



**PARK CITY COUNCIL MEETING
SUMMIT COUNTY, UTAH
November 10, 2022**

NOTICE OF HYBRID IN-PERSON AND ELECTRONIC MEETING: The Council of Park City, Utah, will hold its regular meeting with an anchor location for public participation at the Marsac Municipal Building, City Council Chambers, 445 Marsac Avenue, Park City, Utah 84060 on November 10, 2022. Council members may participate in person or connect electronically by Zoom or phone. Members of the public may attend in person or participate electronically. Public comments will also be accepted virtually. To comment virtually, use eComment or raise your hand on Zoom. Written comments submitted before or during the meeting will be entered into the public record but will not be read aloud. For more information on attending virtually and to listen live, please go to www.parkcity.org.

CLOSED SESSION - 3:00 p.m.

The Council may consider a motion to enter into a closed session for specific purposes allowed under the Open and Public Meetings Act (Utah Code § 52-4-205), including to discuss the purchase, exchange, lease, or sale of real property; litigation; the character, competence, or fitness of an individual; for attorney-client communications (Utah Code section 78B-1-137); or any other lawful purpose.

STUDY SESSION

4:00 p.m. - Bonanza Flat Conservation Easement and Adaptive Management Plan
History and Overview
[Bonanza Flat Conservation Easement Overview and History](#)

WORK SESSION

4:45 p.m. - Discuss Empire Creek Education and Outreach Plan
[Empire Creek Staff Report](#)
[Exhibit A: Empire Creek Riparian Flows Technical Memorandum](#)
[Exhibit B: Empire Creek Flyer](#)

5:45 p.m. - Break

REGULAR MEETING - 6:00 p.m.

I. ROLL CALL

II. COMMUNICATIONS AND DISCLOSURES FROM COUNCIL AND STAFF

Council Questions and Comments

Staff Communications Reports

1. August Sales Tax and September Budget Monitoring Report
[August 2022 Sales Tax Report and September 2022 Budget Report](#)
[Exhibit A: August Sales Tax](#)
[Exhibit B: September 2022 Revenue](#)
[Exhibit C: September 2022 Expenses](#)

2. Lower Park Avenue Improvement Project Public Involvement Update
[Lower Park Avenue Public Improvement Project Community Engagement Update](#)
[Exhibit C: Lower Park Avenue Community Engagement Overview](#)
3. Full-Scale Evacuation Exercise After-Action Report
[Full-Scale Evacuation Exercise Staff Report](#)
[Exhibit A: After-Action Report](#)
[Exhibit B: FEX Photos](#)

III. PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

IV. CONSENT AGENDA

1. Request to Adopt Resolution 22-2022, a Resolution Declaring November 26, 2022, as “Small Business Saturday” in Park City, Utah
[Small Business Saturday Staff Report](#)
[Exhibit A: Small Business Saturday Resolution](#)

V. NEW BUSINESS

1. Consideration to Approve Resolution 23-2022, a Resolution Proclaiming November 11, 2022, as a Day to Honor Veterans in Park City, Utah
(A) Public Input (B) Action
[Veterans' Day Staff Report](#)
[Exhibit A: Veterans' Day Resolution](#)
2. Thaynes Canyon Parking Update
(A) Public Input
[Thaynes Canyon Parking Staff Report](#)
[Exhibit A: White Pine Touring Parking Mitigation Plan 2022/23](#)

VI. ADJOURNMENT

PARK CITY WATER SERVICE DISTRICT MEETING

I. ROLL CALL

II. PUBLIC INPUT (ANY MATTER OF CITY BUSINESS NOT SCHEDULED ON THE AGENDA)

III. CONSENT AGENDA

1. Request to Authorize the City Manager to Amend the Terms of 1) the October 8, 1991, Water Supply Agreement between Salt Lake City Corporation and Park City Municipal Corporation to October 31, 2023; and 2) the March 2, 2016, Amendment to the 1991 Agreement, as Amended
[2022 SLC PC Spiro Amendment Staff Report](#)
[Exhibit A: 2022 Amendment to SLC PC Water Supply Agreement](#)
[Exhibit B: 2017 Spiro Tunnel Water Agreement](#)

IV. ADJOURNMENT

A majority of City Council members may meet socially after the meeting. If so, the location will be announced by the Mayor. City business will not be conducted. Pursuant to the Americans with Disabilities Act, individuals needing special accommodations during the meeting should notify the City Recorder at 435-615-5007 at least 24 hours prior to the meeting.

***Parking is available at no charge for Council meeting attendees who park in the China Bridge parking structure.**

Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Sustainability

Item Type: Staff Report

Agenda Section: STUDY SESSION

Subject:

4:00 p.m. - Bonanza Flat Conservation Easement and Adaptive Management Plan History and Overview

Suggested Action:

Attachments:

[Bonanza Flat Conservation Easement Overview and History](#)



City Council Staff Report

Subject: Bonanza Flat Conservation Easement
Planning History and Overview
Author: Heinrich Deters
Department: Sustainability
Date: November 10, 2022
Type of Item: Study Session

Recommendation

At the request of the Mayor and Trails and Open Space Council Liaison, the City's Trails and Open Space Department, Utah Open Lands (UOL), and the Mountain Trails Foundation (MTF) will provide Council with a comprehensive overview and history of the Bonanza Flat Conservation Easement and Adaptive Management Plan.

The overview and background Study Session will include a summary of the property acquisition process, baseline property and environmental inventory, and community planning process that culminated in adoption and recording of the documents in 2020.

In preparation, the following documents and information, also available on the Trails and Open Space website, should be reviewed:

- [Bonanza Flat Conservation Easement](#)
- [Bonanza Flat Adaptive Management Plan](#)

Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Public Utilities

Item Type: Work Session

Agenda Section: WORK SESSION

Subject:

4:45 p.m. - Discuss Empire Creek Education and Outreach Plan

Suggested Action:

Attachments:

[Empire Creek Staff Report](#)

[Exhibit A: Empire Creek Riparian Flows Technical Memorandum](#)

[Exhibit B: Empire Creek Flyer](#)

City Council Staff Report



Subject: Future Empire Creek Water Flows
Authors: Clint McAfee
Department: Public Utilities
Date: November 10, 2022
Type of Item: Work Session

Recommendations

Discuss the scope of education to inform the public that no later than January 1, 2024, Judge Tunnel can no longer discharge to Empire Creek and remain in compliance with regulatory permits issued by the Utah Division of Water Quality.

City Council will also receive an update on work completed since the September 23, 2021, Council meeting including an additional ecological evaluation and discussions with the Utah Division of Water Quality to explore any possible alternatives to keep water in Empire Creek beyond an expensive capital project with considerable ongoing energy and maintenance costs.

Background

A full background on the history of this complex issue is available in the September 23, 2021, Staff Report published [here](#).

Empire Creek is not a naturally occurring year-round waterway. For decades, most of the water in Empire Creek today was actually piped directly from the source (Judge Mine Tunnel) into Park City's drinking water system. Instead, Empire Creek was a seasonal, or ephemeral waterway, that did not "run wet" year-round. The Creek's natural state was to occasionally dry up at certain times during the year depending on a variety of environmental factors (rain, snowpack, drought, etc.).

However, in 2013, after working with Utah's environmental regulators, Park City began temporarily discharging the Judge Tunnel water directly into Empire Creek until it can be treated at 3Kings Water Treatment Plant in 2023. As a result, this created a year-round "wet creek" where, historically and naturally, it was only a seasonal creek. In turn, residents have understandably come to enjoy and grown accustomed to having a year-round creek and perceive the act of UDEQ/EPA permit compliance as a negative impact on their quality of life and natural environment.

Water draining from Judge Tunnel contains metal concentrations that exceed stream water standards and drinking water standards so without treatment it cannot legally be used for drinking water or stream water. The decision to comply with drinking water and stream water regulatory requirements by piping Judge Tunnel water to 3Kings Water Treatment Plant was made in 2014 and reconfirmed in 2018 by City Council.

Judge Mine Tunnel Pipeline & Ecological Update

In 2013, Park City spent approximately \$5M to complete the Judge Tunnel Pipeline, which transports water from the Judge Mine Tunnel to the newly constructed 3Kings WTP. The project took several years to design, permit, and build. The pipeline is shown on the maps in Exhibits A and B.

In order to divert Judge Tunnel Water and convey it to 3Kings WTP, an Environmental Assessment (EA) ([link to EA here](#)) was completed as a condition of accepting federal funds for the project. One of the many areas studied in the EA was the historical flow contribution to Empire Creek and Silver Creek from Judge Tunnel water. Park City was advised by Fish and Wildlife Service, Bureau of Land Management, and the EPA that the proposed diversion of water would impact the Silver Maple Claims Wetlands, the wetlands east of Prospector Park, and mitigation would be required to compensate for the water depletion to these wetlands.

As a result, a mitigation plan was agreed to, and Park City will augment the flow to SMC Wetlands. The mitigation plan, created in conjunction with Fish and Wildlife Service, BLM, EPA, and Park City, is a low-cost, no-pumping plan to add water to these wetlands. The mitigation plan can be found on page 255 of the EA (see link above). The EA did not identify other impacts, or required mitigation, related to the reduction of flow in Empire Creek and Silver Creek, vegetation, wildlife, or otherwise.

After the September 23, 2021, Council Meeting, staff reengaged the consultant that prepared the EA and directed them to once again examine the current condition of Empire and Silver Creeks. As requested, a professional environmental opinion would assess the impacts associated with removing Judge flows from Empire Creek and validate or invalidate the work conducted as part of the EA. A local ecologist was also engaged to assess the impacts, and Exhibit A summarizes the findings.

The memo concludes that although the increased flows in Empire and Silver Creeks undoubtedly benefited existing riparian vegetation, they appear to have little if any impact on woody/tree species establishment. The memo further states that snowmelt and excess seasonal runoff flow or residual inflow will continue to sustain existing riparian vegetation as it did prior to 2013 when Judge Tunnel was not discharging into Empire Creek.

Utah Division of Water Quality Update

After the September 23, 2021, Council meeting, Clint McAfee, Public Utilities Director, and Michelle De Haan, Water Quality and Treatment Manager, met with Erica Gaddis, Director of the Utah Division of Water Quality (UDWQ). The purpose was to fulfill Council's request to inquire if anything new changed in the law, rules, practices, precedents, etc. that would change the requirement that water discharged from the Judge Tunnel shall meet the Utah Pollutant Discharge Elimination System (UPDES) permits or would change the conditions of the permits themselves. In other words, we asked if there were alternatives not considered in the past to allow Judge to continue to discharge untreated into Empire Creek.

Unfortunately, the UDWQ confirmed there is nothing new to reconsider allowing Judge to discharge untreated into Empire Creek. The UDWQ highlighted that the Amended Stipulated Compliance Order (ASCO) was precedent setting in terms of allowing a permittee (Park City) flexibility and additional time to achieve compliance with a UPDES permit. The UDWQ also stated that efforts to amend the ASCO a second time to allow further flexibility would be very unlikely and may lead to less preferable conditions for Park City.

Finally, we asked how the UDWQ would regulate a new discharge into Empire Creek, or any Creek, for the purposes of replacing Judge Tunnel water. Director Gaddis said that such a discharge would need to comply with the Clean Water Act, typically requiring a permit like the existing Judge Tunnel permit.

Education and Awareness

To inform the public that Judge Tunnel will no longer discharge into Empire Creek, beginning spring 2023, the Community Engagement and Public Utilities teams prepared the materials outlined below. The focus is to make the public aware of the history, regulations, schedule, and impacts of removing Judge Tunnel water from Empire Creek, the decision-making timeline, key documents, and FAQs.

The following was also prepared:

- A two-page (front and back) informational document to provide a basic overview of Empire Creek, with resources highlighted for where to find additional information.
- A webpage on the City's website with a complete history, key documents, and FAQs. <https://engageparkcity.org/empire-creek>

In addition to the resources listed above, a neighborhood meeting was held on November 5, 2022, in the Prospector area to help provide a platform for residents to continue to ask questions and additional information. A summary of the event will be provided verbally during the Council meeting.

Exhibits

Exhibit A – Technical Memorandum – Empire Creek Riparian Flows

Exhibit B – Two-page information document

TECHNICAL MEMORANDUM

TO: Clint McAfee, PCMC - Public Utilities Director
COPIES: Jon Oldham, BC&A - Water Resource Engineer
FROM: Jamie Tsandes, BC&A - Environmental Manager
DATE: 2-22-2022
SUBJECT: Empire Creek Riparian Flows
JOB NO.: 155-21-03

BACKGROUND

Park City Municipal Corporation (PCMC) requested that BC&A provide an evaluation of the riparian corridor of 1) Empire Creek between the portal of Judge Tunnel and where Empire Creek converges with Silver Creek, and 2) Silver Creek between where Empire Creek converges with Silver Creek and Wyatt Earp Way as shown on Figure 1. This evaluation was only for the open channel areas in Empire Creek and Silver Creek and does not include the piped sections. The focus of this evaluation is to:

- 1) provide an opinion on the effects that the temporary increased water flow in Empire Creek and Silver Creek have had on the riparian corridor, and
- 2) provide an opinion on the potential impacts to the riparian corridor due to eliminating water from Judge Tunnel to Empire Creek.

Prior to 2013, water from the Judge Tunnel Portal was diverted into the existing PCMC drinking water delivery system, and under normal conditions no water was discharged into Empire Creek. There were periodic limited conditions which required bypassing the drinking water system, resulting in a temporary discharge to the drainage channel. This water was discharged during periods of excessive flows that caused high turbidity during the spring runoff and during tunnel maintenance, and did not occur on a regular basis. There were other sources of water to Empire Creek, including stormwater and other tributaries, yet often, Empire Creek was dry.

The historic flow records from 2004 through 2010 show Judge Tunnel contributed approximately 16% of the total flow annually as measured in Silver Creek near Prospector Park. The discharge flow was sporadic with more than 32% of the days (977 of 3,037) in the period of record with no flow discharged from Judge Tunnel to Empire Creek. Nearly 45% of the days had zero flow or less than 45 gallons per minute of discharge to the creek.

Since 2013, all water draining from Judge Tunnel has been discharging to Empire Creek. No later than January 1, 2024, and as early as late 2022, water draining from Judge Tunnel will be diverted to 3Kings Water Treatment Plant and the discharge to Empire Creek will cease. This proposed loss of flow volume contributed by Judge Tunnel to Silver Creek via Empire Creek was mitigated with the Silver Maple Claims wetlands mitigation plan as documented in the 2013 "Water Pipeline Interconnection Judge Tunnel Water Line" environmental assessment (EA) with a FONSI (finding of no significant impact). The plan addressed providing a reliable water supply to the wetlands as

required to sustain them and was approved by the US Fish and Wildlife (USFWS), US Environmental Protection Agency (EPA) and Bureau of Land Management (BLM).

This EA was developed to meet the requirements of the funding received from the EPA to complete the project. The EA evaluated the environmental impacts associated with the construction of a water pipeline to convey water from municipal water works connected to the Judge Tunnel portal located in Park City, Utah, to Quinn's Water Treatment Plant (QWTP) near Quinn's Junction in Park City, Utah downstream and northeast of the Judge Tunnel. As stated in the EA:

The overall purpose of the proposed Judge Tunnel pipeline is to increase the use and reliability of the Judge Tunnel as a water supply source for Park City. The proposed action is to convey Judge Tunnel water that currently discharges from the Judge Tunnel waterworks to QWTP to comply with the National Primary Drinking Water Standards promulgated at 40 C.F.R. Part 141, in accordance with the Safe Drinking Water Act, 42 U.S.C. § 300f et seq.

This includes water that currently is discharged to a drainage channel (located approximately ½ mile up Empire Canyon) and Judge Tunnel water that currently enters Park City Municipal Corporation's (PCMC) drinking water system. After construction of the project, water from the Judge Tunnel will no longer directly enter the Park City culinary water system.

Under normal circumstances, all of the water from the Judge Tunnel waterworks is diverted into the Park City Municipal Corporation's (PCMC) drinking water delivery system. However, there are particular conditions when all of this water cannot be diverted for drinking water, and is discharged into Empire Creek (tributary to Poison Creek), and eventually to Silver Creek. This occurs during the following conditions:

- *Spring runoff conditions when flows reach peaks of approximately 2,500 gallons per minute.*
- *Periods of tunnel maintenance, high flows, or other tunnel upsets when water turbidity exceeds 5 NTU.*

The pipeline will be used to convey water from Judge Tunnel to the QWTP where it will be blended with other raw water sources and treated for use in the PCMC drinking water system.

Water Quality

Silver Creek and its tributaries (including Empire Creek) are listed by the State of Utah, Division of Water Quality (DWQ) as a Category 4A waterbody from the headwaters to the confluence with the Weber River. This is due to high levels of zinc and cadmium, which are detrimental to aquatic species such as fish. Water draining from Judge Tunnel consistently exceeds stream water regulatory limits for antimony, cadmium, lead, and zinc and must be treated to remove these constituents.

Riparian Evaluation

At the time of the EA development, the riparian corridor for Empire Creek (Creek) was not considered because no impacts to the Creek were proposed. The existing conditions at that time took water from Judge Tunnel into the PCMC drinking water system. The only water that was

released into the Creek was when the tunnel water became turbid during maintenance, high flows, or other tunnel upsets. When these sporadic upset condition occurred, the excess water would temporarily be discharged into the Creek. During the summer months, Judge infrequently discharged into Empire Creek and Empire Creek would run dry if no precipitation occurred.

EXISTING CONDITIONS

Historical flow data records from 2004-2010 for Judge Tunnel and for Silver Creek (see Table 1) were used to represent existing conditions (post 2013) when all Judge Tunnel water began to be discharged to the drainage. These flows were measured near the Judge Tunnel portal and at Prospector Park as shown on Figure 1 and represent the best available flow information for these locations.

Using historical flow data in this manner, we estimate current flows from Judge Tunnel make up about 46% of the total annual water volume that enters the Silver Creek and then enters the Silver Maple Claims Wetlands near Prospector Park. The other estimated 54% of the total annual water comes from other sources in the watershed such as snowmelt, stormwater, and ground water. On a monthly basis, the percentage of water flowing in Silver Creek originating from Judge Tunnel ranges from a low of 21% during the spring runoff to a high of 73% during the dry summer months.

Prior to 2013 the Judge Tunnel flows were typically diverted to the Drinking Water system and only flowed to Silver Creek under upset conditions for turbidity. Similar to pre 2013 conditions, water draining from Judge Tunnel will be diverted to the drinking water system at 3Kings Water Treatment Plant. Water from other sources will make up 100% of the water in Empire Creek and Silver Creek drainage.

A site visit was conducted on October 22, 2021 by a third party ecologist with the following reported findings and photos as shown in Photo 1, 2, and 3:

- It was estimated that Empire Creek currently contributes most of the flows through town (estimated 1-2 cfs); Silver Creek was providing only a trickle.
- Woody vegetation along Silver Creek below the confluence with Empire Creek was all mature, with no discernable recent establishment of woody species, including trees.
- The Empire Creek section below the new water tank, adjacent to the current discharge of Judge Tunnel, showed little if any near channel establishment of trees that appeared recent with the exception of 4 narrowleaf cottonwoods and one water birch.
- The section flowing through Prospector, between Bonanza Drive and Silver Maple Claim Wetlands, also had flowing water but the water flow does not appear to have aided to recent establishment of trees.
- Although the increased flows undoubtedly benefitted existing riparian vegetation, they appear to have had little if any impact on woody/tree species establishment, even along the upper reach of the Creek.

