Placentia City Council
Placentia City Council as Successor to the Placentia Redevelopment Agency
Placentia Industrial Commercial Development Authority
Placentia Public Financing Authority

AGENDA
May 19, 2026

Council Chambers
401 E Chapman Ave.
Placentia, CA 92870

Phone: (714) 993-8117
Email: administration@placentia.org
www.placentia.org

Robert S. McKinnell
City Clerk

Kevin A. Larson
City Treasurer

Jennifer Lampman
City Administrator

Christian L. Bettenhausen
City Attorney

CHAD P. WANKE
Mayor
District 4

JEREMY B. YAMAGUCHI
Mayor Pro Tem
District 3

THOMAS HUMMER
Councilmember
District 1

KEVIN KIRWIN
Councilmember
District 2

WARD L. SMITH
Councilmember
District 5

Mission Statement

The City Council is committed to keeping Placentia a pleasant place by providing a safe family atmosphere, superior public services and policies that promote the highest standards of community life.

Vision Statement

The City of Placentia is dedicated to fostering transparency, integrity, and responsiveness through innovative and ethical leadership, ensuring the delivery of high-quality services in a fair and equitable manner. We also strive for financial sustainability, supporting safe, welcoming neighborhoods, well-kept streets, parks, and public spaces while maintaining the small-town charm that defines our community.

Agenda Materials

Copies of all agenda materials are available online at www.placentia.org and at the City Clerk's Office. For questions regarding any agenda item, please contact the City Clerk's Office at (714) 993-8231 or email cityclerk@placentia.org. In compliance with California Government Code § 54957.5, any materials submitted to the majority of the Council/ Board Members after distribution of this agenda that are non-exempt public records will be made available for public inspection at the City Clerk's Office during normal business hours.

How to View the Meeting

The public can observe the meeting via livestream on the City's website at www.placentia.org/pctv, live on cable television on AT&T Universe (Channel 99), Spectrum (Channel 3), or in person in the Council Chamber.

Procedures for Addressing the Council/Board Members

Public comments are received during the Oral Communications section of the agenda. No action may be taken on off-agenda items unless authorized by law. Public comments for Public Hearings will only be taken at the time of the hearing. It is requested to state your name for the record, then proceed to address the Council/Board. All speakers shall observe civility, decorum, and good behavior.

Members of the public may address the Council/Board on any agenda item before or during Council/Board's consideration of the item, and on any other matters within the Council/Board´s jurisdiction by using any of the following methods:

1) In-Person: Complete a "Speaker Request Form" indicating the agenda item or subject matter you wish to address and submit it to the City Clerk before the item is called.

2) Written Public Comments: Submit written comments electronically for the Council/Board consideration by emailing cityclerk@placentia.org, by 3:00 p.m. the day of the meeting to ensure distribution.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need special accommodations contact the City Clerk's Office at (714) 993-8231. Notification at least 48 hours in advance of the meeting will enable the City to make arrangements to assure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Study Sessions are open to the public and held in the City Council Chambers or City Hall Community Room. Closed Sessions are held in the Council Caucus Room. While the public may be in attendance during oral announcements preceding Closed Sessions, Closed Sessions are not open to the public.

PLACENTIA CITY COUNCIL REGULAR
MEETING AGENDA - CLOSED SESSION
May 19, 2026
5:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER

ROLL CALL
Council Member/ Board Member Hummer
Council Member/ Board Member Kirwin
Council Member/ Board Member Smith
Mayor Pro Tem/ Board Vice Chair Yamaguchi
Mayor/ Board Chair Wanke

ORAL COMMUNICATIONS
At this time the public may address the City Council and Boards of Directors concerning any items on the Closed Session Agenda only. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors. The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

CLOSED SESSION PROCEEDINGS
The City Council and Boards of Directors will recess to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings.

1. CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
Pursuant to Government Code Section § 54956.9(d)(1): 1 case
Mohan v. City of Placentia – USDC Case No.: 8:24-cv-01105

2. PUBLIC EMPLOYEE PERFORMANCE EVALUATION
Pursuant to Government Code Section § 54957(b)(1)
Title: City Administrator

3. CONFERENCE WITH LABOR NEGOTIATORS
Pursuant to Government Code Section § 54957.6
Agency Designated Representatives: Jennifer Lampman, City Administrator; Alice Burnett, Director of Human Resources
Employee Organization: Placentia City Employees Association (PCEA)

RECESS - The City Council and Boards of Directors will recess to their 6:00 p.m. Regular Meeting.

PLACENTIA CITY COUNCIL REGULAR MEETING AGENDA
May 19, 2026
6:00 p.m. - City Council Chambers
401 E. Chapman Avenue, Placentia, CA

CALL TO ORDER

ROLL CALL
Council Member/ Board Member Hummer
Council Member/ Board Member Kirwin
Council Member/ Board Member Smith
Mayor Pro Tem/ Board Vice Chair Yamaguchi
Mayor/ Board Chair Wanke

INVOCATION - Chaplain Charles Frost

PLEDGE OF ALLEGIANCE - Fire Chief Jason Dobine

PRESENTATIONS

A. ACKNOWLEDGEMENT OF CENTENNIAL SPONSOR: KRAEMER LAND COMPANY
Presenters: Mayor and City Council
Recipient: Kramer Land Company

B. ACKNOWLEDGEMENT OF CENTENNIAL SPONSOR: PLACENTIA COMMUNITY FOUNDATION
Presenters: Mayor and City Council
Recipient: Placentia Community Foundation

CLOSED SESSION REPORT

CITY ADMINISTRATOR REPORT

ORAL COMMUNICATIONS
At this time the public may address the City Council and Boards of Directors concerning any agenda item, which is not a public hearing item, or on matters within the jurisdiction of the City Council and Boards of Directors. There is a five (5) minute time limit for each individual addressing the City Council and Boards of Directors.

CITY COUNCIL MEMBER COMMENTS

1. CONSENT CALENDAR
All items on the Consent Calendar are considered routine and are enacted by one motion approving the recommended action listed on the Agenda. Any Member of the City Council and Boards of Directors or City Administrator may request an item be removed from the Consent Calendar for discussion. All items removed shall be considered immediately following action on the remaining items.

1.a **CONSIDERATION TO WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS**

Recommended Action: It is recommended that the City Council:
Approve.

1.b **APPROVAL OF MINUTES**

Recommended Action: It is recommended that the City Council:
Approve minutes of the City Council/Successor Agency/ICDA/PPFA Regular Meeting on May 5, 2026.

1.c **REGISTERS FOR MAY 19, 2026**

Fiscal Impact:
Check Registers $ 1,237,165.04
Electronic Disbursement Registers $ 1,650,882.40

Recommended Action: It is recommended that the City Council:
Receive and file.

1.d **SECOND READING AND ADOPTION OF ORDINANCE NO. O-2026-07, AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA, ADDING TO PLACENTIA MUNICIPAL CODE CHAPTER 13.77 (ELECTRIC BICYCLES AND ELECTRIC MOBILITY DEVICES) TO TITLE 13 (VEHICLES AND TRAFFIC)**

Fiscal Impact:
None.

Recommended Action: It is recommended that the City Council:
Waive full reading, by title only, and adopt Ordinance No. O-2026-07, an Ordinance of the City Council of the City of Placentia, California, adding Chapter 13.77 (Electric Bicycles and Electric Mobility Devices) to Title 13 (Vehicles and Traffic) of the Placentia Municipal Code.

1.e **RESOLUTION RELATING TO FISCAL YEAR 2026-27 ANNEXATIONS AND LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA STREET LIGHTING DISTRICT NO. 81-1 AND SETTING A PUBLIC HEARING FOR JUNE 2, 2026 AT 6:00 P.M.**

Fiscal Impact:
None.

Recommended Action: It is recommended that the City Council:

1. Adopt Resolution R-2026-25, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2026-27 for the continuation of the annual assessments for the Street Lighting District No. 81-1; and
2. Adopt Resolution R-2026-26, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annexation and annual levy and collection of assessments for certain maintenance within the existing Street Lighting District No. 81-1, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting the time and place for a public hearing thereon.

1.f **RESOLUTION RELATING TO FISCAL YEAR 2026-27 ANNEXATIONS AND LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA LANDSCAPE MAINTENANCE DISTRICT NO. 92-1 AND SETTING A PUBLIC HEARING FOR JUNE 2, 2026 AT 6:00 P.M.**

Fiscal Impact:
None.

Recommended Action: It is recommended that the City Council:

1. Adopt Resolution R-2026-27, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2026-27 for the continuation of the annual assessments for the Landscape Maintenance District No. 92-1; and
2. Adopt Resolution R-2026-28, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annexation and annual levy and collection of assessments for certain maintenance within the existing Landscape Maintenance District No. 92-1, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting the time and place for a public hearing thereon.

1.g **AMENDMENT NO. 5 TO PROFESSIONAL SERVICES AGREEMENT WITH HF&H CONSULTANTS, LLC, FOR REFUSE CONTRACT NEGOTIATIONS AND SB 1383 COMPLIANCE ASSISTANCE**

Fiscal Impact:
Expense: $134,572 Annual Contract Amount
Budget: $75,000 FY 2025-26 Refuse Administration Fund (403-80700-6400)
$87,000 Refuse Administration Fund Balance

Recommended Action: It is recommended that the City Council:

1. Adopt Resolution R-2026-29, a Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2025-26 in compliance with the City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
2. Approve Amendment No. 5 to the Professional Services Agreement with HF&H Consultants, LLC, for refuse contract negotiations and SB 1383 compliance assistance services to increase the contract amount by $150,000 for a revised cumulative contract not-to-exceed amount of $394,999 for the entire contract term; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents in a form approved by the City Attorney.

1.h **AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH OCY MANAGEMENT, LLC**

Fiscal Impact:

20% Match from General Fund (101-30603-6315)	$18,743
OCTA Measure M Funding (211-30000-6315)	$74,972
BUDGET	**$93,715**

Recommended Action: It is recommended that the City Council:

1. Approve Amendment No. 2 to a Professional Services Agreement with OCY Management, LLC (OCYM) to extend the grant agreement period with a one-year extension, in a total amount not to exceed $93,715 to continue providing senior transportation services; and
2. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney; and
3. Authorize the City Administrator to approve the eligible agreement term extension based upon contractor performance and at the discretion of the City.

1.i AMENDMENT TO CITY COUNCIL POLICY NO. 370 REGARDING THE CITY'S USE OF SOCIAL MEDIA

Fiscal Impact:
None.

Recommended Action: It is recommended that the City Council:
Adopt the amended City Council Policy No. 370 related to the City's use of social media and amend the City's Policy Manual to include said policy.

1.j AWARD CONTRACT TO COMMERCIAL BUILDING MANAGEMENT INCORPORATED (CBM) FOR JANITORIAL SERVICES IN PARK RESTROOMS

Fiscal Impact:

Expense:	$ 65,135	Contract Cost
Budgeted:	$ 65,135 (annual)	FY 2026-27 Operating Budget (101-80407-6300)
	$ 195,408	Initial 3-year contract total not to exceed cost

Recommended Action: It is recommended that the City Council:
1. Approve a Maintenance Services Agreement with Commercial Building Management (CBM) Incorporated for park restroom janitorial services for a cumulative contract not-to-exceed amount of $195,405 for the initial three (3) year contract term, with the option to extend the term for one (1) additional two (2) year term; and
2. Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the cumulative contract amount, or $19,540; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney; and
4. Authorize the City Administrator to approve the eligible agreement term extension based upon contractor performance and at the discretion of the City.

1.k APPROVAL OF FIVE-YEAR RENEWAL AGREEMENT OF CITYWIDE UNIFIED COMMUNICATIONS (TELEPHONE SYSTEM) AS A SERVICE (UCaaS) SOLUTION FROM RINGCENTRAL

Fiscal Impact:

Expense:	$ 42,396.00	Total Annual Amount
	$ 4,239.60	Annual Contingency Amount
Budget:	$ 95,000.00	Software and Subscriptions (101-20600-6600)

Recommended Action: It is recommended that the City Council:

1. Approve a five-year renewal agreement with RingCentral for continued Voice over Internet Protocol (VOIP) services at an annual cost of $42,396.00 for the duration of the contract term; and
2. Approve an annual contingency budget equal to ten percent, ($4,239.60), of the annual contract amount to accommodate required license and hardware purchases for the expansion of the Public Safety Building; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents to implement the agreement, in a form approved by the City Attorney.

2. PUBLIC HEARINGS - None

3. REGULAR AGENDA

3.a INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2026-09, AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING SECTION 8.04.120 (HOURS OF COLLECTION) OF CHAPTER 8.04 (SOLID WASTE COLLECTION) OF TITLE 8 (HEALTH AND SANITATION) OF THE PLACENTIA MUNICIPAL CODE

Fiscal Impact:
None.

Recommended Action: It is recommended that the City Council:
Introduce for first reading, by title only, further reading waived, Ordinance No. O-2026-09, An Ordinance of the City of Placentia, California, amending Section 8.04.120 (Hours of Collection) of Chapter 8.04 (Solid Waste Collection) of Title 8 (Health and Sanitation) of the Placentia Municipal Code.

3.b STUDY SESSION TO REVIEW SP-5 CORRIDOR PLAN AND SPECIFIC PLAN UPDATE PROGRESS

Fiscal Impact:
No fiscal impacts are associated with this Study Session. Potential significant economic benefit to the local Placentia economy, including jobs, public & private investment, and annual/one-time revenue.

Recommended Action: It is recommended that the City Council:
1. Receive and file the Staff Report and presentation; and
2. Solicit public comments (if any) regarding the proposed SP-5 Corridor Plan and Specific Plan Update; and
3. Provide direction to Staff as appropriate regarding the proposed SP-5 Corridor Plan and Specific Plan Update.

3.c STUDY SESSION: PRESENTATION OF THE PROPOSED FISCAL YEAR 2026-27 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP)

Fiscal Impact:
FY 2026-27 EXPENDITURES: $96,249,473
REVENUE: $97,335,031

Recommended Action: It is recommended that the City Council:

1. Review and discuss the Proposed Fiscal Year 2026-27 Annual Operating Budget and Capital Improvement Program (CIP) and provide input and direction for final budget adoption; and
2. Set the date of the public hearing for budget adoption as June 2, 2026, at 6:00 p.m.

CITY COUNCIL MEMBERS REQUESTS

Council Members may make requests or ask questions of Staff. If a Council Member would like to have formal action taken on a requested matter, it will be placed on a future Council or Board Agenda.

ADJOURNMENT

Adjourn in memory of Historical Committee Member Janice (Jan) Henderson.

The City Council/Successor Agency/ICDA/PPFA Board of Directors will adjourn to the next regular City Council meeting on Tuesday, June 2, 2026.

CERTIFICATION OF POSTING

I, Brooke Lovell, Deputy City Clerk for the City of Placentia and Assistant Secretary of the Industrial Commercial Development Authority, the Successor Agency, and the Placentia Financing Authority hereby certify that the Agenda for the May 19, 2026, meetings of the City Council, Successor Agency, and Industrial Commercial Development Authority, and the Placentia Public Financing Authority was posted on May 14, 2026.

/s/ Brooke Lovell
Deputy City Clerk

Agenda Item No: 1.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Brooke Lovell

From: City Clerk

Subject:
APPROVAL OF MINUTES

Recommended Action:
It is recommended that the City Council:
Approve minutes of the City Council/Successor Agency/ICDA/PPFA Regular Meeting on May 5, 2026.

Attachments
05.05.2026 CC MINUTES.pdf

Placentia City Council Regular Meeting
Placentia City Council acting as Successor Agency to the Placentia Redevelopment Agency, Placentia Industrial Commercial Development Authority, Placentia Public Financing Authority
MINUTES
May 5, 2026
City Council Chambers - 401 E. Chapman Avenue, Placentia, CA
AND
Teleconference Location - 150 Midway Drive, Sebring, FL 33870

MINUTES OF THE PLACENTIA CITY COUNCIL CLOSED SESSION MEETING – 5:00 P.M.

CALL TO ORDER - Mayor Wanke called the meeting to order at 5:01 p.m.

ROLL CALL - PRESENT: Council Member/Board Member Hummer, Kirwin, Smith, Yamaguchi (Remote), Wanke
ABSENT: None

ORAL COMMUNICATIONS - None

CLOSED SESSION PROCEEDINGS
City Clerk McKinnell announced the City Council/ Boards of Directors recessed to the City Council Caucus Room for the purpose of conducting their Closed Session proceedings on the following:

1. **CONFERENCE WITH LABOR NEGOTIATORS**
   Pursuant to Government Code Section § 54957.6
   Agency Designated Representatives: Jennifer Lampman, City Administrator
   Alice Burnett, Director of Human Resources
   Employee Organization: Placentia City Employees Association (PCEA)

2. **CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION**
   Pursuant to Government Code Section § 54956.9(d)(1): 1 case
   Adam Gloe v. City of Placentia – Claim No. 23-172351; 25-185013

RECESS - The City Council and Boards of Directors recessed until their 6:00 p.m. Regular Meeting.

MINUTES OF THE PLACENTIA CITY COUNCIL REGULAR MEETING - 6:00 P.M.

CALL TO ORDER - Mayor Wanke called the meeting to order at 6:01 p.m.

ROLL CALL - PRESENT: Council Member/Board Member Hummer, Kirwin, Smith, Yamaguchi (Remote), Wanke
ABSENT: None

STAFF PRESENT
City Attorney/Authority Counsel Christian Bettenhausen; City Administrator Jennifer Lampman; Police Chief Brad Butts; Fire Chief Jason Dobine; Director of Development Services Joe Lambert; Director of Public Works Chris Tanio;

Director of Human Resources Alice Burnett; Director of Finance Jerry Griggs; Director of Community Services Lydie Gutfeld; Deputy Director of Administrative Services Jeannette Ortega; City Clerk Robert McKinnell; Deputy City Clerk Brooke Lovell

INVOCATION - Chaplain Charles Frost

PLEDGE OF ALLEGIANCE - Police Chief Brad Butts

PRESENTATIONS – None

CLOSED SESSION REPORT
City Attorney/Authority Counsel Bettenhausen stated the City Council took no reportable action.

CITY ADMINISTRATOR REPORT
City Administrator Lampman introduced new employee, Police Services Officer Ruben Ruvalcaba Lopez.

ORAL COMMUNICATIONS
Meredith Castillo expressed concerns regarding the deteriorated Fire Department alleyway access off Yorba Linda Boulvard, safety hazards created by damaged bricks in Wagner Park, unsafe electric-bike use around the city, and the growing presence of inoperable or unmoved vehicles in residential driveways.

Orange County for People-Orientated Places submitted written communication and raised four issues regarding the proposed E-bike ordinance, including the omission of e-motorcycles, sidewalk-riding provisions, enforceability of speed limits under 20 miles per hour, and a recommendation for a uniform 15-mile-per-hour school-zone speed limit for all vehicles.

CITY COUNCIL/BOARD MEMBER COMMENTS
Council Member Kirwin announced the upcoming Centennial 5K and Fun Run scheduled for June 27, 2026, encouraged residents to register through the City's website or event QR codes, and remarked on community banners displayed throughout the City.

Council Member Hummer reported his attendance at Lot 318's Health Fair event at Kramer Park, acknowledged the organization's service to District 1 families. He encouraged residents to participate in the City's Transit-Oriented Development and Housing Study by completing the survey open through May 15, 2026.

Council Member Smith reported his attendance at meetings of the Bridges at Kramer Community Advisory Board and Orange County Council of Governments (OCCOG). He attended Lot 318's Health Fair event at Kramer Park, reported high attendance, the availability of community resources, and thanked the organization for its ongoing service in neighborhoods throughout the City.

Mayor Wanke acknowledged former Yorba Linda Mayor and Yorba Linda Water District Board Member Tom Lindsey and Yorba Linda Water District Operations Manager Freddie Ojeda for attending the meeting. He reported touring the new Latter-day Saints temple in Yorba Linda, described its significance to North Orange County communities, and encouraged residents to participate in public tours before the facility permanently closed to the public.

1. CONSENT CALENDAR
Motion by Smith, seconded by Kirwin, and carried a 5-0 vote, to approve the Consent Calendar, as recommended.

1.a CONSIDERATION TO WAIVE READING IN FULL OF ALL ORDINANCES AND RESOLUTIONS
Recommended Action: It is recommended that the City Council:
Approve.
(Approved 5-0, as recommended)

1.b APPROVAL OF MINUTES

Recommended Action: It is recommended that the City Council:
Approve minutes of the City Council/Successor Agency/ICDA/PPFA Regular Meeting on April 21, 2026.
(Approved 5-0, as recommended)

1.c REGISTERS FOR MAY 5, 2026

Fiscal Impact:
Check Registers $ 789,303.36
Electronic Disbursement Registers $ 1,865,738.02
Recommended Action: It is recommended that the City Council:
Receive and file.
(Approved 5-0, as recommended)

1.d SECOND READING AND ADOPTION OF ORDINANCE NO. O-2026-04, AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING PLACENTIA MUNICIPAL CODE CHAPTER 6.45 RELATED TO SHORT-TERM RENTALS

Fiscal Impact:
Potential for approximately $235,000 in revenue annually from Transient Occupancy Tax, based on FY 24-25 actuals.
Recommended Action: It is recommended that the City Council:

1. Find that Ordinance No. O-2026-04, is exempt from the California Environmental Quality Act (CEQA) pursuant to Section 15061(b)(3) of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
2. Waive full reading, by title only, and adopt Ordinance No. O-2026-04, an Ordinance of the City of Placentia, California, amending Chapter 6.45 (Short-Term Residential Rentals) of the City of Placentia Municipal Code.

(Approved 5-0, as recommended)

1.e SECOND READING AND ADOPTION OF ORDINANCE NO. O-2026-05, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING TITLE 5 OF THE PLACENTIA MUNICIPAL CODE (SCHEDULE OF FEES) TO ADD SECTION 5.02.105 "GENERAL GOVERNMENT FACILITIES FEES" ESTABLISHING A CITY FACILITIES IMPACT FEES AS PART OF THE CITY'S DEVELOPMENT IMPACT FEE PROGRAM, AND ADOPTING NECESSARY FINDINGS FOR THE ESTABLISHMENT OF THE CITY FACILITIES IMPACT FEES; AND, SECOND READING AND ADOPTION OF ORDINANCE NO. O-2026-08, AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING TITLE 5 OF THE PLACENTIA MUNICIPAL CODE (SCHEDULE OF FEES) BY AMENDING CHAPTERS 5.01 (FEES SET BY RESOLUTION), 5.03 (TRANSIT ORIENTED DEVELOPMENT (TOD) DEVELOPMENT IMPACT FEES), 5.12 (FIRE DEPARTMENT) AND 5.24 (PUBLIC WORKS DEPARTMENT) AS PART OF THE CITY'S DEVELOPMENT IMPACT FEE PROGRAM

Fiscal Impact:
The adoption of revised Development Impact Fees and Residential Affordable Housing Impact Fees will not have an immediate impact on revenues to the City as they are effective 60 days subsequent to adoption. These Development Impact Fees are established for cost recovery or statutory purposes only.
Recommended Action: It is recommended the City Council:

1. Find that the recommended actions are exempt from the California Environmental Quality Act (CEQA) pursuant to Sections 15061(b)(3) of the Public Resources Code, and the City of Placentia Local Guidelines for implementing CEQA; and
2. Waive full reading, by title only, and adopt Ordinance No. O-2026-05, an Ordinance of the City Council of the City of Placentia, California, amending Title 5 of the Placentia Municipal Code (schedule of fees) to add Section 5.02.105 "General Government Facilities Fees" establishing a

City Facilities Impact Fees as part of the City's Development Impact Fee Program, and adopting necessary findings for the Establishment of the City Facilities Impact Fees; and,

3. Waive full reading, by title only, and adopt Ordinance No. O-2026-08, an Ordinance of the City Council of the City of Placentia, California, amending Title 5 of the Placentia Municipal Code (Schedule Of Fees) by amending Chapters 5.01 (Fees Set by Resolution), 5.03 (Transit Oriented Development (TOD) Development Impact Fees), 5.12 (Fire Department) and 5.24 (Public Works Department) as part of the City's Development Impact Fee Program.

(Approved 5-0, as recommended)

1.f SECOND READING AND ADOPTION OF ORDINANCE NO. O-2026-06, AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA, ADDING TO PLACENTIA MUNICIPAL CODE CHAPTER 10.74 (FIREWORKS) TO TITLE 10 (PEACE, MORALS, AND SAFETY)

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council:

Waive full reading, by title only, and adopt Ordinance No. O-2026-06, an Ordinance of the City Council of the City of Placentia, California, adding Chapter 10.74 (Fireworks) to Title 10 (Peace, Morals, and Safety) of the Placentia Municipal Code.

(Approved 5-0, as recommended)

1.g APPROVAL OF MEMORANDUM OF UNDERSTANDING WITH THE YORBA LINDA WATER DISTRICT

Fiscal Impact: None.

Recommended Action: It is recommended that the City Council:

1. Approve the Memorandum of Understanding between Yorba Linda Water District and City of Placentia; and
2. Authorize the City Administrator to execute all necessary documents, in a form approved by the City Attorney.

(Approved 5-0, as recommended)

1.h AWARD OF CONTRACT TO HOUSTON AND HARRIS INC. FOR SEWER MAINTENANCE SERVICES

Fiscal Impact:

Expense: $384,236.20 Total Cost For Services (402-80600-6001)

Recommended Action: It is recommended that the City Council:

1. Approve a Professional Services Agreement with Houston and Harris PCS, Inc. for sewer maintenance services in an amount not-to-exceed $384,236.20 per year for an initial three (3) year contract term with the option to extend for one (1) additional two-year term; and
2. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney; and
3. Authorize the City Administrator to approve contract amendments up to 10% of the initial three-year contract amount, or $115,270.86; and
4. Authorize the City Administrator to approve the eligible contract term extension based upon contractor performance and at the discretion of the City.

(Approved 5-0, as recommended)

2. PUBLIC HEARINGS

2.a PUBLIC HEARING REGARDING THE ANNEXATION OF TERRITORY TO EXISTING COMMUNITY FACILITIES DISTRICT NO. 2024-1 (OLD TOWN MAINTENANCE SERVICES) AND AUTHORIZE SPECIAL TAX ANNEXATION NO. 2

Fiscal Impact:

Annual Revenue: $3,123.98

Recommended Action: It is recommended that the City Council:

1. Open the Public Hearing concerning the annexation of certain properties; and

2. Receive the Staff Report, consider all public testimony, ask questions of Staff; and
3. Conduct election for annexation of certain properties to Community Facilities District No. 2024-1 (Old Town Maintenance Services); and
4. Close the Public Hearing; and
5. Adopt Resolution No. R-2026-24, a Resolution of the City Council of the City of Placentia, California, Ordering the Annexation of Territory to its Community Facilities District No. 2024-01 (Old Town Maintenance Services) and Approving the Amended Map for said District (Annexation No. 2); and
6. Authorize Inclusion of the Annexed Territory for Community Facilities District No. 2024-01 (Old Town Maintenance Services) for Fiscal Year 2026-27 on the Orange County Secured Property Tax Roll.

(Approved 5-0, as recommended)
Deputy Director of Administrative Services Ortega gave a PowerPoint presentation on the item.

Public Hearing opened at 6:17 p.m.
Public Comments: None.
Public Hearing closed at 6:20 p.m.

The annexation election for CFD No. 2024-1 was declared approved by acclamation by a 5-0 vote.
Resolution No. R-2026-24 and authorization for inclusion of the annexed territory on the Fiscal Year 2026-27 Orange County Secured Property Tax Roll were approved by a 5-0 vote.

3. REGULAR AGENDA

3.a PROPOSED ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, ADDING CHAPTER 13.77 (ELECTRIC BICYCLES AND ELECTRIC MOBILITY DEVICES) TO TITLE 13 (VEHICLES AND TRAFFIC) OF THE PLACENTIA MUNICIPAL CODE
Fiscal Impact: None.
Recommended Action: It is recommended that the City Council:
Waive full reading, by title only, and introduce for first reading Ordinance No. O-2026-07, an Ordinance of the City Council of the City of Placentia, California, adding Chapter 13.77 (Electric Bicycles and Electric Mobility Devices) to Title 13 (Vehicles and Traffic) of the Placentia Municipal Code.
(Approved 4-1, as recommended, Yamaguchi voted no)
Police Sergeant Frank Garza gave a PowerPoint presentation on the item.

Council discussed safety concerns, enforcement provisions, sidewalk and trail use, and speed limits. Staff provided clarification on e-bike, scooter, and e-motorcycle classifications, explained applicable state law, identified language carried over from prior bicycle regulations, and addressed minor technical corrections in the draft ordinance.

Motion by Kirwin, seconded by Hummer, and carried a 4-1 vote, to approve Item 3.a, as recommended, Yamaguchi voted no.

CITY COUNCIL/BOARD MEMBERS REQUESTS - None

ADJOURNMENT
The City Council/Successor Agency/ICDA/PPFA Board of Directors adjourned at 6:51 p.m., to a regular City Council meeting on Tuesday, May 19, 2026.

_____ _____

Chad P. Wanke, Mayor/Agency Chair | Robert S. McKinnell, City Clerk/Agency Secretary

Agenda Item No: 1.c

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026
Submitted by: Gabriela Calin
From: Finance

Subject:
REGISTERS FOR MAY 19, 2026

Financial Impact:
Check Registers $ 1,237,165.04
Electronic Disbursement Registers $ 1,650,882.40

Recommended Action:
It is recommended that the City Council:
Receive and file.

Attachments
Check Register 04.30.2026.pdf
ACH-EFT Register 04.30.2026.pdf
Check Register 05.07.2026.pdf
ACH-EFT Register 05.07.2026.pdf

City of Placentia
Check Register 04/30/2026

Name	Memo	Amount	Document Number	Date
V002201 TIENHUNG HUANG	Cancellation of Building Permit #B26-0256 at 582 McFadden St.	96.90	137548	4/30/2026
V001029 FACTORY MOTOR PARTS	FY 25-26: Vehicle Repair Parts	441.50	137547	4/30/2026
V001262 LN CURTIS & SONS	PD Uniforms - Trejo	1,514.58	137546	4/30/2026
V001220 KIM TURNER LLC	Staff Training - Dispatch	999.00	137545	4/30/2026
V002121 ICON SIGNS	Halo Lit Channel Letters	150.00	137544	4/30/2026
V001031 FAIRWAY FORD	Public Works Maintenance Van	31,002.50	137543	4/30/2026
V001322 MINUTEMAN PRESS	Printing Svs - Envelopes	325.16	137542	4/30/2026
V001346 NAPA AUTO PARTS	Fleet Repair Supplies	86.47	137541	4/30/2026
V002035 OCY MANAGEMENT LLC	Transportation Services - March 2026	12,697.65	137540	4/30/2026
V001488 PSYCHOLOGICAL CONSULTING ASSOCIATES INC	PRE EMPLOYMENT EVALS - Stella Khan, Erika Bybee	924.00	137539	4/30/2026
V001802 STERICYCLE INC	FY 25-26 Shredding Services - March 2026	2,709.53	137538	4/30/2026
V001794 COUNTY OF ORANGE	4/1-6/30 800 MHz Cost Share Allocation	31,199.10	137537	4/30/2026
V000861 CHARTER COMMUNICATIONS	Spectrum Acct 189952201	5,628.93	137536	4/30/2026
V000616 AT&T	AT&T Charges March 12- April 11 2026	6,796.99	137535	4/30/2026
V000955 DEPARTMENT OF JUSTICE	January Livescan Processing	569.00	137534	4/30/2026
V000638 T-MOBILE	Acct 990643611 - Devices & Data	2,677.34	137533	4/30/2026
V001678 THINKSUPPLIES.COM	Office Supplies	77.84	137532	4/30/2026
V001716 TURNOUT MAINTENANCE COMPANY LLC	Turnout Cleaning and Repair for Sundahl	1,022.75	137531	4/30/2026
V000930 CRISTANDO HOUSE INC	Tuition for Gomez, Torres, Romero for Civilian Police Leadership	720.00	137530	4/30/2026
V000864 CHEMEX INDUSTRIES INC.	Graffiti Remover	597.44	137529	4/30/2026
V000688 ALL CITY MANAGEMENT SERVICES INC	3/29-4/11 Crossing Guard Services	2,930.40	137528	4/30/2026
V000861 CHARTER COMMUNICATIONS	Spectrum Acct 189080101	1,185.36	137527	4/30/2026
V000815 CALIFORNIA BUILDING STANDARDS COMMISSIOI	CBSC Fees for January, February, March 2026	529.20	137526	4/30/2026
V000005 ALEXANDER DIAZ	Let's Dance April 2026	400.00	137525	4/30/2026
V002184 ULTIMATE TRAINING MUNITIONS INC	Training Munitions	3,898.44	137524	4/30/2026
V001740 VERIZON WIRELESS	Acct 572549101-00001	1,859.17	137523	4/30/2026
V001445 PEST OPTIONS INC	Pest Control - Champions	230.00	137522	4/30/2026
V002200 NICHOLS CONSULTING	SB 90 State Mandated Cost Claim Prep	4,400.00	137521	4/30/2026
V000953 DEPARTMENT OF CONSERVATION	Strong Motion Fees January-March 2026 /5% City Issuance Fee	1,019.33	137520	4/30/2026
V000638 T-MOBILE	3/21-4/20 PD Phone Services	3,481.20	137519	4/30/2026
V001558 SC FUELS	Fuel Purchases: 03/15/26 - 03/31/26	36,543.40	137518	4/30/2026
V000835 Vulcan Materials Co	Paving Materials	860.08	137517	4/30/2026
V000638 T-MOBILE	Search Warrant TDOA	50.00	137516	4/30/2026
V001663 THE BEE MAN	Bee Removal at Golden Rod Park	245.00	137515	4/30/2026
V001754 WAXIE SANITARY SUPPLY	Sanitary Supplies for City Facilities	2,304.32	137514	4/30/2026
V001780 YORBA REGIONAL ANIMAL HOSPITAL	K9 Medical Services - Enzo	124.99	137513	4/30/2026
V001125 HDL COREN & CONE	APR - JUN 2026	4,184.21	137512	4/23/2026
V002199 AARON FORD OF LAKE ELSINORE	Public Works Maintenance Van	37,107.35	137511	4/28/2026
Total		201,589.13		

City of Placentia
ACH/EFT Register 04/30/2026

Vendor	Date	Memo	Document Number	Amount	EFT Status
V000636 SOUTHERN CALIFORNIA EDISON	4/30/2026	SoCal Edison Charges - March 2026		3,836.56	ACH - Paid Online
V000476 ROMERO MARYIRENE	4/30/2026	Reimbursement for Meals and Mileage	00000109/2	136.98	EFT Payment
V000468 RODRIGUEZ SARAH	4/30/2026	Meal and Mileage reimbursement for EVOC training	00000109/3	623.00	EFT Payment
V000448 REVARD TAYLOR	4/30/2026	Meal reimbursement for ICI Officer Involved Shooting and In Custody Death Investigations	00000109/4	225.00	EFT Payment
V001140 MYERS & SONS HI-WAY SAFETY INC	4/30/2026	Street Supplies - Streets supplies	00000109/5	1,784.32	EFT Payment
V002198 JOSHUA N SEPULVEDA	4/30/2026	Meal and Mileage reimbursement for EVOC training	00000109/6	634.95	EFT Payment
V000064 JOSHUA CONTRERAS	4/30/2026	reimbursement for gas due to gas card not working	00000109/7	116.26	EFT Payment
V000210 GRIFFITH CHELSIE	4/30/2026	Meal and Mileage Reimbursement for Civilian Leadership	00000109/8	112.04	EFT Payment
V000196 GOMEZ ROSIE	4/30/2026	Meal and Mileage reimbursement for Civilian Police Leadership training	00000109/9	136.98	EFT Payment
V000885 CIVIC PLUS	4/30/2026	Website Redesign Features	00000109/10	526.00	EFT Payment
V000549 TORRES CAROLINA	4/30/2026	Meal and Mileage reimbursement for Civilian Police Leadership	00000109/11	91.98	EFT Payment
V000943 DATA TICKET INC.	4/30/2026	March 2026 Code Enforcement Citation Processing	00000109/12	2,576.22	EFT Payment
V000934 CSG CONSULTANTS INC	4/30/2026	March 2026 On-Call Building Contract Services - Personnel Charges	00000109/13	7,200.00	EFT Payment
V000794 BRENNAN FIRE AND SECURITIES INC	4/30/2026	Fire & Security Alarm Monitoring	00000109/14	1,347.00	EFT Payment
V000751 B & M LAWN & GARDEN CENTER	4/30/2026	Battery Pack 36v 7.8Ah	00000109/15	553.38	EFT Payment
V000902 COMLOCK	4/30/2026	Park Facility Door Repairs and Keys	00000109/16	79.74	EFT Payment
V001796 JOHN L HUNTER & ASSOCIATES	4/29/2026	NPDES Consulting Services - Dec 2025	00000109/1	993.50	EFT Payment
V000063 JOSEPH CONNELL	4/30/2026	Reimbursement for Meals for 2026 CIRA training	00000109/17	131.00	EFT Payment
V001559 SCA OF CA LLC	4/30/2026	FY 25-26: Street Sweeping Services - March 2026	00000109/18	14,608.00	EFT Payment
V001486 PRUDENTIAL OVERALL SUPPLY	4/30/2026	'Uniform Laundry Service: April 08, 2026	00000109/19	678.41	EFT Payment
V000417 PERRY BRIAN	4/30/2026	Reimbursement for meals for 2026 CIRA training	00000109/20	131.00	EFT Payment
V001104 GRANICUS INC.	4/30/2026	Peak Agenda and Live Cast	00000109/21	33,711.95	EFT Payment
V002042 EMERGENCY AMBULANCE SERVICE, INC	4/30/2026	ALS - May 2026	00000109/22	61,666.67	EFT Payment
V000766 BEAR ELECTRICAL SOLUTIONS INC	4/30/2026	Traffic Signal Repair - Oct 2025	00000109/23	31,610.26	EFT Payment
V002148 CO BROTHERS LLC	4/30/2026	Old Town Facade Improvement Project - Pay App 4	00000109/24	26,485.45	EFT Payment
Total				189,996.65	

Total ACH	3,836.56
Total EFT	186,160.09
Payroll PR#2601009	672,742.38
	862,739.03

City of Placentia
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Name	Memo	Amount	Document Number	Date
V001301 MCFADDEN-DALE HARDWARE CO.	1x1/8 Thick Strip, 14 x 1 1/4 HEX SDS Z. 400E Eraser Pad, Smart Eraser Pad	120.59	137582	5/7/2026
V001346 NAPA AUTO PARTS	Fleet Repair Supplies	14.66	137581	5/7/2026
V001346 NAPA AUTO PARTS	Fleet Repair Supplies	65.13	137580	5/7/2026
V002013 SELMAN & COMPANY LLC	Ward Smith - Life Policy Coverage for May 2026	5.00	137579	5/7/2026
V001468 POWERSTRIDE BATTERY CO INC	Fleet Repair Supplies - Battery	429.66	137578	5/7/2026
V000872 CITY OF ANAHEIM	Traffic Signal Costs - 03/17/26 - 04/16/26	75.48	137577	5/7/2026
V000304 HUMBERTO LOPEZ	Pesticide Training for City of Placentia	800.00	137576	5/7/2026
V001007 EMPLOYMENT DEVELOPMENT DEPT	Unemployment Insurance Benefit Charge for period 1/1/2026 to 3/31/2026	4,750.00	137575	5/7/2026
V002018 BURNETT PRINTING AND GRAPHICS	Spring Quarterly Brochures	1,318.69	137574	5/7/2026
V000937 CT&T CONCRETE PAVING INC	Golden Ave Bridge Replacement Project; City Project 1801 - Pay App 2	899,119.52	137573	5/7/2026
V002053 COUNTY OF ORANGE -CASHIERING	Atwood Trail and Golden Ave Bridge Permit	1,187.19	137572	5/7/2026
V001318 MIKE RAAHAUGES SHOOTING ENTERPRISE	4/13 Pistol Range Usage - SWAT	125.00	137571	5/7/2026
V002207 RAUL GONZALEZ	REFUND of Development Impact Fees (DIFs) for 1644 Atwood Ave.	10,156.32	137570	5/7/2026
V002018 BURNETT PRINTING AND GRAPHICS	Winter Quarterly Brochures	1,302.38	137569	5/7/2026
V000800 BUCKNAM INFRASTRUCTURE GROUP INC	PMP Assessment FY 25-26: March 2026	4,577.50	137568	5/7/2026
V001188 JACOB GREEN & ASSOCIATES INC	Facilitation Services-Team Building	11,272.74	137567	5/7/2026
V001800 ROY ALLAN SLURRY SEAL INC	FY 23-24 Residential Slurry Seal - Retention 2 of 2	56,254.17	137566	5/7/2026
V001558 SC FUELS	Fuel Purchases	18,229.36	137565	5/7/2026
V001169 INSIGHT PUBLIC SECTOR INC	PSB Desk Printers	3,802.23	137564	5/7/2026
V001643 SVA ARCHITECTS INC.	on-call architectural and engineering services - Feb 28, 2026	5,245.00	137563	5/7/2026
V001812 TEMPORARY STAFFING PROFESSIONALS INC	Contract Temp for IT, Desktop Support Analyst	2,079.00	137562	5/7/2026
V001810 FIRST AMERICAN DATA TREE LLC	April 2026 Bulk Data Solution	566.67	137561	5/7/2026
V001396 ORANGE COUNTY EMPLOYEES ASSN	OCEA PE04/25/26 PD05/01/26	600.00	137560	5/7/2026
V001732 US BANK PARS #6746022400	PARS PE04/25/26 PD05/01/26	3,327.14	137559	5/7/2026
V001434 PCEA C/O NORTH ORANGE CO	PCEA PE04/25/26 PD05/01/26	51.84	137558	5/7/2026
V001067 FRANCHISE TAX BOARD	FTB PE04/25/26 PD05/01/26	326.58	137557	5/7/2026
V001075 GALLS LLC	Uniform Alteration - D. Muro	228.41	137556	5/7/2026
V002121 ICON SIGNS	Deposit for raceway for Mi Casita Sign	1,589.98	137555	5/7/2026
V001301 MCFADDEN-DALE HARDWARE CO.	G-4 Mack Gasket, 1 x 3/4 Urinal Spud, 10 PC Power Bit 2 IN, 1/4 to 1/2 Nutsetter 5pc, 10.2 oz Marine Go	98.35	137554	5/7/2026
V001443 PERIMETER PROTECTION AND SURVEILLANCE SYSTEMS IN	Cameras Video Monitoring - Monthly	2,880.00	137553	5/7/2026
V001588 SITEONE LANDSCAPE SUPPLY LLC	FY 25-26: Irrigation Supplies	622.70	137552	5/7/2026
V001634 SUBURBAN PROPANE	Propane Items	31.93	137551	5/7/2026
V001812 TEMPORARY STAFFING PROFESSIONALS INC	Contract Temp for IT, Desktop Support Analyst	3,850.80	137550	5/7/2026
V000835 Vulcan Materials Co	Paving Materials	471.89	137549	5/7/2026
Total		1,035,575.91		

City of Placentia
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Vendor	Date	Memo	Document Number	Amount	EFT Status
V000829 CALIFORNIA PUBLIC EMPLOYEE'S RETIREMENT SYSTEM	5/7/2026	CALPERS PE04/11/26 PD04/17/26		155,281.22	ACH - Paid Online
V000831 CALIFORNIA STATE DISBURSEMENT UNIT	5/7/2026	CHILD SUPP-CA PE04/25/26 PD05/01/26		1,954.70	ACH - Paid Online
V001007 EMPLOYMENT DEVELOPMENT DEPT	5/7/2026	CA TAX PE04/25/26 PD05/01/26		47,589.42	ACH - Paid Online
V001325 MISSION SQUARE	5/7/2026	401A MGMT PE04/25/26 PD 05/01/26		55,110.30	ACH - Paid Online
V001593 SO CAL GAS	5/7/2026	So Cal Gas Charges March - April 2026		67.64	ACH - Paid Online
V001173 INTERNAL REVENUE SERVICE	5/7/2026	FED TAX PE04/25/26 PD05/01/26		143,603.11	ACH - Paid Online
V001752 WASHINGTON STATE DEPARTMENT OF SOCIAL AND HEALTH SERVICE	5/7/2026	CHILD SUPP-WA PE04/25/26 PD05/01/26		737.07	ACH - Paid Online
V001779 YORBA LINDA WATER DISTRICT	5/7/2026	Yorba Linda Water District Charges - March to April 2026		2,460.68	ACH - Paid Online
E000097 ROBERT D'AMATO	5/1/2026	RETIREE MAY 2026	00000106/1	180.39	EFT Payment
E000185 KITTY GARNER	5/1/2026	RETIREE MAY 2026	00000106/2	522.78	EFT Payment
E000256 ROBERT JONES	5/1/2026	RETIREE MAY 2026	00000106/3	319.29	EFT Payment
E000301 CORINNE LOOMIS	5/1/2026	RETIREE MAY 2026	00000106/4	560.00	EFT Payment
E000399 GEORGE PALMER GEORGE	5/1/2026	RETIREE MAY 2026	00000106/5	1,160.00	EFT Payment
E000452 MATTHEW REYNOLDS	5/1/2026	RETIREE MAY 2026	00000106/6	854.32	EFT Payment
E000480 RICHARD D ROSE	5/1/2026	RETIREE MAY 2026	00000106/7	180.39	EFT Payment
E000033 DONALD BUNNELL	5/1/2026	RETIREE MAY 2026	00000106/8	522.78	EFT Payment
E000051 JAY SCOTT AUDISS	5/1/2026	RETIREE MAY 2026	00000106/9	2,593.00	EFT Payment
E000413 ROBERT PEREZ	5/1/2026	RETIREE MAY 2026	00000106/10	180.39	EFT Payment
E000184 JO ANN GARNER	5/1/2026	RETIREE MAY 2026	00000106/11	180.39	EFT Payment
E000126 Aldwir Mamoun	5/1/2026	RETIREE MAY 2026	00000106/12	865.44	EFT Payment
E000019 CAROLYN DAVIS	5/1/2026	RETIREE MAY 2026	00000106/13	180.39	EFT Payment
E000423 MATEO PINEDA	5/1/2026	RETIREE MAY 2026	00000106/14	522.78	EFT Payment
E000254 ROBERT JENKINS	5/1/2026	RETIREE MAY 2026	00000106/15	1,169.00	EFT Payment
E000152 ROSALINDA ESPINOZA	5/1/2026	RETIREE MAY 2026	00000106/16	560.00	EFT Payment
E000346 JAMES MILANO	5/1/2026	RETIREE MAY 2026	00000106/17	522.78	EFT Payment
E000249 SUZETTE IRVINE	5/1/2026	RETIREE MAY 2026	00000106/18	503.50	EFT Payment
E000137 CAROL DOWNEY	5/1/2026	RETIREE MAY 2026	00000106/19	522.78	EFT Payment
E000456 AIDA RIVERA	5/1/2026	RETIREE MAY 2026	00000106/20	180.39	EFT Payment
E000372 JOSEPH D NAJERA	5/1/2026	RETIREE MAY 2026	00000106/21	560.00	EFT Payment
E000445 KIM R REDIFER	5/1/2026	RETIREE MAY 2026	00000106/22	1,160.00	EFT Payment
E000213 DENNIS L GRIMM	5/1/2026	RETIREE MAY 2026	00000106/23	435.00	EFT Payment
E000389 ARLENE J OLEA	5/1/2026	RETIREE MAY 2026	00000106/24	522.78	EFT Payment
E000150 LILLIAN ESCOBOSA	5/1/2026	RETIREE MAY 2026	00000106/25	503.50	EFT Payment
E000059 JOHN T ARMSTRONG	5/1/2026	RETIREE MAY 2026	00000106/26	1,132.00	EFT Payment
E000020 CHARLES A BABCOCK	5/1/2026	RETIREE MAY 2026	00000106/27	435.00	EFT Payment
E000272 RICHARD L KIRKLAND	5/1/2026	RETIREE MAY 2026	00000106/28	180.39	EFT Payment
E000049 JAMIE DELOS SANTOS	5/1/2026	RETIREE MAY 2026	00000106/29	264.31	EFT Payment
E000101 SHARLENE BEALS	5/1/2026	RETIREE MAY 2026	00000106/30	180.39	EFT Payment
E000172 GLENN H FULLER	5/1/2026	RETIREE MAY 2026	00000106/31	1,160.00	EFT Payment
E000453 RUSSELL J RICE	5/1/2026	RETIREE MAY 2026	00000106/32	1,380.00	EFT Payment
E000259 TERRELL JUDD	5/1/2026	RETIREE MAY 2026	00000106/33	522.78	EFT Payment
E000171 JUERGEN FRICKE	5/1/2026	RETIREE MAY 2026	00000106/34	1,160.00	EFT Payment
E000258 JANET JUAREZ	5/1/2026	RETIREE MAY 2026	00000106/35	180.39	EFT Payment
E000348 RICHARD MILLER	5/1/2026	RETIREE MAY 2026	00000106/36	1,160.00	EFT Payment
E000014 ARTHUR BURGNER	5/1/2026	RETIREE MAY 2026	00000106/37	522.78	EFT Payment
E000310 B J LOWREY	5/1/2026	RETIREE MAY 2026	00000106/38	435.00	EFT Payment
E000458 MICHAEL ROACH	5/1/2026	RETIREE MAY 2026	00000106/39	1,093.90	EFT Payment
E000404 RAYNALD PASCUA	5/1/2026	RETIREE MAY 2026	00000106/40	1,715.00	EFT Payment
E000008 ANDREW DEAN	5/1/2026	RETIREE MAY 2026	00000106/41	1,810.00	EFT Payment
E000093 PRESTON DAVID	5/1/2026	RETIREE MAY 2026	00000106/42	522.78	EFT Payment
E000255 SHARON JOHNSON	5/1/2026	RETIREE MAY 2026	00000106/43	180.39	EFT Payment
E000403 RICHARD PASCARELLA	5/1/2026	RETIREE MAY 2026	00000106/44	2,410.60	EFT Payment
E000143 NORMAN ECKENRODE	5/1/2026	RETIREE MAY 2026	00000106/45	522.78	EFT Payment

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E000449 ROGER T REYES	5/1/2026	RETIREE MAY 2026	00000106/46	522.78	EFT Payment
E000096 ROBERT CHANG	5/1/2026	RETIREE MAY 2026	00000106/47	1,277.00	EFT Payment
E000080 MARLA ANDERSON	5/1/2026	RETIREE MAY 2026	00000106/48	522.78	EFT Payment
E000098 ROBERTA JO DICKSON	5/1/2026	RETIREE MAY 2026	00000106/49	180.39	EFT Payment
E000004 ALBERT BERMUDEZ	5/1/2026	RETIREE MAY 2026	00000106/50	560.00	EFT Payment
E000320 MICHAEL L MAERTZWEILER	5/1/2026	RETIREE MAY 2026	00000106/51	522.78	EFT Payment
E000299 DIANE M LITTLE	5/1/2026	RETIREE MAY 2026	00000106/52	437.00	EFT Payment
E000426 STEPHEN PISCHEL	5/1/2026	RETIREE MAY 2026	00000106/53	1,391.85	EFT Payment
E000085 MICHAEL BUSSE	5/1/2026	RETIREE MAY 2026	00000106/54	842.15	EFT Payment
E000173 KAREN GALLANT	5/1/2026	RETIREE MAY 2026	00000106/55	522.78	EFT Payment
E000336 JAMES MCELHINNEY	5/1/2026	RETIREE MAY 2026	00000106/56	983.70	EFT Payment
E000349 SCOTT MILLSAP	5/1/2026	RETIREE MAY 2026	00000106/57	2,410.60	EFT Payment
E000013 ARLENE M COOK	5/1/2026	RETIREE MAY 2026	00000106/58	522.78	EFT Payment
E000420 WALTER PICHON	5/1/2026	RETIREE MAY 2026	00000106/59	437.00	EFT Payment
E000039 GEOFFREY COBBETT	5/1/2026	RETIREE MAY 2026	00000106/60	522.78	EFT Payment
E000239 KATHERINE HOLTSCLAW	5/1/2026	RETIREE MAY 2026	00000106/61	560.00	EFT Payment
E000058 JOHN P CHANDLER	5/1/2026	RETIREE MAY 2026	00000106/62	1,586.00	EFT Payment
E000431 ERIC POINT	5/1/2026	RETIREE MAY 2026	00000106/63	2,163.60	EFT Payment
E000459 SANDRA ROBB	5/1/2026	RETIREE MAY 2026	00000106/64	180.39	EFT Payment
E000597 LARRY M WORDEN	5/1/2026	RETIREE MAY 2026	00000106/65	377.43	EFT Payment
E000529 JEFFREY STEPHEN	5/1/2026	RETIREE MAY 2026	00000106/66	522.78	EFT Payment
E000590 STEPHEN WIEST	5/1/2026	RETIREE MAY 2026	00000106/67	522.78	EFT Payment
E000525 WARD SMITH	5/1/2026	RETIREE MAY 2026	00000106/68	405.15	EFT Payment
E002112 JOEL H CARDENAS	5/1/2026	RETIREE MAY 2026	00000106/69	1,282.00	EFT Payment
E000492 LEE R SALE	5/1/2026	RETIREE MAY 2026	00000106/70	522.78	EFT Payment
E000542 DARYLL L THOMANN	5/1/2026	RETIREE MAY 2026	00000106/71	1,169.00	EFT Payment
E000538 LINDA TAYLOR	5/1/2026	RETIREE MAY 2026	00000106/72	560.00	EFT Payment
E000537 DAVID M TAYLOR	5/1/2026	RETIREE MAY 2026	00000106/73	573.00	EFT Payment
E000485 ARNULFO RUIZ	5/1/2026	RETIREE MAY 2026	00000106/74	1,282.00	EFT Payment
E000584 KATHLEEN A WAHL	5/1/2026	RETIREE MAY 2026	00000106/75	180.39	EFT Payment
E000558 WILLIAM TRIFOS	5/1/2026	RETIREE MAY 2026	00000106/76	1,160.00	EFT Payment
E000528 GARY A SPRAGUE	5/1/2026	RETIREE MAY 2026	00000106/77	1,160.00	EFT Payment
E000565 THOMAS VALENTINE	5/1/2026	RETIREE MAY 2026	00000106/78	2,163.60	EFT Payment
E000577 WILLIAM VERSTYNEN	5/1/2026	RETIREE MAY 2026	00000106/79	180.39	EFT Payment
E002062 Joseph W Higgins	5/1/2026	RETIREE MAY 2026	00000106/80	560.00	EFT Payment
E000527 PHILIP J SOTO	5/1/2026	RETIREE MAY 2026	00000106/81	522.78	EFT Payment
E000614 JOHN ZINN	5/1/2026	RETIREE MAY 2026	00000106/82	560.00	EFT Payment
E000505 BEVERLY SCHLIEDER	5/1/2026	RETIREE MAY 2026	00000106/83	865.44	EFT Payment
E000601 BRIAN YAMAGUCHI	5/1/2026	RETIREE MAY 2026	00000106/84	1,093.90	EFT Payment
V000656 ADMINSURE INC	5/7/2026	MARCH - WC ADMIN	00000111/1	5,428.00	EFT Payment
V000697 ALTA PLANNING + DESIGN INC	5/7/2026	ATWOOD TRAIL PROJECT	00000111/2	143,471.75	EFT Payment
V000622 AMAZON CAPITAL SERVICES	5/7/2026	APR - AMAZON SUPPLIES	00000111/3	903.70	EFT Payment
V000725 ARAMARK REFRESHMENT SERVICES	5/7/2026	COMMON AREA SUPPLIES	00000111/4	2,461.15	EFT Payment
V000696 ALTA LANGUAGE SERVICES INC	5/7/2026	April 2026 Listening & Speaking Test	00000111/5	58.00	EFT Payment
V000766 BEAR ELECTRICAL SOLUTIONS INC	5/7/2026	Feb 2026 Response	00000111/6	4,107.00	EFT Payment
V001798 BRIGHTVIEW LANDSCAPE SERVICES INC	5/7/2026	Park Landscaping Services - May 2026	00000111/7	31,824.51	EFT Payment
V000950 DELL MARKETING L.P.	5/7/2026	PC Upgrades	00000111/8	1,949.88	EFT Payment
V000564 FABIAN VALDEZ	5/7/2026	Meal reimbursement for Arrest & Control training	00000111/9	45.00	EFT Payment
V001086 GLASBY MAINT. SUPPLY CO.	5/7/2026	FY 25-26 Janitorial Services	00000111/10	2,383.37	EFT Payment
V001203 JONES & MAYER	5/7/2026	Professional Legal Services	00000111/11	81,433.02	EFT Payment
V002208 MARJORIE E MCCOY	5/7/2026	Table Decorations for Public Service Recognition Week - Hawaiia	00000111/12	25.43	EFT Payment
V000233 MATT HERREN	5/7/2026	reimbursement for Sherman Block SLI session 8	00000111/13	291.06	EFT Payment
V000228 MEGAN HEREDIA	5/7/2026	TUITION REIMBURSEMENT - #25.26-07	00000111/14	506.25	EFT Payment
V001453 PLACENTIA FIREFIGHTERS ASSOCIATION	5/7/2026	PFFA PE04/25/26 PD05/01/26	00000111/15	1,575.00	EFT Payment

City of Placentia
ACH/EFT Register 05/07/2006

V001457 PLACENTIA POLICE MANAGEMENT	5/7/2026	PPMA PE04/25/26 PD05/01/26	00000111/16	1,216.74	EFT Payment
V001458 PLACENTIA POLICE OFFICERS ASSOCIATION	5/7/2026	PPOA PE04/25/26 PD05/01/26	00000111/17	3,012.15	EFT Payment
V001486 PRUDENTIAL OVERALL SUPPLY	5/7/2026	Uniform and Laundry Services	00000111/18	168.45	EFT Payment
V001527 RING CENTRAL INC	5/7/2026	City Telephone Contract - Subscription	00000111/19	7,869.33	EFT Payment
V001694 TOWNSEND PUBLIC AFFAIRS INC.	5/7/2026	To provide legislative advocacy and grant funding services.	00000111/20	6,500.00	EFT Payment
V001805 ORACLE AMERICA INC	5/7/2026	Financials ERP Software System	00000111/21	756.00	EFT Payment
V001486 PRUDENTIAL OVERALL SUPPLY	5/7/2026	Uniform and Laundry Services	00000111/22	167.03	EFT Payment
V000641 WELLS FARGO VENDOR FIN SERV	5/7/2026	Kyocera Printer Lease Customer # 3691949048	00000111/23	20,730.23	EFT Payment
V002205 ZACHARY MICHELSON	5/7/2026	Employee reimbursement for supplies	00000111/24	215.84	EFT Payment
Total				788,143.37	

Total ACH	406,804.14
Total EFT	381,339.23
Total	788,143.37

Agenda Item No: 1.d

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Frank Garza

From: Police Department

Subject:
SECOND READING AND ADOPTION OF ORDINANCE NO. O-2026-07, AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA, ADDING TO PLACENTIA MUNICIPAL CODE CHAPTER 13.77 (ELECTRIC BICYCLES AND ELECTRIC MOBILITY DEVICES) TO TITLE 13 (VEHICLES AND TRAFFIC)

Financial Impact:
None.

Summary:
The proposed ordinance adds Chapter 13.77 to the Placentia Municipal Code to regulate the operation of electric bicycles (e-bikes) and other electric mobility devices within the City. The ordinance is intended to address increasing safety concerns related to the growing use of these devices, particularly in parks, school zones, sidewalks, and commercial areas. The ordinance provides clear definitions, establishes operational rules, sets speed limits, designates permissible areas of use, and outlines enforcement mechanisms, including the potential seizure and release requirements.

After the first reading and after review, amendments were made to the ordinance regarding specific verbiage as it pertains to electric scooters.

Recommended Action:
It is recommended that the City Council:
Waive full reading, by title only, and adopt Ordinance No. O-2026-07, an Ordinance of the City Council of the City of Placentia, California, adding Chapter 13.77 (Electric Bicycles and Electric Mobility Devices) to Title 13 (Vehicles and Traffic) of the Placentia Municipal Code.

Strategic Plan Statement:
This item conforms to Strategic Plan Goal No. 2: Public Safety, to provide a safe, family-friendly environment through proactive policing, efficient fire and emergency medical services, disaster preparedness, and strong community partnerships that protect residents, businesses and visitors.

Discussion:
The use of electric bicycles (e-bikes) and other electric mobility devices has increased significantly throughout the City, providing transportation and recreational benefits while also

creating safety concerns related to speed, unsafe riding behavior, and conflicts with pedestrians and motorists.

The proposed ordinance would establish clear, locally enforceable regulations governing the operation of electric mobility devices within the City, including operational requirements, speed limits, permitted areas of operation, helmet requirements, and prohibitions on unsafe riding behavior. The ordinance also clarifies regulations related to electric scooters and different classes of e-bikes.

Additionally, the ordinance includes enforcement provisions, administrative citations, and limited seizure authority involving minors operating devices in an unsafe manner. The proposed regulations are intended to improve public safety while remaining consistent with applicable California Vehicle Code provisions.

Following review and public discussion of the proposed Electric Bicycles and Electric Mobility Devices Ordinance, revisions were made to further clarify the applicability of the ordinance to electric scooters and other electric mobility devices in addition to electric bicycles.

The updated language adds a specific definition for “electric scooter,” consistent with California Vehicle Code terminology, and revises the definition of “electric mobility device” to expressly include motorized and electric scooters.

Additional revisions clarify where electric scooters may operate within the City. The ordinance now specifies that electric scooters must comply with applicable California Vehicle Code requirements when operated on roadways and sidewalks, and expressly prohibits electric scooters on City-owned recreational trails and multi-use paths unless otherwise authorized by posted signage.

The revised ordinance also expands enforcement provisions involving minors by extending seizure authority from electric bicycles only to all electric mobility devices, including electric scooters, when operated in a manner that creates an immediate or substantial public safety risk.

These revisions are intended to provide clearer operational standards, improve enforceability, and ensure electric scooters are regulated consistently with other electric mobility devices throughout the City.

Financial Summary:
The adoption of this Ordinance has no fiscal impact on the City of Placentia.

Attachments
Ordinance No. O-2026-07 - E-Bike Redline Changes
E-Bike Ordinance_Redlines.pdf

ORDINANCE NO. O-2026-07

AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA, ADDING A NEW CHAPTER 13.77 (ELECTRIC BICYCLES AND ELECTRIC MOBILITY DEVICES) TO TITLE 13 (VEHICLES AND TRAFFIC) OF THE PLACENTIA MUNICIPAL CODE REGARDING THE OPERATION OF ELECTRIC MOBILITY DEVICES IN THE CITY OF PLACENTIA

City Attorney's Summary

This Ordinance would result in an amendment to Title 13 (Vehicles and Traffic) of the Placentia Municipal Code by adding Chapter 13.77 (Electric Bicycles and Electric Mobility Devices). This Chapter imposes regulations on the operation of electric mobility devices within the City of Placentia, including electric bicycles, motorized scooters, electric skateboards, and other electrically powered transportation devices, to promote the safe operation of such devices within the City and to protect the public health, safety and welfare.

WHEREAS, the use of electric bicycles and other electric mobility devices has increased significantly throughout the City of Placentia; and

WHEREAS, electric bicycles provide transportation, recreation, and environmental benefits; however, their increasing speed capability and expanded use in pedestrian areas have created safety concerns for residents, pedestrians, and motorists; and

WHEREAS, the City of Placentia contains numerous public parks, school zones, and commercial areas where the unsafe operation of electric bicycles poses heightened safety risks; and

WHEREAS, California law authorizes local agencies to regulate the operation of electric bicycles within their jurisdiction; and

WHEREAS, the purpose of this Ordinance is to promote the safe operation of electric mobility devices, reduce injuries and collisions, and provide clear and enforceable regulations consistent with state law; and

WHEREAS, the City Council of the City of Placentia desires to establish reasonable regulations governing the operation of electric mobility devices within the City to promote public health, safety and welfare.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 13.77 is hereby added to Title 13 (Vehicles and Traffic) of the Placentia Municipal Code to be read as follows:

Chapter 13.77 Electric Bicycles and Electric Mobility Devices

§13.77.010 Definitions
§13.77.020 General operation
§13.77.030 Areas of operation
§ 13.77.040 Designation of areas of operation
§13.77.050 Parking
§13.77.060 Removal, seizure, and release of electric bicycles operated by minors
§13.77.070 Responsibility of parent
§13.77.080 Violations and enforcement
§13.77.090 Exemptions
§13.77.100 Severability

§13.77.010 Definitions

As used in this chapter, the following terms and words shall have the following meanings:

"Class 1 electric bicycle" has the same meaning as in California Vehicle Code § 312.5(a)(1) and means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling, that is not capable of exclusively propelling the bicycle, and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

"Class 2 electric bicycle" has the same meaning as in California Vehicle Code § 312.5(a)(2) and means an electric bicycle equipped with a motor that may be used exclusively to propel the bicycle, and that is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.

"Class 3 electric bicycle" has the same meaning as in California Vehicle Code § 312.5(a)(3) and means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling, that is not capable of exclusively propelling the bicycle, that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour, and that is equipped with a speedometer.

"Electric bicycle" or "e-bike" shall have the meaning as defined in California Vehicle Code section 312.5 as it may be amended from time to time.

"Electric mobility device" means electric bicycles, motorized or electric scooters, electric skateboards, and other electrically powered transportation devices intended for individual transportation.

"Electric scooter" means any two-wheeled device that has handlebars, has either a floorboard that is designed to be stood upon when riding or a seat and footrests in place of the floorboard, and is powered by an electric motor. This device may also be designed to be powered by human propulsion.

"Operator" means any person who operates or controls an electric mobility device.

“Public area” means any outdoor area that is open to members of the public for public use, whether owned or operated by the city or a private party.

“Rider” means a traveler riding in or on a regulated mobility device who is not operating it.

“Unsafe Operation” means the operation of an electric mobility device in a manner that demonstrates willful or wanton disregard for the safety of persons or property, including but not limited to stunt riding, racing, or reckless maneuvering.

§13.77.020 General operation.

It shall be unlawful for any person to ride or operate an electric mobility device unless the operation complies with the following provisions:

(1) Basic Operation. Any person operating an Electric Mobility Device shall, at a minimum:

(a) Comply with all applicable provisions of the California Vehicle Code.

(b) Exercise due care and operate at a safe speed appropriate for existing conditions.

(c) Operate an electric mobility device in safe manner.

(d) Not transport passengers unless the device is specifically designed and equipped for passenger use.

(e) Yield the right-of-way to pedestrians at all times.

(f) Exercise due care by taking all other necessary actions relating to operation of the regulated mobility device to safeguard the operator, passengers, and any other persons, vehicles, or devices in the immediate area.

(2) Unsafe Manner. No person shall ride or operate an electric mobility device in an unsafe manner. “Unsafe manner” shall mean operating an electric mobility device in a manner that demonstrates willful or wanton disregard for the safety of persons or property, including but not limited to:

(a) Performing stunts such as wheelies, racing, or reckless maneuvering.

(b) Operating in violation of any provision of the Placentia Municipal Code, California Vehicle Code, or any other existing law.

(c) Operating against the direction of traffic on any street, roadway, highway, or bicycle lane.

(d) Operating under the influence of drugs or alcohol.

(e) Operating at a speed greater than is reasonable and prudent for existing conditions, taking into account weather, pedestrian and vehicular traffic, and the surface and width of the bicycle or pedestrian facility.

(f) Failing to yield to the right-of-way of pedestrians or vehicles.

(g) Failing to obey posted signs.

(h) Carrying any package, bundle or item that prevents the operator from maintaining full control and forward visibility.

(i) Riding without a properly fitted and fastened helmet, if under 18 years of age.

(j) Riding a Class 3 electric bicycle without a properly fitted and fastened helmet, regardless of age.

(k) Passing another pedestrian, vehicle, or regulated mobility device in an unsafe manner, including failing to provide a reasonable and prudent lateral distance, passing at an unsafe speed, or passing in a way that endangers or interferes with the safe movement of the person or device being overtaken.

(l) Transporting any other person upon the bar, handlebars, floorboard or other area of an electric mobility device not designed for passenger riding or transport any other person on an electric mobility device designed for a single rider.

(m) Clinging to or attaching oneself or one's electric mobility device with an operator or rider

(3) Compliance with Safety Standards. An electric mobility device shall meet the following criteria:

(a) Comply with federal and state manufacturing and safety standards.

(b) Display required manufacturer classification labeling.

(c) Contain operable pedals as required by law.

(d) Not be modified in a manner that allows the device to exceed lawful speed or motor power limitations.

(4) Parking and Storage. No person shall park or store an electric mobility device in a manner that:

(a) Obstructs pedestrian travel.

(b) Obstructs access required by the Americans with Disabilities Act.

(c) Blocks bicycle lanes or public rights of way.

(5) Helmet Requirement. All operators and passengers under eighteen (18) years of age shall wear a properly fitted and fastened helmet while operating or riding an electric mobility device.

(6) Speed Regulations. Operators shall comply with all posted speed limits and operate at a speed that is reasonable and prudent under existing conditions. In addition:

(a) An operator shall not operate at a speed greater than 25 miles per hour on public property unless otherwise authorized by law.

(b) An operator shall not operate at a speed greater than 15 miles per hour on any paved trail or park pathway.

(c) Operation within marked school zones during school hours shall not exceed 10 miles per hour unless otherwise posted.

(7) Passenger Restrictions. No operator shall transport a passenger unless the device is designed and equipped for passenger use, and the passenger is seated upon a seat securely attached to the device.

(8) Regulation of Class 3 Electric Bicycles.

(a) No person under sixteen (16) years of age shall operate a Class 3 electric bicycle.

(b) All operators and passengers of a Class 3 electric bicycle shall wear a property fitted and fastened helmet, regardless of age.

§13.77.030 Areas of operation

(1) Roadways.

(a) Class 1 electric bicycles and Class 2 electric bicycles may be operated on public roadways, bicycle lanes, bicycle routes, and separated bikeways.

(b) Class 3 electric bicycles may be operated on public roadways and bicycle lanes immediately adjacent to roadways.

(c) Electric scooters shall follow all applicable California Vehicle Code regulations when operating on a roadway.

(2) Multi-use trails and recreational paths.

(a) Class 3 electric bicycles and electric scooters are prohibited on City-owned or maintained recreational trails and multi-use paths unless authorized by posted signage.

(b) Class 1 electric bicycles and Class 2 electric bicycles shall not exceed 15 miles per hour on multi-use trails or park pathways.

(c) All operators shall yield to pedestrians, equestrians, and non-motorized trail users.

(3) Sidewalks.

(a) Operation of electric mobility devices on sidewalks within designated business districts is prohibited.

(b) Outside designated business districts, electric bicycles may be operated on sidewalks as follows:

(i) Designated as City bike routes or bike paths.

(ii) Adjacent to Kraemer Boulevard between Madison Avenue and Fairway Lane.

(iii) In residential areas only when ridden by persons under twelve (12) years of age.

(c) Electric scooters shall follow all applicable California Vehicle Code regulations in connection with operation on a sidewalk.

(4) School Zones. Operation of electric mobility devices within marked school zones during school hours shall not exceed 10 miles per hour unless otherwise posted.

(5) Prohibited Areas of Operation. No person shall operate an electric mobility device in or upon:

(a) Athletic fields or sports courts.

(b) Landscaped park areas or unpaved park property.

(c) Drainage channels or flood control facilities

(d) Class 3 electric bicycles are prohibited on City-owned or maintained recreational trails and multi-use paths unless posted as authorized.

(e) Areas posted as restricted by the City.

§ 13.77.040 Designation of areas of operation

The City Traffic Engineer or designee is authorized to:

(1) Establish restricted zones for electric mobility device operation.

(2) Install regulatory signage or markings giving notice of such prohibitions.

(3) Establish reduced speed limits for electric mobility devices in parks, on trails, and in areas frequented by pedestrians.

(4) Prohibit electric mobility device operation in designated business districts and near schools.

§ 13.77.050 Parking.

No person shall park or store an electric mobility device in a manner that:

(1) Obstructs pedestrian travel.

(2) Obstructs ADA access.

(3) Blocks bicycle lanes or public rights-of-way.

§ 13.77.060 Removal, seizure, and release of electric bicycles operated by minors.

(1) In addition to any fines or penalties authorized by this Chapter, a police officer may seize any electric mobility device operated by a minor when the officer has probable cause to believe that the minor committed any violation of this Chapter and that the violation created an immediate or substantial risk to public safety. Violations that create an immediate or substantial risk to public safety may include:

(a) Reckless driving or exhibition of speed creating an immediate hazard to persons or property.

(b) Willful disregard for traffic control devices in active traffic, including but not limited to stop signs, traffic signals, or yield controls.

(c) Unsafe group riding that obstructs traffic or creates a foreseeable collision risk, including conduct that interferes with the safe movement of vehicles or pedestrians.

(d) Operating in posted areas that prohibit electric mobility device operation when pedestrians are present.

Seizure shall not be authorized for minor technical equipment violations, lawful conduct that does not present an objectively articulable safety risk, or mere presence in a group absent unsafe conduct.

(2) Written notice of seizure and instructions for release procedures shall be provided to the minor and to the parent or legal guardian of the minor.

(3) Conditions for release. An electric mobility device seized pursuant to this Chapter shall be released after a minimum of 48 hours, to the minor’s parent or legal guardian.

No monetary payment or administrative penalty shall substitute for completion of these requirements.

§ 13.77.070 Responsibility of parent.

The parent of any child, and the guardian of any ward, shall not authorize or knowingly permit any minor child or ward to violate any of the provisions of this Chapter and shall be responsible under this Chapter.

§ 13.77.080 Violations and enforcement.

(1) Violations of this Chapter are infractions unless otherwise provided for in this Chapter or by law. Violation of any provision of this Chapter shall be punishable by an administrative citation and fine, pursuant to the procedures outlined in Chapter 1.10 of this Code. Administrative fines shall be as set forth in § 1.10.030.

(2) Operating an electric mobility device while under the influence of alcohol or drugs shall be punishable as a misdemeanor.

(3) In lieu of a fine or administrative citation as authorized by this Code or Chapter, and in lieu of filing charges in any court having jurisdiction over a violation, law enforcement officers may issue warnings, issue citations, refer juvenile offenders to diversion or education programs and impound devices when authorized by state law.

§ 13.77.090 Exceptions.

The requirements of this chapter shall not apply to:

(1) People with Disabilities. This Chapter is not intended to apply or otherwise restrict regulated mobility devices used in a safe manner by physically disabled persons as defined under the Americans with Disabilities Act (42 U.S.C. Sections 12101 et seq.) and section 36.311 of Title 28 of the Code of Federal Regulations.

(2) Public Agency Personnel. Notwithstanding any other provision of this Chapter or any other section of this Code, City and public agency personnel may operate electric mobility devices or other vehicles at any place in the City in performance of their official duties.

§ 13.77.100 Exceptions.

If any portion of this chapter, or its application to particular persons or circumstances, is held to be invalid or unconstitutional by a final decision of a court of competent jurisdiction, the decision will not affect the validity of the remaining portions of this chapter or the application of this chapter to persons or circumstances not similarly situated.

SECTION 2. If any section, subsection, sentence, clause, or phrase of this Ordinance is held invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 3. This Ordinance shall take effect thirty (30) days following its adoption.

SECTION 4. The City Clerk shall certify to the adoption of this Ordinance and cause it to be published as required by law.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on the 5th day of May 2026.

PASSED, APPROVED, AND ADOPTED THIS 19th DAY OF MAY 2026

_____
Chad P. Wanke, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia held on the 5th day of May, 2026, and adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of May, 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

ATTEST:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

ORDINANCE NO. O-2026-07

AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA, ADDING A NEW CHAPTER 13.77 (ELECTRIC BICYCLES AND ELECTRIC MOBILITY DEVICES) TO TITLE 13 (VEHICLES AND TRAFFIC) OF THE PLACENTIA MUNICIPAL CODE REGARDING THE OPERATION OF ELECTRIC MOBILITY DEVICES IN THE CITY OF PLACENTIA

City Attorney's Summary

This Ordinance would result in an amendment to Title 13 (Vehicles and Traffic) of the Placentia Municipal Code by adding Chapter 13.77 (Electric Bicycles and Electric Mobility Devices). This Chapter imposes regulations on the operation of electric mobility devices within the City of Placentia, including electric bicycles, motorized scooters, electric skateboards, and other electrically powered transportation devices, to promote the safe operation of such devices within the City and to protect the public health, safety and welfare.

WHEREAS, the use of electric bicycles and other electric mobility devices has increased significantly throughout the City of Placentia; and

WHEREAS, electric bicycles provide transportation, recreation, and environmental benefits; however, their increasing speed capability and expanded use in pedestrian areas have created safety concerns for residents, pedestrians, and motorists; and

WHEREAS, the City of Placentia contains numerous public parks, school zones, and commercial areas where the unsafe operation of electric bicycles poses heightened safety risks; and

WHEREAS, California law authorizes local agencies to regulate the operation of electric bicycles within their jurisdiction; and

WHEREAS, the purpose of this Ordinance is to promote the safe operation of electric mobility devices, reduce injuries and collisions, and provide clear and enforceable regulations consistent with state law; and

WHEREAS, the City Council of the City of Placentia desires to establish reasonable regulations governing the operation of electric mobility devices within the City to promote public health, safety and welfare.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Chapter 13.77 is hereby added to Title 13 (Vehicles and Traffic) of the Placentia Municipal Code to be read as follows:

Chapter 13.77 Electric Bicycles and Electric Mobility Devices

§13.77.010 Definitions
§13.77.020 General operation
§13.77.030 Areas of operation
§ 13.77.040 Designation of areas of operation
§13.77.050 Parking
§13.77.060 Removal, seizure, and release of electric bicycles operated by minors
§13.77.070 Responsibility of parent
§13.77.080 Violations and enforcement
§13.77.090 Exemptions
§13.77.100 Severability

§13.77.010 Definitions

As used in this chapter, the following terms and words shall have the following meanings:

"Class 1 electric bicycle" has the same meaning as in California Vehicle Code § 312.5(a)(1) and means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling, that is not capable of exclusively propelling the bicycle, and that ceases to provide assistance when the bicycle reaches the speed of 20 miles per hour.

"Class 2 electric bicycle" has the same meaning as in California Vehicle Code § 312.5(a)(2) and means an electric bicycle equipped with a motor that may be used exclusively to propel the bicycle, and that is not capable of providing assistance when the bicycle reaches the speed of 20 miles per hour.

"Class 3 electric bicycle" has the same meaning as in California Vehicle Code § 312.5(a)(3) and means an electric bicycle equipped with a motor that provides assistance only when the rider is pedaling, that is not capable of exclusively propelling the bicycle, that ceases to provide assistance when the bicycle reaches the speed of 28 miles per hour, and that is equipped with a speedometer.

"Electric bicycle" or "e-bike" shall have the meaning as defined in California Vehicle Code section 312.5 as it may be amended from time to time.

"Electric mobility device" means electric bicycles, motorized or electric scooters, electric skateboards, and other electrically powered transportation devices intended for individual transportation.

"Electric scooter" means any two-wheeled device that has handlebars, has either a floorboard that is designed to be stood upon when riding or a seat and footrests in place of the floorboard, and is powered by an electric motor. This device may also be designed to be powered by human propulsion.

"Operator" means any person who operates or controls an electric mobility device.

“Public area” means any outdoor area that is open to members of the public for public use, whether owned or operated by the city or a private party.

“Rider” means a traveler riding in or on a regulated mobility device who is not operating it.

“Unsafe Operation” means the operation of an electric mobility device in a manner that demonstrates willful or wanton disregard for the safety of persons or property, including but not limited to stunt riding, racing, or reckless maneuvering.

§13.77.020 General operation.

It shall be unlawful for any person to ride or operate an electric mobility device unless the operation complies with the following provisions:

(1) Basic Operation. Any person operating an Electric Mobility Device shall, at a minimum:

(a) Comply with all applicable provisions of the California Vehicle Code.

(b) Exercise due care and operate at a safe speed appropriate for existing conditions.

(c) Operate an electric mobility device in safe manner.

(d) Not transport passengers unless the device is specifically designed and equipped for passenger use.

(e) Yield the right-of-way to pedestrians at all times.

(f) Exercise due care by taking all other necessary actions relating to operation of the regulated mobility device to safeguard the operator, passengers, and any other persons, vehicles, or devices in the immediate area.

(2) Unsafe Manner. No person shall ride or operate an electric mobility device in an unsafe manner. “Unsafe manner” shall mean operating an electric mobility device in a manner that demonstrates willful or wanton disregard for the safety of persons or property, including but not limited to:

(a) Performing stunts such as wheelies, racing, or reckless maneuvering.

(b) Operating in violation of any provision of the Placentia Municipal Code, California Vehicle Code, or any other existing law.

(c) Operating against the direction of traffic on any street, roadway, highway, or bicycle lane.

(d) Operating under the influence of drugs or alcohol.

(e) Operating at a speed greater than is reasonable and prudent for existing conditions, taking into account weather, pedestrian and vehicular traffic, and the surface and width of the bicycle or pedestrian facility.

(f) Failing to yield to the right-of-way of pedestrians or vehicles.

(g) Failing to obey posted signs.

(h) Carrying any package, bundle or item that prevents the operator from maintaining full control and forward visibility.

(i) Riding without a properly fitted and fastened helmet, if under 18 years of age.

(j) Riding a Class 3 electric bicycle without a properly fitted and fastened helmet, regardless of age.

(k) Passing another pedestrian, vehicle, or regulated mobility device in an unsafe manner, including failing to provide a reasonable and prudent lateral distance, passing at an unsafe speed, or passing in a way that endangers or interferes with the safe movement of the person or device being overtaken.

(l) Transporting any other person upon the bar, handlebars, floorboard or other area of an electric mobility device not designed for passenger riding or transport any other person on an electric mobility device designed for a single rider.

(m) Clinging to or attaching oneself or one's electric mobility device with an operator or rider

(3) Compliance with Safety Standards. An electric mobility device shall meet the following criteria:

(a) Comply with federal and state manufacturing and safety standards.

(b) Display required manufacturer classification labeling.

(c) Contain operable pedals as required by law.

(d) Not be modified in a manner that allows the device to exceed lawful speed or motor power limitations.

(4) Parking and Storage. No person shall park or store an electric mobility device in a manner that:

(a) Obstructs pedestrian travel.

(b) Obstructs access required by the Americans with Disabilities Act.

(c) Blocks bicycle lanes or public rights of way.

(5) Helmet Requirement. All operators and passengers under eighteen (18) years of age shall wear a properly fitted and fastened helmet while operating or riding an electric mobility device.

(6) Speed Regulations. Operators shall comply with all posted speed limits and operate at a speed that is reasonable and prudent under existing conditions. In addition:

(a) An operator shall not operate at a speed greater than 25 miles per hour on public property unless otherwise authorized by law.

(b) An operator shall not operate at a speed greater than 15 miles per hour on any paved trail or park pathway.

(c) Operation within marked school zones during school hours shall not exceed 10 miles per hour unless otherwise posted.

(7) Passenger Restrictions. No operator shall transport a passenger unless the device is designed and equipped for passenger use, and the passenger is seated upon a seat securely attached to the device.

(8) Regulation of Class 3 Electric Bicycles.

(a) No person under sixteen (16) years of age shall operate a Class 3 electric bicycle.

(b) All operators and passengers of a Class 3 electric bicycle shall wear a property fitted and fastened helmet, regardless of age.

§13.77.030 Areas of operation

(1) Roadways.

(a) Class 1 electric bicycles and Class 2 electric bicycles may be operated on public roadways, bicycle lanes, bicycle routes, and separated bikeways.

(b) Class 3 electric bicycles may be operated on public roadways and bicycle lanes immediately adjacent to roadways.

(c) Electric scooters shall follow all applicable California Vehicle Code regulations when operating on a roadway.

(2) Multi-use trails and recreational paths.

(a) Class 3 electric bicycles and electric scooters are prohibited on City-owned or maintained recreational trails and multi-use paths unless authorized by posted signage.

(b) Class 1 electric bicycles and Class 2 electric bicycles shall not exceed 15 miles per hour on multi-use trails ~~trials~~ or park pathways.

(c) All operators shall yield to pedestrians, equestrians, and non-motorized trail users.

(3) Sidewalks.

(a) Operation of electric mobility devices on sidewalks within designated business districts is prohibited.

(b) Outside designated business districts, electric bicycles may be operated on sidewalks as follows:

(i) Designated as City bike routes or bike paths.

(ii) Adjacent to Kraemer Boulevard between Madison Avenue and Fairway Lane.

(iii) In residential areas only when ridden by persons under twelve (12) years of age.

(c) Electric scooters shall follow all applicable California Vehicle Code regulations in connection with operation on a sidewalk.

(4) School Zones. Operation of electric mobility devices within marked school zones during school hours shall not exceed 10 miles per hour unless otherwise posted.

(5) Prohibited Areas of Operation. No person shall operate an electric mobility device in or upon:

(a) Athletic fields or sports courts.

(b) Landscaped park areas or unpaved park property.

(c) Drainage channels or flood control facilities

(d) Class 3 electric bicycles are prohibited on City-owned or maintained recreational trails and multi-use paths unless posted as authorized.

(e) Areas posted as restricted by the City.

§ 13.77.040 Designation of areas of operation

The City Traffic Engineer or designee is authorized to:

(1) Establish restricted zones for electric mobility device operation.

(2) Install regulatory signage or markings giving notice of such prohibitions.

(3) Establish reduced speed limits for electric mobility devices in parks, on trails, and in areas frequented by pedestrians.

(4) Prohibit electric mobility device operation in designated business districts and near schools.

§ 13.77.050 Parking.

No person shall park or store an electric mobility device in a manner that:

(1) Obstructs pedestrian travel.

(2) Obstructs ADA access.

(3) Blocks bicycle lanes or public rights-of-way.

§ 13.77.060 Removal, seizure, and release of electric bicycles operated by minors.

(1) In addition to any fines or penalties authorized by this Chapter, a police officer may seize any electric ~~bicycle~~ mobility device operated by a minor when the officer has probable cause to believe that the minor committed any violation of this Chapter and that the violation created an immediate or substantial risk to public safety. Violations that create an immediate or substantial risk to public safety may include:

(a) Reckless driving or exhibition of speed creating an immediate hazard to persons or property.

(b) Willful disregard for traffic control devices in active traffic, including but not limited to stop signs, traffic signals, or yield controls.

(c) Unsafe group riding that obstructs traffic or creates a foreseeable collision risk, including conduct that interferes with the safe movement of vehicles or pedestrians.

(d) Operating in posted areas that prohibit electric ~~bicycle~~ mobility device operation when pedestrians are present.

Seizure shall not be authorized for minor technical equipment violations, lawful conduct that does not present an objectively articulable safety risk, or mere presence in a group absent unsafe conduct.

(2) Written notice of seizure and instructions for release procedures shall be provided to the minor and to the parent or legal guardian of the minor.

(3) Conditions for release. An electric ~~bicycle~~ mobility device seized pursuant to this Chapter shall be released after a minimum of 48 hours, to the minor's parent or legal guardian.

No monetary payment or administrative penalty shall substitute for completion of these requirements.

§ 13.77.070 Responsibility of parent.

The parent of any child, and the guardian of any ward, shall not authorize or knowingly permit any minor child or ward to violate any of the provisions of this Chapter and shall be responsible under this Chapter.

§ 13.77.080 Violations and enforcement.

(1) Violations of this Chapter are infractions unless otherwise provided for in this Chapter or by law. Violation of any provision of this Chapter shall be punishable by an administrative citation and fine, pursuant to the procedures outlined in Chapter 1.10 of this Code. Administrative fines shall be as set forth in § 1.10.030.

(2) Operating an electric mobility device while under the influence of alcohol or drugs shall be punishable as a misdemeanor.

(3) In lieu of a fine or administrative citation as authorized by this Code or Chapter, and in lieu of filing charges in any court having jurisdiction over a violation, law enforcement officers may issue warnings, issue citations, refer juvenile offenders to diversion or education programs and impound devices when authorized by state law.

§ 13.77.090 Exceptions.

The requirements of this chapter shall not apply to:

(1) People with Disabilities. This Chapter is not intended to apply or otherwise restrict regulated mobility devices used in a safe manner by physically disabled persons as defined under the Americans with Disabilities Act (42 U.S.C. Sections 12101 et seq.) and section 36.311 of Title 28 of the Code of Federal Regulations.

(2) Public Agency Personnel. Notwithstanding any other provision of this Chapter or any other section of this Code, City and public agency personnel may operate electric mobility devices or other vehicles at any place in the City in performance of their official duties.

§ 13.77.100 Exceptions.

If any portion of this chapter, or its application to particular persons or circumstances, is held to be invalid or unconstitutional by a final decision of a court of competent jurisdiction, the decision will not affect the validity of the remaining portions of this chapter or the application of this chapter to persons or circumstances not similarly situated.

SECTION 2. If any section, subsection, sentence, clause, or phrase of this Ordinance is held invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 3. This Ordinance shall take effect thirty (30) days following its adoption.

SECTION 4. The City Clerk shall certify to the adoption of this Ordinance and cause it to be published as required by law.

INTRODUCED at a regular meeting of the City Council of the City of Placentia held on the 5th day of May 2026.

PASSED, APPROVED, AND ADOPTED THIS 19th DAY OF MAY 2026

_____
Chad P. Wanke, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia held on the 5th day of May, 2026, and adopted at a regular meeting of the City Council of the City of Placentia, held on the 19th day of May, 2026, by the following vote:

AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:

ATTEST:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Agenda Item No: 1.e

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Matthew Di Mario

From: Public Works

Subject:
RESOLUTION RELATING TO FISCAL YEAR 2026-27 ANNEXATIONS AND LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA STREET LIGHTING DISTRICT NO. 81-1 AND SETTING A PUBLIC HEARING FOR JUNE 2, 2026 AT 6:00 P.M.

Financial Impact:
None.

Summary:
Each year, the City must conduct a public hearing to provide for the Levy of Assessments for the City of Placentia Street Lighting District ("SLD") No. 81-1 (the "District"), prepare a final Engineer's Report, and provide for any annexations into the District as proposed. This action will adopt resolutions necessary to set forth a public hearing for June 2, 2026, to provide for the Fiscal Year ("FY") 2026-27 Annual Levy of Assessments for SLD No. 81-1 as well as finalize the annual Engineer's Report.

Recommended Action:
It is recommended that the City Council:

1. Adopt Resolution R-2026-25, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2026-27 for the continuation of the annual assessments for the Street Lighting District No. 81-1; and
2. Adopt Resolution R-2026-26, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annexation and annual levy and collection of assessments for certain maintenance within the existing Street Lighting District No. 81-1, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting the time and place for a public hearing thereon.

Strategic Plan Statement:
There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:
The City Council adopted Resolution No. 81-R-133 on June 2, 1981, establishing SLD No. 81-1 pursuant to provisions of the Landscaping and Lighting Act of 1972, Division 15 of the Streets and Highway Code. SLD 81-1 was created to generate revenue to pay for the electric utility costs for 814 streetlights located along arterial streets throughout the City. SLD No. 81-1 is divided into five (5) assessment zones. Zone A is made up of residential parcels. Zone B

consists of commercial and industrial parcels. Zone C, which includes parcels from the former Santa Fe Lighting District No. 1, no longer exists and has been folded into Zone B. Zone D includes parcels with a recorded tentative or final map that are not yet developed or multifamily parcels. Lastly, Zone E includes open space, streets, or landscaped parcels and is exempt from the assessment. The assessment rate charged varies by zone. Zone A properties pay $27.38 per parcel per year. Zone B pays $164.28 per acre, and Zone C properties pay a rate of $8.21 per unit.

The legal authority for setting the assessments in SLD No. 81-1 is set forth in the Landscape and Lighting Act of 1972 found in Streets and Highways Code Section 22500, et seq., and pertinent provisions of the California Government Code. The annual levy is for providing street lighting and means of assessment for maintenance in those existing and newly developing properties designated on the Boundary Map of the District, which is on file in the offices of the City Engineer and City Clerk. The FY 2025-26 Engineer's Report is included as a reference (Attachment 3). A final annual Engineer’s Report will be prepared and presented to the City Council for its consideration.

SLD No. 81-1 is exempt from, and not subject to, the procedures and approval processes set forth in Article XIII D, Section 4 of the California Constitution enacted by Proposition 218 on November 5, 1996. The reason SLD No. 81-1 is not subject to Proposition 218 can be attributed to the fact that Proposition 218 also enacted Article XIII D, Sections 5 and 5(b) which exempted assessment districts formed prior to November 6, 1996, and which were formed pursuant to a petition signed by those owning all the parcels subject to the assessment at the time the assessment was initially imposed. This exemption is contingent on there being no increase in the amount assessed on a property owner in a category from the prior year. Since SLD No. 81-1 was formed prior to November 6, 1996, pursuant to a petition signed by those owning all the parcels subject to the assessment at the time the assessment was initially imposed, the District is exempt from the procedures and approval process set forth by Proposition 218.

Two (2) resolutions have been prepared for City Council consideration. The first resolution (Attachment 1) orders the preparation of an Engineer's Report to include the plans, specifications, cost estimate, and diagram of the landscape improvements. The second resolution (Attachment 2) declares the Council's intention to provide for the annual levy and collection of assessments, as well as establishing June 2, 2026, as the public hearing date.

Financial Summary:
For FY 2026-27, LMD No. 92-1 will have an estimated $197,245 in expenditures and a projected assessment revenue of $142,469. This negative balance of $54,776 is backfilled by the General Fund. SLD 81-1 has operated at a deficit for numerous years because of the limited ability to increase assessment rates to relieve the annual General Fund Contribution to the District.

Attachments
Attachment 1 - Resolution No. R-2026-25
Attachment 2 - Resolution No. R-2026-26
Attachment 3 - SLD 81-1 Engineers Report - FY 2025-26

RESOLUTION NO. R-2026-25

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2026-27 FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR THE STREET LIGHTING DISTRICT NO. 81-1

A. Recitals.

(i) On June 2, 1981, by its Resolution No. 81-R-133, the City Council ordered the formation of and levied the first assessment within the Placentia Street Lighting District No. 81-1 ("District") in accordance with the provisions of Article XIII D of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

(ii) The City Council of the City of Placentia, California, desires to initiate proceedings for the annual levy of assessments for said District.

(iii) The proceedings for the annual levy of assessments shall relate to the fiscal year commencing July 1, 2026, and ending June 30, 2027.

(iv) The provisions of the Act, require a written Report, consisting of the following:

1. Plans and specifications of the area of the works of improvement to be maintained; and

2. An estimate of the costs for maintaining the improvements for the above-referenced fiscal year; and

3. A diagram of the area proposed to be assessed; and

4. An assessment of the estimated costs for maintenance work for said fiscal year.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The Recitals set forth in Part A., above, are true and correct and incorporated herein by reference.

2. The purpose of the District is for the installation, maintenance, and servicing of street lighting improvements, as described in Section 3 below.

3. Within the Street Lighting District, the existing and proposed improvements to be undertaken by the City are generally described as the installation, maintenance and servicing of public facilities including, but not limited to, street lighting owned or maintained by the City. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements.

4. The City Engineer is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIII D of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the City Clerk for submission to the Council.

APPROVED and ADOPTED this 19th day of May 2026.

_____
Chad P. Wanke, Mayor

Attest:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th of May 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2026-26

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR THE ANNEXATION AND ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE WITHIN THE EXISTING STREET LIGHTING DISTRICT NO. 81-1, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND SETTING THE TIME AND PLACE FOR A PUBLIC HEARING THEREON

A. Recitals.

(i) The City Council of the City of Placentia, in 1981, formed a street lighting district pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972 ("Act"), Division 15, Part 2, of the California Streets and Highways Code, in what is known and designated as:

CITY OF PLACENTIA
STREET LIGHTING DISTRICT NO. 81-1

(Hereinafter the "District.")

(ii) Proposition 218 adopted November 5, 1996, added Articles XIII C and XIII D to the California Constitution providing, at Article XIII D, § 5, that new assessment districts formed after November 6, 1996, and assessment increases in existing assessment districts be subject to specified procedures and approval processes set forth in Article XIII D, § 4.

(iii) California Constitution Article XIII D, §§ 5 and 5 (b), provides that any assessment imposed in an assessment district formed prior to November 6, 1996 pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time such district was formed and the assessment initially imposed, provided there is no increase in the amount assessed on an owner in a particular category of assessment unit, shall be exempt from the procedures and approval process set forth in Article XIII D, § 4.

(iv) The District was formed prior to November 6, 1996, pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time the assessment was initially imposed.

(v) There is no increase in the amount proposed to be assessed on any parcel within the District in any category of assessment unit, for the period from Fiscal Year 2025-26 to Fiscal Year 2026-27, thereby rendering the District exempt from the procedures and approval process set forth in Article XIII D, § 4.

(vi) The City Council desires, pursuant to the provisions of the Act to provide for the annual levy of assessments for the 2026-27 Fiscal Year, to provide for the costs and expenses reasonably necessary for the maintenance of improvements within said District.

(vii) The assessment engineer has presented a report ("Report"), as required by law, setting forth the reasonably necessary maintenance for Fiscal Year 2026-27 and setting forth the recommended levy, therefore.

(viii) The City Council, pursuant to the Act, hereby sets the date, time and place for a hearing on the proposed assessments.

(ix) Based on the unanimous consent of the property owners, the City Council will hold a special election for the annexation of the properties shown on Exhibit "A" attached hereto and incorporated herein by reference, to the District.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct and incorporated herein by reference.

2. The Report has been made, filed with the City Clerk, and duly considered by the City Council and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. The public interest and convenience require the annual levy and collection of special assessments for the continual maintenance of improvements, to serve and benefit said District as set forth in the Report of the Engineer, incorporated herein as a part hereof.

4. The Report, setting forth the reasonably necessary maintenance for Fiscal Year 2026-27 and setting forth the recommended levy, therefore, hereby is received and is directed to be filed in the Office of the City Clerk.

5. The public interest and convenience require, and it is the intention of this City Council to order, reasonably necessary maintenance for Fiscal Year 2026-27, and further it is determined to be in the public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvements as estimated in said "Report."

6. The assessments levied and collected shall be for the maintenance of certain street light improvements, maintenance, and servicing as set forth in the Engineer's Report, referenced and so incorporated herein.

7. NOTICE IS HEREBY GIVEN THAT ON TUESDAY, JUNE 2, 2026, AT 6:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD, IN THE COUNCIL CHAMBERS LOCATED AT 401 E. CHAPMAN AVENUE, PLACENTIA, THE CITY COUNCIL SHALL CONDUCT A PUBLIC HEARING TO RECEIVE PROTESTS OR OBJECTIONS, IF ANY THERE BE, REGARDING THE ANNEXATION AND LEVEL OF MAINTENANCE AND THE LEVY OF ASSESSMENTS WITHIN AND UPON ALL PROPERTY WITHIN STREET LIGHTING DISTRICT NO. 81-1. ANY PERSON WHO WISHES TO OBJECT TO THE PROCEEDINGS FOR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE CITY CLERK PRIOR TO THE TIME SET AND SCHEDULED FOR SAID PUBLIC HEARING.

8. The City Council hereby directs the City Clerk to give notice of a public hearing, pursuant to California Government Code § 6061, in a newspaper of general circulation within the City.

9. The City Clerk is further directed to cause a copy of this Resolution to be posted upon the official bulletin board customarily used for the posting of notices and to mail, by first class mail, a copy of the notice to those interested parties who have filed written requests.

10. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed:

City of Placentia
Attn: Public Works Department
401 East Chapman Avenue
Placentia, California

APPROVED and ADOPTED this 19th day of May 2026.

_____
Chad P. Wanke, Mayor

Attest:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th of May 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Exhibit A: Annexation Parcels SLD 81-1

Exhibit A
Annexation Parcels
List of Proposed SLD 81-1 Annexations

APN
336-291-37
339-331-20
336-423-02
339-364-04

CITY OF PLACENTIA

ENGINEER'S REPORT

Street Lighting District No. 81-1

Fiscal Year 2025-26

Street Lighting District No. 81-1

June 2025

Intent Meeting: May 20, 2025

Public Hearing: June 17, 2025

ENGINEER'S REPORT AFFIDAVIT

City of Placentia
Street Lighting District 81-1
For Fiscal Year 2025-26

City of Placentia,
County of Orange, State of California

This Report describes the City of Placentia Street Lighting District 81-1 and proposed changes or modifications related thereto including the improvements, budgets, parcels, and assessments to be levied for Fiscal Year 2025-26 pursuant to the City's Resolution of Intention. Reference is hereby made to the Orange County Assessor's maps for a detailed description of the lines and dimensions within District. The undersigned respectfully submits the enclosed Report as directed by the City Council.

Dated this 3rd day of June, 2025.



By: Chris Tanio (Jun 3, 2025 16:45 PDT)

Christopher M. Tanio, PE
Director of Public Works

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INTRODUCTION

The City of Placentia (the "City") serves and maintains streetlights and associated improvements (the "Improvements") in certain parts of the City. In order to fund the maintenance and operation (the "Services") of these projects and improvements, the City has formed Street Lighting District No. 81-1 ("District"). This Engineer's Report ("Report") was prepared to establish the budget for maintenance and operation of the Improvements (as described below) that will be funded by the 2025-26 assessments and other revenue, and to determine the general and special benefits received from the Improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIIID of the California Constitution (the "Article").

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

The assessment has been continued for over 30 years. In each subsequent year for which the assessments will be continued, the Placentia City Council (the "Council") must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the report is completed, the City Council may preliminarily approve the Engineer's Report and the continued assessments and establish the date for a public hearing on the continuation of the assessments. Accordingly, this Engineer's Report (the "Report") was prepared pursuant to the direction of the City Council.

As required by the Act, this Report includes plans and specifications, a diagram or map of the District, the benefits received by property from the Improvements within the District, and the method of assessment apportionment to lots and parcels within the District.

If the Council approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local newspaper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for June 17, 2025. At this hearing, the Council will consider approval of a resolution confirming the continuation of the

Assessments for Fiscal Year 2025-26. If so confirmed and approved, the Assessments would be submitted to the Orange County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2025-26.

STREET LIGHTING DISTRICT BACKGROUND

Street Lighting District No. 81-1 was formed in 1981. Prior to that, the County of Orange had established and maintained street lighting assessment districts within the City of Placentia. After the passage of Proposition 13 in 1978, the County decided to cease annexations to its existing districts. In response to that, the City formed its own district (No. 81-1) to allow for future development to be included in an assessment district providing street lighting services.

The portions of the City previously included in the County's street light assessment remained under the County's jurisdiction until 1996, when the City took over management of those areas. However, they were not annexed into District No. 81-1, and continue to be funded and operated separately from the District. Therefore, those areas and the parcels therein are not included in this report or the assessment calculations herein.

LEGISLATIVE ANALYSIS

PROPOSITION 218

The Right to Vote on Taxes Act was approved by the voters of California on November 6, 1996, and is now Article XIIIC and XIIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services and improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY (2008) 44 CAL. 4TH 431

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is significant in that the Court clarified how Proposition 218 made changes to the determination of special benefit. The Court also found that:

- Benefit assessments are for special benefits to property, not general benefits.
- The services and/or improvements funded by assessments must be clearly defined.

- Assessment districts must be drawn to contain all parcels that receive a special benefit from a proposed public improvement.
- Assessments paid in each assessment district must be proportional to the special benefit received by each such parcel from the improvements and services funded by the assessment.

This Engineer's Report and the process used to establish the continuation of the assessments for Fiscal Year 2025-26 are consistent with the SVTA decision and with the requirements of Article XIIIC and XIIID of the California Constitution based on the following factors:

1. The District is drawn to include the entire City; although only parcels deriving special benefits are included in the assessment rolls. Thus, zones of benefit are not required and the assessment revenue derived from real property in the District is extended only on the Improvements in the District.

2. The Improvements which are constructed and maintained with assessment proceeds in the District are located in close proximity to the real property subject to the assessment. The Improvements provide illumination to streets and sidewalks enabling improved access to the residents of such assessed property. The proximity of the Improvements to the assessed parcels and the improved access and increased safety provided to of the residents of the assessed parcels by the Improvements provides a special benefit to the parcel being assessed pursuant to the factors outlined by the Supreme Court in that decision.

3. Due to their proximity to the assessed parcels, the Improvements financed with assessment revenues in the District benefit the properties in that District in a manner different in kind from the benefit that other parcels of real property in the City derive from such Improvements, and the benefits conferred on such property in the District are more extensive than a general increase in property values.

4. The assessments paid in the District are proportional to the special benefit that each parcel within that Assessment District receives from the Improvements because:

a. The specific lighting Improvements and maintenance and utility costs thereof in the District and the costs thereof are specified in this Report; and

5. Such Improvement and maintenance costs in the District are allocated among different types of property located within the District, and equally among those properties which have similar characteristics, such as single-family residential parcels, multi-family residential parcels, commercial parcels, industrial parcels, etc.

DAHMS V. DOWNTOWN POMONA PROPERTY (2009) 174 CAL. APP. 4TH 708

On June 8, 2009, the 4th Court of Appeal amended its original opinion upholding a benefit assessment for property in the downtown area of the City of Pomona in Dahms v. Downtown Pomona Property ("Dahms"). On July 22, 2009, the California Supreme Court denied review. In Dahms the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON (2009) 180 CAL. APP. 4TH 103

On December 31, 2009, in Bonander v. Town of Tiburon ("Bonander"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based in part on relative costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE (2010) 184 CAL. APP. 4TH 1516

On May 26, 2010 the 4th District Court of Appeals issued a decision in the Steven Beutz V. County of Riverside ("Beutz"). This decision overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services was not explicitly calculated, quantified and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO (2011) 199 CAL. APP. 4TH 416

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified, and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the requirements of Article XIIIC and XIIID of the California Constitution and with the SVTA decision because the Improvements to be funded are clearly defined; the Improvements are directly available to and will directly benefit property in the District; and the Improvements provide a direct advantage to property in the District that would not be received in absence of the Assessments.

This Engineer's Report is consistent with Beutz, Dahms and Greater Golden Hill because the Improvements will directly benefit property in the District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Improvements and Services and proportional special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

PLANS & SPECIFICATIONS

The work and Improvements proposed to be undertaken by the City and the cost thereof paid from the levy of the annual assessment provide special benefit to Assessor Parcels within the District defined in the Method of Assessment herein. Consistent with the Landscaping and Lighting Act of 1972, (the "Act") , the Improvements are generally described as follows:

Facilities and Improvements

The facilities and improvements within the District are defined as street light standards, their appurtenances and energy and maintenance costs to operate them. Street lighting systems in the District consist of Edison-owned lights as of the date of this report, as shown below:

Table 1 – District Facilities

Type of Light	*No. of Lights*	*Size of Lumens*	*Owner*
Sodium Vapor	*31*	*5,800*	*S.C.E.*
Sodium Vapor	*43*	*9,500*	*S.C.E.*
Sodium Vapor	*222*	*16,000*	*S.C.E.*
Sodium Vapor	*518*	*22,000*	*S.C.E.*
Total	***814***		

Scope of Work

Southern California Edison company (S.C.E) shall be the supplier of electrical energy for all of the above listed streetlights as well as providing needed maintenance and replacements for those streetlights owned by S.C.E. Costs for electrical energy and maintenance of S.C.E-owned streetlights shall be billed to the City by S.C.E. The City shall disburse payments to S.C.E. from the Special Fund established for the District. Costs incurred by the City for: administration, engineering, operations and other related requirements shall be paid by the District's Special Fund for those costs.

Changes and Modifications to the District

Modifications to the District structure could include but are not limited to:

- Substantial changes or expansion of the improvements provided.
- Substantial changes in the service provided.
- Modifications or restructuring of the district including annexation or detachment of specific parcels.
- Revisions in the method of apportionment
- Proposed new or increased assessments.

FISCAL YEAR 2025-26 ESTIMATE OF COST AND BUDGET

BUDGET FOR FISCAL YEAR 2025-26

The 1972 Act provides that the total costs for providing the maintenance and servicing of the District Improvements and facilities can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing, and all other costs identified with the District proceedings.

An estimate of District costs for fiscal year 2025-26 for the maintenance and servicing of the Improvements is provided below.

Table 2 – FY 2025-26 Estimate of Costs

Expenditure Item	**Amount**
Public Notice	1,000
Electricity	196,245
Estimated Expenditures	**$ 197,245.00**
Revenue Item	**Amount**
Direct Benefit Assessments	136,245
General Fund Contribution	61,000
Estimated Revenues	**$ 197,245.00**
Budget Allocation to Parcels	
Assessment per Assessment Unit (AU)C	$ 27.38
Total Assessment Units (AUs)	4,976.06
Total Assessment Budget	136,245

Notes to Estimate of Costs:

A. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the Fiscal Year, June 30, must be carried over to the next Fiscal Year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or

capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

B. The rate shown here is for an Assessment Unit (single family home or its equivalent). For the definition of the term AU and rates for other types of property, see the section titled, "Method of Assessment" and the sections following it in this report.

METHOD OF ASSESSMENT APPORTIONMENT

This section of the Engineer's Report includes an explanation of the benefits to be derived from the installation, maintenance and servicing of the Improvements throughout the District and the Assessment methodology used to apportion the total Assessment to properties within the Assessment District.

The District consists of certain assessor parcels within the boundaries as defined by the Assessment Diagram referenced in this report and the parcels identified by the Assessor Parcel Numbers listed with the levy roll. The parcel list includes all privately and publicly owned parcels as shown. The method used for apportioning the Assessment is based on the proportional special benefits to be derived by the properties in the District over and above general benefits conferred on real property or to the public at large. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the Improvements, and the second step is to allocate the Assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the Assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

> *"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."*

Proposition 218, as codified in Article XIIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

> *"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."*

The following benefit categories summarize the types of special benefit to residential, commercial, industrial, and other lots and parcels resulting from the Improvements to be

provided with the assessment proceeds. These types of special benefit are summarized as follows:

A. Creation of individual lots for residential and commercial use that, in absence of the Assessments, would not have been created.
B. Improved visibility and safety
C. Improved access
D. Improved community character and vitality

SPECIAL BENEFIT

The special benefits from the Improvements are further detailed below:

CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL AND COMMERCIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

In most of the District, the original owner/developer(s) of the property within the District agreed unanimously to the Assessments. The Assessments provide the necessary funding for public improvements that were required as a condition of development and subdivision approval. Therefore, such Assessments allowed the original property to be subdivided and for development of the parcels to occur. As parcels were sold, new owners were informed of the Assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the Assessment. Therefore, in absence of the Assessments, the lots within most of the District would not have been created. These parcels, and the improvements that were constructed on the parcels, receive direct advantage and special benefit from the Assessments.

IMPROVED VISIBILITY AND SAFETY

Well maintained, effective street lighting provides a special benefit to proximate parcels, within the range of the light, because it allows for safer and improved use of the property in the evenings and at night. Street lighting provides special benefits as it increases neighborhood safety and reduces the likelihood of crime on the proximate parcels. Over time, the Improvements continue to confer a particular and distinct special benefit upon parcels within the District because of the nature of the Improvements. The proper maintenance of the streetlights and appurtenant facilities reduces property-related crimes, especially vandalism, against assessed properties in the District.

IMPROVED ACCESS

Well maintained, effective street lighting enhances ingress, egress and accessibility of all forms to the assessed parcels in the evening and at night by increasing visibility. Improved visibility also helps prevent local and pedestrian traffic accidents related to the assessed parcels.

IMPROVED COMMUNITY CHARACTER AND VITALITY

Well maintained, effective street lighting promotes evening and nighttime social interaction of residents and customers of businesses and industry. This creates a positive atmosphere and enhances the community image in the evening and at night for the assessed parcels.

All of the above-mentioned items also contribute to a specific enhancement to each of the parcels within the District. The proximate streetlights clearly make each parcel safer, more visible, more accessible, more useful, more valuable, and more desirable; and this further strengthens the basis of these Assessments.

GENERAL VERSUS SPECIAL BENEFIT

The proceeds from the District are used to fund Improvements and increased levels of maintenance to the public facilities that serve and benefit the assessed properties in the District. In absence of the District, such Improvements would not be properly maintained. Therefore, the District's purpose is to ensure that the necessary and beneficial public facilities for property in the District are properly maintained and repaired over time. The assessments will ensure that street lighting and associated improvements within and adjacent to the District are functional, well maintained and safe. These public resources directly benefit the property in the District and will confer distinct and special benefits to the assessed properties within the District. Moreover, in absence of assessments, a condition of development would not be met and future construction in the District could be denied. The creation of individual lots, if any, and the approval for construction in the District, is the overriding clear and distinct special benefit conferred exclusively on property in the District and not enjoyed by other properties outside the District. Therefore, the assessments solely provide special benefit to assessed property in the District over and above the general benefits conferred to the public at large or properties outside the District.

Although the Improvements maintained by the Services may be available to the general public at large, the Improvements and Services are specifically designed, located and

created to provide additional and improved resources for property inside the District, and not the public at large. Other properties that are outside the District do not enjoy the unique proximity and other special benefit factors described previously. These Improvements and Services are of special benefit to properties located within the District because they provide a direct advantage to properties in the District that would not be provided in absence of the Assessments. Any general benefits to surrounding properties outside of the District, if any there were, are collateral and conferred concomitantly.

QUANTIFICATION OF GENERAL BENEFIT

Although the analysis used to support these assessments concludes that the benefits are solely special, as described above, consideration is made for the suggestion that a portion of the benefits are general. General benefits cannot be funded by these assessments – the funding must come from other sources.

The maintenance and servicing of these improvements is also partially funded, directly and indirectly from other sources including the City of Placentia, Orange County, and the State of California. This funding comes in the form of grants, development fees, special programs, and general funds, as well as direct maintenance and servicing of other co-located facilities (e.g., curbs, gutters, streets, drainage systems, etc.). This funding from other sources more than compensates for general benefits, if any, received by the properties within the District.

In the 2009 Dahms case, the court upheld an assessment that was 100% special benefit on the rationale that the services funded by the assessments were directly provided within the assessment district. It is also important to note that the improvements and services funded by the assessments in Pomona are similar to the improvements and services funded by the Assessments described in this Engineer's Report, and the Court found these improvements and services to be 100% special benefit. Also similar to the assessments in Pomona, the Assessments described in this Engineer's Report fund Improvements and Services directly provided within the District, and every benefiting property in the District enjoys proximity and access to the Improvements. Therefore, Dahms establishes a basis for minimal or zero general benefits from the Assessments

STEP 1 – CACULATE THE GENERAL BENEFIT

The General Benefits from this assessment may be quantified as illustrated in the following table.

Benefit Factor	Relative Weight	General Benefit Contribution	Relative General Benefit
Creation of individual lots for development or approval of building permits	85	0%	**0**
Improved nighttime visibility and safety	5	25%	**1.25**
Improved Access	5	25%	**1.25**
Improved Community Character and Vitality	5	25%	**1.25**
Total	**100**	**Total Calculated General Benefit**	**3.75** **3.75%**

As a result, the City of Placentia will contribute at least 2.5% of the total budget from sources other than the assessment. This contribution offsets any general benefits from the Assessment Services.

STEP 2 – CALCULATE THE CURRENT GENERAL BENEFIT CONTRIBUTION FROM THE CITY

This general benefit contribution is the sum of the following components:

The City of Placentia owns, maintains, rehabilitates, and replaces curb and gutter along the border of the District improvements. This curb and gutter serve to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the Improvements. The contribution from the City of Placentia towards general benefit from the maintenance, rehabilitation, and replacement of the curb and gutter is conservatively estimated to be 1%.

The City of Placentia owns and maintains a storm drainage system along the border of District Improvements. This system serves to prevent flooding and associated damage to the improvements and manage urban runoff including local pollutants loading from the Improvements. The contribution from the City of Placentia towards general benefit from the maintenance and operation of the local storm drainage system is conservatively estimated to be 1%.

The City of Placentia owns and maintains local public streets along the border of the District Improvements. These public streets provide access to the Improvements for its enjoyment as well as efficient maintenance. The contribution from the City of Placentia towards general benefit from the maintenance of local public streets is conservatively estimated to be 1%.

The value of the construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this "annuity" can be used to offset general benefit costs and is conservatively estimated to contribute 10%.

Therefore, the total General Benefit is conservatively quantified at 2.5% which is more than offset by the total non-assessment contribution towards general benefit of 13%.

METHOD OF APPORTIONMENT

The development of an Assessment methodology requires apportioning to determine the relative special benefit for each property. As the District was formed by a different engineer of record, the precise language from the most recent Engineer's Report is included below:

> *The methodology used fairly distributes the cost of the street lighting system in relation to the benefits received. For Fiscal Year 2024-25 there are 3,696 parcels of property in the District, grouped into one of three benefit zones for assessment purposes. The District was originally established with five benefit zones (A though E) to distinguish variations in benefit. However, Zone C is no longer applicable. The five benefit zones originally established for the District include the following:*
>
> > *Zone A: Single Family residential, whether detached or condominium.*
> >
> > *Zone B: Commercial, industrial, churches, apartments, etc., either developed or in process of development.*
> >
> > *Zone C: Parcels in the former Santa Fe Lighting District No. 1. This zone designation was originally established to distinguish specific non-residential parcels that were previously part of the Santa Fe Lighting District No. 1 and were annexed to this District. Originally, the assessments for these parcels included a temporary loan. The loan recoupment has been satisfied and these parcels are now included as part of Zone B.*

Zone D: Parcels that have a recorded tentative or final map, but are not yet developed.

Zone E: Open Space, street areas, or landscape strip parcels are considered to receive no benefit. Parcels within this zone are exempt from assessment.

