



**Meeting of the President and the Board of Trustees
Monday, January 09, 2017
7:00 PM
24401 W. Lockport Street
Plainfield, IL 60544
In the Boardroom
Agenda**

CALL TO ORDER, ROLL CALL, PLEDGE

PRESIDENTIAL COMMENTS

TRUSTEES COMMENTS

PUBLIC COMMENTS (3-5 Minutes)

BUSINESS MEETING

1. APPROVAL OF AGENDA

2. CONSENT AGENDA

2.a. Minutes of the Board Meeting held on December 19, 2016.

[12-19-2016 Village Board Minutes](#)

2.b. Bills Paid and Bills Payable Reports for January 9, 2017.

[Bills Paid and Bills Payable Reports for January 9, 2017](#)

3. PACE INTERGOVERNMENTAL AGREEMENT

3.a. Seeking Board consideration of a motion to execute the Intergovernmental Agreement with PACE, to grant a non-exclusive license for Village owned property for the purpose of constructing and operating a Park-n-Ride facility.

[PACE IGA Staff Report and Agreement](#)

4. 15233 S JOLIET ROAD (PC CASE #1724-043016.REZ/SPR)

4.a. Seeking Board consideration of a motion to adopt Ordinance No. _____, granting approval of a map amendment (rezoning) from R-1 and B-1 to BT.

[15233 S. Joliet Road Rezoning Ordinance](#)

5. 25530 W. PASTORAL DRIVE (ZBA CASE #1742-110716.V)

- 5.a. Seeking Board consideration of a motion to adopt Ordinance No. _____, granting approval of a variance to permit a brick paver retaining wall and concrete surround of an in-ground swimming pool up to 18 inches into the side yard for the property located at 25530 W. Pastoral Drive.
[25530 W. Pastoral Drive Variance Ordinance](#)
6. **12549 S. WINGSTEM STREET (ZBA CASE # 1744-113016.V)**
- 6.a. Seeking Board consideration of a motion to adopt the findings of fact of the Zoning Board of Appeals as the findings of fact of the Board of Trustees and, furthermore, to direct the Village Attorney to prepare an ordinance granting approval of a variance to permit a fence up to 30 feet into the corner side yard but no less than 10 feet from the edge of the sidewalk along Corydalis Street for the property located at 12549 S. Wingstem Street.
[12549 S. Wingstem Staff Report](#)
7. **KAYAK CONCESSION AGREEMENT FOR RIVERFRONT PARK**
- 7.a. Seeking Board consideration of a motion to direct the Village Attorney to prepare a concession agreement with Naperville Kayak, LLC for the non-exclusive privilege to maintain a kayak concession at the Riverfront Park/Electric Park West.
[Kayak Concession Agreement Staff Report](#)
8. **12443 S. ROUTE 59, UNIT 102 (PC CASE # 1745-120816.SU)**
- 8.a. Seeking Board consideration of a motion to adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, direct the Village Attorney to prepare an ordinance granting approval of the special use for the beauty/nail salon and body art service known as European Beauty Lounge, LLC at 12443 S. Route 59, Unit 102.
[12443 S. Route 59, Unit 102 Staff Report](#)
9. **23904 W. MAIN STREET (PC CASE # 1747-121216.SU)**
- 9.a. Seeking Board consideration of a motion to adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, direct the Village Attorney to prepare an ordinance granting approval of the special use for two-family residential at 23904 W. Main Street.
[23904 W. Main Street Staff Report](#)

ADMINISTRATOR'S REPORT**MANAGEMENT SERVICES REPORT****ENGINEER'S REPORT****PLANNING DEPARTMENT REPORT****BUILDING DEPARTMENT REPORT**

PUBLIC WORKS REPORT

Seeking Board consideration to approve the engineering service agreement for the Phase 1 and 2 engineering work for the Indian Boundary Bridge replacement project and authorize the Village President to sign said agreement with Strand Associates in an amount not to exceed \$275,000.00.

[Indian Boundary Bridge Replacement Project Engineering Service Agreement](#)

POLICE CHIEF'S REPORT

Seeking Board consideration of a motion to adopt Ordinance No. _____, authorizing the sale of personal property.

[Vehicle Auction Ordinance](#)

ATTORNEY'S REPORT**2017-2018 PROPOSED BUDGET DISCUSSION**

Village Staff will present the 2017-2018 Miscellaneous Funds.

[2017-2018 Miscellaneous Funds](#)

REMINDERS -

- *January 11* *Coffee with the Mayor – 9:00 a.m.*
- *January 12* *Historic Preservation Commission – 7:00 p.m.*
- *January 16* *Village Offices Closed*
- *January 17* *Plan Commission – 7:00 p.m.*
- *January 23* *Committee of the Whole Workshop – 7:00 p.m.*
- *February 6* *Next Village Board Meeting – 7:00 p.m.*

Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-160-

Submitted by: Michelle Gibas

Submitting Department: Administration Department

Meeting Date: January 9, 2017

SUBJECT

Minutes of the Board Meeting held on December 19, 2016.

Recommendation:

ATTACHMENTS

- [12-19-2016 Village Board Minutes](#)

VILLAGE OF PLAINFIELD
MEETING MINUTES
DECEMBER 19, 2016
AT: VILLAGE HALL

BOARD PRESENT: M.COLLINS, B.LAMB, E.O'ROURKE, G.PECK, J.RACICH, B.WOJOWSKI, AND M.BONUCHI. OTHERS PRESENT: B.MURPHY, VILLAGE ADMINISTRATOR; J.HARVEY, ATTORNEY; M.GIBAS, VILLAGE CLERK; D.WOLD, ENGINEER; A.PERSONS, PUBLIC WORKS DIRECTOR; J.PROULX, PLANNING DIRECTOR; K.GOSKA, BUILDING OFFICIAL; AND J.KONOPEK, CHIEF OF POLICE.

CALL TO ORDER, ROLL CALL, PLEDGE

Mayor Collins called the meeting to order at 7:00 p.m. Roll call was taken, all Trustees were present. Mayor Collins led the Pledge of Allegiance. There were approximately 17 persons in the audience.

PRESIDENTIAL COMMENTS

Mayor Collins:

- Proclaimed December 31, 2016 at 11:30 p.m. through January 1, 2017 at 12:30 a.m. as Universal Hour of Peace.
- Announced that Trustee Racich has submitted his resignation and tonight will be his last meeting. Mayor Collins thanked Trustee Racich for his service and presented him with a plaque. Trustee Racich made a few comments.

TRUSTEES COMMENTS

Trustee Lamb, Trustee Peck, Trustee Bonuchi, Trustee Wojowski, and Trustee O'Rourke thanked Trustee Racich for his service.

PUBLIC COMMENTS (3 – 5 Minutes)

Vicky Polito, Walker's Grove, made a few comments and thanked Trustee Racich for his service.

The Honorable Dan Rippy made a few comments and thanked Trustee Racich for his service.

Jon Stratton made a few comments and thanked Trustee Racich for his service.

Mary Kay Ludemann made a few comments and thanked Trustee Racich for his service.

BUSINESS MEETING

1) APPROVAL OF AGENDA

Trustee Bonuchi moved to amend the Agenda to remove the enforcement agreement for the Villas at Fox Run, under the Police Chief's Report. Second by Trustee Lamb. Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

Trustee Lamb moved to approve the amended agenda. Second by Trustee Peck. Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

2) CONSENT AGENDA

Trustee Lamb moved to approve the Consent Agenda to include:

- a) Minutes of the Board Meeting held on December 5, 2016.
- b) Bills Paid and Bills Payable Reports for December 19, 2016.
- c) Cash & Investments, Revenue, and Expenditure Reports for November, 2016.
- d) Ordinance No. 3289, increasing the Class B-1 Liquor Licenses to two (2) for Lenny's Gas & Wash to be located at 25653 W. Lockport Street.

Second by Trustee Peck. Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

3) 15233 S. JOLIET ROAD (PC CASE #1724-043016.REZ/SPR)

Trustee Lamb moved to adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, to direct the Village Attorney to prepare an ordinance granting approval of the requested map amendment (re-zoning) of the subject properties from R-1 and B-1 to BT. Second by Trustee Peck. Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

4) 25530 W. PASTORAL DRIVE (ZBA CASE # 1742-110716.V):

Trustee Lamb moved to adopt the findings of fact of the Zoning Board of Appeals as the findings of fact of the Board of Trustees and, furthermore, to direct the Village Attorney to prepare an ordinance granting approval of a variance to permit a brick paver retaining wall and concrete surround of an in-ground swimming pool up to 18 inches into the side yard for the property located at 25530 W. Pastoral Drive. Second by Trustee Wojowski. Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

5) CAPITAL IMPROVEMENT CHARGE

Trustee Bonuchi moved to adopt Ordinance No. 3290, reducing the Capital Improvement Charge from \$7.50 per month to \$7.00 per month. Second by Trustee Peck. Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

ADMINISTRATOR'S REPORT

No Report.

MANAGEMENT SERVICES REPORT

No Report.

ENGINEER'S REPORT

Trustee Bonuchi moved to authorize the Village President to execute a contract with Baxter and Woodman to provide on-call engineering services for the establishment of a 24-hour FRA Quiet Zone along the Wisconsin Central Ltd, Railroad, based upon the standard hourly billing rate, not to exceed \$12,000.00. Second by Trustee Wojowski.

Mr. Persons explained that after meeting with the FRA and ICC regarding the draft quiet zone application, they determined that quiet zone application needs to include Lockport Street. The Lockport Street crossing will likely require additional infrastructure due to the high traffic volume. The purpose of this study is to update the crossing inventory forms to reflect the upgraded railroad

system infrastructure, update the quiet zone calculations, and determine additional requirements at the crossing to establish the quiet zone.

Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

PLANNING DEPARTMENT REPORT

No Report.

BUILDING DEPARTMENT REPORT

Mr. Ken Goska, Building Official, presented the Building Department/Code Enforcement Report for November, 2016.

PUBLIC WORKS REPORT

No Report.

POLICE CHIEF'S REPORT

Trustee Lamb moved to adopt Resolution No. 1739, authorizing the execution of an Intergovernmental Agreement with Will County 9-1-1 Emergency Telephone System Board for funding of a 9-1-1 Surcharge Reallocation, as identified in the Intergovernmental Agreement. Second by Trustee O'Rourke. Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

ATTORNEY'S REPORT

Trustee Lamb moved to release the Executive Session Minutes of September 12, 2016, August 24, 2015, August 17, 2015, August 3, 2015, and July 6, 2016 and to keep the remaining Minutes confidential. Second by Trustee Peck. Vote by roll call. Lamb, yes; O'Rourke, yes; Peck, yes; Racich, yes; Wojowski, yes; Bonuchi, yes. 6 yes, 0 no. Motion carried.

Mayor Collins read the reminders and invited everyone for refreshments for Trustee Racich.

Trustee Lamb moved to adjourn. Second by Trustee Peck. Voice Vote. All in favor, 0 opposed. Motion carried.

The meeting adjourned at 7:52 p.m.

Michelle Gibas, Village Clerk

Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-161-

Submitted by: Michelle Gibas

Submitting Department: Management Services Department

Meeting Date: January 9, 2017

SUBJECT

Bills Paid and Bills Payable Reports for January 9, 2017.

Recommendation:

ATTACHMENTS

- [Bills Paid and Bills Payable Reports for January 9, 2017](#)



Accounts Payable by G/L Distribution Report

Invoice Due Date Range 12/20/16 - 01/09/17

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
Fund 01 - General Fund							
Account 0121.110 - Unbilled Receivable-Developer							
12254 - TRACY, JOHNSON & WILSON	7560-083L-1	Chobar-14125 S Van Dyke	Edit	08/10/2016	01/09/2017		399.75
12254 - TRACY, JOHNSON & WILSON	7560-083L-3	Chobar-14125 S Van Dyke	Edit	10/17/2016	01/09/2017		214.50
Account 0121.110 - Unbilled Receivable-Developer Totals						Invoice Transactions 2	\$614.25
Account 0210.220 - Federal W/H Payable							
10578 - INTERNAL REVENUE SERVICE	2017-00000891	FICA - FICA*	Paid by Check # 112313	12/30/2016	12/30/2016	12/30/2016	52,698.41
Account 0210.220 - Federal W/H Payable Totals						Invoice Transactions 1	\$52,698.41
Account 0210.222 - FICA Payable							
10578 - INTERNAL REVENUE SERVICE	2017-00000891	FICA - FICA*	Paid by Check # 112313	12/30/2016	12/30/2016	12/30/2016	21,353.32
Account 0210.222 - FICA Payable Totals						Invoice Transactions 1	\$21,353.32
Account 0210.223 - Medicare W/H Payable							
10578 - INTERNAL REVENUE SERVICE	2017-00000891	FICA - FICA*	Paid by Check # 112313	12/30/2016	12/30/2016	12/30/2016	5,922.12
Account 0210.223 - Medicare W/H Payable Totals						Invoice Transactions 1	\$5,922.12
Account 0210.237 - IMRF Payable							
10527 - ILL MUNICIPAL RETIREMENT REGULAR	2017-00000889	IMRF - Illinois Municipal Retirement *	Paid by Check # 112311	12/30/2016	12/30/2016	12/30/2016	80,906.80
Account 0210.237 - IMRF Payable Totals						Invoice Transactions 1	\$80,906.80
Account 0210.238 - Police Pension W/H Payable							
10949 - PLAINFIELD POLICE PEN ACCT#4236-2308	2017-00000893	POL PEN - Police Pension Annual	Paid by Check # 112315	12/30/2016	12/30/2016	12/30/2016	19,612.28
Account 0210.238 - Police Pension W/H Payable Totals						Invoice Transactions 1	\$19,612.28
Account 0210.241 - Deferred Comp. Plan							
10315 - DIVERSIFIED INVESTMENT ADVISORS	2017-00000887	457-IPPFA-PCT - Deferred Comp IPPFA*	Paid by Check # 112309	12/30/2016	12/30/2016	12/30/2016	15,536.73
10774 - METLIFE	2017-00000892	457-METLIFE-PCT - Deferred Comp Metlife*	Paid by Check # 112314	12/30/2016	12/30/2016	12/30/2016	1,091.08
11758 - VANTAGEPOINT TRANSFER AGENTS-306593	2017-00000896	457-ICMA-FLAT - Deferred Comp ICMA*	Paid by Check # 112318	12/30/2016	12/30/2016	12/30/2016	7,325.06
Account 0210.241 - Deferred Comp. Plan Totals						Invoice Transactions 3	\$23,952.87
Account 0210.243 - United Way Donations							
11244 - UNITED WAY OF WILL COUNTY	2017-00000895	UNITED WAY - United Way of Will County	Paid by Check # 112317	12/30/2016	12/30/2016	12/30/2016	67.98
Account 0210.243 - United Way Donations Totals						Invoice Transactions 1	\$67.98
Account 0210.246 - Child Support/Maintenance Assignment							
11124 - STATE DISBURSEMENT UNIT	2017-00000894	CHILD SUPPORT - Child Support Wage Assignment*	Paid by Check # 112316	12/30/2016	12/30/2016	12/30/2016	3,957.83
Account 0210.246 - Child Support/Maintenance Assignment Totals						Invoice Transactions 1	\$3,957.83

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
Account 0210.247 - Employee Insurance Benefit							
11154 - SWAHM-KIM AUCHSTETTER	2017-00000936	January 2017 Insurance	Paid by EFT # 446	12/30/2016	12/30/2016	12/30/2016	216,900.15
11272 - VSP	2017-00000898	VIS EMP PD - Vision employee paid*	Paid by Check # 112320	12/30/2016	12/30/2016	12/30/2016	2,930.54
Account 0210.247 - Employee Insurance Benefit Totals						Invoice Transactions 2	\$219,830.69
Account 0210.248 - Wage Assignment							
10427 - GLENN STREARNS, CHAPTER 13 TRUSTEE	2017-00000888	WAGE ASSIGN - Wage Assignments	Paid by Check # 112310	12/30/2016	12/30/2016	12/30/2016	313.85
Account 0210.248 - Wage Assignment Totals						Invoice Transactions 1	\$313.85
Account 0210.249 - Flex 125-FSA							
11266 - VILLAGE OF PLAINFIELD	2017-00000897	FSA MED PT - Discovery Benefits Medical	Paid by Check # 112319	12/30/2016	12/30/2016	12/30/2016	210.00
Account 0210.249 - Flex 125-FSA Totals						Invoice Transactions 1	\$210.00
Account 0210.299 - Payroll Insurance Adjustment							
11154 - SWAHM-KIM AUCHSTETTER	2017-00000936	January 2017 Insurance	Paid by EFT # 446	12/30/2016	12/30/2016	12/30/2016	(26,990.54)
11272 - VSP	2017-00000898	VIS EMP PD - Vision employee paid*	Paid by Check # 112320	12/30/2016	12/30/2016	12/30/2016	(715.40)
Account 0210.299 - Payroll Insurance Adjustment Totals						Invoice Transactions 2	(\$27,705.94)
Account 0227.005 - Mobile Field Force							
10924 - PETTY CASH - PD	7687	MFF Training	Paid by Check # 112307	12/13/2016	12/22/2016	12/22/2016	46.80
10924 - PETTY CASH - PD	7689	MFF Christmas Party	Paid by Check # 112307	12/15/2016	12/22/2016	12/22/2016	54.34
Account 0227.005 - Mobile Field Force Totals						Invoice Transactions 2	\$101.14
Account 0570.555 - Building Permit 3MBG							
	2017-00000940	Building Permit Refund	Edit	01/04/2017	01/09/2017		200.00
Account 0570.555 - Building Permit Totals						Invoice Transactions 1	\$200.00
Unit 04 - Administration/Finance Division 00 - Non-Divisional							
Account 8100 - Fees to Refuse Hauler							
11280 - WASTE MANAGEMENT	5520624-2007-0	December 2016	Edit	12/29/2016	01/09/2017		288,660.55
11280 - WASTE MANAGEMENT	2748749-2009-4	December 2016 AYD	Edit	12/29/2016	01/09/2017		14,568.20
Account 8100 - Fees to Refuse Hauler Totals						Invoice Transactions 2	\$303,228.75
Division 00 - Non-Divisional Totals						Invoice Transactions 2	\$303,228.75
Division 01 - Legislative Program							
Account 5010 - Replacement Supplies							
11278 - WAREHOUSE DIRECT	3319022-0	Office Supplies	Edit	12/29/2016	01/09/2017		202.69
11278 - WAREHOUSE DIRECT	C3319022-0	Replacement Supplies	Edit	01/03/2017	01/09/2017		(117.52)
Account 5010 - Replacement Supplies Totals						Invoice Transactions 2	\$85.17
Account 5015 - Dues & Subscriptions							
12603 - GRANICUS INC	82283	Peak Agenda Management	Edit	12/05/2016	01/09/2017		4,800.00
10945 - PLAINFIELD HISTORICAL SOCIETY	2017-00000907	Annual Membership	Edit	12/22/2016	01/09/2017		50.00

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
Account 5015 - Dues & Subscriptions Totals				Invoice Transactions 2			\$4,850.00
Account 8070 - Public Relations							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000871	Pleckham	Paid by EFT # 443	11/28/2016	12/21/2016	12/21/2016	259.88
12534 - CHAMBERS, CONLON & HARTWELL, LLC	1798	November 2016	Edit	11/30/2016	01/09/2017		7,500.00
10424 - MICHELLE GIBAS	2017-00000899	Levy/Abatements-Racich Retirement	Edit	12/21/2016	01/09/2017		36.73
11264 - VILLAGE FLOWER SHOP	011835/1	DeMichel	Edit	11/21/2016	01/09/2017		60.00
Account 8070 - Public Relations Totals				Invoice Transactions 4			\$7,856.61
Division 01 - Legislative Program Totals				Invoice Transactions 8			\$12,791.78
Division 02 - Administration Program							
Account 4000 - Telephone/Internet							
11749 - CALL ONE	2017-00000925	Acct # 1211165-1129847	Edit	12/08/2016	01/09/2017		6,509.40
Account 4000 - Telephone/Internet Totals				Invoice Transactions 1			\$6,509.40
Account 5005 - Office Supplies/Postage							
11938 - PITNEY BOWES, INC	2017-00000908	Acct # 8000-9090-0483-2064	Edit	12/08/2016	01/09/2017		200.00
11278 - WAREHOUSE DIRECT	3304321-0	Office Supplies	Edit	12/15/2016	01/09/2017		23.22
11278 - WAREHOUSE DIRECT	3319022-0	Office Supplies	Edit	12/29/2016	01/09/2017		55.62
Account 5005 - Office Supplies/Postage Totals				Invoice Transactions 3			\$278.84
Account 5020 - Gas/Oil/Mileage/Carwash							
10424 - MICHELLE GIBAS	2017-00000899	Levy/Abatements-Racich Retirement	Edit	12/21/2016	01/09/2017		23.76
Account 5020 - Gas/Oil/Mileage/Carwash Totals				Invoice Transactions 1			\$23.76
Account 8135 - Contractual Services							
10389 - FIRST MIDWEST BANK - LOCKBOX	2017-00000938	December 2016 Lockbox Fees	Paid by EFT # 40	12/31/2016	12/31/2016	12/31/2016	220.15
11063 - SHAKER RECRUITMENT ADVERTISING & COMM.	B405470	Customer # 61932	Edit	10/31/2016	01/09/2017		802.00
12389 - UMB BANK	2017-00000918	PL12	Edit	12/12/2016	01/09/2017		344.50
12389 - UMB BANK	2017-00000920	PLF1	Edit	12/12/2016	01/09/2017		344.50
12389 - UMB BANK	2017-00000921	PL09	Edit	12/12/2016	01/09/2017		344.50
Account 8135 - Contractual Services Totals				Invoice Transactions 5			\$2,055.65
Division 02 - Administration Program Totals				Invoice Transactions 10			\$8,867.65
Division 03 - Community Relations Program							
Account 8070 - Public Relations							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000867	DeBoni	Paid by EFT # 440	11/28/2016	12/21/2016	12/21/2016	42.50
Account 8070 - Public Relations Totals				Invoice Transactions 1			\$42.50
Division 03 - Community Relations Program Totals				Invoice Transactions 1			\$42.50
Division 04 - Facility Management Program							
Account 5000 - Building Maintenance Supplies							
10487 - ADVANCE AUTO/AAP FINANCIAL SERVICES	6535635468302	Building Maintenance Supplies	Edit	12/19/2016	01/09/2017		6.95

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
12495 - ILLCO INC	6127899	Building Maintenance	Edit	12/07/2016	01/09/2017		285.50
11212 - TRANE	37522823	Building Maintenance	Edit	12/28/2016	01/09/2017		300.00
11278 - WAREHOUSE DIRECT	3294207-0	Building Maintenance	Edit	12/07/2016	01/09/2017		19.51
11278 - WAREHOUSE DIRECT	C3290088-0	Building Maintenance	Edit	12/19/2016	01/09/2017		(19.51)
11278 - WAREHOUSE DIRECT	3320085-0	Building Maintenance	Edit	12/30/2016	01/09/2017		37.51
Account 5000 - Building Maintenance Supplies Totals					Invoice Transactions 6		\$629.96
Account 8135 - Contractual Services							
12488 - IMPERIAL SERVICE SYSTEMS INC	100566	December 2016	Edit	12/15/2016	01/09/2017		1,940.00
12324 - TERMINIX PROCESSING CENTER	361074120	Contractual Services	Edit	12/22/2016	01/09/2017		115.00
Account 8135 - Contractual Services Totals					Invoice Transactions 2		\$2,055.00
Division 04 - Facility Management Program Totals					Invoice Transactions 8		\$2,684.96
Division 06 - Human Resources Program							
Account 8135 - Contractual Services							
11054 - SELECTION.COM	288860	Client ID # VOP101#00001	Edit	12/16/2016	01/09/2017		12.00
11292 - WESSELS & SHERMAN	81	Nov 2016-April 2017	Edit	12/09/2016	01/09/2017		450.00
Account 8135 - Contractual Services Totals					Invoice Transactions 2		\$462.00
Division 06 - Human Resources Program Totals					Invoice Transactions 2		\$462.00
Division 08 - IT Program							
Account 3000 - Travel/Training							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000873	Kaczanko	Paid by EFT # 444	11/28/2016	12/21/2016	12/21/2016	436.80
Account 3000 - Travel/Training Totals					Invoice Transactions 1		\$436.80
Account 5005 - Office Supplies/Postage							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000873	Kaczanko	Paid by EFT # 444	11/28/2016	12/21/2016	12/21/2016	95.54
Account 5005 - Office Supplies/Postage Totals					Invoice Transactions 1		\$95.54
Account 8030 - Server/Network Supplies							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000873	Kaczanko	Paid by EFT # 444	11/28/2016	12/21/2016	12/21/2016	267.50
10190 - CDW GOVERNMENT, INC.	GJV3343	Qlogic 4 port NIC adapters	Edit	12/22/2016	01/09/2017		620.82
Account 8030 - Server/Network Supplies Totals					Invoice Transactions 2		\$888.32
Account 8031 - Software Licensing/Renewals							
12604 - BOMGAR CORPORATION	INV0033708	Bomgar Cloud license (12	Edit	12/27/2016	01/09/2017		1,496.25
Account 8031 - Software Licensing/Renewals Totals					Invoice Transactions 1		\$1,496.25
Division 08 - IT Program Totals					Invoice Transactions 5		\$2,916.91
Unit 04 - Administration/Finance Totals					Invoice Transactions 36		\$330,994.55
Unit 05 - Police Department							
Division 02 - Administration Program							
Account 3000 - Travel/Training							
10524 - ILEAS	2017-00000931	March 2017 Conference	Edit	12/15/2016	01/09/2017		90.00
Account 3000 - Travel/Training Totals					Invoice Transactions 1		\$90.00
Account 5005 - Office Supplies/Postage							
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		361.88
10891 - OFF THE PRESS	20775	Office Supplies	Edit	12/10/2016	01/09/2017		154.67

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
Account 5005 - Office Supplies/Postage Totals				Invoice Transactions 2			\$516.55
Account 5015 - Dues & Subscriptions							
10524 - ILEAS	2017-00000020	2017 MFF Dues	Edit	12/08/2016	01/09/2017		400.00
12137 - ILLINOIS L.E.A.P.	2017-00000934	2017 Renewal	Edit	12/16/2016	01/09/2017		40.00
Account 5015 - Dues & Subscriptions Totals				Invoice Transactions 2			\$440.00
Account 5020 - Gas/Oil/Mileage/Carwash							
10924 - PETTY CASH - PD	7694	Mileage reimbursement	Paid by Check # 112307	12/19/2016	12/22/2016	12/22/2016	29.59
Account 5020 - Gas/Oil/Mileage/Carwash Totals				Invoice Transactions 1			\$29.59
Account 8040 - Custodian							
10092 - ARAMARK REFRESHMENT SERVICES	523795	Custodian	Edit	12/16/2016	01/09/2017		217.35
10449 - H & N PLUMBING & HEATING	13892	Custodian	Edit	11/29/2016	01/09/2017		225.00
11750 - MECHANICAL INC	CHI166166	Custodian	Edit	12/04/2016	01/09/2017		170.00
10767 - MENARDS, INC.	98352	Custodian	Edit	12/06/2016	01/09/2017		7.98
11621 - SAFETY SERVICES INC	140674	Custodian	Edit	12/12/2016	01/09/2017		23.66
12324 - TERMINIX PROCESSING CENTER	360724873	Custodian	Edit	12/08/2016	01/09/2017		120.00
12275 - THE FITNESS CONNECTION	29564	Custodian	Edit	12/09/2016	01/09/2017		175.00
Account 8040 - Custodian Totals				Invoice Transactions 7			\$938.99
Division 02 - Administration Program Totals				Invoice Transactions 13			\$2,015.13
Division 51 - Police Operations							
Account 3000 - Travel/Training							
11533 - KEITH NEBEL	2017-00000879	Interview & Interrogation Course	Paid by Check # 112306	12/16/2016	12/22/2016	12/22/2016	45.00
10924 - PETTY CASH - PD	7690	Monthly FBI Training	Paid by Check # 112307	12/15/2016	12/22/2016	12/22/2016	25.00
10924 - PETTY CASH - PD	7691	Interview & Interrogation Course	Paid by Check # 112307	12/16/2016	12/22/2016	12/22/2016	45.00
10524 - ILEAS	2017-00000931	March 2017 Conference	Edit	12/15/2016	01/09/2017		90.00
Account 3000 - Travel/Training Totals				Invoice Transactions 4			\$205.00
Account 4000 - Telephone/Internet							
10241 - COMMUNICATIONS REVOLVING FUND	T1717672	Phones	Edit	12/12/2016	01/09/2017		1,248.56
Account 4000 - Telephone/Internet Totals				Invoice Transactions 1			\$1,248.56
Account 5005 - Office Supplies/Postage							
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		697.46
10891 - OFF THE PRESS	20775	Office Supplies	Edit	12/10/2016	01/09/2017		170.65
Account 5005 - Office Supplies/Postage Totals				Invoice Transactions 2			\$868.11
Account 5010 - Replacement Supplies							
10586 - INTOXIMETERS, INC.	549541	Replacement Supplies	Edit	11/29/2016	01/09/2017		62.85
10767 - MENARDS, INC.	98510	Replacement Supplies	Edit	12/09/2016	01/09/2017		72.45
10767 - MENARDS, INC.	98526	Replacement Supplies	Edit	12/09/2016	01/09/2017		39.76
Account 5010 - Replacement Supplies Totals				Invoice Transactions 3			\$175.06
Account 5020 - Gas/Oil/Mileage/Carwash							

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
10924 - PETTY CASH - PD	7690	Monthly FBI Training	Paid by Check # 112307	12/15/2016	12/22/2016	12/22/2016	20.00
12264 - WEX BANK	47826333	Gas/Oil/Mileage/Carwash	Edit	11/30/2016	01/09/2017		40.00
Account 5020 - Gas/Oil/Mileage/Carwash Totals						Invoice Transactions 2	\$60.00
Account 5095 - Uniforms/Clothing							
12212 - ALL ECO CLEANERS	214138	Uniforms	Edit	12/14/2016	01/09/2017		12.00
10608 - JCM UNIFORMS	726675	Uniforms	Edit	12/14/2016	01/09/2017		42.00
10608 - JCM UNIFORMS	726674	Uniforms	Edit	12/14/2016	01/09/2017		42.00
10608 - JCM UNIFORMS	726677	Uniforms	Edit	12/14/2016	01/09/2017		15.00
10608 - JCM UNIFORMS	726201	Uniforms	Edit	12/09/2016	01/09/2017		56.95
10741 - MARIO MARZETTA	2017-00000929	Uniforms	Edit	12/08/2016	01/09/2017		111.54
11965 - MEMECO SALES & SERVICE CORP.	214138	Uniforms	Edit	12/14/2016	01/09/2017		12.00
10997 - RAY O'HERRON CO., INC.	1669704-IN	Uniforms	Edit	12/13/2016	01/09/2017		46.30
10997 - RAY O'HERRON CO., INC.	1669830-IN	Uniforms	Edit	12/14/2016	01/09/2017		299.00
10997 - RAY O'HERRON CO., INC.	1669991-IN	Uniforms	Edit	12/14/2016	01/09/2017		98.40
Account 5095 - Uniforms/Clothing Totals						Invoice Transactions 10	\$735.19
Account 5100 - Ammunition/Weapons							
10767 - MENARDS, INC.	98460	Firearms/Ammunition	Edit	12/08/2016	01/09/2017		61.50
11136 - STREICHER'S	11218426	Firearms/Ammunition	Edit	07/20/2016	01/09/2017		312.50
Account 5100 - Ammunition/Weapons Totals						Invoice Transactions 2	\$374.00
Account 5115.001 - Traffic Programs							
12027 - APPLIED CONCEPTS, INC	299542	Stalker Radar Equipment	Edit	12/14/2016	01/09/2017		234.00
12027 - APPLIED CONCEPTS, INC	299080	Stalker Radar Equipment	Edit	12/05/2016	01/09/2017		115.00
10894 - OHIO CALIBRATION LABORATORIES	21933	Radar Calibration	Edit	12/07/2016	01/09/2017		135.00
10894 - OHIO CALIBRATION LABORATORIES	21931	Radar Calibration	Edit	12/07/2016	01/09/2017		105.00
10894 - OHIO CALIBRATION LABORATORIES	21932	Radar Calibration	Edit	12/07/2016	01/09/2017		45.00
Account 5115.001 - Traffic Programs Totals						Invoice Transactions 5	\$634.00
Account 8060 - Vehicle Maintenance							
12189 - NICK'S EMERGENCY LIGHTING & MORE	590	Vehicle Maintenance	Edit	12/09/2016	01/09/2017		444.75
Account 8060 - Vehicle Maintenance Totals						Invoice Transactions 1	\$444.75
Account 8135 - Contractual Services							
10340 - EDWARD OCCUPATIONAL HEALTH	00029917-00	Contractual Services	Edit	12/01/2016	01/09/2017		530.00
11501 - NAPERVILLE RADIOLOGISTS S.C.	2017-00000901	Acct # 504005	Edit	11/18/2016	01/09/2017		24.00
Account 8135 - Contractual Services Totals						Invoice Transactions 2	\$554.00
Division 51 - Police Operations Totals						Invoice Transactions 32	\$5,298.67
Division 52 - Police Administration							
Account 3000 - Travel/Training							
10924 - PETTY CASH - PD	7690	Monthly FBI Training	Paid by Check # 112307	12/15/2016	12/22/2016	12/22/2016	25.00
Account 3000 - Travel/Training Totals						Invoice Transactions 1	\$25.00
Account 5005 - Office Supplies/Postage							
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		15.57

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
10891 - OFF THE PRESS	20775	Office Supplies	Edit	12/10/2016	01/09/2017		154.67
Account 5005 - Office Supplies/Postage Totals Invoice Transactions 2							\$170.24
Account 5010 - Replacement Supplies							
11238 - ULINE	82541174	Replacement Supplies	Edit	12/06/2016	01/09/2017		269.21
Account 5010 - Replacement Supplies Totals Invoice Transactions 1							\$269.21
Account 5020 - Gas/Oil/Mileage/Carwash							
12264 - WEX BANK	47826333	Gas/Oil/Mileage/Carwash	Edit	11/30/2016	01/09/2017		132.15
Account 5020 - Gas/Oil/Mileage/Carwash Totals Invoice Transactions 1							\$132.15
Account 5040.002 - Crime Scene/Evidence Tech Supply							
10067 - AMERISAFE SAFETY & INSULATION SUPPLIES	162163	Supplies	Edit	12/13/2016	01/09/2017		368.29
Account 5040.002 - Crime Scene/Evidence Tech Supply Totals Invoice Transactions 1							\$368.29
Account 8035 - Maintenance Contracts/Lease							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000875	Konopek	Paid by EFT # 445	11/28/2016	12/21/2016	12/21/2016	1,257.87
11755 - CRITICAL REACH, INC	17-646	2017 Annual Fee	Edit	12/10/2016	01/09/2017		435.00
Account 8035 - Maintenance Contracts/Lease Totals Invoice Transactions 2							\$1,692.87
Account 8060 - Vehicle Maintenance							
10997 - RAY O'HERRON CO., INC.	1670494-IN	M-7	Edit	12/16/2016	01/09/2017		143.31
Account 8060 - Vehicle Maintenance Totals Invoice Transactions 1							\$143.31
Division 52 - Police Administration Totals Invoice Transactions 9							\$2,801.07
Division 53 - Police Records							
Account 3000 - Travel/Training							
12451 - TORI BUONAMICI	2017-00000880	Communication Seminar	Paid by Check # 112308	12/20/2016	12/22/2016	12/22/2016	91.34
Account 3000 - Travel/Training Totals Invoice Transactions 1							\$91.34
Account 5005 - Office Supplies/Postage							
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		416.74
10891 - OFF THE PRESS	20775	Office Supplies	Edit	12/10/2016	01/09/2017		154.67
Account 5005 - Office Supplies/Postage Totals Invoice Transactions 2							\$571.41
Division 53 - Police Records Totals Invoice Transactions 3							\$662.75
Division 54 - Seizure/Forfeiture							
Account 5012 - Asset Seizure/Forfeiture Expense							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000874	Kaczanko-Seizure	Paid by EFT # 4	11/28/2016	12/21/2016	12/21/2016	412.00
10591 - ISP ASSET FORFEITURE SECTION	2017-00000884	Seizure	Paid by Check # 1736	12/20/2016	12/22/2016	12/22/2016	1,815.00
11136 - STREICHER'S	11238755	Threat Rifle Plates	Edit	12/07/2016	01/09/2017		8,132.00
Account 5012 - Asset Seizure/Forfeiture Expense Totals Invoice Transactions 3							\$10,359.00
Division 54 - Seizure/Forfeiture Totals Invoice Transactions 3							\$10,359.00
Division 56 - Community Services							
Account 5005 - Office Supplies/Postage							
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		8.49
10891 - OFF THE PRESS	20784	Office Supplies	Edit	12/10/2016	01/09/2017		24.33
10891 - OFF THE PRESS	20775	Office Supplies	Edit	12/10/2016	01/09/2017		154.67

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
Account 5005 - Office Supplies/Postage Totals				Invoice Transactions		3	\$187.49
Account 5010 - Replacement Supplies							
10413 - GALLS INC.	006540460	Replacement Supplies	Edit	12/02/2016	01/09/2017		60.95
10413 - GALLS INC.	006427218	Replacement Supplies	Edit	11/15/2016	01/09/2017		(6.95)
Account 5010 - Replacement Supplies Totals				Invoice Transactions		2	\$54.00
Account 5015 - Dues & Subscriptions							
12549 - THOMPSON INFORMATION SERVICES	2017-00000928	Acct # 172627	Edit	12/16/2016	01/09/2017		249.00
Account 5015 - Dues & Subscriptions Totals				Invoice Transactions		1	\$249.00
Account 8003 - Radio Maintenance							
10825 - MOTOROLA SOLUTIONS	26769103116	Radio Maintenance	Edit	12/01/2016	01/09/2017		2,542.00
Account 8003 - Radio Maintenance Totals				Invoice Transactions		1	\$2,542.00
Account 8267 - Animal Control							
11311 - WILL COUNTY ANIMAL CONTROL	G16120009	Animal Control	Edit	12/01/2016	01/09/2017		400.00
Account 8267 - Animal Control Totals				Invoice Transactions		1	\$400.00
Division 56 - Community Services Totals				Invoice Transactions		8	\$3,432.49
Division 57 - Court Services							
Account 3000 - Travel/Training							
10924 - PETTY CASH - PD	7695	WCWBA Holiday Party	Paid by Check # 112307	12/20/2016	12/22/2016	12/22/2016	50.00
Account 3000 - Travel/Training Totals				Invoice Transactions		1	\$50.00
Account 5005 - Office Supplies/Postage							
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		93.85
10891 - OFF THE PRESS	20775	Office Supplies	Edit	12/10/2016	01/09/2017		154.67
Account 5005 - Office Supplies/Postage Totals				Invoice Transactions		2	\$248.52
Account 5015 - Dues & Subscriptions							
10924 - PETTY CASH - PD	7693	Notary Fee	Paid by Check # 112307	12/19/2016	12/22/2016	12/22/2016	10.00
11297 - WEST PAYMENT CENTER	835251339	Acct # 1000520184	Edit	12/04/2016	01/09/2017		166.00
11297 - WEST PAYMENT CENTER	835165708	Acct # 1000520184	Edit	12/01/2016	01/09/2017		448.95
Account 5015 - Dues & Subscriptions Totals				Invoice Transactions		3	\$624.95
Division 57 - Court Services Totals				Invoice Transactions		6	\$923.47
Division 93 - Contingencies							
Account 9300 - Contingencies							
10924 - PETTY CASH - PD	7686	12/13/16 Staff Meeting	Paid by Check # 112307	12/12/2016	12/22/2016	12/22/2016	21.34
10943 - PLAINFIELD FIRE PROTECTION DIST.	2017-00000930	CO Detectors	Edit	12/12/2016	01/09/2017		656.00
Account 9300 - Contingencies Totals				Invoice Transactions		2	\$677.34
Division 93 - Contingencies Totals				Invoice Transactions		2	\$677.34
Unit 05 - Police Department Totals				Invoice Transactions		76	\$26,169.92
Unit 07 - PEMA							
Division 07 - PEMA Program							
Account 4000 - Telephone/Internet							
10825 - MOTOROLA SOLUTIONS	26770103115	Phones	Edit	12/01/2016	01/09/2017		10.00

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
Account 4000 - Telephone / Internet Totals				Invoice Transactions		1	\$10.00
Account 4005 - Cellular Phones/Pagers							
10058 - AMERICAN MESSAGING	U1165213QL	Cell Phones	Edit	12/15/2016	01/09/2017		107.35
Account 4005 - Cellular Phones/Pagers Totals				Invoice Transactions		1	\$107.35
Account 5010 - Replacement Supplies							
10716 - LOWE'S	2017-00000927	Acct # 9900 677179 6	Edit	12/02/2016	01/09/2017		446.92
Account 5010 - Replacement Supplies Totals				Invoice Transactions		1	\$446.92
Account 9300 - Contingencies							
10943 - PLAINFIELD FIRE PROTECTION DIST.	2017-00000930	CO Detectors	Edit	12/12/2016	01/09/2017		656.00
Account 9300 - Contingencies Totals				Invoice Transactions		1	\$656.00
Division 07 - PEMA Program Totals				Invoice Transactions		4	\$1,220.27
Unit 07 - PEMA Totals				Invoice Transactions		4	\$1,220.27
Unit 08 - Street Department							
Division 02 - Administration Program							
Account 5005 - Office Supplies/Postage							
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		446.72
Account 5005 - Office Supplies/Postage Totals				Invoice Transactions		1	\$446.72
Account 5015 - Dues & Subscriptions							
10562 - IMSA	2017-00000926	IMSA ID # 105860	Edit	01/01/2017	01/09/2017		100.00
Account 5015 - Dues & Subscriptions Totals				Invoice Transactions		1	\$100.00
Account 8020 - Building Maintenance							
10767 - MENARDS, INC.	98739	Building Maintenance	Edit	12/14/2016	01/09/2017		44.58
Account 8020 - Building Maintenance Totals				Invoice Transactions		1	\$44.58
Account 8135 - Contractual Services							
10340 - EDWARD OCCUPATIONAL HEALTH	00029917-00	Contractual Services	Edit	12/01/2016	01/09/2017		126.00
Account 8135 - Contractual Services Totals				Invoice Transactions		1	\$126.00
Division 02 - Administration Program Totals				Invoice Transactions		4	\$717.30
Division 60 - Street Maintenance Program							
Account 4015 - Electricity/Gas							
10238 - COMED	2017-00000902	Acct # 4293072110	Edit	12/21/2016	01/09/2017		2,198.16
10238 - COMED	2017-00000903	Acct # 1171000026	Edit	12/21/2016	01/09/2017		242.50
10238 - COMED	2017-00000906	Acct # 0768154178	Edit	12/21/2016	01/09/2017		501.02
10238 - COMED	2017-00000912	Acct # 9201675004	Edit	12/13/2016	01/09/2017		19.42
Account 4015 - Electricity/Gas Totals				Invoice Transactions		4	\$2,961.10
Account 5020 - Gas/Oil/Mileage/Carwash							
11681 - PARENT PETROLEUM	1052211	Acct # 222694L	Edit	12/08/2016	01/09/2017		286.58
11166 - TEXOR PETROLEUM CO.	4582785-41501	Gas/Oil/Mileage/Carwash	Edit	12/23/2016	01/09/2017		11,497.89
Account 5020 - Gas/Oil/Mileage/Carwash Totals				Invoice Transactions		2	\$11,784.47
Account 5040.003 - Supplies/Hardware-Salt Purchase							

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
12597 - COMPASS MINERALS AMERICA INC	71564584	Salt	Edit	12/08/2016	01/09/2017		24,598.59
12597 - COMPASS MINERALS AMERICA INC	71565385	Salt	Edit	12/09/2016	01/09/2017		20,935.82
12597 - COMPASS MINERALS AMERICA INC	71569506	Salt	Edit	12/15/2016	01/09/2017		22,537.03
12597 - COMPASS MINERALS AMERICA INC	71573060	Salt	Edit	12/20/2016	01/09/2017		898.38
12597 - COMPASS MINERALS AMERICA INC	71575264	Salt	Edit	12/22/2016	01/09/2017		11,771.95
Account 5040.003 - Supplies/Hardware-Salt Purchase Totals Invoice Transactions 5							\$80,741.77
Account 5055 - Street Sign Maintenance							
10003 - 3M PCX8383	SS41349	Street Sign Maintenance	Edit	12/08/2016	01/09/2017		1,242.00
11207 - TRAFFIC CONTROL & PROTECTION INC	88547	Street Sign Maintenance	Edit	12/13/2016	01/09/2017		2,265.00
Account 5055 - Street Sign Maintenance Totals Invoice Transactions 2							\$3,507.00
Account 5060 - Aggregate Materials							
12005 - BOUGHTON MATERIALS, INC	248445	East Ave Main Break	Edit	12/15/2016	01/09/2017		139.60
Account 5060 - Aggregate Materials Totals Invoice Transactions 1							\$139.60
Account 5095 - Uniforms/Clothing							
10218 - CINTAS CORPORATION #344	344495316	Uniforms	Edit	12/15/2016	01/09/2017		51.42
10218 - CINTAS CORPORATION #344	344498713	Uniforms	Edit	12/22/2016	01/09/2017		51.42
10218 - CINTAS CORPORATION #344	344502171	Uniforms	Edit	12/29/2016	01/09/2017		51.42
Account 5095 - Uniforms/Clothing Totals Invoice Transactions 3							\$154.26
Account 8060 - Vehicle Maintenance							
10018 - ACE HARDWARE KIN-KO STORES, INC	630995/6	Vehicle Maintenance	Edit	12/09/2016	01/09/2017		15.98
10487 - ADVANCE AUTO/AAP FINANCIAL SERVICES	6535634468006	Unit # 1002	Edit	12/09/2016	01/09/2017		104.64
12493 - HD TRUCK EQUIPMENT	5721	Vehicle Maintenance	Edit	12/09/2016	01/09/2017		127.80
10767 - MENARDS, INC.	95690	Vehicle Maintenance	Edit	10/25/2016	01/09/2017		9.99
11020 - ROD BAKER FORD SALES, INC	149953	Unit # 1073	Edit	12/21/2016	01/09/2017		368.19
11020 - ROD BAKER FORD SALES, INC	A13069	Unit # 1032	Edit	12/05/2016	01/09/2017		1,196.90
Account 8060 - Vehicle Maintenance Totals Invoice Transactions 6							\$1,823.50
Account 8130 - Street Light Maintenance							
10265 - CRESCENT ELECTRIC SUPPLY CO.	S502905241.001	Street Light Maintenance	Edit	12/01/2016	01/09/2017		652.55
10265 - CRESCENT ELECTRIC SUPPLY CO.	S502871701.002	Street Light Maintenance	Edit	12/01/2016	01/09/2017		330.53
Account 8130 - Street Light Maintenance Totals Invoice Transactions 2							\$983.08
Account 8131 - Street Maintenance							
11087 - SKC CONSTRUCTION, INC.	2017-00000885	2015 Pavement Crackfilling	Edit	12/19/2016	01/09/2017		50,149.33
Account 8131 - Street Maintenance Totals Invoice Transactions 1							\$50,149.33
Account 8135 - Contractual Services							
10209 - CHOBAR'S TOWING	10579	Unit # 3002	Edit	10/10/2016	01/09/2017		115.00
10631 - JUST SAFETY, LTD.	27614	Contractual Services	Edit	12/16/2016	01/09/2017		73.15
11063 - SHAKER RECRUITMENT ADVERTISING & COMM.	B403640	Customer # 61932	Edit	10/25/2016	01/09/2017		781.00
Account 8135 - Contractual Services Totals Invoice Transactions 3							\$969.15
Account 8135.004 - Snow Removal							
10079 - ANTREX, INC.	3690	Snow Removal	Edit	12/14/2016	01/09/2017		2,842.50

