



**COMMISSIONERS
of the
PORT OF PALM BEACH DISTRICT**

IN ACCORDANCE WITH THE PROVISIONS OF THE AMERICANS WITH DISABILITIES ACT (ADA), PERSONS IN NEED OF A SPECIAL ACCOMMODATION TO PARTICIPATE IN THIS PROCEEDING SHALL, WITHIN THREE (3) DAYS PRIOR TO ANY PROCEEDING, CONTACT THIS OFFICE, ONE EAST 11TH STREET, SUITE 600, RIVIERA BEACH, FLORIDA 33404 - 6921 (561-842-4201).

**Port of Palm Beach Commission Regular Meeting
4:00 PM**

**Thursday, July 18, 2024
One East 11th Street – 6th Floor
Riviera Beach, Florida 33404-6921**

- THIS MEETING IS OPEN TO THE PUBLIC -

**Chair Wayne M. Richards
Vice-Chair Deandre J. Poole - Secretary/Treasurer Blair J. Ciklin
Commissioner Jean L. Enright
Commissioner Varisa Lall Dass
Executive Director Michael Meekins
Port Attorney John J. Fumero**

CIVILITY AND DECORUM: The Port of Palm Beach is committed to civility and decorum by its officials, employees and members of the public who attend this meeting.

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the Board of Commissioners as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, lack of respect, obscene or vulgar conduct shall not be permitted.
- The audience is expected to be respectful of others when they are addressing the Board of Commissioners.

A. CALL TO ORDER / ROLL CALL

B. PLEDGE OF ALLEGIANCE

C. ADDITIONS, DELETIONS AND REORGANIZATIONS OF THE AGENDA

D. APPROVAL OF AGENDA

E. APPROVAL OF THE MINUTES

E.1. [Approval of the Minutes](#)

Suggested Action: The Port of Palm Beach Commission is respectfully requested to review and approve the minutes from the June 20, 2024, Port of Palm Beach Commission Regular Meeting.

F. PRESENTATIONS AND ANNOUNCEMENTS

F.1. [2024 Summer Internship Program Closing Ceremony](#)

Suggested Action: The commission is respectfully requested to award and present the 2024 internship participants with a certificate of completion.

G. CONSENT AGENDA

G.1. [Financial Statements for the month ended April 30, 2024 \(FY24\)](#)

Suggested Action: Motion to approve Financial Statements for the month ended April 30, 2024 (FY24).

G.2. [Financial Statements for the month ended May 31, 2024 \(FY24\)](#)

Suggested Action: Motion to approve Financial Statements for the month ended May 31, 2024 (FY24).

G.3. [Financial/Operation Performance Reports for the Month ended April 30, 2024 \(FY24\)](#)

Suggested Action: Motion to approve the Cargo Operation Reports and Customer Performance Summary for the month ended April 2024 (FY24).

G.4. [Financial/Operation Performance Reports for the Month ended May 31, 2024 \(FY24\)](#)

Suggested Action: Motion to approve the Cargo Operation Reports and Customer Performance Summary for the month ended May 2024 (FY24).

G.5. [Cash and Investments, FDOT Grant Projects Summary, AmEx Charges for April 2024 \(FY24\)](#)

Suggested Action: Motion to approve the Cash and Investment Balances, MARAD & FDOT Seaport Grants Status and American Express Monthly Statement of Charges – April 2024 (FY2024).

G.6. [Cash and Investments, FDOT Grant Projects Summary, AmEx Charges for May 2024 \(FY24\)](#)

Suggested Action: Motion to approve the Cash and Investment Balances, MARAD &

FDOT Seaport Grants Status and American Express Monthly Statement of Charges – May 2024 (FY2024).

G.7. [Active Contract Report](#)

Suggested Action: Informational item only.

G.8. [Greyson Technologies - Artic Wolf Detection Response Software and Support and Managed Risk Agreement Renewal](#)

Suggested Action: Motion to approve a one-year extension with Greyson for the Artic Wolf managed detection response software and support and managed risk agreement, in the amount of \$42,370.85.

G.9. [Business Development & Commissioner Community Outreach](#)

Suggested Action: Port staff respectfully requests consideration and ratification/approval for purchasing of listed event tickets and donations/sponsorships.

G.10. [Public Relations & Marketing](#)

Suggested Action: Informational Item Only

H. DISTRICT REPORTS

H.1. [Executive Director's Report](#)

Suggested Action: Informational item only.

H.2. [Governmental Affairs Report](#)

Suggested Action: Informational item only.

H.3. [Commissioner Reports](#)

Suggested Action: Informational item only.

I. OLD BUSINESS

I.1. [Litigation Update - Port of Palm Beach v. Teeters Agency & Stevedoring, Inc. and Monarch Shipping Co., Ltd](#)

Suggested Action: Informational item only.

J. NEW BUSINESS

J.1. [2024 Tax Levy Resolution - Resolution No. 2024-08](#)

Suggested Action: Motion to adopt Resolution No. 2024-08 to not levy Ad Valorem taxes upon the real and personal taxable property of the District for the year 2024.

J.2. [Port of Palm Beach District Tariff #24-C and Freight/Rail Tariff #8016-C](#)

Suggested Action: Motion to approve and adopt Tariff #24-C and Freight/Rail Tariff #8016-C as presented, with an effective date of October 1, 2024.

J.3. [Request for Disposal of Teeters Equipment](#)

Suggested Action: Motion to approve staff to dispose of Teeters equipment.

J.4. [PIDP Project FPL Undergrounding FPL Utilities](#)

Suggested Action: Motion to approve FPL Work Order in the not-to-exceed amount of \$400,000. Also request permission for the Executive Director to negotiate and have approval authority to sign any easements required to keep this work progressing.

J.5. [Salary Survey Data Presentation](#)

Suggested Action: Informational item only.

K. COMMENTS FROM THE PUBLIC

L. COMMENTS FROM THE PORT OF PALM BEACH COMMISSION

M. SET NEXT MEETING DATE

Port of Palm Beach Commission Regular Meeting, Thursday, August 15, 2024 - 4:00 p.m.

N. ADJOURNMENT

NOTE: ANY PERSON WHO DESIRES TO APPEAL ANY DECISION MADE BY THE BOARD OF COMMISSIONERS WITH RESPECT TO ANY MATTER CONSIDERED AT ANY MEETING OR HEARING WILL NEED A RECORD OF THE PROCEEDINGS AND THAT, FOR SUCH PURPOSE, HE OR SHE NEEDS TO ENSURE THAT A VERBATIM RECORD OF THE PROCEEDING IS MADE, WHICH RECORD INCLUDES THE TESTIMONY AND EVIDENCE UPON WHICH THE APPEAL IS TO BE BASED. THE ITEMS LISTED FOR THE CONSENT AGENDA ARE CONSIDERED ROUTINE AND WILL NOT BE DISCUSSED UNLESS A COMMISSIONER DESIRES TO DISCUSS AND, IN THAT CASE, THE ITEM WILL BE REMOVED FROM THE CONSENT AGENDA AND DISCUSSED PRIOR TO THE REGULAR AGENDA ITEMS.

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Jackelin Machado

Submitting Department: Clerk's Office

Item Type: Minutes

Agenda Section: APPROVAL OF THE MINUTES

Subject:

Approval of the Minutes

Suggested Action:

The Port of Palm Beach Commission is respectfully requested to review and approve the minutes from the June 20, 2024, Port of Palm Beach Commission Regular Meeting.

Background:

The Minutes from the June 20, 2024, Port of Palm Beach Commission Regular Meeting are attached for your review.

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

Yes

Action Taken:

Attachments:

[June 20, 2024 Board Meeting Minutes](#)

BOARD OF COMMISSIONERS OF THE PORT OF PALM BEACH DISTRICT



**In the Matter of
PORT OF PALM BEACH DISTRICT**

**Regular Board of Commissioners Meeting
Action/Summary Minutes
Thursday, June 20, 2024**

**One East 11th Street - 6th Floor.
Riviera Beach, Florida· 33404-6921**

**Meeting start time - 4:00 PM
Meeting Adjournment time- 5:21 PM**

I certify that the foregoing proceedings and that the action/summary minutes is a true and complete record of my notes.

Jackelin Machado – District Clerk

A. CALL TO ORDER/ROLL CALL

- Chair Richards called the meeting to order at 4:00 PM and led the Pledge to the Flag.
- Roll Call conducted by the District Clerk

Roll Call (Present):

Chair- Wayne M. Richards

Vice-Chair- Deandre J. Poole

Secretary/Treasurer- Blair J. Ciklin

Commissioner- Jean L. Enright

Commissioner- Varisa Lall Dass

Executive Director- Michael Meekins

Port Attorney- John J. Fumero

Roll Call (Absent): *N/A*

B. PLEDGE OF ALLEGIANCE – *Performed*

C. ADDITIONS, DELETIONS AND REORGANIZATIONS OF THE AGENDA

I-1 and I-2 were deleted from the agenda.

D. APPROVAL OF THE AGENDA – (Modified Agenda)

Motion by: *Commissioner – Jean L. Enright*

Second by: *Secretary/Treasurer – Blair J. Ciklin*

Board Discussion: *None*

Vote: Motion carried *5/0*

E. APPROVAL OF THE MINUTES

Motion by: *Secretary/Treasurer – Blair J. Ciklin*

Second by: *Vice Chair – Deandre J. Poole*

Board Discussion: *None*

Vote: Motion carried *5/0*

F. PRESENTATIONS AND ANNOUNCEMENTS

G. CONSENT AGENDA

Motion by: *Commissioner – Jean L. Enright*

Second by: *Vice-Chair – Deandre J. Poole*

Board Discussion: *Clarification of items G.6 and G.7, also comments on Item G-9*

Vote: Motion carried *5/0*

Full discussion can be listened to via Audio Recording on the Port of Palm Beach Website under the Commission tab/Agendas & Minutes.

G.1. Financial Statements for the month ended March 31, 2024 (FY 2024)

Suggested Action: Motion to approve Financial Statements for the month ended March 31, 2024 (FY24).

G.2. Financial/Operation Performance Reports for the month ended March 31, 2024 (FY24)

Suggested Action: Motion to approve the Cargo Operation Reports and Customer Performance Summary for the month ended March 2024 (FY24).

G.3. Cash and Investments, FDOT Grant Projects Summary, AmEx Charges for March 2024 (FY24)

Suggested Action: Motion to approve the Cash and Investment Balances, FDOT Seaport Grants Status and American Express Monthly Statement of Charges – March 2023 (FY2024).

G.4. Active Contract Report

Suggested Action: None. Informational item only.

G.5. Public Policy Consulting Services Renewal Agreement

Suggested Action: Motion to renew the Public Policy Consulting Services Agreement for an additional one (1) year period at a cost not to exceed \$48,000.

G.6. Authorization to Issue a Request for Proposals to acquire a Broker of Record for Employee Group Insurance Plans and Benefits

Suggested Action: Motion to authorize staff to issue a Request for Proposals to acquire a Broker of Record for Employee Group Insurance Plans and Benefits.

- Commissioner Enright' pulled the agenda item for clarification. Procurement Administrator, Phillip Ford and Executive Director, Michael Meekins answered the Commission's questions then all commissioners agreed with the suggested action.

G.7. Authorization to Issue a Request for Proposals for Broker of Record for the Port's Property/Casualty Insurance Program

Suggested Action: Motion to authorize staff to issue a Request for Proposals to acquire the services of a Broker of Record for the Port's Property/Casualty Insurance Program.

- Commissioner Enright' pulled the agenda item for clarification. Procurement Administrator, Phillip Ford and Executive Director, Michael Meekins answered the Commission's questions then the item was voted under the Consent Agenda.

G.8. First Amendment to Ozinga Cement, Inc. Agreement

Suggested Action: Motion to approve the first amendment to Ozinga Cement, Inc. agreement to temporarily release land for Port use during the Port Infrastructure Development Program project and authorize the Executive Director to execute the amendment.

G.9. Business Development & Commissioner Community Outreach

Suggested Action: Port staff respectfully requests consideration and ratification/approval for purchasing of listed event tickets and donations/sponsorships.

- Commissioners Poole and Richards requested staff to donate \$250.00 (Ea.) to Lowe Art Breakthroughs, Corp.

G.10. Public Relations and Marketing

Suggested Action: Informational item only.

H. DISTRICT REPORTS**H.1. Executive Director's Report**

Suggested Action: Informational item only.

Presented by Executive Director Michael Meekins.

- Mr. Meekins started out his presentation with statistical information for month ending March 31, 2024. Cargo and tonnage are slightly over budget however, TU's and passenger counts show a decrease from year to date.
- Executive Director Meekins provided an update on the PID Project; also informed the Commission that the dredging project has been completed. 98,000 cubic yards of sand were removed from the channel and the settling basin which puts it back to normal with no restrictions.
- Mr. Meekins announced that while the Port Engineer position only has one possible qualified candidate, the Director of Finance position has been accepted by James Voyer.
- The seven interns of the year 2024 introduced themselves and provided information about their future goals.
- On June 6, 2024, the U.S. Army Corps of Engineers and staff attended an event discussing dredging in the inlet area.

Full report can be listened to via Audio Recording on the Port of Palm Beach Website under the Commission tab/Agendas & Minutes.

H.2. Governmental Affairs Report

Suggested Action: Informational item only.

- Mr. Pinsky provided the Commission his final report on the budget passed by the Florida Legislature. As related to Ports, Mr. Pinsky stated that all Ports got full funding of about \$109 million which includes \$25 million annually for Florida Seaport Transportation and Economic Development (FSTED).
- Peanut Island received \$1 million for the Coast Guard station restoration. This is the first year that it made it to the budget and was approved by the Governor. And Palm Beach Shores received \$1 million for the north side of the intercoastal waterway to the east side of Peanut Island. dredging
- Mr. Pinsky informed the Commission that Port Jacksonville did receive \$23 million to update their cranes as a special appropriation.

Full report can be listened to via Audio Recording on the Port of Palm Beach Website under the Commission tab/Agendas & Minutes.

H.3. Commissioner Reports

Suggested Action: Informational item only.

- No report.

I. OLD BUSINESS

I.1. Litigation Update - Port of Palm Beach v. Teeters Agency & Stevedoring, Inc. and Monarch Shipping Co., Ltd.

Suggested Action: Port Attorney to provide an update on the Port of Palm Beach v. Teeters Agency & Stevedoring, Inc. and Monarch Shipping Co., Ltd.

Item deleted from the agenda.

I.2. Teeters Monarch Global Settlement Agreement

Suggested Action: Ratification of Global Settlement Agreement in Port of Palm Beach District v. Teeters Agency & Stevedoring, Inc., and Monarch Shipping Co., Ltd (Palm Beach County Circuit Court Main Case No. 50-2022-CA-3940-XXXX-MB).

Item deleted from the agenda.

I.3. Recommendation to Award Invitation to Bid No. 2024-06 Mullin's Property Improvements (REBID)

Suggested Action: Motion to Award Invitation to Bid No. 2024-06 Mullin's Property Improvements (REBID), to the lowest responsive and responsible bidder, All-Site Construction, Inc. for an amount not to exceed One Million Four Hundred Six Thousand Three Hundred Twenty-Six Dollars and Forty Cents (\$1,406,326.40) and further authorize a contingency allowance above the base bid for potential alternate soil disposal requirements as may be required during construction in the amount not to exceed \$227,500. This brings the total award to a not to exceed amount of \$1,633,826.40, inclusive of the alternate soil disposal allowance.

Motion by: Vice-Chair – Deandre J. Poole

Second by: Secretary/Treasurer – Blair J. Ciklin

Board Discussion: None

Vote: Motion carried 5/0

I.4. Port Infrastructure Development Program (PIDP) – Construction Management Inspections Services – HDR Engineering Work Order No. 005

Suggested Action: Motion to approve Work Order No. 005 with HDR Engineering for Port Infrastructure Development Program Construction Management Inspection Services in the not-to-exceed amount of \$62,157.84.

Motion by: Secretary/Treasurer – Blair J. Ciklin

Second by: Commissioner – Jean L. Enright

Board Discussion: None

Vote: Motion carried 5/0

I.5. Port Infrastructure Development Program (PIDP) – Technical Assistance and Port Consulting Support – Amendment No. 003 to Kimley Horn Work Order No. 2023-002

Suggested Action: Motion to approve the third amendment to Kimley Horn Work Order 2023-02 for PID Program Technical Support and Port Engineering Support Services for a not-to-exceed amount of \$75,000 making the work order total \$149,450 with all amendments.

Motion by: Secretary/Treasurer – Blair J. Ciklin

Second by: Vice-Chair – Deandre J. Poole

Board Discussion: None

Vote: Motion carried 5/0

J. NEW BUSINESS

J.1. Annual Comprehensive Financial Report (ACFR) Fiscal Year Ended September 30, 2023, and Resolution No. 2024-07

Suggested Action: Motion to approve the Port of Palm Beach District Annual Comprehensive Financial Report (ACFR) with Independent Auditor's Report thereon for FYE 09-30-23 and approval to submit the

report to the State of Florida, Florida Auditor General, Florida Department of Transportation, and others as required. The Board's Independent Auditor, Tanya I. Davis, CPA, partner with S. Davis & Associates, P.A. will provide a brief overview of the ACFR for FYE 0930-23 audit engagement and results.

- Item introduced by Port Controller, Daniel Kirchman. A brief overview was presented by the Board's Independent Auditor, Tanya I. Davis, CPA, partner with S. Davis & Associates, P.A.

Motion by: Commissioner – Jean L. Enright

Second by: Vice-Chair – Deandre J. Poole

Board Discussion: None

Vote: Motion carried 5/0

Full presentation can be listened to via Audio Recording on the Port of Palm Beach Website under the Commission tab/Agendas & Minutes.

J.2. Financial Overview for the 7-Month Period Ended April 30, 2024 (FY 2024) – Budget to Actual

Suggested Action: Informational item only.

- A brief overview was presented by Executive Director, Michael Meekins.

Full presentation can be listened to via Audio Recording on the Port of Palm Beach Website under the Commission tab/Agendas & Minutes.

J.3. Lease Agreement with Gonzalez & Sons Equipment, Inc.

Suggested Action: Motion to approve a lease agreement with Gonzalez & Sons Equipment, Inc. for use of an office at Southgate during the Port Infrastructure Development Program project and authorize the Executive Director to execute the agreement.

Motion by: Vice-Chair – Deandre J. Poole

Second by: Secretary/Treasurer – Blair J. Ciklin

Board Discussion: None

Vote: Motion carried 5/0

K. COMMENTS FROM THE PUBLIC

Comments from Kelly Fleury, Jeffrey Jackson, Roderick Clarke and Margaret Shepherd.

Full comments can be listened to via Audio Recording on the Port of Palm Beach Website under the Commission tab/Agendas & Minutes.

L. COMMENTS FROM THE PORT OF PALM BEACH COMMISSION

- No comments.

M. SET NEXT MEETING DATE

Regular Board of Commissioners Meeting - Thursday, July 18, 2024 - 4:00 p.m.

N. ADJOURNMENT

Adjourned at 5:21 P.M.

Additional Annotations: The June 20, 2024, Regular Board of Commissioners Audio Recording can be found on the Port of Palm Beach District Website: www.portofpalmbeach.com under the commission Tab / Agenda & Minutes.



Regular Board of Commissioners Meeting-Action/Summary Minutes for Thursday, June 20, 2024,
Reviewed by:

Michael Meekins, Port Executive Director

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Jackelin Machado

Submitting Department: Clerk's Office

Item Type: Internship

Agenda Section: PRESENTATIONS AND ANNOUNCEMENTS

Subject:

2024 Summer Internship Program Closing Ceremony

Suggested Action:

The commission is respectfully requested to award and present the 2024 internship participants with a certificate of completion.

Background:

The Port of Palm Beach Summer Internship Program concludes on Friday, July 26th. The seven students who participated in the program are former Palm Beach County High School students or attend a college / university in Palm Beach County.

We want to express our gratitude to all of them for contributing your time, skills, and dedication to the Port of Palm Beach. Their hard work has made a significant impact, and we are truly proud of what they have accomplished during their time in the different departments at the Port of Palm Beach.

Chairman Wayne Richards and Executive Director Michael Meekins will award the students their certificate of completion.

Amber Macariola
Delis Silva Lopes
Lugwyn Lopez-Navarro
Nyha Shannon
Pierce Read
Zachary Nisenbaum- Lamadore
Zephaniahn Torres

The Port also want to express its deep gratitude to the tenants who sponsored the program, South Florida Materials, E.N. Bisso & Son, Tropical Shipping, Ozinga Cement, Inc, and Florida Sugar & Molasses, your support provided invaluable opportunities for our interns to grow and learn.

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

No

Action Taken:

Attachments:

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Daniel Kirchman

Submitting Department: Finance

Item Type: Financial Statement

Agenda Section: CONSENT AGENDA

Subject:

Financial Statements for the month ended April 30, 2024 (FY24)

Suggested Action:

Motion to approve Financial Statements for the month ended April 30, 2024 (FY24).

Background:

Provided are the Financial Summary Flash Report and Charts; Statement of Net Position; Schedule of Revenues and Expenses – Actual and Budget; and Analysis of Expenses – (by category & department) – Actual and Budget by month and year to date, for the month ended April 30, 2024 (FY24).

The seven months ended April 30, 2024 (FY24):

Net Operating Revenues were approximately \$13.26M, an increase from the prior actual FY23 by approximately \$1.20M or 10.0% and the FY24 budget by \$281.7K, or 2.2%. This is primarily due to higher volumes of cargo tonnage, primarily break-bulk (super sack cement and yachts) asphalt, molasses, sugar and bulk cement, (wharfage and dockage revenues) and parking.

Net cruise line passengers and parking revenues were approximately \$2.76M, an increase of approximately \$78.4K versus prior FY23 or 2.9%, primarily due to parking moving from two-day to three-day, minimum, and a decrease of approximately \$256.0K or 8.5% versus FY24 budget. The FY24 YTD passenger counts were 221.1K versus the budgeted counts of 236.1K, a decrease of 15.0K or 6.4%. The FY24 passenger counts are budgeted at 409K/yr. or an average of 34.1K/mo. The peak cruise season runs from March through August, so the current decrease could be made up. Due to adverse weather, the cruise line missed one sailing in December causing a loss of approximately 1.9K passengers or \$27.47K in cruise and parking revenue.

Cargo revenue was approximately \$6.82M, an increase of approximately \$953K or 16.2% versus prior FY23, and \$638K or 10.3% compared to the FY24 budget, primarily from yachts, super sack and bulk cement, asphalt, molasses, sugar and minimum annual guarantees.

Rent revenue was \$3.68M an increase of \$171.6K or 4.9% to prior FY23, primarily due to increases from Tropical Shipping, Cemex (new appraisal) and additional space assignments. However, there is a slight decrease of \$100.3K or 2.7% compared to the FY24 budget, primarily from a canceled Haitian vehicle shipment operation and vacant Teeters property. However, the Teeters vacant lands will be available to a new or current tenant in the fourth quarter of FY24 and the Haitian cargo land is currently being utilized.

Operating Expenses are under budget (favorable) by approximately \$326.5K or 4.5% primarily due to lower salaries and benefits, from unhired/vacant positions, reduced property/liability insurance, repairs & maintenance, and trade development that offset increases in legal fees, water/sewer utilities usage, and contract security.

Operating Margin (YTD FY24), which is net operating revenues less direct operating expenses, is 48.3. Operating Margin is a key financial indicator as it illustrates efficiency in the Port's operation by matching direct expenditures to revenues generated. Management's goal is to achieve a constant operating efficiency in excess of 50% for FY24 and future years.

The Port's net income is approximately \$4.45M versus the budgeted amount of \$3.15M, a favorable increase of \$1.30M or 41.2% due primarily to operating revenue increases, and expense decreases as noted above.

Investment income earnings. Management continues to invest Port's excess cash in a U.S. Government backed money market mutual fund, which has netted a FY24 YTD budget increase in interest income of approximately \$396.4K as the Federal Reserve benchmark Fed Fund rate continues to stand at a range of 5.25% to 5.50%, as a result of a near historic series of past rate increases to control inflation. The FY24 budget interest/dividend income is \$700K. We are projecting over \$1.4M if the Feds maintain the current rates, and the Port is not required to use a significant amount of the investment reserves for the matching PIPD/FDOT grant projects and the R&R projects.

Financial Impact:

No

Financial Impact Details:

N/A

Additional Information Attached:

Yes

Action Taken:

Attachments:

[\(1\) Flash Report - FYTD 4-30-24](#)

[\(2\) Stmt. of Net Position @ 04-30-24](#)

[\(3\) Schedule of Revenues and Expenses @ 04-30-24](#)

[\(4\) Analysis of Expenses Summary Roll Up](#)

[\(5\) Analysis of Expenses - By Department](#)

PORT OF PALM BEACH
FLASH REPORT
April 30, 2024

OPERATING STATISTICS – (in Thousands)

FISCAL YEAR-TO-DATE

Description	2024	2023	% Change
Container Tonnage	826.2	884.7	(6.6)%
All Other Tonnage	781.5	606.6	28.8%
Total Tonnage	1,607.7	1,491.3	7.8%
TEU's	146.2	161.1	(9.2)%
Vessels - actual #	840	848	(1.0)%
Rail Cars-actual #	7,622	8,808	(13.5)%
Cruise Passengers	221.1	237.0	(6.7)%
Cars Parked	26.5	30.0	(11.7)%

CASH LIQUIDITY – (in Millions)

As of April 30, 2024

Funds	FY 24	FY 23	Change
Unrestricted	\$17.8	\$14.9	\$2.9
Board Designated	\$15.6	\$15.5	\$0.1
Bond & Other Restricted	\$9.1	\$8.2	\$0.9
Total Funds	\$42.5	\$38.6	\$3.9
Days Cash Coverage *	795	751	44

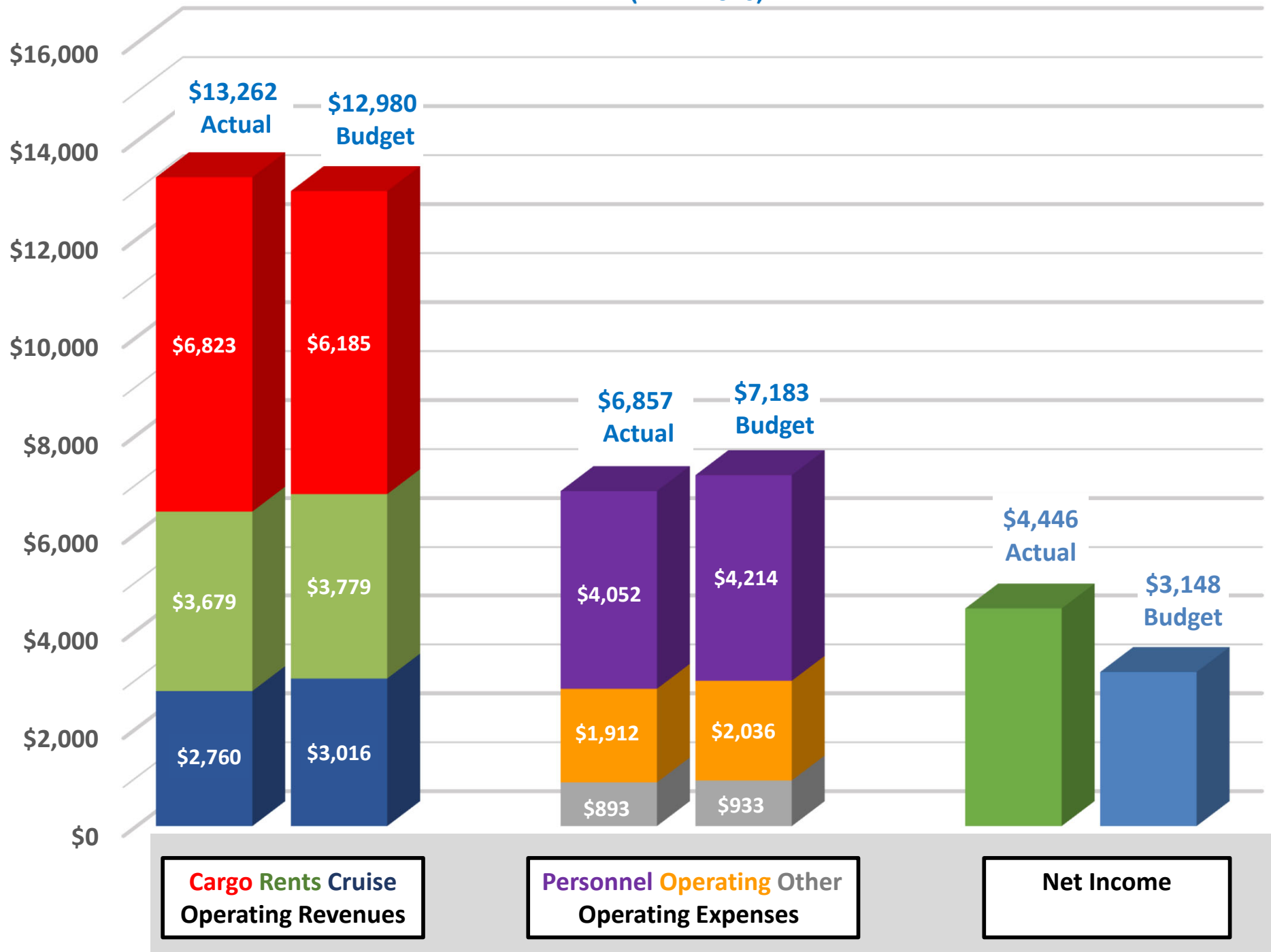
MARAD PIDP & FDOT/FDOC CAPITAL PROGRAMS
CASH REQUIRED (in Millions)

As of April 30, 2024

	Total	Port Funds
Total Capital Projects	\$48.8	\$18.1
Expended To Date	\$ 7.9	\$3.2
Balance Remaining	\$40.9	\$14.9

* Based on operating budget expenses to unrestricted and Board designated funds.

**PORT OF PALM BEACH
FLASH REPORT
April 2024 - FY 2024 to Date
(in Millions)**



Port of Palm Beach District
Statement of Net Position
April 30, 2024
(Unaudited)

ASSETS

Current Assets:

Cash and cash equivalents	\$ 33,444,179
Accounts receivable (net of allowance for uncollectables)	1,433,894
Future leases receivable	4,774,221
Grants receivable	1,120,640
Prepaid items	580,324
Dividends and interest receivable	89,131
Restricted assets:	
Cash and cash equivalents	9,053,550
Accounts Receivable - reimbursed expenses	11,283
Total Current Assets	<u>50,507,222</u>

Noncurrent Assets:

Future leases receivable	49,549,710
Right to use leased office equipment (net of amortization)	41,825
Total Other Noncurrent Assets	<u>49,591,535</u>

Capital Assets:

Land	29,414,231
Building and improvements	55,789,644
Slips and improvements	62,846,067
Other improvements	42,919,406
Wharf and loading ramps	13,878,765
Autos and trucks	483,777
Furniture and fixtures	272,892
Machinery and equipment	2,954,024
Computer equipment	893,882
Construction in progress	9,379,666
Less: Accumulated Depreciation	(93,193,233)
Total Capital Assets (net of accumulated depreciation)	<u>125,639,121</u>
Total Noncurrent Assets	<u>175,230,656</u>
Total Assets	<u>\$ 225,737,878</u>

DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows of resources:

Pension related items	1,578,659
Deferred loss on bond refunding, net	18,989
Total Deferred Outflows of Resources	<u>\$ 1,597,648</u>

Port of Palm Beach District
Statement of Net Position
April 30, 2024
(Unaudited)

LIABILITIES

Current Liabilities:

Accounts payable and accrued expenses	\$ 1,423,605
Current portion of lease payable - office equipment	10,265
Unearned revenue	320,910
Compensated absences payable - short-term	367,257
Payable from restricted assets:	
Security deposits	730,000
Accounts payable and accrued expenses	55,896
Contracts payable	37,168
Accrued revenue bonds interest payable	367,757
Current portion of capital appreciation revenue bond interest payable	1,247,496
Current portion of revenue bond payable	2,322,781
Total Current Liabilities	6,883,135

Noncurrent Liabilities:

Lease payable - office equipment	\$ 31,561
Compensated absences payable - long-term	367,257
Other post-employment benefits	209,846
Net pension liability	6,023,499
Restricted capital appreciation revenue bond interest payable	5,590,941
Revenue bonds payable (less unamortized bond discount and current portion)	2,455,991
Total Noncurrent Liabilities	14,679,095
Total Liabilities	21,562,230

DEFERRED INFLOWS OF RESOURCES

Deferred inflows of resources:

Future leases	54,418,919
Pension related items	205,892
Total Deferred Inflows of Resources	\$ 54,624,811

NET POSITION

Net Investment in capital assets	120,842,170
Restricted for renewal and replacement	1,776,220
Restricted for business development	1,085,977
Unrestricted	27,444,118
Total Net Position	\$ 151,148,485

Port of Palm Beach District
(Unaudited)
Schedule of Revenues and Expenses - Actual and Budget
For the Month and Seven Months Ending Tuesday, April 30, 2024

	Actual April 2024	Current Actual FY 2024 YTD	Prior Actual FY 2023 YTD	\$ Variance Over (Under) to Prior Year	Original Budget FY 2024 YTD	\$ Variance Over (Under) Current Actual to Budget YTD
Operating Revenues:						
Wharfage	306,762	2,547,503	2,272,767	274,736	2,587,914	(40,411)
Dockage	207,143	2,001,305	1,557,187	444,118	1,545,399	455,906
Parking	143,390	1,065,866	832,176	233,690	1,177,265	(111,399)
Passengers - Cruise Lines	572,883	4,082,225	4,306,806	(224,581)	4,420,349	(338,124)
Storage	13,510	102,624	90,463	12,161	79,051	23,573
Water	9,249	85,945	(28,170)	114,115	60,609	25,336
Line Handling	11,420	87,260	82,115	5,145	88,951	(1,691)
Switching	74,972	404,248	439,582	(35,334)	443,759	(39,511)
Licenses and Permits	1,050	142,800	151,000	(8,200)	142,800	0
Vessel Bunkers	13,052	72,729	70,196	2,533	71,513	1,216
Cargo Terminal Fee	66,908	542,521	512,806	29,715	524,399	18,122
Security Fees - Cargo	54,259	417,540	393,335	24,205	399,724	17,816
Special Detail Security Fees	19,061	178,729	111,996	66,733	71,824	106,905
Identification Badging	1,155	6,360	6,240	120	4,103	2,257
Harbor Master Fee	19,440	126,900	123,616	3,284	128,055	(1,155)
Rent	520,280	3,679,011	3,507,444	171,567	3,779,291	(100,280)
Miscellaneous Income	6,147	106,083	86,587	19,496	36,462	69,621
Total Operating Revenues	2,040,681	15,649,649	14,516,146	1,133,503	15,561,468	88,181
Less: Direct Marketing Support	415,807	2,387,837	2,457,474	(69,637)	2,581,387	(193,550)
Net Operating Revenues	1,624,874	13,261,812	12,058,672	1,203,140	12,980,081	281,731
Operating Expenses:						
Administrative and HR	95,592	667,426	550,461	116,965	690,008	(22,582)
Office - Finance and IT	87,648	677,514	675,516	1,998	789,223	(111,709)
Engineering	0	28,133	11,412	16,721	28,133	0
Consultant	4,000	28,045	28,045	0	29,190	(1,145)
Legal	15,110	92,848	139,197	(46,349)	58,345	34,503
General Maintenance	198,792	1,352,240	1,110,205	242,035	1,402,319	(50,079)
Railroad	27,782	180,543	93,827	86,716	176,902	3,641
Operations	31,460	235,122	316,017	(80,895)	225,713	9,409
General Expense	288,965	1,494,999	1,335,085	159,914	1,513,748	(18,749)
Security	150,800	1,199,729	1,114,315	85,414	1,129,786	69,943
Business Development	62,581	421,455	411,004	10,451	469,597	(48,142)
Cruise Terminal	27,336	149,517	162,691	(13,174)	204,169	(54,652)
Maritime Office Complex	25,047	196,541	191,810	4,731	223,415	(26,874)
Southgate Complex	5,855	51,337	55,923	(4,586)	67,915	(16,578)
Renewal and Replacement	17,815	81,558	36,725	44,833	175,000	(93,442)
Total Operating Expenses	1,038,783	6,857,007	6,232,233	624,774	7,183,463	(326,456)
Oper. Income Before Depr & Amort	586,091	6,404,805	5,826,439	578,366	5,796,618	608,187
Less: Depreciation Expense	346,517	2,437,807	2,530,691	(92,884)	2,625,000	(187,193)
Less: Amortization Expense	0	0	4,335	(4,335)	46,669	(46,669)
Operating Income (Loss)	239,574	3,966,998	3,291,413	675,585	3,124,949	842,049
Non-Oper. Revenues (Expenses):						
Interest Income	122,067	816,410	564,518	251,892	420,000	396,410
Insurance Recoveries	60,753	60,753	7,256	53,497	0	60,753
Grant Revenue	0	0	0	0	0	0
Gain or (Loss) on Disposal of Assets	0	0	0	0	0	0
Feasibility Study	0	0	0	0	0	0
Grant Expenses	0	(26,299)	(20,000)	(6,299)	(24,523)	(1,776)
Interest Expense	(53,195)	(372,364)	(464,042)	91,678	(372,365)	1
Total Non-Oper. Revenue (Expenses)	129,625	478,500	87,732	390,768	23,112	455,388
Income (Loss) before contributions	369,199	4,445,498	3,379,145	1,066,353	3,148,061	1,297,437
Capital Contributions	51,625	1,335,113	566,408	768,705		
Change in Net Position	420,824	5,780,611	3,945,553	1,835,058		

Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Seven Months Ending Tuesday, April 30, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>SALARIES & BENEFITS:</u>								
Salaries & Wages	2,541,113	2,745,733	204,620	2,217,450	4,758,563	352,985	366,445	13,460
Overtime	168,735	124,041	(44,694)	46,265	215,000	15,610	16,539	929
F.I.C.A. Taxes	197,883	219,510	21,627	182,594	380,477	27,476	29,268	1,792
Unemployment	0	0	0	2,000	2,000	0	0	0
Health and Life Insurance	562,894	676,809	113,915	597,344	1,160,238	80,133	96,687	16,554
Florida Retirement Benefits	581,302	447,598	(133,704)	194,124	775,426	141,295	59,885	(81,410)
	4,051,927	4,213,691	161,764	3,239,777	7,291,704	617,499	568,824	(48,675)

SERVICES & SUPPLIES:

Property & Liability Insurance	331,047	365,169	34,122	294,953	626,000	52,054	52,167	113
Contingency Claims & Settlements	0	0	0	10,000	10,000	0	0	0
Tenant Property Taxes	2,624	5,000	2,376	2,376	5,000	0	0	0
Legal Fees	92,848	58,345	(34,503)	7,152	100,000	15,110	8,335	(6,775)
Audit & Accounting Fees	38,150	38,150	0	40,350	78,500	20,000	20,000	0
Consultants	28,045	29,190	1,145	21,955	50,000	4,000	4,170	170
Engineering Fees	28,133	28,133	0	82,867	111,000	0	0	0
Trustee Fees For Bond Issues	1,275	1,000	(275)	6,225	7,500	0	0	0
Bad Debt Expense	0	0	0	25,000	25,000	0	0	0
Drug-Free Workplace	442	1,169	727	1,558	2,000	0	167	167

Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Seven Months Ending Tuesday, April 30, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
Uniforms	12,132	11,081	(1,051)	6,868	19,000	865	1,583	718
Equipment Costs & Fuel	89,877	87,500	(2,377)	60,123	150,000	24,102	12,500	(11,602)
Buildings & Grounds Expenses	297,278	368,966	71,688	342,722	640,000	41,660	52,710	11,050
Trash Removal	49,441	40,250	(9,191)	19,559	69,000	2,621	5,750	3,129
Railroad Expense	26,476	14,581	(11,895)	(1,476)	25,000	5,215	2,083	(3,132)
Locomotive Expense	33,492	37,084	3,592	51,508	85,000	6,553	4,584	(1,969)
Employee Development & Training	9,287	14,000	4,713	15,713	25,000	400	2,000	1,600
Office Expenses	36,699	38,094	1,395	28,601	65,300	5,857	5,442	(415)
Information Technology	133,492	130,676	(2,816)	90,508	224,000	18,593	18,668	75
Contract Security	481,033	438,750	(42,283)	271,111	752,144	61,503	62,678	1,175
Other Security Expense	40,792	64,162	23,370	69,208	110,000	2,510	9,166	6,656
TWIC & ID Badging	1,784	4,669	2,885	6,216	8,000	391	667	276
Tenant Operating Costs	56,653	49,445	(7,208)	40,014	96,667	6,250	9,445	3,195
	1,791,000	1,825,414	34,414	1,493,111	3,284,111	267,684	272,115	4,431

BUSINESS DEVELOPMENT:

Registration & Training Fees	5,537	8,456	2,919	19,463	25,000	0	417	417
Community Affairs	28,105	26,445	(1,660)	16,895	45,000	620	2,900	2,280
Travel Expenses - Staff	11,482	17,500	6,018	18,518	30,000	867	2,500	1,633
Travel Expenses - Board	1,468	1,468	0	38,532	40,000	0	0	0

Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Seven Months Ending Tuesday, April 30, 2024

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	April Current Actual	April Original Budget	Monthly Variance
Trade Development	20,416	40,838	20,422	62,584	83,000	13,687	5,834	(7,853)
Dues & Subscriptions	49,217	49,574	357	35,783	85,000	6,645	7,082	437
Marketing	30,357	23,338	(7,019)	9,643	40,000	1,854	3,334	1,480
Website & Other	7,956	9,044	1,088	7,544	15,500	1,137	1,292	155
	154,538	176,663	22,125	208,962	363,500	24,810	23,359	(1,451)

UTILITY SERVICES:

Water & Sewer	458,129	393,162	(64,967)	215,871	674,000	67,126	56,166	(10,960)
Electricity	231,365	288,750	57,385	263,635	495,000	31,089	41,250	10,161
Telephone Expense	52,018	63,581	11,563	56,982	109,000	7,795	9,083	1,288
	741,512	745,493	3,981	536,488	1,278,000	106,010	106,499	489

RENEWAL & REPLACEMENT:

Renewal & Replacement Exp.	81,558	175,000	93,442	218,442	300,000	17,815	25,000	7,185
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OTHER EXPENSES:

Miscellaneous Expenses	36,475	47,202	10,727	44,525	81,000	4,966	6,666	1,700
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**TOTAL OPERATING
EXPENSES**

6,857,010	7,183,463	326,453	5,741,305	12,598,315	1,038,784	1,002,463	(36,321)
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Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>FINANCE & I.T.</u>								
Salaries	435,023	538,425	103,402	498,249	933,272	52,188	71,790	19,602
F.I.C.A. Expense	32,611	41,190	8,579	38,784	71,395	3,909	5,492	1,583
Telephone	13,317	17,500	4,183	16,683	30,000	2,289	2,500	211
Computer Training/Consulting	20,313	29,456	9,143	30,187	50,500	7,188	4,208	(2,980)
Computer Maintenance	101,790	86,625	(15,165)	46,710	148,500	11,405	12,375	970
Postage	518	2,800	2,282	4,282	4,800	108	400	292
Office Maintenance	10,532	7,294	(3,238)	1,968	12,500	1,452	1,042	(410)
Records Storage	3,405	2,919	(486)	1,595	5,000	519	417	(102)
Computer Software & Supplies	11,389	14,595	3,206	13,611	25,000	0	2,085	2,085
Printing	5,730	5,831	101	4,270	10,000	2,306	833	(1,473)
Public Notice Publication	3,517	8,750	5,233	11,483	15,000	0	1,250	1,250
Miscellaneous - Office	26,373	23,338	(3,035)	13,627	40,000	4,813	3,334	(1,479)
Office Supplies	12,997	10,500	(2,497)	5,003	18,000	1,472	1,500	28
Total	<u>677,515</u>	<u>789,223</u>	<u>111,708</u>	<u>686,452</u>	<u>1,363,967</u>	<u>87,649</u>	<u>107,226</u>	<u>19,577</u>

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	April Current Actual	April Original Budget	Monthly Variance
<u>GENERAL MAINTENANCE</u>								
Salaries	505,592	603,689	98,097	540,796	1,046,388	75,056	80,492	5,436
Overtime	23,781	8,655	(15,126)	(8,781)	15,000	2,531	1,154	(1,377)
Overtime - Line Handling	17,121	17,309	188	12,879	30,000	1,937	2,308	371
F.I.C.A. Expense	40,504	48,166	7,662	42,987	83,491	5,928	6,422	494
Telephone	8,657	14,581	5,924	16,343	25,000	1,223	2,083	860
Water	415,550	350,000	(65,550)	184,450	600,000	61,004	50,000	(11,004)
Water - Maintenance Office	2,558	2,331	(227)	1,442	4,000	404	333	(71)
Stormwater Assessment	40,021	40,831	810	29,979	70,000	5,717	5,833	116
Electricity	82,853	99,169	16,316	87,147	170,000	11,274	14,167	2,893
Equipment Rental	20,366	11,669	(8,697)	(366)	20,000	10,019	1,667	(8,352)
Generator Supplies	685	14,581	13,896	24,315	25,000	0	2,083	2,083
Building & Grounds	82,649	87,500	4,851	67,351	150,000	8,819	12,500	3,681
Trash Removal	10,418	8,750	(1,668)	4,582	15,000	(2,400)	1,250	3,650
Uniforms	5,297	4,669	(628)	2,703	8,000	606	667	61
Gas & Oil	29,739	32,081	2,342	25,261	55,000	5,479	4,583	(896)
Supplies	27,363	29,169	1,806	22,637	50,000	2,591	4,167	1,576
Equipment Repair	39,087	29,169	(9,918)	10,913	50,000	8,604	4,167	(4,437)
Total	1,352,241	1,402,319	50,078	1,064,638	2,416,879	198,792	193,876	(4,916)

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>SECURITY</u>								
Salaries	517,171	484,028	(33,143)	321,813	838,984	72,251	64,537	(7,714)
Overtime	97,679	75,000	(22,679)	32,321	130,000	7,077	10,000	2,923
F.I.C.A. Expense	45,412	42,765	(2,647)	28,715	74,127	5,872	5,702	(170)
Subscriptions	10,538	23,331	12,793	29,462	40,000	650	3,333	2,683
Security Equipment Repairs	18,192	23,331	5,139	21,808	40,000	137	3,333	3,196
Telephone	6,533	5,831	(702)	3,467	10,000	926	833	(93)
Uniforms	6,835	5,831	(1,004)	3,165	10,000	259	833	574
Identification Badging	1,784	4,669	2,885	6,216	8,000	391	667	276
Riviera Beach Police Presence	47,850	40,831	(7,019)	22,150	70,000	5,103	5,833	730
Contract Security - Cargo & TWIC	33,330	35,000	1,670	26,670	60,000	4,555	5,000	445
Miscellaneous - Security	2,490	8,750	6,260	12,510	15,000	12	1,250	1,238
Contract Security - Cruise	368,745	303,335	(65,410)	151,255	520,000	47,533	43,333	(4,200)
Contract Security - Parking	31,108	59,584	28,476	71,036	102,144	4,312	8,512	4,200
Radio Maintenance	12,062	17,500	5,438	17,938	30,000	1,723	2,500	777
Total	<u>1,199,729</u>	<u>1,129,786</u>	<u>(69,943)</u>	<u>748,526</u>	<u>1,948,255</u>	<u>150,801</u>	<u>155,666</u>	<u>4,865</u>

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	April Current Actual	April Original Budget	Monthly Variance
<u>RAILROAD</u>								
Salaries	77,148	87,840	10,692	75,106	152,254	10,700	11,712	1,012
Overtime	30,154	23,077	(7,077)	9,846	40,000	4,065	3,077	(988)
F.I.C.A. Expense	7,876	8,489	613	6,831	14,707	1,104	1,132	28
Locomotive Rental	0	0	0	20,000	20,000	0	0	0
Locomotive Fuel & Oil	20,191	20,415	224	14,809	35,000	4,660	2,917	(1,743)
Track R&M Exp.	26,476	14,581	(11,895)	(1,476)	25,000	5,215	2,083	(3,132)
Locomotive Inspections	2,481	5,000	2,519	7,519	10,000	(19)	0	19
Locomotive R&M Exp.	10,820	11,669	849	9,180	20,000	1,912	1,667	(245)
Miscellaneous	5,398	5,831	433	4,602	10,000	145	833	688
Total	180,544	176,902	(3,642)	146,417	326,961	27,782	23,421	(4,361)

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>BUSINESS DEVELOPMENT</u>								
Salaries	217,035	231,345	14,310	183,963	400,998	30,472	30,846	374
Florida Retirement System	37,717	40,957	3,240	33,274	70,991	5,210	5,461	251
F.I.C.A. Expense	15,483	17,699	2,216	15,193	30,676	2,287	2,360	73
Miscellaneous	(57)	2,919	2,976	5,057	5,000	(13)	417	430
Website	7,956	8,750	794	7,044	15,000	1,137	1,250	113
Telephone Expense	704	2,919	2,215	4,296	5,000	100	417	317
Promotion	13,850	8,750	(5,100)	1,150	15,000	981	1,250	269
Trade Development	13,373	29,169	15,796	36,627	50,000	12,821	4,167	(8,654)
Trade Development - Dining	7,043	11,669	4,626	12,957	20,000	866	1,667	801
Trade Missions	0	0	0	3,000	3,000	0	0	0
Travel Expenses	11,482	17,500	6,018	18,518	30,000	867	2,500	1,633
Travel Expenses - Ciklin	0	0	0	8,000	8,000	0	0	0
Travel Expenses - Richards	644	644	0	7,356	8,000	0	0	0
Travel Expenses - Enright	0	0	0	8,000	8,000	0	0	0
Travel Expenses - Poole	824	824	0	7,176	8,000	0	0	0
Travel Expenses - Dass	0	0	0	8,000	8,000	0	0	0
Community Relations	19,080	17,500	(1,580)	10,920	30,000	140	2,500	2,360
Postage & Shipping	0	294	294	500	500	0	42	42
Trade Development - Sponsorships	0	0	0	10,000	10,000	0	0	0

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	April Current Actual	April Original Budget	Monthly Variance
Registration Fees	5,537	5,537	0	14,463	20,000	0	0	0
Membership Dues	39,082	37,919	(1,163)	25,918	65,000	5,463	5,417	(46)
Training	0	2,919	2,919	5,000	5,000	0	417	417
Subscriptions	6,170	8,750	2,580	8,830	15,000	898	1,250	352
Advertising	6,000	11,669	5,669	14,000	20,000	0	1,667	1,667
Publications	10,507	2,919	(7,588)	(5,507)	5,000	873	417	(456)
Community Grants - Poole	2,390	2,390	0	610	3,000	200	200	0
Community Grants - Dass	1,035	1,035	0	1,965	3,000	100	100	0
Community Grants - Ciklin	800	900	100	2,200	3,000	0	100	100
Community Grants - Richards	1,650	1,650	0	1,350	3,000	0	0	0
Community Grants -Enright	3,150	2,970	(180)	(150)	3,000	180	0	(180)
Total	421,455	469,597	48,142	449,710	871,165	62,582	62,445	(137)

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>ADMIN. & H.R.</u>								
Salaries - Commissioners	36,458	36,458	0	26,042	62,500	5,208	5,208	0
Salaries - Exec. Director & Staff	587,152	604,544	17,392	460,721	1,047,873	83,750	80,606	(3,144)
FICA Expense	43,816	49,006	5,190	41,128	84,944	6,633	6,534	(99)
Total	<u>667,426</u>	<u>690,008</u>	<u>22,582</u>	<u>527,891</u>	<u>1,195,317</u>	<u>95,591</u>	<u>92,348</u>	<u>(3,243)</u>

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024**

LEGAL

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
Fees and Expenses	92,848	58,345	(34,503)	7,152	100,000	15,110	8,335	(6,775)
Total	92,848	58,345	(34,503)	7,152	100,000	15,110	8,335	(6,775)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024**

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>ENGINEERING</u>								
Fees and Expenses	28,133	28,133	0	82,867	111,000	0	0	0
Total	28,133	28,133	0	82,867	111,000	0	0	0

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024**

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>CONSULTING</u>								
Consultants - Governmental	28,045	29,190	1,145	21,955	50,000	4,000	4,170	170
Total	28,045	29,190	1,145	21,955	50,000	4,000	4,170	170

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	April Current Actual	April Original Budget	Monthly Variance
<u>SOUTHGATE COMPLEX</u>								
Buildings & Grounds	9,684	17,500	7,816	20,316	30,000	1,339	2,500	1,161
Janitorial Services & Supplies	1,886	3,500	1,614	4,114	6,000	262	500	238
Miscellaneous	540	540	0	460	1,000	0	0	0
Electric	27,338	35,000	7,662	32,662	60,000	3,439	5,000	1,561
Telephone	1,733	4,081	2,348	5,267	7,000	251	583	332
Trash Removal	7,003	5,250	(1,753)	1,997	9,000	563	750	187
HVAC Repairs & Maint.	3,154	2,044	(1,110)	346	3,500	0	292	292
Total	51,338	67,915	16,577	65,162	116,500	5,854	9,625	3,771

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	April Current Actual	April Original Budget	Monthly Variance
<u>GENERAL EXPENSE</u>								
Audit & Accounting Services	38,150	38,150	0	40,350	78,500	20,000	20,000	0
Bad Debt Expense	0	0	0	25,000	25,000	0	0	0
Unemployment Compensation	0	0	0	2,000	2,000	0	0	0
Property & Liability Insurance	331,047	365,169	34,122	294,953	626,000	52,054	52,167	113
Group Health / Dental / Vision	542,470	653,471	111,001	577,763	1,120,233	77,192	93,353	16,161
Employee Basic Life Insurance	10,335	11,522	1,187	9,420	19,755	1,499	1,646	147
Employee S/Term Disability Ins.	10,088	11,816	1,728	10,162	20,250	1,442	1,688	246
Florida Retirement System	543,585	406,641	(136,944)	160,850	704,435	136,085	54,424	(81,661)
Trustee Fees For Bonds	1,275	1,000	(275)	6,225	7,500	0	0	0
Drug-Free Workplace	442	1,169	727	1,558	2,000	0	167	167
Contingency Claims & Settlements	0	0	0	10,000	10,000	0	0	0
Membership Dues	3,965	2,905	(1,060)	1,035	5,000	284	415	131
Training	9,287	14,000	4,713	15,713	25,000	400	2,000	1,600
Ad Valorem Taxes	2,624	5,000	2,376	2,376	5,000	0	0	0
Miscellaneous	1,731	2,905	1,174	3,269	5,000	9	415	406
Total	1,494,999	1,513,748	18,749	1,160,674	2,655,673	288,965	226,275	(62,690)

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	April Current Actual	April Original Budget	Monthly Variance
<u>CRUISE TERMINAL</u>								
Building & Grounds	36,911	46,669	9,758	43,089	80,000	11,114	6,667	(4,447)
Electric	29,152	40,831	11,679	40,848	70,000	3,817	5,833	2,016
Electric - Chiller Plant	22,465	29,169	6,704	27,535	50,000	3,164	4,167	1,003
Telephone	6,483	5,250	(1,233)	2,517	9,000	926	750	(176)
Telephone - Elevator	4,322	3,500	(822)	1,678	6,000	617	500	(117)
HVAC Repairs & Maintenance	14,624	20,419	5,795	20,376	35,000	1,672	2,917	1,245
Janitorial Services & Supplies	35,560	58,331	22,771	64,440	100,000	6,025	8,333	2,308
Window Cleaning	0	0	0	3,500	3,500	0	0	0
Total	149,517	204,169	54,652	203,983	353,500	27,335	29,167	1,832

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	April Current Actual	April Original Budget	Monthly Variance
<u>MARITIME OFFICE COMPLEX</u>								
Building & Grounds	43,235	46,665	3,430	36,765	80,000	3,740	6,667	2,927
Trash Removal	32,020	26,250	(5,770)	12,980	45,000	4,458	3,750	(708)
Electricity	35,860	43,750	7,890	39,140	75,000	4,649	6,250	1,601
Electric - Chiller Plant	33,697	40,831	7,134	36,303	70,000	4,746	5,833	1,087
Telephone	5,101	5,250	149	3,899	9,000	739	750	11
Telephone - Elevator	4,415	3,500	(915)	1,585	6,000	617	500	(117)
HVAC Repairs & Maintenance	28,061	29,169	1,108	21,939	50,000	3,724	4,167	443
Janitorial Services & Supplies	14,151	28,000	13,849	33,849	48,000	2,374	4,000	1,626
Window Cleaning	0	0	0	4,000	4,000	0	0	0
Total	196,540	223,415	26,875	190,460	387,000	25,047	31,917	6,870

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>RENEWAL AND REPLACEMENT</u>								
Renewal & Replacement Expenses	0	175,000	175,000	300,000	300,000	0	25,000	25,000
Communication Equipment Expense	3,990	0	(3,990)	(3,990)	0	0	0	0
Locomotive Repairs & Maint.	10,818	0	(10,818)	(10,818)	0	0	0	0
Railroad Trackage Repairs & Maint.	14,967	0	(14,967)	(14,967)	0	0	0	0
Office Furniture/Equip. Replacement - Expenses	512	0	(512)	(512)	0	0	0	0
Computer Systems - non-capital	1,733	0	(1,733)	(1,733)	0	0	0	0
Cruise Terminal - Buildings & Grounds	17,815	0	(17,815)	(17,815)	0	17,815	0	(17,815)
Dock & Slip Repairs & Maint.	27,243	0	(27,243)	(27,243)	0	0	0	0
Stormwater Systems	4,480	0	(4,480)	(4,480)	0	0	0	0
Total	<u>81,558</u>	<u>175,000</u>	<u>93,442</u>	<u>218,442</u>	<u>300,000</u>	<u>17,815</u>	<u>25,000</u>	<u>7,185</u>

Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Seven Months Ending Tuesday, April 30, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>April Current Actual</u>	<u>April Original Budget</u>	<u>Monthly Variance</u>
<u>OPERATIONS</u>								
Salaries - Operations	165,534	159,404	(6,130)	110,760	276,294	23,360	21,254	(2,106)
FICA Expense	12,181	12,195	14	8,956	21,137	1,743	1,626	(117)
Tenant Operations	10,442	17,500	7,058	19,558	30,000	0	2,500	2,500
Teeters-Monarch Eviction Costs	14,961	0	(14,961)	(14,961)	0	0	0	0
FP&L Land Lease	31,250	31,945	695	35,417	66,667	6,250	6,945	695
Miscellaneous	0	2,919	2,919	5,000	5,000	0	417	417
Uniforms	0	581	581	1,000	1,000	0	83	83
Telephone	753	1,169	416	1,247	2,000	107	167	60
Total	<u>235,121</u>	<u>225,713</u>	<u>(9,408)</u>	<u>166,977</u>	<u>402,098</u>	<u>31,460</u>	<u>32,992</u>	<u>1,532</u>
Total Operating Expenses	<u>6,857,009</u>	<u>7,183,463</u>	<u>326,454</u>	<u>5,741,306</u>	<u>12,598,315</u>	<u>1,038,783</u>	<u>1,002,463</u>	<u>(36,320)</u>

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Daniel Kirchman

Submitting Department: Finance

Item Type: Financial Statement

Agenda Section: CONSENT AGENDA

Subject:

Financial Statements for the month ended May 31, 2024 (FY24)

Suggested Action:

Motion to approve Financial Statements for the month ended May 31, 2024 (FY24).

