



HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2 MEETING

REGULAR SUBCOMMITTEE MEETING AGENDA

TUESDAY, JULY 12, 2022, 3:00 PM

201 S Cortez Street
Prescott, AZ 86303
City Council Chambers

Mayor Goode - Chairman
Mayor Pro Tem Rusing
Councilwoman Hall Councilman Montoya
Councilman Moore Councilman Sischka Councilman Tenney

The following Agenda will be considered by the Hassayampa Community Facilities District Meeting pursuant to the Prescott City Charter, Article II, Section 13. Notice of the meeting is given pursuant to Arizona Revised Statutes, Section 38-431.02. One or more members of the Board may be attending the meeting through the use of a technological device.

Viewing & Participation

This meeting may be viewed on Channel 64, Facebook Live or on the City's Website: [Live City of Prescott Videos](#)

Or via Zoom by registering in advance: [Zoom Registration Link](#)

1. CALL TO ORDER

2. ROLL CALL

3. REGULAR AGENDA

- A. Approval of Minutes for the July 13, 2021 Hassayampa Community Facilities District #2 Meeting.

Recommended Action: MOVE to approve the minutes as presented

- B. Public Hearing and Adoption of Budget for Hassayampa Community Facilities District #2 for Fiscal Year 2023.

A RESOLUTION OF THE DISTRICT BOARD OF HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2, YAVAPAI COUNTY, ARIZONA, FINALLY DETERMINING AND ADOPTING

**ESTIMATES OF PROPOSED EXPENDITURES FOR THE FISCAL YEAR 2023, AND
DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE HASSAYAMPA
COMMUNITY FACILITIES DISTRICT #2 FOR SAID FISCAL YEAR**

***Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to adopt
Resolution No. 27 setting the FY23 Budget for Hassayampa Community Facilities District
#2.***

4. ADJOURNMENT

EXECUTIVE SESSION

Upon a public majority vote of a quorum of the City Council, the Council may hold an executive session, which will not be open to the public, regarding any item listed on the agenda but only for the following purposes:

- (1) Discussion or consideration of personnel matters (A.R.S. §38-431.03(A)(1));
- (2) Discussion or consideration of records exempt by law (A.R.S. §38-431.03(A)(2));
- (3) Discussion or consultation for legal advice with the city's attorneys (A.R.S. §38-431.03(A)(3));
- (4) Discussion or consultation with the city's attorneys regarding the city's position regarding contracts that are the subject of negotiations, in pending or contemplated litigation, or in settlement discussions conducted in order to avoid litigation (A.R.S. § 38-431.03(A)(4));
- (5) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations with employee organizations (A.R.S. §38-431.03(A)(5));
- (6) Discussion, consultation or consideration for negotiations by the city or its designated representatives with members of a tribal council, or its designated representatives, of an Indian reservation located within or adjacent to the city (A.R.S. §38-431.03(A)(6));
- (7) Discussion or consultation with designated representatives of the city to consider its position and instruct its representatives regarding negotiations for the purchase, sale or lease of real property (A.R.S. §38-431.03(A)(7)).

THE CITY OF PRESCOTT ENDEAVORS TO MAKE ALL PUBLIC MEETINGS ACCESSIBLE TO PERSONS WITH DISABILITIES. With 72 hours advanced notice, special assistance can be provided for sight and/or hearing-impaired persons at this meeting. Reasonable accommodations will be made upon request for persons with disabilities or non-English speaking residents. Please call the City Clerk (928) 777-1272 to request an accommodation to participate in this public meeting. Prescott TDD number is (928) 445-6811. Additionally, free public relay service is available from Arizona Relay Service at 1-800-367-8939 and more information at www.azrelay.org

Confidentiality

Arizona statute precludes any person receiving executive session information from disclosing that information except as allowed by law. A.R.S. §38-431.03(F). Each violation of this statute is subject to a civil penalty not to exceed \$500, plus court costs and attorneys' fees. This penalty is assessed against the person who violates this statute or who knowingly aids, agrees to aid or attempts to aid another person in violating this article. The city is precluded from expending any public monies to employ or retain legal counsel to provide legal services or representation to the public body or any of its officers in any legal action commenced for violation of the statute unless City Council takes a legal action at a properly noticed open meeting to approve of such expenditures prior to incurring any such obligation or indebtedness. A.R.S. §38-431.07(A)(B).

