City of
Panama City Beach

City Hall, 17007 Panama City Beach Parkway, Panama City Beach, FL 32413

CITY COUNCIL
SPECIAL MEETING AGENDA
TUESDAY, AUGUST 4, 2026 9:00 AM

A. CALL TO ORDER AND ROLL CALL

B. INVOCATION LED BY PASTOR RAMON DUVALL FROM BEACHSIDE FELLOWSHIP CHURCH

C. PLEDGE OF ALLEGIANCE LED BY COUNCILMAN PAUL CASTO

D. BUDGET WORKSHOP AND PUBLIC HEARINGS

1. **DISCUSSION / ACTION ITEM, GENERAL FUND 2026/2027 BUDGET, PUBLIC HEARING**
   Item Memo
   FY 2027 Budget Workshop - GF.pdf

2. ***DISCUSSION / ACTION ITEM, CRA FUND FY 2026/2027 BUDGET, PUBLIC HEARING**
   Item Memo
   FY 2027 Budget Workshop - CRA.pdf

3. **DISCUSSION / ACTION ITEM, STORMWATER FUND FY 2026/2027 BUDGET, PUBLIC HEARING**
   Item Memo
   FY 2027 Budget Workshop - SW.pdf

4. **DISCUSSION / ACTION ITEM, UTILITY FUND FY 2026/2027 BUDGET, PUBLIC HEARING**
   Item Memo
   FY 2027 Budget Workshop - UT.pdf

5. **DISCUSSION / ACTION ITEM, PIER FUND FY 2026/2027 BUDGET, PUBLIC HEARING**
   Item Memo
   FY 2027 Budget Workshop - Pier.pdf

6. **DISCUSSION / ACTION ITEM, AQUATIC CENTER FUND FY 2026/2027 BUDGET, PUBLIC HEARING**
   Item Memo
   FY 2027 Budget Workshop - AQ.pdf

7. **DISCUSSION / ACTION ITEM, IT INTERNAL SERVICE FUND FY 2026/2027 BUDGET, PUBLIC HEARING**
   Item Memo
   FY 2027 Budget Workshop - IT.pdf

8. **DISCUSSION / ACTION ITEM, FLEET MANAGEMENT INTERNAL SERVICE FUND FY 2026/2027 BUDGET, PUBLIC HEARING**
   Item Memo
   FY 2027 Budget Workshop - Fleet.pdf

9. **DISCUSSION / ACTION ITEM, HEALTH INSURANCE INTERNAL SERVICE FUND FY 2026/2027 BUDGET, PUBLIC HEARING**
Item Memo
FY 2027 Budget Workshop - Ins.pdf

E. ADJOURNMENT

***** AT EACH OF ITS REGULAR OR SPECIAL MEETINGS, THE CITY COUNCIL ALSO SITS, EX-OFFICIO, AS **THE CITY OF PANAMA CITY BEACH COMMUNITY REDEVELOPMENT AGENCY** , JOINTLY AND CONCURRENTLY, AND MAY CONSIDER ITEMS AND TAKE ACTION IN THAT LATTER CAPACITY. ACTION ITEMS NOTED WITH AN ASTERICK.

PAUL CASTO	**X**
MARY COBURN	**X**
MICHAEL JARMAN	**X**
ETHAN REGISTER	**X**
STUART TETTEMER	**X**

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

/s/ City Clerk **Date**

PAUL CASTO	**X**
MARY COBURN	**X**
MICHAEL JARMAN	**X**
ETHAN REGISTER	**X**
STUART TETTEMER	**X**

I certify that the Council members listed above have been contacted and given the opportunity to include items on this agenda.

/s/ City Clerk **Date**

The Agenda Packet is posted on the City's website at WWW.PCBFL.GOV by close of business on the Friday before the meeting. City Council meetings are live streamed on the City's website WWW.PCBFL.GOV and City Facebook page "PANAMA CITY BEACH-GOVERNMENT". One or more members of other City Boards may appear and speak at this meeting. If a person decides to appeal any decision made by the City Council with respect to any matter considered at the meeting, if an appeal is available, such person will need a record of the proceeding, and for this purpose, such person may need to ensure that a verbatim record of the proceeding is made, which record includes the testimony and evidence upon which the appeal is based. Sec. 286.0105, FS (2020).

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME: Joey St. Germain, Finance	***2. MEETING DATE:*** August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and public hearing on the General Fund FY 2026/2027 Budget.

4. AGENDA:

BUDGET WORKSHOP AND PUBLIC HEARINGS

5. IS THIS ITEM BUDGETED (IF APPLICABLE)?: N/A

Detailed Budget Amendment Attached: N/A

6. IDENTIFY STRATEGIC PRIORITY: Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's General Fund is presented to the Council for review, discussion, and modification as directed. Revenues for the upcoming year are estimated, and a summary of the five-year plan is presented as well to provide an overview of the implications of current budgetary decisions over a mid-term planning horizon.

FY 2027 Budget Workshop - GF.pdf

RESOLUTION NO. 26-133

A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2025-2026 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2025, and ending 30 September, 2026

GENERAL FUND

CASH BALANCES BROUGHT FORWARD	$73,161,783
REVENUES AND INTERFUND TRANSFERS IN	$57,842,840
TOTAL ESTIMATED INCOME AND BALANCES	**$131,004,623**
EXPENDITURES	
LEGISLATIVE	$476,800
EXECUTIVE	$1,121,800
ADMINISTRATIVE	$3,422,500
LEGAL	$700,000
COMPREHENSIVE PLANNING	$542,040
LAW ENFORCEMENT	$20,321,250
FIRE	$16,064,880
PROTECTIVE INSPECTION	$3,058,750
STREET	$9,518,775
LIBRARY	$362,200
RECREATION	$7,584,900
TOTAL EXPENDITURES	**$63,173,895**
INTERFUND TRANSFER TO STORMWATER FUND	$110,000
RESERVES RESTRICTED FUNDS	$8,843,111
RESERVES ACCRUED COMPENSATED ABSENCES	$500,000
RESERVES ROAD MAINTENANCE	$1,000,000
RESERVES CAPITAL EXPENDITURES	$19,412,000
RESERVES RENEWAL AND REPLACEMENT BLDGS	$1,000,000
RESERVES AVAILABLE FOR EXPENDITURES	$36,965,617
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$131,004,623**

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

GENERAL FUND

CASH BALANCES BROUGHT FORWARD	$67,720,728
REVENUES AND INTERFUND TRANSFERS IN	$59,106,200
TOTAL ESTIMATED INCOME AND BALANCES	**$126,826,928**
EXPENDITURES	
LEGISLATIVE	$480,300
EXECUTIVE	$1,145,500
ADMINISTRATIVE	$3,576,200
LEGAL	$720,000
COMPREHENSIVE PLANNING	$537,740
LAW ENFORCEMENT	$23,400,150
FIRE	$15,497,220
PROTECTIVE INSPECTION	$3,243,900
STREET	$9,345,624
LIBRARY	$367,130
RECREATION	$15,484,100
TOTAL EXPENDITURES	**$73,797,864**
INTERFUND TRANSFER TO STORMWATER FUND	$125,000
RESERVES RESTRICTED FUNDS	$2,184,688
RESERVES COMPENSATED ABSENCES	$500,000
RESERVES ROAD MAINTENANCE	$1,000,000
RESERVES CAPITAL EXPENDITURES	$7,105,000
RESERVES RENEWAL AND REPLACEMENT BLDGS	$1,000,000
RESERVES AVAILABLE FOR EXPENDITURES	$41,114,376
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$126,826,928**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET

DEPARTMENT: LEGISLATIVE

001-1100-511		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$93,750	$125,000	$125,000	$125,000
.13-10	Salaries Other	$0	$0	$0	$0
.15-10	Salaries Special	$2,000	$2,000	$2,000	$2,300
.15-20	Vehicle Expense	$20,250	$27,000	$27,000	$27,000
.21-10	Matching FICA	$8,203	$11,800	$11,800	$11,800
.23-10	Health Insurance	$28,626	$48,000	$48,000	$53,000
.23-20	Dental Insurance	$1,237	$2,000	$2,000	$2,000
.23-30	Life Insurance	$91	$200	$200	$200
TOTAL PERSONNEL		**$154,156**	**$216,000**	**$216,000**	**$221,300**
				0%	*2%*
OPERATING					
.31-20	Professional Medical	$0	$100	$100	$100
.31-60	Professional Other	$124,445	$170,000	$170,000	$170,000
.31-80	IT Services	$12,532	$32,700	$31,000	$30,000
.34-10	Other Contractual Services	$0	$1,500	$1,500	$100
.40-10	Travel and Per Diem	$6,643	$30,000	$30,000	$31,000
.41-10	Communication	$327	$3,000	$3,000	$2,000
.42-10	Shipping and Postage	$0	$100	$100	$0
.47-10	Printing and Binding	$143	$500	$500	$500
.49-10	Other Current Charges	$0	$800	$800	$500
.49-60	Election Qualifying Fees	$1,000	$0	$0	$0
.51-10	Office Supplies	$0	$1,200	$1,200	$1,200
.52-10	Operating Supplies	$203	$16,000	$16,000	$16,000
.54-10	Books, Pubs and Memberships	$683	$1,600	$1,600	$1,600
.55-10	Training and Education	$1,550	$5,000	$5,000	$6,000
TOTAL OPERATING		**$147,525**	**$262,500**	**$260,800**	**$259,000**
				-1%	*-1%*
CAPITAL OUTLAY					
.64-20	Machinery and Equipment	$0	$0	$0	$0
TOTAL CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$0**
TOTAL BUDGET		**$301,682**	**$478,500**	**$476,800**	**$480,300**
				0%	*1%*
					0%

Executive Department – FY 2027 Budget Highlights

Staffing & Organizational Planning

• Three months of potential overlap with current ACM to ensure continuity during leadership transition

Professional & Contractual Services

• Strategic Planning Support: Budget includes the remaining portion of the contracted strategic planning service

• Document Scanning Project – $20,000: A one-time investment to digitize departmental records, improve retrieval efficiency, and enhance long-term document management

Training & Travel

The Executive Department continues its commitment to leadership development and professional growth, including participation in state and national municipal programs.

Total Planned Travel: $19,000, which includes:

- $2,600 – Drew, Florida League of Cities (FLC) Conference
- $3,000 – Drew, Washington D.C. (first trip)
- $3,000 – Drew, Washington D.C. (second trip)
- $1,000 – Drew, Tallahassee
- $2,600 – Assistant City Manager (ACM), FLC Conference
- $2,100 – ACM, possible training conference
- $2,600 – Lynne, FLC Conference
- $2,100 – Mindy, Clerk Academy

Operating Highlights

Operating budget includes required equipment to support a newly filled Assistant City Manager position, such as computers and other essential set-up items.

Economic Development Allocation (EDA)

• Requested Amount: $29,323 – This reflects a small decrease from the prior year, driven primarily by updated population estimates impacting formula-based calculations.

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: EXECUTIVE

001-1200-512		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$480,144	$630,000	$630,000	$651,000
.14-10	Salaries Overtime	$1,092	$2,000	$2,000	$2,000
.15-10	Salaries Special	$6,450	$6,300	$6,300	$7,100
.15-20	Vehicle Expense	$8,100	$10,800	$10,800	$12,600
.21-10	Matching FICA	$30,890	$49,700	$49,700	$51,500
.22-10	Retirement	$49,168	$99,000	$99,000	$91,000
.23-10	Health Insurance	$26,021	$38,000	$38,000	$45,000
.23-20	Dental Insurance	$989	$2,000	$2,000	$2,000
.23-30	Life Insurance	$2,534	$4,400	$4,400	$4,800
TOTAL PERSONNEL		**$605,388**	**$842,200**	**$842,200**	**$867,000**
				0%	*3%*
OPERATING					
.31-20	Professional Medical	$0	$200	$200	$1,000
.31-60	Professional Other	$541	$2,000	$24,000	$28,000
.31-80	IT Services	$10,254	$26,100	$25,000	$24,000
.32-10	Accounting and Auditing	$676	$800	$800	$800
.34-05	Contractual Services - Facilities	$1,575	$2,000	$2,000	$2,000
.34-10	Contractual Services	$19,508	$24,000	$32,400	$40,000
.40-10	Travel and Per Diem	$3,473	$15,000	$15,000	$19,000
.41-10	Communication	$28,963	$50,000	$33,000	$33,000
.42-10	Postage and Freight	$0	$100	$100	$0
.43-10	Utilities Electric	$7,478	$9,700	$9,700	$11,000
.43-20	Utilities Waste Disposal	$99	$1,000	$1,000	$500
.44-10	Rentals and Leases	$1,728	$4,000	$4,000	$3,400
.45-10	Insurance Liability, Property, Etc.	$5,971	$12,000	$8,000	$8,400
.46-05	Repairs and Maintenance - Facilities	$22,318	$9,000	$23,000	$36,000
.46-50	Repairs and Maintenance	$0	$6,000	$0	$0
.47-10	Printing and Binding	$84	$200	$200	$200
.48-30	Promotional Activities	$0	$2,000	$2,000	$2,000
.49-10	Other Current Charges	$0	$1,000	$0	$0
.51-10	Office Supplies	$2,748	$6,000	$4,000	$4,100
.52-10	Operating Supplies	$3,816	$16,000	$8,000	$16,000
.54-10	Books, Pubs and Memberships	$38,870	$45,000	$45,000	$43,000
.55-10	Training and Education	$736	$6,000	$6,000	$6,000
.56-30	Permits & Registration Fees	$10	$100	$100	$100
TOTAL OPERATING		**$148,850**	**$238,200**	**$243,500**	**$278,500**
				2%	*14%*
CAPITAL OUTLAY					
.63-10	Improvements	$1,051	$7,000	$1,100	$0
.64-20	Machinery and Equipment	$0	$0	$35,000	$0
TOTAL CAPITAL OUTLAY		**$1,051**	**$7,000**	**$36,100**	**$0**
TOTAL BUDGET		**$755,290**	**$1,087,400**	**$1,121,800**	**$1,145,500**
					5%

July 15th, 2025

The Honorable Stuart Tettemer
Mayor, City of Panama City Beach
110 South Arnold Road
Panama City Beach, FL 32413

Dear Mayor Tettemer:

The Bay Economic Development Alliance (Bay EDA) values the partnership with the City of Panama City Beach as we work together to grow quality jobs. Your investment in this partnership allows us to continue to accomplish key economic development objectives.

This letter serves as Bay EDA's formal request for funding support to attain our objectives while we continue our commitment to you and the citizens of Panama City Beach.

Based on the original agreement between the Bay EDA and Panama City Beach, we are requesting funding based on $1.50 per capita at an annual amount. We respectfully request the 2026 funding formula reflect the 2023 Census estimated population of 19,842. For FY 2027, we are requesting funding based on the 2024 Census estimated population of 19,549.

Municipal Entity	2026 Budget Request	2023 Census Estimate	2027 Budget Request
Panama City Beach	$29,763.00	19,842	$29,323

The jobs that we work to attract are above our local average wage and result in a significant impact to our local economy. Companies that locate in our area are also making capital investments which also help to increase the general wealth in our community. These positive economic impacts result in a return on investment through increased wages for our citizenry, improved overall community development and a larger tax base.

Thank you for your continued support and partnership, both are invaluable to the Bay EDA.

Sincerely,

Becca Hardin
President

CC: Drew Whitman, City Manager

5230 West Highway 98
Panama City, FL 32401
850-215-9965

June 10, 2026

City of Panama City Beach
Mr. Drew Whitman
City Manager
17007 Panama City Beach Parkway
Panama City Beach, FL 32413

Dear Mr. Whitman,

We would like to thank you for your continued membership with the Emerald Coast Regional Council and look forward to the opportunity to serve you and your community in the coming year.

For FY27, ECRC will continue to provide excellent service to all member cities and counties within the region. In addition to having access to beneficial programs, your membership also provides you with access to our qualified staff, which include technical assistance, GIS, graphic design, planning, a rural transportation planning initiative, and many more specialized services.

The annual budget request for FY27 is shown below. Thank you for allowing the ECRC to serve your local government.

Your total ECRC dues, including the TPO Local contribution are:

Total Due: $3,454

Final Invoices will be sent October 1, 2026. If you have any questions, please reach out to Finance@ECRC.org.

Dawn Schwartz
Chief Financial Officer

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: ADMINISTRATIVE

PROPOSED 2026-2027		1300 FIN & COMM	1303 HR	1304 FACILITIES	TOTAL
PERSONNEL					
.12-10	Salaries Regular	$1,064,000	$567,000	$285,000	$1,916,000
.13-10	Salaries No Pension	$0	$0	$0	$0
.14-10	Salaries Overtime	$27,000	$18,000	$15,000	$60,000
.15-10	Salaries Special	$4,800	$1,400	$1,600	$7,800
.15-20	Vehicle Expense	$10,800	$10,800	$0	$21,600
.15-30	Incentive Pay	$0	$2,600	$0	$2,600
.15-60	Hiring Incentive / Referral	$0	$0	$0	$0
.21-10	Matching FICA	$84,700	$45,900	$23,100	$153,700
.22-10	Retirement	$168,000	$91,000	$46,000	$305,000
.23-10	Health Insurance	$119,000	$69,000	$52,000	$240,000
.23-20	Dental Insurance	$4,300	$2,500	$1,900	$8,700
.23-30	Life Insurance	$8,000	$4,300	$2,200	$14,500
.25-10	Unemployment	$0	$0	$0	$0
TOTAL PERSONNEL		**$1,490,600**	**$812,500**	**$426,800**	**$2,729,900**
OPERATING					
.31-20	Professional Medical	$2,100	$1,300	$900	$4,300
.31-60	Professional Other	$59,000	$41,000	$800	$100,800
.31-80	IT Services	$57,000	$33,000	$21,000	$111,000
.32-10	Accounting and Auditing	$1,900	$800	$700	$3,400
.34-05	Contractual Services Facilities	$3,000	$3,000	$1,000	$7,000
.34-10	Other Contractual Services	$5,000	$106,000	$3,000	$114,000
.40-10	Travel and Per Diem	$8,000	$4,700	$3,500	$16,200
.41-10	Communication	$12,000	$10,000	$1,400	$23,400
.42-10	Postage and Freight	$500	$100	$0	$600
.43-10	Utilities Electric	$20,600	$17,900	$4,000	$42,500
.43-20	Utilities Waste Disposal	$500	$500	$500	$1,500
.44-10	Rentals and Leases	$9,000	$3,200	$1,300	$13,500
.45-10	Insurance Liability, Property, Etc.	$27,000	$10,500	$8,400	$45,900
.46-05	Repairs and Maintenance Facilities	$26,700	$58,000	$5,000	$89,700
.46-50	Repairs and Maintenance Other	$10,000	$500	$5,000	$15,500
.47-10	Printing and Binding	$500	$500	$0	$1,000
.48-30	Promotional Activities	$10,000	$2,000	$0	$12,000
.49-10	Other Current Charges	$2,000	$1,000	$500	$3,500
.49-70	Recording Fees	$0	$0	$0	$0
.51-10	Office Supplies	$12,000	$3,600	$1,000	$16,600
.52-10	Operating Supplies	$52,000	$16,700	$30,000	$98,700
.52-20	Fuel, Oil and Lubricants	$0	$0	$2,000	$2,000
.52-21	Citizens Academy	$10,000	$0	$0	$10,000
.54-10	Books, Pubs and Memberships	$3,000	$8,000	$0	$11,000
.55-10	Training and Education	$6,000	$44,000	$1,500	$51,500
.56-30	Permits and Registration Fees	$500	$100	$100	$700
TOTAL OPERATING		**$338,300**	**$366,400**	**$91,600**	**$796,300**
CAPITAL OUTLAY					
.63-10	Improvements	$50,000	$0	$0	$50,000
.64-20	Machinery and Equipment	$0	$0	$0	$0
TOTAL CAPITAL OUTLAY		**$50,000**	**$0**	**$0**	**$50,000**
TOTAL BUDGET		**$1,878,900**	**$1,178,900**	**$518,400**	**$3,576,200**

Finance & Communication Division – FY 2027 Budget Highlights

Proposed New Positions

• Accountant (109) – Provides payroll backup coverage, serves as pension liaison, and delivers comprehensive financial support across the division

• Business Analyst (111) – Supports process improvement, reporting automation, and departmental analytics

Capital Investments

• Water Billing Windows – $50,000: Represents the Administrative Division's 50% share of the $100,000 improvement project shared with Utilities

Operating

• Computers and furniture for the two proposed positions

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DIVISION: FINANCE & COMMUNICATION

001-1300-513		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$687,552	$887,000	$887,000	$1,064,000
.14-10	Salaries Overtime	$20,183	$27,000	$27,000	$27,000
.15-10	Salaries Special	$3,710	$3,800	$3,800	$4,800
.15-20	Vehicle Expense	$8,100	$10,800	$10,800	$10,800
.15-30	Incentive Pay	$1,216	$0	$0	$0
.15-60	Hiring Incentive / Referral	$100	$0	$0	$0
.21-10	Matching FICA	$53,536	$71,100	$71,100	$84,700
.22-10	Retirement	$111,791	$145,000	$145,000	$168,000
.23-10	Health Insurance	$69,701	$90,000	$90,000	$119,000
.23-20	Dental Insurance	$2,357	$3,500	$3,500	$4,300
.23-30	Life Insurance	$4,446	$6,200	$6,200	$8,000
.25-10	Unemployment	$2,200	$0	$0	$0
TOTAL PERSONNEL		**$964,892**	**$1,244,400**	**$1,244,400**	**$1,490,600**
				0%	*20%*
OPERATING					
.31-20	Professional Medical	$3	$500	$500	$2,100
.31-60	Professional Other	$2,014	$64,000	$64,000	$59,000
.31-80	IT Services	$23,925	$62,200	$59,000	$57,000
.32-10	Accounting and Auditing	$1,521	$1,800	$1,800	$1,900
.34-05	Contractual Services Facilities	$984	$3,000	$3,000	$3,000
.34-10	Other Contractual Services	$3,104	$36,000	$22,500	$5,000
.40-10	Travel and Per Diem	$1,904	$4,000	$4,000	$8,000
.41-10	Communication	$7,321	$31,000	$31,000	$12,000
.42-10	Postage and Freight	$118	$1,000	$1,000	$500
.43-10	Utilities Electric	$12,564	$35,100	$20,000	$20,600
.43-20	Utilities Waste Disposal	$37	$2,300	$2,300	$500
.44-10	Rentals and Leases	$4,210	$15,900	$15,900	$9,000
.45-10	Insurance Liability, Property, Etc.	$25,455	$29,000	$26,000	$27,000
.46-05	Repairs and Maintenance Facilities	$9,252	$20,000	$20,000	$26,700
.46-50	Repairs and Maintenance Other	$17	$14,000	$14,000	$10,000
.47-10	Printing and Binding	$423	$500	$500	$500
.48-30	Promotional Activities	$16,744	$10,000	$17,000	$10,000
.49-10	Other Current Charges	$450	$6,000	$6,000	$2,000
.49-70	Recording Fees	$21	$0	$0	$0
.51-10	Office Supplies	$3,447	$12,000	$12,000	$12,000
.52-10	Operating Supplies	$26,341	$33,000	$33,000	$52,000
.52-20	Fuel, Oil and Lubricants	$76,220	$0	$0	$0
.52-21	Citizens Academy	$5,016	$5,000	$10,000	$10,000
.54-10	Books, Pubs and Memberships	$2,261	$4,000	$4,000	$3,000
.55-10	Training and Education	$1,100	$6,000	$6,000	$6,000
.56-30	Permits and Registration Fees	$31	$1,000	$1,000	$500
TOTAL OPERATING		**$224,486**	**$397,300**	**$374,500**	**$338,300**
				-6%	*-10%*
CAPITAL OUTLAY					
.63-10	Improvements	$394	$78,000	$103,000	$50,000
.64-20	Machinery and Equipment	$0	$25,000	$2,000	$0
TOTAL CAPITAL OUTLAY		**$394**	**$103,000**	**$105,000**	**$50,000**
TOTAL BUDGET		**$1,189,772**	**$1,744,700**	**$1,723,900**	**$1,878,900**
				-1%	*9%*
					8%

BUDGET REQUEST FORM: PERSONNEL

Department: Finance

Fiscal Year: 2027

Requestor: Debra Gibson, Finance Director

Complete this form for each requested new position.

New Position: Staff Accountant

Pay Grade & Base Salary: 109 $59,772

Equipment Required:

Computer
Desk

In Current 5-Year Plan? YES

Justification:

Please See Attached

Priority (in order): 1

Finance Department

Budget FY 2027

Budget Justification for Adding a Staff Accountant

The addition of a Staff Accountant is essential to maintaining continuity of financial operations, strengthening internal controls, and ensuring the City's ability to meet compliance and reporting obligations without interruption. This position directly supports core functions that have significant financial and operational impacts.

Payroll is a mission-critical function, and any delay or error exposes the City to compliance risks and disruptions to employee services. At present, payroll responsibilities rely on a single staff member, creating vulnerability during absences, staff turnover, or periods of increased workload. Adding a Staff Accountant trained as a payroll backup ensures uninterrupted payroll processing, reduces the likelihood of costly errors or late filings, and improves segregation of duties that support audit readiness and internal controls.

The City's pension plans require consistent coordination with external providers and timely responses to employee inquiries. Assigning these responsibilities to a Staff Accountant establishes a reliable point of contact for pension matters, improves accuracy in contribution reporting and reconciliation, and ensures the City meets federally and state-mandated deadlines, reducing the risk of penalties or compliance issues.

Increasing transaction volumes, audit requirements, and departmental support needs have strained current staffing capacity. The addition of a Staff Accountant will help maintain the timeliness and accuracy of financial reporting and reconciliations, provide essential support during peak work cycles such as budget development, year-end close, and audit preparation, and reduce overtime and burnout among existing staff.

This position also reduces operational and financial risk by improving cross-training and building necessary redundancy in critical financial functions. With additional support, the department is better positioned to maintain uninterrupted service during emergencies, vacancies, or transitions while reducing exposure to errors that can result in audit findings or corrective actions.

As the City continues to grow, financial transactions and internal service demands increase accordingly. A Staff Accountant enhances the department's capacity to support departments with financial inquiries, purchasing compliance, and timely account analysis. The added position strengthens the Finance Department's ability to maintain high service standards and meet organizational expectations.

The cost of adding a Staff Accountant is outweighed by the operational and financial benefits. These include avoiding payroll and pension errors, reducing audit findings and related remediation costs, and improving overall efficiency through better workload distribution and cross-training. The position represents a cost-effective investment in the stability and performance of the City's financial operations.

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: Finance

Fiscal Year: 2027

Requestor: Debra Gibson, Finance Director

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
GFOA Annual Conference	$2000	$500	2	$5000		Please See Attached

Finance Department

Travel Justification

GFOA Annual Conference (FY 2027)

Attendance at the GFOA Annual Conference in FY 2027 is requested for two Finance Department employees to support ongoing professional development and strengthen the City's budgeting and financial reporting practices. The conference offers comprehensive training in governmental budgeting, financial management, and related technical areas that are essential to maintaining high-quality internal processes. Participation directly supports our goal of submitting the City's Budget Book for the GFOA Distinguished Budget Presentation Award in 2027 by ensuring staff are trained on the latest award criteria, presentation standards, and best practices. Attendance also supports our long-term efforts to meet the requirements for the Annual Comprehensive Financial Report (ACFR) award by providing exposure to updated reporting guidance, GASB standards, and examples from award-winning jurisdictions. The training and insights gained will enhance our budget development, improve financial transparency, and strengthen the City's ability to meet nationally recognized standards of excellence.

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: Finance/Purchasing

Fiscal Year: 2027

Requestor: Carrie Jagers

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
NASPO Exchange	$300.00	$1,000.00	1	$300.00		NASPO Exchange is packed with learning and networking opportunities. NASPO reimburses airfare and the conference fee. They also pay for the lodging. The City's only expense is per diem.
NIGP Membership	$195.00		1	$195.00		Institute for Public Procurement Membership offers free training and resource materials.

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: Admin / Communications

Fiscal Year: FY27

Requestor: Arin Thrower

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
$2500	$1500	$1000	1	$2500		Annual NIOA conference (crisis communications)
$2500	$1500	$1000	1	$2500		Annual Municipal Marketing conference

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: Admin / Communications

Fiscal Year: FY27

Requestor: Arin Thrower

Operating Supplies Requested	Cost	Priority	Justification
City logo items	$5,000		Citizens' Academy items for students
Food	$5,000		Citizens' Academy meals

Equipment Requested	Cost	Priority	Justification
Studio Lighting	$200		Filming City videos
Studio Chairs	$400		Filming City videos

HR Division – FY 2027 Budget Highlights

Staffing Proposal

• Convert PT Receptionist to FT Receptionist – Ensures consistent front-office coverage and enhanced service to employees and the public

• Upgrade Senior Analyst to HCM & Benefits Manager – Provides leadership for human capital systems, benefits administration, and compliance

Operational Enhancements

• $45,000 – Learning Management System & Content: Funds new learning management system and professional development modules

• $23,000 – Additional NeoGov Modules: Enhances background screening, data imports, and single sign-on capabilities

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DIVISION: HR

001-1303-513		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$374,877	$509,000	$509,000	$567,000
.13-10	Salaries No Pension	$19,890	$32,000	$32,000	$0
.14-10	Salaries Overtime	$8,062	$18,000	$18,000	$18,000
.15-10	Salaries Special	$750	$2,600	$2,600	$1,400
.15-20	Vehicle Expense	$8,100	$10,800	$10,800	$10,800
.15-30	Incentive Pay	$1,660	$2,600	$2,600	$2,600
.21-10	Matching FICA	$30,886	$44,000	$44,000	$45,900
.22-10	Retirement	$61,536	$84,000	$84,000	$91,000
.23-10	Health Insurance	$36,743	$52,000	$52,000	$69,000
.23-20	Dental Insurance	$1,360	$2,100	$2,100	$2,500
.23-30	Life Insurance	$2,425	$3,600	$3,600	$4,300
TOTAL PERSONNEL		**$546,288**	**$760,700**	**$760,700**	**$812,500**
					7%
OPERATING					
.31-20	Professional Medical	$45	$200	$200	$1,300
.31-60	Professional Other	$37,114	$62,000	$54,000	$41,000
.31-80	IT Services	$13,672	$35,900	$34,000	$33,000
.32-10	Accounting and Auditing	$676	$800	$800	$800
.34-05	Contractual Services Facilities	$2,551	$2,000	$3,000	$3,000
.34-10	Contractual Services	$40,582	$41,000	$43,000	$106,000
.40-10	Travel and Per Diem	$877	$5,500	$5,500	$4,700
.41-10	Communication	$5,951	$5,200	$9,200	$10,000
.42-10	Postage and Freight	$173	$500	$500	$100
.43-10	Utilities Electric	$11,893	$11,400	$17,400	$17,900
.43-20	Utilities Waste Disposal	$161	$800	$400	$500
.44-10	Rentals and Leases	$2,769	$3,500	$3,500	$3,200
.45-10	Insurance Liability, Property, Etc.	$9,503	$16,000	$10,000	$10,500
.46-05	Repairs and Maintenance Facilities	$34,849	$7,800	$38,800	$58,000
.46-50	Repairs and Maintenance Other	$0	$2,500	$0	$500
.47-10	Printing and Binding	$35	$800	$400	$500
.48-30	Promotional Activities	$0	$2,700	$1,700	$2,000
.49-10	Other Current Charges	$161	$2,000	$0	$1,000
.51-10	Office Supplies	$1,805	$3,500	$3,500	$3,600
.52-10	Operating Supplies	$8,316	$14,000	$10,000	$16,700
.54-10	Books, Pubs and Memberships	$1,459	$6,300	$4,000	$8,000
.55-10	Training and Education	$2,094	$49,000	$40,000	$44,000
.56-30	Permits and Registration Fees	$14	$100	$100	$100
TOTAL OPERATING		**$174,699**	**$273,500**	**$280,000**	**$366,400**
					31%
CAPITAL OUTLAY					
.63-10	Improvements	$1,707	$9,200	$1,800	$0
TOTAL CAPITAL OUTLAY		**$1,707**	**$9,200**	**$1,800**	**$0**
TOTAL BUDGET		**$722,695**	**$1,043,400**	**$1,042,500**	**$1,178,900**
					13%

BUDGET REQUEST FORM: PERSONNEL

Department: Human Resources & Risk Management

Fiscal Year: 2027

Requestor: Julie E. Roeder

Complete this form for each requested new position.

New Position: Upgrade one Senior Analyst to HCM & Benefits Manager

Pay Grade & Base Salary: 113 – Additional $6,100 (6%)

Equipment Required:

N/A

In Current 5-Year Plan? Yes

Justification:

Requesting a manager-level position to manage the functional areas of HR technology and benefits. The intention is for the HCM and Benefits Manager to plan, organize and manage the HR technology and benefits, including human capital management, applicant tracking, and benefit administration systems, City leaves, and employee and retiree benefits. The role would involve managing system implementations, overseeing and optimizing the systems, operations and maintenance of the systems, including ensuring data integrity and coordinating with the Payroll Coordinator for data that impacts the Financial Enterprise system.

Some of the major responsibilities include:

- Leads the implementation and customization of new HR/RM technology and manage the existing HR/RM technology and benefits administration, including serving as a subject matter expert (SMR) for HR systems, including troubleshooting and user support.
- Leads system upgrades, testing, and the integration of new HR modules or third-party applications/solutions.

- Builds customer dashboards, generates ad-hoc reports, and provides HR data analytics to support leadership decisions.
- Oversees data management processes, ensuring accuracy, security, and compliance.
- Provides City training and supports HR staff on the use of tools and features within the systems.
- Prepares division budget and participates in forecasting.
- Designs, implements, and manages comprehensive employee benefits programs, including health, dental, vision, life, and disability insurance, and other ancillary benefits and benefit products.
- Assists in the selection of carriers/vendors and serves at the main point of contact for vendor relationships, third-party administrators, and employee escalations.
- Evaluates benefits utilization, monitors cost trends, and negotiations or recommends competitive plan changes.
- Manages leave of absence tracking and regulatory compliance (e.g, FMLA, ADA, COBRA, EEO and ACA) and City policies and coordinates with Safety & Risk Manager on loss time workers' compensation claims.

  .

Priority (in order): 2

BUDGET REQUEST FORM: PERSONNEL

Department: Human Resources & Risk Management

Fiscal Year: 2027

Requestor: Julie E. Roeder

Complete this form for each requested new position.

New Position: Upgrade PT Receptionist to FT Receptionist

Pay Grade & Base Salary: 101 & $40,000; estimated an additional $12,000 plus benefits.

Equipment Required:

N/A

In Current 5-Year Plan? Yes

Justification:

Requesting the PT Receptionist position to be upgraded to FT Receptionist (29.75 to 40 hours/week). In addition to providing reception duties can provide administrative support.

The City has added 52 FT positions (a 12.3% increase in workforce) since 2024 plus implementing, continuing to implement, and maintaining new HR technology. HR needs to continue to build the structure to deliver the HR services and meet the ever changing and demanding needs. The City has been evolving from HR being predominantly de-centralized to centralized and HR staff has been operating more reactive than proactive in nature and would like to strive to change this.

This position will provide administrative support to the Safety & Risk Manager and other HR staff. Provide support for functions associated with recruitment, selection, onboarding, offboarding, including posting on vacancies on job boards, specialized advertising, screening for assigned, entry-level positions, scheduling candidates for employment interviews/testings, and

generating/entering employee ID badges. Schedule appointments, reserve conference rooms, and organize/maintain electronic files/records.

Lastly, this would allow one consistent face of the City Monday – Friday, 7:30am-4:00pm with the exception of lunch periods and absences.

The cost is estimated at $12,000 plus benefits.

Priority (in order): 2

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: Human Resources & Risk Management

Fiscal Year: 2027

Requestor: Julie E. Roeder

Operating Supplies Requested	Cost	Priority	Justification
Neogov Professional Svcs	$3,000	2	Neogov Business process review; customizations; training
Neogov SSO Set-up an Annual Integration	$3,465 $1,805	5	Single Sign-On provides the ability to validate usernames and pw against internal databases/network, rather than separate user pw
Neogov Background Set-up & Integration	$3,525 $1,575	1	Integration with background screening provider
Neogov Position Import Set-up & Integration	$7,277 $2,240	3	Data transfer from HCM to Neogov for position title & numbers
Neogov Class Spec Import Set-up & Integration	$3,639 $2,674	4	Data transfer from HCM to Neogov for class spec codes & titles
UKG LMS Content	Best guess $45,000	N/A	Estimated cost of Schoox a UKG Learning Management System Partner of UKG; need content to fully utilize LMS

Facilities Division – FY 2027 Budget Highlights

Proposed New Positions

• Administrative Assistant – Shared by Facilities 40%, Fleet 40%, IT 20%

• Facilities Maintenance Support Tech – Supports increased demand for facility repairs and preventative maintenance

• Generator Maintenance & Inspection Tech – Funded by the Utility Fund

Facility Improvement & Repair Projects

• City Hall – Stucco & Paint Repairs ($15,000)

• City Hall – Parking Lot Sealcoat & Striping ($25,000)

• City Hall – A/C Repairs ($30,000)

• City Hall – Boiler Repairs ($20,000)

• Public Services Building – Stucco & Paint Repairs ($15,000)

• Public Services Building – Parking Lot Sealcoat & Striping ($25,000)

• Public Services Building – A/C Repairs ($30,000)

• Police Department – Exterior & Interior Painting ($40,000)

• Police Department – New Carpeting in Squad Room ($15,000)

• Police Department – Parking Lot Sealcoat & Striping ($25,000)

• Police Department – Impound Yard Building Soffit & Facia ($10,000)

• Fire Station #30 – Auxiliary Bay Ceiling Painting ($10,000)

Facility projects are reflected in individual departments but summarized above

Facilities Division

5-Year Plan Highlights

Proposed New Positions

Full-Time Positions	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
Administrative Assistant (102) [1]	1	-	-	-	-
Facilities Maintenance Support Tech	1	-	1	-	1
Generator Maintenance & Inspection Tech [2]	1	-	-	-	-

(1) shared with Fleet & IT

(2) funded by Utility Fund

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DIVISION: FACILITIES

001-1304-513		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$175,842	$207,000	$227,000	$285,000
.14-10	Salaries Overtime	$11,261	$15,000	$15,000	$15,000
.15-10	Salaries Special	$1,650	$1,400	$1,400	$1,600
.15-30	Incentive Pay	$8,400	$0	$0	$0
.21-10	Matching FICA	$14,572	$17,100	$18,600	$23,100
.22-10	Retirement	$30,766	$36,000	$39,200	$46,000
.23-10	Health Insurance	$29,439	$29,000	$34,000	$52,000
.23-20	Dental Insurance	$879	$1,200	$1,350	$1,900
.23-30	Life Insurance	$1,233	$1,500	$1,650	$2,200
TOTAL PERSONNEL		**$274,043**	**$308,200**	**$338,200**	**$426,800**
					26.2%
OPERATING					
.31-20	Professional Medical	$0	$100	$100	$900
.31-60	Professional Other	$0	$1,000	$1,000	$800
.31-80	IT Services	$7,975	$19,600	$25,000	$21,000
.32-10	Accounting and Auditing	$592	$700	$700	$700
.34-05	Contractual Services Facilities	$503	$1,000	$1,000	$1,000
.34-10	Contractual Services	$2,978	$6,000	$5,200	$3,000
.40-10	Travel and Per Diem	$0	$3,000	$1,000	$3,500
.41-10	Communication	$482	$3,000	$3,000	$1,400
.43-10	Utilities Electric	$1,788	$4,000	$4,000	$4,000
.43-20	Utilities Waste Disposal	$81	$600	$600	$500
.44-10	Rentals and Leases	$259	$2,300	$2,300	$1,300
.45-10	Insurance Liability, Property, Etc.	$4,743	$8,000	$8,000	$8,400
.46-05	Repairs and Maintenance Facilities	$1,482	$3,300	$3,300	$5,000
.46-50	Repairs and Maintenance Other	$1,052	$5,000	$5,000	$5,000
.49-10	Other Current Charges	$516	$500	$500	$500
.51-10	Office Supplies	$49	$1,000	$1,000	$1,000
.52-10	Operating Supplies	$11,207	$15,000	$22,500	$30,000
.52-20	Fuel, Oil and Lubricants	$1,243	$2,000	$2,000	$2,000
.55-10	Training and Education	$0	$1,000	$1,000	$1,500
.56-30	Permits and Registration Fees	$1	$100	$100	$100
TOTAL OPERATING		**$34,951**	**$77,200**	**$87,300**	**$91,600**
					5%
CAPITAL OUTLAY					
.63-10	Improvements	$57,418	$220,000	$220,000	$0
.64-20	Machinery and Equipment	$5,077	$0	$10,600	$0
TOTAL CAPITAL OUTLAY		**$62,495**	**$220,000**	**$230,600**	**$0**
TOTAL BUDGET		**$371,490**	**$605,400**	**$656,100**	**$518,400**
					-21%

BUDGET REQUEST FORM: PERSONNEL

Department: Facilities Maintenance

Fiscal Year: 2027

Requestor: Jeremiah Jagers

Complete this form for each requested new position.