Background:

Provided are the Financial Summary Flash Report and Charts; Statement of Net Position; Schedule of Revenues and Expenses – Actual and Budget; and Analysis of Expenses – (by category & department) – Actual and Budget by month and year to date, for the month ended May 31, 2024 (FY24).

The eight months ended May 31, 2024 (FY24):

Net Operating Revenues were approximately \$14.96M, an increase from the prior actual FY23 by approximately \$1.33M or 9.7% and the FY24 budget by \$213.5K, or 1.4%. This is primarily due to higher volumes of cargo tonnage, primarily asphalt, molasses, sugar and bulk cement, (wharfage and dockage revenues) and parking.

Net cruise line passengers and parking revenues were approximately \$3.11M, an increase of approximately \$211.4K versus prior FY23 or 7.3%, primarily due to parking moving from two-day to three-day, minimum, and a decrease of approximately \$271.4K or 8.0% versus FY24 budget. The FY24 YTD passenger counts were 256.4K versus the budgeted counts of 267.4K, a decrease of 11.0K or 4.1%. The FY24 passenger counts are budgeted at 409K/yr. or an average of 34.1K/mo. The peak cruise season runs from March through August, so the current decrease could be made up. The passenger count in May 2024 was up an additional \$9.6K versus the prior May in FY23. Due to adverse weather, the cruise line missed one sailing in December causing a loss of approximately 1.9K passengers or \$27.47K in cruise and parking revenue.

Cargo revenue was approximately \$7.64M, an increase of approximately \$917K or 13.6% versus prior FY23, and \$596K or 8.5% compared to the FY24 budget, primarily from asphalt, bulk cement, recyclable/scrap metal, molasses, sugar and minimum annual guarantees.

Rent revenue was \$4.21M an increase of \$197.2K or 4.9% to prior FY23, primarily due to increases from Tropical Shipping, Cemex (new appraisal) and additional space assignments. However, there is a slight decrease of \$110.6K or 2.6% compared to the FY24 budget, primarily from a canceled Haitian vehicle shipment operation and vacant Teeters property. However, the Teeters vacant lands will be available to a new or current tenant in the fourth quarter of FY24 and the Haitian cargo land is currently being utilized.

Operating Expenses are under budget (favorable) by approximately \$239.9K or 2.9% primarily due to lower salaries and benefits, from unhired/vacant positions, reduced property/liability insurance, repairs & maintenance, and trade development that offset increases in legal fees, water/sewer utilities usage, and contract security.

Operating Margin (YTD FY24), which is net operating revenues less direct operating expenses, is 46.8. Operating Margin is a key financial indicator as it illustrates efficiency in the Port's operation by matching direct expenditures to revenues generated. Management's goal is to achieve a constant operating efficiency in excess of 50% for FY24 and future years.

The Port's net income is approximately \$4.79M versus the budgeted amount of \$3.53M, a favorable increase of \$1.26M or 35.7% due primarily to operating revenue increases, and expense decreases as noted above.

Investment income earnings. Management continues to invest Port's excess cash in a U.S. Government backed money market mutual fund, which has netted a FY24 YTD budget increase in interest/dividend income of approximately \$464.8K as the Federal Reserve benchmark Fed Fund rate continues to stand at a range of 5.25% to 5.50%, as a result of a near historic series of past rate increases to control inflation. The FY24 budget interest/dividend income is \$700K. We are projecting over \$1.4M if the Feds maintain the current rates, and the Port is not required to use a significant amount of the investment reserves for the matching PIPD/FDOT grant projects and the R&R projects.

Financial Impact:

No

Financial Impact Details:

N/A

Additional Information Attached:

Yes

Action Taken:

Attachments:

[\(1\) Flash Report - FYTD 5-31-24](#)

[\(2\) Stmt. of Net Position @ 05-31-24](#)

[\(3\) Schedule of Revenues and Expenses @ 05-31-24](#)

[\(4\) Analysis of Expenses Summary Roll Up](#)

[\(5\) Analysis of Expenses - By Department](#)

PORT OF PALM BEACH
FLASH REPORT
May 31, 2024

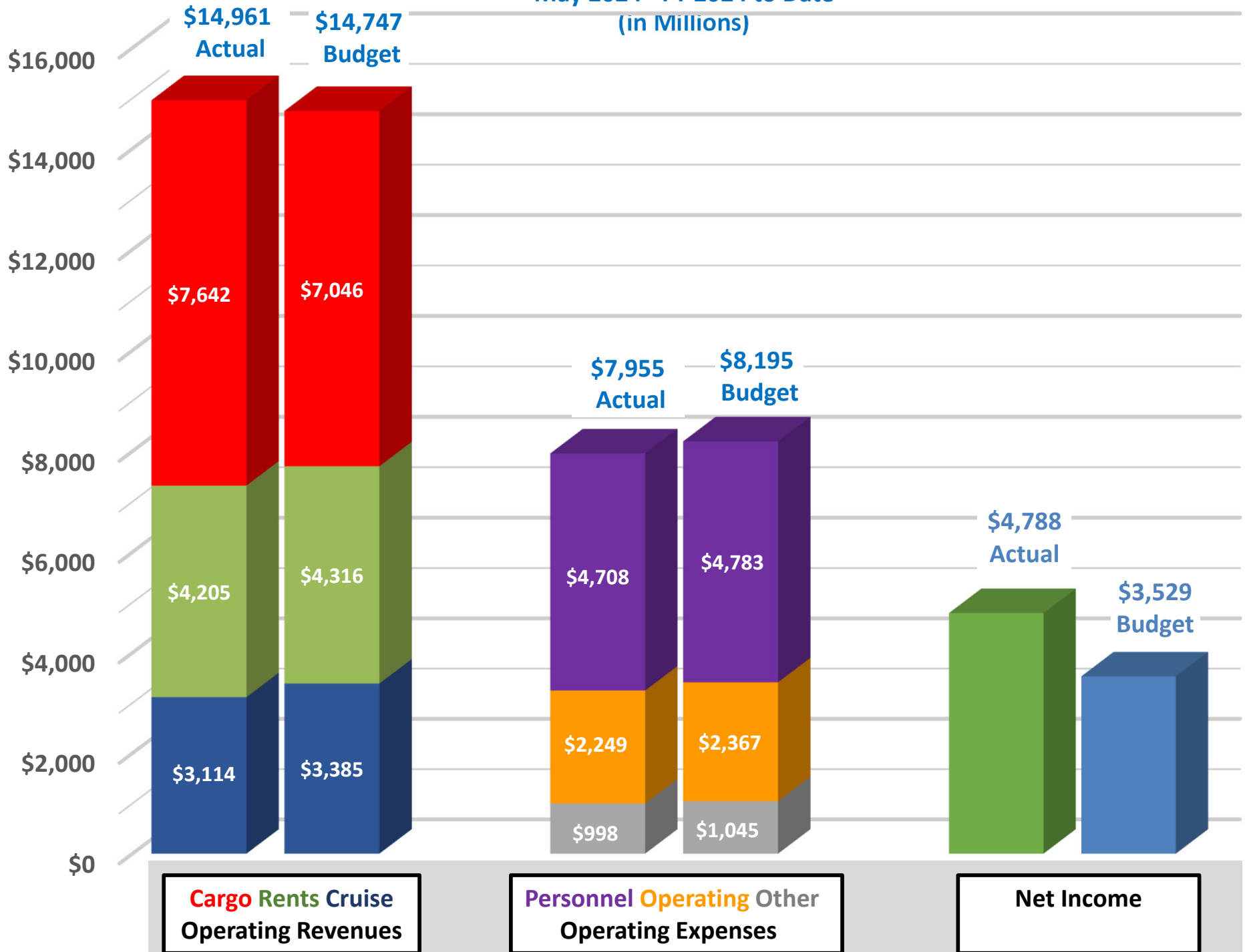
OPERATING STATISTICS – (in Thousands)			
FISCAL YEAR-TO-DATE			
Description	2024	2023	% Change
Container Tonnage	954.6	1,008.6	(5.4)%
All Other Tonnage	876.6	676.8	28.8%
Total Tonnage	1,831.2	1,685.4	8.7%
TEU's	170.7	185.4	(7.9)%
Vessels - actual #	965	981	(1.6)%
Rail Cars-actual #	9,004	9,974	(9.7)%
Cruise Passengers	256.4	262.8	(2.4)%
Cars Parked	31.0	33.1	(6.3)%

CASH LIQUIDITY – (in Millions)			
As of May 31, 2024			
Funds	FY 24	FY 23	Change
Unrestricted	\$18.8	\$15.0	\$3.8
Board Designated	\$15.6	\$15.4	\$0.2
Bond & Other Restricted	\$9.2	\$8.2	\$1.0
Total Funds	\$43.6	\$38.6	\$5.0
Days Cash Coverage *	816	768	48

MARAD PIDP & FDOT/FDOC CAPITAL PROGRAMS CASH REQUIRED (in Millions)		
As of May 31, 2024		
	Total	Port Funds
Total Capital Projects	\$48.8	\$18.1
Expended To Date	\$ 7.9	\$3.2
Balance Remaining	\$40.9	\$14.9

* Based on operating budget expenses to unrestricted and Board designated funds.

PORT OF PALM BEACH
FLASH REPORT
May 2024 - FY 2024 to Date
(in Millions)



Port of Palm Beach District
Statement of Net Position
May 31, 2024
(Unaudited)

ASSETS

Current Assets:

Cash and cash equivalents	\$ 34,400,009
Accounts receivable (net of allowance for uncollectables)	1,169,466
Future leases receivable	4,774,221
Grants receivable	1,126,059
Prepaid items	516,753
Dividends and interest receivable	93,771
Restricted assets:	
Cash and cash equivalents	9,217,009
Accounts Receivable - reimbursed expenses	4,523
Total Current Assets	<u>51,301,811</u>

Noncurrent Assets:

Future leases receivable	49,549,710
Right to use leased office equipment (net of amortization)	41,825
Total Other Noncurrent Assets	<u>49,591,535</u>

Capital Assets:

Land	29,414,231
Building and improvements	55,789,644
Slips and improvements	62,846,067
Other improvements	42,919,406
Wharf and loading ramps	13,878,765
Autos and trucks	483,777
Furniture and fixtures	272,892
Machinery and equipment	2,954,024
Computer equipment	893,882
Construction in progress	9,438,018
Less: Accumulated Depreciation	(93,539,475)
Total Capital Assets (net of accumulated depreciation)	<u>125,351,231</u>
Total Noncurrent Assets	<u>174,942,766</u>
Total Assets	<u>\$ 226,244,577</u>

DEFERRED OUTFLOWS OF RESOURCES

Deferred outflows of resources:

Pension related items	1,578,659
Deferred loss on bond refunding, net	15,192
Total Deferred Outflows of Resources	<u>\$ 1,593,851</u>

Port of Palm Beach District
Statement of Net Position
May 31, 2024
(Unaudited)
LIABILITIES

Current Liabilities:

Accounts payable and accrued expenses	\$ 1,613,945
Current portion of lease payable - office equipment	10,265
Unearned revenue	216,243
Compensated absences payable - short-term	388,685
Payable from restricted assets:	
Security deposits	630,000
Accounts payable and accrued expenses	63,221
Contracts payable	20,832
Accrued revenue bonds interest payable	416,706
Current portion of capital appreciation revenue bond interest payable	1,247,496
Current portion of revenue bond payable	2,322,781
Total Current Liabilities	6,930,174

Noncurrent Liabilities:

Lease payable - office equipment	\$ 31,561
Compensated absences payable - long-term	388,685
Other post-employment benefits	209,846
Net pension liability	6,109,213
Restricted capital appreciation revenue bond interest payable	5,590,941
Revenue bonds payable (less unamortized bond discount and current portion)	2,456,439
Total Noncurrent Liabilities	14,786,685
Total Liabilities	21,716,859

DEFERRED INFLOWS OF RESOURCES

Deferred inflows of resources:

Future leases	54,418,919
Pension related items	205,892
Total Deferred Inflows of Resources	\$ 54,624,811

NET POSITION

Net Investment in capital assets	120,566,371
Restricted for renewal and replacement	1,838,947
Restricted for business development	911,429
Unrestricted	28,180,011
Total Net Position	\$ 151,496,758

Port of Palm Beach District
(Unaudited)
Schedule of Revenues and Expenses - Actual and Budget
For the Month and Eight Months Ending Friday, May 31, 2024

	Actual May 2024	Current Actual FY 2024 YTD	Prior Actual FY 2023 YTD	\$ Variance Over (Under) to Prior Year	Original Budget FY 2024 YTD	\$ Variance Over (Under) Current Actual to Budget YTD
Operating Revenues:						
Wharfage	322,290	2,869,793	2,581,663	288,130	2,942,296	(72,503)
Dockage	200,323	2,201,628	1,760,312	441,316	1,776,144	425,484
Parking	176,419	1,242,285	919,328	322,957	1,378,657	(136,372)
Passengers - Cruise Lines	649,466	4,731,692	4,774,963	(43,271)	5,006,355	(274,663)
Storage	12,848	115,473	169,771	(54,298)	90,344	25,129
Water	8,665	94,610	(17,933)	112,543	68,930	25,680
Line Handling	11,880	99,140	88,443	10,697	102,768	(3,628)
Switching	79,238	483,486	499,725	(16,239)	506,754	(23,268)
Licenses and Permits	2,500	145,300	152,000	(6,700)	145,300	0
Vessel Bunkers	13,039	85,768	76,705	9,063	77,716	8,052
Cargo Terminal Fee	72,707	615,228	582,230	32,998	605,489	9,739
Security Fees - Cargo	56,265	473,805	450,509	23,296	457,548	16,257
Special Detail Security Fees	10,633	189,362	136,524	52,838	78,851	110,511
Identification Badging	930	7,290	7,140	150	4,662	2,628
Harbor Master Fee	18,540	145,440	141,744	3,696	146,907	(1,467)
Rent	526,136	4,205,147	4,007,954	197,193	4,315,702	(110,555)
Miscellaneous Income	9,580	115,663	95,280	20,383	42,785	72,878
Total Operating Revenues	2,171,459	17,821,110	16,426,358	1,394,752	17,747,208	73,902
Less: Direct Marketing Support	472,469	2,860,306	2,791,982	68,324	2,999,918	(139,612)
Net Operating Revenues	1,698,990	14,960,804	13,634,376	1,326,428	14,747,290	213,514
Operating Expenses:						
Administrative and HR	103,976	771,403	651,917	119,486	782,357	(10,954)
Office - Finance and IT	80,580	758,094	767,852	(9,758)	896,449	(138,355)
Engineering	9,300	37,433	11,412	26,021	37,433	0
Consultant	4,000	32,045	32,045	0	33,360	(1,315)
Legal	18,942	111,790	165,314	(53,524)	66,680	45,110
General Maintenance	213,118	1,565,358	1,246,744	318,614	1,596,195	(30,837)
Railroad	24,927	205,470	113,559	91,911	200,323	5,147
Operations	31,462	266,584	409,176	(142,592)	258,704	7,880
General Expense	290,865	1,785,865	1,508,866	276,999	1,740,023	45,842
Security	170,573	1,370,302	1,259,749	110,553	1,285,452	84,850
Business Development	55,413	476,868	467,419	9,449	531,892	(55,024)
Cruise Terminal	25,730	175,247	192,274	(17,027)	233,336	(58,089)
Maritime Office Complex	58,835	255,376	234,229	21,147	255,332	44
Southgate Complex	4,736	56,073	65,212	(9,139)	77,540	(21,467)
Renewal and Replacement	5,730	87,288	135,208	(47,920)	200,000	(112,712)
Total Operating Expenses	1,098,187	7,955,196	7,260,976	694,220	8,195,076	(239,880)
Oper. Income Before Depr & Amort	600,803	7,005,608	6,373,400	632,208	6,552,214	453,394
Less: Depreciation Expense	346,242	2,784,049	2,892,104	(108,055)	3,000,000	(215,951)
Less: Amortization Expense	0	0	4,335	(4,335)	53,336	(53,336)
Operating Income (Loss)	254,561	4,221,559	3,476,961	744,598	3,498,878	722,681
Non-Oper. Revenues (Expenses):						
Interest Income	128,436	944,846	678,009	266,837	480,000	464,846
Insurance Recoveries	0	60,753	7,256	53,497	0	60,753
Grant Revenue	13,046	13,046	0	13,046	0	13,046
Gain or (Loss) on Disposal of Assets	0	0	100	(100)	0	0
Feasibility Study	0	0	0	0	0	0
Grant Expenses	0	(26,299)	(25,000)	(1,299)	(24,523)	(1,776)
Interest Expense	(53,195)	(425,559)	(530,334)	104,775	(425,560)	1
Total Non-Oper. Revenue (Expenses)	88,287	566,787	130,031	436,756	29,917	536,870
Income (Loss) before contributions	342,848	4,788,346	3,606,992	1,181,354	3,528,795	1,259,551
Capital Contributions	5,419	1,340,532	647,408	693,124		
Change in Net Position	348,267	6,128,878	4,254,400	1,874,478		

Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Eight Months Ending Friday, May 31, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>May Current Actual</u>	<u>May Original Budget</u>	<u>Monthly Variance</u>
<u>SALARIES & BENEFITS:</u>								
Salaries & Wages	2,920,498	3,112,179	191,681	1,838,065	4,758,563	379,385	366,445	(12,940)
Overtime	188,753	140,580	(48,173)	26,247	215,000	20,018	16,539	(3,479)
F.I.C.A. Taxes	227,724	248,778	21,054	152,753	380,477	29,843	29,268	(575)
Unemployment	0	0	0	2,000	2,000	0	0	0
Health and Life Insurance	643,161	773,496	130,335	517,077	1,160,238	80,268	96,687	16,419
Florida Retirement Benefits	728,305	507,483	(220,822)	47,121	775,426	147,003	59,885	(87,118)
	4,708,441	4,782,516	74,075	2,583,263	7,291,704	656,517	568,824	(87,693)

SERVICES & SUPPLIES:

Property & Liability Insurance	377,825	417,336	39,511	248,175	626,000	46,779	52,167	5,388
Contingency Claims & Settlements	0	0	0	10,000	10,000	0	0	0
Tenant Property Taxes	2,624	5,000	2,376	2,376	5,000	0	0	0
Legal Fees	111,790	66,680	(45,110)	(11,790)	100,000	18,942	8,335	(10,607)
Audit & Accounting Fees	58,650	58,150	(500)	19,850	78,500	20,500	20,000	(500)
Consultants	32,045	33,360	1,315	17,955	50,000	4,000	4,170	170
Engineering Fees	37,433	37,433	0	73,567	111,000	9,300	9,300	0
Trustee Fees For Bond Issues	1,275	1,000	(275)	6,225	7,500	0	0	0
Bad Debt Expense	0	0	0	25,000	25,000	0	0	0
Drug-Free Workplace	442	1,336	894	1,558	2,000	0	167	167

Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Eight Months Ending Friday, May 31, 2024

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>May Current Actual</u>	<u>May Original Budget</u>	<u>Monthly Variance</u>
Uniforms	13,891	12,664	(1,227)	5,109	19,000	1,759	1,583	(176)
Equipment Costs & Fuel	100,181	100,000	(181)	49,819	150,000	10,304	12,500	2,196
Buildings & Grounds Expenses	386,356	421,676	35,320	253,644	640,000	89,078	52,710	(36,368)
Trash Removal	51,567	46,000	(5,567)	17,433	69,000	2,126	5,750	3,624
Railroad Expense	27,008	16,664	(10,344)	(2,008)	25,000	532	2,083	1,551
Locomotive Expense	37,543	41,668	4,125	47,457	85,000	4,051	4,584	533
Employee Development & Training	10,804	16,000	5,196	14,196	25,000	1,517	2,000	483
Office Expenses	39,039	43,536	4,497	26,261	65,300	2,340	5,442	3,102
Information Technology	148,935	149,344	409	75,065	224,000	15,444	18,668	3,224
Contract Security	549,788	501,428	(48,360)	202,356	752,144	68,754	62,678	(6,076)
Other Security Expense	53,349	73,328	19,979	56,651	110,000	12,557	9,166	(3,391)
TWIC & ID Badging	1,784	5,336	3,552	6,216	8,000	0	667	667
Tenant Operating Costs	62,903	58,889	(4,014)	33,764	96,667	6,250	9,445	3,195
	2,105,232	2,106,828	1,596	1,178,879	3,284,111	314,233	281,415	(32,818)

BUSINESS DEVELOPMENT:

Registration & Training Fees	6,237	8,873	2,636	18,763	25,000	700	417	(283)
Community Affairs	28,355	29,195	840	16,645	45,000	250	2,750	2,500
Travel Expenses - Staff	14,787	20,000	5,213	15,213	30,000	3,305	2,500	(805)
Travel Expenses - Board	1,468	1,468	0	38,532	40,000	0	0	0

**Port of Palm Beach District
Analysis of Expenses - Summary Roll-Up
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
Trade Development	24,747	46,672	21,925	58,253	83,000	4,332	5,834	1,502
Dues & Subscriptions	54,758	56,656	1,898	30,242	85,000	5,541	7,082	1,541
Marketing	31,837	26,672	(5,165)	8,163	40,000	1,480	3,334	1,854
Website & Other	9,145	10,336	1,191	6,355	15,500	1,188	1,292	104
	171,334	199,872	28,538	192,166	363,500	16,796	23,209	6,413

UTILITY SERVICES:

Water & Sewer	517,262	449,328	(67,934)	156,738	674,000	59,133	56,166	(2,967)
Electricity	263,059	330,000	66,941	231,941	495,000	31,692	41,250	9,558
Telephone Expense	59,137	72,664	13,527	49,863	109,000	7,119	9,083	1,964
	839,458	851,992	12,534	438,542	1,278,000	97,944	106,499	8,555

RENEWAL & REPLACEMENT:

Renewal & Replacement Exp.	87,288	200,000	112,712	212,712	300,000	5,730	25,000	19,270
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OTHER EXPENSES:

Miscellaneous Expenses	43,442	53,868	10,426	37,558	81,000	6,967	6,666	(301)
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**TOTAL OPERATING
EXPENSES**

7,955,195	8,195,076	239,881	4,643,120	12,598,315	1,098,187	1,011,613	(86,574)
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**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>FINANCE & I.T.</u>								
Salaries	490,266	610,215	119,949	443,006	933,272	55,243	71,790	16,547
F.I.C.A. Expense	36,753	46,682	9,929	34,642	71,395	4,143	5,492	1,349
Telephone	12,914	20,000	7,086	17,086	30,000	(402)	2,500	2,902
Computer Training/Consulting	21,500	33,664	12,164	29,000	50,500	1,188	4,208	3,020
Computer Maintenance	114,687	99,000	(15,687)	33,813	148,500	12,897	12,375	(522)
Postage	757	3,200	2,443	4,043	4,800	239	400	161
Office Maintenance	11,717	8,336	(3,381)	783	12,500	1,185	1,042	(143)
Records Storage	3,884	3,336	(548)	1,116	5,000	479	417	(62)
Computer Software & Supplies	12,748	16,680	3,932	12,252	25,000	1,359	2,085	726
Printing	5,901	6,664	763	4,099	10,000	171	833	662
Public Notice Publication	3,517	10,000	6,483	11,483	15,000	0	1,250	1,250
Miscellaneous - Office	30,186	26,672	(3,514)	9,814	40,000	3,812	3,334	(478)
Office Supplies	13,263	12,000	(1,263)	4,737	18,000	266	1,500	1,234
Total	758,093	896,449	138,356	605,874	1,363,967	80,580	107,226	26,646

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>GENERAL MAINTENANCE</u>								
Salaries	594,809	684,181	89,372	451,579	1,046,388	89,217	80,492	(8,725)
Overtime	27,054	9,809	(17,245)	(12,054)	15,000	3,273	1,154	(2,119)
Overtime - Line Handling	20,380	19,617	(763)	9,620	30,000	3,259	2,308	(951)
F.I.C.A. Expense	47,680	54,588	6,908	35,811	83,491	7,176	6,422	(754)
Telephone	10,209	16,664	6,455	14,791	25,000	1,552	2,083	531
Water	468,276	400,000	(68,276)	131,724	600,000	52,726	50,000	(2,726)
Water - Maintenance Office	3,248	2,664	(584)	752	4,000	690	333	(357)
Stormwater Assessment	45,738	46,664	926	24,262	70,000	5,717	5,833	116
Electricity	93,936	113,336	19,400	76,064	170,000	11,083	14,167	3,084
Equipment Rental	23,534	13,336	(10,198)	(3,534)	20,000	3,168	1,667	(1,501)
Generator Supplies	1,460	16,664	15,204	23,540	25,000	775	2,083	1,308
Building & Grounds	103,315	100,000	(3,315)	46,685	150,000	20,667	12,500	(8,167)
Trash Removal	10,418	10,000	(418)	4,582	15,000	0	1,250	1,250
Uniforms	6,849	5,336	(1,513)	1,151	8,000	1,552	667	(885)
Gas & Oil	33,873	36,664	2,791	21,127	55,000	4,134	4,583	449
Supplies	33,265	33,336	71	16,735	50,000	5,903	4,167	(1,736)
Equipment Repair	41,314	33,336	(7,978)	8,686	50,000	2,227	4,167	1,940
Total	1,565,358	1,596,195	30,837	851,521	2,416,879	213,119	193,876	(19,243)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>SECURITY</u>								
Salaries	589,672	548,565	(41,107)	249,312	838,984	72,501	64,537	(7,964)
Overtime	105,854	85,000	(20,854)	24,146	130,000	8,175	10,000	1,825
F.I.C.A. Expense	51,391	48,467	(2,924)	22,736	74,127	5,980	5,702	(278)
Subscriptions	11,612	26,664	15,052	28,388	40,000	1,074	3,333	2,259
Security Equipment Repairs	27,501	26,664	(837)	12,499	40,000	9,309	3,333	(5,976)
Telephone	7,689	6,664	(1,025)	2,311	10,000	1,156	833	(323)
Uniforms	7,042	6,664	(378)	2,958	10,000	207	833	626
Identification Badging	1,784	5,336	3,552	6,216	8,000	0	667	667
Riviera Beach Police Presence	55,659	46,664	(8,995)	14,341	70,000	7,809	5,833	(1,976)
Contract Security - Cargo & TWIC	37,774	40,000	2,226	22,226	60,000	4,444	5,000	556
Miscellaneous - Security	3,733	10,000	6,267	11,267	15,000	1,243	1,250	7
Contract Security - Cruise	420,935	346,668	(74,267)	99,065	520,000	52,189	43,333	(8,856)
Contract Security - Parking	35,420	68,096	32,676	66,724	102,144	4,312	8,512	4,200
Radio Maintenance	14,236	20,000	5,764	15,764	30,000	2,174	2,500	326
Total	1,370,302	1,285,452	(84,850)	577,953	1,948,255	170,573	155,666	(14,907)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>RAILROAD</u>								
Salaries	88,992	99,552	10,560	63,262	152,254	11,845	11,712	(133)
Overtime	35,465	26,154	(9,311)	4,535	40,000	5,311	3,077	(2,234)
F.I.C.A. Expense	9,160	9,621	461	5,547	14,707	1,285	1,132	(153)
Locomotive Rental	0	0	0	20,000	20,000	0	0	0
Locomotive Fuel & Oil	24,242	23,332	(910)	10,758	35,000	4,051	2,917	(1,134)
Track R&M Exp.	27,008	16,664	(10,344)	(2,008)	25,000	532	2,083	1,551
Locomotive Inspections	2,481	5,000	2,519	7,519	10,000	0	0	0
Locomotive R&M Exp.	10,820	13,336	2,516	9,180	20,000	0	1,667	1,667
Miscellaneous	7,300	6,664	(636)	2,700	10,000	1,903	833	(1,070)
Total	205,468	200,323	(5,145)	121,493	326,961	24,927	23,421	(1,506)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>May Current Actual</u>	<u>May Original Budget</u>	<u>Monthly Variance</u>
<u>BUSINESS DEVELOPMENT</u>								
Salaries	247,506	262,191	14,685	153,492	400,998	30,472	30,846	374
Florida Retirement System	42,927	46,418	3,491	28,064	70,991	5,210	5,461	251
F.I.C.A. Expense	17,770	20,059	2,289	12,906	30,676	2,287	2,360	73
Miscellaneous	(57)	3,336	3,393	5,057	5,000	0	417	417
Website	9,145	10,000	855	5,855	15,000	1,188	1,250	62
Telephone Expense	1,354	3,336	1,982	3,646	5,000	649	417	(232)
Promotion	13,929	10,000	(3,929)	1,071	15,000	79	1,250	1,171
Trade Development	13,935	33,336	19,401	36,065	50,000	563	4,167	3,604
Trade Development - Dining	10,812	13,336	2,524	9,188	20,000	3,769	1,667	(2,102)
Trade Missions	0	0	0	3,000	3,000	0	0	0
Travel Expenses	14,787	20,000	5,213	15,213	30,000	3,305	2,500	(805)
Travel Expenses - Ciklin	0	0	0	8,000	8,000	0	0	0
Travel Expenses - Richards	644	644	0	7,356	8,000	0	0	0
Travel Expenses - Enright	0	0	0	8,000	8,000	0	0	0
Travel Expenses - Poole	824	824	0	7,176	8,000	0	0	0
Travel Expenses - Dass	0	0	0	8,000	8,000	0	0	0
Community Relations	19,080	20,000	920	10,920	30,000	0	2,500	2,500
Postage & Shipping	0	336	336	500	500	0	42	42
Trade Development - Sponsorships	0	0	0	10,000	10,000	0	0	0

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
Registration Fees	5,587	5,537	(50)	14,413	20,000	50	0	(50)
Membership Dues	43,845	43,336	(509)	21,155	65,000	4,763	5,417	654
Training	650	3,336	2,686	4,350	5,000	650	417	(233)
Subscriptions	6,948	10,000	3,052	8,052	15,000	778	1,250	472
Advertising	6,000	13,336	7,336	14,000	20,000	0	1,667	1,667
Publications	11,908	3,336	(8,572)	(6,908)	5,000	1,401	417	(984)
Community Grants - Poole	2,390	2,390	0	610	3,000	0	0	0
Community Grants - Dass	1,285	1,285	0	1,715	3,000	250	250	0
Community Grants - Ciklin	800	900	100	2,200	3,000	0	0	0
Community Grants - Richards	1,650	1,650	0	1,350	3,000	0	0	0
Community Grants -Enright	3,150	2,970	(180)	(150)	3,000	0	0	0
Total	476,869	531,892	55,023	394,296	871,165	55,414	62,295	6,881

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>May Current Actual</u>	<u>May Original Budget</u>	<u>Monthly Variance</u>
<u>ADMIN. & H.R.</u>								
Salaries - Commissioners	41,667	41,667	0	20,833	62,500	5,208	5,208	0
Salaries - Exec. Director & Staff	678,691	685,150	6,459	369,182	1,047,873	91,539	80,606	(10,933)
FICA Expense	51,045	55,540	4,495	33,899	84,944	7,229	6,534	(695)
Total	<u>771,403</u>	<u>782,357</u>	<u>10,954</u>	<u>423,914</u>	<u>1,195,317</u>	<u>103,976</u>	<u>92,348</u>	<u>(11,628)</u>

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

LEGAL

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>May Current Actual</u>	<u>May Original Budget</u>	<u>Monthly Variance</u>
Fees and Expenses	111,790	66,680	(45,110)	(11,790)	100,000	18,942	8,335	(10,607)
Total	111,790	66,680	(45,110)	(11,790)	100,000	18,942	8,335	(10,607)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>ENGINEERING</u>								
Fees and Expenses	37,433	37,433	0	73,567	111,000	9,300	9,300	0
Total	37,433	37,433	0	73,567	111,000	9,300	9,300	0

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>May Current Actual</u>	<u>May Original Budget</u>	<u>Monthly Variance</u>
<u>CONSULTING</u>								
Consultants - Governmental	32,045	33,360	1,315	17,955	50,000	4,000	4,170	170
Total	32,045	33,360	1,315	17,955	50,000	4,000	4,170	170

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>SOUTHGATE COMPLEX</u>								
Buildings & Grounds	10,109	20,000	9,891	19,891	30,000	425	2,500	2,075
Janitorial Services & Supplies	1,913	4,000	2,087	4,087	6,000	27	500	473
Miscellaneous	540	540	0	460	1,000	0	0	0
Electric	31,051	40,000	8,949	28,949	60,000	3,713	5,000	1,287
Telephone	1,985	4,664	2,679	5,015	7,000	252	583	331
Trash Removal	7,321	6,000	(1,321)	1,679	9,000	318	750	432
HVAC Repairs & Maint.	3,154	2,336	(818)	346	3,500	0	292	292
Total	56,073	77,540	21,467	60,427	116,500	4,735	9,625	4,890

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>GENERAL EXPENSE</u>								
Audit & Accounting Services	58,650	58,150	(500)	19,850	78,500	20,500	20,000	(500)
Bad Debt Expense	0	0	0	25,000	25,000	0	0	0
Unemployment Compensation	0	0	0	2,000	2,000	0	0	0
Property & Liability Insurance	377,825	417,336	39,511	248,175	626,000	46,779	52,167	5,388
Group Health / Dental / Vision	619,796	746,824	127,028	500,437	1,120,233	77,327	93,353	16,026
Employee Basic Life Insurance	11,835	13,168	1,333	7,920	19,755	1,499	1,646	147
Employee S/Term Disability Ins.	11,531	13,504	1,973	8,719	20,250	1,442	1,688	246
Florida Retirement System	685,378	461,065	(224,313)	19,057	704,435	141,793	54,424	(87,369)
Trustee Fees For Bonds	1,275	1,000	(275)	6,225	7,500	0	0	0
Drug-Free Workplace	442	1,336	894	1,558	2,000	0	167	167
Contingency Claims & Settlements	0	0	0	10,000	10,000	0	0	0
Membership Dues	3,965	3,320	(645)	1,035	5,000	0	415	415
Training	10,804	16,000	5,196	14,196	25,000	1,517	2,000	483
Ad Valorem Taxes	2,624	5,000	2,376	2,376	5,000	0	0	0
Miscellaneous	1,740	3,320	1,580	3,260	5,000	9	415	406
Total	1,785,865	1,740,023	(45,842)	869,808	2,655,673	290,866	226,275	(64,591)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>CRUISE TERMINAL</u>								
Building & Grounds	42,191	53,336	11,145	37,809	80,000	5,280	6,667	1,387
Electric	32,946	46,664	13,718	37,054	70,000	3,793	5,833	2,040
Electric - Chiller Plant	25,811	33,336	7,525	24,189	50,000	3,346	4,167	821
Telephone	7,755	6,000	(1,755)	1,245	9,000	1,272	750	(522)
Telephone - Elevator	5,170	4,000	(1,170)	830	6,000	848	500	(348)
HVAC Repairs & Maintenance	16,296	23,336	7,040	18,704	35,000	1,672	2,917	1,245
Janitorial Services & Supplies	45,078	66,664	21,586	54,922	100,000	9,518	8,333	(1,185)
Window Cleaning	0	0	0	3,500	3,500	0	0	0
Total	175,247	233,336	58,089	178,253	353,500	25,729	29,167	3,438

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	Current Actual FY 2024 YTD	Original Budget FY 2024 YTD	YTD Variance	Remaining Original Budget	Total Original Budget	May Current Actual	May Original Budget	Monthly Variance
<u>MARITIME OFFICE COMPLEX</u>								
Building & Grounds	81,001	53,332	(27,669)	(1,001)	80,000	37,765	6,667	(31,098)
Trash Removal	33,828	30,000	(3,828)	11,172	45,000	1,808	3,750	1,942
Electricity	40,599	50,000	9,401	34,401	75,000	4,738	6,250	1,512
Electric - Chiller Plant	38,716	46,664	7,948	31,284	70,000	5,019	5,833	814
Telephone	5,936	6,000	64	3,064	9,000	835	750	(85)
Telephone - Elevator	5,263	4,000	(1,263)	737	6,000	848	500	(348)
HVAC Repairs & Maintenance	32,178	33,336	1,158	17,822	50,000	4,117	4,167	50
Janitorial Services & Supplies	17,855	32,000	14,145	30,145	48,000	3,704	4,000	296
Window Cleaning	0	0	0	4,000	4,000	0	0	0
Total	255,376	255,332	(44)	131,624	387,000	58,834	31,917	(26,917)

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>May Current Actual</u>	<u>May Original Budget</u>	<u>Monthly Variance</u>
<u>RENEWAL AND REPLACEMENT</u>								
Renewal & Replacement Expenses	0	200,000	200,000	300,000	300,000	0	25,000	25,000
Communication Equipment Expense	3,990	0	(3,990)	(3,990)	0	0	0	0
Locomotive Repairs & Maint.	10,818	0	(10,818)	(10,818)	0	0	0	0
Railroad Trackage Repairs & Maint.	14,967	0	(14,967)	(14,967)	0	0	0	0
Office Furniture/Equip. Replacement - Expenses	512	0	(512)	(512)	0	0	0	0
Computer Systems - non-capital	1,733	0	(1,733)	(1,733)	0	0	0	0
Cruise Terminal - Buildings & Grounds	17,815	0	(17,815)	(17,815)	0	0	0	0
Dock & Slip Repairs & Maint.	32,973	0	(32,973)	(32,973)	0	5,730	0	(5,730)
Stormwater Systems	4,480	0	(4,480)	(4,480)	0	0	0	0
Total	87,288	200,000	112,712	212,712	300,000	5,730	25,000	19,270

**Port of Palm Beach District
Analysis of Expenses - By Department
For the Month and Eight Months Ending Friday, May 31, 2024**

	<u>Current Actual FY 2024 YTD</u>	<u>Original Budget FY 2024 YTD</u>	<u>YTD Variance</u>	<u>Remaining Original Budget</u>	<u>Total Original Budget</u>	<u>May Current Actual</u>	<u>May Original Budget</u>	<u>Monthly Variance</u>
<u>OPERATIONS</u>								
Salaries - Operations	188,895	180,658	(8,237)	87,399	276,294	23,360	21,254	(2,106)
FICA Expense	13,925	13,821	(104)	7,212	21,137	1,743	1,626	(117)
Tenant Operations	10,442	20,000	9,558	19,558	30,000	0	2,500	2,500
Teeters-Monarch Eviction Costs	14,961	0	(14,961)	(14,961)	0	0	0	0
FP&L Land Lease	37,500	38,889	1,389	29,167	66,667	6,250	6,945	695
Miscellaneous	0	3,336	3,336	5,000	5,000	0	417	417
Uniforms	0	664	664	1,000	1,000	0	83	83
Telephone	862	1,336	474	1,138	2,000	109	167	58
Total	<u>266,585</u>	<u>258,704</u>	<u>(7,881)</u>	<u>135,513</u>	<u>402,098</u>	<u>31,462</u>	<u>32,992</u>	<u>1,530</u>
Total Operating Expenses	<u>7,955,195</u>	<u>8,195,076</u>	<u>239,881</u>	<u>4,643,120</u>	<u>12,598,315</u>	<u>1,098,187</u>	<u>1,011,613</u>	<u>(86,574)</u>

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Daniel Kirchman

Submitting Department: Finance

Item Type: Financial Report

Agenda Section: CONSENT AGENDA

Subject:

Financial/Operation Performance Reports for the Month ended April 30, 2024 (FY24)

Suggested Action:

Motion to approve the Cargo Operation Reports and Customer Performance Summary for the month ended April 2024 (FY24).

Background:

Provided are Operation Performance charts and reports relating to Cargo Tonnage, TEU, Rail, Vessel, and Cruise Passengers by customer for the month ended April 30, 2024 (FY24 YTD), prior FY23 and FY24 Budget. The Operation Performance Reports were updated as part of management's continuous improvement efforts and to provide greater clarity on the performance of the Port's operation.

For the seven months ended April 30, 2024 (FY24 YTD), the All-Cargo Tonnage Report reflects the following:

Total Margaritaville at Sea cruise passengers of 221.1K, which is approximately 15.9K less passengers when compared to prior FY23 and 15.0K less passenger versus the FY24 budget. However, due to adverse weather the cruise line missed one sailing in December 2023 which resulted in the loss of approximately 1.9K passengers. Cruise passengers for the FY24 Budget are projected at 409,000 or 34,083 per month. The peak season runs from March through August. The finance staff anticipates that the FY24 budget projection will meet this barring any unforeseen circumstances.

Cargo tonnage was 1,607.7M tons and was favorable to prior FY23 YTD by approximately 7.8%, and 0.7% to FY24 YTD budget. Increases in break-bulk (bagged cement & yachts), asphalt, bulk cement, molasses and sugar offset decreases in container tonnage and recyclable/scrap metal.

TEU's were 146.2K and had a decrease of approximately 9.2% to prior FY23 and 10.0% to FY24 YTD budget.

Currently and for the next few months, the Port will face some challenges as there are draft restrictions in the channel due to significant shoaling; therefore, cargo tonnage and operating revenue reductions are probable. The USACOE maintenance dredging started in May 2024 and was completed by the second week of June 2024.

Rail cars were 7.6K and decreased by approximately 13% to 14% to prior FY23 YTD and FY24 YTD budget. This may be due to FEC increasing their rates and changing the schedule of the inbound cargo in Jacksonville to an earlier deadline, that's if it is not met, would require TEU's to be trucked down and the new ability to double stack the reefer TEU's on a single rail car. Tropical Shipping, the primary rail user, indicated that the rail volume decline was due to shortages of equipment coming back from the Caribbean Islands and the removal of the Monday train from their schedule.