Table 1. Silver Creek and Judge Tunnel Water Flow Summary Based on Years 2004 to 2010

Month	Average Potential Judge Tunnel Flow Contribution to Silver Creek (cfs) ^a	Average Flow From Other Sources (cfs) ^b	Average Total Creek Flow Including Judge Tunnel (cfs) ^c	Percent of Creek Flow from Judge	Percent of Creek Flow from Other Sources	Average Volume from Judge (acre-ft)	Average Volume from Other Sources (acre-ft)
January	1.35	1.07	2.42	56%	44%	83	66
February	1.25	0.84	2.09	60%	40%	69	47
March	1.30	2.13	3.43	38%	62%	80	131
April	1.40	3.43	4.83	29%	71%	83	204
May	1.59	6.03	7.62	21%	79%	98	370
June	2.04	3.28	5.32	38%	62%	121	195
July	1.87	0.68	2.55	73%	27%	115	42
August	1.75	0.70	2.45	71%	29%	107	43
September	1.65	0.83	2.47	67%	33%	98	49
October	1.58	1.05	2.63	60%	40%	97	65
November	1.34	0.83	2.17	62%	38%	80	50
December	1.43	0.78	2.21	65%	35%	88	48
a- Measured near Judge Tunnel 2004 through 2010 with 20% loss due to infiltration and evaporation along stream bed corridor to Silver Creek. This flow was not historically discharged to the drainage but is shown as representative of flows that have occurred post 2013 when					Total Annual Volume (acre feet)	1119	1310
					Percent Annual Volume	46%	54%

b- Measured near Prospector Park

c- Includes potential Judge Tunnel contribution and average flow from other sources.



P:\Park City\155-21-03 Riparian Evaluation\GIS\Fig1A, Empire Canyon, copy.mxd jackson 2/17/2022

It is assumed that snowmelt and excess seasonal runoff flows or residual inflows will continue to sustain existing riparian vegetation as it did prior to 2013 when the Judge Tunnel water began to be temporarily discharged into the Creek.

Fish

No fish were seen in the open channel areas of Empire Creek during the site visit.

Dust

The area is covered with low-growing vegetation such as grasses and small woody plants. The Creek bed is also lined with cobbles. Dust is not considered to become an issue since there is little bare soil exposure within or along the riparian corridor.



*Photo 1 - 2021 Empire Creek
(Downstream)*



*Photo 2 - 2021 Empire Creek -
Upstream (Near Judge Tunnel)*



Photo 3 - 2021 Silver Creek (Prospector)



THE FUTURE OF EMPIRE CREEK



Empire Creek and Silver Creek aka “Poison Creek”

Empire Creek, a tributary of Silver Creek, runs in Empire Canyon, before converging with Silver Creek near the intersection of Heber Avenue and Deer Valley Drive. Silver Creek originates in the lower Deer Valley ponds and follows the Poison Creek Trail and Rail Trail until it converges with the Weber River near Wanship.

Empire Creek is not a naturally occurring year-round waterway. Historical flows are the result of storm events, snowmelt, and sporadic overflows from Judge Tunnel. Historically, Empire Creek has run dry in late summer.

Judge Tunnel

Judge Tunnel is a historic mine tunnel located in Empire Canyon near the bottom of Walker and Webster Gulch and its portal is adjacent to Empire Creek. When the Tunnel was excavated in the early 1900's, a local aquifer was intercepted and subsequently became one of Park City's first drinking water sources. Until 2013, Judge Tunnel water overflow sporadically discharged into Empire Creek when the water was unsuitable to drink. This usually occurred during mine maintenance, occasional tunnel rockfall, and during spring runoff. In 2013, due to elevated metal concentrations, Park City stopped diverting Judge Tunnel for drinking water. As a result, the Judge Tunnel has been discharging into Empire Creek year-round ever since.

The water draining from Judge Tunnel has heavy metal concentrations that exceed safe levels for stream water in addition to drinking water. Park City is required to meet stream water standards for water draining from Judge Tunnel. To maintain compliance with Park City's SCO, beginning spring 2023, Empire Creek will no longer receive water from the Judge Tunnel. Instead, the Creek will return to its natural ephemeral state and Judge Tunnel water will be treated at the 3Kings WTP.

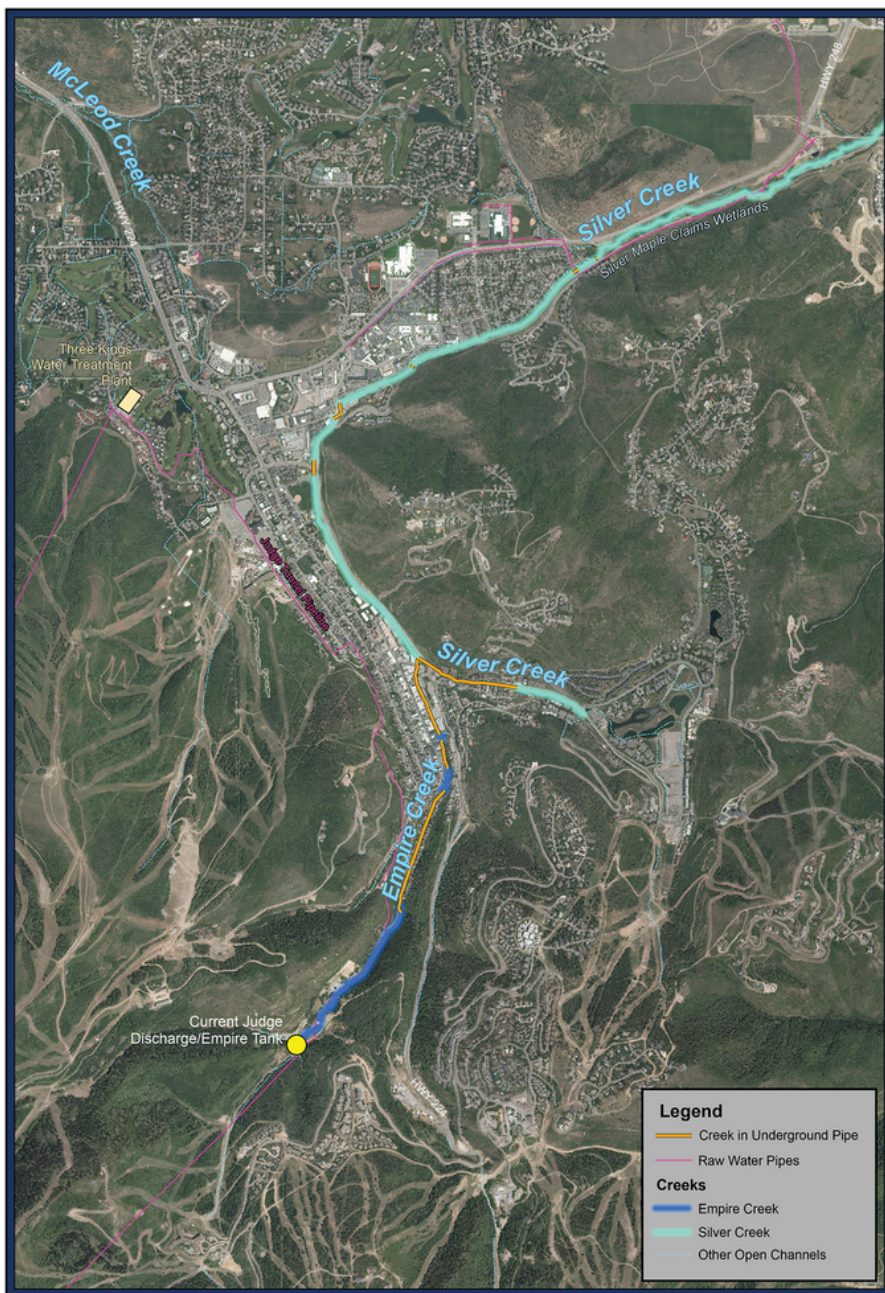
Unfortunately, water from Judge cannot be used for drinking water, and it cannot be discharged into Empire Creek without treatment to reduce metal concentrations.

Judge Tunnel Water Treatment at 3Kings Water Treatment Plant

In 2014 and 2018, Park City entered a Stipulated Compliance Order (SCO) for treatment of the Judge and Spiro Tunnel water, between Park City and the Utah Division of Water Quality. To implement the SCO, all Judge Tunnel water is required to be diverted to the new 3Kings Water Treatment Plant (WTP), no later than 2024.

The 3Kings WTP will be a state-of-the-art water treatment facility, specifically designed to treat Judge and Spiro Tunnel water and improve Park City's drinking water quality. Upon completion, the 3Kings WTP will be among the most sophisticated water improvement projects in the mountain west. The project is on track to begin treating water from Judge and Spiro in 2023.

To maintain compliance with Park City's SCO, beginning spring 2023, Empire Creek will no longer receive water from the Judge Tunnel. Instead, the Creek will return to its natural ephemeral state and Judge Tunnel water will be treated at the 3Kings WTP.



Silver Maple Claims Wetland Mitigation

The elimination of the Judge Tunnel water contribution to Empire Creek was evaluated, and it was determined that the reduced flow to Silver Maple Claims (SMC) Wetlands, the wetlands between Prospector Park and Richardson Flat Road, must be mitigated. The mitigation plan, created in conjunction with Fish and Wildlife Service, BLM, EPA, and Park City, is a low-cost, no-pumping plan to replace the water that sporadically discharged from Judge Tunnel with water from other sources to the wetlands.

Beginning 2023, Park City is required to augment the flow to SMC Wetlands by adding water from our other water sources, including water draining from the Park Meadows area. Under this mitigation plan, Park City will add the equivalent amount of water that entered the wetlands from sporadic Judge Tunnel overflows prior to 2013.

FAQs

Q: What happens if Park City continues to discharge untreated Judge Tunnel Water into Empire Creek after January 1, 2024?

A: This would be considered a violation of the UPDES Permit for Judge Tunnel. The Utah Water Quality Act (Title 19, Chapter 5, Utah Code Annotated ("UCA") 1953, as amended (the "Act"), provides that any person who violates a permit condition implementing provisions of the Act is subject to a civil penalty not to exceed \$10,000 per day of such violation. Any person who willfully or negligently violates permit conditions or the Act is subject to a fine not exceeding \$25,000 per day of violation. Any person convicted under UCA 19-5-115(2) a second time shall be punished by a fine not exceeding \$50,000 per day.

Q: Why can't we just ask for an extension from the regulatory agencies and keep Judge Tunnel water in Empire Creek for longer?

A: This has already been done. The EPA directed Park City to apply for a UPDES Permit for Judge Tunnel and Spiro Tunnel in 2009, and the initial compliance timeframe was for 4 years, or by 2013. Park City finalized negotiations in 2014 for a 2024 compliance deadline for Judge Tunnel, and a 2033 deadline for Spiro Tunnel. In 2018, Park City successfully negotiated again for a longer compliance deadline for Spiro Tunnel. These extended compliance schedules are precedent setting in terms of granting Park City a long time to comply, and any effort to modify or extend this timeframe would likely end in worse terms for Park City, especially since 3Kings WTP is on schedule to comply with the Permit starting in 2023.

Q: Is there a compromise to allow some of Judge Tunnel water continue to discharge into Empire Creek?

A: Not without treatment. Judge cannot legally discharge water into Empire Creek after January 2024.

Q: Are there any other options to keep Empire Creek flowing?

A: Yes, Park City could add water from other water sources. However, all options would require significant time (years), cost (tens of millions), water (millions of gallons), and electricity (millions of kWh) use. The water that would have to be dedicated to creek flow is currently dedicated to the City's drinking water supply and would be very difficult to replace, especially in drought years.

Q: What environmental studies were completed by PCMC?

A: Before installing a water pipeline from Judge Tunnel to 3Kings WTP, an Environmental Assessment (EA) was completed to consider, among many other things, the flows in Empire Creek, Silver Creek, and the Silver Maple Claims Wetlands. In addition to the EA, a supplemental ecological study was completed in 2021 at Council's request to analyze the impacts of removing Judge Tunnel flows since 2013.



FAQs continued...

Q: Can Park City utilize existing storage ponds, or build new ones in higher elevations to store water and release it down to Empire Creek in the Summer?

A: Yes. But there are two inherent issues with this approach 1) adding water to Empire Creek would require a substantial amount of water storage capacity. Park City would have to source and acquire land to construct a large detention pond(s) which would be extremely expensive. For example, all the lower Deer Valley ponds north of Snow Park can store about 3,000,000 gallons per foot of depth. To store enough water to replace water currently contributed by Judge Tunnel, these ponds would need to be over 100 feet deep; and 2) Stored water would still require a water source, pumping station, and a UPDES Permit, resulting in additional infrastructure, operating and maintenance costs and a significant amount of electricity. The required water, cost, and electricity would be very similar to pumping water from other City water sources.

Q: Can we capture and store water from melting snow and release a steady flow to keep Empire Creek flowing?

A: See answer to the question above regarding the amount of storage needed. In addition, Park City would likely need to acquire water rights to capture snowmelt and store it for later use, which would be very expensive, if water rights could even be procured. Finally, it is doubtful that runoff would be sufficient to fill a large pond. For example, in the last few years, the runoff from upper Deer Valley, including all the manmade snow, wasn't enough to fill the lower Deer Valley ponds.

Q: What will happen to the wetlands east of Prospector Park?

A: See "Silver Maple Claims Wetland Mitigation" above.

Q: What will happen to the trees around Empire Creek when Judge Tunnel water is diverted?

A: The 2021 ecological study determined that, although the increased flows undoubtedly benefitted existing riparian vegetation, they appear to have had little if any impact on woody/tree species establishment, even along the upper reach of the Creek. In addition, the study suggested that that snowmelt and excess seasonal runoff flows, or residual inflows will continue to sustain existing riparian vegetation, as it did prior to 2013 when the Judge Tunnel water was not discharged into the Creek.

Questions? Contact:

Clint McAfee | clint.mcafee@parkcity.org

Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Budget, Debt & Grants

Item Type: Staff Report

Agenda Section: COMMUNICATIONS AND DISCLOSURES FROM
COUNCIL AND STAFF

Subject:

August Sales Tax and September Budget Monitoring Report

Suggested Action:

Attachments:

[August 2022 Sales Tax Report and September 2022 Budget Report](#)

[Exhibit A: August Sales Tax](#)

[Exhibit B: September 2022 Revenue](#)

[Exhibit C: September 2022 Expenses](#)



Staff Communication

Subject: Budget Monitoring, Sales Tax, and Operating Insights
Author: Budget Team
Department: Budget, Debt, & Grants
Date: November 10, 2022
Type of Item: Informational

August Sales Tax

Park City sales tax revenues posted healthy year-over-year gains in the month of August. The City's core sales taxes, excluding transit and transient room taxes, were up 6.8% over August of FY22. Transit sales taxes posted growth of 5.5% year-over-year, broadly in line with point-of-sale trends.

Next, the City's lodging industry continued to see summer demand. The City's Transient Room Tax posted a 6.6% increase over the previous August of FY22.

This places the City's General Fund sales tax revenues marginally above expectations at \$245k above the FY23 Original Budget outlook.

September State Compliance Monthly Budget Reporting

The attachments to this report show monthly revenue and expenditure reports detailed by fund and major object type. Upon Council's request, a column has been added to compare actuals against the estimated monthly budget. In some cases, there are discrepancies in YTD actuals vs. estimated budget due to program seasonality, timing of payments, and capital projects.

Notable Observations:

Revenues

- Year-to-Date Building/Planning/Engineering (BPE) fees are up \$923k vs FY22 due to a higher volume of permits issued, and permits issued for a large development with two multi-use residential buildings in September
- Ice revenue increased year-over-year due to the rink being closed for renovations in August and September of 2021
- A decrease in Federal revenue in Transportation due to the timing of when grants are received. The Transportation team expects Federal revenue to surpass FY22 by year-end largely due to a major bus procurement

Expenditures

- Personnel is tracking above FY22 levels due to long-term vacancies being filled and the implementation of the FY23 pay plan. Tracking as expected to the FY23 budget.
- Golf expenses are tracking below FY23 due to the purchase of the new golf cart fleet in FY22

- Variances in Capital expenditures in the Water, Transportation and Capital Improvement Funds due to project timelines, invoicing, and completion dates

Exhibit A: June Sales Tax Update

Exhibit B: Revenue Summary by Object and Type

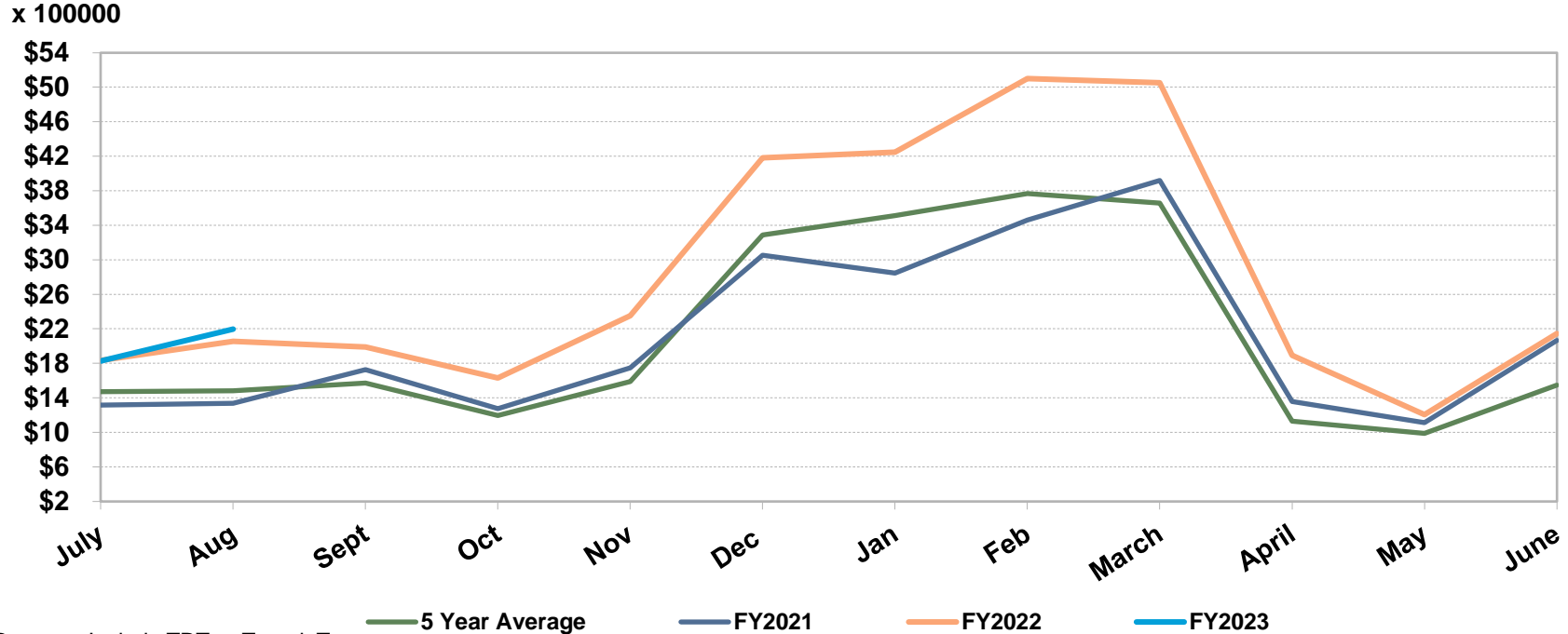
Exhibit C: Expense Summary by Object and Type

August Sales Tax Update



Citywide

Sales Tax Revenues through August



*Does not Include TRT or Transit Tax

- Sales Taxes excluding TRT and Transit Sales Tax +6.8% vs. August FY22
- Transit Sales Tax +5.5% vs. August FY22
- TRT +6.6% vs. August FY22