New Position: Facility Maintenance Support Technician

Pay Grade & Base Salary: 105 - $48,054.96

Equipment Required:

Some small hand tools that equal less than a $1,000.00 All other tools can be shared.

In Current 5-Year Plan? Yes

Justification:

The Facilities Department was established in March 2024 and has quickly become an essential support division for City operations. Since its creation, the department has improved response times, facility conditions, preventive maintenance efforts, and overall support provided to City departments.

Currently, the department has only one Facilities Maintenance Support Technician position, which was filled in January 2025. Since that time, the workload and demand for services have continued to increase significantly. One of the clearest indicators of this growth is the increased use of the City's work order request system by other departments as they continue to rely more heavily on Facilities' support.

In addition to daily maintenance requests, the Facilities Division is responsible for preventive maintenance, emergency response, event support, inspections, repairs, and operational readiness across multiple City facilities.

Adding a second Facilities Maintenance Technician in FY27 would improve response times, increase preventive maintenance efforts, reduce delays caused by staffing limitations, and help maintain the level of service the department has established since its creation.

Priority (in order): 1

BUDGET REQUEST FORM: PERSONNEL

Department: Facilities Maintenance

Fiscal Year: 2027

Requestor: Jeremiah Jagers

Complete this form for each requested new position.

New Position: Generator Maintenance and Inspection Technician

Pay Grade & Base Salary: 107 - $53,994.56

Equipment Required:

Some small hand tools that equal less than a $1,500.00 All other tools can be shared.

In Current 5-Year Plan? No

Justification:

The City currently does not have a dedicated Generator Maintenance and Inspection Technician position. As City facilities and critical infrastructure continue to grow, so does the reliance on emergency backup generators to maintain operations during power outages, storms, and emergency events.

Currently, generator maintenance and inspections are shared between various Utilities departments and Facilities Maintenance. As the number of generators and maintenance responsibilities increase, this shared approach has become more difficult to manage efficiently and consistently.

The current generator maintenance vendor has proposed an additional annual cost of approximately $160,000 to expand these services under the existing contract. Creating an in-house Generator Maintenance and Inspection Technician position would provide a more cost-effective long-term solution while improving preventative maintenance, inspection frequency, and operational readiness of critical emergency power systems.

Adding this position in FY27 would improve oversight of generator assets citywide and strengthen the City's overall emergency preparedness capabilities. Funding for this position could also be shared between departments based on the number of generators and level of support required for each department's facilities and operations.

Priority (in order): 2

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: Facility Maintenance

Fiscal Year: 2027

Requestor: Jeremiah Jagers

Operating Supplies Requested	Cost	Priority	Justification
Janitorial Supplies for the City Hall Campus	$15,000	1	We need them to clean the facilities
Small tools and repair items	$7,500	2	These are items to paint, drywall repairs, and any other small maintenance repairs

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: Facilities

Fiscal Year: 2027

Requestor: Jeremiah Jagers

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
Facilities Maintenance Related conference	$1,500	$1,500	1	$3,000	Yes	This department has had no official training or education

BUDGET REQUEST FORM: FACILITY IMPROVEMENTS

Department:	Facilities
Fiscal Year:	2027
Requestor:	Jeremiah Jagers

Complete this form for requested facility repairs or improvements.

Facility:	City Hall
Improvement or Repair:	Both
Cost:	$70,000.
In Current 5-Year Plan?	No

Justification:

HVAC Repairs	$30,000	1	The building is 6 years old
Stucco and paint repairs	$15,000	2	The building is 6 years old, and it has a lot of cracks in the exterior
Restriping and new sealcoat on parking lot	$25,000	4	It is over 10 years old and will get worse over time. It can be shared with Public Services

Priority (in order): _____

BUDGET REQUEST FORM: FACILITY IMPROVEMENTS

Department:	Facilities
Fiscal Year:	2027
Requestor:	Jeremiah Jagers

Complete this form for requested facility repairs or improvements.

Facility:	Public Services Building
Improvement or Repair:	Both
Cost:	$80,000.
In Current 5-Year Plan?	No

Justification:

HVAC Repairs	$30,000	1	The building is 9 years old
Stucco and paint repairs	$15,000	2	The building is 9 years old, and it has a lot of cracks in the exterior
Restriping and new sealcoat on parking lot	$25,000	3	It is over 10 years old and will get worse over time. It can be shared with City Hall
Miscellaneous repairs	$10,000	4	The building is 9 years old and has many cosmetic repairs throughout the building.

Priority (in order): _____

BUDGET REQUEST FORM: FACILITY IMPROVEMENTS

Department:	Facilities
Fiscal Year:	2027
Requestor:	Jeremiah Jagers

Complete this form for requested facility repairs or improvements.

Facility:	Police
Improvement or Repair:	Both
Cost:	$90,000.
In Current 5-Year Plan?	No

Justification:

Exterior and Interior Painting	$40,000	1	The building is 10 years old
New carpet in the squad room	$15,000	2	The building is 10 years old, and it has a lot of wear
Restriping and new sealcoat on parking lot	$25,000	4	It is over 10 years old and will get worse over time
New facia and soffit around the impound building	$10,000	5	It was not added when the rest of the building was remodeled a few years ago.

Priority (in order): _____

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: LEGAL

001-1400-514		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
OPERATING					
.31-10	Professional Legal	$473,816	$595,000	$700,000	$720,000
TOTAL OPERATING		**$473,816**	**$595,000**	**$700,000**	**$720,000**
				18%	*3%*
TOTAL BUDGET		**$473,816**	**$595,000**	**$700,000**	**$720,000**
				18%	*3%*
					21%

Planning Department – FY 2027 Budget Highlights

Proposed New Positions

- None

Machinery and Equipment

- None

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: COMP. PLANNING

001-1500-515		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$214,796	$288,400	$288,400	$290,200
.13-10	Salaries No Pension	$90	$840	$840	$840
.14-10	Salaries Overtime	$301	$1,000	$1,000	$1,000
.15-10	Salaries Special	$5,440	$5,500	$5,500	$5,800
.15-20	Vehicle Expense	$2,025	$2,700	$2,700	$2,700
.21-10	Matching FICA	$15,260	$22,900	$22,900	$23,000
.22-10	Retirement	$12,636	$30,200	$30,200	$30,500
.23-10	Health Insurance	$25,010	$30,000	$30,000	$34,000
.23-20	Dental Insurance	$779	$1,200	$1,200	$1,200
.23-30	Life Insurance	$1,336	$2,000	$2,000	$2,200
TOTAL PERSONNEL		**$277,672**	**$384,740**	**$384,740**	**$391,440**
				0%	*2%*
OPERATING					
.31-20	Professional Medical	$0	$0	$0	$700
.31-60	Professional Other	$1,029	$11,000	$11,000	$11,000
.31-80	IT Services	$7,975	$20,600	$20,000	$19,000
.34-05	Contractual Services Facilities	$444	$2,000	$2,000	$2,000
.34-10	Contractual Services	$2,021	$65,000	$64,300	$60,000
.40-10	Travel and Per Diem	$0	$1,500	$1,500	$1,500
.41-10	Communication	$828	$7,900	$6,700	$3,000
.42-10	Postage and Freight	$0	$500	$500	$500
.43-10	Utilities Electricity	$1,645	$4,800	$4,800	$4,800
.43-20	Utilities Waste Disposal	$78	$600	$600	$600
.44-10	Rentals and Leases	$513	$2,500	$2,500	$2,500
.45-10	Insurance Liability, Property, Etc.	$6,126	$13,000	$9,000	$9,500
.46-05	Repairs and Mte Facilities	$1,427	$5,000	$5,000	$6,000
.46-50	Repairs and Mte Other	$4	$3,000	$3,000	$1,000
.47-10	Printing and Binding	$292	$1,000	$1,000	$1,000
.49-10	Other Current Charges	$0	$5,000	$5,000	$1,000
.51-10	Office Supplies	$332	$3,500	$3,500	$3,500
.52-10	Operating Supplies	$838	$10,000	$10,000	$13,000
.52-20	Fuel, Oil and Lubricants	$39	$700	$700	$700
.54-10	Books, Pubs and Memberships	$1,457	$2,700	$2,700	$2,700
.55-10	Training and Education	$180	$2,200	$2,200	$2,200
.56-30	Permits and Registration Fees	$6	$100	$100	$100
TOTAL OPERATING		**$25,237**	**$162,600**	**$156,100**	**$146,300**
				-4%	*-6%*
CAPITAL OUTLAY					
.63-10	Improvements	$0	$0	$1,200	$0
TOTAL CAPITAL OUTLAY		**$0**	**$0**	**$1,200**	**$0**
TOTAL BUDGET		**$302,909**	**$547,340**	**$542,040**	**$537,740**
				-1%	*-1%*
					-2%

Police Department – FY 2027 Budget Highlights

Proposed New Full-Time Positions

• none

Capital Projects

• East End Substation – $1,815,000 (funding includes $600k HMGP grant and $300k impact fees)

• K-9 Facility – $3,073,000 (funding includes $1M state appropriation and $1M impact fees)

Vehicles & Equipment

• Replacement Vehicles & Equipment – $498,000 (6 vehicles @ $83,000 each)

• ATV Replacements (5) – $55,000

• Portable Restroom Trailer – $40,000

Additional Enhancements

• Mutual Aid – $450,000

• Spring Break Equipment Rentals – $100,000

Cameras, Camera Towers, Message Boards, Light Towers

• Axon Taser Renewal & Replacements – $30,000

• Communications Officer First Class Program – $18,000

• Veritone Redaction Software – $12,000

Other Highlights

• New Records Management System (RMS): FY 2026 original budget included $300k software + $300k setup; reduced to $50k software + $50k setup by moving to BCSO platform

• Operating Supplies: FY 2026 budget includes $150k for body cameras; holding FY 2027 budget flat excluding the $150k

Police Department

5-Year Plan Highlights

Proposed New Full-Time Positions

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Crime Scene Technician	-	1	-	-	-
Officers	-	1	1	1	1
Communications Officer	-	1	-	-	-

Capital Projects

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
East End Substation [1]	$ 1,815,000	-	-	-	-
K-9 Facility [2]	3,073,000	-	-	-	-
	$ 4,888,000	**$ -**	**$ -**	**$ -**	**$ -**

(1) partially funded by $600k HMGP grant and $300k impact fees

(2) partially funded by $1m state appropriation and $1m impact fees

Vehicles

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Replacement Vehicles	6	7	13	14	10
Vehicle & Equipment Cost (each)	$ 83,000	$ 85,500	$ 88,100	$ 90,800	$ 93,500
Replacement Vehicle Budget	$ 498,000	$ 598,500	$ 1,145,300	$ 1,271,200	$ 935,000
Proposed New Position Vehicles	-	2	1	1	1
Proposed New Position Vehicle Budget	$ -	$ 155,500	$ 88,100	$ 90,800	$ 93,500
Total Vehicle & Equipment Cost	**$ 498,000**	**$ 754,000**	**$ 1,233,400**	**$ 1,362,000**	**$ 1,028,500**

Equipment

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
ATV Replacements (5)	$ 55,000	-	-	-	-
Portable Restroom Trailer	40,000	-	-	-	-
Replacement Servers	-	-	67,000	-	-
	$ 95,000	**$ -**	**$ 67,000**	**$ -**	**$ -**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: LAW ENFORCEMENT

001-2101-521		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$5,792,008	$7,934,000	$7,699,000	$8,164,000
.13-10	Salaries Other	$21,713	$100,000	$50,000	$55,000
.14-10	Salaries Overtime	$588,806	$768,000	$806,000	$847,000
.15-10	Salaries Special	$72,450	$75,000	$75,000	$80,000
.15-30	Incentive Pay	$178,390	$114,000	$244,000	$285,000
.15-40	Clothing Allowance	$11,250	$17,250	$17,250	$17,250
.15-60	Hiring Incentive / Referral	$400	$200	$200	$200
.21-10	Matching FICA	$505,606	$689,200	$692,200	$722,800
.22-10	Retirement Non-Sworn	$165,400	$220,000	$220,000	$220,000
.22-20	Retirement Sworn	$1,106,342	$1,538,000	$1,547,000	$1,902,000
.23-10	Health Insurance	$668,969	$1,047,000	$1,047,000	$1,185,000
.23-20	Dental Insurance	$23,952	$41,000	$41,000	$43,000
.23-30	Life Insurance	$35,954	$52,700	$52,700	$62,000
.25-10	Unemployment Compensation	$3,025	$0	$0	$0
TOTAL PERSONNEL		**$9,174,266**	**$12,596,350**	**$12,491,350**	**$13,583,250**
				-1%	*9%*
OPERATING					
.31-20	Professional Medical	$20,318	$30,000	$30,000	$47,000
.31-60	Professional Other	$45,386	$363,000	$113,000	$60,000
.31-70	Professional Mutual Aid	$423,498	$350,000	$455,000	$450,000
.31-80	IT Services	$281,406	$727,100	$692,500	$662,700
.31-90	Grant Management	$2,750	$20,000	$10,000	$10,000
.32-10	Accounting and Auditing	$10,143	$12,000	$12,000	$12,000
.34-05	Contractual Services Facilities	$11,816	$11,000	$11,000	$11,000
.34-10	Other Contractual Services	$357,817	$1,115,000	$609,000	$451,000
.40-10	Travel and Per Diem	$50,984	$100,000	$100,000	$100,000
.41-10	Communication	$179,236	$257,000	$257,000	$243,000
.42-10	Postage and Freight	$4,620	$7,600	$7,600	$7,600
.43-10	Utilities Electricity	$53,171	$91,000	$91,000	$91,000
.43-20	Utilities Waste Disposal	$1,391	$5,400	$5,400	$4,000
.44-10	Rentals and Leases	$28,105	$21,000	$45,000	$112,000
.45-10	Insurance Liability, Property, Etc.	$454,633	$620,000	$550,000	$578,000
.46-05	Repairs and Mte Facilities	$42,477	$36,000	$86,000	$150,000
.46-50	Repairs and Mte Other	$160,041	$376,000	$300,000	$327,000
.47-10	Printing and Binding	$4,317	$7,600	$7,600	$7,600
.48-30	Promotional Activities	$0	$7,200	$7,200	$7,200
.49-10	Other Current Charges	$1,590	$5,400	$5,400	$2,000
.51-10	Office Supplies	$5,989	$11,800	$11,800	$11,800
.52-10	Operating Supplies	$438,743	$670,000	$678,000	$528,000
.52-20	Fuel, Oil and Lubricants	$180,240	$375,000	$285,000	$320,000
.52-60	Investigative	$468	$18,300	$18,300	$10,000
.52-70	Filing Fees Clerk of Court	$5,350	$19,200	$19,200	$15,000
.54-10	Books, Pubs & Memberships	$2,823	$6,500	$6,500	$5,000
.55-10	Training and Education	$33,193	$90,000	$90,000	$90,000
.56-30	Permits and Registration Fees	$2,634	$8,600	$8,600	$8,000
TOTAL OPERATING		**$2,803,140**	**$5,361,700**	**$4,512,100**	**$4,320,900**
				-16%	*-4%*
CAPITAL OUTLAY					
.63-10	Improvements	$95,523	$0	$127,000	$15,000
.64-20	Machinery and Equipment	$957,846	$1,559,000	$2,108,800	$593,000
.64-70	M&E Command Bus Grant	$516,919	$0	$600,000	$0
.65-22	East End Substation	$0	$1,650,000	$1,000	$1,815,000
.65-90	K-9 Facility	$5,182	$1,550,000	$481,000	$3,073,000
TOTAL CAPITAL OUTLAY		**$1,575,469**	**$4,759,000**	**$3,317,800**	**$5,496,000**
TOTAL BUDGET		**$13,552,874**	**$22,717,050**	**$20,321,250**	**$23,400,150**
				-11%	*15%*
					3%

Eusebio Talamantez
Chief of Police

Panama City Beach POLICE

"Dedicated To Excellence"

John Deegins
Deputy Chief of Police

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Panama City Beach Police Department

Fiscal Year 2026-2027 Budget Executive Summary & Request Report

Prepared By: Chief Eusebio "JR" Talamantez
Department: Panama City Beach Police Department
Fiscal Year: 2026-2027

Executive Summary

The Panama City Beach Police Department is submitting its Fiscal Year 2026-2027 budget request focused on maintaining operational readiness, sustaining public safety improvements, supporting employee retention, and addressing increasing demands associated with large-scale tourism, spring break operations, special events, and year-round emergency response.

Over the past fiscal year, the department has continued to experience increased operational demands driven by significant visitor volume, high-impact seasonal events, and expanded public safety initiatives. The department's revised operational strategies during recent spring break operations demonstrated measurable success in reducing violence, improving crowd management, enhancing officer presence, and increasing overall public safety outcomes throughout the City.

This budget request is designed to support those operational gains while addressing equipment replacement needs, officer safety concerns, staffing challenges, and specialized operational capabilities.

The proposed requests prioritize:

- Officer and public safety
- Retention and recruitment of experienced personnel
- Operational efficiency and emergency preparedness
- High-impact period readiness
- Technology and evidence management improvements
- Beach and special event operations
- Fleet and equipment reliability
- Continuity of critical investigative and tactical functions

Several areas within the budget remain unchanged, including travel/training and operating supplies, reflecting the department's continued effort to remain fiscally responsible while focusing requests on mission-critical operational needs.

The total requested new expenditures and program enhancements for Fiscal Year 2026-2027 are approximately **$981,000 - $990,000**.

Current Operational Environment

The Panama City Beach Police Department continues to operate in one of the most demanding public safety environments in the State of Florida. The City experiences millions of annual visitors while maintaining a relatively small year-round residential population. This creates unique policing demands that require scalable staffing models, rapid operational deployment capabilities, and specialized equipment.

The department's operational tempo significantly increases during:

- Spring Break operations
- Large special events
- Summer tourism season
- Hurricane and emergency response operations
- Large-scale crowd management incidents
- Beach safety and rescue operations

Recent operational successes were achieved through proactive planning, increased mutual aid coordination, enhanced visibility operations, technology deployment, and aggressive public safety strategies. This budget request seeks to maintain and build upon those improvements.

Major Budget Requests

1. Mutual Aid Budget Increase

Requested Amount: $450,000

The largest request within this fiscal year proposal is the increase to the Mutual Aid budget.

During recent spring break operations, the department significantly expanded the use of mutual aid officers and partner agencies to improve visibility, support enforcement operations, reduce violent incidents, and maintain public safety throughout high-impact periods.

The enhanced operational model proved effective and contributed directly to improved public safety outcomes. Actual operational costs approached approximately $400,000 during the previous fiscal year.

This request ensures the department can:

- Sustain enhanced spring break operations
- Maintain adequate staffing during high-impact periods
- Continue aggressive public safety initiatives
- Support special events and emergency operations
- Reduce response strain on existing personnel

The request also reflects the continued importance of interagency cooperation while acknowledging that several state agencies continue to provide substantial operational assistance at no direct cost to the City.

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2. Equipment Rental Program

Requested Amount: **$100,000**

The department is requesting continued funding for the rental of:

- Camera towers
- Portable message boards
- Light towers

These resources significantly improved operational effectiveness during recent spring break operations and large-scale events.

Benefits include:

- Increased situational awareness
- Enhanced monitoring capabilities
- Improved traffic and crowd management
- Greater officer visibility
- Faster emergency messaging capabilities
- Enhanced nighttime operational safety

The department considers these tools essential components of modern high-impact public safety operations.

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3. Communications Officer First Class Program

Estimated Annual Impact: $9,000 - $18,000

The department is requesting the creation of a Communications Officer First Class designation to improve retention, recognize experience, and create additional career progression opportunities within the Communications Division.

Currently, Communications Officers have limited advancement opportunities within the division.

The proposed program would:

- Reward experienced personnel
- Improve retention efforts
- Encourage advanced training and proficiency
- Recognize long-term commitment and operational performance
- Strengthen continuity within emergency communications operations

Eligibility requirements include:

- Minimum of five years of service
- Additional training requirements
- Demonstrated operational proficiency

The projected financial impact is minimal due to the limited number of eligible personnel.

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4. Officer Safety & Tactical Readiness Requests

Axon Taser Enterprise Renewal

Requested Amount: $30,000

This request funds the renewal of the department's Axon Taser Enterprise subscription agreement and includes replacement units, warranties, software support, and cartridge replacement.

Maintaining less-lethal force options remains critical to officer safety, liability reduction, and use-of-force management.

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5. Fleet & Operational Equipment Requests

Five ATV Replacements

Requested Amount: $55,000

Several existing ATVs have experienced significant wear and mechanical reliability issues due to:

- Harsh beach environments
- Heavy operational use
- Saltwater exposure
- Large-scale deployment demands

ATVs are critical operational assets used daily for beach patrol, crowd management, emergency response, and search operations.

Portable Restroom Trailer

Requested Amount: $40,000

The department identified operational issues during recent spring break deployments involving officers leaving operational zones to locate restroom facilities.

This request improves:

- Operational efficiency
- Officer deployment continuity
- Personnel support during long-duration operations
- Special event readiness

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6. Technology & Evidence Management Requests

Veritone Redaction Software

Requested Amount: $12,000 Annually

The department receives a high volume of public records requests involving body worn camera footage and digital evidence.

Manual redaction of sensitive information is time-consuming and labor intensive.

The Veritone platform has already demonstrated operational benefits during the department's pilot utilization period by:

- Reducing staff workload
- Improving efficiency
- Speeding up records processing
- Supporting legal compliance
- Improving digital evidence management

Fiscal Responsibility & Budget Management

The department continues to demonstrate fiscal responsibility by limiting requests in several operational areas.

No increase is requested for:

- Training and travel budgets
- Operating supply budgets

The department believes current funding levels within those categories are adequate to meet anticipated operational needs.

The majority of requested expenditures are tied directly to:

- Public safety outcomes
- Operational readiness
- Equipment replacement cycles
- Staffing sustainability
- Officer safety improvements
- High-impact operational support

Conclusion

The Panama City Beach Police Department's Fiscal Year 2026-2027 budget request is focused on maintaining operational readiness, protecting recent public safety gains, improving officer safety, and ensuring the department can continue meeting the growing demands associated with tourism, special events, emergency response, and year-round law enforcement operations.

The requested funding supports strategic operational priorities while maintaining fiscal discipline and focusing resources on critical mission-essential functions.

The department remains committed to providing professional, proactive, and effective public safety services to the residents and visitors of Panama City Beach.

BUDGET REQUEST FORM: OTHER EXPENDITURES

Department: Police Department

Fiscal Year: 2026-2027

Requestor: Chief Talamantez

Complete this form for other new large expenditures requested.

Expenditure: Creation of Communication Officer First Class

Cost: $9,000- $18,000

In Current 5-Year Plan? NO

Justification:

The Police Department is requesting the creation of a "Communications Officer First Class" position classification within the Communications Division. Currently, Communications Officers are hired at Pay Grade 105 and only have one promotional opportunity within the division, which is the Communications Supervisor position at Pay Grade 109. This creates very limited opportunities for career progression, retention incentives, and recognition of experienced personnel within the division.

The proposed Communications Officer First Class designation would mirror the department's existing Officer First Class program for sworn personnel and would recognize Communications Officers who demonstrate long-term commitment, experience, training, and operational proficiency. Eligible employees would be required to have a minimum of five years of service with the department along with additional training and performance requirements established by the agency.

Employees selected for the designation would move from Pay Grade 105 to Pay Grade 107. The pay adjustment would be calculated as either a 6% increase from the employee's current pay rate or placement up to the midpoint of Pay Grade 107, whichever amount is lower.

This program is intended to improve retention, reward experienced Communications personnel, and recognize the critical role Communications Officers play in daily police operations, officer safety, emergency response coordination, and public safety services.

The anticipated financial impact is expected to be minimal. Based on current staffing levels, only approximately 3 to 5 employees out of a Communications Division staff of 14 currently meet the proposed eligibility requirements. Based on current pay scales, the estimated annual

financial impact is projected to range between approximately $9,000 and $18,000 annually in salary costs depending on the number of eligible employees and individual pay calculations.

Priority (in order): 1

BUDGET REQUEST FORM: OTHER EXPENDITURES

Department: Police Department

Fiscal Year: 2026-2027

Requestor: Chief Talamantez

Complete this form for other new large expenditures requested.

Expenditure: Mutual Aid Budget increase

Cost: $450,000.00

In Current 5-Year Plan? NO

Justification:

The Police Department is requesting an increase to the Mutual Aid budget for the 2026-2027 fiscal year based on operational demands and the success of the department's revised public safety strategy implemented during this past spring break season.

During the 2025-2026 fiscal year, the department significantly increased the number of mutual aid officers utilized during spring break operations in order to support enhanced enforcement efforts, increase officer presence in high-impact areas, and address ongoing public safety concerns associated with large seasonal crowds. The strategy proved to be successful and played a major role in improving operational effectiveness and overall public safety outcomes during the spring break period.

As a result of the increased staffing needs, mutual aid costs for the fiscal year reached nearly $400,000. In order to maintain adequate staffing levels and operational readiness through

the remainder of the summer season, the department was required to complete a budget amendment for an additional $50,000.

Based on actual operational expenditures and anticipated staffing needs moving forward, the department is requesting a total Mutual Aid budget of $450,000 for the 2026-2027 fiscal year. This request reflects the amount necessary to sustain current operational strategies and maintain the level of public safety services expected during high-impact periods and major events throughout the year.

It should also be noted that the department continues to receive substantial assistance from state partner agencies, including the Florida Highway Patrol and Florida Fish and Wildlife Conservation Commission, at no direct cost to the City. Their continued support significantly offsets operational expenses that would otherwise be borne by local resources alone.

Priority (in order): 1

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: Police Department

Fiscal Year: 2026-2027

Requestor: Chief Talamantez

Operating Supplies Requested	Cost	Priority	Justification
The Police Department is not requesting an increase to its current operating supplies budget.			The Police Department is not requesting an increase to the current operating supplies budget for the 2026–2027 fiscal year. Based on current spending trends, projected operational needs, and existing inventory levels, the department believes the current funding allocation is sufficient to cover foreseeable operational supply costs during the upcoming budget cycle. The department will continue to monitor expenditures closely and manage resources responsibly to ensure operational effectiveness without the need for additional funding in this category.

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: Police Department

Fiscal Year: 2026-2027

Requestor: Chief Talamantez

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
$190,000	892.86	803.57	112	$190,000	HIGH	The Police Department is not requesting an increase to the current travel, training, or per diem budget for the 2026–2027 fiscal year. The department's current allocation of $100,000 for travel and per diem expenses and $90,000 for training is projected to be sufficient to meet foreseeable operational and professional development needs for all 112 employees. Based on current staffing levels, this equates to an approximate annual investment of $892.86 per

						employee for travel and per diem expenses and $803.57 per employee for training, for a combined annual investment of approximately $1,696.43 per employee. These funds support required state certifications, specialized training, leadership development, instructor courses, and operational readiness initiatives necessary to maintain compliance, enhance employee performance, and support public safety operations. The department will continue to manage these funds responsibly while prioritizing mission-critical training opportunities.

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : FIRE RESCUE

PROPOSED 2026-2027		2201 FIRE/EMS	2202 BEACH RESCUE	2203 INSPECTIONS	TOTAL
PERSONNEL					
.12-10	Salaries Regular	$4,261,000	$1,079,000	$602,000	$5,942,000
.13-10	Salaries Other	$0	$0	$123,000	$123,000
.14-10	Salaries Overtime	$650,000	$123,000	$130,000	$903,000
.15-10	Salaries Special	$47,000	$5,000	$5,000	$57,000
.15-30	Incentive Pay	$80,000	$40,000	$2,520	$122,520
.15-60	Hiring Incentive / Referral	$100	$100	$0	$200
.21-10	Matching FICA	$385,000	$95,000	$66,000	$546,000
.22-10	Retirement GE	$10,000	$193,000	$38,000	$241,000
.22-25	Retirement FF	$1,145,000	$0	$127,000	$1,272,000
.23-10	Health Insurance	$639,000	$212,900	$95,800	$947,700
.23-20	Dental Insurance	$23,000	$7,700	$3,500	$34,200
.23-30	Life Insurance	$32,600	$8,400	$4,600	$45,600
TOTAL PERSONNEL		**$7,272,700**	**$1,764,100**	**$1,197,420**	**$10,234,220**
OPERATING					
.31-20	Professional Medical	$31,000	$5,900	$2,100	$39,000
.31-40	Professional Lab Fees	$0	$0	$0	$0
.31-60	Professional Other	$137,000	$6,300	$5,800	$149,100
.31-80	IT Services	$358,000	$119,000	$54,000	$531,000
.32-10	Accounting and Auditing	$5,200	$700	$1,000	$6,900
.34-05	Contractual Services - Facilities	$5,000	$1,500	$2,000	$8,500
.34-10	Contractual Services	$201,000	$2,000	$225,000	$428,000
.40-10	Travel & Per Diem	$31,000	$6,000	$6,200	$43,200
.41-10	Communication	$112,000	$8,000	$4,600	$124,600
.42-10	Postage and Freight	$1,000	$100	$12,000	$13,100
.43-10	Utilities Electricity	$80,000	$13,200	$11,300	$104,500
.43-20	Utilities Waste Disposal	$10,000	$0	$700	$10,700
.44-10	Rentals and Leases	$26,000	$3,100	$3,700	$32,800
.45-10	Insurance Liability, Property, Etc.	$525,000	$63,000	$58,000	$646,000
.46-05	Repair and Maintenance - Facilities	$60,000	$27,000	$20,000	$107,000
.46-50	Repair and Maintenance/Other	$180,000	$55,000	$12,000	$247,000
.47-10	Printing & Binding	$1,000	$500	$1,000	$2,500
.48-30	Promotional Other	$3,400	$0	$0	$3,400
.49-10	Other Current Charges	$1,000	$2,500	$0	$3,500
.51-10	Office Supplies	$6,000	$500	$2,000	$8,500
.52-10	Operating Supplies	$283,000	$90,000	$81,000	$454,000
.52-12	Medical (EMS) Supplies	$90,000	$10,000	$0	$100,000
.52-20	Fuel, Oil & Lubricants	$53,000	$24,000	$11,000	$88,000
.52-93	Operating Supplies - Grant	$0	$0	$0	$0
.54-10	Books, Pubs and Memberships	$4,700	$2,000	$1,500	$8,200
.55-10	Training and Education	$75,000	$14,000	$6,000	$95,000
.55-15	Professional Mental Health AFG FEMA	$0	$0	$0	$0
.56-30	Permits and Registration Fees	$2,000	$1,500	$1,000	$4,500
TOTAL OPERATING		**$2,281,300**	**$455,800**	**$521,900**	**$3,259,000**
CAPITAL OUTLAY					
.63-10	Improvements	$0	$0	$0	$0
.64-20	Machinery & Equipment	$1,959,000	$45,000	$0	$2,004,000
.64-55	Machinery & Equipment - Grant	$0	$0	$0	$0
.64-56	M&E Cancer Decon Grant	$0	$0	$0	$0
.64-70	M&E Command Bus Grant	$0	$0	$0	$0
.65-18	Fire Station 31	$0	$0	$0	$0
.65-19	Fire Station 32	$0	$0	$0	$0
TOTAL CAPITAL OUTLAY		**$1,959,000**	**$45,000**	**$0**	**$2,004,000**
TOTAL BUDGET		**$11,513,000**	**$2,264,900**	**$1,719,320**	**$15,497,220**

Fire Department – FY 2027 Budget Highlights

Proposed New Positions

• None

Vehicles and Equipment

• Ladder Truck – $1,800,000

• Chief Vehicle – $84,000

Additional Enhancements

• Auxiliary Bay Ceiling Paint – Fire Station 30 – $10,000

• Radio Replacements – $37,500

• CAD Alerting System Upgrade – $25,000

• Forcible Entry Training Prop – $12,000

Other Highlights

• Fire Inspections has been moved to new division

• FY 2027 operating budget decrease due to several large one-time expenditures in the FY 2026 budget: equipment and supplies for new stations, temporary storage rental during construction, and FEMA mental health training program

Fire Department

5-Year Plan Highlights

Proposed New Positions

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Firefighters	-	1	1	1	1
Procurement Specialist	-	1	-	-	-

Vehicles and Equipment

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Ladder Truck	$ 1,800,000	$ -	$ -	$ -	$ -
Chief Vehicles	84,000	86,000	-	-	-
Replace Rescue Truck R30	-	60,000	-	-	-
Replace Utility 30 with SUV	-	50,000	-	-	-
Brush Truck	-	85,000	-	-	-
Battalion Truck Replacement	-	85,000	-	-	-
LifePak15	-	40,000	-	-	-
Extrication Equipment	-	30,000	-	-	-
	$ 1,884,000	**$ 436,000**	**$ -**	**$ -**	**$ -**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DIVISION : FIRE RESCUE

2201		YTD CASH	ORIGINAL BUDGET	AMENDED BUDGET	PROPOSED BUDGET
FIRE/EMS		**2025-2026**	**2025-2026**	**2025-2026**	**2026-2027**
PERSONNEL					
.12-10	Salaries Regular	$3,018,735	$4,743,000	$4,123,600	$4,261,000
.13-10	Salaries Other	$0	$149,000	$0	$0
.14-10	Salaries Overtime	$487,071	$697,000	$577,000	$650,000
.15-10	Salaries Special	$42,200	$48,000	$44,500	$47,000
.15-30	Incentive Pay	$47,290	$10,000	$75,000	$80,000
.15-60	Hiring Incentive / Referral	$500	$200	$500	$100
.21-10	Matching FICA	$271,142	$433,000	$373,000	$385,000
.22-10	Retirement GE	$5,885	$33,000	$9,000	$10,000
.22-25	Retirement FF	$728,278	$1,168,000	$1,046,000	$1,145,000
.23-10	Health Insurance	$405,270	$640,000	$564,000	$639,000
.23-20	Dental Insurance	$13,929	$25,000	$22,300	$23,000
.23-30	Life Insurance	$20,594	$32,900	$28,900	$32,600
TOTAL PERSONNEL		**$5,040,894**	**$7,979,100**	**$6,863,800**	**$7,272,700**
					6%
OPERATING					
.31-20	Professional Medical	$668	$37,000	$36,800	$31,000
.31-40	Professional Lab Fees	$0	$500	$500	$0
.31-60	Professional Other	$103,390	$125,000	$191,000	$137,000
.31-80	IT Services	$151,526	$444,200	$374,000	$358,000
.32-10	Accounting and Auditing	$5,241	$6,200	$5,200	$5,200
.34-05	Contractual Services - Facilities	$4,194	$6,000	$5,000	$5,000
.34-10	Contractual Services	$97,067	$418,000	$194,500	$201,000
.40-10	Travel & Per Diem	$40,742	$53,100	$47,100	$31,000
.41-10	Communication	$107,963	$128,000	$123,500	$112,000
.42-10	Postage and Freight	$730	$1,000	$1,000	$1,000
.43-10	Utilities Electricity	$39,586	$99,000	$88,000	$80,000
.43-20	Utilities Waste Disposal	$3,500	$14,000	$13,300	$10,000
.44-10	Rentals and Leases	$14,594	$56,000	$52,500	$26,000
.45-10	Insurance Liability, Property, Etc.	$418,294	$520,000	$500,000	$525,000
.46-05	Repair and Maintenance - Facilities	$29,699	$36,000	$36,000	$60,000
.46-50	Repair and Maintenance/Other	$135,191	$150,000	$150,000	$180,000
.47-10	Printing & Binding	$149	$2,000	$1,000	$1,000
.48-30	Promotional Other	$1,394	$3,400	$3,400	$3,400
.49-10	Other Current Charges	$434	$1,000	$1,000	$1,000
.51-10	Office Supplies	$3,385	$12,000	$10,000	$6,000
.52-10	Operating Supplies	$225,138	$348,000	$282,920	$283,000
.52-12	Medical (EMS) Supplies	$69,984	$65,000	$85,000	$90,000
.52-20	Fuel, Oil & Lubricants	$31,295	$70,000	$48,000	$53,000
.54-10	Books, Pubs and Memberships	$2,657	$5,600	$4,600	$4,700
.55-10	Training and Education	$63,756	$117,700	$97,700	$75,000
.55-20	Mental Health AFG Training	$195,937	$261,250	$413,650	$0
.56-30	Permits and Registration Fees	$966	$3,000	$2,000	$2,000
TOTAL OPERATING		**$1,747,481**	**$2,982,950**	**$2,767,670**	**$2,281,300**
					-18%
CAPITAL OUTLAY					
.63-10	Improvements	$2,599	$420,000	$0	$0
.64-20	Machinery & Equipment	$76,009	$781,000	$316,000	$1,959,000
.64-56	M&E Cancer Decon Grant	$32,810	$0	$32,810	$0
.64-70	M&E Command Bus Grant	$516,919	$0	$600,000	$0
.65-18	Fire Station 31	$378,412	$0	$436,000	$0
.65-19	Fire Station 32	$199,273	$0	$650,000	$0
TOTAL CAPITAL OUTLAY		**$1,206,022**	**$1,201,000**	**$2,034,810**	**$1,959,000**
TOTAL BUDGET		**$7,994,398**	**$12,163,050**	**$11,666,280**	**$11,513,000**
					-1%

BUDGET REQUEST FORM: MACHINERY & EQUIPMENT

Department: **Fire**

Fiscal Year: **2027**

Requestor: **Chief Ray Morgan**

Equipment Requested	Cost	Priority	Justification
Chevrolet Tahoe	$84k	Moderate	This is a replacement for the Deputy Chief's current 2018 model vehicle. Admin vehicles are on a 7-year replacement cycle, and this one has been pushed for an additional year. This Tahoe is in the 5-year plan.
Handheld Radio Replacements	$37.5K	High	Due to the high attrition rate of our Harris radios, we have been in the process of converting back to Motorola radios when the Harris break since they are out of warranty. We currently do not have any spare radios in our inventory. This will allow us to purchase 3 radios and supporting equipment.
Ladder Truck	$1.8 mil	Moderate	Our current ladder truck is a 2016 model with over 70k miles on it. Industry standard is to reclassify emergency response engines and ladders to reserve status at the ten-year age mark. Our ladder truck has been experiencing a lot of off-line time for repairs and maintenance due to its age and constant use. The next imminent repair is the engine will need to come out for multiple issues resulting in more out of service time. The timeline to have a new ladder truck built is roughly three years. After speaking with finance, we have a large portion of the funds already saved. There are multiple options for purchasing that we can explore.
Forcible Entry Training Prop	$12k	Moderate	This training prop will be a replacement for our existing old prop. These props are regularly used and take a lot of wear and tear. We use this prop to teach forceable entry techniques to the members of our department as well as the surrounding fire departments and PD. This purchase is not in the five-year plan.

