



**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY AGENDA
900 WEST MARION AVENUE, PUNTA GORDA, FLORIDA 33950
NOVEMBER 1, 2023, 9:00 AM**

MEMBERS

Lynne R. Matthews, Mayor
Melissa Lockhart, Vice-Mayor
William Dryburgh, Councilmember
Donna C. Peterman, Councilmember
Mark Kuharski, Councilmember
Gary Butler, Commissioner

CITY OFFICIALS

Gregory B. Murray, City Manager
Karen Smith, City Clerk
David Levin, City Attorney

CALL TO ORDER

Roll Call
Invocation
Pledge of Allegiance
Announcements
Next Meeting - November 15, 2023

1. AGENDA APPROVAL

2. PROCLAMATIONS / PRESENTATIONS

- 2.a [Veterans Day](#)
- 2.b [Healing Field of Honor Weekend](#)
- 2.c [United States Air Force Thunderbird Days](#)
- 2.d [National American Indian Heritage Month](#)
- 2.e [Service Award](#)

3. PUBLIC INPUT

- 3.a Those wishing to introduce themselves as nominees for a board or committee may do so at this time. Those who choose to speak must state their name for the record.
- 3.b Anyone wishing to address the Council on any matter must state their name for the record. Each person will be allowed to speak up to a maximum of three minutes.

4. **COMMUNITY REDEVELOPMENT AGENCY AGENDA**

- 4.a Citizen Comments
- 4.b [Approval of Minutes: Regular Meeting of October 4, 2023](#)
- 4.c [CRA Project Status Report November 2023](#)
- 4.d Commissioner Comments

5. **PUBLIC HEARING AGENDA**
(Quasi-Judicial and Legislative)

- 5.a [GA-06-2023 - An ordinance of the City Council of the City of Punta Gorda, Florida, amending Chapter 15, "Offenses And Miscellaneous Provisions," Punta Gorda Code by the addition of a new Section 15-49, Punta Gorda Code concerning vacation rentals; providing findings and applicability; providing definitions; requiring a State license for vacation rentals; requiring a local business tax receipt for vacation rentals; requiring City registration of vacation rentals; providing for contents of applications for a certificate of vacation rental registration; providing for incomplete applications for certificates of vacation rental registration; providing for inspections prior to issuance of certificates of vacation rental registration; providing for the preparation of a vacation rental information brochure; providing duties of vacation rental owners; providing for responsible parties; providing minimum life-safety requirements; providing minimum standards of conduct for all occupants of vacation rentals; providing certificates of vacation rental registration are non-transferrable and non-assignable; providing for pre-existing vacation rental agreements; providing for enforcement; providing a schedule of fees; providing for severability; providing for conflicts; and providing an effective date. First Reading](#)

6. **ORDINANCES / RESOLUTIONS**
(No Public Hearing Required)

7. **CONSENT AGENDA**

- 7.a [Memorandum of Understanding between the City of Punta Gorda and the Suncoast Professional Fire Fighters and Paramedics, IAFF Local 2546.](#)
- 7.b [A resolution of the City Council of the City of Punta Gorda, Florida, changing the dates of its regularly scheduled Council meetings for July, August and December 2024.](#)
- 7.c [Approval of Minutes: Regular City Council Meeting of October 18, 2023.](#)

8. **REGULAR AGENDA**

- 8.a [Legislative Priorities Discussion with City Lobbyist](#)
- 8.b [Annual Evaluation of the City Manager](#)

9. **BOARDS / COMMITTEES**

- 9.a [Announcement of Vacancies: General Employees' Pension Board \(1 regular\)](#)
- 9.b [Announcement of Vacancies: Historic Preservation Advisory Board \(1 regular and 2 alternate\)](#)

- 9.c [Announcement of Vacancies: Planning Commission \(1 alternate\)](#)
- 9.d [Nominations: Charlotte County Marine Advisory Committee \(1 City representative\)](#)
- 9.e [Nominations: Punta Gorda Isles Canal Advisory Committee \(3 regular\)](#)

10. REPORTS FROM CITY OFFICERS

- 10.a City Manager
 City Attorney
 City Clerk

11. COUNCIL MEMBER COMMENTS

- 11.a Mayor
 Councilmembers

ADJOURNMENT

If any person decides to appeal any decision made by City Council or an Advisory Board/Committee with respect to any matter considered at the meeting or hearing, he or she may need a record of the proceedings, and for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, the location of this public hearing is accessible to persons with disabilities. If you are a person with disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Interpreters for the hearing impaired (TTY 941-575-5013) or non-English speaking citizens, and any other special accommodations can be requested by contacting the Human Resources Manager/Non-Discrimination Coordinator whose address is 326 W. Marion Avenue, Punta Gorda, FL 33950, whose telephone number is (941) 575-3371, and whose email address is humres@pgorda.us at least two (2) calendars days prior to the meeting.

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

PROCLAMATIONS / PRESENTATIONS

Title: Veterans Day

Funds: Not applicable.

Recommended Action: Mayor Lynne Matthews will present the proclamation.

Summary: The proclamation declares November 11, 2023, to be Veterans Day.

Department/Division: City Clerk

EXHIBITS:

1. [Veterans Day Proclamation](#)

PROCLAMATION

City of Punta Gorda, Florida

WHEREAS, World War I began on July 28, 1914 and did not officially end until the Treaty of Versailles was signed on June 28, 1919. Prior to the treaty, an armistice between the Allied nations and Germany went into effect on the eleventh hour of the eleventh day of the eleventh month in 1918; and

WHEREAS, President Woodrow Wilson declared November 11, 1919, as the first commemoration of Armistice Day, stating, “To us in America, the reflections of Armistice Day will be filled with solemn pride in the heroism of those who died in the country’s service and with gratitude for the victory, both because of the thing from which it has freed us and because of the opportunity it has given America to show her sympathy with peace and justice in the councils of the nations;” and

WHEREAS, the men and women of our armed forces have made our state and nation immensely proud and will continue to serve as inspiration for generations to come. We honor, respect, and value the service, dedication, and valor of the patriotic men and women who took up arms and swore an oath to defend our nation; and

WHEREAS, the City acknowledges the contributions of veterans to projects which have made Punta Gorda a better place to live, including the Vietnam Wall of Southwest Florida, the Purple Heart Plaque program, the Military Heritage Museum and the William R. Gaines Jr. Veterans Memorial Park; and

WHEREAS, we show our gratitude for our veterans’ exemplary deeds through appropriate patriotic celebrations and reflection on their sacrifices;

NOW, THEREFORE, the City Council of the City of Punta Gorda, Florida does hereby observe November 11, 2023, as

VETERANS DAY

And urge citizens to celebrate the love of country and willingness to serve shown by our veterans and to honor veterans always.

PASSED AND DULY ADOPTED this 1st day of November 2023.

CITY OF PUNTA GORDA, FLORIDA

ATTEST:

Lynne R. Matthews, Mayor

Sara Welch, City Clerk

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

PROCLAMATIONS / PRESENTATIONS

Title: Healing Field of Honor Weekend

Funds: Not applicable.

Recommended Action: Mayor Lynne Matthews will present the proclamation to Ms. Alyson Burch, Punta Gorda Rotary Club.

Summary: The proclamation declares November 10, 2023, through November 12, 2023, to be Healing Field of Honor Weekend.

Department/Division: City Clerk

EXHIBITS:

1. [Healing Field of Honor Weekend Proclamation](#)

PROCLAMATION

City of Punta Gorda, Florida

WHEREAS, the men and women who serve and have served in the Armed Forces of the United States, first responders, and unsung local heroes have made major contributions towards keeping our country safe during times of great strife; and

WHEREAS, the Flag of the United States of America is a symbol of heroism and freedom, and is a beacon of hope and light for our community, our nation and indeed the world; and

WHEREAS, the Punta Gorda Rotary Club whose motto is “Service Above Self” has brought a stunning display of one thousand United States Flags to our community; and

WHEREAS, the City of Punta Gorda desires to continue its efforts to recognize our heroic and selfless citizens.

NOW, THEREFORE, the City Council of the City of Punta Gorda, Florida does hereby proclaim November 10 through November 12, 2023, as

HEALING FIELD OF HONOR WEEKEND

PASSED AND DULY ADOPTED in regular session this 1st day of November 2023.

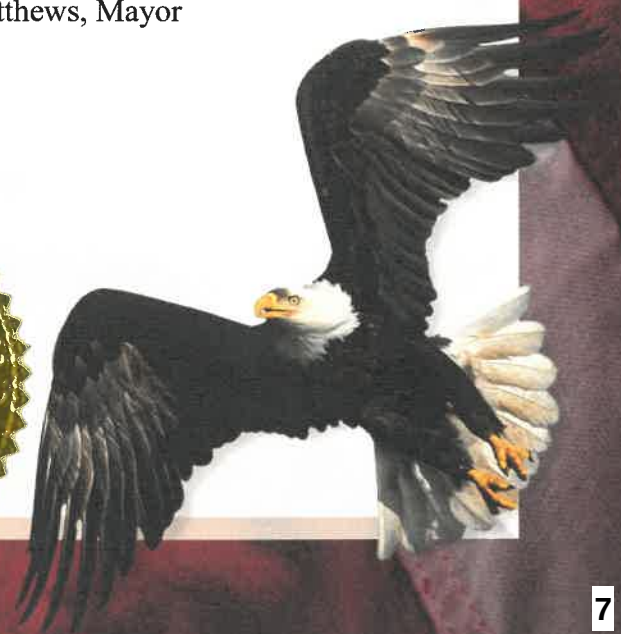
CITY OF PUNTA GORDA, FLORIDA

Lynne R. Matthews, Mayor

ATTEST:



Sara Welch, City Clerk



**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

PROCLAMATIONS / PRESENTATIONS

Title: United States Air Force Thunderbird Days

Funds: Not applicable.

Recommended Action: Mayor Lynne Matthews will present the proclamation.

Summary: The proclamation declares November 1 and 2, 2023, to be United States Air Force Thunderbird Days.

Department/Division: City Clerk

EXHIBITS:

1. [United States Air Force Thunderbird Days Proclamation](#)

PROCLAMATION

City of Punta Gorda, Florida

WHEREAS, the Florida International Air Show is celebrating its 42nd year; and

WHEREAS, on May 25, 1953, the Air Force's official air demonstration team, designated the 360th Air Demonstration Unit, was activated at Luke Air Force Base in Arizona. The unit adopted the name "Thunderbirds," influenced in part by the strong Native American culture and folklore of the Southwestern United States where Luke Air Force Base is located. From these humble beginnings and that first group of men, the Air Force Thunderbird legend was born; and

WHEREAS, millions of people have witnessed the Thunderbirds demonstrations, and in turn, they have seen the pride, professionalism and dedication of hundreds of thousands of Airmen serving at home and abroad. Each year brings another opportunity for the team to represent those who deserve the most credit: the everyday, hard-working Airmen voluntarily serving America and defending freedom; and

WHEREAS, the City of Punta Gorda is especially honored to welcome the premier aerial demonstration team, the United States Air Force Thunderbirds, to the 42nd Annual Florida International Air Show; and

WHEREAS, the City recognizes the tremendous attraction and economic driver the Air Show represents for our community, and desires to show its support of the United States military;

NOW, THEREFORE, the City Council of the City of Punta Gorda, Florida does hereby proclaim November 4 and 5, 2023,

UNITED STATES AIR FORCE THUNDERBIRD DAYS

PASSED AND DULY ADOPTED in regular session this 1st day of November, 2023.

CITY OF PUNTA GORDA, FLORIDA

Lynne R. Matthews, Mayor

ATTEST:

Sara Welch
Sara Welch, City Clerk



**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

PROCLAMATIONS / PRESENTATIONS

Title: National American Indian Heritage Month

Funds: Not applicable.

Recommended Action: Councilmember Donna Peterman will present the proclamation, which will be accepted by Ms. Sue Campbell.

Summary: The proclamation declares November 2023 to be National Native American Heritage Month.

Department/Division: City Clerk

EXHIBITS:

1. [National American Indian Heritage Month Proclamation](#)

PROCLAMATION

City of Punta Gorda, Florida

WHEREAS, the ancestors of our country's indigenous people first settled the Americas thousands of years prior to European settlement. These early people developed hundreds of thriving tribes and cultures, 574 of which remain in the United States of America to this day; and

WHEREAS, the history of our great nation has been significantly influenced by Native Americans and indigenous peoples. Their customs and traditions are respected and celebrated as part of a rich legacy throughout the United States. Their contributions, from the invention of baby bottles to the service of Code Talkers in both World War I and World War II, have enhanced the freedom, prosperity and greatness of America; and

WHEREAS, American Indian Week was established in 1986 and subsequently expanded by Congress and approved by President George Bush in August 1990, designating the month of November as National American Indian Heritage Month; and

WHEREAS, in honor of National Native American Heritage Month, community celebrations as well as numerous cultural, artistic, educational and historical activities have been planned throughout the country.

NOW THEREFORE, the City Council of the City of Punta Gorda, Florida does hereby proclaim November 2023 as

NATIONAL AMERICAN INDIAN HERITAGE MONTH

and urges citizens to observe this month with appropriate programs, ceremonies and activities.

PASSED AND DULY ADOPTED in regular session this 1st day of November 2023.

CITY OF PUNTA GORDA, FLORIDA

ATTEST:

Lynne R. Matthews, Mayor

Sara Welch, City Clerk

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

PROCLAMATIONS / PRESENTATIONS

Title: Service Award

Funds:

Recommended Action:

Summary: 10 Year Service Award - Dispatcher, Teressa Vargo, Punta Gorda Police Department

Department/Division: City Manager

EXHIBITS:

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

COMMUNITY REDEVELOPMENT AGENCY AGENDA

Title: Approval of Minutes: Regular Meeting of October 4, 2023

Funds: Not applicable.

Recommended Action: Community Redevelopment Agency approval.

Summary: Approval of Minutes of the October 4, 2023, regular meeting of the Community Redevelopment Agency.

Department/Division: City Clerk

EXHIBITS:

1. [October 4, 2023, CRA Minutes](#)

**CITY OF PUNTA GORDA, FLORIDA
COMMUNITY REDEVELOPMENT AGENCY MEETING MINUTES
OCTOBER 4, 2023**

COMMISSIONERS PRESENT: Matthews, Butler, Dryburgh, Kuharski, Lockhart, Peterman

CITY EMPLOYEES PRESENT: Kristin Simeone, Finance; Bryan Clemons, Public Works; Neil Peters, Utilities; Jeff Payne, Human Resources; Lisa Hannon, Mitchell Austin, Urban Design; Pamela Davis, Police; Holden Gibbs, Fire; City Attorney Levin; Executive Director Murray; Recording Secretary Welch

4) COMMUNITY REDEVELOPMENT AGENCY AGENDA

Chair Matthews called the meeting to order at 9:17 a.m.

4.a Citizen Comments

There were none.

4.b Approval of Minutes: Regular Meeting of September 6, 2023

Exhibits:

Cover Page

September 6, 2023, Minutes

Commissioner Kuharski **MOVED** approval of the September 6, 2023, minutes, **SECONDED** by Commissioner Peterman.
MOTION UNANIMOUSLY CARRIED.

4.c CRA Project Status Report October 2023

Exhibits:

Cover Page

Presentation

Monthly Report

Executive Director Murray reported on municipal marina activity for September 2023, including community room reservations and pump-out vessel operations. He provided updates on: Historic City Hall Rehabilitation and Expansion (construction manager at risk working to complete budget estimate based on 90% plans); A.C. Freeman House Rehabilitation (90% plans expected this month); Gilchrist Park/Harborwalk Phase II Parking Improvements (work completed); Laishley Park Splash Pad (City Council to consider award of agreement this date); Bayfront Center Advisory Committee (staff direction to explore options for 900 West Marion Avenue).

Mayor Matthews inquired if there was an estimated timeline for installation of the Laishley Park Splash Pad.

Executive Director Murray replied 180 days after Notice to Proceed.

4.d Commissioner Comments

Commissioner Dryburgh inquired if a list of all open projects could be compiled and ranked by the Commission.

Executive Director Murray replied the project list from the budget presentation could be presented.

Commissioner Butler received confirmation from Executive Director Murray that projects which fell within the community redevelopment area were presented to the Community Redevelopment Agency for concurrence but fell under City Council's oversight.

The meeting adjourned at 9:29 a.m.

Chair

Recording Secretary

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

COMMUNITY REDEVELOPMENT AGENCY AGENDA

Title: CRA Project Status Report November 2023

Funds: Not applicable.

Recommended Action: For informational purposes only, no action required.

Summary: The attached monthly report and presentation provide updates on projects occurring within the Community Redevelopment Area.

Department/Division: City Manager

EXHIBITS:

-
1. [Monthly Report](#)
 2. [Presentation](#)
-

Community Redevelopment Area Project Report



Active Projects

Project: Historic City Hall Rehabilitation and Expansion

Budget: \$12,887,310 – Estimated

Funding Sources: 1% Sales Tax
Insurance Proceeds
Various other sources

Project Location: Within CRA Boundary Area

Description: Design, engineer, and rehabilitation of Historic City Hall and construction of new facility to replace the 1978 addition

Activity	2023												2024											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Design																								
Pre-Construction																								
Construction																								

Updated: **November 2023**

STATUS:

- ❖ Scope of work has been developed; solicitation package is being prepared.
- ❖ City Council approval at the 1/6/2021 meeting to fund \$500,000 to move forward with the Architectural Design and Engineering;
- ❖ Bid opening was held 2/25/2021 and Procurement received 8 bids.
- ❖ Seven (7) bids were deemed responsive and were evaluated by the Evaluation and Selection Committee (ESC) on 3/25/2021. The top four (4) ranked bidders will be invited to present to the ESC on 4/6/2021. Following the presentation the ESC will enter into negotiations with the top ranked firm; Bid Award for Council consideration tentatively in April/May 2021.
- ❖ The Evaluation and Selection Committee (ESC) held negotiations with top ranked firm on 4/20/2021. Goodwood Mills and Cawood, top ranked firm, is developing scope and fees anticipate receiving it 05/07/2021.
- ❖ Staff is currently reviewing the first proposal of services delivered by consultant, Goodwood Mills and Cawood (GMC).
- ❖ Staff continues to work with the consultant Goodwood Mills and Cawood (GMC) to finalize the scope of work, deliverables, and anticipated timeline
- ❖ Final proposal received and approved from Goodwood Mills and Cawood (GMC); Contract to be awarded at the 8/25/2021 City Council meeting.
- ❖ Staff is working to prepare the Purchase Order and set up the pre-design kick off meeting.
- ❖ Purchase order has been issued, pre-design kick off meeting held on September 21, 2021, Consultants have begun to work on the first several project tasks that include site analysis, existing condition survey, and scheduling of user survey and interviews
- ❖ Consultant, Goodwood Mills and Cawood (GMC), has completed interviewing all Council Members and the majority of City Staff. The Consultant will use this information to put together a “needs analysis” and present options for the overall direction of the project. Survey work and site analysis is continuing.
- ❖ Consultant, Goodwood Mills and Cawood (GMC) is preparing the minutes and consensus narrative from the meeting with City Council, City Manager, and City Department representatives. Staff will present this information in January.
- ❖ Architects have provided the minutes from the City Council and Staff interviews. Presentation to City Council will be made Jan/Feb 2022 for staff direction on the design
- ❖ Staff along with the Consultant GMC made a presentation to City Council at the January 19 meeting based on the City Council and staff interviews. GMC

currently preparing the three (3) conceptual design plans.

- ❖ Consultant continues to prepare the three (3) conceptual design plans
- ❖ Staff met with consultant on 3/24/2022 to discuss project schedule, once building is unoccupied consultants will perform evaluation of historic structure and complete report on existing conditions. Anticipated to have 30% conceptual plans and preliminary cost estimates in June 2022.
- ❖ Consultants are working on the 30% conceptual plans and preliminary cost estimates; LEED Charette with City staff have been scheduled. City staff working on scope of work for a Construction Manager At Risk (CMAR)
- ❖ Consultant currently working on the 30% conceptual plans and preliminary cost estimates in June 2022
- ❖ Project architect presented 30% conceptual plans and provided preliminary cost estimates for three options at the June 15 Council meeting. Council approved Option 3 – which includes a 3rd floor to accommodate current informal meeting space needs with the potential for conversion to office space as those needs arise.
- ❖ Consultant continues to work on the plans incorporating City councils input for option 3. 60% plans are anticipated October 5
- ❖ The consultant continues to work toward 60 percent design development plans. These 60 percent plans are scheduled to be presented to City Council at their October 5 meeting.
- ❖ City staff met with the consultant to discuss technical matters related to the application of the Florida Building Code, fire safety, and minor changes needed in the Annex building to accommodate the connection to the City Hall Expansion.
- ❖ Due to the impacts from Hurricane Ian the 60 percent plan delivery has been delayed. Additional evaluation of the building by the consultant will be conducted to ensure that any damage received due to the hurricane is accounted for in the design documents.
- ❖ Project architect has delivered the 60 percent plans to City staff for review. This plan set includes initial mechanical, electrical, plumbing, structural, and technology plans.
- ❖ Construction Manager at Risk (CMAR) contract on the January 4, 2023 City Council agenda for approval. CMAR will review 60 percent plans, providing cost estimate and guidance for potential cost savings for 90 percent plans. Project architect will meet with Finance Department City Clerk's Office staff to review draft office layouts on January 10th.
- ❖ Staff held the project kick-off meeting with the Construction Manager at Risk (CMAR) Chris-Tel Construction of Fort Myers on January 20, 2023. The CMAR will prepare an initial construction cost estimate based on the current 60 percent plans. This initial cost estimate will help guide design plan changes to maximize building constructability and functionality while minimizing unnecessary costs.
- ❖ CMAR will provide an initial construction cost estimate based on the 60 percent plans to City staff in late March.
- ❖ The 60 percent cost estimate from the CMAR will be presented to CRA/City Council at the April 27, 2023 meeting.
- ❖ April 27 City Council Meeting: Staff presented update on project Council discussed and Council directed staff to move forward to the 90% plans. Next step milestones were presented April 27 City Council Meeting June 2023: 90% Percent Design Plans and Cost Estimate, August 2023: Construction Plans. September 2023: Guaranteed Maximum Price – CMAR
- ❖ GMC Architects is continuing progress on the 90 percent plans. Staff anticipates delivery of the 90 percent documents in June.
- ❖ Due to staffing changes with one of the project sub-consultants to GMC Architects, project architect, the delivery of the 90 percent plan documents has been delayed by three to six weeks. Urban Design staff met on site with the project architect's team on June 26, 2023 to bring the sub-consultant's current staff up to speed with the project conditions. City staff and the project team are working to ensure that this project delay does not cascade into the anticipated delivery of the 90 percent plan budget estimate from Chris-Tel Construction (CMAR). The CMAR budget estimate is scheduled to be presented to City Council at the August 23, 2023 meeting.
- ❖ GMC Architects submitted the 90% plans to City staff and Chris-Tel Construction (CMAR) as of August 1, 2023. The CMAR is working to complete the budget estimate based on the 90% plans which will be presented to City Council at a future meeting.
- ❖ Chris-Tel continues to work on the 90% budget estimate with additional information provided by the project architect. The complete budget estimate is scheduled to be available in early October.

- ❖ Upon initial delivery of the 90% budget estimate the project architect provided the CMAR with additional information which required some minor revisions by Chris-Tel. The revised budget estimate will be presented at the November City Council meeting.

Project: AC Freeman House Rehabilitation

Budget: \$880,000

Funding Source: 1% Sales Tax

Budget: \$ 32,000

Funding Source: Insurance proceeds

Budget: \$497,900

Funding Source: State Grant

Remaining Budget: \$1,287,900

Project Location: Within CRA Boundary Area

Description: Building Assessment and rehabilitation

Activity	2023												2024											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Design																								
Pre-Construction																								
Construction																								

Updated: **November 2023**

STATUS:

- ❖ Urban Design currently working on scope of work for consultant to perform building evaluation report and rehabilitation documents
- ❖ Consultant scheduled a second walkthrough to gather more information and is formalizing a quote for the evaluation report and rehabilitation documents.
- ❖ Staff meeting with consulting engineer to discuss scope on 3/31/2021.
- ❖ Staff is reviewing the revised scope. On 04/21/City Council approved application submittal of a Historic Preservation Grant due 06/01/2021.
- ❖ City Council approved contract to Parker Mudgett Smith at the 5/19/2021 meeting, staff is scheduling a predesign meeting to review details. Staff has submitted the Historic Preservation Grant on 06/01/2021.
- ❖ Predesign meeting held with staff and Parker Mudgett Smith. Parker Mudgett Smith is currently working on preparing the building evaluation and scheduling hazardous material testing.
- ❖ Parker Mudgett Smith has delivered the measured drawing and building elevations along with the draft building evaluation report. Both are currently under review with the City and will be presented at a future City Council meeting.
- ❖ Staff met with Parker Mudgett Smith to review the draft building evaluation, final building evaluation report due the end of September
- ❖ Final building report has been received and currently being reviewed by Staff.
- ❖ Final building report is completed and will be presented to City Council for staff direction.
- ❖ Staff presented a project update at the 11/17/2021 meeting, consensus was to move forward with the 60% architectural design plans based on the engineer of records recommendation.
- ❖ Architect is preparing the 60% plans based on the direction from City Council at the 11/17/2021 meeting. A preliminary cost estimate will also be prepared.
- ❖ Architect is continuing to prepare the 60% design plans and is currently working with the State to prepare the documentation to re-list the structure on the National Register of Historic Places.

- ❖ Architect is continuing to prepare the 60% design plans, the state documents have been submitted and will go before the board in May to have the structure re-listed on the National Register of Historic Places.
- ❖ 60% plans currently being reviewed by City Staff, project pending SWFWMD permitting before proceeding with 90% plans
- ❖ The State has reviewed the City's application to re-list the structure on the National Register of Historic Places and have requested additional information. Staff is working with the consultant to address the issues. 60% plans still being reviewed. Staff working with Engineer regarding the SWFWMD permitting – project cannot move forward until permit is issued. Staff also exploring the possibility of utilizing a Construction Manager At Risk (CMAR) for this project.
- ❖ Consultant has completed the update to the National Register of Historic Places application, pending approval from the state in August
- ❖ The Florida Department of State Division of Historical Resources has informed the City that the grant application for the AC Freeman House Rehabilitation project will be funded in the FY 2023 state budget. The official grant agreement will be provided for approval at a July City Council meeting.
- ❖ The Florida National Register Review Board has recommended that the A.C. Freeman House be nominated for re-listing in the National Register of Historic Places. Staff received \$497,000 grant award to be signed by City Manager.
- ❖ Florida National Register Review Board formally nominated the AC Freeman Home for re-listing in the National Register of Historic Places
The process requires 45 days to review. If approved – property will be listed as of approval date; If disapproved – the National Registrar staff will contact City Staff/Consultant with an explanation and a course of action.
- ❖ The Florida Department of Historical Resources is working with the City on executing the Grant Award Agreement for reviewing the contract for the project.
- ❖ City staff is working on proposed scope of services for Construction Manager at Risk (CMAR). Once CMAR is on contract city staff will direct the project architect to proceed with 90 percent design plans.
- ❖ Due to Hurricane Ian, the structure did receive additional damage. These damaged areas have been temporarily stabilized to prevent additional deterioration of the structure. Due to the storm damage the project architect has recommended additional evaluation prior to proceeding with the 90 percent plans to ensure that those plans completely account for the existing conditions.
- ❖ Staff working with the Division of Historical Resources to secure contractual services pursuant to the grant agreement.
- ❖ Staff will hold a project scope meeting with the project architect and their civil engineering sub-consultant to plan for stormwater management permit modification necessary for the success of this project.
- ❖ Request for qualification (RFQ) submittal packages for Construction Manager at Risk (CMAR) will be evaluated on March 28, 2023.
- ❖ Chris-Tel Construction of Fort Myers was the sole responsible bidder in to the RFQ for CMAR. City staff held the initial scope meeting Chris-Tel staff, on April 5, to clarify the intent of pre-construction services to include cost estimate based on the 90% plans and a Guaranteed Maximum Price (GMC). City staff and Chris-Tel are working on contract negotiations with the intent of bringing the contract to City Council for their review at the April 27th meeting.
- ❖ Staff provided update to City Council at the April 27th meeting. City Council awarded Chris-Tel Construction of Ft. Myers FL the Construction Manager at Risk contract. Staff provided Progress Report to the Division of Historical Resources on April 28th.
- ❖ Parker Mudgett Smith Architects are continuing to work on the 90 percent plans. City staff anticipates delivery of these documents this summer. The Friends of the A.C. Freeman House group met in May to hear from the non-profit group Uncommon Friends. Uncommon Friends operates the Langford-Kingston and Burroughs Homes in Fort Myers. Both of these historic homes are owned by the City of Fort Myers and leased to Uncommon Friends for operation. The Friends of the A.C. Freeman House group intends to provide City Council with an update on their efforts at the June 21st City Council meeting.
- ❖ Approval of a minor modification to the South West Florida Water Management District (SWFWMD) permit was received by the City in early June for this project. Next project milestone is delivery of complete 90 percent plans from the project architect which is anticipated by August 2023.
- ❖ Staff on July 31, 2023, submitted the quarterly report to the Florida Division of Historic Resources for the \$497,900 construction grant for this project. Updates included the approval of the Construction Manager at Risk contract with Chris-Tel Construction and notification of minor modification permit approval for the existing stormwater management system from the Southwest Florida Water Management District (SWFWMD). With that permit approval the project architects at Parker Mudgett Smith Architects are finalizing the 90% plans. Once 90% plans are finalized, the CMAR will produce a budget estimate which will be presented to City Council for consideration.

- ❖ Chris-Tel continues to work on the 90% budget estimate. The complete budget estimate is scheduled to be available in early October.
- ❖ Upon initial delivery of the 90% budget estimate City staff and the project architect met with the CMAR to clarify some key elements of the estimate which required additional information. The revised 90% budget estimate will be presented at the November City Council meeting.