The basic methodology of apportionment developed for this District in 1981-82 is based on assessment unit. This methodology assigns each residential parcel in Zone A one assessment unit (AU). The relationship between residential parcels in Zone A and acreage parcels in Zone B was established at a six to one ratio based on general density figures for the City. Zone C originally designated parcels that were part of the former Santa Fe Street Lighting District No. 1. The assessments for parcels in Zone C originally included the conversion improvement costs associated with these parcels and were spread over a two-year period. These conversion costs have been satisfied and the Zone C parcels are now included in Zone B. Zone C has been eliminated. Zone D designates parcels where the final tract or parcel maps have been approved and recorded, however construction is not yet in progress. This zone is assessed at 30% of one assessment unit per parcel or proposed parcels based on the approved tract map, whichever is the greater of the two.[1]

ANNUAL ASSESSMENT CALCULATION

For Fiscal Year 2025-26, the rate of Assessments for the District is not increased from prior years. The Calculations for maintenance, service and incidentals follows:

Table 4 – Assessment Calculation

Zone	Quantity	AU Ratio Factor	Assessment Units

[1] From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Street Lighting District No. 81-1, dated June 4, 2013. Zone E was reported to have 33 parcels, but they were not identified in the accompanying data. Therefore those parcels are not included in the current data.

Because they are exempt from assessment, there is no effect on the assessment apportionment calculations.

A	3,377 units	x	1.00	=	**3,377.00 AU**
B	263.260 acres	x	6.00	=	**1,579.560 AU**
D	**65 units**	**x**	**0.30**	=	**19.500 AU**
Total Assessment Units					**4,976.060/AU**
AU Cost	**$136,244.52/4,976.060 AU**		**=$27.38 /AU**		**$27.38/AI**

Zone Assessments			
Zone A	Single Family	Each parcel is assessed at one assessment unit:	
		$27.38 x 1.0	$27.38 /Parcel
Zone B	Comm, Industrial	Each Acre is assessed at 10 assessment units:	
		$27.38 x 6.00 =	$164.28 / Acre
Zone D	Multi-Family	Each Unit is assessed at 0.70 assessment units:	
		$27.38 x 0.30 =	$8.21 /Unit

DURATION OF ASSESSMENT

The District was formed or annexed in previous years. It is proposed that the Assessments be continued every year after their formation or annexation, so long as the public Improvements need to be maintained and improved, and the City requires funding from the Assessments for these Improvements in the Assessment Districts. As noted previously, the Assessment can continue to be levied annually after the City Council approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the City Council must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the Assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the City of Placentia City Administrator or his or her designee. Any such appeal is limited to correction of an Assessment during the

then-current Fiscal Year and applicable law. Upon the filing of any such appeal, the City Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Administrator or his or her designee finds that the Assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the City Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the City Administrator or his or her designee shall be referred to the Placentia City Council, and the decision of the City Council shall be final.

ASSESSMENT STATEMENT

Whereas, the City of Placentia directed the undersigned engineer of Work to prepare and file a report presenting an estimate of costs, a Diagram for the District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the District;

Now, Therefore, the undersigned, by virtue of the power vested in me under the Act, Article XIIID of the California Constitution, and the order of the Placentia City Council, hereby makes the following Assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the District.

The amount to be paid for said Improvements and the expense incidental thereto, to be paid by the District for the Fiscal Year 2025-26 is generally as follows:

Table 3 – FY 2025-26 Summary Cost Estimate

Salaries & Benefits	$ -
Operating Expenses	$197,245.00
Total for Services	
Less General Fund Contribution	$ 61,000.00
Less Other Revenue	$ -
Net Amount of Assessments	$136,245.00

As required by the Act, an Assessment Diagram of the District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the District is its Assessor Parcel Number appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and

lots of land within the District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessment is made upon the parcels or lots of land within the District in proportion to the special benefits to be received by the parcels or lots of land, from the Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Orange for the Fiscal Year 2025-26. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby will place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the Fiscal Year 2025-26 for each parcel or lot of land within the District.

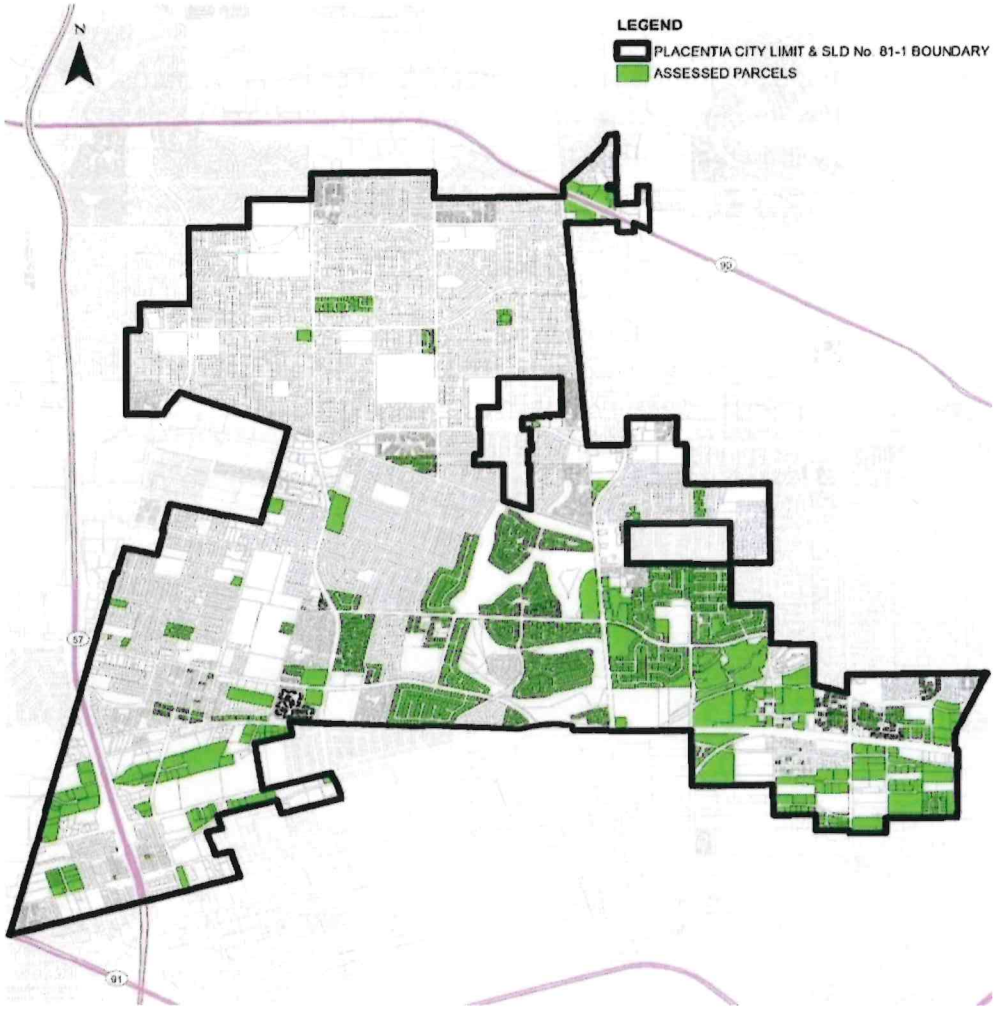
Date: June 17, 2025

Chris Tanio (Jun 3, 2025 16:45 PDT)

Director of Public Works/City Engineer
Christopher M. Tanio, PE

ASSESSMENT DIAGRAM

The District boundary is conterminous with the City Limits. The parcels to be assessed in Street Lighting District No. 81-1 are shown on the Assessment Diagram, which is on file with the City Clerk of the City of Placentia, and includes all those properties included in the original formation of the District and subsequent annexations. The following Assessment Diagram is for general location only and is not to be considered the official boundary map. The lines and dimensions of each lot or parcel within the District are those lines and dimensions as shown on the maps of the Assessor of the County of Orange, for Fiscal Year 2025-26, and are incorporated herein by reference, and made a part of this Diagram and this Report.



ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the District and the amount of the Assessment) will be filed with the City Clerk and is, by reference, made part of this Report and is available for public inspection during normal office hours at the City Hall at 401 East Chapman Avenue, Placentia, California 92870.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference, made part of this Report. These records shall govern all details concerning the description of the lots or parcels.

Agenda Item No: 1.f

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Matthew Di Mario

From: Public Works

Subject:
RESOLUTION RELATING TO FISCAL YEAR 2026-27 ANNEXATIONS AND LEVY OF ASSESSMENTS TO THE CITY OF PLACENTIA LANDSCAPE MAINTENANCE DISTRICT NO. 92-1 AND SETTING A PUBLIC HEARING FOR JUNE 2, 2026 AT 6:00 P.M.

Financial Impact:
None.

Summary:
Each year, the City must conduct a public hearing to provide for the Levy of Assessments for the City of Placentia Landscape Maintenance District (LMD) No. 92-1, prepare a final Engineer's Report, and provide for any annexations into the District as proposed. This action will adopt resolutions necessary to set forth a public hearing for June 2, 2026, to provide for the Fiscal Year 2026-27 Annual Levy of Assessments for LMD No. 92-1 as well as finalize the annual Engineer's Report.

Recommended Action:
It is recommended that the City Council:

1. Adopt Resolution R-2026-27, a Resolution of the City Council of the City of Placentia, California, directing preparation of the Engineer's Report for Fiscal Year 2026-27 for the continuation of the annual assessments for the Landscape Maintenance District No. 92-1; and
2. Adopt Resolution R-2026-28, a Resolution of the City Council of the City of Placentia, California, declaring its intention to provide for the annexation and annual levy and collection of assessments for certain maintenance within the existing Landscape Maintenance District No. 92-1, pursuant to the provisions of Division 15, Part 2, of the California Streets and Highways Code and setting the time and place for a public hearing thereon.

Strategic Plan Statement:
There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:
LMD No. 92-1 (the "District") assesses various parcels located within the District a flat amount each year to provide funding to maintain various perimeter and median landscapes, as well as other improvements (e.g., entrance signs, parkway vistas). The current maximum assessment

rate per assessment unit for single family residential parcels is $154.87 per year. This rate cannot be increased without the approval of the property owners within the District.

The District was established pursuant to the provisions of the “Landscaping and Lighting Act of 1972,” Division 15 of the Streets and Highways Code. The annual levy of assessments is for providing landscape maintenance of specific improvements in those areas within the Boundary Map of the District and outlined in the FY 2025-26 Engineer’s Report (Attachment 3), which is on file in the offices of the City Engineer and City Clerk. This Engineer's Report is for reference. A final annual Engineer’s Report will be prepared and presented to the City Council for its consideration as required by law.

The legal authority for setting the assessments in LMD No. 92-1 is set forth in the Landscape and Lighting Act of 1972 which is found in Streets and Highways Code Section 22500, et seq., and pertinent provisions of the California Government Code. The District is exempt from and not subject to the procedures and approval processes set forth in Article XIII D, Section 4 of the California Constitution enacted by Proposition 218 on November 5, 1996. That is due to the fact that Proposition 218 also enacted Article XIII D, Sections 5 and 5(b) which exempts assessment districts formed prior to November 6, 1996 and which were formed pursuant to a petition signed by those owning all the parcels subject to the assessment at the time the assessment was initially imposed, provided there is no increase in the amount assessed on a property owner in a particular category from the prior year.

In Placentia, LMD No. 92-1 was formed prior to November 6, 1996, and pursuant to a petition signed by those owning all the parcels, subject to the assessment at the time the assessment was initially imposed. In addition, there is no increase in the amount assessed on a property owner in the category of assessment unit for Fiscal Year (FY) 2026-27 as compared to FY 2025-26. Therefore, the District is exempt from the procedures and approval processes of Proposition 218 for FY 2026-27.

Two (2) resolutions have been prepared for City Council consideration. The first resolution (Attachment 1) orders the preparation of an Engineer’s Report to include the plans, specifications, cost estimate, and diagram of the landscape improvements. The second resolution (Attachment 2) declares the Council’s intention to provide for the annual levy and collection of assessments, as well as establishing June 2, 2026, as the public hearing date.

Financial Summary:
For FY 2026-27, LMD No. 92-1 will have an estimated $443,105 in expenditures and projected assessment revenue of $511,038. There is no impact on the General Fund associated with these recommended actions.

Attachments
Attachment 1 - Resolution No. R-2026-27
Attachment 2 - Resolution No. R-2026-28
Attachment 3 - LMD 92-1 Engineers Report - FY 2025-26

RESOLUTION NO. R-2026-27

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DIRECTING PREPARATION OF THE ENGINEER'S REPORT FOR FISCAL YEAR 2026-27 FOR THE CONTINUATION OF THE ANNUAL ASSESSMENTS FOR THE LANDSCAPE MAINTENANCE DISTRICT NO. 92-1

A. Recitals.

(i) On July 7, 1992, by its Resolution No. 92-R-131, the City Council ordered the formation of and levied the first assessment within the Placentia Landscape Maintenance District No. 92-1 ("District") in accordance with the provisions of Article XIII D of the California Constitution, and the Landscaping and Lighting Act of 1972 (the "Act"), Part 2 of Division 15 of the California Streets and Highways Code (commencing with Section 22500 thereof).

(ii) The City Council of the City of Placentia, California, desires to initiate proceedings for the annual levy of assessments for said District.

(iii) The proceedings for the annual levy of assessments shall relate to the fiscal year commencing July 1, 2026, and ending June 30, 2027.

(iv) The provisions of the Act, require a written Report, consisting of the following:

1. Plans and specifications of the area of the works of improvement to be maintained; and
2. An estimate of the costs for maintaining the improvements for the above-referenced fiscal year; and
3. A diagram of the area proposed to be assessed; and
4. An assessment of the estimated costs for maintenance work for said fiscal year.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The Recitals set forth in Part A. above, are true and correct and are incorporated herein by reference.

2. The purpose of the District is for the installation, maintenance, and servicing of landscape improvements, as described in Section 3 below.

3. Within the Landscape Maintenance District, the existing and proposed improvements to be undertaken by the City are generally described as the installation, maintenance, and servicing of public facilities, including but not limited to, landscaping, sprinkler systems, park facilities, play fields, landscape corridors, publicly owned trees, street frontages, playground equipment and hard-court areas, as applicable, for property

owned and maintained by the City. Maintenance means the furnishing of services and materials for the ordinary and usual maintenance, operation, and servicing of said improvements, including repair, removal, or replacement of all or part of any improvement; providing for the life, growth, health and beauty of landscaping; and cleaning, sandblasting and painting of walls and other improvements to remove or cover graffiti. Servicing means the furnishing of electric current or energy for the operation or lighting of any improvements, and water for irrigation of any landscaping or the maintenance of any other improvements.

4. The City Engineer is hereby designated as Engineer of Work for purposes of these proceedings and is hereby ordered to prepare an Engineer's Report in accordance with Article 4 of Chapter 1 of the Act and Article XIII D of the California Constitution. Upon completion, the Engineer shall file the Engineer's Report with the City Clerk for submission to the Council.

APPROVED and ADOPTED this 19th day of May 2026.

_____
Chad P. Wanke, Mayor

Attest:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th of May 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

RESOLUTION NO. R-2026-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DECLARING ITS INTENTION TO PROVIDE FOR THE ANNEXATION AND ANNUAL LEVY AND COLLECTION OF ASSESSMENTS FOR CERTAIN MAINTENANCE WITHIN THE EXISTING LANDSCAPE MAINTENANCE DISTRICT NO. 92-1, PURSUANT TO THE PROVISIONS OF DIVISION 15, PART 2, OF THE CALIFORNIA STREETS AND HIGHWAYS CODE AND SETTING THE TIME AND PLACE FOR A PUBLIC HEARING THEREON

A. Recitals.

(i) The City Council of the City of Placentia, in 1992, formed a landscape maintenance district pursuant to the terms and provisions of the Landscaping and Lighting Act of 1972 ("Act"), Division 15, Part 2, of the California Streets and Highways Code, in what is known and designated as:

CITY OF PLACENTIA
LANDSCAPE MAINTENANCE DISTRICT NO. 92-1

(Hereinafter the "District.")

(ii) Proposition 218 adopted November 5, 1996, added Articles XIII C and XIII D to the California Constitution providing, at Article XIII D, § 5, that new assessment districts formed after November 6, 1996, and assessment increases in existing assessment districts be subject to specified procedures and approval processes set forth in Article XIII D, § 4.

(iii) California Constitution Article XIII D, §§ 5 and 5 (b), provides that any assessment imposed in an assessment district formed prior to November 6, 1996, pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time such district was formed and the assessment initially imposed, provided there is no increase in the amount assessed on an owner in a particular category of assessment unit, shall be exempt from the procedures and approval process set forth in Article XIII D, § 4.

(iv) The District was formed prior to November 6, 1996, pursuant to a petition signed by those owning all of the parcels subject to the assessment at the time the assessment was initially imposed.

(v) There is no increase in the amount proposed to be assessed on any parcel within the District in any category of assessment unit, for the period from Fiscal Year 2025-26 to Fiscal Year 2026-27, thereby rendering the District exempt from the

procedures and approval process set forth in Article XIII D, § 4.

(vi) The City Council desires, pursuant to the provisions of the Act to provide for the annual levy of assessments for the 2026-27 Fiscal Year, to provide for the costs and expenses reasonably necessary for the maintenance of improvements within said District.

(vii) The assessment engineer has presented a report ("Report"), as required by law, setting forth the reasonably necessary maintenance for Fiscal Year 2026-27 and setting forth the recommended levy, therefore.

(viii) The City Council, pursuant to the Act, hereby sets the date, time and place for a hearing on the proposed assessments.

(ix) Based on the unanimous consent of the property owners, the City Council will hold a special election for the annexation of the properties shown on Exhibit "A" attached hereto and incorporated herein by reference, to the District.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. The facts set forth in the Recitals, Part A of this Resolution, are true and correct and are incorporated herein by reference.

2. The Report has been made, filed with the City Clerk, and duly considered by the City Council and is hereby deemed sufficient and preliminarily approved. The Report shall stand as the Engineer's Report for all subsequent proceedings under and pursuant to the foregoing resolution.

3. The public interest and convenience require the annual levy and collection of special assessments for the continual maintenance of improvements, to serve and benefit said District as set forth in the Report of the Engineer, incorporated herein as a part hereof.

4. The Report, setting forth the reasonably necessary maintenance for Fiscal Year 2026-27 and setting forth the recommended levy, therefore, hereby is received and is directed to be filed in the Office of the City Clerk.

5. The public interest and convenience require, and it is the intention of this City Council to order, reasonably necessary maintenance for Fiscal Year 2026-27, and further it is determined to be in the public interest and convenience to levy and collect annual assessments to pay the costs and expenses of said maintenance and improvements as estimated in said "Report."

6. The assessments levied and collected shall be for the maintenance of certain landscape improvements, maintenance, and servicing as set forth in the Engineer's Report, referenced and so incorporated herein.

7. NOTICE IS HEREBY GIVEN THAT ON TUESDAY, JUNE 2, 2026, AT 6:00 P.M. OR AS SOON THEREAFTER AS THE MATTER MAY BE HEARD, IN THE COUNCIL CHAMBERS LOCATED AT 401 E. CHAPMAN AVENUE, PLACENTIA, THE CITY COUNCIL SHALL CONDUCT A PUBLIC HEARING TO RECEIVE PROTESTS OR OBJECTIONS, IF ANY THERE BE, REGARDING THE ANNEXATION AND LEVEL OF MAINTENANCE AND THE LEVY OF ASSESSMENTS WITHIN AND UPON ALL PROPERTY WITHIN LANDSCAPE MAINTENANCE DISTRICT NO. 92-1. ANY PERSON WHO WISHES TO OBJECT TO THE PROCEEDINGS FOR THE ANNUAL LEVY SHOULD FILE A WRITTEN PROTEST WITH THE CITY CLERK PRIOR TO THE TIME SET AND SCHEDULED FOR SAID PUBLIC HEARING.

8. The City Council hereby directs the City Clerk to give notice of a public hearing, pursuant to California Government Code § 6061, in a newspaper of general circulation within the City.

9. The City Clerk is further directed to cause a copy of this Resolution to be posted upon the official bulletin board customarily used for the posting of notices and to mail, by first class mail, a copy of the notice to those interested parties who have filed written requests.

10. For any and all information relating to the proceedings, protest procedure, any documentation and/or information of a procedural or technical nature, your attention is directed:

City of Placentia
Attn: Public Works Department
401 East Chapman Avenue
Placentia, California

APPROVED and ADOPTED this 19th day of May 2026.

_____
Chad P. Wanke, Mayor

Attest:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th of May 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

Exhibit A: Annexation Parcels LMD 92-1

Exhibit A
Annexation Parcels
List of Proposed LMD 92-1 Annexations

APN
336-291-37
339-331-20
336-423-02
339-364-04

CITY OF PLACENTIA

ENGINEER'S REPORT

Landscape Maintenance District No. 92-1

Fiscal Year 2025-26

Landscape Maintenance District No. 92-1

June 2025

Intent Meeting: May 20, 2025

Public Hearing: June 17, 2025

ENGINEER'S REPORT AFFIDAVIT

City of Placentia

Landscape Maintenance District 92-1

For Fiscal Year 2025-26

City of Placentia,

County of Orange, State of California

This Report describes the City of Placentia Landscape Maintenance District 92-1 and proposed changes or modifications related thereto including the improvements, budgets, parcels, and assessments to be levied for Fiscal Year 2025-26 pursuant to the City's Resolution of Intention. Reference is hereby made to the Orange County Assessor's maps for a detailed description of the lines and dimensions within District. The undersigned respectfully submit the enclosed report as directed b the City Council.

Date this 29 day of May, 2025.

By: Chris Tanio (May 29, 2025 10:19 PDT)

Chris Tanio, PE

Director of Public Works/City Engineer

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INTRODUCTION

The City of Placentia (the "City") services and maintains perimeter and median landscaping, and other improvements ("Improvements") to various parts of the City. In order to fund the maintenance and operation (the "Services") of these projects and improvements, the City has formed Landscape Maintenance District No. 92-1, ("District"). This Engineer's Report ("Report") was prepared to establish the budget for the Improvements (as described below) that will be funded by the 2025-26 assessments and other revenue, and to determine the general and special benefits received from the Improvements by property within the District and the method of assessment apportionment to lots and parcels. This Report and the assessments have been made pursuant to the Landscaping and Lighting Act of 1972, Part 2 of Division 15 of the California Streets and Highways Code (the "Act") and Article XIIID of the California Constitution (the "Article").

ENGINEER'S REPORT AND CONTINUATION OF ASSESSMENTS

The assessment has been continued for over 20 years. In each subsequent year for which the assessments will be continued, the Placentia City Council (the "Council") must direct the preparation of an Engineer's Report, budgets, and proposed assessments for the upcoming fiscal year. After the report is completed, the City Council may preliminarily approve the Engineer's Report and the continued assessments and establish the date for a public hearing on the continuation of the assessments. Accordingly, this Engineer's Report (the "Report") was prepared pursuant to the direction of the City Council.

As required by the Act, this Report includes plans and specifications, a diagram or map of the District, the benefits received by property from the Improvements within the District, and the method of assessment apportionment to lots and parcels within the District.

If the Council approves this Engineer's Report and the continuation of the Assessments by resolution, a notice of public hearing must be published in a local newspaper at least 10 days prior to the date of the public hearing. The resolution preliminarily approving the Engineer's Report and establishing the date for a public hearing is typically used for this notice.

Following the minimum 10-day time period after publishing the notice, a public hearing is held for the purpose of allowing public testimony about the proposed continuation of the Assessments. This hearing is currently scheduled for June 17, 2025. At this hearing, the Council will consider approval of a resolution confirming the continuation of the Assessments for Fiscal Year 2025-26. If so confirmed and approved, the Assessments would be submitted to the Orange County Auditor/Controller for inclusion on the property tax rolls for Fiscal Year 2025-26.

LEGISLATIVE ANALYSIS

PROPOSITION 218

The Right to Vote on Taxes Act was approved by the voters of California on November 6, 1996, and is now Article XIIIC and XIIID of the California Constitution. Proposition 218 provides for benefit assessments to be levied to fund the cost of providing services and improvements, as well as maintenance and operation expenses to a public improvement which benefits the assessed property.

SILICON VALLEY TAXPAYERS ASSOCIATION, INC. V SANTA CLARA COUNTY OPEN SPACE AUTHORITY (2008) 44 CAL. 4TH 431

In July of 2008, the California Supreme Court issued its ruling on the Silicon Valley Taxpayers Association, Inc. v. Santa Clara County Open Space Authority ("SVTA"). This ruling is significant in that the Court clarified how Proposition 218 made changes to the determination of special benefit. The Court also found that:

- Benefit assessments are for special, not general, benefit
- The services and/or improvements funded by assessments must be clearly defined
- Special benefits are directly received by and provide a direct advantage to property in the Improvement District
- The assessment paid by property should be proportional to the special benefits it receives from the Improvements.

This Engineer's Report and the process used to establish the continuation of the assessments for fiscal year 2025-26 are consistent with the SVTA decision and with the requirements of Article XIIIC and XIIID of the California Constitution based on the following factors:

The District is drawn to include the entire City, although only parcels deriving special benefits are included in the assessment rolls. Thus, zones of benefit are not required, and the assessment revenue derived from real property in the District is expended only on the Improvements in the District.

The Improvements which are constructed and maintained with assessment proceeds in the District are located in close proximity to the real property subject to the assessment. The Improvements provide landscaping and other services to the residents of such assessed property. The proximity of the Improvements to the assessed parcels provides a special benefit to the parcel being assessed pursuant to the factors outlined by the Supreme Court in that decision.

Due to their proximity to the assessed parcels, the Improvements financed with assessment revenues in the District benefit the properties in that District in a manner

different in kind from the benefit that other parcels of real property in the City derive from such Improvements, and the benefits conferred on such property in the District are more extensive than a general increase in property values.

The assessments paid in the District are proportional to the special benefit that each parcel within that Assessment District receives from the Improvements because:

The specific landscaping Improvements and maintenance and utility costs thereof in the District are specified in this Report; and

Such Improvement and maintenance costs in the District are allocated among different types of property located within the District, and equally among those properties which have similar characteristics, such as single-family residential parcels, multi-family residential parcels, commercial parcels, industrial parcels, etc.

DAHMS V. DOWNTOWN POMONA PROPERTY (2009) 174 CAL. APP. 4TH 708

In Dahms v. Downtown Pomona Property ("Dahms") the Court upheld an assessment that was 100% special benefit (i.e. 0% general benefit) on the rationale that the services and improvements funded by the assessments were directly provided to property in the assessment district. The Court also upheld discounts and exemptions from the assessment for certain properties.

BONANDER V. TOWN OF TIBURON (2009) 180 CAL. APP. 4TH 103

Bonander v. Town of Tiburon ("Bonander"), the 1st District Court of Appeal overturned a benefit assessment approved by property owners to pay for placing overhead utility lines underground in an area of the Town of Tiburon. The Court invalidated the assessments primarily on the grounds that the assessments had been apportioned to assessed property based on the costs within sub-areas of the assessment district instead of the overall cost of the improvements and the overall proportional special benefits.

BEUTZ V. COUNTY OF RIVERSIDE (2010) 184 CAL. APP. 4TH 1516

Steven Beutz v. County of Riverside ("Beutz") the Court overturned an assessment for park maintenance in Wildomar, California, primarily because the general benefits associated with improvements and services were not explicitly calculated, quantified, and separated from the special benefits.

GOLDEN HILL NEIGHBORHOOD ASSOCIATION V. CITY OF SAN DIEGO (2011) 199 CAL. APP. 4TH 416

On September 22, 2011, the San Diego Court of Appeal issued a decision on the Golden Hill Neighborhood Association v. City of San Diego appeal. This decision overturned an assessment for street and landscaping maintenance in the Greater Golden Hill neighborhood of San Diego, California. The court described two primary reasons for its decision. First, like in Beutz, the court found the general benefits associated with services were not explicitly calculated, quantified and separated from the special benefits. Second, the court found that the City had failed to record the basis for the assessment on its own parcels.

COMPLIANCE WITH CURRENT LAW

This Engineer's Report is consistent with the SVTA decision and with the requirements of Article XIIIC and XIIID of the California Constitution because the Improvements to be funded are clearly defined; the benefiting property in the District enjoys close and unique proximity, access and views to the Improvements; the Improvements serve as an extension of usable land area for benefiting properties in the District and such special benefits provide a direct advantage to property in the District that is not enjoyed by the public at large or other property.

This Engineer's Report is consistent with Beutz, Dahms and Greater Golden Hill because the Improvements will directly benefit property in the District and the general benefits have been explicitly calculated and quantified and excluded from the Assessments. The Engineer's Report is consistent with Bonander because the Assessments have been apportioned based on the overall cost of the Improvements and Services proportional to the special benefit to each property, rather than the proportional cost to the District to provide the Improvements to specific properties.

PLANS & SPECIFICATIONS

The City maintains landscaping and other improvements in locations within the District's boundaries. The work and improvements to be undertaken by the Landscape Maintenance District No. 92-1 and the cost thereof paid from the levy of the annual Assessment provide special benefit to Assessor Parcels within the District as defined in the Method of Assessment herein. In addition to the definitions provided by the Landscaping and Lighting Act of 1972, (the "Act") the work and improvements are generally described as follows:

ENTRANCE SIGNS

The entrance signs with landscape improvements to be maintained are to be located at the following locations within the District:

- Central Avenue at Chapman Avenue (n/e corner)
- Central Avenue at Gordon Drive
- Central Avenue at Buck Place
- Buena Vista Street at Dressel Drive
- Buena Vista Street at Petry Drive
- Alta Vista Street at Chang Drive
- Alta Vista Street at Swail Drive
- Alta Vista Street at Tebay Drive

ISLANDS

The landscaped islands to be maintained by the District are located as follows:

- Kraemer Blvd. from Alta Vista Street to n/o City Hall
- Connecticut Way e/o Kraemer Blvd
- Rose Drive from Alta Vista Street to Buena Vista Street

PARKWAY VISTAS

The landscaped parkway vistas to be maintained by the District are located as follows:

- Kraemer Blvd. e/s (n/o City Hall to Connecticut Way)
- Kraemer Blvd. e/s (Connecticut Way to Alta Vista St.)
- Alta Vista Street n/s (from 900' w/o to 800' e/o Dunnavant Dr.)
- Alta Vista Street n/s (Rose Dr. to Jefferson St.)
- Alta Vista Street n/s (Jefferson St. to Van Buren St.)
- Alta Vista Street s/s (Kraemer Blvd. to All America Way)

- Alta Vista Street s/s (Central Ave. to Dunnavant Dr.)
- Alta Vista Street s/s (Dunnavant Dr. to Rose Dr.)
- Alta Vista Street s/s (Rose Dr. to Jefferson St.)
- Alta Vista Street s/s (Jefferson St. to Van Buren St.)
- Rose Drive w/s (Alta Vista St. to 500'+ n/o Orangethorpe Ave.)
- Rose Drive e/s (Alta Vista St. to north boundary of Shopping Center)
- Rose Drive e/s (Alta Vista St. to 200' s/o Castner Dr.)

UNOCAL/FIELDSTONE OIL WELL LOTS – RIGHT-OF-WAY SCREEN PLANTING

The landscaped screen planting areas to be maintained by the District are located as follows:

- Dressel Drive / Howard Place
- Mykannen Circle / Cisneros Lane
- Tidland Circle
- Nevin Lane / Tucker Place
- Nevin Lane / Evans Lane
- Gerhold Lane
- Hill Street / Granger Drive
- Larson Lane / Evans Lane

STREET RIGHT-OF-WAY LANDSCAPING

The street landscaping to be maintained by the District is located as follows:

- Jefferson Street e/s (Alta Vista St. to Garten Dr.)
- Buena Vista s/s (320'± w/o Petry Dr. to 500'± e/o Dressel Dr.)
- Van Buren Street w/s (750' n/o Alta Vista St. to Orchard Dr.)
- Chang Drive (Alta Vista St. to Evans Ln.)
- Dressel Drive (Buena Vista St. to Munoz Pl.)
- Central Avenue (Alta Vista St. to Chapman Ave.)
- Chapman Avenue (Central Ave. to 1130'± east)
- Chapman Avenue (Mission Way to All America Way)
- All America Way w/s (City Hall to Alta Vista St.)
- All America Way e/s (Chapman Ave. 100'± s/o Dartmouth Dr.)
- Van Buren Street e/s (Richfield Channel to 200' s/o Alta Vista St.)
- Dunnavant Drive (Alta Vista to 1300'± south) (does not include Lot "F", Tract 15139)
- Other minor areas that front non-contiguous assessed parcels

EASEMENTS – PUBLIC STORM DRAIN AND SEWER

Landscaped easements to be maintained by the District are located as follows:

- At various locations within TM 14161 (Fieldstone and Van Daele Tracts and TM 15699 Placentia Development Company)
- Does not include Lot "F," Tract 15139

PLACENTIA CHAMPIONS SPORTS COMPLEX

Maintenance and service may include (but is not limited to) the following[1]:

- Payments for electrical energy and water usage
- Repair, replacement or enhancement of community building, parking lots, fencing, signage, lighting and fixed recreational structures such as playgrounds, play fields, courts, walkways, dugouts, bleachers, scoreboards, restrooms, drinking fountains, picnic tables and shelters, and ancillary items such as storage and utility structures
- Irrigation, cultivation, pest control and replacement of plant material, trees, shrubs, ground cover, turf, supplies
- Personnel, utility, and equipment costs
- Contract services where applicable.

Installation, maintenance and servicing of Improvements, may include, but are not limited to, turf and play areas, landscaping, ground cover, shrubs and trees, irrigation systems, sidewalks, parking lots, drainage systems, lighting, fencing, entry monuments, basketball courts, tennis courts, other recreational facilities, graffiti removal and repainting, and labor, materials, supplies, utilities and equipment, as applicable, at each of the locations owned, operated or maintained by the District.

As applied herein, "Installation" means the construction of Improvements, including, but not limited to, land preparation (such as grading, leveling, cutting and filling), sod, landscaping, irrigation systems, walkways and drainage, lights, playground equipment, play courts, playing fields, recreational facilities and public restrooms.

"Maintenance" means the furnishing of services and materials for the ordinary and usual maintenance, operation and servicing of any improvement, including repair, removal or replacement of all or any part of any improvement; providing for the life, growth, health, and beauty of landscaping, including cultivation, irrigation, trimming, spraying, fertilizing,

[1] For Fiscal Year 2024-25, none of the expenditures shown in Table 1 are for the Placentia Champions Sports Complex. See Note "A" under Table 1 for more details.

or treating for disease or injury; the removal of trimmings, rubbish, debris, and other solid waste, and the cleaning, sandblasting, and painting of walls and other improvements to remove or cover graffiti.

"Servicing" means the furnishing of electric current, or energy, gas or other illuminating agent for any public lighting facilities or for the lighting or operation of any other improvements; or water for the irrigation of any landscaping, the operation of any fountains, or the maintenance of any other improvements.

Incidental expenses include all of the following: (a) The costs of preparation of the report, including plans, specifications, estimates, diagram, and assessment; (b) the costs of printing, advertising, and the giving of published, posted, and mailed notices; (c) compensation payable to the County for collection of assessments; (d) compensation of any engineer or attorney employed to render services in proceedings pursuant to this part; (e) any other expenses incidental to the construction, installation, or maintenance and servicing of the Improvements; (f) any expenses incidental to the issuance of bonds or notes pursuant to Streets & Highways Code Section 22662.5; and (g) costs associated with any elections held for the approval of a new or increased assessment (Streets & Highways Code §22526).

Modifications to the District structure could include, but are not limited to, substantial changes or expansion of the Improvements provided, substantial changes in the service provided, modifications or restructuring of the District including annexation or detachment of specific parcels, revisions in the method of apportionment, or proposed new or increased assessments.

The assessment proceeds will be exclusively used for Improvements within the District plus incidental expenses.

FISCAL YEAR 2025-26 ESTIMATE OF COST AND BUDGET

BUDGET FOR FISCAL YEAR 2025-26

The 1972 Act provides that the total costs for providing the maintenance and servicing of the District Improvements and facilities can be recovered in the assessment spread including incidental expenses. The latter can include engineering fees, legal fees, printing, mailing, postage, publishing, and all other costs identified with the District proceedings.

An estimate of District costs for fiscal year 2025-26 for the maintenance and servicing of the Improvements is provided below.

Table 1 – FY 2025-26 Estimate of Costs

Expenditure Item	Amount
Salaries & Benefits	118,367
Landscaping	82,500
Telephone/Internet	16,000
Public Notice	2,000
Maintenance Expenses/Supplies	2,000
Electricity	20,000
Water	200,000
Estimated Expenditures	**440,867**
Revenue Item	**Amount**
Direct Benefit Assessments	457,992
General Fund Contribution	-
Estimated Revenues	**$457,992**
Budget Allocation to Parcels	
Assessment per Assessment Unit (AU)C	$154.87
Total Assessment Units (AUs)	2,957.27
Total Assessment Budget	457,992

Notes to Estimate of Costs:

A. The total estimated expenses for this Fiscal Year do not include the following maintenance and operating costs for the Placentia Sports Champion Complex: $53,454 for landscape and general maintenance plus $14,005 for restroom janitorial services. These costs, totaling $67,459 (or approximately 15% of the total assessment district's annual expenses) are covered by the City's General Fund.

B. The Act requires that proceeds from the assessments must be deposited into a special fund that has been set up for the revenues and expenditures of the District. Moreover, funds raised by the assessment shall be used only for the purposes stated within this Report. Any balance remaining at the end of the Fiscal Year, June 30, must be carried over to the next Fiscal Year. The District may also establish a reserve fund for contingencies and special projects as well as a capital improvement fund for accumulating funds for larger capital improvement projects or capital renovation needs. Any remaining balance would either be placed in the reserve fund, the capital improvement fund, or would be used to reduce future years' assessments.

C. The rate shown here is for an Assessment Unit (single family home or its equivalent). For the definition of the term AU and rates for other types of property, see the section titled, "Method of Assessment" and the sections following it in this report.

METHOD OF ASSESSMENT APPORTIONMENT

This section of the Engineer's Report explains the benefits to be derived from the Improvements and the methodology used to apportion the total assessment to properties within the District.

The District consists of certain assessor parcels within the boundaries as defined by the Assessment Diagram referenced in this report and the parcels identified by the Assessor Parcel Numbers listed with the levy roll. The parcel list includes all privately and publicly owned parcels as shown. The method used for apportioning the Assessment is based upon the relative special benefits to be derived by the properties in the District over and above general benefits conferred on real property or to the public at large. The Assessment is apportioned to lots and parcels in proportion to the relative special benefit from the Improvements. The apportionment of special benefit is a two-step process: the first step is to identify the types of special benefit arising from the Improvements and the second step is to allocate the Assessments to property based on the estimated relative special benefit for each type of property.

DISCUSSION OF BENEFIT

In summary, the Assessments can only be levied based on the special benefit to property. This benefit is received by property over and above any general benefits. With reference to the requirements for assessments, Section 22573 of the Landscaping and Lighting Act of 1972 states:

> *"The net amount to be assessed upon lands within an assessment district may be apportioned by any formula or method which fairly distributes the net amount among all assessable lots or parcels in proportion to the estimated benefits to be received by each such lot or parcel from the improvements."*

Proposition 218, as codified in Article XIIID of the California Constitution, has confirmed that assessments must be based on the special benefit to property and that the value of the special benefits must exceed the cost of the assessment:

> *"No assessment shall be imposed on any parcel which exceeds the reasonable cost of the proportional special benefit conferred on that parcel."*

The following benefit categories summarize the types of special benefit to residential, commercial, industrial and other lots and parcels resulting from the Improvements to be provided with the assessment proceeds. These types of special benefit are summarized as follows:

A. Proximity to Improved Landscaped Areas and Other Public Improvements within the District.
B. Access to Improved landscaped areas and Other Public Improvements within the District.
C. Improved Views within the District.
D. Extension of a property's outdoor areas and green spaces for properties within close proximity to the Improvements.
E. Creation of individual lots for residential and commercial use that, in absence of the Assessments, would not have been created.

In this case, the recent SVTA v. SCCOSA decision provides enhanced clarity to the definitions of special benefits to properties from similar improvements in three distinct areas:

- Proximity
- Expanded or improved access
- Views

The SVTA v. SCCOSA decision also clarifies that a special benefit is a service or improvement that provides a direct advantage to a parcel and that indirect or derivative advantages resulting from the overall public benefits from a service or improvement are general benefits. The SVTA v. SCCOSA decision also provides specific guidance that park improvements are a direct advantage and special benefit to property that is proximate to a park that is improved by an assessment:

> *The characterization of a benefit may depend on whether the parcel receives a direct advantage from the improvement (e.g. proximity to a park) or receives an indirect, derivative advantage resulting from the overall public benefits of the improvement (e.g. general enhancement of the district's property values).*

Proximity, improved access and views, in addition to the other special benefits listed herein further strengthen the basis of these assessments.

Moreover, the Dahms decision further clarified that certain services and improvements funded by assessments, that are over and above what otherwise would be provided and that other property in general and the public do not share or receive are 100% special benefit. The assessment-funded services upheld by Dahms included streetscape maintenance and security services.

SPECIAL BENEFIT

The special benefits from the Improvements are further detailed below:

PROXIMITY TO IMPROVED LANDSCAPED AREAS WITHIN THE DISTRICT

Only the specific properties within close proximity to the Improvements are included in the District. The District has been narrowly drawn to include the properties that receive special benefits from the Improvements. Therefore, property in the District enjoys unique and valuable proximity and access to the Improvements that the public at large and property outside the District do not share.

In absence of the Assessments, the Improvements would not be provided and the public improvements funded in the District would be degraded due to insufficient funding for maintenance, upkeep and repair. Therefore, the Assessments provide Improvements that are over and above what otherwise would be provided. Improvements that are over and above what otherwise would be provided do not by themselves translate into special benefits but when combined with the unique proximity and access enjoyed by parcels in the District, they provide a direct advantage and special benefit to property in the District.

ACCESS TO IMPROVED LANDSCAPED AREAS WITHIN THE DISTRICT

Since the parcels in the District are nearly the only parcels that enjoy close access to the Improvements, they directly benefit from the unique close access to improved landscaping areas and other public improvements that are provided by the Assessments. This is a direct advantage and special benefit to property in the District.

IMPROVED VIEWS WITHIN THE ASSESSMENT DISTRICTS

The City, by maintaining permanent public improvements funded by the Assessments in the District, provides improved views to properties in the District. The properties in the District enjoy close and unique proximity, access and views of the specific Improvements funded in the District; therefore, the improved and protected views provided by the Assessments are another direct and tangible advantage that is uniquely conferred upon property in the District.

EXTENSION OF A PROPERTY'S OUTDOOR AREAS AND GREEN SPACES FOR PROPERTIES WITHIN CLOSE PROXIMITY TO THE IMPROVEMENTS

In large part because it is cost prohibitive to provide large open land areas on property in the District, the residential, commercial and other benefiting properties in the District do not have large outdoor areas and green spaces. The Improvements within the District provide additional outdoor areas that serve as an effective extension of the land area for proximate properties because the Improvements are uniquely proximate and accessible to property in close proximity to the Improvements. The Improvements, therefore, provide an important, valuable and desirable extension of usable land area for the direct

advantage and special benefit of properties in the District because such properties have uniquely good and close proximity to the Improvements.

CREATION OF INDIVIDUAL LOTS FOR RESIDENTIAL AND COMMERCIAL USE THAT, IN ABSENCE OF THE ASSESSMENTS, WOULD NOT HAVE BEEN CREATED

In most of the District, the original owner/developer(s) of the property within the District agreed unanimously to the Assessments. The Assessments provide the necessary funding for public improvements that were required as a condition of development and subdivision approval. Therefore, such Assessments allowed the original property to be subdivided and for development of the parcels to occur. As parcels were sold, new owners were informed of the Assessments through the title reports, and in some cases, through Department of Real Estate "White Paper" reports that the parcels were subject to assessment. Purchase of property was also an "agreement" to pay the Assessment. Therefore, in absence of the Assessments, the lots within most of the District would not have been created. These parcels, and the improvements that were constructed on the parcels, receive direct advantage and special benefit from the Assessments.

GENERAL VERSUS SPECIAL BENEFIT

Article XIIIC of the California Constitution requires any local agency proposing to increase or impose a benefit assessment to "separate the general benefits from the special benefits conferred on a parcel." The rationale for separating special and general benefits is to ensure that property owners subject to the benefit assessment are not paying for general benefits. An assessment can fund special benefits but cannot fund general benefits. Accordingly, a separate estimate of the special and general benefit is given in this section.

In other words:

Total Benefit	=	General Benefit	+	Special Benefit

There is no widely accepted or statutory formula for general benefit. General benefits are benefits from improvements or services that are not special in nature, are not "particular and distinct" and are not "over and above" benefits received by other properties. SVTA vs. SCCOSA provides some clarification by indicating that general benefits provide "an indirect, derivative advantage" and are not necessarily proximate to the improvements.

In this Report, the general benefit is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

The starting point for evaluating general and special benefits is the current, baseline level of service. The Assessment will fund Improvements "over and above" this general, baseline level and the general benefits estimated in this section are over and above the baseline.

A formula to estimate the general benefit is listed below:

General Benefit	=	Benefit to Real Property Outside the Assessment District	+	Benefit to Real Property Inside the Assessment District is Indirect and Derivative	+	Benefit to the Public that at Large

Special benefit, on the other hand, is defined in the state constitution as "a particular and distinct benefit over and above general benefits conferred on real property located in the district or to the public at large." The SVTA v. SCCOSA decision indicates that a special benefit is conferred to a property if it "receives a direct advantage from the improvement (e.g., proximity to a park)." In these Assessments, as noted, properties in the District have close and unique proximity, views and access to the Improvements and uniquely improved desirability from the Improvements and other properties and the public at large do not receive significant benefits because they do not have proximity, access or views of the Improvements. Therefore, the overwhelming proportion of the benefits conferred to property is special and is only minimally received by property outside the Districts or the public at large.

BENEFIT FINDING

The District contains the Placentia Champions Sports Complex, which is distinct from other landscape improvements in the District. Due to significantly different characteristics between the two types of improvements, benefits will be discussed and calculated separately under the categories of "Park Improvements" and "Landscaping Improvements."

PARK IMPROVEMENTS - QUANTIFICATION OF GENERAL BENEFIT

In this section, the general benefit from park Improvements is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment. This Park section is focused on the Placentia Champions Sports Complex. Other District Improvements are discussed below in "Landscaping Improvements - Quantification of General Benefit."

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICTS

For the purposes of calculating benefit to properties outside the District, the Park will be considered as a neighborhood park insomuch as it provides amenities for nearby properties. While it functions as a community (or even regional) facility for organized sports such as baseball and soccer, the general benefit derived from those activities will be discussed under the "Benefit to the General Public" below.

Properties within the District receive much of the special benefits from the park Improvements because properties in the District enjoy unique close proximity and access to the park Improvements that is not necessarily enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the park Improvements, but outside of the boundaries of the District, may receive some benefit from the park Improvements. Since this benefit is conferred to properties outside the District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments.

Since the properties outside the District but within the effective proximity radii are not assessed for their benefits because they are outside of the area that can be assessed by the District, this is a form of general benefit to other property. A 50% reduction factor is applied to these properties because they are all on only one side of the Improvements and properties in the District enjoy the advantage of over twice the average proximity to the park Improvements. The general benefit to property outside of the District is calculated as follows with the parcel and data analysis:

Assumptions:

- 651 parcels outside the District but within 0.5 miles of the Park
- 2,212 parcels in the District
- 50% relative benefit compared to property within the District.

Calculation:

General Benefit to property outside the District = 651/(651+2,212)*0.5 = 11.37%

BENEFIT TO PROPERTY INSIDE THE ASSESSMENT DISTRICTS THAT IS INDIRECT AND DERIVATIVE

The "indirect and derivative" benefit to property within the District is particularly difficult to calculate. A solid argument can be presented that all benefit within the District is special, because the Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the Improvements enjoyed by benefiting properties in the District.

Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within or directly abutting the District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.91% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the District's parks facilities are used and enjoyed by individuals who are not residents, employees, customers or property owners in the District. In this District, there is only one park facility: Placentia Champions Sports Complex ("Complex"). The Complex serves the needs of many people in two primary ways: as a neighborhood park serving nearby residents for shorter and more frequent visits; and as a community or regional park serving people from all over Placentia and the surrounding areas as a destination for organized sports such as soccer and baseball league play. The general benefit of the former was discussed above; the general benefit of the latter is discussed here.

When the Complex functions as a community or regional park, it becomes a destination for longer and less frequent visits (for example, scheduled league play). Of the five ways benefits are conferred (proximity, access, views, extension of a property's green space, and creation of lots), the community or regional function confers benefits only in the "access" and "extension of a property's green space" categories (proximity does not apply as these trips are from outside the District; people do not come for the views; and the facility was not tied to the creation of faraway lots). Therefore, the general benefit is no more than 40%. That figure, however, is reduced by the percentage that the community or regional park benefits property owners within the district (special benefit). The City estimates that approximately 71% of participants in these organized sports are from the City of Placentia. However, only 15.11% of Placentia parcels lie inside the district, so it is estimated that (15% of 71% =) 10.73% of the users are from within the District. Conversely, 89.27% are from outside the District. Therefore (40% x 89.27% =) 35.71% of the benefits from the Parks Improvements are general benefits to the public at large.

TOTAL PARK IMPROVEMENTS GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 49.98% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

	PARKS GENERAL BENEFIT CALCULATION	
	11.37%	(Outside the District)
+	2.91%	(Property within the District)
+	35.71%	(Public at Large)
=	49.99%	(Total General Benefit)

LANDSCAPING AND OTHER IMPROVEMENTS - QUANTIFICATION OF GENERAL BENEFIT

In this section, the general benefit from landscaping and other types of Improvements (other than park Improvements) is liberally estimated and described, and then budgeted so that it is funded by sources other than the Assessment.

BENEFIT TO PROPERTY OUTSIDE THE ASSESSMENT DISTRICTS

Properties within the District receive almost all of the special benefits from the other Improvements because properties in the District enjoy unique close proximity and access to the Improvements that is not enjoyed by other properties or the public at large. However, certain properties within the proximity/access radius of the Improvements, but outside of the boundaries of the District, may receive some benefit from the Improvements. Since this benefit is conferred to properties outside the District boundaries, it contributes to the overall general benefit calculation and will not be funded by the Assessments. The general benefit to property outside of the District is calculated with the parcel and data analysis.

Since the properties outside the District but with frontage abutting the Improvements cannot be assessed by the District, this is a form of general benefit to other property. The primary way that parcels outside the district benefit by the Improvements is from views. Therefore, parcels that abut the landscape areas and are not separated from the Improvements by a privacy fence are counted for this general benefit. The general benefit to property outside of the District is calculated as follows:

ASSUMPTIONS:

- 22 parcels outside the District
- 2,212 parcels in the District

CALCULATION:

General Benefit to property outside the District
=
22/(22+2,212) = 0.99%

BENEFIT TO PROPERTY INSIDE THE ASSESSMENT DISTRICTS THAT IS INDIRECT AND DERIVATIVE

The "indirect and derivative" benefit to property within the District is particularly difficult to calculate. A solid argument can be presented that all benefit within the District is special, because the other Improvements are clearly "over and above" and "particular and distinct" when compared with the baseline level of service and the unique proximity, access and views of the other Improvements enjoyed by benefiting properties in the District.

Nevertheless, the SVTA vs. SCCOSA decision indicates there may be general benefit "conferred on real property located in the district" A measure of the general benefits to property within the Assessment area is the percentage of land area within or directly abutting the District that is publicly owned and used for regional purposes such as major roads, rail lines and other regional facilities because such properties used for regional purposes could provide indirect benefits to the public at large. Approximately 2.91% of the land area in the District is used for such regional purposes, so this is a measure of the general benefits to property within the District.

BENEFIT TO THE PUBLIC AT LARGE

The general benefit to the public at large can be estimated by the proportionate amount of time that the District's other Improvements including landscaping are used and enjoyed by individuals who are not residents, employees, customers or property owners in the District. It should be noted that these other Improvements do not attract the public at large in the same way as park improvements – and they confer far less benefit to the public at large than do similar park improvements. In essence, the public does not visit an area to enjoy setback landscaping in the same way as they may visit a park.

One way to measure the special benefit to the general public is by the car trips through an area with Improvements. Of the five ways benefits are conferred (proximity, access, views, extension of a property's green space, and creation of lots), the only benefit that is conferred by way of pass-by car trips is views, which accounts for 10% of the total

benefits, since views are less critically important and are enjoyed much less often to the average non-resident driver than to a resident.

Next, the views factors are weighted by the relevant number of car trips. Using the lane miles as representative of pass-by traffic, an analysis shows that 90% of the lane miles are on arterial or collector streets where the general public has views of the landscaping. Therefore (90% of 10% =) 9.0% of the benefits from the other Improvements are general benefits to the public at large.

TOTAL OTHER IMPROVEMENTS GENERAL BENEFITS

Using a sum of these three measures of general benefit, we find that approximately 12.89% of the benefits conferred by the Improvements may be general in nature and should be funded by sources other than the assessment.

LANDSCAPING GENERAL BENEFIT CALCULATION		
	0.99%	(Outside the District)
+	2.91%	(Property within the District)
+	9.00%	(Public at Large)
=	12.90%	(Total General Benefit)

TOTAL COMBINED GENERAL BENEFITS

The total general benefit for Parks is 49.98% and for Landscaping and other Improvements is 12.89%. However, none of the District budget is for Parks – all of the budget is currently allocated for Landscaping and other Improvements. Therefore, using those proportions to calculate a weighted average of the general benefits for each type of Improvement, the resulting total combined general benefit is (0 x 49.98%) + (1.00 x 12.90%) = 12.90%.

Although this analysis finds that 12.90% of the assessment may provide general benefits from the Improvements, the Assessment Engineer establishes a requirement for a minimum contribution from sources other than the assessments of 13%. This minimum contribution above the measure of general benefits will serve to provide additional coverage for any other general benefits.

FINAL STEP – CALCULATE THE CURRENT GENERAL BENEFIT CONTRIBUTION FROM THE CITY

This general benefit cannot be funded from the Assessments; it must be funded from other sources such as the City's General Fund or other non-District funds. These contributions can also be in the form of in-lieu contributions to the installation and maintenance of the Improvements such as other City assets that support and protect the Improvements. The City of Placentia will contribute both monetary and in-lieu resources to ensure that the general benefits conferred by the proposed Improvements are not funded by the District's Assessments.

A summary and quantification of these other contributions from the City is discussed below:

The City of Placentia owns, maintains, rehabilitates, and replaces curb and gutter along the border of the District Improvements. This curb and gutter serve to support, contain, retain, manage irrigation flow and growth, and provide a boundary for the Improvements. The contribution from the City towards general benefit from the maintenance, rehabilitation, and replacement of the curb and gutter is conservatively estimated to be 5%.

The City owns and maintains a storm drainage system along the border of District Improvements. This system serves to prevent flooding and associated damage to the Improvements and manage urban runoff including local pollutants loading from the Improvements. The contribution from the City towards general benefit from the maintenance and operation of the local storm drainage system is conservatively estimated to be 5%.

The City owns and maintains local public streets along the border of the District Improvements. These public streets provide access to the Improvements for its enjoyment as well as efficient maintenance. The contribution from the City towards general benefit from the maintenance of local public streets is conservatively estimated to be 5%.

The value of the construction of the improvements can be quantified and monetized as an annuity. Since this construction was performed and paid for by non-assessment funds, this "annuity" can be used to offset general benefit costs and is conservatively estimated to contribute 10%.

The total General Benefit is liberally quantified at 13% which is entirely offset by the conservatively quantified total non-assessment contribution towards general benefit described above of 25%. Therefore, no additional General Benefit must be funded by the City.

METHOD OF APPORTIONMENT

The development of an Assessment methodology requires apportioning to determine the relative special benefit for each property. As the District was formed by a different engineer of record, the precise language from the most recent Engineer's Report is included below:

> *It has been determined that the improvements provide a specific and special benefit to all assessed parcels of land in the development area. Landscaping and irrigation of street rights-of-way, entryways, islands, sewer and storm drain easements, areas surrounding existing oil wells and the parkway vistas aesthetically enhances the development areas. The landscaped pedestrian corridor along Alta Vista Street also provides pedestrian access throughout the development area. The aesthetic enhancement and use of the parkway vistas increases the desirability of the properties located within the boundaries of the District mainly because of the property's close proximity and accessibility to the improvements. Therefore, maintenance of these public improvements renders a special and direct benefit to the parcels located throughout the District and the levy of a special assessment for the maintenance of the improvements is deemed appropriate.*
>
> *The method of apportionment (Method of Assessment) set forth in the Report is based on the premise that each assessed property receives special benefits from the landscape improvements within the District, and the assessment obligation for each parcel reflects that parcel's proportional special benefits as compared to other properties that receive special benefits.*
>
> *The assessment method used in spreading the annual landscape maintenance costs is based on an assessment unit (AU) factor as follows:*
>
> *Each* ***Single Family Detached Residential Unit*** *is considered to be one AU and is assessed the cost attributable to one AU.*
>
> ***Multi-Family Residential Units*** *are assessed 0.70 or 70% of an AU since they have a higher density than Single Family Detached Units (number of dwelling units/acres). The decrease in assessment is a direct result of the reduced amount of assessable acreage per Multi-Family Unit and the reduction in occupancy per unit.*
>
> *In converting* ***Developed Commercial, Industrial, Institutional and Other Non-Residential*** *properties to AUs, the factor used is based on the City of Placentia average single-family residential density of ten dwelling units per acre. Therefore, the parcels in this Class will be assessed 10 AU per acre or any portion thereof. These properties benefit from the maintenance of improvements because of the*

enhanced desirability resulting from well-kept landscape areas. Improved aesthetic appeal also increases the draw of businesses to purchase or lease property and the increased opportunity to draw clientele.

***Assessable Undeveloped Acreage** also benefits from the maintenance and service of landscape improvements. This benefit comes in the form of enhanced desirability due to the improved aesthetics of the area resulting from improvements. The enhanced aesthetics increases the desirability of the property to future homeowners and future commercial property owners or lessors. However, because the property is vacant, less use will be made of the improvements. It is reasonable to derive that vacant property, when compared to developed property, receives about half of the benefit of developed properties, therefore the Single-Family Residence acreage equivalent used for developed non- residential properties of 10 AU per acres is reduced to 5 AU per acre for undeveloped land.*[2]

Further clarification on the four benefit classes is provided below:

Class I - Single family detached residential, including condominium form of ownership of single-family detached dwellings.

Class II - Developed commercial, industrial, and institutional where a map or a building permit for construction has been issued as of March 15 of the prior Fiscal Year.

Class III – Multi-family residential and attached residential, approved project where a map has been recorded or a building permit for construction of dwelling units has been issued as of March 15 of the prior Fiscal Year.

Class IV – Undeveloped and all other properties that are not in Class I, II, or III regardless if they have been approved for future development or are in the process of securing development approval as of June 15 of the prior Fiscal Year[3]*.*

ANNUAL ASSESSMENT CALCULATION

For Fiscal Year 2025-26, the rate of Assessments for the District is not increased from prior years. The Calculations for maintenance, service and incidentals follows:

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[2] From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Landscape Maintenance District No. 92-1, dated June 4, 2013

[3] From the 2013-14 Engineer's Annual Levy Report, City of Placentia, Landscape Maintenance District No. 92-1, dated June 4, 2013

Table 2 - Assessment Calculation

Class	Description	Quantity		AU Ratio Factor		Assessment Units
I	Single Family	2,180 parcels	x	1.00	=	**2,180.000 AU**
II	Comm, Industrial	27.927 acres	x	10.00	=	**279.270 AU**
III	Multi-Family	648 units	x	0.70	=	**453.600 AU**
IV	Undeveloped	8.88 acres	x	5.00	=	**44.400 AU**
		Total Assessment Units				**2,957.270 AU**

Proposed Assessment Rate
$457,992/2,957.27 = $154.87

Class Assessments				
Class I	Single Family	Each parcel is assessed at one assessment unit:		
		$154.87 x 1.0	=	$154.87 /Parcel
Class II	Comm, Industrial	Each Acre is assessed at 10 assessment units:		
		$154.87 x 10.00	=	$1,548.70 / Acre
Class III	Multi-Family	Each Unit is assessed at 0.70 assessment units:		
		$154.87 x 0.70	=	$108.41 /Unit
Class IV	Undeveloped	Each Acre is assessed at 5 assessment units:		
		$154.87 x 5.00	=	$774.35 /Acre

DURATION OF ASSESSMENT

The District was formed or annexed in previous years. It is proposed that the Assessments be continued every year after their formation or annexation, so long as the public Improvements need to be maintained and improved, and the City requires funding from the Assessments for these Improvements in the District. As noted previously, the Assessment can continue to be levied annually after the City Council approves an annually updated Engineer's Report, budget for the Assessment, Improvements to be provided, and other specifics of the Assessment. In addition, the City Council must hold an annual public hearing to continue the Assessment.

APPEALS OF ASSESSMENTS LEVIED TO PROPERTY

Any property owner who feels that the Assessment levied on the subject property is in error as a result of incorrect information being used to apply the foregoing method of assessment may file a written appeal with the City of Placentia City Administrator or his or her designee. Any such appeal is limited to correction of an Assessment during the then-current Fiscal Year and applicable law. Upon the filing of any such appeal, the City Administrator or his or her designee will promptly review the appeal and any information provided by the property owner. If the City Administrator or his or her designee finds that the Assessment should be modified, the appropriate changes shall be made to the Assessment Roll. If any such changes are approved after the Assessment Roll has been filed with the County for collection, the City Administrator or his or her designee is authorized to refund to the property owner the amount of any approved reduction. Any dispute over the decision of the City Administrator or his or her designee shall be referred to the Placentia City Council, and the decision of the City Council shall be final.

ASSESSMENT FUNDS MUST BE EXPENDED WITHIN THE DISTRICT AREA

The net available Assessment funds, after incidental, administrative, financing and other costs shall be expended exclusively for Improvements within the boundaries of the District or as described herein, and appropriate incidental and administrative costs as defined in the Plans and Specifications section.

ASSESSMENT

Whereas, the City of Placentia directed the undersigned engineer of Work to prepare and file a report presenting an estimate of costs, a Diagram for the District and an assessment of the estimated costs of the Improvements upon all assessable parcels within the District;

Now, Therefore, the undersigned, by virtue of the power vested in me under the Act, Article XIIID of the California Constitution, and the order of the Placentia City Council, hereby makes the following Assessment to cover the portion of the estimated cost of the Improvements, and the costs and expenses incidental thereto to be paid by the District.

The amount to be paid for said Improvements and the expense incidental thereto, to be paid by the District for the Fiscal Year 2025-26 is generally as follows:

Table 3 – FY 2025-26 Summary Cost Estimate

Salaries & Benefits		118,367
Operating Expenses		322,500
Total for Services	**$**	**440,867.00**
Less General Fund Contribution		0
Less Other Revenue		0
Net Amount of Assesments	**$**	**457,992.40**

As required by the Act, an Assessment Diagram of the District is hereto attached and incorporated herein by reference. The distinctive number of each parcel or lot of land in the District is its Assessor Parcel Number, appearing on the Assessment Roll.

I do hereby assess and apportion the net amount of the cost and expenses of the Improvements, including the costs and expenses incident thereto, upon the parcels and lots of land within the District, in accordance with the special benefits to be received by each parcel or lot, from the Improvements, and more particularly set forth in the Estimate of Cost and Method of Assessment in the Report.

The Assessment is made upon the parcels or lots of land within the District in proportion to the special benefits to be received by the parcels or lots of land from the Improvements.

Each parcel or lot of land is described in the Assessment Roll by reference to its parcel number as shown on the Assessor's Maps of the County of Orange for the Fiscal Year 2025-26. For a more particular description of the property, reference is hereby made to the deeds and maps on file and of record in the office of the County Recorder of the County.

I hereby will place opposite the Assessor Parcel Number for each parcel or lot within the Assessment Roll, the amount of the assessment for the Fiscal Year 2025-26 for each parcel or lot of land within the District.

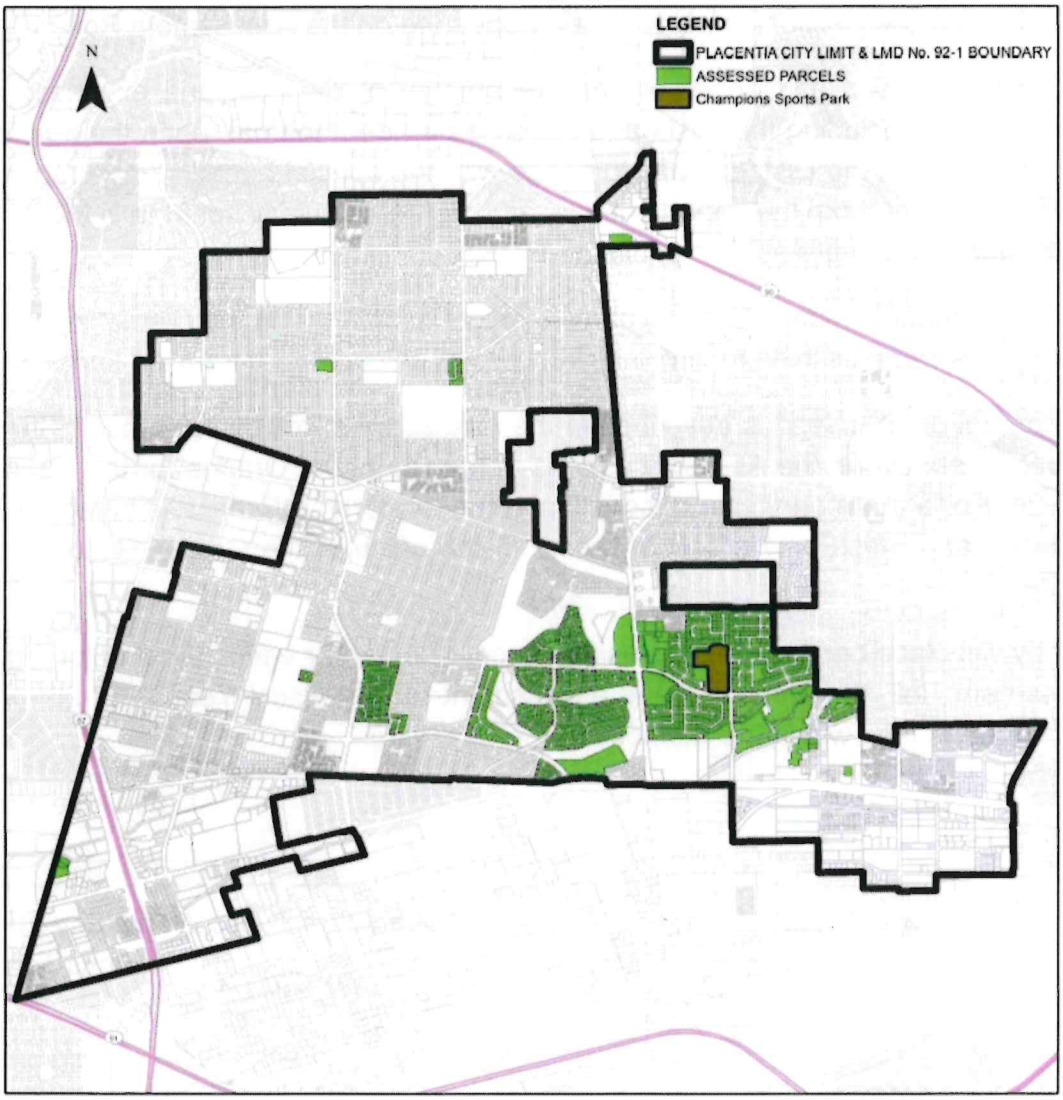
Date: June 17, 2025

Chris Tanio (May 29, 2025 10:19 PDT)

Director of Public Works/City Engineer
Chris Tanio, PE

ASSESSMENT DIAGRAM

The District boundary is conterminous with the City Limits. The parcels to be assessed in Landscape Maintenance District No. 92-1 are shown on the Assessment Diagram, which is on file with the City Clerk of the City of Placentia and includes all those properties included in the original formation of the District and subsequent annexations. The following Assessment Diagram is for general location only and is not to be considered the official boundary map. The lines and dimensions of each lot or parcel within the District are those lines and dimensions as shown on the maps of the Assessor of the County of Orange, for Fiscal Year 2025-26, and are incorporated herein by reference, and made a part of this Diagram and this Report.



ASSESSMENT ROLL

An Assessment Roll (a listing of all parcels assessed within the District and the amount of the Assessment) will be filed with the City Clerk and is, by reference, made part of this Report and is available for public inspection during normal office hours at the City Hall at 401 East Chapman Avenue, Placentia, California 92870.

Each lot or parcel listed on the Assessment Roll is shown and illustrated on the latest County Assessor records and these records are, by reference, made part of this Report. These records shall govern all details concerning the description of the lots or parcels.

Agenda Item No: 1.g

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Matthew Di Mario

From: Public Works

Subject:

AMENDMENT NO. 5 TO PROFESSIONAL SERVICES AGREEMENT WITH HF&H CONSULTANTS, LLC, FOR REFUSE CONTRACT NEGOTIATIONS AND SB 1383 COMPLIANCE ASSISTANCE

Financial Impact:

Expense: $134,572 Annual Contract Amount

Budget: $75,000 FY 2025-26 Refuse Administration Fund (403-80700-6400)
$87,000 Refuse Administration Fund Balance

Summary:

In July 2020, the City entered into an agreement with HF&H Consultants, LLC (HF&H) under the City Administrator's approval authority for $24,999 to assist the City with preparing to implement the extensive regulatory administrative burdens mandated by Senate Bill (SB) 1383. On April 6, 2021, the City Council approved Amendment No. 1 to the Agreement for HF&H to assist the City in negotiating a fully restated and amended solid waste handling franchise agreement with Republic Services and ordinance support to address the requirements of SB 1383. The amendment extended the term of the agreement to December 31, 2022, and increased the not-to-exceed contract amount to $119,999. In December 2022, Amendment No. 2 was executed under the City Administrator's administrative approval authority to extend the term of the Agreement to June 30, 2024. Amendment No. 3 was approved by the City Council on February 20, 2024 and amended the scope of work to include additional tasks and increase the contract amount by $35,000 for a total contract not-to-exceed amount of $154,999. Amendment No. 4 was approved by City Council on May 20, 2025 extending the term to June 20, 2027 and increasing the contract amount by $90,000 for a revised contract not-to-exceed amount of $244,999, due to the complexity of the contract negotiations with Republic Services and the City.

Staff is proposing Amendment No. 5 to add $150,000, bringing the revised cumulative contract not-to-exceed amount to $394,999. This contract increase is to complete remaining items for the agreement negotiating process and to provide on-call support for SB 1383 and additional contract requirements in FY 2026-27. The additional contract costs for the current fiscal year are being requested through a fund balance transfer via Resolution R-2026-29. A total of $87,000 is requested through a fund balance transfer for the additional services required to complete the negotiation process with Republic Services. The future cost of services will be

included in the operating budgets for future fiscal years.

Recommended Action:
It is recommended that the City Council:

1. Adopt Resolution R-2026-29, a Resolution of the City Council of the City of Placentia, California, authorizing a budget amendment in Fiscal Year 2025-26 in compliance with the City Charter of the City of Placentia §§ 1206 and 1209 pertaining to appropriations for actual expenditures; and
2. Approve Amendment No. 5 to the Professional Services Agreement with HF&H Consultants, LLC, for refuse contract negotiations and SB 1383 compliance assistance services to increase the contract amount by $150,000 for a revised cumulative contract not-to-exceed amount of $394,999 for the entire contract term; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents in a form approved by the City Attorney.

Strategic Plan Statement:
There is no specific strategic plan goal or objective associated with this recommended action.

Discussion:
In July 2020, the City entered into an agreement with HF&H for $24,999 for the development of a contract profile and Senate Bill (SB) 1383 Gap Analysis as part of joint effort with the cities of Brea, Fullerton, Garden Grove, and Yorba Linda to analyze and ultimately negotiate a completely restated franchise agreement with their solid waste hauler for implementation of SB 1383 mandates. On April 6, 2021, the City Council approved Amendment No. 1 to the Agreement with HF&H to assist the City in negotiating a restated agreement with Republic, consolidating all previous amendments, and negotiating a new citywide organic waste recycling program. The amendment also extended the term of the agreement to December 31, 2022, and increased the not-to-exceed contract amount to $119,999. In December 2022, Amendment No. 2 was executed under the City Administrator's administrative approval authority to extend the term of the Agreement to June 30, 2024. Amendment No. 3 was approved by the City Council on February 20, 2024, and amended the scope of work to include additional tasks, increased the contract not-to-exceed amount by $35,000 for a total cumulative not-to-exceed amount of $154,999, and extended the term through June 30, 2025, to complete the contract negotiations with Republic. On May 20, 2025, City Council approved Amendment No. 4, which increased the contract amount by $90,000 for a cumulative not-to-exceed contract amount of $244,999 and extended the term to June 20, 2027.

Staff is presenting Amendment No. 5 for City Council's consideration. Negotiations with Republic Services were anticipated to conclude earlier, but conversations on rates and terms extended negotiations into 2026. Additionally, key members of both the Republic and City negotiating teams and management staff have been replaced, which has added time and additional cost to this project. HF&H has diligently supported the City throughout this process, offering a draft amended agreement, analyzing various cost proposals, and actively participating in negotiation sessions. Given the complexity of the negotiations and the necessity to comply with SB 1383, the ongoing assistance of HF&H remains crucial for the City's success in reaching a revised agreement with Republic.

HF&H has supported a variety of jurisdictions and agencies throughout the State with strategic waste diversion planning, cost-of-service and rate studies, and negotiations of new franchise agreements related to SB 1383 compliance. HF&H has assisted other Orange County cities

including Anaheim, Brea, Garden Grove, Huntington Beach, Santa Ana, and Yorba Linda in negotiating and implementing a new and/or amended agreement with Republic for SB 1383 compliance. They have extensive experience and knowledge of the City's current franchise agreement and negotiations. As such, Staff is recommending the approval of Amendment No. 5 to the agreement with HF&H to increase the contract amount to add $150,000 for a revised cumulative contract not-to-exceed amount of $394,999 to allow HF&H to continue assisting the City in finalizing contract negotiations with Republic.

Financial Summary:
The recommended action will approve Amendment No. 5, to the Professional Services Agreement with HF&H, increasing the contract amount by $150,000 for the remainder of the term, for a revised total not-to-exceed contract amount of $394,999. Funds for the Fiscal Year 2025-26 expenses will be obtained via Resolution No. R-2026-29, by transferring $87,000 from the Refuse Administration fund balance to pay for the additional services required to complete the negotiation process. The future cost of the services will be proposed in the operating budgets for future years.

Attachments
Attachment 1 - Resolution No. R-2026-29
Attachment 2 - HF&H Consultants, LLC Amendment No. 5
Attachment 2 - Exhibit A - HF&H Proposal

RESOLUTION NO. R-2026-29

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, AUTHORIZING A BUDGET AMENDMENT IN FISCAL YEAR 2025-26 IN COMPLIANCE WITH THE CITY CHARTER OF THE CITY OF PLACENTIA §§ 1206 AND 1209 PERTAINING TO APPROPRIATIONS FOR ACTUAL EXPENDITURES

A. Recitals.

(i) The adopted budget for the 2025-26 Fiscal Year sets out estimated appropriations for City expenses throughout the year.

(ii) From time to time, the adopted budget must be adjusted when precise expenditures are finally determined or when estimated expenditures exceed projected costs allocated.

(iii) The City Charter of the City of Placentia § 1206 authorized the City Council to amend or supplement the budget by motion adopted by the affirmative votes of at least three members so as to authorize the transfer of unused balances appropriated for one purpose to another purpose, or to appropriate available revenues not included in the budget. All other legal prerequisites to the adoption of this Resolution have occurred.

B. Resolution.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA, CALIFORNIA, DOES HEREBY RESOLVE AS FOLLOWS:

1. Recitals. The above recitals are all true and correct and are herein incorporated.

2. The adopted budget for Fiscal Year 2025-26, Resolution No. R-2025-25 is hereby amended to reflect the following expenditure of funds from the Account specified to the Account specified:

FUND	DESCRIPTION	DEPARTMENT	GL ACOUNT #	AMOUNT
Refuse Administration	Professional Services	Refuse	403-80700-6400	$87,000
Refuse Administration	Fund Balance	Non-Departmental	403-90000-3001	($87,000)

The Mayor shall sign this Resolution, and the City Clerk shall attest and certify to the passage and adoption thereof.

APPROVED and ADOPTED this 19th day of May 2026.

_____
Chad P. Wanke, Mayor

Attest:

_____
Robert S. McKinnell, City Clerk

STATE OF CALIFORNIA
COUNTY OF ORANGE

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Resolution was adopted at a regular meeting of the City Council of the City of Placentia held on the 19th of May 2026, by the following vote:

AYES:	COUNCILMEMBERS:
NOES:	COUNCILMEMBERS:
ABSENT:	COUNCILMEMBERS:
ABSTAIN:	COUNCILMEMBERS:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____
Christian L. Bettenhausen, City Attorney

AMENDMENT NO. 5 TO
PROFESSIONAL SERVICES AGREEMENT
PROVISION OF SB 1383 CONTRACTING ASSISTANCE SERVICES WITH
HF&H CONSULTANTS, LLC

This Amendment No. 5 ("Amendment") to Professional Services Agreement is made and entered into effective the 19th day of May 2026, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and HF&H CONSULTANTS, LLC, a California Limited Liability corporation (hereinafter "CONSULTANT"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. Recitals.

(i) CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective July 1, 2020, through which CONSULTANT has been providing professional services as more fully explained in the Scope of Services attached to the Agreement as Exhibit "A".

(ii) The Parties now seek to amend the Agreement to increase the compensation by an additional $150,000 for additional consulting services related to SB 1383 compliance assistance and contract negotiations.

(iii) All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 2.0, Paragraph 2.1 of the Agreement is hereby amended to read as follows:

2.1. Compensation. Consultant shall be paid in accordance with the revised fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed Three Hundred Ninety-Four Thousand Nine Hundred and Ninety-Nine Dollars ($394,999).

2. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

3. The Agreement, all amendments together with this Amendment No. 5 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 5 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 5 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 5 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: _____
Laith Ezzet
Senior Vice President

CITY OF PLACENTIA

By: _____
Jennifer Lampman
City Administrator

ATTEST:

By: _____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

By: _____
Christian L. Bettenhausen, City Attorney

HF&H Consultants
590 Ygnacio Valley Rd. Suite 105
Walnut Creek, CA 94596
Phone: (925) 977-6950
Web: hfh-consultants.com

April 14, 2026

Cheryl Miller
Environmental Services Coordinator

Matthew Di Mario
Management Analyst

City of Placentia Public Works Department
401 E. Chapman Ave.
Placentia, CA 92870

Sent via email: cmiller@placentia.org and mdimario@placentia.org

Subject: Proposal to Provide Recycling, Organics, and Solid Waste Consultant Services

Dear Cheryl Miller and Matthew Di Mario,

HF&H Consultants (HF&H) is pleased to submit this updated scope of work to the City of Placentia (City) to continue to provide recycling, organics, and solid waste consultant services.

This scope was developed after a call with City staff on Wednesday, April 8, 2026. The intention of this scope is to finalize the negotiations with the City's solid waste hauler, Republic Services (Republic), for a Senate Bill 1383 compliant agreement, provide on-call implementation support services to aid the City in achieving compliance with the State's recycling and organics recycling requirements, and includes continued CalRecycle liaison support with the Jurisdiction and Agency Compliance and Enforcement (JACE) Branch Compliance Evaluation .

Thank you for the opportunity to provide you with this scope. We look forward to an opportunity to continue our partnership with the City. If you have any questions, please contact Haley Kunert at (949) 251-0930 or hkunert@hfh-consultants.com.

Very truly yours,
HF&H CONSULTANTS, LLC

Laith Ezzet, CMC
Senior Vice President

Haley Kunert
Senior Project Manager

Section 1: SCOPE OF WORK

TASK 1: SB 1383 CONTRACTING ASSISTANCE

The updated budget is to support the extended timeframe of the negotiations, additional time to analyze and negotiate the contract that was over and above the original cost proposal. The funds will cover additional time due to complexities of negotiations based on programmatic assumptions for Senate Bill 1383 (SB 1383) and recycling matters, additional contract language negotiation sessions, internal briefings with City staff, finalizing contract exhibits, draft of the final negotiated agreement, support for drafting a Council staff report, and preparation for participation in a City Council meeting to present draft agreement.

TASK 2: ON-CALL CONSULTANT SUPPORT

HF&H will assist with various recycling, organics, and solid waste related inquiries and tasks that arise from time to time to the extent the project budget supports a request. These tasks will include legislative research, compliance tracking and reporting, and providing general recycling, organics, and solid waste liaison assistance with CalRecycle.

For this task, HF&H may assist through one or more of the following subtasks within the budgetary limitations of the proposal:

2A SB 1383 Contract Oversight and Open Item Monitoring:

Upon City request, support with ongoing SB 1383 contract compliance activities under the current franchise agreement such as monitoring key services and compliance dates, reporting requirements, and specific annual SB 1383 program and educational requirements.

2B Legislative Monitoring:

Track solid waste legislation, regulations, SB 1383 resources, guidance, and funding opportunities, CalRecycle policy decisions, and other solid waste, recycling, and organics issues pertinent to the City. Provide legislative and regulatory updates and discuss significant items at virtual and/or in-person meetings.

2C Monitor Facility and Industry Updates:

Monitor local solid waste, recycling, and organics industry developments that may impact the City, such as the development of composting operations at the Orange County landfills.

2D Implementation Record:

Upon City request, review the City's Implementation Record to assess compliance and identify performance enhancement opportunities.

2E Environmentally Preferable Purchasing Policy Support:

Upon City request, review the City's current Environmentally Preferable Purchasing Policy or Financial Procurement Policy (ies) and identify compliance gaps and strategies for resolution.

2F CalGreen and MWELO Support:

Upon City request, review the City's current CalGreen Construction and Demolition and Model Water Efficiency Landscape Ordinances (MWELO) and internal policies for SB 1383 compliance.

2G Self-Haul Program Updates:

Upon City request, review the City's current self-haul program, assess compliance, and identify enhancement opportunities to ensure compliance with SB 1383.

2H CalRecycle Liaison Support:

Upon City request, HF&H will continue to support the City with CalRecycle related inquiries and throughout the City's JACE Compliance Evaluation process.

Upon City request, we will review and provide feedback on a final draft of the Electronic Annual Report and SB 1383 compliance report required by 14 CCR 18994.2.

2I Amended Agreement Transition Support:

Upon City request, we will support the transition from the current agreement to the amended and restated agreement. Support may include review of the hauler's implementation plan, coordination with designated City stakeholders, and facilitation of knowledge and documentation transfer for inclusion in the Implementation Record, as directed by the City.

2J Other On-Call Activities:

Other ongoing on-call recycling, organics, and solid waste activities that may be identified during the course of the term and within budgetary limitations.

Section 2: Fee Proposal

Services will be performed on a time-and-materials basis, not to exceed the available budget without written City approval and aligned with the applicable project-year (Table 1 below). Based on discussions with City staff on April 13, 2026, we understand the City's preference is a three-year term (aligned with the fiscal year), with two optional extension periods exercisable at the City's discretion.

Table 1: Project Year Schedule

Project Year	Calendar Dates
Year 1	City Council Execution to June 30, 2027
Year 2	July 1, 2027 to June 30, 2028
Year 3	July 1, 2028 to June 30, 2029
Optional Year 4	July 1, 2029 to June 30, 2030
Optional Year 5	July 1, 2030 to June 30, 2031

The proposed budget is summarized in Table 2 below and supported by the workplan in Table 4 (see Page 5) for Project Year 1. The combined budget for Project Years 1, 2, and 3 is $376,000. The budget for Optional Year 4 is $129,400 and for Optional Year 5 is $134,600. The total combined budget with the Optional Years is $640,000. We will bill the City once per month based on the number of hours worked and expenses incurred. Payment is due within 30 days of invoicing.

Table 2: Annual Budget per Project Year

Project Year and Description	Contracting	On-Call*	Total
Year 1: Contracting & On-Call Support	$17,000	$115,000	$132,000
Year 2: On-Call Support		$119,600	$119,600
Year 3: On-Call Support		$124,400	$124,400
Subtotal for 3 Years	$17,000	$359,000	$376,000
Optional Year 4: On-Call Support		$129,400	$129,400
Optional Year 5: On-Call Support		$134,600	$134,600
Total for Years	$17,000	$623,000	$640,000

*Includes annual adjustment of 4.0% each Fiscal Year.

PROFESSIONAL FEES

Hourly rates for professional and administrative personnel through December 31, 2026, are the same as under our current professional services agreement adjusted January 1 and are listed again on the following page:

Table 3: Schedule of Hourly Rates (Calendar Year 2026)

Position	Rate*
Executive	$377 - $379
Senior Project Manager	$319 - $345
Senior Associate/Project Manager	$233 - $308
Associate Analyst	$200 - $227
Assistant Analyst	$173 - $195
Administrative Staff	$135 - $173

*Hourly rates adjust each January 1 by 4.0%.

DIRECT EXPENSES

Standard charges for common direct expenses are as follows:

Automobile Travel	Prevailing IRS mileage rate
Airfare and Public Transit	Actual Cost
Postage, overnight mail, couriers, and other out-of-pocket costs	Actual Cost

An estimated workplan for Project Year 1 is provided in Table 4 below.

Table 4: Estimated Workplan for Project Year 1*

		Executive $379	Sr. Project Manager $319	Sr. Associate $245	Associate $225	Administrative $160	Total Hours	Proposed Cost
Task 1	**Contracting Assistance (Year 1 Only)**							
	Support with Finalizing Negotiations and Amended Agreement	2	14	20	0	0	36	$10,124
	Prepare and Develop City Council Presentation	2	6	2	0	1	11	$3,322
	Attend and Present at City Council Meeting on June 2nd	0	5	0	0	0	5	$1,595
	Support with Other Agreement Matters (Review Staff Report and Ordinance for Collection Hours)	0	6	0	0	0	6	$1,914
	Task 1	**4**	**31**	**22**	**0**	**1**	**52**	**$16,955**
	Task 1 Expenses							**$45**
	Task 1 Total Fees and Expenses							**$17,000**
Task 2	**On-Call Consultant Support - Estimated Hours**							
	Support with On-Call Recycling, Organic Materials, and Solid Waste Matters	32	100	140	150	16	438	$114,638
	Task 2	**32**	**100**	**140**	**150**	**16**	**438**	**$114,638**
	Task 2 Expenses							**$362**
	Task 2 Total Fees and Expenses							**$115,000**
Total Costs								
	Project Year 1 Total Budget							**$132,000**

*Hours may be shifted among staff and tasks based on City requests.

Agenda Item No: 1.h

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Lydie Gutfeld

From: Community Services

Subject:
AMENDMENT NO. 2 TO THE PROFESSIONAL SERVICES AGREEMENT WITH OCY MANAGEMENT, LLC

Financial Impact:

20% Match from General Fund (101-30603-6315)	$18,743
OCTA Measure M Funding (211-30000-6315)	$74,972
BUDGET	**$93,715**

Summary:
The City of Placentia has partnered with OCYM to provide senior transportation services through the Senior Mobility Program (SMP). Amendment No. 1, approved by the City Council on June 17, 2025, authorized the first of three one-year extensions to the agreement and reflected a company name change.

Staff now recommends approval of Amendment No. 2 to authorize the second one-year extension in an amount not to exceed $93,715. This amendment also includes an additional 13 days, extending the contract term through June 30 to align with the Orange County Transportation Authority grant funding cycle.

Recommended Action:
It is recommended that the City Council:

1. Approve Amendment No. 2 to a Professional Services Agreement with OCY Management, LLC (OCYM) to extend the grant agreement period with a one-year extension, in a total amount not to exceed $93,715 to continue providing senior transportation services; and
2. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney; and
3. Authorize the City Administrator to approve the eligible agreement term extension based upon contractor performance and at the discretion of the City.

Strategic Plan Statement:
This item supports Strategic Plan Goal No. 1: Fiscal Sustainability. The program is primarily funded through the Orange County Transportation Authority (OCTA) (80%), with only a 20% contribution from the City's General Fund, demonstrating fiscal responsibility by leveraging external funding to deliver essential services.

Discussion:
The City currently maintains an agreement with OCYM to provide transportation services for senior residents. OCYM has delivered these services reliably, and the program remains the most utilized transportation option within the senior community.

The Senior Mobility Program (SMP) provides transportation to and from the Placentia Senior Center, Monday through Friday, for Placentia senior residents. In addition, the program offers trips to five predetermined destinations twice per week (Tuesdays and Thursdays), including medical offices, grocery stores, pharmacies, and other essential businesses that support residents' daily needs.

The SMP is funded through a grant agreement with the Orange County Transportation Authority (OCTA), which covers 80% of the program's annual operating costs. The remaining 20% local match is funded by the City's General Fund.

Amendment No. 2 would extend the current agreement for OCYM to continue providing services without interruption. Extending the agreement helps avoid any gaps in service and allows the City to keep working with a provider that is already familiar with the program and its participants. Due to OCTA's commitment to funding the next four (4) years for transportation, Staff recommends continuing this agreement and supporting the City's goal of helping seniors remain active, safe, and connected in the community.

Financial Summary:
There is no increase to the overall not-to-exceed amount; services will continue to be funded through the existing grant allocation of (FY27-28), $74,972. Under this agreement, the City of Placentia will continue to use these funds in addition to the 20% city match of $18,743 (101-30603-6315) to provide transportation services to seniors.

Attachments
Amendment 2 OCYM-Professional Services.pdf
OCY Management LLC - Amendment No. 1 Sr. Transportation.pdf

AMENDMENT NO. 2 TO
PROFESSIONAL SERVICES AGREEMENT
PROVISION OF PROFESSIONAL SERVICES WITH OCY MANAGEMENT, LLC

This Amendment No. 2 ("Amendment") to the Professional Services Agreement is made and entered into effective the 30th day of June 2026, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and OCY MANAGEMENT, LLC (OCYM), a California corporation (hereinafter "CONSULTANT"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. Recitals.

(i). CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective June 17, 2025, through which CONSULTANT has been providing professional services as more fully explained in the Scope of Services attached to the Agreement as Exhibit "A."

(ii). The Parties now seek to amend the Agreement to extend the term of the contract for one year and maintain compensation not to exceed $93,715.

(iii). All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Article B, paragraph 4.1 of the Agreement is hereby amended to read as follows:

Extend the term of the contract for an additional period of twelve (12) months, commencing June 30, 2026, through June 30, 2027, with total compensation not to exceed $93,715.

2. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

3. The Agreement, all amendments together with this Amendment No. 2 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No.1, shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 2 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 2 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: _____
Akbar Majid, President

CITY OF PLACENTIA

By: _____
Jennifer Lampman, City Administrator

ATTEST:

By: _____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

By: _____
Christian L. Bettenhausen, City Attorney

AMENDMENT NO. 1 TO
PROFESSIONAL SERVICES AGREEMENT
PROVISION OF SENIOR TRANSPORTATION SERVICES WITH OCY MANAGEMNET, LLC (OCYM)

This Amendment No. 1 ("Amendment") to Professional Services Agreement is made and entered into effective the 17 day of June, 2025, by and between the CITY OF PLACENTIA, a Charter City and Municipal Corporation ("CITY"), and OCY Management, LLC, a California corporation (hereinafter "CONSULTANT"). CITY and CONSULTANT are sometimes hereinafter individually referred to as "Party" and or collectively referred to as the "Parties."

A. Recitals.

(i) CITY and CONSULTANT entered into a Professional Services Agreement ("Agreement") effective April 3, 2023 through which CONSULTANT has been providing professional services as more fully explained in the Scope of Services attached to the Agreement as Exhibit "A".

(ii) The Parties now seek to amend the Agreement to extend the term of the contract and set a new compensation not to exceed $165,340.60.

(iii) All legal prerequisites to the making of this Amendment have occurred.

NOW, THEREFORE, in consideration of the mutual covenants and conditions set forth herein, the Parties agree as follows:

B. Amendment to Agreement.

1. Section 2.1 and 4.1, Paragraph 1 of the Agreement is hereby amended to read as follows:

2.1 Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed $165,340.60 for the one-year extension.

4.1 Term. This Amendment No. 1 shall commence on the Effective Date and continue for a period of 12 months, ending on June 17, 2026.

2. Except as specifically modified herein, all of the terms, conditions and provisions of the Agreement shall remain in full force and effect.

3. The Agreement, all amendments together with this Amendment No. 1 and all Exhibits attached thereto, constitutes the entire Agreement between the Parties and supersedes all prior negotiations, arrangements, representations, and understandings, if any, made by or between the Parties with respect to the subject matter hereof. No amendment or other modification of the Agreement, as modified by this Amendment No. 1 shall be binding unless executed in writing by both Parties hereto, or their respective successors, assigns, or grantees.

4. Each of the undersigned represents and warrants that he or she is duly authorized to execute and deliver this Amendment No. 1 and that such execution is binding upon the entity for which he or she is executing this document.

IN WITNESS WHEREOF, the Parties have caused Amendment No. 1 to the Consulting Services Agreement are to be executed as of the day and year first above written.

CONSULTANT

By: Akbar Majid
Akbar Majid, President

CITY OF PLACENTIA

By:
Kevin Kirwin, Mayor

ATTEST:

By: Robert S McKinnell
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

By:
Christian L. Bettenhausen, City Attorney



Senior Mobility Program
City of Placentia

January 1, 2023

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TAB #1



California Yellow Cab

520 West Dyer Road Santa Ana, California 92707
714.427.2555 www.CaliforniaYellowCab.com

(714)444-4444 (949)444-4444 (657)444-4444

January 1, 2023

Felipe Zambrano, Community Services Coordinator
City of Placentia
401 E Chapman Ave,
Placentia, CA 92870

Hello Mr. Zambrano,

Cabco Yellow Inc., dba California Yellow Cab (CYC) would kindly like to express interest in providing transportation services to the City of Placentia. The proposal shall remain valid for a period of not less than 180 days from the date of submittal.

In business since 1995, CYC has a long history of providing transportation services that go far beyond the traditional forms of taxicab services. Early in the company's history, we identified underserved segments of Orange County's population and sought to craft an on-demand service option for those affected by the challenges of public transportation. Today, CYC remains the largest and most adaptive taxicab fleet in the county, providing seniors and paratransit passengers the opportunity to get where they need to go, without doing so according to a bus schedule.

We are confident that at CYC we have the dedicated drivers and representatives to complete all tasks. In addition, our drivers not only are professional, but they will treat seniors with respect, help them in and out of the vehicle if permitted, have patience, and drive cautiously at all times.

Currently, we are contractors to numerous senior transportation programs in the county including the City of Fullerton, Cypress, La Habra, Fountain Valley, Laguna Woods, San Clemente, Laguna Hills, Orange, Yorba Linda, Garden Grove, Laguna Niguel and others.

CYC is delighted to have the opportunity to submit this Proposal to you and we welcome the opportunity to continue to meet the transportation needs of seniors in your fine City.

Sincerely,

Tim Conlon
President
520 W Dyer Road, Santa Ana, CA 92707
T714.427.2555 X112
tconlon@cayellow.com

Company Summary

Legal Name of Company:

Cabco Yellow, Inc.

Dba Name of Company:

California Yellow Cab

520 W. Dyer Road

Santa Ana, Ca 92707

www.CaliforniaYellowCab.com

Dispatch Phone Numbers:

(714)444-4444

(949)444-4444

(657)444-4444

(877)935-5692

Name and Title of Person Completing Proposal: Tim Conlon, President

P (714)427-2555 Ext. 112

F (714)438-0405

tconlon@cayellow.com

Employer Identification Number:

33-0723354

Statement of Ownership:

Cabco Yellow, Inc. is a California S-Corp,

Wholly owned by William Rouse

Years in Business:

Since 1995; 25+ years

Failures or Refusals to Complete Any Contracts:

None

Arbitrations, lawsuits, settlements, etc. in the last 5 years

There is no pending litigation or arbitration for Cabco Yellow Inc., other than that related to normal operational vehicle accident activity which has resulted in routine litigation, which is being addressed by our company's insurance carrier. Additionally, there are no other conditions – including those identified above – that Cabco Yellow believes would impede on the company's ability to service the program.

Financial Interests in Other Lines of Business:

DriveU San Diego, Long Beach Yellow Cab, Administrative Services Company

Orange County Taxi Administration Program (OCTAP) Permit:

#17

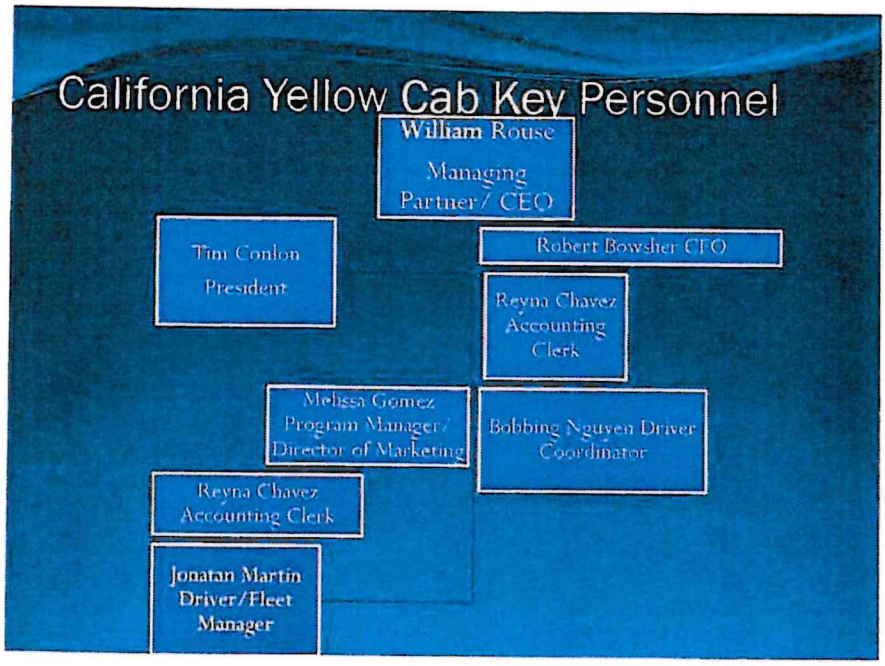
Key Personnel



Tim Conlon- Mr. Conlon had served as the General Manager responsible for the day-to-day operations of California Yellow Cab (CYC) since the company's inception in 1995. As the company's current President, Mr. Conlon's responsibilities include supervision of mechanical staff, vehicle inspections, securing proper vehicle permits and registrations, and administering risk management functions. Mr. Conlon has a bachelor's degree from California Polytechnic University and will remain the primary contact for the City of Placentia with a high commitment for this assignment, available throughout the program's duration.



Melissa Gomez- As the Director of Marketing since January 2017, Ms. Gomez is responsible for ensuring our company meets program guidelines and outcome objectives according to the highest standards of service. Ms. Gomez is also the Program Manager managing existing relationships and leading in handling service issues and/or complaint resolutions relevant to the programs in Orange County. Ms. Gomez has a long history in the transportation sector as a Project Manager ensuring seniors receive the best service possible and are transported in a safe and timely manner. Ms. Gomez received a Bachelor's degree from California State University San Bernardino and Master's degree in Communications from California Baptist University.



Key Personnel Statement: President Tim Conlon, Director of Marketing/Program Manager Melissa Gomez, and Driver Manager Jonatan Martin will be available to the extent proposed for the duration of the project and acknowledge that no person designated as "key" to the project shall be removed or replaced without the prior written concurrence of the City.

TIMOTHY CONLON

President

EDUCATION Mount San Antonio College

California Polytechnic University, Pomona

PROFESSIONAL ***California Yellow Cab, 1996 to Present***

President / General Manager responsible for the day-to-day operations of the Company including driver hiring and training, supervision of mechanical staff, vehicle inspections, securing proper vehicle permits and registrations, administering risk management functions.

West Coast Transportation Network, 1994-1996

Series of progressively responsible positions from, dispatcher, accident investigator, office manager, general manager.

GMS Imports, 1990-1994

Regional Sales Manager for a furniture importer for the Western United States. Responsible for merchandising and marketing new lines and implementing and conducting sales training for affiliates.

Conlon Tire, Inc., 1972-1990

President and General Manager of family owned business until sold in 1990. Series of progressively responsible positions including, marketing

and advertising director, merchandising coordinator, customer service and human resources director.

AFFILIATIONS Santa Ana Chamber of Commerce

ACHIEVMENTS Newport Beach Chamber of Commerce

AWARDS Lions International, Past Committee Chairperson

While Cabco Yellow Inc. will utilize over 150 independent contractor drivers and our experienced call center staff for the day to day operations of this program, it will be the responsibility of the President, Tim Conlon, with help of Program Manager, Melissa Gomez to coordinate these efforts. Mr. Conlon will communicate with City staff regarding complaint resolutions, accident investigations, and any other issues or concerns relevant to the success of this program. Tim Conlon will bring over (15) years of passenger transportation experience in Orange County to this program. Mr. Conlon has been the primary contact for several similar programs, including the OCTA – Senior Nutrition Program and Senior Dial a Taxi Program. This experience, coupled with a sincere desire to serve this segment of the County's population will make him an excellent manager of this program

MELISSA GOMEZ

Riverside, CA ■ 951-255-4367 ■ melissa@cayellow.com

EDUCATION

Riverside City College, *2009*

California State University San Bernardino, *2014*

California Baptist University, *2016*

PROFESSIONAL

California Yellow Cab, January 2017 to Present

Director of Marketing and Program Manager who drives company through innovative strategic planning, interactive marketing, and sales promotion. In addition to being Marketing Director also the Program Manager that ensures all program guidelines are being met, passengers are transported at a timely and safely manner and ensures there are high levels of customer service being emphasized. Skilled at analyzing customer needs to develop high standard customer service and problem solver who adapts to change and exceeds expectations under any circumstances. Ms. Gomez currently oversees all our senior mobility programs along with many other private and public programs throughout Orange County.

Mission Inn Foundation, August 2016- December 2016

Intern: Oversaw the planning and execution of logistics and operations for events through private meetings and conferences. Worked with event sponsors and vendors on all aspects of planning events. Assisted in

achieving business objectives with demanding timeframes and negotiated contracts with vendors and service providers.

Happy Taxi, February 2012- January 2017

Supervising Dispatcher and Paratransit Driver

When starting with Happy Taxi answered routine employee and recruitment related questions such as appropriate documentation submission and application status. Assisted in scheduling interviews and training times/dates for candidates. Provided training and orientation for new staff and routed customer orders in a timely manner. When needed would transport seniors or paratransit members to and from their residence to senior centers, medical, shopping, and/or personal appointments. Also, generated invoices and responded to customers with inquiries and/or complaints.

Scope of Work & Proposed Operational System for City of Placentia

California Yellow Cab - CYC - proposes to establish a toll-free telephone number for use by the Senior Mobility Program (SMP) patrons in the City of Placentia. By using this number, program participants may call for on-demand service with the expectation of a cab arriving at the pick-up address within sixty (60) minutes, during program service hours. The phone number will automatically identify the caller as a program participant, and the participant would then only need to provide basic trip information along with their SMP I.D. number.

In addition to routine on-demand service, program participants may use the same phone number with the same identifying protocols for reservation service when possible, up to two weeks in advance. This can provide CYC dispatch with the ability to pre-route these trips to select drivers.

Reporting and Billing

Documentation and reporting on the part of CYC is managed via our proprietary digital-dispatch system. In addition to monthly trip data and invoicing, highly detailed electronic records are kept in our archiving, and can be accessed and placed into a report in as little as twenty-four hours. Information submitted, stored and readily available for any reporting purposes include rudimentary dispatch data like passengers' names, pick-up locations, destinations, dates and times of travel, passenger ID number, and additional contact information. Additionally, this data includes GPS "ping"

information from the cabs themselves that provide accurate data on the route taken during a trip, vehicle speed, performance standards data, records of customer contact including audio recordings of every call to or from a customer, and event records for each trip like times of pickups and drop offs.

Complaints and Incidents

All complaints will be reviewed by the Project Manager within 24 hours. From there, a remedy for the issue would be offered in addition to the City being contacted as to the status of the issue within 48 hours. Appropriate action would be taken to ensure the complaint does not arise again in any area of our operations.

We view incidents between drivers and passengers as among the most serious of problems that can occur in a program like this. CYC is a *service* business, and therefore any incident that may occur is not acceptable. Once a report of an incident is received, the Field Operations Supervisor will be charged with obtaining the details of the incident and following up. A detailed report of any accident, injury, or any dispute will be completed and provided to the City.

Per our routine day-to-day operations, any and all accidents receive the immediate attention of CYC accident investigators. These individuals are charged with rapidly responding to an accident scene. They use the appropriate reporting protocols to complete a formal investigation report that includes interviews of affected parties, measurements of the scene and photographs of the incident and the surroundings.

CYC was one of the first taxicab companies in the U.S. to electronically archive all trip data and continues to do so as a matter of routine, for three years so as to permit rapid forwarding of this data upon request.

Detailed itemization of trip data is included in the monthly invoicing. An accounting of ridership, in a line-by-line format is provided so as to aid in auditing and oversight of the program.

Experience

CYC has been in the Seniors and Paratransit transportation business since its inception some twenty plus years ago (1995), and is the current service contractor for seniors' programs in the cities of Yorba Linda, Fullerton, Cypress, Laguna Hills, Laguna Woods, La Habra, Orange, Garden Grove, Rancho Santa Margarita and others. Additionally, we are the primary contractor for John Wayne Airport, a franchise in the City of Anaheim and

Has a number of independent private care organizations, all requiring ADA compliance and driver Sensitivity Training programs.

Of particular note are the twelve years' experience servicing the 25,000 seniors residing in Laguna Woods with a consistent sub 1% complaint record.

As the John Wayne Airport (JWA) contractor, we are continually challenged to innovate and update our fleet and methods for accommodating the traveling public. What we learn from our operations at JWA are modern fleet protocols, advanced customer service methods, situational awareness training for our staff and drivers, and skills is

handling seniors, developmentally disadvantaged and varying cultural expectations. These advances are incorporated into our street-fleet driver training programs and help ensure consistency throughout our fleet.

Fleet and Maintenance

CYC has a diverse fleet consisting of conventional sedans, 6-passenger minivans, and ADA compliant wheelchair-access vans. The average age of the CYC fleet is 4 years.



All of our taxicabs undergo a rigorous maintenance program, designed to ensure safe and dependable transportation for passengers. Records of inspections and maintenance logs are kept by our company as a permanent record for the vehicles. These records are available for City staff review upon request.

The heart of our vehicle maintenance program called *Preventive Safety and Maintenance Inspection* (PSMI). This program is designed to identify and correct any and potential vehicle issues before they become a more serious problem.

Monthly Safety Inspections

Every cab in our fleet is inspected approximately every 30 days, to check for any vehicle malfunctions or unsafe conditions including, but not limited to:

- Headlights, tail lights, brake lights, interior lights, and turn signals
- Steering
- Windshield wipers
- Tires
- Oil, transmission fluid, etc.
- Warning lights on display
- Body, windshield or interior damage
- Leakage of any fluids
- Horn
- Mirrors
- Double-check the hood to ensure both latches are fastened securely
- **Wheelchair Vehicles: hand rails, wheelchair tie-downs (manual or power), internal and exterior lighting, operation of ramp/lift, etc.**

If any malfunction or damage is observed, the vehicle is not driven.

Interval PMSI Inspections

PMSI inspections are conducted at 6,000-mile intervals. The vehicle's engine oil and filter are changed at each inspection, and the brakes are inspected and adjusted, if necessary. Every 30,000 miles, each vehicle undergoes a more through PMSI, which includes items not specifically addressed in the preceding inspections.

Automated Maintenance Tracking System

Our company uses an automated driver and vehicle maintenance tracking system which proactively monitors every driver and vehicle in the fleet and records the mileage of

each vehicle weekly. Critical driver and vehicle in the fleet and records the mileage of each vehicle weekly. Critical driver date tracked by our system includes:

- Driver license and expiration
- Norton Medical expiration (drug screening)
- OCTPA driver permits and expiration
- H6 infractions

Critical vehicle data tracked includes:

- Vehicle registration and expiration
- Vehicle mileage (weekly) and preventative maintenance required
- OCTAP permits and expiration

The program also contains a history of the vehicles' previous inspections. Based upon all of this information, the program will sort the entire fleet and will identify the vehicles that will be coming due for an inspection within the next week, as well as identifying which inspection is due. This information is then conveyed to the Scheduling and Dispatch Department to ensure that the required vehicles are available for the Maintenance Department on the day that they are requested.

All CYC cabs are professionally washed on a weekly basis and drivers are required to maintain a clean and tidy vehicle at all times. All cabs are randomly inspected in the field. Any dirty or foul smelling vehicles are removed from service right away, and re-inspected for corrections before being returned to service.

California Yellow Cab has been taking the following steps to protect both the seniors and drivers from the spread of the Covid-19 virus. Although it is not guaranteed that

they will not be exposed, studies have shown that if followed there will be a greatly decreased likelihood of contracting the virus.

Every Three Days

- Vehicle is disinfected at the main office
- Complete thorough cleaning of all interior surfaces
- Restock of all required supplies

Start of Each Day

- Driver will check supply inventory of masks, gloves, and disinfecting wipes
- Wipe down of all interior surfaces
- Safely dispose of any used cleaning supplies or protective equipment

After Each Passenger

- Using the disinfecting wipes and while wearing gloves they will wipe down passenger area. Specifically, any area of contact; door handles, window controls, credit card processor, headrest, etc. **Note:** While we encourage the wearing of facial coverings by all passengers and will make them available for drivers to offer those passengers that do not have them it is still a personal choice that each passenger will make for themselves (unless the City requires all passengers to wear one).

Most CYC cabs are distinct and identical in appearance with a black lower 1/3rd panel and a yellow upper body. Identifying decals are in black, white or silver, and the decals

are arranged in the same position on all vehicles with the California Yellow Cab logo on the front.

Insurance Requirements

Since our vehicles can hold a maximum of 6 riders our automobile liability insurance coverage is with a limit of not less than $1,000,000 each accident.

Operations Base in Santa Ana

Owned by us, our base has approximately 2600 sq. feet of office space and more than 5000 sq. feet of logistics and maintenance facilities, we employ six full-time staff members in our administrative offices and contract with a dozen more on-site fleet-maintenance technicians and specialists in our independently owned and operated service facility.

All scheduled and unscheduled maintenance, with the exception of certain bodywork and machine shop work, is performed here. Our maintenance facility is fully equipped to easily perform maintenance ranging from routine oil changes to complete driveline and chassis rebuilds. Our shop meets all local zoning requirements and possesses the equipment and is staffed by highly trained and certified technicians.

Driver Training & Policies

All drivers with California Yellow Cab (CYC) are independent contractors, as is the case with all cab companies in the County.

All applicants must be able to produce the following:

- An Excellent Driving Record
    - Current, valid California Driver's License
    - Verified ten-year (H6) driving record with no more than two moving violations within the previous three years, and ZERO serious violations such as reckless driving, or driving while under the influence of drugs or alcohol
- OCTAP Taxi Driver Permit
    - Pass a drug and alcohol screening initially, annually, and randomly
    - Be Live Scan fingerprinted with the Orange County Sheriff's Department
    - Successfully pass a State and Federal background check
    - Provide proof of legal residency
    - Be placed on the DMV *Pull-Notice* program
    - Be photographed with copies placed into their permanent OCTAP record

Only after successfully producing the above will a prospective driver be considered for a Lease under the CYC livery.

CYC uses a driver training program comprised of a four-module training platform called *Operations, Safety, Service and Review* (OSSR). OSSR focuses much more in-depth on customer service, fare collection policies and sensitivity training for providing rides to

seniors and individuals with disabilities. Encompassing some 30 hours of classroom and on-the-road training, and typically presented over a 3-day training period.

Training occurs before the driver is leased a vehicle, annually and refresher trainings are available every six months. If there is an update or changes to program guidelines trainings are conducted right away to ensure all drivers understand and follow the new guidelines.

All of the seniors programs we service have asked that our drivers wear a white shirt with dark trousers and dark-color shoes. Drivers have the option of participating or not, but if they elect to participate, they must adhere the programs' requirements.

Drug and Alcohol Policy

CYC is dedicated in providing safe, dependable, and efficient transportation services to our customers. Our safety-sensitive employees' and affiliate's use of illegal drugs and misuse of alcohol poses a significant risk to public safety, as well as the employee's and affiliate's health and wellbeing, and can cause loss of efficiency, productivity, or a disruptive work environment. CYC's drug and alcohol policy is intended to comply with all applicable State and Federal regulations governing workplace anti-drug use and alcohol misuse programs in the transportation industry. They include DOT 49 CFR Part 40 as amended, ("Procedures for Transportation Workplace Drug and Alcohol Testing Programs"); FTA 49 CFR Part 655 ("Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations"); DOT 49 CFR Part 29 ("Drug-Free Workplace Act of 1988"); and CA Govt. Code Section 8350 et. Seq. ("Drug-Free Workplace Act of 1990"). The policy incorporates the requirements of above regulations for safety-sensitive

employees and others when so noted (this policy is available at any time). Drivers undergo an FTA Drug test initially (pre-employment) and must be enrolled in a random pool.

Experience

California Yellow Cab (CYC) is aware of the scope of work and all the tasks that the City of Placentia requires. The following information includes references and current clients:

2004-Present

City of Laguna Woods

Yolie Trippy, Deputy City Clerk

24264 El Toro Road, Laguna Woods, CA 98263

T949-639-0561 ytrippy@cityoflagunawoods.com

Senior Mobility Program for Laguna Woods' residents. Non-emergency Medical Transportation is available for any non-emergency medical trips beginning or ending in Laguna Woods (within Orange County and Long Beach VA). Seniors may use the services in Laguna Woods for social, personal care, and shopping transportation.

2012-Present

City of Orange

Katherine Connaghan, Executive Director

170 S Olive St, Orange, CA 92866

T714-538-9633 katherine@orangeseniorcenter.org

SMP for residents of Orange. Transportation is provided for non-emergency medical appointments, pharmacy, grocery store, and senior center trips.

2012-Present

City of Mission Viejo

Fran Aihara, Recreation & Community Services

24932 Veterans Way, Mission Viejo, CA 92692

T949-470-3062 faihara@cityofmissionviejo.org

SMP for residents of Mission Viejo. Transportation is provided for non-emergency medical appointments, John Wayne Airport, pharmacy, grocery store, and senior center trips.

2012-Present

City of Laguna Hills

Kayle McDonald, Administrative Assistant

T949-707-2681 kmcdonald@lagunaillsca.gov

24035 El Toro Road, Laguna Hills, CA 92653

SMP for residents of Laguna Hills. Transportation is provided for non-emergency medical appointments, John Wayne Airport, pharmacy, grocery store, and senior center trips.

2017-Present

City of Lake Forest

Vicky Blethen, Recreational Manager

T949-461-3453 VBlethen@lakeforestca.gov

100 Civic Center Dr, Lake Forest, CA 92630

SMP for residents of Lake Forest. Transportation is provided for non-emergency medical appointments, shopping, social, personal care and senior center trips.

TAB #2

Equipment/Safety Violations

NONE

TAB #3



California Yellow Cab

520 West Dyer Road Santa Ana, California 92707
714.427.2555 www.CaliforniaYellowCab.com

(714)444-4444 (949)444-4444 (657)444-4444

January 1, 2023

Felipe Zambrano, Community Services Coordinator
City of Placentia
401 E Chapman Ave,
Placentia, CA 92870

Hello Mr. Zambrano,

Our vehicles are not inspected by the State of California Highway Patrol (CHP). All of Cabco's vehicles are either a sedan or minivan (maximum of 6 passengers) and are inspected by OCTA.

Sincerely,

Tim Conlon
President
520 W Dyer Road, Santa Ana, CA 92707
T714.427.2555 X112
tconlon@cayellow.com

TAB #4

Exhibit G
Reference Form
Senior Mobility Program RFP No. CS-22-01

Proposer is required to provide a minimum of three (3) references where services of a similar size and nature were performed within the past three (3) years. This will enable the City to judge the responsibility, experience, skill, and business standing of the Proposer references.

Agency Name: SMP- CITY OF ORANGE Contact Name: KATHERINE CONNAGHAN

Address: 170 S OLIVE STREET, ORANGE, CA 92866 Phone Number: 714-538-9633

Email: katherine@orangeseniorcenter.org

Dollar Value of Contract: $130,000.00 Contract Dates: JULY 1, 2021 TO JUNE 30, 2026

Requirements of Contract: TRANSPORTATION SERVICES FOR SENIORS TO/FROM THEIR RESIDENT AND THE ORANGE SENIOR CENTER, SHOPPING CENTERS, AND MEDICAL FACILITIES.

Agency Name: SMP-CITY OF LAGUNA NIGUEL Contact Name: MARY RUIZ

Address: 24602 ALISO CREEK RD, LAGUNA NIGUEL, CA 92677 Phone Number: 949-425-5153

Email: mruiz@cityoflagunaniguel.org

Dollar Value of Contract: $99,750.00 Contract Dates: JULY 1, 2022 TO JUNE 30,2027

Requirements of Contract: TRANSPORTATION SERVICES FOR SENIORS TO/FROM THEIR RESIDENCE AND SEA COUNTRY SENIOR & COMMUNITY CENTER, SELECTED GROCERY STORES , AND MEDICAL FACILITIES.