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
10079 - ANTREX, INC.	3689	Snow Removal	Edit	12/14/2016	01/09/2017		2,695.50
10079 - ANTREX, INC.	3688	Snow Removal	Edit	12/14/2016	01/09/2017		2,922.50
10079 - ANTREX, INC.	3695	Snow Removal	Edit	12/23/2016	01/09/2017		4,682.50
10376 - FAZIO LANDSCAPING	11359	Snow Removal	Edit	12/22/2016	01/09/2017		20,532.50
10633 - K&D ENTERPRISE LANDSCAPE MGT., INC	6425	Snow Removal	Edit	12/17/2016	01/09/2017		1,560.00
10633 - K&D ENTERPRISE LANDSCAPE MGT., INC	6454	Snow Removal	Edit	12/19/2016	01/09/2017		8,090.00
10633 - K&D ENTERPRISE LANDSCAPE MGT., INC	6400	Snow Removal	Edit	12/12/2016	01/09/2017		6,825.00
10633 - K&D ENTERPRISE LANDSCAPE MGT., INC	6401	Snow Removal	Edit	12/12/2016	01/09/2017		7,385.00
10633 - K&D ENTERPRISE LANDSCAPE MGT., INC	6416	Snow Removal	Edit	12/13/2016	01/09/2017		1,440.00
11076 - SHREVE SERVICES, INC.	2780	Snow Removal	Edit	12/16/2016	01/09/2017		5,578.00
11076 - SHREVE SERVICES, INC.	2762	Snow Removal	Edit	12/04/2016	01/09/2017		10,082.00
12602 - WINNINGER EXCAVATING INC	15-2968	Snow Removal	Edit	12/19/2016	01/09/2017		4,877.50
12602 - WINNINGER EXCAVATING INC	15-2932	Snow Removal	Edit	12/13/2016	01/09/2017		9,543.25
				Account 8135.004 - Snow Removal Totals		Invoice Transactions 14	\$89,056.25
Account 8160 - Equipment Maintenance							
10018 - ACE HARDWARE KIN-KO STORES, INC	631004/6	Equipment Maintenance	Edit	12/12/2016	01/09/2017		33.88
10487 - ADVANCE AUTO/AAP FINANCIAL SERVICES	6535634167885	Equipment Maintenance	Edit	12/06/2016	01/09/2017		8.07
10038 - ALEXANDER EQUIPMENT COMPANY INC.	129380	Unit # 1050	Edit	12/07/2016	01/09/2017		48.50
10038 - ALEXANDER EQUIPMENT COMPANY INC.	129428	Unit # 1050	Edit	12/09/2016	01/09/2017		37.90
10038 - ALEXANDER EQUIPMENT COMPANY INC.	129187	Unit # 1050	Edit	11/28/2016	01/09/2017		28.20
10038 - ALEXANDER EQUIPMENT COMPANY INC.	129542	Unit #1050	Edit	12/15/2016	01/09/2017		(48.50)
11625 - BURRIS EQUIPMENT CO.	PS06344	Equipment Maintenance	Edit	11/18/2016	01/09/2017		154.62
10187 - CATCHING FLUIDPOWER, INC	6125684	Equipment Maintenance	Edit	11/29/2016	01/09/2017		36.77
10187 - CATCHING FLUIDPOWER, INC	6126496	Equipment Maintenance	Edit	12/01/2016	01/09/2017		8.88
10308 - DICK'S TOWING SERVICE INC	35081	Unit # 1052	Edit	11/10/2016	01/09/2017		315.00
10396 - FLINK COMPANY	51364	Unit # 1014	Edit	11/23/2016	01/09/2017		488.58
10421 - GENUINE PARTS COMPANY	819206	Equipment Maintenance	Edit	11/22/2016	01/09/2017		191.76
12493 - HD TRUCK EQUIPMENT	1110	Equipment Maintenance	Edit	12/19/2016	01/09/2017		167.33
10700 - LEACH ENTERPRISES, INC	902298	Equipment Maintenance	Edit	12/13/2016	01/09/2017		48.03
10700 - LEACH ENTERPRISES, INC	902244	Equipment Maintenance	Edit	12/12/2016	01/09/2017		430.50
10700 - LEACH ENTERPRISES, INC	901814	Equipment Maintenance	Edit	12/02/2016	01/09/2017		67.14
10820 - MONROE TRUCK EQUIPMENT, INC.	315694	Equipment Maintenance	Edit	12/21/2016	01/09/2017		904.05
12294 - RUSH TRUCK CENTER - JOLIET	3004746542	Equipment Maintenance	Edit	12/07/2016	01/09/2017		209.97
11028 - RUSSO POWER EQUIPMENT	3639711	Equipment Maintenance	Edit	12/08/2016	01/09/2017		9.53
11118 - STANDARD EQUIPMENT CO.	C17440	Unit # 1052	Edit	12/06/2016	01/09/2017		741.08
11118 - STANDARD EQUIPMENT CO.	A47813	Unit # 1052	Edit	11/18/2016	01/09/2017		1,932.99
11307 - WHOLESALE DIRECT INC.	000224512	Equipment Maintenance	Edit	11/21/2016	01/09/2017		321.90
				Account 8160 - Equipment Maintenance Totals		Invoice Transactions 22	\$6,136.18
				Division 60 - Street Maintenance Program Totals		Invoice Transactions 65	\$248,405.69
				Unit 08 - Street Department Totals		Invoice Transactions 69	\$249,122.99

Unit 09 - Community Development
Division 20 - Planning Program

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
Account 3000 - Travel/Training							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000869	Proulx	Paid by EFT # 442	11/28/2016	12/21/2016	12/21/2016	25.00
Account 3000 - Travel/Training Totals Invoice Transactions 1							\$25.00
Account 5005 - Office Supplies/Postage							
10891 - OFF THE PRESS	20784	Office Supplies	Edit	12/10/2016	01/09/2017		24.33
11938 - PITNEY BOWES, INC	2017-00000908	Acct # 8000-9090-0483-2064	Edit	12/08/2016	01/09/2017		200.00
11278 - WAREHOUSE DIRECT	3304321-1	Office Supplies	Edit	12/16/2016	01/09/2017		60.40
Account 5005 - Office Supplies/Postage Totals Invoice Transactions 3							\$284.73
Account 8097 - Special Projects and Programs							
12600 - LUNAR WRKSHIP	20161227a	Video Production	Edit	12/27/2016	01/09/2017		833.33
Account 8097 - Special Projects and Programs Totals Invoice Transactions 1							\$833.33
Account 8225 - Engineering Fees							
10131 - BAXTER & WOODMAN, INC.	0187389	New Aldi	Edit	08/25/2016	01/09/2017		891.60
Account 8225 - Engineering Fees Totals Invoice Transactions 1							\$891.60
Division 20 - Planning Program Totals Invoice Transactions 6							\$2,034.66
Division 21 - Building Program							
Account 3000 - Travel/Training							
10165 - BUILDING & FIRE CODE ACADEMY	49604	Heneghan- 1/9/17-1/13/17	Edit	12/09/2016	01/09/2017		750.00
Account 3000 - Travel/Training Totals Invoice Transactions 1							\$750.00
Account 5005 - Office Supplies/Postage							
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		477.00
10891 - OFF THE PRESS	20784	Office Supplies	Edit	12/10/2016	01/09/2017		69.34
11938 - PITNEY BOWES, INC	2017-00000908	Acct # 8000-9090-0483-2064	Edit	12/08/2016	01/09/2017		200.00
11938 - PITNEY BOWES, INC	2017-00000909	Acct # 8000-9090-0977-7884	Edit	12/07/2016	01/09/2017		141.89
Account 5005 - Office Supplies/Postage Totals Invoice Transactions 4							\$888.23
Account 5015 - Dues & Subscriptions							
10510 - IAEI	2017-00000935	Mitchell- 1 Year Membership	Edit	12/16/2016	01/09/2017		120.00
Account 5015 - Dues & Subscriptions Totals Invoice Transactions 1							\$120.00
Division 21 - Building Program Totals Invoice Transactions 6							\$1,758.23
Unit 09 - Community Development Totals Invoice Transactions 12							\$3,792.89
Fund 01 - General Fund Totals Invoice Transactions 218							\$1,013,336.22
Fund 02 - Water and Sewer Fund							
Account 0210.220 - Federal W/H Payable							
10578 - INTERNAL REVENUE SERVICE	2017-00000891	FICA - FICA*	Paid by Check # 112313	12/30/2016	12/30/2016	12/30/2016	6,914.15
Account 0210.220 - Federal W/H Payable Totals Invoice Transactions 1							\$6,914.15
Account 0210.222 - FICA Payable							
10578 - INTERNAL REVENUE SERVICE	2017-00000891	FICA - FICA*	Paid by Check # 112313	12/30/2016	12/30/2016	12/30/2016	3,114.67
Account 0210.222 - FICA Payable Totals Invoice Transactions 1							\$3,114.67
Account 0210.223 - Medicare W/H Payable							

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
10578 - INTERNAL REVENUE SERVICE	2017-00000891	FICA - FICA*	Paid by Check # 112313	12/30/2016	12/30/2016	12/30/2016	781.74
Account 0210.223 - Medicare W/H Payable Totals Invoice Transactions 1							781.74
Account 0210.237 - IMRF Payable							
10527 - ILL MUNICIPAL RETIREMENT REGULAR	2017-00000889	IMRF - Illinois Municipal Retirement *	Paid by Check # 112311	12/30/2016	12/30/2016	12/30/2016	25,307.36
Account 0210.237 - IMRF Payable Totals Invoice Transactions 1							25,307.36
Account 0210.241 - Deferred Comp. Plan							
10315 - DIVERSIFIED INVESTMENT ADVISORS	2017-00000887	457-IPPFA-PCT - Deferred Comp IPPFA*	Paid by Check # 112309	12/30/2016	12/30/2016	12/30/2016	691.03
10774 - METLIFE	2017-00000892	457-METLIFE-PCT - Deferred Comp Metlife*	Paid by Check # 112314	12/30/2016	12/30/2016	12/30/2016	707.50
11758 - VANTAGEPOINT TRANSFER AGENTS-306593	2017-00000896	457-ICMA-FLAT - Deferred Comp ICMA*	Paid by Check # 112318	12/30/2016	12/30/2016	12/30/2016	316.25
Account 0210.241 - Deferred Comp. Plan Totals Invoice Transactions 3							1,714.78
Account 0210.243 - United Way Donations							
11244 - UNITED WAY OF WILL COUNTY	2017-00000895	UNITED WAY - United Way of Will County	Paid by Check # 112317	12/30/2016	12/30/2016	12/30/2016	10.02
Account 0210.243 - United Way Donations Totals Invoice Transactions 1							10.02
Account 0210.246 - Child Support/Maintenance Assignment							
11124 - STATE DISBURSEMENT UNIT	2017-00000894	CHILD SUPPORT - Child Support Wage Assignment*	Paid by Check # 112316	12/30/2016	12/30/2016	12/30/2016	852.53
Account 0210.246 - Child Support/Maintenance Assignment Totals Invoice Transactions 1							852.53
Account 0210.247 - Employee Insurance Benefit							
11154 - SWAHM-KIM AUCHSTETTER	2017-00000936	January 2017 Insurance	Paid by EFT # 446	12/30/2016	12/30/2016	12/30/2016	25,090.39
11272 - VSP	2017-00000898	VIS EMP PD - Vision employee paid*	Paid by Check # 112320	12/30/2016	12/30/2016	12/30/2016	403.02
Account 0210.247 - Employee Insurance Benefit Totals Invoice Transactions 2							25,493.41
Unit 10 - Water Department							
Division 02 - Administration Program							
Account 3000 - Travel/Training							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000868	Persons	Paid by EFT # 441	11/28/2016	12/21/2016	12/21/2016	585.13
Account 3000 - Travel/Training Totals Invoice Transactions 1							585.13
Account 4005 - Cellular Phones/Pagers							
10058 - AMERICAN MESSAGING	U1165213QL	Cell Phones	Edit	12/15/2016	01/09/2017		25.50
Account 4005 - Cellular Phones/Pagers Totals Invoice Transactions 1							25.50
Account 5005 - Office Supplies/Postage							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000868	Persons	Paid by EFT # 441	11/28/2016	12/21/2016	12/21/2016	23.50
10018 - ACE HARDWARE KIN-KO STORES, INC	631029/6	Office Supplies	Edit	12/20/2016	01/09/2017		2.99
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		551.74
11938 - PITNEY BOWES, INC	2017-00000908	Acct # 8000-9090-0483-2064	Edit	12/08/2016	01/09/2017		200.00
11938 - PITNEY BOWES, INC	2017-00000909	Acct # 8000-9090-0977-7884	Edit	12/07/2016	01/09/2017		141.47
11278 - WAREHOUSE DIRECT	3319022-0	Office Supplies	Edit	12/29/2016	01/09/2017		5.69

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
12396 - WESCO RECEIVABLES CORP	664430	Office Supplies	Edit	12/07/2016	01/09/2017		21.00
11318 - WILL COUNTY RECORDER	2017-00000915	11/16/16 Lien	Edit	11/16/2016	01/09/2017		37.75
Account 5005 - Office Supplies/Postage Totals Invoice Transactions 8							\$984.14
Account 5075 - Sand & Gravel							
12005 - BOUGHTON MATERIALS, INC	248445	East Ave Main Break	Edit	12/15/2016	01/09/2017		127.60
Account 5075 - Sand & Gravel Totals Invoice Transactions 1							\$127.60
Account 5080 - Water Meters							
10463 - HD SUPPLY WATERWORKS, LTD.	G536132	Water Meters	Edit	12/13/2016	01/09/2017		3,255.35
10463 - HD SUPPLY WATERWORKS, LTD.	G546356	Water Meters	Edit	12/13/2016	01/09/2017		5,130.00
10463 - HD SUPPLY WATERWORKS, LTD.	G191868	Water Meters	Edit	12/05/2016	01/09/2017		3,375.00
Account 5080 - Water Meters Totals Invoice Transactions 3							\$11,760.35
Account 8135 - Contractual Services							
10389 - FIRST MIDWEST BANK - LOCKBOX	2017-00000938	December 2016 Lockbox Fees	Paid by EFT # 40	12/31/2016	12/31/2016	12/31/2016	220.21
10098 - ARRO LABORATORIES, INC.	50677	Contractual Services	Edit	12/16/2016	01/09/2017		399.30
10131 - BAXTER & WOODMAN, INC.	0189668	Drauden Rd. ROW< WM &	Edit	12/15/2016	01/09/2017		2,714.02
10131 - BAXTER & WOODMAN, INC.	0189673	Lockport St Alley	Edit	12/15/2016	01/09/2017		540.00
10131 - BAXTER & WOODMAN, INC.	0188522	Drauden Road-ROW, WM &	Edit	10/20/2016	01/09/2017		6,292.51
10631 - JUST SAFETY, LTD.	27614	Contractual Services	Edit	12/16/2016	01/09/2017		72.92
12389 - UMB BANK	2017-00000916	PL82	Edit	12/12/2016	01/09/2017		172.25
12389 - UMB BANK	2017-00000917	PL81	Edit	12/12/2016	01/09/2017		172.25
12389 - UMB BANK	2017-00000919	PLF3	Edit	12/12/2016	01/09/2017		172.25
12389 - UMB BANK	2017-00000922	PL07	Edit	12/12/2016	01/09/2017		172.25
Account 8135 - Contractual Services Totals Invoice Transactions 10							\$10,927.96
Division 02 - Administration Program Totals Invoice Transactions 24							\$24,410.68
Division 30 - Water Distribution Program							
Account 4015 - Electricity/Gas							
10238 - COMED	2017-00000910	Acct # 1101143016	Edit	12/19/2016	01/09/2017		124.85
10868 - NICOR	2017-00000904	Acct # 82178910004	Edit	12/19/2016	01/09/2017		157.55
10868 - NICOR	2017-00000937	Acct # 84403020005	Edit	12/28/2016	01/09/2017		92.92
Account 4015 - Electricity/Gas Totals Invoice Transactions 3							\$375.32
Account 5005 - Office Supplies/Postage							
11222 - TRIPLE S VENDING	D1332	Office Supplies	Edit	12/28/2016	01/09/2017		4.38
Account 5005 - Office Supplies/Postage Totals Invoice Transactions 1							\$4.38
Account 5020 - Gas/Oil/Mileage/Carwash							
11681 - PARENT PETROLEUM	1052211	Acct # 222694L	Edit	12/08/2016	01/09/2017		285.71
Account 5020 - Gas/Oil/Mileage/Carwash Totals Invoice Transactions 1							\$285.71
Account 5040 - Supplies/Hardware							
10767 - MENARDS, INC.	98832	Supplies	Edit	12/15/2016	01/09/2017		102.84

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
Account 5040 - Supplies/Hardware Totals				Invoice Transactions 1			\$102.84
Account 8020 - Building Maintenance							
10325 - DREISILKER ELECTRIC MOTORS, INC.	I030633	Building Maintenance	Edit	12/05/2016	01/09/2017		13.70
11750 - MECHANICAL INC	CHI166167	Building Maintenance	Edit	12/04/2016	01/09/2017		170.00
Account 8020 - Building Maintenance Totals				Invoice Transactions 2			\$183.70
Account 8135 - Contractual Services							
10239 - COMMERCIAL ELECTRONIC SYSTEMS	25159	Contractual Services	Edit	12/19/2016	01/09/2017		706.00
Account 8135 - Contractual Services Totals				Invoice Transactions 1			\$706.00
Account 8185 - System Maintenance							
10101 - ASSOCIATED TECHNICAL SERV	28184	System Maintenance	Edit	12/15/2016	01/09/2017		905.00
10437 - GRAINGER	9303170865	System Maintenance	Edit	12/12/2016	01/09/2017		27.87
11576 - LAI LTD	16-14220	System Maintenance	Edit	12/06/2016	01/09/2017		1,928.12
11240 - UNDERGROUND PIPE & VALVE CO	019640	System Maintenance	Edit	12/22/2016	01/09/2017		198.00
11240 - UNDERGROUND PIPE & VALVE CO	019601	System Maintenance	Edit	12/19/2016	01/09/2017		478.00
11240 - UNDERGROUND PIPE & VALVE CO	019562	System Maintenance	Edit	12/14/2016	01/09/2017		219.00
Account 8185 - System Maintenance Totals				Invoice Transactions 6			\$3,755.99
Division 30 - Water Distribution Program Totals				Invoice Transactions 15			\$5,413.94
Unit 10 - Water Department Totals				Invoice Transactions 39			\$29,824.62
Unit 11 - Sewer Department							
Division 02 - Administration Program							
Account 3000 - Travel/Training							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000868	Persons	Paid by EFT # 441	11/28/2016	12/21/2016	12/21/2016	585.13
Account 3000 - Travel/Training Totals				Invoice Transactions 1			\$585.13
Account 4005 - Cellular Phones/Pagers							
10058 - AMERICAN MESSAGING	U1165213QL	Cell Phones	Edit	12/15/2016	01/09/2017		25.51
Account 4005 - Cellular Phones/Pagers Totals				Invoice Transactions 1			\$25.51
Account 5005 - Office Supplies/Postage							
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000868	Persons	Paid by EFT # 441	11/28/2016	12/21/2016	12/21/2016	23.50
10018 - ACE HARDWARE KIN-KO STORES, INC	631029/6	Office Supplies	Edit	12/20/2016	01/09/2017		3.00
11613 - CHICAGO OFFICE PRODUCTS, CO	2017-00000933	December 2016	Edit	12/30/2016	01/09/2017		273.74
11938 - PITNEY BOWES, INC	2017-00000908	Acct # 8000-9090-0483-2064	Edit	12/08/2016	01/09/2017		200.00
11938 - PITNEY BOWES, INC	2017-00000909	Acct # 8000-9090-0977-7884	Edit	12/07/2016	01/09/2017		141.47
11278 - WAREHOUSE DIRECT	3319022-0	Office Supplies	Edit	12/29/2016	01/09/2017		5.69
11318 - WILL COUNTY RECORDER	2017-00000915	11/16/16 Lien	Edit	11/16/2016	01/09/2017		37.75
Account 5005 - Office Supplies/Postage Totals				Invoice Transactions 7			\$685.15
Account 8135 - Contractual Services							
10389 - FIRST MIDWEST BANK - LOCKBOX	2017-00000938	December 2016 Lockbox Fees	Paid by EFT # 40	12/31/2016	12/31/2016	12/31/2016	220.14
10131 - BAXTER & WOODMAN, INC.	0189668	Drauden Rd. ROW< WM &	Edit	12/15/2016	01/09/2017		2,714.03
10131 - BAXTER & WOODMAN, INC.	0188522	Drauden Road-ROW, WM &	Edit	10/20/2016	01/09/2017		6,292.51

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
10631 - JUST SAFETY, LTD.	27614	Contractual Services	Edit	12/16/2016	01/09/2017		72.93
12389 - UMB BANK	2017-00000916	PL82	Edit	12/12/2016	01/09/2017		172.25
12389 - UMB BANK	2017-00000917	PL81	Edit	12/12/2016	01/09/2017		172.25
12389 - UMB BANK	2017-00000919	PLF3	Edit	12/12/2016	01/09/2017		172.25
12389 - UMB BANK	2017-00000922	PL07	Edit	12/12/2016	01/09/2017		172.25
				Account 8135 - Contractual Services Totals		Invoice Transactions 8	\$9,988.61
				Division 02 - Administration Program Totals		Invoice Transactions 17	\$11,284.40
Division 40 - Sewer Treatment Program							
Account 4015 - Electricity/Gas							
10238 - COMED	2017-00000905	Acct # 0066136025	Edit	12/21/2016	01/09/2017		61.55
10238 - COMED	2017-00000911	Acct # 0195025060	Edit	12/19/2016	01/09/2017		57.70
10238 - COMED	2017-00000913	Acct # 1459002013	Edit	12/15/2016	01/09/2017		56.13
10868 - NICOR	2017-00000914	Acct # 39188020000	Edit	12/12/2016	01/09/2017		222.36
10868 - NICOR	2017-00000924	Acct # 05663020005	Edit	12/15/2016	01/09/2017		59.88
				Account 4015 - Electricity/Gas Totals		Invoice Transactions 5	\$457.62
Account 5005 - Office Supplies/Postage							
11222 - TRIPLE S VENDING	D1332	Office Supplies	Edit	12/28/2016	01/09/2017		4.39
				Account 5005 - Office Supplies/Postage Totals		Invoice Transactions 1	\$4.39
Account 5010 - Replacement Supplies							
10767 - MENARDS, INC.	98812	Replacement Supplies	Edit	12/15/2016	01/09/2017		25.55
				Account 5010 - Replacement Supplies Totals		Invoice Transactions 1	\$25.55
Account 5020 - Gas/Oil/Mileage/Carwash							
11681 - PARENT PETROLEUM	1052211	Acct # 222694L	Edit	12/08/2016	01/09/2017		285.71
				Account 5020 - Gas/Oil/Mileage/Carwash Totals		Invoice Transactions 1	\$285.71
Account 5040 - Supplies/Hardware							
10767 - MENARDS, INC.	98714	Supplies	Edit	12/13/2016	01/09/2017		296.29
				Account 5040 - Supplies/Hardware Totals		Invoice Transactions 1	\$296.29
Account 5070 - Chemicals							
10961 - POLYDYNE INC	1077945	Chemicals	Edit	09/19/2016	01/09/2017		1,962.00
				Account 5070 - Chemicals Totals		Invoice Transactions 1	\$1,962.00
Account 5095 - Uniforms/Clothing							
10218 - CINTAS CORPORATION #344	344495316	Uniforms	Edit	12/15/2016	01/09/2017		51.42
10218 - CINTAS CORPORATION #344	344498713	Uniforms	Edit	12/22/2016	01/09/2017		51.42
10218 - CINTAS CORPORATION #344	344502171	Uniforms	Edit	12/29/2016	01/09/2017		51.42
				Account 5095 - Uniforms/Clothing Totals		Invoice Transactions 3	\$154.26
Account 8135 - Contractual Services							
10274 - CUMMINS NPOWER, LLC	711-23411	Contractual Services	Edit	07/22/2016	01/09/2017		1,007.56
10274 - CUMMINS NPOWER, LLC	711-23412	Contractual Services	Edit	07/22/2016	01/09/2017		928.97

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
10274 - CUMMINS NPOWER, LLC	711-23413	Contractual Services	Edit	07/22/2016	01/09/2017		1,002.70
10274 - CUMMINS NPOWER, LLC	711-23416	Contractual Services	Edit	07/22/2016	01/09/2017		2,928.41
10274 - CUMMINS NPOWER, LLC	711-23415	Contractual Services	Edit	07/22/2016	01/09/2017		2,928.41
10274 - CUMMINS NPOWER, LLC	711-23414	Contractual Services	Edit	07/22/2016	01/09/2017		1,174.20
10386 - FIRST ENVIRONMENTAL LABORATORIES, INC.	132100	Contractual Services	Edit	12/12/2016	01/09/2017		108.00
10386 - FIRST ENVIRONMENTAL LABORATORIES, INC.	132070	Contractual Services	Edit	12/09/2016	01/09/2017		40.50
10986 - R&R SEPTIC AND SEWER SERVICE	15-16481	Contractual Services	Edit	12/08/2016	01/09/2017		350.00
10986 - R&R SEPTIC AND SEWER SERVICE	15-16476	Contractual Services	Edit	12/08/2016	01/09/2017		1,000.00
12326 - XYLEM WATER SOLUTIONS USA, INC	3556934207	Contractual Services	Edit	12/08/2016	01/09/2017		1,240.00
				Account 8135 - Contractual Services Totals		Invoice Transactions 11	\$12,708.75
Account 8160 - Equipment Maintenance							
10018 - ACE HARDWARE KIN-KO STORES, INC	631017/6	Equipment Maintenance	Edit	12/15/2016	01/09/2017		26.57
10373 - FASTENAL COMPANY	ILPLA19260	Equipment Maintenance	Edit	12/07/2016	01/09/2017		89.91
				Account 8160 - Equipment Maintenance Totals		Invoice Transactions 2	\$116.48
Account 8160.002 - Maintenance-James Street							
12326 - XYLEM WATER SOLUTIONS USA, INC	R2016-CHI-0221	Repair Flygt Pump James Street	Edit	12/06/2016	01/09/2017		4,212.46
				Account 8160.002 - Maintenance-James Street Totals		Invoice Transactions 1	\$4,212.46
Account 8185 - System Maintenance							
10373 - FASTENAL COMPANY	ILPLA19307	System Maintenance	Edit	12/08/2016	01/09/2017		27.52
				Account 8185 - System Maintenance Totals		Invoice Transactions 1	\$27.52
				Division 40 - Sewer Treatment Program Totals		Invoice Transactions 28	\$20,251.03
				Unit 11 - Sewer Department Totals		Invoice Transactions 45	\$31,535.43
Unit 12 - Utility Expansion							
Division 91 - Capital							
Account 8133.004 - Rt 30 Water main-Kuusakoski to Tower 2							
10131 - BAXTER & WOODMAN, INC.	0189666	Rt 30 Water Main	Edit	12/15/2016	01/09/2017		9,756.70
				Account 8133.004 - Rt 30 Water main-Kuusakoski to Tower 2 Totals		Invoice Transactions 1	\$9,756.70
Account 8134.002 - Pump Station Improvements							
12396 - WESCO RECEIVABLES CORP	550537	127th Street Pump Station	Edit	10/20/2016	01/09/2017		37,630.00
12396 - WESCO RECEIVABLES CORP	628117	127th Street Pump Station	Edit	11/18/2016	01/09/2017		4,615.00
				Account 8134.002 - Pump Station Improvements Totals		Invoice Transactions 2	\$42,245.00
				Division 91 - Capital Totals		Invoice Transactions 3	\$52,001.70
				Unit 12 - Utility Expansion Totals		Invoice Transactions 3	\$52,001.70
				Fund 02 - Water and Sewer Fund Totals		Invoice Transactions 98	\$177,550.41
Fund 04 - Motor Fuel Tax							
Unit 00 - Non-Departmental							
Division 91 - Capital							
Account 9150 - Street Improvements							
10131 - BAXTER & WOODMAN, INC.	0189111	2016 MFT Construction Asst	Edit	11/17/2016	01/09/2017		15,253.87
10131 - BAXTER & WOODMAN, INC.	0189669	MFT Audit Assistance	Edit	12/15/2016	01/09/2017		787.50
10131 - BAXTER & WOODMAN, INC.	0189671	2016 MFT Construction Asst	Edit	12/15/2016	01/09/2017		8,677.75
				Account 9150 - Street Improvements Totals		Invoice Transactions 3	\$24,719.12

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
				Division 91 - Capital Totals	Invoice Transactions	3	\$24,719.12
				Unit 00 - Non-Departmental Totals	Invoice Transactions	3	\$24,719.12
				Fund 04 - Motor Fuel Tax Totals	Invoice Transactions	3	\$24,719.12
Fund 11 - Capital Improvement Fund							
Account 0500.502 - Utility Tax							
11429 - AZAVAR AUDIT SOLUTIONS, INC	12724	January 2017	Edit	01/01/2017	01/09/2017		8,622.10
				Account 0500.502 - Utility Tax Totals	Invoice Transactions	1	\$8,622.10
Unit 00 - Non-Departmental							
Division 00 - Non-Divisional							
Account 8135 - Contractual Services							
12415 - AMERICAN TRAFFIC SOLUTIONS	INV00023488	Contractual Services	Edit	11/30/2016	01/09/2017		9,190.00
				Account 8135 - Contractual Services Totals	Invoice Transactions	1	\$9,190.00
				Division 00 - Non-Divisional Totals	Invoice Transactions	1	\$9,190.00
Division 91 - Capital							
Account 9120.008 - Machinery and Equipment-Public Works							
12112 - BLUETARP FINANCIAL	36851739	Machinery & Equipment	Edit	12/14/2016	01/09/2017		243.68
10585 - INTERSTATE ALL BATTERY CENTER	1915201016142	Machinery & Equipment	Edit	12/09/2016	01/09/2017		117.40
				Account 9120.008 - Machinery and Equipment-Public Works Totals	Invoice Transactions	2	\$361.08
Account 9152.004 - Settler's Park-Campus Refresh							
12155 - SOIL AND MATERIAL CONSULTANTS, INC	41100	Settler's Park Refresh	Edit	09/30/2016	01/09/2017		340.00
12155 - SOIL AND MATERIAL CONSULTANTS, INC	41189	Settler's Park Refresh	Edit	10/31/2016	01/09/2017		272.50
12155 - SOIL AND MATERIAL CONSULTANTS, INC	41128	Public Parking Improvements	Edit	09/30/2016	01/09/2017		1,007.50
12155 - SOIL AND MATERIAL CONSULTANTS, INC	41198	Public Parking Improvements	Edit	10/30/2016	01/09/2017		30.00
				Account 9152.004 - Settler's Park-Campus Refresh Totals	Invoice Transactions	4	\$1,650.00
Account 9165 - Roadway Improvements							
10281 - D CONSTRUCTION INC.	2017-00000886	2016 Lockport St Resurfacing/Parking Lots	Edit	12/22/2016	01/09/2017		66,186.53
				Account 9165 - Roadway Improvements Totals	Invoice Transactions	1	\$66,186.53
Account 9165.009 - 143rd St. Extension Phase 2							
10262 - CRAWFORD, MURPHY & TILLY, INC.	111446	143rd St Extension	Edit	11/17/2016	01/09/2017		48,982.57
				Account 9165.009 - 143rd St. Extension Phase 2 Totals	Invoice Transactions	1	\$48,982.57
Account 9165.028 - Renwick Corridor							
10131 - BAXTER & WOODMAN, INC.	0189663	Renwick Road Improvements	Edit	12/15/2016	01/09/2017		539.59
				Account 9165.028 - Renwick Corridor Totals	Invoice Transactions	1	\$539.59
Account 9165.029 - Rt 30 Reconstruction-Village Portion							
10131 - BAXTER & WOODMAN, INC.	0189098	Route 30 Redevelopment	Edit	11/17/2016	01/09/2017		370.00
				Account 9165.029 - Rt 30 Reconstruction-Village Portion Totals	Invoice Transactions	1	\$370.00
				Division 91 - Capital Totals	Invoice Transactions	10	\$118,089.77
				Unit 00 - Non-Departmental Totals	Invoice Transactions	11	\$127,279.77
				Fund 11 - Capital Improvement Fund Totals	Invoice Transactions	12	\$135,901.87
Fund 14 - D.A.R.E. Fund							
Unit 00 - Non-Departmental							
Division 00 - Non-Divisional							
Account 8245 - D.A.R.E. Program							

Vendor	Invoice No.	Invoice Description	Status	Invoice Date	G/L Date	Payment Date	Invoice Amount
10387 - FIRST MIDWEST - BANKCARD SERVICES	2017-00000872	Konopek-DARE	Paid by EFT # 2	11/28/2016	12/21/2016	12/21/2016	1,966.97
10924 - PETTY CASH - PD	7688	Explorers Christmas Party	Paid by Check # 1666	12/13/2016	12/22/2016	12/22/2016	47.34
10924 - PETTY CASH - PD	7692	Explorers Christmas	Paid by Check # 1666	12/19/2016	12/22/2016	12/22/2016	21.66
11256 - MARTY VAN HEESWIJK	2017-00000883	Explorers Supplies	Paid by Check # 1667	12/18/2016	12/22/2016	12/22/2016	119.92
12522 - PROGRESS PROMOTIONAL PRODUCTS CO	125440	D.A.R.E.	Edit	11/16/2016	01/09/2017		4,435.50
12522 - PROGRESS PROMOTIONAL PRODUCTS CO	125489	D.A.R.E.	Edit	11/29/2016	01/09/2017		1,675.00
12106 - RAINBOW COUNCIL	449	Explorer Post #127	Edit	12/13/2016	01/09/2017		184.00
				Account 8245 - D.A.R.E. Program Totals		Invoice Transactions 7	\$8,450.39
				Division 00 - Non-Divisional Totals		Invoice Transactions 7	\$8,450.39
				Unit 00 - Non-Departmental Totals		Invoice Transactions 7	\$8,450.39
				Fund 14 - D.A.R.E. Fund Totals		Invoice Transactions 7	\$8,450.39
Fund 17 - Tax Increment Financing Fund							
Unit 00 - Non-Departmental							
Division 91 - Capital							
Account 8135 - Contractual Services							
10281 - D CONSTRUCTION INC.	2017-00000886	2016 Lockport St Resurfacing/Parking Lots	Edit	12/22/2016	01/09/2017		126,596.79
				Account 8135 - Contractual Services Totals		Invoice Transactions 1	\$126,596.79
				Division 91 - Capital Totals		Invoice Transactions 1	\$126,596.79
				Unit 00 - Non-Departmental Totals		Invoice Transactions 1	\$126,596.79
				Fund 17 - Tax Increment Financing Fund Totals		Invoice Transactions 1	\$126,596.79
				Grand Totals		Invoice Transactions 339	\$1,486,554.80

Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-179-

Submitted by: Michelle Gibas

Submitting Department: Administration Department

Meeting Date: January 9, 2017

SUBJECT

Seeking Board consideration of a motion to execute the Intergovernmental Agreement with PACE, to grant a non-exclusive license for Village owned property for the purpose of constructing and operating a Park-n-Ride facility.

Recommendation:

ATTACHMENTS

- [PACE IGA Staff Report and Agreement](#)

MEMORANDUM

To: Mayor Collins and Trustees

From: Brian Murphy, Village Administrator

Date: January 3, 2017

Re: PACE Agreement



Background Findings

The Village of Plainfield previously purchased fifty-eight (58) acres of unimproved property located on Van Dyke Road in the Village (the "Property"), to facilitate the then-proposed STAR Line railway project. While that project is no longer viable, public transportation needs for residents of the Village remain.

Recently, PACE - the Suburban Bus Division of the Regional Transportation Authority, sought the Village's cooperation to enter into an agreement granting PACE a non-exclusive license to a portion of the Property, for the purpose of constructing and operating a PACE Park-n-Ride facility. PACE has asked the Village to enter into an agreement, substantially in the form attached hereto, (the "Agreement"), to facilitate the construction and operation of the proposed Park-n-Ride facility.

Staff has reviewed the Agreement and finds its terms and conditions to be appropriate, as well as necessary to address the public transportation needs of residents of the Village.

Policy Considerations

Execution of the Agreement does not present or create any policy considerations.

Financial Considerations

The Village's financial considerations are set forth in the attached proposed Agreement.

Recommendation

Staff recommends the Village Board authorize the Village President to execute the Intergovernmental Agreement with PACE, to grant a non-exclusive license for Village owned property for the purpose of constructing and operating a Park-n-Ride facility.

**THIS DOCUMENT PREPARED BY
AND AFTER RECORDING RETURN
TO:**

**Pace, the Suburban Bus Division of the
Regional Transportation Authority
550 West Algonquin Road
Arlington Heights, Illinois 60005
Attn: Legal Department**

INTERGOVERNMENTAL AGREEMENT

This Intergovernmental Agreement (“Agreement”) is entered into this ____ day of January, 2017, by and between Pace, the Suburban Bus Division of the Regional Transportation Authority, an Illinois Municipal Corporation (“Pace” or “Licensee”), and the Village of Plainfield (“Village” or “Licensor”). Pace and Plainfield are individually referred to herein as a “Party” and collectively referred to herein as the “Parties.”

RECITALS

WHEREAS, the Constitution of the State of Illinois, 1970, Article VII, Section 10, authorizes units of local government to contract or otherwise associate among themselves in any manner not prohibited by law or ordinance; and

WHEREAS, the provisions of the Intergovernmental Cooperation Act, (5 ILCS 220/1 *et seq.*), authorize and encourage intergovernmental cooperation; and

WHEREAS, Pace and the Village are units of government within the meaning of the Constitution of the State of Illinois, 1970, Article VII, Section 10, having the power and authority to enter into an intergovernmental agreement; and

WHEREAS, the Village is the fee simple title holder of the property located on Van Dyke Road south of 143rd Street in Plainfield, Illinois (“the Property”) and more fully identified in the legal description attached as Exhibit A, and incorporated herein by reference to this Agreement; and the Village has the power and authority to grant rights and privileges with respect thereto; and

WHEREAS, Pace desires to acquire a non-exclusive license to use that portion of the Property identified on the attached Exhibit B, incorporated herein by reference to this Agreement (the “Licensed Premises”), for the purpose of constructing a Pace Park-n-Ride (“PNR”) sufficient to accommodate up to 400 parking spaces and an additional 200 adjacent parking spaces as expansion; and

WHEREAS, the Parties also envision the construction of a Pace bus garage on the Property in the future; and

WHEREAS, the Parties, pursuant to the terms set forth in this Agreement, desire to memorialize their respective obligations and responsibilities regarding design, construction, funding and use of the Property and the Licensed Premises.

NOW, THEREFORE, in consideration of the aforementioned recitals and the mutual covenants contained herein, the Parties hereto agree as follows:

I. TERM

This Agreement shall become effective on January 31, 2017 at 12:00 a.m. and it shall terminate on January 30, 2057 at 11:59 p.m., unless terminated earlier, by either Party, in accordance with the terms of this Agreement.

II. LICENSE

A. The Village hereby grants to Pace and Pace hereby accepts a non-exclusive license to enter and use the Licensed Premises for the sole purposes of operating a PNR, subject to the terms and conditions set forth herein.

B. The acquisition or transfer of property is not required for the PNR. It is understood by the Parties that there will be no exchange of any ownership interest in the Property by the Village for purposes of this Agreement.

C. The Village's grant of a non-exclusive license to Pace to enter and use the Licensed Premises for operation of the PNR, does not preclude the Village from entering upon or using the Licensed Premises during the term of this Agreement. The Village's use of the Licensed Premises during the term of the Agreement shall be coordinated between the Parties. The Parties agree that the Village shall not use the Licensed Premises at any time or for any purpose which would interfere with Pace's operation of the PNR.

III. PNR

Pace's PNR shall include approximately 400 parking spaces in Phase I. Pace shall have the option to expand the PNR by an additional 200 parking spaces in its Phase II Build-Out. At a later date, and subject to available funding, the Parties may also agree to extend the use of the Property, by written approval of both Parties, for the purpose of constructing a bus garage for the parking and storage of buses owned and operated by Pace.

IV. ENGINEERING

A. In consideration of the Village granting to Pace a license to use the Licensed Premises, the Village shall be responsible for the design, engineering and construction of the PNR and shall prepare probable construction estimates and contract documents, and shall also obtain necessary surveys and prepare the final plans and specifications for the PNR.

B. In order for the Village to design and engineer the PNR, the Village agrees to be responsible for letting bids for construction of the PNR.

C. The Village will coordinate with Pace to ensure that the PNR design and construction documents meet all applicable State, Federal, and Pace procurement rules and requirements.

D. Pace shall have the right to attend and participate in all design and engineering meetings.

E. During the design and preparation of the plans and specifications for the PNR, the Village shall submit the design plans and specifications to Pace for its review and approval at the following stages of plan preparation:

- i) At 30% completion of design and plan preparation;
- ii) At 60% completion of design and plan preparation; and
- iii) At 100% completion (final) of design and plan preparation.

F. Pace shall have no responsibility for the design, engineering, construction, contractors work, payments to contractors or sub-contractors, completion of the project, or close out of the design and plan preparation.

V. CONSTRUCTION

A. In consideration of the Village granting to Pace a license to use the Licensed Premises, the Village shall advertise and receive bids, award the contract(s), provide construction engineering inspections and cause the PNR to be constructed in accordance with the approved plans and specifications.

B. The Village shall also work with Pace to ensure that the PNR construction documents meet all applicable State, Federal, and Pace procurement rules and requirements.

C. Pace shall have no responsibility for the design, engineering, construction, contractors work, payments to contractors or sub-contractors, completion of the project, or close out of construction of the PNR.

D. Pace shall not have any direct financial obligations to third parties in connection with the design, engineering, or construction of the PNR.

E. Construction shall commence only after Pace provides the Village with written direction to proceed, which written direction shall not be unreasonably withheld.

F. Pace has the right to conduct periodic inspections of the Licensed Premises during construction of the PNR. The Village shall address any concerns brought to it by Pace based upon such inspections; however, the Village shall have no obligation to modify the construction plans for the PNR after written approval of such plans is provided to the Village by Pace pursuant to subparagraph E above.

G. Pace shall participate in the final inspection of the PNR.

VI. FINANCIAL

A. Notwithstanding anything contained within this Agreement to the contrary, subject to and contingent upon Pace's receipt of funding approval and any other required approvals from the Pace Board of Directors and/or The Regional Transportation Authority, Pace shall reimburse the Village for all actual design, engineering, construction oversight, and construction costs of the PNR, in an amount not to exceed Five Million Eight Hundred Thousand Dollars (\$5,800,000.00). A detailed cost estimate for the PNR is attached as Exhibit C and incorporated herein by reference to this Agreement.

B. For costs associated with the design and engineering of the PNR, which costs shall not to exceed One Million Dollars (\$1,000,000.00), Pace shall reimburse the Village within thirty (30) days of receipt of an invoice detailing the work performed and the actual costs of said work incurred for the PNR along with proper invoices based upon the following deliverables:

- i) At 30% Pre-Design Phase;
- ii) At 60% Construction Document Phase; and
- iii) At 100% Construction Document Phase.

C. Subject to and contingent upon Pace's receipt of funding approval and any other required approvals from the Pace Board of Directors and/or The Regional Transportation Authority, for costs associated with construction of the PNR, which costs shall not exceed Four Million Eight Hundred Thousand Dollars (\$4,800,000.00) the Village agrees to bill Pace for the construction of the PNR based on work performed. The Village agrees to have its contractors prepare draw requests on form AIA G702-703 - Application and Certification for Payment, with related support documents attached (i.e. waivers of lien, certified payrolls, DBE documentation, etc.). The Village agrees to hold back ten percent (10%) retainage, Four Hundred and Eighty Thousand Dollars (\$480,000.00), until construction is accepted by Pace. The Village may, in its sole discretion, not incur any costs related to construction of the PNR prior to receipt of written confirmation from Pace of the above-mentioned funding approval from the Pace Board of Directors and/or The Regional Transportation Authority.

D. All Change Orders for the PNR must be submitted to Pace for its approval prior to the work being ordered.

E. Pace shall reimburse the Village within thirty (30) days after receipt of a completed draw request.

F. The Village shall allow Pace full auditing privileges covering costs charged to Pace pursuant to the terms of this Agreement. This paragraph shall survive termination of the Agreement.

G. Pace shall have the right to inspect work performed during the construction of the PNR.

VII. INSURANCE

A. The Village shall require the Contractor to provide and maintain the following insurance:

- (1) General Liability Insurance. This coverage shall be in the form of a comprehensive general liability insurance policy.
- (2) Limits of Coverage. Policies for comprehensive general liability insurance under paragraph (1) above shall be in writing in the following limits of liability per occurrence:
 - (a) Bodily injury, including death resulting therefrom, \$1,000,000 for any one person injured or killed or \$2,000,000 for any one accident or occurrence whether more than one person is injured or killed; and
 - (b) Property damage not less than \$1,000,000 as a result of any accident or occurrence subject to an aggregate limit of not less than \$2,000,000.
- (3) Comprehensive Automobile Liability Insurance. The Village shall require each contractor or subcontractor to take out and maintain comprehensive automobile liability coverage, non-owned or leased vehicle, with a combined single limit of \$1,000,000 for each accident.
- (4) Qualification of Insurers. Insurance required under this Section of the Agreement shall be carried with an insurer with a rating of A- VII or better by AM Best Corporation.
- (5) Verification of Coverage. The Village shall inspect and approve the insurance coverages identified above.
- (6) Certificate. Each Certificate of Insurance required pursuant to the terms of this Agreement shall identify Pace as an additional insured. Duplicate copies of Insurance Certificates called for above, evidencing insurance coverage carried by the contractor shall be filed with the Village before commencement of any work at the Licensed Premises. Each Certificate shall contain a clause stating that the policy shall not be cancelled without thirty (30) days prior written notice having first been sent to the Village.

B. All insurance required pursuant to the terms of this Agreement shall remain in full force and effect until Pace accepts the completed PNR.

C. Pace shall maintain, for the duration of the PNR's facilities existence, insurance against claims for injuries to persons or damage to property which may arise from or are in connection with the operation and maintenance of the PNR, as follows:

- (1) General Liability Insurance. This coverage shall be in the form of a comprehensive general liability policy which shall include protection against bodily injury to or death of persons or on account of Pace's operation of the PNR at the Licensed Premises, or due to or arising in any manner from any omission or any negligent act of Pace, or its respective employees, agents, vendors or invitees, including damage to adjacent property; bodily injury or death of such employees, agents, contractors, subcontractors or any of their respective employees, agents or invitees, due to the condition of the Licensed Premises, upon, about or in connection with any work upon or use of the Licensed Premises incident to this Agreement.
- (2) Policies for comprehensive general liability insurance under paragraph (C)(1) above shall be in writing and include the following limits of liability per occurrence:
 - (a) Bodily injury, including death resulting therefrom, \$1,000,000 for any one person injured or killed or \$2,000,000 for any one accident or occurrence whether more than one person is injured or killed; and
 - (b) Property damage not less than \$1,000,000 as a result of any accident or occurrence subject to an aggregate limit of not less than \$2,000,000.
- (3) Qualification of Insurers. Insurance required under this Section of the Agreement shall be carried with an insurer with a rating of A-VII or better by AM Best Corporation.
- (4) Verification of Coverage. The Village shall inspect and approve the insurance coverages identified above.
- (5) Certificate. Each Certificate of Insurance required pursuant to the terms of this Agreement shall identify the Village as an additional insured. Duplicate copies of Insurance Certificates called for above, evidencing insurance coverage carried by the contractor shall be filed with the Village before commencement of any work at the Licensed Premises. Each Certificate shall contain a clause stating that the policy shall not be cancelled without thirty (30) days prior written notice having first been sent to the Village.