Project: Laishley Park Recreational Area

Budget: \$275,000

Funding Source: CRA Operations Division Reserves

Budget: \$290,000

Funding Source: General Construction

Budget: \$182,250

Funding Source: ADA – 1% Sales Tax

Budget: \$425,000

Funding Source: Park Impact Fees

Remaining Budget: \$965,105

Project Location: Within CRA Boundary Area & Funded with other CRA revenue

Description: Engineer, design and install improvements of interactive fountain holding tank, pump, and filtration system(s), enhanced water features, playground equipment and surfacing

Activity	2023												2024											
	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Bid/Award																								
Construction																								

Updated: **November 2023**

STATUS:

- ❖ Staff was directed at the February 5, 2020 to proceed with the replacement of the interactive fountain holding tank, pump, and filtrations systems as they are approaching the end of their life cycle. In addition, staff was directed to improve the interactive fountain amenity by adding additional splash features and also install new play equipment and surfacing to create a state-of-the-art facility. Current planning estimate is \$325,000. Allocated funding at this time is \$50,000 from the general construction budget. Additional funding sources could include approximately \$39,000 from the general construction fund (remaining funds from a previous project) and the remainder from the CRA maintenance fund. Staff will bring back to CRA for fund appropriation once the scope of work has been developed and a vendor is selected.
- ❖ Solicitation packages are being reviewed by departmental staff.
- ❖ Scope was prepared for utilization of the engineering library; however, as of 8/3/2020 no proposals has been received. Procurement has extended the response period until 8/20/2020.
- ❖ Staff met with original engineer of record 8/28/2020 to discuss scope of work; firm is preparing design and engineering proposal for staff review.
- ❖ Staff is in negotiation with the engineering consultant to design enhancements for the interactive fountain and playground area.
- ❖ Staff held kick-off meeting on 11/19/2020 with design engineer.
- ❖ Staff met with engineer on 12/8/2020 to discuss in detail the plans for the interactive fountain improvements and the playground expansion. Project remains on track and concept plans will be brought to Council for consideration.
- ❖ Conception options (#1 – All Splash Pad Features; #2 Splash Pad and Playground) have been received from the EOR; To be presented to CRA 2/3/2021 to determine how to proceed
- ❖ CRA approved option #1 - all splash pad features. Staff has submitted a change order to the EOR to move forward; anticipated completion of the 60% plans is late March.

- ❖ Staff has reviewed 60% plans and will be meeting with EOR to discuss comments and change order to replace existing fountain parts.
- ❖ 60% plans were reviewed with the EOR. Change order completed - includes replacement of existing fountains pebble tec, sprayers and lights.
- ❖ EOR is currently working on 90% plans.
- ❖ 100% plans anticipated by the end of the month; staff working to procure equipment off State contract; and is preparing scope of work and solicitation package
- ❖ 100% construction documents received; Development Review Committee approval on 7/23/2020 (technical review); final comments sent to Engineer of Record; pending final construction documents
- ❖ Still pending final construction documents, staff also working with state contract to see about the purchasing of the equipment for the project
- ❖ Final construction documents received, staff is currently preparing scope of work for construction and meeting with vendor regarding process to purchase equipment utilizing State Contract
- ❖ Minor change order was processed after meeting with the Engineer of Record (EOR) and playground vendor/manufacture to amend final construction documents. Procurement is continuing to work with the State Contract vendor to procure the equipment. Draft scope of work has been completed for construction.
- ❖ Final construction documents have been received, staff continues to work with the State Contract vendor to procure equipment, staff also preparing the solicitation package
- ❖ Received cost estimate from the Engineer of Record (EOR) and from direct purchases. Staff to present update on project to CRA on 1/5/2022 and request additional funds from City Council on 1/5/2022
- ❖ Additional project funding was approved at the January 5 City Council Meeting. Procurement is finalizing the purchase orders for the purchase of the water features and shade structures. In addition, the bid solicitation package is being reviewed by staff.
- ❖ Shade structure and play equipment orders have been placed, Procurement is exploring options available to piggy-back a State "Job Order Contract" for the construction of the project.
- ❖ Staff met with potential contractor regarding the project, pending cost proposal for construction.
- ❖ Engineering for shade structures has been received. Still pending proposal for construction.
- ❖ City staff, Engineer of Record, and potential state contractor for construction met to discuss construction proposal
- ❖ Reviewing construction proposal from service provider under state contract.
- ❖ Procurement is working with Gordian on agreement negotiations. Will come back to City Council for contract award.
- ❖ Procurement is working with the contractor, reviewing the agreement and assessing the subs schedules with concrete, etc. Once completed, Procurement will come back to Council for contract approval.
- ❖ The project is moving forward. City Council awarded the contract to Gordian for construction at the September 7 Council meeting.
- ❖ Project was delayed pending investigation of possible storm damage.
- ❖ Procurement is continuing to work with Gordian to secure the necessary sub-contractors to construct the project and install the equipment per the design approved by the CRA and City Council. City staff anticipates agreement negotiations to resume in January.
- ❖ Staff is working with Gordian to secure another contractor who has worked for the City to take over this project. Staff is also working with Gordian to set up a site visit to review the project with them.
- ❖ Staff held an on-site meeting with the contractor and the project design engineer to review existing site conditions and the construction plans in preparation of construction proposal for this project.
- ❖ City staff is reviewing a construction proposal as of April 5, 2023. Once staff is satisfied that the contract proposal is complete and accurate, the proposed construction contract will be brought to a future City Council meeting for consideration.
- ❖ Vendor agreements are being negotiated.

- ❖ Due to the inability of the City to negotiate a successful agreement with the current contractor, City staff is currently working to release the Solicitation for bid as soon possible (June 2023).
- ❖ The bid solicitation meeting will be held June 28th at 11 am to find a new contractor.
- ❖ Certain bid requirements have been revised and staff is still seeking contractor interest.
- ❖ A responsive and responsible bid was received for this project from Close Construction Services in late August with review and recommendation of award by City staff in September. Award of agreement will be considered by City Council at the October 4th.
- ❖ Construction contract was awarded on October 4, 2023 with anticipated construction commencement in November.

Project: Bayfront Activity Center Advisory Committee

Budget: NA

Funding Source: TBD

Budget: NA

Funding Source: NA

Remaining Budget: NA

Project Location: Gilchrist Park

Description: The Committee will be meeting to review the current uses, future uses and recommend location of the damaged facility

Activity	2023							2024			
	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr
Meetings											
Report											
Presentation to Council											
Staff research into preferred site											

Updated: **November 2023**

- ❖ The Bayfront Activity Center Advisory Committee (Committee) has had two meetings. They have established meeting dates, provided current uses, had a brief history of the building and reviewed technical considerations for the building to be rebuilt in the area. The next meeting is Friday July 7.
- ❖ July was a productive month for the Committee with meetings on July 7th, 14th, and 28th. At the July 7th meeting the Committee looked into several possible alternative sites and undertook a Strengths, Weaknesses, Opportunities, and Threats (SWOT) Analysis. During the mid-month meeting the Committee discussed facility needs, evaluation criteria and potential sites, and reviewed the notes from the SWOT Analysis. Based on the Committee's work staff presented a rough draft of an initial findings report at the July 28th meeting.
- ❖ At the August 11th Committee meeting a refined finding report was presented along with a discussion and ranking of possible alternatives. The Committee's ranking were incorporated into a final report for presentation to City Council.
- ❖ The Bayfront Activity Center Advisory Committee: Final Findings and Recommendations Report was presented to City Council at their August 23, 2023 meeting. Council provided City staff with direction to pursue additional information and explore options regarding the Committee's top ranked site 900 W. Marion Avenue.
- ❖

Community Redevelopment Agency

MONTHLY REPORT NOVEMBER 2023



Municipal Marina Activity

	October 2023	October 2022
Annual	14	25
Semi-Annual	2	2
Monthly	17	21
Transient	3	8
Commercial	14	14
Moorings	2	4
Live Aboards	1	1
Community Room	0	0
<i>13 free public side tie, 1 pump out dock, 4 slips for PGPD, CCSO, FWC & marina work boat</i>		

Pumpout Vessel - Monthly Comparison

Date	Number of Pump Outs	Florida Vessels	Non-Florida Vessels	Gallons Pumped	Miles Traveled
October 2023	49	49	0	1,040	128
September 2023	56	51	5	1,130	147
October 2022	35	32	3	900	4.5

Historic City Hall Rehabilitation and Expansion

- The project architect provided the CMAR with additional information which required some minor revisions by Chris-Tel
- The revised budget estimate will be presented at the November City Council meeting



Project Location: Within CRA Boundary Area



AC Freeman House Rehabilitation

- City staff and the project architect met with the CMAR to clarify some key elements of the estimate which required additional information
- The revised 90% budget estimate will be presented at the November City Council meeting



Project Location: Within CRA Boundary Area



Laishley Park Splash Pad

- Construction contract was awarded October 4
 - anticipated construction commencement in November



Project Location: Within CRA Boundary Area and funded with other CRA revenue

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

PUBLIC HEARING AGENDA
(Quasi-Judicial and Legislative)

Title: **GA-06-2023** - An ordinance of the City Council of the City of Punta Gorda, Florida, amending Chapter 15, "Offenses And Miscellaneous Provisions," Punta Gorda Code by the addition of a new Section 15-49, Punta Gorda Code concerning vacation rentals; providing findings and applicability; providing definitions; requiring a State license for vacation rentals; requiring a local business tax receipt for vacation rentals; requiring City registration of vacation rentals; providing for contents of applications for a certificate of vacation rental registration; providing for incomplete applications for certificates of vacation rental registration; providing for inspections prior to issuance of certificates of vacation rental registration; providing for the preparation of a vacation rental information brochure; providing duties of vacation rental owners; providing for responsible parties; providing minimum life-safety requirements; providing minimum standards of conduct for all occupants of vacation rentals; providing certificates of vacation rental registration are non-transferrable and non-assignable; providing for pre-existing vacation rental agreements; providing for enforcement; providing a schedule of fees; providing for severability; providing for conflicts; and providing an effective date. **First Reading**

Funds: Not applicable

Recommended Action: City Council discussion

Summary: The proposed Ordinance of the City Council of the City of Punta Gorda, Florida, amending Chapter 15, "Offenses and Miscellaneous Provisions," Punta Gorda Code by the addition of a new Section 15-49, Punta Gorda Code concerning vacation rentals.

Department/Division: City Manager / Legal

EXHIBITS:

-
1. [Proposed Vacation Rental Ordinance](#)
 2. [Business Impact Estimate](#)
-

CITY OF PUNTA GORDA

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PUNTA GORDA, FLORIDA, AMENDING CHAPTER 15, "OFFENSES AND MISCELLANEOUS PROVISIONS," PUNTA GORDA CODE BY THE ADDITION OF A NEW SECTION 15-49, PUNTA GORDA CODE CONCERNING VACATION RENTALS; PROVIDING FINDINGS AND APPLICABILITY; PROVIDING DEFINITIONS; REQUIRING A STATE LICENSE FOR VACATION RENTALS; REQUIRING A LOCAL BUSINESS TAX RECEIPT FOR VACATION RENTALS; REQUIRING CITY REGISTRATION OF VACATION RENTALS; PROVIDING FOR CONTENTS OF APPLICATIONS FOR A CERTIFICATE OF VACATION RENTAL REGISTRATION; PROVIDING FOR INCOMPLETE APPLICATIONS FOR CERTIFICATES OF VACATION RENTAL REGISTRATION; PROVIDING FOR INSPECTIONS PRIOR TO ISSUANCE OF CERTIFICATES OF VACATION RENTAL REGISTRATION; PROVIDING FOR THE PREPARATION OF A VACATION RENTAL INFORMATION BROCHURE; PROVIDING DUTIES OF VACATION RENTAL OWNERS; PROVIDING FOR RESPONSIBLE PARTIES; PROVIDING MINIMUM LIFE-SAFETY REQUIREMENTS; PROVIDING MINIMUM STANDARDS OF CONDUCT FOR ALL OCCUPANTS OF VACATION RENTALS; PROVIDING CERTIFICATES OF VACATION RENTAL REGISTRATION ARE NON-TRANSFERRABLE AND NON-ASSIGNABLE; PROVIDING FOR PRE-EXISTING VACATION RENTAL AGREEMENTS; PROVIDING FOR ENFORCEMENT; PROVIDING A SCHEDULE OF FEES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, pursuant to Section 509.032(1), Florida Statutes, the Florida Department of Business and Professional Regulation, Division of Hotels and Restaurants has the duty to regulate public lodging establishments for the purpose of safeguarding the public health, safety, and welfare; and

WHEREAS, pursuant to Section 509.242(1), Florida Statutes, "public lodging establishments" are classified as follows: hotel, motel, vacation rental, non-transient apartment or rooming house, transient apartment or rooming house, rooming house, and Bed and Breakfast inn; and

WHEREAS, Section 509.013(4)(a)(1), Florida Statutes defines the term "Transient public lodging establishment" to mean, "any unit, group of units, dwelling, building, or group of buildings within a single complex of buildings which is rented to guests more than three times in a calendar year for periods of less than 30 days or 1 calendar month, whichever is less, or which is advertised or held out to the public as a place regularly rented to guests"; and

WHEREAS, Section 509.013(4)(a)(2), Florida Statutes defines the term "Non-transient public lodging establishment" to mean, "any unit, group of units, dwelling, building, or group of

buildings within a single complex of buildings which is rented to guests for periods of at least 30 days or 1 calendar month”; and

WHEREAS, pursuant to Section 509.242(1)(c), Florida Statutes, a “vacation rental” is “any unit or group of units in a condominium, cooperative, or timeshare plan, or any individually or collectively owned single-family, two-family, or four-family house or dwelling unit” that is rented to guests more than three times in a calendar year for periods of less than 30 days or 1 calendar month, whichever is less, or which is advertised or held out to the public as a place regularly rented to guests; and

WHEREAS, traditional transient public lodging establishments (hotels, motels, and bed and breakfasts) are typically restricted to commercial and such residentially zoned areas where intensity of uses are separated from less busy and quieter residential uses; and

WHEREAS, the City Council of the City of Punta Gorda finds there is a widely accepted perception that occupants of vacation rentals located within established single-family residential neighborhoods are more likely to tend to disturb the quiet enjoyment of such neighborhoods than non-transient occupants; and

WHEREAS, the City Council of the City of Punta Gorda finds there is a widely accepted perception that occupants of vacation rentals located within established single-family residential neighborhoods who have less of an economic and emotional investment in property they inhabit for short periods of time, are more likely to violate local health, safety, and appearance regulations intended to protect such neighborhoods than non-transient occupants; and

WHEREAS, the City Council of the City of Punta Gorda finds there is a widely accepted perception that the use of single-family residences as vacation rentals within established single-family residential neighborhoods are likely to have a negative effect on property values; and

WHEREAS, the City Council of the City of Punta Gorda finds that non-transient occupants of single-family residential dwellings are inherently more familiar with local code requirements and the need for and location of certain life safety equipment within such dwellings, thereby minimizing potential risks to themselves, their families, and their neighbors; and

WHEREAS, pursuant to Section 509.032(7)(b), Florida Statutes, the Florida Legislature has prohibited local governments from adopting any local law, ordinance, or regulation that prohibits vacation rentals or regulates the duration or frequency of vacation rentals; and

WHEREAS, pursuant to Section 509.032(7)(a), Florida Statutes, local governments retain the authority to conduct inspections of vacation rentals for compliance with the Florida Building Code and Florida Fire Prevention Code; and

WHEREAS, the Florida Attorney General opined in AGO 2016-12 that Section 509.032(7)(b), Florida Statutes does not preempt local regulation of vacation rentals, provided such regulations do not prohibit vacation rentals or regulate the duration or frequency of vacation rentals; and

WHEREAS, the City Council of the City of Punta Gorda finds that the regulation of vacation rentals will contribute to the stability of the City's existing single-family residential neighborhoods as well as the health, safety, and welfare of the City's residents and guests; and

WHEREAS, the regulation of vacation rentals will protect residents and visitors to the City by requiring the owners of vacation rentals and any agents thereof, to be properly licensed by the State; and

WHEREAS, the regulation of vacation rentals will protect residents and visitors to the City by requiring the owners of vacation rentals and any agents thereof, to provide emergency contact information to allow the City to promptly respond to emergencies and violations of the City's Code of Ordinances; and

WHEREAS, it is not the intent of this Ordinance to prohibit vacation rentals, or to regulate the duration or frequency of rental of vacation rentals, but rather it is the intent of this Ordinance to regulate vacation rentals in a manner that ensures their safe and lawful operation; and

WHEREAS, the City Council of the City of Punta Gorda finds that it is necessary to create a registration fee for vacation rental properties which will be commensurate with the cost to the City of the regulatory activities required by this Ordinance, to the extent permitted by law; and

WHEREAS, the City Council of the City of Punta Gorda finds regulation of vacation rentals is necessary to protect the public health, safety and welfare of the City, its residents and its visitors.

NOW, THEREFORE BE IT ORDAINED by the City Council of the City of Punta Gorda, Florida, that:

I. Chapter 15, "Offenses and Miscellaneous Provisions" is hereby amended by the addition of a new Section 15-49 to read as follows:

Sec. 15-49. Vacation Rental Regulations.

(a) Findings and Applicability. The City Council of the City of Punta Gorda, Florida makes the following findings:

Findings.

1. Traditional transient public lodging establishments (hotels, motels, and bed and breakfasts) are typically restricted to commercial and such residentially zoned areas where intensity of uses are separated from less busy and quieter residential uses.
2. There is a widely accepted perception that occupants of vacation rentals located within established single-family residential neighborhoods are more likely to tend to disturb the quiet enjoyment of such neighborhoods than non-transient occupants.

3. There is a widely accepted perception that occupants of vacation rentals located within established single-family residential neighborhoods who have less of an economic and emotional investment in property they inhabit for short periods of time, are more likely to violate local health, safety, and appearance regulations intended to protect such neighborhoods than non-transient occupants.
4. There is a widely accepted perception that the use of single-family residences as vacation rentals within established single-family residential neighborhoods are likely to have a negative effect on property values.
5. Non-transient occupants of single-family residential dwellings are inherently more familiar with local code requirements and the need for and location of certain life-safety equipment within such dwellings, thereby minimizing potential risks to themselves, their families, and their neighbors.
6. The regulation of vacation rentals will contribute to the stability of the City's existing single-family residential neighborhoods as well as the health, safety, and welfare of the City's residents and guests.
7. The regulation of vacation rentals will protect residents and visitors to the City by requiring the owners of vacation rentals and any agents thereof, to be properly licensed by the State.
8. The regulation of vacation rentals will protect residents and visitors to the City by requiring the owners of vacation rentals and any agents thereof, to provide emergency contact information to allow the City to promptly respond to emergencies and violations of the City's Code of Ordinances.
9. It is not the intent of this Ordinance to prohibit vacation rentals, or to regulate the duration or frequency of rental of vacation rentals, but rather it is the intent of this Ordinance to regulate vacation rentals in a manner that ensures their safe and lawful operation.
10. It is necessary to create registration and inspection fees for vacation rental properties which will be commensurate with the cost to the City of the regulatory activities required by this Ordinance, to the extent permitted by law.
11. Regulation of vacation rentals is necessary to protect the public health, safety and welfare of the City, its residents and its visitors.

Applicability. The provisions of this Section shall apply only to residential property located within the GS, General Single-Family zoning district within the corporate limits of the City of Punta Gorda, Florida. Rooming houses, boarding houses, and bed and breakfast inns remain prohibited within the GS, General Single-Family zoning district.

- (b) Definitions. When used in this Section, the following terms shall have the meanings described below unless another meaning is clearly evident from the context in which they are used.
1. *Certificate of Vacation Rental Registration* means the document that is issued by the City of Punta Gorda for the particular Vacation Rental property requested pursuant to the provisions of this Section.
 2. *Designated Responsible Party* means the natural person or legal entity who has been designated by the owner of a Vacation Rental property to carry out the duties and obligations of the owner, including the joint and severable responsibility for complying with the requirements of this Section.
 3. *Guest* means any person physically within a Vacation Rental or on its grounds with the knowledge and consent of an owner or occupant.
 4. *Occupant* means a person who is renting a Vacation Rental as well as any other person who occupies a Vacation Rental, including guests thereof.
 5. *Owner* means a natural person or legal entity holding all or a portion of the fee simple title to a Vacation Rental, whether an individual, partnership, corporation, limited liability company, trust, or other entity. In the event that the owner is not an individual, each and every person who owns an equitable interest in the Vacation Rental property shall also be considered an owner.
 6. *Vacation Rental* means any single-family house that is rented to persons more than three times in a calendar year for periods of less than thirty (30) days or one (1) calendar month, whichever is less, or which is advertised or held out to the public as a place regularly rented to guests
- (c) Requirement for State License. No single-family residence may be operated as a Vacation Rental without first obtaining an annual public lodging establishment license from the Florida Department of Business and Professional Regulation, Division of Hotels and Restaurants.
- (d) Requirement for Local Business Tax Receipt. No single-family residence may be operated as a Vacation Rental without first obtaining an annual Local Business Tax Receipt from the City of Punta Gorda pursuant to the provisions of Chapter 12, Punta Gorda Code. Each single-family residence to be operated as a Vacation Rental shall be considered as a “primary location” for business tax purposes under the provisions of Chapter 12, Punta Gorda Code.
- (e) Registration Required. Commencing on March 1, 2024, it shall be unlawful to rent or offer for rent any property as a Vacation Rental without first obtaining a current valid Certificate of Vacation Rental Registration from the Office of the City Clerk.

A separate Certificate of Vacation Rental Registration shall be required for each Vacation Rental property. Certificates of Vacation Rental Registration shall be renewed annually no later than September 30 of each year to coincide with the renewal of required City of Punta Gorda Local Business Taxes. Applications for Certificates of Vacation Rental Registration and renewal shall be provided by the Office of the City Clerk.

(f) Required Contents of Application for Certificate of Vacation Rental Registration.

1. The street address of the Vacation Rental; the parcel identification number assigned by the Charlotte County Property Appraiser; the name, address, electronic mail address, and telephone number of the Vacation Rental owner(s); and the name, address, electronic mail address, and telephone number of all designated responsible party or parties, if different from the owner. Provided telephone numbers shall be both land lines and cell phone numbers, if available.

2. Proof of ownership of the Vacation Rental property in the form of a copy of the deed to said property as recorded in the Public Records of Charlotte County, Florida.

3. A copy of the currently valid Vacation Rental license issued by the Florida Department of Business and Professional Regulation, Division of Hotels and Restaurants for the Vacation Rental property to be registered.

4. A copy of the currently valid Local Business Tax Receipt issued by the Office of the City Clerk of the City of Punta Gorda, Florida for the Vacation Rental property to be registered.

5. Evidence that the Vacation Rental property has a current and active account with the Charlotte County Tax Collector for the purposes of collecting and remitting tourist development taxes and any other taxes required by law to be remitted to the Charlotte County Tax Collector.

6. If the application for Certificate of Vacation Rental Registration is being submitted on behalf of the owner of the property by his or her authorized representative, a letter of authorization from the owner representing that the representative is authorized to act on his or her behalf.

7. A written acknowledgment form signed by each designated Responsible Party acknowledging that he or she is aware of the provisions of this Section 15-49, Punta Gorda Code, and that he or she agrees to serve in the capacity of designated Responsible Party for the Vacation Rental being registered and that he or she agrees to discharge the duties of a designated Responsible Party as set forth in this Section 15-49.

8. A sworn statement, under penalty of perjury, that the owner(s) of the property agrees to allow duly appointed representatives of the City of Punta Gorda to inspect the Vacation Rental property for compliance with the terms of Section 15-49, Punta Gorda Code prior to the issuance of any Certificate of Vacation Rental

Registration. Said statement shall also require the owner(s) to acknowledge that the City may hold the owner(s) responsible for any violation of the following provisions of the City's Code of Ordinances committed by any occupant of the subject Vacation Rental: Chapter 9, Article I, "Public Nuisances," Punta Gorda Code; Chapter 9C, "Fire Prevention," Punta Gorda Code; Chapter 10, "Yard Waste and Solid Waste," Punta Gorda Code; Chapter 14, "Noises," Punta Gorda Code; Chapter 17, Article II, "Use of Public and Private Sewers," Punta Gorda Code; Chapter 26, Article 4, Section 4.26, "Outdoor Storage," Punta Gorda Code; Chapter 26, Article 8, Section 8.10, "Parking of Trucks, Trailers and Recreational Vehicles," Punta Gorda Code; Chapter 26, Article 8, Section 8.11, "Property Maintenance," Punta Gorda Code; Chapter 26, Article 8, Section 8.14, "Structures and Uses Limited in Yards," Punta Gorda Code; Chapter 26, Article 8, Section 8.21, "Yard Sales," Punta Gorda Code; Chapter 26, Article 8, Section 8.29, "Outdoor Sales," Punta Gorda Code; Chapter 26, Article 11, "Sign Standards," Punta Gorda Code; Chapter 26, Article 3, Section 3.13, "SRO, Special Residential Overlay District," Subsection (g), "Parking of Vehicles and Trailers," Punta Gorda Code; Chapter 26, Article 3, Section 3.13, "SRO, Special Residential Overlay District," Subsection (h), "Parking on Developed Property," Punta Gorda Code; Chapter 26, Article 3, Section 3.13, "SRO, Special Residential Overlay District," Subsection (I), "Parking on Vacant Land or ROW," Punta Gorda Code; Chapter 26, Article 3, Section 3.13, "SRO, Special Residential Overlay District," Subsection (j), "Parking of Camping Trailers, etc.," Punta Gorda Code; Chapter 26, Article 3, Section 3.13, "SRO, Special Residential Overlay District," Subsection (k), "Advertising on Vehicles," Punta Gorda Code; Chapter 26, Article 3, Section 3.13, "SRO, Special Residential Overlay District," Subsection (l), "Storage of Vehicles and Watercraft," Punta Gorda Code; and Chapter 26, Article 3, Section 3.13, "SRO, Special Residential Overlay District," Subsection (n), "Garbage Containers/Clothes Drying," Punta Gorda Code; as the same may from time to time be amended.

9. Copies of any written agreement(s) with prospective vacation renters that were in existence and fully executed on or before March 1, 2024.

10. Payment of the registration fee provided in this Section 15-49, Punta Gorda Code.

- (g) Incomplete Applications for Certificate of Vacation Rental Registration. Applications for a Certificate of Vacation Rental Registration shall be reviewed by City Staff for completeness and compliance with the provisions of this Section 15-49, Punta Gorda Code. Applicants shall be notified by electronic mail if an application is found to be incomplete with instructions as to how any deficiency may be rectified. Applicants shall be required to correct any deficiency within thirty (30) days of the date of the City's electronically mailed notice. An Applicant's failure to correct any noted deficiency within such time will cause the application to be deemed withdrawn. For good cause shown, City Staff may extend the deadline for correcting any deficiency. Any outstanding City of Punta Gorda Code Enforcement Compliance Order relating to the Vacation Rental property, including any outstanding fines or penalties assessed by the City of Punta Gorda Code Enforcement Board relating to the subject Vacation Rental property, shall cause an

Application for a Certificate of Vacation Rental Registration to be deemed incomplete.

- (h) Requirement for Inspection Prior to Issuance of Certificate of Vacation Rental Registration. Prior to the issuance of any Certificate of Vacation Rental Registration, the Vacation Rental property shall be inspected by City Staff for compliance with the terms of this Section 15-49, Punta Gorda Code. Applicants shall be notified by electronic mail if the inspection reveals any failure of compliance and how such failure may be rectified. Applicants shall be required to correct any failure of compliance within thirty (30) days of the date of the City's electronically mailed notice. An Applicant's failure to correct any noted failure of compliance within such time will cause the application to be deemed withdrawn. For good cause shown, City Staff may extend the deadline for correcting any failure of compliance.
- (I) Preparation of Vacation Rental Information Brochure. The City shall prepare an information brochure summarizing the requirements of the City's Code of Ordinances applicable to the renters of Vacation Rentals as outlined in Section 15-49, Subsection (f)(8), Punta Gorda Code, together with emergency and non-emergency phone numbers of the City of Punta Gorda Police and Fire Departments.
- (j) Duties of the Vacation Rental Owner. If the owner of a Vacation Rental property directly manages the registered Vacation Rental property, the owner shall be available twenty-four (24) hours per day, seven (7) days a week, including holidays, for the purpose of promptly responding to complaints received by City Law Enforcement, City Fire Department, or City Code Enforcement Officers, regarding the conduct or behavior of vacation rental occupants or alleged violations of this Section 15-49, Punta Gorda Code, including Code provisions specified herein. The owner must take affirmative action within one (1) hour of notification by City Officers of alleged violations concerning life-safety, noise, physical altercations, and parking violations. Vacation Rental owners, and any agent thereof, shall be responsible for providing a copy of the Vacation Rental Information Brochure to all renters, and shall maintain a copy of the same in a prominent location within each vacation rental property.
- (k) Responsible Parties. If the owner of a Vacation Rental property does not directly manage the registered Vacation Rental property, the owner shall designate at least two (2) Responsible Parties. One person must be identified as the Primary Designated Responsible Party, who shall serve as the principal contact on behalf of the owner. Any other person designated by the owner as a Responsible Party shall be considered as a secondary contact. All designated Responsible Parties shall be available twenty-four (24) hours per day, seven (7) days a week, including holidays, for the purpose of promptly responding to complaints received by City Law Enforcement, City Fire Department, and City Code Enforcement Officers, regarding the conduct or behavior of Vacation Rental occupants or alleged violations of this Section 15-49, Punta Gorda Code, including Code provisions specified herein. The Responsible Party to whom contact has been made must take affirmative action within one (1) hour of notification by City Officers of alleged violations concerning

life-safety, noise, physical altercations, and parking violations. All other alleged violations must be addressed within the reasonable time specified by City Officers. The City shall maintain a record of all complaints and the response undertaken by the Responsible Parties and/or owner. The owner and the Responsible Party if contacted by a City Officer, shall be jointly and severally responsible for any violation of this Section 15-49, Punta Gorda Code, and any other violation of the City's Code of Ordinances. An owner may change his or her designated Responsible Party (is). To change the designated Responsible Party, the owner shall notify the City in writing of the name, contact information and other information required in this Section 15-49(f)(7), Punta Gorda Code, and shall include a written acknowledgment form signed by the new Responsible Party acknowledging that he or she is aware of the provisions of this Section 15-49, Punta Gorda Code, and that he or she agrees to serve in the capacity of designated Responsible Party for the registered Vacation Rental being registered and that he or she agrees to discharge the duties of a designated Responsible Party as set forth in this Section 15-49, Punta Gorda Code. All designated Responsible Parties shall be authorized by the Vacation Rental owner to allow all inspections necessary to assure compliance with the provisions of this Section 15-49, Punta Gorda Code.