BUDGET REQUEST FORM: FACILITY IMPROVEMENTS

Department:	**Fire**
Fiscal Year:	**2027**
Requestor:	**Chief Ray Morgan**

Complete this form for requested facility repairs or improvements.

Facility:	Station 30, 31, 32
Improvement or Repair:	Station alerting upgrade
Cost:	$25,000
In Current 5-Year Plan?	Yes

Justification:

With the integration of the new CAD system, we have the option to upgrade our stations to the new digital smart station alerting system. Our current alerting system is old analog technology that is hard to understand during dispatch and has proven to be unreliable. The upgraded alerting system will be initiated by the push of a button by dispatch triggering a set of in station tones, flowed by a digitized voice for dispatch information, and will simultaneously turn the lights on in the station as well as open the station bay doors if we so chose.

Priority (in order): Moderate

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: **Fire**

Fiscal Year: **2027**

Requestor: **Chief Ray Morgan**

Operating Supplies Requested	Cost	Priority	Justification
(12) Turnout Coats/Pants	$58k	High	This is our scheduled annual reoccurring purchase of turnout gear to replace old gear and continue to get two sets of gear for every firefighter.
(12) Turnout Boots	$10k	High	"
(12) Turnout Gloves	$5K	High	"
(12) Nomex Hoods	$2k	High	"
(5) SCBA (10) Bottles	$58k	High	Scheduled replacement of aging SCBA's and bottles.
(12) Ballistic Vest	$11k	High	Annual replacement of expired vest. Vest have a 5-year life span
Fire Hose Replacement	$20k	Moderate	Scheduled purchase of additional hose for backup as well as to replace damaged hose.
Misc. Hand Tools and Equipment	$20k	Moderate	Replacement of damaged items as well as outfitting reserve apparatus with proper tools and equipment.
(2) Thermal Imaging Cameras	$9k	Moderate	Moving old, outdated cameras to training and providing line firefighters with the new models.
Hose and Ladder Testing	$10k	High	Annual required compliance testing of all ground ladders and fire hose.
(2) Bundle of Plywood	$3k	Moderate	Training prop construction for the fire training tower.
(2) Bundle of 2x4x8	$1700	Moderate	"

Height adjustable office desk	$2k	Moderate	One height adjustable office desk for the fire inspections division.

BUDGET REQUEST FORM: IT EQUIPMENT

Department: **Fire**

Fiscal Year: **2027**

Requestor: **Chief Ray Morgan**

Complete this form for requested IT equipment.

Equipment Requested	Quantity	Total Cost	Priority	Justification
Dell Rugged tablets and supporting equipment.	3	$15k	High	Updating the old tablets in our response apparatus to comply with the needs of the new CAD.

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: **Fire**

Fiscal Year: **FY-2027**

Requestor: **Chief Ray Morgan**

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
FFCA Fire and EMS Conference	$2500.00	$500.00	1	$3000	High	State Committee Board Meeting
FFCA Executive Conference	$2500.00	$500.00	2	$6000	High	Professional Development and Committee Board Meetings
FFCA Winter Cadet Conference	$1600.00	$0	1	$1600	High	Committee Chair for the Foundation
Fairhope HOT Classes	$300.00	$360.00	8	$5280	Moderate	Firefighter Skills Development
FDIC Conference	$1000.00	$1175.00	3	$6525	High	Professional Development / CEU's
ICS L-967	$1400.00	$0	1	$1400	High	ICS Functions- All Hazards Logistics
ICS L962	$1400.00	$0	1	$1400	High	ICS All Hazards Planning

ICS L-965	$1400.00	$0	1	$1400	High	ICS All Hazards Resource/Demob
ESLI	$1400.00	$2800.00	2	$4200	Moderate	Officer Development
Emerald Coast Fire Conference	$0	$250.00	6	$1500	High	Officer Development/CEU's
FDNY High Rise Symposium	$700.00	$600.00	2	$2600	Moderate	Firefighter Development/New Tactical Knowledge
One Bad Tour	$500.00	$900.00	2	$2800	Moderate	Firefighter Resiliency
Orlando Fire Conference	$500.00	$500.00	3	$3000	Moderate	Firefighter Development
FLAMES	$500.00	$0	3	$1500	High	Firefighter Resiliency
Collapse Tech	$500.00	$1500.00	2	$4000	Moderate	Tech Rescue Skill Development
Trench Ops	$500.00	$1500.00	1	$2000	Moderate	Tech Rescue Skill Development
GA Smoke Diver	$1300	$1000	1	$2300	Moderate	Firefighter Resiliency
GA RIT Class	$500	$1000	1	$1500	Moderate	Firefighter Skill Development

VMR OPS	$500	$1500	1	$2000	Moderate	Firefighter Skill Development
Confined Space Rescue	$500	$1500	1	$2000	Moderate	Firefighter Skill Development
Gulf Coast State College EMT	$0	$1800	4	$7250	High	Basic Skills Needed to Maintain Employment
Gulf Coast State College Paramedic	$0	$7700	4	$30k	High	Advanced Medical Licenses
Rickey Rescue	$0	Cost per class varies	Student Numbers May Vary	$8000	High	Online Training for Firefighter and Officer Development

Beach Safety – FY 2027 Budget Highlights

Proposed New Positions

• None

Machinery and Equipment

• Jet Ski – $30,000

• ATV – $10,000

Additional Enhancements

• Beach Safety HQ Repairs & Improvements – $15,000

Other Highlights

• FY 2027 operating budget decrease due to several large one-time expenditures in the FY 2026 budget: repairs and supplies for the new Beach Safety building, supplies purchased with grant funding, and three years of drone software paid upfront

Beach Safety Division

5-Year Plan Highlights

Proposed New Positions

none

Machinery and Equipment

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Jet Ski	$ 30,000	$ -	$ -	$ -	$ -
ATV	10,000	10,300	10,609	10,927	11,255
UTV	-	19,000	-	-	-
Truck Replacement	-	45,000	-	-	-
	$ 40,000	**$ 74,300**	**$ 10,609**	**$ 10,927**	**$ 11,255**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DIVISION : BEACH SAFETY

2202 BEACH SAFETY		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$677,860	$1,037,000	$1,037,000	$1,079,000
.14-10	Salaries Overtime	$100,001	$117,000	$117,000	$123,000
.15-10	Salaries Special	$2,050	$3,000	$3,000	$5,000
.15-30	Incentive Pay	$40,005	$40,000	$40,000	$40,000
.15-60	Hiring Incentive / Referral	$300	$100	$100	$100
.21-10	Matching FICA	$59,484	$92,000	$92,000	$95,000
.22-10	Retirement GE	$124,672	$191,000	$191,000	$193,000
.23-10	Health Insurance	$108,668	$188,100	$188,100	$212,900
.23-20	Dental Insurance	$4,095	$7,400	$7,400	$7,700
.23-30	Life Insurance	$4,688	$7,200	$7,200	$8,400
TOTAL PERSONNEL		**$1,121,823**	**$1,682,800**	**$1,682,800**	**$1,764,100**
					5%
OPERATING					
.31-20	Professional Medical	$735	$4,000	$4,000	$5,900
.31-60	Professional Other	$4,806	$9,000	$9,000	$6,300
.31-80	IT Services	$50,129	$130,600	$125,000	$119,000
.32-10	Accounting and Auditing	$592	$700	$700	$700
.34-05	Contractual Services - Facilities	$505	$1,000	$1,000	$1,500
.34-10	Contractual Services	$6,119	$5,000	$7,000	$2,000
.40-10	Travel & Per Diem	$4,943	$5,000	$5,000	$6,000
.41-10	Communication	$4,564	$24,000	$10,000	$8,000
.42-10	Postage and Freight	$147	$100	$200	$100
.43-10	Utilities Electricity	$182	$13,200	$13,200	$13,200
.44-10	Rentals and Leases	$1,223	$3,300	$3,300	$3,100
.45-10	Insurance Liability, Property, Etc.	$53,444	$90,000	$60,000	$63,000
.46-05	Repair and Maintenance - Facilities	$22,257	$25,000	$35,000	$27,000
.46-50	Repair and Maintenance/Other	$44,234	$38,200	$48,200	$55,000
.47-10	Printing & Binding	$4,266	$500	$6,000	$500
.49-10	Other Current Charges	$18	$2,500	$2,500	$2,500
.51-10	Office Supplies	$1,290	$600	$2,000	$500
.52-10	Operating Supplies	$80,701	$112,000	$112,000	$90,000
.52-12	Medical (EMS) Supplies	$0	$10,000	$10,000	$10,000
.52-20	Fuel, Oil & Lubricants	$12,114	$29,000	$24,000	$24,000
.52-93	Operating Supplies - Grant	$7,938	$0	$17,000	$0
.54-10	Books, Pubs and Memberships	$0	$2,000	$2,000	$2,000
.55-10	Training and Education	$7,843	$15,000	$15,000	$14,000
.56-30	Permits and Registration Fees	$499	$1,500	$1,500	$1,500
TOTAL OPERATING		**$308,547**	**$522,200**	**$513,600**	**$455,800**
					-11%
CAPITAL OUTLAY					
.63-10	Improvements	$18,098	$0	$15,000	$0
.64-20	Machinery & Equipment	$8,307	$61,000	$96,000	$45,000
.64-55	Machinery & Equipment - Grant	$42,010	$0	$43,000	$0
TOTAL CAPITAL OUTLAY		**$68,415**	**$61,000**	**$154,000**	**$45,000**
TOTAL BUDGET		**$1,498,785**	**$2,266,000**	**$2,350,400**	**$2,264,900**
					-4%

BUDGET REQUEST FORM: FACILITY IMPROVEMENTS

Department:	**Fire – Beach Safety Division**
Fiscal Year:	**2027**
Requestor:	**Director Daryl Paul**

Complete this form for requested facility repairs or improvements.

Facility:	Beach Safety Headquarters
Improvement or Repair:	Sprinklers, ground-level deck, apparatus bay ceiling repairs and paint, parking lot gravel, and pier room re-siding and decking
Cost:	$15,000
In Current 5-Year Plan?	No

Justification:

The projects mentioned above are the final ones related to the Beach Safety Headquarters remodel that could not be finished in time for the lifeguarding season or within budget. By completing these remaining projects in-house during the winter months, we can keep costs low and minimize disruptions to daily operations. Please note there will be associated costs with equipment rentals, such as a scissor lift.

Priority (in order):

1. Apparatus bay ceiling repairs and paint
2. Parking lot gravel
3. Ground-level deck
4. Pier room re-siding and decking
5. Sprinklers

BUDGET REQUEST FORM: MACHINERY & EQUIPMENT

Department: **Fire – Beach Safety**

Fiscal Year: **2027**

Requestor: **Chief Ray Morgan**

Complete this form for requested equipment which costs more than $5,000.

Equipment Requested	Cost	Priority	Justification
ATV	10k	Moderate	Replacement of our oldest ATV which is a 2022 model. ATVs are on a 4-year replacement cycle, and this is in the 5-year plan.
HO jet Ski	30K	High	This is a new addition to the fleet of 3 jet-skis we already have. Two of our skis are older and routinely down for maintenance. This new ski is in the 5-year plan.

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: Fire – Beach Safety 2202

Fiscal Year: FY-2027

Requestor: Daryl Paul – Beach Safety Director

Operating Supplies Requested	Cost	Priority	Justification
(3 units) Rescue Boards	$3,975	High	Prevention & Rescue Operations
(112 units) Beach Safety Flags	$11,200	High	Prevention
Uniforms & Issued Equipment	$30,000	High	Uniforms and Equipment
Flagpole & Equipment Locks	$1,000	High	Security
(1 unit) ATV Board Rack	$1,200	High	Equipment
(1 unit) Motorola Radio	$5,000	High	Communications
(1 unit) Beach Jet Ski Trailer	$3,000	High	Rescue Equipment Storage & Mobility
(50 one-gallon units) Salt Away Soap	$1,650	High	Fleet Maintenance
(4 gallons) POR15	$980	High	Fleet Maintenance
Stainless Hardware	$2,500	High	Equipment & Facilities Maintenance
(1 unit) ATV Lights & Siren Kit	$1,000	High	Prevention & Rescue Operations
Vehicle Graphics	$1,700	High	Fleet
Gym Equipment	$5,000	High	Physical Fitness & Training
(1 unit) Sig Saure Binocular	$2,000	High	Search & Rescue Operations
(1 unit) Smitty Built Winch and Mount	$1,000	High	New Truck

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: **Fire- Beach Safety**

Fiscal Year: **2027**

Requestor: **Beach Safety Director Paul**

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
USLA Regionals	$560.00	$150.00	4	$2840.00	High	Regional Competition & Representation
USLA Officer Development	$1730.00	$400.00	2	$4260.00	High	Leadership Development
EMT	N/A	$1800	3	$5400.00	High	Training and Development
PRWC Training	N/A	$200.00	4	$800.00	High	Rescue and Response Training
EVOC Instructor Training	N/A	$450.00	4	$1800.00	Moderate	Internal Instructor Training

Fire Inspections – FY 2027 Budget Highlights

Proposed New Positions

- None

Enhancements

- Office Workstations – $50,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DIVISION : INSPECTIONS

2203		YTD CASH	ORIGINAL BUDGET	AMENDED BUDGET	PROPOSED BUDGET
FIRE INSPECTIONS		**2025-2026**	**2025-2026**	**2025-2026**	**2026-2027**
PERSONNEL					
.12-10	Salaries Regular	$409,159	$0	$579,000	$602,000
.13-10	Salaries Other	$71,277	$0	$120,000	$123,000
.14-10	Salaries Overtime	$91,422	$0	$120,000	$130,000
.15-10	Salaries Special	$3,500	$0	$3,500	$5,000
.15-30	Incentive Pay	$2,465	$0	$4,000	$2,520
.15-60	Hiring Incentive	$100	$0	$100	$0
.21-10	Matching FICA	$43,778	$0	$60,000	$66,000
.22-10	Retirement GE	$25,609	$0	$36,000	$38,000
.22-25	Retirement FF	$81,802	$0	$110,000	$127,000
.23-10	Health Insurance	$52,200	$0	$76,000	$95,800
.23-20	Dental Insurance	$1,841	$0	$2,700	$3,500
.23-30	Life Insurance	$2,698	$0	$4,000	$4,600
TOTAL PERSONNEL		**$785,851**	**$0**	**$1,115,300**	**$1,197,420**
					7.4%
OPERATING					
.31-20	Professional Medical	$150	$0	$200	$2,100
.31-60	Professional Other	$4,935	$0	$5,000	$5,800
.31-80	IT Services	$20,507	$0	$56,000	$54,000
.32-10	Accounting and Auditing	$0	$0	$1,000	$1,000
.34-05	Contractual Services - Facilities	$1,571	$0	$3,000	$2,000
.34-10	Contractual Services	$218,034	$0	$220,000	$225,000
.40-10	Travel & Per Diem	$4,568	$0	$6,000	$6,200
.41-10	Communication	$2,393	$0	$4,500	$4,600
.42-10	Postage and Freight	$0	$0	$0	$12,000
.43-10	Utilities Electricity	$7,081	$0	$11,000	$11,300
.43-20	Utilities Waste Disposal	$348	$0	$700	$700
.44-10	Rentals and Leases	$876	$0	$3,500	$3,700
.45-10	Insurance Liability, Property, Etc.	$26,915	$0	$55,000	$58,000
.46-05	Repair and Maintenance - Facilities	$6,335	$0	$15,000	$20,000
.46-50	Repair and Maintenance - Other	$1,781	$0	$12,000	$12,000
.47-10	Printing & Binding	$761	$0	$1,000	$1,000
.51-10	Office Supplies	$656	$0	$2,000	$2,000
.52-10	Operating Supplies	$25,784	$0	$35,000	$81,000
.52-20	Fuel, Oil & Lubricants	$4,282	$0	$10,000	$11,000
.54-10	Books, Pubs and Memberships	$475	$0	$1,000	$1,500
.55-10	Training and Education	$1,922	$0	$5,000	$6,000
.56-30	Permits and Registration Fees	$138	$0	$1,000	$1,000
TOTAL OPERATING		**$329,511**	**$0**	**$447,900**	**$521,900**
					16.5%
CAPITAL OUTLAY					
.63-10	Improvements	$64,544	$0	$420,000	$0
.64-20	Machinery & Equipment	$62,588	$0	$65,000	$0
TOTAL CAPITAL OUTLAY		**$127,132**	**$0**	**$485,000**	**$0**
TOTAL BUDGET		**$1,242,495**	**$0**	**$2,048,200**	**$1,719,320**
					-16.1%

Building Department – FY 2027 Budget Highlights

Proposed New Positions

- None

Machinery and Equipment

- Replacement Trucks – $49,000
- ATV Replacements (2) – $26,000

Additional Enhancements

- New BTR Software & Implementation – $150,000
- CityWorks Permitting & Licensing Module Software & Implementation – $85,000
- Office Layout Improvements – $50,000
- Document Scanning Service – $20,000

Building Department

5-Year Plan Highlights

Proposed New Positions

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
GIS Analyst	-	1	-	-	-
Floodplain Manager	-	-	1	-	-

Machinery and Equipment

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Replacement Trucks	$ 49,000	$ 154,500	$ -	$ -	$ -
ATV Replacements (2)	26,000	27,700	-	-	-
	$ 75,000	**$ 182,200**	**$ -**	**$ -**	**$ -**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: BUILDING (PROTECTIVE INSPECTION)

001-2400-524		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$788,934	$1,247,000	$1,247,000	$1,323,000
.13-10	Salaries No Pension	$0	$800	$800	$800
.14-10	Salaries Overtime	$30,427	$36,000	$36,000	$38,000
.15-10	Salaries Special	$11,390	$11,400	$11,400	$10,000
.15-20	Vehicle Expense	$2,025	$2,700	$2,700	$2,700
.15-30	Incentive Pay	$0	$3,000	$3,000	$0
.15-60	Hiring Incentive / Referral	$0	$1,000	$1,000	$100
.21-10	Matching FICA	$58,488	$99,600	$99,600	$105,200
.22-10	Retirement	$113,518	$179,000	$179,000	$198,000
.23-10	Health Insurance	$121,364	$176,000	$176,000	$231,000
.23-20	Dental Insurance	$3,801	$7,000	$7,000	$8,000
.23-30	Life Insurance	$5,167	$8,700	$8,700	$10,200
TOTAL PERSONNEL		**$1,135,114**	**$1,772,200**	**$1,772,200**	**$1,927,000**
					9%
OPERATING					
.31-20	Professional Medical	$345	$600	$600	$4,500
.31-21	Professional Spay Bay	$18,770	$20,000	$21,450	$20,000
.31-60	Professional Other	$3,291	$11,000	$11,000	$57,000
.31-80	IT Services	$42,154	$109,100	$123,000	$118,000
.32-10	Accounting and Auditing	$3,719	$4,400	$4,400	$4,400
.34-05	Contractual Services - Facilities	$2,214	$3,000	$3,000	$3,000
.34-10	Contractual Services	$276,495	$415,000	$410,500	$600,000
.34-20	Code Enforcement Abatements	$3,051	$20,000	$20,000	$20,000
.40-10	Travel and Per Diem	$11,764	$14,000	$14,000	$20,000
.41-10	Communication	$9,853	$45,000	$45,000	$18,000
.42-10	Postage and Freight	$0	$3,000	$3,000	$3,000
.43-10	Utilities Electric	$8,773	$17,600	$17,600	$17,600
.43-20	Utilities Waste Disposal	$390	$3,000	$3,000	$3,000
.44-10	Rentals and Leases	$3,112	$7,600	$7,600	$9,000
.45-10	Insurance Liability, Property, Etc.	$35,955	$49,000	$52,000	$55,000
.46-05	Repairs and Mte Facilities	$7,113	$30,000	$30,000	$30,000
.46-50	Repairs and Mte Other	$15,104	$25,000	$25,000	$30,000
.47-10	Printing and Binding	$1,423	$6,000	$6,000	$6,000
.48-30	Promotional Activities	$1,416	$0	$2,000	$2,000
.49-10	Other Current Charges	$0	$7,000	$3,000	$2,000
.49-70	Recording Fees	$2,510	$2,000	$4,000	$4,000
.51-10	Office Supplies	$1,794	$7,000	$7,000	$2,000
.52-10	Operating Supplies	$37,963	$68,000	$68,000	$80,000
.52-20	Fuel, Oil and Lubricants	$8,492	$25,000	$25,000	$25,000
.52-80	Plan Review Costs	$15,980	$30,000	$30,000	$30,000
.54-10	Books, Pubs and Memberships	$2,675	$8,000	$8,000	$8,000
.55-10	Training and Education	$10,840	$15,000	$15,000	$20,000
.56-30	Permits and Registration Fees	$221	$400	$400	$400
TOTAL OPERATING		**$525,416**	**$945,700**	**$959,550**	**$1,191,900**
					25%
CAPITAL OUTLAY					
.63-10	Improvements	$34,856	$220,000	$220,000	$50,000
.64-20	Machinery and Equipment	$0	$94,000	$107,000	$75,000
TOTAL CAPITAL OUTLAY		**$34,856**	**$314,000**	**$327,000**	**$125,000**
TOTAL BUDGET		**$1,695,385**	**$3,031,900**	**$3,058,750**	**$3,243,900**
					6%
					7%

BUDGET REQUEST FORM: OTHER EXPENDITURES

Department: Building and Planning

Fiscal Year: FY '27

Requestor: Mel Leonard

Complete this form for other new large expenditures requested.

Expenditure: Scan Historical Documents Through Local Resources

Cost: $20,000.00

In Current 5-Year Plan? No

Justification:

Scanning historical building plans stored by the City of Panama City Beach Building Department in small increments is justified for several key reasons:

1. **Resource Efficiency:** Small-scale scanning allows for optimal use of staff time and equipment, minimizing disruptions to daily operations. By breaking the project into manageable phases, resources can be allocated more effectively, ensuring that regular departmental duties are not compromised.
2. **Prioritization and Accessibility:** Incremental scanning enables prioritization based on plan age, relevance, or demand. Frequently requested or at-risk documents can be digitized first, providing faster access to essential records while gradually expanding the digital archive.
3. **Quality Control:** Scanning in small increments improves quality assurance. Staff can review and verify scanned documents for accuracy and completeness before proceeding, reducing errors and facilitating corrections as needed.
4. **Budget Management:** Incremental scanning aligns with budget constraints by spreading costs over time. This approach allows the department to fund scanning projects within annual budgets, avoiding large, upfront expenditures.
5. **Risk Mitigation:** By digitizing records in phases, the city reduces the risk of loss or damage to high-priority documents due to unforeseen events such as natural disasters or deterioration. Early scanning of critical records ensures their preservation.

In conclusion, scanning historical building plans in small increments provides a balanced, practical, and sustainable strategy for preserving and improving access to important records, while minimizing operational, financial, and logistical challenges.

Priority (in order): 2

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: Building and Planning

Fiscal Year: FY '27

Requestor: Mel Leonard

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
BOAF Annual Conference	$1700.00	$700.00	3	$7,200.00	1	Continuing Education and Professional Collaboration
Florida Floodplain Managers Association Conference	$2000.00	$600.00	3	$7,800.00	2	Continuing Education and Professional Collaboration
Permit Tech Experience	$1,700.00	$500.00	2	$4,400.00	3	Continuing Education and Professional Collaboration
BOAF Legislative Day	$1,500.00	$0	3	$4,500.00	4	Lobby for the Building Department with state leadership
Emerging Tech Event	$1,700.00	$500.00	2	$4,400.00	5	Learn about upcoming technology available for Building Departments

BUDGET REQUEST FORM: IT EQUIPMENT

Department: Building and Planning

Fiscal Year: FY '27

Requestor: Mel Leonard

Complete this form for requested IT equipment.

Equipment Requested	Quantity	Total Cost	Priority	Justification
Copier / Printer	1	$5,000.00 /YR	2	Relocation of Code Enforcement to allow for the office space for new Building Department personnel.
Desktop	1	$1,700.00	1	Computers for the backfill of the Building Inspector.
Cell phone	1	1,400.00	1	Backfill for Building Inspector
Desk phone	1	$275.00	1	Backfill for Building Inspector
Large Monitor	1	$1,500.00	1	Backfill for Building Inspector
Small Monitor	2	$500.00	1	Backfill for Building Inspector
iPad	1	$1,400.00	1	Backfill for Building Inspector
Desk riser	1	$800.00	1	Backfill for Building Inspector

BUDGET REQUEST FORM: OTHER EXPENDITURES

Department: Building and Planning

Fiscal Year: FY '27

Requestor: Mel Leonard

Complete this form for other new large expenditures requested.

Expenditure: Optimize Office Layout and Employee Safety

Cost: $50,000

In Current 5-Year Plan? No

Justification:

1. **Optimized Office Layout:** Constructing a new wall and cased opening allows for the reconfiguration of existing space, enabling the department to maximize usable office areas. This reorganization makes it possible to accommodate more workstations, better utilize available square footage, and provide maximum safety for associated personnel.
2. **Facilitation of Personnel Movement:** The addition of a doorway and casing opening will improve traffic flow, making it safer for staff to exit workspaces and offices in case an event occurs. This streamlined movement enhances collaboration and communication between team members, supporting a more efficient work environment.
3. **Supporting Departmental Growth:** As the department anticipates the backfilling of Building Inspector positions, additional workspace is required. The proposed modifications will create the necessary space for new hires, ensuring that each inspector has a designated work area and the resources needed to perform their duties effectively.
4. **Enhanced Functionality and Flexibility:** The physical changes will provide greater flexibility in how office space is utilized, allowing the department to adapt to changing staffing needs and operational requirements over time.
5. **Cost-Effective Solution:** Rather than seeking additional office space offsite or pursuing major renovations, these targeted modifications offer a practical and cost-effective approach to meeting current and future departmental needs.

In summary, the proposed construction and modifications will facilitate efficient personnel movement, maximize office space utilization, and support the growing needs of the Building Department, ensuring that staff have the environment necessary to provide high-quality service to the community and to ensure safety for our employees.

Priority (in order): 1

BUDGET REQUEST FORM: MACHINERY & EQUIPMENT

Department:	Building and Planning – Code Enforcement
Fiscal Year:	FY '27
Requestor:	Mel Leonard

Complete this form for requested equipment which costs more than $5,000.

Equipment Requested	Cost	Priority	Justification
Truck	$49,000	1	Replace older, current truck
ATVs (2)	$26,000	2	Replace 2 older ATVs

Street Department – FY 2027 Budget Highlights

Half-Cent Infrastructure Sales Tax Funded Projects

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Mandy Lane South	$ 2,200,000	$ 1,700,000	$ -	$ -	$ -
Griffin / Ashley Improvements	$ 500,000	$ 2,000,000	$ 1,000,000	$ -	$ -
Roadway Resurfacing	$ 1,500,000	$ -	$ 1,500,000	$ 1,500,000	$ 1,500,000
Community & Emergency	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000

Public Works Shared Project

- Public Works Safe Room – $2,445,000 (partially funded by $600,000 HMGP grant)

  Street Allocation (60%) – $1,467,000

  Stormwater Allocation (30%) – $733,500

  CRA Allocation (10%) – $244,500

Other Highlights

- Fleet operations – moved to a new Internal Service Fund in FY 2027
- Operating decrease due to the $200,000 roadway rating study in FY 2026
- BayWay requested funding increase from $49,775 to $90,973 (83%, $41,198 increase)

Public Works Proposed New Positions

5-Year Plan Highlights

	ST	SW	CRA	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Engineer I/II (115-116)	0.25	0.50	0.25	1		1		1
CRA Maintenance Worker (101-105)	0.20	-	0.80	1		1		1
SW Maintenance Worker (101-105)	-	1.00	-	1		1		1
Street Maintenance Worker (101-105)	1.00	-	-		1		1	
Survey Technician (105)	0.25	0.50	0.25		1		1	
CRA Maintenance Supervisor (108)	0.20	-	0.80		1			
SW Maintenance Supervisor (108)	-	1.00	-			1		
Construction Project Manager (113)	0.30	0.10	0.60			1		
Street Maintenance Supervisor (108)	1.00	-	-				1	
City Surveyor (116)	0.25	0.50	0.25					1
				3	3	5	3	4
			Street Total	0.45	1.45	0.75	2.25	0.70
			SW Total	1.50	0.50	2.60	0.50	2.00
			CRA Total	1.05	1.05	1.65	0.25	1.30

Public Works Equipment

5-Year Plan Highlights

	ST	SW	CRA	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Boom Axe	0.33	0.33	0.33	$ 300,000				
310 Backhoe	0.50		0.50	$ 180,000				
Concrete Mixer	0.50		0.50	$ 7,500				
Milling Machine	0.10	0.15			$ 250,000			
Hot Box	0.10	0.15				$ 150,000		
Striping Machine	0.20		0.80			$ 200,000		
544 Loader	0.50	0.50					$ 300,000	
Lawnmowers	1.00			$ 75,000	$ 80,000		$ 20,000	
F150 Trucks	1.00			$ 62,500		$ 67,250		$ 70,000
Side by Side x 2	1.00			$ 30,000	$ 31,000			$ 35,000
Heavy Utility Trucks	1.00				$ 85,000		$ 95,000	$ 100,000
Dump Truck	1.00				$ 250,000			
Knuckle Boom	1.00					$ 300,000		$ 325,000
Enclosed Trailer	1.00					$ 10,000	$ 12,000	
Large Excavator		1.00		$ 200,000				
Dewatering Pump		1.00		$ 135,000				
Large Stormwater Plugs		1.00		$ 150,000		$ 75,000		
Hydro Seed Sprayer		1.00		$ 20,000				
1 Ton Dump Truck		1.00			$ 85,000			
Televising Camera Truck		1.00			$ 300,000			
310 Backhoe		1.00						$ 200,000
F150 Truck		1.00			$ 65,000	$ 67,250	$ 70,000	$ 72,500
Doser		1.00				$ 300,000		
Slope Mower		1.00				$ 100,000		
Mini Excavator		1.00					$ 125,000	
Street Sweeper			1.00	$ 350,000				
F150 Truck			1.00	$ 62,500	$ 65,000	$ 67,250	$ 70,000	$ 72,500
Side by Side/Golf Cart			1.00	$ 20,000			$ 20,000	
Enclosed Trailer			1.00	$ 10,000				
Lawnmowers			1.00		$ 25,000			$ 20,000
Garbage Truck			1.00			$ 500,000		
Street Total				**$ 361,250**	**$ 471,000**	**$ 432,250**	**$ 277,000**	**$ 530,000**
SW Total				**$ 605,000**	**$ 487,500**	**$ 564,750**	**$ 345,000**	**$ 272,500**
CRA Total				**$ 636,250**	**$ 90,000**	**$ 727,250**	**$ 90,000**	**$ 92,500**
				$ 1,602,500	**$ 1,048,500**	**$ 1,724,250**	**$ 712,000**	**$ 895,000**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: STREET

001-4100-541		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$797,022	$1,165,000	$1,155,400	$1,164,000
.13-10	Salaries No Pension	$16,848	$10,400	$19,000	$7,000
.14-10	Salaries Overtime	$8,615	$30,000	$30,000	$30,000
.15-10	Salaries Special	$5,938	$7,000	$7,000	$6,000
.15-20	Vehicle Expense	$1,013	$1,400	$1,400	$1,400
.15-30	Incentive Pay	$3,180	$10,000	$10,000	$4,000
.15-60	Hiring Incentive / Referral	$45	$100	$100	$0
.21-10	Matching FICA	$62,620	$93,700	$93,700	$92,700
.22-10	Retirement	$128,339	$193,000	$193,000	$186,000
.23-10	Health Insurance	$137,797	$196,000	$196,000	$223,000
.23-20	Dental Insurance	$4,764	$8,000	$8,000	$8,000
.23-30	Life Insurance	$5,463	$8,100	$8,100	$9,000
.25-10	Unemployment Compensation	$385	$0	$1,000	$0
TOTAL PERSONNEL		**$1,172,030**	**$1,722,700**	**$1,722,700**	**$1,731,100**
				0.0%	*0.5%*
OPERATING					
.31-20	Professional Medical	$559	$3,700	$3,700	$7,400
.31-50	Professional Surveying / Plat Review	$2,515	$6,600	$6,600	$6,600
.31-60	Professional Other	$116,055	$254,000	$351,000	$72,300
.31-80	IT Services	$51,268	$133,900	$132,000	$123,000
.31-90	Grant Management	$840	$10,000	$10,000	$5,000
.32-10	Accounting and Auditing	$3,043	$3,600	$3,600	$3,600
.34-05	Contractual Services Facilities	$1,077	$3,000	$3,000	$2,000
.34-10	Other Contractual Services	$7,947	$26,000	$26,000	$28,000
.40-10	Travel and Per Diem	$4,177	$15,000	$15,000	$17,500
.41-10	Communication	$10,627	$15,600	$15,600	$13,000
.42-10	Postage and Freight	$0	$500	$500	$500
.43-10	Utilities Electricity	$214,452	$359,000	$359,000	$300,000
.43-20	Utilities Waste Disposal	$29,493	$80,000	$80,000	$60,000
.44-10	Rentals and Leases	$1,986	$6,800	$6,800	$4,400
.45-10	Insurance Liability, Property, Etc.	$195,952	$242,000	$210,000	$221,000
.46-05	Repairs and Mte Facilities	$2,972	$17,000	$17,000	$12,000
.46-19	Fleet Shop ISF Allocation	$0	$0	$0	$161,000
.46-20	Repairs and Mte Mach and Eq	$68,826	$100,000	$100,000	$125,000
.46-50	Repairs and Mte Other	$24,383	$115,000	$115,000	$75,000
.46-70	Repairs and Mte Resurfacing	$0	$1,750,000	$1,800,000	$1,550,000
.47-10	Printing and Binding	$208	$1,000	$1,000	$1,000
.49-10	Other Current Charges	$2	$3,900	$3,800	$2,000
.49-70	Recording Fees	$24	$0	$100	$100
.51-10	Office Supplies	$880	$2,600	$2,600	$2,000
.52-10	Operating Supplies	$53,823	$100,000	$100,000	$80,000
.52-15	Signage Supplies	$4,506	$25,000	$25,000	$25,000
.52-20	Fuel, Oil and Lubricants	$46,161	$70,000	$70,000	$77,000
.53-20	Road Materials and Supplies	$12,473	$40,000	$40,000	$40,000
.54-10	Books, Pubs and Memberships	$354	$2,000	$2,000	$1,000
.55-10	Training and Education	$7,600	$15,000	$15,000	$22,500
.56-30	Permits and Registration Fees	$592	$2,500	$2,500	$1,000
TOTAL OPERATING		**$862,795**	**$3,403,700**	**$3,516,800**	**$3,038,900**
				3.3%	*-13.6%*
CAPITAL OUTLAY					
.62-10	Buildings	$86,481	$92,000	$155,000	$0
.63-10	Improvements	$9,506	$60,000	$60,000	$0
.64-20	Machinery and Equipment	$446,844	$568,000	$547,500	$361,000
.65-75	PW Safe Room HMGP	$731	$1,432,000	$40,000	$1,467,000
.65-79	North R Jackson Blvd Imps Phase II	$288,802	$0	$300,000	$0
.65-80	Mandy Lane South	$59	$2,350,000	$210,000	$2,200,000
.65-90	Clarence Street	$1,498,667	$1,700,000	$2,917,000	$0
.65-901	Griffin / Ashley	$0	$0	$0	$500,000
TOTAL CAPITAL OUTLAY		**$2,331,090**	**$6,202,000**	**$4,229,500**	**$4,528,000**
CONTRIBUTIONS & DEBT SERVICE					
.81-20	Bay Co. Transportation Planning Org	$0	$49,775	$49,775	$47,624
TOTAL CONTRIBUTIONS & DEBT SERVICE		**$0**	**$49,775**	**$49,775**	**$47,624**
TOTAL BUDGET		**$4,365,915**	**$11,378,175**	**$9,518,775**	**$9,345,624**
				-16.3%	*-1.8%*
					-17.9%

BUDGET REQUEST FORM: PERSONNEL

Department: Public Works- Administration

Fiscal Year: 2027

Requestor: John Adair

Complete this form for each requested new position.

New Position: Engineer I/II

Pay Grade & Base Salary: PG 115-116/ $84,787.31-$131,420.33

Equipment Required:

The Engineer I/II position will require the purchase of a desktop or laptop computer capable of running engineering and GIS software, dual monitors, a mobile phone, standard office equipment, and applicable software licenses necessary to perform engineering design, project review, mapping, and regulatory compliance functions.

In Current 5-Year Plan? Yes

This is not a new position request. The Engineer I/II position was identified and projected during the FY 2025 budget process for inclusion in the FY 2026 budget; however, funding was not approved at that time. Due to continued growth in capital improvement projects, infrastructure maintenance requirements, development review activities, and regulatory compliance obligations, the need for this position remains.

The Engineer I/II position will provide technical engineering support for Public Works operations, including the planning, design, construction, inspection, and management of transportation, stormwater, drainage, utility coordination, and infrastructure improvement projects. The position will assist with project development, permit reviews, construction oversight, cost estimating, grant administration, consultant coordination, and engineering analysis necessary to support the City's expanding infrastructure needs.

This position will help reduce reliance on outside consultants for routine engineering services while increasing the City's capacity to manage projects internally. The Engineer I/II will also support long-term capital planning efforts, review development projects for compliance with City standards, assist with grant-funded projects, and provide technical expertise for operational and maintenance activities across multiple divisions.

In addition to traditional engineering responsibilities, this position could assume many of the regulatory compliance duties associated with the proposed Public Works Compliance Officer position, including administration of the Community Rating System (CRS), support of the National Pollutant Discharge Elimination System (NPDES/MS4) permit program, permit tracking, reporting requirements, regulatory coordination, and documentation management. As a result, approval of the Engineer I/II position could eliminate the need for the separately requested Public Works Compliance Officer position while providing both engineering and compliance expertise within a single position.

As the City's infrastructure network continues to expand and regulatory requirements become increasingly complex, additional engineering resources are necessary to maintain project schedules, improve service delivery, support strategic planning initiatives, and protect the City's investment in public infrastructure. Funding this position will strengthen the City's in-house engineering capabilities, improve efficiency, reduce long-term project delivery costs, and provide a more comprehensive approach to engineering and regulatory compliance management.

