Notary Services

NOTARY PUBLIC
SEAL OF OFFICE: Marilyn Llanes

(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

The Vendor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from Proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or (No.) If yes, explain the circumstances.

_____

_____

_____

_____

_____

_____

Executed on 2/21/2023 at Alarm Brokers of Florida, LLC
under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: _____

Name (typed): Steve Cerulo

Title: President

Vendor Name: Alarm Brokers of Florida, LLC

Date: 2/21/2023

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.

Name (as shown on your income tax return)
Alarm Brokers of Florida, LLC

Business name/disregarded entity name, if different from above
Alarm Brokers of Floriday LLC

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ S

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)
7462 NW 8 St.

Requester's name and address (optional)

City, state, and ZIP code
Miami, FL 33126

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

Employer identification number
8 1 - 4 6 0 6 1 9 9

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 2/21/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 1

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Alarm Brokers of Florida, LLC

Date Addendum Received 1/17/2023

Total Pages of Addendum including Acknowledgement 3

Print Name Steve Carullo

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 2

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Alarm Brokers of Florida, LLC

Date Addendum Received 1/26/2023

Total Pages of Addendum including Acknowledgement 3

Print Name Steve Cerulo

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 3

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Alarm Brokers of Florida, Inc

Date Addendum Received 2/10/2023

Total Pages of Addendum including Acknowledgement 4

Print Name Steve Carulo

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

E-VERIFY AFFIDAVIT

STATE OF Florida

COUNTY OF Miami-Dade

I, Steve Corulo (the individual attesting below), being duly authorized byand on behalf of Alarm Brokers of Florida, Inc (hereinafter "Employer") after firstbeing duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES ____
   b. NO X
4. Employer's sub-Contractors will comply with E-Verify, and Employer will ensure compliance with E-Verifyby any and all sub-Contractor subsequently hired by Employer.

This 21st day of February, 2023

Signature of Affiant

Print or Type Name: Steve Corulo

State of Florida

County of Miami Dade

Continued Following Page



Seal

Signed and sworn to (or affirmed) before me, this

the 21st day of February, 2023.

My Commission Expires: _____

Marilyn Llanes

Notary Public



MARILYN LLANES
Commission # GG 337165
Expires May 27, 2023
Bonded Thru Budget Notary Services

NHCS – E-Verify 081815

Proposal Sheet

PROPOSAL SHEET

RFP# 2023-06-001 Installation of Cloud-Based Security Cameras

Installation of brand-new Cloud-Based Security Cameras Lump Sum: $ $169,560.05

(Specifications, please see Section 4.0 – Scope of Services).

Maintenance Plan

To support and maintain newly installed cloud-based security cameras on a monthly cost of:

(Specifications, please see Section 4.0 – Scope of Services). **Lump Sum:** $ $29,286.10 total for 3 years

or $813.50 monthly

1. The price listed on the proposal form shall include the total cost to complete the Work including but not limited to materials, labor, equipment, bonds, insurances, etc., as necessary to ensure proper delivery of services and product requested by the Village of Palmetto Bay.
2. I hereby certify that I am authorized to act on behalf of the firm, individual, partnership, corporation or association making this bid and that all statements made in this document are true and correct to the best of my knowledge.
3. I understand and agree to be bound by the conditions contained in this Request for Proposal and shall conform with all requirements of the Request for Proposal.

Craig Bruce

Name: (Please Print)

Offeror Signature Title: Date:

(HAVE YOUR PROPOSAL SHEET AS PAGE 1 OF YOUR SUBMITTAL)

VISIONARY SYSTEMS

SECURITY · COMMUNICATIONS · IT

2023-06-001: Installation of Cloud-Based Security Cameras

Prepared for:
Litsy C. Pittser
Village of Palmetto Bay

Prepared by:
Visionary Systems AV
Patrick Pinchera
Regional Account Manager

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Introduction Letter

Visionary Systems was founded in 2015 with a passion for technology and its limitless capabilities. Our goal is to provide top-notch security systems that help companies feel secure in their workplace while increasing their productivity and the usability of their facilities and meeting spaces. We believe that technology plays a crucial role in the evolution of security systems and strive to stay ahead of the curve in terms of the latest advancements and trends. Our focus is not only on providing the best security systems, but also on forming meaningful relationships with our clients through unmatched design, installation, and customer service.

For this bid we decided to use AVA security camera hardware. Ava Security's scalable, secure and flexible cloud solution provides enterprises with real-time visibility and powerful analytics to optimize their operations and detect anomalies and threats. The platform offers organizations the benefit of an enterprise-grade video security solution while minimizing the physical footprint of their security infrastructure. AVA was acquired by Motorola solutions in March of 2022. This enabled integrations with other Motorola Solutions companies such as OpenPath *(access control)* and Disruptive technologies *(environmental sensors)*.



VISIONARY SYSTEMS

Contact Information

	Name(s)	Phone Number(s)	Email(s)
Contract Executive	**Craig Bruce** Chief Operations Officer	(352) 575-0378 x703	craig@vs-av.com
	Patrick Pinchera Regional Account Manager	(352) 575-0378 x708	patrick.pinchera@vs-av.com
Account Manager	**Patrick Pinchera** Regional Account Manager	(352) 575-0378 x708	patrick.pinchera@vs-av.com
Project Manager	**Preston McGill** Project Manager	(352) 575-0378 x712	percy.mcgill@vs-av.com
Technical Support	**Ben Grimm** Technical Support Engineer	(352) 575-0378 x720	ben.grimm@vs-av.com

TIMELINE

1. VSAV will submit PO to AVA for hardware within 24hrs of received executed PO.

2. AVA product ships within 48hours and take 5-10 days to arrive

3. VS-AV would then coordinate with VPB to schedule project start date and time. At this time VS-AV is about 2 months out for scheduling.

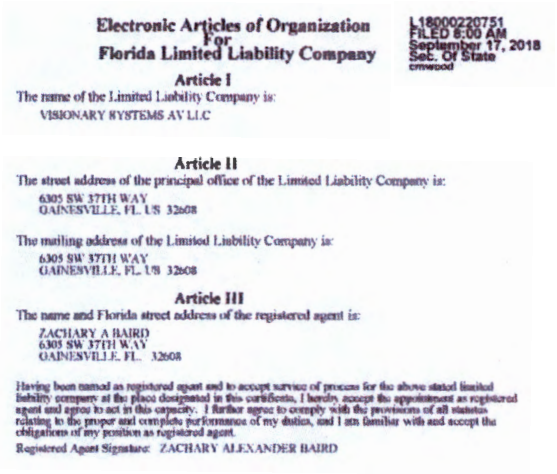
4. Once the project is started, installation is expected to take 3 weeks.

5. At the close of the VS-AV will review work completed and ensure all functions are operational and solution is "Turn Key" ready as proposed.

6. VS-AV will coordinate with VPB to ensure cameras are pointing in the right directions and will begin to distribute account to key personel. Once complete VS-AV will hold a training session with all key personel and go over key features and functionality as well as answer any questions that arise.

Years in Business

Visionary Systems AV LLC was incorporated on September 17th 2018 in the state of Florida.



Electronic Articles of Organization
For
Florida Limited Liability Company

L18000220751
FILED 8:00 AM
September 17, 2018
Sec. Of State
cmwood

Article I

The name of the Limited Liability Company is:

VISIONARY SYSTEMS AV LLC

Article II

The street address of the principal office of the Limited Liability Company is:

6305 SW 37TH WAY
GAINESVILLE, FL US 32608

The mailing address of the Limited Liability Company is:

6305 SW 37TH WAY
GAINESVILLE, FL US 32608

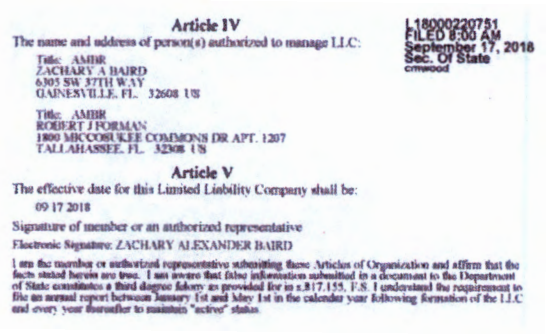
Article III

The name and Florida street address of the registered agent is:

ZACHARY A BAIRD
6305 SW 37TH WAY
GAINESVILLE, FL. 32608

Having been named as registered agent and to accept service of process for the above stated limited liability company at the place designated in this certificate, I hereby accept the appointment as registered agent and agree to act in this capacity. I further agree to comply with the provisions of all statutes relating to the proper and complete performance of my duties, and I am familiar with and accept the obligations of my position as registered agent.

Registered Agent Signature: ZACHARY ALEXANDER BAIRD



Article IV

L18000220751
FILED 8:00 AM
September 17, 2018
Sec. Of State
cmwood

The name and address of person(s) authorized to manage LLC:

Title: AMBR
ZACHARY A BAIRD
6305 SW 37TH WAY
GAINESVILLE, FL. 32608 US

Title: AMBR
ROBERT J FORMAN
1800 MICCOSUKEE COMMONS DR APT. 1207
TALLAHASSEE, FL. 32308 US

Article V

The effective date for this Limited Liability Company shall be:

09 17 2018

Signature of member or an authorized representative

Electronic Signature: ZACHARY ALEXANDER BAIRD

I am the member or authorized representative submitting these Articles of Organization and affirm that the facts stated herein are true. I am aware that false information submitted in a document to the Department of State constitutes a third degree felony as provided for in s.817.155, F.S. I understand the requirement to file an annual report between January 1st and May 1st in the calendar year following formation of the LLC and every year thereafter to maintain "active" status.

List of Sub-vendors

N/A

VISIONARY SYSTEMS

REFERENCES

We have helped hundreds of companies make the switch to a hybrid-cloud video security solution. Here are a few we have helped over the last couple of years.

Lake County Sheriff

The Lake County Sheriff's Office is the largest law enforcement agency in Lake County, Florida.

St. Mark Village

A not-for-profit life care community in Pinellas County

The Pete Store

The Pete Store is one of the largest Peterbilt truck and parts dealers in the country.

REFERENCE FORM (Lake County Sheriff)

REFERENCES

Each proposal must be accompanied by a list of at *three (3)* references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY • REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: Visionary Systems

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work: Cameras for Lake County jail.

Initial Value of Contract: $340,000 Final Value of Contract: $340,000

Was the work performed timely: X Yes ___ No

Was the work performed to acceptable quality standards: X Yes ___ No

Would you enter into a contract with the vendor in the future? X Yes ___ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? X Yes ___ No

Total number of change orders: 0 Were any Vendor driven: no

Number of RFI's submitted by the vendor: 0

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Lake County Sheriff's Office
Name of Individual completing this form: Ian O'Keefe
Signature: Ian O'Keefe Title: Project Manager
Telephone: 386-562-0482 Email: Ian.OKeefe@lcso.org

Thank you for your support in helping us evaluate our solicitation response

REFERENCE FORM (St. Mark Village)

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY • REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: _____

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Multi-Campus Security Camera's & Access Control

Initial Value of Contract: 200K Final Value of Contract: 200K+

Was the work performed timely: ✓ Yes ___ No

Was the work performed to acceptable quality standards: ✓ Yes ___ No

Would you enter into a contract with the vendor in the future? ✓ Yes ___ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ___ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

_____

_____

Name of Public Entity/Company: St. Mark Village
Name of Individual completing this form: Dylan Fresh
Signature: James D Fresh Title: Technology Director
Telephone: 727-351-7597 Email: dylanf@stmarkvillage.org
Thank you for your support in helping us evaluate our solicitation response

REFERENCE FORM (The Pete Store)

REFERENCES

Each proposal must be accompanied by a list of at *three (3)* references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY • REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: _____

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work: Installation of cables and cameras (29 total) at our Fort Lauderdale dealership/shop.

Initial Value of Contract: $66,000 Final Value of Contract: $68,000

Was the work performed timely: ✓ Yes ___ No

Was the work performed to acceptable quality standards: ✓ Yes ___ No

Would you enter into a contract with the vendor in the future? ✓ Yes ___ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ___ No

Total number of change orders: 2 Were any Vendor driven: NO

Number of RFI's submitted by the vendor: 2-3

If you responded no to any of the above, please provide details:

We had some changes to angle/position of cameras, the work was done in a timely manner.

Name of Public Entity/Company: The Pete Store - Fort Lauderdale

Name of Individual completing this form: Helen Raines

Signature: Helen Raines Title: IT Helpdesk Technician

Telephone: 954-745-1727 Email: hraines@thepetestore.com

Thank you for your support in helping us evaluate our solicitation response

Drug Free Work Place

8.0 Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied companies have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Vendor complies fully with the above requirements.

Signature of Official: _____

Name (typed): Craig Bruce

Title: COO

Vendor: Visionary Systems AV LLC

Date: 2/22/23

AKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Vendor warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Vendor warrants that they have read, understand and are willing to comply with all the requirements of the RFP and the addendum/ addenda nos.

C. Vendor warrants that it will not delegate or sub-contract its responsibilities under an agreement without the prior written permission of the Council.

D. Vendor warrants that all information provided by it in connection with this Proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Vendor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Vendor has not, and will not, pay a fee for which is contingent upon the Village awarding this contract. Vendor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Vendor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Vendor, if the Vendor is chosen for performance of the contract.

Signature of Official: _____

Name (typed): Craig Bruce

Title: Chief Operating Officer

Vendor Name: Visionary Systems AV LLC

Date: 03/20/2023

NON-INCLUSIVE AFFIDAVIT

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

_____ being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of:
Visionary Systems AV LLC the Vendor that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Vendor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
in the presence of

Signature of Official: _____

Name (typed): Craig Bruce

Title: Chief Operating Officer

Vendor Name: Visionary Systems AV LLC

Date: 02/20/2023

Continued on next page.

NON-INCLUSIVE AFFIDAVIT cont..

ACKNOWLEDGMENT

State of Florida

County of Alachua

On this Feb 20th day of, 2023 before me, the undersigned Notary Public of the State of Florida personally appeared Chris Bruce and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Melanie M Ostovic
NOTARY PUBLIC, STATE OF FLORIDA

MELANIE M. OSTOVIC
Commission # HH 117309
Expires April 17, 2025

NOTARY PUBLIC
SEAL OF OFFICE:

(Name of Notary Public: Print, Stamp or Typewras commissioned.)

x Personally known to me, or
o Produced identification:

Personally known to me
(Type of Identification Produced)

o Did take an oath or
x Did not take an oath.

SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a)

SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By Craig Bruce

For Visionary Systems AV LLC

Whose business address is: 731 Washburn Rd, Melbourne, FL 32904

And (if applicable) its Federal Employer Identification Number (FEIN) is: EIN: 81-3406147

(If the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined in Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:

VISIONARY SYSTEMS

SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) cont...

A. A predecessor or successor of a person convicted of a public entity crime; or
B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: _____

Name (typed): Craig Bruce

Title: Chief Operating Officer

Vendor Name: Visionary Systems AV LLC

Date: 02/20/2023

CONTINUED ON FOLLOWING PAGE

SWORN STATEMENT PURSUANT TO SECTION 287.133 (3) (a) cont...

ACKNOWLEDGMENT

State of Florida

County of Madison

On this Feb 10 day of, 20 23 before me, the undersigned Notary Public of the State of Florida personally appeared Casey Bass and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

MELANIE M. OSTOVIC
Commission # HH 117398
Expires April 17, 2025

NOTARY PUBLIC
SEAL OF OFFICE:

(Name of Notary Public: Print, Stamp or Type as commissioned.)

x Personally known to me, or

o Produced identification

(Type of Identification Produced)

o Did take an oath or

x Did not take an oath

ADA STATEMENT

AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: CRAIG BRUCE COO

(print individual's name and title)

for: Visionary Systems

(print name of entity submitting sworn statement)

whose business address is: 731 Washburn Rd. Melbourne, FL 32904

and (if applicable) its Federal Employer Identification Number (FEIN) is: 81-3408147

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Vendor, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-Vendor, or third party Vendor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Continued on next page.

ADA STATEMENT cont...

Signature of Official: [signature]

Name (typed): Craig Bruce

Title: Chief Operating Officer

Vendor Name: Visionary Systems AV LLC

Date: 02/02/2023

ACKNOWLEDGMENT

State of Florida

County of Manatee

On this Feb 2 day of, 2023 before me, the undersigned Notary Public of the State of Florida personally appeared Craig Bruce and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

[signature]

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC SEAL OF OFFICE:

MELANIE M. OSTOVIC
Commission # 181 117386
Expires April 17, 2025

(Name of Notary Public: Print, Stamp or Type as commissioned.)

☑ Personally known to me, or

☐ Produced identification

(Type of identification Produced)

☐ Did take an oath or

☑ Did not take an oath

BUSINESS ENTITY AFFIDAVIT

BUSINESS ENTITY AFFIDAVIT
(VENDOR / PROPOSALDER DISCLOSURE)

Proposer or Vendor hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Proposer or Vendor, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Proposer. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Proposer. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Proposer or Vendor recognizes that with respect to this transaction or Proposal, if any Proposer or Vendor violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Proposer or Vendor may be disqualified from furnishing the goods or services for which the Proposal or proposal is submitted and may be further disqualified from submitting any future Proposals or proposals for goods or services to Village.

Accordingly, Proposer or Vendor completes and executes the Business Entity Affidavit form below. The terms "Proposer" or "Vendor," as used herein, include any person or entity making a Proposal herein to Village or providing goods or services to Village.

I, Craig Bruce being first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

Craig Bruce

Federal Employer Identification Number (If none, Social Security Number)

EIN: 81-3406147

Continued on next page

BUSINESS ENTITY AFFIDAVIT cont...

Name of Entity, Individual, Partners or Corporation

Visionary Systems AV LLC

Doing Business As (if same as above, leave blank)

731 Washburn Rd, Melbourne, FL 32904

Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
Nicole Burd	731 Washburn Rd	51 %
Zachary Burd	731 Washburn Rd	49 %
		%

2. The full legal names and business address of any other individual (other than sub-Vendors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

Signature of Official: _____

Name (typed): Craig Bruce

Title: Chief Operating Officer

Vendor Name: Visionary Systems AV LLC

Date: 02/20/2023

VISIONARY SYSTEMS

OWNERSHIP DISCLOSURE AFFIDAVIT cont...

Village of Palmetto Bay, Florida – Resolution of Cloud Point Security Contracts – RFP No. 2023-06-001

ACKNOWLEDGMENT

State of Florida

County of Miami-Dade

On this Feb 20 day of, 2023 before me, the undersigned Notary Public of the State of Florida personally appeared Carlos Fuster and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC SEAL OF OFFICE:

MELANIE M. OSTOVIC
Commission # HH 117308
Expires April 17, 2025

(Name of Notary Public: Print, Stamp or Type as commissioned.)

- Personally known to me, or
- Produced Identification:

(Type of Identification Produced)

- Did take an oath or
- Did not take an oath.

361

ACKNOWLEGEMNET OF CONFORMANCE WITH OSHA STANDARDS

ACKNOWLEDGMENT OF CONFORMANCE WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We Visionary Systems AV LLC (Vendor), hereby acknowledge and agree that we, as the Prime Vendor for Village of Palmetto Bay, Village of Palmetto Bay Visionary Systems AV LLC, RFP# 2023-06-C01, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of :

(Sub-Vendor's Names) to comply with such act or regulation.

Signature of Official:

Name (typed): Craig Bruce

Title: Chief Operating Officer

Vendor Name: Visionary Systems AV LLC

Date: 02/20/2023

Attest:

Print Name: Patrick Pinchera

Attest:

Print Name: Zachary Baird

ANTI-KICKBACK AFFIDAVIT

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA)
) SS:
COUNTY OF MIAMI-DADE)

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein Proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials, and Visionary Systems AV LLC or its employees, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Vendor or by an officer of the corporation.

Signature of Official: _____

Name (typed): Craig Bruce

Title: Chief Operation Officer

Vendor Name: Visionary Systems AV LLC

Date: 02/28/2023

ACKNOWLEDGMENT

State of Florida

County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

Continued on next page

ANTI-KICKBACK AFFIDAVIT cont...

NOTARY PUBLIC
SEAL OF OFFICE

MELANIE M. OSTOVIC
Commission # HH 117396
Expires April 17, 2025

(Name of Notary Public: Print, Stamp or Type as commissioned.)
- ✓ Personally known to me, or
- o Produced identification:

(Type of Identification Produced)
- o Did take an oath or
- ✓ Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

The Vendor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from Proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or No, If yes, explain the circumstances

No.

Executed on _____ at _____
under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: _____

Name (typed): Craig Bruce

Title: Chief Operating Officer

Vendor Name: Visionary Systems AV LLC

Date: 02/20/2023

W9 Form

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
VISIONARY SYSTEMS AV LLC

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ P

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
731 WASHBURN RD

Requester's name and address (optional)

6 City, state, and ZIP code
MELBOURNE, FL 32934

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number: ___ - ___ - ____

or

Employer identification number: 8 1 - 3 4 0 6 1 4 7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Zachary Baird Date ▶ 12/01/22

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Cat. No. 10231X — Form **W-9** (Rev. 10-2018)

VISIONARY SYSTEMS

ADDENDUM NO. 1

Date: January 17, 2023

To: All Interested Parties

From: Lilsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Minutes for Mandatory Pre-Bid Hearing on January 17th, 2023

The meeting started at 10:03 am with the Procurement Specialist introducing herself and Eric Machado, IT Manager, The procurement specialist stated that Mr. Eric Machado would be the person in charge for the services advertised and therefore, any technical questions should be addressed to him. The procurement specialist went over the key dates for the solicitation. The procurement specialist asked if there were any questions as to the deliverables or preparation of the proposal. Key points were discussed as to the following:

- Extension of Bid Opening Date from 02/01/2023 to **Thursday, February 23rd, 2023,** at 3:00pm same location.
- A new extension to submit questions was extended to **Thursday, February 9th, 2023** at 3:00pm. Last addendum will be issued if there are questions that need to be answered.
- As to the scope section of **e. Support** The following will clarify some of the questions that arose during the meeting.

    1. The proposal will have (2) components, one proposal shall be the price of the equipment, installation, all permits required and be a "turn-key" project.

The next component will be the support for said new equipment installed. This agreement will be for three (3) years with an option to renew at the Village's request and agreed upon by the vendor for an additional (2) years. This service encompasses camera replacement, handle warranty issues, trouble shooting camera for any issues that render the camera not operational.

2. When a service call is initiated, the vendor has 24-36 hours to respond to any issues arising from the operations of the cameras. At that point they need to respond to the IT Department and give them a diagnosis of the issue and set a time to remedy the situation.

- As to licensing, the Village requires a minimum of 3 years.
- A walkthrough "fieldtrip" will be done to examine all the locations included in the scope. The set date and time will be as follows:

Meet up Location: Village Hall, 9705 E. Hibiscus Street, Palmetto Bay Florida 33157.

1. Public Service Dept., 9495 SW 180th. Street, Palmetto Bay, Florida 33157
2. Perrine House, 900 Perrine Avenue, Palmetto Bay, Florida 33157
3. Palmetto Bay Park – 17535 SW 95th Avenue, Palmetto Bay, Florida 33157
4. Coral Reef Park – 7895 SW 152nd Street, Palmetto Bay, Florida 33157
5. Thalatta Estate Park – 17301 Old Cutler Road, Palmetto Bay Park 33157

Village Hall's walkthrough was completed on January 17th, 2023.

. Those questions were addressed the meeting was adjourned at about 11:15am.

Thank you.

Litsy C. Pitisci
Procurement Specialist

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1190

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 1

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Visionary Systems AV LLC

Date Addendum Received January, 17th 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Patrick Pinchera

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

ADDENDUM NO. 2

Date: January 26, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Village Statement after Walkthrough on January 24th, 2023

- It was stated that the proposal although lump sum shall need to be itemized.
- Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.
- Thalatta Estate Park and Other Locations with the same issue: During the walkthrough, vendors found sets of (2) cameras in the same location pointing to different directions, this was an old system and did not have the capabilities for a 180-degree view, therefore it was needed. Now with better technology, replace the sets with (1) directional camera that can view all angles. This will bring the Village's cost down and licensing fees down as well.
- Evaluations of Proposals, page 19 of the solicitation:

Proposals shall be evaluated based on the criteria on pg. 19 of the solicitation. **What is added** to the evaluation section shall be proposals will be ranked, the committee composed

of IT personnel and the Police department shall pick the three (3) highest ranked and invite them to prepare a presentation based on the product they have proposed. The evaluation committee will rank the presentations and come out with the recommendation for award. The other vendors not ranked shall be notified immediately and not be considered for award.

Thank you.

Litsy C. Pittser
Procurement Specialist

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 2

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Visionary Systems AV LLC

Date Addendum Received January 26th 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Patrick Pinchera

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

ADDENDUM NO. 3 - FINAL

Date: February 10, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Questions Received as of February 10, 2023.

1. **Question:** Can we confirm how many cameras are needed for the following locations (please include number of internal based and external based cameras):

   - Thalatta Estates: _____ Indoor _____ Outdoor
   - Public Services Department _____ Indoor _____ Outdoor
   - Perrine Community House _____ Indoor _____ Outdoor

***Response:** The Village gave an estimate on the quantities of cameras both indoor and outdoor on the solicitation. It was up to the vendor to make an accurate count of the cameras when we did the walkthrough. Since there were areas that had two cameras pointing in different directions where now a single camera can be used with the capability to see all angles, the Village shall not participate in giving a number.*

2. **Question:** Training requirements on the cameras system selected:
   a. Outside of technical training for the IT department, what training would be essential to those requiring access to the camera system?

Response: Training on camera operation and features, and training on the cloud recording system especially providing camera footage to external entities as a result of public records request.

b. How many members of the Palmetto Bay staff would be required on this training to understand how to use the system (to view cameras, etc.)?

Response: IT staff will be responsible for training authorized users at all departments.

3. **Question:** Do you want us to replace any existing CAT5 cable with CAT6 cabling?

Response: Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.

4. **Question:** On page 18 of the RFP Section 5 Proposal Submittal Checklist under B signed and completed forms from Section: it lists Proposal Guaranty 5%. There is nowhere else in the RFP that mentions a Bid Bond is needed. Is this a typo? If not, please provide more information and any form(s) that needs to be signed and provided with our response.

Response: This was a typo-error. A bid guaranty is not required.

5. **Question:** Just making sure that the camera system will not record locally but over the internet (cloud) ?

Response: Yes. The Village seeks a system where the cameras independently record over the internet to a cloud-based system where footage can be viewed and retrieved as-needed by authorized Village staff members. We do not want any on premise DVR's or NVR's at any of our locations.

6. **Question:** In case the internet fails, will cameras record locally on a dedicated server or on the cameras SD card ?

Response: Yes. If possible, in the event of a temporary internet outage, we would like the cameras to have the ability if possible to record footage locally and upload once connection is re-established. The amount of local storage does not have to be extravagant and we do not have a minimum amount specified but we will evaluate each proposal and determine if what was proposed is useful or not.

7. **Question:** All the existing cameras have to be replaced?

Response: Any camera at any of our locations made by any manufacturer that is banned by the federal government must be replaced. Any existing cameras that aren't banned but require a local DVR or NVR to function must also be replaced as we seek to eliminate DVRs and NVRs at all locations. Any remaining cameras at any locations eligible for repurposing

must be identified in your proposal, however, due to the age of our existing systems we don't expect many of them to be eligible or a good fit.

Also, any cameras proposed for this RFP must not be banned by the federal government. https://www.fcc.gov/supplychain/coveredlist

Thank you,

Litsy C. Pittser
Procurement Specialist

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 3

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Visionary Systems AV LLC

Date Addendum Received Febuary 10th 2023

Total Pages of Addendum including Acknowledgement 4

Print Name Patrick Pinchera

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

E-VERIFY AFFIDAVIT

E-VERIFY AFFIDAVIT

STATE OF Florida

COUNTY OF _____

I, Craig Bruce (the individual attesting below), being duly authorized by and on behalf of Visionary Systems AV LLC (hereinafter "Employer") after first being duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES ✓
   b. NO ____
4. Employer's sub-Contractors will comply with E-Verify, and Employer will ensure compliance with E-Verify by any and all sub-Contractor subsequently hired by Employer.

This ____ day of _____, 20__.

_____

Signature of Affiant

Print or Type Name: Craig Bruce

State of _____

County of _____

Continued Following Page

E-VERIFY AFFIDAVIT cont...



Seal

Signed and sworn to (or affirmed) before me, this
the 20 day of February, 2023
My Commission Expires: 4/17/25

Notary Public

NHCS - E-Verify 081815

VETERANS' PREFERENCE CERTIFICATION

VETERANS' PREFERENCE CERTIFICATION

Date: 02/20/2023 Name: Visionary Systems AV LLC

If you seek Veterans' Preference, please "check" the appropriate box, and provide this form and documentation of your status along with your bid/proposal. I certify that I am qualified to claim Veterans' Preference under the category checked below:

(a) A disabled veteran;

_____1. Who has served on active duty in any branch of the United States Armed Forces, has received an honorable discharge, and has established the present existence of a service-connected disability that is compensable under public administered by the United States Department of Veterans Affairs; or

_____2. Who is receiving compensation, disability retirement benefits, or pension by reason of public laws administered by the United States Department of Veterans Affairs and the United States Department of Defense.

_____(b) The spouse of a person who has a total disability, permanent in nature, resulting from a service-connected disability and who, because of this disability, cannot qualify for employment, and the spouse of a person missing in action, captured in line of duty by a hostile force, or forcibly detained or interned in line of duty by a foreign government or power.

_____(c) A wartime veteran as defined in s. 1.01(14), who has served at least 1 day during a wartime period. I acknowledge that active duty for training may not be allowed for eligibility under this paragraph.

_____(d) The un-remarried widow or widower of a veteran who died of a service-connected disability.

_____(e) The mother, father, legal guardian, or un-remarried widow or widower of a member of the United States Armed Forces who died in the line of duty under combat-related conditions, as verified by the United States Department of Defense.

_____(f) A veteran as defined in s. 1.01(14), F.S. I acknowledge that active duty for training may not be allowed for eligibility under this paragraph.

_____(g) A current member of any reserve component of the United States Armed Forces or the Florida National Guard. If so, please attach FDVA form VP2, signed by your immediate military supervisor, to document your status.

Please submit this certification with your proposal/bid. To receive Veterans' Preference this, form and documentation to prove your status must be received with your proposal.

Questions regarding this form can be addressed to: LPittser@Palmettobay-fl.gov.

This statement is true to the best of my knowledge and belief.

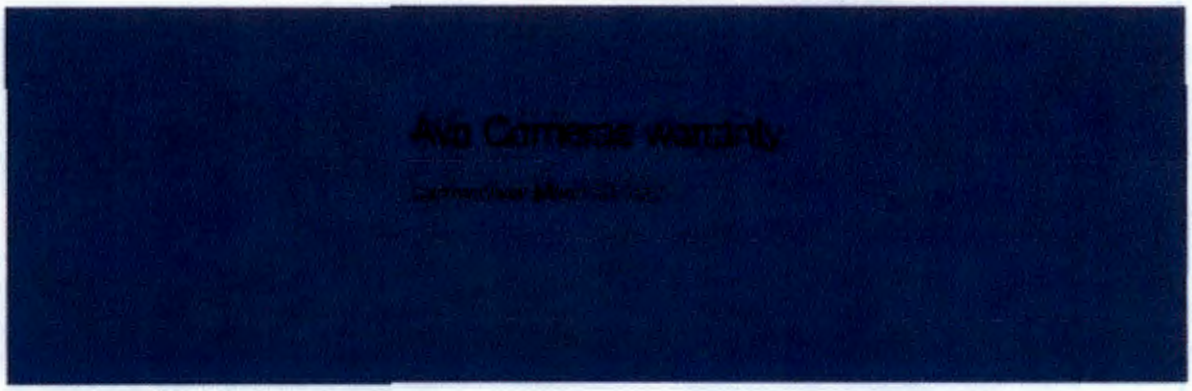
By _____

Printed Name Craig Bruce - COO

VISIONARY SYSTEMS

AVA 10-YEAR WARRANTY

Meet Ava Flex
(https://avasecurity.com/video/cameras/flex)



Maximize your investment protection with Ava Security

We are pleased to offer a 10-year camera warranty, included with the purchase of our Aware license. Each warranty is valid through the duration of your subscription. You can now enjoy even more peace of mind with support, replacement, and upgrades included up to 10 years with a valid license.



White Paper | July 2021

Ava Cloud Video Security solution

VISIONARY SYSTEMS

Summary

The Ava Cloud Video Security solution includes some or all of the following components:

- Ava Aware Cloud™ — the cloud-native video management system. It manages the analytics from all cameras, all the time, and provides operational insights into the activities on your premises. The Ava Cloud Video Security solution is expandable, making it suitable for organizations of all sizes.
- Ava Cloud Cameras — award-winning cameras with analytics at the edge and on-board storage.
- Ava Cloud Connector™ — providing the analytics for your third party cameras and the storage for your on-premise Ava Cameras and other cameras. The Cloud Connectors also provide the communications between these cameras and your Ava Aware Cloud video management system.

In addition, with the Cloud Connectors, your Ava Cloud Video Security solution might include:

- Ava Cameras without on-board storage.
- Your existing third party cameras.

With AI-powered, always-on analytics from all your Ava and third party cameras, the simple-to-use cloud-based solution provides intelligent, proactive security and business insights.

Designed to be quick and simple to set up, you can easily add additional cameras or Cloud Connectors to Aware Cloud as your requirements change.

This white paper explains the structure and components of the Ava Cloud Video Security solution and how this provides the Single View™ of all your Ava and third party cameras in a 'single pane of glass'.

Ava Aware Cloud

The Ava Aware Cloud video management system allows for simpler installation and maintenance, and reduced outlay on hardware. Simply purchase the Ava Cloud Cameras, install them across one or many sites and connect them to Ava Aware Cloud. With Ava Aware Cloud, there is usually no need to configure networks or firewalls.

If you have an existing camera infrastructure, incorporate these cameras by installing Ava Cloud Connectors to provide the on-site storage, analytics, and communications for your third party cameras and to provide the storage and communications for your on-premise Ava Cameras.

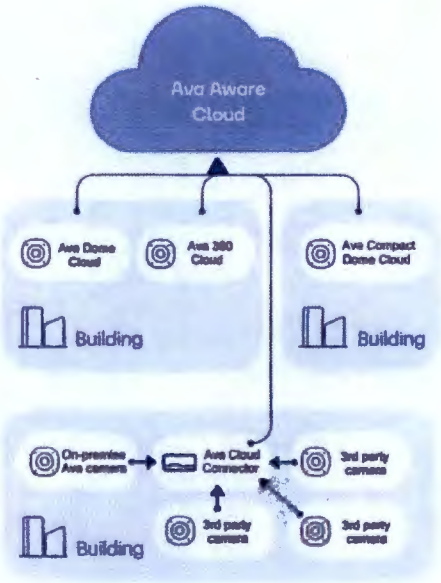


Figure 1 – Ava Cloud connections

Ava Cloud Cameras

Ava has a range of cameras suitable for different situations. The Ava Dome Cloud™ and Ava 360 Cloud™ cameras are vandal-resistant and suitable for indoor or outdoor use, featuring IK10 and IP66 ratings. The Ava Compact Dome Cloud™ is a small-form camera suitable for indoor use.

Each Ava Cloud Camera contains on-board storage and powerful analytics. This removes the requirement for centralized storage and analytics servers that need to be separately purchased, configured and maintained.

The Dome Cloud, Compact Dome Cloud, and 360 Cloud cameras come in black or white, and in a range of resolutions and storage options to meet a wide range of scenarios.

Table 1 – Ava Cloud Camera options

Model	Max. Resolution	Retention options (days)
Ava Dome Cloud (4K)	3840x2160	30/60
Ava Dome Cloud (5MP)	3072x1728	30/60/120
Ava 360 Cloud (12MP)	3008x3008	30/60
Ava Compact Dome Cloud (5MP)	2592x1944	30/60/120

All cameras are designed to be easy to install. Simply connect up to the camera to your network, the cameras then automatically connect to the Ava Aware Cloud. There is usually no need to make network configuration changes, or to open inbound ports in your firewall.

Then add your camera to your Ava Aware Cloud deployment by scanning its QR code. Once added to the cloud, all upgrades are automatically managed from the cloud, meaning there is little need for local access to the cameras user interface.

Ava Cloud Connectors

Unlike some other Video as a Service (VaaS) providers, Ava Security does not expect you to rip out your existing cameras and replace them with new cameras. By including Ava Cloud Connectors™ in your network, you can link your existing standards-based cameras to your cloud-based Ava video security systems. Ava supports the use of Onvif-compliant cameras from a wide range of manufacturers, as well as manufacturer-specific protocols.

The Ava Cloud Connectors perform real-time analytics on the video streams from these third party cameras, and provide the on-site storage needed by these cameras. The Cloud Connectors also provide the cloud-connectivity between the cameras and your Ava Aware Cloud deployment.

With several models to choose from, choose the Cloud Connector that best meets your current and future needs. Depending on the model, Cloud Connectors can accommodate up to 200 cameras and feature an scalable architecture that allows additional Cloud Connectors to be added to your network to handle either multiple sites, or larger numbers of cameras within a site.

Table 2 – Ava Cloud Connector options

Model	Max. cameras	Storage options (net)
Ava Cloud Connector 500	25	8TB, 16TB
Ava Cloud Connector 750	50	32TB
Ava Cloud Connector 1000	75	24TB, 48TB
Ava Cloud Connector 2000	100	80TB, 160TB
Ava Cloud Connector 3000	200	80TB, 160TB

AVA

Single View™

By adding Ava Cloud Connectors to your network, you can take the feeds from your existing third party cameras, as well as the feeds from your on-premise Ava Cameras and view them in the same view as your Ava Cloud Cameras. You have a Single View of all your cameras, irrespective of how they are connected to your Ava Aware Cloud deployment.

Video and Audio analytics

Ava Cloud Cameras perform video analytics on the camera, allowing access to high-quality data without bandwidth constraints. The cameras detect the presence of people and vehicles, and trigger alarms without needing to send video to any external device.

For third party cameras, the video analytics is performed by the Ava Cloud Connectors, using the same analytics models used by the Ava Cameras.

All Ava Cameras include either a microphone or a directional acoustic sensor array that perceives the camera's sound environment. The built-in audio analytics detects several types of specific sound event — for example, breaking glass, gun shots, car, smoke, and panic alarms, and others — and audio anomalies — for example, unusually loud noises — and then triggers alerts within Aware Cloud.

Security

As with all Ava solutions, security is baked into the design of Ava Aware Cloud, Ava Cloud Cameras, and the Ava Cloud Connectors. Ava Aware Cloud is always secure, with regular automatic updates of all Ava components.

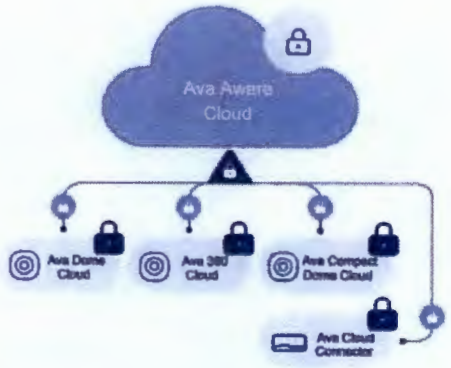


Figure 2 – Data secured in transit and at rest

Ava Cloud Cameras and Ava Cloud Connectors come with security built in. They are equipped with Platform Module (TPM). Each camera and Cloud Connector is provisioned with unique keys and certificates during manufacturing.

The Cloud Connectors and the Ava Cloud Cameras connect to the Ava Cloud using a TLS connection to ensure all data is encrypted in transit. This uses the TPM based keys to authenticate the device to the cloud.

All connections are made outbound from the camera with no inbound connections being required. This means there is no need to open ports in firewalls to make the Ava Cloud solution work, giving both security and ease of install.

All recordings and metadata are encrypted at rest in both the cloud and the camera. The encryption key is unique to each deployment. This means that any theft of cameras cannot lead to leakage of your stored recordings.

Access to the cloud, to Aware, and cameras are all protected via Ava's flexible permissions system. Different users can be given access to different features and to different cameras within a deployment allowing for true enterprise-level control.

For each Ava Aware installation, you can allow or restrict access for Ava and your Ava partners, and control the scope of any access that you do grant.

Single sign-on

You can configure your Aware Cloud deployment for single sign-on using Security Assertion Markup Language (SAML). This enables your Aware administrators and operators to log into Aware Cloud using the same identity provider and authorization credentials as you use for your other corporate cloud services and systems.

Two-factor authentication (2FA)

For additional security and in cases where single sign-on is not available, you can require your Aware Cloud users to use 2FA when logging into your deployment. Using an additional authentication method at log-in makes access to your critical video management system more secure.

Ava Aware Cloud architecture

This provides a powerful, modern video management system designed from the outset to be easy to set up, manage, upgrade, and use.

The Ava Aware Cloud consists of two separate layers. Theses layers are:

- A centralized set of core services available to all deployments, to provide upgrades, Ava Smart Path™ media routing and the Deployment Management Portal (DMP).
- Multiple ring-fenced Ava Aware Cloud deployments, each configured specifically for an individual customer.

Ava Smart Path™ intelligent media routing

Ava uses its webRTC-based Smart Path technology to intelligently route the media streams from your Ava Cloud Cameras to find the optimal route. This ensures the highest possible video quality is used while also ensuring your network is not over-saturated by unnecessarily high-bandwidth video.

Individual deployments

The cameras and Cloud Connectors connect to your Ava Aware Cloud deployment. Each deployment is a fully independent instance in the cloud, which means that your deployment is fully isolated and protected from others customers' deployments. It allows you to use the full power of Ava Aware, creating the users, permissions and rules that you need, safe in the knowledge that these are not shared with any other deployment.

Since each deployment is separate, you have full control over setting an appropriate maintenance window. This means upgrades can be done when appropriate for you, rather than being forced centrally.

With you in full control of your deployment, access is only granted to your system for the users you set up. Neither Ava or your partner has access to your deployment unless you specifically grant access, which you can rescind at any time.

Each Ava Aware Cloud deployment provides you with a rich experience, with all the tools you need. Due to the expandable architecture, there are no limitations to the number of cameras for yourAva Cloud Video Security solution.



COMPACT DOME

Fixed lens compact dome with IR

Built-in AI video and audio analytics and on-device storage

Versatile, lightweight, and fit for discreet indoor installations

Factory-installed certificates backed by a trusted platform module (TPM)

High resolution (5MP) and extreme low light performance (f/1.3)

Designed and developed in Norway and the UK

AVA-COMPACTDOME-DS-02

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Image sensor
5MP (4:3)

Image sensor size format
1/2.7"

Lens
Focal length: 3.2mm
Aperture: *f*/1.3
Fixed focus

IR night vision
Automatic night mode
IR range: 10m
850 nm IR LED

Minimum illumination in color mode
0.10lux

Field of view
102° Horizontal
71° Vertical

Maximum resolution & Frame rate
2688x1944@30fps

Dynamic range
Multi-exposure line-based HDR

Video compression
H.265, H.264, Motion JPEG

Audio
Microphone
Audio classification

Security
Trusted Platform Module (TPM 2.0)
Factory-installed certificates
No default passwords
Mandatory access authentication
HTTPS/TLS encryption

Network protocols
IPv4, HTTPS, TLS, DNS, mDNS, DNS-SD, NTP, RTSP, RTP, RTCP, ICMP, DHCP, ARP
Streaming: RTP/UDP, RTP/RTSP/HTTPS/TCP

Power source
PoE 802.3af
USB-C, installation only

Power consumption
Typical: 5W
Max: 8W

Storage
2x MicroSD, SDXC UHS-I

Connection
802.3ab 10/100/1000 Gigabit Ethernet
USB-C for preview and setup

Installation aid
Mount template
Screws and wall plugs included
1/4-20 UNC standardized camera mount thread

Adjustment range
Pan, Tilt, Roll

Temperature
Operating: 0°C to +40°C
Storage: -40°C to +60°C

Physical characteristics
Dimensions: 107x107x64mm
Weight: 280g

EMC
EN 55032, EN 61000-3-2/-3, EN 61000-6-4, IEC 61000-4-2/-3/-4/-5/-6/-8, CISPR 32, AS/NZS CISPR 32, FCC Part 15B, ICES-003 Issue 6

Safety
IEC62368-1, UL62368-1, IEC62471

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DOME

Fixed IR dome with motorized zoom and focus

Built-in AI video and audio analytics and on-device storage

Versatile, robust and sleek, fit for both the hardest outdoor and discreet indoor setups

Factory-installed certificates backed by a trusted platform module (TPM)

Dynamic resolution up to 4K

Designed and developed in Norway and the UK

AVA-DOME-DS-05

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Image sensor
8MP (4K) or 5MP

Image sensor size format
1/1.8"

Lens
Focal length: 3.6-10mm
Aperture: *f*/1.5-*f*/2.8
Remote zoom and focus
P-iris

IR night vision
Automatic night mode
IR range: 30m
850 nm IR LED

Minimum illumination in color mode
0.15lux

Field of view
100°-45° Horizontal
53°-25° Vertical

Maximum resolution & Frame rate 8MP
3840x2160@30fps

Maximum resolution & Frame rate 5MP
3072x1728@30fps

Dynamic range
Multi-exposure line-based HDR

Video compression
H.265, H.264, Motion JPEG

Audio
Microphone array (4x microphones)
AI audio event classification
Audio source localization

Security
Factory-installed certificates, no default passwords, mandatory access authentication, HTTPS/TLS encryption

Network protocols
IPv4, HTTPS, TLS, DNS, mDNS, DNS-SD, NTP, RTSP, RTP, RTCP, ICMP, DHCP, ARP
Streaming: RTP/UDP, RTP/RTSP/HTTPS/TCP

Power source
PoE+ (802.3at Type 2)
For installation only: USB-C (1.5A mode)

Power consumption
Typical: 5 W
Max without heater: 12.95 W
Max with heater: 23 W

Storage
MicroSD, SDXC UHS-I

Connection
802.3ab 10/100/1000 Gigabit Ethernet
USB-C for preview and setup

Installation aid
Electronic leveler. Flexible bracket, mounts to standard back boxes.
Refer to technical drawing.

Adjustment range
Pan, Tilt, Azimuth

Impact resistance
IK10 (IEC/EN 62262)

Ingress protection
IP66 (IEC/EN 60529)

Temperature
Operating: -40°C to +50°C
Storage: -40°C to +60°C
Heater: 9.6W

Physical characteristics
Dimensions: 152x152x96mm
Weight: 1.2 kg
Body: Aluminum

EMC
EN 55032, EN 61000-3-2/-3, EN 55024, EN 55035, EN 61000-6-1/-3, EN61000-6-2/-4, FCC Part 15B, ICES-003 Issue 6

Safety
IEC60950-1, IEC62368-1, IEC60950-22, UL/CSA60950-1, UL/CSA 62368-1, UL E164374, NOM-019, IEC62471(IR LED)

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Installation of Cloud-Based Security Cameras

a proposal for

Village of Palmetto Bay

Litsy Pittser
lpittser@palmettobay-fl.gov
9705 Hibiscus Street
Palmetto Bay, FL 33157

Prepared on 02/23/2023 by

Brian Pinnock

ALPHA SECURITY & FIRE ALARM SERVICES, INC.

Alpha Security & Fire Alarm Services, Inc.
5405 NW 102 Ave. #229
Sunrise, FL 33351
(954) 494-7097
AlphaSecurityandFire.com

About Us

Alpha Security and Fire Alarm Services Inc. is a leading provider of security and fire protection solutions for government, commercial, industrial, and residential customers. In addition to its core security and fire protection services, the company also offers a range of value-added services, including managed IT and telecom services, leak detection, solar energy systems, cybersecurity, surveillance and monitoring systems, and access control systems.

Founded in 1989, Alpha Security and Fire Alarm Services Inc. has grown to serve a diverse client base across the state of Florida, with a team of experienced and dedicated professionals. The company is committed to delivering the highest level of service and protection to its customers, and offers a full range of security and fire protection services, including security system design and installation, security system maintenance and repair, fire alarm design and installation, fire alarm inspection and testing, and fire safety training.

Alpha Security and Fire Alarm Services Inc. is dedicated to staying at the forefront of the industry, and invests heavily in research and development to bring the latest and most innovative solutions to its customers. The company is committed to delivering the highest level of service, protection, and peace of mind to its customers

Project Description

Alpha Security is Pleased to present to the Village of Palmetto bay for consideration, the following proposal for the installation of cloud based security cameras per RFP No. 2023-06-001.

The system proposed is the AVA Security paltfrom by Motorola Solutions. AVA aware cloud video management system is a scalable, intelligent, cloud-based security that helps you gain real-time visibility and insights from anywhere.

We will be utilizing a combination of the Compact Dome for Inside the buildings and the Dome and Bullet for outdoors.

Ava Compact Dome Datasheet.pdf

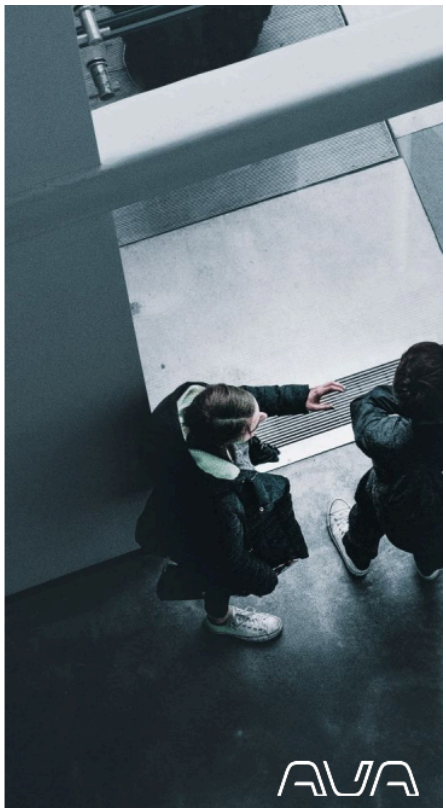
Ava Dome Datasheet.pdf

Ava Bullet Datasheet.pdf

AVA cameras come with a 10 year warranty as long as they are licensed.

Hardware Warranty

- Applicable for Ava server and camera products
- 10 years warranty is included with the purchase of any Ava Camera and 3 years for any server which can be extended to 5 years at the point of sale or any time within the first 3 years.
- Warranty expiry starts 1 month after the product is shipped from Ava. i.e. cameras total warranty is 10 years + 1 month.
- Defective products under the warranty period will either be repaired or replaced at no cost to the Partner.
- Where a replacement part or product is required, the exchanged product assumes remaining warranty of the original product.
- In the event that the fault is with a part that is end of life from the manufacturer or for another reason not available, it will be replaced with an equivalent replacement part with the same or higher functional specification.
- Damage or unauthorized modifications to the product voids the warranty
- Service is valid only in the country in which the Ava product was purchased. Ava will transfer the service providing we are advised of the relocation, and that the service is available in the new location.



PROJECT TIMELINE (60 DAYS) AND METHODOLOGY TO ACHIEVE SCOPE

Days 1-7: Planning and Procurement

Once contract is approved, Initiate the procurement process and order all necessary equipment and materials.

Review requirements and specifications from the Village of Palmetto Bay.

Develop a comprehensive installation plan including a detailed breakdown of work, timeline for each facility.

Confirm shipping dates and prepare for delivery.

Days 8-40: Site Preparation and Installation

Prepare each site for installation, including running cables as required and setting up network equipment.

We will start with the smaller less complicated sites first to iron out any issues we may discover during installation.

Coral Reef Park

Palmetto Bay Park

Public Services Department

Perrine Community House

Thalatta Estate Park

VIllage Hall

Coordinate with IT to ensure POE ports are available for cameras at all sites.

Install cameras and other equipment as needed.

Configure software and networking systems.

Days 41-45: Testing and Validation

Run all necessary tests to ensure the system is working as intended.

Confirm and review recording settings, field of view of cameras, etc.

Address any remaining issues or defects.

Days 46-48: User Training

Train personnel on how to use the new system effectively.

Provide documentation and manuals for future reference.

Days 49-50: Project Closure

Provide final documentation and sign-off on the project.

Obtain feedback from the Village of Palmetto Bay on the installation process and final product.

Days 50-60: Follow-up

Address any post-installation issues or concerns.

Provide support for any additional questions or concerns.

By following this timeline, the installation of the new camera system will be completed within 60 days after the procurement process is initiated, providing the Village of Palmetto Bay with an upgraded, modern, and unified camera system to improve security and surveillance.

Areas & Items

Village Hall

Items			Qty
	Ava Video Security	**AWA-CLD-3Y**	x28
	Ava Aware License 3 years		
	**Ava Video Security**	**COMPACTDOME-W-5MP-30**	x21
	Ava Compact Dome White - 5MP - 30 days		
	**Ava Video Security**	**ACC-DRO-CEI**	x21
	Drop Ceiling Mount		
	**Ava Video Security**	**Dome-W-5MP-30**	x4
	Ava Dome White - 5MP - 30 days		
	**Ava Video Security**	**BULLET-WI-W-5MP-30**	x3
	Ava Bullet Wide White - 5MP - 30 days		
	**Ava Video Security**	**ACC-MNT-ARM-W**	x2
	Mounting arm white		
	**Ava Video Security**	**ACC-PEN-CAP-W**	x2
	Pendant mounting cap white		
	**Labor**	**Installation, Termination and Programming**	

Village Hall Total : $32,642.90

Public Services department

Items			Qty
	Ava Video Security	**AWA-CLD-3Y**	x6
	Ava Aware License 3 years		
	**Ava Video Security**	**Dome-W-5MP-30**	x6
	Ava Dome White - 5MP - 30 days		
	**Everfocus Security Systems**	**PALUNII**	x6
	IP-over-Coax Transmitter with PoE PAIR		
	**Everfocus Security Systems**	**BA-PU12**	x1
	C3,19" RACK MOUNT FOR PALUN		
	Labor	**Installation, Termination and Programming**	

Public Services department Total : $9,677.98

Palmetto Bay Park

Items			Qty
	Ava Video Security	**AWA-CLD-3Y**	x6
	Ava Aware License 3 years		
	**Ava Video Security**	**COMPACTDOME-W-5MP-30**	x2
	Ava Compact Dome White - 5MP - 30 days		

Items		Qty
	**Ava Video Security** **Dome-W-5MP-30** Ava Dome White - 5MP - 30 days	x3
	**Ava Video Security** **BULLET-WI-W-5MP-30** Ava Bullet Wide White - 5MP - 30 days	x1
	**Everfocus Security Systems** **PALUNII** IP-over-Coax Transmitter with PoE PAIR	x6
	**Everfocus Security Systems** **BA-PU12** C3,19" RACK MOUNT FOR PALUN	x1
	**Labor** **Installation, Termination and Programming**	

Palmetto Bay Park Total : $9,277.98

Coral Reef Park

Items		Qty
	**Ava Video Security** **AWA-CLD-3Y** Ava Aware License 3 years	x6
	**Ava Video Security** **COMPACTDOME-W-5MP-30** Ava Compact Dome White - 5MP - 30 days	x2
	**Ava Video Security** **BULLET-WI-W-5MP-30** Ava Bullet Wide White - 5MP - 30 days	x4

Items			Qty
	**Everfocus Security Systems**	**PALUNII**	x6
	IP-over-Coax Transmitter with PoE PAIR		
	**Everfocus Security Systems**	**BA-PU12**	x1
	C3,19" RACK MOUNT FOR PALUN		
	Labor	**Installation, Termination and Programming**	

Coral Reef Park Total : $10,177.98

Thalatta Estate

Items			Qty
	Ava Video Security	**AWA-CLD-3Y**	x20
	Ava Aware License 3 years		
	**Ava Video Security**	**COMPACTDOME-W-5MP-30**	x7
	Ava Compact Dome White - 5MP - 30 days		
	**Ava Video Security**	**Dome-W-5MP-30**	x7
	Ava Dome White - 5MP - 30 days		
	**Ava Video Security**	**BULLET-WI-W-5MP-30**	x4
	Ava Bullet Wide White - 5MP - 30 days		
	**Ava Video Security**	**360-W-30**	x2
	Ava 360 White - 9MP - 30 days		

Items		Qty
	**Ava Video Security** **ACC-MNT-ARM-W** Mounting arm white	x7
	**Ava Video Security** **ACC-PEN-CAP-W** Pendant mounting cap white	x7
	**Everfocus Security Systems** **PALUNII** IP-over-Coax Transmitter with PoE PAIR	x20
	**Everfocus Security Systems** **BA-PU12** C3,19" RACK MOUNT FOR PALUN	x2
	**Labor** **Installation, Termination and Programming**	

Thalatta Estate Total : $33,818.96

Perrine Community House

Items		Qty
	**Ava Video Security** **AWA-CLD-3Y** Ava Aware License 3 years	x8
	**Ava Video Security** **COMPACTDOME-W-5MP-30** Ava Compact Dome White - 5MP - 30 days	x3
	**Ava Video Security** **Dome-W-5MP-30** Ava Dome White - 5MP - 30 days	x4

Items		Qty
 **Ava Video Security** — Ava Bullet Wide White - 5MP - 30 days	**BULLET-WI-W-5MP-30**	x1
 **Everfocus Security Systems** — IP-over-Coax Transmitter with PoE PAIR	**PALUNII**	x8
 **Everfocus Security Systems** — C3,19" RACK MOUNT FOR PALUN	**BA-PU12**	x1
 **Labor**	**Installation, Termination and Programming**	

Perrine Community House Total : $11,763.98

Financial Summary

Subtotal	**$107,359.78**
Proposal Total	**$107,359.78**

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: Alpha Security & Fire Alarm Services, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Installation of a new Security and Video management system and cameras in existing Gym and throughout Sunrise city park.

Initial Value of Contract: $330,000.00 Final Value of Contract: $330,000.00

Was the work performed timely: ✓ Yes ____ No

Was the work performed to acceptable quality standards: ✓ Yes ____ No

Would you enter into a contract with the vendor in the future? ✓ Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ____ No

Total number of change orders: Ø Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: City of Sunrise
Name of Individual completing this form: Earl Prizlee, P.E.
Signature: _____ Title: Capital Projects Coordinator
Telephone: (954) 888-6002 Email: EPrizlee@sunrisefl.gov
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: Alpha Security & Fire Alarm Services, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Installation and upgrade of the existing Security and access control system for Atlantic One at the Point condominium.

Initial Value of Contract: $199,000.00 Final Value of Contract: $199,000.00

Was the work performed timely: ✓ Yes ____ No

Was the work performed to acceptable quality standards: ✓ Yes ____ No

Would you enter into a contract with the vendor in the future? ✓ Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ____ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: 1

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Atlantic One at the Point
Name of Individual completing this form: Sebastian Usquiano
Signature: Sebastian Usquiano Title: Property Manager
Telephone: 305.682.8988 x 107 Email: Sebastian.Usquiano@fsresidential.com
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: Alpha Security & Fire Alarm Services, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Installation of a new Video management system to accommodate existing and new cameras for City of Lake Worth Beach facilities.

Initial Value of Contract: $60,000.00 Final Value of Contract: $60,000.00

Was the work performed timely: yes Yes ____ No

Was the work performed to acceptable quality standards: yes Yes ____ No

Would you enter into a contract with the vendor in the future? yes Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? yes Yes ____ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: 0

If you responded no to any of the above, please provide details:

_____

_____

Name of Public Entity/Company: City of Lake Worth Beach
Name of Individual completing this form: Brenton Farr
Signature: _____ Title: I.T. Manager
Telephone: 561-586-1688 Email: bfarr@lakeworthbeachfl.gov
Thank you for your support in helping us evaluate our solicitation response

PROPOSAL SHEET

RFP# 2023-06-001 Installation of Cloud-Based Security Cameras

Installation of brand-new Cloud-Based Security Cameras Lump Sum: $ 107,359.78

(Specifications, please see Section 4.0 – Scope of Services).

Maintenance Plan

To support and maintain newly installed cloud-based security cameras on a monthly cost of:

(Specifications, please see Section 4.0 – Scope of Services). **Lump Sum:** **$** 495.00

1. The price listed on the proposal form shall include the total cost to complete the Work including but not limited to materials, labor, equipment, bonds, insurances, etc., as necessary to ensure proper delivery of services and product requested by the Village of Palmetto Bay.
2. I hereby certify that I am authorized to act on behalf of the firm, individual, partnership, corporation or association making this bid and that all statements made in this document are true and correct to the best of my knowledge.
3. I understand and agree to be bound by the conditions contained in this Request for Proposal and shall conform with all requirements of the Request for Proposal.

Brian Pinnock

Name: (Please Print)

President 2/20/2023

Offeror Signature Title: Date:

(HAVE YOUR PROPOSAL SHEET AS PAGE 1 OF YOUR SUBMITTAL)

8.0 Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied companies have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Vendor complies fully with the above requirements.

Signature of Official: _____

Name (typed): Brian Pinnock

Title: President

Vendor: Alpha Security & Fire Alarm Services, Inc.

Date: 2/19/2023

SUB-CONTRACTOR LIST

Vendor shall list all Proposed Sub-Contractors to be used on this project if they are awarded the Contract.

Classification of Work	Sub-Vendor Name	Address	Telephone and Fax
None	N/A	N/A	N/A

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Vendor warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Vendor warrants that they have read, understand and are willing to comply with all the requirements of the RFP and the addendum/ addenda nos.

C. Vendor warrants that it will not delegate or sub-contract its responsibilities under an agreement without the prior written permission of the Council.

D. Vendor warrants that all information provided by it in connection with this Proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Vendor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Vendor has not, and will not, pay a fee for which is contingent upon the Village awarding this contract. Vendor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Vendor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Vendor, if the Vendor is chosen for performance of the contract.

Signature of Official: _____

Name (typed): Brian Pinnock

Title: President

Vendor Name: Alpha Security & Fire Alarm Services, Inc.

Date: 2/20/2023

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }
}
COUNTY OF MIAMI-DADE } SS:

Brian Pinnock being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of: Alpha Security & Fire Alarm Services, Inc. the Vendor that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Vendor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: 

Name (typed): Brian Pinnock

Title: Alpha Security & Fire Alarm Services, Inc.

Vendor Name: Alpha Security & Fire Alarm Services, Inc.

Date: 2/20/2023

Continued on next page.

ACKNOWLEDGMENT

State of Florida

County of Broward

On this February 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Brian Pinnock and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Shaleen Claytor
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

SHALEEN CLAYTOR
Notary Public - State of Florida
Commission # HH 205940
My Comm. Expires Jan 29, 2026
Bonded through National Notary Assn.

(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

none to me
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By Brian Pinnock

For Alpha Security & Fire Alarm Services, Inc.

Whose business address is: 5405 NW 102 Ave. #229, Sunrise, FL. 33351

And (if applicable) its Federal Employer Identification Number (FEIN) is: 65-0101940

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:

A. A predecessor or successor of a person convicted of a public entity crime; or

B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: _____

Name (typed): Brian Pinnock

Title: President

Vendor Name: Alpha Security & Fire Alarm Services, Inc.

Date: 2/20/2023

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of Florida

County of Broward

On this February 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Brian Pinnock and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Shaleen Claytor

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

SHALEEN CLAYTOR
Notary Public - State of Florida
Commission # HH 205940
My Comm. Expires Jan 29, 2026
Bonded through National Notary Assn.

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

o Produced identification:

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

AMERICANS WITH DISABILITIES ACT (ADA)

DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: Brian Pinnock - President

(print individual's name and title)

for: Alpha Security & Fire Alarm Services, Inc.

(print name of entity submitting sworn statement)

whose business address is: 5405 NW 102 Ave. #229, Sunrise, FL. 33351

and (if applicable) its Federal Employer Identification Number (FEIN) is: 65-0101940

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Vendor, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-Vendor, or third party Vendor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Continued on next page.

Signature of Official: _____

Name (typed): Brian Pinnock

Title: President

Vendor Name: Alpha Security & Fire Alarm Services, Inc.

Date: 2/20/2023

ACKNOWLEDGMENT

State of Florida

County of Broward

On this February 20 day of, 20 23, before me, the undersigned Notary Public of the State of Florida personally appeared Brian Pinnock and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Shaleen Clayton

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

SHALEEN CLAYTON
Notary Public - State of Florida
Commission # HH 205940
My Comm. Expires Jan 29, 2026
Bonded through National Notary Assn.

_____

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

o Produced identification:

_____

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

BUSINESS ENTITY AFFIDAVIT
(VENDOR / PROPOSALDER DISCLOSURE)

Proposer or Vendor hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Proposer or Vendor, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Proposer. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Proposer. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Proposer or Vendor recognizes that with respect to this transaction or Proposal, if any Proposer or Vendor violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Proposer or Vendor may be disqualified from furnishing the goods or services for which the Proposal or proposal is submitted and may be further disqualified from submitting any future Proposals or proposals for goods or services to Village.

Accordingly, Proposer or Vendor completes and executes the Business Entity Affidavit form below. The terms "Proposer" or "Vendor," as used herein, include any person or entity making a Proposal herein to Village or providing goods or services to Village.

I, Brian Pinnock being first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

5405 NW 102 Ave. #229, Sunrise, FL. 33351

Federal Employer Identification Number (If none, Social Security Number)

65-0101940

Continued on next page

Name of *Entity, Individual, Partners or Corporation*

Doing Business As (If same as above, leave blank)

5405 NW 102 Ave. #229, Sunrise, FL. 33351

Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
Gerald Pinnock	6201 NW 12 CT, Sunrise, FL. 33313	60 %
Wilma Pinnock	6201 NW 12 CT, Sunrise, FL. 33313	40 %
		%

2. The full legal names and business address of any other individual (other than sub-Vendors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

Signature of Official: _____

Name (typed): Brian Pinnock

Title: President

Vendor Name: Alpha Security & Fire Alarm Services, Inc.

Date: 2/20/2023

ACKNOWLEDGMENT

State of Florida

County of Broward

On this February 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Brian Pinnock and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Shaleen Claytor

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

SHALEEN CLAYTOR
Notary Public - State of Florida
Commission # HH 205940
My Comm. Expires Jan 29, 2026
Bonded through National Notary Assn.

(Name of Notary Public: Print, Stamp or Type as commissioned.)

x o Personally known to me, or

o Produced identification:

(Type of Identification Produced)

o Did take an oath or

x o Did not take an oath.

ACKNOWLEDGMENT OF CONFORMANCE WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We Alpha Security & Fire Alarm Services, Inc. (Vendor), hereby acknowledge and agree that we, as the Prime Vendor for Village of Palmetto Bay, Village of Palmetto Bay Installation of Cloud-Based Security Cameras, RFP# **2023-06-001**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of :

_____

(Sub-Vendor's Names) to comply with such act or regulation.

Signature of Official: _____

Name (typed): Brian Pinnock

Title: President

Vendor Name: Alpha Security & Fire Alarm Services, Inc.

Date: 2/20/2023

Attest: _____

Print Name: FAYDN BRYCE

Attest: Shaleen Clayton

Print Name: Shaleen Clayton

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein Proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials, and Alpha Security & Fire Alarm Services or its employees, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Vendor or by an officer of the corporation.

Signature of Official: _____

Name (typed): Brian Pinnock

Title: President

Vendor Name: Alpha Security & Fire Alarm Services, Inc.

Date: 2/28/23

ACKNOWLEDGMENT

State of Florida

County of Broward

On this 20th day of, 2023 before me, the undersigned Notary Public of the State of Florida personally appeared Brian Pinnock and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

SHALEEN CLAYTOR
Notary Public - State of Florida
Commission # HH 205940
My Comm. Expires Jan 29, 2026
Bonded through National Notary Assn.

Continued on next page

NOTARY PUBLIC
SEAL OF OFFICE:

_____

(Name of Notary Public: Print, Stamp or Type as commissioned.)
ø Personally known to me, or
o Produced identification:

_____

(Type of Identification Produced)
ø Did take an oath or
o Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

The Vendor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from Proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare? NO.

Yes or No, If yes, explain the circumstances.

Executed on February 20, 2023 at _____
under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: _____

Name (typed): Brian Pinnock

Title: President

Vendor Name: Alpha Security & Fire Alarm Services, Inc.

Date: 2/20/2023

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
Alpha Security & Fire Alarm Services, Inc.

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)
5405 NW 102 Ave. #229

Requester's name and address (optional)

City, state, and ZIP code
Sunrise, FL. 33351

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
			–			–				

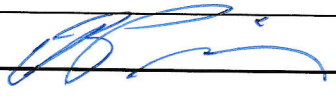
Employer identification number
6	5	–	0	1	0	1	9	4	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶  Date ▶ 2/20/2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

E-VERIFY AFFIDAVIT

STATE OF Florida

COUNTY OF Broward

I, Brian Pinnock (the individual attesting below), being duly authorized byand on behalf of Alpha Security & Fire Alarm Services, Inc (hereinafter "Employer") after firstbeing duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES ____
   b. NO x
4. Employer's sub-Contractors will comply with E-Verify, and Employer will ensure compliance with E-Verifyby any and all sub-Contractor subsequently hired by Employer.

This 20 day of February, 2023.

Signature of Affiant

Print or Type Name: Brian Pinnock

State of Florida

County of Broward

Continued Following Page

Seal

Signed and sworn to (or affirmed) before me, this the 20 day of February, 2023.

My Commission Expires: 1/29/2026

Notary Public

NHCS – E-Verify 081815

SHALEEN CLAYTOR
Notary Public - State of Florida
Commission # HH 205940
My Comm. Expires Jan 29, 2026
Bonded through National Notary Assn.

ADDENDUM NO. 1

Date: January 17, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Minutes for Mandatory Pre-Bid Hearing on January 17th, 2023

The meeting started at 10:03 am with the Procurement Specialist introducing herself and Eric Machado, IT Manager. The procurement specialist stated that Mr. Eric Machado would be the person in charge for the services advertised and therefore, any technical questions should be addressed to him. The procurement specialist went over the key dates for the solicitation. The procurement specialist asked if there were any questions as to the deliverables or preparation of the proposal. Key points were discussed as to the following:

- Extension of Bid Opening Date from 02/01/2023 to **Thursday, February 23rd, 2023**, at 3:00pm same location.

- A new extension to submit questions was extended to **Thursday, February 9th, 2023** at 3:00pm. Last addendum will be issued if there are questions that need to be answered.

- As to the scope section of **e. Support**: The following will clarify some of the questions that arose during the meeting.

    1. The proposal will have (2) components, one proposal shall be the price of the equipment, installation, all permits required and be a "turn-key" project.

The next component will be the support for said new equipment installed. This agreement will be for three (3) years with an option to renew at the Village's request and agreed upon by the vendor for an additional (2) years. This service encompasses camera replacement, handle warranty issues, trouble shooting camera for any issues that render the camera not operational.

2. When a service call is initiated, the vendor has 24-36 hours to respond to any issues arising from the operations of the cameras. At that point they need to respond to the IT Department and give them a diagnosis of the issue and set a time to remedy the situation.

- As to licensing, the Village requires a minimum of 3 years.

- A walkthrough "fieldtrip" will be done to examine all the locations included in the scope. The set date and time will be as follows:

Meet up Location: Village Hall, 9705 E. Hibiscus Street, Palmetto Bay Florida 33157.

1. Public Service Dept., 9495 SW 180th, Street, Palmetto Bay, Florida 33157
2. Perrine House, 900 Perrine Avenue, Palmetto Bay, Florida 33157
3. Palmetto Bay Park – 17535 SW 95th Avenue, Palmetto Bay, Florida 33157
4. Coral Reef Park – 7895 SW 152nd Street, Palmetto Bay, Florida 33157
5. Thalatta Estate Park – 17301 Old Cutler Road, Palmetto Bay Park 33157

Village Hall's walkthrough was completed on January 17th, 2023.

. Those questions were addressed the meeting was adjourned at about 11:15am.

Thank you,

Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 1

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Alpha Security & Fire Alarm Services, Inc.

Date Addendum Received January 17, 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Brian Pinnock

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

ADDENDUM NO. 2

Date: January 26, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Village Statement after Walkthrough on January 24th, 2023

- It was stated that the proposal although lump sum shall need to be itemized.
- Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.
- Thalatta Estate Park and Other Locations with the same issue: During the walkthrough, vendors found sets of (2) cameras in the same location pointing to different directions, this was an old system and did not have the capabilities for a 180-degree view, therefore it was needed. Now with better technology, replace the sets with (1) directional camera that can view all angles. This will bring the Village's cost down and licensing fees down as well.
- Evaluations of Proposals, page 19 of the solicitation:

Proposals shall be evaluated based on the criteria on pg. 19 of the solicitation. **What is added** to the evaluation section shall be proposals will be ranked, the committee composed

of IT personnel and the Police department shall pick the three (3) highest ranked and invite them to prepare a presentation based on the product they have proposed. The evaluation committee will rank the presentations and come out with the recommendation for award. The other vendors not ranked shall be notified immediately and not be considered for award.

Thank you,

Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 2

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Alpha Security & Fire Alarm Services, Inc.

Date Addendum Received January 26, 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Brian Pinnock

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

ADDENDUM NO. 3 - FINAL

Date: February 10, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Questions Received as of February 10, 2023.

1. **Question:** Can we confirm how many cameras are needed for the following locations (please include number of internal based and external based cameras):

   - Thalatta Estates: _____ Indoor ____ Outdoor
   - Public Services Department _____ Indoor ____ Outdoor
   - Perrine Community House _____ Indoor ____ Outdoor

Response: ***The Village gave an estimate on the quantities of cameras both indoor and outdoor on the solicitation. It was up to the vendor to make an accurate count of the cameras when we did the walkthrough. Since there were areas that had two cameras pointing in different directions where now a single camera can be used with the capability to see all angles, the Village shall not participate in giving a number.***

2. **Question:** Training requirements on the cameras system selected:
   a. Outside of technical training for the IT department, what training would be essential to those requiring access to the camera system?

Response: Training on camera operation and features, and training on the cloud recording system especially providing camera footage to external entities as a result of public records request.

b. How many members of the Palmetto Bay staff would be required on this training to understand how to use the system (to view cameras, etc.)?

Response: IT staff will be responsible for training authorized users at all departments.

3. **Question:** Do you want us to replace any existing CAT5 cable with CAT6 cabling?

Response: Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.

4. **Question:** On page 18 of the RFP Section 5 Proposal Submittal Checklist under B signed and completed forms from Section: it lists Proposal Guaranty 5%. There is nowhere else in the RFP that mentions a Bid Bond is needed. Is this a typo? If not, please provide more information and any form(s) that needs to be signed and provided with our response.

Response: This was a typo-error. A bid guaranty is not required.

5. **Question:** Just making sure that the camera system will not record locally but over the internet (cloud) ?

Response: Yes. The Village seeks a system where the cameras independently record over the internet to a cloud-based system where footage can be viewed and retrieved as-needed by authorized Village staff members. We do not want any on premise DVR's or NVR's at any of our locations.

6. **Question:** In case the internet fails, will cameras record locally on a dedicated server or on the cameras SD card ?

Response: Yes. If possible, in the event of a temporary internet outage, we would like the cameras to have the ability if possible to record footage locally and upload once connection is re-established. The amount of local storage does not have to be extravagant and we do not have a minimum amount specified but we will evaluate each proposal and determine if what was proposed is useful or not.

7. **Question:** All the existing cameras have to be replaced?

Response: Any camera at any of our locations made by any manufacturer that is banned by the federal government must be replaced. Any existing cameras that aren't banned but require a local DVR or NVR to function must also be replaced as we seek to eliminate DVRs and NVRs at all locations. Any remaining cameras at any locations eligible for repurposing

must be identified in your proposal, however, due to the age of our existing systems we don't expect many of them to be eligible or a good fit.

Also, any cameras proposed for this RFP must not be banned by the federal government. https://www.fcc.gov/supplychain/coveredlist

Thank you,

Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 3

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor Alpha Security & Fire Alarm Services, Inc.

Date Addendum Received February 10, 2023

Total Pages of Addendum including Acknowledgement 4

Print Name Brian Pinnock

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

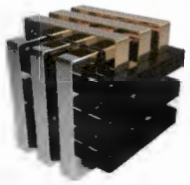
AISG
AMERICAN INTEGRATED SECURITY GROUP

Prepared for Village of Palmetto Bay

Village of Palmetto Bay - Cloud CCTV System

Quote#MB003106 v3

PREPARED FOR	PREPARED BY
Litsy C. Pittser 9705 E. Hibiscus Street Palmetto Bay, FL 33157 lpittser@palmettobay-fl.gov	Mihai Barbu 2253 Vista Parkway Unit 14 West Palm Beach, FL 33411 mbarbu@aisg-online.com (561) 530-4140 x 403



Hardware

DESCRIPTION	PRICE	QTY	EXT. PRICE
Ava Compact Dome White - 5MP	$412.62	35	$14,441.70
Ava Bullet Wide White - 5MP	$966.42	40	$38,656.80
Ava Back Box for Bullet Camera	$113.68	40	$4,547.20
CAT5E, UTP, 4P, 24AWG, SOL, BC, CMP, FEP/FRPVC, WHITE CAROL BRAND BOXES	$344.50	13	$4,478.50
Ubiquiti 48-port, Layer 2 PoE switch.	$725.40	2	$1,450.80
Ubiquiti 24-port, Layer 2 PoE switch.	$465.40	4	$1,861.60
Tripp Lite UPS Smart 1200VA 700W Rackmount Tower Battery Back Up LCD AVR 120V USB DB9 RJ45 - 1200VA/700W - 4 Minute Full Load - 8 x NEMA 5-15R	$470.60	6	$2,823.60
Miscellaneous Hardware , conduit, connectors	$325.00	6	$1,950.00
		Subtotal:	$70,210.20

Software

DESCRIPTION	PRICE	QTY	EXT. PRICE
3Year Ava Aware License per camera with 30 Days per camera Cloud Storage	$329.34	75	$24,700.50
		Subtotal:	$24,700.50

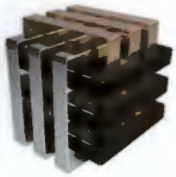
Services

PRODUCT DESCRIPTION	QTY	ITEM NOTES HTML
Installation labor of cctv devices	225	
Programming of cctv devices	75	
	Subtotal:	$39,000.00

Mobilization

MANUFACTURER PART NUMBER	PRODUCT DESCRIPTION	QTY
Mobilization	**Mobilization**	**2.5**
	Subtotal:	$5,837.50

Village of Palmetto Bay - Cloud CCTV System



Prepared by:

Florida

Mihai Barbu
(561) 530-4140 x 403
mbarbu@aisg-online.com

Prepared for:

Village of Palmetto Bay

9705 E. Hibiscus Street
Palmetto Bay, FL 33157
Litsy C. Pittser

lpittser@palmettobay-fl.gov

Quote Information:

MB003106

Version: 3
Delivery Date: 02/22/2023
Expiration Date: 03/22/2023

Quote Summary

DESCRIPTION	AMOUNT
Hardware	$70,210.20
Software	$24,700.50
Services	$39,000.00
Mobilization	$5,837.50

Subtotal:	$139,748.20
Shipping:	$1,600.00
Estimated Tax:	$9,741.29
Total:	$151,089.49

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Florida

Signature: Mihai Barbu

Name: Mihai Barbu

Title: Apps Engineer

Date: 02/22/2023

Village of Palmetto Bay

Signature: _____

Name: Litsy C. Pittser

Date: _____

Statement of Work

AISG will provide and install items listed in this estimate.

IP CCTV System:

Cameras: (75) Cloud Recording Bullet and Dome Cameras will be supplied and installed by AISG.

Racks and Enclosures: Use existing Rack

Recording:

AVACloud Platform to record approx. 30 days with the following configuration: 12FPS @ 5MP Resolution.

Note,

Retention time may vary based on the motion frequency and the light ambience conditions.

Customer is responsible for providing internet connection foe every location.

Battery Backup:

AISG will provide and install UPS for every location.

Networking and Cabling:

AISG will provide plennum CAT5 cable.
AISG will provide network PoE switches.

Workstation:
Workstation will be provided by others.

Conduit:
Conduit is to be provided and installed by AISG.

CORE DRILLING:

Core drilling is NOT included in this proposal.

Power:
120 VAC power outlets to be provided by others.

Lifts, Boom Trucks and Scaffolding:
Lifts, boom trucks and any other site access and accessibility equipment are not included in this proposal.

Labor:
All labor for mounting, terminating, programming and testing of equipment has been quoted as Non-Union Labor, and will be provided by AISG.

Permits:
Permits are not included in this proposal. Should an electrical or low voltage permit be required, AISG will bill on site to site basis.

Engineering, Project Management and System Turn-Over:

AISG will provide Engineering and Project management, including associated documentation and as-built drawings. AISG will test installed device with on-site personnel to ensure complete system functionality prior to system turn-over.

Tax:
Sales tax is included in estimate.

Change Orders:
Any deviations from the design in the initial scope of work will require a change order. The customer and AISG Project Manager will be required to approve the change order before work continues.

AISG
AMERICAN INTEGRATED SECURITY GROUP

Prepared for Village of Palmetto Bay

Village of Palmetto Bay - 3 Year Maintenance Plan Monthly Cost

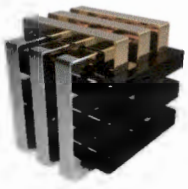
Quote#MB003136 v2

PREPARED FOR

Litsy C. Pittser
9705 E. Hibiscus Street
Palmetto Bay, FL 33157
lpittser@palmettobay-fl.gov

PREPARED BY

Mihai Barbu
2253 Vista Parkway
Unit 14
West Palm Beach, FL 33411
mbarbu@aisg-online.com
(561) 530-4140 x 403



Year 1 - Preventive Maintenance Monthly Cost

* Optional

DESCRIPTION	RECURRING	QTY	EXT. REC.
Preventive Maintenance Year 1 Monthly Cost - AISG will visit the site and perform the following if apply:	$792.50	12	$9,510.00

1	Clean Head End and verify proper operation of equipment	9	Check and adjust if necessary for proper camera view
2	Check for and install upgrades for Head End equipment	10	Check and clean NEMA enclosures (dust and foreign particles)
3	Check and clean cameras and lenses	11	Check for proper battery voltage (collectively & individually)
4	Check fiber optics, if installed	12	Upgrade camera firmware, if necessary
5	Check all mounts on poles for proper tightness	13	Check all mounts on poles for proper tightness
6	Check solar panels for proper angle, direction and alignment	14	Check pole grounding
7	Check for proper retention time and fps	15	Verify customer knowledge of system and usage
8	Prepare new user names and views for customer	16	Identify equipment defects & provide Client with replacement quote

* Optional Annual Subtotal: $9,510.00

Year 2 - Preventive Maintenance Monthly Cost

* Optional

DESCRIPTION	RECURRING	QTY	EXT. REC.
Prevenative Maintenance Year 2 Monthly Cost - AISG will visit the site and perform the following if apply:	$1,018.91	12	$12,226.92

1	Clean Head End and verify proper operation of equipment	9	Check and adjust if necessary for proper camera view
2	Check for and install upgrades for Head End equipment	10	Check and clean NEMA enclosures (dust and foreign particles)
3	Check and clean cameras and lenses	11	Check for proper battery voltage (collectively & individually)
4	Check fiber optics, if installed	12	Upgrade camera firmware, if necessary
5	Check all mounts on poles for proper tightness	13	Check all mounts on poles for proper tightness
6	Check solar panels for proper angle, direction and alignment	14	Check pole grounding
7	Check for proper retention time and fps	15	Verify customer knowledge of system and usage
8	Prepare new user names and views for customer	16	Identify equipment defects & provide Client with replacement quote

* Optional Annual Subtotal: $12,226.92

Year 3 - Preventive Maintenance Monthly Cost

* Optional

DESCRIPTION	RECURRING	QTY	EXT. REC.
Preventive Maintenance Year 3 Monthly Cost - AISG will visit the site and perform the following if apply:	$1,245.40	12	$14,944.80

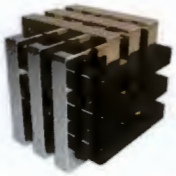
1	Clean Head End and verify proper operation of equipment	9	Check and adjust if necessary for proper camera view
2	Check for and install upgrades for Head End equipment	10	Check and clean NEMA enclosures (dust and foreign particles)
3	Check and clean cameras and lenses	11	Check for proper battery voltage (collectively & individually)
4	Check fiber optics, if installed	12	Upgrade camera firmware, if necessary
5	Check all mounts on poles for proper tightness	13	Check all mounts on poles for proper tightness
6	Check solar panels for proper angle, direction and alignment	14	Check pole grounding
7	Check for proper retention time and fps	15	Verify customer knowledge of system and usage
8	Prepare new user names and views for customer	16	Identify equipment defects & provide Client with replacement quote

* Optional Annual Subtotal: $14,944.80

AISG
AMERICAN INTEGRATED SECURITY GROUP

www.aisg-online.com - 561-530-4140

Village of Palmetto Bay - 3 Year Maintenance Plan Monthly Cost



Prepared by:

Florida

Mihai Barbu
(561) 530-4140 x 403
mbarbu@aisg-online.com

Prepared for:

Village of Palmetto Bay

9705 E. Hibiscus Street
Palmetto Bay, FL 33157
Litsy C. Pittser

lpittser@palmettobay-fl.gov

Quote Information:

MB003136

Version: 2
Delivery Date: 02/22/2023
Expiration Date: 03/22/2023

*Optional Expenses

DESCRIPTION	RECURRING
Year 1 - Preventive Maintenance Monthly Cost	$9,510.00
Year 2 - Preventive Maintenance Monthly Cost	$12,226.92
Year 3 - Preventive Maintenance Monthly Cost	$14,944.80
Optional Subtotal:	$36.681.72

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Florida

Signature: Mihai Barbu

Name: Mihai Barbu

Title: Apps Engineer

Date: 02/22/2023

Village of Palmetto Bay

Signature: _____

Name: Litsy C. Pittser

Date: _____

8.0 Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied companies have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Vendor complies fully with the above requirements.