- (l) Minimum Life-Safety Requirements. Each Vacation Rental property shall be required to comply with all applicable provisions of the most recently adopted version of the Florida Building Code, the Florida Fire Prevention Code, and the Florida Swimming Pool Safety Act. In addition, at a minimum, each floor of a Vacation Rental structure shall be equipped with a wall-mounted 2-A:10-B:C rated fire extinguisher, located not more than 40 feet apart outside of bedrooms and bathrooms. Kitchens within each Vacation Rental property shall be equipped with a wall-mounted 711 A fire extinguisher. At a minimum, each bedroom, kitchen, and non-sleeping area within a Vacation Rental shall be equipped with a UL 217 8th Edition smoke alarm. At a minimum, each bedroom and non-sleeping area within a Vacation Rental shall be equipped with a plug-in emergency power failure night light. The City of Punta Gorda Fire Marshall, or said Officer's designee, shall be allowed to inspect each Vacation Rental property for compliance with these requirements at the time of initial application for a Certificate of Vacation Rental Registration, and any renewal thereof. The issuance of a Certificate of Vacation Rental Registration shall be conditioned upon a verification by the City of Punta Gorda Fire Marshall of compliance with the foregoing requirements. All required life-safety equipment must be maintained in good working order for the life of a Certificate of Vacation Rental Registration.
- (m) Minimum Standards of Conduct. All occupants of Vacation Rentals shall be required to comply with the following provisions of the City of Punta Gorda Code of Ordinances, as applicable: Chapter 9, Article I, "Public Nuisances," Punta Gorda Code; Chapter 9C, "Fire Prevention," Punta Gorda Code; Chapter 10, "Yard Waste and Solid Waste," Punta Gorda Code; Chapter 14, "Noises," Punta Gorda Code; Chapter 17, Article II, "Use of Public and Private Sewers," Punta Gorda Code; Chapter 26, Article 4, Section 4.26, "Outdoor Storage," Punta Gorda Code; Chapter 26, Article 8, Section 8.10, "Parking of Trucks, Trailers and Recreational Vehicles," Punta Gorda Code; Chapter 26, Article 8, Section 8.11, "Property Maintenance,"

Punta Gorda Code; Chapter 26, Article 8, Section 8.14, “Structures and Uses Limited in Yards,” Punta Gorda Code; Chapter 26, Article 8, Section 8.21, “Yard Sales,” Punta Gorda Code; Chapter 26, Article 8, Section 8.29, “Outdoor Sales,” Punta Gorda Code; Chapter 26, Article 11, “Sign Standards,” Punta Gorda Code; Chapter 26, Article 3, Section 3.13, “SRO, Special Residential Overlay District,” Subsection (g), “Parking of Vehicles and Trailers,” Punta Gorda Code; Chapter 26, Article 3, Section 3.13, “SRO, Special Residential Overlay District,” Subsection (h), “Parking on Developed Property,” Punta Gorda Code; Chapter 26, Article 3, Section 3.13, “SRO, Special Residential Overlay District,” Subsection (i), “Parking on Vacant Land or ROW,” Punta Gorda Code; Chapter 26, Article 3, Section 3.13, “SRO, Special Residential Overlay District,” Subsection (j), “Parking of Camping Trailers, etc.,” Punta Gorda Code; Chapter 26, Article 3, Section 3.13, “SRO, Special Residential Overlay District,” Subsection (k), “Advertising on Vehicles,” Punta Gorda Code; Chapter 26, Article 3, Section 3.13, “SRO, Special Residential Overlay District,” Subsection (l), “Storage of Vehicles and Watercraft,” Punta Gorda Code; and Chapter 26, Article 3, Section 3.13, “SRO, Special Residential Overlay District,” Subsection (n), “Garbage Containers/Clothes Drying,” Punta Gorda Code; as the same may from time to time be amended.

- (n) Certificate of Registration is Non-Transferable, Non-Assignable. Certificates of Vacation Rental Registration are non-transferable and non-assignable. The Certificate of Vacation Rental Registration when issued shall pertain only to the property owner designated on the Certificate for use at the one specific property identified on said Certificate. A separate Certificate of Vacation Rental Registration is required for the same property owner to operate a Vacation Rental at another location. A new Certificate of Vacation Rental Registration shall be required if ownership of the subject Vacation Rental changes from the owner(s) identified on the Certificate, including purchase or acquisition of the assets of a legal entity identified as the owner on the Certificate. When a Vacation Rental property is sold or ownership is transferred, the new owner shall have fifteen (15) days from the date of the sale or transfer to apply for a new Certificate of Vacation Rental Registration. If the new owner fails to obtain a new Certificate of Vacation Rental Registration within thirty (30) days from the date the property is sold or ownership transferred, the previously issued Certificate of Vacation Rental Registration shall be null and void.
- (o) Pre-existing Vacation Rental Agreements. Any written agreement(s) with prospective vacation renters that were in existence and fully executed on or before March 1, 2024, and disclosed in an application for a Certificate of Vacation Rental Registration, may be honored pending the issuance of a Certificate of Vacation Rental Registration to the owner of Vacation Rental property governed by this Section 15-49, Punta Gorda Code. Occupants of any Vacation Rental which has not yet been issued a Certificate of Vacation Rental Registration pursuant to this Section 15-49, Punta Gorda Code, shall be required to comply with the Minimum Standards of Conduct provided in Section 15-49(m), Punta Gorda Code.
- (p) Enforcement. The provisions of this Section 15-49, Punta Gorda Code are enforceable in accordance with the provisions of Chapter 9A, Punta Gorda Code. If

the City Code Enforcement Board finds that owner of a Vacation Rental has committed a repeat violation of this Section 15-19, Punta Gorda Code within a five-year period, in addition to the remedies provided in Chapter 9A, Punta Gorda Code, at a hearing on an alleged repeat violation, the City Code Enforcement Board shall have the right to suspend a Certificate of Vacation Rental Registration for a period of time commensurate with the number and severity of the repeat violations. Following the fifth repeat violation within a five-year period, the City Code Enforcement Board may require the surrender of any and all Certificates of Vacation Rental Registration for all Vacation Rental properties owned by the violator within the City of Punta Gorda. No surrendered Certificate of Vacation Rental Registration may be renewed. If the owner of a Vacation Rental property remains in compliance with the provisions of this Section 15-49, Punta Gorda Code for a period of one (1) year following an Order to surrender any Certificate of Vacation Rental Registration, the owner shall have the right to apply for a new Certificate of Vacation Rental Registration. A suspended Certificate of Vacation Rental Registration may be renewed during the period of suspension, but said Certificate shall not be valid during the period of suspension. The operation of a property as a Vacation Rental during a period of suspension shall be deemed a separate violation of this Section 15-49, Punta Gorda Code. Nothing herein shall prevent the City of Punta Gorda from seeking all other available remedies, including but not limited to injunctive relief.

(q) Schedule of Fees. The following fees are hereby adopted. Such fees may from time to time be amended by Resolution of the City Council of the City of Punta Gorda, Florida:

1. Application fee for an initial Certificate of Vacation Rental Registration which shall include the first inspection of the proposed Vacation Rental property: \$250.00.
2. Application fee for any renewal of a Certificate of Vacation Rental Registration which shall include the inspection of the Vacation Rental property: \$150.00.
3. Application fee for any amendment of a Certificate of Vacation Rental Registration: \$100.00.
4. Inspection fee upon change of ownership: \$100.00.

II. It is the declared intent of the City Council that, if any section, subsection, sentence, clause, phrase or provision of this ordinance is held invalid or unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not be so construed as to render invalid or unconstitutional the remaining provisions of this ordinance.

III. Any ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

IV. This ordinance shall take effect immediately upon its adoption.

ADOPTED in regular session of the City Council of the City of Punta Gorda, Florida this _____ day of November, 2023.

LYNNE R. MATTHEWS, Mayor

ATTEST:

SARA WELCH, City Clerk

APPROVED AS TO FORM:

DAVID M. LEVIN, City Attorney

Business Impact Estimate

This form should be included in the agenda packet for the item under which the proposed ordinance is to be considered and must be posted on the City of Punta Gorda's website by the time notice of the proposed ordinance is published.

Proposed ordinance's title/reference:

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PUNTA GORDA, FLORIDA, AMENDING CHAPTER 15, "OFFENSES AND MISCELLANEOUS PROVISIONS," PUNTA GORDA CODE BY THE ADDITION OF A NEW SECTION 15-49, PUNTA GORDA CODE CONCERNING VACATION RENTALS; PROVIDING FINDINGS AND APPLICABILITY; PROVIDING DEFINITIONS; REQUIRING A STATE LICENSE FOR VACATION RENTALS; REQUIRING A LOCAL BUSINESS TAX RECEIPT FOR VACATION RENTALS; REQUIRING CITY REGISTRATION OF VACATION RENTALS; PROVIDING FOR CONTENTS OF APPLICATIONS FOR A CERTIFICATE OF VACATION RENTAL REGISTRATION; PROVIDING FOR INCOMPLETE APPLICATIONS FOR CERTIFICATES OF VACATION RENTAL REGISTRATION; PROVIDING FOR INSPECTIONS PRIOR TO ISSUANCE OF CERTIFICATES OF VACATION RENTAL REGISTRATION; PROVIDING FOR THE PREPARATION OF A VACATION RENTAL INFORMATION BROCHURE; PROVIDING DUTIES OF VACATION RENTAL OWNERS; PROVIDING FOR RESPONSIBLE PARTIES; PROVIDING MINIMUM LIFE-SAFETY REQUIREMENTS; PROVIDING MINIMUM STANDARDS OF CONDUCT FOR ALL OCCUPANTS OF VACATION RENTALS; PROVIDING CERTIFICATES OF VACATION RENTAL REGISTRATION ARE NON-TRANSFERRABLE AND NON-ASSIGNABLE; PROVIDING FOR PRE-EXISTING VACATION RENTAL AGREEMENTS; PROVIDING FOR ENFORCEMENT; PROVIDING A SCHEDULE OF FEES; PROVIDING FOR SEVERABILITY; PROVIDING FOR CONFLICTS; AND PROVIDING AN EFFECTIVE DATE.

This Business Impact Estimate is provided in accordance with section 166.041(4), Florida Statutes. If one or more boxes are checked below, this means the [City/Town/Village] is of the view that a business impact estimate is not required by state law¹ for the proposed ordinance, but the [City/Town/Village] is, nevertheless, providing this Business Impact Estimate as a courtesy and to avoid any procedural issues that could impact the enactment of the proposed ordinance. This Business Impact Estimate may be revised following its initial posting.

- ☐ The proposed ordinance is required for compliance with Federal or State law or regulation;
- ☐ The proposed ordinance relates to the issuance or refinancing of debt;

¹ See Section 166.041(4) (c), Florida Statutes.

- ☐ The proposed ordinance relates to the adoption of budgets or budget amendments, including revenue sources necessary to fund the budget;
- ☐ The proposed ordinance is required to implement a contract or an agreement, including, but not limited to, any Federal, State, local, or private grant or other financial assistance accepted by the municipal government;
- ☐ The proposed ordinance is an emergency ordinance;
- ☐ The ordinance relates to procurement; or
- ☐ The proposed ordinance is enacted to implement the following:
 - a. Part II of Chapter 163, Florida Statutes, relating to growth policy, county and municipal planning, and land development regulation, including zoning, development orders, development agreements and development permits;
 - b. Sections 190.005 and 190.046, Florida Statutes, regarding community development districts;
 - c. Section 553.73, Florida Statutes, relating to the Florida Building Code; or
 - d. Section 633.202, Florida Statutes, relating to the Florida Fire Prevention Code.

In accordance with the provisions of controlling law, even notwithstanding the fact that an exemption noted above may apply, the City of Punta Gorda, Florida hereby publishes the following information:

1. Summary of the proposed ordinance (must include a statement of the public purpose, such as serving the public health, safety, morals and welfare):

City Council of the City of Punta Gorda finds that the regulation of vacation rentals will contribute to the stability of the City's existing single-family residential neighborhoods as well as the health, safety, and welfare of the City's residents and guests.

2. An estimate of the direct economic impact of the proposed ordinance on private, for-profit businesses in the City of Punta Gorda, Florida, if any:

(a) An estimate of direct compliance costs that businesses may reasonably incur; not to exceed \$1,000 for each Vacation Rental Property;

(b) Any new charge or fee imposed by the proposed ordinance or for which businesses will be financially responsible; Initial Application Fees for Certificates of Vacation Rental Registration are \$250 per Vacation Rental Property and \$150 per year per Vacation Rental Property for annual renewals of Certificates of Vacation Rental Registration; and

(c) An estimate of the City of Punta Gorda, Florida's regulatory costs, including estimated revenues from any new charges or fees to cover such costs. The City estimates that the regulatory costs will be approximately equal to the charged fees and that there should be no revenues in excess of the charged fees.

3. Good faith estimate of the number of businesses likely to be impacted by the proposed ordinance:

For FY 2023-2024, it is estimated that there will be approximately 101 Vacation Rental Properties requiring Certificates of Vacation Rental Registration.

4. Additional information the governing body deems useful (if any):

N/A

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

CONSENT AGENDA

Title: Memorandum of Understanding between the City of Punta Gorda and the Suncoast Professional Fire Fighters and Paramedics, IAFF Local 2546.

Funds:

Recommended Action:

Summary: Memorandum of Understanding between the City of Punta Gorda and the Suncoast Professional Fire Fighters and Paramedics, IAFF Local 2546; the City and the IAFF are Parties to a certain Collective Bargaining Agreement effective October 1, 2021, through September 30, 2024. On October 25, 2023, the IAFF ratified the proposed change, and the Parties agree and intend for the Proposed Change to become part of the IAFF effective November 1, 2023.

Department/Division: City Manager

EXHIBITS:

1. [Memorandum of Understanding](#)
2. [Ratification Posting](#)
3. [Exhibit A](#)

MEMORANDUM OF UNDERSTANDING

This Memorandum of Understanding is made and entered into on this _____ day of November 2023, by and between the CITY OF PUNTA GORDA ("City") and the SUNCOAST PROFESSIONAL FIREFIGHTERS LOCAL 2546. ("IAFF"). The City and the IAFF are each a "Party" hereto and collectively referred to as the "Parties."

Whereas, subsequent to agreeing to the parties' current Collective Bargaining Agreement ("CBA"), the City proposed certain increases to the accrued vacation hour carryover reflected in Article 16 (VACATION TIME) of the CBA; and whereas, the IAFF is agreeable to the proposed vacation hour carryover; the parties agree as follows:

1. Article 16 is amended as reflected in the attached Exhibit "A".

Signed:

For the City of Punta Gorda

Name - Print

Signature

Date Ratified By City Council

Danny Felico

Name - Print

[Signature]
Signature

10/25-23

Date Ratified By the Bargaining Unit



**Suncoast Professional
Firefighters & Paramedics**

**Local 2546 of the
International
Association of Fire Fighters
AFL-CIO/CLC**

752 Commerce Drive, Suite 1
Venice, FL 34292-1743

(941) 485-5193
Fax: (941) 488-6134

www.iaff2546.com
local2546@iaff2546.com

Principal Officers

Philip Vets, President
Gerardo "G" Rogazy, Secretary
Johnny R. Rigney, Jr., Treasurer

**Serving Florida's Suncoast
Since 1976**

Sarasota (Chartered 11/29/76)
City of Venice (Est. 7/17/80)
Town of Longboat Key (Est. 12/7/84)
Englewood Fire District (Est. 5/22/86)
Charlotte County (Est. 1/23/87)
City of North Port (Est. 2/1/91)
City of Bradenton (Est. 7/15/93)
City of Punta Gorda (Est. 4/23/96)
Southern Manatee Fire District (Est. 7/23/09)
North River Fire District (Est. 8/29/13)
West Manatee Fire District (Est. 11/6/14)
Cedar Hammock Fire District (Est. 10/26/16)

Affiliated With:



Notice of Secret Ballot Ratification Vote Results

Notice is hereby given that a meeting of all Members of the Punta Gorda Fire Dept. Bargaining Unit, as defined by PERC Certification, was held on October 23 & 24, 2023 for the purposes of conducting a secret ballot ratification vote for the proposed Memorandum of Understanding effective upon ratification of both parties until through September 30, 2024.

Having tallied the ballots cast, the Secretary certified the following results of the secret ballot voting:

The Memorandum of Understanding has been ratified by the members of the Punta Gorda Fire Dept. Bargaining Unit.

Posted October 25, 2023

This notice shall be posted in a conspicuous place at the workplace of all bargaining unit members, regardless of union membership, as required by 447 Florida Statutes and Florida Administrative Code.

ARTICLE 16 VACATION TIME

Vacations will be as defined in the City of Punta Gorda Personnel Rules and Regulations section(s) #16, as amended November 5, 2009, with exceptions to such as those listed in this section below.

Continuous Years of Service	Annual Rate of Accrual
0 months, but less than 5 years	112 hours (4.3 hours per bi weekly pay period)
Upon completion of 5 years	168 hours (6.46 hours per bi weekly pay period)
Upon completion of 10 years	201 hours (7.75 hours per bi weekly pay period)
Upon completion of 15 years	235 hours (9.04 hours per bi weekly pay period)

The employee may authorize the City to direct the monetary value of any accrued, but unused or escrowed vacation leave in excess of 150 hours, up to a maximum of fifty-six (56) hours, into a tax-deferred plan of the employee's choosing, provided that the plan selected by the employee is currently offered as a tax-deferred option to all City employees.

All vacation leave in excess of ~~200~~ 168 hours that is not used, or directed into a tax-deferred plan shall be lost.

Employees who voluntarily resign or are separated from employment in good standing will receive payment for one hundred (100%) percent of their accrued and unused vacation leave at the time of separation.

(Intentionally left blank)

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

CONSENT AGENDA

Title: A resolution of the City Council of the City of Punta Gorda, Florida, changing the dates of its regularly scheduled Council meetings for July, August and December 2024.

Funds: Not applicable

Recommended Action: City Council adoption of the resolution.

Summary: The City Charter, as amended on November 8, 2016, states City Council will hold 22 meetings per year with at least one meeting being held per month. By previous consensus, Councilmembers decided to change the meeting schedule for July and August to provide for a summer break. Council has also requested eliminating the second meeting in December to allow for a holiday break. Staff proposes the following meeting dates for July, August and December 2024. Wednesday, July 3, 2024, Wednesday, July 10, 2024, Wednesday, August 21, 2024, Wednesday, December 4, 2024.

Department/Division: City Manager

EXHIBITS:

1. [Resolution](#)

CITY OF PUNTA GORDA, FLORIDA

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PUNTA GORDA, FLORIDA, CHANGING THE DATES OF ITS REGULARLY SCHEDULED COUNCIL MEETINGS FOR JULY, AUGUST AND DECEMBER 2024.

WHEREAS, the City Council of the City of Punta Gorda, Florida holds twice monthly regularly scheduled council meetings on the first and third Wednesdays of each month; and

WHEREAS, the City's Charter requires the City Council to meet not less frequently than twenty-two times per year and not less than once per month; and

WHEREAS, the dates of the regularly scheduled City Council meetings for the month of July 2024 are July 3 and July 10, for the month of August 2024 are August 7 and August 21, and for the month of December 2024 are December 4 and December 18; and

WHEREAS, City Council desires to change the dates of its regularly scheduled meetings for the months of July, August and December 2024 to allow City Councilmembers the opportunity for vacation; and

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF PUNTA GORDA, FLORIDA, DOES HEREBY RESOLVE:

1. The regularly scheduled City Council meetings for the month of July 2024 shall be held on Wednesday, July 3, 2024 and Wednesday, July 10, 2024.

2. There shall be one regularly scheduled City Council meeting for the month of August 2024 which shall be held on Wednesday, August 21, 2024.

3. There shall be one regularly scheduled City Council meeting for the month of December 2024 which shall be held on Wednesday, December 4, 2024.

ADOPTED in regular session of the City Council of the City of Punta Gorda, Florida, this ____ day of _____ 2024.

CITY OF PUNTA GORDA, FLORIDA

ATTEST:

LYNNE MATTHEWS, Mayor

Sara Welch, City Clerk

APPROVED AS TO FORM:

David M. Levin, City Attorney

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

CONSENT AGENDA

Title: Approval of Minutes: Regular City Council Meeting of October 18, 2023.

Funds: Not applicable

Recommended Action: City Council approval of the minutes.

Summary: The minutes of the October 18, 2023, Regular City Council Meeting are ready for Council's review and approval.

Department/Division: City Clerk

EXHIBITS:

1. [October 18, 2023, Minutes](#)

**CITY OF PUNTA GORDA, FLORIDA
REGULAR CITY COUNCIL MEETING MINUTES
OCTOBER 18, 2023, 9:00 A.M.**

COUNCILMEMBERS PRESENT: Matthews, Dryburgh, Kuharski, Lockhart, Peterman

CITY EMPLOYEES PRESENT: Kristin Simeone, Finance; Bryan Clemons, Public Works; Neil Peters, Utilities; Jeff Payne, Human Resources; Lisa Hannon, Mitchell Austin, Urban Design; Pamela Davis, Police; Holden Gibbs, Fire; City Attorney Levin; City Manager Murray; City Clerk Welch

CALL TO ORDER

Mayor Matthews called the meeting to order at 9:00 a.m.
Invocation was given by Mr. Bill Frank, followed by the Pledge of Allegiance.

AGENDA APPROVAL

Mayor Matthews noted there were no changes to the agenda.

1) PUBLIC INPUT

- 1.a Those wishing to introduce themselves as nominees for a board or committee may do so at this time. Those who choose to speak must state their name for the record.

Exhibits:

Mr. Ronald Ludvig introduced himself and indicated desire to be reappointed to the Punta Gorda Isles Canal Advisory Committee.

- 1.b Anyone wishing to address the Council on any matter must state their name for the record. Each person will be allowed to speak up to a maximum of three minutes.

Exhibits:

Mr. Jeff Lustig stated he had located the individual who owned 56 Ocean Drive, questioning if the City could take action to abate the violations at the property. He then opined Gilchrist Park was the crown jewel of parks and acknowledged the City's efforts in designing and maintaining same. He then advocated for the public to speak at the Charlotte County School Board meetings regarding removal of books from the school libraries.

2) PROCLAMATIONS / PRESENTATIONS

- 2.a City Government Week

Exhibits:

Cover Page

City Government Week Proclamation

Mayor Matthews presented the proclamation, which was accepted by Ms. Melissa Reichert, Assistant City Manager.

Ms. Reichert thanked City Councilmembers for their service, the community for their volunteerism, and staff for their hard work and dedication to the City. She then encouraged residents to participate in the City's photo contest hosted in celebration of City Government Week, noting that voting would be done via the City's Facebook page with prizes awarded for the top three photos.

2.b Mobility Week

Exhibits:

[Cover Page](#)

[Mobility Week Proclamation](#)

Councilmember Lockhart presented the proclamation, which was accepted by Mr. D'Juan Harris, Florida Department of Transportation.

Mr. Harris thanked City Councilmembers for their service and for bringing attention to Mobility Week. He then noted that Charlotte County's Trunk or Treat event in honor of Mobility Week would be held on October 28, 2023, with additional information available on the County's website.

Mayor Matthews stated that she worked with Mr. Harris on the Metropolitan Planning Organization Board, praising his dedication to public safety in his capacity as the Executive Director of same.

2.c Service Awards

Exhibits:

[Cover Page](#)

Police Chief Pam Davis presented the 5-year Service Award to Ms. Felicia Taylor, Public Safety Dispatcher, with Police Chief Pam Davis speaking on her service.

3) PUBLIC HEARING AGENDA (Quasi-Judicial and Legislative)

- 3.a *** CP-01-2023 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda 2040 Comprehensive Plan; amending the Coastal Management Element; amending the Goals, Objectives and Policies of the Coastal Management Element; amending the Future Land Use Element; amending the Goals, Objectives and Policies of the Future Land Use Element; amending the Historic Element; amending the Goals, Objectives and Policies of the Historic Element; amending the Housing Element; amending the Goals, Objectives and Policies of the Housing Element; amending the Transportation Element; amending the Goals, Objectives and Policies of the Transportation Element; amending the Conservation Element; amending the Goals, Objectives and Policies of the Conservation Element; amending the Community Facilities and Services Element; amending the Goals, Objectives and Policies of the Community Facilities and Services Element; amending the Intergovernmental Coordination Element; amending the Goals, Objectives and Policies of the Intergovernmental Coordination Element; amending the Public School Facilities Element; amending the Goals, Objectives and Policies of the Public School

Facilities Element; amending the Infrastructure Element; amending the Goals, Objectives and Policies of the Infrastructure Element; amending the Capital Improvement Element; amending the Goals, Objectives and Policies of the Capital Improvement Element; amending the Property Rights Element; amending the Goals, Objectives and Policies of the Property Rights Element; amending the Recreation and Open Space Element; amending the Goals, Objectives and Policies of the Recreation and Open Space Element; amending the Future Land Use Map; and Providing an Effective Date.

Exhibits:

Cover Page

Comprehensive Plan 2045 Ordinance

Comprehensive Plan 2045 Strikethrough Underline

Comprehensive Plan 2045 Transmittal Presentation

City Attorney Levin read the ordinance by title.

Ms. Brittany Metzler, Planner, reviewed the requirements for transmittal of the proposed Comprehensive Plan (Plan) update to the State and the history of comprehensive planning in the City, providing an overview of work to date on the proposed Plan, including the State's one-year extension intended to allow the City to align the Plan with the recently adopted Land Development Regulations (LDRs). She then explained the evaluation and appraisal report process and timeline, noting the Plan and LDRs were anticipated to become effective in April 2024. She reviewed the proposed major changes to the Future Land Use Element (create a sustainable City); Conservation Element (promote water quality, hydrologic restoration and conservation as a resilience strategy); Coastal Management Element (promote community resilience and adaptation strategies); Infrastructure Element (promote water quality improvement and infrastructure resilience); Housing Element (promote affordable and resilient development in a mix of uses and densities); Recreation and Open Spaces Element (promote environmental and community health); Community Facilities and Services Element (promote communications infrastructure and facilities resilience); Transportation Element (promote an accessible and safe walking environment); Public School Facilities Element (address public school planning with consideration of alternatives); Intergovernmental Coordination Element (address strategic plan integration, emergency management and resiliency and integration with changes in federal law); Capital Improvements Element (no changes required); Historic Element (promote unification of Punta Gorda's culture and marketing); Property Rights Element (created pursuant to mandate in Florida Statute 163.3177(6)(i)). She concluded the proposed Plan update would encourage financial and economic sustainability; infrastructure sustainability and emergency preparedness; partnerships, communication and collaboration; strategic communications positioning; and enhanced quality of life.

City Manager Murray noted there were many items on the agenda that related to the policies and goals of the Plan, referencing the Blanchard House as an example under the historic preservation element and items regarding water quality and building permits as examples under the public services elements. He opined that the proposed Plan updates would help the City move forward in a positive direction.

Mayor Matthews opened the floor for public comment, calling three times for same.

Councilmember Lockhart **MOVED** to close the public hearing, **SECONDED** by Councilmember Dryburgh.

MOTION UNANIMOUSLY CARRIED.

Councilmember Lockhart **MOVED** approval of the ordinance, **SECONDED** by Councilmember Kuharski.

MOTION UNANIMOUSLY CARRIED.

Mayor Matthews thanked City staff for all their hard work on the Plan.

4) ORDINANCES / RESOLUTIONS (No Public Hearing Required)

- 4.a A Resolution of the City Council of the City Of Punta Gorda, Florida, authorizing transmittal to the Florida Department of Economic Opportunity of approved Ordinance Amending the City Of Punta Gorda 2040 Comprehensive Plan; Amending the Coastal Management Element; Amending the Goals, Objectives and Policies of the Coastal Management Element; Amending the Future Land Use Element; Amending the Goals, Objectives and Policies of the Future Land Use Element; Amending the Historic Element; Amending the Goals, Objectives and Policies of the Historic Element; Amending the Housing Element; Amending the Goals, Objectives and Policies of the Housing Element; Amending the Transportation Element; Amending the Goals, Objectives and Policies of the Transportation Element; Amending the Conservation Element; Amending the Goals, Objectives and Policies of the Conservation Element; Amending the Community Facilities and Services Element; Amending the Goals, Objectives and Policies of the Community Facilities and Services Element; Amending the Intergovernmental Coordination Element; Amending the Goals, Objectives and Policies of the Intergovernmental Coordination Element; Amending the Public School Facilities Element; Amending the Goals, Objectives and Policies of the Public School Facilities Element; Amending the Infrastructure Element; Amending the Goals, Objectives and Policies of the Infrastructure Element; Amending the Capital Improvement Element; Amending the Goals, Objectives and Policies of the Capital Improvement Element; Amending the Property Rights Element; Amending the Goals, Objectives and Policies of the Property Rights Element; Amending the Recreation and Open Space Element; Amending the Goals, Objectives and Policies of the Recreation and Open Space Element; Amending the Future Land Use Map; and providing an effective date.

Exhibits:

Cover Page

Transmittal Resolution

City Attorney Levin advised Councilmembers that the previous agenda item was to approve the proposed updates to the Plan and this item was to approve transmittal of the Plan to the State. He then read the resolution by title.

Mayor Matthews noted a clause in the Plan referenced taking out lanes of service on Marion Avenue, requesting same be removed in accordance with the Florida Master Plan and with Florida Department of Transportation (FDOT) approval to protect Marion Avenue and its feeder roads.

City Manager Murray noted that Engineering Division staff had spoken with FDOT regarding same.

Councilmember Dryburgh **MOVED** approval of the resolution, **SECONDED** by Councilmember Peterman.

MOTION UNANIMOUSLY CARRIED.

5) CONSENT AGENDA

Mayor Matthews read the items on the Consent Agenda by title.

Councilmember Peterman **PULLED** Item 5.f.

Councilmember Dryburgh **PULLED** Item 5.h.

Councilmember Lockhart **MOVED** approval of the remainder of the Consent Agenda, **SECONDED** by Councilmember Dryburgh.

MOTION UNANIMOUSLY CARRIED.

5.a Approval of Minutes: Regular City Council Meeting of September 20, 2023.

Exhibits:

Cover Page

September 20, 2023, Minutes

5.b Approval of Minutes: Regular City Council Meeting of October 4, 2023.

Exhibits:

Cover Page

October 4, 2023, Minutes

5.c Invoice of Allen, Norton & Blue, P.A. for legal services rendered through October 4, 2023, in the amount of \$2,015.00.