Justification:

Priority (in order): 1A

BUDGET REQUEST FORM: MACHINERY & EQUIPMENT

Department: Public Works-Street

Fiscal Year: 2027

Requestor: John Adair

Equipment Requested	Cost	Priority	Justification
Boom Axe	$100,000 ($300k total cost split: 34%ST 33%SW 33% CRA)	1	The current unit has been deemed unsafe for operation and has been locked out by the manufacturer, rendering it unusable for City operations. Due to safety concerns and the inability to return the equipment to service, replacement is necessary to maintain essential maintenance activities. The Boom Axe is a critical piece of equipment utilized by all three Public Works divisions Street, Stormwater, and CRA for right-of-way (ROW) maintenance, ditch maintenance, vegetation management, roadside mowing, canal and drainage system upkeep, and maintaining visibility along roadways and intersections. The equipment's extended reach allows crews to safely access and maintain areas that cannot be effectively serviced with conventional mowing equipment, reducing the need for manual labor and minimizing employee exposure to traffic hazards, steep slopes, and drainage facilities. Without a replacement unit, the City's ability to perform routine vegetation management and drainage maintenance will be significantly impacted, potentially leading to obstructed drainage systems, reduced roadway visibility, increased safety concerns, and higher costs associated with outsourcing these services to

			contractors. The Boom Axe supports regulatory compliance, stormwater system functionality, and overall public safety throughout the City.
Grasshopper Lawnmowers	$75,000	2	Purchase of (3) three new industrial-grade Grasshopper mowers to replace aging mowing equipment that has reached the end of its useful service life. The existing mowers have experienced increased maintenance requirements, more frequent downtime, and reduced reliability, resulting in higher operating costs and decreased productivity. The Street Division is responsible for maintaining roadway rights-of-way, medians, drainage areas, public properties, and other City-maintained green spaces throughout the year. These areas require routine mowing and vegetation management to maintain public safety, visibility, aesthetics, and compliance with City maintenance standards. Reliable mowing equipment is essential to efficiently perform these duties and maintain service levels expected by residents and visitors. The proposed Grasshopper mowers are designed specifically for heavy-duty municipal and commercial applications and provide increased durability, performance, and longevity compared to the current equipment. Transitioning to a more industrial-grade mower platform will improve operational efficiency, reduce maintenance downtime, and provide crews with equipment better suited to the demanding conditions encountered during daily operations.
310 Backhoe	$90,000 (180K split ST/CRA)	4	Replace the aging John Deere 310 backhoe currently in service. This unit has exceeded its useful life and is experiencing increasing maintenance needs, extended downtime, and declining reliability. The backhoe is essential for daily operations including excavation, ditching,

			pipe installation, repairs, road maintenance, and emergency response. Over the past year, repair frequency and costs have continued to rise, and parts availability has become more limited due to the unit's age. Continued operation increases the risk of unexpected breakdowns, which can delay critical infrastructure work and reduce the department's ability to respond quickly to service requests.
F150 Truck	$62,500	7	To replace the aging S5 truck with a new Ford F-150. The current vehicle has high mileage, increasing maintenance costs, and declining reliability, which limits its availability for daily operations. A new F-150 will provide dependable transportation for inspections, crew support, material transport, and emergency response. Replacing S5 now will reduce downtime, improve efficiency, and ensure consistent service to the community.
Side by Side	$30,000	9	To purchase (2) two John Deere Gator side-by-side utility vehicles. These units will replace the current Can-Am models, which have become difficult to maintain due to limited parts availability, software restrictions that prevent in-house repairs, and long turnaround times at certified dealers. Switching to John Deere Gators will ensure better local support, easier maintenance, and more reliable access to parts and service. The new units will improve daily field operations, crew mobility, and response efficiency.
Concrete Mixer	$7,500 (split w/ CRA)	11	Requesting funding for a concrete mixer to support small-scale concrete work such as sidewalk repairs, curb replacement, drainage structures, and patching. Crews currently rely on manual mixing or limited availability of borrowed equipment, which slows response times and reduces efficiency. A dedicated mixer will improve productivity, ensure consistent material quality, and allow timely completion of routine maintenance and repair tasks essential to public infrastructure.

June 25, 2026

City of Panama City Beach
Attn: Holly J. White, Assistant City Manager
17007 Panama City Beach Parkway
Panama City Beach, FL 32413

RE: Bayway Public Transit System Funding Request - **CORRECTED**

Dear Ms. White:

The Bay County Transportation Planning Organization (TPO), in coordination with the Bay County Board of County Commissioners as the Community Transportation Coordinator for Bay County, respectfully requests the City of Panama City Beach's continued support of the Bayway Public Transit System for Fiscal Year 2027, which begins October 1, 2026, and ends September 30, 2027.

The requested annual contributions are as follows:

- Bayway Fixed-Route Transit Services: **$86,698.00**
- Bayway On Demand / Transportation Disadvantaged Program: **$4,275.00**

These contributions help support essential public transportation services for residents within the City of Panama City Beach and throughout Bay County. Funding assists with maintaining fixed-route transit operations as well as Bayway On Demand services, which provide transportation for eligible individuals to access employment, medical appointments, education, shopping, and other life-sustaining services.

Checks may be made payable to:

Bay County TPO
1010 Cone Avenue
Panama City, FL 32401

If you would like additional information regarding this request or would like to speak directly with a member of our staff, please contact our office at (850) 248-8161 or email Lamar Hobbs at lhobbs@baycountyfl.gov.

On behalf of the Bay County TPO and the Bay County Board of County Commissioners, thank you for your consideration and continued partnership in supporting Bay County's public transportation system.

Respectfully,

Lamar Hobbs
Transit Program Administrator

Bayway FY2027 Local Contributions Fixed Route Annual Request							
Municipality	Prior Contribution	Prior Percentage	Total Usage per Municipality	FY27 Allocation Percentage	Current Contribution Allocation	Sunday Service Addition	Contribution Allocation with Sunday Service
BCBOCC	$ 70,000.00	31.11%	115,721	30.17%	$ 67,887.00	$ 45,257.00	$ 113,144.00
City of Callaway	$ 15,500.00	6.89%	12,902	3.36%	$ 7,569.00	$ 5,046.00	$ 12,615.00
City of Lynn Haven	$ 15,500.00	6.89%	9,289	2.42%	$ 5,449.00	$ 3,633.00	$ 9,082.00
City of Panama City	$ 68,500.00	30.44%	128,053	33.39%	$ 75,121.00	$ 50,081.00	$ 125,202.00
City of Panama City Beach	$ 45,500.00	20.22%	88,673	23.12%	$ 52,019.00	$ 34,679.00	$ 86,698.00
City of Parker	$ 5,000.00	2.22%	12,065	3.15%	$ 7,078.00	$ 4,719.00	$ 11,797.00
City of Springfield	$ 5,000.00	2.22%	16,837	4.39%	$ 9,877.00	$ 6,585.00	$ 16,462.00
City of Mexico Beach	$ -	0.00%	-	0.00%	$ -	$ -	$ -
Total	**$ 225,000.00**	**100.00%**	**383,540**	**100.00%**	**$ 225,000.00**	**$ 150,000.00**	**$ 375,000.00**
					Sunday Svc Add	$ 150,000.00	

Bayway on Demand FY2027 Local Contributions Demand Response Annual Request						
Municipality	Prior Contribution	Prior Percentage	Total Usage per Municipality	County @ 50% of City's Usage	FY27 Allocation Percentage	Current Contribution Allocation
BCBOCC	$ 120,000.00	55.82%	18,589	58,903	59.37%	$ 127,618.00
City of Callaway	$ 16,960.00	7.89%	3,512	1,756	1.77%	$ 3,804.00
City of Lynn Haven	$ 11,862.00	5.52%	16,286	8,143	8.21%	$ 17,642.00
City of Panama City	$ 46,693.00	21.72%	50,084	25,042	25.24%	$ 54,255.00
City of Panama City Beach	$ 1,235.00	0.57%	3,945	1,973	1.99%	$ 4,275.00
City of Parker	$ 3,972.00	1.85%	1,199	600	0.60%	$ 1,300.00
City of Springfield	$ 14,245.00	6.63%	5,605	2,803	2.83%	$ 6,073.00
City of Mexico Beach	$ -	0.00%	-		0.00%	$ -
Total	**$ 214,967.00**	**100.00%**	**99,220**	**99,220**	**100.00%**	**$ 214,967.00**

Library Department – FY 2027 Budget Highlights

Capital

- None

Bay County Funding Request

- Bay County funding request: $241,708 ($13,208 / 5.8% increase)

Professional and Contractual Services

- Cleaning service brought in house during FY 2026
- Impact fee study concluded during FY 2026

Library Department

5-Year Plan Highlights

Capital

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Aaon Unit Replacement	$ -	$ -	$ 225,000	$ -	$ -

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: LIBRARY

001-7100-571		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
OPERATING					
.31-60	Professional Other	$3,531	$1,900	$3,900	$1,900
.34-05	Contractual Services Facilities	$1,096	$3,000	$3,000	$3,000
.34-10	Contractual Services	$5,457	$239,000	$233,000	$243,000
.41-10	Communication	$657	$1,200	$1,200	$1,200
.43-10	Utilities Electric	$16,126	$28,000	$26,000	$26,000
.45-10	Insurance Liability, Property, Etc.	$16,720	$19,000	$18,000	$19,000
.46-05	Repairs and Maintenance Facilities	$4,224	$58,000	$58,000	$54,000
.46-50	Repairs and Maintenance Other	$10,919	$18,000	$18,000	$18,000
.49-10	Other Current Charges	$0	$100	$100	$0
.52-10	Operating Supplies	$105	$1,000	$1,000	$1,030
TOTAL OPERATING		**$58,834**	**$369,200**	**$362,200**	**$367,130**
				-2%	*1%*
CAPITAL OUTLAY					
.63-10	Improvements	$0	$0	$0	$0
TOTAL CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$0**
TOTAL BUDGET		**$58,834**	**$369,200**	**$362,200**	**$367,130**
				-2%	*1%*
					-1%

BOARD OF COUNTY COMMISSIONERS

DANIEL RAFFIELD
DISTRICT I

ROBERT CARROLL
DISTRICT II

DOUG CROSBY
DISTRICT III

DOUGLAS MOORE
DISTRICT IV

CLARA Y. PEASE
DISTRICT V

JOEL B. SCHUBERT
COUNTY MANAGER

May 22, 2026

Cheryl Joyner, Director of Parks and Recreation
City of Panama City Beach
110 S. Arnold Road
Panama City Beach, FL 32413

Dear Ms. Joyner,

Enclosed please find the proposed FY 2027 budget for the Panama City Beach Public Library. We are requesting an allocation of $241,708, which is an increase of $13,208. This increase will maintain our current level of staffing and includes a $5,000 book/materials budget. In addition to the budget request spreadsheet, I am including a list of other expenditures that benefit the PCB Library but are funded either by Bay County or our Multicounty grant. I hope you will agree that participation in the regional library system provides many benefits to city residents.

As of the end of April, there are over 13,000 library card holders from the PCB Library, who have borrowed an average of 6,000 books and other physical materials each month. Many of those patrons also use our Libby digital collection. We are delighted to offer both quality in-person experiences as well as a collection of 50,000 digital materials to satisfy the information and entertainment needs of PCB patrons.

Thank you for your past and continuing support of your Panama City Beach Public Library. Branch Manager Ann Howard and I are happy to appear during an upcoming budget workshop to tell you more good news about the library and answer questions. If you have any questions regarding the proposed budget prior to the budget workshop, please call me at (850) 522-2109, or Ann at the PCB Library.

Sincerely,

Robin Shader
Library Director

cc: Ann Howard, Panama City Beach Public Library Manager

PCB CC0357

Account Code	Account Name	FY25 Actuals	FY26 Adopted	FY26 Amended	FY27 Proposed	Description
SC5101200	Salaries & Wages-Regular	158,053	175,449	175,449	164,916	5 Staff:
SC5101400	Salaries & Wages-Overtime	6	2,157	2,157	0	1 - 40 hpw Branch Manager
SC5102100	Fica Taxes-Matching	11,831	13,587	13,587	12,617	1 - 40 hpw Assistant Branch Manager
SC5102200	Retirement Contributions	21,391	25,113	25,113	23,320	2 - 27 hpw Library Asssistant
SC5102300	Life & Health Insurance	17,787	18,612	18,612	19,174	1 - 20 hpw Library Assistant
SC5102302	Virtual Doctor	192	192	192	192	
SC5102400	Workers Comp. Premiums	1,107	1,225	1,225	1,138	
SC5303107	Prof Srv-Substance Test	56	138	138	138	Substance tests during hiring process. Pays for 2 tests at $69 each (Includes $13 increase per Risk).
SC5303110	Prof Srv-Background Check	178	195	195	200	Background checks for new hires; 5 year average (FY22-FY26)
SC5303401	Contracted Services	1,212	16	16	16	Payroll fringe (costs associated with HSH/FSA cards); This spend category also includes programming funds for outside performers -- generally paid by donations.
SC5304101	Communications Services	45	0	0	0	Internet paid by BCPL which is offset by fine/fee/printing revenues which come back to BCPL.
SC5304125	Postage/Transp/Freight	14	16	16	16	Stamps for misc correspondence and thank you notes.
SC5304414	Rentals/Leases Equip-(It)	700	1,200	1,200	1,400	IT Allocation - DEX Copier usage - $120 per month (Copier usage charge). PCB owns their copier.
SC5304501	Insurance & Bonds	13,624	15,461	15,461	16,862	Insurance Allocation
SC5304615	Repair/Maint-Equipment	49	375	375	0	None anticipated. Maintenance contract on old public copier/scanner cancelled in FY24.
SC5305101	Office Supplies	191	238	238	240	General office supplies; 5 year average (FY22 - FY26)
SC5305102	Program Supplies-Library	567	0	3,222	0	Will fund through with donations
SC5305202	Oper Supplies-Janitorial	1,070	1,056	1,056	1,100	General janitorial supplies like multi-fold paper towels, toilet paper, cleaning supplies. Estimate based on actual expenditures in FY25 and projected costs in FY26 = monthly average of $88
SC5305215	Clothing & Wearing Apprl	0	0	200	0	None anticipated. In FY26, staff purchased shirts funded by donations.
SC5305405	Patron Use Expense	144	0	0	145	Magazine subscriptions
SC5606401	Equipment	1,551	700	700	0	None anticipated. Donations will fund equipment as needed.
SC5606450	Computer Software	1,499	0	0	0	None anticipated. Prior expense was for maintenance of self-checkout - no longer in use.
SC5606453	Software Subscriptions	0	1,551	1,551	634	IT Allocation: NoahFace (facial recognition for time clock)
SC5606623	Books - Local	3,751	9,465	9,465	5,000	Will attempt to supplement with donations.
SC5606625	Books - Donated Funds	2,843	0	1,600	0	Funds donated for book/materials purchases.
					$ 247,108	Total Budget
					$ (5,400)	Book sale and copier revenue
					$ 241,708	Request from City of PCB

NOTES: In 2026, PCB provided $228,500 - a 4% increase over FY25. A 15 hpw position was left vacant due to a budget shortfall. (We requested $249,284 - a $29,681 increase.

Anticipated book sale and copy revenue for FY27 is 5,400. FY27 request to the City of PCB is $241,708 - which is a 5.8% increase.

Benefits to PCB Library not paid by the City of Panama City Beach

Item Description	Notes	Amount Paid by Bay County	Amount Paid by Bay County State Operating Grant	Amount Paid by State Multi-County Grant
Dell Financial Computer Leases - all public and staff computer leases (based on estimate per computer)	PCB Library is reducing to 33 computers in FY27. Estimate is $350 per computer, per year. Cost paid out of the Bay County Public Library budget. Revenue from fines/fess and public printers comes back to BCPL to offset costs. **Amount is FY 27 estimate for PCB**.	$ 11,500		
Printer contract (lease, usage, toner, and maintenance)	Paid from Bay County Public Library budget. PCB Library fines/fess and public printers revenue offsets costs. **PCB cost is $100 per month.**	$ 1,200		
Internet costs for staff and public networks	Paid out of the Bay County Public Library budget. PCB Library revenue from fines/fess and public printers comes back to BCPL to offset costs. **PCB cost for FY26 is $104.69 per month**.	$ 1,256		
Technology equipment for internet and Wifi (modems) as needed	Paid out of the Bay County Public Library budget. Costs vary.			
Cell Service cost for NoahFace (facial recognition software)	Used for staff to clock-in/out. **PCB cost is $30 per month**.	$ 360		
Funds for books and materials from the state operating grant for Bay County	Bay County receives an operating grant from the state based on amount of local money expended through the library budget on all Bay County libraries in the second preceding year. The amount of state aid allotted to each library is based on the percentage of funds contributing to the total. The total Bay County operating budget in FY26 was $38,587.		$ 4,863	
Overdrive/Libby Digital Collection (E-Books, E-Audio, E-Magazines)	Multicounty grant pays the platform costs and for a base amount of content. The Bay County library budget supplements the collection by $40,000. Approximately 31% of uses are from PCB Library patrons.	$ 40,000		$ 20,000
Office Supplies - costs of copy paper & small supplies	BCPL pays for copy paper. **Amount is est. for PCB for FY26**. (one box per month @ $38.88 per).	$ 467		
Postage costs for Overdue/Bill Notices and other required mailings.	Amount is for entire library system.	$ 1,200		
Hootsuite Media - online marketing management platform used for all libraries	Paid out of the Bay County Public Library budget.	$ 1,261		
Zoom software to facilitate online meetings (for all locations)	Paid out of the Bay County Public Library budget.	$ 180		
Sam's Club Membership - account used to purchase bulk supplies for all libraries	Paid out of the Bay County Public Library budget.	$ 160		
Operating supplies to process library materials (barcodes, call label stickers, book covers, etc.)	Cost for library system split between Bay County Public Library fund (60%) and Multicounty grant (40%). All books and materials purchased for PCB will require processing.	$ 8,600		$ 3,714
Online payment ability for patrons to pay fees (software portal; credit/debit card fees)	Funded by Multicounty grant. It's an add-on for the Integrated Library System (ILS) software. Offers convenience to patrons.			$ 264
FLIN/ILL: Interlibrary loan program where patrons can borrow books and receive articles from books/periodicals not owned by the library system.	Cost is estimate for FY 27 for the library system.	$ 3,866		

Repair/Auto: maintenance and auto repair for Mobile Library which all counties use	The Mobile Library makes regular visits to locations within PCB City Limits: Sand Dune Apartments and Seagrass Village. (FY27 estimate)			$ 1,788
Quarterly event guide printing, including business cards for managers	Cost split between Multicounty Library (70%) and Bay County Library (30%). Total cost for the library system is $3,961. PCB receives approximately 300-325 event guides per quarter. **Costs shown are FY26 estimates for event guide copies provided to PCB ($735).**	$ 220		$ 515
Fuel for the Mobile Library vehicle	Amount shown is for all locations.			$ 1,000
Membership to PLAN (Panhandle Library Access Network) which offers training, support, grant opportunities, and access to a larger selection of digital materials	Amount shows is for staff in all NWRLS locations.			$ 4,400
Equipment replacement as needed for items like barcode scanners, printers, bookends, book carts; needs vary	Varies from year-to-year.			
Computer software for all public and staff computers including circulation/cataloging software, deep freeze (ensures patron privacy on the computer), online catalog, and Microsoft Office. PCB Library has 41 computers currently (staff & public).	Amount shown is for all locations, not just PCB.			$ 34,759
Conferences and training for staff, including tuition	Varies from year-to-year. In FY25, the PCB Branch Manager attended the Florida Library Association Conference in Orlando. That trip was funded through donations from the Friends of the Bay County Public Libraries and a private donor.			
Purchase of Library cards	Total budgeted for library system in FY27 is $1900. PCB added 1,786 borrowers in FY 25. Cost of library cards is $0.13 per. **Amount shown is estimate for PCB**.	$ 232		
Background checks for volunteers	FY27 estimate for all NWRLS locations.			$ 550
		$ 70,502	$ 4,863	$ 66,990

Note: PCB Library contributes to these costs with revenue from public printers and fines/fees. The projected amount of revenue in FY26 is $17,940.

Services provided by staff at Bay County Public Library or other Bay County Departments:

Selection, ordering, cataloging, and preparing new books and materials to be borrowed by library patrons
Preparation and mailing overdue notices to patrons
Verification and submission of payroll (at the library level and via County Finance)
Ordering supplies, processing invoices, and monitoring PCB Library's budget
Delivering supplies and items requested by PCB patrons or borrowed from other branches, and associated vehicle costs
Processing Interlibrary Loan requests (books borrowed from libraries outside NWRLS when PCB patrons request this service)
Promotion of programs and services and creation of event guides, press releases, newsletters, and other public relations services
IT Support
Human Resources staff that oversee all HR matters
Accounts payable and receivable
Processing donations and completing paperwork to recognize funds through the Budget Office and County Commission
Write and administer grants
Provide outreach services
Administration and hosting of the Library's website, including online catalog access to search and request materials remotely, view account, pay fines, and access the event calendar

Recreation Department – FY 2027 Budget Highlights

Proposed New Positions

- None

Machinery and Equipment

- Forklift – $80,000
- Utility Vehicles – $40,000
- Golf Carts – $39,000
- Drag – $30,000
- Z Mowers – $27,000

Projects

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Community Center with Safe Room [1]	$ 6,810,000	$ 6,550,000	$ -	-	-
New Pickleball Courts	1,395,000	-	-	-	-
Miracle League Resurfacing	250,000	-	-	-	-
N Complex & Lyndell Roof	220,000	-	-	-	-
New Park Shop	458,000	-	-	-	-
Lyndell Parking Lot	-	1,400,000	-	-	-
Lyndell Ballroom Floor	-	80,000	-	-	-
Playground and Turf Renovations	-	-	1,000,000	-	-
Park Fencing Upgrades	-	-	125,000	-	-
Gayle's Trails Resurfacing	-	500,000	-	-	-
	$ 9,133,000	$ 8,530,000	$1,125,000	$ -	$ -

(1) partially funded by $4.4m HMGP grant and the balance from impact fees, if available

Operating Highlights

- Operating budget remains flat

Recreation Department

5-Year Plan Highlights

Proposed New Positions

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Park Maintenance Worker	-	1	-	-	-

Machinery and Equipment

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Fork Lift	$ 80,000	$ -	$ -	-	-
Utility Vehicles	40,000	-	-	45,000	-
Golf Carts	39,000	34,000	35,000	36,000	-
Drag	30,000	-	31,000	-	33,000
Z Mowers	27,000	-	27,000	-	29,000
Field Marking Robot	-	65,000	-	-	67,000
Truck Replacement	-	60,000	-	-	50,000
Tri-deck Mower	-	43,800	-	-	-
Z Sprayer	-	23,000	-	25,000	-
Mid size tractor	-	-	80,000	-	-
Fertilizer Spreader	-	-	7,000	-	-
Large Ride on Sprayer	-	-	-	120,000	-
Rotary Mower	-	-	-	110,000	-
Laser Grader	-	-	-	60,000	-
	$ 216,000	$ 225,800	$ 180,000	$ 396,000	$ 179,000

Projects

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Community Center with Safe Room [1]	$ 6,810,000	$ 6,550,000	$ -	-	-
New Pickleball Courts	1,395,000	-	-	-	-
Miracle League Resurfacing	250,000	-	-	-	-
N Complex & Lyndell Roof	220,000	-	-	-	-
New Park Shop	458,000	-	-	-	-
Lyndell Parking Lot	-	1,400,000	-	-	-
Lyndell Ballroom Floor	-	80,000	-	-	-
Playground and Turf Renovations	-	-	1,000,000	-	-
Park Fencing Upgrades	-	-	125,000	-	-
Gayle's Trails Resurfacing	-	500,000	-	-	-
	$ 9,133,000	$ 8,530,000	$ 1,125,000	$ -	$ -

(1) partially funded by $4.4m HMGP grant and the balance from impact fees, if available

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : RECREATION

001-7201-572		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$1,278,223	$1,836,000	$1,823,000	$1,870,000
.13-10	Salaries No Pension	$73,120	$151,000	$151,000	$162,000
.14-10	Salaries Overtime	$24,195	$64,000	$64,000	$66,000
.15-10	Salaries Special	$19,163	$22,000	$22,000	$22,000
.15-20	Vehicle Expense	$2,835	$3,800	$3,800	$3,800
.15-30	Incentive Pay	$9,909	$0	$13,000	$0
.15-60	Hiring Incentive / Referral	$0	$100	$100	$0
.21-10	Matching FICA	$106,958	$158,900	$158,900	$162,500
.22-10	Retirement	$197,567	$292,000	$292,000	$290,000
.23-10	Health Insurance	$198,083	$300,000	$300,000	$339,000
.23-20	Dental Insurance	$7,127	$11,700	$11,700	$12,300
.23-30	Life Insurance	$8,652	$12,800	$12,800	$14,500
TOTAL PERSONNEL		**$1,925,832**	**$2,852,300**	**$2,852,300**	**$2,942,100**
				0%	*3%*
OPERATING					
.31-20	Professional Medical	$270	$3,000	$3,000	$8,500
.31-40	Professional Laboratory Fees	$924	$5,400	$5,400	$5,400
.31-60	Professional Other	$35,314	$45,000	$45,000	$39,000
.31-80	IT Services	$80,890	$208,000	$199,000	$190,000
.31-90	Grant Management	$770	$50,000	$10,000	$10,000
.32-10	Accounting and Auditing	$7,607	$9,000	$9,000	$9,000
.34-05	Contractual Services Facilities	$6,602	$6,000	$8,000	$6,000
.34-10	Contractual Services	$100,657	$154,000	$152,000	$156,000
.34-15	Contractual Svcs Pier Pk Events	$20,238	$75,000	$75,000	$75,000
.40-10	Travel & Per Diem	$6,776	$13,200	$13,200	$14,000
.41-10	Communication	$14,458	$29,000	$29,000	$28,000
.42-10	Postage and Freight	$111	$700	$700	$500
.43-10	Utilities Electricity	$158,270	$326,900	$326,900	$300,000
.43-20	Utilities Waste Disposal	$8,299	$15,500	$15,500	$15,500
.44-10	Rentals & Leases	$26,744	$43,000	$43,000	$38,000
.45-10	Insurance Liability, Property, Etc.	$364,710	$410,000	$370,000	$389,000
.46-05	Repair and Maintenance Facilities	$13,373	$35,000	$35,000	$35,000
.46-50	Repair and Maintenance Other	$233,206	$497,000	$477,000	$483,000
.46-80	Repair and Maintenance ABP	$30,133	$97,900	$97,900	$97,900
.47-10	Printing & Binding	$1,198	$8,000	$8,000	$5,000
.48-30	Promotional Activities	$8,458	$16,000	$16,000	$16,000
.49-10	Other Current Charges	$1,527	$3,000	$3,000	$3,000
.51-10	Office Supplies	$4,113	$9,300	$9,300	$9,300
.52-10	Operating Supplies	$321,002	$451,000	$451,000	$465,000
.52-20	Fuel, Oil & Lubricants	$17,140	$30,200	$30,200	$30,200
.52-35	Chemicals	$360,212	$477,500	$477,500	$477,500
.52-36	Chemicals ABP	$52,045	$127,400	$127,400	$127,400
.52-75	Banners	$2,600	$9,600	$9,600	$9,600
.54-10	Books, Pubs and Memberships	$4,867	$6,000	$6,000	$6,000
.55-10	Training and Education	$6,374	$9,200	$9,200	$9,200
.56-30	Permits and Registration Fees	$2,191	$6,100	$6,100	$6,000
TOTAL OPERATING		**$1,891,079**	**$3,176,900**	**$3,067,900**	**$3,064,000**
				-3%	*0%*

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : RECREATION

001-7201-572		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
CAPITAL OUTLAY					
.63-10	Improvements	$431,367	$1,696,000	$955,400	$2,323,000
.64-20	Machinery & Equipment	$133,692	$62,000	$139,300	$216,000
.65-27	FBP Safe Room	$0	$5,955,000	$0	$6,810,000
.65-90	CIP Other	$15,649	$0	$421,000	$0
TOTAL CAPITAL OUTLAY		**$580,708**	**$7,713,000**	**$1,515,700**	**$9,349,000**
				-80%	*517%*
GRANTS AND AIDS					
.82-10	Contribution to Boys and Girls Club	$64,000	$64,000	$64,000	$64,000
.82-15	Contribution to Senior Center	$65,000	$65,000	$65,000	$65,000
.82-30	Contribution to Estuary	$20,000	$20,000	$20,000	$0
TOTAL GRANTS AND AIDS		**$149,000**	**$149,000**	**$149,000**	**$129,000**
				0.0%	*-13.4%*
TOTAL BUDGET		**$4,546,620**	**$13,891,200**	**$7,584,900**	**$15,484,100**
				-45%	*104%*
					11%

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: Parks & Recreation

Fiscal Year: 2027

Requestor: Cheryl Joyner

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
FRPA-Florida Parks/Rec	1000	375	4	5500.00	5	Covers all things Parks/Rec continuing education. In Orlando so it is easier to send more staff
NRPA-National Parks/Rec	1500	500	1	2000.00	7	National conference Continuing education
Florida Turf Grass Association	1000	375	4	5500.00	1	Maint staff attend to obtain CEU's required to maintain pesticide licenses
FFEA Florida Festivals/Events	1000	400	2	2800.00	6	Special Event focused conference
ICAS Air Show Conf	1800.00	$0-CVB covering registration cost	1	1800.00	2	Assisting CVB in securing air show acts

Aquatic Weed Control Short Course	1000.00	350.00	1	1350.00	3	Obtain CEU's to maintain Aquatic pesticide license
Other training- CPR/first aid- crowd management, Online ceu's	0	Varies by type	Varies	Est 4500	4	Maintain certifications needed in roles

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: Parks and Recreation

Fiscal Year: 2027

Requestor: Cheryl Joyner

Operating Supplies Requested	Cost	Priority	Justification
Cleaning supplies-toilet paper, paper towels, garbage bags, gloves, etc	80,000		Public facilities serving over 1 million visitors annually across multiple parks.
Tools, signs, flags, misc. supplies	50,000		Basic facility operational needs
Facility furnishings-benches, tables, garbage cans, etc.	30,000		Maintain safe amenities for patrons
Uniforms	30,000		Staff needs-boots, identifiable staff in uniform
Landscape materials-pine straw, mulch, etc.	15,000		Maintain safe, aesthetic environment
Cameras/Software	25,000		Software for program registrations, programs, facility rentals, memberships.
Other-paint, screws, bolts, light bulbs, misc	25,000		Basic facility operational needs
Athletic field materials-chalk, field paint, field dry	50,000		Facility operational needs
Youth & adult sports uniforms/trophies, bats, helmets, balls	60,000		Over 2000 participants in leagues
Athletic field needs-bases, goals, nets, L-screens, pitching rubbers	40,000		Facility operational needs

Safety equipment- vests, eye/ear protection, masks	10,000		Required PPE
Community Events- promotional items, prizes, misc supply needs vary by event	30,000		Items Community events/engagement
Program supplies	5,000		Basic operational items

BUDGET REQUEST FORM: MACHINERY & EQUIPMENT

Department: Parks & Rec

Fiscal Year: 2027

Requestor: Cheryl Joyner

Complete this form for requested equipment which costs more than $5,000.

Equipment Requested	Cost	Priority	Justification
Golf Carts	$39,000	1	Purchasing 3 replacement golf carts. These carts are the primary source of transportation for Parks & Recreation staff and are used daily throughout the park system. Current carts being replaced are 2008, 2013, and 2015 models with high hours and increased maintenance needs. Replacement is needed to maintain reliable operations and reduce downtime.
Forklift	$80,000	3	Replacing a 2015 forklift that is used daily for loading, unloading, moving materials, and supporting maintenance operations and event setup throughout the department. Current unit is showing signs of age and increased maintenance costs. Replacement is needed to maintain safe and efficient operations.
Dump Bed Utility Vehicle	$40,000	5	Replacing a 2015 dump bed utility vehicle that has experienced ongoing mechanical issues since purchase. Unit has been discontinued, making replacement parts difficult to obtain and increasing downtime. Vehicle is heavily used for transporting materials, tools, and debris throughout the park system.
Drag	$30,000	4	Replacing a 2017 athletic field drag that is heavily used for daily field maintenance and preparation. This equipment is vital to maintaining safe and playable conditions for leagues, tournaments, and special events. Current unit requires increased maintenance and replacement is needed to maintain field quality standards.

Z-Mower/Bagger	$27,000	2	Replacing a 2015 zero-turn mower and a 2007 bagger attachment that has been transferred from mower to mower over the years. Equipment is used daily for turf maintenance throughout the park system. Current units are experiencing increased wear and maintenance issues. Replacement is needed to maintain efficiency and appearance standards.

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department:	Parks and Recreation
Fiscal Year:	2027
Requestor:	Cheryl Joyner

Complete this form for requested capital projects.

Project:	Miracle League Field Renovation
Project Duration:	60 days
Design Cost:	
Construction Cost:	250,000
Land Cost:	
Legal Cost:	
CEI Cost:	
Total Cost:	250,000
In Current 5-Year Plan?	50,000 was in 2026 to be rolled into 2027 towards this project

Justification:

Funding is requested to renovate the Miracle League field at Frank Brown Park which has failed and exceeded its useful service life. $50,00 was budgeted for a resurfacing in 2026 but the surface failed and was determined a full renovation was needed. The current surface shows deterioration, seam failure, uneven conditions, and reduced drainage performance that create safety concerns and impact field usability. Replacement of the current surface with a low mat artificial turf system will restore safe playing conditions, improve durability and drainage, reduce maintenance costs, and ensure continued reliable use of the facility for athletic and community programming.

Priority (in order): 1







Panama City Beach Senior Services Foundation, Inc
PCB Senior Center, Oatfield Building, 423B Lyndell Lane
Panama City Beach, Florida 32408
SrCenter@pcbsc.com

May 1, 2026

City of Panama City Beach
ATTN: Mayor Tettemer and City Council
17007 Panama City Beach Parkway
Panama City Beach, FL 32413

The Panama City Beach Senior Services Foundation, Inc (hereafter referred to as the Senior Center) is requesting an annual stipend from the City of Panama City Beach of $65,000.

The Panama City Beach Senior Center is a 501(c)(3) nonprofit organization that has served the Panama City Beach community for over 25 years. The Senior Center serves as a central point for social connection, education, wellness, and volunteerism, helping individuals remain active, independent, and connected to the broader community. Through its activities (see attached list of activities) and outreach, it contributes directly to improved quality of life, reduced healthcare burden, and stronger community cohesion. The Senior Center exists to empower older adults to live active, meaningful, and connected lives while continuing to contribute to the community they helped build and helps reduce social isolation and loneliness, supports aging in place, engages active volunteers and serves as a hub for intergenerational and community engagement.

The center has over 700 active members, serving year-round residents and seasonal visitors. with its growth driven by “snowbird” residents. (Many snowbirds come to Panama City Beach “just for the Center’s activities”.) Membership is an economical $50 per year which breaks down to about $4 per month). The Center:

- Maintains affordable access for seniors regardless of income
- Expands health and wellness programming, reducing downstream healthcare costs (Lunch & Learn)
- Enhances quality of life for residents, improving community satisfaction
- Supports infrastructure and staffing needs required to meet growing demand for volunteers (i.e. Ironman in May and November)
- Strengthens Panama City Beach’s reputation as a livable, age-friendly destination

The PCB Senior Center is operated in accordance with its By-Laws. A Board of Directors meets each month to discuss budget and activities affecting the Center. Fundraisers are held frequently to help support the operations of the center. A formal budget review is conducted annually and financial operations are monitored by a bookkeeper with the Treasurer oversight (see attached budget). Reporting requirements are in accordance with non-profit Federal and State guidelines and an IRS Form 990 is filed each year. These records are available for review upon request.
The Panama City Beach Senior Center is more than a facility—it is a cornerstone of the community. It provides connection, purpose, and support to hundreds of residents while delivering measurable value to the city as a whole. With continued partnership and investment from city leadership, the Center will remain a vital resource that enhances lives, strengthens the community, and ensures that Panama City Beach continues to be a place where individuals can thrive at every stage of life.

Mugsy Parens
President, Panama City Beach
Senior Services Foundation, Inc

Panama City Beach Services Foundation, Inc.