Signature of Official: _____

Name (typed): ARNOLD HOBLE

Title: EVP

Vendor: AISG

Date: 2/22/2023

SUB-CONTRACTOR LIST

Vendor shall list all Proposed Sub-Contractors to be used on this project if they are awarded the Contract.

Classification of Work	Sub-Vendor Name	Address	Telephone and Fax
N/A	N/A		

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Vendor warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Vendor warrants that they have read, understand and are willing to comply with all the requirements of the RFP and the addendum/ addenda nos.

C. Vendor warrants that it will not delegate or sub-contract its responsibilities under an agreement without the prior written permission of the Council.

D. Vendor warrants that all information provided by it in connection with this Proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Vendor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Vendor has not, and will not, pay a fee for which is contingent upon the Village awarding this contract. Vendor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Vendor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Vendor, if the Vendor is chosen for performance of the contract.

Signature of Official: _____

Name (typed): ARNOLD KOBLE

Title: EVP

Vendor Name: AiSG

Date: 2/22/2023

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }
}
COUNTY OF MIAMI-DADE } SS:

ARNOLD KOBLE being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of: AISG the Vendor that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Vendor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: _____

Name (typed): ARNOLD KOBLE

Title: EVP

Vendor Name: AISG

Date: 02/22/2023

Continued on next page.

ACKNOWLEDGMENT

State of Florida

County of PALM BEACH

On this 22/2 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared ARNOLD KOBLE and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Inge Ildiko Gertner
NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

Notary Public State of Florida
Inge Ildiko Gertner
My Commission GG 340608
Expires 06/02/2023

INGE ILDIKO GERTNER
(Name of Notary Public: Print, Stamp or Type as commissioned.)
X Personally known to me, or
o Produced identification:

DRIVER LICENSE
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By ARNOLD KOBLE

For AISG

Whose business address is: 2253 VISTA PARKWAY U/4 WPB 33411

And (if applicable) its Federal Employer Identification Number (FEIN) is: 208970460

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:

A. A predecessor or successor of a person convicted of a public entity crime; or
B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: _____

Name (typed): ARNOLD KOBCE

Title: EVP

Vendor Name: AISG

Date: 02/22/2023

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of Florida

County of PALM BEACH

On this 22/2 day of, 2023 before me, the undersigned Notary Public of the State of Florida personally appeared ARNOLD KOBLE and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Inge Ildiko Gertner

NOTARY PUBLIC, STATE OF FLORIDA

Notary Public State of Florida
Inge Ildiko Gertner
My Commission GG 340608
Expires 06/02/2023

NOTARY PUBLIC
SEAL OF OFFICE:
INGE ILDIKO GERTNER
(Name of Notary Public: Print, Stamp or Type as commissioned.)
☒ Personally known to me, or
o Produced identification:

DRIVER CICENSE
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: ARNOLD KOBLE EVP
(print individual's name and title)

for: AISG
(print name of entity submitting sworn statement)

whose business address is: 1253 VISTA PARKWAY U/4 WEST PALM BEACH 33411

and (if applicable) its Federal Employer Identification Number (FEIN) is: 208970460

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Vendor, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-Vendor, or third party Vendor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Continued on next page.

Signature of Official: Arnold

Name (typed): ARNOLD KOBLE

Title: EVP

Vendor Name: AiSG

Date: 02/22/2023

ACKNOWLEDGMENT

State of Florida

County of PALM BEACH

On this 22/2 day of, 2023 before me, the undersigned Notary Public of the State of Florida personally appeared ARNOLD KOBLE and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Inge Ildiko Gertner

NOTARY PUBLIC, STATE OF FLORIDA

Notary Public State of Florida
Inge Ildiko Gertner
My Commission GG 340608
Expires 06/02/2023

NOTARY PUBLIC
SEAL OF OFFICE:

INGE ILDIKO GERTNER

(Name of Notary Public: Print, Stamp or Type as commissioned.)

☒ Personally known to me, or

o Produced identification:

DRIVER LICENSE

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

BUSINESS ENTITY AFFIDAVIT
(VENDOR / PROPOSALDER DISCLOSURE)

Proposer or Vendor hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Proposer or Vendor, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Proposer. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Proposer. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Proposer or Vendor recognizes that with respect to this transaction or Proposal, if any Proposer or Vendor violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Proposer or Vendor may be disqualified from furnishing the goods or services for which the Proposal or proposal is submitted and may be further disqualified from submitting any future Proposals or proposals for goods or services to Village.

Accordingly, Proposer or Vendor completes and executes the Business Entity Affidavit form below. The terms "Proposer" or "Vendor," as used herein, include any person or entity making a Proposal herein to Village or providing goods or services to Village.

I, ARNOLD KOBLE being first duly sworn

state: FLORIDA

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

Federal Employer Identification Number (If none, Social Security Number)

20897060

Continued on next page

Name of Entity, Individual, Partners or Corporation

AMERICAN INTEGRATED SECURITY GROUP

Doing Business As (If same as above, leave blank)

2253 VISTA PARKWAY U14 WEST PALM BEACH

Street Address Suite Village State Zip Code 33411

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
LEVENTE ACS	2255 VISTA PARKWAY WEST PALM BEACH 33411	100 %
		%
		%

2. The full legal names and business address of any other individual (other than sub-Vendors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

Signature of Official: Arnold

Name (typed): ARNOLD KOBLE

Title: EVP

Vendor Name: AiSG

Date: 02/22/2023

ACKNOWLEDGMENT

State of Florida

County of PALM BEACH

On this 22/2 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared ARNOLD KOBLE and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Inge Ildiko Gertner

NOTARY PUBLIC, STATE OF FLORIDA

Notary Public State of Florida
Inge Ildiko Gertner
My Commission GG 340608
Expires 06/02/2023

NOTARY PUBLIC
SEAL OF OFFICE:

INGE ILDIKO GERTNER

(Name of Notary Public: Print, Stamp or Type as commissioned.)

☒ Personally known to me, or

o Produced identification:

DRIVER LICENSE

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

ACKNOWLEDGMENT OF CONFORMANCE
WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We Ai°SG (Vendor), hereby acknowledge and agree that we, as the Prime Vendor for Village of Palmetto Bay, Village of Palmetto Bay_____, RFP# **2023-06-001**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of :

_____

(Sub-Vendor's Names) to comply with such act or regulation.

Signature of Official: Arnold

Name (typed): ARNOLD KOBLE

Title: EVP

Vendor Name: Ai°SG

Date: 02/22/2023

Attest: Inge Ildiko Gertner

Print Name: INGE ILDIKO GERTNER

Attest: Inge Ildiko Gertner

Print Name: INGE ILDIKO GERTNER

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein Proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials, and AiSG or its employees, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Vendor or by an officer of the corporation.

Signature of Official: Arnold

Name (typed): ARNOLD KOBLE

Title: EVP

Vendor Name: AiSG

Date: 02/22/2023

ACKNOWLEDGMENT

State of Florida

County of PALM BEACH

On this 22/2 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared ARNOLD KOBLE and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

Inge Ildiko Gerner

NOTARY PUBLIC, STATE OF FLORIDA

Notary Public State of Florida
Inge Ildiko Gerner
My Commission GG 340608
Expires 06/02/2023

Continued on next page

NOTARY PUBLIC
SEAL OF OFFICE:
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o Personally known to me, or
o Produced identification:

DRIVER LICENSE
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

The Vendor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from Proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or No, If yes, explain the circumstances.

NO

Executed on _____ at _____
under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: _____

Name (typed): ARNOLD KOBLE

Title: EVP

Vendor Name: AiSG

Date: 02/22/2023

Form **W-9**
(Rev. August 2013)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type
See Specific Instructions on page 2.

Name (as shown on your income tax return)
AMERICAN INTEGRATED SECURITY GROUP

Business name/disregarded entity name, if different from above

Check appropriate box for federal tax classification:
☐ Individual/sole proprietor ☐ C Corporation ☒ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶

☐ Other (see instructions) ▶

Exemptions (see instructions):
Exempt payee code (if any)
Exemption from FATCA reporting code (if any)

Address (number, street, and apt. or suite no.)
114-02 15TH AVE 3RD FLOOR

Requester's name and address (optional)

City, state, and ZIP code
COLLEGE POINT NY 11356

List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on the "Name" line to avoid backup withholding. For individuals, this is your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the chart on page 4 for guidelines on whose number to enter.

Social security number
[ ][ ][ ] - [ ][ ] - [ ][ ][ ][ ]

Employer identification number
20 - 8970960

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me), and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and
3. I am a U.S. citizen or other U.S. person (defined below), and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here Signature of U.S. person ▶ [signature] Date ▶ 02 22 2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. The IRS has created a page on IRS.gov for information about Form W-9, at *www.irs.gov/w9*. Information about any future developments affecting Form W-9 (such as legislation enacted after we release it) will be posted on that page.

Purpose of Form

A person who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) to report, for example, income paid to you, payments made to you in settlement of payment card and third party network transactions, real estate transactions, mortgage interest you paid, acquisition or abandonment of secured property, cancellation of debt, or contributions you made to an IRA.

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN to the person requesting it (the requester) and, when applicable, to:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct.

Note. If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien,
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States,
- An estate (other than a foreign estate), or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

E-VERIFY AFFIDAVIT

STATE OF FLORIDA

COUNTY OF PALM BEACH

I, ARNOLD KOBLE (the individual attesting below), being duly authorized byand on behalf of AISG (hereinafter "Employer") after firstbeing duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES ____
   b. NO ____
4. Employer's sub-Contractors will comply with E-Verify, and Employer will ensure compliance with E-Verifyby any and all sub-Contractor subsequently hired by Employer.

This 22 day of FEBRUARY, 2023

Signature of Affiant

Print or Type Name: ARNOLD KOBLE

State of FLORIDA

County of PALM BEACH

Continued Following Page

Signed and sworn to (or affirmed) before me, this the 22 day of FEBRUARY, 2023.

My Commission Expires: 6/2/2023

Inge Ildiko Gertner

Notary Public

Seal

NHCS – E-Verify 081815

Notary Public State of Florida
Inge Ildiko Gertner
My Commission GG 340608
Expires 06/02/2023

VETERANS' PREFERENCE CERTIFICATION

Date: _____ Name: _____

If you seek Veterans' Preference, please "check" the appropriate box, and provide this form and documentation of your status along with your bid/proposal. I certify that I am qualified to claim Veterans' Preference under the category checked below:

(a) A disabled veteran:
_____1. Who has served on active duty in any branch of the United States Armed Forces, has received an honorable discharge, and has established the present existence of a service-connected disability that is compensable under public administered by the United States Department of Veterans Affairs; or
_____2. Who is receiving compensation, disability retirement benefits, or pension by reason of public laws administered by the United States Department of Veterans Affairs and the United States Department of Defense.
_____(b) The spouse of a person who has a total disability, permanent in nature, resulting from a service-connected disability and who, because of this disability, cannot qualify for employment, and the spouse of a person missing in action, captured in line of duty by a hostile force, or forcibly detained or interned in line of duty by a foreign government or power.
_____(c) A wartime veteran as defined in s. 1.01(14), who has served at least 1 day during a wartime period. I acknowledge that active duty for training may not be allowed for eligibility under this paragraph.
_____(d) The un-remarried widow or widower of a veteran who died of a service-connected disability.
_____(e) The mother, father, legal guardian, or un-remarried widow or widower of a member of the United States Armed Forces who died in the line of duty under combat-related conditions, as verified by the United States Department of Defense.
_____(f) A veteran as defined in s. 1.01(14), F.S. I acknowledge that active duty for training may not be allowed for eligibility under this paragraph.
_____(g) A current member of any reserve component of the United States Armed Forces or the Florida National Guard. If so, please attach FDVA form VP2, signed by your immediate military supervisor, to document your status.
Please submit this certification with your proposal/bid. To receive Veterans' Preference this, form and documentation to prove your status must be received with your proposal. Questions regarding this form can be addressed to: LPittser@Palmettobay-fl.gov.

This statement is true to the best of my knowledge and belief.

By_____

Printed Name _____

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: AiSG

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information: WAIPIO SECURITY

Title/Scope of Work: PERIMETER SECURITY FOR SOLAR SITE

Initial Value of Contract: $450.000 Final Value of Contract: $450.000

Was the work performed timely: X Yes ___ No

Was the work performed to acceptable quality standards: X Yes ___ No

Would you enter into a contract with the vendor in the future? X Yes ___ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? X Yes ___ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: 1

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: CLEARWAY

Name of Individual completing this form: SCOTT HOOPER

Signature: _____ Title: DIRECTOR CYBER SECURITY

Telephone: 415 254 9712 Email: SCOTT.HOOPER@CLEARWAYENERGY.COM

Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: AISG

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information: UNIVERSITY OF TEXAS

Title/Scope of Work: CCTV SYSTEM INSTALL

Initial Value of Contract: $95.000 Final Value of Contract: $55000

Was the work performed timely: X Yes ___ No

Was the work performed to acceptable quality standards: X Yes ___ No

Would you enter into a contract with the vendor in the future? X Yes ___ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? X Yes ___ No

Total number of change orders: 2 Were any Vendor driven: NO

Number of RFI's submitted by the vendor: 1

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: UNIVERSITY OF TEXAS TYLER
Name of Individual completing this form: CHIEF MIKE MEDDERS
Signature: _____ Title: _____
Telephone: 903 566 7000 Email: MMEDDERS@UTTYLER.EDU
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: AiSG

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information: DOT NY

Title/Scope of Work: INSTALLATION AND MAINTENACE OF CCTV AND ACCESS CONTROL

Initial Value of Contract: $50000 Final Value of Contract: $775.000

Was the work performed timely: X Yes ___ No

Was the work performed to acceptable quality standards: X Yes ___ No

Would you enter into a contract with the vendor in the future? X Yes ___No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? X Yes ___ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: 10

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: DOT NYC
Name of Individual completing this form: WILFREDO RIVERA
Signature: _____ Title: AGENCY SECURITY DIR
Telephone: 212 839 8884 Email: WRIVERA@DOT.NYC.GOV
Thank you for your support in helping us evaluate our solicitation response

Introduction to VIP Systems Inc.

VIP Systems is a nationwide provider of low voltage systems, network infrastructure, fire alarms, and security systems which specializes in complex technology integrated solutions for the commercial and government sector. Their capabilities range from designing and building on new construction projects to modernizing on expanding existing systems and infrastructure.

Services:

- Distributed Antenna Systems (DAS) Design and Integration
- Public Safety Distributed Antenna Systems (PS DAS) Design and Integration
- Hospitality Solutions
- City-wide Integrated Security Solutions
- Luxury Living Technology Solutions
- Low Voltage Infrastructure
- Fiber & Network Connectivity
- Audio / Visual
- Security
- Video Surveillance
- Access Control
- Command Center Control
- Application Development

VIP Systems has provided technology and installation services for over 20 years. Headquartered in Houston, Texas, with offices in Miami and Los Angeles. The company is a nationwide integrator of low voltage systems, network infrastructure, and security systems specializing in complex technology integrated solutions in the commercial (hospitality and multifamily) and government sector. VIP Systems Inc. is a systems integrator Operating from our main office in Houston, Miami and Los Angeles. We provide consultation and implementation in the design, engineering and construction of Low voltage systems with a primary focus on Security systems.

Information on VIP Team

Alex Genin

CEO of VIP Systems with 20 years' experience in developing the industry adoption of CCTV, DAS and Automation. instrumental in providing design and presentations for various European Security events including the intergovernmental Security convention in Brussels (Belgium) develop a design for the LNG antiterrorist security Solution.

Edward Genin

President of VIP systems, provides the critical client to company coordination and personal experience the industry typically ignores.

Daniel Genin

Director of Technology for VIP Systems, holds certifications in most manufactures systems and is constantly investigating new and emerging technologies and brings design best practices for their implementation based on customer needs.

Holly Sawicki

Operations manager with decades of experience in the construction industry ensuring material and personnel are promptly and correctly allocated.

Ze'ev Fayer

Exec. Consultant - Sales manager at VIP Systems with sixteen (16) years of experience in designing security solutions and proud for long list of very satisfied customers that I served with success.

Patrick Huber

Systems and Design Engineer with a decade of experience in law enforcement, 25 years in IT and 10 years in construction.

Gus Marquez

Service Dep. Manager Has twenty (20) years of experience providing various solutions to customer service needs.

Introduction

VIP Systems Integration Services

VIP Systems is a nationwide provider of low voltage systems, network infrastructure, fire alarms and security systems with offices servcing the greater Houston and Miami areas. Our capabilities range from design/build on new construction projects to modernizing or expanding existing systems and infrastructure.

We focus on specific industries which allow us to expertly serve the needs of that market. This focus gives us in-depth knowledge of risks and challenges our clients face so that we can provide the best possible solutions.

Our fire and security team works with businesses to minimize loss and liability, detect and deter unwanted events and increase productivity and profitability. We provide the industry-specific experience and advanced technology to design, build, commission and maintain the security that protects your people, property and profits.

In a world of problems it's nice to be a group with solutions, VIP Systems has a proven track record in over thirty markets from Miami to Moscow. Contact the integrators that see problems for what they are; something waiting for our answer.



2973 BINGLE RD
HOUSTON, TX 77055
(713) 629-4866



2600 NORTH 141ST STREET,
OPA LOCKA FL 33054
(954) 957-1847

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Services

LOW VOLTAGE

Connecting the world.

VIP Systems Low Voltage efforts provide the design, installation, and service of low voltage electrical systems, which includes security systems (intrusion, access, and CCTV), voice/data, audio/video, and structured cabling, along with monitoring services. VIP Systems also provides fire, telecommunication, and other related services.

COMMUNICATIONS SYSTEMS

Can you hear me now?

In-Building DAS or In-Building Distributed Antenna Systems refers to a complete system to be utilized inside buildings or facilities where cellular coverage is weak or non-existent due to building construction but where there is a usable cellular signal on the rooftop. Typically a DAS is specific to a multiple server antenna application necessary due to overall size or scope of the building(s). For the most part, there are 3 different types of DAS: a passive or coaxial based system, an active or fiber based system, or a hybrid system that is a combination of both. VIP systems is able to provide all forms of DAS as well as long range RF communications.

ELECTRICAL

Lights on.

VIP Systems Electrical specializes in all forms of electrical services for residential and commercial customers. With a focus on auomation and smart technologies VIP Systems is a single source supplier of modern lighting and HVAC automation and control.

DIGITAL CONCIERGE

Service at your fingers.

Our Concierge Platform is designed to provide a full service menu for residents of the "Smart" condominium units allowing them—with the click of a button and using a touch screen mobile controller – to order various service items from gourmet foods, to having their car brought to the entrance, checking on current traffic conditions and even ordering various ancillary services like grooming for your pet.

Each property is supplied with an application branded with their corporate image and made available in the Google App store and iTunes store searchable by the peoprties name. An onsite server interacts with the mobile app and property staff to provide owners and guests with a incomparable first class service.

SECURITY AND ACCESS CONTROL

Stay safe.

VIP Systems seucirty installation team has successfully completed access control projects for contractors, businesses, institutions, and residences of all types and sizes.
We offer you our excellence in reputation for doing high quality work on time and on budget for your most challenging projects. We have the experience and resources to provide complete commercial and residential installations including design, installation, and maintenance for any type of access control or CCTV needs.

ADVANCED SECURITY

Stay Safer.

Need a thermal imager tehtered to ground based radar? RFID to track employee or visitor movement in your facility?
Video Analytics to examine video in real time?

WWW.VIPSYSTEMS.US ¤ CONTACT@VIPSYSTEMS.US
HOUSTON: 713-629-48662973 BINGLE RO. HOUSTON, TX 77055 ¤ MIAMI: 954-957-1847 2600 NW 141ST. STREET OPA-LOCKA, FL 33054
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Notable Projects



Apogee Beach

Year Built: 2013
Number of Units: 49
Unit Sizes: From 1691 to 5051 s.f

-Low Voltage Wiring
-Access Control: Garage, Exit Gates, Loading Dock.
-A/V: Ceiling Mount Projector, Surround Sound

-Automation: Wall controllers, motorized blinds

www.apogeebeachcondos.com



My Brickell

Year Built: 2014
Number of Units: 192
Unit Sizes: From 600 to 1220 s.f

-Low Voltage wiring
-CCTV Entire Property

www.mybrickellresidences.com



1100 Millecento

Year Built: 2015
Floors: 42
Number of Units: 382
Unit Sizes: From 578 to 1462 s.f.

-Low Voltage Wiring
-A/V: Television at pool,
-Intercoms: Receptacles & Speakers at planters

www.millecento1100brickell.com



Marea

Year Built: 2015
Number of Units: 30
Unit Sizes: From 1525 to 2336 s.f

-Low Voltage wiring
-Fiber Interconnect
-Antenna & Splitters

mareamiamibeach.com



One Ocean

Year Built: 2014
Number of Units: 50
Unit Sizes: From 1886 to 3847 s.f.

-Low Voltage Wiring
-CCTV: Loading dock, Lobby,
-A/V: LMR & Antenna

www.oneoceanresort.com



One Paraiso

Completion: 2017
Number of Units: 270
Unit Sizes: From 800 to 2500 s.f.

-In unit wiring
-Fiber Interconnect
-Access Control
-CCTV
-A/V
-Intercoms: Voice and Data

www.paraisobay-miami.com

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Notable Projects



Marriott Courtyard
Houston Medical Center

Floors: 8
Number of Rooms: 191
Suites: 6

-In unit wiring
-Fiber Interconnect
-Access Control
-CCTV
-A/V
-Intercoms

www.marriott.com/.../houmd-court-yard-houston-m



Mid-Main Houston
Midtown Houston

Year Built: 2014

-Low Voltage Wiring
-Gate Access

www.mid-main.com



2929 Weslayan
Houston Upper Kirby District

Built: 2014
Floors: 40

-Low Voltage wiring
-Smart Panels
-Voice & Data
-Access Control
-Video Surveillance



Hotel Granduca
Downtown Austin

Low Voltage wiring
Smart Panels
Voice & Data
Access Control
Video Surveillance

www.granducaaustin.com



Uptown Plaza
Downtown Dallas

Units: 212
Floors: 23

-Video Surveillance
-Audio/ Visual
-In Unit wiring
-Low Voltage Wiring
-Access Control
-DAS

www.thejordanuptown.com



The Catalyst
Downtown Houston

Floors: 28
Units: 361

-Video Surveillance
-Audio/ Visual
-In Unit wiring
-Low Voltage Wiring
-Access Control
-DAS

http://zieglercooper.com/block-52/

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Notable Projects



A&M Prairie View
University Village

-Wireless Access Points

www.prairieviewuvillage.com



Cullen Oaks

Units:411

-Low Voltage
-WiFI
-Access Control

www.cullenoaks.com



Pearl CityCenter

-Low Voltage Wiring
-Digital Signage
-Audio & Visual
-Access Control
-CCTV Surveillance

www.pearlcitycentre.com



Hobbs New Mexico
City Wide Video Surveillance

Security upgrade project which consisted of 12 city buildings: City Hall, Municipal Court, four Fire Stations, Waste Water Plant, Library, Animal Adoption Center, Jail, Public Safety Complex (police department), and the District Attorney's Office building.



91 Fifty

Year Built: 2014

-Low Voltage Wiring
-Fire Alarm Systems
-Heat Detectors
-CCTV
-Voice & Data
-WiFi

www.91fifty.com



Crowne Plaza
JFK Airport

-In unit wiring
-Fiber Interconnect
-Access Control
-CCTV
-A/V
I-ntercoms

stay@cpjfkairport.com

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VIPSYSTEMS™

Village of Palmetto Bay



VIPSYSTEMS

Office address
2600 NW 141st Street
Opa-Locka, Florida 33054

Office: 786-615-8622

www.vipsystems.us

TITLE: Installation of Cloud-Based Security Cameras
RFP NO.: 2023-06-001

Proposal Ver.01 #1240 Dated 02-23-2023

Scope of Job

1. Replace existing cameras with new IP high resolution cameras.
2. Replace existing cable for Cat6 Plenum if needed.
3. Cameras count list and cameras locations to be replaced can be found in the **attached document**.
4. Install managed switched provided by cameras manufacture for best service and performance.
5. Install bridge to transfer video to the cloud per customer request.
6. Provide cloud video storage for each camera for thirty (30) days with the idea of "first in first out" after the period of thirty (30) days.
7. Equipment specs please find in the **attached documents**.
8. System set-up and programming.
9. Maintenance and Service agreement is **attached.**

Notes for Cloud Storage and Cloud Video Management System (VMS)

VIP Systems is following manufacture recommendation as for Equipment and Software.

1. Using unified recommended equipment by same vendor for cameras, switches, bridges to cloud and cloud storage with video management services.
2. Unification and follow recommendation by manufacture are supporting the concept of "minimum points of failure".
3. Warranty is with one manufacture, differentiate when there are several manufactures who point others when system failure is an issue.
4. Prices are better for customer since bundle all services with one strong, reliable, responsible and high-tech manufacture is involved.
5. HanWha is a NDAA and UL compliance.

VIPSYSTEMS™

Office address
2600 NW 141st Street
Opa-Locka, Florida 33054

Office: 786-615-8622

www.vipsystems.us

Equipment List

Parts and Materials Report

Description	Part ID	Q.
IP Dome 4.0MP camera Vandal, IR, WDR	ANV-L7012R	73
Bridge box to Cloud	EN-SU304P-0	4
Wisenet Cloud switch	EN-SW10M-001	4
Wisenet Cloud switch	EN-SW26M-001	3
Network Cat6 wire Plenum	0E-CAT6PWH	5
Wisenet Cloud Bridge up to 50 cameras	EN-SU504P-0	2

Village of Palmetto Bay Cameras per locations

Location		Indoor	Outdoor	Notes	
Village Hall		21	7	Two floors	28
Public Service (house)			5	Analog wire Cat5	5
Palmetto Bay Park		2	4	Analog	6
Coral Reef Park		2	4	Trailer	6
Thalatta Estate House	Carriage		7		
	Main House	6	6		20
entrance	Road		1	on Pole	
Perrine Community house		3	5		8
		34	39	Total 73 cameras	73

Customer responsibilities

1. Provide active power outlet close to each needed equipment PoE switches, NVR/DVR etc.
2. Provide Active Internet with Static IP or Network connection ports next to NVR/PoE switches or where requested.

Replace existing cameras in various locations for high resolution, connect cameras to cloud storage and cloud VMS	
Parts and Labor per scope of work **Total**	**$59,880.00**

Additional Services

1. Video Cloud recording p/camera $25.00 X 73 cameras = $1,825.00 per month
2. Service and Maintenance $490.00 per month

(*Sales Tax is not included in the Installation Total)

Scope Inclusions:

A. There is a Three (3) Month Warranty on Parts, Materials and Labor from the time the job is stated completed.
B. After Three (3) months, there is One (1) year warranty on parts only, labor is Not included.
C. Warranty will be activated only in cases of normal wear and tear usage and not due to other reasons.
D. Service for equipment under warranty will be within normal business hours, Mon-Fri 9.00am to 5.00pm.
E. Customer is signed for service and maintenance plan, will expect a phone respond no more than twenty - four (24) hours from event and will receive active service after twenty-four (24) but no later than seventy-two (72) hours from event.

Scope Exclusions:

1. Any additional door hardware such as door closer, door strike etc., or labor on doors is Not included unless quoted specifically in proposal.
2. Conduit and Sleeving if needed are Not included unless quoted specifically in proposal.
3. 120/240 VAC power, provided by customer next to each required equipment.
4. Hole Coring for wire run between floors.
5. Internet or TV services are not provided by us.
6. Patching and Painting in ceilings or walls of any kind.
7. Cost of cable-wire run is based on smooth path, if unexpected obstacle such as fire wall which cause for more labor hours than it will be require an additional charge.
8. Cable run in elevators shaft for cameras is installed and done by elevator company.

General Notes:

A. VIP Systems will assume normal business hours, Mon-Fri 9.00am to 5.00pm, to complete the job.
B. All site safety requirements will be met or exceeded.
C. Sales Tax is not included in the proposed amount.
D. Permit fees, process expenses to provide Permit are Not included. Those services can be provided with additional charge.
E. Scissors lift or Boom lift if needed are Not included unless quoted specifically in the proposal.
F. When the project is based on existing wiring it is assumed that wires are in good condition, if wires need to be replaced it will be handled as new scope of work and charges will be added.
G. The price for work to be performed under this agreement shall be based upon the prevailing prices for material, labor, and related items, in effect at the time supplied under this agreement, further, in the event that this agreement is executed on a "price not to exceed" basis, the price to the customer shall be the lesser of 1) the limit price quoted, or 2) the actual cumulative billing based on the aforementioned prevailing prices.
H. All delivery times could be delayed due to the shipping issues worldwide.
I. Florida State has storms and lightning, a power surge protection for this equipment is customer responsibility.

Regarding Payment:

1. The terms of payment for this sale agreement shall be as follows:
2. **A**. Deposit of a 30% down payment when signed sale agreement

   B. Payment of 30% after Village Hall, Public service, Palmetto bay Park and Coral Reef Park is completed. (Phase one).

   C. Payment of remain balance when project is completed.
3. All materials & labor prices quoted in this proposal are valid for 45 days from proposal date.
4. All material items may require prepayment to insure timely acquisition and production of such materials.
5. **Please provide billing information,**
   Company/Entity legal name_____

   Address_____

   Contact Person_____

   Email_____ Phone_____

To process this proposal as a Sale Agreement please sign, scan and email back signed scanned document.

ACCEPTED BY

Authorized Personal First/Last Name_____

Title_____ Date_____

Signature_____

Thank you for your business!

Ze'ev Fayer - Sales Manager
O -786.615.8652 Ext.2007 M-305.240.2345
Email – zfayer@vipsystems.us

Service Maintenance Agreement per proposal #1240 Dated 02-23-2023

Please provide billing information,

Company/Entity legal name _____

Address _____

Contact Person _____

Email _____

Phone _____

Contractor (hereinafter "the Contractor"):

VIP Systems / VIP Systems Miami
2600 NW 141st St.
Opa-Locka, FL 33054
Attention: Holly Sawicki
E-Mail: hollys@vipsystems.us

Terms of Contract Start Date_____ End Date_____

The agreement term is for thirty-six (36) months.
The customer will notify VIP Systems by letter/email for early termination of this agreement.
The customer will be charged until the end of that month of notice.

Agreement Payment Terms Periodic payments of $ 2680.00 per month

A charge of (one hundred thirty-five) $135.00 per hour will be billed separately if service is requested by the customer after business hours.

STANDARD MAINTENANCE SERVICE
Where Maintenance or Warranty Service is provided under this Agreement, VIP SYSTEMS. will provide Maintenance Service for the Equipment during normal business hours, exclusive of Saturdays, Sundays, and holidays after being notified by the Subscriber that there is a problem. Maintenance Service includes only repair NO replacement of any Equipment. Subscriber agrees to provide VIP SYSTEMS, INC. with full access to the Monitored Location and Equipment covered by this Agreement as may be required for VIP SYSTEMS, INC.' performance hereunder. VIP SYSTEMS, INC. reserves the right to cease performing Maintenance Service if, in VIP SYSTEMS, INC. judgment, its ability to perform Maintenance Service is unduly hampered by the acts or admissions of Subscriber or by the condition of the Monitored Location. VIP SYSTEMS, INC. shall not be obligated to furnish Maintenance Service if, nor be liable under this Agreement for repairs to, replacement of, or additions to Equipment covered by the Agreement made necessary by (I) improper use; (II) theft; (III) natural disasters, such as a hurricane, flood, fire or earthquakes; (IV) strikes, riots, sabotage, acts of war; (V) repairs, changes, modifications, maintenance, relocation or reinstallation of the Equipment by other than VIP SYSTEMS, INC. personnel or without VIP SYSTEMS, INC. supervision; (VI) unusual shock, electrical damage, or a corrosive atmosphere harmful to the Equipment s electronic circuitry; (VII) non-seller supplied equipment or service calls necessitated thereby; (VIII) failure by Subscriber to maintain the site specifications recommended by VIP SYSTEMS, INC. (IX) causes other than ordinary use of the Equipment by Subscriber. If additional services are required due to any of the above causes. VIP SYSTEMS, INC. may provide such services at its then current, per-visit maintenance or installation rate and Subscriber agrees to pay for the same. VIP SYSTEMS, INC. obligation to provide replacement or repair service under this Agreement shall be conditioned upon the continued availability of the original part or component from the original manufacturer. In the event the original part or component is no longer available. VIP SYSTEMS, INC. may substitute a similar product provided such a similar product is then available. Subscriber agrees to pay for any such substitute parts or components at VIP SYSTEMS, INC., standard rates in effect at the time of repair or replacement. The term repair is used in this Agreement in no way to be construed as preventative maintenance, such as annual check-ups unless Inspection Service is provided under this Agreement.

INSPECTION SERVICE Where Inspection Service is provided under this Agreement, VIP SYSTEMS, INC. will perform periodic inspections of the Equipment in the manner and frequency indicated on the front side of this agreement. Subscriber authorizes VIP SYSTEMS, INC. to make any repairs necessitated by damaged or malfunctioning Equipment noted during such inspection. Subscriber further agrees to pay VIP SYSTEMS, INC. for service and equipment charges in connection with these repairs at the ten current rates charged by VIP SYSTEMS, INC. unless Subscriber has purchased Maintenance Service under the terms below.

LABOR HARMONY. The contractor agrees that it will not at any time prior to or during the term of this Agreement, either directly or indirectly, use any subcontractors and/or labor and/or materials which would or will create any difficulty with other contractors and/or subcontractors and/or labor engaged by Contractor, Agent, Owner or others in the construction, repair, improvement, maintenance and/or operation of the Property or any part thereof.

The contractor agrees to notify Agent and Owner promptly of any events Contractor believes may result in a work stoppage, slowdown, labor dispute, strike, or other labor-related disruption.

The contractor agrees to work in harmony with all contractors and laborers employed by Agent, Owner, or others in connection with the Property. In the event of any work stoppage or other disruption which involves the participation of the Contractor's personnel whether as a result of a dispute with the Contractor or due to third-party actions involving informational or organizational picketing or picketing by any labor organization against any other employer, the Contractor agrees to take appropriate and prompt action to provide qualified personnel to perform the Services and to minimize any delay in performing the Services by fully cooperating in obtaining injunctions, presentation of facts, furnishing of witnesses and assisting in every reasonable way to eliminate any work-stoppage or other disruption or the effect of any work-stoppage or other disruption, or to follow such other directions as Agent or Owner shall issue.

Should the Contractor fail to comply with this provision, the Agent or Owner shall have the right, upon written notice to the Contractor, to terminate this Agreement without any liability to the Contractor.

Contact information for service call.

Gus Marquez – Service Dep. Manager
Mobile - 305.216.4704 Email gmarquez@vipsystems.us
Reply by phone or email within twenty-four (24) hours.
Service will be provided within twenty-four (24) to seventy-two (72) hours

Important Notes

1. This agreement is for the Maintenance and Service of provided and installed equipment by VIP Systems.
2. VIP Systems will assume normal business hours, Mon-Fri 9.00 am to 5.00 pm, to complete the job.
3. All site safety requirements will be met or exceeded.
4. Sales Tax is not included in the proposed amount.
5. Permit fees, process expenses to provide Permit are Not included. Those services can be provided at an additional charge.
6. Scissors lift or Boom lift if needed are Not included.

7. When the project is based on existing wiring it is assumed that wires are in good condition, if wires need to be replaced it will be handled as new scope of work and charges will be added.
8. The price for work to be performed under this agreement shall be based upon the prevailing prices for material, labor, and related items, in effect at the time supplied under this agreement, further, in the event that this agreement is executed on a "price not to exceed" basis, the price to the customer shall be the lesser of 1) the limit price quoted, or 2) the actual cumulative billing based on the aforementioned prevailing prices.
9. All delivery times could be delayed due to shipping issues worldwide.
10. Florida State has storms and lightning, power surge protection for this equipment is the customer's responsibility.

Customer ACCEPTED BY

Authorized Personal First/Last _____

Name _____

Title _____ Date _____

Signature _____

Service provider VIP System Rep.

Authorized Personal First/Last _____

Name _____

Title _____ Date _____

Signature _____

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 2/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

THE WOODLANDS FIN GRP-BR409
5700 NW Central Dr Ste 100
Houston, TX 77092

CONTACT NAME: JC
PHONE (A/C, No, Ext): (855) 201-8934 FAX (A/C, No): (281) 407-6250
E-MAIL ADDRESS: skhan@twfg.com

INSURER(S) AFFORDING COVERAGE		NAIC #
INSURER A :	Kinsale Insurance Company	38920
INSURER B :	Liberty Mutual Insurance Company	12696
INSURER C :	Progressive Insurance	24260
INSURER D :		
INSURER E :		
INSURER F :		

INSURED

VIP SYSTEMS MIAMI, INC.
2600 NW 141ST STREET
OPA LOCKA, FL 33054

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	[X] COMMERCIAL GENERAL LIABILITY [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [X] POLICY [ ] PRO-JECT [ ] LOC [ ] OTHER:	Y	Y	0110204429-0	8/24/2022	8/24/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 100,000 $ EXCLUDED $ 1,000,000 $ 2,000,000 $ 2,000,000 $
C	AUTOMOBILE LIABILITY [ ] ANY AUTO [ ] OWNED AUTOS ONLY [X] SCHEDULED AUTOS [X] HIRED AUTOS ONLY [X] NON-OWNED AUTOS ONLY	Y	Y	01990343	5/5/2022	5/5/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
A	[ ] UMBRELLA LIAB [X] OCCUR [X] EXCESS LIAB [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $	Y	Y	0100204429-0	8/24/2022	8/24/2023	EACH OCCURRENCE AGGREGATE $	$ 4,000,000 $ 4,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y/N [N] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A	Y	XWS60285802	9/5/2022	9/5/2023	[X] PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER

Village of Palmetto Bay
Village Clerk's Office
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Sameer M Khan

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ADDENDUM NO. 3 - FINAL

Date: February 10, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Questions Received as of February 10, 2023.

1. **Question:** Can we confirm how many cameras are needed for the following locations (please include number of internal based and external based cameras):

   - Thalatta Estates: _____ Indoor ____ Outdoor
   - Public Services Department _____ Indoor ____ Outdoor
   - Perrine Community House _____ Indoor ____ Outdoor

Response: ***The Village gave an estimate on the quantities of cameras both indoor and outdoor on the solicitation. It was up to the vendor to make an accurate count of the cameras when we did the walkthrough. Since there were areas that had two cameras pointing in different directions where now a single camera can be used with the capability to see all angles, the Village shall not participate in giving a number.***

2. **Question:** Training requirements on the cameras system selected:
   a. Outside of technical training for the IT department, what training would be essential to those requiring access to the camera system?

Response: Training on camera operation and features, and training on the cloud recording system especially providing camera footage to external entities as a result of public records request.

b. How many members of the Palmetto Bay staff would be required on this training to understand how to use the system (to view cameras, etc.)?

Response: IT staff will be responsible for training authorized users at all departments.

3. **Question:** Do you want us to replace any existing CAT5 cable with CAT6 cabling?

Response: Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.

4. **Question:** On page 18 of the RFP Section 5 Proposal Submittal Checklist under B signed and completed forms from Section: it lists Proposal Guaranty 5%. There is nowhere else in the RFP that mentions a Bid Bond is needed. Is this a typo? If not, please provide more information and any form(s) that needs to be signed and provided with our response.

Response: This was a typo-error. A bid guaranty is not required.

5. **Question:** Just making sure that the camera system will not record locally but over the internet (cloud) ?

Response: Yes. The Village seeks a system where the cameras independently record over the internet to a cloud-based system where footage can be viewed and retrieved as-needed by authorized Village staff members. We do not want any on premise DVR's or NVR's at any of our locations.

6. **Question:** In case the internet fails, will cameras record locally on a dedicated server or on the cameras SD card ?

Response: Yes. If possible, in the event of a temporary internet outage, we would like the cameras to have the ability if possible to record footage locally and upload once connection is re-established. The amount of local storage does not have to be extravagant and we do not have a minimum amount specified but we will evaluate each proposal and determine if what was proposed is useful or not.

7. **Question:** All the existing cameras have to be replaced?

Response: Any camera at any of our locations made by any manufacturer that is banned by the federal government must be replaced. Any existing cameras that aren't banned but require a local DVR or NVR to function must also be replaced as we seek to eliminate DVRs and NVRs at all locations. Any remaining cameras at any locations eligible for repurposing

must be identified in your proposal, however, due to the age of our existing systems we don't expect many of them to be eligible or a good fit.

Also, any cameras proposed for this RFP must not be banned by the federal government. https://www.fcc.gov/supplychain/coveredlist

Thank you,

Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 3

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor VIP Systems

Date Addendum Received Fri, Feb-10, 3:45 pm

Total Pages of Addendum including Acknowledgement 4

Print Name Zeev Fayer

Signature Zeev Fayer

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

Hanwha Techwin



The Hanwha Techwin Advantage

Proven technology. Unrivaled performance. Trusted partner.

Our mission

To provide the most advanced solutions for securing people, property and data while delivering a superior customer experience through continuous innovation, unparalleled service and the highest standards of integrity.

Who we are

Hanwha Techwin is a leading manufacturer in the security industry, demonstrating consistent growth for more than 40 years. Hanwha Techwin is part of the Hanwha Group, a Fortune Global 500 company and one of the largest conglomerates in South Korea. In operation for over 60 years, the Hanwha Group has gained manufacturing expertise and in-depth market knowledge in producing the highest quality, precision products serving the aerospace, defense and security industries.



What we do

Hanwha Techwin offers a comprehensive line of security and video surveillance solutions which include IP cameras that support up to 8K resolution, a video management system, video and audio analytics, multi-sensor technology and device integration with a host of 3rd party application providers. Our intelligent surveillance solutions are used globally, securing people, property and data across a range of industries including retail, transportation, education, banking, healthcare, hospitality, airports and more.

commitment to innovation

Hanwha Techwin technologies are built on a foundation of optical design expertise, world-class manufacturing capabilities and image processing innovation.

Hanwha Techwin designs and builds its SoCs (System on Chip) at its own manufacturing facilities - from our first chipset in 2005 to the latest generation: Wisenet 7, our most technology-intensive, innovative and feature-rich SoC.

Hanwha Techwin fully controls every step of its manufacturing process: designing, assembling and building all key elements of our products in-house-forming the Supply Chain of Trust.

Manufactured for quality, reliability and compliance

All Hanwha Techwin products are manufactured in our facilities in Korea and Vietnam. This ensures strict quality control and prevents unauthorized access to our devices during the manufacturing process. Since we manufacture in Korea our products are compliant with the Trade Agreements Act (TAA) terms and qualifies them for sale under GSA guidelines. Additionally, Hanwha Techwin supports NDAA compliance across its product lines and offers a full suite of trade-compliant devices.

Each Hanwha Techwin location is ISO 9001-certified for design, development and production and adheres to rigorous quality control and testing procedures.

Compliance and certification

Hanwha Techwin supports NDAA compliance across all product lines.

Made in South Korea ensures our products are compliant with Trade Agreement Act (TAA) terms, qualifying them for sale under GSA guidelines.

Hanwha products are FCC authorized and follow important safety and regulatory standards, and pose no risk to national security under the Secure Equipment Act of 2021.

Cybersecurity built from the ground up

Integrity | Security | Data Protection | Secured Hardware

Hanwha Techwin security policies begin at the factory, with our own device certification issuing system embedding certificates and encryption keys into each chip.

UL CAP Certified

Hanwha Techwin manufactures network video surveillance cameras that are UL CAP (Cybersecurity Assurance Program) certified, meeting all UL evaluation cybersecurity criteria: network penetration, access control, encryption and software. This fully secure end-to-end surveillance workflow ensures all video is securely stored, encrypted and accessible only by authorized users.

FIPS 140-2 Compliant

Hanwha Techwin manufactures FIPS 140-2 compliant network cameras to deliver high levels of security and encryption necessary for many government and private installations.



milestones & landmarks

Hanwha Techwin has a rich history of security industry landmark achievements, with a legacy of "firsts" including:

1993
Korea's first auto-iris lens for CCTV cameras developed

2008
World's first ultra-thin, 8MP module 'ABACUS' developed

2018
Industry's first 55x IR PTZ IP camera (XNP-6550RH)

2020
Industry's first 8K IP camera (TNB-9000)

Hanwha Techwin

WISENET SKY Cloud VMS

Simple. Scalable. Secure.

Traditional video security systems require substantial amounts of hardware, complicated installations and constant software maintenance and management. Wisenet SKY Cloud VMS offers users enterprise-level performance with easy deployment, remote management, and seamless integration with third party systems.

Purpose Built for Video

The Wisenet SKY Cloud is purpose built to store and manage video. This results in more efficient video transfer speeds and minimized viewing latency while providing maximum cost savings over general cloud based storage solutions.

Max Cameras	250,000 per account
Max Users	25,000 per account
Simultaneous Live Viewers	100 per camera
Max Resolution	Up to 10MP
Max Locations	10,000 per account

Enterprise Equipped

Spend less time managing your video surveillance system and more time running and optimizing your business. Our powerful analytics provide you with information you can act on, bringing to light employee training gaps, alerting you of potential safety liabilities, providing necessary audit trails, and simplifying compliance reporting.

OPTIONAL ANALYTICS

- Line crossing
- Object counting
- Intrusion detection
- Loitering
- Tamper detection

Exceptional Reliability

Every one of the 11 Wisenet SKY cloud facilities around the globe is protected by multi-layered physical and digital security measures while redundant internet and power outage protection ensures that your data is safe and accessible at all times.

Every Wisenet SKY cloud facility is protected by:

- 72-Hour Power Outage Protection
- Dual Power Sources
- Redundant Cooling
- Redundant Internet Connectivity
- Multi-Layered Physical Security
- Triple Redundant Storage



Quick Deployment, Secure Access

The Wisenet SKY Cloud VMS does not require open ports, allowing only outbound connections to the Wisenet SKY Cloud. Business owners can rest assured that their business is always secure and accessible from anywhere in the world.

Features

- Single Sign-On
- Two-factor Authentication
- Video Encrypted at Rest and in Transit
- Camera Isolation
- Privacy Mode
- Support PIN Verfication
- Customizable Password Rules
- Key Management

Maximum Flexibility

Wisenet SKY supports thousands of IP and analog camera models, allowing you to leverage any new or existing infrastructure. Custom retention policies and hybrid cloud options allow you to pay only for what you need while our open source API and SDK allow you to add additional functionality to your system via 3rd party integrations.

COMPATIBLE BROWSERS	AVAILABLE MOBILE APPS	COMPATIBLE CAMERAS
		WISENET ONVIF profile S
CUSTOM CLOUD RETENTION OPTIONS		**CUSTOM INTEGRATION**
1 day to up to 5 years of cloud storage Hybrid cloud + on-premises storage		API SDK

A Complete Ecosystem

Wisenet SKY is comprised of a combination of specialized hardware bridges, switches, display stations, and recording devices to help you reach your surveillance system's full potential.



www.hanwhasecurity.com

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The global business landscape is complex, especially as organizations and operations grow increasingly connected. One worldwide issue our industry is facing is the threat – real and perceived – of cybersecurity and its potentially wide-ranging implications for security and surveillance.



Cybersecurity is a key component of the **National Defense Authorization Act (NDAA), effective August 13, 2019, specifically section 889**. This section outlines the prohibited use of certain video surveillance, telecommunications services, equipment and components manufactured by specific vendors. For our partners and customers, these regulations can affect international supply chains, GSA contracts and even currently deployed technologies, especially if the customer is a U.S. government-related agency.

Hanwha Techwin is committed to complying with all government and international trade regulations. Hanwha Techwin supports NDAA-compliance across its product lines and has a full suite of trade-compliant devices, with many currently used in government, defense and a range of commercial applications.

Hanwha Techwin manufactures its products in Vietnam and South Korea, qualifying certain products for sale under the TAA and GSA guidelines.

Hanwha's top priority is being a good partner to its customers, dealers and system integrators – and that means making it as easy as possible to work with us. If you have any questions about NDAA and Hanwha Techwin, please contact us at 1-877-213-1222 or insidesales@hanwha.com. We will also provide updates when we have them on this page, so check back often.



Network

ANV-L7012R

4MP IR Vandal Dome Camera

Key Features

- Maximum 4MP resolution
- 0.13Lux (Color) 0Lux (B/W, IR LED on)
- 3mm fixed focal
- Maximum 30fps@4MP all resolution(H.265/H.264)
- H.265/H.264, MJPEG codec supported, Multiple streaming
- Day & Night Auto(ICRd), WDR (120dB)
- Tampering, Motion detection, Defocus detection, Virtual area(Intrusion/Enter/Exit), Virtual line(Crossing/Direction)
- Micro SD/SDHC/SDXC 1slot 128GB, PoE
- Hallway view(90/270), WiseStream II support
- IR viewable length 20m(65.62ft)

Design and specifications are subject to change without notice. The latest product information / specification can be found at hanwha-security.com

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ANV-L7012R

4MP IR Vandal Dome Camera

Specifications

Video

Imaging Device	1/3" CMOS
Resolution	2560 x 1440, 1920 x 1080, 1280 x 960, 1280 x 720, 800 x 600, 800 x 448, 720 x 576, 720 x 480, 640 x 480, 640 x 360, 320 x 240
Max. Framerate	H.265/H.264 : Max. 30fps at 4M all resolutions MJPEG : Max. 15fps
Min. Illumination	Color : 0.13Lux (F1.6, 1/30sec) B/W : 0Lux (IR LED On)

Lens

Focal Length (Zoom Ratio)	3mm fixed focal
Max. Aperture Ratio	F1.6
Angular Field of View	H: 98.3° / V: 54.2° / D: 114.6°
Min. Object Distance	1.1m(3.6ft)
Focus Control	Fixed

Pan / Tilt / Rotate

Pan / Tilt / Rotate Range	0° ~ 350° / 0° ~ 67° / 0° ~ 355°

Operational

Camera Title	Displayed up to 85 characters
Day & Night	Auto(ICR)
Backlight Compensation	BLC, WDR, SSDR
Wide Dynamic Range	120dB
Digital Noise Reduction	SSNR
Motion Detection	4ea, polygonal zones
Privacy Masking	6ea, rectangular zones
Gain Control	Low / Middle / High
White Balance	ATW / AWC / Manual / Indoor / Outdoor
LDC	Support
Electronic Shutter Speed	Minimum/Maximum/Anti flicker (1/5~1/12,000sec)
Video Rotation	Flip, Mirror, Hallway view(90/270)
Analytics	Defocus detection, Motion detection, Tampering, Virtual area(Intrusion/Enter/Exit), Virtual line(Crossing/Direction)
Alarm Triggers	Analytics, Network disconnect * Alarm input(with NW I/O Box)
Alarm Events	File upload via FTP and e-mail, Notification via e-mail, SD/SDHC/SDXC or NAS recording at event triggers, Handover
IR Viewable Length	20m(65.62ft)

Network

Ethernet	RJ-45 (10/100BASE-T)
Video Compression	H.265/H.264 : Main/High, MJPEG
Smart Codec	Manual (5ea area), WiseStream II
Bitrate Control	H.264/H.265 : CBR or VBR MJPEG : VBR

Design and specifications are subject to change without notice. The latest product information / specification can be found at hanwha-security.com

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Streaming	Unicast (6 users) / Multicast Multiple streaming (Up to 3 profiles)
Protocol	IPv4, IPv6, TCP/IP, UDP/IP, RTP(UDP), RTP(TCP), RTCP, RTSP, NTP, HTTP, HTTPS, SSL/TLS, DHCP, PPPoE, FTP, SMTP, ICMP, IGMP, SNMPv1/v2c/v3(MIB-2), ARP, DNS, DDNS, QoS, PIM-SM, UPnP, Bonjour, LLDP
Security	HTTPS(SSL) Login Authentication Digest Login Authentication IP Address Filtering User access Log 802.1X Authentication
Application Programming Interface	ONVIF Profile S/G/T, SUNAPI (HTTP API)

General

Webpage Language	English
Edge Storage	Micro SD/SDHC/SDXC 1slot 128GB
Memory	512MB RAM, 256MB Flash

Environmental & Electrical

Operating Temperature / Humidity	-30°C ~ +55°C (-22°F~+131°F) / Less than 95% RH
Storage Temperature / Humidity	-30°C ~ +55°C (-22°F~+131°F) / Less than 95% RH
Certification	IP66, IK10
Input Voltage	PoE(IEEE802.3af, Class3)
Power Consumption	Max 7.5W, typical 5.7W

Mechanical

Color / Material	White / Plastic, Aluminum
RAL Code	RAL9003
Product Dimensions / Weight	Ø120.3x91.7mm(Ø4.74x3.61"), 410g

DORI (EN62676-4 standard)

Detect (25PPM/ 8PPF)	44.3m(145.25ft)
Observe (63PPM/ 19PPF)	17.7m(58.10ft)
Recognize (125PPM/ 38PPF)	8.9m(29.05ft)
Identify (250PPM/ 76PPF)	4.4m(14.53ft)

Design and specifications are subject to change without notice. The latest product information / specification can be found at hanwha-security.com

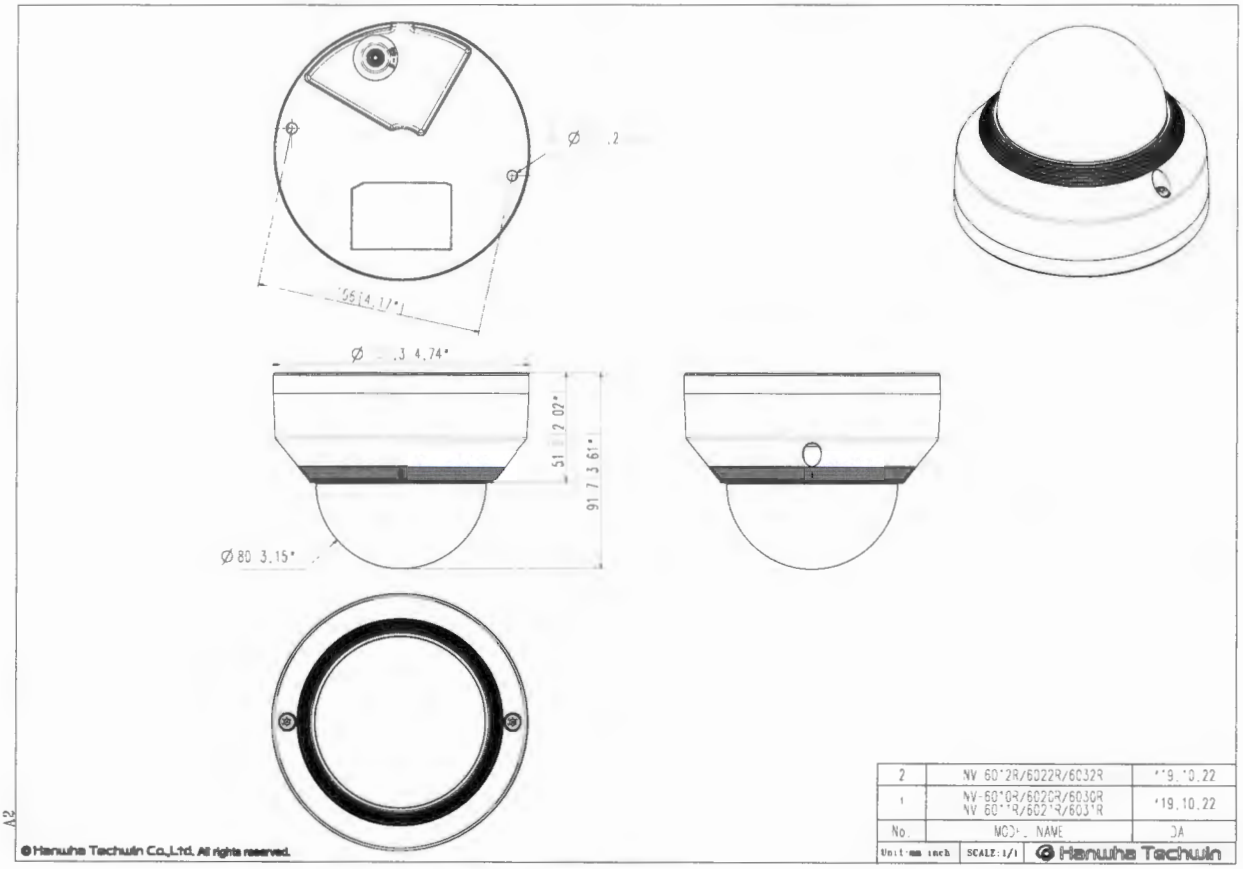
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ANV-L7012R

4MP IR Vandal Dome Camera

CAD

Unit: mm [inch]



WISENET SKY

Bridge 504+

Wisenet SKY Compact Bridge



The Wisenet SKY Bridge acts as a gateway from your premises to the Cloud Data Center where your video is stored and managed. The bridge provides video buffering, a secure connection, bandwidth management, and monitoring of cameras.

This small form factor bridge is suitable for applications up to 50 4MP cameras when a server rack is not available. They are suitable for wall or shelf mounting. It features a ruggedized aluminum chassis, a wide operating temperature range, and on-device connectivity and operational information display.

		Bridge 504+
SYSTEM		
Maximum Cameras @ 1MP		
Maximum Cameras @ 4MP		
Maximum Cloud Analytics		
Hard Disk Drive		
Network ports		
PoE Ports		
Indicator Lights		
Video output		
USB ports		4x
Operating System		
Included accessories		
Ordering SKU		
MECHANICAL / ELECTRICAL / ENVIRONMENTAL		
Mechanical	Form Factor	Compact wall
	Color / Material	
	Dimensions	229 x
	Weight	
Electrical	Power Supply	
	Power Input	AC
Environmental	Operating Temperature	14
	Operating Humidity	
Certification		

The latest product information / specification can be found at www.hanwhasecurity.com

Please note:
An active subscription is required to use Wisenet SKY
***Typical - please utilize the Wisenet SKY VMS Product Wizard for precise capacity**

Key Features

- Supports up to 72 @ 1MP cameras ~ 50 @ 4MP cameras*
- Supports up to 20 cloud analytics, with supported license
- Intelligent Bandwidth Management with local buffering records up to 2 days
- Dual gigabit network ports
- HDMI & DisplayPort video outputs for local display
- Compact form factor for wall or shelf mounting
- Fully cloud managed
- Supports motion or continuous recording
- Front panel indicator lights
- Supports Wisenet and ONVIF conformant IP cameras
- Complete encryption of video in transit and at rest



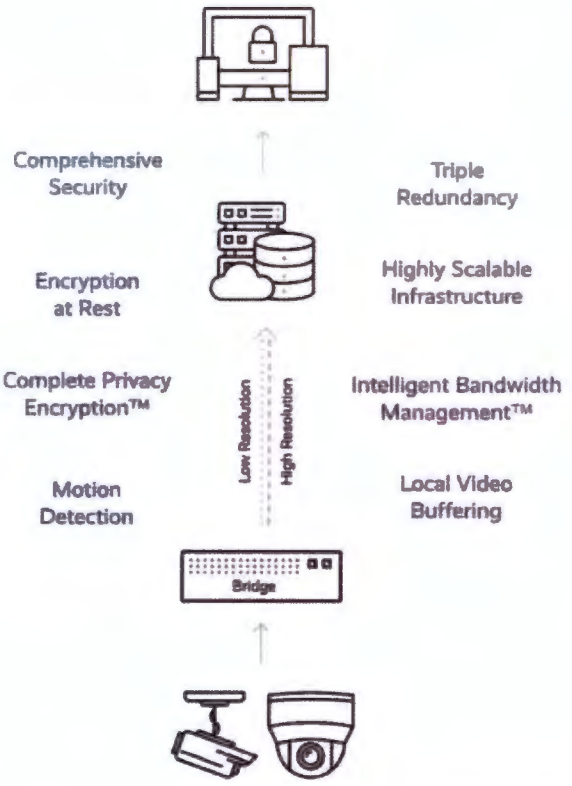
STANDARD SUPPORT (Included)

- Free of charge with an active subscription
- No cost replacement with an active subscription
- 24/7 email and web support
- Standard phone support

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Bridge 504+

Wisenet SKY Compact Bridge





NETWORK FEATURES

- Automatic network configuration
- Secure camera network (dual network ports)
- No inbound connections needed
- Packet loss detection/reporting
- Network disconnected alerts

MANAGEMENT FEATURES

- Remote management
- Automatic camera discovery
- Automatic camera configuration
- Advanced motion detection
- Local video buffering
- Configuration synced to Cloud
- Camera trouble alerts
- Internet outage alerts
- Fully cloud managed

MODEL	Bridge 504+
Maximum Cameras (1MP)*	72 IP
Maximum Cameras (4MP)*	50 IP
Maximum Analytic Count*	20
Video Buffer	2 days on-premise
Hard Drives	2TB SSD
POE Camera Ports	None
Network Ports	Dual Gigabit
Video Output	1x HDMI, 1x DisplayPort
Dimension	229 x 127 x 83 mm 9.02 x 5.00 x 3.27 in
Included power supply	External 100-240 VAC, 60 W
Operating Temperature Range	-10 to 50°C 14 to 122°F
Operating Humidity Range	0-70%
Certifications	FCC, UL, PSE, CE, CCC(S&E), REACH, RoHS, C-Tick, NDAA

* Typical - please utilize the Wisenet Sky VMS Product Wizard for precise capacity

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WISENET SKY

Bridge 304+ / 404+

Wisenet SKY Compact Bridge



The Wisenet SKY Bridge acts as a gateway from your premises to the Cloud Data Center where your video is stored and managed. The bridge provides video buffering, a secure connection, bandwidth management, and monitoring of cameras.

These small form factor bridges are suitable for applications up to 35 cameras at 4 MP when a server rack is not available. They can be wall or shelf mounted. This family of bridges are equipped with ruggedized, all- aluminum enclosures designed to operate in a broad ambient temperature range. These bridges include a display screen providing operational status at a glance.

Key Features

- Supports up to 44 @ 1MP cameras ~ 35 @ 4MP cameras*
- Supports up to 15 cloud analytics, with supported license
- Intelligent Bandwidth Management with local buffering records up to 2 days
- Dual gigabit network ports
- HDMI & VGA video outputs for local display
- Compact form factor for wall or shelf mounting
- Fully cloud managed
- Supports motion or continuous recording
- Front panel indicator lights
- Supports Wisenet and ONVIF conformant IP cameras
- Complete encryption of video in transit and at rest
- Ruggedized chassis for extended temperature range, solid state disk, fanless design
- LCD display for connectivity and operational status

STANDARD SUPPORT (Included)

- Free of charge with an active subscription
- No cost replacement with an active subscription
- 24/7 email and web support
- Standard phone support

		Bridge 304+ / Bridge 404+
SYSTEM		
Maximum Cameras @ 1MP		
Maximum Cameras @ 4MP		
Maximum Cloud Analytics		
Hard Disk Drive		
Network ports		
PoE Ports		
Indicators		
Video output		
USB ports		
Operating System		
Included accessories		
Rack Mount Brackets		
Ordering SKU		
MECHANICAL / ELECTRICAL / ENVIRONMENTAL		
Mechanical	Form Factor	
	Color / Material	, Aluminum
	Dimensions	
	Weight	
Electrical	Power Supply	
	Power Input	
Environmental	Operating Temperature	
	Operating Humidity	
Certification		

* The latest product information / specification can be found at www.hanwhasecurity.com

Please note:
An active subscription is required to use Wisenet SKY
***Typical - please utilize the Wisenet SKY VMS Bridge Wizard for precise capacity**



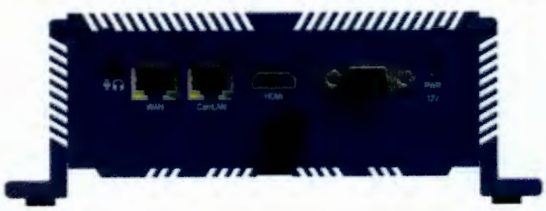
304+ Front



404+ Front



304+ Rear

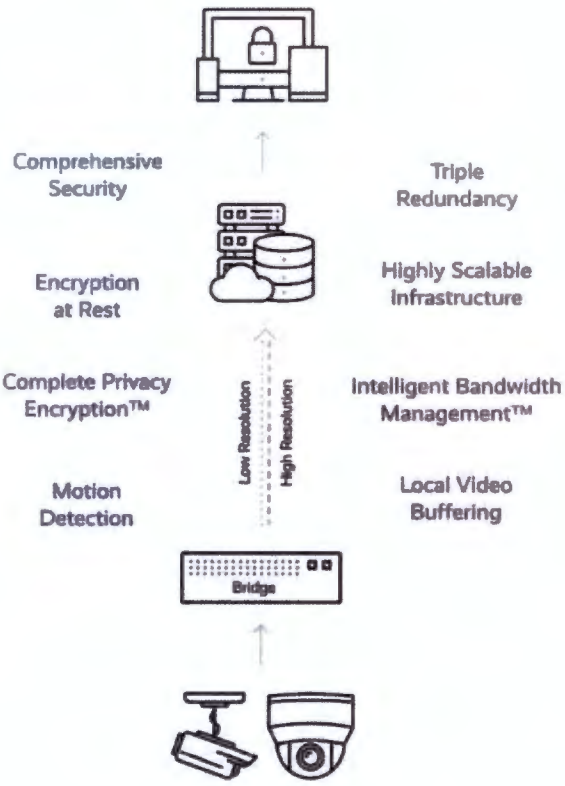


404+ Rear

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Bridge 304+ / 404+

Wisenet SKY Compact Bridge







NETWORK FEATURES

- Automatic network configuration
- Secure camera network (dual network ports)
- No inbound connections needed
- Packet loss detection/reporting
- Network disconnected alerts

MANAGEMENT FEATURES

- Remote management
- Automatic camera discovery
- Automatic camera configuration
- Advanced motion detection
- Local video buffering
- Configuration synced to Cloud
- Camera trouble alerts
- Internet outage alerts
- Fully cloud managed
- LCD display for connectivity and operational status monitoring

MODEL	Bridge 304+	Bridge 404+
Maximum Cameras (1MP)*	25 IP	44 IP
Maximum Cameras (4MP)*	20 IP	35 IP
Maximum Analytic Count*	5	15
Video Buffer	2 days on-premise	
Hard Drives	1TB Solid State Drive	
POE Camera Ports	None	
Network Ports	Dual Gigabit	
Video Output	1x HDMI, 1x VGA	
Dimension	180 x 127 x 64 mm 7.08 x 5.00 x 2.50 in	
Included power supply	External 100-240 VAC, 20 W / 30 W	
Operating Temperature Range	-10 to 50°C 14 to 122°F	
Operating Humidity Range	0-70%	
Certifications	FCC, UL, CE, UKCA, PSE, NOM, ACM, RoHS, CTick, WEEE, NDAA	

* Typical - please utilize the Wisenet Sky VMS Bridge Wizard for precise capacity

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WISENET SKY

Wisenet SKY Network Switches

Wisenet SKY Smart Managed PoE Switches





Wisenet SKY Managed PoE switches are industry standard highly reliable PoE switches designed to seamlessly integrate with the Wisenet SKY Cloud VMS and Wisenet cameras.

Key Features

- Reports the status of each port
- Configured to use either DHCP or a static IP address
- Power can be turned on and off for each port
- Reports for network traffic information for each port
- Measures current PoE power draw for each PoE port
- Enables web management on a port by port basis

SFP MODULE
The EN-SWSFP-001 SFP module provides on optical MultiMode Fiber connection for connecting network infrastructure (850nm, 1.25Gbps, 550m).

FASTER INSTALLATIONS
Wisenet SKY smart managed switches will give you faster installations, easier maintenance and upgrades, reduced service calls, and better visibility into camera operations.

DESIGNED FOR VIDEO
The Wisenet SKY smart managed switches were designed specifically for video surveillance. These switches do not require any configuration - they work right out of the box. Advance features include Bandwidth control, Remote PoE Power management and Statistics Counter. Plug them in and they're ready to go.

REMOTE CONFIGURATION
The Wisenet SKY managed switches will provide manageability and more functionality, allowing for remote configuration and management. Authorized users will be able to power cycle an individual PoE camera or the entire switch remotely so there is no need to send service personnel to reboot or restart cameras.

MODEL	EN-SW05m-001	EN-SW10m-001	EN-SW18m-001	EN-SW26m-001
Total Number of Ports	5 ports (4 PoE, 1 Uplink)	10 ports (8 PoE, 2 Uplink)	18 ports (16 PoE, 2 Uplink)	26 ports (24 PoE, 2 Uplink)
PoE Ports	4 PoE	8 PoE	16 PoE	24 PoE
Uplink Ports	1 Uplink	2 Uplink +1 Gig Combo +1 Gig SFP Uplink	2 Uplink +2 Gig Combo Uplink	2 Uplink +2 Gig Combo Uplink
Power Supply	External Power Supply	External Power Supply	Built-In Power Supply	Built-In Power Supply
Voltage Range Maximum	AC100-240V	AC100-240V	AC100-240V	AC100-240V
PoE Power Budget	60W	125W	250W	370W
Speed	10/100Mbps	10/100Mbps	10/100Mbps	10/100Mbps
Dimension (L x W x H)	119 x 85 x 28 mm 4.7 x 3.3 x 1.1 in	218 x 107 x 29 mm 8.6 x 4.2 x 1.1 in	440 x 200 x 44 mm 17.3 x 7.9 x 1.7 in	440 x 200 x 44 mm 17.3 x 7.9 x 1.7 in
Switching Capacity	1G	5.6G	7.2G	8.8G
MAC Address	2K MAC address table	4K MAC address table	4K MAC address table	4K MAC address table
Temperature Range	-10°C to 55°C / 14F to 131°F	0°C to 40°C / 32°F to 104°F	0°C to 40°C / 32°F to 104°F	0°C to 40°C / 32°F to 104°F
Storage Temperature	-40 to 70°C / -40 to 158°F	-40°C to 70°C / -40°F to 158°F	-40°C to 70°C / -40°F to 158°F	-40°C to 70°C / -40°F to 158°F
PoE Specifications	IEEE802.3af & 802.3at	IEEE802.3af & 802.3at	IEEE802.3af & 802.3at	IEEE802.3af & 802.3at
Rack Mountable	No	No	Yes (Mount Ears Included)	Yes (Mount Ears Included)
Weight	1.35lb (0.61kg)	2.63lb (1.91kg)	6.88lb (3.12kg)	7.33lb (3.32kg)

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8.0 Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied companies have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Vendor complies fully with the above requirements.

Signature of Official: Zeev Fayer

Name (typed): Ze'ev Fayer

Title: Security Systems Consultant, Sales Manager

Vendor: VIP Systems

Date: 02/20/2023

SUB-CONTRACTOR LIST

Vendor shall list all Proposed Sub-Contractors to be used on this project if they are awarded the Contract.

Classification of Work	Sub-Vendor Name	Address	Telephone and Fax
	None		

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: VIP Systems, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Electronic Security

Initial Value of Contract: 1,288,150.00 Final Value of Contract: _____

Was the work performed timely: X Yes ____ No

Was the work performed to acceptable quality standards: X Yes ____ No

Would you enter into a contract with the vendor in the future? X Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? X Yes ____No

Total number of change orders: _____ Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: John Moriarty & Associates of Florida
Name of Individual completing this form: Rick Schuerger
Signature: _____ Title: _____
Telephone: 954-457-2428 Email: r.schuerger@jmaf.net
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY • REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: VIP Systems, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Electronic Security

Initial Value of Contract: 612,500.00 Final Value of Contract: _____

Was the work performed timely: X Yes ____ No

Was the work performed to acceptable quality standards: X Yes ____ No

Would you enter into a contract with the vendor in the future? X Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? X Yes ____ No

Total number of change orders: 2 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Ceiba Group
Name of Individual completing this form: Tom Maleta
Signature: _____ Title: _____
Telephone: 954-650-8126 Email: tmaleta@ceibagroupe.com
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY • REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: VIP Systems, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Electronic Security

Initial Value of Contract: 552,600.00 Final Value of Contract: _____

Was the work performed timely: X Yes ____ No

Was the work performed to acceptable quality standards: X Yes ____ No

Would you enter into a contract with the vendor in the future? X Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? X Yes ____ No

Total number of change orders: _____ Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: GT McDonald
Name of Individual completing this form: David Wolfe
Signature: _____ Title: _____
Telephone: 954-650-7437 Email: david@gtmcdonald.com
Thank you for your support in helping us evaluate our solicitation response

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Vendor warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Vendor warrants that they have read, understand and are willing to comply with all the requirements of the RFP and the addendum/ addenda nos.

C. Vendor warrants that it will not delegate or sub-contract its responsibilities under an agreement without the prior written permission of the Council.

D. Vendor warrants that all information provided by it in connection with this Proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Vendor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Vendor has not, and will not, pay a fee for which is contingent upon the Village awarding this contract. Vendor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Vendor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Vendor, if the Vendor is chosen for performance of the contract.

Signature of Official: Zeev Fayer

Name (typed): Ze'ev Fayer

Title: Security Systems Consultant, Sales Manager

Vendor Name: VIP Systems

Date: 02/20/2023

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

_____being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of: _____the Vendor that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Vendor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: Zeev Fayer

Name (typed): Ze'ev Fayer

Title: Security Systems Consultant, Sales Manager

Vendor Name: VIP Systems

Date: 02/20/2023

Continued on next page.

ACKNOWLEDGMENT

State of Florida

County of Miami-Dade

On this 2/20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Jesus Forero and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

ROBERTO NEUBERGER
MY COMMISSION #HH042638
EXPIRES: SEP 15, 2024
Bonded through 1st State Insurance

NOTARY PUBLIC
SEAL OF OFFICE:

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

o Produced identification:

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By _____Ze'ev Fayer_____

For _____VIP Systems_____

Whose business address is: ___2600 NW 141 St, Opa Locka FL 33054 _____

And (if applicable) its Federal Employer Identification Number (FEIN) is: _02-0613032_____

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:

A. A predecessor or successor of a person convicted of a public entity crime; or
B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: Zeev Fayer

Name (typed): Ze'ev Fayer

Title: Security Systems Consultant, Sales Manager

Vendor Name:

VIP Systems

Date: 02/20/2023

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of Florida

County of Miami - Dade

On this Feb 20 day of, 2023 before me, the undersigned Notary Public of the State of Florida personally appeared Zeev Fayer and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

ROBERTO NEUBERGER
MY COMMISSION #HH042536
EXPIRES: SEP 15, 2024
Bonded through 1st State Insuran...

NOTARY PUBLIC
SEAL OF OFFICE:

(Name of Notary Public: Print, Stamp or Type as commissioned.)

✓ Personally known to me, or

o Produced identification:

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

AMERICANS WITH DISABILITIES ACT (ADA)
DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: ___Ze'ev Fayer, Security Systems Consultant, Sales Manager_____

(print individual's name and title)

for: __VIP Systems_____

(print name of entity submitting sworn statement)

whose business is:_ address __2600 NW 141 St, Opa Locka FL 33054___

and (if applicable) its Federal Employer Identification Number (FEIN) is: ____02-0613032_____

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Vendor, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-Vendor, or third party Vendor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Continued on next page.

Signature of Official: Zeev Fayer

Name (typed): Ze'ev Fayer

Title: Security Systems Consultant, Sales Manager

Vendor Name: VIP Systems

Date: 02/23/2023

ACKNOWLEDGMENT

State of Florida

County of Miami-Dade

On this Feb 20 day of, 2023 before me, the undersigned Notary Public of the State of Florida personally appeared Zeev Fayer and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

ROBERTO NEUBERGER
MY COMMISSION #HH042638
EXPIRES: SEP 15, 2024
Bonded through 1st State Insurance

NOTARY PUBLIC
SEAL OF OFFICE:

(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

BUSINESS ENTITY AFFIDAVIT
(VENDOR / PROPOSALDER DISCLOSURE)

Proposer or Vendor hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Proposer or Vendor, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Proposer. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Proposer. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Proposer or Vendor recognizes that with respect to this transaction or Proposal, if any Proposer or Vendor violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Proposer or Vendor may be disqualified from furnishing the goods or services for which the Proposal or proposal is submitted and may be further disqualified from submitting any future Proposals or proposals for goods or services to Village.

Accordingly, Proposer or Vendor completes and executes the Business Entity Affidavit form below. The terms "Proposer" or "Vendor," as used herein, include any person or entity making a Proposal herein to Village or providing goods or services to Village.

I, ___Ze'ev Fayer_____being first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

_____VIP Systems, Inc._____
Federal Employer Identification Number (If none, Social Security Number)

_____FEIN-02-0613032_____

Continued on next page

Name of Entity, Individual, Partners or Corporation

___VIP Systems, Inc._____
Doing Business As (If same as above, leave blank)

_____*5829 W. Sam Houston PKWY North Houston, TX 77041*_____
Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
Edward Genin	2600 NW 141st St, Opa-Locka, FL 33054	60 %
Alex Genin	2600 NW 141st St, Opa-Locka, FL 33054	40 %
		%

2. The full legal names and business address of any other individual (other than sub-Vendors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

Signature of Official: Zeev Fayer

Name (typed): Ze'ev Fayer

Title: Security Systems Consultant, Sales Manager

Vendor Name: VIP Systems

Date: 02/20/2023

ACKNOWLEDGMENT

State of Florida

County of Miami-Dade

On this feb 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Zeev Aayel and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

ROBERTO NEUBERGER
MY COMMISSION #HH042638
EXPIRES: SEP 15, 2024
Bonded through 1st State Insurance

(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

ACKNOWLEDGMENT OF CONFORMANCE WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We_____ (Vendor), hereby acknowledge and agree that we, as the Prime Vendor for Village of Palmetto Bay, Village of Palmetto Bay_____, RFP# **2023-06-001**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of :

_____

(Sub-Vendor's Names) to comply with such act or regulation.

Signature of Official: _____

Name (typed): ____Ze'ev Fayer_____

Title: _____Security Systems Consultant, Sales Manager _____

Vendor Name: _____VIP Systems_____

Date:_____02/20/2023_____

Attest: _____

Print Name: _____

Attest: _____

Print Name: _____

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein Proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials, and _____ or its employees, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Vendor or by an officer of the corporation.

Signature of Official: Zeev Fayer

Name (typed): Ze'ev Fayer

Title: Security Systems Consultant, Sales Manager

Vendor Name: VIP Systems

Date: 02/20/2023

ACKNOWLEDGMENT

State of Florida

County of Miami-Dade

On this Feb 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Zeev Fayer and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

ROBERTO NEUBERGER
MY COMMISSION #HH042638
EXPIRES: SEP 15, 2024
Bonded through 1st State Insurance

Continued on next page

NOTARY PUBLIC
SEAL OF OFFICE:

_____

(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

_____

(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

The Vendor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from Proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or No, If yes, explain the circumstances.

_____

_____

_____

_____

_____

_____

Executed on _____ at _____
under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: Zev Fayer

Name (typed): Zev Fayer

Title: Security Systems Consultant, Sales Manager

Vendor Name: VIP Systems

Date: 02/20/2023

RFP NO. 2023-06-001 INSTALLATION OF CLOUD-BASED SECURITY CAMERAS

Prepared for

VILLAGE OF PALMETTO BAY

Submitted on

February 23, 2023

RJYoung

Prepared by
Chad Watson
Manager of Business Development
(352) 240-3696 • Chad.Watson@rjyoung.com

RJ Young
2025 SW 75th Street #10 • Gainesville, FL 32607

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Proposal Sheet

PROPOSAL SHEET

RFP# 2023-06-001 Installation of Cloud-Based Security Cameras

Installation of brand-new Cloud-Based Security Cameras Lump Sum: $ 198,017.77

(Specifications, please see Section 4.0 – Scope of Services).

Maintenance Plan

To support and maintain newly installed cloud-based security cameras on a monthly cost of:

(Specifications, please see Section 4.0 – Scope of Services). **Lump Sum:** **$** 32,580.00

Monthly Cost Per 36 Month Contract: $ 905.00

1. The price listed on the proposal form shall include the total cost to complete the Work including but not limited to materials, labor, equipment, bonds, insurances, etc., as necessary to ensure proper delivery of services and product requested by the Village of Palmetto Bay.
2. I hereby certify that I am authorized to act on behalf of the firm, individual, partnership, corporation or association making this bid and that all statements made in this document are true and correct to the best of my knowledge.
3. I understand and agree to be bound by the conditions contained in this Request for Proposal and shall conform with all requirements of the Request for Proposal.

Chad Watson
Name: (Please Print)

, Manager of Business Development, February 21, 2023
Offeror Signature Title: Date:

(HAVE YOUR PROPOSAL SHEET AS PAGE 1 OF YOUR SUBMITTAL)

Introduction Letter / Years in Business

Since 1955, RJ Young (RJY) has been a valued business partner in the Southeast, helping businesses and educational systems, such as Village of Palmetto Bay (VOPB) achieve maximum efficiency and productivity with the latest in office technology, all backed by award-winning service. Today, **RJY is the third-largest independent dealer of its kind in the United States** and has been recognized by numerous industry insiders, publications, and manufacturers for leadership and excellence.

RJY's principal place of business is in Nashville, TN. However, with more than 30 locations and 645 employees throughout the Southeast, RJY can provide cutting-edge solutions while ensuring personalized support. It is our mission to constantly be on the lookout for the best people, services, equipment, software, and tools for managing your campus printing needs and document information. We are proud to work with the top equipment manufacturers and software companies in the industry as well as continually invest in retaining and developing top talent to ensure we are adding strategic value to your organization.

RJY is a strategic partner with resources aligned to fit your best interests, specialists to design custom solutions, and industry-leading partners to ensure that your campuses are operating at their full efficiency from a technology/productivity standpoint. Our portfolio contains leading brands and manufacturers which allow us to offer best practice solutions.

Because we are an industry leader, we have buying power which brings our manufacturers' best support as well as priority service. RJY has independent ownership and has built an infrastructure to support small businesses to enterprise-level organizations.

Thank you for your consideration for the RFP. We look forward to doing business with VOPB. Please let me know if you have any questions or would like to set up a demonstration of Verkada cameras.

Sincerely,

RJ Young
2025 SW 75th Street #10
Gainesville, FL 32607

Prepared by
Chad Watson
Manager of Business Development
(352) 240-3696
Chad.Watson@rjyoung.com

We Make It Right™ Guarantee

With our **We Make It Right™ Guarantee**, customer service is at the pinnacle of our focus. RJY leads your schools to a greater ease of day-to-day workflows, efficiency, green initiatives, and full coverage process improvement and change management through accountability of promised services and cost savings. As stated, RJY stands firmly by our **We Make It Right™ Guarantee**. Our policy is simple. If you are not happy with our equipment, service, supplies, billing—anything—let us know and we'll make it right, right away.

WE MAKE IT RIGHT GUARANTEE

Careful attention to customer satisfaction is the reason we've been in business since 1955.

Our policy is very simple. If you are not happy with our equipment, service, supplies, billing - anything - let us know and we'll make it right, right away.

Chip Crunk
President & CEO



RJ Young
2025 SW 75th Street #10
Gainesville, FL 32607

RJYoung

Prepared by
Chad Watson
Manager of Business Development
(352) 240-3696
Chad.Watson@rjyoung.com

List of Sub-Vendors

SUB-CONTRACTOR LIST

Vendor shall list all Proposed Sub-Contractors to be used on this project if they are awarded the Contract.

Classification of Work	Sub-Vendor Name	Address	Telephone and Fax
Installation of security cameras and cabling	Visionary Systems AV LLC	731 Washburn Road Melbourne FL 32904	(352) 575-0378 Fax N/A

References

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: ROBERT J YOUNG COMPANY, LLC

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information: Invitation to Negotiate ITN 5914-4 Multi-functional Document Devices

Title/Scope of Work:
To enter into a non-exclusive contract with a Respondent to provide effective fleet management of Production, Multifunction, Local and Network Printers.

Initial Value of Contract: $4,633,120.00 Final Value of Contract: _____

Was the work performed timely: ☑ Yes ☐ No

Was the work performed to acceptable quality standards: ☑ Yes ☐ No

Would you enter into a contract with the vendor in the future? ☑ Yes ☐ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ☑ Yes ☐ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: 0

If you responded no to any of the above, please provide details:

_____

_____

Name of Public Entity/Company: Florida State University
Name of Individual completing this form: Thomas Murphy
Signature: _____ Title: Assistant Director, Admin. Svcs.
Telephone: 850-644-2679 Email: tmurphy2@fsu.edu

Thank you for your support in helping us evaluate our solicitation response

Thomas Murphy
Digitally signed by Thomas Murphy
Date: 2023.02.20 10:47:42 -05'00'

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: ROBERT J YOUNG COMPANY, LLC

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information: Verkada Camera and Access Control Install, Networking, Outdoor Activity

Title/Scope of Work:
Rip and Replace Cameras, install access control on all doors, install new network cabling

Initial Value of Contract: $126,000.00 Final Value of Contract: $606,000.00

Was the work performed timely: ☑ Yes ☑ No

Was the work performed to acceptable quality standards: ☑ Yes ☐ No

Would you enter into a contract with the vendor in the future? ☑ Yes ☐ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ☑ Yes ☐ No

Total number of change orders: 1 Were any Vendor driven: No

Number of RFI's submitted by the vendor: 1

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: West Oak Academy
Name of Individual completing this form: Mark Parlier
Signature: Mark Parlier Title: Vendor Strategist
Telephone: 321-352-7711 Email: mparlier@westoaksacademy.net
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: ROBERT J YOUNG COMPANY, LLC

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information: Verkada Video Security Solution

Title/Scope of Work:

RJY provided & installed the cameras. Set up and trained us on management platform

Initial Value of Contract: $259,000 Final Value of Contract: $259,000

Was the work performed timely: ☑ Yes ☐ No

Was the work performed to acceptable quality standards: ☑ Yes ☐ No

Would you enter into a contract with the vendor in the future? ☑ Yes ☐ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ☑ Yes ☐ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Riverside Christian School
Name of Individual completing this form: Ginny Keith
Signature: Ginny Keith Title: Principal
Telephone: (352) 463-1569 Email: ginnyloukeith@gmail.com

Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: ROBERT J YOUNG COMPANY, LLC

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information: VERKADA CAMERA INSTALLATION

Title/Scope of Work:
INSTALL, ACTIVATE, AND SET UP SECURITY SYSTEM WITH COMMAND CENTER.