Exhibits:

Cover Page

Invoice 174172 in the amount of \$2,015.00

5.d Invoice of Icard, Merrill, Cullis, Timm, Furen & Ginsburg, P.A. for legal services rendered through September 30, 2023, in the amount of \$3,795.00.

Exhibits:

Cover Page

Final Invoice No. 315030 in the amount of \$3,795.00

5.e Invoice of Christiansen & Dehner, P.A., for legal services rendered July 2023 through September 2023 in the amount of \$13,659.20.

Exhibits:

Cover Page

Invoice 35988 in the amount of \$13,659.20

Invoice 35950 in the amount of \$4,958.60

Invoice 35908 in the amount of \$4,236.20

5.f Blanchard House Museum Historic Structure

Exhibits:

Cover Page

Blanchard House History

Mr. Mitchell Austin, Principal Planner, explained this item was on the agenda as the Blanchard House was not currently listed on the Florida Master Site File, noting the structure had sustained damage from Hurricane Ian and that without an historic designation, the property would not be exempted from the Florida Emergency Management Agency (FEMA) fifty percent rule and other State building code requirements applicable to repair and rehabilitation. He stated the property owner

requested designation on the City's Local Register of Historic Places (Local Register) and reviewed the process for same.

Councilmember Peterman received confirmation from Mr. Austin that the Blanchard House had been recommended for inclusion on the Local Register and historic designation would enable the property owner to seek grants to fund repairs to the structure. She then questioned if the structure could be flooded again if it were not elevated.

Mr. Austin replied affirmatively.

Mayor Matthews received confirmation from Mr. Austin that the City was not obligating any funds to the structure pursuant to this item.

Councilmember Kuharski received confirmation from Mr. Austin that any improvements to the structure would be the property owners' responsibility and would need to comply with historic regulations.

Councilmember Kuharski **MOVED** approval of Item 5.f, **SECONDED** by Councilmember Lockhart.

MOTION UNANIMOUSLY CARRIED.

5.g [Firehouse Subs Public Safety Foundation Grant](#)

[Exhibits:](#)

[Cover Page](#)

[Grant Application and Checklist](#)

5.h [Approval to purchase a Silverado 2500 HD, Diesel Pick-up Truck from Plattner's Arcadia for scheduled replacement of the Battalion Chief's primary response vehicle at the Fire Department.](#)

[Exhibits:](#)

[Cover Page](#)

[Award Recommendation](#)

[Request for Waiver of Procurement](#)

[Evaluation](#)

Councilmember Dryburgh noted the Plattner business had previously ignored code enforcement issues with the City, questioning if there were alternative purchase sources.

Councilmember Kuharski stated he was not surprised by inventory and cost issues related to this item, identifying the nationwide auto workers' strike as a factor, and highlighted the need to balance fiscal efficiency with timely replacement of the requested vehicle.

City Manager Murray inquired about lead times and reasons for the replacement vehicle, noting the current vehicle was exceeding its load capacity and was subject to continuous use as the Battalion Commander's primary vehicle on each shift.

Ms. Anne Heinen, Procurement Manager, reviewed the City's process of procuring vehicles, indicating the normal lead time to obtain this kind of vehicle was 150 to 180 days but that timetable had been pushed out due to supply-chain and strike-related issues. She commented that the current vehicle was used throughout 24-hour shifts and needed upgrading to accommodate hauling emergency equipment. She then reviewed the market research performed, noting the alternatives cost a minimum of \$80,000.

Councilmember Lockhart expressed a preference to approve purchase for the benefit of staff.

Councilmember Kuharski received confirmation from Ms. Heinen that the vehicle purchase had been considered in the previous year's budget and was included in the City's 5-year proforma.

City Attorney Levin noted there had been no further code compliance issues with the local Plattner dealership.

Mayor Matthews expressed support for the City's Fire Department staff but spoke in opposition to purchasing the replacement vehicle from Mr. Plattner unless a discount was applied.

Fire Chief Holden Gibbs stated the replacement vehicle would be red to match the City's fleet and differentiate it from the County's white vehicles. He then stated revisions to the original replacement vehicle contemplated in last year's budget were added to address flooding and fuel shortages experienced during Hurricanes Ian and Idalia.

Councilmember Lockhart **MOVED** to approve Item 5.h, **SECONDED** by Councilmember Kuharski.

AYE: Dryburgh, Kuharski, Lockhart, Peterman

NAY: Matthews

MOTION CARRIED.

6) REGULAR AGENDA

6.a Light Up the Night - Downtown Christmas Tree Lighting Event, December 1, 2023.

Exhibits:

Cover Page

Application

Ms. Lisa Hannon, Planning Director, explained the Light Up the Night Committee was requesting to host the annual downtown Punta Gorda Christmas tree lighting event, which would include a stage, food trucks, bounce houses, snow machines, and tent for pictures with Santa. She noted the event would take place on the public roadways of West Marion Avenue and Taylor Street.

Ms. Carlene Zeches, Co-Chair for Light Up the Night, confirmed the requested street closures were the same as those requested in 2022, stating closures would be along Marion Avenue to Sullivan Street and Taylor Street.

Mayor Matthews inquired about the time of the tree lighting.

Ms. Zeches replied same would take place at 7:00 p.m.

Mayor Matthews recalled requesting the tree lighting happen earlier in the evening.

Councilmember Lockhart stated the time had been discussed and that based on several factors, including setup time for vendors and completion of street closures, the consensus was that the tree lighting should remain at 7:00 p.m.

Councilmember Peterman inquired as to when the road closures for the event would start.

Ms. Zeches replied that same would begin at 9:00 a.m. and equipment staging to prepare for the road closures would likely begin the night prior.

Councilmember Lockhart asked about communication with local businesses.

Ms. Zeches confirmed that they would be making multiple contacts with downtown merchants to advise them of road closures and expectations for the event.

Councilmember Peterman received confirmation from Ms. Zeches that the event was fully funded.

Mayor Matthews inquired about the operational status of streetlights on Marion Avenue.

City Manager Murray replied that generators would be used for the event if the electrical systems were not fully repaired, assuring Councilmembers that the streetlights would be working for the tree lighting.

Councilmember Dryburgh **MOVED** approval for staff to submit the FDOT permit application for street closures, **SECONDED** by Councilmember Lockhart.

MOTION UNANIMOUSLY CARRIED.

6.b [Lease Discussion - Cooper Street](#)

[Exhibits:](#)

[Cover Page](#)

[Letter](#)

[New Operation Cooper Street Inc Financial Statement](#)

Councilmember Peterman stated that she was a member of the Young Men's Christian Association (YMCA) Punta Gorda Community Board, noting the local YMCA board's focus was on community engagement and fundraising and that business decisions regarding leases were made at the regional level.

City Manager Murray explained that the lease agreement with New Operation Cooper Street (NOCS), which was operating out of the Cooper Street Recreation Center (Rec Center), was not legally sufficient, noting the City did not have complete financial records and communication with NOCS leadership had faltered with the passing of Dr. David Klein. He advised that consensus was needed on the following items: 1) the public purpose most appropriate for this particular facility, 2) the terms of a new lease agreement, including lease rates and duration, and 3) the lessee.

City Attorney Levin stated that a July 11, 2023, memorandum detailed his review of the NOCS lease, noting several deviations from the standard practice of municipal leases: 1) lack of sufficient control by the City, 2) no mechanism for the City to exercise its right to approve subleases, 3) no parameters for the City to terminate the lease agreement as necessary, 4) inability for the City to approve lessee's programs, and 5) inadequate liability protections for the City. He advised that the aforementioned elements were recommended by the Attorney General's Office.

Councilmember Kuharski stated that he did not see this as an attempt to remove a lessee but rather was an effort to ensure the lease agreement complied with established standards for public leases. He suggested that contact be made with NOCS for the purpose of reiterating what documentation was needed and setting forth a timeframe to provide same.

Mayor Matthews opined that a new lease was needed to comply with the Attorney General's recommendations.

Councilmember Kuharski concurred, stating the operative lease needed to be legally sufficient.

Councilmember Lockhart expressed dissatisfaction with the materials received by the City, noting the documents were difficult to read and there appeared to be a lack of definitive leadership. She then expressed a desire to see new leadership in place that was more structured with regard to the public purpose and made clear what programs were offered to ensure the entire community was involved. She noted the YMCA currently offered programs at the Rec Center and that she would

be in favor of offering the leadership role to same, given its work history, accreditations, and management structure.

Councilmember Peterman recalled the YMCA was the main lessee at the Bayfront Center and had experience managing subleases and working with organizations to provide access to the space.

Councilmember Lockhart stated her preference to resolve the lease and leadership issues before the end of the year.

Councilmember Dryburgh inquired about the current lease terms, receiving confirmation from City Attorney Murray that NOCS was operating under a minimal fee rent agreement. He expressed a desire to see bank records from same and concurred that the YMCA would make an appropriate lessee.

Mayor Matthews inquired if the YMCA had interest in becoming the lessee.

Councilmember Peterman replied affirmatively.

Councilmember Kuharski expressed uncertainty about the YMCA's interest and stated an alternative plan should be identified.

Mayor Matthews inquired if City Manager Murray would be willing to reach out to Dr. Gene Jones, Executive Director of the YMCA of Southwest Florida, to gauge interest.

Councilmember Peterman pointed out the YMCA had lost the space at Bayfront Center and would not be back in there for some time.

City Manager Murray noted that the NOCS website identified a number of community partnerships to further the goal of multi-generational programming; however, the City had not been made aware of or had any say in establishment of same and Dr. Klein, previous NOCS President, indicated he was unaware of a number of the partnerships.

Councilmember Lockhart stated that the City could consider any number of nonprofits for the Rec Center, noting she had brought up the YMCA since that organization was already established in the space and elsewhere in the City.

City Manager Murray stated the YMCA expressed interest in fostering and managing relationships with nonprofit organizations for programming and recreational purposes on the City's behalf.

Councilmember Peterman opined that current NOCS leadership was not entirely welcoming of other groups, stating a City property should be inclusive and open to a multitude of organizations and people and should not be seen as an exclusive domain. She noted same was important given the Rec Center's location on the east side of town and the demographic of surrounding neighborhoods.

Councilmember Dryburgh requested a rate schedule for facility rentals be included under any new lease terms.

Councilmember Kuharski suggested that the public purpose for the Rec Center be to service the particular area referenced by Councilmember Peterman, stating it should then be the lessee's responsibility to provide details to the City on how the programming offered aligned with same.

City Manager Murray endorsed the idea of a City liaison assigned to the Rec Center to receive feedback and ensure communication was maintained with a lessee, noting same was in place with other organizations whose work had a large impact on the City.

Mayor Matthews suggested the Boys and Girls Club as another potential lessee for the Rec Center.

Councilmember Peterman noted NOCS did not have a childcare certification, identifying same as basis for current leadership's agreement with the YMCA. She recalled the previous operation's recreational programming had

served children and opined that the Rec Center's primary focus should continue to be on children with other programming to enhance same.

Councilmember Lockhart summarized consensus as follows: 1) the YMCA would be contacted about becoming the new lessee, 2) a rate structure would be included in the new lease agreement, 3) a City liaison needed to be established, 4) a deadline for implementing changes needed to be set, possibly for December 1, 2023, and 5) City Attorney Levin would work on revising lease terms as previously discussed.

Councilmember Peterman noted NOCS needed notice regarding the proposed changes.

Mayor Matthews inquired if turnover at the Rec Center could be accomplished by January 1, 2024.

City Attorney Levin stated that while the current lease was void, he was in favor of providing a notice period for NOCS to conclude their activities and leave, allowing City Council to solicit a new lessee. He stated he would draft a lease but advised that January 1, 2024, was likely not feasible to complete a turnover.

City Manager Murray noted that childcare services currently offered at the Rec Center were serving a substantial need and should remain and continue through December 2025.

City Attorney Levin inquired about an open solicitation for nonprofits to determine interest.

Councilmember Kuharski voiced approval of same.

Councilmember Lockhart expressed concern, stating her desire to see one organization provide strong central leadership and structure for additional programs.

Councilmember Peterman suggested Gene Jones and Kim Amontree be contacted.

Mayor Matthews endorsed having a City liaison, suggesting Councilmember Peterman take on that role.

Councilmember Peterman responded affirmatively.

Mayor Matthews concluded there was a consensus on how to proceed regarding the Rec Center, then called a 10-minute break at 10:25 a.m.

6.c [The Impact of Perley Cable Construction Inc.'s Installation of HyperFiber in the City's Right-of-Way](#)

[Exhibits:](#)

[Cover Page](#)

[Perley Cable Construction Issues](#)

[Utility Infrastructure Damage](#)

Mayor Matthews reconvened the Council meeting at 10:41 a.m. She stated she had requested this item due to the number of complaints she had received since Perley Cable Construction (PCC) began installing fiber optic cable for HyperFiber on August 3, 2023, summarizing the many incidents that resulted in damage to the City's infrastructure, as well as damage to residents' property, and interruption in water, sewer, and Internet services.

City Manager Murray questioned at what point the City could reject installation requests for lines in the City's right-of-way due to congestion and interruptions to the City's effort to maintain its infrastructure. He noted that, based on permit applications and review requests, the project was approximately 20% complete

and expressed concern about continuing and increased damage once same progressed to bricked streets and more delicate installation areas.

City Attorney Levin stated he was looking into restrictions on the City's authority to limit or stop work in its right-of-way, noting recent State legislation had complicated those questions.

Councilmember Kuharski questioned whether a stop work order could be issued, speaking in favor of imposing same while the City assessed ongoing damage.

City Manager Murray noted that fees for the City's right-of-way permits were relatively low compared to other municipalities.

Councilmember Lockhart expressed concern about the impact on the City's right-of-way from additional contractors seeking to perform the same work. She received information from City Manager Murray that two other companies had expressed interest in fiber optic cable installation.

Councilmember Dryburgh concurred with Councilmember Lockhart, noting that he had also received a number of complaints from residents regarding PCC's installation project.

Mayor Matthews explained that the Public Services Commission of Florida (PSC) granted operating authority to HyperFiber, stating that the City's role was limited to granting right-of-way permits for the actual cable installation.

Councilmember Kuharski suggested a significant bond be required in addition to the permitting fees to mitigate damages in a timely manner.

City Manager Murray stated there were certain requirements for bonding and noted that several HyperFiber and PCC representatives were in attendance to address questions and listen to Councilmembers' concerns.

City Attorney Levin inquired about other Florida municipalities where HyperFiber had ongoing or completed installation projects.

Mr. Jonathan Zaccagnino, Director of Operations, stated HyperFiber had projects in Punta Gorda, Port Charlotte, and LaBelle, noting the City of Punta Gorda was the first project location in Florida.

Councilmember Lockhart inquired whether the rates charged for labor, materials, and equipment use were enough to repair damages without any cost to the City.

City Manager Murray advised that rates reflected the City's actual costs according to the amortization schedule but stated there were costs, such as staff time devoted to meetings on these issues, that were unaccounted for and raised the question of setting a minimum fee to cover same.

Councilmember Lockhart expressed support for amending current policies to address unaccounted costs.

Councilmember Peterman inquired about the project start date, progress status, and estimated time of completion.

Mr. Zaccagnino responded the project was about 40% complete in the City, noting an estimated completion date of February 2024. He acknowledged Councilmembers' frustration, stating that any underground project would incur damage, but advised that HyperFiber was taking steps to reduce same, such as spot digging prior to drilling to identify underground utilities. He then stated there was a customer service number to register complaints directly with the installer.

Mayor Matthews requested information for a point of contact who would be available 24 hours a day.

Mr. Zaccagnino replied same would be provided.

City Manager Murray expressed concern that damage to the City's utilities infrastructure necessitating boil water notices could be seen by the State as a sign that same was insufficient.

Councilmember Kuharski endorsed a stop work order, noting that if same were unavailable to the City, alternative processes needed to be put into place to reduce future damage and provide timely response to existing damage.

Councilmember Lockhart spoke in favor of increasing rates charged to contractors to fix damage and reiterated her concern regarding future installation work by additional contractors.

Mayor Matthews confirmed there was a consensus to send a letter to PSC stating the City's concerns about the impact of current and future installation projects.

City Attorney Levin inquired about installation projects done in other states, receiving information from Mr. Zaccagnino that work was being done in Arkansas in 5 municipalities, including Little Rock and Hot Springs.

City Manager Murray suggested review of nearby municipalities' rate and fee schedules to provide guidance on response to Councilmember Lockhart's inquiries.

Mayor Matthews stated that PSC letter should also include a request for information on any other providers granted operating authority for fiber optic cable installation projects. She also advised of adverse impacts on the City's swale regrading work, noting drainage issues had been caused by PCC digging. She further advised that the lid covers for the cable boxes were not secured and floated into culverts, causing drainage problems during rainstorms.

Mr. Zaccagnino acknowledged same, stating replacement lid covers were being installed.

Mr. David Chase, PCC project license holder, advised that not all complaints had been relayed to PCC, requesting Councilmembers direct complaints to the customer hotline so issues could be addressed in a timely manner. He reviewed PCC's procedure and target timeline for responding to complaints, noting PCC was a local company with projects in Collier County, Bonita Springs, and Fort Myers. He emphasized that PCC desired to rectify any issues it caused, noting it warrantied its work and would respond to issues related to a project even after the permit was closed. He confirmed the target completion date was February 2024, noting that aerial construction work would be done in conjunction with underground installation.

City Manager Murray continued discussion regarding the impact of PCC's installation on City infrastructure and the burden on City employees, noting that repair work requiring staff interrupted and caused delays to scheduled projects.

Mr. Chase discussed additional steps PCC was taking to reduce damage, noting his crews were using earth vacuums and hand digging to avoid breaking existing lines. He also advised that Internet providers had not marked their lines, but PCC could make repairs or install replacement lines to restore that service.

Mr. Jerry Dow, HyperFiber, acknowledged City Council's concerns, stating the fiber optic network being installed would help the City remain competitive and positioned to meet the demands of a growing citizenry. He concluded by thanking Councilmembers for the opportunity to dialogue on this matter, stating the concerns noted would be addressed.

Mayor Matthews summarized consensus was to draft a letter of concern to PSC and direct City Attorney Levin to conduct legal review of the City's authority to limit or restrict work in the right-of-way as previously discussed.

6.d Short Term Rental discussion.
Exhibits:
Cover Page
Legal Opinion regarding Short Term Rentals

Mayor Matthews left the dais at 11:09 a.m. and returned at 11:10 a.m.

City Attorney Levin briefly summarized the legislative history of short-term rentals (STRs) in the State of Florida, noting the State had preempted the ability of municipalities to prohibit or severely regulate the duration or frequency of same. He reviewed the legal opinion he provided on STRs, noting that he obtained regulatory ordinances from other cities deemed acceptable by the Attorney General's Office. He highlighted areas of regulation concerning life/safety, mitigation of adverse impacts, and owner accountability as primary focuses. He expressed confidence that, while not every resident complaint would be addressed, the items detailed in the memorandum could be adopted as part of a City ordinance, concluding that same would be in compliance with State laws and therefore enforceable.

Councilmember Kuharski thanked City Attorney Levin for his research, stating he had brought this issue forward as STRs were the topic on which he most frequently received complaints. He spoke in favor of pursuing regulations in order to impose consequences for rentals that were not well operated or accommodated tenants who behaved poorly. He spoke in favor of Item Number 7 and Item Number 12, regulations which prohibited STRs from serving as locations for large gatherings, such as weddings, or exceeding maximum occupancy limits in compliance with the Fire Code. He spoke against adopting regulations related to Item Number 11, stating he did not feel that the City needed more signage in residential areas, and Item Number 13, noting noise restrictions were part of an existing City ordinance. He suggested a requirement that vacation rental owners provide and maintain a 24-hour point of contact so that complaints could be timely handled, noting that Code Compliance staff did not work on weekends and violations that took place outside of regular business hours still needed to be addressed.

Councilmember Lockhart expressed opposition to an STR ordinance, noting the City already required a business tax receipt. She opined that placing additional requirements on vacation rental owners would alienate same and result in more unregistered rentals, causing enforcement issues and increased stress on City staff. She spoke in favor of pushing to change the State's preemptions of certain regulations regarding STRs, stressing that same was the only effective means of resolving this issue.

Councilmember Dryburgh expressed approval of an STR ordinance, stating it would give residents direction on what could be done to address complaints.

Councilmember Kuharski clarified his suggestion regarding the point of contact, stating it would be for City staff rather than a direct resident complaint line.

Councilmember Lockhart and **Mayor Matthews** received confirmation from City Clerk Welch that contact information, including a phone number and e-mail address, was required on the City's application for a business tax receipt but there were occasional issues getting in touch with business owners when same became outdated.

Mayor Matthews expressed desire for an ordinance that included clear and specific guidelines for vacation rental owners, noting her approval of a 24-hour

point of contact. She also inquired about rates for the business tax receipts (BTRs), inquiring if the City could increase the fee for same.

Councilmember Kuharski stated his intent was not to prevent residents access to an additional revenue source but noted that all residents benefitted when they were good neighbors.

Councilmember Lockhart expressed concern that proposed regulations would be unenforceable beyond the existing code enforcement process.

Councilmember Kuharski reviewed Item Number 18 related to enforcement, discussing options for how same could be codified in a proposed ordinance.

Mayor Matthews asked City Attorney Levin to research the legality of imposing additional fees if a complaint necessitated Police Department or Code Compliance Division involvement.

City Attorney Levin advised that regulations for STRs needed to be consistent from an equal protection standpoint, noting that same could not be stricter for STR property owners than for non-STR property owners. He spoke in favor of removing Item Number 11 regarding signage and advised a review of existing public nuisance regulations was needed, suggesting the City consider an amendment to the Code applicable to all property owners. He noted that prohibiting marketing may draw First Amendment concerns and stated that allowing same could be beneficial to the City from a code enforcement perspective, suggesting City staff might use that information to maintain accurate data on STRs and rental owners' compliance with all Code requirements. He then stated a desire to discuss occupancy limits for single-family homes with the Fire Marshal. He concluded with a request to draft a proposed ordinance for consideration at public hearing, suggesting that same not be included in the Land Development Regulations but rather exist as a standalone ordinance under Miscellaneous Offenses and Provisions.

Councilmember Kuharski noted that businesses and public buildings had occupancy limits.

City Attorney Levin stated the regulations being discussed would not be applicable to owner-occupied STRs, only to those where the entire property was rented out.

Councilmember Peterman expressed concerns with the practicality of noise regulation and staffing needed for overall enforcement.

Councilmember Lockhart reiterated concerns about unregistered STRs, suggesting that the City implement a system to periodically audit and update contact information for STR property owners.

City Attorney Levin clarified the City had authority to adopt regulations specific to STRs, enforceable through the code compliance process, but same could not be so onerous as to effectively prohibit STRs within the City. He further advised he would continue researching the issue of a permit and related fees for a vacation rental beyond the existing BTR.

Councilmember Kuharski endorsed drafting a proposed ordinance for review.

Councilmember Dryburgh spoke in favor of imposing substantial fines for noncompliance.

City Attorney Levin advised that fines for code enforcement were governed by Chapter 162, Florida Statutes, which allowed for a maximum fine of up to \$250 per day for initial violations, up to \$500 per day for repeat violations, and up to \$5,000 per day for irreparable violations.

Mayor Matthews agreed with allowing advertising, concurring with City Attorney Levin that same would provide City staff a way to track various information

associated with STRs, including contact information, occupancy levels, and quality control metrics.

City Attorney Levin opined that vacation rentals which did not negatively impact the neighborhoods in which they were located were a benefit to the community because of increased tourism and taxes paid.

City Manager Murray stated that a proposed ordinance would need to distinguish between allowable general marketing and marketing specifically for large gatherings. He further noted that some areas addressed in the legal opinion concerning fire extinguishers and exit lights would also need input from the Fire Marshal. He concluded that the City's existing noise ordinance would apply to STRs and any amendment thereto would need to be equally applicable to all property owners.

City Attorney Levin clarified that the memorandum item related to advertising did not prohibit large gatherings at STRs, rather it prohibited explicit advertisement of using an STR for same, noting that he agreed with other Councilmembers that allowing such advertising would be more beneficial than harmful for the enforcement process.

Mayor Matthews summarized consensus was to direct City Attorney Levin to draft a proposed ordinance and research issues related to occupancy, permitting, fee structure, and enforcement mechanisms as previously discussed.

7) [BOARDS / COMMITTEE](#)

[7.a Announcement of Vacancies: Charlotte County Marine Advisory Committee \(1 City representative\)](#)

[Exhibits:](#)

[Cover Page](#)

City Clerk Welch announced the vacancy.

[7.b Announcement of Vacancies: General Employees' Pension Board \(1 regular\)](#)

[Exhibits:](#)

[Cover Page](#)

City Clerk Welch announced the vacancy.

[7.c Announcement of Vacancies: Historic Preservation Advisory Board \(1 regular and 2 alternate\)](#)

[Exhibits:](#)

[Cover Page](#)

City Clerk Welch announced the vacancies.

[7.d Announcement of Vacancies: Planning Commission \(1 alternate\)](#)

[Exhibits:](#)

[Cover Page](#)

City Clerk Welch announced the vacancy.

[7.e Announcement of Vacancies: Punta Gorda Isles Canal Advisory Committee \(3 regular\)](#)

Exhibits:

Cover Page

City Clerk Welch announced the vacancies.

7.f **Nominations: Donation Review Committee (1 arts representative)**

Exhibits:

Cover Page

City Clerk Welch announced Ms. Lisa Gallucci was interested in serving on the Donation Review Committee and was eligible to do so as the Executive Director of the Visual Arts Center.

Councilmember Dryburgh **MOVED** to nominate and appoint Ms. Gallucci, **SECONDED** by Councilmember Peterman.

MOTION UNANIMOUSLY CARRIED.

7.g **Nominations: Firefighters' Pension Board (1 regular)**

Exhibits:

Cover Page

Albers Application

City Clerk Welch announced Mr. Bill Albers was interested in serving on the Firefighters' Pension Board and was eligible to do so, noting he has served 4 terms since 2015.

Mayor Matthews received confirmation from City Clerk Welch that the Firefighters' Pension Board did not have term limits.

Councilmember Dryburgh **MOVED** to nominate and appoint Mr. Albers, **SECONDED** by Councilmember Peterman.

MOTION UNANIMOUSLY CARRIED.

7.h **Nominations: Planning Commission (1 regular)**

Exhibits:

Cover Page

Gray Application

City Clerk Welch announced Ms. Toni Gray was interested in serving on the Planning Commission and was eligible to do so, noting she was currently an alternate member.

Councilmember Kuharski **MOVED** to nominate and appoint Ms. Gray, **SECONDED** by Councilmember Lockhart.

MOTION UNANIMOUSLY CARRIED.

8) **REPORTS FROM CITY OFFICERS**

8.a **City Manager**

City Manager Murray explained Federal Emergency Management Agency (FEMA) and Hurricane Ian-related projects continued along with projects from the previous fiscal year. He advised that the City was going through proper procedure to obtain federal approval to fund repairs, noting that staff was working on grants for several projects. He further stated that the City had applied for \$22 million in grants and

was awarded over \$10 million. He advised that Urban Design and Code Compliance Divisions had relocated to Towles Plaza from the old City Council Chambers, thanking all staff involved in the move. He finished with a reminder about street closures for Downtown Halloween, noting Fire and Police Department staff would be present to interact with the community and provide a safe and enjoyable event.

Mayor Matthews acknowledged residents' frustration that work to address Hurricane Ian-related damage had not been completed, noting the City could not move forward until FEMA authorized repairs or else the City would be responsible for the cost of same. She confirmed consensus was to send a letter to Congressman William Stuebe and Senators Rick Scott and Marco Rubio requesting assistance to expedite FEMA approval.

City Manager Murray noted that sidewalk repair and management was a single project under FEMA guidelines and included all the sidewalks in the City. He stated that the City would take on cost and burden of repair to a particular section of sidewalk in the case of a high-traffic area with increasing damage that could not wait, noting same would not be reimbursed by FEMA.

8.a City Attorney

City Attorney Levin had no additional items to report.

8.a City Clerk

City Clerk Welch had no additional items to report.

9) COUNCIL MEMBER COMMENTS

9.a Mayor

Mayor Matthews thanked City staff for participation in the Honor Flight event the previous week and the Punta Gorda Airport for their help and support of the program. She then thanked staff for their work on the Comprehensive Plan update. She noted there were plans to resurface US 17 from US 41 Southbound to the Interstate 75 ramp slated for this coming year. She also reviewed several other projects discussed at the Metropolitan Planning Organization Board meeting, including a corridor study being developed for US 41 Northbound from Kings Highway to the bridges, a traffic light planned for the Sunseeker Resort, revisions from the bridges along US 41 Southbound, and a roundabout proposed for Carmalita Street.

9.a Councilmembers

Councilmember Lockhart inquired as to the timeframe for the turn lane onto Royal Poinciana at Burnt Store Meadows to be reopened.

Mayor Matthews indicated she would find out.

Councilmember Dryburgh stated issues with credit cards at the recent League of Cities event, advising that he had requested the Finance Division issue each Councilmember a card. He also stated that at the recent Florida League of Cities Intergovernmental Transportation meeting, he and others met with Jared Perdue, Transportation Secretary for the State of Florida, who advised that the State had

received \$1.6 billion in federal funds that were largely unused. He suggested the City request a portion of those funds for several projects, including installation of a traffic light at the Home Depot exit onto Burnt Store Road and an efficiency study for Aqui Esta Drive and Bal Harbor Boulevard.

Mayor Matthews responded that her preference was to leave the intersection at Aqui Esta Drive and Bal Harbor Boulevard as it was, given there was no opportunity for land acquisition. She reviewed several alternatives to adding lanes but noted opposition to the installation of a traffic light at same. She suggested a traffic counter to analyze usage now that seasonal residents and visitors were starting to arrive.

ADJOURNMENT

The meeting adjourned at 11:53 a.m.

Mayor

City Clerk

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

REGULAR AGENDA

Title: Legislative Priorities Discussion with City Lobbyist

Funds: Not applicable

Recommended Action: City Council Discussion

Summary: City Council discussion of the 2024 legislative priorities.