VIII. WARRANTIES

The Construction Contract shall require that all warranties provided by the Contractor for work performed at the Licensed Premises pursuant to the Construction Contract, shall run for the benefit of, and be enforceable by, the Village and Pace.

IX. INDEMNIFICATION

- A. Pace covenants and agrees to indemnify, keep and save the Village harmless at all times from and against any liabilities, losses, damages, causes of action, claims, judgments, costs or expense, (including, but not limited to, reasonable attorney's fees and expenses) incurred by the Village, and will defend the Village in all proceedings (unless the Village elects to assume its own defense as hereinafter provided) arising by reason of or growing out of (1) any accident, loss or damage resulting to persons or property from any use of, occupancy of, or operation of the PNR at, the Licensed Premises; (2) any act or thing done, or to be done, or any occurrence upon the Licensed Premises during the term of this Agreement; and (3) any damage sustained to adjoining property or by adjoining property owners or other persons or property in connection with Pace's use of, occupancy of, or operation of the PNR at the Licensed Premises by Pace or its agents, contractors, subcontractors, representatives or employees. Pace further covenants and agrees that should the Village, without fault on its part, be made a party to any litigation involving the Licensed Premises, and the Village elects to assume its own defense, Pace shall and will pay all costs and expenses, including all attorney's fees and expenses, incurred by or imposed on the Village, by or in connection with such litigation. The Village's election to assume its own defense in any litigation shall in no way limit Pace's indemnification, or the obligations contained in this subparagraph A. Further, Pace covenants and agrees to pay all costs and expenses, including reasonable attorney's fees and costs, which may be incurred by the Village in its successful enforcement of the terms of this Agreement.
- B. The Village covenants and agrees to indemnify, keep and save Pace harmless at all times from and against any liabilities, losses, damages, causes of action, claims, judgments, costs or expense, (including, but not limited to, reasonable attorney's fees and expenses) incurred by Pace, and will defend Pace in all proceedings (unless Pace elects to assume its own defense as hereinafter provided) arising by reason of or growing out of (1) any accident, loss or damage resulting to persons or property related to construction of the PNR facility at the Licensed Premises during the term of this Agreement; and (2) any damage sustained to adjoining property or by adjoining property owners or other persons or property in connection with the Village's construction of the PNR at the Licensed Premises by the Village or its agents, contractors, subcontractors, representatives or employees. The Village further covenants and agrees that should Pace, without fault on its part, be made a party to any litigation involving the Licensed Premises and Pace elects to assume its own defense, the Village shall and will pay all costs and expenses, including all attorney's fees and expenses, incurred by or imposed on Pace by or in connection with such litigation. Pace's election to assume its own defense in any litigation shall in no way limit the Village's indemnification, or the obligations contained in this subparagraph B. Further, the Village covenants and agrees to pay all costs and

expenses, including reasonable attorney's fees and costs, which may be incurred by Pace in its successful enforcement of the terms of this Agreement.

X. MAINTENANCE

Pace shall be solely responsible for all maintenance related to the PNR, including landscape maintenance, repair and/or replacement of structures on the PNR, snow removal and salting, and refuse removal.

XI. UTILITIES

Pace shall be solely responsible for all utility services provided to the PNR, including but not limited to full payment of water, electricity, natural gas and telephone services for the PNR.

XII. TERMINATION

Beginning January 31, 2037, either Party may terminate this Agreement upon a minimum of one hundred twenty (120) days advance written notice to the other Party. If the Village revokes the license or terminates this Agreement at any time prior to January 31, 2037, the Village shall pay Pace back straight line depreciation of the improvements to the Licensed Premises, as set forth in Exhibit D, attached hereto and incorporated herein by reference. If Pace breaches the terms of the license or terminates this Agreement at any time prior to January 31, 2037, Pace shall pay the Village the cost of demolition of the improvements made to the Licensed Premises, prorated for the balance of the term of the license granted hereunder.

XIII. GENERAL PROVISIONS

A. The above Recitals are agreed to and are incorporated into and made a part of this Agreement by reference.

B. This Agreement and the Exhibit(s) referenced and incorporated herein and attached hereto contain the entire understanding of the Parties and shall constitute the entire Agreement between the Parties. No restrictions, agreements, other warranties, inducements, considerations, promises or interpretations, written or oral, which are not expressly addressed herein, shall be implied or impressed upon this Agreement. This Agreement supersedes all prior agreements and understandings between the Parties with respect to its subject matter.

C. This Agreement may be amended only by a written instrument duly executed by the Parties or their successors or assigns. No modification or amendment to this Agreement shall be effective unless reduced to writing and executed by the authorized officer of each Party.

D. Neither Party will be obligated to perform any of their respective obligations hereunder if prevented from doing so by reasons outside of their reasonable control, including but not limited to, events of force majeure.

E. Neither Party may assign, delegate or otherwise transfer all or any part of their rights or obligations under this Agreement, absent prior written approval of the other Party.

F. This Agreement shall be binding upon and inure to the benefit of the Parties hereto and their respective successors and approved assigns.

G. This Agreement and all amendments thereto shall be governed by and construed in accordance with the laws of the State of Illinois applicable to contracts made and to be performed therein. Any dispute that arises as a result of this Agreement shall be heard in an Illinois court of competent jurisdiction, Illinois law shall be applied, and venue shall lie in in the Circuit Court of the Twelfth Judicial Circuit, Will County, Illinois.

H. If any provision of this Agreement is held invalid or unenforceable by an Illinois court of competent jurisdiction, that provision shall be deemed severed from this Agreement and the remaining provisions of this Agreement shall remain in full force and effect, and may be enforced with the provision severed or as modified by the court.

I. No waiver of any breach or default hereunder shall be considered valid unless in writing and signed by the Party giving such waiver and no such waiver shall be deemed a waiver of any subsequent breach or default of the same or similar nature.

J. The section and subsection headings contained herein are for convenience of the Parties only and are not intended to define or limit the context of said sections and subsections.

K. In connection with the execution of this Agreement, each Party warrants and represents that it is legally authorized to execute and perform or cause to be performed this Agreement under the terms and conditions stated herein.

L. The Parties specifically acknowledge that they are not acting as the agent of the other in any respect hereunder and that each party is an independent contracting entity with respect to the terms, covenants and conditions contained in this Agreement. None of the terms or provisions of this Agreement shall be deemed to create a partnership between or among the parties or cause them to be considered joint ventures or members of any joint enterprise. This Agreement is not intended and shall not be construed to create any third party beneficiary rights in any person with respect to the terms, covenants or conditions of this Agreement.

M. The Parties agree that this document shall be recorded with the office of the Recorder of Deeds of Will County, Illinois.

N. Notices under this Agreement shall be in writing and sent via personal service, overnight courier, or certified mail to the addresses noted below:

Pace:

Pace, the Suburban Bus Division of the RTA
550 W. Algonquin Road
Arlington Heights, IL 60005
Attn: Capital Finance and Infrastructure

With a Copy To:

Pace, the Suburban Bus Division of the RTA
550 W. Algonquin Road
Arlington Heights, IL 60005
Attn: General Counsel

Village:

The Village of Plainfield
24401 W. Lockport Street
Plainfield, Illinois 60544
Attn: Village President

O. Counterparts. This Agreement may be executed in counterparts, each of which may be deemed to be an original.

IN WITNESS THEREOF, the Parties duly authorized signatories have executed this Agreement on the dates indicated below.

Pace, the Suburban Bus Division of the Regional Transportation Authority

By: _____

Name: _____

Title: Executive Director

Date: _____

Village of Plainfield

By: _____

Name: _____

Title: _____

Date: _____

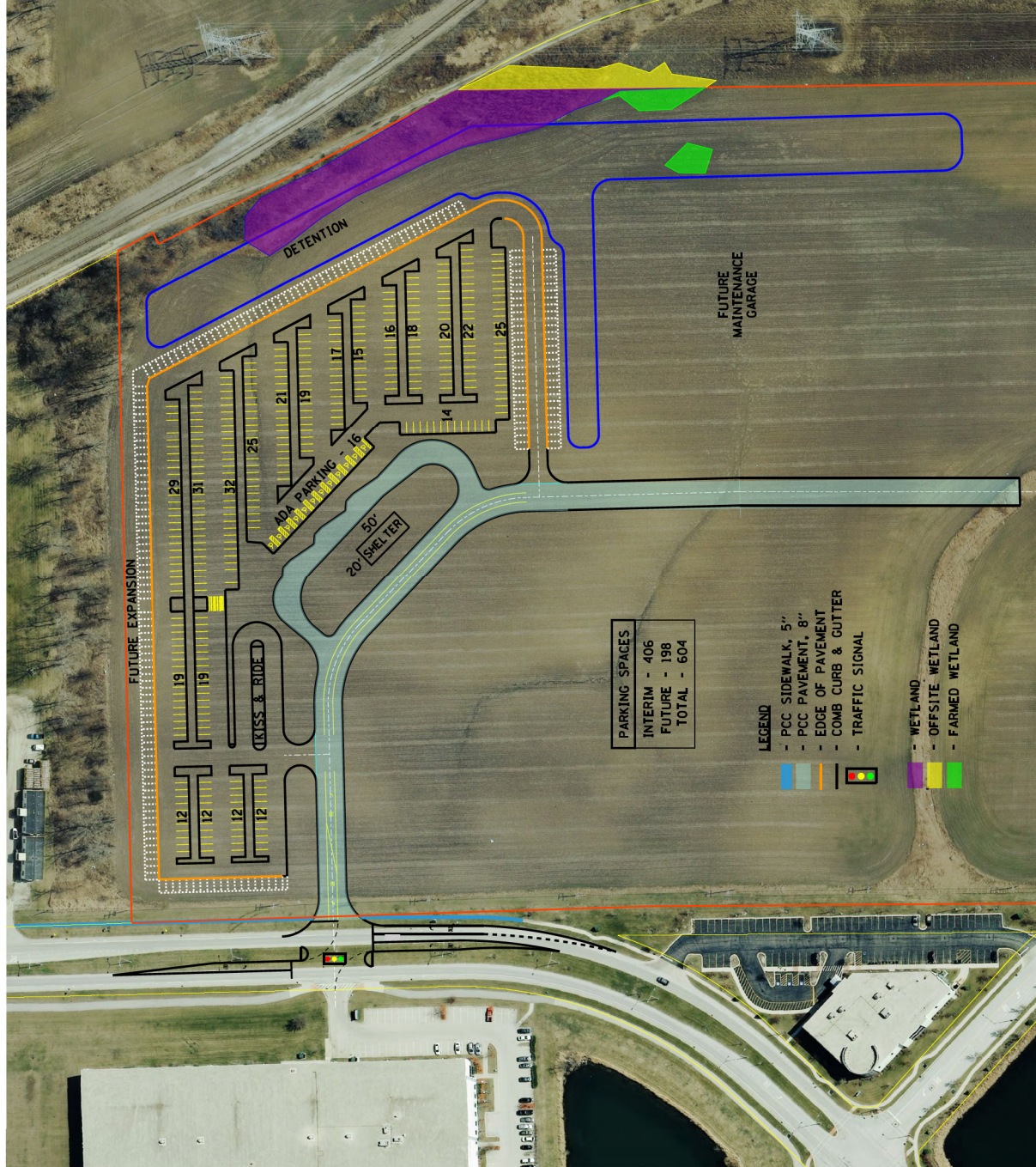
EXHIBIT "A"

Legal Description:

THE NE 1/4 OF SEC 9, T36N-R9E LYG W AND ADJ TO E J & E RR AND E OF HWY (EX COMMED ROW) AND (EX THT PRT DAF: THE S 410 FT OF THE N 735 FT OF THT PRT OF THE NE 1/4 OF SD SEC LYG W'LY OF THE EJ & E RR ROW EX W'LY 66 FT THOF) AND (EX THT PRT DAF: THE W 66 FT PF THE N 735 OF THE NE 1/4 OF SD SEC LYG W'LY OF THE EJ & E RR ROW WHICH PCL IS CKA VANDYKE RD) AND (EX THT PRT DAF: THE N 325 FT OF THE THT PRT OF THE NE 1/4 OF SEC 9 LYG W'LY OF THE EJ & ERR ROW) (EX THRFRM THE W'LY 66 FT)

PIN: 06-03-09-200-015-0000

N **SCALE: 1" = 140'**



 BAXTER & WOODMAN ENGINEERS & ARCHITECTS	DESIGNED - DTH	REVISED -	PARK AND RIDE FACILITY VAN DYKE ROAD PLAINFIELD, ILLINOIS	CONCEPT PLAN	E.A.D. FIVE	SECTION	COUNTY	TOTAL SHEET SHEETS NO.	CONTRACT NO.
	DRAWN - MAC	REVISED -							
	CHECKED - DTH	REVISED -							
	DATE	FILE - 160090.E\01b14-j.dgn							
DATE		9/20/16	FILE - 160090.E\01b14-j.dgn	SCALE: 1" = 140'	STA.	TO STA.	FED. ROAD DIST. NO. ILLINOIS FED. AID PROJECT		

EXHIBIT "C"

CONCEPTUAL CONSTRUCTION COST ESTIMATE PACE PARK AND RIDE FACILITY VAN DYKE ROAD VILLAGE OF PLAINFIELD

DESCRIPTION	UNIT	QUANTITY	UNIT COST	TOTAL COST
Van Dyke Road				
Earth Excavation	CU YD	600	\$21.00	\$12,600.00
Hot-Mix Asphalt Full Depth, 10"	SQ YD	900	\$50.00	\$45,000.00
Aggregate Subgrade Improvement, 12"	SQ YD	900	\$12.00	\$10,800.00
Portland Cement Sidewalk, 5"	SQ FT	3,300	\$5.00	\$16,500.00
Drainage	L SUM	1	\$23,000.00	\$23,000.00
Combination Curb and Gutter, Type B-6.12	FOOT	960	\$20.00	\$19,200.00
Pavement Markings	L SUM	1	\$5,000.00	\$5,000.00
Erosion and Sediment Control	L SUM	1	\$10,000.00	\$10,000.00
Lighting	L SUM	1	\$75,000.00	\$75,000.00
Traffic Signal Installation	L SUM	1	\$400,000.00	\$400,000.00
Signing	L SUM	1	\$5,000.00	\$5,000.00
	CONSTRUCTION SUBTOTAL			\$622,100.00
Traffic Control and Protection (4% of Sub-Total)				\$24,884.00
	A	CONSTRUCTION TOTAL		\$646,984.00
PARKING LOT				
Earth Excavation	CU YD	10,000	\$21.00	\$210,000.00
Topsoil Excavation and Placement (Assume 24")	CU YD	15,800	\$15.00	\$237,000.00
Portland Cement Sidewalk, 5"	SQ FT	1,500	\$5.00	\$7,500.00
Portland Cement Concrete Pavement 8"	SQ YD	4,500	\$60.00	\$270,000.00
Subbase Granular Material, Type B 4"	SQ YD	4,500	\$6.50	\$29,250.00
Hot-Mix Asphalt Full Depth, 4"	SQ YD	19,400	\$30.00	\$582,000.00
Aggregate Subgrade Improvement, 12"	SQ YD	19,400	\$12.00	\$232,800.00
Drainage	L SUM	1	\$600,000.00	\$600,000.00
Combination Curb and Gutter, Type B-6.12	FOOT	6,900	\$20.00	\$138,000.00
Pavement Markings	L SUM	1	\$15,000.00	\$15,000.00
Water Main	L SUM	1	\$150,000.00	\$150,000.00
Sanitary Sewer	L SUM	1	\$130,000.00	\$130,000.00
Shelter with Restrooms (1,000 sq ft)	L SUM	1	\$300,000.00	\$300,000.00
Bus Parking/Staging Canopy	L SUM	1	\$150,000.00	\$150,000.00
Lighting	L SUM	1	\$300,000.00	\$300,000.00
Erosion and Sediment Control	L SUM	1	\$35,000.00	\$35,000.00
Landscaping	L SUM	1	\$70,000.00	\$70,000.00
Signing	L SUM	1	\$25,000.00	\$25,000.00
	B	CONSTRUCTION SUBTOTAL		\$3,481,550.00
	CONTINGENCY (15% of Sub-total A+B)			\$619,280.10
	CONSTRUCTION TOTAL (A+B)			\$4,747,814.10
	PHASE I AND II ENGINEERING		-	\$400,000.00
	PHASE III ENGINEERING		-	\$600,000.00
	ENGINEERING TOTAL			\$1,000,000.00
	GRAND TOTAL			\$5,747,814.10

EXHIBIT “D”

**DEPRECIATION SCHEDULE FOR IMPROVEMENTS
AND
PRORATED DEMOLITION COST

PACE PARK-N-RIDE FACILITY
VAN DYKE ROAD
VILLAGE OF PLAINFIELD**

AGREEMENT YEAR	DEPRECIATION SCHEDULE FOR IMPROVEMENTS (VILLAGE)	PRORATED DEMOLITION COST (PACE)
1	\$5,800,000	100%
2	\$5,510,000	95%
3	\$5,220,000	90%
4	\$4,930,000	85%
5	\$4,640,000	80%
6	\$4,350,000	75%
7	\$4,060,000	70%
8	\$3,770,000	65%
9	\$3,480,000	60%
10	\$3,190,000	55%
11	\$2,900,000	50%
12	\$2,610,000	45%
13	\$2,320,000	40%
14	\$2,030,000	35%
15	\$1,740,000	30%
16	\$1,450,000	25%
17	\$1,160,000	20%
18	\$ 870,000	15%
19	\$ 580,000	10%
20	\$ 290,000	5%

Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-163-

Submitted by: Jon Proulx

Submitting Department: Planning Department

Meeting Date: January 9, 2017

SUBJECT

Seeking Board consideration of a motion to adopt Ordinance No. _____, granting approval of a map amendment (rezoning) from R-1 and B-1 to BT.

Recommendation:

ATTACHMENTS

- [15233 S. Joliet Road Rezoning Ordinance](#)

ORDINANCE NO.

AN ORDINANCE REZONING PROPERTY LOCATED AT 15233 S. JOLIET ROAD FROM R-1 (LOW DENSITY SINGLE-FAMILY RESIDENTIAL DISTRICT) AND B-1 (BUSINESS CONVENIENCE DISTRICT) TO BT (BUSINESS TRANSITION DISTRICT), IN THE VILLAGE OF PLAINFIELD, WILL COUNTY, ILLINOIS

WHEREAS, Baker Enterprises II, LLC has requested to rezone property located at 15233 S. Joliet Road from R-1, Low Density Single-Family Residential District, and B-1, Business Convenience District, to BT, Business Transition District; and

WHEREAS, the Plan Commission has made the following findings based upon the evidence presented to it:

A. The rezoning promotes the public health, safety, comfort, convenience, and general welfare, and complies with the policies and plans of the Village.

B. The trend of development in the area of the subject property is consistent with the requested rezoning.

C. The new zoning requested allows uses that are more suitable than those allowed under the existing zoning.

D. The property cannot yield a reasonable use under the existing zoning.

E. The rezoning would not alter the essential character of the neighborhood, nor would it be a substantial detriment to adjacent properties.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF PLAINFIELD, WILL AND KENDALL COUNTIES, ILLINOIS AS FOLLOWS:

Section 1: Recitals - President and Board of Trustees of the Village of Plainfield hereby adopt the findings of fact of the Plan Commission.

Section 2: Approval - The petition requesting a rezoning to BT, Business Transition District, as to the real estate hereinafter described is hereby granted:

LOT 4 IN BLOCK 4, IN E. CORBIN'S ADDITION TO PLAINFIELD, A SUBDIVISION IN THE NORTHWEST 1/4 OF THE NORTHWEST 1/4 OF SECTION 15, TOWNSHIP 36 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED JANUARY 20, 1853, IN PLAT BOOK Z, PAGE 554, AS DOCUMENT NO. 15068, IN WILL COUNTY, ILLINOIS.

PIN: 06-03-15-105-014-0000 and 06-03-15-105-015-0000

Property Address: 15233 S. Joliet Road, Plainfield, Illinois 60544

Section 3: Severability - The various portions of this Ordinance are hereby expressly declared to be severable, and the invalidity of any such portion of this Ordinance shall not affect the validity of any other portions of this Ordinance, which shall be enforced to the fullest extent possible.

Section 4: Repealer - All ordinances or portions of ordinances previously passed or adopted by the Village of Plainfield that conflict with or are inconsistent with the provisions of this Ordinance are hereby repealed.

Section 5: Effective Date - This Ordinance shall be in effect upon its passage and approval as provided by law.

PASSED THIS _____ DAY OF _____, 2017.

AYES:

NAYS:

ABSENT:

APPROVED THIS _____ DAY OF _____, 2017.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-164-

Submitted by: Jon Proulx

Submitting Department: Planning Department

Meeting Date: January 9, 2017

SUBJECT

Seeking Board consideration of a motion to adopt Ordinance No. _____, granting approval of a variance to permit a brick paver retaining wall and concrete surround of an in-ground swimming pool up to 18 inches into the side yard for the property located at 25530 W. Pastoral Drive.

Recommendation:

ATTACHMENTS

- [25530 W. Pastoral Drive Variance Ordinance](#)

ORDINANCE NO.

**AN ORDINANCE APPROVING A VARIANCE TO PERMIT A BRICK PAVER
RETAINING WALL AND CONCRETE SURROUND OF AN IN-GROUND SWIMMING
POOL TO ENCROACH INTO THE SIDE YARD SETBACK AT 25530 W. PASTORAL
DRIVE, IN THE VILLAGE OF PLAINFIELD, WILL COUNTY, ILLINOIS**

WHEREAS, Kristopher Gutrich has requested a variance to permit a brick paver retaining wall and concrete surround of an in-ground swimming pool to encroach 18 inches into the side yard setback of the property located at 25530 W. Pastoral Drive;

WHEREAS, the Zoning Board of Appeals have made the following findings based upon the evidence presented to it:

a. The variance is in harmony with the general purpose and intent of this Zoning Ordinance;

b. The plight of the owner is due to unique circumstances and thus strict enforcement of the Zoning Ordinance would result in practical difficulties or impose exceptional hardships due to the special and unusual conditions that are not generally found on other properties in the same zoning district;

c. The property cannot yield a reasonable use if permitted only under the conditions allowed by the Zoning Ordinance; and

d. The variance, if granted, will not alter the essential character of the locality and will not be a substantial detriment to adjacent property.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF PLAINFIELD, WILL AND KENDALL COUNTIES, ILLINOIS, AS FOLLOWS:

Section 1: Recitals - The President and Board of Trustees of the Village of Plainfield hereby adopt and incorporate as their own, the above findings recited.

Section 2: Approval – The petition of Kristopher Gutrich requesting a variance to permit a brick paver retaining wall and concrete surround of an in-ground swimming pool to encroach 18 inches into the side yard setback at the real estate hereinafter described, is hereby granted:

LOT 325 IN SHENANDOAH "THE GREAT MEADOW" UNIT 1, BEING A SUBDIVISION OF PART OF THE NORTHEAST 1/4 OF SECTION 31 AND PART OF THE NORTHWEST 1/4 OF SECTION 32, TOWNSHIP 37 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED NOVEMBER 15, 2002 AS DOCUMENT NO. R2002-197792, IN WILL COUNTY, ILLINOIS.

PIN: 07-01-32-101-025-0000

Property Address: 25530 W. Pastoral Drive, Plainfield, Illinois 60585

Section 3: Effective Date – This Ordinance shall be in full force and effect from and after its passage and approval.

PASSED THIS _____ DAY OF _____, 2017.

AYES:

NAYS:

ABSENT:

APPROVED THIS _____ DAY OF _____, 2017.

VILLAGE PRESIDENT

ATTEST:

VILLAGE CLERK

Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-170-

Submitted by: Jon Proulx

Submitting Department: Planning Department

Meeting Date: January 9, 2017

SUBJECT

Seeking Board consideration of a motion to adopt the findings of fact of the Zoning Board of Appeals as the findings of fact of the Board of Trustees and, furthermore, to direct the Village Attorney to prepare an ordinance granting approval of a variance to permit a fence up to 30 feet into the corner side yard but no less than 10 feet from the edge of the sidewalk along Corydalis Street for the property located at 12549 S. Wingstem Street.

Recommendation:

ATTACHMENTS

- [12549 S. Wingstem Staff Report](#)



REPORT SUMMARY

VARIANCE – 12549 S. WINGSTEM ST. CASE NO. 1744.113016.VAR

SUMMARY

The applicant is seeking a variance to allow a fence in the corner side yard of their property. The fence will be a five-foot aluminum fence. The applicant is requesting an encroachment into the corner side yard of approximately 30 feet, but no less than 10 feet from the edge of the sidewalk, which it will run parallel to.

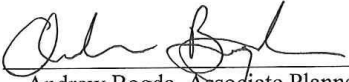
ISSUES

- ❖ Reasons the applicant has made the variance request include that Wingstem Street generates significant traffic on school days and because the applicant wants to ensure the safety of their two active children and a disabled adult who wouldn't otherwise be able to be safely outside by themselves. Staff also observes that the street along the corner side yard, Corydalis Street, runs at an angle to the corner side yard, reducing the buildable area in the rear yard, creating a hardship for the homeowner. Staff finds that the four required findings of fact necessary to approve a variance request were met and recommends approval of the variance request.
- ❖ The applicant will still need to obtain HOA approval and building permit approval if the variance is granted. The HOA has requested the applicant obtain the variance approval first.
- ❖ The commissioners generally liked the open-style aluminum fence design that is proposed.
- ❖ One of the commissioners acknowledged the curvature of the street creates a smaller rear yard and thus a hardship, but one of the commissioners believed that the lot size was large enough to make up for it.
- ❖ The commissioners felt that the originally-proposed distance up to a foot from the sidewalk was too close to the street and amended the original recommendation to be no less than 10 feet from the edge of the sidewalk, which the applicant was agreeable to. This will soften the appearance from the street and the property to the east. The applicant also plans to remove old landscaping in the corner side yard and add newer landscaping along the fence.

RECOMMENDATION

On December 20, 2016, the Zoning Board of Appeals recommended approval of the variance request, 5-0, with staff's original recommendation modified from one foot from the edge of the sidewalk to no less than 10 feet from the edge of the sidewalk. Should the Board of Trustees concur, the following motion is offered for your consideration:

I move we adopt the findings of fact of the Zoning Board of Appeals as the findings of fact of the Board of Trustees and, furthermore, move to direct the Village Attorney to prepare an ordinance granting approval of a variance to permit a fence up to 30 feet into the corner side yard, but no less than 10 feet from the edge of the sidewalk along Corydalis Street, for the property located at 12549 S. Wingstem Street.

Prepared by  January 3, 2017
Andrew Bogda, Associate Planner

Michael P. Collins
PRESIDENT

Michelle Gibas
VILLAGE CLERK

TRUSTEES

Margie Bonuchi
Bill Lamb

Edward O'Rourke

Garrett M. Peck

James Racich

Brian Wojowski



Michael P. Collins
PRESIDENT

Michelle Gibas
VILLAGE CLERK

TRUSTEES

Margie Bonuchi
Bill Lamb
Edward O'Rourke
Garrett M. Peck
James Racich
Brian Wojowski

TO: PRESIDENT COLLINS and BOARD OF TRUSTEES
FROM: ANDREW BOGDA, ASSOCIATE PLANNER AB
DATE: JANUARY 3, 2017
SUBJECT: REPORT TO THE VILLAGE BOARD OF TRUSTEES
12549 S. WINGSTEM ST.
CASE NUMBER: 1744-113016.VAR

REQUEST: Variance (**Public Hearing**)

APPLICANT: Loc Ha

LOCATION: 12549 S. Wingstem St.

ZONING: R-1 Low Density Single-Family Residential District

COMP. PLAN: *Medium Density Residential*

DISCUSSION

The applicant is seeking a variance to allow a fence in the corner side yard of their property. The fence will be a five-foot aluminum fence. The applicant is requesting an encroachment into the corner side yard of approximately 30 feet, but no less than 10 feet from the edge of the sidewalk, which it will run parallel to.

The adjacent land uses, zoning and street classifications are as follows:

East: Single-family detached residential (R-1)
West: Wingstem Street and single-family detached residential (R-1) across the street
South: Corydalis Street and single-family detached residential (R-1) across the street
North: Single-family detached residential (R-1)

Analysis

The subject property is located at the northeast corner of Wingstem Street and Corydalis Street. The property address is 12549 S. Wingstem St. and the lot number is Lot 191. The applicant is requesting to build a five-foot aluminum fence enclosing the rear yard and a portion of their corner side yard. The applicant is seeking a variance to allow an encroachment into the corner side yard of approximately 30 feet, but no less than 10 feet from the edge of the sidewalk, which it will run parallel to.

The proposed fence design will include 1 inch x 1-1/8 inch reinforced rail and 5/8-inch pickets. The applicant has submitted a graphic depicting what the proposed fence will look like. The applicant is proposing that the fence run from the northernmost point of the house north, travel along the north property line, travel along the eastern property line, travel parallel to and approximately one foot north of the sidewalk along Corydalis Street, and then turn north to meet the southern façade of the house on an angle perpendicular to Corydalis Street. The proposed route of the fence is indicated on a plat of survey the applicant has provided.

The Village's Zoning Ordinance prohibits fences from being placed in a corner side yard. The applicant is requesting a variance to allow them to encroach into the corner side yard a distance of approximately 30 feet, but no less than 10 feet from the edge of the sidewalk. One of the reasons the applicant has asked for the variance is that Wingstem Street generates significant traffic on school days due to the proximity to Heritage Grove Middle School. Other reasons the applicant has provided include ensuring the safety of their two active young children, ages 10 and 12 years old, as well as the safety of a disabled adult who wouldn't otherwise be able to be safely outside by themselves. Village staff also observes that the street along the corner side yard, Corydalis Street, runs at an angle to the corner side yard, reducing the buildable area in the rear yard, creating a hardship for the homeowner.

In accordance with Section 9-33 of the Village's Zoning Ordinance, the Zoning Board of Appeals shall not recommend approval of, nor shall the Village Board grant a variance from the regulations of the Zoning Ordinance unless it makes the following findings based on the evidence presented. The petitioner is seeking relief from Section 9-86 of the Zoning Ordinance, which prohibits fences from being placed in a corner side yard.

The findings are as follows:

- a) *The variance is in harmony with the general purpose and intent of this Zoning Ordinance;*
As set forth in Section 9-4 of the Zoning Ordinance, the Ordinance is adopted for a number of reasons, including the purpose of protecting the public health, safety and general welfare of the Village; maintaining and promoting orderly land use patterns; protecting the quality of life for Village residents; protecting the character of existing residential neighborhoods; and implementing the Village's policies and goals, to include those of the *Comprehensive Plan*.

Staff submits that a 30-foot encroachment of an aluminum fence into a corner side yard is mostly consistent with the purpose and intent of the Zoning Ordinance. While orderly land use patterns are not promoted by allowing some corner side yards to be encroached upon with fencing while others are not, this encroachment does not do anything to hinder the

character of the neighborhood or the quality of life for Village residents. The fence will feature an attractive design that will add to the quality and character of the neighborhood. Additionally, by allowing the encroachment, it protects the safety and furthers the welfare and quality of life for residents in the neighborhood, allowing active children and a disabled adult to more fully and independently enjoy their yard while reducing the likelihood of vehicular-pedestrian conflicts.

- b) *The plight of the owner is due to unique circumstances and thus strict enforcement of the Zoning Ordinance would result in practical difficulties or impose exceptional hardships due to the special and unusual conditions that are not generally found on other properties in the same zoning district;*

The applicant has demonstrated a unique, unusual, or exceptional hardship in this case. The physical characteristics of this property create a hardship in that Corydalis Street runs on an angle to the corner side yard, reducing the buildable area in the rear yard of the property. Furthermore, the applicant has demonstrated an additional unique situation in that a disabled adult who lives there can't currently be safely outside by themselves. Allowing this variance would allow the disabled adult to more independently and more fully enjoy their yard and the outdoors.

- c) *The property cannot yield a reasonable use if permitted only under the conditions allowed by the Zoning Ordinance; and*

Staff believes that the angle at which Corydalis Street runs along the corner side yard creates an unusual circumstance that impacts the applicant and what they are able to do with their property. While the property could still yield a reasonable use if permitted only under the conditions allowed by the Zoning Ordinance, the area is certainly lessened in comparison to other corner lots in the Village due to the angle of the street.

- d) *The variance, if granted, will not alter the essential character of the locality and will not be a substantial detriment to adjacent property.*

Staff believes that granting a variance in this case would not alter the essential character of this neighborhood and would not be a detriment to adjacent property. Staff finds that the proposed fence will be constructed of quality materials and will feature a design that is warm and open while protecting the safety of residents, furthering quality of life, and adding to the value of the property and the character of the neighborhood.

Zoning Board of Appeals Consideration

The Zoning Board of Appeals considered the case at its meeting on December 20, 2016 and held a Public Hearing regarding the matter. There was one public comment from a resident who asked if the project had received approval from the homeowners' association (HOA). The applicant stated that the HOA asked him to obtain Village approval for the variance before seeking HOA approval. One of the commissioners stated that the applicant would still be responsible for obtaining HOA approval and building permit approval if the variance is granted. Staff also received a phone call right before the meeting from a resident who had heard a rumor that the applicant planned to have a chicken coop and other livestock in his yard. Staff informed

the resident that was not the case and explained to the caller what the applicant was proposing and why.

The commissioners generally liked the open-style aluminum fence design that the applicant was proposing. The commissioners also questioned the applicant regarding their plans for landscaping along the fence. The applicant responded that they did plan to install low bushes along the fence, as well as remove old landscaping. One of the commissioners acknowledged the curvature of the street creates a smaller rear yard and thus a hardship, but one of the commissioners felt that the lot size was large enough to make up for it. The commissioners felt that the originally-proposed distance up to a foot from the sidewalk was too close to the street and amended the original recommendation to be no less than 10 feet from the edge of the sidewalk along Corydalis Street, which the applicant was agreeable to. The commissioners felt that the increased distance from the sidewalk would allow the applicant more room to install landscaping along the fence as well as soften the appearance from the street and from the neighboring property to the east.

The Zoning Board of Appeals recommended approval of the variance request by a vote of 5-0, with staff's original recommendation modified from one foot from the edge of the sidewalk to no less than 10 feet from the edge of the sidewalk.

CONCLUSION/RECOMMENDATION

On December 20, 2016, the Zoning Board of Appeals recommended approval of a variance to permit a fence up to 30 feet into the corner side yard, but no less than 10 feet from the edge of the sidewalk along Corydalis Street, and recommends the findings of fact of staff be adopted. Should the Board of Trustees concur, the following motion is offered for your consideration:

I move we adopt the findings of fact of the Zoning Board of Appeals as the findings of fact of the Board of Trustees and, furthermore, move to direct the Village Attorney to prepare an ordinance granting approval of a variance to permit a fence up to 30 feet into the corner side yard, but no less than 10 feet from the edge of the sidewalk along Corydalis Street, for the property located at 12549 S. Wingstem Street.



**ZONING BOARD OF APPEALS
RECOMMENDATION**

Case: 12549 S. Wingstem St. - Variance

Meeting Date(s): December 20, 2016

Case No.: 1744-113016.VAR

Public Hearing: **YES** / NO

Recommendation: **APPROVAL** / DENIAL

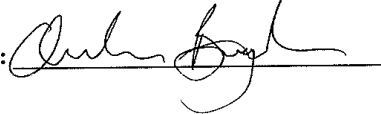
Vote: 5-0

Outstanding Issues / Zoning Board of Appeals Recommendations

1. A neighbor asked if the project had received approval from the homeowners' association (HOA). The applicant stated that the HOA asked him to obtain village approval for the variance first. One of the commissioners stated that the applicant would still be responsible for obtaining HOA approval and building permit approval if the variance is granted.
2. The commissioners generally liked the open-style aluminum fence design that is proposed.
3. One of the commissioners acknowledged the curvature of the street creates a smaller rear yard and thus a hardship, but one of the commissioners believed that the lot size was large enough to make up for it.
4. The commissioners felt that the originally-proposed distance up to a foot from the sidewalk was too close to the street and amended the recommendation to be no less than 10 feet from the edge of the sidewalk along Corydalis Street, which the applicant was agreeable to. The applicant also plans to remove old landscaping in the corner side yard and add newer landscaping along the fence.

Minutes Attached: **YES** / NO

Minutes Status: APPROVED / **DRAFT**

Submitted for consideration by the Board of Trustees: 



Zoning Board of Appeals
December 20, 2016

Chairman Kiefer called the Zoning Board of Appeals meeting to order at 7:08 p.m. immediately following the Plan Commission meeting.

ROLL CALL: Commissioners Seggebruch, Minnis, Heinen, Womack, and Chairman Kiefer were present. The Library District was present. Commissioners Renzi and Green were absent. The Fire, Park and School Districts were absent.

The minutes of the Zoning Board of Appeals dated December 6, 2016 were accepted as presented.

PUBLIC COMMENTS: There was no response.

DEVELOPMENT REPORT:

The development report was given during the preceding Plan Commission meeting.

OLD BUSINESS: None

NEW BUSINESS:

Case No. 1744-113016.V

12549 S Wingstem Street

This is a public hearing, the notice and mailings were posted and published in accordance with state statute and local ordinance. Mr. Bogda stated this is a request for a variance to allow a 5- foot aluminum fence to be installed in the corner side yard one foot from the edge of the sidewalk along Corydalis Street. Mr. Bogda indicated the adjacent land uses, zonings and street classifications to be single-family detached residential. Mr. Bogda further described the type of fence requested as noted in the staff report dated December 12, 2016; and also stated the reasons for this request as noted in the staff report.

Mr. Bogda reviewed the findings of fact as noted in the staff report dated December 15, 2016. Prior to direction from the Zoning Board of Appeals, staff is suggesting a recommendation of approval.

Chairman Kiefer swore in Loc Ha, owner of the property.

Chairman Kiefer asked for public comments.

Chairman Kiefer swore in Scott Portillos, neighbor on Corydalis. Mr. Portillos asked if this project has received approval from the Homeowners Association (HOA.) Mr. Proulx stated the applicant must show approval from a HOA at the time of the submittal of the request for permit. Mr. Ha stated he spoke with the HOA and was told they would approve the fence if the Village approved it.

Commissioner Seggebruch mentioned to the applicant that if this request is approved by the Village he will still need approval from the HOA, and they will need a building permit.

Commissioner Seggebruch stated the rear yard gets smaller due to the curvature of the street. Commissioner Seggebruch asked how the owner intended to maintain the fence and the property just

outside of the fence. Mr. Ha stated he would be willing to move the fence back from the sidewalk so he could plant a tree outside of the fence. Commissioner Seggebruch asked if he meant some low bushes. Mr. Ha said yes.

Commissioner Heinen liked the fence material; feels this is a large lot; expressed concern with the location being only 1 foot from the sidewalk; indicated he would prefer the fence be located 10 feet back from the sidewalk.

Chairman Kiefer mentioned we want to avoid having fences all along the street.

Commissioner Womack asked how the owner was going to deal with the existing trees in the corner of the lot. Mr. Ha indicated the existing trees in the back corner are old and will be replaced with new trees. Commissioner Womack suggested a good compromise would be to retain the south corner landscaping and grant an encroachment of the fence due to the hardship of the street.

Commissioner Heinen did not feel Corydalis Street caused a hardship due to the size of the side yard of this lot; felt some separation from the sidewalk to the location of the fence is worthwhile.

Commissioner Seggebruch explained that this corner side yard faces the front yard of the neighbor across the street; mentioned the open design of the proposed fence is favorable to a solid fence.

Mr. Bogda mentioned the Commission could amend the motion to include the type of fence.

Commissioner Minnis supported the material of the fence; felt 1 foot spacing to the sidewalk was too tight; would like some kind of a landscaping buffer that could be incorporated between the sidewalk and the fence. Commissioner Seggebruch like the idea of backing up the fence 10-feet to preserve the easement. Mr. Ha agreed to back up the 10 feet from the sidewalk. The Commissioners felt this was a good compromise.

Commissioner Heinen made a motion to adopt the findings of fact of staff as the findings of fact of the Zoning Board of Appeals and recommend approval of a variance to permit a fence up to 30 feet into the corner side yard but no less than 10 feet from the edge of the sidewalk along Corydalis Street for the property located at 12549 S Wingstem Street.

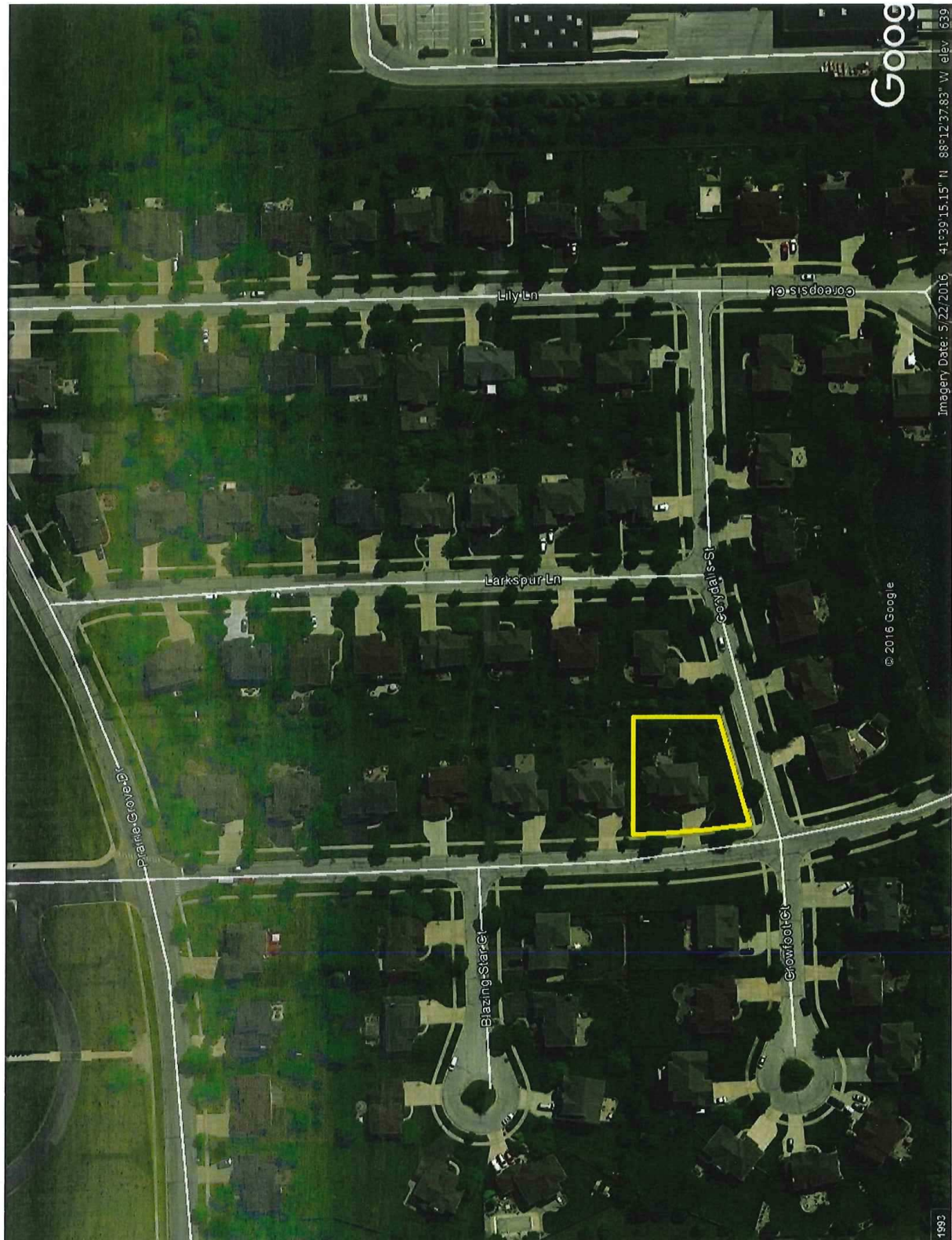
Seconded by Commissioner Minnis.

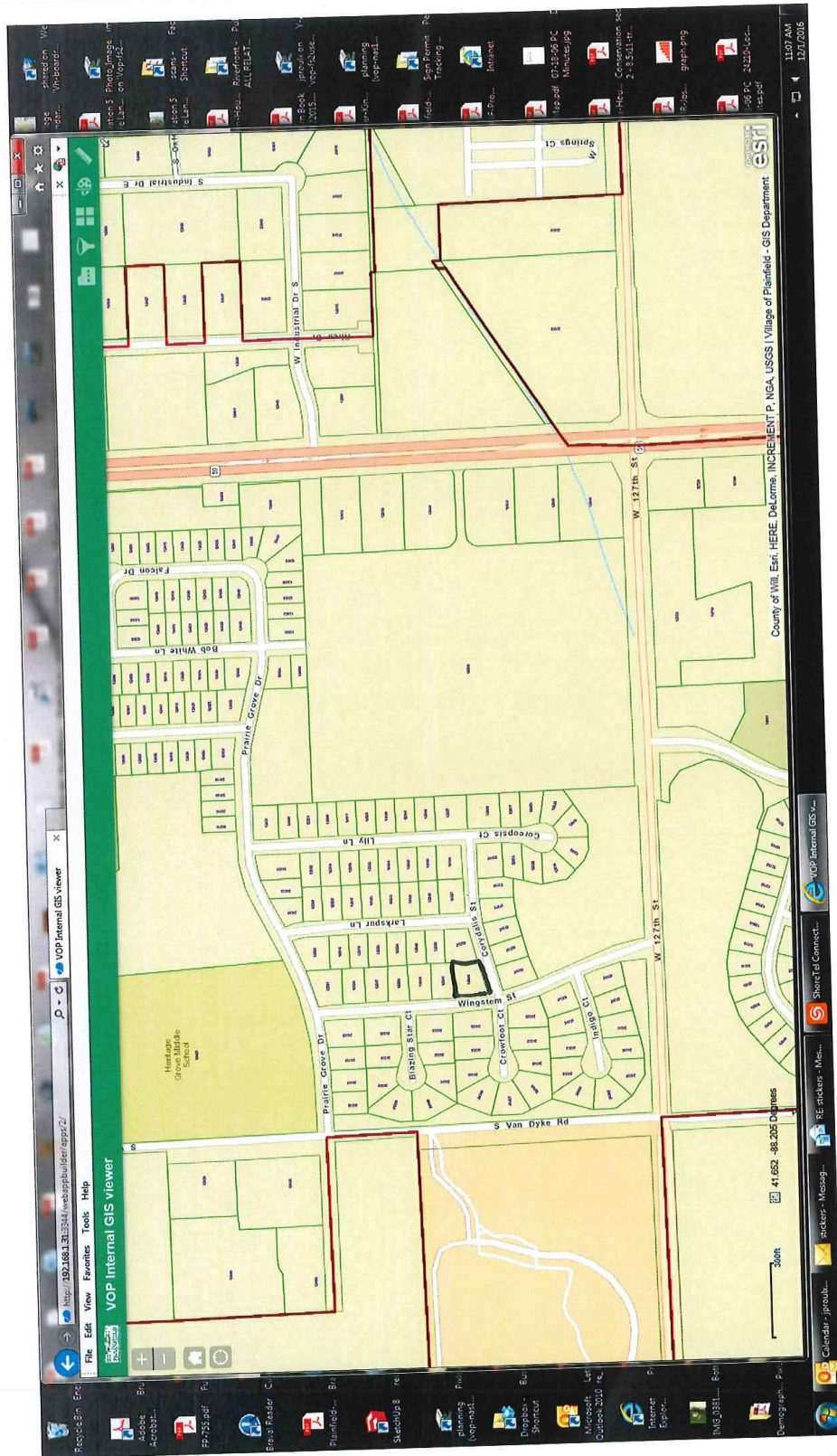
Vote by roll call: Womack, yes; Seggebruch, yes; Minnis, yes; Heinen, yes; Kiefer, yes. Motion carried 5-0.