Initial Value of Contract: $146,919.29 Final Value of Contract: $146,919.29

Was the work performed timely: ☑ Yes ☐ No

Was the work performed to acceptable quality standards: ☑ Yes ☐ No

Would you enter into a contract with the vendor in the future? ☑ Yes ☐ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ☑ Yes ☐ No

Total number of change orders: _____ Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Point of Grace Christian
Name of Individual completing this form: Randy D. Maubach
Signature: _____ Title: Administrator
Telephone: 850-584-5445 Email: rmaubach@pointofgracechristian.com
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: ROBERT J YOUNG COMPANY, LLC

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information: Verkada Camera install, Access control install

Title/Scope of Work:
Install Verkada cameras through out the campus
Install access control on all doors through out campus and gates

Initial Value of Contract: 295,122.21 Final Value of Contract: 295,122.21

Was the work performed timely: ☑ Yes ☐ No

Was the work performed to acceptable quality standards: ☑ Yes ☐ No

Would you enter into a contract with the vendor in the future? ☑ Yes ☐ No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ☑ Yes ☐ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: 0

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Lake City Christian Academy
Name of Individual completing this form: Tana Norris
Signature: Tana Norris Title: Owner
Telephone: 386-758-0055 Email: tana.norris@lcca.com
Thank you for your support in helping us evaluate our solicitation response

Certificate of Insurance

RJYOUNG-01 MALEXANDER

ACORD

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 01/17/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 1298 Hub International Mid-South 3011 Armory Drive Suite 250 Nashville, TN 37204	CONTACT NAME: Melissa Alexander PHONE (A/C, No, Ext): (615) 986-4282 FAX (A/C, No): E-MAIL ADDRESS: melissa.alexander@hubinternational.com
INSURED R J Young Company, LLC 730 Freeland Station Road Nashville, TN 37228	INSURER(S) AFFORDING COVERAGE — NAIC # INSURER A : Cincinnati Insurance Company — 10677 INSURER B : Argonaut Insurance Company — 19801 INSURER C : Beazley Insurance Company — 37540 INSURER D : Travelers Property Casualty Company of America — 25674 INSURER E : INSURER F :

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:			ECO 063 98 63	1/1/2023	1/1/2024	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$ 1,000,000 $ 500,000 $ 10,000 $ 1,000,000 $ 2,000,000 $ 2,000,000
A	AUTOMOBILE LIABILITY X ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY			EBA 063 98 63	1/1/2023	1/1/2024	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ 1,000,000 $ $ $
A	X UMBRELLA LIAB X OCCUR EXCESS LIAB CLAIMS-MADE DED X RETENTION $ 0			ECO 063 98 63	1/1/2023	1/1/2024	EACH OCCURRENCE AGGREGATE	$ 10,000,000 $ 10,000,000 $
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) Y/N N/A If yes, describe under DESCRIPTION OF OPERATIONS below			WC928828751394	1/1/2023	1/1/2024	X PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ 1,000,000 $ 1,000,000 $ 1,000,000
C	Cyber Liablity			W2E6CE220201	4/1/2022	4/1/2023	$2,000,000 Agg	
D	Commercial Umbrella			EX-0T029866-23-NF	1/1/2023	1/1/2024	$10,00,000 Limit	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
The Certificate Holder is included as Additional Insured with respects to General Liability coverages when required by written contract, per referenced forms.

CERTIFICATE HOLDER	CANCELLATION
Village of Palmetto Bay 9705 East Hibiscus Street Palmetto Bay, Florida 33157	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE

ACORD 25 (2016/03)

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AGENCY CUSTOMER ID: RJYOUNG-01 MALEXANDER
LOC #: 0

ACORD

ADDITIONAL REMARKS SCHEDULE

Page 1 of 1

AGENCY	License # 1298	NAMED INSURED
Hub International Mid-South		R J Young Company, LLC 730 Freeland Station Road Nashville, TN 37228
POLICY NUMBER		
SEE PAGE 1		
CARRIER	NAIC CODE	
SEE PAGE 1	SEE P 1	EFFECTIVE DATE: SEE PAGE 1

ADDITIONAL REMARKS

THIS ADDITIONAL REMARKS FORM IS A SCHEDULE TO ACORD FORM,
FORM NUMBER: ACORD 25 FORM TITLE: Certificate of Liability Insurance

Blanket Endorsements
As respects General Liability:
Blanket Additional Insured is included per form CG 20 11 04 13
Blanket Primary/Noncontributory - Other Insurance Condition Scheduled Personal or Organization is included per form GA 0494 90 17
Blanket Waiver Transfer of Rights of Recovery Against Other to Us (Waiver of Subrogation) is included per form CG 24 04 10 93

As respects Workers Compensation:
Blanket Waiver Transfer of Rights of Recovery Against Other to Us (Waiver of Subrogation) is included per form WC 00 03 13

Subject to all of the terms, conditions, exclusions, and definitions of the above-referenced policies, as issued by the carrier(s).

ACORD 101 (2008/01)

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W-9 Form

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ Go to *www.irs.gov/FormW9* for instructions and the latest information.

Give Form to the requester. Do not send to the IRS.

Print or type. See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
ROBERT J YOUNG COMPANY LLC

2 Business name/disregarded entity name, if different from above
dba RJ YOUNG COMPANY LLC

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate

☑ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ C

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) N/A
Exemption from FATCA reporting code (if any) N/A
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.
PO BOX 280358

6 City, state, and ZIP code
NASHVILLE, TN 37228

Requester's name and address (optional)
REMIT TO: ROBERT J. YOUNG COMPANY
PO BOX 306412
NASHVILLE, TN 37230-6412

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number: ___ - ___ - ____

or

Employer identification number: 62-0760182

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here Signature of U.S. person ▶ Will Bateman, VP Finance Date ▶ 1/3/23

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9*.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

Cat. No. 10231X Form **W-9** (Rev. 10-2018)

FL Annual Report

2022 FOREIGN LIMITED LIABILITY COMPANY AMENDED ANNUAL REPORT

DOCUMENT# M16000001119

Entity Name: ROBERT J. YOUNG COMPANY, LLC

Current Principal Place of Business:

730 FREELAND STATION RD
NASHVILLE, TN 37228

Current Mailing Address:

P.O. BOX 280358
NASHVILLE, TN 37228 US

FEI Number: 62-0760182

FILED
May 09, 2022
Secretary of State
4366848282CC

Certificate of Status Desired: No

Name and Address of Current Registered Agent:

C T CORPORATION SYSTEM
1200 SOUTH PINE ISLAND ROAD
PLANTATION, FL 33324 US

The above named entity submits this statement for the purpose of changing its registered office or registered agent, or both, in the State of Florida.

SIGNATURE:

Electronic Signature of Registered Agent — Date

Authorized Person(s) Detail :

Title	PRESIDENT/CEO	Title	COO
Name	CRUNK, JOHN T JR	Name	BAGGOTT, AJ
Address	P.O. BOX 280358	Address	P.O. BOX 280358
City-State-Zip:	NASHVILLE TN 37228	City-State-Zip:	NASHVILLE TN 37228
Title	CFO	Title	SERVICE MANAGER
Name	MEADE, MICHAEL	Name	COYNE, PATRICK
Address	P.O. BOX 280358	Address	3702 NORTHWEST PASSAGE
City-State-Zip:	NASHVILLE TN 37228	City-State-Zip:	TALLAHASSEE FL 32303
Title	SERVICE MANAGER	Title	REGIONAL BUSINESS MANAGER
Name	MOZINGO, JOHN	Name	GROVER, BRANDON
Address	33 BRENT LANE UNIT 101	Address	33 BRENT LANE UNIT 101
City-State-Zip:	PENSACOLA FL 32503	City-State-Zip:	PENSACOLA FL 32503

I hereby certify that the information indicated on this report or supplemental report is true and accurate and that my electronic signature shall have the same legal effect as if made under oath; that I am a managing member or manager of the limited liability company or the receiver or trustee empowered to execute this report as required by Chapter 605, Florida Statutes; and that my name appears above, or on an attachment with all other like empowered.

SIGNATURE: MICHAEL MEADE CFO 05/09/2022

Electronic Signature of Signing Authorized Person(s) Detail — Date

Business Licenses

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS' LICENSING BOARD

THE SPECIALTY ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES
Additional Business Qualification
AS A LIMITED ENERGY SYSTEMS SPECIALIST

BRUCE, CRAIG

VISIONARY SYSTEMS AV LLC
4424 SW 35TH TER SUITE A
GAINESVILLE FL 32608

LICENSE NUMBER: ES12001983
EXPIRATION DATE: AUGUST 31, 2024
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

ELECTRICAL CONTRACTORS' LICENSING BOARD

THE ELECTRICAL CONTRACTOR HEREIN IS CERTIFIED UNDER THE
PROVISIONS OF CHAPTER 489, FLORIDA STATUTES
Additional Business Qualification

ARNOLD, ROBERT ELVIN
VISIONARY SYSTEMS AV LLC
4415 SW 35TH TERR
GAINESVILLE FL 32608

LICENSE NUMBER: EC13010891
EXPIRATION DATE: AUGUST 31, 2024
Always verify licenses online at MyFloridaLicense.com

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

Tax Certificate

Business Tax Receipt Renewal
CITY OF MELBOURNE, FLORIDA

Year 2022-2023

900 E Strawbridge Ave
Melbourne, FL 32901

PHONE: 321-608-7038
EMAIL: business.tax.receipts@mlbfl.org

VISIONARY SYSTEMS AV LLC
731 WASHBURN RD
MELBOURNE, FL 32934

BTR-008283-2021

T9 ** AUTO *******SCH 5-DIGIT 32934
VISIONARY SYSTEMS AV LLC
731 WASHBURN RD
MELBOURNE FL 32934-7326

003061
051

Application is hereby made to engage in the business, profession, or occupation hereinafter described for the period of: October 1, 2022 THRU September 30, 2023.
(Ref: Florida Statute 205.032)

Code	Nature of Business
117U	Contractor: Limited Energy Systems

Total Estimated Tax **$100.00**

NOTE: IF YOU ARE LICENSED BY THE STATE OF FLORIDA, A COPY OF YOUR STATE LICENSE IS REQUIRED FOR RENEWAL.

DETACH HERE AND RETURN BOTTOM PORTION WITH YOUR PAYMENT

Credit Cards accepted. Use of these services carries a 3.25% convenience fee, minimum $2.00

Business Tax Receipt Renewal Certification
CITY OF MELBOURNE, FLORIDA
Year 2022-2023

BTR-008283-2021

☐ Do you have any changes to business? If yes, describe below.

VISIONARY SYSTEMS AV LLC
731 WASHBURN RD
MELBOURNE, FL 32934

Phone: 3525750378

Please provide email address for billing contact.

Email: _____

TOTAL ESTIMATED FEE

Sept.	$100.00
Oct.	$110.00
Nov.	$115.00
Dec.	$120.00
Jan.	$125.00

Scope of Work

Palmetto Bay Village

VISIONARY SYSTEMS

SECURITY - COMMUNICATIONS - IT

RJ Young
2025 SW 75th Street #10
Gainesville, FL 32607

RJYoung

Prepared by
Chad Watson
Manager of Business Development
(352) 240-3696
Chad.Watson@rjyoung.com

Scope of Work

This quote is for the programming and installation of Verkada CCTV at various sites around Palmetto Bay.

This site includes:

Village Hall
(13) Thirteen - CD42-30
(1) One - CD42-30E
(6) Six - CB52-30E
(1) One - CF81-30E
(1) One - Angle Mount

Village Hall will be a strict rip and replace of the current camera system. There is a total of fourteen indoor cameras and seven exterior cameras. If any of the cables are unusable or not CAT5E/6 cables a change order will be placed to replace the cable at cost.

Address:
9705 E. Hibiscus Street
Palmetto Bay, FL 33157

Public Services Department
(5) Five - CB52-30E
(1) One - CD42-30E

Public Works will be a strict rip and replace of the current camera system. There is a total of six exterior cameras. If any of the cables are unusable or not CAT5E/6 cables a change order will be placed to replace the cable at cost.

Address:
9495 SW 180th Street
Palmetto Bay, FL 33157

Perrine House
(3) Three - CD42-30
(5) Five - CB52-30E

The Perrine House will receive all new CAT6 cable drops for each camera. Each cable drop will run from the local MDF/IDF to the designated camera location on the site map.

Address:
900 Perrine Avenue
Palmetto Bay, FL 33157

Palmetto Bay Park
(2) Two - CD42-30
(4) Four - CB51-30E

Palmetto Bay Park will receive all new CAT6 cable drops for each camera. Each cable drop will run from the local MDF/IDF to the designated camera location on the site map.

Address:
17535 SW 95th Avenue
Palmetto Bay, FL 33157

Proposal

Coral Reef Park
(2) Two - CD42-30
(4) Four - CB52-30E

Coral Reef Park will be a strict rip and replace of the current camera system. There is a total of two interior cameras and four exterior cameras. If any of the cables are unusable or not CAT5E/6 cables a change order will be placed to replace the cable at cost.

Address:
7895 SW 152nd Street
Palmetto Bay, FL 33157

Thallata Estate Park
(6) Six - CM41-30
(1) One - CD42-30E
(12) Twelve - CB52-30E
(1) One - CH52-30E
(1) One - Arm Mount
(1) One - Pendant Cap Mount
(1) One - Corner Mount

Thallata Estate Park will receive all new cat 6 cable drops for each camera. A new cable runner will be used where deemed necessary. Each cable drop will run from the local MDF/IDF to the designated camera location on the site map.

Address:
17301 Old Cutler Road
Palmetto Bay, FL 33157

Visionary Systems AV assumes that all cables being reused are in proper working condition, at the correct location, and with serviceable length.
Visionary Systems AV assumes that all work areas and camera locations are accessible with a standard 12ft ladder.
The client is to provide all needed switches and patch panels for the site. If there is not an adequate amount of ports and POE budget a change order will be placed to accommodate the needed Fortinet switches.
The client is to supply an Internet connection in all IT closets; If required, the full technical specification can be provided for this connection.
The client will provide any and all power required for network switches.
All Professional Services, including equipment installation, are quoted using the standard working hours of 8:00 am to 6:00 pm, Monday through Friday. An increased fee will apply if the client requires Professional Services outside of the standard working hours.
For rip & replace using existing cabling, Any additional troubleshooting will be billed as a change order, or you have the option to request a new cable be installed at the prevailing rate.
The client must have all items above completed before scheduling the project installation.
Once work begins, Visionary Systems AV LLC will require continuous access to the facilities according to the established schedule until the project is completed.
Visionary Systems AV is not responsible for the footprint left by the old camera system upon removal of the devices. This includes patching, painting, stucco, ceiling tile replacement, etc.
This proposal assumes that all sites will be done on the same trip. If the project timelines need to be spread out, additional trip charges will be incurred.

Fire Alarm Code NFPA 72 - Section 21.2.4
"A listed relay or other listed appliance connected to the fire alarm system used to initiate control of protected premises emergency control functions shall be located within 3 ft (1 m) of the controlled circuit or appliance."

CLIENTS, PLEASE NOTE:

This section of the code is in relation to any fire alarm relays that are required to be installed by a fire alarm company. These relays will be connected to our maglock power supplies or access control panel ONLY when using maglocks to secure doors.
The client is responsible for arranging this work directly with the fire alarm company; any and all costs will be met by the client and paid directly to the fire alarm company.
Strikes, latch retraction, or any other device that doesn't impede free egress through a doorway are not required to be connected to the relay.

Proposal

In addition to the above items, Visionary Systems assumes the following:
1: Standard wall mounting for cameras is sufficient. Any custom mounting hardware or additional brackets not identified in this proposal are not included.
2: There is sufficient power and an active internet ethernet line where the new equipment will be installed.
3: Space is provided to install our POE network switch to operate the new equipment properly.

The client must have all items above completed before scheduling the project installation. Once work begins, our team will require continuous access to the facilities according to the established schedule until the project is completed.

All Professional Services, including equipment installation, are proposed using the regular working hours of 8:00 am to 6:00 pm, Monday through Friday. An increased fee will apply if you require Professional Services outside the regular hours.
Permits may be required for your project; where possible, we try and anticipate this ahead of time, but regulations may change at a moment's notice.

Furnish Auto Cad drawings for our use in developing submittal and permit documents. If electronic drawings are unavailable, an additional fee of $85 per hour will be charged to develop electronic drawings, from which we will develop our own shop drawings.

Providing our standard insurance coverage for this project. If additional insurance is required, including "additional insureds," we reserve the right to amend our proposal to include the additional insurance, and pricing will be adjusted accordingly. The "additional insured" fee is established at $575 per "additional insured."

Unless otherwise agreed, all projects require a 60% deposit at acceptance.

This is a service contract for the new CCTV system being installed at Palmetto Bay Village. This contract is the sum of thirty-six (36) months of the Visionary Systems service plan described below, with the option to renew for an additional two (2) years at the end of this three-year term.

Service Level Agreement

Response Time
Visionary Systems will contact Palmetto Bay Village within 36 hours of a request to give remote assistance. If remote assistance can not resolve the issue, a site visit will be scheduled for further troubleshooting.

Services Covered
Visionary Systems covers any equipment or services furnished or rendered by Visionary Systems. This is a total of sixty-seven (67) cameras between the properties. This service agreement does not cover cabling run by other vendors, network issues, acts of god, etc. We can assist in identifying these issues, but they are outside the purview of the scope of this service agreement. Any problem found to result from anything that Visionary Systems did not directly install or service is NOT covered and will cause an invoice for the time and materials used troubleshooting the issue.

Coral park - February 16th, 2023



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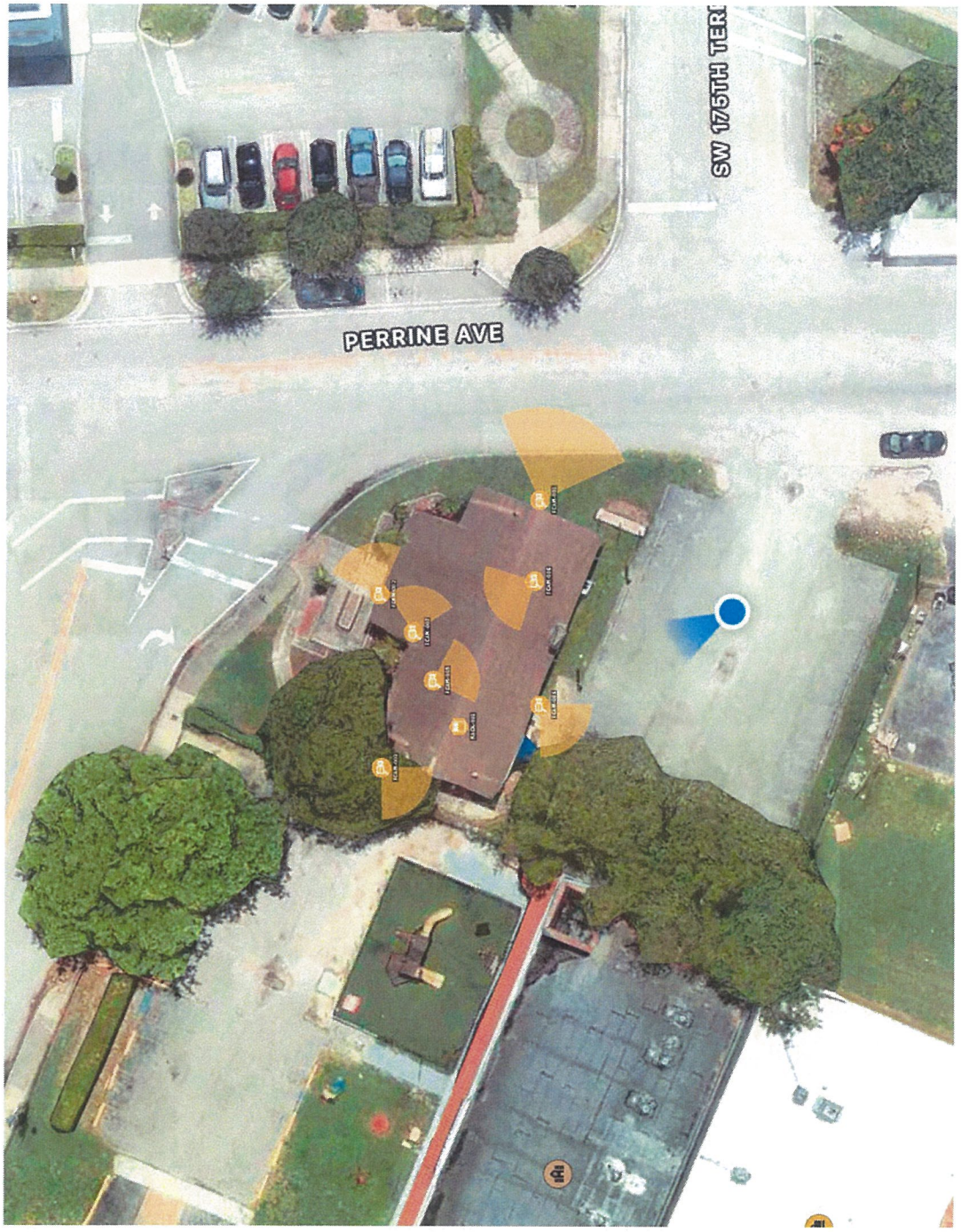
Park - February 16th, 2023



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Perrine house - February 16th, 2023



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Public works - February 16th, 2023



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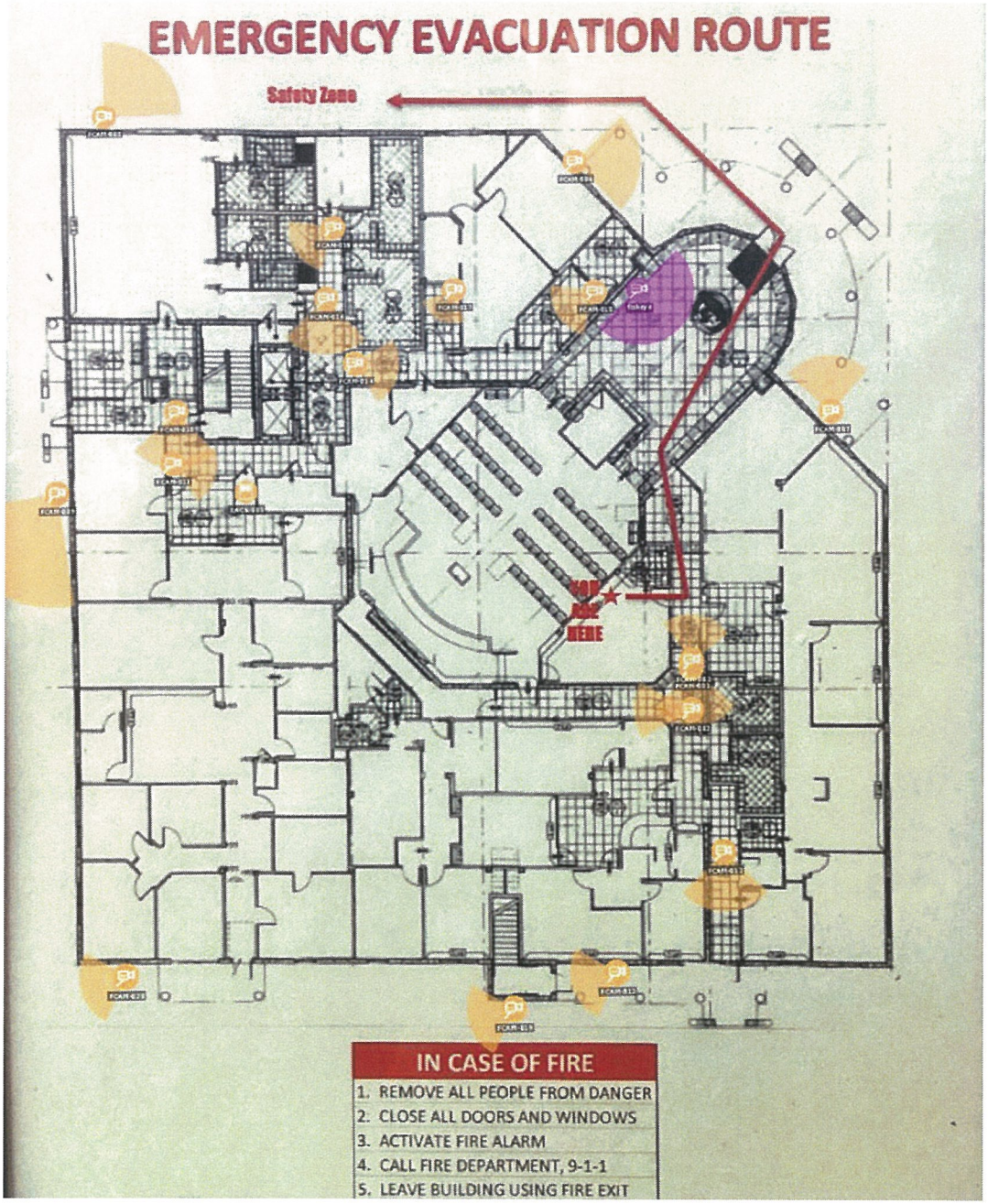
Thallata - February 21st, 2023



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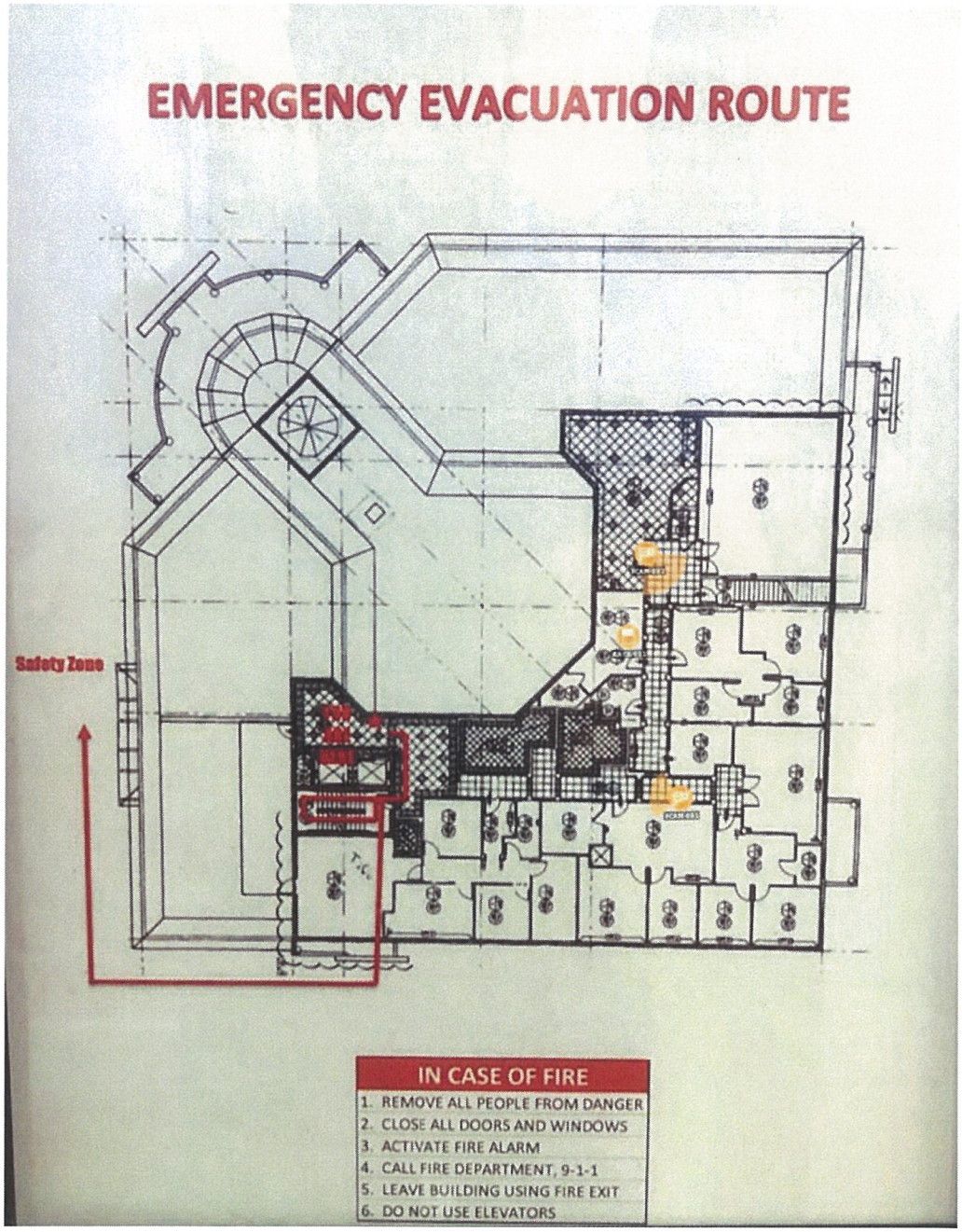
Village 1 - February 21st, 2023



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Village 2 - February 16th, 2023



Project Cost Breakdown

Product

Description		Price	Qty	Ext. Price
ACC-MNT-10	**Corner Mount** Corner Mount	$159.20	1	$159.20
ACC-MNT-2	**Verkada Arm Mount Kit** Verkada Arm Mount Kit	$71.20	1	$71.20
ACC-MNT-8 	**Verkada Pendant Cap Mount Kit** Verkada Pendant Cap Mount Kit	$55.20	1	$55.20
CB52-256E-HW 	**CB52-E Outdoor Bullet Camera, 256GB, 30 Days Max** CB52-E Outdoor Bullet Camera, 256GB, 30 Days Max	$1,119.20	36	$40,291.20
CD42-256-HW 	**CD42 Indoor Dome Camera, 256GB, 30 Days Max** CD42 Indoor Dome Camera, 256GB, 30 Days Max	$799.20	20	$15,984.00
CD42-256E-HW 	**CD42-E Outdoor Dome Camera, 256GB, 30 Days Max** CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	$959.20	1	$959.20
CD52-256E-HW 	**Verkada CD52-E Outdoor Dome Camera, 256GB, 30 Days Max** Verkada CD52-E Outdoor Dome Camera, 256GB, 30 Days Max	$1,119.20	1	$1,119.20
CF81-30E-HW 	**CF81-E Fisheye Camera, 512GB, 30 Days** CF81-E Fisheye Camera, 512 GB, 30 Days	$1,599.20	1	$1,599.20
CH52-1TBE-HW 	**CH52 Outdoor Multi-sensor dome Camera, 1TB, 30 Day** CH52 Outdoor Multi-sensor dome Camera, 1TB, 30 Days Max	$2,879.20	1	$2,879.20
CM41-30-HW 	**Verkada Indoor Mini Dome Camera, 5MP, Fixed Lens, 30 days of** Verkada Indoor Mini Dome Camera, 5MP, Fixed Lens, 30 days of storage	$639.20	6	$3,835.20

Product

Description		Price	Qty	Ext. Price
LIC-3Y	**Verkada 3 Year License** Verkada 3 Year License	$439.20	65	$28,548.00
LIC-CH52-3Y	**3-Year CH52 Multisensor Camera License** 3-Year CH52 Multisensor Camera License	$1,319.20	1	$1,319.20

Subtotal: **$96,820.00**

2 Additional Year Renewal Option

* Optional

Description		Price	Qty	Ext. Price
LIC-1Y	**Verkada 1 Year License - Months 37-60** Verkada 1 Year License	$159.20	130	$20,696.00
LIC-CH52-1Y	**1-Year CH52 Multisensor Camera License - Months 37-60** 1-Year CH52 Multisensor Camera License	$479.20	2	$958.40

* Optional Subtotal: **$21,654.40**

Labor

Description		Price	Qty	Ext. Price
Labor-VS	**Visionary Systems AV LLC** Project Labor from Visionary Systems AV LLC	$99,051.77	1	$99,051.77
Verkada-PM	**Verkada Project Management Fee** Verkada Project Management Fee	$1,000.00	1	$1,000.00

Subtotal: **$100,051.77**

Shipping

Description		Price	Qty	Ext. Price
Shipping - Verkada	**Shipping & Handling** Shipping & Handling	$1,146.00	1	$1,146.00
			Subtotal:	**$1,146.00**

Monthly Service Contract Option

* Optional

Description		Recurring	Qty	Ext. Recurring
Labor-VS	**Visionary Systems AV LLC - 36 Months** Project Labor from Visionary Systems AV LLC	$905.00	36	$32,580.00
Labor-VS	**Visionary Systems AV LLC - Month 37 - 60** Project Labor from Visionary Systems AV LLC	$1,165.00	24	$27,960.00
			* Optional Subtotal:	**$60,540.00**

Verkada Solution



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Technology Solutions Administrator

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Village of Palmetto Bay
9705 E Hibiscus St
Palmetto Bay, FL 33157
Eric Machado

emachado@palmettobay-fl.gov

Quote Information:
Quote #: CDB013556
Version: 1
Delivery Date: 02/21/2023
Expiration Date: 02/28/2023

Quote Summary

Description	Amount
Product	$96,820.00
Labor	$100,051.77
Subtotal:	**$196,871.77**
Shipping:	**$1,146.00**
Total:	**$198,017.77**

*Optional Expenses

Description	One-Time
2 Additional Year Renewal Option	$21,654.40
Optional Subtotal:	**$21,654.40**

*Optional Expenses

Description	Recurring
Monthly Service Contract Option	$60,540.00
Optional Subtotal:	**$60,540.00**

Project Timeline

RJY will submit PO to Verkada for hardware within 24 hours of received executed PO.

Verkada products ship within 48 hours and take 5-10 days to arrive.

Visionary would then coordinate with VOPB to schedule the project start date and time. At this time, Visionary is about 2 months out for scheduling.

Once the project is started, it is expected to take 3 weeks with two techs.

At the close of the Project, RJY will review the work completed with Visionary and ensure all functions are operational, and solution is “Turn Key” ready as proposed.

Support

Scope of Work

This is a service contract for the new CCTV system being installed at Palmetto Bay Village. This contract is the sum of thirty-six (36) months of the Visionary Systems service plan described below, with the option to renew for an additional two (2) years at the end of this three-year term.

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Programming - We will coordinate with VOPB to ensure cameras are pointing in the right directions and accounts are distributed to key personnel.

Training - Once the project is complete, we will schedule a training session to go over Verkada features and how to use the platform with key personnel.

Verkada also provides 24/7 built-in technical support in our Command management platform, along with a Support hotline: (650) 514-2500.

https://www.verkada.com/blog/verkada-announces-24-7-technical-support/

Warranty

Verkada Warranty Information

We back a 10-year product warranty for all Verkada products

We stand by our products and are pleased to offer a 10-year product warranty, included with the purchase of your Verkada products. Verkada's standard support warranty of 10 years for all hardware is included and valid for as long as VOPB is a licensed customer.

Full warranty details are outlined in our Terms of Sale, but the primary limitation is that the camera is not damaged due to accident, abuse or misuse, acts of God, or any unauthorized use of the hardware.

Contact Verkada Sales at sales@verkada.com for more information.

Verkada Brochures


Verkada

Impeccable Detail at
Distance and in Any Conditions

Overview

Key features


Verkada

Intelligent Video Security
Built to Simplify Investigations

Overview

Key features


Verkada

Immersive 360° Coverage
With Digital Pan-tilt-zoom

Overview

Key features


Verkada

4 Independent Cameras
From a Single Install Point

Overview

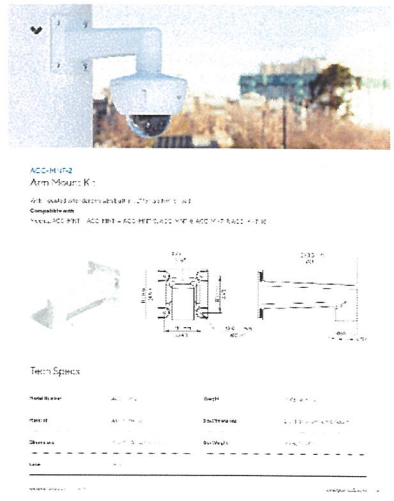
Key features


Verkada

Advanced Video Security in
Mini Form Factors for Any Space

Overview

Key features

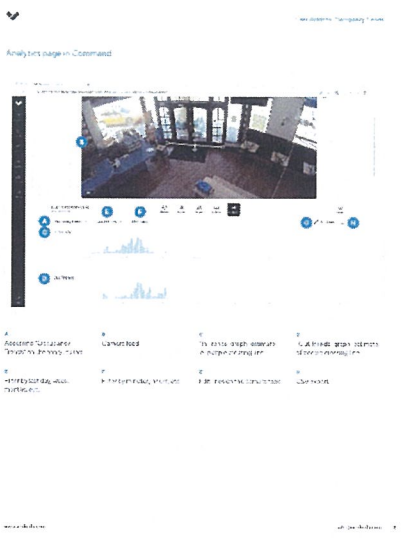

Arm Mount Kit

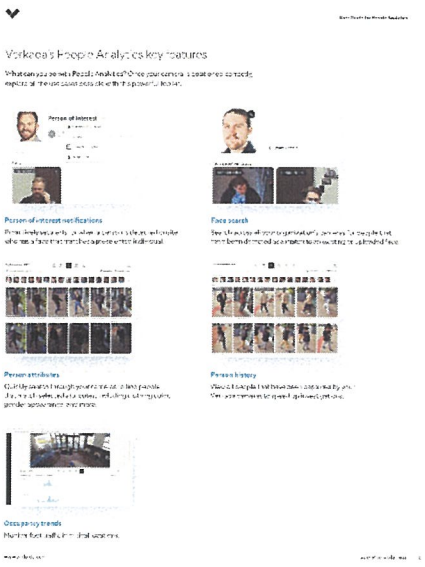
Tech Specs

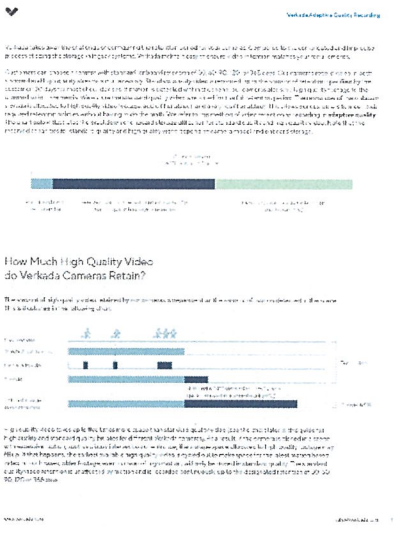
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Overview
Verkada's License Plate Recognition (LPR) solution provides organizations with intelligent software for real-time license plate monitoring and streamlining vehicle investigations.
Powered by Verkada's industry-leading edge-based processing and computer vision technology, specially placed cameras are designed to capture license plate images and provide users with a readable, searchable list of license plate numbers. These license plate captures are linked to live or recorded video for complete context around vehicle events. Utilizing Verkada's hybrid cloud approach, using LPR has minimal impact on bandwidth (<100 Kbps), and all video, images, and license plate data are encrypted at rest and in transit.
To use LPR, no additional software licenses or hardware is needed. This guide will take you through the requirements and steps to ensure LPR delivers the best results.


Analytics page in Command


Verkada's People Analytics key features
Person of interest notifications
Face search
Person attributes
Person history
Occupancy trends


How Much High Quality Video do Verkada Cameras Retain?

Verkada

CB52 Bullet Camera, 2nd Generation

Impeccable Detail at Distance and in Any Conditions



Overview

Verkada's Bullet Series is designed to withstand harsh conditions and its visible form factor helps deter potential threats. There are two CB52 models: the CB52-E, which has a wide-angle field of view and the CB52-TE, which has a powerful zoom. Additionally, the cameras feature powerful long-range IR LEDs that enable them to produce clear images even at a distance of up to 50 meters at anytime of day.

Bullet cameras are designed for use in exposed outdoor environments. They are constructed with a robust aluminum unibody that encloses hermetically sealed internal electrical components. The camera's design includes a built-in pigtail connector that allows for easy insertion of an ethernet cable without needing to remove the outer body. The external housing offers IP67 protection against dust and heavy rain and IK10 protection against damage from vandals, hail and flying debris.

All 2nd generation Bullet cameras are outfitted with a cutting-edge system on a chip (SOC) which features a dedicated computer vision co-processor. Powered by Ambarella CV25 chipsets, these cameras can accurately capture license plates from vehicles traveling at speeds of up to 80mph / 128kph and do so simultaneously across three lanes. The Bullet Series is the single line of Verkada cameras that supports our License Plate Recognition feature, enabling users to capture and search for specific vehicles by their license plate numbers.

In addition, the Bullet Series has powerful edge processing capabilities that enable advanced computer vision features, including Verkada's People and Vehicle Analytics. These cameras also offer standard capabilities such as data encryption, onboard storage and motion detection, which help organizations rapidly scale their security coverage and enhance situational awareness across multiple locations.

Key features

Enterprise-grade performance

- High-resolution sensors up to 5MP
- License Plate Recognition available only on Bullet cameras
- Advanced edge processing for motion, people and vehicle analytics

Storage and processing

- 256GB-2TB of onboard storage
- Up to 365 days of retention in standard quality
- Low-bandwidth impact, only using 20-50 kbps per camera at rest

Certifications

- IP67 weather rating
- IK10 impact rating
- NDAA compliant

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Verkada's hybrid cloud architecture



No NVR or DVRs
Industrial-grade onboard storage saves up to 365 days of continuous video[1]

Easy to scale
Bandwidth friendly and supports thousands of cameras across unlimited locations

Centralized management
Modern platform enables secure access on any device from anywhere in the world

The Reliability of Onboard Storage, With the Accessibility of the Cloud

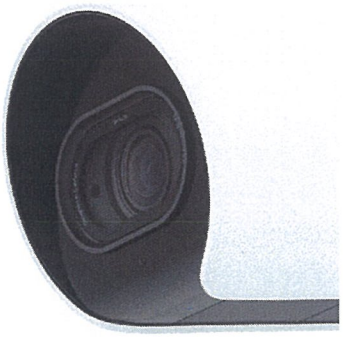
Simple to install
- No NVRs, DVRs, or servers—just a PoE connection
- Cameras come online and configure in minutes
- No added software or complexities like port forwarding

Easy to use
- Centralized management for secure remote access on any device nearly anywhere
- No training required to access footage and features
- Find, download and share footage from any device

Advantages of cloud-managed solution
- Real-time alerts if cameras fall offline
- SAML-based integration with single-sign on (SSO) solutions
- Continuous updates with new AI features
- Instantly share live footage via SMS and email
- Live, proactive alerting based on unusual activity

Ready for scale
- Bandwidth-friendly, operating at just 20–50 kbps
- Scale to thousands of cameras per location
- No added equipment needed to support additional cameras

No hidden costs
- Hardware includes an industry-leading 10-year warranty
- Automatic firmware updates keep systems secure
- New features and enhancements are added at no additional costs



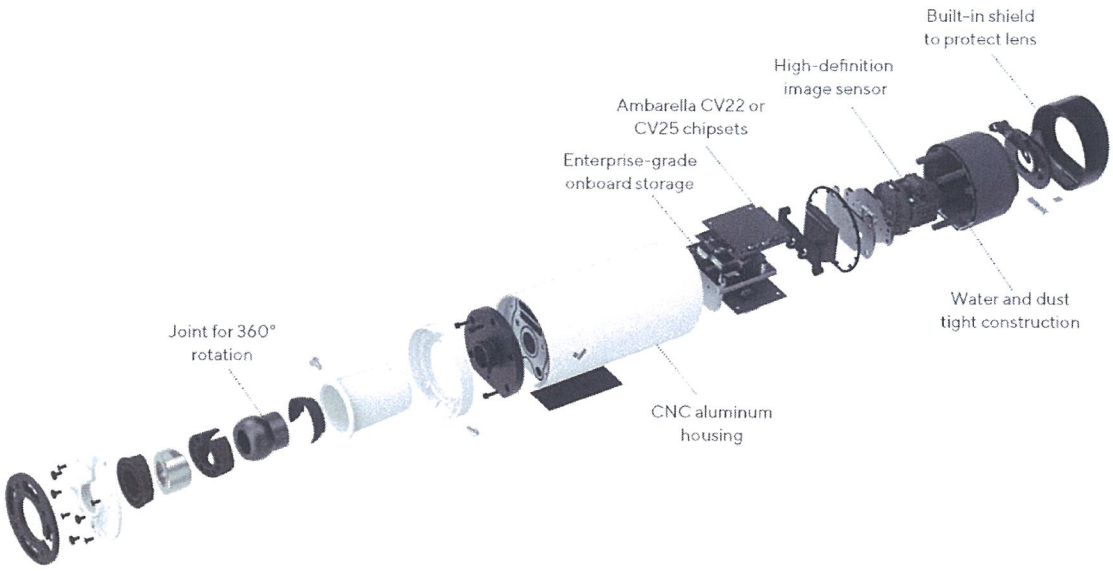
1 All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/

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Verkada's Bullet Series hardware

Designed and Constructed With the Highest Level of Precision and Quality



Protective housing

- Durable CNC aluminum housing able to withstand impacts up to IK10 rating
- Water and dust tight construction with IP67 rating to protect the lens assembly
- Built-in shield to protect lens from obstruction

High-performance hardware

- High-definition image sensor with 5MP ultra-HD resolution and 3x optical zoom
- Advanced processing capabilities with Ambarella CV22 or CV25 chipsets

System functionality

- Enterprise-grade onboard storage capacity for up to 365 days of standard quality footage
- Flexible installation with a rotating joint for 360° rotation

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Bullet Series
Tech Specs



CB52-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UKCA, RCM, VCCI, BIS, UL/IEC62368-1, IP67 weather rating, IK10 impact rating, NDAA	**Included Accessories**	4x M4x8 screws, 4x TP4x30 mount screws, mount plate, junction box adapter, junction box cover, T25 hand tool

Mechanical

Weight	Camera: 1464g / 51.6oz Mount plate: 33g / 1.16oz	**Body**	Aluminum
Dimensions	Ø: 85 L: 254mm		

Software capabilities

Alerts	Camera status, motion detection, people detection, vehicle detection, Person of interest detection, crowd detection	**Streaming and Storage**	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics	People search, attribute search, face search, Occupancy Trends	**Sharing and Privacy**	Live Link, privacy regions, audit log
Vehicle Analytics	Vehicle search, attribute search	**License Plate Recognition**	License Plate of Interest alerts, license plate indexing

Verkada

Dome Series

Intelligent Video Security Built to Simplify Investigations



Overview

Verkada's Dome Series offers enterprise-grade security in a range of models for indoor and outdoor use. These hybrid cloud cameras have durable, vandal-resistant designs and can capture images with up to 4K resolution. They are easy to install and require no additional setup, downloads, or configuration.

The Dome Series has standard features like data encryption, onboard storage, and advanced motion-based insights. This allows organizations to quickly scale their security coverage and increase situational awareness across multiple locations.

These cameras also have powerful edge processing capabilities that deliver advanced computer vision features, including Verkada's People and Vehicle Analytics. This allows users to quickly filter people and vehicles based on attributes like clothing color, gender traits and facial matches, as well as vehicle type and color.

Key features

Enterprise-grade performance

- High-resolution sensors up to 4K
- Exclusive Occupancy Trends feature on Dome Series cameras
- Advanced edge processing for motion, People and Vehicle Analytics

Storage and processing

- 128GB-2TB of onboard storage
- Up to 365 days of retention in standard quality
- Low-bandwidth impact, only using 20-50 kbps per camera at rest

Certifications

- IP67 weather rated outdoor models
- IK10 impact rated outdoor models
- IK08 impact rated indoor models
- NDAA compliant

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Dome Series

Verkada's hybrid cloud architecture



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Industrial-grade onboard storage saves up to 365 days of continuous video[1]

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- Centralized management for secure remote access on any device nearly anywhere
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- Real-time alerts if cameras fall offline
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- Continuous updates with new AI features
- Instantly share live footage via SMS and email
- Live, proactive alerting based on unusual activity

Ready for scale
- Bandwidth-friendly, operating at just 20-50 kbps
- Scale to thousands of cameras per location
- No added equipment needed to support additional cameras

No hidden costs
- Hardware includes an industry-leading 10-year warranty
- Automatic firmware updates keep systems secure
- New features and enhancements are added at no additional costs



1 All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/

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Dome Series

Verkada Command overview

All-in-one Cloud-based Management Software for Verkada Security Cameras



Command, Verkada's cloud-based management software, is designed to deliver simple access and management for all cameras and users across all sites from virtually anywhere in the world. From Command, users can set up new cameras, create sites, manage settings, access live and archived footage, manage users and access the advanced features powered by Verkada's edge-based analytics.

Quickly detect and respond to threats

- Stay informed with customizable, intelligent alerts
- Speed up investigations with intelligent people and face detection
- Search and filter to find vehicles of interest and detected license plates

Manage from anywhere

- Remotely access and manage your sites from any browser or device
- Receive alerts for offline cameras, tampering and motion detection
- Gain detailed transparency with audit logs into user access and actions

Scale with simplicity

- Add more devices and sites without complicating the user experience
- Leverage granular roles and permissions to manage users at scale
- Bring cameras online without 3rd party plugins, thick clients, or downloads

Remote access on any device

- Access footage from nearly any device (desktops, smartphones, tablets)
- Native apps for iOS, Android and Verkada's VX52 Viewing Station
- Built-in security integrations with industry-leading MFA providers

Stay secure from the ground up

- Stay secure with data encrypted in transit (AES 128) and at rest (AES 256)
- Access cameras securely without port-forwarding, VPNs, or complicated configurations
- Receive automatic firmware updates to stay a step ahead of emerging threats

Effortlessly archive and share

- Command licenses include unlimited cloud archiving and 30-days of cloud backup
- Easily export any footage in a shareable MP4 format
- Share Live Links and floorplans with first responders

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Dome Series

Verkada's People Analytics

Simplify and Speed Up Investigations With Intelligent People and Face Detection



Available for all Verkada camera models, People Analytics combines intelligent edge-based video processing with computer vision in the cloud to give users high-quality images of all individuals identified in the scene. Using People Analytics, customers can filter people by various attributes and expedite investigations.

Bring Intelligence to Investigations

Face search

- Quickly search for matching people by selecting an existing face from your organization or by uploading an image

Person history

- Browse through high-resolution snapshots of people detected
- Save snapshots or easily access associated full-res video
- Search for matched people across your entire organization with cross-camera search

Occupancy Trends

- Estimate how many people cross a customizable digital line on a video feed
- Monitor usage of a space to optimize business operations

Attribute filters

- Filter based on a range of attributes, including clothing color, gender appearance and facial matches

Person of Interest notifications

- Set up proactive SMS/email notifications for alerting when a matching face is detected by a camera
- Create a Person of Interest by using an uploaded image or an existing face from your organization

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Verkada's Vehicle Analytics

Quickly Search and Filter To Find Vehicles of Interest



Vehicle Analytics is a powerful edge-based feature that gives users high-quality images of all vehicles identified in a scene. With Verkada's centralized management platform, customers can filter vehicles by date, time, color and body type.

Find and Filter Vehicles With Ease

Vehicle history

- Browse through high-resolution snapshots of vehicles detected in frame
- Save snapshots or easily access associated full-res video

Investigate anywhere

- Vehicle Analytics is available from any compatible device and can be accessed from virtually anywhere in the world

Cross-camera search

- Easily find similar vehicles of interest across all cameras deployed across all sites
- Create and export playback of multiple angles of a vehicle to quickly provide evidence

Attribute filters

- Filter based on a range of attributes, including vehicle color and body type

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Indoor Dome Series
Tech Specs



CD42

Camera features

Image Sensor	1/2.8" Progressive CMOS	**Shutter Speed**	1/30 sec. to 1/10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	2.8mm	**IR Range**	15 m / 50 ft
Aperture	F1.6	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 97° (78°) Vertical: 71° (63°) Diagonal: 128° (91°)	**CPU**	Ambarella CV25S88
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 180°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: N/A	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.23-0.15A, 8.59W Without IR: 37-57V, 0.11-0.07A, 4.25W Extended temperature range: N/A	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/#recording-an-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

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Indoor Dome Series
Tech Specs



CD42

General

Operating Temperature	-10°C to 50°C / 14°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	UL, FCC, CB, CE, BIS, NOM, KCC	**Included Accessories**	Setup guide, T10 security torx screwdriver, screw pack, mounting template

Mechanical

Weight	Camera: 608g / 21.45oz Mountplate: 140g / 4.94oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 146mm / 5.75in, H: 104.3mm / 4.11in with mount plate Ø: 146mm / 5.75in, H: 99.6mm / 3.93in without mount plate		

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Outdoor Dome Series
Tech Specs



CD42-E

Camera features

Image Sensor	1/2.8" Progressive CMOS	**Shutter Speed**	1/30 sec. to 1/10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	2.8mm	**IR Range**	15 m / 50 ft
Aperture	F1.6	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 97° (78°) Vertical: 71° (63°) Diagonal: 128° (91°)	**CPU**	Ambarella CV25S88
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 180°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.23-0.15A, 8.59W Without IR: 37-57V, 0.11-0.07A, 4.25W Extended temperature range: 37-57V, 0.46-0.3A, 16.94W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

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Outdoor Dome Series
Tech Specs



CD42-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, NOM, IP67 weather rating, IK10 impact rating, KCC	**Included Accessories**	Setup guide, wall mount screws and anchors (4x), T10 security torx screwdriver, mounting template, cable gland wrench, desiccant pack, conduit adapter

Mechanical

Weight	Camera: 847g / 29.88oz Mount plate: 174g / 6.14oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 155mm / 6.10in, H: 114.6mm / 4.51in with mount plate Ø: 155mm / 6.10in, H: 107.6mm / 4.24in without mount plate		

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Outdoor Dome Series
Tech Specs



CD52-E

Camera features

Image Sensor	1/2.8" Progressive CMOS	**Shutter Speed**	1/30 sec. to 1/10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	2.8-8mm	**IR Range**	30m / 98ft
Aperture	F1.3 - F2.4	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 38° - 105° (37° - 84°) Vertical: 29° - 77° (28° - 68°) Diagonal: 48° - 126° (45° - 97°)	**CPU**	Ambarella CV25S88
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 350°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection: 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.3-0.2A, 10.98W Without IR: 37-57V, 0.13-0.08A, 4.74W Extended temperature range: 37-57V, 0.43-0.28A, 16.03W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

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Outdoor Dome Series
Tech Specs



CD52-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, NOM, KCC, IP67 weather rating, IK10 impact rating	**Included Accessories**	Setup guide, wall mount screws and anchors (4x), T10 security torx screwdriver, mounting template, cable gland wrench, desiccant pack, conduit adapter

Mechanical

Weight	Camera: 1070g / 37.74oz Mount plate: 174g / 6.14oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 155mm / 6.10in, H: 114.6mm / 4.51in with mount plate Ø: 155mm / 6.10in, H: 107.6mm / 4.24in without mount plate		

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Verkada

CF81-E Fisheye Camera

Immersive 360° Coverage With Digital Pan-tilt-zoom



Overview

Verkada's CF81-E fisheye camera delivers dynamic viewing experiences by leveraging advanced onboard processing and a wide-angle 12MP image sensor. Users can choose between five viewing modes: panoramic, digital pan-tilt-zoom, 2-way split, 3-way split and 4-way split.

The CF81-E is IP67 weather rated for both indoor and highly-exposed outdoor installations. The exterior housing provides IK10 protection against direct impacts from vandals, hail and flying debris. Like all Verkada cameras, the CF81-E works out-of-the-box without any additional configurations.

All Verkada cameras include standard features like end-to-end encryption, onboard storage and advanced motion-based insights so organizations are able to quickly scale their coverage and increase situational awareness across any number of locations.

Key features

Coverage

- 12MP image sensor for wide-angle coverage
- Five viewing modes
  - 2-way split, 3-way split and 4-way split
  - Panoramic
  - Digital pan-tilt-zoom
- 20m / 66ft IR illuminators for nighttime visibility

Storage and processing

- 512GB-2TB of onboard storage
- Up to 90 days of retention in standard quality
- Low-bandwidth impact, only using 20-50 kbps

Certifications

- IP67 weather rating
- IK10 impact rating
- NDAA compliant

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CF81-E Fisheye Camera

Verkada's hybrid cloud architecture



No NVR or DVRs
Industrial-grade onboard storage saves up to 365 days of continuous video[1]

Easy to scale
Bandwidth friendly and supports thousands of cameras across unlimited locations

Centralized management
Modern platform enables secure access on any device from anywhere in the world

The Reliability of Onboard Storage, With the Accessibility of the Cloud

Simple to install
- No NVRs, DVRs, or servers—just a PoE connection
- Cameras come online and configure in minutes
- No added software or complexities like port forwarding

Easy to use
- Centralized management for secure remote access on any device nearly anywhere
- No training required to access footage and features
- Find, download and share footage from any device

Advantages of cloud-managed solution
- Real-time alerts if cameras fall offline
- SAML-based integration with single-sign on (SSO) solutions
- Continuous updates with new AI features
- Instantly share live footage via SMS and email
- Live, proactive alerting based on unusual activity

Ready for scale
- Bandwidth-friendly, operating at just 20-50 kbps
- Scale to thousands of cameras per location
- No added equipment needed to support additional cameras

No hidden costs
- Hardware includes an industry-leading 10-year warranty
- Automatic firmware updates keep systems secure
- New features and enhancements are added at no additional costs



1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/

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Fisheye camera
Tech Specs



CF81-E

Camera features

Image Sensor	1/2.3" Progressive CMOS	**Shutter Speed**	1/30 sec. to 1/16,000 sec.
Sensor Resolution[1]	12MP (4056 x 3040); active pixels (3008 x 3008)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	1.18mm	**IR Range**	20m / 66ft
Aperture	F2.18	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 512GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 180° Vertical: 180° Diagonal: 180°	**CPU**	CV22S88
Sensor Movement	N/A		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**WDR Technology**	120dB dynamic range, true WDR, dual exposure
Video Streaming Settings (Per Head)	High quality (HQ) - 3,000 Kbps Standard quality (SQ) - 600 Kbps		

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE/ IEEE 802.3at Type 2 PoE+ Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 42.5 - 57V, 0.413-0.31A, 17.59W Without IR: 42.5 - 57V, 0.121-0.09A, 5.16W Extended temperature range: 42.5 - 57V, 0.57A - 0.422A, 24.1W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -9.5°C / 14.7°F and assumes IR will be enabled.

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Fisheye camera Tech Specs



CF81-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, NDAA, CE, UL, CB, IK10 impact rating, IP67 weather rating	**Included Accessories**	Quick installation guide, screw packs, mount plate, mounting template, water-proof connectors, conduit adapter, T10 security driver, cable gland wrench

Mechanical

Weight	Camera: 1023.42g / 36.1oz Mount plate: 178.59g / 6.30oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 155 mm / 6.10in, H: 71.62 mm / 2.82in with mount plate Ø: 155 mm / 6.10in, H: 64.42mm / 2.54in without mount plate		

Software capabilities

Alerts	Camera status, motion detection, people detection, vehicle detection, Person of Interest detection, crowd detection	**Streaming and Storage**	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics	People search, attribute search, face search	**Sharing and Privacy**	Live Link, privacy regions, audit log
Vehicle Analytics	Vehicle search, attribute search		

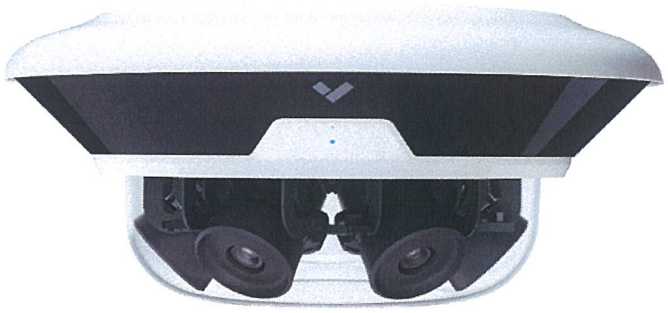
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Verkada

CH52-E Multisensor Camera

4 Independent Cameras From a Single Install Point



Overview

Verkada's CH52-E multisensor camera features four camera heads, providing unrivaled coverage from a single install point. The four 5MP sensors collectively capture 20MP of resolution. Each camera head can be repositioned and each lens can be zoomed up to 2.5x, allowing for comprehensive coverage while maintaining image detail. Each camera head is powered by a dedicated computer vision processor to provide the image quality, stability and analytics performance of four independent cameras.

The CH52-E is built to withstand extreme conditions. Sealed interior components have full IP66 rated protection against dust particles and heavy rain. The robust exterior housing provides IK10 rated protection against direct impacts from vandals, hail and flying debris. Like all Verkada cameras, the CH52-E works out-of-the-box without any additional configurations. The CH52-E only requires a single PoE++ network port, making it the most efficient choice for scaling coverage while minimizing cable runs and port use.

Key features

Coverage

- 4 x 5MP image sensors to capture every detail
- 2.5x motorized zoom
- 30m / 98ft IR illuminators for nighttime visibility
- Individually adjustable and repositionable heads

Storage and processing

- 1TB-8TB of onboard storage
- Up to 365 days of retention in standard quality
- Four next generation computer vision processors for edge analytics
- Low-bandwidth impact, only using 80-200 kbps (20-50 kbps per head)
- Edge processing for motion, people and vehicle analytics

Certifications

- IK10 impact rating
- IP66 weather rating
- NDAA compliant

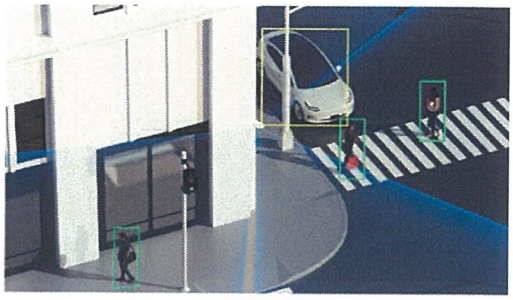
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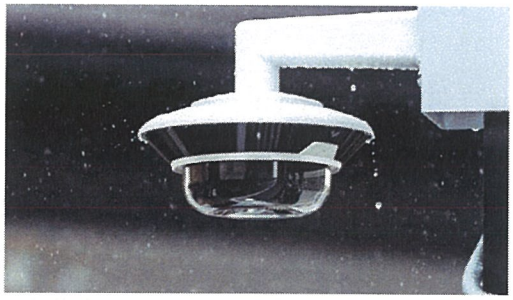
Key use cases



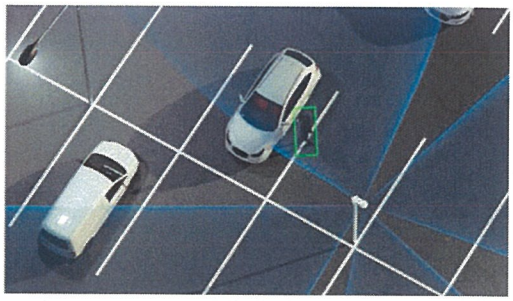
Interiors
Offices, hotel lobbies, retail centers, grocery stores, manufacturing floors, stadiums



Intersections
Roadways, hallways, warehouse traffic monitoring



Corners
Campuses, airports, police departments, building exteriors



Open spaces
Garages, car dealerships, parking lots, parks

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Multisensor camera
Tech Specs



CH52-E

Camera features

Image Sensor	4 x 1/2.8" Progressive CMOS	**Shutter Speed**	1/5 sec. to 1/32,000 sec.
Sensor Resolution[1]	4 x 5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal, motorized zoom	**IR Cut Filter**	Yes
Focal Length	3.7-7.7mm	**IR Range**	30m / 98ft; non-adjustable
Aperture	F1.9 - F2.9	**Minimum Illumination**	0.009 lux @ F1.9 (color) 0 lux with IR Illuminators on
Iris	N/A	**Onboard Storage**	Capacity: From 1TB to 8TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 37°–89° (35°–82°) Vertical: 29°–65° (26°–60°) Diagonal: 46°–99° (43°–92°)	**CPU**	4 x Ambarella CV25S68
Sensor Movement	Tilt: +0°–105° for each lens from horizon Pan: +/- 90° for each lens Rotation: +/- 90° for each lens		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps / sensor	**WDR Technology**	120dB dynamic range, true WDR, dual exposure
Video Streaming Settings (Per Head)	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps		

Standard audio settings

Audio	Not supported

Power and network

Power Input[4]	With IR: IEEE 802.3bt Type 3 PoE++ Without IR: IEEE 802.3at Type 2 PoE+ Extended temperature range: IEEE 802.3bt Type 3 PoE++	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 42.5 - 57V, 0.65-0.49A, 27.69W Without IR: 42.5 - 57V, 0.46-0.34A, 19.54W Extended temperature range: 42.5 - 57V, 0.91 - 0.66A, 38.68W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 8 (2 per camera head) Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by Support.
4. Extended temperature range includes operating temperatures below -5.5°C / 16.7°F and assumes IR will be enabled.

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Multisensor camera
Tech Specs



CH52-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, CE, RCM, UKCA, ICES (CANADA), VCCI, NDAA, IK10 impact rating, IP66 weather rating	**Included Accessories**	IR cover, mounting template, 3 mounting screws, 3 wall anchors, 2 desiccants, T10 security screwdriver, offset wrench

Mechanical

Weight	Camera: 2,900g / 102.3oz Mount plate: 536g / 18.9oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 275mm / 10.82in, H: 118mm / 4.65in with mount plate Ø: 267mm / 10.51in, H: 114mm / 4.49in without mount plate		

Dimensions



Software capabilities

Alerts[5]	Camera status, motion detection, people detection, vehicle detection, Person of Interest detection, crowd detection	**Streaming and Storage**[5]	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics[5]	People search, attribute search, face search, Occupancy Trends	**Sharing and Privacy**[5]	Live Link, privacy regions, audit log
Vehicle Analytics[5]	Vehicle search, attribute search		

Coverage examples



270° 328°

5. All the listed features can be enabled independently for each camera head

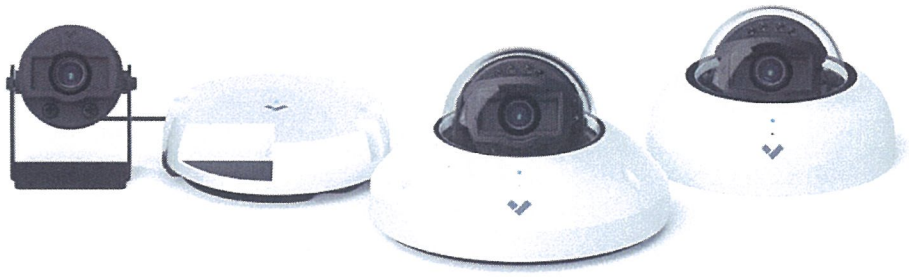
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Verkada

Mini Series

Advanced Video Security in Mini Form Factors for Any Space



Overview

Verkada's Mini Series offers flexible, discreet cameras with exceptional image quality. It includes two indoor models (the CM41 and CM41-S) and one outdoor model (the CM41-E), each designed for specific purposes. These cameras are suitable for a variety of applications, from corporate offices and retail locations to banks and schools. Customers appreciate the Mini Series for its adaptability and performance.

The CM41 is a compact, powerful camera that offers many of the core benefits of our Dome Series cameras. It is suitable for indoor use, and can be used to monitor entry points and high-traffic areas like corridors, lobbies, and common areas.

The CM41-S is our most compact and flexible camera because its optics and image sensor are separate from the base. This makes it the only high-resolution hybrid cloud camera that can fit in small and narrow places like ATMs, between walls, or in spaces where other cameras with similar capabilities cannot be installed.

The CM41-E offers the same flexibility, performance, and quality as the other models in the Mini Series, but it can be used outdoors. Despite its small size, it is as durable as our outdoor Dome Series. It has been rigorously tested and certified for use in a variety of outdoor environments. The CM41-E is ideal for mobile deployments, such as on railways, buses, and other forms of transportation. It has an IP67 and IK10 certification and an IP6K9K rating for protection against high-pressure water, making it well-suited for when the interior of transit vehicles need to be cleaned.

The Mini Series has standard features like data encryption, onboard storage, and advanced motion-based insights, allowing organizations to quickly scale their security coverage and increase situational awareness across multiple locations. These cameras also have powerful edge processing capabilities that deliver advanced computer vision features, including Verkada's People and Vehicle Analytics.

Key features

Uncompromised image quality

- Bring clarity to investigations with 5MP, high-definition sensor resolutions
- Effortlessly uncover in-scene details with enhanced digital zoom

Power onboard processing

- Powered by an Ambarella chipset to support Verkada's edge-based video analytics
- Low-bandwidth impact, only using 20-50 kbps per camera at rest

High capacity storage

- IP67 weather rated outdoor models
- IK10 impact rated outdoor models
- IK08 impact rated indoor models
- NDAA compliant

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Mini Series camera
Tech Specs



CM41

Camera features

Image Sensor	1/2.8" Progressive CMOS	**Shutter Speed**	1/30 sec. to 1/10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	2.8mm	**IR Range**	15m / 49ft
Aperture	F1.6	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 128GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 97° (78°) Vertical: 71° (63°) Diagonal: 128° (91°)	**CPU**	Ambarella S5L63
Sensor Movement	Tilt: 60° Pan: 2x120° Rotation: 240°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: N/A	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.15-0.1A, 5.69W Without IR: 37-57V, 0.1-0.06A, 3.55W Extended temperature range: N/A	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by Support.
4. Extended temperature range includes operating temperatures below -6.5°C / 16.7°F and assumes IR will be enabled.

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Mini Series camera
Tech Specs



CM41

General

Operating Temperature	-10°C to 50°C / 14°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, BIS, NOM, IK08 impact rating, IEC62368, NDAA, VCCI	**Included Accessories**	Setup guide, drop ceiling screw set (2x), wall mount screws (3x)

Mechanical

Weight	Camera: 228g / 8.04oz Mount plate: 55 g / 1.94oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø 100mm / 3.94in, H: 63mm / 2.48in		

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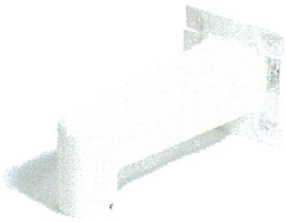


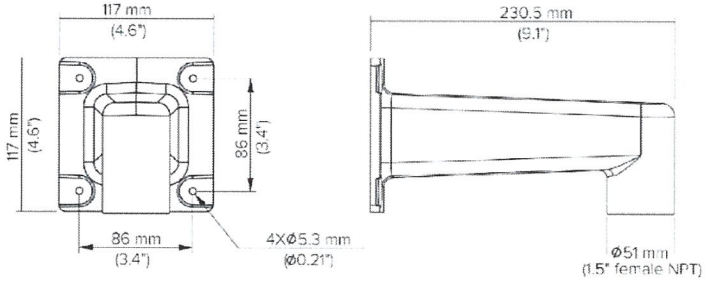
ACC-MNT-2
Arm Mount Kit

Wall mounted extender arm with built in 1.5" female NPT thread.

Compatible with

Mounts: ACC-MNT-1, ACC-MNT-4, ACC-MNT-5, ACC-MNT-8, ACC-MNT-9, ACC-MNT-10





Tech Specs

Model Number	ACC-MNT-2	**Weight**	700g / 24.64oz
Material	Aluminum alloy	**Box Dimensions**	270x175x134mm / 0.6x6.9x5.3in
Dimensions	231x117x117mm / 9.1x4.6x4.6in	**Box Weight**	964g / 34.08oz
Color	White		

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ACC-MNT-8

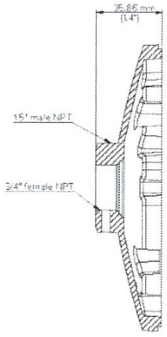
Pendant Cap Mounting Adapter Kit, 2nd Generation

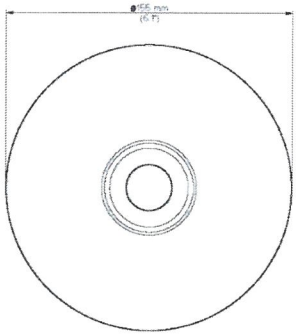
Threaded cap features built in 3/4" female NPT and 1.5" male NPT threads.

Compatible with

Cameras: Dome Series, Fisheye Camera, Multisensor Camera, D30, D50, D80
Mounts: ACC-MNT-2





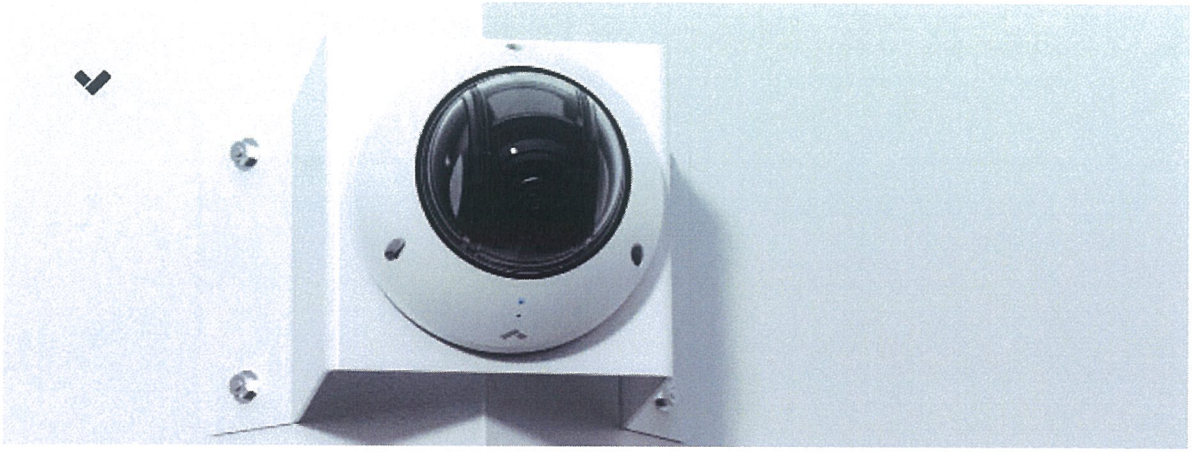


Tech Specs

Model Number	ACC-MNT-8	**Weight**	300g / 10.58oz
Material	Aluminum alloy	**Box Dimensions**	510x490x220mm / 20.1x19.3x8.7in
Dimensions	Ø155x42mm / Ø6.1x1.7in	**Box Weight**	350g / 12.34oz
Color	White	**Box Includes**	Mount cap, set screw, 3 thumbscrews

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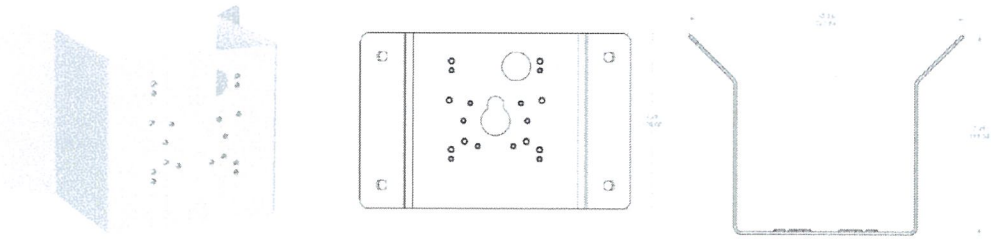
ACC-MNT-10
Corner Mount Kit

Versatile bracket for mounting a range of accessories and cameras on corners.

Compatible with

Cameras: Dome Series, Bullet Series, D30, D50, D80

Mounts: ACC-MNT-2, ACC-MNT-3, ACC-MNT-7



Tech Specs

Model Number	ACC-MNT-10	**Weight**	1,890g / 66.67oz
Material	Steel	**Box Dimensions**	267x318x203mm / 10.5x12.5x8in
Dimensions	190x263x170mm / 7.5x10.4x6.7in	**Box Weight**	2,740g / 96.65oz
Color	White		

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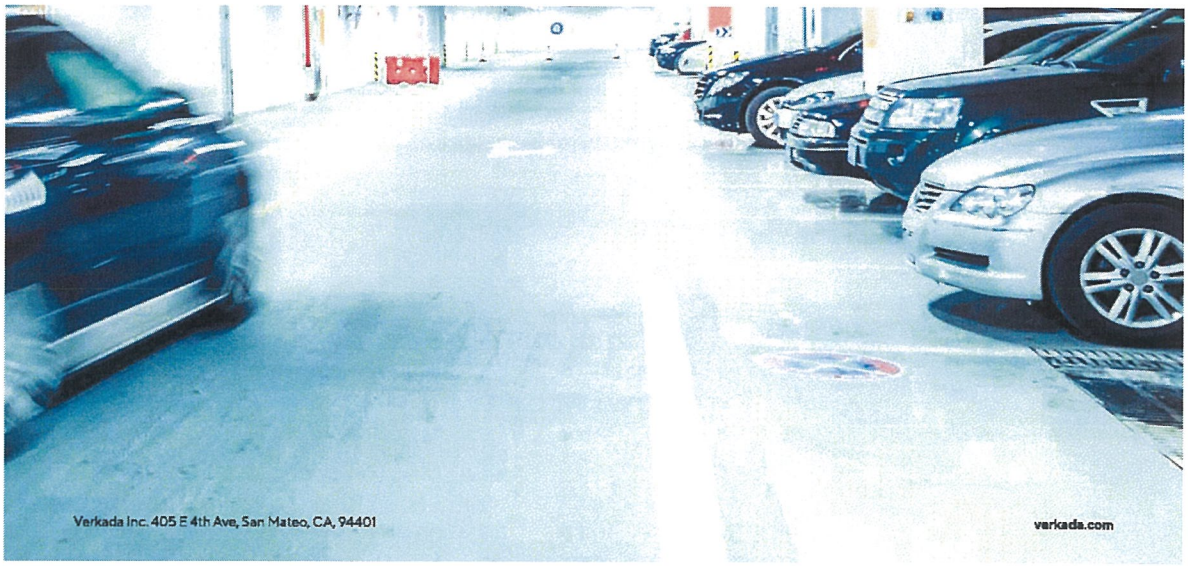
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Overview

Verkada's License Plate Recognition (LPR) solution provides organizations with intelligent software for real-time license plate monitoring and streamlining vehicle investigations.

Powered by Verkada's industry-leading edge-based processing and computer vision technology, specially placed cameras are designed to capture license plate images and provide users with a readable, searchable list of license plate numbers. These license plate captures are linked to live or recorded video for complete context around vehicle events. Utilizing Verkada's hybrid cloud approach, using LPR has minimal impact on bandwidth (<100 kbps), and all video, images, and license plate data are encrypted at rest and in transit.

To use LPR, no additional software licenses or hardware is needed. This guide will take you through the requirements and steps to ensure LPR delivers the best results.



License Plate Recognition

Solution Overview

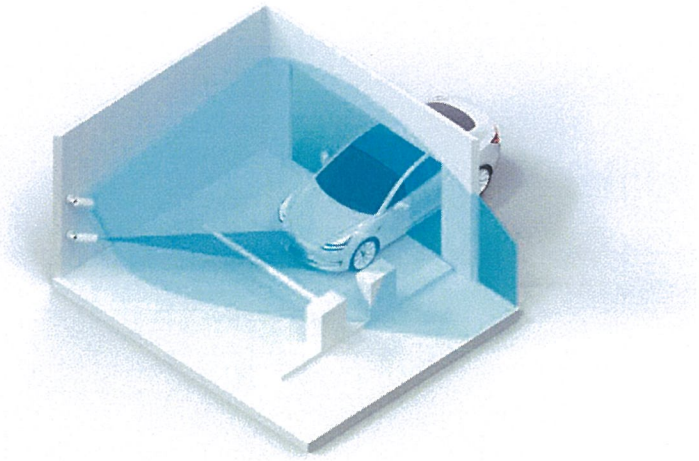
Verkada's LPR solution utilizes a dual-camera system powered by Verkada's Bullet Series. In this system, users have a dedicated camera for detecting close-up views of license plates (LPR Camera) while an additional camera records the entire vehicle and additional context (Context Camera).

LPR Camera

Verkada Telephoto Bullet Camera
CB51-TE (5MP) or CB61-TE (4K)

Context Camera

Verkada Wide Angle Bullet Camera
CB51-E (5MP) or CB61-E (4K)



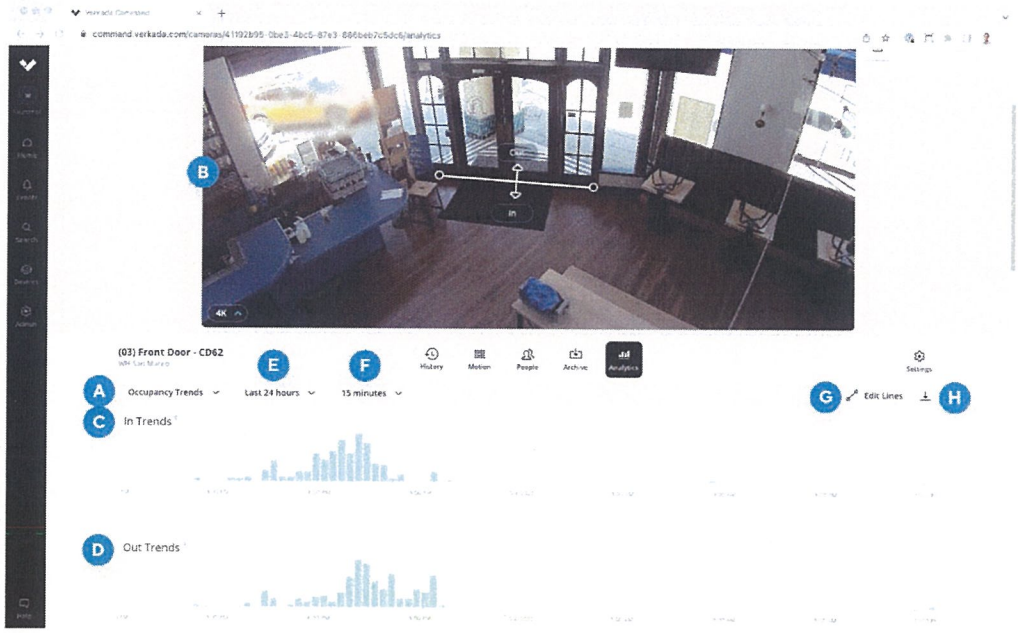
Can I use my LPR camera for broader video security?

The LPR Camera is optimized to capture license plates and not for broader surveillance purposes. When designated as an LPR Camera, these cameras switch to an IR-only mode with lower exposure and higher frame rate to ensure accurate license plate detection even under challenging lighting conditions. Verkada's People & Vehicle Analytics capabilities are also disabled in LPR mode. The Context Camera should be used for broader security applications.

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Analytics page in Command



A
Accessing "Occupancy Trends" on the analytics tab

B
Camera feed

C
"In Trends" graph-estimate of people crossing line

D
"Out Trends" graph-estimate of people crossing line

E
Filter by last day, week, months, etc.

F
Filter by minutes, hours, etc.

G
Edit lines on the camera feed

H
CSV export

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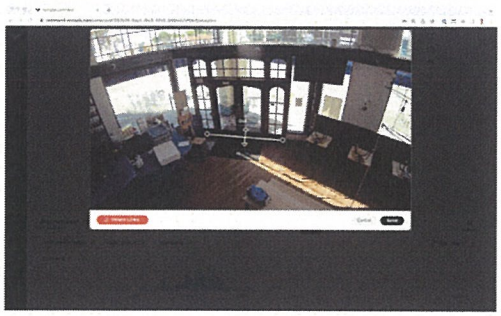
User experience

To use Occupancy Trends, People Analytics must be enabled. Org Admins can enable People Analytics in the Settings tab for each camera or on the devices page.

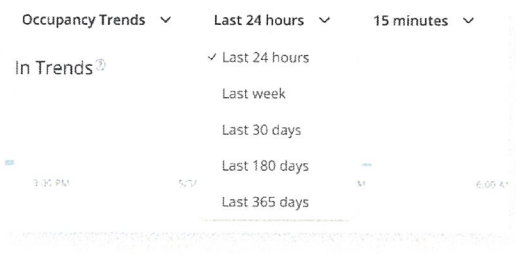
When a user navigates to the "Analytics" tab, they can scroll down to see usage data presented on a graph and divided between "In Trends" and "Out Trends." These graphs display estimates of foot traffic flow across an admin-defined digital line and represent approximations of how many people crossed the line traveling in a given direction.



Whether a person is added to the "In Trends" or "Out Trends" graph depends on the direction the person was traveling as they crossed the digital line.



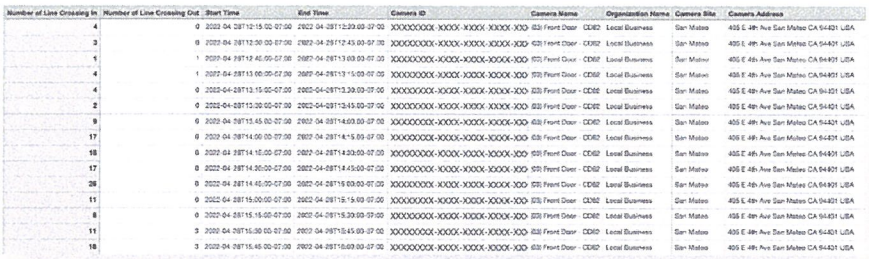
Users have the ability to change the granularity of the graph using the toggles in the UI.