General Fund

Sales Tax Summary – General Fund

General Fund - Sales Tax Summary - Monthly					
Month	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Original Budget	FY23 Actual
July	\$890,546	\$767,523	\$1,047,907	\$1,074,186	\$1,046,685
August	\$839,320	\$777,490	\$1,171,593	\$979,767	\$1,252,313
September	\$912,173	\$991,597	\$1,132,767	\$802,432	
October	\$715,887	\$735,086	\$934,102	\$997,539	
November	\$820,365	\$995,487	\$1,328,051	\$1,104,877	
December	\$1,877,541	\$1,709,314	\$2,326,666	\$2,123,076	
January	\$2,167,578	\$1,587,251	\$2,346,656	\$2,476,324	
February	\$1,936,051	\$1,915,684	\$2,798,863	\$2,303,499	
March	\$1,318,256	\$2,175,133	\$2,790,344	\$2,004,792	
April	\$374,250	\$792,166	\$1,086,870	\$859,084	
May	\$439,622	\$742,106	\$708,047	\$734,302	
June	\$603,136	\$1,186,465	\$1,228,941	\$973,664	
Total	\$12,894,725	\$14,375,301	\$18,900,806	\$16,433,542	

Sales Tax Summary – General Fund

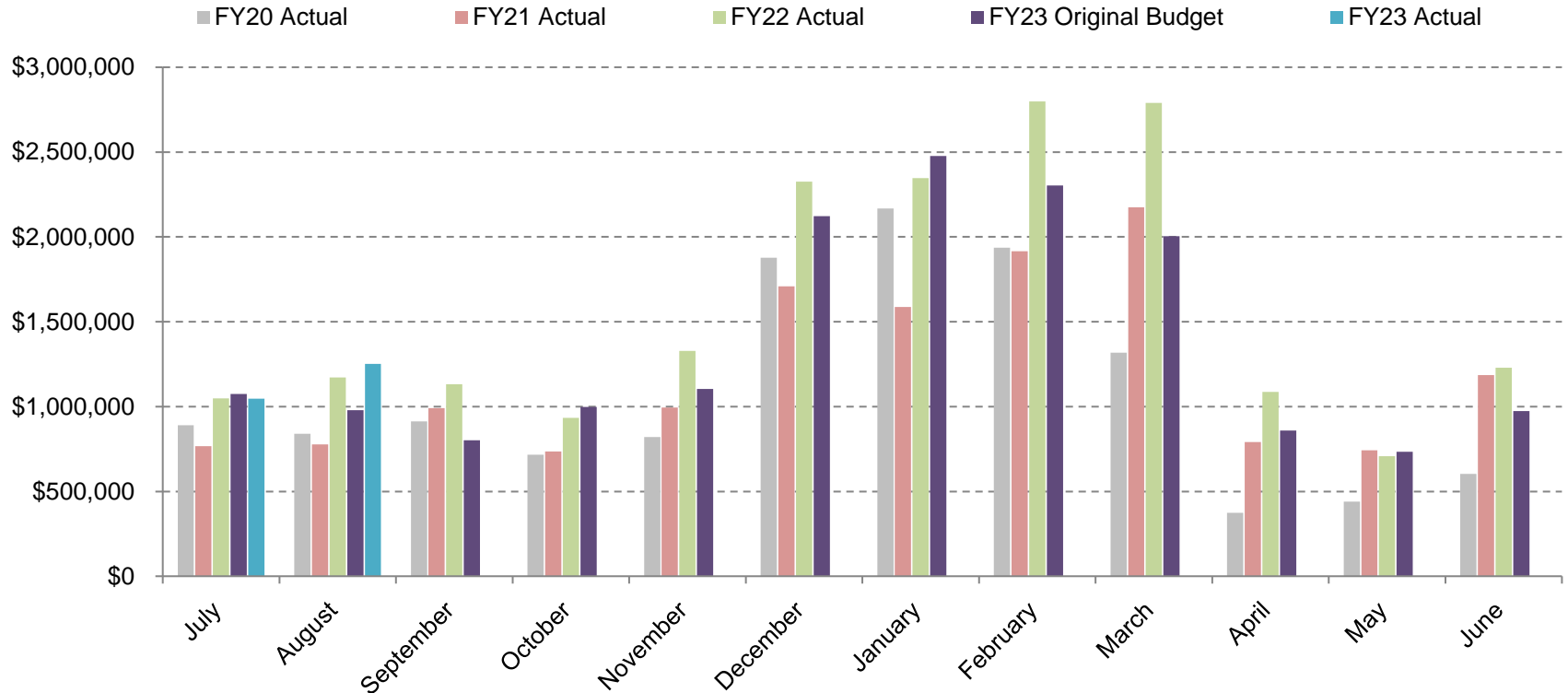
General Fund - Sales Tax Summary - \$ Change					
Month	FY21 Actual vs. FY20 Actual	FY22 Actual vs. FY20 Actual	FY23 Actual vs. FY21 Actual	FY23 Actual vs. FY22 Actual	FY23 Actual vs. FY23 Budget
July	(\$123,023)	\$157,361	\$279,162	(\$1,222)	(\$27,501)
August	(\$61,829)	\$394,102	\$474,822	\$80,720	\$272,545
September	\$79,424	\$141,170			
October	\$19,198	\$199,016			
November	\$175,122	\$332,565			
December	(\$168,227)	\$617,352			
January	(\$580,327)	\$759,405			
February	(\$20,367)	\$883,179			
March	\$856,876	\$615,211			
April	\$417,916	\$294,704			
May	\$302,484	(\$34,059)			
June	\$583,329	\$42,476			
Total	\$1,480,576	\$4,402,482	\$753,984	\$79,498	\$245,044

General Fund - Sales Tax Summary - % Change					
Month	FY21 Actual vs. FY20 Actual	FY22 Actual vs. FY20 Actual	FY23 Actual vs. FY21 Actual	FY23 Actual vs. FY22 Actual	FY23 Actual vs. FY23 Budget
July	-14%	37%	36%	0%	-3%
August	-7%	51%	61%	7%	28%
September	9%	14%			
October	3%	27%			
November	21%	33%			
December	-9%	36%			
January	-27%	48%			
February	-1%	46%			
March	65%	28%			
April	112%	37%			
May	69%	-5%			
June	97%	4%			
Total	11%	31%			

Source: Park City Municipal Corporation. As of October 2022.

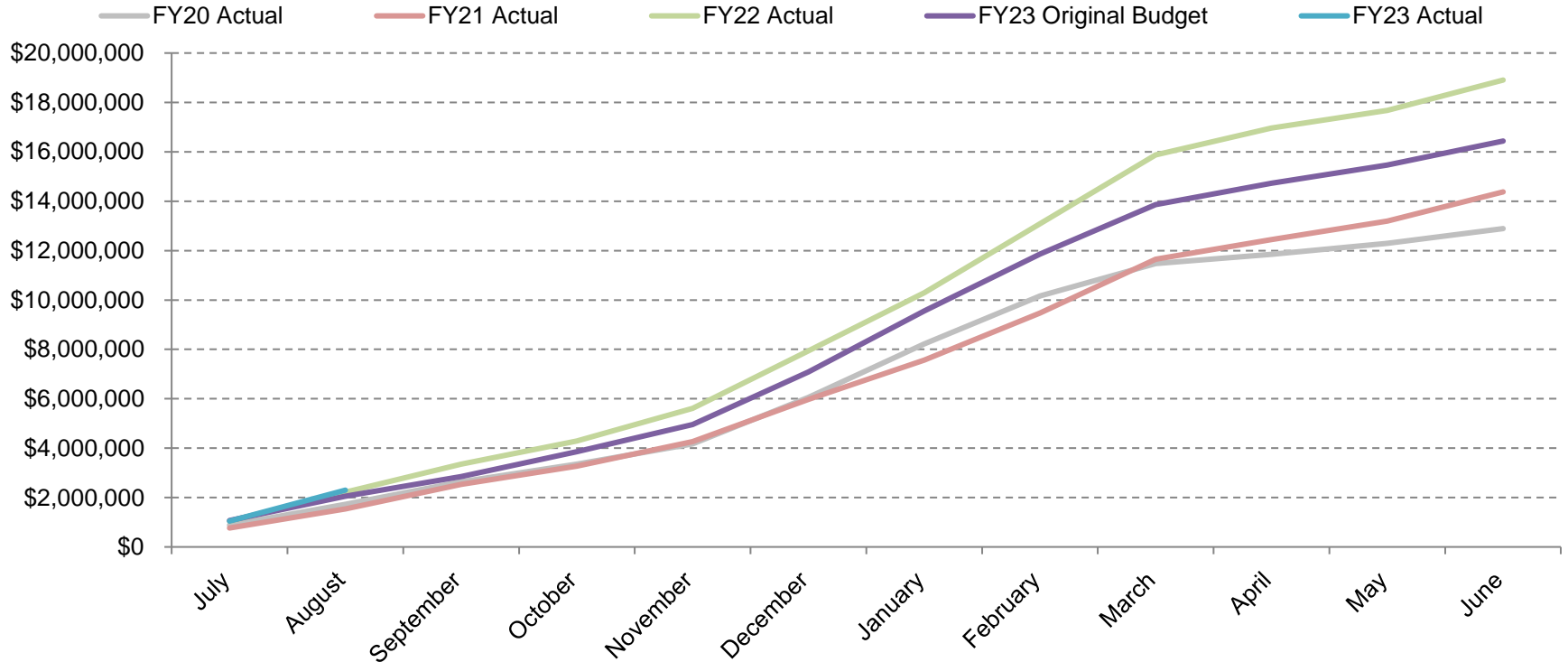
Sales Tax Summary – General Fund

General Fund Historical Sales Tax Revenues & Budgets Over Time by Month



Sales Tax Summary – General Fund

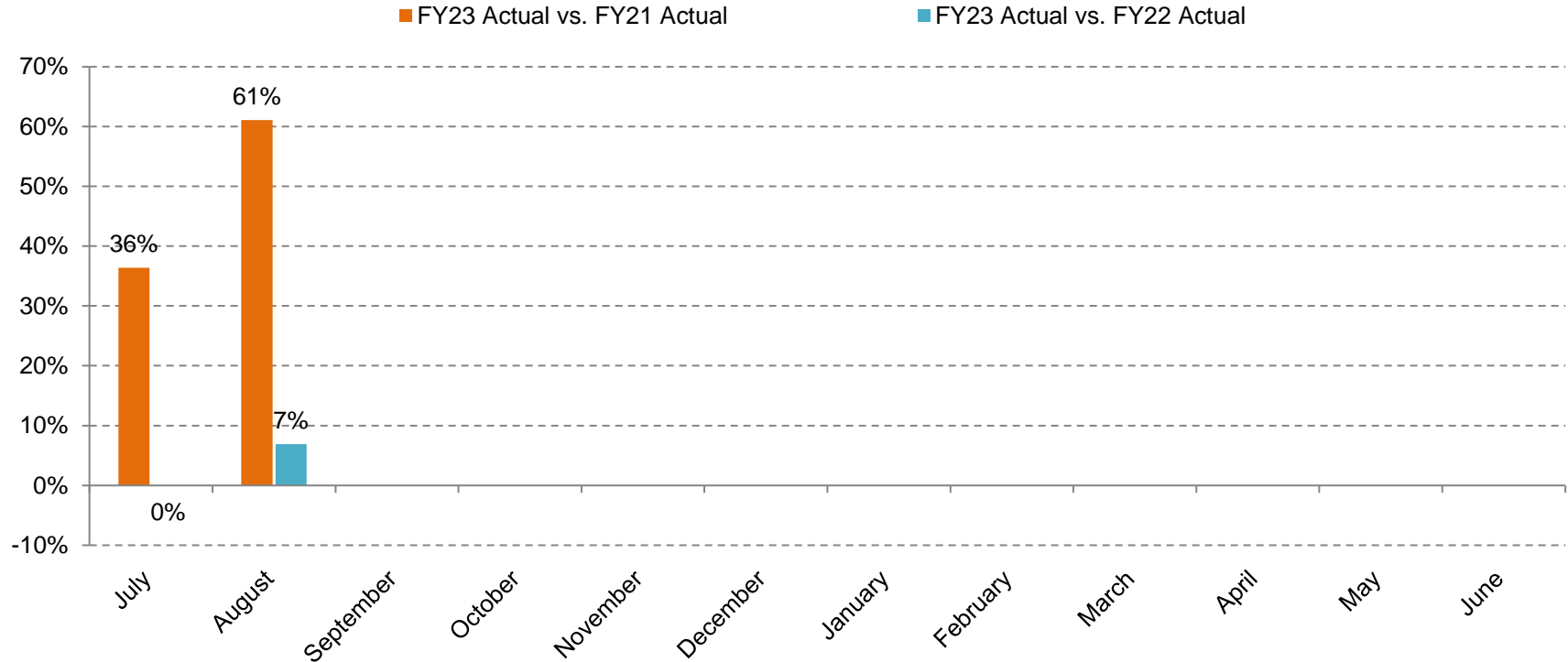
General Fund - FY23 Cumulative Annual Sales Tax Revenues Through Different Lenses



Sales Tax Summary – General Fund

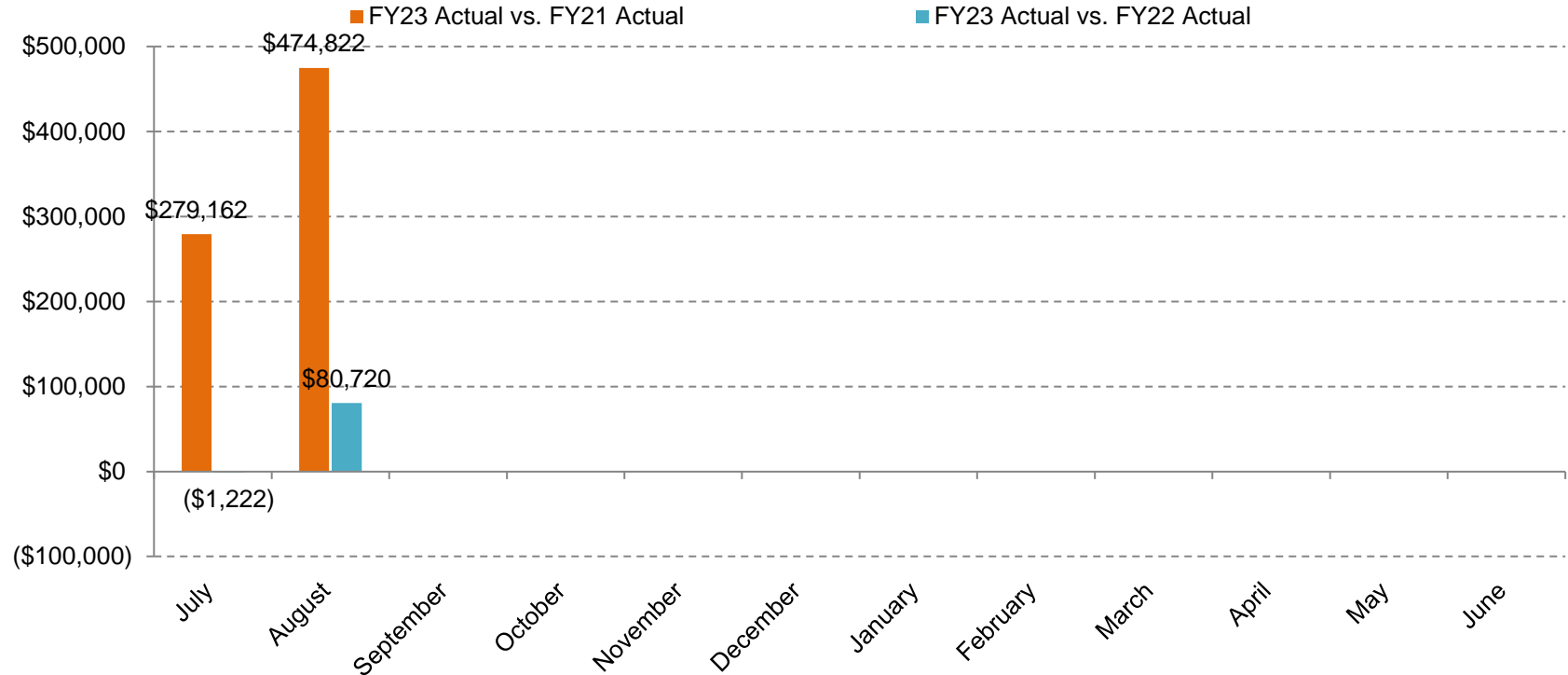
General Fund

FY23 Sales Tax % Change from Previous Fiscal Years



Sales Tax Summary – General Fund

General Fund FY23 \$ Change from Previous Fiscal Years





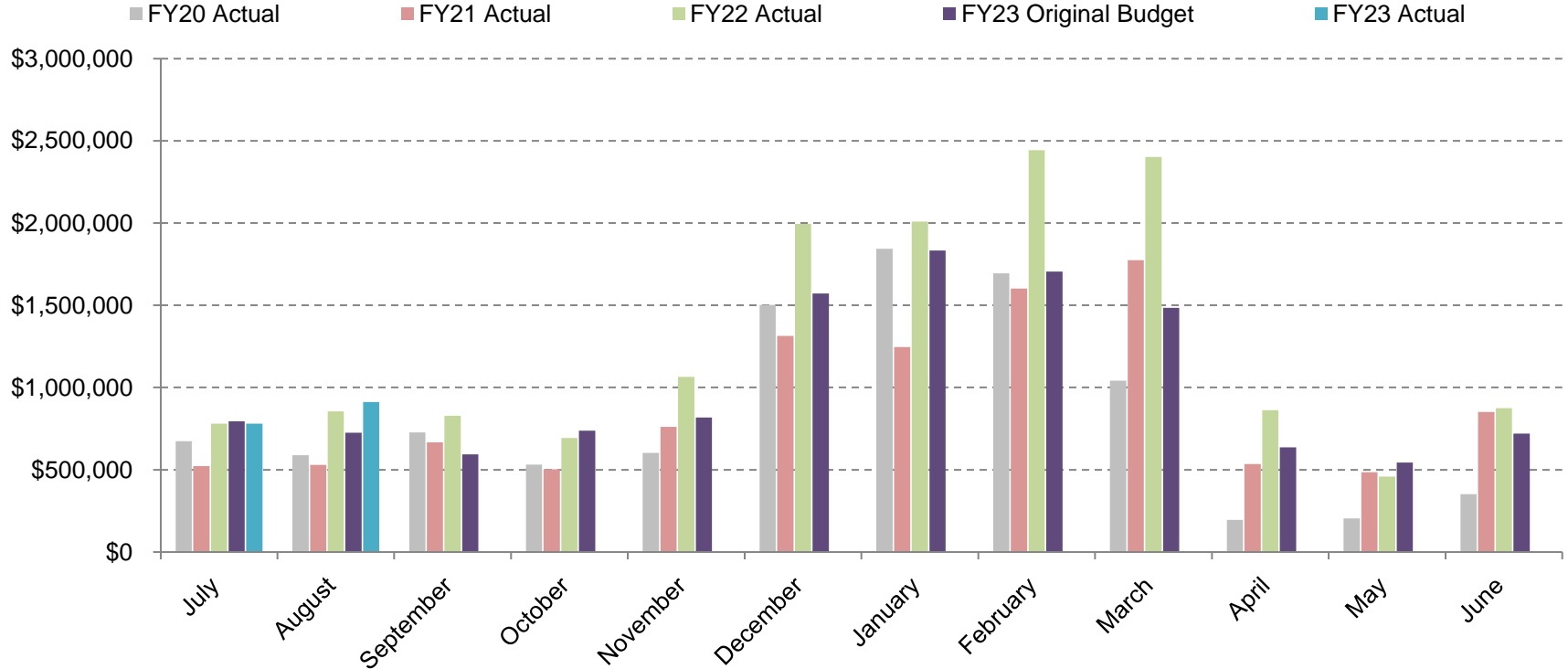
Capital Fund

Sales Tax Summary – Capital Fund

Capital Fund - Sales Tax Summary - Monthly					
Month	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Original Budget	FY23 Actual
July	\$673,802	\$522,650	\$780,132	\$795,020	\$780,699
August	\$587,509	\$529,137	\$854,877	\$725,140	\$912,107
September	\$727,801	\$666,174	\$828,758	\$593,892	
October	\$531,195	\$502,670	\$693,809	\$738,293	
November	\$601,730	\$760,386	\$1,064,856	\$817,735	
December	\$1,502,704	\$1,313,631	\$1,995,653	\$1,571,318	
January	\$1,843,593	\$1,246,723	\$2,008,220	\$1,832,762	
February	\$1,693,746	\$1,601,025	\$2,442,328	\$1,704,852	
March	\$1,041,321	\$1,775,065	\$2,402,513	\$1,483,774	
April	\$195,138	\$535,486	\$861,517	\$635,820	
May	\$204,162	\$485,197	\$458,703	\$543,467	
June	\$352,198	\$852,122	\$874,417	\$720,622	
Total	\$9,954,898	\$10,790,265	\$15,265,782	\$12,162,696	