	2026 Budget	Summary Totals	%	Comments
Income				
$50 Membership	28,000.00	28,000.00	20%	
Annual PCB Stipend	65,000.00	65,000.00	47%	
Dividend, Interest (Securities)	350.00	350.00	0%	
Donations Income				
Coffee Shop Donations	400.00			
Coke Machine Donation	30.25			
Grants / Donations	6,000.00			Garden Club donating 3000 for chairs
Participation	10,000.00	16,430.25	12%	
Events Income				
Anything & Everything Sale	1,200.00			2/21/2026
Bingo	9,000.00			
Bus trip	6,000.00			
Fall Festival Crafts	1,500.00			was xmas in July
Spaghetti Dinner	1,000.00			sell max 100 tkts
Health Care Fair	300.00			11/28/2026
Outdoor Flea Market	300.00			date TBD
Winter Craft Show	2,000.00	21,300.00	15%	11/14/2026
Rentals	7,500.00	7,500.00	5%	
Total Income	**$ 138,580.25**	**$ 138,580.25**	**100%**	

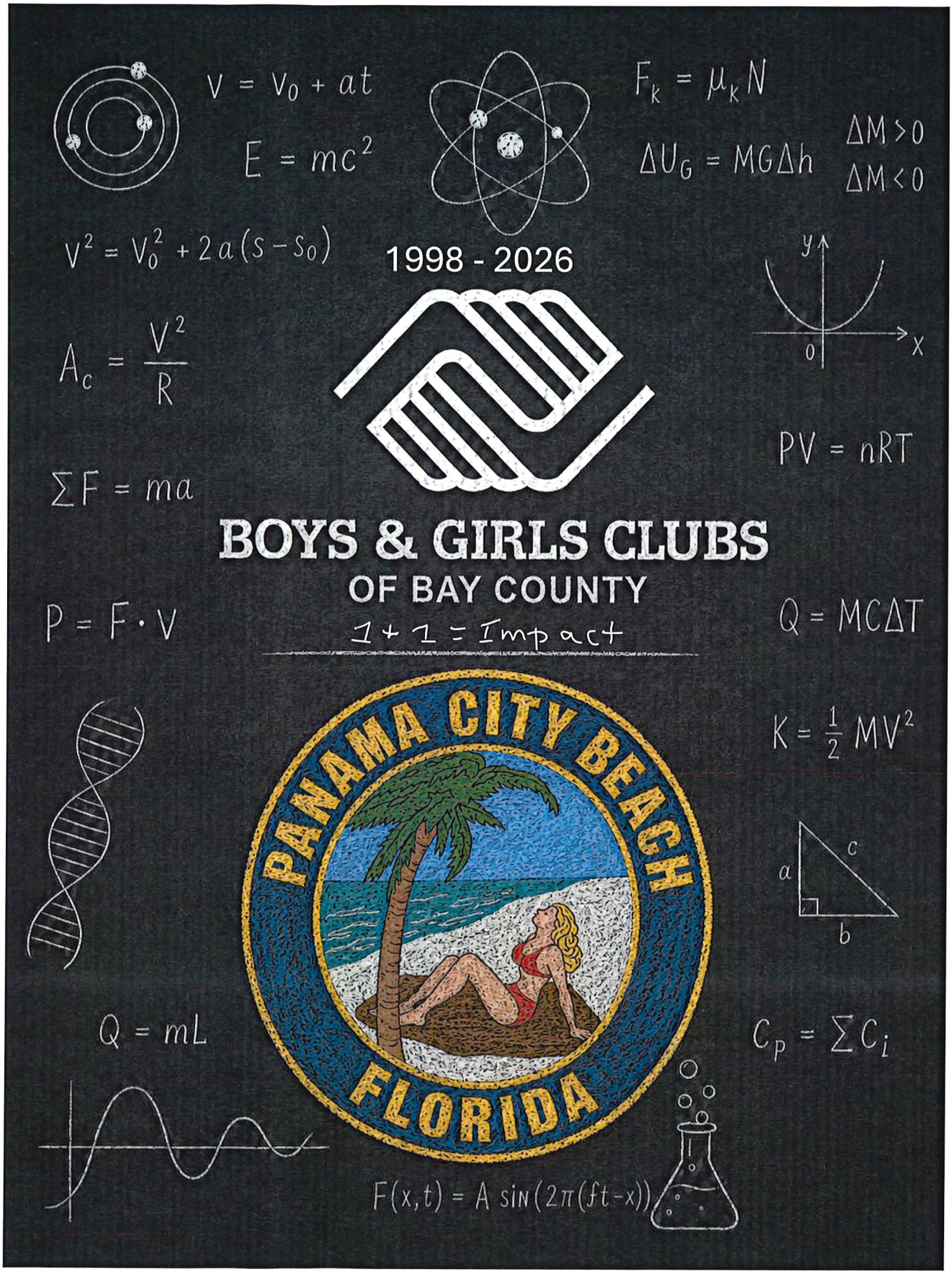
Expenses				
Advertising/Promotional	2,000.00	2,000.00	1%	TV & Rack card, facebook boosts
Contract				
Emerald Coast A/C	1,500.00			Annually-September
Bookkeeper	7,200.00			Contract Labor - $600/mo
Custodial	13,260.00			Bay Quality Cleaning 1105/mo
Janitorial Supplies	1,200.00	23,160.00	17%	(billed with monthly invoice)
Dues and Subscriptions				
Chamber of Commerce	275.00			(Annually-Jan)
MS 365	180.00			(Annually-Jul)
Sams Club	110.00			(Annually-Jan)
Constant Contact	603.40	1,168.40	1%	(Annually-Nov)
Event Expense				
Bd meeting / Holiday Meal	500.00			Entertainment
Volunteer Appreciation	200.00			tbd
anything & Everything Sale	500.00			2/21/2026
Bingo	2,764.65			Nov-Mar
Bus Trip Expenses	6,000.00			Sept-Oct-Nov-Jan-Feb-Mar
Fall Festival Crafts	600.00			10/17/2026
Pot Luck - L&L	200.00			3rd Wed Month (Sept-May)
Pot Luck - Member Only	1,000.00			1st Wed Month - Sr Ctr provides: protein/meat
Spaghetti Dinner	250.00			3/4/2026 drinks, pasta, salad, bread, desserts
Health Fair - Food	100.00			11/18/2026
Winter Craft Show	1,000.00	13,114.65	9%	11/21/2026
Furnishings				
Furnishings	7,500.00			Add outdoor shed for equipment storage
Chair Replacement	3,000.00	10,500.00	8%	Garden Club donation for chairs
Insurance	10,000.00	10,000.00	7%	(Annual paid in Oct)
Kitchen Supplies	500.00	500.00	0%	paper products etc.
License & Permits				
Sunbiz.org	61.25			
City of PCB Land Rental	10.00			FL Dept of Agriculture
FL Dept of Agriculture	77.00	148.25	0%	
Office				
Office Supplies	1,600.00			
Postage & Delivery	250.00			
Printing & Production	1,985.00			
Technology hardware	490.00	4,325.00	3%	Lease: Total-ID ptr, ABS Printer for office
Paypal Charges	1,000.00	1,000.00	1%	fee charged for using cr cards (note: higher if card is manually keyed i
Payroll Expenses				
Taxes	4,897.35			wages x 15%
Wages	32,469.00	37,366.35	27%	Part time Temp help for Fri & Rentals approx 26 weeks 33.50 @$15 / hr
Professional Accounting	4,497.60	4,497.60	3%	Tipton for Y/E and monthly QBO
Repairs & Maintenance	11,200.00	11,200.00	8%	floor strip/wax & misc. repairs
Technology - Web	1,000.00	1,000.00	1%	Annual Web Cost
Utilities				
B&C Fire Security	2,000.00			
Gulf Power	15,000.00			
WOW! Business	1,600.00	18,600.00	13%	

Total Expenses		**$ 138,580.25**	**100%**
Total Income	**$ 138,580.25**		
Net Income	**$ 0.00**		

2025 Activity Recap

Member Participation

CLASSES/ACTIVITIES	26-Jan	26-Feb	26-Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Totals	2025 Avg/mo
Strength & Exercise	479	408		149	112	128	175	215	218	223	175	209	1604	178
Chair Exercise	437	424		400	362	398	418	435	404	429	338	394	3578	398
Yoga	208	197		56	112	62	85	64	77	121	71	139	787	87
Pilates	49	58		23	17	50	40	32	34	20	32	39	287	32
Coffee Shoppe	28	14		32	46	28	53	54	41	53	25	21	353	39
Bird Carving with Lane	95	91												
Bridge	19	21		13	13	11	11	10	8	9	14	12	101	11
Bingo	290	292								29	78	164	271	30
Lunch and Learn	56	47		20			24					68	112	12
Line Dancing	130	146		43	43	48	55	47	64	56	67	83	506	56
Woodshop	590	530									94	215	309	34
Ukulele	98	135		55	78	43	71	57	53	74	54	66	551	61
Painting Partners	25	38		4	4	21	16	5	12		13	27	102	11
Mahjong	31	51		31	27	25	31	20	30	40	29	27	260	29
Wood Carving	170	162		75		57	88	81	88	59	71	107	626	70
Stained Glass Workshop	48	42		14	89	13				30	29	22	197	22
Loose Threads	19	22		23	19	3	3		11	7	13	7	86	10
Members only potluck	59	34			31		26			15	37	55	164	18
Watercolors	66	46		17						22	22	27	88	10
Wood Burning					5								5	1
Panera Bread				124	159	129	177	150	120	75			934	133
Intarsia	56	47		21	14	26	72	23	22	24	17	17	236	26
Monthly Totals	2953	2805		1100	1131	1042	1345	1193	1182	1286	1179	1699	11157	1240


$v = v_0 + at$
$E = mc^2$
$F_k = \mu_k N$
$\Delta U_G = MG\Delta h$
$\Delta M > 0$
$\Delta M < 0$
$v^2 = v_0^2 + 2a(s - s_0)$
1998 - 2026
$A_c = \frac{V^2}{R}$
$PV = nRT$
$\Sigma F = ma$
BOYS & GIRLS CLUBS
OF BAY COUNTY
1 + 1 = Impact
$P = F \cdot v$
$Q = MC\Delta T$
PANAMA CITY BEACH
FLORIDA
$K = \frac{1}{2}MV^2$
$Q = mL$
$C_p = \Sigma C_i$
$F(x,t) = A \sin(2\pi(ft - x))$

A Year of Opportunity, Growth, and Belonging

Boys & Girls Clubs of Bay County • Panama City Beach Programs at Frank Brown Park



Building Great Futures in Panama City Beach since 1998

In 2025, the Boys & Girls Clubs of Bay County provided a safe, positive, and enriching place for children and teens to learn, grow, and thrive. Through the City of Panama City Beach's partnership, local youth had access to caring adult mentors, academic support, healthy activities, and meaningful experiences during the hours families need us most.

The result: 154 young people received consistent support and opportunity across after-school, out-of-school, and summer programming.

2025 SERVICE AT A GLANCE

154	**240**	**1,200+**	**73,920**
YOUTH SERVED	DAYS OPEN	PROGRAM HOURS	COMBINED YOUTH HOURS
80	**140**	**6**	**$4.80**
FROM SINGLE-PARENT HOMES	FREE/REDUCED LUNCH	Military Connected Families	COST PER CHILD PER DAY

WHAT CLUB MEMBERS EXPERIENCED

LEARN

Mentoring, academic assistance, homework help, and educational field trips.



LEAD

Character development, leadership opportunities, positive relationships, and caring adult guidance.



THRIVE

Swim lessons, sports, fitness, recreation, and dependable supervision in a safe environment.



A Strong Public-Private Investment in Youth

The City of Panama City Beach's $64,000 investment helped make year-round youth development services affordable and accessible for local families. The Club leveraged that support with additional resources to provide $177,293 in services for children and families throughout the community.

This investment is also a direct investment in the local workforce. Parents and caregivers can rely on the Club to provide safe, consistent care after school, during school breaks, and throughout the summer. That dependable support allows working families to remain on the job, complete their workday, and avoid leaving work early to pick up children from school. By helping parents stay employed and productive, the City's investment strengthens both families and the broader Panama City Beach economy.

$177,293	$64,000	$113,293
TOTAL PROGRAM EXPENSES	CITY INVESTMENT	CLUB & PARTNER SUPPORT

$1,151	$415	$4.80
ANNUAL COST PER CHILD	CITY COST PER CHILD	TOTAL COST PER CHILD, PER DAY

THE VALUE OF CONSISTENT ACCESS

73,920 combined youth hours represent far more than attendance. They reflect thousands of moments when a child had a safe place to go, an adult who knew their name, help with schoolwork, encouragement to try something new, and opportunities to build confidence.

240 days of operation gave working families dependable coverage during after-school hours, school breaks, and summer times when youth are most in need of constructive activities and supervision. Studies show that the most dangerous times in a child's life are between the hours of 3 & 6 pm after school.

A shared investment allowed the City's contribution to leverage additional Club resources, with the City funding approximately 36% of the total annual cost of service.



THANK YOU, CITY OF PANAMA CITY BEACH

Your investment helps ensure that Panama City Beach youth have a safe place to belong, caring adults to guide them, and opportunities to build the skills they need for a great future.

Together, we are strengthening children, supporting families, and investing in the future of the community.

All figures reflect Boys & Girls Clubs of Bay County service and financial data for calendar year 2025. Rounded cost figures are presented for public reporting.

Boys & Girls Clubs of Bay County is a member of Boys & Girls Clubs of America and is required to perform an annual audit of financials by a third-party CPA firm.

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
GENERAL FUND INCOME AND NON-REVENUE

CODE	ACCOUNT DESCRIPTION	YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
312.41-00	Local Option Fuel Taxes	$237,235	$310,000	$325,000	$335,000
312.60-00	Local Discretionary 1/2 Sales Surtax	$1,718,266	$2,626,000	$2,500,000	$2,500,000
314.10-00	Utility Taxes Electricity	$2,866,180	$4,576,000	$4,200,000	$4,200,000
314.40-00	Utility Taxes Gas	$237,590	$278,000	$300,000	$309,000
315.00-00	Local Communications Services Tax	$938,783	$1,204,000	$1,240,000	$1,265,000
316.10-00	Business Tax Receipts	$11,312,829	$17,200,000	$18,300,000	$18,483,000
316.15-00	Business Tax Receipts Pier Park	$1,816,174	$2,540,000	$2,700,000	$2,727,000
322.00-00	Building Permits	$428,242	$1,000,000	$800,000	$808,000
322.20-00	Building Permits Private Provider	$127,789	$141,000	$150,000	$152,000
322.25-00	Building Permits Private Provider Discount	($28,824)	($40,000)	($40,000)	($40,000)
323.10-00	Franchise Fees Electricity	$1,796,617	$3,361,000	$3,075,000	$3,075,000
323.40-00	Franchise Fees Gas	$116,985	$144,000	$148,000	$152,000
323.70-00	Franchise Fees Solid Waste	$45,390	$55,000	$60,000	$62,000
324.12-11 :	Police Impact Fees	$49,884	$566,000	$74,000	$76,100
324.13-11 :	Fire Impact Fees	$67,450	$643,000	$116,000	$117,000
324.14-11 :	Rec Impact Fees	$56,814	$73,000	$75,000	$77,000
324.15-11 :	Library Impact Fees	$3,444	$10,000	$5,000	$5,000
325.00-00	Doggie Dining Permits	$1,250	$1,300	$1,300	$1,300
325.20-00	Fire Rescue Assessments	$7,413,403	$7,587,000	$7,649,000	$7,500,000
329.20-00	Plan Review	$31,221	$150,000	$36,000	$36,000
329.25-00	Fire Suppression Plan Review	$8,554	$10,000	$14,000	$14,000
329.27-00	Life Safety Inspections	$1,536,012	$1,800,000	$1,800,000	$1,800,000
329.28-00	Beachside Fire Permit	$21,750	$50,000	$43,000	$43,000
329.29-00	Hydrant Flow Test	$2,600	$1,500	$2,600	$2,600
329.35-00	Milestone Inspection Fees	$0	$10,000	$0	$0
329.40-00	Zoning / Variance / Annexation Fees	$5,900	$9,000	$7,000	$7,000
329.45-00	Fire Reinspection Fees	$11,800	$1,000	$30,000	$30,000
329.50-00	Development Order / DRI Fees	$16,717	$25,000	$21,000	$21,000
329.80-00	Intrusion Alarm	$601	$0	$600	$0
331.20-20	Federal Grants FBP Safe Room HMGP	$0	$2,215,500	$0	$2,215,500
331.20-35	Federal Grants JAG UTV	$10,128	$0	$10,120	$0
331.20-40	Federal Grants Aggressive Driving	$55,428	$0	$55,400	$0
331.20-41	Federal Grants East End Substation HMGP	$21,897	$596,000	$0	$596,000
331.20-51	Federal Grants DOJ De-escalation Simulator	$50,000	$0	$50,000	$0
331.30-01	Federal Grants PW Safe Room Retrofit HMG	$0	$407,080	$0	$400,000
331.49-25	Federal Grants FDOT LAP R Jackson Ph II	$811,304	$0	$819,460	$0
331.61-00	FEMA Grant AFG Mental Health	$0	$248,810	$497,620	$0
331.80-00	Federal Grants Mutual Aid	$0	$0	$0	$0
334.20-80	State Grants Beach Safety Equipment	$0	$0	$30,000	$0
334.40-00	State Grants FF Cancer Decon Equip	$22,733	$0	$22,730	$0
334.60-00	State Appropriation Fire Station 32	$156,318	$0	$158,120	$0
334.61-00	State Appropriation K-9 Facility	$2,425	$905,000	$2,425	$898,800
334.85-00	State Appropriation Mobile Command Cent	$500,000	$500,000	$500,000	$0
335.01-00	Fuel Tax Refunds	$26,111	$25,000	$30,000	$30,300
335.12-00	State Revenue Sharing	$560,670	$775,000	$850,000	$850,000
335.14-00	Mobile Home License	$2,735	$4,000	$4,000	$4,000
335.15-00	Alcoholic Beverage License	$109,005	$105,000	$110,000	$110,000
335.18-00	Half-Cent Sales Tax	$1,621,567	$2,500,000	$2,400,000	$2,400,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
GENERAL FUND INCOME AND NON-REVENUE

CODE	ACCOUNT DESCRIPTION	YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
335.23-00	Firefighters Supplemental	$7,110	$8,000	$8,000	$8,000
337.21-00	TDC Public Safety	$2,625,322	$1,750,000	$3,500,000	$3,200,000
337.77-00	CVB Tournament / Chemicals Contributions	$38,451	$130,000	$302,400	$130,000
342.10-00	Miscellaneous Police / Public Safety	$20,830	$18,000	$25,000	$25,000
342.21-00	Public Safety Charges Hydrant Flow Test	$0	$1,000	$1,000	$1,000
342.70-00	Off Duty Employment	$21,878	$23,000	$30,000	$30,000
342.90-00	Beach Safety Services	$0	$85,000	$0	$0
344.90-10	Maintenance Contract ROW	$43,423	$63,000	$63,000	$65,000
344.90-20	St of FL Maintenance Street Lighting	$177,215	$212,055	$177,215	$183,000
344.90-60	Air Rights Fees	$25,047	$25,300	$25,050	$25,800
344.90-70	Charges for Printed Materials	$135	$0	$0	$0
347.20-20	Sports Advertising	$16,700	$27,000	$25,000	$26,000
347.20-30	Tournament Fees	$5,292	$10,000	$8,000	$8,000
347.20-70	Athletic Registration Fees	$72,233	$106,000	$105,000	$108,000
347.20-82	Adult Sports Leagues	$10,525	$20,000	$20,000	$20,000
347.20-83	Tennis Lessons	$9,290	$6,000	$12,000	$12,000
347.20-84	Lyndell Programs	$16,237	$26,000	$20,000	$21,000
347.20-86	Community Center Programs	$5,626	$11,000	$6,000	$6,000
347.20-87	FBP Event Sponsors	$20,212	$67,000	$50,000	$50,000
347.20-88	ABP Event Sponsors	$30,000	$32,000	$30,000	$30,000
347.20-90	Field Rental	$29,888	$50,000	$80,000	$80,000
347.20-95	Concession Stand Rental	$18,779	$30,000	$30,000	$30,000
347.40-00	ABP Facilities Fee	$19,979	$28,000	$23,000	$24,000
347.50-35	Summer Camps/Programs	$34,633	$42,000	$35,000	$36,100
347.59-10	Community Center Rental	$13,916	$19,000	$19,000	$20,000
347.59-50	Lyndell Rental	$18,143	$20,000	$25,000	$26,000
347.59-55	Festival Site Rental	$29,150	$40,000	$50,000	$52,000
347.59-57	ABP Rental	$49,037	$58,000	$52,000	$54,000
347.59-60	Cleanup / Setup Fees	$4,665	$8,000	$8,000	$8,000
347.90-15	Event Security Fees	$600	$1,000	$600	$600
351.10-00	Fines and Forfeitures	$68,681	$100,000	$100,000	$100,000
354.10-00	Code Enforcement Fines	$72,376	$0	$74,000	$0
354.20-00	Beach Services Fines	$17,765	$0	$24,000	$0
354.50-00	Fire Alarm Fines	$3,625	$0	$3,600	$0
359.70-00	Penalties / Late Payments	$72,295	$60,000	$80,000	$80,000
359.75-00	Late Payment Fees Pier Park	$3,021	$4,000	$4,000	$4,000
361.10-00	Interest Earnings Unrestricted	$1,184,147	$1,310,000	$1,650,000	$1,402,000
361.11-00	Interest Earnings Restricted	$121,750	$110,000	$170,000	$105,000
362.10-00	Antenna Space Rental	$28,000	$35,400	$42,000	$42,400
362.40-00	FBP Verizon	$7,953	$8,000	$8,000	$8,100
364.10-00	Proceeds from Sales	$30,681	$50,000	$40,000	$40,000
366.10-00	Voluntary Park Contributions	$19	$100	$100	$100
366.20-00	Contributions (3rd Party)	$5,040	$5,000	$5,000	$5,000
367.10-00	Licenses Taxis / Jet Skis / Etc.	$16,465	$15,000	$16,500	$16,500
367.20-00	Licenses Competency Cards (Bldg Contracto	$1,410	$3,000	$2,000	$2,000
369.01-00	Administrative Fees	$12,353	$16,000	$15,000	$15,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
GENERAL FUND INCOME AND NON-REVENUE

CODE	ACCOUNT DESCRIPTION	YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
369.02-00	Engineering Review Fees Plats	$4,620	$8,000	$5,000	$5,000
369.15-00	Late Fees Parks & Rec	$314	$0	$0	$0
369.30-10	Insurance Proceeds	$29,154	$0	$34,000	$0
369.90-00	Miscellaneous	$20,056	$10,000	$10,000	$10,000
381.00-00	Interfund Transfers	$194,000	$194,000	$222,000	$223,000
382.00-00	Interfund Transfers	$1,381,000	$1,381,000	$1,429,000	$1,500,000
389.41-00	Grants and Donations FMIT	$3,000	$6,000	$6,000	$6,000
389.90-10	Cash Carry Forward Unrestricted	$0	$50,775,888	$60,610,496	$58,877,617
389.90-70	Cash Carry Forward Restricted	$0	$9,722,259	$12,551,287	$8,843,111
TOTAL INCOME AND NON-REVENUE		**$41,433,013**	**$119,343,192**	**$131,004,623**	**$126,826,928**
				10%	*-3%*
					6%

City of Panama City Beach
General Fund 5-Year Financial Forecast

	Budget FY 2026	Budget FY 2027	Forecast FY 2028	Forecast FY 2029	Forecast FY 2030	Forecast FY 2031
Available Resources, Beginning of Year	**$ 73,161,783**	**$ 67,720,728**	**$ 52,904,064**	**$ 42,882,619**	**$ 37,590,795**	**$ 32,241,741**
Revenues:						
Business Tax Receipts	$ 18,300,000	$ 18,483,000	$ 18,668,000	$ 18,855,000	$ 19,044,000	$ 19,234,000
Business Tax Receipts Pier Park	2,700,000	2,727,000	2,754,000	2,782,000	2,810,000	2,838,000
Utility Taxes	5,740,000	5,774,000	5,850,000	5,928,000	6,007,000	6,087,000
Franchise Fees	3,283,000	3,289,000	3,327,000	3,365,000	3,403,000	3,442,000
Intergovernmental	6,404,215	6,420,300	6,460,600	6,501,900	6,545,000	6,588,000
Impact Fees	270,000	275,100	280,300	285,500	290,700	296,200
Licenses, Permits, and Assessments	8,578,800	8,439,800	8,525,300	8,611,300	8,698,000	8,785,000
Contributions and Donations	3,813,500	3,341,100	3,341,100	3,341,100	3,341,100	3,341,100
Grants	2,145,875	4,110,300	1,945,149	-	-	-
Other Fees and Miscellaneous	4,956,450	4,523,600	4,267,000	4,060,400	3,947,200	3,822,200
Total Revenues	**$ 56,191,840**	**$ 57,383,200**	**$ 55,418,449**	**$ 53,730,200**	**$ 54,086,000**	**$ 54,433,500**
Expenditures:						
Legislative Department						
Personnel	$ 216,000	$ 221,300	$ 227,700	$ 231,300	$ 239,200	$ 245,700
Operating	260,800	259,000	251,600	263,400	265,000	278,200
	$ 476,800	**$ 480,300**	**$ 479,300**	**$ 494,700**	**$ 504,200**	**$ 523,900**
Executive Department						
Personnel	$ 842,200	$ 867,000	$ 786,800	$ 820,200	$ 856,700	$ 893,300
Operating	243,500	278,500	208,900	214,000	222,300	230,100
Capital Outlay	36,100	-	-	-	-	-
	$ 1,121,800	**$ 1,145,500**	**$ 995,700**	**$ 1,034,200**	**$ 1,079,000**	**$ 1,123,400**
Administrative Department						
Personnel	$ 2,343,300	$ 2,729,900	$ 2,873,400	$ 3,082,600	$ 3,225,500	$ 3,457,000
Operating	741,800	796,300	709,100	693,900	712,400	732,800
Capital Outlay	337,400	50,000	-	-	-	-
	$ 3,422,500	**$ 3,576,200**	**$ 3,582,500**	**$ 3,776,500**	**$ 3,937,900**	**$ 4,189,800**
Legal Department						
Operating	$ 700,000	$ 720,000	$ 637,000	$ 655,000	$ 673,000	$ 692,000
	$ 700,000	**$ 720,000**	**$ 637,000**	**$ 655,000**	**$ 673,000**	**$ 692,000**
Planning Department						
Personnel	$ 384,740	$ 391,440	$ 408,840	$ 427,640	$ 447,240	$ 467,240
Operating	156,100	146,300	136,700	139,100	140,700	145,200
Capital Outlay	1,200	-	-	-	-	-
	$ 542,040	**$ 537,740**	**$ 545,540**	**$ 566,740**	**$ 587,940**	**$ 612,440**
Police Department						
Personnel	$ 12,491,350	$ 13,583,250	$ 14,460,450	$ 15,235,150	$ 16,052,250	$ 16,918,250
Operating	4,512,100	4,320,900	4,240,100	4,318,400	4,448,900	4,586,400
Capital Outlay	3,317,800	5,496,000	754,000	1,300,400	1,362,000	1,028,500
	$ 20,321,250	**$ 23,400,150**	**$ 19,454,550**	**$ 20,853,950**	**$ 21,863,150**	**$ 22,533,150**

City of Panama City Beach
General Fund 5-Year Financial Forecast

	Budget FY 2026	Budget FY 2027	Forecast FY 2028	Forecast FY 2029	Forecast FY 2030	Forecast FY 2031
Fire Department						
Personnel	$ 9,661,900	$ 10,234,220	$ 10,880,520	$ 11,469,320	$ 12,097,920	$ 12,656,220
Operating	3,729,170	3,259,000	3,191,200	3,276,700	3,402,100	3,557,000
Capital Outlay	2,673,810	2,004,000	550,300	52,400	53,500	50,000
	$ 16,064,880	**$ 15,497,220**	**$ 14,622,020**	**$ 14,798,420**	**$ 15,553,520**	**$ 16,263,220**
Building Department						
Personnel	$ 1,772,200	$ 1,927,000	$ 2,100,500	$ 2,314,900	$ 2,427,200	$ 2,545,100
Operating	959,550	1,191,900	1,006,300	969,300	987,700	1,012,400
Capital Outlay	327,000	125,000	182,200	-	-	-
	$ 3,058,750	**$ 3,243,900**	**$ 3,289,000**	**$ 3,284,200**	**$ 3,414,900**	**$ 3,557,500**
Street Department						
Personnel	$ 1,722,700	$ 1,731,100	$ 1,925,600	$ 2,100,200	$ 2,388,700	$ 2,585,400
Operating	3,516,800	3,038,900	1,732,900	3,074,900	3,127,000	3,183,100
Capital Outlay	4,229,500	4,528,000	4,171,000	1,432,000	277,000	530,000
Contributions	49,775	47,624	47,624	47,624	47,624	47,624
	$ 9,518,775	**$ 9,345,624**	**$ 7,877,124**	**$ 6,654,724**	**$ 5,840,324**	**$ 6,346,124**
Recreation Department						
Personnel	$ 2,852,300	$ 2,942,100	$ 3,152,100	$ 3,304,500	$ 3,464,100	$ 3,634,200
Operating	$ 3,067,900	$ 3,064,000	$ 3,622,200	$ 3,211,100	$ 3,319,000	$ 3,427,000
Capital Outlay	$ 1,515,700	$ 9,349,000	$ 8,255,800	$ 1,305,000	$ 396,000	$ 179,000
Contributions	$ 149,000	$ 129,000	$ 129,000	$ 129,000	$ 129,000	$ 129,000
	$ 7,584,900	**$ 15,484,100**	**$ 15,159,100**	**$ 7,949,600**	**$ 7,308,100**	**$ 7,369,200**
Library Department						
Operating	$ 362,200	$ 367,130	$ 339,060	$ 349,990	$ 360,020	$ 371,150
Capital Outlay	-	-	-	225,000	-	-
	$ 362,200	**$ 367,130**	**$ 339,060**	**$ 574,990**	**$ 360,020**	**$ 371,150**
Total Expenditures	**$ 63,173,895**	**$ 73,797,864**	**$ 66,980,894**	**$ 60,643,024**	**$ 61,122,054**	**$ 63,581,884**
Other Financing Sources (Uses):						
Interfund Transfers In	$ 1,651,000	$ 1,723,000	$ 1,672,000	$ 1,759,000	$ 1,832,000	$ 1,942,000
Interfund Transfers Out - Stormwater	(110,000)	(125,000)	(131,000)	(138,000)	(145,000)	(152,000)
Interfund Transfers Out - Aquatic Center	-	-	-	-	-	-
Total Other Financing Sources (Uses)	**$ 1,541,000**	**$ 1,598,000**	**$ 1,541,000**	**$ 1,621,000**	**$ 1,687,000**	**$ 1,790,000**
Available Resources, End of Year	**$ 67,720,728**	**$ 52,904,064**	**$ 42,882,619**	**$ 37,590,795**	**$ 32,241,741**	**$ 24,883,357**

City of Panama City Beach
General Fund 5-Year Financial Forecast

	Budget FY 2026	Budget FY 2027	Forecast FY 2028	Forecast FY 2029	Forecast FY 2030	Forecast FY 2031
EOY Reserve Balances:						
Restricted	$ 8,843,111	$ 2,184,688	$ 883,163	$ 1,079,548	$ 2,306,432	$ 3,577,105
Accrued Compensated Absences	500,000	500,000	500,000	500,000	500,000	500,000
Road Maintenance	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Renewal and Replacement Buildings	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Capital Expenditures [(1)]	19,412,000	7,105,000	800,000	1,000,000	1,200,000	1,400,000
Available for Expenditures	36,965,617	41,114,376	38,699,456	33,011,247	26,235,309	17,406,252
Total Reserves	**$ 67,720,728**	**$ 52,904,064**	**$ 42,882,619**	**$ 37,590,795**	**$ 32,241,741**	**$ 24,883,357**
Targeted Unassigned Reserve:						
Total Expenditures	$ 63,173,895	$ 73,797,864	$ 66,980,894	$ 60,643,024	$ 61,122,054	$ 63,581,884
Non-recurring capital projects	(7,535,000)	(19,018,000)	(10,150,000)	-	-	-
Funded with Discretionary 1/2 Cent	(1,800,000)	(1,550,000)	(50,000)	(1,550,000)	(1,550,000)	(1,550,000)
Funded with Impact Fees	-	-	(155,500)	(88,100)	(90,800)	(93,500)
Recurring Expenditures	**$ 53,838,895**	**$ 53,229,864**	**$ 56,625,394**	**$ 59,004,924**	**$ 59,481,254**	**$ 61,938,384**
Targeted Unassigned Reserve (25%)	$ 13,460,000	$ 13,308,000	$ 14,157,000	$ 14,752,000	$ 14,871,000	$ 15,485,000
Excess / (Deficit)	**$ 23,505,617**	**$ 27,806,376**	**$ 24,542,456**	**$ 18,259,247**	**$ 11,364,309**	**$ 1,921,252**
(1) Reserves Capital Expenditures						
Park & Recreation Projects	3,753,000	1,900,000	-	-	-	-
FBP Community Center (in excess of grant)	9,199,000	4,605,000	-	-	-	-
K-9 Facility (in excess of grant)	2,174,000	-	-	-	-	-
East Police Sub Station (in excess of grant)	1,219,000	-	-	-	-	-
PW Safe Room (in excess of grant)	1,067,000	-	-	-	-	-
Fire Engine	600,000	600,000	700,000	800,000	900,000	1,000,000
Ladder Truck	1,400,000	-	100,000	200,000	300,000	400,000
	$ 19,412,000	**$ 7,105,000**	**$ 800,000**	**$ 1,000,000**	**$ 1,200,000**	**$ 1,400,000**

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:	*2. MEETING DATE:*
Joey St. Germain, Finance	August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and a public hearing on the CRA Fund FY 2026 / 2027 Budget.

4. AGENDA:

BUDGET WORKSHOP AND PUBLIC HEARINGS

5. IS THIS ITEM BUDGETED (IF APPLICABLE)?: N/A

Detailed Budget Amendment Attached: N/A

6. IDENTIFY STRATEGIC PRIORITY:
Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's CRA Fund is presented to the Council for review, discussion, and modification as directed. Revenues for the upcoming year are estimated, and a summary of the five-year plan is presented as well to provide an overview of the implications of current budgetary decisions over a mid-term planning horizon.

FY 2027 Budget Workshop - CRA.pdf

RESOLUTION NO. 26-133

A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2025-2026 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2025, and ending 30 September, 2026

FRONT BEACH ROAD CRA SPECIAL REVENUE FUND

CASH BALANCES BROUGHT FORWARD	$90,644,326
REVENUES	$25,915,096
TOTAL ESTIMATED INCOME AND BALANCES	**$116,559,422**
EXPENDITURES	$24,103,580
INTERFUND TRANSFER TO GENERAL FUND	$73,000
RESERVES AVAILABLE FOR EXPENDITURES	$2,579,015
RESERVES RESTRICTED FUNDS	$89,803,827
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$116,559,422**

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

FRONT BEACH ROAD CRA SPECIAL REVENUE FUND

CASH BALANCES BROUGHT FORWARD	$92,382,842
REVENUES AND INTERFUND TRANSFERS IN	$28,979,616
TOTAL ESTIMATED INCOME AND BALANCES	**$121,362,458**
EXPENDITURES	$68,535,260
INTERFUND TRANSFER TO GENERAL FUND	$74,000
RESERVES AVAILABLE FOR EXPENDITURES	$2,703,497
RESERVES RESTRICTED FUNDS	$50,049,701
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$121,362,458**

CRA Department – FY 2027 Budget Highlights

Capital Projects

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Front Beach Road Segment 4.1	$30,280,000	$16,030,000	$15,930,000	$ -	$ -
Front Beach Road Segment 4.2	5,400,000	800,000	34,750,000	17,450,000	17,350,000
Front Beach Road Segment 4.3	11,300,000	7,300,000	4,800,000	300,000	300,000
Powell Adams	1,400,000	2,300,000	2,100,000	10,700,000	4,700,000
Hills Road	-	900,000	6,800,000	3,900,000	2,600,000
Nautilus Street	-	-	-	1,050,000	2,150,000
Alf Coleman Road	-	-	-	1,600,000	3,600,000

Resurfacing & Sidewalk Improvement Projects

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Clara Avenue	1,680,000	-	-	-	-
Cobb Road	1,250,000	-	-	-	-
Richard Jackson Blvd	-	1,350,000	-	-	-
Nautilus Street	-	1,150,000	-	-	-

Box Culvert Replacements (Shared Funding 50% CRA / 50% SW)

- FBR Seagull Villas – $1,050,000
- FBR Seachase Condos – $1,250,000
- FBR Bonita Beach – $1,050,000
- Stormwater Allocation (50%) – $1,675,000
- CRA Allocation (50%) – $1,675,000

Additional Enhancements

- Front Beach Road Crosswalk Improvements – $4,990,000
- Roundabout Art – $250,000

Studies Rolled from FY 2026 to FY 2027

- Traffic Impact Study – $150,000
- Parking Study – $100,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
FBR CRA SPECIAL REVENUE FUND

160-5901-559		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$353,194	$510,600	$509,060	$597,400
.13-10	Salaries No Pension	$5,476	$12,500	$12,500	$8,200
.14-10	Salaries-Overtime	$7,837	$13,900	$13,900	$13,900
.15-10	Salaries Special	$2,603	$3,000	$3,000	$5,000
.15-20	Vehicle Expense	$1,013	$1,350	$1,350	$1,350
.15-30	Incentive Pay	$3,645	$9,000	$9,000	$4,000
.15-60	Hiring Incentive / Referral	$130	$1,000	$1,000	$100
.21-10	Matching FICA	$27,208	$42,200	$42,200	$48,200
.22-10	Retirement	$58,397	$86,000	$86,000	$96,000
.23-10	Health Insurance	$47,859	$67,000	$67,000	$90,000
.23-20	Dental Insurance	$1,630	$3,000	$3,000	$4,000
.23-30	Life Insurance	$2,432	$3,600	$3,600	$4,200
.25-10	Unemployment	$1,540	$0	$1,540	$0
TOTAL PERSONNEL		**$512,963**	**$753,150**	**$753,150**	**$872,350**
				0%	*16%*
OPERATING					
.31-10	Professional Legal	$21,944	$100,000	$100,000	$100,000
.31-20	Professional Medical	$50	$1,000	$1,000	$1,700
.31-30	Professional Engineering & Architect	$0	$200,000	$50,000	$200,000
.31-60	Professional Other	$735,547	$1,869,500	$1,827,500	$1,878,800
.31-80	IT Services	$14,811	$36,900	$47,000	$44,000
.31-90	Grant Management	$20,675	$200,000	$100,000	$100,000
.32-10	Accounting and Auditing	$28,977	$26,000	$30,000	$30,000
.34-05	Contractual Services Facilities	$431	$1,700	$1,700	$1,000
.34-10	Contractual Services	$36,766	$73,000	$73,000	$73,000
.40-10	Travel and Per Diem	$4,829	$5,200	$5,200	$5,200
.41-10	Communication	$1,606	$8,000	$8,000	$3,000
.42-10	Postage and Freight	$23	$1,000	$1,000	$1,000
.43-10	Utilities Electricity	$195,053	$350,000	$350,000	$350,000
.43-20	Utilities Waste Disposal	$358	$1,000	$1,000	$1,000
.44-10	Rentals and Leases	$513	$6,300	$6,300	$6,300
.45-10	Insurance Liability, Property, Etc.	$16,242	$30,100	$30,100	$32,000
.46-05	Repairs and Mte Facilities	$1,439	$5,000	$5,000	$5,000
.46-10	Repairs and Mte Building	$82	$2,400	$2,400	$2,400
.46-19	Fleet Shop ISF Allocation	$0	$0	$0	$40,000
.46-20	Repairs and Mte Mach and Eq	$10,819	$60,000	$60,000	$60,000
.46-50	Repairs and Mte Other	$264,263	$740,000	$590,000	$517,400
.47-10	Printing and Binding	$838	$10,000	$10,000	$3,000
.49-10	Other Current Charges	$17	$10,000	$10,000	$3,000
.49-70	Recording Fees	$89	$0	$100	$100
.51-10	Office Supplies	$459	$4,400	$4,400	$3,000
.52-10	Operating Supplies	$30,687	$89,100	$85,000	$75,000
.52-20	Fuel, Oil and Lubricants	$7,599	$16,000	$16,000	$16,000
.54-10	Books, Pubs and Memberships	$3,217	$10,000	$10,000	$5,000
.55-10	Training and Education	$4,369	$10,000	$10,000	$13,500
.56-30	Permits & Registration Fees	$730	$3,000	$3,000	$2,000
TOTAL OPERATING		**$1,402,434**	**$3,869,600**	**$3,437,700**	**$3,572,400**
				-11%	*4%*

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
FBR CRA SPECIAL REVENUE FUND

160-5901-559		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
CAPITAL OUTLAY					
.61-10	Land	$4,301,067	$12,000,000	$6,000,000	$17,000,000
.62-10	Buildings	$21,620	$23,000	$38,750	$0
.63-10	Improvements	$12,675	$80,000	$80,000	$0
.63-90	Seagull Villas - Box Culvert (50% share)	$0	$0	$0	$525,000
.63-91	Seachase Condos - Box Culvert (50% share)	$0	$0	$0	$625,000
.63-92	Bonita Beach - Box Culvert (50% share)	$0	$0	$0	$525,000
.64-20	Machinery & Equipment	$373,052	$363,000	$374,750	$636,300
.65-10	Front Beach Road Segment 4.3	$425,903	$1,350,000	$1,000,000	$300,000
.65-29	Front Beach Road Segment 4.2	$97,632	$19,150,000	$1,000,000	$400,000
.65-72	Alf Coleman	$4,064	$0	$5,000	$0
.65-74	Front Beach Road Segment 3	$3,863,170	$2,900,000	$3,863,200	$0
.65-75	PW Safe Room HMGP	$0	$0	$1,000	$244,500
.65-76	Clara Ave	$0	$0	$0	$1,680,000
.65-77	Hills Road	$0	$800,000	$0	$0
.65-78	Powell Adams	$0	$680,000	$0	$400,000
.65-83	Nautilus Street	$99,293	$0	$116,000	$0
.65-89	Front Beach Road Segment 4.1	$58,588	$19,150,000	$1,000,000	$30,280,000
.65-90	Crosswalks	$90,632	$1,000,000	$700,000	$4,990,000
.65-901	Cobb Road	$0	$0	$0	$1,250,000
.65-902	Roundabout Art	$0	$0	$0	$250,000
TOTAL CAPITAL OUTLAY		**$9,347,695**	**$57,496,000**	**$14,178,700**	**$59,105,800**
DEBT SERVICE					
.71-70	Principal / 2015 Bonds	$2,870,000	$2,870,000	$2,870,000	$2,950,000
.72-70	Interest / 2015 Bonds	$556,101	$556,110	$556,110	$476,660
.72-75	Interest / 2020 Bonds	$1,557,300	$1,557,300	$1,557,300	$1,557,300
.72-76	Interest / 2024 Bonds	$0	$968,250	$0	$0
.73-60	Yield Reduction / Arbitrage Payment	$749,870	$0	$749,870	$0
.73-70	Other Debt Svc Costs	$0	$400,000	$750	$750
TOTAL DEPT SERVICE		**$5,733,271**	**$6,351,660**	**$5,734,030**	**$4,984,710**
				-10%	*-13%*
TOTAL BUDGET		**$16,996,362**	**$68,470,410**	**$24,103,580**	**$68,535,260**
				-65%	*184%*
					0%

BUDGET REQUEST FORM: PERSONNEL

Department: Public Works- CRA

Fiscal Year: 2027

Requestor: John Adair

Complete this form for each requested new position.