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When downloading the data in CSV (see reference H on page 3), the format will match the granularity of the graph.



Number of Line Crossing In	Number of Line Crossing Out	Start Time	End Time	Camera ID	Camera Name	Organization Name	Camera Site	Camera Address
4	0	2022-04-28T12:15:00-07:00	2022-04-28T12:30:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
3	0	2022-04-28T12:30:00-07:00	2022-04-28T12:45:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
1	0	2022-04-28T12:45:00-07:00	2022-04-28T13:00:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
4	1	2022-04-28T13:00:00-07:00	2022-04-28T13:15:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
4	0	2022-04-28T13:15:00-07:00	2022-04-28T13:30:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
2	0	2022-04-28T13:30:00-07:00	2022-04-28T13:45:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
9	0	2022-04-28T13:45:00-07:00	2022-04-28T14:00:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
17	0	2022-04-28T14:00:00-07:00	2022-04-28T14:15:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
18	0	2022-04-28T14:15:00-07:00	2022-04-28T14:30:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
17	0	2022-04-28T14:30:00-07:00	2022-04-28T14:45:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
26	0	2022-04-28T14:45:00-07:00	2022-04-28T15:00:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
11	0	2022-04-28T15:00:00-07:00	2022-04-28T15:15:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
8	0	2022-04-28T15:15:00-07:00	2022-04-28T15:30:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
11	3	2022-04-28T15:30:00-07:00	2022-04-28T15:45:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA
18	3	2022-04-28T15:45:00-07:00	2022-04-28T16:00:00-07:00	XXXXXXXX-XXXX-XXXX-XXXX-XXX	(53) Front Door - CD62	Local Business	San Mateo	405 E 4th Ave San Mateo CA 94401 USA

Clicking on the bar chart allows the user to see a collection of images of the people that were detected and that comprise the occupancy data for a segment of time. This feature allows the user to better explore the data and understand how a trend was calculated. This feature also allows the user to identify cases in which data had not been collected correctly by the model, allowing the user to appropriately ignore irrelevant spikes.



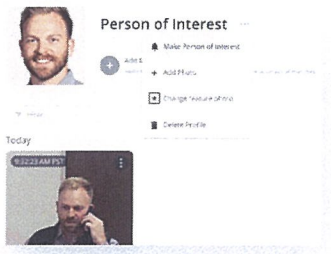
Occupancy Trends allows the user to collect trend related data for up to 365 days, but the associated images of people will only be available for up to the retention period of the camera.

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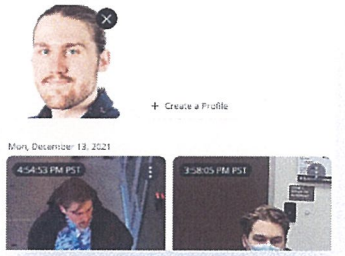
Verkada's People Analytics key features

What can you do with People Analytics? Once your camera is positioned correctly, explore all the use cases possible with this powerful toolkit.



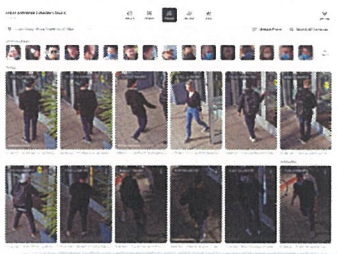
Person of interest notifications

Proactively set alerts for when a person is detected onsite who has a face that matches a preselected individual.



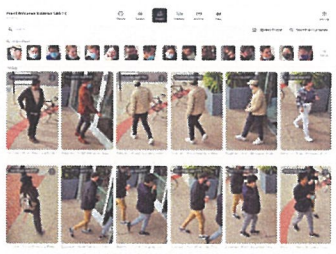
Face search

Search across all your organization's cameras for people that have been detected as a match to an existing or uploaded face.



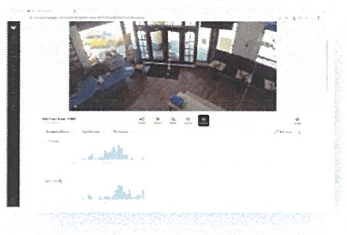
Person attributes

Quickly search through your cameras to find people that match selected attributes, including clothing color, gender appearance, and more.



Person history

View all people that have been captured by your Verkada cameras to speed up investigations.



Occupancy trends

Monitor foot traffic in critical locations.

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The table below shows the maximum recommended distances for People Recognition and Face Recognition on our camera models.

	People Recognition 75 PPF Required (Person History, Person Attributes)		Faces Recognition 150 PPF Required (Face Search, Person of Interest)		
Model Number	0% Optical Zoom	100% Optical Zoom	0% Optical Zoom	100% Optical Zoom	*feet*
CD31/E	15'	-	8'	-	
CD41/CD42/E	20'	-	10'	-	
CD51/52/E	19'	52'	9'	26'	
CD61/62/E	25'	70'	13'	35'	
CB51-E	21'	48'	10'	24'	
CB51-TE	51'	123'	25'	61'	
CB61-E	31'	67'	15'	34'	
CB61-TE	70'	170'	35'	85'	
CM41/E/S	20'	-	10'	-	
CM61	28'	-	14'	-	
D40	20'	-	10'	-	
CF81-E (Four-Way Split)	17'	-	8.5'	-	
CF81-E (Panoramic)	18'	-	9'	-	

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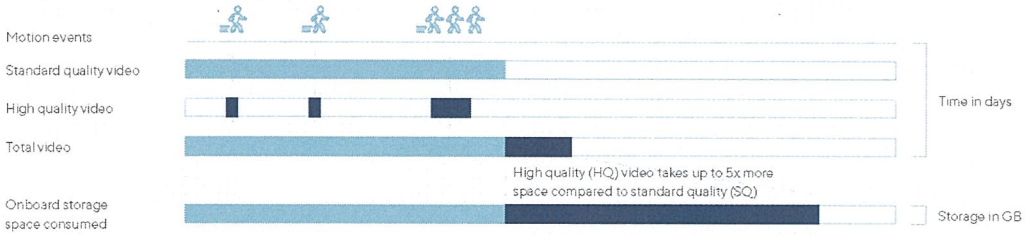
Verkada takes away the challenge of configuring the retention period for your cameras. Compared to the complicated and imprecise process of sizing the storage in legacy systems, Verkada makes it easy to ensure video retention matches your requirements.

Customers can choose a camera with standard, onboard retention of 30, 60, 90, 120, or 365 days. Our cameras record video in both standard and high quality streams simultaneously. Standard quality video is recorded up to the amount of retention specified by the customer; 30 days for most of our devices. If motion is detected within the scene, our cameras also save high quality footage to the onboard solid state media. We ensure the standard quality video is retained for the full retention period. The remainder of the onboard storage is allocated to high quality video footage, audio (if enabled), and analytics (if enabled). This allows our customers to meet their required retention policies without having to do the math. We refer to this method of video retention as recording in **adaptive quality**. The chart below illustrates the breakdown of onboard storage utilization for standard quality and high quality video. Note that the reserved capacities for standard quality and high quality video depend on camera model and onboard storage.



How Much High Quality Video do Verkada Cameras Retain?

The amount of high quality video retained by our cameras is dependent on the amount of motion detected in the scene. This is illustrated in the following chart:



High quality video takes up to five times more space than standard quality video (see the chart later in this guide for high quality and standard quality bitrates for different Verkada cameras). As a result, if the camera is placed in a scene with excessive motion, such as a busy intersection or entrance, the storage space allocated to high quality footage may fill up. If that happens, the earliest available high quality video is cycled out to make space for the latest motion based video. In such cases, older footage, even in cases of high motion, will only be stored in standard quality. The standard quality video retention is unaffected by motion and is recorded continuously up to the designated retention of 30, 60, 90, 120 or 365 days.



Bit rates and resolution by camera

The following table shows the bit rates and resolutions for each of our cameras. Note that we can customize bit rates based on your specific needs. Please reach out to Verkada Support, your Account Executive, or your Solutions Engineer for more details and guidance.

	Recording Bit Rate (in Kbps)		Recording Resolution		
Model Number	**Standard Quality**	**High Quality**	**Standard Quality**	**High Quality**	**Frame Rate**
CB51-E	300	1500	800x600	2592x1944	24 fps
CB51-TE	300	1500	800x600	2592x1944	24 fps
CB61-E	600	3000	1024x576	3840x2160	24 fps
CB61-TE	600	3000	960x544	3840x2160	24 fps
CD31	300	1500	800x600	2592x1944	24 fps
CD31-E	300	1500	800x600	2592x1944	24 fps
CD41	300	1500	800x600	2592x1944	24 fps
CD41-E	300	1500	800x600	2592x1944	24 fps
CD42	300	1500	800x600	2592x1944	24 fps
CD42-E	300	1500	800x600	2592x1944	24 fps
CD51	300	1500	800x600	2592x1944	24 fps
CD51-E	300	1500	800x600	2592x1944	24 fps
CD52	300	1500	800x600	2592x1944	24 fps
CD52-E	300	1500	800x600	2592x1944	24 fps
CD61	600	3000	1024x576	3840x2160	24 fps
CD61-E	600	3000	1024x576	3840x2160	24 fps
CD62	600	3000	1024x576	3840x2160	24 fps
CD62-E	600	3000	1024x576	3840x2160	24 fps
CF81-E	600	3000	1280x720	2048x1152	24 fps
CM41	300	1500	800x600	2592x1944	24 fps
CM41-E	300	1500	800x600	2592x1944	24 fps
CM61	600	2000	896x504	3840x2160	20 fps
D30	300	1000	800x600	2048x1536	24 fps

RJ Young
2025 SW 75th Street #10
Gainesville, FL 32607

Prepared by
Chad Watson
Manager of Business Development
(352) 240-3696
Chad.Watson@rjyoung.com

Bit rates and resolution by camera

	Recording Bit Rate (in Kbps)		Recording Resolution		
Model Number	**Standard Quality**	**High Quality**	**Standard Quality**	**High Quality**	**Frame Rate**
D40	300	1500	800x600	2592x1944	24 fps
D50	300	1000	800x600	2048x1536	24 fps
D50W	300	1000	800x600	2048x1536	24 fps
D80	600	2000	800x600	2000x1500	24 fps
CH52-E*	300*	1500*	800x600*	2592x1944*	24 fps*
CM41-S	300	1500	800x600	2592x1944	24 fps

*Bit rate and resolution are shown per head. The CH52-E has four (4) heads.

What is the Typical Amount of Motion in Different Deployments?

Detection of motion events is dependent on a variety of factors such as the illumination of the scene, distance of moving object(s) from the camera, height, angle and orientation of the camera, background of the scene, number and size of the moving objects etc. and these factors will vary by location. Verkada's adaptive motion detection algorithms continuously learn from the scene and evolve to better differentiate between background movement (rustling leaves or rainfall) versus important motion (a person or vehicle appearing in the scene). Here is an estimate of the amount of time typical motion is detected in different scenes:

Scene	Typical Motion (in hours)
Busy retail locations and stores	16-24 hours
Busy intersections, cross walks	16-24 hours
Main entrance of building	8-16 hours
Office spaces and hallways	8-16 hours

Scene	Typical Motion (in hours)
Typical schools	0-8 hours
Commercial parking lots	0-8 hours
Warehouses	0-8 hours
Storage areas / closet space	0-8 hours

Acknowledgement of Addendums

ADDENDUM NO. 1

Date: January 17, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Minutes for Mandatory Pre-Bid Hearing on January 17th, 2023

The meeting started at 10:03 am with the Procurement Specialist introducing herself and Eric Machado, IT Manager. The procurement specialist stated that Mr. Eric Machado would be the person in charge for the services advertised and therefore, any technical questions should be addressed to him. The procurement specialist went over the key dates for the solicitation. The procurement specialist asked if there were any questions as to the deliverables or preparation of the proposal. Key points were discussed as to the following:

- Extension of Bid Opening Date from 02/01/2023 to **Thursday, February 23rd, 2023,** at 3:00pm same location.
- A new extension to submit questions was extended to **Thursday, February 9th, 2023** at 3:00pm. Last addendum will be issued if there are questions that need to be answered.
- As to the scope section of **e. Support**: The following will clarify some of the questions that arose during the meeting.

    1. The proposal will have (2) components, one proposal shall be the price of the equipment, installation, all permits required and be a "turn-key" project.

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

The next component will be the support for said new equipment installed. This agreement will be for three (3) years with an option to renew at the Village's request and agreed upon by the vendor for an additional (2) years. This service encompasses camera replacement, handle warranty issues, trouble shooting camera for any issues that render the camera not operational.

2. When a service call is initiated, the vendor has 24-36 hours to respond to any issues arising from the operations of the cameras. At that point they need to respond to the IT Department and give them a diagnosis of the issue and set a time to remedy the situation.

- As to licensing, the Village requires a minimum of 3 years.
- A walkthrough "fieldtrip" will be done to examine all the locations included in the scope. The set date and time will be as follows:

Meet up Location: Village Hall, 9705 E. Hibiscus Street, Palmetto Bay Florida 33157.

1. Public Service Dept., 9495 SW 180th, Street, Palmetto Bay, Florida 33157
2. Perrine House, 900 Perrine Avenue, Palmetto Bay, Florida 33157
3. Palmetto Bay Park – 17535 SW 95th Avenue, Palmetto Bay, Florida 33157
4. Coral Reef Park – 7895 SW 152nd Street, Palmetto Bay, Florida 33157
5. Thalatta Estate Park – 17301 Old Cutler Road, Palmetto Bay Park 33157

Village Hall's walkthrough was completed on January 17th, 2023.

. Those questions were addressed the meeting was adjourned at about 11:15am.

Thank you,

Litsy C. Pittser
Procurement Specialist

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 1

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor RJ Young

Date Addendum Received January 17, 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Chad Watson

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

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Tel: 305.259.1234 • Fax: 305.259.1290

ADDENDUM NO. 2

Date: January 26, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Village Statement after Walkthrough on January 24th, 2023

- It was stated that the proposal although lump sum shall need to be itemized.
- Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.
- Thalatta Estate Park and Other Locations with the same issue: During the walkthrough, vendors found sets of (2) cameras in the same location pointing to different directions, this was an old system and did not have the capabilities for a 180-degree view, therefore it was needed. Now with better technology, replace the sets with (1) directional camera that can view all angles. This will bring the Village's cost down and licensing fees down as well.
- Evaluations of Proposals, page 19 of the solicitation:

Proposals shall be evaluated based on the criteria on pg. 19 of the solicitation. **What is added** to the evaluation section shall be proposals will be ranked, the committee composed

RJ Young
2025 SW 75th Street #10
Gainesville, FL 32607

Prepared by
Chad Watson
Manager of Business Development
(352) 240-3696
Chad.Watson@rjyoung.com

of IT personnel and the Police department shall pick the three (3) highest ranked and invite them to prepare a presentation based on the product they have proposed. The evaluation committee will rank the presentations and come out with the recommendation for award. The other vendors not ranked shall be notified immediately and not be considered for award.

Thank you,

Litsy C. Pittser
Procurement Specialist

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Tel: 305.259.1234 • Fax: 305.259.1290

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 2

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor RJ Young

Date Addendum Received January 26, 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Chad Watson

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

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ADDENDUM NO. 3 - FINAL

Date: February 10, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Questions Received as of February 10, 2023.

1. **Question:** Can we confirm how many cameras are needed for the following locations (please include number of internal based and external based cameras):

   - Thalatta Estates: _____ Indoor ____ Outdoor
   - Public Services Department _____ Indoor ____ Outdoor
   - Perrine Community House _____ Indoor ____ Outdoor

Response: ***The Village gave an estimate on the quantities of cameras both indoor and outdoor on the solicitation. It was up to the vendor to make an accurate count of the cameras when we did the walkthrough. Since there were areas that had two cameras pointing in different directions where now a single camera can be used with the capability to see all angles, the Village shall not participate in giving a number.***

2. **Question:** Training requirements on the cameras system selected:
   a. Outside of technical training for the IT department, what training would be essential to those requiring access to the camera system?

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Response: Training on camera operation and features, and training on the cloud recording system especially providing camera footage to external entities as a result of public records request.

b. How many members of the Palmetto Bay staff would be required on this training to understand how to use the system (to view cameras, etc.)?

Response: IT staff will be responsible for training authorized users at all departments.

3. **Question:** Do you want us to replace any existing CAT5 cable with CAT6 cabling?

Response: Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.

4. **Question:** On page 18 of the RFP Section 5 Proposal Submittal Checklist under B signed and completed forms from Section: it lists Proposal Guaranty 5%. There is nowhere else in the RFP that mentions a Bid Bond is needed. Is this a typo? If not, please provide more information and any form(s) that needs to be signed and provided with our response.

Response: This was a typo-error. A bid guaranty is not required.

5. **Question:** Just making sure that the camera system will not record locally but over the internet (cloud) ?

Response: Yes. The Village seeks a system where the cameras independently record over the internet to a cloud-based system where footage can be viewed and retrieved as-needed by authorized Village staff members. We do not want any on premise DVR's or NVR's at any of our locations.

6. **Question:** In case the internet fails, will cameras record locally on a dedicated server or on the cameras SD card ?

Response: Yes. If possible, in the event of a temporary internet outage, we would like the cameras to have the ability if possible to record footage locally and upload once connection is re-established. The amount of local storage does not have to be extravagant and we do not have a minimum amount specified but we will evaluate each proposal and determine if what was proposed is useful or not.

7. **Question:** All the existing cameras have to be replaced?

Response: Any camera at any of our locations made by any manufacturer that is banned by the federal government must be replaced. Any existing cameras that aren't banned but require a local DVR or NVR to function must also be replaced as we seek to eliminate DVRs and NVRs at all locations. Any remaining cameras at any locations eligible for repurposing

must be identified in your proposal, however, due to the age of our existing systems we don't expect many of them to be eligible or a good fit.

Also, any cameras proposed for this RFP must not be banned by the federal government. https://www.fcc.gov/supplychain/coveredlist

Thank you,

Litsy C. Pittser
Procurement Specialist

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 3

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor RJ Young

Date Addendum Received February 10, 2023

Total Pages of Addendum including Acknowledgement 4

Print Name Chad Watson

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

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Tel: 305.259.1234 • Fax: 305.259.1290

Required Proposal Submittal Forms

Please see the following pages for Section 8.0 Required Proposal Submittal Forms.

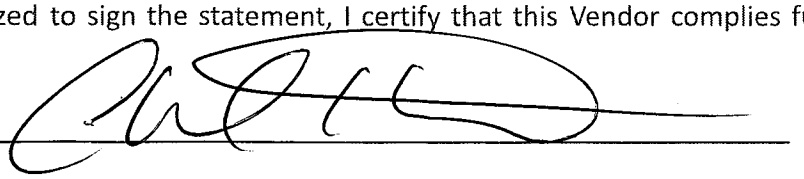
8.0 Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied companies have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Vendor complies fully with the above requirements.

Signature of Official: 

Name (typed): Chad Watson

Title: Manager of Business Development

Vendor: RJ Young

Date: February 21, 2023

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Vendor warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Vendor warrants that they have read, understand and are willing to comply with all the requirements of the RFP and the addendum/ addenda nos.

C. Vendor warrants that it will not delegate or sub-contract its responsibilities under an agreement without the prior written permission of the Council.

D. Vendor warrants that all information provided by it in connection with this Proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Vendor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Vendor has not, and will not, pay a fee for which is contingent upon the Village awarding this contract. Vendor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Vendor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Vendor, if the Vendor is chosen for performance of the contract.

Signature of Official: _____

Name (typed): Chad Watson

Title: Manager of Business Devleopment

Vendor Name: RJ Young

Date: February 21, 2023

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

Chad Watson being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of:
RJ Young the Vendor that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Vendor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: _____

Name (typed): Chad Watson

Title: Manager of Business Development

Vendor Name: RJ Young

Date: February 21, 2023

Continued on next page.

ACKNOWLEDGMENT

State of Florida

County of Marion

On this 21, February day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Chad Watson and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

HAYASHIRA CUEVAS ERAZO
Notary Public - State of Florida
Commission # HH 308054
My Comm. Expires Sep 5, 2026

NOTARY PUBLIC
SEAL OF OFFICE:

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

ø Produced identification:

Florida Drivers License

(Type of Identification Produced)

ø Did take an oath or

o Did not take an oath.

SWORN STATEMENT PURSUANT TO SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By Chad Watson

For RJ Young

Whose business address is: 2025 SW 75th Street #10, Gainesville, FL 32607

And (if applicable) its Federal Employer Identification Number (FEIN) is: 62-0760182

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:

A. A predecessor or successor of a person convicted of a public entity crime; or

B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: _____

Name (typed): Chad Watson

Title: Manager of Business Development

Vendor Name: RJ Young

Date: February 21, 2023

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of Florida

County of Marion

On this 21 February day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Chad Watson and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

HAYASHIRA CUEVAS ERAZO
Notary Public - State of Florida
Commission # HH 308054
My Comm. Expires Sep 5, 2026

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

ø Produced identification:

Florida Drivers License

(Type of Identification Produced)

ø Did take an oath or

o Did not take an oath.

AMERICANS WITH DISABILITIES ACT (ADA)

DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: Chad Watson, Manager of Business Devleopment

(print individual's name and title)

for: RJ Young

(print name of entity submitting sworn statement)

whose business address is: 2025 SW 75th Street #10, Gainesville, FL 32607

and (if applicable) its Federal Employer Identification Number (FEIN) is: 62-0760182

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Vendor, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-Vendor, or third party Vendor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Continued on next page.

Signature of Official: _____

Name (typed): Chad Watson

Title: Manager of Business Development

Vendor Name: RJ Young

Date: February 21, 2023

ACKNOWLEDGMENT

State of Florida

County of Marion

On this 21 February day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Chad Watson and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____

NOTARY PUBLIC, STATE OF FLORIDA

HAYASHIRA CUEVAS ERAZO
Notary Public - State of Florida
Commission # HH 308054
My Comm. Expires Sep 5, 2026

NOTARY PUBLIC
SEAL OF OFFICE:

HAYASHIRA CUEVAS ERAZO
Notary Public - State of Florida
Commission # HH 308054
My Comm. Expires Sep 5, 2026

_____

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

✓ Produced identification:

Florida Drivers License

(Type of Identification Produced)

✓ Did take an oath or

o Did not take an oath.

BUSINESS ENTITY AFFIDAVIT
(VENDOR / PROPOSALDER DISCLOSURE)

Proposer or Vendor hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Proposer or Vendor, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Proposer. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Proposer. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Proposer or Vendor recognizes that with respect to this transaction or Proposal, if any Proposer or Vendor violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Proposer or Vendor may be disqualified from furnishing the goods or services for which the Proposal or proposal is submitted and may be further disqualified from submitting any future Proposals or proposals for goods or services to Village.

Accordingly, Proposer or Vendor completes and executes the Business Entity Affidavit form below. The terms "Proposer" or "Vendor," as used herein, include any person or entity making a Proposal herein to Village or providing goods or services to Village.

I, Chad Watson being first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

Robert J Young Company, LLC, 2025 SW 75th Street #10, Gainesville, FL 32607

Federal Employer Identification Number (If none, Social Security Number)

62-0760182

Continued on next page

Name of *Entity, Individual, Partners or Corporation*

RJ Young

Doing Business As (If same as above, leave blank)

2025 SW 75th Street #10, Gainesville, FL 32607

Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
Chip Crunk	730A Freeland Station Road, Nashville, TN 37228	100 %
		%
		%

2. The full legal names and business address of any other individual (other than sub-Vendors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

Signature of Official: _____

Name (typed): Chad Watson

Title: Manager of Business Development

Vendor Name: RJ Young

Date: February 21, 2023

ACKNOWLEDGMENT

State of Florida

County of Marion

On this 21 February day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Chad Watson and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

HCuevas E

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

HAYASHIRA CUEVAS ERAZO
Notary Public - State of Florida
Commission # HH 308054
My Comm. Expires Sep 5, 2026

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

✓ Produced identification:

Florida Drivers License

(Type of Identification Produced)

✓ Did take an oath or

o Did not take an oath.

ACKNOWLEDGMENT OF CONFORMANCE WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We RJ Young (Vendor), hereby acknowledge and agree that we, as the Prime Vendor for Village of Palmetto Bay, Village of Palmetto Bay Installation of Cloud-Based Security Cameras, RFP# **2023-06-001**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of : Visionary Systems AV LLC (Sub-Vendor's Names) to comply with such act or regulation.

Signature of Official: _____

Name (typed): Chad Watson

Title: Manager of Business Development

Vendor Name: RJ Young

Date: February 21, 2023

Attest: _____

Print Name: Yareli Murillo

Attest: _____

Print Name: Christina Tweedy

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein Proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials, and RJ Young or its employees, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Vendor or by an officer of the corporation.

Signature of Official: _____

Name (typed): Chad Watson

Title: Manager of Business Development

Vendor Name: RJ Young

Date: February 21, 2023

ACKNOWLEDGMENT

State of Florida

County of Marion

On this 21 February day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Chad Watson and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

HAYASHIRA CUEVAS ERAZO
Notary Public - State of Florida
Commission # HH 308054
My Comm. Expires Sep 5, 2026

Continued on next page

NOTARY PUBLIC
SEAL OF OFFICE:

HAYASHIRA CUEVAS ERAZO
Notary Public - State of Florida
Commission # HH 308054
My Comm. Expires Sep 5, 2026

(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or

ó Produced identification:

Florida Drivers License

(Type of Identification Produced)

o Did take an oath or

o Did not take an oath.

STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

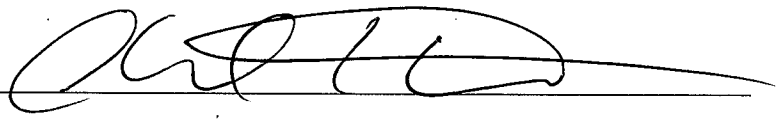
The Vendor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from Proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or No, If yes, explain the circumstances.

No

Executed on February 21, 2023 at 12pm
under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: 

Name (typed): Chad Watson

Title: Manager of Business Development

Vendor Name: RJ Young

Date: February 21, 2023

E-VERIFY AFFIDAVIT

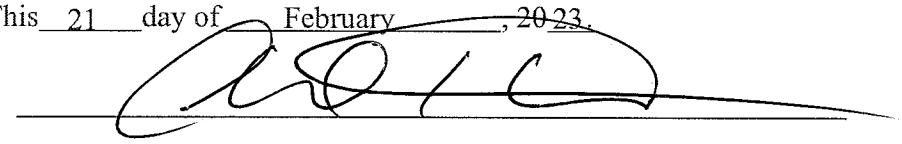
STATE OF Florida

COUNTY OF Marion

I, Chad Watson (the individual attesting below), being duly authorized byand on behalf of RJ Young (hereinafter "Employer") after firstbeing duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES X
   b. NO _____
4. Employer's sub-Contractors will comply with E-Verify, and Employer will ensure compliance with E-Verifyby any and all sub-Contractor subsequently hired by Employer.

This 21 day of February, 2023.



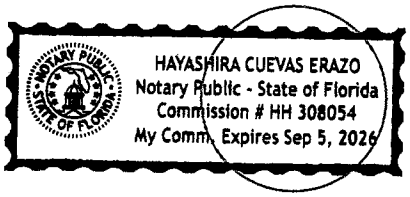
Signature of Affiant

Print or Type Name: Chad Watson

State of Florida

County of Marion

Continued Following Page



Seal

Signed and sworn to (or affirmed) before me, this the 21 day of February, 2023.

My Commission Expires: Sep 5, 2026

Notary Public

NHCS – E-Verify 081815

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 1

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor RJ Young

Date Addendum Received January 17, 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Chad Watson

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 2

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor RJ Young

Date Addendum Received January 26, 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Chad Watson

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 3

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor RJ Young

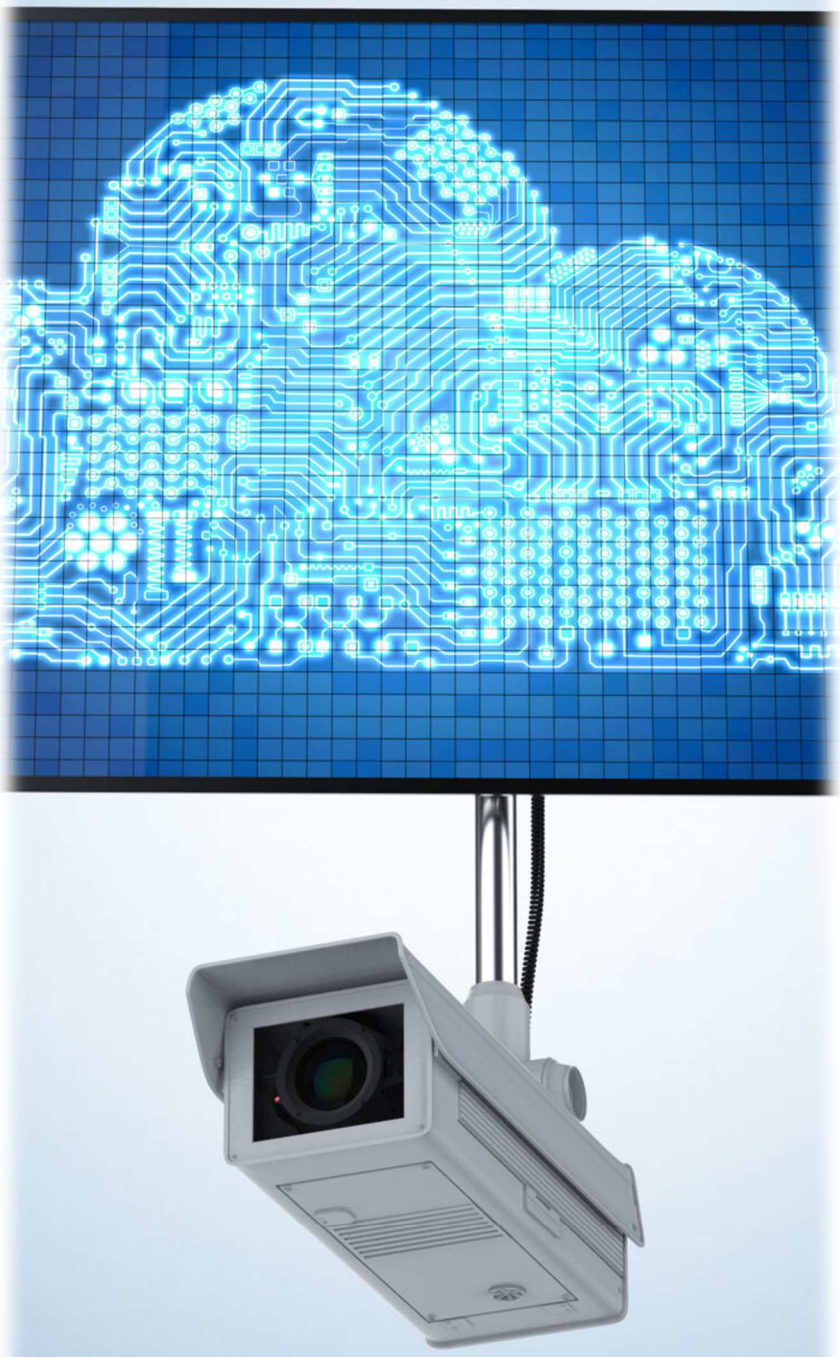
Date Addendum Received February 10, 2023

Total Pages of Addendum including Acknowledgement 4

Print Name Chad Watson

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.



INSTALLATION OF CLOUD-BASED SECURITY CAMERAS

RFP No: 2023-06-001

NXT GEN Technologies, Inc.
5000 SW 75th Avenue
Suite 126
Miami, Florida 33155

www.nxtgentech.com
305-602-0707

PROPOSAL SHEET

RFP# 2023-06-001 Installation of Cloud-Based Security Cameras

Installation of brand-new Cloud-Based Security Cameras Lump Sum: $ 116,842.82

(**Specifications, please see Section 4.0 – Scope of Services).**

Maintenance Plan

To support and maintain newly installed cloud-based security cameras on a monthly cost of:

(Specifications, please see Section 4.0 – Scope of Services). **Lump Sum: $** Hourly only upon usage

Please see section 5.0 explaining rates, usage, etc.

1. The price listed on the proposal form shall include the total cost to complete the Work including but not limited to materials, labor, equipment, bonds, insurances, etc., as necessary to ensure proper delivery of services and product requested by the Village of Palmetto Bay.
2. I hereby certify that I am authorized to act on behalf of the firm, individual, partnership, corporation or association making this bid and that all statements made in this document are true and correct to the best of my knowledge.
3. I understand and agree to be bound by the conditions contained in this Request for Proposal and shall conform with all requirements of the Request for Proposal.

Paul J. Mansur

Name: (Please Print)

CEO February 20, 2023

Offeror Signature Title: Date:

(HAVE YOUR PROPOSAL SHEET AS PAGE 1 OF YOUR SUBMITTAL)

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6. Proposal Assumptions 35
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ABOUT NXT GEN TECHNOLOGIES

February 23, 2023

Dear Members, Staff and Council of the Village of Palmetto Bay,

I'd like to personally thank you for allowing NXT GEN Technologies the opportunity to work with your information technology team, to propose a solution that will enhance the village's physical security in its various locations and parks. As you will find in this proposal, we tailored our design to work with your current data center needs, as well as the long-term vision of migrating the data center into the cloud.

A little bit about NXT GEN Technologies. Our mantra here is that we believe in Keeping IT Simple & Secure. As a technology solutions provider what separates us from the rest is our focus on Keeping IT Simple to use & manage, while ensuring industry best practices are in place to Secure your organization from any outside threats.

With our team of industry certified experts & years of technical expertise, we look forward to partnering with you organization to provide Innovative, Scalable, Simple & Secure technology solutions for your organization.

NXT GEN is a multi-award-winning organization. Our accomplishments include honors from South Florida Business Journal that include the Fastest Growing Company 2021 & 2022 (Rank #3 & #12), Fastest Growing Technology Company 2021 & 2022 (Rank #11 & # 3), Top Cloud Computing Company 2020, 2021 and 2023 (consecutively ranked # 14), as well as being named an Inc. 5000 Recipient and CRN Fastest 150 Growing Technology Company in the United States coming in at #28.

We look forward working with the Village of Palmetto Bay on this cloud-based video surveillance upgrade and earning your business as a trusted, local IT advisor.

Respectfully,

Paul J. Mansur
CEO, Founder of NXT GEN Technologies

Company Contact Information

Corporate Headquarters:

NXT GEN Technologies, Inc.
5000 SW 75th Avenue
Suite 126
Miami, Florida 33155

- **Main Telephone Number**: 305-602-0707
- **Website**: www.nxtgentech.com
- **Dun & Bradstreet Number**: 08-120-9874
- **FEIN**: 82-3580680
- **Company Type**: S-Corporation
- **Years Incorporated**: 5
- **Total Years' Experience**: 30+

NXT GEN Technologies Main Points of Contact:

Paul Mansur
CEO, Founder
Email: pmansur@nxtgentech.com
Direct: 305-602-8084
Mobile: 305-903-2227

German Dominguez
Vice President of Sales
Email: gdominguez@nxtgentech.com
Direct: 305-602-0664
Mobile: 305-778-6820

1. SOLUTION OVERVIEW & ARCHITECTURE

Introduction:

NXT GEN Technologies would like to thank the Village of Palmetto Bay for the opportunity to submit a proposal for the cloud-based security cameras as it pertains to RFP 2023-06-001. NXT GEN has participated in many projects of this type, and we look forward presenting our solution to the Village of Palmetto Bay.

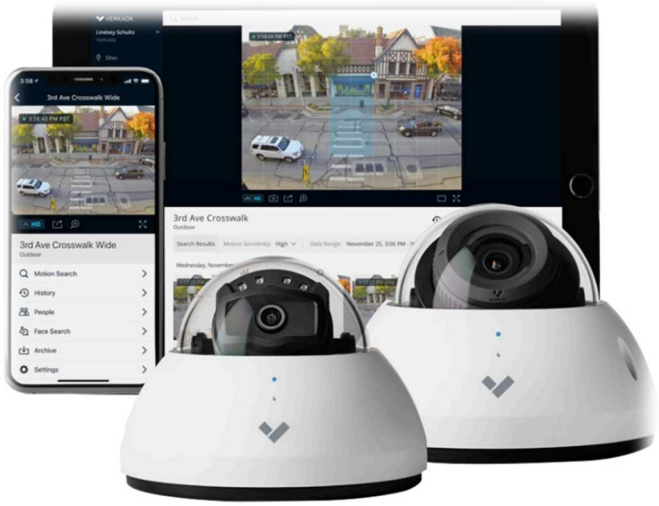
Design Methodology:

The design of the cloud-based security camera upgrades has been designed, vetted, and thoroughly inspected by the NXT GEN Technologies subject matter experts, as well as with industry leading technology solutions provider, Verkada and integrator Interlink Group. After reviewing the requirements as outlined in Section 4.0 of RFP 2023-06-001, we have determined that a Verakda cloud-based security solution would be the ideal solution given that it meets all the requirements of the RFP, as well as the ability to expand the physical security footprint for the Village to work as a unison system for future security initiatives for the village unlike any other solutions that may be presented by other integrators.

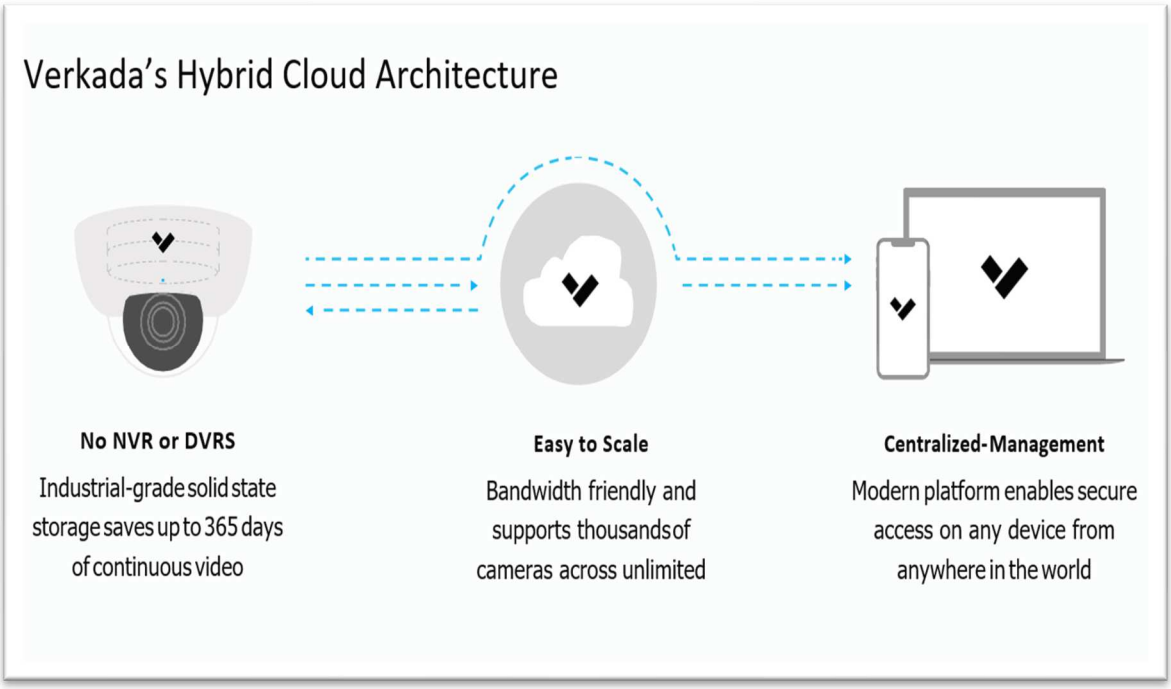
Key Benefits of a Verkada Cloud-Based Solution vs. Other Cloud Based-Competitors:

- Only cloud-based solution to integrate multiple physical security solutions into one centralized cloud-based solution to provide full physical security for the village. These integrations with the proposed cloud-based security cameras include:
    - Access Control with Bluetooth readers (access via Smartphone or Access Reader Cards).
    - Fully integrated Alarm System that is directly correlated to law enforcement.
    - Sensors for areas to detect motion, heat, vaping, amongst others.
    - Remote guest sign-in through Verkada Guest
    - Mailroom to streamline deliveries with a simple app to scan packages to notify recipients and manage deliveries.
    - Bullhorn to streamline announcements in parks or largely populated areas.
- Easily provide video-feed to appropriate personnel in the event of a security incident, without having access to the Verakda portal (including law enforcement, outside legal, etc.) via email or text message (SMS).
- Ability to grow or upgrade, without any disruption to users or downtime in other locations.
- Ability to save to a local hard drive on the camera, if cloud is not accessible, and recording is still readily available to not lose footage in the event of an outage.

- Ability to create a “Smart City” IoT (Internet of Things) design with License Plate Readers to protect the Village’s citizens amongst other integrations.
- Privileged based access to the system based on role and authorization (I.E. Information Technology, Operations, Human Resources, Legal, etc.).



Verkada Cloud-Based Security Cameras Architecture Logical Diagram



Verkada Solution In-Depth

Productivity: Verkada delivers a highly resilient physical security solution that includes cloud-based security cameras in a single cloud-based platform. With point-and click simplicity, it's ability to use, be highly available and protect the village and its citizens through a single pane of glass monitoring with insights, while accessing it remotely from any browser or device.

IT & Operational Cost Reduction & Simplification: Non-disruptive scaling. Auto-discovery and simple addition of new cameras to the Verkada solution (if required) enables a cost-effective pay-as-you-grow model.

Centralized Management: Bring footage across sites into one dashboard and grant secure access to your entire team.

Security: Automatic updates allow you to stay ahead of emerging threats with ongoing feature and security updates.

Compliant: Store clips in the cloud indefinitely and easily share archived events with key stakeholders.

Strengthen Safety, Simplify Ownership: Instantly detect important activity and shorten incident response time from days to seconds with best-in-class security technology.

Verkada Cloud-Based Security Solution Includes:

- Proactive Security Alerts
- No NVRS or DVRS (100% Cloud Based Storage)
- Advanced Search Filters
- Automatic Updates
- AI-Based Analytics Including Facial Recognition
- Motion Plotting
- Live-Link Sharing via SMS (Test Messaging)
- Easy to Scale
- Remote Management
- Always Evolving

Verkada Product Support Programs

- Verkada provides 10-year product warranty for all Verakda products.
    - **Terms of Sale Link**: https://www.verkada.com/support/end-user-agreement/
        - A copy of this agreement will be provided in the appendices of this proposal.

- Verkada provides technical support on all solutions for troubleshooting and defective replacements.

Verkada Power Requirements

All indoor Verkada cameras use industry-standard 802.3af PoE. Outdoor camera models require the higher-power 802.3at PoE+ standard for the built-in cold-weather climate heater in temperatures below -20ºC / -4ºF.

Note: The chart below reflects the maximum power draw for a particular camera model within the normal temperature and extended temperature ranges. Cameras will use additional power when the infrared (IR) LEDs are turned on during the night, so please ensure that your switch's PoE budget exceeds the maximum power draw for the sum of all your cameras and other connected PoE devices.

Model	Normal Operation (802.3af PoE)	Extended Temperature Range (802.3at PoE+)
Indoor Dome Cameras (CD42, CD52, & CD62)	11W	N/A
Outdoor Dome Cameras (CD31-E, CD41-E, CD51-E, CD61-E, CD42-E, CD52-E, & CD62-E)	12W	20W

SOC2 Compliancy: https://www.verkada.com/security-update/

Fortinet Switching

NXT GEN has designed for (5) Fortinet FS-124 PoE switches to be included in the design. Fortinet was a requirement per the IT department given its extensive investment in the Village of Palmetto Bay's five locations. Each switch comes with 3 years of Fortinet Care and Support that will include patching upgrades, warranty and technical support if needed, for the IT team.

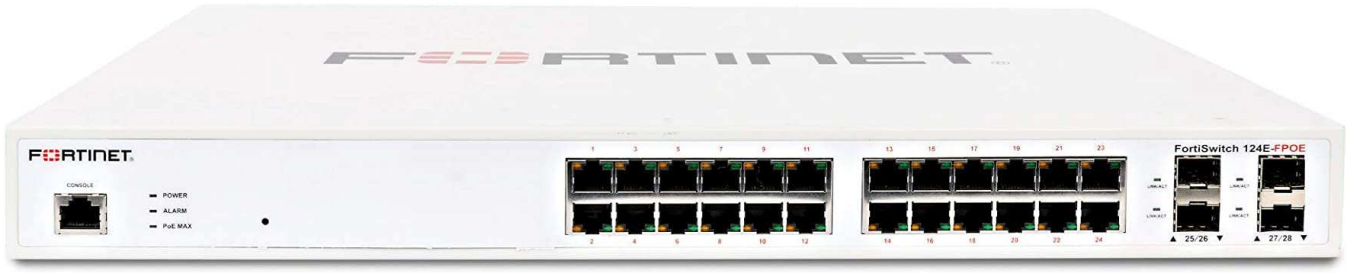
Locations for the FS-124E-FPOE Switches will include:

- Coral Reef Park (x.1) Switch
- Thalatta Estates (x.1) Switch
- Public Services (x.1) Switch
- Perrine House (x.1) Switch
- Palmetto Bay Park (x.1) Switch

Fortinet FS-124E Switches include the following specifications required for this project:

- 24 Full PoE Switches
- 4 (x) 1GB Ports
- 3 Years Forticare support for technical assistance, product replacement, software upgrades.
- Optimal for converged network environments, data and traffic to be delivered across a single network.
- Datasheet to be provided in the appendices of this proposal.

Physical Image of Switch:



Fortinet FS-124E Main Specifications:

Product Description	Fortinet FortiSwitch 124E - switch - 24 ports - managed - rack-mountable
Device Type	Switch - 24 ports – PoE+
Enclosure Type	Side to back airflow rack-mountable 1U
Subtype	Gigabit Ethernet
Ports	24 x 10/100/1000 + 4 x 1 Gigabit SFP+
Performance	Switching capacity: 128 Gbps ¦ Packets per second: 190 Mpps ¦ Latency: < 1 µs
Capacity	VLANs supported: 4000 ¦ Link aggregation groups: 8
MAC Address Table Size	32K entries
Jumbo Frame Support	Yes
Remote Management Protocol	SNMP 1, Telnet, SNMP 3, SNMP 2c, HTTP, HTTPS, SSH
Features	Flow control, auto-negotiation, auto-uplink (auto MDI/MDI-X), IGMP snooping, port mirroring, SNTP support, Spanning Tree Protocol (STP) support, Rapid Spanning Tree Protocol (RSTP) support, Multiple Spanning Tree Protocol (MSTP) support, DHCP snooping, Trivial File Transfer Protocol (TFTP) support, Quality of Service

	(QoS), Dynamic ARP Inspection (DAI), STP Root Guard, LLDP support, DHCP relay, Link Aggregation Control Protocol (LACP), Energy Efficient Ethernet, 2MB packet buffer, 802.1x authentication, Storm Control, LLDP-MED, STP BPDU Guard, VLAN Tagging
Compliant Standards	IEEE 802.3, IEEE 802.3u, IEEE 802.3z, IEEE 802.1D, IEEE 802.1Q, IEEE 802.3ab, IEEE 802.1p, IEEE 802.3x, IEEE 802.3ad (LACP), IEEE 802.1w, IEEE 802.3ae, IEEE 802.1s, IEEE 802.1ab (LLDP), IEEE 802.3az, IEEE 802.1AX, IEEE 802.3bz
Power	AC 120/230 V (50/60 Hz)
Dimensions (WxDxH)	13 in x 9.1 in x 1.7 in
Weight	4.48 lbs
Manufacturer Warranty	Limited lifetime warranty

FORTINET FS-124E EXTENDED SPECIFICATIONS

General

Device Type	Switch - 24 ports – managed POE+
Enclosure Type	Side to back airflow rack-mountable 1U
Subtype	Gigabit Ethernet
Ports	24 x 10/100/1000 + 4 x 1 Gigabit SFP+

Performance	Switching capacity: 128 Gbps ¦ Packets per second: 190 Mpps ¦ Latency: < 1 µs
Capacity	VLANs supported: 4000 ¦ Link aggregation groups: 8
MAC Address Table Size	32K entries
Jumbo Frame Support	Yes
Remote Management Protocol	SNMP 1, Telnet, SNMP 3, SNMP 2c, HTTP, HTTPS, SSH
Authentication Method	RADIUS
Features	Flow control, auto-negotiation, auto-uplink (auto MDI/MDI-X), IGMP snooping, port mirroring, SNTP support, Spanning Tree Protocol (STP) support, Rapid Spanning Tree Protocol (RSTP) support, Multiple Spanning Tree Protocol (MSTP) support, DHCP snooping, Trivial File Transfer Protocol (TFTP) support, Quality of Service (QoS), Dynamic ARP Inspection (DAI), STP Root Guard, LLDP support, DHCP relay, Link Aggregation Control Protocol (LACP), Energy Efficient Ethernet, 2MB packet buffer, 802.1x authentication, Storm Control, LLDP-MED, STP BPDU Guard, VLAN Tagging
Compliant Standards	IEEE 802.3, IEEE 802.3u, IEEE 802.3z, IEEE 802.1D, IEEE 802.1Q, IEEE 802.3ab, IEEE 802.1p, IEEE 802.3x, IEEE 802.3ad (LACP), IEEE 802.1w, IEEE 802.3ae, IEEE 802.1s, IEEE 802.1ab (LLDP), IEEE 802.3az, IEEE 802.1AX, IEEE 802.3bz

RAM	512 MB DDR3 SDRAM
Flash Memory	64 MB

Expansion / Connectivity

Interfaces	24 x 1000Base-T RJ-45 ¦ 4 x 1Gbit LAN SFP ¦ 1 x console RJ-45 management, 24 POE+ Ports

Power

Power Device	Internal power supply
Voltage Required	AC 120/230 V (50/60 Hz)
Power Consumption Operational	24.8 Watt

Miscellaneous

MTBF	>10 years
Compliant Standards	UL, VCCI, BSMI, CB, FCC, RoHS2, RCM

Dimensions & Weight

Width	13 in
Depth	9.1 in
Height	1.7 in

Weight	4.48 lbs

Manufacturer Warranty

Service & Support	Limited warranty - lifetime

Environmental Parameters

Min Operating Temperature	32 °F
Max Operating Temperature	113 °F
Humidity Range Operating	10 - 90% (non-condensing)
Min Storage Temperature	-4 °F
Max Storage Temperature	158 °F

2. SCOPE OF WORK

PROJECT OVERVIEW:

NXT GEN Technologies (NXT GEN) has been contracted by The Village of Palmetto Bay (Palmetto Bay) to assist in deploying a new cloud-based security system, using Verkada. This statement of work also contains professional services fees to complete the project, as outlined in the enclosed statement of work. NXT GEN will work closely with all stakeholders from Palmetto Bay involved to ensure proper expectations are preserved throughout completion of the outlined project.

PROJECT OBJECTIVES

This statement of work will be based off industry best practices.

The objectives for the Verkada cloud-based security upgrade are to:

- Mount, position physical cameras and Setup Verkada Dashboard
- Integrating Cabling and applicable low voltage services to be performed by Interlink Group.
- Integrate Verkada using Active Directory, ensuring best practices.
- Training to be provided by Verkada to IT team.

Prerequisites:

- Ensuring Fortinet switches are racked, stacked and configured in proper locations prior to commencement of Phase II by the Village of Palmetto Bay IT Team.
- Ensuring that a separate VLAN(s) are created for the IP based cameras on existing FortiGate's currently owned by the Village of Palmetto Bay IT Team.
- Village of Palmetto Bay to provide a list of users that will have read only and administrative access to the Verakda cloud-based security system prior to project commencement.

Phase I: Setting up Verkada Cloud Based Platform

Phase Assigned to: NXT GEN Technologies Engineering Team

- Setup Verkada Cloud Dashboard Account for Palmetto Bay IT Team for Administrative Access
- Scan applicable cameras to the portal, designating them by their location prior to mounting and positioning by the low voltage team (Phase II).
- Establish integration with Microsoft Active Directory for Single Sign On (SSO).
- Ensure Verkada Cloud and cameras are in proper working order.

Phase II: **Implementation of Low Voltage and Mounting of Verkada Cameras**

Phase Assigned to: **Interlink Group Professional Services, Inc.**

Project Outline:

The properties contain (74) surveillance cameras to monitor critical areas of each facility. the following items are included as outlined in the bid documents and will be installed by Interlink Group.

Village Hall

- CCTV Devices: 28 Video IP cameras

Coral Reef Park

- CCTV Device: 6 Video IP cameras

Thallata Estate

- CCTV Device: 22 Video IP cameras

Palmetto Bay Park

- CCTV Device: 6 Video IP cameras

Perrine House

- CCTV Device: 6 Video IP cameras

Public Works House

- CCTV Device: 6 Video IP cameras

NETWORK CABLING

Village Hall

Simplex Data CCTV Device: 28 Video IP cameras

- Category 6 UTP cable, Yellow jacket used for data connection to cameras.
- Category 6 RJ45 module jack, Yellow for data network connection.
- Simplex 1-port surface mounted box with label holder, white.

Coral Reef Park

Simplex Data CCTV Device: 6 Video IP cameras

- Category 6 UTP cable, Yellow jacket used for data connection to cameras.
- Category 6 RJ45 module jack, Yellow for data network connection.
- Simplex 1-port surface mounted box with label holder, white.

Thallata Estate

Simplex Data CCTV Device: 22 Video IP cameras

- Category 6 UTP cable, Yellow jacket used for data connection to cameras.
- Category 6 RJ45 module jack, Yellow for data network connection.
- Simplex 1-port surface mounted box with label holder, white.

Palmetto Bay Park

Simplex Data CCTV Device: 6 Video IP cameras

- Category 6 UTP cable, Yellow jacket used for data connection to cameras.
- Category 6 RJ45 module jack, Yellow for data network connection.
- Simplex 1-port surface mounted box with label holder, white.

Perrine House

Simplex Data CCTV Device: 6 Video IP cameras

- Category 6 UTP cable, Yellow jacket used for data connection to cameras.
- Category 6 RJ45 module jack, Yellow for data network connection.
- Simplex 1-port surface mounted box with label holder, white.

Public Works House

Simplex Data CCTV Device: 6 Video IP cameras

- Category 6 UTP cable, Yellow jacket used for data connection to cameras.
- Category 6 RJ45 module jack, Yellow for data network connection.
- Simplex 1-port surface mounted box with label holder, white.

NETWORK EQUIPMENT ROOMS & INFRASTRUCTURE

All MDF and IDF rooms located in each of these venues are presumed to not have Category 6 UTP patch panel ports to accommodate the new camera network cabling. For this reason Interlink Group will add new patch panels to all buildings.

The below items shall be furnished to MDF and each IDF location for a total of (6) locations.

Village Hall

- Two (2) IDF / MDF locations; First floor IDF and 2nd floor Server room.
- Furnish and Install (2) 24-Port Hubbell Premise Patch Panel.

Coral Reef Park

- Two (2) IDF locations; Office Trailer and Concession / Restroom Bldg.
- Furnish and Install (2) 12-Port Hubbell Premise Wall Patch Panels.

Thallata Estate

- Two (2) IDF locations; Carraige House/office & Main House closet in breezeway.
- Furnish and Install (2) 12-Port Hubbell Premise Wall Patch Panels.

Palmetto Bay Park:

- Two (2) IDF locations; Office/Rec Bldg. and Ballfield Concession Bldg.
- Furnish and Install (2) 12-Port Hubbell Premise Wall Patch Panels.

Perrine House:

- Furnish and Install (1) 12-Port Hubbell Premise Wall Patch Panels.

Public Works House:

- Furnish and Install (1) 12-Port Hubbell Premise Wall Patch Panels.

PROJECT MANAGEMENT

Interlink Group shall provide project management to schedule cabling and camera installation activities with the Village of Palmetto Bay. This project management time will be to coordinate field crews with end user and site stakeholders as well as materials management, site inspections (Internal and VOPB IT), and commissioning exercises.

PERMIT FEES AND INSPECTION COSTS

At the time of the proposal preparation, exact permit fees are unknown at this time. Interlink Group uses an allowance method the estimates fees as well as time to meet inspectors and have final inspection sign-off.

- Interlink has included an allowance of $2,600. to cover fees. Additional fees will be billed at cost plus 15% admin/OH.

EXCLUSIONS FROM SCOPE

Interlink Group has excluded the following items from this proposal.

1. Patching and painting wall and ceilings.
2. Conduit required for external cabling runs on exterior of buildings.

INTERLINK GROUP GENERAL CONDITIONS AND PROJECT MANAGEMENT

Pricing for this project is predicated on the performance of multiple low voltage disciplines simultaneously. It is not meant as a smorgasbord of systems to allow the owner and/or general contractor to pick and choose certain scopes of work. We have combined project management and job supervision to allow scale and efficiency. If the owner/GC desires to award certain

areas and not the complete low voltage scope as defined herein, additional general conditions, project management, job supervision, and permit allowances will need to be added to the surviving scope.

INTERLINK GROUP PROJECT QUALIFICATIONS:

1. The general project description is contained in the attached document and related documents from herein referred to as the "Proposal".
2. The specific work to be performed by Contractor is the installation of the specified system as outlined in the Proposal.
3. The total amount to be paid by the owner for the performance (subject to additions and deductions by written change order) shall not exceed the total specified in the Proposal.
4. Progress payments will be made according to the payment schedule below. Equipment will not be ordered until the equipment deposit has been submitted. These times are subject to the timing of the construction and the lead times required for the ordered equipment to be delivered.
5. Payment is due immediately after invoicing. Unpaid balance beyond 10 days after invoicing of completed tasks as outlined in item D shall bear interest payable to Contractor at a rate of 1.5% per month simple interest.
6. This Proposal expires 30 days following the date stated on the top of this agreement. No work will be scheduled without a deposit plus a signed copy of this agreement. All drawings and specifications contingent on agreement and retainer.
7. If job is of a retro-fit/remodel nature on an existing structure, and scope of work exceeds time estimated to complete because of unforeseen circumstances, owner agrees that he/she will be back-charged at a rate of $65 per man, per hour for all extra labor involved in completing the job.
8. All drawings and documentation are contingent on retainer. Since preparing a proposal requires system design & engineering by a professional Systems Integrator, only one version of the proposal will be prepared without a retainer. If a second version is required or if project is for design & documentation only, a minimum $400 Design Retainer will be collected. This Design Retainer will cover an additional design and proposal, as well as one block-diagram drawing of the system. The retainer covers design & engineering time and is non-refundable.
9. Contractor reserves the right to replace proposed models in the case of obsolescence, discontinuation or unavailability with a comparable model of equal or greater value upon customer approval. Contractor will not be held responsible or liable in any way for any said product's obsolescence, discontinuation or unavailability.
10. Some equipment has long lead times and requires custom manufacturing. Interlink shall not be responsible for holding up TCO.
11. All work done by Interlink Group is to be completed during normal business hours, 8 a.m. -5 p.m., Monday -Friday.

12. Due to the nature of old conduit, there is a chance that it may be blocked or impassable. If this is the case, additional charges may result.
13. There is no allowance for core drilling unless specifically stated in the Scope of Work.
14. Any firewall penetrations will be performed by Interlink Group in accordance with applicable fire codes.
15. There is no allowance in this quotation for any conduit to be installed by Interlink Group unless specifically called out in the Scope of Work; this excludes 12" pieces for firewall penetrations.
16. Should any changes arise after the commencement of work, a Change Order will have to be submitted to Interlink Group.
17. Interlink Group will clean up any debris that is a result of this proposal.
18. No allowance has been made for any electrical work.
19. All low voltage telecommunication wiring shall be installed in accordance with applicable ANSI/TIA 568-C standards.
20. All electrical work shall conform to the NFPA-70 2017 Edition of the National Electrical Code unless the Interlink Group contract shop drawings indicate to the contrary.
21. All Public Safety Radio Enhancement Systems shall be installed per NFPA 72 & NFPA 1221, 2016 Edition unless the Interlink Group contract shop drawings indicate to the contrary.
22. All projects of a duration longer than 30 calendar days are subject to progress billing and as such will be invoiced using AIA forms G702/703 'Contractor's Application for Payment' based on work in place during the current month. A separate 'Schedule of values' shall be submitted for approval by owner at project start and will act as the basis for monthly invoicing.

Phase III: Verkada Training

Phase Assigned to: Verkada, Inc.

Training:

Verkada will be providing a free remote training to the Village of Palmetto Bay's Information Technology staff after completion of Phase II.

This training will include but is not limited to:

- Maintain and provide best practices of the Verkada cloud-based security for the Village of Palmetto Bay.
- Knowledge transfer on how to setup future services, initiate technical support requests, obtain access to video storage and to send videos clips to appropriate village employees and/or council members in the event of a physical security incident.

- Understanding other use cases for physical security layers to better educate IT team for any future physical security needs of the Village and how it integrates into the Verkada cloud-based system as one system.
- Answer any questions as per the request of Eric Machado, IT Manager and Yohanan Jorge, Systems Administrator, as it pertains to the Verkada cloud-based security solution.

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3. BILL OF MATERIALS

OVERVIEW:

NXT GEN, per the request of the Village of Palmetto Bay, is providing a 3-year option (as requested in Addendum No. 1 dated 1/17/2023) on all equipment. In the appendices, there are options for a 1-year, 5-year and 10-year option on the Verkada based equipment.

Notes:

- Fortinet can only license for up to 5-years (60 months) and that will be the maximum term license provided on the 5 and 10-year Verkada option found in the appendices of this proposal.
- Should the village like, upon being awarded the business, NXT GEN Technologies can work with third party approved financial institutions to provide leasing options on all equipment.
- Furthermore, there is another option design that can be provided at a lower cost that can be shared if awarded the business, however – this is the most appropriate option based on parameters of the scope.

The quotes below will be separated into three quotes:

- **Quote # 1:** Verkada 3-Year Cloud Based Security Solution and Fortinet Switching Hardware & Licensing, with Net 30 Day Terms *(As designed in Section 1 of this RFP)*
  - **Reference: NXTQ2179**

- **Quote # 2**: Interlink Professional Services for Network Cabling and Mounting of Cameras, to be billed in 3 milestones *(As scoped in Section 2, Phase II of this RFP).*
  - **Reference: NXT2182**

- **Quote # 3:** Professional Services costs from NXT GEN Technologies, with Net 30 Day Terms *(As scoped in Section 2, Phase I of this RFP).*
  - **Reference: NXTQ2183**

NXTQ2179: Verkada 3-Year Cloud Based Security Solution and Fortinet Switching Hardware & Licensing

QUOTE #	NXTQ2179
DATE	2/17/2023

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

PO Number	Payment Terms	Valid Through
	Net 30 Days	Mar 31, 2023

Notes:
Cloud Based Security Cameras:

RFP Number: 2023-06-001

Verkda Cloud-Based Security System with Fortinet Switching - 3 Years Support

Free Ground Shipping and Handling Included by both Fortinet and Verkada for this project.

Part Number	Description	Qty	Unit Price	Ext. Price
Verkada Cloud-Based Security System - 3 Years Support				
Village Hall - Indoor and Outdoor Cameras, 3 Years Support, No Switching Required				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	21	$538.79	$11,314.59
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	7	$646.65	$4,526.55

Part Number	Description	Qty	Unit Price	Ext. Price
LIC-3Y	3-Year Camera License	28	$310.02	$8,680.56
	Village Hall SubTotal			**$24,521.70**
Palmetto Bay Park - Indoor and Outdoor Cameras, 3 Years Support + 1 Fortinet FS-124E-FPOE Switch - 3 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	2	$538.79	$1,077.58
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	4	$646.65	$2,586.60
LIC-3Y	3-Year Camera License	6	$310.02	$1,860.12
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-36	FortiSwitch-124E-FPOE 3 Year FortiCare Premium Support	1	$344.02	$344.02
	Palmetto Bay Park SubTotal			**$6,933.15**
Perrine House - Indoor and Outdoor Cameras, 3 Years Support + 1 Fortinet FS-124E-FPOE Switch - 3 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	1	$538.79	$538.79
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	5	$646.65	$3,233.25
LIC-3Y	3-Year Camera License	6	$310.02	$1,860.12
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-36	FortiSwitch-124E-FPOE 3 Year FortiCare Premium Support	1	$344.02	$344.02
	Perrine House SubTotal			**$7,041.01**

Part Number	Description	Qty	Unit Price	Ext. Price
Thallata Estates - Indoor and Outdoor Cameras, 3 Years Support + 1 Fortinet FS-124E-FPOE Switch - 3 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	4	$538.79	$2,155.16
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	18	$646.65	$11,639.70
LIC-3Y	3-Year Camera License	22	$310.02	$6,820.44
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S124P-247-02-36	FortiSwitch-124E-FPOE 3 Year FortiCare Premium Support	1	$344.02	$344.02
	Thallata Estates SubTotal			**$22,024.15**
Public Works - Indoor and Outdoor Cameras, 3 Years Support + 1 Fortinet FS-124E-FPOE Switch - 3 Years Support				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	2	$538.79	$1,077.58
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	4	$646.65	$2,586.60
LIC-3Y	3-Year Camera License	6	$310.02	$1,860.12
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S124P-247-02-36	FortiSwitch-124E-FPOE 3 Year FortiCare Premium Support	1	$344.02	$344.02
	Public Works SubTotal			**$6,933.15**
Coral Reef Park - Indoor and Outdoor Cameras, 3 Years Support + 1 Fortinet FS-124E-FPOE Switch - 3 Years				
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	6	$646.65	$3,879.90
LIC-3Y	3-Year Camera License	6	$310.02	$1,860.12

Part Number	Description	Qty	Unit Price	Ext. Price
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-SI2FP-247-02-36	FortiSwitch-124E-FPOE 3 Year FortiCare Premium Support	1	$344.02	$344.02
	Coral Reef Park SubTotal			**$7,148.87**

Solution Subtotal	$74,602.03
Sales Tax	$0.00
Shipping	$0.00
Grand Total	$74,602.03

Notes:

Please note:

Due to current supply chain constraints faced due to the COVID-19 Pandemic - ETA's are currently 90 days for Fortinet based equipment but could increase due to manufacturer constraints outside of the control of NXT GEN Technologies.

This quote does not include any additional potential shipping, handling and taxes that may be incurred during the time of the sale. Any applicable charges will be passed on during the invoice of the sale. To proceed with this order, please provide an official company purchase order or an authorized party must sign and return this quote that will act as a purchase order.

Authorized Signature

Print Name

Title and Date

Purchase Order Number (If Applicable)

NXTQ2182: Interlink Professional Services for Network Cabling and Mounting of Cameras

QUOTE #	NXTQ2182
DATE	2/17/2023

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

PO Number	Payment Terms	Valid Through
	Net 30 Days	Mar 31, 2023

Notes:
Cloud Based Security Cameras:

RFP Number: 2023-06-001

Implementation of Network Cabling, Mounting and Positioning of Verkada Cloud Based Security Cameras

Part Number	Description	Qty	Unit Price	Ext. Price
Verkada Cloud-Based Security System - Network Cabling, Mounting and Positioning of Cameras				
Village Hall				
Cabling-Village Hall	Implementation of Verkada Cloud Based Security Solution at Village Hall	1	$11,287.72	$11,287.72
		Village Hall SubTotal		**$11,287.72**

Part Number	Description	Qty	Unit Price	Ext. Price
Coral Reef Park				
Cabling-Coral Reef Park	Implementation of Verkada Cloud Based Security Solution at Palmetto Bay Park	1	$2,724.30	$2,724.30
	Coral Reef Park SubTotal			**$2,724.30**
Palmetto Bay Park				
Cabling-Palmetto Park	Implementation of Verkada Cloud Based Security Solution at Palmetto Bay Park	1	$2,724.30	$2,724.30
	Palmetto Bay Park SubTotal			**$2,724.30**
Perrine House				
Cabling-Perrine House	Implementation of Verkada Cloud Based Security Solution at Perrine House	1	$2,499.12	$2,499.12
	Perrine House SubTotal			**$2,499.12**
Thallata Estates				
Cabling-Thallata	Implementation of Verkada Cloud Based Security Solution at Thallata Estates	1	$8,788.14	$8,788.14
	Thallata Estates SubTotal			**$8,788.14**
Public Works				
Cabling-Public Works	Implementation of Verkada Cloud Based Security Solution at Public Works	1	$2,499.12	$2,499.12
	Public Works SubTotal			**$2,499.12**
Project Management (Covering All Locations)				
Cabling-Project Management	Project Management of all locations	1	$10,518.09	$10,518.09
	Coral Reef Park SubTotal			**$10,518.09**

Solution Subtotal	$41,040.79
Sales Tax	$0.00
Shipping	$0.00
Grand Total	$41,040.79

Notes:

Please note:

Payments will be billed in 3 milestones:

Milestone # 1: $13,680.29 – Due upon execution of project, prior to commencement of project.

Milestone # 2: $13,680.25 – Due at 50% completion of deployment.

Milestone # 3: $13,680.25 - Due at completion of project.

This quote does not include any additional potential shipping, handling and taxes that may be incurred during the time of the sale. Any applicable charges will be passed on during the invoice of the sale. To proceed with this order, please provide an official company purchase order or an authorized party must sign and return this quote that will act as a purchase order.

Authorized Signature

Print Name

Title and Date

Purchase Order Number (If Applicable)

NXTQ2183: Verkada Implementation Services

QUOTE #	NXTQ2183
DATE	2/17/2023

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

PO Number	Payment Terms	Valid Through
	Net 30 Days	Mar 31, 2023

Notes:

Cloud Based Security Cameras:

RFP Number: 2023-06-001

Implementation of Verkada Cloud-Based Security System

Part Number	Description	Qty	Unit Price	Ext. Price
Verkada Cloud-Based Security System - Setting up Verkada Cloud Based Security Solution				
FIXED PRICED PROJECT	Implementation of Verkada Solution as Outlined in Section 3, Phase I - Scope of Work Section on RFP 2023-06-001	1	$1,200.00	$1,200.00
Professional Services SubTotal				**$1,200.00**

Solution Subtotal	$1,200.00
Sales Tax	$0.00
Shipping	$0.00
Grand Total	$1,200.00

1 of 2

Notes:
Please note: One-time payment will be due upon completion of implementing the cloud based security platform of Verkada for Palmetto Bay as outlined in the Statement of Work (Section 3 - Phase I) in RFP 2023-06-001.

This quote does not include any additional potential shipping, handling and taxes that may be incurred during the time of the sale. Any applicable charges will be passed on during the invoice of the sale. To proceed with this order, please provide an official company purchase order or an authorized party must sign and return this quote that will act as a purchase order.

Authorized Signature

Print Name

Title and Date

Purchase Order Number (If Applicable)

4. FINANCIAL ANALYSIS

A financial analysis is provided below to show case the yearly incurred expenditure to the Village of Palmetto Bay for the Cloud-Based Security Cameras, based off the designed preferred architecture of the Verkada, Fortinet Switching and implementation services (by both NXT GEN Technologies & Interlink Group), all with 3 years maintenance.

All costs are derived from NXT GEN Technologies Quote Numbers NXT2179, NXTQ2182 and NXTQ2183 (as shown in Section 3 of this proposal).

Cloud Security Camera Upgrade Budget - 3 Years

Capital Expense

	YEAR ONE	YEAR TWO	YEAR THREE	TOTALS
Verkada Hardware	$ 14,872.10	$ 14,872.10	$ 14,872.10	**$ 44,616.30**
Verkada Licensing (3-Years)	$ 7,647.16	$ 7,647.16	$ 7,647.16	**$ 22,941.48**
Fortinet Hardware	$ 1,774.72	$ 1,774.72	$ 1,774.72	**$ 5,324.15**
Fortinet Maintenance (3 Years)	$ 573.37	$ 573.37	$ 573.37	**$ 1,720.10**
	$ 24,867.34	**$ 24,867.34**	**$ 24,867.34**	**$ 74,602.03**

Operating Expense

	YEAR ONE	YEAR TWO	YEAR THREE	TOTALS
Verkada Implementation	$ 1,200.00	$ -	$ -	**$ 1,200.00**
Village Hall Cabling	$ 11,287.72	$ -	$ -	**$ 11,287.72**
Coral Reef Cabling	$ 2,724.30	$ -	$ -	**$ 2,724.30**
Perrine House Cabling	$ 2,499.12	$ -	$ -	**$ 2,499.12**
Public Works Cabling	$ 2,499.12	$ -	$ -	**$ 2,499.12**
Thallata Estates Cabling	$ 8,788.14	$ -	$ -	**$ 8,788.14**
Palmetto Bay Park Cabling	$ 2,724.30	$ -	$ -	**$ 2,724.30**
Project Management Cabling	$ 10,518.09	$ -	$ -	**$ 10,518.09**
Verkada Training (IT Staff)	$ -	$ -	$ -	**$ -**
Incurred Ground Shipping Costs	$ -	$ -	$ -	**$ -**
Totals	**$ 42,240.79**	**$ -**	**$ -**	**$ 42,240.79**

Grand Total

	YEAR ONE	YEAR TWO	YEAR THREE	TOTALS
Totals	**$ 67,108.13**	**$ 24,867.34**	**$ 24,867.34**	**$ 116,842.82**

5. SLA AND ONGOING MAINTENANCE

As per the requirements of RFP 2023-06-001, should the need for assistance be required by the Village of Palmetto Bay, NXT GEN Technologies and Interlink Group Professional Services, Inc. will abide by the 24-36 Hour SLA for first response. This agreement is for 3 years for ongoing maintenance and support which can be renewed for an additional 2-years upon written notice to all parties of this RFP (as outlined in Addendum No. 1 dated 1/17/2023).

- **Note**: Prior to first response, it is deemed that initial responses, as discussed and agreed upon during the mandatory meeting, will be handled by the Village of Palmetto Bay directly with Verkada support, before requiring the assistance of either NXT GEN Technologies or Interlink Group Professional Services.

Rates are as follows:

NXT GEN Technologies Engineering for Verkada Cloud-Based Assistance:

$ 125.00 per hour per engineer, no Minimum Requirement.

Interlink Group for Low Voltage Assistance or Mounting, or Positioning of Cameras:

$ 95.00 per hour per engineer, 2 Hour Minimum Requirement

SLA will be enforced during normal business hours and excluding after hours and holidays, 8AM – 5PM EST, unless otherwise scheduled with written consent from all parties.

Scheduling of resources to initiate SLA for services is as follows:

1. Village of Palmetto Bay to provide a phone call to NXT GEN Technologies at 305-602-0707, followed by a written email request to palmettobay@nxtgentech.com.
2. A ticket will be generated by NXT GEN Technologies assigning the appropriate resource(s) based on the outage.
3. The appropriate resource(s) will be scheduled in accordance with the line of work required and will be confirmed with the Village's Information Technology department.
4. Upon completion of the issue, a copy of the ticket with detailed information on resolving the issue will be provided with an invoice, due within Net 30 days of completion of the task.

Note: Any tickets opened by the Village of Palmetto Bay with Verkada needs to be shared with NXT GEN Technologies to ensure that should we need to contact Verkada to resolve the issue, we can reference the appropriate ticket and/or follow up on the status of

a malfunctioning camera will arrive prior to the resource being onsite. Failure to do so will result in charges at the rates disclosed above.

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6. PROPOSAL ASSUMPTIONS

In addition to the outlined terms and conditions outlined by NXT GEN Technologies, Verkada, Inc. and Interlink Group Professional Services, Inc. for Phases I, II and III under Section 2.0 (Scope of Work) and Section 3.0 of this proposal, the following assumptions are to be noted as it pertains to the proposal, delivery of goods and services provided by NXT GEN Technologies, Verkada, Inc. and Interlink Group Professional Services, Inc.:

- **Order fulfillment:** Due to constraints of supply chain caused by the COVID-19 pandemic, the average estimated time of arrival for all equipment will be 90-days on the Fortinet equipment from the time the order is placed with NXT GEN Technologies and respective manufacturers. This is subject to change, for better or worse and is out of the direct control of NXT GEN Technologies. We will make all best conscious efforts to work with the manufacturers and our authorized distributors to expedite any hardware, software and delivery of services.

- **Payment:** Payment for the attached proposal will be under the following terms and conditions:

    - **NXTQ2179:** Net 30 Day approved terms. This project will be invoiced as hardware and software have shipped from the manufacturer, in route to the Village of Palmetto Bay and Net 30 Day Terms will commence. The Village of Palmetto Bay will pay interest on any past due amounts at a rate equal to the lesser of 1.5% per month (or part thereof) or the maximum rate permitted by law. The Village of Palmetto Bay shall pay all costs (including reasonable attorney's fees) incurred by NXT GEN in enforcing the obligations of the Village, hereunder. Failure to pay prior to for hardware will delay or cause the project to stop until payment has been received.

    - **NXTQ2182**: This will be billed in milestone phases. This quote is pertaining to Phase II of Section 2 of this proposal. Payment I will be due upon project commencement. Payment II will be due at 50% completion mark of the network cabling, mounting of cameras and patching. Phase III will be due upon completion of the network cabling infrastructure upgrades as outlined in Section 2. Anything change orders required outside of this scope will be deemed due upon receipt prior to commencement of the change.

    - **NXTQ2183**: This will be billed with Net 30 Day Terms upon completion of Phase I, as outlined in Section 2 of this proposal. Written sign off will be requested by NXT GEN confirming completion of this phase. If after 5

business days after sending the sign off is sent to the IT Manager and it is not received, it is automatically assumed that this phase is completed in full and will be owed per the net terms allocated on this section.

- **Services**: Unless otherwise outlined under Section 2.0, Scope of Work, it is to be noted that services not mentioned within this proposal are not included in the price of labor. Per the request of the IT department within the village, Fortinet labor is not required for this project as outlined during the mandatory meeting. Should the Village of Palmetto Bay require professional services outside of this proposal, written notice must be given to NXT GEN Technologies, as well as an agreed upon price and scope of work, prior to scheduling of professional services teams and/or resources.

- **Facilities:** Data Center located in the Village of Palmetto Bay to be readily accessible for implementation prior to APC (Schneider Electric) or Nutanix engineers to arrive onsite to complete their implementation, as outlined in their respective sections under this proposal, Section 3.0. Any delays can cause a change order and incurred charges to the Village of Palmetto Bay.

- **Electricity & Low Voltage:** The Village of Palmetto Bay will be required to upgrade its electrical circuits, PDU's and any low voltage equipment to sustain 220V/30A as well as C14-C13 power receptacles as outlined in Section 1 of this proposal. Costs to implement new PDU's were not required by the Village as outlined in RFP 2022-06-005 and were not provided a part of this bill of materials in Section 3.0. Costs to implement electrical upgrades to the Villages onsite electric was not provided as part of this bill of materials or scope of services. Cable management was also not included in the costs of this proposal as designed by NXT GEN Technologies. Should the Village of Palmetto Bay require assistance in any of these areas, NXT GEN Technologies will require a change order to be signed and executed, prior to commencement.

- **Current Infrastructure:** Troubleshooting, re-design or remediation of the existing network is not part of this engagement. It is assumed that the infrastructure is in a healthy state. A healthy state means all systems are within acceptable uses ranges as provided by manufacturer guidelines.

- **Current NVR Backups**: It is the sole responsibility of the Village of Palmetto Bay's Information Technology department to ensure backups of the current physical security camera system are in proper working order and are not the responsibility of NXT GEN Technologies, Inc., Interlink Group Professional Services, Inc. or Verkada, Inc.

- **Non-Solicitation**: During the term hereof and for twelve (12) months thereafter, Village of Palmetto Bay will not, directly, or indirectly, solicit for employment or employ, whether as an employee or independent contractor, any employee, officer or independent contractor of NXT GEN.

- **Indemnification**: Each party shall indemnify, defend and hold the other, its parent, subsidiaries, affiliates, directors and officers harmless for any losses, damages, claims, demands, suits, liabilities and causes of action (including court costs and reasonable attorney fees) that are caused by (i) the dishonest, fraudulent or criminal acts or omissions of the indemnifying party, or (ii) the violation by the indemnifying party of any legal requirements. The foregoing obligations will not apply to the extent the indemnified party was responsible for giving rise to the matter upon which the claim for indemnification is based. The indemnified party shall have the right to participate in any defense of a third-party claim against the indemnified party with counsel of indemnified party's choice at its own expense. The foregoing indemnity is conditioned upon prompt written notice by the indemnified party to the indemnifying party of any claim, action, or demand for which indemnity is claimed, such cooperation by the indemnified party in the defense as the indemnifying party may reasonably request (at the indemnifying party's expense), and the indemnifying party being granted the sole authority to handle the defense and (with the indemnifying party's prior reasonable approval) any related settlement.

- **Limitations on Liability**: In no event shall either party be liable to the other or any other person or entity for any loss of records or data or for special, exemplary, indirect, consequential or punitive damages of any kind or nature whatsoever, whether or not the possibility of such damages has been disclosed to such parties in advance or could have been reasonably foreseen by NXT GEN Technologies and whether in an action based on contract, warranty, strict liability, tort or otherwise. NXT GEN Technologies' liability for damages arising out of this Statement of Work and any services performed hereunder, whether in an action based on contract, warranty, strict liability, tort or otherwise, shall not exceed the total amount paid by Village of Palmetto Bay to NXT GEN Technologies hereunder for services performed.

- **No Additional Warranties**; Erroneous Claims – EXCEPT AS MAY BE EXPRESSLY PROVIDED IN THIS STATEMENT OF WORK, NXT GEN TECHNOLOGIES DOES NOT MAKE ANY REPRESENTATION OR WARRANTY OF ANY KIND, WHETHER SUCH ANY REPRESENTATION OR WARRANTY BE EXPRESS OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE OR ANY WARRANTY FROM COURSE OF DEALING OR USAGE OF TRADE. In the event that Village of Palmetto Bay asserts any claim for warranty services hereunder and such claim relates to any matter that is determined not to be NXT GEN Technologies' responsibility hereunder (including any problem with Village of Palmetto Bay's computer hardware or software that was not caused by any services performed by NXT GEN Technologies), Village of Palmetto Bay will be responsible to pay NXT GEN Technologies for all evaluation, correction or other services performed by NXT GEN Technologies

relating to such claim on a time and materials basis at NXT GEN Technologies' then standard billing rates.

- **Staffing and Rates**: A professional day is defined as the lesser of Customer's standard workday or eight hours per day. Staffing levels and rates may be reevaluated in certain circumstances where this time is consistently exceeded. Any engineering services required by Customer in addition to the above are subject to different billing structures and are determined by the scope of work. Rates for services will be determined by mutual agreement between Customer and NXT GEN Technologies.

- **Cooperation; Third Party Products**: Customer will cooperate with NXT GEN Technologies in all reasonable respects relating to the performance of this Statement of Work and perform all of its roles, responsibilities and other obligations hereunder. NXT GEN Technologies shall not be responsible in the event that equipment, software or other components ("Third Party Products") incorporated into any system or architecture designed or engineered by NXT GEN Technologies hereunder fails to perform in accordance with the specifications or performance criteria set forth in the applicable product documentation or specifications.

- **Time; Force Majeure**: This Proposal sets forth the projected work effort and schedule applicable to the services to be performed by NXT GEN Technologies. All statements and agreements concerning time are good faith estimates based upon current available information available and existing circumstances and are subject to equitable adjustment upon any material change in such information or circumstances, the occurrence of an excusable delay (as provided below) or upon modification of the scope, timing or level of work to be performed by NXT GEN Technologies. Neither party shall be under any liability for any loss or for any failure to perform any obligation hereunder (other than payment obligations) due to causes beyond its reasonable control including, without limitation, industrial or labor disputes of whatever nature, fire, power loss, telecommunications failure, acts of God, hostilities, emergencies, the unavailability of Third Party Products or other force majeure; provided however, that such party has used commercially reasonable efforts to avoid or minimize such cause.

- **Confidentiality**: Each party shall treat as confidential and shall not disclose or transmit to any third party (I) any documentation or other materials of the other party that are marked as "Confidential" by the other party, (II) information of the other party that is disclosed orally and is identified as confidential at the time of disclosure, or (III) documentation, materials or oral information of the other party of a confidential or proprietary nature which, in the exercise of reasonable judgment, would be considered as confidential (collectively, "Confidential Information").

- Confidential Information shall not include any information that (a) is already in the receiving party's possession or control prior to the date of disclosure without restriction as to

confidentiality, (b) at the time of disclosure is generally available to the public or after disclosure becomes generally available to the public through no breach of agreement or other wrongful act by the receiving party, (c) has been received from a third party without restriction on disclosure and without breach of agreement or other wrongful act by the receiving party, (d) is independently developed by the receiving party without reference to the Confidential Information of the disclosing party, or € is required to be disclosed by law or order of a court of competent jurisdiction or regulatory authority, provided that the receiving party shall furnish prompt written notice of such required disclosure and reasonably cooperate with the disclosing party, at the disclosing party's cost and expense, in any effort made by the disclosing party to seek a protective order or other appropriate protection of its Confidential Information and any disclosure under this clause € is limited to the extent of the legal requirement.

- **Miscellaneous** –

I. This Statement of Work may be executed in multiple counterparts, all of which together shall constitute one instrument. Facsimile signatures on such counterparts shall be accepted by the parties as originals.
II. This Statement of Work may not be amended or modified except by an instrument in writing signed by the parties. Any term or provision of this Statement of Work, which is invalid or unenforceable in any jurisdiction shall, as to such jurisdiction, be ineffective to the extent of such invalidity or unenforceability without rendering invalid or unenforceable the remaining terms and provisions of this Statement of Work or affecting the validity or enforceability of any of the terms or provisions hereof in any other jurisdiction.
III. This Statement of Work shall be governed by and construed in accordance with the laws of the State of Florida, without regard to conflicts of law principles of such State.