Sales Tax Summary – Capital Fund

Capital Fund Historical Sales Tax Revenues & Budgets Over Time by Month

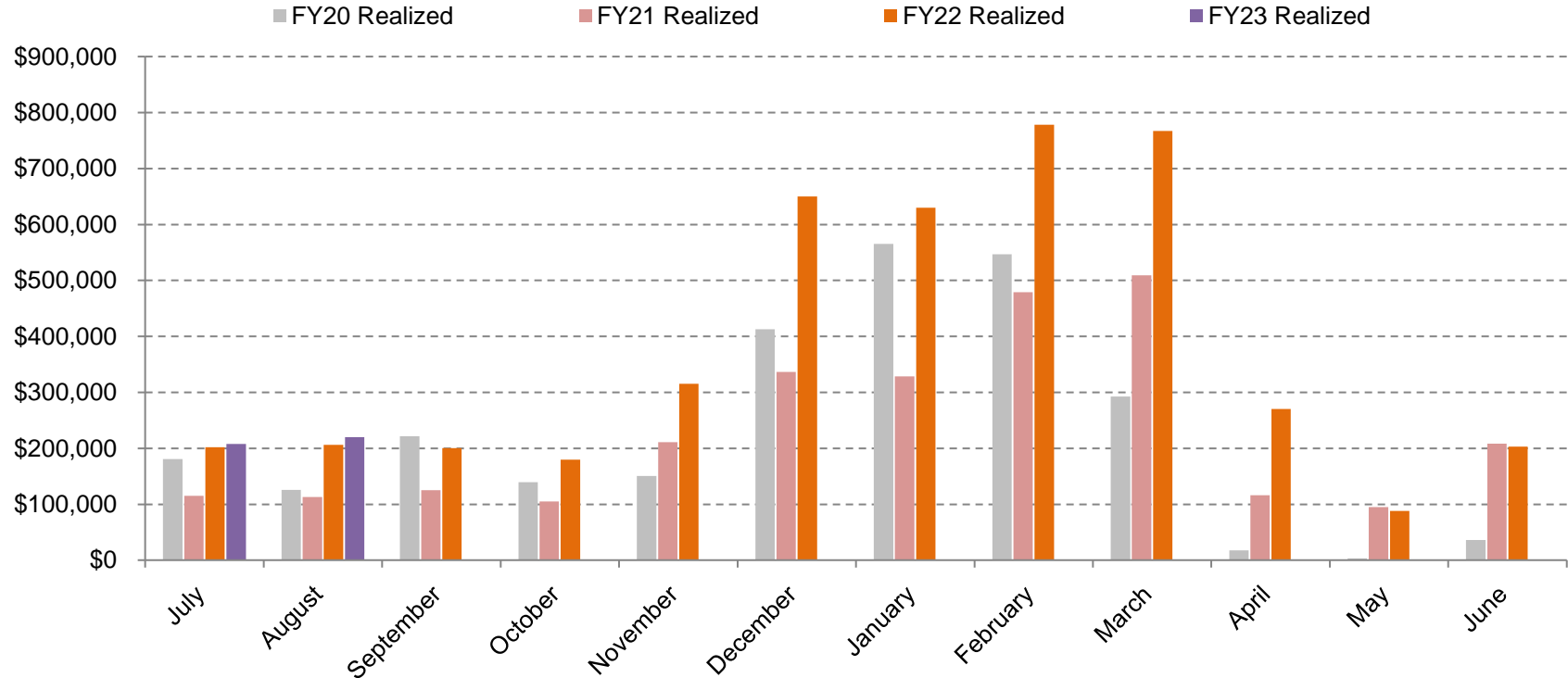


Sales Tax Summary – Transient Room Tax

Transient Room Tax						
Monthly	FY20 Realized	FY21 Realized	FY22 Realized	FY23 Realized	FY23 vs. FY22, \$ Variance	FY23 vs. FY22, % Variance
July	\$180,669	\$114,918	\$201,780	\$207,936	\$6,156	3%
August	\$125,677	\$112,872	\$206,192	\$219,874	\$13,681	7%
September	\$221,639	\$125,348	\$200,321			
October	\$139,424	\$104,921	\$179,897			
November	\$150,563	\$210,795	\$315,172			
December	\$412,832	\$336,374	\$650,240			
January	\$565,442	\$328,467	\$630,062			
February	\$546,738	\$479,315	\$778,153			
March	\$292,669	\$509,063	\$767,199			
April	\$17,479	\$116,391	\$270,230			
May	\$3,114	\$94,854	\$87,896			
June	\$36,423	\$208,432	\$203,021			
Total	\$2,692,669	\$2,741,751	\$4,490,163			

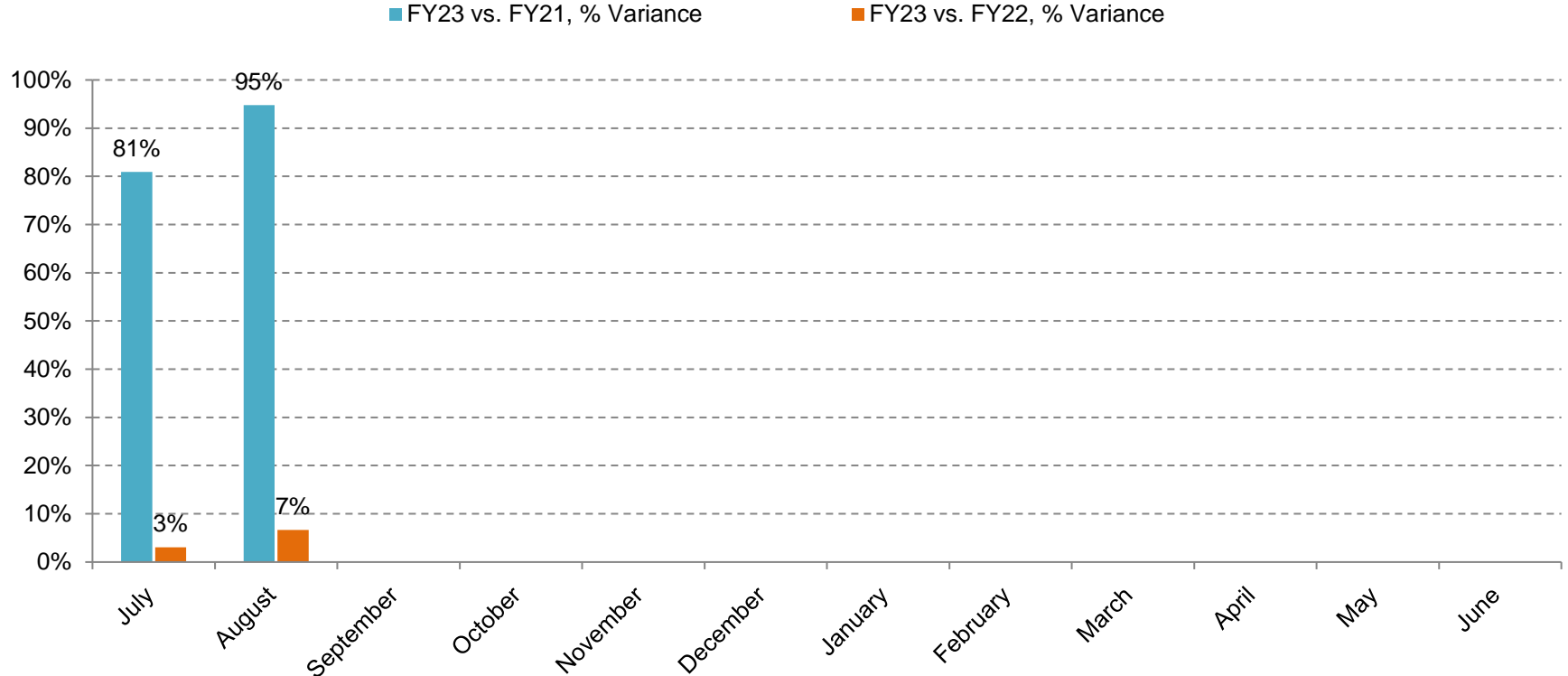
Sales Tax Summary – Transient Room Tax

Transient Room Tax Historical Revenues Over Time by Month



Sales Tax Summary – Transient Room Tax

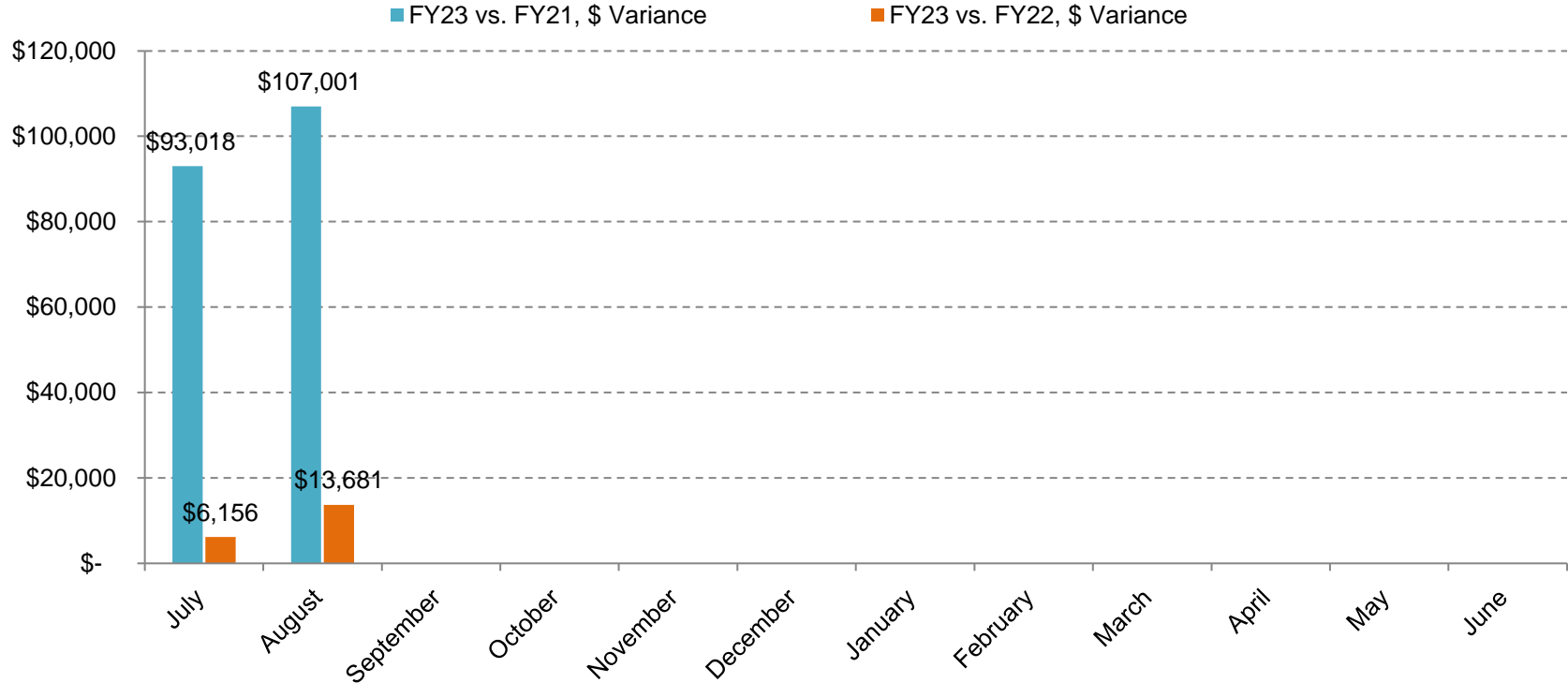
Transient Room Tax % Change from Previous Fiscal Years



Source: Park City Municipal Corporation. As of October 2022.

Sales Tax Summary – Transient Room Tax

Transient Room Tax \$ Change from Previous Fiscal Years





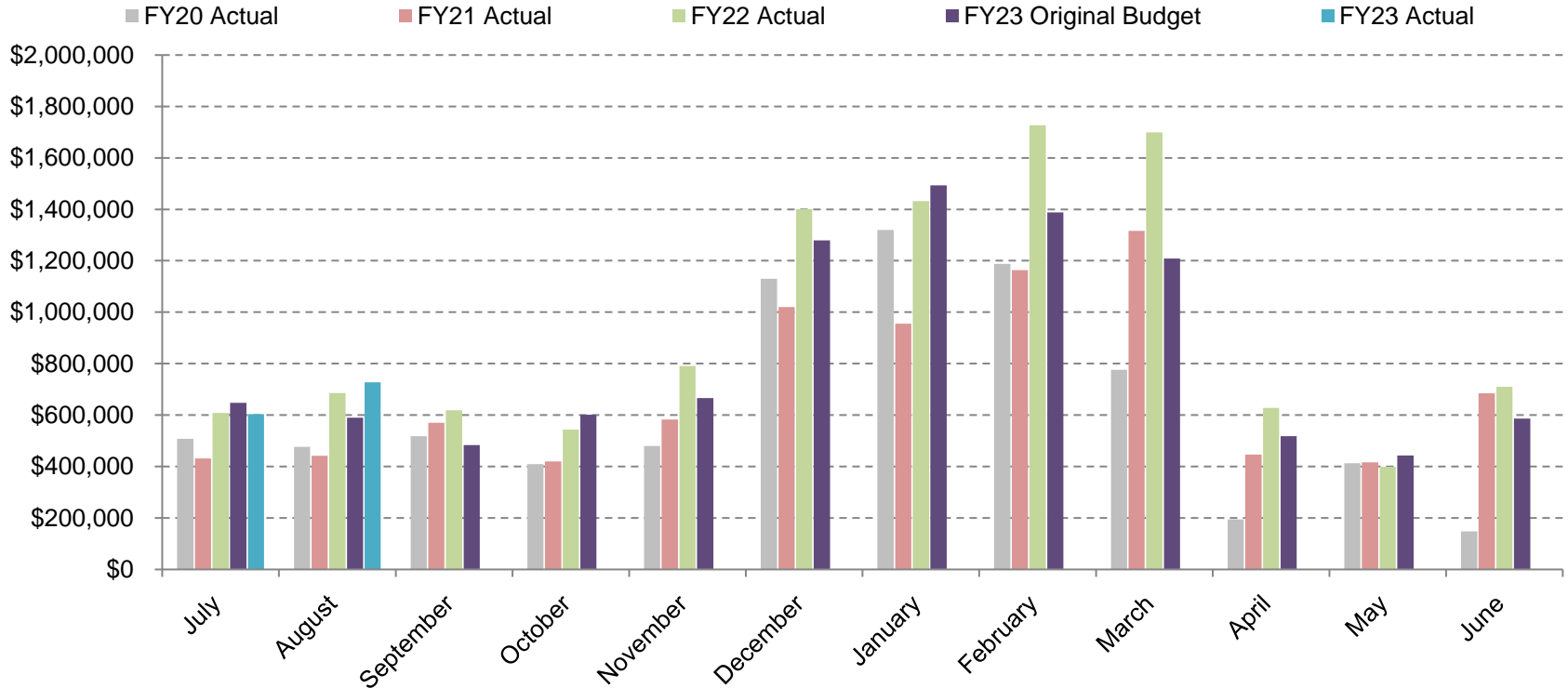
Transportation Fund

Sales Tax Summary – Transportation Fund

Transportation Fund - Sales Tax Summary - Monthly					
Month	FY20 Actual	FY21 Actual	FY22 Actual	FY23 Original Budget	FY23 Actual
July	\$507,735	\$431,048	\$608,068	\$647,455	\$603,893
August	\$476,867	\$441,580	\$686,058	\$590,545	\$727,289
September	\$517,995	\$570,321	\$618,912	\$483,658	
October	\$409,895	\$419,670	\$544,337	\$601,257	
November	\$480,163	\$583,067	\$790,856	\$665,954	
December	\$1,129,662	\$1,019,746	\$1,401,122	\$1,279,662	
January	\$1,319,546	\$955,215	\$1,431,732	\$1,492,579	
February	\$1,187,380	\$1,164,026	\$1,726,996	\$1,388,410	
March	\$775,863	\$1,316,569	\$1,698,476	\$1,208,368	
April	\$194,288	\$446,180	\$627,698	\$517,804	
May	\$412,635	\$416,661	\$398,841	\$442,593	
June	\$148,275	\$684,361	\$710,502	\$586,866	
Total	\$7,560,305	\$8,448,444	\$11,243,598	\$9,905,150	

Sales Tax Summary – Transportation Fund

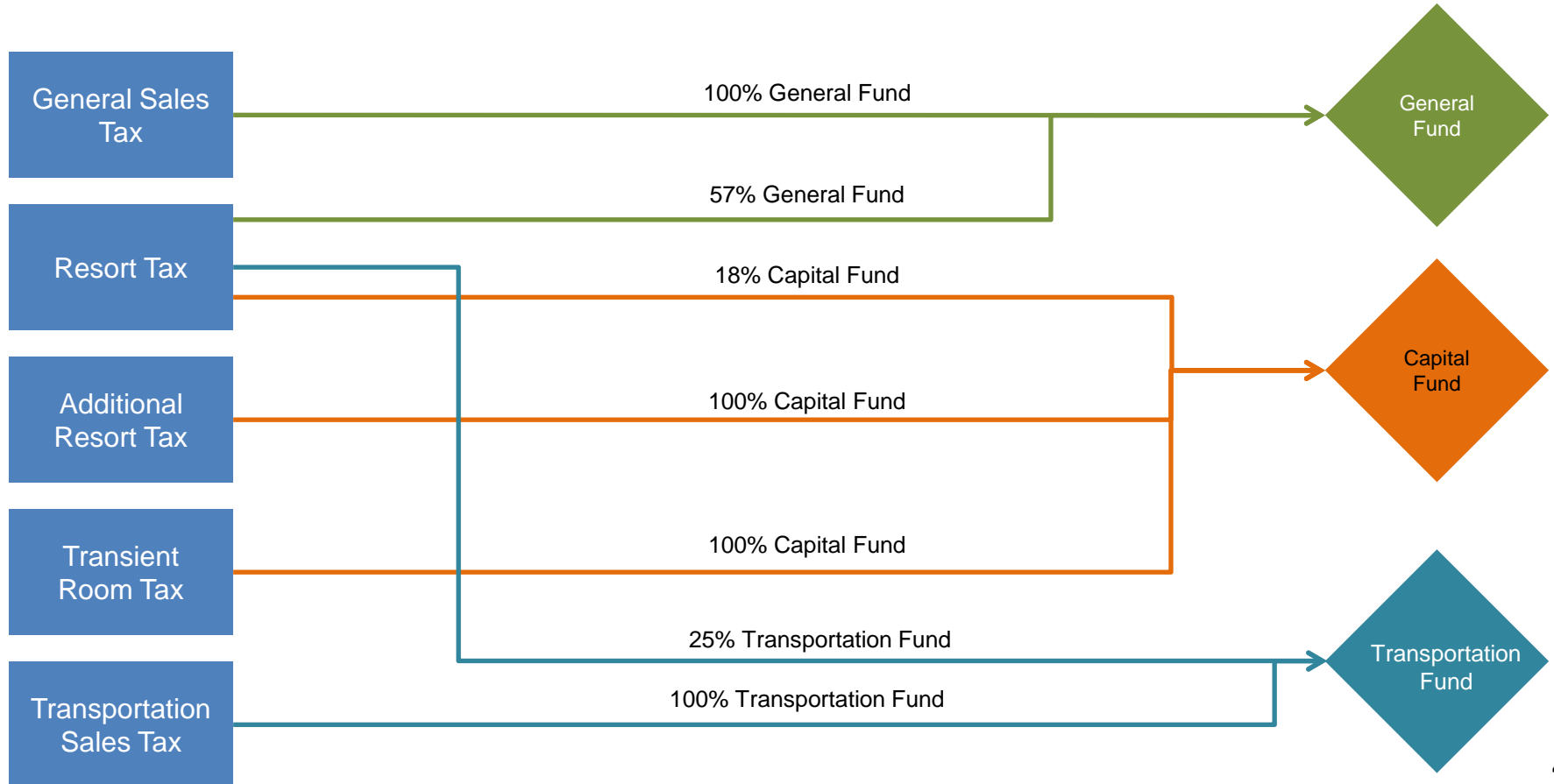
Transportation Fund Historical Sales Tax Revenues & Budgets Over Time by Month





Appendix

Where Do Our Sales Taxes Go?