New Position: CRA Maintenance Worker

Pay Grade & Base Salary: PG 101-105/$52,007.85

Equipment Required:

Utility vehicle or light-duty truck or side by side (to transport tools and materials), backpack blower, weed eater, push or zero-turn mower (depending on landscaping areas), hand tools and small power tools (for minor repairs and maintenance),loppers, hedge trimmers, and pruning tools, shovels, rakes, brooms, trash grabbers, basic lighting and irrigation repair tools, City-issued smartphone or tablet (to receive work orders and report issues), standard PPE gear (safety vest, gloves, boots, eye protection).

In Current 5-Year Plan? Yes

Justification:

Funding for this position was projected during the FY 2025 budget process for FY 2026 but was not approved. The need for the position remains critical due to increasing workload demands. The Community Redevelopment Area (CRA) within the City of Panama City Beach continues to experience significant growth, with more beautification, infrastructure, and pedestrian improvement projects coming online each year. The Public Works Department is responsible for the ongoing maintenance and upkeep of these CRA assets, including landscaping, decorative lighting, sidewalks, signage, irrigation systems, and other public-facing amenities. As the number and complexity of CRA-maintained corridors and features increase, the need for a dedicated CRA Maintenance Worker has become essential to meet service expectations and protect public investments. As CRA projects continue to expand, the maintenance responsibility for high-visibility corridors, landscaped medians, lighting systems, and decorative infrastructure has shifted to Public Works. A CRA Maintenance Worker is a critical addition to help absorb this growing workload and ensure CRA areas remain clean, safe, and well-maintained. This position will directly support the City's goals of enhancing the quality of life, attracting investment, and sustaining long-term improvements in redeveloped areas. Without dedicated personnel, the department will not be able to meet the upkeep standards expected for these public-facing investments.

Priority (in order): 3

BUDGET REQUEST FORM: MACHINERY & EQUIPMENT

Department: Public Works-CRA

Fiscal Year: 2027

Requestor: John Adair

Complete this form for requested equipment which costs more than $5,000.

Equipment Requested	Cost	Priority	Justification
Boom Axe	$100,000 ($300k split: 34%ST 33% SW 33% CRA)	1	The current unit has been deemed unsafe for operation and has been locked out by the manufacturer, rendering it unusable for City operations. Due to safety concerns and the inability to return the equipment to service, replacement is necessary to maintain essential maintenance activities. The Boom Axe is a critical piece of equipment utilized by all three Public Works divisions Street, Stormwater, and CRA for right-of-way (ROW) maintenance, ditch maintenance, vegetation management, roadside mowing, canal and drainage system upkeep, and maintaining visibility along roadways and intersections. The equipment's extended reach allows crews to safely access and maintain areas that cannot be effectively serviced with conventional mowing equipment, reducing the need for manual labor and minimizing employee exposure to traffic hazards, steep slopes, and drainage facilities. Without a replacement unit, the City's ability to perform routine vegetation management and drainage maintenance will be significantly impacted, potentially leading to obstructed drainage systems, reduced roadway visibility, increased safety concerns, and higher costs associated with outsourcing these services to contractors. The Boom Axe supports regulatory compliance, stormwater system functionality, and overall public safety throughout the City.

Street Sweeper	$350,000	2	Replace the current street sweeper, which is frequently out of service due to ongoing mechanical and maintenance issues. Frequent downtime limits our ability to keep streets clean, manage debris, and support stormwater compliance. A new sweeper will improve reliability, reduce repair costs, and ensure consistent daily operation needed to maintain roadway safety and cleanliness.
310 Backhoe	$90,000 (180K split ST/CRA)	4	Replace the aging John Deere 310 backhoe currently in service. This unit has exceeded its useful life and is experiencing increasing maintenance needs, extended downtime, and declining reliability. The backhoe is essential for daily operations including excavation, ditching, pipe installation, repairs, road maintenance, and emergency response. Over the past year, repair frequency and costs have continued to rise, and parts availability has become more limited due to the unit's age. Continued operation increases the risk of unexpected breakdowns, which can delay critical infrastructure work and reduce the department's ability to respond quickly to service requests.
F150 Truck	$62,500	7	This division currently has no assigned vehicle and must regularly borrow trucks from the Street Department, creating scheduling conflicts and slowing response times. A dedicated F-150 will allow the CRA division to perform inspections, transport materials, support field projects, and respond to community needs without disrupting other departmental operations. This purchase will improve efficiency, reliability, and overall service delivery.
Side by Side	$20,000	9	To purchase (1) John Deere Gator side-by-side utility vehicle. This division currently does not have its own unit and must rely on borrowing equipment from the Street Department, which causes scheduling delays and limits productivity. A dedicated Gator will support field inspections, maintenance tasks, and project monitoring while improving response times and operational efficiency. Investing in this equipment will give the CRA division the mobility and flexibility needed to meet daily workload demands.

Enclosed Trailer	$10,000	10	An enclosed trailer to safely store and transport tools, materials, and small equipment. Crews currently rely on open trailers or truck beds, which offer limited protection from weather, theft, and damage. An enclosed trailer will improve organization, reduce equipment wear, and ensure that essential tools are always ready for field operations. This investment will increase efficiency, support project mobility, and extend the lifespan of department equipment.
Concrete Mixer	$7,500 (split w/ Street)	11	Requesting funding for a concrete mixer to support small-scale concrete work such as sidewalk repairs, curb replacement, drainage structures, and patching. Crews currently rely on manual mixing or limited availability of borrowed equipment, which slows response times and reduces efficiency. A dedicated mixer will improve productivity, ensure consistent material quality, and allow timely completion of routine maintenance and repair tasks essential to public infrastructure.

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department:	Public Works
Fiscal Year:	27
Requestor:	John Adair

Complete this form for requested capital projects.

Project:	Clara Ave Resurfacing and Sidewalk Improvements
Project Duration:	12 months
Design Cost:	$215,000.00
Construction Cost:	$1,250,000.00
Land Cost:	$0
Legal Cost:	$0
CEI Cost:	$190,000.000
Total Cost:	$1,680,000.00
In Current 5-Year Plan?	No

Justification:

Clara Ave was identified in the pavement condition analysis as a roadway in need of resurfacing. Additionally, while repairing the roadway itself we have an opportunity to enhance safety, accessibility, and overall roadway functionality while maintaining the existing corridor footprint to the extent feasible. Safety upgrades will include, but are not limited to, adding sidewalk connectivity, replacing or installing regulatory and warning signage, mitigating clear zone violations, evaluating and correcting cross-slope deficiencies, and improving pavement markings.

Priority (in order): _____

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department:	Public Works
Fiscal Year:	27
Requestor:	John Adair

Complete this form for requested capital projects.

Project:	Cobb Rd Resurfacing and Sidewalk Improvements
Project Duration:	12 months
Design Cost:	$175,000.00
Construction Cost:	$900,000.00
Land Cost:	$0
Legal Cost:	$0
CEI Cost:	$150,000.00
Total Cost:	$1,250,000.00
In Current 5-Year Plan?	No

Justification:

Cobb Rd was identified in the pavement condition analysis as a roadway in need of resurfacing. Additionally, while repairing the roadway we have an opportunity to construct a new sidewalk to provide pedestrian access for the community. Furthermore, the project will enhance safety, accessibility, and overall roadway functionality while maintaining the existing corridor footprint to the extent feasible. Safety upgrades will include, but are not limited to, adding sidewalk connectivity, enhanced drainage infrastructure, replacing or installing regulatory and warning signage, mitigating clear zone violations, evaluating and correcting cross-slope deficiencies, and improving pavement markings.

Priority (in order): _____

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
FBR CRA SPECIAL REVENUE FUND INCOME AND NON-REVENUE

160-0000	ACCOUNT DESCRIPTION	YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
325.28-00	CRA Assessments	$1,029,217	$1,058,000	$1,058,000	$1,050,000
331.32-01	HMGP Utility Mitigation Grant - 4.3	$0	$1,000,000	$0	$0
331.32-02	HMGP Utility Mitigation Grant - 4.1 & 4.2	$0	$1,000,000	$0	$0
331.49-26	DOT LAP Nautilus Sidewalk	$99,293	$0	$116,310	$0
331.49-50	HMGP Alf Coleman Drainage Grant	($506,241)	$0	$0	$0
331.49-60	FDOT LAP Alf Coleman	$84,863	$0	$84,860	$0
331.49-61	FDOT LAP Clara, Cobb, FBR Box Culvert	$0	$0	$0	$3,200,000
338.10-00	Reimbursement from CRA Trust Fund	$11,088,976	$22,209,502	$22,149,626	$22,146,816
344.90-40	Public Parking Fees	$226,098	$412,000	$450,000	$464,000
347.59-75	Rental Billboard Barnacle Bay	$6,656	$7,200	$7,200	$7,400
354.30-00	Parking Citations	$540	$0	$0	$0
361.10-00	Interest Earnings Unrestricted	$32,200	$83,500	$45,000	$77,400
361.11-00	Interest Earnings Restricted	$1,424,110	$1,701,000	$1,900,000	$1,928,000
363.24-10	Transportation Proportionate Share Payments	$97,600	$103,000	$103,000	$106,000
366.20-00	Contributions	$1,200	$0	$1,100	$0
384.00-00	Debt Proceeds	$0	$40,000,000	$0	$0
389.90-10	Cash Carry Forward Unrestricted	$0	$2,087,181	$2,148,887	$2,579,015
389.90-60	Cash Carry Forward Restricted - Prop Share	$0	$450,921	$260,479	$291,708
389.90-70	Cash Carry Forward Restricted - TIF	$0	$54,650,832	$67,198,679	$72,589,898
389.90-70	Cash Carry Forward Restricted - Other	$0	$19,266,695	$21,036,281	$16,922,221
TOTAL INCOME AND NON-REVENUE		**$13,584,512**	**$144,029,831**	**$116,559,422**	**$121,362,458**
				-19%	*4%*
					-16%

City of Panama City Beach
CRA Fund 5-Year Financial Forecast

	Budget FY 2026	Budget FY 2027	Forecast FY 2028	Forecast FY 2029	Forecast FY 2030	Forecast FY 2031
Available Resources, Beginning of Year	**$ 90,644,326**	**$ 92,382,842**	**$ 52,753,198**	**$ 39,585,898**	**$ 30,725,038**	**$ 12,490,838**
Revenues:						
Reimbursement from CRA Trust Fund (TIF)	$ 22,149,626	$ 22,146,816	$ 23,384,000	$ 24,683,000	$ 26,047,000	$ 27,480,000
CRA Assessments	$ 1,058,000	$ 1,050,000	$ 1,103,000	$ 1,158,000	$ 1,216,000	$ 1,277,000
Transportation Prop. Share	$ 103,000	$ 106,000	$ 109,000	$ 112,000	$ 115,000	$ 118,000
Grants and Contributions	$ 202,270	$ 3,200,000	$ -	$ -	$ -	$ -
Other Fees and Miscellaneous	$ 2,402,200	$ 2,476,800	$ 1,614,700	$ 1,345,100	$ 1,169,000	$ 792,200
Total Revenues	**$ 25,915,096**	**$ 28,979,616**	**$ 26,210,700**	**$ 27,298,100**	**$ 28,547,000**	**$ 29,667,200**
Expenditures:						
Personnel	$ 753,150	$ 872,350	$ 996,650	$ 1,205,150	$ 1,283,350	$ 1,468,450
Operating	$ 3,437,700	$ 3,572,400	$ 3,411,200	$ 3,423,600	$ 3,414,000	$ 3,507,300
Capital Outlay	$ 14,178,700	$ 59,105,800	$ 29,920,000	$ 65,107,300	$ 35,090,000	$ 30,792,500
Debt Service	$ 5,734,030	$ 4,984,710	$ 4,978,150	$ 6,346,910	$ 6,914,850	$ 6,916,400
Total Expenditures	**$ 24,103,580**	**$ 68,535,260**	**$ 39,306,000**	**$ 76,082,960**	**$ 46,702,200**	**$ 42,684,650**
Other Financing Sources (Uses):						
Debt Proceeds	$ -	$ -	$ -	$ 40,000,000	$ -	$ -
Interfund Transfers In	$ -	$ -	$ -	$ -	$ -	$ -
Interfund Transfers Out	$ (73,000)	$ (74,000)	$ (72,000)	$ (76,000)	$ (79,000)	$ (84,000)
Total Other Financing Sources (Uses)	**$ (73,000)**	**$ (74,000)**	**$ (72,000)**	**$ 39,924,000**	**$ (79,000)**	**$ (84,000)**
Available Resources, End of Year	**$ 92,382,842**	**$ 52,753,198**	**$ 39,585,898**	**$ 30,725,038**	**$ 12,490,838**	**$ (610,612)**
EOY Reserve Detail:						
Unrestricted	$ 2,579,015	$ 2,703,497	$ 3,166,649	$ 3,650,903	$ 4,157,690	$ 4,687,239
Restricted - Prop. Share	$ 291,708	$ 397,708	$ 506,708	$ 618,708	$ 733,708	$ 851,708
Restricted - TIF	$ 72,589,898	$ 39,132,939	$ 23,793,430	$ 8,854,729	$ (4,417,458)	$ (17,827,048)
Restricted - Other	$ 16,922,221	$ 10,519,054	$ 12,119,111	$ 17,600,698	$ 12,016,898	$ 11,677,489
	$ 92,382,842	**$ 52,753,198**	**$ 39,585,898**	**$ 30,725,038**	**$ 12,490,838**	**$ (610,612)**

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:	*2. MEETING DATE:*
Joey St. Germain, Finance	August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and public hearing on the Stormwater Fund FY 2026 /2027 Budget.

4. AGENDA:	*5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:* N/A Detailed Budget Amendment Attached: N/A
BUDGET WORKSHOP AND PUBLIC HEARINGS	***6. IDENTIFY STRATEGIC PRIORITY:*** Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's Stormwater Fund is presented to the Council for review, discussion, and modification as directed. Revenues for the upcoming year are estimated, and a summary of the five-year plan is presented as well to provide an overview of the implications of current budgetary decisions over a mid-term planning horizon.

FY 2027 Budget Workshop - SW.pdf

RESOLUTION NO. 26-133

A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2025-2026 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2025, and ending 30 September, 2026

STORMWATER FUND

CASH BALANCES BROUGHT FORWARD	$7,582,127
REVENUES AND INTERFUND TRANSFERS IN	$5,532,340
TOTAL ESTIMATED INCOME AND BALANCES	**$13,114,467**
EXPENDITURES	$7,606,400
INTERFUND TRANSFER TO GENERAL FUND	$149,000
RESERVES RESTRICTED FUNDS	$5,359,067
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$13,114,467**

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

STORMWATER FUND

CASH BALANCES BROUGHT FORWARD	$5,359,067
REVENUES AND INTERFUND TRANSFERS IN	$8,482,750
TOTAL ESTIMATED INCOME AND BALANCES	**$13,841,817**
EXPENDITURES	$11,797,000
INTERFUND TRANSFER TO GENERAL FUND	$149,000
RESERVES RESTRICTED FUNDS	$1,895,817
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$13,841,817**

Stormwater Department – FY 2027 Budget Highlights

Projects

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Lullwater Lake [1]	$ 1,600,000	$ -	$ -	$ -	$ -
Frank Brown Park Stormwater Basins	2,000,000	1,680,000	1,400,000	1,180,000	950,000
Emergency & Community and Local Fund	250,000	250,000	250,000	250,000	250,000
Manistee Dr Drainage Improvements	500,000	-	-	-	-
Randy Road Drainage Improvements	580,000	-	-	-	-
Vestavia & San Souci Improvements [2]	99,000	-	-	-	-
Henley Dr Drainage Improvements	90,000	708,000	-	-	-
BP Ph1 Cedar Hammock Storm Chimney	-	350,000	205,000	-	-
Alf Coleman Drainage Basin Channel Imp.	-	-	1,138,000	863,000	-
Palmetto Trace Intersection Improvements	-	-	100,000	725,000	-
	$ 5,119,000	$ 2,988,000	$ 3,093,000	$ 3,018,000	$ 1,200,000

(1) $4m project partially funded by $3m grant

(2) $630k project partially funded by $400k HMGP grant

Additional Enhancements

- GIS Stormwater Inventory – $770,000

Operating Highlights

- Operating decrease due to Lullwater Lake cleanup project wrapping up

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : STORMWATER

180-3800-538		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$684,524	$959,000	$948,000	$1,060,000
.13-10	Salaries No Pension	$26,641	$19,000	$30,000	$13,000
.14-10	Salaries Overtime	$4,301	$15,000	$15,000	$15,500
.15-10	Salaries Special	$7,055	$8,000	$8,000	$8,000
.15-20	Vehicle Expense	$2,025	$2,700	$2,700	$2,700
.15-30	Incentive Pay	$8,115	$20,000	$20,000	$10,000
.15-60	Hiring Incentive / Referral	$25	$1,000	$1,000	$100
.21-10	Matching FICA	$55,086	$78,400	$78,400	$84,900
.22-10	Retirement	$102,347	$156,000	$156,000	$157,000
.23-10	Health Insurance	$98,992	$140,000	$140,000	$174,000
.23-20	Dental Insurance	$3,334	$6,000	$6,000	$7,000
.23-30	Life Insurance	$4,565	$6,700	$6,700	$7,400
TOTAL PERSONNEL		**$997,009**	**$1,411,800**	**$1,411,800**	**$1,539,600**
				0%	*9%*
OPERATING					
.31-10	Professional Legal	$7,928	$16,500	$16,500	$16,500
.31-20	Professional Medical	$262	$3,700	$3,700	$6,400
.31-30	Professional Engineering/Architect	$42,245	$645,000	$645,000	$845,000
.31-50	Professional Surveying/Plat Review	$0	$25,800	$25,800	$10,000
.31-60	Professional Other	$74,310	$83,400	$166,400	$104,600
.31-80	IT Services	$35,318	$91,100	$96,000	$88,000
.31-90	Grant Management	$26,020	$70,000	$70,000	$70,000
.32-10	Accounting and Auditing	$2,113	$2,500	$2,500	$2,500
.34-05	Contractual Services Facilities	$1,034	$1,000	$2,000	$1,400
.34-10	Contractual Services	$52,993	$121,000	$121,000	$131,000
.40-10	Travel and Per Diem	$4,452	$20,000	$20,000	$22,500
.41-10	Communication	$6,423	$16,000	$16,000	$9,500
.42-10	Postage and Freight	$0	$15,500	$15,500	$5,000
.43-10	Utilities Electricity	$2,749	$6,000	$6,000	$6,000
.43-20	Utilities Waste Disposal	$9,930	$15,000	$15,000	$15,000
.44-10	Rentals and Leases	$2,442	$4,700	$4,700	$4,700
.45-10	Insurance Liability, Property, Auto	$53,503	$72,000	$60,000	$63,000
.46-05	Repairs and Mte Facilities	$5,052	$15,000	$15,000	$15,000
.46-19	Fleet Shop ISF Allocation	$0	$0	$0	$161,000
.46-20	Repairs and Mte Mach and Eq	$0	$0	$0	$35,000
.46-50	Repairs and Mte Other	$51,328	$169,000	$169,000	$130,000
.46-60	Repairs and Mte Beach Outfalls	$0	$100,000	$200,000	$200,000
.46-90	Repairs and Mte Lullwater Lake	$59,800	$3,000,000	$2,500,000	$1,600,000
.47-10	Printing and Binding	$742	$16,300	$16,300	$5,000
.49-10	Other Current Charges	$665	$10,300	$8,300	$2,000
.49-70	Recording Fees	$594	$0	$1,000	$1,000
.51-10	Office Supplies	$672	$1,800	$1,800	$1,800
.52-10	Operating Supplies	$36,630	$48,100	$48,100	$48,000
.52-20	Fuel, Oil and Lubricants	$20,418	$35,000	$35,000	$39,000
.52-45	Stormwater Supplies	$8,906	$50,000	$50,000	$50,000
.54-10	Books, Pubs and Memberships	$1,376	$6,000	$6,000	$3,000
.55-10	Training and Education	$4,177	$20,000	$20,000	$22,500
.56-30	Permits and Fees	$421	$20,000	$20,000	$10,000
TOTAL OPERATING		**$512,504**	**$4,700,700**	**$4,376,600**	**$3,724,400**
				-7%	*-15%*

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : STORMWATER

180-3800-538		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
CAPITAL OUTLAY					
.61-10	Land	$0	$125,000	$0	$0
.62-10	Buildings	$86,481	$92,000	$155,000	$0
.63-10	Improvements	$9,506	$60,000	$60,000	$0
.63-90	Seagull Villas - Box Culvert (50% share)	$0	$0	$0	$525,000
.63-91	Seachase Condos - Box Culvert (50% share)	$0	$0	$0	$625,000
.63-92	Bonita Beach - Box Culvert (50% share)	$0	$0	$0	$525,000
.64-20	Machinery and Equipment	$493,336	$646,000	$593,000	$605,000
.65-02	Randy Road Drainage Improvements	$885	$730,000	$178,000	$580,000
.65-04	Vestavia & San Souci St. Drainage Imps	$0	$530,000	$530,000	$99,000
.65-12	Henley Dr Drainage Improvements	$0	$0	$0	$90,000
.65-75	PW Safe Room HMGP	$316	$674,000	$2,000	$734,000
.65-90	Community & Local Program	$78,768	$300,000	$200,000	$250,000
.65-901	Manistee Dr Drainage Improvements	$0	$0	$100,000	$500,000
.65-902	FBP Storwater Basins	$0	$2,000,000	$0	$2,000,000
TOTAL CAPITAL OUTLAY		**$669,293**	**$5,157,000**	**$1,818,000**	**$6,533,000**
TOTAL BUDGET		**$2,178,806**	**$11,269,500**	**$7,606,400**	**$11,797,000**
				-33%	*55%*
					5%

BUDGET REQUEST FORM: PERSONNEL

Department: Public Works- Stormwater

Fiscal Year: 2027

Requestor: John Adair

Complete this form for each requested new position.

New Position: Stormwater Maintenance Worker

Pay Grade & Base Salary: PG 103-105/$54,181.85

Equipment Required:

Assigned crew truck or utility vehicle, shovels, rakes, and hand tools, high-visibility PPE gear including vest, gloves, safety boots, smartphone or tablet for field-based inspection tracking, photos, and work orders.

In Current 5-Year Plan? Yes

This is a carry over position from FY 26. The City of Panama City Beach's Stormwater Division is responsible for maintaining the City's drainage infrastructure, ensuring regulatory compliance with state and federal environmental standards, and protecting the health and safety of residents and property through proper stormwater management. As Florida continues to adopt more stringent stormwater regulations, particularly under the updated Florida Department of Environmental Protection (FDEP) rules there is a growing demand for municipalities to increase inspection frequency, documentation, and preventative maintenance of stormwater systems. With a significant increase in development, aging infrastructure, and the expansion of stormwater facilities throughout the city, the addition of a dedicated Stormwater Maintenance Worker is essential to help meet operational and regulatory demands. The Stormwater Division's existing maintenance crew is stretched thin, responsible for servicing a growing number of stormwater inlets, culverts, retention ponds, outfalls, and underground infrastructure. A new Stormwater Maintenance Worker would help conduct regular inspections and cleaning of stormwater inlets, culverts, ditches, and outfalls, as well as assist in the scheduled maintenance of stormwater ponds, swales, and other drainage systems. The individual in this role would also be responsible for responding to storm-related issues such as flooding and debris blockages, providing critical support during emergency weather events and recovery operations. This position would also play a direct role in helping the department stay in compliance with FDEP and MS4 permitting requirements. As these regulations continue to evolve, cities are required to perform and document

more routine inspections, maintenance, and reporting than ever before. The new worker would support these tasks by documenting fieldwork and ensuring records are up to date and audit-ready. By distributing the growing workload more evenly, the department can operate more efficiently and maintain service levels across all areas.

Justification:

Priority (in order): 4

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department: Public Works-Stormwater

Fiscal Year: 2027

Requestor: John Adair

Complete this form for requested capital projects.

Project: SW Asset Management & GIS Update

Design Cost: $770,000

Total Cost: $770,000 ($700K+ 10% contingency)

In Current 5-Year Plan?

Justification:

This Stormwater Capital Improvement Project will establish a comprehensive inventory, mapping, and documentation system for the City's stormwater infrastructure and Best Management Practices (BMPs). The project will provide the technical foundation necessary for stormwater asset management, regulatory compliance, maintenance planning, and future drainage improvement projects.

Southeastern Surveying and Mapping Corporation (SSMC) will perform GIS-level surveying and mapping of approximately 3,000 stormwater assets at a cost of approximately $401,216.00. Services include inventorying and locating stormwater structures, pipes, culverts, inlets, outfalls, pump stations, and other drainage features for integration into the City's GIS and Cityworks asset management systems.

Gortemoller Engineering, Inc. (GE) will provide BMP identification, engineering review, field verification, and documentation services at a cost of approximately $270,935.00. This work includes evaluating approximately 166 City-owned properties and 85 miles of roadway to identify and document stormwater treatment facilities and infrastructure required for NPDES Phase II MS4 compliance.

Upon completion, the City will have a complete GIS-based stormwater inventory that will improve regulatory compliance, support capital project planning, enhance maintenance operations, and provide a reliable framework for future stormwater infrastructure improvements and flood mitigation efforts.

Priority (in order): 1

BUDGET REQUEST FORM: MACHINERY & EQUIPMENT

Department: Public Works-Stormwater

Fiscal Year: 2027

Requestor: John Adair

Complete this form for requested equipment which costs more than $5,000.

Equipment Requested	Cost	Priority	Justification
Boom Axe	$100,000 ($300k split: 34%ST 33%SW 33% CRA)	1	The current unit has been deemed unsafe for operation and has been locked out by the manufacturer, rendering it unusable for City operations. Due to safety concerns and the inability to return the equipment to service, replacement is necessary to maintain essential maintenance activities. The Boom Axe is a critical piece of equipment utilized by all three Public Works divisions Street, Stormwater, and CRA for right-of-way (ROW) maintenance, ditch maintenance, vegetation management, roadside mowing, canal and drainage system upkeep, and maintaining visibility along roadways and intersections. The equipment's extended reach allows crews to safely access and maintain areas that cannot be effectively serviced with conventional mowing equipment, reducing the need for manual labor and minimizing employee exposure to traffic hazards, steep slopes, and drainage facilities. Without a replacement unit, the City's ability to perform routine vegetation management and drainage maintenance will be significantly impacted, potentially leading to obstructed drainage systems, reduced roadway visibility, increased safety concerns, and higher costs associated with outsourcing these services to contractors. The Boom Axe supports regulatory compliance, stormwater system functionality, and overall public safety throughout the City.

De-watering Pump	$135,000	2	The existing pump is over 15 years old and has reached the end of its useful service life. The unit has experienced mechanical failure and is no longer operational. An evaluation of the equipment determined that the cost of repairs would be excessive and not cost-effective when compared to replacement. The dewatering pump is a critical piece of equipment used by the Stormwater Division for drainage system maintenance, emergency flooding response, ditch and canal repairs, outfall maintenance, and construction activities requiring the removal or diversion of water. The pump enables crews to perform maintenance and repairs in wet conditions while minimizing impacts to surrounding infrastructure and the environment. Without a functional dewatering pump, the Division's ability to efficiently maintain stormwater infrastructure and respond to flooding events will be significantly reduced. Delays in dewatering operations can extend project timelines, increase labor costs, and hinder the City's ability to address drainage issues in a timely manner. Additionally, reliance on rented equipment or contracted services would result in increased operational costs over time.
Large Stormwater Pipe Plugs	$150,000	3	The current plugs have reached the end of their useful service life due to age, wear, and repeated use. These plugs are critical tools used during stormwater system maintenance, inspections, repairs, and emergency response activities to temporarily isolate sections of pipe and control water flow within the drainage system. Over time, the existing plugs have deteriorated from routine operational use, exposure to environmental conditions, and repeated inflation and deflation cycles. As a result, they no longer provide the reliability necessary to safely and effectively perform maintenance operations. Failure of a pipe plug during use can create significant safety risks for employees, cause delays in maintenance activities, and compromise the ability to properly isolate stormwater infrastructure. Replacement of these pipe plugs is necessary to ensure the Stormwater Division can continue performing routine and emergency maintenance on the City's drainage system. These plugs are regularly utilized for pipe repairs, structure rehabilitation, inspections, sediment removal, and other activities that require temporary flow control. Without reliable pipe plugs, maintenance activities become more

			difficult, time-consuming, and costly, potentially resulting in increased contractor expenses and delayed repairs.
Hydro Seed Sprayer	$20,000	4	The sprayer is used to support erosion control, site stabilization, and restoration activities associated with stormwater maintenance and construction projects. The hydroseeder will allow staff to efficiently apply seed and soil stabilization materials to disturbed areas following drainage improvements, ditch maintenance, outfall repairs, and other stormwater-related projects. Currently, the Division relies on traditional seeding methods that are labor-intensive, like laying sod, less effective, and often require multiple applications to achieve adequate vegetation coverage. A hydroseeder provides a more uniform application, promotes faster germination, improves vegetation establishment, and significantly reduces soil erosion in areas impacted by maintenance activities. The equipment will be used to stabilize drainage ditches, canal banks, retention pond slopes, right-of-way areas, and other disturbed sites where vegetation is necessary to prevent sediment from entering the stormwater system. Establishing vegetation quickly is critical to protecting water quality, maintaining regulatory compliance, and reducing the potential for erosion-related damage to public infrastructure.

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department:	Public Works
Fiscal Year:	27-28
Requestor:	John Adair

Complete this form for requested capital projects.

Project:	Front Beach Road Bonita Beach –Box culvert replacement
Project Duration:	12 months
Design Cost:	$150,000.00
Construction Cost:	$800,000.00
Land Cost:	$0
Legal Cost:	$0
CEI Cost:	$100,000.00
Total Cost:	$1,050,000.00
In Current 5-Year Plan?	No

Justification:

The existing box culvert has developed structural cracking that is allowing water to infiltrate through the culvert, resulting in ongoing soil loss and subsurface voids beneath the roadway. As a result, pavement distress and settlement have been observed above the culvert.
If left unaddressed, the situation will continue to deteriorate, increasing the risk of roadway failure which poses a threat to the traveling public. Replacement of the culvert is necessary to restore structural integrity, stabilize the embankment, and maintain safe travel conditions along this corridor.

Priority (in order): _____

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department:	Public Works
Fiscal Year:	27
Requestor:	John Adair

Complete this form for requested capital projects.

Project:	Front Beach Road Seachase Condos – 5'x5x100' box culvert replacement
Project Duration:	10 months
Design Cost:	$150,000.00
Construction Cost:	$1,000,000.00
Land Cost:	$0
Legal Cost:	$0
CEI Cost:	$100,000.00
Total Cost:	$1,250,000.00
In Current 5-Year Plan?	No

Justification:

The existing box culvert has developed structural cracking that is allowing water to infiltrate through the culvert, resulting in ongoing soil loss and subsurface voids beneath the roadway. As a result, pavement distress and settlement have been observed above the culvert.
If left unaddressed, the situation will continue to deteriorate, increasing the risk of roadway failure which poses a threat to the traveling public. Replacement of the culvert is necessary to restore structural integrity, stabilize the embankment, and maintain safe travel conditions along this corridor.

Priority (in order): _____

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department:	Public Works
Fiscal Year:	27-28
Requestor:	John Adair

Complete this form for requested capital projects.

Project:	Front Beach Road Seagull Villas –Box culvert replacement
Project Duration:	12 months
Design Cost:	$150,000.00
Construction Cost:	$800,000.00
Land Cost:	$0
Legal Cost:	$0
CEI Cost:	$100,000.00
Total Cost:	$1,050,000.00
In Current 5-Year Plan?	

Justification:

The existing box culvert has developed structural cracking that is allowing water to infiltrate through the culvert, resulting in ongoing soil loss and subsurface voids beneath the roadway. As a result, pavement distress and settlement have been observed above the culvert.
If left unaddressed, the situation will continue to deteriorate, increasing the risk of roadway failure which poses a threat to the traveling public. Replacement of the culvert is necessary to restore structural integrity, stabilize the embankment, and maintain safe travel conditions along this corridor.

Priority (in order): _____

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department:	Public Works-Stormwater
Fiscal Year:	2027
Requestor:	John Adair

Complete this form for requested capital projects.

Project:	BP PH1 Cedar Hammock-Storm Chimney/Roadway Imp.
Project Duration:	
Design Cost:	$60,000
Construction Cost:	$265,000
Land Cost:	
Legal Cost:	
CEI Cost:	$25,000
Total Cost:	FY 28 Total $350,000 FY 29 Total $205,000
In Current 5-Year Plan?	Yes

Justification:

Cedar Hammock Lane has experienced recurring and historic flooding due to a combination of poor drainage conditions, a high groundwater table, and underlying organic soils associated with former wetland and swamp areas. The roadway was constructed over highly compressible soils containing organic material and muck, which have contributed to groundwater intrusion into the roadway structure. As a result, pumping of saturated soils through the roadway subgrade has occurred, leading to deterioration of the base material, asphalt distress, settlement, and reduced pavement service life.

This project will provide the engineering analysis, design, and construction of a comprehensive stormwater management solution to address chronic flooding and roadway instability within the subdivision. Potential improvements may include storm drainage infrastructure, underdrain systems, conveyance enhancements, and other drainage control measures necessary to lower the water table within the roadway section and improve stormwater runoff management.

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department: Public Works-Stormwater

Fiscal Year: 2027

Requestor: John Adair

Complete this form for requested capital projects.

Project: Henley Drive Drainage Improvement

Project Duration:

Design Cost: $90,000

Construction Cost: FY 28 $600,000

Land Cost:

Legal Cost:

CEI Cost: FY 28 $108,000

Total Cost: Design FY 27 $90,000

In Current 5-Year Plan? Yes

Justification:

The Henley Drive area experiences recurring flooding due to inadequate stormwater infrastructure and its location within a low-lying drainage basin. The existing system, which includes drainage inlets, a pump station, and discharge piping, does not effectively convey stormwater during significant rainfall events and includes infrastructure located on private property, creating maintenance and access concerns.

This project will provide the engineering analysis necessary to evaluate existing drainage conditions, model stormwater performance, and develop cost-effective alternatives to reduce flooding. The study will identify potential improvements, estimate construction costs, and provide recommendations to support future capital improvement projects and long-term stormwater management efforts.

Priority (in order): _____

BUDGET REQUEST FORM: CAPITAL PROJECTS

Department:	Public Works-Stormwater
Fiscal Year:	2027
Requestor:	John Adair

Complete this form for requested capital projects.

Project:	Manistee Dr. Drainage Improvements
Design Cost:	$90,000 (FY 2026)
Construction Cost:	$500,000
Total Cost:	$590,000
In Current 5-Year Plan?	Yes

Justification:

Manistee Drive experiences recurring drainage issues due to aging and undersized stormwater infrastructure that is no longer capable of adequately conveying runoff during significant rainfall events. Existing roadside ditches, cross drains, and stormwater conveyance systems have deteriorated over time, resulting in localized flooding, standing water, roadway impacts, and increased maintenance requirements.

This project will provide the engineering, surveying, design, permitting, and bidding services necessary to develop a comprehensive drainage improvement plan for the corridor. Proposed improvements include reconstruction of roadside ditches, replacement or installation of stormwater pipes, cross drains, side drains, and inlets, as well as associated roadway and driveway improvements. The project will evaluate existing conditions and design a system capable of meeting current stormwater design standards.

Completion of the design phase will position the City to move forward with construction and provide a long-term solution to ongoing drainage concerns within the Manistee Drive neighborhood.

Priority (in order): _____

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
STORMWATER FUND INCOME AND NON-REVENUE

180-0000	ACCOUNT DESCRIPTION	YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
329.60-00	Driveway Connections	$3,200	$4,000	$4,000	$4,000
331.30-02	Federal Grants PW Safe Room HMGP	$0	$191,150	$0	$191,150
331.39-20	Federal Grants Outfall	$577,040	$0	$577,040	$0
331.39-30	Federal Grants Vestavia & San Souci	$0	$347,000	$0	$433,000
331.39-40	Federal Grants Lullwater Lake	$0	$2,845,000	$0	$2,845,000
343.90-00	Stormwater Fees	$4,521,000	$4,627,000	$4,627,000	$4,750,000
361.10-00	Unrestricted Interest	$145,836	$209,000	$209,000	$129,000
369.04-00	Engineering Review Fees SW	$2,720	$5,300	$5,300	$5,600
381.00-00	Interfund Transfers	$110,000	$110,000	$110,000	$125,000
389.90-70	Cash Carry Forward Restricted	$0	$6,551,304	$7,582,127	$5,359,067
TOTAL INCOME AND NON-REVENUE		**$5,359,796**	**$14,889,754**	**$13,114,467**	**$13,841,817**
				-12%	*6%*
					-7%

City of Panama City Beach
Stormwater Fund 5-Year Financial Forecast

	Budget FY 2026	Budget FY 2027	Forecast FY 2028	Forecast FY 2029	Forecast FY 2030	Forecast FY 2031
Available Resources, Beginning of Year	**$ 7,582,127**	**$ 5,359,067**	**$ 1,895,817**	**$ 670,017**	**$ (859,283)**	**$ (2,011,083)**
Revenues:						
Stormwater Fees	$ 4,627,000	$ 4,750,000	$ 4,987,500	$ 5,236,900	$ 5,498,700	$ 5,773,600
Grants - Offshore Outfall	577,040	-	-	-	-	-
Grants - Other	-	3,469,150	-	-	-	-
Other Fees and Miscellaneous	218,300	138,600	48,900	24,200	10,500	10,800
Total Revenues	**$ 5,422,340**	**$ 8,357,750**	**$ 5,036,400**	**$ 5,261,100**	**$ 5,509,200**	**$ 5,784,400**
Expenditures:						
Personnel	$ 1,411,800	$ 1,539,600	$ 1,651,200	$ 1,971,600	$ 2,106,300	$ 2,418,900
Operating	4,376,600	3,724,400	1,122,500	1,147,000	1,178,700	1,213,800
Capital Outlay	1,818,000	6,533,000	3,475,500	3,657,800	3,363,000	1,472,500
Total Expenditures	**$ 7,606,400**	**$ 11,797,000**	**$ 6,249,200**	**$ 6,776,400**	**$ 6,648,000**	**$ 5,105,200**
Other Financing Sources (Uses):						
Interfund Transfers In	$ 110,000	$ 125,000	$ 131,000	$ 138,000	$ 145,000	$ 152,000
Interfund Transfers Out	(149,000)	(149,000)	(144,000)	(152,000)	(158,000)	(167,000)
Total Other Financing Sources (Uses)	**$ (39,000)**	**$ (24,000)**	**$ (13,000)**	**$ (14,000)**	**$ (13,000)**	**$ (15,000)**
Available Resources, End of Year	**$ 5,359,067**	**$ 1,895,817**	**$ 670,017**	**$ (859,283)**	**$ (2,011,083)**	**$ (1,346,883)**
EOY Reserve Balances						
Designated Future Pond Land	$ 100,000	$ 200,000	$ 300,000	$ 400,000	$ 500,000	$ 600,000
Available for Expenditure	$ 5,259,067	$ 1,695,817	$ 370,017	$ (1,259,283)	$ (2,511,083)	$ (1,946,883)

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:	*2. MEETING DATE:*
Joey St. Germain, Finance	August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and public hearing on the Utility Fund FY 2026 /2027 Budget.

4. AGENDA:	*5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:* N/A Detailed Budget Amendment Attached: N/A
BUDGET WORKSHOP AND PUBLIC HEARINGS	***6. IDENTIFY STRATEGIC PRIORITY:*** Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's Utility Fund is presented to the Council for review, discussion, and modification as directed.