DISCUSSION

Meeting Adjourned at 7:34 p.m.
Respectfully submitted by

Merrilee Trotz
Recording Secretary



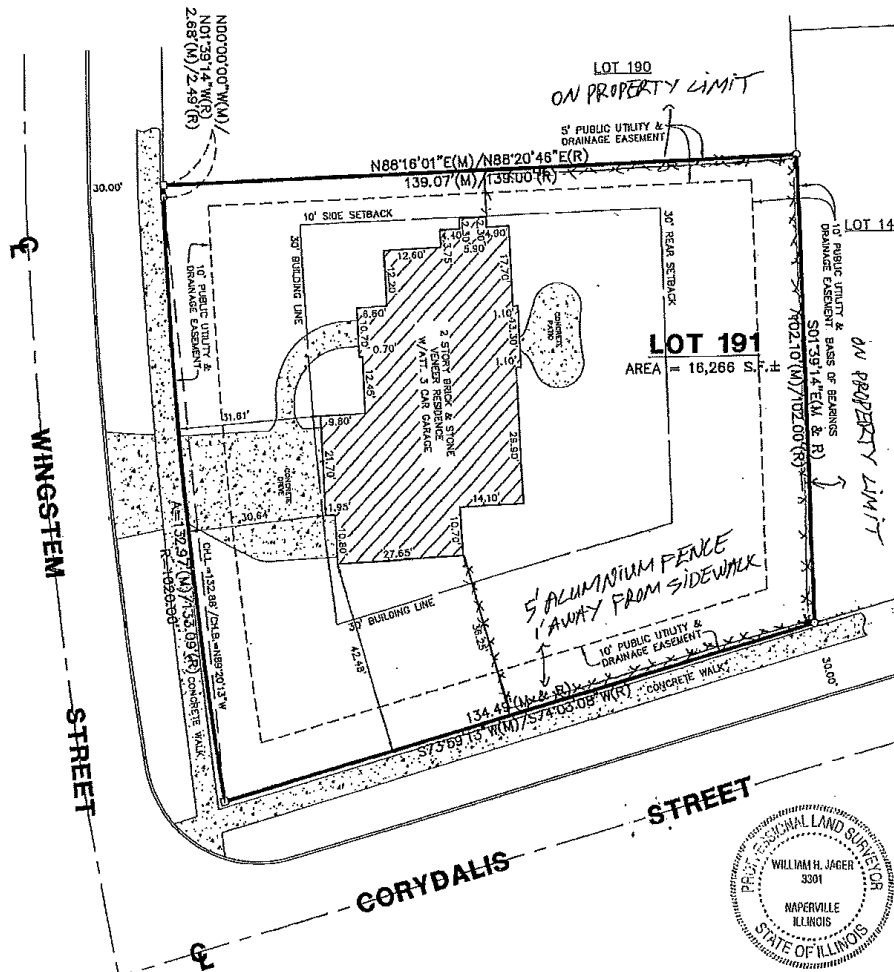




PLAT OF SURVEY

LOT 191 IN HERITAGE MEADOWS NEIGHBORHOODS 3 & 4, BEING A SUBDIVISION OF PART OF THE SOUTHEAST QUARTER OF SECTION 28, TOWNSHIP 37 NORTH, RANGE 9 EAST OF THE THIRD PRINCIPAL MERIDIAN, ACCORDING TO THE PLAT THEREOF RECORDED AUGUST 6, 2001 AS DOCUMENT R2001-102596 IN WILL COUNTY, ILLINOIS.

LOT 148



LEGEND

- FOUND 3/4" IRON PIPE
- FOUND 1/2" IRON ROD

- BOUNDARY OF PROPERTY
- - - LOT LINE
- - - EASEMENT LINE
- - - BUILDING LINE
- - - CENTER LINE

ABBREVIATIONS

- N = NORTH
- S = SOUTH
- E = EAST
- W = WEST
- A = ARC DISTANCE
- R = RADIUS
- CHL = CHORD LENGTH
- CHB = CHORD BEARING
- O.B. = OVERHEAD
- CONC. = CONCRETE
- ATT. = ATTACHED
- (R) = RECORD DIMENSION
- (M) = MEASURED DIMENSION
- (D) = DEED DIMENSION
- S.F. = SQUARE FEET
- T/F = TOP OF FOUNDATION
- O.F. = OVERHEAD FLOOR
- T.O. = TOP OF CURB
- EC = EDGE OF CONCRETE
- EB = EDGE OF BRICK

CERTIFICATION

STATE OF ILLINOIS }
COUNTY OF DUPAGE } SS
CITY OF NAPERVILLE }

THIS IS TO CERTIFY THAT THIS MAP OR PLAT AND THE SURVEY ON WHICH IT IS BASED WERE MADE BY ME OR PERSONS UNDER MY DIRECT SUPERVISION AND CONTROL. THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY. MY LICENSE EXPIRES NOVEMBER 30, 2008.

DATED THIS 7th DAY OF DECEMBER, 2007.

William H. Jager
WILLIAM H. JAGER
ILLINOIS LICENSED PROFESSIONAL LAND SURVEYOR NO. 035-003301
AES CONSULTANTS, LTD.
ILLINOIS PROFESSIONAL DESIGN FIRM NO. 184-000460

FIELD WORK COMPLETED DECEMBER 5, 2007.

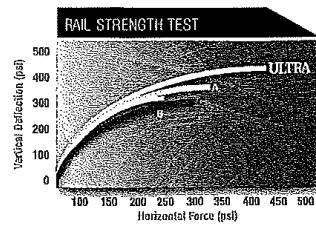
1. COMPARE THE LEGAL DESCRIPTION ON THIS PLAT WITH YOUR DEED, ABSTRACT, OR CERTIFICATE OF TITLE, ALSO COMPARE ALL FIELD MEASURED LOT CORNERS AND BUILDING TIES WITH THIS PLAT BEFORE CONSTRUCTION AND REPORT ANY DIFFERENCE AT ONCE.
2. BUILDING LINES AND EASEMENTS ARE SHOWN ONLY WHERE THEY ARE SO DEPICTED ON THE RECORDED SUBDIVISION PLAT, REFER TO YOUR DEED, ABSTRACT, OR CERTIFICATE OF TITLE FOR ADDITIONAL ENCUMBRANCES.
3. MEASURED BEARINGS AND DISTANCES SHOWN UNLESS NOTED OTHERWISE.

JOB NO.	CLIENT
S-40988	ATTORNEY JOSEPH A. RICCELLI
SHEET NO.	ADDRESS
1 OF 1	12549 WINGSTEM STREET

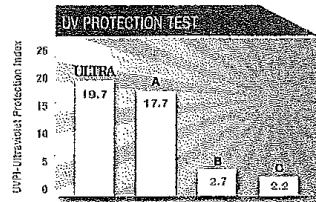


A E S CONSULTANTS, LTD.
ARCHITECTS ENGINEERS SURVEYORS
2388 CORPORATE LANE SUITE 114 NAPERVILLE, IL
(830) 355-2380

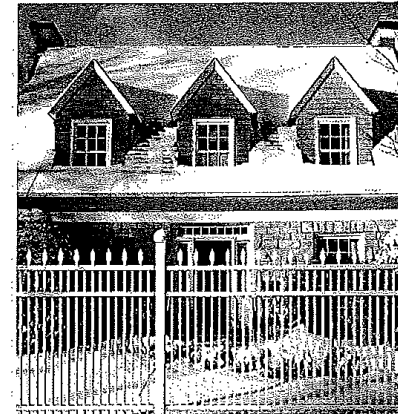
DRAWN BY	
SR	12/06/07
CHECKED BY	
WHJ	12/07/07



An independent test lab pushed our fencing and our competitors' to their limits. The Rail Strength Test revealed the extra pressure that Ultrarail™ can withstand on a daily basis, surpassing one competitor's product by nearly 100%.



An independent lab's accelerated weathering test shows that Ultra's Powercoat™ finish maintains higher levels of UV Protection compared to other leading manufacturers' finishes.



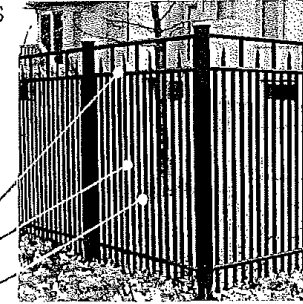
RESIDENTIAL SERIES
sets the standard for
perimeter and pool fencing.

1" X 1-1/8"
REINFORCED RAIL
5/8" PICKETS



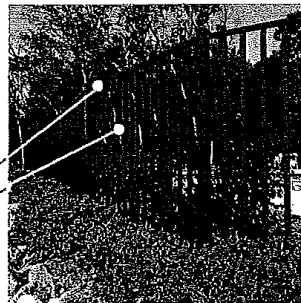
COMMERCIAL SERIES
has larger-scale
components for
heavier-duty
performance.

1-1/4" X 1-3/8"
REINFORCED RAIL
3/4" PICKETS
1-1/2" SPACING (OPTIONAL)



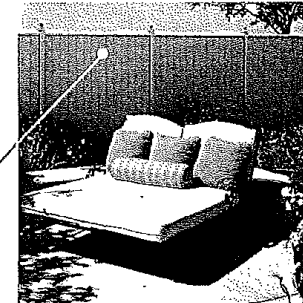
LIGHT COMMERCIAL
provides strength and
value with a unique, bold
picket design.

1" X 1-1/8"
REINFORCED RAIL
5/8" X 1" PICKETS

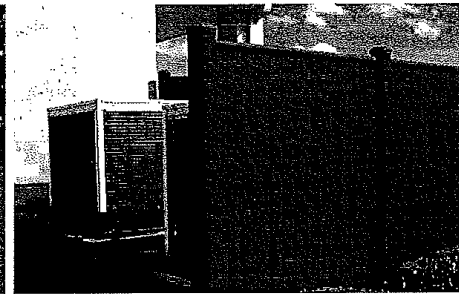
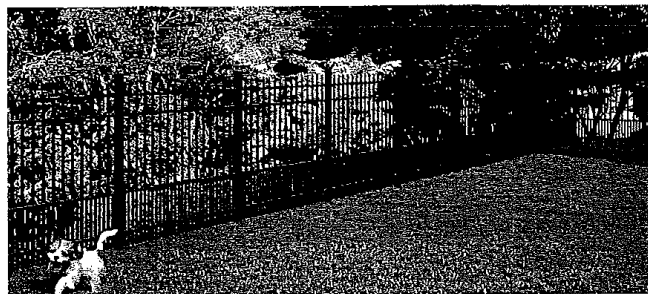


ECLIPSE PRIVACY
the ultimate in
heavy-duty,
low-maintenance
privacy and security.

3/4" X 5" .080
T&G BOARDS



Residential and Commercial Series also available in Premium grade, featuring a 2-piece fully encased rail that provides additional strength and hides the fasteners.



Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-171-

Submitted by: Jake Melrose

Submitting Department: Planning Department

Meeting Date: January 9, 2017

SUBJECT

Seeking Board consideration of a motion to direct the Village Attorney to prepare a concession agreement with Naperville Kayak, LLC for the non-exclusive privilege to maintain a kayak concession at the Riverfront Park/Electric Park West.

Recommendation:

ATTACHMENTS

- [Kayak Concession Agreement Staff Report](#)



Michael P. Collins
PRESIDENT

Michelle Gibas
VILLAGE CLERK

TRUSTEES

Margie Bonuchi
Bill Lamb
Edward O'Rourke
Garrett M. Peck
James Racich
Brian Wojowski

TO: PRESIDENT COLLINS & BOARD OF TRUSTEES
FROM: JAKE MELROSE, AICP, E.D. SPECIALIST *JM*
DATE: JANUARY 9, 2017
SUBJECT: KAYAK SERVICE CONCESSION AGREEMENT
REQUEST: Kayak Concession Agreement
LOCATION: Electric Park West
APPLICANTS: Troy Cooper, Naperville Kayak

DISCUSSION

Troy Cooper of Naperville Kayak and Village Staff are proposing a concession agreement to provide nonexclusive privilege of maintaining a kayak service at Electric Park West. Mr. Cooper is also looking to enter into an agreement with the Plainfield Park District for the utilization of the 135th Street canoe/kayak launch to link up with Electric Park West for the proposed service.

Mr. Cooper plans on running Plainfield Kayak – a full service kayak operation that will provide beginner classes by certified instructors, kayak rental services, and guided group trips at the proposed locations. Naperville Kayak has been providing this service just south of Downtown Naperville for the past 4 years with a Naperville Park District partnership. Each year their business has nearly double or tripled in size bringing in over 3,800 people to Downtown Naperville to kayak in 2016, and the Naperville Park District has seen their paddleboat rentals double as well due to this activity.

Mr. Cooper has stated that launch points may need to be flexible dependent on different parts of the river and its flows of each particular day/week. Plainfield Kayak will provide pick-up/drop-off services if required by the kayak renters. More details of the operation are listed below and a copy of a “participant release” form is attached providing user regulations as well.

Operation (more business information please visit www.napervillekayak.com)

- Typical hours of operation are from ~7am to dusk – in line with park hours.
- May to October operation.
- Village can terminate operation if found concession is not upholding agreement and problem is not remedied in a timely manner.
- The Village of Plainfield and the Riverfront Foundation will be named as an additional insured to the kayak service’s insurance policy.
- Kayak service bears all cost of operation including liability of goods on site.
- Life vests required for all kayakers.
- No alcohol will be allowed (if caught customer will be banned from renting).
- Anyone under the age of 18 must be accompanied by a parent or guardian who can sign a waiver on their behalf. Children 13 to 18 years may be on the water without a parent or guardian. Children 12 years and under must have a parent or guardian on the water with them at all times.

- Certified instructors to determine water flow safety. If too high/fast, will not rent – will only be servicing beginner to intermediate water flows.
- Signage will be displayed on site listing particular rules as so defined in the release form.
- Identification signage/kayaks would be placed near Lockport St. to identify the service from the street (all signage and areas of signage would need staff approval).
- A temporary tent will need to be erected to provide cover for employees and customers.

Village staff offers the following in support of the proposed agreement:

- The Electric Park West vision and master plan illustrates an area of activity and energy -- this service will help energize the downtown and bring more people to the park.
- Provides another reason for people to visit Plainfield and the Downtown helping to create a sustainable economic model for the downtown.
- Adds to the already growing outdoor recreation amenities the Village can provide to its residents -- an attraction the Village can utilize to market itself to future residents.
- Kayak services are typically done in a public-private partnership (Naperville, Geneva, Yorkville) as these services are not highly profitable but rather done by passionate kayak and outdoor enthusiasts.
- The service can be too costly for many park districts/municipalities to take on themselves and provide the level of service a private entity can, i.e. certified instruction.
- Same service provider as Naperville will provide a connectivity between the two downtowns allowing for day trips from Naperville to Plainfield.
- Established and proven kayak service.
- Plainfield Kayak will be a full service kayak business offering tutorials through certified trainers giving an outlet for those who are beginners and initially uncomfortable with kayaking.
- PK will also look to add stand up paddle-rafting (larger than normal, inflatable raft boards that provide more security when standing than average paddle boards).
- Village working with PK to integrate bicycle rentals into the operations.

CONCLUSION & RECOMMENDATIONS

As the proposed use of a kayak service is complimentary to the vision of the Riverfront area and will provide ancillary economic development benefits to the downtown and the Village, and with the Riverfront Foundation Board's recommendation of approval, staff recommends the approval of the motion to direct the Village Attorney to review and prepare the Kayak Concession Agreement with Naperville Kayak, LLC for the utilization of Electric Park West.

PROPOSED MOTION

I move we direct the Village Attorney to review and assist in preparation of a concession agreement with Naperville Kayak, LLC and the Village of Plainfield for the nonexclusive privilege of maintaining a kayak concession at the Riverfront Park/Electric Park West.

November 16, 2016

Re: Village of Plainfield Kayak Opportunity

Dear Mayor Collins, Administrator Murphy, and Village Board of Trustees,

Please let this serve as a statement of support for a new potential Kayak opportunity, to benefit the Village of Plainfield, with utilization of the Plainfield Riverfront Electric Park.

We believe this initiative, as a partnership between the Village of Plainfield, Plainfield Park District, and Troy Cooper (Owner/Operator) of Naperville Kayak will offer tremendous benefit to the Village and its' residents.

The potential includes creating a destination of enhanced recreational activity, with marketing/branding of village offerings that essentially could have an economic impact with residents & visitors alike frequenting a recreational/retail/commercial corridor.

I have personally met with Mr. Troy Cooper, Principal of Naperville Kayaks, and am aware of his successes in running a business of such in neighboring Naperville. I have conducted research within the City of Naperville, with unwavering support experienced in my due diligence of inquiring with their comfort level.

It is with the above the Plainfield Riverfront Foundation supports the Plainfield Kayak business potential venture into the Village of Plainfield.

Should you have any further questions, please do not hesitate to reach me directly (815) 342-4378.

Sincerely,



Robert Epley

Executive Director

Plainfield Riverfront Foundation

Rob.epley@plainfieldriverfront.org

RGE

cc: file

KAYAK CONCESSION

Agreement made as of March 13, 2014 between the [REDACTED], a municipal corporation of the State of Illinois, hereinafter referred to as "GRANTOR" and Naperville Kayak, LLC, State of Illinois, hereinafter referred to as "CONCESSIONAIRE".

RECITALS

GRANTOR manages the following property commonly referred to as the Paddleboat Quarry. GRANTOR desires to grant a concession for kayak rental and instruction to CONCESSIONAIRE and CONCESSIONAIRE desires to obtain a concession for kayak rental and instruction from GRANTOR.

In consideration of the mutual covenants contained in this Agreement, the parties agree as follows:

1. **GRANT AND DESCRIPTION OF PREMISES.** GRANTOR grants to CONCESSIONAIRE and CONCESSIONAIRE accepts from GRANTOR the nonexclusive privilege of maintaining a kayak concession at the Quarry in space to be designated and agreed by the parties. CONCESSIONAIRE acknowledges that the space, hereinafter referred to as the "CONCESSION PREMISES," is adjacent to and shares the dock facilities with the GRANTOR's Paddleboat operation and CONCESSIONAIRE will conduct its business so as to not unreasonably interfere with the Paddleboat operation.

2. **CONDITION OF PREMISES.** Taking possession of the Concession Premises by CONCESSIONAIRE shall constitute acknowledgment that the premises are in good condition. CONCESSIONAIRE shall accept the concession premises in their presently existing condition, and GRANTOR shall not be required to make any alteration to those premises.

3. **CONCESSION FEE.**

3.1 CONCESSIONAIRE shall be permitted to use the property during designated hours consistent with the GRANTOR'S Paddleboat operation beginning in May, 2014 through September, 2014 (hereafter referred to as the "Season"); and

3.2 Rentals shall be sold at the GRANTOR's [REDACTED] and separately accounted for by GRANTOR. GRANTOR shall deliver all rental fees collected by it to CONCESSIONAIRE less any credit card or bank charges as incurred, and less [REDACTED] of gross sales which is paid as a Concession Fee for the privilege to use the Concession Premises.

a. Income received for kayak lessons promoted by the GRANTOR whereby the GRANTOR takes registration for said lessons will be paid to CONCESSIONAIRE, less [REDACTED] of gross sales. GRANTOR shall include an accounting of revenues received for lessons in the monthly payment report under Section 4.

b. Income received for kayak lessons promoted by the CONCESSIONAIRE whereby the CONCESSIONAIRE takes registration for said lessons and conducts said lessons at the Concession Premises ("Concessionaire Bookings") will be paid to the GRANTOR less [REDACTED] of gross sales. CONCESSIONAIRE'S books and records shall be available to GRANTOR for inspection. Any intentional or repeated misstatement of the revenues received for Concessionaire Bookings shall be grounds for immediate termination of this Agreement in addition to all other rights and remedies available to GRANTOR.

c. CONCESSIONAIRE shall be solely liable to pay each of its employees and to withhold and remit any and all taxes. CONCESSIONAIRE and its employees may accept gratuities for which they are solely responsible for reporting as income.

d. CONCESSIONAIRE and its employees shall not hold themselves out as or otherwise represent that they are employees of the GRANTOR.

e. CONCESSIONAIRE is not responsible for payment to the GRANTOR of any sales for programs or lessons that are advertised solely by the CONCESSIONAIRE and do not occur at the CONCESSION PREMISIES or other properties owned by the GRANTOR.

4. PAYMENT.

GRANTOR shall remit collected revenues due to CONCESSIONAIRE hereunder no later than the second Tuesday following the completed calendar month used for measuring receipts. Thus, by way of illustration, receipts for kayak concessions collected for the month of May shall be paid to CONCESSIONAIRE, less credit card and bank charges, and less concession fees for rentals or lessons, no later than close of business Tuesday, June 10th. Likewise, CONCESSIONAIRE shall remit concession fees due to GRANTOR for Concessionaire Bookings no later than the second Tuesday following the completed calendar month used for measuring receipts.

5. ACCOUNTING AND RECORDS.

5.1 ACCOUNTING. GRANTOR shall install and maintain such bookkeeping and accounting methods and methods of collection of monies as shall permit GRANTOR to accurately compute the revenue of CONCESSIONAIRE. Such records shall be made available to CONCESSIONAIRE during the normal business hours of GRANTOR.

5.2 ANNUAL ACCOUNTING. GRANTOR shall submit to CONCESSIONAIRE, no later than thirty (30) days after the close of the Season, a summary of the weekly receipts and all charges, deductions, and fees.

5.3 CASH REGISTER. The Riverwalk Eatery shall be the exclusive point of sale.

5.4 TAX RECORDS. CONCESSIONAIRE shall be solely liable for preparing and

paying any and all taxes dues from or as a result of its operations.

5.5 FOIA. CONCESSIONAIRE agrees to maintain, without charge to the GRANTOR, all records and documents for projects of the GRANTOR in compliance with the Freedom of Information Act, 5 ILCS 140/1 et seq. In addition, CONCESSIONAIRE shall produce records which are responsive to a request received by the GRANTOR under the Freedom of Information Act so that the GRANTOR may provide records to those requesting them within the time frames required. If additional time is necessary to compile records in response to a request, then CONCESSIONAIRE shall so notify the GRANTOR and if possible, the GRANTOR shall request an extension so as to comply with the Act. In the event that the GRANTOR is found to have not complied with the Freedom of Information Act due to CONCESSIONAIRE's failure to produce documents or otherwise appropriately respond to a request under the Act, then CONCESSIONAIRE shall indemnify and hold the GRANTOR harmless, and pay all amounts determined to be due including but not limited to fines, costs, attorneys' fees and penalties.

6. **USE OF PREMISES.** The CONCESSION PREMISES shall be used to conduct a kayak boat rental, kayak boat storage, and kayak instruction business. CONCESSIONAIRE shall not use or permit the concession premises to be used for any other purpose without obtaining the prior written consent of GRANTOR.

7. **EQUIPMENT.** GRANTOR shall not be responsible to furnish CONCESSIONAIRE with any equipment. CONCESSIONAIRE shall furnish and install ready for use, at CONCESSIONAIRE'S own expense or as the result of a rental agreement that CONCESSIONAIRE negotiates on CONCESSIONAIRE'S own behalf, all the equipment that is necessary to operate the concession—including all life preservers, helmets and other safety equipment. The CONCESSIONAIRE shall not make any improvements to the CONCESSION PREMISES or other real property of the GRANTOR, such as dock extensions or boat storage devices, without the prior written consent of the GRANTOR.

All such equipment shall be in good and safe working order. CONCESSIONAIRE shall NOT permit customers to bring their own kayaks or other equipment into the CONCESSION PREMISES.

The CONCESSIONAIRE shall retain the rights to all equipment and will remove that equipment at the termination of the Agreement. If the equipment is not removed within fifteen (15) days following termination of this Agreement, all equipment remaining shall become the property of the GRANTOR to do with as it pleases.

8. **QUALITY OF SERVICE.** The services provided by CONCESSIONAIRE shall be rendered courteously and efficiently. GRANTOR reserves the right to order improvement of the quality or the services provided by CONCESSIONAIRE.

9. **RATES AND CHARGES.**

The 2014 kayak rental rate will be \$14.00 for 30 minutes of rental. The GRANTOR and

CONCESSIONAIRE will mutually agree upon rates for kayak instruction for lessons advertised by the GRANTOR. Kayak rental rates will be reviewed annually and may be modified by CONCESSIONAIRE.

CONCESSIONAIRE shall post the rental fee schedule and deposit schedule for all services in such places as GRANTOR may designate.

10. **CHANGES IN RATES AND SERVICES.** CONCESSIONAIRE shall not change any rates established in Section Nine of this Agreement or curtail or diminish any services provided for in this Agreement without first requesting and receiving written permission from GRANTOR.

11. **HOURS OF OPERATION.** CONCESSIONAIRE shall operate the concession seven (7) days a week during the term of this Agreement during hours that are consistent with the GRANTOR'S Paddleboat operation unless otherwise permitted by GRANTOR.

12. **EMPLOYEES OF CONCESSIONAIRE.**

12.1 QUALITY OF EMPLOYEES. CONCESSIONAIRE shall at all times employ only those persons of good moral character and a clean criminal record, and CONCESSIONAIRE shall not retain any employee that GRANTOR considers to be unfit for employment or otherwise objectionable. CONCESSIONAIRE shall not assign any employee or sub-contractor who has not successfully completed a criminal background check. All kayak instructors shall have current American Canoe Association (ACA) certification.

12.2. DRESS AND MANNER OF EMPLOYEES.

CONCESSIONAIRE's employees shall at all times be courteous and, to the greatest extent applicable, shall present a neat and clean appearance and shall wear identifiable work garments and identification to indicate they are employed by or subject to a contract with CONCESSIONAIRE. All work and services shall be performed with due regard for the care of the GRANTOR's property, and that of its users and employees, and all complaints handled with due regard to the GRANTOR's public relations. CONCESSIONAIRE shall utilize only employees or sub-contractors who are competent and skilled to perform the specific job tasks to which they are assigned and who are instructed to utilize and who do utilize only safe methods and techniques in the provision of work and services and who understand the importance of leaving the GRANTOR's property in safe condition. At the request of the GRANTOR, CONCESSIONAIRE will remove from the performance of the work and services any employee or subcontractor of CONCESSIONAIRE who is incompetent, negligent, discourteous, destructive, or repeatedly fails to abide by the GRANTOR's rules and regulations or specifications of this Agreement. CONCESSIONAIRE, its employees or sub-contractors are forbidden to use any facility or equipment owned by the GRANTOR either for CONCESSIONAIRE or CONCESSIONAIRE's employee's benefit during the period of time when they are working.

12.3 COMPENSATION OF EMPLOYEES. CONCESSIONAIRE shall be solely responsible for the rate of pay, benefits, and working conditions of CONCESSIONAIRE'S employees.

12.4 RELATIONSHIP BETWEEN THE PARTIES. It is understood, acknowledged and agree that the relationship of CONCESSIONAIRE and CONCESSIONAIRE'S employees and sub-contractors to the GRANTOR is that of Licensee. NO officer, employee or agent of CONCESSIONAIRE, or any sub-contractor or other person performing services for CONCESSIONAIRE is an employee of the GRANTOR nor shall any person be entitled to benefits of employees of the GRANTOR. CONCESSIONAIRE shall be responsible for prompt payment of and shall pay all taxes and charges assessed or payable with respect to the employment or contractual arrangement of such persons.

13. **TERM.** The term of this Agreement shall begin upon the date of execution hereof and shall terminate on [REDACTED]. The term of this Agreement is subject to two one (1) year options to renew and to earlier termination as provided below.

14. **OPTION TO RENEW.** This Agreement will automatically renew for the calendar years of [REDACTED] provided that no later than thirty (30) days prior to the expiration of the initial term of this Agreement CONCESSIONAIRE serves a written notice on GRANTOR of CONCESSIONAIRE'S desire to extend the term of the Agreement. Any changes to this Agreement will be negotiated at that time.

15. **HOLDOVER.** If CONCESSIONAIRE holds over after the expiration of the term of this Agreement with the express or implied consent of GRANTOR, the holding over shall be deemed to be a month-to-month tenancy at the concession fee stated in this Agreement and otherwise subject to the terms of this Agreement. This section is subject to the option to renew section stated above.

16. **REPAIR AND MAINTENANCE OF PREMISES.** CONCESSIONAIRE shall maintain the concession equipment in good order and repair at CONCESSIONAIRE'S own expense during the entire term of this contract. CONCESSIONAIRE shall perform any required maintenance and repairs at CONCESSIONAIRE'S own expense. If CONCESSIONAIRE neglects or refuses to do so, GRANTOR shall have the right to perform maintenance or repairs for the account of CONCESSIONAIRE, and CONCESSIONAIRE shall reimburse GRANTOR for the cost of such maintenance or repairs within fifteen (15) days of notice, provided that GRANTOR shall first give CONCESSIONAIRE fifteen (15) days written notice of its intention to perform maintenance or repairs to enable CONCESSIONAIRE to perform maintenance or repairs at CONCESSIONAIRE'S own expense.

17. **APPROVAL FOR ALTERATIONS REQUIRED.** The CONCESSIONAIRE may not construct or otherwise alter the concession premises without obtaining the prior written consent of GRANTOR. If alterations or additions are made, they shall be made at the sole expense of CONCESSIONAIRE, who shall agree to hold GRANTOR harmless for all alterations or additions.

18. **IMPROVEMENTS AS PROPERTY OF GRANTOR.** All alterations and additions to the concession premises shall remain on the concession premises and become the property of GRANTOR on the termination of this Agreement.

19. **MAINTENANCE OF EQUIPMENT.** CONCESSIONAIRE shall maintain all equipment in good and safe working condition at all times, at CONCESSIONAIRE'S own expense, for the operation of the concession. At the end of each season, the kayaks and other equipment necessary for the business shall be removed from the CONCESSION PREMISES by CONCESSIONAIRE and stored at CONCESSIONAIRE'S sole expense.

20. **PREMISES TO BE KEPT CLEAN.** CONCESSIONAIRE shall keep the concession premises in a clean and sanitary condition at all times. CONCESSIONAIRE shall store all trash in containers.

21. **RIGHT OF ACCESS.** GRANTOR shall have access to the concession premises, and to each part of the CONCESSION PREMISES, at all times for the purpose of inspecting the same and making repairs on the CONCESSION PREMISES.

CONCESSIONAIRE shall have the right at all times to traverse park property to get to and from the concession premises to keep the concession premises open during the regularly scheduled business hours.

22. **PARTIAL DESTRUCTION OF CONCESSION PREMISES.** If, at any time during the term of this Agreement, the concession premises and/or concession equipment are damaged by fire, act(s) of nature, or other causes beyond the control of CONCESSIONAIRE, to the extent that continued use of the concession premises is unfeasible, CONCESSIONAIRE may, on written notice to GRANTOR delivered within fifteen (15) days after the damage has occurred, terminate this Agreement without any liability of CONCESSIONAIRE to GRANTOR except for the payment of concession fees accrued to the date of termination. If CONCESSIONAIRE does not elect to terminate this Agreement, CONCESSIONAIRE may restore the concession premises and equipment at his sole expense. GRANTOR shall be not responsible for any profits lost by CONCESSIONAIRE due to the partial destruction of the concession premises.

23. **SIGNS, ADVERTISING AND NAME.** CONCESSIONAIRE shall erect a sign which posts the Rules and Regulations for the use of the kayaks. The sign design and coloring must receive prior approval from the GRANTOR before it is erected. No other signs shall be placed on the concession premises or in the vicinity without obtaining the prior written approval of GRANTOR. The minimum Rules and Regulations are as follows:

The following are prohibited while renting a kayak:

- | | |
|----------------------|--|
| - Food or Alcohol | - Abusive Language |
| - Smoking | - Exiting to shore or changing occupants |
| - Swimming or diving | - Fishing |

- Standing or transporting
- Racing
- Boating beyond designated and posted areas
- Removing or untying straps from life preserver

The following rules will be enforced:

- o Kayaks can be rented only to persons **thirteen** years of age and older.
- o Children **twelve** and under must be accompanied by an adult **eighteen** years of age or older.
- o All individuals using a kayak must wear a correctly fitted life preserver at all times, including when entering or leaving the kayak.
- o Illinois boating regulations require that there be one life preserver for each person on board watercraft.
- o Not responsible for lost, stolen or damaged belongings.

Renters shall be required to sign a Waiver & Release prior to each rental.

See attached Exhibit "A"

The CONCESSIONAIRE shall complete the Waiver & Release form for each rental. A copy of this document shall be maintained by GRANTOR at the Eatery and shall be completed at the time of rental.

24. **LICENSES AND PERMITS.** CONCESSIONAIRE shall obtain and pay for all permits or licenses that may be required for the operation of the concession.

25. **COMPLIANCE WITH STATE AND LOCAL LAWS.** CONCESSIONAIRE shall comply with applicable state and local laws governing the operations of the concession premises,, including, but not limited to the Civil Rights Act of 1964, the Illinois Human Rights Act, and any other local, state, or federal laws regarding non-discrimination, sexual harassment, and laws and regulations regarding safety and employee training. Violation of state laws or the ordinances of the GRANTOR, DuPage County or the City of Naperville may be considered as a cause for termination of this Agreement.

26. **TAXES.** CONCESSIONAIRE shall pay all taxes levied against the operation of the business.

27. **INSURANCE REQUIREMENTS.**

The CONCESSIONAIRE's Insurance Requirements are set forth in Exhibit B which is attached hereto and incorporated herein.

28. INDEMNIFICATION.

To the fullest extent permitted by law, to waive any and all rights of contribution against the GRANTOR and to indemnify and hold harmless the GRANTOR and its officers, officials, employees, volunteers and agents from and against all claims, damages, losses and expenses, including, but not limited to, legal fees (attorney's and paralegal's fees, expert fees and court costs) arising out of or resulting from the performance of the CONCESSIONAIRE's work, provided that any such claim, damage, loss or expense is attributable to bodily injury, sickness, disease or death, or injury to or destruction of property, other than the work itself, including the loss of use resulting therefrom, or is attributable to misuse or improper use of trademark or copyright protected material or otherwise protected intellectual property, to the extent it is caused in whole or in part by any wrongful or negligent act or omission of the CONCESSIONAIRE, any Subcontractor, anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable. Such obligation shall not be construed to negate, abridge or otherwise reduce any other right to indemnity which the GRANTOR would otherwise have. The CONCESSIONAIRE shall similarly, protect, indemnify and hold and save harmless, the GRANTOR, its officers, officials, employee, volunteers and agents against and from any and all claims, costs, causes, actions and expenses, including, but not limited to, legal fees, incurred by reason of CONCESSIONAIRE's breach of any of its obligations under, or CONCESSIONAIRE's default of any provisions of the Contract. The indemnification obligations under this paragraph shall not be limited in any way by any limitation on the amount or type of damages, compensation, or benefits payable by or for the CONCESSIONAIRE or any subcontractor under Workers' Compensation or Disability Benefit Acts or Employee Benefit Acts.

29. TERMINATION BY GRANTOR. If, in the judgment of GRANTOR, the manner of operation of concession or the quality of services does not meet the requirement of this Agreement, or if CONCESSIONAIRE is in default of any other term of this Agreement, GRANTOR shall give CONCESSIONAIRE a written notice specifying the particulars of the unsatisfactory performance or default. If CONCESSIONAIRE fails or refuses to remedy the unsatisfactory performance or default within four (4) days after the receipt by CONCESSIONAIRE, excluding date of notice, GRANTOR may terminate this Agreement. The decision of GRANTOR on any such matter shall be final.

30. CONCESSION PREMISES ON TERMINATION. On the termination of this Agreement for any reason, GRANTOR shall have full authority to re-enter and take full possession of the concession premises without the necessity of obtaining any legal process. CONCESSIONAIRE stipulates that GRANTOR shall not be liable to prosecute or for damages for resuming possession of concession premises.

CONCESSIONAIRE agrees to return the CONCESSION PREMISES to the GRANTOR at the termination of this Agreement in the same condition as it was at the start of this Agreement, except for reasonable wear and tear.

31. **SOLE PURPOSE.** The concession premises may be used only by CONCESSIONAIRE for the sole purpose of kayak rental, storage and instruction.

32. **ASSIGNMENT PROHIBITED.** CONCESSIONAIRE shall not assign any right, privilege, or license conferred by this Agreement, nor may CONCESSIONAIRE sublet or encumber any part of the concession premises without first obtaining the written consent of GRANTOR.

33. **WAIVER OF BREACH.** The waiver by GRANTOR of any breach of any term contained in this Agreement shall not be deemed to be a waiver of such term for any subsequent breach of the same or any other term. The subsequent acceptance of any payment from CONCESSIONAIRE by GRANTOR shall not be deemed to be a waiver of any prior occurring breach by CONCESSIONAIRE of any term contained in this Agreement regardless of the knowledge of GRANTOR of the prior existing breach at the time of the acceptance of the payment.

34. **REMEDIES.** In the event of breach by the CONCESSIONAIRE of any term of this Agreement, GRANTOR shall retain all remedies provided by law, including, but not limited to specific performance and injunction.

35. **NO THIRD PARTY BENEFICIARY.** This Agreement is entered into solely for the benefit of the contracting parties, and nothing in this Agreement is intended, either expressly or impliedly, to provide any right or benefit of any kind whatsoever to any person or entity who is not a party to this Agreement, or to acknowledge, establish or impose any legal duty to any third party.

36. **NOTICE.** All notices required to be given by the parties shall be deemed given by depositing the same in the United State mail, postage prepaid and addressed to:

IN WITNESS WHEREOF, the parties have executed this Agreement in Naperville, Illinois, the 13th day of March, 2014.



NAPERVILLE KAYAK, LLC

By: _____

By: _____

It's: _____

It's: _____

Attest: _____

Attest: _____

EXHIBIT A—WAIVER & RELEASE

[To Be Developed]

EXHIBIT B--INDEPENDENT CONCESSIONAIRES REQUIREMENTS

THIS DOCUMENT IS PART OF THE AGREEMENT entered into by and between NAPERVILLE KAYAK, LLC (hereafter the "Concessionaire") and THE NAPERVILLE PARK DISTRICT ("District").

In consideration of the mutual covenants and agreements set forth therein and other good and valuable consideration received and to be received, the Concessionaire hereby agrees:

1. To comply with all applicable laws, regulations, and rules promulgated by any Federal, State, County, Municipal and or other governmental unit or regulatory body now in effect during the performance of the work. By way of example, the following are included within the scope of the laws, regulations and rules referred to in this paragraph, but in no way to operate as a limitation on the laws, regulations and rules with which CONCESSIONAIRE must comply, are all forms of Dram Shop Act laws, Workers Compensation Laws, all terms of the Equal Employment Opportunity Clause of the Illinois Fair Employment Practices Commission, the Illinois Preference Act, the Social Security Act, Statutes relating to contracts let by units of government, all applicable Civil Rights and Anti-Discrimination Laws and Regulations, and traffic and public utility regulations.
2. To keep in force, to the satisfaction of the District, at all times during the performance of any work referred to above, Workers Compensation and Employer' s Liability Insurance, Commercial General Liability Insurance, specifically including kayak/watercraft rental liability and "contractual liability".
 1. Workers' Compensation:

a.	State:	Statutory
b.	Applicable Federal (e.g., Longshoremen's):	Statutory
c.	Employer's Liability	Equal to W/C
 2. Commercial General Liability:

1.	\$2,000,000.00	General Aggregate
2.	\$1,000,000.00	Products Completed Operations Aggregate
3.	\$1,000,000.00	Personal and Advertising Injury
4.	\$1,000,000.00	Each Occurrence
5.	\$ 50,000.00	Fire Damage (any one fire)
6.	\$ 5,000.00	Medical Expense (any one person)
3. All policies of insurance purchased or maintained in fulfillment hereof shall name the District as an additional insured thereunder and the Concessionaire shall provide Certificates of Insurance and Endorsements evidencing the coverages and the addition of the District as an insured. No such policy of insurance shall have a deductible or self-insurance retention amount in excess of \$5,000.00 per occurrence. All insurance shall be written on an "occurrence basis" rather than a "claims-made" basis, shall include "contractual liability", and shall not exclude kayak rental or watercraft rental liability. Failure of District to demand any certificate, endorsement or other evidence of full compliance with these insurance requirements or failure of District to identify a deficiency from evidence that is provided shall not be construed as a waiver of Concessionaire's obligation to maintain such insurance. The Concessionaire agrees that the obligation to provide the insurance required by these documents is solely its responsibility and that this is a requirement which cannot be waived by any conduct, action, inaction or omission by the District. Upon request, the Concessionaire will provide copies of any or all policies of insurance maintained hereunder.

5. Nothing contained in the insurance requirements of the Contract Documents is to be construed as limiting the liability of the Concessionaire, the liability of any Subcontractor or any tier or either of their respective insurance carriers. All the insurance required of the Concessionaire shall state that the coverage afforded to the additional insureds shall be primary insurance of the additional insureds with respect to claims arising out of operations performed by or on their behalf. If the "additional insureds" have other insurance or self-insured coverage which is applicable to the loss, it shall be on an excess or contingent basis.
6. Concessionaire shall furnish any affidavit or Certificate in connection with the work covered by this agreement as required by law.



Concessionaire _____



**PARTICIPANT RELEASE OF LIABILITY AND
ASSUMPTION OF RISK AGREEMENT
READ BEFORE SIGNING**

Participant Name _____

In consideration of being allowed to participate in any way in the program, related events and activities, I the undersigned, acknowledge, appreciate, and agree that:

1. The risk of injury from the activities involved in this program is significant, including the potential for permanent paralysis and death.
2. **I KNOWINGLY AND FREELY ASSUME ALL SUCH RISKS**, both known and unknown, **EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES** or others, and assume full responsibility for my participation.
3. I willingly agree to comply with terms and conditions for participation, including but not limited to the following:
 - Kayaks can be rented only to persons 13 years of age or older (participants of minor age must have parent or guardian signature)
 - Children 12 and under must be accompanied by a parent or guardian at all times
 - All individuals in a kayak must wear a correctly fitted life vest at all times, including when entering or exiting the kayak
 - Naperville Kayak LLC, its officers, officials, agents and/or employees, other participants, sponsors, advertisers, and, if applicable, owners and lessors of premises used to conduct the event (RELEASEES), are not responsible for lost, stolen, or damaged belongings

The following are prohibited when renting a kayak:

- Food or alcohol
- Smoking
- Swimming or diving
- Abusive language
- Existing to shore or changing occupants
- Fishing
- Standing or transporting
- Racing
- Boating beyond designated area
- Removing, loosening, or untying straps or buckles from life vest



**PARTICIPANT RELEASE OF LIABILITY AND
ASSUMPTION OF RISK AGREEMENT
READ BEFORE SIGNING**

Each participant must have the ability to:

- Wear all protective equipment recommended/required by industry standards
- Enter and exit the kayak independently or with the assistance of a companion
- Remain seated and balanced using adaptive equipment if necessary
- Get out from under the watercraft, remain face up in the water with the aid of a life jacket, and make progress to the shoreline, in the event of a capsize
- Move the watercraft independently or with the assistance of a companion—through the water in a stable manner and return it to the rental area

If I observe any unusual significant hazard during my presence or participation, I will remove myself from participation and bring such to the attention of the nearest official immediately.

4. I, for myself and on behalf of my heirs, assigns, personal representatives and next of kin, **HEREBY RELEASE, INDEMNIFY, AND HOLD HARMLESS** NAPERVILLE KAYAK LLC, its officers, officials, agents and/or employees, other participants, sponsors, advertisers, and, if applicable, owners and lessors of premises used to conduct the event (RELEASEES), from any and all claims, demands, losses, and liability arising out of or related to any **INJURY, DISABILITY OR DEATH** I may suffer, or loss or damage to person or property, **WHETHER ARISING FROM THE NEGLIGENCE OF THE RELEASEES OR OTHERWISE**, to the fullest extent permitted by law.

I HAVE READ THIS RELEASE OF LIABILITY AND ASSUMPTION OF RISK AGREEMENT, FULLY UNDERSTAND ITS TERMS, UNDERSTAND THAT I HAVE GIVEN UP SUBSTANTIAL RIGHTS BY SIGNING IT, AND SIGN IT FREELY AND VOLUNTARILY WITHOUT ANY INDUCEMENT.

X _____
Participant's Signature Age Date

FOR PARENTS/GUARDIANS OF PARTICIPANT OF MINOR AGE (UNDER AGE 18 AT TIME OF REGISTRATION)

This is to certify that I, as parent/guardian with legal responsibility for this participant, do consent and agree to his/her release as provided above of all the Releasees, and, for myself, my heirs, assigns, and next of kin, I release and agree to indemnify and hold harmless the Releasees from any and all liability incidents to my minor child's involvement or participation in these programs as provided above, **EVEN IF ARISING FROM THE NEGLIGENCE OF THE RELEASEES**, to the fullest extent permitted by law.

X _____
Parent/Guardian Signature Date Emergency Phone Number(s)

Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-180-

Submitted by: Jon Proulx

Submitting Department: Planning Department

Meeting Date: January 9, 2017

SUBJECT

Seeking Board consideration of a motion to adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, direct the Village Attorney to prepare an ordinance granting approval of the special use for the beauty/nail salon and body art service known as European Beauty Lounge, LLC at 12443 S. Route 59, Unit 102.

Recommendation:

ATTACHMENTS

- [12443 S. Route 59, Unit 102 Staff Report](#)



Michael P. Collins
PRESIDENT

Michelle Gibas
VILLAGE CLERK

TRUSTEES

Margie Bonuchi

Bill Lamb

Edward O'Rourke

Garrett M. Peck

James Racich

Brian Wojowski

REPORT SUMMARY

SPECIAL USE – 12443 S. ROUTE 59, UNIT 102

CASE NO. 1745-120816.SU

SUMMARY

The applicant is seeking special use approval to operate a beauty/nail salon and body art service in Unit 102 of the commercial retail building at 12443 S. Route 59. Per recent amendments to the Village's Zoning Ordinance approved on November 7, 2016, beauty/nail salons and body art services are now required to be approved through the special use application process.

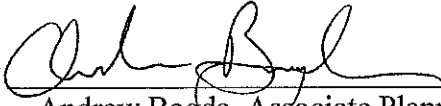
ISSUES

- ❖ The business, European Beauty Lounge, will offer an array of services, specifically including nail services, manicures, pedicures, waxing, and microblading. Staff finds that the two required findings of fact necessary to approve a special use request were met and recommends approval of the request.
- ❖ One of the commissioners noted that there are many beauty/nail salons and body art services in the Village and questioned why this case needed special use approval; staff reiterated that these uses were formerly allowed by right in the B-3 district but now require special use approval per recent amendments to the Zoning Ordinance.
- ❖ The commissioners were curious about the microblading aspect of the business, which the applicant elaborated further on. The commissioners asked if a market analysis was done to see if there was a need for this use in the Village. The applicant responded that while microblading has historically been more popular in Europe, it is becoming increasingly popular in the United States and they see a growing market and demand for it in the area.
- ❖ The commissioners indicated that this center was difficult to access due to the only access point being at the rear of the property and asked if staff was aware of any plans to develop the vacant lot to the north. Staff responded that they were not aware of any current plans at the moment.