Financial Impact:

No

Financial Impact Details:

N/A

Additional Information Attached:

Yes

Action Taken:**Attachments:**

(1) [Cargo Performance Summary - April 2024](#)

(2) [All Cargo Tonnage Detail - April 2024](#)

(3) [Cruise Passenger Count Analysis](#)

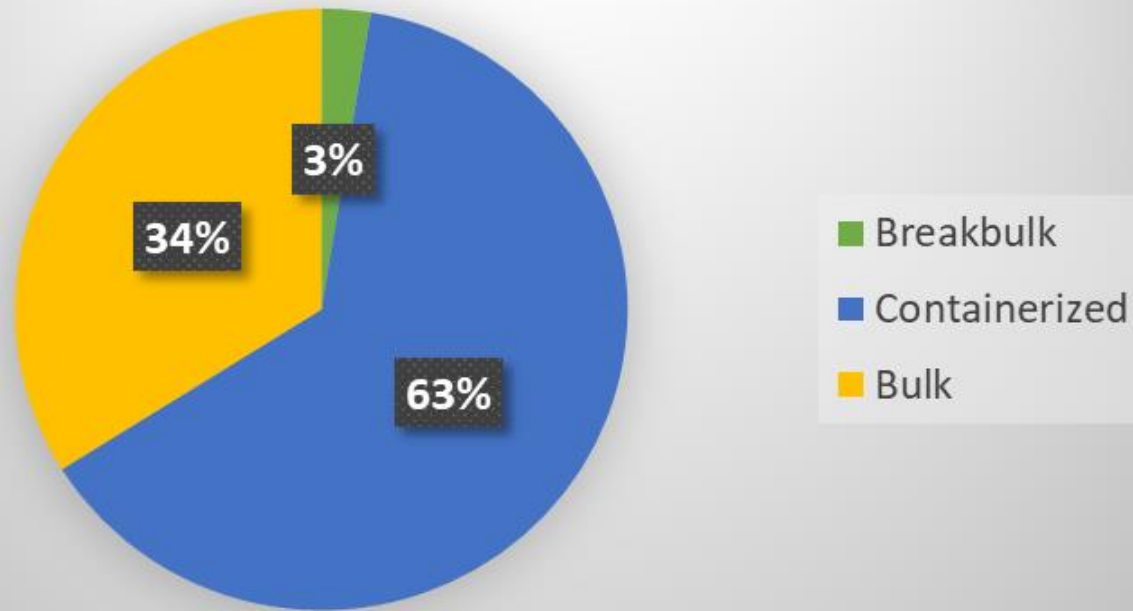
(4) [Customer Performance Summary](#)

PORT OF PALM BEACH CARGO PERFORMANCE

For month ending April 30, 2024

CURRENT MONTH				MONTH VARIANCE			YEAR-TO-DATE			YTD VARIANCE	
	Actual	Prior Year Actual	FY24 Budget	Prior Year Actual	FY24 Budget		Actual	Prior Year Actual	FY24 Budget	Prior Year Actual	FY24 Budget
TOTAL CARGO TONS	186,166	207,772	195,573	-10.40%	-4.81%		1,607,651	1,491,264	1,597,087	7.80%	0.66%
TOTAL TEUs	22,536	22,292	22,474	1.09%	0.28%		146,224	161,068	162,426	-9.22%	-9.98%
RAIL CARS	1,100	1,176	1,172	-6.46%	-6.14%		7,622	8,808	8,878	-13.47%	-14.15%
VESSEL CALLS	127	128	106	-0.78%	19.81%		840	848	746	-0.94%	12.60%
PASSENGERS	31,100	37,406	36,755	-16.86%	-15.39%		221,093	237,006	236,130	-6.71%	-6.37%

April 2024 Cargo Performance

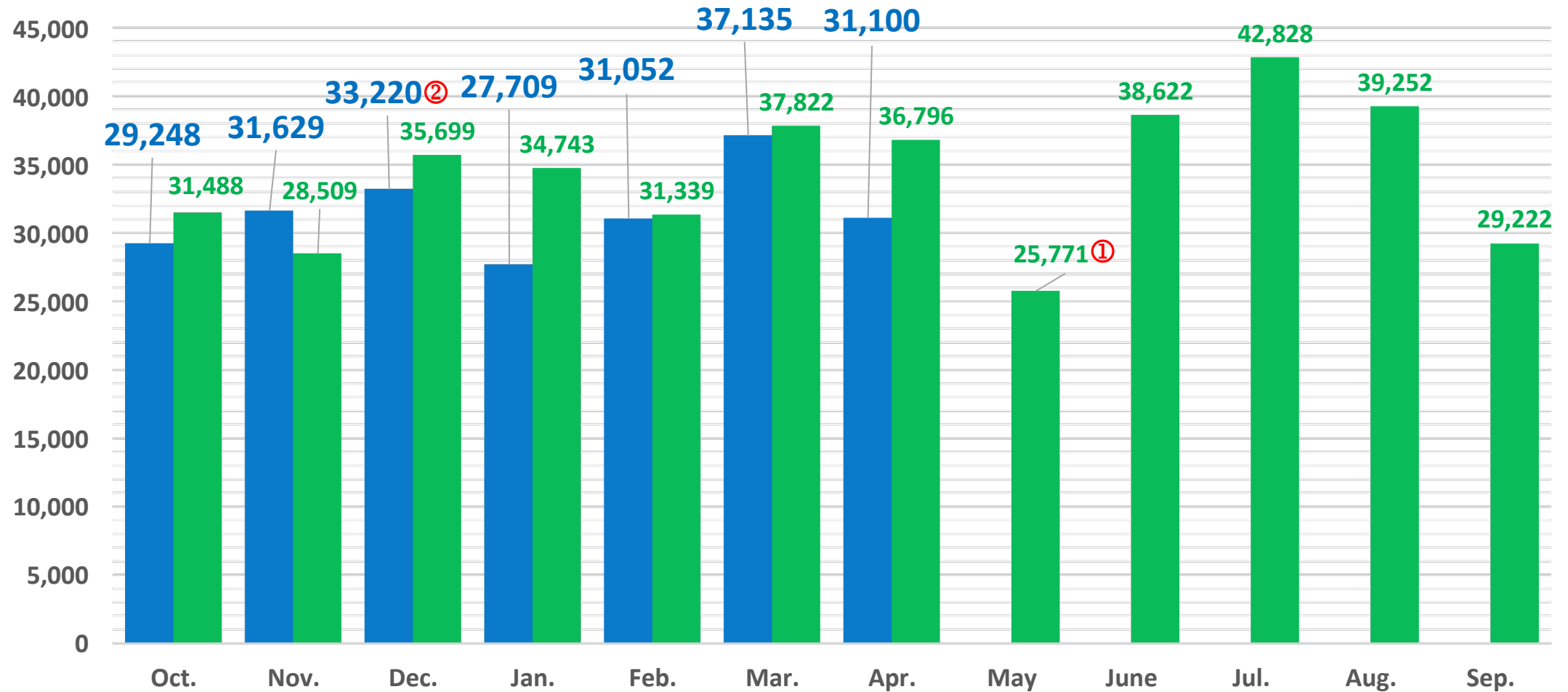


**PORT OF PALM BEACH DISTRICT
ALL-CARGO TONNAGE REPORT
APRIL 2024**

	April 2024 Actual	April 2023 Actual	Variance	Year-To-Date Oct '23 - Apr '24	Year-To-Date Oct '22 - Apr '23	Variance
CARGO TONNAGE (in short tons)						
General Cargo						
Container/ Trans-Shipments	118,233	123,377	(4.17%)	826,243	884,669	(6.60%)
Break-bulk	4,801	26,150	(81.64%)	100,236	95,868	4.56%
Sub-Total General Cargo	<u>123,034</u>	<u>149,527</u>	<u>(17.72%)</u>	<u>926,479</u>	<u>980,537</u>	<u>(5.51%)</u>
Bulk and Dry Cargo						
Asphalt	15,332	11,545	32.80%	76,877	57,437	33.85%
Diesel	0	0	0.00%	0	0	0.00%
Miscellaneous	0	0	0.00%	0	0	0.00%
Cement	0	0	0.00%	74,496	35,041	112.60%
Recyclable Steel	0	0	0.00%	20,661	29,259	(29.39%)
Molasses	0	0	0.00%	166,922	81,387	105.10%
Sugar	47,800	46,700	2.36%	342,216	307,600	11.25%
Sub-Total Bulk and Dry Cargo	<u>63,132</u>	<u>58,245</u>	<u>8.39%</u>	<u>681,172</u>	<u>510,726</u>	<u>33.37%</u>
TOTAL ALL CARGO	<u>186,166</u>	<u>207,772</u>	<u>(10.40%)</u>	<u>1,607,651</u>	<u>1,491,264</u>	<u>7.80%</u>
Containers - 20-Foot (TEU)						
Inbound	10,353	9,804	5.60%	59,842	67,286	(11.06%)
Outbound	11,480	11,644	(1.41%)	80,386	87,934	(8.58%)
Trans-shipment	703	844	(16.71%)	5,996	5,848	2.53%
TOTAL TEUs	<u>22,536</u>	<u>22,292</u>	<u>1.09%</u>	<u>146,224</u>	<u>161,068</u>	<u>(9.22%)</u>
TOTAL RAIL CARS	<u>1,100</u>	<u>1,176</u>	<u>(6.46%)</u>	<u>7,622</u>	<u>8,808</u>	<u>(13.47%)</u>
Vessels (cargo)	112	113	(0.88%)	735	744	(1.21%)
Vessels (multi-day cruise)	15	15	0.00%	105	104	0.96%
Passengers						
Multi-Day Cruise	31,100	36,796	(15.48%)	221,093	236,396	(6.47%)
Other (includes in-transit)	0	610	(100.00%)	0	610	(100.00%)
TOTAL PASSENGERS	<u>31,100</u>	<u>37,406</u>	<u>(16.86%)</u>	<u>221,093</u>	<u>237,006</u>	<u>(6.71%)</u>

NOTE: Tonnage represents cargo operations for vessels which have sailed during the month.

Margaritaville at Sea Passenger Count



① Missed (6) sailings due to a scheduled dry dock.

② Missed (1) sailing due to adverse weather.

FY24 Budgeted Passenger Count is 409,000 passengers

■ FY2024 ■ FY2023

**PORT OF PALM BEACH DISTRICT
CUSTOMER PERFORMANCE SUMMARY
APRIL 2024**

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	1,104,594	\$ 9,582,801	\$ 8,551,838	TONNAGE	186,166	1,607,651	1,491,263
RENTS		520,280	\$ 3,679,011	3,507,444	TEUS	22,536	146,224	161,068
TOTAL	\$	1,624,874	\$ 13,261,812	\$ 12,059,282	RAILCARS	1,100	7,622	8,808
					PASSENGERS	31,100	221,093	237,006

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	466,404	\$ 2,976,495	\$ 3,087,521	TONNAGE	117,856	822,637	877,570
RENTS		190,356	\$ 1,294,356	1,192,196	TEUS	22,234	144,419	158,526
TOTAL	\$	656,760	\$ 4,270,851	\$ 4,279,717	RAILCARS	1,100	7,555	8,788

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE-NET	\$	302,127	\$ 2,772,868	\$ 2,599,738	TONNAGE	0	0	0
RENTS		14,501	\$ 101,408	96,943	CARS	3,589	26,615	30,028
TOTAL	\$	316,628	\$ 2,874,276	\$ 2,696,681	PASSENGERS	31,100	221,093	236,396

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	88,251	\$ 1,085,605	\$ 756,030	TONNAGE	47,800	509,138	388,988
RENTS		20,485	\$ 143,397	143,397	TEUS	0	0	0
TOTAL	\$	108,736	\$ 1,229,002	\$ 899,427	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	-	\$ 220,733	\$ 173,000	TONNAGE	0	19,678	35,041
RENTS		33,891	\$ 176,065	94,500	TEUS	0	0	0
TOTAL	\$	33,891	\$ 396,798	\$ 267,500	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	38,307	\$ 274,783	\$ 187,869	TONNAGE	15,332	76,878	57,437
RENTS		3,779	\$ 26,394	25,333	TEUS	0	0	0
TOTAL	\$	42,086	\$ 301,177	\$ 213,202	RAILCARS	0	63	16

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	36,545	\$ 189,657	\$ 203,037	TONNAGE	2,603	16,987	19,271
RENTS		27,857	\$ 172,109	164,433	TEUS	298	1,787	2,306
TOTAL	\$	64,402	\$ 361,766	\$ 367,470	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	-	\$ 197,019	\$ -	TONNAGE	0	54,818	0
RENTS		27,354	\$ 191,475	191,475	TEUS	0	0	0
TOTAL	\$	27,354	\$ 388,494	\$ 191,475	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	30,938	\$ 317,832	\$ 247,207	TONNAGE	0	20,660	29,259
RENTS		20,032	\$ 202,721	196,469	TEUS	0	0	0
TOTAL	\$	50,970	\$ 520,553	\$ 443,676	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	34,028	\$ 235,905	\$ 199,831	TONNAGE	0	0	0
RENTS		7,050	\$ 46,954	39,323	TEUS	0	0	0
TOTAL	\$	41,078	\$ 282,859	\$ 239,154	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	103,422	\$ 548,677	\$ 402,107	TONNAGE	2,547	15,349	14,354
RENTS		8,976	\$ 61,727	59,340	TEUS	4	18	224
TOTAL	\$	112,398	\$ 610,404	\$ 461,447	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD
CEMEX(USA)	150,000 st	\$ 83,280	\$ 86,391	
S. FL Materials-D	800,000 bbl	114,400	65,692	
TOTAL		\$ 197,680	\$ 152,083	

		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD
GSA	\$ 45,385	\$ 317,695	\$ 316,044	
MERCHANTS	45,033	312,125	289,662	
ALL OTHER	75,581	632,585	793,095	
TOTAL	\$ 165,999	\$ 1,262,405	\$ 1,398,801	

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Daniel Kirchman

Submitting Department: Finance

Item Type: Financial Report

Agenda Section: CONSENT AGENDA

Subject:

Financial/Operation Performance Reports for the Month ended May 31, 2024 (FY24)

Suggested Action:

Motion to approve the Cargo Operation Reports and Customer Performance Summary for the month ended May 2024 (FY24).

Background:

Provided are Operation Performance charts and reports relating to Cargo Tonnage, TEU, Rail, Vessel, and Cruise Passengers by customer for the month ended May 31, 2024 (FY24 YTD), prior FY23 and FY24 Budget. The Operation Performance Reports were updated as part of management's continuous improvement efforts and to provide greater clarity on the performance of the Port's operation.

For the eight months ended May 31, 2024 (FY24 YTD), the All-Cargo Tonnage Report reflects the following:

Total Margaritaville at Sea cruise passengers of 256.4K, which is approximately 6.3K less passengers when compared to prior FY23 and 11.0K less passenger versus the FY24 budget. However, due to adverse weather the cruise line missed one sailing in December 2023 which resulted in the loss of approximately 1.9K passengers. Cruise passengers for the FY24 Budget are projected at 409,000 or 34,083 per month. The peak season runs from March through August. The finance staff anticipates that the FY24 budget projection will meet this barring any unforeseen circumstances. The passenger count in May 2024 was up an additional \$9.6K versus the prior May in FY23.

Cargo tonnage was 1,831.2M tons and was favorable to prior FY23 YTD by approximately 8.7%, and slightly unfavorable by -1.8% to FY24 YTD budget. Increases versus prior FY23 YTD were primarily due to asphalt, bulk cement, recyclable/scrap metal, molasses and sugar which offset decreases in container tonnage. The slightly unfavorable budget was due primarily to lower container tonnage.

TEU's were 170.7K and had a decrease of approximately 7.9% to prior FY23 and 8.5% to FY24 YTD budget.

Currently and for the second half of June 2024., the Port will face some challenges as there are draft restrictions in the channel due to significant shoaling; therefore, cargo tonnage and operating revenue reductions are probable. The USACOE maintenance dredging started in May 2024 and was completed by the second week of June 2024.

Rail cars were 9.0K and decreased by approximately 9% to 10% to prior FY23 YTD and FY24 YTD budget. This may be due to FEC increasing their rates and changing the schedule of the inbound cargo in Jacksonville to an earlier deadline, that's if it is not met, would require TEU's to be trucked down and the new ability to double stack the reefer TEU's on a single rail car. Tropical Shipping, the primary rail user, indicated that the rail volume

decline was due to shortages of equipment coming back from the Caribbean Islands and the removal of the Monday train from their schedule.

Financial Impact:

No

Financial Impact Details:

N/A

Additional Information Attached:

Yes

Action Taken:

Attachments:

(1) [Cargo Performance Summary - May 2024](#)

(2) [All Cargo Tonnage Detail - May 2024](#)

(3) [Cruise Passenger Count Analysis](#)

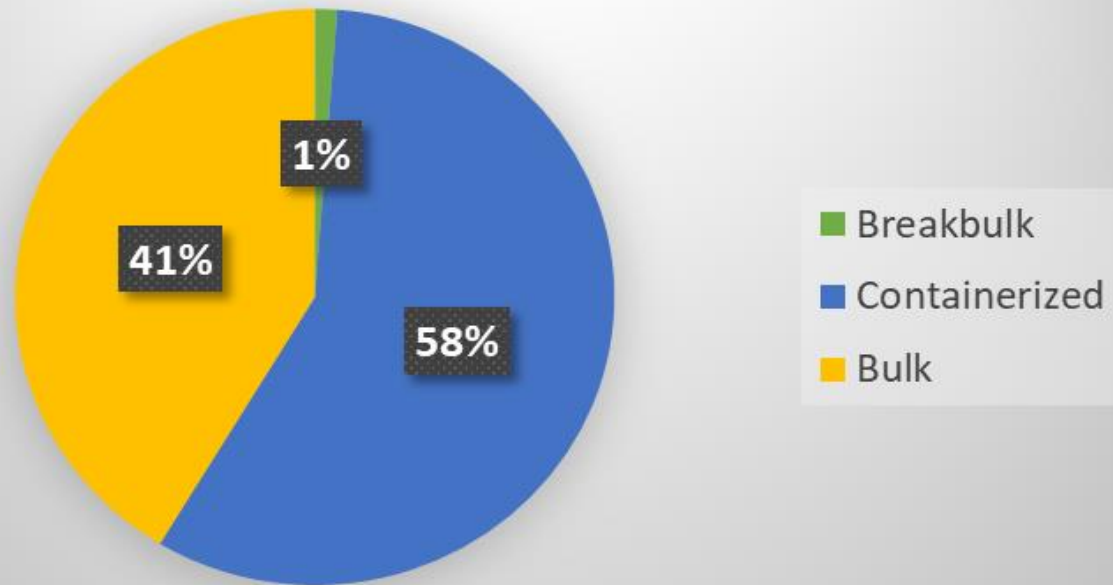
(4) [Customer Performance Summary](#)

PORT OF PALM BEACH CARGO PERFORMANCE

For month ending May 31, 2024

CURRENT MONTH				MONTH VARIANCE			YEAR-TO-DATE			YTD VARIANCE	
	Actual	Prior Year Actual	FY24 Budget	Prior Year Actual	FY24 Budget		Actual	Prior Year Actual	FY24 Budget	Prior Year Actual	FY24 Budget
TOTAL CARGO TONS	223,532	194,150	267,368	15.13%	-16.40%		1,831,183	1,685,413	1,864,455	8.65%	-1.78%
TOTAL TEUs	24,502	24,295	24,186	0.85%	1.31%		170,726	185,363	186,612	-7.90%	-8.51%
RAIL CARS	1,382	1,166	1,145	18.52%	20.70%		9,004	9,974	10,023	-9.73%	-10.17%
VESSEL CALLS	125	133	109	-6.02%	14.68%		965	981	855	-1.63%	12.87%
PASSENGERS	35,338	25,771	31,304	37.12%	12.89%		256,431	262,777	267,434	-2.41%	-4.11%

May 2024 Cargo Performance

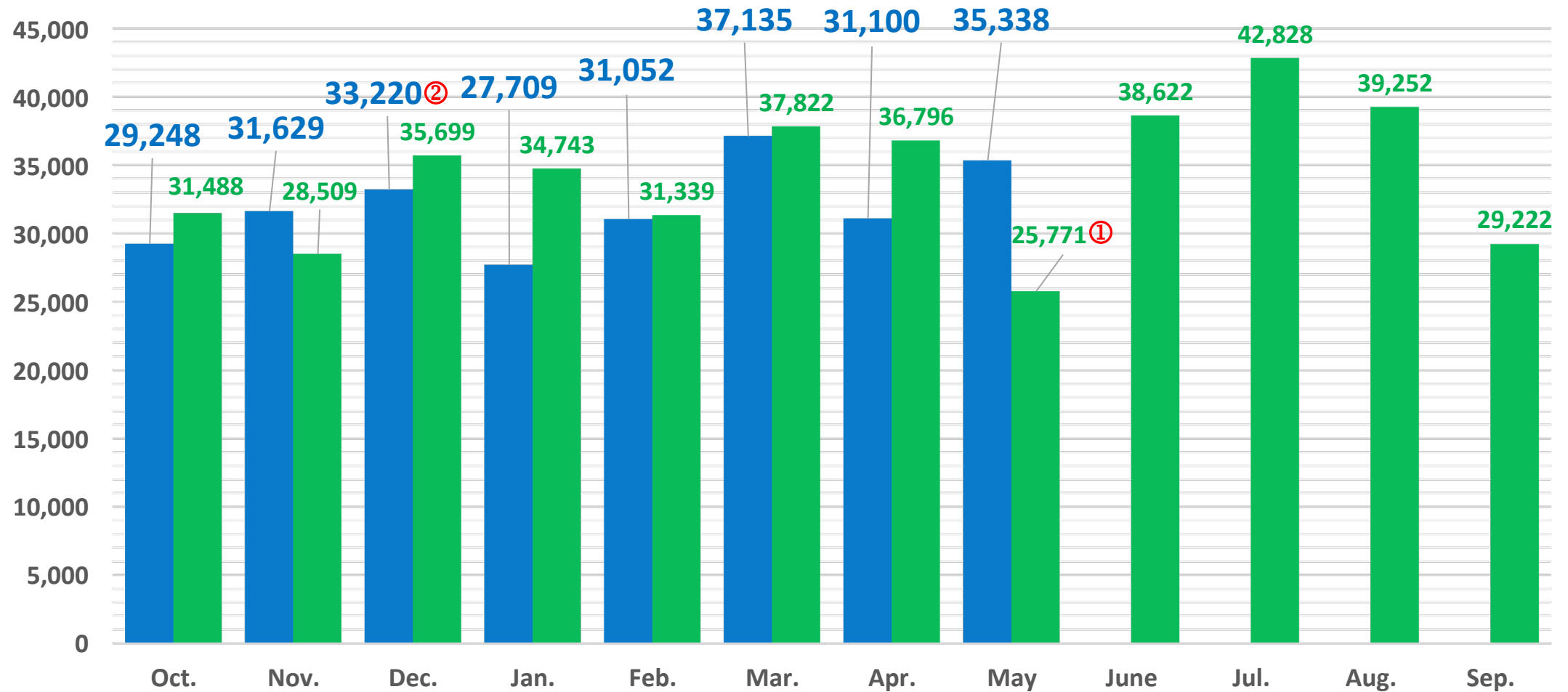


**PORT OF PALM BEACH DISTRICT
ALL-CARGO TONNAGE REPORT
MAY 2024**

	May 2024 Actual	May 2023 Actual	Variance	Year-To-Date Oct '23 - May '24	Year-To-Date Oct '22 - May '23	Variance
CARGO TONNAGE (in short tons)						
General Cargo						
Container/ Trans-Shipments	128,396	123,955	3.58%	954,639	1,008,624	(5.35%)
Break-bulk	2,694	4,918	(45.22%)	102,930	100,786	2.13%
Sub-Total General Cargo	<u>131,090</u>	<u>128,873</u>	<u>1.72%</u>	<u>1,057,569</u>	<u>1,109,410</u>	<u>(4.67%)</u>
Bulk and Dry Cargo						
Asphalt	12,433	1,440	763.68%	89,310	58,877	51.69%
Diesel	0	0	0.00%	0	0	0.00%
Miscellaneous	0	0	0.00%	0	0	0.00%
Cement	0	16,437	(100.00%)	74,496	51,478	44.71%
Recyclable Steel	17,409	0	100.00%	38,070	29,259	30.11%
Molasses	0	0	0.00%	166,922	81,387	105.10%
Sugar	62,600	47,400	32.07%	404,816	355,000	14.03%
Sub-Total Bulk and Dry Cargo	<u>92,442</u>	<u>65,277</u>	<u>41.62%</u>	<u>773,614</u>	<u>576,003</u>	<u>34.31%</u>
TOTAL ALL CARGO	<u>223,532</u>	<u>194,150</u>	<u>15.13%</u>	<u>1,831,183</u>	<u>1,685,413</u>	<u>8.65%</u>
Containers - 20-Foot (TEU)						
Inbound	10,757	12,240	(12.12%)	70,599	79,526	(11.23%)
Outbound	12,751	11,082	15.06%	93,137	99,016	(5.94%)
Trans-shipment	994	973	2.16%	6,990	6,821	2.48%
TOTAL TEUs	<u>24,502</u>	<u>24,295</u>	<u>0.85%</u>	<u>170,726</u>	<u>185,363</u>	<u>(7.90%)</u>
TOTAL RAIL CARS	<u>1,382</u>	<u>1,166</u>	<u>18.52%</u>	<u>9,004</u>	<u>9,974</u>	<u>(9.73%)</u>
Vessels (cargo)	109	123	(11.38%)	844	867	(2.65%)
Vessels (multi-day cruise)	16	10	60.00%	121	114	6.14%
Passengers						
Multi-Day Cruise	35,338	25,771	37.12%	256,431	262,167	(2.19%)
Other (includes in-transit)	0	0	0.00%	0	610	(100.00%)
TOTAL PASSENGERS	<u>35,338</u>	<u>25,771</u>	<u>37.12%</u>	<u>256,431</u>	<u>262,777</u>	<u>(2.41%)</u>

NOTE: Tonnage represents cargo operations for vessels which have sailed during the month.

Margaritaville at Sea Passenger Count



① Missed (6) sailings due to a scheduled dry dock.

② Missed (1) sailing due to adverse weather.

FY24 Budgeted Passenger Count is 409,000 passengers

■ FY2024 ■ FY2023

**PORT OF PALM BEACH DISTRICT
CUSTOMER PERFORMANCE SUMMARY
MAY 2024**

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	1,172,854	\$ 10,755,657	\$ 9,627,032	TONNAGE	223,532	1,831,183	1,685,413
RENTS		526,136	4,205,147	4,007,954	TEUS	24,502	170,726	185,363
TOTAL	\$	1,698,990	\$ 14,960,804	\$ 13,634,986	RAILCARS	1,382	9,004	9,974
					PASSENGERS	35,338	256,431	262,777

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	488,595	\$ 3,465,090	\$ 3,543,169	TONNAGE	128,051	950,688	1,000,901
RENTS		190,356	1,484,712	1,363,409	TEUS	24,179	168,598	182,426
TOTAL	\$	678,951	\$ 4,949,802	\$ 4,906,578	RAILCARS	1,374	8,929	9,922

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE-NET	\$	367,626	\$ 3,140,493	\$ 2,822,098	TONNAGE	0	0	0
RENTS		14,971	\$ 116,379	111,412	CARS	4,375	30,990	32,164
TOTAL	\$	382,597	\$ 3,256,872	\$ 2,933,510	PASSENGERS	35,338	256,431	262,167

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	110,054	\$ 1,195,659	\$ 842,964	TONNAGE	62,600	571,738	436,388
RENTS		20,485	163,882	163,882	TEUS	0	0	0
TOTAL	\$	130,539	\$ 1,359,541	\$ 1,006,846	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	-	\$ 220,733	\$ 218,928	TONNAGE	0	19,678	51,478
RENTS		33,891	\$ 209,956	108,000	TEUS	0	0	0
TOTAL	\$	33,891	\$ 430,689	\$ 326,928	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	24,485	\$ 299,267	\$ 193,344	TONNAGE	12,433	89,311	58,877
RENTS		3,779	30,173	28,977	TEUS	0	0	0
TOTAL	\$	28,264	\$ 329,440	\$ 222,321	RAILCARS	0	63	48

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	38,965	\$ 228,622	\$ 246,066	TONNAGE	2,150	19,137	22,705
RENTS		22,728	194,836	187,923	TEUS	323	2,110	2,698
TOTAL	\$	61,693	\$ 423,458	\$ 433,989	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	-	\$ 197,019	\$ -	TONNAGE	0	54,818	0
RENTS		33,722	225,197	218,828	TEUS	0	0	0
TOTAL	\$	33,722	\$ 422,216	\$ 218,828	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	70,321	\$ 388,153	\$ 278,144	TONNAGE	17,409	38,069	29,259
RENTS		20,032	\$ 222,752	216,500	TEUS	0	0	0
TOTAL	\$	90,353	\$ 610,905	\$ 494,644	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	32,109	\$ 268,014	\$ 199,963	TONNAGE	0	0	0
RENTS		6,651	53,605	39,323	TEUS	0	0	0
TOTAL	\$	38,760	\$ 321,619	\$ 239,286	RAILCARS	0	0	0

		CURRENT YEAR		PRIOR		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD		MONTH	YTD	YTD
REVENUE	\$	43,624	\$ 592,301	\$ 501,577	TONNAGE	884	16,233	16,440
RENTS		13,376	75,102	68,035	TEUS	0	18	227
TOTAL	\$	57,000	\$ 667,403	\$ 569,612	RAILCARS	4	4	0

		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD
CEMEX(USA)	150,000 st	\$ 83,280	\$ 86,391	
S. FL Materials-D	800,000 bbl	114,400	65,692	
TOTAL		\$ 197,680	\$ 152,083	

		CURRENT YEAR		PRIOR
		MONTH	YTD	YTD
GSA	\$ 45,385	\$ 363,080	\$ 361,193	
MERCHANTS	45,033	357,158	331,592	
ALL OTHER	75,727	708,315	1,027,708	
	\$ 166,145	\$ 1,428,553	\$ 1,720,493	

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Daniel Kirchman

Submitting Department: Finance

Item Type: Cash & Investments

Agenda Section: CONSENT AGENDA

Subject:

Cash and Investments, FDOT Grant Projects Summary, AmEx Charges for April 2024 (FY24)

Suggested Action:

Motion to approve the Cash and Investment Balances, MARAD & FDOT Seaport Grants Status and American Express Monthly Statement of Charges – April 2024 (FY2024).

Background:

Provided are the Cash and Investment Reconciled Bank Balances, FDOT Seaport Grants Status Summary Report and American Express Monthly Statement of Charges for April 2024 (FY24).

Cash and Investment Reconciled Bank Balances reflect a breakdown of Port's available cash between unrestricted, restricted per bond covenants and obligated or committed funds as authorized by the Board and required to match State and Federal grant dollars and renewal & replacement budgeted outlays. The Port has approximately \$42.50M of cash as of April 30, 2024. Of this amount, \$5.41M is restricted for Debt Service; another \$2.92M is restricted for R&R and Business Development per Bond Covenant; \$0.73M in security deposits; and \$15.60M board designated cash commitments to match FDOT, Federal MARAD PID grants and additional R&R budgeted outlays, which leaves a total of \$17.84M as unrestricted cash.

The Port current estimated matching funds of \$9.41M, for the Federal MARAD and FDOT Project grants is included in the aforementioned Total Board Designated Cash.

The Federal MARAD and FDOT Grant funded projects report provides a financial summary and project status of each active grant funded project including Port matching fund requirements. Director of Planning & Development Carl Baker is available to provide an update to the Board on any of the grant funded projects.

The American Express report delineates detail of all credit card purchases made during the month.

The Port received \$125.2K in interest/dividend earnings in April 2024. This was primarily from investments in Federal government money market mutual funds that are earning approximately 5.2% annualized fund yield.

Financial Impact:

No

Financial Impact Details:

N/A

Additional Information Attached:

Yes

Action Taken:

Attachments:

(1) Cash Balances - Unrestricted vs Restricted 04-30-24

(2) AmEx Chgs - April 2024

(3) Grants

**PORT OF PALM BEACH DISTRICT
CASH BALANCES
APRIL 30, 2024**

UNRESTRICTED CASH

Allspring Money Market Mutual Fund SWEEP Acct.		\$ 6,341,491	
Wells Fargo Checking Accounts:			
General Revenue & Payroll	9,984,168		
Operation & Maintenance	1,512,828		
Petty Cash	1,550		
Total Unrestricted Cash		11,498,546	
Total Unrestricted Cash and Cash Equivalents			\$ 17,840,037

DESIGNATED CASH

Wells Fargo and Allspring Accounts:			
Allspring Money Market & Capital Improvement -			
PID/FDOT Matching Grants	9,409,222		
Capital Improvement Impress	679		
Renewal & Replacement Budget Transfer	6,194,241		
Total Board Designated Cash & Cash Equivalents			\$ 15,604,141
Total Unrestricted & Board Designated Cash & Cash Equivalents			\$ 33,444,179

RESTRICTED CASH

Wells Fargo and Allspring Accounts:			
Customer Deposits		730,000	
Renewal & Replacement	1,806,852		
Port Development	1,107,980		
Total Bond Covenant Restricted Cash		2,914,833	
Bank of New York Mellon Debt Service Accounts:			
Allspring Money Market - Reserve	2,472,320		
Morgan Stanley Money Market - Series 2002 escrow	1,825,376		
Morgan Stanley Money Market - Series 2013 escrow	1,111,022		
Total Restricted Debt Money Market Funds		5,408,718	
Total Restricted Cash and Cash Equivalents			\$ 9,053,550
TOTAL UNRESTRICTED - DESIGNATED - RESTRICTED: CASH AND CASH EQUIVALENTS			\$ 42,497,729

**PORT OF PALM BEACH DISTRICT
AMERICAN EXPRESS MONTHLY STATEMENT
ENDING ON 04/28/24**

<u>BUSINESS DEVELOPMENT:</u>	
FIVE GUYS-DINNER-ATTENDING FL BLDGS ENG & FAC MAINT SHOW IN TAMPA, FL - K. LEGGETT	\$ 21.26
CIRCLE K-FUEL-ATTENDING FL BLDG ENG & FAC MAINT SHOW IN TAMPA, FL - K. LEGGETT	\$ 40.75
FLA STATE FAIR-PARKING-ATTENDING FL BLDG ENG & FAC MAINT SHOW IN TAMPA, FL - K. LEGGETT	\$ 10.00
B/S RESTAURANT-LUNCH WITH R. RIVIERA (HR), ATTENDING A JOB FAIR AT PALM BEACH STATE COLLEGE - C. BAKER	\$ 36.90
FRIGATES-LUNCH WITH OZINGA TO DISCUSS PIDP IMPACT REQUEST - T. ANDERSON JONES	\$ 92.58
HILTON GARDEN INN-ROOM IN PB NIGHT BEFORE EARLY TRAVEL TO SEATRADE IN MIAMI - M. MEEKINS	\$ 288.11
17TH STREET GARAGE-PARKING WHILE ATTENDING SEATRADE ON 4/1/24 - M. MEEKINS	\$ 9.00
SAILFISH MARINA-LUNCH WITH B. GREFFIN /DEPUTY DIR OF OPS AND ADMIN. DISCUSSED PORT PROJECTS-M. MEEKINS	\$ 71.40
TOOJAYS-TEETERS FAMILY-DISCUSSED PLAN TO MOVE FORWARD-M. MEEKINS	\$ 76.56
FRIGATES-LUNCH WITH T. SPINA & J. PIEIRO OF CRUISE PORT DESTINATIONS. DISCUSSED POSSIBLE NEW BUSINESS-M. MEEKINS	\$ 128.87
HILTON GARDEN INN-CREDIT FOR TAX CHARGED-HOTEL WHILE ATTENDING SEATRADE, MIAMI-M. MEEKINS	\$ (33.15)
RAFIKI TIKI-LUNCH-Y. FARINAS AND (2) RIVIERA BEACH RESIDENTS-DISCUSSED JUNETEENTH EVENT FOR PORT EMPLOYEES	\$ 46.41
ALE HOUSE-LUNCH AFTER INTERSHIP CAREER FAIR-R. RIVIERA	\$ 33.32
INDEED-JOB POSTING FEE FOR PORT ENGINEER	\$ 500.00
5 GUYS-LUNCH-ATTENDING FL BLDGS ENG & FAC MAINT SHOW IN TAMPA, FL-A. FAWCETT	\$ 24.45
HOLIDAY INN EXPRESS-ROOM (AL F)-ATTENDING FL BLDGS ENG & FAC MAINT SHOW IN TAMPA, FL-A. FAWCETT	\$ 141.55
HOLIDAY INN EXPRESS-ROOM (KEITH L)-ATTENDING FL BLDGS ENG & FAC MAINT SHOW IN TAMPA, FL-A. FAWCETT	\$ 141.55
INDEED-JOB POSTING FEE FOR PORT ENGINEER & DIRECTOR OF FINANCE	\$ 333.82
BETTERTEAM-JOB POSTING FEE FOR PORT ENGINEER	\$ 39.00
DRAFT HOUSE-MIS LUNCH-J. AIKENSAMES A., R. LAIRD AND J. JONES	\$ 84.52
FORUM CLUB OF THE PB-1 TICKET-COMM. LALL DASS FOR CONGRESSMAN BYRON DONALDS LUNCHEON	\$ 55.00
BUSINESS DEVELOPMENT BOARD-1 TICKET-COMM. LALL DASS FOR THE BDB QUARTERLY LUNCHEON	\$ 70.00
VENEZIA PIZZA-LUNCH MEETING WITH R. PLACERES & M. MEEKINS	\$ 27.73
HRKS INC-LUNCH MEETING WITH B. GREFFIN & -L. PLACERES	\$ 39.61
AAA-ANNUAL MEMBERSHIP FEE-M. MEEKINS	\$ 140.00
UBER-ACCIDENTLY USED PORTS AMEX CARD-FEES CHARGED WERE PAID BACK TO THE PORT-M. MEEKINS	\$ 102.10
DOUBLE TREE MIAMI-HOTEL WHILE ATTENDING SEATRADE IN MIAMI-M. MEEKINS	\$ 177.99
DOUBLE TREE MIAMI-CREDIT ON TAXES-HOTEL WHILE ATTENDING SEATRADE IN MIAMI-M. MEEKINS	\$ (11.03)
AMAZON.COM-PRIME MEMBERSHIP CANCELLATION	\$ (93.13)
GANNETT NEWSPAPER-PALM BEACH POST SUBSCRIPTION	\$ 119.88
GOVERNOR'S HURRICANE-CONFERENCE 5/12-5/17, PB COUNTY CONVENTION CENTER-Y. FARINAS	\$ 305.00
PELICAN CAFÉ-LUNCH WITH HEAVYLIFT SERVICES. DISCUSSED VIDEO PROJECT-Y. FARINAS	\$ 57.08
PARKING.COM-PARING-ATTENDING SEATRADE IN MIAMI-Y. FARINAS	\$ 15.99
INSTACART-HAITI RELIEF DONATIONS-Y. FARINAS	\$ 139.84
INSTACART-CARD WAS USED ON ACCIDENT. PORT WAS REIMBURSED-Y. FARINAS	\$ 90.51
INSTACART-CARD WAS USED ON ACCIDENT. PORT WAS REIMBURSED-Y. FARINAS	\$ 69.58
① WIRE PAYMENT ID 4712 / 4722 - 4728 EFT ON 05/17/24	\$ 3,393.05
<u>OPERATIONS AND MAINTENANCE:</u>	
AMAZON.COM-MIS REPLENISHMENT - IT DEPT.	\$ 339.31
AMAZON.COM-MIS REPLENISHMENT -IT DEPT.	\$ 67.98
AMAZON.COM-MIS REPLENISHMENT - IT DEPT.	\$ 179.96
AMAZON.COM-MIS REPLENISHMENT - IT DEPT.	\$ 299.98
APPLE-IPAD KEYBOARD AND COVER - IT DEPT.	\$ 319.93
AMAZON.COM-LAPTOP DOCKING STATIONS - IT DEPT.	\$ 427.96
② AMERICAN EXPRESS-LATE FEE FOR MARCH 2024 STATEMENT	\$ 39.00
APPLE-APPLECARE FOR M. MEEKINS IPAD	\$ 159.43
CORP MEM RWDS-CARD LINKAGE FEE ON ALL NEW AMEX CORPORATE REWARDS CARDS	\$ 1,260.00
CORP MEM RWDS-CREDIT-CARD LINKAGE FEE ON ALL NEW AMEX CORPORATE REWARDS CARDS	\$ (90.00)
CORP MEM RWDS-CARD LINKAGE FEE ON ALL NEW AMEX CORPORATE REWARDS CARDS	\$ 90.00
CORP MEM RWDS-CARD LINKAGE FEE ON ALL NEW AMEX CORPORATE REWARDS CARDS	\$ 90.00
② AMERICAN EXPRESS-LATE FEE FOR MARCH 2024 STATEMENT	\$ 39.00
AMAZON.COM-CERTIFICATE HOLDER-JACKELIN MACHADO	\$ 29.95
IIMC-MMC ADMISSION FEE-JACKELIN MACHADO	\$ 350.00
IIMC-MMC CERTIFICATION FEE-JACKELIN MACHADO	\$ 50.00
AMAZON.COM-3 MOTIVATIONAL DESK DÉCOR WOOD PLAQUE-ADMIN PROF DAY GIFT ADMIN DEPT	\$ 38.97
AMAZON.COM-2 PIECES CUBE TIMERS GRAVITY SENSOR FLIP TIMER-FOR BOARD MEETINGS	\$ 13.99
AMAZON.COM-11X17 BINDERS (FOR KEITH LEGGETT)	\$ 134.80
PUBLIX-EXLIPSE COOKIES FOR STAFF	\$ 14.37
AMAZON.COM-ACRYLIC SIGN HOLDERS, SPACE HEATER & BAGGIES FOR KITCHEN	\$ 116.42
PUBLIX-RESTOCK SODAS AND CANDY	\$ 100.71
PUBLIX-FLOWERS FOR J. MACHADO-CONGRATS!	\$ 12.29
AMAZON.COM-TAB DIVIDERS-XTRA WIDE	\$ 6.80
AMAZON.COM-CUPCAKE PICS FOR EMPLOYEE ALOHA FRIDAY	\$ 36.12
AMAZON.COM-CUPCAKE PICS FOR EMPLOYEE ALOHA FRIDAY	\$ 32.97
AMAZON.COM-CATALOG MAILING ENVELOPES	\$ 25.99
AMAZON.COM-MISC OFFICE-TRACY CAREY	\$ 38.71
AMAZON.COM-MISC OFFICE-TRACY CAREY	\$ 49.89
AMAZON.COM-MISC OFFICE-TRACY CAREY	\$ 48.32
AMAZON.COM-BUSINESS PRIME MEMBERSHIP FEE	\$ 499.00
AMERICAN EXPRESS-ADJUSTMENT/CREDIT	\$ (15.00)
AMAZON.COM-MISC OFFICE/OFFICE SUPPLIES	\$ 47.40
SOCIETY FOR HUMAN RESOURCES-HR MEMBERSHIP DUES-R. RIVIERA	\$ 284.00
E&G ROYAL ELITE-BARN DOOR-A. PANTIN FINANCE OFFICE - MOC 6TH FLOOR	\$ 1,372.00
EXXONMOBIL-FUEL CADDY	\$ 107.95
FAB RITE-ROD-ANTHONY PANTIN FINANCE OFFICE MOC 6TH FLOOR	\$ 66.00
BROWARD MOTORSPORTS-PARTS-MULE #4	\$ 2,567.31
PB BICYCLE SHOP-NATIONAL BIME MONTH-PORT STAFF RIDE RENTALS-Y. FARINAS	\$ 110.50
HOLOGRAM-SECURITY DASH CAM - SECURITY DEPT.	\$ 6.77
J OBRIAN-VISITOR BADGING LABELS - SECURITY DEPT.	\$ 390.67
AMAZON.COM-DOOR HANDLES - SECURITY DEPT.	\$ 25.50
HOLOGRAM-SECURITY DASH CAM - SECURITY DEPT.	\$ 5.00
AMAZON.COM-WATER URINAL SENSOR - SECURITY DEPT.	\$ 687.96
AMAZON.COM-DOOR HANDLES - LUIS PLACERES	\$ 25.50
AMAZON.COM-CRUISE TERMINAL TRASH CANS - LUIS PLACERES	\$ 779.94
WASH & SHINE-CAR DETAIL-VEH #12 - LUIS PLACERES	\$ 35.00
WASH & SHINE-CAR DETAIL-VEH #7 - LUIS PLACERES	\$ 35.00
WASH & SHINE-CAR DETAIL-VEH #13 - LUIS PLACERES	\$ 35.00
ITUNES.COM-INCREASE DATA PLAN FOR PORT CELL PHONE - T. ANDERSON JONES	\$ 0.99
MOONLITE DINER-LUNCH-EMPLOYEES ATTENDING MANAGEMENT TRAINING SEMINAR	\$ 85.14
TOWNE PARK PARKING METER FOR MANAGEMENT TRAINING	\$ 16.05
1-800-FLOWERS.COM-FLOWERS FOR PORT CONTROLLER - D. KIRCHMAN-FINANCE & ADMIN	\$ 99.98
AMAZON.COM-OFFICE SUPPLIES-FINANCE & ADMIN	\$ 125.94
① WIRE PAYMENT ID 4712 - 4721 EFT ON 05/17/24	\$ 11,716.45
① THE ABOVE CHARGES WERE THROUGH THE MONTHLY STATEMENT ENDING ON 04/28/24.	
② DID NOT RECEIVE A STATEMENT FOR MARCH 2024 AND WAS UNAWARE THE NEW CARD WAS USED.	
MEMO: PORT MOVED TO THE AMEX CORP. REWARDS CARDS	

Port of Palm Beach - MARAD PID & FDOT Seaport Grants / Active & Open Agreements											
Grant Contract No.	Project Description	Execution Date	Expiration Date	Funding Ratio	Total Project Cost Estimate	Total Project Expended	Total Grant Funding	Original Port Match	Port Expended	Port's Current Match Requirement @ 04/30/24	STATUS
693JF72140003 G1L41 - G2558	MARAD - PID / FDOT On Port Rail Yard Improvements	MARAD 06/24/22 FDOT 6/27/2020	MARAD 06/30/29 FDOT 12/31/2024	50-Fed 25-State 25-Port	\$ 26,448,090	\$ 2,243,469	\$ 18,461,115	\$ 7,426,108	\$ 560,867	\$ 6,865,241	Upgrade and expand capacity of cargo & intermodal rail transfer facility. Eastern portion of rail materials were ordered and delivered at \$921K. HRD & Kimley-Horn issued work orders for project scoping & design/DB, & const. mgmt., for \$2.261M. Bids in for construction estimated at \$20.413M. Bid awarded to Gonzalez & Sons/TranSystems. MARAD is reviewing revised scope.
G1L41	Upland Cargo Improvements - Rail Cargo Operations	01/31/22	12/31/26	50 / 50	\$ 3,782,666	\$ 3,782,666	\$ 1,891,333	\$ 1,891,333	\$ 1,891,333	\$ -	This project is additional funding for the rail improvements west of Ave. E, not eligible to be combined with MARAD - PID grant. Kimley-Horn issued work orders for \$200K to design, permit, bid, survey, prepare technical solicitation and project management, and authorization to issue a RFP for the western rail replacement project. Western portion of rail materials were ordered and delivered at \$1,381M. Emergency portion of rail replaced - 784 feet for \$90,621. Bid awarded to Gonzalez & Sons or \$2.133M, notice to proceed issued on 11/27/23, project was completed in April 2024.
G1Z03	Master Planning Initiative	08/26/21	12/31/25	50 / 50	\$ 800,000	\$ 756,095	\$ 400,000	\$ 400,000	\$ 378,048	\$ 21,952	Project is approximately 98% completed and final report issued and awaiting final approval from Palm Beach County which is expected in April 2024. Port has not received final invoice from Moffatt & Nichol.
G1560	Multi-Ship Passenger Loading Bridge	01/31/19	01/31/25	50 / 50	\$ 2,500,000	\$ 280,528	\$ 1,250,000	\$ 1,250,000	\$ 140,264	\$ -	Purchase of pre-owned PLB, relocation, delivery, & storage completed. Design, engineering, attachments, construction & installation on hold pending future of cruise line business. There is a possibility that a new PLB may be needed to meet the requirements of a new cruise ship.
G2H48	North Fence Security System	03/09/23	12/31/27	75 / 25	\$ 82,450	\$ 64,628	\$ 61,837	\$ 20,613	\$ 16,157	\$ 4,456	Additional cameras and other security features that will monitor the 10th St., northern boundary fence. Contract issued for the purchase of a power circuit, (5) enclosures w/ quad receptacles, and cameras, with installation of fiber cable. Project is 75% completed.
G2476	GIS Port Infrastructure Management project	01/10/22	12/31/25	50 / 50	\$ 60,000	\$ 21,059	\$ 30,000	\$ 30,000	\$ 10,530	\$ 19,470	Initial phase one development and purchase of Trimble GPS survey catalyst equipment, software, and training for a port-wide geographic information system for facility and environmental management. Project will require dedicated staffing for full implementation., new Port engineer will develop scope plans and costs.
G1Z04	Cathodic Protection for Slip Steel Sheet Piles	08/26/21	12/31/25	75 / 25	\$ 1,333,333	\$ 540,923	\$ 1,000,000	\$ 333,333	\$ 135,231	\$ 198,102	Purchase and delivery of cathodic protection aluminum anodes at a cost of \$522,990. Issued and completed work order to Pond Consulting for \$17,933 to assist with design/placement of anodes. Secure the services of Callaway Marine diving that installed cathodic protection test stations. Final design and placement of anodes on slip sheet walls on hold until new Port Engineer is hired.
G2382	Upland Cargo Improvements - Tropical Container Yard	12/03/21	12/31/26	50 / 50	\$ 2,900,000	\$ -	\$ 1,450,000	\$ 1,450,000	\$ -	\$ 1,450,000	Project is for engineering design and construction services to repair stormdrain outfall structure and reinforce paving on Berths 8 & 9 to allow continued safe operations of heavy equipment. Remainder of grant will be used to reinforce selected areas of the container yard.
G2F27	Warehouse # 13 Replacement	01/17/23	12/31/26	50 / 50	\$ 2,800,000	\$ -	\$ 1,400,000	\$ 1,400,000	\$ -	\$ -	Plans are to rehabilitate building roof. Construction is estimated to begin in Octobr 2024 /FY 2025.
G2152	10th St. Land Acquisition	02/27/24	12/31/27	50 / 50	\$ 7,347,348	\$ 196,740	\$ 3,673,674	\$ 3,673,674	\$ 98,370	\$ 600,000	Port purchased one lot in April 2024 for \$196K. Additional lots will first be purchased based on availability.
HL242	10th St. Land Acquisition	07/01/23	06/30/25	2/3 / 1/3	\$ 750,000	\$ -	\$ 500,000	\$ 250,000	\$ -	\$ 250,000	FL Dept. of Commerce / FL Legislature. Additional lots will first be purchased based on availability.
										\$ 9,409,222	Port's Total Current Match Requirement

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Daniel Kirchman

Submitting Department: Finance

Item Type: Cash & Investments

Agenda Section: CONSENT AGENDA

Subject:

Cash and Investments, FDOT Grant Projects Summary, AmEx Charges for May 2024 (FY24)

Suggested Action:

Motion to approve the Cash and Investment Balances, MARAD & FDOT Seaport Grants Status and American Express Monthly Statement of Charges – May 2024 (FY2024).

Background:

Provided are the Cash and Investment Reconciled Bank Balances, FDOT Seaport Grants Status Summary Report and American Express Monthly Statement of Charges for May 2024 (FY24).

Cash and Investment Reconciled Bank Balances reflect a breakdown of Port's available cash between unrestricted, restricted per bond covenants and obligated or committed funds as authorized by the Board and required to match State and Federal grant dollars and renewal & replacement budgeted outlays. The Port has approximately \$43.62M of cash as of May 31, 2024. Of this amount, \$5.77M is restricted for Debt Service; another \$2.82M is restricted for R&R and Business Development per Bond Covenant; \$0.63M in security deposits; and \$15.60M board designated cash commitments to match FDOT, Federal MARAD PID grants and additional R&R budgeted outlays, which leaves a total of \$18.80M as unrestricted cash.

The Port current estimated matching funds of \$9.40M, for the Federal MARAD and FDOT Project grants is included in the aforementioned Total Board Designated Cash.

The Federal MARAD and FDOT Grant funded projects report provides a financial summary and project status of each active grant funded project including Port matching fund requirements. Director of Planning & Development Carl Baker is available to provide an update to the Board on any of the grant funded projects.

The American Express report delineates detail of all credit card purchases made during the month.

The Port received \$124.1K in interest/dividend earnings in May 2024. This was primarily from investments in Federal government money market mutual funds that are earning approximately 5.2% annualized fund yield.