FY 2027 Budget Workshop - UT.pdf

RESOLUTION NO. 26-133

A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2025-2026 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2025, and ending 30 September, 2026

UTILITY FUND

CASH BALANCES BROUGHT FORWARD	$134,933,466
REVENUES	$56,197,700
TOTAL ESTIMATED INCOME AND BALANCES	**$191,131,166**
EXPENDITURES	
WATER	$36,944,800
WASTEWATER	$29,578,750
DEBT SERVICE	$2,908,780
TOTAL EXPENDITURES	**$69,432,330**
INTERFUND TRANSFER TO GENERAL FUND	$1,212,000
RESERVES ACCRUED COMPENSATED ABSENCES	$300,000
RESERVES RESTRICTED FUNDS	$73,028,283
RESERVES AVAILABLE FOR EXPENDITURES	$47,158,553
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$191,131,166**

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

UTILITY FUND

CASH BALANCES BROUGHT FORWARD	$120,486,836
REVENUES	$65,561,300
TOTAL ESTIMATED INCOME AND BALANCES	**$186,048,136**
EXPENDITURES	
WATER	$41,145,500
WASTEWATER	$52,274,100
DEBT SERVICE	$2,913,210
TOTAL EXPENDITURES	**$96,332,810**
INTERFUND TRANSFER TO GENERAL FUND	$1,242,000
RESERVES ACCRUED COMPENSATED ABSENCES	$300,000
RESERVES RESTRICTED FUNDS	$39,121,622
RESERVES AVAILABLE FOR EXPENDITURES	$49,051,704
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$186,048,136**

Utility Fund

Proposed New Positions

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Underground Utilities Worker (103)	2	2	2	2	2
Underground Utilities Crew Leader (107)	1	-	-	-	-
GIS Analyst (109)	1	-	-	-	-
Electrician (107)	1	-	1	-	-
Lift Station Mechanic (103)	1	-	-	-	-
Administrative Support Specialist (102)	-	1	-	-	-
Lead Water Storage & Pump Stations Operator (107)	-	1	-	-	-
Water Storage & Pump Station Operator (103)	-	1	-	-	-
Wastewater Facility Maintenance Mechanic (103)	-	1	1	-	-

Utility Fund Project Summary

WATER		FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Utilities Admin & Support Bldgs (58% W, 42% WW)	.62-15	$ 2,891,000	$ 3,224,000	$ -	$ -	$ -
CRA Segment 4.1 Water Main Relocations	.65-49	316,000	623,000	623,000	-	-
CRA Segment 4.2 Water Main Relocations	.65-45	-	645,000	645,000	332,000	-
CRA Segment 4.3 Water Main Relocations	.65-10	47,000	24,000	881,000	881,000	453,000
CRA Powell Adams South Water Mains	.65-78	18,000	18,000	106,000	106,000	166,000
FDOT PCB Pkwy Mandy Lane to Nautilus Street	.65-24	7,000	-	-	-	-
FDOT PCB Pkwy Nautilus St. to R. Jackson Blvd.	.65-11	37,000	-	-	-	-
FDOT PCB Pkwy R. Jackson Blvd to Hathaway Bridge	.65-16	63,000	63,000	63,000	32,000	-
Automated Water Meter Reading/ Billing Upgrades	.65-35	1,548,000	2,322,000	516,000	-	-
Bid-A-Wee Subdiv Water Main Replacements	.65-33	817,000	540,000	-	-	-
West Laird Transmission Mains Proportionate Share	.65-90	1,632,000	2,352,000	-	-	-
SR 79 To West End PS Supply Main	.65-15	468,000	6,314,000	9,354,000	-	-
McElvey Ground Storage Pumping Station	.65-90	1,776,000	2,592,000	1,092,000	-	-
Water Service Replacements Phase II	.65-29	301,000	301,000	-	-	-
Woodlawn Water System Improvements	.65-32	236,000	229,000	-	-	-
North Lagoon Watermain	.65-38	-	60,000	594,000	416,000	-
PG Sr. Pkwy Water Trans. Main - SR 79 to Nautilus	.65-90	5,023,000	5,023,000	-	-	-
PG Sr. Pkwy Water Trans. Main - Nautilus to Moonlight	.65-90	143,000	285,000	5,014,000	3,272,000	-
Minor System Extensions/Loops	.65-90	187,000	187,000	187,000	187,000	187,000
City Portion of Bay County WTP Expansion	.65-90	-	-	450,000	2,450,000	10,450,000
		$ 15,510,000	**$ 24,802,000**	**$ 19,525,000**	**$ 7,676,000**	**$ 11,256,000**

Utility Fund Project Summary

WASTEWATER		FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Gravity Sewer Rehabilitation	.65-90	$ 900,000	$ 900,000	$ 900,000	$ 900,000	$ 900,000
Utilities Admin & Support Bldgs (58% W, 42% WW)	.62-15	2,101,000	2,344,000	-	-	-
CRA Segment 4.1 Sewer Main Relocations	.65-49	304,000	599,000	599,000	-	-
CRA Segment 4.2 Sewer Main Relocations	.65-45	-	656,000	656,000	338,000	-
CRA Segment 4.3 Sewer Main Relocations	.65-10	57,000	551,000	1,074,000	812,000	276,000
CRA Powell Adams South Sewer & Reuse Relocation	.65-78	25,000	25,000	188,000	248,000	188,000
Odor Control	.65-46	479,000	50,000	-	-	-
FDOT PCB Pkwy Mandy Lane to Nautilus Street	.65-24	307,000	-	-	-	-
FDOT PCB Pkwy R. Jackson Blvd to Hathaway Bridge	.65-16	32,000	32,000	32,000	16,000	-
Automated Meter Reading	.65-35	664,000	995,000	221,000	-	-
Laguna Beach Sewer Phase 1	.65-86	1,952,000	1,458,000	-	-	-
Conservation Park Trail Improvements	.65-09	830,000	-	-	-	-
Conservation Park Boardwalk Improvements	.65-17	911,000	-	-	-	-
Conservation Park Water Crossing Improvements	.65-90	103,000	244,000	-	-	-
Lift Station Improvements						
LS #73 (Cobb) Replacement	.65-60	1,161,000	1,713,000	-	-	-
LS#74 (Jamaican) Replacement	.65-51	864,000	2,195,000	-	-	-
LS#87 (Lahan) Replacement	.65-90	1,056,000	715,000	-	-	-
LS#96 Improvements	.65-90	1,561,000	1,231,000	-	-	-
LS#2 Relocation	.65-90	-	408,000	1,104,000	168,000	-
LS#3 Replacement	.65-90	44,000	462,000	902,000	682,000	231,000
LS #5 Replacement	.65-90	36,000	318,000	618,000	468,000	159,000
LS 6 Replacement	.65-90	62,000	160,000	310,000	235,000	80,000
LS 16 Rehabilitation	.65-90	147,000	546,000	160,000	-	-
LS #19 (Wildwood) Replacement	.65-52	636,000	936,000	-	-	-
LS 25 Rehabilitation	.65-90	-	75,000	188,000	29,000	-
LS 26 Replacement	.65-90	-	143,000	371,000	57,000	-
AMP Lift Station Communication Upgrades	.65-90	142,000	147,000	151,000	155,000	160,000
AMP Lift Station Power Improvements	.65-90	260,000	267,000	275,000	284,000	292,000
AMP Wetwell Lining Program	.65-90	252,000	260,000	-	-	-
Forcemain and Reclaimed Water Upgrades						
West Laird Sewer FM Proportionate Share	.65-90	2,069,000	3,115,000	-	-	-
Minor System Extensions/Loops	.65-90	1,092,000	1,092,000	1,092,000	1,092,000	1,092,000
Vulnerable AMP Forcemain Replacements	.65-90	3,205,000	3,205,000	3,400,000	3,400,000	3,607,000
WWTF Improvements						
Interim 1 MGD Expansion to WWTF 1	.65-90	2,808,000	32,136,000	32,136,000	-	-
4 MGD Capacity Increase	.65-07	-	1,544,000	8,406,000	21,359,000	28,222,000
Catwalk Replacement	.65-12	126,000	-	-	-	-
WWTF Filter Replacement	.65-90	4,777,000	-	-	-	-
PLC Upgrades	.65-90	86,000	629,000	629,000	-	-
MCC Improvements	.65-90	403,000	3,784,000	3,784,000	-	-
Sodium Bisulfite Chemical Feed System	.65-90	234,000	-	-	-	-
		$ 29,686,000	**$ 62,935,000**	**$ 57,196,000**	**$ 30,243,000**	**$ 35,207,000**
	Utility Fund Totals	**$ 45,196,000**	**$ 87,737,000**	**$ 76,721,000**	**$ 37,919,000**	**$ 46,463,000**

Utility Fund Machinery & Equipment

FY 2027

Water Pumping & Storage		
Chlorine Analyzers	$	45,000
Rebuild Reclaimed Water Pumps (7 total)		200,000
Utility Truck		60,000
	$	305,000
Wastewater Treatment		
Replacement Flow Meters (9)	$	138,000
Clarifier Drive		150,000
Replace PLC		10,000
Dewatering Box		50,000
Influent Pump Cable Replacement		45,000
Belt Press Parts		50,000
Disk Filter Parts		15,000
Sand Filter Parts		15,000
Drum Screen Parts		50,000
Replacement Plug Valves		104,000
Additional Grit Classifier and Controls		50,000
Replace Digester Blowers 1-4		320,000
3/4 Ton Regular Body 4x4		75,000
1 Ton Service Body 4x4		83,000
	$	1,155,000
Underground		
Wheel Loader with Attachments	$	90,000
Trailer-mounted Light Tower		15,000
Concrete barrier system		15,000
Valve Insertion Equipment		200,000
Push Camera		14,000
Lateral Launch for Camera Trailer		60,000
Heavy-duty equipment trailer		35,000
Heavy-duty equipment trailer		35,000
Heavy-duty equipment trailer		35,000
Large excavator		150,000
Equipment trailer for large excavator		70,000
1 Ton Service Body Truck (3)		210,000
Dump Truck		110,000
Semi truck for large excavator		200,000
	$	1,239,000
Lift Stations		
100kw Generator	$	50,000
4" Trlr. Mounted Bypass Pump		65,000
6" Trailer Mtd. Bypass Pump		70,000
8" Trailer Mtd. Bypass Pump		100,000
3/4 Ton Service Body 4x4		75,000
	$	360,000
Utilities Billing		
Small Pickup Trucks (2)	$	80,000
Utiliites Administration		
GIS / Cityworks Servers	$	75,000
Conservation Park		
Drum mulcher attachment for excavator	$	45,000
Water	**$**	**1,280,800**
Wastewater	**$**	**1,978,200**

Utility Fund Improvements

FY 2027

Water Pumping & Storage		
West Bay Pump Station Roof Replacement	$	50,000
West Bay Sewer Connection		20,000
AC Unit		30,000
Replace Pressure Control Valve -West Bay PS		50,000
Replace chlorine meters		40,000
	$	190,000
Wastewater Treatment		
Roof Replacements	$	50,000
AC Unit		30,000
VFD's for blowers		48,000
2nd Grit King , Grit Classifier + Control Panel		470,000
Blower Room MCC Replacement		500,000
MCC 2 Replacement		100,000
Roof Overs for Chemical Storage Tanks		200,000
	$	1,398,000
Lift Stations		
Lift Station Roof	$	50,000
AC Unit		60,000
Fencing Lift Stations		150,000
Sitework and Driveways		100,000
Replace LS # Pumps (20 pumps)		300,000
Replace LS Control Cabinets (20 total)		240,000
Replace valves, etc.		70,000
Replace sliderail systems (10 stations)		100,000
	$	1,070,000
Water Billing Building		
Window Improvements (50% UT share)	$	50,000
Water	**$**	**225,000**
Wastewater	**$**	**2,483,000**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : WATER

401-3300-533		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$2,254,914	$3,389,000	$3,100,000	$3,781,000
.13-10	Salaries No Pension	$26,978	$50,000	$45,000	$50,000
.14-10	Salaries Overtime	$112,596	$211,000	$200,000	$206,000
.15-10	Salaries Special	$27,954	$35,000	$28,000	$40,000
.15-20	Vehicle Expense	$2,835	$3,800	$3,800	$3,800
.15-30	Incentive Pay	$3,946	$31,000	$10,000	$10,000
.15-50	Moving Allowance	$1,453	$0	$1,500	$0
.15-60	Hiring Incentive / Referral	$0	$1,000	$1,000	$5,000
.21-10	Matching FICA	$181,044	$284,600	$260,000	$313,000
.22-10	Retirement	$343,839	$554,000	$500,000	$580,000
.23-10	Health Insurance	$332,761	$497,000	$475,000	$609,000
.23-20	Dental Insurance	$11,519	$20,000	$20,000	$22,000
.23-30	Life Insurance	$14,960	$23,500	$23,500	$26,000
.25-10	Unemployment Compensation	$0	$2,000	$0	$0
TOTAL PERSONNEL		**$3,314,799**	**$5,101,900**	**$4,667,800**	**$5,645,800**
				-9%	*21%*
OPERATING					
.31-10	Professional Legal	$24,741	$26,000	$41,000	$44,000
.31-20	Professional Medical	$868	$8,500	$4,000	$17,000
.31-30	Professional Engineering/Architect	$9,840	$20,000	$20,000	$21,000
.31-40	Professional Laboratory Fees	$39,925	$50,000	$70,000	$75,000
.31-50	Professional Surveying/Plat Review	$0	$3,000	$3,000	$4,000
.31-60	Professional Other	$33,453	$70,000	$68,000	$70,000
.31-80	IT Services	$124,183	$320,100	$343,000	$323,000
.31-90	Grant Management	$1,528	$5,000	$5,000	$5,000
.32-10	Accounting and Auditing	$15,215	$18,000	$18,000	$19,000
.34-05	Contractual Services Facilities	$4,141	$3,000	$7,000	$8,000
.34-10	Contractual Services	$251,163	$509,000	$380,000	$399,000
.40-10	Travel and Per Diem	$1,604	$20,000	$5,000	$6,000
.41-10	Communication	$32,951	$80,000	$50,000	$53,000
.42-10	Postage and Freight	$13,498	$40,000	$40,000	$42,000
.43-10	Utilities Electric	$325,243	$523,000	$475,000	$499,000
.43-20	Utilities Waste Disposal	$5,057	$12,400	$10,000	$11,000
.43-40	Utilities Water Purchased fr Bay Cty	$7,890,911	$11,032,000	$11,032,000	$11,915,000
.44-10	Rentals and Leases	$15,391	$36,800	$35,000	$37,000
.45-10	Insurance Liability, Property, Etc.	$227,488	$297,000	$230,000	$242,000
.46-05	Repairs and Mte Facilities	$17,216	$20,000	$25,000	$41,000
.46-10	Repairs and Mte Buildings	$552	$21,000	$9,000	$10,000
.46-19	Fleet Shop ISF Allocation	$0	$0	$0	$240,900
.46-20	Repairs and Mte Mach and Equipmt	$48,283	$80,000	$80,000	$84,000
.46-30	Repairs and Mte Meters	$21,775	$114,000	$110,000	$500,000
.46-40	Repairs and Mte Fleet	$20,371	$47,000	$45,000	$48,000
.46-50	Repairs and Mte Other	$385,205	$650,300	$650,300	$683,000
.47-10	Printing and Binding	$824	$10,000	$10,000	$11,000
.49-10	Other Current Charges	$1,539	$5,200	$5,200	$6,000
.49-70	Recording Fees	$163	$0	$500	$1,000
.51-10	Office Supplies	$6,629	$16,000	$16,000	$17,000
.52-10	Operating Supplies	$143,787	$175,000	$200,000	$234,000
.52-20	Fuel, Oil and Lubricants	$56,058	$78,000	$78,000	$82,000
.52-30	Water System Supplies	$540,543	$489,000	$750,000	$788,000
.52-35	Chemicals	$36,950	$47,000	$45,000	$48,000
.52-40	Meters	$182,236	$400,000	$350,000	$368,000
.54-10	Books, Pubs and Memberships	$7,355	$5,200	$5,200	$6,000
.55-10	Training and Education	$13,780	$17,000	$17,000	$18,000
.56-30	Permits and Fees	$1,099	$7,300	$7,000	$8,000
TOTAL OPERATING		**$10,501,565**	**$15,255,800**	**$15,239,200**	**$16,983,900**
				0%	*11%*

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : WATER

401-3300-533		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
CAPITAL OUTLAY					
.61-10	Land	$0	$1,500,000	$0	$1,500,000
.62-10	Buildings	$129,722	$138,000	$233,000	$0
.62-15	Buildings Utilities Admin/Support	$13,993	$2,366,000	$350,000	$2,891,000
.63-10	Improvements	$117,086	$886,000	$602,000	$225,000
.64-20	Machinery and Equipment	$188,280	$1,099,000	$1,222,000	$1,280,800
.65-10	CRA Seg 4.3 Relo	$2,641	$24,000	$10,000	$47,000
.65-11	PCB Pkwy Lantana St. to R. Jackson Blvd.	$34,695	$84,000	$68,000	$37,000
.65-15	SR 79 To West End PS Supply Main	$0	$3,391,000	$234,000	$468,000
.65-16	PCB Pkwy R. Jackson to Hathaway Bridge	$16,549,115	$7,340,000	$9,000,000	$63,000
.65-20	Rose Lane & Ave B and C Wtr Main	$0	$0	$0	$0
.65-24	PCB Pkwy Mandy Ln to Argonaut St	$32,968	$12,000	$51,800	$7,000
.65-25	West End Ground Storage PS and Tank	$0	$663,000	$0	$0
.65-29	Water Service Replacements Phase II	$0	$0	$0	$301,000
.65-32	Woodlawn Water System Imps	$0	$236,000	$0	$236,000
.65-33	Bid A Wee Water System Imps	$0	$718,000	$63,000	$817,000
.65-35	Automated Water Meter Reading	$247,135	$2,331,000	$774,000	$1,548,000
.65-45	CRA Seg 4.2 Relo	$0	$362,000	$0	$0
.65-49	CRA Seg 4.1 Relo	$0	$343,000	$0	$316,000
.65-69	UG Utility Safe Room HMGP	$0	$380,000	$0	$0
.65-74	CRA Seg 3 Relo	$43,233	$0	$50,000	$0
.65-78	CRA Powell Adams Relo	$0	$0	$0	$18,000
.65-90	System Extensions / Loops / Future Projects	$0	$12,945,000	$4,380,000	$8,761,000
TOTAL CAPITAL OUTLAY		**$17,358,868**	**$34,818,000**	**$17,037,800**	**$18,515,800**
				-51%	*9%*
TOTAL BUDGET		**$31,175,231**	**$55,175,700**	**$36,944,800**	**$41,145,500**
				-33%	*11%*
					-25%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : WASTEWATER

401-3500-535		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$2,862,089	$4,246,000	$4,000,000	$4,588,000
.13-10	Salaries No Pension	$11,562	$21,000	$20,000	$21,000
.14-10	Salaries Overtime	$183,898	$284,000	$284,000	$293,000
.15-10	Salaries Special	$34,686	$35,000	$35,000	$40,000
.15-20	Vehicle Expense	$1,215	$1,700	$1,700	$1,700
.15-30	Incentive Pay	$3,886	$22,000	$10,000	$10,000
.15-50	Moving Allowance	$623	$0	$650	$0
.15-60	Hiring Incentive / Referral	$0	$1,000	$500	$500
.21-10	Matching FICA	$233,804	$353,000	$330,000	$379,000
.22-10	Retirement	$458,076	$712,000	$700,000	$729,000
.23-10	Health Insurance	$407,131	$682,000	$600,000	$770,000
.23-20	Dental Insurance	$14,538	$27,000	$22,000	$28,000
.23-30	Life Insurance	$18,763	$29,400	$27,000	$30,000
.25-10	Unemployment Compensation	$0	$2,000	$0	$0
.29-10	Allocated Salaries/Benefits	$0	$10,000	$0	$0
TOTAL PERSONNEL		**$4,230,272**	**$6,426,100**	**$6,030,850**	**$6,890,200**
				-6%	*14%*
OPERATING					
.31-10	Professional Legal	$25,577	$36,000	$36,000	$37,100
.31-20	Professional Medical	$1,091	$8,500	$5,000	$21,000
.31-30	Professional Engineering/Architect	$29,871	$77,300	$77,300	$80,000
.31-40	Professional Laboratory Fees	$104,873	$154,500	$350,000	$361,000
.31-50	Professional Surveying/Plat Review	$0	$10,000	$5,000	$5,000
.31-60	Professional Other	$172,107	$90,000	$320,000	$976,000
.31-80	IT Services	$172,034	$445,600	$438,000	$415,000
.31-90	Grant Management	$655	$3,000	$3,000	$3,000
.32-10	Accounting and Auditing	$15,215	$18,000	$18,000	$18,500
.34-05	Contractual Services Facilities	$10,324	$7,000	$20,000	$21,000
.34-10	Contractual Services	$256,950	$291,000	$350,000	$365,000
.40-10	Travel and Per Diem	$4,380	$10,000	$10,000	$10,300
.41-10	Communication	$47,022	$85,000	$85,000	$71,000
.42-10	Postage and Freight	$13,452	$24,800	$24,800	$25,600
.43-10	Utilities Electric	$818,085	$1,320,000	$1,320,000	$1,360,000
.43-20	Utilities Waste Disposal	$210,563	$540,000	$540,000	$556,200
.44-10	Rentals and Leases	$47,247	$72,100	$72,100	$74,300
.45-10	Insurance Liability, Property, Etc.	$407,235	$495,000	$430,000	$452,000
.46-05	Repairs and Mte Facilities	$27,944	$65,000	$65,000	$74,000
.46-10	Repairs and Mte Buildings	$5,985	$150,000	$150,000	$150,000
.46-19	Fleet Shop ISF Allocation	$0	$0	$0	$201,000
.46-20	Repairs and Mte Mach and Equipmt	$382,726	$412,000	$412,000	$424,400
.46-30	Repairs and Mte Meters	$15,341	$56,700	$56,700	$58,500
.46-40	Repairs and Mte Fleet	$16,086	$40,000	$40,000	$41,200
.46-50	Repairs and Mte Other	$1,267,049	$2,000,000	$2,000,000	$2,060,000
.47-10	Printing and Binding	$353	$8,000	$8,000	$8,300
.48-30	Promotional Materials	$0	$3,000	$3,000	$3,100
.49-10	Other Current Charges	$653	$5,000	$5,000	$5,200
.49-70	Recording Fees	$265	$0	$1,000	$1,100
.51-10	Office Supplies	$4,283	$14,500	$14,500	$15,000
.52-10	Operating Supplies	$260,772	$450,000	$450,000	$463,500
.52-20	Fuel, Oil and Lubricants	$78,362	$95,000	$120,000	$123,600
.52-30	Sewer System Supplies	$196,161	$264,000	$320,000	$329,600
.52-35	Chemicals	$734,490	$917,000	$1,020,000	$1,050,600
.52-40	Meters	$105,039	$309,000	$309,000	$318,300
.54-10	Books, Pubs and Memberships	$3,932	$4,000	$4,000	$4,200
.55-10	Training and Education	$20,175	$26,000	$35,000	$36,100
.56-30	Permits and Fees	$10,022	$16,500	$16,500	$17,000
TOTAL OPERATING		**$5,466,319**	**$8,523,500**	**$9,133,900**	**$10,236,700**
				7%	*12%*

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : WASTEWATER

401-3500-535		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
CAPITAL OUTLAY					
.61-10	Land	$0	$1,000,000	$0	$1,000,000
.62-10	Buildings	$108,102	$115,000	$194,000	$0
.62-15	Buildings Utilities Admin/Support	$10,133	$1,722,000	$500,000	$2,101,000
.63-10	Improvements	$831,811	$4,816,000	$1,892,000	$2,483,000
.64-20	Machinery and Equipment	$367,675	$1,407,000	$1,958,000	$1,978,200
.65-09	Conservation Park Trail Stabilization	$0	$530,000	$230,000	$830,000
.65-10	CRA Seg 4.3 Relo	$3,961	$29,000	$4,000	$57,000
.65-11	FDOT PCB Pkwy Nautilus St. to R. Jackson Blvd.	$23,130	$500,000	$25,000	$0
.65-12	Catwalk & Valve Replacement	$4,486	$932,000	$843,000	$126,000
.65-16	PCB Pkwy R. Jackson to Hathaway Bridge	$7,699,459	$7,355,000	$3,000,000	$32,000
.65-17	Conservation Park Boardwalk Replacement	$0	$530,000	$410,000	$911,000
.65-24	FDOT PCB Pkwy Mandy Lane to Nautilus Street	$49,452	$520,000	$519,000	$307,000
.65-35	Automated Water Meter Reading	$105,915	$999,000	$332,000	$664,000
.65-45	CRA Seg 4.2 Relo	$0	$368,000	$0	$0
.65-46	Odor Control	$0	$529,000	$43,000	$479,000
.65-49	CRA Seg 4.1 Relo	$0	$330,000	$0	$304,000
.65-51	Jamaican LS #74 Replacement	$0	$1,722,000	$0	$864,000
.65-52	Wildwood LS #19 Replacement	$0	$384,000	$108,000	$636,000
.65-60	Cobb LS #73 Replacement	$86,838	$1,713,000	$116,000	$1,161,000
.65-69	UG Utility Sfe Room HMGP	$0	$204,000	$0	$0
.65-74	CRA Seg 3 Relo	$37,174	$0	$40,000	$0
.65-78	CRA Powell Adams Relo	$0	$0	$0	$25,000
.65-86	Laguna Beach Sewer Expansion	$25,681	$4,034,000	$1,480,000	$1,952,000
.65-90	Future Projects	$14,294	$24,541,000	$2,720,000	$19,237,000
TOTAL CAPITAL OUTLAY		**$9,368,113**	**$54,280,000**	**$14,414,000**	**$35,147,200**
TOTAL BUDGET		**$19,064,704**	**$69,229,600**	**$29,578,750**	**$52,274,100**
				-57%	*77%*
					-24%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT : UTILITY DEBT SERVICE

401-3300-533		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
.71-77	Debt Svc Principal 2020A Bonds	$1,225,000	$1,225,000	$1,225,000	$1,245,000
.71-85	Debt Svc Principal 2022 Bonds	$1,210,000	$1,210,000	$1,210,000	$1,230,000
.71-95	Debt Svc Principal Rev Certificates	$0	$125,000	$125,000	$125,000
.72-77	Debt Svc Interest 2020A Bonds	$226,223	$226,230	$226,230	$207,240
.72-85	Debt Svc Interest 2022 Bonds	$122,547	$122,550	$122,550	$105,970
TOTAL DEBT SERVICE		**$2,783,769**	**$2,908,780**	**$2,908,780**	**$2,913,210**
				0%	*0%*
					0%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
UTILITY FUND INCOME AND NON-REVENUE

401-0000	ACCOUNT DESCRIPTION	YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
324.16-11 : 35	Water Impact Fees	$526,097	$1,511,000	$1,246,000	$1,309,000
324.17-11 : 35	Sewer Impact Fees	$3,662,438	$7,367,000	$6,103,000	$6,408,000
331.30-03	HMGP UG Utilities Safe Room	$0	$531,000	$42,000	$0
331.31-10	Water Main Grant – PCB Pkwy SR79 to Nautilus	$0	$5,000,000	$0	$5,000,000
334.30-00	State Grants Laguna Beach Septic to Sewer	$137,154	$2,855,000	$137,200	$2,717,800
343.30-00	Water Tap On Fee	$409,923	$546,000	$546,000	$573,000
343.31-00	Water Sales	$15,458,586	$23,331,000	$20,000,000	$21,000,000
343.32-00	Water Sales / Sprinklers	$1,810,139	$2,772,000	$2,600,000	$2,730,000
343.50-00	Sewer Tap On Fee	$177,669	$184,000	$220,000	$231,000
343.51-00	Sewer Sales	$15,346,512	$23,075,000	$19,500,000	$20,475,000
343.56-00	Private LS Pump Outs	$5,886	$1,000	$1,000	$1,000
343.58-00	Reuse Water Sales	$812,020	$1,073,000	$1,073,000	$1,127,000
343.69-00	Reactivation / Reset Fee	$141,525	$175,000	$180,000	$180,000
343.91-00	Leachate	$141,425	$130,000	$170,000	$170,000
359.70-00	Penalties / Late Payments	$346,124	$550,000	$550,000	$550,000
361.10-00	Interest Earnings Unrestricted	$1,817,247	$2,726,000	$2,726,000	$2,255,000
361.11-00	Interest Earnings Restricted	$414,133	$653,000	$653,000	$664,000
364.10-00	Proceeds Sales	$107,233	$50,000	$100,000	$100,000
365.10-00	Surplus Mat'ls and Scrap	$14,399	$5,000	$5,000	$5,000
369.01-00	Administrative Fees	$19,910	$19,000	$19,000	$19,000
369.03-00	Engineering Review Fees Wtr & Swr	$19,410	$30,000	$30,000	$30,000
369.30-50	Settlement 3rd Party	$278,377	$0	$280,000	$0
369.90-10	Miscellaneous	$12,849	$7,000	$15,000	$15,000
389.41-00	Contributions FMIT	$3,000	$1,500	$1,500	$1,500
389.90-10	Cash Carry Forward Unrestricted	$0	$75,207,507	$88,286,410	$73,028,283
389.90-70	Cash Carry Forward Restricted	$0	$43,276,074	$46,647,056	$47,458,553
TOTAL INCOME AND NON-REVENUE		**$41,662,057**	**$191,076,081**	**$191,131,166**	**$186,048,136**
				0%	*-3%*
					-3%

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME: Joey St. Germain, Finance	***2. MEETING DATE:*** August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and public hearing on the Pier Fund FY 2026/2027 Budget.

4. AGENDA: **BUDGET WORKSHOP AND PUBLIC HEARINGS**	***5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:*** N/A Detailed Budget Amendment Attached: N/A
	6. IDENTIFY STRATEGIC PRIORITY: Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's Pier Fund is presented to the Council for review, discussion, and modification as directed. Revenues for the upcoming year are estimated, and a summary of the five-year plan is presented as well to provide an overview of the implications of current budgetary decisions over a mid-term planning horizon.

FY 2027 Budget Workshop - Pier.pdf

RESOLUTION NO. 26-133

A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2025-2026 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2025, and ending 30 September, 2026

PIER FUND

CASH BALANCES BROUGHT FORWARD	$2,287,749
REVENUES	$1,491,150
TOTAL ESTIMATED INCOME AND BALANCES	**$3,778,899**
EXPENDITURES	$1,814,080
INTERFUND TRANSFER TO AQUATIC CTR FUND	$1,000,000
INTERFUND TRANSFER TO GENERAL FUND	$88,000
RESERVES RENEWAL AND REPLACEMENT	$378,770
RESERVES AVAILABLE FOR EXPENDITURES	$498,049
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$3,778,899**

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

PIER FUND

CASH BALANCES BROUGHT FORWARD	$876,819
REVENUES	$1,905,700
TOTAL ESTIMATED INCOME AND BALANCES	**$2,782,519**
EXPENDITURES	$1,314,350
INTERFUND TRANSFER TO AQUATIC CTR FUND	$975,000
INTERFUND TRANSFER TO GENERAL FUND	$91,000
RESERVES RENEWAL AND REPLACEMENT	$378,770
RESERVES AVAILABLE FOR EXPENDITURES	$23,399
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$2,782,519**

Pier Department – FY 2027 Budget Highlights

Proposed New Positions

- None

Capital

- None

Additional Enhancements

- Pier Inspection & Report – $62,000

Notes

The lightning rod was originally included in the FY 2026 budget but has been moved to FY 2028 due to rent revenue shortfall

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
PIER

402-7500-575		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$351,632	$468,800	$468,800	$486,400
.13-10	Salaries No Pension	$22,405	$50,000	$50,000	$38,000
.14-10	Salaries Overtime	$7,645	$13,700	$13,700	$13,000
.15-10	Salaries Special	$3,823	$5,000	$5,000	$5,000
.15-20	Vehicle Expense	$1,013	$1,350	$1,350	$1,350
.21-10	Matching FICA	$28,769	$41,300	$41,300	$41,600
.22-10	Retirement	$57,488	$78,000	$78,000	$78,000
.23-10	Health Insurance	$60,374	$85,500	$85,500	$96,700
.23-20	Dental Insurance	$2,217	$3,400	$3,400	$3,500
.23-30	Life/STD/LTD Insurance	$2,388	$3,300	$3,300	$3,600
TOTAL PERSONNEL		**$537,753**	**$750,350**	**$750,350**	**$767,150**
				0%	*2%*
OPERATING					
.31-10	Professional Legal	$2,197	$12,000	$12,000	$10,000
.31-20	Professional Medical	$0	$400	$400	$2,000
.31-50	Professional Surveying and Plat	$0	$5,000	$5,000	$2,000
.31-60	Professional Other	$23,562	$8,000	$28,000	$66,700
.31-80	IT Services	$22,786	$59,400	$57,000	$54,000
.32-10	Accounting and Auditing	$2,620	$3,100	$3,100	$3,100
.34-05	Contractual Services Facilities	$186	$200	$200	$200
.34-10	Contractual Services	$18,334	$35,400	$35,400	$33,000
.40-10	Travel and Per Diem	$223	$500	$500	$500
.41-10	Communication	$5,148	$9,800	$9,800	$9,000
.42-10	Postage and Freight	$0	$100	$100	$0
.43-10	Utilities Electricity	$5,989	$15,000	$15,000	$12,000
.43-20	Utilities Waste Disposal	$4,919	$13,200	$13,200	$12,000
.44-10	Rentals and Leases	$82,398	$94,500	$87,500	$90,000
.45-10	Insurance Liability / Auto /Etc.	$43,049	$59,000	$45,000	$47,000
.46-05	Repairs and Mte Facilities	$4,967	$1,000	$9,000	$10,000
.46-50	Repairs and Mte Other	$40,744	$80,000	$71,900	$75,000
.46-80	Repairs and Mte Beach Access	$18,687	$30,000	$30,000	$30,000
.47-10	Printing and Binding	$181	$1,000	$1,000	$500
.48-30	Promotional Activities	$0	$1,000	$1,000	$0
.49-10	Other Current Charges	$0	$1,000	$1,000	$100
.49-70	Recording Fees	$95	$0	$100	$0
.51-10	Office Supplies	$0	$2,000	$2,000	$1,000
.52-10	Operating Supplies	$28,376	$80,000	$80,000	$70,000
.52-20	Fuel, Oil and Lubricants	$3,741	$10,000	$10,000	$8,000
.54-10	Books, Pubs and Memberships	$13	$500	$500	$100
.55-10	Training and Education	$0	$600	$600	$0
.56-30	Permits and Registration Fees	$806	$1,000	$1,000	$1,000
TOTAL OPERATING		**$309,020**	**$523,700**	**$520,300**	**$537,200**
				-1%	*3%*
CAPITAL OUTLAY					
.63-10	Improvements	$488,453	$220,000	$530,230	$0
.64-20	Machinery and Equipment	$3,186	$151,000	$3,200	$0
TOTAL CAPITAL OUTLAY		**$491,639**	**$371,000**	**$533,430**	**$0**
CONTRIBUTIONS					
.81-05	TDC Contribution Fireworks	$0	$10,000	$10,000	$10,000
TOTAL CONTRIBUTIONS		**$0**	**$10,000**	**$10,000**	**$10,000**
TOTAL BUDGET		**$1,338,411**	**$1,655,050**	**$1,814,080**	**$1,314,350**
				10%	*-28%*
					-21%

AMI
Consulting Engineers P.A.

March 15th, 2026

Cheryl Joyner
Director, Parks, and Recreation

City of Panama City Beach
16200 Panama City Beach Parkway
Panama City Beach, FL 32413

Re: 2026 Russell-Fields Pier Topside and Underwater Inspections
AMI Project No. 261021

Ms. Joyner,

Thank you for the opportunity to submit this proposal for AMI Consulting Engineers, PA (AMI) to provide topside and underwater inspections for Russell-Fields Pier located in the City of Panama City Beach, Florida.

Originally constructed in 2006, the Russell-Fields Pier is a fixed pier that provides recreational water access to the tourists and residents of Panama City Beach. Access to the pier can be gained at 16201 Front Beach Rd.

The pier is approximately 1,500-ft long and is constructed of precast concrete piles and prestressed concrete beams with timber walkways. The deck is typically 17-ft wide deck but increases to 59-ft wide at two "Tee" locations; one located near the middle of the pier, and one at the waterside end of the pier. A 3.5-ft tall railing is installed about the perimeter of the pier deck.

The pier is separated into (50) 30-ft long spans and each span is supported by a 5-ft wide concrete pile cap. Each span is constructed of 3-ft wide by 2-ft high precast-prestressed concrete beams. The prestressed concrete beams support 4x8 timber deck boards notched into each beam. The entire structure is supported by a combination of either square or octagonal precast concrete piles.

Based on conversations with yourself, the City is looking to complete an Initial Baseline Topside Inspection of the Pier in 2026, a Baseline Underwater Inspections & Routine Topside Inspection in 2027, and Routine Topside Inspections on an annual basis until 2030.

INSPECTION METHODOLOGY

AMI is proposing to complete the inspection of fixed piers in accordance with the American Society of Civil Engineers (ASCE) Manual of Practice (MOP) 130 entitled *Waterfront Facilities Inspection & Assessment.* This MOP is the industry standard for waterfront inspections and provides guidance for above and underwater inspection methodology, documentation, and condition ratings.

TOPSIDE INSPECTIONS (2026 THRU 2030)

Topside inspection refers to the inspection of all structural elements above the waterline. This will include a general overview inspection of all exposed portions of the structure, plus sufficient close-

91 MAIN STREET
SUPERIOR, WI 54880
PH: (715) 718-2193
FAX: (877) 761-7058

up scrutiny of specific structural elements to establish a condition rating of individual structural component types to assemble a rating for the structure.

AMI will conduct topside inspections utilizing a two-man inspection team, led by an engineer with experience inspecting and evaluating structures of similar design and construction. The team leader will personally direct and oversee all inspection activities taken by the inspection team.

The top of the deck, beams, railings, and above water appurtenances fixed to the deck and railings will be inspected on foot. Inspection team members will take notes and photographs to sufficiently ascertain the general condition of all accessible structural components.

The underside of the deck, superstructure, and substructure components will be evaluated from the beach on foot to the greatest extent practicable given the tidal conditions at the time of the inspection. The underside of the deck, superstructure, and substructure components over the water will be inspected by boat. When determined necessary by the Team Leader, AMI will obtain close-up views of these components with the use of an aerial drone.

UNDERWATER INSPECTIONS (2027)

From the waterline to the seabed, AMI will perform all dive inspections utilizing a three-man surface supplied commercial diving team to comply with diving industry standards and regulations set by:

- Association of Diving Contractors International (ADCI) - International Consensus Standards for Commercial Diving and Underwater Operations, 6.5 Edition
- Occupational Safety and Health Administration (OSHA) – 29 CFR Part 1910, Subpart T - Commercial Diving Operations

The dive team will be led by an engineer-diver and will consist of one dive supervisor, one engineer-diver, and one dive tender. The diver will wear a helmet with a mounted high-definition video camera and lighting. Additionally, diver communications will be recorded to the video giving future viewers the ability to review all portions and findings of the dive as identified and documented by the diver in the field.

Engineer-divers are essential to structural inspections due to the high level of detail required and their understanding of the structural effects a given inspection finding could have on the structure. AMI's engineering dive team is extremely familiar with indications of damage and deterioration of structural elements that are crucial to the structures overall longevity and stability and has experience developing effective and efficient recommendations for repairs, maintenance, and rehabilitation.