Agency Name: SMP- CITY OF GARDEN GROVE Contact Name: BRENDA BAUTISTA

Address: 11300 STANFORD AVE. GARDEN GROVE,CA 92840 Phone Number: 714-741-5423

Email: brendab@ggcity.org

Dollar Value of Contract: $205,000.00 Contract Dates: JUNE 11, 2019 to JUNE 30, 2024

Requirements of Contract: SINCE 2014-TRANSPORTATION SERVICES FOR SENIORS TO/FROM THEIR RESIDENCE AND H. LOUIS LAKE SENIOR CENTER, SHOPPING CENTERS, AND MEDICAL FACILITIES.

TAB #5

Exhibit H
Proposal Form
Senior Mobility RFP No. CS-22-01

Name of Agency: CABCO YELLOW INC., DBA CALIFORNIA YELLOW CAB

Type of Agency: TRANSPORTATION SERVICES

Agency Address: 520 W DYER ROAD, SANTA ANA, CA 92707

Agency phone: 714-427-2555 Email: TCONLON@CAYELLOW.COM

Item Number:	Description:	Unit Cost:	Extended Cost:
1	Single, $3.50 per mile ($3.50/mi) rate for a maximum capacity of 5 (five) Passenger	1	
2	Minimum rate of $20.00 per trip, per participant	1	
3			
4			

In submitting this Proposal, Respondent agrees to comply with the terms and conditions illustrated in this RFP. Proposals shall include all costs, fees, licenses, equipment, drivers, services, insurance, fuel, tolls, etc. and shall have no hidden costs. City will not incur any additional costs above the Contractor's Proposal price.

Total Proposal Amount:

Sixty-five thousand dollars (In words) Dollars: $65,000.00

Signature: Date: 01/10/2023

Printed Name and Title:
TIM CONLON, PRESIDENT

33

AGAVHOL-01 NICK 170

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 5/15/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C36861 San Diego-Alliant Insurance Services, Inc. 701 B St 6th Fl San Diego, CA 92101	CONTACT NAME: Nicole Ick PHONE (A/C, No, Ext): (619) 541-4832 FAX (A/C, No): E-MAIL ADDRESS: nicole.ick@alliant.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : Golden Bear Insurance Company — 39861
INSURED OCY Management, LLC 520 W Dyer Road Santa Ana, CA 92707	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY CLAIMS-MADE X OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: X POLICY PRO-JECT LOC OTHER:	X		GBL13000374-03	5/1/2025	5/1/2026	EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Ea occurrence) MED EXP (Any one person) PERSONAL & ADV INJURY GENERAL AGGREGATE PRODUCTS - COMP/OP AGG ASSAULT BATTERY	$ 1,000,000 $ 100,000 $ 2,500 $ 1,000,000 $ 2,000,000 $ Included $ 500,000
	AUTOMOBILE LIABILITY ANY AUTO OWNED AUTOS ONLY SCHEDULED AUTOS HIRED AUTOS ONLY NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)	$ $ $ $ $
	UMBRELLA LIAB OCCUR EXCESS LIAB CLAIMS-MADE DED RETENTION $						EACH OCCURRENCE AGGREGATE	$ $ $
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y / N (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A					PER STATUTE OTH-ER E.L. EACH ACCIDENT E.L. DISEASE - EA EMPLOYEE E.L. DISEASE - POLICY LIMIT	$ $ $

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate is subject to policy limits, conditions and exclusions.

30 Day Notice of Cancellation - 10 Days for Non-Payment

Additional Insureds: "The City of Placentia and its elected and appointed boards, officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied or used by the Consultant; automobiles owned, leased, hired, or borrowed by the Consultant."

CERTIFICATE HOLDER

City of Placentia
401 E Chapman Avenue
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Amy Nelson

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POLICY NUMBER: GBL 13000374-03

COMMERCIAL GENERAL LIABILITY
CG 20 26 07 04

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s)
All entities as required by written contract
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

A. In the performance of your ongoing operations; or

B. In connection with your premises owned by or rented to you.

Other Insurance-subject to all terms and provisions of the policy, insurance as provided by this endorsement shall be deemed primary and noncontributory, but only with respect to work performed by or on behalf of the named insured in connection with the described project

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CABCYEL-01

NICK 172

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
5/28/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER License # 0C36861 San Diego-Alliant Insurance Services, Inc. 701 B St 6th Fl San Diego, CA 92101	CONTACT NAME: Nicole Ick PHONE (A/C, No, Ext): (619) 541-4832 FAX (A/C, No): E-MAIL ADDRESS: nicole.ick@alliant.com
	INSURER(S) AFFORDING COVERAGE — NAIC #
	INSURER A : Paratransit Insurance Company a Mutual Risk Retention Group — 44130
INSURED OCY Management, LLC 520 W Dyer Road Santa Ana, CA 92707	INSURER B : INSURER C : INSURER D : INSURER E : INSURER F :

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
A	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO			PG124224	10/1/2024	10/1/2025	BODILY INJURY (Per person)	$ 100,000
	☐ OWNED AUTOS ONLY ☒ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$ 300,000
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$ 100,000
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						☐ PER STATUTE ☐ OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? ☐ (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$
							E.L. DISEASE - POLICY LIMIT	$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
10 Day notice of cancellation in the event of non-payment of premium.

CERTIFICATE HOLDER

City of Placentia
401 E Chapman Avenue
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE
Amy Nelson

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 06/01/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

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PRODUCER	CONTACT NAME: Lorelei C. Noonan	
Faith Branvold c/o Sunset Business Insurance Solutions 7590 N Glenoaks Boulevard, Suite 200 Burbank, CA 91504	PHONE (A/C, No, Ext): 818-827-0315	FAX (A/C, No): 310-301-3280
	E-MAIL ADDRESS: lori@sunsetbis.com	
	INSURER(S) AFFORDING COVERAGE	NAIC #
	INSURER A : StarStone National Insurance Company	25496
INSURED	INSURER B :	
OCY Management, LLC 520 West Dyer Road Santa Ana, CA 92707	INSURER C :	
	INSURER D :	
	INSURER E :	
	INSURER F :	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

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INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	☐ COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	☐ OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	☐ UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	☐ EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y / N ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? [Y] (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	T10250737	06/01/2025	06/01/2026	[X] PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Waiver of subrogation in favor of The City of Placentia and its elected or appointed boards, officers, officials, agents, employees, and volunteers.

CERTIFICATE HOLDER

City of Placentia
401 E Chapman Avenue
Placentia, CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Lorelei C. Noonan

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WORKERS COMPENSATION AND EMPLOYERS LIABILITY INSURANCE POLICY **WC 04 03 06**
(Ed. 04-84)

WAIVER OF OUR RIGHT TO RECOVER FROM OTHERS ENDORSEMENT—CALIFORNIA

We have the right to recover our payments from anyone liable for an injury covered by this policy. We will not enforce our right against the person or organization named in the Schedule. (This agreement applies only to the extent that you perform work under a written contract that requires you to obtain this agreement from US.)

You must maintain payroll records accurately segregating the remuneration of your employees while engaged in the work described in the Schedule.

The additional premium for this endorsement shall be 5% of the California workers' compensation premium otherwise due on such remuneration.

Schedule

Person or Organization	**Job Description**
City of Placentia 401 E Chapman Ave Placentia, CA 92870	Waiver of Subrogation in favor of the City of Placentia, its elected or appointed officials, officers, employees and volunteers.

The additional charge shall be no less than $500 policy minimum premium.

This endorsement changes the policy to which it is attached and is effective on the date issued unless otherwise stated.
(The information below is required only when this endorsement is issued subsequent to preparation of the policy.)

Endorsement Effective	06/01/25	Policy No.	T10250737	Endorsement No.	54
Insured	OCY Management, LLC			Policy Effective Date	06/01/25
Insurance Company	StarStone National Insurance Company				

Countersigned By _____

WC 04 03 06
(Ed. 04-84)

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Agenda Item No: 1.i

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Nicolette Drulias

From: City Administrator

Subject:
AMENDMENT TO CITY COUNCIL POLICY NO. 370 REGARDING THE CITY'S USE OF SOCIAL MEDIA

Financial Impact:
None.

Summary:
The proposed amendment to City Council Policy No. 370 updates the City's Social Media Policy to reflect current social media practices, operational needs, legal considerations, and communications standards. The revised policy clarifies oversight responsibilities, establishes updated expectations for departmental account management, strengthens guidance related to personal and professional use of social media by City employees and public officials, and adds provisions addressing accessibility, cybersecurity, crisis communications, records retention, public records compliance, and the use of City-owned digital assets. Adoption of the amended policy will provide clearer direction for the administration of official City social media accounts and help ensure consistency, transparency, and compliance across all City departments.

Recommended Action:
It is recommended that the City Council:
Adopt the amended City Council Policy No. 370 related to the City's use of social media and amend the City's Policy Manual to include said policy.

Strategic Plan Statement:
This item conforms to Strategic Plan Goal No. 5: Organizational Excellence, to cultivate a high-performing, well-run organization that delivers exceptional service and operates with transparency, accountability, honesty, and integrity. Updating the City's Social Media Policy supports this goal by strengthening internal guidance, improving consistency in public communications, enhancing accountability, and ensuring the City's social media practices remain transparent, professional, and compliant with applicable laws and standards.

Discussion:
The proposed amendments to City Council Policy No. 370 modernize the City's Social Media Policy to reflect current practices, legal considerations, and operational needs. The updated policy retains the overall structure of the existing policy while incorporating the following key

changes:

- Modernized Definition of Social Media: Expands the definition to include current and future platforms (e.g., Facebook, X, Instagram, LinkedIn, YouTube, Nextdoor).
- Clarified Oversight and Account Management: Confirms centralized oversight by the City Administrator's Office and Communications and Marketing Manager, while allowing departments to manage day-to-day content for operational communication.
- Crisis Communications Protocol: Establishes authority to centralize messaging during emergencies through the City Administrator's Office, Communications and Marketing Manager, or designated Public Safety Department Public Information Officers.
- Accessibility Standards: Adds guidance for accessible content (e.g., alt text, captions) and references compliance with WCAG 2.1 Level AA and the City's Digital Accessibility Design Guidelines.
- Records Retention Update: Replaces vendor-specific language with a City-approved automated social media archiving system to maintain flexibility and ensure compliance with public records requirements.
- Comment Policy Enhancements: Clarifies limited public forum standards, reinforces viewpoint neutrality, and refines categories for content removal, including disruptive, repetitive, or spam content.
- City Ownership of Accounts: Specifies that all official City social media accounts, usernames, content, and followers are City property.
- Employee Personal Use Guidance: Strengthens expectations regarding personal social media use, including restrictions on sharing non-public information and guidance on reposting City content.
- Media Release and Content Standards: Requires appropriate consent for images and video, particularly for minors, and prohibits misleading or manipulated content.
- Cybersecurity and Account Access Controls: Establishes requirements for credential management, multi-factor authentication where available, and timely removal of access when no longer needed.

These updates were prepared in consultation with the City Attorney's Office to improve clarity, strengthen consistency across departments, and reduce legal and operational risk while supporting effective communication with the community.

Financial Summary:
None.

Attachments
Amended Social Media Policy No. 370 - May 2026.pdf
Current Social Media Policy No. 370 - Adopted Feb 1 2022.pdf
Social Media Policy 2026 Red Line.pdf

SOCIAL MEDIA POLICY

PURPOSE

This document defines the social networking and social media policy for City of Placentia (the "City" or "Agency"). To address the fast-changing landscape of the internet and the way residents communicate and obtain information online, City departments may consider using social media tools to reach a broader audience.

The City of Placentia encourages the use of social media to further the goals of the City and the missions of its departments, where appropriate. The City has an overriding interest and expectation in deciding what is "spoken" on its behalf on social media sites. This policy establishes guidelines for the use of social media by City employees and officials on official City social media accounts.

For purposes of this policy, "social media" refers to internet-based platforms that allow users to create, share, and interact with content and engage in public communication. Examples include Facebook, X (formerly Twitter), Instagram, LinkedIn, YouTube, Nextdoor, and other current or future social networking or content-sharing platforms used for public communication. For purposes of this policy, "comments" include information, articles, pictures, videos or any other form of communicative content posted on a City of Placentia social media site.

OVERSIGHT AND ENFORCEMENT

Employees representing the Agency through social media outlets or participating in social media features on Agency websites must maintain a high level of ethical conduct and professional decorum. Failure to do so is grounds for revoking the privilege to participate in Agency social media sites, blogs, or other social media features. Information must be presented following professional standards for good grammar, spelling, brevity, clarity and accuracy, and avoid jargon, obscure terminology, excessive emojis or hashtags, or acronyms. Agency employees recognize that the content and messages they post on social media websites are public and may be cited as official Agency statements. Social media should not be used to circumvent other Agency communication policies, including news media policy requirements. Agency employees may not publish information on Agency social media sites that includes:

- Confidential information
- Copyright violations
- False/Inaccurate information
- Profanity, racist, sexist, or derogatory content or comments
- Partisan political views/endorsements
- Personal views or opinions
- Commercial endorsements or SPAM

GENERAL POLICY

The establishment and use of any City social media site must be approved by the City Administrator or his/her designee. Departments may manage their own official social media accounts for operational communication purposes; however, all City social media sites operate under the oversight of the City Administrator's Office and the Communications and Marketing Manager to ensure consistency in branding, messaging, and compliance with this policy.

1. The Communications and Marketing Manager will monitor content on City social media sites to ensure adherence to both the City's Social Media Policy and the interest and goals of the City of Placentia.

2. Departments that maintain social media accounts are responsible for day-to-day content updates related to their services or programs. The Communications and Marketing Manager or designee shall provide guidance on branding, messaging, accessibility standards, and compliance with the City's Social Media Policy.

3. Crisis Communications: During emergencies, critical incidents, or situations involving public safety, social media communication may be centralized through the City Administrator's Office, the Communications and Marketing Manager, or the appropriate department's designated Public Information Officer (PIO), including the Police Department PIO, to ensure accurate, timely, and coordinated messaging.

4. City social media sites should make clear that they are maintained by the City of Placentia and that they follow the City's Social Media Policy.

5. Wherever possible, City social media sites should link back to the official City of Placentia website for forms, documents, online services, and other information necessary to conduct business with the City of Placentia.

6. The City reserves the right to restrict or remove any content that is deemed in violation of this Social Media Policy or any applicable law. Any content removed based on these guidelines shall be retained by the Communications and Marketing Manager for a reasonable period of time, including the time, date, and identity of the poster, when available.

7. This Policy must be read and signed by all approved users and maintained in their personnel file.

8. The City will approach the use of social media tools as consistently as possible.

9. The City of Placentia's official website will remain the City's primary and predominant internet presence. The City's website is currently located at www.placentia.org and will transition to a '.gov' or '.ca.gov' domain in compliance

with California Assembly Bill 1637 by January 1, 2029. Upon transition, the City's official website will be maintained on the new domain, and any prior domains will redirect to the official site.

10. Third-Party Platform Disclaimer: The City's social media sites are hosted on third-party platforms. The City does not control the content, privacy policies, or accessibility of these external platforms. Users are encouraged to review the terms of service and privacy policies of any social media platform they use.

11. All City social media sites shall adhere to applicable federal, state and local laws, regulations and policies.

12. Accessibility: The City will strive to ensure that content posted on its social media platforms is accessible to individuals with disabilities, including the use of alternative text for images, captions for videos, and accessible formatting where platform functionality allows. The City will make reasonable efforts to comply with applicable accessibility standards, including the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA where feasible.

13. City social media sites are subject to the California Public Records Act. Any content maintained in a social media format that is related to City business, including a list of subscribers, posted communication, and communication submitted for posting, may be a public record subject to public disclosure.

14. Comments on topics or issues not within the jurisdictional purview of the City of Placentia may be removed.

15. Employees representing the City via City social media sites must conduct themselves at all times as a representative of the City and in accordance with all City policies. Employees should be aware that content posted on City social media platforms is public and is subject to monitoring, disclosure, and archiving.

16. The City may report or request removal of social media accounts that falsely claim to represent the City of Placentia or impersonate City officials or Departments.

17. All official City social media accounts, usernames, content, and followers are the property of the City of Placentia.

18. This Social Media Policy may be revised at any time.

Records of these social media sites are retained using a City-approved social media archiving system in accordance with applicable public records retention requirements.

COMMENT POLICY

The City of Placentia's social media sites are intended to serve as a limited public forum

for communication about City programs, services, projects, and events. All content is subject to monitoring.

By posting or commenting on the City's social media sites, users agree to comply with this Comment Policy and participate at their own risk. Users are solely responsible for their comments, usernames, and any information they provide.

1. As a public entity, the City must abide by certain standards to serve all its constituents in a civil and unbiased manner.

2. The intended purpose behind establishing City of Placentia social media sites is to disseminate information from the City, about the City, to its citizens.

3. The City of Placentia social media sites are intended to be "family friendly," and, as such, the City asks that users please keep their comments clean by following the rules set forth in this policy. Please note that the City utilizes the automatic content filtering features available on various social media sites. Such features/settings may automatically hide a comment from view if profanity is used in the post.

4. The City shall not remove comments based solely on disagreements with the viewpoint expressed.

5. Comments containing any of the following inappropriate forms of content shall not be permitted on City of Placentia social media sites and are subject to removal and/or restriction by the Communications and Marketing Manager or his/her designees:

    a. Comments that are clearly unrelated to the posted topic and that repeatedly or intentionally disrupt the intended informational purpose of the City's social media page;
    b. Profane, obscene, or pornographic content and/or language;
    c. Content which violates the right to privacy, including but not limited to, content that contains personal identifying information or sensitive personal information;
    d. Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, sexual preference, or national origin;
    e. Defamatory or personal attacks;
    f. Threats to any person or organization;
    g. Comments in support of, or in opposition to, any political campaigns or ballot measures;
    h. Solicitation of commerce, including but not limited to advertising of any business or product for sale;
    i. Conduct in violation of any federal, state or local law;
    j. Encouragement of illegal activity or comments intended to incite violence;

k. Information that may tend to compromise the safety or security of the public or public systems;
l. Content that violates a legal ownership interest, such as a copyright, of any party;
m. Harassment or content that constitutes and/or facilitates harassment;
n. Repetitive and/or duplicative content;
o. Comments which may reasonably interfere with, inhibit, or compromise law enforcement investigations, police tactics, police responses to incidents and/or the safety of police staff and officers; or
p. Posts containing external links that constitute spam, commercial solicitation, malicious software, or otherwise violate this policy.

6. The City does not allow content intended to compromise the safety or security of the public or public systems.

7. A comment posted by a member of the public on any City of Placentia social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the City of Placentia, nor do such comments necessarily reflect the opinions or policies of the City of Placentia.

8. The City may restrict or block users who repeatedly violate the comment policy after notice.

9. Departments that manage official City social media pages shall monitor their pages for comments requesting responses from the City and for comments that may violate this policy. The Communications and Marketing Manager or designee retains oversight authority for moderation and policy compliance.

10. Only the Communications and Marketing Manager or his/her designees shall respond to comments or messages on official City social media pages. All comments from City social media pages should be posted from the City account, never from a personal account.

11. When a City of Placentia employee responds to a comment, in his/her capacity as a City of Placentia employee, the employee's name and title should be made available, and the employee shall not share personal information about himself or herself, or other City employees. The City employee shall comply with this policy in connection with any response or comment.

12. Comments posted on City of Placentia social media sites are also subject to the terms of service, community standards, and policies of the respective social media platform. The City reserves the right to report violations of a platform's terms of service to the platform operator for review and appropriate action.

13. The City is not responsible for content posted by users on social media platforms.

14. Comments posted to the City of Placentia social media sites will be monitored and inappropriate content as defined herein above may be removed as soon as practically possible and without prior notice.

15. If users need to contact the Placentia Police Department, please call the Department's front desk at (714) 993-8164, or, if it is an emergency, call 911 and ask for assistance. While comments posted on the City's social media sites are monitored, posting comments is neither recommended nor an acceptable way to contact the Placentia Police Department for assistance or immediate service.

PUBLIC RECORDS LAW

The City of Placentia's social media sites are subject to applicable public records laws. Any content maintained in a social media format related to agency business, including communication posted by the Agency and communication received from citizens, is a public record. The Communications and Marketing Manager maintaining the site is responsible for responding completely and accurately to any public records request for social media content.

RECORDS RETENTION

Social media sites contain communications sent to or received by the Agency and its employees, and such communications are therefore public records. Records retention requirements apply regardless of the form of the record (for example, digital text, photos, audio, and video).

The City utilizes a City-approved automated social media archiving system to capture and retain social media content in accordance with the California Public Records Act and the City's records retention policies.

The Communications and Marketing Manager shall maintain a site to preserve records pursuant to the relevant records retention schedule for the required retention period in a format that preserves the integrity of the original record and is easily accessible. Furthermore, retention of social media records shall fulfill the following requirements:

- Social media records are captured in a continuous, automated fashion throughout the day to minimize a potential loss of data due to deletion and/or changes on the social networking site.
- Social media records are maintained in an authentic format (i.e. ideally the native technical format provided by the social network, such as XML or JSON) along with complete metadata.

Social media records are archived in a system that preserves the context of communications, including conversation threads and rich media, to ensure completeness and availability of relevant information when records are accessed.

Social media records are indexed based on specific criteria such as date, content type, and keywords to ensure that records can be quickly located and produced in an appropriate format for distribution (e.g., PDF).

Each employee who administers one or more social networking sites on behalf of the Agency has self-service, read-only access to search and produce relevant social media records to fulfill public information and legal discovery requests as needed.

Internal Policy

PERSONAL SOCIAL MEDIA ACCOUNTS OF CITY EMPLOYEES

1. All City employees may have personal social media accounts.

2. City employees should not share confidential, sensitive, or non-public information related to City business on personal social media accounts. Employees may reshare City-related photos, videos, or information on personal social media accounts only if the content has already been officially published through City communication channels (such as the City website, press releases, newsletters, or official City social media accounts), unless otherwise authorized. Such posts should not imply endorsement by or official representation of the City. Such posts must not imply that the employee is speaking on behalf of the City. Employees should not independently publish City photographs, videos, or media obtained through internal City systems unless that content has already been published through official City channels or the employee has received authorization to do so. Employees should not post photos or content in which they are wearing City-issued uniforms or apparel, or displaying the City seal or logo, unless said photo has already been published by the City.

3. When sharing or referencing City-related content on personal social media accounts, employees should ensure that the information presented is accurate and consistent with information previously released by the City. Employees shall not alter, misrepresent, or present City content in a way that could reasonably imply an official City position or statement. Employees should not provide commentary about City projects, policies, or operations on personal social media accounts in a manner that could reasonably be interpreted as an official City communication.

4. City employees shall not use their City email account or password in conjunction with a personal social media site. Nor shall a City employee be compelled, as a condition of employment, to disclose to the City their username or password for personal social media accounts. Nothing in this policy precludes the City, as an employer, from requiring or requesting access credentials necessary to access an employer-issued electronic device or employer-managed social media or email account.

5. City employees, unless specifically authorized by the City, are not permitted to speak on behalf of the City on personal social media accounts. When discussing City-related matters on personal social media accounts, employees should clearly indicate that the views expressed are their own and do not represent the official position of the City. Employees shall not present themselves in a manner that could reasonably be interpreted as an official representative of the City.

6. Employees who choose to reference City business on personal social media accounts are encouraged to:

   - State their name and, if relevant, their role with the City when discussing City-related business;
   - Use a disclaimer such as: “The views expressed here are my own and do not necessarily reflect the views of the City of Placentia.”

7. City employees who are authorized to speak on behalf of the City may only comment from City social media accounts, not personal accounts and shall address only issues within the scope of their specific authorization.

8. Employees should exercise discretion when capturing or sharing photographs, videos, or recordings obtained while performing City duties. Media captured during the course of employment should not be posted to personal social media accounts unless the content has been officially published through City communication channels or the employee has received authorization to share it. Employees should avoid capturing or posting images that include members of the public, sensitive infrastructure, incident scenes, or internal City operations unless such content has been publicly released by the City. Employees should also consider how the presence of City uniforms, equipment, facilities, or branding in such content may affect public perception of the post as an official City communication.

PROFESSIONAL USE BY CITY EMPLOYEES

1. Designated City Employees that comment on the City’s Social Media sites in their personal and/or professional capacity are bound by the Comment Policy of the City of Placentia’s Social Media Policy, stated herein.

2. All official City-related communication through Social Media outlets shall remain professional in nature and be conducted in accordance with the City’s communications policy, practices, and expectations.

3. Employees must not use official City Social Media sites to conduct private commercial transactions or to engage in private business activities.

4. City employees should be mindful that inappropriate usage of official City Social Media sites can be grounds for disciplinary action. If Social Media sites are used for official City business, the entire City site, regardless of any personal views, is subject to best practices guidelines and standards.

5. Only individuals authorized by the City may publish content to an official City Social Media site. Employees representing the City through social media outlets or participating in social media features on City websites must maintain a high level of ethical conduct and professional decorum. Failure to do so is grounds for revoking the privilege to participate in City Social Media sites, blogs, or other social media features.

6. Information must be presented following professional standards for good grammar, spelling, brevity, clarity and accuracy, and avoid jargon, excessive hashtags and emojis, obscure terminology, or acronyms.

7. City employees responsible for posting social media content shall follow the City's Digital Accessibility Design Guidelines, which is located on the City's Intranet, when creating content, including the use of alternative text for images, captions for videos, and accessible formatting where platform functionality allows.

8. City employees recognize that the content and messages they post on social media websites are public and may be cited as official City statements. Social media should not be used to circumvent other City communication policies, including news media policy requirements.

9. Employees representing the City government via City Social Media sites must conduct themselves at all times as a representative of the City and in accordance with all City policies.

10. City employees must ensure that appropriate consent or media release authorization has been obtained prior to publishing images, video, or other content depicting identifiable individuals—especially minors—in accordance with City policies and applicable laws. Departments are responsible for maintaining documentation of such authorization.

11. City social media accounts shall not knowingly publish manipulated or artificially generated media that could mislead the public regarding City operations, events, or communications.

12. Access credentials for official City social media accounts shall be maintained by the Communications and Marketing Manager. Departments administering social media accounts must ensure that passwords and authentication methods follow City cybersecurity standards, including multi-

factor authentication where available.

13. Access shall be removed promptly when an employee leaves the City or no longer requires account access.

SOCIAL MEDIA USE BY CITY'S PUBLIC OFFICIALS

1. Public officials that comment on the City's social media sites and/or on private non-city social media sites in their personal and/or official capacity are bound by the Comment Policy of the City of Placentia's Social Media Policy and to each and every policy applicable to City employees, stated herein.

2. While elected officials and City Council-appointed board, committee and commission members may maintain and use personal web pages and websites, blogs, and social networking sites, their status as elected/appointed officials requires that the content of any postings on those sites not be in violation of existing City by-laws, policies, directives, rules, or regulations.

3. The City's image as a professional organization is critical to maintaining the respect of its constituents. Although the City recognizes that elected/appointed officials may choose to express themselves by posting personal information upon social media platforms or by making comments on sites hosted by other persons, groups, or organizations, this right of expression should not interfere with the operation of the City. That is, although the City acknowledges its officials have the First Amendment right to free speech, the right is not absolute when involving matters of official City business, issues, or concerns.

4. If a public official conducts any City business or communication as an elected or appointed official from a personal account, or an account created for a City board/committee/commission that is not administered by a City employee, the City-related communications may be considered a public record subject to the California Public Records Act, found at Government Code sections 6250 *et seq.* When presented with a Public Records Act request, the official must produce responsive public records maintained on the official's personal servers and devices; and/or, after a reasonable search, affirm that the official is not in possession of any such responsive public records on personal devices or personal servers.

5. Officials should exercise caution with respect to comments they post, particularly those concerning the City and the business of the City.

6. All officials are expected and required to conduct themselves in a manner consistent with the City's policies and standards of conduct.

7. Officials must not reveal any confidential or privileged information about the City, its constituents, or its contractors. Officials must be particularly careful to protect against the inadvertent disclosure of confidential information.

8. Officials should be honest and accurate when posting information or news, and should quickly correct any mistakes, misstatements and/or factual errors in content upon discovery. Officials should not post or share information known to be false or unconfirmed rumors about the City, its employees, constituents, officials, suppliers, vendors, contractors, or any other entities or individuals.

9. Officials should never represent themselves as a spokesperson for the City Administration, any City department, the City Council, or a City board or committee, unless the official has been designated to serve as a spokesperson.

10. Because the posting of content, including simply "liking" or reacting to a post from another official, regarding City-related matters by a public official could inadvertently result in the violation of the Brown Act, officials should consult the Open Meetings Law Guide provided to them by the City Clerk's Office and/or contact the City Attorney's Office for guidance before posting, liking, or commenting on a post whether it be about meetings, conferences, sub-committee meetings, or the work of the public body, or any commission, board, or committee.

11. Public officials should avoid engaging in discussions about City business with other members of the same legislative body on social media platforms, including through comments, replies, reactions, or similar interactions, as such participation could result in a quorum communicating outside of a properly noticed public meeting in violation of the Brown Act. Officials should be mindful that even passive interactions, such as "liking" or reacting to another official's comment about City business, may contribute to a serial meeting under certain circumstances.

12. Officials are expressly prohibited from using social media to engage in any activity or conduct that violates federal, state, or local law (e.g., to circumvent election or campaign requirements, software or data piracy, child pornography, etc.)

13. Officials are prohibited from using social media to engage in any activity that constitutes a conflict of interest.

14. Officials must be mindful that members of the public who may appear before boards, commissions, or committees come from all walks of life. Public comments, in any forum, that contain racial slurs, express bigotry toward a group based on race, religion, national origin, sexual orientation, gender, gender identity or any other legally protected classification may be considered conduct unbecoming.

15. Appointed and elected board/committee members are strongly encouraged to consider the potential impact of social media statements prior to posting. The City strives to be professional in its operations and processes. Posts that express favoritism and/or bias for or against any individual or group of individuals (e.g., based upon race, gender, national origin, sexual orientation, political affiliation, etc.) reflect poorly on the public official, as well as the City and its residents. Further, comments suggesting such treatment can expose the City to liability and legal costs.

16. Elected and appointed officials should be cautious in using official City-provided headshot photographs on personal social media sites. Elected and appointed officials choosing to use official City-provided headshots on personal social media sites should tailor communications on those sites accordingly.

17. A public official that violates the City's policies and/or by such conduct invites claims or suits or other liability unto the City may be subject to censure; and the City may pursue all remedies available under the law.

REGISTERING A NEW PAGE

All City social media sites shall be (1) approved by the City Administrator; (2) published using approved social media platform and tools; and (3) administered by the Communications and Marketing Manager or his/her designee.

DEREGISTERING AN EXISTING PAGE

If a social media page/account is no longer of use, (1) notify the Communications and Marketing Manager, (2) ensure records have been archived according to agency guidelines, (3) unpublish and delete page/account.

ACKNOWLEDGEMENT OF RECEIPT OF POLICY NO. 370

POLICY NO. 370 SOCIAL MEDIA POLICY

This statement acknowledges that I have received, read, and understand the Agency's guidelines for using Social Media. I acknowledge and fully understand the terms of this policy and agree to abide by them.

_____

Print Name and Department

_____

Signature *Date*

SOCIAL MEDIA POLICY

PURPOSE:

This document defines the social networking and social media policy for City of Placentia (the "City" or "Agency"). To address the fast-changing landscape of the Internet and the way residents communicate and obtain information online, City departments may consider using social media tools to reach a broader audience.

The City of Placentia encourages the use of social media to further the goals of the City and the missions of its departments, where appropriate. The City has an overriding interest and expectation in deciding what is "spoken" on its behalf on social media sites. This policy establishes guidelines for the use of social media by City employees and officials on official City social media accounts.

For purposes of this policy, "social media" is understood to be content created by individuals, using accessible, expandable, and upgradable publishing technologies, through and on the Internet. Examples of social media include Facebook, Twitter, YouTube, and Instagram. For purposes of this policy, "comments" include information, articles, pictures, videos or any other form of communicative content posted on a City of Placentia social media site.

OVERSIGHT AND ENFORCEMENT

Employees representing the Agency through social media outlets or participating in social media features on agency websites must maintain a high level of ethical conduct and professional decorum. Failure to do so is grounds for revoking the privilege to participate in agency social media sites, blogs, or other social media features. Information must be presented following professional standards for good grammar, spelling, brevity, clarity and accuracy, and avoid jargon, obscure terminology, excessive emojis or hashtags, or acronyms. Agency employees recognize that the content and messages they post on social media websites are public and may be cited as official Agency statements. Social media should not be used to circumvent other agency communication policies, including news media policy requirements. Agency employees may not publish information on Agency social media sites that includes:

- Confidential information
- Copyright violations
- Profanity, racist, sexist, or derogatory content or comments
- Partisan political views
- Commercial endorsements or SPAM

GENERAL POLICY

1. The establishment and use by any City department of City social media sites are subject to approval by the City Administrator or his/her designees. All City of

Placentia social media sites shall be administered by the City Administrator's Office.

2. The Communications and Marketing Analyst will monitor content on City social media sites to ensure adherence to both the City's Social Media Policy and the interest and goals of the City of Placentia.

3. City social media sites should make clear that they are maintained by the City of Placentia and that they follow the City's Social Media Policy.

4. Wherever possible, City social media sites should link back to the official City of Placentia website for forms, documents, online services, and other information necessary to conduct business with the City of Placentia.

5. The City reserves the right to restrict or remove any content that is deemed in violation of this Social Media Policy or any applicable law. Any content removed based on these guidelines must be retained by the Communications and Marketing Analyst for a reasonable period of time, including the time, date and identity of the poster, when available.

6. These guidelines must be displayed to users or made available by hyperlink.

7. The City will approach the use of social media tools as consistently as possible, enterprise wide.

8. The City of Placentia's website at www.placentia.org will remain the City's primary and predominant internet presence.

9. All City social media sites shall adhere to applicable federal, state and local laws, regulations and policies.

10. City social media sites are subject to the California Public Records Act. Any content maintained in a social media format that is related to City business, including a list of subscribers, posted communication, and communication submitted for posting, may be a public record subject to public disclosure.

11. Comments on topics or issues not within the jurisdictional purview of the City of Placentia may be removed.

12. Employees representing the City government via City social media sites must conduct themselves at all times as a representative of the City and in accordance with all City policies.

13. This Social Media Policy may be revised at any time.

14. Records of these social media sites are maintained with Archive Social.

COMMENT POLICY

The City of Placentia's social media sites serve as limited public forum and all content published is subject to monitoring. By posting or commenting on the City of Placentia's social media sites, users agree to the terms of use of the City of Placentia's social media comment policy as provided herein.

1. As a public entity the City must abide by certain standards to serve all its constituents in a civil and unbiased manner.

2. The intended purpose behind establishing City of Placentia social media sites is to disseminate information from the City, about the City, to its citizens.

3. The City of Placentia social media sites are intended to be "family friendly," and, as such, the City asks that users please keep their comments clean by following the rules set forth in this policy. Please note that the City utilizes the automatic content filtering features available on various social media sites. Such features/settings may automatically hide a comment from view if profanity is used in the post.

4. Comments containing any of the following inappropriate forms of content shall not be permitted on City of Placentia social media sites and are subject to removal and/or restriction by the Communications and Marketing Analyst or his/her designees:

    a. Comments not related to the original topic, including random or unintelligible comments;
    b. Profane, obscene, or pornographic content and/or language;
    c. Content which violates the right to privacy, including but not limited to, content that contains personal identifying information or sensitive personal information;
    d. Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, sexual preference, or national origin;
    e. Defamatory or personal attacks;
    f. Threats to any person or organization;
    g. Comments in support of, or in opposition to, any political campaigns or ballot measures;
    h. Solicitation of commerce, including but not limited to advertising of any business or product for sale;
    i. Conduct in violation of any federal, state or local law;
    j. Encouragement of illegal activity or comments intended to incite violence;
    k. Information that may tend to compromise the safety or security of the public or public systems; or

l. Content that violates a legal ownership interest, such as a copyright, of any party;
m. Harassment or content which constitutes and/or facilitates;
n. Repetitive and/or duplicative content;
o. Comments which may reasonably interfere with, inhibit, or compromise law enforcement investigations, police tactics, police responses to incidents and/or the safety of police staff and officers;
p. Posts or comments that contain external links.

5. The City does not allow information intended to compromise the safety or security of the public or public systems. Users may participate at their own risk, taking personal responsibility for their comments, username, and any information provided.

6. A comment posted by a member of the public on any City of Placentia social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the City of Placentia, nor do such comments necessarily reflect the opinions or policies of the City of Placentia.

7. The City of Placentia reserves the right to deny access to City of Placentia social media sites for any individual, who violates the City of Placentia's Social Media Policy, at any time and without prior notice.

8. Departments shall monitor their social media sites for comments requesting responses from the City and for comments in violation of this policy.

9. Only the Communications and Marketing Analyst or his/her designees shall respond to comments or messages on official City social media pages. All comments from City social media pages should be posted from the City account, never from a personal account.

10. When a City of Placentia employee responds to a comment, in his/her capacity as a City of Placentia employee, the employee's name and title should be made available, and the employee shall not share personal information about himself or herself, or other City employees.

11. All comments posted to any City of Placentia Facebook site are bound by Facebook's Statement of Rights and Responsibilities, located at http://www.facebook.com/terms.php, and the City of Placentia reserves the right to report any violation of Facebook's Statement of Rights and Responsibilities to Facebook with the intent of Facebook taking appropriate and reasonable responsive action.

12. Comments posted to the City of Placentia social media sites will be monitored and inappropriate content as defined herein above may be removed as soon as practically possible and without prior notice.

13. By posting or commenting on the City of Placentia social media sites, users agree to the City's terms of use. Users participate by their own choice, taking personal responsibility for their comments, username, and any information provided therein.

14. If users need to contact the Placentia Police Department, please call the Department's front desk at (714) 993-8164, or, if it is an emergency, call 911 and ask for assistance. While comments posted on the City's social media sites are monitored, posting comments is neither recommended nor an acceptable way to contact the Placentia Police Department for assistance or immediate service.

PUBLIC RECORDS LAW

The City of Placentia's social media sites are subject to applicable public records laws. Any content maintained in a social media format related to agency business, including communication posted by the Agency and communication received from citizens, is a public record. The Communications and Marketing Analyst maintaining the site is responsible for responding completely and accurately to any public records request for social media content.

RECORDS RETENTION

Social media sites contain communications sent to or received by the Agency and its employees, and such communications are therefore public records. Records retention requirements apply regardless of the form of the record (for example, digital text, photos, audio, and video). The Communications and Marketing Analyst maintaining a site shall preserve records pursuant to the relevant records retention schedule for the required retention period in a format that preserves the integrity of the original record and is easily accessible. Furthermore, retention of social media records shall fulfill the following requirements:

• Social media records are captured in a continuous, automated fashion throughout the day to minimize a potential loss of data due to deletion and/or changes on the social networking site.

• Social media records are maintained in an authentic format (i.e. ideally the native technical format provided by the social network, such as XML or JSON) along with complete metadata.

• Social media records are archived in a system that preserves the context of communications, including conversation threads and rich media, to ensure completeness and availability of relevant information when records are accessed.

• Social media records are indexed based on specific criteria such as date, content type, and keywords to ensure that records can be quickly located and produced in an appropriate format for distribution (e.g. PDF).

• Each employee who administers one or more social networking sites on behalf of the Agency has self-service, read-only access to search and produce relevant social media records to fulfill public information and legal discovery requests as needed.

Internal Policy

PERSONAL USE BY CITY EMPLOYEES

1. All City employees may have personal Social Media sites.

2. City employees shall not share work related information and/or information related to City business on personal Social Media sites and shall avoid mixing their professional information with their personal information or opinions.

3. City employees shall not use their City e-mail account or password in conjunction with a personal Social Media site, nor shall a City employee be compelled as a condition of employment to disclose to the City their username and password for personal Social Media sites. Nothing herein precludes the City, as an employer, from requiring or requesting a City employee to disclose a username, password, or other method for the purpose of accessing an employer-issued electronic device and/or any employer-issued Social Media or e-mail account.

4. City employees, unless specifically authorized by the City to do so, are not authorized to speak on behalf of the City and shall not post comments or opinions without also clarifying that the information being presented is on their personal behalf and it does not represent the position of the City.

5. The following guidance is for City employees who decide to have a personal Social Media site or who comment on posts about official City business:

    • State your name and, if relevant, role, when discussing City business;
    • Use a disclaimer such as: “The postings on this site are my own and don’t reflect or represent the opinions of the City for which I work.”

6. City employees who are authorized to speak on behalf of the City shall identify themselves by (1) Full Name; (2) Title; (3) Department; and (4) Contact Information, when posting or exchanging information of Social Media forums, and shall address only issues within the scope of their specific authorization.

PROFESSIONAL USE BY CITY EMPLOYEES

1. Designated City Employees that comment on the City's Social Media sites in their personal and/or professional capacity are bound by the Comment Policy of the City of Placentia's Social Media Policy, stated herein.

2. All official City-related communication through Social Media outlets shall remain professional in nature and be conducted in accordance with the City's communications policy, practices, and expectations.

3. Employees must not use official City Social Media sites to conduct private commercial transactions or to engage in private business activities.

4. City employees should be mindful that inappropriate usage of official City Social Media sites, can be grounds for disciplinary action. If Social Media sites are used for official City business, the entire City site, regardless of any personal views, is subject to best practices guidelines, and standards.

5. Only individuals authorized by the City may publish content to an official City Social Media sites. Employees representing the City through social media outlets or participating in social media features on City websites must maintain a high level of ethical conduct and professional decorum. Failure to do so is grounds for revoking the privilege to participate in City Social Media sites, blogs, or other social media features.

6. Information must be presented following professional standards for good grammar, spelling, brevity, clarity and accuracy, and avoid jargon, excessive hashtags and emojis, obscure terminology, or acronyms.

7. City employees recognize that the content and messages they post on social media websites are public and may be erroneously cited as official City statements. Social media should not be used to circumvent other City communication policies, including news media policy requirements.

8. Employees representing the City government via City Social Media sites must conduct themselves at all times as a representative of the City and in accordance with all City policies.

SOCIAL MEDIA USE BY CITY'S PUBLIC OFFICIALS

1. Public officials that comment on the City's social media sites and/or on private non-city social media sites in their personal and/or official capacity are bound by the Comment Policy of the City of Placentia's Social Media Policy and to each and every policy applicable to City employees, stated herein.

2. While elected officials and City Council-appointed board, committee and commission members may maintain and use personal web pages and websites, blogs, and social networking sites, their status as elected/appointed officials requires that the content of any postings on those sites not be in violation of existing City by-laws, policies, directives, rules, or regulations.

3. The City's image as a professional organization is critical to maintaining the respect of its constituents. Although the City recognizes that elected/appointed officials may choose to express themselves by posting personal information upon social media platforms or by making comments on sites hosted by other persons, groups, or organizations, this right of expression should not interfere with the operation of the City. That is, although the City acknowledges its officials have the First Amendment right to free speech, the right is not absolute when involving matters of official City business, issues, or concerns.

4. If a public official conducts any City business or communication as an elected or appointed official from a personal account, or an account created for a City board/committee/commission that is not administered by a City employee, the City-related communications may be considered a public record subject to the California Public Records Act, found at Government Code sections 6250 *et seq.* When presented with a Public Records Act request, the official must produce responsive public records maintained on the official's personal servers and devices; and/or, after a reasonable search, affirm that the official is not in possession of any such responsive public records on personal devices or personal servers.

5. Officials should exercise caution with respect to comments they post, particularly those concerning the City and the business of the City.

6. All officials are expected and required to conduct themselves in a manner consistent with the City's policies and standards of conduct.

7. Officials must not reveal any confidential or privileged information about the City, its constituents, or its contractors. Officials must be particularly careful to protect against the inadvertent disclosure of confidential information.

8. Officials should be honest and accurate when posting information or news, and should quickly correct any mistakes, misstatements and/or factual errors in content upon discovery. Officials should not post or share information known to be false or unconfirmed rumors about the City, its employees, constituents, officials, suppliers, vendors, contractors, or any other entities or individuals.

9. Officials should never represent themselves as a spokesperson for the City Administration, any City department, the City Council, or a City board or committee, unless the official has been designated to serve as a spokesperson.

10. Because the posting of content, including simply "liking" or reacting to a post from another official, regarding City-related matters by a public official could inadvertently result in the violation of the Open Meetings Law, officials should consult the Open Meetings Law Guide provided to them by the City Clerk's Office and/or contact the City Attorney's Office for guidance before posting about meetings, conferences, sub-committee meetings, or the work of the public body, or any commission, board, or committee.

11. Officials are expressly prohibited from using social media to engage in any activity or conduct that violates federal, state, or local law (e.g., to circumvent election or campaign requirements, software or data piracy, child pornography, etc.)

12. Officials are prohibited from using social media to engage in any activity that constitutes a conflict of interest.

13. Officials must be mindful that members of the public who may appear before boards, commissions, or committees come from all walks of life. Public comments, in any forum, that contain racial slurs, express bigotry toward a group based on race, religion, national origin, sexual orientation, gender, gender identity or any other legally protected classification may be considered conduct unbecoming.

14. Appointed and elected board/committee members are strongly encouraged to consider the potential impact of social media statements prior to posting. The City strives to be professional in its operations and processes. Posts that express favoritism and/or bias for or against any individual or group of individuals (e.g., based upon race, gender, national origin, sexual orientation, political affiliation, etc.), reflect poorly on the public official, as well as the City and its residents. Further, comments suggesting such treatment can expose the City to liability and legal costs.

15. Elected and appointed officials should be cautious in using official City-provided head shot photographs on personal social media sites. Elected and appointed officials choosing to use official City-provided head shots on personal social media sites should tailor communications on those sites accordingly.

16. A public official that violates the City's policies and/or by such conduct invites claims or suits or other liability unto the City may be subject to censure; and the City may pursue all remedies available under the law.

REGISTERING A NEW PAGE

All City social media sites shall be (1) approved by the City Administrator; (2) published using approved Social Media platform and tools; and (3) administered by the Communications and Marketing Analyst or his/her designee.

DEREGISTERING AN EXISTING PAGE

If a social media page is no longer of use, (1) notify the Communications and Marketing Analyst, (2) ensure records have been archived according to agency guidelines, (3) unpublish and delete page.

ACKNOWLEDGEMENT OF RECEIPT OF POLICY NO. 370

POLICY NO. 370 SOCIAL MEDIA POLICY

This statement acknowledges that I have received, read and understand the Agency's guidelines for using Social Media. I acknowledge, and fully understand the terms of this policy and agree to abide by them.

_____

Print Name and Department

_____

Signature *Date*

SOCIAL MEDIA POLICY

PURPOSE:

This document defines the social networking and social media policy for City of Placentia (the "City" or "Agency"). To address the fast-changing landscape of the ~~I~~internet and the way residents communicate and obtain information online, City departments may consider using social media tools to reach a broader audience.

The City of Placentia encourages the use of social media to further the goals of the City and the missions of its departments, where appropriate. The City has an overriding interest and expectation in deciding what is "spoken" on its behalf on social media sites. This policy establishes guidelines for the use of social media by City employees and officials on official City social media accounts.

For purposes of this policy, "social media" refers to internet-based platforms that allow users to create, share, and interact with content and engage in public communication. Examples include Facebook, X (formerly Twitter), Instagram, LinkedIn, YouTube, Nextdoor, and other current or future social networking or content-sharing platforms used for public communication.~~is understood to be content created by individuals, using accessible, expandable, and upgradable publishing technologies, through and on the Internet. Examples of social media include Facebook, Twitter, YouTube, and Instagram~~. For purposes of this policy, "comments" include information, articles, pictures, videos or any other form of communicative content posted on a City of Placentia social media site.

OVERSIGHT AND ENFORCEMENT

Employees representing the Agency through social media outlets or participating in social media features on ~~agency~~ Agency websites must maintain a high level of ethical conduct and professional decorum. Failure to do so is grounds for revoking the privilege to participate in A~~a~~gency social media sites, blogs, or other social media features. Information must be presented following professional standards for good grammar, spelling, brevity, clarity and accuracy, and avoid jargon, obscure terminology, excessive emojis or hashtags, or acronyms. Agency employees recognize that the content and messages they post on social media websites are public and may be cited as official Agency statements. Social media should not be used to circumvent other ~~agency~~ Agency communication policies, including news media policy requirements. Agency employees may not publish information on Agency social media sites that includes:

- Confidential information
- Copyright violations
- False/Inaccurate information
- Profanity, racist, sexist, or derogatory content or comments
- Partisan political views/endorsements
- Personal views or opinions
- Commercial endorsements or SPAM

GENERAL POLICY

~~1.~~ The establishment and use of any City social media site must be approved by the City Administrator or his/her designee. Departments may manage their own official social media accounts for operational communication purposes; however, all City social media sites operate under the oversight of the City Administrator's Office and the Communications and Marketing Manager to ensure consistency in branding, messaging, and compliance with this policy. ~~The establishment and use by any City department of City social media sites are subject to approval by the City Administrator or his/her designees. All City of Placentia social media sites shall be administered by the City Administrator's Office.~~

1. The Communications and Marketing Manager ~~Analyst~~ will monitor content on City social media sites to ensure adherence to both the City's Social Media Policy and the interest and goals of the City of Placentia.

2. Departments that maintain social media accounts are responsible for day-to-day content updates related to their services or programs. The Communications and Marketing Manager or designee shall provide~~s~~ guidance on branding, messaging, accessibility standards, and compliance with the City's Social Media Policy.

~~2.~~3. Crisis Communications: During emergencies, critical incidents, or situations involving public safety, social media communication may be centralized through the City Administrator's Office, the Communications and Marketing Manager, or the appropriate department's designated Public Information Officer (PIO), including the Police Department PIO, to ensure accurate, timely, and coordinated messaging.

~~3.~~4. City social media sites should make clear that they are maintained by the City of Placentia and that they follow the City's Social Media Policy.

~~4.~~5. Wherever possible, City social media sites should link back to the official City of Placentia website for forms, documents, online services, and other information necessary to conduct business with the City of Placentia.

~~5.~~6. The City reserves the right to restrict or remove any content that is deemed in violation of this Social Media Policy or any applicable law. Any content removed based on these guidelines ~~must~~ shall be retained by the Communications and Marketing ~~Analyst~~ Manager for a reasonable period of time, including the time, date and identity of the poster, when available.

~~6.~~7. This Policy ~~These guidelines~~ must be read and signed ~~displayed to~~by all approved users and maintained in their personnel file. ~~or made available by hyperlink.~~

~~7.~~8. The City will approach the use of social media tools as consistently as possible, ~~enterprise wide~~.

9. The City of Placentia's official website will remain the City's primary and predominant internet presence. The City's website is currently located at www.placentia.org and will transition to a '.gov' or '.ca.gov' domain in compliance with California Assembly Bill 1637 by January 1, 2029. Upon transition, the City's official website will be maintained on the new domain, and any prior domains will redirect to the official site. ~~The City of Placentia's website at www.placentia.org will remain the City's primary and predominant internet presence.~~

~~8.~~10. Third-Party Platform Disclaimer: The City's social media sites are hosted on third-party platforms. The City does not control the content, privacy policies, or accessibility of these external platforms. Users are encouraged to review the terms of service and privacy policies of any social media platform they use.

11. All City social media sites shall adhere to applicable federal, state and local laws, regulations and policies.

~~9.~~12. Accessibility: The City will strive to ensure that content posted on its social media platforms is accessible to individuals with disabilities, including the use of alternative text for images, captions for videos, and accessible formatting where platform functionality allows. The City will make reasonable efforts to comply with applicable accessibility standards, including the Web Content Accessibility Guidelines (WCAG) 2.1 Level AA where feasible.

~~10.~~13. City social media sites are subject to the California Public Records Act. Any content maintained in a social media format that is related to City business, including a list of subscribers, posted communication, and communication submitted for posting, may be a public record subject to public disclosure.

~~11.~~14. Comments on topics or issues not within the jurisdictional purview of the City of Placentia may be removed.

15. Employees representing the City ~~government~~ via City social media sites must conduct themselves at all times as a representative of the City and in accordance with all City policies. Employees should be aware that content posted on City social media platforms is public and is subject to monitoring, disclosure, and archiving.

16. The City may report or request removal of social media accounts that falsely claim to represent the City of Placentia or impersonate City officials or Departments.

~~12.~~17. All official City social media accounts, usernames, content, and followers are the property of the City of Placentia.

~~13.~~18. This Social Media Policy may be revised at any time.

~~14.~~ Records of these social media sites are retained using a City-approved social media archiving system in accordance with applicable public records retention requirements.~~Records of these social media sites are maintained with Archive Social.~~

COMMENT POLICY

The City of Placentia's social media sites are intended to serve as a limited public forum for communication about City programs, services, projects, and events. All content is subject to monitoring.

By posting or commenting on the City's social media sites, users agree to comply with this Comment Policy and participate at their own risk. Users are solely responsible for their comments, username, and any information they provide. ~~The City of Placentia's social media sites serve as limited public forum and all content published is subject to monitoring. By posting or commenting on the City of Placentia's social media sites, public users agree to the terms of use of the City of Placentia's social media comment policy as provided herein.~~

1. As a public entity the City must abide by certain standards to serve all its constituents in a civil and unbiased manner.

2. The intended purpose behind establishing City of Placentia social media sites is to disseminate information from the City, about the City, to its citizens.

3. The City of Placentia social media sites are intended to be "family friendly," and, as such, the City asks that users please keep their comments clean by following the rules set forth in this policy. Please note that the City utilizes the automatic content filtering features available on various social media sites. Such features/settings may automatically hide a comment from view if profanity is used in the post.

4. The City shall not remove comments based solely on disagreements with the viewpoint expressed.

~~4.~~5. Comments containing any of the following inappropriate forms of content shall not be permitted on City of Placentia social media sites and are subject to removal and/or restriction by the Communications and Marketing ~~Analyst~~ Manager or his/her designees:

   a. ~~Comments not related to the original topic, including random or unintelligible comments;~~Comments that are clearly unrelated to the posted topic and that repeatedly or intentionally disrupt the intended informational purpose of the City's social media page;
   b. Profane, obscene, or pornographic content and/or language;

c. Content which violates the right to privacy, including but not limited to, content that contains personal identifying information or sensitive personal information;
d. Content that promotes, fosters or perpetuates discrimination on the basis of race, creed, color, age, religion, gender, sexual preference, or national origin;
e. Defamatory or personal attacks;
f. Threats to any person or organization;
g. Comments in support of, or in opposition to, any political campaigns or ballot measures;
h. Solicitation of commerce, including but not limited to advertising of any business or product for sale;
i. Conduct in violation of any federal, state or local law;
j. Encouragement of illegal activity or comments intended to incite violence;
k. Information that may tend to compromise the safety or security of the public or public systems; ~~or~~
l. Content that violates a legal ownership interest, such as a copyright, of any party;
m. Harassment or content ~~which~~ that constitutes and/or facilitates harassment;
n. Repetitive and/or duplicative content;
o. Comments which may reasonably interfere with, inhibit, or compromise law enforcement investigations, police tactics, police responses to incidents and/or the safety of police staff and officers; or
~~p. Posts or comments that contain external links.~~ Posts containing external links that constitute spam, commercial solicitation, malicious software, or otherwise violate this policy.

~~5.~~ 6. The City does not allow content intended to compromise the safety or security of the public or public systems. ~~The City does not allow information intended to compromise the safety or security of the public or public systems. Users may participate at their own risk, taking personal responsibility for their comments, username, and any information provided.~~

6. A comment posted by a member of the public on any City of Placentia social media site is the opinion of the commentator or poster only, and publication of a comment does not imply endorsement of, or agreement by, the City of Placentia, nor do such comments necessarily reflect the opinions or policies of the City of Placentia.

7. ~~The City of Placentia reserves the right to deny access to City of Placentia social media sites for any individual, who violates the City of Placentia's Social Media Policy, at any time and without prior notice.~~ The City may restrict or block users who repeatedly violate the comment policy after notice.

~~8.~~ Departments that manage official City social media pages shall monitor their pages for comments requesting responses from the City and for comments that may violate this policy. The Communications and Marketing Manager or designee

retains oversight authority for moderation and policy compliance.~~Departments shall monitor their social media sites for comments requesting responses from the City and for comments in violation of this policy.~~

~~9.~~8. Only the Communications and Marketing ~~Analyst~~ Manager or his/her designees shall respond to comments or messages on official City social media pages. All comments from City social media pages should be posted from the City account, never from a personal account.

~~10.~~9. When a City of Placentia employee responds to a comment, in his/her capacity as a City of Placentia employee, the employee's name and title should be made available, and the employee shall not share personal information about himself or herself, or other City employees. The City employee shall comply with this policy in connection with any response or comment.

~~11.~~Comments posted on City of Placentia social media sites are also subject to the terms of service, community standards, and policies of the respective social media platform. The City reserves the right to report violations of a platform's terms of service to the platform operator for review and appropriate action.~~All comments posted to any City of Placentia Facebook site are bound by Facebook's Statement of Rights and Responsibilities, located at http://www.facebook.com/terms.php, and the City of Placentia reserves the right to report any violation of Facebook's Statement of Rights and Responsibilities to Facebook with the intent of Facebook taking appropriate and reasonable responsive action.~~

10. The City is not responsible for content posted by users on social media platforms.

~~12.~~11. Comments posted to the City of Placentia social media sites will be monitored and inappropriate content as defined herein above may be removed as soon as practically possible and without prior notice.

~~13. By posting or commenting on the City of Placentia social media sites, users agree to the City's terms of use. Users participate by their own choice, taking personal responsibility for their comments, username, and any information provided therein.~~

~~14.~~12. If users need to contact the Placentia Police Department, please call the Department's front desk at (714) 993-8164, or, if it is an emergency, call 911 and ask for assistance. While comments posted on the City's social media sites are monitored, posting comments is neither recommended nor an acceptable way to contact the Placentia Police Department for assistance or immediate service.

PUBLIC RECORDS LAW

The City of Placentia's social media sites are subject to applicable public records laws. Any content maintained in a social media format related to agency business, including communication posted by the Agency and communication received from citizens, is a

public record. The Communications and Marketing ~~Analyst~~ Manager maintaining the site is responsible for responding completely and accurately to any public records request for social media content.

RECORDS RETENTION

Social media sites contain communications sent to or received by the Agency and its employees, and such communications are therefore public records. Records retention requirements apply regardless of the form of the record (for example, digital text, photos, audio, and video).

The City utilizes a City-approved automated social media archiving system to capture and retain social media content in accordance with the California Public Records Act and the City's records retention policies.

The Communications and Marketing ~~Analyst~~ Manager shall maintain~~ing~~ a site ~~shall~~ to preserve records pursuant to the relevant records retention schedule for the required retention period in a format that preserves the integrity of the original record and is easily accessible. Furthermore, retention of social media records shall fulfill the following requirements:

• Social media records are captured in a continuous, automated fashion throughout the day to minimize a potential loss of data due to deletion and/or changes on the social networking site.

• Social media records are maintained in an authentic format (i.e. ideally the native technical format provided by the social network, such as XML or JSON) along with complete metadata.

• Social media records are archived in a system that preserves the context of communications, including conversation threads and rich media, to ensure completeness and availability of relevant information when records are accessed.

• Social media records are indexed based on specific criteria such as date, content type, and keywords to ensure that records can be quickly located and produced in an appropriate format for distribution (e.g. PDF).

• Each employee who administers one or more social networking sites on behalf of the Agency has self-service, read-only access to search and produce relevant social media records to fulfill public information and legal discovery requests as needed.

Internal Policy

PERSONAL SOCIAL MEDIA ACCOUNTS ~~USE BY~~OF CITY EMPLOYEES

1. All City employees may have personal ~~S~~social ~~M~~media ~~sites~~accounts.

2. City employees should not share confidential, sensitive, or non-public information related to City business on personal social media accounts. Employees may reshare City-related photos, videos, or information on personal social media accounts only if the content has already been officially published through City communication channels (such as the City website, press releases, newsletters, or official City social media accounts), unless otherwise authorized. Employees should not independently publish City photographs, videos, or media obtained through internal City systems unless that content has already been published through official City channels or the employee has received authorization to do so. Employees should not post photos or content in which they are wearing City-issued uniforms or apparel, or displaying the City seal or logo, unless said photo has already been published by the City.

~~2. City employees shall not share work related information and/or information related to City business on personal Social Media sites and shall avoid mixing their professional information with their personal information or opinions.~~

3. When sharing or referencing City-related content on personal social media accounts, employees should ensure that the information presented is accurate and consistent with information previously released by the City. Employees shall not alter, misrepresent, or present City content in a way that could reasonably imply an official City position or statement. Employees should not provide commentary about City projects, policies, or operations on personal social media accounts in a manner that could reasonably be interpreted as an official City communication.

~~3.~~

~~4.~~ ~~4~~. City employees shall not use their City e-mail account or password in conjunction with a personal social media site. Nor shall a City employee be compelled, as a condition of employment, to disclose to the City their username or password for personal social media accounts. Nothing in this policy precludes the City, as an employer, from requiring or requesting access credentials necessary to access an employer-issued electronic device or employer-managed social media or email account.~~City employees shall not use their City e-mail account or password in conjunction with a personal Social Media site, nor shall a City employee be compelled as a condition of employment to disclose to the City their username and password for personal Social Media sites. Nothing herein precludes the City, as an employer, from requiring or requesting a City employee to disclose a username, password, or other method for the purpose of accessing an employer-issued electronic device and/or any employer-issued Social Media or e-mail account.~~

~~5.~~ 5. ~~City~~ City employees, unless specifically authorized by the City, are not permitted to speak on behalf of the City on personal social media accounts. When discussing City-related matters on personal social media accounts, employees should clearly indicate that the views expressed are their own and do not represent the official position of the City. Employees shall not present themselves in a manner that could reasonably be interpreted as an official representative of the City. ~~employees, unless specifically authorized by the City to do so, are not authorized to speak on behalf of the City and shall not post comments or opinions without also clarifying that the information being presented is on their personal behalf and it does not represent the position of the City.~~

~~6.~~ 6. Employees who choose to reference City business on personal social media accounts are encouraged to:~~The following guidance is for City employees who decide to have a personal Social Media site or who comment on posts about official City business:~~

- State ~~your~~ their name and, if relevant, their role~~,~~ with the City when discussing City-related ~~business~~;
- Use a disclaimer such as: "The views expressed here are my own and do not necessarily reflect the views of the City of Placentia.~~The postings on this site are my own and don't reflect or represent the opinions of the City for which I work.~~"

7. City employees who are authorized to speak on behalf of the City may only comment from City social media accounts, not personal accounts ~~shall identify themselves by (1) Full Name; (2) Title; (3) Department; and (4) Contact Information, when posting or exchanging information of Social Media forums,~~ and shall address only issues within the scope of their specific authorization.

~~7.~~ 8. Employees should exercise discretion when capturing or sharing photographs, videos, or recordings obtained while performing City duties. Media captured during the course of employment should not be posted to personal social media accounts unless the content has been officially published through City communication channels or the employee has received authorization to share it. Employees should avoid capturing or posting images that include members of the public, sensitive infrastructure, incident scenes, or internal City operations unless such content has been publicly released by the City. Employees should also consider how the presence of City uniforms, equipment, facilities, or branding in such content may affect public perception of the post as an official City communication.

PROFESSIONAL USE BY CITY EMPLOYEES

1. Designated City Employees that comment on the City's Social Media sites in their personal and/or professional capacity are bound by the Comment Policy of the City of Placentia's Social Media Policy, stated herein.

2. All official City-related communication through Social Media outlets shall remain professional in nature and be conducted in accordance with the City's communications policy, practices, and expectations.

3. Employees must not use official City Social Media sites to conduct private commercial transactions or to engage in private business activities.

4. City employees should be mindful that inappropriate usage of official City Social Media sites, can be grounds for disciplinary action. If Social Media sites are used for official City business, the entire City site, regardless of any personal views, is subject to best practices guidelines, and standards.

5. Only individuals authorized by the City may publish content to an official City Social Media site~~s~~. Employees representing the City through social media outlets or participating in social media features on City websites must maintain a high level of ethical conduct and professional decorum. Failure to do so is grounds for revoking the privilege to participate in City Social Media sites, blogs, or other social media features.

6. Information must be presented following professional standards for good grammar, spelling, brevity, clarity and accuracy, and avoid jargon, excessive hashtags and emojis, obscure terminology, or acronyms.

~~6.~~7. City employees responsible for posting social media content shall follow the City's Digital Accessibility Design Guidelines when creating content, including the use of alternative text for images, captions for videos, and accessible formatting where platform functionality allows.

~~7.~~8. City employees recognize that the content and messages they post on social media websites are public and may be ~~erroneously~~ cited as official City statements. Social media should not be used to circumvent other City communication policies, including news media policy requirements.

9. Employees representing the City government via City Social Media sites must conduct themselves at all times as a representative of the City and in accordance with all City policies.

10. City employees must ensure that appropriate consent or media release authorization has been obtained prior to publishing images, video, or other content depicting identifiable individuals—especially minors—in accordance with City policies and applicable laws. Departments are responsible for maintaining documentation of such authorization.

11. City social media accounts shall not knowingly publish manipulated or artificially generated media that could mislead the public regarding City operations, events, or communications.

12. Access credentials for official City social media accounts shall be maintained by the Communications and Marketing Manager. Departments administering social media accounts must ensure that passwords and authentication methods follow City cybersecurity standards, including multi-factor authentication where available.

~~8.~~13. Access shall be removed promptly when an employee leaves the City or no longer requires account access.

SOCIAL MEDIA USE BY CITY'S PUBLIC OFFICIALS

1. Public officials that comment on the City's social media sites and/or on private non-city social media sites in their personal and/or official capacity are bound by the Comment Policy of the City of Placentia's Social Media Policy and to each and every policy applicable to City employees, stated herein.

2. While elected officials and City Council-appointed board, committee and commission members may maintain and use personal web pages and websites, blogs, and social networking sites, their status as elected/appointed officials requires that the content of any postings on those sites not be in violation of existing City by-laws, policies, directives, rules, or regulations.

3. The City's image as a professional organization is critical to maintaining the respect of its constituents. Although the City recognizes that elected/appointed officials may choose to express themselves by posting personal information upon social media platforms or by making comments on sites hosted by other persons, groups, or organizations, this right of expression should not interfere with the operation of the City. That is, although the City acknowledges its officials have the First Amendment right to free speech, the right is not absolute when involving matters of official City business, issues, or concerns.

4. If a public official conducts any City business or communication as an elected or appointed official from a personal account, or an account created for a City board/committee/commission that is not administered by a City employee, the City-related communications may be considered a public record subject to the California Public Records Act, found at Government Code sections 6250 *et seq.* When presented with a Public Records Act request, the official must produce responsive public records maintained on

the official's personal servers and devices; and/or, after a reasonable search, affirm that the official is not in possession of any such responsive public records on personal devices or personal servers.

5. Officials should exercise caution with respect to comments they post, particularly those concerning the City and the business of the City.

6. All officials are expected and required to conduct themselves in a manner consistent with the City's policies and standards of conduct.

7. Officials must not reveal any confidential or privileged information about the City, its constituents, or its contractors. Officials must be particularly careful to protect against the inadvertent disclosure of confidential information.

8. Officials should be honest and accurate when posting information or news, and should quickly correct any mistakes, misstatements and/or factual errors in content upon discovery. Officials should not post or share information known to be false or unconfirmed rumors about the City, its employees, constituents, officials, suppliers, vendors, contractors, or any other entities or individuals.

9. Officials should never represent themselves as a spokesperson for the City Administration, any City department, the City Council, or a City board or committee, unless the official has been designated to serve as a spokesperson.

10. Because the posting of content, including simply "liking" or reacting to a post from another official, regarding City-related matters by a public official could inadvertently result in the violation of the ~~Open Meetings Law~~Brown Act, officials should consult the Open Meetings Law Guide provided to them by the City Clerk's Office and/or contact the City Attorney's Office for guidance before posting, liking, or commenting on a post whether it be about meetings, conferences, sub-committee meetings, or the work of the public body, or any commission, board, or committee.

~~10.~~11. Public officials should avoid engaging in discussions about City business with other members of the same legislative body on social media platforms, including through comments, replies, reactions, or similar interactions, ~~if~~as such participation could result in a quorum communicating outside of a properly noticed public meeting in violation of the Brown Act. Officials should be mindful that even passive interactions, such as "liking" or reacting to another official's comment about City business, may contribute to a serial meeting under certain circumstances.

~~11.~~12. Officials are expressly prohibited from using social media to engage in any activity or conduct that violates federal, state, or local law (e.g., to

circumvent election or campaign requirements, software or data piracy, child pornography, etc.)

~~12.~~13. Officials are prohibited from using social media to engage in any activity that constitutes a conflict of interest.

~~13.~~14. Officials must be mindful that members of the public who may appear before boards, commissions, or committees come from all walks of life. Public comments, in any forum, that contain racial slurs, express bigotry toward a group based on race, religion, national origin, sexual orientation, gender, gender identity or any other legally protected classification may be considered conduct unbecoming.

~~14.~~15. Appointed and elected board/committee members are strongly encouraged to consider the potential impact of social media statements prior to posting. The City strives to be professional in its operations and processes. Posts that express favoritism and/or bias for or against any individual or group of individuals (e.g., based upon race, gender, national origin, sexual orientation, political affiliation, etc.), reflect poorly on the public official, as well as the City and its residents. Further, comments suggesting such treatment can expose the City to liability and legal costs.

~~15.~~16. Elected and appointed officials should be cautious in using official City-provided head shot photographs on personal social media sites. Elected and appointed officials choosing to use official City-provided head shots on personal social media sites should tailor communications on those sites accordingly.

~~16.~~17. A public official that violates the City's policies and/or by such conduct invites claims or suits or other liability unto the City may be subject to censure; and the City may pursue all remedies available under the law.

REGISTERING A NEW PAGE

All City social media sites shall be (1) approved by the City Administrator; (2) published using approved ~~S~~social ~~M~~media platform and tools; and (3) administered by the Communications and Marketing ~~Analyst~~ Manager or his/her designee.

DEREGISTERING AN EXISTING PAGE

If a social media page/account is no longer of use, (1) notify the Communications and Marketing ~~Analyst~~Manager, (2) ensure records have been archived according to agency guidelines, (3) unpublish and delete page/account.

ACKNOWLEDGEMENT OF RECEIPT OF POLICY NO. 370

POLICY NO. 370 SOCIAL MEDIA POLICY

This statement acknowledges that I have received, read and understand the Agency's guidelines for using Social Media. I acknowledge, and fully understand the terms of this policy and agree to abide by them.

_____

Print Name and Department

_____

Signature *Date*

Agenda Item No: 1.j

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026
Submitted by: Lydie Gutfeld
From: Community Services

Subject:
AWARD CONTRACT TO COMMERCIAL BUILDING MANAGEMENT INCORPORATED (CBM) FOR JANITORIAL SERVICES IN PARK RESTROOMS

Financial Impact:

Expense:	$ 65,135	Contract Cost
Budgeted:	$ 65,135 (annual)	FY 2026-27 Operating Budget (101-80407-6300)
	$ 195,408	Initial 3-year contract total not to exceed cost

Summary:
On April 9, 2026, the City publicly solicited competitive bids for janitorial services at park restrooms. The City received ten (10) bids for these services. Staff recommends the City Council award a three-year Maintenance Services Agreement to Commercial Building Management (CBM) Incorporated (lowest bid) for a three-year cumulative contract amount of $195,408.

Recommended Action:
It is recommended that the City Council:

1. Approve a Maintenance Services Agreement with Commercial Building Management (CBM) Incorporated for park restroom janitorial services for a cumulative contract not-to-exceed amount of $195,405 for the initial three (3) year contract term, with the option to extend the term for one (1) additional two (2) year term; and
2. Authorize the City Administrator to approve contract change orders up to ten percent (10%) of the cumulative contract amount, or $19,540; and
3. Authorize the City Administrator and/or her designee to execute all necessary documents, in a form approved by the City Attorney; and
4. Authorize the City Administrator to approve the eligible agreement term extension based upon contractor performance and at the discretion of the City.

Strategic Plan Statement:
By awarding this contract, the City will continue to meet Strategic Goal No. 3: Infrastructure, Facilities & Public Spaces by maintaining our public facilities and ensuring they remain clean, attractive, and reflective of the city's commitment to quality.

Discussion:
Since April 2016, janitorial services for park restrooms have been contracted to a company

that maintains and cleans restrooms at Kraemer Park, McFadden Park, Tuffree Park, Koch Park, Vaqueros Park, Arroyo Verde Park, Atwood Park, and Placentia Champions Sports Park. The scope of work requires the contractor to provide routine janitorial services for all City park restroom facilities, seven (7) days per week, including holidays. The contractor shall provide all cleaning supplies, paper, and soap for each restroom. The contractor is also responsible for unlocking all restroom facilities by 7:00 a.m. each day, and for completing all restroom maintenance by 10:00 a.m. Staff locks the restrooms at the end of each day. In addition, the contractor will be required to remove graffiti and provide minor plumbing repairs as needed. The City's current contract for these services is set to expire on June 30, 2026.

On April 9, 2026, the Community Services and Public Works Staff publicly solicited competitive bids for a new park janitorial contract and received ten (10) bids with the lowest bidder being Commercial Building Management (CBM) Incorporated in the amount of $65,135 per year. Commercial Building Management (CBM) currently has contracts with the City of Bell, Redondo Beach, Torrance, and the County of Riverside. Their key personnel have a combined 128 years of janitorial experience. CBM will provide the same level of janitorial services in parks as they do in medical buildings.

The City received multiple proposals in response to the RFP. The four lowest and most competitive bids are summarized below:

Rank	Vendor	Annual Bid Amount
1	Commercial Building Management (CBM) Incorporated	$65,136
2	Omni Enterprise, Inc.	$81,000
3	Team One Management Services	$90,000
4	Xanadu Service Systems	$108,032

CBM has been identified as the lowest responsive, responsible bidder for this contract. As such, Staff recommends awarding a maintenance services agreement to CBM for park restroom janitorial services.

Financial Summary:
The agreement with CBM is for three (3) years for a cumulative not-to-exceed contract amount of $195,408 with the option to extend the agreement for one (1) additional two-year term based upon contractor performance and at the discretion of the City. Funding for park restroom janitorial services has been included in the proposed Fiscal Year 2026-27 Operating Budget. Accordingly, sufficient funds exist for the recommended actions.

Attachments
CBM agreement and coi.pdf
BID RFP for Janitorial Services 2026.docx.pdf
Submissions for Solicitation Park Restroom Janitorial Services 2026 planet bids.pdf

CITY OF PLACENTIA
PROFESSIONAL SERVICES AGREEMENT
WITH
Commercial Building Management (CBM) Incorporated

THIS AGREEMENT is made and entered into this 1st day of July, 2026 ("Effective Date"), by and between the CITY OF PLACENTIA, a municipal corporation ("City"), and Commercial Building Management (CBM) Incorporated, a California corporation ("Consultant").

W I T N E S S E T H:

A. WHEREAS, City proposes to utilize the services of Consultant as an independent contractor to Commercial Building Management (CBM) Incorporated , as more fully described herein; and

B. WHEREAS, Consultant represents that it has that degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated; and

C. WHEREAS, City and Consultant desire to contract for the specific services described in Exhibit "A" (the "Project") and desire to set forth their rights, duties, and liabilities in connection with the services to be performed; and

D. WHEREAS, no official or employee of City has a financial interest, within the provisions of Sections 1090-1092 of the California Government Code, in the subject matter of this Agreement.

NOW, THEREFORE, for and in consideration of the mutual covenants and conditions contained herein, the parties hereby agree as follows:

1.0. SERVICES PROVIDED BY CONSULTANT

1.1. Scope of Services. Consultant shall provide the professional services described in the Consultant's Proposal ("Proposal"), attached hereto as Exhibit "A" and incorporated herein by this reference.

1.2. Professional Practices. All professional services to be provided by Consultant pursuant to this Agreement shall be provided by personnel experienced in their respective fields and in a manner consistent with the standards of care, diligence and skill ordinarily exercised by professional consultants in similar fields and circumstances in accordance with sound professional practices. Consultant also warrants that it is familiar with all laws that may affect its performance of this Agreement and shall advise City of any changes in any laws that may affect Consultant's performance of this Agreement. Consultant shall keep itself informed of State and Federal laws and regulations which in any manner affect those employed by it or in any way affect the performance of its service pursuant to this Agreement. The Consultant shall at all times observe and comply with all such laws and regulations. Officers and employees shall not be liable at law or in equity occasioned by failure of the Consultant to comply with this Section.

1.3. Performance to Satisfaction of City. Consultant agrees to perform all the work to the complete satisfaction of the City and within the hereinafter specified. Evaluations of the work will be done by the City Administrator or his or her designee. If the quality of work is not satisfactory, City in its discretion has the right to:

(a) Meet with Consultant to review the quality of the work and resolve the matters of concern;

(b) Require Consultant to repeat the work at no additional fee until it is satisfactory; and/or

(c) Terminate the Agreement as hereinafter set forth.

1.4. Warranty. Consultant warrants that it shall perform the services required by this Agreement in compliance with all applicable Federal and California employment laws, including, but not limited to, those laws related to minimum hours and wages; occupational health and safety; fair employment and employment practices; workers' compensation insurance and safety in employment; and all other Federal, State, and local laws and ordinances applicable to the services required under this Agreement. Consultant warrants that it is not suspended or debarred from doing business with the United States government and can legally be paid from federal funds. Consultant shall indemnify and hold harmless City from and against all claims, demands, payments, suits, actions, proceedings, and judgments of every nature and description including attorneys' fees and costs, presented, brought, or recovered against City for, or on account of any liability under any of the above-mentioned laws, which may be incurred by reason of Consultant's performance under this Agreement.

1.5. Non-discrimination. In performing this Agreement, Consultant shall not engage in, nor permit its agents to engage in, discrimination in employment of persons because of their race, religion, color, national origin, ancestry, age, physical handicap, medical condition, marital status, sexual gender, or sexual orientation, except as permitted pursuant to Section 12940 of the Government Code. Such actions shall include, but not be limited to the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay, or other forms of compensation and selection for training, including apprenticeship. Consultant agrees to post in conspicuous places, available to employees and applicants for employment, a notice setting forth provisions of this non-discrimination clause.

Consultant shall, in all solicitations and advertisements for employees placed by, or on behalf of Consultant shall state that all qualified applicants will receive consideration for employment without regard to age, race, color, religion, sex, marital status, national origin, or mental or physical disability. Consultant shall cause the paragraphs contained in this Section to be inserted in all subcontracts for any work covered by the Agreement, provided that the foregoing provisions shall not apply to subcontracts for standard commercial supplies or raw materials.

1.6. Non-Exclusive Agreement. Consultant acknowledges that City may enter into agreements with other consultants for services similar to the services that are subject to this Agreement or may have its own employees perform services similar to those services contemplated by this Agreement.

1.7. Delegation and Assignment. This is a personal service contract, and the duties set forth herein shall not be delegated or assigned to any person or entity without the prior written consent of City. Consultant may engage a subcontractor(s) as permitted by law and may employ other personnel to perform services contemplated by this Agreement at Consultant's sole cost and expense. All insurance requirements contained in this Agreement are independently applicable to any and all subcontractors that Consultant may engage during the term of this Agreement.

1.8. Confidentiality. Employees of Consultant in the course of their duties may have access to financial, accounting, statistical, and personnel data of private individuals Commercial Building Management (CBM) Incorporated and employees of City. Consultant covenants that all data, documents, discussion, or other information developed or received by Consultant or provided for performance of this Agreement are deemed confidential and shall not be disclosed by Consultant without written authorization by City. City shall grant such authorization if disclosure is required by law. All City data shall be returned to City upon the termination of this Agreement. Consultant's covenant under this Section shall survive the termination of this Agreement.

2.0. COMPENSATION AND BILLING

2.1. Compensation. Consultant shall be paid in accordance with the fee schedule set forth in Exhibit "A". Consultant's total compensation shall not exceed One hundred ninety-five thousand, four hundred and eight Dollars ($195,408), unless authorized herein.

2.2. Additional Services. Consultant shall not receive compensation for any services provided outside the scope of services specified in the Consultant's Proposal or which is inconsistent with or in violation of the provisions of this Agreement unless the City or the Project Manager for this Project, prior to Consultant performing the additional services, approves such additional services in writing. It is specifically understood that oral requests and/or approvals of such additional services or additional compensation shall be barred and are unenforceable. Should the City request in writing additional services that increase the hereinabove described "Scope of Services", an additional fee based upon the Consultant's standard hourly rates shall be paid to the Consultant for such additional services. Such increase in additional fees shall be limited to 10% of the total contract sum. The City Administrator is authorized to approve a Change Order for such additional services. Where the original contract is $40,000.00 or less, City Council approval shall be required prior to any increase bringing the total compensation to more than $40,000.00.

2.3. Method of Billing. Consultant may submit invoices to the City for approval on a progress basis, but no more often than two times a month. Said invoice shall be based on the total of all Consultant's services which have been completed to City's sole satisfaction. City shall pay Consultant's invoice within forty-five (45) days from the date City receives said invoice. Each invoice shall describe in detail the services performed, the date of performance, and the associated time for completion. Any additional services approved and performed pursuant to this Agreement shall be designated as "Additional Services" and shall identify the number of the authorized change order, where applicable, on all invoices.

2.4. Records and Audits. Records of Consultant's services relating to this Agreement shall be maintained in accordance with generally recognized accounting principles and shall be made available to City or its Project Manager for inspection and/or audit at mutually convenient times for a period of three (3) years from the Effective Date.

3.0. TIME OF PERFORMANCE

3.1. Commencement and Completion of Work. The professional services to be performed pursuant to this Agreement shall commence within five (5) days from the Effective Date of this Agreement. Said services shall be performed in strict compliance with the Project Schedule

approved by City as set forth in Exhibit "A".

3.2. Excusable Delays. Neither party shall be responsible for delays or lack of performance resulting from acts beyond the reasonable control of the party or parties. Such acts shall include, but not be limited to, acts of God, fire, strikes, material shortages, compliance with laws or regulations, riots, acts of war, or any other conditions beyond the reasonable control of a party. If a delay beyond the control of the Consultant is encountered, a time extension may be mutually agreed upon in writing by the City and the Consultant. The Consultant shall present documentation satisfactory to the City to substantiate any request for a time extension.

4.0. TERM AND TERMINATION

4.1. Term. This Agreement shall commence on the Effective Date and continue for a period of 36 months, ending on June 30, 2029, unless previously terminated as provided herein or as otherwise agreed to in writing by the parties.

4.2. Notice of Termination. The City reserves and has the right and privilege of canceling, suspending, or abandoning the execution of all or any part of the work contemplated by this Agreement, with or without cause, at any time, by providing at least fifteen (15) days prior written notice to Consultant. The termination of this Agreement shall be deemed effective upon receipt of the notice of termination. In the event of such termination, Consultant shall immediately stop rendering services under this Agreement unless directed otherwise by the City. If the City suspends, terminates, or abandons a portion of this Agreement such suspension, termination, or abandonment shall not make void or invalidate the remainder of this Agreement.

If the Consultant defaults in the performance of any of the terms or conditions of this Agreement, it shall have ten (10) days after service upon it of written notice of such default in which to cure the default by rendering a satisfactory performance. In the event that the Consultant fails to cure its default within such period of time, the City shall have the right, notwithstanding any other provision of this Agreement, to terminate this Agreement without further notice and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement.

The City shall have the right, notwithstanding any other provisions of this Agreement, to terminate this Agreement, at its option and without prejudice to any other remedy to which it may be entitled at law, in equity or under this Agreement, immediately upon service of written notice of termination on the Consultant, if the latter should:

a. Be adjudged a bankrupt;

b. Become insolvent or have a receiver of its assets or property appointed because of insolvency;

c. Make a general assignment for the benefit of creditors;

d. Default in the performance of any obligation or payment of any indebtedness under this Agreement;

e. Suffer any judgment against it to remain unsatisfied or unbonded of record for thirty (30) days or longer; or

f. Institute or suffer to be instituted any procedures for reorganization or rearrangement of its affairs.

4.3. Compensation. In the event of termination, City shall pay Consultant for reasonable costs incurred and professional services satisfactorily performed up to and including the date of City's written notice of termination within thirty-five (35) days after service of the notice of termination. Compensation for work in progress shall be prorated based on the percentage of work completed as of the effective date of termination in accordance with the fees set forth herein. In ascertaining the professional services actually rendered hereunder up to the effective date of termination of this Agreement, consideration shall be given to both completed work and work in progress, to complete and incomplete drawings, and to other documents pertaining to the services contemplated herein whether delivered to the City or in the possession of the Consultant. City shall not be liable for any claim of lost profits.

4.4. Documents. In the event of termination of this Agreement, all documents prepared by Consultant in its performance of this Agreement including, but not limited to, finished or unfinished design, development and construction documents, data studies, drawings, maps, and reports, shall be delivered to the City within ten (10) days of delivery of termination notice to Consultant, at no cost to City. Any use of uncompleted documents without specific written authorization from Consultant shall be at City's sole risk and without liability or legal expense to Consultant.

5.0. INSURANCE

5.1. Insurance. The Consultant and all subcontractors, if any, shall procure and maintain, at its sole cost and expense, in a form and content satisfactory to City, during the entire term of this Agreement, including any extension thereof, insurance as set forth in Exhibit "B" attached hereto and incorporated herein by this reference.

Neither the City nor any of its officers, officials, agents, employees, or volunteers makes any representation that the types of insurance and the limits specified to be carried by Consultant under this Agreement are adequate to protect Consultant. If Consultant believes that any such insurance coverage is insufficient, Consultant shall provide, at its own expense, such additional insurance as Consultant deems adequate.

5.2. Deductible or Self-Insured Retention. If any of such policies provide for a deductible or self-insured retention to provide such coverage, the amount of such deductible or self-insured retention shall be approved in advance by City. No policy of insurance issued as to which the City is an additional insured shall contain a provision which requires that no insured except the named insured can satisfy any such deductible or self-insured retention.

5.3. Certificates of Insurance. Consultant shall provide to City certificates of insurance showing the insurance coverages, as well as providing the City with the required endorsements in a form and content approved by City, prior to performing any services under this Agreement. The certificates of insurance and endorsements shall be attached hereto as Exhibit "C" and incorporated herein by this reference.

5.4. Non-limiting. Nothing in this Section shall be construed as limiting in any way, the indemnification provision contained in this Agreement, or the extent to which Consultant may be

held responsible for payments of damages to persons or property.

6.0. GENERAL PROVISIONS

6.1. Entire Agreement. This Agreement constitutes the entire agreement between the parties with respect to any matter referenced herein and supersedes any and all other prior writings and oral negotiations. This Agreement may be modified only in writing and signed by the parties in interest at the time of such modification. The terms of this Agreement shall prevail over any inconsistent provision in any other contract document appurtenant hereto, including exhibits to this Agreement.

6.2. Representatives. The City Administrator or his or her designee shall be the representative of City for purposes of this Agreement and may issue all consents, approvals, directives, and agreements on behalf of the City, called for by this Agreement, except as otherwise expressly provided in this Agreement.

Consultant shall designate a representative for purposes of this Agreement who shall be authorized to issue all consents, approvals, directives, and agreements on behalf of Consultant called for by this Agreement, except as otherwise expressly provided in this Agreement.

6.3. Project Managers. City shall designate a Project Manager to work directly with Consultant in the performance of this Agreement. It shall be the Consultant's responsibility to assure that the Project Manager is kept informed of the progress of the performance of the services and the Consultant shall refer any decision, which must be made by City, to the Project Manager. Unless otherwise specified herein, any approval of City required hereunder shall mean the approval of the Project Manager.

Consultant shall designate a Project Manager who shall represent it and be its agent in all consultations with City during the term of this Agreement and who shall not be changed by Consultant without the express written approval by the City. Consultant or its Project Manager shall attend and assist in all coordination meetings called by City.

6.4. Notices. Any notices, documents, correspondence, or other communications concerning this Agreement or the work hereunder may be provided by personal delivery, facsimile or if mailed, shall be addressed as set forth below and placed in a sealed envelope, postage prepaid, and deposited in the United States Postal Service. Such communication shall be deemed served or delivered: a) at the time of delivery if such communication is sent by personal delivery; b) at the time of transmission if such communication is sent by facsimile; and c) 72 hours after deposit in the U.S. Mail as reflected by the official U.S. postmark if such communication is sent through regular United States mail.

IF TO CONSULTANT:
Commercial Building Management
9825 Magnolia Ave Stute B
Riverside, California 92503

(951) 556-0430
Commercialbm71@gmail.com
Attn: _____

IF TO CITY:

City of Placentia
401 E. Chapman Ave.
Placentia, CA 92870

Attn: _____

6.5. Attorneys' Fees. In the event that litigation is brought by any party in connection with this Agreement, the prevailing party shall be entitled to recover from the opposing party all costs and expenses, including reasonable attorneys' fees, incurred by the prevailing party in the exercise of any of its rights or remedies hereunder or the enforcement of any of the terms, conditions, or provisions hereof.

6.6. Governing Law. This Agreement shall be governed by and construed under the laws of the State of California without giving effect to that body of laws pertaining to conflict of laws. In the event of any legal action to enforce or interpret this Agreement, the parties hereto agree that the sole and exclusive venue shall be a court of competent jurisdiction located in Orange County, California. Consultant agrees to submit to the personal jurisdiction of such court in the event of such action.

6.7. Assignment. Consultant shall not voluntarily or by operation of law assign, transfer, sublet, or encumber all or any part of Consultant's interest in this Agreement without City's prior written consent. Any attempted assignment, transfer, subletting, or encumbrance shall be void and shall constitute a breach of this Agreement and cause for termination of this Agreement. Regardless of City's consent, no subletting or assignment shall release Consultant of Consultant's obligation to perform all other obligations to be performed by Consultant hereunder for the term of this Agreement.

6.8. Indemnification and Hold Harmless. Consultant agrees to protect, defend, indemnify, and hold free and harmless the City, its officers, officials, agents, employees, and volunteers, at Consultant's sole expense, from and against any and all claims, liabilities, demands, actions, expenses, damages, suits or other legal proceedings brought against the City, its officers, officials, agents, employees, and volunteers arising out of or in any way connected with the performance of the Consultant, its employees, and/or authorized subcontractors' work undertaken pursuant to this Agreement including all acts or omissions, willful misconduct or negligent conduct, whether active or passive, on the part of the Consultant, its employees and/or subcontractors. The defense obligation provided for hereunder shall apply whenever any claim, action, complaint or suit asserts liability against the City, its officers, officials, agents, employees, and volunteers based upon the work performed by the Consultant, its employees, and/or authorized subcontractors under this Agreement, whether or not the Consultant, its employees, and/or authorized subcontractors are specifically named or otherwise asserted to be liable, and whether or not there is any evidence of fault or wrongdoing by the Consultant, its employees and/or its subcontractors. Notwithstanding the foregoing, the Consultant shall not be liable for the defense or indemnification of the City for claims, actions, complaints or suits arising out of the sole active negligence or willful misconduct of the City. This provision shall supersede and replace all other indemnity provisions contained either in the City's specifications or Consultant's Proposal, which shall be of no force and effect.

6.9. Independent Contractor. Consultant is and shall be acting at all times as an independent contractor and not as an employee of City. Consultant shall have no power to incur any debt, obligation, or liability on behalf of City or otherwise act on behalf of City as an agent. Neither City nor any of its agents shall have control over the conduct of Consultant or any of Consultant's employees, except as set forth in this Agreement. Consultant shall not, at any time, or in any manner, represent that it or any of its or employees are in any manner agents or employees of City. Consultant shall secure, at its sole expense, and be responsible for any and all payment of Income Tax, Social Security, State Disability Insurance Compensation,

Unemployment Compensation, and other payroll deductions for Consultant and its officers, agents, and employees, and all business licenses, if any are required, in connection with the services to be performed hereunder. Consultant shall indemnify and hold City harmless from any and all taxes, assessments, penalties, and interest asserted against City by reason of the independent contractor relationship created by this Agreement. Consultant further agrees to indemnify and hold City harmless from any failure of Consultant to comply with the applicable worker's compensation laws. City shall have the right to offset against the amount of any fees due to Consultant under this Agreement any amount due to City from Consultant as a result of Consultant's failure to promptly pay to City any reimbursement or indemnification arising under this paragraph.

6.10. PERS Eligibility Indemnification. In the event that Consultant or any employee, agent, or subcontractor of Consultant providing services under this Agreement claims or is determined by a court of competent jurisdiction or the California Public Employees Retirement System (PERS) to be eligible for enrollment in PERS as an employee of the City, Consultant shall indemnify, defend, and hold harmless City for the payment of any employee and/or employer contributions for PERS benefits on behalf of Consultant or its employees, agents, or subcontractors, as well as for the payment of any penalties and interest on such contributions, which would otherwise be the responsibility of City.

Notwithstanding any other agency, State, or Federal policy, rule, regulation, law, or ordinance to the contrary, Consultant and any of its employees, agents, and subcontractors providing service under this Agreement shall not qualify for or become entitled to, and hereby agree to waive any claims to, any compensation, benefit, or any incident of employment by City, including but not limited to eligibility to enroll in PERS as an employee of City and entitlement to any contribution to be paid by City for employer contribution and/or employee contributions for PERS benefits.

6.11. Cooperation. In the event any claim or action is brought against City relating to Consultant's performance or services rendered under this Agreement, Consultant shall render any reasonable assistance and cooperation which City might require.

6.12. Ownership of Documents. All findings, reports, documents, information, and data including, but not limited to, computer tapes or discs, preliminary notes, working documents, files, and tapes furnished or prepared by Consultant or any of its subcontractors in the course of performance of this Agreement, shall be and remain the sole property of City. Consultant agrees that any such documents or information shall not be made available to any individual or organization without the prior consent of City but shall be made available to the City within ten (10) days of request or within ten (10) days of termination. Any use of such documents for other projects not contemplated by this Agreement, and any use of incomplete documents, shall be at the sole risk of City and without liability or legal exposure to Consultant. City shall indemnify and hold harmless Consultant from all claims, damages, losses, and expenses, including attorneys' fees, arising out of or resulting from City's use of such documents for other projects not contemplated by this Agreement or use of incomplete documents furnished by Consultant. Consultant shall deliver to City any findings, reports, documents, information, data, preliminary notes and working documents, in any form, including but not limited to, computer tapes, discs, files audio tapes, or any other Project related items as requested by City or its authorized representative, at no additional cost to the City. Consultant or Consultant's agents shall execute such documents as may be necessary from time to time to confirm City's ownership of the copyright in such documents.

6.13. Public Records Act Disclosure. Consultant has been advised and is aware that this Agreement and all reports, documents, information, and data, including, but not limited to, computer tapes, discs, or files furnished or prepared by Consultant, or any of its subcontractors, pursuant to this Agreement and provided to City may be subject to public disclosure as required by the California Public Records Act (California Government Code Section 7920.000 *et seq*.). Exceptions to public disclosure may be those documents or information that qualify as trade secrets, as that term is defined in the California Government Code Section 7924.510, and of which Consultant informs City of such trade secret. The City will endeavor to maintain as confidential all information obtained by it that is designated as a trade secret. The City shall not, in any way, be liable or responsible for the disclosure of any trade secret including, without limitation, those records so marked if disclosure is deemed to be required by law or by order of the Court.

6.14. Conflict of Interest. Consultant and its officers, employees, associates, and subconsultants, if any, will comply with all conflict of interest statutes of the State of California applicable to Consultant's services under this agreement, including, but not limited to, the Political Reform Act (Government Code Sections 81000, *et seq*.) and Government Code Section 1090. During the term of this Agreement, Consultant and its officers, employees, associates, and subconsultants shall not, without the prior written approval of the City Representative, perform work for another person or entity for whom Consultant is not currently performing work that would require Consultant or one of its officers, employees, associates, or subconsultants to abstain from a decision under this Agreement pursuant to a conflict of interest statute. Consultant's duties and services under this Agreement shall not include preparing or assisting the City with any portion of the City's preparation of a request for proposals, request for qualifications, or any other solicitation regarding a subsequent or additional contract with the City. The City shall at all times retain responsibility for public contracting, including with respect to any subsequent phase of this project. Consultant's participation in the planning, discussions, or drawing of project plans or specifications shall be limited to conceptual, preliminary, or initial plans or specifications. Consultant shall cooperate with the public entity to ensure that all bidders for a subsequent contract on any subsequent phase of this project, if any, have access to the same information, including all conceptual, preliminary, or initial plans or specifications prepared by Consultant pursuant to this Agreement.

6.15. Responsibility for Errors. Consultant shall be responsible for its work and results under this Agreement. Consultant, when requested, shall furnish clarification and/or explanation as may be required by the City's representative, regarding any services rendered under this Agreement at no additional cost to City. In the event that an error or omission attributable to Consultant occurs, then Consultant shall, at no cost to City, provide all necessary design drawings, estimates, and other Consultant professional services necessary to rectify and correct the matter to the sole satisfaction of City and to participate in any meeting required with regard to the correction.

6.16. Prohibited Employment. Consultant will not employ any regular employee of City while this Agreement is in effect.

6.17. Order of Precedence. In the event of an inconsistency in this Agreement and any of the attached Exhibits, the terms set forth in this Agreement shall prevail. If, and to the extent this Agreement incorporates by reference any provision of any document, such provision shall be deemed a part of this Agreement. Nevertheless, if there is any conflict among the terms and

conditions of this Agreement and those of any such provision or provisions so incorporated by reference, the conflict shall be resolved by giving precedence in the following order, if applicable: This Agreement, the City's Request for Proposals, the Consultant's Proposal.

6.18. Costs. Each party shall bear its own costs and fees incurred in the preparation and negotiation of this Agreement and in the performance of its obligations hereunder except as expressly provided herein.

6.19. No Third Party Beneficiary Rights. This Agreement is entered into for the sole benefit of City and Consultant and no other parties are intended to be direct or incidental beneficiaries of this Agreement and no third party shall have any right in, under or to this Agreement.

6.20. Headings. Paragraphs and subparagraph headings contained in this Agreement are included solely for convenience and are not intended to modify, explain or to be a full or accurate description of the content thereof and shall not in any way affect the meaning or interpretation of this Agreement.

6.21. Construction. The parties have participated jointly in the negotiation and drafting of this Agreement. In the event an ambiguity or question of intent or interpretation arises with respect to this Agreement, this Agreement shall be construed as if drafted jointly by the parties and in accordance with its fair meaning. There shall be no presumption or burden of proof favoring or disfavoring any party by virtue of the authorship of any of the provisions of this Agreement.

6.22. Amendments. Only a writing executed by the parties hereto or their respective successors and assigns may amend this Agreement.

6.23. Waiver. The delay or failure of either party at any time to require performance or compliance by the other of any of its obligations or agreements shall in no way be deemed a waiver of those rights to require such performance or compliance. No waiver of any provision of this Agreement shall be effective unless in writing and signed by a duly authorized representative of the party against whom enforcement of a waiver is sought. The waiver of any right or remedy in respect to any occurrence or event shall not be deemed a waiver of any right or remedy in respect to any other occurrence or event, nor shall any waiver constitute a continuing waiver.

6.24. Severability. If any provision of this Agreement is determined by a court of competent jurisdiction to be unenforceable in any circumstance, such determination shall not affect the validity or enforceability of the remaining terms and provisions hereof or of the offending provision in any other circumstance. Notwithstanding the foregoing, if the value of this Agreement, based upon the substantial benefit of the bargain for any party, is materially impaired, which determination made by the presiding court or arbitrator of competent jurisdiction shall be binding, then both parties agree to substitute such provision(s) through good faith negotiations.

6.25. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed an original. All counterparts shall be construed together and shall constitute one agreement.

6.26. Corporate Authority. The persons executing this Agreement on behalf of the parties hereto warrant that they are duly authorized to execute this Agreement on behalf of said parties and that by doing so the parties hereto are formally bound to the provisions of this

Agreement.

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be executed by and through their respective authorized officers, as of the date first above written.

CITY OF PLACENTIA,
A municipal corporation

_____ Date: _____
Jennifer Lampman, City Administrator

ATTEST:

_____
City Clerk and ex-officio Clerk
of the City of Placentia

CONSULTANT:

_____ Date: 05-07-2026
Signature

Jesus Velasco
Jesus Velasco , President

99-4605436
Social Security or Taxpayer ID Number

APPROVED AS TO FORM:

_____ Date: _____
Christian L. Bettenhausen, City Attorney

APPROVED AS TO INSURANCE:

_____ Date: _____
Cyndi Alvarenga, Risk Management Analyst

APPROVED AS TO CONTENT:

Ontoine Lewis, Project Manager

Date: 5/6/2026

DEPARTMENTAL APPROVAL:

Chris Tanio, Director of Public Works

Date: _____

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

ATTACHMENT "A"

The Janitorial Services contractor is responsible for opening and maintaining the cleanliness and sanitation of the buildings. The following descriptions of service areas serve as guidelines for the contractor. These descriptions are not exhaustive and do not cover every detail or feature of the facility that must be maintained.

Opening buildings and Janitorial cleaning services for the facilities below will include the following Monday – Sunday year round:

- Open all buildings beginning at 4:30am and finishing by 7:10am Monday-Friday
- Open all buildings beginning at 4am and finishing by 9:45am Saturday-Sunday
- Stock towels, toilet paper, paper towels, toilet seat covers, and hand soap
- Empty sanitary napkin receptacles and wipe needed
- Empty trash receptacles and wipe if needed
- Clean and polish mirrors
- Sink, toilets, urinals to be cleaned inside and out
- Sweep and mop restroom floors

PARK	UNIT OF MEASURE	EST QUANITY	UNIT PRICE	ITEM COST
Arroyo Verde 1001 E. Palm Dr.	Hour	15.25	36.00	550
Champions Sports Complex 505 Jefferson	Hour	15.25	36.00	550
Koch Park 2210 N. Valencia Ave.	Hour	18.30	36.00	650
Kraemer Park 201 N. Bradford Ave.	Hour	15.25	36.00	550
Los Ninos 1701 Atwood Ave.	Hour	15.25	36.00	550
McFadden Park 974 S. Melrose Ave.	Hour	15.25	36.00	550
Tuffree Park 2101N. Tuffree Blvd.	Hour	18.30	36.00	650
Vaqueros Park 1200 N. Carlsbad St.	Hour	15.25	36.00	550
Valadez School 161 E. La Jolla St.	Hour	23	36.00	828

EXHIBIT B

INSURANCE REQUIREMENTS

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. **Standards for Insurance Companies**

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

5. **Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.**

6. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

7. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

8. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

9. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable, except under the Professional Errors & Omissions ("E&O") Liability policy. Modified, limited, or restricted occurrence forms are not acceptable.

EXHIBIT C

CERTIFICATES OF INSURANCE AND ENDORSEMENTS

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/11/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER

Progressive Advantage Business Program
PO Box 5316
Binghamton NY 13902

CONTACT NAME: Progressive Advantage Business Program
PHONE (A/C, No, Ext): (844) 306-4926
FAX (A/C, No):
E-MAIL ADDRESS: commercialservice@homesite.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Midvale Indemnity Company	27138
INSURER B :	
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED

COMMERCIAL BUILDING MANAGEMENT, CBM INC.
9825 Magnolia Ave Suite B
Riverside CA 92503

COVERAGES CERTIFICATE NUMBER: 00003147246935 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	COMMERCIAL GENERAL LIABILITY	N	N	CP00086313	09/16/2025	09/16/2026	EACH OCCURRENCE	$2,000,000
	[ ] CLAIMS-MADE [X] OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$100,000
							MED EXP (Any one person)	$5,000
							PERSONAL & ADV INJURY	$2,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$4,000,000
	[X] POLICY [ ] PRO-JECT [ ] LOC						PRODUCTS - COMP/OP AGG	$4,000,000
	[ ] OTHER:							
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	
	[ ] ANY AUTO						BODILY INJURY (Per person)	
	[ ] OWNED AUTOS ONLY [ ] SCHEDULED AUTOS						BODILY INJURY(Per accident)	
	[ ] HIRED AUTOS ONLY [ ] NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	
	[ ] UMBRELLA LIAB [ ] OCCUR						EACH OCCURRENCE	
	[ ] EXCESS LIAB [ ] CLAIMS-MADE						AGGREGATE	
	[ ] DED [ ] RETENTION $							
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N						[ ] PER STATUTE [ ] OTH-ER	
	ANY PROPRIETOR/PARTNER/EXECU -TIVE OFFICER/MEMBER EXCLUDED? [ ] (Mandatory in NH)	N/A					E.L. EACH ACCIDENT	
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA	
							E.L. DISEASE - POLICY LIMIT	
	PROFESSIONAL LIABILITY						OCCURRENCE AGGREGATE	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
Janitorial Cleaning Services

CERTIFICATE HOLDER

CITY OF PLACENTIA

401 CHAPMAN AVE
PLACENTIA CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY): 05/08/2026

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Automatic Data Processing Insurance Agency, Inc. 1 Adp Boulevard Roseland NJ 07068	**CONTACT NAME:** Automatic Data Processing Insurance Agency, Inc. **PHONE (A/C, No, Ext):** 1-800-524-7024 **FAX (A/C, No):** **E-MAIL ADDRESS:**
INSURED Commercial Building Management, Cbm. Incorporated 9825 Magnolia Ave Ste B Riverside CA 925033565	**INSURER(S) AFFORDING COVERAGE** / **NAIC #** **INSURER A :** NorGUARD Insurance Company 31470 **INSURER B :** **INSURER C :** **INSURER D :** **INSURER E :** **INSURER F :**

COVERAGES **CERTIFICATE NUMBER:** 5041311 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	COMMERCIAL GENERAL LIABILITY						EACH OCCURRENCE	$
	☐ CLAIMS-MADE ☐ OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$
							MED EXP (Any one person)	$
							PERSONAL & ADV INJURY	$
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$
	☐ POLICY ☐ PRO-JECT ☐ LOC						PRODUCTS - COMP/OP AGG	$
	OTHER:							$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (Ea accident)	$
	☐ ANY AUTO						BODILY INJURY (Per person)	$
	☐ OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE	$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE	$
	☐ DED ☐ RETENTION $							$
A	**WORKERS COMPENSATION AND EMPLOYERS' LIABILITY** Y / N ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? Y **(Mandatory in NH)** If yes, describe under DESCRIPTION OF OPERATIONS below	N / A	Y	COWC609218	05/16/2025	05/16/2026	☒ PER STATUTE ☐ OTH-ER	
							E.L. EACH ACCIDENT	$ 1,000,000
							E.L. DISEASE - EA EMPLOYEE	$ 1,000,000
							E.L. DISEASE - POLICY LIMIT	$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

This certificate has a blanket Waiver of Subrogation for the following state(s) :CA

CERTIFICATE HOLDER

City of Placentia
401 E. Chapman Ave

Placentia CA 92870

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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PLACENTIA
Rich Heritage, Bright Future

CITY OF PLACENTIA
REQUEST FOR PROPOSALS
PARK RESTROOM JANITORIAL SERVICES AND SPECIAL EVENT PORTER AND JANITORIAL SERVICES

All Proposals must be received
via the PlanetBids Portal by:

April 1, 2026 at 5:00 p.m., PST

All proposals submitted in response to this Request for Proposal (RFP) will become property of the City upon submittal and a matter of public record pursuant to applicable law. Late submittals will not be accepted.

Deadline for all questions is **Wednesday, March 25, 2026 at 5:00 p.m., PST.** Please submit written questions via the PlanetBids portal.

CITY OF PLACENTIA
REQUEST FOR PROPOSALS
PARK RESTROOM JANITORIAL SERVICES AND
SPECIAL EVENT PORTER AND JANITORIAL SERVICES

NOTICE IS HEREBY GIVEN that the City of Placentia is seeking proposals (RFP) from qualified Consultants to provide professional services for park restroom janitorial services and special event porter and janitorial services with professional services expected to begin in August 1, 2026 and continue through July 31, 2029 with an optional two, one-year extensions.

The scope of services will include community engagement, polling, data collection and analysis, report preparation, and the drafting of ballot measure language as outlined in Scope of Work (Exhibit "A").

Proposals must be submitted via the PlanetBids portal by no later than **5:00 p.m., Pacific Standard Time, on Wednesday, April 1, 2026.**

Proposals submitted by facsimile or email are not acceptable and will not be considered. All proposals submitted in response to this Request for Proposal (RFP) will become property of the City upon submittal and a matter of public record pursuant to applicable law. Late submittals will not be accepted.

Those Consultants considered most responsive to this RFP may be requested to attend at least one (1) interview with the City. The City may determine that a selection can be made without conducting interviews.

Failure to comply with the requirements set forth in this RFP may result in disqualification. Submitted Proposals may be withdrawn at any time prior to the submission time specified in this RFP, provided notification is received in writing at Placentia City Hall, Administration Department or via PlanetBids before the submittal deadline. Proposals cannot be changed after the submittal deadline. No handwritten notations or corrections will be allowed.

The City reserves the right to reject all Proposals and to waive any minor informalities or irregularities contained in any Proposal. Acceptance of any Proposal submitted pursuant to this RFP shall not constitute any implied intent to enter into a contract.

The contract award, if any, will be made to the Consultant who, in the City's sole discretion, is best able to perform the required services in a manner most beneficial to the City of Placentia.

The City of Placentia shall not be liable for any pre-contractual expenses incurred by any Consultant, nor shall any Consultant include any such expenses as part of the proposed cost. Pre-contractual expenses include any expense incurred by a Consultant prior to the date of an executed contract, such as the cost of preparing and submitting a proposal, participating in an interview, and negotiating any terms with the City.

INTRODUCTION

The City of Placentia is requesting Proposals from qualified public entity or private firm, to provide and compete professional janitorial services and special event porter and janitorial services for city park facilities and special events.

It is the intent of this Request for Proposals (RFP) to select one Consultant that represents it has the degree of specialized expertise contemplated within California Government Code Section 37103, and holds all necessary licenses to practice and perform the services herein contemplated.

The Consultant submitting an RFP response for consideration agrees that they will be willing to enter into a Professional Services Agreement as described in Attachment "A".

CITY OVERVIEW

Primarily known as a bedroom community, the City of Placentia, which is nestled in northern Orange County, is a family-oriented community of approximately 53,000 residents. Incorporated in 1926, Placentia serves an area of approximately 6.7 square miles and has retained the small-town image that has remained since settlers arrived more than 100 years ago.

Operating as a Charter City since 1965, Placentia is governed by a five-member City Council. The City operates as a Council-Manager form of government which provides the policy-making leadership of a City Council with the administrative oversight of a City Administrator. The City's five Council Members are elected by districts and serve four-year staggered terms. The Mayor and Mayor Pro Tem positions are rotated annually among Council Members. The City Administrator is the chief administrator of the City, responsible for coordinating and directing the resources of the City to carry out the programs, policies, and ordinances set by the City Council.

The City operates and maintains a full range of municipal services, including Police, Fire, Administration, Public Works, Community Services, Finance, and Development Services Departments.

SCOPE OF WORK

The purpose of this specification is to define the janitorial service requirements for facilities owned and operated by the City of Placentia that are included within this contract. The City's objective is to secure a single contractor capable of providing timely, consistent, and cost-effective janitorial services to ensure park facilities are properly cleaned, disinfected, and maintained in a safe and sanitary condition for public use. The scope of work includes furnishing all labor, supervision, equipment, materials, and supplies necessary to perform comprehensive janitorial services, as well as porter and janitorial support for City-sponsored special events. The City will consider innovative approaches and service alternatives that effectively achieve the desired level of cleanliness, operational efficiency, and overall value.

TASK 1: General Requirements

The Janitorial Service contractor is responsible for the cleaning and disinfecting and sanitation of the park buildings and porter and special services. The description of each service area is to be used as a guideline for the Janitorial Services contractor. The description does not attempt to describe every detail or feature of the facility that is to be maintained by the Custodial/Janitorial Services contractor.

The intent of this specification is to define the janitorial and custodial service requirements for park facilities, community centers, and special event venues owned and operated by the City of Placentia. Exhibit I, Job Specifications, identifies each facility included in the contract and itemizes required tasks and the frequency and number of service days per year for each location. All measurements provided are approximate and must be verified by the Proposer through a mandatory job walk of each site prior to submission of a proposal. Based on Exhibit I and the site inspections, the Proposer shall provide monthly labor hours and cost per task, per facility, along with total monthly labor hours and costs for each location, and a grand total for all facilities combined on the Pricing Recap Sheet for All Sites.

No portion of the work may be subcontracted without prior written approval from the City of Placentia. Requests to subcontract must be submitted to the City's Facilities & Maintenance Supervisor, or designee, at least thirty (30) days in advance and must include a detailed description of the services to be subcontracted and the Contractor's plan for oversight. The Contractor shall remain fully responsible for all subcontracted services. The Contractor warrants that all services, equipment, and supplies furnished under this contract shall meet the highest standards of quality, performance, workmanship, labor, and materials.

The Contractor is responsible for complying with all applicable federal, state, and local laws, including California Labor Code Sections 1060–1065, and shall ensure full compliance throughout the term of the contract.

Task 2: Performance Standards

The contract specifications establish the minimum service levels and frequencies required for janitorial, porter, and special event janitorial services at City of Placentia park facilities and designated event venues. The Contractor shall schedule and perform all services to meet or exceed these requirements. Services shall include thorough cleaning, disinfecting, and sanitizing of all assigned facilities and areas, and shall not be limited to surface-level cleaning. Work shall be performed to a standard appropriate for high-use public park facilities, including properly cleaned and disinfected restrooms, floors, windows, fixtures, and trash receptacles. Special event porter services shall include continuous trash removal, restroom monitoring and servicing, spill response, and restocking of supplies for the duration of each event.

The City of Placentia is contracting for full and complete performance of all services specified herein. Deductions (liquidated damages) shall be assessed for services not performed or not satisfactorily completed in accordance with the contract. The City's Facilities & Maintenance Supervisor, Parks Supervisor, or designee shall notify the Contractor of performance deficiencies, including complaints received from City staff, park patrons, or event representatives. The City shall maintain records of all complaints and performance issues.

Major deficiencies shall be corrected within two (2) hours of notification and include, but are not limited to, unsanitary restroom conditions, failure to stock restroom supplies, excessive trash accumulation, failure to provide required porter services, or conditions posing health or safety concerns. Minor deficiencies shall be corrected during the next scheduled service visit; however, repeated minor deficiencies may result in deductions. The City shall have sole discretion to classify deficiencies as major or minor.

The Contractor bears the burden of demonstrating compliance with all specifications and shall provide supporting documentation upon request at no cost to the City. Failure to service an entire park facility or scheduled event shall constitute nonperformance and result in deductions. The Contractor shall dispatch personnel to correct nonperformance within two (2) hours of notification. Three (3) documented occurrences of nonperformance within a twelve (12) month period may result in default proceedings, up to and including contract termination.

Failure to appear for any scheduled service or event without prior City approval shall result in deduction of the full cost for that service period. The Contractor shall submit monthly invoices for services performed in the preceding month, clearly identifying facilities, events, and any applicable deductions.

Task 3: Expectations

The Contractor shall maintain all City of Placentia facilities in a clean and disinfected condition, defined as free of dirt, dust, debris, trash, cobwebs, contaminants, and unsanitary conditions. Services shall ensure facilities are sanitary, uncontaminated, and suitable for public use always. This includes the timely removal and proper disposal of trash, waste, dirt, and other refuse from all serviced areas.

Task 4: Frequency

Janitorial services shall be provided three hundred sixty-five (365) days per year during morning hours, Monday through Sunday, including all federal, state, City-recognized, and employee holidays. The required work schedule and daily service completion timelines for each location are defined in the Janitorial Specifications for that facility. The task and frequency schedule identifies the minimum acceptable cleaning and disinfecting standards, which the Contractor shall meet or exceed at all times. All services shall be performed in a manner that does not disrupt or interfere with the normal operations of City staff, park patrons, permitted users, or scheduled special events.

Task 5: Changes

Changes to the areas serviced and/or the specifications may be required during the term of the contract. Any modifications to contract requirements and corresponding adjustments to compensation shall be made only upon mutual written agreement of the City and the Contractor and shall be processed through the City's Purchasing Department. The City reserves the right to add or delete services at any time with thirty (30) days' written notice to the Contractor. When additional services are requested, the Contractor shall provide a detailed cost estimate, including unit pricing where applicable, as an attachment to the bid. Approved additional services may be incorporated as an addendum to the contract for the remaining term of the agreement.

Task 6: Deficient Performance

The City reserves the right to deduct from payments due, or to become due, to the Contractor for any deficient performance. The amount of such deductions will reflect the value and extent of the unsatisfactory work. A copy of the City's inspection record, along with the associated deduction calculation, will be provided to the Contractor prior to any deduction.

All work deemed defective or deficient by the Maintenance Services Manager must be corrected by the Contractor at the Contractor's expense and in a manner acceptable to the City of Costa Mesa.

The Contractor shall be responsible for, but not limited to, the following:

1. Adherence to scheduled work.
2. Maintenance or replacement of cleaning and disinfecting equipment.
3. Prompt notification to the City of any personnel changes.
4. Training of new personnel to ensure compliance with City standards.

A. Supervisors

Qualified Supervision: The Contractor shall provide competent English-speaking supervisors in all operational areas. Supervisors shall coordinate with City of Placentia personnel for planning and scheduling tasks and shall verify the cleanliness of facilities before releasing personnel each day. Two working supervisors are required on-site during all shifts.

Project Manager: The Contractor shall designate in writing a Project Manager to the City's Facilities Manager. The Project Manager must have full authority to administer the contract, be reachable via telephone, pager, or email (answering services or machines are not acceptable), and be available Monday–Friday, 7:30 a.m.–5:00 p.m.

Meetings: The Contractor shall meet with the City's Facilities Manager or designee as scheduled to review inspections and contract administration. Monthly reviews of inspection reports for the previous month are required.

B. Personnel

Competence & Conduct: Contractor personnel must be competent, trustworthy, properly trained, and comply with all applicable City regulations. Personnel deemed unsatisfactory may be removed at the City's discretion.