Additional Terms and Conditions as Required by Interlink Group Professional Services

Contract Documents and Details

The contract documents consist of this agreement, including all general provisions, special provisions, specifications, drawings, addenda, change orders, written interpretations, and written orders for minor changes in work. Work not covered by contract documents will not be required unless it is required by reasonable inference as being necessary to produce the intended result. The costs associated with any related work or materials, including, but not limited to electrical, drywall, painting, core drilling, cabinets are not included unless specifically documented in the proposal. Contractor is not responsible for any underground trenching or laying or supplying of conduit for outside wiring.

Time

With respect to schedule completion of the tasks in section D, time is of the essence. If Contractor is delayed at any time in the progress of the work by owner change orders, fire, labor disputes, acts of God or other causes beyond Contractor's control, the completion schedule for the work or affected parts of the work shall be extended by the same amount of the time caused by the delay.

Payments and Completion

The above Payment Schedule is a guideline and approximation. Since contractor will, if possible, open, test and burn-in equipment before delivery, all components must be paid for before delivery to job site. Payments may not be withheld under any circumstances. Any disputes due to legal claims will be settled independently in good faith between the parties. If both parties cannot agree on a equitable resolution, mediation shall be sought. See section 9. Final payment shall be due immediately following completion of the project. Contractor will hold owner harmless with respect to claims of subcontractors and suppliers.

Insurance

Contractor shall purchase and maintain such insurance necessary to protect from claims under workers compensation and from any damage to the owner's property resulting from the conduct of this contract. There are no provisions for 'Waiver of Subrogation' clauses or other special liability limits not covered in normal insurance coverages. If Interlink Group is mandated to secure additional insurance coverages additional costs shall be passed on to the owner. Any OCIP or CCIP coverages shall be disclosed by owner during the proposal cycle to allow Interlink Group to add the additional costs for these coverages.

Changes in the Contract

The owner may order changes, additions, or modifications without invalidating the contract. Such changes must be in writing and signed by the owner. The contractor shall provide the owner in writing the amount of additional costs or cost reductions resulting from changes ordered within 15 working days unless this requirement is waived in writing by the owner. Change Orders shall be paid in full upon acceptance of change and shall not alter the contract's payment schedule. In case of product unavailability or discontinuation, contractor reserves the right to substitute equipment of equal or better quality with client's approval. Contractor will be held blameless in case of product unavailability or discontinuation.

Warranty

Contractor warranties all parts and labor involved in an installation for one year. Contractor will also be glad to help the client get their manufacturer-warrantied equipment serviced though out the life of the said warranty.

Shop / design Drawings

Shop drawings shall be created within a reasonable time after the contract is executed, usually within a two-week period. Shop drawings required to be stamped and sealed by a State licensed Professional Engineer will be subject to additional charges for this service.

Special Equipment Ordering

Due to the nature of the low voltage integration business, most of the equipment and project materials are designed and ordered to accommodate the site-specific conditions and scope parameters. Because of this special ‘made to order status, we cannot guarantee the delivery, installation and commissioning will not delay the scheduled building TCO date. Interlink shall make reasonable effort to expedite the equipment delivery and installation to accommodate a 90-day lead time. However, it is in the best interest of the owner to process the contract, down payment and shop drawing approval process as soon as possible as to not delay the ordering and provisioning process.

Mediation

Any dispute in contract clauses and scope shall be brought before mediation in the State of Florida, County of Miami-Dade in order to resolve disputes between the parties.

Collection Fees

Any attorney fees for collection of outstanding balances unpaid or legal counsel shall be borne by the owner.

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7. REQUIRED DOCUMENTS

As outlined in Section 5.0 “Proposal Submission Requirements” of RFP 2023-06-001, NXT GEN Technologies has provided the following (documentation and proof to follow Section 7.0).

1. Proposal Form
2. Introductory Letter with Contact Information *(Found on pages 3 & 4 of this proposal)*
3. Years in Business *(Found on page 4 of this proposal)*
4. List of Sub-Contractors
5. References of NXT GEN Technologies Implementing Verkada Cloud Based Security Cameras

   5(a): References from Verkada of Local Municipalities Using Verkada Cloud Based Security Cameras
6. Section 8 (Required Proposal Forms)
7. Addendum Acknowledgement
8. E-Verify Affidavit

8.0 Required Proposal Submittal Forms

DRUG-FREE WORKPLACE CERTIFICATION

Whenever two or more Proposals, which are equal with respect to price, quality, and service, are received by the State or by any political subdivision for the procurement of commodities or contractual services, a Proposal received from a business that certifies that it has implemented a drug-free workplace program shall be given preference in the award process. Established procedures for processing tie Proposals will be followed if none of the tied companies have a drug-free workplace program. To have a drug-free workplace program, a business shall:

1) Publish a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the workplace and specifying the actions that will be taken against employees for violations of such prohibition.
2) Inform employees about the dangers of drug abuse in the workplace, the business' policy of maintaining a drug-free workplace, any available drug counseling, rehabilitation, and employee assistance programs, and the penalties that may be imposed upon employees for drug abuse violations.
3) Give each employee engaged in providing the commodities or contractual services that are under Proposal a copy of the statement specified in Subsection (1).
4) In the statement specified in Subsection (1), notify the employees, that, as a condition of working of the commodities or contractual services that are under Proposal, the employee will abide by the terms of the statement and will notify the employee of any conviction of, or plea of guilty or nolo contendere to, any violation of Chapter 893 or of any controlled substance law of the United States or any state, for a violation occurring in the workplace no later than five (5) days after such conviction.
5) Impose a sanction on or require the satisfactory participation in a drug abuse assistance or rehabilitation program, if such is available in the employee's community, by any employee who is so convicted.
6) Make a good faith effort to continue to maintain a drug-free workplace through implementation of this section.

As the person authorized to sign the statement, I certify that this Vendor complies fully with the above requirements.

Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor: NXT GEN Technologies, Inc.

Date: February 17, 2023

SUB-CONTRACTOR LIST

Vendor shall list all Proposed Sub-Contractors to be used on this project if they are awarded the Contract.

Classification of Work	Sub-Vendor Name	Address	Telephone and Fax
Cabling (Low Voltage) Camera Mounting	Interlink Group Professional Services, Inc.	7825 NW 29th Street Suite 113 Doral FL 33122	(T) 305-591-9661

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: NXT GEN Technologies, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Verkada Cloud Based Security Implementation

Initial Value of Contract: $125,724.28 Final Value of Contract: $125,724.28

Was the work performed timely: ✓ Yes ____ No

Was the work performed to acceptable quality standards: ✓ Yes ____ No

Would you enter into a contract with the vendor in the future? ✓ Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ____ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: 0

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: United States Medical Supply, LLC (US MED)
Name of Individual completing this form: Julio Gonzalez
Signature: _____ Title: CTO
Telephone: 305-403-0731 Email: jgonzalez@usmed.com
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: NXT GEN Technologies, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Verkada Cloud Based Security Implementation

Initial Value of Contract: $10,324.27 Final Value of Contract: $10,324.27 (growing as we implement more at the school)

Was the work performed timely: ✓ Yes ____ No

Was the work performed to acceptable quality standards: ✓ Yes ____ No

Would you enter into a contract with the vendor in the future? ✓ Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ____ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Westminster Christian Schools
Name of Individual completing this form: Omar Valerio
Signature: _____ Title: CIO/CTO
Telephone: 305-233-2030 Email: ovalerio@wcsmiami.org
Thank you for your support in helping us evaluate our solicitation response

REFERENCES

Each proposal must be accompanied by a list of at ***three (3)*** references, which shall include all the information requested below:

VILLAGE OF PALMETTO BAY ▪ REFERENCE FORM

Solicitation Information: Installation of Cloud-Based Security Cameras RFP# 2023-06-001

Name of Proposer: NXT GEN Technologies, Inc.

To Whom It May Concern,

The above reference vendor is submitting on a proposal solicitation that has been issued by the Village of Palmetto Bay. We require that the Proposer provide written references with their proposal submission and by providing you with this document the vendor is requesting that you provide the following reference information. We would appreciate you providing the information requested below as well as any other information you feel is pertinent:

Project Information:

Title/Scope of Work:
Verkada Cloud Based Security Implementation

Initial Value of Contract: $15,749.00 Final Value of Contract: $15,749.00

Was the work performed timely: ✓ Yes ____ No

Was the work performed to acceptable quality standards: ✓ Yes ____ No

Would you enter into a contract with the vendor in the future? ✓ Yes ____No

Was the Vendor responsive to your request and keep you fully informed of the work and issues related to the work? ✓ Yes ____ No

Total number of change orders: 0 Were any Vendor driven: _____

Number of RFI's submitted by the vendor: _____

If you responded no to any of the above, please provide details:

Name of Public Entity/Company: Latin American Agribusiness
Name of Individual completing this form: Ralf Torres
Signature: _____ Title: IT Manager
Telephone: 305-445-1341 Email: rtorres@laadsa.com
Thank you for your support in helping us evaluate our solicitation response

VERKADA LOCAL MUNICIPALITY REFERNECES USING CLOUD BASED CAMERAS

- **References**:
  - City of Coral Gables
  - City of Plantation (won RFP)
  - City of Hollywood
  - City of Pembroke Pines
  - City of Pembroke Park
  - City of Oakland Park
  - City of Opa Locka
  - City of Weston
  - Monroe County

ACKNOWLEDGEMENT, WARRANTY AND ACCEPTANCE

A. Vendor warrants that it is willing and able to comply with all applicable State of Florida laws, rules, and regulations.

B. Vendor warrants that they have read, understand and are willing to comply with all the requirements of the RFP and the addendum/ addenda nos.

C. Vendor warrants that it will not delegate or sub-contract its responsibilities under an agreement without the prior written permission of the Council.

D. Vendor warrants that all information provided by it in connection with this Proposal is true and accurate.

E. CONTINGENCY FEE AND CODE OF ETHICS WARRANTY:

Vendor warrants that neither it, nor any principal, employee, agent, representative or family member has promised to pay, and Vendor has not, and will not, pay a fee for which is contingent upon the Village awarding this contract. Vendor warrants that neither it, nor any principal, employee, agent, representative has procured, or attempted to procure, this contract in violation of any of the provisions of the Miami-Dade County conflict of interest and code of ethics ordinances. Further, Vendor acknowledges that a violation of this warranty will result in the termination of the contract and forfeiture of funds paid, or to be paid, to the Vendor, if the Vendor is chosen for performance of the contract.

Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

NON-COLLUSIVE AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

Paul Joseph Mansur being first duly sworn, deposes and says that:

(1) He/she is the, (Owner, Partner, Officer, Representative or Agent) of:
NXT GEN Technologies, Inc. the Vendor that has submitted the attached Proposal;

(2) He/she is fully informed respecting the preparation and contents of the attached Proposal and of all pertinent circumstances respecting such Proposal;

(3) Such Proposal is genuine and is not a collusive or a sham Proposal;

(4) Neither the said Vendor nor any of its officers, partners, owners, agents, representatives, employees or parties in interest, including this affiant, have in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Vendor or person to submit a collusive or sham response in connection with the work for which the attached Proposal has been submitted, or to refrain from responding in connection with such work, or have in any manner, directly or indirectly, sought by agreement or collusion, communication, or conference with any Vendor or person to fix this Proposal or to secure through any collusion, conspiracy, connivance, or unlawful agreement, any advantage against the Village of Palmetto Bay, or any person interested in the proposed Work;

Signed, sealed and delivered
In the presence of

Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

Continued on next page.

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Paul Joseph Mansur and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

Samantha Saucedo
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

Notary Public State of Florida
Samantha Saucedo
My Commission HH 357873
Expires 2/2/2027

FL Driver License
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

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SWORN STATEMENT PURSUANT TO
SECTION 287.133 (3)(a) FLORIDA STATUES, ON PUBLIC ENTITY CRIMES

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

1. This sworn statement is submitted to the Village OF PALMETTO BAY, FLORIDA

By Paul Joseph Mansur

For NXT GEN Technologies, Inc.

Whose business address is: 5000 SW 75th Avenue, Suite 126 Miami, Florida 33155

And (if applicable) its Federal Employer Identification Number (FEIN) is: 82-3580680

(if the entity has no FEIN, include the Social Security Number of the individual signing this

Sworn statement - S.S. # _____)

2. I understand that a ""public entity crime" as defined In Paragraph 287.133(1)(g), Florida Statutes, means a violation of any state or federal law by a person with respect to and directly related to the transaction of business with any public entity or with any agency or political subdivision of any other State or of the United States, including, but not limited to, any Proposal or contract for goods or services to be provided to any public entity or an agency or any political subdivision of any other state or of the United Sates and involving antitrust fraud, theft, bribery, collusion, racketeering, conspiracy, or material misrepresentation

3. I understand that "convicted" or "conviction"" as defined in Paragraph 287.133(1)(b), Florida Statutes means a finding of guilt or a conviction of a public entity crime, with or without an adjudication of guilt, in any federal or state trial court of record relating to charges brought by indictment or information after July 1, 1989, as a result or a jury verdict, non-jury trial, or entry of a plea or guilty or nab contenders.

4. I understand that an "affiliate" as defined in Paragraph 287.133(1)(a), Florida Statutes, and means:

A. A predecessor or successor of a person convicted of a public entity crime; or

B. An entity under the control of any natural person who is active in the management of the entity and who has been convicted of a public entity crime. The term "affiliate'" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in the management of an affiliate. The ownership by one person of shares constituting a controlling Interest in another person, ore pooling of equipment or income among persons when not for fair market value under an arm's length agreement, shall be a prima facie case that one person controls another person. A person who knowingly enters a joint venture with a person who has been convicted of a public entity crime in Florida during the preceding 36 months shall be considered an affiliate.

5. I understand that a "person" as defined in Paragraph 287.133(1)(e), Florida Statutes, means any natural person or entity organized under the laws or any state or of the United States with the legal power to enter into a binding contract and which Proposals or applies to Proposals on contracts for the provision of goods or services let by a public entity, or which otherwise transacts or applies to transact business with a public entity. The term "person" includes those officers, directors, executives, partners, shareholders, employees, members, and agents who are active in management of any entity.

Signed, sealed and delivered in the presence:

Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

CONTINUED ON FOLLOWING PAGE

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Paul Joseph Mansur and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

Notary Public State of Florida
Samantha Saucedo
My Commission HH 357873
Expires 2/2/2027

NOTARY PUBLIC
SEAL OF OFFICE:
Samantha Saucedo
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

FL Driver License
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

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AMERICANS WITH DISABILITIES ACT (ADA)

DISABILITY NONDISCRIMINATION STATEMENT

THIS FORM MUST BE SIGNED AND SWORN TO IN THE PRESENCE OF A NOTARY PUBLIC OR OTHER OFFICIAL AUTHORIZED TO ADMINISTER OATHS.

This sworn statement is submitted to the VILLAGE OF PALMETTO BAY, FLORIDA

by: Paul Joseph Mansur

(print individual's name and title)

for: NXT GEN Technologies, Inc.

(print name of entity submitting sworn statement)

whose business address is: 5000 SW 75th Avenue, Suite 126 Miami, Florida 33155

and (if applicable) its Federal Employer Identification Number (FEIN) is: 82-3580680

(If the entity has no FEIN, include the Social Security Number of the individual signing this sworn statement: _____-_____-_____.)

I, being duly first sworn state: That the above named Vendor, corporation or organization is in compliance with and agreed to continue to comply with, and assure that any sub-Vendor, or third party Vendor under this project complies with all applicable requirements of the laws listed below including, but not limited to, those provisions pertaining to employment, provision of programs and services, transportation, communications, access to facilities, renovations, and new construction.

The American with Disabilities Act of 1990 (ADA), Pub. L. 101-336, 104 Stat 327, 42 USC 1210112213 and 47 USC Sections 225 and 661 including Title I, Employment; Title II, Public Services; Title III, Public Accommodations and Services Operated by Private entities; Title IV, Telecommunications; and Title V, Miscellaneous Provisions.

The Florida Americans with Disabilities Accessibility Implementation Act of 1993, Section 553.501-553.513, Florida Statutes:
The Rehabilitation Act of 1973, 229 USC Section 794;
The Federal Transit Act, as amended 49 USC Section 1612;
The Fair Housing Act as amended 42 USC Section 3601-3631.

Continued on next page.

Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Paul Joseph Mansur and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____

NOTARY PUBLIC, STATE OF FLORIDA

Notary Public State of Florida
Samantha Saucedo
My Commission HH 357873
Expires 2/2/2027

NOTARY PUBLIC
SEAL OF OFFICE:
Samantha Saucedo
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

FL Drive License
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

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BUSINESS ENTITY AFFIDAVIT
(VENDOR / PROPOSALDER DISCLOSURE)

Proposer or Vendor hereby recognizes and certifies that no elected official, or employee of the Village of Palmetto Bay (the "Village") shall have a financial interest directly or indirectly in this transaction or any compensation to be paid under or through this transaction, and further, that no Village employee, nor any elected or appointed officer (including Village board members) of the Village, nor any spouse, parent or child of such employee or elected or appointed officer of the Village, may be a partner, officer, director or proprietor of Proposer or Vendor, and further, that no such Village employee or elected or appointed officer, or the spouse, parent or child of any of them, alone or in combination, may have a material interest in the Vendor or Proposer. Material interest means direct or indirect ownership of more than 5% of the total assets or capital stock of the Vendor or Proposer. Any exception to these above-described restrictions must be expressly provided by applicable law or ordinance and be confirmed in writing by Village. Further, Proposer or Vendor recognizes that with respect to this transaction or Proposal, if any Proposer or Vendor violates or is a party to a violation of the ethics ordinances or rules of the Village, the provisions of Miami-Dade County Code Section 2-11.1, as applicable to Village, Village Charter Section 7.6 (Lobbyist), or the provisions of Chapter 112, part III, Fla. Stat., the Code of Ethics for Public Officers and Employees, such Proposer or Vendor may be disqualified from furnishing the goods or services for which the Proposal or proposal is submitted and may be further disqualified from submitting any future Proposals or proposals for goods or services to Village.

Accordingly, Proposer or Vendor completes and executes the Business Entity Affidavit form below. The terms "Proposer" or "Vendor," as used herein, include any person or entity making a Proposal herein to Village or providing goods or services to Village.

I, Paul Joseph Mansur being first duly sworn

state:

The full legal name and business address of the person(s) or entity contracting or transacting business with the Village of Palmetto Bay ("Village") are (Post Office addresses are not acceptable), as follows:

82-3580680

Federal Employer Identification Number (If none, Social Security Number)

NXT GEN Technologies, Inc.

Continued on next page

Name of *Entity, Individual, Partners or Corporation*

_____

Doing Business As (If same as above, leave blank)

5000 SW 75th Avenue, Suite 126 Miami, Florida 33155

Street Address Suite Village State Zip Code

OWNERSHIP DISCLOSURE AFFIDAVIT

1. If the contact or business transaction is with a corporation, the full legal name and business address shall be provided for each officer and director and each stockholder who holds directly or indirectly five percent (5%) or more of the corporation's stock. If the contract or business transaction is with a trust, the full legal name and address shall be provided for each trustee and each beneficiary. All such names and addresses are (Post Office addresses are not acceptable), as follows:

Full Legal Name	Address	Ownership
Paul Joseph Mansur	5000 SW 75th Avenue, Suite 126 Miami, Florida 33155	100.00 %
		%
		%

2. The full legal names and business address of any other individual (other than sub-Vendors, material men, suppliers, laborers, or lenders) who have, or will have, any interest (legal, equitable, beneficial, or otherwise) in the contract or business transaction with the Village are (Post Office addresses are not acceptable), as follows:

Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Paul Joseph Mansur and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

Notary Public State of Florida
Samantha Saucedo
My Commission HH 357873
Expires 2/2/2027

NOTARY PUBLIC
SEAL OF OFFICE:
Samantha Saucedo
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

FL Driver License
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

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ACKNOWLEDGMENT OF CONFORMANCE
WITH OSHA STANDARDS

To the Village of Palmetto Bay,

We NXT GEN Technologies, Inc. (Vendor), hereby acknowledge and agree that we, as the Prime Vendor for Village of Palmetto Bay, Village of Palmetto Bay_____, RFP# **2023-06-001**, as specified, have the sole responsibility for compliance with all the requirements of the Federal Occupational Safety and Health Act of 1970, and all State and local safety and health regulations, and agree to indemnify and hold harmless the Village of Palmetto Bay, against any and all liability, claims, damages losses and expenses they may incur due to the failure of :

_____

(Sub-Vendor's Names) to comply with such act or regulation.

Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

Attest: _____

Print Name: _____

Attest: _____

Print Name: _____

VILLAGE OF PALMETTO BAY
ANTI-KICKBACK AFFIDAVIT

STATE OF FLORIDA }
} SS:
COUNTY OF MIAMI-DADE }

I, the undersigned, hereby duly sworn, depose and say that no portion of the sum herein Proposal will be paid to any employees of the Village of Palmetto Bay, its elected officials, and _____ or its employees, as a commission, kickback, reward or gift, directly or indirectly by me or any member of my Vendor or by an officer of the corporation.

Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

ACKNOWLEDGMENT

State of Florida

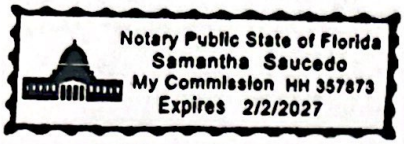
County of _____

On this _____day of, 20___, before me, the undersigned Notary Public of the State of Florida personally appeared_____ and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

_____
NOTARY PUBLIC, STATE OF FLORIDA

Continued on next page



NOTARY PUBLIC
SEAL OF OFFICE:

Samantha Saucedo
(Name of Notary Public: Print, Stamp or Type as commissioned.)

o Personally known to me, or
o Produced identification:

FL. Driver License
(Type of Identification Produced)

o Did take an oath or
o Did not take an oath.

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STATEMENT OF PAST CONTRACT DISQUALIFICATIONS

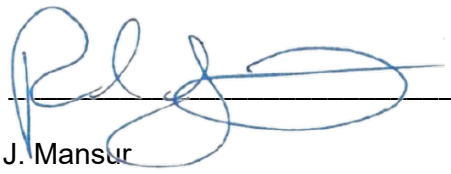
The Vendor shall state whether it or any of its officers or employees who have a proprietary interest in it, has ever been disqualified, removed, or otherwise prevented from Proposing on, or completing a federal, state, or local government project because of the violation of law, a safety regulation, or for any other reason, including but not limited to financial difficulties, project delays, or disputes regarding work or product quality, and if so to explain the circumstances.

Do you have any disqualification as described in the above paragraph to declare?

Yes or No, If yes, explain the circumstances.

NO

Executed on February 20, 2023 at Miami, Florida
under penalty of perjury of the laws of the State of Florida, that the foregoing is true and correct.

Signature of Official: 

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

Form **W-9**
(Rev. October 2018)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

▶ **Go to *www.irs.gov/FormW9* for instructions and the latest information.**

Give Form to the requester. Do not send to the IRS.

Print or type. See **Specific Instructions** on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

NXT GEN Technologies, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☑ S Corporation ☐ Partnership ☐ Trust/estate

☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ▶

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

5000 SW 75th Avenue, Suite 126

Requester's name and address (optional)

6 City, state, and ZIP code

Miami, Florida 33155

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN,* later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

			–		–				

or

Employer identification number

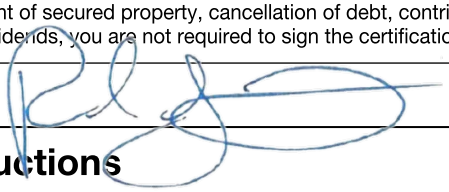
8	2	–	3	5	8	0	6	8	0

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here | **Signature of U.S. person ▶**  **Date ▶** January 1, 2023

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to *www.irs.gov/FormW9.*

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, *later.*

E-VERIFY AFFIDAVIT

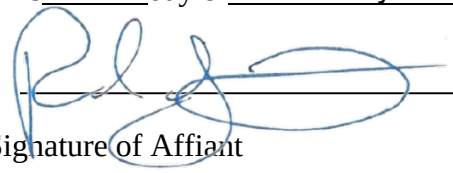
STATE OF Florida

COUNTY OF Miami-Dade

I, Paul Joseph Mansur (the individual attesting below), being duly authorized byand on behalf of NXT GEN Technologies, Inc. (hereinafter "Employer") after firstbeing duly sworn hereby swears or affirms as follows:

1. Employer understands that E-Verify is the federal E-Verify program operated by the United States Department of Homeland Security and other federal agencies, or any successor or equivalent program used to verify the work authorization of newly hired employees pursuant to federal law in accordance with NCGS §64-25(5).
2. Employer understands that Employers Must Use E-Verify. Each employer, after hiring an employee to work in the United States, shall verify the work authorization of the employee through E-Verify in accordance with NCGS §64-26(a).
3. Employer is a person, business entity, or other organization that transacts business in this State and that employs 25 or more employees in this State. (Mark "Yes" or "No")
   a. YES ____
   b. NO ____
4. Employer's sub-Contractors will comply with E-Verify, and Employer will ensure compliance with E-Verifyby any and all sub-Contractor subsequently hired by Employer.

This 20th day of February, 2023.



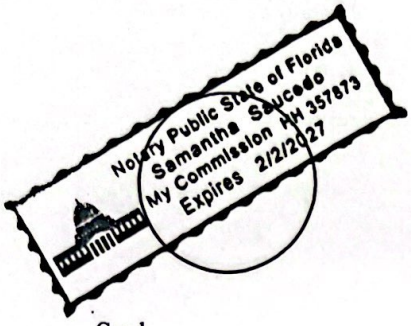
Signature of Affiant

Print or Type Name: Paul J. Mansur

State of Florida

County of Miami-Dade

Continued Following Page



Seal

Signed and sworn to (or affirmed) before me, this the 20 day of February, 2023.

My Commission Expires: 2/2/2027

Notary Public

NHCS – E-Verify 081815

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ACKNOWLEDGMENT

State of Florida

County of Miami Dade

On this 20 day of, 2023, before me, the undersigned Notary Public of the State of Florida personally appeared Paul Joseph Mansur and whose name(s) is/are subscribed to the within instrument, and he/she/they acknowledge that he/she/they executed it.

WITNESS my hand and official seal

NOTARY PUBLIC, STATE OF FLORIDA

NOTARY PUBLIC
SEAL OF OFFICE:

Samantha Saucedo
(Name of Notary Public: Print, Stamp or Type as commissioned.)
o Personally known to me, or
o Produced identification:

Notary Public State of Florida
Samantha Saucedo
My Commission HH 357873
Expires 2/2/2027

FL Driver License
(Type of Identification Produced)
o Did take an oath or
o Did not take an oath.

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o Did not take an oath.

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Signature of Official: _____

Name (typed): Paul J. Mansur

Title: CEO

Vendor Name: NXT GEN Technologies, Inc.

Date: February 20, 2023

ACKNOWLEDGMENT

State of Florida

County of Miami Dade

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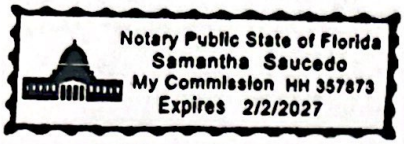
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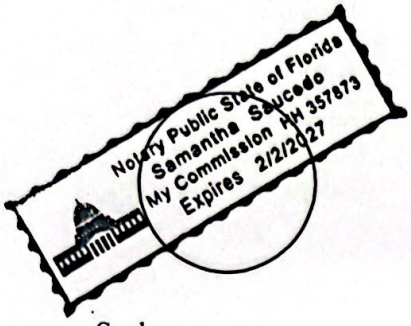
Samantha Saucedo
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FL. Driver License
(Type of Identification Produced)

o Did take an oath or
o Did not take an oath.

Scanned with CamScanner



Seal

Signed and sworn to (or affirmed) before me, this the 20 day of February, 2023.

My Commission Expires: 2/2/2027

Notary Public

NHCS – E-Verify 081815

Scanned with CamScanner

ADDENDUM NO. 1

Date: January 17, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Minutes for Mandatory Pre-Bid Hearing on January 17th, 2023

The meeting started at 10:03 am with the Procurement Specialist introducing herself and Eric Machado, IT Manager. The procurement specialist stated that Mr. Eric Machado would be the person in charge for the services advertised and therefore, any technical questions should be addressed to him. The procurement specialist went over the key dates for the solicitation. The procurement specialist asked if there were any questions as to the deliverables or preparation of the proposal. Key points were discussed as to the following:

- Extension of Bid Opening Date from 02/01/2023 to **Thursday, February 23rd, 2023**, at 3:00pm same location.

- A new extension to submit questions was extended to **Thursday, February 9th, 2023** at 3:00pm. Last addendum will be issued if there are questions that need to be answered.

- As to the scope section of **e. Support**: The following will clarify some of the questions that arose during the meeting.

    1. The proposal will have (2) components, one proposal shall be the price of the equipment, installation, all permits required and be a "turn-key" project.

The next component will be the support for said new equipment installed. This agreement will be for three (3) years with an option to renew at the Village's request and agreed upon by the vendor for an additional (2) years. This service encompasses camera replacement, handle warranty issues, trouble shooting camera for any issues that render the camera not operational.

2. When a service call is initiated, the vendor has 24-36 hours to respond to any issues arising from the operations of the cameras. At that point they need to respond to the IT Department and give them a diagnosis of the issue and set a time to remedy the situation.

- As to licensing, the Village requires a minimum of 3 years.

- A walkthrough "fieldtrip" will be done to examine all the locations included in the scope. The set date and time will be as follows:

Meet up Location: Village Hall, 9705 E. Hibiscus Street, Palmetto Bay Florida 33157.

1. Public Service Dept., 9495 SW 180th, Street, Palmetto Bay, Florida 33157
2. Perrine House, 900 Perrine Avenue, Palmetto Bay, Florida 33157
3. Palmetto Bay Park – 17535 SW 95th Avenue, Palmetto Bay, Florida 33157
4. Coral Reef Park – 7895 SW 152nd Street, Palmetto Bay, Florida 33157
5. Thalatta Estate Park – 17301 Old Cutler Road, Palmetto Bay Park 33157

Village Hall's walkthrough was completed on January 17th, 2023.

. Those questions were addressed the meeting was adjourned at about 11:15am.

Thank you,

Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 1

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor NXT GEN Technologies, Inc.

Date Addendum Received January 17, 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Paul Mansur

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

Mandatory Pre-Bid Meeting - Attendance Sheet RFP#2023-06-001
Installation of Cloud-Based Security Cameras
January 17th, 2023 @ 10:00am - 9705 E. Hibiscus Street, Palmetto Bay, FL 33157

	Name (Print Name & Signature)	Company & Contact Info:	Email Address
1	Fabian Ramirez	Arco Electronics	Roger @ arcoweb.com ~~Fabian @ arcoweb~~
2	Paul Mansur	NXTGEN Technologies	pmansur@nxtgentech.com
3	Robert Szondi	American Integrated Security Group AISG	robert@aisg-online.com
4	BRIAN PINNOCK	ALPHA SECURITY	INFO@ALPHASF.COM
5	BRADFORD SHERMAN	INTERLINK GROUP	bsherman@interlinkgroup.net
6	CALEB McDaniel	Motorola Solutions: AVA Security	caleb.mcdaniel@motorolasolutions.com
7	Jesse Jackson	RJ Young	jesse.jackson@rjyoung.com
8	Yuss Halkn	Evolutec	Yuss.Halkn@evolutec.com
9	Guido Angles	Evolutec	guido.angles@evolutec.com
10	Mary Runno	Alarm Brokers of Florida	~~Mary~~ mrunno@alarmbrokers.net
11	Danny Perez	W. Wire Inc	dperez@wiwireyou.com
12	Zeev Fayer	VIP Systems	zfayer@vipsystems.us
13	LUIS MONTALVA	EVOLUTEC	LUISMONTALVA111@GMAIL.COM
14	Adam Baird	Visionary Systems	abaird@vs-av.com
15	richalgsl	Broadcast Systems	richal@broadcastsystems.com

ADDENDUM NO. 2

Date: January 26, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Village Statement after Walkthrough on January 24th, 2023

- It was stated that the proposal although lump sum shall need to be itemized.
- Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.
- Thalatta Estate Park and Other Locations with the same issue: During the walkthrough, vendors found sets of (2) cameras in the same location pointing to different directions, this was an old system and did not have the capabilities for a 180-degree view, therefore it was needed. Now with better technology, replace the sets with (1) directional camera that can view all angles. This will bring the Village's cost down and licensing fees down as well.
- Evaluations of Proposals, page 19 of the solicitation:

Proposals shall be evaluated based on the criteria on pg. 19 of the solicitation. **What is added** to the evaluation section shall be proposals will be ranked, the committee composed

of IT personnel and the Police department shall pick the three (3) highest ranked and invite them to prepare a presentation based on the product they have proposed. The evaluation committee will rank the presentations and come out with the recommendation for award. The other vendors not ranked shall be notified immediately and not be considered for award.

Thank you,

Litsy C. Pittser
Procurement Specialist

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 2

Amendment of RFP No: 2023-06-001

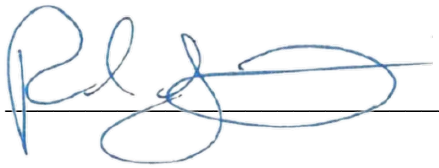
Title: Installation of Cloud-Based Security Cameras

Name of Contractor NXT GEN Technologies, Inc.

Date Addendum Received January 26, 2023

Total Pages of Addendum including Acknowledgement 3

Print Name Paul Mansur

Signature 

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

ADDENDUM NO. 3 - FINAL

Date: February 10, 2023

To: All Interested Parties

From: Litsy C. Pittser, Procurement Specialist
Village of Palmetto Bay
9705 E Hibiscus Street
Palmetto Bay, Florida 33157

Re: Request for Proposal No. 2023-06-001
Installation of Cloud-Based Security Cameras

This Addendum forms part of the Request for Proposal (RFP) Package advertised on January 5th, 2023, and with a bid opening date of ~~February 1st, 2023~~ February 23rd, 2023, with any amendments and/or additions noted below.

Questions Received as of February 10, 2023.

1. **Question:** Can we confirm how many cameras are needed for the following locations (please include number of internal based and external based cameras):

   - Thalatta Estates: _____ Indoor ____ Outdoor
   - Public Services Department _____ Indoor ____ Outdoor
   - Perrine Community House _____ Indoor ____ Outdoor

Response: ***The Village gave an estimate on the quantities of cameras both indoor and outdoor on the solicitation. It was up to the vendor to make an accurate count of the cameras when we did the walkthrough. Since there were areas that had two cameras pointing in different directions where now a single camera can be used with the capability to see all angles, the Village shall not participate in giving a number.***

2. **Question:** Training requirements on the cameras system selected:
   a. Outside of technical training for the IT department, what training would be essential to those requiring access to the camera system?

Response: Training on camera operation and features, and training on the cloud recording system especially providing camera footage to external entities as a result of public records request.

b. How many members of the Palmetto Bay staff would be required on this training to understand how to use the system (to view cameras, etc.)?

Response: IT staff will be responsible for training authorized users at all departments.

3. **Question:** Do you want us to replace any existing CAT5 cable with CAT6 cabling?

Response: Cabling – although stated on the solicitation that the Village requires a CAT6 cable, if the cables in place can work with the new cameras, then you do not need to run new cables.

4. **Question:** On page 18 of the RFP Section 5 Proposal Submittal Checklist under B signed and completed forms from Section: it lists Proposal Guaranty 5%. There is nowhere else in the RFP that mentions a Bid Bond is needed. Is this a typo? If not, please provide more information and any form(s) that needs to be signed and provided with our response.

Response: This was a typo-error. A bid guaranty is not required.

5. **Question:** Just making sure that the camera system will not record locally but over the internet (cloud) ?

Response: Yes. The Village seeks a system where the cameras independently record over the internet to a cloud-based system where footage can be viewed and retrieved as-needed by authorized Village staff members. We do not want any on premise DVR's or NVR's at any of our locations.

6. **Question:** In case the internet fails, will cameras record locally on a dedicated server or on the cameras SD card ?

Response: Yes. If possible, in the event of a temporary internet outage, we would like the cameras to have the ability if possible to record footage locally and upload once connection is re-established. The amount of local storage does not have to be extravagant and we do not have a minimum amount specified but we will evaluate each proposal and determine if what was proposed is useful or not.

7. **Question:** All the existing cameras have to be replaced?

Response: Any camera at any of our locations made by any manufacturer that is banned by the federal government must be replaced. Any existing cameras that aren't banned but require a local DVR or NVR to function must also be replaced as we seek to eliminate DVRs and NVRs at all locations. Any remaining cameras at any locations eligible for repurposing

must be identified in your proposal, however, due to the age of our existing systems we don't expect many of them to be eligible or a good fit.

Also, any cameras proposed for this RFP must not be banned by the federal government. https://www.fcc.gov/supplychain/coveredlist

Thank you,

Litsy C. Pittser
Procurement Specialist

9705 East Hibiscus Street, Palmetto Bay, Florida 33157
Tel: 305.259.1234 • Fax: 305.259.1290

ACKNOWLEDGEMENT OF ADDENDUM SOLICITATION

Amendment/Modification No: 3

Amendment of RFP No: 2023-06-001

Title: Installation of Cloud-Based Security Cameras

Name of Contractor NXT GEN Technologies, Inc.

Date Addendum Received February 10, 2023

Total Pages of Addendum including Acknowledgement 4

Print Name Paul Mansur

Signature

All other terms and conditions stipulated in the original Village of Palmetto Bay Request for Proposal shall remain in force. All addenda created will be incorporated into the final contract and must be acknowledged in all proposals. This acknowledgement form must be included in the response and failure to sign and submit this form may result in rejection of your proposal.

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 02/20/2023

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATIONIS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER BIN INSURANCE HOLDINGS LLC/PHS 46508937 The Hartford Business Service Center 3600 Wiseman Blvd San Antonio, TX 78251	**CONTACT NAME:** **PHONE (A/C, No, Ext):** (866) 467-8730 **FAX (A/C, No):** E-MAIL ADDRESS:
INSURED NXT GEN TECHNOLOGIES INC 5000 SW 75TH AVE MIAMI FL 33155-4488	**INSURER(S) AFFORDING COVERAGE** — **NAIC#** **INSURER A :** Twin City Fire Insurance Company — 29459 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED.NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/Y YY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY CLAIMS-MADE [X] OCCUR [X] General Liability GEN'L AGGREGATE LIMIT APPLIES PER: POLICY [ ] PRO-JECT [X] LOC OTHER:			46 SBM AB5919	10/09/2022	10/09/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG	$1,000,000 $1,000,000 $10,000 $1,000,000 $2,000,000 $2,000,000
	AUTOMOBILE LIABILITY ANY AUTO ALL OWNED AUTOS SCHEDULED AUTOS HIRED AUTOS NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	
	UMBRELLA LIAB **EXCESS LIAB** OCCUR CLAIMS-MADE DED [ ] RETENTION $						EACH OCCURRENCE AGGREGATE	
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N/ A					PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE -EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	
A	DATA BREACH - DEFENSE & LIAB COVG			46 SBM AB5919	10/09/2022	10/09/2023	Limit	$250,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES **(ACORD 101, Additional Remarks Schedule, may be attached if more space is required)**

Those usual to the Insured's Operations.

CERTIFICATE HOLDER

Village of Palmetto Bay
9705 HIBISCUS ST
PALMETTO BAY FL 33157

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Susan L. Castaneda

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 6/13/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Morris & Reynolds Inc. 14821 South Dixie Highway Miami FL 33176	**CONTACT NAME:** **PHONE (A/C, No, Ext):** 305-238-1000 **FAX (A/C, No):** 305-255-9643 **E-MAIL ADDRESS:**
INSURED INTEGRO-02 Interlink Group Professional Services, Inc. 7825 NW 29 St #113 Doral FL 33122	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** Ohio Security Insurance Company — 24082 **INSURER B :** Century Surety Company — 36951 **INSURER C :** Argonaut Insurance Company — 19801 **INSURER D :** Allstate Insurance Company — 19232 **INSURER E :** Associated Industries Insurance Company — 23140 **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 1780222770 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X **COMMERCIAL GENERAL LIABILITY** [ ] CLAIMS-MADE [X] OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: [ ] POLICY [X] PRO-JECT [ ] LOC [ ] OTHER:			BKS59814313	6/17/2022	6/17/2023	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG $	$ 1,000,000 $ 300,000 $ 15,000 $ 1,000,000 $ 2,000,000 $ 2,000,000 $
D	**AUTOMOBILE LIABILITY** X ANY AUTO [ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS X HIRED AUTOS ONLY X NON-OWNED AUTOS ONLY			648901389	6/17/2022	6/17/2023	COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident) $	$ 1,000,000 $ $ $ $
B	[ ] **UMBRELLA LIAB** X OCCUR X **EXCESS LIAB** [ ] CLAIMS-MADE [ ] DED [ ] RETENTION $			CCP1069693	6/17/2022	6/17/2023	EACH OCCURRENCE AGGREGATE $	$ 5,000,000 $ 5,000,000 $
E	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [ ] **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A		AWC1184327	6/17/2022	6/17/2023	X PER STATUTE [ ] OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	 $ 1,000,000 $ 1,000,000 $ 1,000,000
C	Professional Liability			121 AE 0001705-03	8/27/2021	8/27/2022	Each Claim/Aggregate	1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Communications Equipment Installation

CERTIFICATE HOLDER

Village of Palmetto Bay, Building Department
9705 E. Hibiscus Street
Palmetto Bay FL 33157
USA

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE



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004278

Local Business Tax Receipt

Miami–Dade County, State of Florida

–THIS IS NOT A BILL – DO NOT PAY

LBT

7263453

BUSINESS NAME/LOCATION

NXT GEN TECHNOLOGIES INC
5000 SW 75TH AVE STE 126
MIAMI FL 33155–4450

RECEIPT NO.

RENEWAL
7550655

EXPIRES
SEPTEMBER 30, 2023

Must be displayed at place of business
Pursuant to County Code
Chapter 8A – Art. 9 & 10

OWNER

NXT GEN TECHNOLOGIES INC
C/O PAUL MANSUR MGR

Employee(s) 10

SEC. TYPE OF BUSINESS

213 SERVICE BUSINESS

PAYMENT RECEIVED BY TAX COLLECTOR

$75.00 08/31/2022
INT–22–400684

This Local Business Tax Receipt only confirms payment of the Local Business Tax. The Receipt is not a license, permit, or a certification of the holder's qualifications, to do business. Holder must comply with any governmental or nongovernmental regulatory laws and requirements which apply to the business.

The RECEIPT NO. above must be displayed on all commercial vehicles – Miami–Dade Code Sec 8a–276.

For more information, visit www.miamidade.gov/taxcollector

Scanned with CamScanner

8. DATA SHEETS AND ADDITIONAL REFERENCES

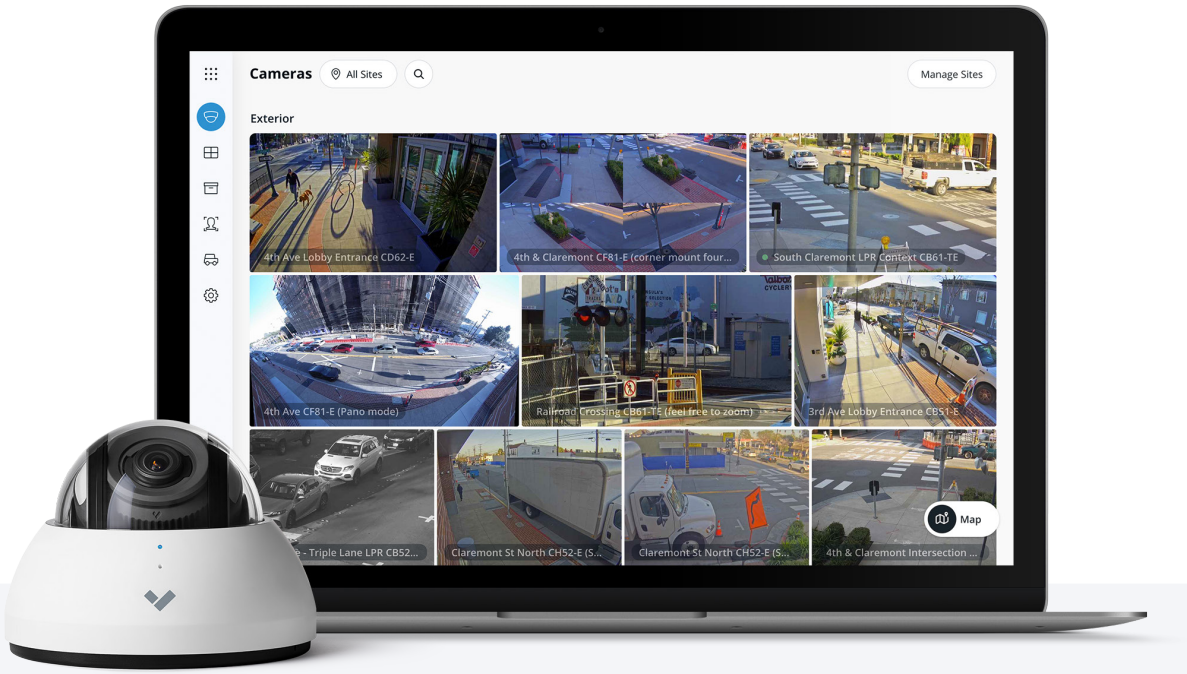
For further information on the solutions provided, NXT GEN Technologies has provided documentation and/or datasheets on the proposed solutions as outlined in this proposal:

1. **Verkada Data Sheets Including:**
    a. Hybrid Cloud Architecture Overview
    b. Traditional vs. Hybrid Cloud Architecture
    c. GDPR Compliance
    d. NDAA Compliance
    e. City of Los Angeles Customer Success Story
        i. https://www.verkada.com/customers/city-of-los-angeles/
    f. Datasheet of Hardware
    g. End User Agreement (As outlined in Section 1, under the Verkada Product Support Programs section of this proposal)

2. **Fortinet Switching Datasheets**

3. **Additional Options**
    a. Verkada and Fortinet Switching 1 Year Option
    b. Verkada and Fortinet Switching 5 Year Option
    c. Verkada 10 Year and Fortinet Switching 5 Year Option

Strengthen and Simplify Security at Scale



Overview

Verkada's line of hybrid cloud security cameras combine powerful edge-based processing with the limitless capabilities of cloud computing. With Verkada's hybrid cloud architecture, cameras analyze events in real-time, while simultaneously leveraging Verkada's industry-leading computer vision technology for instantaneous insights that bring speed and efficiency to incident investigations.

Verkada's centralized web-based platform, Command, allows users can find the footage they need in seconds. With features like Motion Detection, People Analytics and Vehicle Analytics, teams can quickly search across their organization to find relevant footage, eliminating the need to scrub through incidents manually.

All cameras have built-in onboard storage, including extended storage options with up to 365 days of continuous recording in standard quality. With Verkada, organizations no longer need to worry about managing and maintaining devices like NVRs. Verkada cameras can self-manage, process and safely store footage locally on each device, while cloud-based archiving allows organizations to save and share as much footage as needed.

Available in a wide range of form factors, including indoor and outdoor models, Verkada security cameras work out-of- the-box without any additional downloads or configurations. Users can access events and associated footage from virtually anywhere and from any device. Most importantly, without needing to open port forwards or setup VPNs, all Verkada traffic is automatically protected with data encrypted in-transit (AES-128) and at-rest (AES-256).

Video security hardware

Wide Range of Form Factors Built for Any Need



Dome Series

- Wide range of models for indoor and outdoor deployments
- Waterproof IP67 weather rated outdoor models
- Durable IK08 rated indoor and IK10 rated outdoor models
- Image resolutions ranging from 5MP–4K
- Up up to 365 days of retention in standard quality
- 128GB – 2TB of onboard storage



Bullet Series

- Available in wide and telephoto lens options
- Waterproof IP67 weather rated hermetically sealed lens assembly
- Durable IK10 impact rated CNC aluminum housing
- Available in 5MP and 4K image resolutions
- Up to 365 days of retention in standard quality
- 128GB – 2TB of onboard storage
- License Plate Recognition available for bullet cameras



Mini Series

- Low-profile form factors for any environment
- Available in 5MP image resolution
- Up to 365 days of retention in standard quality
- 128GB – 2TB of onboard storage



Fisheye Camera

- Five viewing modes: Panoramic, PTZ, 2-way split, 3-way split and 4-way split
- High-resolution image quality with 12MP image resolution
- Up to 90 days of retention in standard quality
- 512GB – 2TB of onboard storage



Multisensor Camera

- Four independent cameras from a single install point
- Comprehensive coverage with 20MP image resolution
- Up to 365 days of retention in standard quality
- 1TB - 8TB of onboard storage

Verkada's hybrid cloud architecture



No NVR or DVRs
Industrial-grade onboard storage saves up to 365 days of continuous video[1]

Easy to scale
Bandwidth friendly and supports thousands of cameras across unlimited locations

Centralized management
Modern platform enables secure access on any device from anywhere in the world

The Reliability of Onboard Storage, With the Accessibility of the Cloud

Simple to install

- No NVRs, DVRs, or servers—just a PoE connection
- Cameras come online and configure in minutes
- No added software or complexities like port forwarding

Easy to use

- Centralized management for secure remote access on any device nearly anywhere
- No training required to access footage and features
- Find, download and share footage from any device

Advantages of cloud-managed solution

- Real-time alerts if cameras fall offline
- SAML-based integration with single-sign on (SSO) solutions
- Continuous updates with new AI features
- Instantly share live footage via SMS and email
- Live, proactive alerting based on unusual activity

Ready for scale

- Bandwidth-friendly, operating at just 20-50 kbps per head
- Scale to thousands of cameras per location
- No added equipment needed to support additional cameras

No hidden costs

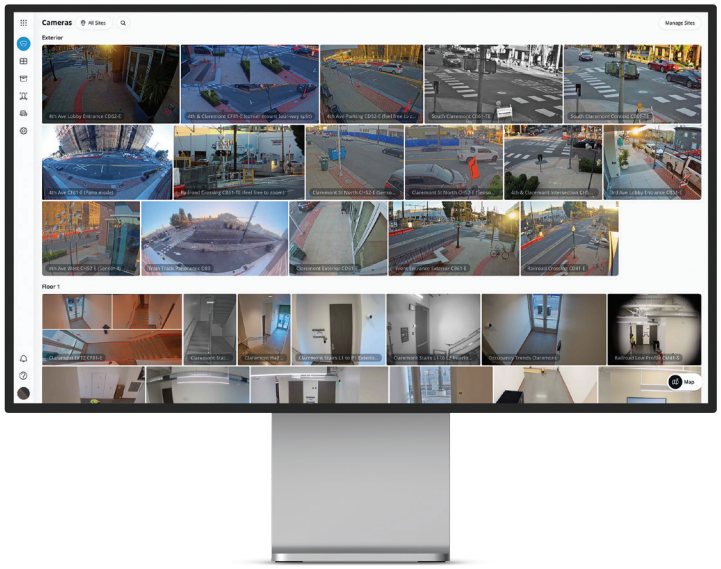
- Hardware includes an industry-leading 10-year warranty
- Automatic firmware updates keep systems secure
- New features and enhancements are added at no additional costs



1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/

Verkada Command overview

All-in-one Cloud-based Management Software for Verkada Security Cameras



Command, Verkada's cloud-based management software, is designed to deliver simple access and management for all cameras and users across all sites from virtually anywhere in the world. From Command, users can set up new cameras, create sites, manage settings, access live and archived footage, manage users and access the advanced features powered by Verkada's edge-based analytics.

Manage from anywhere

- Remotely access footage and manage sites from any browser or device
- Native apps for iOS, Android and Verkada's VX52 Viewing Station
- Receive alerts for offline cameras, tampering and motion detection

Effortlessly archive and share

- Command licenses include unlimited cloud archiving and 30-days of cloud backup
- Easily export any footage in a shareable MP4 format
- Share Live Links and floorplans with first responders

Scale with simplicity

- Add more devices and sites without complicating the user experience
- Leverage granular roles and permissions to manage users at scale
- Bring cameras online without 3rd party plugins, thick clients or downloads

Stay secure from the ground up

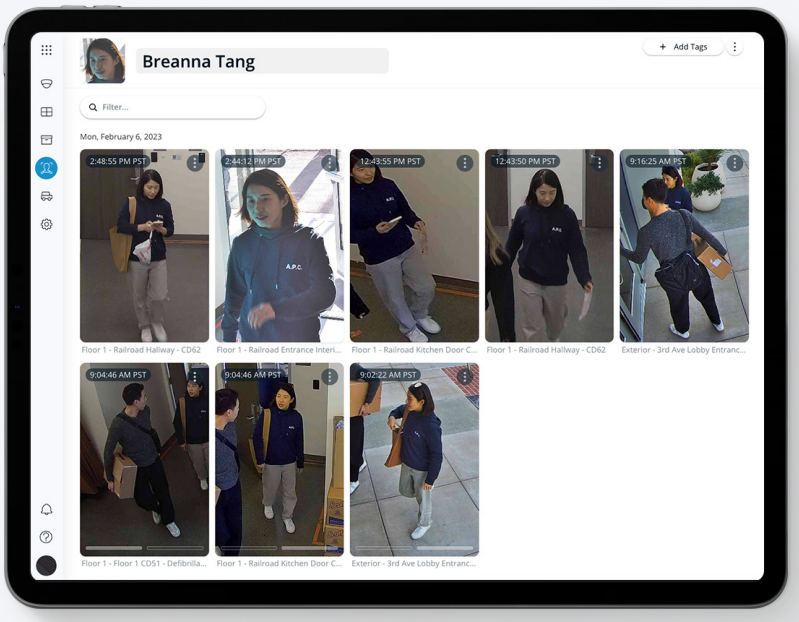
- Stay secure with data encrypted in transit (AES 128) and at rest (AES 256)
- Access cameras securely without port-forwarding, VPNs, or complicated configurations
- Receive automatic firmware updates to stay a step ahead of emerging threats

Quickly detect and respond to threats

- Stay informed with customizable, intelligent alerts
- Speed up investigations with intelligent people and face detection
- Search and filter to find vehicles of interest and detected license plates

Verkada's People Analytics

Simplify and Speed Up Investigations With Intelligent People and Face Detection



Available for all Verkada camera models, People Analytics combines intelligent edge-based video processing with computer vision in the cloud to give users high-quality images of all individuals identified in the scene. Using People Analytics, customers can filter people by various attributes and expedite investigations.

Bring Intelligence to Investigations

Face search

- Quickly search for matching people by selecting an existing face from your organization or by uploading an image

Person history

- Browse through high-resolution snapshots of people detected
- Save snapshots or easily access associated full-res video
- Search for matched people across your entire organization with cross-camera search

Attribute filters

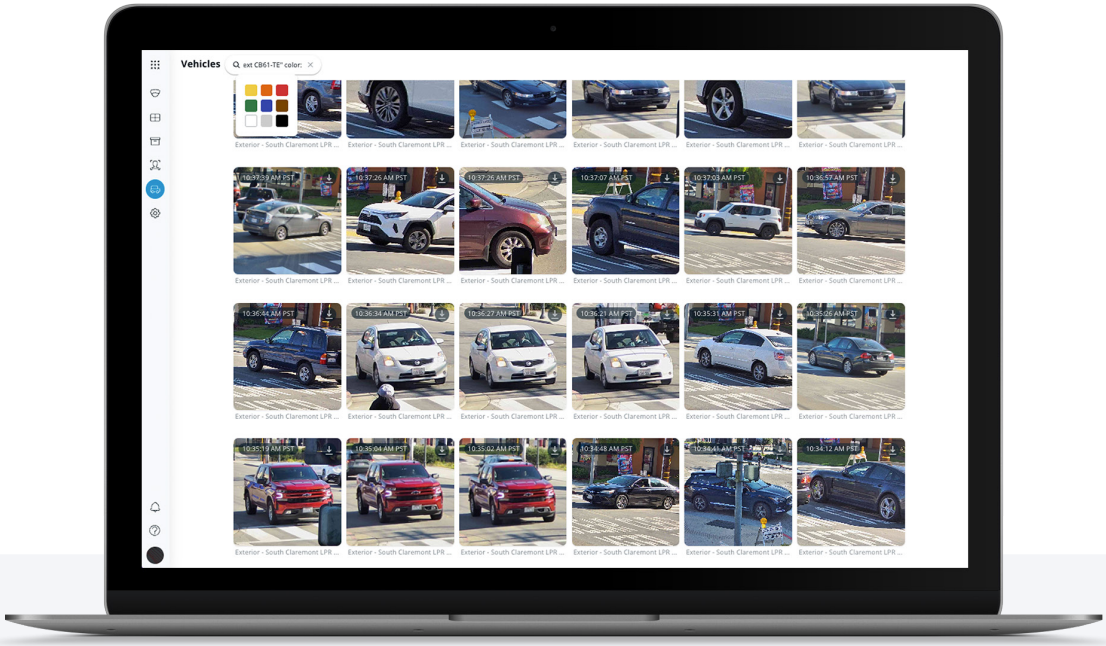
- Filter based on a range of attributes, including clothing color, gender appearance and facial matches

Person of Interest notifications

- Set up proactive SMS/email notifications for alerting when a matching face is detected by a camera
- Create a Person of Interest by using an uploaded image or an existing face from your organization

Verkada's Vehicle Analytics

Quickly Search and Filter To Find Vehicles of Interest



Vehicle Analytics is a powerful edge-based feature that gives users high-quality images of all vehicles identified in a scene. With Verkada's centralized management platform, customers can filter vehicles by date, time, color and body type.

Find and Filter Vehicles With Ease

Vehicle history

- Browse through high-resolution snapshots of vehicles detected in frame
- Save snapshots or easily access associated full-res video

Investigate anywhere

- Vehicle Analytics is available from any compatible device and can be accessed from virtually anywhere in the world

Cross-camera search

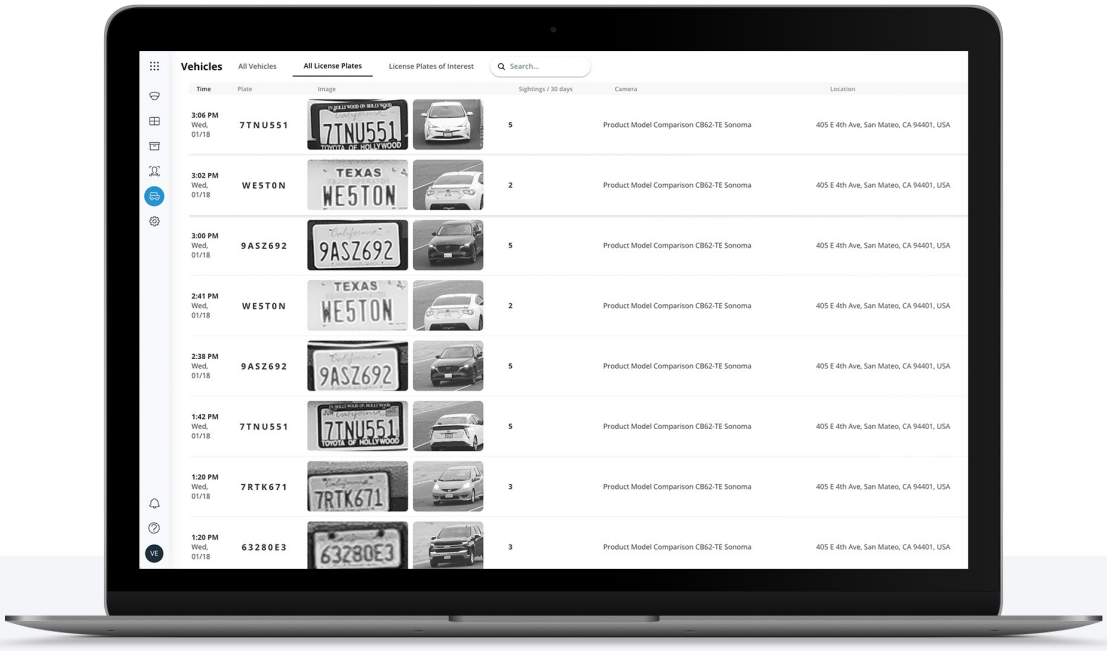
- Easily find similar vehicles of interest across all cameras deployed across all sites
- Create and export playback of multiple angles of a vehicle to quickly provide evidence

Attribute filters

- Filter based on a range of attributes, including vehicle color and body type

License Plate Recognition

Enhanced Vehicle Insights with Verkada's Powerful LPR Camera Solution



Verkada's License Plate Recognition (LPR) solution offers intelligent software that allows organizations to monitor license plates in real-time and streamline vehicle investigations. The solution uses Verkada's edge-based processing and computer vision technology to capture license plate images and provide users with a readable and searchable list of license plate numbers. These captures are connected to live or recorded video for added context.

Automatic License Plate Detection

Track fast-moving vehicles and broaden your coverage

Capture license plate characters at speeds of up to 80 mph / 128 kph, cover up to three lanes and recognize international license plates – all with high precision and nearly instant recall*

Maximize your video security capabilities with our LPR cameras

Retain key camera functionality in LPR mode. Easily conduct motion searches, review recorded history and archive footage

Streamline investigations with our user-friendly LPR system

Improve security and control access by adding custom descriptions to each license plate

Find License Plates - even with incorrect or incomplete input

Get more comprehensive search results with our system that provides approximate license plate matches even if the inputted characters are incorrect or if the system is unable to capture all characters

Receive custom License Plate of Interest Alerts

Send alerts to specific individuals or entire teams when designated license plates are detected across your LPR-enabled cameras

*For best results, install cameras as outlined in the User Guide for License Plate Recognition.

Indoor Dome Series
Tech Specs



CD42

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	2.8mm	**IR Range**	15m / 50ft
Aperture	F1.6	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 97° (78°) Vertical: 71° (63°) Diagonal: 128° (91°)	**CPU**	Ambarella CV25S88
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 180°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: N/A	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.23-0.15A, 8.59W Without IR: 37-57V, 0.11-0.07A, 4.25W Extended temperature range: N/A	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Indoor Dome Series
Tech Specs



CD42

General

Operating Temperature	-10°C to 50°C / 14°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	UL, FCC, CB, CE, BIS, NOM, KCC	**Included Accessories**	Setup guide, T10 security torx screwdriver, screw pack, mounting template

Mechanical

Weight	Camera: 608g / 21.45oz Mount plate: 140g / 4.94oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 146mm / 5.75in, H: 104.3mm / 4.11in with mount plate Ø: 146mm / 5.75in, H: 99.8mm / 3.93in without mount plate		

Indoor Dome Series
Tech Specs



CD52

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	2.8-8mm	**IR Range**	30m / 98ft
Aperture	F1.3 - F2.4	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 38° - 105° (37° - 84°) Vertical: 29° - 77° (28° - 68°) Diagonal: 48° - 126° (45° - 97°)	**CPU**	Ambarella CV25S88
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 350°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: N/A	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V. 0.3-0.2A, 10.98W Without IR: 37-57V, 0.13-0.08A, 4.74W Extended temperature range: N/A	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Indoor Dome Series
Tech Specs



CD52

General

Operating Temperature	-10°C to 50°C / 14°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, NOM, KCC	**Included Accessories**	Setup guide, T10 security torx screwdriver, screw pack, mounting template

Mechanical

Weight	Camera: 776g / 29.88oz Mountplate: 140g / 4.94oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 146mm / 5.75in, H: 104.3mm / 4.11in with mount plate Ø: 146mm / 5.75in, H: 99.8mm / 3.93in without mount plate		

Indoor Dome Series
Tech Specs



CD62

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	4K (3840 x 2160)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	2.8-8mm	**IR Range**	30m / 98ft
Aperture	F1.3 - F2.4	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 512GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 41° - 116° (40° - 100°) Vertical: 23° - 62° (23° - 57°) Diagonal: 47° - 136° (45° - 106°)	**CPU**	Ambarella CV22S66
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 350°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 3,000 Kbps Standard quality (SQ) - 600 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: N/A	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.38-0.25A, 14.2W Without IR: 37-57V, 0.17-0.11A, 6.2W Extended temperature range: N/A	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Indoor Dome Series
Tech Specs



CD62

General

Operating Temperature	-10°C to 50°C / 14°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, IK08 impact rating, IEC60950-1, NDAA, KCC, BIS	**Included Accessories**	Setup guide, T10 security torx screwdriver, screw pack, mounting template

Mechanical

Weight	Camera: 887g / 31.29oz Mount plate: 140g / 4.94oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 146mm / 5.75in, H: 104.3mm / 4.11in with mount plate Ø: 146mm / 5.75in, H: 99.8mm / 3.93in without mount plate		

Outdoor Dome Series
Tech Specs



CD42-E

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	2.8mm	**IR Range**	15m / 50ft
Aperture	F1.6	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 97° (78°) Vertical: 71° (63°) Diagonal: 128° (91°)	**CPU**	Ambarella CV25S88
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 180°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.23-0.15A, 8.59W Without IR: 37-57V, 0.11-0.07A, 4.25W Extended temperature range: 37-57V, 0.46-0.3A, 16.94W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Outdoor Dome Series
Tech Specs



CD42-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, NOM, IP67 weather rating, IK10 impact rating, KCC	**Included Accessories**	Setup guide, wall mount screws and anchors (4x), T10 security torx screwdriver, mounting template, cable gland wrench, desiccant pack, conduit adapter

Mechanical

Weight	Camera: 847g / 29.88oz Mount plate: 174g / 6.14oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 155mm / 6.10in, H: 114.6mm / 4.51in with mount plate Ø: 155mm / 6.10in, H: 107.6mm / 4.24in without mount plate		

Outdoor Dome Series
Tech Specs



CD52-E

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	2.8-8mm	**IR Range**	30m / 98ft
Aperture	F1.3 - F2.4	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 38° - 105° (37° - 84°) Vertical: 29° - 77° (28° - 68°) Diagonal: 48° - 126° (45° - 97°)	**CPU**	Ambarella CV25S88
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 350°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V. 0.3-0.2A, 10.98W Without IR: 37-57V, 0.13-0.08A, 4.74W Extended temperature range: 37-57V, 0.43-0.28A, 16.03W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Outdoor Dome Series
Tech Specs



CD52-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, NOM, KCC, IP67 weather rating, IK10 impact rating	**Included Accessories**	Setup guide, wall mount screws and anchors (4x), T10 security torx screwdriver, mounting template, cable gland wrench, desiccant pack, conduit adapter

Mechanical

Weight	Camera: 1070g / 37.74oz Mount plate: 174g / 6.14oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 155mm / 6.10in, H: 114.6mm / 4.51in with mount plate Ø: 155mm / 6.10in, H: 107.6mm / 4.24in without mount plate		

Outdoor Dome Series
Tech Specs



CD62-E

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	4K (3840 x 2160)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	2.8-8mm	**IR Range**	30m / 98ft
Aperture	F1.3 - F2.4	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 512GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 41° - 116° (40° - 100°) Vertical: 23° - 62° (23° - 57°) Diagonal: 47° - 136° (45° - 106°)	**CPU**	Ambarella CV22S66
Sensor Movement	Tilt: 60° Pan: 355° Rotation: 350°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 3,000 Kbps Standard quality (SQ) - 600 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.38-0.25A,14.2W Without IR: 37-57V, 0.17-0.11A, 6.2W Extended temperature range: 37-57V, 0.53-0.34A, 19.51W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Outdoor Dome Series
Tech Specs



CD62-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, IP67 weather rating, IK10 impact rating, IEC60950-1, NDAA, KCC, BIS	**Included Accessories**	Setup guide, wall mount screws and anchors (4x), T10 security torx screwdriver, mounting template, cable gland wrench, desiccant pack, conduit adapter

Mechanical

Weight	Camera: 994g / 35.06oz Mountplate: 174g / 6.14oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 155mm / 6.1in, H: 114.6mm / 4.51in with mount plate Ø: 155mm / 6.1in, H: 107.6mm / 4.24in without mount plate		

Bullet Series
Tech Specs



CB52-E

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	2.8mm–8mm	**IR Range**	30m / 98ft
Aperture	F1.3–F2.4	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 37° – 95° (36° – 82°) Vertical: 29° – 73° (27° – 63°) Diagonal: 46° – 105° (44° – 95°)	**CPU**	Ambarella CV25S88
Camera Movement	Tilt: 0° to 90° Pan: 360° Rotation: 360°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Not supported

Power and network

Power Input[4]	With IR: IEEE 802.3at Type 2 PoE+ Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.38-0.25A, 14W Without IR: 37-57V, 0.09-0.06A, 3.46W Extended temperature range:37-57V, 0.61-0.37A, 22.57W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. In temperatures below -8.5°C / 16.7°F, a IEEE 802.3bt Type 3 PoE++ power source is required; even if IR is off.

Bullet Series
Tech Specs



CB52-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UKCA, RCM, VCCI, BIS, UL/IEC62368-1, IP67 weather rating, IK10 impact rating, NDAA	**Included Accessories**	4x M4x8 screws, 4x TP4x30 mount screws, mount plate, junction box adapter, junction box cover, T25 hand tool

Mechanical

Weight	Camera: 1464g / 51.6oz Mount plate: 33g / 1.16oz	**Body**	Aluminum
Dimensions	Ø: 85 L: 254mm		

Software capabilities

Alerts	Camera status, motion detection, people detection, vehicle detection, Person of Interest detection, crowd detection	**Streaming and Storage**	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics	People search, attribute search, face search, Occupancy Trends	**Sharing and Privacy**	Live Link, privacy regions, audit log
Vehicle Analytics	Vehicle search, attribute search	**License Plate Recognition**	License Plate of Interest alerts, license plate indexing

Bullet Series
Tech Specs



CB52-TE

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	8mm–20mm	**IR Range**	50m / 164ft
Aperture	F1.5–F2.8	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 256GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 16° – 35° (15° – 33°) Vertical: 12° – 26° (11° – 25°) Diagonal: 18° – 43° (17° – 41°)	**CPU**	Ambarella CV25S88
Camera Movement	Tilt: 0° to 90° Pan: 360° Rotation: 360°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Not supported

Power and network

Power Input[4]	With IR: IEEE 802.3at Type 2 PoE+ Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.38-0.25A, 14W Without IR: 37-57V, 0.09-0.06A, 3.46W Extended temperature range:37-57V, 0.61-0.37A, 22.57W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. In temperatures below -8.5°C / 16.7°F, a IEEE 802.3bt Type 3 PoE++ power source is required; even if IR is off.

Bullet Series
Tech Specs



CB52-TE

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UKCA, RCM, VCCI, BIS, UL/IEC62368-1, IP67 weather rating, IK10 impact rating, NDAA	**Included Accessories**	4x M4x8 screws, 4x TP4x30 mount screws, mount plate, junction box adapter, junction box cover, T25 hand tool

Mechanical

Weight	Camera: 1478g / 52.1oz Mount plate: 33g / 1.16oz	**Body**	Aluminum
Dimensions	Ø: 85 L: 254mm		

Software capabilities

Alerts	Camera status, motion detection, people detection, vehicle detection, Person of Interest detection, crowd detection	**Streaming and Storage**	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics	People search, attribute search, face search, Occupancy Trends	**Sharing and Privacy**	Live Link, privacy regions, audit log
Vehicle Analytics	Vehicle search, attribute search	**License Plate Recognition**	License Plate of Interest alerts, license plate indexing

Bullet Series
Tech Specs



CB62-E

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	4K (3840 x 2160)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	2.8mm–8mm	**IR Range**	30m / 98ft
Aperture	F1.3–F2.4	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 512GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 38° – 95° (37° – 83°) Vertical: 23° – 48° (21° – 42°) Diagonal: 43° – 100° (42° – 91°)	**CPU**	Ambarella CV22S66
Camera Movement	Tilt: 0° to 90° Pan: 360° Rotation: 360°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 3,000 Kbps Standard quality (SQ) - 600 Kbps

Standard audio settings

Audio	Not supported

Power and network

Power Input[4]	With IR: IEEE 802.3at Type 2 PoE+ Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.4-0.26A, 14.88W Without IR: 37-57V, 0.11-0.08A, 4.34W Extended temperature range: 37-57V, 0.64-0.39A, 23.68W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. In temperatures below -8.5°C / 16.7°F, a IEEE 802.3bt Type 3 PoE++ power source is required; even if IR is off.

Bullet Series
Tech Specs



CB62-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UKCA, RCM, VCCI, BIS, UL/IEC62368-1, IP67 weather rating, IK10 impact rating, NDAA	**Included Accessories**	4x M4x8 screws, 4x TP4x30 mount screws, mount plate, junction box adapter, junction box cover, T25 hand tool

Mechanical

Weight	Camera: 1464g / 51.6oz Mount plate: 33g / 1.16oz	**Body**	Aluminum
Dimensions	Ø: 85 L: 254mm		

Software capabilities

Alerts	Camera status, motion detection, people detection, vehicle detection, Person of Interest detection, crowd detection	**Streaming and Storage**	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics	People search, attribute search, face search, Occupancy Trends	**Sharing and Privacy**	Live Link, privacy regions, audit log
Vehicle Analytics	Vehicle search, attribute search	**License Plate Recognition**	License Plate of Interest alerts, license plate indexing

Bullet Series
Tech Specs



CB62-TE

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	4K (3840 x 2160)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	8mm–20mm	**IR Range**	50m / 164ft
Aperture	F1.5–F2.8	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	P-Iris	**Onboard Storage**	Capacity: From 512GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 17° – 41° (16° – 35°) Vertical: 10° – 16° (9° – 15°) Diagonal: 21° – 44° (18° – 40°)	**CPU**	Ambarella CV22S66
Camera Movement	Tilt: 0° to 90° Pan: 360° Rotation: 360°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) – 3,000 Kbps Standard quality (SQ) – 600 Kbps

Standard audio settings

Audio	Not supported

Power and network

Power Input[4]	With IR: IEEE 802.3at Type 2 PoE+ Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.4-0.26A, 14.88W Without IR: 37-57V, 0.11-0.08A, 4.34W Extended temperature range:37-57V, 0.64-0.39A, 23.68W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. In temperatures below -8.5°C / 16.7°F, a IEEE 802.3bt Type 3 PoE++ power source is required; even if IR is off.

Bullet Series
Tech Specs



CB62-TE

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UKCA, RCM, VCCI, BIS, UL/IEC62368-1, IP67 weather rating, IK10 impact rating, NDAA	**Included Accessories**	4x M4x8 screws, 4x TP4x30 mount screws, mount plate, junction box adapter, junction box cover, T25 hand tool

Mechanical

Weight	Camera: 1478g / 52.1oz Mount plate: 33g / 1.16oz	**Body**	Aluminum
Dimensions	Ø: 85 L: 254mm		

Software capabilities

Alerts	Camera status, motion detection, people detection, vehicle detection, Person of Interest detection, crowd detection	**Streaming and Storage**	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics	People search, attribute search, face search, Occupancy Trends	**Sharing and Privacy**	Live Link, privacy regions, audit log
Vehicle Analytics	Vehicle search, attribute search	**License Plate Recognition**	License Plate of Interest alerts, license plate indexing

Mini Series camera
Tech Specs



CM41

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	2.8mm	**IR Range**	15m / 49ft
Aperture	F1.6	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 128GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 97° (78°) Vertical: 71° (63°) Diagonal: 128° (91°)	**CPU**	Ambarella S5L63
Sensor Movement	Tilt: 60° Pan: 2x120° Rotation: 240°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: N/A	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.15-0.1A, 5.69W Without IR: 37-57V, 0.1-0.06A, 3.55W Extended temperature range: N/A	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by Support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Mini Series camera
Tech Specs



CM41

General

Operating Temperature	-10°C to 50°C / 14°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, BIS, NOM, IK08 impact rating, IEC62368, NDAA, VCCI	**Included Accessories**	Setup guide, drop ceiling screw set (2x), wall mount screws (3x)

Mechanical

Weight	Camera: 228g / 8.04oz Mount plate: 55 g / 1.94oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 100mm / 3.94in, H: 63mm / 2.48in		

Mini Series camera
Tech Specs



CM41-E

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	2.8mm	**IR Range**	15m / 49ft
Aperture	F1.6	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 128GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 97° (78°) Vertical: 71° (63°) Diagonal: 128° (91°)	**CPU**	Ambarella S5L63
Sensor Movement	Tilt: 70° Pan: 355° Rotation: 240°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: IEEE 802.3af Type 1 PoE	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 37-57V, 0.14-0.09A, 5.46W Without IR: 37-57V, 0.08-0.0.05A, 3.22W Extended temperature range: 37-57V, 0.27-0.17A, 10.1W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: Yes

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by Support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Mini Series camera
Tech Specs



CM41-E

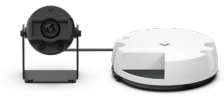
General

Operating Temperature	-40°C to 55°C / 40°F to 131°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, BIS, NOM, VCCI, IP67 weather rating, IP6K9K, IK10 impact rating, IEC 60950, IEC 62368, NDAA, EN 50155 railway compliance, EN 45545 railway fire compliance, EN 50121 railway EMC compliance	**Included Accessories**	Setup guide, T10 security torx screwdriver, wall mount screws (3x), junction box screws (2x), mounting template, desiccant bags, cable sealing components

Mechanical

Weight	Camera: 401g / 14.14oz Mount plate: 138g / 4.87oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 121 mm / 4.78 in, H: 72 mm / 2.83 in		

Mini Series camera
Tech Specs



CM41-S

Camera features

Image Sensor	1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 10,000 sec.
Sensor Resolution[1]	5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	2.8mm	**IR Range**	N/A
Aperture	F1.6	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 128GB to 384GB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 97° (78°) Vertical: 71° (63°) Diagonal: 128° (91°)	**CPU**	Ambarella S5L63
Sensor Movement	Tilt: 90° Pan: n/a Rotation: 240°		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**Video Streaming Settings**	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps

Standard audio settings

Audio	Not Supported

Power and network

Power Input[4]	With IR: N/A Without IR: IEEE 802.3af Type 1 PoE Extended temperature range: N/A	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: N/A Without IR: 37-57V, 0.1-0.06A, 3.55W Extended temperature range: N/A	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by Support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Mini Series camera
Tech Specs



CM41-S

General

Operating Temperature	-10°C to 50°C / 14°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, CE, UL, CB, NOM	**Included Accessories**	Setup guide, mounting template, camera mounting screws (2x), hub mounting screws (2x)

Mechanical

Weight	Camera: 199g / 7.02oz Mount plate: 55g / 1.94oz	**Body**	Aluminum, plastic housing
Dimensions	Camera Head: H: 47.90mm / 1.89in, W: 55.22mm / 2.17in, D: 35.22mm / 1.39in Base: Ø: 94.18mm / 3.70in, H: 27.64mm / 1.09in		

Fisheye camera
Tech Specs



CF81-E

Camera features

Image Sensor	1 / 2.3" Progressive CMOS	**Shutter Speed**	1 / 30 sec. to 1 / 16,000 sec.
Sensor Resolution[1]	12MP (4056 x 3040); active pixels (3008 x 3008)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Fixed	**IR Cut Filter**	Yes
Focal Length	1.18mm	**IR Range**	20m / 66ft
Aperture	F2.18	**Minimum Illumination**	0.009 lux @ F1.9 (Color) 0 lux with IR Illuminators on
Iris	Fixed	**Onboard Storage**	Capacity: From 512GB to 2TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 180° Vertical: 180° Diagonal: 180°	**CPU**	CV22S88
Sensor Movement	N/A		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps	**WDR Technology**	120dB dynamic range, true WDR, dual exposure
Video Streaming Settings (Per Head)	High quality (HQ) - 3,000 Kbps Standard quality (SQ) - 600 Kbps		

Standard audio settings

Audio	Supported	**Interface**	Built-in microphone
Audio Capacity	One-way audio	**Effective Range**	5m / 15ft

Power and network

Power Input[4]	With IR: IEEE 802.3af Type 1 PoE/ IEEE 802.3at Type 2 PoE+ Extended temperature range: IEEE 802.3at Type 2 PoE+	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 42.5 - 57V, 0.413-0.31A, 17.59W Without IR: 42.5 - 57V, 0.121-0.09A, 5.16W Extended temperature range: 42.5 - 57V, 0.57A - 0.422A, 24.1W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 2 Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Fisheye camera
Tech Specs



CF81-E

General

Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, ICES, NDAA, CE, UL, CB, IK10 impact rating, IP67 weather rating	**Included Accessories**	Quick installation guide, screw packs, mount plate, mounting template, water-proof connectors, conduit adapter, T10 security driver, cable gland wrench

Mechanical

Weight	Camera: 1023.42g / 36.1oz Mount plate: 178.59g / 6.30oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 155 mm / 6.10in, H: 71.62 mm / 2.82in with mount plate Ø: 155 mm / 6.10in, H: 64.42mm / 2.54in without mount plate		

Software capabilities

Alerts	Camera status, motion detection, people detection, vehicle detection, Person of Interest detection, crowd detection	**Streaming and Storage**	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics	People search, attribute search, face search	**Sharing and Privacy**	Live Link, privacy regions, audit log
Vehicle Analytics	Vehicle search, attribute search		

Multisensor camera
Tech Specs



CH52-E

Camera features

Image Sensor	4 x 1 / 2.8" Progressive CMOS	**Shutter Speed**	1 / 5 sec. to 1 / 32,000 sec.
Sensor Resolution[1]	4 x 5MP (2688 x 1944)	**Day/Night**	IR-cut filter for day and night function
Lens Type	Varifocal; motorized zoom	**IR Cut Filter**	Yes
Focal Length	3.7-7.7mm	**IR Range**	30m / 98ft; non-adjustable
Aperture	F1.9 - F2.9	**Minimum Illumination**	0.009 lux @ F1.9 (color) 0 lux with IR Illuminators on
Iris	N/A	**Onboard Storage**	Capacity: From 1TB to 8TB Card: MicroSD, SDXC
Field of View (after LDC[2]**)**	Horizontal: 37°–89° (35°-82°) Vertical: 29°–65° (26°-60°) Diagonal: 46°–99° (43°-92°)	**CPU**	4 x Ambarella CV25S88
Sensor Movement	Tilt: +0°-105° for each lens from horizon Pan: +/- 90° for each lens Rotation: +/- 90° for each lens		

Standard video settings

Compression	H.264	**Historical Video Settings**	Adaptive quality[1]
Frame Rate[3]	24fps / sensor	**WDR Technology**	120dB dynamic range, true WDR, dual exposure
Video Streaming Settings (Per Head)	High quality (HQ) - 1,500 Kbps Standard quality (SQ) - 300 Kbps		

Standard audio settings

Audio	Not supported

Power and network

Power Input[4]	With IR: IEEE 802.3bt Type 3 PoE++ Without IR: IEEE 802.3at Type 2 PoE+ Extended temperature range: IEEE 802.3bt Type 3 PoE++	**Connectivity**	RJ-45 cable connector for network/PoE connection; 10/100 Mbps
Power Consumption[4]	With IR: 42.5 - 57V, 0.65-0.49A, 27.69W Without IR: 42.5 - 57V, 0.46-0.34A, 19.54W Extended temperature range: 42.5 - 57V, 0.91 - 0.68A, 38.68W	**RTSP**	RTSP 1.0 RFC 2326 Max concurrent streams: 8 (2 per camera head) Audio support: No

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/
2. Lens Distortion Correction (LDC) crops the sensor field of view to deliver a rectified, undistorted output image.
3. Frame rate can be adjusted by Support.
4. Extended temperature range includes operating temperatures below -8.5°C / 16.7°F and assumes IR will be enabled.