Financial Impact:

No

Financial Impact Details:

N/A

Additional Information Attached:

Yes

Action Taken:

Attachments:

(1) Cash Balances - Unrestricted vs Restricted 05-31-24

(2) AmEx Chgs - May 2024

(3) Grants

**PORT OF PALM BEACH DISTRICT
CASH BALANCES
MAY 31, 2024**

UNRESTRICTED CASH

Allspring Money Market Mutual Fund SWEEP Acct.		\$ 8,396,714	
Wells Fargo Checking Accounts:			
General Revenue & Payroll	8,781,561		
Operation & Maintenance	1,621,461		
Petty Cash	<u>1,550</u>		
Total Unrestricted Cash		<u>10,404,572</u>	
Total Unrestricted Cash and Cash Equivalents			\$ 18,801,286

DESIGNATED CASH

Wells Fargo and Allspring Accounts:			
Allspring Money Market & Capital Improvement -			
PID/FDOT Matching Grants	9,403,803		
Capital Improvement Impress	679		
Renewal & Replacement Budget Transfer	<u>6,194,241</u>		
Total Board Designated Cash & Cash Equivalents			<u>\$ 15,598,723</u>
Total Unrestricted & Board Designated Cash & Cash Equivalents			\$ 34,400,009

RESTRICTED CASH

Wells Fargo and Allspring Accounts:			
Customer Deposits		630,000	
Renewal & Replacement	1,852,880		
Port Development	<u>964,218</u>		
Total Bond Covenant Restricted Cash		2,817,098	
Bank of New York Mellon Debt Service Accounts:			
Allspring Money Market - Reserve	2,483,179		
Morgan Stanley Money Market - Series 2002 escrow	2,044,228		
Morgan Stanley Money Market - Series 2013 escrow	<u>1,242,505</u>		
Total Restricted Debt Money Market Funds		<u>5,769,912</u>	
Total Restricted Cash and Cash Equivalents			<u>\$ 9,217,009</u>
TOTAL UNRESTRICTED - DESIGNATED - RESTRICTED: CASH AND CASH EQUIVALENTS			<u><u>\$ 43,617,018</u></u>

**PORT OF PALM BEACH DISTRICT
AMERICAN EXPRESS MONTHLY STATEMENT
ENDING ON 05/28/24**

<u>BUSINESS DEVELOPMENT:</u>	
UBER-PERSONAL USE-PAID PORT W/CHECK #151 - Y. FARINAS	\$ 7.50
INTERCONTINENTAL MIA-NON-REFUNDABLE DEPOSIT FOR AAPA AMIN MGMT CONFERENCE IN MIAMI-Y. FARINAS	\$ 281.37
SUNPASS-REPLENISHMENT	\$ 100.00
THIS IS IT CAFÉ-LUNCH MEETING-LUIS PLACERES, KEITH LEGGETT, AND AL FAWCETT	\$ 51.84
THIS IS IT CAFÉ-LUNCH MEETING-LUIS PLACERES, KEITH LEGGETT, AND AL FAWCETT	\$ 41.46
THIS IS IT CAFÉ-LUNCH MEETING-LUIS PLACERES, KEITH LEGGETT, AND AL FAWCETT	\$ 51.84
BUSINESS DEVELOPMENT BOARD PBC - (2) TICKETS FOR COMM. LALL DASS TO THE ANNUAL GALA	\$ 1,300.00
FORUM CLUB OF THE P.B. - (2) TICKETS FOR COMM. POOLE FOR THE DORIS KEARNS GOODWIN LUNCHEON	\$ 55.00
CHAMBER OF COMMERCE OF THE P.B. - (2) TICKETS FOR COMM. ENRIGHT & GUEST TO THE 2024 BUSINESS AWARDS	\$ 110.00
BUSINESS DEVELOPMENT BOARD - (1) TICKET FOR COMM. LALL DASS FOR THE BDB QTRLY LUNCHEON	\$ 70.00
EMBASSY SUITES-HOTEL FOR BEATRICE GREFFIN FOR THE FACC 2024 SUMMER CONFERENCE AND ACADEMY	\$ 636.00
RONAONAS PIZZA-LUNCH FOR FACILITIES TEAM-K. LEGGETT	\$ 26.09
INDEED-JOB POSTING FEE FOR DIRECTOR OF FINANCE	\$ 500.00
NEOGOV.COM-JOB POSTING FEE FOR PORT ENGINEER	\$ 199.00
NEOGOV.COM-JOB POSTING FEE FOR DIRECTOR OF FINANCE	\$ 199.00
INDEED-JOB POSTING FEE FOR DIRECTOR OF FINANCE & PORT ENGINEER	\$ 503.11
CORONADO SPRINGS-TRAVEL EXPENSE-AAPA CONFERENCE MAY 19-22, 2024-TRACY CAREY	\$ 29.82
SUNPASS-TRAVEL EXPENSE-AAPA CONFERENCE MAY 19-22, 2024-TRACY CAREY	\$ 13.00
SUNPASS-TRAVEL EXPENSE-AAPA CONFERENCE MAY 19-22, 2024-TRACY CAREY	\$ 15.00
VITALITY BOWLS-TRAVEL EXPENSE AAPA CONFERENCE MAY 19-22, 2024-TRACY CAREY	\$ 18.05
EXXON-TRAVEL EXPENSE AAPA CONFERENCE MAY 19-22, 2024-TRACY CAREY	\$ 32.53
CORONADO SPRINGS-TRAVEL EXPENSE-AAPA CONFERENCE MAY 19-22, 2024-TRACY CAREY	\$ 440.62
ENTERPRISE-RENTAL CAR-TRAVEL EXPENSE AAPA CONFERENCE MAY 19-22, 2024-TRACY CAREY	\$ 313.15
SUNPASS-TOLLS - AAPA CONFERENCE MAY 19-22, 2024-CHARGED IN ERROR-TO BE CREDITED BACK ON JUNE STMT.-T. CAREY	\$ 25.00
NATIONAL INFO KNOXVILLE. NIO ASSOC MEMBER REGISTRATION 2024 TRAINING CONFERENCE-Y. FARINAS	\$ 650.00
PBC CONVENTION CENTER-PARKING-GOV. HURRICANE CONF-Y. FARINAS	\$ 4.00
SWEETGREEN WPB-LUNCH-GOV. HURRICANE CONF-Y. FARINAS	\$ 21.08
PBC CONVENTION CENTER-PARKING-GOV. HURRICANE CONF-Y. FARINAS	\$ 8.00
BOLAY-LUNCH-GOV. HURRICANE CONF-Y. FARINAS	\$ 11.81
PBC CONVENTION CENTER-PARKING-GOV. HURRICANE CONF-Y. FARINAS	\$ 8.00
INSTACART-ITEMS FOR GLEN DIAS -GULFSTREAM 50TH ANNIV.EVENT AND INTERNS AND KITCHEN RESTOCK	\$ 72.19
SAILFISH MARINA-LUNCH WITH BEA GREFFIN, M. MEEKINS & R. PLACERES. DISCUSSED PORT OPERATIONS	\$ 156.07
AAPA-REGISTRATION FOR AAPA ANNUAL CONVENTION IN BOSTON. USED A \$1400 CREDIT-BALANCE OWED \$50-M. MEEKINS	\$ 50.00
PELICAN CAFÉ-LUNCH-M. MEEKINS & JUSTIN MORROW OF FOREST DEVELOPMENT. DISCUSSED NEW BUSINESS POSSIBILITIES	\$ 105.60
SPEEDWAY-FUEL FOR RENTAL-FRMA CONFERENCE-J. MACHADO	\$ 30.01
HILTON DAYTONA BEACH-(3) NIGHT HOTEL ROOM-FLORIDA RECORDS MGMT ASSOC (FRMA) CONFERENCE-J. MACHADO	\$ 537.12
WAWA-FUEL FOR RENTAL CAR-FRMA CONFERENCE-J. MACHADO	\$ 35.58
ENTERPRISE-(5)-DAY RENTAL CAR-TO ATTEND FLORIDA RECORDS MGMT ASSOC CONFERENCE-J. MACHADO	\$ 250.25
SAILFISH MARINA-LUNCH W/ SO. FL. MATERIALS & T. ANDERSON-JONES DISCUSSED PIDP & OTHER OPERATIONAL MATTERS	\$ 186.47
① WIRE PAYMENTS MADE ON 06/21/24	\$ 7,145.56
<u>OPERATIONS AND MAINTENANCE:</u>	
ITUNES.COM-INCREASE DATA PLAN FOR PORT CELL PHONE	\$ 0.99
HOLOGRAM-SECURITY DASH CAM-SECURITY DEPT.	\$ 10.93
HOLOGRAM-SECURITY DASH CAM-SECURITY DEPT.	\$ 5.00
MARKETING SPECIALIST ALPHARETT'S-RAIN COATS - OPERATIONS	\$ 206.75
AMAZON-FLAG POLE HARDWARE - BLDG. & GROUNDS	\$ 110.94
J.J. KELLER-OUTDOOR MAINTENANCE VEST-OPERATIONS	\$ 488.01
② FL ASSOIC OF CITY CLERKS-REGISTRATION FOR FACC 2024 SUMMER CONFERENCE -B. GREFFIN	\$ 500.00
AMAZON-BOOK TO BE READ IN PREPARATION FOR THE FACC 2024 SUMMER CONFERENCE -B. GREFFIN	\$ 12.40
USPS-CERTIFIED MAIL FEES TO SEND OUT COBRA NOTICE TO FORMER EMPLOYEE J. SWOGGER	\$ 8.09
ETSY-MEMORIAL PLAQUE IN MEMORY OF LAWRENCE KELLY	\$ 58.09
AMAZON-MIS REPLENISHMENT (UPS®) IT DEPT.	\$ 593.96
AMAZON-MIS REPLENISHMENT (CHARGERS/CABLES)-IT DEPT.	\$ 119.02
② AMAZON-MIS REPLENISHMENT (HRDW UPGRADE)-IT DEPT.	\$ 193.80
MOUS-PHONE CASES AND SCREEN PROTECTORS-IT DEPT.	\$ 452.23
EXXONMOBIL-FUEL CADDY-MAINT. DEPT.	\$ 119.00
AMAZON-MISC. KITCHEN SUPPLIES	\$ 21.89
AMAZON-MISC. OFFICE-DEVICE COVER/PURCHASING	\$ 21.59
1-800-FLOWERS-MISC. OFFICE-FLOWERS FOR LAWRENCE KELLY	\$ 219.32
FRED PRYOR-EMPLOYEE DEVELOPMENT/TRAINING-M. MATTHEWS (ACCOUNTS PAYABLE)	\$ 199.00
AMAZON-MISC. OFFICE-5 YEAR ANNIVERSARY GIFT CARD FOR Y. FARINAS	\$ 28.95
AMAZON-OFFICE SUPPLIES FOR INTERNS	\$ 37.70
AMAZON-CREDIT-OFFICE SUPPLIES FOR INTERNS	\$ (17.92)
AMAZON-OFFICE SUPPLIES FOR EXECUTIVE OFFICE	\$ 39.58
AMAZON-OFFICE SUPPLIES FOR INTERNS	\$ 25.98
INSTITUTE OF FINANCE&MANAGEMENT-EMPLOYEE DEVELOPMENT/TRAINING-M. MATTHEWS (ACCOUNTS PAYABLE)	\$ 805.50
AMAZON-MISC. OFFICE-DRINKS FOR FACILITIES	\$ 37.28
AMAZON-MISC. OFFICE-DRINKS FOR FACILITIES	\$ 111.84
AMAZON-MISC. OPERATIONS-FILTERS FOR WATER FILTER SYSTEM	\$ 149.95
AMAZON-DECORATIONS-GLEN'S-GULFSTREAM 50TH ANNIVERSERY LUCHEON	\$ 65.26
SUSSESSORIES-AWARD-GLEN'S GULFSTREAM50TH ANNIVERSERY LUNCHEON	\$ 94.98
FAST SIGNS-EMPLOYEE OF THE YEAR PARKING SIGN	\$ 113.60
AMAZON-EMPLOYEE OF THE YEAR CRYSTAL AWARD	\$ 79.99
WALGREENS-EMPLOYEE OF THE YEAR GIFT CARD	\$ 505.95
1800FLOWERS-EMPLOYEE OF THE YEAR FLOWERS	\$ 96.28
AMAZON-KEURIG-REPLACEMENT TO CRUISE LINE	\$ 149.00
AMAZON-DECORATION & PAPER PRODUCT-GLEN'S-GULFSTREAM 50TH ANNIVERSERY-KAREN EMERY	\$ 61.60
CROWN AWARD-EMPLOYEE OF THE YEAR CRYSTAL AWARD W/YEAR ADDED	\$ 74.46
AMAZON-TIMER PLANER DAY CLOCK	\$ 29.95
AMAZON-10 PACL CLEAR FRONT REPORT COVERS WITH 3 PRONGS	\$ 20.78
AMAZON-SLIDE IN CERTIFICATE PLAQUE AND DOCUMENT HOLDER FOR MEMORIAL RESOLUTION	\$ 7.99
SAM'S CLUB-ICE CREAM FOR SOCIAL COMMITTEE EVENT	\$ 42.31
① WIRE PAYMENTS MADE ON 06/21/24	\$ 5,902.02
① THE ABOVE CHARGES WERE THROUGH THE MONTHLY STATEMENT ENDING ON 05/28/24.	
MEMO: PORT MOVED TO THE AMEX CORP. REWARDS CARDS	

Port of Palm Beach - MARAD PID & FDOT Seaport Grants / Active & Open Agreements											
Grant Contract No.	Project Description	Execution Date	Expiration Date	Funding Ratio	Total Project Cost Estimate	Total Project Expended	Total Grant Funding	Original Port Match	Port Expended	Port's Current Match Requirement @ 05/31/24	STATUS
693JF72140003 G1L41 - G2558	MARAD - PID / FDOT On Port Rail Yard Improvements	MARAD 06/24/22 FDOT 6/27/2020	MARAD 06/30/29 FDOT 12/31/2024	50-Fed 25-State 25-Port	\$ 26,448,090	\$ 2,243,469	\$ 18,461,115	\$ 7,426,108	\$ 560,867	\$ 6,865,241	Upgrade and expand capacity of cargo & intermodal rail transfer facility. Eastern portion of rail materials were ordered and delivered at \$921K. HRD & Kimley-Horn issued work orders for project scoping & design/DB, & const. mgmt., for \$2.261M. Bids in for construction estimated at \$20.413M. Bid awarded to Gonzalez & Sons/TranSystems. MARAD is reviewing revised scope.
G1L41	Upland Cargo Improvements - Rail Cargo Operations	01/31/22	12/31/26	50 / 50	\$ 3,782,666	\$ 3,782,666	\$ 1,891,333	\$ 1,891,333	\$ 1,891,333	\$ -	This project is additional funding for the rail improvements west of Ave. E, not eligible to be combined with MARAD - PID grant. Kimley-Horn issued work orders for \$200K to design, permit, bid, survey, prepare technical solicitation and project management, and authorization to issue a RFP for the western rail replacement project. Western portion of rail materials were ordered and delivered at \$1,381M. Emergency portion of rail replaced - 784 feet for \$90,621. Bid awarded to Gonzalez & Sons or \$2.133M, notice to proceed issued on 11/27/23, project was completed in April 2024.
G1Z03	Master Planning Initiative	08/26/21	12/31/25	50 / 50	\$ 800,000	\$ 766,933	\$ 400,000	\$ 400,000	\$ 383,466	\$ 16,534	Project is approximately 98% completed and final report issued and approved by Palm Beach County. Port has not received final invoice from Moffatt & Nichol.
G1560	Multi-Ship Passenger Loading Bridge	01/31/19	01/31/25	50 / 50	\$ 2,500,000	\$ 280,528	\$ 1,250,000	\$ 1,250,000	\$ 140,264	\$ -	Purchase of pre-owned PLB, relocation, delivery, & storage completed. Design, engineering, attachments, construction & installation on hold pending future of cruise line business. There is a possibility that a new PLB may be needed to meet the requirements of a new cruise ship.
G2H48	North Fence Security System	03/09/23	12/31/27	75 / 25	\$ 82,450	\$ 64,628	\$ 61,837	\$ 20,613	\$ 16,157	\$ 4,456	Additional cameras and other security features that will monitor the 10th St., northern boundary fence. Contract issued for the purchase of a power circuit, (5) enclosures w/ quad receptacles, and cameras, with installation of fiber cable. Project is 75% completed.
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G1Z04	Cathodic Protection for Slip Steel Sheet Piles	08/26/21	12/31/25	75 / 25	\$ 1,333,333	\$ 540,923	\$ 1,000,000	\$ 333,333	\$ 135,231	\$ 198,102	Purchase and delivery of cathodic protection aluminum anodes at a cost of \$522,990. Issued and completed work order to Pond Consulting for \$17,933 to assist with design/placement of anodes. Secure the services of Callaway Marine diving that installed cathodic protection test stations. Final design and placement of anodes on slip sheet walls on hold until new Port Engineer is hired.
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G2152	10th St. Land Acquisition	02/27/24	12/31/27	50 / 50	\$ 7,347,348	\$ 196,740	\$ 3,673,674	\$ 3,673,674	\$ 98,370	\$ 600,000	Port purchased one lot in April 2024 for \$196K. Additional lots will first be purchased based on availability.
HL242	10th St. Land Acquisition	07/01/23	06/30/25	2/3 / 1/3	\$ 750,000	\$ -	\$ 500,000	\$ 250,000	\$ -	\$ 250,000	FL Dept. of Commerce / FL Legislature. Additional lots will first be purchased based on availability.
										\$ 9,403,803	Port's Total Current Match Requirement

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Phillip Ford

Submitting Department: Purchasing

Item Type: Contract

Agenda Section: CONSENT AGENDA

Subject:

Active Contract Report

Suggested Action:

Informational item only.

Background:

The Contract Report is presented to the Port of Palm Beach Commission for informational purposes. The report delineates all current, third-party contracts of the Port. The report is sorted by contracts over \$25,000 requiring Board approval, in accordance with the adopted purchasing procedures and then all other Port contracts. In addition, the report is then sorted by expiring/term date, which provides the Port of Palm Beach Commission a view of upcoming contract renewals or requests to solicit for replacement contracts to be presented for approval at future Commission meetings.

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

Yes

Action Taken:

Attachments:

[Active Contract Report - July 2024](#)

PORT OF PALM BEACH ACTIVE CONTRACT REPORT
REQUIRED BOARD APPROVAL

Vendor Name	Description/Scope of Work	Location/Department	Procurement Type	Board Approval Date	Dept./Project Manager	Base Contract Term Begin	Base Contract Term (Years)	Contract Option Year(s)	Current Contract Term Ends	Annual Contract Value	WMBE Y/N	Comments/Cancellation Term
USI Insurance Services, LLC	Broker for property, equipment, auto, work comp & hull (PGIT), liability (Swiss Re Corp.), excess liability (NY Marine/Gen. Ins. Co., Starstone Nat'l. Ins. Co.) and hull (Swiss Re Corp.)	Port Administration	N/A	9/21/2023	Dep Dir Bus Ops & Admin	10/1/2023	1	Successive 1 yr. terms	9/30/2024	\$906,587.00/FY 24	N	Cancellation at any time with written notice of effective termination date.
The Standard	Provides Port-life ins, short term, long term	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	10/1/2021	1	Successive 1 yr. terms	9/30/2024	\$60,768.54/FY 24	N	Cancellation at any time with written notice of effective termination date.
Florida Blue	Provides Port/employee paid health insurance	Port Administration	N/A	N/A	Finance / Director of Finance	10/1/2023	1	Successive 1 yr. terms	9/30/2024	\$951,659.84/FY 24	N	Cancellation at any time with written notice of effective termination date.
United Healthcare	Provides Port/employee paid dental insurance	Port Administration	N/A	N/A	Finance / Director of Finance	10/1/2023	1	Successive 1 yr. terms	9/30/2024	\$61,424.16/FY 24	N	Cancellation at any time with written notice of effective termination date.
Wells Fargo	Banking Services	Finance	RFQ	1/19/2006	Finance / Director of Finance	11/1/2022	1	None	10/31/2024	\$45,083.00/FY 23	N	Cancellation with 30 days written notice. Port staff recommends one-year extension at prevailing rates.
Kone, Inc.	Elevator/Escalator Maintenance Services	Operations	Piggyback	2/15/2024	Assistant Director of Operations	2/15/2024	9 months	co-terminus with U.S. Communities Contract No. EV2516	11/30/2024	\$50,000.00	Y	Cancellation with written notice.
Weiser Security Services, Inc.	Security Services	Port Security	RFP	12/16/2021	Security / Director of Security	1/17/2022	3	3 additional periods of 1 year each	1/16/2025	\$600,113.23/FY 23	Y	Cancellation at any time with written notice of effective termination date.
Greyson Technologies	Network consulting services	Port Wide	RFP	6/16/2022	MIS / Director of Information Systems	7/15/2022	3	Two additional 1 yr. terms	7/14/2025	\$124,379.73/FY 23	N	Cancellation at any time with written notice of effective termination date.
Akerman Senterfitt (ASE)	Public Policy Consulting Services	Port Administration	Direct Purchase	7/19/2018	Executive Office / Executive Director	8/1/2018	1	Successive 1 yr. terms	7/31/2025	\$48,000.00/FY 25	N	Cancellation with 30 days written notice.
Palm Beach Parking	Valet Parking Operations	Cruise Terminal	RFP	2/20/2009	Operations / Dir. of Operations	7/1/2023	3	None	6/30/2026	\$55,216.00/FY 23	N	Cancellation at any time with 48-hours written notice.
Trane U.S. Inc.	A/C Maintenance and Repair Services	MOC/CT, Southgate WH	RFP	5/19/2022	Facilities / Dir of Facilities	6/1/2022	5	Two additional 1 yr. terms	5/31/2027	\$1,007,850.09/FY 23	N	Cancellation at any time with written notice of effective termination date.
Nason, Yaeger, Gerson, Harris & Fumero	Port Counsel	Port Wide	RFP	9/16/2021	Executive Office / Executive Director	9/16/2021	3	Two additional 1 yr. terms	9/15/2027		N	Cancellation with 30 days writtent notice and Board approval.
Kimley Horn	Engineering Services/Work of a Specified Nature	Port Wide	CCNA	3/15/2018	Engineering / Port Engineer	3/15/2018	N/A	N/A	Continuing Contract	\$205,711.88/FY 23	N	Cancellation at any time for convenience.
E.C. Fennell	Engineering Services/Projects NTE \$2M	Port Wide	CCNA	3/15/2018	Engineering / Port Engineer	3/18/2018	N/A	N/A	Continuing Contract	\$88,382.43/FY 2023	N	Cancellation at any time for convenience.
Gehring Group	Broker for medical, dental, vision, life, short-term disability policies	Port Administration	N/A	9/21/2023	Finance / Director of Finance	6/1/2021	N/A	N/A	N/A		N	Cancellation due to material breach of agreement

PORT OF PALM BEACH ACTIVE CONTRACT REPORT
ALL OTHER PORT CONTRACTS

Vendor Name	Description/Scope of Work	Location/Department	Procurement Type	BOARD APPROVAL DATE	Dept./Project Manager	Base Contract Term Begin	Base Contract Term (Years)	Contract Option Year(s)	Current Contract Term (Years)	Current Contract Term Ends	Annual Contract Value	WMBE Y/N	Comments/Cancellation Term
Gilly Vending	Vending Services	Port Wide	RFP	4/19/2018	Facilities / Dir of Facilities	06/15/18	3	One additional 1 yr. term		6/14/2024	Two-year hardship extension granted 4/21/22.	N	Cancellation at any time with written notice of effective termination date.
Truly Nolen	Pest Control Services	Port Wide	ITB	5/20/2021	Facilities / Dir of Facilities	07/01/21	3	One additional 1 yr. term		6/30/2024	Termite: \$5,851.83/year Pest: \$4,200.00/year Add-on Rodent: \$180.00/year	N	Cancellation at any time with written notice of effective termination date.
Vesseltracker	AIS Data - TAIS - Real Time	Port Wide	Direct Purchase	7/16/2020	Security / Director of Security	08/01/23	45504	Successive 1 yr. terms		7/31/2024	\$6,945.75	N	Cancellation at any time with written notice of effective termination date.
Palm Beach County Interlocal Agreement	Radio Repair Services	Port Security	Interlocal Agreement	5/20/2010	Security / Director of Security	08/16/19	5	Successive 5 yr. terms	5	8/15/2024	\$18,541.20/year	N	May be terminated by either party, with or without cause with written notice of at least 3 months.
Critical Mention	Media Monitoring Service	Website	Direct Purchase	10/1/2021	Public Relations / Public Information Officer	10/01/23	1	Successive 1 yr. terms		9/30/2024	\$6,700.00	N	Cancellation at any time with written notice of effective termination date.
Rockefeller Group Development Corporation	Consulting Services Agreement	Clerk's Office	Direct Purchase	N/A	Clerk's Office/District Clerk					9/30/2024	\$3,000.00		
PowerSecure, Inc.	Emergency generator inspection/repair services	MOC/S Gate	RFP	3/16/2017	Facilities / Dir of Facilities	04/03/17	3	Successive 1 yr. terms	1	11/14/2024	\$10,267.00/year	N	Cancellation with 30 days written notice.
American Track	Signal Maintenance & Repairs	Railroad	Direct Purchase	N/A	Railroad / Dir of Facilities	04/01/23	1	Successive 1 yr. terms		12/31/2024	\$6,384.00/year	N	Cancellation at any time with written notice of effective termination date.
SWE, Inc. dba Southwest Engineers	zPurchase Agreement for Water Treatment	Operations/Facilities	Direct Purchase	N/A		01/01/22	1	Successive 1 yr. terms	1	12/31/2024	\$4,980.00/year	N	Cancellation with 30 days written notice.
AT&T	Internet	Port Administration	Direct Purchase	1/20/2022	MIS / Director of Information Systems	01/24/22	3	Month to month until new contract term is established	3	1/23/2025	\$14,274.00/year	N	Cancellation at any time with written notice of effective termination date.
isolved	Payroll processing services	HR	Direct Purchase	N/A	Finance / Director of Finance	04/07/22	2	Successive 1 yr. terms		1/24/2025	\$3,836.60/year	N	Cancellation with 60 days written notice.
Palm Beach County Interlocal Agreement	800 mhz radio systme - access to PBC public safety trunked radio system	Port Security	Interlocal Agreement	6/23/2005	Security / Director of Security	06/23/05	5	May be renewable for an additional 5 years	5	2/10/2025	\$6,300/year	N	May be terminated without cause only on 10/1 of any year, with a min. of 6 mos. notice (July 2024).
Certified Elevator Inspections, Inc.	elevator inspections	Operations/Facilities	Direct Purchase	N/A	Assistant Director of Operations	04/02/24	1	Successive 1 yr. terms	1	4/1/2025	\$1800	N	
J. O'BrienCo., Inc.	Desktop visitor badge system, EasyLobby, software support	Security	Direct Purchase	2/16/2023	Security / Director of Security	04/15/24	1	Successive 1 yr. terms	1	4/14/2025	\$7,795.24/year	N	Cancellation with 30 days written notice.
Palmsol	Port Wide	Network Consulting Service	RFP	4/21/2016	MIS / Director of Information Systems	04/21/16	3	Successive 3 yr. terms		4/20/2025	\$14,250.00/year	N	Cancellation at any time with written notice of effective termination date.
CivicPlus	CivicSend and AudioEye Communications platforms for Port's website	Business Development	Direct Purchase	4/18/2013	Public Relations / Public Information Officer	05/01/13	1	Successive 1 yr. terms	1	4/30/2025	\$15,260.34/year	N	Cancellation with 60 day written notice.
Trackforce Acquireco, Inc.	Silvertrac Guard management and Reporting Software Subscription	Operations/Facilities	Direct Purchase	N/A	Director of Operations	05/01/24	1	None	1	4/30/2025	\$5088.00/year	N	No termination clause. Can only be not renewed with a 30 day notice prior to expiration of current term.

Vendor Name	Description/Scope of Work	Location/Department	Procurement Type	BOARD APPROVAL DATE	Dept./Project Manager	Base Contract Term Begin	Base Contract Term (Years)	Contract Option Year(s)	Current Contract Term (Years)	Current Contract Term Ends	Annual Contract Value	WMBE Y/N	Comments/Cancellation Term
SHI International Corp.	Peak Agenda and Audio management systems.	Port Administration	Piggyback	3/15/2018	Dep Dir Bus Ops & Admin	05/31/18	1		1	5/30/2025	\$19,927.35/year	N	Cancellation with 90 days written notice.
Davco Electrical	Electrical repairs	Port Wide	RFP	3/28/2022	Facilities / Dir of Facilities	06/01/22	3	Two additional 1 yr. terms	1	5/31/2025	\$24,987.06/year	N	Cancellation at any time with written notice of effective termination date.
Netphone	Cabling services	Port Wide	RFP	5/19/2022	MIS / Director of Information Systems	06/14/22	3	Two additional 1 yr. terms	2	6/13/2025	\$13,000.00/year	Y	Cancellation at any time with written notice of effective termination date.
AT&T	Local calling plan.	Port Administration	N/A	6/27/2019	MIS / Director of Information Systems	06/27/19	3	Month to month after initial term	3	6/26/2025	\$44/month, per access line	N	Cancellation at any time with written notice of effective termination date.
Iron Mountain	Records storage and retention	Records	Off-site location	7/1/2002	Clerk's Office/District Clerk	07/01/02	1	Successive 1 yr. terms	Successive 1 yr. terms	6/30/2025	See fee schedule for prevailing rates, eff. 7/1 of each year.	N	Cancellation with 30 days written notice.
Dynafire, Inc.	Alarm monitoring, inspection and repair	MOC/CT, POC, S Gate, Bldg. D (Tropical) and Bldg. 13 (Gulfstream)	RFP	3/28/2022	Facilities / Dir of Facilities	07/01/22	3	Two additional 1 yr. terms		6/30/2025	\$19,520.00/year	N	Cancellation at any time with written notice of effective termination date.
Property Works	Landscape Services	MOC, MLK, Main Gate	RFP	6/17/2021	Facilities / Dir of Facilities	07/12/21	3	None	1 year	7/11/2025	\$11,172.00/year	Y	Cancellation at any time with written notice of effective termination date.
STRAX Intelligence Group	Real-time Response Platform	Port Security	Security Grant	10/15/2020	Security / Director of Security	11/16/20	2	Successive 1 yr. terms	3	11/15/2025	\$24,000.00/2 years	N	Cancellable year one for performance, with 30 days written notice.
Ricoh	Lease/service agreement on (2) IMC6000's - MOC - 6th floor, behind reception and in copy room	Port Administration	State Contract	11/18/2021	Finance / Director of Finance	04/01/22	5	None	5	3/30/2027	\$5,072.40/year	N	Cancellation with 30 days written notice.
S. Davis & Assoc., P.A.	Annual Audit Services	Finance	RFP	8/19/2021	Finance / Director of Finance	05/19/22	5	Two additional 1 yr. terms		5/18/2027	\$68,500.00/year Next 4 years \$63,500.00/year	Y	Cancellation at any time with 30 days written notice.
ADP, Inc.	Workforce Now Services	HR	Direct Purchase	N/A	Human Resources	05/23/24	3	N/A	3	5/22/2027	\$17,893.00	N	Termination with 90 day written notice
Gonzalez & Sons Equipment, Inc.	Track repair services	Railroad	RFP	6/16/2022	Facilities / Dir of Facilities	06/27/22	3	Two additional 1 yr. terms	1	6/26/2027	\$23,127.00/year	Y	Cancellation at any time with written notice of effective termination date.
Ricoh	IMC6000 Multi-function copier/printer - 6th flr./behind reception	MOC	State Contract	8/25/2022	Finance / Director of Finance	09/29/22	5	None		9/30/2027	\$16,011.60/year	N	At any time at end of lease term.
E.C. Fennell	Engineering Services/Study Activity under \$200K	Port Wide	CCNA	3/15/2018	Engineering / Port Engineer	03/18/18	N/A	N/A	N/A	Continuing Contract	\$0/FY 2023	N	Cancellation at any time for convenience.
Jacobs (FKA CH2M Hill)	Engineering Services/Work of a Specified Nature	Port Wide	CCNA	3/11/2008	Engineering / Port Engineer	03/11/08	N/A	N/A		Continuing Contract	\$11,605.10/FY 23	N	Cancellation at any time for convenience with 90 calendar days written notice.
Devine, Blalock, Martin & Sellari, LLC	Auditing Services	M.O.C.	Direct Purchase	N/A	Finance / Director of Finance	As-needed	N/A	N/A	N/A	Until Terminated	\$0/FY 2023	N	Cancellation at any time for convenience.
GNP Services, CPA, PA	Arbitrage rebate services for bonds	M.O.C.	Direct Purchase	N/A	Finance / Director of Finance	As-needed	N/A	N/A	N/A	Until Terminated	\$0/FY 2023	N	Cancellation at any time for convenience.
Spectrum Municipal Services	Financial Advisor	M.O.C.	Direct Purchase	N/A	Finance / Director of Finance	As-needed	N/A	N/A	N/A	Until Terminated	\$0/FY 2023	N	Cancellation with 60 days written notice.

Vendor Name	Description/Scope of Work	Location/Department	Procurement Type	BOARD APPROVAL DATE	Dept./Project Manager	Base Contract Term Begin	Base Contract Term (Years)	Contract Option Year(s)	Current Contract Term (Years)	Current Contract Term Ends	Annual Contract Value	WMBE Y/N	Comments/Cancellation Term
Goode Companies Inc.	Dumpster Service	M.O.C.	Interlocal Agreement	N/A	Facilities / Dir of Facilities	As-needed	N/A	N/A	N/A	Until Terminated	At rates in effect.	N	Franchise agreement with City of Riviera Bch
Goode Companies Inc.	Dumpster Service	Southgate Warehouse	Interlocal Agreement	N/A	Facilities / Dir of Facilities	As-needed	N/A	N/A	N/A	Until Terminated	At rates in effect.	N	Franchise agreement with City of Riviera Bch
Goode Companies Inc.	Recycling Dumpster and Bin	MOC	Interlocal Agreement	N/A	Facilities / Dir of Facilities	As-needed	N/A	N/A	N/A	Until Terminated	At rates in effect.	N	Franchise agreement with City of Riviera Bch
Sheriff of P.B.C.	NICB Processing	Port Wide	Interlocal Agreement	N/A	Security / Director of Security	As-needed	N/A	N/A	N/A	No Exp. Date	Original contract 6/99.	N	Cancellation with 30 days written notice
AFLAC	Provides voluntary, employee-paid, policies to Port staff	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	4/1/2001	Optional insurance for employees: cancer, hospitalization, etc.	N	N/A
AIG Valic Financial Advisors, Inc.	Provides voluntary, employee-paid, deferred compensation services	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	1/1/1980	457 plan deferred optional retirement plan	N	N/A
AXA Equitable	Provides voluntary, employee-paid, deferred compensation services	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	1/1/1980	457 plan deferred optional retirement plan	N	N/A
Coach Comp America	Provides screenings for on-the-job injuries (Workers' Compensation)	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	5/1/2006	Used for workers comp injury claims	N	N/A
Palm Beach Post	Advertising Contract	M.O.C.	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	Until Terminated	N/A	N	Cancellation with 30 days written notice
Idemia	Renewal of Port TWIC badges	Port Administration	N/A	N/A	Security / Director of Security	As-needed	N/A	N/A	Open	Until Terminated	\$125.00 per employee	N	N/A
Absolute MDT	Provides pre-employment and post-accident drug screenings	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	Until Terminated	Drug free workplace provider	N	N/A
Cliff Berry, Inc.	Spill cleanup	Port Wide	N/A	5/20/2021	Facilities / Dir of Facilities	As-needed	N/A	N/A	Open	Until Terminated	\$450/yr. retainer. Credited back if service scheduled.	N	Cancellation at any time with written notice of effective termination date.
MD Now Medical Centers, Inc.	Hearing/Vision screenings for rail crew	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	Until Terminated	FRA safety regulations - rail crew	N	N/A
Manpower	Temporary Employment Service	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	Until Terminated	Used for basic labor workers - bill rate \$17.86	N	N/A
Express	Temporary Employment Service	Port Administration	N/A	N/A	Dep Dir Bus Ops & Admin	As-needed	N/A	N/A	Open	Until Terminated	Used for janitorial workers - bill rate \$19.15	N	N/A
Loomis	Armored Car Service	MOC/Office	Direct Purchase	1/21/2021	Finance / Director of Finance	03/01/21	1	Successive 1 yr. terms		2/28/2023	\$1,548.00/year	N	Cancellation with 60 days written notice. Cancelled eff. 8/1/23. Paying monthly fee of \$129 through 2/28/23.
Accounting Technology Solutions	consulting	Information Technology	Direct Purchase	N/A	MIS / Director of Information Systems	5/31/2024	N/A	N/A	N/A	N/A	unknown	N	Cancellation at any time with written notice.

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Tracy Carey

Submitting Department: Purchasing

Item Type: Contract Renewal(s)

Agenda Section: CONSENT AGENDA

Subject:

Greyson Technologies - Artic Wolf Detection Response Software and Support and Managed Risk Agreement Renewal

Suggested Action:

Motion to approve a one-year extension with Greyson for the Artic Wolf managed detection response software and support and managed risk agreement, in the amount of \$42,370.85.

Background:

In July 2023, the Board approved ratification of purchase with Greyson for the Artic Wolf detection response software and support system purchased through Greyson's cooperatively procured contract number AR2472 with NASPO in the amount of \$32,496.91. In December 2023, staff purchased an additional component, the managed risk vulnerability add-in, to provide an added layer of guarded awareness of vulnerabilities for the Port's computers in the amount of \$4,925.56 for a six-month period. In an ongoing effort of continuous improvements and enhancement of the Port's Information Technology (IT) systems, staff respectfully requests a one-year extension in the amount of \$42,370.85, which includes the additional six-months cost for the managed risk add-in and is contingent upon future renewal increases not to exceed 8%.

Financial Impact:

Yes

Financial Impact Details:

This purchase will be a line item in the FY2025 Budget.

Additional Information Attached:

Yes

Action Taken:

Attachments:

[Greyson Technologies Artic Wolf Renewal - Proposal No. 008901](#)



GREYSON

Arctic Wolf: MDR & MR Renewal (1YR)

Quote #008901

Version 1

Prepared for:

Port of Palm Beach

Prepared by:

Diana Rodriguez



NASPO Contract

NASPO Master Contract Number: AR2472

Arctic Wolf (1YR)

Qty	Part #	Description	Price	Ext. Price
		Term: 1 Year - 7/30/2024 to 7/29/2025		
50	AW-MDR-USER	ARCTIC WOLF MDR USER LICS CLDS WOLF MDRU LICS	\$197.53	\$9,876.50
7	AW-MDR-SE-491	ARCTIC WOLF MDR SVR LICS CLDS ARCTIC WOLF MDR SVR LICS 125-3000	\$197.53	\$1,382.71
1	AR2472-AWN001-060820 -004	200SRS SENSOR HW ARCTIC WOLF CLDS 200SRS SENSOR	\$2,962.96	\$2,962.96
50	AR2472-AWN001-060820 -030	MDR OFFICE 365U LICS SVCS CLDS ARCTIC WOLF MDR OFFICE 365U LICS	\$22.22	\$1,111.00
57	AR2472-AWN001-062420 -016	Arctic Wolf MDR Log Retention - 1 year	\$14.22	\$810.54
1	AW-PLATFORM-BASE-491	ARCTIC WOLF BASE PLATFORM LICS ARCTIC WOLF BASE PLATFORM	\$14,814.81	\$14,814.81
57	AW-PLATFORM	ARCTIC WOLF PLATFORM ACCESS LICS ARCTIC WOLF PLATFORM ACCESS	\$14.81	\$844.17
50	AW-MR-USER-491	Arctic Wolf Managed Risk user license 125-3000	\$98.77	\$4,938.50
7	AW-MR-SE-491	Arctic Wolf Managed Risk server license	\$98.77	\$691.39
1	AW-IR-JSR-AR2472	Arctic Wolf IR JumpStart Retainer	\$4,938.27	\$4,938.27
Subtotal:				\$42,370.85



Arctic Wolf: MDR & MR Renewal (1YR)

Prepared by:

Greyson Technologies, Inc.

Diana Rodriguez
(954) 861-4292
drodriguez@greyson.com

Prepared for:

Port of Palm Beach

1 E 11th St. Suite 600
Riviera Beach, Florida 33404
Michael Meekins
(561) 383-4199
mmeekins@portofpalmbeach.com

Quote Information:

Quote #: 008901

Version: 1
Delivery Date: 06/27/2024
Expiration Date: 07/26/2024

Quote Summary

Description	Amount
Arctic Wolf (1YR)	\$42,370.85
Total:	\$42,370.85

Taxes, shipping, handling and other fees may apply. We reserve the right to cancel orders arising from pricing or other errors.

Greyson Technologies, Inc.

Port of Palm Beach

Signature: 

Name: Jason Goldberg

Title: CFO

Date: 06/27/2024

Signature: _____

Name: Michael Meekins

Date: _____

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Jackelin Machado

Submitting Department: Clerk's Office

Item Type: Community Grants

Agenda Section: CONSENT AGENDA

Subject:

Business Development & Commissioner Community Outreach

Suggested Action:

Port staff respectfully requests consideration and ratification/approval for purchasing of listed event tickets and donations/sponsorships.

Background:

July and August 2024 ticketed trade events: Business Development Board (BDB), Economic Council, Economic Forum, Forum Club, South Florida Customs Brokers & Forwards Association, International Business Council, Leadership Business Council Palm Beach County, Marine Industries Association, Navy League, Chambers of Commerce, Palm Beach County Convention & Visitors Bureau, and Palm Beach County Tourist Development Council.

INVOLVEMENT:

Lowe Art Breakthroughs, Corp. - \$500 Donation (DJP & WMR)

This organization has a completed W-9 on file and Port Staff has verified they have the 501(c)(3) designation.

Financial Impact:

Yes

Financial Impact Details:

This item is funded from the FY24 Operating Budget - Community Outreach/Relations Line respectively.

Additional Information Attached:

Yes

Action Taken:

Attachments:

[FY-24 Board Directed Expenditures](#)

[Lowe Art Breakthroughs, Corp. Information](#)

**Community Outreach Program Budget
FY-24**

Request Date	Event Date	Commission Member Organization	BJC	JLE	VLD	DJP	WMR	Ad (A), Donation(D), Sponsorship (SS), Table (TB) or Tickets (TKS)	Total	Approval/ Ratification (Month- Yr)	Payment Method: Check (CK) Credit Card (CC) Money Order (MO)	Processing Date
			\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00	\$ 3,000.00		\$ 15,000.00			
9/25/2023	N/A	Operation Hope, Inc.	\$ 100.00	\$ -	\$ -	\$ 400.00	\$ -	D	\$ 500.00	Oct-23	CK	10/6/2023
10/6/2023	N/A	Lisa's Lil Wonders Youth Enrichment Program, Inc.	\$ -	\$ -	\$ -	\$ -	\$ 250.00	D	\$ 250.00	Oct-23	CK	10/6/2023
10/2/2023	N/A	Meals on Wheels of the Palm Beaches	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	D	\$ 1,250.00	Oct-23 & Nov-23	CK	10/25/2023
10/6/2023	N/A	Caribbean-American For Community Involvement in Florida, Inc. (CAFCI)	\$ -	\$ 500.00	\$ -	\$ -	\$ 500.00	D	\$ 1,000.00	Oct-23 & Nov-23	CK	10/6/2023 & 10/25/2023
10/17/2023	N/A	Urban League of Palm Beach County, Inc.	\$ -	\$ -	\$ -	\$ 85.00	\$ -	TKS	\$ 85.00	Nov-23	CC	10/17/2023
10/25/2023	N/A	Friends of Foster Children of Palm Beach County, Inc.	\$ -	\$ -	\$ 300.00	\$ 250.00	\$ 250.00	D	\$ 800.00	Nov-23	CK	10/25/2023
10/25/2023	N/A	Holy Ground Shelter for Homeless, Inc.	\$ 100.00	\$ 1,000.00	\$ -	\$ 250.00	\$ -	D	\$ 1,350.00	Nov-23	CK	10/25/2023 & 10/27/2023
10/25/2023	N/A	Black Chamber of Commerce of Palm Beach County	\$ -	\$ -	\$ -	\$ 35.00	\$ -	TKS	\$ 35.00	Nov-23	CC	10/25/2023
11/16/2023	N/A	The Children's Healing Institute	\$ 100.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	D	\$ 1,100.00	Nov-23	CK	11/21/2023
1/3/2024	1/11/2024	MLK Coordinating Committee	\$ -	\$ 420.00	\$ 60.00	\$ 120.00	\$ -	TKS & D	\$ 600.00	Jan-24	CK & CC	1/3/2024, 1/12/2024 & 1/18/2024
1/4/2024	2/3/2024	Palm Beach County Caucus of Black Elected Officials, Inc. -	\$ -	\$ 400.00	-	\$ 400.00	\$ -	D	\$ 800.00	Jan-24	CK	1/18/2024
1/4/2024	Cancelled	Palm Beach County Caucus of Black Elected Officials, Inc. - BEO Scholarship Luncheon	\$ -	\$ 150.00	\$ 75.00	\$ 550.00	\$ 150.00	TK	\$ 925.00	N/A	N/A	N/A
3/13/2024	N/A	Law Enforcement Assistance Program (L.E.A.F.)	\$ 250.00	\$ -	\$ -	\$ -	\$ -	SS	\$ 250.00	Mar-24	CK	3/13/2024
4/17/2024	4/27/2024	Not For Ourselves But For Others, Inc	\$ -	\$ 180.00	\$ -	\$ 200.00	\$ -	TK	\$ 380.00	May-24	CK	4/22/2024
4/22/2024	4/27/2024	Vivian and Adrienne Ferrin Memorial Scholarship	\$ -	\$ -	\$ 100.00	\$ 100.00	\$ -	TK	\$ 200.00	May-24	CK	4/22/2024
5/10/2024	5/10/2024	Urban League of Palm Beach County, Inc.	\$ -	\$ -	\$ 250.00	\$ -	\$ -	TK	\$ 250.00	Jun-24	CK	5/13/2024
6/6/2024	5/10/2024	Lowe Art Breakthroughs, Corp.	\$ -	\$ -	\$ -	\$ 250.00	\$ 250.00	D	\$ 500.00	Jul-24	CK	6/21/2024
TOTAL SPENT			\$ 800.00	\$ 3,000.00	\$ 1,210.00	\$ 2,590.00	\$ 1,750.00		\$ 9,350.00			
BALANCE			\$ 2,200.00	\$ -	\$ 1,790.00	\$ 410.00	\$ 1,250.00	-	\$ 5,650.00			

* Board members may use community grant event money for application recommendations should they not plan on attending any community grant events during a specific round of funding.

LOWE ART BREAKTHROUGHS

11380 Prosperity Farms Road, Suite 112C, Palm Beach Gardens, FL 33410

Lowe Art Breakthroughs Corp. (L.A.B.) was formulated in 2024 to further developmental progress in the areas of art, education, culture, inclusion and wellness for regional and national communities. The Dr. Catherine Lowe Collection is part of the foundation that Lowe Art Breakthroughs is being built upon. To accomplish L.A.B.'s mission, we are creating programming and developing partnerships to serve our local communities with the hope of being able to extend our efforts outward.

Programming in the form of exhibitions, discussions, performances and workshops allow our communities to receive a direct benefit as well as assists participating creatives in achieving breakthroughs in their own development. Our goal is to generate opportunities for development, growth and progress for instructors as well as learners.

Programming gives artists and craftspersons with varying levels of expertise an opportunity to use their skills through demonstrations and instruction on principles related to the cooperative building of creative works. This includes interaction with community members at all levels of society to engage in art making and creative placemaking. Community engagement is a priority for active participation in the process of self-inclusion for ethnically diverse individuals and families in need of greater exposure to creative content.

Lowe Art Breakthroughs Corp. and the Lowe Collection work together with arts institutions and other organizations to facilitate educational / cultural programming for creative development, economic growth and the crafting of dynamic and sustainable environments.

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Yaremi Farinas

Submitting Department: Business Development / Communications

Item Type: Consent

Agenda Section: CONSENT AGENDA

Subject:

Public Relations & Marketing

Suggested Action:

Informational Item Only

Background:

Critical Mention Reports

1. TV and Radio Coverage from June 1 - June 30:

- Total TV Audience 152k and Total TV Publicity Value \$29.1 K
- Total Radio Audience 1.78M and Total Radio Publicity Value \$3.7K

2. Online and Print Coverage from June 1 - June 30:

- Total Print and Online Audience 1,286,170,003
- Total Online and Print Publicity \$12.1M

3. Social Media Coverage from June 1 - June 30:

- Total Social Audience 30,304
- Total Social Publicity \$36K

Reports are available upon request.

Correspondence, news releases, Port notices, ads, sponsorships and collateral material:

- Monthly e-newsletter will be published on July 17-18
- News release: Port Executive Director Joins Riviera Beach Police Foundation

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

No

Action Taken:

Attachments:

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Karen Emery

Submitting Department: Executive Office

Item Type: Reports

Agenda Section: DISTRICT REPORTS

Subject:

Executive Director's Report

Suggested Action:

Informational item only.

Background:

An outline of the topics to be reported at the July 18, 2024 Regular Commission Meeting is attached for your review.

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

Yes

Action Taken:

Attachments:

[Executive Director's Report - 7-18-24](#)

Executive Director's Report – July 18, 2024

- Statistical Information for month ending April 2024:

	YEAR-TO-DATE		YTD VARIANCE
	FY 24 Actual	FY24 Budget	
TOTAL CARGO TONS	215,325	255,022	-15.57%
TOTAL TEUs	23,399	24,142	-3.08%
PASSENGERS	29,248	31,453	-7.01%

- I would like to take a moment and introduce James Voyer our new Director of Finance. I sent out an email invitation to setup meeting times if any of the Board members would like to meet with James.
- May Financials are complete. Operating revenues are exceeding budget, and we are just about \$15 million dollars YTD. Overall operating expenses are running below budget at just under \$8 million YTD, and this includes FRS and PTO allocations. Net income is exceeding budget by \$1,259,000 and we are now at \$4,788,000 YTD.
- Tentatively, Sea Dream Yachts will be operating from the Port of Palm Beach in the next three years during season as follows: *See slide.*
 - 2025 – Three full turns
 - 2026 – Three full turns
 - 2027 – Four full turns
- Teeters Family has released the property on the Port. An Agenda item will be presented for your approval.
- PID Project – Contract signed and in the Engineering Design Process.
- Recruitment Status:
 - Port Engineer – Open.
 - Facilities Foreman – Received four internal applicants. Interviews are scheduled for the week of July 8.
- Events at the Port:
 - June 22: Port Sponsors 'All About the Ocean Night' at Roger Dean Stadium. Two members of our staff attended the game and educated baseball fans about the Port's efforts to relocate stony corals during waterside construction projects. The Florida Ports Council was also in attendance.
 - June 24: Port hosted TRIO Talent Search Program. Approximately 30 high school students toured the Port to learn about the endless career opportunities available at the Port.

The goal of the TRIO Talent Search Program is to increase the number of youths from disadvantaged backgrounds who complete high school and enroll in postsecondary education institutions of their choice.

- June 28: Celebration Lunch for Glen Dias. We held a small luncheon with Dias’ staff to recognize his dedication and service to the Port. Commissioner Ciklin presented Glen with an award. During the luncheon, we played a video highlighting Glen’s career.
- July 19: The United States Coast Guard will be holding a Commissioning Ceremony in the Cruise Terminal. The ceremony celebrates the appointment of its commanding officer and the increase of the unit’s authority for the northern portion of Sector Miami’s area of responsibility.
- Summer Internship Program: The internship program will conclude next Friday, July 26. During their time with us, they have attended numerous Port Activity Days where they met with Palm Beach Harbor Pilots, Tropical Shipping, Ozinga, and Heavy Lift Services. Next week they will have lunch on the Margaritaville at Sea Paradise and CEMEX is hosting a barbecue for them. We also offered them opportunities to attend other events such as the BDB intern event, a finance 101 class presented by our new Director of Finance and next week they will have a resume workshop presented by two of the interns. I want to thank all the tenants who helped make this program successful and beneficial to the students.
- The Riviera Beach Police Foundation has appointed Port of Palm Beach Executive Director Michael Meekins to its Board of Directors.

AAPA, FPC and Other Schedule of Events – 2024

- AAPA – Smart Ports Seminar & Expo – 7/09 through 7/12/24 – Seattle, WA
- FPC & FSTED Annual Board Meeting – 8/27 through 8/29/24 – Pensacola, FL
 - Mike Meekins attending.
- FPC – Breakbulk Americas – 10/15 through 10/17/24 – Houston, TX
- AAPA – Annual Convention & Expo – 10/27 through 10/30/24 – Boston, MA
 - Mike Meekins attending.

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Jackelin Machado

Submitting Department: Clerk's Office

Item Type: Reports

Agenda Section: DISTRICT REPORTS

Subject:

Governmental Affairs Report

Suggested Action:

Informational item only.

Background:

Verbal update will be provided by Mr. Richard Pinsky.

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

No

Action Taken:

Attachments:

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Jackelin Machado

Submitting Department: Clerk's Office

Item Type: Reports

Agenda Section: DISTRICT REPORTS

Subject:

Commissioner Reports

Suggested Action:

Informational item only.

Background:

Informational item only.

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

No

Action Taken:

Attachments:

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Jackelin Machado

Submitting Department: Attorney's Office

Item Type: Litigation Update

Agenda Section: OLD BUSINESS

Subject:

Litigation Update - Port of Palm Beach v. Teeters Agency & Stevedoring, Inc. and Monarch Shipping Co., Ltd

Suggested Action:

Informational item only.

Background:

Update will be provided by the Port attorney, Mr. John Fumero regarding the Port of Palm Beach v. Teeters Agency & Stevedoring, Inc. and Monarch Shipping Co.

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

No

Action Taken:

Attachments:

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Bruce Cuninghame

Submitting Department: Finance

Item Type: Resolution

Agenda Section: NEW BUSINESS

Subject:

2024 Tax Levy Resolution - Resolution No. 2024-08

Suggested Action:

Motion to adopt Resolution No. 2024-08 to not levy Ad Valorem taxes upon the real and personal taxable property of the District for the year 2024.

Background:

The Board of Commissioners is authorized by its Charter to levy a tax each year and the decision to levy or not must be declared to the State of Florida by November 1st of each year. The Port has not levied ad valorem taxes since 1975 as a direct result of fiscal discipline by Board Members and the Executive Director. The Port continues to exercise financial discipline while maintaining its critical infrastructure through user fees (Tariff) and leaseholds as reflected in the annual adopted budgets.

Financial Impact:

Yes

Financial Impact Details:

Historically, the Port has relied on Port user fees for its revenue and the Board has chosen not to levy an ad valorem tax since 1975.

Additional Information Attached:

Yes

Action Taken:

Attachments:

[Resolution 2024-08](#)

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PORT OF PALM BEACH DISTRICT TO NOT MAKE A LEVY UPON THE REAL AND PERSONAL TAXABLE PROPERTY OF SAID DISTRICT FOR THE YEAR 2024.

WHEREAS the Board of Commissioners of the Port of Palm Beach District is authorized and empowered by its Charter, Chapter 7081, Laws of Florida, Acts of 1915 and law mandatory and supplemental thereto in Article XI, Section 2, to levy upon all real and personal taxable property in the Port of Palm Beach District a special tax sufficient in an amount to pay the interest becoming due and payable annually upon any bonds issued or to be issued, or money borrowed or to be borrowed, by said District, and also to create a sinking fund for the payment of the principal thereof at maturity; and in addition, a special tax not exceeding two (2) mills on the dollar of the assessed valuation of taxable property in the district or two hundred thousand (\$200,000) dollars, whichever is smaller, in each year to pay the costs of operation, maintenance and other purposes of the District authorized and prescribed by this act.

WHEREAS the Certification for Taxing Authorities that do not levy ad valorem taxes is due to the Florida Department of Revenue no later than November 1 of the tax year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE PORT OF PALM BEACH DISTRICT, RIVIERA BEACH, FLORIDA:

- SECTION 1:** That the Port of Palm Beach District will not levy upon the real and personal taxable property of said District for the year 2024.
- SECTION 2:** That this Resolution be spread upon the Minutes of the Board of Commissioners of the Port of Palm Beach District.
- SECTION 3:** That a certified copy of this Resolution, executed in the name of the Commissioners of the Port of Palm Beach District, by its Chairman and Secretary/Treasurer, be made and delivered to the Board of County Commissioners of Palm Beach County, Florida, the Chief Financial Officer of the State of Florida, and the Property Appraiser of Palm Beach County, Florida.
- SECTION 4:** This Resolution shall take effect immediately upon passage.

PASSED AND ADOPTED THIS 18TH DAY OF JULY, 2024.