Revenue September 2022	YTD Actuals FY 2021	YTD Actuals FY 2022	YTD Actuals FY 2023	YTD Monthly Budget Estimate	Variance YTD Actual vs YTD Monthly Estimate	Original Budget FY 2023
- 011 GENERAL FUND						
Property Taxes	\$ 133,398	\$ 44,673	\$ 46,501	\$ 59,836	\$ (13,335)	\$ 12,938,775
Sales Tax	\$ 883,732	\$ 1,212,476	\$ 1,209,481	\$ 1,201,527	\$ 7,954	\$ 16,433,542
Franchise Tax	\$ 284,832	\$ 298,844	\$ 308,747	\$ 161,272	\$ 147,474	\$ 3,297,706
Licenses	\$ 132,410	\$ 133,207	\$ 188,634	\$ 136,597	\$ 52,037	\$ 500,088
Planning Building & Engineering Fees	\$ 985,490	\$ 1,292,793	\$ 2,215,902	\$ 1,323,669	\$ 892,232	\$ 3,914,520
Special Event Fees	\$ 1,785	\$ 8,000	\$ 19,883	\$ 2,225	\$ 17,658	\$ 101,319
Federal Revenue			\$ 5,875	\$ 12,091	\$ (6,216)	\$ 48,362
State Revenue	\$ (1,205)	\$ 4,500		\$ 728	\$ (728)	\$ 68,086
County/SP District Revenue			\$ 15,000	\$ 11,433	\$ 3,567	\$ 21,827
Cemetery Charges for Services	\$ 4,986	\$ 4,872	\$ 5,946	\$ 23,262	\$ (17,317)	\$ 70,098
Recreation	\$ 551,128	\$ 653,958	\$ 669,549	\$ 571,646	\$ 97,902	\$ 2,359,858
Other Service Revenue	\$ 7,437	\$ 9,923	\$ 10,639	\$ 14,192	\$ (3,553)	\$ 56,768
Library Fees	\$ 5,027	\$ 5,525	\$ 4,130	\$ 4,803	\$ (673)	\$ 13,691
Misc. Revenues	\$ 108,989	\$ 57,371	\$ 83,968	\$ 57,060	\$ 26,908	\$ 205,733
Interfund Transactions (Admin)	\$ 502,461	\$ 558,825	\$ 665,001	\$ 843,751	\$ (178,750)	\$ 3,375,002
Special Revenues & Resources	\$ 250,198	\$ 515,283	\$ 505,029	\$ 200,500	\$ 304,529	\$ 790,529
Total 011 GENERAL FUND	\$ 3,850,667	\$ 4,800,251	\$ 5,954,284	\$ 4,624,592	\$ 1,329,692	\$ 44,195,904
- 012 QUINNS RECREATION COMPLEX						
Recreation	\$ 285	\$ 246	\$ 5,294	\$ 1,016	\$ 4,278	\$ 5,218
Ice	\$ 121,415	\$ 118,499	\$ 174,631	\$ 240,854	\$ (66,223)	\$ 955,233
Misc. Revenues	\$ (47)	\$ 216	\$ 4		\$ 4	\$ 1,316
Total 012 QUINNS RECREATION COMPLEX	\$ 121,653	\$ 118,961	\$ 179,929	\$ 241,870	\$ (61,941)	\$ 961,767
- 023 LOWER PARK AVE RDA SPECIAL REVENUE FUND						
Property Taxes		\$ 473	\$ 1,908	\$ 1,506	\$ 402	\$ 4,252,000
Total 023 LOWER PARK AVE RDA SPECIAL REVENUE FUND		\$ 473	\$ 1,908	\$ 1,506	\$ 402	\$ 4,252,000
- 024 MAIN STREET RDA SPECIAL REVENUE FUND						
Property Taxes	\$ 3,856	\$ 5,332	\$ 29	\$ 4,787	\$ (4,758)	\$ 1,276,319
Total 024 MAIN STREET RDA SPECIAL REVENUE FUND	\$ 3,856	\$ 5,332	\$ 29	\$ 4,787	\$ (4,758)	\$ 1,276,319
- 031 CAPITAL IMPROVEMENT FUND						
Sales Tax	\$ 406,442	\$ 615,563	\$ 618,034	\$ 486,645	\$ 131,389	\$ 12,812,034
Planning Building & Engineering Fees	\$ 109,114	\$ 131,109	\$ 384,802	\$ 104,924	\$ 279,878	\$ 419,695
Federal Revenue				\$ 7,370	\$ (7,370)	\$ 29,478
State Revenue	\$ 65,230	\$ 173,537	\$ 60,520	\$ 93,757	\$ (33,237)	\$ 375,029
County/SP District Revenue			\$ 35,000	\$ 115,779	\$ (80,779)	\$ 463,116

Revenue September 2022	YTD Actuals FY 2021	YTD Actuals FY 2022	YTD Actuals FY 2023	YTD Monthly Budget Estimate	Variance YTD Actual vs YTD Monthly Estimate	Original Budget FY 2023
Misc. Revenues	\$ 583,778	\$ 14,477	\$ 34,965	\$ 223,339	\$ (188,373)	\$ 893,355
Special Revenues & Resources	\$ 1,828	\$ 3,063	\$ 77,143	\$ 99,225	\$ (22,083)	\$ 396,901
Bond Proceeds					\$ -	\$ 3,000,000
Total 031 CAPITAL IMPROVEMENT FUND	\$ 1,166,391	\$ 937,749	\$ 1,210,463	\$ 1,131,038	\$ 79,425	\$ 18,389,608
- 033 REDEVELOPMENT AGENCY-LOWER PRK						
Interfund Transactions (CIP/Debt)	\$ 773,133	\$ 773,133	\$ 773,133	\$ 773,133	\$ -	\$ 3,092,532
Total 033 REDEVELOPMENT AGENCY-LOWER PRK	\$ 773,133	\$ 773,133	\$ 773,133	\$ 773,133	\$ -	\$ 3,092,532
- 034 REDEVELOPMENT AGENCY-MAIN ST						
Interfund Transactions (CIP/Debt)	\$ 174,999	\$ 174,999	\$ 174,999	\$ 175,000	\$ (1)	\$ 700,000
Total 034 REDEVELOPMENT AGENCY-MAIN ST	\$ 174,999	\$ 174,999	\$ 174,999	\$ 175,000	\$ (1)	\$ 700,000
- 038 EQUIPMENT REPLACEMENT CIP						
Interfund Transactions (CIP/Debt)	\$ 328,899	\$ 396,399	\$ 396,399	\$ 396,400	\$ (1)	\$ 1,585,600
Total 038 EQUIPMENT REPLACEMENT CIP	\$ 328,899	\$ 396,399	\$ 396,399	\$ 396,400	\$ (1)	\$ 1,585,600
- 051 WATER FUND						
Planning Building & Engineering Fees	\$ 334,667	\$ 419,112	\$ 331,071	\$ 304,864	\$ 26,207	\$ 1,219,456
Federal Revenue				\$ 117,491	\$ (117,491)	\$ 469,962
Water Charges for Services	\$ 5,482,357	\$ 5,370,929	\$ 5,119,481	\$ 5,098,067	\$ 21,414	\$ 20,392,268
Misc. Revenues	\$ 86,184	\$ 9,463	\$ 157,766	\$ 52,273	\$ 105,493	\$ 209,092
Bond Proceeds					\$ -	\$ 37,589,496
Total 051 WATER FUND	\$ 5,903,208	\$ 5,799,503	\$ 5,608,318	\$ 5,572,695	\$ 35,624	\$ 59,880,274
- 052 STORM WATER FUND						
Water Charges for Services	\$ 140,193	\$ 291,379	\$ 301,517	\$ 311,770	\$ (10,253)	\$ 2,000,000
Total 052 STORM WATER FUND	\$ 140,193	\$ 291,379	\$ 301,517	\$ 311,770	\$ (10,253)	\$ 2,000,000
- 055 GOLF COURSE FUND						
Recreation	\$ 1,112,439	\$ 1,174,364	\$ 1,228,641	\$ 417,527	\$ 811,114	\$ 1,365,189
Misc. Revenues	\$ 335	\$ 27	\$ 5,019	\$ 9,740	\$ (4,721)	\$ 38,959
Interfund Transactions (CIP/Debt)	\$ 6,249	\$ 6,249	\$ 6,249	\$ 6,250	\$ (1)	\$ 25,000
Total 055 GOLF COURSE FUND	\$ 1,119,022	\$ 1,180,640	\$ 1,239,909	\$ 433,516	\$ 806,392	\$ 1,429,148
- 057 TRANSPORTATION & PARKING FUND						
Sales Tax	\$ 431,048	\$ 608,068	\$ 602,675	\$ 702,022	\$ (99,348)	\$ 12,096,227
Licenses	\$ 499,704	\$ 488,772	\$ 767,001	\$ 245,474	\$ 521,527	\$ 981,896
Federal Revenue		\$ 5,597,112	\$ 3,396,636	\$ 5,428,455	\$ (2,031,819)	\$ 21,713,819
Transit Charges for Services	\$ 1,387,635	\$ 1,100		\$ 20,811	\$ (20,811)	\$ 83,243
Misc. Revenues	\$ 23,777	\$ 18,855		\$ 71,816	\$ (71,816)	\$ 287,265
Special Revenues & Resources	\$ 76,374			\$ 72,272	\$ (72,272)	\$ 289,087

Revenue September 2022	YTD Actuals FY 2021	YTD Actuals FY 2022	YTD Actuals FY 2023	YTD Monthly Budget Estimate	Variance YTD Actual vs YTD Monthly Estimate	Original Budget FY 2023
Total 057 TRANSPORTATION & PARKING FUND	\$ 2,418,539	\$ 6,713,907	\$ 4,766,311	\$ 6,540,850	\$ (1,774,539)	\$ 35,451,537
- 058 PARKING FUND						
Fines & Forfeitures	\$ 18,423	\$ 828,875	\$ 897,070	\$ 650,841	\$ 246,229	\$ 2,603,364
Total 058 PARKING FUND	\$ 18,423	\$ 828,875	\$ 897,070	\$ 650,841	\$ 246,229	\$ 2,603,364
- 062 FLEET SERVICES FUND						
Interfund Transactions (Admin)	\$ 681,249	\$ 592,525	\$ 686,355	\$ 686,350	\$ 5	\$ 2,745,400
Total 062 FLEET SERVICES FUND	\$ 681,249	\$ 592,525	\$ 686,355	\$ 686,350	\$ 5	\$ 2,745,400
- 064 SELF INSURANCE FUND						
Misc. Revenues	\$ 68,751	\$ 68,751	\$ 87,501	\$ 82,975	\$ 4,526	\$ 350,000
Interfund Transactions (Admin)	\$ 349,761	\$ 395,865	\$ 423,495	\$ 423,498	\$ (3)	\$ 1,693,993
Total 064 SELF INSURANCE FUND	\$ 418,512	\$ 464,616	\$ 510,996	\$ 506,474	\$ 4,522	\$ 2,043,993
- 070 SALES TAX REV BOND - DEBT SVS FUND						
Interfund Transactions (CIP/Debt)	\$ 1,852,482	\$ 1,740,555	\$ 1,742,199	\$ 1,742,198	\$ 1	\$ 6,968,791
Total 070 SALES TAX REV BOND - DEBT SVS FUND	\$ 1,852,482	\$ 1,740,555	\$ 1,742,199	\$ 1,742,198	\$ 1	\$ 6,968,791
- 071 DEBT SERVICE FUND						
Property Taxes				\$ -	\$ -	\$ 9,509,688
Misc. Revenues	\$ 185	\$ 78	\$ 967	\$ 9,842	\$ (8,874)	\$ 39,366
Total 071 DEBT SERVICE FUND	\$ 185	\$ 78	\$ 967	\$ 9,842	\$ (8,874)	\$ 9,549,054
- Grand Total						
TOTAL	\$ 18,971,410	\$ 24,819,375	\$ 24,444,788	\$ 23,802,862	\$ 641,926	\$ 197,125,291

Expenses September 2022	YTD Actuals FY 2021	YTD Actuals FY 2022	YTD Actuals FY 2023	YTD Monthly Budget Estimate	Variance YTD Actual vs YTD Monthly Estimate	Orig Budget FY 2023
- 011 GENERAL FUND						
PERSONNEL SERVICES	\$ 4,778,022	\$ 5,226,486	\$ 7,152,687	\$ 7,760,819	\$ (608,132)	\$ 31,142,035
MATERIALS, SUPPLIES AND SERVICES	\$ 178,170	\$ 244,704	\$ 286,135	\$ 238,636	\$ 47,499	\$ 1,377,041
UTILITIES	\$ 86,637	\$ 93,086	\$ 92,352	\$ 291,970	\$ (199,618)	\$ 1,621,854
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ 752,853	\$ 933,169	\$ 938,079	\$ 929,063	\$ 9,016	\$ 5,456,600
PARTS/MAINTENANCE SUPPLIES	\$ 117,626	\$ 261,092	\$ 316,644	\$ 322,522	\$ (5,878)	\$ 1,628,953
SPECIAL SERV CONTRACT/MISC CHARGES	\$ 275,464	\$ 251,519	\$ 406,050	\$ 614,526	\$ (208,476)	\$ 1,586,629
CAPITAL OUTLAY	\$ 36,462	\$ 33,519	\$ 56,257	\$ 65,494	\$ (9,238)	\$ 726,689
INTERFUND TRANSFER	\$ 708,513	\$ 771,195	\$ 859,947	\$ 859,945	\$ 2	\$ 3,439,780
Total 011 GENERAL FUND	\$ 6,933,746	\$ 7,814,769	\$ 10,108,150	\$ 11,082,977	\$ (974,826)	\$ 46,979,582
- 012 QUINNS RECREATION COMPLEX						
PERSONNEL SERVICES	\$ 169,776	\$ 193,839	\$ 247,278	\$ 292,781	\$ (45,503)	\$ 1,142,784
MATERIALS, SUPPLIES AND SERVICES	\$ 11,582	\$ 6,363	\$ 20,473	\$ 15,380	\$ 5,093	\$ 71,420
UTILITIES	\$ 14,108	\$ 18,908	\$ 14,074	\$ 20,310	\$ (6,236)	\$ 157,179
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ 12,484	\$ 18,478	\$ 20,088	\$ 26,802	\$ (6,715)	\$ 104,410
PARTS/MAINTENANCE SUPPLIES	\$ 11,776	\$ 8,418	\$ 12,796	\$ 12,575	\$ 221	\$ 52,020
SPECIAL SERV CONTRACT/MISC CHARGES	\$ 5,233	\$ 4,044	\$ 5,707	\$ 4,397	\$ 1,309	\$ 21,000
CAPITAL OUTLAY					\$ -	\$ 1,000
Total 012 QUINNS RECREATION COMPLEX	\$ 224,959	\$ 250,050	\$ 320,416	\$ 372,246	\$ (51,830)	\$ 1,549,813
- 023 LOWER PARK AVE RDA SPECIAL REVENUE FUND						
MATERIALS, SUPPLIES AND SERVICES	\$ 5,436	\$ 4,924			\$ -	\$ 10,000
UTILITIES	\$ 866	\$ 376	\$ 198	\$ 4,072	\$ (3,873)	\$ 34,623
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ (2,500)	\$ 180		\$ (3,870)	\$ 3,870	\$ 70,000
SPECIAL SERV CONTRACT/MISC CHARGES				\$ 142,000	\$ (142,000)	\$ 568,000
INTERFUND TRANSFER	\$ 773,133	\$ 773,133	\$ 773,133	\$ 773,133	\$ -	\$ 3,092,532
Total 023 LOWER PARK AVE RDA SPECIAL REVENUE FUND	\$ 776,935	\$ 778,613	\$ 773,331	\$ 915,334	\$ (142,003)	\$ 3,775,155
- 024 MAIN STREET RDA SPECIAL REVENUE FUND						
CONTRACT SVCS/CONSULTING/SOFTWARE LIC			\$ 6,830		\$ 6,830	\$ 50,000
SPECIAL SERV CONTRACT/MISC CHARGES				\$ 101,250	\$ (101,250)	\$ 405,000
INTERFUND TRANSFER	\$ 174,999	\$ 174,999	\$ 174,999	\$ 175,000	\$ (1)	\$ 700,000
Total 024 MAIN STREET RDA SPECIAL REVENUE FUND	\$ 174,999	\$ 174,999	\$ 181,829	\$ 254,877	\$ (73,048)	\$ 1,155,000
- 031 CAPITAL IMPROVEMENT FUND						
CAPITAL OUTLAY	\$ 997,495	\$ 1,374,633	\$ 2,626,618	\$ 5,125,178	\$ (2,498,560)	\$ 20,500,712
INTERFUND TRANSFER	\$ 895,080	\$ 1,043,658	\$ 1,044,270	\$ 1,044,269	\$ 1	\$ 4,177,076
Total 031 CAPITAL IMPROVEMENT FUND	\$ 1,892,575	\$ 2,418,291	\$ 3,670,888	\$ 6,186,313	\$ (2,515,425)	\$ 24,677,788
- 033 REDEVELOPMENT AGENCY-LOWER PRK						
CAPITAL OUTLAY	\$ 2,103	\$ 15,000	\$ 6,824	\$ 73,750	\$ (66,926)	\$ 295,000
INTERFUND TRANSFER	\$ 695,709	\$ 696,897	\$ 697,929	\$ 697,929	\$ 0	\$ 2,791,715
Total 033 REDEVELOPMENT AGENCY-LOWER PRK	\$ 697,812	\$ 711,897	\$ 704,753	\$ 563,624	\$ 141,129	\$ 3,086,715