Background Checks: Employees working in City facilities must pass a background check through the Placentia Police Department at the Contractor's expense. Personnel information must be submitted within 10 working days of the award notice.

Health & Safety: All personnel must be in good health and free of contagious diseases. Use or presence of alcohol or drugs on City premises is strictly prohibited.

Uniforms & Identification: Personnel shall wear clean, disinfected uniforms with the Contractor's name/logo, closed-toe shoes, and an identification badge with photo, name, and company name. Badges must be worn visibly at all times.

Supervision & Training: Supervisors must oversee work at all times, communicate effectively in English, and provide ongoing staff training, including technical and supervisory training.

Nondiscrimination: Contractor shall not discriminate in employment based on race, color, national origin, ancestry, sex, or religion.

C. Employee List & Backup Staff

Employee List: Contractor shall provide an accurate list of all personnel assigned to City facilities, including full names, addresses, phone numbers, and identification documents. Updates must be submitted within one working day.

Backup Staff: Contractor shall maintain sufficient backup personnel to cover absences. Backup staff must meet the same screening requirements.

Unauthorized Personnel: Non-employee individuals may not accompany staff while performing contract work.

D. Prohibited Items & Conduct

Prohibited Items: Guns, knives, other weapons, alcohol, or controlled substances are strictly prohibited. Employees under the influence of alcohol or drugs will be removed immediately.

City & Personal Property: Contractor personnel shall not use, move, or disclose City or personal property without authorization. Found items must be turned over to supervisors and returned to the City within 24 hours.

Telephone Use: Personal or business calls are prohibited, except in emergencies (medical, fire, law enforcement, or required reporting).

E. Hours, Care, & Security

Work Hours: Minimum labor hours specified in the contract must be met; failure to meet hours may result in proportional deductions.

Facility Care: Contractor personnel shall monitor facility conditions, report problems, and follow safety protocols.

Security: Contractor shall secure facilities, including locking doors, arming/disarming alarms, and properly using keys. Lost keys or alarm misuse will incur costs.

Damage & Restoration: Contractor is responsible for all damage caused during performance and shall repair or replace damaged items at the Contractor's expense.

Energy Conservation: Contractor shall ensure lights are used only in active work areas and turned off when work is complete.

F. Training Program

Contractor employees must be trained in:

Proper cleaning and disinfecting techniques.

Facility-specific procedures, including jail areas where applicable.

Contract specifications, including use of Green Seal or other non-hazardous products.

Safety training covering custodial operations, chemical use (MSDS), equipment handling, and hazard recognition.

Documentation of training must be available within 24 hours upon request.

G. Safety Program & Procedures

Contractor shall submit a written Safety Program and Injury and Illness Protection Program (IIPP), including procedures for safe work habits, chemical use, equipment safety, barrier/sign usage, hazardous material handling, and prohibited substances.

All cleaning chemicals must be stored in properly labeled containers and meet ASTM and CSMA standards.

H. Tools, Equipment, & Materials

Contractor shall furnish and maintain all equipment necessary for service performance, including inventories by age and condition.

Supplies and cleaning materials must be of commercial quality, safe, effective, and comply with all federal, state, and local laws. Green Seal or non-hazardous products are preferred.

City-provided consumables (toilet paper, paper towels, soaps, etc.) remain property of the City and must be used only at designated sites.

I. Cleaning & Disinfecting Schedule

Cleaning shall not begin earlier than 30 minutes after normal business hours unless otherwise directed.

Contractor shall provide a monthly schedule including labor hours, dates, and tasks.

Evening meeting areas must be cleaned prior to the next business day.

Contractor shall maintain and provide schedules for floor care, carpet cleaning, window washing, and other periodic tasks.

CONTENTS OF PROPOSAL

The following should be submitted with your Proposal.

Transmittal Letter: This letter will summarize (in a brief and concise manner) the Consultant's understanding of the scope of work. The transmittal letter must be signed by an officer of the Consultant authorized to do so. Also include contact information for: (1) the person responsible for answering questions regarding this Proposal, (2) the person responsible for contract negotiation, and (3) the signer.

Schedule of Performance: This section of the Proposal should clearly list the schedule of performance as it relates to the scope of work. Please explain the scope of work as understood by the Consultant, and detail the approach, activities, meetings, timelines, draft and final work products, and deadlines.

Company Information: This section provides each Consultant with the opportunity to demonstrate how its history, organization, and related experience differentiate it. Any additional information, which the Consultant considers pertinent, may be included in a brief and concise manner.

Key Personnel: This section must provide identification of all key personnel who will be working on this project. Please distinguish the Project Manager who will be responsible for this Project. Please explain what involvement each person will have in the Project. Please distinguish if the key personnel are employees of the firm or retained sub-Firms. Include person's name, title, phone number, and email address.

References: At a minimum, provide contact information for three (3) references, at least two (2) of which are municipal or governmental agencies; including the name, contact person's name, title, address, telephone number, and email address. For each reference, provide a summary overview of Project including budget, scope of work, and timelines.

All-Inclusive Maximum Price: The proposal should contain all pricing information relative to performing the polling, outreach and ballot drafting services described in the Scope of Work section of this RFP. The total all-inclusive maximum price to be proposed is to contain all direct and indirect costs including all out-of-pocket expenses.

A fee structure for the services to be provided and a resource allocation matrix which provides a breakdown of services and costs billed by task categories, should be furnished as part of your proposal and should indicate any billing practices that are

believed to be unusual. Please identify in your proposal billing practices relating to direct costs, and indirect costs, if applicable.

The City reserves the right to reject any or all proposals. In addition to reserving its right to negotiate an agreement, the City reserves its right to negotiate fees for services not anticipated by the proposer in its retainer prior to authorizing commencement of such work. Should the hours projected to be worked exceed the number of hours specified as part of the proposer's retainer, the City reserves its right to negotiate an adjustment in fees to compensate the selected consultant. The City prefers to receive monthly billing statements.

INQUIRIES

Questions must be submitted on or before Mach 25, 2026 by 5:00 p.m. PST. via the PlanetBids portal. Questions sent directly to City staff will not be addressed and Proposers will be directed to submit their question(s) online via the PlanetBids posting. Written response will be posted on PlanetBids by April 8, 2026, at 5:00 p.m. under this RFP.

SCHEDULE FOR SELECTION AND AWARD

All dates shown are tentative and subject to change. The City will make every effort to adhere to the dates shown below. Advance notice of any changes to the schedule will be given to any Consultant that has submitted a response to this RFP by the deadline.

Provided below is the anticipated timeline to be followed for this RFP process:

1. Release of RFP.....March 18, 2026
2. Written Questions Due Date.....March 25, 2026
3. RFP Due Date.....April 1, 2026
4. Evaluation of RFP Submittals.....April 1-18, 2026
5. City Council Meeting Award.....May 5, 2026
6. Notice of Selection.....June 2026
7. Project Commences.....July 2026

EVALUATION CRITERIA

An Evaluation Committee will be established, composed of City staff. The City's Evaluation Committee will evaluate all Proposals received in accordance with the Consultant's technical experience in performing work of a closely similar nature; record of completing the work on schedule; cost of services; strength and stability of the Consultant; strength, stability, experience, and quality of the final product completed with other agencies. Interviews with prospective Consultants may be scheduled during this evaluation period.

SELECTED CONSULTANT

1. An Agreement with the selected Consultant will be negotiated by the Office of the City Administrator. The City shall require the Consultant to bind itself to the City's Professional Services Agreement (see Attachment "A").

2. Selection of a Consultant's Proposal does not mean that all aspects of the Proposal are acceptable to the City of Placentia. The City retains the right to modify the terms and conditions in the Proposal or reject terms and conditions proposed by the selected Consultant prior to the execution of an Agreement with the City, which the City, in its sole discretion, deems necessary to ensure a satisfactory procurement. The City may, by written notice stating the extent and effective date, cancel and/or terminate any order resulting from this RFP for cause in whole or in part, at any time.

3. The final Agreement will incorporate the RFP, the selected Consultant's Proposal and all modifications and clarifications that are submitted at the request of the City of Placentia during the evaluation and negotiation process. The RFP, including all attachments and addenda, and all promises, warranties, commitments and representations in the successful Proposal of the selected Consultant shall be binding.

4. No cost chargeable to the proposed Agreement may be incurred before the selected Consultant has received a fully executed Agreement.

SPECIAL CONDITIONS

A. Reservations. This RFP does not commit the City of Placentia to award a contract, to defray any costs incurred in the preparation of a Proposal pursuant to this RFP, or to procure or contract for work. No payment of any kind will be provided to the Consultant responding to this RFP, or parties they represent, for obtaining any of the information solicited.

B. Public Records. All Proposals submitted in response to this RFP become the property of the City of Placentia. Information in the Proposal, unless specified as trade protected, may be subject to public review. Any information contained in the Proposal that is proprietary must be clearly designated. Marking the entire Proposal as proprietary will be neither accepted nor honored. Proprietary information submitted in response to this RFP will be handled in accordance with the California Public Records Act.

C. Right to Cancel and Amend. The City of Placentia reserves the right to cancel, for any or no reason, in part or in its entirety, this RFP, including but not limited to: selection schedule, submittal date, and submittal requirements. If the City of Placentia cancels or revises the RFP, all Consultants that have requested to be on the project holder's list will be notified in writing.

D. Additional Information. The City of Placentia reserves the right to request additional information and/or clarification from any or all Consultants.

E. Conflict of Interest. Consultant covenants that the company, its officers, employees and/or agents presently have no interest, and shall not acquire any interest, direct or indirect, financial or otherwise, which would conflict in any manner or degree with the performance of the services requested herein by the City of Placentia.

Consultant further covenants that, in the performance of any contract or agreement resulting from this RFP, no subcontractor or person having such an interest shall be employed. Consultant certifies that to the best of Consultant's knowledge, no one who has or will have any financial interest under any contract or agreement resulting from this RFP is an officer or employee of the City of Placentia.

F. Public Information. Consultants who respond to this RFP who wish to release information to the public regarding selection, contract award or data provided by the City of Placentia must receive prior written approval from the City before disclosing such information to the public.

G. Independent Contractor. It is expressly agreed by Consultant that in the performance of the services solicited by this RFP, Consultant and any of its officers, employees and/or agents shall at all times be considered independent contractors and not agents of the City of Placentia.

ATTACHMENT "A"

The Janitorial Services contractor is responsible for opening and maintaining the cleanliness and sanitation of the buildings. The following descriptions of service areas serve as guidelines for the contractor. These descriptions are not exhaustive and do not cover every detail or feature of the facility that must be maintained.

Opening buildings and Janitorial cleaning services for the facilities below will include the following Monday – Sunday year round:

- Open all buildings beginning at 4:30am and finishing by 7:10am Monday-Friday
- Open all buildings beginning at 4am and finishing by 9:45am Saturday-Sunday
- Stock towels, toilet paper, paper towels, toilet seat covers, and hand soap
- Empty sanitary napkin receptacles and wipe needed
- Empty trash receptacles and wipe if needed
- Clean and polish mirrors
- Sink, toilets, urinals to be cleaned inside and out
- Sweep and mop restroom floors

PARK	UNIT OF MEASURE	EST QUANITY	UNIT PRICE	ITEM COST
Arroyo Verde 1001 E. Palm Dr.				
Champions Sports Complex 505 Jefferson				
Koch Park 2210 N. Valencia Ave.				
Kraemer Park 201 N. Bradford Ave.				
Los Ninos 1701 Atwood Ave.				
McFadden Park 974 S. Melrose Ave.				
Tuffree Park 2101N. Tuffree Blvd.				
Vaqueros Park 1200 N. Carlsbad St.				
Valadez School 161 E. La Jolla St.				

EXHIBIT A

CONSULTANT'S PROPOSAL AND SCOPE OF WORK

EXHIBIT B

INSURANCE REQUIREMENTS

A. Minimum Scope and Limits of Insurance

City reserves the right to review any and all of the required insurance policies and/or endorsements, but has no obligation to do so. Failure to demand evidence of full compliance with the insurance requirements set forth in this Agreement or failure to identify any insurance deficiency shall not relieve Consultant from, nor be construed or deemed a waiver of, its obligation to maintain the required insurance at all times during the performance, including any extension thereof, of this Agreement.

Consultant shall obtain, maintain, and keep in full force and effect during the life of this Agreement, including any extension thereof, all of the following minimum scope of insurance coverages:

1. Commercial General Liability Insurance

Broad-form commercial general liability, with coverage at least as broad as the most current version of ISO Commercial General Liability coverage form CG 00 01, in a form at least as broad as ISO form CG 00 01 04 13, and shall include insurance for premises and operations, products/completed operations, broad form property damage, blanket contractual liability, independent contractors, personal injury or bodily injury, and personal and advertising injury with a policy limit of not less than Two Million Dollars ($2,000,000.00) per occurrence and Four Million Dollars ($4,000,000.00) general aggregate. The aggregate limit, encompassing the above coverage, shall apply separately to this project/location. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

2. Business Automobile Liability Insurance

Business automobile liability for all owned, hired, leased, and non-owned vehicles at least as broad as the most current version of ISO Business Auto Coverage form CA 00 01, with a policy limit of not less than Two Million Dollars ($2,000,000.00) combined single limit per accident. If Consultant maintains higher limits than the specified minimum limits, City requires and shall be entitled to coverage for the higher limits maintained by the Consultant.

3. Workers' Compensation and Employer's Liability Insurance

Workers' compensation insurance as required by the State of California and Employer's Liability Insurance with a minimum limit of One Million Dollars ($1,000,000.00) per accident for any employee or employees of Consultant. Consultant agrees to waive and to obtain endorsements from its workers' compensation insurer waiving subrogation rights under its workers' compensation insurance policy against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their workers' compensation insurance policies.

By signing this Agreement, the Consultant acknowledges and agrees to the following:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers' Compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

The Consultant shall also comply with Section 3800 of the Labor Code by securing, paying for, and maintaining in full force and effect for the duration of this Agreement, complete workers' compensation insurance, and shall furnish a certificate of insurance to the Project Manager before execution of this Agreement by the City. The City, its officers, officials, agents, employees, and volunteers shall not be responsible for any claims in law or equity occasioned by failure of the Consultant to comply with this Section.

4. **Standards for Insurance Companies**

All insurance policies shall be issued by an insurance company currently authorized by the Insurance Commission to transact business of insurance or is on the List of Approved Surplus Line Insurers in the State of California, with an assigned policyholders' rating of A- (or higher) and Financial Size Category Class VII (or larger) in accordance with the latest edition of Best's Key Rating Guide.

B. Documentation and Other Provisions

1. The commercial general liability insurance policy and business automobile liability policy shall be endorsed to contain the following: The City of Placentia, its officers, officials, agents, employees, and volunteers are additional insureds with respect to: liability arising out of activities performed by or on behalf of the Consultant pursuant to its contract with the City; products and completed operations of the Consultant; premises owned, occupied, or used by the Consultant; and automobiles owned, leased, hired, or borrowed by the Consultant. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance at least as broad as one of the following ISO ongoing operations forms: CG 20 10 or CG 20 26 or CG 20 33 (not allowed from subcontractors), or CG 20 38; and one of the following ISO completed operations forms: CG 20 37, 2039 (not allowed from subcontractors), or CG 20 40.

2. Said policies shall not terminate, nor shall they be cancelled or coverage reduced, without at least thirty (30) days' written notice to the City. In the event of any cancellation or reduction in coverage or limits of any insurance, Consultant shall forthwith obtain and submit proof of substitute insurance. Should Consultant fail to immediately procure other insurance, as specified, to substitute for any cancelled policy or reduction in the required coverage limits, the City may procure such insurance at Consultant's sole cost and expense.

3. The Consultant's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City of Placentia, its officers, officials, agents, employees, and volunteers. Any other insurance maintained by the City of Placentia shall be excess and not contributing with the insurance provided by this policy.

4. Any failure to comply with the reporting provisions of the policies shall not affect coverage provided to the City of Placentia, its officers, officials, agents, employees, and volunteers.

5. **Defense fees and costs shall not deplete the limits of any insurance provided under this Agreement.**

6. The Consultant's insurance shall apply separately to each insured against whom claim is made or suit is brought, except with respect to the limits of the insurer's liability.

7. Consultant shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Consultant shall ensure the City is an additional insured on insurance required from subcontractors.

8. Consultant agrees to waive, and to obtain endorsements from insurers waiving, subrogation rights against the City, its officers, officials, agents, employees, and volunteers for losses arising from work performed by Consultant for the City and to require each of its subcontractors, if any, to do likewise under their insurance policies.

9. Coverage shall be on a standard occurrence form. Claims-made forms are not acceptable, except under the Professional Errors & Omissions ("E&O") Liability policy. Modified, limited, or restricted occurrence forms are not acceptable.

City of Placentia
Submissions for Solicitation Park Restroom Janitorial Services and Special Event Porter and Janitorial Services (CS-1-2026)
Issued on 03/18/2026
Submissions Due on April 01, 2026 6:00 PM (PDT)
Exported on 05/05/2026

Section/Bidder	Bid Amount	Responsive
Section 1		
Xanadu Service System	$9.00	
Omni Enterprise, Inc.	$25.00	
Commercial Building Management, CBM. Incorporated	$5,428.00	
Team One Management Services	$7,500.00	
C COMMERCIAL BUILDING SERVICES CBS INC	$9,033.75	
Coastal Building Services, Inc. (CBS)	$10,800.00	
ultimate maintenance services inc	$21,700.00	
General Janitorial Services	$85,956.00	
JJ PROPERTY MAINTENANCE NETWORK INC	$127,116.00	
Coast 2 Coast Preservations Inc.	$516,912.84	

Agenda Item No: 1.k

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Daniel Chang

From: Administrative Services

Subject:

APPROVAL OF FIVE-YEAR RENEWAL AGREEMENT OF CITYWIDE UNIFIED COMMUNICATIONS (TELEPHONE SYSTEM) AS A SERVICE (UCaaS) SOLUTION FROM RINGCENTRAL

Financial Impact:

Expense: $ 42,396.00 Total Annual Amount
$ 4,239.60 Annual Contingency Amount

Budget: $ 95,000.00 Software and Subscriptions (101-20600-6600)

Summary:

On May 4, 2021, City Council approved the purchase and implementation of RingCentral as the City's cloud based Unified Communications as a Service solution, after the City's on-premises phone system became inoperable due to a power outage. The City of Placentia operates in a 24/7/365 environment within its Public Safety divisions and telephone communications are a vital component. The City relies on RingCentral as its unified communications platform, providing VOIP services for all City departments.

A contingency budget equal to ten percent (10%) of the annual contract amount is recommended annually to cover any additional licenses or equipment needed for the Public Safety Building. Funding for both the agreement and the contingency is available within the City's software and subscriptions operating budget.

RingCentral's discounted, aggressive pricing reflects both the steep market competition in the cloud communications industry and their interest in retaining current customers. The City will receive the most substantial financial benefit under a five-year term, resulting in substantial annual discounts compared to current rates and supports continuity of business operations.

Recommended Action:

It is recommended that the City Council:

1. Approve a five-year renewal agreement with RingCentral for continued Voice over Internet Protocol (VOIP) services at an annual cost of $42,396.00 for the duration of the contract term; and
2. Approve an annual contingency budget equal to ten percent, ($4,239.60), of the annual

contract amount to accommodate required license and hardware purchases for the expansion of the Public Safety Building; and

3. Authorize the City Administrator and/or her designee to execute all necessary documents to implement the agreement, in a form approved by the City Attorney.

Strategic Plan Statement:
Annual cost savings from the five-year agreement support the City's Strategic Goal No. 1: Fiscal Sustainability to Ensure long-term financial health by responsibly managing resources, investing wisely, and maintaining a balanced budget that supports high-quality services for the community.

Discussion:
IT Staff reviewed renewal options for the City's VOIP services and determined that a five-year renewal agreement with RingCentral provides the most cost effective and operationally stable solution. The updated proposal reflects updates in the usage of licenses and needed growth for the expansion into the Public Safety Building. Given the complexity of transitioning to a new communications platform, renewing with RingCentral ensures service continuity while achieving significant annual savings and predictable costs aligned with the City's fiscal priorities.

Financial Summary:
Current Utilization and Costs

- 160 Standard RingEx Full Licenses
- 138 Local Number Licenses
- 67 Limited Extension Licenses

Current Monthly Cost (pretax): $6,874.35
Current Annual Cost (pretax): $82,492.20
Taxes/fees average approximately $1,007.30 per month

Proposed Costs through Renewal

- 160 Standard RingEx Full Licenses
- 70 Local Number Licenses
- 60 Limited Extension Licenses

Current Monthly Cost (pretax): $3,533.00
Current Annual Cost (pretax): $42,396.00

By locking in this five-year term, savings for the City in Year 1 include:

- Annual Savings: $40,096.20
- 4 Months of Complimentary Renewal Signup Service: $14,132.00
- Total Combined Value: $54,228.20

Attachments
CITY OF PLACENTIA PRICING SHEET.xlsx - Budgetary Quote.pdf

#VALUE!

City of Placentia - Budgetary Quote - Non-Binding

Billing Cadence:	Monthly
RingEX Edition:	Select Tier
Contract End Date:	End
Auto Renewal?	

Prepared by:	Christopher Flores
Email:	er.flores@ringcer
Date:	5/4/2026

Current Spend				Renewal Quantity	60 Month - Budgetary Pricing - Non Binding	
Entitlements	Quantity	Price	Subtotal		Price	Subtotal
10DLC TCR SMS Registration - UCaaS Low Volume Campaign	1	$ 1.50	$ 1.50	1	$ 1.50	$ 1.50
Compliance and Administrative Cost Recovery Fee	227	$ 3.50	$ 794.50	227	$ 3.50	$ 794.50
DigitalLine Basic	67	$ 14.99	$ 1,004.33	70	$ 3.00	$ 210.00
DigitalLine Unlimited	160	$ 25.99	$ 4,158.40	160	$ 14.00	$ 2,240.00
Additional Local Number	138	$ 4.99	$ 688.62	60	$ 1.00	$ 60.00
e911 Service Fee	227	$ 1.00	$ 227.00	227	$ 1.00	$ 227.00
		Monthly Rate	$ 6,874.35		Monthly Rate	$ 3,533.00

	Monthly	Annual	Monthly Savings	Annual
Current Spend	$ 6,874.35	$ 82,492.20		
12 Month - Budgetary Pricing - Non Binding	$ 6,530.10	$ 78,361.20	$ 344.25	$ 4,131.00
24 Month - Budgetary Pricing - Non Binding	$ 5,580.80	$ 66,969.60	$ 1,293.55	$ 15,522.60
36 Month - Budgetary Pricing - Non Binding	$ 4,742.40	$ 56,908.80	$ 2,131.95	$ 25,583.40
48 Month - Budgetary Pricing - Non Binding	$ 4,122.40	$ 49,468.80	$ 2,751.95	$ 33,023.40
60 Month - Budgetary Pricing - Non Binding	$ 3,533.00	$ 42,396.00	$ 3,341.35	$ 40,096.20

Agenda Item No: 3.a

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Matthew Di Mario

From: Public Works

Subject:
INTRODUCTION AND FIRST READING OF ORDINANCE NO. O-2026-09, AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA, AMENDING SECTION 8.04.120 (HOURS OF COLLECTION) OF CHAPTER 8.04 (SOLID WASTE COLLECTION) OF TITLE 8 (HEALTH AND SANITATION) OF THE PLACENTIA MUNICIPAL CODE

Financial Impact:
None.

Summary:
This item pertains to the Placentia Municipal Code Section 8.04.120 (Hours of Collection) of Chapter 8.04 (Solid Waste Collection). To provide more efficient and effective solid waste collection services, the City's franchise waste hauler, Republic Services, may request earlier trash pickup times for specified commercial customers and locations.

It is recommended that the City Council consider Ordinance No. O-2026-09 to amend Section 8.04.120 (Hours of Collection) of the Placentia Municipal Code to allow the City Administrator to authorize commercial customer trash collection services as early as 6:30 a.m.

Recommended Action:
It is recommended that the City Council:
Introduce for first reading, by title only, further reading waived, Ordinance No. O-2026-09, An Ordinance of the City of Placentia, California, amending Section 8.04.120 (Hours of Collection) of Chapter 8.04 (Solid Waste Collection) of Title 8 (Health and Sanitation) of the Placentia Municipal Code.

Strategic Plan Statement:
There is no specific strategic planning goal or objective associated with this agenda item.

Discussion:
The City of Placentia and Republic Services have reached an agreement to execute an Amended and Restated Exclusive Franchise Agreement for solid waste collection services. This agreement is expected to go to Council in June 2026. To provide more efficient and effective solid waste collection services, Republic Services may request earlier pickup times for specified commercial customers and locations. These earlier pickup times can be beneficial for commercial customers because it minimizes traffic during the morning commute

and empties dumpsters for businesses with earlier operating hours.

This item pertains to the Placentia Municipal Code Section 8.04.120 (Hours of Collection) of Chapter 8.04 (Solid Waste Collection). The current Section language is as follows: There shall be no collection of discarded materials before 7:00 a.m. or after 6:00 p.m. in any area of the city. It is recommended that this Section be amended to: There shall be no collection of discarded materials before 7:00 a.m. or after 6:00 p.m. in any area of the city. However, the City Administrator may authorize a hauler to collect discarded materials from specified commercial customers or specified commercial locations as early as 6:30 a.m., if the City Administrator determines such collection would be in the public interest.

It is recommended that the City Council consider Ordinance No. O-2026-09, to amend Section 8.04.120 (Hours of Collection) of the Placentia Municipal Code to allow the City Administrator to authorize commercial customer trash collection services as early as 6:30 a.m.

Financial Summary:
There is no fiscal impact associated with this recommended item.

Attachments
Attachment 1 - Ordinance No. O-2026-09
Attachment 2 - Presentation

ORDINANCE NO. O-2026-09

AN ORDINANCE OF THE CITY OF PLACENTIA, CALIFORNIA AMENDING SECTION 8.04.120 (HOURS OF COLLECTION) OF CHAPTER 8.04 (SOLID WASTE COLLECTION) OF TITLE 8 (HEALTH AND SANITATION) OF THE PLACENTIA MUNICIPAL CODE TO AUTHORIZE THE EARLIER COLLECTION OF DISCARDED MATERIALS IN COMMERCIAL ZONES

City Attorney's Summary

This Ordinance would amend Section 8.04.120 (Hours of Collection) of the Placentia Municipal Code to authorize the City Administrator to permit solid waste haulers to collect discarded materials from commercial zones as early as 6:30 a.m.

A. Recitals

WHEREAS, Section 8.04.120 of the Placentia Municipal Code currently prohibits the collection of discarded materials before 7:00 a.m. or after 6:00 p.m. in any area of the City; and

WHEREAS, allowing for the earlier collection of discarded materials in commercial areas would allow for collection during less congested periods, reducing traffic impacts and increasing efficiency; and

WHEREAS**,** extended collection hours could increase the efficiency and timeliness of solid waste collection, which may result in reduced operational costs and benefit the residents of the City; and

WHEREAS, limiting extended collection hours to commercial areas helps minimize potential noise and other disturbances associated with earlier collection times; and

WHEREAS**,** the City Council of the City of Placentia desires to authorize the collection of discarded materials as early as 6:30 a.m. in commercial zones when approved by the City Administrator.

B. Ordinance

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PLACENTIA DOES HEREBY ORDAIN AS FOLLOWS:

SECTION 1. Section 8.04.120 (Hours of Collection) of Chapter 8.04 (SOLID WASTE COLLECTION) of Title 8 (Health and Sanitation) of the Placentia Municipal Code is hereby amended as follows:

There shall be no collection of discarded materials before 7:00 a.m. or after 6:00 p.m. in any area of the city. However, the City Administrator may authorize a hauler to collect discarded materials from specified commercial customers or specified commercial locations as early as 6:30 a.m., if the City Administrator determines such collection would be in the public interest.

SECTION 2. If any section, subsection, sentence, clause, or phrase of this Ordinance is held invalid, such decision shall not affect the validity of the remaining provisions of this Ordinance.

SECTION 3. This Ordinance shall take effect thirty (30) days following its adoption.

SECTION 4. The City Clerk shall certify to the adoption of this Ordinance and cause it to be published as required by law.

PASSED, APPROVED, and ADOPTED this 2nd day of June 2026

_____
Chad P. Wanke, Mayor

ATTEST:

_____
Robert S. McKinnell, City Clerk

I, Robert S. McKinnell, City Clerk of the City of Placentia, do hereby certify that the foregoing Ordinance was introduced at a regular meeting of the City Council of the City of Placentia, held on the 19th day of May 2026, and adopted at a regular meeting of the City, held on the 2nd day of June 2026, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

ATTEST:

_____
Robert S. McKinnell, City Clerk

APPROVED AS TO FORM:

_____

Christian Bettenhausen, City Attorney

City of Placentia

Ordinance No. O-2026-09

May 19, 2026

Overview of Proposed Ordinance Update

- Amend Chapter 8.04 (Solid Waste Collection)
  - Hours of Collection (PMC 8.04.120)

Hours of Collection (PMC 8.04.120)

Existing Code	Proposed Modification
There shall be no collection of discarded materials **before 7:00 a.m.** or after 6:00 p.m. in any area of the city.	There shall be no collection of discarded materials **before 7:00 a.m.** or after 6:00 p.m. in any area of the city. However, the City Administrator may authorize a hauler to collect discarded materials from **specified commercial customers or specified commercial locations as early as 6:30 a.m.,** if the City Administrator determines such collection would be in the public interest.

Recommended Action

- Introduce for first reading, by title only, further reading waived, Ordinance No. O-2026-09, An Ordinance of the City of Placentia, California amending Section 8.04.120 (Hours of Collection) of Chapter 8.04 (Solid Waste Collection) of Title 8 (Health and Sanitation) of the Placentia Municipal Code

Questions & Comments

Agenda Item No: 3.b

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Joe Lambert

From: Development Services

Subject:
STUDY SESSION TO REVIEW SP-5 CORRIDOR PLAN AND SPECIFIC PLAN UPDATE PROGRESS

Financial Impact:
No fiscal impacts are associated with this Study Session. Potential significant economic benefit to the local Placentia economy, including jobs, public & private investment, and annual/one-time revenue.

Summary:
On October 1, 2019, City Council adopted the comprehensive General Plan Update. This update included all Elements of the General Plan except the Housing Element, which was adopted as part of the required 6th Cycle Regional Housing Needs Assessment (RHNA) allocations in February 2024. The Land Use Element of the 2019 General Plan strongly encourages enhancements and improvements to the visual image, physical design characteristics, economic vitality and infrastructure of major corridors citywide including Orangethorpe Avenue and Placentia Avenue. City Council previously authorized Placeworks, Inc. (Placeworks) to complete the SP-5 Corridor Plan, Specific Plan Update and supporting environmental documentation furthering the goals of the General Plan. At this time, City Staff and Placeworks will present the progress made to date and will present policy questions to City Council.

Recommended Action:
It is recommended that the City Council:

1. Receive and file the Staff Report and presentation; and
2. Solicit public comments (if any) regarding the proposed SP-5 Corridor Plan and Specific Plan Update; and
3. Provide direction to Staff as appropriate regarding the proposed SP-5 Corridor Plan and Specific Plan Update.

Strategic Plan Statement:
This item is consistent with Strategic Goal 4: Economic Development and Goal 5: Organizational Excellence with the SP-5 Specific Plan to include amended development standards and design guidelines. This will specifically create opportunities for development and opportunities for new businesses in the City within SP-5. In that regard, it will promote economic development by providing more construction and business opportunities. Also, the

adopted General Plan strongly encourages enhancements and improvements to the visual image, physical design characteristics, economic vitality and infrastructure of major corridors including Placentia Avenue and Orangethorpe Avenue. The SP-5 Update fosters organizational excellence as it will implement many of the numerous goals of the General Plan that encourage corridor planning.

Discussion:

Background

Within the last few years, as part of an annual goal setting process, City Council included a goal to prepare an update to Specific Plan 5 (SP-5). Placeworks was the Planning firm selected for this effort which will provide a vision for the future of SP-5, focusing on future land uses. This effort will also revitalize the SP-5 project area with updated development standards and design guidelines that are specifically tailored to the neighborhood. As SP-5 is a Specific Plan, it is a Zoning document, and amending the Specific Plan requires supporting environmental documentation pursuant to the California Environmental Quality Act (CEQA) which is anticipated to be an Environmental Impact Report (EIR).

The SP-5 update is consistent with the goals and policies of the City's General Plan. The General Plan is the City's land use constitution, a legal policy document that is mandated to exist by the State of California. The General Plan is intended to reflect the community's values and set policies to guide in the development, maintenance, and use of the City's built environment. The Land Use Element is one of several mandatory General Plan Elements required by the State. On October 1, 2019, City Council adopted the comprehensive General Plan Update, which included an updated Land Use Element. The Land Use Element of the 2019 General Plan strongly encourages enhancements and improvements to the visual image, physical design characteristics, economic vitality and infrastructure of major corridors including both Orangethorpe Avenue and Placentia Avenue. City Staff and Placeworks will present the data gathered and progress made to date, and will seek input from City Council on several key policy questions prior to drafting a revised SP-5 Plan.

Discussion

The updated SP-5 development standards and regulations will foster responsible, progressive and attractive development to meet City Council's goals for the corridor. New development activity and rezoning will bring new businesses to the SP-5 Corridor, and to the relatively close Old Town Placentia and TOD Districts, benefiting the traditional downtown with new shoppers and diners.

The SP-5 update is intended to plan for appropriate light industrial, commercial, and possibly mixed-use development that will provide a catalyst for development, thereby increasing development and business activity and revenue to the City in the form of property taxes, sales tax, Transient Occupancy Tax and impact fees. This will also result in a more unified aesthetic and identity for the SP-5 area, which currently appears aesthetically and visually inconsistent.

Placeworks (with Staff oversight) prepared a presentation (Attachment 1) for City Council review. The presentation will summarize a review of the SP-5 Update to date, a summary of public outreach, proposed boundary changes (if any), and existing conditions (including land use, urban design, mobility, opportunity areas, mobility considerations, and policy guidance/questions, with next steps. The goal of this Study Session is to receive City Council and public input regarding the following staff recommendations and policy questions.

Specific Plan 5 (SP-5) Overview

- The existing Plan only allows non-residential uses such as retail, restaurants, health clubs, hotels, offices, and sales and service operations as well as medical and auto dealerships (except Parcel 9 which is entitled for 75 residential units, 5 of which are live-work).
- All standards are geared toward commercial development (except Parcel 9).
- Allows a maximum height of 75 feet.
- Development standards require setbacks, building separation and maximum lot coverage depending on the use.
- Parking is required at the City's standard except for a few SP-5 parcels where shared parking is required due to lot size and configuration.

Specific Plan 5 (SP-5) Boundary Expansion

- The existing Specific Plan consists of 11 parcels.
- Should boundaries extend to include parcels to the east? (see Attachments 1 and 2)
- Should boundaries extend to include parcels to the north? (see Attachments 1 and 2)
- Land uses to the east and north are generally consistent with existing land uses within SP-5.

Community Feedback

- Community Open House #1 occurred March 2026.
- Online Survey was open until April 2026.
- Top desired land uses (in order): dining and social places, gathering/recreation spaces including trails, brewery, commercial/grocery, hotels.
- Some support lower-medium density mixed-use/townhomes, while others commented there should be no new housing.

Market Study

- Market Study conducted November 2025 (Attachment 4).
- Convenience Goods with demand in the area include: Specialty food stores; Beer, wine, and liquor stores; Health and personal care stores; Florists; Drinking establishments.
- Still demand for 50-193 hotel rooms in the area.
- Trade area for the market potential for new housing is the area within a 10-minute drive of the plan area. From 2025 to 2045, the number of households in the 10-minute drive-time trade area will increase between 8,490 and 13,430. It also estimates that the number of housing units in the area will increase between 8,930 and 14,140. It is important to note that the projected demand for new housing represents the entire area, some of which can reasonably be expected to be developed in Placentia's other specific plan areas. Where new housing gets developed will depend, in large part, on where land is available to be purchased at a price that is financially feasible for new development, especially when demolition of existing buildings and remediation will be necessary.

Policy Questions:

- What is your vision for the SP-5 area now that the northeast corner of Placentia Avenue and Orangethorpe Avenue is entitled? Should the area allow the following: retail and dining, employment opportunities, walkable streetscapes, housing, mixed-use development?
- Should the future land use focus on job creation and innovation? Should it augment existing permitted uses including light industrial, office, auto related, hospitality?
- Should certain uses be prohibited on certain properties? (for example limit mixed-use or

residential development to certain parcel if any)
- Should boundaries extend to include parcels to the east?
- Should boundaries extend to include parcels to the north?
- What options should be explored to enhance connectivity to and through the area?

Staff Recommendations:
- Boundary expansion should include: Option 1 - parcels to the east bound by SR-57 on the east; and should include Option 2 - parcels to the north bound by Crowther Avenue on the north.
- Allow general retail, restaurant, brewery/distillery, office, hospitality throughout the plan area.
- Allow light industrial/incubator type uses throughout the plan or in selected areas. Focus on job creation/innovation.
- Any additional residential or mixed-use (if any) should be limited and strategically placed.
- Initiate an SP-5 Streetscape Master Plan
- Enhance connectivity to and through the area utilizing pedestrian and multi-modal connections.

Next Steps:
Summer 2026:
- Community Workshop #2
- Draft updated SP-5 document

Fall 2026:
- Planning Commission Study Session
- Second City Council Study Session
- Approve project description and initiate the Environmental Impact Report (EIR)

Financial Summary:
The SP-5 Specific Plan update effort has been budgeted in the CIP since FY 2024-25. The funding source for this effort is General Plan Update fee revenue, which is a sustainable revenue source that accrues annually and must be spent on Planning efforts related to the General Plan such as this project. To complete the task, commensurate CIP fees will continue to be budgeted in FY 2026-27. As noted, General Plan Update Fee Funds would be utilized for this project which are restricted to General Plan related studies and plans and therefore does not affect operational funds.

Attachments
1.SP-5 StudySession Draft.pdf
2.SP-5 Survey Questions.pdf
3.SP-5 Survey Results.pdf
4.SP-5 Market Demand Overview.pdf

CITY OF PLACENTIA

Specific Plan 5 Update

May 19, 2026

Study Session #1



Agenda

- Specific Plan 5 Update Project Overview
  - What is Specific Plan 5?
  - Existing Conditions and Market Study
  - Area Boundary
- Share Community Feedback
- Gather initial feedback, questions, and comments
- Next Steps

What is Specific Plan 5?

A land use tool that establishes the following for a specific area of the city:

- A land use plan
- Development standards and design direction
- A conceptual circulation/mobility plan
- A conceptual infrastructure plan
- Identifies phasing and financing options for implementation



Specific Plan 5 Overview

- The existing Plan only allows non-residential uses such as retail, restaurants, health clubs, hotels, offices, and sales and service operations as well as medical and auto dealerships.
- All standards are geared toward commercial development.
- Allows a maximum height of 75 feet.
- Development standards require setbacks, building separation and maximum lot coverage depending on the use.
- Parking is required at the City's standard except of a few SP-5 parcels where shared parking is required due to lot size and configuration.



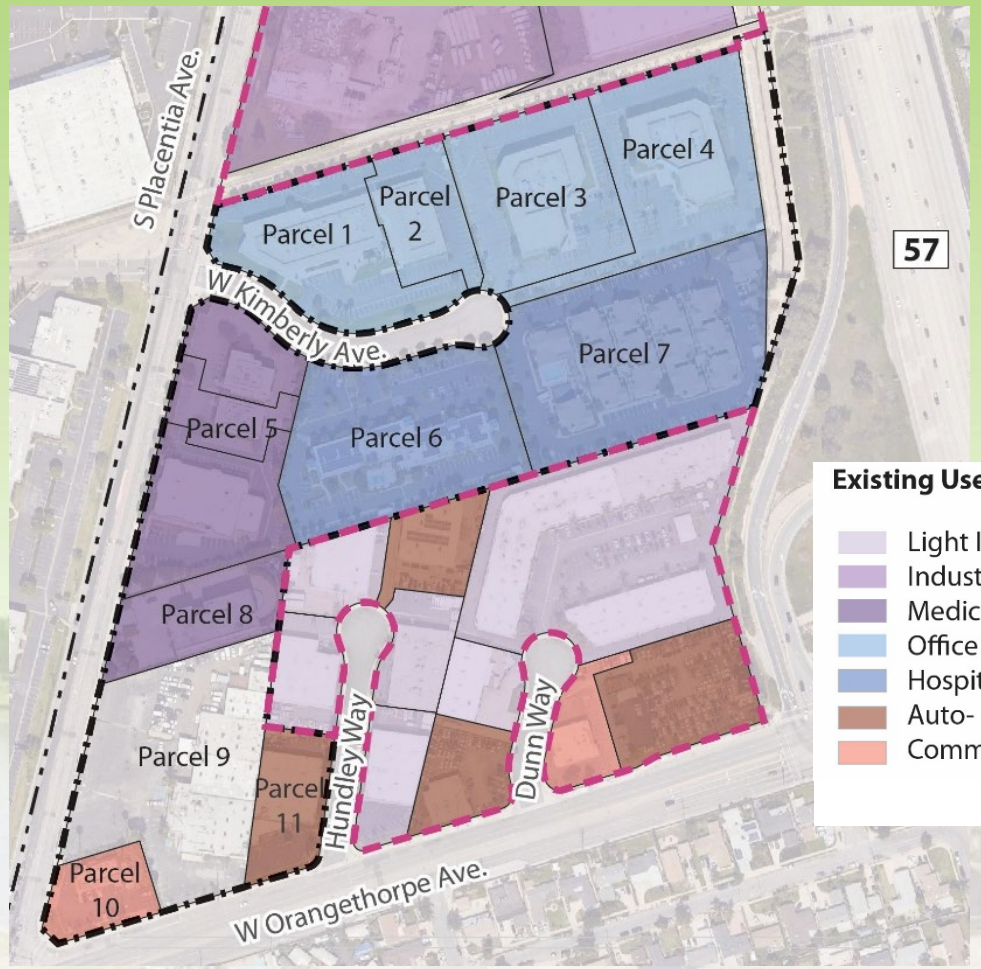
Project Overview and Outreach

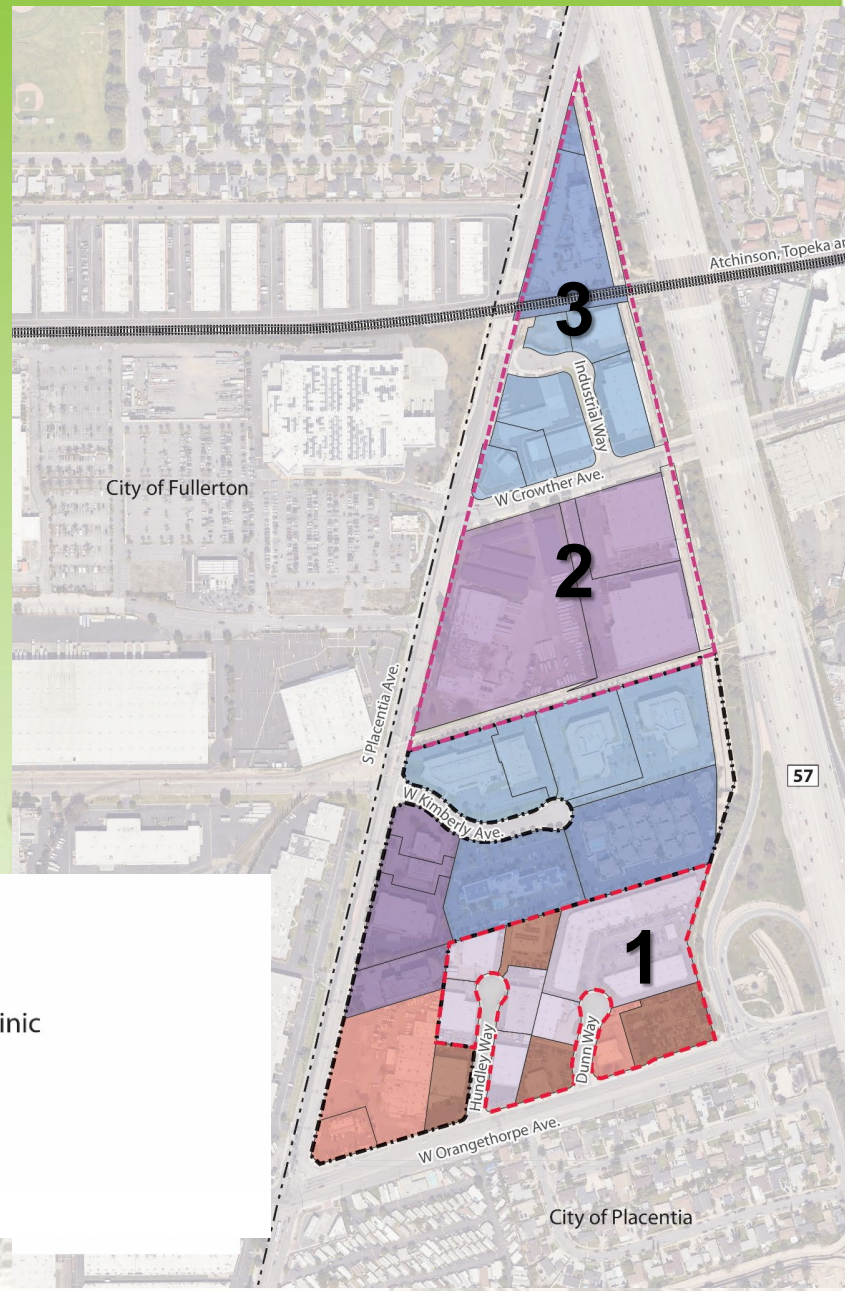


- Community Open House #1 and Survey – March/April 2026
- Planning Commission & City Council Study Sessions
- Community Open House #2
- Project Webpage
- Other opportunities during EIR review and adoption hearings

Update Considerations

- Boundary Expansion





Existing Uses

- Light Industrial
- Industrial
- Medical Office/ Clinic
- Office
- Hospitality
- Auto- related
- Commercial

Existing Conditions











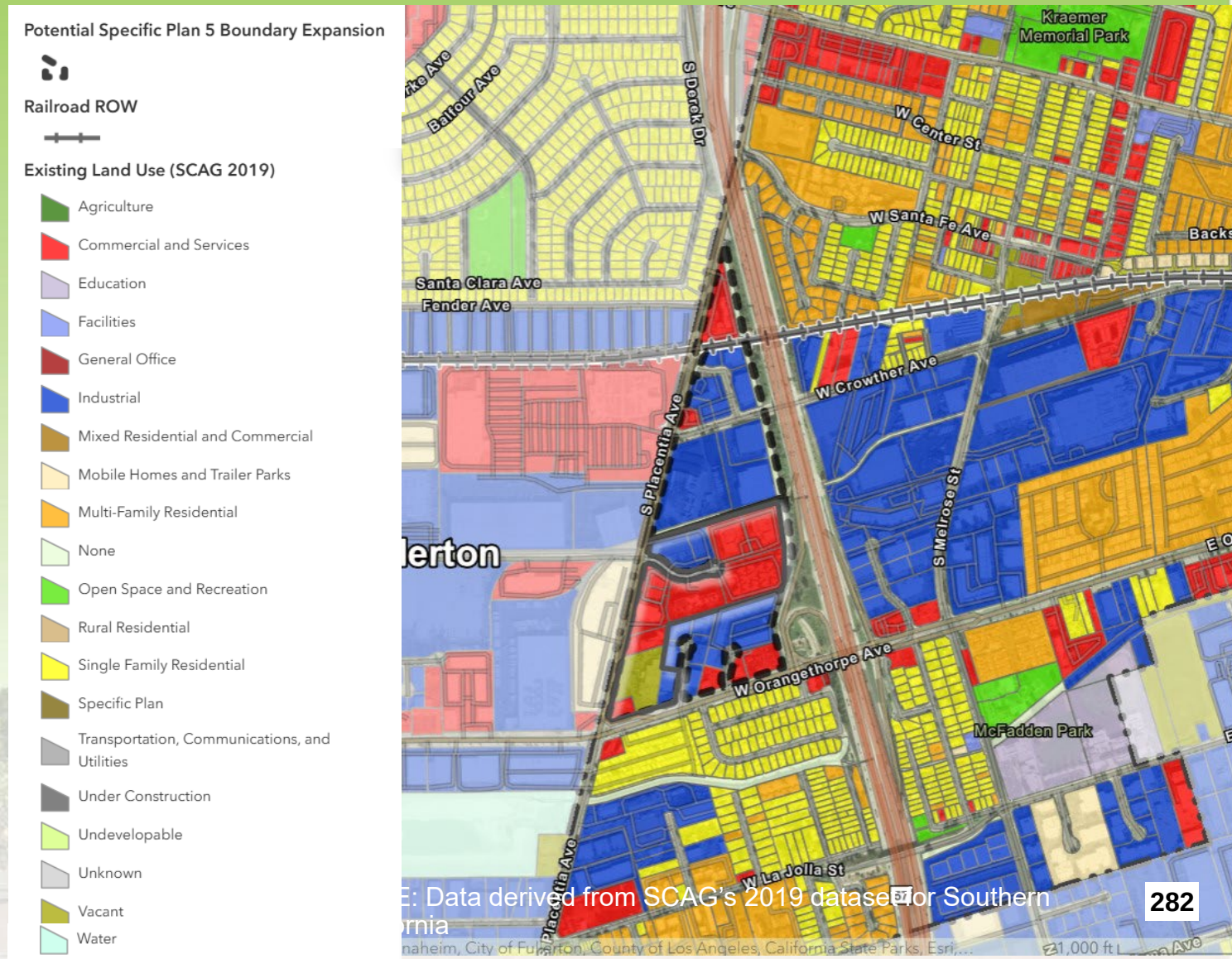






Existing Land Use

- Industrial
- Commercial & Services
- Vacant

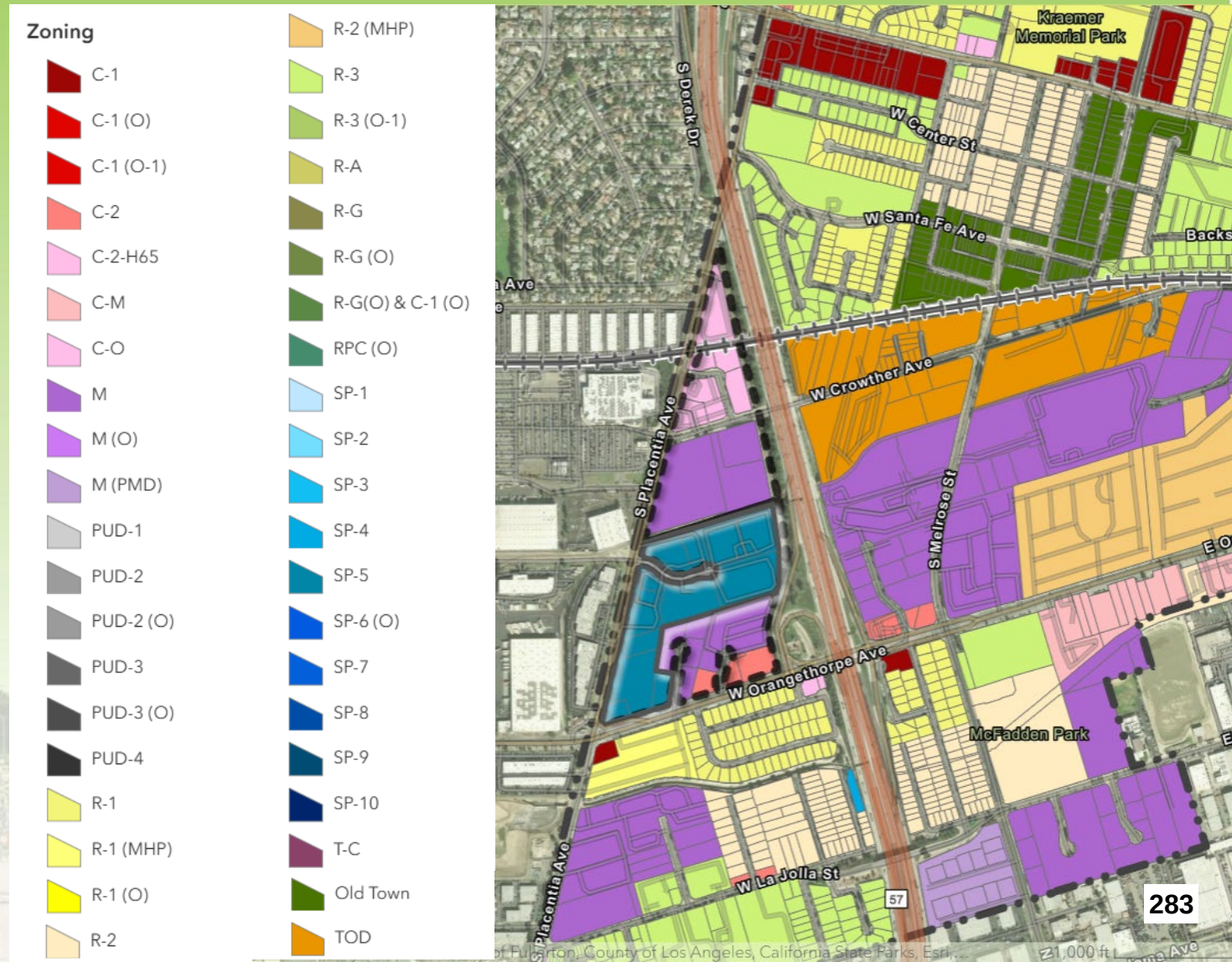


E: Data derived from SCAG's 2019 dataset for Southern rnia

Zoning

The following designations apply to the plan and possible expansion areas:

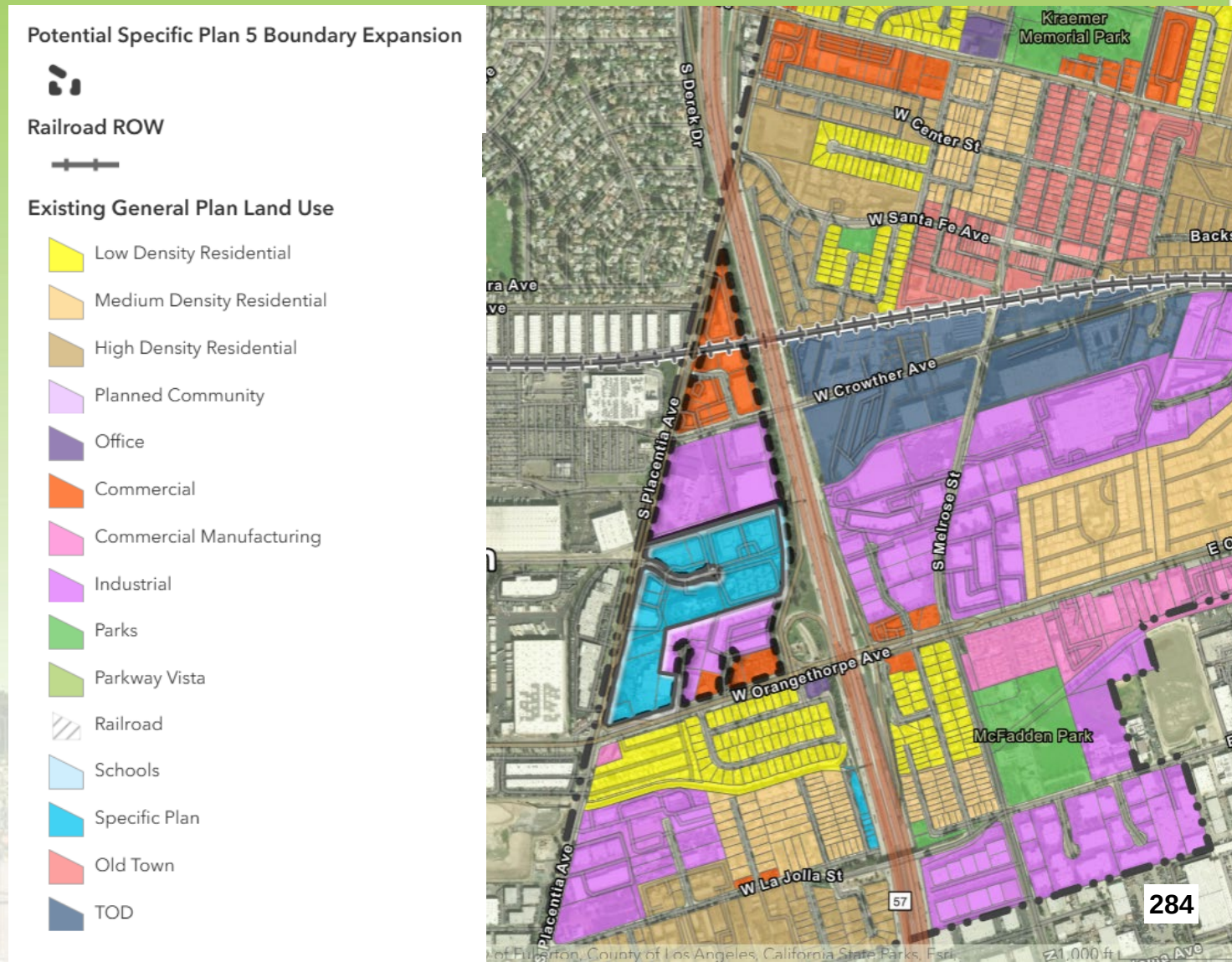
- SP-5
- M
- C-2
- C-2-H65



General Plan Land Use

The following designations apply to the Plan and possible expansion areas:

- Industrial
- Commercial
- Specific Plan



Property Ownership

The plan area is comprised entirely of private owners, with two areas of multiple parcels showing contiguous ownership.



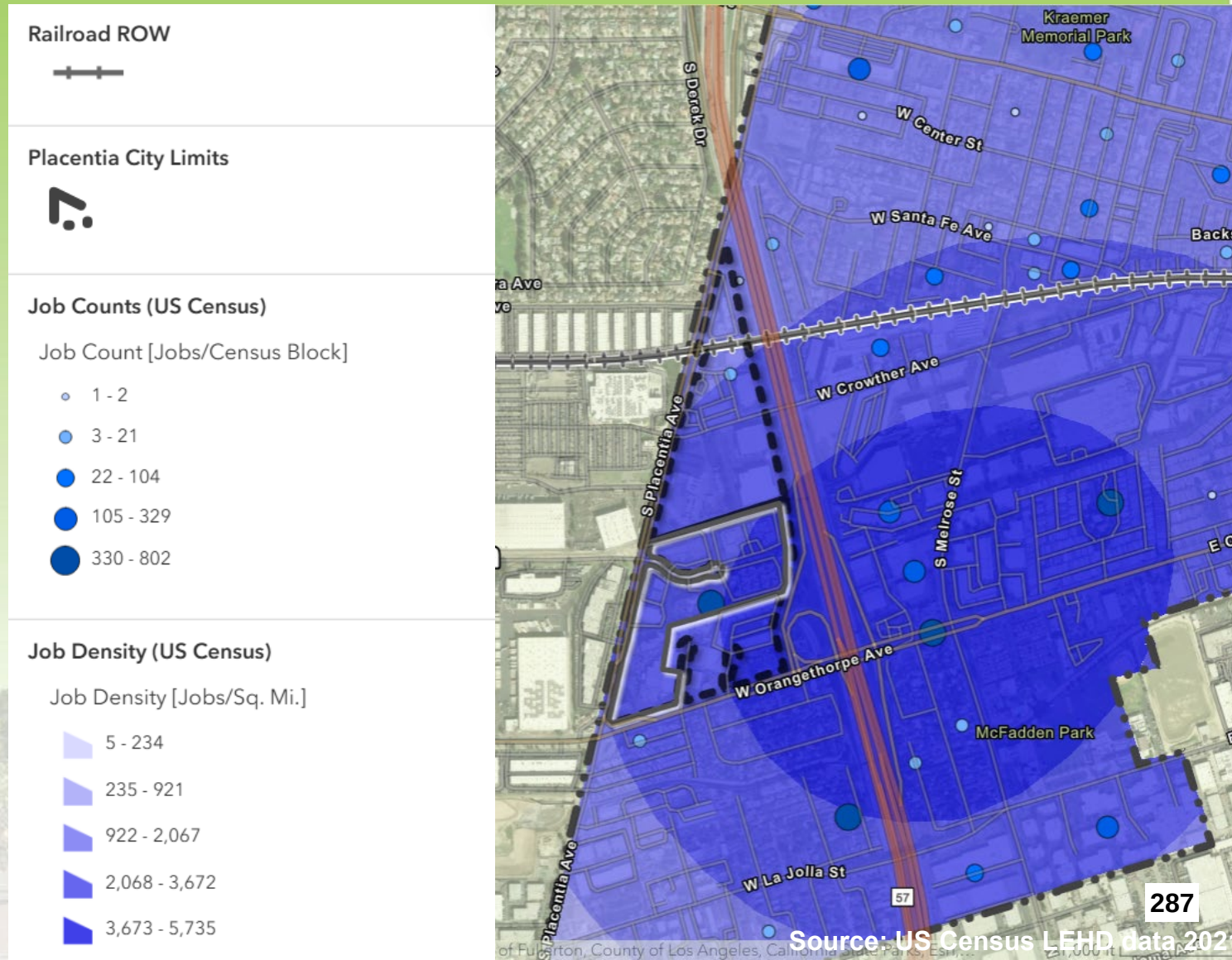
Parcel Size

- Variety of parcels sizes within the Plan Area.
- The majority of parcels are between 1 and 5 acres.



Jobs and Commercial Centers

Areas along the 57-freeway, including SP-5, contain a variety of employment opportunities.



Source: US Census LEHD data 202

Transportation

Bus transit connections:

- Orangethorpe Ave.
- Placentia Ave.
- Chapman Ave.

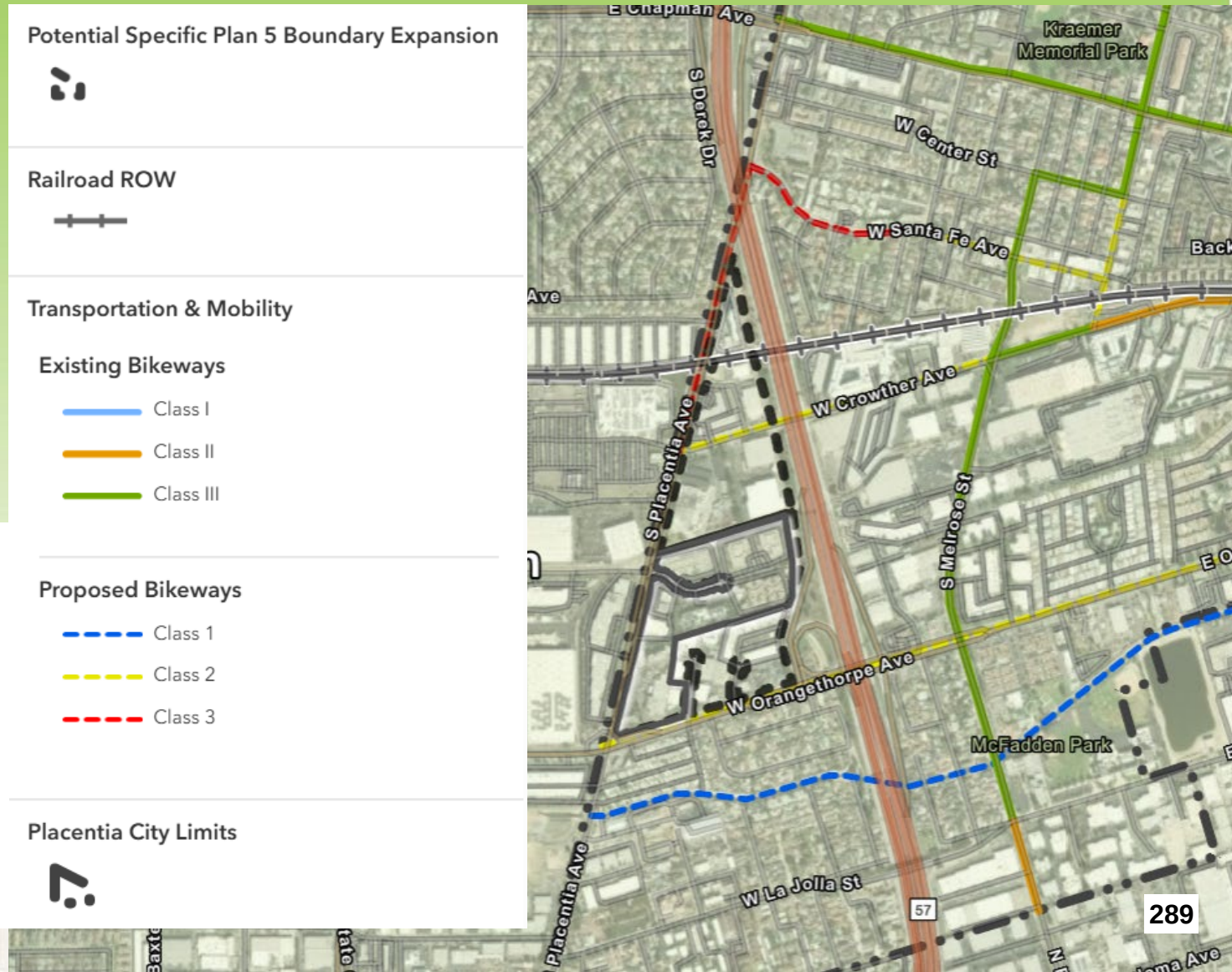


Bicycle Lanes

- Primarily Class I connections for SP-5
- Variety of bikeways throughout the city providing opportunities for new connections.

Bike Lanes:

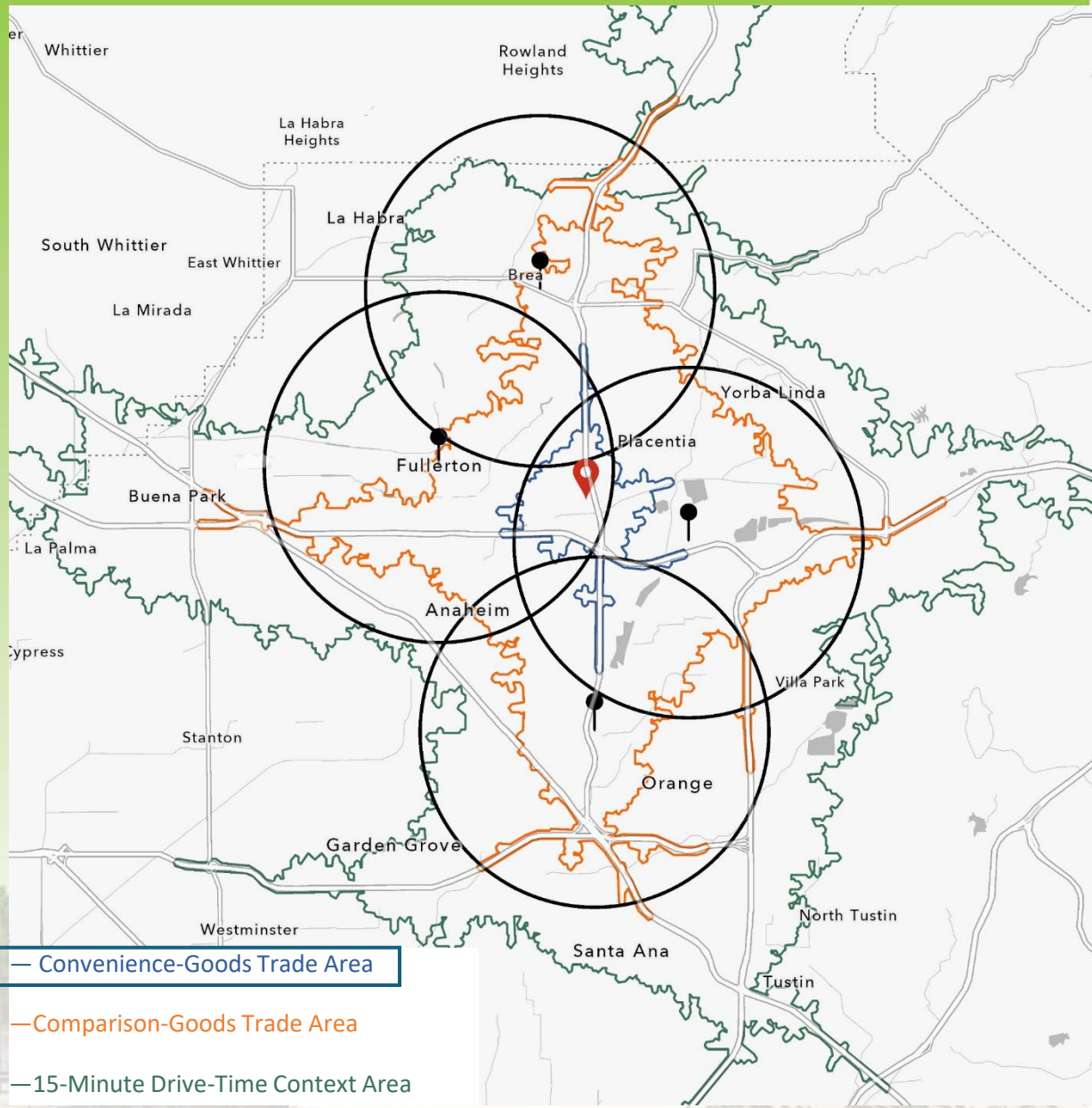
- Class I: separated path or trail
- Class II: on-road buffered or striped bike lane
- Class III: on-road shared lane with vehicle traffic



Market Study

Convenience Goods with demand in the area include:

- Specialty food stores
- Beer, wine, and liquor stores
- Health and personal care stores
- Florists
- Drinking establishments



Community Input

- March 5th Open House
- Whitten Community Center
- April Survey

178

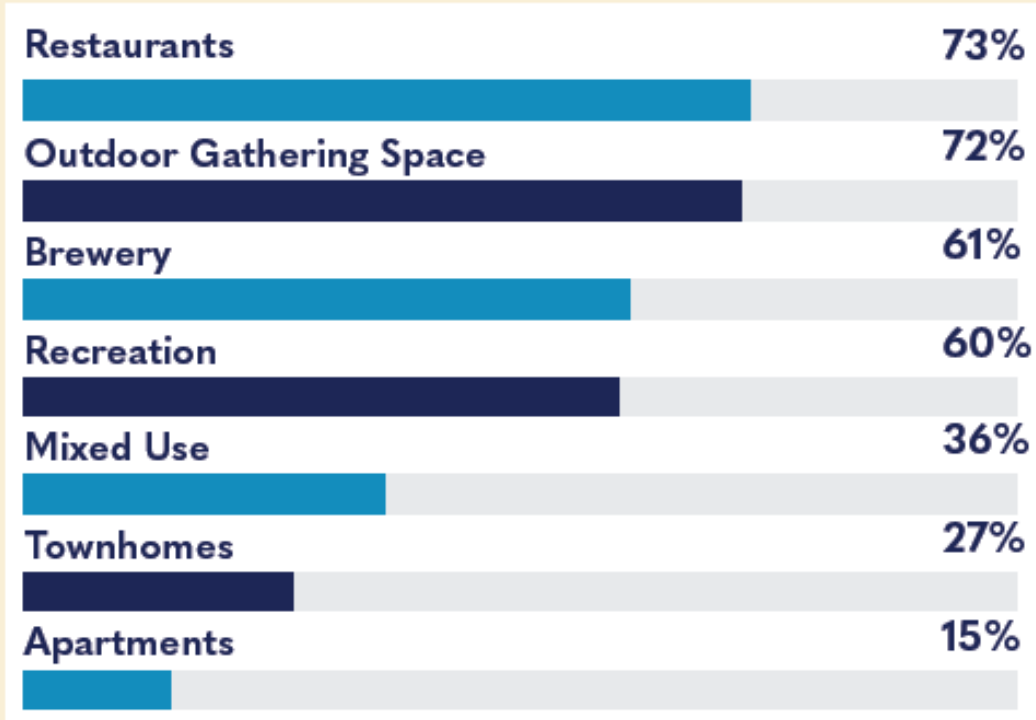
TOTAL RESPONDENTS

Online Survey & In-Person Workshop

69%

SUPPORT BOUNDARY EXPANSION

Supported Including Potential Expansion Option 1 and 2



Community Input

RESPONDENT PROFILE



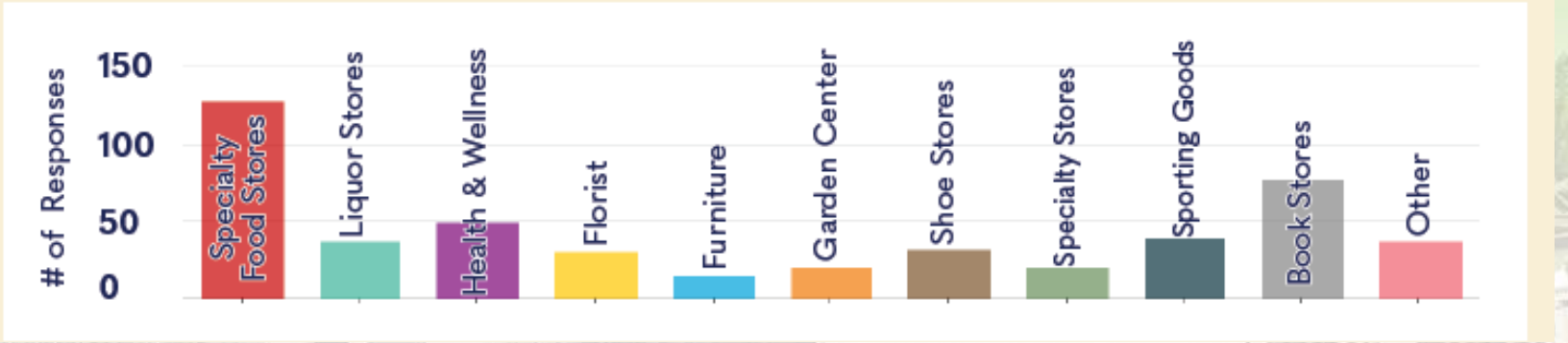
TOP DESIRED AMENITIES



71%	60%	51%	42%	39%
Plaza	Pedestrian Enhancements	Unique Placemaking	Mixed Use	Bike Paths



TOP RETAIL GOODS



Community Input

Two words that describe the current area…



Community Input

Place people go to shop, have dinner, or for entertainment…



Community Input

KEY THEMES AND IDEAS FOR THE SP-5 AREA

DINING AND SOCIAL PLACES
Bring Restaurants, Breweries, Food Halls (Packing House style), Coffee, Bars, etc. to the area.

GATHERING
Plazas, Courtyards, Third Spaces, and Kid Friendly Gathering Places are desired.

RECREATION
Consider adding Parks, Green Space, Shaded Playgrounds, Bike Trials and a Sports Complex.

COMMERCIAL
Grocery Stores (Asian market specifically), Boutique Retail, High End Hotels.

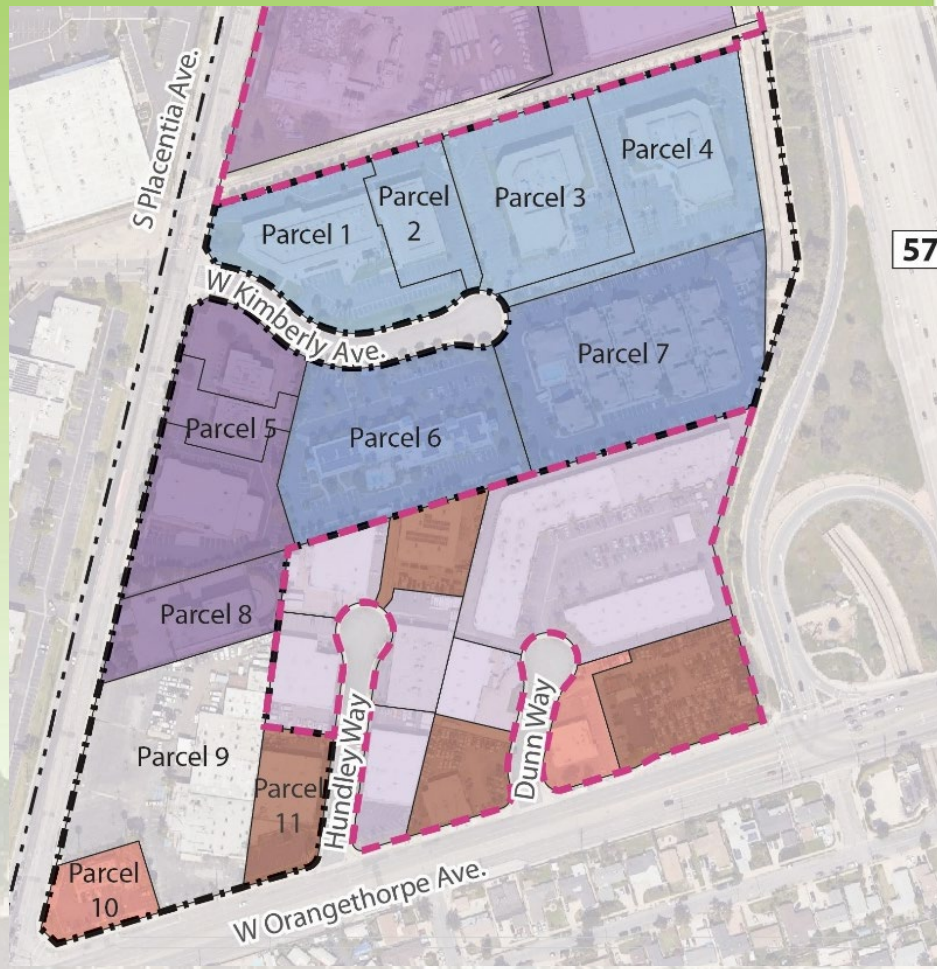
RESIDENTIAL
Some support adding low density Mixed-Use or Condos/Townhomes but others commented that this area should not add housing.

Study Session Input

What is your vision for the SP-5 area?

Should the area allow the following?

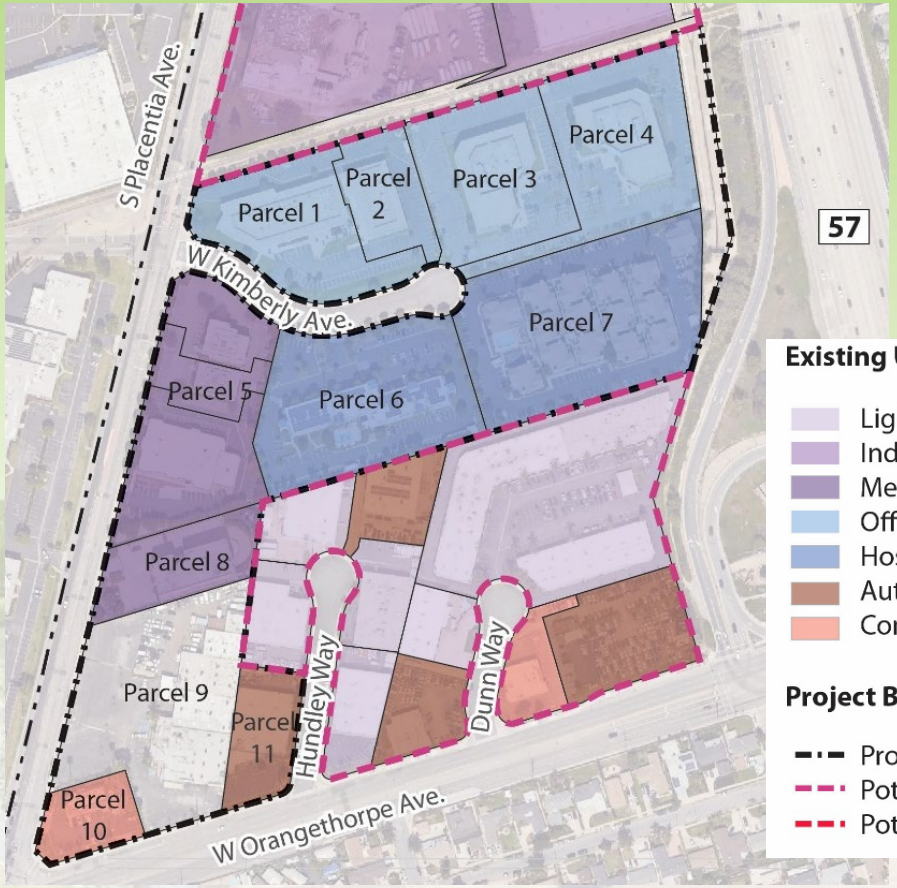
- Mixed-use developments
- Housing
- Hospitality
- Retail and Dining
- Employment Opportunities
- Walkable streetscapes

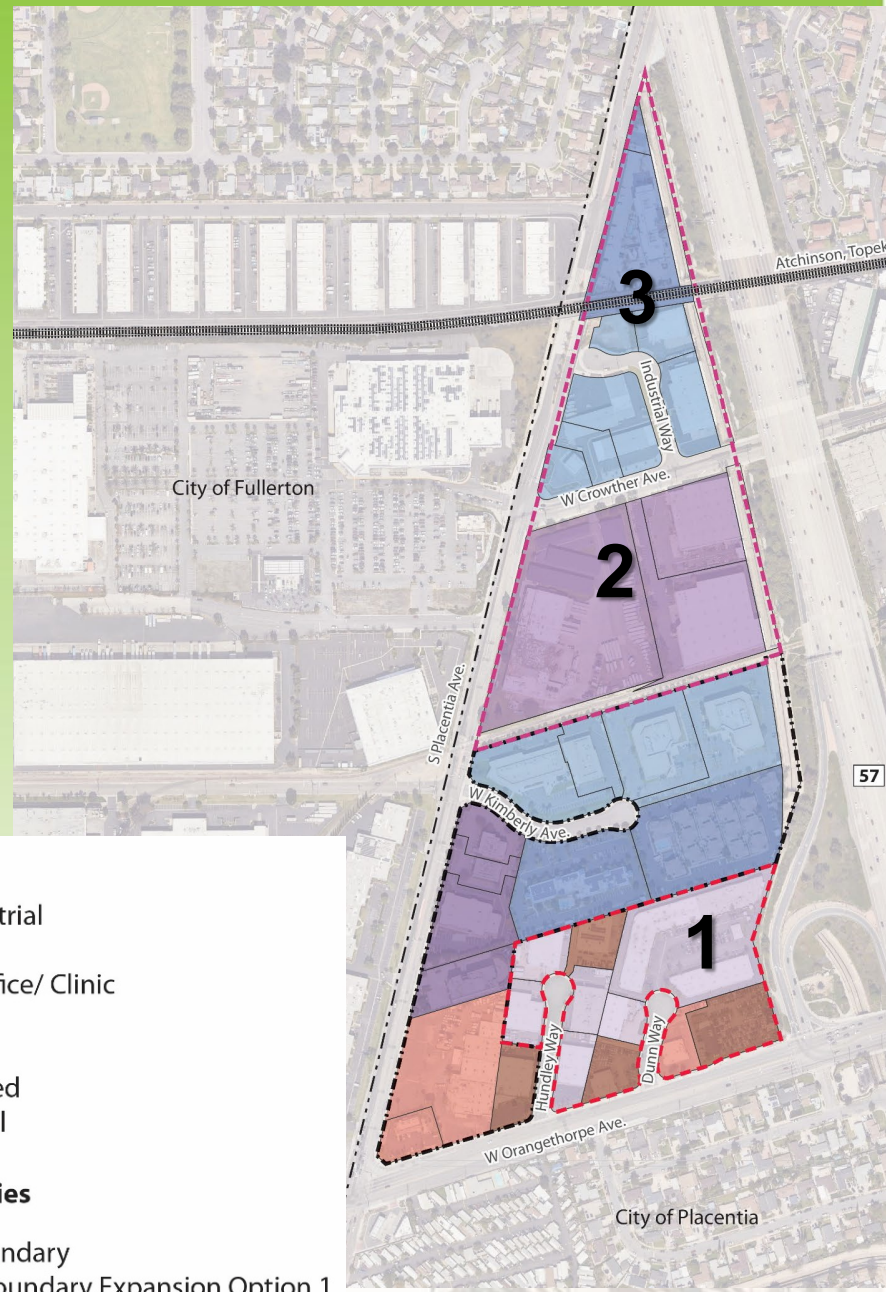


Boundary Expansion

Should the boundaries expand?

Which areas should be included?





Existing Uses

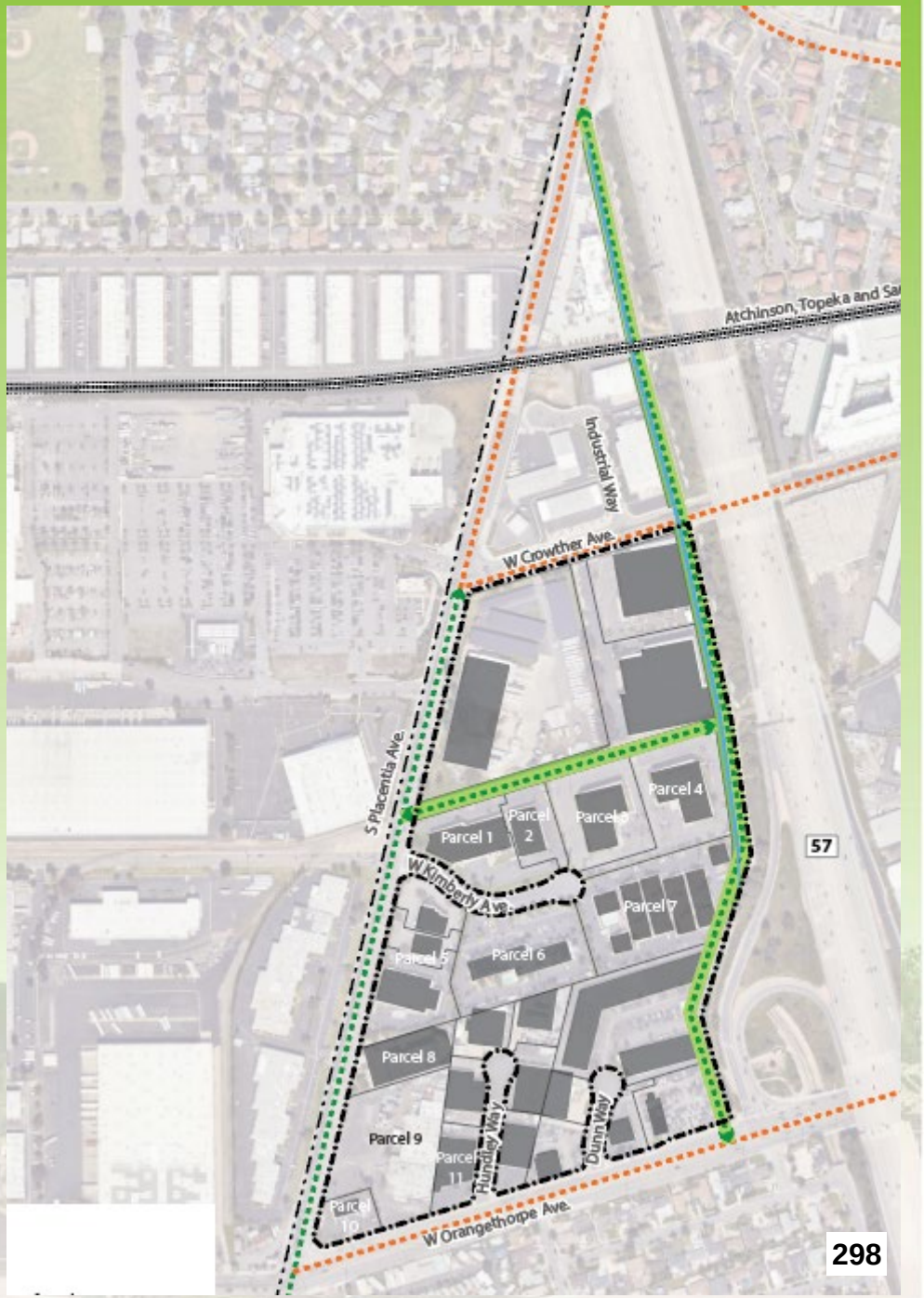
- Light Industrial
- Industrial
- Medical Office/ Clinic
- Office
- Hospitality
- Auto- related
- Commercial

Project Boundaries

- Project Boundary
- Potential Boundary Expansion Option 1
- Potential Boundary Expansion Option 2

Connectivity

- What options should be explored to enhance connectivity to and through the area?



Next Steps

- Community Workshop #2 – Summer
- Draft the Plan Update
- Planning Commission and Council Updates Fall 2026 to approve project description and initiate the EIR



SPECIFIC PLAN 5 UPDATE

On-line Survey April 2026

CITY OF PLACENTIA SPECIFIC PLAN 5 UPDATE

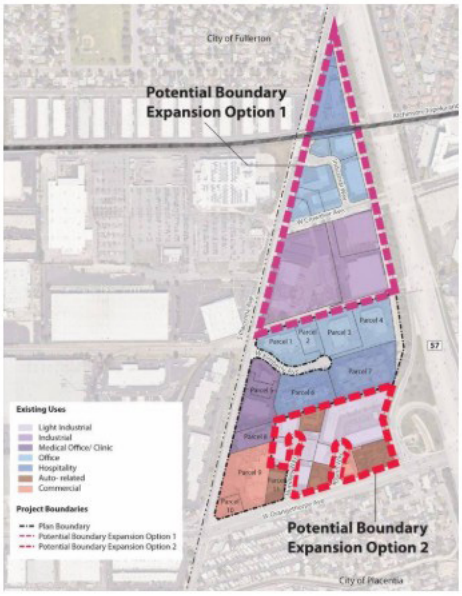
The City of Placentia is updating Specific Plan-5 (SP-5). The goal of the SP-5 update is to revitalize the area with updated development standards and design guidelines that are specifically tailored to the neighborhood.

What is a Specific Plan?
A land use tool that establishes the following for a specific area of the city:

- A land use plan.
- Development standards and design direction.
- A conceptual circulation plan.
- A conceptual infrastructure plan.
- Phasing and financing for implementation.

1. Are there other areas that should be included?

Below is the Land Use and Project Boundary Map.



Please select the potential areas that you think should be included in the project boundary.

- [ ] Potential Boundary Expansion Option 1
- [ ] Potential Boundary Expansion Option 2
- [ ] Both
- [ ] None

2. Below are existing and potential uses within the Specific Plan 5 Area. What uses do you like the most?





Please select all that apply.

- [ ] Brewery
- [ ] Medical
- [ ] Fast Food
- [ ] Office
- [ ] Hotel
- [ ] Auto
- [ ] Extended Stay
- [ ] Townhomes
- [ ] Outdoor Gathering Space
- [ ] Restaurants
- [ ] Recreation
- [ ] Mixed Use
- [ ] Apartments
- [ ] Light Industrial
- [ ] Other _____

3. What amenities and uses should be part of the future vison for SP-5?



Please select all that apply.

- [ ] Plaza
- [ ] Pedestrian Amenities
- [ ] Housing
- [ ] Unique Placemaking
- [ ] Mixed Use
- [ ] Bike Path
- [ ] Other _____

4. What 2 words would you use to describe the current area?

5. Please share one idea for the future of the Specific Plan 5 Area.

Below is the market analysis of the area. Please answer the following questions.



Supportable Retail Building Space / Espacio Comercial Viable
Convenience Goods Trade Area and Comparison Goods Trade Area
Área Comercial de Bienes de Conveniencia y Área Comercial de Bienes de Comparación

Convenience Goods	Spending Gap $	Supportable Sq. Ft. 2025	Supportable Sq. Ft. 2030
- Specialty food stores	1,907,570	9,086	10,286
- Beer, wine, and liquor stores	301,249	697	790
- Health and personal care stores	9,410,291	18,376	20,802
- Florists	193,975	655	741
- Drinking places (alcoholic beverages)	2,703,297	11,877	13,445
Comparison Goods	**Spending Gap $**	**Supportable Sq. Ft. 2025**	**Supportable Sq. Ft. 2030**
- Furniture stores	1,946,489	18,120	20,512
- Lawn and garden equip. and supplies stores	4,622,627	14,504	16,419
- Shoe stores	2,786,087	16,377	18,539
- Jewelry, luggage, and leather goods stores	4,684,330	17,468	19,774
- Sporting goods store	2,375,200	9,311	10,540
- Book stores and news dealers	860,795	4,347	4,920
TOTAL		120,818	136,768

Source: PlaceWorks, 2025, using data from Claritas, the International Council of Shopping Centers, Form 10Ks filed by national chain retailers with the SEC.

A **Convenience-Goods** Trade Area is a quick 3 to 5-minute drive for everyday items like groceries. A **Comparison-Goods** Trade Area is a longer 15 to 30-minute drive for bigger purchases like furniture, where people are willing to travel to shop around.

For more infomation on the market analysis, please visit the SP-5 Update website: https://www.placentia.org/1121/Specific-Plan-No-5-Update

6. Where do you go to shop, have dinner, or for other entertainment?

7. What services would you like to have in the SP-5 area?

8. Which of these goods would you like to have in the SP-5 area?

- [ ] Specialty food stores
- [ ] Beer, wine, and liquor stores
- [ ] Health and personal care stores
- [ ] Florists
- [ ] Furniture stores
- [ ] Lawn and garden equip. and supplies stores
- [ ] Shoe stores
- [ ] Jewelry, luggage, and leather goods stores
- [ ] Sporting goods store
- [ ] Book stores and news dealers
- [ ] Other _____

9. Which of the following best describes your connection to the Specific Plan 5 Area? (Optional)

- [ ] Resident
- [ ] Business Owner
- [ ] Visitor
- [ ] Other _____

10. What is your email address? (Optional)

Submit

SPECIFIC PLAN 5 UPDATE

OUTREACH SUMMARY RESULTS AT A GLANCE

The City's recent Community Open House and the Online Survey was hosted in March and April 2026. Participants shared their preferences for project boundaries, land uses, amenities, and desired retail goods to shape the future of the area. A snapshot of the survey results are provided below.

178

TOTAL RESPONDENTS

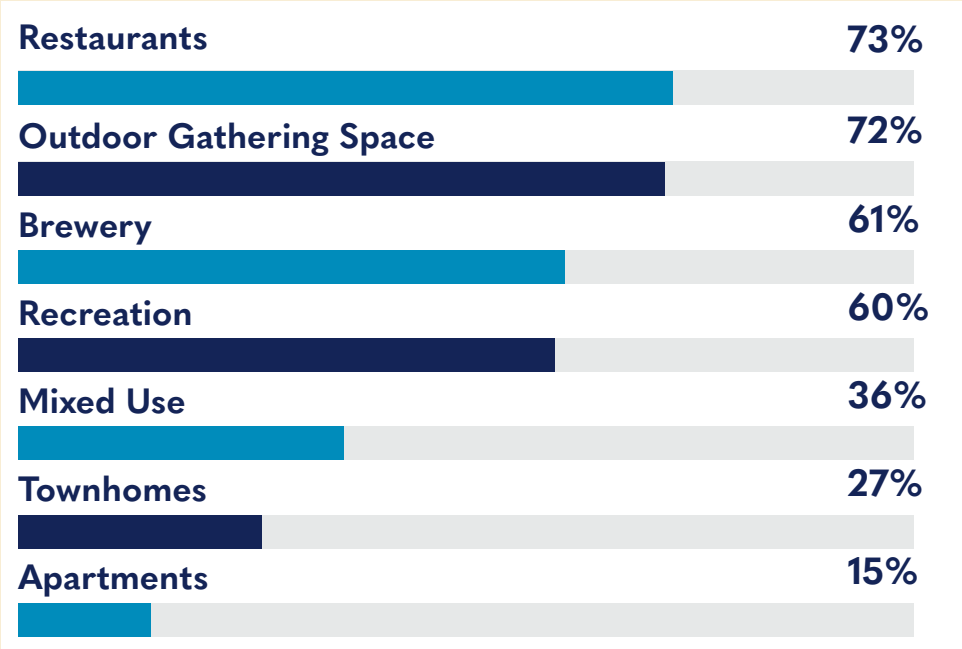
Online Survey & In-Person Workshop

69%

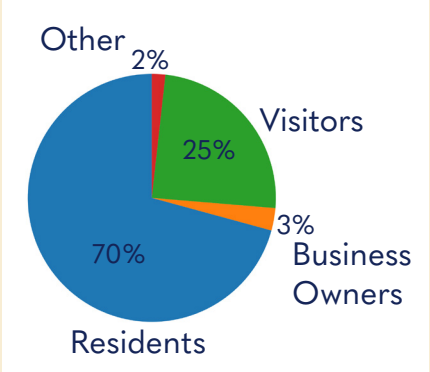
SUPPORT BOUNDARY EXPANSION

Supported Including Potential Expansion Option 1 and 2

TOP DESIRED LAND USES



RESPONDENT PROFILE

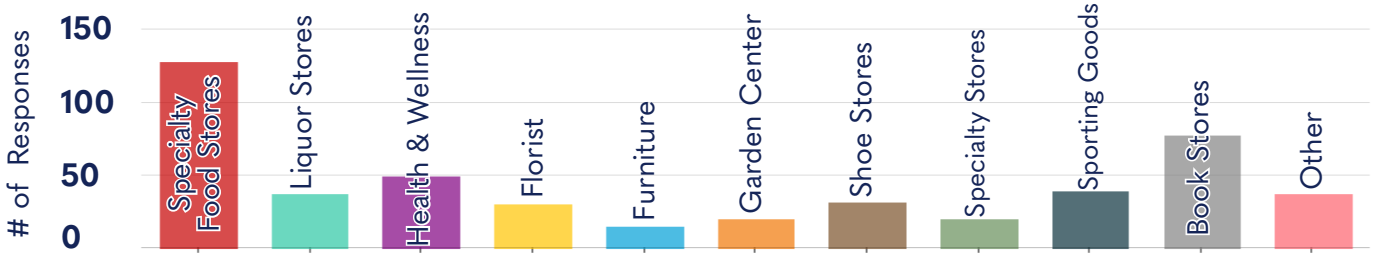


TOP DESIRED AMENITIES



71%	60%	51%	42%	39%
Plaza	Pedestrian Enhancements	Unique Placemaking	Mixed Use	Bike Paths

TOP RETAIL GOODS



SPECIFIC PLAN 5 UPDATE

OUTREACH SUMMARY RESULTS AT A GLANCE

TWO WORDS THAT DESCRIBE THE CURRENT AREA



PLACES PEOPLE GO TO SHOP, HAVE DINNER, OR FOR OTHER ENTERTAINMENT



KEY THEMES AND IDEAS FOR THE SP-5 AREA

DINING AND SOCIAL PLACES

Bring Restaurants, Breweries, Food Halls (Packing House style), Coffee, Bars, etc. to the area.

GATHERING

Plazas, Courtyards, Third Spaces, and Kid Friendly Gathering Places are desired.

RECREATION

Consider adding Parks, Green Space, Shaded Playgrounds, Bike Trials and a Sports Complex.

COMMERCIAL

Grocery Stores (Asian market specifically), Boutique Retail, High End Hotels.

RESIDENTIAL

Some support adding low density Mixed-Use or Condos/Townhomes but others commented that this area should not add housing.

MEMORANDUM

Date: November 4, 2025

To: City of Placentia Development Services Department
Joe Lambert, Director of Development Services
Andrew Gonzales, Planning Manager

From: Steve Gunnells, Chief Economist
Suzanne Schwab, Associate Principal

Subject: SP-5 Update Market Overview

1. BACKGROUND

The City of Placentia (city) is updating the SP-5 Specific Plan (the plan) to better capitalize on growth potential and to ensure that new development projects further the community's vision for the plan area. This report summarizes the analysis of retail, hotel, and residential market demand that has informed the land use plan.

This report provides a detailed analysis of market potential for retail uses that could fill ground-floor space in vertically mixed-use buildings or that could occupy stand-alone retail building space in horizontally mixed-use sites. The purpose of the analysis is to estimate the amount of new commercial building space that would be supported by consumer spending by residents in the plan area and surrounding area. Providing too little business space would lessen the city's opportunity to capture retail spending and the corresponding retail sales tax revenue to improve the fiscal benefits of the overall development in the plan area. Providing too much businesses space could lead to excess commercial vacancies and artificially result in higher rents or sales prices for new housing in the plan area.

The analysis presented below focuses on consumer goods retail stores. There is a specific methodology and specific datasets that are used for retail market demand because getting the location right is critical for retail businesses. Importantly, retail uses are a cornerstone of the mix of uses that make these places attractive places to live.

In addition, this report assess the demand for hotels. In addition to the value of the investment in a new hotel, visitors staying hotels often support nearby retail businesses and restaurants as well as providing transient occupancy tax (TOT) revenue for the City. Finally, the report provides an overview of the market potential for new housing development.

2. RETAIL STORES MARKET ANALYSIS BASICS

2A. Retail Types

From a land use perspective, the retail market can be categorized into two broad groups: convenience goods and services and comparison goods. Eating and drinking places are a cross between convenience and comparison shopping. Finally, experience-oriented shopping is a hybrid type of retail.

2A(i) Convenience Goods and Services

Convenience goods and services are those that people need on a regular basis. For these regular purchases, most consumers have built knowledge of where to go to get what they want, whether their discriminator is price, convenience, or quality. Groceries, medicines, and hair care are typical convenience goods and services. Because convenience goods and services usually have low cost margins and high sales volumes, convenience retailers are located throughout an area, close to concentrations of households. Convenience goods retailers typically operate in convenience-goods centers (less than 30,000 sq. ft.) and neighborhood-scale centers (less than 100,000 sq. ft.), and they typically draw customers from a ½- to 1½-mile radius.

2A(ii) Comparison Goods

Comparison goods are retail items that consumers purchase more infrequently or rarely. For these purchases, consumers tend to compare goods across brands and across retailers. This habit of comparing induces retailers to locate near each other. It also promotes larger-scale retailers who can stock many different brands of similar products. Clothing, electronics, and furniture are quintessential comparison goods. Because comparison goods have higher cost margins and lower sales volumes and because consumers purchase these goods infrequently, comparison goods retailers tend to locate close to major transportation corridors that give access to a greater number of consumers. These businesses typically locate in community-scale centers (100,000+ sq. ft.) and regional-scale centers (300,000+ sq. ft.), and they draw customers from a 3- to 5-mile radius up to an 8- to 12-mile radius, depending on the center's size and retailer mix.

2A(iii) Eating and Drinking Places

Eating and drinking places do not fit squarely within the two previous categories. Sometimes consumers are looking for convenience when buying food away from home. Fast food and limited-service restaurants typically satisfy this convenience demand. Other times, consumers are looking for higher quality and are willing to travel longer distances and pay more for the cuisine they desire.

2A(iv) Experience-Oriented Shopping

In experience-oriented shopping, the experience of the trip is of equal if not greater importance than the material needs for a good or service. The experience's value may accrue from socialization with friends, activities and entertainment, or the quality of the place. Downtowns, new town centers, lifestyle centers, and even shopping malls all attempt to enhance the shopping experience and provide a mix of businesses and amenities to create an enjoyable shopping experience. Because most consumers infrequently invest their time in experiential shopping, most are willing to travel further and forego quick and easy access for the value of the experience. Experience-oriented shopping is a destination trip and draws from a community, regional, or even super-regional size trade area, even if it does not offer the commensurate amount of retail square footage.

2B. Trade Area

A trade area is the geographic area from which a retail center or area will draw the majority of its customers. Sophisticated market-analysis models for individual retailers often define primary, secondary, and even tertiary trade areas. Several factors affect the size and boundaries of the trade area, including the type of shopping center, location of competitive retail facilities, physical barriers, and visibility and access to major roads and highways. For planning purposes, a more general definition of the trade area is sufficient. The analysis defines one trade area for convenience goods and a separate trade area for comparison goods because the latter tend to draw customers from a larger area.

2B(i) Convenience Goods Trade Area

Larger convenience goods retail centers are typically anchored by a supermarket or a pharmacy and draw customers from a 1½-mile radius area. For the purposes of this study, the analysis defines the convenience goods trade area as the area within a 5-minute drive of the plan area.

However, the analysis takes into consideration the net demand of the area within a 10-minute drive of the plan area because competition from shopping centers and districts in this larger area may limit the plan area's ability to attract investment for new commercial building space. Figure 1 shows the convenience goods trade area (defined by a 5-minute drive time) and the 10-minute drive-time area.

2B(i) Comparison Goods Trade Area

Comparison goods retailers often locate in community-scale or regional-scale shopping areas, which generally have trade areas of 5 and 8 miles, or a 10- or 15-minute drive time. As with the convenience goods trade area, the analysis defines the comparison goods trade area as the area within a 10-minute drive of the plan area but also takes into consideration spending and competitive shopping centers and districts within a 15-minute drive of the plan area. The comparison goods trade area and the 15-minute drive-time area are shown with the convenience goods trade area in Figure 1.

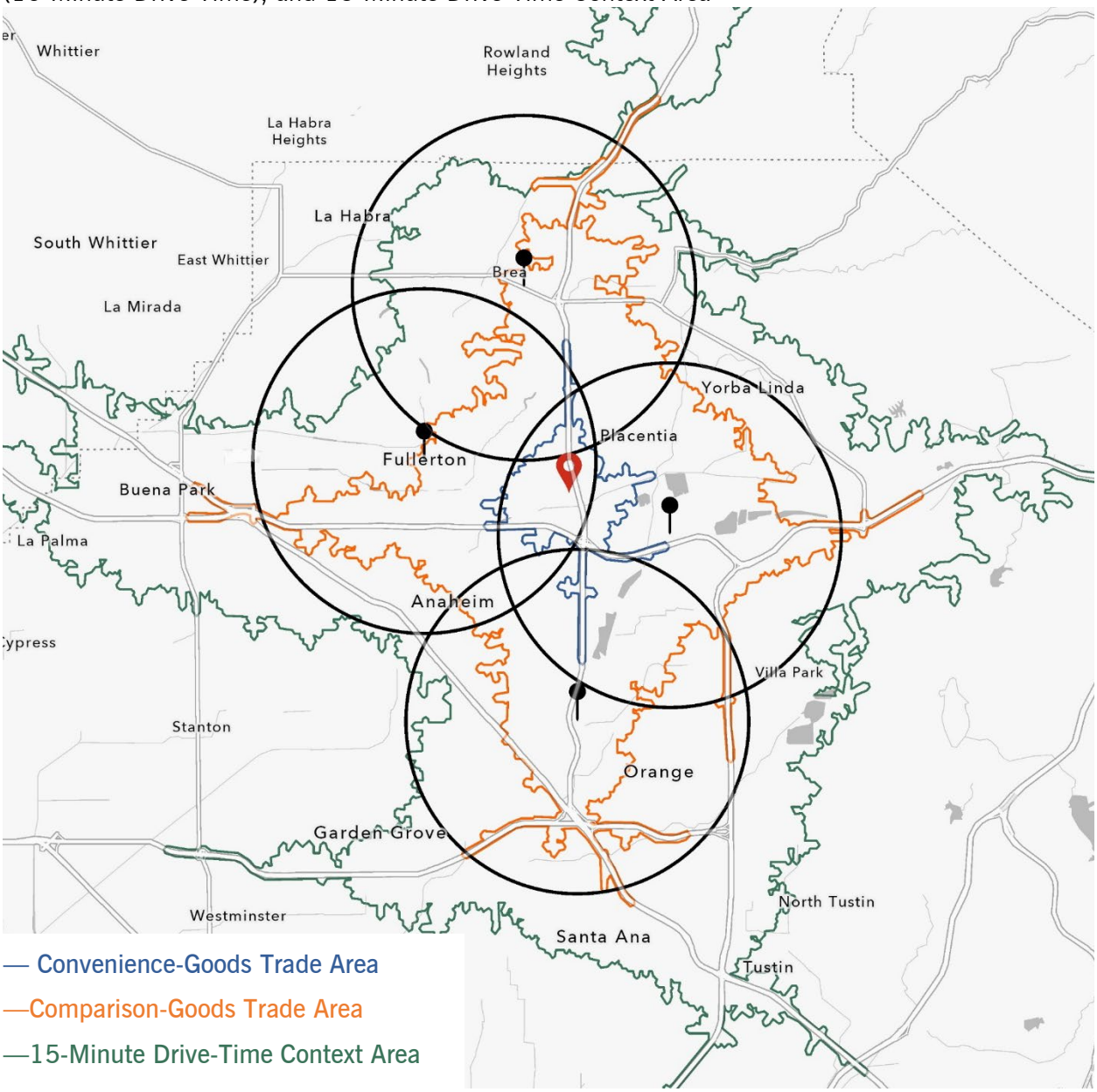
2C. Consumer Spending

The household is the basic economic unit in retail analysis. The Consumer Expenditure Survey, published annually by the US Bureau of Labor Statistics, details how households spend their annual income, stratified by income, age, geography, household size, and other demographic characteristics. Claritas, a leading national provider of marketing data, interprets that data for individual locations based on the demographics and lifestyle characteristics of the households residing in that area. They report the data using standard retail business categories from the North American Industrial Classification System

2D. Estimated Retail Sales

The Claritas spending report also estimates the amount of retail sales at businesses operating in the trade area. When the trade area has more consumer spending for a particular store type than it has in retail sales by stores in the trade area, residents are spending money outside of the trade area. This is referred to as a retail gap or leakage. When the trade area has less consumer spending than it has retail sales for a particular store type, it is referred to as a retail surplus, which means that these retail stores have to attract consumers from outside of the trade area. It is usually easier to attract new retail stores when the retail store type has a gap than when it has a surplus because it is usually easier to persuade customers to shop closer to home than it is to get them to travel farther. The data for retail sales gap or surplus for each store type are provided in Table A-1and Table A-2 at the end of this report.

Figure 1: Convenience Goods Trade Area (5-Minute Drive Time), Comparison Goods Trade Area (10-Minute Drive Time), and 15-Minute Drive-Time Context Area



Source: PlaceWorks, 2025.

2E. Sales Efficiency

Sales efficiency is the average annual sales per square foot of retail businesses. Sales efficiency varies by store type, by individual business, and among different locations of an individual retail chain. This report estimates retail sales efficiency by type of store based on information from Dollars and Cents of Shopping Centers / The SCORE, published by the Urban Land Institute and the International Council of Shopping Centers; annual 10K reports filed by retail corporations with the US Securities and Exchange Commission; and the US Census Bureau's Economic Census.

3. SUPPORTABLE RETAIL BUILDING SPACE

Dividing the leaked consumer spending by the sales efficiency results in the amount of retail building space that can be supported in the trade area. Table 1 provides the supportable amount of retail building space for those types of retail stores that have a retail gap.

Table 1: Supportable Retail Building Space; Convenience Goods Trade Area and Comparison Goods Trade Area; 2025 and 2030

Convenience Goods	Spending Gap	Supportable Sq. Ft. Today	Supportable Sq. Ft. 2030
- Specialty food stores	1,907,570	9,086	10,286
- Beer, wine, and liquor stores	301,249	697	790
Health and personal care stores	9,410,291	18,376	20,802
- Florists	193,975	655	741
- Drinking places (alcoholic beverages)	2,113,297	11,877	13,445
Comparison Goods	**Spending Gap**	**Supportable Sq. Ft. Today**	**Supportable Sq. Ft. 2030**
- Furniture stores	1,946,489	18,120	20,512
- Lawn and garden equip. and supplies stores	4,622,627	14,504	16,419
- Shoe stores	2,786,087	16,377	18,539
- Jewelry, luggage, and leather goods stores	4,684,300	17,468	19,774
--Sporting goods store	2,175,200	9,311	10,540
- Book stores and news dealers	860,785	4,347	4,920
TOTAL		120,818	136,768

Source: PlaceWorks, 2025, using data from Claritas, the International Council of Shopping Centers, Form 10Ks filed by national chain retailers with the SEC.

The analysis indicates that the trade area for the plan area could currently support up to 121,000 square feet of retail building space. With estimated residential growth in the plan area and the area around the future Metrolink Station, the trade area could support up to 137,000 square feet of retail building space.

The analysis is intended to estimate the order of magnitude of potential retail development. Even though a particular store type might have a current retail sales gap, it does not mean that the type of store will move there. Similarly, a store type that has a retail spending surplus could move to the plan area. Nevertheless, the analysis indicates that there is spending support and that the specific plan should accommodate some retail development to realize the mixed-use vision for the area.

4. HOTEL DEMAND

The COVID-19 pandemic dealt a severe blow to the hotel industry, causing unprecedented disruptions in travel and hospitality. Even though the industry has mostly recovered, there has yet to be the kind of sustained growth that would drive substantial new hotel development.

The pandemic's onset in 2020 led to a dramatic decline in travel, resulting in massive revenue losses and widespread hotel closures. Recovery has been uneven, with leisure travel rebounding more quickly than business travel. This shift in traveler demographics has significantly impacted hotel strategies. In addition, many hotels have had to adapt to new safety protocols such as implementing contactless technologies. Hotels were also impacted by labor shortages, inflation, and rising wages.

Leisure travel has been the primary driver of recovery, with increased demand for domestic and outdoor destinations. Business travel, while gradually returning, is still lagging behind pre-pandemic levels. The rise of remote work and virtual meetings has contributed to this trend. Most recently, there appears to be a slowdown in tourism and leisure stays at hotels regionally.

Even once demand growth warrants new hotel development, high construction costs and high interest rates will make it challenging to finance new hotels.

4A. Existing Hotels

The potential for new hotels in the plan area will reflect the demand within the area within three miles. Beyond this area, the market starts to reflect demand in downtown Anaheim and then the resort area. Within the three-mile area, there are seven relevant existing hotels.

To assess the potential demand for additional hotels, the analysis uses data from Smith Travel Research (STR). The relevant hotels reporting data to STR include:

- Residence Inn Anaheim Placentia Fullerton*
- Quality Inn Placentia Anaheim Fullerton*
- Motel 6 Anaheim, CA - Fullerton East
- Embassy Suites by Hilton Anaheim North
- DoubleTree by Hilton Fullerton
- Fullerton Marriott at California State University
- Howard Johnson by Wyndham Fullerton Anaheim Conference Cntr
- Holiday Inn Express Fullerton Anaheim
- Best Western Plus Anaheim Orange County Hotel
- SpringHill Suites Anaheim Placentia/Fullerton

*Located in the SP-5 Plan Area

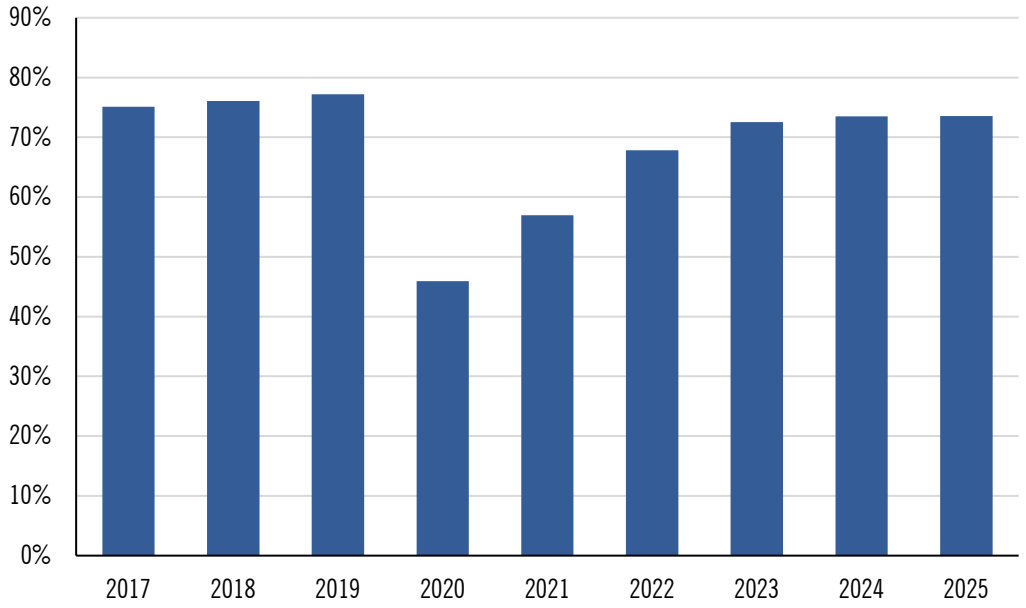
4B. Market Demand

The occupancy rate is a primary measure of the performance of a hotel. Generally, an occupancy rate of 60 to 70 percent is considered healthy. When the average occupancy across a class of hotels in an area is above 70 percent, it is taken as an indicator that the market could support additional hotel rooms. That is,

it should be possible to put new rooms on the market without unduly pushing any existing hotel's occupancy below 60 percent.

Figure 4 shows the average annual occupancy rate for the hotels identified from 2017 through 2024. The average annual occupancy was climbing in the years prior to COVID, from 75.1 percent in 2017 to 77.2 percent in 2019. After the steep drop-off during COVID, the area occupancy rate has steadily increased, reaching 73.5 percent in 2024, with the year-to-date data suggesting another increase for 2025. The occupancy rate has not yet reached pre-COVID levels, but there have been new hotel rooms put on the market since COVID, and this is reflected in the slightly lower annual occupancy rate. Nevertheless, the overall demand (total number of occupied rooms over the year) was 3.5 percent higher in 2024 than in 2019.

Figure 2: Average Annual Occupancy Rates; Signal Hill Area Hotels; 2017 to 2024



Source: Costar/Smith Travel Research, 2025, *Trend Report for Select Hotel Properties January 2017 to January 202*5.

4C. Hotel Demand Findings

With three years (and likely a fourth) of above-70 percent occupancy and increasing occupancy among area hotels, the analysis finds that there is sufficient demand for additional hotel rooms in the area. This means that a new hotel opening would not necessarily push occupancy rates below a healthy level for another hotel. However, with current high construction and financing costs, it might not yet be feasible for a hotel developer to put a new facility on the market in the near term.

A new hotel with 193 rooms would reduce the area occupancy rate to 60 percent, and one with 50 rooms would reduce the occupancy rate to 70 percent. Thus, the near-term demand is between 50 and 193 rooms. While this near-term market demand could support new hotel rooms in the three-mile area analyzed, the trend of an increasing occupancy rate suggests that there will be additional hotel demand over the life of the Specific Plan.