**PORT OF PALM BEACH DISTRICT BY ITS
BOARD OF COMMISSIONERS:**

Wayne M. Richards, Chair

Attest:

Blair J. Ciklin, Secretary/Treasurer

Legal Sufficiency:

John J. Fumero, Port Attorney

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Tacaria Anderson

Submitting Department: Contract Compliance / Tenant Relations

Item Type: Tariff

Agenda Section: NEW BUSINESS

Subject:

Port of Palm Beach District Tariff #24-C and Freight/Rail Tariff #8016-C

Suggested Action:

Motion to approve and adopt Tariff #24-C and Freight/Rail Tariff #8016-C as presented, with an effective date of October 1, 2024.

Background:

Tariff updates are a critical component of Seaport Operations to ensure sustainability of Port critical infrastructure and facilities. The revised Tariffs for FY 2024/25 will be titled "Tariff #24-C" and "Freight/Rail Tariff #8016-C", which the District has the authority to adopt the proposed Tariff rate revisions/modifications pursuant to its Charter.

The purpose of the revisions/modifications is to update the Port's Tariff to reflect spot increases and other language clarification. In addition to updating the Port's Freight/Rail Tariff to reflect an update to item 300 (inbound volume chart).

As required by law, two (2) public hearings were held on Tuesday, June 11, 2024, and Wednesday, June 26, 2024, to solicit input and receive feedback from the public. Several tenants and operators were present at the public hearings. There were some discussions and one concern mentioned by the public, which staff took into consideration and decided to make a note for future discussion.

As a result of these efforts, Tariff #24-C & Freight/Rail Tariff #8016-C, with an effective date of October 1, 2024, are being presented to the Commission for consideration and approval.

Financial Impact:

Yes

Financial Impact Details:

The proposed tariff revision/modification will apply to all Port Tenants and Users of the District and is expected to result in approximately \$71,000 annually in additional funds to the District.

Additional Information Attached:

Yes

Action Taken:

Attachments:

Tariff #24C Redline

Proposed Rail Tariff 8016-C Redline



Tariff No. ~~24B~~ 24C

**Rates, Rules and Regulations Covering Port Facilities of the
Port of Palm Beach District**

Board ~~Approved~~Proposed: ~~September 21, 2023~~ July 18, 2024
Date: October 1, ~~2023~~ 2024

Effective



Port of Palm Beach District
Tariff No. 24B 24C
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ACCESS TO TARIFF INFORMATION AS FOLLOWS:

Hard Copy: Obtain by contacting the Clerk's Office either by phone at (561) 383-4100 or in writing to: Port of Palm Beach District, 1 East 11th Street, Suite 600, Riviera Beach, FL 33404.

Electronic Version: Obtain by visiting the District's website at www.portofpalmbeach.com

100 - CONSENT TO TERMS OF TARIFF

The use of the waterways and piers, wharves, bulkhead, docks and other facilities under the jurisdiction of the District shall constitute a consent to the terms and conditions of this Tariff as a contract, and evidence an agreement on the parts of the vessels, their owners and agents, and tenants or other users of any of the Port Facilities to pay all charges specified in this Tariff and be governed by all rules and regulations published herein. This Tariff shall be administered evenly in the interest of efficient business operations for all authorized Port users.

101 - ABBREVIATIONS

BBL	Barrel
BF	Board Feet
CU FT	Cubic Feet
CWT	Hundred Weight
FBM	Feet Board Measure
GRT	Gross Registered Ton
ISO	International Organization for Standardization
LOA	Length Overall
MIN	Minimum
MT	Measurement Ton - equals 40 cubic feet
NOS	Not Otherwise Specified
ST	Short Ton - 2,000 pounds
W/M	Weight or Measure
TEU	Twenty Foot Equivalent Unit, containing approximately 1,360 cubic feet

102 - DEFINITIONS

<u>Abandoned Cargo</u>	Any cargo on which charges have not been received by the District within 90 days shall be considered abandoned cargo. The District reserves the right to remove any or all such property to another part of the premises or remove it and place in storage off the Port Facilities at the risk and expense of the owner. The District may retain possession of the property until all charges have been paid. When the Executive Director determines final abandonment of cargo in any instance, he shall dispose of same under established District procedures.
<u>Agent</u>	Includes a person authorized to transact for and in the name of another person or company. Types of agents are brokers, commission, merchants, resident buyers, sales agents and manufacturer's representatives.
<u>Aggregate</u>	Any of several hard, inert materials which, among other things, are used for mixing in various size fragments with a cementing material for concrete, mortar, or plaster. Includes, but is not limited to, crushed rock and sand.
<u>Apron, Apron Wharf, Wharf Apron</u>	The paved area landward of the perimeter of the bulkhead line, as designated by the District from time to time. No cargo or equipment shall be stored on the Apron except when in the active and continuing process of being loaded or unloaded.
<u>Berth Assignment</u>	The specific location assigned to a vessel to moor at Port Facilities.
<u>Board Foot</u>	A unit of quantity for lumber equal to the volume of a board that is 12x12x1 inches – abbr. BF. If the number of BF is not listed on the manifest, then all charges will be assessed by weight.
<u>Break Bulk</u>	Packaged but non-containerized cargo and cargo shipped as a unit (bags, bales, barrels, boxes, cartons, drums, pallets, sacks, vehicles, etc.)
<u>Bulk Cargo</u>	Loose, non-containerized cargo
<u>Bunkering</u>	The taking on by a vessel of petroleum products and derivatives for fueling, lubricating, and/or other associated uses.
<u>Cargo Handler/ Cargo Handling</u>	The handling and/or transferring of cargo not including loading to or unloading from a vessel.

<u>Coastal Cruise</u>	The cruise of a vessel that both departs and returns from the Port Facilities within a twenty-four-hour period without making a foreign port of call.
<u>Combined Rates</u>	A combination of rates otherwise set forth in this tariff as individual rates.
<u>Common Use Area</u>	Open yard area or transit shed space that is not leased or assigned as a grid. Subject to the terms of this Tariff for storage and demurrage charges.
<u>Containers</u>	When the term "container" is used anywhere in this Tariff it shall refer to the so-called "Standard 20-foot or 40-foot ISO seagoing container". Containers are measured in 20-foot equivalent units (T.E.U.) and are of various ISO approved lengths and heights.
<u>Dangerous Cargo</u>	Dangerous cargo (includes, without limitation, hazardous materials, explosives, radioactive materials, etc.) Items included in Title 33 of the Code of Federal Regulations Section 160.203 and further defined in sections referenced therein.
<u>Day</u>	As used herein, the term "day" shall mean each calendar day and shall include weekdays, Saturdays, Sundays and holidays. Unless otherwise stated herein, a "day" shall commence immediately after midnight and end twenty-four hours later, at midnight of that day. Where the term "twenty-four-hour period" or "twenty-four hours", the same shall mean exactly that, and shall not necessarily coincide with a "day", as just defined.
<u>Demurrage</u>	A charge assessed against cargo remaining in or on Port Facilities (which facilities are not then part of demised premises under a lease), after the expiration of both Free Storage Time and Paid Storage Time.
<u>Derelict Vessel</u>	Any vessel which is intended to operate under its own power or wind power and is unable to do so, or which is taking on water at a rate in excess of its then-current ability to discharge same and remain afloat.
<u>District</u>	The Port of Palm Beach District, a Special Taxing District created by Special Acts of the State of Florida Legislature.
<u>Dockage</u>	The charge assessed against a commercial/private vessel for berthing at a wharf, pier, bulkhead structure, or bank, or for mooring to a vessel so berthed.
<u>Drying</u>	The physical movement of cargo between any two points.
<u>Executive Director</u>	The term "Executive Director" as used in this Tariff will include in its meaning both the Executive Director as named by the Board of Commissioners, and the Executive Director's duly authorized representative. Any act which may be taken by the Executive Director hereunder, may be taken by the authorized designee of the Executive Director. The Executive Director performs the duties of the "Port Manager" as defined in the Act, and such other duties are assigned by the Board of Commissioners, including those defined as responsibilities of the "Executive Director" herein, and is granted the authority assigned to the "Executive Director" provided for in this Act.
<u>Facility Security Plan</u>	A plan developed to ensure the application of security measures designed to protect the facility and its servicing vessels or those vessels interfacing with the facility, their cargoes, and persons on board at the respective MARSEC Levels pursuant to all applicable laws including but not limited to 33 Code of Federal Regulation parts 101 and 105, et seq.
<u>Foreign Trade Zone</u>	FTZ are secure areas under U.S. Customs and Border Protection (CBP) supervision that are generally considered outside CBP territory.
<u>Free Storage Time (a/k/a Free Time)</u>	The 10-day period during which cargo may occupy space assigned to it on outside terminal property free of Demurrage or other storage charges immediately prior to the loading or subsequent to the discharge of such cargo on or off the vessel. Free storage time is only given to waterborne cargo.
<u>Gangway Watch</u>	Additional security that is requested or required (in the determination of the Executive Director) due to safety or security concerns related to, but not limited to, cargo, stowaways, terrorism, absconders, high risk crewmembers, customs, border patrol or contraband. Such security is not limited to the vessel's gangway.
<u>Handling</u>	The service of physically moving cargo between point of rest and any place of the terminal facility, other than the end of ship's tackle.
<u>Harbormaster/Port Duty Officer</u>	That person designated as "Harbormaster/Port Duty Officer" by the Executive Director of the District.

Hazardous Materials

Hazardous materials per definition in 49CFR 171.8

Heavy Cargo

Any individual piece of cargo in the excess of 100,000 lbs. shall be considered Heavy Cargo.

Holidays

Where reference is made in this Tariff to "Holidays" it means the following days:

<u>DATE</u>	<u>HOLIDAY</u>
January 1 st	New Year's Day
3 rd Monday in January	Martin Luther King's Birthday
3 rd Monday in February	President's Day
Last Monday in May	Memorial Day
June 19 th	Juneteenth
July 4 th	Independence Day
1 st Monday in September	Labor Day
November 11 th	Veterans Day
4 th Thursday and Friday in November	Thanksgiving
December 25 th	Christmas Day

When any one of the Holidays falls on Sunday, the following Monday is observed as a holiday. If any Holiday falls on Saturday, the preceding Friday is observed as a holiday.

Hot Work

Any activity involving riveting, welding, burning, the use of powder-actuated tools, or similar fire-producing operations. Grinding, drilling, abrasive blasting, or similar spark-producing operations are also considered hot work except when such operations are isolated physically from any atmosphere containing more than 10% of the lower explosive limit of a flammable or combustible substance.

Indemnity/Payment Bond

District shall have the right to require that a user of the Port Facilities furnish the District with an Indemnity/Payment Bond, indemnifying the District against any loss or any damages caused by the user and for the payment of bills that accrue as a result of dockage, cargo and passenger wharfage, water sales, storage, rentals, leases, warehousing, wharf demurrage, electric current and any other charges that may accrue under this Tariff or otherwise. The amount of such Indemnity/Payment Bond shall be determined by the Port's Executive Director.

ISO Tank

Container as defined by the International Standard Organization.

Lay-In Vessel

The term "Lay-In Vessel" shall mean any vessel that is

- i. lying alongside a pier or dock without diligently and continuously loading and/or discharging cargo or embarking/debarking cruise passengers.
- ii. loading ship stores and/or fuel
- iii. due to one or more mechanical issues, regulatory issues, or contractual issues is unable to depart its berth (or relocate to another berth at the direction of the Executive Director). Any vessel that is a Lay-In Vessel is not considered a working vessel.

Loading/Unloading

The service of loading or unloading cargo between any place on the terminal and railroad cars, trucks, lighters or barges or any other means of conveyance to or from Port Facilities.

Minimum Fixed Rate

Means any specific rate named in this tariff

Non-Waterborne Cargo

All cargo, containers and trailers delivered to the Port Facilities by any transportation method other than waterborne transportation, which is not reshipped via waterborne transportation from the Port Facilities.

Normal Working Hours

The Normal Working Hours of the Port Facilities shall be from 8:00 a.m. to 5:00 p.m. on Monday through Friday inclusive, holidays excepted. Requests to load in or load out at any time other than within the Normal Working Hours shall be made prior to 5:00 p.m. of the day of the activity and arrangements must be made with an appropriate user to accept or release cargo.

NOS

Not otherwise specified.

Operator

Any Person carrying on the business of furnishing wharfage, dock, warehouse, or other marine terminal services or facilities in connection with a common carrier by water in the United States or its possessions. An equipment operator provided through the District is not an "Operator" under this definition.

<u>Overtime Charges</u>	Overtime charges shall apply when services are performed at times not within the regular working hours at the Port Facilities.
<u>Pipeline</u>	A route or channel, above or below ground whereas liquid or dry bulk materials are transferred to/from a vessel or barge.
<u>Pandemic</u>	A pandemic is a global disease outbreak and can be caused by a variety of agents, including influenza and coronaviruses.
<u>Passenger</u>	Anyone who is embarking to or debarking from a vessel at Port Facilities other than a crewmember.
<u>Passenger Wharfage</u>	A charge assessed against a passenger on a vessel, other than a crewmember, when embarking to or debarking from a vessel at Port Facilities. Passenger wharfage is solely the charge for use of wharf and other passenger facilities and does not include charges for any other service.
<u>Person</u>	Whether or not capitalized herein, the word "person" shall mean a natural person and any firm, entity, foreign or domestic, for profit and not for profit, including without limitation, any partnership, limited partnership, limited liability company, trust and corporation, and without limitation, vessel owners and charterers, shippers, consignees and vessel sharers.
<u>Point of Rest</u>	That area on the terminal facility, which is assigned for the receipt of inbound cargo from the vessel and from which inbound cargo, may be delivered to the consignee, and that area which is assigned for the receipt of outbound cargo from shippers for vessel loading.
<u>Port Facilities</u>	All wharves, sheds, warehouses, terminals, slips, railroad tracks, equipment, upland area, submerged lands, and all other property and equipment owned and/or leased and/or operated by the District or used in connection therewith. However, the term does not include the submerged or upland property owned by the District at or adjacent to Peanut Island leased to third parties as of the date of initial adoption of this Tariff, or the docks at Peanut Island, unless, by agreement with a user, the terms of this Tariff are to apply to use of such docks or lands.
<u>Port User</u>	Any Person making use of or on Port Facilities.
<u>Rail Tariff</u>	Switching and other terminal charges. Also, rules and regulations governing the handling of cars at locations at the Port Facilities. See Port of Palm Beach District Freight Tariff on port website.
<u>Remote Agent</u>	Steamship Any person(s) without a physical office presence on the Port who acts for and/or represents a vessel and its cargo, or party and represents persons in all matters as needed. Wherever a charge, expense, cost or obligation is imposed upon a vessel and its cargo, or Person under this Tariff, maritime law or the terms of an agreement between a Person and the District, the Steamship Agent shall be financially responsible for all such charges, expenses, costs and obligations, and for compliance with all directives of the District given pursuant to this Tariff.
<u>Secondary Metals</u>	Discarded or waste metal material intended for reprocessing.
<u>Security Fee</u>	Fees charged to partially offset the District's cost of compliance with Federal, State and local security regulations.
<u>Steamship Agent</u>	Any Person who acts for and/or represents a vessel and its cargo, or party and represents Persons in all matters as needed. Wherever a charge, expense, cost or obligation is imposed upon a vessel and its cargo, or Person under this Tariff, maritime law or the terms of an agreement between a Person and the District, the Steamship Agent shall be financially responsible for all such charges, expenses, costs and obligations, and for compliance with all directives of the District given pursuant to this Tariff.
<u>Stevedore</u>	Labor management companies that provide equipment and hire workers to transfer cargo between ships and docks. Stevedore companies may also serve as terminal operators.
<u>Stevedore Equipment</u>	All tools, conveyances, vehicles, machinery or gear used to aid in the loading or unloading of cargo from a vessel, and includes, but is not limited to, forklifts, cranes, hoppers, boat cradles, spreader bars, pallets, dunnage, containers, jockey trucks, and flat racks.
<u>Storage Time (a/k/a Paid Storage Time)</u>	The 14-day period of time after any applicable Free Time and prior to Demurrage becoming applicable.
<u>Tariff</u>	This publication containing the rates, charges, rules, regulations, and practices at Port Facilities.
<u>Temporary Staging</u>	A defined and designated area intended to provide a temporary location for staging

Area of cargo. The duration for the temporary staging area must be less than 24 hours; this area is not subject to free storage time. Temporary Staging Areas are utilized for staging export cargo only. Please refer to item 125 – Dock Facilities of this Tariff to identify Temporary Staging Areas.

Terminal One or more structures comprising a terminal unit, including, but not limited to wharves, warehouses, covered and/or open storage space, cold storage facility, and/or bulk cargo structures, landings/receiving stations for the transmission, care and convenience of cargo and/or passengers in the interchange of same between land and water carriers.

Terminal Storage The service of providing warehouse or other terminal facilities for the storing of inbound cargo, outbound cargo, Trans-shipment Cargo or non-waterborne cargo, including wharf storage, shipside storage, closed or covered storage, open or ground storage, after storage arrangements have been made.

Ton (a/k/a Short Ton) When the term “Ton” is used anywhere in this Tariff, without qualifying words, it shall mean a net ton of 2,000 pounds.

Ton W/M When the term “Ton W/M” is used anywhere in this Tariff, it shall mean a net ton of 2,000 pounds (the “Weight”) or 40 cubic feet (the Measure) unless otherwise specified when so freighted; whichever produces the greater revenue for the District under the terms of this Tariff. The number of cubic feet in the Measure is determined using the number of cubic feet which would be contained within the largest 6-sided box (having all right angles) required to contain the cargo had the cargo been shipped in such a rectangular box.

Trans-shipment Cargo (Relay Cargo) Inbound waterborne cargo which is (i) not removed from the Port Facilities prior to reshipping, (ii) is re-shipped via waterborne transportation from the Port Facilities by the same carrier within a 7-day period, (iii) which cargo is stored only on the steamship line’s own leased property and (iv) where the owner’s agent has secured an executed Trans-shipment Cargo Agreement from the District, generally, no less than two weeks prior to the arrival of the vessel carrying the cargo.

Vessel When the term “vessel” is used anywhere in this Tariff, it shall mean floating craft of every description, except otherwise specified in individual items and shall include in its meaning the term “owners and agents” thereof.

Waters of the Port When the term “Waters of the Port” is used anywhere in this Tariff, the same shall mean the water and submerged lands beneath the water (regardless of the ownership of said submerged lands), contained within the following area:

Western Boundary:	Old Dixie Highway
Eastern Boundary:	A line extending generally north and south along the 35-foot contour of the Atlantic Ocean, which contour is referred to in Item 105 of this Tariff.
Northern Boundary:	Eastward extension of the northern geographical boundary of the District as described in Item 105 of this Tariff until such extension intersects the Eastern Boundary described above.
Southern Boundary:	Eastward extension of the southern geographical boundary of the District as described in Item 105 of this Tariff until such extension intersects the Eastern Boundary described above.

Wharfage A charge assessed against the cargo or vessel on all cargo passing or conveyed over, onto, or under Port Facilities or between vessels (to or from barge, lighter, or water), when berthed at wharf or when moored in slip adjacent to wharf. Charges for Wharfage do not include charges for any other service.

Working Vessel A vessel lying alongside a pier or dock that is diligently and continuously loading and/or discharging cargo or embarking/debarking cruise passengers, and, in the case of cargo, achieving an average cargo transfer rate of 10 percent of their GRT per 12-hour period (Normal Working Hours).

Yacht A vessel used for private cruising, racing, or other non-commercial purposes.

105 – LOCATION

Port Facilities are located on a salt water sound known as The Lake Worth Inlet and lie 1-1/10 miles from the 35-foot contour of the Atlantic Ocean, to which it is connected by an artificial cut at the North End of The Lake Worth Inlet. Depths and widths of the Lake Worth Inlet are the responsibility of the Army Corps of Engineers and are not warranted or guaranteed by the District. The Port Facilities are primarily located in Riviera Beach, Florida between Old Dixie Highway and The Lake Worth Inlet. The geographical boundaries of the District are defined in the Act creating the Port of Palm Beach District and acts amendatory thereto.

115 – JURISDICTION

The District has jurisdiction over and control of the Port Facilities. The administration, operation and maintenance of the Port Facilities are governed by a duly elected Board of Commissioners of the District and under the direct administration and supervision of the Executive Director employed by said board.

125 – DOCK FACILITIES

The Port of Palm Beach offers four slips with seventeen berths, consisting of one hundred twenty-seven 50-foot bays as follows: (Stated depths reflect the Army Corps of Engineers' projected depths. Normal tidal range is 2.6 - 3.0. **Depths are not warranted or guaranteed by the District.**)

Berth No. 1, Bays 1-9

North Marginal 450' Depth 25'

Berth No. 2/3, Bays 10-23

North Side of Slip 1 700' Depth 33'

Berth No. 4, Bays 24-28

West End of Slip 1260' Depth 33'

Berth No. 5/6, Bays 29-49

South Side of Slip 11,110' Depth 33'

Berth No. 7, Bays 50-58

Main Marginal 464' Depth 33'

Berth No. 8/9, Bays 59-73

North Side of Slip 2 760' Depth 33'

Berth No. 10, Bays 74-77

West End of Slip 2210' Depth 33'

Berth No. 11/12, Bays 78-91

South Side of Slip 2 700' Depth 33'

Berth No. 13, Bays 92-95

Middle Marginal 215' Depth 25'

Berth No. 14, Bays 96-107

North Side of Slip 3..... 640' Depth 33'

Berth No. 15, Bays 108-111

West End of Slip 3220' Depth 33'

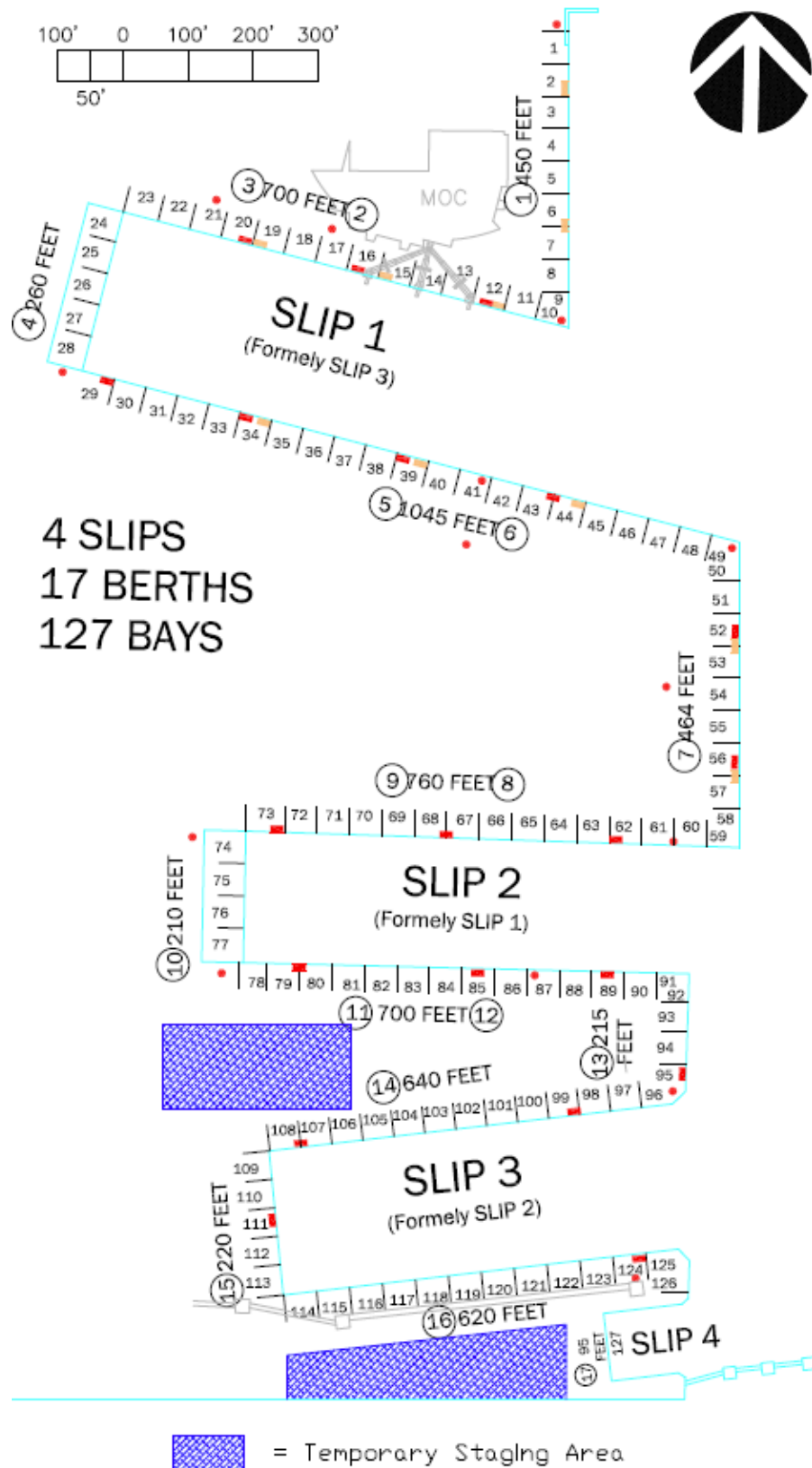
Berth No. 16, Bays 112-123

South Side of Slip 3620' Depth 33'

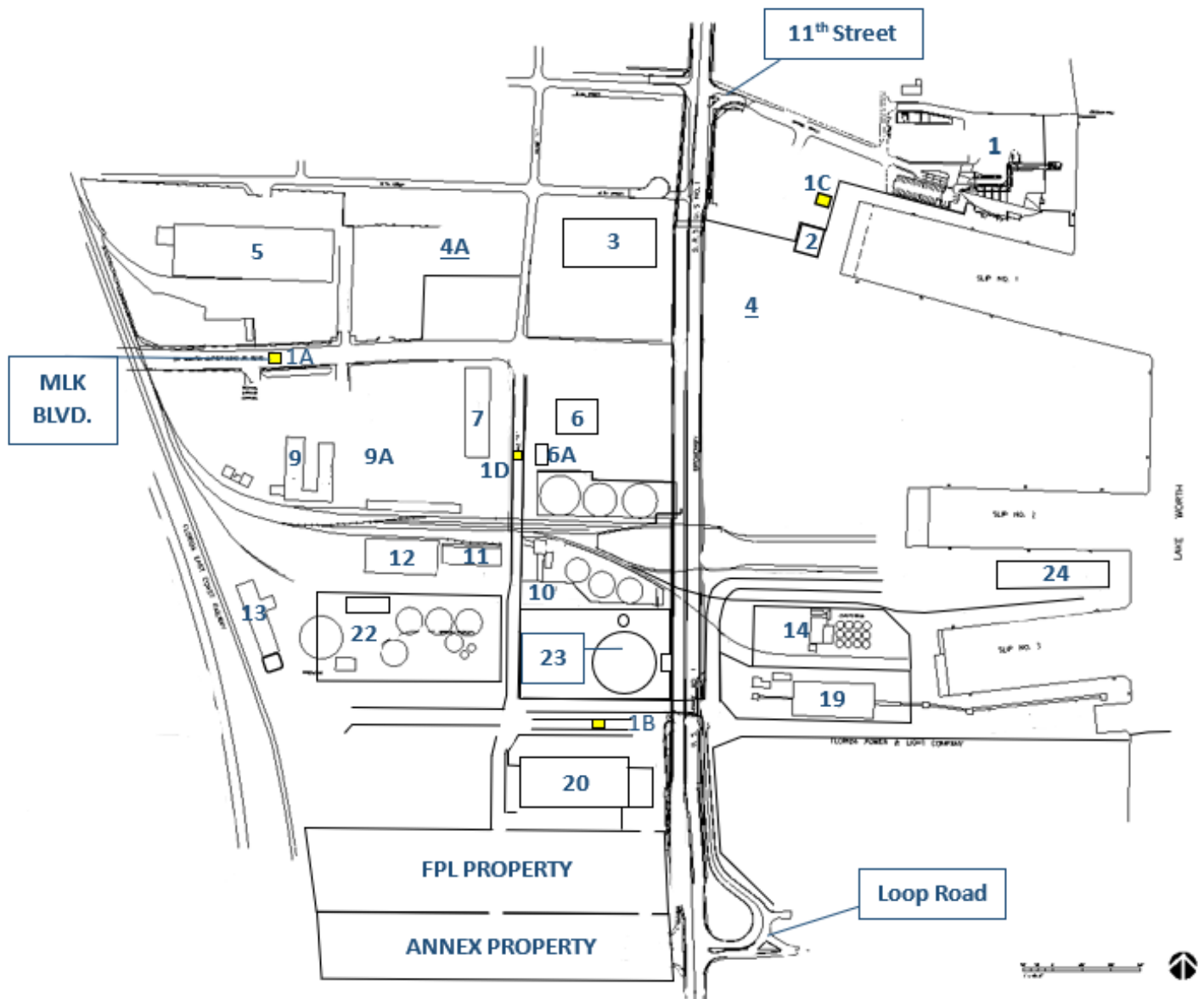
Berth No. 17, Bays 124-127

South Marginal 210' Depth 25'

NOTE: SLIP AND BERTH IDENTIFICATION: In 2001, the historical Slip and Berth numbering system was changed to reflect new infrastructure improvements, resulting in the slip to the south of the Cruise terminal being denominated as "Slip 1". The slip previously denominated as Slip 1 was redesignated as Slip 2, and the south slip became designated as Slip 3. In addition, berths were redesignated as set forth in the drawing above.



145 –TERMINAL FACILITIES



1. Cruise Terminal Maritime Office Complex One East 11 th Street	3. Tropical Shipping/ Maintenance 50 West Port Road	7. Tropical Shipping 821 Avenue "E"	13. Port of Palm Beach Port Maintenance Warehouse 300 Middle Road
1A. Port of Palm Beach Main Gate	4. Tropical Shipping/ Refrigerated Containers Laydown Area 5 East 11 th Street	9. Tropical Shipping 151 West Port Road	19. Florida Sugar Terminal 124 East Port Road
1B. Port of Palm Beach Gate 5	4A. Tropical Shipping – PK2 100 West Port Road	9A. Tropical Shipping 121 West Port Road	20. Port of Palm Beach South Gate Warehouse 301 Broadway
1C. Port of Palm Beach Tram Gate 6	5. Port of Palm Beach Merchants Export 200 West Port Road	10. Molasses Terminal 700 Avenue "E"	22. South Florida Materials 701 Avenue "E"
1D. Port of Palm Beach Gate 3	6. Tropical Shipping Interchange 75 West Port Road	11. Heavy Lift Warehouse 801 Avenue "E"	23. Ozinga Cement 200 East Port Road
2. Tropical Shipping Two East 11 th Street	6A. Tropical Interchange Office 75 West Port Road	12. Warehouse 100 Middle Road	24. Stone Rock Slip 2

155 – RAIL SWITCHING

The District operates, but is not required to operate, an industrial switching operation, consisting, from time to time, of one or more switch engines and crew, which normally operates five days a week, 8 hours a day, switching cars from the Florida East Coast Interchange Track to the unloading and loading locations within the District. Switching service is available 24 hours a day, and seven days a week, subject to overtime charges. The District has 6.5 miles of track for holding, loading, and unloading unit car trains. Intra- and inter- terminal switching charges are set forth in Freight Tariff PPBD and all supplements thereto, available on the Port Website.

165 - PILOTAGE RATES

A Schedule of Rates for Pilotage to and from Port Facilities can be obtained by contacting the Palm Beach Harbor Pilots Association. The District does not represent that it controls the activities of the Pilots and is not responsible for same.

All vessel owners, operators, or agents are required to consult with the Pilots Association prior to calling at the Port Facilities regarding requirements and restrictions for existing conditions at the Port Facilities. Restrictions may include the use of assist tugs, daylight entry, slack water transit, an empty slip or a reduction in draft.

Contact information: Telephone 561.845.2628 / Fax 561.845.2644 / PBPilots@aol.com / www.palmbeachpilots.com

305 – ACCESS TO HARBOR

Notwithstanding any other provisions of the Tariff, the Executive Director may refuse entry of any vessel to the Port Facilities, when, in his/her discretion, such refusal shall be in the best interest of the District.

No vessel shall be permitted to enter, leave, or shift berths at Port Facilities without the authorization of the Executive Director or his/her duly authorized representative. Authorization must be obtained on marine Ch. 16 or 12 from either the Port of Palm Beach Harbormaster or Port of Palm Beach Security.

307 -- DUTIES OF HARBORMASTER/PORT DUTY OFFICER

In addition to other duties set forth in this Tariff, the duties of the Harbormaster include (but are not limited to):

1. Scheduling of vessel arrivals, departures and berth assignments in coordination with the Port's Pilot Association, vessel agents and Federal/State/Local authorities.
2. Prioritizing vessel movements, berth assignments and cargo staging to utilize Port Facilities to their maximum operational potential, and resolve scheduling, and cruise and cargo terminal space conflicts.

310 – ANCHORAGE IN TURNING BASIN & CHANNEL

Due to navigation hazards, no person, firm or corporation, whether as principal, agent, employee, or otherwise shall anchor any vessel, boat, barge, or other watercraft of any kind in the turning basin or in the channel to or from the Port Facilities, except in cases of actual emergency or by pre-arrangement with the Executive Director and other authorities having jurisdiction.

315 – OBSTRUCTION TO NAVIGATION

No substance or object, including any without limitation, a vessel that may become or constitute an obstruction to navigation, or become a nuisance, shall be deposited in the Waters of the Port. Violators and the owner of any such substance or object will be pursued to the fullest extent of the law for all civil damages plus costs of clean-up; lost revenue of the District; plus, fifty percent (50%) of said costs and lost revenues; plus, all attorney's fees.

Any such substance or matter removed by the Port will be removed at the violator's and owner's expense.

320 – SPEED

It shall be unlawful for vessels or other watercraft to proceed at a speed which will endanger other vessels or structures. Official signs indicating limited speeds through critical portions of the waterways shall be strictly obeyed. All applicable Federal, State, and local laws, rules and regulations apply.

The speed limit for all motorized vehicles and equipment at Port Facilities is 15 mph. All operators of vehicles at the Port Facilities must be at least 18 years of age and possess all required valid state licenses for operation of the type of

vehicles being operated by them fully as though such vehicles were then being operated on State Roads and Federal Highways.

325 – COLLISIONS OR GROUNDING OF VESSELS

In the event of a grounding or a collision between two vessels, or between a vessel and any wharf, dock, or pier or attachment to any of the foregoing; a written report of such collision or grounding, shall, within twenty-four hours, be furnished to the Executive Director by the Master, owner, or agent of said vessel; provided that in the case of a minor collision where a vessel is under way and proceeding to the open seas, there being no need of repair, said report may be mailed by the Master of such vessel from the next port which it enters; and provided further that in all cases of collision or grounding, report of an owner or agent shall not relieve the pilot of the duty of rendering his report within the specified time.

330 – MANNING OF VESSELS & MOBILE CONDITION

Every vessel must, at all times, have on board at least one person in charge with authority to take such action as may be directed by the Executive Director, and every vessel must be kept in a mobile condition and have on board sufficient crew members to operate the vessel should movement of the vessel be ordered by the Executive Director. Vessels not maintained in a mobile condition shall be assessed five times normal dockage for the port call. Written request must be made to and approved by the Executive Director prior to complete shutdown of all propulsion machinery for repairs or otherwise.

335 – MOORING

Vessels shall, at all times, be secured to the dock in a manner satisfactory to the Executive Director or duly authorized representative.

340 – LIGHTS AND OTHER OPERATING REQUIREMENTS

All vessels, barges, or other watercraft, while anchored or operating in the Waters of the Port, must at all times show proper lights as mandated by all governmental authorities having jurisdiction.

345 – POLLUTION OF AIR AND WATER

It shall be unlawful for any Person or vessel to deposit, place or discharge or release (intentionally or otherwise, and regardless of fault), into the Waters of the Port or directly or through private or public sewers, any sanitary sewage, butcher's offal, garbage, dead animals, gaseous liquid, or solid matter, oil, gasoline, residuum of gas, calcium chloride, trade waste, tar or refuse of any other matter which is capable of producing floating matter or scum on the surface of the Waters of the Port, sediment or obstruction in the bottom of said Waters, or the odors and gases or putrefaction.

Should any vessel cause pollution of any kind or character within the Waters of the Port, the vessel and its agent shall have the first responsibility for taking effective corrective action and bearing the costs of same.

Vessels discharging oil from bilges or tanks or solid matter into the Waters of the Port will be issued a fine of up to \$5,000.00 and be reported to the U.S. Coast Guard. The cost of clean-up, plus twenty-five percent (25%) will be assessed against the vessel causing the contamination and its agent.

It shall be the responsibility of the vessel to have on hand, at all times, adequate personnel to eliminate any contamination caused by petroleum products being discharged into the Waters of the Port. Any penalties imposed by the United States of America or the State of Florida upon the vessel shall be in addition to all of the foregoing.

All vessels, firms and persons using the Port Facilities shall take all precautions necessary or appropriate to prevent pollution of the air and/or water. Requirements of all governmental authorities having jurisdiction, including the Pollutant Spill Prevention & Controls Act, Chapter 376 of the Florida Statutes, the Environmental Protection Agency laws, Florida DNR/DCA, OSHA, and the U.S. Coast Guard regulations must be stringently and strictly observed.

Any user/tenant transporting, storing, disposing, or handling hazardous materials shall indemnify the Port of Palm Beach and hold POPB harmless from all damages, claims, and expenses including attorney's fees resulting from the presence of such material at the Port of Palm Beach.

346 – DISCHARGING BALLAST OR THROWING RUBBISH IN THE WATER

Throwing ballast, rubbish, dunnage, or any other material onto docks or into the Waters of the Port is strictly prohibited. No Vessel will be permitted to discharge bilge at the Port Facilities unless permission is obtained from the Executive Director.

Vessels discharging or loading ballast, sand, coal, scrap iron, or any loose material, must use save-alls, tarpaulins, or stages from the vessel's rail to the wharf or lighter to prevent such material falling into the harbor. Vessels failing to comply with the provisions of this item will be charged a facilities maintenance fee in an amount equal to the dockage fee charged to the vessel.

348 - NUISANCE CREATED BY VESSEL RUNNING ENGINES IN GEAR

No vessel shall permit excessive smoke, cleaning of boilers, blowing tubes, or create similar conditions while the vessel is in the channel, turning basin, or in a berth. Except as provided by law, the blowing of whistles and horns is prohibited. Marpol Annex Conventions are enforced. Running of engines in gear while at Port Facilities without written permission from the District is prohibited and will result in a \$500 fine per half hour.

350 – VESSELS DERELICT, ARRESTED AND/OR SEIZED

All vessels at or entering the Port of Palm Beach that are derelict, arrested or seized by court or governmental or regulatory agencies will be subject to Admiralty Law Procedures. A vessel shall be deemed arrested or seized if it is the subject of court process, which limits or restricts its movements.

All such vessels remaining in the water at Port Facilities or making fast to piers, marginal wharfs, or slips shall be charged dockage rates applicable under the Tariff times a factor of five.

355 – APPLICATION FOR BERTH ASSIGNMENT **(See also Tariff Item 383)**

Only licensed steamship agents may apply for berthing space. The arrival, transits and departure of all vessels are subject to the requirements and restrictions of the Palm Beach Harbor Pilots Association. All vessel owners, operators, or agents are required to consult with the Pilots Association prior to calling at the Port Facilities regarding pilotage requirements for then-existing conditions. The District shall have authority to request that a specific vessel receive priority by the Pilots due to special circumstances (as determined by the Executive Director).

Vessels in water are subject to normal dockage rates and all provisions of the Tariff. No Vessel shall make use of any Port Facilities until such time as the vessel has received authorization from the Harbormaster. The District requires that all vessels be represented by a licensed steamship agent of the District. All agents requesting berth space for a vessel and/or representing a vessel while it is at Port Facilities must be licensed by the District.

Any agent desiring a berth at the Port Facilities shall as far in advance as possible, but not less than 72 hours prior to the time of docking, make application to the Harbormaster for a berth assignment ("Berthing Request") in accordance with the Application for Berth Assignment available on the District's website at www.portofpalmbeach.com. Agent must provide a firm 24-hour estimated time of arrival for all vessels allowed to enter the Port. All berth requests will include a vessel security certificate number or copy and current operating MARSEC level. Vessel will verify berth location and time of arrival or departure prior to any vessel movement. This verification process will take place between the Harbormaster or designee and Pilot or Vessel Captain.

Any vessel which does not conform with the 72-hour berth application, or 24-hour firm estimated time of arrival and conflicts with berth assignments previously made may be ordered to leave, shall be subject to a \$1,000.00 fine, and reported to Captain of the Port – U.S. Coast Guard.

Berthing Requests will include both an anticipated arrival date and time, as well as a definitive sailing date and time. Any request to extend the Sailing Date or time must be made to the Director of Operations, in writing, no less than 12 hours prior to the expiration of the current Berth Request. A Berth Request expires upon any change being made thereto. If the District declines to grant the requested extension due to the scheduled arrival of another Berth, then the vessel will be required, at their expense, to move their vessel out of the Berth by whatever means required.

If the agent does not indicate on the berth request, additional equipment to be utilized outside the vessel and such equipment restricts another vessel from berthing at the Port. The Port reserves the right to charge a rate to be determined for the cost associated with the delay.

The Harbormaster, shall (subject to modification by the Executive Director), prioritize vessel movements, berth assignments and cargo staging to utilize Port Facilities to their maximum potential, and resolve scheduling, and cruise and cargo terminal space conflicts, however, *generally*:

1. Vessels will be assigned berthing facilities by the Harbormaster in accordance with a proper Berthing Request, generally on a "first in time/first in line" basis.
2. Vessels will be allowed to enter the harbor (but not necessarily dock at any specific berth, whether or not assigned) based upon their order of arrival at the Sea Buoy.
3. Cruise ships have priority over cargo vessels.
4. Vessels with special circumstances, such as restrictions by the Pilots requiring entry during daylight/high water/slack have priority over cruise ships.

Notwithstanding the above, Port reserves the right through the Harbormaster to assign berths and/or change the assignment of berths already reserved for the best utilization of the Port facilities taking into account any and all elements which the Port, in its sole discretion, chooses to consider in order to achieve the best berth and facilities utilization and is in the best interests of the Port.

Where a particular Berthing Request for a vessel call has been changed more than once for that call, the vessel shall not be entitled to rely on a berth assignment and shall be susceptible to being "bumped" for another vessel.

The Port of Palm Beach District shall not be responsible for delays to vessels in berth or seeking berth. Vessels, their owners, charters, agents or receivers of cargo and other parties concerned shall hold and save the Port of Palm Beach District harmless and indemnify it from and against any and all losses and claims resulting from and such delays in either obtaining and/or departing any berth.

The Executive Director reserves the right to refuse entry to any vessel carrying explosives, or hazardous cargo, or determined to be hazardous or not in a seaworthy condition.

Vessels must be able to commence work immediately upon arrival at the berth.

No vessel will be allowed to remain idle in a berth if other vessels are waiting berthage and are prepared to work.

Vessels under enrollment engaged in the domestic trades of the United States may be represented by the vessel owner if satisfactory credit arrangements have been made.

In instances where a vessel, already at Port Facilities, desires to change representation from one licensed agent to another, said change can be effected with satisfaction to the Executive Director of each of the following items (these provisions are for the benefit of District and can be waived by District before or after change of agent):

(a) Receipt, prior to the date of change, of written notification to the Operations Department from the principal acknowledging its intended termination of the appointed licensed agent and its redesignation of the replacement-licensed agent and the date on which such representation is intended to commence.

(b) Receipt, prior to the date of change, of written notification to the Operations Department from the replacement licensed agent acknowledging acceptance of appointment as vessel agent as of a stated date.

(c) Payment of all District charges incurred by the vessel up to the date of change.

All decisions are subject to the approval of the Executive Director and are final.

The District's Berth Application is available at www.portofpalmbeach.com.

360 – REQUIREMENTS OF VESSELS TO WORK OVERTIME

The agents and/or owners of all vessels, which are accepted for berthing at the Port Facilities, may be required to work the vessel continuously to completion with overtime for vessel's account, in all cases, when the berth assigned to the vessel or the assigned Port Facility is declared by the Executive Director to be congested.

Any vessel in berth, which refuses to work continuously to completion, shall vacate the berth upon orders of the Executive Director. When a vessel loses its right to a berth by refusing to work continuously to completion, such vessel shall forfeit its turn at the berth assigned and go to the bottom of the list of vessels, which are assigned to the berth or terminal.

In the event of a disruption of the vessel's power or any other impairment of its loading or unloading facilities, rendering it unable to continue discharging or taking on cargo, the District reserves the right to order the vessel moved from its berth to a location at Port Facilities or to remove same from Port Facilities, in either case, as and when determined by the District, pending necessary repairs.

If in the opinion of the Executive Director or authorized designee, a vessel is working at a reduced rate or reduced gangs, for any reason, including breakdown of equipment, shortage of manpower or any other reason, such vessel shall vacate its berth and/or depart Port Facilities as and when ordered to do so by the Executive Director or authorized designee in order to avoid overall delays and/or congestion and to permit better utilization of the Port Facilities.

Shall any vessel fail to vacate the berth or depart Port Facilities upon the above conditions, the District shall have the right, authority and privilege to move the vessel at the vessel's own risk and expense.

365 – DEMURRAGE OF VESSELS

The District does not assume responsibility for, and shall not be responsible for, demurrage to vessels, operator or charter.

380 – UNAUTHORIZED DOCKAGE/CARGO STORAGE

Any vessel berthed in an unauthorized manner, unassigned berth, or shifted without the approval of the Executive Director or authorized designee shall be subject to dockage in an amount equal to five times the published rate. Such vessel shall be moved at the direction of the Executive Director to a properly designated berth without notice, at the owner's risk and expense, and/or may be ordered to be removed from Port Facilities as and when directed by the Executive Director.

All cargo stored without authorization is subject to a \$1,000/day penalty.

383– REGULATION OF VESSEL MOVEMENTS

- 1) Consistent with Florida Statutes §313.22 (and adopted as a part of this Tariff independent of said Statute) the Port of Palm Beach District may regulate vessel movements within its jurisdiction, whether involving public or private facilities or areas, by:
 - a) Scheduling vessels for use of berths, anchorages, or other facilities at the Port.
 - b) Ordering and enforcing a vessel, at its own expense and risk, to vacate or change position at a berth, anchorage, or facility, whether public or private, in order to facilitate navigation, commerce, protection of other vessels or property, repairs or dredging of channels or berths.
 - c) Designating Port Facilities for the loading or discharging of vessels.
 - d) Assigning berths at wharves for arriving vessels.
- 2) Any vessel that unnecessarily delays in moving under an order to vacate or change position may be penalized in an amount not exceeding \$1,000 for each hour or fraction thereof, plus 150 percent of the demurrage costs incurred by a waiting vessel, until the order is complied with. Both sums are payable to and the property of the District and are independent of any recovery made or sought by the waiting vessel and are not received for the account of the waiting vessel.

385 – CHANGE OF LOCATION OF VESSELS

Every vessel, boat, or other watercraft must at all times, have on board a person in charge with authority and sufficient crew to take such action in any actual emergency as may be necessary in order to facilitate common navigation or commerce, or for the protection of other vessels or property.

In the event that no person is on board, the Executive Director may place such personnel on the vessel, as he/she deems necessary for the protection of other vessels or property or to facilitate navigation or commerce. In such cases, the

expenses involved will be charged to the Master, owner, or agent of such vessel and five times the dockage rate will be assessed. A report will be filed with the U.S. Coast Guard.

The Executive Director is authorized, and may direct or order and enforce, the removal from Port Facilities or change of location of any vessel, boat, barge, or other watercraft, at the owner's risk and expense, to such place as may be designated for the purpose of facilitating navigation or commerce, or for the protection of other vessels or property, and it shall be unlawful for the Master, owner, or agent of such vessel to fail, neglect, or refuse to obey such order of said Executive Director.

390 – DOCKAGE RATES

Dockage shall be charged based upon gross registered ton (GRT) or length overall (LOA) of the vessel, as shown in Lloyd's Register of Shipping, whichever shall produce the greatest revenue to the District. If the length is not listed in the Lloyd's Register of Shipping, it will be determined from the Certificate of Registry, or another certified document. However, the Executive Director reserves the right to admeasure any vessel when deemed necessary and use such measurement as the basis for charge. Where two (2) gross tonnages are assigned to certain vessels in association with the Tonnage Mark on the vessel's sides, the higher figures shall be applicable in determining gross tonnage for the purpose of assessment of charges under this Tariff.

Dockage begins when the first line is received from a vessel to a wharf, berth, or bulkhead structure, or to another vessel, which had made fast thereto, and continues each 24 hours thereafter, or portion thereof. All vessels, including yachts, are required to have an agent.

All cruise and cargo home-ported vessels with inaugural sailings from Port of Palm Beach will have up to one-day (24 hrs.) dockage waived for their initial sailing with Executive Director's approval. The request for waiver for dockage must be submitted in writing at least 72 hours prior to arrival.

ALL COMMERCIAL, CRUISE AND MILITARY WATERCRAFT ENGAGED IN WATERBORNE COMMERCE:

~~\$0.28~~ \$0.29 GRT or ~~\$3.42~~ \$3.49 per LOA / MINIMUM CHARGE - ~~\$233~~ \$238 PER DAY

Subject to separate agreements between the District and any Person, due to limited berth space available at the Port Facilities; all vessels not engaged in export/import, cruise or international trade shall be subject to berth space availability. Vessels in cruise or freight transportation have priority over lay berth or non-working vessels.

YACHTS- ~~\$3.50~~ \$3.57 per LOA (inclusive of dockage, dockage security & harbor master fee)

Space availability for yachts is subject to Harbormaster recommendation. Yachts must give way to vessels involved in international trade. Yachts are not entitled to commercial dockage rates.

LAY-IN VESSELS: ~~\$0.42~~ \$0.43 per GRT or ~~\$8.04~~ \$8.20 per foot LOA. Lay-in of any vessel is subject to space availability and convenience of the District, as determined by the Executive Director.

GRACE PERIOD FOR DOCKAGE: In cases where a vessel is not able to vacate its berth within a twenty-four-hour period owing to extenuating circumstances, the Executive Director may grant a grace period of up to one hour without the assessment of an additional day's dockage charges. Only in instances where it is clearly demonstrated that there were extenuating circumstances will consideration be given. In order to be considered, the vessel's Agent must apply, in writing, to the Director of Operations stating the reason which prevented the vessel from vacating the berth on time. In no instances will more than a one-hour grace period be considered.

Please refer to Item 385 (Change of Location of Vessels) for Executive Director Rights.

391 – INTERRUPTED DOCKAGE COMPUTATION OF CHARGES

In the event a vessel berthed at the Port Facilities is ordered to vacate a berth by the Executive Director or authorized designee prior to commencement or completion of cargo operation, dockage charges will cease when the vessel departs for anchorage. If the vessel returns to the berth to commence or complete cargo operations for the same voyage, dockage charges shall resume from the date and time the vessel re-docks.

395 – LINE HANDLING

The District will assess the following charges for the service of handling lines in shifting, docking and undocking vessels:

Vessels up to 4,000 GRT	\$686/call
Over 4,000 GRT	\$912/call
Vessels up to 4,000 GRT (OT Rate)	\$1, 019 <u>029</u> /call overtime
Over 4,000 GRT (OT Rate)	\$1,372/call overtime

The above charges are applicable for services performed during Normal Working Hours. Services performed during hours other than Normal Working Hours will be subject to charges fifty percent (50%) over those listed above. If part of the time falls in the period other than Normal Working Hours, the higher charges will prevail for the entire operation. Services performed on Holidays will be charged at 200 percent of those listed.

Standby time will be charged after two hours from the time the linesmen are ordered at the rate of \$300 per hour. Line handling services canceled less than 8 hours prior to the scheduled time, will be charged as if the services were performed.

All lines must be handled by a stevedore licensed by District. The Port reserves the right for line handling for Military vessels and/or vessels having sensitive security requirements as determined by the Executive Director in accordance with the Port Facilities Security plan and shall be charged accordingly.

400 – HARBORMASTER FEE

A Harbormaster Fee will be assessed on all vessels requiring dockage at the Port Facilities. Tugs/barge combinations shall be charged as a single vessel.

~~\$180.00~~ \$185.00 per vessel call

403 – TERMINAL RIGHTS

The District reserves the right to control the loading, unloading and handling of all cargo on Port Facilities not leased to tenants. The District also reserves the right to estimate and collect in advance all charges which may accrue against common carriers, vessels, their owners, and agents, or against cargo loaded or discharged by such vessels or other users of the Port Facilities whose credit has not been properly established with the District, or who have been on the Delinquent List for a total of more than sixty (60) days in the previous three hundred sixty-five (365) day period. Use of the Port Facilities may be denied until such advance payment or deposits are made.