Department/Division: City Manager / Legal

EXHIBITS:

1. [2024 Legislative Priorities](#)
2. [Hurricane Ian Seawall Replacement and Mitigation](#)
3. [Seawalls Local Funding Initiative Request](#)
4. [Septic to Sewer Phase 1](#)
5. [Septic to Sewer Phase 1](#)
6. [Waste Water Treatment Plant Improvements Construction Phase One](#)
7. [Waste Water Treatment Plant Improvements Phase II](#)

City of Punta Gorda 2023-2024 Legislative Priorities

Seawall replacement program from Ian	\$ 7.5 million
Septic to Sewer project	\$15 million
Wastewater Treatment Plant expansion	\$10 million
Storm drainage pipes infrastructure	\$ 5 million
Baynard Rd. improvements	\$ 2 million
Downtown flood mitigation	\$ 5 million
EOC land acquisition	\$ 5 million

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

For projects meeting the definition of House Rule 5.14

Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request

Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Request is published by a Representative.

1. Title of Project:
2. Date of Submission:
3. House Member Sponsor:
4. Details of Amount Requested:
 - a. Has funding been provided in a previous State budget for this activity? ☐ Yes ☒ No
 - b. What is the most recent fiscal year the project was funded?
 - c. Were the funds provided in the most recent fiscal year subsequently vetoed? ☐ Yes ☒ No
 - d. Complete the following Project Request Worksheet to develop your request.

If vetoed, check if recurring and/or nonrecurring funds: ☐ Recurring ☐ Nonrecurring

FY:	Input Prior Year Appropriation for this project for FY 2023-24 <i>(If appropriated in FY 2023-24 enter the appropriated amount, even if vetoed.)</i>			Develop New Funds Request for FY 2024-25 <i>(Requests for additional RECURRING funds in Column E are prohibited.)</i>		
Column:	A	B	C	D	E	F
Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Recurring Base Budget	Additional Nonrecurring Request	TOTAL Recurring Base Budget + Additional Nonrecurring
Input Amounts			0	0	4,740,992	4,740,992

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

e. Provide the total cost of the project for FY 2024-25 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?	
1. Amount Requested from the State in this Appropriations Project Request	4,740,992	12.5 %		
2. Federal	33,186,943	87.5 %	☒ Yes	☐ No
3. State (Excluding the requested Total Amount in #4d, Col F)	0	0.0 %	☐ Yes	☐ No
4. Local	0	0.0 %	☐ Yes	☐ No
5. Other	0	0.0 %	☐ Yes	☐ No
TOTAL	37,927,935	100.0 %		

5. Is this a multi-year project requiring funding from the state for more than one year? ☐ Yes ☒ No

a. How much state funding would be requested after 2024-25 over the next 5 years? <1M

b. How many additional years of state support do you expect to need for this project? <Click to Select>

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity". >10M

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

6. Which is the most appropriate state agency to place an appropriation for the issue requested?

Department of Environmental Protection



- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? ☐ Yes ☐ No
- b. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

Return funds to State.

7. Requester:

- a. First Name: Gregory Last Name: Murray
- b. Organization: City of Punta Gorda
- c. Email: gmurray@cityofpuntafordafl.com
- d. Phone #: (941) 575-3302

8. Contact for questions about specific technical or financial details about the project.

- a. First Name: Kristen Last Name: Simeone
- b. Organization: City of Punta Gorda
- c. Email: ksimeone@cityofpuntafordafl.com
- d. Phone #: (941) 575-3345

9. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None ☐

- a. First Name: Rosanna Last Name: Catalona
- b. Firm: Anfield Consulting
- c. Email: ro@anfieldflorida.com
- d. Phone #: (850) 322-4418

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

10. Organization or Name of entity receiving funds:

a. Name:

b. County (County where funds are to be expended)



c. Service Area (Counties being served by the service(s) provided with funding)

11. What type of organization is the entity that will receive the funds?



If other, please describe:

12. What is the specific purpose or goal that will be achieved by the funds being requested?

Stabilizing Water Quality Seawalls help prevent the introduction of pollutants from coastal development and runoff, thus improving water quality. Clean water benefits marine ecosystems. Install seawall panels, repair seawall panels and mitigation. Reduced Coastal Flooding because seawalls are effective in reducing the impacts of coastal flooding, which can damage homes and infrastructure, causing environmental harm through pollution and habitat disruption.

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

13. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d, Col. E) Enter '0' if request is zero for the category
Administrative Costs		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
Operational Costs		
Salaries and Benefits		
Expenses/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
Fixed Capital Construction/Major Renovation		
Construction/Renovation/ Land/Planning Engineering	Manufacture and construct seawalls and install rip rap.	4,740,992
Total Requested		4,740,992

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

14. For Fixed Capital Costs requested in Question 13, what type of ownership will the facility be under when complete?

Local Government



If other, please describe:

100 maximum characters allowed

15. Is the project request an information technology project?

☐ Yes ☒ No

Water projects skip to #16

a. Will this information technology project be managed within a state agency to support state agency program goals? ☐ Yes ☐ No

b. What is the total cost (all years) to design and build the project?

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

d. Can the state agency fund the ongoing annual recurring costs within its current operating budget? ☐ Yes ☐ No

e. What are the specific business objectives or needs the IT project is intended to address?

400 maximum characters allowed

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

100 maximum characters allowed

16. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? ☐ Yes ☒ No

Please describe:

400 maximum characters allowed

17. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? ☐ Yes ☒ No
- Please describe:

400 maximum characters allowed

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

18. Will the requested funds be used directly for services to citizens? ☐ Yes ☒ No

Water projects skip to #19

a. What are the activities and services that will be provided to meet the purpose of the funds?

400 maximum characters allowed

b. Describe the direct services to be provided to the citizens by the funding requested.

400 maximum characters allowed

c. Describe the target population to be served (i.e., “the majority of the funds requested will serve these target populations or groups”). Select all that apply to the target population:

- | | |
|---|---|
| ☐ Elderly persons | ☐ Drug users (in health services) |
| ☐ Persons with poor mental health | ☐ Preschool students |
| ☐ Persons with poor physical health | ☐ Grade school students |
| ☐ Jobless persons | ☐ High school students |
| ☐ Economically disadvantaged persons | ☐ University/College students |
| ☐ At-risk youth | ☐ Currently or formerly incarcerated persons |
| ☐ Homeless | ☐ Drug offenders (in criminal Justice) |
| ☐ Developmentally disabled | ☐ Victims of crime |
| ☐ Physically disabled | ☐ General (The majority of funds will benefit no specific group) |
| ☐ Other, please describe: | |

Required if 18c - Other is checked (100 maximum characters allowed)

d. How many in the target population are expected to be served?

[<Click to Select>](#)

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

19. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health		
Improve mental health		
Enrich cultural experience		
Improve agricultural production/ promotion/education		
Improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality	Install seawall panels, repair seawall panels and mitigation. Reduced Coastal Flooding with seawalls as an effective structure in reducing the impacts of coastal flooding, which can damage homes and infrastructure, causing environmental harm through pollution and habitat disruption.	Decreased claims in future storm events.
Protect the general public from harm (environmental, criminal, etc.)		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or improve economic activity		
Increase tourism		
Create specific immediate job opportunities		
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management		
Improve stormwater management		
Improve groundwater quality		
Improve drinking water quality		
Improve surface water quality		
Other (Please describe)		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

The questions below are additional questions for water projects only

20. Have you applied for alternative state funding?

- a. ☐ Wastewater Revolving Loan
- b. ☐ Drinking Water Revolving Loan
- c. ☐ Small Community Wastewater Treatment Grant
- d. ☐ Other (Please describe)
- e. ☒ N/A

21. What is the population economic status?

- a. ☐ Financially Disadvantaged Municipality
- b. ☐ Rural Area of Critical Economic Concern
- c. ☐ Rural Community Experiencing Economic Distress
- d. ☒ N/A

22. What is the status of construction?

- a. ☒ Ready
- b. ☐ Not Ready

23. What percentage of construction has been completed?

24. What is the estimated completion date of construction?



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

1. **Project Title**
2. **Senate Sponsor**
3. **Date of Request**

4. **Project/Program Description**

The Punta Gorda canal system suffered near catastrophic level seawall failures as a result of Hurricane Ian. The staff has inspected and prioritized repairs in both Burnt Store Isles (BSI) and Punta Gorda Isles (PGI) neighborhoods. 3/4 of a mile in BSI and over 6 1/2 miles in PGI suffered some sort of seawall damage and affected approximately 582 parcels. The project includes replacement of the damaged seawalls and future mitigation.

5. **State Agency to receive requested funds**
- State Agency contacted? ☐ Yes ☒ No

6. **Amount of the Nonrecurring Request for Fiscal Year 2024-2025**

Type of Funding	Amount
Operations	
Fixed Capital Outlay	4,740,992
Total State Funds Requested	4,740,992

7. **Total Project Cost for Fiscal Year 2024-2025 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	4,740,992	12.5 %
Matching Funds		
Federal	33,186,943	87.5 %
State (excluding the amount of this request)	0	0.0 %
Local	0	0.0 %
Other	0	0.0 %
Total Project Costs for Fiscal Year 2024-2025	37,927,935	100.0 %



The Florida Senate Local Funding Initiative Request Fiscal Year 2024-2025

8. Has this project previously received state funding? ☐ Yes ☒ No

If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. Is future-year funding likely to be requested? ☐ Yes ☒ No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic? ☒ Yes ☐ No

If yes, indicate the amount of funds received and what the funds were used for.

2.4 million used for general fund replacement to offset increases, as they were unrestricted funds.

Complete questions 11 and 12 for Fixed Capital Outlay Projects

11. Status of Construction

- a. What is the current phase of the project? ☐ Planning ☐ Design ☒ Construction ☐ N/A
- b. Is the project "shovel-ready" (i.e. permitted)? ☒ Yes ☐ No
- c. What is the estimated start date of construction?
- d. What is the estimated completion date of construction?

12. List the owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

City of Punta Gorda



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

13. Details on how the requested state funds will be expended

Spending Category	Description	Amount
Administrative Costs:		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
Operational Costs		
Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
Fixed Capital Construction/Major Renovation:		
Construction/Renovation/Land/Planning Engineering	Mitigation and Seawall Replacement	4,740,992
Total State Funds Requested (must equal total from question #6)		4,740,992



The Florida Senate Local Funding Initiative Request Fiscal Year 2024-2025

14. Program Performance

a. What specific purpose or goal will be achieved by the funds requested?

Stabilizing Water Quality Seawalls help prevent the introduction of pollutants from coastal development and runoff, thus improving water quality. Clean water benefits marine ecosystems.

b. What activities and services will be provided to meet the intended purpose of these funds?

Install seawall panels, repair seawall panels and mitigation. Reduced Coastal Flooding because seawalls are effective in reducing the impacts of coastal flooding, which can damage homes and infrastructure, causing environmental harm through pollution and habitat disruption.

c. What direct services will be provided to citizens by the appropriation project?

Seawall panels will protect their homes from erosion.

d. Who is the target population served by this project? How many individuals are expected to be served?

Residents with damaged or destroyed seawalls in the Punta Gorda Isles and Burnt Store Isles neighborhoods. The owners of 542 parcels in Punta Gorda

e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

Protection of properties damaged due to Hurricane Ian.

f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

Return of funding to state.



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

15. Requester Contact Information

- a. First Name Last Name
- b. Organization
- c. E-mail Address
- d. Phone Number Ext.

16. Recipient Contact Information

- a. Organization
- b. Municipality and County
- c. Organization Type
- ☐ For-profit Entity
 - ☐ Non-Profit 501(c) (3)
 - ☐ Non-Profit 501(c) (4)
 - ☐ Local Entity
 - ☐ University or College
 - ☐ Other (please specify)
- d. First Name Last Name
- e. E-mail Address
- f. Phone Number

17. Lobbyist Contact Information

- a. Name
- b. Firm Name
- c. E-mail Address
- d. Phone Number Ext.



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

Please complete the questions below for Water Projects only.

18. Have you applied for alternative state funding?

- ☐ Waste Water Revolving Loan
- ☐ Drinking Water Revolving Loan
- ☐ Small Community Wastewater Treatment Grant
- ☐ Other (please specify)
- ☒ N/A

19. What is the population economic status?

- ☐ Financially Disadvantaged Community (ch. 62-552, F.A.C.)
- ☐ Financially Disadvantaged Municipality (ch. 62-552, F.A.C.)
- ☐ Rural Area of Economic Concern
- ☐ Rural Area of Opportunity (s. 288.0656, Florida Statutes)
- ☒ N/A

20. What is the status of construction?

21. What percentage of the construction has been completed?

22. What is the estimated completion date of construction?

The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

For projects meeting the definition of House Rule 5.14

Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request

Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Request is published by a Representative.

1. Title of Project:
2. Date of Submission:
3. House Member Sponsor:
4. Details of Amount Requested:
 - a. Has funding been provided in a previous State budget for this activity? ☒ Yes ☐ No
 - b. What is the most recent fiscal year the project was funded?
 - c. Were the funds provided in the most recent fiscal year subsequently vetoed? ☐ Yes ☒ No
 - d. Complete the following Project Request Worksheet to develop your request.

If vetoed, check if recurring and/or nonrecurring funds: ☐ Recurring ☐ Nonrecurring

FY:	Input Prior Year Appropriation for this project for FY 2023-24 <i>(If appropriated in FY 2023-24 enter the appropriated amount, even if vetoed.)</i>			Develop New Funds Request for FY 2024-25 <i>(Requests for additional RECURRING funds in Column E are prohibited.)</i>		
Column:	A	B	C	D	E	F
Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Recurring Base Budget	Additional Nonrecurring Request	TOTAL Recurring Base Budget + Additional Nonrecurring
Input Amounts		5,500,000	5,500,000	0	15,000,000	15,000,000

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

e. Provide the total cost of the project for FY 2024-25 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?	
1. Amount Requested from the State in this Appropriations Project Request	15,000,000	49.0 %		
2. Federal	0	0.0 %	☐ Yes	☐ No
3. State (Excluding the requested Total Amount in #4d, Col F)	5,500,000	18.0 %	☐ Yes	☐ No
4. Local	10,100,000	33.0 %	☐ Yes	☐ No
5. Other	0	0.0 %	☐ Yes	☐ No
TOTAL	30,600,000	100.0 %		

5. Is this a multi-year project requiring funding from the state for more than one year? ☒ Yes ☐ No

a. How much state funding would be requested after 2024-25 over the next 5 years? >3-10M

b. How many additional years of state support do you expect to need for this project? 1 year

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity". >10M

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

6. Which is the most appropriate state agency to place an appropriation for the issue requested?

Department of Environmental Protection



- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? ☐ Yes ☒ No
- b. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

Funds would be returned to DEP for reallocation.

7. Requester:

- a. First Name: Gregory Last Name: Murray
- b. Organization: City of Punta Gorda
- c. Email: gmurray@cityofpuntafordafl.com
- d. Phone #: (941) 575-3302

8. Contact for questions about specific technical or financial details about the project.

- a. First Name: Kristin Last Name: Simeone
- b. Organization: City of Punta Gorda
- c. Email: ksimeone@cityofpuntafordafl.com
- d. Phone #: (941) 575-3345

9. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None ☐

- a. First Name: Rosanna Last Name: Catalano
- b. Firm: Anfield Consulting
- c. Email: ro@anfieldFlorida.com
- d. Phone #: (850) 322-4418

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

10. Organization or Name of entity receiving funds:

a. Name:

b. County (County where funds are to be expended)



c. Service Area (Counties being served by the service(s) provided with funding)

11. What type of organization is the entity that will receive the funds?



If other, please describe:

12. What is the specific purpose or goal that will be achieved by the funds being requested?

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

13. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d, Col. E) Enter '0' if request is zero for the category
Administrative Costs		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
Operational Costs		
Salaries and Benefits		
Expenses/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study	Update final design	2,000,000
Fixed Capital Construction/Major Renovation		
Construction/Renovation/ Land/Planning Engineering	Construction	13,000,000
Total Requested		15,000,000

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

14. For Fixed Capital Costs requested in Question 13, what type of ownership will the facility be under when complete?

Local Government



If other, please describe:

100 maximum characters allowed

15. Is the project request an information technology project?

☐ Yes ☐ No

Water projects skip to #16

a. Will this information technology project be managed within a state agency to support state agency program goals? ☐ Yes ☐ No

b. What is the total cost (all years) to design and build the project?

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

d. Can the state agency fund the ongoing annual recurring costs within its current operating budget? ☐ Yes ☐ No

e. What are the specific business objectives or needs the IT project is intended to address?

400 maximum characters allowed

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

100 maximum characters allowed

16. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? ☐ Yes ☐ No

Please describe:

400 maximum characters allowed

17. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? ☐ Yes ☐ No
- Please describe:

400 maximum characters allowed

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

18. Will the requested funds be used directly for services to citizens? ☐ Yes ☐ No

Water projects skip to #19

a. What are the activities and services that will be provided to meet the purpose of the funds?

400 maximum characters allowed

b. Describe the direct services to be provided to the citizens by the funding requested.

400 maximum characters allowed

c. Describe the target population to be served (i.e., “the majority of the funds requested will serve these target populations or groups”). Select all that apply to the target population:

- | | |
|---|---|
| ☐ Elderly persons | ☐ Drug users (in health services) |
| ☐ Persons with poor mental health | ☐ Preschool students |
| ☐ Persons with poor physical health | ☐ Grade school students |
| ☐ Jobless persons | ☐ High school students |
| ☐ Economically disadvantaged persons | ☐ University/College students |
| ☐ At-risk youth | ☐ Currently or formerly incarcerated persons |
| ☐ Homeless | ☐ Drug offenders (in criminal Justice) |
| ☐ Developmentally disabled | ☐ Victims of crime |
| ☐ Physically disabled | ☐ General (The majority of funds will benefit no specific group) |
| ☐ Other, please describe: | |

Required if 18c - Other is checked (100 maximum characters allowed)

d. How many in the target population are expected to be served?

[<Click to Select>](#)

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

19. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health	Phase 1 of a new central sewer collection system in the Charlotte Park area to replace the aging septic systems and improve water quality.	Water Quality Testing
Improve mental health		
Enrich cultural experience		
Improve agricultural production/ promotion/education		
Improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality	The project would eliminate septic systems by providing wastewater collection and treatment services to Charlotte Park and increase water quality in Charlotte Harbor by reducing nitrogen, phosphorus and chlorophyll flows into Charlotte Harbor.	Water Quality Testing
Protect the general public from harm (environmental, criminal, etc.)	The water quality in Charlotte Harbor, Peace River, and Myakka River has a significant impact on the surrounding communities. A regional effort is underway to improve and protect this crucial natural resource, which affects the ecosystems, fisheries, marine and wildlife habitats, beaches, coastal wetlands, tourism industry, home values, and overall quality of life.	Soil Testing

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or improve economic activity		
Increase tourism		
Create specific immediate job opportunities		
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management	Aged Septic systems will be replaced with central sewer service.	The plan includes converting 1,379 septic systems to sewer in 31 project areas within the PGU service area.
Improve stormwater management	The project will mitigate the presence of Increased groundwater and stormwater flows, contaminated with partially treated septic tank effluent, that produce ammonia-nitrogen and fecal coliforms that flow into Charlotte Harbor.	Water quality testing.
Improve groundwater quality	Numerous studies have indicated that nutrients from septic tank effluents enter the groundwater supply if conditions are not sufficient for septic tank treatment. The groundwater throughout Charlotte County flows directly to Charlotte Harbor or indirectly through contributing streams, canals, and rivers.	Water quality testing.
Improve drinking water quality		
Improve surface water quality	The soil conditions in Charlotte County are classified as A/D, indicating high groundwater. All surficial groundwater in the City and throughout the County flows into Charlotte Harbor. Therefore, nearly all septic tank effluents are ultimately conveyed to Charlotte Harbor once the groundwater flow reaches the surface water body.	Water quality testing.
Other (Please describe)		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

The questions below are additional questions for water projects only

20. Have you applied for alternative state funding?

- a. ☐ Wastewater Revolving Loan
- b. ☐ Drinking Water Revolving Loan
- c. ☐ Small Community Wastewater Treatment Grant
- d. ☐ Other (Please describe)
- e. ☒ N/A

21. What is the population economic status?

- a. ☐ Financially Disadvantaged Municipality
- b. ☐ Rural Area of Critical Economic Concern
- c. ☐ Rural Community Experiencing Economic Distress
- d. ☒ N/A

22. What is the status of construction?

- a. ☐ Ready
- b. ☒ Not Ready

23. What percentage of construction has been completed?

24. What is the estimated completion date of construction?



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

1. **Project Title**
2. **Senate Sponsor**
3. **Date of Request**

4. **Project/Program Description**

The improvement plan includes areas in the City's unincorporated service area. Transmission system improvements will convey waste water from this Project Area to an existing city owned and operated Lift Station and then pumped to the Wastewater Treatment Plant.

5. **State Agency to receive requested funds**
- State Agency contacted? ☐ Yes ☒ No

6. **Amount of the Nonrecurring Request for Fiscal Year 2024-2025**

Type of Funding	Amount
Operations	3,000,000
Fixed Capital Outlay	12,000,000
Total State Funds Requested	15,000,000

7. **Total Project Cost for Fiscal Year 2024-2025 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	15,000,000	49.0 %
Matching Funds		
Federal	0	0.0 %
State (excluding the amount of this request)	5,500,000	18.0 %
Local	10,100,000	33.0 %
Other	0	0.0 %
Total Project Costs for Fiscal Year 2024-2025	30,600,000	100.0 %



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

8. Has this project previously received state funding? ☒ Yes ☐ No

If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		
2023-24		5,500,000		No

9. Is future-year funding likely to be requested? ☒ Yes ☐ No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

This project will be done in geographical phases. Additional phases would be future year requests. Higher assessments would need to be charged to the property owners thereby making it a higher burden to each property owner.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic? ☐ Yes ☐ No

If yes, indicate the amount of funds received and what the funds were used for.

2.4 million used for general fund replacement to offset increases, as they were unrestricted funds.

Complete questions 11 and 12 for Fixed Capital Outlay Projects

11. Status of Construction

- a. What is the current phase of the project? ☐ Planning ☒ Design ☐ Construction ☐ N/A
- b. Is the project "shovel-ready" (i.e. permitted)? ☐ Yes ☒ No
- c. What is the estimated start date of construction?
- d. What is the estimated completion date of construction?

12. List the owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

The City of Punta Gorda would construct the project to remove septic from individual properties and require property owners to hook up to the sewer system. The property owners are in the City of Punta Gorda's water utility area.



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

13. Details on how the requested state funds will be expended

Spending Category	Description	Amount
Administrative Costs:		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
Operational Costs		
Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study	Update and complete design	2,000,000
Fixed Capital Construction/Major Renovation:		
Construction/Renovation/Land/Planning Engineering	Construction	13,000,000
Total State Funds Requested (must equal total from question #6)		15,000,000



The Florida Senate Local Funding Initiative Request Fiscal Year 2024-2025

14. Program Performance

a. What specific purpose or goal will be achieved by the funds requested?

State funds would go to the construction required to create the sewer system that would eliminate septic tanks in the proposed area and fund the final updates to design.

b. What activities and services will be provided to meet the intended purpose of these funds?

Phase 1 of a new central sewer collection system in the Charlotte Park area to replace the aging septic systems and improve water quality.

c. What direct services will be provided to citizens by the appropriation project?

The sewer system would allow the City of Punta Gorda to provide wastewater collection and treatment services to Charlotte Park and increase water quality in Charlotte Harbor.

d. Who is the target population served by this project? How many individuals are expected to be served?

Residents of Charlotte Park. Over 400 homes, with approximately 904 people will be connected to the city's utility system in phase I. Impacts will serve the entire estuary and watershed area.

e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

Reduce nitrogen, phosphorus and chlorophyll flows into Charlotte Harbor and surrounding waterways. Water quality testing will be ongoing.

f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

Reallocate funding.



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

15. Requester Contact Information

- a. First Name Last Name
- b. Organization
- c. E-mail Address
- d. Phone Number Ext.

16. Recipient Contact Information

- a. Organization
- b. Municipality and County
- c. Organization Type
- ☐ For-profit Entity
 - ☐ Non-Profit 501(c) (3)
 - ☐ Non-Profit 501(c) (4)
 - ☒ Local Entity
 - ☐ University or College
 - ☐ Other (please specify)
- d. First Name Last Name
- e. E-mail Address
- f. Phone Number

17. Lobbyist Contact Information

- a. Name
- b. Firm Name
- c. E-mail Address
- d. Phone Number Ext.



The Florida Senate Local Funding Initiative Request Fiscal Year 2024-2025

Please complete the questions below for Water Projects only.

18. Have you applied for alternative state funding?

- ☐ Waste Water Revolving Loan
- ☐ Drinking Water Revolving Loan
- ☐ Small Community Wastewater Treatment Grant
- ☐ Other (please specify)
- ☒ N/A

19. What is the population economic status?

- ☐ Financially Disadvantaged Community (ch. 62-552, F.A.C.)
- ☐ Financially Disadvantaged Municipality (ch. 62-552, F.A.C.)
- ☐ Rural Area of Economic Concern
- ☐ Rural Area of Opportunity (s. 288.0656, Florida Statutes)
- ☒ N/A

20. What is the status of construction?

21. What percentage of the construction has been completed?

22. What is the estimated completion date of construction?

The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

1. **Project Title**

2. **Senate Sponsor**

3. **Date of Request**

4. **Project/Program Description**

The Punta Gorda Wastewater Treatment Plant was constructed in 1984 with additional improvements in 2001 and 2015. The main process units, aeration and clarifiers, have reached the end of useful life. The City completed a Capacity Analysis Report November 2018 and an Alternative Analysis report December 2019. The recommended improvement will construct new aeration basins, new clarifier's, add a second sand filter, upgrade the effluent pump station and replace all electrical components.

This is a multi-year project. Total costs below reflect the full cost of the project. The Federal in number 7 below relates to the State Revolving loan funds that have been applied for. Maximum generally awarded per year is \$20 million.

5. **State Agency to receive requested funds**

State Agency contacted? ☒ Yes ☐ No

6. **Amount of the Nonrecurring Request for Fiscal Year 2024-2025**

Type of Funding	Amount
Operations	
Fixed Capital Outlay	10,000,000
Total State Funds Requested	10,000,000

7. **Total Project Cost for Fiscal Year 2024-2025 (including matching funds available for this project)**

Type of Funding	Amount	Percentage
Total State Funds Requested (from question #6)	10,000,000	12.8 %
Matching Funds		
Federal	60,000,000	76.9 %
State (excluding the amount of this request)	0	0.0 %
Local	8,000,000	10.3 %
Other	0	0.0 %
Total Project Costs for Fiscal Year 2024-2025	78,000,000	100.0 %



The Florida Senate Local Funding Initiative Request Fiscal Year 2024-2025

8. Has this project previously received state funding? ☐ Yes ☒ No

If yes, provide the most recent instance:

Fiscal Year (yyyy-yy)	Amount		Specific Appropriation #	Vetoed
	Recurring	Nonrecurring		

9. Is future-year funding likely to be requested? ☐ Yes ☒ No

a. If yes, indicate nonrecurring amount per year.

b. Describe the source of funding that can be used in lieu of state funding.

10. Has the entity requesting this project received any federal assistance related to the COVID-19 pandemic? ☒ Yes ☐ No

If yes, indicate the amount of funds received and what the funds were used for.

2.4 million used for general fund replacement to offset increases, as they were unrestricted funds.

Complete questions 11 and 12 for Fixed Capital Outlay Projects

11. Status of Construction

- a. What is the current phase of the project? ☐ Planning ☐ Design ☒ Construction ☐ N/A
- b. Is the project "shovel-ready" (i.e. permitted)? ☒ Yes ☐ No
- c. What is the estimated start date of construction?
- d. What is the estimated completion date of construction?

12. List the owners of the facility to receive, directly or indirectly, any fixed capital outlay funding. Include the relationship between the owners of the facility and the entity.

The City of Punta Gorda is the owner of the plant. Project is currently under construction utilizing a Construction Manager at Risk (CMAR).



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

13. Details on how the requested state funds will be expended

Spending Category	Description	Amount
Administrative Costs:		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
Operational Costs		
Salary and Benefits		
Expense/Equipment/Travel/Supplies/Other		
Consultants/Contracted Services/Study		
Fixed Capital Construction/Major Renovation:		
Construction/Renovation/ Land/Planning Engineering	All funds would go towards construction costs of the project.	10,000,000
Total State Funds Requested (must equal total from question #6)		10,000,000



The Florida Senate Local Funding Initiative Request Fiscal Year 2024-2025

14. Program Performance

a. What specific purpose or goal will be achieved by the funds requested?

Maintain and enhance the City ' s infrastructure to ensure efficient and effective service delivery and quality aesthetic appeal. Apply best management practices and systems in infrastructure maintenance. The project provides the health benefits of reduced burden of disease due to water quality in the Charlotte Harbor. Inadequate wastewater management pollutes water bodies that are also important sources for drinking water, fisheries and other services. The long-term impacts of these projects are beneficial. The WWTP will be able to meet current and future flow conditions and provide a high-quality effluent. Nitrified effluent mixed liquor will be returned to the head of the

b. What activities and services will be provided to meet the intended purpose of these funds?

Construction of Wastewater Treatment Plant Expansion Project

c. What direct services will be provided to citizens by the appropriation project?

The project provides the health benefits of reduced burden of disease due to water quality in the Charlotte Harbor. Inadequate wastewater management pollutes water bodies that are also important sources for drinking water, fisheries and other services. The long-term impacts of these projects are beneficial. The WWTP will be able to meet current and future flow conditions and provide a high-quality effluent. Nitrified effluent mixed liquor will be returned to the head of the anoxic zone to reduce total nitrogen concentrations to less than 10 mg/L.

d. Who is the target population served by this project? How many individuals are expected to be served?

The Utility service area for the City of Punta Gorda with 18,025 customers. The entire watershed and surrounding estuary areas and their respective populations are also protected as a result of this expansion.

e. What is the expected benefit or outcome of this project? What is the methodology by which this outcome will be measured?

Maintain acceptable levels of contaminants in drinking water. The Water Treatment Plant has daily and monthly mandated water quality tests that they send to a NELAC certified laboratory for analysis.

f. What are the suggested penalties that the contracting agency may consider in addition to its standard penalties for failing to meet deliverables or performance measures provided for in the contract?

Reallocation of funds.



The Florida Senate

Local Funding Initiative Request

Fiscal Year 2024-2025

15. Requester Contact Information

- a. First Name Last Name
- b. Organization
- c. E-mail Address
- d. Phone Number Ext.