5. RESIDENTIAL DEMAND

Change in the number of households primarily drives the demand for new housing. Thus, projecting the demand for new housing development requires a projection for the increase in the number of households, as discussed below.

5A. Forecast Data Sources

This report bases the projected market demand for new housing in the plan area on two comprehensive demographics forecasts, one prepared by the California Department of Finance (DOF) and the other prepared by the Southern California Association of Governments (SCAG). The DOF forecast is the official statewide population forecast, which DOF allocates to each county based on a comprehensive set of factors, including capacity to accommodate additional growth. The analysis uses the most recent forecast, the 2020 to 2070 Forecast.

SCAG prepares its forecast as part of its planning process every four years to development the Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS). In its most recent forecast in 2024, SCAG considered not just the net increase in household population but also analyzed the need for new housing to alleviate overcrowded housing throughout the region. Because SCAG considers pent-up housing demand in addition to demand from household population growth, it forecasts more demand for housing than results from the DOF forecast. This difference results in a low and a high projection for housing demand.

5B. Trade Area

The analysis uses DOF and SCAG forecasts for total population in Orange County. However, demand for new housing is more local than countywide. The analysis defines the trade area for market potential for new housing as the area within a 10-minute drive of the plan area. The 10-minute drive-time area is shown above in Figure 1. The analysis uses 2010, 2020, and 2025 estimates for the trade area total population, household population, and household size from Esri Business Analyst to allocate the projected growth from the two forecasts to the trade area.

5C. Potential Market Demand for New Housing

Table A-3 on page 13 provides the resulting projections for total population, household population, and number of households in the 10-drive-time trade area from 2020 to 2045. The lower set of projections is based on the DOF population forecast, and the higher set of projections is based on the SCAG population forecast. Finally, Esri Business Analyst's estimate for the trade area's 2025 vacancy rate, 5.0 percent, is used to estimate the total increase in housing expected to accommodate the projected increase in household population. The results are summarized in Table 2.

The analysis projects that, from 2025 to 2045, the number of households in the 10-minute drive-time trade area will increase between 8,490 and 13,430. It also estimates that the number of housing units in the area will increase between 8,930 and 14,140.

Table 2: Projected Increase in Number of Households and Number of Housing Units; 10-minute Drive-Time Trade Area for SP-5 Plan Area; 2025 to 2045

	Projections Based on DOF Forecast	Projections Based on SCAG Forecasts
20-Year Increase in Number of Households	8,490	13,430
20-Year Increase in Housing Units (@5% vacancy)	8,930	14,140

Source: PlaceWorks, 2025.

It is important to note that the projected demand for new housing represents the entire area, some of which can reasonably be expected to be developed in Placentia's other specific plan areas. Where new housing gets developed will depend, in large part, on where land is available to be purchased at a price that is financially feasible for new development, especially when demolition of existing buildings and re-mediation will be necessary. Finally, the projected housing demand is inclusive of affordable housing units and market rate housing units.

Appendix

The following tables provide the underlying data referenced in this report.

Table A-1: Convenience Goods Spending Gap/(Surplus)

Store Type	5-Minute Area	10-Minute Area	15-Minute Area
Food and beverage stores	(215,337,347)	(692,136,560)	(1,286,496,743)
- Grocery stores	(217,546,166)	(675,641,987)	(1,321,733,809)
- Specialty food stores	1,907,570	(14,115,305)	(28,191,594)
- Beer, wine, and liquor stores	301,249	(2,379,267)	63,428,661
Health and personal care stores	9,410,291	(326,740,683)	(676,455,752)
Gasoline stations	(63,977,323)	(148,692,443)	107,553,584
Miscellaneous and other retailers	(51,371,329)	(365,595,950)	(440,143,853)
- Florists	193,975	(4,615,267)	(4,152,213)
- Office supplies, stationery, gift	(2,606,852)	(118,172,746)	(181,785,560)
- Used merchandise stores	(3,760,301)	(20,791,738)	(23,242,586)
- Other miscellaneous store retailers	(4,654,303)	(104,476,746)	(108,515,505)
- Auto parts, accessories, and tires	(40,543,848)	(117,539,453)	(122,447,989)
Food services and drinking places	(40,550,668)	(2,030,734,038)	(2,908,626,478)
- Drinking places (alcoholic beverages)	2,113,297	(24,891,314)	(5,489,017)
- Restaurants and other eating places	(42,663,965)	(2,005,842,724)	(2,903,137,461)

Source: Claritas, Inc.

Table A-2: Comparison Goods Spending Gap/(Surplus)

Store Type	5-Minute Area	10-Minute Area	15-Minute Area
Furniture and home furnishings stores	(25,328,567)	(144,245,628)	(197,833,313)
- Furniture stores	1,946,489	(12,423,337)	(51,961,394)
- Home furnishings stores	(27,275,056)	(131,822,291)	(145,871,919)
Electronics and appliance stores	(7,860,276)	(63,760,736)	(262,518,690)
Building mat., garden equip.& supplies	(106,735,181)	(622,376,568)	(577,760,044)
- Building material and supplies dealers	(111,357,808)	(668,327,088)	(751,006,878)
- Lawn and garden equip. & supplies	4,622,627	45,950,520	173,246,834
Clothing and clothing accessories stores	(27,760,405)	(891,475,080)	(904,474,576)
- Clothing stores	(35,230,792)	(648,544,508)	(582,948,091)
- Shoe stores	2,786,087	(60,715,144)	(22,337,649)
- Jewelry, luggage, and leather good	4,684,300	(182,215,428)	(299,188,837)
Sporting goods, hobby, music, & books	558,439	(17,115,808)	(75,125,703)
- Sporting goods, hobby, & music inst.	(302,347)	(29,091,243)	(72,699,759)
--Sporting goods store	2,175,200	12,832,567	(16,313,749)
- Book stores and news dealers	860,785	11,975,435	(2,425,944)
General merchandise stores	(334,068,911)	82,069,833	337,378,586
- Department stores	(4,438,613)	(70,372,417)	(103,451,553)
- Other general merchandise stores	(329,630,298)	152,442,249	440,830,139

Source: Claritas, Inc.

Table A-3: Projections for Total Population, Household Population, and Number of Households; 10-Minute Drive Time for SP-5 Plan Area; 2020 to 2045

	Projections Based on DOF Forecast	Projections Based on SCAG Forecasts
Total Population		
2020	262,753	262,753
2025	282,077	282,077
2030	286,816	289,730
2035	291,270	296,601
2040	294,233	304,063
2045	295,961	310,230
2025 to 2045	13,884	28,153
Annual Rate	0.2%	0.5%
Household Population		
2020	257,514	257,514
2025	276,522	276,522
2030	280,309	283,158
2035	284,061	289,260
2040	286,342	295,908
2045	287,412	301,269
2025 to 2045	10,891	24,747
Annual Rate	0.2%	0.4%
Number of Households		
2020	84,709	84,709
2025	94,055	94,055
2030	96,326	97,305
2035	98,828	100,637
2040	100,875	104,245
2045	102,543	107,486
2025 to 2045	8,488	13,431
Annual Rate	0.4%	0.7%

Source: PlaceWorks, 2025, using forecast data from CA DOF and SCAG, and estimates from Esri Business Analyst.

Agenda Item No: 3.c

PLACENTIA CITY COUNCIL AGENDA REPORT

Meeting Date: May 19, 2026

Submitted by: Jerry Griggs

From: Finance

Subject:

STUDY SESSION: PRESENTATION OF THE PROPOSED FISCAL YEAR 2026-27 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP)

Financial Impact:

FY 2026-27 EXPENDITURES: $96,249,473
REVENUE: $97,335,031

Recommended Action:

It is recommended that the City Council:

1. Review and discuss the Proposed Fiscal Year 2026-27 Annual Operating Budget and Capital Improvement Program (CIP) and provide input and direction for final budget adoption; and
2. Set the date of the public hearing for budget adoption as June 2, 2026, at 6:00 p.m.

Attachments

Staff Report - 2026-27 Proposed Budget 5.19.26.docx
FY26-27 Proposed Budget Book.pdf
2026-27 Proposed Budget Study Session 5.19.26.pptx

Placentia City Council
AGENDA REPORT

TO: CITY COUNCIL

VIA: DIRECTOR OF FINANCE

FROM: CITY ADMINISTRATOR

DATE: MAY 19, 2026

SUBJECT: STUDY SESSION: PRESENTATION OF THE PROPOSED FISCAL YEAR 2026-27 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROGRAM (CIP)

FISCAL IMPACT: FY 2026-27 EXPENDITURES: $96,249,473
REVENUE: $ 97,335,031

SUMMARY:

In accordance with City Charter Section 1203, the City Administrator must present the Proposed General Fund Operating Budget to the City Council for consideration at least 35 days prior to the beginning of each fiscal year. This item being presented for the City Council's review and consideration is the Fiscal Year 2026-27 Proposed Operating Budget and Capital Improvement Program (CIP). Under the direction of the City Administrator, the Finance Department conducts the analysis and makes projections required to complete the budget document after receiving input from all City departments and specialized consultants.

RECOMMENDATION:

It is recommended that the City Council take the following actions:

1. Review and discuss the Proposed Fiscal Year 2026-27 Annual Operating Budget and Capital Improvement Program (CIP) and provide input and direction for final budget adoption; and

2. Set the date of the public hearing for budget adoption as June 2, 2026, at 6:00 p.m.

DISCUSSION:

The Proposed Budget provides a funding guide that reflects the City's priority to provide effective, high-quality public services that foster safety, quality of life, and economic prosperity throughout our community.

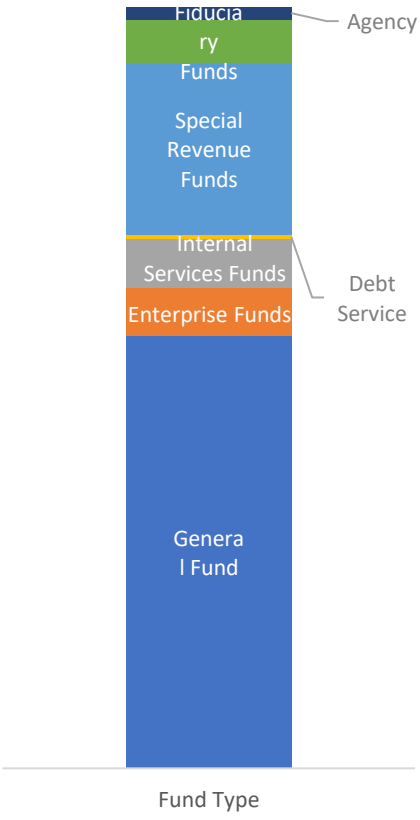
The proposed budget was developed with a focus on repositioning the City's financial position to one that's sustainable in both the short and long term; prioritizes economic development that will enhance the City's sales and transient occupancy tax base; enhances public safety; replenishes reserves; and allows flexibility to respond to changes in the economy outside our control such as tariffs, inflation and changes in consumer spending.

The City, like many other public agencies, is facing economic challenges that have necessitated a return to fundamentals wherein every program, contract, capital project and service offered by the City have been scrutinized with only the most vital included in the Proposed Budget. While challenging, this analysis enabled the City to focus its resources on providing the highest level of service in its core functions while pausing or reassessing auxiliary programs.

Centennial celebration has begun with events planned throughout the year to celebrate one hundred (100) years of the Placentia community! In addition, the City continues to improve the city's infrastructure with a renewed emphasis on street improvements, renovations of parks and playgrounds and several new businesses recently opened or opening soon within the community such as Juan Pollo, Coldstone, Chai Society and a variety of coffee houses.

FY 2026-27 Budget Summary

The proposed FY 2026-27 Operating Budget is $96.2 million, an increase of 0.03% from the FY 2025-26 adopted budget. These expenses are supported by $97.3 million in revenue, an increase of 8.48% from the FY 2025-2026 adopted revenues. These total figures reflect revenues and expenses for all funds citywide including the General Fund, Enterprise Funds, Debt Service Funds and Special Revenue Funds.



Enterprise Funds are proprietary funds supported by user fees and charges that operate much like a private business. The rates charged to customers for these services cover the costs of operation, maintenance and capital and infrastructure improvements. The City maintains two Enterprise Funds, the Sewer Fund and Solid Water (Refuse) Fund. Budgeted expenditures for FY 2026-27 for these funds are $8.4 Million for both operating and capital expenses.

Internal Service Funds, including employee health and welfare, risk management, and equipment replacement account for activities provided to one City department by another City department. The proposed FY 2026-27 budget includes $6.2 million in funding for these funds.

Special Revenue Funds are funds legally restricted to a specific purpose. Examples of Special Revenue Funds include the Gas Tax Fund and the Community Development Block Grant (CDBG).

In total, expenses in Special Revenue Funds are budgeted at $19.4 million for FY 2026-27 inclusive of Measure U.

Proposed revenues and expenses by fund type are outlined below:

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/ (Decr) to Fund Balance
General Fund	56,253,884	54,396,684	1,857,200
Special Revenue	19,449,146	19,549,646	507,704
Enterprise	8,562,679	8,439,058	123,621
Internal Service	6,172,000	6,250,500	(78,500)
Fiduciary	5,253,068	5,253,068	0
Agency	2,151,958	2,151,958	0
DIF	0	208,560	(208,560)
Totals	**$97,335,031**	**$96,249,473**	**$1,085,557**

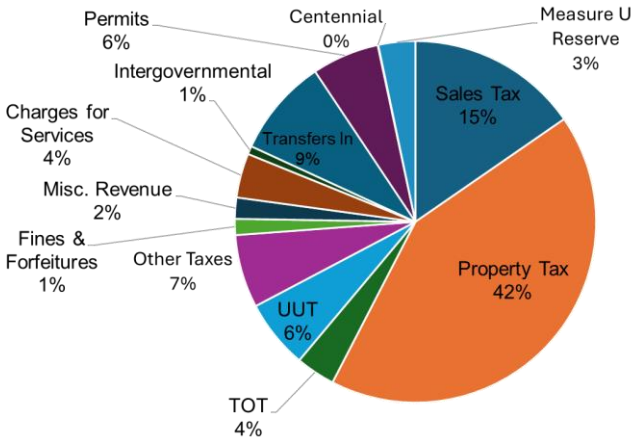
General Fund

The General Fund is the primary operating fund of the City and supports fundamental services including police, fire and life safety, development services, community services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, transfers from Measure U, transient occupancy taxes as well as a variety of user and permit fees and other smaller sources. The FY 26-27 proposed budget for the General Fund is $54.5 million in operating expenses, an increase of $2.0 million or 3.8% from the 2025-26 adopted Budget, supported by $56.3 million in operating revenue, an increase of $3.0 million or 5.6% from FY 2025-26 adopted revenues.

FY 2026-27 budget *does not* incorporate the use of the 20% reserve contribution from Measure U of $1,857,200 outlined in Policy 460 to support day-to-day operations. Instead, these funds will be added to the General Fund Measure U Contingency Reserve to replenish reserve funds which have been decreased in recent years due primarily to the construction of the public safety building and Memoranda of Understanding (MOU) driven labor costs.

General Fund Revenue Highlights

Property Tax revenue in FY 2026-27 is projected to be $23,757,098, an increase of $940,488, or 4.40% more than FY 2025-26 adopted revenues. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent (2%) per year inflation factor for property assessments allowable under Proposition 13. The City continues to maintain a high number of properties assessed at their pre-1978 value, with 12.7% of all citywide parcels and 10% of single-family residences still assessed well below market value. As these properties turn over and are assessed at market value, the City's property tax should continue to increase at a higher percentage than the 2% maximum CPI allowable under Proposition 13.



Sales Tax, excluding Measure U, is projected to be $8.6 million, 0.12% from FY 2025-26 projections. While an increase over the current fiscal year, the projected figure is still $90,000 lower than the amount of sales tax the City received three years ago in FY 2022-23. This trend is not unique to Placentia as sales tax is directly impacted by economic fluctuations due to inflation, tariffs, a potential recession and other influences such as minimum wage increases and store closures. The City's sales tax consultant is projecting an increase in sales tax of 2.2% statewide in FY 2026-27 for all retail categories with increases in fuel/ service stations (3.9%), restaurants/ hotels (1.9%), State and County pools (2.5%), building/ construction (1.3%) and food/ drugs (0.4%). Specific reasons behind their projections include:

- The expiration of federal electric vehicle tax credits in September 2025 caused a sharper-than-anticipated 4Q25 decline in auto sales as many consumers advanced purchases to take advantage of the incentive. Consequently, the current-year forecast is modestly revised downward. Additional uncertainty stems from the onset of conflict involving Iran, which contributed to higher fuel prices. This dynamic temporarily delayed vehicle purchases and may shift consumer preferences toward more affordable, fuel-efficient models.
- Fuel-related taxable sales entered 2026 with significant volatility following a weaker outcome in fourth quarter 2025. Geopolitical tensions involving Iran drove sharp swings in crude markets, with West Texas Intermediate (WTI) prices fluctuating between $80 and $120 per barrel in March. Structural supply pressures—including the closure of the Phillips 66 refinery in Los Angeles and the scheduled shutdown of Valero's Benicia refinery in April along with CARB regulations—are compounding upward price risks.
- Consumers remain highly value-conscious, and the restaurant industry continues to contend with elevated labor and operational costs. Several national chains are closing underperforming locations while reallocating resources toward higher-growth markets.
- Use tax pool collections exceeded expectations in the fourth quarter of 2025, driven largely by e-commerce marketplace sellers and retailers with a strong online presence. Additional one-time gains were observed in select counties from business-related segments such as energy-utilities and

the Franchise Tax Board for self-reported sales activity.

Transient occupancy tax (TOT), otherwise known as the "bed tax" is a 10% tax paid by visitors staying overnight in one of our local hotels and/or short-term rentals operating within the City. The Proposed Budget assumes $1,981,800 in revenue, 3.5% higher than the FY 2025-26 adopted TOT. This increase is due to a combination of growth in the travel industry, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 20.10 % to $811,033 from the prior fiscal year due mainly to increases in parking citations.

Intergovernmental revenue is from outside government agencies including County, State and/or Federal sources and are usually related to grants and/or reimbursement for mandated training in the Police Department and capital projects. Revenues for FY 2026-27 are projected at $413,900, a decrease of $37,000 from FY 25-26 adopted revenues.

Revenue Type	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	Variance to FY25/26 Amended Budget
Property Taxes	22,755,799	23,757,098	4.40%
Sales & Use Taxes	8,449,079	8,659,079	2.49%
Other Taxes	8,852,995	9,135,477	3.19%
Permits	3,484,117	3,387,834	(2.76)%
Fines & Forfeitures	675,300	811,033	20.10%
Intergovernmental	450,915	413,900	(8.21%)
Charges for Services	2,358,860	2,231,867	(5.38%)
Miscellaneous	1,122,500	1,066,000	(5.03%)
Total Operating Revenues	48,149,565	49,462,287	2.73%
Transfers In	677,100	1,219,997	80.18%
Measure U Transfers In			
Employee Retention	2,665,800	2,785,800	4.50%
OPEB	888,600	928,600	4.50%
Measure U Reserve	888,600	1,857,200	109.00%
Total Transfers In	5,120,100	6,791,597	32.65%
Total Resources	**53,269,665**	**56,253,884**	**5.60%**

General Fund Expenditure Highlights

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City, including personnel expenses, professional services, maintenance expenses and training and are supported by revenue generated in the same fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life exceeding one year and are typically funded with one-time funding sources such as reimbursements, development agreements, or the use of unassigned fund balance.

The Proposed FY 2026-27 General Fund budget includes $48.6 Million in department expenses and $5.8

million for debt service and transfers for a total of $54.5 million. This represents an increase of 4.1% for the General Fund from the FY 2025/26 adopted budget.
Proposed General Fund budgets for the respective departments are listed below:

Department	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	Variance to FY25/26 Amended Budget
Legislative	1,006,073	944,342	(6.14%)
City Administrator	689,987	821,667	19.08%
Administrative Services	5,548,750	5,147,998	(7.22%)
Human Resources	880,400	869,138	(1.28%)
Community Services	3,830,886	2,895,131	(24.43)%
Development Services	1,627,540	1,588,761	(2.38)%
Finance	1,448,000	1,427,710	(1.40%)
Fire & Life Safety	5,402,550	5,932,606	9.81%
Police	14,584,486	16,209,312	11.14%
Public Works	4,610,350	5,789,791	25.58%
General Government	6,389,943	6,910,996	8.49%
Total Expenditures	**$46,079,965**	**$48,619,702**	**5.51%**

Significant Changes

In preparing this budget, staff initially projected a deficit due to the nominal increase in revenues compared with a significant increase in expenses, many of which were outside the City's control including:

- Increase in the required Unfunded Actuarial Liability (UAL) payment to CalPERS from $917,000 to $1,252,057 because of their decrease in rate of return on investments in recent fiscal years. This UAL payment is in addition to the $4.1 million debt service payment for the 2020A lease revenue bonds that were issued to pay off the City's UAL in 2020.
- $2.1 million increase in personnel expenses per various memoranda of understandings and merit increases citywide.
- An increase of $525,000 for general liability and workers' compensation insurance citywide.
- Increased costs of utilities including gasoline, electricity and water.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed a total OPEB liability of approximately $14.9 million, with the most recent Unfunded Actuarial Liability (UAL) measured at $12.9 million by CalPERS. In Fall 2022 the City Council directed staff to transfer $2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability.

By design, Section 115 trusts can only be used for pension and OPEB expenses such as the UAL payment to CalPERS, and retiree medical expenses. As part of the actions taken to reduce the initial budget deficit, the Proposed FY 2026-27 Budget includes funding for the *increase* in the required CalPERS UAL payment ($333,686) and an additional one-time use of $348,768 for retiree health expenses. As of April 30, 2026, there is $2.65 million in the Section 115 trust.

Policy 460 - Per Policy No. 460, which guides the allocation of funds received from Measure U, if the General Fund reserve level falls below twenty five percent (25%), the percentage allocated to infrastructure is supposed to decrease from fifty percent (50%) to forty percent (40%) with the reserve funding increasing from ten percent (10%) to twenty percent (20%). During the FY 2025-26 Mid-year Budget review, the projected reserve fell below 25% threshold triggering the reduction in Measure U funds dedicated to infrastructure.

The General Fund reserve is projected to be 20.58% at June 30, 2027.

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2. Proposal of one (1.0 FTE) Information Technology Specialist in the IT Department (*$0 increase in annual salaries offset by equal decrease in contract costs*). In FY 2025-26, the city eliminated the IT Sergeant position in the Police Department, reallocating some of the salary savings to contract IT support to evaluate the level of support needed citywide. IT staff has reviewed the types of IT services performed this past year, as well as future needs, and is proposing the addition of an Information Technology Specialist.

Capital Improvement Program

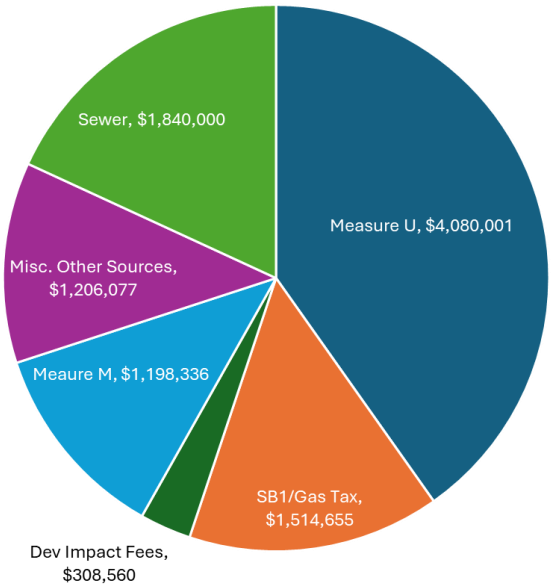
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Attachments:

1. FY 2026-27 Proposed General Fund Budget PowerPoint Presentation
2. FY 2026-27 Proposed Budget and Capital Improvement Plan (CIP)

CITY OF PLACENTIA CENTENNIAL
Rooted in Heritage, United in Community

CITY OF PLACENTIA
FY 2026/27
PROPOSED BUDGET



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City Directory

The City Council consists of five members elected by the district. Council terms are four years, with elections held every two years. Either two or three members are elected in any given election cycle. Every year, the current City Council Members, elect a Mayor and Mayor Pro Tempore who serve for one year. The City Council also serves as the governing body for the Successor Agency, Public Finance Authority and the Placentia Industrial Commercial Development Authority. City Council members may not serve more than three consecutive terms and are responsible for selecting and reviewing the City Administrator who is responsible for managing the day-to-day operations of the City and implementing the policies set by the City Council.

CITY COUNCIL MEMBERS



Chad P. Wanke
Mayor,
District 4



Jeremy B. Yamaguchi
Mayor Pro Tempore,
District 3



Kevin Kirwin
Councilmember,
District 2



Ward L. Smith
Councilmember,
District 5



Thomas Hummer
Councilmember,
District 1

CITY OFFICIALS

City Clerk	Robert S. McKinnell
City Treasurer	Kevin Larson
City Administrator	Jennifer Lampman
Deputy City Administrator	Rosanna Ramirez
Chief of Police	Brad Butts
Fire Chief	Jason Dobine
Director of Finance	Jerry Griggs
Director of Development Services	Joseph Lambert
Director of Community Services	Lydie Gutfeld
Director of Human Resources	Alice Burnett
Director of Public Works	Chris Tanio

City Council meetings are held on the 1st & 3rd Tuesday of the month at 6:00 p.m. and are located in the City Hall Council Chambers.

GOVERNMENT FINANCE OFFICERS ASSOCIATION

Distinguished Budget Presentation Award

PRESENTED TO

City of Placentia
California

For the Fiscal Year Beginning

July 01, 2025



Executive Director

OFFICE OF THE CITY ADMINISTRATOR

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: JENNIFER LAMPMAN, CITY ADMINISTRATOR

DATE: May 19, 2026

SUBJECT: FISCAL YEAR 2026-27 OPERATING BUDGET AND CAPITAL IMPROVEMENT PROJECT PROGRAM

In compliance with City Charter Section 1203, it is my pleasure to present the City of Placentia's adopted Fiscal Year (FY) 2026-27 Operating Budget and Capital Improvement Program. The adopted budget provides a funding guide that reflects the City's priority to provide effective, high-quality public services that foster safety, quality of life, and economic prosperity throughout our community.

The proposed budget was developed with a focus on repositioning the City's financial position to one that's sustainable in both the short and long term; prioritizes economic development that will enhance the City's sales and transient occupancy tax base; enhances public safety; replenishes reserves; and allows flexibility to respond to changes in the economy outside our control such as tariffs, inflation and changes in consumer spending.

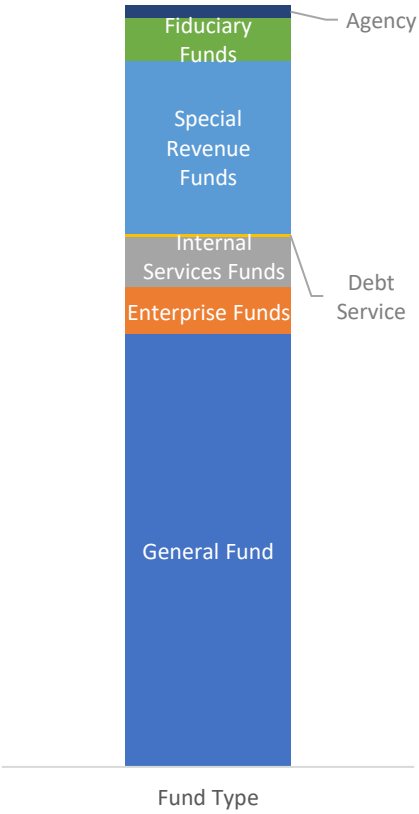
The City, like many other public agencies, is facing economic challenges that have necessitated a return to fundamentals wherein every program, contract, capital project and service offered by the City have been scrutinized with only the most vital included in the Proposed Budget. While challenging, this analysis enabled the City to focus its resources on providing the highest level of service in its core functions while pausing or reassessing auxiliary programs.

Centennial celebration has begun with events planned throughout the year to celebrate one hundred (100) years of the Placentia community! In addition, the City continues to improve the city's infrastructure with a renewed emphasis on street improvements, renovations of parks and playgrounds and several new businesses recently opened or opening soon within the community such as Juan Pollo, Coldstone, Chai Society and a variety of coffee houses.

FY 2026-27 Budget Summary

The proposed FY 2026-27 Operating Budget is $96.2 million, an increase of 0.03% from the FY 2025-26 adopted budget. These expenses are supported by $97.3 million in revenue, an increase of 8.48% from the FY 2025-2026 adopted revenues. These total figures reflect revenues and expenses for all funds citywide including the General Fund, Enterprise Funds, Debt Service Funds and Special Revenue Funds.

Enterprise Funds are proprietary funds supported by user fees and charges that operate much like a private business. The rates charged to customers for these services cover the costs of operation, maintenance and capital and infrastructure improvements. The City maintains two Enterprise Funds, the Sewer Fund and Solid Water (Refuse) Fund. Budgeted expenditures for FY 2026-27 for these funds are $8.4 Million for both operating and capital expenses.



Internal Service Funds, including employee health and welfare, risk management, and equipment replacement account for activities provided to one City department by another City department. The proposed FY 2026-27 budget includes $6.2 million in funding for these funds.

Special Revenue Funds are funds legally restricted to a specific purpose. Examples of Special Revenue Funds include the Gas Tax Fund and the Community Development Block Grant (CDBG). In total, expenses in Special Revenue Funds are budgeted at $19.4 million for FY 2026-27 inclusive of Measure U.

Proposed revenues and expenses by fund type are outlined below:

Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/ (Decr) to Fund Balance
General Fund	56,253,884	54,396,684	1,857,200
Special Revenue	19,449,146	19,549,646	507,704
Enterprise	8,562,679	8,439,058	123,621
Internal Service	6,172,000	6,250,500	(78,500)
Fiduciary	5,253,068	5,253,068	0
Agency	2,151,958	2,151,958	0
DIF	0	208,560	(208,560)
Totals	**$97,335,031**	**$96,249,473**	**$1,085,557**

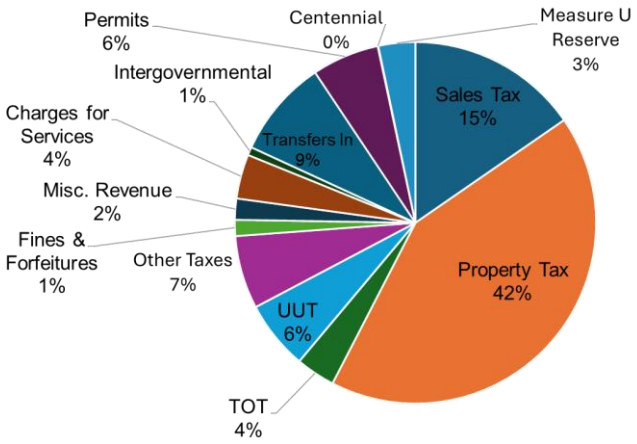
General Fund

The General Fund is the primary operating fund of the City and supports fundamental services including police, fire and life safety, development services, community services and general administration. Revenue for this fund comes from general taxes such as property tax, sales tax, transfers from Measure U, transient occupancy taxes as well as a variety of user and permit fees and other smaller sources. The FY 26-27 proposed budget for the General Fund is $54.5 million in operating expenses, an increase of $2.0 million or 3.8% from the 2025-26 adopted Budget, supported by $56.3 million in operating revenue, an increase of $3.0 million or 5.6% from FY 2025-26 adopted revenues.

FY 2026-27 budget *does not* incorporate the use of the 20% reserve contribution from Measure U of $1,857,200 outlined in Policy 460 to support day-to-day operations. Instead, these funds will be added to the General Fund Measure U Contingency Reserve to replenish reserve funds which have been decreased in recent years due primarily to the construction of the public safety building and Memoranda of Understanding (MOU) driven labor costs.

General Fund Revenue Highlights

Property Tax revenue in FY 2026-27 is projected to be $23,757,098, an increase of $940,488, or 4.40% more than FY 2025-26 adopted revenues. Increases in property tax are due to a combination of property turnover and resulting reassessments and the two percent (2%) per year inflation factor for property assessments allowable under Proposition 13. The City continues to maintain a high number of properties assessed at their pre-1978 value, with 12.7% of all citywide parcels and 10% of single-family residences still assessed well below market value. As these properties turn over and are assessed at market value, the City's property tax should continue to increase at a higher percentage than the 2% maximum CPI allowable under Proposition 13.



Sales Tax, excluding Measure U, is projected to be $8.6 million, 0.12% from FY 2025-26 projections. While an increase over the current fiscal year, the projected figure is still $90,000 lower than the amount of sales tax the City received three years ago in FY 2022-23. This trend is not unique to Placentia as sales tax is directly impacted by economic fluctuations due to inflation, tariffs, a potential recession and other influences such as minimum wage increases and store closures. The City's sales tax consultant is projecting an increase in sales tax of 2.2% statewide in FY 2026-27 for all retail categories with increases in fuel/ service stations (3.9%), restaurants/ hotels (1.9%), State and County pools (2.5%), building/ construction (1.3%) and food/ drugs (0.4%). Specific reasons behind their projections include:

- The expiration of federal electric vehicle tax credits in September 2025 caused a sharper-than-anticipated 4Q25 decline in auto sales as many consumers advanced purchases to

take advantage of the incentive. Consequently, the current-year forecast is modestly revised downward. Additional uncertainty stems from the onset of conflict involving Iran, which contributed to higher fuel prices. This dynamic temporarily delayed vehicle purchases and may shift consumer preferences toward more affordable, fuel-efficient models.

- Fuel-related taxable sales entered 2026 with significant volatility following a weaker outcome in fourth quarter 2025. Geopolitical tensions involving Iran drove sharp swings in crude markets, with West Texas Intermediate (WTI) prices fluctuating between $80 and $120 per barrel in March. Structural supply pressures—including the closure of the Phillips 66 refinery in Los Angeles and the scheduled shutdown of Valero's Benicia refinery in April along with CARB regulations—are compounding upward price risks.
- Consumers remain highly value-conscious, and the restaurant industry continues to contend with elevated labor and operational costs. Several national chains are closing underperforming locations while reallocating resources toward higher-growth markets.
- Use tax pool collections exceeded expectations in the fourth quarter of 2025, driven largely by e-commerce marketplace sellers and retailers with a strong online presence. Additional one-time gains were observed in select counties from business-related segments such as energy-utilities and the Franchise Tax Board for self-reported sales activity.

Transient occupancy tax (TOT), otherwise known as the "bed tax" is a 10% tax paid by visitors staying overnight in one of our local hotels and/or short-term rentals operating within the City. The Proposed Budget assumes $1,981,800 in revenue, 3.5% higher than the FY 2025-26 adopted TOT. This increase is due to a combination of growth in the travel industry, higher nightly hotel rates and a slightly higher number of short-term rentals operating within the City.

Fines & Forfeitures are projected to increase 20.10 % to $811,033 from the prior fiscal year due mainly to increases in parking citations.

Intergovernmental revenue is from outside government agencies including County, State and/or Federal sources and are usually related to grants and/or reimbursement for mandated training in the Police Department and capital projects. Revenues for FY 2026-27 are projected at $413,900, a decrease of $37,000 from FY 25-26 adopted revenues.

Revenue Type	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	Variance to FY25/26 Amended Budget
Property Taxes	22,755,799	23,757,098	4.40%
Sales & Use Taxes	8,449,079	8,659,079	2.49%
Other Taxes	8,852,995	9,135,477	3.19%
Permits	3,484,117	3,387,834	(2.76)%
Fines & Forfeitures	675,300	811,033	20.10%
Intergovernmental	450,915	413,900	(8.21%)
Charges for Services	2,358,860	2,231,867	(5.38%)
Miscellaneous	1,122,500	1,066,000	(5.03%)
Total Operating Revenues	48,149,565	49,462,287	2.73%
Transfers In	677,100	1,219,997	80.18%
Measure U Transfers In			
Employee Retention	2,665,800	2,785,800	4.50%
OPEB	888,600	928,600	4.50%
Measure U Reserve	888,600	1,857,200	109.00%
Total Transfers In	5,120,100	6,791,597	32.65%
Total Resources	**53,269,665**	**56,253,884**	**5.60%**

General Fund Expenditure Highlights

General Fund expenditures are broken into three distinct types- operating, debt service and capital. Operating expenses are those required to support the day-to-day operations of the City, including personnel expenses, professional services, maintenance expenses and training and are supported by revenue generated in the same fiscal year the expenses occur. Debt service supports the principal and interest payments on loans and bonds the City has used to finance capital projects and/or pension obligations. Capital expenses are one-time expenditures for large purchases such as vehicles, technology upgrades and other equipment that has a useful life exceeding one year and are typically funded with one-time funding sources such as reimbursements, development agreements, or the use of unassigned fund balance.

The Proposed FY 2026-27 General Fund budget includes $48.6 Million in department expenses and $5.8 million for debt service and transfers for a total of $54.5 million. This represents an increase of 4.1% for the General Fund from the FY 2025/26 adopted budget.

Proposed General Fund budgets for the respective departments are listed below:

Department	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	Variance to FY25/26 Amended Budget
Legislative	1,006,073	944,342	(6.14%)
City Administrator	689,987	821,667	19.08%
Administrative Services	5,548,750	5,147,998	(7.22%)
Human Resources	880,400	869,138	(1.28%)
Community Services	3,830,886	2,895,131	(24.43)%
Development Services	1,627,540	1,588,761	(2.38)%
Finance	1,448,000	1,427,710	(1.40%)
Fire & Life Safety	5,402,550	5,932,606	9.81%
Police	14,584,486	16,209,312	11.14%
Public Works	4,610,350	5,789,791	25.58%
General Government	6,389,943	6,910,996	8.49%
Total Expenditures	**$46,079,965**	**$48,619,702**	**5.51%**

Significant Changes

In preparing this budget, staff initially projected a deficit due to the nominal increase in revenues compared with a significant increase in expenses, many of which were outside the City's control including:

- Increase in the required Unfunded Actuarial Liability (UAL) payment to CalPERS from $917,000 to $1,252,057 because of their decrease in rate of return on investments in recent fiscal years. This UAL payment is in addition to the $4.1 million debt service payment for the 2020A lease revenue bonds that were issued to pay off the City's UAL in 2020.

- $2.1 million increase in personnel expenses per various memoranda of understandings and merit increases citywide.

- An increase of $525,000 for general liability and workers' compensation insurance citywide.

- Increased costs of utilities including gasoline, electricity and water.

Other Post-Employment Benefits (OPEB)- The City established a Section 115 trust to mitigate potential investment losses from CalPERS and pre-fund OPEB expenses. The City's most recent actuarial study showed a total OPEB liability of approximately $14.9 million, with the most recent Unfunded Actuarial Liability (UAL) measured at $12.9 million by CalPERS. In Fall 2022 the City Council directed staff to transfer $2.4 million from bond proceeds to the Section 115 trust and approved a Section 115 Trust funding policy aimed at reducing the OPEB liability.

By design, Section 115 trusts can only be used for pension and OPEB expenses such as the UAL payment to CalPERS, and retiree medical expenses. As part of the actions taken to reduce the initial budget deficit, the Proposed FY 2026-27 Budget includes funding for the *increase* in the required CalPERS UAL payment ($333,686) and an additional one-time use of $348,768 for retiree health expenses. As of April 30, 2026, there is $2.65 million in the Section 115 trust.

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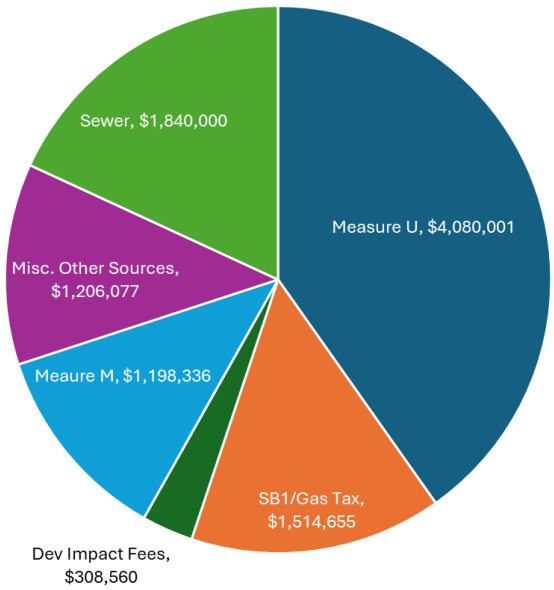
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2025-26 by a separate City Council action. Despite the large number of new and ongoing projects, several needed capital projects remain unfunded this fiscal year, and future completion depends on identifying and securing additional funding.

Conclusion and Final Comments

In closing, I would like to express my sincere appreciation to City staff for their hard work and dedication to the community and for the collaborative effort demonstrated in the development of this budget and the capital improvement program. As our City and surrounding communities grapple with financial and economic challenges, our Staff continue to prioritize providing high quality customer service, public safety and improving infrastructure while remaining focused on long-term fiscal sustainability.

I want to also thank the City Council for its continued effective policy leadership and support, under which the City continues to be a leading example of resilience, excellence, and opportunity.

Respectfully submitted,

Jennifer Lampman
City Administrator

Citywide Organizational Chart



CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2026-27
EFFECTIVE JULY 1, 2026

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
ELECTED				
MAYOR	1	1	1	1
CITY COUNCIL	4	4	4	4
CITY CLERK	1	1	1	1
CITY TREASURER	1	1	1	1
TOTALS	**7**	**7**	**7**	**7**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
APPOINTED (DOES NOT INCLUDE ALTERNATES)				
CITIZENS' OVERSIGHT COMMITTEE	3	3	3	3
FINANCIAL AUDIT OVERSIGHT COMMITTEE	5	5	5	5
HERITAGE COMMITTEE	8	8	8	8
HISTORICAL COMMITTEE	9	9	9	9
PARKS ARTS AND RECREATION COMMISSION (PARC)	5	5	5	5
PLANNING COMMISSION	7	7	7	7
SENIOR ADVISORY COMMITTEE	7	7	7	7
SENIOR/COMMUNITY CENTER BLUE RIBBON COMMITTEE	9	9	9	9
STREETSCAPE AND TRANSPORTATION ADVISORY COMMISSION	6	6	6	6
VETERANS ADVISORY COMMITTEE	10	10	10	10
TOTALS	**69**	**69**	**69**	**69**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
CITY ADMINISTRATOR				
CITY ADMINISTRATOR	1	1	1	1
COMMUNICATIONS & MARKETING MANAGER	1	1	1	1
DIGITAL MEDIA ANALYST	1	1	1	1
EXECUTIVE ADMINISTRATIVE ASSISTANT TO THE CA	1	1	1	1
TOTALS	**4**	**4**	**4**	**4**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
ADMINISTRATIVE SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ADMINISTRATIVE SPECIALIST	1	1	1	1
DEPUTY CITY ADMINISTRATOR	1	1	1	1
DEPUTY CITY CLERK	1	1	1	1
DEPUTY DIRECTOR OF ADMINISTRATIVE SERVICES	1	1	1	1
INFORMATION TECHNOLOGY MANAGER	1	1	1	1
INFORMATION TECHNOLOGY SPECIALIST	1	1	1	2
INFORMATION TECHNOLOGY TECHNICIAN	1	1	1	1
PUBLIC SAFETY COMMUNICATIONS MANAGER	1	1	1	1
PUBLIC SAFETY COMMUNICATIONS SUPERVISOR	3	3	3	3
PUBLIC SAFETY DISPATCHER (1 OVERHIRE)	13	13	13	13
RISK ANALYST	0	0	1	1

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2026-27
EFFECTIVE JULY 1, 2026

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
ADMINISTRATIVE SERVICES (CONTINUED)				
RISK MANAGER	1	1	0	0
SENIOR MANAGEMENT ANALYST	1	1	0	0
TOTALS	**27**	**27**	**26**	**27**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
HUMAN RESOURCES				
DIRECTOR OF HUMAN RESOURCES	1	1	1	1
HUMAN RESOURCES ANALYST	1	1	1	1
SENIOR HUMAN RESOURCES ANALYST	1	1	1	1
HUMAN RESOURCES TECHNICIAN	0	1	1	1
HUMAN RESOURCES OFFICE CLERK	1	1	0	0
SENIOR HUMAN RESOURCES TECHNICIAN	1	0	0	0
TOTALS	**5**	**5**	**4**	**4**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
FINANCE				
ACCOUNTING TECHNICIAN	4	4	4	4
DIRECTOR OF FINANCE	1	1	1	1
FINANCE MANAGER	1	1	1	1
SENIOR ACCOUNTANT	1	1	1	1
SENIOR ACCOUNTING TECHNICIAN	1	1	1	1
SENIOR FINANCIAL ANALYST	1	1	1	1
TOTALS	**9**	**9**	**9**	**9**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
DEVELOPMENT SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
ASSOCIATE PLANNER	1	1	1	1
BUILDING INSPECTION MANAGER	1	1	1	1
BUILDING INSPECTOR	1	1	1	1
BUILDING PERMIT TECHNICIAN	2	1	1	1
CODE ENFORCEMENT OFFICER	1	1	1	1
CODE ENFORCEMENT SUPERVISOR	1	1	1	1
DIRECTOR OF DEVELOPMENT SERVICES	1	1	1	1
GIS TECHNICIAN	1	1	1	1
PLANNING MANAGER	1	1	1	1
PLANNING TECHNICIAN	1	1	1	1
SENIOR BUILDING PERMIT TECHNICIAN	0	1	1	1
TOTALS	**12**	**12**	**12**	**12**

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2026-27
EFFECTIVE JULY 1, 2026

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
PUBLIC SAFETY - POLICE				
CAPTAIN	2	2	2	2
CHIEF OF POLICE	1	1	1	1
COMMUNITY SERVICES OFFICER	2	1	1	1
CRIME ANALYST	1	1	1	1
IT SERGEANT	1	1	0	0
LIEUTENANT	3	3	3	3
MANAGEMENT ANALYST	1	1	1	1
OFFICE SPECIALIST - RECORDS	3	0	0	0
POLICE RECORDS TECHNICIAN	0	3	3	3
PARKING CONTROL OFFICER	2	2	2	2
POLICE ACADEMY TRAINEE	1	1	1	1
POLICE CIVILIAN INVESTIGATOR	3	3	3	3
POLICE OFFICER (3 OVERHIRE)	39	39	39	39
POLICE SERVICES OFFICER	2	2	2	2
POLICE SERVICES SUPERVISOR	3	2	2	2
SUPPORT SERVICES ADMINISTRATOR	0	1	1	1
PROPERTY TECHNICIAN	1	1	1	1
SERGEANT	10	10	10	10
SR. ADMINISTRATIVE ASSISTANT	1	1	1	1
TOTALS	**76**	**75**	**74**	**74**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
FIRE & LIFE SAFETY				
ADMINISTRATIVE ASSISTANT	1	1	1	1
BATTALION CHIEF	3	3	3	3
DEPUTY FIRE CHIEF	1	1	1	1
FIRE CAPTAIN	6	6	6	6
FIRE CHIEF	1	1	1	1
FIRE ENGINEER	6	6	6	6
FIRE MARSHAL	1	1	1	1
FIRE PREVENTION SPECIALIST	1	1	1	1
FIREFIGHTER	9	9	9	9
SENIOR MANAGEMENT ANALYST	1	1	1	1
TOTALS	**30**	**30**	**30**	**30**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
PUBLIC WORKS				
DIRECTOR OF PUBLIC WORKS	1	1	1	1
DEPUTY DIRECTOR OF PUBLIC WORKS	1	2	1	1
ADMINISTRATIVE ASSISTANT	1	1	1	1
ASSOCIATE CIVIL ENGINEER (SEWER)	1	1	1	1
CUSTODIAN	1	2	2	2

CITY OF PLACENTIA
POSITION ALLOCATION PLAN
FISCAL YEAR 2026-27
EFFECTIVE JULY 1, 2026

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
PUBLIC WORKS (CONTINUED)				
ENGINEERING AIDE	1	0	0	0
ENVIRONMENTAL SERVICES COORDINATOR	1	1	1	1
EQUIPMENT MECHANIC	2	2	1	1
EQUIPMENT MECHANIC II	0	0	1	1
FACILITY MAINTENANCE TECHNICIAN	2	3	3	5
FACILITY MAINTENANCE TECHNICIAN II	0	0	0	1
MAINTENANCE WORKER	8	7	7	7
MANAGEMENT ANALYST	0	0	1	1
MANAGEMENT ASSISTANT	1	0	0	0
PUBLIC WORKS INSPECTOR	1	1	1	1
PUBLIC WORKS MANAGER	1	0	1	1
PUBLIC WORKS SUPERINTENDENT	1	1	0	0
PUBLIC WORKS SUPERVISOR	2	2	2	2
SENIOR CIVIL ENGINEER	1	1	1	1
SENIOR CUSTODIAN	1	1	1	1
SENIOR MANAGEMENT ANALYST	1	1	0	0
TRANSPORTATION MANAGER	1	1	1	1
TOTALS	**29**	**28**	**27**	**30**

	Amended 24-25	Adopted 25-26	Amended 25-26	Proposed 26-27
COMMUNITY SERVICES				
ADMINISTRATIVE ASSISTANT	1	1	1	1
COMMUNITY SERVICES COORDINATOR	4	3	3	3
COMMUNITY SERVICES SUPERVISOR	3	3	3	3
DEPUTY DIRECTOR OF COMMUNITY SERVICES	0	0	0	0
DIRECTOR OF COMMUNITY SERVICES	1	1	1	1
FACILITY MAINTENANCE TECHNICIAN	3	3	3	0
MANAGEMENT ANALYST	0	0	0	0
TOTALS	**12**	**11**	**11**	**8**

SUMMARY				
FULL-TIME FUNDED PERSONNEL	200	197	193	194
UNFUNDED OVERHIRES	4	4	4	4
ELECTED & APPOINTED PERSONNEL	76	76	76	76
GRAND TOTAL	280	277	273	274

**Overhires are not funded*

PROJECTED CHANGE IN FINANCIAL POSITION

General Fund Budget
FISCAL YEAR 2026-27

	Fund Balance 6/30/2025	FY25-26 Amended Revenue	FY25-26 Amended Expenditure	Estimated Fund Balance 6/30/2026	FY26-27 Proposed Revenue	FY26-27 Proposed Expenditure	Estimated Fund Balance 6/30/2027
101 - General Fund	(16,039,049)	(55,633,027)	55,587,176	(16,084,900)	(56,253,884)	54,396,684	(17,942,100)
103 - Centennial Event	(8,600)	(70,000)	107,251	28,651	(30,000)	130,500	129,151
General Fund Total	**(16,047,649)**	**(55,703,027)**	**55,694,427**	**(16,056,248)**	**(56,283,884)**	**54,527,184**	**(17,812,949)**
102 - Measure U	(5,425,615)	(9,286,000)	10,715,387	(3,996,228)	(9,286,000)	9,651,601	(3,630,627)
201 - Air Quality Management	(358,884)	-	173,333	(185,551)	-	38,390	(147,161)
202 - Asset Seizure	-	-	-	-	-	-	-
203 - CalRecycle Grant	50,896	-	101,680	152,576	-	-	152,576
204 - CDBG	598,067	(492,285)	492,285	598,067	(317,285)	317,285	598,067
205 - County Annexation	(840,057)	-	-	(840,057)	-	775,897	(64,161)
206 - EIFD	(259,783)	(299,000)	135,610	(423,173)	(320,000)	45,000	(698,173)
207 - Explorer Grant NOC	(123,136)	-	-	(123,136)	-	9,750	(113,386)
208 - General Plan Update Fees	(1,392,261)	-	802,409	(589,852)	(200,000)	200,000	(589,852)
209 - Housing Successor Agncy	(2,091,647)	-	-	(2,091,647)	-	-	(2,091,647)
210 - Landscape Maintenance	20,676	(457,992)	440,867	3,551	(467,152)	443,105	(20,496)
211 - Measure M	(365,152)	(1,238,941)	1,675,329	71,236	(1,243,171)	1,273,336	101,401
212 - NOC-Public Safety Grant	(177,161)	-	104,900	(72,261)	-	-	(72,261)
213 - Opiods Settlement	(188,707)	-	-	(188,707)	-	-	(188,707)
214 - PEG	(72,284)	(75,000)	65,615	(81,669)	(70,000)	55,900	(95,769)
215 - Placentia Navigation Center	(517,426)	(3,193,085)	3,191,085	(519,426)	(3,066,600)	3,069,100	(516,926)
216 - Public Safety CFD 2014-01	(319,866)	(210,000)	198,577	(331,290)	(218,400)	867,687	317,997
217 - State Gas Tax - RMRA	(80,127)	(1,414,458)	1,679,801	185,216	(1,514,655)	1,514,655	185,216
218 - State Gas Tax	(174,527)	(1,474,528)	1,512,848	(136,207)	(1,590,034)	401,049	(1,325,192)
219 - Street Lighting Distrct	-	(197,245)	197,245	-	(197,245)	197,245	-
220 - Suppl Law Enfrcmnt	(239,711)	(191,000)	428,022	(2,689)	(195,000)	195,000	(2,689)
221 - Technology Impact Fees	(528,175)	(130,000)	561,920	(96,255)	(130,000)	140,000	(86,255)
222 - Thoroughfare Constction	(4,981)	-	-	(4,981)	-	-	(4,981)
223 - TOD District CFD 2018-01	(84,828)	(95,900)	50,200	(130,528)	(95,900)	56,826	(169,602)
224 - Federal Grants	(1,957)	-	2,647,047	2,645,090	-	167,321	2,812,411
225 - State Grants	-	-	1,085,340	1,085,340	-	-	1,085,340
227 - Private Grants	-	-	-	-	-	-	-
228 - Asset Seizure DOJ	(18,372)	-	340,618	322,246	-	-	322,246
229 - Asset Seizure Treasury	(55,046)	-	1,026,235	971,189	-	-	971,189
230 - Old Town CFD 2024-01	(1,020)	-	-	(1,020)	-	-	(1,020)
Total Special Revenue Funds	**(12,651,086)**	**(18,755,434)**	**27,626,351**	**(3,780,169)**	**(18,911,442)**	**19,419,146**	**(3,272,465)**

	Fund Balance 6/30/2025	FY25-26 Amended Revenue	FY25-26 Amended Expenditure	Estimated Fund Balance 6/30/2026	FY26-27 Proposed Revenue	FY26-27 Proposed Expenditure	Estimated Fund Balance 6/30/2027
Developer Impact Fees							
301 - Public Safety Impact Fee	(269,500)	-	192,695	(76,805)	-	-	(76,805)
302 - Quimby In Lieu Imapct Fee	(2,160,293)	-	329,559	(1,830,734)	-	-	(1,830,734)
303 - Traffic Impact Fee	(511,178)	-	412,848	(98,330)	-	153,560	55,230
304 - Affordable Housing Impact Fee	(2,336,178)	-	458,256	(1,877,922)	-	40,000	(1,837,922)
305 - Sewer Impact Fee	(231,079)	-	-	(231,079)	-	-	(231,079)
306 - Stormdrain Impact Fee	(12,419)	-	-	(12,419)	-	15,000	2,581
307 - Parks & Rec Impact Fee	(2,206,046)	-	772,831	(1,433,215)	-	-	(1,433,215)
308 - TOD Sewer Impact Fee	(208,649)	-	53,222	(155,427)	-	-	(155,427)
309 - TOD Streetscape Impact Fee	(861,144)	-	-	(861,144)	-	-	(861,144)
310 - TOD Traffic Impact Fee	(657,350)	-	181,382	(475,968)	-	-	(475,968)
311 - Fire Impact Fee	(46,175)	-	79,820	33,645	-	-	33,645
312 - Animal Shelter Impact Fee	(1,110)	-	-	(1,110)	-	-	(1,110)
Total Developer Impact Fee	**(9,501,121)**	**-**	**2,480,612**	**(7,020,509)**	**-**	**208,560**	**(6,811,949)**
401 - Sewer Construction	100,229	-	-	100,229	-	-	100,229
402 - Sewer Fund	(8,832,240)	(1,250,000)	702,205	(9,380,035)	(2,500,000)	2,475,305	(9,404,730)
403 - Refuse Administration	(460,967)	(5,142,880)	5,148,680	(455,167)	(6,062,679)	5,963,753	(554,093)
404 - Storm Drain Construction	(530)	-	-	(530)	-	-	(530)
Total Enterprise Fund	**(9,193,508)**	**(6,392,880)**	**5,850,885**	**(9,735,503)**	**(8,562,679)**	**8,439,058**	**(9,859,125)**
501 - Employee Health and Wellfare	(14,593)	(1,075,059)	1,075,059	(14,593)	(2,184,000)	2,184,000	(14,593)
502 - Risk Management	4,729,386	(3,091,604)	3,094,604	4,732,386	(3,988,000)	3,988,000	4,732,386
503 - Equipment Replacement	(114,395)	-	114,000	(395)	-	-	(395)
505 - City Capital Projects	70,983	(4,846,591)	3,608,082	(1,167,526)	-	78,500	(1,089,026)
Total Internal Service Fund	**4,671,381**	**(9,013,254)**	**7,891,745**	**3,549,872**	**(6,172,000)**	**6,250,500**	**3,628,372**
601 - Successor Agency to the Redevelopment Agency	9,140,954	(1,469,174)	1,472,738	9,144,519	(1,469,504)	1,469,504	9,144,519
602 - Section 115 Trust	(1,077,519)	-	1,000,000	(77,519)	(682,454)	682,454	(77,519)
603 - Trust & Agency Fund	-	-	-	-	-	-	-
Total Agency Fund	**8,063,435**	**(1,469,174)**	**2,472,738**	**9,066,999**	**(2,151,958)**	**2,151,958**	**9,066,999**
701 - Gas Tax Debt	(83,541)	(403,300)	403,300	(83,541)	(401,049)	401,049	(83,541)
702 - Placentia Public Financing Authority	51,072,926	(4,290,600)	4,290,600	51,072,926	(4,852,019)	4,852,019	51,072,926
Total Fiduciary Fund	**50,989,385**	**(4,693,900)**	**4,693,900**	**50,989,385**	**(5,253,068)**	**5,253,068**	**50,989,385**
All Funds	16,330,048	(96,027,669)	106,710,659	27,013,826	(97,335,031)	96,249,473	25,928,268

GENERAL FUND
REVENUE AND EXPENSES

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET
FISCAL YEAR 2026-27

General Fund
Revenues vs. Expenditures

	2025-26 Adopted	2025-26 Amended	2026-27 Proposed	% Change from 2025-26 Adopted
Beginning Fund Balance	11,609,800	9,838,958	9,150,409	
REVENUE				
Property Taxes	22,755,799	22,816,610	23,757,098	104.40%
Sales & Use Taxes	8,449,079	8,649,079	8,659,079	102.49%
Other Taxes	8,852,995	8,852,995	9,135,477	103.19%
Permits & Licenses	3,484,117	3,484,117	3,387,834	97.24%
Fines & Forefeitures	675,300	692,300	811,033	120.10%
Intergovernmental	450,915	450,915	413,900	91.79%
Charges for Services	2,358,860	2,288,860	2,231,867	94.62%
Miscellaneous Revenue	1,122,500	1,122,500	1,066,000	94.97%
Subtotal Revenues	48,149,565	48,357,376	49,462,287	102.73%
Operating Transfers-In	677,100	1,677,100	1,219,997	180.18%
Measure U Transfers-in:				
Employee Retention	2,665,800	2,785,800	2,785,800	104.50%
OPEB	888,600	928,600	928,600	104.50%
Subtotal Transfers-in	4,231,500	5,391,500	4,934,397	116.61%
TOTAL OPERATING RESOURCES	**52,381,065**	**53,748,876**	**54,396,684**	103.85%
EXPENDITURES				
Operating Expenditures				
Legislative	1,006,073	915,105	944,342	93.86%
City Administrator	689,987	704,722	821,667	119.08%
Administrative Services	5,548,750	5,052,698	5,147,998	92.78%
Human Resources	880,400	1,822,918	869,138	98.72%
Finance	1,448,000	1,486,476	1,427,710	98.60%
Development Services	1,627,540	1,708,717	1,588,761	97.62%
Public Safety - Police	14,584,486	16,337,801	16,209,312	111.14%
Fire & Life Safety	5,402,550	5,845,437	5,932,606	109.81%
Public Works	4,610,350	5,019,687	5,789,791	125.58%
Community Services	3,830,886	3,945,032	2,895,131	75.57%
General Government	6,389,943	3,927,640	6,932,246	108.49%
Interfund Transfers (Transfers Out)	61,000	61,000	61,000	100.00%
Subtotal Operating Expenditures	46,079,965	46,827,232	48,619,702	105.51%
Operating Change in Fund balance	6,301,100	6,921,644	5,776,982	91.68%
Non-Operating Revenues/(Expenditures)				
Capital Projects Revenue	-	955,551	-	0.00%
Capital Projects	-	(2,458,844)	-	0.00%
GF Debt Service	(6,301,100)	(6,301,100)	(5,776,982)	91.68%
Subtotal Non-Operating Revenue/(Expenditures)	(6,301,100)	(7,804,393)	(5,776,982)	91.68%
CHANGE IN FUND BALANCE	**0**	**(882,749)**	**0**	0.00%
Other Changes to Fund Balance				
Measure U Reserve Contribution	888,600	928,600	1,857,200	209.00%
Net Change to Fund Balance	**888,600**	**45,851**	**1,857,200**	
Ending Total Fund Balance	**12,498,401**	**9,884,809**	**11,007,609**	
Fund Balance				
Nonspendable	895,672	895,672	929,235	
Measure U - Contingency Reserve	5,726,721	6,626,678	8,483,878	
General Fund Reserve	5,793,270	5,080,130	3,671,048	
Unassigned Fund Balance	82,737	(2,717,671)	(2,076,551)	
TOTAL FUND BALANCE	**12,498,401**	**9,884,809**	**11,007,609**	

General Fund Balance Reserve Target			
Operating Expenses	46,079,965	46,827,232	48,619,702
25% of Budgeted Operating Expenses	11,519,991	11,706,808	12,154,925
General Fund Operating Reserves	11,602,729	8,989,137	10,078,374
General Fund Operating Reserves %	25.18%	19.20%	20.73%
% Funded	101%	77%	83%

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4000 - Current Year-Secured	(11,117,070)	(11,928,617)	(11,928,617)	(12,426,761.68)
4001 - Property Tax (VLF)	(7,146,563)	(7,287,541)	(7,348,352)	(7,649,109.00)
4002 - Current Year-Unsecured	(372,383)	(430,083)	(430,083)	(447,286.32)
4003 - Prior Yrs-Secured/Unsecured	(85,463)	(74,256)	(74,256)	(77,226.24)
4004 - Supplemental Roll	(286,511)	(344,760)	(344,760)	(358,550.40)
4005 - Residual Property Tax	(605,400)	(572,000)	(572,000)	(594,880.00)
4006 - Pass Through	(135,975)	(187,200)	(187,200)	(194,688.00)
4007 - Public Utility Tax Apport	(168,989)	(153,816)	(153,816)	(159,968.64)
4008 - Street Light Reorg	(1,733,285)	(1,716,000)	(1,716,000)	(1,784,640.00)
4009 - Homeowners Prop Tax Relief	(43,700)	(45,614)	(45,614)	(47,438.98)
4010 - Prop Tax/Penalty & Interest	(21,805)	(15,912)	(15,912)	(16,548.48)
4011 - Real Property Transfer Tax	(289,192)	(327,600)	(327,600)	(327,600.00)
4100 - General Sales & Use Taxes	(7,912,379)	(8,049,079)	(8,249,079)	(8,249,079.00)
4102 - Prop 172 Sales & Use Tax	(375,798)	(400,000)	(400,000)	(410,000.00)
4200 - Utility User Tax	(3,234,789)	(3,320,624)	(3,320,624)	(3,470,624.00)
4201 - Franchise Taxes	(3,163,809)	(1,732,370)	(1,732,370)	(1,767,017.40)
4202 - Franchise Property Taxes - Refuse	-	(919,275)	(919,275)	(937,660.50)
4203 - Franchise Taxes - Cable	-	(393,975)	(393,975)	(401,854.50)
4204 - Franchise Taxes - Water	-	(238,486)	(238,486)	(243,255.92)
4205 - Short Term Rental Transient Occupancy Tax	(247,801)	(840,000)	(840,000)	(856,800.00)
4206 - Hotel Transient Occupancy Tax	(1,552,995)	(1,075,000)	(1,075,000)	(1,125,000.00)
4207 - Oil Per Barrel B/L Tax	(5,408)	(5,665)	(5,665)	(5,665.00)
4302 - Planning Division Fees	(336,409)	(313,635)	(313,635)	(250,000.00)
4304 - Developmt Impact Fee Admin Chg	(50,070)	(38,000)	(38,000)	(39,140.00)
4305 - Business License Fees	(1,116,034)	(1,313,250)	(1,313,250)	(1,352,647.50)
4306 - Bicycle Licenses	(3)	-	-	-
4307 - Encroachment Permits	(109,237)	(101,224)	(101,224)	(104,260.72)
4308 - Building Permits	(955,982)	(839,450)	(839,450)	(750,000.00)
4310 - Plumbing Permits	(160,776)	(117,935)	(117,935)	(121,473.05)
4311 - Fire Plan Check/Permit	(109,802)	(82,400)	(82,400)	(100,000.00)
4312 - Electrical Permits	(281,325)	(223,253)	(223,253)	(200,000.00)
4313 - Heat/Ventilation Air Cond	(364,084)	(232,780)	(232,780)	(239,763.40)
4314 - Inspections/Operating Permit	(38,755)	(145,000)	(145,000)	(100,000.00)
4315 - Swimming Pool Permits	(44,703)	(56,650)	(56,650)	(35,000.00)
4316 - Transportation Permit	(8,616)	(6,300)	(6,300)	(6,489.00)
4317 - FOG Permit Business License	-	(2,000)	(2,000)	(2,060.00)
4319 - Parking Permit Fees	(13,316)	(12,240)	(12,240)	(12,000.00)
4320 - Vacant Bldg Registration Fee	(120)	-	-	-
4322 - Special Fire Services	(1,751)	-	-	-
4323 - Building Plan Checks	(151,878)	(100,000)	(100,000)	(150,000.00)
4324 - Dedicated Inspector Fee	(64,615)	(140,000)	(140,000)	(30,000.00)
4325 - Reinspection Fee	(2,185)	-	-	(15,000.00)
4326 - Solar Residential	-	-	-	(60,000.00)
4327 - Solar Commercial	-	-	-	(15,000.00)
4403 - Emergency Response Fee	-	(1,100)	(1,100)	(1,133.00)
4404 - Vehicle Impound/Releases	(4,375)	-	(17,000)	(68,400.00)
4405 - DUI Vehicle Release Fee	(38,020)	(30,000)	(30,000)	(30,000.00)
4406 - Veh Code Fines (Moving)	(59,008)	(50,000)	(50,000)	(51,500.00)
4407 - City Ord Fines (Parking)	(539,730)	(450,000)	(450,000)	(500,000.00)
4408 - Administrative Citations	(165,947)	(144,200)	(144,200)	(160,000.00)
4410 - Card Processing Fee	-	(71,000)	(71,000)	(71,000.00)

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
4500 - AB 109 Public Safety Realign	(34,114)	(30,000)	(30,000)	(30,000.00)
4510 - Federal Grants	(344,552)	(32,015)	(732,015)	(10,000.00)
4511 - State Grants	-	(50,000)	(300,000)	-
4513 - County Grants	-	-	(5,551)	-
4518 - POST - Intergovernmental Rev	(15,523)	(15,000)	(15,000)	(15,000.00)
4521 - Other Intergovernmental Rev	(173,117)	(200,000)	(200,000)	(175,000.00)
4523 - OCWR WDA Import Revenue	(129,046)	(123,900)	(123,900)	(123,900.00)
4600 - Engineering Fees	(189,910)	(180,000)	(180,000)	(100,000.00)
4601 - Landscape Review Revenue	(13,400)	(20,600)	(20,600)	(21,218.00)
4603 - Special Police Services	(109,996)	(85,000)	(85,000)	(37,000.00)
4604 - Alarm System Monitoring	(83,777)	(140,000)	(140,000)	(85,000.00)
4605 - Recreation Programs	(144,926)	(110,500)	(110,500)	(119,075.00)
4606 - Excursions	-	(1,200)	(1,200)	(1,000.00)
4607 - Special Events	(33,390)	(105,750)	(35,750)	(500.00)
4608 - Festival Revenue	(37,149)	(40,000)	(40,000)	(50,000.00)
4611 - Sanitation Collect Fees	(50,233)	(35,000)	(35,000)	(36,050.00)
4613 - Sale of Map/Publication/Copies	(432)	(500)	(500)	(515.00)
4614 - Business Site Insp Fee	(11,351)	(9,450)	(9,450)	(9,733.50)
4617 - Other Charges for Service	(86,543)	(152,000)	(152,000)	(1,000.00)
4618 - Live Scan Rolling Fee	(1,607)	(3,675)	(3,675)	(2,000.00)
4619 - Placentia Quarterly	-	(5,000)	(5,000)	-
4621 - Fee Based Programs	(167,596)	-	-	(40,000.00)
4700 - Interest Revenue	(735,728)	(800,000)	(800,000)	(800,000.00)
4704 - Interest Revenue (GASB)	(310,504)	-	-	-
4705 - Lease Revenue (GASB)	(750,914)	-	-	-
4800 - Athletic Field Light Fees	(100,018)	(75,000)	(75,000)	(110,000.00)
4801 - Facility Rental	(342,033)	(100,000)	(100,000)	-
4802 - Field Use Fees	(71,274)	(75,000)	(75,000)	(104,000.00)
4803 - Royalty Revenue	(145,508)	(125,000)	(125,000)	(150,000.00)
4804 - Reimbursements/Other Revenue	(107,840)	(121,185)	(121,185)	(118,450.00)
4805 - Lease Revenue	(155,958)	(200,000)	(200,000)	(206,000.00)
4806 - SB 90 Reimbursements	-	-	-	(32,000.00)
4807 - Recovery & Restitution	-	(500)	(500)	-
4809 - Cell Tower Lease Revenue	(35,361)	(305,000)	(305,000)	(366,150.00)
4810 - Billboard Revenue	-	(471,000)	(471,000)	(675,000.00)
4811 - Restitution Revenue	(90,246)	-	-	-
4814 - PD Restitution	(658)	(2,000)	(2,000)	(1,000.00)
4815 - Reimbursement - Strike Team	(272,651)	-	-	-
4818 - Gym Rentals	-	-	-	(110,000.00)
4819 - Facility Reservations	-	-	-	(60,000.00)
4900 - Donations & Contributions	(14,620)	(7,000)	(7,000)	(92,272.00)
4901 - NSF Check Fees	(81)	-	-	-
4913 - Interest Revenue (GASB)	4,726	-	-	-
4916 - Unclaimed Checks	(25,394)	-	-	-
4918 - Receivable Forgiveness	(695,975)	-	-	-
TOTAL REVENUE	**(48,592,753)**	**(48,149,565)**	**(49,312,927)**	**(49,698,384.23)**
TRANSFER IN				
7102 - Transfer In - Measure U	(4,299,784)	(4,443,000)	(4,643,000)	(5,571,600.00)
7204 - Transfer in - CDBG	-	(39,100)	(39,100)	(39,100.00)
7220 - Transfer in - Supplemental Law Enforcement	(194,663)	(428,000)	(428,000)	(195,000.00)
7229 - Transfer in: Asset Seizure Treasury	-	-	(1,000,000)	-

PROPOSED BUDGET **FUND** **101 - General Fund**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
7402 - Transfer in - Sewer Maintiance	-	(185,000)	(185,000)	(185,000.00)
7601 - Transfer in - Sucessor Agency	(50,000)	(25,000)	(25,000)	(25,000.00)
7702 - Transfer In - Placentia Public Financing Auth	(1,425,053)	-	-	-
TOTAL TRANSFERS IN	**(5,969,500)**	**(5,120,100)**	**(6,320,100)**	**(6,015,700.00)**
TOTAL OPERATING REVENUE	**(54,562,253)**	**(53,269,665)**	**(55,633,027)**	**(55,714,084.23)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	21,642,427	20,568,100	22,350,867	22,768,700.00
5001 - Salaries/Part-Time	1,438,758	1,428,100	1,428,100	1,477,700.00
5002 - Salaries/Temporary Employees	2,806	-	-	-
5003 - Overtime	2,512,015	1,577,900	2,037,900	1,579,300.00
5004 - Leave Accrual Payout	14,168	46,000	-	-
5005 - Alternative H&W Payout	213,477	102,000	101,789	119,093.75
5006 - Signing Bonus Payout	-	500,000	-	-
5007 - Salary Savings	-	(685,900)	(1,377,400)	(600,000.00)
5008 - Other Salaries & Wages	40,321	31,212	39,611	35,712.00
5010 - Leave Buyback	21,534	214,200	214,200	284,184.30
5011 - Contra - Salaries	(759,524)	(745,752)	(745,752)	(737,788.00)
5101 - Life Ins Allocation	42,177	30,336	29,018	29,612.00
5103 - Optical Ins Allocation	34,318	37,038	36,967	276.00
5105 - STD Ins Allocation	-	-	23,300	46,900.00
5107 - Medicare	373,134	296,461	355,769	327,885.00
5109 - Employers' PARS/ARS	411,569	56,500	274,249	48,800.00
5110 - Employer Retirement Contribution	2,271,522	2,693,900	2,606,828	2,936,300.00
5111 - 457(b)Defined Contribution Plan	80,689	-	-	-
5112 - Tuition Reimbursement	34,193	20,000	20,000	-
5113 - Employee Insurance Claims	616	-	-	-
5115 - Emp Bnft/Insurance Premiums	4,435	12	12	25.00
5116 - Health Insurance Premiums	2,649,802	2,811,824	3,076,670	2,677,552.00
5117 - Dental Insurance Premiums	179,113	195,290	187,331	195,500.00
5118 - Life Insurance Premiums	50,663	-	-	-
5119 - Optical Insurance Premiums	-	-	-	36,000.00
5121 - Workers' Comp Premiums	-	-	498,096	-
5122 - LTD Ins Premium	76,853	78,900	111,960	75,800.00
5124 - STD Ins Premium	172,746	48,900	48,691	-
5125 - Other Employee Benefits	4,985	5,900	15,970	24,400.00
TOTAL SALARY AND BENEFITS	**31,512,795**	**29,310,921**	**31,334,175**	**31,325,952.05**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	236,892	166,857	176,857	155,755.00
6001 - R & M/Sewer & Storm Drain	-	-	-	160,400.00
6002 - Repair & Maint/Facilities	365,851	418,000	419,834	269,150.00
6003 - Repair & Maintenance/Streets	59,348	25,000	75,000	55,000.00
6004 - Vehicle Repair & Maintenance	236,984	262,500	262,500	232,250.00
6005 - Repair/Maint Off Furn & Eqp	(2)	-	-	-
6006 - Repair/Maint - Parks & Fields	471,099	463,000	463,000	477,000.00
6007 - Repair/Maint - Park LIghts	27,990	25,000	25,000	3,500.00
6008 - R&M - Tires	-	-	-	30,000.00
6011 - Landscaping	62,920	96,920	96,920	15,000.00
6012 - Tree Maintenance	156,425	170,000	170,000	170,000.00
6013 - Vehicle Detailing	7,375	7,000	7,000	7,000.00

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6015 - Emergency Repairs	-	5,000	5,000	5,000.00
6100 - Advertising/Promotional	23,943	26,000	26,000	30,000.00
6101 - Ammunition	-	-	20,000	30,000.00
6102 - Recruitement Exp	11,434	8,000	8,000	7,000.00
6103 - Paint Supplies	24,839	35,000	35,000	35,000.00
6104 - Janitorial Supplies	33,964	33,500	33,500	38,000.00
6105 - K9 Expenses	14,588	15,000	39,000	20,000.00
6106 - Jail Supplies	23,796	30,000	25,721	30,000.00
6107 - Facility Rental	680	1,600	1,600	1,600.00
6108 - Equipment & Tool Rental	10,920	17,500	47,200	46,700.00
6109 - Office Equipment Rental	51,953	131,000	130,279	150,000.00
6110 - Traffic Control Devices	13,059	25,000	25,000	25,000.00
6111 - Street Signs	24,706	20,000	20,000	20,000.00
6112 - Office Supplies	42,723	39,400	41,400	41,950.00
6113 - Books & Periodicals	7,103	45,200	7,099	10,000.00
6114 - Postage	43,496	47,100	47,100	39,100.00
6115 - Small Tools/Equipment	14,497	11,500	11,500	18,500.00
6116 - Small Furniture & Fixture	1,410	1,900	3,200	13,200.00
6117 - Uniforms	134,822	98,600	108,600	106,800.00
6118 - Personal Protection Equipment	29,519	24,750	24,750	59,250.00
6119 - Emergency Medical Supplies	10,541	10,000	9,500	14,100.00
6120 - Computer Peripheral/Accessory	6,182	8,000	8,000	13,510.00
6122 - Other Supplies	146,053	-	14,500	22,500.00
6125 - Shooting Range Supplies	-	-	-	5,000.00
6126 - Program Supplies	23,370	-	-	83,300.00
6200 - Misc Bank Charges	95,728	43,500	43,500	38,500.00
6201 - Bank Over/Short	209	-	-	-
6202 - Market Value Adjustment	(177,602)	-	-	-
6204 - Vehicle Lease	10,558	202,200	202,200	260,000.00
6205 - Principal/Bonds/COP's/Leases	1,329,662	1,446,600	1,446,600	1,212,481.05
6206 - Interest/Bonds/COP's/Leases	183,489	563,900	563,900	112,481.62
6210 - Lease Revenue Bond Exp	4,483,922	4,290,600	4,290,600	4,452,019.40
6213 - Lease Principal (GASB)	295,308	-	-	-
6214 - Lease Interest (GASB)	14,488	-	-	-
6216 - Subscription Interest (GASB)	205	-	-	-
6300 - Dept. Contract Services	2,307,756	2,191,883	2,219,629	2,098,870.65
6301 - Alarm Monitoring	17,195	16,500	16,500	38,010.00
6302 - Animal Control Services	415,737	468,522	468,522	408,730.00
6304 - Entertainment Services	17,454	52,000	43,800	43,000.00
6305 - Excursions	5,713	7,600	7,600	14,500.00
6307 - Hazardous Materials Disposal	-	4,500	4,500	4,500.00
6308 - Instructional Services	27,052	26,000	26,000	28,000.00
6309 - Landscape Review Expense	13,340	14,000	14,000	14,000.00
6310 - Medical Services	15,950	10,000	10,000	17,000.00
6311 - Officiating	2,720	4,500	4,500	5,000.00
6312 - Printing & Binding	60,239	79,300	69,300	56,600.00
6314 - Video Monitoring	120,015	120,000	120,000	120,000.00
6315 - Community Programs	83,301	141,900	154,700	47,500.00
6316 - Special Investigations	117,109	50,000	68,214	70,000.00
6400 - Professional Services	1,039,046	1,010,300	1,147,552	900,300.00
6401 - Management Consulting Servics	76,690	95,000	95,000	78,000.00
6402 - Legal Services	671,187	500,000	425,000	540,000.00

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6403 - Litigation	145,469	200,000	200,000	100,000.00
6404 - Accounting & Auditing Service	87,827	93,700	93,700	96,500.00
6405 - Engineering Services	-	20,000	20,000	-
6406 - Special Studies	22,382	65,000	65,000	10,000.00
6407 - Towing Services	125	-	-	-
6409 - Building Inspection Services	500	100,000	-	-
6410 - Photo Services & Supplies	-	8,500	-	-
6500 - Range Training	25,309	25,500	5,500	1,000.00
6501 - Travel	29,516	19,500	16,500	42,000.00
6502 - Mileage Reimbursement	1,941	200	2,200	4,700.00
6503 - Meetings & Conferences	44,288	67,300	66,000	65,200.00
6504 - Staff Training	115,533	244,500	243,500	259,035.00
6505 - Dues & Memberships	77,052	84,310	79,890	78,339.85
6506 - Licenses & Permits	127,552	126,680	126,680	128,860.00
6602 - Software Maintenance	1,087,273	1,211,632	1,176,632	6,000.00
6700 - Vehicle Maintenance Allocatn	224	-	-	-
6800 - Property Taxes	1,953	2,500	2,500	2,500.00
6900 - Admin Service Fee	107,627	75,000	75,000	76,000.00
6901 - City Admin Services	3,342,459	4,772,900	3,390,963	5,489,546.00
6902 - City Events	50,121	16,400	29,186	29,800.00
6903 - Common Area Supplies	61,499	34,136	34,136	18,700.00
6905 - Credit Card Disputes	209	-	-	-
6906 - Water	700,870	550,000	550,000	500,000.00
6907 - Electricity	970,083	863,000	863,000	800,000.00
6908 - Telephone/Internet	356,796	240,000	405,000	405,000.00
6909 - Gasoline & Diesel Fuel	330,932	275,000	275,000	300,000.00
6912 - Natural Gas	16,862	15,000	15,000	15,000.00
6913 - Resident Vehicle Rebate Prog	31,500	-	-	-
6915 - Third Party Administration	21,913	16,500	16,500	101,500.00
6916 - Toll Roads Expense	6,641	6,700	6,700	6,800.00
6918 - Pass-Through Waived Permit Fee	931	-	-	-
6930 - Employee Leadership & Wellness	225	-	-	3,000.00
6932 - Election Costs	-	-	-	75,000.00
6999 - Emergency/One Time Expenses	25,753	-	-	70,000.00
TOTAL OPERATING EXPENSES	**21,336,317**	**22,741,090**	**21,588,264**	**21,684,538.57**
TRANSFER OUT				
8219 - Transfer Out - Street Lighting District	69,855	61,000	61,000	61,000.00
TOTAL TRANSFERS OUT	**69,855**	**61,000**	**61,000**	**61,000.00**
TOTAL OPERATING EXPENSES	**52,918,967**	**52,113,011**	**52,983,438**	**53,071,490.62**
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	5,652,305	-	2,191,679	-
9200 - Furniture & Fixtures	4,745	5,750	5,750	-
9300 - Machinery & Equipment	310,543	-	(294,722)	-
9301 - Vehicles	110,847	-	170,000	-
9303 - Office Equipment	1,413	500	500	-
9304 - Computer Hardware	303	-	-	-
9305 - Sidewalk Replacement	-	-	200,000	-
9307 - Improvements Other than Building	55,698	-	54,052	-
9400 - Infrastructure - Parks	14,799	-	54,280	-

PROPOSED BUDGET **FUND** **101 - General Fund**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
9500 - Infrastructure - Sewer	-	-	8,731	-
9600 - Infrastructure - Streets	193,652	-	1,988	-
9900 - Infrastructure - Major Studies	204,387	-	19,415	-
TOTAL CAPITAL AND EQUIPMENT	**6,548,690**	**6,250**	**2,411,672**	**-**
LEGACY ACCOUNTS				
DNU-4950 - Interfund Transfer In	(1,941,967)	-	-	-
DNU-6133 - R & M/Sewers/Storm Drains	47,429	104,000	104,000	-
DNU-6299 - Other Purchased Services	171,455	84,200	31,400	-
DNU-6301 - Special Department Expenses	-	51,250	46,750	-
DNU-6399 - Other Supplies	50	15,000	5,000	-
DNU-6906 - CalPERS-Fire Term. Principal	223,058	-	-	-
DNU-6916 - CalPERS-Fire Term Interest	2,299	-	-	-
DNU-6999 - Other Expenditure	50,195	81,000	56,134	-
DNU-7016 Transfer in UUT	-	(222,682)	(222,682)	-
DNU-7047 Transfer in CFD	-	(50,711)	(50,711)	-
TOTAL LEGACY ACCOUNT	**(1,447,482)**	**62,057**	**(30,109)**	**-**
(INC)/DEC TO FUND BALANCE		**(1,088,347)**	**(268,025)**	**(2,642,593.61)**

SPECIAL REVENUE FUNDS

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET **FUND** **102 - Measure U**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4101 - Measure U Sales Taxes	(8,716,928)	(8,886,000)	(9,286,000)	(9,286,000.00)
TOTAL REVENUE	**(8,716,928)**	**(8,886,000)**	**(9,286,000)**	**(9,286,000.00)**
TOTAL OPERATING REVENUE	**(8,716,928)**	**(8,886,000)**	**(9,286,000)**	**(9,286,000.00)**
OPERATING EXPENSES				
6400 - Professional Services	165,220	-	92,786	-
6504 - Staff Training	218	-	-	-
TOTAL OPERATING EXPENSES	**165,438**	**-**	**92,786**	**-**
TRANSFER OUT				
8101 - Transfer Out - General Fund	4,299,784	4,443,000	4,643,000	5,571,600.00
TOTAL TRANSFERS OUT	**4,299,784**	**4,443,000**	**4,643,000**	**5,571,600.00**
TOTAL OPERATING EXPENSES	**4,465,222**	**4,443,000**	**4,735,786**	**5,571,600.00**
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	136,098	-	604,344	1,411,313.00
9300 - Machinery & Equipment	106,744	1,100,000	1,076,256	40,000.00
9301 - Vehicles	462,662	-	-	125,000.00
9302 - Infrastructure- Network/Server	47,859	-	-	60,000.00
9304 - Computer Hardware	95,782	-	-	-
9400 - Infrastructure - Parks	248,558	-	99,408	400,000.00
9600 - Infrastructure - Streets	2,061,806	3,279,172	4,046,194	1,808,688.00
9700 - Infrastructure - Storm Drain	-	-	-	235,000.00
9800 - Infrastructure - Traffic	47	58,110	58,110	-
9900 - Infrastructure - Major Studies	54,808	-	95,289	-
TOTAL CAPITAL AND EQUIPMENT	**3,214,364**	**4,437,282**	**5,979,601**	**4,080,001.00**
(INC)/DEC TO FUND BALANCE		**(5,718)**	**1,429,387**	**365,601.00**

PROPOSED BUDGET **FUND** **103 - Centennial Event**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4607 - Special Events	(10,000)	-	(70,000)	(30,000.00)
TOTAL REVENUE	**(10,000)**	**-**	**(70,000)**	**(30,000.00)**
TOTAL OPERATING REVENUE	**(10,000)**	**-**	**(70,000)**	**(30,000.00)**
OPERATING EXPENSES				
6108 - Equipment & Tool Rental	-	-	-	79,000.00
6113 - Books & Periodicals	-	-	15,000	-
6117 - Uniforms	-	-	24,000	-
6122 - Other Supplies	1,400	-	7,500	5,500.00
6304 - Entertainment Services	-	-	20,000	25,000.00
6312 - Printing & Binding	-	-	7,500	3,000.00
6315 - Community Programs	-	-	24,751	7,500.00
6400 - Professional Services	-	-	-	8,500.00
6410 - Photo Services & Supplies	-	-	8,500	2,000.00
TOTAL OPERATING EXPENSES	**1,400**	**-**	**107,251**	**130,500.00**
TOTAL OPERATING EXPENSES	**1,400**	**-**	**107,251**	**130,500.00**
(INC)/DEC TO FUND BALANCE		**-**	**37,251**	**100,500.00**

PROPOSED BUDGET **FUND** **201 - Air Quality Management**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4517 - AB2766 Air Quality	(69,100)	-	-	-
4521 - Other Intergovernmental Rev	(25,000)	-	-	-
4700 - Interest Revenue	(9,925)	-	-	-
TOTAL REVENUE	**(104,025)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(104,025)**	**-**	**-**	**-**
OPERATING EXPENSES				
6315 - Community Programs	34,006	-	-	-
TOTAL OPERATING EXPENSES	**34,006**	**-**	**-**	**-**
TOTAL OPERATING EXPENSES	**34,006**	**-**	**-**	**-**
CAPITAL AND EQUIPMENT				
9800 - Infrastructure - Traffic	-	-	173,333	38,390.00
TOTAL CAPITAL AND EQUIPMENT	**-**	**-**	**173,333**	**38,390.00**
(INC)/DEC TO FUND BALANCE		**-**	**173,333**	**38,390.00**

PROPOSED BUDGET **FUND** **203 - CalRecycle Grant**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4700 - Interest Revenue	(3,777)	-	-	-
TOTAL REVENUE	**(3,777)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(3,777)**	**-**	**-**	**-**
OPERATING EXPENSES				
6400 - Professional Services	32,826	18,774	18,774	-
TOTAL OPERATING EXPENSES	**32,826**	**18,774**	**18,774**	**-**
TOTAL OPERATING EXPENSES	**32,826**	**18,774**	**18,774**	**-**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	22,668	75,257	75,257	-
DNU-6301 - Special Department Expenses	-	2,649	2,649	-
DNU-6499 - Other Program Expenditures	-	5,000	5,000	-
TOTAL LEGACY ACCOUNT	**22,668**	**82,906**	**82,906**	**-**
(INC)/DEC TO FUND BALANCE		**101,680**	**101,680**	**-**

PROPOSED BUDGET **FUND** **204 - CDBG**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4510 - Federal Grants	(85,772)	(492,285)	(492,285)	(317,285.00)
TOTAL REVENUE	**(85,772)**	**(492,285)**	**(492,285)**	**(317,285.00)**
TOTAL OPERATING REVENUE	**(85,772)**	**(492,285)**	**(492,285)**	**(317,285.00)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	42,957	-	-	-
5001 - Salaries/Part-Time	65,929	-	-	-
5003 - Overtime	198	-	-	-
5005 - Alternative H&W Payout	163	-	-	-
5012 - Interfund Salaries	-	88,106	88,106	67,106.00
5101 - Life Ins Allocation	63	-	-	-
5103 - Optical Ins Allocation	37	-	-	-
5107 - Medicare	1,475	-	-	-
5109 - Employers' PARS/ARS	2,069	-	-	-
5110 - Employer Retirement Contribution	3,924	-	-	-
5115 - Emp Bnft/Insurance Premiums	9	-	-	-
5116 - Health Insurance Premiums	3,433	-	-	-
5117 - Dental Insurance Premiums	207	-	-	-
5122 - LTD Ins Premium	171	-	-	-
5124 - STD Ins Premium	105	-	-	-
5125 - Other Employee Benefits	(9)	-	-	-
TOTAL SALARY AND BENEFITS	**120,731**	**88,106**	**88,106**	**67,106.00**
OPERATING EXPENSES				
6315 - Community Programs	20,812	229,179	229,179	73,500.00
TOTAL OPERATING EXPENSES	**20,812**	**229,179**	**229,179**	**73,500.00**
TOTAL OPERATING EXPENSES	**141,543**	**317,285**	**317,285**	**140,606.00**
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	-	175,000	175,000	176,679.00
TOTAL CAPITAL AND EQUIPMENT	**-**	**175,000**	**175,000**	**176,679.00**
(INC)/DEC TO FUND BALANCE		-	-	-

PROPOSED BUDGET **FUND** **205 - County Annexation**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4700 - Interest Revenue	(22,134)	-	-	-
TOTAL REVENUE	**(22,134)**	-	-	-
TOTAL OPERATING REVENUE	**(22,134)**	-	-	-
OPERATING EXPENSES				
6931 - Receivable Write off	695,975	-	-	-
TOTAL OPERATING EXPENSES	**695,975**	-	-	-
TRANSFER OUT				
8101 - Transfer Out - General Fund	-	-	-	775,896.66
TOTAL TRANSFERS OUT	**-**	-	-	**775,896.66**
TOTAL OPERATING EXPENSES	**695,975**	-	-	**775,896.66**
(INC)/DEC TO FUND BALANCE		-	-	**775,896.66**

PROPOSED BUDGET **FUND** **206 - EIFD**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4000 - Current Year-Secured	(233,999)	-	-	(320,000.00)
4700 - Interest Revenue	(3,338)	-	-	-
4904 - Bond Proceeds	-	-	-	(9,000,000.00)
TOTAL REVENUE	**(237,337)**	**-**	**-**	**(9,320,000.00)**
TOTAL OPERATING REVENUE	**(237,337)**	**-**	**-**	**(9,320,000.00)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	-	-	-	32,000.00
5101 - Life Ins Allocation	-	-	-	100.00
5105 - STD Ins Allocation	-	-	-	100.00
5107 - Medicare	-	-	-	100.00
5110 - Employer Retirement Contribution	-	-	-	3,400.00
5116 - Health Insurance Premiums	-	-	-	3,800.00
5117 - Dental Insurance Premiums	-	-	-	100.00
5119 - Optical Insurance Premiums	-	-	-	100.00
5122 - LTD Ins Premium	-	-	-	200.00
5125 - Other Employee Benefits	-	-	-	100.00
TOTAL SALARY AND BENEFITS	**-**	**-**	**-**	**40,000.00**
OPERATING EXPENSES				
6313 - Public Notice	(495)	-	-	5,000.00
6400 - Professional Services	2,295	-	-	-
6901 - City Admin Services	4,951	-	-	-
TOTAL OPERATING EXPENSES	**6,752**	**-**	**-**	**5,000.00**
TOTAL OPERATING EXPENSES	**6,752**	**-**	**-**	**45,000.00**
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	4,850	150,000	10,054,706	-
9900 - Infrastructure - Major Studies	36,407	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**41,257**	**150,000**	**10,054,706**	**-**
(INC)/DEC TO FUND BALANCE		**150,000**	**10,054,706**	**(9,275,000.00)**

PROPOSED BUDGET **FUND** **207 - Explorer Grant NOC**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4700 - Interest Revenue	(3,074)	-	-	-
TOTAL REVENUE	**(3,074)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(3,074)**	**-**	**-**	**-**
OPERATING EXPENSES				
6117 - Uniforms	17,938	-	(2,700)	5,000.00
6122 - Other Supplies	2,425	-	-	-
6501 - Travel	2,162	-	600	2,000.00
6504 - Staff Training	-	-	2,100	2,750.00
6905 - Credit Card Disputes	720	-	-	-
TOTAL OPERATING EXPENSES	**23,245**	**-**	**-**	**9,750.00**
TOTAL OPERATING EXPENSES	**23,245**	**-**	**-**	**9,750.00**
(INC)/DEC TO FUND BALANCE		**-**	**-**	**9,750.00**

PROPOSED BUDGET **FUND** **208 - General Plan Update Fees**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4300 - General Plan Update Fee	(267,412)	-	-	(200,000.00)
4511 - State Grants	(150,000)	-	-	-
4700 - Interest Revenue	(38,295)	-	-	-
TOTAL REVENUE	**(455,707)**	**-**	**-**	**(200,000.00)**
TOTAL OPERATING REVENUE	**(455,707)**	**-**	**-**	**(200,000.00)**
OPERATING EXPENSES				
6400 - Professional Services	-	200,000	200,000	200,000.00
6406 - Special Studies	118,849	-	-	-
TOTAL OPERATING EXPENSES	**118,849**	**200,000**	**200,000**	**200,000.00**
TOTAL OPERATING EXPENSES	**118,849**	**200,000**	**200,000**	**200,000.00**
CAPITAL AND EQUIPMENT				
9900 - Infrastructure - Major Studies	49,603	-	602,409	-
TOTAL CAPITAL AND EQUIPMENT	**49,603**	**-**	**602,409**	**-**
(INC)/DEC TO FUND BALANCE		**200,000**	**802,409**	**-**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **209 - Housing Successor Agncy**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4700 - Interest Revenue	(15,459)	-	-	-
4705 - Lease Revenue (GASB)	(3,414)	-	-	-
4805 - Lease Revenue	83	-	-	-
4913 - Interest Revenue (GASB)	(207)	-	-	-
TOTAL REVENUE	**(18,996)**	-	-	-
TOTAL OPERATING REVENUE	**(18,996)**	-	-	-
(INC)/DEC TO FUND BALANCE		-	-	-

PROPOSED BUDGET **FUND** **210 - Landscape Maintenance**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4209 - Landscape Maint Assessments	(459,865)	(457,992)	(457,992)	(467,151.84)
TOTAL REVENUE	**(459,865)**	**(457,992)**	**(457,992)**	**(467,151.84)**
TOTAL OPERATING REVENUE	**(459,865)**	**(457,992)**	**(457,992)**	**(467,151.84)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	7,785	3,700	3,700	3,600.00
5003 - Overtime	1,015	1,100	1,100	1,100.00
5005 - Alternative H&W Payout	-	100	100	37.50
5010 - Leave Buyback	-	200	200	-
5101 - Life Ins Allocation	13	100	100	100.00
5103 - Optical Ins Allocation	23	100	100	-
5105 - STD Ins Allocation	-	-	-	100.00
5107 - Medicare	128	100	100	100.00
5109 - Employers' PARS/ARS	53	100	100	100.00
5110 - Employer Retirement Contribution	587	300	300	300.00
5111 - 457(b)Defined Contribution Plan	23	-	-	-
5115 - Emp Bnft/Insurance Premiums	3	-	-	-
5116 - Health Insurance Premiums	1,135	700	700	700.00
5117 - Dental Insurance Premiums	138	100	100	100.00
5118 - Life Insurance Premiums	(1)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	100.00
5122 - LTD Ins Premium	31	100	100	100.00
5124 - STD Ins Premium	19	100	100	-
5125 - Other Employee Benefits	(3)	100	100	-
TOTAL SALARY AND BENEFITS	**10,950**	**6,900**	**6,900**	**6,437.50**
OPERATING EXPENSES				
6011 - Landscaping	68,837	90,025	90,025	97,725.00
6122 - Other Supplies	93	-	-	-
6906 - Water	362,829	301,518	301,518	301,518.00
6907 - Electricity	20,727	25,000	25,000	25,000.00
6908 - Telephone/Internet	6,893	12,424	12,424	12,424.00
TOTAL OPERATING EXPENSES	**459,380**	**428,967**	**428,967**	**436,667.00**
TOTAL OPERATING EXPENSES	**470,329**	**435,867**	**435,867**	**443,104.50**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	5,000	5,000	-
TOTAL LEGACY ACCOUNT	**-**	**5,000**	**5,000**	**-**
(INC)/DEC TO FUND BALANCE		**(17,125)**	**(17,125)**	**(24,047.34)**

PROPOSED BUDGET **FUND** **211 - Measure M**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4507 - Measure M - Turnback	(1,126,154)	(1,168,171)	(1,168,171)	(1,168,171.00)
4513 - County Grants	(70,932)	(70,770)	(70,770)	(75,000.00)
4700 - Interest Revenue	(18,006)	-	-	-
TOTAL REVENUE	**(1,215,092)**	**(1,238,941)**	**(1,238,941)**	**(1,243,171.00)**
TOTAL OPERATING REVENUE	**(1,215,092)**	**(1,238,941)**	**(1,238,941)**	**(1,243,171.00)**
OPERATING EXPENSES				
6205 - Principal/Bonds/COP's/Leases	460,400	502,314	502,314	-
6206 - Interest/Bonds/COP's/Leases	25,848	-	-	-
6315 - Community Programs	136,025	70,770	70,770	75,000.00
TOTAL OPERATING EXPENSES	**622,273**	**573,084**	**573,084**	**75,000.00**
TOTAL OPERATING EXPENSES	**622,273**	**573,084**	**573,084**	**75,000.00**
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	754,931	654,176	1,102,245	1,198,336.00
TOTAL CAPITAL AND EQUIPMENT	**754,931**	**654,176**	**1,102,245**	**1,198,336.00**
(INC)/DEC TO FUND BALANCE		**(11,681)**	**436,388**	**30,165.00**

PROPOSED BUDGET **FUND** **212 - NOC-Public Safety Grant**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4511 - State Grants	(239,000)	-	-	-
4700 - Interest Revenue	(4,216)	-	-	-
TOTAL REVENUE	**(243,216)**	-	-	-
TOTAL OPERATING REVENUE	**(243,216)**	-	-	-
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	-	70,600	70,600	-
5005 - Alternative H&W Payout	-	700	700	-
5101 - Life Ins Allocation	-	100	100	-
5103 - Optical Ins Allocation	-	200	200	-
5107 - Medicare	-	600	600	-
5110 - Employer Retirement Contribution	-	19,400	19,400	-
5116 - Health Insurance Premiums	-	11,900	11,900	-
5117 - Dental Insurance Premiums	-	800	800	-
5122 - LTD Ins Premium	-	300	300	-
5124 - STD Ins Premium	-	200	200	-
5125 - Other Employee Benefits	-	100	100	-
TOTAL SALARY AND BENEFITS	-	**104,900**	**104,900**	-
TOTAL OPERATING EXPENSES	-	**104,900**	**104,900**	-
(INC)/DEC TO FUND BALANCE		**104,900**	**104,900**	-

PROPOSED BUDGET **FUND** **213 - Opiods Settlement**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4521 - Other Intergovernmental Rev	(180,999)	-	-	-
4700 - Interest Revenue	(4,831)	-	-	-
TOTAL REVENUE	**(185,830)**	-	-	-
TOTAL OPERATING REVENUE	**(185,830)**	-	-	-
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	7,862	-	-	-
5008 - Other Salaries & Wages	6	-	-	-
5101 - Life Ins Allocation	9	-	-	-
5103 - Optical Ins Allocation	12	-	-	-
5107 - Medicare	114	-	-	-
5110 - Employer Retirement Contribution	1,419	-	-	-
5115 - Emp Bnft/Insurance Premiums	2	-	-	-
5116 - Health Insurance Premiums	1,012	-	-	-
5117 - Dental Insurance Premiums	78	-	-	-
5122 - LTD Ins Premium	28	-	-	-
5124 - STD Ins Premium	17	-	-	-
5125 - Other Employee Benefits	(2)	-	-	-
TOTAL SALARY AND BENEFITS	**10,558**	-	-	-
TOTAL OPERATING EXPENSES	**10,558**	-	-	-
(INC)/DEC TO FUND BALANCE		-	-	-

PROPOSED BUDGET **FUND** **214 - PEG**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4602 - PEG Cable Fees	(64,120)	(75,000)	(75,000)	(70,000)
4700 - Interest Revenue	(2,635)	-	-	-
TOTAL REVENUE	**(66,755)**	**(75,000)**	**(75,000)**	**(70,000)**
TOTAL OPERATING REVENUE	**(66,755)**	**(75,000)**	**(75,000)**	**(70,000)**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	2,408	-	-	-
6112 - Office Supplies	31	-	-	-
6122 - Other Supplies	488	-	-	-
6300 - Dept. Contract Services	28,711	-	-	35,000
6410 - Photo Services & Supplies	-	-	3,000	5,000
TOTAL OPERATING EXPENSES	**31,638**	**-**	**3,000**	**40,000**
TOTAL OPERATING EXPENSES	**31,638**	**-**	**3,000**	**40,000**
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	6,385	-	62,615	-
TOTAL CAPITAL AND EQUIPMENT	**6,385**	**-**	**62,615**	**-**
(INC)/DEC TO FUND BALANCE		**(75,000)**	**(9,385)**	**(30,000.00)**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **215 - Placentia Navigation Center**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4508 - County Contribution	(1,250,000)	(625,000)	(625,000)	(625,000)
4509 - NSPA Cities Operating Contrib	(3,195,976)	(2,043,085)	(2,043,085)	(1,896,600)
4515 - SB2 Direct Funds to City	(841,047)	(500,000)	(500,000)	(500,000)
4516 - SB2 Direct to City - Admin	(44,266)	(25,000)	(25,000)	(45,000)
TOTAL REVENUE	**(5,331,289)**	**(3,193,085)**	**(3,193,085)**	**(3,066,600)**
TOTAL OPERATING REVENUE	**(5,331,289)**	**(3,193,085)**	**(3,193,085)**	**(3,066,600)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	34,927	120,000	120,000	-
5003 - Overtime	994	-	-	-
5005 - Alternative H&W Payout	-	800	800	-
5008 - Other Salaries & Wages	52	-	-	-
5010 - Leave Buyback	-	2,400	2,400	-
5011 - Contra - Salaries	-	-	-	45,000
5101 - Life Ins Allocation	46	200	200	-
5103 - Optical Ins Allocation	74	300	300	-
5107 - Medicare	522	900	900	-
5110 - Employer Retirement Contribution	7,282	23,300	23,300	-
5115 - Emp Bnft/Insurance Premiums	7	-	-	-
5116 - Health Insurance Premiums	6,628	20,500	20,500	-
5117 - Dental Insurance Premiums	328	1,000	1,000	-
5122 - LTD Ins Premium	135	500	500	-
5124 - STD Ins Premium	83	300	300	-
5125 - Other Employee Benefits	(7)	100	100	-
TOTAL SALARY AND BENEFITS	**51,072**	**170,300**	**170,300**	**45,000**
OPERATING EXPENSES				
6002 - Repair & Maint/Facilities	-	-	99,184	100,000
6114 - Postage	19	-	-	-
6122 - Other Supplies	-	-	816	-
6209 - Lease Expenditure	22,500	31,185	31,185	32,000
6300 - Dept. Contract Services	2,729,938	2,380,000	2,380,000	2,380,000
6301 - Alarm Monitoring	-	5,000	5,000	5,000
6503 - Meetings & Conferences	799	1,000	1,000	1,000
6800 - Property Taxes	-	-	-	2,500
6803 - SB2 Allocations to NSPA - Oper	161,567	500,000	500,000	500,000
6908 - Telephone/Internet	-	3,600	3,600	3,600
6999 - Emergency/One Time Expenses	8,362	-	-	-
TOTAL OPERATING EXPENSES	**2,923,185**	**2,920,785**	**3,020,785**	**3,024,100**
TOTAL OPERATING EXPENSES	**2,974,257**	**3,091,085**	**3,191,085**	**3,069,100**
LEGACY ACCOUNTS				
DNU-6999 - Other Expenditure	65,441	100,000	-	-
TOTAL LEGACY ACCOUNT	**65,441**	**100,000**	**-**	**-**
(INC)/DEC TO FUND BALANCE		**(2,000)**	**(2,000)**	**2,500**

PROPOSED BUDGET **FUND** **216 - Public Safety CFD 2014-01**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4208 - CFD Assessments	(202,949)	(210,000)	(210,000)	(218,400)
4700 - Interest Revenue	(11,857)	-	-	-
TOTAL REVENUE	**(214,806)**	**(210,000)**	**(210,000)**	**(218,400)**
TOTAL OPERATING REVENUE	**(214,806)**	**(210,000)**	**(210,000)**	**(218,400)**
OPERATING EXPENSES				
6204 - Vehicle Lease	-	100,000	100,000	-
6908 - Telephone/Internet	2,462	-	-	44,000
TOTAL OPERATING EXPENSES	**2,462**	**100,000**	**100,000**	**44,000**
TOTAL OPERATING EXPENSES	**2,462**	**100,000**	**100,000**	**44,000**
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	42,280	-	98,577	823,687
TOTAL CAPITAL AND EQUIPMENT	**42,280**	**-**	**98,577**	**823,687**
(INC)/DEC TO FUND BALANCE		**(110,000)**	**(11,423)**	**649,287**

PROPOSED BUDGET **FUND** **217 - State Gas Tax - RMRA**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4505 - Rd Maint RehabAcct(RMRA)(2031)	(1,174,051)	(1,414,458)	(1,414,458)	(1,514,655)
4700 - Interest Revenue	(28,809)	-	-	-
TOTAL REVENUE	**(1,202,860)**	**(1,414,458)**	**(1,414,458)**	**(1,514,655)**
TOTAL OPERATING REVENUE	**(1,202,860)**	**(1,414,458)**	**(1,414,458)**	**(1,514,655)**
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	1,554,320	1,414,458	1,632,534	1,514,655
9800 - Infrastructure - Traffic	52,734	-	47,266	-
TOTAL CAPITAL AND EQUIPMENT	**1,607,054**	**1,414,458**	**1,679,801**	**1,514,655**
(INC)/DEC TO FUND BALANCE		**-**	**265,343**	**-**

PROPOSED BUDGET **FUND** **218 - State Gas Tax**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4501 - State Gas Tax (2103)	(499,449)	(475,274)	(475,274)	(527,753)
4502 - State Gas Tax (2105)	(324,795)	(322,462)	(322,462)	(352,899)
4503 - State Gas Tax (2106)	(214,024)	(215,556)	(215,556)	(229,976)
4504 - State Gas Tax (2107)	(430,863)	(453,736)	(453,736)	(471,906)
4506 - State Gas Tax (2107.5)	(7,500)	(7,500)	(7,500)	(7,500)
4700 - Interest Revenue	(14,492)	-	-	-
4804 - Reimbursements/Other Revenue	1,266	-	-	-
TOTAL REVENUE	**(1,489,858)**	**(1,474,528)**	**(1,474,528)**	**(1,590,034)**
TOTAL OPERATING REVENUE	**(1,489,858)**	**(1,474,528)**	**(1,474,528)**	**(1,590,034)**
SALARY AND BENEFITS				
5012 - Interfund Salaries	759,524	657,000	657,000	657,000
TOTAL SALARY AND BENEFITS	**759,524**	**657,000**	**657,000**	**657,000**
OPERATING EXPENSES				
6011 - Landscaping	109,699	139,000	139,000	139,000
6012 - Tree Maintenance	97,091	162,000	162,000	162,000
TOTAL OPERATING EXPENSES	**206,790**	**301,000**	**301,000**	**301,000**
TRANSFER OUT				
8701 - Transfer Out - Gas Tax Debt Service	404,317	403,300	403,300	401,049
TOTAL TRANSFERS OUT	**404,317**	**403,300**	**403,300**	**401,049**
TOTAL OPERATING EXPENSES	**1,370,630**	**1,361,300**	**1,361,300**	**1,359,049**
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	-	151,548	151,548	-
TOTAL CAPITAL AND EQUIPMENT	**-**	**151,548**	**151,548**	**-**
(INC)/DEC TO FUND BALANCE		**38,320**	**38,320**	**(230,985)**

PROPOSED BUDGET **FUND** **219 - Street Lighting Distrct**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4012 - Street Light Assessments	(131,759)	(136,245)	(136,245)	(136,245)
TOTAL REVENUE	**(131,759)**	**(136,245)**	**(136,245)**	**(136,245)**
TRANSFER IN				
7101 - Transfer in - General Fund	(69,855)	(61,000)	(61,000)	(61,000)
TOTAL TRANSFERS IN	**(69,855)**	**(61,000)**	**(61,000)**	**(61,000)**
TOTAL OPERATING REVENUE	**(201,614)**	**(197,245)**	**(197,245)**	**(197,245)**
OPERATING EXPENSES				
6907 - Electricity	201,614	197,245	197,245	197,245
TOTAL OPERATING EXPENSES	**201,614**	**197,245**	**197,245**	**197,245**
TOTAL OPERATING EXPENSES	**201,614**	**197,245**	**197,245**	**197,245**
(INC)/DEC TO FUND BALANCE		-	-	-

PROPOSED BUDGET **FUND** **220 - Suppl Law Enfrcmnt**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4511 - State Grants	(194,663)	(191,000)	(191,000)	(195,000)
4700 - Interest Revenue	(10,276)	-	-	-
TOTAL REVENUE	**(204,940)**	**(191,000)**	**(191,000)**	**(195,000)**
TOTAL OPERATING REVENUE	**(204,940)**	**(191,000)**	**(191,000)**	**(195,000)**
TRANSFER OUT				
8101 - Transfer Out - General Fund	194,663	428,022	428,022	195,000
TOTAL TRANSFERS OUT	**194,663**	**428,022**	**428,022**	**195,000**
TOTAL OPERATING EXPENSES	**194,663**	**428,022**	**428,022**	**195,000**
(INC)/DEC TO FUND BALANCE		**237,022**	**237,022**	**-**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **221 - Technology Impact Fees**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4301 - Technology Fee	(161,479)	(130,000)	(130,000)	(130,000)
4700 - Interest Revenue	(16,425)	-	-	-
TOTAL REVENUE	**(177,903)**	**(130,000)**	**(130,000)**	**(130,000)**
TOTAL OPERATING REVENUE	**(177,903)**	**(130,000)**	**(130,000)**	**(130,000)**
OPERATING EXPENSES				
6400 - Professional Services	3,297	-	131,385	-
TOTAL OPERATING EXPENSES	**3,297**	**-**	**131,385**	**-**
TOTAL OPERATING EXPENSES	**3,297**	**-**	**131,385**	**-**
CAPITAL AND EQUIPMENT				
9300 - Machinery & Equipment	-	170,535	170,535	-
9302 - Infrastructure- Network/Server	-	50,000	50,000	80,000
9304 - Computer Hardware	-	75,000	75,000	60,000
TOTAL CAPITAL AND EQUIPMENT	**-**	**295,535**	**295,535**	**140,000**
(INC)/DEC TO FUND BALANCE		**165,535**	**296,920**	**10,000**

PROPOSED BUDGET **FUND** **222 - Thoroughfare Constction**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4700 - Interest Revenue	(176)	-	-	-
TOTAL REVENUE	**(176)**	-	-	-
TOTAL OPERATING REVENUE	**(176)**	-	-	-
(INC)/DEC TO FUND BALANCE		-	-	-

PROPOSED BUDGET **FUND** **223 - TOD District CFD 2018-01**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4208 - CFD Assessments	(95,542)	(95,900)	(95,900)	(95,900)
4700 - Interest Revenue	(2,284)	-	-	-
TOTAL REVENUE	**(97,826)**	**(95,900)**	**(95,900)**	**(95,900)**
TOTAL OPERATING REVENUE	**(97,826)**	**(95,900)**	**(95,900)**	**(95,900)**
OPERATING EXPENSES				
6001 - R & M/Sewer & Storm Drain	-	7,500	7,500	17,500
6002 - Repair & Maint/Facilities	-	15,000	15,000	15,000
6011 - Landscaping	1,603	10,000	10,000	16,626
6122 - Other Supplies	7,991	-	-	-
6906 - Water	1,250	6,500	6,500	6,500
6907 - Electricity	1,311	1,200	1,200	1,200
TOTAL OPERATING EXPENSES	**12,155**	**40,200**	**40,200**	**56,826**
TOTAL OPERATING EXPENSES	**12,155**	**40,200**	**40,200**	**56,826**
LEGACY ACCOUNTS				
DNU-6133 - R & M/Sewers/Storm Drains	-	10,000	10,000	-
TOTAL LEGACY ACCOUNT	**-**	**10,000**	**10,000**	**-**
(INC)/DEC TO FUND BALANCE		**(45,700)**	**(45,700)**	**(39,074)**

PROPOSED BUDGET **FUND** **224 - Federal Grants**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4510 - Federal Grants	(1,957)	-	-	-
TOTAL REVENUE	**(1,957)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(1,957)**	**-**	**-**	**-**
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	-	2,647,047	2,647,047	167,321
TOTAL CAPITAL AND EQUIPMENT	**-**	**2,647,047**	**2,647,047**	**167,321**
(INC)/DEC TO FUND BALANCE		**2,647,047**	**2,647,047**	**167,321**

PROPOSED BUDGET **FUND** **225 - State Grants**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
CAPITAL AND EQUIPMENT				
9400 - Infrastructure - Parks	-	712,350	712,350	-
9800 - Infrastructure - Traffic	-	372,990	372,990	-
TOTAL CAPITAL AND EQUIPMENT	**-**	**1,085,340**	**1,085,340**	**-**
(INC)/DEC TO FUND BALANCE		**1,085,340**	**1,085,340**	**-**

PROPOSED BUDGET **FUND** **226 - County Grants**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4513 - County Grants	-	-	(272,800)	(250,000)
TOTAL REVENUE	**-**	**-**	**(272,800)**	**(250,000)**
TOTAL OPERATING REVENUE	**-**	**-**	**(272,800)**	**(250,000)**
CAPITAL AND EQUIPMENT				
9800 - Infrastructure - Traffic	-	-	272,800	-
TOTAL CAPITAL AND EQUIPMENT	**-**	**-**	**272,800**	**-**
(INC)/DEC TO FUND BALANCE		-	-	**(250,000)**

PROPOSED BUDGET **FUND** **228 - Asset Seizure DOJ**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4522 - Asset Seizure Funds	(51,733)	-	-	-
4700 - Interest Revenue	(10,571)	-	-	-
4804 - Reimbursements/Other Revenue	(11,441)	-	-	-
TOTAL REVENUE	**(73,745)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(73,745)**	**-**	**-**	**-**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	7,931	20,000	20,000	-
6117 - Uniforms	1,307	20,000	20,000	-
6122 - Other Supplies	8,099	-	214,364	-
6501 - Travel	1,190	-	10,000	-
6504 - Staff Training	22,292	30,000	30,000	-
6802 - Payments to Other Agencies	3,181	-	-	-
TOTAL OPERATING EXPENSES	**44,001**	**70,000**	**294,364**	**-**
TOTAL OPERATING EXPENSES	**44,001**	**70,000**	**294,364**	**-**
CAPITAL AND EQUIPMENT				
9300 - Machinery & Equipment	3,259	10,000	26,254	-
9301 - Vehicles	3,194	10,000	10,000	-
TOTAL CAPITAL AND EQUIPMENT	**6,452**	**20,000**	**36,254**	**-**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	240,618	-	-
TOTAL LEGACY ACCOUNT	**-**	**240,618**	**-**	**-**
(INC)/DEC TO FUND BALANCE		**330,618**	**330,618**	**-**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **229 - Asset Seizure Treasury**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4522 - Asset Seizure Funds	(34,910)	-	-	-
4700 - Interest Revenue	(29,393)	-	-	-
TOTAL REVENUE	**(64,303)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(64,303)**	**-**	**-**	**-**
OPERATING EXPENSES				
6122 - Other Supplies	4,387	-	(29,235)	-
6400 - Professional Services	-	-	3,000	-
6504 - Staff Training	4,870	-	-	-
TOTAL OPERATING EXPENSES	**9,257**	**-**	**(26,235)**	**-**
TRANSFER OUT				
8101 - Transfer Out - General Fund	-	-	1,000,000	-
TOTAL TRANSFERS OUT	**-**	**-**	**1,000,000**	**-**
TOTAL OPERATING EXPENSES	**9,257**	**-**	**973,765**	**-**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	26,235	52,470	-
TOTAL LEGACY ACCOUNT	**-**	**26,235**	**52,470**	**-**
(INC)/DEC TO FUND BALANCE		**26,235**	**1,026,235**	**-**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **230 - Old Town CFD 2024-01**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4208 - CFD Assessments	(1,059)	-	-	-
TOTAL REVENUE	**(1,059)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(1,059)**	**-**	**-**	**-**
OPERATING EXPENSES				
6313 - Public Notice	39	-	-	-
TOTAL OPERATING EXPENSES	**39**	**-**	**-**	**-**
TOTAL OPERATING EXPENSES	**39**	**-**	**-**	**-**
(INC)/DEC TO FUND BALANCE		**-**	**-**	**-**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **301 - Public Safety Impact Fee**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(157,287)	-	-	-
4700 - Interest Revenue	(4,831)	-	-	-
TOTAL REVENUE	**(162,118)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(162,118)**	**-**	**-**	**-**
OPERATING EXPENSES				
6002 - Repair & Maint/Facilities	-	60,390	120,780	-
6602 - Software Maintenance	(1,575)	-	-	-
TOTAL OPERATING EXPENSES	**(1,575)**	**60,390**	**120,780**	**-**
TOTAL OPERATING EXPENSES	**(1,575)**	**60,390**	**120,780**	**-**
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	12,592	-	64,624	-
9300 - Machinery & Equipment	1,575	7,291	7,291	-
TOTAL CAPITAL AND EQUIPMENT	**14,167**	**7,291**	**71,915**	**-**
(INC)/DEC TO FUND BALANCE	**(149,525)**	**67,681**	**192,695**	**-**