The District reserves the right to apply any payment received against the oldest bills rendered against common carriers, their owners, and/or agents, or other users of the Port Facilities.

405 – GENERAL RESTRICTIONS & LIMITATIONS

Under the application of this Tariff, the District is not obligated to provide storage, handling or other services for property which has not been transported, nor intended to be transported by water to or from the Port Facilities; nor is the District obligated to provide wharfage, berthing, parking, storage, other service or accommodation beyond the reasonable capacity of the Port Facilities.

407 – LIABILITY FOR LOSS OR DAMAGE

District shall not be responsible for injury to or loss of cargo being loaded or unloaded at the Port Facilities, nor for injury to or loss of cargo or equipment on or in Port Facilities by fire, leakage, or discharge of water from fire protection facilities; collapse of buildings, sheds, platforms, walls, subsidence of floors or foundations, or breakage of pipes; nor for loss caused by rats, mice, moths, weevils, or other animals or insects; frost or the elements; nor shall they be liable for any delay, loss or damage arising from, singly or in combination of strikes, tumult, insurrections, or acts of God, nor from any of the consequences of these contingencies, or for lost profits, lost revenue, demurrage, or punitive damages.

The Port of Palm Beach District shall not be responsible for damages resulting from breakdown or failure of machinery, weather conditions, navigation, collision, tug-shifting services, labor stoppages, interruptions or from any other like cause which arises through no fault of the Port of Palm Beach District.

409 – RESPONSIBILITY FOR DAMAGE TO FACILITIES

All vessels, their owners, and/or agents, stevedores, and all other users of the facilities shall be held responsible for all damage to the facilities occasioned by them to the full extent of Item 424. It is the responsibility of all Persons to notify the Executive Director immediately of damages to the Port Facilities and to confirm the same in writing within three (3) working days and to receive acknowledgment of same from the District within said period.

All track laying vehicles and equipment are required to have dunnage under tracks when being moved. Failure to comply will result in a \$2,500 penalty.

The District reserves the right to repair, contract for same, or otherwise cause to be repaired any and all damage to Port Facilities caused by any Person having damaged Port Facilities. The District may detain any vessel and/or its cargo believed to be responsible for damage to the Port Facilities until sufficient security has been posted for the amount of damage.

If the incident out of which the damage arises is reported to the District by the responsible party in writing within twenty-four hours of the incident, the following charges will be applicable:

- (a) Cost to replace the damaged assets at the then current market value or the cost of repairing the asset to a usable sustainable condition, whichever is deemed appropriate by the Port Executive Director or his/her designee.
- (b) Administrative and investigative fee equal to ten percent (10%) of (a); and
- (c) Applicable permitting fees due the District.

There shall be a minimum aggregated charge for (a), (b) and (c) of \$500.00 per incident.

If the incident out of which the damage arises is not reported to the District by the responsible party in writing within twenty-four hours of the incident, in addition to the charges just set forth, the charge in (b) above, shall be at twenty-five (25%) instead of ten percent (10%).

The term “responsible party” shall mean any Person who may, in whole or in part, be responsible for the damage.

411 – RESPONSIBILITY FOR CLEANING FACILITIES

All vessels, their owners and agents, and all other users of the Port Facilities shall be held responsible for cleaning such portions thereof as they have used, including adjacent aprons and gutters, as directed by the Executive Director.

If such users do not properly clean the Port Facilities within 24 hours of notification, either verbal or written, the Executive Director shall order the property cleaned and bill the users responsible, at cost, plus twenty-five percent (25%), with a minimum charge of \$600 plus additional \$200/Hour).

413 – CARGO STATEMENTS REQUIRED

All vessels, trucks, barge lines, importers, exporters, freight forwarders, custom house brokers, shippers, agents, and all other users of the Port Facilities shall report all cargo upon arrival at Port Facilities. Such report shall be in the form of copies of the ship's manifest, dock receipts, bills of lading, or certified statements deemed acceptable by the District, and shall show number of units, commodity, weight, destination, shipper consignee, containers, TEUs for statistical purposes, and all other information which the District deems necessary or appropriate for the compilations of commercial statistics, for billing, for the reserving of necessary warehouse or wharf space, or other purposes. There shall also be provided, upon request by District, copies of all documentation furnished to any governmental agency, foreign and domestic, in connection with the cargo.

The District reserves the right to require any of the above documents to include a weight ticket from a District-approved scale located at the Port Facilities.

Copies or original of the following are to be at District's main office within four (4) days after the sailing of a vessel (or other departure of the cargo from Port Facilities), unless other arrangements have been agreed to in writing by the District: Ship's manifest, dock receipts, bills of lading, or certified statements deemed acceptable by the District, which shall show number of units, commodity, weight, destination, shipper, consignee, containers, TEUs for statistical purposes, and all other information which the District deems necessary or appropriate for the compilations of commercial statistics, for billing, for the reserving of necessary warehouse or wharf space, or other purposes, and, upon request by District, there shall also be provided copies of all documentation furnished or to be furnished, to any governmental agency, foreign

and domestic, in connection with the cargo. Failure to furnish the required documents will result in (i) loss of the benefit of Free Time and immediate assessment of Demurrage charges based on Two Hundred Percent (200%) of applicable charges and/or (ii) a late charge of fifty dollars (\$50.00) per day, or any portion thereof, and other applicable penalties as determined by the Executive Director.

415 – NON-WATERBORNE CARGO

Property arriving at the Port Facilities by any transportation method, other than waterborne commerce, which will not be re-shipped from the Port Facilities via waterborne transportation, will be assessed the same charge as the wharfage rates published herein. Consignee must report receipt of this freight when received and remit charges to the District when invoiced at the end of each month.

No Free Time will be allowed, and full storage charges will be billed for each day the cargo is in or on Port Facilities beginning with the day the cargo arrived and including the day it is removed from the Port Facilities unless said charge is waived by the Executive Director.

All liquid bulk brought into or taken out of the Port Facilities by truck, which cargo has not moved across the docks, including but not limited to, all petroleum products including fuels, lubricants (conventional or synthetic), LPG and liquid asphalt; fuel or lubricant additives of any type; alternative fuels; renewable fuels; fuel blending components, including alcohols and bio diesel; chemicals; petrochemicals; solvents; alcohols; manufacturing or process feed stocks will be charged in accordance with the tariff.

Exceptions:

1. Materials delivered for manufacture of commodities for export by manufacturer through the Port Facilities.
2. Materials and equipment used incidentally in the conduct of lessee's business, such as office equipment, supplies, machinery, manufacturing equipment for tenant's own use, materials for leasehold improvements, and similar items.

Failure to report non-waterborne cargo will result in the following charges:

Wharfage cost owed, plus an amount equal to fifty percent (50%) thereof administrative fee and the cost of investigation.

417 – ACCESS TO RECORDS

All vessels, their owners, and agents, and all other users of the waterways and facilities shall be required to permit access to manifests of cargo, railroad documents, and all other documents for the purpose of review and/or audit for ascertaining the correctness of reports filed or for securing necessary data to permit correct estimate of charges. If incorrect documentation is submitted to the District, all costs related to the review and/or audit of the documentation shall be assessed to the responsible agent. If the review and/or audit results in determining an underpayment of appropriate charges to the Port, the Port will provide the responsible party with a corrective invoice which, at the sole discretion of the Port, may include all appropriate delinquency/late fees and interest charges as defined by Tariff.

418 – PUBLIC RECORDS

District records are open for personal inspection and copying by any person, subject to Florida Statutes. In the event of a public records request, fees will be assessed as established in the Florida Statute.

419 – PAYMENT OF CHARGES AND INVOICES

Charges rendered must be paid by the steamship agent regardless of whether the steamship agent has been reimbursed. Presentation of the District's invoices to a vessel's steamship agent, owner, chartered or authorized vessel representative shall not constitute a waiver of the District's maritime lien against a vessel for services, supplies and other necessities provided by the Port. The steamship agent's liability is not exclusive and does not limit the District's rights to pursue vessels, their owners, charterers or others who may be liable under contract or law, maritime or non-maritime.

The District reserves the right to estimate and collect in advance all charges, which may accrue against vessels, or against cargo loaded or discharged by such vessels, or from other users of waterways and Port terminal facilities, whose credit has not been properly established with the District. Use of facilities may be denied, or cargo removed from storage until such advance payments or deposits are made.

All invoices are due on receipt. If any invoice is not disputed within fifteen (15) days after date of issuance, said invoices shall be considered valid and due and uncontestable. Presentation of bills to vessels and others is done as a matter of

accommodation and convenience and rendering of or failing to render an invoice by the District shall not impair the District's rights to collect all amounts due, or constitute a waiver of any lien or other rights with respect to services or supplies furnished to the vessel, under maritime law or otherwise. The District reserves the right to apply any payment received against the oldest outstanding invoice.

Any common carrier, vessel, vessel owner, forwarder, agent, stevedore, tenant or other user of Port Facilities who have invoices that remain unpaid for more than thirty (30) days will begin to accrue late charges. Any Person whose invoices are subject to late charges may be required to post, or increase the amount of, security posted with the District.

421– DELINQUENT LIST

Any invoice remaining unpaid 60 days after the date of the invoice is deemed to be in Delinquent Status, regardless of whether the invoice has been contested or otherwise objected to (in whole or in part). All common carriers, vessels, vessel owners, forwarders, agents, stevedores, tenants and other users of Port Facilities are imputed to have knowledge that they have invoices in Delinquent Status, without further notice from the District other than the original billing, however, the District may, but is not required to, send additional notices to the party billed.

Any Person who has one or more invoices in Delinquent Status may be denied further use of the Port Facilities, and/or any licenses held by them suspended or terminated, and all security badges of their employees cancelled, upon determination of the Executive Director, until all charges of that Person that are in Delinquent Status, together with any other charges currently due, shall have been paid.

The Executive Director shall have authority to charge any amounts due against any (or all) bonds, letters of credit, other security or financial guaranty posted by any Person responsible for the charge in Delinquent Status (and require the re-establishment of the bond, letter of credit, security and/or financial guaranty at required levels, and/or increase the amount of said bond, letter of credit, security or financial guaranty to such level as is deemed appropriate by the Executive Director, institute collection proceedings and seek and pursue all other rights and remedies available under this Tariff, law, and the terms of any agreements (including without limitation, marine terminal agreements, operating agreements and leases) (referred to as "Agreements") between the District and any Person, including without limitation, the termination of such Agreements, and defend any claims against the District, regardless of whether the claims or defenses of the District arise out of the Tariff or the Agreements. Further, the Executive Director shall have the right to require such bonds, letters of credit, other security or financial guaranties as the Executive Director shall deem appropriate, and in such amounts and on such terms as the Executive Director shall deem appropriate, as a condition to any Person making use of Port Facilities if such Person has any charges on the Delinquent List.

District will have all rights provided under Florida law to an individual with respect to checks, which are dishonored, and will be subject to a minimum fee of \$250.00.

422 – SERVICE CHARGES

A service charge of 1 ½% per month will be charged on all unpaid balances outstanding over thirty (30) calendar days. In addition to the aforesaid service charge, an annual interest rate of eighteen percent (18%) will also be charged for all "past due" related collection efforts; payable and due upon receipt.

In connection with any litigation, including appellate proceedings arising out of any action with respect to enforcement or interpretation of the provisions of this Tariff, the District shall be entitled to recover its reasonable attorney's fees and costs so incurred, provided it is the prevailing party.

424 – INDEMNIFICATION CLAUSE

Each person using Port Facilities, each employee of a person using Port Facilities, each person performing any service at Port Facilities, and their employees, and any person coming to Port Facilities with the intention of becoming a guest, business invitee (including any passenger, ticketed or not yet ticketed, with the intention of becoming a passenger) invited or not, and, as to their business invitees and guests, all vessels, their owners, agents, and stevedores shall indemnify, hold, and save the District, its commissioners (individually and collectively as a board), agents, attorneys, consultants, and employees harmless from and against any and (a) all suits, loss, cost, demands, claims, actions, damages, liability and judgments of every kind and character and any expense, and (b) any claim, demand, actions, damages, loss, cost, liabilities, expenses, and judgments suffered by, recovered from, or asserted against the District on account of injury and/or damage to their person and/or property occurring at Port Facilities, without regard to fault provided, however, that this provision shall not apply to the extent that the District is grossly negligent; and all such persons waive all claims they

could or may have against the District, its commissioners (individually and collectively as a board), agents, attorneys, consultants and employees, except to the extent that such claims arise from the gross negligence of the District for loss or damage and are covered under any insurance policy and each such person shall cause its insurance carriers to waive any right of subrogation with respect thereto and to so notify the District. The indemnification herein includes indemnity for attorneys' fees and litigation costs.

Vessels approaching or departing from berths when passing in and out of federal channels, over submerged lands outside of terminal berths, do so at their own risk and shall not hold the terminal responsible for any vessel casualty during such transit.

425- PANDEMICS AND OTHER HEALTH RELATED MATTERS

The state of medical knowledge is evolving for viruses and communicable Diseases. Some Diseases (together, COVID-19 and other viruses and communicable diseases are referred to herein as "Diseases") are believed to spread from person-to-person contact and/or by contact with contaminated surfaces and objects, and in the air. People reportedly can be infected and show no symptoms and therefore spread these Diseases. The exact methods of spread and contraction are unknown, and for many Diseases there is no known treatment, cure, or vaccine. Evidence has shown that these Diseases can cause serious and potentially life-threatening illness and even death.

The Port of Palm Beach District cannot prevent any person from becoming exposed to, contracting, or spreading Diseases while utilizing Port Facilities or while aboard or embarking or disembarking a vessel (e.g., a cruise or cargo vessel). Further, the District does not control health or safety measures or conditions aboard vessels. Therefore, the use of Port Facilities, including to embark or disembark vessels at the Port of Palm Beach District, may expose you and people under your care, to and/or increasing your, and their, risk of contracting or spreading Diseases, and you and all persons using the Port facilities voluntarily assume and accept this risk.

Each passenger and other persons making use of Port Facilities or embarking or disembarking a vessel or being aboard a vessel, for themselves, their heirs and assigns hereby forever release and waive all right to bring suit against the District, its Commissioners (individually, and as a Board), staff, officers, managers, officials, employees, or other representatives in connection with exposure, infection, and/or spread of Diseases, and understands that this waiver means they give up their right to bring any claims including for personal injuries, death, disease or property losses, or any other loss, including but not limited to claims of negligence and gross negligence and give up any claim they may have to seek damages, whether known or unknown, foreseen or unforeseen.

Further, each passenger and other person making use of Port Facilities or embarking or disembarking a vessel and while aboard a vessel, shall indemnify, hold, and save the District, its commissioners (individually and collectively as a board), agents, attorneys, consultants, and employees harmless from and against any and (a) all suits, loss, cost, demands, claims, actions, damages, liability and judgments of every kind and character and any expense, and (b) any claim, demand, actions, damages, loss, cost, liabilities, expenses, and judgments suffered by, recovered from, or asserted against the District on account of injury and/or damage to their person and/or property occurring at Port Facilities, or embarking or disembarking a vessel and while aboard the vessel without regard to fault; and all such persons waive all claims they could or may have against the District, its commissioners (individually and collectively as a board), agents, attorneys, consultants and employees. The indemnification herein includes indemnity for attorneys' fees and litigation costs incurred by the District.

426 – INDEMNITY/PAYMENT BOND

Any Person availing themselves of the Port Facilities shall, upon determination of the Executive Director, be required to furnish the District with an indemnity/payment bond insuring the District against loss of any funds accruing from charges assessed for services rendered and for usage of the Port Facilities. The Executive Director is authorized to determine the amount of the Indemnity/Payment Bond.

428 – PERFORMANCE BOND

Stevedores moving any cargo consisting of liquid or dry bulk, containers, general cargo or any other type of cargo at the Port Facilities, and agents accepting agency for same, shall be required to post a bond as determined by the Executive Director to be adequate, with a \$30,000.00 minimum, payable to the District, conditioned according to law for the faithful performance of duties, services and operations proposed to be provided, and in form and substance acceptable to the Executive Director. Acceptance of an amount or form of bond on one occasion shall not be binding on the District with respect to further or future bonds.

430 – INSURANCE

The charges provided in this Tariff do not include any expense of fire, storm or other insurance covering owner's interest in the property, nor shall such insurance be affected by the District under its policies.

All Stevedores and/or vessels/agents and/or other license holders ("Licensee"), where applicable, shall provide evidence that the following minimum insurance coverage is in force covering their operations at Port Facilities:

- General liability insurance in the minimum amount of one million dollars (\$1,000,000.00) per occurrence/\$2,000,000 aggregate.
- Auto liability insurance:
One million dollars minimum (\$1,000,000.00) combined single limit;
- Workers' Compensation Insurance, including coverage under the Longshoremen's and Harbor workers' Compensation Act.
- Third Party Pollution liability for spillage, if applicant handles, stores, or transports chemicals, fuels, or petrochemicals on Port property.
- The foregoing is minimum coverage. The Executive Director may require that additional and/or different coverage amounts and types (covering, e.g., different types of losses) be provided as a result of facts or circumstances made known to the Executive Director. Any such additional coverage shall be based upon a reasonable estimate made by the Executive Director.

Transportation Licensee Insurance Coverage

Certificate of Commercial Automobile Liability Insurance is required with the following minimum coverages:

- \$125,000 for injuries per person in any one occurrence or accident; and
- \$250,000 for injuries per occurrence or accident; or
- \$300,000 for Combined Single Limit (CSL); and
- \$ 50,000 for property damage in any one occurrence or accident; and
- Workers' Compensation Insurance if your company has (3) or more employees

Said insurance shall be obtained by a carrier with an A.M. Best Rating of "A" or better. Any exception must be approved by the Port Executive Director 30 days in advance of policy effective date. The Licensee shall furnish proof of said insurance by an appropriate certificate from the insurance carrier prior to commencing operations under License with the requirement that such insurance carrier give to the Port at least thirty (30) days advance written notice before such policy is cancelled. All policies of insurance to be maintained by the Licensee shall contain a separate endorsement naming the District as an additional insured, and the Certificate of Insurance must reflect the same.

432 – RESPONSIBILITY FOR CARGO

Cargo held for export, while at Port Facilities, is in the custody, care and control of, and full responsibility therefore is assumed by, the vessel, its agents, and the shipper.

Import cargo, while at Port Facilities, is in the custody, care and control of, and full responsibility therefore is assumed by, the vessel, its agents, and the consignee.

438 – DELIVERY ORDERS

All drivers must have a written delivery order for each truck to be loaded/unloaded at the Port Facilities. This delivery order should be on an order form or letterhead of the firm owning the cargo and must be signed by an official of the company, or person authorized to sign such orders satisfactory to the Executive Director. The delivery order shall describe the cargo, the amount to be loaded/unloaded, the bill of lading, numbers and marks, if any, on cargo and the consignee/agent. Any driver not having this written order will not be permitted to load/unload or leave the Port Facilities without surrendering a copy to the designated District representative.

444 – UNCONSIGNED CARGO

All cargo arriving at the Port Facilities must be consigned to a specific agent. Unconsigned cargo is not allowed to enter the Port Facilities.

446 – LIENS, ENFORCEMENT

Any party shipping cargo through the District or receiving cargo at the District consents to lien in favor of the District for all charges under the Tariff related to such cargo, and such cargo shall not be removed from the Port Facilities without the consent of the District unless all such charges are paid.

Any cargo on which charges have not been paid within 90 days shall be considered abandoned cargo. The District reserves the right, at the election(s) of the Executive Director, from time to time, to remove any or all of such property to another area of the Port Facilities, and/or to remove it from Port Facilities, and/or retain possession of the cargo until all charges have been paid and/or proceed under the Lien Enforcement Procedure set forth below to enforce and foreclose its lien, and/or dispose of same using any other lawful procedure. Any movement shall be at the risk and expense of the owner and Agent. Charges shall continue to accrue from the date of abandonment, at twice the otherwise applicable rate.

Lien Enforcement Procedure. Any party shipping cargo through the District or receiving cargo at the District further consents to the District employing the following procedure to enforce and foreclose such lien:

(1) Except as provided in subsection (2), the District's lien may be enforced by public or private sale of the cargo in block or in parcels, at any time or place and on any terms which are commercially reasonable, after notifying all persons known to claim an interest in the cargo. Such notification must include a statement of the amount due, the nature of the proposed sale and the time and place of any public sale. The fact that a better price could have been obtained by a sale at a different time or in a different method from that selected by the District is not of itself sufficient to establish that the sale was not made in a commercially reasonable manner. If the District either sells the cargo in the usual manner in any recognized market therefore, or if the District sells at the price current in such market at the time of sale, or if the District has otherwise sold in conformity with commercially reasonable practices among dealers in the type of cargo sold, the District has sold in a commercially reasonable manner. A sale of more cargo than apparently necessary to be offered to ensure satisfaction of the obligation is not commercially reasonable except in cases covered by the preceding sentence.

(2) The District's lien on other cargo may be enforced as follows:

(a) All persons known by District to claim an interest in the cargo must be notified; provided, that if the cargo is or was represented by a Steamship Agent, it is only necessary to notify the Steamship Agent.

(b) The notification must be delivered in person or sent by registered or certified letter to the last known address of any person to be notified.

(c) The notification must include an itemized statement of the claim, a description of the cargo subject to the lien, a demand for payment within a specified time not less than 10 days after receipt of the notification, and a conspicuous statement that unless the claim is paid within that time the cargo will be advertised for sale and sold by auction at a specified time and place.

(d) The sale must conform to the terms of the notification.

(e) The sale must be held at the nearest suitable place to that where the cargo is held or stored.

(f) After the expiration of the time given in the notification, an advertisement of the sale must be published once a week for 2 weeks consecutively in a newspaper of general circulation where the sale is to be held. The advertisement must include a description of the cargo, the name of the person on whose account they are being held, and the time and place of the sale. The sale must take place at least 15 days after the first publication. If there is no newspaper of general circulation where the sale is to be held, the advertisement must be posted at least 10 days before the sale in not less than 6 conspicuous places in the neighborhood of the proposed sale.

(3) Before any sale pursuant to this section any person claiming a right in the cargo may pay the amount necessary to satisfy the lien and the reasonable expenses incurred under this section, in which event the cargo shall not be sold, but must be removed from the Port Facilities.

(4) The District may buy at any public sale pursuant to this section.

(5) A purchaser in good faith of cargo sold to enforce the District's lien takes the cargo free of any rights of persons against whom the lien was valid, despite noncompliance by the District with the requirements of this section.

(6) The District may satisfy its lien from the proceeds of any sale pursuant to this section but must hold the balance, if any, for delivery on demand to any person to whom the District would have been bound to deliver the cargo.

(7) The rights provided by this section shall be in addition to all other rights allowed by law to a creditor against his or her debtor.

448 – WHARFAGE EARNED

All cargo placed at Port Facilities shall be considered to have earned wharfage when so placed and wharfage will be collected on it, whether or not it is eventually loaded on a vessel.

Upon verification of unapproved items or cargo for storage, the District will issue a notification to the owner, agent or consignee allowing 48 hours to remove such items/cargo. In addition to other District remedies set forth in this Tariff (for example, storage, wharfage, demurrage) failure to adhere to such notification will result in a minimum penalty of the following:

Cost for the District to remove and store items/cargo at a daily rate of \$50 plus an administrative fee equal to ten percent (10%) of said charge, both assessed on a per item basis.

451 – STEVEDORE LICENSING

No Person shall operate as or carry on the business of a stevedore at the Port Facilities, unless and until such Person shall have a license issued by the District. However, a properly licensed Steamship Agent may act as Stevedore on the same vessel call. An application shall be submitted with payment of the non-refundable Initial Application Fee in the amount of \$5,000.00. In addition, each approved licensee shall pay a non-refundable Annual License Fee in the amount of \$5,000.00; or if a license is issued on and after July 1, the non-refundable Annual License Fee shall be the amount of \$2,500.00. Stevedore licenses shall be issued for a period not longer than one year, expiring each year on the 31st day of December. The Executive Director has the authority to deny the license application and/or renewal.

If renewal is not completed by January 1st, a penalty equal to 2% of the license fee per day until the renewal is completed shall be assessed, waivable in full or in part by the Executive Director for good cause shown.

Stevedore application is available at www.portofpalmbeach.com.

452 – STEAMSHIP AGENCY LICENSING

No Person shall operate as, or carry on the business of, a steamship agent unless, and until, such Person shall have a license issued by the District authorizing such activity. However, a properly licensed Stevedore may act as Steamship Agent on the same vessel call.

Local Agency License

An application shall be submitted with payment of the non-refundable Initial Application License Fee in the amount of \$3,000.00. In addition, each approved licensee shall pay a non-refundable Annual License Fee in the amount of \$3,000.00; or, if a license is issued on and after July 1, the non-refundable Annual License Fee shall be the amount of \$1,500.00. Local Steamship Agency licenses shall be issued for a period not longer than one year, expiring each year on the 31st day of December. The Executive Director has the authority to deny the license application and/or renewal.

Remote Agency License

An application shall be submitted with payment of the non-refundable Initial Application License Fee in the amount of \$5,000.00. In addition, each approved licensee shall pay a non-refundable Annual License Fee in the amount of \$5,000.00; or, if a license is issued on and after July 1, the non-refundable Annual License Fee shall be the amount of \$2,500.00. Remote Steamship Agency licenses shall be issued for a period not longer than one year, expiring each year on the 31st day of December. The Executive Director has the authority to deny the license application and/or renewal.

If renewal is not completed by January 1st, a penalty equal to 2% of the license fee per day until the renewal is completed shall be assessed, waivable in full or in part by the Executive Director for good cause shown.

Steamship Agency application is available at www.portofpalmbeach.com

453 – OTHER LICENSING

(Refer to section 430 for insurance requirements)

No person, firm, corporation, or other business entity shall operate as, or carry on the business of, ship Chandler, bunkering, or miscellaneous activities as determined by the Executive Director unless, and until, such person, firm, corporation, or other business entity shall have a license/permit issued from the Port of Palm Beach authorizing such

activity. An application shall be submitted with payment of the non-refundable Initial Application Fee. The Executive Director has the authority to deny the license application and/or renewal.

The following item encompasses all annual and renewal license rates as shown below. The fees are for the initial application, renewal, and (if revoked or expired) reinstatement fee:

- Bunkering - \$2,500
- Towing Company - \$1,500
- Ship Chandler, Ship's Repair - \$500
- Bus - \$500 per bus company [Includes two decals (passenger capacity of 18+)], permit year May- April. Additional decals are \$25 per bus. Buses picking up persons from the cruise terminal will be charged \$30 PER BUS PICKUP.
- Taxi/Limo/Passenger vans (fewer than 17 passengers) - \$300 per company [Includes two decals], permit year May- April. Additional decals are \$25 per vehicle.
- Diving Operations License - \$500
- Miscellaneous Licenses (Food/Drink Vendor, Mobile Fuel Service, Cargo Handler, Motor Vehicle Rental Service, Vessel Oily Waste and Waste Water Removal, or others not listed above) - \$500

Note: Initial licenses issued on and after July 1 for the above licenses shall be at one half (½) of the fee stated (plus 100% of any required decal charges).

No license is automatically renewable. In order to renew a License for an additional year, Licensee shall submit to the District not less than 30 days prior to the expiration date of the License, an updated application form, as required by the District. The District may refuse to renew any License with or without cause. Additional types of insurance may be required by the District, and the same may differ depending on the nature of the Licensee's operations and District's experience with the Licensee, other licensees or other matter, facts and circumstances determined by the Executive Director to be pertinent. District reserves the right to refuse to allow any firm to conduct business on its premises where proof of the above-required insurance coverage is not provided in a timely manner or if it is provided but reflects amounts less than the required minimums indicated above.

Ground Transportation/ Commercial Vehicle(s)

The Port reserves the right to assess ground transportation fees to commercial vehicles utilizing the Port. Ground Transportation is the movement of people from place to place and the various means by which such movement is accomplished. For any Commercial Vehicle engaged in transporting passengers for a commercial entity for compensation, regardless of whether the compensation for such service is paid directly, indirectly, or at all by the passenger(s) being transported. The term Commercial Vehicle shall exclude vehicles operated by a governmental entity. There are designated commercial zones for these vehicles, which is assessed based on the Port's per trip usage fee.

Fee Schedule:

- Taxis - \$3.00 per trip
- Ride sharing companies (Uber, Lyft, etc.) - \$5.00 per trip.
- Buses, vans, and other vehicles exceeding 8 passengers - \$10.00 per trip.

(See the Director of Operations/Security for more information)

454 – PERMITTING

The following items encompass all permitting rates:

Port permits are required for all projects, modifications, improvements, or repairs regardless of scope or cost made to any Port-owned property, building, or land. Any construction commencing prior to the issuance of a Port Engineering Permit will be charged a penalty of \$5,000. All permits shall be issued for a specified time period and/or project but not longer than one year unless otherwise extended by the District.

Port Engineering Permit – \$200.00/hour

Engineering Permit (Consultant) – \$300.00/hour

Port Engineer will provide comments to applications and/or drawings within 10 business days after application/drawings is received. Permit fee includes initial review, one change/correction and final review; each additional review will be billed at a flat fee not to exceed 50% of the permit fee.

Port reserves the right to waive fees.

455 – WHARF OBSTRUCTION

Cargo, stevedore's tools, appliances, equipment, gear, vehicles, or any other material or objects will not be permitted to remain on the wharves or terminal facilities except at the discretion of the Executive Director or his/her designee. If such obstruction is not removed within three (3) hours of notification, such equipment and material may be charged up to \$250 per item, per day it remains. Such equipment and material may be stored and \$250 charged for each day it remains unclaimed, plus ten percent (10%) administrative fee, together with the expense of removal, storage, or sale.

Stevedoring equipment placed outside of a tenant's lease area that remains unused for a period more than 10 days will be charged as cargo, and regardless of whether within or without such 10-day period, shall be moved to an area designated by the Port upon demand. Tenants and users of the Port will not be permitted to leave vehicles, gear, pallets, dunnage, containers, forklifts, cranes, boat cradles, spreader bars, jockey trucks, hoppers, cargo or other materials incidental to ship and/or terminal operations in any non-leased or non-assigned area, including but not limited to, dock aprons, roadways, buildings and yard areas. Any other material or objects, which are not part of the cargo, will not be permitted to remain on or be stored on aprons, RORO ramps, wharves, wharf premises, driveways, roadways or other locations without approval.

461 – VEHICLE OPERATION

All vehicles on port will be operated in a manner for which they were intended. All vehicles will transit within the posted speed limits and obey all traffic signs and schemes where designated. The use of mobile communication devices that distract the operator from safely operating a vehicle is prohibited. Any vehicle operator using a mobile communication device and transiting the port in a hazardous and erratic manner will have their Port ID (TWIC badge) revoked for 24 hrs. Any subsequent violations may result in permanent revocation of Port ID.

462 – ABANDONED VEHICLES

Any vehicle of any description, which is left without a visible and valid parking permit or dock receipt number at ANY time at the Port Facilities (whether or not the same is leased to a tenant) shall be deemed abandoned and may be disposed of under the provisions for cargo deemed Abandoned. Subject vehicle will be ordered removed by the District at the sole risk and expense of the owner. All persons and objects (vehicles) are subject to search in accordance with the District approved Facility Security Plan, as approved by the US Coast Guard under CFR 33 part 105 and Florida Statute 311, and as otherwise permitted by law.

464 – SOLICITATION

It shall be unlawful for any person or firm to solicit or carry on any business on the Port Facilities without first obtaining a permit or franchise from the District as required by this Tariff in addition to the required State, County and local municipal occupational licenses.

466 – BILL POSTING PROHIBITED

No person shall post, distribute, display, or allow signs, advertisements, and circulars, printed or written matter at a terminal without prior written permission of the Executive Director.

468 – SMOKING RESTRICTIONS

Smoking is strictly prohibited in transit sheds, warehouses, or on the apron of the wharves, and on vessels, handling dangerous, hazardous or inflammable cargo. Smoking is also strictly prohibited in any areas where gasoline or like materials are being handled or serviced to equipment and in all public areas.

470 – EXPLOSIVES, FLAMMABLE AND OTHER DANGEROUS CARGO

Explosives, and hazardous or highly flammable commodities or materials, and Dangerous Cargo may be handled over, or received on, the wharves and other Port Facilities only by special arrangement with, and approval of, the District. The receiving, handling, or storage of such commodities and materials shall be subject to Federal and State laws, rules and regulations.

In all cases, where explosives and hazardous or highly flammable commodities or materials or other Dangerous Cargo are to be handled, prior consent by the U.S. Coast Guard must be received and a copy of the consent filed with the

District. Security plans and responsibility for safeguarding of life and property must be presented to the District for approval prior to the arrival of such materials. The District reserves the right to refuse any request.

Event fireworks will be billed at a minimum fixed rate of \$5,000.00.

Once approved, the loading and unloading, when begun, shall proceed with all due diligence until the same is completed and all fireworks unloaded at a wharf shall be conveyed away from the wharf without delay. Fireworks will not be permitted to be wired for display on the Port facility or wharfs, loading of containers and uncrating of fireworks must be completed in open waters for safety.

471 – OTHER AUTHORITIES HAVING JURISDICTION

All users of Port Facilities shall comply with all statutes, ordinances, rules, orders, regulations and requirements of governmental authorities having jurisdiction, in the use of such facilities, including without limitation, the Florida Department of Law Enforcement, the United States Coast Guard, and all other federal, state and city governments and regulatory authorities and of any and all of their departments, agencies and bureaus, including without limitation safety regulations, Federal Maritime regulations, U.S. Department of Labor, Occupational Safety and Health Administration (OSHA) in accordance with CFR 29 parts 1917 & 1918, the Port's Facility Security Plan as approved by the United States Coast Guard (USCG) in accordance with CFR 33 part 105, and obtain and maintain all licenses and permits necessary for such Port User's operations. The District, by imposing this requirement does not assume any enforcement responsibilities with respect to the foregoing.

472 – NO TRESPASSING

It is unlawful for any person to trespass upon any properties of the District. Any person found in, or entering upon, property owned by or leased to District without the proper level of identification card is subject to the trespass provisions of Florida Statutes 810.08, 810.09, and 311.11. ALL persons and objects are subject to search.

473 – COMMERCIAL FILMING

Companies or individuals engaged in taking still photographs or filming for commercial purposes are required to request permission and obtain prior approval from the Port. A certified security escort, provided by the Port, for the duration of the shoot is required; charges for security personnel can be found in Tariff Item 561 – Security Fees. Any requirement for additional port staff or resources will be at the expense of, and invoiced directly to, the filming party. Fees for commercial shoots may vary and additional fees, such as a location fee, may be imposed at the sole discretion of the Executive Director of the Port. A permit issued by the Palm Beach County Film & Television Commission and liability insurance are mandatory for all filming.

Charges not otherwise set forth shall be at actual cost plus 10% administrative fee.

474 – SIGNS

Signs, of any kind, erected on District property or painted on structures belonging to the District will be furnished by the user and must be approved by the Executive Director or Port Engineer prior to installation, and shall be removed, at user's cost upon direction of the Executive Director or Port Engineer, without compensation to user. All signage must comply with State, County, Municipal and Regional building/construction codes and permitting requirements. A permit from the District is required for all sign construction. All signs must be maintained in accordance with their original appearance, e.g., faded signs must be replaced or repainted.

475 – AREA DESIGNATION

District may designate certain areas of the Port Facilities as requiring specific safety equipment. Any such designation may be made with above-ground signage and/or markings on the ground. Such designations shall not reflect a minimum standard of safety and shall not replace applicable laws or regulations or substitute for same, nor shall the same supplant a Port User's higher standard for safety procedures instituted for its employees. Compliance with such designations shall not guaranty safety.

477 – HOT WORK PERMITS

When application for a Hot Work permit is made to the District, a \$55 minimum charge will be assessed to the steamship agent, or stevedore, requesting such hot work permit.

“Hot Work” performed within enclosed spaces must be certified “Gas Free” by a certified marine chemist and otherwise meet safety standards as determined, from time to time, by the District. Hot work performed without a permit will be subject to a \$1,000.00 fine per twenty-four-hour period and performing work without a permit shall constitute grounds for being ordered off berth and/or out of Port Facilities. Hot Work permits shall expire seven (7) days after issuance, unless extended in writing by District.

Hot work permits for welding on vessels requires that all welding equipment must be located on the vessel. No welding will be permitted with a dockside welding unit.

In the event it is not practical to place the welder onboard the vessel, the use shall be inspected by the Port Engineer to confirm that a continuous and competent insulation is provided on the welding leads and leads are kept out of the water. In the event the Port Engineer is not available for inspection, the user shall ensure that at all times the welding leads are supported to prevent the leads from hanging into the water while welding is taking place.

480 – POTABLE WATER

The City of Riviera Beach provides water to the Port of Palm Beach. Rates for potable water delivered to vessels at wharves or docks shall be assessed as follows:

Per Ton (240 gallons): ~~\$2.28~~ **\$2.51**/Ton

Minimum Charge: ~~\$135~~ **\$149-** when sold to all vessels, including yachts and boats.

482 – ELECTRIC CURRENT

Electricity furnished by the District to vessels or for the operation of loading or unloading gear:

If a direct meter is available, pass through cost of actual current consumed. With the written consent of Dockmaster, Port User may make the connection themselves, however, regardless of who makes the connection, this is a matter for which indemnity and hold harmless are given by Port User under Tariff Item 424.

Other services must be arranged and paid for by prior arrangement.

486 – SPECIAL SERVICES

Any labor or material required for special services not covered in the Tariff shall be provided at rates will be quoted by the Executive Director upon written application. The District is not obligated to provide services other than those specifically enumerated in this Tariff and will not undertake to render special services except at its convenience. The District assumes no responsibility whatsoever for failure to render such service.

When personnel are called out in overtime or Holiday, such services performed will be subject to a minimum labor charge of five (5) hours for the personnel performing such services at the indicated overtime rate.

Labor Rates	Standard Time	Over-Time	Holiday
Foreman & Supervisors	\$75.00/hour (4-hour minimum)	\$112.50/hour (5-hour minimum)	\$150.00/hour (5-hour minimum)
All others	\$50.00/hour (4-hour minimum)	\$75.00/hour (5-hour minimum)	\$100.00/hour (5-hour minimum)

Equipment	Rate Hour	Minimum Charge
Where an operator is required, the same must be a Port Employee and Labor Rates will be as per above		
Forklifts - 12,000 lbs. or less (operator required)	\$100.00/hour	\$200.00
Sea Ark (with motor) (operator required)	\$100.00/hour	\$200.00
Front end loader or backhoe combination tractor (operator	\$200.00/hour	\$400.00

required)

490 – CRANE SERVICES

All firms providing crane services at the Port Facilities must be stevedores licensed by the District or a licensed crane operator.

491 – CRANE OPERATOR'S LICENSE

A Crane Operator's License application shall be submitted with payment of the non-refundable initial application fee in the amount of \$4,500. Each approved licensee shall pay a non-refundable annual license fee in the amount of \$4,500 for each year thereafter. If license is issued on or after July 1 of that year, the non-refundable annual license fee shall be \$2,250. Crane Operator's Licenses shall be issued for a period not longer than one year, expiring each year on the 31st day of December.

All firms doing business with the District must be licensed by the District. Private cranes and/or machinery will only be allowed to work on the terminal under the following Rules and Regulations.

1. The Steamship Agency or Stevedore hiring crane service must provide the District's Duty Officer with a copy of a valid Certificate of Unit Test and/or Examination covering the crane and/or machinery prior to the crane and/or machinery being used on the District's property.
2. The cranes and/or machinery must meet all the current requirements and specifications as published in the Federal Register and comply with all Safety rules and regulations governing the operation of cranes and/or machinery on Port facilities of all governmental agencies having jurisdiction.
3. The Steamship Agency or Stevedore hiring crane service shall provide the District with a current copy of the Crane Operator's Certificate of Insurance as stated in Item 430 – Insurance.

The Steamship Agency or Stevedore hiring crane service shall coordinate and/or negotiate any land needs for the assembly of the cranes and/or machinery with the Executive Director and District's Duty Officer. A Steamship Agency, Stevedoring or Crane Operator's License in itself does not authorize the use of Port facilities for assembly or storage of cranes or other equipment without further agreement with the District.

492 – REFUSE DISPOSAL

Refuse disposal service for foreign waste is provided by private contractors with compliance agreements on file with the Department of Homeland Security, Customs and Border Protection (DHSCBP). Contact the DHSCBP Director for an approved contractor list.

493 – CLEAN UP

All users of Port Facilities shall be held responsible for cleaning the property, which they have been allowed to use, or which has been assigned or leased to them, including without limitation, wharves, aprons, gutters, roadways, storage areas. In the event of failure to comply in a timely manner as determined by the Executive Director within 24 hours after vessel departure, the Executive Director shall order the property cleaned and bill the users, at cost, plus 25% administrative fee for pulverized commodities. A deposit may be required prior to vessel arrival, which the amount will be determined by the Executive Director. An extension may be available under unforeseen extreme circumstances at the Executive Director's discretion.

495 – PARKING DECALS

No owner or operator of any automobile, truck, trailer, or other vehicle to park on any wharf, apron, or in any transit shed, or warehouse, or on any roadway on property owned by or leased to District, except in designated areas, with the proper parking permit visibly displayed in the left front windshield, as mandated by Federal and State regulations.

ANY automobile, truck, trailer, or other vehicle unlawfully parked outside of designated parking areas or without the proper parking permit, will be towed at the sole expense of the owner.

Parking Decals are required for the vehicles for all employees of the Port and of Tenants requiring access to the port terminals and/or facilities.

Parking permits may be obtained for a fee and can be applied for at the District ID Office.

Parking Decals - \$5.00

496 – PARKING

Some facilities are available for the parking of vehicles for passengers boarding ships, and for District visitors and workers, at rates designated by the Executive Director and posted at each facility. Such rates shall apply the day a vehicle enters the parking lot and to each succeeding day, it remains on the lot. Parking facilities can be made available to the general public at no charge for certain maritime industry related events as designated by the Executive Director.

Parking rates shall be as follows (except where controlled by separate agreement):

Self-Parking	\$10.00 per automobile
Self-Parking (Overnight)	\$19.00 per automobile, per day including day of arrival and day of departure
Valet Parking	\$15.00 per automobile
Valet Parking (Overnight)	\$19.00 per automobile, per day including day of arrival and day of departure

Any larger automobiles such as vans, RVs, buses and trailers will be charged the daily rate for each parking spot used (per each area amounting to a standard passenger car space used). A day constitutes a 24-hour period or fraction thereof.

Executive Director shall have the right to increase/decrease parking rates.

Disabled Veteran parking spaces are available with valid proof of status (fee waived).

498 – CRUISE TERMINAL INFRASTRUCTURE FEE

Commencing on October 1, 2016, the Port of Palm Beach initiated a \$1.00 fee per boarding passenger for homeported vessels. The vessel operator will be responsible to collect this fee and forward it to the Port in a manner consistent with all other Port charges collected and remitted.

499 – PASSENGER WHARFAGE, EMBARKING, IN TRANSIT, DISEMBARKING

Passenger wharfage charges:

- Coastal Cruise passengers of any age: ~~\$2.00~~ \$3.50 on/~~\$2.00~~ \$3.50 off
- ~~Non-Coastal Cruise passengers of any age, (where vessel makes more than 12 calls at Port Facilities in a one-year period): \$7.00 on/\$7.00 off~~
- ~~Other~~ Non-Coastal Cruise passengers of any age: ~~\$10.00~~ \$10.50 on/~~\$10.00~~ \$10.50 off

500 – CRUISE TERMINAL OPERATING FEE

Cruise Terminal Operating Fee will be charged as follows: \$1.50 on/\$1.50 off per passenger.

501 – CARGO TERMINAL OPERATING FEE

Terminal Operating Fees will be assessed on all cargo as follows:

Bulk Cargo	\$0.25/Ton
Breakbulk Cargo	\$0.30/Ton W/M
Container Cargo including ISO Tanks	\$0.34 /Ton

505 - COMBINED RATES

Wherever a written Operating Agreement, Terminal User Agreement, Lease or other written agreement is entered into between the Port of Palm Beach District and a Port User, and such agreement provides for a combination of rates otherwise set forth in this tariff as individual rates, the same shall be deemed a "Combined Rate". Combined Rates shall be deemed a Tariff rate hereunder, fully as though the same were set forth herein as individual tariff rates.

516 – RADIATION MONITORING / SECURITY CONTRABAND SEARCH

All freight, foreign and domestic, entering onto or departing Port Facilities, is subject to inspection and screening of cargo in accordance with CFR 33 part 105, F.S. 311.12 and the Department of Homeland Security, Customs and Border Protection (DHSCBP). The District may impose additional requirements on an ad hoc basis as determined to be appropriate to the circumstances existing or believed to exist.

521 – SECURITY BADGING

All persons seeking access to the Port Facilities are required to comply with all State, Federal law and Port policies and procedures regarding same, as adopted from time to time.

Any person found without the proper credentials is subject to the trespass provisions of Florida Statutes 810.08, 810.09 and 311.11, and, at a minimum will be required to depart the Port Facilities. Possession of a concealed weapon on Port Facilities is strictly prohibited, except by Federal, State or local employees or persons to whom permission has been granted by the District, where granting of such permission is not in violation of other laws.

Port Badge	\$45.00
Crew / Support Badge	\$15.00

NOTE 1: The Port of Palm Beach District does not issue and/or process individuals for the Transportation Workers Identification Credential, "TWIC". These credentials are issued by the Transportation Security Administration, "TSA". Information on where to apply and requirements can be obtained on the web at www.tsa.gov.

NOTE 2: Port badge requires security escort.

Regulations and fees are posted on the Port of Palm Beach District's website at www.portofpalmbeach.com, as direct cost billed by the Florida Department of Law Enforcement and established by the Florida Legislature.

526 – ENFORCEMENT OF TARIFF

The Executive Director shall designate, from time to time, the personnel and methods to be employed in determining compliance with the Tariff and investigating any alleged violations of the Tariff, which methods shall include but not be limited to reviews of the books and records of all Persons who may be subject to the terms of this Tariff. Such inspections shall occur at any time, between the hours of 9:00 AM and 5:00 PM. The District shall be entitled to make copies and retain such documents, books and records, as the District shall deem relevant. All documents, books and records copied shall be subject to the Florida Public Records Act and shall not be returnable to the Person. In addition to other remedies set forth herein (including increased charges under the Tariff), the Executive Director has the authority to impose a \$500 fine for each individual Tariff violation, and/or suspend/revoke a license as determined reasonable by the Executive Director. The sole remedy of an aggrieved person shall be to appeal to the Board of Commissioners based upon a Petition filed and heard at the convenience of the Board. The prevailing party in such appeal shall pay all costs of same; however, each party shall bear their own attorney's fees and expert witness fees. If the Board determines that the violation of the Tariff has occurred, the appealing party shall not be considered the prevailing party.

531 – ILLEGAL LOADING/UNLOADING

No Captain of any vessel shall allow any loading or unloading from the docks or the vessel, or any areas of the Port of Palm Beach to be loaded or unloaded or carried on or off the vessel unless it is correctly manifested.

A fine of not less than \$1,000 but not more than \$10,000 will be assessed against the vessel by the Port of Palm Beach when it has been determined that the lading was so loaded or unloaded.

535 - SEVERE WEATHER PLAN

The Port's Hurricane Plan is posted on the Port's website and is incorporated herein. The purpose of this Plan is to provide steps and procedures that should be taken before, during and after the passage of a severe storm or hurricane. The intent of this Plan is to have the Port in the safest possible condition at least six (6) hours prior to landfall of a

hurricane. It is the goal of this Plan to ensure NO vessels remain in Port, which could potentially block the waterways, channel, slips or berths that would prevent the resumption of cargo operations post storm. Any and all provisions of this Tariff are available to the Port to achieve that goal, including without limitation, Tariff Items 380, 383 and 536. To ensure that agents take all precautions to ensure scheduling of arriving vessels will not conflict with COTP order to set Condition Yankee. Ensuring the evacuation or relocation of equipment, supplies, records, and cargo to high ground or best available storage locations. The Port will follow the United States Coast Guard (USCG) benchmarks for hurricane status.

536 – SEVERE WEATHER SAFE HARBOR DISCLAIMER

All vessels, their owners, charter parties, and/or agents requesting to berth at the Port Facilities in the event of a major storm or heavy weather are hereby put on notice that due to the geographical location, physical characteristics, and other factors, the Port Facilities should not be considered a safe harbor for vessels in the event of a major storm or very heavy weather, and any such vessel permitted to berth at the Port Facilities as refuge from a major storm or very heavy weather or refuses to depart or relocate pursuant to Tariff Item 383, assumes the risk of all damages and losses to the vessel and agrees to indemnify the District for all loss and damage to navigational aids, docks, wharves, piers, fenders, buildings or other Port Facilities, and for lost revenue to the District resulting from loss of use whether by direct damage or blockage, or navigational aids, docks, wharves, piers, fenders, buildings or other Port Facilities.

Any such damages or loss in that event shall be the responsibility of the vessels, their owners, charter parties and/or agents and shall not be construed to be an act of God.

541 – DELIVERY OF BUNKERS/PETROLEUM PRODUCTS BY BARGE/TRUCKS

Vessel bunkers arriving by truck to the Port Facilities, and which are being delivered to vessels berthed at Port Facilities will be charged \$0.006/gallon of fuel delivered to all vessels.

Vessel bunkers arriving by barge to the Port Facilities to be delivered to a vessel berthed at Port Facilities will be charged \$0.006/ gallon, plus applicable dockage and other Tariff charges.

Yacht bunkers & Non-Commercial Vessels arriving by truck/barge to the Port Facilities, and which are being delivered to yachts [or non-commercial vessels](#) berthed at Port Facilities will be charged \$0.05/gallon of fuel delivered [to all yachts plus applicable dockage and other tariff charges](#).

Vessel Agent will be responsible for reporting monthly to the Port the total gallons delivered to each vessel. Upon Port request, the Vessel Agent will provide all necessary supporting documentation including, but not limited to, signed fuel receipts validating the corresponding deliveries.

Vessel Agent will be responsible to pay all charges billed by the Port.

546 – DIVING OPERATIONS

Underwater diving operations are prohibited within the confines of the Port of Palm Beach except when authorized by the Director of Operations. Written request must be made so that authorization can be granted no less than 24 hours in advance that includes a copy of the diver(s) certification(s) along with proof of commercial and dive accident insurance.

Said insurance shall be obtained by a carrier with an A.M. Best Rating of “A” or better. Any exception must be approved by Port Executive Director 30 days in advance of policy effective date. The Diving Operator shall furnish proof of said insurance by an appropriate certificate from the insurance carrier prior to commencing operations with the requirement that such insurance carrier give to the Port at least a 30-day notice before such policy is cancelled. All policies of insurance to be maintained by the Dive Operator shall contain a separate endorsement naming the District as an additional insured, and the Certificate of Insurance must reflect the same.

For purposes of this item, the confines of the Port of Palm Beach are defined as including all water within the slips of the Port and to a distance of 75 feet east of the main marginal wharf, and to the north and south boundaries of the Port.

Refer to Section 430 – Insurance, for Minimum Coverage and Section 453 – Other Licensing, for Diving Operations License fee.

551 – HEAVY CARGO FEE

A fee to offset to the cost of additional wear and tear on the Port Facilities due to heavier cargoes moving over them and/or being stored on them, and not as wharfage, the following fees will be assessed per unit in addition to all other Tariff and agreement charges including wharfage charges, against any cargo, containerized, equipment, or otherwise, loaded or unloaded at Port Facilities, where such unit weighs in excess of 100,000 pounds. A weight distribution plan must be submitted to and approved by the Port Engineer. Engineering costs if incurred will be passed through at cost to client through agent of record. Single point load must not exceed 600 pounds per square foot. Weights listed on manifests will govern heavy lift charges, if actual weights are not provided or required.

100,001-300,000 lbs.	\$5.31/Ton
Over 300,000 lbs. up to 500,000 lbs.	\$8.49/Ton
Over 500,000 lbs.	\$16.97/Ton

553 – HEAVY CARGO PAD AREA

Port Users designated for use of the Heavy Pad Cargo Area will be assessed the following charges:

Rates available upon request.

556 – DRUG-FREE WORKPLACE

All tenants and users of Port Facilities shall abide by State and Federal laws regarding maintenance of a Drug-Free Workplace.

561 – SECURITY FEES

A security fee shall be assessed against, and collected from, all vessels, barges and cargo interests utilizing services of facilities at the Port of Palm Beach.

These security fees are assessed to recover costs incurred for operational expenses, equipment, security infrastructure improvements for access control and CCTV Monitors, building fortifications and communications as mandated by MTSA/CRF33 and FL Statute 311.12, and other State and Federal laws and administrative costs associated with compliance.