16. Recipient Contact Information

- a. Organization
- b. Municipality and County
- c. Organization Type
- ☐ For-profit Entity
 - ☐ Non-Profit 501(c) (3)
 - ☐ Non-Profit 501(c) (4)
 - ☒ Local Entity
 - ☐ University or College
 - ☐ Other (please specify)
- d. First Name Last Name
- e. E-mail Address
- f. Phone Number

17. Lobbyist Contact Information

- a. Name
- b. Firm Name
- c. E-mail Address
- d. Phone Number Ext.



The Florida Senate Local Funding Initiative Request Fiscal Year 2024-2025

Please complete the questions below for Water Projects only.

18. Have you applied for alternative state funding?

- ☒ Waste Water Revolving Loan
- ☐ Drinking Water Revolving Loan
- ☐ Small Community Wastewater Treatment Grant
- ☐ Other (please specify)
- ☐ N/A

19. What is the population economic status?

- ☐ Financially Disadvantaged Community (ch. 62-552, F.A.C.)
- ☐ Financially Disadvantaged Municipality (ch. 62-552, F.A.C.)
- ☐ Rural Area of Economic Concern
- ☐ Rural Area of Opportunity (s. 288.0656, Florida Statutes)
- ☒ N/A

20. What is the status of construction?

21. What percentage of the construction has been completed?

22. What is the estimated completion date of construction?

The information provided will be posted to the Florida Senate website for public viewing if sponsored by a Senator.

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

For projects meeting the definition of House Rule 5.14

Only Members of the Florida House of Representatives can officially submit an Appropriations Project Request

Your request will not be officially submitted unless all questions and applicable sub parts are answered. The information provided in the request will be posted on the House website and available for public review if an Appropriations Project Request is published by a Representative.

1. Title of Project:
2. Date of Submission:
3. House Member Sponsor:
4. Details of Amount Requested:
 - a. Has funding been provided in a previous State budget for this activity? ☐ Yes ☒ No
 - b. What is the most recent fiscal year the project was funded?
 - c. Were the funds provided in the most recent fiscal year subsequently vetoed? ☐ Yes ☒ No
 - d. Complete the following Project Request Worksheet to develop your request.

If vetoed, check if recurring and/or nonrecurring funds: ☐ Recurring ☒ Nonrecurring

FY:	Input Prior Year Appropriation for this project for FY 2023-24 <i>(If appropriated in FY 2023-24 enter the appropriated amount, even if vetoed.)</i>			Develop New Funds Request for FY 2024-25 <i>(Requests for additional RECURRING funds in Column E are prohibited.)</i>		
Column:	A	B	C	D	E	F
Funds Description	Prior Year Recurring Funds	Prior Year Nonrecurring Funds	Total Funds Appropriated	Recurring Base Budget	Additional Nonrecurring Request	TOTAL Recurring Base Budget + Additional Nonrecurring
Input Amounts			0	0	10,000,000	10,000,000

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

e. Provide the total cost of the project for FY 2024-25 from all sources of funding (Enter "0" if amount is zero):

Type of Funding	Amount	% of Total	Are the other sources of funds guaranteed in writing?	
1. Amount Requested from the State in this Appropriations Project Request	10,000,000	12.8 %		
2. Federal	60,000,000	76.9 %	☒ Yes	☐ No
3. State (Excluding the requested Total Amount in #4d, Col F)	0	0.0 %	☐ Yes	☐ No
4. Local	8,000,000	10.3 %	☒ Yes	☐ No
5. Other	0	0.0 %	☐ Yes	☐ No
TOTAL	78,000,000	100.0 %		

5. Is this a multi-year project requiring funding from the state for more than one year? ☐ Yes ☒ No

a. How much state funding would be requested after 2024-25 over the next 5 years? [<Click to Select>](#)

b. How many additional years of state support do you expect to need for this project? [<Click to Select>](#)

c. What is the total project cost for all years including all federal, local, state, and any other funds? Select the single answer which best describes the total project cost. If funds requested are for ongoing services or for recurring activities, select "ongoing activity". [<Click to Select>](#)

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

6. Which is the most appropriate state agency to place an appropriation for the issue requested?

Department of Environmental Protection



- a. Has the appropriate state agency for administering the funding, if the request were appropriated, been contacted? ☐ Yes ☒ No
- b. Describe penalties for failing to meet deliverables or performance measures which the agency should provide in its contract to administer the funding if appropriated.

Reallocation of funds to another entity.

7. Requester:

- a. First Name: Gregory Last Name: Murray
- b. Organization: City of Punta Gorda
- c. Email: gmurray@cityofpuntafordafl.com
- d. Phone #: (941) 575-3302

8. Contact for questions about specific technical or financial details about the project.

- a. First Name: Kristin Last Name: Simeone
- b. Organization: City of Punta Gorda
- c. Email: ksimeone@cityofpuntafordafl.com
- d. Phone #: (941) 575-3345

9. If there is a registered lobbyist working to secure funding for this project, fill out the information below. If not, click None ☐

- a. First Name: Rosanna Last Name: Catalano
- b. Firm: Anfield Consulting
- c. Email: ro@anfieldconstruction.com
- d. Phone #: (850) 322-4418

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

10. Organization or Name of entity receiving funds:

a. Name:

b. County (County where funds are to be expended)



c. Service Area (Counties being served by the service(s) provided with funding)

11. What type of organization is the entity that will receive the funds?



If other, please describe:

12. What is the specific purpose or goal that will be achieved by the funds being requested?

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

13. Provide specific details on how funds will be spent. (Select all that apply)

Spending Category	Description	Amount Requested (Total should equal 4d, Col. E) Enter '0' if request is zero for the category
Administrative Costs		
Executive Director/Project Head Salary and Benefits		
Other Salary and Benefits		
Expense/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
Operational Costs		
Salaries and Benefits		
Expenses/Equipment/ Travel/Supplies/Other		
Consultants/ Contracted Services/ Study		
Fixed Capital Construction/Major Renovation		
Construction/Renovation/ Land/Planning Engineering	Construction	10,000,000
Total Requested		10,000,000

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

14. For Fixed Capital Costs requested in Question 13, what type of ownership will the facility be under when complete?

Local Government



If other, please describe:

100 maximum characters allowed

15. Is the project request an information technology project?

☐ Yes ☐ No

Water projects skip to #16

a. Will this information technology project be managed within a state agency to support state agency program goals? ☐ Yes ☐ No

b. What is the total cost (all years) to design and build the project?

c. What are the ongoing (annual recurring) maintenance and operation costs once the project is completed?

d. Can the state agency fund the ongoing annual recurring costs within its current operating budget? ☐ Yes ☐ No

e. What are the specific business objectives or needs the IT project is intended to address?

400 maximum characters allowed

f. Based upon the identified business objectives or needs, what are the success factors that must be realized in order for the state agency to consider the proposed IT project a success?

100 maximum characters allowed

16. Is there any documented show of support for the requested project in the community including public hearings, letters of support, major organizational backing or other expressions of support? ☐ Yes ☐ No

Please describe:

400 maximum characters allowed

17. Has the need for the funds been documented by a study, completed by an independent 3rd party, for the area to be served? ☐ Yes ☐ No
- Please describe:

400 maximum characters allowed

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

18. Will the requested funds be used directly for services to citizens? ☐ Yes ☐ No

Water projects skip to #19

a. What are the activities and services that will be provided to meet the purpose of the funds?

400 maximum characters allowed

b. Describe the direct services to be provided to the citizens by the funding requested.

400 maximum characters allowed

c. Describe the target population to be served (i.e., “the majority of the funds requested will serve these target populations or groups”). Select all that apply to the target population:

- | | |
|---|---|
| ☐ Elderly persons | ☐ Drug users (in health services) |
| ☐ Persons with poor mental health | ☐ Preschool students |
| ☐ Persons with poor physical health | ☐ Grade school students |
| ☐ Jobless persons | ☐ High school students |
| ☐ Economically disadvantaged persons | ☐ University/College students |
| ☐ At-risk youth | ☐ Currently or formerly incarcerated persons |
| ☐ Homeless | ☐ Drug offenders (in criminal Justice) |
| ☐ Developmentally disabled | ☐ Victims of crime |
| ☐ Physically disabled | ☐ General (The majority of funds will benefit no specific group) |
| ☐ Other, please describe: | |

Required if 18c - Other is checked (100 maximum characters allowed)

d. How many in the target population are expected to be served?

<Click to Select>

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

19. What benefits or outcomes will be realized by the expenditure of funds requested? (Select each Benefit/Outcome that applies):

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve physical health	The project provides the health benefits of reduced burden of disease due to water quality in the Charlotte Harbor.	Maintain acceptable levels of contaminants in drinking water. The Water Treatment Plant has daily and monthly mandated water quality tests that they send to a NELAC certified laboratory for analysis.
Improve mental health		
Enrich cultural experience		
Improve agricultural production/ promotion/education		
Improve quality of education		
Enhance/preserve/improve environmental or fish and wildlife quality	Inadequate wastewater management pollutes water bodies that are also important sources for drinking water, fisheries and other services. The long-term impacts of these projects are beneficial. The WWTP will be able to meet current and future flow conditions and provide a high-quality effluent.	Nitrified effluent mixed liquor will be returned to the head of the anoxic zone to reduce total nitrogen concentrations to less than 10 mg/L.
Protect the general public from harm (environmental, criminal, etc.)		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Improve transportation conditions		
Increase or improve economic activity	The efficiency will be improved to serve new residential and business customers.	Number of Utility Customers will be tracked.
Increase tourism		
Create specific immediate job opportunities	Construction jobs created.	The funds spent on construction will be money distributed to workers and put into the local economy.
Enhance specific individual's economic self sufficiency		
Reduce recidivism		
Reduce substance abuse		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

Benefit or Outcome	Provide a specific measure of the benefit or outcome	Describe the method for measuring level of benefit or outcome
Divert from Criminal/ Juvenile Justice System		
Improve wastewater management	The recommended improvement will construct new aeration basins, new clarifiers, add a second sand filter, upgrade the effluent pump station and replace all electrical components.	Wastewater treatment effectiveness rate.
Improve stormwater management		
Improve groundwater quality		
Improve drinking water quality	If it is not properly cleaned, water can carry disease. Since we live, work and play so close to water, harmful bacteria have to be removed to make water safe.	Water quality testing.
Improve surface water quality		
Other (Please describe)		

The Florida House of Representatives

Appropriations Project Request - Fiscal Year 2024-25

The questions below are additional questions for water projects only

20. Have you applied for alternative state funding?

- a. ☒ Wastewater Revolving Loan
- b. ☐ Drinking Water Revolving Loan
- c. ☐ Small Community Wastewater Treatment Grant
- d. ☐ Other (Please describe)
- e. ☐ N/A

21. What is the population economic status?

- a. ☐ Financially Disadvantaged Municipality
- b. ☐ Rural Area of Critical Economic Concern
- c. ☐ Rural Community Experiencing Economic Distress
- d. ☒ N/A

22. What is the status of construction?

- a. ☒ Ready
- b. ☐ Not Ready

23. What percentage of construction has been completed?

5.35% billed 15% %

24. What is the estimated completion date of construction?

08/25/2027

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

REGULAR AGENDA

Title: Annual Evaluation of the City Manager

Funds:

Recommended Action: This year, City Council authorized as part of the budget process a four percent (4%) merit-based pay increase for all employees who met or exceeded performance expectations. If Council believes that the City Manager's performance over the past year warrants this (or some other) pay increase, please authorize such by voice vote.

Summary: Each year the City Council evaluates the performance of the City Manager for the prior fiscal year. Council Members' individual evaluations accompanied by a scoring matrix that presents in a composite format the scores of each evaluator are attached.

Department/Division: City Manager

EXHIBITS:

1. [2023 City Manager Evaluation - District 1](#)
2. [2023 City Manager Evaluation - District 2](#)
3. [2023 City Manager Evaluation - District 3](#)
4. [2023 City Manager Evaluation - District 4](#)
5. [2023 City Manager Evaluation - District 5](#)
6. [City Manager Evaluation Scores 2023](#)



CITY MANAGER EVALUATION

CITY MANAGER'S NAME: Gregory Murray

COUNCIL MEMBER'S NAME: Donna C. Peterman

Evaluation Period: August 24, 2022 to August 24, 2023 **Date:** 10/20/2023

EVALUATION INSTRUCTIONS

- **PERFORMANCE DIMENSIONS**

The seven (7) Performance Dimensions that comprise the first portion of this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Dimension are listed a few key elements for the evaluator to consider. Using the rating scale below, the evaluator is to score each Performance Dimension based on the elements listed and other relevant criteria.

- **PERFORMANCE OBJECTIVES**

In contrast to the more subjective nature of the Performance Dimensions described above, Performance Objectives are more readily quantified and measured in terms of actual achievement. The scoring instructions for Performance Objectives are contained in that section.

- **PERSONNEL PERFORMANCE ASSESSMENT AND EVALUATION RATING SCALES**

Rating Scale for Quality of Performance:

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the dimensions.

- 5 EXCEPTIONAL:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension. The evaluator should provide specific examples of such behavior in the comments section.
- 4 SUPERIOR:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.

Performance Dimensions

Instructions: Please rate each performance dimension according to the Personnel Performance Assessment and Evaluation Rating Scales.

1. LEADERSHIP *Considerations include, but are not limited to:*

- Leads by example by adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. - Works with City Council, Community Leaders, and other stakeholders to develop clear vision, mission, values, and objectives for the organization and demonstrates Commitment, Initiative, Creativity, Innovation, and Persistence in leading the organization to achieve them. - Gains commitment from others on new or unpopular policies, methods, and procedures.	
OVERALL RATING FOR LEADERSHIP	5
Comments: 	

2. SERVICE DELIVERY MANAGEMENT *Considerations include, but are not limited to:*

- Clearly identifies and communicates to the organization a customer focus, and the expected level of service that is to be provided to the public. - Ensures that the organization delivers services to the public in the most cost-effective manner without sacrificing quality and customer focus.	
OVERALL RATING FOR SERVICE DELIVERY MANAGEMENT	4
Comments: 	

3. INTERACTIONS WITH OTHERS *Considerations include, but are not limited to:*

- Consistently acts in a manner that is courteous and professional, including prompt attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments. - Maintains effective working relationships with members of the City Council, with citizens, community leaders, other outside agencies and the media. - Acknowledges the efforts of others, and gives appropriate credit for their accomplishments.	
OVERALL RATING FOR INTERACTIONS WITH OTHERS	5
Comments:	

4. ORGANIZING AND PLANNING *Considerations include, but are not limited to:*

- Effectively involves internal and external stakeholders in developing short- and long-range plans, and especially the City's strategic plan. - Effectively prioritizes goals and objectives in order to ensure that the organization is doing "first things first" in support of the City's strategic plan. - Develops effective monitoring mechanisms to ensure that the organization is meeting its committed deadlines and timetables. - Ensures that the annual budget process meets the operational needs of the organization, and is submitted in a timely manner that allows appropriate review and modification.	
OVERALL RATING FOR ORGANIZING AND PLANNING	
Comments:	5

5. JUDGEMENT and DECISION-MAKING *Considerations include, but are not limited to:*

- Exercises sound judgment in determining those issues that should appropriately be submitted to Council for consideration or approval. - Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain. - Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.	
OVERALL RATING FOR JUDGMENT and DECISION-MAKING	
Comments:	5

6. ABILITY TO COMMUNICATE *Considerations include, but are not limited to:*

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals. - Ensures open lines of communication with the City Council and all levels of the organization by providing updates related to policy changes, project status, and other items of importance. - Maintains effective communications with the media, and is proactive in providing information that is important to the public.	
OVERALL RATING FOR ABILITY TO COMMUNICATE	
Comments:	5

7. INTEGRITY *Considerations include, but are not limited to:*

• Sets and adheres to high ethical standards of behavior, both personally and professionally. • Leads the organization by example in adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. • Ensures that all business conducted by the City is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional.	
OVERALL RATING FOR INTEGRITY 5	
Comments:	

PERFORMANCE OBJECTIVES

Performance objectives should be described in terms of quantity and/or quality and time frames. The objectives should be measurable, attainable, and set mutually between the City Manager and the City Council.

Listed below are specific performance objectives that your City Manager committed to achieving during this past year. Please assess the incumbent's level of success using the following scoring system. After you score each of the Performance Objectives, please make appropriate comments on each. Once each specific Performance Objective has been assessed and scored, please assign an overall rating for Performance Objectives in the specified box.

DID NOT MEET ANY OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 0 POINTS
MET SOME OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 1-2 POINTS
MET MOST OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 3-4 POINTS
MET ALL OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 5 POINTS

AVERAGE RATING FOR PERFORMANCE OBJECTIVES

out of 5 points

Summary Scores

Leadership	Service Delivery Management	Interacting with Others	Organizing and Planning	Judgment & Decision-Making	Ability to Communicate	Integrity	Goals and Objectives
5	4	5	5	5	5	5	4

OVERALL SCORE FOR THIS EVALUATION 38 OUT OF 40 POINTS

EVALUATOR'S COMMENTS:

Use this section to summarize the performance of the City Manager during the just-completed evaluation period.

The City Manager performs at a very high level given the challenging nature of the job and the skill it takes to manage the demands of multiple bosses and a demanding constituency. That said, I would like to see more attention paid to the structure and execution of the City Council meetings. Often times, I feel that staff does not include important context for decisions we are asked to make and assumes we know the history of items that preceded our direct involvement. I think closer attention to this matter would benefit the public as well.

Evaluator's Signature: _____

Date: 10/24/2023

CITY MANAGER CERTIFICATION:

I have reviewed this performance evaluation and I believe that it accurately reflects my performance during this evaluation period except as noted in the comments below.

City Manager's Signature: _____ Date: _____

The City Manager, as the City's Chief Operations Officer, is responsible for various functions assigned by the City's Charter. These include overseeing the implementation and administration of policies set by the City Council, directing and supervising all departments, and overseeing the day-to-day activities of the municipality.

Administrative duties include agenda preparation, coordination and review of the annual operating and capital improvement budgets, facilitation of city communications, and implementation of sound management practices. The office also coordinates the City's annual Strategic Plan and oversees the divisions of Communications, Human Resources, and Information Technology.

The City Manager's Office is responsible for ensuring the needs and concerns of the community and the City organization are appropriately addressed. To accomplish this, the manager is involved in the community, county, regional, and state issues and supports and guides the City organization.

The City Manager continues to focus on projects, personnel, and policies/procedures, including forecasting the needs of the departments and divisions to meet the goals and objectives of long-range plans. The internal strategic planning process positions the City to understand the revenue needs over time to better maintain the assets of the City and enhance programming provided to the community. The result is a business plan that communicates to the City Council how Council's vision for the City will be pushed forward over the next three years. It provides residents with a clear picture of how City services are maintained and enhanced.

The Strategic Plan Action Items have three distinct elements that help transform the City's vision into reality. They are:

- **Strategies:** The Plan document contains the strategies that the City will pursue and action items on how to achieve the strategies. Strategies and action items are funded through the annual budget, five-year capital improvements program and partnerships with other public, non-profit and private organizations.
- **Key Performance Indicators:** Metrics that the City uses as sources of evidence to determine if its strategies are having their intended impact.
- **Financial Plan:** The City performs multi-year fiscal forecasting to show the long-term impacts of its decisions, model different scenarios and identify/address financial issues well before they are realized. The forecasts are included in the Long-Range Financial Plan presented to City Council in January or February of each year.

The Strategic Plan is basically the set of parameters from which I operate; from which my goals and objectives are set. The 2024 Plan has now been approved. Some key accomplishments tied to the 2023 Strategic Plan are as follows:

Financial/Economic Sustainability

- Updated the long range financial plan for the major fund groups and continued to assess the City's financial management policies with nationally recognized standards. Revised such policies, primarily reserves, to gradually address national standards.
- Prepared FY 2024 budget with an emphasis on need for staff to maintain current service levels, planning for enhancement of service levels in future years, and building reserves to recommended level.
- Digital Plans Review software being implemented.
- Implemented revised Utility and Sanitation Rates.
- Continued implementation of Time Clock Plus software for payroll systems.
- Updated five year citywide staffing needs analysis.
- Updated plan for all major infrastructure categories to include fleet, equipment, buildings, grounds, streets, utilities and lighting. Incorporated in Master Plan within five-year capital improvements program.
- Approximately 725 vendor contracts were managed by the City.
- Continued updates to proposed Land Development Regulations (LDR)/Form Based Codes.
- Secured state revolving loan for Waste Water Treatment plant improvements.
- Discussions with insurance provider and FEMA ongoing for Hurricane Ian recovery efforts.

Infrastructure Sustainability

- Completed annual programs for street resurfacing program.
- Completed annual swale drainage improvement program.
- Harborwalk parking and landscape improvements completed.
- City Hall Annex Security upgrades completed.
- Started permitting of Channel and Basin dredging at Boat Club Area.
- Grant awarded for Fire Training Structure.
- Developed and presented FY 2024-2028 Capital Improvements and Capital Outlay Plans for major infrastructure categories.
- Ponce de Leon Park Fishing Pier and boardwalk repairs underway.
- Waste Water Treatment Plant Improvements project underway.
- Accomplished temporary relocation of City Manager and Urban Design staff, due to damage to the Annex Building from Hurricane Ian.
- Design 90% plans for the Historic City Hall and A.C. Freeman House.
- Secured \$5.5 million legislative appropriation for septic to sewer in Charlotte Park.

Partnerships, Communication & Collaboration

- Completed thirteenth Citizen's Academy, providing residents and business owners an overview of the City organization: administration, finance, public safety, public works, utilities and urban design.
- Partnered with TEAM Punta Gorda and the Punta Gorda Chamber of Commerce for downtown beautification efforts known as Punta Gorda in Bloom.
- Broke ground on new Peace River Wildlife Center on City-owned land on West Henry.
- Disseminated information through a network of partners.

- Provided letters of support for numerous initiatives to include City and Charlotte County legislative priorities and Florida League of Cities call for action on proposed legislative matters.
- Partnered with Happy Hour Gardens to manage the agripreneur garden on East Virginia Ave.
- Hosted a second successful Public Safety Youth Academy.
- Partnered with Punta Gorda Housing Authority regarding commitment for local government financing of \$340,000 for the Verandas III affordable housing project totaling \$19.2 million.

Strategic Communications Positioning

- Utilized Text My Gov to provide residents streamlined communication with the City.
- Continued dissemination of Punta Gorda brochure throughout community and marketing partners to include local hotels, chambers of commerce, Event Center, visitors' bureau, Punta Gorda Airport, and Sunseeker.
- A positive message greets visitors through strategic advertisements in both the Punta Gorda Chamber of Commerce and Charlotte County Chamber of Commerce guides.
- Continued Punta Gorda Developments newsletter and continued dissemination on periodic basis. Newsletter highlights projects in planning, under construction and completed.
- Promoted community amenities on Facebook, Twitter and Instagram.

Quality of Life

- Continued the design and engineering of the Nature Park ADA improvements to the observation decks and fishing pier.
- Purchased a new Christmas tree and decorations.
- Increased capacity of Hounds on Henry Dog Park and installed canine grass.
- Laishley Park Interactive Fountain Playground replacement out for bid.
- The Punta Gorda Fire Department offers quarterly Family and Friends® CPR course of instruction. Additionally, the department has integrated a "Stop the Bleed" course content into all CPR courses.
- The Fire Department continues to aggressively market the smoke/CO detector program. The department provides residents who cannot afford a smoke/CO detector a new 10 yr. life unit. The Fire Department continues to experience increased participation in the Smoke Detector Battery Change Out program.
- The Police Department continues to provide a number of essential crime prevention programs. This includes Neighborhood Watch notifications, safety tips through Twitter and Facebook, Do the Right Thing of Charlotte County, Inc., and Drug Abuse Resistance Education (DARE) training.

Other miscellaneous accomplishments/highlights

General Fund Department

The department/divisions were limited to 3% increases in operating expenditures even though there have been significant overall increases in costs of materials, supplies, fuel, electric, and contracted services in the past year. Most businesses are experiencing increased personnel costs and rise in prices of commodities such as building materials, equipment, etc. Any increases above the 3% amount are explained below, except for general liability insurance which was estimated at 100% increase for property and 5-10% increases for other general liability insurances. Increases in the Information Technology internal service fund for city-wide projects was approximately 33% for FY 2024. There are no major program changes to the following departments/divisions – City Council, City Manager, Legal, Human Resources, Procurement, and Zoning & Code Compliance.

Finance

Finance's proposed budget includes adding an accountant position in FY 2024. It has become a necessity as the Government Accounting Standards Board (GASB) continues to implement new standards that require analysis and additional reporting requirements each year. This included new lease accounting requirements implemented in FY 2022 and subscription-based information technology arrangements (SBITA) currently under implementation. Increased grant awards and reporting contributes to the need to expand the finance division. Software to support the GASB leases and SBITA accounting was included in the proposed budget.

Public Works

Parks and grounds division includes adding:

- A playground and fountain maintenance technician position late in FY 2023 that will replace the contracted services for fountain maintenance and allow more proactive maintenance of the playgrounds and fountains.
- A maintenance worker to allow help on special projects and more maintenance of day-to-day operations and amenities.

Operating expenditure increases were budgeted for departmental supplies and communication services in right of way and for additional janitorial services for weekends in the parks and Herald Court Centre and weekly for temporary facilities in use due to Hurricane Ian.

Capital outlays of \$580,000 include addition of (2) vehicle to fleet for the new positions in parks and grounds, and routine replacements of: a vehicle, a low bed trailer, and a skid steer in parks and grounds; a vehicle in engineering; and a front-end articulated loader, a mini excavator, and an enclosed trailer in right of way.

Urban Design and Zoning & Code Compliance

The urban design manager position that was proposed for FY 2024 was moved up as a mid-year adjustment to FY 2023. Due to City growth through annexations and development, this position is necessary to maintain service standards, act as a liaison between department staff and the Urban Design

Director and be responsible for all City planning and zoning activities including community development and land use.

Public Safety

Public safety remains the most significant expenditure category within the General Fund.

Police

The proposed budget includes adding;

- Four (4) police officers (pending award of COPS Grant) due to increased call volume, more complex and time-consuming calls, growth of the City and need for security at Council meetings and public buildings; one additional school resource officer was added mid-year FY 2023
- A civilian administrative services supervisor to oversee records, evidence, and property units, fleet management, grant administration, some technology management and centralize business functions and be the primary public information officer (PIO) for the department

Operating expenditures experiencing larger increases are for legal reviews, repair and maintenance for autos, boats and various specialty equipment, and derelict vessel removals funded by a grant.

The FY 2024 capital outlay of \$852,445 includes equipment for new positions and add of four vehicles to fleet for officer positions, six replacement vehicles, taser replacement program, car camera replacement program, body camera program, radio enhancement program, new drone program, mobile and portable radio equipment, SWAT body armor, interview room system, and grant funded boat lifts.

The department encompasses many programs designed to enhance trust in the community by promoting transparency, procedural justice, and community partnerships. Some of the programs include in-car video cameras, body worn cameras, community advisory boards, youth programs, homeless outreach, de-escalation tactics, internal affairs investigations (that are scrutinized through various laws, processes and agencies), national data reporting, officer background checks, scenario-based training, etc. The department will continue these policies and programs while also exploring opportunities for enhancements in meeting their mission of providing the highest level of professional police services and delivering outstanding customer service while partnering with our community.

One of the goals of the department is to respond and be on scene of all calls for service with an average time of 5:00 minutes of dispatch. Results in patrol response times were 6:09 minutes. Another goal is to achieve a monthly Quality Assurance survey approval rating of 95%. Survey results indicate a 99.8% approval rating.

Fire

The proposed FY 2024 budget includes the addition of six (6) firefighter/EMTs to help meet City minimum staffing needs due to injuries, sick leave, or vacation, to help with increased calls for service, and to help work towards meeting National Fire Protection Association 1710 minimum staffing requirements. This could potentially help reduce overtime costs. An estimated SAFER grant was included for these positions. If the grant is not awarded the City will reapply for grant funding for the following year. One firefighter/EMT was added mid-year 2023 after grant application for seven (7) positions was not awarded. Another new position included is for a fire prevention clerk/PIO to serve as the department's public information officer and help organize, maintain, file, and update all prevention permits and related materials.

The FY 2024 capital outlay of \$121,170 includes funding for personal protective equipment, suppression equipment, and medical equipment, radio enhancement program, bunker gear and equipment for the new firefighter/EMT positions and computer equipment and a vehicle for the fire prevention clerk/PIO position. The National Fire Protection Association standard (NFPA 1710) for service response time is five minutes and 20 seconds or less, 90% of the time. The average emergency response time during FY 2022 was 4 minutes and 25 seconds. Table below indicates response times

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Average response times	3:54	4:01	4:04	4:11	4:10	4:41	4:21	4:25
Number of Emergency < 5 minutes by year	2266	2621	3123	3237	2329	2363	2043	2215
Percent Emergency < 5 minutes by year	78.9%	79.8%	84.9%	82.7%	75.2%	87%	75%	75%

Items generated for Council deliberations. Begin on next page.

CC Date	Notes	Department	Category	Subject
10/4/2022		CM Legal	Update	Local State of Emergency Hurricane Ian Update
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	AX-03-2022 - An Ordinance of the City Council of Punta Gorda, Florida, annexing within the municipal limits of Punta Gorda, 11.0 +/- acres located in Charlotte County, Florida, addressed as 3200 and 3240 Cooper Street, as more particularly described in Exhibit "A", in accordance with the voluntary annexation provisions of CITY COUNCIL AGENDA 900 W MARION AVENUE, PUNTA GORDA, FLORIDA, 33950 OCTOBER 19, 2022, 9:00 AM Section 171.044, Florida Statutes; Redefining the boundary lines of said city in conformance therewith; Amending the official boundary map of the City of Punta Gorda, Florida; Directing the City Clerk to provide certified copies of this Ordinance to the Charlotte County Clerk of Court, Charlotte County Administrator, Florida Department of State and Florida Office of Economic and Demographic Research; Providing for conflict and severability; and Providing an effective date.
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	CP-03-2022 - An Ordinance of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map to include newly annexed lands; Amending the Future Land Use Map to reflect the change in the current designation of Low Intensity Industrial/County (LI/County) to Light Industrial/City (LI/City), for 11.0 +/- acres, being more particularly described in Exhibit "A" attached hereto and incorporated herein, and addressed as 3200 and 3240 Cooper Street, Punta Gorda, Florida; Providing for conflict and severability; and Providing an effective date.
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	PD-03-2022 - An Ordinance of the City Council of Punta Gorda, Florida, rezoning properties generally described as 3200 and 3240 Cooper Street, Punta Gorda, Florida, and more particularly described in Exhibit "A" attached hereto and incorporated herein, containing 11.0 +/- acres, from its current Charlotte County zoning classification of Industrial General (IG/COUNTY) to City of Punta Gorda Planned Employment Center-Special Purpose (PEC-SP/CITY) zoning classification; Providing for conflict and severability; and Providing an effective date. F
10/4/2022	1st reading / 2nd reading 11-2-2022	CM Legal	Ord	GA-06-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the general provisions of Chapter 17, "Public Utilities", Article I, "General Provisions: Water Rates", and Article II, "Use of Public and Private Sewers and Drains; Sewer Rates", Punta Gorda Code, to increase the monthly utility rates; providing for conflict and severability; and providing an effective date
10/4/2022		UD	Reso	SV-01-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a portion of that certain 10-Foot wide alley lying in Block 45, City of Punta Gorda, also known as the subdivision of Lot 2 and one half of Lot 1 in Block 45, Punta Gorda as recorded in Plat Book 1, Page 16, of the public records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
10/4/2022		Clerk	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, disbanding the 2022 Charter Review Committee and providing an effective date.
10/4/2022			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, authorizing transmittal of the City of Punta Gorda valuation and Appraisal Notification Letter to the Florida Department of Economic Opportunity; and providing an effective date.