RECOMMENDATION

On January 3, 2017, the Plan Commission recommended approval of a special use permit to allow a beauty/nail salon with body art service at 12443 S. Rt. 59, Unit 102, and recommends the findings of fact of staff be adopted. Should the Board of Trustees concur, the following motion is offered for your consideration:

I move we adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, direct the Village Attorney to prepare an ordinance granting approval of the special use for the beauty/nail salon and body art service known as European Beauty Lounge, LLC at 12443 S. Route 59, Unit 102.

Prepared by  January 4, 2017
Andrew Bogda, Associate Planner



Michael P. Collins
PRESIDENT

Michelle Gibas
VILLAGE CLERK

TRUSTEES

Margie Bonuchi
Bill Lamb
Edward O'Rourke
Garrett M. Peck
James Racich
Brian Wojowski

TO: PRESIDENT COLLINS and BOARD OF TRUSTEES
FROM: ANDREW BOGDA, ASSOCIATE PLANNER *AB*
DATE: JANUARY 4, 2017
SUBJECT: REPORT TO THE VILLAGE BOARD OF TRUSTEES
EUROPEAN BEAUTY LOUNGE, LLC
CASE NUMBER 1745-120816.SU

REQUEST: Special Use (**Public Hearing**)
LOCATION: 12443 S. Route 59, Unit 102
APPLICANT: Bojana Tutnjilovic, European Beauty Lounge, LLC
CURRENT ZONING: B-3
COMP. PLAN: *General Commercial*

DISCUSSION

The applicant is seeking special use approval to operate a beauty/nail salon and body art service in Unit 102 of the commercial retail building at 12443 S. Route 59. Per recent amendments to the Village's Zoning Ordinance approved on November 7, 2016, beauty/nail salons and body art services are now required to be approved through the special use application process.

Existing Conditions/Site Context

The subject property is located in a 2,100 sq. ft. unit in a 10,500 sq. ft. retail building on approximately 1.12 acres, located at the northeast corner of Route 59 and Industrial Drive. The property is Lot I-7 of the Plainfield Business Park. The adjacent land-uses, zoning and functional street classifications are identified below:

North: Vacant Lot (B-3)
East: Retention Pond (B-3)
South: Industrial Drive (Local Street)
McDonald's and vacant lot (B-3) across the street
West: Illinois Route 59 (Major Arterial)
Village of Plainfield Pressure Adjusting Station (R-1) across the street

ANALYSIS

The applicant is requesting special use approval to permit a beauty/nail salon and body art service in the B-3 zoning district. The applicant's business will occupy the 2,100 sq. ft. Unit 102 of the 10,500 sq. ft. multi-tenant retail building at 12443 S. Route 59. The business, European Beauty Lounge, will offer an array of services, specifically including nail services, manicures, pedicures, waxing, and microblading. Microblading is a new body art technique involving 3-D eyebrow hairstrokes and semi-permanent makeup.

The planned hours of operation for the business are 10:00 A.M. – 8:00 P.M. on Monday-Saturday and 10:00 A.M. – 6:00 P.M. on Sunday. The business plans to start with three full-time employees, but could hire more employees as the business grows. The applicant foresees a maximum of 10 people at their business at any given time, including three employees servicing three customers, plus up to three to four customers in the waiting area. The property includes a 62-space shared parking lot and staff believes this will be adequate to service this business and the four existing businesses.

The applicant has been in the beauty business in Europe for over 10 years, owning and managing a salon for 11 years and a beauty academy for three years, as well as training nail and lash technicians and working as a microblading expert. The applicant plans to provide the same services in Plainfield as they have in Europe for the past several years.

In order for the Plan Commission to recommend approval of a special use, it must make two findings of fact, as follows:

- a.) *The special use will not be injurious to the use and enjoyment of other property in the immediate area for the purposes already permitted, nor substantially diminish property values within the neighborhood; and*

Staff finds that there will be no detrimental impact to adjacent properties. The multi-tenant retail building currently includes an Italian restaurant, a specialty Indian grocer, a title-lending business, and an insurance office. Staff believes the proposed use will fill a vacant unit in the building and be complementary to the existing uses on-site and in the surrounding area. Staff also believes that the unique services provided by the business will likely draw customers from both inside and outside of the Village, generating additional traffic that could potentially patronize surrounding Plainfield businesses. Moreover, staff finds that the applicant has demonstrated that the number of people in the business at any one time will not be significant enough to generate parking issues and staff finds that adequate parking has already been provided in the shared lot that services the building. In addition, staff finds that the planned hours of operation and the nature of the business will be desirable and not create any disturbances that would affect surrounding businesses. Staff believes that filling the existing vacancy and allowing the proposed use could actually increase the value of the subject property and the value of surrounding properties, independent of any non-related factors.

- b.) The establishment of the special use will not impede the normal and orderly development and improvement of the adjacent properties for uses permitted in the subject zoning district.*

Staff finds that the proposed use is compatible with, and complementary to, the existing uses on the property and with surrounding properties. Staff believes that the incorporation of this use into the existing multi-tenant retail building will fill a vacancy with a needed and desirable use and contribute to a diversity of uses and the overall economic vitality of the area. Filling existing vacancies with desirable and needed retail services combined with continued commercial demand could eventually spur development of the vacant commercial lots to the north and to the south. To that end, staff believes that allowing the proposed use will not impede the development and improvement of adjacent properties, and if the business is successful, it could actually encourage the development and improvement of adjacent properties.

Plan Commission Consideration

The Plan Commission considered the case at its meeting on January 3, 2017 and held a Public Hearing regarding the matter. There were no public comments.

One of the commissioners noted that there are several beauty/nail salons and body art services in the Village and questioned why this case needed special use approval. Staff restated that while these uses were formerly allowed by right in the B-3 zoning district, the Board of Trustees recently passed amendments to the Zoning Ordinance that now require beauty/nail salons and body art services to receive special use approval.

The commissioners were curious about the microblading aspect of the business, which the applicant further elaborated on. The commissioners asked the applicant if a market analysis was done to see if there was a need for this use in the Village. The applicant responded that while microblading has historically been more popular in Europe, it is becoming increasingly popular in the United States and they see a growing market and demand for it in the area.

The commissioners stated that this center was difficult to access due to the only access to the parking lot being from the rear of the building and asked if staff was aware of any plans to develop the vacant lot to the north. Staff responded that they were not aware of any current plans to develop the vacant lot at the moment.

The Plan Commission recommended approval of the special use permit by a vote of 4-0.

CONCLUSION/RECOMMENDATION

On January 3, 2017, the Plan Commission recommended approval of a special use permit to allow a beauty/nail salon with body art service at 12443 S. Rt. 59, Unit 102, and recommends the findings of fact of staff be adopted. Should the Board of Trustees concur, the following motion is offered for your consideration:

I move we adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, direct the Village Attorney to prepare an ordinance granting approval of the special use for the beauty/nail salon and body art service known as European Beauty Lounge, LLC at 12443 S. Route 59, Unit 102.



**PLAN COMMISSION
RECOMMENDATION**

**Case: 12443 S. Rt. 59, Unit 102 –
Special Use for Beauty/Nail/Body Art**

Meeting Date(s): January 3, 2017

Case No.: 1745-120816.SU

Public Hearing:

(YES) / NO

Recommendation: (APPROVAL) / DENIAL

Vote: 4-0

Outstanding Issues / Plan Commission Recommendations

1. One of the commissioners noted that there are many beauty/nail salons and body art services in the Village and questioned why this case needed special use approval. Staff restated that while these uses were formerly allowed by right in the B-3 district, the Board of Trustees recently passed amendments to the Zoning Ordinance that now require beauty/nail salons and body art services to receive special use approval.
2. The commissioners were curious about the microblading aspect of the business, which the applicant elaborated further on. The commissioners asked the applicant if a market analysis was done to see if there was a need for this use in the Village. The applicant responded that while microblading has historically been more popular in Europe, it is becoming increasingly popular in the United States and they see a growing market and demand for it in the area.
3. The commissioners stated that this center was difficult to access due to the only access being from the rear of the building and asked if staff was aware of any plans to develop the vacant lot to the north. Staff responded that they were not aware of any current plans at the moment.

Minutes Attached: (YES) / NO

Minutes Status: APPROVED / (DRAFT)

Submitted for consideration by the Board of Trustees:



Plan Commission Minutes
January 3, 2017

Chairman Kiefer called the Plan Commission meeting to order at 7:00 p.m. and led the pledge to the flag immediately following the Zoning Board of Appeals meeting.

ROLL CALL: Commissioners Seggebruch, Minnis, Heinen, and Chairman Kiefer were present. The Fire and Library Districts were present. Commissioners Renzi, Womack, and Green were absent. The Park and School Districts were absent.

The Plan Commission minutes dated December 20, 2016 will be presented at the January 17, 2017 meeting.

PUBLIC COMMENTS: There was no response.

DEVELOPMENT REPORT Mr. Bogda stated there was no development report as the Village Board has not met since December 19, 2016.

OLD BUSINESS

Case No. 1743-11016/SU/SPR

23755 W 135th Street

The applicant for Primrose School of Plainfield has asked this case be continued to January 17, 2016.

NEW BUSINESS

Case No. 1745-120816.SU

European Beauty Lounge LLC

Mr. Bogda stated the applicant is seeking special use approval to operate a beauty/nail salon and body art service in Unit 102 of the commercial retail building at 12443 S. Route 59. The Zoning Ordinance which was approved on November 7, 2016 now requires beauty/nail salons and body art service to be approved through the special use application process.

Mr. Bogda described the location of the subject property and described the adjacent uses. Mr. Bogda further stated the business will offer an array of services, specifically including nail services, manicures, pedicures, waxing, and microblading. Microblading is a new body art technique involving 3-D eyebrow hair strokes and semi-permanent makeup.

Mr. Bogda reviewed the findings of fact as noted in the staff report dated December 30, 2016.

Staff also believes that the business will be a desirable use that could potentially draw customers from a wider area, will fill a vacancy in an existing building, will contribute to a healthy variety of commercial uses, and could potentially enhance the overall economic vitality of the area. In advance of any comments from the public hearing or input from the Plan Commission, staff recommends approval.

Chairman Kiefer swore in Bojana Tutnjilovic, owner of the business. Ms. Tutnjilovic indicated they have had a business in Europe for the past 11 years.

Chairman Kiefer asked for public comments. There was no response.

Commissioner Heinen asked if the current zoning was B-3, Highway Business District. Mr. Bogda confirmed the B-3 zoning. Commissioner Heinen asked about the need for the special use. Chairman Kiefer indicated the Village Board recently modified the zoning ordinance making certain uses be allowed only through the special use process.

Commissioner Seggebruch asked if the owner has researched this use in the area. Ms. Tutnjilovic indicated they did research this use through a business plan; indicated this is a unique service and further described the microblading as using hair strokes for semi-permanent makeup to fill in the eyebrows.

Commissioner Seggebruch asked if people were familiar with this technique. Ms. Tutnjilovic indicated this is a new technique and it is growing.

Chairman Kiefer asked about the parking lot and the curb cut to the north of this property; asked if we knew anything about the vacant lot. Mr. Bogda indicated he was not aware of anything developing to the north at this time.

Commissioner Heinen agreed it was a difficult lot to access.

Commissioner Heinen made a motion to adopt the findings of fact of staff as the findings of fact of the Plan Commission and, furthermore, move to recommend approval of the special use for the beauty/nail salon and body art service known as European Beauty Lounge, LLC at 12443 S. Route 59, Unit 102.

Seconded by Commissioner Minnis. Vote by roll call: Seggebruch, yes; Minnis, yes; Heinen, yes; Kiefer, yes. Motion carried by a vote of 4-0.

Case No. 1747-121216.SU

23904 W Main Street

Mr. Bogda indicated the applicant is seeking special use approval to allow multi-family residential use in the B-3 commercial zoning district for the property at 23904 W. Main St. While the R-1 overlay that includes the subject property allows for single-family residential use, multi-family use is not permitted in the B-3 district and requires special use approval.

Mr. Bogda reviewed the adjacent uses as noted in the staff report dated December 30, 2016. Mr. Bogda further indicated the house on the property was previously converted into a two-unit residence, with separate entrances, kitchens, bathrooms, bedrooms, and living areas for each of the units. The property previously had a special use permit to allow residential use, but this was canceled when the property became vacant. Mr. Bogda stated there is no garage but described the parking provided.

Mr. Bogda reviewed the findings of fact as noted in the staff report dated December 30, 2016. Mr. Bogda noted that he received one phone call from an adjacent property owner.

Staff believes that the renewed active use of the property and the planned exterior improvements will create new activity and enhance the character of the surrounding neighborhood, potentially encouraging additional improvements, increasing local economic activity, and increasing the value of surrounding properties. In advance of any comments from the public hearing or input from the Plan Commission, staff recommends approval.

Chairman Kiefer swore in Christina Tyrell, contract purchaser. Ms. Tyrell indicated she has budgeted \$50,000 for new siding for the building, new windows, and landscaping; further indicated the exterior of the property has been neglected but the interior is in good condition; proposes that her daughter live in the

upstairs unit and plans to rent out first floor. Ms. Tyrell indicated she has family in Plainfield and has a business in Plainfield.

Chairman Kiefer asked for public comments. There was no response.

Commissioner Minnis asked if the R-1 Overlay permitted multi-family in the past. Mr. Bogda indicated this property had a special use previously. Commissioner Seggebruch thought it had been a daycare was operated on the first floor previously; felt this proposed use is a better use of the property.

Commissioner Heinen asked if Mr. Bogda was familiar with Vision for Division; felt this was a high profile corner; and agreed this was a good interim use. Mr. Bogda thought the Vision for Division was for Route 59 properties.

Commissioner Heinen asked if there was a TIF district covering this area; would like to see a higher and better use for this property. Mr. Bogda did not think it was covered under a TIF district.

Commissioner Seggebruch mentioned some of the transportation plans was to get Route 126 to run north of town and then maybe this would be turn to more of a residential area.

Commissioner Heinen suggested this area be looked at as a potential TIF district.

Ms. Tryell indicated she would not be opposed if a commercial developer wanted to buy this property as part of a larger project and redevelop this area.

Commissioner Minnis stated improving this property may draw attention to the area.

Commissioner Minnis made a motion to adopt the findings of fact of staff as the findings of fact of the Plan Commission and, furthermore, move to recommend approval of the special use for two-family residential at 23904 W. Main St.

Commissioner Seggebruch seconded the motion. Vote by roll call: Heinen, yes; Seggebruch, yes; Minnis, yes; Kiefer, yes. Motion carried 4-0.

DISCUSSION

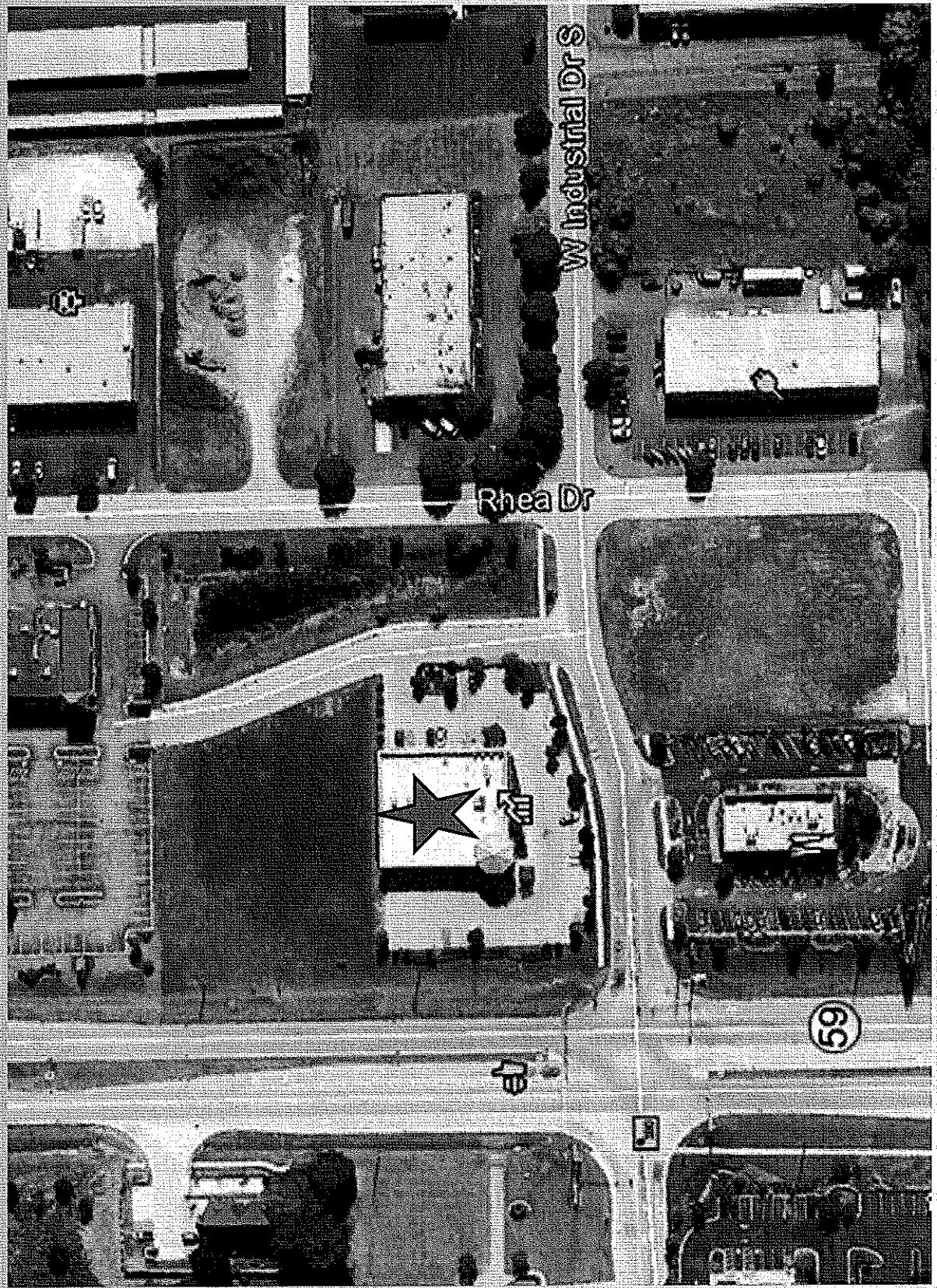
Commissioner Heinen mentioned he liked the new agenda with the minutes, and staff report on the village website; felt this was a better way for the public to be aware of what is happening in Plainfield.

Chairman Kiefer read the next meeting dates; and wished everyone a Happy New Year.

Meeting Adjourned at 7:34 p.m.

Respectfully submitted by
Merrilee Trotz
Merrilee Trotz
Recording Secretary

12443 S Route 59



Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-181-

Submitted by: Jon Proulx

Submitting Department: Planning Department

Meeting Date: January 9, 2017

SUBJECT

Seeking Board consideration of a motion to adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, direct the Village Attorney to prepare an ordinance granting approval of the special use for two-family residential at 23904 W. Main Street.

Recommendation:

ATTACHMENTS

- [23904 W. Main Street Staff Report](#)



Michael P. Collins
PRESIDENT

Michelle Gibas
VILLAGE CLERK

TRUSTEES

Margie Bonuchi
Bill Lamb

Edward O'Rourke

Garrett M. Peck

James Racich

Brian Wojowski

REPORT SUMMARY

SPECIAL USE – 23904 W. MAIN ST.

CASE NO. 1747-121216.SU

SUMMARY

The applicant is seeking special use approval to allow multi-family residential use in the B-3 commercial zoning district for the property at 23904 W. Main St. While the R-1 overlay that includes the subject property allows for single-family residential use, multi-family use is not permitted in the B-3 district and requires special use approval. The applicant is seeking this special use approval in advance of acquiring and improving the property.

ISSUES

- ❖ The property previously had a special use permit to allow multi-family residential use, but this was canceled when the property became vacant. The applicant plans to continue the two-family residential use on the property, with her daughter living in one of the units and another tenant renting the other unit. Acknowledging the severely neglected nature of the property, the applicant plans to rehabilitate the exterior of the property as soon as possible upon purchasing the property. Staff finds that the two required findings of fact necessary to approve a special use request were met and recommends approval of the request.
- ❖ One of the commissioners asked if the R-1 overlay permitted multi-family in the past, to which staff indicated that they did not believe so. Staff restated that the property previously had a special use permit to allow multi-family in the B-3 district, but that it was canceled when the property became vacant.
- ❖ Another commissioner mentioned that the property was previously used as a home daycare center and felt the proposed two-family residential use was a better use of the property.
- ❖ One of the commissioners questioned whether this was the best use for the property given the long-term plans to redevelop the area as commercial and the goals of the Vision for Division plan. This commissioner also suggested a TIF district be implemented for the area to encourage future redevelopment. Staff believed this was an appropriate interim use given that the market isn't quite there yet to support large-scale commercial redevelopment. One of the commissioners agreed with staff and believed that improving and reusing the property could potentially draw positive attention to the area.

RECOMMENDATION

On January 3, 2017, the Plan Commission recommended approval of a special use permit to allow a two-family residential use in the B-3 zoning district at 23904 W. Main St., and recommends the findings of fact of staff be adopted. Should the Board of Trustees concur, the following motion is offered for your consideration:

I move we adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, direct the Village Attorney to prepare an ordinance granting approval of the special use for two-family residential at 23904 W. Main Street.

Prepared by

Andrew Bogda, Associate Planner

January 4, 2017

24401 W. Lockport Street Plainfield, IL 60544

Phone (815) 436-7093 Fax (815) 436-1950 Web www.plainfield-il.org



Michael P. Collins
PRESIDENT

Michelle Gibas
VILLAGE CLERK

TRUSTEES

Margie Bonuchi
Bill Lamb
Edward O'Rourke
Garrett M. Peck
James Racich
Brian Wojowski

TO: PRESIDENT COLLINS and BOARD OF TRUSTEES
FROM: ANDREW BOGDA, ASSOCIATE PLANNER AB
DATE: JANUARY 4, 2017
SUBJECT: REPORT TO THE VILLAGE BOARD OF TRUSTEES
23904 W. MAIN ST. – MULTI-FAMILY RESIDENTIAL
CASE NUMBER 1747-121216.SU

REQUEST: Special Use (**Public Hearing**)
LOCATION: 23904 W. Main St.
APPLICANT: Christina Tyrell
CURRENT ZONING: B-3 with R-1 overlay
COMP. PLAN: *General Commercial*

DISCUSSION

The applicant is seeking special use approval to allow multi-family residential use in the B-3 commercial zoning district for the property at 23904 W. Main St. While the R-1 overlay that includes the subject property allows for single-family residential use, multi-family use is not permitted in the B-3 district and requires special use approval. The applicant is seeking this special use approval in advance of acquiring and improving the property.

Existing Conditions/Site Context

The subject property consists of a two-story frame house on a 5,300 sq. ft. lot located at the northwest corner of W. Main St. (Illinois Route 126) and Michigan St. The adjacent land-uses, zoning and functional street classifications are identified below:

North: Four:13 Salon & Spa (B-3 with R-1 overlay)
East: Michigan Street (Local Street)
Moravec Orthodontics (B-1 with R-1 overlay) across the street
South: Main Street/Illinois Route 126 (Major Arterial)
Single-family residential (R-1) across the street
West: Novak Real Estate (B-3 with R-1 overlay)

ANALYSIS

The applicant is requesting special use approval to allow a multi-family residential use in the B-3 zoning district. The applicant has signed a contract to purchase the property at 23904 W. Main St., contingent on achieving this special use approval. The house on the property was previously converted into a two-unit residence, with separate entrances, kitchens, bathrooms, bedrooms, and living areas for each of the units. The property previously had a special use permit to allow residential use, but this was canceled when the property became vacant.

The applicant plans to continue the two-family residential use on the property. The applicant plans for her daughter to live in one of the units and will rent out the other unit to another tenant.

Acknowledging the severely neglected nature of the property, the applicant plans to rehabilitate the exterior of the property with new roofing, siding, windows, doors, and fascia & soffits as soon as possible upon purchasing the property. While the exterior of the property will receive an improved appearance and updated color, the overall architecture of the property will remain the same. The applicant also plans to improve the property with new landscaping in the spring of 2017. While the applicant has indicated that the interior of the property is in overall good condition, they will be making some interior improvements as well, including new flooring, paint, and appliances.

The property does not have a dedicated garage or driveway, but a series of parking spaces are provided off of Michigan Street adjacent to the property. The property also includes a fenced yard.

In order for the Plan Commission to recommend approval of a special use, it must make two findings of fact, as follows:

- a.) *The special use will not be injurious to the use and enjoyment of other property in the immediate area for the purposes already permitted, nor substantially diminish property values within the neighborhood; and*

Staff finds that there will be no detrimental impact to adjacent properties. With the planned occupation of and improvement to the property, staff believes that this will contribute to an increased overall appearance to the surrounding area, an increase in economic activity, and an increase in property values independent of any other factors. Staff finds that there is adequate parking off of Michigan Street adjacent to the property to serve this property and other nearby properties. Staff also finds the planned two-family residential use to be a relatively low-intensity use and will likely not create any nuisances that would impede the use and enjoyment of surrounding properties.

- b.) *The establishment of the special use will not impede the normal and orderly development and improvement of the adjacent properties for uses permitted in the subject zoning district.*

While the property is zoned B-3 and several of the surrounding properties are commercial businesses or are residential properties that have been converted to business use, the

subject property consists of a residential structure that was most recently used for residential purposes prior to becoming vacant. Given the prior residential use and the mix of uses in the general area (including commercial and converted-commercial north of Main Street and residential south of Main Street), staff believes the planned residential use is an appropriate interim use until market dynamics cause the subject property to be converted to or redeveloped for commercial uses. In the meantime, staff believes that the planned improvements to the property and the occupation and productive use of the property for residential purposes to be a significant improvement from the neglected and vacated current state of the property. Staff believes that the reinvestment and improvement of the subject property will enhance the surrounding area and could contribute to increased economic activity and improvement of property values, potentially sparking additional reinvestment and redevelopment in the area.

Plan Commission Consideration

The Plan Commission considered the case at its meeting on January 3, 2017 and held a Public Hearing regarding the matter. There were no public comments. Staff did receive one phone call in advance of the meeting from a nearby resident that was concerned about the neglected state of the property.

The applicant testified that they have a budget of \$50,000 to make improvements to the property and reiterated that her daughter plans to occupy the second floor of the building and will rent out the first-floor unit to another tenant. The applicant testified that she has family in Plainfield, operates a business here, and is dedicated to improving the property.

One of the commissioners asked if the R-1 overlay permitted multi-family in the past, which staff indicated they did not believe so. Staff restated that the property previously had a special use permit to allow multi-family in the B-3 district, but that it was canceled when the property became vacant.

One of the commissioners mentioned that the property was previously used as a home daycare center and felt the proposed two-family residential use was a better use of the property.

Another commissioner questioned whether this was the best use of the property given the long-term plans to develop the area as commercial and the goals of the Vision for Division plan. This commissioner also suggested a TIF district be implemented in the area to encourage future redevelopment. Staff noted that while the market is not quite there yet to support large-scale redevelopment, staff believed this was an appropriate interim use. One of the commissioners agreed with staff and believed that improving and reusing the property could potentially draw attention to the area. The applicant indicated they would be open to selling their property for redevelopment purposes in the future.

The Plan Commission recommended approval of the special use permit by a vote of 4-0.

CONCLUSION/RECOMMENDATION

On January 3, 2017, the Plan Commission recommended approval of a special use permit to allow a two-family residential use in the B-3 zoning district at 23904 W. Main St., and recommends the findings of fact of staff be adopted. Should the Board of Trustees concur, the following motion is offered for your consideration:

I move we adopt the findings of fact of the Plan Commission as the findings of fact of the Board of Trustees and, furthermore, direct the Village Attorney to prepare an ordinance granting approval of the special use for two-family residential at 23904 W. Main Street.



**PLAN COMMISSION
RECOMMENDATION**

**Case: 23904 W. Main St. –
Special Use for Two-Family Residential**

Meeting Date(s): January 3, 2017

Case No.: 1747-121216.SU

Public Hearing:

(YES) / NO

Recommendation: (APPROVAL) / DENIAL Vote: 4-0

Outstanding Issues / Plan Commission Recommendations

1. One of the commissioners asked if the R-1 overlay permitted multi-family in the past, which staff indicated that they did not believe so. Staff restated that the property previously had a special use permit to allow multi-family in the B-3 district, but that it was canceled when the property became vacant.
2. One of the commissioners mentioned that the property was previously used as a home daycare center and felt the proposed use was a better use of the property.
3. One of the commissioners questioned whether this was the best use for the property given the long-term plans to redevelop the area as commercial and the Vision for Division plan. This commissioner also suggested a TIF district for the area to encourage future redevelopment. Staff noted that while the market is not quite there yet to support large-scale commercial redevelopment, staff believed this was an appropriate interim use. One of the commissioners agreed with staff and believed that improving and reusing the property could potentially draw attention to the area.

Minutes Attached: (YES) / NO

Minutes Status: APPROVED / (DRAFT)

Submitted for consideration by the Board of Trustees:



Plan Commission Minutes
January 3, 2017

Chairman Kiefer called the Plan Commission meeting to order at 7:00 p.m. and led the pledge to the flag immediately following the Zoning Board of Appeals meeting.

ROLL CALL: Commissioners Seggebruch, Minnis, Heinen, and Chairman Kiefer were present. The Fire and Library Districts were present. Commissioners Renzi, Womack, and Green were absent. The Park and School Districts were absent.

The Plan Commission minutes dated December 20, 2016 will presented at the January 17, 2017 meeting.

PUBLIC COMMENTS: There was no response.

DEVELOPMENT REPORT Mr. Bogda stated there was no development report as the Village Board has not meet since December 19, 2016.

OLD BUSINESS

Case No. 1743-11016/SU/SPR

23755 W 135th Street

The applicant for Primrose School of Plainfield has asked this case be continued to January 17, 2016.

NEW BUSINESS

Case No. 1745-120816.SU

European Beauty Lounge LLC

Mr. Bogda stated the applicant is seeking special use approval to operate a beauty/nail salon and body art service in Unit 102 of the commercial retail building at 12443 S. Route 59. The Zoning Ordinance which was approved on November 7, 2016 now requires beauty/nail salons and body art service to be approved through the special use application process.

Mr. Bogda described the location of the subject property and described the adjacent uses. Mr. Bogda further stated the business will offer an array of services, specifically including nail services, manicures, pedicures, waxing, and microblading. Microblading is a new body art technique involving 3-D eyebrow hair strokes and semi-permanent makeup.

Mr. Bogda reviewed the findings of fact as noted in the staff report dated December 30, 2016.

Staff also believes that the business will be a desirable use that could potentially draw customers from a wider area, will fill a vacancy in an existing building, will contribute to a healthy variety of commercial uses, and could potentially enhance the overall economic vitality of the area. In advance of any comments from the public hearing or input from the Plan Commission, staff recommends approval.

Chairman Kiefer swore in Bojana Tutnjilovic, owner of the business. Ms. Tutnjilovic indicated they have had a business in Europe for the past 11 years.

Chairman Kiefer asked for public comments. There was no response.

Commissioner Heinen asked if the current zoning was B-3, Highway Business District. Mr. Bogda confirmed the B-3 zoning. Commissioner Heinen asked about the need for the special use. Chairman Kiefer indicated the Village Board recently modified the zoning ordinance making certain uses be allowed only through the special use process.

Commissioner Seggebruch asked if the owner has researched this use in the area. Ms. Tutnjilovic indicated they did research this use through a business plan; indicated this is a unique service and further described the microblading as using hair strokes for semi-permanent makeup to fill in the eyebrows.

Commissioner Seggebruch asked if people were familiar with this technique. Ms. Tutnjilovic indicated this is a new technique and it is growing.

Chairman Kiefer asked about the parking lot and the curb cut to the north of this property; asked if we knew anything about the vacant lot. Mr. Bogda indicated he was not aware of anything developing to the north at this time.

Commissioner Heinen agreed it was a difficult lot to access.

Commissioner Heinen made a motion to adopt the findings of fact of staff as the findings of fact of the Plan Commission and, furthermore, move to recommend approval of the special use for the beauty/nail salon and body art service known as European Beauty Lounge, LLC at 12443 S. Route 59, Unit 102.

Seconded by Commissioner Minnis. Vote by roll call: Seggebruch, yes; Minnis, yes; Heinen, yes; Kiefer, yes. Motion carried by a vote of 4-0.

Case No. 1747-121216.SU

23904 W Main Street

Mr. Bogda indicated the applicant is seeking special use approval to allow multi-family residential use in the B-3 commercial zoning district for the property at 23904 W. Main St. While the R-1 overlay that includes the subject property allows for single-family residential use, multi-family use is not permitted in the B-3 district and requires special use approval.

Mr. Bogda reviewed the adjacent uses as noted in the staff report dated December 30, 2016. Mr. Bogda further indicated the house on the property was previously converted into a two-unit residence, with separate entrances, kitchens, bathrooms, bedrooms, and living areas for each of the units. The property previously had a special use permit to allow residential use, but this was canceled when the property became vacant. Mr. Bogda stated there is no garage but described the parking provided.

Mr. Bogda reviewed the findings of fact as noted in the staff report dated December 30, 2016. Mr. Bogda noted that he received one phone call from an adjacent property owner.

Staff believes that the renewed active use of the property and the planned exterior improvements will create new activity and enhance the character of the surrounding neighborhood, potentially encouraging additional improvements, increasing local economic activity, and increasing the value of surrounding properties. In advance of any comments from the public hearing or input from the Plan Commission, staff recommends approval.

Chairman Kiefer swore in Christina Tyrell, contract purchaser. Ms. Tyrell indicated she has budgeted \$50,000 for new siding for the building, new windows, and landscaping; further indicated the exterior of the property has been neglected but the interior is in good condition; proposes that her daughter live in the

upstairs unit and plans to rent out first floor. Ms. Tyrell indicated she has family in Plainfield and has a business in Plainfield.

Chairman Kiefer asked for public comments. There was no response.

Commissioner Minnis asked if the R-1 Overlay permitted multi-family in the past. Mr. Bogda indicated this property had a special use previously. Commissioner Seggebruch thought it had been a daycare was operated on the first floor previously; felt this proposed use is a better use of the property.

Commissioner Heinen asked if Mr. Bogda was familiar with Vision for Division; felt this was a high profile corner; and agreed this was a good interim use. Mr. Bogda thought the Vision for Division was for Route 59 properties.

Commissioner Heinen asked if there was a TIF district covering this area; would like to see a higher and better use for this property. Mr. Bogda did not think it was covered under a TIF district.

Commissioner Seggebruch mentioned some of the transportation plans was to get Route 126 to run north of town and then maybe this would be turn to more of a residential area.

Commissioner Heinen suggested this area be looked at as a potential TIF district.

Ms. Tryell indicated she would not be opposed if a commercial developer wanted to buy this property as part of a larger project and redevelop this area.

Commissioner Minnis stated improving this property may draw attention to the area.

Commissioner Minnis made a motion to adopt the findings of fact of staff as the findings of fact of the Plan Commission and, furthermore, move to recommend approval of the special use for two-family residential at 23904 W. Main St.

Commissioner Seggebruch seconded the motion. Vote by roll call: Heinen, yes; Seggebruch, yes; Minnis, yes; Kiefer, yes. Motion carried 4-0.

DISCUSSION

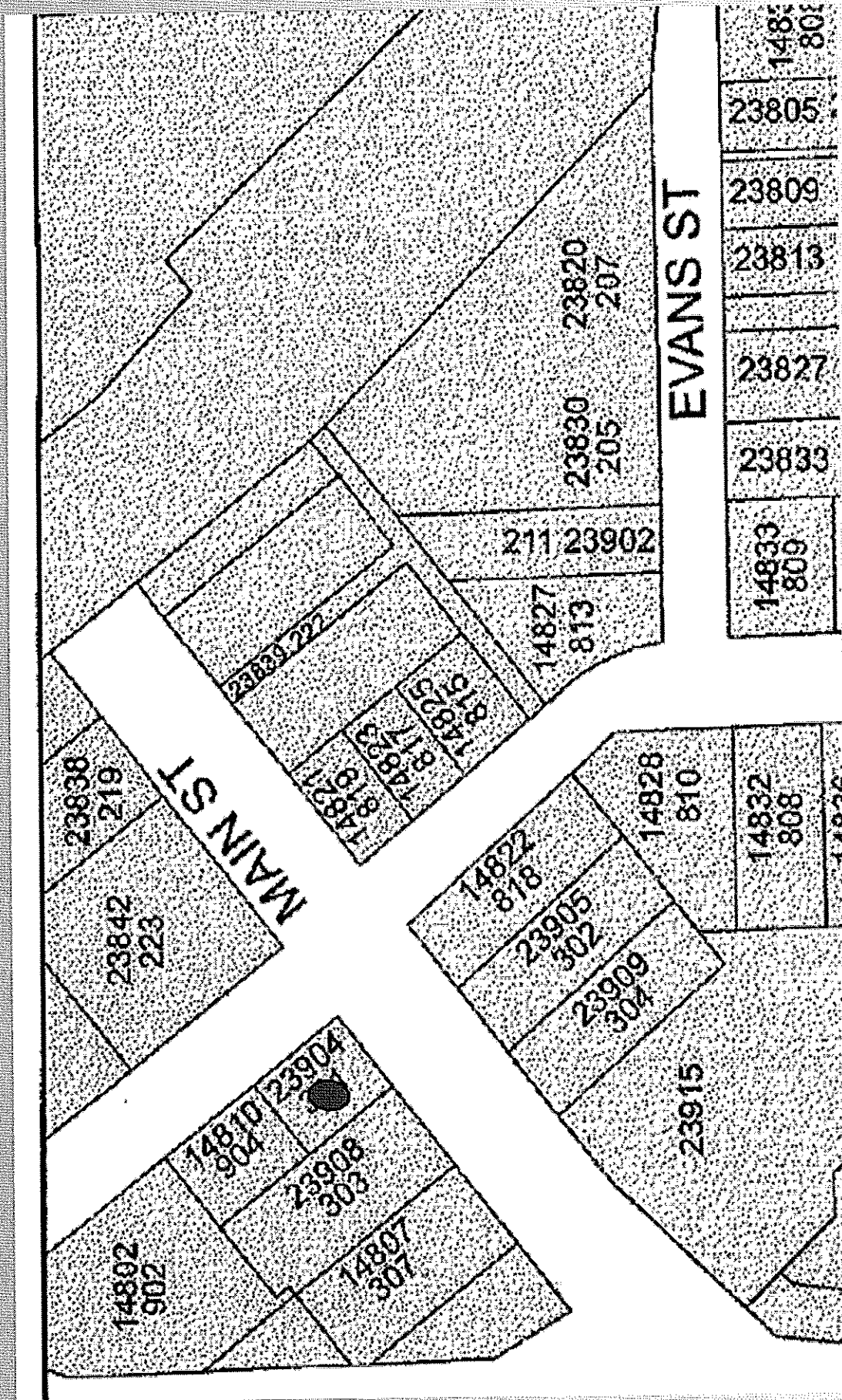
Commissioner Heinen mentioned he liked the new agenda with the minutes, and staff report on the village website; felt this was a better way for the public to be aware of what is happening in Plainfield.

Chairman Kiefer read the next meeting dates; and wished everyone a Happy New Year.

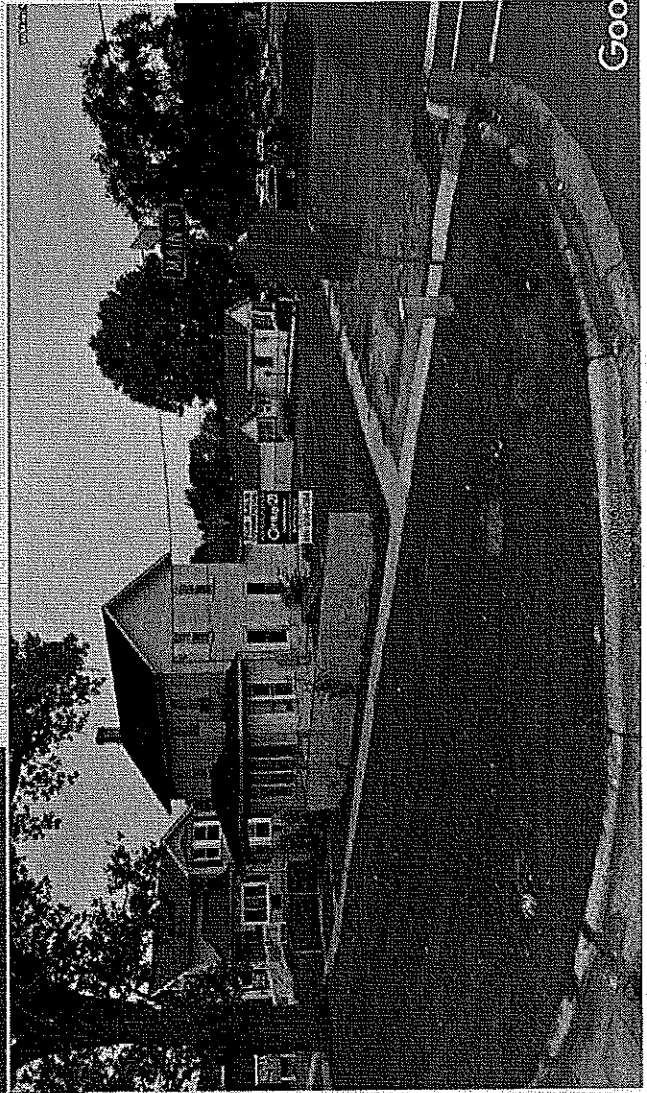
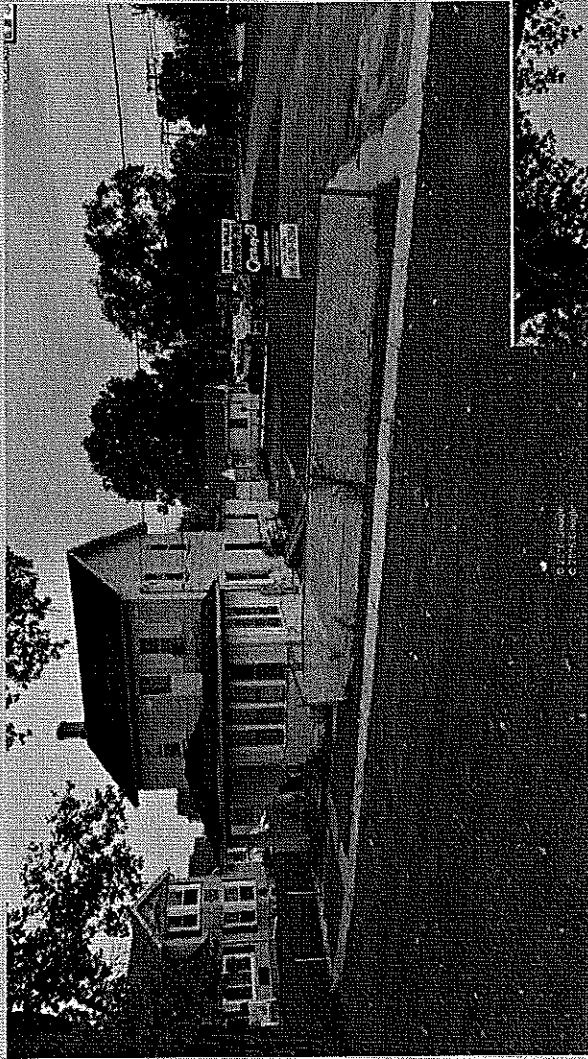
Meeting Adjourned at 7:34 p.m.

Respectfully submitted by
Merrilee Trotz
Merrilee Trotz
Recording Secretary

23904 W Main Street



23904 W Main Street



Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-169-

Submitted by: Michelle Gibas

Submitting Department: Public Works Department

Meeting Date: January 9, 2017

SUBJECT

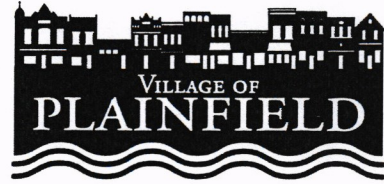
Seeking Board consideration to approve the engineering service agreement for the Phase 1 and 2 engineering work for the Indian Boundary Bridge replacement project and authorize the Village President to sign said agreement with Strand Associates in an amount not to exceed \$275,000.00.

Recommendation:

ATTACHMENTS

- [Indian Boundary Bridge Replacement Project Engineering Service Agreement](#)

MEMORANDUM



To: Allen Persons – Director of Public Works

From: Randall Jessen – Superintendent of Public Improvements

Date: December 29, 2016

Re: Indian Boundary Bridge Replacement Project – Consultant selection - Engineering Service agreement

Background Findings

The item under consideration by the Village Board pertains to the engineering Phase 1 and 2 work to design a replacement bridge structure and related improvements.

During 2015, Staff submitted a letter to IDOT requesting that the Indian Boundary Bridge be considered for the MAP 21, Surface Transportation Bridge Program (STP-BR) Grant Funding. This funding source is a cost sharing program whereby this Grant will cover 80% of cost and the Village will be responsible for the other 20% of the cost. We received a letter later that year stating that the Village may proceed with the selection process of a consultant. Staff then followed the State and Federal guidelines to develop a Request for Qualification (RFQ) packet for the project. The RFQ was advertised and the Village received thirteen submittals in all. The submittals were evaluated to narrow the field down to the top three. The three firms, in alphabetical order were; Christopher B. Burke Engineering, Inc., Clark Dietz Engineers and Strand Associates. The top three firms then made a presentation to the Staff committee about the manner in which they would manage and design the project for the Village and the most qualified firm was then selected afterwards.

It is our recommendation that Strand Associates, the most qualified firm, be awarded the engineering agreement. The Phase 1 portion of the agreement would be in an amount not-to-exceed of \$145,000 and the Phase 2 portion would be in an amount not-to-exceed of \$130,000. The Phase 2 scope may change slightly as the Phase 1 process moves through the regulator bodies and may go lower dependent upon direction received. Staff anticipates the Phase 1 and 2 process will take approximately 18 months. It is our initial estimate that the construction costs for the project would be between \$1.1 -1.4 million. The time for construction should take between 12-18 months to complete depending on the time of the bid letting.

Policy Considerations

The item supports the Villages ongoing assessment and improvement of the Villages transportation assets and the direction to utilize outside funding sources whenever possible and to the fullest extent allowed.

According to Section 2-43 (6) of the Village Code of Ordinances, the Village Administrator shall make a recommendation to the President and Board of Trustees on purchases over the \$5,000 statutory limit.

Financial Considerations

The agreement has been reviewed by Staff and meets the Village needs and requirements.

Recommendation

It is our recommendation that the Village Board approves the engineering service agreement and authorizes the Village President to sign said agreement with Strand Associates for the Phase 1 and 2 engineering work for the Indian Boundary Bridge replacement project in an amount not to exceed \$275,000.