CERTIFICATION OF POSTING OF NOTICE

The undersigned hereby certifies that a copy of the foregoing notice was duly posted at Prescott City Hall on _____ at _____ m. in accordance with the statement filed by the Prescott City Council with the City Clerk

Sarah M. Siep

Sarah M. Siep, City Clerk

**COUNCIL AGENDA MEMO**

MEETING TYPE/DATE: **REGULAR SUBCOMMITTEE MEETING** **07-12-22**

DEPARTMENT: **City Clerk**

AGENDA ITEM: Approval of Minutes for the July 13, 2021 Hassayampa Community Facilities District #2 Meeting.

ITEM SUMMARY

Attached for approval are the Hassayampa Community Facilities District #2 July 13, 2021 Minutes for approval.

BACKGROUND

N/A

FINANCIAL IMPACT

There is no fiscal impact on this item.

Recommended Action: MOVE to approve the minutes as presented

ATTACHMENTS

1. [July 13, 2021 Meeting Minutes.docx](#)



HCFD #2 Meeting

HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2 MINUTES

TUESDAY, JULY 13, 2021, 3:00 PM

Council Chambers, 201 South Cortez Street

Prescott, AZ

(928) 777-1272

1. CALL TO ORDER

Chairman Mengarelli called the meeting to order at 3:00 p.m.

2. ROLL CALL

Greg Mengarelli	Chairman
Billie Orr	Vice Chair
Steve Blair	Boardmember
Phil Goode	Boardmember
Jim Lamerson	Boardmember
Alexa Scholl	Boardmember
Steve Sischka	Boardmember

3. REGULAR AGENDA

A. Approval of the July 24, 2020 Hassayampa Community Facilities District #2 Minutes.

Recommended Action: MOVE to approve the Hassayampa Community Facilities District #2 Minutes as presented.

VICE CHAIR SHOLL MOVED TO APPROVE ITEM 3.1.; SECONDED BY BOARDMEMEMBER BLAIR: PASSED [7-0].

B. Public Hearing and adoption of budget for Hassayampa Community Facilities District # 2 for Fiscal Year 2022.

ADOPT RESOLUTION NO. 26 OF THE DISTRICT BOARD OF HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2, YAVAPAI COUNTY, ARIZONA, FINALLY DETERMINING AND ADOPTING ESTIMATES OF PROPOSED EXPENDITURES FOR THE FISCAL YEAR 2022, AND DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2 FOR SAID FISCAL YEAR.

Recommended Action (separate motions): (1) MOVE to close the public hearing; and (2) MOVE to adopt Resolution No. 24 setting the FY20 Budget for Hassayampa Community Facilities District #2.

District Treasurer Mark Woodfill presented the final budget for the FY 2022 for the Hassayampa Community Facilities District #2. Mr. Woodfill commented that this district has about nine (9) assessments left and will continue until 2024 paying off the debt service on that bond and proceeded to present budget.

Councilman Goode asked who will be responsible to maintain the infrastructure once the bond has been paid off, what the necessity and creation was for this district, how it is retiring its bonds and how its infrastructure will be maintained once paid.

Mr. Woodfill explained that this the Hassayampa Facilities District was part of the Hassayampa development and was created to build the capital of the district to include the waster water reclamation facility. HFD District # 2 was created for the infrastructure within a separate subdivision of that district using special assessment bonds; each property pays interest and principle twice per year. The infrastructure that is being paid off is already part of city's water, wastewater and streets fund. A twenty-five (25) year bond was issued in 2000.

VICE CHAIR SCHOLL MOVED TO CLOSE THE PUBLIC HEARING; SECONDED BY CHAIRMAN MENGARELLI: PASSED [7-0].

MEMBER SISCHKA MOVED TO ADOPT RESOLUTION NO. 26; SECONDED BY CHAIRMAN MENGARELLI: PASSED [7-0].