Expenses September 2022	YTD Actuals FY 2021	YTD Actuals FY 2022	YTD Actuals FY 2023	YTD Monthly Budget Estimate	Variance YTD Actual vs YTD Monthly Estimate	Orig Budget FY 2023
- 038 EQUIPMENT REPLACEMENT CIP						
CAPITAL OUTLAY	\$ 78,367	\$ 104,919	\$ 498,700	\$ 462,766	\$ 35,935	\$ 1,851,062
Total 038 EQUIPMENT REPLACEMENT CIP	\$ 78,367	\$ 104,919	\$ 498,700	\$ 462,766	\$ 35,935	\$ 1,851,062
- 051 WATER FUND						
PERSONNEL SERVICES	\$ 658,115	\$ 758,416	\$ 1,020,916	\$ 1,149,580	\$ (128,664)	\$ 4,487,041
MATERIALS, SUPPLIES AND SERVICES	\$ 90,324	\$ 71,325	\$ 203,564	\$ 82,601	\$ 120,963	\$ 489,011
UTILITIES	\$ 90,686	\$ 78,919	\$ 15,719	\$ 206,794	\$ (191,075)	\$ 1,377,686
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ 310,429	\$ 296,580	\$ 375,460	\$ 355,379	\$ 20,082	\$ 1,842,140
PARTS/MAINTENANCE SUPPLIES	\$ 178,488	\$ 235,491	\$ 293,654	\$ 234,384	\$ 59,270	\$ 1,401,050
SPECIAL SERV CONTRACT/MISC CHARGES	\$ 28,867	\$ 38,782	\$ 52,423	\$ 26,838	\$ 25,585	\$ 122,000
CAPITAL OUTLAY	\$ 4,701,313	\$ 7,792,257	\$ 3,498,612	\$ 7,987,121	\$ (4,488,510)	\$ 32,185,962
DEBT SERVICE	\$ (23,643)	\$ (18,166)	\$ 103,787	\$ -	\$ 103,787	\$ 5,577,420
INTERFUND TRANSFER	\$ 264,519	\$ 273,108	\$ 335,562	\$ 514,310	\$ (178,748)	\$ 2,057,241
Total 051 WATER FUND	\$ 6,299,099	\$ 9,526,711	\$ 5,899,697	\$ 10,557,007	\$ (4,657,310)	\$ 49,539,551
- 052 STORM WATER FUND						
PERSONNEL SERVICES	\$ 146,591	\$ 155,988	\$ 234,944	\$ 182,938	\$ 52,006	\$ 714,043
MATERIALS, SUPPLIES AND SERVICES	\$ 5,273	\$ 3,683	\$ 4,086	\$ 15,752	\$ (11,665)	\$ 63,000
UTILITIES	\$ 2,153	\$ 3,283	\$ 2,397	\$ 6,391	\$ (3,994)	\$ 56,345
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ 7,593	\$ 11,747	\$ 10,827	\$ 29,562	\$ (18,734)	\$ 149,625
PARTS/MAINTENANCE SUPPLIES	\$ -	\$ 4,998	\$ 6,435	\$ 7,850	\$ (1,415)	\$ 41,406
CAPITAL OUTLAY	\$ 20,115	\$ -	\$ -	\$ 92,969	\$ (92,969)	\$ 371,500
INTERFUND TRANSFER	\$ 31,857	\$ 33,864	\$ 39,345	\$ 39,344	\$ 1	\$ 157,377
Total 052 STORM WATER FUND	\$ 213,581	\$ 213,563	\$ 298,034	\$ 374,806	\$ (76,772)	\$ 1,553,296
- 055 GOLF COURSE FUND						
PERSONNEL SERVICES	\$ 239,290	\$ 258,653	\$ 297,318	\$ 259,693	\$ 37,625	\$ 1,013,633
MATERIALS, SUPPLIES AND SERVICES	\$ 13,754	\$ 16,720	\$ 20,033	\$ 16,883	\$ 3,150	\$ 69,200
UTILITIES	\$ 5,004	\$ 32,074	\$ 301	\$ 51,654	\$ (51,353)	\$ 145,834
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ 15,254	\$ 32,974	\$ 29,956	\$ 25,741	\$ 4,215	\$ 94,575
PARTS/MAINTENANCE SUPPLIES	\$ 74,810	\$ 298,790	\$ 121,674	\$ 91,536	\$ 30,138	\$ 299,800
SPECIAL SERV CONTRACT/MISC CHARGES	\$ 21,108	\$ 24,134	\$ 24,298	\$ 25,639	\$ (1,341)	\$ 43,500
CAPITAL OUTLAY	\$ 11,714	\$ 13,985	\$ 3,155	\$ 28,641	\$ (25,486)	\$ 114,565
INTERFUND TRANSFER	\$ 33,726	\$ 35,595	\$ 42,024	\$ 42,025	\$ (1)	\$ 168,102
Total 055 GOLF COURSE FUND	\$ 414,660	\$ 712,925	\$ 538,759	\$ 541,812	\$ (3,053)	\$ 1,949,208
- 057 TRANSPORTATION & PARKING FUND						
PERSONNEL SERVICES	\$ 1,556,822	\$ 1,455,482	\$ 1,989,268	\$ 2,421,934	\$ (432,666)	\$ 9,453,294
MATERIALS, SUPPLIES AND SERVICES	\$ 53,061	\$ 44,520	\$ 37,254	\$ 52,259	\$ (15,005)	\$ 309,922
UTILITIES	\$ 36,532	\$ 33,830	\$ 19,289	\$ 55,458	\$ (36,168)	\$ 429,836
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ 153,369	\$ 91,910	\$ 115,259	\$ 115,494	\$ (235)	\$ 1,753,816
PARTS/MAINTENANCE SUPPLIES	\$ 3,676	\$ 2,512	\$ 6,401	\$ 3,086	\$ 3,315	\$ 35,000

Expenses September 2022	YTD Actuals FY 2021	YTD Actuals FY 2022	YTD Actuals FY 2023	YTD Monthly Budget Estimate	Variance YTD Actual vs YTD Monthly Estimate	Orig Budget FY 2023
SPECIAL SERV CONTRACT/MISC CHARGES	\$ 1,563	\$ 5,159	\$ 8,423	\$ 2,201	\$ 6,221	\$ 16,500
CAPITAL OUTLAY	\$ (1,862,202)	\$ 304,348	\$ 103,086	\$ 4,530,105	\$ (4,427,019)	\$ 18,022,449
INTERFUND TRANSFER	\$ 833,628	\$ 826,626	\$ 898,185	\$ 898,186	\$ (1)	\$ 3,592,743
Total 057 TRANSPORTATION & PARKING FUND	\$ 776,450	\$ 2,764,387	\$ 3,177,165	\$ 8,078,723	\$ (4,901,558)	\$ 33,613,561
- 058 PARKING FUND						
PERSONNEL SERVICES	\$ 163,087	\$ 163,566	\$ 241,976	\$ 293,115	\$ (51,140)	\$ 1,144,087
MATERIALS, SUPPLIES AND SERVICES	\$ 8,442	\$ 37,437	\$ 18,718	\$ 43,033	\$ (24,315)	\$ 472,500
UTILITIES	\$ 1,151	\$ 2,149	\$ 1,671	\$ 855	\$ 816	\$ 10,000
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ (40,000)	\$ 650	\$ 13,111	\$ (14,410)	\$ 27,521	\$ 148,000
PARTS/MAINTENANCE SUPPLIES	\$ 6,751	\$ 1,751	\$ 3,393	\$ 12,656	\$ (9,263)	\$ 57,000
SPECIAL SERV CONTRACT/MISC CHARGES	\$ 867	\$ 38,270	\$ 25,205	\$ 17,749	\$ 7,456	\$ 65,000
CAPITAL OUTLAY				\$ 50,250	\$ (50,250)	\$ 201,000
INTERFUND TRANSFER	\$ 2,001	\$ 4,125	\$ 2,436	\$ 2,438	\$ (2)	\$ 9,750
Total 058 PARKING FUND	\$ 142,298	\$ 247,947	\$ 306,510	\$ 405,449	\$ (98,939)	\$ 2,107,337
- 062 FLEET SERVICES FUND						
PERSONNEL SERVICES	\$ 200,312	\$ 216,192	\$ 272,824	\$ 295,827	\$ (23,002)	\$ 1,154,672
MATERIALS, SUPPLIES AND SERVICES	\$ 8,698	\$ 9,209	\$ 28,860	\$ 9,374	\$ 19,486	\$ 63,950
UTILITIES	\$ 63,548	\$ 170,804	\$ 215,690	\$ 152,988	\$ 62,702	\$ 1,002,900
CONTRACT SVCS/CONSULTING/SOFTWARE LIC		\$ 1,302	\$ 1,129	\$ 415	\$ 714	\$ 8,000
PARTS/MAINTENANCE SUPPLIES	\$ 156,344	\$ 132,140	\$ 149,428	\$ 144,088	\$ 5,340	\$ 770,200
CAPITAL OUTLAY					\$ -	\$ 6,205
Total 062 FLEET SERVICES FUND	\$ 428,902	\$ 529,647	\$ 667,933	\$ 602,692	\$ 65,240	\$ 3,005,927
- 064 SELF INSURANCE FUND						
MATERIALS, SUPPLIES AND SERVICES	\$ 16,006	\$ 11,113	\$ 11,893	\$ 9,891	\$ 2,002	\$ 50,500
CONTRACT SVCS/CONSULTING/SOFTWARE LIC	\$ 85,204	\$ 87,535	\$ 292,471	\$ 43,053	\$ 249,418	\$ 541,952
SPECIAL SERV CONTRACT/MISC CHARGES	\$ 38,572	\$ 51,149	\$ 54,299	\$ 73,658	\$ (19,360)	\$ 970,000
Total 064 SELF INSURANCE FUND	\$ 139,783	\$ 149,797	\$ 358,662	\$ 126,602	\$ 232,060	\$ 1,562,452
- 070 SALES TAX REV BOND - DEBT SVS FUND						
DEBT SERVICE	\$ 2,100	\$ 2,100	\$ 2,100		\$ 2,100	\$ 6,972,216
Total 070 SALES TAX REV BOND - DEBT SVS FUND	\$ 2,100	\$ 2,100	\$ 2,100	\$ -	\$ 2,100	\$ 6,972,216
- 071 DEBT SERVICE FUND						
DEBT SERVICE	\$ 1,463,250	\$ 1,358,250	\$ 1,249,125		\$ 1,249,125	\$ 9,509,688
Total 071 DEBT SERVICE FUND	\$ 1,463,250	\$ 1,358,250	\$ 1,249,125	\$ -	\$ 1,249,125	\$ 9,509,688
- Grand Total						
TOTAL	\$ 20,659,515	\$ 27,758,866	\$ 28,756,054	\$ 40,525,229	\$ (11,769,175)	\$ 192,888,351

Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Community & Public Affairs

Item Type: Staff Report

Agenda Section: COMMUNICATIONS AND DISCLOSURES FROM
COUNCIL AND STAFF

Subject:

Lower Park Avenue Improvement Project Public Involvement Update

Suggested Action:

Attachments:

[Lower Park Avenue Public Improvement Project Community Engagement Update](#)
[Exhibit C: Lower Park Avenue Community Engagement Overview](#)

City Council Staff Communications Report



Subject: Lower Park Avenue Public Improvement Project Community Engagement Update
Authors: Linda Jager, Community Engagement Manager
Gabriel Shields, Transportation Engineer
Department: Community Engagement, Engineering
Date: November 10, 2022
Type of Item: Informational

Background

The Lower Park Avenue public improvement project is planned to occur from the intersection of State Route 224 (Park Avenue/or box of rocks) and Empire Avenue to Heber Avenue (Harvest and pocket park). Long contemplated by the neighborhood and City, the project is a major roadway and utility infrastructure project that will: completely overhaul the roadway surface, sidewalks, curbs, and gutters; improve and upgrade antiquated wet utilities (water/storm drain/wastewater); coordinate improvements of other entities dry utilities; and contemplate roadway designs that better reflect community input in the areas of safety, walkability, bikeability, and transit.

Project Area



Involvement from the public and business district is key to the success of this project. On [July 14](#), 2022, City Council approved a contract with [Avenue Consultants](#) to lead a comprehensive outreach program to engage and inform project stakeholders, coordinate project goals, summarize the pilot program, and identify project impacts and future timelines.

Pilot Program Review

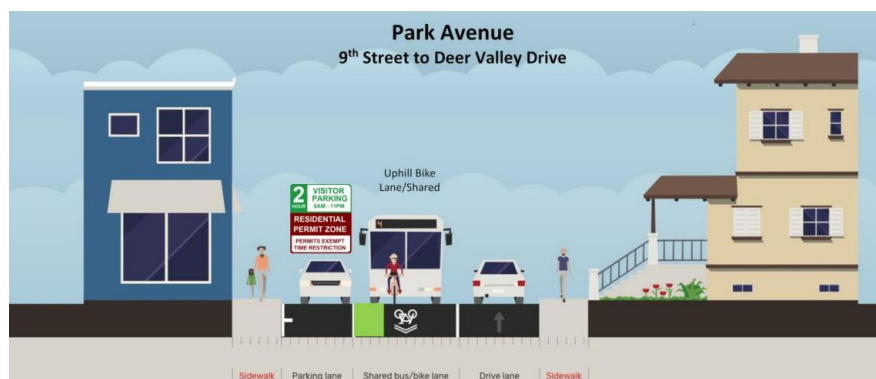
In July 2020, Council supported a Park Avenue pilot project to explore low-cost and paint-based solutions to test new concepts prior to contemplating a full street reconstruction. The project team presented several alternatives to the public that considered a shift from traditional street design priorities – away from vehicle efficiency (volume throughput and

speeds) and parking storage to prioritizing safety, pedestrians and walkability, bicycle, and public transit. To measure community sentiment, we conducted door-to-door outreach, created an [Engage Park City website](#), and surveyed Old Town residents and Main Street businesses and employees.

The stakeholder [survey](#) yielded 190 responses; 50% of responders stated parking was not important, and 90% indicated walkability was important. Based on the input, five alternatives were provided to the neighborhood and Council for consideration at the September 17, 2020, Council Meeting (see agenda item [here](#)).

The preferred alternative (below) was selected, which prioritized a neighborhood-street aesthetic option over the traditional that favored on-street parking and vehicle-per-hour throughput. The pilot program was implemented in spring 2021, with mixed results, and a long period of COVID ensued. Feedback is available on the [project page](#), which will help inform this next phase of public involvement prior to finalizing a new design concept.

Lower Park Avenue Pilot Design



Program Update

Representatives from the City's Community Engagement, Engineering, and Transportation Planning have worked with Avenue to create a two-phased outreach program, beginning with a community-wide survey launched on October 24. The survey will be followed by a series of community meetings focused on residents and important area stakeholders (businesses, Park City Seniors, Park City Library patrons, etc.). Exhibit C includes a detailed outreach overview and schedule.

Project Timeline



Funding for the project is budgeted in the Engineering Department budget under CP0385. Public outreach will continue through December. Design will follow and continue throughout 2023, with construction planned to begin in spring 2024.

Exhibits

Exhibit A: Lower Park Avenue Improvement Project [Website](#)

Exhibit B: Lower Park Avenue Improvement Project Survey ([English](#) and [Spanish](#))

Exhibit C: Lower Park Avenue Improvement Project Community Engagement Overview

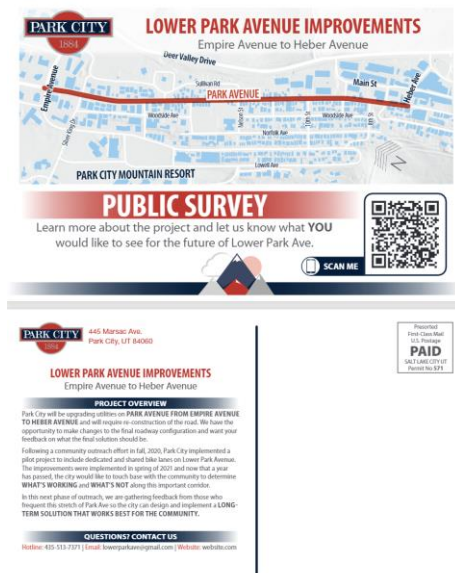
Lower Park Avenue Community Engagement Overview

The Avenue project team has been working closely with representatives from the City's Community Engagement, Engineering, and Transportation Planning departments on the implementation of a two-phased outreach program, beginning with a community-wide survey, and followed by a series of workshops with stakeholder groups and the public.

Phase I: Outreach Survey

- Online survey launched on 10/24 will be open for three weeks, ending on 11/14. As of 11/1, we have received 106 survey responses.
- Survey will be promoted using the following tactics:
 - Postcard distributed to 600 residents/property owners along the project corridor
 - The survey will be widely promoted by the Community Engagement team utilizing the City's social media platforms (Facebook, Instagram, Twitter and Nextdoor), website news item, e-mail to City's e-mail subscription list, inclusion in 11/9 City newsletter, public service announcement on KPCW, and additional promotion through Park City Chamber/Bureau, Historic Park City Alliance, and Park City Area Lodging/Restaurant Association membership communications
 - Signage with QR code link to the survey along the project corridor (yard and bus shelter signs)

Project Survey Postcard and Yard Signs



Project Website

- A project webpage has been created on [Engage Park City](#) in English and Spanish, which includes links to the project survey.

Outreach Events

- The project team attended the Park City Projects Open House on 10/4 and received robust engagement from attendees
- The project team offered a presentation at the Senior Center on 11/3, which included a survey walk-through and assistance in filling out printed surveys.

Stakeholder Committees

- The project team is forming three project committees:
 - Core Project Team** – to include representatives from Avenue Consultants and the City’s Community Engagement, Engineering, Executive, and Transportation Planning departments;
 - Stakeholder Committee** – representation from Lower Park Avenue residents and businesses, HPCA/Main Street businesses and employees, Park City Seniors, Park City and High Valley Transit, Park City Library, Park City Fire District, Park City Mountain Resort, and the Utah Department of Transportation; and
 - Technical Advisory Committee** – to include representatives from additional City departments (Park City Transit, Police, Public Works, Public Utilities), City Council Liaison, Snyderville Basin Sewer District, and Stanley Consultants (project design team.)

Phase II:

Workshops – following the compilation of the public survey, Avenue Consultants will facilitate three workshops with the Stakeholder Committee (11/29), Technical Advisory Committee (12/9), and a session for the public (12/5). The workshops will review feedback from the survey and foster further discussion and recommendations for project design.

Engagement Report and Design Recommendations – at the conclusion of the stakeholder outreach and public involvement process, Avenue Consultants will provide the City’s Engineering team with a comprehensive report of public outreach efforts, survey results, and design recommendations based on public input. The City’s Engineering team will return to Council to share those results before beginning the project’s design phase with Stanley Consultants.

Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Executive

Item Type: Staff Report

Agenda Section: COMMUNICATIONS AND DISCLOSURES FROM
COUNCIL AND STAFF

Subject:

Full-Scale Evacuation Exercise After-Action Report

Suggested Action:

Attachments:

[Full-Scale Evacuation Exercise Staff Report](#)

[Exhibit A: After-Action Report](#)

[Exhibit B: FEX Photos](#)

City Council Staff Communication

Subject: Full-Scale Evacuation Exercise After-Action Report
Author: Mike McComb
Departments: Emergency Management
Date: November 10, 2022

Summary

The following is an information report regarding lessons learned and observations during the City's Full-Scale Evacuation Exercise, held Wednesday, September 28th, 2022.

Background

In June 2021, Council requested staff organize a community evacuation exercise to prepare for a natural or manmade disaster. Exercise planning was underway when the August 2021 Parley's Canyon Fire caused the evacuation of Summit Park and Pinebrook communities, encompassing an estimated 6,000-8,000 people. The exercise was deliberately postponed until Fall 2022 as a result.