**PHASE I DOCUMENTS
DECEMBER 29, 2016**



Local Agency Village of Plainfield	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Federal Participation PHASE I	C O N S U L T A N T	Consultant Strand Associates, Inc.
County Will				Address 1170 S. Houbolt Road
Section TBD				City Joliet
Project No. TBD				State IL
Job No. TBD				Zip Code 60431
Contact Name/Phone/E-mail Address Randall Jessen 815-230-2030 riessen@goplainfield.org				Contact Name/Phone/E-mail Address Marc Grigas 815-744-4200 marc.grigas@strand.com

THIS AGREEMENT is made and entered into this _____ day of _____, _____ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

Project Description

Name Indian Boundary Road Route N/A Length 0.15 mi. Structure No. 099-6857

Termini Rowley Road and North Meadow Lane

Description Phase I engineering services to evaluate an existing culvert (SN 099-6857) for replacement along with the reconstruction of 800 feet of Indian Boundary Road over Spring Hole Creek.

Agreement Provisions

I. THE ENGINEER AGREES,

- To perform or be responsible for the performance, in accordance with STATE approved design standards and policies, of engineering services for the LA for the proposed improvement herein described.
- To attend any and all meetings and visit the site of the proposed improvement at any reasonable time when requested by representatives of the LA or STATE.
- To complete the services herein described within 360 calendar days from the date of the Notice to Proceed from the LA, excluding from consideration periods of delay caused by circumstances beyond the control of the ENGINEER. The Proposed project schedule is shown in EXHIBIT C.
- The classifications of the employees used in the work should be consistent with the employee classifications and estimated man-hours shown in EXHIBIT A. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are indicated in Exhibit A to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the **work services** performed.
- That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
- That the ENGINEER shall be responsible for the accuracy of the **work services** and shall promptly make necessary revisions or corrections resulting from the ENGINEER's errors, omissions or negligent acts without additional compensation. Acceptance of **work services** by the STATE will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or for clarification of any ambiguities.
- That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by the ENGINEER and will affix the ENGINEER's professional seal when such seal is required by law. Plans for structures to be built as a part of the improvement will be prepared under the supervision of a registered structural engineer and will affix structural engineer seal when such seal is required by law. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the STATE.

8. That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.
9. The undersigned certifies neither the ENGINEER nor I have:
- employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT,
 - agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
 - paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
 - are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
 - have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
 - are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
 - have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.
10. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.
11. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.
12. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the project (Exhibit B).
13. Scope of Services to be provided by the ENGINEER (EXHIBIT D):
- ☒ Make such detailed surveys as are necessary for the planning and design of the PROJECT.
 - ☒ Make stream and flood plain hydraulic surveys and gather both existing bridge upstream and downstream high water data and flood flow histories.
 - ☐ Prepare applications for U.S. Army Corps of Engineers Permit, Illinois Department of Natural Resources Office of Water Resources Permit and Illinois Environmental Protection Agency Section 404 Water Quality Certification.
 - ☐ Design and/or approve cofferdams and superstructure shop drawings.
 - ☒ Prepare Bridge Condition Report and Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types and high water effects on roadway overflows and bridge approaches).
 - ☒ Prepare the necessary environmental and planning documents including the Project Development Report, Environmental Class of Action Determination or Environmental Assessment, State Clearinghouse, Substate Clearinghouse and all necessary environmental clearances.
 - ☒ Make such soil surveys or subsurface investigations including borings and soil profiles as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations to be made in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE.
 - ☒ Analyze and evaluate the soil surveys and structure borings to determine the roadway structural design and bridge foundation.
 - ☐ Prepare preliminary roadway and drainage structure plans and meet with representatives of the LA and STATE at the site of the improvement for review of plans prior to the establishment of final vertical and horizontal alignment, location and size of drainage structures, and compliance with applicable design requirements and policies.
 - ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
 - ☐ Complete the general and detailed plans, special provisions and estimate of cost. Contract plans shall be prepared in accordance with the guidelines contained in the Bureau of Local Roads and Streets manual. The special provisions and detailed estimate of cost shall be furnished in quadruplicate.
 - ☒ Furnish the LA with survey and drafts in quadruplicate all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

II. THE LA AGREES,

1. To furnish the ENGINEER all presently available survey data and information
2. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas. See EXHIBIT A for detailed compensation breakdown:

Cost Plus Fixed Fee ☒ CPFF = 14.5%[DL + R(DL) + OH(DL) + IHDC], or
 ☐ CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], or
 ☐ CPFF = 14.5%[(2.3 + R)DL + IHDC]

Where: DL = Direct Labor
 IHDC = In House Direct Costs
 OH = Consultant Firm's Actual Overhead Factor
 R = Complexity Factor

Specific Rate ☐ (Pay per element)

Lump Sum ☐ _____

3. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

☐ With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

☒ Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the ~~work~~ **services** performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed ~~work~~ **services** minus all previous partial payments made to the ENGINEER.
- b) **Final Payment** – Upon approval of the ~~work~~ **services** by the LA but not later than 60 days after the ~~work~~ **services** are is completed and reports have been made and accepted by the LA and STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

4. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).

III. IT IS MUTUALLY AGREED,

1. That no ~~work~~ **services** shall be commenced by the ENGINEER prior to issuance by the LA of a written Notice to Proceed.
2. That tracings, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LA and that basic survey notes, sketches, charts and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request, to the LA or to the STATE, without restriction or limitation as to their use.

3. That all reports, plans, estimates and special provisions furnished by the ENGINEER shall be in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE, it being understood that all such furnished documents shall be approved by the LA and the STATE before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
4. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this agreement.
5. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the STATE; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
6. The payment by the LA in accordance with numbered paragraph 3 of Section II will be considered payment in full for all services rendered in accordance with this AGREEMENT whether or not they be actually enumerated in this AGREEMENT.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's **work services** and shall indemnify and save harmless the LA, the STATE, and their officers, agents and employees from all suits, claims, actions or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LA. The LA will be responsible for reimbursement of all eligible expenses to date of the written notice of termination.
9. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- a. Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- b. Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- c. Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- d. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- e. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by,
- f. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- g. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

10. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LA deems appropriate.

Agreement Summary

Prime Consultant:	TIN Number	Agreement Amount
Strand Associates, Inc.	39-1020418	\$100,262.72
Sub-Consultants:	TIN Number	Agreement Amount
Claassen, White & Associates, P.C.	36-4129374	\$12,413.75
SEECO Consultants, Inc.	36-3458492	\$28,225.64
Wheatland Title Guaranty	36-3576897	\$2,000.00
	Sub-Consultant Total:	\$42,639.39
	Prime Consultant Total:	\$100,262.72
	Total for all Work:	\$142,902.11

Executed by the LA:

Village of Plainfield

(Municipality/Township/County)

ATTEST:

By: _____

By: _____

Village _____ Clerk

Title: President

(SEAL)

Executed by the ENGINEER:

ATTEST:

Strand Associates, Inc.

By: _____

By: _____

Title: _____

Title: Corporate Secretary

Route:	
Local Agency:	Village of Plainfield (Municipality/Township/County)
Section:	TBD
Project:	TBD
Job No.:	TBD

*Firm's **approved rates** on file with IDOT'S Bureau of Accounting and Auditing:

Overhead Rate (OH)	152.34	%
Complexity Factor (R)	0.00	
Calendar Days		

Method of Compensation:

- | | | |
|-----------------------|-------------------------------------|------------------------------------|
| Cost Plus Fixed Fee 1 | ☒ | 14.5%[DL + R(DL) + OH(DL) + IHDC] |
| Cost Plus Fixed Fee 2 | ☐ | 14.5%[DL + R(DL) + 1.4(DL) + IHDC] |
| Cost Plus Fixed Fee 3 | ☐ | 14.5%[(2.3 + R)DL + IHDC] |
| Specific Rate | ☐ | |
| Lump Sum | ☐ | |

Cost Estimate of Consultant's Services in Dollars

Cost Estimate of Consultant's Services in Detail									
Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House Direct Costs (IHDC)	Profit	Total
See attached CECS									
Totals		0.00							

Name	Strand Associates, Inc.
Address	1170 S. Houbolt Rd., Joliet
Telephone	815-744-4200
TIN Number	39-1020418

Local Agency	Village of Plainfield
Section Number	TBD
Project Number	TBD
Job Number	TBD

Sub-Consultant Name	TIN Number	Actual Payment from Prime
Claassen, White & Associates, P.C.	36-4129374	
SEECO Consultants, Inc.	36-3458492	
Wheatland Title Guaranty	36-3576897	
	Sub-Consultant Total:	\$
	Prime Consultant Total:	
	Total for all Work Completed:	\$

Date _____

For information about IDOTs collection and use of confidential information review the department's Identity Protection Policy.

Exhibit C
Project Schedule for
Indian Boundary Road Structure
Village of Plainfield, IL

Task	Anticipated Completion Date	2017						2018						
		JUN	JULY	AUG	SEPT	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN
Administration	June 30, 2018													
Data Collection	July 1, 2017													
Topographical Survey	July 1, 2017													
Environmental Survey	ongoing													
Geotechnical Engineering	October 1, 2017													
Public and Private Communication	October 1, 2017													
Traffic Analysis	August 1, 2017													
Crash Analysis	August 1, 2017													
Hydraulic Analysis and Report	April 1, 2018													
Bridge Condition Report	April 1, 2018													
Preliminary Design Study	May 1, 2018													
Right-of-Way Analysis	May 1, 2018													
Maintenance of Traffic / Detour Route	January 1, 2018													
Type, Size, and Location (TS&L Plan)	July 1, 2018													
Project Development Report (BLR 22211)	July 1, 2018													
Meetings	ongoing													
Quality Control / Quality Assurance	ongoing													

EXHIBIT D - SCOPE OF SERVICES--PRELIMINARY ENGINEERING SERVICES, PHASE I

Engineer: Strand Associates, Inc.®
Route: Indian Boundary Road
Local Agency (LA): Village of Plainfield, Illinois
LA Contact: Randall W. Jessen, Superintendent of Public Improvements

Project Understanding

The Indian Boundary Structure Replacement Phase I project includes structure rehabilitation or replacement of Structure Number 099-6857 located at Indian Boundary Road over Spring Hole Creek. It is anticipated the existing pipe culverts will be replaced with a concrete structure.

This project will use Federal STP-Bridge funds.

Scope of Services

The project approach is based on a state-approved Phase I Flow Diagram that identifies project deliverables and milestones required.

Engineer will provide the following services:

Administration

1. Track project schedule, budget, and task completion by project managers.
2. Develop subconsultant agreements and track project schedule, budget, and task completion.
3. Use Illinois Department of Transportation (STATE) standard invoice forms.

Data Collection

1. Obtain public and private utility atlases.
2. Obtain from LA existing data including as-built culvert drawings, crash data, traffic counts, and historical flooding data.
3. Create photo log of project corridor for Environmental Survey Request Form (ESRF) and permit applications.
4. Develop a mailing list of local agencies, utility companies, and private parties that may be affected by the project.
5. Conduct one site visit.

Topographical Survey

1. Develop a basemap using MicroStation and Geopak.
2. See scope of services from Claassen, White, and Associates.

Environmental Survey

1. Prepare and submit ESRF and associated exhibits.
2. Complete STATE Level 1 and 2 special waste screenings.
3. Conduct a site visit and field collect wetland sampling data for four to five data points according to the 1987 United States Army Corps of Engineers (USACOE) wetland delineation manual and the 2012 Midwest Regional Supplement.
4. Compile delineation summary letter with floristic quality assessment and six resource mapping or data attachments.
5. Submit final delineation letter(s) to STATE and USACOE for jurisdictional determination. .
6. Prepare alternatives analysis for bank stabilization and revegetation.
7. Prepare STATE Wetland Impact Evaluation forms.
8. Prepare and submit Project Progress Information Form.
9. See SEECO Consultants, Inc scope of services.

Public and Private Communication

1. Prepare letter and mail project initiation letters to stakeholders and log responses.
2. Plan, prepare, and attend one public meeting. It is anticipated the public meeting will require four full-size exhibits.

Traffic Analysis

1. Obtain existing traffic data from the LA.
2. Prepare and submit letter to Chicago Metropolitan Agency for Planning requesting design year traffic projections.

Crash Analysis

1. Analyze crash data from LA to determine trends.
2. Prepare crash summary and diagram for inclusion in Project Development Report (PDR).

Hydraulic Analysis and Report

1. Obtain existing hydraulic model from Will County. It is anticipated the hydraulic model is readily available and in good working condition.
2. Obtain existing records from the Federal Emergency Management Agency and the United States Geological Survey.

3. Modify existing HEC-RAS model of the hydraulics at the structure. It is anticipated the existing model will be partially reused and updated. If an entirely new model is necessary, it will be considered additional services.
4. Analyze proposed upstream and downstream impacts to the creek.
5. Perform existing and proposed scour analysis at the structure and downstream of the creek where known erosion occurs. Scour analysis will continue up to 325 feet downstream of the structure.
6. Define revision to existing floodplain and review compensatory storage requirements.
7. Prepare Preliminary Bridge and Hydraulic Report for the STATE, Illinois Department of Natural Resources Office of Water Resources, LA, and Will County review. Communicate with the agencies to identify design exceptions and permit requirements. Necessary permits will be prepared and obtained in Phase II.

Bridge Condition Report (BCR)

1. Visit site to perform a visual review of the structure.
2. Develop prefinal BCR for STATE and LA review.
3. Develop final BCR and disposition of STATE and LA comments.

Geotechnical Engineering

1. See SEECO Consultants' scope of services for Structure Geotechnical Report and Roadway Geotechnical Report.

Preliminary Design Study

1. Prepare preliminary design of roadway and creek vertical and horizontal alignments.
2. Prepare a checklist for bicycle travel generators. Checklist will be used to review the necessity for bike path accessibility across the bridge.
3. Develop an opinion of probable construction cost for lining the existing structure.
4. Develop an opinion of probable construction cost for concrete structure replacement.
5. Prepare and submit a summary letter to STATE and LA comparing the alternatives.
6. Develop preliminary 20-scale plan and profile drawings for the preferred alternative. It is anticipated two plan and profile sheets will be prepared.
7. Develop preliminary typical section drawings for the preferred alternative. It is anticipated one typical section drawing will be prepared.
8. Develop preliminary cross sections for 800 feet on Indian Boundary Road and Spring Hole Creek at 50-foot intervals. Cross sections will be sufficient to prepare easement and right-of-way limits.

Right-of-way Analysis

1. Prepare temporary easement limits necessary for the project.
2. See scope of services from Wheatland Title Company for title fees and Claassen White and Associates for Plat of Highways.

Maintenance of Traffic/Detour Route

Prepare a detour route figure and submit to Plainfield Township for review. It is anticipated the entire roadway will be closed during construction with traffic detoured. The detour will use both Plainfield Township and STATE routes.

TS&L Plan

TS&L drawings will developed for the proposed structure. Services associated with the TS&L are as follows:

1. Develop a prefinal TS&L for LA and STATE review.
2. Prepare a bridge structural report.
3. Develop a final TS&L and a letter of disposition responding to STATE and LA comments.

If the alternative to structurally line the existing bridge is selected, a TS&L will not be necessary.

Meetings

1. Prepare and attend two meetings with LA.
2. Prepare and attend two meetings LA board meetings.
3. Prepare and attend two meetings with STATE.
4. Prepare for and attend STATE detour committee meeting.
5. Prepare for and attend one meeting with Plainfield Township.

Quality Control/Quality Assurance.

1. Provide quality control and quality assurance throughout the duration of the project.

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME PRIME/SUPPLEMENT	Strand Associates, Inc. Prime	DATE PTB NO.	12/23/16 N/A
CONTRACT TERM START DATE RAISE DATE	12 MONTHS 6/1/2017 7/1/2017	OVERHEAD RATE COMPLEXITY FACTOR % OF RAISE	152.34% 0 3.00%

ESCALATION PER YEAR

6/1/2017 - 7/1/2017	7/2/2017 - 6/1/2018		
1 12	11 12		

$$= 8.33\%$$

$$= 1.0275$$

$$= 94.42\%$$

The total escalation for this project would be:

2.75%

PAYROLL RATES

FIRM NAME
PRIME/SUPPLEMENT
PSB NO.

Strand Associates, Inc.	DATE
Prime	
N/A	

12/23/16

ESCALATION FACTOR

2.75%

[illegible]

COST P **FIXED FEE**

DATE _____

$$\begin{array}{r} 1.5234 \\ \hline 0 \end{array}$$

OVERHEAD RATE
COMPLEXITY FACTOR

Strand Associates, Inc.
N/A
Prime

FIRM
PSB
PRIME/SUPPLEMENT

DBE 29.84%

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AVERAGE HOURLY PROJECT RATES

FIRM	Strand Associates, Inc.
PSB	N/A
PRIME/SUPPLEMENT	Prime

DATE 12/29/16

SHEET 1 OF 3

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJECT RATES						1. Administration			2. Data Collection			3. Topographical Survey			4. Environmental Survey			5. Public and Private Communication		
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg
Principal	70.00	5	0.87%	0.47	3	6.25%	4.38															
Project Manager	63.04	43	5.76%	3.63	4	8.33%	5.25													4	14.29%	9.01
Structural Engineer	56.05	130	17.43%	9.77	4	8.33%	4.67															
Project Engineer	37.63	316	42.36%	15.94	27	56.25%	21.17	16	50.00%	18.81							12	19.35%	7.28	24	85.71%	32.25
Technician	31.80	187	25.07%	7.97				16	50.00%	15.90							40	64.52%	20.52			
Clerical	30.54	65	8.71%	2.66	10	20.83%	6.36										10	16.13%	4.93			
		0																				
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TOTALS		746	100%	\$40.44	48	100.00%	\$41.83	32	100%	\$34.71	4	100%	\$31.80	62	100%	\$32.72	28	100%	\$41.26			

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FIRM	Strand Associates, Inc.
PSB	N/A
PRIME/SUPPLEMENT	Prime

FIRM
PSB

Strand Associates, Inc.

N/A

PRIME/SUPPLEMENT Prime

DATE 12/29/16

12/29/16

SHEET 2 OF 3

PREPARED BY THE AGREEMENTS UNIT

Indian Boundary Road Village of Plainfield

Average Hourly Rate Ranges

CONSULTANT: Strand Associates, Inc.
LOCAL AGENCY: Village of Plainfield
COUNTY: Will

Hourly Rate Ranges for Strand Associates, Inc.			
Classification	Average	Rate Ranges	
PRINCIPAL	State Max. \$70.00	\$142.64	to \$71.83
PROJECT MANAGER	\$61.35	\$101.80	to \$47.02
STRUCTURAL ENGINEER	\$54.55	\$63.58	to \$40.38
PROJECT ENGINEER	\$36.62	\$70.00	to \$27.69
TECHNICIAN	\$30.95	\$62.88	to \$15.00
CLERICAL	\$29.72	\$80.16	to \$14.82

INDIAN BOUNDARY ROAD - PHASE I MANHOURS

	TASK	RECONSTRUCTION HOURS	SAI Comments
	<i>ADMINISTRATION</i>		
	- PROGRESS REPORTS AND INVOICE PREPARATION	48	12 MONTHS X 4 HRS/EA
	ADMINISTRATION TOTAL	48	
	<i>DATA COLLECTION</i>		
	- OBTAIN PUBLIC AND PRIVATE UTILITY ATLASES	8	
	- OBTAIN & REVIEW EXISTING DATA FROM LA	8	
	- CREATE PHOTO LOG OF PROJECT CORRIDOR FOR ESRF AND PERMIT APPLICATIONS	4	
	- DEVELOP MAILING LIST OF LOCAL AGENCIES, UTILITY COMPANIES, AND PRIVATE PARTIES THAT MAY BE AFFECTED BY THE PROJECT	6	
	- ONE MISCELLANEOUS PROJECT SITE VISIT	6	
	DATA COLLECTION TOTAL	32	
	<i>TOPOGRAPHICAL SURVEY</i>		
	- DEVELOP BASEMAP USING MICROSTATION AND GEOPAK	4	
	TOPOGRAPHICAL SURVEY TOTAL	4	
	<i>ENVIRONMENTAL SURVEY</i>		
	- PREPARE ESRF AND SUBMIT TO IDOT FOR PROCESSING	8	
	- PREPARE EXHIBITS FOR ESRF	8	
	- PERFORM SPECIAL WASTE SCREENING	4	
	- SITE VISIT AND WETLAND SAMPLING	11	
	- SHORT DELINEATION SUMMARY LETTER WITH FORISTIC QUALITY ASSESSMENT AND 6 RESOURCE MAPPING OR DATA ATTACHMENTS	11	
	- SUBMITTAL OF DRAFT AND FINAL DELINEATION LETTER	6	
	- ALTERNATIVES ANALYSIS OF BANK STABILIZATION AND REVEGETATION	4	
	- IDOT WETLAND IMPACT EVALUATION	2	
	- FORWARD WETLAND DELINEATION TO USACOE FOR JURISDICTIONAL DETERMINATION	4	
	- SUBMIT PROJECT PROGRESS INFORMATION FORM	4	
	ENVIRONMENTAL SURVEY TOTAL	62	
	<i>PUBLIC AND PRIVATE COMMUNICATION</i>		
	- PREPARE AND MAIL PROJECT INITIATION LETTERS & TRACK RESPONSES	8	
	- DEVELOP EXHIBITS FOR 1 PUBLIC MEETING	8	Assume 4 full size exhibits
	- ATTEND 1 PUBLIC MEETING	12	Assume 2 people
	PUBLIC AND PRIVATE COMMUNICATION TOTAL	28	
	<i>TRAFFIC ANALYSIS</i>		
	- SUBMIT TRAFFIC DATA TO CMAP TO OBTAIN DESIGN YEAR TRAFFIC PROJECTIONS	4	
	TRAFFIC ANALYSIS TOTAL	4	

INDIAN BOUNDARY ROAD - PHASE I MANHOURS

	TASK	RECONSTRUCTION HOURS	SAI Comments
STRAND ASSOCIATES, INC.	<i>CRASH ANALYSIS</i>		
	- ANALYZE CRASH DATA TO DETERMINE TRENDS	4	
	- PREPARE CRASH SUMMARY AND DIAGRAM FOR INCLUSION IN PDR	4	
	CRASH ANALYSIS TOTAL	8	
	<i>HYDRAULIC ANALYSIS AND REPORT</i>		
	- OBTAIN EXISTING HYDRAULIC MODEL FROM WILL COUNTY (ASSUME IT IS READILY AVAILABLE)	4	
	- OBTAIN EXISTING RECORDS FROM FEMA AND USGS	4	
	- DEVELOP HEC-RAS MODEL OF HYDRAULICS AT THE CULVERT SITE. IT IS ASSUMED EXISTING MODEL WILL BE PARTIALLY REUSED AND UPDATED.	50	
	- ANALYZE PROPOSED UPSTREAM AND DOWNSTREAM IMPACTS	18	
	- EXISTING AND PROPOSED SCOUR ANALYSIS AT CULVERT AND DOWNSTREAM END OF CREEK	18	
	- DEFINE REVISION TO FLOODPLAIN AND DETERMINE COMPENSATORY STORAGE REQUIREMENTS	26	
	- COMPLETE HYDRAULIC REPORT FOR IDOT, IDNR/OWR, VILLAGE, AND WILL COUNTY REVIEW (AS REQUIRED)	54	
	HYDRAULIC ANALYSIS AND REPORT TOTAL	174	
	<i>BRIDGE CONDITION REPORT</i>		
	- PROVIDE A COMPLETE VISUAL INSPECTION OF THE BRIDGE STRUCTURE	8	
	- DEVELOP PREFINAL BRIDGE CONDITION REPORT FOR IDOT AND VILLAGE REVIEW	24	
	- DEVELOP FINAL BRIDGE CONDITION REPORT WITH DISPOSITION OF COMMENTS	16	
	BRIDGE CONDITION REPORT TOTAL	48	
	<i>PRELIMINARY DESIGN STUDY</i>		
	- COMPLETE PRELIMINARY DESIGN OF ROAD AND CREEK VERTICAL AND HORIZONTAL ALIGNMENTS	16	
	- COMPLETE CHECKLIST FOR BICYCLE TRAVEL GENERATORS	6	
	- DEVELOP ESTIMATE OF COST FOR LINING AND EXTENDING EXISTING CULVERT	12	
	- DEVELOP ESTIMATE OF COST FOR RECONSTRUCTING CULVERT	12	
	- PREPARE ALTERNATIVES ANALYSIS SUMMARY LETTER	6	
	- DEVELOP PRELIMINARY 20 SCALE PLAN AND PROFILE SHEETS FOR PREFERRED ALTERNATIVE FOR INCLUSION IN PDR	8	2 sheets
	- DEVELOP PRELIMINARY TYPICAL SECTIONS FOR PREFERRED ALTERNATIVE FOR INCLUSION IN PDR	4	1 sheet
	- DEVELOP PRELIMINARY CROSS SECTIONS FOR ROADWAY AT 50 FOOT INTERVALS	30	30 X-SECTIONS @ 1 HR/EA
	PRELIMINARY DESIGN STUDY TOTAL	94	

INDIAN BOUNDARY ROAD - PHASE I MANHOURS

	TASK	RECONSTRUCTION HOURS	SAI Comments
	<i>RIGHT-OF-WAY ANALYSIS</i>		
	- DETERMINE LAND ACQUISITION NEEDS	6	
	RIGHT-OF-WAY ANALYSIS TOTAL	6	
	<i>MAINTENANCE OF TRAFFIC / DETOUR ROUTE</i>		
	- DEVELOP DETOUR ROUTE FIGURE	2	Only necessary if bridge is to be reconstructed
	- FORWARD PROPOSED DETOUR TO PLAINFIELD TOWNSHIP FOR REVIEW.	4	Only necessary if bridge is to be reconstructed
	MAINTENANCE OF TRAFFIC / DETOUR ROUTE TOTAL	6	
	<i>TYPE, SIZE, AND LOCATION (TS&L) PLAN</i>		
	- DEVELOP PREFINAL TS&L PLAN FOR VILLAGE AND IDOT REVIEW	60	Only necessary if bridge is to be reconstructed
	- COMPLETE STRUCTURAL REPORT	40	Only necessary if bridge is to be reconstructed
	- COMPLETE FINAL TS&L PLAN AND DISPOSITION OF COMMENTS	20	Only necessary if bridge is to be reconstructed
	TYPE, SIZE, AND LOCATION (TS&L) PLAN TOTAL	120	
	<i>PROJECT DEVELOPMENT REPORT (BLR 22211)</i>		Assumed project will be classified as Categorical Exclusion I
	- PREPARE DRAFT REPORT AND EXHIBITS FOR VILLAGE AND IDOT REVIEW	40	
	- PREPARE FINAL PDR AND EXHIBITS INCLUDING DISPOSITION OF COMMENTS	20	
	PROJECT DEVELOPMENT REPORT (BLR 22211) TOTAL	60	
	<i>MEETINGS</i>		
	- PLAN, PREPARE, AND ATTEND TWO MEETINGS WITH THE VILLAGE	8	1 person, 4 hr/meeting
	- PLAN, PREPARE, AND ATTEND TWO MEETINGS WITH IDOT	12	1 person, 6 hr/meeting
	- PLAN, PREPARE, AND ATTEND ONE DETOUR COMMITTEE MEETING	4	1 person, 4 hr/meeting
	- PLAN, PREPARE, AND ATTEND ONE MEETING WITH TOWNSHIP	4	1 person, 4 hr/meeting
	MEETINGS TOTAL	28	
	<i>QUALITY CONTROL/QUALITY ASSURANCE</i>		
	- ONGOING QUALITY CONTROL/QUALITY ASSURANCE	24	
	QUALITY CONTROL/QUALITY ASSURANCE TOTAL	24	
	PROJECT MANHOUR TOTALS	746	

Strand Associates, Inc.

Indian Boundary Road Village of Plainfield

XEROX	Description	# of Copies	Rate	Total In House	Total Out House
1. Administration and Communication	12 invoices at 50 pg/invoice + misc.	1,000	\$0.15	\$150.00	
2. Data Collection			\$0.15	\$0.00	
3. Topographic Survey			\$0.15	\$0.00	
4. Environmental Survey	ESR, Wetland Delineation, WIE, PPI	250	\$0.15	\$37.50	
5. Public and Private Communication	Initiation Letters, Agendas, Minutes	100	\$0.15	\$15.00	
6. Traffic Analysis		20	\$0.15	\$3.00	
7. Crash Analysis	Report	20	\$0.15	\$3.00	
8. Hydraulic Analysis and Report	Report	100	\$0.15	\$15.00	
9. Bridge Condition Report	Report	100	\$0.15	\$15.00	
10. Preliminary Design Study	Alternatives Analysis Summary Letter	20	\$0.15	\$3.00	
11. Right-of-Way Analysis			\$0.15	\$0.00	
12. Maintenance of Traffic / Detour Route			\$0.15	\$0.00	
13. Type, Size, and Location (TS&L) Plan	Structural Report	200	\$0.15	\$30.00	
14. Project Development Report (BLR 22211)	Prefinal and Final Report - 6 copies x 100 pages / copy	600	\$0.15	\$90.00	
15. Meetings	6 Meetings Agendas and Minutes	100	\$0.15	\$15.00	
16. Quality Control / Quality Assurance		200	\$0.15	\$30.00	
SUBTOTAL		2,710		\$406.50	

CADD	Description	# of Hours	Rate	Total In House	Total Out House
1. Administration and Communication			\$15.00	\$0.00	
2. Data Collection		5	\$15.00	\$75.00	
3. Topographic Survey		4	\$15.00	\$60.00	
4. Environmental Survey		20	\$15.00	\$300.00	
5. Public and Private Communication		6	\$15.00	\$90.00	
6. Traffic Analysis			\$15.00	\$0.00	
7. Crash Analysis		4	\$15.00	\$60.00	
8. Hydraulic Analysis and Report		20	\$15.00	\$300.00	
9. Bridge Condition Report			\$15.00	\$0.00	
10. Preliminary Design Study		80	\$15.00	\$1,200.00	
11. Right-of-Way Analysis		6	\$15.00	\$90.00	
12. Maintenance of Traffic / Detour Route		4	\$15.00	\$60.00	
13. Type, Size, and Location (TS&L) Plan		70	\$15.00	\$1,050.00	
14. Project Development Report (BLR 22211)		20	\$15.00	\$300.00	
15. Meetings		4	\$15.00	\$60.00	
16. Quality Control / Quality Assurance		4	\$15.00	\$60.00	
SUBTOTAL		247		\$3,705.00	

Strand Associates, Inc.

Indian Boundary Road Village of Plainfield

POSTAGE

		Description	Total In House	Total Out House
1. Administration and Communcation	12 Invoices			
2. Data Collection				
3. Topographic Survey				
4. Environmental Survey	ESR / WIE / Wetland Delineation			\$50.00
5. Public and Private Communication	Project Initiation Letters			\$100.00
6. Traffic Analysis				
7. Crash Analysis				
8. Hydraulic Analysis and Report	Hydraulic Report			\$20.00
9. Bridge Condition Report	Bridge Condition Report			\$20.00
10. Preliminary Design Study				
11. Right-of-Way Analysis				
12. Maintenance of Traffic / Detour Route				
13. Type, Size, and Location (TS&L) Plan	TS&L to BBS			\$20.00
14. Project Development Report (BLR 22211)	6 Copies PDR			\$50.00
15. Meetings				
16. Quality Control / Quality Assurance				
SUBTOTAL				\$260.00

MISC. EQ.

		Description	Rate	Total In House	Total Out House
1. Administration and Communcation				\$0.00	
2. Data Collection	2 days of camera	2	\$20.00	\$40.00	
3. Topographic Survey				\$0.00	
4. Environmental Survey				\$0.00	
5. Public and Private Communication				\$0.00	
6. Traffic Analysis				\$0.00	
7. Crash Analysis				\$0.00	
8. Hydraulic Analysis and Report				\$0.00	
9. Bridge Condition Report				\$0.00	
10. Preliminary Design Study				\$0.00	
11. Right-of-Way Analysis				\$0.00	
12. Maintenance of Traffic / Detour Route				\$0.00	
13. Type, Size, and Location (TS&L) Plan				\$0.00	
14. Project Development Report (BLR 22211)				\$0.00	
15. Meetings	2 days of laptop, projector	2	\$155.00	\$310.00	
16. Quality Control / Quality Assurance				\$0.00	
SUBTOTAL				\$350.00	\$0.00

Strand Associates, Inc.

Indian Boundary Road Village of Plainfield

WORD PROCESSING

Description	# of Hours	Rate	Total In House	Total Out House
1. Administration and Communcation	35	\$16.00	\$560.00	
2. Data Collection	15	\$16.00	\$240.00	
3. Topographic Survey		\$16.00	\$0.00	
4. Environmental Survey	30	\$16.00	\$480.00	
5. Public and Private Communication	10	\$16.00	\$160.00	
6. Traffic Analysis	4	\$16.00	\$64.00	
7. Crash Analysis	4	\$16.00	\$64.00	
8. Hydraulic Analysis and Report	140	\$16.00	\$2,240.00	
9. Bridge Condition Report	32	\$16.00	\$512.00	
10. Preliminary Design Study	9	\$16.00	\$144.00	
11. Right-of-Way Analysis		\$16.00	\$0.00	
12. Maintenance of Traffic / Detour Route		\$16.00	\$0.00	
13. Type, Size, and Location (TS&L) Plan	40	\$16.00	\$640.00	
14. Project Development Report (BLR 22211)	40	\$16.00	\$640.00	
15. Meetings	6	\$16.00	\$96.00	
16. Quality Control / Quality Assurance	8	\$16.00	\$128.00	
SUBTOTAL	373		\$5,968.00	

XEROX 2 (Color Copier)

Description	# of Copies	Rate	Total In House	Total Out House
1. Administration and Communcation		\$1.00	\$0.00	
2. Data Collection	Photo log, other Phase I data	20	\$1.00	\$20.00
3. Topographic Survey		\$1.00	\$0.00	
4. Environmental Survey	WIE figures, ESR figures, Wetland Delineation figures	50	\$1.00	\$50.00
5. Public and Private Communication	Public Meeting Exhibits, Initiation Letter Exhibits	20	\$1.00	\$20.00
6. Traffic Analysis		\$1.00	\$0.00	
7. Crash Analysis	Crash Analysis Figures	20	\$1.00	\$20.00
8. Hydraulic Analysis and Report	Report Figures	20	\$1.00	\$20.00
9. Bridge Condition Report	Report Figures	20	\$1.00	\$20.00
10. Preliminary Design Study	Alternatives Analysis Figures	20	\$1.00	\$20.00
11. Right-of-Way Analysis		\$1.00	\$0.00	
12. Maintenance of Traffic / Detour Route	Detour Figure	20	\$1.00	\$20.00
13. Type, Size, and Location (TS&L) Plan		\$1.00	\$0.00	
14. Project Development Report (BLR 22211)	Report Figures	100	\$1.00	\$100.00
15. Meetings	Meeting Figures	100	\$1.00	\$100.00
16. Quality Control / Quality Assurance		20	\$1.00	\$20.00
SUBTOTAL		410		\$410.00

Strand Associates, Inc.

Indian Boundary Road Village of Plainfield

MILEAGE	Description	# of Miles	Rate	Total In House	Total Out House
1. Administration and Communcation			\$0.54		\$0.00
2. Data Collection	1 site visit	20	\$0.54		\$10.80
3. Topographic Survey			\$0.54		\$0.00
4. Environmental Survey	1 site visit	20	\$0.54		\$10.80
5. Public and Private Communication	1 public meeting	20	\$0.54		\$10.80
6. Traffic Analysis			\$0.54		\$0.00
7. Crash Analysis			\$0.54		\$0.00
8. Hydraulic Analysis and Report			\$0.54		\$0.00
9. Bridge Condition Report	1 site visit	20	\$0.54		\$10.80
10. Preliminary Design Study			\$0.54		\$0.00
11. Right-of-Way Analysis			\$0.54		\$0.00
12. Maintenance of Traffic / Detour Route			\$0.54		\$0.00
13. Type, Size, and Location (TS&L) Plan			\$0.54		\$0.00
14. Project Development Report (BLR 22211)			\$0.54		\$0.00
15. Meetings	2 meetings with Village, 2 meetings at IDOT D1, 1 meeting with Plainfield Township	300	\$0.54		\$162.00
16. Quality Control / Quality Assurance			\$0.54		\$0.00
SUBTOTAL		380			\$205.20

TOLLS	Description V=vehicle, T=trips (one way), P=Plazas	# of Tolls	Rate	Total In House	Total Out House
1. Administration and Communcation					
2. Data Collection					
3. Topographic Survey					
4. Environmental Survey					
5. Public and Private Communication					
6. Traffic Analysis					
7. Crash Analysis					
8. Hydraulic Analysis and Report					
9. Bridge Condition Report					
10. Preliminary Design Study					
11. Right-of-Way Analysis					
12. Maintenance of Traffic / Detour Route					
13. Type, Size, and Location (TS&L) Plan					
14. Project Development Report (BLR 22211)					
15. Meetings	2 Meetings at IDOT D1	20	\$1.00		\$20.00
16. Quality Control / Quality Assurance					
SUBTOTAL		20			\$20.00

Strand Associates, Inc.

Indian Boundary Road Village of Plainfield

PRINTS/COPIES (11X17)		Description	# of Copies	Rate	Total In House	Total Out House
1. Administration and Communcation				\$0.15	\$0.00	
2. Data Collection	Various Phase I Data		50	\$0.15	\$7.50	
3. Topographic Survey				\$0.15	\$0.00	
4. Environmental Survey	WIE figures, ESR figures, Wetland Delineation figures		100	\$0.15	\$15.00	
5. Public and Private Communication				\$0.15	\$0.00	
6. Traffic Analysis				\$0.15	\$0.00	
7. Crash Analysis	Crash Analysis Figures		20	\$0.15	\$3.00	
8. Hydraulic Analysis and Report	Report Figures		100	\$0.15	\$15.00	
9. Bridge Condition Report	Report Figures		100	\$0.15	\$15.00	
10. Preliminary Design Study	Alternatives Analysis Figures		20	\$0.15	\$3.00	
11. Right-of-Way Analysis				\$0.15	\$0.00	
12. Maintenance of Traffic / Detour Route	Detour Figure		20	\$0.15	\$3.00	
13. Type, Size, and Location (TS&L) Plan				\$0.15	\$0.00	
14. Project Development Report (BLR 22211)	Report Figures		100	\$0.15	\$15.00	
15. Meetings	Meeting Figures		20	\$0.15	\$3.00	
16. Quality Control / Quality Assurance			30	\$0.15	\$4.50	
SUBTOTAL			560		\$84.00	

PHONE		Description	# of Minutes	Rate	Total In House	Total Out House
1. Administration and Communcation			30	\$0.50	\$15.00	
2. Data Collection				\$0.50	\$0.00	
3. Topographic Survey				\$0.50	\$0.00	
4. Environmental Survey				\$0.50	\$0.00	
5. Public and Private Communication			30	\$0.50	\$15.00	
6. Traffic Analysis				\$0.50	\$0.00	
7. Crash Analysis				\$0.50	\$0.00	
8. Hydraulic Analysis and Report			15	\$0.50	\$7.50	
9. Bridge Condition Report			15	\$0.50	\$7.50	
10. Preliminary Design Study				\$0.50	\$0.00	
11. Right-of-Way Analysis				\$0.50	\$0.00	
12. Maintenance of Traffic / Detour Route				\$0.50	\$0.00	
13. Type, Size, and Location (TS&L) Plan			30	\$0.50	\$15.00	
14. Project Development Report (BLR 22211)			60	\$0.50	\$30.00	
15. Meetings				\$0.50	\$0.00	
16. Quality Control / Quality Assurance				\$0.50	\$0.00	
SUBTOTAL			180		\$90.00	

Strand Associates, Inc.

Indian Boundary Road Village of Plainfield

SUMMARY

Description

Total
In House

Total
Out House

1. Administration and Communcation				\$725.00	\$0.00
2. Data Collection				\$382.50	\$10.80
3. Topographic Survey				\$60.00	\$0.00
4. Environmental Survey				\$882.50	\$60.80
5. Public and Private Communication				\$300.00	\$110.80
6. Traffic Analysis				\$67.00	\$0.00
7. Crash Analysis				\$150.00	\$0.00
8. Hydraulic Analysis and Report				\$2,597.50	\$20.00
9. Bridge Condition Report				\$569.50	\$30.80
10. Preliminary Design Study				\$1,370.00	\$0.00
11. Right-of-Way Analysis				\$90.00	\$0.00
12. Maintenance of Traffic / Detour Route				\$83.00	\$0.00
13. Type, Size, and Location (TS&L) Plan				\$1,735.00	\$20.00
14. Project Development Report (BLR 22211)				\$1,175.00	\$50.00
15. Meetings				\$584.00	\$182.00
16. Quality Control / Quality Assurance				\$242.50	\$0.00
TOTAL				\$11,013.50	\$485.20

COMPANY NAME: Strand Associates, Inc.
PTB NUMBER: N/A
TODAY'S DATE: 12/22/2016

ITEM	ALLOWABLE	UTILIZE W.O. ONLY	QUANTITY J.S. ONLY	CONTRACT RATE	TOTAL
Per Diem (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum			\$0.00	\$0.00
Lodging (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost (Up to state rate maximum)			\$0.00	\$0.00
Lodging Taxes and Fees (per GOVERNOR'S TRAVEL CONTROL BOARD)	Actual cost			\$0.00	\$0.00
Air Fare	Coach rate, actual cost, requires minimum two weeks' notice, with prior IDOT approval			\$0.00	\$0.00
Vehicle Mileage (per GOVERNOR'S TRAVEL CONTROL BOARD)	Up to state rate maximum		380	\$0.54	\$205.20
Vehicle Owned or Leased	\$32.50/half day (4 hours or less) or \$65/full day			\$0.00	\$0.00
Vehicle Rental	Actual cost (Up to \$55/day)			\$0.00	\$0.00
Tolls	Actual cost			\$0.00	\$0.00
Parking	Actual cost			\$0.00	\$0.00
Overtime	Premium portion (Submit supporting documentation)			\$0.00	\$0.00
Shift Differential	Actual cost (Based on firm's policy)			\$0.00	\$0.00
Overnight Delivery/Postage/Courier Service	Actual cost (Submit supporting documentation)		1	\$260.00	\$260.00
Copies of Deliverables/Mylars (In-house) (8.5"x11")	Actual cost (Submit supporting documentation)		2,710	\$0.15	\$406.50
Copies of Deliverables/Mylars (In-house) (11"x17")	Actual cost (Submit supporting documentation)		560	\$0.15	\$84.00
Copies of Deliverables/Mylars (In-house) (22"x34")	Actual cost (Submit supporting documentation)			\$0.35	\$0.00
Copies of Deliverables/Mylars (Outside)	Actual cost (Submit supporting documentation)			\$0.15	\$0.00
Project Specific Insurance	Actual cost			\$0.00	\$0.00
Monuments (Permanent)	Actual cost			\$0.00	\$0.00
Photo Processing	Actual cost			\$0.00	\$0.00
Way Radio (Survey or Phase III Only)	Actual cost			\$0.00	\$0.00
Telephone Usage (Traffic System Monitoring Only)	Actual cost		180	\$0.50	\$90.00
CADD	Actual cost (Max \$15/hour)		247	\$15.00	\$3,705.00
Web Site	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Advertisements	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Facility Rental	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Public Meeting Exhibits/Renderings & Equipment	Actual cost (Submit supporting documentation)			\$0.00	\$0.00
Recording Fees	Actual cost			\$0.00	\$0.00
Transcriptions (specific to project)	Actual cost			\$0.00	\$0.00
Courthouse Fees	Actual cost			\$0.00	\$0.00
Storm Sewer Cleaning and Televising	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Traffic Control and Protection	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Aerial Photography and Mapping	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Utility Exploratory Trenching	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Testing of Soil Samples*	Actual cost			\$0.00	\$0.00
Lab Services*	Actual cost (Provide breakdown of each cost)			\$0.00	\$0.00
Equipment and/or Specialized Equipment Rental*	Actual cost (Requires 2-3 quotes with IDOT approval)			\$0.00	\$0.00
Word Processing	Actual Cost		373	\$16.00	\$5,968.00
Color Copies	Actual Cost		410	\$1.00	\$410.00
Camera Rental	Actual Cost		2	\$20.00	\$40.00
Projector	Actual Cost		2	\$125.00	\$250.00
Lap Top	Actual Cost		2	\$30.00	\$60.00
Tolls			1	\$20.00	\$20.00
				\$0.00	\$0.00
				\$0.00	\$0.00
TOTAL DIRECT COST					\$14,103.20

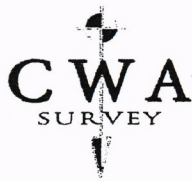
**If other allowable costs are needed and not listed, please add in the above spaces provided.*
LEGEND

W.O. = Work Order

J.S. = Job Specific

**PHASE I SUBCONSULTANTS
DECEMBER 29, 2016**





Claassen, White & Associates, P.C.

LAND SURVEYORS

121 Airport Drive, Unit I, Joliet, Illinois 60431

(815) 744-3720 office (815) 744-3752 fax

claassenwhite@cwasurevey.com

DBE & WBE certified

IDOT prequalified in Special Services (Surveying)

RHONDA J. WHITE, PLS
President

DAVID A. CLAASSEN, PLS
Vice-President

December 7, 2016

Marc Grigas, P.E.
Strand Associates Inc.
1170 South Houbolt Road
Joliet, IL 60431

RE: Village of Plainfield

Indian Boundary Bridge Replacement

Phase 1 (Topography)

Limits: Intersection of Indian Boundary Road and Rowley Road to the Intersection of Indian Boundary Road and N. Meadow Lane / Creekside Drive.

Phase 2 (Land Acquisition for two temporary easements).

Scope of Work

- Plat of Highways for two parcels with legal descriptions per IDOT standards.
- Will provide Horizontal Control per RTK GPS methods with ties diagrams.
- Will provide Vertical Control per RTK GPS methods and digital leveling, will provide benchmarks and descriptions in word format.
- Will provide control report.
- Stream Survey 350 feet upstream and 350 feet downstream.
- Will provide Microstation Base CAD file per IDOT standards with topography and TIN (Phase 1).
- Will provide PDF and paper copies for preliminary submittal (Phase 2 / Plat of Highways).
- Will provide Mylars for final submittal (Phase 2 / Plat of Highways).
- Title work not included.
- Topography limits based on exhibits provide by Strand, cross sections will be taken 15 feet beyond right of ways or as directed by Strand.

Upon request CWA can order title through Wheatland Title as an additional cost.

Proposal by:
David A. Claassen, PLS
Vice President
Claassen, White & Associates, P.C.
121 Airport Drive, Unit I
Joliet, IL 60431
1-815-744-3720 Office

PAYROLL ESCALATION TABLE ANNIVERSARY RAISES

FIRM NAME
PRIME/SUPPLEMENT

Claassen, White & Assoc.
Prime

DATE
PTB NO.

12/07/16
Indian Boundary Bridge

CONTRACT TERM
START DATE
RAISE DATE

6 MONTHS
1/1/2017
ANNIVERSARY

OVERHEAD RATE
COMPLEXITY FACTOR
% OF RAISE

132.53%
0
3.00%

ESCALATION PER YEAR

DETERMINE THE MID POINT OF THE AGREEMENT

0

CALCULATE THE ESCALATION FACTOR TO THE MIDPOINT OF THE CONTRACT

0.00%

The total escalation for this project would be: 0.00%

PAYROLL RATES

FIRM NAME
PRIME/SUPPLEMENT
PTB NO.