4. ADJOURNMENT

There being no further business to discuss, Chairman Mengarelli adjourned the meeting at 3:03 p.m..

GREG L. MENGARELLI, Chairman

ATTEST:

SARAH M. SIEP, District Clerk

CERTIFICATION

I hereby certify that the foregoing minutes are a true and correct copy of the minutes of the Voting Meeting of the City Council of the City of Prescott, Arizona held on the 9th day of July, 2019. I further certify the meeting was duly called and held and that a quorum was present.

Dated this ____ day of _____, 2021.

AFFIX
CITY SEAL

SARAH M. SIEP, District Clerk

**COUNCIL AGENDA MEMO**

MEETING TYPE/DATE: **REGULAR SUBCOMMITTEE MEETING** **07-12-22**

DEPARTMENT: **Finance**

AGENDA ITEM: Public Hearing and Adoption of Budget for Hassayampa Community Facilities District #2 for Fiscal Year 2023.

ITEM SUMMARY

The Fiscal Year 2023 budget consists of debt service on the special assessment bonds used to fund the district, and other miscellaneous expenditures.

Notice of this public hearing and consideration of the Fiscal Year 2023 Hassayampa Community Facilities District # 2 budget was published in the newspaper on June 26, 2022. After the public hearing is closed, it is recommended that the Hassayampa Community Facilities District Board adopt the resolution approving the District's budget for Fiscal Year 2023.

BACKGROUND

Hassayampa Community Facilities District #2 was created in 2000 to provide a source of funding for the development of water, wastewater and streets infrastructure at Forest Ridge Subdivision located within Hassayampa Village.

FINANCIAL IMPACT

This is the FY23 budget for the district.

Recommended Action: 1) MOVE to close the public hearing; and 2) MOVE to adopt Resolution No. 27 setting the FY23 Budget for Hassayampa Community Facilities District #2.

ATTACHMENTS

1. [Resolution No 27 - HCFD #2 Budget.docx](#)
2. [FY23 Hassayampa No2 Budget.pdf](#)

RESOLUTION NO. 27

A RESOLUTION OF THE DISTRICT BOARD OF HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2, YAVAPAI COUNTY, ARIZONA, FINALLY DETERMINING AND ADOPTING ESTIMATES OF PROPOSED EXPENDITURES FOR THE FISCAL YEAR 2023, AND DECLARING THAT THE SAME SHALL CONSTITUTE THE BUDGET FOR THE HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2 FOR SAID FISCAL YEAR.

WHEREAS, in accordance with Arizona Revised Statutes, and following due public notice, the Board met on July 12, 2022, at which meeting any taxpayer was privileged to appear and be heard in favor of or against any of the proposed expenditures.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2 AS FOLLOWS:

THAT, the said estimates of revenue and expenditures shown on the accompanying schedule as now reduced or changed by and the same is hereby adopted as the budget of the Hassayampa Community Facilities District #2 for the Fiscal Year 2023.

PASSED, APPROVED, AND ADOPTED by the Board of Directors of the Hassayampa Community Facilities District #2, on this 12th day of July, 2022.

PHILIP R. GOODE, District Chairman

ATTEST:

SARAH M. SIEP
District Clerk

JOSEPH D. YOUNG
District Attorney

HASSAYAMPA COMMUNITY FACILITIES DISTRICT #2
FINAL BUDGET
Fiscal Year 2023

REVENUES:

Special Assessment Payments by Property Owners	\$ 7,824
Special Assessments Early Payoffs	<u>15,000</u>
TOTAL REVENUES	<u>\$ 22,824</u>

EXPENDITURES:

Debt Service - Scheduled	\$ 7,824
Debt Service - Early Payoffs	15,000
Insurance and Audit expenses	<u>10,000</u>
TOTAL EXPENDITURES	<u>\$ 32,824</u>
Change in Fund Balance	\$ (10,000)
Fund Balance July 1, 2022	<u>37,698</u>
Budgeted Fund Balance June 30, 2023	<u>\$ 27,698</u>