The security fee will be assessed against vessels and barges and cargo interests as a percentage of total dockage charges, and as a tonnage fee against cargo, with the exception of containers, which will be assessed on a per unit basis.

Gangway Watch and special security services provided if requested or required at cost of greater of (i) ~~\$49.00~~\$50.00 per hour, per watch officer, (ii) actual charge (plus 10% for overhead) made by a third party for providing such watch officer.

The security surcharge will be assessed in addition to all other fees, which may be due under this Tariff as follows:

Dockage Security Fee: 6% of dockage fee

Escort Fee: ~~\$49.00~~ \$50.00/hour/officer (4-hr minimum)

Escort Fee for Non-TWIC Badge visitors: A \$20.00 fee may be assessed to all non-TWIC badge visitors upon visiting the port more than 5 times within a 90-calendar day period. A port security escort will be provided when entering the port's restricted area as required by our Facility Security Plan. It will be the tenant's responsibility to inform the non-TWIC visitors of this requirement.

Wharfage Security Fees

Breakbulk	\$0.16/short ton
Bulk	\$0.07/short ton
Containers, including ISO Tanks	\$2.63 per unit
Passengers	\$1.00on/\$1.00/off/cruise passenger or actual security cost, whichever is greater.

These are minimum charges, and additional charges may be assessed in the event that the Executive Director determines that additional security measures are required as a result of facts or circumstances made known to the Executive Director. Any such additional charges shall be based upon a reasonable estimate made by the Executive Director.

The District reserves the right to assess additional security charges, including but not limited to vehicle decals, security badges, access control and the use of the District security resources, e.g., Gangway Watch.

571 – SPACE ASSIGNMENTS

Space Assignments are granted for use of a specific project cargo and for the eventual shipment to or from Port Facilities, upon terms and conditions approved by the Executive Director or his designated representative.

Space Assignments may be terminated without compensation to assignee, upon delivery of a 24-hour cancellation notice by the Executive Director. Space Assignments do not grant leasehold rights. District can remove any and all property from an assigned area at assignee's expense, and relocate same to another area, and treat such property as abandoned cargo.

576 – U.S. CUSTOMS AND BORDER PROTECTION CLEARANCE (DIVE BOAT OPERATIONS)

Dive boat operators, if permitted at Port Facilities, will be assessed a \$129.00 fee ("Base Fee") and such operators should provide the District with at least 24 hours' notice of their intent to call at Port Facilities. Accommodation is not guaranteed and providing less than 24 hours' notice will result in an additional charge of \$157.00 plus the Base Fee.

578 – SALES TAX

Wherever there is imposed, by the State of Florida, or other authority having jurisdiction, a sales tax, use or other charge in connection with the payment of any amount payable hereunder, or under any lease, or other agreement with the District, then such tax shall be paid by the party responsible for payment of the charge on which such sales tax is assessed.

580 – SCALES

Any and all users of the Port Facilities, including without limitation tenants, may be required, at any time and from time to time, to provide official weigh tickets from a scale approved by the District and located at the Port Facilities. To the extent that weight is understated, such weight shall be assessed at five times the wharfage otherwise applicable.

Understatement of weight by any Person or on a manifest furnished to the District by a Person shall constitute a violation of the Tariff. Understatement of weight more than once in any thirty-day period shall constitute a basis for termination of license and denial of access to Port Facilities.

582 – FUMIGATION

Containers and equipment requiring fumigation, disinfection or various other treatments as ordered by USDA-PPQ will be treated at District's fumigation site by the stevedore. Tariff fee for use of the Port's fumigation site will be \$155.00 per container or piece of equipment.

583 –TRANS-SHIPMENT CARGO

Rates and conditions for Trans-shipment cargo shall be upon such terms as are agreed between the shipper or their agent and the Executive Director, otherwise, the same shall be charged wharfage for both the inbound and outbound movements.

584 – RATES: WHARFAGE, STORAGE, DEMURRAGE

Free Time: (See Item 102 - Definitions)

<u>Containers/Equipment/Vehicles</u>	<u>Wharfage</u>	<u>Storage Time</u> (Applicable after Free Time, if any.)	<u>Demurrage</u>
Containers/trailers/flat racks/flatbeds/chassis/carnival rides/utility trailers (12 feet or greater)	\$1.79/Ton of cargo	\$4.24 per unit, per day	\$6.37 per unit, per day

(plus, per unit charge)

ISO tanks/ISO trailers (plus per unit charge)	\$3.00/Ton	\$4.24 per unit, per day	\$6.37 per unit, per day
Containers/trailers/flat racks/flatbeds/chassis/utility trailers/ISO container/ISO trailer (per unit charge)	\$4.15 per unit	N/A	N/A
Utility Trailers (12 feet or less)	\$10.00 per unit	\$4.24 per unit, per day	\$6.37 per unit, per day
Automobiles, vans, motorcycle (new/used), pick-up trucks, SUVs, golf carts, scooters. Item will be billed at the greater of per unit rate listed or breakbulk rate.	\$56.00 per unit	\$7.43 per unit, per day	\$11.15 per unit, per day
Buses/mobile specialized equipment and vehicles, commercial trucks, commercial vehicles, mobile homes/RVs. Item will be billed at the greater of per unit rate listed or breakbulk rate.	\$80.00 per unit	\$14.85 per unit, per day	\$22.28 per unit, per day

Cargo is currently not allowed in vehicles

**Vehicle Inspection
Administration Charge of \$8.00
per vehicle will be invoiced
separately in addition to
wharfage rates listed above.**

<u>Dry Bulk Cargo</u> Bulk (NOS) – Not otherwise specified (Excludes secondary metals)	<u>Wharfage</u> \$0.97/Ton	<u>Storage</u> Storage rates provided upon request.
Cement/Clinkers	\$0.92/Ton	Storage rates provided upon request.
Sugar, crude or refined	\$0.81/Ton	Storage rates provided upon request.
Secondary Metals	Rates provided upon request	Storage rates provided upon request.
<u>Liquid Bulk Cargo</u>	<u>Wharfage</u>	<u>Storage</u>
Molasses, blackstrap & molasses-based products	\$0.68/Ton (Pipeline) \$1.90/Ton (Non-Pipeline)	\$4.00/Ton (drummed or barrels)
Petroleum products – Non-Utility fuels	\$0.20 per BBL	Storage rates provided upon request.
Liquid NOS	\$0.37 per BBL	Storage rates provided

upon request.

Natural Gas

Wharfage

a) Liquid natural gas

\$2.10/Ton
\$0.38/100 gallons

b) Compressed natural gas

\$0.49/1000 Cubic Feet

Breakbulk Items

Wharfage

Storage Time

Demurrage

All Items

\$2.20/Ton W/M

\$3.19/Ton

Next ten-day period
following Storage Time –
\$0.54/Ton W/M per day;
Each day thereafter
\$1.06/Ton W/M per day

Yachts & Boats

\$3.45/Ton W/M

\$28.00 per unit per day -
\$125.00 minimum
charge

\$33.00 per unit, per day
Vessels Under 30 ft. LOA
\$150.00 minimum charge
\$54.00 per unit, per day
Vessels Over 30 ft. LOA
\$250.00 minimum charge

Boat trailers without yachts or
boats

\$16.81/trailer

\$4.24 per unit per day

\$6.37 per unit per day

Crushed Vehicles

\$2.20/Ton W/M

\$3.19/Ton

Next ten-day period
following Storage Time –
\$0.54/Ton W/M per day;
Each day thereafter
\$1.06/Ton W/M per day

MINIMUM BILLING CHARGES ARE AS FOLLOWS:

Wharfage, per Bill of Lading (B/L)

\$6.41

Cargo Storage Time

\$33.00

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PORT OF PALM BEACH DISTRICT

FREIGHT TARIFF PPBD 8016-~~B~~C

(Replaces Freight Tariff PPBD 8016-~~A~~B as of the Effective Date)

SWITCHING AND OTHER TERMINAL CHARGES,
AND RULES AND REGULATIONS GOVERNING
THE HANDLING OF CARS AT LOCATIONS ON THE
PORT OF PALM BEACH DISTRICT RAILWAY

SWITCHING TARIFF

BOARD ~~APPROVED~~PROPOSED: ~~September 21, 2023~~ July 18, 2024

EFFECTIVE DATE: October 1, ~~2023~~ 2024

~~(New Rate Effective Date: January 1, 2024)~~

ISSUED BY
BOARD OF COMMISSIONERS
Port of Palm Beach District
One East 11th Street, Suite 600
Riviera Beach, FL 33404

The provisions published herein, if effective, will not result in an effect on the quality of the human environment.

For explanation of terms, abbreviations, and reference marks, see last page of tariff.

RULES AND OTHER GOVERNING PROVISIONS

RULES AND REGULATIONS - GENERAL

ITEM 10

Section Omitted

ITEM 20

REFERENCE TO TARIFFS, ITEMS, NOTES, RULES, ETC.

Where reference is made in this tariff to tariffs, items, notes, rules, etc., such references are continuous and include supplements to and successive issues of such tariffs and reissues of such items, notes, rules.

ITEM 75

METHOD OF CANCELLING ITEMS

As this tariff is supplemented, numbered items with letter suffixes cancel correspondingly-numbered items in the original tariff or in a prior supplement. Letter suffixes will be used in alphabetical sequence starting with A. Example: Item 100-A cancels Item 100, and Item 125-B cancels Item 125-A in a prior supplement which in turn cancelled Item 125.

SWITCHING AND MISCELLANEOUS RULES AND CHARGES

(Charges in dollars and cents per car, except as noted)

ITEM 110

FURNISHING CARS FOR INTRA-PLANT, INTRA-TERMINAL OR INTER-TERMINAL SWITCHING

The PPBD will not undertake to furnish cars of any particular type, size or dimension when used in intra-plant, intra-terminal or inter-terminal switching.

ITEM 120

APPLICATION OF CHARGES ON SHIPMENTS LOADED IN ARTICULATED CARS

When shipments are loaded in articulated cars, two or more car units permanently or temporarily joined together, the switching charges published in this tariff will be assessed separately to each unit of the articulated equipment.

ITEM 130

EXCESS OVER FULL CARLOADS

Where more than one car is required because of the shipment being in excess of quantities which can be loaded in or on one car, or because of the length of the shipment, each car used shall be considered a separate carload shipment, and charges assessed accordingly.

For explanation of terms, abbreviations, and reference marks, see last page of tariff.

ITEM 140

CHANGING NAMES OF FIRMS OR INDUSTRIES

Where change is made in ownership or name of firm or industry served by this railroad, switching charges specified herein will apply until the new name is published, provided there is no change in location.

ITEM 150

DEFINITION OF A SWITCH MOVEMENT

1. The rates for switching contained in this tariff apply to each movement of loaded or empty rail equipment, both inbound and outbound, within the established switching limits, of each of the following: (a) a loaded car in one direction, or (b) return of the empty car in the other direction, either inbound or outbound, or (c) a car loaded in both directions, the charge to be assessed for each movement, both inbound and outbound, or (d) a car handled empty in one direction which is not in connection with a loaded movement, or (e) a car handled empty in both directions, the charge to be assessed for each movement, both inbound and outbound.
2. When cars are placed for loading or unloading upon switch tracks, side tracks, team tracks, or at industries or locations served by the PPBD, such placement constitutes delivery of the car for loading or unloading. Any subsequent switching movement or service will be assessed at the applicable intra-plant, intra-terminal, inter-terminal, local or interchange charge, as the case may be.

ITEM 160

DEFINITION OF TERMS “INTRA-PLANT”, “INTRA-TERMINAL”, “INTER-TERMINAL” AND “INTERCHANGE” SWITCHING

INTRA-PLANT SWITCHING: A switching movement from one location to another location within the confines of an industry.

INTRA-TERMINAL SWITCHING: A switching movement (other than intra-plant) from one location to another location within the switching limits of one station or industrial switching district of this railroad.

INTER-TERMINAL SWITCHING: A switching movement from one railroad to another railroad when such movement is within the switching limits of the same station or industrial switching district.

INTERCHANGE SWITCHING: The movement in switching service for loading or unloading, preceding or following a road haul movement over another railroad, from or to a private or assigned siding on the PPBD, to or from the point of interchange with the connecting railroad at the switching station; or the movement of the empty car in the reverse direction; or the empty movement in both directions; or the loaded movement in both directions. Each handling of the car in either direction is a separate movement. (Also see Item 150 for definition of a switch movement and application of rates.)

Note - Where the term “Reciprocal Switching” has been used in any prior agreement with the PPBD, the same shall be deemed to mean and refer to the item now known as “Interchange Switching”.

For explanation of terms, abbreviations, and reference marks, see last page of tariff.

ITEM 170

DEFINITION OF ORDINARY SWITCHING

Ordinary or normal switching is defined as switching for ordinary operating convenience, which contemplates only one switch per day and only on those days when PPBD has regularly scheduled switching service at the plant site or industry siding, except that the PPBD may, at its discretion only, make additional switches when necessitated by the volume of traffic or to secure the prompt release of equipment or facilities.

Ordinary Switching is also defined as switching that takes place during regular working hours (M-F, 8 am to 5 pm)

ITEM 180

CARS ORDERED BUT NOT USED

The applicable switching charge will be assessed for any car which is ordered but not used.

ITEM 185

[A]

STORAGE / HOLD CHARGE

Cars, loaded or empty, held on tracks owned or operated by the PPBD or located on land owned by the PPBD, will be subject to the following storage/ hold charges:

\$ 0.00 for each of the first 5 days;

\$10.00 for each of the next 5 days;

\$25.00 for each subsequent day.

The above charges apply per car, per day, or fraction of a day, and are to be computed from the day the car is first held until car is released from storage/hold tracks

ITEM 186

RAIL TANK CAR OPERATIONS (RUM)

Rum Cars will be subject to following storage charges:

\$100.00 per unit, 0-30 days;

\$10.00 per day, per unit 31-60 days;

\$25.00 per day, per unit 61+ days

ITEM 190

APPLICATION OF CHARGES TO AND FROM STORAGE/HOLD TRACKS

The applicable Intra-terminal switching charge will be assessed on movements of cars to or from storage/ hold tracks on the PPBD. The charge will be assessed in both directions.

ITEM 200

CARS MOVED FROM LOADING TRACKS AND HELD FOR FURTHER ORDERS

See Item 185

For explanation of terms, abbreviations, and reference marks, see last page of tariff.

ITEM 300**[I]****INTERCHANGE SWITCHING, GENERAL (See Part 2)**

Except as otherwise provided, the charge for interchange switching, as defined in Items 150 and 160, will be as follows:

PART 1**INBOUND INTERCHANGE SWITCHING**

INBOUND RAIL CAR VOLUME IN PREVIOUS YEAR (See Note 2)	CHARGE (PERCENT OF OUTBOUND RATE) (See Part 2)
--	---

0 - 500	100.00%
501 - 1,000	93.80%
1,001 - 1,500	87.60%
1,501 - 2,000	81.50% <u>80.50%</u>
2,001 - 2,500	75.40%
2,501 - 3,000	69.30%
3,001 - 3,500	63.20%
3,501 - 4,000	57.00% <u>56.00%</u>
4,001 - 4,500	50.90%
4,501 - 5,000	44.80%
5,001 - 5,500	38.70% 40.70%
5,501 - 6,000	32.60%
6,001 - 6,500	26.40%
6,501 - 7,000	20.30%
7,000 - 9,000	12.00% <u>13.00%</u>
9,001 - 9,500	10.0% <u>11.00%</u>
9,501 - 10,000	7.50%
10,001 or greater	5.00%

For explanation of terms, abbreviations, and reference marks, see last page of tariff.

ITEM 300 (Cont'd)

INTERCHANGE SWITCHING, GENERAL

(See Part 2)

PART 2

OUTBOUND INTERCHANGE SWITCHING

The Outbound Interchange Switching Rate will be:

Effective January 1, of each year, the Outbound Interchange Switching Rate will be calculated by increasing the previous year's Outbound Interchange Switching Rate by the Rail Cost Adjustment Factor (Unadjusted) for the previous four quarters; Provided, that the Outbound Interchange Switching Rate shall never be less than the prior year's rate, regardless of movement in the Rail Cost Adjustment Factor, with a minimum increase of 1%. **The CY2024 Outbound Interchange Switching Rate is \$60.64.**

Note 1 - If the minimal annual volume levels are not met by December 31 of any year, the tenant will be billed in January of the following year so as to adjust the preceding years total annual Interchange Switching Fee to reflect the appropriate volume discount rate that should have been in effect for the prior year.

Note 2 - Where the term "Reciprocal Switching" has been used in any prior agreement with the PPBD, the same shall be deemed to mean and refer to the item now known as "Interchange Switching".

Note 3 - The rail cost adjustment factor (RCAF) is an index formulated to represent changes in railroad costs over time. The Surface Transportation Board (Board) is required by law to publish the RCAF on at least a quarterly basis.

ITEM 310

INTRA-PLANT, INTRA-TERMINAL AND INTER-TERMINAL SWITCHING

The charge for intra-plant, intra-terminal or inter-terminal switching, as defined in Item 160, will be:

Effective January 1, of each year, the Intra-Plant, Intra-Terminal and Inter-Terminal Switching Rate will be calculated by increasing the previous year's Intra-Plant, Intra-Terminal and Inter-Terminal Switching Rate by the Rail Cost Adjustment Factor (Unadjusted) for the previous four quarters; Provided, that the Intra-Plant, Intra-Terminal and Inter-Terminal Switching Rate shall never be less than the prior year's rate, regardless of movement in the Rail Cost Adjustment Factor, with a minimum increase of 1%. **The CY2024 Outbound Interchange Switching Rate is \$60.64.**

ITEM 320

SPECIAL SWITCHING SERVICE

1. Special switching service, other than as defined in Item 170, will be provided subject to the availability of motive power and crew, and will be provided at the sole discretion and option of PPBD.
2. The charge for special/overtime switching will be \$150.00 per hour or fraction thereof, for motive power and crew, with a minimum of 4 hours to be assessed per call in.
3. These charges shall be in addition to all applicable switching charges.

For explanation of terms, abbreviations, and reference marks, see last page of tariff.

ITEM 330

CHARGE FOR USE OF HEAVY CAPACITY FLAT CARS

A charge of \$350 per car used, (Per Car Rate) in addition to the regular switching rates and charges named in this tariff, will be assessed for each heavy capacity rail car for a shipment for which the PPBD switches. Rail cars bearing mechanical designation "FW" or "FWS" or any capacity, and cars of designation "FM" of 200,000 pounds and over nominal capacity; or mechanical designation "FD" or "FDS" on rail cars as named in normal capacity the Official Railway Equipment Register, RER 6414-series or any other specialty rail car (wide, high, or heavy capacity rail car).

In addition to the above charge, cargo tonnage in the following amounts on these rail cars will be charged the associated fee:

0 to 100 tons	No charge
100 to 300 tons	\$1,500
G.T. 300 tons	rates available upon request

These charges will be in addition to the charge specified in Rule 21 of the Code of Car Hire Rules in RER 6414-series. Rule 21 charges accrue to the car owner.

Note 1: The Per Car Rate is applicable on shipments which either originate or terminate at the PPBD property.

Note 2: The cargo tonnage will be billed at the greater rate of the then current Tariff or Freight Tariff of the Port of Palm Beach District.

ITEM 340

PANDEMIC AND OTHER HEALTH RELATED MATTERS

See current Regular Tariff (Item #425)

EXPLANATION OF ABBREVIATIONS AND REFERENCE MARKS

[A]	Addition
[I]	Increase
[NC]	Brought forward with change
[R]	Reduction/Decrease
AAR	Association of American Railroads
ICC	Interstate Commerce Commission
FT	Freight Tariff
OPSL	Official Railroad Station List, OPSL 6000-series
PPBD	Port of Palm Beach District

For explanation of terms, abbreviations, and reference marks, see last page of tariff.

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Michael Meekins

Submitting Department: Executive Office

Item Type: Agreement

Agenda Section: NEW BUSINESS

Subject:

Request for Disposal of Teeters Equipment

Suggested Action:

Motion to approve staff to dispose of Teeters equipment.

Background:

All necessary releases from the Teeters family have been signed, transferring ownership and clearing any legal or logistical obstacles for the Teeters equipment. We propose to initiate the disposal process for the equipment.

The equipment will first be offered internally to our tenants under the following conditions:

1. Tenants can place bids on individual pieces of equipment.
2. Tenants can place bids on the entire lot of equipment.
3. Successful bidders will have 60 days to remove the equipment from the Teeters parcel.

The Port will reserve the right to accept bids individually and/or in bulk. Any items remaining will be properly disposed of.

Financial Impact:

Yes

Financial Impact Details:

To be determined based on the bids accepted.

Additional Information Attached:

No

Action Taken:

Attachments:

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Keith Leggett

Submitting Department: Engineering

Item Type: Work Orders

Agenda Section: NEW BUSINESS

Subject:

PIDP Project FPL Undergrounding FPL Utilities

Suggested Action:

Motion to approve FPL Work Order in the not-to-exceed amount of \$400,000. Also request permission for the Executive Director to negotiate and have approval authority to sign any easements required to keep this work progressing.

Background:

The Port of Palm Beach will need to convert the current overhead FPL powerlines to underground utilities. The current overhead powerlines are in conflict with the new PIDP entrance road and Interchange layout. In addition to the conversion, the Port of Palm Beach will also have to negotiate easements for some minor adjustments to the current easements in place.

Financial Impact:

Yes

Financial Impact Details:

FPL work to be performed at the not-to-exceed amount of \$400,000. This will be funded as part of the budgeted Port Infrastructure Development Project (PIDP) currently underway and will be reimbursable through the MARAD and FDOT grants.

Additional Information Attached:

Yes

Action Taken:

Attachments:

[FPL SAP 360 Form](#)

[Overhead Work Request 13179953](#)

[Underground Drawing Work Request 13179957](#)

[Overhead Work Request 13179958](#)

SAP ONE AR MEMO

DATE / FECHA: February 22, 2024

CUSTOMER NAME : PORT OF PALM BEACH DISTRICT
(Invoice addressed to whom / Nombre de quien la factura esta
dirijido)

CUSTOMER SS # / TAX ID # : 59-6001686

MAILING ADDRESS : ONE EAST 11TH STREET 600
(Direction postal adonde va la
factura) RIVIERA BEACH, FL 33404-6911

JOB LOCATION : W 8TH STREET RIVIERA BEACH FL 33404
(Direccion del trabajo) Port Entrance rd. / MLK Blvd.

CONTACT PHONE : (561) 568-4542 / (561) 383-4100
(# de telefono) Keith Leggett Port.

TEMP FOR CONSTRUCTION / TEMPORARIO DE CONSTRUCTION

CUSTOMER NAME: Port of Palm Beach District / Keith Leggett
(Name of customer account will be connected under / Nombre de quien
el temporario debe de ser conectado)

*** FPL USE ONLY ***

SERVICE PLANNER : _____
IO : _____
AMOUNT : _____
PROCESS CONNECT ORDER ? YES _____ NO _____

CUS# _____ INV# _____ / / 16



FPL

NOTIFICATION OF FPL FACILITIES

Customer/Agency _____
 Developer/Contractor Name _____
 Location of Project: Port of Palm Beach
 FPL Representative ANNELEISSA LUGAY
 Developer/Contractor Representative _____

Date of Meeting/Contact: 2023
 Project Number/Name: _____
 City: Riviera Beach
 Phone: 561-745-1573
 FPL Work Request #/Work Order #: _____

FPL calls your attention to the fact that there may be energized, high voltage electric lines, both overhead and underground, located in the area of this project. It is imperative that you visually survey the area and that you also take the necessary steps to identify all overhead and underground facilities prior to commencing construction to determine whether the construction of any proposed improvements will bring any person, tool, machinery, equipment or object closer to FPL's power lines than the OSHA-prescribed limits. If it will, you must either re-design your project to allow it to be built safely given the pre-existing power line location, or make arrangements with FPL to either deenergize and ground our facilities, or relocate them, possibly at your expense. **You must do this before allowing any construction near the power lines.** It is impossible for FPL to know or predict whether or not the contractors or subcontractors, and their employees, will operate or use cranes, digging apparatus or other mobile equipment, or handle materials or tools, in dangerous proximity to such power lines during the course of construction, and, if so, when and where. Therefore, if it becomes necessary for any contractor or subcontractor, or their employees, to operate or handle cranes, digging apparatus, draglines, mobile equipment, or any other equipment, tools or materials in such a manner that they might come closer to underground or overhead power lines than is permitted by local, state or federal regulations, you and any such contractor or subcontractor must notify FPL in writing of such planned operation prior to the commencement thereof and make all necessary arrangements with FPL in order to carry out the work in a safe manner. **Any work in the vicinity of the electric lines should be suspended until these arrangements are finalized and implemented.**

The National Electrical Safety Code ("NESC") prescribes minimum clearances that must be maintained. If you build your structure so that those clearances cannot be maintained, you may be required to compensate FPL for the relocation of our facilities to comply with those clearances. As such, you should contact FPL prior to commencing construction near pre-existing underground or overhead power lines to make sure that your proposed improvement does not impinge upon the NESC clearances.

It is your responsibility and the responsibility of your contractors and subcontractors on this project to diligently fulfill the following obligations:

1. Make absolutely certain that all persons responsible for operating or handling cranes, digging apparatus, draglines, mobile equipment or any equipment, tool, or material capable of contacting a power line, are in compliance with all applicable state and federal regulations, including but not limited to U.S. Department of Labor OSHA Regulations, while performing their work.
2. Make sure that all cranes, digging apparatus, draglines, mobile equipment, and all other equipment or materials capable of contacting a power line have attached to them any warning signs required by U.S. Department of Labor OSHA Regulations.
3. Post and maintain proper warning signs and advise all employees, new and old alike, of their obligation to keep themselves, their tools, materials and equipment away from power lines per the following OSHA minimum approach distances (refer to OSHA regulations for restrictions):

*Power Line Voltages	**Personnel and Equipment (29 CFR 1910.333 and 1926.600)	Cranes and Derricks (29 CFR 1926.1407, 1408)	Travel under or near Power Lines (on construction sites, no load) (29 CFR 1926.600 – Equipment) (1926.1411 – Cranes and Derricks)	
0 - 750 volts	10 Feet	10 Feet	4 Feet	4 Feet
751 - 50,000 volts	10 Feet	10 Feet	4 Feet	6 Feet
69,000 volts	11 Feet	15 Feet	10 Feet	10 Feet
115,000 volts	13 Feet	15 Feet	10 Feet	10 Feet
138,000 volts	13 Feet	15 Feet	10 Feet	10 Feet
230,000 volts	16 Feet	20 Feet	10 Feet	10 Feet
500,000 volts	25 Feet	25 Feet	16 Feet	16 Feet

*When uncertain of the voltage, maintain a distance of 20 feet for voltages up to 350,000 volts and 50 feet for voltages greater than 350,000 volts.

**For personnel approaching insulated secondary conductors less than 750 volts, avoid contact (Maintain 10 Feet to bare energized conductors less than 750 volts). For qualified personnel and insulated aerial lift equipment meeting requirements of 29 CFR 1910.333, distances may be reduced to those shown in 29 CFR 1910.333 Table S-5.

4. All excavators are required to contact the Sunshine State One Call of Florida, phone number 1-800-432-4770 or 811 a minimum of two working days (excluding weekends) in advance of commencement of excavation to ensure facilities are located accurately.
5. Conduct all locations and excavations in accordance with the Florida Statute 556 of the Underground Facilities Damage Prevention & Safety Act and all local city and county ordinances that may apply.
6. When an excavation is to take place within a tolerance zone, an excavator shall use increased caution to protect underground facilities. The protection requires hand digging, pot holing, soft digging, vacuum methods, or similar procedures to identify underground facilities.

A copy of this notification must be provided by you to each contractor and subcontractor on this project, to be shared with their supervision and employees prior to commencing work on this project.

EMAIL

Means by which this notification was provided to customer and/or contractor

Annelaissa Lugay
 FPL Representative Signature
R. W. [Signature]
 Customer/Developer/Contractor Representative Signature

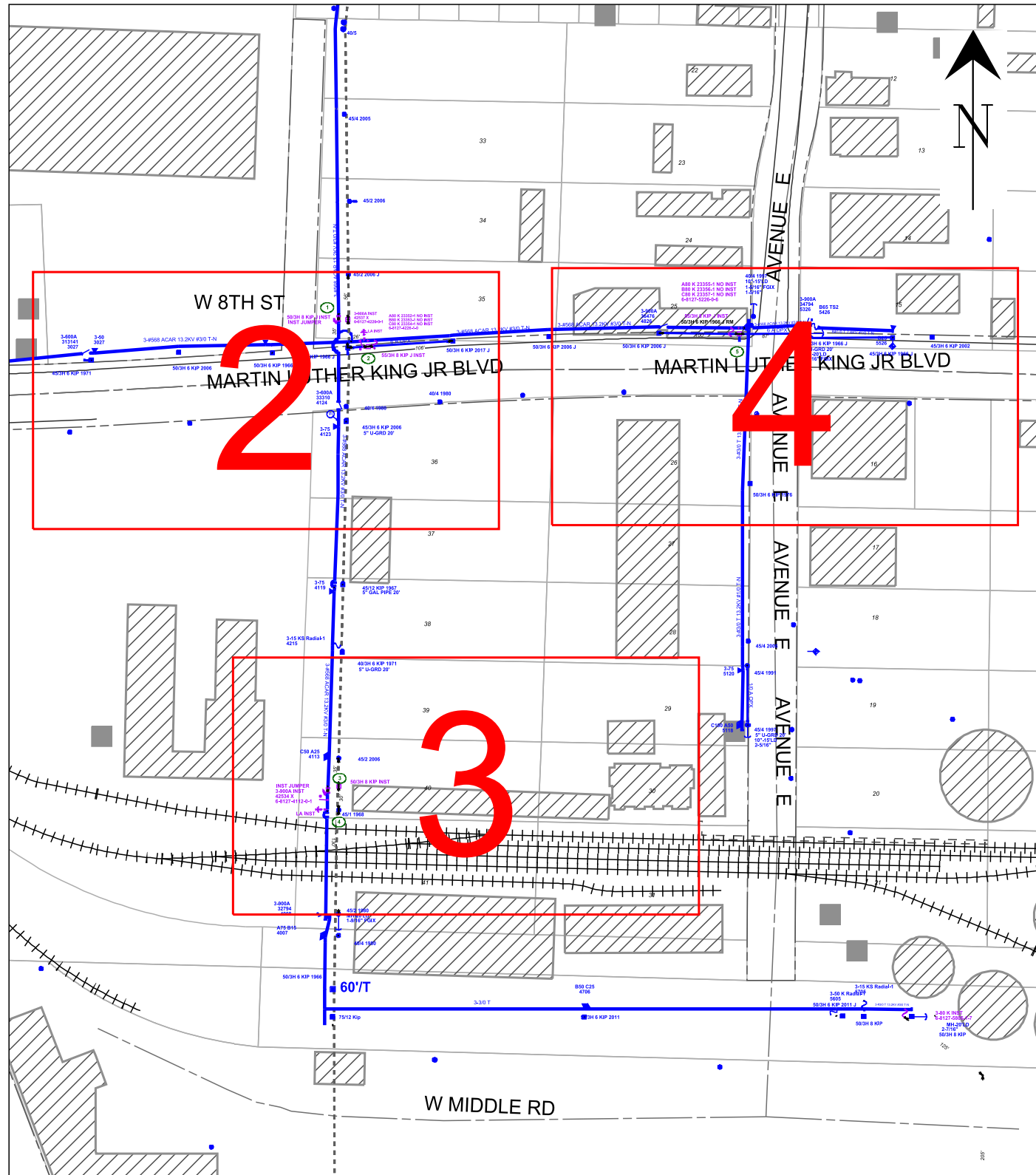
 Date 2024

Date 2/22/24

Cover Sheet: WR#13179953

Page 1 of 4

[] INACCESSIBLE [] 12KV [X] 13KV [] FUTURE 23KV [] 23KV [] FUTURE 25KV [] 25KV [] SALT SPRAY [] ROCK



GENERAL NOTES

- NOTIFY CUSTOMERS OF TEMPORARY POWER AND TRAFFIC INTERRUPTIONS.
- PROVIDE WARNING SIGNALS FOR PEDESTRIANS AND TRAFFIC SIGNALS FOR MOTORISTS.
- SERVICE TO TRAFFIC SIGNAL, SCHOOL FLASHING SIGNAL, AND LIFT STATIONS MUST REMAIN ENERGIZED AT ALL TIMES.

STAKING NOTES:-INTERMEDIATE POLES: STAKE POLES IN-LINE AT STATED DISTANCES.

-POLE REPLACEMENT: STAKE POLES IN-LINE AND WITHIN 2' OF EITHER SIDE

OF EXISTING POLE UNLESS OTHERWISE NOTED.

-ALL POLES STAKED WITH FIELD SIDE FACE AT R/W LINE UNLESS OTHERWISE NOTED.

-SEE BELOW FOR ADDITIONAL DETAILED STAKING NOTES.

GENERAL GROUNDING, GUYING, AND U-GUARD NOTES
BOND WIRE (DCS D-2.0.0, FIG. 1 - 3 AND D-7.0.0, DETAIL A AND B)

- ATTACH BOND WIRE TO THE GUY WIRE AND DO NOT ATTACH TO PREFORMED GRIP.

STREET LIGHT BRACKETS (DCS H-11.0.0, FIG. 1- 4 AND DCS H-11.1.0, FIG. 1 - 5)

- GROUND ALL STREET LIGHT BRACKETS (I.E. TO POLE BOND IF GROUND RODS ARE REQUIRED OR TO SYSTEM NEUTRAL IF NO GROUND RODS ARE REQUIRED.

U-GUARDS (DCS UH-14.0.0 AND UH-14.0.2)

- WOOD POLES: USE TAPCON FASTENERS IN ALL BASE SECTION HOLES AND EVERY OTHER HOLE OF TOP SECTIONS.

- CONCRETE POLES: USE AT LEAST 10 TAPCON FASTENERS PER 10 FOOT U-GUARD SECTION AND AT LEAST 6 TAPCON FASTENERS FOR SHORTER SECTIONS. BACK PLATE (DCS UH-14.0.1)

- REQUIRED ON FIRST 10 FOOT SECTION ABOVE GROUND (WOOD AND CONCRETE POLES).

GUYING (DCS D-2.0.0)

- GUYS SHALL HAVE A GUY MARKER (GUY GUARD) INSTALLED AT ALL LOCATIONS.

RISER (DCS G-10.1.0 AND G-10.2.0)

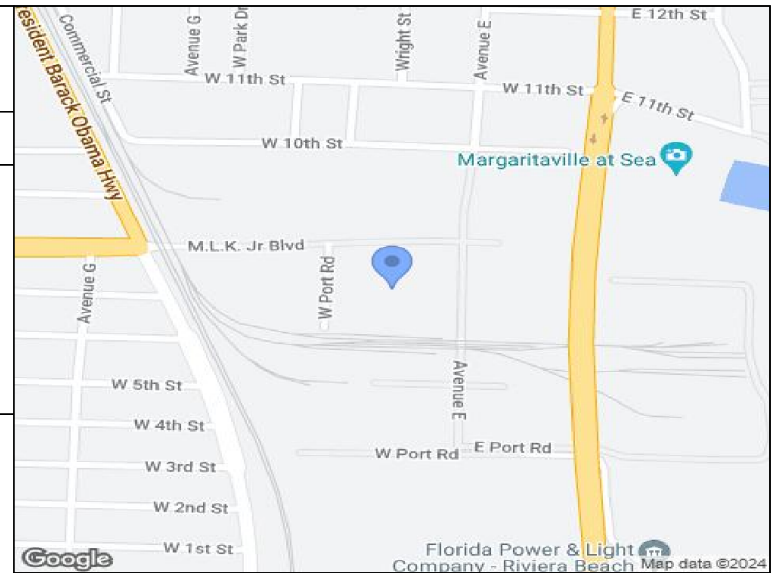
- BOND ALL METAL RISER CONDUITS ON POLES.

GROUND RODS (DCS G-3.0.1)

- TOP MUST BE A MINIMUM OF 6 INCHES BELOW GRADE.

CALL SUNSHINE #811
48 HOURS BEFORE YOU DIG
LOCATE MARKINGS COLOR CODE

RED	ELECTRIC	BLUE	WATER
YELLOW	GAS-OIL-STEAM	GREEN	SEWER
PINK	TEMP. SURVEY MARKINGS	ORANGE	CABLE TV
WHITE	PROPOSED EXCAVATION		



PLEASE BE ADVISED THAT RECEIPT OF THIS DRAWING AND/OR SURVEY, WHICH IS AN APPROXIMATION, DOES NOT RELIEVE YOU OF ANY STATUTORY OBLIGATIONS, INCLUDING THE PROVISIONS CONTAINED IN SECTION 556, FLORIDA STATUTES.
CALL 811 (Sunshine811) PRIOR TO ANY EXCAVATION ACTIVITIES

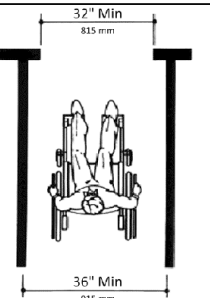
CONSTRUCTION NOTES:

- FRAMING IS BASED ON THE POWER SYSTEMS DISTRIBUTION CONSTRUCTION STANDARDS (DCS MANUAL).
- ALL POLES TO BE SET PER DCS D-3.0.0 UNLESS NOTED OTHERWISE.
- SET POLES WITH BRANDING FACING THE STREET WHENEVER POSSIBLE.
- INSTALL TLM TAGS AS INDICATED ON DRAWING.
- TAG FUSE SIZE ON POLE AS INDICATED ON DRAWING.
- CHECK VOLTAGE ROTATION AND CONTINUITY AT EACH TRANSFORMER AND RISER LOCATION.

COORDINATE WITH WR 13179957 FOR UG INSTALL AND WR 13179958 FOR OH REMOVAL

American Disabilities Act

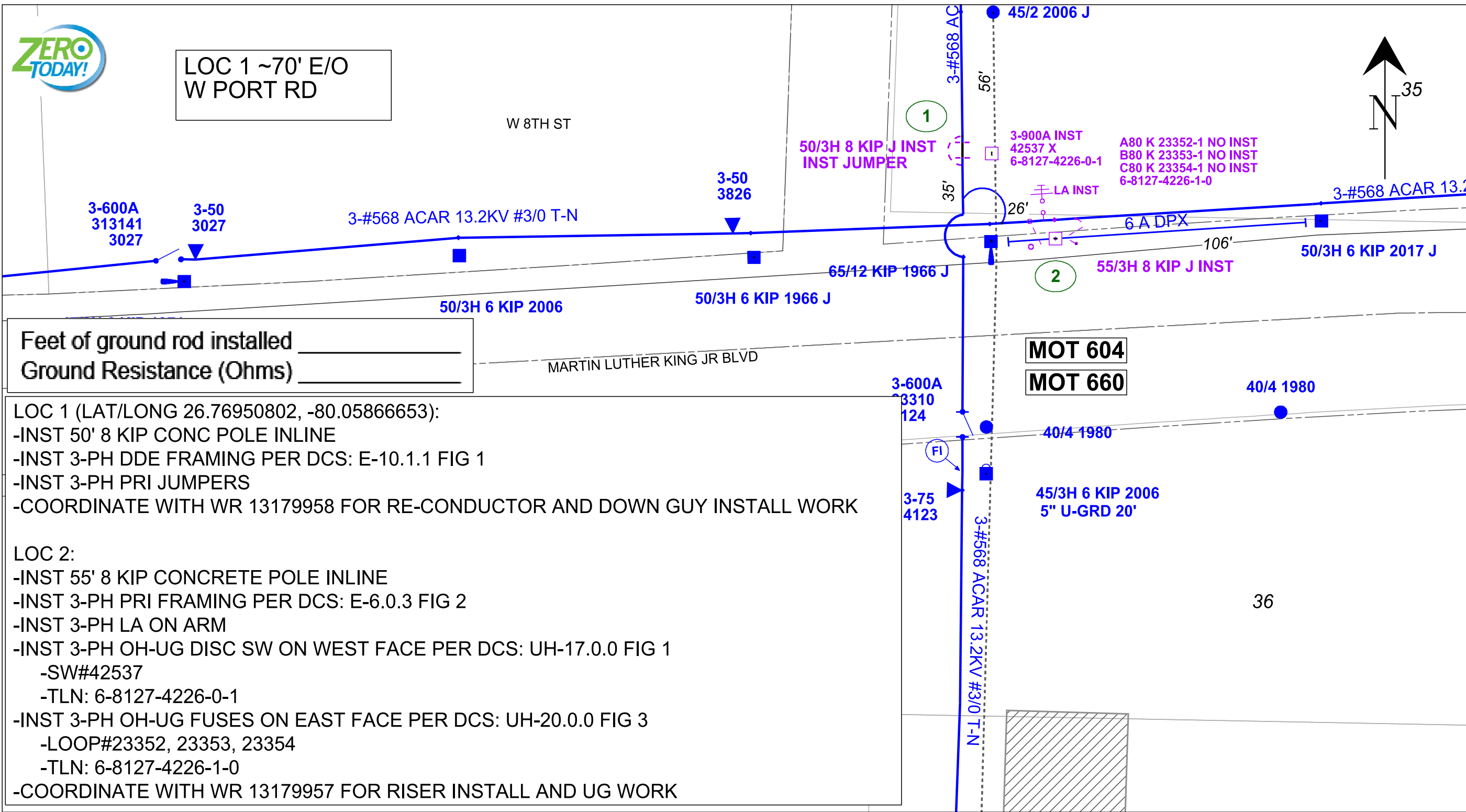
If pole placement location does not meet the minimum single point distance of 32" from edge of curb or back of sidewalk, contact your Production Lead, for further instructions.



Easement? []	Tree Work? []	Tree Access? []	Tree Staking Req'd? []
Designer/Stake? []	CT/Special Mtr? []	Work with SMO? []	Survey/Stake? []
POLE LINE FT:	POLE LINE FT. ON TRANSM. POLES:	TRENCH FT:	DUCT BANK FT:
PERMIT REQ'D	CITY []	COUNTY RD []	COUNTY AIR []
	WMD []	RR XING []	DR. DIST. []
		TRANS. []	
Requested Tel. Co. Set Poles? []	Requested Tel. Co. Transfer? []	Request CATV Transfer? []	



Job Owner:	Anneleissa Lugay	M/A: WB	Township: 42 Range: 43 Section 33
Designer:	Joseph Miller		PORT OF PALM BEACH - OH MAKE READY
Date:	06/07/2024		
Scale: 1" = 178'			821 AVENUE E, RIVIERA BEACH, FL, 33404
0' 178' 355'			Dwg No. 13179953_11x17 OH.xml
			Map No. 00451
			Page 1 of 4



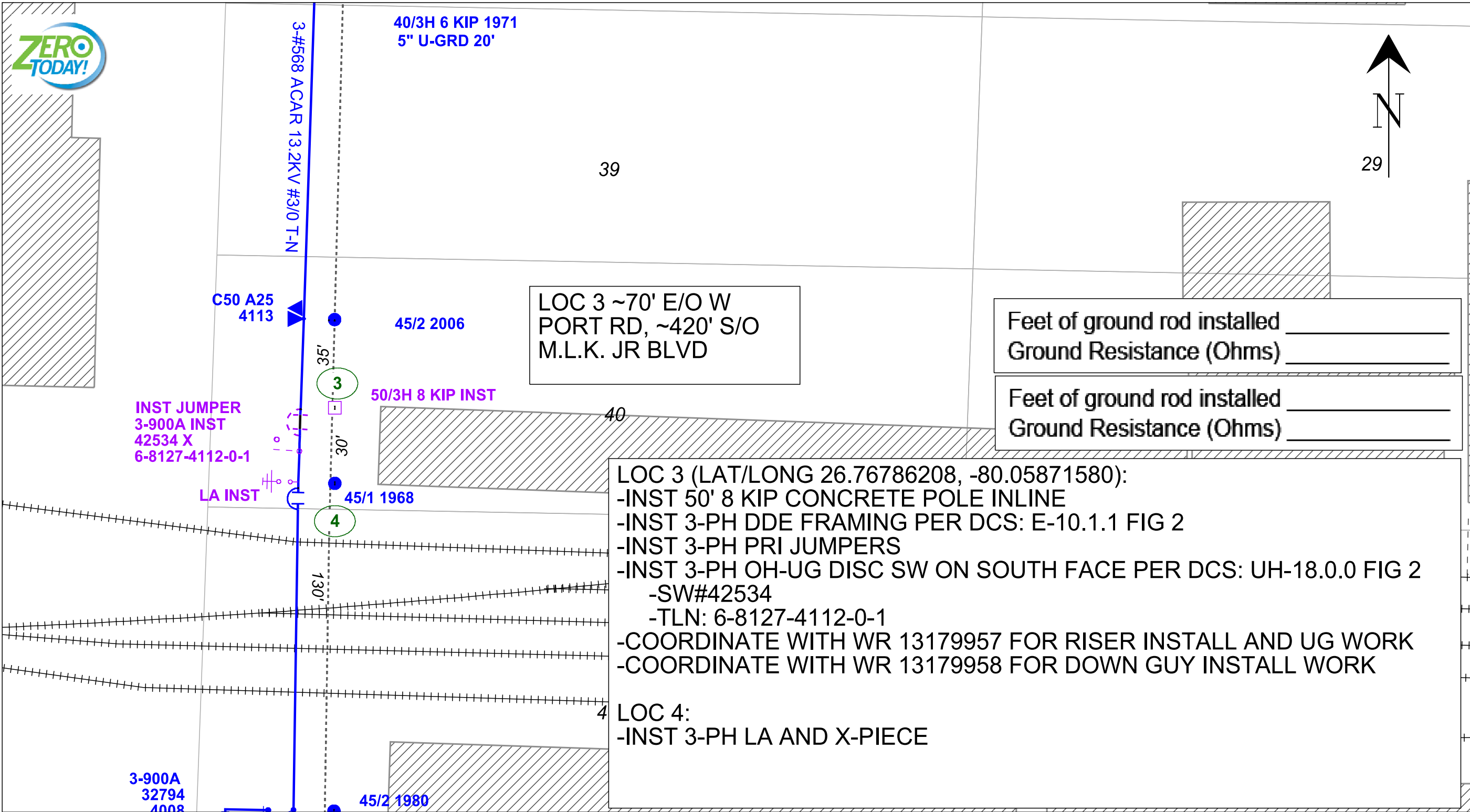
REVISION

Size: 11 x 17

PRINTED BY: jxm00iy

PLOT DATE/TIME: 06/07/2024 12:30:05

AS-BUILT CREW PRINT		AS-BUILT COPY	
Foreman's Signature	Date	Initials	Cert. Date
Job CERTIFIED COMPLETED as shown on this AS-BUILT print. Material changes shown on ROS.			
Supervisor's Signature		Date	
All required ground rods have been driven & verified to be within FPL standards. Values are shown at all locations.			
Foreman's Signature		Date	
Easement? []		Tree Work? []	
Designer/Stake? []		CT/Special Mtr? []	
POLE LINE FT:		TRENCH FT:	
POLE LINE FT. ON TRANSM. POLES:		DUCT BANK FT:	
PERMIT REQ'D	CITY []	COUNTY RD []	COUNTY AIR []
	WMD []	RR XING []	DR. DIST. []
Requested Tel. Co. Set Poles? []		Requested Tel. Co. Transfer? []	
		Request CATV Transfer? []	
		Job Owner: Anneleissa Lugay	
		M/A: WB	
		Township: 42 Range: 43 Section 33	
		PORT OF PALM BEACH - OH MAKE READY	
		Dwger: Joseph Miller	
		Date: 06/07/2024	
		Scale: 1" = 40'	
		821 AVENUE E, RIVIERA BEACH, FL, 33404	
		0' 40' 80'	
		Dwg No. 13179953_11x17 OH.xml	
		Map No. 00451	
		WR: 13179953	
		Page 2 of 4	



Feet of ground rod installed _____
Ground Resistance (Ohms) _____

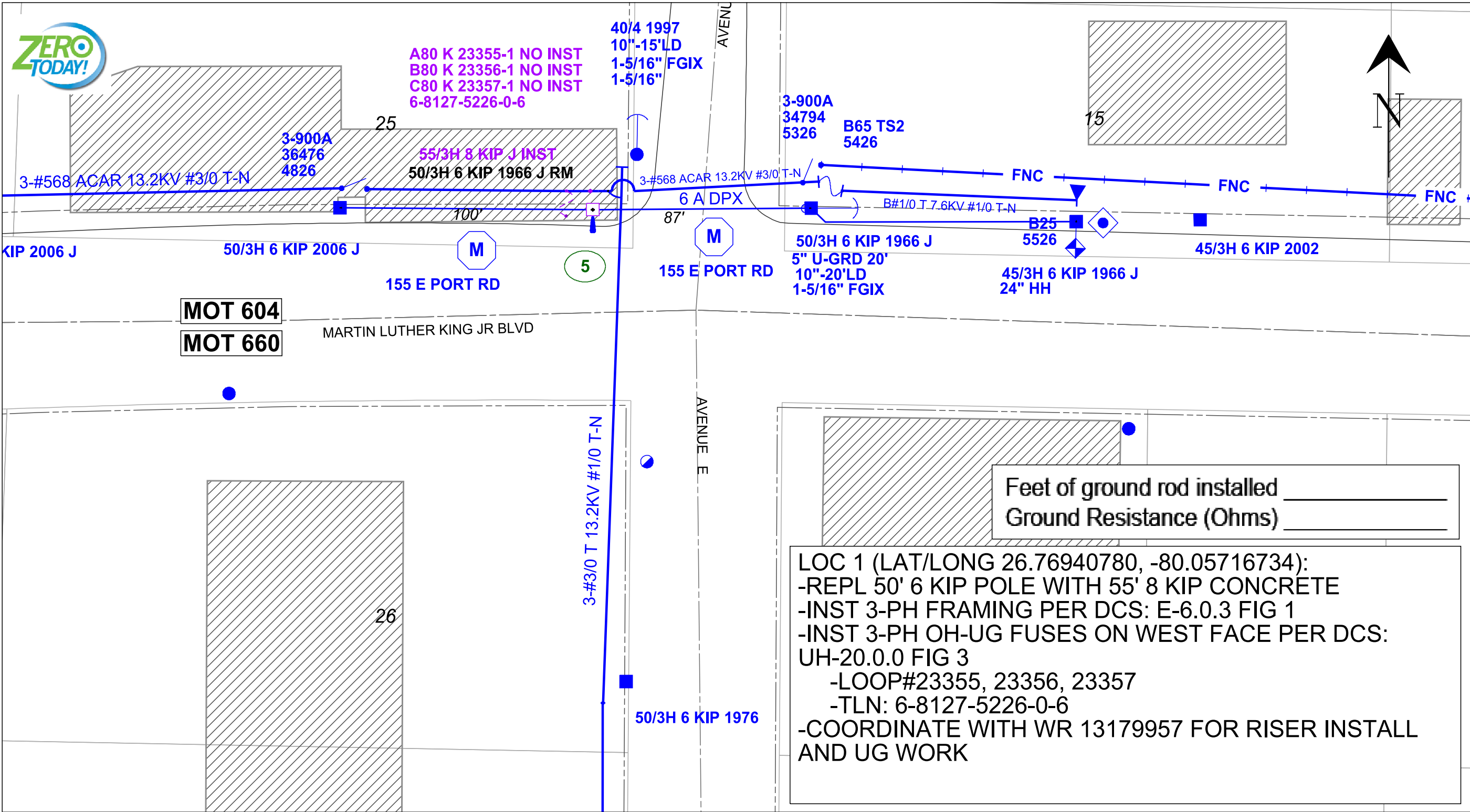
Feet of ground rod installed _____
Ground Resistance (Ohms) _____

LOC 3 (LAT/LONG 26.76786208, -80.05871580):

- INST 50' 8 KIP CONCRETE POLE INLINE
- INST 3-PH DDE FRAMING PER DCS: E-10.1.1 FIG 2
- INST 3-PH PRI JUMPERS
- INST 3-PH OH-UG DISC SW ON SOUTH FACE PER DCS: UH-18.0.0 FIG 2
- SW#42534
- TLN: 6-8127-4112-0-1
- COORDINATE WITH WR 13179957 FOR RISER INSTALL AND UG WORK
- COORDINATE WITH WR 13179958 FOR DOWN GUY INSTALL WORK

LOC 4:

- INST 3-PH LA AND X-PIECE



REVISION

Size: 11 x 17

PRINTED BY: jxm00iy

PLOT DATE/TIME: 06/07/2024 12:30:07

IPC	DATE
1	
2	
3	
4	

AS-BUILT CREW PRINT		AS-BUILT COPY	
Foreman's Signature _____ Date _____		Initials _____ Cert. Date _____	
Job CERTIFIED COMPLETED as shown on this AS-BUILT print. Material changes shown on ROS.			
Supervisor's Signature _____ Date _____			
All required ground rods have been driven & verified to be within FPL standards. Values are shown at all locations.			
Foreman's Signature _____ Date _____			
Easement? ☐		Tree Work? ☐	
Designer/Stake? ☐		Tree Access? ☐	
CT/Special Mtr? ☐		Tree Staking Req'd? ☐	
Work with SMO? ☐		Survey/Stake? ☐	
POLE LINE FT:		TRENCH FT:	
DUCT BANK FT:			
PERMIT REQ'D			
CITY ☐		COUNTY RD ☐	
COUNTY AIR ☐		STATE RD ☐	
FAA ☐			
WMD ☐		RR XING ☐	
DR. DIST. ☐		TRANS. ☐	
Requested Tel. Co. Set Poles? ☐		Requested Tel. Co. Transfer? ☐	
Request CATV Transfer? ☐			
		Job Owner: Anneleissa Lugay	
		M/A: WB	
		Township: 42 Range: 43 Section 33	
		PORT OF PALM BEACH - OH MAKE READY	
Designer: Joseph Miller			
Date: 06/07/2024			
Scale: 1" = 40'		821 AVENUE E, RIVIERA BEACH, FL, 33404	
0' 40' 80'		Dwg No. 13179953_11x17 OH.xml	
WR: 13179953		Map No. 00451	
		Page 4 of 4	

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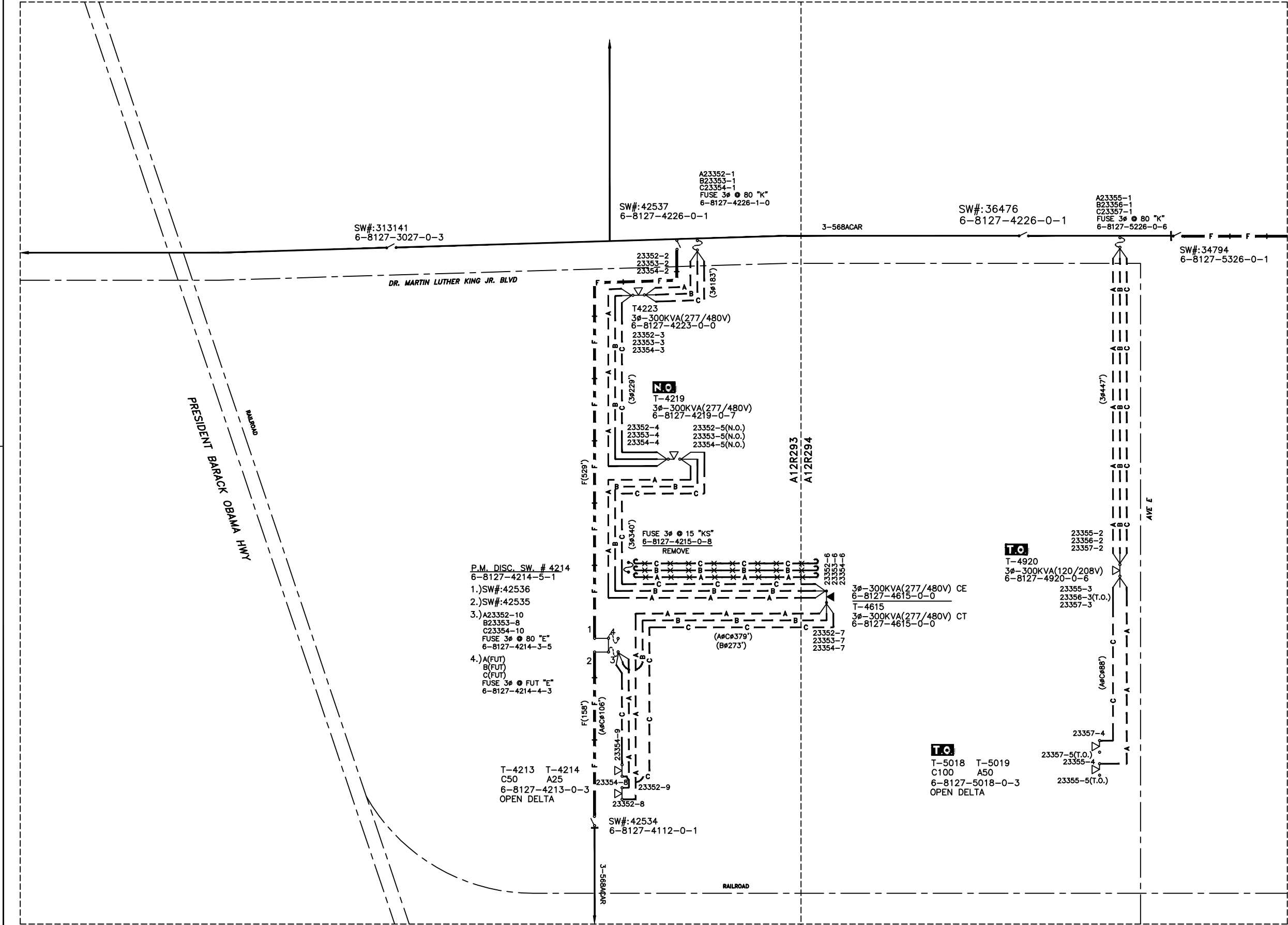
CONSTRUCTION NOTES - WR# 13179957

FOR REQUIRED DRAWINGS & NOTES:
SEE A12R293, A12R294

UTILITY CONTACT LIST
CALL SUNSHINE 1-800-432-4770

COORDINATING WITH OH INSTALL WR 13179953 AND
OH REMOVAL WR 13179958

FOR CONTINUATION
SEE DWG#A12CK8



P.M. DISC. SW. # 4214
6-8127-4214-5-1
1.)SW#42536
2.)SW#42535
3.)A23352-10
B23353-8
C23354-10
FUSE 30 @ 80 "E"
6-8127-4214-3-5
4.)A(FUT)
B(FUT)
C(FUT)
FUSE 30 @ FUT "E"
6-8127-4214-4-3

T-4213 T-4214
C50 A25
6-8127-4213-0-3
OPEN DELTA
SW#42534
6-8127-4112-0-1

30-300KVA(277/480V) CE
6-8127-4615-0-0
T-4615
30-300KVA(277/480V) CT
6-8127-4615-0-0

T.O.
T-4920
30-300KVA(120/208V)
6-8127-4920-0-6

23357-4
23357-5(T.O.)
23355-4
23355-5(T.O.)