Multisensor camera
Tech Specs



CH52-E

General

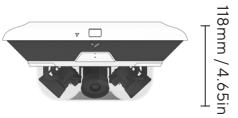
Operating Temperature	-40°C to 50°C / -40°F to 122°F	**LED Indicator**	System power and status indicator
Humidity	0 to 90%	**Warranty**	10 Years
Certifications	FCC, CE, RCM, UKCA, ICES (CANADA), VCCI, NDAA, IK10 impact rating, IP66 weather rating	**Included Accessories**	IR cover, mounting template, 3 mounting screws, 3 wall anchors, 2 desiccants, T10 security screwdriver, offset wrench

Mechanical

Weight	Camera: 2,900g / 102.3oz Mount plate: 536g / 18.9oz	**Body**	Aluminum, plastic dome trim
Dimensions	Ø: 275mm / 10.82in, H: 118mm / 4.65in with mount plate Ø: 267mm / 10.51in, H: 114mm / 4.49in without mount plate		

Dimensions

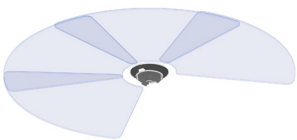




Software capabilities

Alerts[5]	Camera status, motion detection, people detection, vehicle detection, Person of Interest detection, crowd detection	**Streaming and Storage**[5]	Cloud backup, configurable retention days, selectable storage location, low bandwidth mode, timelapse, RTSP
People Analytics[5]	People search, attribute search, face search, Occupancy Trends	**Sharing and Privacy**[5]	Live Link, privacy regions, audit log
Vehicle Analytics[5]	Vehicle search, attribute search		

Coverage examples



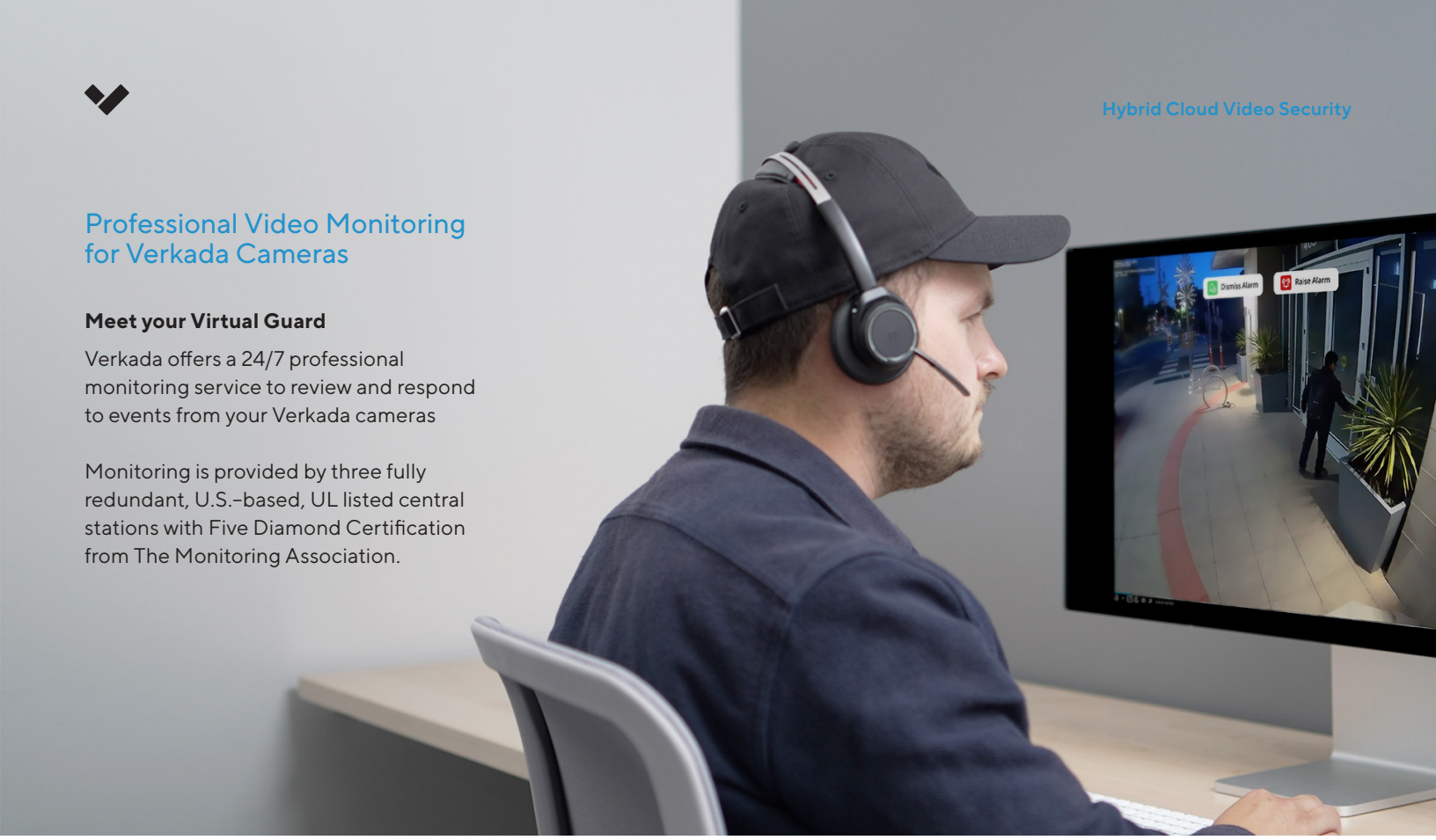
270°



328°

5. All the listed features can be enabled independently for each camera head.

Professional Video Monitoring for Verkada Cameras



Meet your Virtual Guard

Verkada offers a 24/7 professional monitoring service to review and respond to events from your Verkada cameras

Monitoring is provided by three fully redundant, U.S.-based, UL listed central stations with Five Diamond Certification from The Monitoring Association.

Assess the situation

- While your site is armed, our agents will review video in real time when any camera detects a person
- If the person is deemed a threat to people or property, an alarm will be raised

Make contact

- When an alarm is raised, agents will call and send SMS messages to the predetermined contact list
- If there's a visible emergency in progress, agents will contact local emergency services immediately

Take action

- If a threat is confirmed by someone on the contact list, or if no one can be reached, agents will dispatch local first responders to the site address
- All events can be reviewed, archived and accessed from Command for incident investigation

Alarm license pricing

Professional monitoring of Verkada cameras is included in the Alarm license. The Alarm license includes access to the cloud-managed Verkada Alarms platform and unlimited video review of person detection events. One Alarm license is required for each unique site address, with no limit on monitored cameras.

Alarm License pricing

Model Number	Description	Cost (MSRP) USD
LIC-BA-1Y	1-Year Alarm License	$1,500
LIC-BA-3Y	3-Year Alarm License	$4,500
LIC-BA-5Y	5-Year Alarm License	$7,500
LIC-BA-10Y	10-Year Alarm License	$15,000

Ordering Information

Indoor Dome Series pricing

Model Number	MP[1]	WDR	Lens	IR Range	Onboard Storage	Maximum SQ Onboard Retention[1]	People/ Vehicle Analytics	Cost (MSRP) USD
CD42-256-HW	5.0MP	✓	Fixed	15m / 49ft	256GB	30 Days	✓	$999
CD42-512-HW	5.0MP	✓	Fixed	15m / 49ft	512GB	60 Days	✓	$1,399
CD42-768-HW	5.0MP	✓	Fixed	15m / 49ft	768GB	90 Days	✓	$1,799
CD42-1TB-HW	5.0MP	✓	Fixed	15m / 49ft	1TB	120 Days	✓	$2,199
CD42-2TB-HW	5.0MP	✓	Fixed	15m / 49ft	2TB	365 Days	✓	$3,499
CD52-256-HW	5.0MP	✓	Zoom	30m / 98ft	256GB	30 Days	✓	$1,199
CD52-512-HW	5.0MP	✓	Zoom	30m / 98ft	512GB	60 Days	✓	$1,599
CD52-768-HW	5.0MP	✓	Zoom	30m / 98ft	768GB	90 Days	✓	$1,999
CD52-1TB-HW	5.0MP	✓	Zoom	30m / 98ft	1TB	120 Days	✓	$2,399
CD52-2TB-HW	5.0MP	✓	Zoom	30m / 98ft	2TB	365 Days	✓	$3,699
CD62-30-HW	8.0MP	✓	Zoom	30m / 98ft	512GB	30 Days	✓	$1,499
CD62-60-HW	8.0MP	✓	Zoom	30m / 98ft	1TB	60 Days	✓	$2,399
CD62-90-HW	8.0MP	✓	Zoom	30m / 98ft	2TB	90 Days	✓	$3,299

1. All our cameras record in "adaptive quality," capturing both standard and high quality streams. Standard quality (SQ) video is stored up to the amount of retention specified by the customer. The amount of high quality video stored on the camera will depend on the amount of motion detected by the camera over time. To learn more, visit our website: https://www.verkada.com/blog/recording-in-adaptive-quality/

Ordering Information

Outdoor Dome Series pricing

Model Number	MP[1]	WDR	Lens	IR Range	Onboard Storage	Maximum SQ Onboard Retention[1]	People/ Vehicle Analytics	Cost (MSRP) USD
CD42-256E-HW	5.0MP	✓	Fixed	15m / 49ft	256GB	30 Days	✓	$1,199
CD42-512E-HW	5.0MP	✓	Fixed	15m / 49ft	512GB	60 Days	✓	$1,599
CD42-768E-HW	5.0MP	✓	Fixed	15m / 49ft	768GB	90 Days	✓	$1,999
CD42-1TBE-HW	5.0MP	✓	Fixed	15m / 49ft	1TB	120 Days	✓	$2,399
CD42-2TBE-HW	5.0MP	✓	Fixed	15m / 49ft	2TB	365 Days	✓	$3,699
CD52-256E-HW	5.0MP	✓	Zoom	30m / 98ft	256GB	30 Days	✓	$1,399
CD52-512E-HW	5.0MP	✓	Zoom	30m / 98ft	512GB	60 Days	✓	$1,799
CD52-768E-HW	5.0MP	✓	Zoom	30m / 98ft	768GB	90 Days	✓	$2,199
CD52-1TBE-HW	5.0MP	✓	Zoom	30m / 98ft	1TB	120 Days	✓	$2,599
CD52-2TBE-HW	5.0MP	✓	Zoom	30m / 98ft	2TB	365 Days	✓	$3,899
CD62-30E-HW	8.0MP	✓	Zoom	30m / 98ft	512GB	30 Days	✓	$1,699
CD62-60E-HW	8.0MP	✓	Zoom	30m / 98ft	1TB	60 Days	✓	$2,599
CD62-90E-HW	8.0MP	✓	Zoom	30m / 98ft	2TB	90 Days	✓	$3,499

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Ordering Information

Bullet Series pricing

Model Number	MP[1]	WDR	Lens	IR Range	Onboard Storage	Maximum SQ Onboard Retention[1]	People/ Vehicle Analytics	Cost (MSRP) USD
CB52-256E-HW	5.0MP	✓	Zoom	30m / 98ft	256GB	30 Days	✓	$1,399
CB52-512E-HW	5.0MP	✓	Zoom	30m / 98ft	512GB	60 Days	✓	$1,799
CB52-768E-HW	5.0MP	✓	Zoom	30m / 98ft	768GB	90 Days	✓	$2,199
CB52-2TBE-HW	5.0MP	✓	Zoom	30m / 98ft	2TB	365 Days	✓	$3,899
CB52-256TE-HW	5.0MP	✓	Zoom	50m / 164ft	256GB	30 Days	✓	$1,499
CB52-512TE-HW	5.0MP	✓	Zoom	50m / 164ft	512GB	60 Days	✓	$1,899
CB52-768TE-HW	5.0MP	✓	Zoom	50m / 164ft	768GB	90 Days	✓	$2,299
CB52-2TBTE-HW	5.0MP	✓	Zoom	50m / 164ft	2TB	365 Days	✓	$3,999
CB62-512E-HW	8.0MP	✓	Zoom	30m / 98ft	512GB	30 Days	✓	$1,799
CB62-1TBE-HW	8.0MP	✓	Zoom	30m / 98ft	1TB	60 Days	✓	$2,599
CB62-2TBE-HW	8.0MP	✓	Zoom	30m / 98ft	2TB	90 Days	✓	$3,899
CB62-512TE-HW	8.0MP	✓	Zoom	50m / 164ft	512GB	30 Days	✓	$1,899
CB62-1TBTE-HW	8.0MP	✓	Zoom	50m / 164ft	1TB	60 Days	✓	$2,699
CB62-2TBTE-HW	8.0MP	✓	Zoom	50m / 164ft	2TB	90 Days	✓	$3,999

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Ordering Information

Mini Series pricing

Model Number	MP[1]	WDR	Lens	IR Range	Onboard Storage	Maximum SQ Onboard Retention[1]	People/ Vehicle Analytics	Cost (MSRP) USD
CM41-30-HW	5.0MP	✓	Fixed	15m / 49ft	128GB	30 Days	✓	$799
CM41-60-HW	5.0MP	✓	Fixed	15m / 49ft	256GB	60 Days	✓	$1,199
CM41-90-HW	5.0MP	✓	Fixed	15m / 49ft	384GB	90 Days	✓	$1,599
CM41-120-HW	5.0MP	✓	Fixed	15m / 49ft	512GB	120 Days	✓	$1,999
CM41-365-HW	5.0MP	✓	Fixed	15m / 49ft	2TB	365 Days	✓	$2,999
CM41-30S-HW	5.0MP	✓	Fixed	–	128GB	30 Days	✓	$999
CM41-90S-HW	5.0MP	✓	Fixed	–	384GB	90 Days	✓	$1,799
CM41-30E-HW	5.0MP	✓	Fixed	15m / 49ft	128GB	30 Days	✓	$999
CM41-60E-HW	5.0MP	✓	Fixed	15m / 49ft	256GB	60 Days	✓	$1,399
CM41-90E-HW	5.0MP	✓	Fixed	15m / 49ft	512GB	90 Days	✓	$1,799
CM41-365E-HW	5.0MP	✓	Fixed	15m / 49ft	2TB	365 Days	✓	$3,199

Fisheye camera pricing

CF81-30E-HW	12MP	✓	Fixed	20m / 66ft	512GB	30 Days	✓	$1,999
CF81-60E-HW	12MP	✓	Fixed	20m / 66ft	1TB	60 Days	✓	$2,699
CF81-90E-HW	12MP	✓	Fixed	20m / 66ft	2TB	90 Days	✓	$3,399

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Ordering Information

Multisensor camera pricing

Model Number	MP[1]	WDR	Lens	IR Range	Onboard Storage	Maximum SQ Onboard Retention[1]	People/ Vehicle Analytics	Cost (MSRP) USD
CH52-1TBE-HW	20MP	✓	Zoom	30m / 98ft	1TB	30 Days	✓	$3,599
CH52-2TBE-HW	20MP	✓	Zoom	30m / 98ft	2TB	60 Days	✓	$4,899
CH52-4TBE-HW	20MP	✓	Zoom	30m / 98ft	4TB	120 Days	✓	$7,499
CH52-8TBE-HW	20MP	✓	Zoom	30m / 98ft	8TB	365 Days	✓	$12,699

Video Security Cloud License pricing[2]

Model Number	Description	Cost (MSRP) USD
LIC-1Y	1-Year Camera License	$199
LIC-3Y	3-Year Camera License	$549
LIC-5Y	5-Year Camera License	$899
LIC-10Y	10-Year Camera License	$1,799
LIC-CH52-1Y	1-Year CH52-E Multisensor Camera License	$599
LIC-CH52-3Y	3-Year CH52-E Multisensor Camera License	$1,649
LIC-CH52-5Y	5-Year CH52-E Multisensor Camera License	$2,699
LIC-CH52-10Y	10-Year CH52-E Multisensor Camera License	$5,399

Extended Cloud Storage pricing

LIC-CLD-60-1Y	1 Year Cloud Storage License – 60 Day	$199
LIC-CLD-90-1Y	1 Year Cloud Storage License – 90 Day	$299
LIC-CLD-120-1Y	1 Year Cloud Storage License – 120 Day	$399
LIC-CLD-180-1Y	1 Year Cloud Storage License – 180 Day	$599
LIC-CLD-365-1Y	1 Year Cloud Storage License – 365 Day	$1,199

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2. The CH52-E requires a separate license from other Verkada Cameras.

Ordering Information

Viewing Station pricing

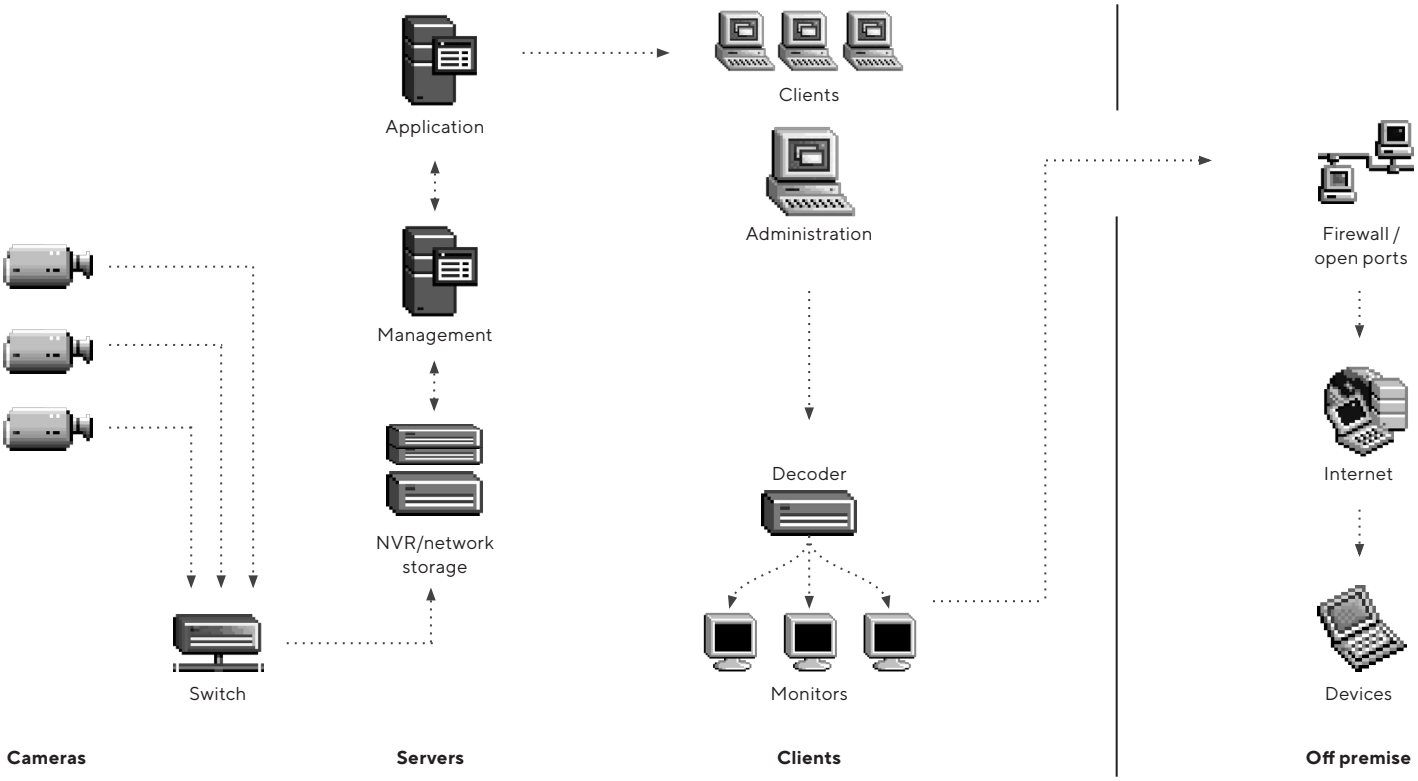
Model Number	Description	Cost (MSRP) USD
VX52-HW	VX52 Viewing Station	$499
LIC-VX-1Y	1-Year Viewing Station License	$499
LIC-VX-3Y	3-Year Viewing Station License	$1,299
LIC-VX-5Y	5-Year Viewing Station License	$1,999
LIC-VX-10Y	10-Year Viewing Station License	$3,999

Camera Accessories pricing

ACC-MNT-2	Arm Mount	$89
ACC-MNT-3	Wall Mounted L-Shaped Bracket Kit	$129
ACC-MNT-5	Mini Pendant Cap Mount	$79
ACC-MNT-6	Mini Junction Box Mount	$79
ACC-MNT-7	Angle Mount Kit	$149
ACC-MNT-8	Pendant Cap Mount	$69
ACC-MNT-9	Pole Mount, 2nd Generation	$209
ACC-MNT-10	Corner Mount	$199
ACC-MNT-11	Square Junction Box Mount	$89
INJ-POE-PLUS	PoE Plus (802.3at) Injector, GigE	$129
ACC-POE-60W	PoE++ (802.3bt) injector, GigE	$149
ACC-CAM-SHIELD-1	Camera Weather Shield	$79

Traditional Camera System Infrastructure vs. Hybrid Cloud Architecture

Traditional camera system infrastructure



Common challenges: scaling, security, remote access and reliability

Infrastructure limitations

- NVRs/DVRs only support a limited number of cameras
- Inconsistent and uncertain retention periods
- Recorder is a single point of failure for all cameras

Out-of-date & unsecure

- Upgrading firmware and software is manual and costly
- Complex configurations that lead to vulnerabilities
- Consistently behind on new features and patches

Difficult to access

- Finding footage is unintuitive and time-consuming
- On-prem access is required for exporting footage
- Shared footage comes in varied, complex formats

Costly to manage

- Short product warranties which lead to costly repairs
- Reliance on specialized IT or long partner contracts
- Scaling security results in new infrastructure costs

Verkada's hybrid cloud architecture



No NVR or DVRs
Industrial-grade onboard storage saves up to 365 days of continuous video[1]

Easy to scale
Bandwidth friendly and supports thousands of cameras across unlimited locations

Centralized management
Modern platform enables secure access on any device from anywhere in the world

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The Reliability of Onboard Storage, With the Accessibility of the Cloud

Simple to install

- No NVRs, DVRs, or servers—just a PoE connection
- Cameras come online and configure in minutes
- No added software or complexities like port forwarding

Easy to use

- Centralized management for secure remote access on any device nearly anywhere
- No training required to access footage and features
- Find, download and share footage from any device

Advantages of cloud-managed solution

- Real-time alerts if cameras fall offline
- SAML-based integration with single-sign on (SSO) solutions
- Continuous updates with new AI features
- Instantly share live footage via SMS and email
- Live, proactive alerting based on unusual activity

Ready for scale

- Bandwidth-friendly, operating at just 20-50 kbps per head
- Scale to thousands of cameras per location
- No added equipment needed to support additional cameras

No hidden costs

- Hardware includes an industry-leading 10-year warranty
- Automatic firmware updates keep systems secure
- New features and enhancements are added at no additional costs



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Verkada

Becoming GDPR Compliant with Verkada Video Security

How Verkada Supports GDPR Compliance

Overview

The General Data Protection Regulation (GDPR) is a comprehensive piece of legislation designed to protect citizens of the European Union and their personal data. Established in May of 2018, the GDPR replaces the Data Protection Directive.

In order to ensure the proper protection is in place, the EU has provided guidelines that are necessary for businesses operating in these regions to follow. Failing to meet the requirements of GDPR can result in significant penalties and fines for both those providing and using a service.

At Verkada, we've taken the steps to provide customers with the necessary protections, tools and resources to use our service with confidence in these regions. Fortunately, Verkada's platform is designed in such a way as to enable our customers to comply with the requirements of the GDPR in their use of our products.

International data transfers

Verkada establishes an adequate basis for the transfer of personal data from the European Economic Area (EEA) to our data centers in the U.S. by implementing the EU Model Clauses in a Data Protection Agreement with our customers based in the EEA.

Verkada's hosted infrastructure provider, AWS, maintains ISO 27001, SOC 2 and SAS 70 certifications and has implemented its own robust GDPR compliance regime. And EEA-based customers can elect to have their data hosted in Verkada's Dublin, Ireland AWS data center.



Verkada Takes a Security-first Approach to Data Protection

Key benefits

At Verkada, we take customer security and privacy as our primary responsibility. In everything we build, from our hardware to our cloud-based software, we've ensured that protecting our customers' data is at the forefront of what we do.

As a video security solution, Verkada is designed to capture continuous footage of objects that may appear in frame. This can include various forms of Personally Identifiable Information (PII), including an individual's face, property and other materials or characteristics that may associate captured footage to a person.

Our commitment is to protect the privacy of businesses and individuals alike and continue to make it our mission to protect the security and integrity of personal data.

> **At Verkada, we take customer security and privacy as our primary responsibility.**

Keys to secure video surveillance



End-to-end encryption

All connections to Verkada devices are securely encrypted and cameras only make outbound connections to our cloud services. By default, all Verkada systems encrypt data in transit using TLS and all communication is over Port 443.



Automatic firmware upgrades

Verkada's cloud-based management interface runs exclusively on Amazon Web Services (AWS), which meets the highest industry-standards for ensuring the security and protection of its customers' data. Verkada also provides integration with Single Sign-On providers for secure authentication and role-based access control for fine-grained permissions management and has implemented full audit logs of video access and configuration changes.



Secure backend infrastructure

We provide automatic updates to the firmware running on the cameras which include security patches, as well as new features and enhancements for device performance. These updates are delivered securely from our cloud service to the cameras and require no additional external downloads or configurations.

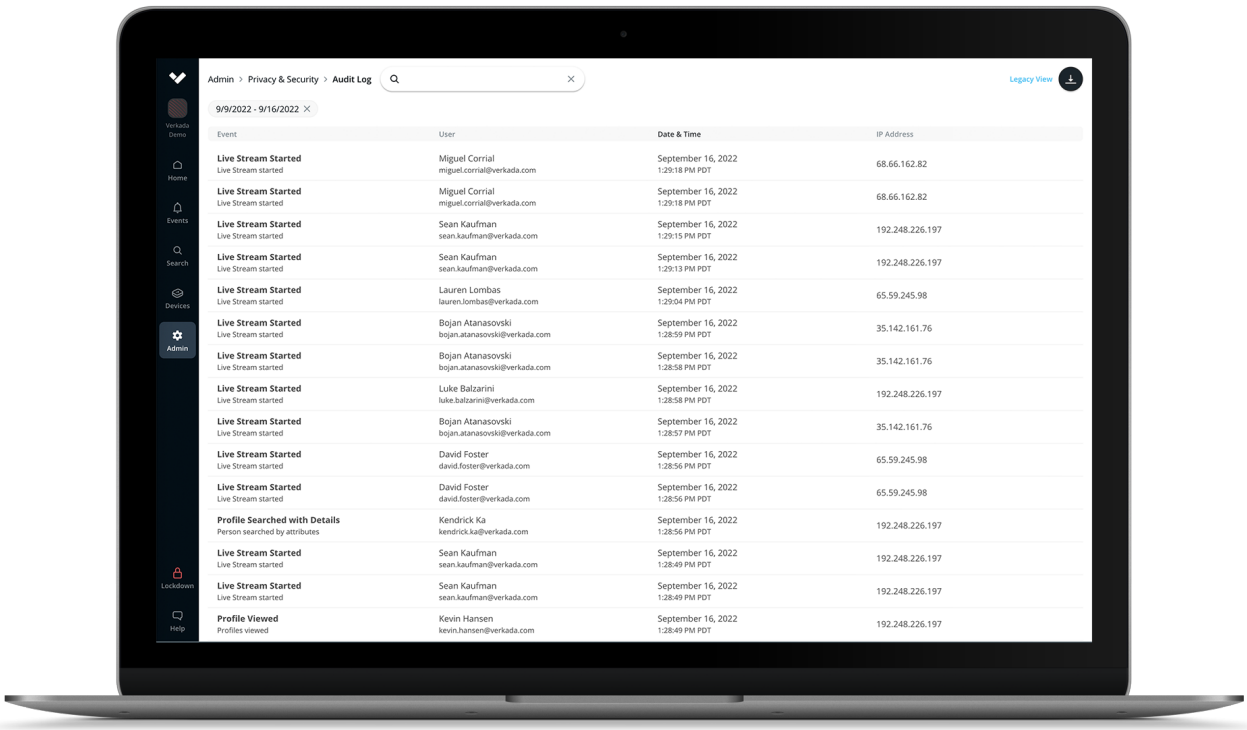
GDPR Privacy Principles

What's more, the Verkada platform enables our customers, as data controllers and Verkada, as a data processor, to uphold the GDPR's privacy principles.

Principle one **Lawfulness, fairness and transparency**	Inform users of the types of data collected while using our products and services. Verkada's End User Agreement and Privacy Policy both make clear the types of personal data collected and processed by our platform on behalf of customers and we recommend that our customers provide prominent notice in their locations of the use of video surveillance equipment.
Principle two **Limitations on purposes of collection, processing and storage**	Only collect, process and maintain personal data for the explicit purpose of why it was collected and do not disclose it to a third party or used for materially different purposes. Verkada only collects, processes and maintains personal data received from its customers and their Verkada cameras for the express purpose of making our platform and services available to each of our customers.
Principle three **Data minimization**	Only collect limited data that is relevant to the purposes of the product or service. Verkada won't collect or process data that is unrelated to the necessary actions of the product or service. We use the information we collect to provide, develop and improve Verkada products and services, including to make assessments and recommendations about products, safety, or security enhancements. We may use your contact details to send you this information or to ask you to participate in surveys about your Verkada use and to send you other communications from Verkada.
Principle four **Accuracy**	Provide resources to remove data that is inaccurate, incomplete, or requested (Right to be Forgotten). Through Verkada's management system, customers have the ability to delete footage, as well as contact Verkada support for any help with removal requests.
Principle five **Storage limitation**	Provide the ability to delete any personal data once it is no longer needed. Verkada offers a range of camera options with different retention periods (ranging from 30–120 days), giving operators the ability to ensure specific cameras meet compliance needs. Local storage of footage on the camera also means that the bulk of the personal data captured stays on the customer's premises, with only a minimal amount of data transmitted to Verkada's cloud for processing.
Principle Six **Integrity and confidentiality**	All personal data collected using Verkada services must be kept safe and protected against unauthorized or unlawful processing to avoid loss, destruction, or damage. Verkada's approach and offerings are designed to ensure the highest confidence and trust.

Data and Role Protection

User management **Role-based Access Control**	Operators may use Verkada's role-based system to limit access to cameras that are placed in secure areas, reducing visibility for employees who may only need limited access.
User activity **Audit logs**	For any activity — including adjustments to settings, accessing cameras and archiving and sharing footage — Verkada keeps detailed logs including time, date and the use who took any action within the platform.
Secure access **User authentication**	To ensure greater access security, Verkada includes options for integration with single-sign-on (SSO) and two-factor authentication (2FA) providers.
Secure end-to-end **Cyber security built-in**	Verkada provides all the necessary tools to ensure the security of video security systems. All hardware is also designed with end-to-end encryption for protection against threats and can never accept third-party software.





Looking ahead

Verkada is committed to protecting its customers' data and helping to ensure their use of our products complies with the requirements of the GDPR and data protection principles more generally. And as privacy and data protection laws continue to evolve, we will continue providing our customers with the necessary improvements and resources needed to meet the latest compliance standards.

About Verkada

Verkada is leading the cloud-managed enterprise building security industry by enabling more than 14,000 organizations across 63 countries to protect their people and property in a way that respects individuals' privacy. Designed with simplicity in mind, Verkada offers six product lines — video security cameras, door-based access control, environmental sensors, alarms, guest and mailroom management — that provide unparalleled visibility through a single secure cloud-based software platform.

Security resources

For more information on the General Data Protection Regulation (GDPR) gdpr.eu

For more information on Verkada's Privacy Policy verkada.com/privacy

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Statement of Compliance

JOHN S. MCCAIN NATIONAL DEFENSE AUTHORIZATION ACT

The National Defense Authorization Act governs how federal agencies purchase communications and video surveillance technologies. Verkada is pleased to offer a range of NDAA compliant products, including:

Model Number	Description	Model Number	Description
CD31-15-HW	CD31 Indoor Dome Camera, 15 Days	CD52-1TB-HW	CD52 Indoor Dome Camera, 120 Days
CD31-15E-HW	CD31-E Outdoor Dome Camera, 15 Days	CD52-1TBE-HW	CD52-E Outdoor Dome Camera, 120 Days
CD41-30-HW	CD41 Indoor Dome Camera, 30 Days	CD52-2TB-HW	CD52 Indoor Dome Camera, 365 Days
CD41-30E-HW	CD41-E Outdoor Dome Camera, 30 Days	CD52-2TBE-HW	CD52-E Outdoor Dome Camera, 365 Days
CD41-60-HW	CD41 Indoor Dome Camera, 60 Days	CD61-30-HW	CD61 Indoor Dome Camera, 30 Days
CD41-60E-HW	CD41-E Outdoor Dome Camera, 60 Days	CD61-30E-HW	CD61-E Outdoor Dome Camera, 30 Days
CD41-90-HW	CD41 Indoor Dome Camera, 90 Days	CD61-60-HW	CD61 Indoor Dome Camera, 60 Days
CD41-90E-HW	CD41-E Outdoor Dome Camera, 90 Days	CD61-60E-HW	CD61-E Outdoor Dome Camera, 60 Days
CD41-120-HW	CD41 Indoor Dome Camera, 120 Days	CD61-90-HW	CD61 Indoor Dome Camera, 90 Days
CD41-120E-HW	CD41-E Outdoor Dome Camera, 120 Days	CD61-90E-HW	CD61-E Outdoor Dome Camera, 90 Days
CD41-365-HW	CD41 Indoor Dome Camera, 365 Days	CD62-30-HW	CD62 Indoor Dome Camera, 30 Days
CD41-365E-HW	CD41-E Outdoor Dome Camera, 365 Days	CD62-30E-HW	CD62-E Outdoor Dome Camera, 30 Days
CD42-256-HW	CD42 Indoor Dome Camera, 30 Days	CD62-60-HW	CD62 Indoor Dome Camera, 60 Days
CD42-256E-HW	CD42 Outdoor Dome Camera, 30 Days	CD62-60E-HW	CD62-E Outdoor Dome Camera, 60 Days
CD42-512-HW	CD42 Indoor Dome Camera, 60 Days	CD62-90-HW	CD62 Indoor Dome Camera, 90 Days
CD42-512E-HW	CD42-E Outdoor Dome Camera, 60 Days	CD62-90E-HW	CD62-E Outdoor Dome Camera, 90 Days
CD42-768-HW	CD42 Indoor Dome Camera, 90 Days	CF81-30E-HW	CF81-E Outdoor Fisheye Camera, 30 Days
CD42-768E-HW	CD42-E Outdoor Dome Camera, 90 Days	CF81-60E-HW	CF81-E Outdoor Fisheye Camera, 60 Days
CD42-1TB-HW	CD42 Indoor Dome Camera, 120 Days	CF81-90E-HW	CF81-E Outdoor Fisheye Camera, 90 Days
CD42-1TBE-HW	CD42-E Outdoor Dome Camera, 120 Days	CM61-30-HW	CM61 Indoor Mini Camera, 30 Days
CD42-2TB-HW	CD42 Indoor Dome Camera, 365 Days	CM61-60-HW	CM61 Indoor Mini Camera, 60 Days
CD42-2TBE-HW	CD42-E Outdoor Dome Camera, 365 Days	CM61-90-HW	CM61 Indoor Mini Camera, 90 Days
CD51-30-HW	CD51 Indoor Dome Camera, 30 Days	CM41-30-HW	CM41 Indoor Mini Dome Camera, 30 Days
CD51-30E-HW	CD51-E Outdoor Dome Camera, 30 Days	CM41-60-HW	CM41 Indoor Mini Dome Camera, 60 Days
CD51-60-HW	CD51 Indoor Dome Camera, 60 Days	CM41-90-HW	CM41 Indoor Mini Dome Camera, 90 Days
CD51-60E-HW	CD51-E Outdoor Dome Camera, 60 Days	CM41-120-HW	CM41 Indoor Mini Dome Camera, 120 Days
CD51-90-HW	CD51 Indoor Dome Camera, 90 Days	CM41-365-HW	CM41 Indoor Mini Dome Camera, 365 Days
CD51-90E-HW	CD51-E Outdoor Dome Camera, 90 Days	CM41-30S-HW	CM41-S Indoor Mini Dome Camera, 30 Days
CD51-120-HW	CD51 Indoor Dome Camera, 120 Days	CM41-90S-HW	CM41-S Indoor Mini Dome Camera, 90 Days
CD51-120E-HW	CD51-E Outdoor Dome Camera, 120 Days	CM41-30E-HW	CM41-E Outdoor Mini Dome Camera, 30 Days
CD51-365-HW	CD51 Indoor Dome Camera, 365 Days	CM41-60E-HW	CM41-E Outdoor Mini Dome Camera, 60 Days
CD52-256-HW	CD52 Indoor Dome Camera, 30 Days	CM41-90E-HW	CM41-E Outdoor Mini Dome Camera, 90 Days
CD52-256E-HW	CD52-E Outdoor Dome Camera, 30 Days	CM41-365E-HW	CM41-E Outdoor Mini Dome Camera, 365 Days
CD52-512-HW	CD52 Indoor Dome Camera, 60 Days	CB51-30E-HW	CB51-E Outdoor Bullet Camera, 30 Days
CD52-512E-HW	CD52-E Outdoor Dome Camera, 60 Days	CB51-60E-HW	CB51-E Outdoor Bullet Camera, 60 Days
CD52-768-HW	CD52 Indoor Dome Camera, 90 Days	CB51-90E-HW	CB51-E Outdoor Bullet Camera, 90 Days
CD52-768E-HW	CD52-E Outdoor Dome Camera, 90 Days	CB51-30TE-HW	CB51-E Outdoor Bullet Camera, 30 Days

Statement of Compliance

JOHN S. MCCAIN NATIONAL DEFENSE AUTHORIZATION ACT

The National Defense Authorization Act governs how federal agencies purchase communications and video surveillance technologies. Verkada is pleased to offer a range of NDAA compliant products, including:

Model Number	Description	Model Number	Description
CB51-60TE-HW	CB51-E Outdoor Bullet Camera, 60 Days	AX11-HW	16 Input–Output Controller
CB51-90TE-HW	CB51-E Outdoor Bullet Camera, 90 Days	AC41-HW	AC41 4–Door Controller
CB51-365TE-HW	CB51-E Outdoor Bullet Camera, 365 Days	AC62-HW	AC62 16–Door Controller
CB61-30E-HW	CB61-E Outdoor Bullet Camera, 30 Days	AD31-HW	AD31 Multi–Format Card Reader
CB61-60E-HW	CB61-E Outdoor Bullet Camera, 60 Days	AD32-HW	AD32 Door Reader
CB61-90E-HW	CB61-E Outdoor Bullet Camera, 90 Days	BC51-HW	BC51 Alarm Console
CB61-30TE-HW	CB61-E Outdoor Telephoto Bullet Camera, 30 Days	BP41-HW	BP41 Alarm Panel
CB61-60TE-HW	CB61-E Outdoor Telephoto Bullet Camera, 60 Days	BR11-HW	BR11 Wired Motion Sensor
CB61-90TE-HW	CB61-E Outdoor Telephoto Bullet Camera, 90 Days	BR12-HW	BR12 Wired Surface Mount Door Contact
CB52-256E-HW	CB52-E Outdoor Bullet Camera, 30 Days	BR13-HW	BR13 Wired Recessed Door Contact
CB52-512E-HW	CB52-E Outdoor Bullet Camera, 60 Days	BR34-HW	BR34 Wireless Glass Break Sensor
CB52-768E-HW	CB52-E Outdoor Bullet Camera, 90 Days	BR35-HW	BR35 Wireless Water Sensor
CB52-2TBE-HW	CB52-E Outdoor Bullet Camera, 365 Days	BX21-HW	BX21 Wireless Relay
CB62-512E-HW	CB62-E Outdoor Bullet Camera, 30 Days	BH61-HW	BH61 Wireless Alarms Hub
CB62-1TBE-HW	CB62-E Outdoor Bullet Camera, 60 Days	BR31-HW	BR31 Wireless Door Sensor
CB62-2TBE-HW	CB62-E Outdoor Bullet Camera, 90 Days	BR32-HW	BR32 Wireless Motion Sensor
CB52-256TE-HW	CB52-TE Outdoor Bullet Camera, 30 Days	BR33-HW	BR33 Wireless Panic Button
CB52-512TE-HW	CB52-TE Outdoor Bullet Camera, 60 Days	BZ11-HW	BZ11 Horn Speaker
CB52-768TE-HW	CB52-TE Outdoor Bullet Camera, 90 Days	SV11-HW	SV11 Environmental Sensor
CB52-2TBTE-HW	CB52-TE Outdoor Bullet Camera, 365 Days	SV21-HW	SV21 Air Quality Sensor
CB62-512TE-HW	CB62-TE Outdoor Bullet Camera, 30 Days	SV23-HW	SV23 Air Quality Sensor
CB62-1TBTE-HW	CB62-TE Outdoor Bullet Camera, 60 Days	SV25-HW	SV25 Air Quality Sensor
CB62-2TBTE-HW	CB62-TE Outdoor Bullet Camera, 90 Days	ACC-CEL-LTE-HW	ACC-CEL-LTE Cellular Module
CH52-1TBE-HW	CH52-E Outdoor Multisensor Camera, 30 Days	TD52-HW*	Verkada Video Intercom
CH52-2TBE-HW	CH52-E Outdoor Multisensor Camera, 60 Days		
CH52-4TBE-HW	CH52-E Outdoor Multisensor Camera, 120 Days		
CH52-8TBE-HW	CH52-E Outdoor Multisensor Camera, 365 Days		

The products listed on this sheet are Trade Agreements Act (TAA) compliant (19 U.S.C. 2501-2581). The TAA act has the goal of fostering fair and open international trade and requires that the U.S. Government may acquire only "U.S. – made or designated country end products."

*These products are not Trade Agreements Act (TAA) compliant (19 U.S.C. 2501-2581).



Verkada

User Guide for People Analytics

Overview

Verkada's People Analytics solution is designed to make it easier to find meaningful events and save time during critical investigations by enabling users to identify and search for individuals in your camera footage.

Powered by Verkada's industry leading edge-based processing and computer vision technology, Verkada's People Analytics solution includes face search, person attributes, person history, Person of Interest notifications and Occupancy Trends.

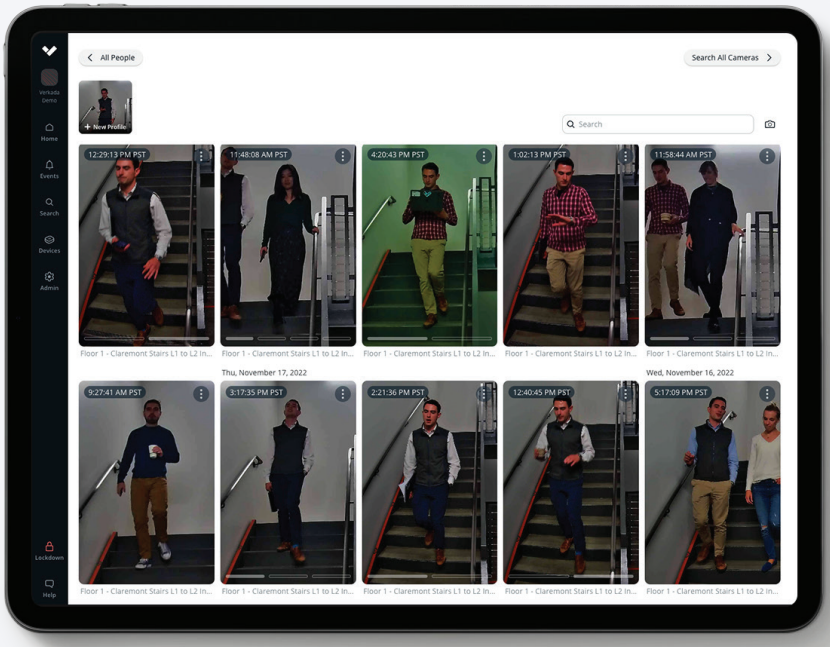
People Analytics delivers high quality results with minimal bandwidth impact. All video, images and data are encrypted at-rest and in-transit and stay within your Command Organization. To use Verkada's People Analytics features, no additional software or hardware is needed.

Responsible use

People Analytics leverages computer vision and facial recognition technologies that are powerful tools which must be used responsibly. These technologies have limitations as they rely on the ability to interpret visual inputs. In addition, factors like distance from the camera, image resolution, camera installation and placement, lighting and facial coverings like masks or hoods will affect performance.

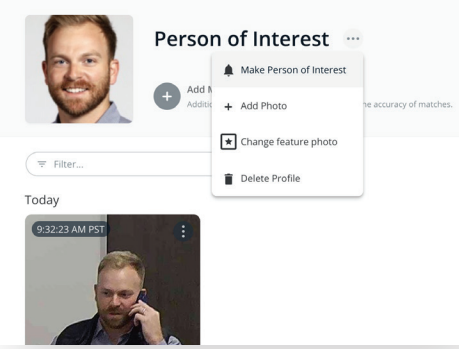
As has been widely reported, the accuracy of facial recognition technology may vary across diverse groups of people. At Verkada, we intentionally do not train our People Analytics models to identify sensitive characteristics such as race, ethnicity, age, or other demographic information.

We also set administrative guardrails around the use of People Analytics: it is disabled by default, and after opting in, only users authorized by an Organization's admin may enable or view analytics on a given device.



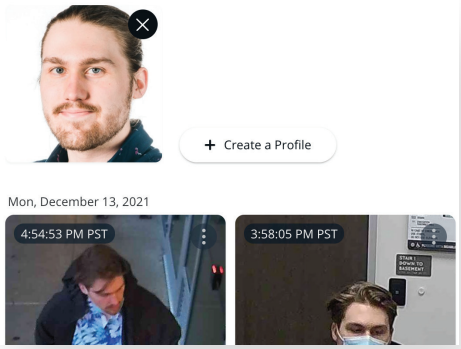
Verkada's People Analytics key features

What can you do with People Analytics? Once your camera is positioned correctly, explore all the use cases possible with this powerful toolkit.



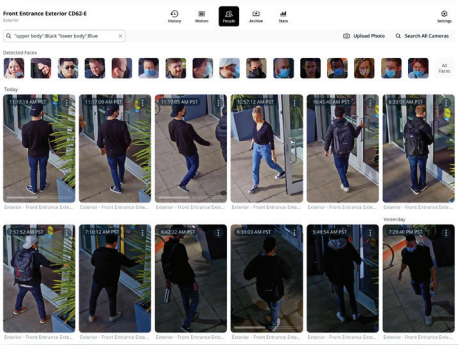
Person of interest notifications

Proactively set alerts for when a person is detected onsite who has a face that matches a preselected individual.



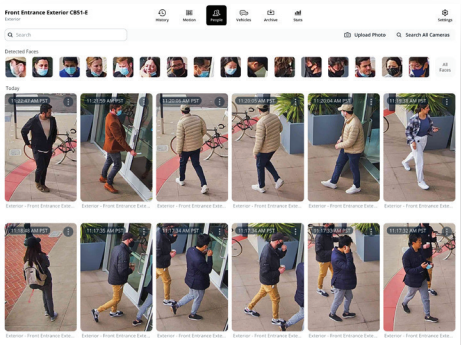
Face search

Search across all your organization's cameras for people that have been detected as a match to an existing or uploaded face.



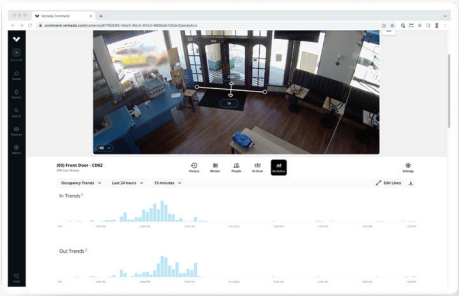
Person attributes

Quickly search through your cameras to find people that match selected attributes, including clothing color, gender appearance, and more.



Person history

View all people that have been captured by your Verkada cameras to speed up investigations.



Occupancy trends

Monitor foot traffic in critical locations.

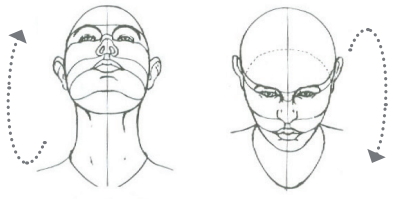
Optimizing analytics performance

Ensure your cameras are positioned according to the following guidelines to get the most consistent results with People Analytics features.

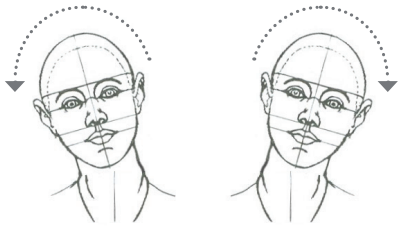
Head angle

For optimal performance with Face Search and Person of Interest alerts, cameras should capture faces head-on, facing the camera, and as close to the camera as possible.

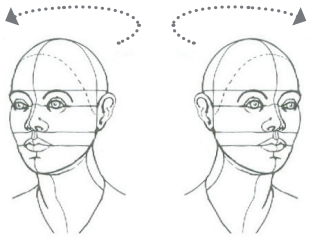
The angle of captured faces must be within the following range of values:



Pitch < ±20°



Roll < ±45°



Yaw < ±30°



Good face angle



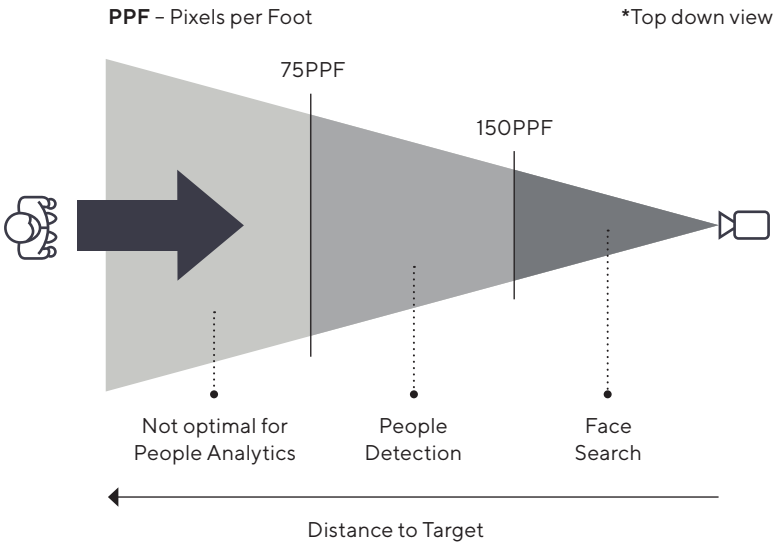
Poor face angle

Distance to camera

People and face detection requires a minimum level of detail, expressed quantitatively as pixels per foot (PPF):

- PPF decreases with distance from the camera. The PPF at any given distance varies with the camera's field of view and the image resolution.
- A PPF of 75 or greater is recommended for People Analytics features like Person Attributes and Person History.
- A PPF of 150 or greater is recommended for face recognition features such as Face Search and Person of Interest alerts.

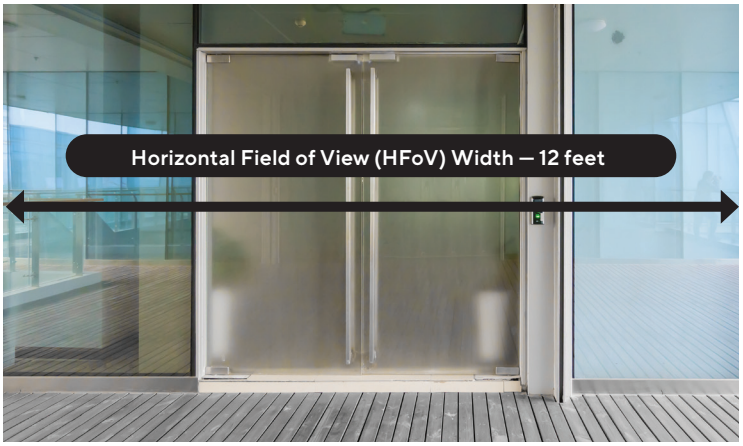
To calculate the PPF value at the distance you wish to detect people, divide the camera's horizontal pixel count (available in the camera's datasheet under Resolution) by the width in feet of the camera's horizontal field of view (HFoV) at that distance.



$$\frac{\text{Horizontal Pixels}}{\text{HFoV Width}} = \textbf{PPF}$$

example:

$$\frac{3840\text{ p}}{12\text{ ft}} = 320\ \textbf{PPF}$$



This image was taken from a CD61 with a resolution of 3840 x 2160, and the width of the horizontal field of view at the target distance is 12 feet. Using the PPF formula we find that we have a PPF value of 320 at the doorway, which is sufficient for all People Analytics features.

The table below shows the maximum recommended distances for People Recognition and Face Recognition on our camera models.

	People Recognition **75 PPF Required** **(Person History, Person Attributes)**		Faces Recognition **150 PPF Required** **(Face Search, Person of Interest)**		
Model Number	**0% Optical Zoom**	**100% Optical Zoom**	**0% Optical Zoom**	**100% Optical Zoom**	*feet*
CD31/E	15′	–	8′	–	
CD41/CD42/E	20′	–	10′	–	
CD51/52/E	19′	52′	9′	26′	
CD61/62/E	25′	70′	13′	35′	
CB51-E	21′	48′	10′	24′	
CB51-TE	51′	123′	25′	61′	
CB61-E	31′	67′	15′	34′	
CB61-TE	70′	170′	35′	85′	
CM41/E/S	20′	–	10′	–	
CM61	28′	–	14′	–	
D40	20′	–	10′	–	
CF81-E (Four-Way Split)	17′	–	8.5′	–	
CF81-E (Panoramic)	18′	–	9′	–	

Lighting

Lighting can impact People Analytics performance. Bright and even lighting will provide the most reliable and accurate results. Performance may suffer in low-light scenes as well as those with direct sunlight or high contrast. People Analytics generally performs best with a minimum light level of 250 lux, which can be measured with a standard luxmeter.



Good lighting (500 lux on subject)



Poor lighting (50 lux on subject)

Privacy

Verkada's People Analytics solution is built with privacy and security in mind. The people search and history results are always kept within your organization and are securely encrypted at rest and in transit.

Verkada is committed to providing customers with full visibility into and control over their security systems. People Analytics features are disabled by default and must be enabled by an administrator with the appropriate role grants. Robust audit logs enable customers to track usage of and changes to their environment in order to ensure compliance with regulation and internal policies. If a more granular level of privacy is needed, cameras can also be configured with Privacy Zones to block certain regions of the scene from being recorded or used with People Analytics.

Compliance and availability

Verkada is committed to ensuring its hardware and features comply with applicable regulations. The following security camera features are not available in the jurisdictions listed below.

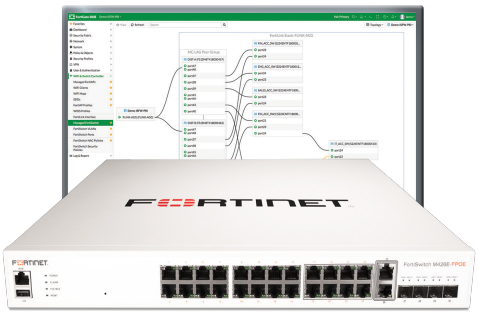
Jurisdiction	Face Detection	Gender Appearance	Person of Interest Notifications
Baltimore	X	X	X
Illinois	X	X	X
Portland	X	X	X
Texas	X	X	X

DATA SHEET

FortiSwitch™ Secure Access

Available in:

Appliance



Security, Performance, and Manageability

The FortiSwitch™ Secure Access Family delivers outstanding security, performance, and manageability. Secure, simple, and scalable, FortiSwitch is the right choice for threat-conscious businesses of all sizes.

Tightly integrated into the Fortinet Security Fabric via FortiLink, FortiSwitch can be managed directly from the familiar FortiGate interface. This single-pane-of-glass management provides complete visibility and control of users and devices on the network regardless of how they connect. This makes the FortiSwitch ideal for SD-Branch and campus deployments with applications that range from desktop to data center aggregation, enabling businesses to converge their security and network access.

Security Fabric Integration through FortiLink

FortiLink is an innovative proprietary management protocol that allows our FortiGate Next-Generation Firewall to seamlessly manage any FortiSwitch. FortiLink enables the FortiSwitch to become a logical extension of the FortiGate, integrating it directly into the Fortinet Security Fabric. This management option reduces complexity and decreases management costs as network security and access layer functions are enabled and managed through a single console. FortiLink integration enables centralized policy management, including role-based access and control, making it easy to implement and manage.

Highlights

- Designed for installations from desktops to wiring closets
- Ideal for SD-Branch deployments
- Centralized security and access management from FortiGate interfaces with FortiLink
- Optimal for converged network environments; enabling voice, data, and wireless traffic to be delivered across a single network
- Supports non-FortiLink deployments through onboard GUI, API, or command line configuration
- Up to 48 ports in a compact 1 RU form factor
- Stackable up to 300 switches per FortiGate, depending on model
- Supports wire-speed switching and store and forward forwarding mode

HIGHLIGHTS

Entry

100 Series

- Entry level switch
- 8-48 GE ports, PoE+ capable
- Desktop to wiring closet
- 2-4 GE SFP uplink ports
- 4× 10GE SFP+ uplink ports

Mid-Range

200 Series

- Mid-level switch
- 24-48 GE ports, PoE+ capable
- Typical wiring closet switch
- 4 GE SFP uplink ports

Premium

400 Series

- Enterprise switch
- 24-48 GE and Multi-Gig port options, PoE+ and UPOE options
- Larger wiring closet or high throughput requirements
- 4× 10 GE SFP+ uplink ports

Aggregation

500 Series

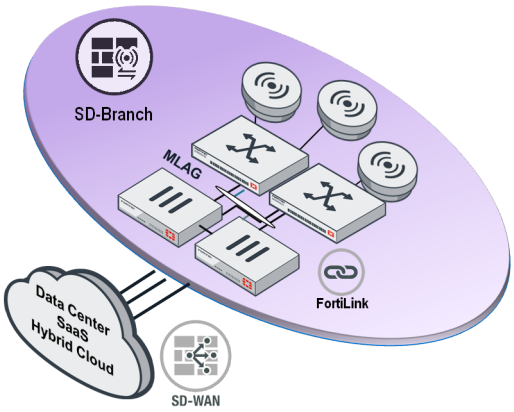
- Aggregation switch
- 24-48 GE ports, PoE+ capable
- Larger wiring closet or high throughput requirements
- 4× 10 GE SFP+ and 2× 40 GE QSFP uplink ports

DEPLOYMENT OVERVIEW

FortiSwitch is commonly managed and deployed through our FortiGate with FortiLink but can also be deployed and managed in non-FortiGate environments

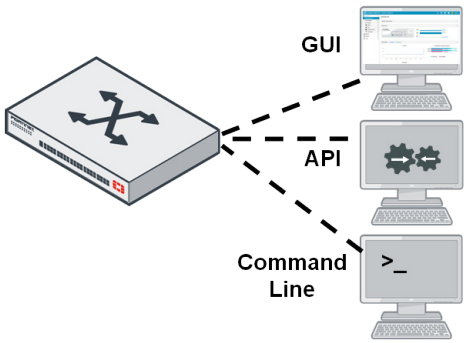
FortiGate

- Deployment and management via FortiLink
- Security extended from NGFW
- Most common Fortinet deployment model



Non-FortiGate

- Standalone GUI or CLI
- Manage at scale with FortiSwitch Manager
- Industry standard, no Fortinet Security Fabric integration



Cloud Management for both deployment options available through FortiCloud

PRODUCT OFFERINGS

Model Numbers

FS-108E-POE, FS-108E-FPOE, FS-108F, FS-108F-POE, FS-108F-FPOE, FS-124E, FS-124E-POE, FS-124E-FPOE, FS-148E, FS-148E-POE, FS-124F, FS-124F-POE, FS-124F-FPOE, FS-148F, FS-148F-POE, FS-148F-FPOE, FS-224D-FPOE, FS-224E, FS-224E-POE, FS-248D, FS-248E-POE, FS-248E-FPOE, FS-424E-FIBER, FS-M426E-FPOE, FS-424E, FS-424E-POE, FS-424E-FPOE, FS-448E, FS-448E-POE, FS-448E-FPOE, FS-524-D, FS-524D-FPOE, FS-548D, FS-548D-FPOE

FEATURES

Refer to the FortiSwitch Feature Matrix for details about the features supported by each FortiSwitch model.

FORTISWITCH FORTILINK MODE (WITH FORTIGATE)
Management and Configuration
Auto Discovery of Multiple Switches
8 to 300 Managed Switches depending on FortiGate model
FortiLink Stacking (Auto Inter-Switch Links)
Software Upgrade of Switches
Centralized VLAN Configuration
Switch POE Control
Link Aggregation Configuration
Spanning Tree
LLDP/MED
IGMP Snooping
L3 Routing and Services (FortiGate)
Policy-Based Routing (FortiGate)
Virtual Domain (FortiGate)
Automated detection and recommendations
Dynamic Port Profiles for FortiSwitch ports
Provision firmware upon authorization
Health Monitoring
High Availability
Support FortiLink FortiGate in HA Cluster
LAG support for FortiLink Connection
Active-Active Split LAG from FortiGate to FortiSwitches for Advanced Redundancy

FORTISWITCH FORTILINK MODE (WITH FORTIGATE)
Security and Visibility
802.1X Authentication (Port-based, MAC-based, MAB)
Syslog Collection
DHCP Snooping
Device Detection
MAC Black/While Listing (FortiGate)
Policy Control of Users and Devices (FortiGate)
Block Intra-VLAN Traffic
Network Device Detection
Host Quarantine on Switch Port
Integrated FortiGate Network Access Control (NAC) function
FortiGuard IoT identification
FortiSwitch recommendations in Security Rating
Switch Controller traffic collector
Port Statistics
Clients Monitoring
UTM Features
Firewall (FortiGate)
IPC, AV, Application Control, Botnet (FortiGate)

FEATURES

Refer to the FortiSwitch Feature Matrix for details about the features supported by each FortiSwitch model.

FORTISWITCH
Layer 2
Jumbo Frames
Auto-negotiation for Port Speed and Duplex
MDI/MDIX Auto-crossover
IEEE 802.1D MAC Bridging/STP
IEEE 802.1w Rapid Spanning Tree Protocol (RSTP)
IEEE 802.1s Multiple Spanning Tree Protocol (MSTP)
STP Root Guard
STP BPDU Guard
Edge Port / Port Fast
IEEE 802.1Q VLAN Tagging
Private VLAN
IEEE 802.3ad Link Aggregation with LACP
Unicast/Multicast traffic balance over trunking port (dst-ip, dst-mac, src-dst-ip, src-dst-mac, src-ip, src-mac)
IEEE 802.1AX Link Aggregation
Spanning Tree Instances (MSTP/CST)
IEEE 802.3x Flow Control and Back-pressure
IEEE 802.3 10Base-T
IEEE 802.3u 100Base-TX
IEEE 802.3z 1000Base-SX/LX
IEEE 802.3ab 1000Base-T
IEEE 802.3ae 10 Gigabit Ethernet
IEEE 802.3az Energy Efficient Ethernet
IEEE 802.3bz Multi Gigabit Ethernet
IEEE 802.3 CSMA/CD Access Method and Physical Layer Specifications
Storm Control
MAC, IP, Ethertype-based VLANs
Virtual-Wire
Split Port (QSFP+ breakout to 4×10G SFP+ or 4×1G SFP)
Time-Domain Reflectcometry (TDR) Support
LAG min/max bundle
Rapid PVST interoperation
Ingress Pause Metering
Loop Guard
Per-port storm control
Priority-based Flow Control (802.1Qbb)
IEEE 802.1ad QinQ
VLAN Mapping
IEEE 802.3ba, 802.3bj, and 802.3bm 40 and 100 Gigabit Ethernet
Auto topology
Dynamically shared packet buffers
Services
IGMP proxy / querier
MLD Snooping
MLD proxy / querier
IGMP Snooping

FORTISWITCH
Layer 3
Static Routing (Hardware-based)
Dynamic Routing Protocols: OSPFv2, RIPv2, VRRP, BGP, ISIS *
Multicast Protocols: PIM-SSM *
ECMP
Bidirectional Forwarding Detection (BFD)
DHCP Relay
IP conflict detection and notification
DHCP server
Unicast Reverse Path Forwarding - uRPF
IPv6 route filtering
Filtering routemaps based on routing protocol
Security and Visibility
Port Mirroring
Admin Authentication Via RFC 2865 RADIUS
IEEE 802.1X Authentication Port-based
IEEE 802.1X Authentication MAC-based
IEEE 802.1X Guest and Fallback VLAN
IEEE 802.1X MAC Access Bypass (MAB)
IEEE 802.1X Dynamic VLAN Assignment
Radius CoA (Change of Authority)
Radius Accounting
MAC-IP Binding
sFlow
ACL
IEEE 802.1ab Link Layer Discovery Protocol (LLDP)
IEEE 802.1ab LLDP-MED
IEEE 802.1ae MAC Security (MAC Sec)
DHCP-Snooping
Dynamic ARP Inspection
Sticky MAC and MAC Limit
IEEE 802.1X open auth
IEEE 802.1X EAP pass-through
Flow Export (NetFlow and IPFIX)
ACL Multistage
ACL Multiple Ingress
ACL Schedule
IP source guard
IPv6 RA Guard
LLDP-MED ELIN support
Per-port and per-VLAN MAC learning limit
Assign VLANs via Radius attributes (RFC 4675)
Wake on LAN

*Requires 'Advanced Features' License.

FEATURES

Refer to the FortiSwitch Feature Matrix for details about the features supported by each FortiSwitch model.

FORTISWITCH
High Availability
Multi-Chassis Link Aggregation (MCLAG)
Quality of Service
IEEE 802.1p Based Priority Queuing
IP TOS/DSCP Based Priority Queuing
IEEE 1588 PTP (Transparent Clock)
Explicit Congestion Notification
Egress priority tagging
Percentage Rate Control
Management
IPv4 and IPv6 Management
Telnet / SSH
HTTP / HTTPS
SNMP v1/v2c/v3
SNTP
Standard CLI and Web GUI Interface
Software download/upload: TFTP/FTP/GUI
Managed from FortiGate
Support for HTTP REST APIs for Configuration and Monitoring
Dual Firmware Support
RMON Group 1
Packet Capture
SPAN, RSPAN, and ERSPAN
Link Monitor
POE Control Modes
System Temperature and Alert
Syslog UDP/TCP
Provide warning if L2 table is getting full
Display Average Bandwidth and Allow Sorting on Physical Port / Interface Traffic
System alias command
SNMP v3 traps
Automation Stitches

FEATURES

ALL FORTISWITCH MODELS
RFC and MIB Support*
BFD
RFC 5880: Bidirectional Forwarding Detection (BFD)
RFC 5881: Bidirectional Forwarding Detection (BFD) for IPv4 and IPv6 (Single Hop)
RFC 5882: Generic Application of Bidirectional Forwarding Detection (BFD)
BGP
RFC 1771: A Border Gateway Protocol 4 (BGP-4)
RFC 1965: Autonomous System Confederations for BGP
RFC 1997: BGP Communities Attribute
RFC 2545: Use of BGP-4 Multiprotocol Extensions for IPv6 Inter-Domain Routing
RFC 2796: BGP Route Reflection - An Alternative to Full Mesh IBGP
RFC 2842: Capabilities Advertisement with BGP-4
RFC 2858: Multiprotocol Extensions for BGP-4
RFC 4271: BGP-4
RFC 6286: Autonomous-System-Wide Unique BGP Identifier for BGP-4
RFC 6608: Subcodes for BGP Finite State Machine Error
RFC 6793: BGP Support for Four-Octet Autonomous System (AS) Number Space
RFC 7606: Revised Error Handling for BGP UPDATE Messages
RFC 7607: Codification of AS 0 Processing
RFC 7705: Autonomous System Migration Mechanisms and Their Effects on the BGP AS_PATH Attribute
RFC 8212: Default External BGP (EBGP) Route Propagation Behavior without Policies
RFC 8654: Extended Message Support for BGP
DHCP
RFC 2131: Dynamic Host Configuration Protocol
RFC 3046: DHCP Relay Agent Information Option
RFC 7513: Source Address Validation Improvement (SAVI) Solution for DHCP
IP/IPv4
RFC 2697: A Single Rate Three Color Marker
RFC 3168: The Addition of Explicit Congestion Notification (ECN) to IP
RFC 5227: IPv4 Address Conflict Detection
RFC 5517: Cisco Systems' Private VLANs: Scalable Security in a Multi-Client Environment
RFC 7039: Source Address Validation Improvement (SAVI) Framework
IP Multicast
RFC 2362: Protocol Independent Multicast-Sparse Mode (PIM-SM): Protocol Specification
RFC 2710: Multicast Listener Discovery (MLD) for IPv6 (MLDv1)
RFC 4541: Considerations for Internet Group Management Protocol (IGMP) and Multicast Listener Discovery (MLD) Snooping Switches
RFC 4605: Internet Group Management Protocol (IGMP)/Multicast Listener Discovery (MLD)-Based Multicast Forwarding ("IGMP/MLD Proxying")
RFC 4607: Source-Specific Multicast for IP
IPv6
RFC 2464: Transmission of IPv6 Packets over Ethernet Networks: Transmission of IPv6 Packets over Ethernet Networks
RFC 2474: Definition of the Differentiated Services Field (DS Field) in the and IPv6 Headers (DSCP)
RFC 2893: Transition Mechanisms for IPv6 Hosts and Routers
RFC 4213: Basic Transition Mechanisms for IPv6 Hosts and Router
RFC 4291: IP Version 6 Addressing Architecture
RFC 4443: Internet Control Message Protocol (ICMPv6) for the Internet Protocol Version 6 (IPv6) Specification
RFC 4861: Neighbor Discovery for IP version 6 (IPv6)
RFC 4862: IPv6 Stateless Address Auto configuration
RFC 5095: Deprecation of Type 0 Routing Headers in IPv6
RFC 6724: Default Address Selection for Internet Protocol version 6 (IPv6)
RFC 7113: IPv6 RA Guard
RFC 8200: Internet Protocol, Version 6 (IPv6) Specification
RFC 8201: Path MTU Discovery for IP version 6
IS-IS
RFC 1195: Use of OSI IS-IS for Routing in TCP/IP and Dual Environments
RFC 5308: Routing IPv6 with IS-IS
MIB
RFC 1213: MIB II parts that apply to FortiSwitch 100 units
RFC 1354: IP Forwarding Table MIB
RFC 1493: Bridge MIB
RFC 1573: SNMP MIB II
RFC 1643: Ethernet-like Interface MIB

* RFC and MIB supported by FortiSwitch Operating System. Check FortiSwitch Feature Matrix for model specific support.

FEATURES

ALL FORTISWITCH MODELS
RFC AND MIB Support*
MIB
RFC 1724: RIPv2-MIB
RFC 1850: OSPF Version 2 Management Information Base
RFC 2233: The Interfaces Group MIB using SMIv2
RFC 2618: Radius-Auth-Client-MIB
RFC 2620: Radius-Acc-Client-MIB
RFC 2665: Definitions of Managed Objects for the Ethernet-like Interface Types
RFC 2674: Definitions of Managed Objects for Bridges with Traffic Classes, Multicast Filtering and Virtual LAN extensions
RFC 2787: Definitions of Managed Objects for the Virtual Router Redundancy Protocol
RFC 2819: Remote Network Monitoring Management Information Base
RFC 2863: The Interfaces Group MIB
RFC 2932: IPv4 Multicast Routing MIB
RFC 2934: Protocol Independent Multicast MIB for IPv4
RFC 3289: Management Information Base for the Differentiated Services Architecture
RFC 3433: Entity Sensor Management Information Base
RFC 3621: Power Ethernet MIB
RFC 6933: Entity MIB (Version 4)
OSPF
RFC 1583: OSPF version 2
RFC 1765: OSPF Database Overflow
RFC 2328: OSPF version 2
RFC 2370: The OSPF Opaque LSA Option
RFC 2740: OSPF for IPv6
RFC 3101: The OSPF Not-So-Stubby Area (NSSA) Option
RFC 3137: OSPF Stub Router Advertisement
RFC 3623: OSPF Graceful Restart
RFC 5340: OSPF for IPv6 (OSPFv3)
RFC 5709: OSPFv2 HMAC-SHA Cryptographic Authentication
RFC 6549: OSPFv2 Multi-Instance Extensions
RFC 6845: OSPF Hybrid Broadcast and Point-to-Multipoint Interface Type
RFC 6860: Hiding Transit-Only Networks in OSPF
RFC 7474: Security Extension for OSPFv2 When Using Manual Key Management
RFC 7503: OSPF for IPv6
RFC 8042: CCITT Draft Recommendation T.4
RFC 8362: OSPFv3 Link State Advertisement (LSA) Extensibility
OTHER
RFC 2030: SNTP
RFC 3176: InMon Corporation's sFlow: A Method for Monitoring Traffic in Switched and Routed Networks
RFC 3768: VRRP
RFC 3954: Cisco Systems NetFlow Services Export Version 9
RFC 5101: Specification of the IP Flow Information Export (IPFIX) Protocol for the Exchange of Flow Information
RFC 5798: VRRPv3 (IPv4 and IPv6)
RADIUS
RFC 2865: Admin Authentication Using RADIUS
RFC 2866: RADIUS Accounting
RFC 4675: RADIUS Attributes for Virtual LAN and Priority Support
RFC 5176: Dynamic Authorization Extensions to Remote Authentication Dial In User Service (RADIUS)
RIP
RFC 1058: Routing Information Protocol
RFC 2080: RIPng for IPv6
RFC 2082: RIP-2 MD5 Authentication
RFC 2453: RIPv2
RFC 4822: RIPv2 Cryptographic Authentication
SNMP
RFC 1157: SNMPv1/v2c
RFC 2571: Architecture for Describing SNMP
RFC 2572: SNMP Message Processing and Dispatching
RFC 2573: SNMP Applications
RFC 2576: Coexistence between SNMP versions

* RFC and MIB supported by FortiSwitch Operating System. Check FortiSwitch Feature Matrix for model specific support.

SPECIFICATIONS




	FORTISWITCH 108E-POE	FORTISWITCH 108E-FPOE
Hardware Specifications		
Total Network Interfaces	8x GE RJ45 and 2x GE SFP	8x GE RJ45 and 2x GE SFP
Dedicated Management 10/100 Port	0	0
RJ-45 Serial Console Port	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	4 (802.3af/at)	8 (802.3af/at)
PoE Power Budget	65 W	130 W
Mean Time Between Failures	> 10 years	> 10 years
System Specifications		
Switching Capacity (Duplex)	20 Gbps	20 Gbps
Packets Per Second (Duplex)	30 Mpps	30 Mpps
MAC Address Storage	8 K	8 K
Network Latency	4µs	4µs
VLANs Supported	4 K	4 K
Link Aggregation Group Size	8	8
Total Link Aggregation Groups	8	8
Packet Buffers	512 KB	512 KB
DRAM	256 MB DDR3	256 MB DDR3
FLASH	32 MB	32 MB
ACL	640	640
Spanning Tree Instances	16	16
Dimensions		
Height x Depth x Width (inches)	1.7 × 8.2 × 13	1.7 × 8.2 × 13
Height x Depth x Width (mm)	44 × 209 × 330	44 × 209 × 330
Weight	4.3 lbs (1.95 kg)	4.5 lbs (2.04 kg)
Environment		
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	AC Built in	AC Built in
Redundant Power	—	—
Power Consumption* (Average / Maximum)	70.19 W / 71.10 W	135.19 W / 136.10 W
Heat Dissipation	17.7 BTU/h	17.7 BTU/h
Operating Temperature	32°-113°F (0°–45°C)	32°-113°F (0°–45°C)
Storage Temperature	-40°–158°F (-40°–70°C)	-40°–158°F (-40°–70°C)
Humidity	10%–90% non-condensing	10%–90% non-condensing
Air-Flow Direction	side-to-back	side-to-back
Noise Level	Fanless	Fanless
Certification and Compliance		
	FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty		
Fortinet Warranty	Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf



FortiSwitch 108E-POE



FortiSwitch 108E-FPOE

SPECIFICATIONS





	FORTISWITCH 108F	FORTISWITCH 108F-POE	FORTISWITCH 108F-FPOE
Hardware Specifications			
Total Network Interfaces	7x GE RJ45, 1x GE/POE-PD RJ45, and 2x GE SFP	8x GE RJ45 and 2x GE SFP	8x GE RJ45 and 2x GE SFP
Dedicated Management 10/100 Port	0	0	0
RJ-45 Serial Console Port	1	1	1
Form Factor	Desktop	Deskop / 19" rack bracket	Deskop / 19" rack bracket
Power over Ethernet (PoE) Ports	0	8 (802.3af/at)	8 (802.3af/at)
PoE Power Budget	0	65 W	130 W
Mean Time Between Failures	> 10 years	> 10 years	> 10 years
System Specifications			
Switching Capacity (Duplex)	20 Gbps	20 Gbps	20 Gbps
Packets Per Second (Duplex)	30 Mpps	30 Mpps	30 Mpps
MAC Address Storage	8 K	8 K	8 K
Network Latency	4 µs	4 µs	4 µs
VLANs Supported	4 K	4 K	4 K
Link Aggregation Group Size	8	8	8
Total Link Aggregation Groups	8	8	8
Packet Buffers	512 KB	512 KB	512 KB
DRAM	256 MB DDR3	256 MB DDR3	256 MB DDR3
FLASH	32 MB	32 MB	32 MB
ACL	768	768	768
Spanning Tree Instances	16	16	16
Dimensions			
Height x Depth x Width (inches)	1.18 × 4.72 × 7.09	1.73 × 8.23 × 9.85	1.73 × 8.23 × 9.85
Height x Depth x Width (mm)	30 × 120 × 180	44 × 209 × 250	44 × 209 × 250
Weight	1.36 lbs (0.62 kg)	3.75 lbs (1.70 kg)	4.05 lbs (1.84 kg)
Environment			
Power Required	100–240V AC, 50/60 Hz / PoE-PSE(af)	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	12V/1A DC power adapter included, PoE-PD Built in	AC built in	AC built in
Redundant Power	No	No	No
Power Consumption	6.2 W	74.4 W	139.2 W
Heat Dissipation	21.142 BTU/h	34.12 BTU/h	34.56 BTU/h
Operating Temperature	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)
Storage Temperature	-49°–158°F (-40°–70°C)	-40°–158°F (-40°–70°C)	-40°–158°F (-40°–70°C)
Humidity	5%–95% non-condensing	5%–95% non-condensing	5%–95% non-condensing
Air-Flow Direction	side-to-back	side-to-back	side-to-back
Noise Level	Fanless	Fanless	Fanless
Certification and Compliance			
		FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty			
Fortinet Warranty		Limited lifetime* warranty on all models	

* Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf



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FortiSwitch 108F-FPOE



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SPECIFICATIONS





	FORTISWITCH 124E	FORTISWITCH 124E-POE	FORTISWITCH 124E-FPOE
Hardware Specifications			
Total Network Interfaces	24x GE RJ45 and 4x GE SFP	24x GE RJ45 and 4x GE SFP	24x GE RJ45 and 4x GE SFP
Dedicated Management 10/100 Port	0	0	0
RJ-45 Serial Console Port	1	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	0	12 (802.3af/at)	24 (802.3af/at)
PoE Power Budget	0	185 W	370 W
Mean Time Between Failures	> 10 years	> 10 years	> 10 years
System Specifications			
Switching Capacity (Duplex)	56 Gbps	56 Gbps	56 Gbps
Packets Per Second (Duplex)	83 Mpps	83 Mpps	83 Mpps
MAC Address Storage	8 K	8 K	8 K
Network Latency	4µs	4µs	4µs
VLANs Supported	4 K	4 K	4 K
Link Aggregation Group Size	8	8	8
Total Link Aggregation Groups	8	8	8
Packet Buffers	512 KB	512 KB	512 KB
DRAM	256 MB DDR3	256 MB DDR3	256 MB DDR3
FLASH	32 MB	32 MB	32 MB
ACL	640	640	640
Spanning Tree Instances	16	16	16
Dimensions			
Height x Depth x Width (inches)	1.7 × 8.2 × 13	1.7 × 12.2 × 17.3	1.7 × 12.2 × 17.3
Height x Depth x Width (mm)	44 × 209 × 330	44 × 309 × 440	44 × 309 × 440
Weight	4.7 lbs (2.13 kg)	11.1 lbs (5.03 kg)	11.2 lbs (5.03 kg)
Environment			
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	AC Built in	AC Built in	AC Built in
Redundant Power	—	—	—
Power Consumption* (Average / Maximum)	15.83 W /17.79 W	202.78 W / 205.45 W	387.78 W / 390.45 W
Heat Dissipation	54 BTU/h	60.67 BTU/h	60.67 BTU/h
Operating Temperature	32°-113°F (0°–45°C)	32°-113°F (0°–45°C)	32°-113°F (0°–45°C)
Storage Temperature	-40°–158°F (-40°–70°C)	-40°–158°F (-40°–70°C)	-40°–158°F (-40°–70°C)
Humidity	10%–90% non-condensing	10%–90% non-condensing	10%–90% non-condensing
Air-Flow Direction	side-to-back	side-to-back	side-to-back
Noise Level	Fanless	39.3 dBA	42.5 dBA
Certification and Compliance			
		FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty			
Fortinet Warranty		Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf


FortiSwitch 124E


FortiSwitch 124E-FPOE


FortiSwitch 124E-POE

SPECIFICATIONS

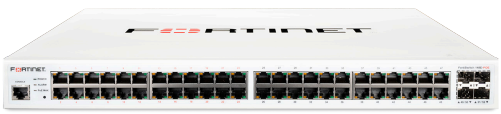



	FORTISWITCH 148E	FORTISWITCH 148E-POE
Hardware Specifications		
Total Network Interfaces	48x GE RJ45 and 4x GE SFP	48x GE RJ45 and 4x GE SFP
Dedicated Management 10/100 Port	0	0
RJ-45 Serial Console Port	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	0	24 (802.3af/at)
PoE Power Budget	0	370 W
Mean Time Between Failures	> 10 years	> 10 years
System Specifications		
Switching Capacity (Duplex)	104 Gbps	104 Gbps
Packets Per Second (Duplex)	155 Mpps	155 Mpps
MAC Address Storage	16 K	16 K
Network Latency	3860 ns	3860 ns
VLANs Supported	4 K	4 K
Link Aggregation Group Size	8	8
Total Link Aggregation Groups	16	16
Packet Buffers	1.5 MB	1.5 MB
DRAM	256 MB DDR3	256 MB DDR3
FLASH	64 MB	64 MB
ACL	640	640
Spanning Tree Instances	16	16
Dimensions		
Height x Depth x Width (inches)	1.73 × 12.2 × 17.3	1.73 × 13.7 × 17.3
Height x Depth x Width (mm)	44 × 309 × 440	44 × 348 × 440
Weight	8.6 lbs (3.9 kg)	11.5 lbs (5.2 kg)
Environment		
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	AC Built in	AC Built in
Redundant Power	No	No
Power Consumption* (Average / Maximum)	19.804 W / 22.137 W	389.742 W /393.109 W
Heat Dissipation	67.574 BTU/h	78.82 BTU/h
Operating Temperature	32°-113°F (0°–45°C)	32°-113°F (0°–45°C)
Storage Temperature	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)
Humidity	10%–90% non-condensing	10%–90% non-condensing
Air-Flow Direction	side-to-back	side-to-back
Noise Level	36.9 dBA	38.7 dBA
Certification and Compliance		
	FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty		
Fortinet Warranty	Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf



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SPECIFICATIONS





	FORTISWITCH 124F	FORTISWITCH 124F-POE	FORTISWITCH 124F-FPOE
Hardware Specifications			
Total Network Interfaces	24x GE RJ45 and 4× 10GE SFP+	24x GE RJ45 and 4× 10GE SFP+	24x GE RJ45 and 4× 10GE SFP+
Dedicated Management 10/100 Port	0	0	0
RJ-45 Serial Console Port	1	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	0	12 (802.3af/at)	24 (802.3af/at)
PoE Power Budget	0	185 W	370 W
Mean Time Between Failures	> 10 years	> 10 years	> 10 years
System Specifications			
Switching Capacity (Duplex)	128 Gbps	128 Gbps	128 Gbps
Packets Per Second (Duplex)	190 Mpps	190 Mpps	190 Mpps
MAC Address Storage	32 K	32 K	32 K
Network Latency	< 1µs	< 1µs	< 1µs
VLANs Supported	4 K	4 K	4 K
Link Aggregation Group Size	8	8	8
Total Link Aggregation Groups	16	16	16
Packet Buffers	2 MB	2 MB	2 MB
DRAM	512 MB DDR3	512 MB DDR3	512 MB DDR3
FLASH	64 MB	64 MB	64 MB
ACL	768	768	768
Spanning Tree Instances	16	16	16
Dimensions			
Height x Depth x Width (inches)	1.73 × 9.06 × 12.99	1.73 × 10.24 × 17.32	1.73 × 10.24 × 17.32
Height x Depth x Width (mm)	44 × 230 × 330	44 × 260 × 440	44 × 260 × 440
Weight	4.48 lbs (2.03 kg)	7.85 lbs (3.56 kg)	8.42 lbs (3.82 kg)
Environment			
Power Required	100–240V AC, 50-60 Hz	100–240V AC, 50-60 Hz	100–240V AC, 50-60 Hz
Power Supply	AC built in	AC built in	AC built in
Redundant Power	No	No	No
Power Consumption* (Average / Maximum)	24.8 W / 26.3 W	235.9 W / 237.4 W	449.8 W / 451.3 W
Heat Dissipation	89.683 BTU/h	102.982 BTU/h	118.327 BTU/h
Operating Temperature	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)
Storage Temperature	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)
Humidity	10%–90% non-condensing	10%–90% non-condensing	10%–90% non-condensing
Air-Flow Direction	side-to-back	side-to-back	side-to-back
Noise Level	Fanless	46.3 dBA	45.8 dBA
Certification and Compliance			
		FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty			
Fortinet Warranty		Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf



FortiSwitch 124F



FortiSwitch 124F-POE



FortiSwitch 124F-FPOE

SPECIFICATIONS





	FORTISWITCH 148F	FORTISWITCH 148F-POE	FORTISWITCH 148F-FPOE
Hardware Specifications			
Total Network Interfaces	48x GE RJ45 and 4× 10GE SFP+	48x GE RJ45 and 4× 10GE SFP+	48x GE RJ45 and 4× 10GE SFP+
Dedicated Management 10/100 Port	0	0	0
RJ-45 Serial Console Port	1	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	0	24 (802.3af/at)	48 (802.3af/at)
PoE Power Budget	0	370 W	740 W
Mean Time Between Failures	> 10 years	> 10 years	> 10 years
System Specifications			
Switching Capacity (Duplex)	176 Gbps	176 Gbps	176 Gbps
Packets Per Second (Duplex)	260 Mpps	260 Mpps	260 Mpps
MAC Address Storage	32 K	32 K	32 K
Network Latency	< 1µs	< 1µs	< 1µs
VLANs Supported	4 K	4 K	4 K
Link Aggregation Group Size	8	8	8
Total Link Aggregation Groups	16	16	16
Packet Buffers	2 MB	2 MB	2 MB
DRAM	512 MB DDR3	512 MB DDR3	512 MB DDR3
FLASH	64 MB	64 MB	64 MB
ACL	768	768	768
Spanning Tree Instances	16	16	16
Dimensions			
Height x Depth x Width (inches)	1.73 × 10.24 × 17.32	1.73 × 12.20 × 17.32	1.73 × 12.20 × 17.32
Height x Depth x Width (mm)	44 × 260 × 440	44 × 310 × 440	44 × 310 × 440
Weight	7.63 lbs (3.46 kg)	10.32 lbs (4.68 kg)	10.32 lbs (4.68 kg)
Environment			
Power Required	100–240V AC, 50-60 Hz	100–240V AC, 50-60 Hz	100–240V AC, 50-60 Hz
Power Supply	AC built in	AC built in	AC built in
Redundant Power	No	No	No
Power Consumption* (Average / Maximum)	55.8 W / 57 W	474.8 W / 476.3 W	893.5 W / 895.7 W
Heat Dissipation	194.37 BTU/h	195.73 BTU/h	198.46 BTU/h
Operating Temperature	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)
Storage Temperature	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)
Humidity	10%–90% non-condensing	10%–90% non-condensing	10%–90% non-condensing
Air-Flow Direction	side-to-back	side-to-back	side-to-back
Noise Level	42.8 dBA	46.9 dBA	46.5 dBA
Certification and Compliance			
		FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty			
Fortinet Warranty		Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf



FortiSwitch 148F



FortiSwitch 148F-POE



FortiSwitch 148F-FPOE

SPECIFICATIONS



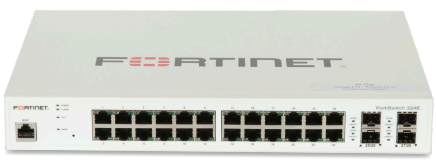


	FORTISWITCH 224D-FPOE	FORTISWITCH 224E	FORTISWITCH 224E-POE
Hardware Specifications			
Total Network Interfaces	24x GE RJ45 ports and 4x GE SFP ports	24x GE RJ45 ports and 4x GE SFP ports	24x GE RJ45 ports and 4x GE SFP ports
Dedicated Management 10/100 Port	1	1	1
RJ-45 Serial Console Port	1	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	24 (802.3af/802.3at)	NA	12 (802.3af/802.3at)
PoE Power Budget	370 W	NA	180 W
Mean Time Between Failures	> 10 years	> 10 years	> 10 years
System Specifications			
Switching Capacity (Duplex)	56 Gbps	56 Gbps	56 Gbps
Packets Per Second (Duplex)	83 Mpps	83 Mpps	83 Mpps
MAC Address Storage	16 K	16 K	16 K
Network Latency	< 1µs	< 1µs	< 1µs
VLANs Supported	4 K	4 K	4 K
Link Aggregation Group Size	8	8	8
Total Link Aggregation Groups	Up to number of ports	Up to number of ports	Up to number of ports
Packet Buffers	1.5 MB	1.5 MB	1.5 MB
DRAM	512 MB DDR3	512 MB DDR3	512 MB DDR3
FLASH	128 MB	128 MB	128 MB
ACL	512	512	512
Spanning Tree Instances	16	16	16
Route Entries (IPv4/IPv6)	64/32	64/32	64/32
Host Entries	512	512	512
Dimensions			
Height x Depth x Width (inches)	1.73 × 12.2 × 17.5	1.73 × 9 × 12.99	1.73 × 9 × 12.99
Height x Depth x Width (mm)	44 × 310 × 440	44 × 230 × 330	44 × 230 × 330
Weight	10.64 lbs (4.83 kg)	4.78 lbs (2.17 kg)	5.37 lbs (2.44 kg)
Environment			
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	AC built in	AC built in	AC built in
Redundant Power	Optional FRPS-740	Redundant AC	Optional FRPS-740
Power Consumption* (Average / Maximum)	380 W / 397 W	17.2 W / 17.3 W	220.18 W / 223.57 W
Heat Dissipation	85 BTU/h	59.095 BTU/h	74.29554 BTU/h
Operating Temperature	32°–122°F (0°–50°C)	32°–122°F (0°–50°C)	32°–122°F (0°–50°C)
Storage Temperature	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)
Humidity	10%–90% non-condensing	10%–90% non-condensing	10%–90% non-condensing
Air-Flow Direction	side-to-back	side-to-back	side-to-back
Noise Level	42.7 dBA	Fanless	30.6 dBA
Certification and Compliance			
		FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty			
Fortinet Warranty		Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf


FortiSwitch 224D-FPOE


FortiSwitch 224E-POE


FortiSwitch 224E

SPECIFICATIONS





	FORTISWITCH 248D	FORTISWITCH 248E-POE	FORTISWITCH 248E-FPOE
Hardware Specifications			
Total Network Interfaces	48x GE RJ45 ports and 4x GE SFP ports	48x GE RJ45 ports and 4x GE SFP ports	48x GE RJ45 ports and 4x GE SFP ports
Dedicated Management 10/100 Port	1	1	1
RJ-45 Serial Console Port	1	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	—	24 (802.3af/802.3at)	48 (802.3af/802.3at)
PoE Power Budget	N/A	370 W	740 W
Mean Time Between Failures	> 10 years	> 10 years	> 10 years
System Specifications			
Switching Capacity (Duplex)	104 Gbps	104 Gbps	104 Gbps
Packets Per Second (Duplex)	155 Mpps	155 Mpps	155 Mpps
MAC Address Storage	16 K	16 K	16 K
Network Latency	< 1µs	< 1µs	< 1µs
VLANs Supported	4 K	4 K	4 K
Link Aggregation Group Size	8	8	8
Total Link Aggregation Groups	Up to number of ports	Up to number of ports	Up to number of ports
Packet Buffers	1.5 MB	1.5 MB	1.5 MB
DRAM	512 MB DDR3	512 MB DDR3	512 MB DDR3
FLASH	128 MB	128 MB	128 MB
ACL	512	512	512
Spanning Tree Instances	16	16	16
Route Entries (IPv4/IPv6)	64/32	64/32	64/32
Host Entries	512	512	512
Dimensions			
Height x Depth x Width (inches)	1.73 × 9.68 × 17.3	1.73 × 16.1 × 17.3	1.73 × 16.1 × 17.3
Height x Depth x Width (mm)	44 × 246 × 440	44 × 410 × 440	44 × 410 × 440
Weight	7.81 lbs (3.54 kg)	12.12 lbs (5.5 kg)	13.44 lbs (6.1 kg)
Environment			
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	AC built in	AC built in	AC built in
Redundant Power	—	Optional FRPS-740	Optional FRPS-740
Power Consumption* (Average / Maximum)	38.66 W / 39.19 W	457.46 W / 466.47 W	842 W / 855.02 W
Heat Dissipation	134 BTU/h	177.14268 BTU/h	162.87865 BTU/h
Operating Temperature	32°–122°F (0°–50°C)	32°–122°F (0°–50°C)	32°–122°F (0°–50°C)
Storage Temperature	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)
Humidity	10%–90% non-condensing	10%–90% non-condensing	10%–90% non-condensing
Air-Flow Direction	side-to-back	side-to-back	side-to-back
Noise Level	32.3 dBA	34.2 dBA	44.7 dBA
Certification and Compliance			
		FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty			
Fortinet Warranty		Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf



FortiSwitch 248D



FortiSwitch 248E-POE



FortiSwitch 248E-FPOE

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SPECIFICATIONS




	FORTISWITCH-424E-FIBER	FORTISWITCH-M426E-FPOE
Hardware Specifications		
Total Network Interfaces	24x GE SFP and 4× 10GE SFP+ ports Note: SFP+ ports are compatlble with 1 GE SFP	16x GE RJ45, 8× 2.5 GE RJ45 ports, 2× 5 GE RJ45, and 4× 10 GE SFP+ ports Note: SFP+ ports are compatible with 1 GE SFP
Dedicated Management 10/100 Port	1	1
RJ-45 Serial Console Port	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	N/A	24 (16× 802.3af/at, 8× 802.3af/at/bt Type 3 Class 6)
PoE Power Budget	N/A	420 W
Mean Time Between Failures	> 10 years	> 10 years
System Specifications		
Switching Capacity (Duplex)	128 Gbps	172 Gbps
Packets Per Second (Duplex)	204 Mpps	255 Mpps
MAC Address Storage	32 K	16 K
Network Latency	< 1µs	< 1µs
VLANs Supported	4 K	4 K
Link Aggregation Group Size	8	8
Total Link Aggregation Groups	Up to number of ports	Up to number of ports
Packet Buffers	4 MB	2 MB
DRAM	1 GB DDR4	1 GB DDR4
FLASH	256 MB	256 MB
ACL	1.5k	1k
Spanning Tree Instances	16	16
Route Entries (IPv4/IPv6)	16k/8k	1000/500
Host Entries	16k	5k
Dimensions		
Height x Depth x Width (inches)	1.75 × 7.87 × 17.3	1.73 × 16.14 × 17.3
Height x Depth x Width (mm)	44 × 200 × 440	44 × 410 × 440
Weight	5.62 lbs (2.55 kg)	13.00 lbs (5.9 kg)
Environment		
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	AC built in	AC built in
Redundant Power	Redundant AC	Redundant AC
Power Consumption* (Average / Maximum)	36 W / 38 W	441 W / 442 W
Heat Dissipation	132.5 BTU/h	132.734 BTU/h
Operating Temperature	32°–113°F (0°–45°C)	32°–122°F (0°–50°C)
Storage Temperature	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)
Humidity	5%–95% non-condensing	5%–95% non-condensing
Air-Flow Direction	side-to-back	side-to-back
Noise Level	32.8 dBA	35 dBA
Certification and Compliance		
	FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty		
Fortinet Warranty	Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf



FortiSwitch 424E-Fiber



FortiSwitch M426E-FPOE

SPECIFICATIONS





	FORTISWITCH 424E	FORTISWITCH 424E-POE	FORTISWITCH 424E-FPOE
Hardware Specifications			
Total Network Interfaces	24x GE RJ45 and 4×10 GE SFP+ ports Note: SFP+ ports are compatible with 1 GE SFP	24x GE RJ45 and 4×10 GE SFP+ ports Note: SFP+ ports are compatible with 1 GE SFP	24x GE RJ45 and 4×10 GE SFP+ ports Note: SFP+ ports are compatible with 1 GE SFP
Dedicated Management 10/100 Port	1	1	1
RJ-45 Serial Console Port	1	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	—	24 (802.3af/at)	24 (802.3af/at)
PoE Power Budget	N/A	250 W	421 W
Mean Time Between Failures	> 10 years	> 10 years	> 10 years
System Specifications			
Switching Capacity (Duplex)	128 Gbps	128 Gbps	128 Gbps
Packets Per Second (Duplex)	204 Mpps	204 Mpps	204 Mpps
MAC Address Storage	16 K	16 K	16 K
Network Latency	< 1µs	< 1µs	< 1µs
VLANs Supported	4 K	4 K	4 K
Link Aggregation Group Size	8	8	8
Total Link Aggregation Groups	Up to number of ports	Up to number of ports	Up to number of ports
Packet Buffers	2 MB	2 MB	2 MB
DRAM	1 GB DDR4	1 GB DDR4	1 GB DDR4
FLASH	256 MB	256 MB	256 MB
ACL	1k	1k	1k
Spanning Tree Instances	16	16	16
Route Entries (IPv4/IPv6)	1000/500	1000/500	1000/500
Host Entries	5k	5k	5k
Dimensions			
Height x Depth x Width (inches)	1.75 × 10.23 × 17.3	1.75 × 16.14 × 17.3	1.75 × 16.14 × 17.3
Height x Depth x Width (mm)	44 × 260 × 440	44 × 410 × 440	44 × 410 × 440
Weight	6.83 lbs (3.1 kg)	11.57 lbs (5.25 kg)	12.72 lbs (5.77 kg)
Environment			
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	AC built in	AC built in	AC built in
Redundant Power	Redundant AC	Redundant AC	Redundant AC
Power Consumption* (Average / Maximum)	22.3 W / 23.6 W	281.3 W / 283.5 W	431.2 W / 433.7 W
Heat Dissipation	76.04 BTU/h	102.64 BTU/h	117.2 BTU/h
Operating Temperature	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)	32°–122°F (0°–45°C)
Storage Temperature	-40°–158°F (-40°–70°C)	-4°–158°F (-40°–70°C)	-40°–158°F (-40°–70°C)
Humidity	5%–95% non-condensing	5%–95% non-condensing	5%–95% non-condensing
Air-Flow Direction	side-to-back	side-to-back	side-to-back
Noise Level	32.3 dBA	31.8 dBA	30.9 dBA
Certification and Compliance			
		FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty			
Fortinet Warranty		Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf


FortiSwitch 424E


FortiSwitch 424E-POE


FortiSwitch 424E-FPOE

SPECIFICATIONS





	FORTISWITCH 448E	FORTISWITCH 448E-POE	FORTISWITCH 448E-FPOE
Hardware Specifications			
Total Network Interfaces	48x GE RJ45 and 4× 10GE SFP+ ports Note: SFP+ ports are compatible with 1 GE SFP	48x GE RJ45 and 4× 10GE SFP+ ports Note: SFP+ ports are compatible with 1 GE SFP	48x GE RJ45 and 4× 10GE SFP+ ports Note: SFP+ ports are compatible with 1 GE SFP
Dedicated Management 10/100 Port	1	1	1
RJ-45 Serial Console Port	1	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	—	48 (802.3af/at)	48 (802.3af/at)
PoE Power Budget	—	421 W	772 W
Mean Time Between Failures	> 10 years	> 10 years	> 10 years
System Specifications			
Switching Capacity (Duplex)	176 Gbps	176 Gbps	176 Gbps
Packets Per Second (Duplex)	262 Mpps	262 Mpps	262 Mpps
MAC Address Storage	32 K	32 K	32 K
Network Latency	<1µs	<1µs	<1µs
VLANs Supported	4 K	4 K	4 K
Link Aggregation Group Size	8	8	8
Total Link Aggregation Groups	Up to number of ports	Up to number of ports	Up to number of ports
Packet Buffers	4 MB	4 MB	4 MB
DRAM	1GB DDR4	1GB DDR4	1GB DDR4
FLASH	256 MB	256 MB	256 MB
ACL	1.5k	1.5k	1.5k
Spanning Tree Instances	16	16	16
Route Entries (IPv4/IPv6)	16k/8k	16k/8k	16k/8k
Host Entries	16k	16k	16k
Dimensions			
Height x Depth x Width (inches)	1.75 × 12.2 × 17.3	1.73 × 16.1 × 17.3	1.73 × 16.1 × 17.3
Height x Depth x Width (mm)	44 × 310 × 440	44 × 410 × 440	44 × 410 × 440
Weight	9.17 lbs (4.16 kg)	13.8 lbs (6.26 kg)	14.04 lbs (6.37 kg)
Environment			
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	AC built in	AC built in	AC built in
Redundant Power	Redundant AC	Redundant AC	Redundant AC
Power Consumption* (Average / Maximum)	46.5 W / 47.81 W	440.12 W / 442.234 W	921.4 W / 923.6 W
Heat Dissipation	163.032 BTU/h	163.066 BTU/h	163.1 BTU/h
Operating Temperature	32°–122°F (0°–50°C)	32°–122°F (0°–50°C)	32°–122°F (0°–50°C)
Storage Temperature	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)	-4°–158°F (-20°–70°C)
Humidity	10%–90% non condensing	10%–90% non condensing	10%–90% non condensing
Air-Flow Direction	side-to-back	side-to-back	side-to-back
Noise Level	35.5 dBA	38.3 dBA	50.7 dBA
Certification and Compliance			
		FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	
Warranty			
Fortinet Warranty		Limited lifetime** warranty on all models	

* POE models power consumption is similar to non-POE model if POE is not in use
** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf


FortiSwitch 448E


FortiSwitch 448E-POE


FortiSwitch 448E-FPOE

SPECIFICATIONS




	FORTISWITCH 524D	FORTISWITCH 524D-FPOE
Hardware Specifications		
Total Network Interfaces	24 GE/RJ45 ports, 4× 10 GE SFP+ ports and 2× 40 GE QSFP Note: SFP+ ports are compatible with 1G SFP	24 GE/RJ45 ports, 4× 10 GE SFP+ ports and 2× 40 GE QSFP Note: SFP+ ports are compatible with 1G SFP
Dedicated Management 10/100/1000 Ports	1	1
RJ-45 Serial Console Port	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	N/A	24 (802.3af/at)
PoE Power Budget (single/dual PSU)	N/A	400 W / 720 W
Mean Time Between Failures	> 10 years	> 10 years
System Specifications		
Switching Capacity (Duplex)	288 Gbps	288 Gbps
Packets Per Second (Duplex)	428 Mpps	428 Mpps
MAC Address Storage	36 K	36 K
Network Latency	< 2µs	< 2µs
VLANs Supported	4 K	4 K
Link Aggregation Group Size	24	24
Total Link Aggregation Groups	Up to number of ports	Up to number of ports
Packet Buffers	4 MB	4 MB
DRAM	2 GB DDR3	2 GB DDR3
FLASH	128 MB	128 MB
ACL	1k	1k
Spanning Tree Instances	32	32
Route Entries (IPv4/IPv6)	16k/8k	16k/8k
Multicast Route Entries	8k	8k
Host Entries	16k	16k
Dimensions		
Height x Depth x Width (inches)	1.75 × 13.8 × 17.3	1.75 × 13.8 × 17.3
Height x Depth x Width (mm)	44 × 350 × 439	44 × 350 × 439
Weight	13.6 lbs (6.2 kg)	15.74 lbs (7.14 kg)
Environment		
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	150 W AC PSU*	600 W AC PSU*
Redundant Power	Optional FS-PSU-150*	Optional FS-PSU-600*
Power Consumption (Average / Maximum)**	73 W / 75 W	570 W / 579 W (full PoE load for single power supply)
Heat Dissipation	247 BTU/h	296 BTU/h (full PoE load for single power supply)
Operating Temperature	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)
Storage Temperature	-40°–158°F (-40°–70°C)	-40°–158°F (-40°–70°C)
Humidity	5%–95% non-condensing	5%–95% non-condensing
Air-Flow Direction	front-to-back	front-to-back
Noise Level	57.3 dBA	57.3 dBA
Certification and Compliance		
	FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2
Warranty		
Fortinet Warranty	Limited lifetime*** warranty on all models	Limited lifetime*** warranty on all models

*FS-524D, FS-524D-FPOE, FS-548D, FS-548D-FPOE Power Supply Units are Hot-Swappable. ** POE models power consumption is similar to non-POE model if POE is not in use
*** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf


FortiSwitch 524D


FortiSwitch 524D-FPOE

SPECIFICATIONS




	FORTISWITCH 548D	FORTISWITCH 548D-FPOE
Hardware Specifications		
Total Network Interfaces	48x GE/RJ45 ports, 4× 10 GE SFP+ ports and 2× 40 GE QSFP Note: SFP+ ports are compatible with 1G SFP	48x GE/RJ45 ports, 4× 10 GE SFP+ ports and 2× 40 GE QSFP Note: SFP+ ports are compatible with 1G SFP
Dedicated Management 10/100/1000 Ports	1	1
RJ-45 Serial Console Port	1	1
Form Factor	1 RU Rack Mount	1 RU Rack Mount
Power over Ethernet (PoE) Ports	N/A	48 (802.3af/at)
PoE Power Budget (single/dual PSU)	N/A	750 W / 1440 W
Mean Time Between Failures	> 10 years	> 10 years
System Specifications		
Switching Capacity (Duplex)	336 Gbps	336 Gbps
Packets Per Second (Duplex)	512 Mpps	512 Mpps
MAC Address Storage	36 K	36 K
Network Latency	< 2µs	< 2µs
VLANs Supported	4 K	4 K
Link Aggregation Group Size	48	48
Total Link Aggregation Groups	Up to number of ports	Up to number of ports
Packet Buffers	4 MB	4 MB
DRAM	2 GB DDR3	2 GB DDR3
FLASH	128 MB	128 MB
ACL	1k	1k
Spanning Tree Instances	32	32
Route Entries (IPv4/IPv6)	16k/8k	16k/8k
Multicast Route Entries	8k	8k
Host Entries	16k	16k
Dimensions		
Height x Depth x Width (inches)	1.75 × 13.8 × 17.3	1.75 × 13.8 × 17.3
Height x Depth x Width (mm)	44 × 350 × 439	44 × 350 × 439
Weight	14.1 lbs (6.4 kg)	15.74 lbs (7.14 kg)
Environment		
Power Required	100–240V AC, 50/60 Hz	100–240V AC, 50/60 Hz
Power Supply	150 W AC PSU*	920 W AC PSU*
Redundant Power	Optional FS-PSU-150*	Optional FS-PSU-920*
Power Consumption (Average / Maximum)**	74 W / 77 W	925 W / 961 W (full PoE load for single power supply)
Heat Dissipation	252 BTU/h	318 BTU/h (full PoE load for single power supply)
Operating Temperature	32°–113°F (0°–45°C)	32°–113°F (0°–45°C)
Storage Temperature	-40°–158°F (-40°–70°C)	-40°–158°F (-40°–70°C)
Humidity	5%–95% non-condensing	5%–95% non-condensing
Air-Flow Direction	front-to-back	front-to-back
Noise Level	57.3 dBA	57.3 dBA
Certification and Compliance		
	FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2	FCC, CE, RCM, VCCI, BSMI, UL, CB, RoHS2
Warranty		
Fortinet Warranty	Limited lifetime*** warranty on all models	Limited lifetime*** warranty on all models

*FS-524D, FS-524D-FPOE, FS-548D, FS-548D-FPOE Power Supply Units are Hot-Swappable. ** POE models power consumption is similar to non-POE model if POE is not in use
*** Fortinet Warranty Policy: http://www.fortinet.com/doc/legal/EULA.pdf


FortiSwitch 548D


FortiSwitch 548D-FPOE

ORDER INFORMATION

PRODUCT	SKU	DESCRIPTION
FortiSwitch Models		
FortiSwitch 108E-POE	FS-108E-POE	Layer 2 FortiGate switch controller compatible PoE+ switch with 8 GE RJ45 + 2 SFP ports, 4 port PoE with maximum 65 W PoE limit. Fanless.
FortiSwitch 108E-FPOE	FS-108E-FPOE	Layer 2 FortiGate switch controller compatible PoE+ switch with 8 GE RJ45 + 2 SFP ports, 8 port PoE with maximum 130 W PoE limit. Fanless.
FortiSwitch 108F	FS-108F	Layer 2 FortiGate switch controller compatible switch with 8 x GE RJ45 ports, 2 x GE SFP, Fanless, 12V/3A power adapter of input voltage 100 – 240VAC, and PSE dual powered.
FortiSwitch 108F-POE	FS-108F-POE	Layer 2 FortiGate switch controller compatible PoE+ switch with 8 x GE RJ45 ports, 2 x GE SFP, Fanless with automatic Max 65W POE output limit.
FortiSwitch 108F-FPOE	FS-108F-FPOE	Layer 2 FortiGate switch controller compatible PoE+ switch with 8 x GE RJ45 ports, 2 x GE SFP, Fanless with automatic Max 130W POE output limit.
FortiSwitch 124E	FS-124E	Layer 2 FortiGate switch controller compatible switch with 24 GE RJ45 + 4 SFP ports. Fanless.
FortiSwitch 124E-POE	FS-124E-POE	Layer 2 FortiGate switch controller compatible PoE+ switch with 24 GE RJ45 + 4 SFP ports, 12 port PoE with maximum 185 W limit.
FortiSwitch 124E-F-POE	FS-124E-FPOE	Layer 2 FortiGate switch controller compatible PoE+ switch with 24 GE RJ45 + 4 SFP ports, 24 port PoE with maximum 370 W limit.
FortiSwitch 148E	FS-148E	Layer 2 FortiGate switch controller compatible switch with 48 GE RJ45 + 4 SFP ports.
FortiSwitch 148E-POE	FS-148E-POE	Layer 2 FortiGate switch controller compatible PoE+ switch with 48 GE RJ45 + 4 SFP ports, 24 port PoE with maximum 370 W limit.
FortiSwitch 124F	FS-124F	Layer 2 FortiGate switch controller compatible switch with 24 GE RJ45 + 4 10G SFP+ ports. Fanless.
FortiSwitch 124F-POE	FS-124F-POE	Layer 2 FortiGate switch controller compatible PoE+ switch with 24 GE RJ45 + 4 10G SFP+ ports, 12 port PoE with maximum 185 W limit.
FortiSwitch 124F-FPOE	FS-124F-FPOE	Layer 2 FortiGate switch controller compatible PoE+ switch with 24 GE RJ45 + 4 10G SFP+ ports, 24 port PoE with maximum 370 W limit.
FortiSwitch 148F	FS-148F	Layer 2 FortiGate switch controller compatible switch with 48 GE RJ45 + 4 10G SFP+ ports.
FortiSwitch 148F-POE	FS-148F-POE	Layer 2 FortiGate switch controller compatible PoE+ switch with 48 GE RJ45 + 4 10G SFP+ ports, 24 port PoE with maximum 370 W limit.
FortiSwitch 148F-FPOE	FS-148F-FPOE	Layer 2 FortiGate switch controller compatible PoE+ switch with 48 GE RJ45 + 4 10G SFP+ ports, 48 port PoE with maximum 740 W limit.
FortiSwitch 224D-FPOE	FS-224D-FPOE	Layer 2/3 FortiGate switch controller compatible PoE+ switch with 24 GE RJ45 + 4 SFP ports, 24 port PoE with maximum 370 W limit.
FortiSwitch 224E	FS-224E	Layer 2/3 FortiGate switch controller compatible switch with 24 GE RJ45 + 4 SFP ports. Fanless.
FortiSwitch 224E-POE	FS-224E-POE	Layer 2/3 FortiGate switch controller compatible PoE+ switch with 24 GE RJ45 + 4 SFP ports, 12 port PoE with maximum 180 W limit.
FortiSwitch 248D	FS-248D	Layer 2/3 FortiGate switch controller compatible switch with 48 GE RJ45 + 4 SFP ports.
FortiSwitch 248E-POE	FS-248E-POE	Layer 2/3 FortiGate switch controller compatible PoE+ switch with 48 GE RJ45 + 4 SFP ports, 24 port PoE with maximum 370 W limit.
FortiSwitch 248E-FPOE	FS-248E-FPOE	Layer 2/3 FortiGate switch controller compatible PoE+ switch with 48 GE RJ45 + 4 SFP ports, 48 port PoE with maximum 740 W limit.
FortiSwitch 424E-Fiber	FS-424E-Fiber	Layer 2/3 FortiGate switch controller compatible switch with 24x GE SFP and 4× 10 GE SFP+ Uplinks
FortiSwitch M426E-FPOE	FS-M426E-FPOE	Layer 2/3 FortiGate switch controller compatible PoE+/802.3bt Type 3 switch with 16x GE RJ45, 8× 2.5 RJ45, 2× 5 GE RJ45 and 4× 10 GE SFP+, 24 port PoE+ with maximum 420 W limit.
FortiSwitch 424E	FS-424E	Layer 2/3 FortiGate switch controller compatible switch with 24 GE RJ45, 4× 10 GE SFP + ports.
FortiSwitch 424E-POE	FS-424E-POE	Layer 2/3 FortiGate switch controller compatible switch with 24 GE RJ45, 4× 10 GE SFP + ports, 24 port PoE+ with maximum 283.5 W limit.
FortiSwitch 424E-FPOE	FS-424E-FPOE	Layer 2/3 FortiGate switch controller compatible switch with 24 GE RJ45, 4× 10 GE SFP + ports, 24 port PoE+ with maximum 433.7 W limit.
FortiSwitch 448E	FS-448E	Layer 2/3 FortiGate switch controller compatible switch with 48 GE RJ45, 4× 10 GE SFP + ports.
FortiSwitch 448E-POE	FS-448E-POE	Layer 2/3 FortiGate switch controller compatible switch with 48 GE RJ45, 4× 10 GE SFP + ports, 48 port PoE+ with maximum 421 W limit.
FortiSwitch 448E-FPOE	FS-448E-FPOE	Layer 2/3 FortiGate switch controller compatible switch with 48 GE RJ45, 4× 10 GE SFP + ports, 48 port PoE+ with maximum 772 W limit.
FortiSwitch 524D	FS-524D	Layer 2/3 FortiGate switch controller compatible switch with 24 GE RJ45, 4× 10 GE SFP+ and 2× 40 GE QSFP+ ports.
FortiSwitch 524D-FPOE	FS-524D-FPOE	Layer 2/3 FortiGate switch controller compatible PoE+ switch with 24 GE RJ45, 4× 10 GE SFP+, 2× 40 GE QSFP+ ports, 24 port PoE with maximum 400 W limit.
FortiSwitch 548D	FS-548D	Layer 2/3 FortiGate switch controller compatible switch with 48 GE RJ45, 4× 10 GE SFP+ and 2× 40 GE QSFP+ ports.
FortiSwitch 548D-FPOE	FS-548D-FPOE	Layer 2/3 FortiGate switch controller compatible PoE+ switch with 48 GE RJ45, 4× 10 GE SFP+ and 2× 40 GE QSFP+ ports, 48 port PoE with maximum 750 W limit.

ORDER INFORMATION

PRODUCT	SKU	DESCRIPTION
Licenses		
FortiLAN Cloud Management License*	FC-10-FSW00-628-02-DD	FortiSwitch 100 Series (none-Rugged) FortiLAN Cloud Management SKU Including Forticare 24×7. (Note, FortiCare only applicable when used with FortiLAN Cloud)
	FC-10-FSW10-628-02-DD	FortiSwitch 200-400 Series (incl all FSW Rugged Models) FortiLAN Cloud Management SKU Including Forticare 24×7. (Note, FortiCare only applicable when used with FortiLAN Cloud)
	FC-10-FSW20-628-02-DD	FortiSwitch 500-900 Series FortiLAN Cloud Management SKU Including Forticare 24×7. (Note, FortiCare only applicable when used with FortiLAN Cloud)
FortiSwitch Manager Subscription License	FC1-10-SWMVM-258-01-DD	Subscription license for 10 FortiSwitch Units managed by FortiSwitchManager VM. 24×7 FortiCare support (for FSWM VM) included.
	FC2-10-SWMVM-258-01-DD	Subscription license for 100 FortiSwitch Units managed by FortiSwitchManager VM. 24×7 FortiCare support (for FSWM VM) included.
	FC3-10-SWMVM-258-01-DD	Subscription license for 1000 FortiSwitch Units managed by FortiSwitchManager VM. 24×7 FortiCare support (for FSWM VM) included.
FortiSwitch Advanced Features License	FS-SW-LIC-200	SW License for FS-200 Series Switches to activate Advanced Features.
	FS-SW-LIC-400	SW License for FS-400 Series Switches to activate Advanced Features.
	FS-SW-LIC-500	SW License for FS-500 Series Switches to activate Advanced Features.
Accessories		
External Redundant AC Power Supply	FRPS-740	Redundant AC power supply for up to 2 units: FS-224D-FPOE, FS-224E-POE, FS-248E-POE, FS-248E-FPOE.
Redundant AC Power Supply	FS-PSU-150	AC power supply for FS-548D and FS-524D.
	FS-PSU-600	AC power supply for FS-524D-FPOE.**
	FS-PSU-920	AC power supply for FS-548D-FPOE.**

* When managing a FortiSwitch with a FortiGate via FortiGate Cloud, no additional license is necessary.
** Provides additional PoE capacity.

For details of Transceiver modules, see the Fortinet Transceivers datasheet. Note that all PoE FortiSwitches are Alternative-A.

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QUOTE #	NXTQ2184
DATE	2/17/2023

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

PO Number	Payment Terms	Valid Through
	Net 30 Days	Mar 31, 2023

Notes:

Cloud Based Security Cameras:

RFP Number: 2023-06-001 (OPTION)

Verkda Cloud-Based Security System with Fortinet Switching - 1 Year Support

Free Ground Shipping and Handling Included by both Fortinet and Verkada for this project.

Part Number	Description	Qty	Unit Price	Ext. Price
Verkada Cloud-Based Security System - 1 Years Support				
Village Hall - Indoor and Outdoor Cameras, 3 Years Support, No Switching Required				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	21	$538.79	$11,314.59
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	7	$646.65	$4,526.55

Part Number	Description	Qty	Unit Price	Ext. Price
LIC-1Y	1-Year Camera License	28	$112.38	$3,146.64
	Village Hall SubTotal			**$18,987.78**
Palmetto Bay Park - Indoor and Outdoor Cameras, 1 Year Support + 1 Fortinet FS-124E-FPOE Switch - 1 Year				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	2	$538.79	$1,077.58
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	4	$646.65	$2,586.60
LIC-1Y	1-Year Camera License	6	$112.38	$674.28
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-12	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$114.67	$114.67
	Palmetto Bay Park SubTotal			**$5,517.96**
Perrine House - Indoor and Outdoor Cameras, 1 Year Support + 1 Fortinet FS-124E-FPOE Switch - 1 Year Support				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	1	$538.79	$538.79
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	5	$646.65	$3,233.25
LIC-1Y	1-Year Camera License	6	$112.38	$674.28
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-12	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$114.67	$114.67
	Perrine House SubTotal			**$5,625.82**

Part Number	Description	Qty	Unit Price	Ext. Price
Thallata Estates - Indoor and Outdoor Cameras, 1 Year Support + 1 Fortinet FS-124E-FPOE Switch - 1 Year Support				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	4	$538.79	$2,155.16
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	18	$646.65	$11,639.70
LIC-1Y	1-Year Camera License	22	$112.38	$2,472.36
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-12	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$114.67	$114.67
	Thallata Estates SubTotal			**$17,446.72**
Public Works - Indoor and Outdoor Cameras, 1 Year Support + 1 Fortinet FS-124E-FPOE Switch - 1 Year Support				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	2	$538.79	$1,077.58
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	4	$646.65	$2,586.60
LIC-1Y	1-Year Camera License	6	$112.38	$674.28
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-12	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$114.67	$114.67
	Public Works SubTotal			**$5,517.96**

Part Number	Description	Qty	Unit Price	Ext. Price
Coral Reef Park - Indoor and Outdoor Cameras, 1 Year Support + 1 Fortinet FS-124E-FPOE Switch - 1 Year Support				
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	6	$646.65	$3,879.90
LIC-1Y	1-Year Camera License	6	$112.38	$674.28
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-12	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$114.67	$114.67
	Coral Reef Park SubTotal			**$5,733.68**

Solution Subtotal	$58,829.92
Sales Tax	$0.00
Shipping	$0.00
Grand Total	$58,829.92

Notes:

Please note:

Due to current supply chain constraints faced due to the COVID-19 Pandemic - ETA's are currently 90 days for Fortinet based equipment but could increase due to manufacturer constraints outside of the control of NXT GEN Technologies.

This quote does not include any additional potential shipping, handling and taxes that may be incurred during the time of the sale. Any applicable charges will be passed on during the invoice of the sale. To proceed with this order, please provide an official company purchase order or an authorized party must sign and return this quote that will act as a purchase order.

Authorized Signature

Print Name

Title and Date

Purchase Order Number (If Applicable)

QUOTE #	NXTQ2184-01
DATE	2/20/2023

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

Sold To:
Village of Palmetto Bay
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Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

PO Number	Payment Terms	Valid Through
	Net 30 Days	Mar 31, 2023

Notes:

Cloud Based Security Cameras:

RFP Number: 2023-06-001 (OPTION)

Verkda Cloud-Based Security System with Fortinet Switching - 5 Years Support

Free Ground Shipping and Handling Included by both Fortinet and Verkada for this project.

Part Number	Description	Qty	Unit Price	Ext. Price
Verkada Cloud-Based Security System - 5 Years Support				
Village Hall - Indoor and Outdoor Cameras, 5 Years Support, No Switching Required				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	21	$538.79	$11,314.59
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	7	$646.65	$4,526.55

Part Number	Description	Qty	Unit Price	Ext. Price
LIC-5Y	5-Year Camera License	28	$507.67	$14,214.76
	Village Hall SubTotal			**$30,055.90**
Palmetto Bay Park - Indoor and Outdoor Cameras, 5 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	2	$538.79	$1,077.58
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	4	$646.65	$2,586.60
LIC-5Y	5-Year Camera License	6	$507.67	$3,046.02
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Palmetto Bay Park SubTotal			**$8,348.40**
Perrine House - Indoor and Outdoor Cameras, 5 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	1	$538.79	$538.79
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	5	$646.65	$3,233.25
LIC-5Y	5-Year Camera License	6	$507.67	$3,046.02
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83

Part Number	Description	Qty	Unit Price	Ext. Price
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Perrine House SubTotal			**$8,456.26**

Thallata Estates - Indoor and Outdoor Cameras, 5 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years

CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	4	$538.79	$2,155.16
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	18	$646.65	$11,639.70
LIC-5Y	5-Year Camera License	22	$507.67	$11,168.74
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Thallata Estates SubTotal			**$26,601.80**

Part Number	Description	Qty	Unit Price	Ext. Price
Public Works - Indoor and Outdoor Cameras, 5 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years Support				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	2	$538.79	$1,077.58
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	4	$646.65	$2,586.60
LIC-5Y	5-Year Camera License	6	$507.67	$3,046.02
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Public Works SubTotal			**$8,348.40**
Coral Reef Park - Indoor and Outdoor Cameras, 5 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years				
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	6	$646.65	$3,879.90
LIC-5Y	5-Year Camera License	6	$507.67	$3,046.02
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83

Part Number	Description	Qty	Unit Price	Ext. Price
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Coral Reef Park SubTotal			**$8,564.12**

Solution Subtotal	$90,374.88
Sales Tax	$0.00
Shipping	$0.00
Grand Total	$90,374.88

Notes:

Please note:

Due to current supply chain constraints faced due to the COVID-19 Pandemic - ETA's are currently 90 days for Fortinet based equipment but could increase due to manufacturer constraints outside of the control of NXT GEN Technologies.

This quote does not include any additional potential shipping, handling and taxes that may be incurred during the time of the sale. Any applicable charges will be passed on during the invoice of the sale. To proceed with this order, please provide an official company purchase order or an authorized party must sign and return this quote that will act as a purchase order.

Authorized Signature

Print Name

Title and Date

Purchase Order Number (If Applicable)

QUOTE #	NXTQ2184-02
DATE	2/20/2023

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

Sold To:
Village of Palmetto Bay
Eric Machado
9705 East Hibiscus Street
Palmetto Bay, Florida 33157
305-259-1234
emachado@palmettobay-fl.gov

PO Number	Payment Terms	Valid Through
	Net 30 Days	Mar 31, 2023

Notes:

Cloud Based Security Cameras:

RFP Number: 2023-06-001 (OPTION)

Verkda Cloud-Based Security System (10 Years Support) with Fortinet Switching - 5 Year Support (Fortinet can only do up to 60 months)

Free Ground Shipping and Handling Included by both Fortinet and Verkada for this project.

Part Number	Description	Qty	Unit Price	Ext. Price
Verkada Cloud-Based Security System - 10 Years Support				
Village Hall - Indoor and Outdoor Cameras, 10 Years Support, No Switching Required				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	21	$538.79	$11,314.59

Part Number	Description	Qty	Unit Price	Ext. Price
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	7	$646.65	$4,526.55
LIC-10Y	10-Year Camera License	28	$1,015.91	$28,445.48
	Village Hall SubTotal			**$44,286.62**
Palmetto Bay Park - Indoor and Outdoor Cameras, 10 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	2	$538.79	$1,077.58
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	4	$646.65	$2,586.60
LIC-10Y	10-Year Camera License	6	$1,015.91	$6,095.46
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Palmetto Bay Park SubTotal			**$11,397.84**
Perrine House - Indoor and Outdoor Cameras, 10 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	1	$538.79	$538.79
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	5	$646.65	$3,233.25
LIC-10Y	10-Year Camera License	6	$1,015.91	$6,095.46

Part Number	Description	Qty	Unit Price	Ext. Price
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Perrine House SubTotal			**$11,505.70**
Thallata Estates - Indoor and Outdoor Cameras, 10 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	4	$538.79	$2,155.16
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	18	$646.65	$11,639.70
LIC-10Y	10-Year Camera License	22	$1,015.91	$22,350.02
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Thallata Estates SubTotal			**$37,783.08**

Part Number	Description	Qty	Unit Price	Ext. Price
Public Works - Indoor and Outdoor Cameras, 10 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years				
CD42-256-HW	CD42 Indoor Dome Camera, 256GB, 30 Days Max	2	$538.79	$1,077.58
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	4	$646.65	$2,586.60
LIC-10Y	10-Year Camera License	6	$1,015.91	$6,095.46
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
	Public Works SubTotal			**$11,397.84**
Coral Reef Park - Indoor and Outdoor Cameras, 10 Years Support + 1 Fortinet FS-124E-FPOE Switch - 5 Years				
CD42-256E-HW	CD42-E Outdoor Dome Camera, 256GB, 30 Days Max	6	$646.65	$3,879.90
LIC-10Y	10-Year Camera License	6	$1,015.91	$6,095.46
FS-124E-FPOE	Fortinet FortiSwitch 124E-F-POE Ethernet Switch - 24 Ports - Manageable - 2 Layer Supported - Modular - 4 SFP Slots - Optical Fiber, Twisted Pair - 1U High - Rack-mountable - Lifetime Limited Warranty.	1	$1,064.83	$1,064.83

Part Number	Description	Qty	Unit Price	Ext. Price
FC-10-S12FP-247-02-60	Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 5 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic slide Fortinet FortiCare Comprehensive Support - Extended Service (Renewal) - 1 Year - Service - 24 x 7 x Next Business Day - Service Depot - Exchange - Parts - Physical, Electronic	1	$573.37	$573.37
Coral Reef Park SubTotal				**$11,613.56**

Solution Subtotal	$127,984.64
Sales Tax	$0.00
Shipping	$0.00
Grand Total	$127,984.64

Notes:

Please note:

Due to current supply chain constraints faced due to the COVID-19 Pandemic - ETA's are currently 90 days for Fortinet based equipment but could increase due to manufacturer constraints outside of the control of NXT GEN Technologies.

This quote does not include any additional potential shipping, handling and taxes that may be incurred during the time of the sale. Any applicable charges will be passed on during the invoice of the sale. To proceed with this order, please provide an official company purchase order or an authorized party must sign and return this quote that will act as a purchase order.

Authorized Signature

Print Name

Title and Date

Purchase Order Number (If Applicable)

AGENDA ITEM NO. 14.D

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE: June 5, 2023

SUBMITTED BY: Djenepha Hall, Grants

ITEM TYPE: Resolution

AGENDA SECTION: RESOLUTIONS WITH PUBLIC COMMENT

SUBJECT: A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, RELATING TO FEDERAL GRANTS; ACCEPTING THE SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT AWARD NO. 693JJ32340056 IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($375,000) IN ORDER TO ENTER INTO A PROJECT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION (DOT) AND FEDERAL HIGHWAY ADMINISTRATION (FHWA), TO COMPLETE A STREET SAFETY ACTION PLAN; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT AND ALL SUBSEQUENT RELATED DOCUMENTS AS REQUIRED ON BEHALF OF THE VILLAGE; AND PROVIDING FOR AN EFFECTIVE DATE. *(Sponsored by Administration)*

SUGGESTED ACTION:

ATTACHMENTS:

Memo-Accepting SS4A_$375,000
Resolution_2023-00_Accepting_SS4A__375000_JD_Review.doc
Exhibit A-Grant Agreement
Exhibit B-Final Submitted Application

To: Honorable Mayor and Village Council

Date: June 5, 2023

From: Nick Marano, Village Manager

Re: Accepting Safe Streets and Roads for All Grant (SS4A)

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, RELATING TO FEDERAL GRANTS; ACCEPTING THE SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT AWARD NO. 693JJ32340056 IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($375,000) IN ORDER TO ENTER INTO A PROJECT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION (DOT) AND FEDERAL HIGHWAY ADMINISTRATION (FHWA), TO COMPLETE A STREET SAFETY ACTION PLAN; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT AND ALL SUBSEQUENT RELATED DOCUMENTS AS REQUIRED ON BEHALF OF THE VILLAGE; AND PROVIDING FOR AN EFFECTIVE DATE. *(Sponsored by Administration)*

BACKGROUND AND ANALYSIS:

The Safe Streets and Roads for All (SS4A) grant program is awarded on a competitive basis to support planning, infrastructure, behavioral, and operational initiatives to prevent death and serious injury on roads and streets involving all roadway users. The purpose of SS4A grants is to improve roadway safety by significantly reducing or eliminating roadway fatalities and serious injuries through Safety Action Plan development and Implementation focused on all users, including pedestrians, bicyclists, public transportation users, motorists, personal conveyance (movement of commercial motor vehicle (CMV) for personal use while off-duty) and micromobility users (ex: e-bikes), and commercial vehicle operators.

In 2022, the Village of Palmetto Bay, applied to and was awarded in 2023 a grant under the inaugural SS4A Discretionary Grant Opportunity to develop a Village-wide roadway safety Action Plan. This will incorporate most, if not all, previous related plans to create a single, phased focused Master Plan as a guide for future grant opportunities.

FISCAL IMPACT:

Total Project Cost:	$500,000
Grant Share:	$375,000
Village Share:	$125,000 (Capital Projects-Public Services)

Exhibits:

A. Safe Streets and Roads for All (SS4A) Grant Agreement No. 693JJ32340056
B. Submitted Application

RESOLUTION NO. 2023-_____

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, RELATING TO FEDERAL GRANTS; ACCEPTING THE SAFE STREETS AND ROADS FOR ALL (SS4A) GRANT AWARD NO. 693JJ32340056 IN THE AMOUNT OF THREE HUNDRED SEVENTY-FIVE THOUSAND DOLLARS ($375,000) IN ORDER TO ENTER INTO A PROJECT AGREEMENT WITH THE UNITED STATES DEPARTMENT OF TRANSPORTATION (DOT) AND FEDERAL HIGHWAY ADMINISTRATION (FHWA), TO COMPLETE A STREET SAFETY ACTION PLAN; AUTHORIZING THE VILLAGE MANAGER TO EXECUTE THE AGREEMENT AND ALL SUBSEQUENT RELATED DOCUMENTS AS REQUIRED ON BEHALF OF THE VILLAGE; AND PROVIDING FOR AN EFFECTIVE DATE. *(Sponsored by Administration)*

WHEREAS, the Village of Palmetto Bay previously submitted a grant application to the Department of Transportation (DOT) requesting assistance from the Safe Streets and Roads for All Discretionary Grant program to fund a Village-wide Safety Action Plan; and

WHEREAS, the Village was successful in securing grant funding in the amount of Three Hundred Seventy-Five Thousand Dollars ($375,000) for the proposed project; and

WHEREAS, the Village desires to move forward with the acceptance of the grant award and enter into the agreement with the DOT and FHWA.

NOW, THEREFORE, BE IT RESOLVED BY THE VILLAGE OF PALMETTO BAY, FLORIDA, THAT:

Section 1. The Village Council hereby accepts the Federal grant for $375,000 from the U.S. Department of Transportation Federal Highway Administration Office of Safety.

Section 2. The Project Agreement No. 693JJ32340056 between the United States Department of Transportation (DOT),

Federal Highway Administration (FHWA) and the Village of Palmetto Bay is hereby approved.

Section 3. The Village Manager is authorized to execute the grant agreement and all other future applicable documents on behalf of the Village.

Section 4. This resolution shall take effect immediately upon approval.

PASSED and **ADOPTED** this 5th day of June, 2023.

Attest:

_____	_____
Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____
John C. Dellagloria
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore _____

Council Member Steve Cody _____

Council Member Marsha Matson _____

Vice-Mayor Leanne Tellam _____

Mayor Karyn Cunningham _____

1. Award No.
693JJ32340056

2. Effective Date
See No. 17 Below

3. Assistance Listings No.
20.939

4. Award To
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL
33157-5606

Unique Entity Id.: NMCMZ1MN2629
TIN No.: 05-0541068

5. Sponsoring Office
U.S. Department of Transportation
Federal Highway Administration
Office of Safety
1200 New Jersey Avenue, SE
HSSA-1, Mail Drop E71-117
Washington, DC 20590

6. Period of Performance
Effective Date of Award – May 4, 2025

7. Total Amount

Federal Share:	$375,000
Recipient Share:	$125,000
Other Federal Funds:	$0
Other Funds:	$0
Total:	$500,000

8. Type of Agreement
Grant

9. Authority
Section 24112 of the Infrastructure Investment and Jobs Act (Pub. L. 117–58, November 15, 2021; also referred to as the "Bipartisan Infrastructure Law" or "BIL")

10. Procurement Request No.
HSSP230259PR

11. Federal Funds Obligated
$375,000

12. Submit Payment Requests To
See article 20.

13. Payment Office
See article 20.

14. Accounting and Appropriations Data
15X0173E50.0000.055SR10500.5592000000.25305.610066

15. Description of Project
The award will be used by the Village of Palmetto Bay to develop a comprehensive safety action plan.

RECIPIENT
16. Signature of Person Authorized to Sign

_____
Signature Date
Name: Nicholas Marano
Title: Village Manager

FEDERAL HIGHWAY ADMINISTRATION
17. Signature of Agreement Officer

_____
Signature Date
Name: Amalia Rodezno
Title: Agreement Officer

U.S. DEPARTMENT OF TRANSPORTATION

GRANT AGREEMENT UNDER THE FISCAL YEAR 2022 SAFE STREETS AND ROADS FOR ALL GRANT PROGRAM

This agreement is between the United States Department of Transportation (the "**USDOT**") Federal Highway Administration (the "FHWA") and the Village of Palmetto Bay (the "**Recipient**").

This agreement reflects the selection of the Recipient to receive a Safe Streets and Roads for All ("SS4A") Grant for the Village of Palmetto Bay's Street Safety Action Plan Development.

The parties therefore agree to the following:

ARTICLE 1
GENERAL TERMS AND CONDITIONS

1.1 General Terms and Conditions.

(a) In this agreement, "**General Terms and Conditions**" means the content of the document titled "General Terms and Conditions Under the Fiscal Year 2022 Safe Streets and Roads for All Grant Program," dated February 8, 2023, which is available at https://www.transportation.gov/grants/ss4a/grant-agreements. Articles 7–30 are in the General Terms and Conditions. The General Terms and Conditions are part of this agreement.

(b) The Recipient states that it has knowledge of the General Terms and Conditions. Recipient also states that it is required to comply with all applicable Federal laws and regulations including, but not limited to, the Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (2 CFR part 200); National Environmental Policy Act (NEPA) (42 U.S.C. § 4321 et seq.); and Build America, Buy America Act (BIL, div. G §§ 70901-27).

(c) The Recipient acknowledges that the General Terms and Conditions impose obligations on the Recipient and that the Recipient's non-compliance with the General Terms and Conditions may result in remedial action, termination of the SS4A Grant, disallowing costs incurred for the Project, requiring the Recipient to refund to the FHWA the SS4A Grant, and reporting the non-compliance in the Federal-government-wide integrity and performance system.

ARTICLE 2
APPLICATION, PROJECT, AND AWARD

2.1 Application.

Application Title: Village of Palmetto Bay's Street Safety Action Plan Development

Application Date: September 6, 2022

2.2 Award Amount.

SS4A Grant Amount: $375,000

2.3 Award Dates.

Period of Performance End Date: May 4, 2025

2.4 Budget Period

Budget Period End Date: May 4, 2025

2.5 Action Plan Grant or Implementation Grant Designation.

Designation: Action Plan

2.6 Federal Award Identification Number. The Federal Award Identification Number is listed on page 1, line 1.

ARTICLE 3
SUMMARY PROJECT INFORMATION

3.1 Summary of Project's Statement of Work.

The award will be used by the Village of Palmetto Bay to develop a comprehensive safety action plan.

3.2 Project's Estimated Schedule.

ACTION PLAN SCHEDULE

Milestone	**Schedule Date**
Planned Draft Action Plan Completion Date:	05/30/2025
Planned Action Plan Completion Date:	09/30/2025
Planned Action Plan Adoption Date:	11/06/2025
Planned SS4A Final Report Date:	12/31/2025

3.3 Project's Estimated Costs.

(a) Eligible Project Costs

Eligible Project Costs	
SS4A Grant Amount:	$375,000.00
Other Federal Funds:	$0.00
State Funds:	$0.00
Local Funds:	$125,000.00
In-Kind Match:	$0.00
Other Funds:	$0.00
Total Eligible Project Cost:	$500,000.00

(b) Supplemental Estimated Budget

Cost Element	**Federal Share**	**Non-Federal Share**	**Total Budget Amount**
Direct Labor	$0.00	$0.00	$0.00
Fringe Benefits	$0.00	$0.00	$0.00
Travel	$0.00	$0.00	$0.00
Equipment	$0.00	$0.00	$0.00
Supplies	$0.00	$0.00	$0.00
Contractual/Consultant	$375,000.00	$125,000.00	$500,000.00
Other	$0.00	$0.00	$0.00
Indirect Costs	$0.00	$0.00	$0.00
Total Budget	**$375,000.00**	**$125,000.00**	**$500,000.00**

ARTICLE 4

RECIPIENT INFORMATION

4.1 Recipient's Unique Entity Identifier.

NMCMZ1MN2629

4.2 Recipient Contact(s).

Djenepha 'Jenny' Polynice-Hall
Grant Writer
Village of Palmetto Bay
9705 E. Hibiscus St., Palmetto Bay, FL 33157
(305) 259-1277
dhall@palmettobay-fl.gov

4.3 Recipient Key Personnel.

Name	Title or Position
Dionisio Torres	Director of Public Services
Heidi Siegel	Director of Community & Economic Development
Alexander Adams	Planning Division Manager

4.4 USDOT Project Contact(s).

Darren Thacker
Safe Streets and Roads for All Program Manager
Federal Highway Administration
Office of Safety
HSSA-1, Mail Stop: E71-117
1200 New Jersey Avenue, S.E.
Washington, DC 20590
(202) 366-6409
darren.thacker@dot.gov

and

Amalia Rodezno
Agreement Officer (AO)
Federal Highway Administration
Office of Acquisition and Grants Management

HCFA-33, Mail Stop E62-310
1200 New Jersey Avenue, S.E.
Washington, DC 20590
(202) 924-4919
Amalia.Rodezno@dot.gov

and

Vivian Lu
Agreement Specialist (AS)
Federal Highway Administration
Office of Acquisition and Grants Management
HCFA-33, Mail Stop E62-204
1200 New Jersey Avenue, S.E.
Washington, DC 20590
(202) 366-9587
Vivian.Lu@dot.gov

and

Division Administrator
Agreement Officer's Representative (AOR)
Florida Division
Federal Highway Administration
Florida.FHWA@dot.gov

and

Jorge J. Rivera
Florida Division Office Point of Contact
District Transportation Engineer
400 W Washington St 4200
Orlando, FL 32801
407-867-6406
Jorge.Rivera@dot.gov

ARTICLE 5
USDOT ADMINISTRATIVE INFORMATION

5.1 Office for Subaward and Contract Authorization.

USDOT Office for Subaward and Contract Authorization: FHWA Office of Acquisition and Grants Management

SUBAWARDS AND CONTRACTS APPROVAL

Note: See 2 CFR § 200.331, Subrecipient and contractor determinations, for definitions of subrecipient (who is awarded a subaward) versus contractor (who is awarded a contract).

Note: Recipients with a procurement system deemed approved and accepted by the Government or by the AO are exempt from the requirements of this clause. See 2 CFR 200.317 through 200.327.

Note: This clause is only applicable to Action Plan Grants.

Unless described in the application and funded in the approved award, the Recipient must obtain prior written approval from the AO for the subaward, transfer, or contracting out of any work under this award above the Simplified Acquisition Threshold. This provision does not apply to the acquisition of supplies, material, equipment, or general support services. Approval of each subaward or contract is contingent upon the Recipient's submittal of a written fair and reasonable price determination, and approval by the AO for each proposed contractor/sub-recipient. Consent to enter into subawards or contracts will be issued through written notification from the AO or a formal amendment to the Agreement.

The following subawards and contracts are currently approved under the Agreement by the AO. This list does not include supplies, material, equipment, or general support services which are exempt from the pre-approval requirements of this clause.

(Fill in at award or by amendment)

5.2 Reimbursement Requests

(a) The Recipient may request reimbursement of costs incurred in the performance of this agreement if those costs do not exceed the funds available under section 2.2 and are allowable under the applicable cost provisions of 2 C.F.R. Part 200, Subpart E. The Recipient shall not request reimbursement more frequently than monthly.

(b) The Recipient shall use the DELPHI eInvoicing System to submit requests for reimbursement to the payment office. When requesting reimbursement of costs incurred or credit for cost share incurred, the Recipient shall electronically submit supporting cost detail with the SF 271 (Outlay Report and Request for Reimbursement for Construction Programs) to clearly document all costs incurred.

(c) The Recipient's supporting cost detail shall include a detailed breakout of all costs incurred, including direct labor, indirect costs, other direct costs, travel, etc., and the Recipient shall identify the Federal share and the Recipient's share of costs. If the Recipient does not provide sufficient detail in a request for reimbursement, the AO may withhold processing that request until the Recipient provides sufficient detail.

(d) The USDOT shall not reimburse costs unless the Agreement Officer's Representative (the "**AOR**") reviews and approves the costs to ensure that progress on this agreement is sufficient to substantiate payment.

(e) The USDOT may waive the requirement that the Recipient use the DELPHI eInvoicing System. The Recipient may obtain waiver request forms on the DELPHI eInvoicing website (http://www.dot.gov/cfo/delphi-einvoicing-system.html) or by contacting the AO. A Recipient who seeks a waiver shall explain why they are unable to use or access the Internet to register and enter payment requests and send a waiver request to

Director of the Office of Financial Management
US Department of Transportation,
Office of Financial Management B-30, Room W93-431
1200 New Jersey Avenue SE
Washington DC 20590-0001

or

DOTElectronicInvoicing@dot.gov.

If the USDOT grants the Recipient a waiver, the Recipient shall submit SF 271s directly to:

DOT/FAA
P.O. Box 268865
Oklahoma City, OK 73125-8865
Attn: Agreement Specialist

(f) The requirements set forth in these terms and conditions supersede previous financial invoicing requirements for Recipients.

ARTICLE 6
SPECIAL GRANT TERMS

6.1 SS4A funds must be expended within five years after the grant agreement is executed and DOT obligates the funds, which is the budget period end date in section 10.3 of the Terms and Conditions and section 2.4.

6.2 The Recipient acknowledges that the Action Plan will be made publicly available, and the Recipient agrees that it will publish the final Action Plan on a publicly available website.

6.3 The Recipient demonstrates compliance with civil rights obligations and nondiscrimination laws, including Titles VI of the Civil Rights Act of 1964, the Americans with Disabilities Act (ADA), and Section 504 of the Rehabilitation Act, and accompanying regulations. Recipients of Federal transportation funding will also be required to comply fully with regulations and guidance for the ADA, Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and all other civil rights requirements.

6.4 There are no other special grant requirements for this award.

ATTACHMENT A
PERFORMANCE MEASUREMENT INFORMATION

Study Area:

- **Eastern Boundary**: City of Coral Gables and Biscayne Bay
- **Northern Boundary**: SW 136 Street and the City of Coral Gables
- **Southern Boundary**: SW 184 Street
- **Western Boundary**: Center line of U.S. 1 from SW 136 Street, southwesterly to SW 160 Street, then to the centerline of southbound U.S. 1 from SW 160 Street to SW 184 Street

Baseline Measurement Date: 10/15/2023

Baseline Report Date: 12/15/2023

Table 1: Performance Measure Table

Measure	Category and Description	Measurement Frequency
Equity	Percent of Funds to Underserved Communities: Funding amount (of total project amount) benefitting underserved communities, as defined by USDOT	End of period of performance
Costs	Project Costs: Quantification of the cost of each eligible project carried out using the grant	End of period of performance
Lessons Learned and Recommendations	Lessons Learned and Recommendations: Description of lessons learned and any recommendations relating to future projects of strategies to prevent death and serious injury on roads and streets.	End of period of performance

ATTACHMENT B
CHANGES FROM APPLICATION

INSTRUCTIONS FOR COMPLETING ATTACHMENT B: Describe all material differences between the scope, schedule, and budget described in the application and the scope, schedule, and budget described in Article 3. The purpose of this attachment B is to document the differences clearly and accurately in scope, schedule, and budget to establish the parties' knowledge and acceptance of those differences. See section 10.1.

Scope:

Schedule:

Budget:

The table below provides a summary comparison of the project budget.

Fund Source	**Application** $	**Application** %	**Section 3.3** $	**Section 3.3** %
Previously Incurred Costs (Non-Eligible Project Costs)				
Federal Funds				
Non-Federal Funds				
Total Previously Incurred Costs				
Future Eligible Project Costs				
SS4AFunds				
Other Federal Funds				
Non-Federal Funds				
Total Future Eligible Project Costs				
Total Project Costs				

ATTACHMENT C
RACIAL EQUITY AND BARRIERS TO OPPORTUNITY

1. Efforts to Improve Racial Equity and Reduce Barriers to Opportunity.

The Recipient states that rows marked with "X" in the following table are accurate:

	A racial equity impact analysis has been completed for the Project. *(Identify a report on that analysis or, if no report was produced, describe the analysis and its results in the supporting narrative below.)*
X	The Recipient or a project partner has adopted an equity and inclusion program/plan or has otherwise instituted equity-focused policies related to project procurement, material sourcing, construction, inspection, hiring, or other activities designed to ensure racial equity in the overall delivery and implementation of the Project. *(Identify the relevant programs, plans, or policies in the supporting narrative below.)*
X	The Project includes physical-barrier-mitigating land bridges, caps, lids, linear parks, and multimodal mobility investments that either redress past barriers to opportunity or that proactively create new connections and opportunities for underserved communities that are underserved by transportation. *(Identify the relevant investments in the supporting narrative below.)*
X	The Project includes new or improved walking, biking, and rolling access for individuals with disabilities, especially access that reverses the disproportional impacts of crashes on people of color and mitigates neighborhood bifurcation. *(Identify the new or improved access in the supporting narrative below.)*
	The Project includes new or improved freight access to underserved communities to increase access to goods and job opportunities for those underserved communities. *(Identify the new or improved access in the supporting narrative below.)*
X	The Recipient has taken other actions related to the Project to improve racial equity and reduce barriers to opportunity, as described in the supporting narrative below.
	The Recipient has not yet taken actions related to the Project to improve racial equity and reduce barriers to opportunity but, before beginning construction of the project, will take relevant actions described in the supporting narrative below
	The Recipient has not taken actions related to the Project to improve racial equity and reduce barriers to opportunity and will not take those actions under this award.

2. Supporting Narrative.

The Village is committed to supporting Complete Streets for all and a Vision Zero goal. This project will allow the village to update its existing bicycle and pedestrian master plans, analyze current traffic and crash data, look at linking land use policies around

existing transit service and set minimum standards for village roadways based on their FDOT Context Sensitive Classification System (except US-1). The Village is also actively updating its State Comprehensive Plan where strategies, goals, objectives and policies will be added. With this grant, the village intends to create one unified complete transportation guidebook that will incorporate all planning studies, special area plans, designs, and street classifications to encourage and implement complete streets towards our goal of vison zero.

The village will strive to include public input from all stakeholders and will specifically target those areas within the village defined by USDOT as "underserved communities". The village also looks to hire a diverse team of professionals by writing into the RFP experience with disadvantaged communities and having a scoring bonus for diversity within the consulting team. We look to study areas of past redlining and roadway improvement projects to see how existing barriers can be renovated, reconstructed, or mitigated to allow for greater access to transit, medical care, food and pharmacies for individuals daily needs. The Village of Palmetto Bay has within our boundaries a 5.7% poverty rate[1] and has members in our neighboring communities that are of lower socioeconomic status who visit our parks and attend our schools and will all benefit from the guided implementation of roadway safety plans. The Village of Palmetto Bay has always welcomed all humans regardless of race, color, sex, religion, or socioeconomic status by not specifically creating projects for those groups, but by ensuring all projects, events and community involvement opportunities are accessible and can help as many as possible.

Palmetto Bay prides itself on being known as the "Village of Parks" and we have recently completed a Parks Master Plan. We will be using this grant to build on that vision and provide Safe Routes to Parks prioritizing alternative transportation methods to access our parks from surrounding neighborhoods. Opportunities will be explored for multi-use trails along South Florida Water Management District canal right of ways that can support exclusive off-street improvements across the village. Our existing off street multi-use pathways (parks) will be analyzed to implement the most current best management practices for safety, lighting, and especially crossing locations including specific high visibility pavement markings and signage.

The village has many top-rated schools within its boundaries and this grant will be used to facilitate a Safe Routes to Schools study of all public K-12 schools. Recommendations will help guide our design standards, roadway classifications and specific improvements can be funded through future implementation grants and other FDOT/ TPO program funding. Beyond our schools and parks, bicycle and pedestrian mobility is a high quality of life factor connecting neighborhoods.

We look to improve walking, biking, and rolling access for individuals with disabilities as a total percentage of our overall transportation system. The Village is committed to reducing roadway fatalities and environmental sustainability within our boundaries with the continued implementation of roundabouts at all 2-lane centerline and half centerline

[1] (https://www.census.gov/quickfacts/fact/table/palmettobayvillageflorida/IPE120221#IPE120221)

road intersections. The replacement of traffic signals, except along US-1, will reduce greenhouse gas emissions, provide sustainable solutions and continued service during power outages, reduce speeding, provide safe ADA friendly crossings and avoid running of stop signs at our busy intersections around Palmetto Bay. With this plan we hope to improve rolling access with crossing intersection textured surface for easier stopping at corners and improving walking signals and crosswalks leading to bus stops to better assist rolling users in accessing public transportation. Additionally, increasing sidewalk widths in commercial areas and specifically a US-1 corridor plan will improve pedestrian access where we expect the greatest number of users. We plan a complete assessment of all existing street conditions ensuring broken and uneven sidewalks for users are identified, and any missing or non-compliant ADA access ramps will be documented to better assist wheelchair bound persons or those using walking sticks or visually impaired. The National Highway Traffic Safety Administration conducted an analysis for *Stateline* and found that at least 301 people in wheelchairs and 225 who used a cane or crutches died in pedestrian crashes from 2010 through 2020. Our records of all existing sidewalks and trees within the right of ways will be documented and placed into GIS to guide future construction segments.

Finally, we will be looking at ways to coordinate with Miami-Dade County on improved access to the South Dade Busway and analyzing the location of bus stops to facilitate the greatest number of bus routes and correspond with proposed surrounding land uses. We are interested in exploring designs that could bridge US-1 and directly connect into major bus hub BRT stations under construction adjacent to the village. US-1 is the greatest barrier between the village and the South Dade rapid BRT line located adjacent to the village municipal boundary west of the US-1 right of way.

All together this proposed document will provide the village with a roadmap for future investments, repairs and renovations to achieve Complete Streets for all and Vision Zero. We look forward to having one unified planning and street design document that the village will utilize for all future development projects. This document will be developed together with the public and the plan’s policies will be set into the comprehensive plan, zoning standards and public works manual.

OMB Number: 4040-0004
Expiration Date: 12/31/2022

Application for Federal Assistance SF-424

* 1. Type of Submission:
- [ ] Preapplication
- [x] Application
- [ ] Changed/Corrected Application

* 2. Type of Application:
- [x] New
- [ ] Continuation
- [ ] Revision

* If Revision, select appropriate letter(s):

* Other (Specify):

* 3. Date Received: Completed by Grants.gov upon submission.

4. Applicant Identifier: Village of Palmetto Bay

5a. Federal Entity Identifier:

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier: Florida

8. APPLICANT INFORMATION:

* a. Legal Name: Village of Palmetto Bay

* b. Employer/Taxpayer Identification Number (EIN/TIN): 050541068

* c. UEI: NMCMZ1MN2629

d. Address:

* Street1: Village Hall
Street2: 9705 East Hibiscus Street
* City: Palmetto Bay
County/Parish: Miami-Dade County
* State: FL: Florida
Province:
* Country: USA: UNITED STATES
* Zip / Postal Code: 33157-5606

e. Organizational Unit:

Department Name: H.R. & Communications

Division Name: Grants

f. Name and contact information of person to be contacted on matters involving this application:

Prefix: Mrs.
* First Name: Jeny
Middle Name:
* Last Name: Polynice-Hall
Suffix:

Title: Grant Administrator

Organizational Affiliation: Village of Palmetto Bay

* Telephone Number: 3052591277
Fax Number:

* Email: dhall@palmettobay-fl.gov

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

69A345 Office of the Under Secretary for Policy

11. Catalog of Federal Domestic Assistance Number:

CFDA Title:

*** 12. Funding Opportunity Number:**

DOT-SS4A-FY22-01

* Title:

Safe Streets and Roads for All Discretionary Grant Program

13. Competition Identification Number:

0001

Title:

Action Plan Grant Applications

14. Areas Affected by Project (Cities, Counties, States, etc.):

Street Map_Village of Palmetto Bay .pdf | Add Attachment | Delete Attachment | View Attachment

*** 15. Descriptive Title of Applicant's Project:**

Village of Palmetto Bay's Street Safety Action Plan Development

Attach supporting documents as specified in agency instructions.

Add Attachments | Delete Attachments | View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant: 27 | * b. Program/Project: 27

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment | Delete Attachment | View Attachment

17. Proposed Project:

* a. Start Date: 10/02/2023 | * b. End Date: 09/30/2026

18. Estimated Funding ($):

* a. Federal	375,000.00
* b. Applicant	0.00
* c. State	0.00
* d. Local	125,000.00
* e. Other	0.00
* f. Program Income	0.00
* g. TOTAL	500,000.00

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .

☒ b. Program is subject to E.O. 12372 but has not been selected by the State for review.

☐ c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment | Delete Attachment | View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)**

☒ ** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: Mr. | * First Name: Nicholas

Middle Name:

* Last Name: Marano

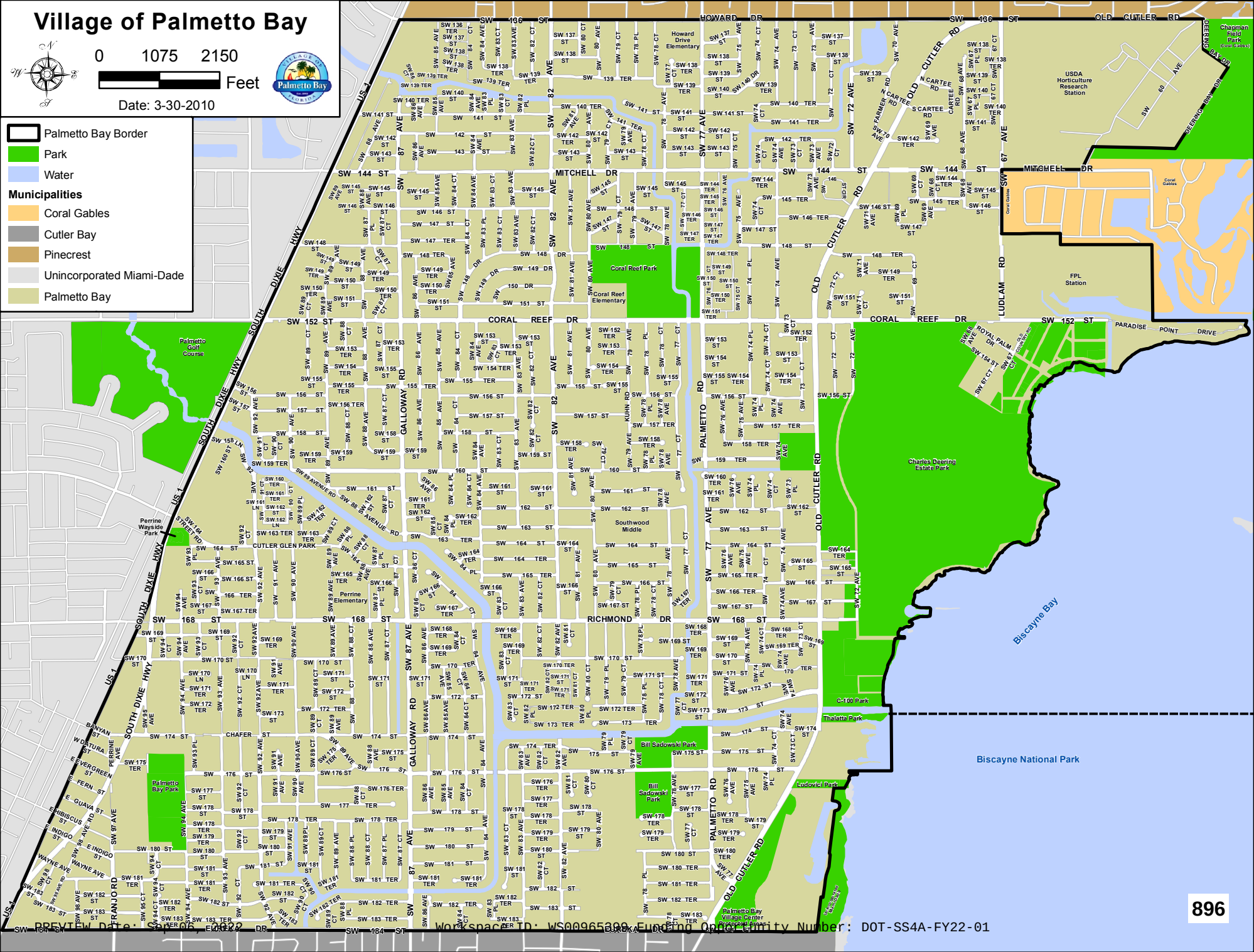
Suffix:

* Title: Village Manager

* Telephone Number: 3052591234 | Fax Number:

* Email: nmarano@palmettobay-fl.gov

* Signature of Authorized Representative: Completed by Grants.gov upon submission. | * Date Signed: Completed by Grants.gov upon submission.


Village of Palmetto Bay
0 1075 2150
Feet
Date: 3-30-2010
Palmetto Bay Border
Park
Water
Municipalities
Coral Gables
Cutler Bay
Pinecrest
Unincorporated Miami-Dade
Palmetto Bay
SW 136 ST
HOWARD DR
OLD CUTLER RD
MITCHELL DR
SW 144 ST
CORAL REEF DR
SW 152 ST
SW 168 ST
RICHMOND DR
SOUTH DIXIE HWY
US-1
Howard Drive Elementary
Chapman Field Park
USDA Horticulture Research Station
Coral Reef Park
Coral Reef Elementary
FPL Station
Palmetto Golf Course
Charles Deering Estate Park
Perrine Wayside Park
Perrine Elementary
Southwood Middle
Palmetto Bay Park
Bill Sadowski Park
Ludovici Park
C-100 Park
Thalatta Park
Biscayne Bay
Biscayne National Park
PARADISE POINT DRIVE
ROYAL PALM DR
DEERING BAY DR
CUTLER BAY
GALLOWAY RD
PALMETTO RD
LUDLAM RD
896
PREVIEW Date: Sep 06, 2022 Workspace ID: WS00965309 Funding Opt Entity Number: DOT-SS4A-FY22-01

Project Narrative File(s)

*** Mandatory Project Narrative File Filename:** Att 5_Project Narrative.pdf

Add Mandatory Project Narrative File | Delete Mandatory Project Narrative File | View Mandatory Project Narrative File

To add more Project Narrative File attachments, please use the attachment buttons below.

Add Optional Project Narrative File | Delete Optional Project Narrative File | View Optional Project Narrative File

Village of Palmetto Bay's Safe Streets Action Plan

Project Narrative

The Village of Palmetto Bay has been committed to reducing roadway fatality within our boundaries. Since 2017, by adopting Miami-Dade Counties Complete Streets Plan via Resolution 2017-67 (Attachment 1), which includes the Vision Zero initiative.

Historically, the Village has conducted many studies to help us develop plans to make roadway changes that would create a safer more friendly walking, biking, and other non-vehicular experiences. The Village, as a small Municipality with fewer than 25,000 residents, from 2016 to 2020 has had 4 fatal car crash events on Village roadways and 1 on FDOT managed South Dixie Highway (Attachment 6 and 7). A single life lost is too many, but if upgrades, or changes implemented that can help decrease this possibility, the Village is happy to undertake this challenge.

The Village has conducted the following program related studies of roadways including but not limited to the Village's SMART Plan's South-Dade Corridor Vision Plan, The Village of Palmetto Bay's Strategic Plan, Bicycle and Pedestrian Master Plan (being updated), Village Traffic Calming Study, Neighborhood Access Plan, South Dade Corridor Studies, Old Cutler Road Traffic Studies, The Village of Palmetto Bay Mobility Hubs ad Infrastructure Plan, Palmetto Bay Multi-Use Trail Study and the South Dade Greenway Network Master Plan. These will be greatly complemented with the addition of this comprehensive action plan to create safer streets for all who travel through, live and work in Palmetto Bay.

There have been several roadway enhancements made for added safety, such as traffic circles to remove stop signs, which are often ignored, also through funding of Safe Routes to School (SRTS) the Village has focused on the students and providing a safe walking or riding experience for these important members of our society.

The scope of work to develop a Safe Streets Action Plan begins with contracting a third-party vendor through a public Invitation to Bid (ITB) or Request for Proposal (RFP). Upon selection the Village will schedule public meetings and walking audits to evaluate the roads and determine the individual solutions to unsafe roadways and intersections throughout the community. Coordination with Miami-Dade County and FDOT local district 6 representatives will be made to ensure all stakeholders are a part of this important task. We estimate three-years from BID to Final Report.

BUDGET INFORMATION - Non-Construction Programs

OMB Number: 4040-0006
Expiration Date: 02/28/2025

SECTION A - BUDGET SUMMARY

Grant Program Function or Activity (a)	Catalog of Federal Domestic Assistance Number (b)	Estimated Unobligated Funds		New or Revised Budget		
		Federal (c)	Non-Federal (d)	Federal (e)	Non-Federal (f)	Total (g)
1. Safe Streets and Roads for All	20.939	$	$	$ 375,000.00	$ 125,000.00	$ 500,000.00
2.						
3.						
4.						
5. Totals		$	$	$ 375,000.00	$ 125,000.00	$ 500,000.00

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Prescribed by OMB (Circular A -102) Page 1

SECTION B - BUDGET CATEGORIES

6. Object Class Categories	GRANT PROGRAM, FUNCTION OR ACTIVITY (1)	(2)	(3)	(4)	Total (5)
	Safe Streets and Roads for All				
a. Personnel	$	$	$	$	$
b. Fringe Benefits					
c. Travel					
d. Equipment					
e. Supplies					
f. Contractual	375,000.00				375,000.00
g. Construction					
h. Other					
i. Total Direct Charges (sum of 6a-6h)	375,000.00				$ 375,000.00
j. Indirect Charges					$
k. TOTALS (sum of 6i and 6j)	$ 375,000.00	$	$	$	$ 375,000.00
7. Program Income	$	$	$	$	$

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SECTION C - NON-FEDERAL RESOURCES

(a) Grant Program	(b) Applicant	(c) State	(d) Other Sources	(e)TOTALS
8. Capital Improvement Plan (CIP) for the Public Services Department slated for FY 23/24	$ 125,000.00	$	$	$ 125,000.00
9.				
10.				
11.				
12. TOTAL (sum of lines 8-11)	$ 125,000.00	$	$	$ 125,000.00

SECTION D - FORECASTED CASH NEEDS

	Total for 1st Year	1st Quarter	2nd Quarter	3rd Quarter	4th Quarter
13. Federal	$ 124,999.96	$ 31,249.99	$ 31,249.99	$ 31,249.99	$ 31,249.99
14. Non-Federal	$ 41,666.64	10,416.66	10,416.66	10,416.66	10,416.66
15. TOTAL (sum of lines 13 and 14)	$ 166,666.60	$ 41,666.65	$ 41,666.65	$ 41,666.65	$ 41,666.65

SECTION E - BUDGET ESTIMATES OF FEDERAL FUNDS NEEDED FOR BALANCE OF THE PROJECT

(a) Grant Program	FUTURE FUNDING PERIODS (YEARS) (b)First	(c) Second	(d) Third	(e) Fourth
16. Safe Streets and Roads for All	$ 125,000.00	$ 125,000.00	$ 125,000.00	$ 125,000.00
17.				
18.				
19.				
20. TOTAL (sum of lines 16 - 19)	$ 125,000.00	$ 125,000.00	$ 125,000.00	$ 125,000.00

SECTION F - OTHER BUDGET INFORMATION

21. Direct Charges:

22. Indirect Charges:

23. Remarks: We estimate in 3 years from 10/01/2023 to 09/30/2026 the project with public involvement will total $500,000.00. A 75%/25% split breaks out as $375,000 Federal and $125,000 Local Share. This equals approximately $125,000 annually from Federal funding

OMB Number: 4040-0007
Expiration Date: 02/28/2025

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.

2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.

3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.

4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.

5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).

6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C.§§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee- 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.

8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.

10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is $10,000 or more.

11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).

12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.

13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593(identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).

14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.

15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.

17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."

18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

19. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
Completed on submission to Grants.gov	Village Manager
APPLICANT ORGANIZATION	DATE SUBMITTED
Village of Palmetto Bay	Completed on submission to Grants.gov

Standard Form 424B (Rev. 7-97) Back

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352

OMB Number: 4040-0013
Expiration Date: 02/28/2025

1. * Type of Federal Action:

- [ ] a. contract
- [x] b. grant
- [ ] c. cooperative agreement
- [ ] d. loan
- [ ] e. loan guarantee
- [ ] f. loan insurance

2. * Status of Federal Action:

- [ ] a. bid/offer/application
- [x] b. initial award
- [ ] c. post-award

3. * Report Type:

- [x] a. initial filing
- [ ] b. material change

4. Name and Address of Reporting Entity:

- [x] Prime
- [ ] SubAwardee

** Name:* Village of Palmetto Bay

** Street 1:* Human Resources / Grants

Street 2: 9705 East Hibiscus Street

** City:* Palmetto Bay

State: FL: Florida

Zip: 33157

Congressional District, if known: 27

5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:

6. * Federal Department/Agency:

U.S. Department of Justice

7. * Federal Program Name/Description:

CFDA Number, *if applicable:*

8. Federal Action Number, *if known:*

9. Award Amount, *if known:*

$ 3,015.00

10. a. Name and Address of Lobbying Registrant:

Prefix: ** First Name:* none *Middle Name:* none

** Last Name:* none *Suffix:*

** Street 1:* none *Street 2:* none

** City:* none *State:* FL: Florida *Zip:* 00000

b. Individual Performing Services (including address if different from No. 10a)

Prefix: ** First Name:* none *Middle Name:* none

** Last Name:* none *Suffix:*

** Street 1:* none *Street 2:* none

** City:* none *State:* FL: Florida *Zip:* 00000

11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than $10,000 and not more than $100,000 for each such failure.

*** Signature:** Completed on submission to Grants.gov

***Name:** *Prefix:* Mr. ** First Name:* Nicholas *Middle Name:*

** Last Name:* Marano *Suffix:*

Title: Village Manager **Telephone No.:** 3052591234 **Date:** Completed on submission to Grants.gov

Federal Use Only:

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Standard Form - LLL (Rev. 7-97)

ATTACHMENTS FORM

Instructions: On this form, you will attach the various files that make up your grant application. Please consult with the appropriate Agency Guidelines for more information about each needed file. Please remember that any files you attach must be in the document format and named as specified in the Guidelines.

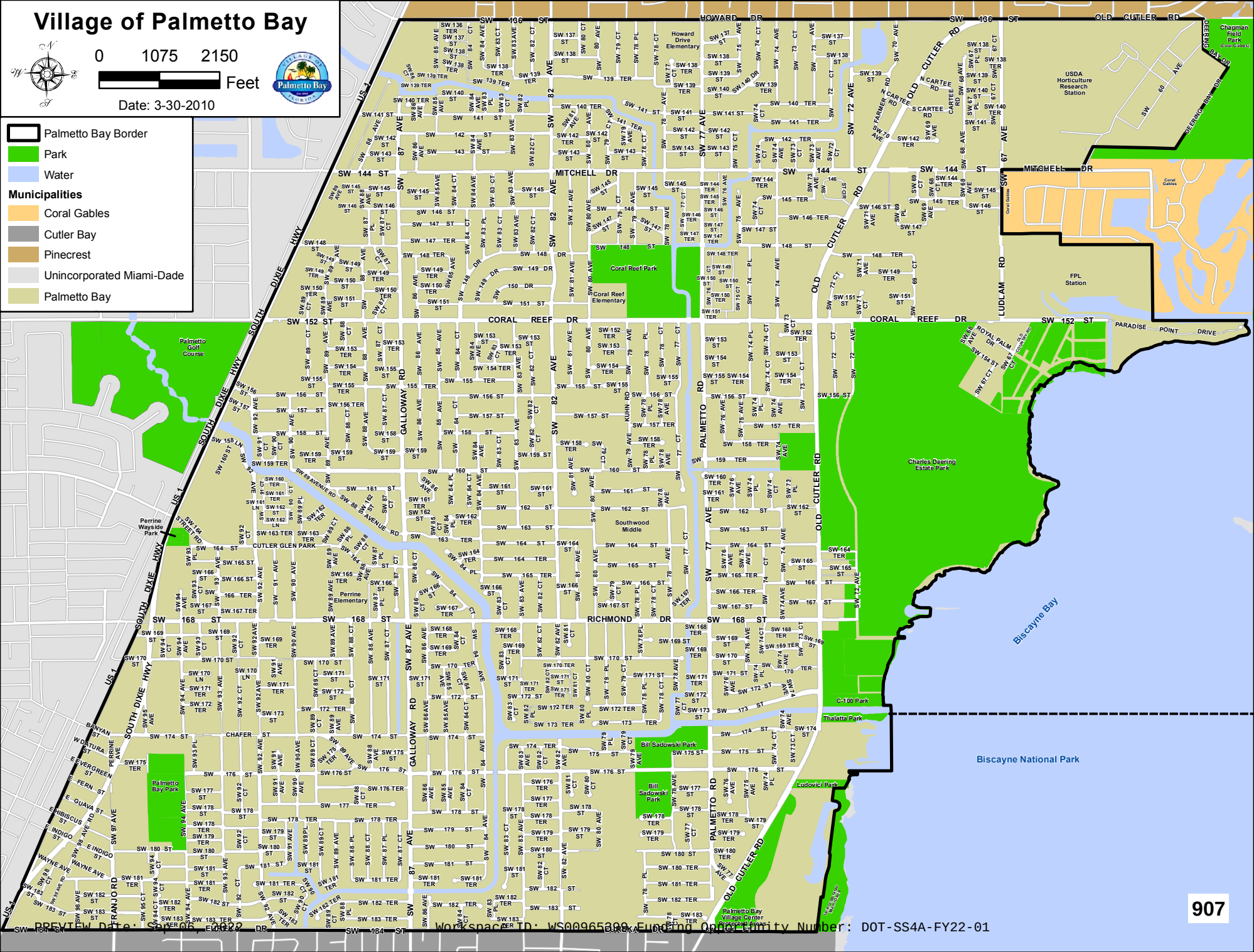
Important: Please attach your files in the proper sequence. See the appropriate Agency Guidelines for details.