10/4/2022		UD	Reso	SV-02-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a portion of that certain 10-foot wide alley lying southwesterly of Lots 24 and 25, in Block 11, City of Punta Gorda, according to the plat thereof as recorded in Plat Book 1, Page(s) 15, of the Public Records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a date of a Public Hearing thereon; and Providing an effective date.
10/4/2022		CHNEP	Agreement	Accepting Agreements between the City of Punta Gorda and Southwest Florida Water Management District with Coastal & Heartland National Estuary Partnership and Authorizing the City Manager to Sign the Agreements on Behalf of The City; And Providing an Effective Date
10/4/2022		UT	Agreement	The Water/Wastewater Mutual Aid Program was established to provide a method whereby water/wastewater utilities sustaining physical damage from natural or manmade disasters could obtain emergency assistance, in the form of personnel, equipment, and materials and other associated services necessary, from other water/wastewater utilities. The purpose of this Agreement is to become a participant of such program.
10/4/2022		UD	Request	TU-15-2022 - 1000 W Marion Avenue
10/4/2022		UD	Request	TU-17-2022 - 900 W Marion Avenue and 1200 W Retta Esplanade.
10/4/2022		Finance	Agreement	Agreement award to Hilltop Securities, Inc. of Orlando, Florida for Financial Advisory Services
10/4/2022		Finance	Discussion	Travel Policy
10/4/2022		UD	Discussion	317 E Virginia Ave - Garden
10/4/2022		UD	Discussion	Light Up the Night - Downtown Christmas Tree Lighting Event, December 2, 2022
11/2/2022		CM	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida authorizing the City Manager to grant two (2) days of paid personal time off to all city employees in addition to all other paid time off to which they are otherwise entitled; and providing an effective date.
11/2/2022		CM Legal	Agreement	Interlocal Agreement between the City of Punta Gorda and Charlotte County Airport Authority
11/2/2022		CM Legal	Discussion	Legislative Priorities Discussion with City Lobbyist
11/2/2022			Discussion	Council's discussion and approval of the resolution to support the addition of the Historic Cochran Street Business District
11/2/2022			Discussion	Council's discussion and approval of the resolution to support designating Punta Gorda as a Seminole Maroon Freedom Trail Head city
11/2/2022		CM Legal	Discussion	City Attorney Memo - City's Sign Code
11/2/2022		UD	Discussion	Land Development Regulations - Code Testing
11/2/2022		UD	Discussion	FY 2022 Strategic Plan Outcomes
11/2/2022		CM	Discussion	Annual Evaluation City Manager
11/2/2022		Clerk	Discussion	Annual Evaluation CityClerk

11/16/2022		UD	Reso	SRC-03-2021-A Resolution of the City Council of the City of Punta Gorda, Florida approving the final plat to subdivide a parcel of land containing 15,860 +/- square feet (0.364 +/- acres) into three (3) single-family residential lots, in order to create a subdivision to be called "805 West Marion Subdivision" for the property at 805 West Marion Avenue, Replat of F Quednau's Subdivision of Block 26, City of Punta Gorda, Florida, in Plat Book 4, Page 56, as recorded in the Public Records of Charlotte County, Florida; and being more particularly described on Exhibit "A" attached to this resolution; authorizing the Mayor and City Clerk to execute the Plat; authorizing the City Clerk to forward this resolution and the original final plat to the Clerk of the Circuit Court for recording at the Applicant's expense; and providing an effective date.
11/16/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, designating Punta Gorda as a Seminole Maroon Freedom Trail Head City; and providing an effective date.
11/16/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, supporting the addition of the Historic Cochran Street Business District located in the Punta Gorda Historic District to the National Black Wall Street Trail, and to otherwise provide with respect thereto.
11/16/2022		UD	Ord	An Emergency Ordinance of the City of Punta Gorda, Florida, amending Chapter 7 Building Regulations of the Punta Gorda Code; providing findings; amending Chapter 7, Article V, Chapter 1, Section 103 "Duties and Powers of the Floodplain Administrator," Subsection 103.4, Punta Gorda Code relating to substantial improvement determinations; amending Chapter 7, Article V, Chapter 2, Section 202 "Definitions," relating to the definition for "substantial improvement"; providing for conflict and severability; and providing an effective date.
11/16/2022		CM	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, extending Emergency Ordinance no. 1996-22 adopted for Hurricane Ian to coincide with the State of Emergency declared with respect to Hurricane Nicole; providing for conflicts; and providing an effective date.
11/16/2022		Procurement	Award	Award of Amendment #14 to Carollo Engineers, Inc., of Sarasota, FL, to provide Wellfield Management Services.
11/16/2022			Discussion	Legislative Priorities Discussion
12/7/2022			Reso	A Resolution amending and restating Resolution No. 3642-2022, relating to an application for a loan from the State Revolving Trust Fund for wastewater facilities, establishing pledged revenues to repay said loan; to increase the amount of the construction loan from the Florida Department of Revenue Revolving Fund for wastewater facilities; providing for conflict and severability; and providing an effective date.
12/7/2022	2nd reading on 1/4/2023		Ord	GA-07-2022 An Ordinance of the City of Punta Gorda, Florida, amending Chapter 7 Building Regulations of the Punta Gorda Code; providing findings; amending Chapter 7, Article V, Chapter 1, Section 103 "Duties and Powers of the Floodplain Administrator," Subsection 103.4, Punta Gorda Code relating to substantial improvement determinations; amending Chapter 7, Article V, Chapter 2, Section 202 "Definitions," relating to the definition for "Substantial Improvement"; providing for conflict and severability; and providing an effective date.
12/7/2022			Reso	A resolution of the city of Punta Gorda, Florida, consenting to the Assignment of a non-exclusive natural gas franchise granted by City of Punta Gorda Ordinance No. 1299-01 to Peoples Gas System, Inc.; and providing an effective date.

12/7/2022			Award	Implementation of the Unmanned Aircraft System (UAS) Program
12/7/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, approving the federally funded subaward and grant agreement (contract number: Z3255) between the City of Punta Gorda and state of Florida, division of emergency management relating to categories A-G as a result of Hurricane Ian; authorizing the City Manager to execute the agreement and all other necessary grant related documents on behalf of the City and providing an effective date.
12/7/2022			Discussion	Advance Proof of Loss
12/7/2022			Agreement	First Amendment of Water and Wastewater System Developer's Agreement between LD Promotions, LLC, and the City of Punta Gorda, Florida. Developer and City entered into that certain Water and Wastewater system Developer's Agreement dated May 5, 2021, and recorded in Book 4787, Page 1294 of the Public Records of Charlotte County, Florida, and providing an effective date.
12/7/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, approving the Communications Services Tax Agreement for Access to Confidential State Tax Information between the City of Punta Gorda and the Florida Department of Revenue; authorizing the City Manager to execute the agreement on behalf of the City; and providing an effective date.
12/7/2022		UD	Request	Punta Gorda Half Marathon and 5K- January 7, 2023
12/7/2022		UD	Discussion	Bayfront Center Preliminary Discussion
12/7/2022		UD	Discussion	Historic City Hall Rehabilitation Project Update
12/7/2022		CM Legal	Discussion	2023 Legislative Priorities Letter
12/7/2022		CM	Discussion	Discussion on City Legal Counsel
1/4/2023			Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, reaffirming its formal adoption of rules of conduct; and providing an effective date.
1/4/2023			Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, reaffirming its policy with regard to taking action on non-agenda items; providing for consideration of non-agenda items only after approval by a majority plus one of a quorum of the Community Redevelopment Agency and to do so only for stated reasons; and providing an effective date.
1/4/2023	1st reading 1/4/2023 2nd reading 1/18/2023 goes with ZA-08-2022	CM Legal	Ord	GA-08-2022: Ordinance of the City Council of The City of Punta Gorda, Florida, Amending Chapter 26, Article 11, "Sign Code," Punta Gorda Code; Amending 26, Article 11, Section 11.4 "Definitions," Punta Gorda Code; Amending Chapter 26, Article 11, Section 11.5, "Prohibited Signs," Punta Gorda Code; providing for conflict and severability; and providing an effective date.
1/4/2023		UD	Request	SE-02-2022 - A Special Exception request by Robert Wrenn, Registered Agent for Ali-Rob, Inc., d/b/a Southern Oxygen & Welding Supply, pursuant to Chapter 26, 16.8, Punta Gorda Code, to allow a new 1,500- gallon Nitrogen (N) tank and new 1,500-gallon Argon (AR) tank to be installed outside of the building next to the existing Oxygen and Co2 tanks for the purpose of refilling Nitrogen and Argon cylinders for resale, instead of located inside a completely enclosed building, as such use requires a Special Exception pursuant to Chapter 26, Section 3.10(f)(5), Punta Gorda Code. Address: 129 Carmalita Street, Punta Gorda, Florida 33950 Short Legal: PUG 000 0099 0P1-1 (long legal on file) Charlotte County Parcel ID: 412307202003

1/4/2023		UD	Reso	SV-02-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a portion of that certain 10-Foot wide alley lying Southwesterly of Lots 24 and 25, in Block 11 of said plat, City of Punta Gorda, according to the plat thereof as recorded in Plat Book 1, Page(s)15, of the public records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
1/4/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for re-appropriations and supplemental appropriations in the amounts identified in exhibit A; providing for severability; and providing an effective date
1/4/2023		Police & fire	Reso	A resolution of the City of Punta Gorda, Florida, amending Resolution No. 3573-2021, to update the verbiage pertaining to Police and Fire personnel contract fees in the Event Manual, including the Application forms and Contracts contained therein; approving the Manual, including the Application forms and Contracts contained therein, as amended; Providing for conflict and severability; and Providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, reaffirming its policy with regard to taking action on non agenda items; providing for consideration of non-agenda items only after approval by a majority plus one of a quorum of Council and to do so only for stated reasons; and providing an effective date
1/4/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, reaffirming Resolution 1132-95 and formally adopting its Rules of Conduct; and providing an effective date
1/4/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida approving the City of Punta Gorda declared state of emergency (d.s.e) reporting and pay policy as amended; providing for conflict and severability; and providing an effective date.
1/4/2023			Reso	A Resolution of The City Council of The City of Punta Gorda, Florida Approving a Cooperative Funding Initiative Project Agreement with the Southwest Florida Water Management District for The Funding of Proposed Boca Grande Area Drainage Improvements; authorizing the City Manager to sign on behalf of the City; and providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing the application submittal to the Florida Department of Environmental Protection clean vessel act grant program relating to the continued operation, maintenance and repair of the Laishley Park Municipal Marina pumpout vessel; authorizing the City Manager to sign the application and administer the grant on behalf of the City; and providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of grant applications to the Charlotte County Marine Advisory Committee (MAC) for the operation, maintenance and repair of the Laishley Park Municipal Marina pumpout vessel known as the "S.S. Clear Head"; authorizing the City Manager to sign the application and administer the grant; and authorizing appropriation of funds upon grant award; providing an effective date.
1/4/2023			Presentation	Visitor and Convention Bureau FY 2022 Economic Impact Report Presentation

1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida approving and ratifying an agreement between the City and Southwest Florida chapter - Florida Police Benevolent Association (PBA) effective October 1, 2022 through September 30, 2025; authorizing the City Manager to execute the agreement on behalf of the City; and providing an effective date.
1/4/2023			Agreement	Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the City Hall Rehabilitation and Expansion project.
1/4/2023			Award	Award of the Solicitation to National Energy Holding dba SteelCon Supply Company for purchase of and delivery of low-carbon corrosion resistant chromium steel rebar.
1/4/2023		UD	Request	SE-01-2022-A request by Carlos Gargiulo, authorized agent, for First Baptist Church of Punta Gorda, Inc., property owner, for a Special Exception pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a school, grades Kindergarten through Twelve (K-12), which is permitted by Special Exception pursuant to Chapter 26, Section 3.7(f)(9), Punta Gorda Code, for a property located at 459 Gill Street, Punta Gorda, Florida, in a Neighborhood Residential Single-family 10 units per acre (NR-10) zoning district. Address: 459 Gill Street, Punta Gorda, FL 33950 Short Legal: PUG 000 0060 0017 Long Legal: On file in the Urban Design Division, 126 Harvey Street, Punta Gorda, FL 33950 Charlotte County Parcel ID: 412307111008
1/4/2023		Finance	Presentation	Progress Report on Capital Improvement Projects
1/4/2023		UD	Discussion	Land Development Regulations - Form Base Code proposed revisions
1/4/2023		Clerk	Discussion	City Clerk Reporting Structure
1/18/2023	Applicant request to withdraw on 4/19	UD	Ord	CP-04-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map changing the Future Land Use Map designation from Public/Simi-Public (P) to Professional Office (PO) for 17.13 +/- acres, a.k.a. Fishermen's Village, all of Lots 7 and 8, Block 15, and portions of Maud Street and W Retta Esplanade, "Trabue" recorded in Plat Book 1, Page 1; also the modified Submerged Lands Lease modification, recorded in Official Records Book 3538, Page 1700, all of the above recorded Public Records of Charlotte County, Florida, located in Section 12, Township 41 South, Range 22 East, Charlotte County, Florida, and more particularly bounded and described in Exhibit "A" attached hereto and incorporated herein; Providing for conflict and severability; and Providing an effective date. The applicant has requested a continuance to the February 15, 2023 meeting.

1/18/2023	Applicant request to withdraw on 4/19	UD	Ord	PD-04-2022 - An Ordinance of the City Council of the City of Punta Gorda, rezoning properties addressed as 1200 W Retta Esplanade, 1150 W Marion Avenue, 1000 W Marion Avenue, 900 W Marion Avenue, and 880 W Marion Avenue, containing 30.53 +/- acres, a.k.a., Fishermen's Village overall properties, lying in Section 12, Township 42 South, Range 22 East, City of Punta Gorda, Florida, and more particularly bounded and described in Exhibit "A" attached hereto and incorporated herein, from Neighborhood Center (NC) to Planned Development Neighborhood (PDN) and from Neighborhood Residential 15 units per acre (NR-15) to Planned Development Neighborhood (PDN); approving the conceptual site plan; Providing for certain modifications to the regulations applicable to the Planned Development Neighborhood zoning classification; Providing that any previously approved Planned Development Ordinance(s) for the subject property which is in conflict with the new ordinance are hereby repealed; Providing for conflict and severability; and Providing an effective date. The applicant has requested a continuance to the February 15, 2023 meeting.
1/18/2023	second reading 2/1	Legal	Ord	GA-02-2023 - An Ordinance Of The City Council Of The City Of Punta Gorda, Florida, Amending Chapter 15, "Offenses And Miscellaneous Provisions," Punta Gorda Code; Amending Chapter 15, Section 15-1, "Definitions," Punta Gorda Code; Amending Chapter 15, Section 15-37, "Carrying Concealed Weapons, Penalty; Officer To Arrest Without Warrant And Upon Probable Cause," Punta Gorda Code; Amending Chapter 15, Section 15-38, "Improper Exhibition Of Dangerous Weapons Or Firearms; Penalty," Punta Gorda Code; Providing For Conflict And Severability; and providing an effective date. FIRST READING
1/18/2023	second reading 2/1	UD	Ord	CP-05-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map to reflect the change in the current designation of Highway Commercial Corridor (HCC) to Medium Density Residential (MDR) for 28.53+/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel described in Official Record Book 3642, Page 473, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; Providing for conflict and severability; and Providing an effective date. FIRST READING
1/18/2023	second reading 2/1	UD	Ord	PD-06-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, rezoning property addressed as 9298 MacEver Street, containing 28.53 +/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel described in Official Record Book 3642, Page 473, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; from Highway Commercial (HC) to Planned Development Neighborhood (PDN); Providing for certain modifications to the regulations applicable to the Planned Development Neighborhood zoning classification; Providing for conflict and severability; and Providing an effective date. FIRST READING
1/18/2023		CM	Discussion	Legislative Priorities Discussion
2/1/2023		CM	Discussion	Charlotte County's representative on the Punta Gorda CRA recommendation

2/1/2023	2nd reading on 3/1/2023	Legal	Ord	GA-01-2023 - An Ordinance of the City of Punta Gorda further amending the City of Punta Gorda Police Officers' Retirement System, restated pursuant to Ordinance 1644-10; amending Section 6, Benefit Amounts and Eligibility; amending Section 8, Disability; providing for severability of provisions; repealing all ordinances in conflict herewith and providing an effective date. FIRST READING
2/1/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for re-appropriations and supplemental appropriations in the amounts identified in exhibit A; providing for severability; and providing an effective date.
2/1/2023		UD	Reso	A Resolution Of The City Of Punta Gorda, Florida supplementing the Quasi-Judicial Hearing Procedures contained in City Of Punta Gorda Resolution No. 3673-22; providing specific deadlines for participating parties in relation to April 19, 2023 public hearings concerning CP-04- 2022, an application by ATA Fishville FL, LLC to amend the City Of Punta Gorda Comprehensive Plan Future Land Use Map relating to lands collectively referred to as "Fishermen's Village," And PD-04-2022, an application By ATA Fishville FL, LLC to rezone certain properties to Planned Development Neighborhood; and providing an effective date.
2/1/2023		UD	Reso	SV-04-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a 10-foot wide easement as described in Official Record Book 773, Pages 1649 through 1651, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a public hearing thereon; and Providing an effective date.
2/1/2023		UD	Reso	SV-03-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a 15-foot wide easement as described in Official Record Book 774, Pages 649 through 650, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a date of public hearing thereon; and Providing an effective date.
2/1/2023		Procurement	Agreement	Award of agreement to Infinite Construction, LLC of FT Myers, Florida for construction improvements to the Boardwalk and Pier at Ponce de Leon Park, Punta Gorda, Florida.
2/1/2023		UD	Discussion	Public Restroom Facilities - Bailey Brothers Park
2/1/2023		Procurement	Discussion	Discussion of sod replacement in swale
2/1/2023		UD	Reso	Quasi-judicial V-01-2022 - A request by Michael P. Haymans, Authorized Agent, for Gordon F. Reabe, Jr. and Linda S. Reabe, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new addition, with a 22-foot street (front) yard setback at the closest points, instead of 25 feet as is required by Chapter 26, Section 3.4(g)(2), Punta Gorda Code, at an existing single-family residential structure constructed in 1971. Legal: Blk 33 Lt 11 Sec 5 Punta Gorda IslesA/K/A: 345 Belaire Court, Punta Gorda, Florida 33950Charlotte County Parcel Id: 41221147710
2/1/2023		Procurement	Agreement	License Agreement, between Seminole Gulf Railway, L.P., and City of Punta Gorda.
2/1/2023		UD	Request	TU-03-2023 - 3815 Tamiami Trail
2/1/2023		UD	Discussion	Christmas Tree Lighting

2/1/2023		UD	Discussion	Laishley Park Event Permits
2/1/2023		Finance	Budget	Fiscal Year 2023-2027 Long Range Financial Plan
2/1/2023		CM	Discussion	Joint Discussion Items with City Council / County Commissioners for March 21, 2023
3/1/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving maintenance Agreement No. BEE97 (FM No. 432729-1-78-14) with the Florida Department of Transportation for City Maintenance of FDOT Highways within the City limits; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
3/1/2023		PD	Agreement	Memorandum of Understanding between the City of Punta Gorda and the Florida Police Benevolent Association, Inc; the City and the PBA are C91Parties to a certain Collective Bargaining Agreement effective October 1, 2022 through September 30, 2025. On February 2, 2023, the PBA ratified the proposed change, and the Parties agree and intend for the Proposed Change to become part of the CBA effective October 1, 2022.
3/1/2023		UD	Discussion	Veranda's Commitment Letter
3/1/2023		Clerk	Discussion	Board of Zoning Appeals Duties
3/1/2023		CM	Agreement	City Clerk Employee Agreement
3/1/2023			Discussion	Christmas Tree Lighting Event
3/1/2023			Reso	A resolution of the City of Council of the City of Punta Gorda, Florida, repealing 3362-18 and approving an agreement between the School Board of Charlotte County, Florida and the City Council of the City of Punta Gorda, Florida relating to the School Resource Officer Program; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
3/1/2023		Procurement	Agreement	Vendor Agreement - Low-Income Household Water Assistance Program
3/15/2023		Finance	Award	Government Finance Officers Association (GFOA) Award
3/15/2023		UD	Reso	SV-03-2022- A resolution of the City Council of the City of Punta Gorda, Florida, vacating a 15 foot wide easement as described in Official Record Book 774, Pages 649 through 650, Charlotte County Public Records, and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in CITY COUNCIL AGENDA 900 WEST MARION AVENUE, PUNTA GORDA, FLORIDA 33950 MARCH 15, 2023, 8:30 AM Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
3/15/2023		UD	Reso	SV-04-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a 10 foot wide easement as described in Official Record Book 773, Pages 1649 through 1651, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
3/15/2023		CM	Reso	A Resolution of the City of Punta Gorda, Florida authorizing the City of Punta Gorda City Council to participate in a joint meeting with the Charlotte County Board of County Commissioners, to discuss and plan matters of mutual interest, and providing an effective date.
3/15/2023			Reso	A resolution amending and restating Resolution No. 3686-2022, relating to an application for a loan from the state revolving trust fund for wastewater facilities; establishing pledged revenues to repay said loan; providing for conflict and severability; and providing an effective date.

3/15/2023			Discussion	Joint Habitat Support Letter
3/15/2023			Grant	2024 COPS Hiring Grant Application
3/15/2023			Request	Bayfront Center Dumpster Enclosure Modification Request
3/21/2023			Grant	Florida Local Government Cybersecurity Grant Application
3/21/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of Grant Application to the Hurricane Stormwater and Wastewater Assistance Grant Program "Beach Re-nourishment and Water Infrastructure"; authorizing the City Manager to sign the application and administer the grant; authorizing appropriation of funds upon grant award; and providing an effective date.
3/21/2023		UD	Request	TU-08-2023 - Peace River Wildlife Center - 900 W Henry Street
3/21/2023		Procurement	Award	Award of Amendment #1 to Wharton-Smith, Inc. of Fort Myers, FL to establish the Guaranteed Maximum Price (GMP) and completion time for construction of improvements at the City's Wastewater Treatment Facility.
3/21/2023			Discussion	Operational Impacts Hurricane Ian
3/21/2023			Discussion	Joint Meeting - Charlotte County Board of Commissioners
4/19/2021	second reading 5/17/2023 6/7/2023	UD	Ord	CDD-01-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida establishing the North Loop Community Development District in compliance with the provisions of Chapter 190, Florida Statutes; Providing Findings; Specifying General and Special Powers of the District; Describing the boundaries of the District Consisting of approximately 115.63 +/- acres located generally south of Glasgow Avenue, west of Indian Springs Road, and northeast of Tamiami Trail, in the City of Punta Gorda, Florida, more particularly described in Exhibit "A" attached hereto and incorporated herein; Naming the Initial Members of the Board of Supervisors of the District; Providing for Administration, Operation, and Financing of the District; Authorizing the District, Pursuant to Section 190.012(2), Florida Statutes, to exercise certain additional powers to finance, plan establish, acquire, construct, reconstruct, enlarge or extend, equip, operate and maintain systems and facilities for: (1) parks and facilities for indoor and outdoor recreational, cultural and educational uses; and (2) security, including but not limited to, guardhouses, fences and gates, electronic intrusion-detection systems, and patrol cars; Providing for Conflicts and Severability; and Providing an Effective Date. The proposed community development district is comprised of approximately 115.63 acres, more or less, generally located south of Glasgow Avenue, west of Indian Springs Road and northeast of Tamiami Trail, as further identified in the map depicted in this notice. The Petitioner has proposed to establish the District to plan, finance, acquire, construct, operate and maintain infrastructure and community facilities, which may be authorized by such districts under Florida law including but not limited to Chapter 190, Florida Statutes.
4/19/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, accepting a bill of sale, release of liens/affidavit of no liens from Punta Gorda Acquisitions II, LLC, and warranty from Hollander Construction Company, Inc., for wastewater transmission force main located within Piper Rd North right-of-way between Duncan Rd and E. Henry St; providing for conflicts and severability; and providing an effective date.

4/19/2023		Procurement	Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/19/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant (JAG) program for the PGPD Interview Room Update (Contract no. 15PBJA-22-GG-02445-JAGX); Authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/19/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); and providing an effective date.
4/19/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, accepting grant funding from the Charlotte County Marine Advisory Committee (MAC) under the Boater Revolving Fund Grant Program to fund the PGPD Boat Lifts (2), dive equipment, enhanced law enforcement equipment, on-the-water enhanced law enforcement, and Derelict Vessel Removal Project. Authorizing the Chief of Police to administer the grant on behalf of the city; and providing an effective date.
4/19/2023		UD	Discussion	Fishermen's Village Request for Withdrawal of Planned Development without Prejudice
4/19/2023			Discussion	Drug Free Punta Gorda Request
4/19/2023			Award	Award of Amendment #15 to Carollo Engineers, Inc., of Sarasota, FL, to Provide Professional Services for the Rehabilitation of Well #4 at the Shell Creek Reverse Osmosis Treatment Plant
4/19/2023		UD	Discussion	City Hall Rehabilitation and Expansion - 60 Percent Budget Estimates
4/19/2023			Project	City Projects for Charlotte County-Punta Gorda Metropolitan Planning Organization Project Prioritization
4/19/2023			Agreement	Proposed Local Funding Agreement Items - US 41 Northbound William Street to Peace River Bridge (441524-1)
4/19/2023			Agreement	Project Update Presentation and Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the A. C. Freeman House Historic Restoration
4/19/2023		Legal	Agreement	Award of Agreements to 1) Marine Contracting Group, Inc. of Punta Gorda, FL.; 2) RJ Gorman Marine Construction, LLC of Panama City, FL; and Ecological Construction services Inc. doing business as Economy Dock, Seawall & Dredge Company for seawall installation in 8 zones of the Punta Gorda Isles and Burnt Store Isles Canal Systems
4/27/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, accepting a bill of sale, release of liens/affidavit of no liens from Punta Gorda Acquisitions II, LLC, and warranty from Hollander Construction Company, Inc., for wastewater transmission force main located within Piper Rd North right-of-way between Duncan Rd and E. Henry St; providing for conflicts and severability; and providing an effective date.
4/27/2023		Legal	Agreement	Renewal of City Attorney Agreement

4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant (JAG) program for the PGPD Interview Room Update (Contract no. 15PBJA-22-GG-02445-JAGX); Authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); and providing an effective date.
4/27/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, accepting grant funding from the Charlotte County Marine Advisory Committee (MAC) under the Boater Revolving Fund Grant Program to fund the PGPD Boat Lifts (2), dive equipment, enhanced law enforcement equipment, on-the-water enhanced law enforcement, and Derelict Vessel Removal Project. Authorizing the Chief of Police to administer the grant on behalf of the city; and providing an effective date.
4/27/2023			Discussion	Drug Free Punta Gorda Request
4/27/2023			Award	Award of Amendment #15 to Carollo Engineers, Inc., of Sarasota, FL, to Provide Professional Services for the Rehabilitation of Well #4 at the Shell Creek Reverse Osmosis Treatment Plant
4/27/2023		UD	Project	City Hall Rehabilitation and Expansion - 60 Percent Budget Estimates
4/27/2023			Project	City Projects for Charlotte County-Punta Gorda Metropolitan Planning Organization Project Prioritization
4/27/2023			Agreement	Proposed Local Funding Agreement Items - US 41 Northbound William Street to Peace River Bridge (441524-1)
4/27/2023			Agreement	Project Update Presentation and Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the A. C. Freeman House Historic Restoration
4/27/2023			Award	Award of Agreements to 1) Marine Contracting Group, Inc. of Punta Gorda, FL.; 2) RJ Gorman Marine Construction, LLC of Panama City, FL; and Ecological Construction services Inc. doing business as Economy Dock, Seawall & Dredge Company for seawall installation in 8 zones of the Punta Gorda Isles and Burnt Store Isles Canal Systems
5/3/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
5/3/2023			Reso	A resolution of the City of Punta Gorda, approving an agreement between The Florida Department of Law Enforcement and the City of Punta Gorda Police Department, relating to the Child Abduction Response Team.
5/3/2023		UD	Agreement	MAC - Pump Out Boat Agreement
5/3/2023		Procurement	Award	Award of Amendment #8 to provide Construction Services for the Wastewater Treatment Plant Improvements to CDM Smith of Fort Myers, FL