REFERENCE DWG's

A12R293
A12R294

TWNP: 42_ RING: 43_ SEC: 33_ QTR: _

ASBUILT	AUTH NO.	NO.	DATE
	13179957	0	05/20/24

INST FDR, PRI CBL LOOP & PRI CBL RADIAL

REVISION

AS-BUILT COPY		AS-BUILT CREW PRINT	
Initials	Cert. Date	Foreman's Signature	Date
Job CERTIFIED COMPLETED as shown on this AS-BUILT print. Material changes shown on ROS.			
Supervisor's Signature		Date	
All required ground rods Have been driven & verified to be within FPL standards. Values are shown at all locations.			
Foreman's Signature		Date	

Easement?	YES ☒ NO ☐	Survey/Stake?	YES ☐ NO ☒	Work with SMO?	YES ☐ NO ☒
Tree Work?	YES ☐ NO ☒	Designer/Stake?	YES ☐ NO ☒	CT/Special Mtr?	YES ☐ NO ☒
Map Posting?	YES ☒ NO ☐	Trench Feet	Duct Bank Feet		
Posted by	CITY	DR. DIST.	COUNTY AIR	STATE RD	FAA
	WMD	RR XING	COUNTY RD.	TRANSM.	
Telephone Request?	YES ☐ NO ☒	CATV Request?	YES ☐ NO ☒		



DESIGNED BY	J. MILLER
DRAWN BY	J. SZACHOR
DATE	05/20/24
MAP NO.	0-0451

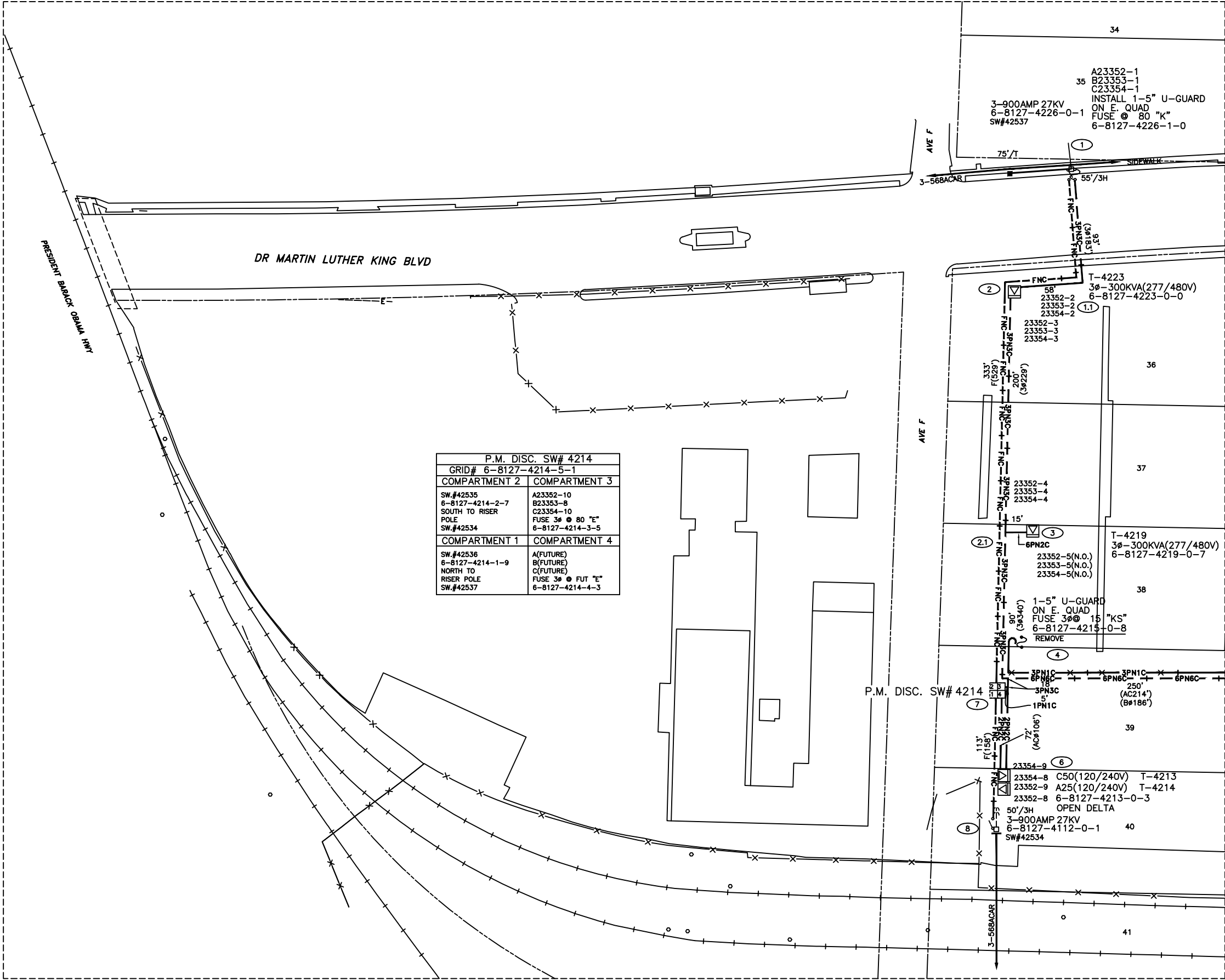
PORT OF PALM BEACH

821 AVENUE E
RIVIERA BEACH COUNTY, FL

DWG NO. **A12CK278**
WR: 13179957

M/K: WB

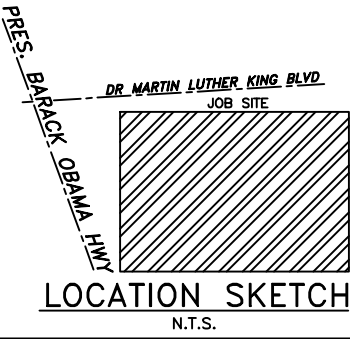
0 N.T.S.
FEET



P.M. DISC. SW# 4214			
GRID# 6-8127-4214-5-1			
COMPARTMENT 2		COMPARTMENT 3	
SW.#42535 6-8127-4214-2-7 SOUTH TO RISER POLE SW.#42534		A23352-10 B23353-8 C23354-10 FUSE 3# @ 80 "E" 6-8127-4214-3-5	
COMPARTMENT 1		COMPARTMENT 4	
SW.#42536 6-8127-4214-1-9 NORTH TO RISER POLE SW.#42537		A(FUTURE) B(FUTURE) C(FUTURE) FUSE 3# @ FUT "E" 6-8127-4214-4-3	

☐ INACCESSIBLE ☒ 13KV ☐ FUTURE 23KV ☐ 23KV ☐ SALT SPRAY ☐ ROCK

Ground Rod Information		
Location	Feet of Ground Rod Installed	Resistance (Ohms)



CONSTRUCTION NOTES - WR# 13179957

REQUIRED DRAWINGS

A12R293
A12R294
A12CK278

WR 13179957 CONSTRUCTION NOTES:

- LOC. 1:
- INSTALL 1-5" FEEDER U-GUARD ON W FACE OF POLE.
- INSTALL 1-5" PRIMARY U-GUARD ON E FACE OF POLE.
- LOC. 1.1:
- CUSTOMER INSTALL 90 DEG BEND FOR 2-6" AND 3-2" CONDUITS.
- LOC. 2:
- INSTALL 300KVA(277/480V) PMTX ON CUSTOMER INSTALLED PAD.
- LOC. 2.1:
- CUSTOMER INSTALL 90 DEG BEND FOR 6-2" CONDUITS.
- LOC. 3:
- INSTALL 300KVA(277/480V) PMTX ON CUSTOMER INSTALLED PAD.
- LOC. 4:
- REMOVE PRIMARY RISER, CUSTOMER INSTALL 90 DEG BEND
- LOC. 6:
- INSTALL C50/A25KVA(120/240V) OPEN DELTA ON CUSTOMER INSTALLED PAD.
- LOC. 7:
- INSTALL PME-9 SWITCH CABINET.
- LOC. 8:
- INSTALL 1-5" FEEDER U-GUARD ON S FACE OF POLE.
- FEEDER CABLE PULL:
SPAN 1-7(~529'):
- PULL 3-1000KCMIL AL 25KV XLPE-J CABLE IN CUSTOMER INSTALLED 6" CONDUIT.
SPAN 7-8(~158'):
- PULL 3-1000KCMIL AL 25KV XLPE-J CABLE IN CUSTOMER INSTALLED 6" CONDUIT.
- PRIMARY CABLE PULL:
SPAN 1-2(~183'):
- PULL 3-1/0A 25KV XLPE-J CABLE IN CUSTOMER INSTALL 3-2" CONDUITS.
SPAN 2-3(~229'):
- PULL 3-1/0A 25KV XLPE-J CABLE IN CUSTOMER INSTALL 3-2" CONDUITS.
SPAN 3-5(~340'):
- PULL 3-1/0A 25KV XLPE-J CABLE IN CUSTOMER INSTALL 3-2" CONDUITS.
SPAN 5-6(~379'):
- PULL 2-1/0A 25KV XLPE-J CABLE IN CUSTOMER INSTALL 2-2" CONDUITS.
SPAN 5-7(~273'):
- PULL 1-1/0A 25KV XLPE-J CABLE IN CUSTOMER INSTALL 1-2" CONDUITS.
SPAN 6-7(~106'):
- PULL 2-1/0A 25KV XLPE-J CABLE IN CUSTOMER INSTALL 2-2" CONDUITS.
SPAN 4-5(~250'):
- REMOVE 3-#2A PRIMARY CABLE AND ABANDON CONDUIT.

COORDINATING WITH OH INSTALL WR 13179953 AND OH REMOVAL WR 13179958

STANDARD NOTES

- ALL CABLE AND/OR CONDUIT ENDS ARE TO BE MARKED WITH AN ELECTRONIC MARKER (XXX) DENOTES CABLE PULL DISTANCE
- UNDERGROUND OBSTRUCTIONS ARE TO BE LOCATED PRIOR TO DIGGING
- INSTALL NEUTRAL BOND FOR COMMUNICATION COMPANIES AT ALL SINGLE PHASE TRANSFORMERS PER D.C.S., G-11.0.0
- GENERAL GROUNDING, GUYING AND U-GUARD NOTES:
- U-GUARDS (DCS UH-14.0.0 AND UH-14.0.2)
 - WOOD POLES - USE TAPCON FASTENERS IN ALL BASE SECTION HOLES AND EVERY OTHER HOLE OF TOP SECTIONS.
 - CONCRETE POLES - USE AT LEAST 10 TAPCON FASTENERS PER 10 FOOT U-GUARD SECTION. FOR SHORTER SECTIONS, USE AT LEAST 6 TAPCON FASTENERS.
 - BACK PLATE (DCS UH-14.0.1) REQUIRED ON FIRST 10 FOOT SECTION ABOVE GROUND (WOOD AND CONCRETE POLES).
 - GUYING (DCS D-2.0.0) - GUYS SHALL HAVE A GUY MARKER (GUY GUARD) INSTALLED AT ALL LOCATIONS.
 - RISER (DCS G-10.1.0 AND G-10.2.0) - BOND ALL METAL RISER CONDUITS ON POLES
 - GROUND RODS (DCS G-3.0.1) - TOP MUST BE A MINIMUM OF 6 INCHES BELOW GRADE.
- UTILITY CONTACT LIST
CALL SUNSHINE 1-800-432-4770

REFERENCE DWG's

A12R294
A12CK278

The location and existence of any facilities may not be relied upon by the supplier in responding to a bid or in complying with any contract. Supplier is responsible for evaluating site conditions both above and below ground including underground facility locations.

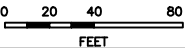
TWNP: 42_ RING: 43_ SEC: 33_ QTR: _____

AS-BUILT COPY	AS-BUILT CREW PRINT	Easement? YES ☒ NO ☐	Survey/Stake? YES ☐ NO ☒	Work with SMO? YES ☐ NO ☒
Initials _____ Crt. Date _____	Foreman's Signature _____ Date _____	Tree Work? YES ☐ NO ☒	Designer/Stake? YES ☐ NO ☒	CT/Special Mtr? YES ☐ NO ☒
Job CERTIFIED COMPLETED as shown on this AS-BUILT print. Material changes shown on ROS.		Map Posting? YES ☒ NO ☐	Trench Feet _____	Duct Bank Feet _____
Supervisor's Signature _____ Date _____		CITY _____ DR. DIST. _____ COUNTY AIR _____ STATE RD _____ FAA _____		
All required ground rods Have been driven & verified to be within FPL standards. Values are shown at all locations.		WMD _____ RR XING _____ COUNTY RD. _____ TRANS. _____		
Foreman's Signature _____ Date _____		Posted by _____	Telephone Request? YES ☐ NO ☒	CATV Request? YES ☐ NO ☒

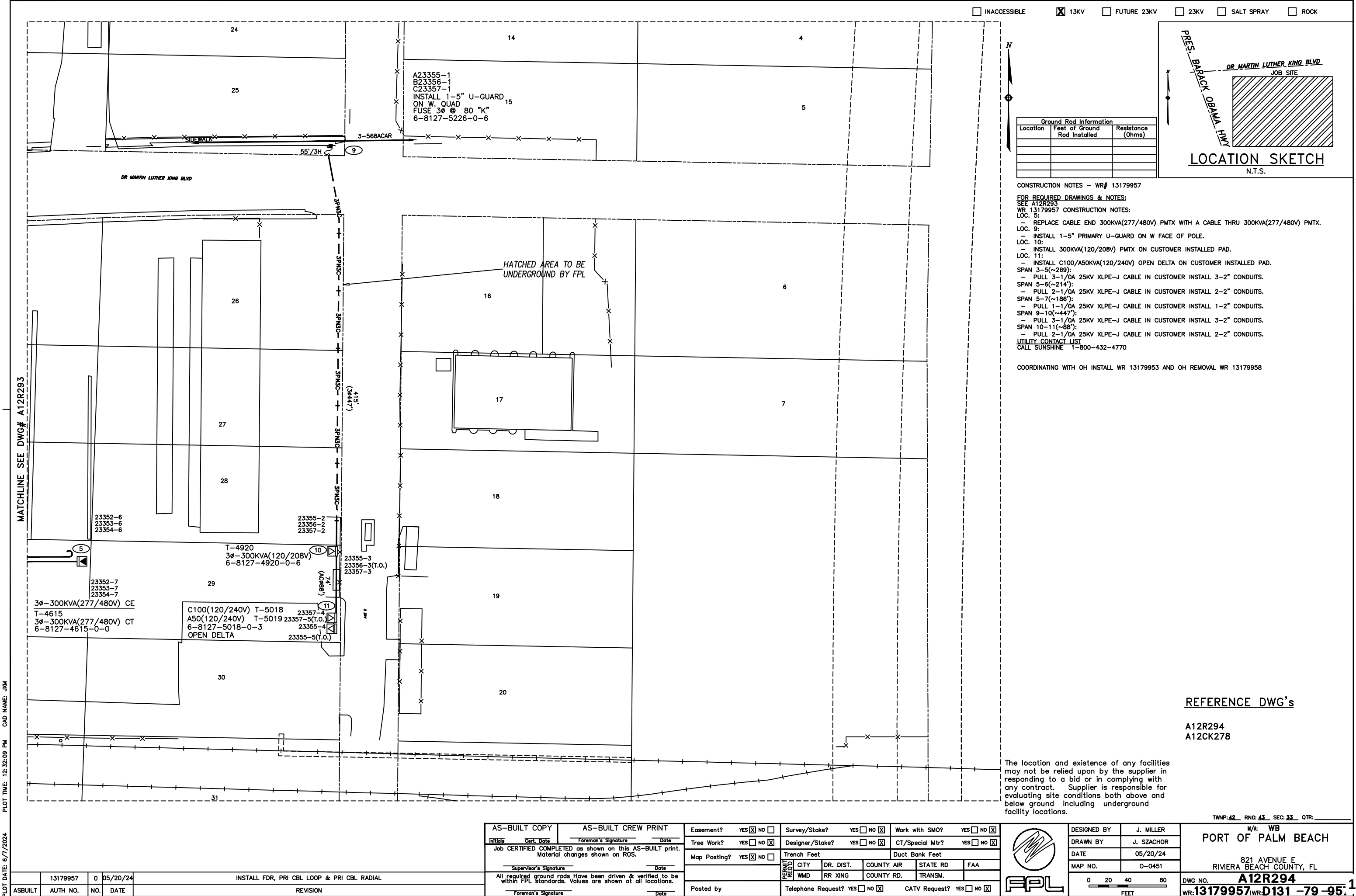


DESIGNED BY	J. MILLER
DRAWN BY	J. SZACHOR
DATE	05/20/24
MAP NO.	0-0451

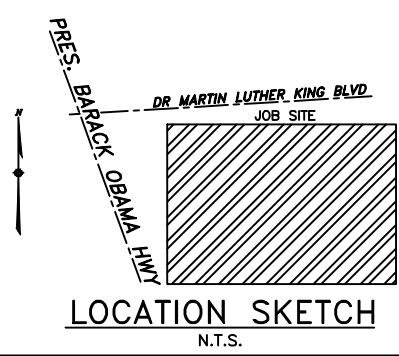
M/A: WB	
PORT OF PALM BEACH	
821 AVENUE E RIVIERA BEACH COUNTY, FL	
DWG NO.	A12R293
WR: 13179957	WR: D131 -79 -95



13179957	0	05/20/24	INSTALL FDR, PRI CBL LOOP & PRI CBL RADIAL
ASBUILT	AUTH NO.	NO.	DATE
REVISION			



Ground Rod Information		
Location	Feet of Ground Rod Installed	Resistance (Ohms)



CONSTRUCTION NOTES - WR# 13179957

FOR REQUIRED DRAWINGS & NOTES:
SEE A12R293
WR 13179957 CONSTRUCTION NOTES:

LOC. 5:
- REPLACE CABLE END 300KVA(277/480V) PMTX WITH A CABLE THRU 300KVA(277/480V) PMTX.

LOC. 9:
- INSTALL 1-5" PRIMARY U-GUARD ON W FACE OF POLE.

LOC. 10:
- INSTALL 300KVA(120/208V) PMTX ON CUSTOMER INSTALLED PAD.

LOC. 11:
- INSTALL C100/A50KVA(120/240V) OPEN DELTA ON CUSTOMER INSTALLED PAD.

SPAN 3-5(~269):
- PULL 3-1/OA 25KV XLPE-J CABLE IN CUSTOMER INSTALL 3-2" CONDUITS.

SPAN 5-6(~214):
- PULL 2-1/OA 25KV XLPE-J CABLE IN CUSTOMER INSTALL 2-2" CONDUITS.

SPAN 5-7(~186):
- PULL 1-1/OA 25KV XLPE-J CABLE IN CUSTOMER INSTALL 1-2" CONDUITS.

SPAN 9-10(~447):
- PULL 3-1/OA 25KV XLPE-J CABLE IN CUSTOMER INSTALL 3-2" CONDUITS.

SPAN 10-11(~88):
- PULL 2-1/OA 25KV XLPE-J CABLE IN CUSTOMER INSTALL 2-2" CONDUITS.

UTILITY CONTACT LIST
CALL SUNSHINE 1-800-432-4770

COORDINATING WITH OH INSTALL WR 13179953 AND OH REMOVAL WR 13179958

REFERENCE DWG's

A12R294
A12CK278

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TWNP: 42, RING: 43, SEC: 33, QTR: _____

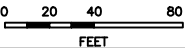
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Initials	Cert. Date	Foreman's Signature	Date
Job CERTIFIED COMPLETED as shown on this AS-BUILT print. Material changes shown on ROS.			
Supervisor's Signature		Date	
All required ground rods have been driven & verified to be within FPL standards. Values are shown at all locations.			
Foreman's Signature		Date	

Easement?	YES ☒ NO ☐	Survey/Stake?	YES ☐ NO ☒	Work with SMO?	YES ☐ NO ☒
Tree Work?	YES ☐ NO ☒	Designer/Stake?	YES ☐ NO ☒	CT/Special Mtr?	YES ☐ NO ☒
Map Posting?	YES ☒ NO ☐	Trench Feet	Duct Bank Feet		
CITY		DR. DIST.	COUNTY AIR	STATE RD	FAA
WMD		RR XING	COUNTY RD.	TRANSM.	
Posted by	Telephone Request? YES ☐ NO ☒		CATV Request? YES ☐ NO ☒		



DESIGNED BY	J. MILLER
DRAWN BY	J. SZACHOR
DATE	05/20/24
MAP NO.	0-0451

M/A: WB	
PORT OF PALM BEACH	
821 AVENUE E RIVIERA BEACH COUNTY, FL	
DWG NO.	A12R294
WR: 13179957	WR: D131 -79 -95



MATCHLINE SEE DWG# A12R293

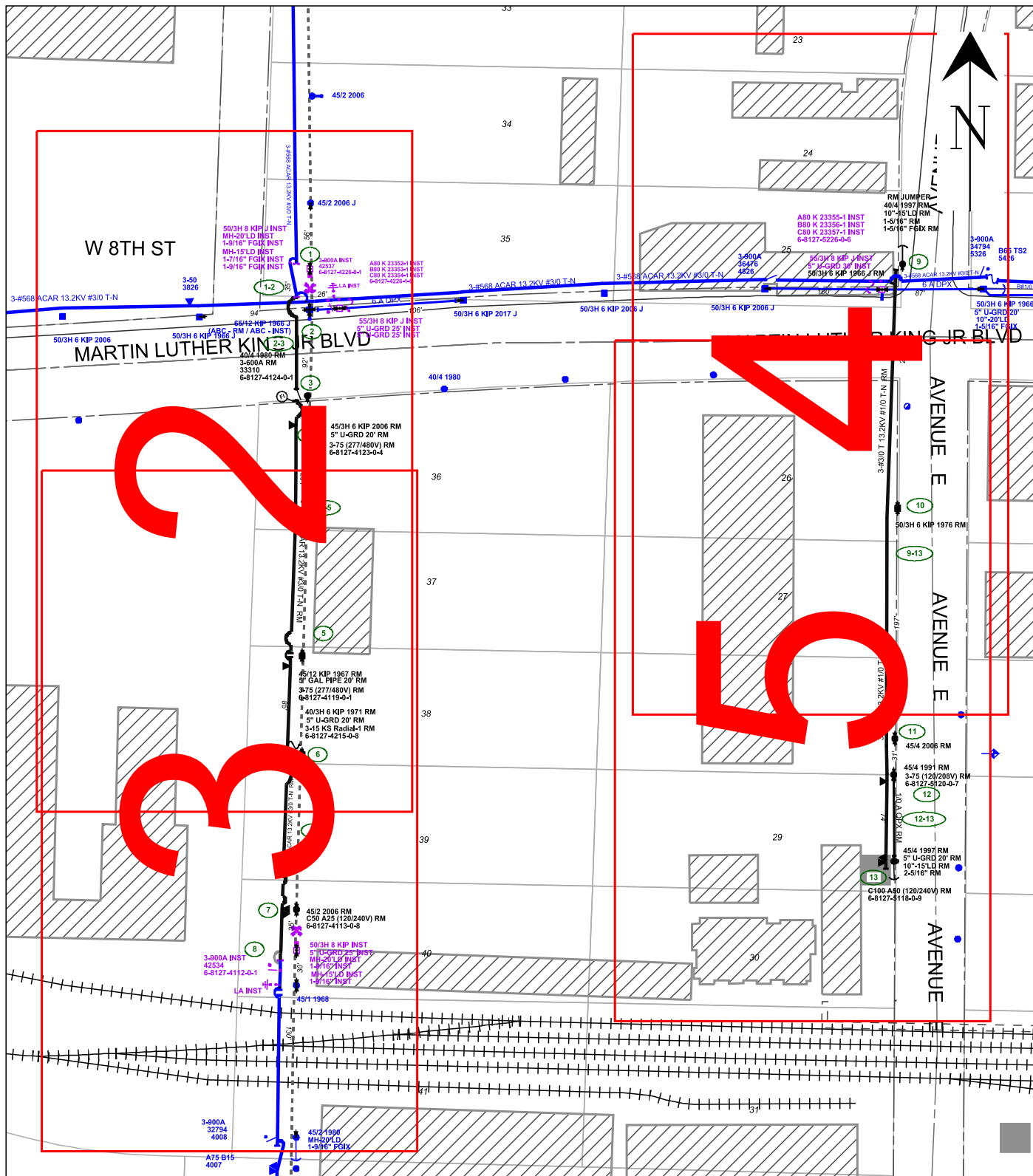
PLOT DATE: 6/7/2024 PLOT TIME: 12:32:09 PM CAD NAME: JMM

ASBUILT	13179957	0	05/20/24	INSTALL FDR, PRI CBL LOOP & PRI CBL RADIAL
AUTH NO.	NO.	DATE	REVISION	

Cover Sheet: WR#13179958

Page 1 of 5

[] INACCESSIBLE [] 12KV [X] 13KV [] FUTURE 23KV [] 23KV [] FUTURE 25KV [] 25KV [] SALT SPRAY [] ROCK



GENERAL NOTES

- NOTIFY CUSTOMERS OF TEMPORARY POWER AND TRAFFIC INTERRUPTIONS.
- PROVIDE WARNING SIGNALS FOR PEDESTRIANS AND TRAFFIC SIGNALS FOR MOTORISTS.
- SERVICE TO TRAFFIC SIGNAL, SCHOOL FLASHING SIGNAL, AND LIFT STATIONS MUST REMAIN ENERGIZED AT ALL TIMES.

STAKING NOTES:-INTERMEDIATE POLES: STAKE POLES IN-LINE AT STATED DISTANCES.

- POLE REPLACEMENT: STAKE POLES IN-LINE AND WITHIN 2' OF EITHER SIDE OF EXISTING POLE UNLESS OTHERWISE NOTED.
- ALL POLES STAKED WITH FIELD SIDE FACE AT R/W LINE UNLESS OTHERWISE NOTED.
- SEE BELOW FOR ADDITIONAL DETAILED STAKING NOTES.

GENERAL GROUNDING, GUYING, AND U-GUARD NOTES
BOND WIRE (DCS D-2.0.0, FIG. 1 - 3 AND D-7.0.0, DETAIL A AND B)

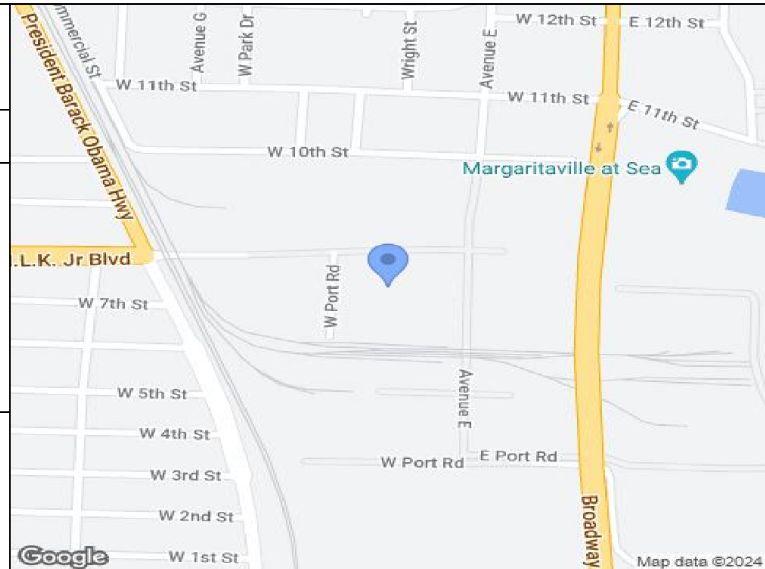
- ATTACH BOND WIRE TO THE GUY WIRE AND DO NOT ATTACH TO PREFORMED GRIP.
- STREET LIGHT BRACKETS (DCS H-11.0.0, FIG. 1- 4 AND DCS H-11.1.0, FIG. 1 - 5)
- GROUND ALL STREET LIGHT BRACKETS (I.E. TO POLE BOND IF GROUND RODS ARE REQUIRED OR TO SYSTEM NEUTRAL IF NO GROUND RODS ARE REQUIRED.
- U-GUARDS (DCS UH-14.0.0 AND UH-14.0.2)
- WOOD POLES: USE TAPCON FASTENERS IN ALL BASE SECTION HOLES AND EVERY OTHER HOLE OF TOP SECTIONS.
- CONCRETE POLES: USE AT LEAST 10 TAPCON FASTENERS PER 10 FOOT U-GUARD SECTION AND AT LEAST 6 TAPCON FASTENERS FOR SHORTER SECTIONS.
- BACK PLATE (DCS UH-14.0.1)
- REQUIRED ON FIRST 10 FOOT SECTION ABOVE GROUND (WOOD AND CONCRETE POLES).
- GUYING (DCS D-2.0.0)
- GUYS SHALL HAVE A GUY MARKER (GUY GUARD) INSTALLED AT ALL LOCATIONS.
- RISER (DCS G-10.1.0 AND G-10.2.0)
- BOND ALL METAL RISER CONDUITS ON POLES.
- GROUND RODS (DCS G-3.0.1)
- TOP MUST BE A MINIMUM OF 6 INCHES BELOW GRADE.

CALL SUNSHINE #811

48 HOURS BEFORE YOU DIG

LOCATE MARKINGS COLOR CODE

RED	ELECTRIC	BLUE	WATER
YELLOW	GAS-OIL-STEAM	GREEN	SEWER
PINK	TEMP. SURVEY MARKINGS	ORANGE	CABLE TV
WHITE	PROPOSED EXCAVATION		



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CALL 811 (Sunshine811) PRIOR TO ANY EXCAVATION ACTIVITIES

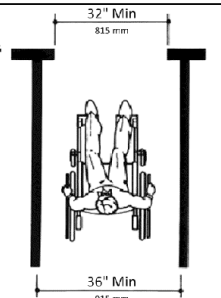
CONSTRUCTION NOTES:

- FRAMING IS BASED ON THE POWER SYSTEMS DISTRIBUTION CONSTRUCTION STANDARDS (DCS MANUAL).
- ALL POLES TO BE SET PER DCS D-3.0.0 UNLESS NOTED OTHERWISE.
- SET POLES WITH BRANDING FACING THE STREET WHENEVER POSSIBLE.
- INSTALL TLM TAGS AS INDICATED ON DRAWING.
- TAG FUSE SIZE ON POLE AS INDICATED ON DRAWING.
- CHECK VOLTAGE ROTATION AND CONTINUITY AT EACH TRANSFORMER AND RISER LOCATION.

COORDINATING WITH OH INSTALL WR 13179953 AND UG INSTALL WR 13179957

American Disabilities Act

If pole placement location does not meet the minimum single point distance of 32" from edge of curb or back of sidewalk, contact your Production Lead, for further instructions.



Easement? []	Tree Work? []	Tree Access? []	Tree Staking Req'd? []
Designer/Stake? []	CT/Special Mtr? []	Work with SMO? []	Survey/Stake? []
POLE LINE FT:	POLE LINE FT. ON TRANSM. POLES:	TRENCH FT:	DUCT BANK FT:
PERMIT REQ'D	CITY [X] COUNTY RD [] COUNTY AIR [] STATE RD [] FAA []	WMD [] RR XING [] DR. DIST. [] TRANSM. []	
Requested Tel. Co. Set Poles? []	Requested Tel. Co. Transfer? []	Request CATV Transfer? []	



Job Owner:	Anneleissa Lugay	M/A: WB	Township: 42 Range: 43 Section 33
Designer:	Joseph Miller		PORT OF PALM BEACH - OH REMOVAL
Date:	06/07/2024		
Scale: 1" = 121'			821 AVENUE E, RIVIERA BEACH, FL, 33404
0' 121' 243'			Dwg No. 13179958_11x17 OH.xml
			Map No. 00451
			WR: 13179958
			Page 1 of 5

PLOT DATE/TIME: 06/07/2024 13:36:12

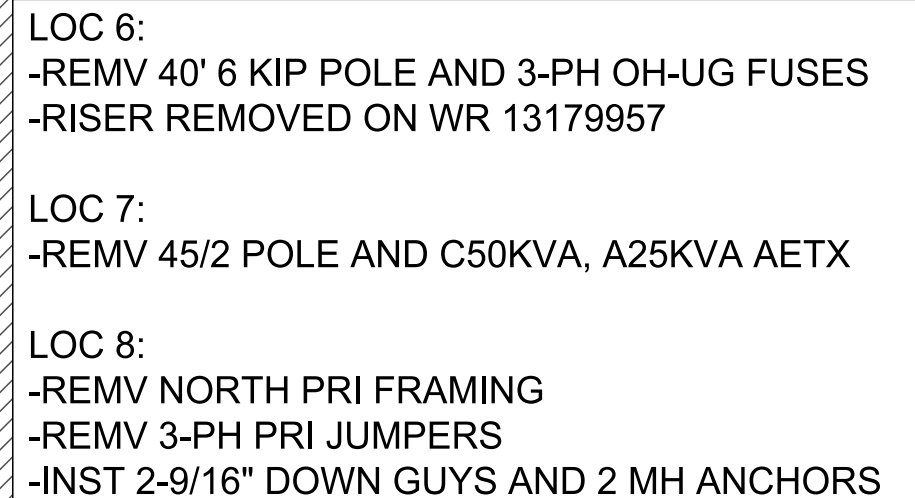
AS-BUILT CREW PRINT		AS-BUILT COPY	
Foreman's Signature	Date	Initials	Cert. Date
Job CERTIFIED COMPLETED as shown on this AS-BUILT print. Material changes shown on ROS.			
Supervisor's Signature		Date	
All required ground rods have been driven & verified to be within FPL standards. Values are shown at all locations.			
Foreman's Signature		Date	

Easement? []		Tree Work? []		Tree Access? []		Tree Staking Req'd? []	
Designer/Stake? []		CT/Special Mtr? []		Work with SMO? []		Survey/Stake? []	
POLE LINE FT:		POLE LINE FT. ON TRANSM. POLES:		TRENCH FT:		DUCT BANK FT:	
PERMIT REQ'D	CITY []	COUNTY RD []	COUNTY AIR []	STATE RD []	FAA []		
	WMD []	RR XING []	DR. DIST. []	TRANSM. []			
Requested Tel. Co. Set Poles? []			Requested Tel. Co. Transfer? []			Request CATV Transfer? []	



Job Owner:	Anneleissa Lugay	M/A: WB	Township: 42 Range: 43 Section 33	
Designer:	Joseph Miller	PORT OF PALM BEACH - OH REMOVAL		
Date:	06/07/2024			
Scale: 1" = 40'		821 AVENUE E, RIVIERA BEACH, FL, 33404		
0'	40'	80'	Dwg No. 13179958_11x17 OH.xml	Map No. 0045 ¹
			WR: 13179958	Page 2 of 5

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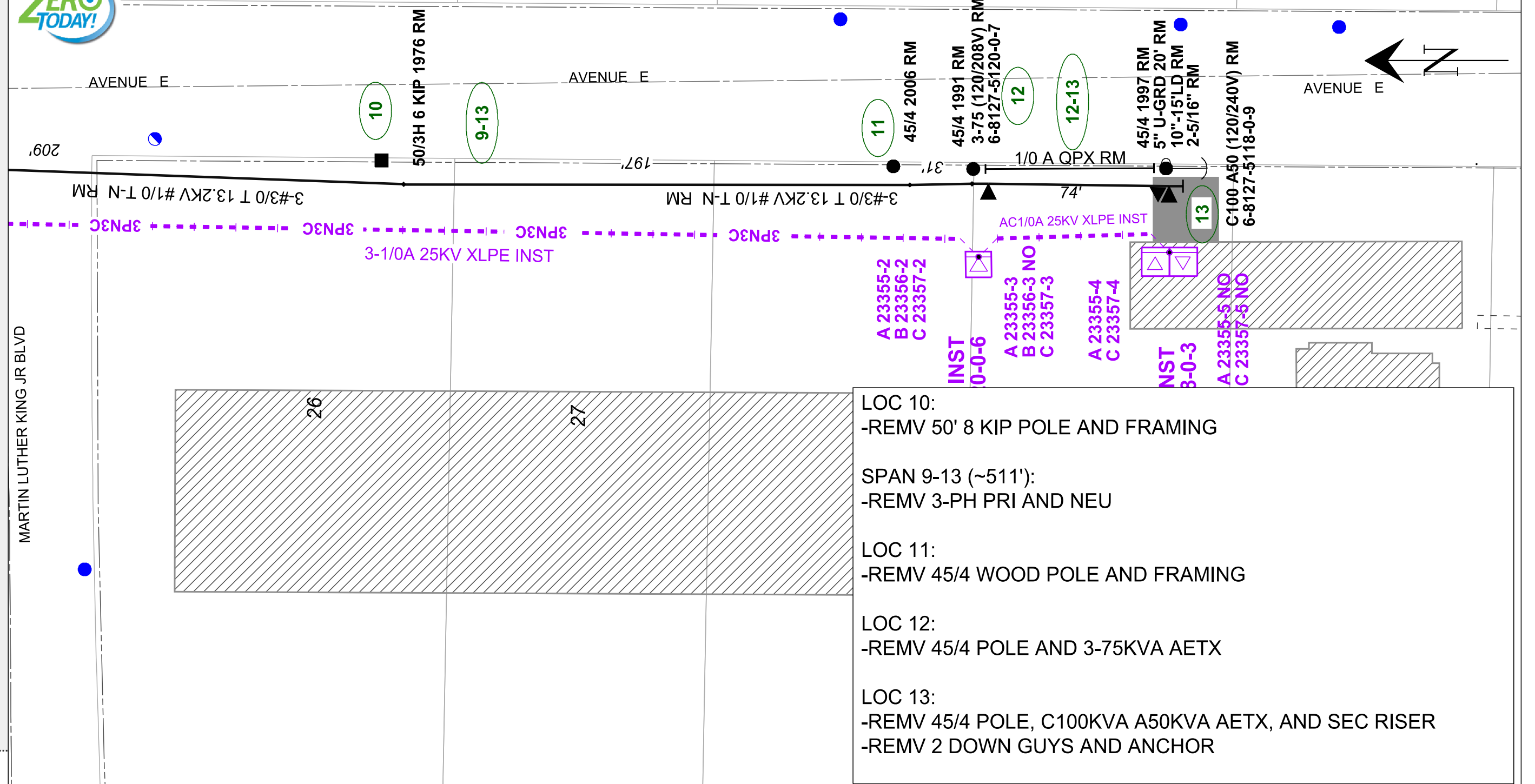
IPC	DATE
1	
2	
3	
4	

AS-BUILT CREW PRINT		AS-BUILT COPY	
Foreman's Signature	Date	Initials	Cert. Date
Job CERTIFIED COMPLETED as shown on this AS-BUILT print. Material changes shown on ROS.			
Supervisor's Signature		Date	
All required ground rods have been driven & verified to be within FPL standards. Values are shown at all locations.			
Foreman's Signature		Date	

Easement? []		Tree Work? []		Tree Access? []		Tree Staking Req'd? []	
Designer/State? []		CT/Special Mtr? []		Work with SMO? []		Survey/State? []	
POLE LINE FT:		POLE LINE FT. ON TRANSM. POLES:		TRENCH FT:		DUCT BANK FT:	
PERMIT REQ'D	CITY [X]	COUNTY RD []	COUNTY AIR []	STATE RD []	FAA []		
	WMD []	RR XING []	DR. DIST. []	TRANSM. []			
Requested Tel. Co. Set Poles? []			Requested Tel. Co. Transfer? []			Request CATV Transfer? []	



Job Owner:	Anneleissa Lugay	M/A: WB	Township: 42 Range: 43 Section 33
Designer:	Joseph Miller	PORT OF PALM BEACH - OH REMOVAL	
Date:	06/07/2024		
Scale: 1" = 40'		821 AVENUE E, RIVIERA BEACH, FL, 33404	
0'	40'	80'	Dwg No. 13179958_11x17 OH.xml
			Map No. O0451
WR: 13179958			Page 4 of 5

PLOT DATE/TIME: 06/07/2024 13:36:16

IPC	DATE
1	
2	
3	
4	

AS-BUILT CREW PRINT				AS-BUILT COPY																	
Foreman's Signature		Date		Initials		Cert. Date															
Job CERTIFIED COMPLETED as shown on this AS-BUILT print. Material changes shown on ROS.				Easement? []		Tree Work? []		Tree Access? []		Tree Staking Req'd? []			Job Owner:	Anneleissa Lugay		M/A: WB	Township: 42 Range: 43 Section 33				
				Designer/Stake? []		CT/Special Mtr? []		Work with SMO? []		Survey/Stake? []			Designer:	Joseph Miller		PORT OF PALM BEACH - OH REMOVAL					
Supervisor's Signature		Date		POLE LINE FT:		POLE LINE FT. ON TRANSM. POLES:		TRENCH FT:		DUCT BANK FT:			Date:	06/07/2024							
All required ground rods have been driven & verified to be within FPL standards. Values are shown at all locations.				PERMIT REQ'D	CITY [X]	COUNTY RD []	COUNTY AIR []	STATE RD []	FAA []				Scale: 1" = 40'		821 AVENUE E, RIVIERA BEACH, FL, 33404						
					WMD []	RR XING []	DR. DIST. []	TRANSM. []					0'	40'	80'	Dwg No. 13179958_11x17 OH.xml		Map No. 00451			
Foreman's Signature		Date		Requested Tel. Co. Set Poles? []		Requested Tel. Co. Transfer? []		Request CATV Transfer? []						WR: 13179958		Page 5 of 5		175			

Commissioners Agenda Item Report

Meeting Date: July 18, 2024

Submitted by: Beatrice Greffin

Submitting Department: HR / Administration

Item Type: Presentations

Agenda Section: NEW BUSINESS

Subject:

Salary Survey Data Presentation

Suggested Action:

Informational item only.

Background:

At the February 15, 2024, Commission meeting, it was requested that the Port conduct a market analysis that would review job descriptions and salaries. The Human Resources Manager has conducted a salary, study/comparison with other Florida ports and municipalities. This study was requested in order to ensure that the POPB salaries are competitive and in line with the current job market.

Financial Impact:

No

Financial Impact Details:

Additional Information Attached:

Yes

Action Taken:

Attachments:

[Salary Survey Analysis Presentation](#)

Salary Survey Comparison

Analysis & Planning Report



Introduction

- At the February 15, 2024, board meeting it was requested that the Port conduct a market analysis that would review job descriptions and salaries. The Human Resources Manager has conducted a salary, study/comparison with other Florida ports and municipalities. This study was requested in order to ensure that the POPB salaries are competitive and in line with the current job market.
- In a comprehensive salary survey, various variables are crucial for accurately assessing compensation across different roles and industries. These variables typically include:

- Job title or position, geographic location, level of experience, and specific skills or certifications.
 - Job title or position defines the role's responsibilities and seniority, impacting salary range significantly.
 - Geographic location takes into account cost of living differences.
 - Level of experience indicates years in the industry or specific role, influencing pay scales based on seniority and expertise.
 - Specialized training can also affect salary benchmarks, as can specific skills or certifications that are in demand within certain fields.

Together, these variables provide a general understanding of salary ranges and trends, ensuring fair and competitive compensation practices in the workforce. At this time, I will introduce Raquel Rivera, Human Resources Manager, to present the data of the salary Survey.

Summary



Data Collection:

Salary data from the various Florida ports & municipalities was obtained through a series of Public Records Requests (PRR) and independent online research of available public data.

It is important to note that the PRR process was extensive, as each port required varying amounts of time to respond to the requests and provide the necessary data. In some cases, follow-up requests and clarifications were needed to ensure the completeness and accuracy of the information received. The entire data collection process spanned approximately two months, from the initial submission of the PRR to the receipt of the final datasets.

Cost & Time:

If this process were to be completed by an outside vendor, the minimum time frame to complete is three months and the cost associated with a comprehensive report ranges from \$22,500 - \$25,000 for an organization of the POPB's size.

Data



Data Compilation:

Upon receiving the salary data, the information was carefully reviewed compiled and organized into an excel spreadsheet by port, position title, and each port & municipalities' salaries. Since ports provided actual salary figures instead of ranges, the data was collected to compare a total average and difference.

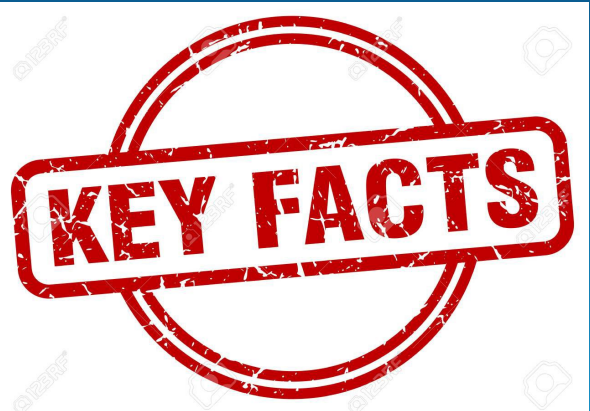
Title Comparisons:

All efforts were made to ensure that position titles are matched as close as possible to allow for accurate comparisons. However, it should be noted that some ports may use slightly different titles or have unique positions that do not have direct equivalents at other ports. In such cases, the analysis aimed to group similar positions or levels together based on most similar titles.

Key Facts

Based on the provided data, the POPB generally offers salaries that are slightly lower than the average salaries across other Florida ports. In some roles, where the salaries at the Port of Palm Beach are approximately 10-15% lower than the average salaries at other ports.

There are a total of seven POPB positions where the data shows that the salary is significantly under market (under at least \$10K or more).



*Director of Planning
*Assistant Controller
Procurement Administrator
*Assistant Director of Operations
*District Clerk & Senior Manager of Administration
*Executive Director
*Human Resources & Risk Management Manager

Multi-roles

- The POPB currently has 23 multi-role positions, because of this saves the Port a significant amount of money.
- A multi-role position refers to a job where an individual is responsible for fulfilling multiple distinct functions or responsibilities within an organization. Instead of specializing in a single task or area, employees in multi-role positions often perform a variety of duties that could span different departments or functions.
- Multi-role positions require individuals to possess a broad skill set, adaptability, and the ability to manage multiple responsibilities simultaneously.

Facilities Department

This department does not have a clear cut across the board adjustment, as there is language in the Union Contract that needs to be reviewed further.

Staff is currently looking at the maintenance and railroad engineer positions for adjustments that will be brought forward under the new budget. If it is determined, the new budget and contract aims to support these changes.