



Planning Board Subcommittee Agenda

Thursday - March 23, 2023 5:30 PM

Community Room

City/County Courthouse

or

<https://us02web.zoom.us/j/87621223401>

1-346-248-7799 Meeting ID: 876-2122-3401#

CALL MEETING TO ORDER

PUBLIC COMMENT

FACILITATED WORKSHOP TO CREATE PUBLIC NOTIFICATION PLAN AND SUCCESS STANDARDS

Draft Park County Engagement Plan and Workshop Agenda

[Facilitated Sessions Agenda.pdf](#)

[Draft_Community Engagement Plan_copy.pdf](#)

PUBLIC COMMENT

ADJOURNMENT

FACILITATED SESSIONS AGENDA

Park County Planning Board Engagement Subcommittee / Working Group

Location: City County Complex, Livingston

Date: March 9 & March 23, 2023

Time: 5:30 – 7:00PM

DETAILS

1. Introduction & Purpose

- Purpose for 3/9 & 3/23 Working Group meetings - work together to:
 - develop resident notification process
 - identify best locations for Public Input Meetings throughout county

2. Activity: Identify Public Input Meeting Locations

- Invite participants to think silently a few minutes of all the pockets of people in the county.
- Going round robin, ask each participant to name one pocket or say 'pass'.
- As pockets are named, scribe records them on map.
- Continue until no more responses.
- In-person participants work together to group pockets. Goal: Identify locations that will result in the least number of meetings that will allow every county resident to attend.

3. Activity: Create Public Notification Plan – Step One

- Ask participants to write an exhaustive list of all the different ways of notifying residents of county news/events that impact them.
- Ask one person to read list – record on sticky sheets
- Go round robin asking people to add to the list
- When list complete, vote according to which will reach the most people

4. Activity: Create Public Notification Plan – Step Two

- Write on whiteboard: *Ideas to Make Messages Clear; Ideas to Increase Engagement*
- Ask participants to write list of ideas on index cards.
- Round robin, ask each participant for one idea. Record on sticky sheets.
- Continue as in Step One

5. Activity: Group Vision

- Ask participants to imagine the future when all residents are aware and collaboratively engaged in solving problems and creating a shared vision.
- One-by-one, ask each participant to describe what they like about their vision.

6. Closing

- Thank attendees and assure them they will be updated as process continues.

Targeted Outcomes of Proposed Park County Engagement Plan



Well-informed citizenry



Strong public engagement



Collaborative culture & decision-making



Assessment & continuous improvement

Potential Benefits of Comprehensive Park County Engagement Plan

Better Outcomes

Creative ideas, custom solutions, cost/time savings, increased trust, more durable solutions, better use of community assets.

Two-Way Information Flow

Produce clear & valuable input for decision-making, provide information to & receive input from community.

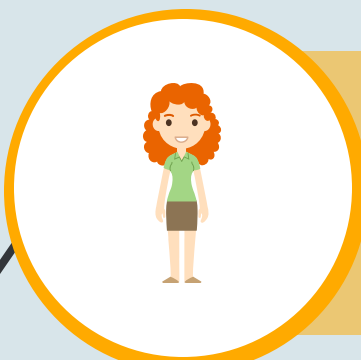
Enhanced Public Support & Satisfaction

Build relationships with & between stakeholders, trust, spaces where people can interact successfully, informed & networked citizenry, confidence in government initiatives, spread the word positively & organically.

Overcome Challenges

Provide outlets and processes for citizens to have an impact and resolve differences of opinion. More resilient community, better rebound from crises., culture of collaboration & trust.

Best Practice Elements of a County Public Engagement Plan: STRUCTURE



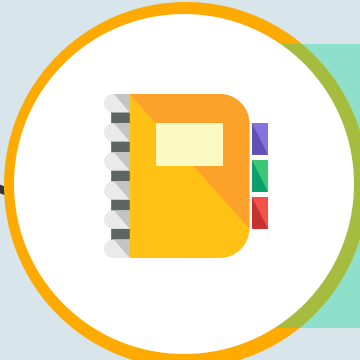
Public Engagement Officer/Ombuds
Trusted party charged to implement Guide, including notification, training, measurement & convening roles.



Public Engagement Team
Composed of key county employees & citizen volunteers from each county area.



Conversation Groups
Composed of equal numbers on each side of an issue. Convened to develop mutual understanding & consensual solutions.



Public Engagement Guide
Clearly describing the principles, objectives & process. For county departments & the public.



Public Participation Ordinance
To sustain the plan over the long term.



Digital Presence
Dedicated page on county website with extensive descriptions & resources, Twitter, FB, etc.

Best Practice Elements of a County Public Engagement Plan: PROCESSES



Extensive Notification
Notify as many citizens as possible using multiple channels. Allocate budget for notification. Use simple & relevant message.



Training
Mandatory for county leaders, depts., voluntary and free for citizenry. Strategic communication, conflict management, collaboration skills, etc.



Listening Groups
Leaders participate in frequent facilitated, non-adversarial sessions with citizens, preferably face-to-face, to understand various interests.



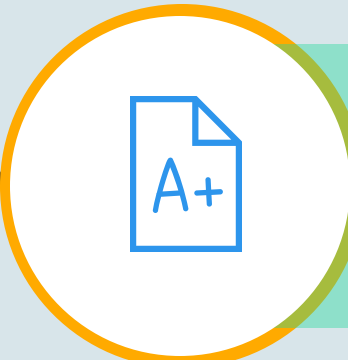
Public Engagement Team Mtgs
Regular meetings to explore areas of commonality & complementarity among the wider county populace.



Public Comments
Making diverse channels available and encouraging input. Compiling & reporting per best practices.



Public Meetings
As a last step, when policy or initiative reflects interests developed through collaborative process. Facilitated by neutral.



Measurement & Assessment
Continual improvement process, transparent, reporting to public.