PROPOSED BUDGET **FUND** **302 - Quimby In Lieu Imapct Fee**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(701,879)	-	-	-
4700 - Interest Revenue	(23,012)	-	-	-
TOTAL REVENUE	**(724,891)**	-	-	-
TOTAL OPERATING REVENUE	**(724,891)**	-	-	-
CAPITAL AND EQUIPMENT				
9400 - Infrastructure - Parks	21,275	-	292,359	-
9800 - Infrastructure - Traffic	-	-	37,200	-
TOTAL CAPITAL AND EQUIPMENT	**21,275**	-	**329,559**	-
(INC)/DEC TO FUND BALANCE		-	**329,559**	-

PROPOSED BUDGET **FUND** **303 - Traffic Impact Fee**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(272,009)	-	-	-
4700 - Interest Revenue	(9,662)	-	-	-
TOTAL REVENUE	**(281,671)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(281,671)**	**-**	**-**	**-**
CAPITAL AND EQUIPMENT				
9800 - Infrastructure - Traffic	-	154,848	412,848	153,560
9900 - Infrastructure - Major Studies	23,309	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**23,309**	**154,848**	**412,848**	**153,560**
(INC)/DEC TO FUND BALANCE		**154,848**	**412,848**	**153,560**

PROPOSED BUDGET **FUND** **304 - Affordable Housing Impact Fe**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(1,044,433)	-	-	-
4700 - Interest Revenue	(48,835)	-	-	-
TOTAL REVENUE	**(1,093,268)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(1,093,268)**	**-**	**-**	**-**
OPERATING EXPENSES				
6400 - Professional Services	3,835	120,000	120,000	40,000
6401 - Management Consulting Servics	-	283,256	283,256	-
TOTAL OPERATING EXPENSES	**3,835**	**403,256**	**403,256**	**40,000**
TOTAL OPERATING EXPENSES	**3,835**	**403,256**	**403,256**	**40,000**
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	-	-	55,000	-
TOTAL CAPITAL AND EQUIPMENT	**-**	**-**	**55,000**	**-**
(INC)/DEC TO FUND BALANCE		**403,256**	**458,256**	**40,000**

PROPOSED BUDGET **FUND** **305 - Sewer Impact Fee**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(226,600)	-	-	-
4700 - Interest Revenue	(4,479)	-	-	-
TOTAL REVENUE	**(231,079)**	-	-	-
TOTAL OPERATING REVENUE	**(231,079)**	-	-	-
(INC)/DEC TO FUND BALANCE		-	-	-

PROPOSED BUDGET **FUND** **306 - Stormdrain Impact Fee**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(13,690)	-	-	-
4700 - Interest Revenue	(703)	-	-	-
TOTAL REVENUE	**(14,393)**	-	-	-
TOTAL OPERATING REVENUE	**(14,393)**	-	-	-
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	25,000	-	-	-
9700 - Infrastructure - Storm Drain	-	-	-	15,000
TOTAL CAPITAL AND EQUIPMENT	**25,000**	-	-	**15,000**
(INC)/DEC TO FUND BALANCE		-	-	**15,000**

PROPOSED BUDGET **FUND** **307 - Parks & Rec Impact Fee**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(480,770)	-	-	-
4700 - Interest Revenue	(17,391)	-	-	-
TOTAL REVENUE	**(498,161)**	-	-	-
TOTAL OPERATING REVENUE	**(498,161)**	-	-	-
OPERATING EXPENSES				
6002 - Repair & Maint/Facilities	-	-	(60,390)	-
TOTAL OPERATING EXPENSES	-	-	**(60,390)**	-
TOTAL OPERATING EXPENSES	-	-	**(60,390)**	-
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	-	-	252,000	-
9300 - Machinery & Equipment	-	60,000	60,000	-
9400 - Infrastructure - Parks	142,556	550,000	521,221	-
TOTAL CAPITAL AND EQUIPMENT	**142,556**	**610,000**	**833,221**	-
(INC)/DEC TO FUND BALANCE		**610,000**	**772,831**	-

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **308 - TOD Sewer Impact Fee**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(1,137)	-	-	-
TOTAL REVENUE	**(1,137)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(1,137)**	**-**	**-**	**-**
OPERATING EXPENSES				
6100 - Advertising/Promotional	303	-	-	-
TOTAL OPERATING EXPENSES	**303**	**-**	**-**	**-**
TOTAL OPERATING EXPENSES	**303**	**-**	**-**	**-**
CAPITAL AND EQUIPMENT				
9500 - Infrastructure - Sewer	72,749	-	53,222	-
TOTAL CAPITAL AND EQUIPMENT	**72,749**	**-**	**53,222**	**-**
(INC)/DEC TO FUND BALANCE		**-**	**53,222**	**-**

PROPOSED BUDGET **FUND** **309 - TOD Streetscape Impact Fee**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4700 - Interest Revenue	(28,633)	-	-	-
TOTAL REVENUE	**(28,633)**	-	-	-
TOTAL OPERATING REVENUE	**(28,633)**	-	-	-
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	185,300	-	-	-
9900 - Infrastructure - Major Studies	240	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**185,540**	-	-	-
(INC)/DEC TO FUND BALANCE		-	-	-

PROPOSED BUDGET **FUND** **310 - TOD Traffic Impact Fee**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4700 - Interest Revenue	(14,492)	-	-	-
TOTAL REVENUE	**(14,492)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(14,492)**	**-**	**-**	**-**
CAPITAL AND EQUIPMENT				
9800 - Infrastructure - Traffic	36,452	-	181,382	-
9900 - Infrastructure - Major Studies	240	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**36,692**	**-**	**181,382**	**-**
(INC)/DEC TO FUND BALANCE		**-**	**181,382**	**-**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **311 - Fire Impact Fee**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(44,911)	-	-	-
4700 - Interest Revenue	(1,317)	-	-	-
TOTAL REVENUE	**(46,228)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(46,228)**	**-**	**-**	**-**
OPERATING EXPENSES				
6118 - Personal Protection Equipment	54	-	3,611	-
6602 - Software Maintenance	-	-	46,500	-
TOTAL OPERATING EXPENSES	**54**	**-**	**50,111**	**-**
TOTAL OPERATING EXPENSES	**54**	**-**	**50,111**	**-**
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	-	9,909	9,909	-
9304 - Computer Hardware	-	-	19,800	-
TOTAL CAPITAL AND EQUIPMENT	**-**	**9,909**	**29,709**	**-**
(INC)/DEC TO FUND BALANCE		**9,909**	**79,820**	**-**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **312 - Animal Shelter Impact Fee**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4303 - Development Impact Fees	(1,110)	-	-	-
TOTAL REVENUE	**(1,110)**	-	-	-
TOTAL OPERATING REVENUE	**(1,110)**	-	-	-
(INC)/DEC TO FUND BALANCE		-	-	-

ENTERPRISE FUNDS

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET **FUND** **402 - Sewer Fund**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4615 - Sewer Maintenance Fee	(1,688,229)	(1,250,000)	(1,250,000)	(2,500,000)
4700 - Interest Revenue	(80,367)	-	-	-
TOTAL REVENUE	**(1,768,596)**	**(1,250,000)**	**(1,250,000)**	**(2,500,000)**
TOTAL OPERATING REVENUE	**(1,768,596)**	**(1,250,000)**	**(1,250,000)**	**(2,500,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	52,676	250,700	250,700	205,400
5001 - Salaries/Part-Time	93	-	-	-
5003 - Overtime	1,846	-	-	-
5005 - Alternative H&W Payout	-	2,100	2,100	-
5008 - Other Salaries & Wages	32	-	-	-
5010 - Leave Buyback	-	6,100	6,100	-
5101 - Life Ins Allocation	89	500	500	400
5103 - Optical Ins Allocation	107	600	600	-
5105 - STD Ins Allocation	-	-	-	500
5107 - Medicare	801	900	900	600
5109 - Employers' PARS/ARS	720	200	200	300
5110 - Employer Retirement Contribution	57,537	25,500	25,500	19,700
5111 - 457(b)Defined Contribution Plan	43	-	-	-
5115 - Emp Bnft/Insurance Premiums	14	-	-	-
5116 - Health Insurance Premiums	8,453	35,500	35,500	28,400
5117 - Dental Insurance Premiums	516	2,100	2,100	1,900
5118 - Life Insurance Premiums	(2)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	500
5122 - LTD Ins Premium	221	1,000	1,000	800
5124 - STD Ins Premium	134	700	700	-
5125 - Other Employee Benefits	215	200	200	700
TOTAL SALARY AND BENEFITS	**123,496**	**326,100**	**326,100**	**259,200**
OPERATING EXPENSES				
6001 - R & M/Sewer & Storm Drain	205,229	285,500	285,500	416,000
6122 - Other Supplies	2,962	-	-	-
6303 - Billing Services	13,621	14,805	14,805	14,805
6400 - Professional Services	-	27,800	27,800	27,800
6914 - Sewer User Fees	42,508	43,000	43,000	43,000
TOTAL OPERATING EXPENSES	**264,320**	**371,105**	**371,105**	**501,605**
TOTAL OPERATING EXPENSES	**387,816**	**697,205**	**697,205**	**760,805**
CAPITAL AND EQUIPMENT				
9306 - Depreciation	635,046	-	-	-
9500 - Infrastructure - Sewer	-	-	-	1,840,000
TOTAL CAPITAL AND EQUIPMENT	**635,046**	**-**	**-**	**1,840,000**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	5,000	5,000	5,000
TOTAL LEGACY ACCOUNT	**-**	**5,000**	**5,000**	**5,000**
(INC)/DEC TO FUND BALANCE		**(547,795)**	**(547,795)**	**105,805**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **403 - Refuse Administration**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4609 - City Admin Fee	(621,987)	(522,400)	(522,400)	(522,400)
4610 - Property Taxes Refuse Contractor Fee	(4,566,833)	(4,579,480)	(4,579,480)	(5,499,279)
4700 - Interest Revenue	(23,363)	-	-	-
4804 - Reimbursements/Other Revenue	(52,356)	(41,000)	(41,000)	(41,000)
4813 - ISF Employee Optical Costs	11,497	-	-	-
TOTAL REVENUE	**(5,253,043)**	**(5,142,880)**	**(5,142,880)**	**(6,062,679)**
TOTAL OPERATING REVENUE	**(5,253,043)**	**(5,142,880)**	**(5,142,880)**	**(6,062,679)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	29,610	224,700	224,700	143,600
5003 - Overtime	53	1,100	1,100	1,100
5005 - Alternative H&W Payout	161	1,800	1,800	2,994
5010 - Leave Buyback	-	3,200	3,200	-
5101 - Life Ins Allocation	49	600	600	300
5103 - Optical Ins Allocation	45	600	600	-
5105 - STD Ins Allocation	-	-	-	500
5107 - Medicare	436	1,700	1,700	1,400
5109 - Employers' PARS/ARS	1,165	200	200	100
5110 - Employer Retirement Contribution	36,924	19,300	19,300	11,500
5111 - 457(b)Defined Contribution Plan	168	-	-	-
5115 - Emp Bnft/Insurance Premiums	6	-	-	-
5116 - Health Insurance Premiums	2,884	44,900	44,900	15,600
5117 - Dental Insurance Premiums	249	2,700	2,700	700
5118 - Life Insurance Premiums	(6)	-	-	-
5119 - Optical Insurance Premiums	4,597	-	-	200
5122 - LTD Ins Premium	126	1,400	1,400	600
5124 - STD Ins Premium	75	900	900	-
5125 - Other Employee Benefits	(6)	100	100	100
TOTAL SALARY AND BENEFITS	**76,534**	**303,200**	**303,200**	**178,694**
OPERATING EXPENSES				
6010 - Disposal	4,619,278	4,579,480	4,579,480	5,499,279
6300 - Dept. Contract Services	175,296	182,300	182,300	187,769
6313 - Public Notice	-	8,700	8,700	4,350
6400 - Professional Services	54,691	75,000	75,000	93,661
TOTAL OPERATING EXPENSES	**4,849,265**	**4,845,480**	**4,845,480**	**5,785,059**
TOTAL OPERATING EXPENSES	**4,925,799**	**5,148,680**	**5,148,680**	**5,963,753**
(INC)/DEC TO FUND BALANCE		**5,800**	**5,800**	**(98,926)**

INTERNAL SERVICE FUNDS

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET **FUND** **501 - Employee Health and Wellfare**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4609 - City Admin Fee	(41)	-	-	-
4617 - Other Charges for Service	(534,483)	(1,183,200)	(299,259)	(1,501,546)
4808 - ISF Health Ins Reimbursement	(37,936)	-	-	-
4812 - ISF Dental Ins Reimbursement	(67,455)	(139,000)	(139,000)	-
4813 - ISF Employee Optical Costs	9,036	-	-	-
4914 - Section 115 Disbursement	(909,664)	(636,800)	(636,800)	-
TOTAL REVENUE	**(1,540,543)**	**(1,959,000)**	**(1,075,059)**	**(1,501,546)**
TRANSFER IN				
7602 - Transfer In - Section 115 Trust	-	-	-	(682,454)
TOTAL TRANSFERS IN	-	-	-	**(682,454)**
TOTAL OPERATING REVENUE	**(1,540,543)**	**(1,959,000)**	**(1,075,059)**	**(2,184,000)**
SALARY AND BENEFITS				
5106 - Dental Claim	203,798	142,000	142,000	142,000
5115 - Emp Bnft/Insurance Premiums	802	-	-	-
5116 - Health Insurance Premiums	837,187	900,000	16,059	-
5117 - Dental Insurance Premiums	7,365	-	-	-
5118 - Life Insurance Premiums	4,684	-	-	-
5119 - Optical Insurance Premiums	10,274	-	-	-
5123 - Pers Survivor Premiums	22,361	-	-	-
5125 - Other Employee Benefits	5,808	-	-	-
5126 - Employer CalPERS UAL	446,569	917,000	917,000	1,250,000
TOTAL SALARY AND BENEFITS	**1,538,847**	**1,959,000**	**1,075,059**	**1,392,000**
OPERATING EXPENSES				
6915 - Third Party Administration	6,119	-	-	-
6933 - Retiree Health Benefit	-	-	-	792,000
TOTAL OPERATING EXPENSES	**6,119**	-	-	**792,000**
TOTAL OPERATING EXPENSES	**1,544,966**	**1,959,000**	**1,075,059**	**2,184,000**
(INC)/DEC TO FUND BALANCE		-	-	-

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **502 - Risk Management**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4617 - Other Charges for Service	(2,807,976)	(3,589,700)	(3,091,604)	(3,988,000)
4804 - Reimbursements/Other Revenue	(486,344)	-	-	-
4816 - Property Damage Reimbursement	(47,895)	-	-	-
TOTAL REVENUE	**(3,342,214)**	**(3,589,700)**	**(3,091,604)**	**(3,988,000)**
TOTAL OPERATING REVENUE	**(3,342,214)**	**(3,589,700)**	**(3,091,604)**	**(3,988,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	97,958	-	-	87,700
5005 - Alternative H&W Payout	1,250	-	-	-
5011 - Contra - Salaries	14,863	-	-	-
5101 - Life Ins Allocation	140	-	-	200
5103 - Optical Ins Allocation	104	-	-	-
5105 - STD Ins Allocation	-	-	-	200
5107 - Medicare	1,429	-	-	1,300
5110 - Employer Retirement Contribution	6,722	-	-	7,000
5113 - Employee Insurance Claims	16,427	14,000	14,000	-
5115 - Emp Bnft/Insurance Premiums	14	-	-	-
5116 - Health Insurance Premiums	-	-	-	9,000
5117 - Dental Insurance Premiums	641	-	-	1,200
5119 - Optical Insurance Premiums	-	-	-	200
5120 - Workers' Compensation Claims	3,739,118	600,000	600,000	-
5121 - Workers' Comp Premiums	442,943	500,000	1,904	-
5122 - LTD Ins Premium	362	-	-	300
5124 - STD Ins Premium	222	-	-	-
5125 - Other Employee Benefits	(14)	-	-	900
TOTAL SALARY AND BENEFITS	**4,322,177**	**1,114,000**	**615,904**	**108,000**
OPERATING EXPENSES				
6112 - Office Supplies	30	-	-	-
6121 - Ergonomics	227	-	3,000	3,000
6403 - Litigation	-	150,000	150,000	200,000
6503 - Meetings & Conferences	480	-	-	-
6910 - Liability Claims	358,246	154,700	154,700	71,000
6911 - Liability Insurance Premiums	1,847,257	2,100,000	2,100,000	2,625,000
6915 - Third Party Administration	51,374	71,000	71,000	-
6934 - Workers Comp Claims	-	-	-	481,000
6935 - Workers Comp Premium	-	-	-	500,000
TOTAL OPERATING EXPENSES	**2,257,614**	**2,475,700**	**2,478,700**	**3,880,000**
TOTAL OPERATING EXPENSES	**6,579,791**	**3,589,700**	**3,094,604**	**3,988,000**
(INC)/DEC TO FUND BALANCE		**-**	**3,000**	**-**

PROPOSED BUDGET **FUND** **503 - Equipment Replacement**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4902 - Sale of Surplus Property	(42,619)	-	-	-
TOTAL REVENUE	**(42,619)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(42,619)**	**-**	**-**	**-**
CAPITAL AND EQUIPMENT				
9300 - Machinery & Equipment	-	-	35,000	-
9301 - Vehicles	19,144	114,000	79,000	-
9306 - Depreciation	3,829	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**22,972**	**114,000**	**114,000**	**-**
(INC)/DEC TO FUND BALANCE		**114,000**	**114,000**	**-**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **505 - City Capital Projects**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4510 - Federal Grants	-	-	(2,200,000)	-
4512 - State Grants - Prop 68	-	-	(1,643,000)	-
4521 - Other Intergovernmental Rev	-	-	(232,929)	-
4700 - Interest Revenue	(4,743)	-	-	-
4804 - Reimbursements/Other Revenue	(158,336)	-	(770,662)	-
TOTAL REVENUE	**(163,079)**	**-**	**(4,846,591)**	**-**
TOTAL OPERATING REVENUE	**(163,079)**	**-**	**(4,846,591)**	**-**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	523	270,000	270,000	70,800
5005 - Alternative H&W Payout	-	600	600	-
5101 - Life Ins Allocation	1	600	600	200
5103 - Optical Ins Allocation	1	800	800	-
5105 - STD Ins Allocation	-	-	-	200
5107 - Medicare	8	3,000	3,000	500
5109 - Employers' PARS/ARS	19	400	400	-
5110 - Employer Retirement Contribution	38	29,200	29,200	5,700
5115 - Emp Bnft/Insurance Premiums	0	-	-	-
5116 - Health Insurance Premiums	-	45,100	45,100	-
5117 - Dental Insurance Premiums	4	3,600	3,600	200
5119 - Optical Insurance Premiums	-	-	-	200
5122 - LTD Ins Premium	2	1,400	1,400	300
5124 - STD Ins Premium	1	900	900	-
5125 - Other Employee Benefits	(0)	100	100	400
TOTAL SALARY AND BENEFITS	**596**	**355,700**	**355,700**	**78,500**
TOTAL OPERATING EXPENSES	**596**	**355,700**	**355,700**	**78,500**
CAPITAL AND EQUIPMENT				
9600 - Infrastructure - Streets	11,117	-	2,617,517	-
9800 - Infrastructure - Traffic	-	-	634,865	-
TOTAL CAPITAL AND EQUIPMENT	**11,117**	**-**	**3,252,382**	**-**
(INC)/DEC TO FUND BALANCE		**355,700**	**(1,238,509)**	**78,500**

FIDUCIARY FUNDS

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **601 - Successor Agency to the Redevelopment Agency**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4701 - Fiscal Agent Interest Revenue	(16,099)	-	-	-
4804 - Reimbursements/Other Revenue	(906,781)	(1,469,174)	(1,469,174)	(1,469,504)
TOTAL REVENUE	**(922,880)**	**(1,469,174)**	**(1,469,174)**	**(1,469,504)**
TOTAL OPERATING REVENUE	**(922,880)**	**(1,469,174)**	**(1,469,174)**	**(1,469,504)**
OPERATING EXPENSES				
6203 - Trustee Fees	5,200	2,500	2,500	3,500
6205 - Principal/Bonds/COP's/Leases	-	750,000	750,000	780,000
6206 - Interest/Bonds/COP's/Leases	299,814	288,188	288,188	258,788
6209 - Lease Expenditure	22,927	407,051	407,051	402,216
TOTAL OPERATING EXPENSES	**327,941**	**1,447,738**	**1,447,738**	**1,444,504**
TRANSFER OUT				
8101 - Transfer Out - General Fund	50,000	25,000	25,000	25,000
TOTAL TRANSFERS OUT	**50,000**	**25,000**	**25,000**	**25,000**
TOTAL OPERATING EXPENSES	**377,941**	**1,472,738**	**1,472,738**	**1,469,504**
(INC)/DEC TO FUND BALANCE		**3,564**	**3,564**	-

PROPOSED BUDGET **FUND** **602 - Section 115 Trust**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4702 - Sec 115 Interest - Pension	(132,930)	-	-	-
4914 - Section 115 Disbursement	-	-	-	(682,454)
TOTAL REVENUE	**(132,930)**	**-**	**-**	**(682,454)**
TOTAL OPERATING REVENUE	**(132,930)**	**-**	**-**	**(682,454)**
OPERATING EXPENSES				
6202 - Market Value Adjustment	(181,056)	-	-	-
6203 - Trustee Fees	6,893	-	-	-
6804 - Section 115 Trust Disbursement	909,664	1,000,000	1,000,000	-
TOTAL OPERATING EXPENSES	**735,501**	**1,000,000**	**1,000,000**	**-**
TRANSFER OUT				
8501 - Transfer Out - Employee Heath and Wellfare	909,664	-	-	682,454
TOTAL TRANSFERS OUT	**909,664**	**-**	**-**	**682,454**
TOTAL OPERATING EXPENSES	**1,645,166**	**1,000,000**	**1,000,000**	**682,454**
(INC)/DEC TO FUND BALANCE				
Change in Fund Balance		**1,000,000**	**1,000,000**	-

DEBT SERVICE

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET **FUND** **701 - Gas Tax Debt**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
TRANSFER IN				
7218 - Transfer in - Gas Tax	(404,317)	(403,300)	(403,300)	(401,049)
TOTAL TRANSFERS IN	**(404,317)**	**(403,300)**	**(403,300)**	**(401,049)**
TOTAL OPERATING REVENUE	**(404,317)**	**(403,300)**	**(403,300)**	**(401,049)**
OPERATING EXPENSES				
6205 - Principal/Bonds/COP's/Leases	368,000	373,000	373,000	377,000
6206 - Interest/Bonds/COP's/Leases	36,317	30,300	30,300	24,049
TOTAL OPERATING EXPENSES	**404,317**	**403,300**	**403,300**	**401,049**
TOTAL OPERATING EXPENSES	**404,317**	**403,300**	**403,300**	**401,049**
(INC)/DEC TO FUND BALANCE		-	-	-

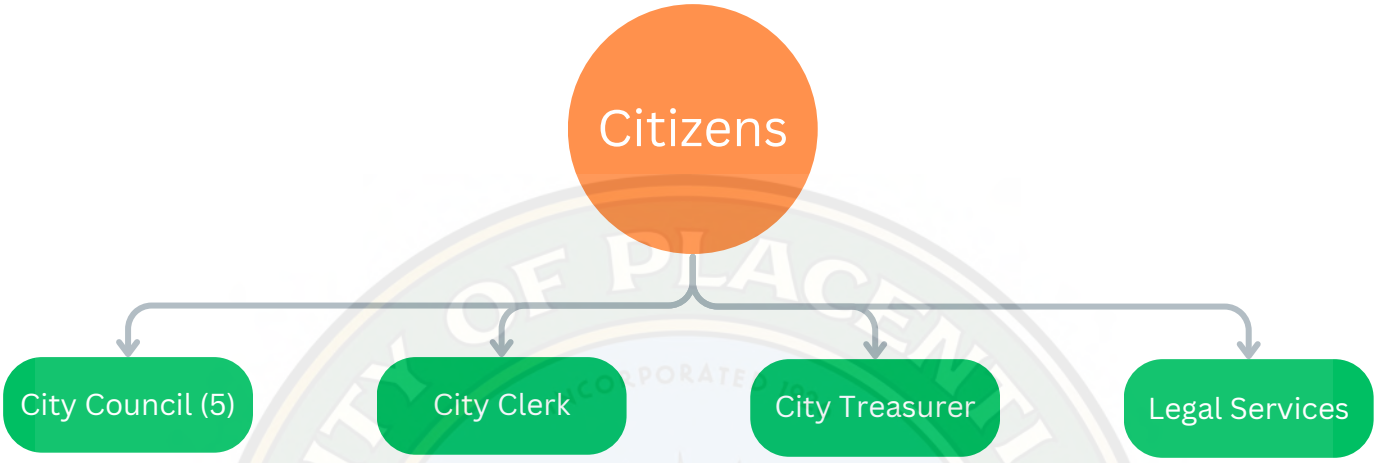
PROPOSED BUDGET **FUND** **702 - Placentia Public Financing Au**
FISCAL YEAR 2026-27

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4701 - Fiscal Agent Interest Revenue	(239,536)	-	-	(400,000)
4805 - Lease Revenue	(4,483,922)	(4,290,600)	(4,290,600)	(4,452,019)
TOTAL REVENUE	**(4,723,457)**	**(4,290,600)**	**(4,290,600)**	**(4,852,019)**
TOTAL OPERATING REVENUE	**(4,723,457)**	**(4,290,600)**	**(4,290,600)**	**(4,852,019)**
OPERATING EXPENSES				
6203 - Trustee Fees	5,000	5,000	5,000	5,400
6205 - Principal/Bonds/COP's/Leases	2,330,000	2,405,000	2,405,000	2,630,000
6206 - Interest/Bonds/COP's/Leases	2,355,572	1,878,100	1,878,100	2,214,119
6400 - Professional Services	2,500	2,500	2,500	2,500
TOTAL OPERATING EXPENSES	**4,693,072**	**4,290,600**	**4,290,600**	**4,852,019**
TRANSFER OUT				
8101 - Transfer Out - General Fund	1,425,053	-	-	-
TOTAL TRANSFERS OUT	**1,425,053**	**-**	**-**	**-**
TOTAL OPERATING EXPENSES	**6,118,125**	**4,290,600**	**4,290,600**	**4,852,019**
LEGACY ACCOUNTS				
DNU-6950 - Interfund Transfers Out	1,941,967	-	-	-
TOTAL LEGACY ACCOUNT	**1,941,967**	**-**	**-**	**-**
(INC)/DEC TO FUND BALANCE		-	-	-

LEGISLATIVE

General Fund Budget
FISCAL YEAR 2026-27

Legislative Organizational Chart



PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **Legislative**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5008 - Other Salaries & Wages	33,033	31,212	31,212	25,812
5101 - Life Ins Allocation	28	36	36	12
5103 - Optical Ins Allocation	449	138	138	276
5107 - Medicare	479	461	461	185
5109 - Employers' PARS/ARS	(297)	-	-	-
5115 - Emp Bnft/Insurance Premiums	76	12	12	25
5116 - Health Insurance Premiums	24,917	22,524	72,524	58,752
5117 - Dental Insurance Premiums	2,792	2,590	2,590	5,900
5122 - LTD Ins Premium	829	-	-	-
5124 - STD Ins Premium	57	-	-	-
5125 - Other Employee Benefits	(76)	-	-	-
TOTAL SALARY AND BENEFITS	**62,287**	**56,973**	**106,973**	**90,962**
OPERATING EXPENSES				
6100 - Advertising/Promotional	15,715	12,000	12,000	12,000
6112 - Office Supplies	64	100	100	100
6113 - Books & Periodicals	-	500	500	500
6117 - Uniforms	1,065	-	-	-
6122 - Other Supplies	589	-	-	-
6200 - Misc Bank Charges	52,385	40,000	40,000	35,000
6316 - Special Investigations	117,109	50,000	50,000	25,000
6400 - Professional Services	-	-	9,152	-
6401 - Management Consulting Servics	72,000	70,000	-	-
6402 - Legal Services	664,056	500,000	425,000	540,000
6403 - Litigation	145,469	200,000	200,000	100,000
6501 - Travel	1,192	-	-	-
6502 - Mileage Reimbursement	-	200	200	200
6503 - Meetings & Conferences	8,777	10,900	10,900	12,500
6505 - Dues & Memberships	59,991	60,400	55,280	53,080
6902 - City Events	1,631	-	-	-
6932 - Election Costs	-	-	-	75,000
TOTAL OPERATING EXPENSES	**1,140,042**	**944,100**	**803,132**	**853,380**
TOTAL OPERATING EXPENSES	**1,202,329**	**1,001,073**	**910,105**	**944,342**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	70,337	-	-	-
DNU-6399 - Other Supplies	-	5,000	5,000	-
DNU-6999 - Other Expenditure	100	-	-	-
TOTAL LEGACY ACCOUNT	**70,437**	**5,000**	**5,000**	**-**
(INC)/DEC TO FUND BALANCE	**1,272,766**	**1,006,073**	**915,105**	**944,342**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **00100 - City Council**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5008 - Other Salaries & Wages	20,346	18,600	18,600	13,800
5101 - Life Ins Allocation	23	24	24	-
5103 - Optical Ins Allocation	304	-	-	-
5107 - Medicare	295	276	276	-
5115 - Emp Bnft/Insurance Premiums	63	-	-	-
5116 - Health Insurance Premiums	24,917	22,524	72,524	58,752
5117 - Dental Insurance Premiums	1,980	1,810	1,810	4,300
5122 - LTD Ins Premium	829	-	-	-
5124 - STD Ins Premium	57	-	-	-
5125 - Other Employee Benefits	(63)	-	-	-
TOTAL SALARY AND BENEFITS	**48,751**	**43,234**	**93,234**	**76,852**
OPERATING EXPENSES				
6112 - Office Supplies	64	100	100	100
6113 - Books & Periodicals	-	500	500	500
6117 - Uniforms	1,065	-	-	-
6122 - Other Supplies	589	-	-	-
6400 - Professional Services	-	-	9,152	-
6401 - Management Consulting Servics	72,000	70,000	-	-
6501 - Travel	1,192	-	-	-
6502 - Mileage Reimbursement	-	100	100	100
6503 - Meetings & Conferences	8,734	10,000	10,000	10,000
6505 - Dues & Memberships	57,807	58,000	52,880	52,880
6902 - City Events	1,631	-	-	-
6932 - Election Costs	-	-	-	75,000
TOTAL OPERATING EXPENSES	**143,081**	**138,700**	**72,732**	**138,580**
TOTAL OPERATING EXPENSES	**191,832**	**181,934**	**165,966**	**215,432**
LEGACY ACCOUNTS				
DNU-6399 - Other Supplies	-	5,000	5,000	-
TOTAL LEGACY ACCOUNT	**-**	**5,000**	**5,000**	**-**
(INC)/DEC TO FUND BALANCE	**191,832**	**186,934**	**170,966**	**215,432**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **00200 - City Clerk**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6100 - Advertising/Promotional	15,715	12,000	12,000	12,000
6502 - Mileage Reimbursement	-	100	100	100
6503 - Meetings & Conferences	44	-	-	1,600
6505 - Dues & Memberships	2,089	2,200	2,200	-
TOTAL OPERATING EXPENSES	**17,848**	**14,300**	**14,300**	**13,700**
TOTAL OPERATING EXPENSES	**17,848**	**14,300**	**14,300**	**13,700**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	70,337	-	-	-
DNU-6999 - Other Expenditure	100	-	-	-
TOTAL LEGACY ACCOUNT	**70,437**	**-**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**88,284**	**14,300**	**14,300**	**13,700**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **00300 - City Treasurer**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5008 - Other Salaries & Wages	12,687	12,612	12,612	12,012
5101 - Life Ins Allocation	5	12	12	12
5103 - Optical Ins Allocation	145	138	138	276
5107 - Medicare	184	185	185	185
5109 - Employers' PARS/ARS	(297)	-	-	-
5115 - Emp Bnft/Insurance Premiums	12	12	12	25
5117 - Dental Insurance Premiums	812	780	780	1,600
5125 - Other Employee Benefits	(12)	-	-	-
TOTAL SALARY AND BENEFITS	**13,536**	**13,739**	**13,739**	**14,110**
OPERATING EXPENSES				
6200 - Misc Bank Charges	52,385	40,000	40,000	35,000
6503 - Meetings & Conferences	-	900	900	900
6505 - Dues & Memberships	95	200	200	200
TOTAL OPERATING EXPENSES	**52,480**	**41,100**	**41,100**	**36,100**
TOTAL OPERATING EXPENSES	**66,016**	**54,839**	**54,839**	**50,210**
(INC)/DEC TO FUND BALANCE	**66,016**	**54,839**	**54,839**	**50,210**

PROPOSED BUDGET **FUND** **101 - General Fund**

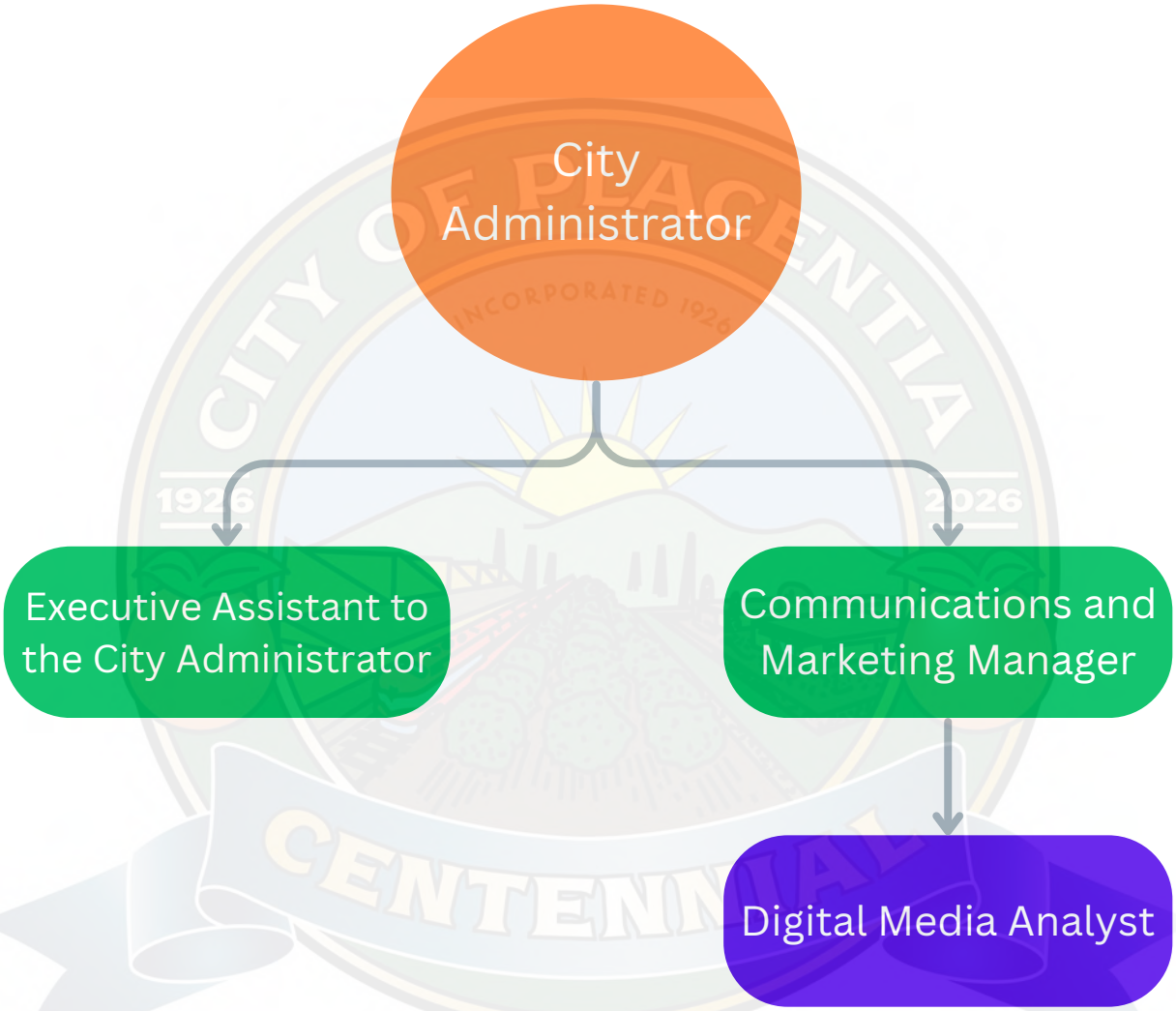
FISCAL YEAR 2026-27 **DEPARTMENT** **00400 - Legal Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6316 - Special Investigations	117,109	50,000	50,000	25,000
6402 - Legal Services	664,056	500,000	425,000	540,000
6403 - Litigation	145,469	200,000	200,000	100,000
TOTAL OPERATING EXPENSES	**926,634**	**750,000**	**675,000**	**665,000**
TOTAL OPERATING EXPENSES	**926,634**	**750,000**	**675,000**	**665,000**
(INC)/DEC TO FUND BALANCE	**926,634**	**750,000**	**675,000**	**665,000**

CITY ADMINISTRATOR

General Fund Budget
FISCAL YEAR 2026-27

City Administrator's Office
Organizational Chart



PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **City Administrator**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	907,797	521,000	476,091	522,900
5003 - Overtime	12	-	-	-
5005 - Alternative H&W Payout	28,496	3,900	3,900	3,725
5010 - Leave Buyback	-	10,000	10,000	39,242
5011 - Contra - Salaries	-	(35,888)	(35,888)	-
5101 - Life Ins Allocation	763	800	840	1,000
5103 - Optical Ins Allocation	721	900	900	-
5105 - STD Ins Allocation	-	-	700	1,200
5107 - Medicare	13,899	8,000	7,232	7,100
5109 - Employers' PARS/ARS	9,940	11,100	2,631	-
5110 - Employer Retirement Contribution	41,177	47,400	38,601	45,800
5111 - 457(b)Defined Contribution Plan	92	-	-	-
5115 - Emp Bnft/Insurance Premiums	94	-	-	-
5116 - Health Insurance Premiums	68,705	68,800	68,468	71,800
5117 - Dental Insurance Premiums	2,850	3,900	3,617	3,900
5119 - Optical Insurance Premiums	-	-	-	900
5122 - LTD Ins Premium	1,925	2,100	1,798	1,900
5124 - STD Ins Premium	1,116	1,300	1,300	-
5125 - Other Employee Benefits	(94)	200	857	1,800
TOTAL SALARY AND BENEFITS	**1,077,493**	**643,512**	**581,047**	**701,267**
OPERATING EXPENSES				
6100 - Advertising/Promotional	3,200	-	-	5,000
6112 - Office Supplies	1,369	2,700	2,700	1,600
6114 - Postage	32	500	500	-
6122 - Other Supplies	1,772	-	-	-
6312 - Printing & Binding	125	-	6,000	6,000
6315 - Community Programs	25,913	25,000	25,000	10,000
6400 - Professional Services	6,000	-	-	-
6401 - Management Consulting Servics	-	-	70,000	78,000
6501 - Travel	4,671	-	-	-
6502 - Mileage Reimbursement	356	-	-	-
6503 - Meetings & Conferences	4,035	10,500	10,500	10,500
6505 - Dues & Memberships	1,560	2,275	2,275	2,300
6902 - City Events	25,786	-	-	-
6905 - Credit Card Disputes	19	-	-	-
6913 - Resident Vehicle Rebate Prog	31,500	-	-	-
6999 - Emergency/One Time Expenses	25,000	-	-	-
TOTAL OPERATING EXPENSES	**131,340**	**40,975**	**116,975**	**113,400**
TOTAL OPERATING EXPENSES	**1,208,833**	**684,487**	**698,022**	**814,667**
(INC)/DEC TO FUND BALANCE	**1,208,833**	**684,487**	**698,022**	**814,667**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 10100 - City Administrator

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	656,747	324,400	264,080	312,800
5003 - Overtime	12	-	-	-
5005 - Alternative H&W Payout	25,445	2,400	2,400	2,225
5010 - Leave Buyback	-	5,200	5,200	26,849
5101 - Life Ins Allocation	358	400	474	600
5103 - Optical Ins Allocation	389	600	600	-
5105 - STD Ins Allocation	-	-	400	700
5107 - Medicare	10,232	5,100	3,997	4,000
5109 - Employers' PARS/ARS	9,940	11,100	2,631	-
5110 - Employer Retirement Contribution	22,137	31,700	21,781	29,000
5111 - 457(b)Defined Contribution Plan	92	-	-	-
5115 - Emp Bnft/Insurance Premiums	33	-	-	-
5116 - Health Insurance Premiums	37,195	42,800	39,479	43,300
5117 - Dental Insurance Premiums	1,664	3,000	2,673	3,000
5119 - Optical Insurance Premiums	-	-	-	600
5122 - LTD Ins Premium	906	1,300	1,010	1,100
5124 - STD Ins Premium	492	800	800	-
5125 - Other Employee Benefits	(33)	100	(18)	-
TOTAL SALARY AND BENEFITS	**765,608**	**428,900**	**345,506**	**424,174**
OPERATING EXPENSES				
6112 - Office Supplies	1,029	1,000	1,000	1,000
6122 - Other Supplies	315	-	-	-
6312 - Printing & Binding	11	-	-	-
6503 - Meetings & Conferences	1,030	7,500	7,500	7,500
6505 - Dues & Memberships	1,110	2,000	2,000	2,000
6902 - City Events	20	-	-	-
TOTAL OPERATING EXPENSES	**3,516**	**10,500**	**10,500**	**10,500**
TOTAL OPERATING EXPENSES	**769,123**	**439,400**	**356,006**	**434,674**
(INC)/DEC TO FUND BALANCE	**769,123**	**439,400**	**356,006**	**434,674**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **10111 - Economic Development**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5011 - Contra - Salaries	-	(35,888)	(35,888)	-
TOTAL SALARY AND BENEFITS	**-**	**(35,888)**	**(35,888)**	**-**
OPERATING EXPENSES				
6112 - Office Supplies	-	1,100	1,100	-
6114 - Postage	32	500	500	-
6501 - Travel	3,091	-	-	-
6502 - Mileage Reimbursement	356	-	-	-
6503 - Meetings & Conferences	299	-	-	-
6505 - Dues & Memberships	175	-	-	-
6905 - Credit Card Disputes	19	-	-	-
TOTAL OPERATING EXPENSES	**3,972**	**1,600**	**1,600**	**-**
TOTAL OPERATING EXPENSES	**3,972**	**(34,288)**	**(34,288)**	**-**
(INC)/DEC TO FUND BALANCE	**3,972**	**(34,288)**	**(34,288)**	**-**

PROPOSED BUDGET **FUND** **101 - General Fund**

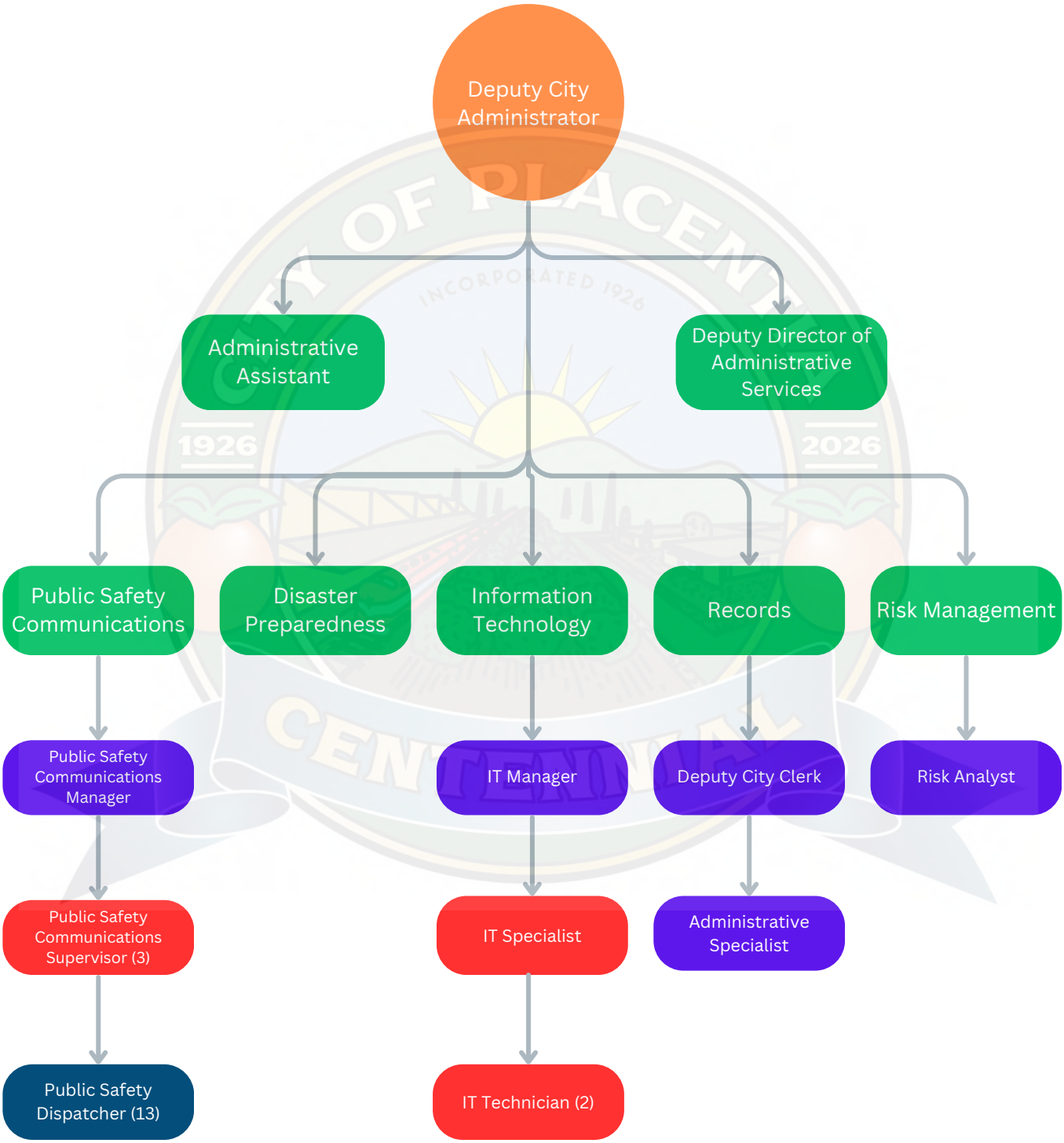
FISCAL YEAR 2026-27 **DEPARTMENT** **10200 - Marketing & Communication**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4607 - Special Events	(2,100)	-	-	-
TOTAL REVENUE	**(2,100)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(2,100)**	**-**	**-**	**-**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	251,050	196,600	212,011	210,100
5005 - Alternative H&W Payout	3,052	1,500	1,500	1,500
5010 - Leave Buyback	-	4,800	4,800	12,393
5101 - Life Ins Allocation	405	400	366	400
5103 - Optical Ins Allocation	332	300	300	-
5105 - STD Ins Allocation	-	-	300	500
5107 - Medicare	3,667	2,900	3,235	3,100
5110 - Employer Retirement Contribution	19,039	15,700	16,820	16,800
5115 - Emp Bnft/Insurance Premiums	61	-	-	-
5116 - Health Insurance Premiums	31,509	26,000	28,989	28,500
5117 - Dental Insurance Premiums	1,186	900	944	900
5119 - Optical Insurance Premiums	-	-	-	300
5122 - LTD Ins Premium	1,019	800	789	800
5124 - STD Ins Premium	624	500	500	-
5125 - Other Employee Benefits	(61)	100	876	1,800
TOTAL SALARY AND BENEFITS	**311,885**	**250,500**	**271,429**	**277,093**
OPERATING EXPENSES				
6100 - Advertising/Promotional	3,200	-	-	5,000
6112 - Office Supplies	340	600	600	600
6122 - Other Supplies	1,456	-	-	-
6312 - Printing & Binding	113	-	6,000	6,000
6315 - Community Programs	25,913	25,000	25,000	10,000
6400 - Professional Services	6,000	-	-	-
6401 - Management Consulting Servics	-	-	70,000	78,000
6501 - Travel	1,580	-	-	-
6503 - Meetings & Conferences	2,707	3,000	3,000	3,000
6505 - Dues & Memberships	275	275	275	300
6902 - City Events	25,767	-	-	-
6913 - Resident Vehicle Rebate Prog	31,500	-	-	-
6999 - Emergency/One Time Expenses	25,000	-	-	-
TOTAL OPERATING EXPENSES	**123,852**	**28,875**	**104,875**	**102,900**
TOTAL OPERATING EXPENSES	**435,737**	**279,375**	**376,304**	**379,993**
(INC)/DEC TO FUND BALANCE	**433,637**	**279,375**	**376,304**	**379,993**

ADMINISTRATIVE SERVICES

General Fund Budget
FISCAL YEAR 2026-27

Administrative Services Organizational Chart



PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT Administrative Services

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4510 - Federal Grants	(277,378)	-	-	-
4607 - Special Events	(2,100)	-	-	-
4804 - Reimbursements/Other Revenue	(4,770)	(15,000)	(15,000)	(15,450)
TOTAL REVENUE	**(284,248)**	**(15,000)**	**(15,000)**	**(15,450)**
TOTAL OPERATING REVENUE	**(284,248)**	**(15,000)**	**(15,000)**	**(15,450)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	2,429,898	2,671,800	2,506,001	2,580,400
5001 - Salaries/Part-Time	84,121	125,000	125,000	125,000
5003 - Overtime	422,682	300,000	300,000	300,000
5004 - Leave Accrual Payout	7,328	-	-	-
5005 - Alternative H&W Payout	24,025	15,200	14,989	12,000
5008 - Other Salaries & Wages	151	-	311	-
5010 - Leave Buyback	-	21,800	21,800	39,341
5011 - Contra - Salaries	-	-	-	(35,888)
5101 - Life Ins Allocation	3,663	4,300	3,800	3,800
5103 - Optical Ins Allocation	3,569	4,300	4,229	-
5105 - STD Ins Allocation	-	-	2,600	5,600
5107 - Medicare	43,157	39,000	40,556	37,400
5109 - Employers' PARS/ARS	11,347	10,200	12,732	10,600
5110 - Employer Retirement Contribution	189,918	243,900	195,984	213,300
5111 - 457(b)Defined Contribution Plan	10,429	-	-	-
5113 - Employee Insurance Claims	616	-	-	-
5115 - Emp Bnft/Insurance Premiums	543	-	-	-
5116 - Health Insurance Premiums	297,226	338,000	261,593	283,500
5117 - Dental Insurance Premiums	16,083	21,000	17,331	18,300
5118 - Life Insurance Premiums	(71)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	4,100
5122 - LTD Ins Premium	9,253	10,200	8,795	9,100
5124 - STD Ins Premium	5,665	6,300	6,091	-
5125 - Other Employee Benefits	2,381	800	3,359	3,600
TOTAL SALARY AND BENEFITS	**3,561,985**	**3,811,800**	**3,525,170**	**3,610,153**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	22,527	-	-	-
6102 - Recruitement Exp	401	3,000	3,000	3,000
6112 - Office Supplies	3,557	4,250	6,250	4,250
6114 - Postage	39	150	150	150
6117 - Uniforms	6,340	10,000	3,000	3,000
6119 - Emergency Medical Supplies	1,900	500	-	-
6120 - Computer Peripheral/Accessory	6,075	8,000	8,000	8,000
6122 - Other Supplies	2,419	-	-	-
6300 - Dept. Contract Services	1,097,371	740,000	830,326	450,326
6312 - Printing & Binding	71	1,100	1,100	1,100
6314 - Video Monitoring	120,015	120,000	120,000	120,000
6315 - Community Programs	901	5,000	5,000	5,000
6400 - Professional Services	181,911	150,000	106,674	177,800
6501 - Travel	4,524	6,000	5,000	5,000
6502 - Mileage Reimbursement	227	-	-	200
6503 - Meetings & Conferences	4,205	8,000	6,000	6,000

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **Administrative Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6504 - Staff Training	14,785	20,500	20,000	20,400
6505 - Dues & Memberships	1,240	2,250	3,250	3,620
6602 - Software Maintenance	447,923	650,000	650,000	-
6902 - City Events	781	1,000	1,000	1,000
6903 - Common Area Supplies	550	-	-	-
TOTAL OPERATING EXPENSES	**1,917,761**	**1,729,750**	**1,768,750**	**808,846**
TOTAL OPERATING EXPENSES	**5,479,746**	**5,541,550**	**5,293,920**	**4,418,998**
CAPITAL AND EQUIPMENT				
9300 - Machinery & Equipment	249,589	-	(248,422)	-
9304 - Computer Hardware	269	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**249,858**	-	**(248,422)**	-
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	3,926	2,200	2,200	-
DNU-6301 - Special Department Expenses	-	5,000	5,000	-
TOTAL LEGACY ACCOUNT	**3,926**	**7,200**	**7,200**	-
(INC)/DEC TO FUND BALANCE	**5,449,281**	**5,533,750**	**5,037,698**	**4,403,548**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 20000 - Administrative Services Admin

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	510,755	637,600	570,389	496,500
5001 - Salaries/Part-Time	74	-	-	-
5003 - Overtime	240	-	-	-
5004 - Leave Accrual Payout	7,328	-	-	-
5005 - Alternative H&W Payout	11,936	3,800	3,800	3,250
5010 - Leave Buyback	-	13,200	13,200	32,081
5011 - Contra - Salaries	-	-	-	(35,888)
5101 - Life Ins Allocation	614	900	712	600
5103 - Optical Ins Allocation	272	600	600	-
5105 - STD Ins Allocation	-	-	600	1,200
5107 - Medicare	7,817	9,300	8,576	7,000
5109 - Employers' PARS/ARS	10,179	10,200	12,732	10,600
5110 - Employer Retirement Contribution	39,993	65,700	47,722	47,200
5111 - 457(b)Defined Contribution Plan	10,429	-	-	-
5113 - Employee Insurance Claims	616	-	-	-
5115 - Emp Bnft/Insurance Premiums	68	-	-	-
5116 - Health Insurance Premiums	39,347	62,400	42,619	40,100
5117 - Dental Insurance Premiums	1,057	2,800	1,341	1,300
5119 - Optical Insurance Premiums	-	-	-	300
5122 - LTD Ins Premium	1,925	2,400	1,964	1,900
5124 - STD Ins Premium	1,179	1,500	1,500	-
5125 - Other Employee Benefits	(68)	100	464	900
TOTAL SALARY AND BENEFITS	**643,760**	**810,500**	**706,218**	**607,043**
OPERATING EXPENSES				
6112 - Office Supplies	983	500	2,500	1,000
6501 - Travel	-	1,000	-	-
6502 - Mileage Reimbursement	-	-	-	200
6503 - Meetings & Conferences	-	3,000	1,000	1,000
6504 - Staff Training	-	-	-	400
6505 - Dues & Memberships	-	-	1,000	450
TOTAL OPERATING EXPENSES	**983**	**4,500**	**4,500**	**3,050**
TOTAL OPERATING EXPENSES	**644,743**	**815,000**	**710,718**	**610,093**
(INC)/DEC TO FUND BALANCE	**644,743**	**815,000**	**710,718**	**610,093**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **20200 - Records**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	116,913	143,700	129,348	166,400
5003 - Overtime	17	-	-	-
5005 - Alternative H&W Payout	661	300	300	1,500
5101 - Life Ins Allocation	191	400	305	300
5103 - Optical Ins Allocation	155	400	400	-
5105 - STD Ins Allocation	-	-	200	400
5107 - Medicare	1,703	2,100	2,466	2,500
5110 - Employer Retirement Contribution	8,665	15,200	13,354	13,300
5115 - Emp Bnft/Insurance Premiums	39	-	-	-
5116 - Health Insurance Premiums	14,672	31,200	8,861	8,700
5117 - Dental Insurance Premiums	525	1,800	1,442	1,800
5119 - Optical Insurance Premiums	-	-	-	400
5122 - LTD Ins Premium	410	700	627	700
5124 - STD Ins Premium	251	400	400	-
5125 - Other Employee Benefits	(39)	100	481	900
TOTAL SALARY AND BENEFITS	**144,165**	**196,300**	**158,185**	**196,900**
OPERATING EXPENSES				
6112 - Office Supplies	832	1,000	1,500	1,000
6120 - Computer Peripheral/Accessory	496	-	-	-
6312 - Printing & Binding	-	1,000	1,000	1,000
6400 - Professional Services	72,663	-	47,000	2,800
6504 - Staff Training	250	500	-	-
6505 - Dues & Memberships	-	-	-	1,170
TOTAL OPERATING EXPENSES	**74,241**	**2,500**	**49,500**	**5,970**
TOTAL OPERATING EXPENSES	**218,406**	**198,800**	**207,685**	**202,870**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	3,926	2,200	2,200	-
TOTAL LEGACY ACCOUNT	**3,926**	**2,200**	**2,200**	**-**
(INC)/DEC TO FUND BALANCE	**222,333**	**201,000**	**209,885**	**202,870**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 20300 - Disaster Preparedness

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	123,693	118,100	62,316	-
5005 - Alternative H&W Payout	411	300	89	-
5101 - Life Ins Allocation	200	200	61	-
5103 - Optical Ins Allocation	96	100	29	-
5107 - Medicare	1,800	1,800	906	-
5110 - Employer Retirement Contribution	9,305	9,400	2,613	-
5115 - Emp Bnft/Insurance Premiums	24	-	-	-
5116 - Health Insurance Premiums	8,896	8,700	3,378	-
5117 - Dental Insurance Premiums	377	600	165	-
5122 - LTD Ins Premium	498	500	149	-
5124 - STD Ins Premium	305	300	91	-
5125 - Other Employee Benefits	(24)	100	(7)	-
TOTAL SALARY AND BENEFITS	**145,582**	**140,100**	**69,788**	**-**
OPERATING EXPENSES				
6112 - Office Supplies	-	500	-	-
6119 - Emergency Medical Supplies	1,900	500	-	-
6120 - Computer Peripheral/Accessory	494	-	-	-
6122 - Other Supplies	1,319	-	-	-
6315 - Community Programs	75	-	-	-
6400 - Professional Services	-	-	-	75,000
6503 - Meetings & Conferences	-	1,000	1,000	1,000
6504 - Staff Training	149	-	-	-
TOTAL OPERATING EXPENSES	**3,937**	**2,000**	**1,000**	**76,000**
TOTAL OPERATING EXPENSES	**149,518**	**142,100**	**70,788**	**76,000**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	5,000	5,000	-
TOTAL LEGACY ACCOUNT	**-**	**5,000**	**5,000**	**-**
(INC)/DEC TO FUND BALANCE	**149,518**	**147,100**	**75,788**	**76,000**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **20400 - Public Safety Communications**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4804 - Reimbursements/Other Revenue	(4,770)	(15,000)	(15,000)	(15,450)
TOTAL REVENUE	**(4,770)**	**(15,000)**	**(15,000)**	**(15,450)**
TOTAL OPERATING REVENUE	**(4,770)**	**(15,000)**	**(15,000)**	**(15,450)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	1,385,392	1,474,800	1,432,509	1,594,500
5001 - Salaries/Part-Time	84,046	125,000	125,000	125,000
5003 - Overtime	422,424	300,000	300,000	300,000
5005 - Alternative H&W Payout	7,500	8,000	8,000	6,000
5008 - Other Salaries & Wages	151	-	311	-
5010 - Leave Buyback	-	3,000	3,000	-
5101 - Life Ins Allocation	2,167	2,300	2,156	2,300
5103 - Optical Ins Allocation	2,521	2,600	2,600	-
5105 - STD Ins Allocation	-	-	1,400	3,200
5107 - Medicare	27,548	21,400	23,967	23,200
5109 - Employers' PARS/ARS	1,168	-	-	-
5110 - Employer Retirement Contribution	109,502	129,900	107,721	127,000
5115 - Emp Bnft/Insurance Premiums	341	-	-	-
5116 - Health Insurance Premiums	197,362	195,800	160,907	189,600
5117 - Dental Insurance Premiums	11,893	13,300	11,704	12,500
5118 - Life Insurance Premiums	(71)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	2,700
5122 - LTD Ins Premium	5,180	5,300	4,733	5,200
5124 - STD Ins Premium	3,171	3,300	3,300	-
5125 - Other Employee Benefits	2,584	400	1,959	900
TOTAL SALARY AND BENEFITS	**2,262,878**	**2,285,100**	**2,189,267**	**2,392,100**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	22,527	-	-	-
6102 - Recruitement Exp	401	3,000	3,000	3,000
6112 - Office Supplies	1,280	1,500	1,500	1,500
6114 - Postage	39	150	150	150
6117 - Uniforms	5,990	10,000	3,000	3,000
6122 - Other Supplies	10	-	-	-
6312 - Printing & Binding	71	100	100	100
6315 - Community Programs	827	5,000	5,000	5,000
6501 - Travel	4,174	5,000	5,000	5,000
6502 - Mileage Reimbursement	100	-	-	-
6503 - Meetings & Conferences	1,613	-	-	-
6504 - Staff Training	14,386	20,000	20,000	20,000
6505 - Dues & Memberships	1,110	1,500	1,500	1,500
6602 - Software Maintenance	5,960	-	-	-
6902 - City Events	781	1,000	1,000	1,000
6903 - Common Area Supplies	550	-	-	-
TOTAL OPERATING EXPENSES	**59,818**	**47,250**	**40,250**	**40,250**
TOTAL OPERATING EXPENSES	**2,322,696**	**2,332,350**	**2,229,517**	**2,432,350**
CAPITAL AND EQUIPMENT				
9300 - Machinery & Equipment	1,167	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**1,167**	**-**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**2,319,093**	**2,317,350**	**2,214,517**	**2,416,900**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **20500 - Emergency Medical Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6122 - Other Supplies	1,090	-	-	-
6300 - Dept. Contract Services	1,097,371	740,000	740,000	360,000
TOTAL OPERATING EXPENSES	**1,098,461**	**740,000**	**740,000**	**360,000**
TOTAL OPERATING EXPENSES	**1,098,461**	**740,000**	**740,000**	**360,000**
(INC)/DEC TO FUND BALANCE	**1,098,461**	**740,000**	**740,000**	**360,000**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **20600 - Information Technology**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4510 - Federal Grants	(277,378)	-	-	-
TOTAL REVENUE	**(277,378)**	-	-	-
TOTAL OPERATING REVENUE	**(277,378)**	-	-	-
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	293,145	297,600	311,438	323,000
5005 - Alternative H&W Payout	3,518	2,800	2,800	1,250
5010 - Leave Buyback	-	5,600	5,600	7,260
5101 - Life Ins Allocation	491	500	565	600
5103 - Optical Ins Allocation	524	600	600	-
5105 - STD Ins Allocation	-	-	400	800
5107 - Medicare	4,289	4,400	4,641	4,700
5110 - Employer Retirement Contribution	22,453	23,700	24,574	25,800
5115 - Emp Bnft/Insurance Premiums	72	-	-	-
5116 - Health Insurance Premiums	36,948	39,900	45,829	45,100
5117 - Dental Insurance Premiums	2,231	2,500	2,679	2,700
5119 - Optical Insurance Premiums	-	-	-	700
5122 - LTD Ins Premium	1,240	1,300	1,322	1,300
5124 - STD Ins Premium	759	800	800	-
5125 - Other Employee Benefits	(72)	100	463	900
TOTAL SALARY AND BENEFITS	**365,600**	**379,800**	**401,711**	**414,110**
OPERATING EXPENSES				
6112 - Office Supplies	461	750	750	750
6117 - Uniforms	351	-	-	-
6120 - Computer Peripheral/Accessory	5,085	8,000	8,000	8,000
6300 - Dept. Contract Services	-	-	90,326	90,326
6314 - Video Monitoring	120,015	120,000	120,000	120,000
6400 - Professional Services	109,248	150,000	59,674	100,000
6501 - Travel	350	-	-	-
6502 - Mileage Reimbursement	127	-	-	-
6503 - Meetings & Conferences	2,593	4,000	4,000	4,000
6505 - Dues & Memberships	130	750	750	500
6600 - Software & Subscriptions	145,864	-	-	650,000
6602 - Software Maintenance	441,963	650,000	650,000	-
TOTAL OPERATING EXPENSES	**826,185**	**933,500**	**933,500**	**973,576**
TOTAL OPERATING EXPENSES	**1,191,785**	**1,313,300**	**1,335,211**	**1,387,686**
CAPITAL AND EQUIPMENT				
9304 - Computer Hardware	269	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**248,691**	-	**(248,422)**	-
(INC)/DEC TO FUND BALANCE	**1,163,097**	**1,313,300**	**1,086,789**	**1,387,686**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 20601 - IT City Administrator

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6600 - Software & Subscriptions	-	-	-	7,000
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**7,000**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**7,000**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**7,000**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **20602 - IT Admin Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6600 - Software & Subscriptions	-	-	-	79,000
TOTAL OPERATING EXPENSES	-	-	-	**79,000**
TOTAL OPERATING EXPENSES	-	-	-	**79,000**
(INC)/DEC TO FUND BALANCE	-	-	-	**79,000**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **20603 - IT Community Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6600 - Software & Subscriptions	-	-	-	5,000
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**5,000**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**5,000**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**5,000**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **20604 - IT Development Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6600 - Software & Subscriptions	-	-	-	28,000
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**28,000**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**28,000**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**28,000**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **20605 - IT Finance**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6600 - Software & Subscriptions	-	-	-	85,400
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**85,400**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**85,400**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**85,400**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 20606 - IT Fire and Life Safety

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6600 - Software & Subscriptions	-	-	-	95,000
TOTAL OPERATING EXPENSES	-	-	-	**95,000**
TOTAL OPERATING EXPENSES	-	-	-	**95,000**
(INC)/DEC TO FUND BALANCE	-	-	-	**95,000**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **20607 - IT Police**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6600 - Software & Subscriptions	-	-	-	500,190
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**500,190**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**500,190**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**500,190**

PROPOSED BUDGET
FISCAL YEAR 2026-27

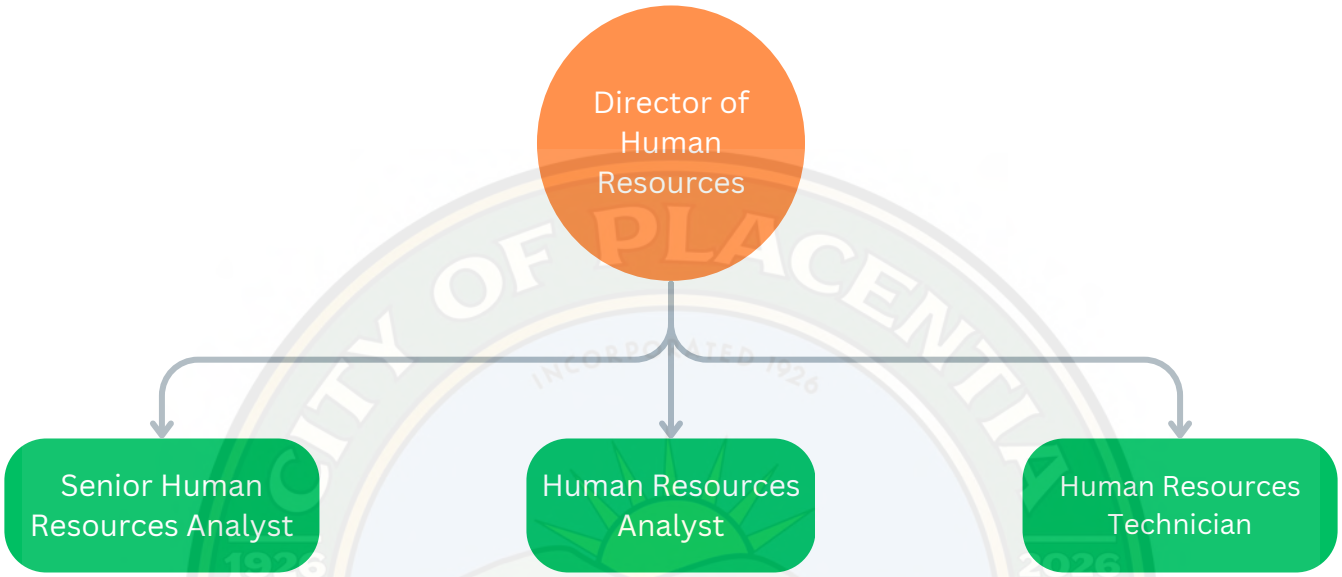
FUND **101 - General Fund**
DEPARTMENT **20608 - IT Public Works**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6600 - Software & Subscriptions	-	-	-	35,200
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**35,200**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**35,200**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**35,200**

HUMAN RESOURCES

General Fund Budget
FISCAL YEAR 2026-27

Human Resources Organizational Chart



PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND 101 - General Fund

DEPARTMENT 20100 - Human Resources

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	472,137	518,200	517,474	497,900
5003 - Overtime	4,482	3,000	3,000	3,000
5005 - Alternative H&W Payout	4,268	3,500	3,500	4,000
5010 - Leave Buyback	-	9,800	9,800	14,538
5101 - Life Ins Allocation	701	900	690	800
5103 - Optical Ins Allocation	921	1,200	1,200	-
5105 - STD Ins Allocation	-	-	600	1,200
5107 - Medicare	7,161	7,600	7,785	7,300
5109 - Employers' PARS/ARS	7,314	7,800	8,409	8,500
5110 - Employer Retirement Contribution	41,561	51,400	46,398	45,600
5111 - 457(b)Defined Contribution Plan	13,761	-	-	-
5115 - Emp Bnft/Insurance Premiums	107	-	-	-
5116 - Health Insurance Premiums	68,162	84,900	521,042	53,100
5117 - Dental Insurance Premiums	5,524	6,800	5,246	4,900
5119 - Optical Insurance Premiums	-	-	-	900
5121 - Workers' Comp Premiums	-	-	498,096	-
5122 - LTD Ins Premium	1,915	2,100	2,004	1,900
5124 - STD Ins Premium	1,172	1,300	1,300	-
5125 - Other Employee Benefits	88	200	848	1,800
TOTAL SALARY AND BENEFITS	**629,274**	**698,700**	**1,627,393**	**645,438**
OPERATING EXPENSES				
6100 - Advertising/Promotional	3,350	8,000	8,000	7,000
6102 - Recruitement Exp	10,607	5,000	5,000	4,000
6112 - Office Supplies	638	3,000	3,000	3,000
6113 - Books & Periodicals	-	1,000	1,000	1,000
6114 - Postage	-	200	200	200
6117 - Uniforms	213	-	-	-
6200 - Misc Bank Charges	39,105	-	-	-
6316 - Special Investigations	-	-	-	25,000
6400 - Professional Services	225,379	120,000	131,825	10,000
6401 - Management Consulting Servics	4,690	25,000	25,000	-
6501 - Travel	412	2,000	2,000	3,000
6503 - Meetings & Conferences	306	4,000	4,000	3,000
6504 - Staff Training	5,387	10,000	10,000	10,000
6505 - Dues & Memberships	1,375	3,500	3,500	2,000
6902 - City Events	3,263	-	2,000	3,000
6915 - Third Party Administration	407	-	-	83,000
6930 - Employee Leadership & Wellness	-	-	-	3,000
6999 - Emergency/One Time Expenses	753	-	-	-
TOTAL OPERATING EXPENSES	**295,885**	**181,700**	**195,525**	**157,200**
TOTAL OPERATING EXPENSES	**925,159**	**880,400**	**1,822,918**	**802,638**
(INC)/DEC TO FUND BALANCE	**925,159**	**880,400**	**1,822,918**	**802,638**

COMMUNITY SERVICES

General Fund Budget
FISCAL YEAR 2026-27

Community Services Department Organizational Chart



PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **Community Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4605 - Recreation Programs	(121,263)	(110,500)	(110,500)	(119,075)
4606 - Excursions	-	(1,200)	(1,200)	(1,000)
4607 - Special Events	(31,290)	(105,750)	(35,750)	(500)
4608 - Festival Revenue	(37,149)	(40,000)	(40,000)	(50,000)
4619 - Placentia Quarterly	-	(5,000)	(5,000)	-
4621 - Fee Based Programs	(167,596)	-	-	(40,000)
4800 - Athletic Field Light Fees	(100,018)	(75,000)	(75,000)	(110,000)
4801 - Facility Rental	(335,192)	(100,000)	(100,000)	-
4802 - Field Use Fees	(66,079)	(75,000)	(75,000)	(104,000)
4818 - Gym Rentals	-	-	-	(110,000)
4819 - Facility Reservations	-	-	-	(60,000)
4900 - Donations & Contributions	(7,351)	(7,000)	(7,000)	(92,272)
TOTAL REVENUE	**(865,937)**	**(519,450)**	**(449,450)**	**(686,847)**
TOTAL OPERATING REVENUE	**(865,937)**	**(519,450)**	**(449,450)**	**(686,847)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	772,052	908,000	940,284	780,700
5001 - Salaries/Part-Time	985,585	884,800	884,800	877,600
5003 - Overtime	71,111	61,000	61,000	17,000
5005 - Alternative H&W Payout	5,286	4,000	4,000	6,500
5008 - Other Salaries & Wages	755	-	360	-
5010 - Leave Buyback	-	15,800	15,800	15,303
5011 - Contra - Salaries	-	(52,864)	(52,864)	(44,900)
5101 - Life Ins Allocation	1,132	1,700	1,400	1,100
5103 - Optical Ins Allocation	1,855	2,600	2,600	-
5105 - STD Ins Allocation	-	-	1,100	1,700
5107 - Medicare	26,871	13,000	21,334	11,400
5109 - Employers' PARS/ARS	40,625	7,700	27,037	8,900
5110 - Employer Retirement Contribution	76,419	99,100	92,386	71,900
5111 - 457(b)Defined Contribution Plan	6,517	-	-	-
5115 - Emp Bnft/Insurance Premiums	200	-	-	-
5116 - Health Insurance Premiums	133,180	183,800	129,856	73,800
5117 - Dental Insurance Premiums	8,716	12,700	9,889	6,700
5118 - Life Insurance Premiums	(2)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	1,300
5122 - LTD Ins Premium	2,683	4,000	3,667	2,800
5124 - STD Ins Premium	1,643	2,600	2,600	-
5125 - Other Employee Benefits	426	500	847	900
TOTAL SALARY AND BENEFITS	**2,135,056**	**2,148,436**	**2,146,094**	**1,832,703**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	2,817	-	-	-
6002 - Repair & Maint/Facilities	111,506	160,000	160,000	-
6004 - Vehicle Repair & Maintenance	745	-	-	-
6006 - Repair/Maint - Parks & Fields	471,099	463,000	463,000	457,000
6007 - Repair/Maint - Park LIghts	27,990	25,000	25,000	3,500
6015 - Emergency Repairs	-	5,000	5,000	5,000
6104 - Janitorial Supplies	1,144	3,500	3,500	4,500
6108 - Equipment & Tool Rental	191	-	29,700	29,700
6112 - Office Supplies	5,277	2,200	2,200	4,150

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT Community Services

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6113 - Books & Periodicals	-	35,000	-	-
6114 - Postage	360	10,000	10,000	2,500
6115 - Small Tools/Equipment	127	-	-	-
6116 - Small Furniture & Fixture	488	1,700	3,000	2,000
6117 - Uniforms	21,060	37,000	13,000	15,000
6119 - Emergency Medical Supplies	488	500	500	5,100
6120 - Computer Peripheral/Accessory	54	-	-	-
6122 - Other Supplies	54,736	-	-	-
6126 - Program Supplies	23,370	-	-	83,300
6200 - Misc Bank Charges	4,869	3,500	3,500	3,500
6204 - Vehicle Lease	2,109	2,200	2,200	-
6300 - Dept. Contract Services	94,594	120,000	120,000	32,900
6304 - Entertainment Services	17,454	52,000	43,800	43,000
6305 - Excursions	5,713	7,600	7,600	14,500
6308 - Instructional Services	27,052	26,000	26,000	28,000
6311 - Officiating	2,720	4,500	4,500	5,000
6312 - Printing & Binding	45,126	50,200	36,700	21,800
6315 - Community Programs	40,288	133,400	111,200	22,500
6400 - Professional Services	87,934	74,200	80,900	95,100
6410 - Photo Services & Supplies	-	8,500	-	-
6501 - Travel	421	-	-	3,000
6503 - Meetings & Conferences	1,861	7,600	7,100	4,400
6504 - Staff Training	3,538	4,000	3,500	4,975
6505 - Dues & Memberships	1,976	4,500	4,200	5,100
6506 - Licenses & Permits	92	-	-	-
6600 - Software & Subscriptions	6,461	-	-	84,000
6902 - City Events	2,595	-	-	-
6905 - Credit Card Disputes	53	-	-	-
6909 - Gasoline & Diesel Fuel	225	-	-	-
6915 - Third Party Administration	6,161	4,500	4,500	6,500
6916 - Toll Roads Expense	213	-	-	-
TOTAL OPERATING EXPENSES	**1,072,905**	**1,245,600**	**1,170,600**	**986,025**
TOTAL OPERATING EXPENSES	**3,207,961**	**3,394,036**	**3,316,694**	**2,818,728**
CAPITAL AND EQUIPMENT				
9200 - Furniture & Fixtures	1,811	5,750	5,750	-
9300 - Machinery & Equipment	19,628	-	-	-
9305 - Sidewalk Replacement	-	-	200,000	-
TOTAL CAPITAL AND EQUIPMENT	**21,439**	**5,750**	**205,750**	**-**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	92,834	69,000	29,200	-
DNU-6399 - Other Supplies	50	-	-	-
TOTAL LEGACY ACCOUNT	**92,884**	**69,000**	**29,200**	**-**
(INC)/DEC TO FUND BALANCE	**2,456,347**	**2,949,336**	**3,102,194**	**2,131,881**

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND 101 - General Fund

DEPARTMENT 30000 - Community Service Administration

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4621 - Fee Based Programs	(167,596)	-	-	(40,000)
4801 - Facility Rental	(167,596)	-	-	-
4819 - Facility Reservations	-	-	-	(60,000)
TOTAL REVENUE	**(335,192)**	**-**	**-**	**(100,000)**
TOTAL OPERATING REVENUE	**(335,192)**	-	-	**(100,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	278,580	255,000	289,630	292,600
5001 - Salaries/Part-Time	195	-	-	56,000
5003 - Overtime	7,208	8,000	8,000	4,000
5005 - Alternative H&W Payout	1,571	1,500	1,500	2,500
5010 - Leave Buyback	-	13,400	13,400	15,303
5011 - Contra - Salaries	-	-	-	(29,400)
5101 - Life Ins Allocation	328	400	393	400
5103 - Optical Ins Allocation	307	400	400	-
5105 - STD Ins Allocation	-	-	400	700
5107 - Medicare	4,259	3,700	4,526	4,300
5109 - Employers' PARS/ARS	5,793	7,700	8,775	8,900
5110 - Employer Retirement Contribution	22,021	25,700	28,722	29,500
5111 - 457(b)Defined Contribution Plan	6,517	-	-	-
5115 - Emp Bnft/Insurance Premiums	45	-	-	-
5116 - Health Insurance Premiums	26,681	31,200	34,152	33,600
5117 - Dental Insurance Premiums	1,680	2,100	2,170	2,200
5119 - Optical Insurance Premiums	-	-	-	400
5122 - LTD Ins Premium	937	1,100	1,165	1,100
5124 - STD Ins Premium	574	700	700	-
5125 - Other Employee Benefits	(45)	100	(24)	-
TOTAL SALARY AND BENEFITS	**356,653**	**351,000**	**393,908**	**422,103**
OPERATING EXPENSES				
6112 - Office Supplies	3,051	1,500	1,500	2,000
6114 - Postage	350	10,000	10,000	2,500
6116 - Small Furniture & Fixture	326	500	500	500
6117 - Uniforms	-	-	-	500
6120 - Computer Peripheral/Accessory	54	-	-	-
6122 - Other Supplies	43	-	-	-
6126 - Program Supplies	399	-	-	1,500
6200 - Misc Bank Charges	-	-	-	3,500
6308 - Instructional Services	-	-	-	28,000
6312 - Printing & Binding	29,731	29,500	23,500	3,500
6315 - Community Programs	399	3,600	3,600	-
6400 - Professional Services	863	-	-	-
6501 - Travel	-	-	-	3,000
6503 - Meetings & Conferences	-	5,000	5,000	1,500
6505 - Dues & Memberships	700	2,000	2,000	2,600
6600 - Software & Subscriptions	5,243	-	-	-
6915 - Third Party Administration	-	-	-	6,500
TOTAL OPERATING EXPENSES	**41,160**	**52,100**	**46,100**	**55,600**
TOTAL OPERATING EXPENSES	**397,813**	**403,100**	**440,008**	**477,703**
(INC)/DEC TO FUND BALANCE	**62,621**	**403,100**	**440,008**	**377,703**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **30100 - Recreation Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4605 - Recreation Programs	(99,519)	(110,000)	(110,000)	-
4606 - Excursions	-	(1,000)	(1,000)	-
4607 - Special Events	(500)	-	-	-
4608 - Festival Revenue	119	-	-	-
4619 - Placentia Quarterly	-	(5,000)	(5,000)	-
4800 - Athletic Field Light Fees	(100,018)	(75,000)	(75,000)	-
4801 - Facility Rental	(167,596)	(100,000)	(100,000)	-
4802 - Field Use Fees	(66,079)	(75,000)	(75,000)	-
4900 - Donations & Contributions	(5,000)	(5,000)	(5,000)	-
TOTAL REVENUE	**(438,592)**	**(371,000)**	**(371,000)**	**-**
TOTAL OPERATING REVENUE	**(438,592)**	**(371,000)**	**(371,000)**	**-**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	224,660	394,200	435,573	488,100
5001 - Salaries/Part-Time	936,992	742,200	742,200	-
5003 - Overtime	29,858	25,500	25,500	13,000
5005 - Alternative H&W Payout	1,232	800	800	4,000
5101 - Life Ins Allocation	368	800	660	700
5103 - Optical Ins Allocation	663	1,200	1,200	-
5105 - STD Ins Allocation	-	-	500	1,000
5107 - Medicare	17,392	5,800	13,866	7,100
5109 - Employers' PARS/ARS	33,438	-	18,255	-
5110 - Employer Retirement Contribution	24,668	43,000	39,513	42,400
5115 - Emp Bnft/Insurance Premiums	72	-	-	-
5116 - Health Insurance Premiums	32,023	76,300	37,362	40,200
5117 - Dental Insurance Premiums	3,716	6,800	4,298	4,500
5119 - Optical Insurance Premiums	-	-	-	900
5122 - LTD Ins Premium	937	1,900	1,561	1,700
5124 - STD Ins Premium	573	1,200	1,200	-
5125 - Other Employee Benefits	(72)	200	451	900
TOTAL SALARY AND BENEFITS	**1,306,521**	**1,299,900**	**1,322,940**	**604,500**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	85	-	-	-
6002 - Repair & Maint/Facilities	22	-	-	-
6104 - Janitorial Supplies	54	-	-	-
6112 - Office Supplies	424	-	-	-
6114 - Postage	10	-	-	-
6115 - Small Tools/Equipment	127	-	-	-
6116 - Small Furniture & Fixture	-	200	1,500	500
6117 - Uniforms	18,994	11,000	11,000	3,000
6119 - Emergency Medical Supplies	488	500	500	500
6122 - Other Supplies	28,479	-	-	-
6126 - Program Supplies	22,971	-	-	1,000
6200 - Misc Bank Charges	4,869	3,500	3,500	-
6304 - Entertainment Services	565	-	-	-
6305 - Excursions	5,713	7,600	7,600	-
6308 - Instructional Services	27,052	26,000	26,000	-
6311 - Officiating	2,720	4,500	4,500	-
6312 - Printing & Binding	3,886	1,800	1,800	1,200

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 30100 - Recreation Services

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6315 - Community Programs	24,943	31,700	31,700	-
6400 - Professional Services	53,923	20,200	19,000	6,000
6501 - Travel	421	-	-	-
6503 - Meetings & Conferences	1,861	2,100	2,100	2,100
6504 - Staff Training	3,538	3,500	3,500	2,300
6505 - Dues & Memberships	1,110	2,200	2,200	1,200
6506 - Licenses & Permits	92	-	-	-
6600 - Software & Subscriptions	1,089	-	-	-
6902 - City Events	2,005	-	-	-
6905 - Credit Card Disputes	28	-	-	-
6915 - Third Party Administration	6,161	4,500	4,500	-
6916 - Toll Roads Expense	213	-	-	-
TOTAL OPERATING EXPENSES	**211,842**	**119,300**	**119,400**	**17,800**
TOTAL OPERATING EXPENSES	**1,518,363**	**1,419,200**	**1,442,340**	**622,300**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	26,533	13,700	8,700	-
TOTAL LEGACY ACCOUNT	**26,533**	**13,700**	**8,700**	**-**
(INC)/DEC TO FUND BALANCE	**1,106,304**	**1,061,900**	**1,080,040**	**622,300**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **30101 - Athletics**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4605 - Recreation Programs	-	-	-	(31,825)
4607 - Special Events	-	-	-	(500)
4800 - Athletic Field Light Fees	-	-	-	(110,000)
4802 - Field Use Fees	-	-	-	(104,000)
4818 - Gym Rentals	-	-	-	(110,000)
TOTAL REVENUE	**-**	**-**	**-**	**(356,325)**
TOTAL OPERATING REVENUE	**-**	**-**	**-**	**(356,325)**
SALARY AND BENEFITS				
5001 - Salaries/Part-Time	-	-	-	151,600
TOTAL SALARY AND BENEFITS	**-**	**-**	**-**	**151,600**
OPERATING EXPENSES				
6104 - Janitorial Supplies	-	-	-	4,000
6117 - Uniforms	-	-	-	2,000
6119 - Emergency Medical Supplies	-	-	-	1,850
6126 - Program Supplies	-	-	-	9,700
6311 - Officiating	-	-	-	5,000
6312 - Printing & Binding	-	-	-	1,600
6400 - Professional Services	-	-	-	3,000
6503 - Meetings & Conferences	-	-	-	800
6505 - Dues & Memberships	-	-	-	1,150
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**29,100**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**180,700**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**(175,625)**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 30102 - Aquatics

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4605 - Recreation Programs	-	-	-	(36,750)
TOTAL REVENUE	-	-	-	**(36,750)**
TOTAL OPERATING REVENUE	-	-	-	**(36,750)**
SALARY AND BENEFITS				
5001 - Salaries/Part-Time	-	-	-	31,500
TOTAL SALARY AND BENEFITS	-	-	-	**31,500**
OPERATING EXPENSES				
6117 - Uniforms	-	-	-	5,500
6119 - Emergency Medical Supplies	-	-	-	1,350
6126 - Program Supplies	-	-	-	4,800
6400 - Professional Services	-	-	-	14,300
6504 - Staff Training	-	-	-	2,675
6505 - Dues & Memberships	-	-	-	150
TOTAL OPERATING EXPENSES	-	-	-	**28,775**
TOTAL OPERATING EXPENSES	-	-	-	**60,275**
(INC)/DEC TO FUND BALANCE	-	-	-	**23,525**

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND 101 - General Fund

DEPARTMENT 30103 - Concerts and Movies in the Park

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4605 - Recreation Programs	-	-	-	(1,000)
4900 - Donations & Contributions	-	-	-	(5,000)
TOTAL REVENUE	-	-	-	**(6,000)**
TOTAL OPERATING REVENUE	-	-	-	**(6,000)**
SALARY AND BENEFITS				
5001 - Salaries/Part-Time	-	-	-	19,500
TOTAL SALARY AND BENEFITS	-	-	-	**19,500**
OPERATING EXPENSES				
6126 - Program Supplies	-	-	-	3,300
6304 - Entertainment Services	-	-	-	19,200
6312 - Printing & Binding	-	-	-	5,500
6400 - Professional Services	-	-	-	42,300
TOTAL OPERATING EXPENSES	-	-	-	**70,300**
TOTAL OPERATING EXPENSES	-	-	-	**89,800**
(INC)/DEC TO FUND BALANCE	-	-	-	**83,800**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 30104 - Camps, Youth and Early Childhood Programs

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4605 - Recreation Programs	-	-	-	(49,000)
TOTAL REVENUE	**-**	**-**	**-**	**(49,000)**
TOTAL OPERATING REVENUE	**-**	**-**	**-**	**(49,000)**
SALARY AND BENEFITS				
5001 - Salaries/Part-Time	-	-	-	489,000
TOTAL SALARY AND BENEFITS	**-**	**-**	**-**	**489,000**
OPERATING EXPENSES				
6117 - Uniforms	-	-	-	4,000
6119 - Emergency Medical Supplies	-	-	-	1,400
6126 - Program Supplies	-	-	-	21,000
6305 - Excursions	-	-	-	9,500
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**35,900**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**524,900**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**475,900**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **30300 - Park Maintenance**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	180,349	209,300	165,580	-
5001 - Salaries/Part-Time	305	-	-	-
5003 - Overtime	32,579	25,000	25,000	-
5005 - Alternative H&W Payout	2,071	1,500	1,500	-
5008 - Other Salaries & Wages	755	-	360	-
5101 - Life Ins Allocation	300	500	347	-
5103 - Optical Ins Allocation	725	900	900	-
5105 - STD Ins Allocation	-	-	200	-
5107 - Medicare	3,215	3,100	2,542	-
5109 - Employers' PARS/ARS	33	-	7	-
5110 - Employer Retirement Contribution	22,272	26,400	20,151	-
5115 - Emp Bnft/Insurance Premiums	62	-	-	-
5116 - Health Insurance Premiums	58,924	67,600	49,642	-
5117 - Dental Insurance Premiums	3,026	3,600	3,220	-
5118 - Life Insurance Premiums	(2)	-	-	-
5122 - LTD Ins Premium	487	800	741	-
5124 - STD Ins Premium	298	500	500	-
5125 - Other Employee Benefits	565	100	320	-
TOTAL SALARY AND BENEFITS	**305,965**	**339,300**	**271,010**	**-**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	2,732	-	-	-
6002 - Repair & Maint/Facilities	111,485	160,000	160,000	-
6004 - Vehicle Repair & Maintenance	745	-	-	-
6006 - Repair/Maint - Parks & Fields	471,099	463,000	463,000	457,000
6007 - Repair/Maint - Park LIghts	27,990	25,000	25,000	3,500
6015 - Emergency Repairs	-	5,000	5,000	5,000
6104 - Janitorial Supplies	710	3,500	3,500	500
6112 - Office Supplies	106	-	-	-
6117 - Uniforms	1,351	2,000	2,000	-
6122 - Other Supplies	968	-	-	-
6300 - Dept. Contract Services	94,594	120,000	120,000	32,900
6400 - Professional Services	7,114	10,000	10,000	-
6503 - Meetings & Conferences	-	500	-	-
6504 - Staff Training	-	500	-	-
6505 - Dues & Memberships	166	300	-	-
6905 - Credit Card Disputes	25	-	-	-
6909 - Gasoline & Diesel Fuel	225	-	-	-
TOTAL OPERATING EXPENSES	**719,310**	**789,800**	**788,500**	**498,900**
TOTAL OPERATING EXPENSES	**1,025,275**	**1,129,100**	**1,059,510**	**498,900**
CAPITAL AND EQUIPMENT				
9200 - Furniture & Fixtures	950	5,750	5,750	-
9300 - Machinery & Equipment	19,628	-	-	-
9305 - Sidewalk Replacement	-	-	200,000	-
TOTAL CAPITAL AND EQUIPMENT	**20,578**	**5,750**	**205,750**	**-**
(INC)/DEC TO FUND BALANCE	**1,045,853**	**1,134,850**	**1,265,260**	**498,900**

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND **101 - General Fund**

DEPARTMENT **30501 - Heritage Festival**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4608 - Festival Revenue	(37,268)	(40,000)	(40,000)	(35,000)
TOTAL REVENUE	**(37,268)**	**(40,000)**	**(40,000)**	**(35,000)**
TOTAL OPERATING REVENUE	**(37,268)**	**(40,000)**	**(40,000)**	**(35,000)**
OPERATING EXPENSES				
6108 - Equipment & Tool Rental	-	-	15,700	15,700
6112 - Office Supplies	78	-	-	-
6122 - Other Supplies	13,015	-	-	-
6126 - Program Supplies	-	-	-	11,300
6204 - Vehicle Lease	2,109	2,200	2,200	-
6304 - Entertainment Services	11,890	12,000	12,000	12,000
6312 - Printing & Binding	8,094	7,500	7,500	7,000
6315 - Community Programs	4,899	18,000	11,300	-
6400 - Professional Services	10,268	15,000	15,000	15,000
6600 - Software & Subscriptions	129	-	-	-
6902 - City Events	476	-	-	-
TOTAL OPERATING EXPENSES	**50,959**	**54,700**	**63,700**	**61,000**
TOTAL OPERATING EXPENSES	**50,959**	**54,700**	**63,700**	**61,000**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	32,902	9,000	-	-
TOTAL LEGACY ACCOUNT	**32,902**	**9,000**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**46,593**	**23,700**	**23,700**	**26,000**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 30502 - Holiday Festival

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4607 - Special Events	-	(35,000)	(35,000)	-
4608 - Festival Revenue	-	-	-	(15,000)
TOTAL REVENUE	**-**	**(35,000)**	**(35,000)**	**(15,000)**
TOTAL OPERATING REVENUE	**-**	**(35,000)**	**(35,000)**	**(15,000)**
OPERATING EXPENSES				
6104 - Janitorial Supplies	10	-	-	-
6108 - Equipment & Tool Rental	191	-	14,000	14,000
6122 - Other Supplies	1,476	-	-	-
6304 - Entertainment Services	4,999	5,000	7,500	5,000
6312 - Printing & Binding	3,414	3,000	3,000	3,000
6315 - Community Programs	1,052	2,500	2,500	-
6400 - Professional Services	15,765	15,000	34,900	14,500
TOTAL OPERATING EXPENSES	**26,906**	**25,500**	**61,900**	**36,500**
TOTAL OPERATING EXPENSES	**26,906**	**25,500**	**61,900**	**36,500**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	23,233	14,000	-	-
TOTAL LEGACY ACCOUNT	**23,233**	**14,000**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**50,138**	**4,500**	**26,900**	**21,500**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 30601 - Neighborhood Services

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4605 - Recreation Programs	(21,744)	-	-	-
4900 - Donations & Contributions	-	-	-	(12,300)
TOTAL REVENUE	**(21,744)**	**-**	**-**	**(12,300)**
TOTAL OPERATING REVENUE	**(21,744)**	**-**	**-**	**(12,300)**
SALARY AND BENEFITS				
5001 - Salaries/Part-Time	-	-	-	60,000
TOTAL SALARY AND BENEFITS	**-**	**-**	**-**	**60,000**
OPERATING EXPENSES				
6112 - Office Supplies	-	-	-	750
6116 - Small Furniture & Fixture	-	-	-	1,000
6122 - Other Supplies	346	-	-	-
6126 - Program Supplies	-	-	-	4,200
6304 - Entertainment Services	-	20,000	20,000	1,000
TOTAL OPERATING EXPENSES	**346**	**20,000**	**20,000**	**6,950**
TOTAL OPERATING EXPENSES	**346**	**20,000**	**20,000**	**66,950**
(INC)/DEC TO FUND BALANCE	**(21,398)**	**20,000**	**20,000**	**54,650**

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND **101 - General Fund**

DEPARTMENT **30602 - Special Needs Adaptive Programing (SNAP)**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5001 - Salaries/Part-Time	-	-	-	10,000
TOTAL SALARY AND BENEFITS	**-**	**-**	**-**	**10,000**
OPERATING EXPENSES				
6126 - Program Supplies	-	-	-	9,000
6304 - Entertainment Services	-	-	-	3,300
6305 - Excursions	-	-	-	2,000
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**14,300**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**24,300**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**24,300**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 30603 - Senior Services

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4605 - Recreation Programs	-	-	-	(500)
4606 - Excursions	-	-	-	(1,000)
4900 - Donations & Contributions	-	-	-	(74,972)
TOTAL REVENUE	**-**	**-**	**-**	**(76,472)**
TOTAL OPERATING REVENUE	**-**	**-**	**-**	**(76,472)**
SALARY AND BENEFITS				
5001 - Salaries/Part-Time	-	-	-	60,000
TOTAL SALARY AND BENEFITS	**-**	**-**	**-**	**60,000**
OPERATING EXPENSES				
6112 - Office Supplies	-	-	-	1,400
6126 - Program Supplies	-	-	-	17,500
6304 - Entertainment Services	-	-	-	2,500
6305 - Excursions	-	-	-	3,000
6315 - Community Programs	-	-	-	22,500
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**46,900**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**106,900**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**30,428**

DEVELOPMENT SERVICES

General Fund Budget
FISCAL YEAR 2026-27

Development Services Department Organizational Chart



PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **Development Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4302 - Planning Division Fees	(317,438)	(313,635)	(313,635)	(250,000)
4308 - Building Permits	(955,982)	(839,450)	(839,450)	(750,000)
4310 - Plumbing Permits	(157,622)	(117,935)	(117,935)	(121,473)
4312 - Electrical Permits	(281,325)	(223,253)	(223,253)	(200,000)
4313 - Heat/Ventilation Air Cond	(364,084)	(232,780)	(232,780)	(239,763)
4315 - Swimming Pool Permits	(44,703)	(56,650)	(56,650)	(35,000)
4320 - Vacant Bldg Registration Fee	(20)	-	-	-
4323 - Building Plan Checks	(151,878)	(100,000)	(100,000)	(150,000)
4324 - Dedicated Inspector Fee	(64,615)	(140,000)	(140,000)	(30,000)
4325 - Reinspection Fee	(2,185)	-	-	(15,000)
4326 - Solar Residential	-	-	-	(60,000)
4327 - Solar Commercial	-	-	-	(15,000)
4408 - Administrative Citations	(164,117)	(144,200)	(144,200)	(160,000)
4601 - Landscape Review Revenue	(13,400)	(20,600)	(20,600)	(21,218)
4611 - Sanitation Collect Fees	(50,233)	(35,000)	(35,000)	(36,050)
4614 - Business Site Insp Fee	(11,440)	(9,450)	(9,450)	(9,734)
TOTAL REVENUE	**(2,579,043)**	**(2,232,953)**	**(2,232,953)**	**(2,093,238)**
TOTAL OPERATING REVENUE	**(2,579,043)**	**(2,232,953)**	**(2,232,953)**	**(2,093,238)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	1,060,773	1,181,200	1,282,680	1,271,700
5001 - Salaries/Part-Time	58,117	53,000	53,000	53,000
5003 - Overtime	1,515	1,000	1,000	1,000
5005 - Alternative H&W Payout	8,143	6,100	6,100	9,250
5010 - Leave Buyback	-	30,600	30,600	20,321
5101 - Life Ins Allocation	1,582	2,000	2,127	2,100
5103 - Optical Ins Allocation	2,136	2,700	2,700	-
5105 - STD Ins Allocation	-	-	1,400	3,400
5107 - Medicare	16,522	17,300	19,907	18,600
5109 - Employers' PARS/ARS	10,849	8,700	10,522	9,000
5110 - Employer Retirement Contribution	74,400	104,100	97,403	101,300
5111 - 457(b)Defined Contribution Plan	11,732	-	-	-
5115 - Emp Bnft/Insurance Premiums	251	-	-	-
5116 - Health Insurance Premiums	109,298	138,800	102,323	123,500
5117 - Dental Insurance Premiums	11,097	13,400	13,188	13,100
5118 - Life Insurance Premiums	(261)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	2,700
5122 - LTD Ins Premium	4,223	4,700	5,140	5,200
5124 - STD Ins Premium	2,586	3,000	3,000	-
5125 - Other Employee Benefits	585	400	2,226	3,600
TOTAL SALARY AND BENEFITS	**1,373,547**	**1,567,000**	**1,633,317**	**1,637,771**
OPERATING EXPENSES				
6112 - Office Supplies	4,962	3,250	3,250	4,750
6113 - Books & Periodicals	222	1,600	(1,501)	1,600
6114 - Postage	-	100	100	100
6115 - Small Tools/Equipment	94	-	-	-
6116 - Small Furniture & Fixture	-	200	200	200
6117 - Uniforms	1,831	1,500	1,500	1,500
6118 - Personal Protection Equipment	-	-	-	4,500

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **Development Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6300 - Dept. Contract Services	474,252	240,200	386,348	240,200
6309 - Landscape Review Expense	13,340	14,000	14,000	14,000
6312 - Printing & Binding	-	-	-	1,500
6400 - Professional Services	14,657	48,000	51,101	15,000
6402 - Legal Services	2,828	-	-	-
6409 - Building Inspection Services	-	100,000	-	-
6501 - Travel	86	-	-	-
6503 - Meetings & Conferences	4,788	10,000	10,000	10,000
6504 - Staff Training	2,158	1,900	1,900	3,700
6505 - Dues & Memberships	1,535	1,890	1,890	1,940
6600 - Software & Subscriptions	-	-	-	28,000
6902 - City Events	433	-	-	-
TOTAL OPERATING EXPENSES	**521,186**	**422,640**	**468,788**	**326,990**
TOTAL OPERATING EXPENSES	**1,894,734**	**1,989,640**	**2,102,104**	**1,964,761**
(INC)/DEC TO FUND BALANCE	**(684,309)**	**(243,313)**	**(130,848)**	**(128,477)**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 40000 - Development Services Admin

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	313,451	277,700	308,086	296,200
5001 - Salaries/Part-Time	9,719	-	-	-
5003 - Overtime	130	-	-	-
5005 - Alternative H&W Payout	2,464	1,500	1,500	2,000
5010 - Leave Buyback	-	14,800	14,800	15,300
5101 - Life Ins Allocation	376	400	395	400
5103 - Optical Ins Allocation	466	500	500	-
5105 - STD Ins Allocation	-	-	-	800
5107 - Medicare	4,889	4,100	4,997	4,300
5109 - Employers' PARS/ARS	9,034	8,700	9,769	9,000
5110 - Employer Retirement Contribution	19,203	22,200	20,970	23,600
5111 - 457(b)Defined Contribution Plan	11,732	-	-	-
5115 - Emp Bnft/Insurance Premiums	48	-	-	-
5116 - Health Insurance Premiums	17,792	17,400	17,622	17,400
5117 - Dental Insurance Premiums	2,710	2,700	2,759	2,800
5119 - Optical Insurance Premiums	-	-	-	500
5122 - LTD Ins Premium	1,224	1,200	1,214	1,200
5124 - STD Ins Premium	750	800	800	-
5125 - Other Employee Benefits	(48)	100	(24)	-
TOTAL SALARY AND BENEFITS	**393,940**	**352,100**	**383,388**	**373,500**
OPERATING EXPENSES				
6503 - Meetings & Conferences	-	10,000	10,000	2,500
TOTAL OPERATING EXPENSES	**-**	**10,000**	**10,000**	**2,500**
TOTAL OPERATING EXPENSES	**393,940**	**362,100**	**393,388**	**376,000**
(INC)/DEC TO FUND BALANCE	**393,940**	**362,100**	**393,388**	**376,000**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **40100 - Planning**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4302 - Planning Division Fees	(317,438)	(313,635)	(313,635)	(250,000)
4601 - Landscape Review Revenue	(13,400)	(20,600)	(20,600)	(21,218)
TOTAL REVENUE	**(330,838)**	**(334,235)**	**(334,235)**	**(271,218)**
TOTAL OPERATING REVENUE	**(330,838)**	**(334,235)**	**(334,235)**	**(271,218)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	385,367	383,900	417,941	407,000
5001 - Salaries/Part-Time	11,447	15,000	15,000	15,000
5003 - Overtime	285	500	500	500
5005 - Alternative H&W Payout	3,625	2,300	2,300	2,750
5010 - Leave Buyback	-	15,800	15,800	5,021
5101 - Life Ins Allocation	606	800	703	700
5103 - Optical Ins Allocation	909	1,200	1,200	-
5105 - STD Ins Allocation	-	-	500	1,000
5107 - Medicare	5,794	5,600	6,386	6,000
5109 - Employers' PARS/ARS	429	-	23	-
5110 - Employer Retirement Contribution	28,211	33,200	33,017	32,400
5115 - Emp Bnft/Insurance Premiums	87	-	-	-
5116 - Health Insurance Premiums	52,031	67,600	59,052	81,100
5117 - Dental Insurance Premiums	4,864	6,200	5,327	4,200
5118 - Life Insurance Premiums	(246)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	1,000
5122 - LTD Ins Premium	1,477	1,800	1,538	1,600
5124 - STD Ins Premium	904	1,100	1,100	-
5125 - Other Employee Benefits	(87)	100	852	1,800
TOTAL SALARY AND BENEFITS	**495,704**	**535,100**	**561,240**	**560,071**
OPERATING EXPENSES				
6112 - Office Supplies	3,670	2,500	2,500	2,500
6114 - Postage	-	100	100	100
6116 - Small Furniture & Fixture	-	200	200	200
6117 - Uniforms	253	-	-	-
6309 - Landscape Review Expense	13,340	14,000	14,000	14,000
6400 - Professional Services	14,657	20,000	23,101	15,000
6402 - Legal Services	2,828	-	-	-
6501 - Travel	86	-	-	-
6503 - Meetings & Conferences	4,141	-	-	2,500
6504 - Staff Training	544	500	500	500
6505 - Dues & Memberships	1,235	1,300	1,300	1,300
6902 - City Events	433	-	-	-
TOTAL OPERATING EXPENSES	**41,186**	**38,600**	**41,701**	**36,100**
TOTAL OPERATING EXPENSES	**536,890**	**573,700**	**602,941**	**596,171**
(INC)/DEC TO FUND BALANCE	**206,052**	**239,465**	**268,706**	**324,953**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 40200 - Building & Safety

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4308 - Building Permits	(955,982)	(839,450)	(839,450)	(750,000)
4310 - Plumbing Permits	(157,622)	(117,935)	(117,935)	(121,473)
4312 - Electrical Permits	(281,325)	(223,253)	(223,253)	(200,000)
4313 - Heat/Ventilation Air Cond	(364,084)	(232,780)	(232,780)	(239,763)
4315 - Swimming Pool Permits	(44,703)	(56,650)	(56,650)	(35,000)
4323 - Building Plan Checks	(151,878)	(100,000)	(100,000)	(150,000)
4324 - Dedicated Inspector Fee	(64,615)	(140,000)	(140,000)	(30,000)
4325 - Reinspection Fee	(2,185)	-	-	(15,000)
4326 - Solar Residential	-	-	-	(60,000)
4327 - Solar Commercial	-	-	-	(15,000)
4611 - Sanitation Collect Fees	(50,233)	(35,000)	(35,000)	(36,050)
4614 - Business Site Insp Fee	(11,440)	(9,450)	(9,450)	(9,734)
TOTAL REVENUE	**(2,084,068)**	**(1,754,518)**	**(1,754,518)**	**(1,662,020)**
TOTAL OPERATING REVENUE	**(2,084,068)**	**(1,754,518)**	**(1,754,518)**	**(1,662,020)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	195,560	355,500	366,426	389,200
5003 - Overtime	670	500	500	500
5005 - Alternative H&W Payout	1,232	1,800	1,800	4,000
5101 - Life Ins Allocation	324	500	681	700
5103 - Optical Ins Allocation	381	600	600	-
5105 - STD Ins Allocation	-	-	600	1,100
5107 - Medicare	2,866	5,200	5,424	5,700
5110 - Employer Retirement Contribution	14,439	35,600	28,482	31,000
5115 - Emp Bnft/Insurance Premiums	68	-	-	-
5116 - Health Insurance Premiums	16,348	31,200	258	-
5117 - Dental Insurance Premiums	1,941	2,900	3,509	4,500
5119 - Optical Insurance Premiums	-	-	-	800
5122 - LTD Ins Premium	847	1,000	1,651	1,700
5124 - STD Ins Premium	519	600	600	-
5125 - Other Employee Benefits	350	100	690	900
TOTAL SALARY AND BENEFITS	**235,545**	**435,500**	**411,220**	**440,100**
OPERATING EXPENSES				
6112 - Office Supplies	1,024	500	500	2,000
6113 - Books & Periodicals	222	1,600	(1,501)	1,600
6115 - Small Tools/Equipment	94	-	-	-
6300 - Dept. Contract Services	474,252	240,000	386,148	240,000
6312 - Printing & Binding	-	-	-	1,500
6409 - Building Inspection Services	-	100,000	-	-
6504 - Staff Training	1,314	1,100	1,100	2,500
6505 - Dues & Memberships	-	340	340	340
TOTAL OPERATING EXPENSES	**476,908**	**343,540**	**386,587**	**247,940**
TOTAL OPERATING EXPENSES	**712,453**	**779,040**	**797,807**	**688,040**
(INC)/DEC TO FUND BALANCE	**(1,371,615)**	**(975,478)**	**(956,711)**	**(973,980)**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 40300 - Code Enforcement

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4320 - Vacant Bldg Registration Fee	(20)	-	-	-
4408 - Administrative Citations	(164,117)	(144,200)	(144,200)	(160,000)
TOTAL REVENUE	**(164,137)**	**(144,200)**	**(144,200)**	**(160,000)**
TOTAL OPERATING REVENUE	**(164,137)**	**(144,200)**	**(144,200)**	**(160,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	166,395	164,100	190,227	179,300
5001 - Salaries/Part-Time	36,951	38,000	38,000	38,000
5003 - Overtime	431	-	-	-
5005 - Alternative H&W Payout	821	500	500	500
5101 - Life Ins Allocation	275	300	348	300
5103 - Optical Ins Allocation	380	400	400	-
5105 - STD Ins Allocation	-	-	300	500
5107 - Medicare	2,973	2,400	3,101	2,600
5109 - Employers' PARS/ARS	1,386	-	730	-
5110 - Employer Retirement Contribution	12,547	13,100	14,934	14,300
5115 - Emp Bnft/Insurance Premiums	48	-	-	-
5116 - Health Insurance Premiums	23,127	22,600	25,391	25,000
5117 - Dental Insurance Premiums	1,582	1,600	1,593	1,600
5118 - Life Insurance Premiums	(15)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	400
5122 - LTD Ins Premium	674	700	738	700
5124 - STD Ins Premium	413	500	500	-
5125 - Other Employee Benefits	370	100	708	900
TOTAL SALARY AND BENEFITS	**248,358**	**244,300**	**277,469**	**264,100**
OPERATING EXPENSES				
6112 - Office Supplies	267	250	250	250
6117 - Uniforms	1,578	1,500	1,500	1,500
6118 - Personal Protection Equipment	-	-	-	4,500
6300 - Dept. Contract Services	-	200	200	200
6400 - Professional Services	-	28,000	28,000	-
6503 - Meetings & Conferences	647	-	-	-
6504 - Staff Training	300	300	300	700
6505 - Dues & Memberships	300	250	250	300
TOTAL OPERATING EXPENSES	**3,093**	**30,500**	**30,500**	**7,450**
TOTAL OPERATING EXPENSES	**251,451**	**274,800**	**307,969**	**271,550**
(INC)/DEC TO FUND BALANCE	**87,314**	**130,600**	**163,769**	**111,550**

PROPOSED BUDGET
FISCAL YEAR 2026-27

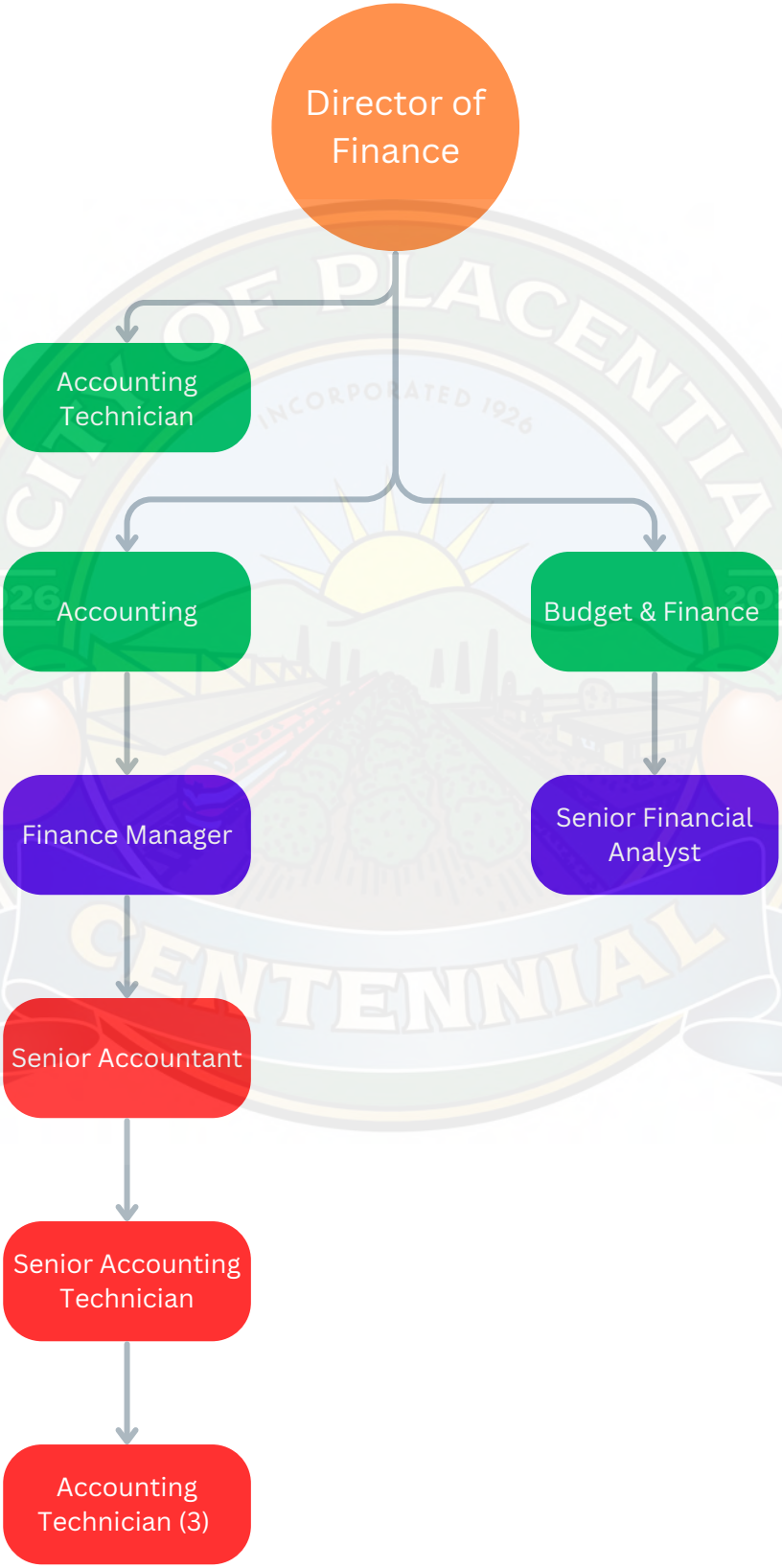
FUND 101 - General Fund
DEPARTMENT 40400 - Economic Development

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6503 - Meetings & Conferences	-	-	-	5,000
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**5,000**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**5,000**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**5,000**