1) Please attach Attachment 1	Att 1_Resolution 2017-67 Adop	Add Attachment	Delete Attachment	View Attachment
2) Please attach Attachment 2	Att 2_Street Map_Village of P	Add Attachment	Delete Attachment	View Attachment
3) Please attach Attachment 3	Att 3_Project Budget.pdf	Add Attachment	Delete Attachment	View Attachment
4) Please attach Attachment 4	Att 4_Key Information Table.p	Add Attachment	Delete Attachment	View Attachment
5) Please attach Attachment 5	Att 5_Project Narrative.pdf	Add Attachment	Delete Attachment	View Attachment
6) Please attach Attachment 6	Att 6_Crash Fatalities-2016-Y	Add Attachment	Delete Attachment	View Attachment
7) Please attach Attachment 7	Att 7_2016-2020 Crash Data Ma	Add Attachment	Delete Attachment	View Attachment
8) Please attach Attachment 8		Add Attachment	Delete Attachment	View Attachment
9) Please attach Attachment 9		Add Attachment	Delete Attachment	View Attachment
10) Please attach Attachment 10		Add Attachment	Delete Attachment	View Attachment
11) Please attach Attachment 11		Add Attachment	Delete Attachment	View Attachment
12) Please attach Attachment 12		Add Attachment	Delete Attachment	View Attachment
13) Please attach Attachment 13		Add Attachment	Delete Attachment	View Attachment
14) Please attach Attachment 14		Add Attachment	Delete Attachment	View Attachment
15) Please attach Attachment 15		Add Attachment	Delete Attachment	View Attachment

The following attachment is not included in the view since it is not a read-only PDF file.

Upon submission, this file will be transmitted to the Grantor without any data loss.

Att 1_Resolution 2017-67 Adopting MDC Complete Streets Guidelines.doc.pdf


Village of Palmetto Bay
0 1075 2150
Feet
Date: 3-30-2010
Palmetto Bay Border
Park
Water
Municipalities
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Unincorporated Miami-Dade
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RICHMOND DR
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LUDLAM RD
PALMETTO RD
GALLOWAY RD
SW 72 AVE
SW 77 AVE
SW 82 AVE
SW 87 AVE
Howard Drive Elementary
Coral Reef Park
Coral Reef Elementary
Palmetto Golf Course
Perrine Wayside Park
Perrine Elementary
Southwood Middle
Charles Deering Estate Park
USDA Horticulture Research Station
FPL Station
Chapman Field Park
Deering Bay Drive
Biscayne Bay
Biscayne National Park
C-100 Park
Thalatta Park
Ludovici Park
Bill Sadowski Park
Palmetto Bay Park
Palmetto Bay Village Center
907
PREVIEW Date: Sep 06, 2022 Workspace ID: WS00965309 Funding Opt Entity Number: DOT-SS4A-FY22-01

Village of Palmetto Bay's Safe Streets Action Plan

Project Budget

Description	Federal Share (75%)	Village Match (25%)	**TOTAL**
Contracting a third-party to develop a comprehensive safety action plan	$375,000.00	$125,000.00	**$500,000.00**
TOTAL			

Funds to be used over a three-year period to successfully complete the project and gather all public comment and community buy in.

This project will take place Village-wide, which is divided into 3 districts, each having its own representative council member. Each district will be studies individually to identify areas of enhancement and coordination with the roadways managed by Miami-Dade County will take place.

Village of Palmetto Bay's Safe Streets Action Plan

Key Information Table

Lead Applicant	Village of Palmetto Bay
If Multijurisdictional, additional eligible entities jointly applying	N/A
Total jurisdiction population	2019 population 24,333
Count of motor-vehicle-involved roadway fatalities from 2016-2020	4
Fatality rate per 100,000 persons	Based on Village population - 1 per 6,083 persons
Action Plan Type	New Action Plan
Population in Underserved Communities	9,826 (West Perrine)
States(s) in which projects and strategies are located	Florida
Costs by State (if project spans more than one State)	$375,000

Village of Palmetto Bay's Safe Streets Action Plan

Project Narrative

The Village of Palmetto Bay has been committed to reducing roadway fatality within our boundaries. Since 2017, by adopting Miami-Dade Counties Complete Streets Plan via Resolution 2017-67 (Attachment 1), which includes the Vision Zero initiative.

Historically, the Village has conducted many studies to help us develop plans to make roadway changes that would create a safer more friendly walking, biking, and other non-vehicular experiences. The Village, as a small Municipality with fewer than 25,000 residents, from 2016 to 2020 has had 4 fatal car crash events on Village roadways and 1 on FDOT managed South Dixie Highway (Attachment 6 and 7). A single life lost is too many, but if upgrades, or changes implemented that can help decrease this possibility, the Village is happy to undertake this challenge.

The Village has conducted the following program related studies of roadways including but not limited to the Village's SMART Plan's South-Dade Corridor Vision Plan, The Village of Palmetto Bay's Strategic Plan, Bicycle and Pedestrian Master Plan (being updated), Village Traffic Calming Study, Neighborhood Access Plan, South Dade Corridor Studies, Old Cutler Road Traffic Studies, The Village of Palmetto Bay Mobility Hubs ad Infrastructure Plan, Palmetto Bay Multi-Use Trail Study and the South Dade Greenway Network Master Plan. These will be greatly complemented with the addition of this comprehensive action plan to create safer streets for all who travel through, live and work in Palmetto Bay.

There have been several roadway enhancements made for added safety, such as traffic circles to remove stop signs, which are often ignored, also through funding of Safe Routes to School (SRTS) the Village has focused on the students and providing a safe walking or riding experience for these important members of our society. The Village has an annual budget that is specific to repairing damages sidewalks which is an important budget line item to assist the community in safe outdoor experiences.

The scope of work to develop a Safe Streets Action Plan begins with contracting a third-party vendor through a public Invitation to Bid (ITB) or Request for Proposal (RFP). Upon selection the Village will schedule public meetings and walking audits to evaluate the roads and determine the

PREVIEW Date: Sep 06, 2022 Workspace ID: WS00965399 Funding Opportunity Number: DOT-SS4A-FY22-01

Project Narrative

individual solutions to unsafe roadways and intersections throughout the community. Coordination with Miami-Dade County and FDOT local district 6 representatives will be made to ensure all stakeholders are a part of this important task. We estimate three-years from BID to Final Report.

In conclusion, not only will the Village benefit from the implementation of a Safety Action Plan, but our neighboring community with lower median income and greater number of underserved minorities such as; West Perrine Goulds, Richmond Heights, and Cutler Bay will also benefit as many of those residents, work and visit the Village.

We thank you for the opportunity to develop a safety plan which will help our community become safer, but in more general terms, help the Miami-Dade Community secure a greater vision zero success rate.

MIAMI DADE POLICE DEPARTMENT

3 - Crash Case Detail

For Period Between Jan 1, 2016 and Sep 1, 2022

Signal Code	Case Number	Crash Date	Crash Time	Agency	GEO Agency Code	Rpt Officer Loc	Dist	Address	GRID Code	Source	Rpt Y/N	Injury Severity Desc
17	PD160409134427	04/09/2016	19:31	030	096	VILLAGE OF PALMETTO BAY	B	SW 169TH ST & SW 94TH CT	2148	ECRASH	Y	FATAL (WITHIN 30 DAYS)
	PD160428160065	04/28/2016	20:20	030	096	HOMICIDE BUREAU	B	SW 168TH ST & SW 93RD CT	2118	ECRASH	Y	FATAL (WITHIN 30 DAYS)
	PD161005376929	10/05/2016	13:40	030	096	VILLAGE OF PALMETTO BAY	B	SW 164TH TER & SW 72ND AVE	2123	ECRASH	Y	FATAL (WITHIN 30 DAYS)
	PD180326112840	03/26/2018	07:45	030	096	VILLAGE OF PALMETTO BAY	B	S DIXIE HWY & SW 160TH ST	2118	ECRASH	Y	FATAL (WITHIN 30 DAYS)
	PD190305080943	03/05/2019	09:32	030	096	VILLAGE OF PALMETTO BAY	B	17921 SW 78TH AVE	2179	ECRASH	Y	FATAL (WITHIN 30 DAYS)
	PD220827284373	08/27/2022	05:44	030	096	VILLAGE OF PALMETTO BAY	B	13650 OLD CUTLER RD	2032	ECRASH	Y	FATAL (WITHIN 30 DAYS)
GRAND TOTAL	**6**											

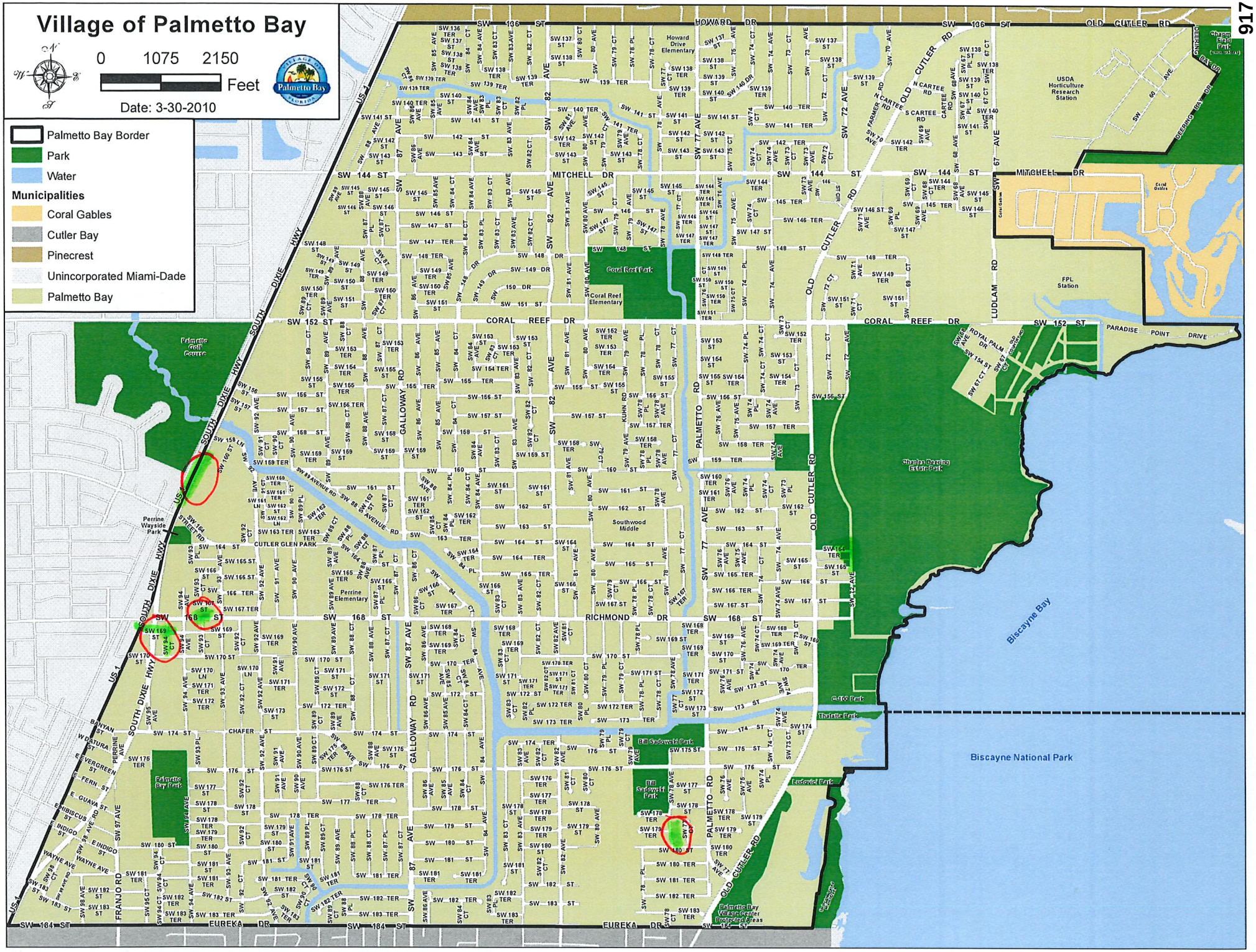
/content/folder[@name='MDPD Admin']/folder[@name='CDW Reports']/report[@name='3 - Crash Case Detail']

	REPORT_NUMBER	CRASH_YEA	VEHICLE_NUMBER	OWNER_CITY	OWNER_STATE	OWNER_ZIP_CODE	MOTION_CODE	STATE_OF_REGISTRATION	HIT_AND_RUN_FLAG	VEHICLE_YEAR	VEHICLE_MAKE	VEHICLE_STYLE
1	88862322	2019	1	MIAMI	FL	33183	Vehicle in Transport	FL		2016	TOYT	4D
2	86514543	2016	1	MIAMI	FL	33157	Vehicle in Transport	FL	N	1997	TOYT	4D
3	86514543	2016	2	MIAMI	FL	33136	Vehicle in Transport	FL	N	2011	DODG	UT
4	86508625	2016	1	PALMETTO BAY	FL	33157	Vehicle in Transport		N	2000	HOND	MC

VEHICLE_COLOR	DISABLING_FUNCTIONAL_DAMAGE	ESTIMATED_VEHICLE_DAMAGE	TOW_DAMAGE_CODE	HOW_TOW_REQUESTED	BUSINESS_OWNED_FLAG	VEHICLE_T	ROAD_ON	ESTIMATED	POSTED_SF
RED	Disabling	6000				South	SW 152ND AVENUE	40	40
GLD	Disabling	1500	Y	Owner Request	N	West	SW 168 ST	30	30
RED	Disabling	2500	Y	Owner Request	N	East	SW 168 ST	30	30
YEL	Disabling	200	Y	Rotation	N	West	SW 169 ST	40	30

TOTAL_NUMBER_OF_LANES	POINT_OF_IMPACT	MOST_DAMAGED_AREA_CODE	TYPE_OF_VEHICLE	TRAFFICWAY_CODE	MOST_HARMFUL_EVENT_CODE	HARMFUL_EVENT_1
4	Front Center Bumper	Front Center Bumper	Passenger Car	Two-Way, Divided, Unprotected (painted >4 feet) Median	Pedestrian	Pedestrian
2	Front Left Bumper	Front Center Bumper	Passenger Car	Two-Way, Not Divided	Motor Vehicle in Transport	Motor Vehicle in Transport
2	Front Left Bumper	Front Center Bumper	(Sport) Utility Vehicle	Two-Way, Not Divided	Motor Vehicle in Transport	Motor Vehicle in Transport
1			All Terrain Vehicle (ATV)	Two-Way, Not Divided	Overturn/Rollover	Overturn/Rollover

EMERGENCY_VEHICLE_USE_CODE	ROADWAY_GRADE_CODE	ROADWAY_ALIGNMENT_CODE	VEHICLE_MANEUVER_ACTION	TRAFFIC_CONTROL_DEVICE	VEHICLE_SPECIAL_FUNCTION	VEHICLE_DEFECT1
	Level	Straight	Straight Ahead	No Controls	No Special Function	None
N	Level	Straight	Turning Left	No Controls	No Special Function	None
N	Level	Straight	Straight Ahead	No Controls	No Special Function	None
N	Level	Straight	Straight Ahead	No Controls	No Special Function	None



PREVIEW Date: Sep 06, 2022 Workspace ID: WS00965399 Funding Opportunity Number: DOT-SS4A-FY22-01

AGENDA ITEM NO. 14.E

Item Cover Page

REGULAR COUNCIL AGENDA ITEM REPORT

DATE:	June 5, 2023
SUBMITTED BY:	Yani Modrono, Village Manager's Office
ITEM TYPE:	Resolution
AGENDA SECTION:	RESOLUTIONS WITH PUBLIC COMMENT
SUBJECT:	A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE ACQUISITION OF LAND; AUTHORIZING THE VILLAGE MANAGER TO COORDINATE WITH THE COUNTY, IN ACCORDANCE WITH COUNTY IMPLEMENTING ORDER 8-4, FOR THE ACQUISITION OF LAND TO BE USED FOR POCKET PARKS; PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*
SUGGESTED ACTION:	

ATTACHMENTS:

Memo- Pocket Park_Acquisition of Land
Reso-Pocket Park_Acquisition of Land-Admin.docx
Exhibit A-Resolution #2023-01
Exhibit B-County Order_IO-08-04
Exhibit C-PA Summaries

To: Honorable Mayor and Village Council

Date: June 5, 2023

From: Nick Marano, Village Manager

Re: Acquisition of Land for Pocket Parks

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE ACQUISITION OF LAND; AUTHORIZING THE VILLAGE MANAGER TO COORDINATE WITH THE COUNTY, IN ACCORDANCE WITH COUNTY IMPLEMENTING ORDER 8-4, FOR THE ACQUISITION OF LAND TO BE USED FOR POCKET PARKS; PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

BACKGROUND AND ANALYSIS:

The Village of Palmetto Bay is known as the "Village of Parks" and has certain land located within the community that is suitable and beneficial for public use under Village ownership to be used for pocket parks. An extensive Community Survey was conducted reflecting a high score in a want for Smaller Neighborhood Parks, Natural Parks and Preserves, and Walking Trails. In addition, the Village Council has consistently declared its preference for and desire to acquire and fund additional land for Pocket Parks in the Village of Palmetto Bay.

The Village Council passed and adopted Resolution 2023-01 ("Exhibit A"), authorizing the Village Manager to coordinate with the county, in accordance with county implementing Order 8-4, for the acquisition of land to be used for pocket parks. These pocket parks in the Village of Palmetto Bay would remain accessible, allowing constituents to engage in activities while providing a comfortable space benefiting the environment, supporting the overall ecology of surrounding environment, reducing pollution and traffic, and making the Village safer. The following folios currently owned by Miami-Dade County have been identified as suitable locations to be preserved for residents as Pocket Parks in the Village of Palmetto Bay: 33-5023-009-0230, 33-5023-016-0210, 33-5023-029-0080 (two parcels) ("Exhibit B"). The Village has been in constant talks with Miami-Dade County Real Estate Development Division to acquire additional parcels since January 2023 regarding the vacant parcels to preserve as green spaces for residents in perpetuity in accordance with County Implementing

Order 8-4 (“Exhibit C”). The Village is interested in acquiring and funding these Sites for the purpose of using them as a Village Pocket Parks; and these Sites were previously identified as potential Pocket Parks during the development of the Village’s Park Master Plan.

FISCAL/BUDGETARY IMPACT:
The Village Manager shall proceed with the acquisition of Miami-Dade County lands within the Village to be used for Pocket Parks.

RECOMMENDATION:
Approval is recommended.

Attachments:

A. Resolution 2023-01
B. County Order IO-08-04
C. PA Summaries

RESOLUTION NO. 2023-__

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE ACQUISITION OF LAND; AUTHORIZING THE VILLAGE MANAGER TO COORDINATE WITH THE COUNTY, IN ACCORDANCE WITH COUNTY IMPLEMENTING ORDER 8-4, FOR THE ACQUISITION OF LAND TO BE USED FOR POCKET PARKS; PROVIDING AN EFFECTIVE DATE. *(Sponsored by Administration)*

WHEREAS, on June 9, 2023, the Village Council passed and adopted Resolution 2023-01 ("Exhibit A"), authorizing the Village Manager to coordinate with the county, in accordance with county implementing Order 8-4, for the acquisition of land to be used for pocket parks; and

WHEREAS, known as the "Village of Parks", the Village of Palmetto Bay has certain land located within the community that is suitable and beneficial for public use under Village ownership to be used for pocket parks; and

WHEREAS, pocket parks in the Village of Palmetto Bay would remain accessible, allow the constituents to engage in activities while provide a comfortable space benefiting the environment, support the overall ecology of surrounding environment, reduce pollution and traffic, and make the Village safer; and

WHEREAS, the following folios currently owned by Miami Dade County have been identified as suitable locations to be preserved for residents as Pocket Parks in the Village of Palmetto Bay: 33-5023-009-0230, 33-5023-016-0210, 33-5023-029-0080 (two parcels) ("Exhibit B"); and

WHEREAS, the Village has been in constant talks with Miami Dade County Real Estate Development Division to acquire additional parcels since January 2023 regarding the vacant parcels to preserve as green spaces for residents in perpetuity in accordance with County Implementing Order 8-4 ("Exhibit C"); and

WHEREAS, the Village is interested in acquiring and funding these Sites for the purpose of using them as a Village Pocket Parks; and

WHEREAS, these Sites were previously identified as potential Pocket Parks during the development of the Village's Park Master Plan; and

WHEREAS, as part of the Parks Master Plan process, the Village conducted an extensive Community Survey in which Smaller Neighborhood Parks, Natural Parks and Preserves and Walking Trails all scored highly; and

WHEREAS, the Village Council has consistently declared its preference for and desire to acquire and fund additional land for Pocket Parks in the Village of Palmetto Bay.

NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. That the above recitals are incorporated as if set forth in full.

Section 2. The Village Manager is authorized and directed to take all actions necessary to coordinate the acquisition of the folios as described on Exhibit B.

Section 3. The Village Manager is further directed to bring back to the Village Council for review and approval any formal contracts, covenants or agreements, and before committing any funds in excess of his funding authority.

Section4. This Resolution shall take effect immediately upon approval.

PASSED AND ADOPTED this 5th day of June 2023.

ATTEST:	**VILLAGE OF PALMETTO BAY**
_____	_____
Missy Arocha	**Karyn Cunningham**
Village Clerk	**Mayor**

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

_____

John C. Dellagloria
Village Attorney

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore _____

Council Member Steve Cody _____

Council Member Marsha Matson _____

Vice-Mayor Leanne Tellam _____

Mayor Karyn Cunningham _____

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RESOLUTION NO. 2023-01

A RESOLUTION OF THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, RELATING TO THE ACQUISITION OF LAND; AUTHORIZING THE VILLAGE MANAGER TO COORDINATE WITH THE COUNTY, IN ACCORDANCE WITH COUNTY IMPLEMENTING ORDER 8-4, FOR THE ACQUISITION OF LAND TO BE USED AS A POCKET PARK; PROVIDING AN EFFECTIVE DATE. *(Sponsored by Mayor Karyn Cunningham)*

WHEREAS, certain land located within the Village of Palmetto Bay may be suitable for public uses under Village ownership; and

WHEREAS, the vacant land of approximately 101,059 square feet, folio number 33-5023-009-0120, located south of SW 140 Street, Palmetto Bay, Florida, (the "Site"), has been identified as a suitable location for a Village Pocket Park; and

WHEREAS, on December 28, 2022, the Village received a certified letter from the owner, Miami Dade County Real Estate Development Division, to notify the Village of a possible sale of the Site and to request if the Village is interested in acquiring the Site in accordance with Implementing Order 8-4; and

WHEREAS, the Village is interested in acquiring the Site for the purpose of using it as a Village Pocket Park; and

WHEREAS, the Site had previously been identified as a potential Pocket Park during the development of the Village's Park Master Plan; and

WHEREAS, as part of the Parks Master Plan process, the Village conducted an extensive Community Survey in which Smaller Neighborhood Parks, Natural Parks and Preserves and Walking Trails all scored highly; and

WHEREAS, the Village Council has consistently declared its preference for and desire to acquire additional land for Pocket Parks.

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NOW THEREFORE, BE IT RESOLVED BY THE MAYOR AND VILLAGE COUNCIL OF THE VILLAGE OF PALMETTO BAY, FLORIDA, AS FOLLOWS:

Section 1. That the above recitals are incorporated as if set forth in full.

Section 2. The Village Manager is authorized and directed to take all actions necessary under Implementing Order 8-4 to coordinate the acquisition of the Site.

Section 3. The Village Manager is further directed to bring back to the Village Council for review and approval any formal contracts, covenants or agreements and before committing any funds in excess of his funding authority.

Section4. This Resolution shall take effect immediately upon approval.

Attest:

DocuSigned by:
Missy Arocha
Missy Arocha
Village Clerk

DocuSigned by:
Karyn Cunningham
Karyn Cunningham
Mayor

APPROVED AS TO FORM AND LEGAL SUFFICIENCY

DocuSigned by:
John C. Dellagloria, Esq.
John C. Dellagloria
Village Attorney

DocuSign Envelope ID: 5467602D-0F9C-4679-821B-E1AB5C0D5DCD

FINAL VOTE AT ADOPTION:

Council Member Patrick Fiore	YES
Council Member Steve Cody	YES
Council Member Marsha Matson	YES
Vice-Mayor Leanne Tellam	YES
Mayor Karyn Cunningham	YES

MIAMI-DADE COUNTY
miamidade.gov

Internal Services
Real Estate Development Division
111 NW 1st Street • Suite 2460
Miami, Florida 33128
T 305-375-2363 F 305-375-1157

December 28, 2022

Via E-Mail and Certified Mail
Receipt No.: 7021 0350 0000 5245 4404

Honorable Karyn Cunningham
Village Mayor
Village of Palmetto Bay
9705 East Hibiscus Street
Palmetto Bay, FL 33157

Re: Property Being Considered for Surplus Designation
Location: Adjacent South of 7450 SW 140 Drive, Miami, FL 33183
Folio No.: 30-5023-009-0120

Dear Mayor Cunningham:

On July 28, 2022, Kassandra Padron, a resident of the Village of Palmetto Bay (Village), submitted a written application in accordance with Implementing Order 8-4 to inquire about purchasing a County-owned property located adjacent south of 7450 SW 140th Drive, Miami, Florida. The Folio number for the property is 33-5023-009-0120. The area requested measures approximately 101,059 square feet. Ms. Padron is an adjacent property owner and intends on sub-dividing the property amongst her neighbors. The property currently holds FPL powerlines and accompanying easements which makes the property not buildable.

Please consider this letter as intent on behalf of Miami-Dade County's Internal Services Department (ISD), to make the Village aware of the possible sale of County-owned property. In the event the Village is interested in the parcel, please contact us within ten (10) days of receipt of this letter.

Please note, the parcel would require taking over any initial acquisition costs or existing financial obligations. Examples of existing financial obligations may include lot clearing fees, water and sewer charges, special assessments, ISD administrative fees, etc. ISD would consult with the Village to discuss any existing financial obligations, legal notices, or other charges that may exist or require action.

Should you have any questions, please do not hesitate to contact me at 305-375-5754 or by e-mail at mark.burns@miamidade.gov.

Sincerely,

Mark Burns
Assistant Division Chief

Attachment

Delivering Excellence Every Day

c: Nick Marano, Village Manager, Village of Palmetto Bay

OFFICE OF THE PROPERTY APPRAISER

Summary Report

Generated On : 11/2/2022

Property Information	
Folio:	33-5023-009-0120
Property Address:	
Owner	MIAMI-DADE COUNTY GSA R/E MGMT
Mailing Address	111 NW 1 ST STE 2460 MIAMI, FL 33128-1929
PA Primary Zone	9000 AGRICULTURE
Primary Land Use	8080 VACANT GOVERNMENTAL : VACANT LAND - GOVERNMENTAL
Beds / Baths / Half	0 / 0 / 0
Floors	0
Living Units	0
Actual Area	0 Sq.Ft
Living Area	0 Sq.Ft
Adjusted Area	0 Sq.Ft
Lot Size	101,059.2 Sq.Ft
Year Built	0



Assessment Information			
Year	2022	2021	2020
Land Value	$13,920	$31,320	$31,320
Building Value	$0	$0	$0
XF Value	$0	$0	$0
Market Value	$13,920	$31,320	$31,320
Assessed Value	$13,920	$31,320	$31,320

Taxable Value Information			
	2022	2021	2020
County			
Exemption Value	$13,920	$31,320	$31,320
Taxable Value	$0	$0	$0
School Board			
Exemption Value	$13,920	$31,320	$31,320
Taxable Value	$0	$0	$0
City			
Exemption Value	$13,920	$31,320	$31,320
Taxable Value	$0	$0	$0
Regional			
Exemption Value	$13,920	$31,320	$31,320
Taxable Value	$0	$0	$0

Benefits Information				
Benefit	Type	2022	2021	2020
County	Exemption	$13,920	$31,320	$31,320

Note: Not all benefits are applicable to all Taxable Values (i.e. County, School Board, City, Regional).

Sales Information			
Previous Sale	Price	OR Book-Page	Qualification Description

Short Legal Description
23 55 40 2.32 AC M/L
TANGLEWOOD GARDENS PB 68-66
FLORIDA POWER & LIGHT COMPANY
EASEMENT BLK 2
LOT SIZE 101059 SQUARE FEET

The Office of the Property Appraiser is continually editing and updating the tax roll. This website may not reflect the most current information on record. The Property Appraiser and Miami-Dade County assumes no liability, see full disclaimer and User Agreement at http://www.miamidade.gov/info/disclaimer.asp

Version:

Implementing Order No.: 8-4

Title: GUIDELINES AND PROCEDURES FOR THE SALE, LEASE, AND CONVEYANCE OF COUNTY REAL PROPERTY

Ordered: 2/1/2022 **Effective:** 2/11/2022

AUTHORITY:

Sections 125.35, 125.37, 125.379, 125.045 and 125.38, Florida Statutes, Sections 2-8.6.5 and 2-10.4.2 of the Code of Miami-Dade County, Florida, Resolution Nos. R-377-09, R-974-09, R-256-13, R-461-13, R-761-13, R-791-14, R-1000-14, R-333-15, R-64-16, R-380-17, R-407-19, R-365-21 and R-1121-21.

SUPERSEDES:

This Implementing Order supersedes and replaces Implementing Order No. 8-4 dated May 5, 2020 and effective May 15, 2020.

POLICY:

The authority to sell, lease or otherwise dispose of County-owned real property lies solely with the Board of County Commissioners ("Board"). Such sale, lease, or disposition shall be accomplished in a transparent manner, with adequate protections in place to ensure that the intended purpose of the sale, lease, or disposition, as approved by the Board, is met. Dispositions include the granting of easements.

It is further the policy of this County that it desires to contract to sell, lease or dispose of County-owned real property to responsible entities, and to know the ownership composition of all entities to whom it contracts to sell, lease or dispose of County-owned real property. The term "responsible entity" relates to the entity's financial condition, capability, experience, and past performance, and includes honesty and integrity, skill and business judgment, experience and capacity for performing under the contract, and previous conduct, including but not limited to, meeting its financial obligations. Analysis of previous conduct shall include but not be limited to consideration as to whether the requestor, or other entity in which the requestor has a controlling financial interest, was previously conveyed or leased County-owned property which was later the subject of an involuntary reverter or lease termination by the County. Determinations on responsibility are ultimately made by the Board of County Commissioners and, where the delegated authority exists to contract, by the County Mayor, and are fundamentally issues of business judgment and policy. The term "ownership composition" as used in this Implementing Order means the identification of all persons with an ownership interest in such entity in excess of five percent; provided, however, that the ownership composition of governmental entities or publicly traded companies does not need to be identified or determined. The County Mayor or the County Mayor's designee shall include this policy in any notice or solicitation issued for the sale or lease of County-owned real property.

Nothing in this Implementing Order shall be construed as limiting the authority of County Commissioners from sponsoring items for consideration by the Board of County Commissioners for the sale or lease of County-owned property.

This Implementing Order shall be applied in a manner that is consistent with applicable federal and state laws and regulations, including, but not limited to those laws, regulations and directives related to the United States Department of Housing and Urban Development's (HUD) Rental Assistance Demonstration program and HUD's requirements for the demolition and disposition of public housing developments as set forth in Section 18 of the United States Housing Act of 1937, as amended, and applicable regulations promulgated by HUD.

This Implementing Order shall supplement and also apply to conveyances or leases pursuant to the Miami-Dade County Infill Housing Initiative Program, as codified in section 17-171 et seq. of the Miami-Dade County Code and Implementing Order 3-44, which set forth procedures and guidelines for property disposition. To the extent that there is a conflict between the provisions set forth in this Implementing Order and Implementing Order 3-44, the provisions of this Implementing Order shall govern unless otherwise prescribed by Code or Statute.

PROCEDURE INITIATING ACTION; APPLICATION, PROPERTY CIRCULATION, AND REVIEW OF RESTRICTIONS:

Any government official, Department Director, or any private party, governmental entity, or corporation proposing the sale, lease or other disposition of County-owned real property shall abide by the procedures as set forth herein

The Department Director, other official, private party, governmental entity, or corporation is required to submit a memorandum or letter application to the County Mayor or to the County Commissioner of the district in which the property lies detailing all pertinent information regarding the proposal or request. The pertinent information for non-competitive conveyances shall include, but not be limited to, a disclosure under oath of the ownership composition of the requesting entity, and information sufficient to support a finding that the requestor is a responsible entity.

In the case of (1) any not-for-profit entity seeking the sale or lease of County-owned real property for community interest and welfare purposes pursuant to section 125.38, Florida Statutes, or (2) any entity requesting the sale or lease of County-owned real property for the construction of affordable housing pursuant to section 125.379, Florida Statutes, or (3) any entity requesting the sale or lease of County-owned real property for economic development under section 125.045, Florida Statutes, the requesting entity shall include in its letter application to the County, to the extent applicable: (i) an identification of the property requested by address and/or folio number; (ii) a detailed description of the proposed use of the County-owned real property and any development thereon, including how it meets the requirements of community interest and welfare or affordable housing purposes; (iii) an identification and a summary of the past experience of the requestor, the requester's key personnel, developer, and first-tier consultants and contractors; (iv) an estimate of the costs of construction and operation and the manner in which the requester intends to finance the development, operations and maintenance of the requested property, including proposed sources of funds and revenues; (v) the length of time the entity has been active and the number of employees; (vi) a proposed

schedule for the commencement and completion of any construction or renovation of the requested property, including development milestones, which may be used as a basis for lease termination or reverter provisions; and (vii) the proposed rental rate or purchase price, which, if nominal, shall include the asserted basis for the reduced payment rather than the payment of market value, market rent, or rent in lieu of taxes. In the event that the not-for-profit entity is requesting a conveyance, rather than a lease, it shall include in its application the specific basis for any compelling circumstances justifying a conveyance rather than a lease.

If the request and application is submitted to a County Commissioner, the Commissioner, after reviewing same, may determine whether they wish to move forward with the processing of the request. If the Commissioner seeks to proceed, the Commissioner shall forward, or cause to be forwarded, the request and application to the County Mayor who shall proceed with the process for disposition of County-owned real property as set forth in this Implementing Order.

If the request and application is not Commissioner-generated, the County Mayor, or the County Mayor's designee will review the request to determine if there is a need to refer the request to the Internal Services Department for further processing. If it is determined that there is such a need, the County Mayor or the County Mayor's designee will refer the request to the Internal Services Department or other successor department with the responsibility over property conveyances within ten days of receipt, and shall forward a copy of the request and application to the Commissioner of the district in which the property lies prior to forwarding the item to the Internal Services Department. The Internal Services Department, within five days of the referral of the request, will forward to appropriate departments and public agencies a questionnaire, with a response time of no more than ten days, to determine if there is planned use or anticipated need for the subject property, or if it could be declared surplus, and within 30 days of the referral of the request, will determine whether there are any restrictions or limitations contained in the deed, restrictive covenants, or other contracts that would preclude the conveyance of the County-owned real property or that would result in a significant financial impact to the County as the result of such conveyance (e.g. result in the repayment of grant funds) and, if so, whether the requesting entity can be made responsible for said financial impact to the County. The County Mayor or the County Mayor's designee shall prioritize any request made by the Miami-Dade Water and Sewer Department (WASD) or its successor department, for use or anticipated future use as WASD infrastructure (Resolution No. R-1121-21). The Internal Services Department will also determine whether the subject property is connected to or has access to a sanitary sewer system.

INTERNAL SERVICES DEPARTMENT AND REGULATORY AND ECONOMIC RESOURCES DEPARTMENT:

Based on the findings of the questionnaire concerning possible use of the property and its review of the contracts and restrictions pertaining to the property, the Internal Services Department will submit its findings and recommendations to the County Mayor or the County Mayor's designee within 15 days of the completion of the circulation and review of restrictions. Where there is no proposed use by a commenting County agency or department, the Internal Services Department shall immediately upon its receipt of the results of the questionnaire, forward the request or proposal to the Regulatory and Economic Resources Department ("RER"), or any successor department that oversees the County's planning functions, for its review and determination as to whether the

property is zoned consistent with the proper land use planning for the area or whether there should be a change in zoning on the subject property. The recommendation of RER shall be sent to the Internal Services Department within fifteen days of RER's receipt of the request or proposal to be sent to the Mayor's Office to be considered as part of the recommendation of the Internal Services Department. Nothing herein shall require a questionnaire or circulation for property that is to be leased pursuant to the authority set forth in section 125.35(b)(1) and (2), Florida Statutes.

COUNTY MAYOR'S OFFICE AND REQUIREMENTS FOR MAYOR'S MEMORANDUM, NOTIFICATIONS, AND PROVISIONS IN LEASES AND CONVEYANCE DOCUMENTS:

Whenever there is a valid proposed use by the commenting County agencies, the County Mayor or the County Mayor's designee will inform, in writing, the requesting party that the proposal has been reviewed and that the County Mayor has determined that the property cannot be declared surplus and conveyed or leased. In the case of a request or application that was referred to the County Mayor by a County Commissioner, a copy of such written notice to the requesting party shall be provided to the referring County Commissioner, along with a memorandum including the specific basis for the County Mayor's determination, along with written documentation from the requesting department setting forth its request for the property and specifying the intended need and proposed use of the requesting department. If a determination is made that the property can be declared surplus, and that there are no restrictions precluding the proposed lease or conveyance, then following the receipt of bids or proposals under a solicitation, or within 30 days of such determination for non-competitive conveyances and before the Board's consideration of a proposed sale or lease of County-owned real property, the County Mayor or the County Mayor's designee (i) shall perform due diligence necessary to determine whether or not the contracting entity is a responsible entity, and (ii) shall confirm the ownership composition provided by the requestor. Whenever there is a request or application that was referred to the County Mayor by a County Commissioner, the County Mayor shall, if the property can be declared surplus, prepare a memorandum within five days of such determination, addressed to the referring County Commissioner, attaching the request and application by the requesting entity, and setting forth: (i) whether the terms and conditions set forth in the application for sale or lease of County-owned property meet the requirements of community interest and welfare or affordable housing purposes; (ii) whether there are obstacles to the proposed conveyance or lease, or adverse findings discovered during the responsibility review of the proposed purchaser or tenant; (iii) the ownership composition of the proposed purchaser or tenant; (iv) the market value or market rental of the real property, including the appraised value or, if no appraisal has been conducted for land estimated to have a fair market value less than $5,000,000.00, the value set forth in the property appraiser's website (Resolution No. R-333-15); (v) with respect to not-for-profit entities seeking to lease County-owned real property, the estimated rent that would be payable in lieu of paying ad valorem taxes on the real property sought to be leased; and (vi) the identification of the department and the person who will be monitoring compliance with the terms of the lease or deed.

The Commission Auditor shall independently and simultaneously review and comment on the proposed leasing and conveyance of County property prior to the submission of an agenda item or agenda items to the Board. No agenda item shall be placed on an

agenda of the Board without the foregoing reviews by the County Mayor or Mayor's designee, subject to the exception set forth herein, and the Commission Auditor.

If a County Commissioner requests to sponsor an item for sale or lease of County-owned real property as a Commissioner-sponsored item rather than a Mayoral-sponsored item, the County Mayor or the County Mayor's designee shall nevertheless be responsible for negotiating the final proposed contract on behalf of the County and the aforementioned memorandum to the referring County Commissioner shall be attached to any Commissioner-sponsored resolution presented to the Board for consideration and approval. In all other instances which do not involve Commissioner requests, upon receipt by the County Mayor of the recommendations from the Internal Services Department, the County Mayor shall determine whether to forward a recommendation to the Board for its approval of said conveyance without competitive process where otherwise legally allowed or, following a competitive process for the sale or lease of the property in question, a recommendation for its approval of said conveyance, or take any other action or make any other recommendation. If the agenda item for said conveyance is not sponsored by the district commissioner of the district in which the real property proposed to be sold or leased is located or, in the case of multiple properties across multiple districts, when the item is not sponsored by a commissioner of any of the districts in which the properties are located, then a two-thirds vote of Board members present shall be required to approve said item for the sale or lease of County-owned real property or properties. The two-thirds vote requirement shall not apply to property located at Miami International Airport, PortMiami, and to property designated as a terminal or facility of countywide significance, nor shall it apply in the event that there is a recusal of such district commissioner from participating prior to or at the Board meeting when the item is considered.

If at the conclusion of the verification period set forth herein, the aforementioned timelines have not been met, a commissioner can thereafter bring an item forward for consideration by the Board to approve the conveyance or lease of real property as a Commissioner sponsored item without the necessity of seeking a waiver of this Implementing Order.

When applicable, the County Mayor or the County Mayor's designee shall comply with the following procedures:

(i) Prior to placing any item on an agenda of this Board or any committee of this Board for the sale, lease or surplus of County-owned property, or the issuance of any request for proposal or expression of interest regarding same, the County Mayor or the County Mayor's designee shall provide no less than four weeks' written notification to the District Commissioner in which such property lies (Resolution No. R-380-17);

(ii) Prior to placing any item on a Board agenda for a lease with a proposed tenant that provides programs or services to children and/or developmentally disabled individuals, the County Mayor or the County Mayor's designee shall perform a national criminal background check of the tenant, its principals, and their spouses, parents and children that will be working at the property, and report any adverse findings to the Board along with any recommendation to approve the lease (Section 2-8.6.5 of the Miami-Dade County Code);

(iii) In the event that the value of the property being sold is reasonably estimated to exceed $5,000,000.00, the County shall have the property appraised by two real estate appraisers holding an M.A.I designation prior to placing an item on an agenda, unless waived upon written recommendation of the County Mayor upon a finding that it is in the best interest of the County to do so. (Section 2-10.4.2 of the Miami-Dade County Code);

(iv) Prior to consideration by the Board or any committee of the Board of any proposed conveyance or lease without competitive bidding, pursuant to sections 125.045, 125.379 or 125.38, Florida Statutes, written notification shall be provided to the public by either (i) publication in a newspaper of general circulation or in a newspaper distributed in the locality where the subject property lies; (ii) mailed written notice to all property owners of record, as reflected on the Miami-Dade County Property Appraiser's tax roll as updated, within a one-half mile radius of the subject property; or (iii) posting such notice on the subject property in a manner conspicuous to the public, by a sign or signs containing the required written notice information. The required written notice to the public required herein shall, at a minimum, contain the following information: (i) an identification of the subject property by address, folio number, and size; (ii) the date, time and location of any scheduled meeting of the Board or any committee of the Board regarding the sale or lease of the subject property; and (iii) a description of the proposed sale or lease including the recipient, intended use, and nature of the project or proposed construction. The cost of such notice shall be borne by the entity requesting the sale or lease, of County-owned real property, except in the case of substantial hardship which shall be determined in the discretion of the County Mayor or the County Mayor's designee (Resolution No. R-407-19); and

(v) All contracts, leases, and agreements, except those with other governmental entities, must be executed by the other party before submission to the Board.

LEASE AND DEED REQUIREMENTS AND RESTRICTIONS, REVERTER AND TERMINATION:

All leases, deeds and other disposition documents of County-owned real property, as applicable, shall:

(i) Include deadlines, milestones or other firm time periods by which the purpose of the sale, lease or disposition must be effectuated;

(ii) In the event that property is conveyed or leased for less than appraised value or fair market rental, include an automatic reverter clause or an automatic lease termination clause if the purpose of the sale or lease is not effectuated within the period specified in the lease or deed (Section 2-8.6.5 of the Miami-Dade County Code), relevant milestones are not met, which may include but not be limited to obtaining permits, commencement of construction and completion of construction, public use is not maintained, or a payment and performance bond or alternative security, as required by the lease or deed, are not provided prior to commencing construction (Resolution No. R-461-13). The lease or deed shall further provide that such automatic reverter or termination shall be at no additional cost to the County, and the County shall not be required to pay any

compensation to the entity in connection with the reverter or lease termination (Resolution No. R-1000-14). In the event that an automatic reverter or automatic lease termination is not included, a specific basis for not including same shall be set forth in the item presented to the Board, and at a minimum, language in generally the following form shall be included in the deed restrictions (as modified for lease termination):

> If in the sole discretion of the County, any term of this Deed is not complied with, ENTITY shall correct or cure the default/violation within thirty (30) days of notification of the default by the County as determined in the sole discretion of the County. If ENTITY fails to remedy such default within thirty (30) days, title to the subject property shall revert to the County, at the option of the County, upon written notice of such failure to remedy the default. In the event of such reverter, ENTITY shall immediately deed such property back to the County, and the County shall have the right to immediate possession of the property, with any and all improvements thereon, at no cost to the County. The effectiveness of such reverter shall take place immediately upon notice being provided by the County, regardless of the deed back to the County by ENTITY. The County retains such reversionary interest in the property, which right may be exercised by the County, at the option of the County, in accordance with this Deed. Upon such reversion, the County may file a Notice of Reversion evidencing same in the public records of Miami-Dade County. Failure to exercise such right of reverter shall not be deemed to be a waiver of such right, and by accepting the conveyance of the property, ENTITY agrees that any defenses based upon the County's delay or failure to exercise the right of reverter are hereby waived.

Nothing in this section shall prohibit the County Mayor or the County Mayor's designee from including reverter language in leases or deeds for market rent or market value, provided, however, that it is not mandatory to do so;

(iii) Include a provision requiring Board approval of any transfer or assignment of the property to an unaffiliated entity in any deed or lease for less than fair market value or rental to a not-for-profit entity pursuant to section 125.38, Florida Statutes (Resolution No. R-1000-14);

(iv) Include a minimum rental payment in lieu of taxes in the event that tax exempt status is achieved by a not-for-profit entity, unless a hardship or other substantial reason exists for foregoing such payment (Resolution No. R-256-13);

(v) Include a termination or suspension provision in the event that an emergency situation arises wherein the property is needed by the County for an emergency public purpose (Resolution No. R-64-16);

(vi) With respect to all leases or deeds which require development of the property, include deadlines, timeframes and milestones, including, at a minimum, a date upon which permits must be obtained, a date upon which construction must commence, and a date upon which construction must be completed. Further, such leases and deeds shall include appropriate protection for County-owned property, or property in which the County retains a reversionary interest, including but not limited to a payment and performance bond or other form of alternative security, adequate insurance as determined by the Risk Management Division, and a letter of credit or other adequate security to ensure completion of the development, and if necessary, to clear any liens improperly placed upon the property, to pay delinquent taxes, or to address any costs or expenses in the event of reversion or lease termination, and including a provision that all liens shall remain the responsibility of the entity from whom the property was reverted;

(vii) Include appropriate insurance requirements after providing relevant provisions of the proposed lease or deed to the Risk Management Division for review of form and content to provide recommended insurance protection;

(viii) Include a provision requiring the entity to provide proof to the County on an annual basis that the property taxes have been satisfied;

(ix) Include a provision requiring the entity to provide quarterly notarized status reports to the County Mayor or the County Mayor's designee with a copy to the District Commissioner in which the property lies at appropriate intervals regarding compliance with each milestone in the lease or deed;

(x) Include a provision that any third-party mortgages allowed under the terms of the lease or the deed shall be subordinate to the interest of the County, and that all proceeds received from the mortgage loan shall be reinvested into the property; and

(xi) If the subject property is within the Urban Development Boundary, include a provision requiring that the property owner must connect to the sanitary sewer system by a certain deadline if the property is not currently connected unless the property is non-buildable, or the conveyance is to a governmental or not-for-profit entity for public uses that do not require sanitary sewer system, and including a provision prohibiting development without providing such access (Resolution No. R-365-21).

MONITORING:

All items for the sale or lease of County property submitted to this Board shall include the appointment of a department monitor and shall include the name of the individual appointed to monitor compliance with the provisions of the deed or lease. The County Mayor or the County Mayor's designee shall monitor the payment of real estate taxes on all properties conveyed by deed or lease and shall request the Miami-Dade County Tax Collector to provide them with duplicate annual tax notices (Resolution No. R-377-09). In the event of a tenant's noncompliance with the lease the County Mayor or the County Mayor's designee shall send a written notice of termination of the lease no later than five days after the event giving rise to such termination. In the event of grantee's

noncompliance with the deed restrictions, the County Mayor or the County Mayor's designee shall record a notice of reverter or similar instrument in the public record within five days of the event giving rise to the exercise of the County's reversionary interest. The failure of the County Mayor or the County Mayor's designee to send such notice of termination or record such notice of reverter will not be construed as a waiver of the County's rights under the lease or deed to avail itself of its remedies against the tenant or grantee, unless otherwise set forth in the lease or deed.

The County Mayor or the County Mayor's designee shall, on a quarterly basis, provide a report to this Board identifying any properties which are in non-compliance or default status, the nature of the non-compliance and the amount of time such property has been in non-compliance, any steps which have been taken to enforce compliance, available remedies, and recommendations. Such report shall also identify any properties which are 30 days away from approaching a milestone or potential event of default, and any properties that have reverted, or that the lease has been terminated, due to non-compliance. The County Mayor or the County Mayor's designee shall place the completed report on an agenda of the Board or a committee of the Board in accordance with Ordinance No. 14-65, and shall attach any recorded notice of termination, or notice of lease termination.

FINAL ACTION:

If the lease or conveyance of County-owned real property is approved by the Board, the Internal Services Department or successor department will take the necessary steps to conclude the transaction and to undertake any necessary responsibility review for subsequently identified purchasers or tenants.

Thereafter the fully executed documents will be returned to the Clerk of the Board for custody. The County Mayor or County Mayor's designee will notify the Risk Management Division of all contracts accepting liability on behalf of the County or requiring either the County or the other party to provide insurance coverage. The County Mayor or the County Mayor's designee shall record all instruments of conveyance in which the County retains an interest in the Public Records of Miami-Dade County and provide a copy of the instrument to the Clerk of the Board within 30 days of execution so that the Clerk may attach and permanently store a recorded copy of the instrument together with the authorizing resolution (Resolution No. R-974-09). All leases and operating agreements shall be provided by the County Mayor or the County Mayor's designee to the Property Appraiser's office within 30 days of execution of same (Resolution No. R-791-14).

OTHER PUBLIC AGENCIES:

If property owned by the County is desired by another governmental agency for a governmental public purpose, and it is determined by the Board that the property is not needed by the County for such use, it may be conveyed at a nominal cost. It is not required for such governmental agency to execute the lease, contract, or other agreement prior to placing an item on a Board agenda. Any conveyance of a road or portions thereof to a governmental entity shall include a specific provision that such road cannot be closed without approval by the Board (Resolution No. R-461-13).

COMPETITIVE SOLICITATIONS:

To insure the County against unnecessary processing expense, an earnest money deposit is to be deposited the Internal Service Department or successor department, in each case only as and if required by the applicable solicitation documents, by all private parties or corporations submitting a bid or proposal in response to a solicitation for the sale or lease of County property.

Implementing Order No.: 8-4

Title: GUIDELINES AND PROCEDURES FOR THE SALE, LEASE, AND CONVEYANCE OF COUNTY REAL PROPERTY

Ordered: 2/1/2022 **Effective:** 2/11/2022

AUTHORITY:

Sections 125.35, 125.37, 125.379, 125.045 and 125.38, Florida Statutes, Sections 2-8.6.5 and 2-10.4.2 of the Code of Miami-Dade County, Florida, Resolution Nos. R-377-09, R-974-09, R-256-13, R-461-13, R-761-13, R-791-14, R-1000-14, R-333-15, R-64-16, R-380-17, R-407-19, R-365-21 and R-1121-21.

SUPERSEDES:

This Implementing Order supersedes and replaces Implementing Order No. 8-4 dated May 5, 2020 and effective May 15, 2020.

POLICY:

The authority to sell, lease or otherwise dispose of County-owned real property lies solely with the Board of County Commissioners ("Board"). Such sale, lease, or disposition shall be accomplished in a transparent manner, with adequate protections in place to ensure that the intended purpose of the sale, lease, or disposition, as approved by the Board, is met. Dispositions include the granting of easements.

It is further the policy of this County that it desires to contract to sell, lease or dispose of County-owned real property to responsible entities, and to know the ownership composition of all entities to whom it contracts to sell, lease or dispose of County-owned real property. The term "responsible entity" relates to the entity's financial condition, capability, experience, and past performance, and includes honesty and integrity, skill and business judgment, experience and capacity for performing under the contract, and previous conduct, including but not limited to, meeting its financial obligations. Analysis of previous conduct shall include but not be limited to consideration as to whether the requestor, or other entity in which the requestor has a controlling financial interest, was previously conveyed or leased County-owned property which was later the subject of an involuntary reverter or lease termination by the County. Determinations on responsibility are ultimately made by the Board of County Commissioners and, where the delegated authority exists to contract, by the County Mayor, and are fundamentally issues of business judgment and policy. The term "ownership composition" as used in this Implementing Order means the identification of all persons with an ownership interest in such entity in excess of five percent; provided, however, that the ownership composition of governmental entities or publicly traded companies does not need to be identified or determined. The County Mayor or the County Mayor's designee shall include this policy in any notice or solicitation issued for the sale or lease of County-owned real property.

Nothing in this Implementing Order shall be construed as limiting the authority of County Commissioners from sponsoring items for consideration by the Board of County Commissioners for the sale or lease of County-owned property.

This Implementing Order shall be applied in a manner that is consistent with applicable federal and state laws and regulations, including, but not limited to those laws, regulations and directives related to the United States Department of Housing and Urban Development's (HUD) Rental Assistance Demonstration program and HUD's requirements for the demolition and disposition of public housing developments as set forth in Section 18 of the United States Housing Act of 1937, as amended, and applicable regulations promulgated by HUD.

This Implementing Order shall supplement and also apply to conveyances or leases pursuant to the Miami-Dade County Infill Housing Initiative Program, as codified in section 17-171 et seq. of the Miami-Dade County Code and Implementing Order 3-44, which set forth procedures and guidelines for property disposition. To the extent that there is a conflict between the provisions set forth in this Implementing Order and Implementing Order 3-44, the provisions of this Implementing Order shall govern unless otherwise prescribed by Code or Statute.

PROCEDURE INITIATING ACTION; APPLICATION, PROPERTY CIRCULATION, AND REVIEW OF RESTRICTIONS:

Any government official, Department Director, or any private party, governmental entity, or corporation proposing the sale, lease or other disposition of County-owned real property shall abide by the procedures as set forth herein

The Department Director, other official, private party, governmental entity, or corporation is required to submit a memorandum or letter application to the County Mayor or to the County Commissioner of the district in which the property lies detailing all pertinent information regarding the proposal or request. The pertinent information for non-competitive conveyances shall include, but not be limited to, a disclosure under oath of the ownership composition of the requesting entity, and information sufficient to support a finding that the requestor is a responsible entity.

In the case of (1) any not-for-profit entity seeking the sale or lease of County-owned real property for community interest and welfare purposes pursuant to section 125.38, Florida Statutes, or (2) any entity requesting the sale or lease of County-owned real property for the construction of affordable housing pursuant to section 125.379, Florida Statutes, or (3) any entity requesting the sale or lease of County-owned real property for economic development under section 125.045, Florida Statutes, the requesting entity shall include in its letter application to the County, to the extent applicable: (i) an identification of the property requested by address and/or folio number; (ii) a detailed description of the proposed use of the County-owned real property and any development thereon, including how it meets the requirements of community interest and welfare or affordable housing purposes; (iii) an identification and a summary of the past experience of the requestor, the requester's key personnel, developer, and first-tier consultants and contractors; (iv) an estimate of the costs of construction and operation and the manner in which the requester intends to finance the development, operations and maintenance of the requested property, including proposed sources of funds and revenues; (v) the length of time the entity has been active and the number of employees; (vi) a proposed

schedule for the commencement and completion of any construction or renovation of the requested property, including development milestones, which may be used as a basis for lease termination or reverter provisions; and (vii) the proposed rental rate or purchase price, which, if nominal, shall include the asserted basis for the reduced payment rather than the payment of market value, market rent, or rent in lieu of taxes. In the event that the not-for-profit entity is requesting a conveyance, rather than a lease, it shall include in its application the specific basis for any compelling circumstances justifying a conveyance rather than a lease.

If the request and application is submitted to a County Commissioner, the Commissioner, after reviewing same, may determine whether they wish to move forward with the processing of the request. If the Commissioner seeks to proceed, the Commissioner shall forward, or cause to be forwarded, the request and application to the County Mayor who shall proceed with the process for disposition of County-owned real property as set forth in this Implementing Order.

If the request and application is not Commissioner-generated, the County Mayor, or the County Mayor's designee will review the request to determine if there is a need to refer the request to the Internal Services Department for further processing. If it is determined that there is such a need, the County Mayor or the County Mayor's designee will refer the request to the Internal Services Department or other successor department with the responsibility over property conveyances within ten days of receipt, and shall forward a copy of the request and application to the Commissioner of the district in which the property lies prior to forwarding the item to the Internal Services Department. The Internal Services Department, within five days of the referral of the request, will forward to appropriate departments and public agencies a questionnaire, with a response time of no more than ten days, to determine if there is planned use or anticipated need for the subject property, or if it could be declared surplus, and within 30 days of the referral of the request, will determine whether there are any restrictions or limitations contained in the deed, restrictive covenants, or other contracts that would preclude the conveyance of the County-owned real property or that would result in a significant financial impact to the County as the result of such conveyance (e.g. result in the repayment of grant funds) and, if so, whether the requesting entity can be made responsible for said financial impact to the County. The County Mayor or the County Mayor's designee shall prioritize any request made by the Miami-Dade Water and Sewer Department (WASD) or its successor department, for use or anticipated future use as WASD infrastructure (Resolution No. R-1121-21). The Internal Services Department will also determine whether the subject property is connected to or has access to a sanitary sewer system.

INTERNAL SERVICES DEPARTMENT AND REGULATORY AND ECONOMIC RESOURCES DEPARTMENT:

Based on the findings of the questionnaire concerning possible use of the property and its review of the contracts and restrictions pertaining to the property, the Internal Services Department will submit its findings and recommendations to the County Mayor or the County Mayor's designee within 15 days of the completion of the circulation and review of restrictions. Where there is no proposed use by a commenting County agency or department, the Internal Services Department shall immediately upon its receipt of the results of the questionnaire, forward the request or proposal to the Regulatory and Economic Resources Department ("RER"), or any successor department that oversees the County's planning functions, for its review and determination as to whether the

property is zoned consistent with the proper land use planning for the area or whether there should be a change in zoning on the subject property. The recommendation of RER shall be sent to the Internal Services Department within fifteen days of RER's receipt of the request or proposal to be sent to the Mayor's Office to be considered as part of the recommendation of the Internal Services Department. Nothing herein shall require a questionnaire or circulation for property that is to be leased pursuant to the authority set forth in section 125.35(b)(1) and (2), Florida Statutes.

COUNTY MAYOR'S OFFICE AND REQUIREMENTS FOR MAYOR'S MEMORANDUM, NOTIFICATIONS, AND PROVISIONS IN LEASES AND CONVEYANCE DOCUMENTS:

Whenever there is a valid proposed use by the commenting County agencies, the County Mayor or the County Mayor's designee will inform, in writing, the requesting party that the proposal has been reviewed and that the County Mayor has determined that the property cannot be declared surplus and conveyed or leased. In the case of a request or application that was referred to the County Mayor by a County Commissioner, a copy of such written notice to the requesting party shall be provided to the referring County Commissioner, along with a memorandum including the specific basis for the County Mayor's determination, along with written documentation from the requesting department setting forth its request for the property and specifying the intended need and proposed use of the requesting department. If a determination is made that the property can be declared surplus, and that there are no restrictions precluding the proposed lease or conveyance, then following the receipt of bids or proposals under a solicitation, or within 30 days of such determination for non-competitive conveyances and before the Board's consideration of a proposed sale or lease of County-owned real property, the County Mayor or the County Mayor's designee (i) shall perform due diligence necessary to determine whether or not the contracting entity is a responsible entity, and (ii) shall confirm the ownership composition provided by the requestor. Whenever there is a request or application that was referred to the County Mayor by a County Commissioner, the County Mayor shall, if the property can be declared surplus, prepare a memorandum within five days of such determination, addressed to the referring County Commissioner, attaching the request and application by the requesting entity, and setting forth: (i) whether the terms and conditions set forth in the application for sale or lease of County-owned property meet the requirements of community interest and welfare or affordable housing purposes; (ii) whether there are obstacles to the proposed conveyance or lease, or adverse findings discovered during the responsibility review of the proposed purchaser or tenant; (iii) the ownership composition of the proposed purchaser or tenant; (iv) the market value or market rental of the real property, including the appraised value or, if no appraisal has been conducted for land estimated to have a fair market value less than $5,000,000.00, the value set forth in the property appraiser's website (Resolution No. R-333-15); (v) with respect to not-for-profit entities seeking to lease County-owned real property, the estimated rent that would be payable in lieu of paying ad valorem taxes on the real property sought to be leased; and (vi) the identification of the department and the person who will be monitoring compliance with the terms of the lease or deed.

The Commission Auditor shall independently and simultaneously review and comment on the proposed leasing and conveyance of County property prior to the submission of an agenda item or agenda items to the Board. No agenda item shall be placed on an

agenda of the Board without the foregoing reviews by the County Mayor or Mayor's designee, subject to the exception set forth herein, and the Commission Auditor.

If a County Commissioner requests to sponsor an item for sale or lease of County-owned real property as a Commissioner-sponsored item rather than a Mayoral-sponsored item, the County Mayor or the County Mayor's designee shall nevertheless be responsible for negotiating the final proposed contract on behalf of the County and the aforementioned memorandum to the referring County Commissioner shall be attached to any Commissioner-sponsored resolution presented to the Board for consideration and approval. In all other instances which do not involve Commissioner requests, upon receipt by the County Mayor of the recommendations from the Internal Services Department, the County Mayor shall determine whether to forward a recommendation to the Board for its approval of said conveyance without competitive process where otherwise legally allowed or, following a competitive process for the sale or lease of the property in question, a recommendation for its approval of said conveyance, or take any other action or make any other recommendation. If the agenda item for said conveyance is not sponsored by the district commissioner of the district in which the real property proposed to be sold or leased is located or, in the case of multiple properties across multiple districts, when the item is not sponsored by a commissioner of any of the districts in which the properties are located, then a two-thirds vote of Board members present shall be required to approve said item for the sale or lease of County-owned real property or properties. The two-thirds vote requirement shall not apply to property located at Miami International Airport, PortMiami, and to property designated as a terminal or facility of countywide significance, nor shall it apply in the event that there is a recusal of such district commissioner from participating prior to or at the Board meeting when the item is considered.

If at the conclusion of the verification period set forth herein, the aforementioned timelines have not been met, a commissioner can thereafter bring an item forward for consideration by the Board to approve the conveyance or lease of real property as a Commissioner sponsored item without the necessity of seeking a waiver of this Implementing Order.

When applicable, the County Mayor or the County Mayor's designee shall comply with the following procedures:

(i) Prior to placing any item on an agenda of this Board or any committee of this Board for the sale, lease or surplus of County-owned property, or the issuance of any request for proposal or expression of interest regarding same, the County Mayor or the County Mayor's designee shall provide no less than four weeks' written notification to the District Commissioner in which such property lies (Resolution No. R-380-17);

(ii) Prior to placing any item on a Board agenda for a lease with a proposed tenant that provides programs or services to children and/or developmentally disabled individuals, the County Mayor or the County Mayor's designee shall perform a national criminal background check of the tenant, its principals, and their spouses, parents and children that will be working at the property, and report any adverse findings to the Board along with any recommendation to approve the lease (Section 2-8.6.5 of the Miami-Dade County Code);

(iii) In the event that the value of the property being sold is reasonably estimated to exceed $5,000,000.00, the County shall have the property appraised by two real estate appraisers holding an M.A.I designation prior to placing an item on an agenda, unless waived upon written recommendation of the County Mayor upon a finding that it is in the best interest of the County to do so. (Section 2-10.4.2 of the Miami-Dade County Code);

(iv) Prior to consideration by the Board or any committee of the Board of any proposed conveyance or lease without competitive bidding, pursuant to sections 125.045, 125.379 or 125.38, Florida Statutes, written notification shall be provided to the public by either (i) publication in a newspaper of general circulation or in a newspaper distributed in the locality where the subject property lies; (ii) mailed written notice to all property owners of record, as reflected on the Miami-Dade County Property Appraiser's tax roll as updated, within a one-half mile radius of the subject property; or (iii) posting such notice on the subject property in a manner conspicuous to the public, by a sign or signs containing the required written notice information. The required written notice to the public required herein shall, at a minimum, contain the following information: (i) an identification of the subject property by address, folio number, and size; (ii) the date, time and location of any scheduled meeting of the Board or any committee of the Board regarding the sale or lease of the subject property; and (iii) a description of the proposed sale or lease including the recipient, intended use, and nature of the project or proposed construction. The cost of such notice shall be borne by the entity requesting the sale or lease, of County-owned real property, except in the case of substantial hardship which shall be determined in the discretion of the County Mayor or the County Mayor's designee (Resolution No. R-407-19); and

(v) All contracts, leases, and agreements, except those with other governmental entities, must be executed by the other party before submission to the Board.

LEASE AND DEED REQUIREMENTS AND RESTRICTIONS, REVERTER AND TERMINATION:

All leases, deeds and other disposition documents of County-owned real property, as applicable, shall:

(i) Include deadlines, milestones or other firm time periods by which the purpose of the sale, lease or disposition must be effectuated;

(ii) In the event that property is conveyed or leased for less than appraised value or fair market rental, include an automatic reverter clause or an automatic lease termination clause if the purpose of the sale or lease is not effectuated within the period specified in the lease or deed (Section 2-8.6.5 of the Miami-Dade County Code), relevant milestones are not met, which may include but not be limited to obtaining permits, commencement of construction and completion of construction, public use is not maintained, or a payment and performance bond or alternative security, as required by the lease or deed, are not provided prior to commencing construction (Resolution No. R-461-13). The lease or deed shall further provide that such automatic reverter or termination shall be at no additional cost to the County, and the County shall not be required to pay any

compensation to the entity in connection with the reverter or lease termination (Resolution No. R-1000-14). In the event that an automatic reverter or automatic lease termination is not included, a specific basis for not including same shall be set forth in the item presented to the Board, and at a minimum, language in generally the following form shall be included in the deed restrictions (as modified for lease termination):

> If in the sole discretion of the County, any term of this Deed is not complied with, ENTITY shall correct or cure the default/violation within thirty (30) days of notification of the default by the County as determined in the sole discretion of the County. If ENTITY fails to remedy such default within thirty (30) days, title to the subject property shall revert to the County, at the option of the County, upon written notice of such failure to remedy the default. In the event of such reverter, ENTITY shall immediately deed such property back to the County, and the County shall have the right to immediate possession of the property, with any and all improvements thereon, at no cost to the County. The effectiveness of such reverter shall take place immediately upon notice being provided by the County, regardless of the deed back to the County by ENTITY. The County retains such reversionary interest in the property, which right may be exercised by the County, at the option of the County, in accordance with this Deed. Upon such reversion, the County may file a Notice of Reversion evidencing same in the public records of Miami-Dade County. Failure to exercise such right of reverter shall not be deemed to be a waiver of such right, and by accepting the conveyance of the property, ENTITY agrees that any defenses based upon the County's delay or failure to exercise the right of reverter are hereby waived.

Nothing in this section shall prohibit the County Mayor or the County Mayor's designee from including reverter language in leases or deeds for market rent or market value, provided, however, that it is not mandatory to do so;

(iii) Include a provision requiring Board approval of any transfer or assignment of the property to an unaffiliated entity in any deed or lease for less than fair market value or rental to a not-for-profit entity pursuant to section 125.38, Florida Statutes (Resolution No. R-1000-14);

(iv) Include a minimum rental payment in lieu of taxes in the event that tax exempt status is achieved by a not-for-profit entity, unless a hardship or other substantial reason exists for foregoing such payment (Resolution No. R-256-13);

(v) Include a termination or suspension provision in the event that an emergency situation arises wherein the property is needed by the County for an emergency public purpose (Resolution No. R-64-16);

(vi) With respect to all leases or deeds which require development of the property, include deadlines, timeframes and milestones, including, at a minimum, a date upon which permits must be obtained, a date upon which construction must commence, and a date upon which construction must be completed. Further, such leases and deeds shall include appropriate protection for County-owned property, or property in which the County retains a reversionary interest, including but not limited to a payment and performance bond or other form of alternative security, adequate insurance as determined by the Risk Management Division, and a letter of credit or other adequate security to ensure completion of the development, and if necessary, to clear any liens improperly placed upon the property, to pay delinquent taxes, or to address any costs or expenses in the event of reversion or lease termination, and including a provision that all liens shall remain the responsibility of the entity from whom the property was reverted;

(vii) Include appropriate insurance requirements after providing relevant provisions of the proposed lease or deed to the Risk Management Division for review of form and content to provide recommended insurance protection;

(viii) Include a provision requiring the entity to provide proof to the County on an annual basis that the property taxes have been satisfied;

(ix) Include a provision requiring the entity to provide quarterly notarized status reports to the County Mayor or the County Mayor's designee with a copy to the District Commissioner in which the property lies at appropriate intervals regarding compliance with each milestone in the lease or deed;

(x) Include a provision that any third-party mortgages allowed under the terms of the lease or the deed shall be subordinate to the interest of the County, and that all proceeds received from the mortgage loan shall be reinvested into the property; and

(xi) If the subject property is within the Urban Development Boundary, include a provision requiring that the property owner must connect to the sanitary sewer system by a certain deadline if the property is not currently connected unless the property is non-buildable, or the conveyance is to a governmental or not-for-profit entity for public uses that do not require sanitary sewer system, and including a provision prohibiting development without providing such access (Resolution No. R-365-21).

MONITORING:

All items for the sale or lease of County property submitted to this Board shall include the appointment of a department monitor and shall include the name of the individual appointed to monitor compliance with the provisions of the deed or lease. The County Mayor or the County Mayor's designee shall monitor the payment of real estate taxes on all properties conveyed by deed or lease and shall request the Miami-Dade County Tax Collector to provide them with duplicate annual tax notices (Resolution No. R-377-09). In the event of a tenant's noncompliance with the lease the County Mayor or the County Mayor's designee shall send a written notice of termination of the lease no later than five days after the event giving rise to such termination. In the event of grantee's

noncompliance with the deed restrictions, the County Mayor or the County Mayor's designee shall record a notice of reverter or similar instrument in the public record within five days of the event giving rise to the exercise of the County's reversionary interest. The failure of the County Mayor or the County Mayor's designee to send such notice of termination or record such notice of reverter will not be construed as a waiver of the County's rights under the lease or deed to avail itself of its remedies against the tenant or grantee, unless otherwise set forth in the lease or deed.

The County Mayor or the County Mayor's designee shall, on a quarterly basis, provide a report to this Board identifying any properties which are in non-compliance or default status, the nature of the non-compliance and the amount of time such property has been in non-compliance, any steps which have been taken to enforce compliance, available remedies, and recommendations. Such report shall also identify any properties which are 30 days away from approaching a milestone or potential event of default, and any properties that have reverted, or that the lease has been terminated, due to non-compliance. The County Mayor or the County Mayor's designee shall place the completed report on an agenda of the Board or a committee of the Board in accordance with Ordinance No. 14-65, and shall attach any recorded notice of termination, or notice of lease termination.

FINAL ACTION:

If the lease or conveyance of County-owned real property is approved by the Board, the Internal Services Department or successor department will take the necessary steps to conclude the transaction and to undertake any necessary responsibility review for subsequently identified purchasers or tenants.

Thereafter the fully executed documents will be returned to the Clerk of the Board for custody. The County Mayor or County Mayor's designee will notify the Risk Management Division of all contracts accepting liability on behalf of the County or requiring either the County or the other party to provide insurance coverage. The County Mayor or the County Mayor's designee shall record all instruments of conveyance in which the County retains an interest in the Public Records of Miami-Dade County and provide a copy of the instrument to the Clerk of the Board within 30 days of execution so that the Clerk may attach and permanently store a recorded copy of the instrument together with the authorizing resolution (Resolution No. R-974-09). All leases and operating agreements shall be provided by the County Mayor or the County Mayor's designee to the Property Appraiser's office within 30 days of execution of same (Resolution No. R-791-14).

OTHER PUBLIC AGENCIES:

If property owned by the County is desired by another governmental agency for a governmental public purpose, and it is determined by the Board that the property is not needed by the County for such use, it may be conveyed at a nominal cost. It is not required for such governmental agency to execute the lease, contract, or other agreement prior to placing an item on a Board agenda. Any conveyance of a road or portions thereof to a governmental entity shall include a specific provision that such road cannot be closed without approval by the Board (Resolution No. R-461-13).

COMPETITIVE SOLICITATIONS:

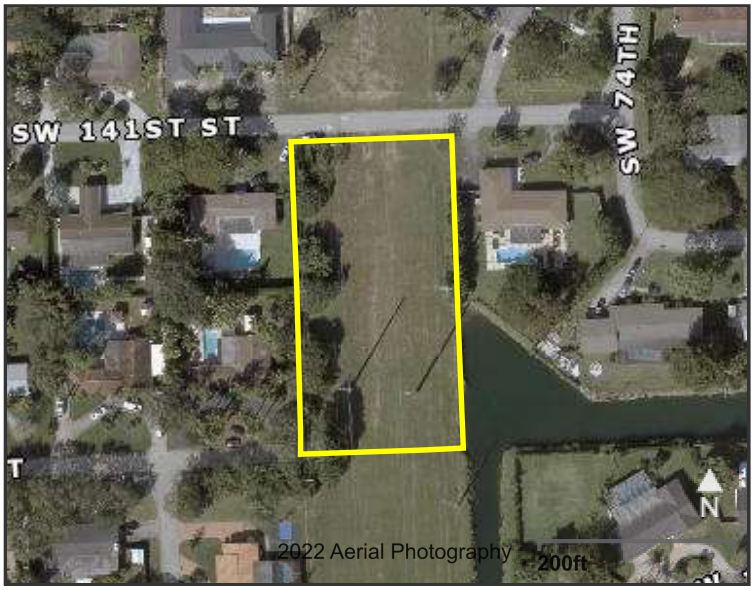
To insure the County against unnecessary processing expense, an earnest money deposit is to be deposited the Internal Service Department or successor department, in each case only as and if required by the applicable solicitation documents, by all private parties or corporations submitting a bid or proposal in response to a solicitation for the sale or lease of County property.

OFFICE OF THE PROPERTY APPRAISER

Summary Report

Generated On : 4/21/2023

Property Information	
Folio:	33-5023-009-0230
Property Address:	
Owner	MIAMI-DADE COUNTY GSA R/E MGMT
Mailing Address	111 NW 1 ST STE 2460 MIAMI, FL 33128-1929
PA Primary Zone	9000 AGRICULTURE
Primary Land Use	8080 VACANT GOVERNMENTAL : VACANT LAND - GOVERNMENTAL
Beds / Baths / Half	0 / 0 / 0
Floors	0
Living Units	0
Actual Area	0 Sq.Ft
Living Area	0 Sq.Ft
Adjusted Area	0 Sq.Ft
Lot Size	49,658.4 Sq.Ft
Year Built	0



Assessment Information			
Year	2022	2021	2020
Land Value	$6,840	$15,390	$15,390
Building Value	$0	$0	$0
XF Value	$0	$0	$0
Market Value	$6,840	$15,390	$15,390
Assessed Value	$6,840	$15,390	$15,390

Benefits Information				
Benefit	Type	2022	2021	2020
County	Exemption	$6,840	$15,390	$15,390

Note: Not all benefits are applicable to all Taxable Values (i.e. County, School Board, City, Regional).

Short Legal Description
23 55 40 1.14 AC M/L
TANGLEWOOD GARDENS PB 68-66
FLORIDA POWER & LIGHT COMPANY
EASEMENT BLK 3
LOT SIZE 49658 SQUARE FEET

Taxable Value Information			
	2022	2021	2020
County			
Exemption Value	$6,840	$15,390	$15,390
Taxable Value	$0	$0	$0
School Board			
Exemption Value	$6,840	$15,390	$15,390
Taxable Value	$0	$0	$0
City			
Exemption Value	$6,840	$15,390	$15,390
Taxable Value	$0	$0	$0
Regional			
Exemption Value	$6,840	$15,390	$15,390
Taxable Value	$0	$0	$0

Sales Information			
Previous Sale	Price	OR Book-Page	Qualification Description

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Version:

OFFICE OF THE PROPERTY APPRAISER

Summary Report

Generated On : 4/21/2023

Property Information	
Folio:	33-5023-016-0210
Property Address:	
Owner	MIAMI-DADE COUNTY GSA R/E MGMT
Mailing Address	111 NW 1 ST STE 2460 MIAMI, FL 33128-1929
PA Primary Zone	2100 ESTATES - 15000 SQFT LOT
Primary Land Use	8080 VACANT GOVERNMENTAL : VACANT LAND - GOVERNMENTAL
Beds / Baths / Half	0 / 0 / 0
Floors	0
Living Units	0
Actual Area	0 Sq.Ft
Living Area	0 Sq.Ft
Adjusted Area	0 Sq.Ft
Lot Size	101,930 Sq.Ft
Year Built	0



Assessment Information			
Year	2022	2021	2020
Land Value	$50,965	$50,965	$50,965
Building Value	$0	$0	$0
XF Value	$0	$0	$0
Market Value	$50,965	$50,965	$50,965
Assessed Value	$50,965	$50,965	$50,965

Benefits Information				
Benefit	Type	2022	2021	2020
County	Exemption	$50,965	$50,965	$50,965

Note: Not all benefits are applicable to all Taxable Values (i.e. County, School Board, City, Regional).

Short Legal Description
23 55 40 2.34 AC M/L TANGLEWOOD ESTS SEC 1 PB 78-48 TRACT A SUBJECT TO FPL EASEMENT F/A/U 30-5023-016-0210

Taxable Value Information	2022	2021	2020
County			
Exemption Value	$50,965	$50,965	$50,965
Taxable Value	$0	$0	$0
School Board			
Exemption Value	$50,965	$50,965	$50,965
Taxable Value	$0	$0	$0
City			
Exemption Value	$50,965	$50,965	$50,965
Taxable Value	$0	$0	$0
Regional			
Exemption Value	$50,965	$50,965	$50,965
Taxable Value	$0	$0	$0

Sales Information			
Previous Sale	Price	OR Book-Page	Qualification Description

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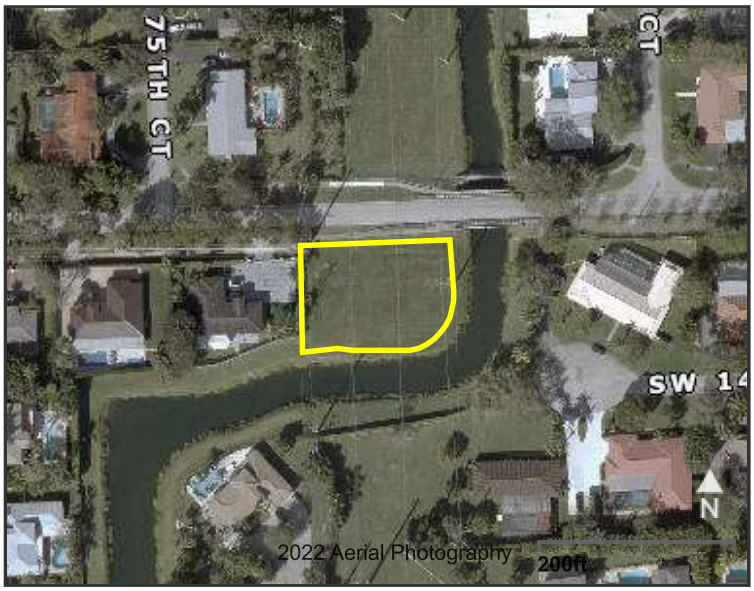
Version:

OFFICE OF THE PROPERTY APPRAISER

Summary Report

Generated On : 4/21/2023

Property Information	
Folio:	33-5023-029-0080
Property Address:	7475 SW 144 ST Palmetto Bay, FL 33158-1647
Owner	MIAMI-DADE COUNTY GSA R/E MGMT
Mailing Address	111 NW 1 ST STE 2460 MIAMI, FL 33128-1929
PA Primary Zone	2100 ESTATES - 15000 SQFT LOT
Primary Land Use	8080 VACANT GOVERNMENTAL : VACANT LAND - GOVERNMENTAL
Beds / Baths / Half	0 / 0 / 0
Floors	0
Living Units	0
Actual Area	0 Sq.Ft
Living Area	0 Sq.Ft
Adjusted Area	0 Sq.Ft
Lot Size	1 Sq.Ft
Year Built	0



Assessment Information			
Year	2022	2021	2020
Land Value	$2,000	$2,000	$2,000
Building Value	$0	$0	$0
XF Value	$0	$0	$0
Market Value	$2,000	$2,000	$2,000
Assessed Value	$2,000	$2,000	$2,000

Taxable Value Information			
	2022	2021	2020
County			
Exemption Value	$2,000	$2,000	$2,000
Taxable Value	$0	$0	$0
School Board			
Exemption Value	$2,000	$2,000	$2,000
Taxable Value	$0	$0	$0
City			
Exemption Value	$2,000	$2,000	$2,000
Taxable Value	$0	$0	$0
Regional			
Exemption Value	$2,000	$2,000	$2,000
Taxable Value	$0	$0	$0

Benefits Information				
Benefit	Type	2022	2021	2020
County	Exemption	$2,000	$2,000	$2,000
Note: Not all benefits are applicable to all Taxable Values (i.e. County, School Board, City, Regional).				

Sales Information			
Previous Sale	Price	OR Book-Page	Qualification Description
07/01/1973	$101,000	00000-00000	Deeds that include more than one parcel

Short Legal Description
3RD ADDN TO KINGS BAY PINES
PB 95-66
LOT 18 BLK 5
LOT SIZE IRREGULAR
OR 17743-0477 0797 3

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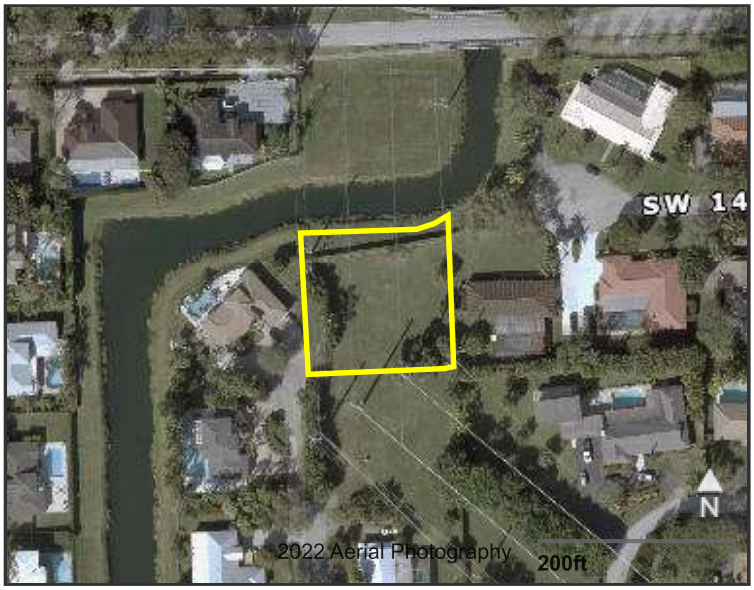
Version:

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Property Information	
Folio:	33-5023-029-0080
Property Address:	7475 SW 144 ST Palmetto Bay, FL 33158-1647
Owner	MIAMI-DADE COUNTY GSA R/E MGMT
Mailing Address	111 NW 1 ST STE 2460 MIAMI, FL 33128-1929
PA Primary Zone	2100 ESTATES - 15000 SQFT LOT
Primary Land Use	8080 VACANT GOVERNMENTAL : VACANT LAND - GOVERNMENTAL
Beds / Baths / Half	0 / 0 / 0
Floors	0
Living Units	0
Actual Area	0 Sq.Ft
Living Area	0 Sq.Ft
Adjusted Area	0 Sq.Ft
Lot Size	1 Sq.Ft
Year Built	0



Assessment Information			
Year	2022	2021	2020
Land Value	$2,000	$2,000	$2,000
Building Value	$0	$0	$0
XF Value	$0	$0	$0
Market Value	$2,000	$2,000	$2,000
Assessed Value	$2,000	$2,000	$2,000

Taxable Value Information			
	2022	2021	2020
County			
Exemption Value	$2,000	$2,000	$2,000
Taxable Value	$0	$0	$0
School Board			
Exemption Value	$2,000	$2,000	$2,000
Taxable Value	$0	$0	$0
City			
Exemption Value	$2,000	$2,000	$2,000
Taxable Value	$0	$0	$0
Regional			
Exemption Value	$2,000	$2,000	$2,000
Taxable Value	$0	$0	$0

Benefits Information				
Benefit	Type	2022	2021	2020
County	Exemption	$2,000	$2,000	$2,000
Note: Not all benefits are applicable to all Taxable Values (i.e. County, School Board, City, Regional).				

Sales Information			
Previous Sale	Price	OR Book-Page	Qualification Description
07/01/1973	$101,000	00000-00000	Deeds that include more than one parcel

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