Parks, Arts and Recreation Commission

AGENDA
November 10, 2026
6:00 PM

City Hall Front Community Room
401 E Chapman Ave, Placentia, CA 92870

Community Services Department | Phone:
(714) 993-8232
www.placentia.org

Agenda Materials

Copies of all agenda materials are available online at www.placentia.org and at the City Clerk's Office. For questions regarding any agenda item, please contact the Community Services Department at (714) 993-8232. In compliance with California Government Code § 54957.5, any materials submitted to the majority of the Commission Members after distribution of this agenda that are non-exempt public records will be made available for public inspection at the City Clerk's Office during normal business hours.

Procedures for Addressing the Commission Members

Public comments are received during the Oral Communications section of the agenda. Members of the public may address the Commission on any agenda item by completing a "Speaker Request Form" indicating the agenda item or subject matter you wish to address and submit it to the recording Secretary before the item is called. All speakers shall observe civility, decorum, and good behavior.

PLEASE SILENCE ALL ELECTRONIC DEVICES WHILE THE MEETING IS IN SESSION.

Special Accommodations

In compliance with the Americans with Disabilities Act, if you need accommodations contact the City Clerk's Office at (714) 993-8231. Notification at least 48 hours in advance of the meeting will enable the City to make arrangements to assure accessibility. (28 CFR 35.102.35.104 ADA Title II)

Parks, Arts and Recreation Commission
Regular Meeting Agenda
November 10, 2026
6:00 p.m.

CALL TO ORDER

ROLL CALL
Chair Montelongo
Commissioner Hunt
Commissioner Queen
Commissioner Shuck
Commissioner Rupard

PLEDGE OF ALLEGIANCE

ORAL COMMUNICATIONS
At this time the public is invited to address the Parks Arts and Recreation Commission concerning any agenda item, which is not a public hearing item, or other items under the jurisdiction of the Parks Arts and Recreation Commission.

COMMISSIONER COMMENTS AND REPORTS
The purpose of these reports is to provide information on projects and programs that are discussed at sub-committee meetings. No decisions are to be made on these issues. If a Commission member would like formal action on any of the discussed items, it will be placed on a future Commission Agenda.

AGENDA

1. Approval of Minutes

2. Monthly Report
Staff to provide updates on programs, services and projects offered by the Community Services Department.

- CIP Projects
- Athletics/Aquatics
- Special Events/Child Youth Programs
- Seniors/SNAP/NS
- Navigation Center

ADJOURNMENT
The Parks Arts and Recreation Commission adjourns to a Regular Meeting on January 12, 2027, at 6:00 p.m.

CERTIFICATION OF POSTING

I, Lydie Gutfeld, Director of Community Services for the City of Placentia, hereby certify that the Agenda for the November 10, Regular Meeting of the Parks Arts and Recreation Commission was posted on November 5.

/s/ Lydie Gutfeld
Director of Community Services

PLACENTIA PARKS, ARTS AND RECREATION COMMISSION AGENDA REPORT

Meeting Date: November 10, 2026
Submitted by: Daniela Escobedo
From: Community Services

Subject:
1. Approval of Minutes

Attachments
October 13, 2026 - Minutes.pdf

MINUTES
PLACENTIA PARKS, ARTS, AND RECREATION
COMMISSION REGULAR MEETING
October 13, 2026

Meeting called to order at 6:00 p.m.

ROLL CALL

Present: Chair Tricia Montelongo, Commissioner Matthew Rupard, Commissioner Maverick Shuck, Commissioner Brett Hunt

Absent: Commissioner Lilia Queen

Staff Present: Community Services Director Lydie Gutfeld

Guest: Community Services Supervisor Trent Preston

PLEDGE OF ALLEGIANCE – Daniela Escobedo.

ORAL COMMUNICATIONS – None at this time.

COMMISSIONER COMMENTS AND REPORTS – None at this time.