Claassen, White & Assoc DATE
Prime
Indian Boundary Bridge

12/07/16

ESCALATION FACTOR 0.00%

CLASSIFICATION	CURRENT RATE	CALCULATED RATE
Land Surveyor (S4)	\$48.10	\$48.10
Land Surveyor (S3)	\$37.20	\$37.20
Land Surveyor (S1)	\$26.00	\$26.00
Technician (T8)	\$32.00	\$32.00
Technician (T7)	\$27.50	\$27.50
Technician (T6)	\$25.00	\$25.00
Technician (T4)	\$21.00	\$21.00
Technician (T1)	\$12.00	\$12.00
Office Tech (OT3)	\$23.50	\$23.50
Administration (A2)	\$21.00	\$21.00

PREPARED BY THE AGREEMENTS UNIT

Printed 12/7/2016 7:28 AM

DATE 12/07/16
REV 12/04
DF-824-034

FIRM Classen, White & Assoc.
PTB Indian Boundary Bridge
PRIME/SUPPLEMENT Prime

OVERHEAD RATE	132.53%
COMPLEXITY FACTOR	0

DBE 100.00%
Printed 12/7/2016 7:28 AM

PREPARED BY THE AGREEMENTS UNIT

AVERAGE HOURLY PROJECT RATES

FIRM Claassen, White & Assoc.
PTB Indian Boundary Bridge
PRIME/SUPPLEMENT Prime

DATE 12/07/16

SHEET 1 OF 1

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJECT RATES			1. QA/QC			2. Administration			3. Field Survey			4. Office Survey			Hours	% Part.	Wgtd Avg
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg			
Land Surveyor (S4)	48.10	8	5.33%	2.57	3	100.00%	48.10			3	100.00%	48.10	0		2	5.26%	2.53		
Land Surveyor (S3)	37.20	12	8.00%	2.98	0					0			0		12	31.58%	11.75		
Technician (T8)	32.00	24	16.00%	5.12	0					0			0		24	63.16%	20.21		
Technician (T7)	27.50	53	35.33%	9.72	0					0			53	50.00%	0				
Technician (T6)	25.00	53	35.33%	8.83	0					0			53	50.00%	0				
Technician (T4)	21.00	0			0					0			0		0				
Technician (T1)	12.00	0			0					0			0		0				
Office Tech (OT3)	23.50	0			0					0			0		0				
Administration (A2)	21.00	0																	
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PREPARED BY THE AGREEMENTS UNIT

142

Page 1

143

Scope of Services

Page 4

Client		Man-hours																Total	
Strand Associates Village of Plainfield																			
Route																			
Indian Boundary Bridge																			
Consultant CWA Job Number																			
Date																			
December 7, 2016																			
Claassen, White & Associates, P.C.																			
Item 4																			
Office Survey																			
4.1 Research - TOTAL																			
4.1.1 Research at County Courthouse																			
4.1.2 General Document and Plat Research																			
4.1.3 Order Necessary Documentation																			
4.2 Computations - TOTAL																			
4.2.1 Centerline Alignment																			
4.2.2 Section Corners																			
4.2.3 Boundary Lines																			
4.2.4 Existing Right of Way Lines																			
4.2.5 Parcel Computation w/Reports																			
4.2.6 Proposed Right of Way Lines																			
4.2.7 Calculate Inverts																			
4.3 Data Management - TOTAL																			
4.3.1 Data Downloading/ASCII files																			
4.3.2 GPS Processing																			
4.3.3 GPS Computation																			
4.3.4 Level Note Reduction																			
4.3.5 General Data Management																			
4.4 Plats/CAD - TOTAL																			
4.4.1 Plats of Highway																			
4.4.2 Centerline Alignment Plat																			
4.4.3 Centerline Tie Sheet																			
4.4.4 Proposed ROW Tie Sheet																			
4.4.5 Monument Records																			
4.4.6 TIN / DTM																			
4.4.7 Cover Sheet																			
4.4.8 Topography																			
4.5 Legal Descriptions - TOTAL																			
2																			
Sub-total																			
Office Survey																			
2																			
Land Surveyor (S4)																			
Land Surveyor (S3)																			
Land Surveyor (S2)																			
Land Surveyor (S1)																			
Technician (T8)																			
Technician (T7)																			
Technician (T6)																			
Technician (T5)																			
Technician (T4)																			
Technician (T3)																			
Technician (T2)																			
Technician (T1)																			
Office Tech (OT3)																			
Office Tech (OT2)																			
Office Tech (OT1)																			
Administration (A3)																			
Administration (A2)																			
Administration (A1)																			
38																			



Wheatland

Title Guaranty

105 West Veterans Parkway, Yorkville, IL 60560

Phone: 630-892-2323

Fax: 630-892-2390

December 6, 2016

Mr. Bill Plant
Strand Associates, Inc.
1170 South Houbolt Road
Joliet, IL 60431

Re: Customer Reference: Indian Boundary Bridge
Village of Plainfield
Quote for Title Insurance Proposal #16-186

Dear Mr. Plant:

Thank you for the opportunity to review your request for Title work on the above referenced parcels. Listed below are our proposed costs for this project:

Our proposed Title Commitment Fee for this project is \$1,000.00 per tax pin number.

Please be advised, the above quoted price is per tax number, and includes all requested document copies and later dates.

If any of the parcels have the same owner, but have a different chain of title, Wheatland will provide one title commitment per chain of title.

The cost per title commitment as stated above, does not include any parcels that are found to be currently or previously owned by a railroad.

Additional services are available; please contact our office for pricing.

Please do not hesitate to contact me if you should have any questions or need any additional information.

Thank you,

John D. Ammons

Construction Monitoring &
Observations
Construction Materials Testing
Tunnels and Underground Openings
Geotechnical Engineering &
Evaluation

SEECO Consultants Inc.
CONSULTING ENGINEERS

Subsurface Explorations
Foundation Analysis & Design
Structural Rehabilitation
Condition Surveys
Dams and Drainage Studies

December 6, 2016

Mr. Mark Grigas, PE
Strand Associates
1170 Houbolt Rd.
Joliet, IL 60431

PROPOSAL

Preliminary Environmental Site Assessment for the
Indian Boundary Road Improvements, Plainfield, IL

Dear Mr. Grigas:

Pursuant to your request, SEECO Consultants, Inc. (SEECO) is pleased to present our proposal for the above referenced project. In preparing our proposal, we have reviewed the information supplied and have drawn upon our experience on similar projects. Extent of project limits will be Indian Boundary Road ROW – Rowley Road to Creekside Drive

SEECO proposes to perform a Preliminary Environmental Site Assessment (PESA) of this Right of Way (ROW) in accordance with criteria from Bureau of Design and Environment Manual, Chapter 27, Dec. 2015 Edition and Bureau of Local Roads "A Manual for Conducting Preliminary Site Assessments for Illinois Department of Transportation Infrastructure Projects-2012." A cursory visual assessment will be made of adjoining properties at the time of reconnaissance of the ROW in question.

To perform the Study, SEECO will perform the following tasks:

- Field Reconnaissance to observe if readily visible signs of environmental concerns are present, including photographic documentation;
- Review of selected governmental agency records to determine if there is recorded evidence of environmental concerns with the subject property or with surrounding facilities. Some of these records may be obtained through a commercially available environmental database. The records to be reviewed include, but are not limited to:

CERCLIS List & State Equivalent
RCRA List & State Equivalent
National Priorities List & State Equivalent
ERNS List
UST Permitted Locations
LUST Incident Reports
State Solid Waste Landfill Inventory
USGS Topographic Map
Aerial Photographs
U.S. Department of Interior Wetlands Inventory Maps
Illinois Hydrological Investigations Atlas

PROPOSAL AND CONTRACT

Preliminary Environmental Site Assessment for the
Indian Boundary Road Improvements, Plainfield, IL

December 6, 2016
Page 2

- Interview/discussion with the readily available local authorities (i.e. Fire Department, HAZMAT Personnel, etc.) for knowledge of past property uses and/or environmental incidents;

Upon completion of all activities and record searches, a Report of Findings will be prepared. This report will include site location and features maps, government agency records review, field reconnaissance, and other activities performed including conclusions and recommendations. The level(s) of PESA Risk Findings will be identified. Included will be determinations of Potential Impacted Properties (PIPs) locations, if any, and if a preliminary site investigation (PSI) is required.

One (1) paper copy of the report and one (1) electronic copy will be provided. Invoicing terms are net 30 days from date of invoice.

The cost for these services as stated herewith will be as follows:

Preliminary Environmental Site Assessment	\$5,930.00
---	------------

If this contract, including the attached General Conditions is acceptable, please indicate by signing one of the copies and returning it to our office. It is represented that by executing this contract you comprehend the terms and conditions set forth and agree to be bound by same.

We appreciate the opportunity to offer our services and are looking forward to working with you on this project.

Respectfully submitted,

SEECO Consultants Inc.



Donald C. Cassier
Director of Field Services



Collin W. Gray, SE, PE
President

Construction Monitoring &
Observations
Construction Materials Testing
Tunnels and Underground Openings
Geotechnical Engineering &
Evaluation

SEECO Consultants Inc.
CONSULTING ENGINEERS

Subsurface Explorations
Foundation Analysis & Design
Structural Rehabilitation
Condition Surveys
Dams and Drainage Studies

December 23, 2016

Mr. Marc Grigas, PE
Strand Associates Inc.
1170 Houbolt Rd.
Joliet, IL 60431

REVISED PROPOSAL

Subsurface Exploration, Laboratory Testing and Geotechnical
Engineering and Analysis for the Proposed Indian Boundary
Road Box Culvert Improvements, Plainfield, IL

Dear Mr. Grigas:

Pursuant to your request, SEECO Consultants, Inc. is pleased to present our proposal for the above referenced project. In preparing our proposal, we have reviewed pertinent information and have discussed the project with you.

The scope of work SEECO is proposing is as follows:

- Perform a total of two (2) borings to 30 feet for the proposed box culvert. The boreholes will be located at locations consistent with the improvements and will be field staked by SEECO. It is assumed the locations will be accessible to a truck mounted drill rig. Flag persons will be utilized. Elevations will be obtained by Strand and supplied to SEECO. One (1) hand auger advanced soil boring will be performed to a depth of 5 feet in the stream bank for scour analysis data.
- Representative soil samples will be collected and field screened for the presence of volatile organic vapors using a photo ionization detector (PID). Visual and olfactory senses will also be used to screen the soil samples for the presence of petroleum hydrocarbons. If no samples display an elevated PID reading, and pH test results meet the MAC Table, then the soil will be assumed to be, to the best of our knowledge, clean, uncontaminated fill material. This information will be documented on the IEPA LPC-662 form. One form will be prepared. Screening or prescreening of samples at jobsite is no guarantee that landfill facility will accept/not reject materials. Nor is it a determination that the site is entirely clean of contaminants per IEPA standards. Preparation of LPC 662 or 663 Forms is no guarantee that material will be accepted by landfills or CCDD facilities.
- The resulting soil samples will be returned to SEECO's laboratory for further testing and analysis. Visual Classification, Moisture Content and Unconfined Compressive Strength utilizing a Rimac will be performed on all samples. Representative samples will be tested for Grain Size distribution and plasticity.
- Upon completion of the field exploration and laboratory testing a written geotechnical report will be prepared under the direction of a Registered Professional/Structural Engineer of Illinois. The report will address encountered subsurface soil conditions, laboratory data, culvert foundation

REVISED PROPOSAL

Subsurface Exploration, Laboratory Testing and Geotechnical
Engineering and Analysis for the Proposed Indian Boundary
Road Box Culvert Improvements, Plainfield, IL

December 23, 2016

Page 2

recommendations and general construction considerations. Soil boring profiles will be added to profile drawings supplied to us by you. This report will be prepared as an IDOT SGR.

- It is anticipated that right of entry and access locations to the site will be provided to us. Boring locations may be offset as required. No utility R.O.W. conflicts are anticipated. SEECO will not be responsible for restoration costs, if any. This contract is not assignable. No permits or bonds are required. Assumes work performed simultaneously with RGR tasks.

The cost for these services will be \$11,947.84 per the attached IDOT CECS.

We will proceed with the work as outlined after we receive a signed subconsultant agreement from Strand Associates, Inc.

If there are any questions with regard to this proposal, I would be glad to discuss them with you. We are very interested in providing you with our services on this project and assure you of our utmost cooperation.

Respectfully submitted,

SEECO Consultants, Inc.



Donald C. Cassier,
Director of Field Services



Collin W. Gray, S.E., P.E.
President

DCC:arm

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SUMMARY OF DIRECT COSTS

SGR – Indian Boundary Road Box Culvert, Plainfield, IL

Mobilization of Equipment and Personnel	\$ 500.00
PID Meter	
Estimate 1 day @ \$80.00/day	\$ 80.00
Soil Borings, Truck Mounted Rig	
Estimate 60' @ \$30.00/lf	\$1,800.00
Visual Classification (AASHTO), Moisture Content, Unconfined Compressive Strength Utilizing a Calibrated Penetrometer Tests	
Estimate 26 tests @ \$12.00/test	\$ 312.00
Organic Content Tests	
Estimate 2 tests @ \$85.00/test	\$ 170.00
Grain Size Analysis	
Estimate 2 tests @ \$195.00/test	\$ 390.00
Atterberg Limits	
Estimate 2 tests @ \$95.00/test	\$ 190.00
pH Tests	
Estimate 4 tests @ \$25.00/test	\$ 100.00
ESTIMATED TOTAL DIRECT COSTS:	\$3,542.00

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME
PRIME/SUPPLEMENT

SEECO Consultants

DATE 12/23/16
PTB NO. SGR-Indian Boundary RD

CONTRACT TERM
START DATE
RAISE DATE

12 MONTHS
6/1/2017
6/2/2018

OVERHEAD RATE 180.00%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%

ESCALATION PER YEAR

6/1/2017 - 6/2/2018
12
12

= 100.00%
= 1.0000

The total escalation for this project would be:

0.00%

12/23/16

PSB NO.

0.00%

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FIRM
PSB
PRIME/SUPPLEMENT

155

FIRM	SEECO Consultants
PSB	SGR-Indian Boundary
PRIME/SUPPLEMENT	

SHEET 1 OF 5

Printed 12/23/2016Bureau of Design and
Environment (Rev. 11/19/15)

Construction Monitoring &
Observations

Construction Materials Testing

Tunnels and Underground Openings

Geotechnical Engineering &
Evaluation

SEECO Consultants Inc.

CONSULTING ENGINEERS

Subsurface Explorations

Foundation Analysis & Design

Structural Rehabilitation
Condition Surveys

Dams and Drainage Studies

December 23, 2016

Mr. Marc Grigas, PE
Strand Associates Inc.
1170 Houbolt Rd.
Joliet, IL 60431

REVISED PROPOSAL

Subsurface Exploration, Laboratory Testing and Geotechnical
Engineering and Analysis for the Proposed Indian Boundary
Road Improvements, Plainfield, IL

Dear Mr. Grigas:

Pursuant to your request, SEECO Consultants, Inc. is pleased to present our proposal for the above referenced project. In preparing our proposal, we have reviewed pertinent information and have discussed the project with you.

The scope of work SEECO is proposing is as follows:

- Perform a total of three (3) borings to 10 feet for the pavement widening and three (3) pavement cores. The boreholes will be located at locations consistent with the improvements and will be field staked by SEECO. It is assumed the locations will be accessible to a truck mounted drill rig. Flag persons will be utilized. Elevations will be obtained by Strand and supplied to us.
- Representative soil samples will be collected and field screened for the presence of volatile organic vapors using a photo ionization detector (PID). Visual and olfactory senses will also be used to screen the soil samples for the presence of petroleum hydrocarbons. If no samples display an elevated PID reading, and pH test results meet the MAC Table, then the soil will be assumed to be, to the best of our knowledge, clean, uncontaminated fill material. This information will be documented on the IEPA LPC-662 form. One form will be prepared. Screening or prescreening of samples at jobsite is no guarantee that landfill facility will accept/not reject materials. Nor is it a determination that the site is entirely clean of contaminants per IEPA standards. Preparation of LPC 662 or 663 Forms is no guarantee that material will be accepted by landfills or CCDD facilities.
- The resulting soil samples will be returned to SEECO's laboratory for further testing and analysis. Visual Classification, Moisture Content and Unconfined Compressive Strength utilizing a calibrated penetrometer will be performed on all samples. One Illinois Bearing Ratio test will be performed.
- Upon completion of the field exploration and laboratory testing a written geotechnical report will be prepared under the direction of a Registered Professional/Structural Engineer of Illinois. The report will address encountered subsurface soil conditions, laboratory data, pavement recommendations and general construction considerations. Soil boring profiles will be added to profile drawings supplied to us by you. The report will be prepared as an IDOT RGR.

(708) 429-1666 • 7350 Duval Drive • Tinley Park, IL 60477 • FAX: (708) 429-1689

www.seeco.com

REVISED PROPOSAL

Subsurface Exploration, Laboratory Testing and Geotechnical
Engineering and Analysis for the Proposed Indian Boundary
Road Improvements, Plainfield, IL

December 23, 2016

Page 2

- It is anticipated that right of entry and access locations to the site will be provided to us. Boring locations may be offset as required. No utility R.O.W. conflicts are anticipated. SEECO will not be responsible for restoration costs, if any. This contract is not assignable. No permits or bonds are required. Assumes performed in conjunction with SGR project.

The cost for these services will be \$ 10,347.80 per the attached IDOT CECS.

We will proceed with the work as outlined after we receive a signed subconsultant agreement from Strand Associates, Inc.

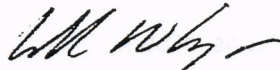
If there are any questions with regard to this proposal, I would be glad to discuss them with you. We are very interested in providing you with our services on this project and assure you of our utmost cooperation.

Respectfully submitted,

SEECO Consultants, Inc.



Donald C. Cassier,
Director of Field Services



Collin W. Gray, S.E., P.E.
President

DCC:arm

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SUMMARY OF DIRECT COSTS

RGR – Indian Boundary Road, Plainfield, IL

Mobilization of Equipment and Personnel	Included with SGR
PID Meter	
Estimate 1 day @ \$80.00/day	\$ 80.00
Soil Borings, Truck Mounted Rig	
0'-25' Estimate 30' @ \$30.00/lf	\$ 900.00
Pavement Coring	
Estimate 3 hrs @ \$275.00/hr	\$ 825.00
Visual Classification (AASHTO), Moisture Content, Unconfined Compressive Strength Utilizing a Calibrated Penetrometer Tests	
Estimate 12 tests @ \$12.00/test	\$ 144.00
Organic Content Tests	
Estimate 1 test @ \$85.00/test	\$ 85.00
Grain Size Analysis	
Estimate 1 test @ \$195.00/test	\$ 195.00
Atterberg Limits	
Estimate 1 test @ \$95.00/test	\$ 95.00
pH Tests	
Estimate 4 tests @ \$25.00/test	\$ 100.00
Illinois Bearing Ratio (includes Standard Proctor Test)	
Estimate 1 test @ \$550.00/test	<u>\$ 550.00</u>
ESTIMATED TOTAL DIRECT COSTS:	\$ 2,974.00

PAYROLL ESCALATION TABLE FIXED RAISES

FIRM NAME
PRIME/SUPPLEMENT

SEECO Consultants

DATE 12/23/16
PTB NO. RGR-Indian Boundary RD

CONTRACT TERM
START DATE
RAISE DATE

12 MONTHS
6/1/2017
6/2/2018

OVERHEAD RATE 180.00%
COMPLEXITY FACTOR 0
% OF RAISE 3.00%

ESCALATION PER YEAR

6/1/2017 - 6/2/2018

12
12

= 100.00%
= 1.0000

The total escalation for this project would be:

0.00%

PAYROLL RATES

FIRM NAME
PRIME/SUPPLEMENT
PSB NO.

SEECO Consultants DATE

12/23/16

RGR-Indian Boundary RD

ESCALATION FACTOR

0.00%

CLASSIFICATION	CURRENT RATE	CALCULATED RATE
Principal	70.00	\$70.00
Project Coordinator	49.17	\$49.17
Project Engineer	41.52	\$41.52
Staff Engineer	39.34	\$39.34
Field Engineer/Tech	42.38	\$42.38
ACAD/draftsman	28.95	\$28.95
Secretary	21.86	\$21.86

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COST PLUS FIXED FEE

SEECO Consultants

RGR-Indian Boundary RD

OVERHEAD RATE
COMPLEXITY FACTOR

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PREPARED BY THE CONSULTANT

Bureau of Design and Environment (Rev. 11/19/15)

FIRM SEECO Consultants

SEECO Consultants

PSB
RGR-Indian Boundary RD

RGR-Indian Boundary RD

DATE 12/23/16

SHEET 1 OF 5

PAYROLL CLASSIFICATION	AVG HOURLY RATES	TOTAL PROJECT RATES			Field Exploration			Laboratory Testing			Engineering						Wgtd Avg	% Part.	Hours	% Part.	Wgtd Avg
		Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg	Hours	% Part.	Wgtd Avg					
Principal	70.00	2	3.45%	2.41																	
Project Coordinator	49.17	2	3.45%	1.70		2	9.09%	4.47													
Project Engineer	41.52	16	27.59%	11.45																	
Staff Engineer	39.34	8	13.79%	5.43																	
Field Engineer/Tech	42.38	20	34.48%	14.61		20	90.91%	38.53													
ACAD/draftsman	28.95	6	10.34%	2.99																	
Secretary	21.86	4	6.90%	1.51																	
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Printed 12/23/2016

PREPARED BY THE CONSULTANT

Bureau of Design and
Environment (Rev. 11/19/15)

PHASE II DOCUMENTS
DECEMBER 29, 2016



Local Agency Village of Plainfield	L O C A L A G E N C Y	 Illinois Department of Transportation Preliminary Engineering Services Agreement For Federal Participation PHASE II	C O N S U L T A N T	Consultant Strand Associates, Inc.
County Will				Address 1170 S. Houboult Road
Section TBD				City Joliet
Project No. TBD				State IL
Job No. TBD				Zip Code 60431
Contact Name/Phone/E-mail Address Randall Jessen 815-230-2030 riessen@goplainfield.org				Contact Name/Phone/E-mail Address Marc Grigas 815-744-4200 marc.grigas@strand.com

THIS AGREEMENT is made and entered into this _____ day of _____, _____ between the above Local Agency (LA) and Consultant (ENGINEER) and covers certain professional engineering services in connection with the PROJECT. Federal-aid funds allotted to the LA by the state of Illinois under the general supervision of the Illinois Department of Transportation (STATE) will be used entirely or in part to finance engineering services as described under AGREEMENT PROVISIONS.

Project Description

Name Indian Boundary Road Route N/A Length 0.15 mi. Structure No. 099-6857

Termini Rowley Road and North Meadow Lane

Description Phase II engineering services for the replacement of an existing culvert at Indian Boundary Road over Spring Hole Creek. 800 feet of the roadway will be reconstructed with new curb and gutter and storm sewer, in addition to replacing the existing culvert with a concrete structure.

Agreement Provisions

I. THE ENGINEER AGREES,

- To perform or be responsible for the performance, in accordance with STATE approved design standards and policies, of engineering services for the LA for the proposed improvement herein described.
- To attend any and all meetings and visit the site of the proposed improvement at any reasonable time when requested by representatives of the LA or STATE.
- To complete the services herein described within 360 calendar days from the date of the Notice to Proceed from the LA, excluding from consideration periods of delay caused by circumstances beyond the control of the ENGINEER.
- The classifications of the employees used in the work should be consistent with the employee classifications and estimated man-hours shown in EXHIBIT A. If higher-salaried personnel of the firm, including the Principal Engineer, perform services that are indicated in Exhibit A to be performed by lesser-salaried personnel, the wage rate billed for such services shall be commensurate with the payroll rate for the **work services** performed.
- That the ENGINEER is qualified technically and is entirely conversant with the design standards and policies applicable for the PROJECT; and that the ENGINEER has sufficient properly trained, organized and experienced personnel to perform the services enumerated herein.
- That the ENGINEER shall be responsible for the accuracy of the **work services** and shall promptly make necessary revisions or corrections resulting from the ENGINEER's errors, omissions or negligent acts without additional compensation. Acceptance of **work services** by the STATE will not relieve the ENGINEER of the responsibility to make subsequent correction of any such errors or omissions or for clarification of any ambiguities.
- That all plans and other documents furnished by the ENGINEER pursuant to this AGREEMENT will be endorsed by the ENGINEER and will affix the ENGINEER's professional seal when such seal is required by law. Plans for structures to be built as a part of the improvement will be prepared under the supervision of a registered structural engineer and will affix structural engineer seal when such seal is required by law. It will be the ENGINEER's responsibility to affix the proper seal as required by the Bureau of Local Roads and Streets manual published by the STATE.
- That the ENGINEER will comply with applicable federal statutes, state of Illinois statutes, and local laws or ordinances of the LA.

9. The undersigned certifies neither the ENGINEER nor I have:

- a. employed or retained for commission, percentage, brokerage, contingent fee or other considerations, any firm or person (other than a bona fide employee working solely for me or the above ENGINEER) to solicit or secure this AGREEMENT,
- b. agreed, as an express or implied condition for obtaining this AGREEMENT, to employ or retain the services of any firm or person in connection with carrying out the AGREEMENT or
- c. paid, or agreed to pay any firm, organization or person (other than a bona fide employee working solely for me or the above ENGINEER) any fee, contribution, donation or consideration of any kind for, or in connection with, procuring or carrying out the AGREEMENT.
- d. are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency,
- e. have not within a three-year period preceding the AGREEMENT been convicted of or had a civil judgment rendered against them for commission of fraud or criminal offense in connection with obtaining, attempting to obtain or performing a public (Federal, State or local) transaction; violation of Federal or State antitrust statutes or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements or receiving stolen property,
- f. are not presently indicted for or otherwise criminally or civilly charged by a government entity (Federal, State or local) with commission of any of the offenses enumerated in paragraph (e) and
- g. have not within a three-year period preceding this AGREEMENT had one or more public transactions (Federal, State or local) terminated for cause or default.

10. To pay its subconsultants for satisfactory performance no later than 30 days from receipt of each payment from the LA.

11. To submit all invoices to the LA within one year of the completion of the work called for in this AGREEMENT or any subsequent Amendment or Supplement.

12. To submit BLR 05613, Engineering Payment Report, to the STATE upon completion of the project (Exhibit B).

13. Scope of Services to be provided by the ENGINEER:

- ☐ Make such detailed surveys as are necessary for the planning and design of the PROJECT.
- ☐ Make stream and flood plain hydraulic surveys and gather both existing bridge upstream and downstream high water data and flood flow histories.
- ☒ Prepare applications for U.S. Army Corps of Engineers Permit, Illinois Department of Natural Resources Office of Water Resources Permit and Illinois Environmental Protection Agency Section 404 Water Quality Certification.
- ☐ Design and/or approve cofferdams and superstructure shop drawings.
- ☐ Prepare Bridge Condition Report and Preliminary Bridge Design and Hydraulic Report, (including economic analysis of bridge or culvert types and high water effects on roadway overflows and bridge approaches).
- ☐ Prepare the necessary environmental and planning documents including the Project Development Report, Environmental Class of Action Determination or Environmental Assessment, State Clearinghouse, Substate Clearinghouse and all necessary environmental clearances.
- ☐ Make such soil surveys or subsurface investigations including borings and soil profiles as may be required to furnish sufficient data for the design of the proposed improvement. Such investigations to be made in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE.
- ☐ Analyze and evaluate the soil surveys and structure borings to determine the roadway structural design and bridge foundation.
- ☒ Prepare preliminary roadway and drainage structure plans and meet with representatives of the LA and STATE at the site of the improvement for review of plans prior to the establishment of final vertical and horizontal alignment, location and size of drainage structures, and compliance with applicable design requirements and policies.
- ☐ Make or cause to be made such traffic studies and counts and special intersection studies as may be required to furnish sufficient data for the design of the proposed improvement.
- ☒ Complete the general and detailed plans, special provisions and estimate of cost. Contract plans shall be prepared in accordance with the guidelines contained in the Bureau of Local Roads and Streets manual. The special provisions and detailed estimate of cost shall be furnished in quadruplicate.
- ☐ Furnish the LA with survey and drafts in quadruplicate all necessary right-of-way dedications, construction easements and borrow pit and channel change agreements including prints of the corresponding plats and staking as required.

II. THE LA AGREES,

1. To furnish the ENGINEER all presently available survey data and information
2. To pay the ENGINEER as compensation for all services rendered in accordance with this AGREEMENT, on the basis of the following compensation formulas:

Cost Plus Fixed Fee ☒ CPFF = 14.5%[DL + R(DL) + OH(DL) + IHDC], or
 ☐ CPFF = 14.5%[DL + R(DL) + 1.4(DL) + IHDC], or
 ☐ CPFF = 14.5%[(2.3 + R)DL + IHDC]

Where: DL = Direct Labor
 IHDC = In House Direct Costs
 OH = Consultant Firm's Actual Overhead Factor
 R = Complexity Factor

Specific Rate ☐ (Pay per element)

Lump Sum ☐ _____

3. To pay the ENGINEER using one of the following methods as required by 49 CFR part 26 and 605 ILCS 5/5-409:

☐ With Retainage

- a) **For the first 50% of completed work**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the work performed shall be due and payable to the ENGINEER, such payments to be equal to 90% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- b) **After 50% of the work is completed**, and upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments covering work performed shall be due and payable to the ENGINEER, such payments to be equal to 95% of the value of the partially completed work minus all previous partial payments made to the ENGINEER.
- c) **Final Payment** – Upon approval of the work by the LA but not later than 60 days after the work is completed and reports have been made and accepted by the LA and the STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.

☒ Without Retainage

- a) **For progressive payments** – Upon receipt of monthly invoices from the ENGINEER and the approval thereof by the LA, monthly payments for the **work services** performed shall be due and payable to the ENGINEER, such payments to be equal to the value of the partially completed **work services** minus all previous partial payments made to the ENGINEER.
 - b) **Final Payment** – Upon approval of the **work services** by the LA but not later than 60 days after the **work is services are** completed and reports have been made and accepted by the LA and STATE, a sum of money equal to the basic fee as determined in this AGREEMENT less the total of the amounts of partial payments previously paid to the ENGINEER shall be due and payable to the ENGINEER.
4. The recipient shall not discriminate on the basis of race, color, national origin or sex in the award and performance of any DOT-assisted contract or in the administration of its DBE program or the requirements of 49 CFR part 26. The recipient shall take all necessary and reasonable steps under 49 CFR part 26 to ensure nondiscrimination in the award and administration of DOT-assisted contracts. The recipient's DBE program, as required by 49 CFR part 26 and as approved by DOT, is incorporated by reference in this agreement. Implementation of this program is a legal obligation and failure to carry out its terms shall be treated as violation of this agreement. Upon notification to the recipient of its failure to carry out its approved program, the Department may impose sanctions as provided for under part 26 and may, in appropriate cases, refer the matter for enforcement under 18 U.S.C. 1001 and/or the Program Fraud Civil Remedies Act of 1986 (31U.S.C. 3801 et seq.).

III. IT IS MUTALLY AGREED,

1. That no **work services** shall be commenced by the ENGINEER prior to issuance by the LA of a written Notice to Proceed.
2. That tracings, plans, specifications, estimates, maps and other documents prepared by the ENGINEER in accordance with this AGREEMENT shall be delivered to and become the property of the LA and that basic survey notes, sketches, charts and other data prepared or obtained in accordance with this AGREEMENT shall be made available, upon request, to the LA or to the STATE, without restriction or limitation as to their use.

3. That all reports, plans, estimates and special provisions furnished by the ENGINEER shall be in accordance with the current Standard Specifications for Road and Bridge Construction, Bureau of Local Roads and Streets Administrative Policies, Federal-Aid Procedures for Local Highway Improvements or any other applicable requirements of the STATE, it being understood that all such furnished documents shall be approved by the LA and the STATE before final acceptance. During the performance of the engineering services herein provided for, the ENGINEER shall be responsible for any loss or damage to the documents herein enumerated while they are in the ENGINEER's possession and any such loss or damage shall be restored at the ENGINEER's expense.
4. That none of the services to be furnished by the ENGINEER shall be sublet, assigned or transferred to any other party or parties without written consent of the LA. The consent to sublet, assign or otherwise transfer any portion of the services to be furnished by the ENGINEER shall not be construed to relieve the ENGINEER of any responsibility for the fulfillment of this agreement.
5. To maintain, for a minimum of 3 years after the completion of the contract, adequate books, records and supporting documents to verify the amounts, recipients and uses of all disbursements of funds passing in conjunction with the contract; the contract and all books, records and supporting documents related to the contract shall be available for review and audit by the Auditor General and the STATE; and to provide full access to all relevant materials. Failure to maintain the books, records and supporting documents required by this section shall establish a presumption in favor of the STATE for the recovery of any funds paid by the STATE under the contract for which adequate books, records and supporting documentation are not available to support their purported disbursement.
6. The payment by the LA in accordance with numbered paragraph 3 of Section II will be considered payment in full for all services rendered in accordance with this AGREEMENT whether or not they be actually enumerated in this AGREEMENT.
7. That the ENGINEER shall be responsible for any and all damages to property or persons arising out of an error, omission and/or negligent act in the prosecution of the ENGINEER's **work services** and shall indemnify and save harmless the LA, the STATE, and their officers, agents and employees from all suits, claims, actions or damages of any nature whatsoever resulting there from. These indemnities shall not be limited by the listing of any insurance policy.
8. This AGREEMENT may be terminated by the LA upon giving notice in writing to the ENGINEER at the ENGINEER's last known post office address. Upon such termination, the ENGINEER shall cause to be delivered to the LA all drawings, plats, surveys, reports, permits, agreements, soils and foundation analysis, provisions, specifications, partial and completed estimates and data, if any from soil survey and subsurface investigation with the understanding that all such material becomes the property of the LA. The LA will be responsible for reimbursement of all eligible expenses to date of the written notice of termination.
9. This certification is required by the Drug Free Workplace Act (30ILCS 580). The Drug Free Workplace Act requires that no grantee or contractor shall receive a grant or be considered for the purpose of being awarded a contract for the procurement of any property or service from the State unless that grantee or contractor will provide a drug free workplace. False certification or violation of the certification may result in sanctions including, but not limited to, suspension of contract or grant payments, termination of a contract or grant and debarment of the contracting or grant opportunities with the State for at least one (1) year but no more than five (5) years.

For the purpose of this certification, "grantee" or "contractor" means a corporation, partnership or other entity with twenty-five (25) or more employees at the time of issuing the grant, or a department, division or other unit thereof, directly responsible for the specific performance under a contract or grant of \$5,000 or more from the State, as defined in the Act.

The contractor/grantee certifies and agrees that it will provide a drug free workplace by:

- a. Publishing a statement:
 - (1) Notifying employees that the unlawful manufacture, distribution, dispensing, possession or use of a controlled substance, including cannabis, is prohibited in the grantee's or contractor's workplace.
 - (2) Specifying the actions that will be taken against employees for violations of such prohibition.
 - (3) Notifying the employee that, as a condition of employment on such contract or grant, the employee will:
 - (a) abide by the terms of the statement; and
 - (b) notify the employer of any criminal drug statute conviction for a violation occurring in the workplace no later than five (5) days after such conviction.
- b. Establishing a drug free awareness program to inform employees about:
 - (1) The dangers of drug abuse in the workplace;
 - (2) The grantee's or contractor's policy of maintaining a drug free workplace;
 - (3) Any available drug counseling, rehabilitation and employee assistance program; and
 - (4) The penalties that may be imposed upon an employee for drug violations.
- c. Providing a copy of the statement required by subparagraph (a) to each employee engaged in the performance of the contract or grant and to post the statement in a prominent place in the workplace.
- d. Notifying the contracting or granting agency within ten (10) days after receiving notice under part (B) of paragraph (3) of subsection (a) above from an employee or otherwise receiving actual notice of such conviction.
- e. Imposing a sanction on, or requiring the satisfactory participation in a drug abuse assistance or rehabilitation program by,
- f. Assisting employees in selecting a course of action in the event drug counseling, treatment and rehabilitation is required and indicating that a trained referral team is in place.
- g. Making a good faith effort to continue to maintain a drug free workplace through implementation of the Drug Free Workplace Act.

10. The ENGINEER or subconsultant shall not discriminate on the basis of race, color, national origin or sex in the performance of this AGREEMENT. The ENGINEER shall carry out applicable requirements of 49 CFR part 26 in the administration of DOT assisted contracts. Failure by the ENGINEER to carry out these requirements is a material breach of this AGREEMENT, which may result in the termination of this AGREEMENT or such other remedy as the LA deems appropriate.

Agreement Summary

Prime Consultant:	TIN Number	Agreement Amount
Strand Associates, Inc.	39-1020418	\$113,836.80
Sub-Consultants:	TIN Number	Agreement Amount
Hampton, Lenzini, and Renwick, Inc.	36-2555986	\$12,000.00
Polach Appraisal Group, Inc.	36-3928535	\$3,000.00
Sub-Consultant Total:		\$15,000.00
Prime Consultant Total:		\$113,836.80
Total for all Work:		\$128,836.80

Executed by the LA:

Village of Plainfield

(Municipality/Township/County)

ATTEST:

By: _____

By: _____

Village _____ Clerk

Title: President

(SEAL)

Executed by the ENGINEER:

ATTEST:

Strand Associates, Inc.

By: _____

By: _____

Title: _____

Title: Corporate Secretary

Exhibit A - Preliminary Engineering

Route:	
Local Agency:	Village of Plainfield (Municipality/Township/County)
Section:	TBD
Project:	TBD
Job No.:	TBD

*Firm's **approved rates** on file with IDOT'S Bureau of Accounting and Auditing:

Overhead Rate (OH)	152.34	%
Complexity Factor (R)	0.00	
Calendar Days		

Method of Compensation:

- | | | |
|-----------------------|-------------------------------------|------------------------------------|
| Cost Plus Fixed Fee 1 | ☒ | 14.5%[DL + R(DL) + OH(DL) + IHDC] |
| Cost Plus Fixed Fee 2 | ☐ | 14.5%[DL + R(DL) + 1.4(DL) + IHDC] |
| Cost Plus Fixed Fee 3 | ☐ | 14.5%[(2.3 + R)DL + IHDC] |
| Specific Rate | ☐ | |
| Lump Sum | ☐ | |

Cost Estimate of Consultant's Services in Dollars

Element of Work	Employee Classification	Man-Hours	Payroll Rate	Payroll Costs (DL)	Overhead*	Services by Others	In-House Direct Costs (IHDC)	Profit	Total
TBD after negotiations									
Totals		0.00							

Name	Strand Associates, Inc.
Address	1170 S. Houbolt Rd., Joliet
Telephone	815-744-4200
TIN Number	39-1020418

Local Agency	Village of Plainfield
Section Number	TBD
Project Number	TBD
Job Number	TBD

Sub-Consultant Name	TIN Number	Actual Payment from Prime
Hampton, Lenzini, and Renwick, Inc.	36-2555986	
Polach Appraisal Group, Inc.	36-3928535	
	Sub-Consultant Total:	
	Prime Consultant Total:	
	Total for all Work Completed:	

Date _____

For information about IDOTs collection and use of confidential information review the department's Identity Protection Policy.

SCOPE OF SERVICES-PHASE II PRELIMINARY ENGINEERING SERVICES

Engineer: Strand Associates, Inc.®
Route: Indian Boundary Road
Local Agency (LA): Village of Plainfield, Illinois
LA Contact: Randall W. Jessen - Superintendent of Public Improvements

Project Understanding

The Indian Boundary Bridge Replacement project includes a complete structure replacement of Structure Number 099-6857 located at Indian Boundary Road over Spring Hole Creek. This project will be partially funded with Federal STP-BRIDGE funds.

Scope of Services

Engineer will provide the following services:

Administration

1. Track project schedule, budget, and task completion by project managers.
2. Develop subconsultant agreements and track project schedule, budget, and task completion.
3. Use Illinois Department of Transportation (STATE) standard invoice forms.
4. Perform barrier warrant analysis at the new structure.

Utility Design

1. Design proposed storm sewer and inlets along 800 linear feet of urban roadway. Storm sewer will outfall into the roadside ditch at each inlet location. Design shall be according to the STATE's Bureau of Local Roads and Streets (BLRS) and Drainage Manuals and the Will County Stormwater Ordinance.
2. Design entrance pipe culverts.
3. Design water main relocation. It is assumed the existing water main under the proposed structure will be removed and replaced.

Drawings

1. Drawings
 - a. Provide drawings in accordance with the STATE's BLRS, Bureau of Design and Environment Manuals, and Culvert Manual.
 - b. Provide the following drawings:

Drawing Name	No. of Drawings
Cover Drawing	1
Index of Drawings and Standards	1
General Notes and Commitments	1
Summary of Quantities	8
Schedule of Quantities	2
Typical Sections	1
Alignment, Ties, and Benchmarks	2
Removal Drawings	1
Roadway Plan and Profile	2
Erosion and Sediment Control /Landscaping	2
Drainage and Utility Schedules Plan and Profile Drawings	3
General Plan and Elevation	1
Foundation Plan	1
Foundation Details	1
Structure Details	2
Headwall Details	1
Wingwall Details	1
Soil Boing Log	1
Plat of Highways	3
Detour Plan	1
STATE District Standards	8
Roadway & Creek Cross Sections	30 cross sections

- c. Show ties, horizontal control points, and vertical benchmarks.
 - d. Prepare drawings at 1:20 scale. Drawings will show proposed roadwork, removal items, pavement markings, and utility work. Suggested detour drawings will be prepared at 1:50 scale.
 - e. Prepare sections every 50 feet and at the centerlines of driveways and side streets.
2. Utility and Public Communication
 - a. Identify potential utility conflicts.
 - b. Draft letters to utility companies explaining potential conflicts to include with prefinal and final drawings.
 - c. Communicate design and scheduling changes for the project with utility companies.
 3. Quality Assurance and Quality Control (QA/QC)
 - a. Conduct a QA/QC review prior to each submittal and throughout the project as necessary. QA/QC review will be implemented in accordance with Engineer's QA/QC procedures.

Specifications and Opinions of Probable Cost

1. Prepare and submit prefinal and final special provisions and opinion of probable construction cost.

2. Prepare and submit final Estimate of Time.

Permitting

3. Prepare and submit IEPA Notice of Intent.
4. Prepare and submit Joint Permit Application
5. Prepare and submit Storm Water Pollution Plan.
6. Prepare and submit Section 404 Permit to the U.S. Army Corps.
7. Prepare and submit INDR-OWR Floodway Permit.
8. Prepare and submit IEPA Section 401 Water Quality Certification.
9. Prepare and submit IEPA Water Construction Permit.
10. It is assumed a Conditional Letter of Map Revision (CLOMR) and Letter of Map Revision (LOMR) will not be necessary due to hydraulic modeling results.

Agency Meetings and Communication

1. Prepare and attend one kickoff meeting at STATE's Schaumburg, Illinois, office.
2. Prepare and attend one meeting with TOWNSHIP.
3. Prepare and attend two progress meetings with LA.
4. Prepare and attend one Detour Committee meeting at STATE's Schaumburg, Illinois, office.
5. Communicate with LA and STATE for the duration of the project.
6. Identify potential private utility conflicts.
7. Mail prefinal and final letters and drawings to private utility companies.
8. Identify potential utility conflicts.
9. Draft letters to utility companies explaining potential conflicts to include with prefinal and final drawings.
10. Communicate design and scheduling changes for the project with utility companies.

Submittal Process

1. Submit a single concurrent prefinal plan drawing to LA, STATE, TOWNSHIP, Jurisdictional Permitting Agencies, and private utility companies.
 - a. Distribute to STATE seven 11-inch by 17-inch drawing sets, specifications, and an opinion of probable construction cost.
 - b. Distribute to LA two 11-inch by 17-inch drawing sets, one 22-inch by 34-inch drawing set, specifications, and opinion of probable construction cost estimate.
 - c. Distribute to utility companies four 11-inch by 17-inch drawing sets.
 - d. Distribute to Jurisdictional Permitting Agencies three 11-inch by 17-inch drawing sets.
2. Incorporate review comments as necessary from LA, STATE, TOWNSHIP, and jurisdictional permitting agencies.
3. Submit the final plan submittal concurrently to LA, STATE, TOWNSHIP, jurisdictional permitting agencies, and utility companies.
 - a. Distribute to STATE one 22-inch by 34-inch Mylar drawing set and two 11-inch by 17-inch drawing sets, specifications, opinion of probable construction cost, and estimate of time.
 - b. Distribute to LA one 22-inch by 34-inch drawing set and two 11-inch by 17-inch drawing sets with specifications, opinion of probable construction cost, estimate of time, and electronic files (all MicroStation, Excel, and Word files, and one portable document file each of drawings and specifications).
 - c. Distribute to utility companies four 11-inch by 17-inch drawing sets.
 - d. Distribute to Jurisdictional Permitting Agencies six 11-inch by 17-inch drawing sets.
4. Address comments received on final drawings from LA and STATE. Incorporate into the final submittal as necessary.

INDIAN BOUNDARY ROAD - PHASE II MANHOURS

TASK	RECONSTRUCTION HOURS	SAI Comments
ADMINISTRATION		
- PROGRESS REPORTS AND INVOICE PREPARATION	48	Assumes 12 months @ 4 hrs / month
ADMINISTRATION TOTAL	48	
UTILITY DESIGN		
- WATER MAIN RELOCATION DESIGN	8	
- DESIGN STORM SEWER SYSTEM	40	
- DESIGN ENTRANCE CULVERTS	12	
- BARRIER WARRANT ANALYSIS	12	
UTILITY DESIGN TOTAL	72	
DRAWINGS		
- COVER SHEET	6	1 sheet @ 6 hrs / sheet
- INDEX OF DRAWINGS AND STANDARDS	6	1 sheet @ 6 hrs / sheet
- GENERAL NOTES AND COMMITMENTS	6	1 sheet @ 6 hrs / sheet
- SUMMARY OF QUANTITIES	80	112 pay items / 14 pay items per sheets @ 10 hrs / ea
- SCHEDULE OF QUANTITIES	16	2 sheets @ 8 hrs / sheet
- TYPICAL SECTIONS	6	1 sheet @ 6 hrs / sheet
- ALIGNMENT, TIES, AND BENCHMARKS	12	2 sheets @ 6 hrs / sheet
- REMOVAL DRAWINGS	12	1 sheets @ 12 hrs / sheet
- ROADWAY PLAN AND PROFILE	24	2 sheets @ 12 hrs / sheet
- EROSION AND SEDIMENT CONTROL/ LANDSCAPING	12	2 sheets @ 6 hrs / sheet - dual plan view
-DRAINAGE SCHEDULES	8	1 sheet @ 8 hrs / sheet
- DRAINAGE AND UTILITY PLAN AND PROFILE	24	2 sheets @ 12 hrs / sheet
- STREAMBANK STABILIZATION DETAILS	12	1 sheet @ 12 hrs / sheet
- GENERAL PLAN AND ELEVATION (CULVERT)	4	1 sheet @ 4 hrs / sheet
- FOUNDATION PLAN	24	1 sheet @ 24 hrs / sheet
- FOUNDATION DETAILS	24	1 sheet @ 24 hrs / sheet
- CULVERT DETAILS	80	2 sheet @ 40 hrs / sheet
- HEADWALL DETAILS	24	1 sheet @ 24 hrs / sheet
- WINGWALL DETAILS	24	1 sheet @ 24 hrs / sheet
- SOIL BORING LOGS	8	
- PLAT OF HIGHWAYS	3	3 sheets @ 1 hr / sheet
- DETOUR PLAN	16	1 sheets @ 16 hrs / sheet
- DISTRICT STANDARDS	4	8 sheets @ 0.5 hrs / sheet
- CROSS SECTIONS	30	30 X-Sections @ 1 hr / sheet
DRAWINGS	465	
SPECIFICATIONS AND ESTIMATES		
- PREP. AND SUBMIT PREFINAL & FINAL SPECIFICATIONS	24	
- PREP. AND SUBMIT PREFINAL & FINAL OPINION OF PROB. CONSTR. COST	16	
- PREP. AND SUBMIT ESTIMATE OF TIME	8	
SPECIFICATIONS AND ESTIMATES	48	
PERMITTING		
- PREP. AND SUBM. IEPA NOTICE OF INTENT	6	
- PREP. AND SUBM. JOINT PERMIT APPLICATION	16	
- PREP. AND SUBM. STORMWATER POLLUTION PREVENTION PLAN	8	
- PREP. AND SUBM. SECTION 404 PERMIT (ARMY CORPS OF ENGINEERS)	16	
- PREP. AND SUBM. IDNR-OWR FLOODWAY	24	
- PREP. AND SUBM. SECTION 401 WATER QUALITY CERTIFICATION (IEPA)	4	
- PREP. AND SUBM. IEPA WATER CONSTRUCTION PERMIT	8	
PERMITTING	82	

STRAND ASSOCIATES, INC.