FINANCE

General Fund Budget
FISCAL YEAR 2026-27

Finance Department
Organizational Chart



PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **50000 - Finance**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4305 - Business License Fees	(8,094)	-	-	-
TOTAL REVENUE	**(8,094)**	-	-	-
TOTAL OPERATING REVENUE	**(8,094)**	-	-	-
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	903,042	832,600	889,063	897,500
5001 - Salaries/Part-Time	33,735	-	-	-
5002 - Salaries/Temporary Employees	2,806	-	-	-
5003 - Overtime	56	-	-	-
5005 - Alternative H&W Payout	11,304	6,800	6,800	6,944
5010 - Leave Buyback	-	32,400	32,400	18,366
5011 - Contra - Salaries	-	-	-	(15,500)
5101 - Life Ins Allocation	1,330	1,400	1,414	1,400
5103 - Optical Ins Allocation	1,849	1,900	1,900	-
5105 - STD Ins Allocation	-	-	1,000	1,900
5107 - Medicare	13,832	12,300	13,417	12,400
5109 - Employers' PARS/ARS	8,654	7,700	8,325	6,300
5110 - Employer Retirement Contribution	67,153	74,600	68,084	71,500
5111 - 457(b)Defined Contribution Plan	7,021	-	-	-
5115 - Emp Bnft/Insurance Premiums	206	-	-	-
5116 - Health Insurance Premiums	131,770	149,400	135,039	129,300
5117 - Dental Insurance Premiums	8,882	9,600	8,908	8,700
5118 - Life Insurance Premiums	(305)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	1,800
5122 - LTD Ins Premium	3,462	3,400	3,230	3,100
5124 - STD Ins Premium	2,120	2,100	2,100	-
5125 - Other Employee Benefits	(206)	300	1,297	2,700
TOTAL SALARY AND BENEFITS	**1,196,712**	**1,134,500**	**1,172,976**	**1,146,410**
OPERATING EXPENSES				
6100 - Advertising/Promotional	325	-	-	-
6112 - Office Supplies	2,723	2,000	2,000	2,000
6113 - Books & Periodicals	258	-	-	-
6114 - Postage	3,573	-	-	35,000
6116 - Small Furniture & Fixture	332	-	-	-
6201 - Bank Over/Short	209	-	-	-
6400 - Professional Services	101,761	115,000	115,000	45,000
6402 - Legal Services	4,304	-	-	-
6404 - Accounting & Auditing Service	87,827	93,700	93,700	96,500
6503 - Meetings & Conferences	737	2,000	2,000	2,000
6504 - Staff Training	910	1,000	1,000	1,000
6505 - Dues & Memberships	2,388	2,400	2,400	2,400
6600 - Software & Subscriptions	53,679	85,400	85,400	-
6900 - Admin Service Fee	122	-	-	-
6902 - City Events	42	-	-	-
6915 - Third Party Administration	16,011	12,000	12,000	12,000
TOTAL OPERATING EXPENSES	**275,200**	**313,500**	**313,500**	**195,900**
TOTAL OPERATING EXPENSES	**1,471,912**	**1,448,000**	**1,486,476**	**1,342,310**
(INC)/DEC TO FUND BALANCE	**1,463,818**	**1,448,000**	**1,486,476**	**1,342,310**

FIRE & LIFE SAFETY

General Fund Budget
FISCAL YEAR 2026-27

Fire and Life Safety Department
Organizational Chart



PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **Fire & Life Safety**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4311 - Fire Plan Check/Permit	(109,802)	(82,400)	(82,400)	(100,000)
4314 - Inspections/Operating Permit	(38,755)	(145,000)	(145,000)	(100,000)
4322 - Special Fire Services	(1,751)	-	-	-
4804 - Reimbursements/Other Revenue	(13,572)	-	-	-
4815 - Reimbursement - Strike Team	(272,651)	-	-	-
TOTAL REVENUE	**(436,531)**	**(227,400)**	**(227,400)**	**(200,000)**
TOTAL OPERATING REVENUE	**(436,531)**	**(227,400)**	**(227,400)**	**(200,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	3,432,683	3,437,700	3,510,122	3,786,400
5001 - Salaries/Part-Time	7,171	50,200	50,200	45,000
5003 - Overtime	685,374	275,400	575,400	350,400
5005 - Alternative H&W Payout	19,964	15,300	15,300	14,000
5010 - Leave Buyback	-	20,200	20,200	30,196
5101 - Life Ins Allocation	5,237	5,600	5,847	6,000
5103 - Optical Ins Allocation	6,034	6,300	6,300	-
5105 - STD Ins Allocation	-	-	4,100	8,000
5107 - Medicare	59,845	50,000	57,001	55,000
5109 - Employers' PARS/ARS	295,275	-	187,383	-
5110 - Employer Retirement Contribution	15,874	327,100	176,343	406,700
5111 - 457(b)Defined Contribution Plan	15,695	-	-	-
5115 - Emp Bnft/Insurance Premiums	712	-	-	-
5116 - Health Insurance Premiums	496,660	502,400	522,990	513,800
5117 - Dental Insurance Premiums	32,627	33,400	36,076	37,100
5118 - Life Insurance Premiums	(207)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	6,300
5122 - LTD Ins Premium	12,669	13,200	13,092	13,000
5124 - STD Ins Premium	7,756	8,100	8,100	-
5125 - Other Employee Benefits	(712)	800	133	900
TOTAL SALARY AND BENEFITS	**5,092,658**	**4,745,700**	**5,188,587**	**5,272,796**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	39,446	30,000	30,000	9,000
6002 - Repair & Maint/Facilities	7,697	8,000	8,000	8,000
6004 - Vehicle Repair & Maintenance	100,276	100,500	100,500	100,250
6100 - Advertising/Promotional	776	5,000	5,000	5,000
6102 - Recruitement Exp	37	-	-	-
6103 - Paint Supplies	141	-	-	-
6108 - Equipment & Tool Rental	1,572	1,500	1,500	1,000
6112 - Office Supplies	1,943	2,500	2,500	2,700
6113 - Books & Periodicals	1,434	700	700	500
6114 - Postage	-	150	150	150
6115 - Small Tools/Equipment	2,771	3,500	3,500	10,500
6117 - Uniforms	27,623	35,300	35,300	35,300
6118 - Personal Protection Equipment	27,111	20,250	20,250	30,250
6119 - Emergency Medical Supplies	8,153	9,000	9,000	9,000
6122 - Other Supplies	63,771	-	-	12,000
6300 - Dept. Contract Services	45,787	140,000	140,000	140,000
6310 - Medical Services	-	-	-	1,000
6312 - Printing & Binding	302	600	600	500

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **Fire & Life Safety**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6315 - Community Programs	69	-	-	-
6400 - Professional Services	11,702	7,000	7,000	7,000
6501 - Travel	8,259	1,500	1,500	1,000
6502 - Mileage Reimbursement	71	-	-	300
6503 - Meetings & Conferences	5,137	8,000	8,000	9,500
6504 - Staff Training	55,492	176,500	176,500	176,360
6505 - Dues & Memberships	746	1,700	1,700	1,700
6600 - Software & Subscriptions	69,104	60,000	60,000	95,000
6602 - Software Maintenance	95,511	-	-	-
6902 - City Events	4,020	400	400	800
6903 - Common Area Supplies	1,659	3,000	3,000	3,000
6905 - Credit Card Disputes	137	-	-	-
6916 - Toll Roads Expense	42	-	-	-
TOTAL OPERATING EXPENSES	**580,789**	**615,100**	**615,100**	**659,810**
TOTAL OPERATING EXPENSES	**5,673,447**	**5,360,800**	**5,803,687**	**5,932,606**
CAPITAL AND EQUIPMENT				
9300 - Machinery & Equipment	27	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**27**	**-**	**-**	**-**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	41,750	41,750	-
TOTAL LEGACY ACCOUNT	**-**	**41,750**	**41,750**	**-**
(INC)/DEC TO FUND BALANCE	**5,236,943**	**5,175,150**	**5,618,037**	**5,732,606**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **60000 - Fire Administration**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	529,139	522,600	632,199	551,300
5005 - Alternative H&W Payout	4,196	2,300	2,300	1,750
5010 - Leave Buyback	-	20,200	20,200	27,541
5101 - Life Ins Allocation	601	800	773	800
5103 - Optical Ins Allocation	663	700	700	-
5105 - STD Ins Allocation	-	-	600	1,200
5107 - Medicare	7,958	7,600	9,624	8,000
5109 - Employers' PARS/ARS	35,988	-	27,819	-
5110 - Employer Retirement Contribution	12,425	50,700	45,384	65,700
5111 - 457(b)Defined Contribution Plan	15,695	-	-	-
5115 - Emp Bnft/Insurance Premiums	72	-	-	-
5116 - Health Insurance Premiums	50,819	53,800	59,785	58,800
5117 - Dental Insurance Premiums	3,716	3,700	3,763	3,800
5119 - Optical Insurance Premiums	-	-	-	700
5122 - LTD Ins Premium	1,978	2,000	1,992	2,000
5124 - STD Ins Premium	1,210	1,200	1,200	-
5125 - Other Employee Benefits	(72)	100	463	900
TOTAL SALARY AND BENEFITS	**664,390**	**665,700**	**806,803**	**722,491**
OPERATING EXPENSES				
6112 - Office Supplies	1,163	1,000	1,000	1,200
6113 - Books & Periodicals	-	200	200	-
6114 - Postage	-	150	150	150
6117 - Uniforms	211	3,000	3,000	3,000
6122 - Other Supplies	8,740	-	-	-
6312 - Printing & Binding	77	300	300	200
6501 - Travel	4,090	-	-	-
6502 - Mileage Reimbursement	71	-	-	300
6503 - Meetings & Conferences	2,013	4,000	4,000	5,000
6504 - Staff Training	2,636	1,000	1,000	800
6505 - Dues & Memberships	114	1,500	1,500	1,500
6600 - Software & Subscriptions	10,054	-	-	-
6902 - City Events	2,153	-	-	-
6905 - Credit Card Disputes	137	-	-	-
6916 - Toll Roads Expense	34	-	-	-
TOTAL OPERATING EXPENSES	**31,493**	**11,150**	**11,150**	**12,150**
TOTAL OPERATING EXPENSES	**695,882**	**676,850**	**817,953**	**734,641**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	1,250	1,250	-
TOTAL LEGACY ACCOUNT	**-**	**1,250**	**1,250**	**-**
(INC)/DEC TO FUND BALANCE	**695,882**	**678,100**	**819,203**	**734,641**

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND **101 - General Fund**

DEPARTMENT **60100 - Fire Operations**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4322 - Special Fire Services	(1,751)	-	-	-
4804 - Reimbursements/Other Revenue	(13,572)	-	-	-
4815 - Reimbursement - Strike Team	(272,651)	-	-	-
TOTAL REVENUE	**(287,974)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(287,974)**	-	-	-
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	2,626,124	2,672,400	2,539,282	2,898,000
5001 - Salaries/Part-Time	7,171	5,200	5,200	-
5003 - Overtime	685,063	275,000	575,000	350,000
5005 - Alternative H&W Payout	13,143	10,500	10,500	9,000
5010 - Leave Buyback	-	-	-	2,655
5101 - Life Ins Allocation	4,192	4,400	4,505	4,600
5103 - Optical Ins Allocation	4,933	5,200	5,200	-
5105 - STD Ins Allocation	-	-	3,000	5,900
5107 - Medicare	47,831	38,800	42,428	42,100
5109 - Employers' PARS/ARS	237,509	-	145,743	-
5110 - Employer Retirement Contribution	-	253,300	111,900	307,500
5115 - Emp Bnft/Insurance Premiums	577	-	-	-
5116 - Health Insurance Premiums	415,963	426,000	429,053	421,400
5117 - Dental Insurance Premiums	26,448	27,600	29,566	30,600
5118 - Life Insurance Premiums	(207)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	5,100
5122 - LTD Ins Premium	9,537	10,100	9,715	9,600
5124 - STD Ins Premium	5,839	6,200	6,200	-
5125 - Other Employee Benefits	(577)	600	(294)	-
TOTAL SALARY AND BENEFITS	**4,083,545**	**3,735,300**	**3,916,999**	**4,086,455**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	39,446	30,000	30,000	9,000
6002 - Repair & Maint/Facilities	7,697	8,000	8,000	8,000
6004 - Vehicle Repair & Maintenance	100,276	100,000	100,000	100,000
6102 - Recruitement Exp	37	-	-	-
6103 - Paint Supplies	141	-	-	-
6108 - Equipment & Tool Rental	1,572	1,500	1,500	1,000
6112 - Office Supplies	387	1,000	1,000	1,000
6113 - Books & Periodicals	1,434	500	500	500
6115 - Small Tools/Equipment	2,559	3,000	3,000	10,000
6117 - Uniforms	24,723	30,000	30,000	30,000
6118 - Personal Protection Equipment	27,111	20,000	20,000	30,000
6119 - Emergency Medical Supplies	8,153	9,000	9,000	9,000
6122 - Other Supplies	54,034	-	-	12,000
6300 - Dept. Contract Services	45,787	65,000	65,000	65,000
6310 - Medical Services	-	-	-	1,000
6312 - Printing & Binding	30	-	-	-
6400 - Professional Services	11,702	7,000	7,000	7,000
6501 - Travel	4,169	1,500	1,500	1,000
6503 - Meetings & Conferences	3,114	2,000	2,000	2,000
6504 - Staff Training	51,113	175,000	175,000	175,000
6600 - Software & Subscriptions	59,050	60,000	60,000	-

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **60100 - Fire Operations**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6602 - Software Maintenance	95,511	-	-	-
6902 - City Events	1,860	400	400	-
6903 - Common Area Supplies	1,659	3,000	3,000	3,000
6916 - Toll Roads Expense	8	-	-	-
TOTAL OPERATING EXPENSES	**541,573**	**516,900**	**516,900**	**464,500**
TOTAL OPERATING EXPENSES	**4,625,118**	**4,252,200**	**4,433,899**	**4,550,955**
CAPITAL AND EQUIPMENT				
9300 - Machinery & Equipment	27	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**27**	**-**	**-**	**-**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	40,000	40,000	-
TOTAL LEGACY ACCOUNT	**-**	**40,000**	**40,000**	**-**
(INC)/DEC TO FUND BALANCE	**4,337,171**	**4,292,200**	**4,473,899**	**4,550,955**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 60200 - Community Risk Reduction

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4311 - Fire Plan Check/Permit	(109,802)	(82,400)	(82,400)	(100,000)
4314 - Inspections/Operating Permit	(38,755)	(145,000)	(145,000)	(100,000)
TOTAL REVENUE	**(148,557)**	**(227,400)**	**(227,400)**	**(200,000)**
TOTAL OPERATING REVENUE	**(148,557)**	**(227,400)**	**(227,400)**	**(200,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	277,420	242,700	338,642	337,100
5001 - Salaries/Part-Time	-	45,000	45,000	45,000
5003 - Overtime	312	400	400	400
5005 - Alternative H&W Payout	2,625	2,500	2,500	3,250
5101 - Life Ins Allocation	444	400	568	600
5103 - Optical Ins Allocation	437	400	400	-
5105 - STD Ins Allocation	-	-	500	900
5107 - Medicare	4,057	3,600	4,950	4,900
5109 - Employers' PARS/ARS	21,778	-	13,820	-
5110 - Employer Retirement Contribution	3,449	23,100	19,059	33,500
5115 - Emp Bnft/Insurance Premiums	63	-	-	-
5116 - Health Insurance Premiums	29,879	22,600	34,152	33,600
5117 - Dental Insurance Premiums	2,463	2,100	2,747	2,700
5119 - Optical Insurance Premiums	-	-	-	500
5122 - LTD Ins Premium	1,154	1,100	1,385	1,400
5124 - STD Ins Premium	707	700	700	-
5125 - Other Employee Benefits	(63)	100	(37)	-
TOTAL SALARY AND BENEFITS	**344,723**	**344,700**	**464,786**	**463,850**
OPERATING EXPENSES				
6004 - Vehicle Repair & Maintenance	-	500	500	250
6100 - Advertising/Promotional	776	5,000	5,000	5,000
6112 - Office Supplies	393	500	500	500
6115 - Small Tools/Equipment	213	500	500	500
6117 - Uniforms	2,689	2,300	2,300	2,300
6118 - Personal Protection Equipment	-	250	250	250
6122 - Other Supplies	997	-	-	-
6300 - Dept. Contract Services	-	75,000	75,000	75,000
6312 - Printing & Binding	195	300	300	300
6315 - Community Programs	69	-	-	-
6503 - Meetings & Conferences	10	2,000	2,000	2,500
6504 - Staff Training	1,743	500	500	560
6505 - Dues & Memberships	632	200	200	200
6902 - City Events	6	-	-	800
TOTAL OPERATING EXPENSES	**7,723**	**87,050**	**87,050**	**88,160**
TOTAL OPERATING EXPENSES	**352,447**	**431,750**	**551,836**	**552,010**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	500	500	-
TOTAL LEGACY ACCOUNT	**-**	**500**	**500**	**-**
(INC)/DEC TO FUND BALANCE	**203,890**	**204,850**	**324,936**	**352,010**

PUBLIC SAFETY - POLICE

General Fund Budget
FISCAL YEAR 2026-27

Police Department Organizational Chart



PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT Public Safety - Police

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4306 - Bicycle Licenses	(3)	-	-	-
4319 - Parking Permit Fees	(13,303)	(12,240)	(12,240)	(12,000)
4403 - Emergency Response Fee	-	(1,100)	(1,100)	(1,133)
4404 - Vehicle Impound/Releases	(3,285)	-	(17,000)	(68,400)
4405 - DUI Vehicle Release Fee	(38,020)	(30,000)	(30,000)	(30,000)
4406 - Veh Code Fines (Moving)	(53,559)	(50,000)	(50,000)	(51,500)
4407 - City Ord Fines (Parking)	(495,877)	(450,000)	(450,000)	(500,000)
4500 - AB 109 Public Safety Realign	(26,607)	(30,000)	(30,000)	(30,000)
4510 - Federal Grants	(9,415)	(32,015)	(32,015)	(10,000)
4511 - State Grants	-	(50,000)	(50,000)	-
4518 - POST - Intergovernmental Rev	(10,968)	(15,000)	(15,000)	(15,000)
4521 - Other Intergovernmental Rev	(173,117)	(200,000)	(200,000)	(175,000)
4603 - Special Police Services	(109,675)	(85,000)	(85,000)	(37,000)
4604 - Alarm System Monitoring	(73,805)	(140,000)	(140,000)	(85,000)
4613 - Sale of Map/Publication/Copies	(16)	-	-	-
4617 - Other Charges for Service	(810)	(2,000)	(2,000)	(1,000)
4618 - Live Scan Rolling Fee	(1,607)	(3,675)	(3,675)	(2,000)
4804 - Reimbursements/Other Revenue	(277)	-	-	-
4807 - Recovery & Restitution	-	(500)	(500)	-
4814 - PD Restitution	(658)	(2,000)	(2,000)	(1,000)
4900 - Donations & Contributions	(6,419)	-	-	-
TOTAL REVENUE	**(1,017,421)**	**(1,103,530)**	**(1,120,530)**	**(1,019,033)**
TOTAL OPERATING REVENUE	**(1,017,421)**	**(1,103,530)**	**(1,120,530)**	**(1,019,033)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	9,377,634	8,904,300	10,269,163	10,200,700
5001 - Salaries/Part-Time	150,532	130,000	130,000	192,000
5003 - Overtime	1,226,381	855,000	1,015,000	815,000
5004 - Leave Accrual Payout	6,840	-	-	-
5005 - Alternative H&W Payout	85,652	33,400	33,400	46,375
5008 - Other Salaries & Wages	5,173	-	7,125	9,900
5010 - Leave Buyback	17,399	48,500	48,500	71,804
5101 - Life Ins Allocation	11,136	10,200	9,601	9,900
5103 - Optical Ins Allocation	11,990	12,500	12,500	-
5105 - STD Ins Allocation	-	-	9,400	18,900
5107 - Medicare	154,954	129,400	158,110	148,200
5109 - Employers' PARS/ARS	12,688	-	7,361	-
5110 - Employer Retirement Contribution	1,563,436	1,588,200	1,710,709	1,762,900
5111 - 457(b)Defined Contribution Plan	15,442	-	-	-
5115 - Emp Bnft/Insurance Premiums	1,633	-	-	-
5116 - Health Insurance Premiums	976,131	989,600	933,562	969,400
5117 - Dental Insurance Premiums	67,900	69,900	69,202	71,300
5118 - Life Insurance Premiums	(243)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	12,700
5122 - LTD Ins Premium	31,079	31,400	66,708	30,600
5124 - STD Ins Premium	19,028	19,400	19,400	-
5125 - Other Employee Benefits	247	1,900	3,275	4,500
TOTAL SALARY AND BENEFITS	**13,735,032**	**12,823,700**	**14,503,015**	**14,364,179**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **Public Safety - Police**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	115,335	89,857	94,857	94,755
6002 - Repair & Maint/Facilities	61,142	-	-	11,150
6100 - Advertising/Promotional	275	-	-	-
6101 - Ammunition	-	-	20,000	30,000
6102 - Recruitement Exp	50	-	-	-
6104 - Janitorial Supplies	121	-	-	-
6105 - K9 Expenses	14,588	15,000	39,000	20,000
6106 - Jail Supplies	23,796	30,000	25,721	30,000
6107 - Facility Rental	680	1,600	1,600	1,600
6109 - Office Equipment Rental	159	1,000	279	-
6112 - Office Supplies	6,562	5,200	5,200	5,200
6113 - Books & Periodicals	5,108	6,200	6,200	6,200
6114 - Postage	253	1,000	1,000	1,000
6117 - Uniforms	69,921	4,250	45,250	40,000
6118 - Personal Protection Equipment	-	-	-	20,000
6120 - Computer Peripheral/Accessory	-	-	-	5,510
6122 - Other Supplies	13,432	-	14,500	10,500
6125 - Shooting Range Supplies	-	-	-	5,000
6213 - Lease Principal (GASB)	238,729	-	-	-
6214 - Lease Interest (GASB)	8,235	-	-	-
6300 - Dept. Contract Services	307,291	337,183	318,455	327,498
6302 - Animal Control Services	415,737	468,522	468,522	408,730
6310 - Medical Services	15,950	10,000	10,000	16,000
6312 - Printing & Binding	9,321	17,700	17,700	18,500
6315 - Community Programs	15,980	(21,500)	13,500	10,000
6316 - Special Investigations	-	-	18,214	20,000
6400 - Professional Services	66,017	90,100	100,100	132,100
6500 - Range Training	25,309	25,500	5,500	1,000
6501 - Travel	9,175	10,000	8,000	30,000
6502 - Mileage Reimbursement	1,287	-	2,000	4,000
6503 - Meetings & Conferences	1,077	2,000	2,000	1,500
6504 - Staff Training	32,289	30,000	30,000	40,800
6505 - Dues & Memberships	4,108	5,095	5,095	5,400
6600 - Software & Subscriptions	32,414	24,247	42,975	500,190
6602 - Software Maintenance	532,938	555,632	520,632	-
6900 - Admin Service Fee	7,262	5,000	5,000	6,000
6902 - City Events	139	-	5,786	10,000
6903 - Common Area Supplies	523	500	500	700
6916 - Toll Roads Expense	6,385	6,700	6,700	6,800
6918 - Pass-Through Waived Permit Fee	931	-	-	-
6999 - Emergency/One Time Expenses	-	-	-	25,000
TOTAL OPERATING EXPENSES	**2,042,521**	**1,720,786**	**1,834,286**	**1,845,133**
TOTAL OPERATING EXPENSES	**15,777,554**	**14,544,486**	**16,337,301**	**16,209,312**
CAPITAL AND EQUIPMENT				
9100 - Building & Facilities	877	-	-	-
9303 - Office Equipment	47	500	500	-
9304 - Computer Hardware	34	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**957**	**500**	**500**	**-**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **Public Safety - Police**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	4,358	13,000	-	-
DNU-6301 - Special Department Expenses	-	4,500	-	-
DNU-6399 - Other Supplies	-	10,000	-	-
DNU-6999 - Other Expenditure	10,357	12,000	-	-
TOTAL LEGACY ACCOUNT	**14,715**	**39,500**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**14,775,805**	**13,480,956**	**15,217,271**	**15,190,279**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 70000 - Police Administration

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4403 - Emergency Response Fee	-	(1,100)	(1,100)	(1,133)
4510 - Federal Grants	-	(22,015)	(22,015)	(10,000)
4518 - POST - Intergovernmental Rev	(697)	-	-	-
4603 - Special Police Services	(9,622)	(30,000)	(30,000)	(7,000)
4604 - Alarm System Monitoring	(73,805)	(140,000)	(140,000)	(85,000)
4617 - Other Charges for Service	(810)	(2,000)	(2,000)	(1,000)
4804 - Reimbursements/Other Revenue	(165)	-	-	-
4814 - PD Restitution	(658)	(2,000)	(2,000)	(1,000)
4900 - Donations & Contributions	(6,219)	-	-	-
TOTAL REVENUE	**(91,977)**	**(197,115)**	**(197,115)**	**(105,133)**
TOTAL OPERATING REVENUE	**(91,977)**	**(197,115)**	**(197,115)**	**(105,133)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	1,353,054	1,126,000	1,299,725	1,060,200
5003 - Overtime	155,737	20,000	20,000	20,000
5004 - Leave Accrual Payout	6,840	-	-	-
5005 - Alternative H&W Payout	25,350	3,800	3,800	4,000
5008 - Other Salaries & Wages	1,349	-	5,358	-
5010 - Leave Buyback	12,312	35,300	35,300	41,945
5101 - Life Ins Allocation	1,846	1,500	1,425	1,200
5103 - Optical Ins Allocation	1,503	1,400	1,400	-
5105 - STD Ins Allocation	-	-	1,500	2,000
5107 - Medicare	22,653	16,400	19,670	15,400
5110 - Employer Retirement Contribution	287,736	267,400	309,301	246,800
5111 - 457(b)Defined Contribution Plan	15,442	-	-	-
5115 - Emp Bnft/Insurance Premiums	180	-	-	-
5116 - Health Insurance Premiums	156,315	137,300	120,371	112,700
5117 - Dental Insurance Premiums	9,637	8,500	8,208	7,200
5119 - Optical Insurance Premiums	-	-	-	1,200
5122 - LTD Ins Premium	4,480	4,100	3,805	3,200
5124 - STD Ins Premium	2,743	2,500	2,500	-
5125 - Other Employee Benefits	(180)	200	1,335	1,800
TOTAL SALARY AND BENEFITS	**2,056,997**	**1,624,400**	**1,833,697**	**1,517,645**
OPERATING EXPENSES				
6100 - Advertising/Promotional	275	-	-	-
6102 - Recruitement Exp	27	-	-	-
6104 - Janitorial Supplies	68	-	-	-
6112 - Office Supplies	5,116	5,000	5,000	5,000
6113 - Books & Periodicals	5,108	6,200	6,200	6,200
6114 - Postage	253	1,000	1,000	1,000
6122 - Other Supplies	2,851	-	2,000	2,000
6300 - Dept. Contract Services	107,291	117,150	109,922	80,000
6310 - Medical Services	15,950	10,000	10,000	16,000
6312 - Printing & Binding	2,916	6,500	6,500	6,500
6315 - Community Programs	4,467	(21,500)	13,500	10,000
6316 - Special Investigations	-	-	18,214	20,000
6400 - Professional Services	11,875	9,000	9,000	9,000
6503 - Meetings & Conferences	844	1,000	1,000	1,000
6504 - Staff Training	2,007	-	-	-

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **70000 - Police Administration**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6505 - Dues & Memberships	3,515	3,985	3,985	4,435
6600 - Software & Subscriptions	1,614	-	7,228	-
6902 - City Events	139	-	5,786	10,000
6903 - Common Area Supplies	201	500	500	700
6916 - Toll Roads Expense	6,112	6,500	6,500	6,500
6918 - Pass-Through Waived Permit Fee	931	-	-	-
6999 - Emergency/One Time Expenses	-	-	-	25,000
TOTAL OPERATING EXPENSES	**171,561**	**145,335**	**206,335**	**203,335**
TOTAL OPERATING EXPENSES	**2,228,558**	**1,769,735**	**2,040,032**	**1,720,980**
CAPITAL AND EQUIPMENT				
9303 - Office Equipment	47	500	500	-
9304 - Computer Hardware	34	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**81**	**500**	**500**	**-**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	4,306	13,000	-	-
DNU-6301 - Special Department Expenses	-	2,000	-	-
DNU-6999 - Other Expenditure	10,357	12,000	-	-
TOTAL LEGACY ACCOUNT	**14,663**	**27,000**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**2,151,326**	**1,600,120**	**1,843,417**	**1,615,847**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 70100 - Police Field Services

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4510 - Federal Grants	(9,415)	(10,000)	(10,000)	-
4518 - POST - Intergovernmental Rev	(10,271)	(15,000)	(15,000)	(15,000)
4521 - Other Intergovernmental Rev	(173,117)	(200,000)	(200,000)	(175,000)
4804 - Reimbursements/Other Revenue	(1)	-	-	-
TOTAL REVENUE	**(192,803)**	**(225,000)**	**(225,000)**	**(190,000)**
TOTAL OPERATING REVENUE	**(192,803)**	**(225,000)**	**(225,000)**	**(190,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	5,945,008	5,720,100	7,055,618	7,319,900
5001 - Salaries/Part-Time	21,999	-	-	-
5003 - Overtime	828,815	570,000	670,000	570,000
5005 - Alternative H&W Payout	46,302	18,500	18,500	32,875
5008 - Other Salaries & Wages	2,958	-	1,459	9,900
5010 - Leave Buyback	5,087	-	-	15,690
5101 - Life Ins Allocation	6,440	5,900	5,891	6,300
5103 - Optical Ins Allocation	7,259	7,500	7,500	-
5105 - STD Ins Allocation	-	-	5,900	13,100
5107 - Medicare	96,373	83,000	106,224	106,200
5109 - Employers' PARS/ARS	7,768	-	3,567	-
5110 - Employer Retirement Contribution	946,998	1,023,400	1,143,568	1,255,100
5115 - Emp Bnft/Insurance Premiums	1,004	-	-	-
5116 - Health Insurance Premiums	609,353	626,800	681,195	721,000
5117 - Dental Insurance Premiums	40,221	41,700	46,351	49,100
5118 - Life Insurance Premiums	(43)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	8,800
5122 - LTD Ins Premium	19,175	19,600	56,807	21,300
5124 - STD Ins Premium	11,740	12,000	12,000	-
5125 - Other Employee Benefits	(168)	1,100	(104)	900
TOTAL SALARY AND BENEFITS	**8,596,289**	**8,129,600**	**9,814,477**	**10,130,165**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	12,729	2,000	7,000	3,000
6102 - Recruitement Exp	23	-	-	-
6105 - K9 Expenses	14,588	15,000	39,000	20,000
6107 - Facility Rental	680	1,600	1,600	1,600
6109 - Office Equipment Rental	159	1,000	279	-
6112 - Office Supplies	49	-	-	-
6117 - Uniforms	68,090	4,250	45,250	40,000
6118 - Personal Protection Equipment	-	-	-	20,000
6122 - Other Supplies	3,708	-	4,000	2,000
6213 - Lease Principal (GASB)	238,729	-	-	-
6214 - Lease Interest (GASB)	8,235	-	-	-
6312 - Printing & Binding	-	200	200	1,000
6315 - Community Programs	11,513	-	-	-
6400 - Professional Services	5,517	12,500	22,500	29,500
6501 - Travel	8,129	10,000	8,000	30,000
6502 - Mileage Reimbursement	1,244	-	2,000	4,000
6504 - Staff Training	28,663	30,000	30,000	40,800
6505 - Dues & Memberships	393	575	575	400
6600 - Software & Subscriptions	2,286	-	-	-

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND **101 - General Fund**

DEPARTMENT **70100 - Police Field Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6602 - Software Maintenance	532,938	555,632	520,632	-
6903 - Common Area Supplies	322	-	-	-
6916 - Toll Roads Expense	11	-	-	-
TOTAL OPERATING EXPENSES	**938,007**	**632,757**	**681,036**	**192,300**
TOTAL OPERATING EXPENSES	**9,534,296**	**8,762,357**	**10,495,513**	**10,322,465**
LEGACY ACCOUNTS				
DNU-6299 - Other Purchased Services	51	-	-	-
DNU-6301 - Special Department Expenses	-	2,000	-	-
DNU-6399 - Other Supplies	-	2,000	-	-
TOTAL LEGACY ACCOUNT	**51**	**4,000**	-	-
(INC)/DEC TO FUND BALANCE	**9,341,544**	**8,541,357**	**10,270,513**	**10,132,465**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 70200 - Police Investigation

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4500 - AB 109 Public Safety Realign	(26,607)	(30,000)	(30,000)	(30,000)
4807 - Recovery & Restitution	-	(500)	(500)	-
4900 - Donations & Contributions	(200)	-	-	-
TOTAL REVENUE	**(26,807)**	**(30,500)**	**(30,500)**	**(30,000)**
TOTAL OPERATING REVENUE	**(26,807)**	**(30,500)**	**(30,500)**	**(30,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	1,140,304	1,044,300	1,155,009	1,057,700
5001 - Salaries/Part-Time	-	22,000	22,000	22,000
5003 - Overtime	124,326	130,000	190,000	150,000
5005 - Alternative H&W Payout	9,071	5,800	5,800	5,500
5008 - Other Salaries & Wages	299	-	154	-
5010 - Leave Buyback	-	8,700	8,700	9,303
5101 - Life Ins Allocation	1,373	1,300	1,194	1,200
5103 - Optical Ins Allocation	1,405	1,400	1,400	-
5105 - STD Ins Allocation	-	-	1,100	2,100
5107 - Medicare	18,686	15,200	19,066	15,400
5110 - Employer Retirement Contribution	146,564	149,900	159,033	156,700
5115 - Emp Bnft/Insurance Premiums	214	-	-	-
5116 - Health Insurance Premiums	83,321	82,200	80,135	81,500
5117 - Dental Insurance Premiums	8,409	8,300	7,816	7,900
5119 - Optical Insurance Premiums	-	-	-	1,200
5122 - LTD Ins Premium	3,986	4,000	3,500	3,400
5124 - STD Ins Premium	2,440	2,500	2,500	-
5125 - Other Employee Benefits	(214)	300	726	900
TOTAL SALARY AND BENEFITS	**1,540,185**	**1,475,900**	**1,658,135**	**1,514,803**
OPERATING EXPENSES				
6112 - Office Supplies	425	200	200	200
6117 - Uniforms	225	-	-	-
6122 - Other Supplies	2,470	-	3,000	1,000
6300 - Dept. Contract Services	19,722	28,550	14,550	13,200
6501 - Travel	1,046	-	-	-
6503 - Meetings & Conferences	233	1,000	1,000	500
6504 - Staff Training	921	-	-	-
6505 - Dues & Memberships	120	335	335	265
6600 - Software & Subscriptions	28,466	24,247	38,247	-
6916 - Toll Roads Expense	262	200	200	300
TOTAL OPERATING EXPENSES	**53,889**	**54,532**	**57,532**	**15,465**
TOTAL OPERATING EXPENSES	**1,594,074**	**1,530,432**	**1,715,667**	**1,530,268**
LEGACY ACCOUNTS				
DNU-6399 - Other Supplies	-	3,000	-	-
TOTAL LEGACY ACCOUNT	**-**	**3,000**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**1,567,267**	**1,502,932**	**1,685,167**	**1,500,268**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 70300 - Police Support Services

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4603 - Special Police Services	(10,379)	-	-	-
4613 - Sale of Map/Publication/Copies	(16)	-	-	-
4618 - Live Scan Rolling Fee	(1,607)	(3,675)	(3,675)	(2,000)
4804 - Reimbursements/Other Revenue	(111)	-	-	-
TOTAL REVENUE	**(12,113)**	**(3,675)**	**(3,675)**	**(2,000)**
TOTAL OPERATING REVENUE	**(12,113)**	**(3,675)**	**(3,675)**	**(2,000)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	411,670	516,500	475,100	500,300
5001 - Salaries/Part-Time	88,877	38,000	38,000	120,000
5003 - Overtime	17,320	35,000	35,000	25,000
5005 - Alternative H&W Payout	3,607	2,500	2,500	3,500
5010 - Leave Buyback	-	4,500	4,500	4,867
5101 - Life Ins Allocation	695	1,000	740	800
5103 - Optical Ins Allocation	920	1,200	1,200	-
5105 - STD Ins Allocation	-	-	600	1,100
5107 - Medicare	7,582	7,500	8,344	7,300
5109 - Employers' PARS/ARS	3,333	-	3,259	-
5110 - Employer Retirement Contribution	74,285	46,300	40,625	42,700
5115 - Emp Bnft/Insurance Premiums	140	-	-	-
5116 - Health Insurance Premiums	71,306	97,100	43,000	45,500
5117 - Dental Insurance Premiums	4,416	6,200	4,872	5,300
5118 - Life Insurance Premiums	(200)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	1,100
5122 - LTD Ins Premium	1,667	2,200	1,674	1,800
5124 - STD Ins Premium	1,020	1,400	1,400	-
5125 - Other Employee Benefits	696	200	1,227	900
TOTAL SALARY AND BENEFITS	**687,334**	**759,600**	**662,041**	**760,167**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	102,606	87,357	87,357	91,555
6002 - Repair & Maint/Facilities	-	-	-	11,150
6101 - Ammunition	-	-	20,000	30,000
6104 - Janitorial Supplies	53	-	-	-
6106 - Jail Supplies	23,796	30,000	25,721	30,000
6112 - Office Supplies	972	-	-	-
6117 - Uniforms	704	-	-	-
6120 - Computer Peripheral/Accessory	-	-	-	5,510
6122 - Other Supplies	3,588	-	5,000	5,000
6125 - Shooting Range Supplies	-	-	-	5,000
6300 - Dept. Contract Services	44,561	46,789	46,789	86,129
6400 - Professional Services	48,626	68,600	68,600	93,600
6500 - Range Training	25,309	25,500	5,500	1,000
6504 - Staff Training	159	-	-	-
6505 - Dues & Memberships	-	200	200	200
TOTAL OPERATING EXPENSES	**250,373**	**258,446**	**259,167**	**359,144**
TOTAL OPERATING EXPENSES	**937,707**	**1,018,046**	**921,208**	**1,119,311**
CAPITAL AND EQUIPMENT				

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **70300 - Police Support Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
9100 - Building & Facilities	877	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**877**	**-**	**-**	**-**
LEGACY ACCOUNTS				
DNU-6399 - Other Supplies	-	5,000	-	-
TOTAL LEGACY ACCOUNT	**-**	**5,000**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**926,471**	**1,019,371**	**917,533**	**1,117,311**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **70400 - Traffic**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4306 - Bicycle Licenses	(3)	-	-	-
4319 - Parking Permit Fees	(13,303)	(12,240)	(12,240)	(12,000)
4404 - Vehicle Impound/Releases	(3,285)	-	(17,000)	(68,400)
4405 - DUI Vehicle Release Fee	(38,020)	(30,000)	(30,000)	(30,000)
4406 - Veh Code Fines (Moving)	(53,559)	(50,000)	(50,000)	(51,500)
4407 - City Ord Fines (Parking)	(495,877)	(450,000)	(450,000)	(500,000)
4511 - State Grants	-	(50,000)	(50,000)	-
4603 - Special Police Services	(89,674)	(55,000)	(55,000)	(30,000)
TOTAL REVENUE	**(693,721)**	**(647,240)**	**(664,240)**	**(691,900)**
TOTAL OPERATING REVENUE	**(693,721)**	**(647,240)**	**(664,240)**	**(691,900)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	527,599	497,400	283,710	262,600
5001 - Salaries/Part-Time	39,655	70,000	70,000	50,000
5003 - Overtime	100,183	100,000	100,000	50,000
5005 - Alternative H&W Payout	1,321	2,800	2,800	500
5008 - Other Salaries & Wages	567	-	154	-
5101 - Life Ins Allocation	781	500	351	400
5103 - Optical Ins Allocation	903	1,000	1,000	-
5105 - STD Ins Allocation	-	-	300	600
5107 - Medicare	9,660	7,300	4,805	3,900
5109 - Employers' PARS/ARS	1,587	-	535	-
5110 - Employer Retirement Contribution	107,852	101,200	58,182	61,600
5115 - Emp Bnft/Insurance Premiums	96	-	-	-
5116 - Health Insurance Premiums	55,836	46,200	8,861	8,700
5117 - Dental Insurance Premiums	5,217	5,200	1,955	1,800
5119 - Optical Insurance Premiums	-	-	-	400
5122 - LTD Ins Premium	1,771	1,500	921	900
5124 - STD Ins Premium	1,085	1,000	1,000	-
5125 - Other Employee Benefits	113	100	92	-
TOTAL SALARY AND BENEFITS	**854,228**	**834,200**	**534,666**	**441,400**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	-	500	500	200
6117 - Uniforms	903	-	-	-
6122 - Other Supplies	816	-	500	500
6300 - Dept. Contract Services	135,717	144,694	147,194	148,169
6312 - Printing & Binding	6,405	11,000	11,000	11,000
6502 - Mileage Reimbursement	43	-	-	-
6504 - Staff Training	539	-	-	-
6505 - Dues & Memberships	80	-	-	100
6600 - Software & Subscriptions	48	-	(2,500)	-
6900 - Admin Service Fee	7,262	5,000	5,000	6,000
TOTAL OPERATING EXPENSES	**151,813**	**161,194**	**161,694**	**165,969**
TOTAL OPERATING EXPENSES	**1,006,041**	**995,394**	**696,360**	**607,369**
LEGACY ACCOUNTS				
DNU-6301 - Special Department Expenses	-	500	-	-
TOTAL LEGACY ACCOUNT	**-**	**500**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**312,319**	**348,654**	**32,120**	**(84,531)**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **70500 - Animal Control**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6002 - Repair & Maint/Facilities	61,142	-	-	-
6302 - Animal Control Services	415,737	468,522	468,522	408,730
TOTAL OPERATING EXPENSES	**476,878**	**468,522**	**468,522**	**408,730**
TOTAL OPERATING EXPENSES	**476,878**	**468,522**	**468,522**	**408,730**
(INC)/DEC TO FUND BALANCE	**476,878**	**468,522**	**468,522**	**408,730**

PUBLIC WORKS

General Fund Budget
FISCAL YEAR 2026-27

Public Works Department Organizational Chart



PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **Public Works**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4302 - Planning Division Fees	(25,505)	-	-	-
4307 - Encroachment Permits	(109,237)	(101,224)	(101,224)	(104,261)
4310 - Plumbing Permits	(3,154)	-	-	-
4316 - Transportation Permit	(8,616)	(6,300)	(6,300)	(6,489)
4600 - Engineering Fees	(188,227)	(180,000)	(180,000)	(100,000)
4617 - Other Charges for Service	(67,966)	(150,000)	(150,000)	-
4804 - Reimbursements/Other Revenue	(6,318)	(6,185)	(6,185)	-
TOTAL REVENUE	**(409,023)**	**(443,709)**	**(443,709)**	**(210,750)**
TOTAL OPERATING REVENUE	**(409,023)**	**(443,709)**	**(443,709)**	**(210,750)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	2,286,410	1,593,300	1,959,989	2,230,500
5001 - Salaries/Part-Time	119,497	185,100	185,100	185,100
5003 - Overtime	100,402	82,500	82,500	92,900
5005 - Alternative H&W Payout	26,339	13,800	13,800	16,300
5008 - Other Salaries & Wages	1,210	-	603	-
5010 - Leave Buyback	4,134	25,100	25,100	35,074
5011 - Contra - Salaries	(759,524)	(657,000)	(657,000)	(657,000)
5101 - Life Ins Allocation	3,546	3,400	3,264	3,500
5103 - Optical Ins Allocation	4,794	4,500	4,500	-
5105 - STD Ins Allocation	-	-	2,400	5,000
5107 - Medicare	36,414	19,400	29,967	30,300
5109 - Employers' PARS/ARS	15,172	3,300	9,849	5,500
5110 - Employer Retirement Contribution	200,984	158,100	180,919	217,300
5115 - Emp Bnft/Insurance Premiums	612	-	-	-
5116 - Health Insurance Premiums	343,753	333,600	329,273	400,600
5117 - Dental Insurance Premiums	22,642	22,000	21,285	25,600
5118 - Life Insurance Premiums	(14)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	5,300
5122 - LTD Ins Premium	8,814	7,800	7,525	8,200
5124 - STD Ins Premium	5,396	4,800	4,800	-
5125 - Other Employee Benefits	2,083	800	3,128	4,600
TOTAL SALARY AND BENEFITS	**2,422,665**	**1,800,500**	**2,207,003**	**2,608,774**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	56,767	47,000	52,000	52,000
6001 - R & M/Sewer & Storm Drain	-	-	-	160,400
6002 - Repair & Maint/Facilities	185,505	250,000	251,834	250,000
6003 - Repair & Maintenance/Streets	59,348	25,000	75,000	55,000
6004 - Vehicle Repair & Maintenance	135,963	162,000	162,000	132,000
6005 - Repair/Maint Off Furn & Eqp	(2)	-	-	-
6006 - Repair/Maint - Parks & Fields	-	-	-	20,000
6008 - R&M - Tires	-	-	-	30,000
6011 - Landscaping	62,920	96,920	96,920	15,000
6012 - Tree Maintenance	156,425	170,000	170,000	170,000
6013 - Vehicle Detailing	7,375	7,000	7,000	7,000
6100 - Advertising/Promotional	303	1,000	1,000	1,000
6103 - Paint Supplies	24,698	35,000	35,000	35,000
6104 - Janitorial Supplies	32,698	30,000	30,000	33,500
6108 - Equipment & Tool Rental	9,157	16,000	16,000	16,000

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND **101 - General Fund**

DEPARTMENT **Public Works**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6110 - Traffic Control Devices	13,059	25,000	25,000	25,000
6111 - Street Signs	24,706	20,000	20,000	20,000
6112 - Office Supplies	2,651	2,200	2,200	2,200
6113 - Books & Periodicals	81	200	200	200
6115 - Small Tools/Equipment	11,504	8,000	8,000	8,000
6116 - Small Furniture & Fixture	148	-	-	-
6117 - Uniforms	6,767	10,550	10,550	12,000
6118 - Personal Protection Equipment	2,408	4,500	4,500	4,500
6120 - Computer Peripheral/Accessory	53	-	-	-
6122 - Other Supplies	333	-	-	-
6204 - Vehicle Lease	8,449	200,000	200,000	260,000
6300 - Dept. Contract Services	288,461	614,500	424,500	907,947
6301 - Alarm Monitoring	17,195	16,500	16,500	38,010
6307 - Hazardous Materials Disposal	-	4,500	4,500	4,500
6312 - Printing & Binding	2,388	7,500	5,000	5,000
6400 - Professional Services	342,626	406,000	545,800	418,300
6405 - Engineering Services	-	20,000	20,000	-
6406 - Special Studies	22,382	65,000	65,000	10,000
6407 - Towing Services	125	-	-	-
6409 - Building Inspection Services	500	-	-	-
6501 - Travel	60	-	-	-
6503 - Meetings & Conferences	5,764	4,300	5,500	5,800
6504 - Staff Training	975	600	600	1,800
6505 - Dues & Memberships	2,134	300	300	800
6506 - Licenses & Permits	127,460	126,680	126,680	128,860
6600 - Software & Subscriptions	12,675	2,500	5,000	35,200
6602 - Software Maintenance	10,900	6,000	6,000	6,000
6700 - Vehicle Maintenance Allocatn	224	-	-	-
6906 - Water	19,485	-	-	-
6909 - Gasoline & Diesel Fuel	330,707	275,000	275,000	300,000
TOTAL OPERATING EXPENSES	**1,985,377**	**2,659,750**	**2,667,584**	**3,171,017**
TOTAL OPERATING EXPENSES	**4,408,041**	**4,460,250**	**4,874,587**	**5,779,791**
CAPITAL AND EQUIPMENT				
9200 - Furniture & Fixtures	2,110	-	-	-
9300 - Machinery & Equipment	-	-	(5,000)	-
TOTAL CAPITAL AND EQUIPMENT	**2,110**	**-**	**(5,000)**	**-**
LEGACY ACCOUNTS				
DNU-6133 - R & M/Sewers/Storm Drains	47,429	104,000	104,000	-
DNU-6999 - Other Expenditure	23,426	24,000	24,000	-
TOTAL LEGACY ACCOUNT	**70,855**	**128,000**	**128,000**	**-**
(INC)/DEC TO FUND BALANCE	**4,071,982**	**4,144,541**	**4,553,878**	**5,569,042**

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND **101 - General Fund**

DEPARTMENT **80000 - Public Works Administration**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4617 - Other Charges for Service	(175)	-	-	-
TOTAL REVENUE	**(175)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(175)**	**-**	**-**	**-**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	699,254	530,300	597,339	469,000
5001 - Salaries/Part-Time	17,861	17,000	17,000	17,000
5003 - Overtime	1,422	-	-	-
5005 - Alternative H&W Payout	7,250	3,700	3,700	3,900
5010 - Leave Buyback	-	16,000	16,000	24,317
5101 - Life Ins Allocation	1,057	900	805	500
5103 - Optical Ins Allocation	1,086	900	900	-
5105 - STD Ins Allocation	-	-	600	700
5107 - Medicare	10,489	5,500	8,851	6,400
5109 - Employers' PARS/ARS	6,447	3,300	7,474	5,500
5110 - Employer Retirement Contribution	65,894	51,600	57,846	44,100
5115 - Emp Bnft/Insurance Premiums	153	-	-	-
5116 - Health Insurance Premiums	85,755	60,300	59,831	17,600
5117 - Dental Insurance Premiums	5,055	4,700	4,719	2,400
5118 - Life Insurance Premiums	(2)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	500
5122 - LTD Ins Premium	2,694	2,200	1,895	1,200
5124 - STD Ins Premium	1,649	1,300	1,300	-
5125 - Other Employee Benefits	(153)	200	645	900
TOTAL SALARY AND BENEFITS	**905,913**	**697,900**	**778,905**	**594,017**
OPERATING EXPENSES				
6005 - Repair/Maint Off Furn & Eqp	(2)	-	-	-
6112 - Office Supplies	1,778	1,700	1,700	1,200
6116 - Small Furniture & Fixture	148	-	-	-
6120 - Computer Peripheral/Accessory	53	-	-	-
6312 - Printing & Binding	2,388	7,500	5,000	5,000
6400 - Professional Services	1,196	-	-	-
6501 - Travel	60	-	-	-
6503 - Meetings & Conferences	4,596	3,800	3,800	1,900
6505 - Dues & Memberships	1,640	300	300	800
6600 - Software & Subscriptions	2,159	2,500	5,000	-
6906 - Water	16,730	-	-	-
TOTAL OPERATING EXPENSES	**30,745**	**15,800**	**15,800**	**8,900**
TOTAL OPERATING EXPENSES	**936,658**	**713,700**	**794,705**	**602,917**
LEGACY ACCOUNTS				
DNU-6999 - Other Expenditure	1,144	-	-	-
TOTAL LEGACY ACCOUNT	**1,144**	**-**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**937,627**	**713,700**	**794,705**	**602,917**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **80100 - Engineering**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4302 - Planning Division Fees	(25,505)	-	-	-
4307 - Encroachment Permits	(109,237)	(101,224)	(101,224)	(104,261)
4310 - Plumbing Permits	(3,154)	-	-	-
4316 - Transportation Permit	(8,616)	(6,300)	(6,300)	(6,489)
4600 - Engineering Fees	(188,227)	(180,000)	(180,000)	(100,000)
4617 - Other Charges for Service	(67,791)	(150,000)	(150,000)	-
TOTAL REVENUE	**(402,530)**	**(437,524)**	**(437,524)**	**(210,750)**
TOTAL OPERATING REVENUE	**(402,530)**	**(437,524)**	**(437,524)**	**(210,750)**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	578,246	197,800	430,382	411,500
5001 - Salaries/Part-Time	16,223	19,000	19,000	19,000
5003 - Overtime	139	1,000	1,000	1,000
5005 - Alternative H&W Payout	5,429	1,900	1,900	3,313
5010 - Leave Buyback	-	4,800	4,800	5,204
5101 - Life Ins Allocation	888	700	754	700
5103 - Optical Ins Allocation	1,133	900	900	-
5105 - STD Ins Allocation	-	-	600	1,100
5107 - Medicare	8,681	2,300	6,097	5,400
5109 - Employers' PARS/ARS	5,519	-	362	-
5110 - Employer Retirement Contribution	43,047	17,700	34,075	32,800
5115 - Emp Bnft/Insurance Premiums	121	-	-	-
5116 - Health Insurance Premiums	39,898	62,400	40,979	45,800
5117 - Dental Insurance Premiums	5,046	4,400	2,866	3,100
5119 - Optical Insurance Premiums	-	-	-	600
5122 - LTD Ins Premium	2,340	1,600	1,862	1,800
5124 - STD Ins Premium	1,433	1,000	1,000	-
5125 - Other Employee Benefits	88	100	1,272	2,300
TOTAL SALARY AND BENEFITS	**708,231**	**315,600**	**547,848**	**533,617**
OPERATING EXPENSES				
6113 - Books & Periodicals	81	200	200	200
6300 - Dept. Contract Services	75,411	150,000	150,000	-
6400 - Professional Services	116,910	150,000	149,800	156,300
6406 - Special Studies	22,382	65,000	65,000	10,000
6503 - Meetings & Conferences	900	500	1,700	2,000
6504 - Staff Training	-	250	250	250
6505 - Dues & Memberships	194	-	-	-
6506 - Licenses & Permits	106	180	180	360
6600 - Software & Subscriptions	10,516	-	-	-
TOTAL OPERATING EXPENSES	**226,499**	**366,130**	**367,130**	**169,110**
TOTAL OPERATING EXPENSES	**934,730**	**681,730**	**914,978**	**702,727**
(INC)/DEC TO FUND BALANCE	**532,200**	**244,206**	**477,454**	**491,977**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **80200 - Transportation & Traffic**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4804 - Reimbursements/Other Revenue	(6,318)	(6,185)	(6,185)	-
TOTAL REVENUE	**(6,318)**	**(6,185)**	**(6,185)**	**-**
TOTAL OPERATING REVENUE	**(6,318)**	**(6,185)**	**(6,185)**	**-**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	114,573	-	-	-
5005 - Alternative H&W Payout	250	-	-	-
5101 - Life Ins Allocation	147	-	-	-
5103 - Optical Ins Allocation	173	-	-	-
5107 - Medicare	1,482	-	-	-
5110 - Employer Retirement Contribution	6,762	-	-	-
5115 - Emp Bnft/Insurance Premiums	14	-	-	-
5116 - Health Insurance Premiums	15,016	-	-	-
5117 - Dental Insurance Premiums	963	-	-	-
5122 - LTD Ins Premium	372	-	-	-
5124 - STD Ins Premium	227	-	-	-
5125 - Other Employee Benefits	(14)	-	-	-
TOTAL SALARY AND BENEFITS	**139,965**	**-**	**-**	**-**
OPERATING EXPENSES				
6300 - Dept. Contract Services	19,163	185,000	45,000	184,650
6400 - Professional Services	155,811	150,000	290,000	155,000
6405 - Engineering Services	-	20,000	20,000	-
6409 - Building Inspection Services	500	-	-	-
6503 - Meetings & Conferences	267	-	-	-
6505 - Dues & Memberships	300	-	-	-
TOTAL OPERATING EXPENSES	**176,040**	**355,000**	**355,000**	**339,650**
TOTAL OPERATING EXPENSES	**316,005**	**355,000**	**355,000**	**339,650**
(INC)/DEC TO FUND BALANCE	**309,687**	**348,815**	**348,815**	**339,650**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **80300 - Environmental Services**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6100 - Advertising/Promotional	-	1,000	1,000	1,000
6112 - Office Supplies	874	500	500	500
6400 - Professional Services	68,710	106,000	106,000	107,000
6504 - Staff Training	810	350	350	350
6506 - Licenses & Permits	114,285	113,000	113,000	115,000
TOTAL OPERATING EXPENSES	**184,679**	**220,850**	**220,850**	**223,850**
TOTAL OPERATING EXPENSES	**184,679**	**220,850**	**220,850**	**223,850**
(INC)/DEC TO FUND BALANCE	**184,679**	**220,850**	**220,850**	**223,850**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **80400 - Maintenance Admin**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6112 - Office Supplies	-	-	-	500
6117 - Uniforms	-	-	-	12,000
6503 - Meetings & Conferences	-	-	-	1,900
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**14,400**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**14,400**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**14,400**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **80401 - Street Maintenance**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	430,889	387,500	380,410	475,600
5001 - Salaries/Part-Time	60,366	99,400	99,400	99,400
5003 - Overtime	39,727	33,000	33,000	16,500
5005 - Alternative H&W Payout	5,911	4,200	4,200	4,088
5008 - Other Salaries & Wages	570	-	190	-
5011 - Contra - Salaries	(759,524)	(657,000)	(657,000)	(657,000)
5101 - Life Ins Allocation	680	800	650	800
5103 - Optical Ins Allocation	925	1,000	1,000	-
5105 - STD Ins Allocation	-	-	500	1,100
5107 - Medicare	7,775	4,600	6,143	6,000
5109 - Employers' PARS/ARS	2,267	-	1,285	-
5110 - Employer Retirement Contribution	39,042	38,500	32,878	43,500
5115 - Emp Bnft/Insurance Premiums	162	-	-	-
5116 - Health Insurance Premiums	78,929	80,900	78,020	94,900
5117 - Dental Insurance Premiums	3,653	4,100	4,270	5,600
5118 - Life Insurance Premiums	(12)	-	-	-
5119 - Optical Insurance Premiums	-	-	-	1,200
5122 - LTD Ins Premium	1,555	1,700	1,461	1,800
5124 - STD Ins Premium	952	1,100	1,100	-
5125 - Other Employee Benefits	1,071	200	605	700
TOTAL SALARY AND BENEFITS	**(85,063)**	**-**	**(11,886)**	**94,188**
OPERATING EXPENSES				
6001 - R & M/Sewer & Storm Drain	-	-	-	160,400
6002 - Repair & Maint/Facilities	2,368	-	-	-
6003 - Repair & Maintenance/Streets	59,294	25,000	75,000	55,000
6103 - Paint Supplies	21,286	25,000	25,000	25,000
6108 - Equipment & Tool Rental	4,035	10,000	10,000	10,000
6110 - Traffic Control Devices	13,059	25,000	25,000	25,000
6111 - Street Signs	24,706	20,000	20,000	20,000
6115 - Small Tools/Equipment	7,965	5,000	5,000	5,000
6117 - Uniforms	1,826	3,000	3,000	-
6118 - Personal Protection Equipment	901	1,500	1,500	1,500
6204 - Vehicle Lease	865	-	-	-
6300 - Dept. Contract Services	7,200	59,500	9,500	7,200
6504 - Staff Training	165	-	-	1,200
6506 - Licenses & Permits	883	500	500	500
TOTAL OPERATING EXPENSES	**144,553**	**174,500**	**174,500**	**310,800**
TOTAL OPERATING EXPENSES	**59,491**	**174,500**	**162,614**	**404,988**
LEGACY ACCOUNTS				
DNU-6133 - R & M/Sewers/Storm Drains	47,429	104,000	104,000	-
TOTAL LEGACY ACCOUNT	**47,429**	**104,000**	**104,000**	**-**
(INC)/DEC TO FUND BALANCE	**106,920**	**278,500**	**266,614**	**404,988**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **80402 - Facilities Maintenance**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	322,506	337,000	406,389	727,200
5001 - Salaries/Part-Time	25,047	49,700	49,700	49,700
5003 - Overtime	58,041	47,000	47,000	23,500
5005 - Alternative H&W Payout	6,679	3,500	3,500	4,500
5008 - Other Salaries & Wages	640	-	412	-
5010 - Leave Buyback	4,134	4,300	4,300	5,553
5101 - Life Ins Allocation	519	700	718	1,200
5103 - Optical Ins Allocation	910	1,100	1,100	-
5105 - STD Ins Allocation	-	-	500	1,700
5107 - Medicare	5,913	4,900	6,690	10,300
5109 - Employers' PARS/ARS	939	-	728	-
5110 - Employer Retirement Contribution	31,886	35,800	41,108	81,900
5115 - Emp Bnft/Insurance Premiums	114	-	-	-
5116 - Health Insurance Premiums	78,169	84,900	104,649	197,200
5117 - Dental Insurance Premiums	4,760	5,700	6,242	11,300
5119 - Optical Insurance Premiums	-	-	-	2,400
5122 - LTD Ins Premium	1,228	1,600	1,593	2,700
5124 - STD Ins Premium	752	1,000	1,000	-
5125 - Other Employee Benefits	721	200	398	700
TOTAL SALARY AND BENEFITS	**542,959**	**577,400**	**676,028**	**1,119,853**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	19,230	14,000	19,000	19,000
6002 - Repair & Maint/Facilities	160,366	205,000	206,834	205,000
6003 - Repair & Maintenance/Streets	53	-	-	-
6006 - Repair/Maint - Parks & Fields	-	-	-	20,000
6103 - Paint Supplies	3,412	10,000	10,000	10,000
6104 - Janitorial Supplies	32,575	30,000	30,000	33,500
6108 - Equipment & Tool Rental	5,122	6,000	6,000	6,000
6117 - Uniforms	3,503	5,750	5,750	-
6118 - Personal Protection Equipment	1,007	1,500	1,500	1,500
6300 - Dept. Contract Services	186,688	220,000	220,000	326,943
6301 - Alarm Monitoring	17,195	16,500	16,500	38,010
6506 - Licenses & Permits	4,379	8,000	8,000	8,000
6700 - Vehicle Maintenance Allocatn	224	-	-	-
TOTAL OPERATING EXPENSES	**433,754**	**516,750**	**523,584**	**667,953**
TOTAL OPERATING EXPENSES	**976,713**	**1,094,150**	**1,199,612**	**1,787,806**
CAPITAL AND EQUIPMENT				
9200 - Furniture & Fixtures	2,110	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**2,110**	**-**	**-**	**-**
LEGACY ACCOUNTS				
DNU-6999 - Other Expenditure	22,282	24,000	24,000	-
TOTAL LEGACY ACCOUNT	**22,282**	**24,000**	**24,000**	**-**
(INC)/DEC TO FUND BALANCE	**1,001,104**	**1,118,150**	**1,223,612**	**1,787,806**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **80403 - Medians and Parkways**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	10	-	-	-
6002 - Repair & Maint/Facilities	22,772	45,000	45,000	45,000
6011 - Landscaping	62,920	96,920	96,920	15,000
6012 - Tree Maintenance	156,425	170,000	170,000	170,000
6100 - Advertising/Promotional	303	-	-	-
6300 - Dept. Contract Services	-	-	-	153,154
TOTAL OPERATING EXPENSES	**242,430**	**311,920**	**311,920**	**383,154**
TOTAL OPERATING EXPENSES	**242,430**	**311,920**	**311,920**	**383,154**
CAPITAL AND EQUIPMENT				
9300 - Machinery & Equipment	-	-	(5,000)	-
TOTAL CAPITAL AND EQUIPMENT	**-**	**-**	**(5,000)**	**-**
(INC)/DEC TO FUND BALANCE	**242,430**	**311,920**	**306,920**	**383,154**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **80405 - Maintenance Standby**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5003 - Overtime	-	-	-	20,000
TOTAL SALARY AND BENEFITS	**-**	**-**	**-**	**20,000**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**20,000**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**20,000**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 80406 - Maintenance Planed Overtime

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
SALARY AND BENEFITS				
5003 - Overtime	-	-	-	30,000
TOTAL SALARY AND BENEFITS	**-**	**-**	**-**	**30,000**
TOTAL OPERATING EXPENSES	**-**	**-**	**-**	**30,000**
(INC)/DEC TO FUND BALANCE	**-**	**-**	**-**	**30,000**

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **80500 - Fleet Operations**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4804 - Reimbursements/Other Revenue	(395)	-	-	-
TOTAL REVENUE	**(395)**	**-**	**-**	**-**
TOTAL OPERATING REVENUE	**(395)**	**-**	**-**	**-**
SALARY AND BENEFITS				
5000 - Salaries/Full-Time Regular	140,942	140,700	145,469	147,200
5003 - Overtime	1,073	1,500	1,500	1,900
5005 - Alternative H&W Payout	821	500	500	500
5101 - Life Ins Allocation	255	300	338	300
5103 - Optical Ins Allocation	567	600	600	-
5105 - STD Ins Allocation	-	-	200	400
5107 - Medicare	2,074	2,100	2,185	2,200
5110 - Employer Retirement Contribution	14,352	14,500	15,013	15,000
5115 - Emp Bnft/Insurance Premiums	48	-	-	-
5116 - Health Insurance Premiums	45,986	45,100	45,794	45,100
5117 - Dental Insurance Premiums	3,165	3,100	3,187	3,200
5119 - Optical Insurance Premiums	-	-	-	600
5122 - LTD Ins Premium	625	700	714	700
5124 - STD Ins Premium	383	400	400	-
5125 - Other Employee Benefits	370	100	208	-
TOTAL SALARY AND BENEFITS	**210,660**	**209,600**	**216,108**	**217,100**
OPERATING EXPENSES				
6000 - Repair Maint/Equipment	37,527	33,000	33,000	33,000
6004 - Vehicle Repair & Maintenance	135,963	162,000	162,000	132,000
6008 - R&M - Tires	-	-	-	30,000
6013 - Vehicle Detailing	7,375	7,000	7,000	7,000
6104 - Janitorial Supplies	123	-	-	-
6115 - Small Tools/Equipment	3,538	3,000	3,000	3,000
6117 - Uniforms	1,438	1,800	1,800	-
6118 - Personal Protection Equipment	500	1,500	1,500	1,500
6122 - Other Supplies	333	-	-	-
6204 - Vehicle Lease	7,585	200,000	200,000	260,000
6307 - Hazardous Materials Disposal	-	4,500	4,500	4,500
6407 - Towing Services	125	-	-	-
6506 - Licenses & Permits	7,807	5,000	5,000	5,000
6600 - Software & Subscriptions	0	-	-	-
6602 - Software Maintenance	10,900	6,000	6,000	6,000
6906 - Water	2,755	-	-	-
6909 - Gasoline & Diesel Fuel	330,707	275,000	275,000	300,000
TOTAL OPERATING EXPENSES	**546,677**	**698,800**	**698,800**	**782,000**
TOTAL OPERATING EXPENSES	**757,337**	**908,400**	**914,908**	**999,100**
(INC)/DEC TO FUND BALANCE	**756,941**	**908,400**	**914,908**	**999,100**

GENERAL GOVERNMENT

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND **101 - General Fund**

DEPARTMENT **90000 - Non-Departmental**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
REVENUE				
4000 - Current Year-Secured	(11,117,070)	(11,928,617)	(11,928,617)	(12,426,762)
4001 - Property Tax (VLF)	(7,146,563)	(7,287,541)	(7,348,352)	(7,649,109)
4002 - Current Year-Unsecured	(372,383)	(430,083)	(430,083)	(447,286)
4003 - Prior Yrs-Secured/Unsecured	(85,463)	(74,256)	(74,256)	(77,226)
4004 - Supplemental Roll	(286,511)	(344,760)	(344,760)	(358,550)
4005 - Residual Property Tax	(605,400)	(572,000)	(572,000)	(594,880)
4006 - Pass Through	(135,975)	(187,200)	(187,200)	(194,688)
4007 - Public Utility Tax Apport	(168,989)	(153,816)	(153,816)	(159,969)
4008 - Street Light Reorg	(1,733,285)	(1,716,000)	(1,716,000)	(1,784,640)
4009 - Homeowners Prop Tax Relief	(43,700)	(45,614)	(45,614)	(47,439)
4010 - Prop Tax/Penalty & Interest	(21,805)	(15,912)	(15,912)	(16,548)
4011 - Real Property Transfer Tax	(289,192)	(327,600)	(327,600)	(327,600)
4100 - General Sales & Use Taxes	(7,912,379)	(8,049,079)	(8,249,079)	(8,249,079)
4102 - Prop 172 Sales & Use Tax	(375,798)	(400,000)	(400,000)	(410,000)
4200 - Utility User Tax	(3,234,789)	(3,320,624)	(3,320,624)	(3,470,624)
4201 - Franchise Taxes	(3,163,809)	(1,732,370)	(1,732,370)	(1,767,017)
4202 - Franchise Property Taxes - Refuse	-	(919,275)	(919,275)	(937,661)
4203 - Franchise Taxes - Cable	-	(393,975)	(393,975)	(401,855)
4204 - Franchise Taxes - Water	-	(238,486)	(238,486)	(243,256)
4205 - Short Term Rental Transient Occupancy Tax	(247,801)	(840,000)	(840,000)	(856,800)
4206 - Hotel Transient Occupancy Tax	(1,552,995)	(1,075,000)	(1,075,000)	(1,125,000)
4207 - Oil Per Barrel B/L Tax	(5,408)	(5,665)	(5,665)	(5,665)
4302 - Planning Division Fees	6,534	-	-	-
4304 - Developmt Impact Fee Admin Chg	(50,070)	(38,000)	(38,000)	(39,140)
4305 - Business License Fees	(1,107,940)	(1,313,250)	(1,313,250)	(1,352,648)
4317 - FOG Permit Business License	-	(2,000)	(2,000)	(2,060)
4319 - Parking Permit Fees	(13)	-	-	-
4320 - Vacant Bldg Registration Fee	(100)	-	-	-
4404 - Vehicle Impound/Releases	(1,090)	-	-	-
4406 - Veh Code Fines (Moving)	(5,449)	-	-	-
4407 - City Ord Fines (Parking)	(43,853)	-	-	-
4408 - Administrative Citations	(1,830)	-	-	-
4410 - Card Processing Fee	-	(71,000)	(71,000)	(71,000)
4500 - AB 109 Public Safety Realign	(7,507)	-	-	-
4510 - Federal Grants	(57,758)	-	-	-
4518 - POST - Intergovernmental Rev	(4,555)	-	-	-
4523 - OCWR WDA Import Revenue	(129,046)	(123,900)	(123,900)	(123,900)
4600 - Engineering Fees	(1,683)	-	-	-
4603 - Special Police Services	(321)	-	-	-
4604 - Alarm System Monitoring	(9,971)	-	-	-
4605 - Recreation Programs	(23,663)	-	-	-
4613 - Sale of Map/Publication/Copies	(416)	(500)	(500)	(515)
4614 - Business Site Insp Fee	89	-	-	-
4617 - Other Charges for Service	(17,768)	-	-	-
4700 - Interest Revenue	(735,728)	(800,000)	(800,000)	(800,000)
4704 - Interest Revenue (GASB)	(310,504)	-	-	-
4705 - Lease Revenue (GASB)	(750,914)	-	-	-
4801 - Facility Rental	(6,841)	-	-	-
4802 - Field Use Fees	(5,195)	-	-	-
4803 - Royalty Revenue	(145,508)	(125,000)	(125,000)	(150,000)
4804 - Reimbursements/Other Revenue	(82,507)	(100,000)	(100,000)	(103,000)

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **90000 - Non-Departmental**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
4805 - Lease Revenue	(155,958)	(200,000)	(200,000)	(206,000)
4806 - SB 90 Reimbursements	-	-	-	(32,000)
4809 - Cell Tower Lease Revenue	(35,361)	(305,000)	(305,000)	(366,150)
4810 - Billboard Revenue	-	(471,000)	(471,000)	(675,000)
4811 - Restitution Revenue	(90,246)	-	-	-
4900 - Donations & Contributions	(850)	-	-	-
4901 - NSF Check Fees	(81)	-	-	-
4913 - Interest Revenue (GASB)	4,726	-	-	-
4916 - Unclaimed Checks	(25,394)	-	-	-
4918 - Receivable Forgiveness	(695,975)	-	-	-
TOTAL REVENUE	**(42,992,060)**	**(43,607,524)**	**(43,868,335)**	**(45,473,067)**
TRANSFER IN				
7102 - Transfer In - Measure U	(3,439,827)	(3,554,400)	(3,714,400)	(3,714,400)
7204 - Transfer in - CDBG	-	(39,100)	(39,100)	(39,100)
7220 - Transfer in - Supplemental Law Enforcement S	(194,663)	(428,000)	(428,000)	(195,000)
7402 - Transfer in - Sewer Maintiance	-	(185,000)	(185,000)	(185,000)
7601 - Transfer in - Sucessor Agency	(50,000)	(25,000)	(25,000)	(25,000)
7702 - Transfer In - Placentia Public Financing Autho	(1,425,053)	-	-	-
TOTAL TRANSFERS IN	**(5,109,543)**	**(4,231,500)**	**(4,391,500)**	**(4,158,500)**
TOTAL OPERATING REVENUE	**(48,101,604)**	**(47,839,024)**	**(48,259,835)**	**(49,631,567)**
SALARY AND BENEFITS				
5004 - Leave Accrual Payout	-	46,000	-	-
5006 - Signing Bonus Payout	-	500,000	-	-
5007 - Salary Savings	-	(685,900)	(1,377,400)	(600,000)
5101 - Life Ins Allocation	13,059	-	-	-
5110 - Employer Retirement Contribution	600	-	-	-
5112 - Tuition Reimbursement	34,193	20,000	20,000	-
5118 - Life Insurance Premiums	51,765	-	-	-
5124 - STD Ins Premium	126,208	-	-	-
5125 - Other Employee Benefits	262	-	-	-
TOTAL SALARY AND BENEFITS	**226,087**	**(119,900)**	**(1,357,400)**	**(600,000)**
OPERATING EXPENSES				
6102 - Recruitement Exp	340	-	-	-
6109 - Office Equipment Rental	51,794	130,000	130,000	150,000
6112 - Office Supplies	12,977	12,000	12,000	12,000
6114 - Postage	39,238	35,000	35,000	-
6116 - Small Furniture & Fixture	441	-	-	11,000
6122 - Other Supplies	9,002	-	-	-
6200 - Misc Bank Charges	(630)	-	-	-
6202 - Market Value Adjustment	(177,602)	-	-	-
6205 - Principal/Bonds/COP's/Leases	(6,603)	-	-	-
6206 - Interest/Bonds/COP's/Leases	6,603	-	-	-
6213 - Lease Principal (GASB)	56,579	-	-	-
6214 - Lease Interest (GASB)	6,253	-	-	-
6312 - Printing & Binding	2,906	2,200	2,200	2,200
6315 - Community Programs	150	-	-	-
6400 - Professional Services	1,059	-	-	-
6501 - Travel	(60)	-	-	-

PROPOSED BUDGET

FISCAL YEAR 2026-27

FUND **101 - General Fund**

DEPARTMENT **90000 - Non-Departmental**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
6503 - Meetings & Conferences	7,602	-	-	-
6800 - Property Taxes	1,953	2,500	2,500	2,500
6900 - Admin Service Fee	100,243	70,000	70,000	70,000
6901 - City Admin Services	3,342,459	4,772,900	3,390,963	5,489,546
6902 - City Events	11,431	15,000	20,000	15,000
6903 - Common Area Supplies	58,766	30,636	30,636	15,000
6906 - Water	681,385	550,000	550,000	500,000
6907 - Electricity	970,083	863,000	863,000	800,000
6908 - Telephone/Internet	356,796	240,000	405,000	405,000
6912 - Natural Gas	16,862	15,000	15,000	15,000
6915 - Third Party Administration	(665)	-	-	-
6930 - Employee Leadership & Wellness	225	-	-	-
6999 - Emergency/One Time Expenses	-	-	-	45,000
TOTAL OPERATING EXPENSES	**5,549,588**	**6,738,236**	**5,526,299**	**7,532,246**
TOTAL OPERATING EXPENSES	**5,775,675**	**6,618,336**	**4,168,899**	**6,932,246**
CAPITAL AND EQUIPMENT				
9303 - Office Equipment	1,366	-	-	-
9900 - Infrastructure - Major Studies	(36,407)	-	-	-
TOTAL CAPITAL AND EQUIPMENT	**(35,041)**	-	-	-
LEGACY ACCOUNTS				
DNU-6999 - Other Expenditure	16,312	45,000	32,134	-
DNU-7016 Transfer in UUT	-	(222,682)	(222,682)	-
DNU-7047 Transfer in CFD	-	(50,711)	(50,711)	-
TOTAL LEGACY ACCOUNT	**16,312**	**(228,393)**	**(241,259)**	-
(INC)/DEC TO FUND BALANCE	**(42,344,658)**	**(41,449,081)**	**(44,332,195)**	**(42,699,321)**

GENERAL FUND DEBT SERVICE

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND **101 - General Fund**
DEPARTMENT **90100 - Debt Service**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
OPERATING EXPENSES				
6205 - Principal/Bonds/COP's/Leases	1,336,265	1,446,600	1,446,600	1,212,481
6206 - Interest/Bonds/COP's/Leases	176,886	563,900	563,900	112,482
6210 - Lease Revenue Bond Exp	4,483,922	4,290,600	4,290,600	4,452,019
6216 - Subscription Interest (GASB)	205	-	-	-
TOTAL OPERATING EXPENSES	**5,997,278**	**6,301,100**	**6,301,100**	**5,776,982**
TOTAL OPERATING EXPENSES	**5,997,278**	**6,301,100**	**6,301,100**	**5,776,982**
LEGACY ACCOUNTS				
DNU-6906 - CalPERS-Fire Term. Principal	223,058	-	-	-
DNU-6916 - CalPERS-Fire Term Interest	2,299	-	-	-
TOTAL LEGACY ACCOUNT	**225,357**	**-**	**-**	**-**
(INC)/DEC TO FUND BALANCE	**6,222,635**	**6,301,100**	**6,301,100**	**5,776,982**

PROPOSED BUDGET **FUND** **101 - General Fund**

FISCAL YEAR 2026-27 **DEPARTMENT** **90200 - Transfers**

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
TRANSFER OUT				
8219 - Transfer Out - Street Lighting District	69,855	61,000	61,000	61,000
TOTAL TRANSFERS OUT	**69,855**	**61,000**	**61,000**	**61,000**
TOTAL OPERATING EXPENSES	**69,855**	**61,000**	**61,000**	**61,000**
(INC)/DEC TO FUND BALANCE	**69,855**	**61,000**	**61,000**	**61,000**

GENERAL FUND RESERVE CONTRIBUTIONS

General Fund Budget
FISCAL YEAR 2026-27

PROPOSED BUDGET
FISCAL YEAR 2026-27

FUND 101 - General Fund
DEPARTMENT 90500 - Reserve Contribution

ACCOUNT	FY24-25 Actuals	FY25-26 ADOPTED BUDGET	FY25-26 AMENDED BUDGET	FY26-27 Proposed
TRANSFER IN				
7102 - Transfer In - Measure U	(859,957)	(888,600)	(928,600)	(1,857,200)
TOTAL TRANSFERS IN	**(859,957)**	**(888,600)**	**(928,600)**	**(1,857,200)**
TOTAL OPERATING REVENUE	**(859,957)**	**(888,600)**	**(928,600)**	**(1,857,200)**
(INC)/DEC TO FUND BALANCE	**(859,957)**	**(888,600)**	**(928,600)**	**(1,857,200)**

CAPITAL PROJECTS

General Fund Budget
FISCAL YEAR 2026-27

The Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure over the next five years and includes new projects, upgrades to existing facilities as well as rehabilitation of streets and roadways.

Capital Projects

Each year as part of the budget process, the CIP is reviewed and updated to ensure the City's priorities and needs have not changed from the prior year, and to confirm there is sufficient revenue to support the projects planned.

Funding for capital projects is appropriated within the current fiscal year budget. For any multi-year projects that are not completed at fiscal year-end, a continuing appropriation for the unspent balance will be carried over into the following year's budget. In general, the CIP budget provides funding for infrastructure construction and rehabilitation, while the operating budget and other special funds provide funding for routine infrastructure maintenance.



In addition to capital projects identified in the Capital Improvement Program, the city is working towards developing a seven-year replacement or maintenance schedule for all city assets related to government buildings; equipment, tools, office furniture; information technology; and rolling fleet so it can forecast and plan for future funding needs. An annual review and update of the City's needs has been completed and the Fiscal Year 2026-27 budget includes funding for those capital replacement items that need to be purchased, with the limited resources available. Notable Capital Projects for Fiscal Year 2026-27 includes replacement of Police Patrol units, Radios for public safety and park amenities such as benches, trash cans and picnic tables, playground replacement, needed improvements of roof at City Hall, expansion of the Police woman's locker room, and Old Town Sewer Rehabilitation. The City will also continue to work on ongoing projects from the Fiscal year 2025-26



Included in Information technology will be the regular replacements of older computer workstations, and servers.

FY2026-27 Proposed Capital Projects

Project Type	Project Description	Funding Source	Proposed
Streets & Streetscapes	27-101 CDBG Sidewalk and Curb Ramp ADA Improvement Project	204 - CDBG	176,679
Streets & Streetscapes	27-102 FY 26-27 Arterial Roadway Rehabilitation Project	211 - Measure M	1,198,336
Streets & Streetscapes	27-102 FY 26-27 Arterial Roadway Rehabilitation Project	217 - State Gas Tax - RMRA	1,001,664
Streets & Streetscapes	27-103 Rose Drive Rehabilitation Project from Alta Vista to Yorba Linda Blvd	102 - Measure U	21,679
Streets & Streetscapes	27-103 Rose Drive Rehabilitation Project from Alta Vista to Yorba Linda Blvd	224 - Federal Grants	167,321
Streets & Streetscapes	27-104 FY 26-27 Residential Roadway Rehabilitation Project	102 - Measure U	1,787,009
Streets & Streetscapes	27-104 FY 26-27 Residential Roadway Rehabilitation Project	217 - State Gas Tax - RMRA	512,991
Streets & Streetscapes Total			**4,865,679**
Traffic & Transportation	27-201 Kraemer TSSP Project	201 - Air Quality Management	38,390
Traffic & Transportation	27-201 Kraemer TSSP Project	303 - Traffic Impact Fee	153,560
Traffic & Transportation Total			**191,950**
Sewer	27-301 Area B1 Sewer Rehabilitation Project	402 - Sewer Fund	70,000
Sewer	27-302 Old Town Sewer Rehabilitation Project	402 - Sewer Fund	1,770,000
Sewer Total			**1,840,000**
Storm Drain	27-401 Kevin Way Storm Drain Improvements	102 - Measure U	235,000
Storm Drain	27-401 Kevin Way Storm Drain Improvements	306 - Stormdrain Impact Fee	15,000
Storm Drain Total			**250,000**
City Buildings & Faciulities	27-501 City Hall Roof Renovation Project	102 - Measure U	600,000
City Buildings & Faciulities	27-501 City Hall Roof Renovation Project	216 - Public Safety CFD 2014-01	450,000
City Buildings & Faciulities	27-502 Fire Station 2 Rolling Gate Installation	102 - Measure U	40,000
City Buildings & Faciulities	27-503 PD Women's Locker Room	102 - Measure U	696,313
City Buildings & Faciulities	27-503 PD Women's Locker Room	216 - Public Safety CFD 2014-01	373,687
City Buildings & Faciulities	27-504 PD Sally Port Replacement Project	102 - Measure U	75,000
City Buildings & Faciulities Total			**2,235,000**
Technology	27-601 Desktop Computer Replacement Program	221 - Technology Impact Fees	60,000
Technology	27-602 City Facilities Server/Network Upgrades	102 - Measure U	60,000
Technology	27-603 Public Safety IT Infrastructure Modernization and Cybersecurity Compliance	221 - Technology Impact Fees	80,000
Technology Total			**200,000**
Parks	27-701 Los Vaqueros Playground Renovation Project	102 - Measure U	325,000
Parks	27-702 Samp Park Exercise Equipment	102 - Measure U	75,000
Parks Total			**400,000**
Vehicles and Equipment	27-801 Police Vehicle Outfitting (4 Vehicles)	102 - Measure U	125,000
Vehicles and Equipment	27-802 Fire Department Radio Replacement	102 - Measure U	40,000
Vehicles and Equipment Total			**165,000**
Grand Total			**10,147,629**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: FY 26-27 Residential Roadway Rehabilitation Project

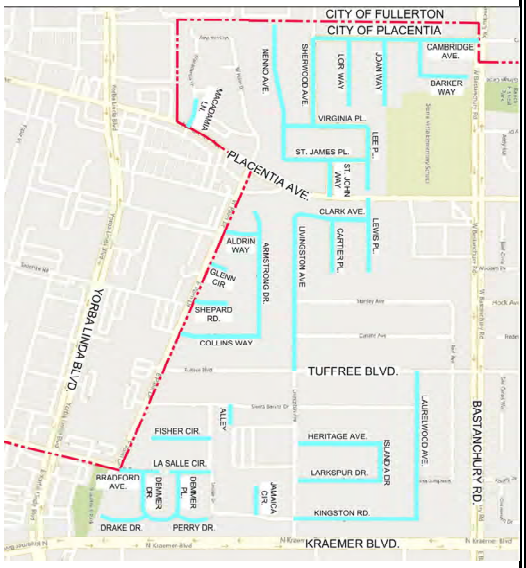
PROJECT #: 27-104

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION



PROJECT DESCRIPTION: Scope of work includes the placement of crack seal and slurry seal, grinding and overlaying the existing pavement section, full depth reconstruction, adjusting utilties to grade, striping, removing and replacing damaged sidewalk, curb and gutters.

PROJECT NEED: The residential streets located in the northwestern portion of the City have not received pavement treatment for approximatly 30+ years. These streets are in some of the poorest condition Citywide and require immediate rehabilitation

SOURCE DOCUMENT: Pavement Management Plan

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 2,300,000			
Other					
TOTAL		**$ 2,300,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U		$ 1,787,009			
Gas Tax/SB1		$ 512,991			
Measure M2					
TOTAL		**$ 2,300,000**			

TOTAL PROJECT COST: $ 2,300,000

PROJECT TYPE: New

CATEGORY: Streets & Streetscapes

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: FY 26-27 Arterial Roadway Rehabilitation Project

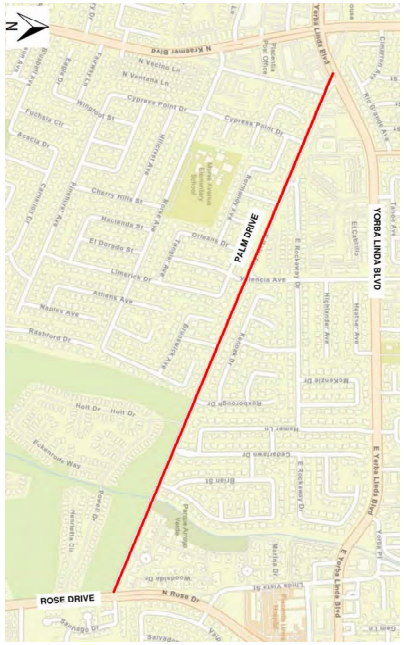
PROJECT #: 27-102

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION



PROJECT DESCRIPTION: Area of work includes Palm Avenue from Yorba Linda Blvd to Rose Drive. Scope of work includes grinding and overlaying the existing pavement section, localized full depth reconstruction, adjusting utilities to grade, striping, removing and replacing damaged sidewalk, curb and gutters.

PROJECT NEED: Palm Avenue is currently one of the lowest ranked arterial streets in terms of pavement condition.

SOURCE DOCUMENT: Pavement Management Plan

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 2,200,000			
Other					
TOTAL		**$ 2,200,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U					
Gas Tax/SB1		$ 1,001,664			
Measure M2		$ 1,198,336			
TOTAL		**$ 2,200,000**			

TOTAL PROJECT COST: $ 2,200,000

PROJECT TYPE: **New**

CATEGORY: **Streets & Streetscapes**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Rose Drive Rehabilitation from Alta Vista to Yorba Linda Boulevard

PROJECT #: 27-103

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2027/28
Project Delivery:	FY 2027/28

PROJECT LOCATION



PROJECT DESCRIPTION: This project would rehabilitate 0.9 miles of pavement along Rose Drive between Alta Vista Street and Yorba Linda Boulevard. The project include grinding the top two inches of pavement and resurfacing the road with two inches of asphalt. Striping would include the addition of a Class II bike lane.

PROJECT NEED: Rose Drive is categorized as in "poor" condition with a PCI below 60. Improvements of roadway conditions before the PCI reaches "very poor" is crucial to success, as costs exponentially increase the worse the PCI is

SOURCE DOCUMENT: Pavement Management Plan

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design		$ 189,000			
Construction					
Other					
TOTAL		**$ 189,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
STBG/CMAQ (federal)		$ 167,321			
Measure U		$ 21,679			
TOTAL		**$ 189,000**			

TOTAL PROJECT COST: $ 189,000

PROJECT TYPE: New

CATEGORY: Streets & Streetscapes

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: CDBG Sidewalk and Curb Ramp ADA Improvement Project

PROJECT #: 27-101

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

PROJECT DESCRIPTION: Reconstruct or install pedestrian accessibility improvements Citywide

PROJECT NEED: The City has various locations Citywide which are not in compliance with current state and federal accesibilty requirements. This project will utilize available CDBG funds to bring these locations up to code.

SOURCE DOCUMENT: Citywide ADA Assesment

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION

CITYWIDE

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 176,679			
Other					
TOTAL		**$ 176,679**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
CDBG		$ 176,679			
TOTAL		**$ 176,679**			

TOTAL PROJECT COST: $ 176,679

PROJECT TYPE: **New**

CATEGORY: **Streets & Streetscapes**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Kraemer TSSP Project

PROJECT #: 27-201

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Chris Tanio

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2027/28
Project Delivery:	FY 2027/28

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: This project will improve traffic signal synchronization for 61 signalized intersections along Kraemer Boulevard, Glassell Street, and Grand Avenue, 11 of which are in Placentia. Scope includes installing fiber lines, controller cabinet upgrades and CCTV cameras.

PROJECT NEED: The M2 RTSS has identified over 2,000 signalized intersections across Orange County as critical to providing coordinated synchronization to improve traffic flow, including the Kraemer coridor.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 191,950			
Other					
TOTAL		**$ 191,950**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Traffic DIF		$ 153,560			
AB 2766 (AQMD)		$ 38,390			
TOTAL		**$ 191,950**			

TOTAL PROJECT COST: $ 191,950

PROJECT TYPE: **New**

CATEGORY: **Traffic & Transportation Ops**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Area B1 Sewer Rehabilitation Project

PROJECT #: 27-301

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

PROJECT DESCRIPTION: The design for the rehabilitation of existing sewer main in the southwestern portion of the City. Scope of work involves the installation of cured-in-place pipe and in-situ point repairs.

PROJECT NEED: A majority of the sewer system in this area was constructed prior to the 1970's. 2 emergency point repairs were conducted in 2024 indicating a deteriorating system. This project will ensure the system remains functional

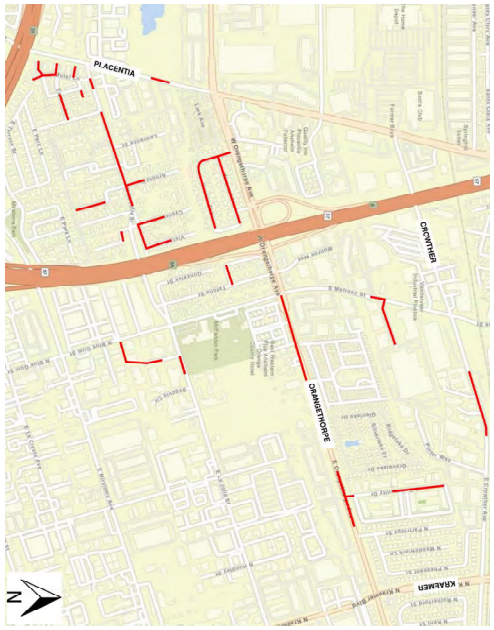
SOURCE DOCUMENT: 2018 Sewer Master Plan

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2027/28
Project Delivery:	FY 2027/28

PROJECT LOCATION



PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design		$ 70,000			
Construction					
Other					
TOTAL		**$ 70,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Sewer Maintenance (402)		$ 70,000			
TOTAL		**$ 70,000**			

TOTAL PROJECT COST: $ 70,000

PROJECT TYPE: New

CATEGORY: Sewer

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Old Town Sewer Rehabilitation Project

PROJECT #: 27-302

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

PROJECT DESCRIPTION: The rehabilitation of existing sewer main in the Old Town area. Scope of work involves the installation of cured-in-place pipe and in-situ point repairs.

PROJECT NEED: A majority of the sewer system in this area was constructed prior to the 1970's. 2 emergency point repairs were conducted in 2024 indicating a deteriorating system. This project will ensure the system remains functional

SOURCE DOCUMENT: 2018 Sewer Master Plan

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION



PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design		$ 20,000			
Construction		$ 1,750,000			
Other					
TOTAL		**$ 1,770,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Sewer Maintenance (402)		$ 1,770,000			
TOTAL		**$ 1,770,000**			

TOTAL PROJECT COST: $ 1,770,000

PROJECT TYPE: **New**

CATEGORY: **Sewer**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Kevin Way Storm Drain Improvements

PROJECT #: 27-401

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

PROJECT DESCRIPTION: The cul-de-sac at Kevin Way is a frequent flooding location during large rain events. This project will remove and replace the existing damaged storm drain and install a catch basin and outlet structure.

PROJECT NEED: The proposed project location is a known flooding location. Some rain events have been know to exceed the top of curb elevation and encroach into private property. This project will reduce the likelihood of flooding in the area.

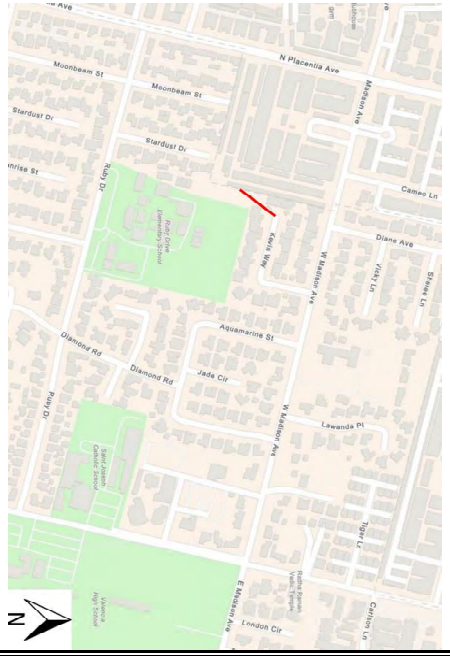
SOURCE DOCUMENT: 2023 Storm Drain Master Plan

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION



PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design		$ 40,000			
Construction		$ 210,000			
Other					
TOTAL		**$ 250,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Storm Drain Impact (306)		$ 15,000			
Measure U		$ 235,000			
TOTAL		**$ 250,000**			

TOTAL PROJECT COST: $ 250,000

PROJECT TYPE: **New**

CATEGORY: **Storm Drain**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: City Hall Roof Renovation

PROJECT #: 27-501

DEPARTMENT:
Public Works
DEPT. PROJECT MGR:
Gabriel Guerrero

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION

CITY HALL

PROJECT DESCRIPTION: Install new roof system for both the tile and polyurethane roofs, including all flashing, coping and drainage systems

PROJECT NEED: The existing facility is in need of a roof renovation as many leaks are encountered during rain events.

SOURCE DOCUMENT: Facility Condition Assessment

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 1,050,000			
Other					
TOTAL		**$ 1,050,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U		$ 600,000			
Public Safety CFD		$ 450,000			
TOTAL		**$ 1,050,000**			

TOTAL PROJECT COST: $ 1,050,000

PROJECT TYPE: **New**

CATEGORY: **City Buildings & Facilities**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Fire Station 2 Rolling Gate Installation

PROJECT #: 27-502

DEPARTMENT:
Fire

DEPT. PROJECT MGR:
Api Weinert/Crystal Adams

PROJECT DESCRIPTION: Provide necessary safety and access improvement to fire station 2. Improvement includes installing motorized gates at both entrances to the parking lot.

PROJECT NEED: Requested improvements will improve station access and security, inturn improving response time.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION



PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 40,000			
Other					
TOTAL		**$ 40,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U		$ 40,000			
TOTAL		**$ 40,000**			

TOTAL PROJECT COST: $ 40,000

PROJECT TYPE: **New**

CATEGORY: **City Buildings & Facilities**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: PD Women's Locker Room Renovation

PROJECT #: 27-503

DEPARTMENT:
Police
DEPT. PROJECT MGR:
Teri Knutson/Tom McKenzie

SCHEDULE:

Design Complete:	FY 2025/26
Construction Complete:	FY 2026/27
Project Delivery:	FY 2027/28

PROJECT LOCATION



PROJECT DESCRIPTION: An approximate 1350SF reconfirguration of the police department's women's locker room. This includes the addition of locker spaces, shower and changing areas, vanity counter and a mother's room. The reconfiguration of the watch commander's office and records room is also included.

PROJECT NEED: Women's locker room is not sufficiently sized to accommodate the growing female workforce in PD. The existing facility is not in compliance with current locker room requirements

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Public Safety

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 1,070,000			
Other					
Other					
TOTAL		**$ 1,070,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U		$ 696,313			
Public Safety CFD		$ 373,687			
TOTAL		**$ 1,070,000**			

TOTAL PROJECT COST: **$ 1,070,000**

PROJECT TYPE: **New**

CATEGORY: **City Building and Facilities**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: PD Sally Port Gate Replacement

PROJECT #: 27-504

DEPARTMENT:
Police
DEPT. PROJECT MGR:
Teri Knutson/Tom McKenzie

SCHEDULE:

Design Complete:	FY 2025/26
Construction Complete:	FY 2026/27
Project Delivery:	FY 2027/28

PROJECT LOCATION



PROJECT DESCRIPTION: Removing and replacing the existing roll-up door system which provides access and security to police department's sally port.

PROJECT NEED: The existing access gates for the sally port are frequently out of service. This prevents officers from following the ideal process when transferring prisoners from a vehicle to the jail.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Public Safety

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 75,000			
Other					
Other					
TOTAL		**$ 75,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U		$ 75,000			
TOTAL		**$ 75,000**			

TOTAL PROJECT COST: $ 75,000

PROJECT TYPE: New

CATEGORY: City Building and Facilities

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Desktop Computer Replacement Program

PROJECT #: 27-601

DEPARTMENT:
Information Technology
DEPT. PROJECT MGR:
Daniel Chang

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2026/27

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Computer Hardware Replacement Program for City Employees

PROJECT NEED: Annual PC and Hardware Replacement to establish computer replacement/upgrade program every 4 years. Currently on year 3.

SOURCE DOCUMENT:

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction					
Other		$ 60,000			
TOTAL		**$ 60,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Technology Impact Fees		$ 60,000			
TOTAL		**$ 60,000**			

TOTAL PROJECT COST: $ 60,000

PROJECT STATUS: New

CATEGORY: Technology

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: City Facilities Server/Network Upgrades

PROJECT #: 27-602

DEPARTMENT:
Information Technology
DEPT. PROJECT MGR:
Daniel Chang

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2026/27

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: Replace and upgrade server and network infrastructure hardware for all City facilities

PROJECT NEED: This project will improve network security, performance and reduce chance of failure with up-to-date technology enhancements.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction					
Other		$ 60,000			
TOTAL		**$ 60,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U		$ 60,000			
TOTAL		**$ 60,000**			

TOTAL PROJECT COST: $ 60,000

PROJECT TYPE: New

CATEGORY: Technology

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Public Safety IT Infrastructure Project

PROJECT #: 27-603

DEPARTMENT:
Information Technology
DEPT. PROJECT MGR:
Daniel Chang

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2026/27

PROJECT LOCATION

CITYWIDE

PROJECT DESCRIPTION: PD Network Segmentation from general City network. IP schema redesign, switch/firewall deployment, CJIS-compliant isolation from City network. Also includes domain .gov transition for compliance with California AB 1637. Required by state law for all local agencies by 2029

PROJECT NEED: Domain transition required by state law for all local agencies by 2029. Other improvements ensure complaince with criminal justice information services federal recommendations

SOURCE DOCUMENT: IT Master Plan

STRATEGIC PLAN GOAL: Public Safety

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction					
Other		$ 80,000			
TOTAL		**$ 80,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Technology Impact Fees		$ 80,000			
TOTAL		**$ 80,000**			

TOTAL PROJECT COST: $ 80,000

PROJECT STATUS: New

CATEGORY: Technology

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Los Vaqueros Playground Renovation Project

PROJECT #: 27-701

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION



PROJECT DESCRIPTION: Aging playground at Parque de los Vaqueros is in need of replacement. Proposed playground would be in a fort theme.

PROJECT NEED: Parque de los Vaqueros is in need of playground replacement. Survey results showed that community within walking distance wants an updated fort themed option and more ammenities for the neighborhood.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 325,000			
Other					
TOTAL		**$ 325,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Toll Brothers Fund		$ 325,000			
Park DIF					
TOTAL	**$ 325,000**				

TOTAL PROJECT COST: $ 325,000

PROJECT TYPE: **New**

CATEGORY: **Parks**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Samp Park Exercise Equipment

PROJECT #: 27-702

DEPARTMENT:
Community Services
DEPT. PROJECT MGR:
Lydie Gutfeld

SCHEDULE:

Design Complete:	
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION



PROJECT DESCRIPTION: This project will install approximately 5-10 pieces of exercise equipment and the necessary concrete pad.

PROJECT NEED: The existing park currently has no eexercise equipment that caters to the surrounding community.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Infrastructure, Facilities & Public Spaces

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction		$ 75,000			
Other					
TOTAL		**$ 75,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Toll Brothers Fund		$ 75,000			
TOTAL		**$ 75,000**			

TOTAL PROJECT COST: $ 75,000

PROJECT TYPE: New

CATEGORY: Parks

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Police Vehicle Outfitting (4 vehicles)

PROJECT #: 27-801

PROJECT DESCRIPTION: The lease of (4) Dodge Durangos and required outfitting.

PROJECT NEED: With the 24/7 type of operational schedule PD vehicles endure, they are recommended for replacement between 70-80k miles. Beyond that mileage maintenance costs and vehicle down time drastically increase

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Public Safety

DEPARTMENT:
Police
DEPT. PROJECT MGR:
Tom McKenzie/Teri Knutson

SCHEDULE:

Design Complete:	FY 2026/27
Construction Complete:	FY 2026/27
Project Delivery:	FY 2026/27

PROJECT LOCATION

CITYWIDE

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction					
Other (Lease)					
Outfitting		$ 125,000			
TOTAL		**$ 125,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U		$ 125,000			
TOTAL		**$ 125,000**			

TOTAL PROJECT COST: $ 125,000

PROJECT TYPE: **New**

CATEGORY: **Vehicles & Equipment**

CITY OF PLACENTIA
CAPITAL IMPROVEMENT PROJECT INFORMATION

PROJECT TITLE: Fire Department Radio Replacement

PROJECT #: 27-802

DEPARTMENT:
Fire

DEPT. PROJECT MGR:
Api Weinert/Crystal Adams

PROJECT DESCRIPTION: Additional radios for Fire and Life Safety: (3) Replacement radios with comprehensive installation package, and additional batteries to replace the ones purchased in 2020.

PROJECT NEED: As the department increases in size, we begun utilizing the radios set for strike teams/reserves and reassigning them to our front line staff. We need additional radios to replace our reserve radios and replace frontline equipment (batteries, lapel mics, etc.) purchased in 2020.

SOURCE DOCUMENT: N/A

STRATEGIC PLAN GOAL: Public Safety

SCHEDULE:
Design Complete:
Construction Complete:
Project Delivery: FY 2026/27

PROJECT LOCATION

CITYWIDE

PROJECT PHASE	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Planning					
Design					
Construction					
Other (Purchase)		$ 40,000			
TOTAL		**$ 40,000**			

FUNDING SOURCES	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30
Measure U		$ 40,000			
TOTAL		**$ 40,000**			

TOTAL PROJECT COST: $ 40,000

PROJECT TYPE: New
CATEGORY: Vehicles & Equipment

FY2025-26 Ongoing Capital Projects

Project Type	Project Description	Funding Source	Project Balances
City Buildings & Faciulities	105213 - Public Safety Building	101 - General Fund	1,094,626
City Buildings & Faciulities	105213 - Public Safety Building	221 - Technology Impact Fees	(3,802)
City Buildings & Faciulities	26-501 Fuel Tank Replacement	102 - Measure U	543,894
City Buildings & Faciulities	26-502 Whitten Center Kitchen Renovation	307 - Parks & Rec Impact Fee	30,000
City Buildings & Faciulities	26-503 Aguirre Building Renovation	307 - Parks & Rec Impact Fee	40,000
City Buildings & Faciulities	26-504 Powell Building Improvement Project - Windows	225 - State Grants	112,350
City Buildings & Faciulities	505003 - Powell Build HVAC	DNU-280 - Misc Grant Fund	167,528
City Buildings & Faciulities	586508 - Council Chambers / Media Room	214 - PEG	62,615
City Buildings & Faciulities	675311 - Refurbish PD Motor Barn	301 - Public Safety Impact Fee	25,000
City Buildings & Faciulities	685503 - 117 N. Main Street Demo	304 - Affordable Housing Impact Fee	55,000
City Buildings & Faciulities	795003 - Powell Building Improvement Pr	102 - Measure U	175,000
City Buildings & Faciulities	795505 - Removal of Corp Yd Gas Tank	102 - Measure U	95,913
City Buildings & Faciulities	795510 - Tynes Gym Roof Replacement	102 - Measure U	10,964
City Buildings & Faciulities	796508 - Council Chambers / Media Room	102 - Measure U	2,890
City Buildings & Faciulities Total			**2,411,977**
Major Studies	109402 - IT Strategic Plan & Smart City	101 - General Fund	16,940
Major Studies	749104 - Chapman Corridor	208 - General Plan Update Fees	241,882
Major Studies	749504 - DIF Update and Creation of Suc	208 - General Plan Update Fees	61,076
Major Studies	749505 - SP5 Update	208 - General Plan Update Fees	98,000
Major Studies	749506 - CEQA Updates	208 - General Plan Update Fees	47,597
Major Studies	749507 - Housing Element Update 2025	208 - General Plan Update Fees	93,800
Major Studies	796506 - Develop Cybersecurity Plan	102 - Measure U	60,000
Major Studies	799202 - EFID Design	102 - Measure U	13,113
Major Studies Total			**632,407**
Parks	26-702 Samp and Los Vaqueros Park Playground Renovations	225 - State Grants	600,000
Parks	26-703 Replace Park Benches	307 - Parks & Rec Impact Fee	60,000
Parks	26-705 Los Vaqueros Storm Drain	307 - Parks & Rec Impact Fee	150,000
Parks	507313 - Jaycee Parkette Renovation	DNU-280 - Misc Grant Fund	521,179
Parks	637502 - Restroom Renovations (Citywide	307 - Parks & Rec Impact Fee	28,000
Parks	637504 - McFadden Park Playground Reno	307 - Parks & Rec Impact Fee	90,000
Parks	637506 - Tuffree Park Sports Fields Lig	307 - Parks & Rec Impact Fee	44,013
Parks	697202 - Kraemer Park Memorial Fountain	307 - Parks & Rec Impact Fee	6,407
Parks	697210 - Playground Resurfacing (Variou	302 - Quimby In Lieu Imapct Fee	150,000
Parks	697212 - McFadden Pergola Replacement	302 - Quimby In Lieu Imapct Fee	50,000
Parks	697303 - Replace Park Benches	302 - Quimby In Lieu Imapct Fee	49,270
Parks	797311 - Gomez Park Landscape Improveme	102 - Measure U	24,701
Parks	797507 - Tuffree Park Sidewalk Replacem	102 - Measure U	64,649
Parks Total			**1,838,219**
Sewer	103101 - TOD/Crowther Sewer Project	101 - General Fund	8,731
Sewer	713101 - TOD/Crowther Sewer Line Projec	308 - TOD Sewer Impact Fee	47,876
Sewer Total			**56,607**
Streets & Streetscapes	101206 - Caltrans Public Art Program	101 - General Fund	32,170
Streets & Streetscapes	107507 - Tuffree Park Sidewalk Replacem	101 - General Fund	254,280
Streets & Streetscapes	186098 - FY 23-24 Roadway Rehab Constru	211 - Measure M	276,345
Streets & Streetscapes	26-101 Old Town Streetscape Improvements	206 - EIFD	150,000
Streets & Streetscapes	26-102 FY 25-26 Annual Sidewalk and Curb Ramp Repairs	204 - CDBG	34,838
Streets & Streetscapes	26-103 Golden Avenue Bridge Replacement Project Construction	102 - Measure U	819,575
Streets & Streetscapes	26-103 Golden Avenue Bridge Replacement Project Construction	224 - Federal Grants	3,502,724
Streets & Streetscapes	26-104 FY 24-25 Residential Street Rehabilitation	102 - Measure U	295,424
Streets & Streetscapes	26-104 FY 24-25 Residential Street Rehabilitation	211 - Measure M	654,176
Streets & Streetscapes	26-104 FY 24-25 Residential Street Rehabilitation	217 - State Gas Tax - RMRA	1,414,458
Streets & Streetscapes	26-104 FY 24-25 Residential Street Rehabilitation	218 - State Gas Tax	151,548
Streets & Streetscapes	331201 - FY 2021-22 Roadway Rehab Proj	505 - City Capital Projects	62,145
Streets & Streetscapes	331506 - FY23-24 Residential Slurry	505 - City Capital Projects	10,000
Streets & Streetscapes	331801 - GoldenAv Bridge JL61116	505 - City Capital Projects	2,493,905
Streets & Streetscapes	336098 - FY 23-24 Roadway Rehab Constru	505 - City Capital Projects	51,300
Streets & Streetscapes	506098 - FY 23-24 Roadway Rehab Constru	DNU-280 - Misc Grant Fund	557,000
Streets & Streetscapes	606098 - FY 23-24 Roadway Rehab Constru	217 - State Gas Tax - RMRA	218,076
Streets & Streetscapes	791502 - FY 24-25 Concrete Repair Progr	102 - Measure U	20,445
Streets & Streetscapes	791503 - FY 24-25 Annual Tree Planting	102 - Measure U	6,670
Streets & Streetscapes	791506 - FY23-24 Residential Slurry	102 - Measure U	140,703
Streets & Streetscapes	796098 - FY 23-24 Roadway Rehab Constru	102 - Measure U	277,233
Streets & Streetscapes	861501 - Old Town Streetscape Improveme	206 - EIFD	9,770,060

FY2025-26 Ongoing Capital Projects

Project Type	Project Description	Funding Source	Project Balances
Streets & Streetscapes Total			**21,193,075**
Technology	26-601 Desktop Computer Replacement Program	221 - Technology Impact Fees	45,980
Technology	26-603 Public Safety Operations HW Upgrades	221 - Technology Impact Fees	42,963
Technology	26-604 City Facilities Server/Network Upgrades	221 - Technology Impact Fees	39,803
Technology Total			**128,746**
Traffic & Transportation	192002 - Orangethorpe TS Sync	201 - Air Quality Management	22,000
Traffic & Transportation	192203 - Rose/Tustin Regional Traffic S	201 - Air Quality Management	53,000
Traffic & Transportation	192504 - Yorba Linda TSSP	201 - Air Quality Management	27,695
Traffic & Transportation	192808 - ImpHwy TS Synch-JL68010	201 - Air Quality Management	5,280
Traffic & Transportation	192809 - ChapMal TSSynch-JL68004	201 - Air Quality Management	45,638
Traffic & Transportation	26-201 Citywide Signal Hardware Upgrades	303 - Traffic Impact Fee	154,848
Traffic & Transportation	26-202 Safe Streets for All	102 - Measure U	30,000
Traffic & Transportation	26-202 Safe Streets for All	225 - State Grants	120,000
Traffic & Transportation	26-203 Highway Safety Improvement Program (HSIP) Cycle 12	102 - Measure U	28,110
Traffic & Transportation	26-203 Highway Safety Improvement Program (HSIP) Cycle 12	225 - State Grants	252,990
Traffic & Transportation	332908 - HSIP Traffic Singals	505 - City Capital Projects	634,865
Traffic & Transportation	502502 - Atwood Trail Project	226 - County Grants	65,852
Traffic & Transportation	502504 - Yorba Linda TSSP	DNU-280 - Misc Grant Fund	105,001
Traffic & Transportation	602503 - Residential Streets Curb Ramps	217 - State Gas Tax - RMRA	27,736
Traffic & Transportation	652002 - Orangethorpe TS Synchro	303 - Traffic Impact Fee	8,000
Traffic & Transportation	652203 - Rose/Tustin Regional Traffic S	303 - Traffic Impact Fee	100,000
Traffic & Transportation	692502 - Atwood Trail Project - Final E	302 - Quimby In Lieu Imapct Fee	37,200
Traffic & Transportation	702001 - TOD Traf Mitigation	310 - TOD Traffic Impact Fee	181,382
Traffic & Transportation Total			**1,899,597**
Vehicles and Equipment	108501 - Reserve Fire Truck	101 - General Fund	170,000
Vehicles and Equipment	26-801 Fleet Lift Replacement	503 - Equipment Replacement	35,000
Vehicles and Equipment	26-802 Fire Department Equipment	311 - Fire Impact Fee	29,709
Vehicles and Equipment Total			**234,709**
Grand Total			**28,395,337**

7 Year Capital Projects

Project	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	Grand Totals
FY 24-25 Residential Street Rehabilitation	$ 4,505,951							**$ 4,505,951**
FY 2025-26 Street Resurfacing and Slurry Seal Projects		$ 4,731,248						**$ 4,731,248**
FY 2026-27 Street Resurfacing and Slurry Seal Projects			$ 4,967,811					**$ 4,967,811**
FY 2027-28 Street Resurfacing and Slurry Seal Projects				$ 5,216,201				**$ 5,216,201**
FY 2028-29 Street Resurfacing and Slurry Seal Projects					$ 5,477,011			**$ 5,477,011**
FY 2029-30 Street Resurfacing and Slurry Seal Projects						$ 5,750,862		**$ 5,750,862**
FY 2030-31 Street Resurfacing and Slurry Seal Projects							$ 6,038,405	**$ 6,038,405**
Repay Hamer Island Infrastructure Fund		$ 350,000						**$ 350,000**
FY 25-26 Annual Sidewalk and Curb Ramp Repairs	$ 175,000							**$ 175,000**
FY 2026-27 Concrete Repair Program		$ 183,750						**$ 183,750**
FY 2027-28 Concrete Repair Program			$ 192,938					**$ 192,938**
FY 2028-29 Concrete Repair Program				$ 202,584				**$ 202,584**
FY 2029-30 Concrete Repair Program					$ 212,714			**$ 212,714**
FY 2030-31 Concrete Repair Program						$ 223,349		**$ 223,349**
FY 2031-32 Concrete Repair Program							$ 234,517	**$ 234,517**
FY 2026-27 Annual Tree Planting Project		$ 40,000						**$ 40,000**
FY 2027-28 Annual Tree Planting Project			$ 45,000					**$ 45,000**
FY 2028-29 Annual Tree Planting Project				$ 50,000				**$ 50,000**
FY 2029-30 Annual Tree Planting Project					$ 55,000			**$ 55,000**
FY 2030-31 Annual Tree Planting Project						$ 60,000		**$ 60,000**
FY 2031-32 Annual Tree Planting Project							$ 63,000	**$ 63,000**
TOD Wayfinding Signage Project (with Gantry Sign) Phase 3				$ 750,000				**$ 750,000**
Old Town Streetscape EIFD Improvement Project	$ 150,000		$ 11,000,000					**$ 11,150,000**
Golden Avenue Bridge Replacement Project Construction	$ 3,582,340							**$ 3,582,340**
Total Streets & Streetscapes	***$ 8,413,291***	***$ 5,304,998***	***$ 16,205,748***	***$ 6,218,786***	***$ 5,744,725***	***$ 6,034,211***	***$ 6,335,922***	***$ 54,257,681***
Richfield/Miraloma and Miraloma/Van Buren Traffic Signal Improvements				$ 400,000				**$ 400,000**
Traffic Control Sign Reflectivity Study			$ 300,000					**$ 300,000**
Yorba Linda Boulevard Traffic Signal Synchronization Project								**$ -**
Bastanchury Road Traffic Signal Synchronization Project				$ 200,000				**$ 200,000**
Placentia Avenue Traffic Signal Synchronization Project					$ 200,000			**$ 200,000**
Chapman Avenue Traffic Signal Synchronization Project						$ 220,000		**$ 220,000**
Kraemer Boulevard Traffic Signal Synchronization Project							$ 220,000	**$ 220,000**
2019 SSARP Intersection Project #1						$ 426,000		**$ 426,000**
2019 SSARP Intersection Project #5		$ 35,500						**$ 35,500**
2019 SSARP Intersection Project #9			$ 15,000					**$ 15,000**
2019 SSARP Intersection Project #10		$ 71,000						**$ 71,000**
2019 SSARP Intersection Project #13		$ 28,400						**$ 28,400**
2019 SSARP Intersection Project #14			$ 14,200					**$ 14,200**
2019 SSARP Intersection Project #15				$ 355,000				**$ 355,000**
2019 SSARP Roadway Segment Project #2					$ 497,000			**$ 497,000**
2019 SSARP Roadway Segment Project #4		$ 170,400						**$ 170,400**
2019 SSARP Roadway Segment Project #6						$ 426,000		**$ 426,000**
2019 SSARP Roadway Segment Project #14		$ 142,000						**$ 142,000**
2019 SSARP Roadway Segment Project #15			$ 20,000					**$ 20,000**
2019 SSARP Roadway Segment Project #16				$ 355,000				**$ 355,000**
Intersection Safety Light LED Conversion Project		$ 250,000						**$ 250,000**
2023 LRSP Pedestrian Signal Upgrade Project			$ 588,200					**$ 588,200**
2023 LRSP Citywide Signal Hardware Upgrade	$ 154,848	$ 118,052						**$ 272,900**

7 Year Capital Projects

Project	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	Grand Totals
2023 LRSP Signal Timing Improvements*				$ 512,720				**$ 512,720**
2023 LRSP Access Management at Signalized Intersections*						$ 1,460,000		**$ 1,460,000**
2023 LRSP Pedestrian Improvements at Non-Signalized Intersections*			$ 305,750					**$ 305,750**
2023 LRSP Advanced Dilemma Zone Detection Devices*					$ 595,000			**$ 595,000**
***multiple locations, can be included with individual street resurfacing projects**								
Total Traffic and Transportation Ops	***$ 154,848***	***$ 815,352***	***$ 1,243,150***	***$ 1,822,720***	***$ 1,292,000***	***$ 2,532,000***	***$ 220,000***	***$ 8,080,070***
Old Town Sewer Rehab Project		$ 1,800,000						**$ 1,800,000**
A2 Sewer Capacity Project - 2018 Sewer Master Plan				$ 3,200,000				**$ 3,200,000**
A3 Sewer Capacity Project - 2018 Sewer Master Plan					$ 4,626,000			**$ 4,626,000**
A4 Sewer Capacity Project - 2018 Sewer Master Plan						$ 1,677,000		**$ 1,677,000**
A5 Sewer Capacity Project - 2018 Sewer Master Plan							$ 2,391,000	**$ 2,391,000**
A6 Sewer Capacity Project - 2018 Sewer Master Plan				$ 634,000				**$ 634,000**
A7 Sewer Capacity Project - 2018 Sewer Master Plan					$ 393,000			**$ 393,000**
B1 Pipeline Rehab Project - 2018 Sewer Master Plan				$ 456,000				**$ 456,000**
B2 Pipeline Rehab Project - 2018 Sewer Master Plan					$ 561,000			**$ 561,000**
B3 Pipeline Rehab Project - 2018 Sewer Master Plan			$ 945,000					**$ 945,000**
Manhole Rehab Project (walls) - 2018 Sewer Master Plan			$ 243,000					**$ 243,000**
Manhole Rehab Project (bench/channel) - 2018 Sewer Master Plan			$ 35,000					**$ 35,000**
Total Sewer	***$ -***	***$ 1,800,000***	***$ 1,223,000***	***$ 4,290,000***	***$ 5,580,000***	***$ 1,677,000***	***$ 2,391,000***	***$ 16,961,000***
Bradford Avenue Storm Drain Improvement Project		$ 108,000						**$ 108,000**
Walnut Avenue Storm Drain Improvement Project		$ 129,000						**$ 129,000**
Seaview Circle Storm Drain Improvement Project			$ 505,000					**$ 505,000**
Kevin Way Storm Drain Improvement Project				$ 524,000				**$ 524,000**
Sunset Dr Storm Drain Improvement Project				$ 105,000				**$ 105,000**
Kraemer Park Storm Drain Improvement Project				$ 34,000				**$ 34,000**
Naple/Pinehurst Avenue Strom Drain Improvement Project					$ 3,660,000			**$ 3,660,000**
Naple/Pinehurst Avenue Strom Drain Improvement Project						$ 3,660,000		**$ 3,660,000**
Pinehurst Avenue Strom Drain Improvement Project							$ 1,985,000	**$ 1,985,000**
Total Storm Drains	***$ -***	***$ 237,000***	***$ 505,000***	***$ 663,000***	***$ 3,660,000***	***$ 3,660,000***	***$ 1,985,000***	***$ 10,710,000***
Whitten Center Kitchen Renovation	$ 30,000							**$ 30,000**
Aguirre Building Renovation	$ 40,000							**$ 40,000**
Powell Building Improvement Project - Windows	$ 112,350							**$ 112,350**
City Hall Roof Repairs	$ 1,000,000							**$ 1,000,000**
Tynes Gym Roof Replacement Project		$ 300,000						**$ 300,000**
Civic Center Fountain Renovation Project		$ 300,000						**$ 300,000**
Civic Center Campus Lighting and Landscape Improvement Project			$ 400,000					**$ 400,000**
City Yard Administrative Building Renovation Project		$ 500,000						**$ 500,000**
Tynes Gym Renovation Project			$ 1,500,000					**$ 1,500,000**
Water Tower Renovation Project				$ 150,000				**$ 150,000**
Fuel Tank Replacement Project	$ 220,000							**$ 220,000**
City Hall Switchgear replacement			$ 1,000,000					**$ 1,000,000**
Total City Buildings & Facilities	***$ 1,402,350***	***$ 1,100,000***	***$ 2,900,000***	***$ 150,000***	***$ -***	***$ -***	***$ -***	***$ 5,552,350***

7 Year Capital Projects

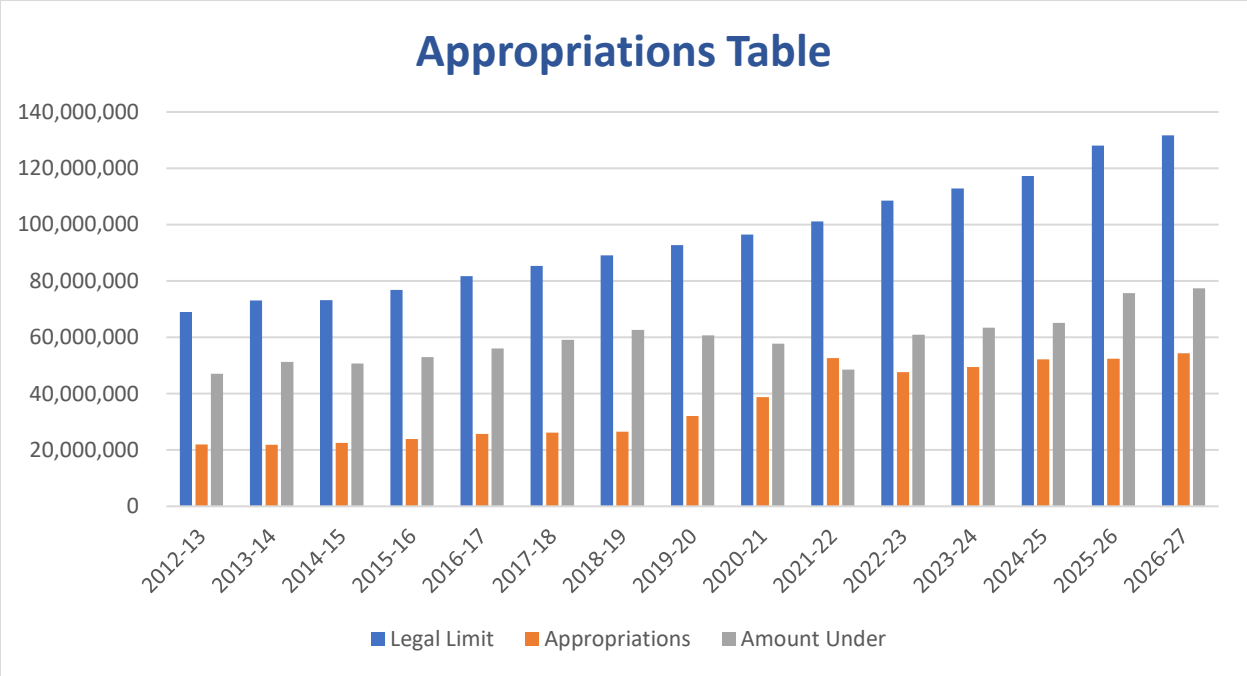
Project	FY 25/26	FY 26/27	FY 27/28	FY 28/29	FY 29/30	FY 30/31	FY 31/32	Grand Totals
Desktop Computer Replacement Program	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	$ 75,000	**$ 525,000**
Enterprise Camera and Security Upgrades	$ 95,535							**$ 95,535**
Public Safety Operations HW Upgrades	$ 75,000							**$ 75,000**
City Facilities Server/Network Upgrades	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	$ 50,000	**$ 350,000**
Total Technology	***$ 295,535***	***$ 125,000***	***$ 125,000***	***$ 125,000***	***$ 125,000***	***$ 125,000***	***$ 125,000***	***$ 1,045,535***
Samp & Los Vaqueros Park Renovation Project	$ 600,000							$ 600,000
Kraemer Park Fountain Renovation Project		$ 750,000						$ 750,000
Tuffree Park Sports Field Renovation Project				$ 500,000				$ 500,000
Champions Sports Park Renovation Project					$ 650,000			$ 650,000
Bradford Park Renovation Project						$ 500,000		$ 500,000
Tynes Gym Roof Replacement	$ 255,000							$ 255,000
Kraemer Park Renovation Project							$ 700,000	$ 700,000
Replace Park Benches	$ 60,000							$ 60,000
Whitten Center Pool ADA Renovation		$ 750,000						$ 750,000
Los Vaqueros Storm Drain	$ 150,000							$ 150,000
Total Parks	***$ 1,065,000***	***$ 1,500,000***	***$ -***	***$ 500,000***	***$ 650,000***	***$ 500,000***	***$ 700,000***	***$ 4,915,000***
Fleet Lift Replacement	$ 35,000							$ 35,000
Fire Department Equipment	$ 17,200	$ 18,060	$ 18,963	$ 19,911	$ 100,000	$ 21,902	$ 22,997	$ 219,034
Annual Vehicle Replacement Program		$ 500,000						$ 500,000
Annual Vehicle Replacement Program			$ 525,000					$ 525,000
Annual Vehicle Replacement Program				$ 551,250				$ 551,250
Annual Vehicle Replacement Program					$ 578,813			$ 578,813
Annual Vehicle Replacement Program						$ 607,753		$ 607,753
Annual Vehicle Replacement Program							$ 638,141	$ 638,141
Total Vehicles and Equipment	***$ 52,200***	***$ 518,060***	***$ 543,963***	***$ 571,161***	***$ 678,813***	***$ 629,655***	***$ 661,138***	***$ 3,654,990***
Smart City Master Plan								
Total Major Studies	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***	***$ -***		***$ -***
Total All Projects	***$ 11,383,224***	***$ 11,400,410***	***$ 22,745,861***	***$ 14,340,667***	***$ 17,730,537***	***$ 15,157,867***	***$ 12,418,060***	***$ 105,176,626***

In November 1979 the voters of the State of California approved Proposition 4, commonly known as the "Gann Initiative" or "Gann Limit." The Proposition created Article XIIIB of the State Constitution placing limits on the amount of revenue which can be spent by all entities of government from the "proceeds of taxes." Proposition 4 became effective for the 1980-81 fiscal year, but the formula for calculating the limit was based on the 1978-79 "base year" revenues, with adjustments being made annually to reflect increases in population and cost of living.