PCMC hosted a full-scale evacuation exercise on September 28, 2022, with the participation of several public safety stakeholders, including 70 registered members of the community. Planning meetings with partner agencies, organizations, and departments were held in April, June, and August to formalize the logistics, concepts, and objectives of the exercise.

The selected timeframe was specifically chosen to have the least impact on scheduled special events or peak visitor days, and to draw the most residents. Specific exercise community participation/outreach events included:

- Living with Wildfire Series Intro - May 3
- Spring Open House – May 10
- Staff Communication, CEMP Re-Adoption – June 23
- [Emergency Management Newsmailer](#) to all POBs – End of June
- Living with Wildfire Series - Evacuation, What You Need to Know – July 12
- [Salt Lake Tribune Article](#) – July 28
- Management Team & Council Invite – August 5
- Council Email – September 2
- PCMC News Release – September 7
- PCMC Update – September 7
- PCMC Social Announcements (T, FB) – September 8
- Citywide Notification – September 9
- eBlast Notification – September 9
- National Preparedness Month announcement – September 12
- KPCW Interview – September 14

Staff Communication – September 15

Several local news outlets additionally [ran stories before](#) and [after](#) the exercise.

The exercise began in lower Deer Valley, with Transit buses and participants' personal vehicles staging in a simulated intermediate 'safety zone.' Participants were then routed to Richardson Flats designated as a simulated evacuation zone. Participants were met at Richardson Flats by several voluntary organizations active in disasters, including the American Red Cross, Salvation Army, LDS Charities, and others, who briefed their capabilities and services typically offered in such an emergency.

In addition to the voluntary organizations active in disasters mentioned above, Park City Police, Public Works, Streets, Public Utilities, Transit, Community Engagement, Emergency Management, and other supporting City departments, participating agencies and organizations included: Utah Division of Emergency Management, Utah Department of Transportation, Utah Highway Patrol, Utah National Guard, Summit County Public Safety Dispatch, Summit County Emergency Management, Intermountain Health Care, and Air Med.

An approximate timeline of exercise events follows:

- 09:00 Simulated evacuation ordered via emergency mass notification system
- 10:00 Safety/exercise briefing to participants at lower Deer Valley
- 10:30 Evacuation from lower Deer Valley
- 10:40 Simulated traffic accident at Bonanza & Kearns
 - PCFD, PCPD, Transit, and Air Med responded to treat 5 simulated victims
- 11:10 Evacuation complete
- 11:15 Simulated damage assessment complete
 - Mock press briefing with Council at Richardson Flats
- 11:30 Simulated evacuation order rescinded / general re-entry
- 11:40 End exercise
- 12:00 UT National Guard/Voluntary Organizations Active in Disasters briefing to participants
- 12:45 Hotwash (quick lessons learned/observations) with participants

Observations regarding better public address and portable power equipment options were noted and have since been corrected. One of the lessons learned was that a number of participants did not receive an emergency alert (but did receive exercise communications in advance). From the lessons learned, Exhibit A:

"A deeper look at the emergency alerting revealed that there was insufficient contact information for four participants. Contact data for those four individuals was verified current as of October 28, and the issue has been rectified. This however highlights the continued need for residents to ensure their contact information is current by logging into or registering at www.parkcityalerts.org"

Of note, this exercise did not employ the Integrated Public Alert and Warning System (IPAWS) which is capable of alerting greater than 90% of cell phones within a given radius of an incident, similar to an Amber Alert. In an actual disaster, the City would also employ this system as was done during the 2021 Parley's Canyon Fire.

A suggestion from a community participant recommended more local media staff register to receive emergency alerts in order to stay informed in the event of an incident of this nature.

Overall, this full-scale exercise was successful due to the great efforts of participating agencies and partners, as well as the community participants. Police and Transit participation were huge 'force multipliers' for the exercise! Additionally, volunteer help from City staff, County Emergency Management, Utah Division of Emergency Management, and several citizens ensured a successful outcome.

Community Engagement created an exercise recap, which can be found here:
<https://www.facebook.com/ParkCityGovt/videos/810010296866524/>.

(Also posted on [Instagram](#)).

A link to a gallery of images:
<https://parkcitymunicipalcorporation.pixieset.com/parkcityemergencyevacuationexercise/>

An after-action report is attached as Attachment A. A series of photos captured by the Community Engagement team is attached as Attachment B.

Evacuation Full-Scale Exercise 2022 Park City Municipal Corporation

After-Action Report (AAR)

September 28, 2022

The After-Action Report (AAR) aligns exercise objectives with preparedness doctrine to include the National Preparedness Goal and related frameworks and guidance. Exercise information required for preparedness reporting and trend analysis is included.

EXERCISE OVERVIEW

Exercise Name	Evacuation Full-Scale Exercise
Exercise Date	September 28, 2022
Scope	Full-scale exercise for partial Citywide evacuation, involving external agencies and community participants.
Mission Area(s)	Response.
Core Capabilities	Planning; public safety information and warning; operational coordination; physical protective measures; threats and hazards identification; operational communications; situational assessment; emergency medical services; mass search and rescue operations; on-scene security, protection, and law enforcement; operational coordination; access control and identity verification; community resilience
Objectives	Exercise developed evacuation plan
Threat or Hazard	Wildfire, earthquake
Sponsor	Park City Municipal Corporation
Participating Organizations	Utah Department of Transportation Utah Highway Patrol Utah Division of Emergency Management 85 th Civil Support Team, Utah National Guard Deer Valley Resort Park City Fire District Summit County Public Safety Dispatch Summit County Emergency Management Park City Police Department PCMC Public Information Officer PCMC Executive PCMC Transit, including IT PCMC Public Works PCMC Public Utilities PCMC Emergency Management Utah Voluntary Organizations Active in Disasters American Red Cross Salvation Army LDS Charities
Point of Contact	J. M. McComb, Emergency Program Manager, Park City Municipal Corporation, P.O. Box 1480, Park City, UT 84060, 435-615-5185, mike.mccomb@parkcity.org

ANALYSIS OF CORE CAPABILITIES

Aligning exercise objectives and core capabilities provides a consistent taxonomy for evaluation that transcends individual exercises to support preparedness reporting and trend analysis. Table 1 includes the exercise objectives, aligned core capabilities, and performance ratings for each core capability as observed during the exercise and determined by the evaluation team.

Objective	Core Capabilities	Performed without Challenges (P)	Performed with Some Challenges (S)	Performed with Major Challenges (M)	Unable to be Performed (U)
Exercise developed evacuation plan	Planning	P			
	Public safety information and warning		S		
	Operational coordination	P			
	Physical protective measures	P			
	Threats and hazards identification	P			
	Operational communications	P			
	Situational assessment	P			
	Emergency medical services	P			
	Mass search and rescue operations				U
	On-scene security, protection, and law enforcement	P			
	Access control and identity verification		S		
	Community resilience		S		

Table 1. Summary of Core Capability Performance

Ratings Definitions:

Performed without Challenges (P): The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws.

Performed with Some Challenges (S): The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s) and did not negatively impact the performance of other activities. Performance of this activity did not contribute to additional health and/or safety risks for the public or for emergency workers, and it was conducted in accordance with applicable plans, policies, procedures, regulations, and laws. However, opportunities to enhance effectiveness and/or efficiency were identified.

Performed with Major Challenges (M): The targets and critical tasks associated with the core capability were completed in a manner that achieved the objective(s), but some or all of the following were observed: demonstrated performance had a negative impact on the performance of other activities; contributed to additional health and/or safety risks for the public or for emergency workers; and/or was not conducted in accordance with applicable plans, policies, procedures, regulations, and laws.

Unable to be Performed (U): The targets and critical tasks associated with the core capability were not performed in a manner that achieved the objective(s).

The following sections provide an overview of the performance related to each exercise objective and associated core capability, highlighting strengths and areas for improvement.

Objective: Exercise developed evacuation plan

Core Capabilities: Planning; public safety information and warning; operational coordination; physical protective measures; threats and hazards identification; operational communications; situational assessment; emergency medical services; mass search and rescue operations; on-scene security, protection, and law enforcement; access control and identity verification; community resilience

Strengths

The full capability level can be attributed to the following strengths:

Strength 1: Good communication and interaction between departments in planning and during the exercise itself. Good public communication outreach in advance of and during the exercise over a period of six months. Specific public outreach efforts included:

- Planning Meetings, April, June, August, September
- Living with Wildfire Series Introduction - May 3
- Spring Open House – May 10
- Staff Communication, CEMP Re-Adoption – June 23
- Emergency Management Newsmailer to all POBs – End of June
- Living with Wildfire Series - Evacuation, What You Need to Know – July 12
- Salt Lake Trib Article – July 28
- PCMC News Release – September 7
- PCMC Update – September 7
- PCMC Social Announcements (Twitter, Facebook) – September 8
- eBlast Notification – September 9
- National Preparedness Month announcement – September 12
- KPCW Interview – September 14
- Staff Communication – September 15

KPCW, Park Record, and Fox13 ran additional stories regarding the exercise. The Fox13 story is found here:

<https://www.fox13now.com/news/local-news/park-city-residents-emergency-personnel-participate-in-citywide-evacuation-exercise>

Community Engagement additionally made several posts before and after the exercise. A recap can be found here:

<https://www.facebook.com/ParkCityGovt/videos/810010296866524/>. Also posted on [Instagram](#).

Link to a gallery of images: <https://parkcitymunicipalcorporation.pixieset.com/parkcityemergencyevacuationexercise/>

Strength 2: Good forethought and planning by multiple departments in considering the range of issues presented by the scenario. Transit participation was amazing!

Strength 3: Great response and flexibility to scenario-imposed chaos, by all participating agencies!

Areas for Improvement

Area for Improvement 1: Unable to secure participation from Urban Search & Rescue in this exercise due to scheduling conflicts – this team would be needed to go door-to-door during an actual evacuation, and their input and feedback would be valuable.

Area for Improvement 2: A handful of participants did not receive emergency alerts.

Area for Improvement 3: More resources would be required to fully control the emergency zone. Access control over an extended period would drain available local law enforcement resources needed for other public safety duties.

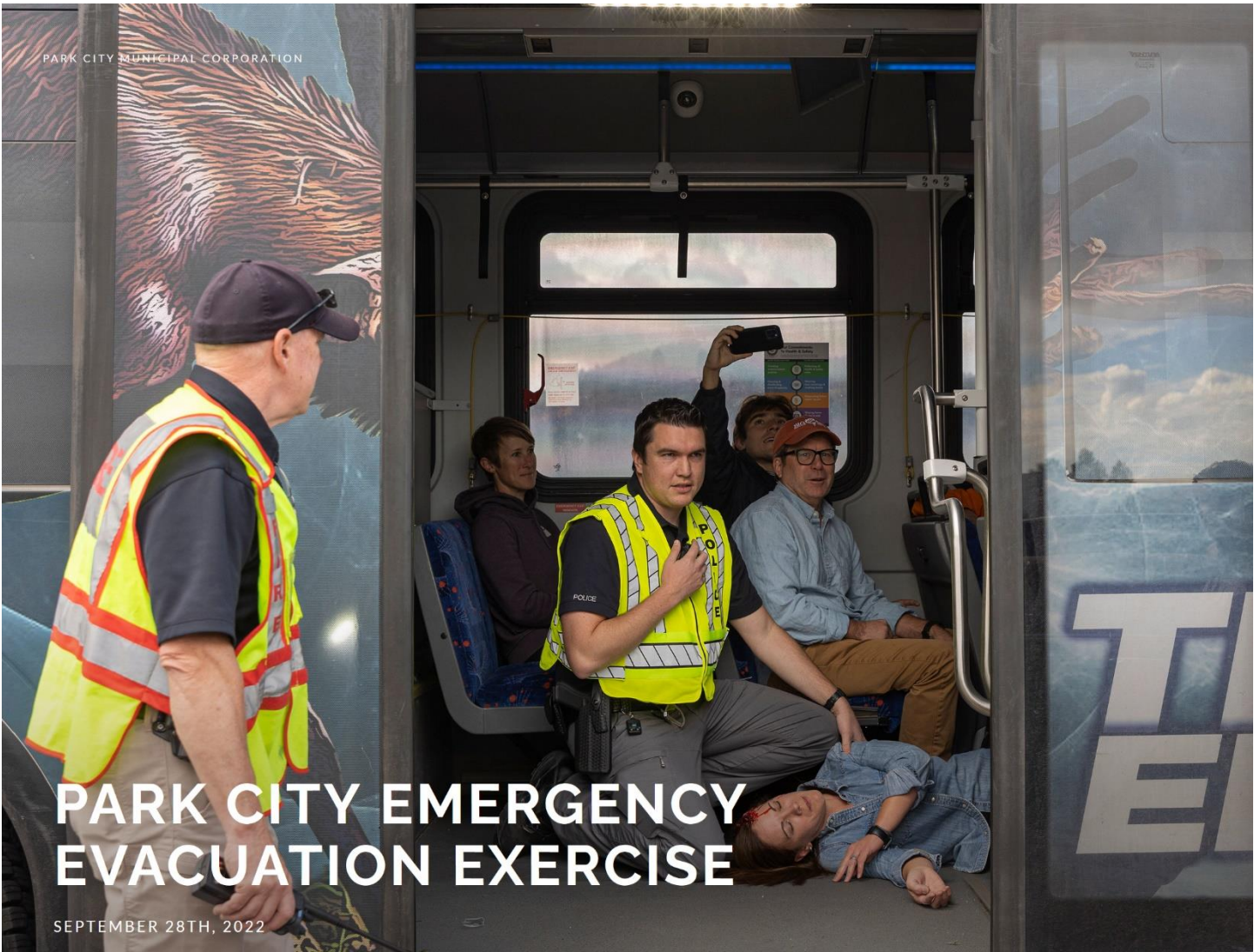
Analysis: This was a complicated scenario created to drive an evacuation of Park City Mountain and Deer Valley. Exercise objectives were accomplished, although the resources necessary to effect evacuation and re-entry will be sorely needed from all agencies. Complexity was added to the exercise by introducing a vehicle accident, which would have blocked roadways and hampered both evacuation and emergency response to the scene. Additionally, with an estimated 60 participants from the community, it is entirely possible that an evacuation at 1,000 times this scale could be a reality during a peak special event.

A deeper look at the emergency alerting revealed that there was not sufficient contact information for four community participants. Contact data for those four individuals was verified current as of October 28, and the issue has been rectified. This however highlights the continued need for residents to ensure their contact information is current by logging into www.parkcityalerts.org **OF NOTE:** This scenario only utilized one aspect of the emergency mass notification system, and did not employ the Integrated Public Alert and Warning System (IPAWS) capability, which operates similar to the State's Amber Alert system.

APPENDIX A: EXERCISE PARTICIPANTS

Participating Organizations
State
85 th Civil Support Team, Utah National Guard
Utah Highway Patrol
Utah Department of Transportation
Utah Division of Emergency Management
County
Summit County Public Safety Dispatch
Summit County Emergency Management
District
Park City Fire District
City
Park City Police Department
Park City Municipal Corporation Departments
Executive
Public Information Officer
Transit (including IT)
Public Works
Public Utilities
Community Engagement
Emergency Management
Private/Non-Governmental Organizations
Utah Voluntary Organizations Active in Disasters
American Red Cross
Salvation Army
LDS Charities
Deer Valley Resort
Air Med

Park City Municipal Corporation





Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Executive

Item Type: Resolution

Agenda Section: CONSENT AGENDA

Subject:

Request to Adopt Resolution 22-2022, a Resolution Declaring November 26, 2022, as "Small Business Saturday" in Park City, Utah

Suggested Action:

Attachments:

[Small Business Saturday Staff Report](#)

[Exhibit A: Small Business Saturday Resolution](#)



City Council Staff Report

Subject: Small Business Saturday
Author: Michelle Kellogg
Department: Executive
Date: November 10, 2022
Type of Item: Administrative

Summary Recommendation

Approve the proposed resolution proclaiming November 26, 2022, as “Small Business Saturday” in Park City, Utah.

Background

Small businesses are the lifeblood of our city, and we salute small business owners, entrepreneurs, and employees for enhancing our community and expanding opportunities for all the residents of Park City and the surrounding communities. The hard work and ingenuity of our small business owners are helping to sustain our economic strength, vitality and authenticity. Small Business Saturday recognizes and celebrates our many outstanding small business owners and employees for their unique contributions to the Park City economy and for their entrepreneurial spirit. Park City has approximately 1,392 active business licenses.

Though this event is not affiliated with a corporation, the original campaign was conceived by American Express, and first observed in 2010. Small businesses employ 46.8% of the working population in the United States. Seventy nine percent of consumers in the United States agree that it is important for people to support small businesses in their community.

By proclaiming Saturday, November 26, 2022, Small Business Saturday, Park City will be joining in a nationwide effort to steer shoppers toward local independently-owned businesses during the holiday season and urge the residents of our community and communities across the country to support small businesses and merchants throughout the year.

Funding Source

There are no commitments associated with this resolution.



Resolution No. 22-2022

RESOLUTION DECLARING NOVEMBER 26, 2022, AS “SMALL BUSINESS SATURDAY” IN PARK CITY, UTAH

Whereas, the government of Park City, Utah, celebrates our local small businesses and the contributions they make to our local economy and community.

Whereas, according to the United States Small Business Administration, there are 32.5 million small businesses in the United States. Small businesses represent 99.7% of firms with paid employees. They are also responsible for 62% of net new jobs created since 1995; and

Whereas, Park City has approximately 1,392 businesses; and

Whereas, small businesses employ 46.8% of the employees in the private sector in the United States; and

Whereas, 79% of consumers understand the importance of supporting the small businesses in their community on Small Business Saturday®, 70% report the day makes them want to encourage others to Shop Small®, independently-owned retailers, and 66% report that the day makes them want to Shop Small all year long; and

Whereas, 58% of shoppers reported they shopped online with a small business and 54% reported they dined or ordered takeout from a small restaurant, bar, or café on Small Business Saturday in 2021; and

Whereas, Park City, Utah, supports our local businesses that create jobs, boost our local economy and preserve our communities; and

Whereas, advocacy groups as well as public and private organizations across the country have endorsed the Saturday after Thanksgiving as Small Business Saturday,

Now, Therefore, the Mayor and City Council of Park City, Utah, do hereby proclaim November 26, 2022, as **SMALL BUSINESS SATURDAY** and urge the residents of our community, and communities across the country, to support small businesses and merchants on Small Business Saturday and throughout the year.

Passed and adopted this 10th day of November, 2022.

PARK CITY MUNICIPAL CORPORATION

Nann Worel, Mayor

ATTEST:

Michelle Kellogg, City Recorder

APPROVED AS TO FORM:

City Attorney's Office

Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Executive

Item Type: Resolution

Agenda Section: NEW BUSINESS

Subject:

Consideration to Approve Resolution 23-2022, a Resolution Proclaiming November 11, 2022, as a Day to Honor Veterans in Park City, Utah

(A) Public Input (B) Action

Suggested Action:

Attachments:

[Veterans' Day Staff Report](#)

[Exhibit A: Veterans' Day Resolution](#)



City Council Staff Report

Subject: Veteran's Day Resolution
Author: Michelle Downard, Resident Advocate
Department: Executive
Date: November 11, 2022
Type of Item: Administrative

Summary Recommendation

Approve a resolution recognizing November 11, 2022, as Veteran's Day to honor the service and sacrifice of veterans who have honorably served in the United States Armed Forces.

Background

Armistice Day was initially celebrated in the United States on November 11, 1919, to recognize the end of World War I. Armistice Day was renamed Veterans Day on June 1, 1954, in honor of all people who have served in the United States Armed Forces.

Analysis

Park City is a community that welcomes all individuals and recognizes the benefit of diverse backgrounds and experiences. Veterans provide valuable skill sets, work ethics, core values, and experiences that strengthen our community.