INDIAN BOUNDARY ROAD - PHASE II MANHOURS

	TASK	RECONSTRUCTION HOURS	SAI Comments
	AGENCY MEETINGS & COMMUNICATION		
	- PREPARE AND ATTEND ONE IDOT KICKOFF MEETING	12	Assumes 1 meeting @ 6 hrs / meeting, 2 people
	- PREPARE AND ATTEND ONE MEETING WITH TOWNSHIP	4	Assumes 1 meeting @ 2 hrs / meeting, 2 people
	- PREPARE AND ATTEND TWO MEETINGS WITH LA	12	Assumes 2 meetings @ 3 hrs / meeting, 2 people
	- PREPARE AND ATTEND ONE IDOT DETOUR COMMITTEE MEETING	4	Assumes 1 meeting @ 4 hrs / meeting, 1 person
	- COMMUNICATION WITH IDOT	16	
	- COMMUNICATION WITH LA	16	
	-IDENTIFY POTENTIAL UTILITY CONFLICTS	6	
	-SEND PREFINAL & FINAL LETTERS & PLANS TO UTILITY COMPANIES	8	
	-COMMUNICATE WITH UTILITY COMPANIES	6	
	AGENCY MEETINGS & COMMUNICATION	84	
	QUALITY CONTROL		
	- ROADWAY QC REVIEWS	16	
	- DRAINAGE QC REVIEWS	8	
	- STRUCTURE QC REVIEWS	24	
	QUALITY CONTROL	48	
	PROJECT MANHOURL TOTALS	847	

**PHASE II SUBCONSULTANTS
DECEMBER 29, 2016**





Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hltreengineering.com

December 5, 2016

Mr. Marc Grigas, P.E.
Strand Associates, Inc.
1170 S. Houbolt Road
Joliet, IL 60431

Re: Proposal for Appraisal Service
Indian Boundary bridge replacement
Two parcels: Temporary Easements

Dear Mr. Grigas

We have reviewed the information provided. Our proposal for appraisal service is as follows:

Scope of Service: Provide an appraisal report with a value estimate of compensation to the property owner for the temporary easements to be acquired. The report will be prepared in compliance with the Uniform Standards of Professional Appraisal Practice (USPSP). The report will be prepared by David M. Rogers, R/W-AC and Neil K. Steffens, MAI, SRA. Both are Illinois Certified General Appraisers. The valuation of the temporary easements will be prepared on the appropriate IDOT form, LA33A. Reports will be completed within approximately four weeks after authorization to proceed.

Fee for Appraisal Service:

<u>Property</u>	<u>Proposed Fee</u>
Two parcels: Temporary easements.:	\$4,000

If these terms are acceptable, please sign and return as our authorization to proceed with the appraisal report.

Yours truly,

Hampton Lenzini and Renwick, Inc.

Neil K. Steffens, MAI, SRA
Illinois Certified General Appraiser
#553-000300

David M. Rogers, R/W-AC
Illinois Certified General Appraiser
553.001802

Accepted by:

Name

Date

380 Shepard Drive
Elgin, Illinois 60123-7010
Tel. 847.697.6700
Fax 847.697.6753

6825 Hobson Valley Drive, Suite 302
Woodridge, Illinois 60517
Tel. 847.697.6700
Fax 847.697.6753

3085 Stevenson Drive, Suite 201
Springfield, Illinois 62703
Tel. 217.546.3400
Fax 217.546.8116

323 W. Third Street, P.O. Box 160
Mt. Carmel, Illinois 62863
Tel. 618.262.8651
Fax 618.263.3327



Hampton, Lenzini and Renwick, Inc.

Civil Engineers • Structural Engineers • Land Surveyors • Environmental Specialists
www.hltrengineering.com

December 5, 2016

Mr. Marc Grigas
Strand Associates, Inc.
1170 S. Houbolt Road
Joliet, IL 60431

Re: Proposal for Negotiation Services
Village of Plainfield
Indian Boundary Bridge Replacement Project

Dear Mr. Grigas:

We have reviewed the information provided. Our proposal for negotiation services is as follows:

Scope of Service: Provide negotiation services for the acquisition of two parcels each consisting of a temporary construction easement. Negotiations will be performed in compliance with IDOT Land Acquisition Policies and Procedures. Negotiation services will also include obtaining right-of-way certification by IDOT. Negotiation and certification services will be performed by Colette Tuman, IDOT-approved fee negotiator. Negotiations will begin upon receiving authorization to proceed, the project receiving Design Approval from IDOT, and upon the review appraisal receiving approval by IDOT Bureau of Land Acquisition.

Fee for Negotiation and Right-of-Way Certification Services:

<u>Property</u>	<u>Proposed Fee</u>
Two Parcels @ \$4,000 per parcel	\$8,000

If additional parcels requiring negotiation and certification services are added to the project, the proposed fee will be \$4,000 per additional parcel.

If these terms are acceptable, please sign below and return this letter.

Yours truly,

HAMPTON, LENZINI AND RENWICK, INC.

By:

ReJena Lyon, PE, PLS
Executive Vice President

POLACH APPRAISAL GROUP, INC.

1761 S. Naperville Road • Suite 103
Wheaton, Illinois 60189
Phone: 630.682.4650
Fax: 630.682.4814

121 W. Wacker Drive • Suite 856
Chicago, Illinois 60601
Phone: 312.422.1200
Fax: 312.422.1201

December 6, 2016

PROPOSAL FOR PROFESSIONAL SERVICES

AT THE REQUEST OF: Marc A. Grigas, P.E.
 Strand Associates, Inc.
 1170 S. Houbolt Rd.
 Joliet, IL 60431

WITH REFERENCE TO THE FOLLOWING DESCRIBED PROPERTY:

Village of Plainfield
Indian Bridge Replacement Project
Plainfield, IL
Two (2) parcels - Temporary Construction Easements

POLACH APPRAISAL GROUP, INC., HEREBY PROPOSES TO PERFORM THE FOLLOWING PROFESSIONAL SERVICES:

Appraisal Review

Inspection of the subject property and surrounding area; research with respect to the subject property; review and inspection of market data research; analysis of the subject property and the market data; review of the submitted appraisal reports in connection with the proposed temporary easements (2) on the subject properties. Preparation of a review appraisal report for each property in accordance with IDOT Land Acquisition Policies and Procedures.

The time of completion will be (21) twenty-one days from date appraisal report to be reviewed is received.

The fee for these services will be \$3,000 (\$1,500 per parcel)

This proposal is subject to receipt and approval of an acceptable contract.

POLACH APPRAISAL GROUP, INC.

CONTINGENT AND LIMITING CONDITIONS

Exhibit A

It is assumed that the title to this property is good and marketable. No title search has been made, nor have we attempted to determine ownership of the property. The value opinion is given without regard to any questions of title, boundaries or encroachments. It is assumed that all assessments are paid. We assume the property to be free and clear of liens and encumbrances except as noted. No attempt has been made to render an opinion or determine the status of easements that may exist.

The legal description, if included in any report, should be verified by legal counsel before being relied upon or used in any conveyance or other document.

We are not familiar with any engineering studies made to determine the bearing capacity of the land. We assume improvements in the area appear to be structurally sound. It, therefore, is assumed that soil and subsoil conditions are stable unless specifically outlined.

Any exhibits in the report are intended to assist the reader in visualizing the property and its surroundings. The drawings are not intended as surveys and no responsibility is assumed for their cartographic accuracy. Drawings are not intended to be exact in size, scale or detail.

Areas and dimensions of the property may or may not have been physically measured. If data is furnished by the principal or from plot plans or surveys furnished by the principal, or from public records, we assume it to be reasonably accurate. In the absence of current surveys, land areas may be based upon representations made by the owner's agents or our client. No responsibility is assumed for discrepancies which may become evident from a licensed survey of the property.

Our value opinion involves only the real estate and all normal building equipment if any improvements are involved. No consideration was given to personal property, (or special equipment), unless stated.

It is assumed that the property is subject to lawful, competent and informed ownership and management unless noted.

Information in this report concerning market data was obtained from buyers, sellers, brokers, attorneys, trade publications or public records. To the extent possible, this information was examined for accuracy and is believed to be reliable. Dimensions, areas or data obtained from others are believed correct; however, no guarantee is made in that the appraiser did not personally measure same.

Any information, in whatever form, furnished by others is believed to be reliable; however, no responsibility is assumed for its accuracy.

The physical condition of any improvements described herein was based on visual inspection only. Electrical, heating, cooling, plumbing, sewer and/or septic system, mechanical equipment and water supply were not specifically tested but were assumed to be in good working order, and adequate, unless otherwise specified. No liability is assumed for the soundness of structural members, since no engineering tests were made of same. The roof(s) of structures described herein are assumed to be in good repair unless otherwise noted.

The existence of potentially hazardous material used in the construction or maintenance of the building, such as urea formaldehyde foam insulation and/or asbestos insulation, which may or may not be present on the property, has not been considered. In addition no deposit of toxic wastes, unless specifically mentioned herein, have been considered. The appraiser is not qualified to detect such substances and suggests the client seek an expert opinion, if desired. Further, this report does not consider the potential ramifications due to the presence of Underground Storage Tanks (UST) or the possible environmental impact due to leakage and/or soil contamination, if present.

It is specifically noted that the appraiser(s) have not conducted tests to determine the presence of, or absence of, Radon. We are not qualified to detect the presence of Radon gas, which requires special tests and, therefore, must suggest that if the buyer is suspect as to the presence of Radon or any other potentially hazardous substances, he or she should take steps to have proper testing done by qualified firms who have the equipment and expertise to determine the presence of this substance in the property.

POLACH APPRAISAL GROUP, INC.

In addition, if the client has any concern regarding the structural, mechanical or protective components of the improvements described herein, or the adequacy or quality of sewer, water or other utilities, it is suggested that independent contractors or experts in these disciplines be retained by said client, before relying upon this appraisal.

The separate allocation between land and improvements, if applicable, represents our judgment only under the existing utilization of the property. A re-evaluation should be made if the improvements are removed or substantially altered, and the land utilized for another purpose.

All information and comments concerning the location, neighborhood, trends, construction quality and costs, loss in value from whatever cause, condition, rents, or any other data for the property appraised herein, represents the opinions of the appraiser formed after an examination and study of the property.

Any valuation analysis of the income stream had been predicated upon financing conditions as specified in the report, which we have reason to believe are currently available for this property. Financing terms and conditions other than those indicated may alter the final value conclusions.

Stabilized expenses shown in the Income Capitalization Approach, if used, are projections, and are based on past operating history if available, and are stabilized as generally typical over a reasonable time period.

The appraiser is not required to give testimony or appear in court because of having made this appraisal, with reference to the property in question, unless arrangements have been made previously thereto. If the appraiser(s) is subpoenaed pursuant to court order, the client will be required to compensate said appraiser(s) for his time at his regular hourly rates plus expenses.

All opinions, as to values stated, are presented as the appraiser's considered opinion based on the information set forth in the report. We assume no responsibility for changes in market conditions or for the inability of the client or any other party to achieve their desired results based upon the appraised value. Further, some of the assumptions made can be subject to variation depending upon evolving events. We realize some assumptions may never occur and unanticipated events or circumstances may occur. Therefore, actual results achieved during the projection period may vary from those in our report.

Appraisals made subject to satisfactory completion of construction, repairs, alterations, remodeling or rehabilitation, are contingent upon completion of such work in a timely manner using good quality materials and workmanship and in substantial conformity to plans or descriptions or attachments made hereto.

Unless otherwise noted, it is assumed that the construction and use of the appraised property, if improved, complies with all public authorities having jurisdiction, including but not limited to the National Environmental Protection Act and any other applicable federal, state, municipal, and local environmental impact or energy laws or regulations.

This report should not be used or relied upon by any other party except the client to whom the report is addressed. Any party who uses or relies upon any information in the report without the preparer's written consent, does so at his own risk. The Appraiser/consultant responsibility is limited to the client, and use of this appraisal by third parties shall be solely at the risk of the client and/or third parties.

A signatory of this appraisal report is a member or affiliate of the Appraisal Institute. The Bylaws and Regulations of the Institute require each member and candidate to control the use and distribution of each appraisal report signed by such member or candidate. Therefore, except as hereinafter provided, the party for whom this appraisal report was prepared may distribute copies of this appraisal report, in its entirety, to such third parties as may be selected by the party for whom this was prepared. Selected portions of this appraisal report, however, shall not be given to third parties without prior written consent of the signatories of this appraisal report. Further, neither all nor any part of this appraisal report shall be disseminated to the general public by the use of advertising media, public relations media, news media, sales media or other media for public communication without the prior written consent of the signatories of this appraisal report. This restriction applies particularly to the valuation conclusions, the identity of the appraisers, or any reference to the Appraisal Institute, or to the MAI, SRA, or SRPA designations.

Disclosure of the contents of this appraisal report is governed by the Bylaws and Regulations of the Appraisal Institute.

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Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-168-

Submitted by: John Konopek

Submitting Department: Police Department

Meeting Date: January 9, 2017

SUBJECT

Seeking Board consideration of a motion to adopt Ordinance No. _____, authorizing the sale of personal property.

Recommendation:

ATTACHMENTS

- [Vehicle Auction Ordinance](#)

AN ORDINANCE AUTHORIZING THE SALE OF PERSONAL PROPERTY

WHEREAS, in the opinion of at least three-fourths of the corporate authorities of the Village of Plainfield, it is no longer necessary or useful to or in the best interests of the Village of Plainfield, to retain ownership of the personal property hereinafter described; and

WHEREAS, it has been determined by the President and Board of Trustees of the Village of Plainfield to sell said personal property at the Will County Governmental League public auction.

NOW, THEREFORE, BE IT ORDAINED BY THE PRESIDENT AND BOARD OF TRUSTEES OF THE VILLAGE OF PLAINFIELD:

SECTION ONE: Pursuant to Section 5/11-76-4 of the Illinois Municipal Code, 65 ILCS, Section 5/11-76-4, the President and Board of Trustees of the Village of Plainfield find that the following described personal property:

<u>VIN #</u>	<u>YEAR/MAKE/MODEL/</u>	<u>MILEAGE</u>	<u>MINIMUM PRICE</u>
2G1WS55R779390385	2007 Chevy Impala	100,000+ miles	\$1,000
2G1WD5EM0B1221881	2011 Chevy Impala	100,000+ miles	\$1,000

now owned by the Village of Plainfield, is no longer necessary or useful to the Village of Plainfield and the best interests of the Village of Plainfield will be served by its sale.

SECTION TWO: Pursuant to said Section 5/11-76-4, the Village Administrator is hereby authorized and directed to sell the above-listed vehicle now owned by the Village of Plainfield at the Arena Auto Public Auction; 200 Old Chicago Drive (Rt. 53 just south of I-55) in Bolingbrook, to the highest bidder on said property.

SECTION THREE: The Village Administrator is hereby authorized and may direct the Will County Governmental League to advertise the sale of the aforementioned personal property in a newspaper published within the community before the date of said public auction.

SECTION FOUR: No bid which is less than the minimum price set forth in the list of property to be sold shall be accepted except as authorized by the Village Administrator or his agent.

SECTION FIVE: The Village Administrator is hereby authorized and may direct the Will County Governmental League to enter into an agreement for the sale of said personal property. The Will County Governmental League will charge an administrative fee, which will come out of the proceeds from the sale of surplus vehicles and equipment.

SECTION SIX: Upon payment of the full auction price, the Village Administrator is hereby authorized and directed to convey and transfer title to the aforesaid personal property to the successful bidder.

SECTION SEVEN: This ordinance shall be in force and effect from and after its passage, by a vote of at least three-fourths of the corporate authorities, and approval in the manner provided by law.

AYES:

ABSENT:

NAYS:

PASSED AND APPROVED this ____ day of _____, 2017

MICHAEL P. COLLINS
VILLAGE PRESIDENT

ATTEST:

MICHELLE GIBAS
VILLAGE CLERK

Meeting of the President and the Board of Trustees Agenda Item Report

Agenda Item No. 2016-182-

Submitted by: Traci Pleckham

Submitting Department: Management Services Department

Meeting Date: January 9, 2017

SUBJECT

Village Staff will present the 2017-2018 Miscellaneous Funds.

Recommendation:

ATTACHMENTS

- [2017-2018 Miscellaneous Funds](#)



DRAFT

Miscellaneous Funds Revenue & Expenses by Fund Summary 2017-2018 Fiscal Year Budget

	MFT Fund	Bond and Interest	Tort Immunity	Audit Fund	Police Pension	DARE Fund	TIF Fund	Alcohol Enforcement	Other Funds Totals
REVENUES									
Property Taxes	-	112,600	625,000	42,000	-	-	745,000	-	1,524,600
State of Illinois Taxes	1,150,000	-	-	-	-	-	-	-	1,150,000
Fines And Forfeits	-	-	-	-	-	-	-	15,000	15,000
Interest Income	5,000	500	100	50	975,000	20	2,000	100	982,770
Other	-	-	-	-	-	-	-	-	-
Employer Contributions	-	-	-	-	1,370,000	-	-	-	1,370,000
Employee Contributions	-	-	-	-	575,000	-	-	-	575,000
DARE Contributions	-	-	-	-	-	20,000	-	-	20,000
Interfund Transfers	-	3,015,425	-	-	-	-	-	-	3,015,425
Total	<u>1,155,000</u>	<u>3,128,525</u>	<u>625,100</u>	<u>42,050</u>	<u>2,920,000</u>	<u>20,020</u>	<u>747,000</u>	<u>15,100</u>	<u>8,652,795</u>
EXPENDITURES									
Salaries & Wages	-	-	-	-	485,000	-	-	-	485,000
Benefits	-	-	-	-	5,000	-	-	-	5,000
Supplies/Commodities	-	-	-	-	6,000	20,000	-	-	26,000
Contractual Services	-	-	625,100	42,000	30,000	-	-	-	697,100
Other	-	-	-	-	-	-	-	-	-
Debt Service	-	3,128,025	-	-	-	-	-	-	3,128,025
Capital Outlay	1,005,000	-	-	-	-	-	575,000	-	1,580,000
Miscellaneous	-	-	-	-	85,000	-	-	-	85,000
Interfund Transfers	<u>150,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>550,000</u>	<u>20,000</u>	<u>720,000</u>
Total	<u>1,155,000</u>	<u>3,128,025</u>	<u>625,100</u>	<u>42,000</u>	<u>611,000</u>	<u>20,000</u>	<u>1,125,000</u>	<u>20,000</u>	<u>6,726,125</u>
EXCESS/(DEFICIENCY)	<u>-</u>	<u>500</u>	<u>-</u>	<u>50</u>	<u>2,309,000</u>	<u>20</u>	<u>(378,000)</u>	<u>(4,900)</u>	<u>1,926,670</u>

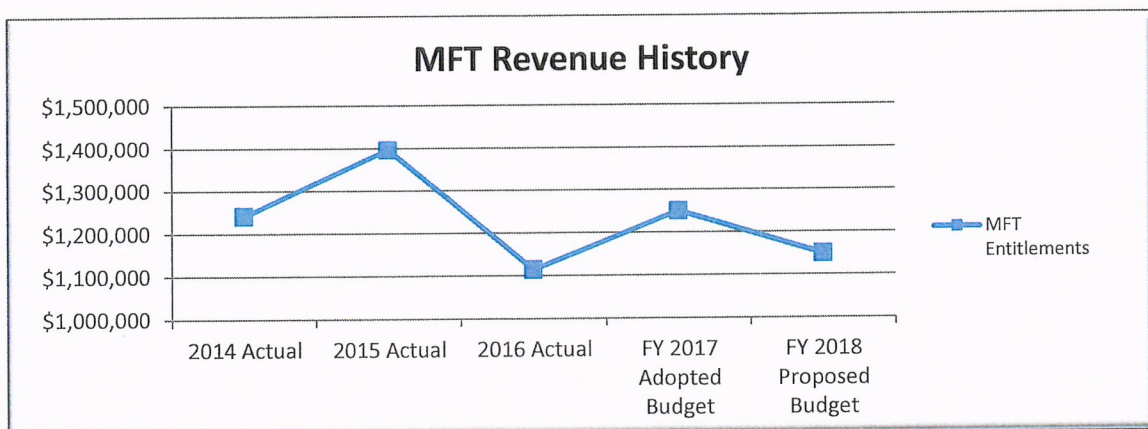
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Motor Fuel Tax Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

Description	2014 Actual	2015 Actual	2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Fund: 04 - Motor Fuel Tax						
Revenues						
State of Illinois Taxes						
MFT Entitlements	1,241,376	1,396,548	1,114,756	1,250,000	1,150,000	1,150,000
Total: State of Illinois Taxes	\$1,241,376	\$1,396,548	\$1,114,756	\$1,250,000	\$1,150,000	\$1,150,000
Investment Income						
Interest Income	300	398	3,175	300	8,000	5,000
Total: Investment Income	\$300	\$398	\$3,175	\$300	\$8,000	\$5,000
Miscellaneous						
Other Receipts	629	0	200	0	0	0
Total: Miscellaneous	\$629	\$0	\$200	\$0	\$0	\$0
INTER - Interfund Transfers						
Transfer From Capital	\$0	\$0	\$7,300	\$0	\$0	\$0
Total: Interfund Transfers	\$0	\$0	\$7,300	\$0	\$0	\$0
Revenues Total	\$1,242,305	\$1,396,946	\$1,125,431	\$1,250,300	\$1,158,000	\$1,155,000
Expenditures						
Division: 91 - Capital						
Street Improvements	776,728	621,545	996,972	1,000,000	1,000,000	1,005,000
Total: Other	\$776,728	\$621,545	\$996,972	\$1,000,000	\$1,000,000	\$1,005,000
Division Total: 91 - Capital	\$776,728	\$621,545	\$996,972	\$1,000,000	\$1,000,000	\$1,005,000
Division: 99 - Transfers						
Transfer to General	0	0	0	200,000	100,000	150,000
Transfer to Capital	60,000	0	0	0	0	0
Total: 99 - Transfers	\$60,000	\$0	\$0	\$200,000	\$100,000	\$150,000
Total: Non-Departmental	\$836,728	\$621,545	\$996,972	\$1,200,000	\$1,100,000	\$1,155,000
Expenditures Total	\$836,728	\$621,545	\$996,972	\$1,200,000	\$1,100,000	\$1,155,000
Total: 04 - Motor Fuel Tax	\$405,577	\$775,401	\$128,459	\$50,300	\$58,000	\$0

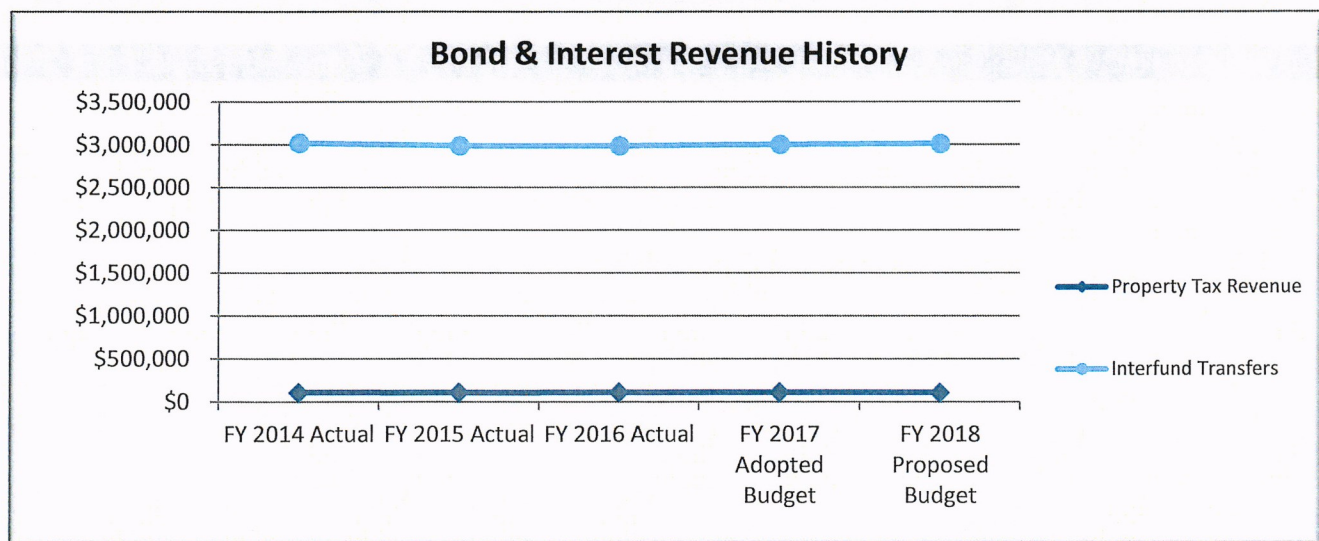
**MFT has a 4/30/16 Fund Balance of \$2,819,181





Bond & Interest Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Fund: 05 - Bond and Interest Fund						
Revenues						
Property Taxes						
Property Tax Revenue	113,327	112,333	114,654	116,100	116,185	112,600
Total: Property Taxes	\$113,327	\$112,333	\$114,654	\$116,100	\$116,185	\$112,600
Investment Income						
Interest Income	37	162	37	50	1,000	500
Total: Investment Income	\$37	\$162	\$37	\$50	\$1,000	\$500
Debt Proceeds						
Refunding Bond Proceeds	0	9,665,000	0	0	0	0
Premium on Bond Proceeds	0	331,514	0	0	0	0
Total: Debt Proceeds	\$0	\$9,996,514	\$0	\$0	\$0	\$0
Interfund Transfers						
Transfer From Water & Sewer	489,252	489,852	498,100	970,900	970,900	979,300
Transfer From Capital	2,533,634	2,500,545	2,493,518	2,034,150	2,034,100	2,036,125
Total: Interfund Transfers	\$3,022,886	\$2,990,397	\$2,991,618	\$3,005,050	\$3,005,000	\$3,015,425
Revenues Total	\$3,136,250	\$13,099,406	\$3,106,309	\$3,121,200	\$3,122,185	\$3,128,525





Bond & Interest Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

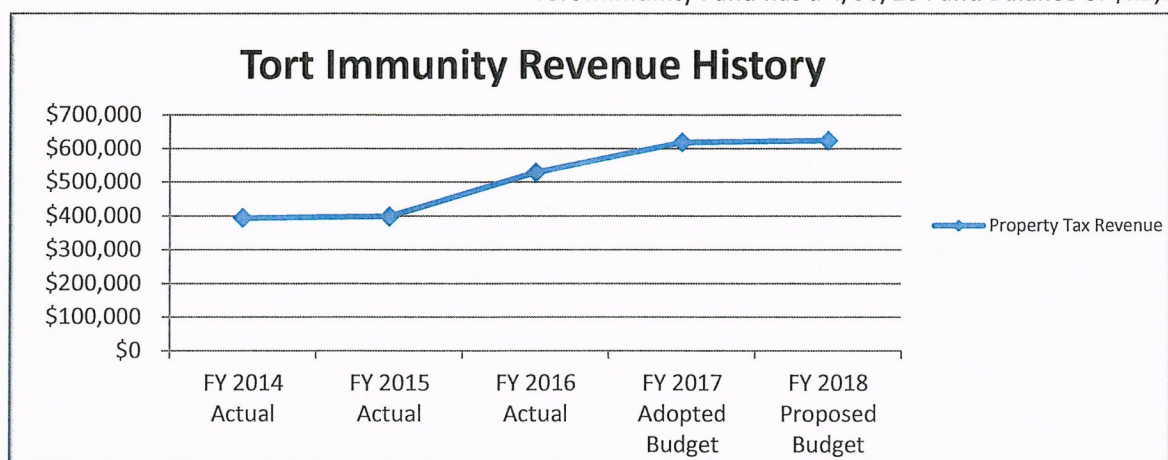
Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Expenditures						
Unit: 00 - Non-Departmental						
Division: 92 - Bonds						
OTHER - Other						
2005A Bond (Principal)	495,000	525,000	540,000	0	0	0
2005A Bond (Interest)	70,238	47,963	25,650	0	0	0
2007 Bond (Principal)	635,000	665,000	690,000	725,000	725,000	755,000
2007 Bond (Interest)	599,150	353,325	106,150	75,100	75,100	42,475
2009 Refunding Bond(Princ)	90,000	90,000	95,000	100,000	100,000	100,000
2009 Refunding Bond (Int)	24,825	22,125	19,425	16,100	16,100	12,600
2010 Bond (Principal)	650,000	660,000	690,000	720,000	720,000	750,000
2010 Bond (Interest)	304,400	291,400	271,600	250,900	250,900	229,300
2012 Refunding Bond (Princ)	75,000	75,000	75,000	645,000	645,000	660,000
2012 Refunding Bond (Int)	192,600	191,100	189,600	188,100	188,100	175,200
2014 Refunding Bond (Princ)	0	70,000	125,000	125,000	125,000	130,000
2014 Refunding Bond (Int)	0	115,827	278,450	275,950	275,900	273,450
Payment to Escrow Agent	0	9,875,322	0	0	0	0
Bond Issuance Costs	0	116,562	0	0	0	0
Total: OTHER - Other	\$3,136,213	\$13,098,624	\$3,105,875	\$3,121,150	\$3,121,100	\$3,128,025
Expenditures Total	\$3,136,213	\$13,098,624	\$3,105,875	\$3,121,150	\$3,121,100	\$3,128,025
Total: Bond & Interest	\$37	\$782	\$434	\$50	\$1,085	\$500



Tort Immunity Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Fund: 07 - Tort Immunity Fund						
Revenues						
Property Taxes						
Property Tax Revenue	395,325	399,405	529,935	620,000	616,000	625,000
Total: Property Taxes	\$395,325	\$399,405	\$529,935	\$620,000	\$616,000	\$625,000
Investment Income						
Interest Income	66	10	189	100	100	100
Total: Investment Income	\$66	\$10	\$189	\$100	\$100	\$100
MISC - Miscellaneous						
Other Reimbursements	\$0	\$0	\$12,150	\$0	\$55	\$0
Total: Investment Income	\$0	\$0	\$12,150	\$0	\$55	\$0
Transfers						
Transfer from General	0	95,000	0	0	0	0
Total: Transfers	\$0	\$95,000	\$0	\$0	\$0	\$0
Revenues Total	\$395,391	\$494,415	\$542,274	\$620,100	\$616,155	\$625,100
Expenditures						
Unit: 00 - Non-Departmental						
Contractual Services						
Contractual Services	0	7,380	0	0	0	0
Bond-Treasurer	0	0	0	500	336	500
Comm. Umbrella Liability	207,955	234,279	259,746	270,000	267,296	280,000
Workman's Comp. Ins.	309,482	268,302	332,028	349,600	325,852	344,600
Total: Contractual Services	\$517,437	\$509,961	\$591,774	\$620,100	\$593,484	\$625,100
Expenditures Total	\$517,437	\$509,961	\$591,774	\$620,100	\$593,484	\$625,100
Total: Tort Immunity Fund	(\$122,046)	(\$15,546)	(\$49,500)	\$0	\$22,671	\$0

**Tort Immunity Fund has a 4/30/16 Fund Balance of \$21,126

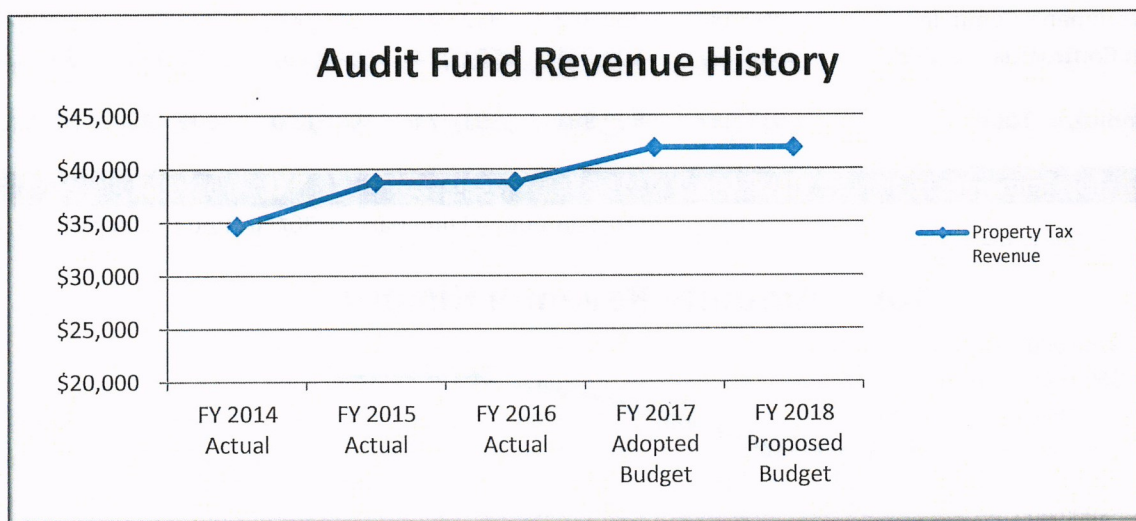




Audit Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Fund: 08 - Audit Fund						
Revenues						
Property Taxes						
Property Tax Revenue	34,699	38,782	38,820	42,000	41,881	42,000
Total: Property Taxes	\$34,699	\$38,782	\$38,820	\$42,000	\$41,881	\$42,000
Investment Income						
Interest Income	10	11	16	10	50	50
Total: Investment Income	\$10	\$11	\$16	\$10	\$50	\$50
Revenues Total	\$34,709	\$38,793	\$38,836	\$42,010	\$41,931	\$42,050
Expenditures						
Unit: 00 - Non-Departmental						
Division: 00 - Non-Divisional						
Contract - Contractual Services						
Audit Village	36,558	38,334	36,645	42,000	39,142	42,000
Total: Contractual Services	\$36,558	\$38,334	\$36,645	\$42,000	\$39,142	\$42,000
Expenditures Total	\$36,558	\$38,334	\$36,645	\$42,000	\$39,142	\$42,000
Total: Audit Fund	(\$1,849)	\$459	\$2,191	\$10	\$2,789	\$50

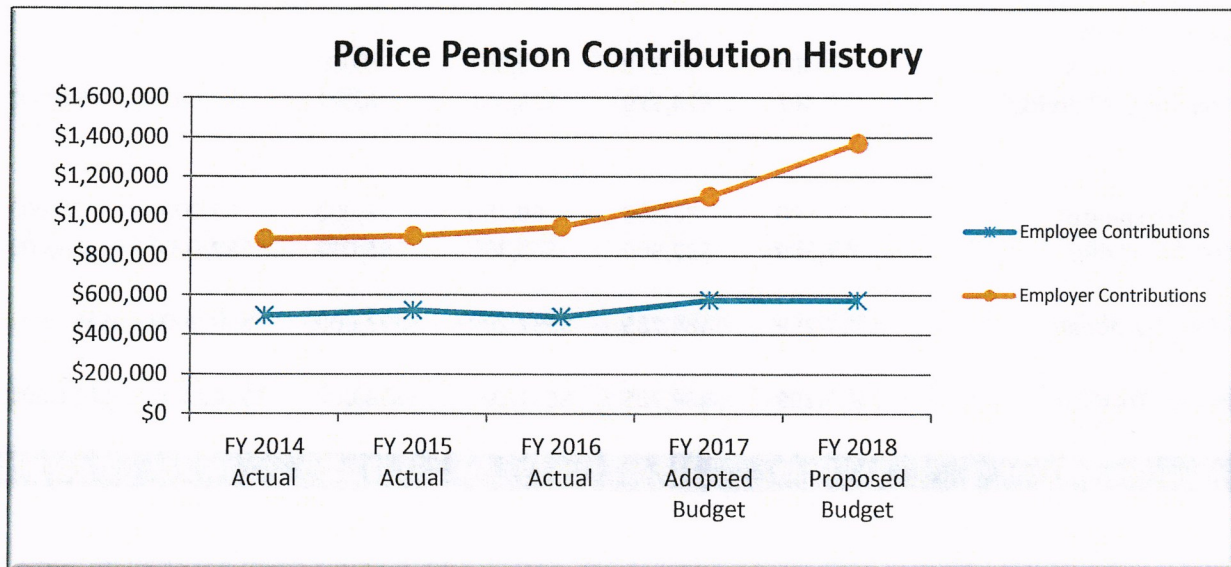
**Audit Fund has a 4/30/16 Fund Balance of \$6,161





Police Pension Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Fund: 10 - Police Pension Fund						
Revenues						
Investment Income						
Interest Income	474,607	869,435	791,770	400,000	600,000	500,000
Realized Gain/Loss	230,754	414,500	156,423	175,000	100,000	175,000
Unrealized Gain/Loss	1,009,855	220,006	(951,437)	300,000	300,000	300,000
Total: Investment Income	\$1,715,216	\$1,503,941	(\$3,244)	\$875,000	\$1,000,000	\$975,000
MISC - Miscellaneous						
Other Receipts	0	0	50	0	0	0
Employee Contributions	497,544	522,107	490,958	575,000	520,000	575,000
Employer Contributions	886,519	898,172	948,549	1,100,000	1,091,474	1,370,000
Total: Miscellaneous	\$1,384,063	\$1,420,279	\$1,439,557	\$1,675,000	\$1,611,474	\$1,945,000
Revenues Total	\$3,099,279	\$2,924,220	\$1,436,313	\$2,550,000	\$2,611,474	\$2,920,000





Police Pension Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

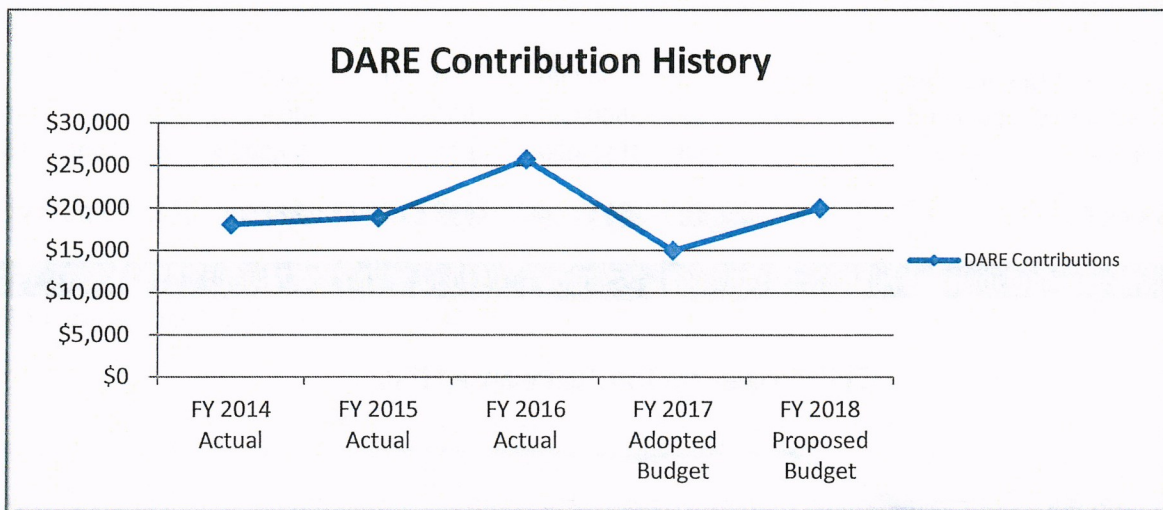
Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Expenditures						
Unit: 00 - Non-Departmental						
Division: 00 - Non-Divisional						
Salaries and Wages						
Pension Payments	439,598	413,533	434,932	445,000	440,000	485,000
Total: Salaries & Wages	\$439,598	\$413,533	\$434,932	\$445,000	\$440,000	\$485,000
Benefits						
Travel/Training	4,641	4,348	4,584	5,000	4,500	5,000
Total: Benefits	\$4,641	\$4,348	\$4,584	\$5,000	\$4,500	\$5,000
Supplies and Commodities						
Office Supplies/Postage	450	287	119	500	200	500
Dues & Subscriptions	4,323	4,538	5,073	4,500	5,600	5,500
Computers	1,380	0	0	0	0	0
Total: Supplies & Commodities	\$6,153	\$4,825	\$5,192	\$5,000	\$5,800	\$6,000
Contractual Services						
Contractual Services	39,407	24,579	23,051	30,000	30,000	30,000
Total: Contractual Services	\$39,407	\$24,579	\$23,051	\$30,000	\$30,000	\$30,000
Other						
Investment Expense	37,500	37,500	69,450	38,000	82,000	85,000
Total: OTHER - Other	\$37,500	\$37,500	\$69,450	\$38,000	\$82,000	\$85,000
Total: Non-Divisional	\$527,299	\$484,785	\$537,209	\$523,000	\$562,300	\$611,000
Expenditures Total	\$527,299	\$484,785	\$537,209	\$523,000	\$562,300	\$611,000
Total: Police Pension Fund	\$2,571,980	\$2,439,435	\$899,104	\$2,027,000	\$2,049,174	\$2,309,000



D.A.R.E. Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Fund: 14 - D.A.R.E. Fund						
Revenues						
Investment Income						
Interest Income	\$17	\$16	\$16	\$20	\$25	\$20
Total: Investment Income	\$17	\$17	\$16	\$20	\$25	\$20
Miscellaneous						
DARE Contributions	18,094	18,884	25,720	15,000	20,917	20,000
Total: Miscellaneous	\$18,094	\$18,884	\$25,720	\$15,000	\$20,917	\$20,000
Revenues Total	\$18,111	\$18,901	\$25,736	\$15,020	\$20,942	\$20,020
Expenditures						
Unit: 00 - Non-Departmental						
Division: 00 - Non-Divisional						
D.A.R.E. Program	17,370	29,478	26,596	15,020	15,000	20,000
Total: Non-Divisional	\$17,370	\$29,478	\$26,596	\$15,020	\$15,000	\$20,000
Expenditures Total	\$17,370	\$29,478	\$26,596	\$15,020	\$15,000	\$20,000
Total: D.A.R.E. Fund	\$741	(\$10,577)	(\$860)	\$0	\$5,942	\$20

**DARE Fund has a 4/30/16 Fund Balance of \$2,755

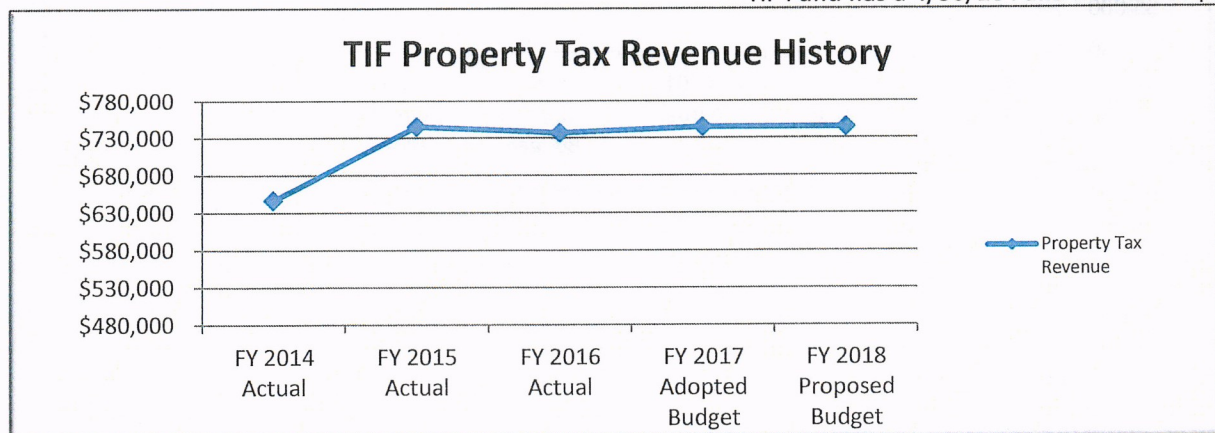




Tax Increment Financing Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Fund: 17 - Tax Increment Financing Fund						
Revenues						
Property Taxes						
Property Tax Revenue	647,405	745,471	737,382	745,000	698,429	745,000
Total: Property Taxes	\$647,405	\$745,471	\$737,382	\$745,000	\$698,429	\$745,000
INT - Investment Income						
Interest Income	1,146	1,398	1,988	500	4,000	2,000
Total: Investment Income	\$1,146	\$1,398	\$1,988	\$500	\$4,000	\$2,000
Miscellaneous						
Other Receipts	9,594	0	0	0	0	0
Sales-Fixed Assets	0	0	72,922	0	0	0
Total: Miscellaneous	\$9,594	\$0	\$72,922	\$0	\$0	\$0
Revenues Total	\$658,145	\$746,869	\$812,292	\$745,500	\$702,429	\$747,000
Expenditures						
Unit: 00 - Non-Departmental						
Division: 91 - Capital						
Other						
Contractual Services	779,924	169,965	78,658	525,000	250,000	525,000
Facade Improvements	18,296	0	284,471	145,000	125,000	50,000
Total: Capital	\$798,220	\$169,965	\$363,129	\$670,000	\$375,000	\$575,000
Division: 99 - Transfers						
OTHER - Other						
Transfer to General Fund	0	50,000	50,000	50,000	50,000	50,000
Transfer to Capital Fund	0	500,000	500,000	500,000	500,000	500,000
Total: Transfers	\$0	\$550,000	\$550,000	\$550,000	\$550,000	\$550,000
Expenditures Total	\$798,220	\$719,965	\$913,129	\$1,220,000	\$925,000	\$1,125,000
Total: Tax Increment Financing Fund	(\$140,075)	\$26,904	(\$100,837)	(\$474,500)	(\$222,571)	(\$378,000)

**TIF Fund has a 4/30/16 Fund Balance of \$885,266





Alcohol Enforcement Fund Revenue & Expense Detail 2017-2018 Fiscal Year Budget

Description	FY 2014 Actual	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted Budget	FY 2017 Estimated Amount	FY 2018 Proposed Budget
Fund: 27 - Alcohol Enforcement Fund						
Revenues						
Fines and Forfeits						
Alcohol Fines	10,088	10,161	21,398	10,000	15,000	15,000
Total: Fines and Forfeits	\$10,088	\$10,161	\$21,398	\$10,000	\$15,000	\$15,000
Investment Income						
Interest Income	29	31	57	30	100	100
Total: Investment Income	\$29	\$31	\$57	\$30	\$100	\$100
Revenues Total	\$10,117	\$10,192	\$21,455	\$10,030	\$15,100	\$15,100
Expenditures						
Unit: 00 - Non-Departmental						
Division: 99 - Transfers						
Other						
Transfer to General	9,000	10,000	12,000	12,000	12,000	20,000
Total: Transfers	\$9,000	\$10,000	\$12,000	\$12,000	\$12,000	\$20,000
Expenditures Total	\$9,000	\$10,000	\$12,000	\$12,000	\$12,000	\$20,000
Total: Alcohol Enforcement Fund	\$1,117	\$192	\$9,455	(\$1,970)	\$3,100	(\$4,900)

**Alcohol Enforcement Fund has a 4/30/16 Fund Balance of \$37,896