Section 9710 of the California Government Code, added in 1980 by the State Legislature, provides that "each year, the governing body of each local jurisdiction shall, by resolution, establish its appropriations limit for the following year." In June of 1990 the California Voters approved Proposition 111. Among other things, Proposition 111 provided new adjustment formulas, which make the Appropriations Limit more responsive to local growth issues. Only tax proceeds are subject to the limit. Charges for services, regulatory fees, grants, loans, donations and other non-tax proceeds are not subject to the limit. Proposition 111 also established a requirement for an annual review of Limit calculations. Each year the City Council must adopt by resolution the City's appropriations limit for the following year. The following is the calculation for the City's Gann Appropriations Limit for FY2026-27.

The City of Placentia's annual appropriation limit has been determined in accordance with Article XIIIB of the California State Constitution and Section 7902 of the California Government Code. The City will be below its legal appropriations limit by $77,347,205 using the per capita personal income growth and county population growth factors.

GANN APPROPRIATIONS LIMIT CALCULATION FY 2026-27	
FY 2025-26 Appropriations Limit	$128,022,711
Population Growth (City or County) = -0.02%	0.9800
Cost of Living (Per Capita or Non-residential construction growth) = 4.95%	1.0495
FY 2025-26 Appropriations Limit ($128,022,711 x 0.9800 x 1.0495)	$131,672,638


Appropriations Table
140,000,000
120,000,000
100,000,000
80,000,000
60,000,000
40,000,000
20,000,000
0
2012-13
2013-14
2014-15
2015-16
2016-17
2017-18
2018-19
2019-20
2020-21
2021-22
2022-23
2023-24
2024-25
2025-26
2026-27
Legal Limit
Appropriations
Amount Under

One of the chief responsibilities of the City of Placentia to its residents is the care of public funds. These budget and financial management policies are designed to ensure the fiscal stability of the City of Placentia and guide the development and administration of the annual operating and capital improvement budgets through wise and prudent management of municipal finances, while providing for the adequate funding of the services desired by the public and the maintenance of public facilities.

Objectives

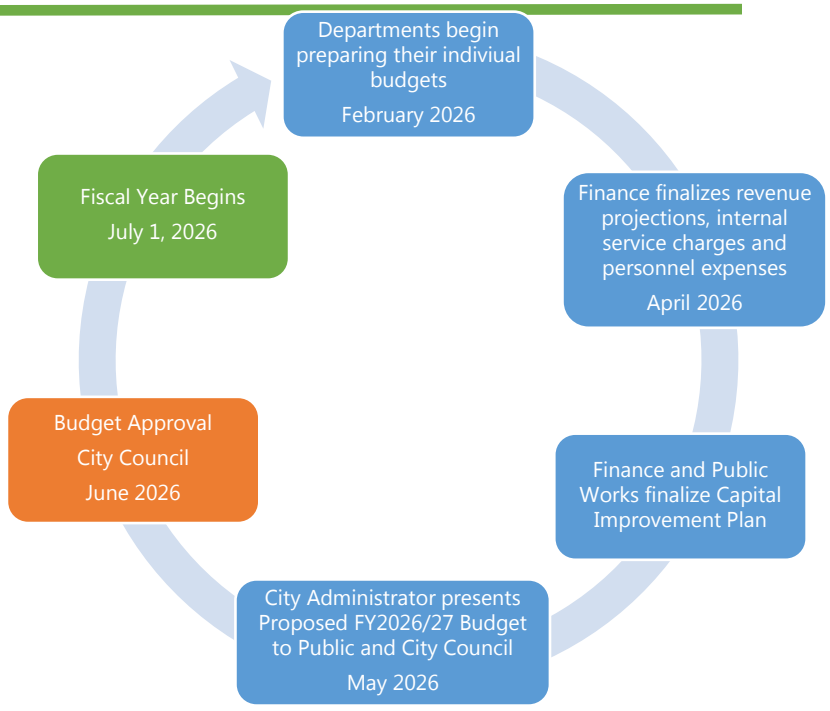
The City's financial objectives address revenues, cash management, expenditures, debt and risk management, capital needs, budgeting and management. Specific objectives are:

- To protect the policy-making ability of the City Council by ensuring important policy decisions are not dictated by financial problems or emergencies.
- To assist City management by providing accurate and timely information on financial conditions.
- To provide sound principles to guide the fiscal decisions of the City Council and City management.
- To provide essential public and capital facilities and prevent their deterioration.
- To set forth operational principles that minimize the cost of government and financial risk, to the extent consistent with services desired by the public.
- To enhance the policy-making ability of the City Council by providing accurate information on program costs.
- To employ revenue policies that seek to prevent undue or unbalanced reliance on one or a relatively few revenue sources; and,
- To implement a system of internal controls that ensures the legal and appropriate use of all City funds

BUDGET POLICIES

The City develops an annual Operating Budget which:

- Establishes budgets for all funds of the City
- Is balanced as to resources and appropriations
- Does not exceed state constitutional limits
- Is adopted prior to the beginning of the fiscal



year in which they are to take effect
- Allows adjustments to the budget throughout the fiscal year with proper approvals
- Utilizes encumbrances of appropriations as a budgetary control technique
- Is adopted by resolution of the City Council
- Exercises budget controls at the department level

Balanced Budget

The City Administrator will present a balanced budget for adoption by the City Council prior to the beginning of the fiscal year. A balanced budget is defined as operating revenues equal to or greater than operating expenditures, including any debt service obligations. In some years, it is allowable for total expenditures to exceed revenues with the difference supported by unassigned fund balance, if necessary to fund capital improvements projects or other one-time, non-recurring expenditures.

Budget Process & Calendar

The City of Placentia operates on a fiscal year basis, starting July 1 and ending June 30. The budget is prepared by the Finance Department with the support of each operating department under the direct supervision of the City Administrator.

The Finance Department is responsible for coordinating all revenue estimates contained in the budget. Estimates are reached by analyzing revenue history; national and local economic trends and indices; and development patterns in our local economy. Revenue projections used in the context of the annual budget are based on conservative assumptions to assure the City has adequate financial resources to meet its obligations and complete all programs approved by the City Council within the course of the fiscal year. When appropriate, these assumptions and specific program allocations are adjusted during the fiscal year.

The Finance Department coordinates the development of the expenditure and internal service budgets with the support of each operating department and the City Administrator.

The proposed budget is then presented to the City Council and the community in public workshop meetings in May and June for review, public input, and deliberation. After providing opportunities for public review and discussion at City Council workshops and City Council meetings, the budget is adopted by the City Council prior to June 30 at either a regular or special City Council meeting. After adoption, the budget may be amended by the City Council.

Budget Structure:

The budget is prepared using Modified Accrual Basis, which recognizes revenues when they are measurable and available, and expenditures are recognized when the liability is incurred (except long term items like debt).

The General Fund budget, typically referred to as the operating budget, is the City's annual fiscal blueprint. The General Fund is a guide for the receipt and disbursement of funds used to provide daily, routine public services to the community. The General Fund outlines the many municipal services, programs and projects provided by the City during the fiscal year.

Special Funds are used to account for revenues and expenditures that are restricted by law or set aside for a special purpose. Each fund can be classified into one of six categories: Committed or Assigned General Fund Reserve, Special (Restricted), Capital Project, Debt Service, Enterprise, Internal Service, or Trust and Agency Funds.

The Capital Improvement Program (CIP) budget details the acquisition, construction or rehabilitation of major capital facilities and infrastructure within the current fiscal year. The CIP budget is used to account for the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects. In addition, the City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the plan does not authorize the funding for projects beyond the current fiscal year.

Budget Administration

The Council may amend or supplement the budget at any time after its adoption by majority vote of the Council members. The City Administrator has the authority to make administrative adjustments to the budget as long as those changes will not have a significant policy impact nor affect authorized year-end fund balances.

Each operating department will be responsible for the bottom-line budget within each department/ fund. In addition, each department will ensure that adequate funds are available within each expenditure line item before a purchase is made. Departments are required to complete a budget transfer form and get approval to move budgeted money from one operating line item to another within the same fund. Only the City Administrator is authorized to transfer budgeted money from/to salaries, internal service or capital line items within the same fund.

Financial Reporting

On a regular basis, the Finance Department will evaluate financial performance relative to the adopted and adjusted budget, and prepare and present reports to the City Administrator, City Department Directors and Managers. The purpose of these reports is as follows:

- Provide an early warning of potential concerns and problems.
- Identify, investigate and correct accounting errors.
- Evaluate and explain significance of on-going variances.
- Give decision makers time to consider actions that may be needed if major deviations in budget-to-actual expenditures or revenues become evident.

General Fund Budgeting

The basic format of the budget shall identify programs within organizational structures. Programs are defined as specific services provided to the public, other departments, or other organizations. All assumptions, transfers and other relevant budget data shall be clearly stated.

The City will avoid budgetary procedures that balance current expenditures at the expense of meeting future years' expenses, such as postponing expenditures, accruing future years' revenues, or rolling over short-term debt. Where possible, the budget and subsequent status reports will integrate performance measurement and productivity indicators.

In instances where specific activities/purchases are authorized by the City Council in a certain fiscal year and remain incomplete and/or unexpended, revenues and/or fund balance may be carried forward, at City Council's discretion, into the next fiscal year to support such activities/purchases through the continuing appropriation authorization.

Provisions will be made for adequate maintenance of capital and equipment and for orderly rehabilitation and replacement within available revenue and budgetary limits. To show the true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided by Special Funds to General Fund activities will be budgeted as an expense in the General Fund and as revenue to the Special Fund.

Budgetary and accounting procedures will conform to Generally Accepted Accounting Principles (GAAP) for governmental agencies.

Special Fund Budgeting

The term "Special Funds" shall be used to identify all funds other than the General Fund, inclusive of the following fund types: General Reserve, Special Revenue, Capital Projects, Debt Service, Enterprise, and Internal Service Funds. Special Funds shall be created when legally required, requested by the City Council, or to facilitate internal accounting and financial reporting procedures.

The annual budget for each Special Fund shall be prepared in conjunction with the General Fund budget and shall be submitted to the City Council for adoption prior to the beginning of the fiscal year. Special Funds budgetary and accounting procedures will conform to GAAP.

Activities of the Special Funds shall be reported to the City Council on a regular basis consistent with General Fund reporting responsibilities. To show the true cost of services, revenues and expenditures will be budgeted and accounted for directly in the appropriate fund. Costs for services provided between funds will be budgeted as an expense in the fund receiving the services and as revenue to the fund providing the services.

REVENUE MANAGEMENT POLICIES

Sources of Revenue

The City will strive to maintain a diversified and stable revenue portfolio to provide protection from short-run fluctuations in any single revenue source to promote consistent service levels.

Intergovernmental assistance shall be used to finance only those capital improvements that are consistent with the capital improvement plan and local government priorities, and whose operation and maintenance costs have been included in Operating Budget forecasts.

Programs and services funded by restricted revenue will be clearly designated as such. Restricted revenue shall only be used for purposes legally permissible and in a fiscally responsible manner. Restricted revenues shall be used prior to unrestricted revenue as legally permissible.

The City shall develop and maintain methods of forecasting future revenues and expenditures. These methods shall project the City's future revenues and expenditures through a variety of methods including, but not limited to, forecasts of the economy and future development of the City.

Revenue Collection

The City shall strive to improve its tax collection rate through legislative initiative and advocacy at the state level and cooperative effort at the county level.

Revenue Projection

The City will estimate General Fund revenues using an objective and analytical process, as well as documenting and maintaining specific assumptions. In instances where there is uncertainty as to assumptions, conservative revenue projections shall be provided.

Fees and Cost Recovery

User fees and charges shall be established at a level related to the direct and indirect cost of providing the service, wherever possible. The City will recalculate the full cost of activities supported by user fees to identify the impact of inflation and other cost increases. Fees shall be adjusted where appropriate to reflect these increases.



Development process costs and related administrative expenses shall be totally offset by development fees, wherever possible.

In setting user fees and cost recovery levels, the following factors will be considered:

Community-Wide versus Special Benefit: The level of user fee cost recovery should consider the community-wide versus special service nature of the program or activity. The use of general-

purpose revenues is appropriate for community-wide services, while user fees are appropriate for services that are of special benefit to easily identified individuals or groups.

Service Recipient versus Service Driver: After considering community-wide versus special benefit of the service, the concept of service recipient versus service driver should also be considered. For example, it could be argued that the applicant is not the beneficiary of the City's development review efforts: the community is the primary beneficiary; however, the applicant is the driver of development review costs, and as such, cost recovery from the applicant is appropriate.

Effect of Pricing on the Demand for Services: The level of cost recovery and related pricing of services can significantly affect the demand and subsequent level of services provided. At full cost recovery, this has the specific advantage of ensuring that the City is providing services for which there is genuinely a market that is not overly-stimulated by artificially low prices.

Conversely, high levels of cost recovery will negatively impact the delivery of services to lower income groups. This negative feature is especially pronounced, and works against public policy, if the services are specifically targeted to low-income groups.

Feasibility of Collection and Recovery: Although it may be determined that a high level of cost recovery may be appropriate for specific services, it may be impractical or too costly to establish a system to identify and charge the user. Accordingly, the feasibility of assessing and collecting charges should also be considered in developing user fees, especially if significant program costs are intended to be financed from that source.

Grants and Federal Funds

The City shall aggressively pursue all grant opportunities; however, before accepting grants, the City will consider the current and future implications of both accepting and rejecting the monies, including:

- The amount of matching funds required.
- In-kind services needed to be provided.
- Requirements for reporting, earmarking and level of effort requirements.
- The related operating expenses; and
- Length of grant and consequential disposition of service (i.e. is the City obliged to continue the services after the grant has ended).

Gifts, Bequests and Donations to the City

Gifts and donations to the City will be evaluated to determine what, if any, obligations are to be placed upon the City. Gifts and bequests will be considered as "over and above" basic City appropriations and recorded in accordance with the Generally Accepted Accounting Principles.

Any gift, donation and/or bequest given shall solely be used for the purpose intended by the donor. Unrestricted gifts will be expended in a manner deemed best by the City Council and/ or appropriate board or commission.

EXPENDITURE POLICIES

The City will maintain a level of expenditures which will provide for the public well-being and safety of the residents of the community.

City Council approval is required before expending General Fund or contingency reserves.

Unexpended expenditures budgeted in one fiscal year are not automatically carried over into the next budget year. In instances where the purpose for which the expenditure was budgeted has not been completed by the end of the fiscal year, it may be reauthorized in the following fiscal year through the continuing appropriations process. Multi-year CIP projects that are under construction will be carried into the next fiscal year utilizing the continuing appropriations process.

Staffing



The annual Operating Budget will fully appropriate the resources needed for authorized regular staffing and will limit programs to the regular staffing authorized. The City Council will annually approve an Authorized Position Control Schedule. Operating expenditure budgets which have been changed solely as the result of City Council approved labor agreements need not be re-approved by the Council.

Overtime Management

Overtime should be used only when necessary and when other alternatives are not feasible or cost effective.

All overtime must be pre-authorized by a department head or designee unless it is assumed pre-approved by its nature. For example, overtime that results when an employee must respond to an emergency and/or overtime automatically created as a result of a memoranda of understanding.

Department operating budgets should reflect anticipated annual overtime costs and departments will regularly monitor overtime use and expenditures and will be held accountable for such expenditures.

When considering the addition of regular or temporary staffing, the use of overtime as an alternative will be considered. The department will take into account:

- The duration that additional staff resources may be needed.
- The cost of overtime versus the cost of additional staff.
- The skills and abilities of current staff.
- Training costs associated with hiring additional staff.

Overtime which is reimbursable from another government agency such as Fire Strike Teams or mutual aid is not subject to the above requirements. However, such expenses and the resulting reimbursements require City Council approval.

Measure U

The City of Placentia is committed to sound financial policies that maximize the highest level of City services for the people of Placentia. The City Council recognizes the need to protect the City's assets and to ensure long-term financial sustainability.

In November 2018, Placentia voters overwhelmingly approved Measure U, a 1% sales tax increase to help fund the cost of much-needed infrastructure repairs and maintenance as well as public safety and other critical services. To ensure the Measure U funds are spent accordingly, the Placentia City Council voted to update the Policy 460, a reserve policy including guidelines for appropriating new ongoing or one-time unrestricted revenues to be used for specific purposes.

The purpose of these funding allocations is to ensure that the new reserve areas are prioritized long-term and ultimately improve the City's fiscal health. To ensure that the policy is applied consistently by future City administrations and Councils, any modification to this policy requires a supermajority or 4/5ths vote of the City Council. The current allocations of Measure U monies are:

	Before GF Reserve (25%) met	After GF Reserve (25%) met
Infrastructure, Vehicles, and Equipment Reserve	40%	50%
Other Post-Employment Benefits (OPEB) Sustainability Reserve	10%	10%
Employee Recruitment and Retention Reserve (including additional staff)	30%	30%
General Fund Contingency Reserve	20%	10%

Lastly, Measure U also established an independent Citizens Oversight Committee. The Committee reviews and reports on all Measure U expenditure plans and financial reports to ensure spending is consistent with General Fund Reserve Policy No. 460, as outlined in the above table. The Citizens Oversight Committee will meet regularly at meetings that are open to the public.

ACCOUNTING POLICIES

Accounting and Annual Reporting Policies

The City's Annual Comprehensive Financial Report (ACFR) presents the government and its component units' (entities for which the government is considered to be financially accountable) financial and operating activities. The City's blended component units, although legally separate entities, are, in substance, part of the City's operations and financial data from these units are combined with data of the City. The City's financial statements and accounting records are maintained in accordance with the recommendations of the Governmental Accounting Standards Board (GASB).

The government-wide financial statements report information on all the non-fiduciary activities of the primary government and its component units. For the most part, the effect of inter-fund activity has been removed from these statements. Governmental activities, normally supported by taxes and inter-governmental revenues, are reported separately from business-type activities that rely, to a significant extent, on fees and charges for support.

Separate financial statements are provided for governmental funds, proprietary funds, and fiduciary funds, even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the providers have been met. As a general rule, the effect of inter-fund activity has been eliminated from the government-wide financial statements. Direct expenses have not been eliminated from the functional categories; indirect expenses and internal payments have been eliminated.

Amounts reported as program revenues include: 1) charges to customers or applicants for goods, services or privileges provided; 2) operating grants and contributions; and 3) capital grants and contributions, including special assessments. Internally dedicated resources are reported as general revenues rather than as program revenues. Likewise, general revenues include all taxes.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered available when they are collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the City considers revenues available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences are recorded only when payment is due.

Taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and are therefore recognized as revenues of the current fiscal period. Only the portion of special assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered measurable and available only when the City receives cash.

The City reports the following governmental fund types:

- Special Revenue Funds account for proceeds of specific revenue sources that are legally restricted or otherwise designated for specific purposes.
- Debt Service Funds account for the accumulation of resources for and the payment of principal and interest on general long-term debt.
- Capital Projects Funds account for financial resources used for the acquisition or construction of infrastructure and major capital facilities.

The City reports the following proprietary funds:

- The Sewer Maintenance Fund accounts for the fees and services for sewer activities.
- The Refuse Fund accounts for the fees and services for trash disposal.

Additionally, the City reports the following fund types:

- Internal Service Funds account for operations that provide services to other departments of the City on a cost reimbursement basis. These services include self-insurance (liability/workers compensation); acquisition, replacement and maintenance of the City's vehicle fleet & equipment; Strategic IT technology equipment; and employee benefits.
- The Other Post-Employment Benefit (OPEB) Trust Fund accounts for the resources set-aside for pre-funding OPEB obligations.
- Agency Funds are used to account for various activities in which the City acts as an agent, not as a principal. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations.
- Successor Agency activity is accounted for in a Private-Purpose Trust Fund.

Audit and Financial Reporting

Each year an audit will be conducted by an independent Certified Public Accountant Firm (CPA Firm). The selection of the independent CPA Firm shall be in conformance with the City's professional services bidding procedures. Generally, the City shall request bids for audit services no less frequently than every five years. The CPA Firm shall provide the City Council with an Audit Communication Letter addressing significant findings of the auditors in conjunction with their opinion on the City's Comprehensive Annual Financial Report. These reports shall be submitted to the City Council within sixty (60) days of receipt of the report.

During the annual budget process, the City will make available a preliminary year-end, unaudited, General Fund fund balance. It should be recognized, however, that the balance provided is subject to both unforeseen financial transactions of a material nature and subject to the findings of the independent audit. An audit verified year-end balance will be available by the end of December and will be included within the year-end financial analysis report.

The City will use generally accepted accounting principles in preparing its annual financial statements and will strive to meet the requirements of the GFOA's Award for Excellence.

INVESTMENT POLICIES

The City has adopted a formal Investment Policy that is reviewed annually and approved by the City Council. The City's Investment Policy is intended to provide specific criteria for the prudent investment of City funds with the goal of enhancing the economic status of the City while protecting pooled funds and meeting daily cash flow demands.

The Investment Policy is in conformance with all federal, state and local laws governing the investment of monies under the control of the City Treasurer and applies to the City's Pooled Investment Portfolio. The portfolio includes the General Fund, Capital Project funds, Debt Service funds, Trust & Agency, Proprietary funds, Special Revenue funds, Reserve funds and Other funds as created.



Financial assets held and invested by trustees or fiscal agents are subject to and governed according to the regulations established by the State of California pertaining to local agencies as well as any relative bond indentures or trust agreements.

Delegation of Authority

- The Placentia Municipal Code and the authority granted by City Council assign the responsibility of investing unexpended cash to the City Treasurer, an elected position.
- The City Treasurer may delegate daily investment activity, such as carrying out the treasurer's investment instructions, confirming treasury transactions and other routine activities.
- Investments with a maturity of greater than five years must be approved by the City Council.

Prudence

- The treasurer operates the City's pooled cash investment program under § 53600.3 of the California Government Code, applicable state laws, and a Prudent Investor Rule. This affords a broad spectrum of investment opportunities so long as the investment is deemed prudent and permissible by the State of California, various bond indentures and the City's Annual Investment Policy. The treasurer strives to invest 100% of idle funds.

Treasury Objectives

- The City will diversify use of investment instruments to avoid incurring unreasonable risks inherent in over-investing in specific instruments, individual financial institutions, or maturities.
- The Treasurer maintains a diversified portfolio to accomplish the primary objectives in the following order of priority: safety, liquidity, and yield.

Maximum Maturities

- Maturities of investments will be selected based on liquidity requirements to minimize interest rate risk and maximize earnings. Current and expected yield curve analysis will be monitored and the portfolio will be invested accordingly.
- The City will not invest in securities maturing more than five (5) years from the date of trade settlement, unless the City Council has by resolution granted authority to make such an investment.

Portfolio Reporting

On a quarterly basis, or as otherwise requested by the City Administrator, the City Treasurer shall provide the City Council a report indicating each of the City's investments. The report shall include a statement certifying the ability of the City to meet its expenditure requirements for the next six months or provide an explanation as to why sufficient money shall, or may not, be available. The investment portfolio report shall include market information for all investments.



Authorized Investments

The City is governed by the California Government Code, §§ 53600 et seq. Within the context of these limitations and based on the cost at time of purchase. A more detailed list of authorized investments is in the adopted Investment Policy.

FUND BALANCE POLICY

To maintain the City's credit rating and meet seasonal cash flow shortfalls, economic downturns or a local disaster, the budget shall provide for an anticipated fund balance for general government and enterprise fund types. Fund balance shall be exclusive of all restrictions, commitments, and assignments not available for use in emergencies and contingencies.

There are almost always important limitations on the purpose for which all or a portion of the resources of a governmental fund can be used. The forces of these limitations can vary significantly, depending upon their source. Therefore, the various components of fund balance are designed to indicate, "…the extent to which the City is bound to honor constraints on the specific purposes for which amounts in the fund can be spent." Fund balance is categorized in five classifications, depicting the relative strength of the spending constraints placed on the purposes for which the resources can be used. The five classifications are:

Non-spendable: amounts not in spendable form or are required to be maintained intact (inventories, prepaid items, endowment)

Restricted: portions of fund balance that reflect resources subject to externally enforceable legal restrictions. Amounts constrained to specific purposes by their providers, through constitutional provisions, or by enabling legislation (bond proceeds, Pension Trust Fund assets, Measure M, creditors, grantors, restricted donations or contributions)

Committed: amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority (City Council), and remains binding unless removed in the same manner

Assigned: amounts a government intends to use for a specific purpose; intent can be expressed by the governing body, or by an official or body to which the governing body delegates the authority (year-end encumbrances, infrastructure and rehabilitation funding)

Unassigned: amounts available for any purpose; reported only in the General Fund

Internal Service Funds

Fleet Management: The City has established and maintains a Fleet Management Fund to provide for the timely replacement of vehicles and related equipment. The amount retained in this fund, coupled with the annual contributions received by it from any source, shall be adequate to fully fund the replacements approved in the seven-year Capital Improvement Plan Plan in any given year. The City is currently striving to meet this goal. The FY 2026-27 budget does not set aside funding for future capital needs.

Information Services Fund: The City has established an Information Services Fund to provide for the timely replacement of information technology, both hardware and software. The amount retained in this fund, coupled with annual contributions received by it from any source, shall be adequate to fully fund the improvements included in the seven-year Capital Improvement Plan in any given year. The City is currently striving to meet this goal. The FY 2026-27 budget does not set aside funding for future capital needs.

Employee Benefits: Reserves will be maintained at a level to cover the cost of ongoing employee benefits during each fiscal year.

Self-Insurance: Reserves will be maintained at a level which, together with purchased insurance policies, adequately protect the City.

CAPITAL IMPROVEMENT POLICIES

The City utilizes the following policies to govern its Capital Improvement Program and the use of special funds that address community capital project needs.

Seven-Year Capital Improvement Program

The City Administrator shall develop and maintain a seven-year projection of capital improvement projects based on the General Plan, Specific Plans, and City Council approved projects. The seven-year projection shall be presented as part of the proposed annual budget. The Capital

Improvement Program (CIP) should be tied to projected revenue and expenditure constraints. Future planning should consider periods of revenue surplus and shortfall and adjust projects and programs accordingly. The seven-year projection shall include new capital projects, rehabilitation needs and long-term maintenance.

Capital Improvement Program (CIP) -- Current Fiscal Year Appropriation

The current fiscal year CIP budget details the projected costs of acquisition, design, construction or rehabilitation of major capital facilities and infrastructure. The Measure U Fund and other special revenue funds are used to track the receipt and disbursement of funds for specific CIP projects. For many projects, revenue resources and expenditures may extend over several years and continuing appropriations will be a part of the annual budget to track multi-year capital projects.

Accordingly, project appropriations are generally made when contracts are awarded. If project costs at the time of bid award are less than the budgeted amount, the balance will be unappropriated and returned to fund balance or allocated to another project. If project costs at the time of bid award are greater than budget amounts, five basic options are available:

- Eliminate the project.
- Defer the project for consideration to the next Financial Plan period.
- Re-scope or change the phasing of the project to meet the existing budget.
- Transfer funding from another specified, lower priority project.
- Appropriate additional resources as necessary from fund balance.

The City's CIP projects are budgeted on an annual basis. As a result, monies are allocated to projects in the fiscal year the funding sources are identified, available and approved by Council. Annual appropriations for capital projects are contained in the appropriate special funds budget.

Seven-Year Capital Improvement Plan

The City will update the seven-year Capital Improvement Plan each budget year. However, the adoption of the seven-year plan does not authorize the funding of projects identified within the seven-year plan beyond the current fiscal year.

The City's capital improvement plan will recognize the borrowing limitation of not only the City but also the debt tolerance (direct and overlapping debt) of the City as a whole. The adopted annual budget shall contain a seven-year summary projection of revenues and expenditures, which specifies the revenue sources and anticipated allocation schedule for the seven-year CIP. This multi-year plan shall be updated on an annual basis. Individual capital improvement projects shall include a projected cost amount for City administration, whereby project estimates reflect the total cost of the project.

Capital Improvement Funding

Within the limitation of existing law, various funding sources may be utilized for capital improvements. Capital projects shall not be dictated by the nature of funding available except to the extent that the projects meet an initial test required to achieve City goals and to the extent that projects must be placed in priority to utilize outside funding. The City shall actively pursue outside funding sources for all capital improvement projects.



CIP Budget Carryover

Unexpended project balances shall be carried forward to future fiscal years to complete the intent of the original budget, contingent upon approval by the City Council. The annual budget shall identify an estimated "Continuing Appropriation" balance that will be carried over to complete each specific multi-year project. The City Council will adopt by resolution all continuing appropriations after the fiscal year is closed and final numbers are known.

Upon completion of each capital project, unspent funds shall be reported to the City Council through the year-end budget report. The City Administrator shall provide recommendations to redirect the use of unspent capital project funds in the year-end report and the annual budget.

CIP Funding Criteria

The City will use the following criteria to evaluate pay-as-you-go versus long-term financing (pay-as-you-use) in funding capital improvements:

Factors Favoring - Pay-As-You-Go Financing

- Current revenues and adequate fund balances are available, or project phasing can be accomplished.
- Existing debt levels adversely affect the City's credit rating.
- Market conditions are unstable or present difficulties in marketing.

Factors Favoring - Long Term Financing (Pay-As-You-Use)

- Revenues available for debt service are deemed sufficient and reliable so that long-term financings can be marketed with investment grade credit ratings.
- The project securing the financing is of the type which will support an investment grade credit rating.
- Market conditions present favorable interest rates and demand for City financings.
- A project is mandated by state or federal requirements, and resources are insufficient or unavailable.
- The project is immediately required to meet or relieve capacity needs and current resources are insufficient or unavailable.

- The life of the project or asset to be financed is ten (10) years or longer.
- Vehicle leasing when market conditions and operational circumstances present favorable opportunities.

In no case shall projects incur a funding deficit without the approval of the City Council.

ENTERPRISE FUND FEES AND RATE STRUCTURE

Water, Solid Waste and Sewer: The City will set fees and rates at levels which fully cover the total direct and indirect costs, including operations, capital outlay, and debt service—of the following enterprise programs: refuse and sewer maintenance.

Ongoing Rate Review: The City will review and adjust enterprise fees and rate structures as required to ensure that they remain appropriate and equitable.

City Services: In accordance with long-standing practices, the City will treat the refuse and sewer maintenance funds in the same manner as if they were privately owned and operated. This means assessing reasonable charges that are reimbursed to the City for the use of City owned facilities, equipment, vehicles and other related services to fully recover these costs.

Enterprise Fund Debt Capacity: The City will set enterprise fund rates at levels needed to fully cover debt service requirements as well as operations, maintenance, administration, and capital improvement costs. The ability to pay new debt for enterprise operations will be evaluated as an integral part of the City's rate review and setting process.

APPROPRIATIONS LIMIT

The Council will annually adopt a resolution establishing the City's appropriations limit calculated in accordance with Article XIII-B of the Constitution of the State of California, §7900 of the State of California Government Code, and any other voter approved amendments or state legislation that affect the City's appropriations limit.

The supporting documentation used in calculating the City's appropriations limit and projected appropriations subject to the limit will be available for public and Council review at least 10 days before Council consideration of a resolution to adopt an appropriations limit. The Council will generally consider this resolution in connection with final approval of the budget.

The City will strive to develop revenue sources, both new and existing, which are considered non-tax proceeds in calculating its appropriations subject to limitation.

The City will annually review user fees and charges and report to the Council the amount of program subsidy, if any, that is being provided by the General or Enterprise Funds.

The City will actively support legislation or initiatives sponsored or approved by League of California Cities which would modify Article XIII-B of the Constitution in a manner which would allow the City to retain projected tax revenues resulting from growth in the local economy for use as determined by the Council.

The City will seek voter approval to amend its appropriation limit at such a time that tax proceeds are in excess of allowable limits.

DEBT POLICIES

Debt Financing

Debt financing shall generally be limited to one-time capital improvement projects and only under the following circumstances:

- When the project's useful life will exceed the term of the financing;
- When project revenue or resources will be sufficient to service the debt; and
- When the project will benefit the residents of Placentia.

Debt financing shall not be considered appropriate for:

- Investment leveraging purposes,
- Current operating and maintenance expenses except for issuing short-term instruments such as revenue anticipation notes or tax anticipation notes; and
- Any recurring purpose (except as indicated above).

Debt Management

- The City will not obligate the General Fund to secure long-term financing except when marketability can be significantly enhanced.
- An internal feasibility analysis will be prepared for each long-term financing which analyzes the impact on current and future budgets for debt service and operations. This analysis will also address the reliability of revenues to support debt service.
- The City will generally conduct financing on a competitive basis. However, negotiated financing may be used due to market volatility or the use of an unusual or complex financing or security structure.
- The City will seek an investment grade rating (Baa/BBB or greater) on any direct debt and will seek credit enhancements such as letters of credit or insurance when necessary for marketing purposes, availability, and cost-effectiveness.
- The City will monitor all forms of debt annually, coincident with the City's Financial Plan preparation and review process and report concerns and remedies, if needed, to the Council.

- The City will diligently monitor its compliance with bond covenants and ensure its adherence to federal arbitrage regulations.
- The City will maintain good, ongoing communications with bond rating agencies about its financial condition. The City will follow a policy of full disclosure on every financial report and bond prospectus (Official Statement).

Debt Refinancing

General Guidelines: Periodic reviews of all outstanding debt will be undertaken to determine refinancing opportunities. Refinancing will be considered (within federal tax law constraints) under the following conditions:

- There is a net economic benefit.
- It is needed to modernize covenants that are adversely affecting the City's financial position or operations; and
- The City wants to reduce the principal outstanding in order to achieve future debt service savings, and it has available working capital to do so from other sources.

Standards for Economic Savings: In general, refinancing for economic savings will be undertaken whenever net present value savings of at least five percent (5%) of the refunded debt can be achieved.

- Refinancing that produces net present value savings of less than five percent will be considered on a case-by-case basis, provided that the present value savings are at least three percent (3%) of the refunded debt.
- Refinancing with savings of less than three percent (3%), or with negative savings, will not be considered unless there is a compelling public policy objective.

Legal Debt Margin

Under state law, the City has a legal debt limitation not to exceed 15% of the total adjusted assessed valuation of taxable property within City boundaries. In accordance with California Government Code § 43605, only the City's general obligation bonds are subject to that legal debt limit. The City has no outstanding general obligation bonds.

Legal Debt Limit Calculation (General Obligation Debt)	
Assessed Valuation, FY 2025-26*	$9,995,957,277
Adjusted Assessed Valuation (x25%)	$2,498,914,319
Legal Debt Limit- 15% of Adjusted Assessed Valuation	$374,837,148
Total Net Debt Applicable to Limitation: General Obligation Bonds	$0
Percentage of Debt Applicable to the Legal Limit:	0%
**Source: Orange County Assessor's Office*	

Year Ending June 30	Motorola Lease	2021 Installment Sale	Fire Loan #1	Fire Loan #2	2013 Tax Allocation Refunding	2020A Lease Revenue Bonds	2023A Lease Revenue Bonds
2026	152,862	403,220	412,591	216,001	1,008,188	4,283,036	559,675
2027	152,862	401,049	412,591	216,001	1,008,788	4,281,944	562,175
2028	152,862	404,795	412,591	216,001	1,007,700	4,282,596	559,300
2029	152,862	403,385	412,591	216,001	1,002,375	4,284,270	561,050
2030	152,862	400,900	206,296	108,000	1,002,950	4,284,129	562,300
2031	152,862				1,001,625	4,283,105	558,175
2032	152,862				998,400	4,284,134	558,675
2033	152,862				998,156	4,282,992	558,675
2034						4,285,791	558,175
2035-2045						25,777,257	11,193,250
Total	1,222,896	2,013,349	1,856,660	972,004	8,028,182	64,329,254	16,231,450
Principal	999,666	1,925,000	1,737,717	910,617	6,705,001	46,339,998	9,050,000
Interest	223,230	88,349	118,943	61,387	1,323,181	17,989,256	7,181,450

The City has issued debt to support large capital projects and initiatives such as the creation and start up of the Placentia Fire and Life Safety Department in 2020 as well as the public safety building that is currently under construction. Additionally, the City issued debt in 2020 to pay off the City's unfunded actuarial liability for pension debt with CalPERS. The City balances the need to issue debt for larger purchases with the impact the ongoing debt service commitments have on the City's operating budget.

CONTRACTING FOR SERVICES

General Policy Guidelines

Contracting with the private sector for the delivery of services provides the City with a significant opportunity for cost containment and productivity enhancements. As such, the City is committed to using private sector resources in delivering municipal services as a key element in our continuing efforts to provide cost-effective programs.

Private sector contracting approaches under this policy include construction projects, professional services, outside employment agencies and ongoing operating and maintenance services.

In evaluating the costs of private sector contracts compared with in-house performance of the service, indirect, direct, and contract administration costs of the City will be identified and considered.

Whenever private sector providers are available and can meet established service levels, they will be seriously considered as viable service delivery alternatives using the evaluation criteria outlined below.

For programs and activities currently provided by City employees, conversions to contract services will generally be made through attrition, reassignment, or absorption by the contractor.

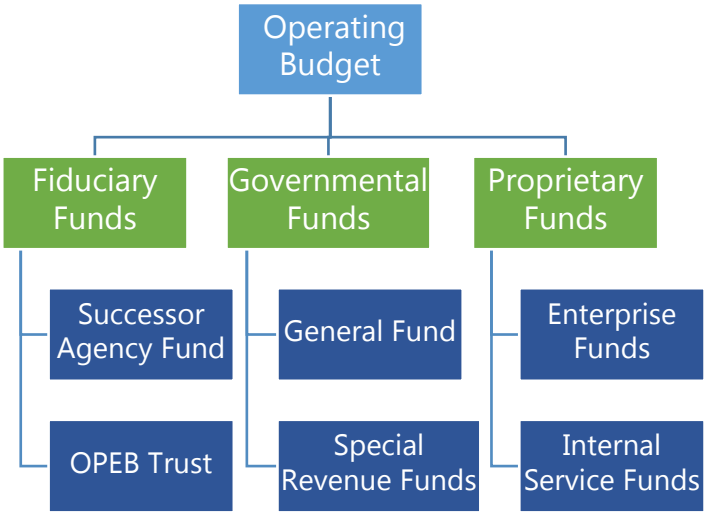
Evaluation Criteria

Within the general policy guidelines stated above, the cost-effectiveness of contract services in meeting established service levels will be determined on a case-by-case basis using the following criteria:

- Is a sufficient private sector market available to competitively deliver this service and assure a reasonable range of alternative service providers?
- Can the contract be effectively and efficiently administered?
- What are the consequences if the contractor fails to perform, and can the contract reasonably be written to compensate the City for any such damages?
- Can a private sector contractor better respond to expansions, contractions or special requirements of the service?
- Can the work scope be sufficiently defined to ensure that competing proposals can be fairly and fully evaluated, as well as the contractor's performance after bid award?
- Does the use of contract services provide us with an opportunity to redefine service levels?
- Will the contract limit our ability to deliver emergency or other high priority services?
- Overall, can the City successfully delegate the performance of the service and still retain accountability and responsibility for its delivery?

The City budget consists of a number of different funds. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts, segregated for the purpose of carrying on specific activities, or complying with special regulations, restrictions, or limitations. The following provides a description of accounting funds used by the City of Placentia.

Each distinct fund contains program expenditures and revenues that relate to the purpose of the fund. The three types of fund categories are governmental funds, proprietary funds and fiduciary funds and are defined in detail below.



GOVERNMENTAL FUNDS

The measurement focus for governmental funds is on current spendable resources, and as such, the balance sheets for these types of funds include only current assets and current liabilities. Governmental funds are accounted for on a modified accrual basis, thus revenues are recognized when measurable and available, (60 days) and expenditures are recorded when the related liability is incurred.

GENERAL FUND

The General Fund is the City's single largest fund type and accounts for unrestricted revenues such as general taxes and intergovernmental revenue, user fees, fines, rents, and other miscellaneous general revenues. This fund supports basic services including Police, Fire & Life Safety, Development Services, Community Services, and general administration.

SPECIAL FUNDS (Restricted)

Special revenue funds are used to account for the proceeds from specific revenue sources that are legally or contractually restricted to expenditures for specific purposes.

AB2766 - Air Quality Management Fund

This fund accounts for the City's programs implementing Assembly Bill (AB) 2766, the California Clean Air Act of 1988. Under the provisions of AB 2766, 40% of the fees imposed by the South Coast Air Quality Management District (SCAQMD) are allocated to local jurisdictions to fund expenditures for the reduction of air pollution from motor vehicles. Past qualifying projects have

included the purchase of alternative fuel (CNG) vehicles, and various educational and outreach programs to encourage commuter use of transit and rail systems.

Criminal Diversion (Federal & State Asset Forfeiture / Other Public Safety Grants)

The Asset Forfeiture fund is the depository for equitable sharing payments received from the Departments of Justice and US Department of the Treasury for assistance in forfeiture cases. Under state and federal statutes, the City of Placentia receives an equitable share of seized drug funds and real property, along with reimbursement of related overtime expenses in exchange for participating in the program.

By law, these funds may only be spent for law enforcement purposes and are intended to supplement, not supplant, existing funds. Examples of uses of these funds include training, supplies, equipment, and ammunition. Due to the uncertain nature of the timing and amount of forfeitures, and in accordance with fund guidelines, revenues should not be budgeted until actually received.

Citizen Options for Public Safety (COPS/SLESF) - Supplemental Law Enforcement Services Funds Grant

Assembly Bill 3229, Chapter 134, Statue of 1996, established the Citizen's Option for Public Safety (COPS) Program. Per Government Code §§ 30061-30065, compliant cities are allocated a proportionate share of COPS funds by the State, for the exclusive purpose of funding supplemental front line law enforcement services. Proportionate shares are based on population estimates determined by the California Department of Finance. Under the standard grant program allocation, the City of Placentia is eligible to receive the minimum grant amount of $100,000 each year. Funds from this program cannot supplant existing funding and are to be used for one-time items including equipment.

Housing and Community Development (CDBG)

This fund was established to satisfy legal requirements that Community Development Block Grant (CDBG) funds be segregated from other funds. CDBG funds are used to provide a variety of public service programs throughout the community.

Gas Tax

The City receives Gas Tax funds per various sections of the Streets and Highways Code. State law requires these funds be utilized solely for street-related purposes such as new street construction, rehabilitation, and maintenance. Specific capital projects for street and traffic signal improvements and rehabilitation endeavors are identified in the Capital Improvement Program (CIP) budget.



Housing Successor Fund – (*Former Redevelopment)*

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. This fund accounts for the residual balance of the former low- and moderate-income housing fund of the former Placentia Redevelopment Agency, and revenues and expenditures related to such housing projects and programs.

City Capital Projects Fund

Used to account for and report financial resources that are restricted, committed, or assigned for the acquisition or construction of major capital facilities within the boundaries of the City.

Measure M Fund

This fund accounts for the City's share of the Measure M2 one-half cent sales tax approved by Orange County voters and administered by the Orange County Transportation Authority. Funding is allocated to the City for streets, roads and transit projects. Measure M also provides funds for the City's Senior Mobility program.

Road Maintenance & Rehabilitation Program (SB1)

This fund was created to account for the City's share of proceeds from SB 1, the Road Repair and Accountability Act of 2017. Funds are restricted for maintenance, rehabilitation or improvement of streets, freeways, bridges and other transit related improvements.

Placentia Regional Navigation Center

This fund accounts for the receipts and expenditures related to the construction and operation of the Placentia Regional Navigation Center. Revenues include the Homeless Emergency Aid Program (HEAP) grand and SB2 funds. Future revenue sources will include reimbursements from the North Orange County Cities.



TOD Impact Fee Special Revenue Fund

This fund accounts for the receipts and expenditures of new development impact on the City's sewer collection system in the City's Transit-Oriented Development Zone (TOD). Funds are restricted within the TOD project area, including but not limited to acquisition, financing, construction and reconstruction of sanitary or sewer facilities and infrastructure in the TOD.

PROPRIETARY FUNDS

Proprietary funds account for operations that are financed and operated in a manner similar to private sector enterprises, in that goods and services are provided to the general public (external users) or other City department (internal users), and the costs are financed or recovered primarily through fees and service charges charged directly to the users of the goods and services.

ENTERPRISE FUNDS

Enterprise funds are used to report activities for which service charges or fees are charged to external users. Costs for providing the goods and services to the general public (Utility Customers) is paid through a user rate structure that is appropriate, fair and equitable based on the cost of the commodity.

Refuse Fund

The City contracts with Republic Services to provide residential and commercial waste collection, and recycling. The City utilizes the property tax assessment process to include the waste collection charges owed to Republic Services.

Sewer Maintenance Fund

This fund is used to account for the operations and maintenance of the sewer lines located in the City's sewer system, including administration and capital improvements. Fees are computed from water consumption amounts provided by local water companies. All residents and businesses connected to the City's sewer system are placed in billing categories based on a percentage of water consumption that is returned to the City sewer system.

INTERNAL SERVICE FUNDS

Internal Service Funds are used to report activities for which service charges or fees are charged to internal users. These funds account for the financing of goods or services provided by one department to another on a cost reimbursement basis. These functions include risk management, employee health and welfare and equipment replacement.

FIDUCIARY FUNDS

Funds that account for resource held in a trustee, custodial or agency capacity for others.

Successor Agency of the Redevelopment Agency of the City of Placentia

In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the California Supreme Court on December 29, 2011. As a result of the Court's ruling on the Dissolution Act, all redevelopment agencies in California were dissolved effective February 1, 2012. On February 1, 2012, the City elected to become the Successor Agency to

the RDA to wind down its affairs. A new fund was created to account for the activities of the Successor Agency during the dissolution process.

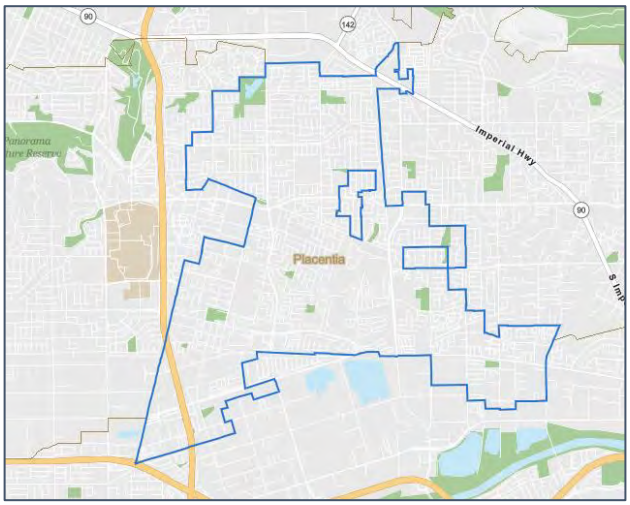
Community Facilities District Fund

This fund accounts for the Community Facilities Districts No. 89-1 (East Placentia) and 2018-1 (Transit Oriented District) providing a special tax to pay for certain public facilities within such community facilities district, to levy such special tax and to provide non-General Fund and sustainable funding source to pay for the ongoing maintenance and repairs of the public streetscape improvements constructed within the Transit Oriented District. This fund also accounts for the service of $25,000,000 of Community Facilities District No. 89-1 (East Placentia) Special Tax Bonds issued to finance the construction of street and drainage infrastructure improvements and to fund development of a 13-acre park/recreation sports complex to benefit properties within the District.

Public Safety CFD 2014-01 Fund

This fund accounts for revenues and expenditures to provide public safety services associated with new development within Placentia including, but not limited to, police protection, fire protection, and ambulance and paramedic services. The services would be partially paid for through the levy of a Special Tax on real property.

Community Overview



The City of Placentia is located in the northern part of Orange County and encompasses just under seven square miles adjacent to the cities of Yorba Linda, Brea, Fullerton and Anaheim.

The City was incorporated in 1926 and became a charter city in 1967. It is governed by a five-member elected City Council. The city operates under the Council/Administrator form of city government whereby City Council members serve staggered, four-year terms, with a three consecutive term limit. The Mayor is selected by the City Council from among its membership and serves a one-year term. The City Administrator is appointed by the City Council to carry out the policies and direction of the City Council, oversee the day-to-day operations of the City, and appoint department directors.

Placentia is a full-service city that provides the following services: police, fire & life safety, street and park maintenance, recreation, traffic/transportation, public improvements, economic development, building and planning, zoning, and general administrative services.

Demographics

53,759 Total Population

44.2% of Population with bachelor's degree or Higher

39.1 Median Age

49.2% Male & 50.8% Female

Median Income- $115,929

63.6% Homeownership Rate

17,891 Total Housing Units

History



Placentia's rich history began in 1837 when the governor of Mexico granted the Rancho San Juan Cajon De Santa Ana to Juan Ontiveros. This land grant included the area that today comprises Placentia, Anaheim, Brea, and Fullerton. Placentia was placed on the map in 1910 when A.S. Bradford persuaded the Santa Fe Railroad to re-route their track through this area, thus shortening the rail distance to Los Angeles. A station was built and packing houses were established for the town's growing citrus industry. Mr. Bradford and Richard Melrose laid out the main streets of the town and, in his honor, Bradford Avenue and Melrose Avenue retain their names today.

Placentia's climate and rich land attracted an ever-growing number of new residents. The area was well suited for raising citrus fruit, walnuts, avocados, and grapes. Placentia became the center of Valencia Orange Growing and Packing, and its 500 citizens voted to incorporate the City in 1926.

In 1960, Placentia's population had reached only 5,000; however, a phenomenal growth period was just beginning. By 1970, the population had increased five-fold to nearly 25,000. Today, Placentia is still a fast-growing community with over 50,000 residents, beautiful suburban homes, good schools, stately churches, and wholesome recreation.

Top Sales Tax Producers (in alphabetical order)

76
Adamson Police Products
Arco AM/PM
Arco Gas Station
Audi Leasing Ltd Bentley Leasing
Audi North OC
Beacon Sales Acquisition
Bejac
Chevron
Chick-Fil-A
Fairway Ford
Lx Hausys America
Marshalls
Mason West
Petroleum Marketing Equipment
Print & Finishing Solutions
Prosource of North Orange County
Ralphs
Roofing Wholesale
Ross
Schorr Metals
Stater Bros
Suburban Heating Oil Partners
United Service Technologies

Accrual Basis of Accounting	A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.
Adjusted / Amended Budget	The adopted budget plus any modifications (increases, decreases and transfers) approved by the City Council during the fiscal year.
Air Quality Management District (AQMD)	The air pollution control agency for the four-county region including Los Angeles and Orange counties, as well as parts of Riverside and San Bernardino counties (www.aqmd.gov).
Air Quality Management Plan (AQMP)	A plan developed by the AQMD that serves as the blueprint for all the future rules necessary to bring the area into compliance with federal and state clean air standards.
Allocation of Funds	Setting aside funds for a specific purpose or program. An allocation of funds makes them available for expenditure.
Annual Comprehensive Financial Report (ACFR)	The summarization of the City's financial activity for the previous fiscal year which also includes a summarization of significant milestones that were accomplished during the year by department, fiscal policies, and statistical information. The ACFR is prepared by December of each year.
Appropriation	A specific amount of money authorized by the City Council for an approved work program.
Arterial Highway Financing Program (AHFP)	A Measure M funded program for pavement rehabilitation projects on arterial roadways in the county.
Assessed Property	The value set upon real estate or other property by the County Tax Assessor.
Assessed Valuation	A measure of the taxable value of property located within the City against which the tax rate is applied.
Assessed Valuation (Secured)	That part of the assessment roll containing state assessed property and property the taxes on which are a lien on real property sufficient to secure payment of taxes.
Assessed Valuation (Unsecured)	The remainder of the assessment roll that is not on the secured roll. The taxes on the unsecured roll are a personal liability of the assessed owner.

Assessment District (AD)	A separate unit of government that manages specific resources within defined boundaries. Through self-financing, it can raise predictable funds, such as taxes, user fees or bonds, directly from the people who benefit from the services.
Audit	Prepared by an independent certified public accountant (CPA), the primary objective of an audit is to determine if the City's financial statements fairly represent the City's financial position and results of operations in conformity with generally accepted accounting principles. In conjunction with performing an audit, independent auditors customarily issue a Management letter stating the adequacy of the City's internal controls as well as recommending improvements to the City's financial management practices.
Balanced Budget	A budget in which planned expenditures do not exceed planned revenues.
Bond Refinancing	The pay off and re-issuance of bonds to obtain better interest rates and/or bond conditions.
Bonds	A certificate of debt issued by an entity, guaranteeing payment of the original investments, plus interest.
Bradley Burns Uniform Local Sales & Use Tax	A 1% local sales tax is collected by the State of California as part of the larger sales and use tax levied on the total retail price of tangible personal property based on business location. Use Tax is the complement of sales tax and imposed on the purchaser, usually for goods purchased out-of-state for local use.
Budget Surplus	The difference between operating revenues and operating expenditures. The Budget Surplus may be used for ongoing expenses (as opposed to year-end balance, which may be used only for one-time expenses).
Budget Amendment	The Council has the sole responsibility for adopting the City's budget and may amend or supplement the budget at any time after adoption by majority vote. The City Administrator has the authority to approve transfers within funds.
California Environmental Quality Act (CEQA)	A state statute enacted in 1970 that requires state and local agencies to identify the significant environmental impacts of their actions and to avoid or mitigate those impacts, if feasible (ceres.ca.gov/ceqa).

California Transportation Commission (CTC)	The agency responsible for programming and allocating funds for the construction of highway, passenger rail and transit improvements throughout California (www.catc.ca.gov)
Capital Equipment	Equipment (fixed assets) with an initial individual cost of $2,500 or more and an expected useful life greater than two years, such as automobiles, microcomputers and furniture.
Capital Expenditure	Expenditure for tangible property with an initial individual cost of $25,000 or more and an expected useful life greater than two years per item.
Capital Improvement Program Budget (CIP)	A multi-year financial plan for construction of infrastructure, facilities, and rehabilitation such as buildings, streets, storm drains, and recreational facilities with an initial individual cost of at least $50,000 and an estimated useful life greater than two years.
Certificates of Participation (COPs)	Tax-exempt bonds issued by state entities usually secured with revenue from an equipment or facility lease. COPs enable governmental entities to finance capital projects without technically issuing long-term debt. This can be advantageous, as the issuance of long-term debt is commonly subject to voter approval and other state constitutional and statutory requirements. COPs have been used by municipalities to pay for prisons, office buildings, vehicles, and even parks.
City Council (CC)	Comprised of five City Councilmembers who are elected by district by registered voters of the City. Councilmembers each serve a four-year term. The mayor is selected by fellow councilmembers and serves a one-year term. The City Council adopts legislation, sets policy, adjudicates issues and establishes the budget of the City.
Community Development Block Grant (CDBG)	Provides eligible metropolitan cities and urban counties with annual direct grants to revitalize neighborhoods; expand affordable housing and economic opportunities; and/or improve community facilities and services, principally to benefit low- and moderate-income persons.
Community Facilities District (CFD)	A special district that can issue tax-exempt bonds as a mechanism by which public entities finance construction and/or acquisition of facilities and provide public services to the district.
Community Oriented Policing Services (COPS)	A grant program that provides partial funding of salaries for several front line law enforcement positions.

Conditional Use Permit (CUP)	Allows a city or county to consider special uses which may be essential or desirable to a particular community, but which are not allowed as a matter of right within a zoning district, through a public hearing process.
Congestion Management Plan (CMP)	Defines a network of state highways and arterials, level of service standards and related procedures.
Consumer Price Index (CPI)	A statistical description of price levels provided by the U.S. Department of Labor. The change in this index from year to year is used to measure the cost of living and economic inflation.
Contingency Reserve	The City has established a policy to set aside a percentage of its General Fund operating expenditures as a contingency reserve.
Cost Allocated	A method used to charge General Fund costs budgeted in one department to another department or another fund.
Debt Service	The payment of principal and interest on borrowed funds such as bonds.
Department, (Function) Division	Section Organizational units within the Operations Budget that group resources together to provide related types of services.
Discretionary Funding Opportunities	Pertains to funds, grants or other resources that are not restricted as to use.
Drug Abuse Resistance Program	DARE – a police officer-led series of classroom lessons that teaches children from kindergarten through 12th grade how to resist peer pressure and live productive drug- and violence-free lives (www.dare.com).
Encumbrance	An encumbrance is not an expenditure, but a reservation of funds to be expended at a future date. A commitment is usually made through a purchase order for the future payment of goods and services not yet received or paid for.
Enterprise Fund	This fund type is used to account for operations that are: (a) financed and operated in a manner similar to private sector enterprises and it is the City's intent that the costs (including depreciation) of providing goods or services to the general public be financed or recovered primarily through user charges.

Environmental Enhancement and Mitigation Program (EEMP)	A state funded grant program for projects related to environmental enhancement or design, particularly of transportation facilities.
Environmental Impact Report (EIR)	A public document used by governmental agencies to analyze the significant environmental effects of a proposed project, to identify alternatives and disclose possible ways to reduce or avoid potential environmental damage. The California Environmental Quality Act requires an EIR whenever the initial study or other evidence in the record has produced substantial evidence that the proposed project might produce significant environmental effects.
Expenditure	The outflow of funds paid or to be paid for an asset, goods or services regardless of when the invoice is actually paid. This term applies to all funds.
Fair Housing Council of Orange County (FHCOC)	A private non-profit organization which fosters diversity in housing through education and the enforcement of state and federal fair housing laws (www.fairhousingoc.org).
Fees	A general term used for any charge levied by government for providing a service or permitting an activity.
Fiscal Year (FY)	Any period of 12 consecutive months designated as the budget year. Placentia's budget year begins on July 1 and ends on June 30.
Fixed Asset	Assets that are long-term in nature such as land, buildings, machinery, furniture and other equipment. The City has defined such assets as those with an expected life in excess of one year and an acquisition cost in excess of $5,000.
Franchise Tax	Revenue generated from taxes paid by a business that gave an exclusive contractual agreement to operate and use the public right-of-way in the City Examples includes Southern California Edison, Cable Television, Southern California Gas and Republic Disposal.
Fringe Benefits	These include retirement/pension; health, life, and disability insurance; workers' compensation; and vacation, administrative, medical and special leave of absence time.

Full-Time Equivalent (FTE)	Refers to part-time hours converted to one full-time equivalent position, which equals 40 hours per week, 52 weeks per year. (2080 hours per year)
Fund	A self-balancing set of accounts to record revenues and expenditures associated with a specific purpose.
Fund Balance	Within a specific fund, the funds remaining when all current and prior year liabilities (expenditures) are subtracted from current and prior year assets (revenues).
Gas Tax	State tax received from gasoline sales utilized solely for street related purposes, such as new construction, rehabilitation or maintenance.
General Fund	The primary operating fund of the City (as opposed to all other City funds, which are designated as "Special Funds").
General Plan	A comprehensive, long-range, policy document required by state law. The document establishes the City's overall spatial and temporal development pattern.
Geographical Information System (GIS)	A computer system capable of assembling, storing, manipulating and displaying geographically referenced information.
Goal	A time/phased strategy that will implement a specific course of action or plan, typically, a long-term process.
Government Finance Officers Association (GFOA)	A professional association of state/provincial and local finance officers in the United States and Canada (www.gfoa.org).
Governmental Accounting Standards Board (GASB)	Organized in 1984 by the Financial Accounting Foundation to establish standards of financial accounting and reporting for state and local governmental entities (www.gasb.org).
Grants	Contributions of cash or other assets from another governmental agency to be used or expended for a specified purpose, activity or facility.
Gross Domestic Product (Real) (GDP)	The total of the goods and services produced by labor and property located in the United States.
Gross State Product (GSP)	The total of the goods and services produced by labor and property located in the State of California.

Growth Management Area (GMA)	Inter-jurisdictional planning regions within Orange County.
Growth Management Program (GMP)	A Measure M funded program intended to address the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Hotel Tax (TOT)	Also known as the Transient Occupancy Tax (TOT) or bed tax – a 10% tax added to the cost of renting a hotel room within the City.
Infrastructure	Inputs Includes the City's street, bridge, traffic signal, landscaping, and trail networks. To be capitalized as part of the City's infrastructure network, a related component must have an initial individual cost of at least $50,000 and an estimated useful life greater than two years. Resources (e.g. dollars, staff and other assets) required to accomplish a job or provide a service.
Inter-Fund Transfers	Payments from one fund to another fund, primarily for work or services provided
Landscape, Lighting, and Park Maintenance (LLPM)	An assessment district to provide funds for park and parkway landscaping, lighting and park maintenance.
Lease-Purchase Agreement	Contractual agreements which are termed leases, but whose lease amount is applied to the purchase.
Level of Effort	Generally used to identify the number of staff providing a particular service. Level of Services Generally used to define the existing or current services, programs and facilities provided by government.
Levy	To impose taxes, special assessments or service charges for the support of governmental activities.
Local Agency Formation Commission (LAFCO)	Reviews proposals for the formation of new local governmental agencies and changes of organization in existing agencies (www.oclafco.org).
Local Agency Investment Fund (LAIF)	A voluntary program created by statute in 1977 in which participating agencies (local governments and special districts) invest public funds.

Long-Term Debt	Debt with a maturity of more than one year after issuance.
Major Fund	A fund that comprises more than 10% of total citywide budgeted revenues and transfers-in and/or 10% of total budgeted appropriations and transfers-out. Please see the "Major Funds – Summary by Budget Category" tables presented in the Budget Summary chapter.
Measure M	County-wide sales tax measure used to fund a variety of transportation related projects.
Measure M - Growth Management Area (M-GMA)	A county grant program that provides funding for projects that benefit the greatest number of jurisdictions within a designated growth management area (GMA) in Orange County. The primary objective of this program is to address current traffic deficiencies and the cumulative regional traffic impacts of development not addressed by specific project mitigation and existing system deficiencies.
Measure M – Turnback	The non-competitive portion of the sales tax revenue generated through Measure M that is "turned back" to the City. Funds are restricted to circulation related projects (street, traffic signal, etc.) and are received quarterly.
Measure U	A 1% sales tax approved by the voters in November 2018 and effective April, 2019 to help fund much-needed infrastructure repairs and maintenance as well as public safety and other critical services.
Memorandum of Understanding (MOU)	An agreement outlining the terms of employment entered into between the City and employees of various bargaining units.
Modified Accrual	Basis of Accounting Basis of accounting according to which (a) revenues are recognized in the accounting period in which they become available and measurable and (b) expenditures are recognized in the accounting period in which the fund liability is incurred, or measurable, except for un-matured interest on general long-term debt and certain similar accrued obligations, which should be recognized when due.
National Pollutant Discharge Elimination System	NPDES – a permit program authorized by the Clean Water Act that controls water pollution by regulating point sources that discharge pollutants into waters of the United States.

Objective	Describes an outcome to be accomplished in specific, well-defined and measurable terms and is achievable within a specific timeframe; generally, programs have objectives.
Operating Budget	A budget for General Fund department service delivery expenditures such as salaries, utilities and supplies. The day-to-day costs of delivering essential City services.
Orange County Fire Authority (OCFA)	An agency that provides fire prevention/suppression and emergency services to 23 cities and all the unincorporated areas in Orange County (www.ocfa.org).
Orange County Investment Pool (OCIP)	A pooling of cash by the county, local agencies and school districts for investment purposes run by the Orange County Treasurer.
Orange County Transportation Authority (OCTA)	A regional transportation agency formed in 1991 to develop and implement unified transportation programs and services for Orange County (www.octa.net).
Ordinances	A formal legislative enactment by the governing board (i.e. City Council) of a municipality. If it is not in conflict with any higher form of law, it has the full force and effect of law within the boundaries of the municipality to which it applies.
Outputs	The general results expected from programs and functions.
Part I Crimes	The most serious criminal offenses, including murder, rape, robbery, aggravated assault, burglary, larceny/theft, auto theft and arson.
Part II Crimes **Pavement Management System**	All other criminal offenses not defined as Part I crimes. PMS – a computer-assisted decision-making process designed to help cities and counties prevent pavement problems through maintenance and repair in a timely, cost-effective manner.
Pavement Quality Index (PQI)	A scale from 1 to 10 that measures the structure, surface condition and riding comfort of the roadway.
Performance Budget	A budget wherein expenditures are tied to the measurable performance of activities and work programs.
Performance Measurements	Statistical measures that are collected to show the impact of dollars spent on City services.

Personnel Expenses	Salaries and fringe benefits, such as pensions and insurance, for full-time and part-time employees of the City.
Priority E	Calls Refers to the most serious calls for emergency response for serious emergencies, in-progress calls and potentially life-threatening incidents that require a Code 3 (use of lights and siren) response.
Priority I Calls	Refers to calls for emergency response for serious emergencies, in progress calls and potentially life-threatening incidents that do not require a Code 3 (use of lights and siren) response.
Program	Represents major areas or support functions that can be defined as a service provided to citizens, other departments or other agencies.
Program Budget	A budget wherein expenditures are displayed primarily on programs of work and secondarily by the character and object class of the expenditure.
Property Tax	A tax levied on the assessed value of real property; also known as ad valorem tax. In California, this tax is limited to 1% with the exception of pre-Proposition 13 approved bond debt service. Proposition 13 On June 6, 1978, the California electorate approved Proposition 13, the "People's Initiative to Limit Property Taxation," which limited the tax rate for real estate as follows: the maximum amount of any tax on real property shall not exceed 1% of the full cash value of such property. The City of Placentia receives $0.1340 cents per dollar of the Prop 13 tax.
Proposition 218	On November 5, 1996, the California electorate approved Proposition 218, the self-titled "Right to Vote on Taxes Act." Proposition 218 added articles XIIIC and XIIID to the California Constitution and made numerous changes to local government finance law. Public officials are required to conduct the public's business in compliance with Proposition 218.
Public Employees' Retirement System (PERS)	Provides retirement and health benefit services to members from the state, school districts and local public agencies (www.calpers.ca.gov).
Ralph M. Brown Act	The Brown Act is a California law that insures the public can attend and participate in meetings of local government.
Redevelopment Agency (RDA)	Formerly charged with the oversight for the redevelopment process for the City of Placentia. In June 2011, the Redevelopment Dissolution Act, AB1x26, was signed by the Governor and later upheld by the

	California Supreme Court. As a result, all redevelopment agencies in California were dissolved effective February 1, 2012.
Regional Surface Transportation Program (RSTP)	A federal and state funded grant program used for projects located on highway systems (classified higher than local roads or rural minor collectors), bridges on any public highway, and transit systems.
Reserve	A designated amount of funds set aside from a fund's balance which is legally restricted for a specific purpose and is therefore not available for general appropriations.
Resolution	A special or temporary order of a legislative body (e.g. City Council or Planning Commission) requiring less formality than an ordinance.
Resources	Units of dollars or physical input, such as work years or work hours, and other assets used to support and attain program objectives.
Revenue	Annual income received by the City.
Right of Way	ROW – a strip of land occupied or intended to be occupied by a street, crosswalk, railroad, electric transmission line, oil or gas pipeline, water main, sanitary or storm sewer main, shade trees, or special use.
Southern California Association of Governments (SCAG)	The Metropolitan Planning Organization for Los Angeles, Orange, San Bernardino, Riverside, Ventura and Imperial counties, that is mandated by the federal government to research and draw up plans for transportation, growth management, hazardous waste management and air quality (www.scag.ca.gov).
Special Funds	The City's accounts are broken into distinct funds, each earmarked for a different purpose, with the principle and interest of the funds tracked separately. The City's main operating fund is its General Fund, while other City funds are designated as Special Funds. These funds are legally restricted for a specific purpose and is therefore not available for general use.
Traffic Enforcement Index	The number of moving citations divided by the number of injury accidents.
Transaction Sales Tax (District Tax)	Similar to the Bradley Burns Sales Tax, a transactions and use sales tax is allocated to the district where the tangible goods are delivered or placed into use. Voter approved district taxes are levied within incorporated city limits. Placentia has a 1% transaction tax authorized in November 2018.

Transfers-In/Out	A transfer of resources between different City funds (see glossary definition of "Fund"). A transfer of cash from the City's General Fund to a City Special Fund, for example, would be designated as a transfer-out in the General Fund, and then a transfer-in in the receiving Special Fund.
Transient Occupancy Tax (TOT)	A 10% tax added to the cost of renting a hotel room within the City. Also known as the Hotel or Bed Tax.
Transportation Management Association (TMA)	An association comprised of employers and property owners that promotes the use of alternative forms of commuting to the single occupant vehicle. Traffic congestion relief and air quality benefits are the primary goals of TMA.
Transportation Management Plan (TMP)	A plan that promotes the reduction of single occupant vehicle use in order to improve air quality and relieve congestion. Transportation Subventions Funds from outside sources used to construct transportation improvements that must be used for specific projects.
Unencumbered Appropriation	That portion of an allocation not yet expended or committed to a specific purpose. Unexpended Appropriation is that portion of an allocation not yet actually paid.
Voice Over Internet Protocol (VoIP)	Used to manage the delivery of voice information over the Internet. Year-End Surplus Funds remaining at the end of a fiscal year that are available for allocation or for one-time purchases (not for on-going programs or services).

City of Placentia

Proposed Annual Operating Budget & CIP
Fiscal Year 2026-27

May 19, 2026

Presentation Overview

- Economic Challenges
- FY 2026/27 Proposed Budget Overview (All Funds)
- FY 2026/27 Proposed General Fund Budget
- Position Allocation (staffing)
- Measure U
- Fund Balance Projections
- Next Steps
- Capital Improvement Program (CIP)



Economic Challenges

- Uncertainty in the market due to tariffs
- Low consumer confidence
- Impact of market volatility on CalPERS
- Lack of funding for capital projects
- Refineries closing in CA
- War in Iran



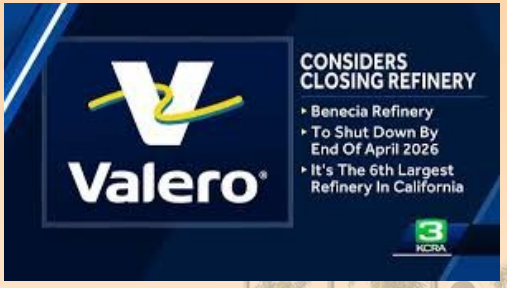




Economic Challenges

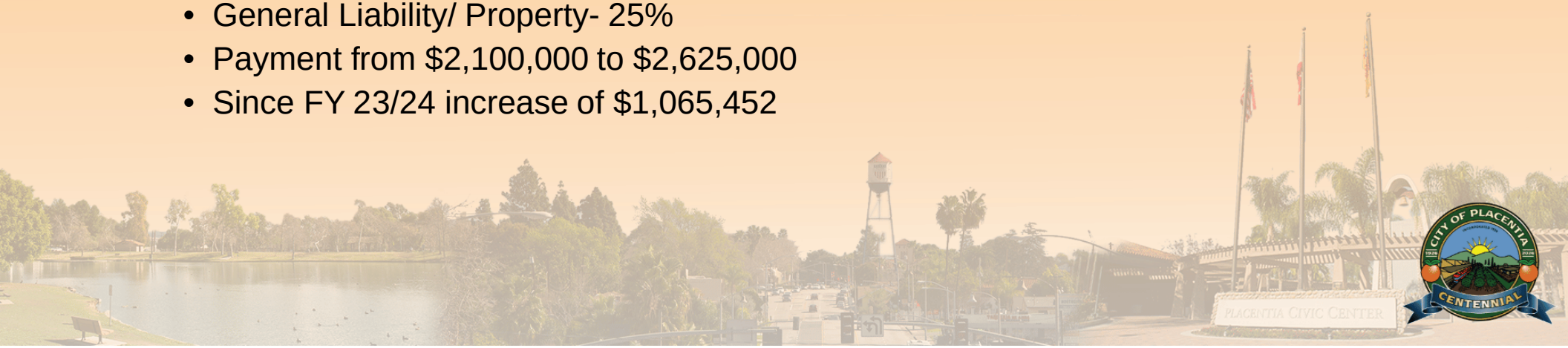
- Sales tax trending upward Statewide
  - Statewide sales tax projected to be up 2.2% in FY 2026-27
  - High interest rates and tariffs have negatively impacted purchase of new and used vehicles – Placentia's highest earning business type
  - Consumer spending patterns have changed as costs of utilities, restaurant prices and threat of recession
  - Significant increase in gas prices
    - 5 of the City's top 25 sales tax producers are gas stations
    - Gas prices are skyrocketing due to strict environmental regulations in California, two refineries shutting down and ongoing War in Iran





Economic Challenges- Specific to Placentia

- Expense increases outside the City's control:
  - Increase of $333,686 in Unfunded Actuarial Liability (UAL)
  - Payment from $917,000 to $1,252,057 CalPERS required due to their recent rate of returns
    - Since FY 23/24 increase of $1,252,057
  - Increased insurance costs- $525,000
    - General Liability/ Property- 25%
    - Payment from $2,100,000 to $2,625,000
    - Since FY 23/24 increase of $1,065,452



Economic Challenges- Specific to Placentia

- Higher costs of goods and services citywide – software costs
- Unfunded capital needs identified in recently completed facility, ADA and IT assessments
- Increase of approx. $2.1 million in personnel expenses due to recent Memoranda of Understandings and merit increases



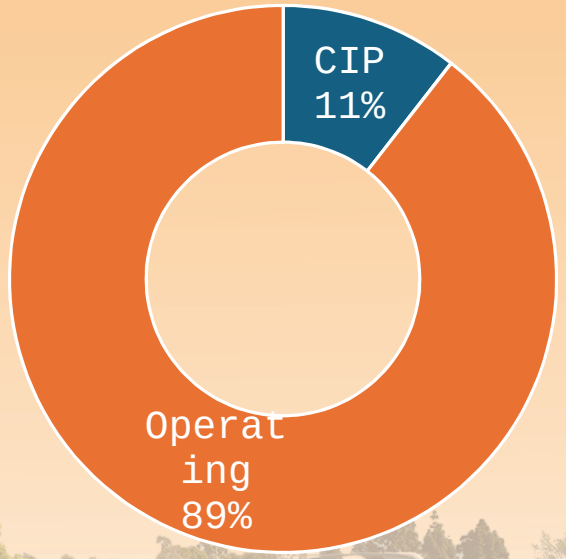
Response to Economic Challenges & Key Assumptions in Budget

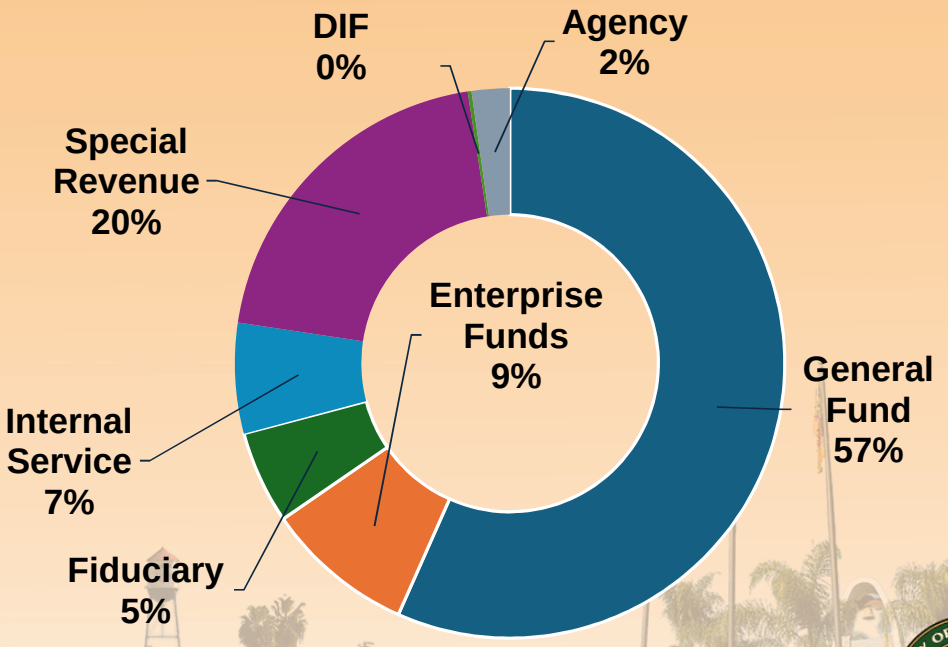
- Preliminary deficit identified initially due largely to nominal revenue increases and increased expenses – personnel costs
- Department budgets held to current fiscal year's budget and/ or reduced wherever possible
- Use of $682,454 in Section 115 trust funds and $775,896 in one time revenue



Proposed FY 2026/27 Budget All Funds

Total Proposed Revenues- $97,335,031
Total Proposed Expenditures- $96,249,473



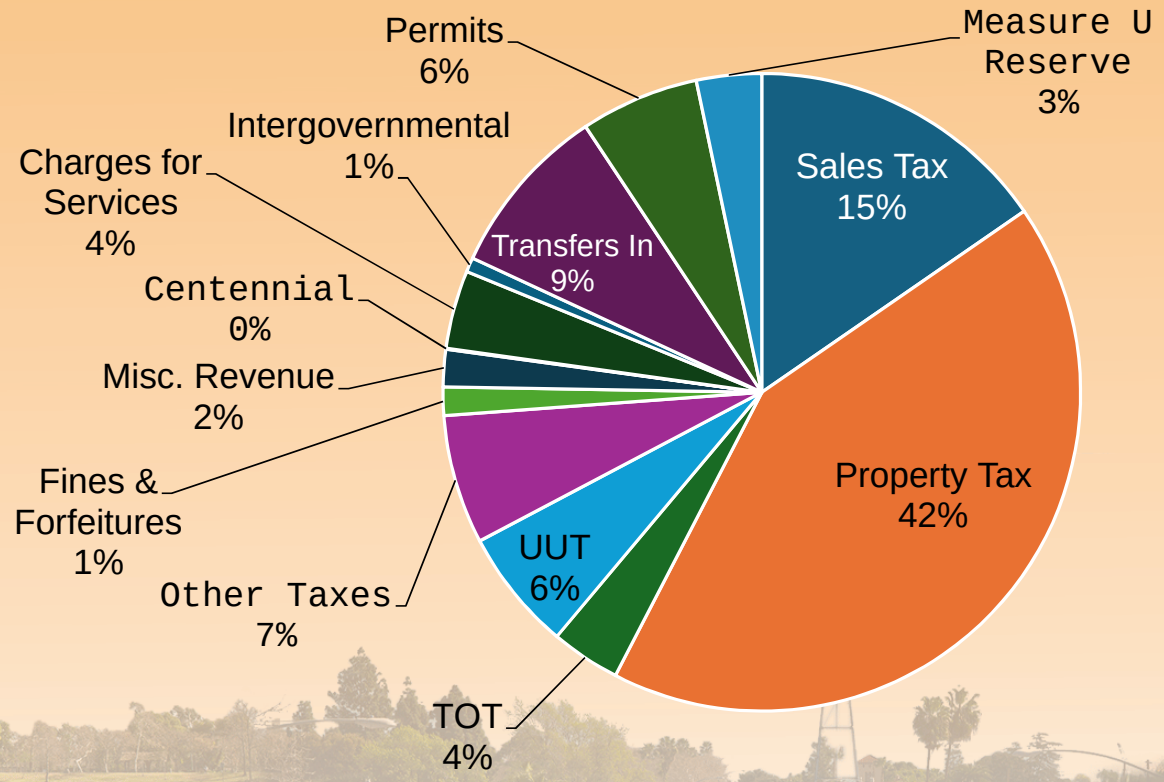


FY 2026/27 Proposed Budget Overview (All Funds)

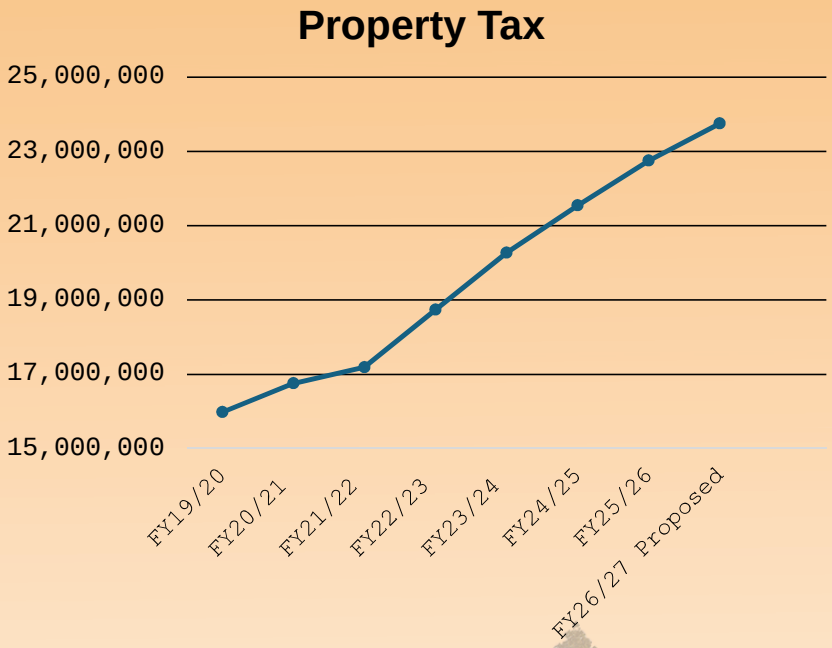
Fund Type	Revenues & Transfers In	Expenditures & Transfers Out	Net Incr/ (Decr) to Fund Balance
General Fund	56,253,884	54,396,684	1,857,200
Special Revenue	19,449,146	19,549,646	507,704
Enterprise	8,562,679	8,439,058	123,621
Internal Service	6,172,000	6,250,500	(78,500)
Fiduciary	5,253,068	5,253,068	0
Agency	2,151,958	2,151,958	0
DIF	0	208,560	(208,560)
Totals	**$97,335,031**	**$96,249,473**	**$1,085,557**

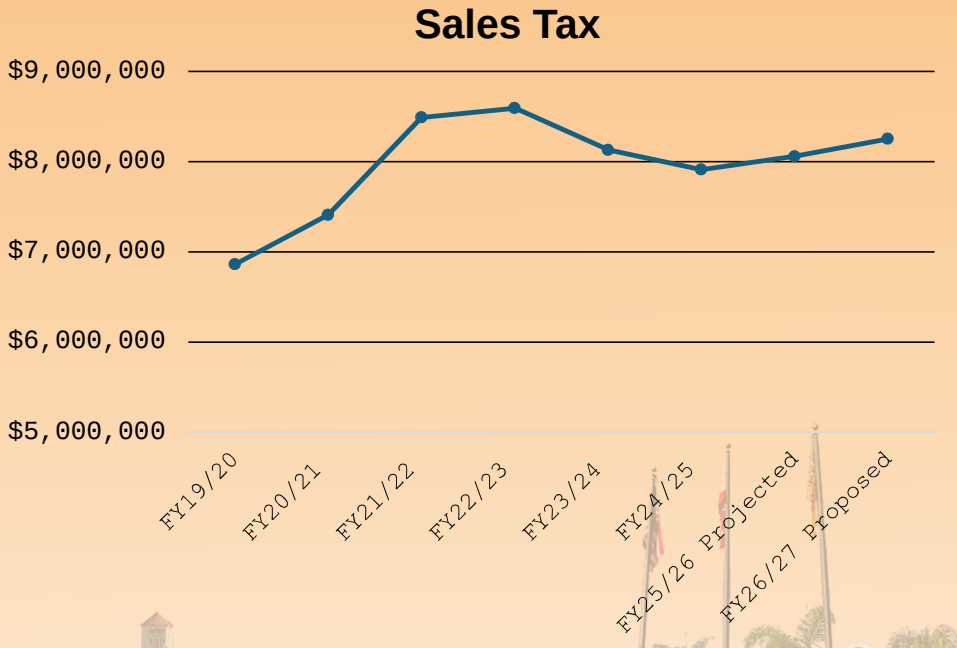
Proposed FY 2026/27 Budget

General Fund Revenues - $56,283,884



General Fund Revenue - Top Sources



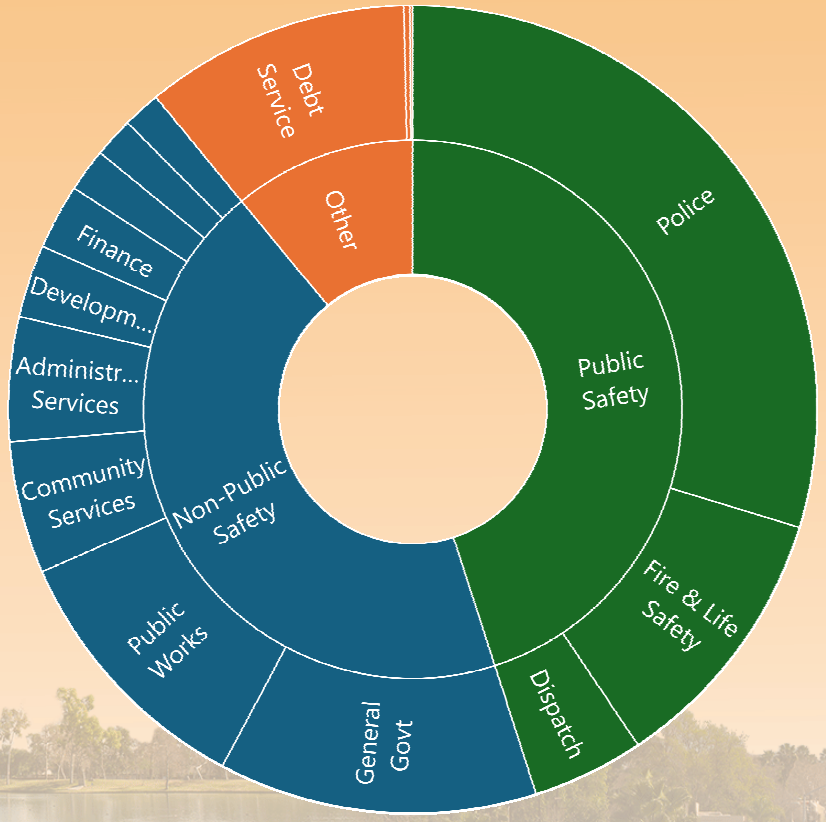


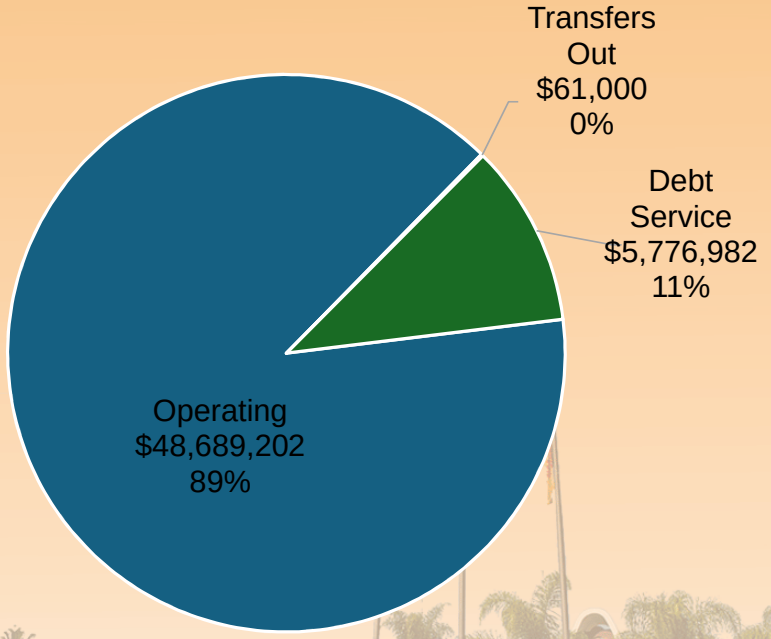
General Fund Operating Revenues

Revenue Type	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	Variance to FY25/26 Amended Budget
Property Taxes	22,755,799	23,757,098	4.40%
Sales & Use Taxes	8,449,079	8,659,079	2.49%
Other Taxes	8,852,995	9,135,477	3.19%
Permits	3,484,117	3,387,834	(2.76)%
Fines & Forfeitures	675,300	811,033	20.10%
Intergovernmental	450,915	413,900	(8.21%)
Charges for Services	2,358,860	2,231,867	(5.38%)
Miscellaneous	1,122,500	1,066,000	(5.03%)
Total Operating Revenues	48,149,565	49,462,287	2.73%
Transfers In	677,100	1,219,997	80.18%
Measure U Transfers In			
Employee Retention	2,665,800	2,785,800	4.50%
OPEB	888,600	928,600	4.50%
Measure U Reserve	888,600	1,857,200	109.00%
Total Transfers In	5,120,100	6,791,597	32.65%
Total Resources	**53,269,665**	**56,253,884**	**5.60%**

Proposed FY 2026/27 Budget

General Fund Expenditures - $54,527,184





FY 2026/27 General Fund Operating Expenditures by Department

Department	FY 2025/26 Adopted Budget	FY 2026/27 Proposed Budget	Variance to FY25/26 Amended Budget
Legislative	1,006,073	944,342	(6.14%)
City Administrator	689,987	821,667	19.08%
Administrative Services	5,548,750	5,147,998	(7.22%)
Human Resources	880,400	869,138	(1.28%)
Community Services	3,830,886	2,895,131	(24.43)%
Development Services	1,627,540	1,588,761	(2.38)%
Finance	1,448,000	1,427,710	(1.40%)
Fire & Life Safety	5,402,550	5,932,606	9.81%
Police	14,584,486	16,209,312	11.14%
Public Works	4,610,350	5,789,791	25.58%
General Government	6,389,943	6,910,996	8.49%
Total Expenditures	**$46,079,965**	**$48,619,702**	**5.51%**

Position Allocation

- Proposed budget includes funding for 194.0 FTE employees, and authorization for 4.0 FTE over hires in Police and Public Safety Communication Departments



Proposed Staffing Changes

Reclassifications

1. Reclassification of one Facilities Maintenance Technician to Facilities Maintenance Technician II($10,000 annual costs).

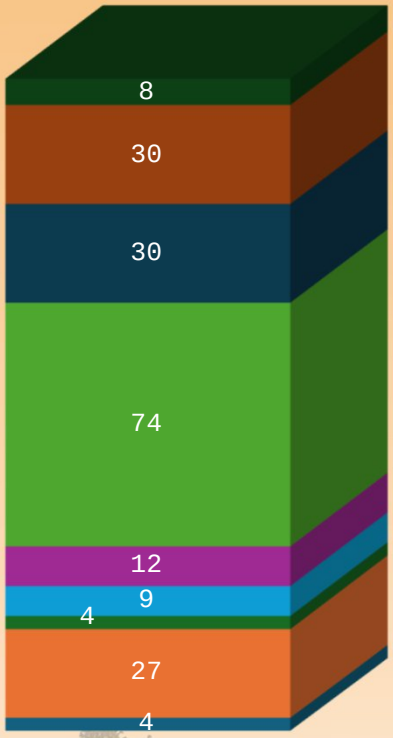
Proposed Full Time Employee

1. One Information Technology Specialist (*$0 increase in annual salaries offset by equal decrease in contract costs*).



Citywide FTE by Department Proposed FY 2026/27

194.0 FTE



- Community Services
- Public Works
- Fire & Life Safety
- Police
- Development Services
- Finance
- Human Resources
- Adminstrative Services
- City Adminstrator

General Fund Reserve Policy

General Fund Reserve Policy 460 was designed as a result of approval of Measure U by voters and establishes:

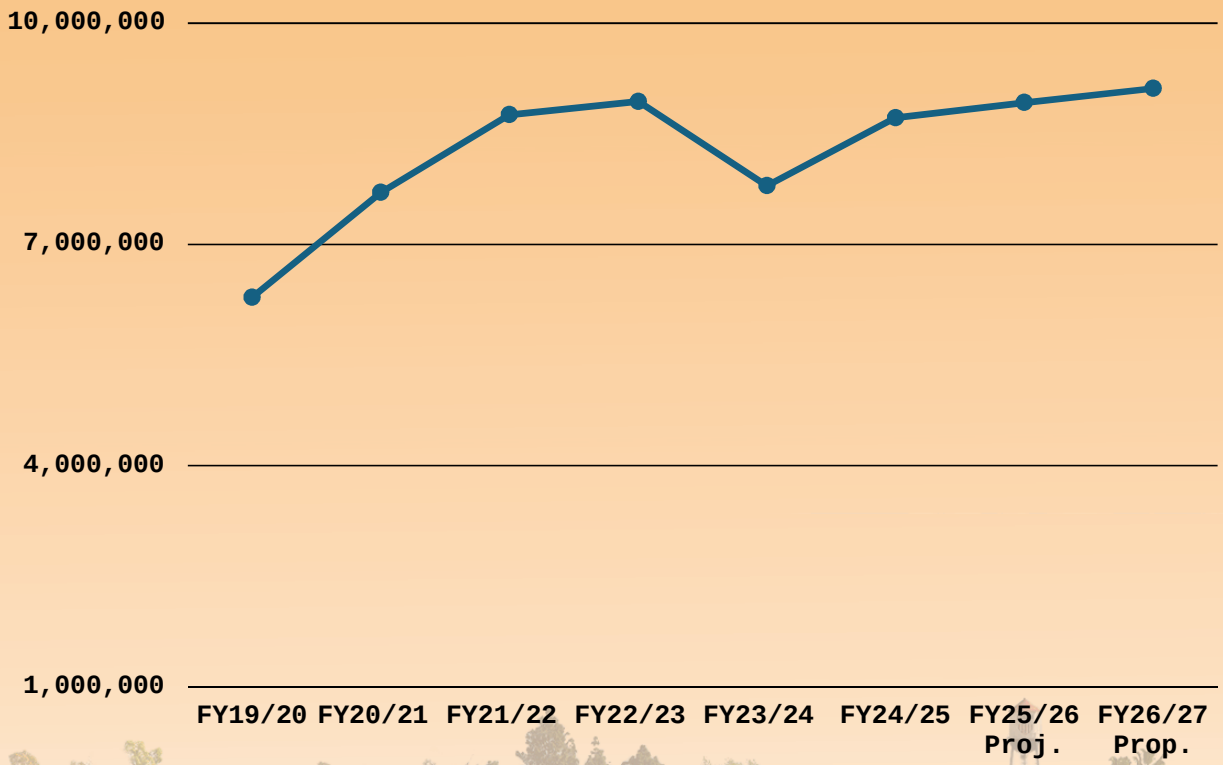
- Guidelines for reserves
- Minimum contingency reserve of 25% of operating expenditures
- Allocation formulas for new, unrestricted on-going and one-time revenues for specific purposes
- Purposes and uses of reserves

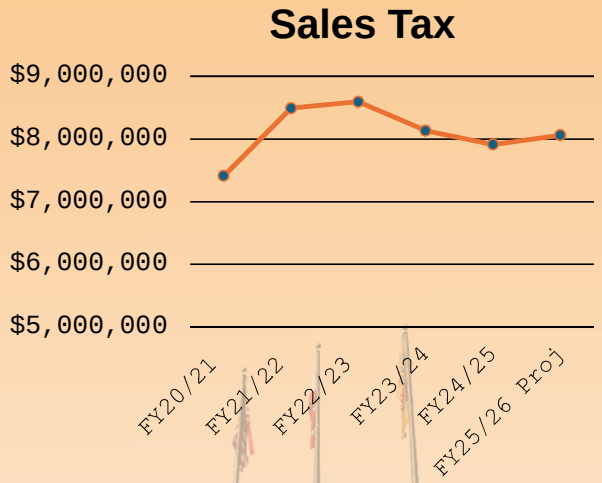
FY 2026/27 - Measure U - Contributions to Reserves

- Replenishes reserves to 20.58%

2026-27 Proposed Measure U Budget - $9,286,000			
Current Allocations	**GF Reserve Target Not Met**	**After GF Reserve Target Met***	**Amount**
Infrastructure, Vehicles, and Equipment*	40%	50%	$3,714,400
Post-Employment Benefits Sustainability	10%	10%	$928,600
Employee Recruitment and Retention	30%	30%	$2,785,800
Measure U Contingency Reserve	20%	10%	$1,857,200

Measure U Historical Performance





FY 2026/27 Proposed General Fund – Fund Balance

Estimated Beginning Fund Balance 7/1/2026	**$9,078,465**
Projected Change in Fund Balance	0
Projected Ending Fund Balance at 6/30/27	10,935,665
Fund Balance Designations	
Non-Spendable	929,235
General Fund Reserve	3,671,048
Contingency Reserve	8,483,878
Unassigned Fund Balance	(2,148,495)

Estimated Ending Fund Balance 6/30/27	**$10,935,665**
Projected Operating Expenditures	48,619,702
25% FB Target	12,154,925
Reserve total (FB less Non-Spendable)	10,006,430
General Fund Operating Reserve %	20.58%

Next Steps

- Equipment replacement policy
  - Including any surplus fund rules and designations
- 5 year General Fund forecast during Q1
- Staff will continue to streamline processes and cut expenses

- Public Hearing on 6/2/26



Capital Improvement Program (CIP)







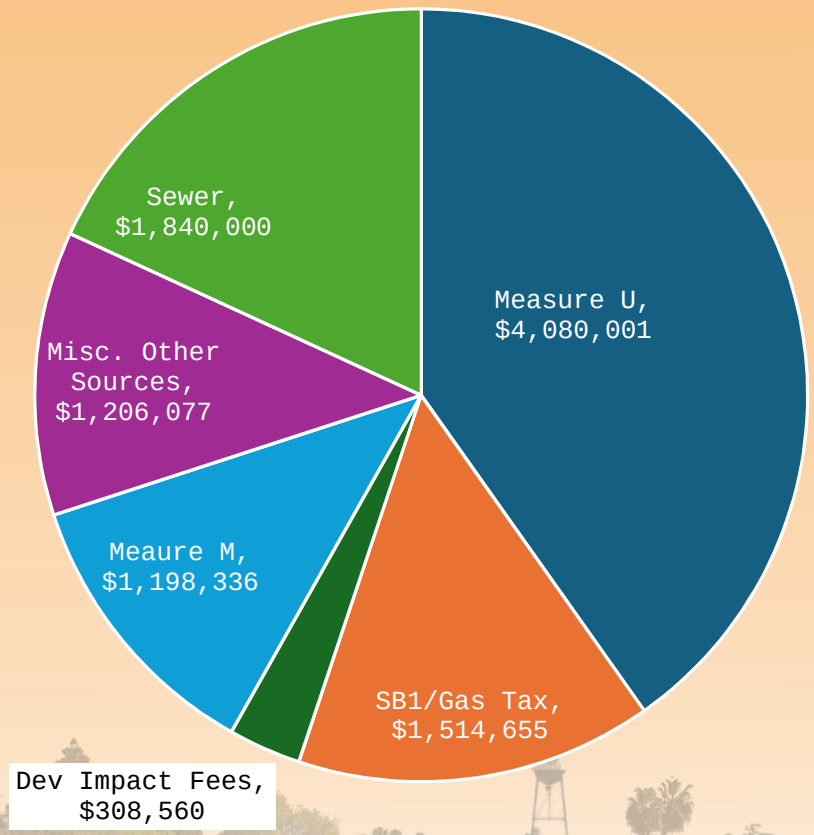
What is the CIP?

The City's Capital Improvement Program (CIP) identifies major public improvements to the City's infrastructure for the next year and includes new projects and carryover projects from previous years encompassing upgrades to existing facilities as well as rehabilitation of streets and roadways.

CIP by Project Types

Project Type	New Project Count	Amount
Streets & Streetscapes	4	$4,865,679
Traffic and Transportation	1	$191,950
Sewer	2	$1,840,000
Storm Drain	1	$250,000
City Buildings & Facilities	4	$2,235,000
Technology	3	$200,000
Parks	2	$400,000
Vehicles & Equipment	2	$165,000
Total	***19***	**$10,147,629**

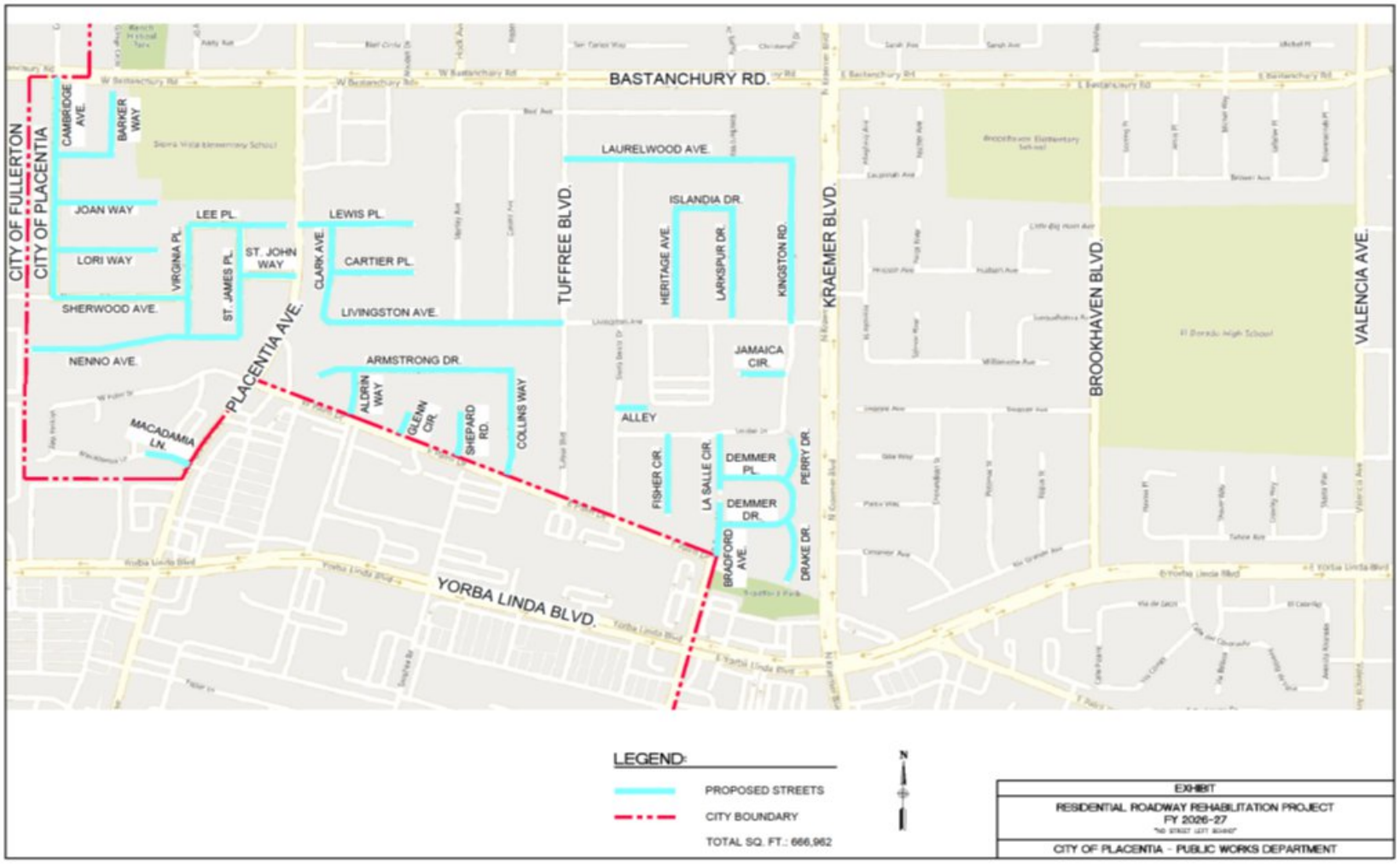
CIP Projects by Funding Source



Total New CIP Funding:

$10,147,629

FY 2026/27 Street Projects



CIP Projects: Streets

Project	Amount
FY 26-27 Residential Roadway Rehabilitation Project	$2,300,000
FY 26-27 Arterial Roadway Rehabilitation Project	$2,200,000
Rose Drive Rehabilitation Project from Alta Vista to Yorba Linda Blvd	$189,000
CDBG Sidewalk and Curb Ramp ADA Improvement Project	$176,679
Total Streets	$4,865,679



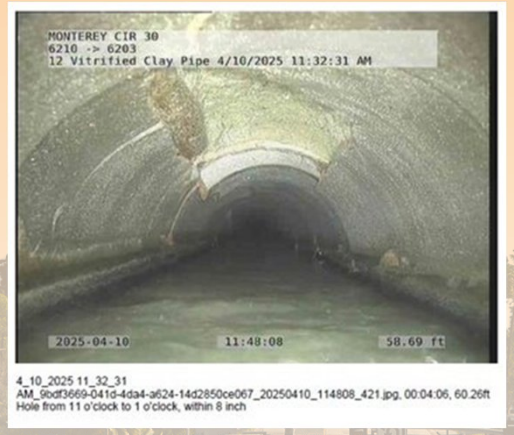
CIP Projects: Traffic & Transportation

Project	Amount
Kraemer TSSP Project	$191,950
Total Traffic	**$191,950**



CIP Projects: Utilities (Storm and Sewer)

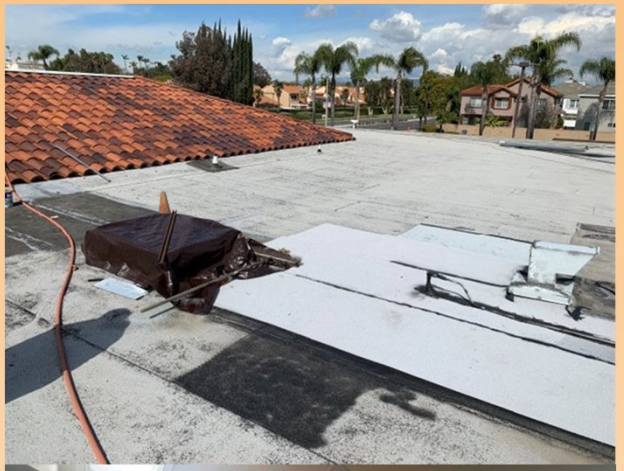
Project	Amount
Old Town Sewer Rehab Project	$1,770,000
Area B1 Sewer Rehab Project	$70,000
Kevin Way Storm Drain Improvements	$250,000
Total Utilities	$2,090,000

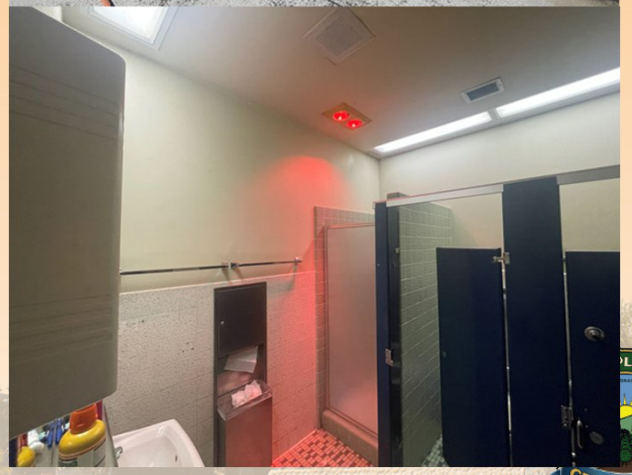




CIP Projects: City Buildings and Facilities

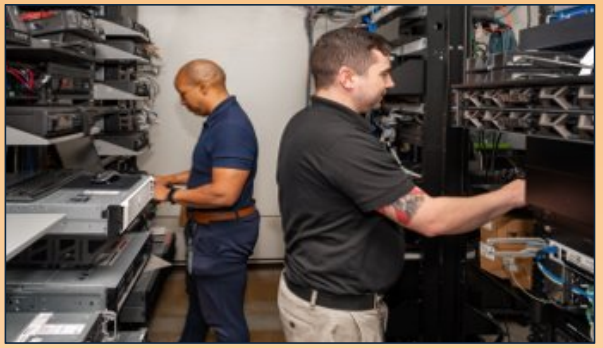
Project	Amount
City Hall Roof Renovation Project	$1,050,000
PD Sallyport Replacement Project	$75,000
Fire Station 2 Rolling Gate Installation	$40,000
PD Women's Locker Room Renovation	$1,070,000
Total City Buildings	**$2,235,000**





CIP Projects: Technology

Project	Amount
City Facilities Server/Network Upgrades	$60,000
Desktop Computer Replacement Program	$60,000
Public Safety IT Infrastructure Modernization and Cybersecurity Compliance	$80,000
Total Technology	**$200,0000**





CIP Projects: Parks

Project	Amount
Los Vaqueros Playground Renovation Project	$325,000
Samp Park Exercise Equipment	$75,000
Total Parks	**$400,000**



CIP Projects: Vehicles & Equipment

Project	Amount
Police Vehicle Outfitting (4 Vehicles)	$125,000
Fire Department Radio Equipment	$40,00
Total Vehicles	**$165,000**



Recommendations

It is recommended that the City Council take the following actions:

1. Review and discuss the Proposed FY 2026-27 Annual Operating Budget and CIP and provide input and direction for final budget adoption; and

2. Set the date of the public hearing for budget adoption as June 2, 2026, at 6:00 p.m.

Questions & Comments