1. **Action Item**
   Supervisor Preston presented the Athletic Facility Rental Guideline, which will be used alongside the Joint-Use Policy and Field Allocation Policy for one-time user groups. He highlighted the cancellation policy, explaining that refunds will decrease as the cancellation date approaches the permit date. He noted that the policy is intended to discourage late cancellations and prevent users from reserving dates they may not use.

   Commissioner Shuck **MONTIONED** the approval of the Athletic Facility Rental Guideline. Commissioner Hunt **SECONDED** the motion. Motion passes.

2. **APPROVAL OF MINUTES**
   Chair Montelongo **MOTIONED** the approval of the September 8, 2026, meeting minutes with changes mentioned. Commissioner Hunt **SECONDED** the motion. Motion passes.

3. **MONTHLY REPORT**
   a. **CIP Projects**
      Director Gutfeld announced that renovations to the Aguirre Building and the Whitten Center kitchen were nearly complete. She also reported that all trash

receptacles at the Champions Sports Complex were being replaced, though the completion date had not yet been determined.

She further announced that more than $500,000 was available for the Tynes Gym renovation. Construction was scheduled to begin early to mid-November and to be completed before the end of the year. Walking paths at Tuffree Park, Wagner Park, Goldenrod Park, Samp Park, and Koch Park would also be renovated to meet Americans with Disabilities Act (ADA) accessibility requirements. The request for proposals (RFP) was scheduled to be presented to the City Council on October 20.

Supervisor Preston and his staff completed an audit of all parking amenities. As a result, the shelter at Champions Park was removed because it was leaning. The estimated cost to construct a new shaded area at the park exceeded $500,000.

Director Gutfeld also reported that the City had received nearly $200,000 through a CalOptima grant. She said that additional information on how the funds would be used would be provided later and noted that the funds could be used for playgrounds, shaded areas, or fitness equipment. In addition, funding from Proposition 68 and the Public Works Department's Energy Saver Grant would provide the Senior Center with a new HVAC system and windows.

b. Athletics/Aquatics

Supervisor Preston presented renderings of the Tynes Gym renovations to the Commission. He highlighted the multipurpose court lines for basketball, volleyball, and pickleball. He also announced the Centennial Pickleball Tournament, scheduled for November 14 at the Tuffree Park tennis courts.

c. Special Events/Child Youth Programs

Supervisor Preston informed the Commission that the Department's Movies in the Park is scheduled for October 23 at Champions Sports Complex. Director Gutfeld provided details about the upcoming Centennial Birthday Celebration on December 5 at Champions Sports Complex.

Director Gutfeld stated that they will transition the Tamale Festival to a smaller-scale event due to budget constraints and ongoing construction in Old Town Placentia. She noted that the event will be similar to the Art Walk held earlier this year.

d. Senior Center/SNAP/NS

Administrative Assistant Escobedo informed the Commission that the Placentia Police Department, Placentia Fire Department, Placentia Public Library, Chick-fil-A, and Ace Hardware will have donation bins on site for the upcoming Food

Drive on November 24 at the Whitten Center. She also reported that registration has begun for the Community Christmas Basket event, scheduled for the second week of December.

The Special Needs Adaptive Programming (SNAP) program's monthly Let's Dance event is scheduled for November and December. The program received funding from the Placentia Community Foundation (PCF) and a $10,000 budget approved by the City Council.

Director Gutfeld announced that Neighborhood Services will be renamed and serve as the official resource center for Placentia residents.

e. Navigation Center

Director Gutfeld informed the Commission that the Navigation Center's roof would need to be replaced because of leaking from the recent rain.

4. Commissioner Comments and Requests

None at this time.

5. Staff Comments

None at this time.

6. Agenda Building and Meeting Schedule

None at this time.

ADJOURNMENT

There being no further business, Commissioner Shuck **MOTIONED** to adjourn to the next regular meeting on Tuesday, November 10, at 6:00 p.m. The regular meeting will be held in person. The motion was **SECONDED** by Chair Montelongo. Motion carried**.** Meeting adjourned on October 13, 2026, at 7:06 p.m.