LEVELS OF UNDERWATER INSPECTION

Underwater inspection of structures is classified into three levels depending on the type and extent of inspection required. These levels can be described as:

- Level I – A "swim by" dive inspection includes a visual and tactile inspection above and below the waterline to identify and document damage and deterioration that can be recognized without cleaning of marine growth.
- Level II – A detailed inspection that incorporates cleaning marine growth in areas identified in the Level I inspection. Some detailed measurements may be obtained, and

non-destructive testing methods may be utilized.

- Level III – A highly detailed inspection of structural members of high concern, or where extensive repair is contemplated. A Level III inspection may involve destructive testing methodologies or detailed measurements when required.

It is our understanding that a routine inspection of this pier has not been completed since 2011, so AMI is proposing to perform a Level I inspection and Level II inspection on 10% of the submerged structure to establish a baseline condition in 2027.

SCOPE OF SERVICES

- Topside Inspection – 2026 through 2030
  - Mobilize engineering dive team, boat, and equipment to the Russell-Fields Pier from AMI's office in Pensacola, FL.
  - Topside Inspection
    - Perform an inspection of the deck and elements mounted to the top of the deck on foot at all accessible locations. Removable deck panel sections over the piers may need to be removed to inspect beam bearing. Coordination with city staff will be required.
    - Perform an inspection of the accessible underdeck elements over the beach on foot.
    - Perform an inspection of the accessible underdeck, superstructure, and substructure elements over the water that is less than 3 ft deep by wading.
    - Perform an inspection of the underdeck elements accessible underdeck, superstructure, and substructure elements over the water that is greater than 3 ft deep from the dive boat.
    - As needed, a drone will be used to obtain close-up photos and/or videos of suspected locations of damage or deterioration.
  - Post-process and compile field data, photos, and videos.
  - Develop a report summarizing all inspection findings and includes pertinent photographs, CAD Drawings, and repair recommendations.
- Underwater Inspection - 2027
  - Mobilize engineering dive team, boat, and equipment to the Russell-Fields Pier from AMI's office in Pensacola, FL.
  - Underwater Inspection
    - Perform a Level I underwater inspection at 100% of the accessible substructure elements below the waterline.
    - Perform a Level II inspection at inspection at 10% of the accessible substructure elements below the waterline.
  - Post-process and compile field data, photos, and videos.
  - Develop a report summarizing all inspection findings and includes pertinent photographs, CAD Drawings, and repair recommendations.

ASSUMPTIONS AND CLARIFICATIONS

- Designs, permitting, construction plans and construction management are not included are not included in this proposal.
- AMI will be allowed full access to all areas of the pier's deck.
- Construction cost estimations are not included in AMI's Scope of Work.
- The dive inspections will be completed utilizing dry- or wet-suits for thermal protection. The use of a Hot Water Unit (HWU) will not be required to complete the inspection.
- AMI will not be required to remove any debris or accumulations that may restrict access to areas of the structure.
- A formal dive plan and diver qualification submittal will not be required.
- Personnel from the City of Panama City Beach will be available to removed timber panels at bent locations and restrict temporary access so AMI can perform an inspection of the concrete elements below the deck.
- Personnel from the City of Panama City Beach will be responsible for pedestrian traffic controls and closing sections of the pier as necessary.
- AMI will be able to use aerial drones to aid in the inspection of the pier.
- Initial Topside and subsequent Routine Topside Inspections will be completed over a period of two consecutive working days
- Initial Baseline Underwater Inspection and Routine Topside Inspection in 2027 will be completed over a period of five consecutive working days.
- For the development of the initial inspection times, AMI assumed that the Pier is in Good to Fair Condition for each element.

PROPOSED PROJECT SCHEDULE

AMI proposes to conduct the underwater inspection in early April and having all deliverables completed by late May.

PROPOSED FEES

BASELINE AND RECURRING INSPECTIONS

Due to the length of time since the previous inspection in 2011, the described inspection will be considered a "Baseline inspection." The purpose of a Baseline Inspection is to develop a detailed overall judgement on the condition of the structure from which future inspections can derive how the condition of the structural elements is changing over time. For this reason, the scope and level of effort required to complete the inspections will be much broader and higher than a routine underwater or topside inspection. For structures with little to no damage or deterioration, the MOP 130, as detailed above, recommends routine topside and underwater inspections occur at 1 and 5 years, respectively.

PROPOSED FEES

AMI is proposing to perform all services as described above for the following Lump Sum Fees:

- *2026 Initial Topside Inspection & Report $19,600*
- *2027 Initial Underwater and Routine Topside Inspection $62,000*
  - Initial Underwater Inspection & Report $46,000
  - Topside Inspection & Report $16,000
- *2028 Routine Topside Inspection & Report $16,600*
- *2029 Routine Topside Inspection & Report $17,200*
- *2030 Routine Topside Inspection & Report $17,800*

AMI will not exceed these fees without your written authorization. Additional services beyond those outlined above may be provided at your request and will be billed per written and agreed-upon amounts.

We appreciate the opportunity to be of service to you on this project. If you have any questions or comments regarding this proposal or find any information listed above to be in error, please do not hesitate to contact me at (715) 718-2193 ext. 15 or kyle.sanford@amiengineers.com.

Respectfully Submitted,



Kyle Sanford, EIT
Marine Civil Engineer / Commercial Diver

Reviewed by Chad W. Scott, PE
Principal

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: Pier

Fiscal Year: 2027

Requestor: Cheryl Joyner

Operating Supplies Requested	Cost	Priority	Justification
Cleaning supplies-toilet paper, paper towels, garbage bags, gloves, etc	25,000		Public facility serving over 300,000 visitors annually. This does not include visitors to the beach/area shopping that do not visit the Pier itself
Tools, signs, volleyball nets, Misc. supplies	18,000		Basic facility operational needs
Facility furnishings-benches, tables, garbage cans, etc.	5,000		Maintain safe amenities for patrons
Uniforms	5,000		Staff needs - boots, identifiable staff in uniform
Landscape materials-pine straw, mulch, etc.	5,000		Maintain safe, aesthetic environment
Cameras/software	5,000		Software for pier passes and admission
Other-paint, screw, bolts	5,000		Basic facility operational needs

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
PIER FUND INCOME AND NON-REVENUE

402-0000	ACCOUNT DESCRIPTION	YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
347.50-00	Pier Passes	$17,657	$22,400	$24,000	$24,500
347.55-00	Pier Admissions	$848,596	$1,330,000	$1,350,000	$1,364,000
347.58-00	Volleyball Court Rental	$1,648	$1,400	$1,650	$1,700
361.10-00	Interest Earnings Unrestricted	$29,513	$43,000	$40,000	$15,000
362.30-00	Rent	$52,922	$450,000	$75,000	$500,000
369.90-10	Miscellaneous	$305	$500	$500	$500
389.90-10	Cash Carry Forward Unrestricted	$0	$1,390,448	$1,662,749	$498,049
389.90-15	Cash Carry Forward Designated R & R	$0	$625,000	$625,000	$378,770
TOTAL INCOME AND NON-REVENUE		**$950,640**	**$3,862,748**	**$3,778,899**	**$2,782,519**
				-2%	*-26%*
					-28%

City of Panama City Beach
Pier Fund 5-Year Financial Forecast

	Budget FY 2026	Budget FY 2027	Forecast FY 2028	Forecast FY 2029	Forecast FY 2030	Forecast FY 2031
Available Resources, Beginning of Year	**$ 2,287,749**	**$ 876,819**	**$ 402,169**	**$ 384,619**	**$ 428,469**	**$ 433,019**
Revenues:						
Admissions & Other Fees	$ 1,374,000	$ 1,388,500	$ 1,403,000	$ 1,417,500	$ 1,432,000	$ 1,446,500
Rent	76,650	501,700	601,700	651,700	701,700	751,700
Other Fees and Miscellaneous	40,500	15,500	7,500	7,500	8,500	8,500
Total Revenues	**$ 1,491,150**	**$ 1,905,700**	**$ 2,012,200**	**$ 2,076,700**	**$ 2,142,200**	**$ 2,206,700**
Expenditures:						
Personnel	$ 750,350	$ 767,150	$ 796,550	$ 828,050	$ 861,050	$ 896,750
Operating	520,300	537,200	494,200	504,800	519,600	534,100
Capital Outlay	533,430	-	170,000	47,000	-	-
Contributions	10,000	10,000	10,000	10,000	10,000	10,000
Total Expenditures	**$ 1,814,080**	**$ 1,314,350**	**$ 1,470,750**	**$ 1,389,850**	**$ 1,390,650**	**$ 1,440,850**
Other Financing Sources (Uses):						
Transfers to Aquatic Center	$ (1,000,000)	$ (975,000)	$ (470,000)	$ (550,000)	$ (650,000)	$ (700,000)
Transfers to General Fund	(88,000)	(91,000)	(89,000)	(93,000)	(97,000)	(103,000)
Total Other Financing Sources (Uses)	**$ (1,088,000)**	**$ (1,066,000)**	**$ (559,000)**	**$ (643,000)**	**$ (747,000)**	**$ (803,000)**
Available Resources, End of Year	**$ 876,819**	**$ 402,169**	**$ 384,619**	**$ 428,469**	**$ 433,019**	**$ 395,869**
EOY Reserve Balances						
Designated R & R	$ 378,770	$ 378,770	$ 378,770	$ 378,770	$ 378,770	$ 378,770
Unrestricted	$ 498,049	$ 23,399	$ 5,849	$ 49,699	$ 54,249	$ 17,099

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:	*2. MEETING DATE:*
Joey St. Germain, Finance	August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and public hearing on the Aquatic Center Fund FY 2026 / 2027 Budget.

4. AGENDA:	*5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:* N/A Detailed Budget Amendment Attached: N/A
BUDGET WORKSHOP AND PUBLIC HEARINGS	*6. IDENTIFY STRATEGIC PRIORITY:* Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's Aquatic Center Fund is presented to the Council for review, discussion, and modification as directed. Revenues for the upcoming year are estimated, and a summary of the five-year plan is presented as well to provide an overview of the implications of current budgetary decisions over a mid-term planning horizon.

FY 2027 Budget Workshop - AQ.pdf

RESOLUTION NO. 26-133

A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2025-2026 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2025, and ending 30 September, 2026

AQUATIC CENTER FUND

CASH BALANCES BROUGHT FORWARD	$322,857
REVENUES AND INTERFUND TRANSFERS IN	$1,538,300
TOTAL ESTIMATED INCOME AND BALANCES	**$1,861,157**
EXPENDITURES	$1,639,970
INTERFUND TRANSFER TO GENERAL FUND	$63,000
RESERVES AVAILABLE FOR EXPENDITURES	$158,187
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$1,861,157**

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

AQUATIC CENTER FUND

CASH BALANCES BROUGHT FORWARD	$158,187
REVENUES AND INTERFUND TRANSFERS IN	$1,517,900
TOTAL ESTIMATED INCOME AND BALANCES	**$1,676,087**
EXPENDITURES	$1,591,170
INTERFUND TRANSFER TO GENERAL FUND	$65,000
RESERVES AVAILABLE FOR EXPENDITURES	$19,917
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$1,676,087**

Aquatic Center – FY 2027 Budget Highlights

Proposed New Positions

- None

Capital

- None

Operating Highlights

- FY 2027 operating budget decrease is driven by the new concession stand lease agreement, which eliminated the need for concession stand product

Aquatic Center

5-Year Plan Highlights

Proposed New Positions

none

Capital

	FY 2027	FY 2028	FY 2029	FY 2030	FY 2031
Roof Replacement	$ -	$ 300,000	$ -	$ -	$ -
Annual Pool Heater Replacement	-	30,400	31,000	31,000	32,000
Golf Cart	-	20,000	-	-	-
Chair Lift	-	12,000	-	-	-
Refurbish Sand Filtration System	-	-	45,000	-	-
	$ -	$ 362,400	$ 76,000	$ 31,000	$ 32,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
AQUATIC CENTER

403-0000-572		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$257,844	$387,200	$342,200	$404,800
.13-10	Salaries No Pension	$204,883	$246,000	$300,000	$345,000
.14-10	Salaries Overtime	$15,300	$21,100	$21,100	$22,200
.15-10	Salaries Special	$4,040	$5,000	$5,000	$5,000
.15-20	Vehicle Expense	$203	$270	$270	$270
.21-10	Matching FICA	$36,050	$50,500	$50,500	$59,500
.22-10	Retirement	$42,750	$65,500	$65,500	$66,800
.23-10	Health Insurance	$41,202	$63,100	$63,100	$69,200
.23-20	Dental Insurance	$1,382	$2,400	$2,400	$2,500
.23-30	Life Insurance	$1,701	$2,700	$2,700	$2,900
TOTAL PERSONNEL		**$605,354**	**$843,770**	**$852,770**	**$978,170**
				1%	*15%*
OPERATING					
.31-10	Professional Legal	$1,733	$1,600	$2,600	$2,000
.31-20	Professional Medical	$135	$2,100	$2,100	$3,400
.31-60	Professional Other	$4,287	$8,800	$8,800	$5,300
.31-80	IT Services	$15,950	$42,400	$41,000	$39,000
.32-10	Accounting and Auditing	$2,705	$3,200	$3,200	$3,200
.34-05	Contractual Services Facilities	$467	$2,000	$2,000	$1,400
.34-10	Contractual Services	$26,796	$44,000	$44,000	$44,000
.40-10	Travel and Per Diem	$56	$2,600	$2,600	$1,000
.41-10	Communication	$2,077	$7,000	$7,000	$4,000
.42-10	Postage and Freight	$0	$400	$400	$0
.43-10	Utilities Electric	$102,812	$193,900	$193,900	$175,000
.44-10	Rentals and Leases	$12,527	$16,600	$16,600	$15,000
.45-10	Insurance Liability, Property, Etc.	$47,293	$68,000	$50,000	$52,500
.46-05	Repairs and Mte Facilities	$1,523	$1,000	$5,000	$5,000
.46-50	Repairs and Mte Other	$48,063	$74,000	$74,000	$76,000
.47-10	Printing and Binding	$1,086	$4,200	$4,200	$2,000
.48-30	Promotional Activities	$0	$700	$700	$0
.49-10	Other Current Charges	$0	$500	$500	$100
.51-10	Office Supplies	$104	$2,200	$2,200	$1,500
.52-10	Operating Supplies	$45,951	$66,000	$66,000	$66,000
.52-20	Fuel	$111	$500	$500	$300
.52-25	Concession Stand Product	$4,651	$31,900	$18,300	$0
.52-35	Chemicals	$69,723	$93,500	$93,500	$98,000
.52-75	Banners	$480	$1,000	$1,000	$1,000
.54-10	Books, Pubs and Memberships	$4,507	$1,000	$4,600	$5,000
.55-10	Training and Education	$9,050	$11,000	$11,000	$11,000
.56-30	Permits and Fees	$1,063	$5,100	$1,100	$1,300
TOTAL OPERATING		**$403,150**	**$685,200**	**$656,800**	**$613,000**
				-4%	*-7%*
CAPITAL OUTLAY					
.63-10	Improvements	$24,760	$35,000	$68,000	$0
.64-20	Machinery and Equipment	$45,460	$30,400	$62,400	$0
TOTAL CAPITAL OUTLAY		**$70,220**	**$65,400**	**$130,400**	**$0**
TOTAL BUDGET		**$1,078,723**	**$1,594,370**	**$1,639,970**	**$1,591,170**
				3%	*-3%*
					0%

BUDGET REQUEST FORM: OPERATING SUPPLIES

Department: Aquatics

Fiscal Year: 2027

Requestor: Cheryl Joyner

Operating Supplies Requested	Cost	Priority	Justification
Cleaning Supplies	15,000		Public facility-sanitation is critical
Uniforms	15,000		Crucial that guards are in proper, easily identifiable uniforms for each season
Facility furnishings-deck chairs, garbage cans, benches, tables	6,000		Maintain safe amenities for patrons
Program/Event supplies-Movie licenses, equipment for summer camps, swim lessons, water aerobics, etc.	7,000		Maintain a variety of safe equipment for patrons in programs
Resale/retail items-sunscreen, towels, goggles, sunglasses, swim diapers	7,000		Merchandise for resale
Guard equipment-rescue tubes, whistles, first aid supplies, backboards, rescue masks	5,000		Necessary items for compliance to provide safe environment for staff and patrons
Software/cameras	5,000		Recreation software to process admission, registrations, memberships, etc

BUDGET REQUEST FORM: TRAVEL & TRAINING

Department: Aquatics

Fiscal Year: 2027

Requestor: Cheryl Joyner

Travel & Training Requested	Travel Cost per Employee	Training Cost per Employee	Number of Employees	Total Cost	Priority	Justification
FRPA	1,000	375	1	1,375	1	FRPA offers a variety of Aquatic classes and continuing education opportunities
Red Cross courses for staff WSI, LGI, CPO, re-certs	-	varies	varies	5,500		
Red Cross courses for public/non staff	N/A			5,000		Falls under training- attendees pay for the course-cost to City is the cert card

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
AQUATIC CENTER FUND INCOME AND NON-REVENUE

403-0000	ACCOUNT DESCRIPTION	YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
347.50-10	Daily Entry Fees	$103,402	$185,000	$190,000	$196,000
347.50-12	Daily Entry Fees-Tax Exempt	$2,392	$1,000	$3,000	$3,000
347.50-15	Membership Passes	$54,506	$55,000	$70,000	$74,000
347.50-19	Swim Club Spectator Pass	$369	$2,000	$400	$0
347.50-20	Swimming Lessons	$38,308	$66,000	$55,000	$66,000
347.50-25	Safety Classes	$11,840	$7,200	$12,000	$12,100
347.50-30	Other Aquatic Programs	$15,234	$20,000	$20,000	$21,000
347.50-35	Summer Swim Camps	$8,680	$6,200	$9,000	$9,200
347.50-40	Sports Advertising	$1,750	$5,000	$5,000	$5,000
347.50-45	Swim Team Fees	$103,819	$100,000	$115,000	$105,000
347.50-50	Private Party Rentals	$6,000	$8,100	$7,000	$7,100
347.50-60	Birthday Party/Umbrella Rentals	$12,700	$12,600	$16,000	$16,800
347.50-75	Retail Sales	$2,720	$5,200	$3,000	$3,100
347.50-80	Concession Sales	$6,108	$69,000	$2,900	$0
347.50-95	Concession Stand Rental	$0	$0	$19,000	$19,600
361.10-00	Interest	$9,100	$8,000	$11,000	$5,000
369.90-10	Miscellaneous	$32	$0	$0	$0
381.00-00	Interfund Transfers	$1,000,000	$1,000,000	$1,000,000	$975,000
389.90-10	Cash Carry Forward Unrestricted	$0	$214,192	$322,857	$158,187
TOTAL INCOME AND NON-REVENUE		**$1,376,960**	**$1,764,492**	**$1,861,157**	**$1,676,087**
				5%	*-10%*
					-5%

City of Panama City Beach
Aquatic Center Fund 5-Year Financial Forecast

	Budget FY 2026	Budget FY 2027	Forecast FY 2028	Forecast FY 2029	Forecast FY 2030	Forecast FY 2031
Available Resources, Beginning of Year	**$ 322,857**	**$ 158,187**	**$ 19,917**	**$ (1,021,553)**	**$ (1,743,623)**	**$ (2,369,893)**
Revenues:						
Admissions & Other Fees	$ 527,300	$ 537,900	$ 556,800	$ 575,800	$ 594,800	$ 613,900
Other Fees and Miscellaneous	11,000	5,000	1,000	-	-	-
Total Revenues	**$ 538,300**	**$ 542,900**	**$ 557,800**	**$ 575,800**	**$ 594,800**	**$ 613,900**
Expenditures:						
Personnel	$ 852,770	$ 978,170	$ 1,019,470	$ 1,061,170	$ 1,106,170	$ 1,153,070
Operating	656,800	613,000	624,400	643,700	664,900	685,500
Capital Outlay	130,400	-	362,400	76,000	31,000	32,000
Total Expenditures	**$ 1,639,970**	**$ 1,591,170**	**$ 2,006,270**	**$ 1,780,870**	**$ 1,802,070**	**$ 1,870,570**
Other Financing Sources (Uses):						
Transfer from Pier	$ 1,000,000	$ 975,000	$ 470,000	$ 550,000	$ 650,000	$ 700,000
Transfer from General Fund	-	-	-	-	-	-
Transfer to General Fund	(63,000)	(65,000)	(63,000)	(67,000)	(69,000)	(74,000)
Total Other Financing Sources (Uses)	**$ 937,000**	**$ 910,000**	**$ 407,000**	**$ 483,000**	**$ 581,000**	**$ 626,000**
Available Resources, End of Year	**$ 158,187**	**$ 19,917**	**$ (1,021,553)**	**$ (1,743,623)**	**$ (2,369,893)**	**$ (3,000,563)**

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME: Joey St. Germain, Finance	***2. MEETING DATE:*** August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and public hearing on the IT Internal Service Fund FY 2026 / 2027 Budget.

4. AGENDA: **BUDGET WORKSHOP AND PUBLIC HEARINGS**	***5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:*** N/A Detailed Budget Amendment Attached: N/A
	6. IDENTIFY STRATEGIC PRIORITY: Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's IT Internal Service Fund is presented to the Council for review, discussion, and modification as directed. Revenues for the upcoming year are estimated and presented.

FY 2027 Budget Workshop - IT.pdf

RESOLUTION NO. 26-133

A RESOLUTION AMENDING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2025-2026 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2025, and ending 30 September, 2026

IT INTERNAL SERVICE FUND

CASH BALANCES BROUGHT FORWARD	$0
REVENUES	$2,917,500
TOTAL ESTIMATED INCOME AND BALANCES	**$2,917,500**
EXPENDITURES	$2,851,500
INTERFUND TRANSFER TO GENERAL FUND	$66,000
RESERVES AVAILABLE FOR EXPENDITURES	$0
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$2,917,500**

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

IT INTERNAL SERVICE FUND

CASH BALANCES BROUGHT FORWARD	$0
REVENUES	$2,792,700
TOTAL ESTIMATED INCOME AND BALANCES	**$2,792,700**
EXPENDITURES	$2,724,700
INTERFUND TRANSFER TO GENERAL FUND	$68,000
RESERVES AVAILABLE FOR EXPENDITURES	$0
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$2,792,700**

IT Department

Proposed New Positions

Full-Time Positions	**FY 2027**	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
Administrative Assistant (102) [1]	1	-	-	-	-

(1) shared with Facilities & Fleet

Capital Projects

	FY 2027	**FY 2028**	**FY 2029**	**FY 2030**	**FY 2031**
City Fiber Project	$ 275,000	$ 170,000	$ -	$ -	$ -

Machinery and Equipment

Annual Computer Replacements [2]	$ 300,000
City-wide Backup Servers	$ 85,000

Projects

New BTR Software & Implementation [2]	$ 150,000
CityWorks Permitting & Licensing Module Software & Implementation [2]	$ 85,000
CityWorks Additional Integration & Implementation [2]	$ 55,000
SeeClickFix CItyWorks Integration [2]	$ 15,000
New Project & Professional Management Reporting Solution Software	$ 40,000

(2) budgeted within departments' budget

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: IT

150-1600-516		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$496,799	$653,000	$653,000	$689,000
.14-10	Salaries Overtime	$6,028	$13,000	$13,000	$14,000
.15-10	Salaries Special	$4,000	$4,000	$4,000	$4,800
.15-20	Vehicle Expense	$4,050	$5,400	$5,400	$5,400
.15-60	Hiring Incentive / Referral	$0	$100	$100	$100
.21-10	Matching FICA	$38,199	$51,700	$51,700	$54,600
.22-10	Retirement	$79,455	$106,000	$106,000	$109,000
.23-10	Health Insurance	$44,750	$66,000	$66,000	$77,000
.23-20	Dental Insurance	$1,649	$3,000	$3,000	$3,000
.23-30	Life Insurance	$3,210	$4,600	$4,600	$5,000
TOTAL PERSONNEL		**$678,140**	**$906,800**	**$906,800**	**$961,900**
					6%
OPERATING					
.31-10	Legal	$3,976	$15,500	$15,500	$16,000
.31-20	Professional Medical	$0	$200	$200	$1,600
.31-60	Professional Other	$693	$220,000	$121,000	$74,000
.32-10	Accounting and Auditing	$845	$1,000	$1,000	$1,100
.34-05	Contractual Services Facilities	$1,227	$3,000	$3,000	$3,000
.34-10	Other Contractual Services	$630,532	$567,000	$738,000	$881,000
.40-10	Travel and Per Diem	$688	$9,000	$9,000	$10,000
.41-10	Communication	$161,116	$343,000	$200,000	$213,000
.42-10	Postage and Freight	$0	$500	$500	$500
.43-10	Utilities Electric	$5,266	$12,400	$12,400	$12,800
.43-20	Utilities Waste Disposal	$174	$1,000	$1,000	$1,100
.44-10	Rentals and Leases	$768	$3,000	$3,000	$3,000
.45-10	Insurance Liability, Property, Etc.	$6,982	$12,000	$9,000	$9,500
.46-05	Repairs and Maintenance Facilities	$8,301	$13,000	$13,000	$19,000
.46-50	Repairs and Maintenance Other	$327	$6,000	$6,000	$46,000
.47-10	Printing and Binding	$5	$500	$500	$500
.49-10	Other Current Charges	$22	$1,000	$1,000	$1,000
.51-10	Office Supplies	$347	$5,000	$5,000	$5,000
.52-10	Operating Supplies	$64,293	$125,000	$125,000	$82,000
.52-20	Fuel, Oil and Lubricants	$478	$1,500	$1,500	$1,600
.52-99	IT Inventory	$0	$10,000	$10,000	$10,000
.54-10	Books, Pubs and Memberships	$300	$3,000	$3,000	$2,000
.55-10	Training and Education	$425	$27,000	$27,000	$9,000
.56-30	Permits & Licenses	$5	$100	$100	$100
TOTAL OPERATING		**$886,770**	**$1,379,700**	**$1,305,700**	**$1,402,800**
					7%
CAPITAL OUTLAY					
.63-10	Improvements	$35,118	$557,000	$300,000	$275,000
.64-20	Machinery and Equipment	$0	$35,000	$55,000	$85,000
.65-90	ERP in Progress	$42,953	$0	$284,000	$0
TOTAL CAPITAL OUTLAY		**$78,071**	**$592,000**	**$639,000**	**$360,000**
TOTAL BUDGET		**$1,642,980**	**$2,878,500**	**$2,851,500**	**$2,724,700**
					-4%

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
IT INTERNAL SERVICE FUND INCOME AND NON-REVENUE

150-0000		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
341.40-00	IT Allocation	$1,139,295	$2,945,500	$2,917,500	$2,792,700
389.90-10	Cash Carry Forward	$0	$0	$0	$0
TOTAL INCOME AND NON-REVENUE		**$1,139,295**	**$2,945,500**	**$2,917,500**	**$2,792,700**

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME:	*2. MEETING DATE:*
Joey St. Germain, Finance	August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and public hearing on the Fleet Management Internal Service Fund FY 2026 / 2027 Budget.

4. AGENDA:	*5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:* N/A Detailed Budget Amendment Attached: N/A
BUDGET WORKSHOP AND PUBLIC HEARINGS	***6. IDENTIFY STRATEGIC PRIORITY:*** Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's Fleet Management Internal Service Fund is presented to the Council for review, discussion, and modification as directed. Revenues for the upcoming year are estimated and presented.

FY 2027 Budget Workshop - Fleet.pdf

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

FLEET INTERNAL SERVICE FUND

CASH BALANCES BROUGHT FORWARD	$0
REVENUES	$803,900
TOTAL ESTIMATED INCOME AND BALANCES	**$803,900**
EXPENDITURES	$769,900
INTERFUND TRANSFER TO GENERAL FUND	$34,000
RESERVES AVAILABLE FOR EXPENDITURES	$0
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$803,900**

Fleet Department

Proposed New Positions

Full-Time Positions	**FY 2027**
Fleet Mechanic Supervisor (109)	1
Fleet Mechanic (102-106)	1
Administrative Assistant (102) [(1)]	1

(1) shared with Facilities & IT

Machinery and Equipment

Lift	$ 50,000
Lift for Tires	$ 15,000

Additional Enhancements

Air Lines for New Shop	$ 20,000
New Fleet Software	$ 25,000

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET

DEPARTMENT: FLEET

501-1600-516		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
PERSONNEL					
.12-10	Salaries Regular	$0	$0	$0	$358,000
.14-10	Salaries Overtime	$0	$0	$0	$5,000
.15-10	Salaries Special	$0	$0	$0	$1,600
.21-10	Matching FICA	$0	$0	$0	$27,900
.22-10	Retirement	$0	$0	$0	$57,000
.23-10	Health Insurance	$0	$0	$0	$63,000
.23-20	Dental Insurance	$0	$0	$0	$3,000
.23-30	Life Insurance	$0	$0	$0	$2,500
TOTAL PERSONNEL		**$0**	**$0**	**$0**	**$518,000**
OPERATING					
.31-10	Legal	$0	$0	$0	$1,000
.31-20	Professional Medical	$0	$0	$0	$900
.31-60	Professional Other	$0	$0	$0	$26,000
.31-80	IT Services	$0	$0	$0	$21,000
.32-10	Accounting and Auditing	$0	$0	$0	$1,000
.34-05	Contractual Services Facilities	$0	$0	$0	$2,000
.34-10	Contractual Services	$0	$0	$0	$16,000
.41-10	Communication	$0	$0	$0	$3,000
.43-10	Utilities Electric	$0	$0	$0	$18,000
.43-20	Utilities Waste Disposal	$0	$0	$0	$0
.44-10	Rentals and Leases	$0	$0	$0	$3,000
.45-10	Insurance Liability, Property, Etc.	$0	$0	$0	$10,000
.46-05	Repairs and Maintenance Facilities	$0	$0	$0	$5,000
.46-50	Repairs and Maintenance Other	$0	$0	$0	$5,000
.51-10	Office Supplies	$0	$0	$0	$1,000
.52-10	Operating Supplies	$0	$0	$0	$50,000
.52-20	Fuel	$0	$0	$0	$1,000
.55-10	Training and Education	$0	$0	$0	$2,000
.56-30	Licenses & Permits	$0	$0	$0	$1,000
TOTAL OPERATING		**$0**	**$0**	**$0**	**$166,900**
CAPITAL OUTLAY					
.63-10	Improvements	$0	$0	$0	$20,000
.64-20	Machinery and Equipment	$0	$0	$0	$65,000
TOTAL CAPITAL OUTLAY		**$0**	**$0**	**$0**	**$85,000**
TOTAL BUDGET		**$0**	**$0**	**$0**	**$769,900**

BUDGET REQUEST FORM: PERSONNEL

Department: Fleet, Facilities, and IT

Fiscal Year: 2027

Requestor: Jeremiah Jagers

Complete this form for each requested new position.

New Position: Administrative Support Specialist

Pay Grade & Base Salary: 102 $37,288.68

Equipment Required:

Desktop computer, cell phone, and miscellaneous office items.

In Current 5-Year Plan? Yes

Justification:

This person would assist the new Fleet Maintenance Department along with Facilities and IT Departments. I believe the ideal split would be Fleet 40%, Facilities 40%, and IT 20%.

Priority (in order): 1

BUDGET REQUEST FORM: PERSONNEL

Department: Public Works-Fleet

Fiscal Year: 2027

Requestor: John Adair

Complete this form for each requested new position.

New Position: Fleet Mechanic Supervisor

Pay Grade & Base Salary: PG 109/$59,771.71-$92,646.15

Equipment Required:

The Fleet Supervisor position will utilize existing tools, equipment, and resources currently available within the Fleet Division. The City already possesses the necessary mechanic tools, diagnostic equipment, vehicle lifts, welders, air compressors, computers, fleet management software, and shop equipment required for the position. As a result, no significant additional equipment purchases are anticipated, making this a cost-effective staffing request that can be implemented using existing departmental resources.

In Current 5-Year Plan? Yes

The Public Works Department is requesting funding for a new Fleet Supervisor position to provide leadership, oversight, and coordination of the City's fleet maintenance operations. As the City's vehicle and equipment inventory continues to grow, the need for dedicated supervision has become increasingly important to ensure efficient fleet management, preventative maintenance scheduling, repair prioritization, asset lifecycle planning, and regulatory compliance.

The Fleet Supervisor will be responsible for overseeing daily fleet operations, supervising maintenance staff, coordinating repairs and preventive maintenance programs, managing fleet-related contracts and vendors, monitoring equipment utilization, maintaining maintenance records, and assisting with fleet replacement planning and budgeting. This position will also help ensure compliance with safety regulations, inspection requirements, and departmental policies.

In addition to supervisory responsibilities, the Fleet Supervisor will possess the technical knowledge and experience necessary to perform maintenance and repair work as needed. This position would provide the flexibility to supplement the existing workforce during periods of high workload, emergency response operations, staff absences, or vacancies.

While this is a new position request, approval of the Fleet Supervisor position could eliminate the need for the previously requested Fleet Mechanic position. By combining supervisory

responsibilities with hands-on maintenance capabilities, the City would gain both operational oversight and additional maintenance support within a single position. This approach provides a more efficient use of resources while strengthening fleet management, improving equipment reliability, reducing downtime, and protecting the City's significant investment in vehicles and equipment.

The addition of this position will enhance operational efficiency, improve accountability within the Fleet Division, support long-term asset management goals, and ensure the continued availability of critical equipment necessary to provide essential services to the residents and visitors of Panama City Beach.

Justification:

Priority (in order): 5A

BUDGET REQUEST FORM: PERSONNEL

Department: Public Works- Fleet

Fiscal Year: 2027

Requestor: John Adair

Complete this form for each requested new position.

New Position: Fleet Mechanic

Pay Grade & Base Salary: PG 102-106/$39,751.80-$77,787.49

Equipment Required:

The Fleet Mechanic position will require a standard set of professional mechanic tools, diagnostic scan equipment, electrical testing devices, a computer with access to the City's fleet maintenance software, and a mobile phone for communication and emergency response activities. The position will also require appropriate personal protective equipment, including safety glasses, gloves, hearing protection, and steel-toe boots. Most major shop equipment, such as vehicle lifts, welders, air compressors, and specialty repair tools, is already available within the Fleet Division. As a result, only a limited investment in additional tools and equipment would be necessary to properly equip the position and support efficient maintenance and repair operations.

In Current 5-Year Plan? Yes

This position is not a new request and was previously projected in the FY 2026 budget during the FY 2025 budget development process. Due to continued growth in fleet maintenance demands and equipment inventory, staff is requesting funding consideration for this position. The Public Works Department is requesting funding for an additional Fleet Mechanic position to support the maintenance and repair needs of the City's growing fleet inventory. The Fleet Division is responsible for maintaining a diverse fleet of vehicles and equipment utilized by Street, Stormwater, CRA, Facilities, and other City departments to provide essential public services.

As the City's fleet continues to expand and equipment becomes more specialized, the workload associated with preventive maintenance, diagnostics, repairs, inspections, and emergency response has increased significantly. Timely maintenance is critical to ensuring equipment reliability, minimizing downtime, extending asset life, and reducing costly emergency repairs and outside vendor expenses.

Key responsibilities of this position will include:

Performing preventive maintenance and scheduled servicing on City vehicles and equipment.

Diagnosing and repairing mechanical, hydraulic, electrical, and electronic systems.

Conducting inspections to ensure compliance with safety standards and operational requirements.
Supporting emergency repairs during storm events and other emergency response operations.
Assisting with fleet asset management, maintenance recordkeeping, and equipment lifecycle planning.
Reducing reliance on outside repair vendors by increasing the City's in-house maintenance capabilities.
Adding a Fleet Mechanic position will improve fleet availability, decrease equipment downtime, accelerate repair turnaround times, and help protect the City's substantial investment in vehicles and heavy equipment. This position will ensure that critical equipment remains operational and available to support daily operations, infrastructure maintenance, and emergency response activities throughout the City.

Justification:

Priority (in order): 5B

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
FLEET INTERNAL SERVICE FUND INCOME AND NON-REVENUE

501-0000		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
341.20-10	Fleet Allocation	$0	$0	$0	$803,900
389.90-10	Cash Carry Forward	$0	$0	$0	$0
TOTAL INCOME AND NON-REVENUE		**$0**	**$0**	**$0**	**$803,900**

CITY OF PANAMA CITY BEACH AGENDA ITEM SUMMARY

1. DEPARTMENT MAKING REQUEST/NAME: Joey St. Germain, Finance	***2. MEETING DATE:*** August 4, 2026

3. REQUESTED MOTION/ACTION:

Budget discussion and public hearing on the Health Insurance Internal Service Fund FY 2026 / 2027 Budget.

4. AGENDA: **BUDGET WORKSHOP AND PUBLIC HEARINGS**	***5. IS THIS ITEM BUDGETED (IF APPLICABLE)?:*** N/A Detailed Budget Amendment Attached: N/A
	6. IDENTIFY STRATEGIC PRIORITY: Financial Health

7. BACKGROUND: WHY IS THE ACTION NECESSARY? WHAT GOAL WILL BE ACHIEVED?

No monies of the City shall be disbursed except in pursuance of appropriations made by the City Council. The preliminary proposed budget for the ensuing fiscal year for the City's Health Insurance Internal Service Fund is presented to the Council for review, discussion, and modification as directed. Revenues for the upcoming year are estimated and presented.

FY 2027 Budget Workshop - Ins.pdf

RESOLUTION NO. 26-134

A RESOLUTION ESTABLISHING THE BUDGET FOR THE CITY OF PANAMA CITY BEACH, FLORIDA FOR THE FISCAL YEAR 2026-2027 APPROPRIATING REVENUES AND PROVIDING AN EFFECTIVE DATE.

Section 1. The following budget is adopted for the City of Panama City Beach, Florida, for the fiscal year beginning 1 October, 2026, and ending 30 September, 2027

HEALTH INSURANCE INTERNAL SERVICE FUND

CASH BALANCES BROUGHT FORWARD	$300,000
REVENUES	$6,299,600
TOTAL ESTIMATED INCOME AND BALANCES	**$6,599,600**
EXPENDITURES	$6,230,000
RESERVES FUTURE CLAIMS	$369,600
TOTAL APPROPRIATED EXPENDITURES AND RESERVES	**$6,599,600**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
DEPARTMENT: HEALTH INSURANCE

502-1910-519		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
OPERATING					
.31-20	Medical Claims	$0	$0	$0	$4,700,000
.31-22	HSA Contributions	$0	$0	$0	$150,000
.31-23	Virtual Healthcare Service	$0	$0	$0	$45,000
.31-60	Professional Services	$0	$0	$0	$287,000
.34-10	Contractual Services	$0	$0	$0	$13,000
.45-10	Stop Loss Insurance	$0	$0	$0	$1,035,000
TOTAL OPERATING		**$0**	**$0**	**$0**	**$6,230,000**
TOTAL BUDGET		**$0**	**$0**	**$0**	**$6,230,000**

CITY OF PANAMA CITY BEACH BUDGET WORKSHEET
HEALTH INSURANCE INTERNAL SERVICE FUND INCOME AND NON-REVENUE

502-0000		YTD CASH 2025-2026	ORIGINAL BUDGET 2025-2026	AMENDED BUDGET 2025-2026	PROPOSED BUDGET 2026-2027
342.20-20	City Contributions	$0	$0	$0	$5,246,600
342.20-30	Employee Contributions	$0	$0	$0	$619,000
342.20-40	Retiree Contributions	$0	$0	$0	$400,000
342.20-50	Cobra Contributions	$0	$0	$0	$25,000
361.11-00	Interest	$0	$0	$0	$9,000
389.90-70	Cash Carryforward	$0	$0	$0	$300,000
TOTAL INCOME AND NON-REVENUE		**$0**	**$0**	**$0**	**$6,599,600**