Park City recognizes the sacrifice of veterans who risk their safety and dedicate their service to our country.

A Veteran's Day 2022 Resolution demonstrates Park City's support for veterans who have served our country with honor and deserve our gratitude. Council joins the community in honoring our veterans this Veterans Day.

Exhibit A- Veteran's Day 2022 Resolution

Resolution No. 23-2022

**RESOLUTION PROCLAIMING NOVEMBER 11, 2022 AS
A DAY TO HONOR VETERANS IN PARK CITY, UTAH**

WHEREAS, the Congress and President of the United States have designated November 11, as Veterans Day to honor the service and sacrifice of the many Veterans who have safeguarded our country; and

WHEREAS, Veterans Day was originally proclaimed in 1919 as Armistice Day, recognizing the end of World War I; and

WHEREAS, in 1954 Armistice Day was changed to Veterans Day as a day to honor all veterans; and

WHEREAS, Park City residents have served in conflicts around the world, including World War I, World War II, Korea, Vietnam, Iraq, and Afghanistan; and

WHEREAS, Park City is proud to have local Veterans with valuable skill sets, work ethics, core values, and experiences that strengthen their communities.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Council hereby proclaim November 11, 2022, as a day to honor and recognize the valor and sacrifice of all our veterans. All residents are also asked to pay tribute to our wounded, our missing, our fallen, and their families—men and women who have known the true costs of conflict and deserve our deepest respect. These commitments to those who have served are commitments we must honor not only on Veterans Day but every day. As we do so, let us reaffirm our promise that when our troops finish their tours of duty, they come home to an America that gives them the benefits they have earned, the care they deserve, and the fullest opportunity to keep their families strong and our country moving forward.

PASSED AND ADOPTED this 10th day of November, 2022.

PARK CITY MUNICIPAL CORPORATION

Mayor Nann Worel

Attest:

Michelle Kellogg, City Recorder

Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Sustainability

Item Type: Staff Report

Agenda Section: NEW BUSINESS

Subject:

Thaynes Canyon Parking Update

(A) Public Input

Suggested Action:

Attachments:

[Thaynes Canyon Parking Staff Report](#)

[Exhibit A: White Pine Touring Parking Mitigation Plan 2022/23](#)



City Council Staff Report

Subject: Thaynes Canyon Drive – Summer Overflow Parking Summary
Author: Michelle Downard, Heinrich Deters, Vaughn Robinson
Department: Executive, Sustainability, Golf
Date: November 10, 2022
Type of Item: Administrative

Recommendation

Informal overflow parking along Thaynes Canyon Drive occurred adjacent to the Municipal Golf Course driving range for decades. Overflow parking, however, is not formally authorized at this location and places commercial interests and residents' quality of life at odds.

In order to resolve the matter, a temporary plan was enacted to balance the historical use with a proactive plan to resolve the issue moving forward by:

- Implementing a temporary use plan; and
- Conducting a formal parking assessment, convening property stakeholders and residents, and returning to Council with alternatives for consideration.

Background

On [April 28, 2022](#), City Council supported researching options to address the overflow parking. As a result, the Park City Golf Club implemented a temporary parking plan to mitigate neighborhood impacts and ensure the use was strictly overflow and not a daily use. A [June 9, 2022](#), staff report outlined the parking management approach.

Analysis

Parking Study

At the [July 21, 2022, City Council Meeting](#), Council approved a contract with Kimley-Horn to conduct a parking study of the Hotel Park City property. The scope of services included a review of parking supply, demand, and conditions related to the use of Thaynes Canyon area as an overflow parking area. Further, the scope included an assessment of the development's existing entitlements, and a review of transportation demand management (TDM) strategies.

Over the summer, Kimley-Horn conducted three (3) site visits (August 17, 20, and 24) to collect parking data. The consultant drafted a parking analysis and is developing mitigation strategies and infrastructure options to present in a final report.

PCMC anticipates the final report next month and will present it to Council and the community in December.

Municipal Golf Course Summer Mitigation Recap

The Municipal Golf Team started implementing short-term mitigation strategies this May:

- Overflow parking along Thaynes Canyon/Driving Range was controlled primarily by roping off the area when not in use
- The overflow parking area was utilized 33 times or 19% of the allowed days between May 2-October 20th
- (8) Carpool-only parking spaces within the parking structure were initially signed but later removed due to abuse by users and the inability to monitor compliance with existing employee resources
- Approximately 100 buckets of free driving range balls were distributed to golf course users who used alternative transportation (carpooled, rode transit, walked, or biked) to get to the golf course
- (264) discounted rounds of golf were given out to golfers who carpooled
- (21) parking tickets were issued on or near the site since May 19th
- One vehicle was towed
- The Police and Parking department responded regularly to calls for service, and the Golf Team made considerable efforts to manage a large parking area not easily visible from the front desk.

With the exception of when the Golf Club parking lot was slurry sealed, most Golf patrons respected the overflow parking restrictions along Thaynes Canyon Drive as a balanced approach to mitigate impacts on residential neighborhoods and improve public safety.

Winter Operations

As operations transition to winter, PCMC is working with White Pine Touring (WPT) to develop another seasonal, short-term parking plan for the cross-country ski concession (Exhibit A). The strategy is similar to the Golf Plan, in that WPT is responsible for the management of access and signage.

One major difference in winter management is moving from a 'rope' barricade approach to a 'flip-sign' approach. This divergence is due to the need to groom and pack the area daily and the impacts of snowplowing. PCMC will regularly enforce 'No Parking' signage when in place, and the Trails and Open Space Team will regularly monitor the performance of the Concessionaire.

Attachments:

Exhibit A: White Pine Touring Parking Mitigation Plan



Nordic Center Parking Plan Winter 2022-23

The White Pine Touring (WPT) center is open 7 days per week from November 19, 2022, until approximately the end of March 2023 depending on weather and snow conditions.

WPT Hosts thousands of visitors and locals every season for daily skiing, rentals, lessons, tours, and sales. WPT is celebrating its 50th Anniversary as a locally owned PC business and has successfully operated on the PC golf course for more than 30 years.

Traffic mitigation and business modifications initiated in the 2021-22 and implemented for the 22-23 winter season

Parking Mitigation

- Significantly reduce overflow parking hours from 2021 timeframe (7:00 a.m.-10:00 p.m.)
- Directly encourage employee carpool and transit use every day and prohibit employee parking in Overflow area
- Parking management for event day with PCMC Special Event Application
- Proactive communications with season pass holders, teams, and programs to encourage carpooling, and transit

Winter Grooming and Operations

Should the overflow area be considered as proposed, the area needs to be groomed daily to maintain a solid and safe surface throughout the season. If left unpacked or ungroomed, the area will not be feasible for use. Ability to provide this overflow option is provided in conjunction with previous operational changes with the intent to limit impacts on adjacent neighborhoods.

- Relocation of grooming equipment storage to reduce the impact on residential areas
- Modification of lesson areas moved to reduce the impact on residential areas
- Modification daily grooming hours and patterns to reduce the impact on residential areas

Races and Special Events

White Pine Touring Nordic Center has proudly hosted and sponsored Wasatch Citizens Series ski races for more than three decades. It is one of the longest-running and most successful cross-country ski race series in North America. This season, two races have been relocated away from the Touring Center. Some will say the youth-focused, family-oriented, and locally managed events moving away from Park City are a loss. These have been done to reduce and balance impacts on residential areas.

- Relocated December 17 TUNA fun relay to Mountain Dell
- Relocated January 28 Wasatch Citizens Series to the White Pine Farm
- Discontinued Local's and Demo Day Special Event

Proposed Season Overflow Parking Schedule

We believe a simple and consistent use of the overflow parking area can balance neighborhood concerns and still provide a quality customer experience for recreationists. Overflow will only be allowed, when necessary, on the following schedule:

- Sunday, 10:00 a.m.-2:00 p.m.
- Monday, 10:00 a.m.-2:00 p.m.
- Tuesday, 10:00 a.m.-6:00 p.m. (juniors program day)
- Wednesday, 10:00 a.m.-2:00 p.m. (juniors program day)
- Thursday, 10:00 a.m.-6:00 p.m. (juniors program day)
- Friday, 10:00 a.m.-2:00 p.m.
- Saturday, 10:00 a.m.-2:00 p.m.



Adaptive Nordic Access

The Thaynes Canyon area provides on-snow access for the Adaptive Nordic ski community. This includes sit-skiers and those who are visually impaired and participate in programs associated with the National Ability Center, the United States Paralympic team, and Shriner's Hospital.

- Three (3) parking spaces in the overflow area will be posted to accommodate Adaptive Nordic ski access programs daily – 9:00 a.m.-6:00 p.m.

Critical Business Events and Holiday Periods

- December 16, 2022 through January 9, 2023 - Peak Holiday visitor season
- Special Event - December 31, 2022, Wasatch Citizens Series Race
- MLK/Human Rights Day, January 13-17
- Presidents Day, February 16-21





White Pine Touring Community Programs

Park City Nordic Ski Club Youth Program | every Tuesday, Wednesday, Thursday, and some Friday afternoons, January-March, ~100 per day private vehicles (youth and coaches)

YSA Get Out and Play/Activ8 Youth Program | every Friday afternoon, January and February, ~35 per day bus and volunteers/coaches

USA Nordic Ski Team | as needed or requested – also resident athletes

USA Paralympic Nordic Team | as needed or requested – also resident athletes

The Utah Nordic Alliance Youth Program | as needed or requested

University of Utah Nordic Ski Team | 1-2x per week, December-March and as requested

University of Utah TRAILS: Adaptive Nordic Program | 1-2x per week Adaptive Nordic local and visiting skiers

Solomon Fund | four Sundays, January-March, Community partnership sponsored local families through Park City Community Foundation, WPT, and UOLF

Continue Mission - Veterans Health Program | Adaptive Nordic Veterans Group, Wednesdays, January-March

USA Nordic Combined team | 1-2x per week – also resident athletes

Wasatch Citizens Series | 35-year host site ~230 Athletes, 50% local youth

Western USA IMD Youth Nordic Teams | as requested (UT, ID, WY, CO)

Park City Senior Center | as needed – pass program

Park City Betties Women's Nordic Ski Club | 1-2x per week, December-March, ~60 per day private vehicle

Council Agenda Item Report

Meeting Date: November 10, 2022

Submitted by: Michelle Kellogg

Submitting Department: Public Utilities

Item Type: Staff Report

Agenda Section: CONSENT AGENDA

Subject:

Request to Authorize the City Manager to Amend the Terms of 1) the October 8, 1991, Water Supply Agreement between Salt Lake City Corporation and Park City Municipal Corporation to October 31, 2023; and 2) the March 2, 2016, Amendment to the 1991 Agreement, as Amended

Suggested Action:

Attachments:

[2022 SLC PC Spiro Amendment Staff Report](#)

[Exhibit A: 2022 Amendment to SLC PC Water Supply Agreement](#)

[Exhibit B: 2017 Spiro Tunnel Water Agreement](#)

Park City Council Staff Report

Subject: Amendment to Water Supply Agreement between Salt Lake City and Park City
Author: Clint McAfee
Department: Public Utilities
Date: November 10, 2022
Type of Item: Administrative

Recommendation

Authorize the City Manager to amend the terms of 1) the October 8, 1991, Water Supply Agreement between Salt Lake City Corporation and Park City Municipal Corporation to October 31, 2023; and 2) the March 2, 2016, amendment to the 1991 agreement, as amended in the attached agreement. See Exhibit A.

Background

PCMC currently leases 1,000 acre feet from SLC's 36% portion of water originating from above the 6,600 foot point in the Spiro Tunnel between May 1st and October 31st of each year. The lease agreement was executed on October 8, 1991, and carried an initial twenty-five (25) year term with the option to renew for successive five (5) year periods upon written agreement. On March 2, 2016, PCMC and SLC amended the 1991 agreement to extend the agreement one year while also enlarging the period of use to year-round. The intent was to allow time to explore the possibility of a long-term year-round use agreement.

Extending the lease for a long-term period is very complicated due to multi-party ownership of water from the Spiro Tunnel. Staff and Salt Lake City continue the desire and effort to pursue a long-term lease agreement. Thus, for the near term, a one year extension is needed. Similar amendments extending the 1991 agreement were executed each year since 2017.

The Amendment currently before Council would be the seventh amendment to the 1991 agreement. It will continue to allow staff to work on the possibility of a long-term year-round use agreement. The extension to October 2023 will automatically extend for one year the 2017 Spiro Tunnel Water Agreement, whereby Park City supplies snowmaking water to Vail. See Exhibit B.

Funding

Costs associated with the water diverted will be passed onto the user of the water. The cost of preparing and executing the addendum is included in the current water operations budget.

Exhibits

- A 2022 Amendment to Water Supply Agreement
- B 2017 Spiro Tunnel Water Agreement

2022 Amendment to Water Supply Agreement

This 2022 Amendment to Water Supply Agreement is dated _____, 2022, and is between SALT LAKE CITY CORPORATION, a municipal corporation of the State of Utah (the “**City**”) and PARK CITY WATER SERVICE DISTRICT, a special service district organized and existing pursuant to the provisions of Utah Code (the “**District**”).”

The City and Park City Municipal Corporation entered into a Water Supply Agreement on October 8, 1991 (the “**1991 Agreement**”), which made a portion of the City’s Spiro Tunnel water available to Park City Municipal Corporation from May 1 and October 31 of each year, provided that such water was surplus to the City’s needs.

Park City Municipal Corporation assigned all of its rights, interests, and obligations under the 1991 Agreement to the District.

The 1991 Agreement has been amended on several occasions, including an amendment dated March 2, 2016 (“**2016 Amendment**”), to extend the term of the 1991 Agreement and make available to the District the City’s Spiro Tunnel Winter Water.

The City and the District now desire to extend the term of the 1991 Agreement, as amended, without changing the other terms of the Agreement.

The parties therefore agree as follows::

1. Paragraph 3 of the 2016 Amendment, as amended, is hereby deleted in its entirety and amended to state:

Term. The term of this Amendment will take effect upon recordation of it by the Salt Lake City Recorder and will end on October 31, 2023. However, the term may be extended with the written consent of both parties.

2. Except as provided in this 2022 Amendment, the Agreement, as amended, will continue in full force and effect in accordance with its terms.

3. Representation Regarding Ethical Standards for Salt Lake City Officers and Employees and Former Salt Lake City Officers and Employees. The District represents that it has not (1) provided an illegal gift or payoff to an Salt Lake City officer or employee or former Salt Lake City officer or employee, or his or her relative or business entity; (2) retained any person to solicit or secure this contract upon an agreement or understanding for a commission, percentage, or brokerage or contingent fee, other than bona fide employees or bona fide commercial selling agencies for the purpose of securing business; (3) knowingly breached any of the ethical standards set forth in Salt Lake City’s conflict of interest ordinance, Chapter 2.44, Salt Lake City Code; or (4) knowingly influenced, and hereby promises that it will not knowingly influence, an Salt Lake City officer or employee or former Salt Lake City officer or

employee to breach any of the ethical standards set forth in Salt Lake City's conflict of interest ordinance, Chapter 2.44, Salt Lake City Code.

The parties are signing this agreement on the date stated in the introductory clause.

PARK CITY WATER SERVICE DISTRICT

Nann Worel, Chair

Attest:

Michelle Kellogg, City Recorder

Approved as to form:

City Attorney's Office

SALT LAKE CITY CORPORATION

Laura Briefer, Director
Salt Lake City Department of Public Utilities

Attest:

Salt Lake City Recorder

Approved as to form:

Mark Kittrell, Senior City Attorney

SPIRO TUNNEL WATER AGREEMENT

This Agreement dated October 12, 2017, is between the Park City Water Service District (the “District”) and VR CPC Holdings, Inc., a Delaware corporation, d/b/a Park City Resort (“VR”).

RECITALS

A. By Amendment to Water Supply Agreement dated October 12, 2017 (“Amendment”), between the Salt Lake City Corporation (the “City”) and Park City Water Service District (the “District”), the City has agreed to make available to the District from November 1, 2017 through April 30, 2018 the “Available City Spiro Tunnel Winter Water” as that term is defined in the Amendment.

B. The term of the Amendment extends until October 31, 2018, unless terminated or extended pursuant to the terms of the Amendment.

C. The price for the quantity of the City Spiro Tunnel Winter Water that is used is 55% of the current “Metropolitan Water Rate,” payable on a monthly basis. The current Metropolitan Water Rate is \$331.80 per acre foot, and 55% of the Metropolitan Water Rate is \$182.49 per acre foot.

D. The Amendment provides that the Available City Spiro Tunnel Winter Water may be used for snowmaking, and that 80% to 85% of that water will return to the surface streams in the form of snow melt runoff (the “snowmaking return flows”).

E. The Amendment further provides that the District shall be entitled to such snowmaking return flows to the extent it files, at the District’s expense, an application with the Utah Division of Water Rights seeking credit for the snowmaking return flows, and such application is granted.

F. VR operates the Park City Resort and owns the unencumbered right to 34% of the waters flowing through and from the Spiro Tunnel beyond the first 6600 feet (“VR’s Spiro Tunnel water”).

AGREEMENT

Now, therefore, for good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. The District agrees to make available to VR for use at the Park City Resort any portion of the Available City Spiro Tunnel Winter Water that VR desires to use during the term of the Amendment.

2. The price for the amount of the City Spiro Tunnel Winter Water used by VR at the Park City Resort shall be the same price set forth in the Amendment. No additional fee shall be charged by the District for such water.

3. The point of delivery of the Available City Spiro Tunnel Winter Water to VR shall be at the District's golf course ponds below the portal of the Spiro Tunnel (the "Point of Delivery"). VR shall measure the total amount of water diverted at the Point of Delivery and used for snowmaking at the Park City Resort and furnish such information to the District at the end of each month during the snowmaking season.

4. For purposes of this Agreement, the Available City Spiro Tunnel Winter Water used by VR shall be 36% of the total amount of water diverted at the Point of Delivery and used for snowmaking at the Park City Area of the Park City Resort. VR shall make payment to the District for the amount of Available City Spiro Tunnel Winter Water that VR uses within 30 days of providing the District the monthly information on the amount of water it diverted and used for snowmaking pursuant to paragraph 3 above. VR does not intend to use any of the Available City Spiro Tunnel Winter Water in the Canyons area of Park City Resort.

5. Any information or payment required to be given to the parties hereunder shall be sufficiently given when sent by registered or certified mail addressed or made by hand delivery to:

The District:

Park City Water Service District
Attention: Public Utilities Director
1050 Ironhorse Drive
P.O. Box 1480
Park City, Utah 84060

VR:

VR CPC Holdings, Inc.
Attention: Senior Vice President and Chief Operating Officer
390 Interlocken Crescent
Broomfield, Colorado 80021

With a copy to:

Vail Resorts Management Company
Attention: Legal Department
390 Interlocken Crescent
Broomfield, CO 80021
LegalNotices@vailresorts.com

7. VR shall cooperate with the District in the District's application with the Utah Division of Water Rights seeking credit for the snowmaking return flows resulting from the Available City Spiro Tunnel Winter Water used for snowmaking at the Park City Resort, and provide such information regarding the snowmaking use of water as may be required in connection with such application.

8. This Agreement shall be subject to the terms of the Amendment.

Executed as of the date first set forth above.

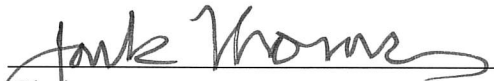
Attest:


Park City City Recorder



PARK CITY WATER SERVICE DISTRICT

By:


Chairman

VR CPC Holdings, Inc., a Delaware corporation,
d/b/a Park City Resort

By:


Senior Vice President