5/3/2023			Agreement	Approval to continue Piggyback Agreement with CAP Government, Inc. for Plans Review and Inspection Services
5/3/2023		PD	Discussion	Discussion on Speed Limit Signs added to Aqui Esta Dr.
5/3/2023		UD	Discussion	Bayfront Discussion
5/3/2023		CM Legal	Agreement	Rental Agreement - Military Heritage Museum
5/17/2023		HR	MOU	Memorandum of Understanding between the City of Punta Gorda and the Suncoast Professional Fire Fighters and Paramedics, IAFF Local 2546.
5/17/2023		HR	IAN	Advance Proof of Loss
5/17/2023		Procurement	Award	Award of an Order to Crown Castle for Wide Area Network Services to City Facilities
5/17/2023			Request	Peace River Wildlife Center, Inc. request
5/17/2023		Procurement	Agreement	Interlocal agreement between the City of Punta Gorda, Florida and Florida Southwestern State College
5/17/2023		UD	Request	Veterans Park - Memorial Day Ceremony
5/17/2023		UD	Discussion	Bayfront Committee Member Recommendations
5/17/2023		Finance	Budget	Fiscal Year 2024 Budget Update - General Construction Fund, 1% Sales Tax Fund and Unfunded Construction Projects
6/7/2023		Finance	Budget	Fiscal Year 2024 Budget Status Update for the Community Redevelopment Area (CRA)
6/7/2023		UD	Ord	GA-03-2023 An Ordinance of the City Council of the City Of Punta Gorda, Florida, Amending Chapter 16, "Park Regulations", Punta Gorda Code; Amending Chapter 16, Section 16-2 "Definitions", Subsection (C), "Smoking," Punta Gorda Code; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (D) "Vape" or "Vaping"; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (E) "Vapor"; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (F) "Vapor-Generating Electronic Device"; Providing for severability; providing for conflicts; and providing an effective date. FIRST READING.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing a Bayfront Activity Center Advisory Committee; naming committee member representatives; approving procedures of the committee; and providing an effective date.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, declaring the City's official intent to seek reimbursement for certain capital expenditures made or to be made with respect to the repairs and replacements to damaged portions of the City's seawall and capital expenditures related to hazard mitigation from the proceeds of its not to exceed \$60,000,000 revenue bonds, notes, or line of credit notes and providing an effective date.
6/7/2023			Discussion	The Verandas of Punta Gorda III, LLLP, as "Borrower," and City of Punta Gorda, the "Lender" for Leasehold Mortgage of Parcel ID #: 412307477007
6/7/2023			Budget	Fiscal Year 2024 Budget Status Update for Sanitation Fund

6/21/2023			Budget	Presentation of the City Annual Comprehensive Annual Financial Report for the Fiscal Year Ended September 30, 2022.
6/21/2023		UD	Reso	SRC-03-2022 - A Resolution of the City Council of the City of Punta Gorda, Florida, approving the preliminary plat to subdivide a parcel of land containing 28.53 +/- acres, into one hundred forty-four (144) single-family residential lots and construct the required infrastructure, including but not limited to utility improvements, and privately maintained roadways, in order to create a subdivision to be called "Sea Cove Subdivision", a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel as described in official Records Book 3642, Page 473, Charlotte County Public Records and being further bounded and described in Exhibit "A" attached to this Resolution; and Providing an effective date.
6/21/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving maintenance Agreement No. ARX30 (FM No. 413625-1-88-01) with the Florida Department of Transportation for City Maintenance of FDOT Highways within the City limits; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date
6/21/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving the memorandum of agreement between Punta Gorda Police Department, and the North Port Police Department; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
6/21/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida (the "City") amending City Council Resolution No. 3351-18 as amended by City Council Resolution No. 3556-21 to authorize the termination of that certain non-revolving line of credit agreement (the "agreement") between the City and Regions Capital Advantage, Inc dated May 9, 2018 as amended by that certain amendment to agreement dated April 28, 2021; authorizing the proper officials of the City to take all actions and do all other things deemed transactions contemplated by this resolution; and providing for an effective date.
6/21/2023			MOU	Memorandum of Understanding between the City of Punta Gorda and the Southwest Florida Chapter of the Police Benevolent Association, INC. ("PBA").
6/21/2023			Award	Award of Amendment 16 to Carollo Engineers, Inc., of Sarasota, FL, to provide professional services for the design, permitting and bidding assistance for the replacement of the Bulk Alum System at the Water Treatment Plant.
6/21/2023			Agreement	Approval to Sole Source Axon Enterprises for the purchase of Interview Room Equipment, Software, Maintenance and Support
6/21/2023			Agreement	Florida Gulf Coast University Seasonal Population Studies Interlocal Agreement
6/21/2023			Presentation	Strategic Plan Draft Presentation
6/21/2023			Budget	FY 2024 Budget Status Update for Gas Tax Funds
6/21/2023			Presentation	Land Development Regulations Form Based Codes Draft - Article 3 Revisions
6/21/2023			Presentation	Comprehensive Plan 2045 Element Discussion
6/21/2023			Discussion	City Clerk Appointment

7/5/2023		UD	Request	V-01-2023 - A request by Michael P. Haymans, Authorized Agent, for Bright Space and Time, LLC, property owner, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new pool, pool deck, and screen enclosure with a 12.38-foot rear yard setback at the closest points, instead of a 15-foot rear yard setback, as is required by Chapter 26, Section 3.7(g)(4), Punta Gorda Code, at an existing single-family residential structure constructed in 1950; addressed as 310 Gill Street, Punta Gorda, Florida.
7/5/2023	8/23/2023	UD	Reso	SV-01-2023 - A Resolution of the City Council of the City Of Punta Gorda, Florida, declaring its intent to consider vacating a tract or parcel of land, 15.15 +/- acres, situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being part of the Plat of South Highlands, according to the Plat thereof as recorded in Plat Book 2 Page 6, Public Records of Charlotte County, Florida and being further bounded and described in Exhibit A, attached hereto and incorporated herein; Requesting a recommendation from the Planning Commission; fixing a date of Public Hearing thereon; and Providing an Effective Date
7/5/2023		HR	Presentation	Proof of Loss
7/5/2023		Legal	Agreement	Renewal of City Attorney Agreement
7/5/2023		PW	Presentation	Natural Resources Conservation Service Ian Funding Documents
7/5/2023		UD	Presentation	Keep Charlotte Beautiful
7/5/2023		UD	Request	TU-16-2023 - 1661 Via Dolce Vita
7/5/2023		Finance	Budget	Fiscal Year 2024 General Fund Budget Update and Considerations - General Fund and Information Technology
7/5/2023		Finance	Budget	Fiscal Year 2024-2028 Utilities Capital Improvements Program and Fiscal Year 2024 Utilities Operations Budget Status Update
7/5/2023		CM/Legal	Discussion	City Lease Discussion - City owned properties - Cooper St.
7/5/2023		CM/Legal	Discussion	Peace River Wildlife Center Ground Lease
7/5/2023		Finance	Discussion	Fiscal Year 2024 Burnt Store Isles (BSI) Canal Maintenance Assessment District Budget Status and Discussion
7/5/2023		Finance	Discussion	Fiscal Year 2024 Punta Gorda Isles (PGI) Canal Maintenance Assessment District Budget Status and Discussion
7/12/2023		UD	Request	SE-01-2023 - A Special Exception request by Nicole Neugebauer and David Smith, Stearns Weaver Miller as Authorized Agents for Real Sub, LLC, c/o Publix Super Markets, Inc., property owner, pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a package liquor store to be located at 2310 Tamiami Trail, Unit 1157, Punta Gorda, Florida, which is zoned Highway Commercial (HC), as such use requires Special Exception approval pursuant to Chapter 26, Section 3.10(f)(2), Punta Gorda Code.
7/12/2023		UD	Discussion	Land Development Regulations - Article 3 and 7 Revisions
7/12/2023		Finance	Award	Award of Amendment #9 to Develop a Ground Water Monitoring Plan for the Wastewater Treatment Plant to CDM Smith of Fort Myers, FL
7/12/2023		Finance	Award	Award of Agreement U2022102/ENG-SEAWALLMGT/2223 for engineering services for Management of the seawall replacement project.

7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, adopting a proposed millage rate for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider the adoption of the tentative millage rate and proposed budget; and providing an effective date.
7/12/2023		City Manager	Discussion	Christmas Tree Lighting Event Discussion
7/12/2023		Finance	Budget	FY 2024 Budget Status Update for Building and Marina Funds
7/12/2023		UD	Discussion	Comprehensive Plan 2045 Discussion
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative levy of annual special assessment for the Burnt Store Isles Canal Maintenance Assessment District for Fiscal Year 2023- 2024; setting a date, time and place of public hearing to consider final adoption of the assessment; and providing an effective date.
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative levy of annual special assessment for the Punta Gorda Isles Canal Maintenance Assessment District for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider the final adoption of the assessment; and providing an effective date.
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, adopting a tentative levy of annual special assessment for the City of Punta Gorda Lot Mowing Assessment District for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider final adoption of the assessment; and providing an effective date.
8/23/2023		UD	Reso	SV-01-2023 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating 15.15 +/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being part of the Plat of South-Highlands, according to the plat thereof as recorded in Plat Book 2, Page 6, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; and providing an effective date
8/23/2023		UD	Request	V-02-2023 - A request by Michael P. Haymans, Authorized Agent, for Richard and Susan Rose, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new pool, pool deck, and screen enclosure with a rear yard setback of 15-foot, 2 inches, at the closest points, instead of a 20-foot rear yard setback, as is required by Chapter 26, Section 3.13 (d), Punta Gorda Code, at an existing single family residential structure constructed in 2000; addressed at 5041 Almar Drive, Punta Gorda, Florida. LEGAL: Lot 52, Block 227, PGI, Section 14 A/K/A: 5041 Almar Drive, Punta Gorda, FL 33950 CHARLOTTE COUNTY PARCEL ID: 412224440012

8/23/2023		Finance	Reso	A resolution of the City Council of the City of Punta Gorda, Florida (the "City"), approving the form and authorizing the execution and delivery of a non-revolving line of credit agreement by and between the City and Bank of America, N.A.; subject to the parameters set forth in this resolution, authorizing and approving the issuance of a note by the City in connection with said non-revolving line of credit agreement relative to the financing of repairs and replacements to damaged portions of the City's sea wall and capital expenditures related to hazard mitigation; pledging designated revenues to repay the note; covenanting to budget and appropriate from legally available non-ad valorem revenues of the City; authorizing the proper officials of the City to do all other things deemed necessary or advisable in connection with the non-revolving line of credit agreement and said revenue note; and providing for an effective date.
8/23/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
8/23/2023		Police	Request	Application for Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant - Countywide
8/23/2023		Police	Request	Application for Justice Assistance Grant from Department of Justice
8/23/2023		City Manager	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of a Florida Department of Environmental Protection grant application; and authorizing execution of the application and agreement by the City Manager or his designee and providing an effective date.
8/23/2023		City Manager	Agreement	City of Punta Gorda General Employees' Retirement System Attorney Agreement
8/23/2023		Police	Request	Application for Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant - Direct
8/23/2023		City Manager	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of a Florida Department of Environmental Protection grant application; and authorizing execution of the application and agreement by the City Manager or his designee and providing an effective date
8/23/2023		City Manager	Agreement	City Clerk Employee Agreement
8/23/2023		Procurement	Award	Award of Amendment #18 to Carollo Engineers, Inc., of Sarasota, FL, to provide professional services to design, permit, and bidding assistance for the replacement of the Anhydrous Ammonia Feed System at the Water Treatment Plant.
8/23/2023		Fire	Award	Approval to Single Source with American Fire Training Systems for design, manufacture and configuration of a fire training tower with integrated training props, maintenance, repair and future training elements.
8/23/2023		UD	Request	TU-17-2023 - 137 E William Street
8/23/2023		CM/Legal	Budget	Proposed Public Hearing times
8/23/2023		UD	Discussion	Bayfront Activity Center Advisory Committee: Final Findings and Recommendations Report
8/23/2023		UD	Discussion	Comprehensive Plan 2045 Discussion
9/6/2023		City Manager	Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, repealing Resolution 3237-16; re-establishing rental rates for boat slips at Laishley Park Municipal Marina; re establishing rental rates for the vessels mooring within the East Mooring Field; and providing an effective date.

9/6/2023	2nd reading - 9/20/23	CM/Legal	Ord	ZA-01-2023 An Ordinance of the City Council of The City of Punta Gorda, Florida Amending Chapter 26, Punta Gorda, "Land Development Regulations," in its entirety to create a form-based code; providing for introductory provisions; providing for purpose and intent; providing for regulating/zoning districts; providing for district regulations; providing for uses permitted with conditions; providing for planned developments; providing for the application of District Regulations; providing architectural provisions; providing standards of general applicability; providing standards for streets; providing standards for parking and loading; providing standards for signs; providing landscaping standards; providing regulations pertaining to events; providing for review authorities; providing application review and approval requirements; providing for non-conformities; providing for violations, penalties, and enforcement; providing definitions; providing a new zoning map; providing for conflicts; providing for severability; and providing an effective date. FIRST READING
9/6/2023	2nd reading - 9/20/23	Finance	Ord	GA-04-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida, amending Punta Gorda Code Chapter 10, "Yard Waste, Solid Waste", Article II, "Solid Waste", amending Section 10-11 Increasing the Monthly Fee for removal and disposal of Solid Waste, Yard Waste, And Curbside Recycling Services; providing for conflict and severability and providing an effective date. FIRST READING
9/6/2023	2nd reading - 9/20/23	Finance	Ord	GA-05-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida, Amending the provisions Of Chapter 17, "Public Utilities", Article I, "General Provisions: Water Rates", and Article II, "Use of Public and Private Sewers and Drains; Sewer Rates", Punta Gorda Code, to increase monthly utility rates; providing for conflict and severability and providing an effective date. FIRST READING
9/6/2023		City Manager	Project	FY 2024 Strategic Plan
9/6/2023		City Manager	Discussion	Legislative Priorities Discussion with City Lobbyist
9/6/2023		Finance	Request	Request for approval for application to offset reduction in ad valorem tax revenue from refunds due to Hurricane Ian or Hurricane Nicole, authorizing City Manager to sign application and execute and administer upon State approval.
9/6/2023	Budget Meeting	Finance	Presentation	FY 2024 Budget Hearing Presentation - Millage Rate, All Funds Operating Budget, CRA Operating Budget, and Special Assessments
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative millage rate for the City of Punta Gorda, Florida, for fiscal year 2023/2024 and setting a date, time and place of public hearing to consider the final millage rate.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative budget for the City of Punta Gorda, Florida, for fiscal year 2023/2024 and setting a date, time and place of public hearing to consider the final budget.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda Florida adopting a budget for the City of Punta Gorda, Florida Community Redevelopment Agency for fiscal year 2023/2024.

9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Burnt Store Isles Canal Maintenance District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Punta Gorda Isles Canal Maintenance Assessment District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing Fiscal Year 2023/2024 assessments for program services within the Punta Gorda Lot Mowing Assessment District; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Burnt Store Isles Canal Maintenance District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non ad valorem assessments; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing Fiscal Year 2023/2024 assessments for program services within the Punta Gorda Lot Mowing Assessment District; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda adopting a Final Millage Rate for the levying of Ad Valorem Taxes for the City of Punta Gorda, Florida, for Fiscal Year 2023/2024.
9/20/2023		Finance	Ord	An Emergency Ordinance of the City Council of the City of Punta Gorda, Florida, adopting a budget for Fiscal Year 2023/2024; making appropriations; providing for conflict and severability; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.

Grants Awards and Applied for:			
Awarded		Applied For	
FDEP Lift Stations	\$ 1,118,348.00	(4) Officers (COPS Grant)	\$ 500,000.00
Boca Grande Drainage CDBG	\$ 2,152,250.00	(6) Firefighter/EMTs (SAFER)	\$ 1,727,004.00
Boca Grande Drainage 2022	\$ 1,000,000.00	Septic to Sewer	\$ 9,800,000.00
Septic to Sewer	\$ 5,500,000.00	FDEP Water Quality Grant	\$ 10,000,000.00
Chairs for PD Communications	\$ 15,274.00	Total	\$ 22,027,004.00
Training Rifles & munitions	\$ 5,256.00		
FL Local Govt Cybersecurity	\$ 2,700.00		
Climate Adaptation Pln Update	\$ 50,000.00		
Emerg Training Ctr FDLE	\$ 175,000.00		
Feeman House Rehab	\$ 497,900.00		
Pumpout Boat Operations-CVA	\$ 19,825.00		
Total	\$ 10,536,553.00		



**CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER
INTEROFFICE MEMORANDUM**

To: City Council Members
From: Gregory R. Murray, City Manager
Date: October 19, 2023
Subject: FY 2024 Adopted Budget Message

Members of City Council,

For final verification, the adopted millage rate for FY2024 is 3.9500 mills, the same as was used to fund the proposed budget and that was presented at public hearing. This rate has not increased from the prior fiscal year.

The final adopted budget, approved September 20, 2023 at \$243,693,291, remained the same as the proposed budget submitted August 15, 2023. Net of interfund transfers such as grants, the approved budget is \$170,181,752.

The Strategic Plan for 2024 was also adopted on September 6, 2023. It details specific initiatives, staffing considerations, and long-range operating plans that impact our budget and the City. This is the guiding document that drives my goals and initiatives.

Thank you for the effort expended on the adopted FY 2024 budget. We have a good plan in place and continue to address emerging challenges. I look forward to continuing our progress as we move forward.



CITY MANAGER EVALUATION

CITY MANAGER'S NAME: Gregory Murray

COUNCIL MEMBER'S NAME: William Dryburgh

Evaluation Period: August 24, 2022 to August 24, 2023

Date: 10/20/2023

EVALUATION INSTRUCTIONS

- **PERFORMANCE DIMENSIONS**

The seven (7) Performance Dimensions that comprise the first portion of this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Dimension are listed a few key elements for the evaluator to consider. Using the rating scale below, the evaluator is to score each Performance Dimension based on the elements listed and other relevant criteria.

- **PERFORMANCE OBJECTIVES**

In contrast to the more subjective nature of the Performance Dimensions described above, Performance Objectives are more readily quantified and measured in terms of actual achievement. The scoring instructions for Performance Objectives are contained in that section.

- **PERSONNEL PERFORMANCE ASSESSMENT AND EVALUATION RATING SCALES**

Rating Scale for Quality of Performance:

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the dimensions.

- 5 **EXCEPTIONAL:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension. The evaluator should provide specific examples of such behavior in the comments section.
- 4 **SUPERIOR:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 **SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 **FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 **UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.

Performance Dimensions

Instructions: Please rate each performance dimension according to the Personnel Performance Assessment and Evaluation Rating Scales.

1. LEADERSHIP *Considerations include, but are not limited to:*

- Leads by example by adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same.
- Works with City Council, Community Leaders, and other stakeholders to develop clear vision, mission, values, and objectives for the organization and demonstrates Commitment, Initiative, Creativity, Innovation, and Persistence in leading the organization to achieve them.
- Gains commitment from others on new or unpopular policies, methods, and procedures.

OVERALL RATING FOR **LEADERSHIP** 5

Comments:

Greg constantly works with leaders within the city and county and meets with his counterpart with the county to make sure that the council is up to date on all issues. He works very well with the employees of the city and with the City Council

2. SERVICE DELIVERY MANAGEMENT *Considerations include, but are not limited to:*

- Clearly identifies and communicates to the organization a customer focus, and the expected level of service that is to be provided to the public.
- Ensures that the organization delivers services to the public in the most cost-effective manner without sacrificing quality and customer focus.

OVERALL RATING FOR **SERVICE DELIVERY MANAGEMENT** 5

Comments:

Greg continues to answer emails in a clear and concise manner so that the person initiating the e-mail will understand his answer. Greg meets regularly with the employees of the city explaining our mission and looking over each

3. INTERACTIONS WITH OTHERS *Considerations include, but are not limited to:*

- Consistently acts in a manner that is courteous and professional, including prompt attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments.
- Maintains effective working relationships with members of the City Council, with citizens, community leaders, other outside agencies and the media.
- Acknowledges the efforts of others, and gives appropriate credit for their accomplishments.

OVERALL RATING FOR **INTERACTIONS WITH OTHERS** 5

Comments:

I have never heard Greg utter an unkind word toward anyone, he always acts in a professional manner with the City Council and the public at large. He answers my calls or texts to him within minutes of me trying to contact him. I appreciate his dedication and time and effort to his position. When Greg stands at the podium to give credit to one of our employees, he is always the first to say one of the outstanding job they did for the city and the citizens he is very courteous and I have observed that he has the respect of his employees and members of City Council.

4. ORGANIZING AND PLANNING *Considerations include, but are not limited to:*

- Effectively involves internal and external stakeholders in developing short- and long-range plans, and especially the City's strategic plan.
- Effectively prioritizes goals and objectives in order to ensure that the organization is doing "first things first" in support of the City's strategic plan.
- Develops effective monitoring mechanisms to ensure that the organization is meeting its committed deadlines and timetables.
- Ensures that the annual budget process meets the operational needs of the organization, and is submitted in a timely manner that allows appropriate review and modification.

OVERALL RATING FOR **ORGANIZING AND PLANNING** 5

Comments: I know Greg uses his very efficient staff and members and stakeholders to create short- and long-term goals for the city. Given the problems that the city is facing because of hurricanes his staff is spread out all over the city he gets his job done but for the life of me I don't know how. Greg meets with his staff and also ensures that items that are of importance to City Council are included in the budget. He works with his staff to prioritize major issues within the budget and also ensures that we have sufficient reserves for the future.

5. JUDGEMENT and DECISION-MAKING *Considerations include, but are not limited to:*

- Exercises sound judgment in determining those issues that should appropriately be submitted to Council for consideration or approval.
- Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain.
- Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.

OVERALL RATING FOR **JUDGMENT and DECISION-MAKING** 5

Comments: Greg works closely with our mayor to ensure that matters that come before City Council are important and in a timely manner. We have had problems throughout the city related to the hurricane, Greg stays on top of it and when asked he produces an answer within a short amount of time. He is a true leader. Craig's leadership abilities is one that he gives a task to a subordinate tells them what he expects and then lets them

6. ABILITY TO COMMUNICATE *Considerations include, but are not limited to:*

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals.
- Ensures open lines of communication with the City Council and all levels of the organization by providing updates related to policy changes, project status, and other items of importance.
- Maintains effective communications with the media, and is proactive in providing information that is important to the public.

OVERALL RATING FOR **ABILITY TO COMMUNICATE** 4

Comments: Gregg speaks very clearly in a professional manner when addressing citizens at City Council meetings. I cannot say for sure that I have seen him speak in front of a group. Greg constantly keeps me updated on policy changes and ideas that he might have to make the city run better. He is very easy to communicate with at all hours of the day and night. Greg does at times speak with the media and always in a professional manner however he does in concert with the mayor/

7. INTEGRITY *Considerations include, but are not limited to:*

• Sets and adheres to high ethical standards of behavior, both personally and professionally. • Leads the organization by example in adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. • Ensures that all business conducted by the City is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional.	
OVERALL RATING FOR INTEGRITY 5	
Comments:	Greg and his conduct have always conducted himself in the highest degree of professionalism and integrity. In all of my dealings with Greg and other employees within the city they have always conducted themselves in the highest manner of professionalism and integrity. I have never seen anyone do anything unethical in the performance of their duties

PERFORMANCE OBJECTIVES

Performance objectives should be described in terms of quantity and/or quality and time frames. The objectives should be measurable, attainable, and set mutually between the City Manager and the City Council.

Listed below are specific performance objectives that your City Manager committed to achieving during this past year. Please assess the incumbent's level of success using the following scoring system. After you score each of the Performance Objectives, please make appropriate comments on each. Once each specific Performance Objective has been assessed and scored, please assign an overall rating for Performance Objectives in the specified box.

DID NOT MEET ANY OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 0 POINTS
 MET SOME OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 1-2 POINTS
 MET MOST OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 3-4 POINTS
 MET ALL OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 5 POINTS

AVERAGE RATING FOR PERFORMANCE OBJECTIVES

out of 5 points

Summary Scores

Leadership	Service Delivery Management	Interacting with Others	Organizing and Planning	Judgment & Decision-Making	Ability to Communicate	Integrity	Goals and Objectives
5	5	4	5	5	5	5	5

OVERALL SCORE FOR THIS EVALUATION 39 OUT OF 40 POINTS

EVALUATOR'S COMMENTS:

Use this section to summarize the performance of the City Manager during the just-completed evaluation period.

Greg is an outstanding city manager. I enjoy working with him and his knowledge of the city is outstanding considering he's only been here for a short time. After hurricane Ian because of the damage to our buildings city staff it is scattered throughout the city. Greg keeps in constant contact with them to make sure that their performance does not diminish under these conditions. When Craig and I meet one-on-one to go over the agenda items he always has a thorough knowledge of each item and explains it to my satisfaction. I for one are very impressed with Greg's performance and I hope he continues his tenure with us for a very long time.

Evaluator's Signature: _____



Date: 10-22-2023

CITY MANAGER CERTIFICATION:

I have reviewed this performance evaluation and I believe that it accurately reflects my performance during this evaluation period except as noted in the comments below.

City Manager's Signature: _____ Date: _____



CITY MANAGER EVALUATION

CITY MANAGER'S NAME: Gregory Murray

COUNCIL MEMBER'S NAME: Mark Kuharski

Evaluation Period: August 24, 2022 to August 24, 2023 **Date:** 10/20/2023

EVALUATION INSTRUCTIONS

- **PERFORMANCE DIMENSIONS**

The seven (7) Performance Dimensions that comprise the first portion of this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Dimension are listed a few key elements for the evaluator to consider. Using the rating scale below, the evaluator is to score each Performance Dimension based on the elements listed and other relevant criteria.

- **PERFORMANCE OBJECTIVES**

In contrast to the more subjective nature of the Performance Dimensions described above, Performance Objectives are more readily quantified and measured in terms of actual achievement. The scoring instructions for Performance Objectives are contained in that section.

- **PERSONNEL PERFORMANCE ASSESSMENT AND EVALUATION RATING SCALES**

Rating Scale for Quality of Performance:

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the dimensions.

- 5 EXCEPTIONAL:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension. The evaluator should provide specific examples of such behavior in the comments section.
- 4 SUPERIOR:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.

Performance Dimensions

Instructions: Please rate each performance dimension according to the Personnel Performance Assessment and Evaluation Rating Scales.

1. LEADERSHIP *Considerations include, but are not limited to:*

• Leads by example by adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. • Works with City Council, Community Leaders, and other stakeholders to develop clear vision, mission, values, and objectives for the organization and demonstrates Commitment, Initiative, Creativity, Innovation, and Persistence in leading the organization to achieve them. • Gains commitment from others on new or unpopular policies, methods, and procedures.	
OVERALL RATING FOR LEADERSHIP	4.75
Comments: Greg definitely leads by example. He demands excellence of himself and inspires others to do the same. When I need a question answered, most times Greg has the answer but when he doesn't a staff member always responds with a thorough and timely answer.	

2. SERVICE DELIVERY MANAGEMENT *Considerations include, but are not limited to:*

• Clearly identifies and communicates to the organization a customer focus, and the expected level of service that is to be provided to the public. • Ensures that the organization delivers services to the public in the most cost-effective manner without sacrificing quality and customer focus.	
OVERALL RATING FOR SERVICE DELIVERY MANAGEMENT	4.75
Comments: Greg always puts the needs of residents first and does so in the most cost efficient way possible. The way he has managed the recovery following Hurricane Ian is a perfect example of prioritizing residents' needs while managing the financial impact to the city.	

3. INTERACTIONS WITH OTHERS *Considerations include, but are not limited to:*

• Consistently acts in a manner that is courteous and professional, including prompt attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments. • Maintains effective working relationships with members of the City Council, with citizens, community leaders, other outside agencies and the media. • Acknowledges the efforts of others, and gives appropriate credit for their accomplishments.	
OVERALL RATING FOR INTERACTIONS WITH OTHERS	4.9
Comments:	Greg is immediately accessible to me to the point that I am always cognizant of not abusing the privilege. He rarely takes personal credit for any accomplishments rather deferring to staff. His interactions inspire others to take responsibility for their actions.

4. ORGANIZING AND PLANNING *Considerations include, but are not limited to:*

- Effectively involves internal and external stakeholders in developing short- and long-range plans, and especially the City's strategic plan. - Effectively prioritizes goals and objectives in order to ensure that the organization is doing "first things first" in support of the City's strategic plan. - Develops effective monitoring mechanisms to ensure that the organization is meeting its committed deadlines and timetables. - Ensures that the annual budget process meets the operational needs of the organization, and is submitted in a timely manner that allows appropriate review and modification.	
OVERALL RATING FOR ORGANIZING AND PLANNING	
5.0	
Comments:	The creation and implementation of the 5 Year Business Plan is a model of outstanding organization and planning and is among Greg's most significant achievements.

5. JUDGEMENT and DECISION-MAKING *Considerations include, but are not limited to:*

- Exercises sound judgment in determining those issues that should appropriately be submitted to Council for consideration or approval. - Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain. - Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.	
OVERALL RATING FOR JUDGMENT and DECISION-MAKING	
4.5	
Comments:	I know of no instance where Greg has not exercised sound judgment. His research is extraordinarily thorough and he has an unparalleled command of the facts. The recovery after Ian is an example of taking command and delegating effectively.

6. ABILITY TO COMMUNICATE *Considerations include, but are not limited to:*

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals. - Ensures open lines of communication with the City Council and all levels of the organization by providing updates related to policy changes, project status, and other items of importance. - Maintains effective communications with the media, and is proactive in providing information that is important to the public.	
OVERALL RATING FOR ABILITY TO COMMUNICATE	
4.25	
Comments:	Greg strives to communicate thoroughly, but I believe the message sometimes gets lost in the volume of information. Greg has made strides this past year in being more concise and getting ahead of the narrative.

7. INTEGRITY *Considerations include, but are not limited to:*

• Sets and adheres to high ethical standards of behavior, both personally and professionally. • Leads the organization by example in adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. • Ensures that all business conducted by the City is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional.	
OVERALL RATING FOR INTEGRITY 5.0	
Comments:	I know of no one who operates with more integrity than Greg Murray.

PERFORMANCE OBJECTIVES

Performance objectives should be described in terms of **quantity** and/or **quality** and **time frames**. The objectives should be **measurable**, **attainable**, and set **mutually** between the City Manager and the City Council.

Listed below are specific performance objectives that your City Manager committed to achieving during this past year. Please assess the incumbent's level of success using the following scoring system. After you score each of the Performance Objectives, please make appropriate comments on each. Once each specific Performance Objective has been assessed and scored, please assign an overall rating for Performance Objectives in the specified box.

DID NOT MEET ANY OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 0 POINTS
MET SOME OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 1-2 POINTS
MET MOST OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 3-4 POINTS
MET ALL OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 5 POINTS

AVERAGE RATING FOR PERFORMANCE OBJECTIVES

out of 5 points

Summary Scores

Leadership	Service Delivery Management	Interacting with Others	Organizing and Planning	Judgment & Decision-Making	Ability to Communicate	Integrity	Goals and Objectives
4.75	4.75	4.9	5.0	4.5	4.25	5.0	4.75

OVERALL SCORE FOR THIS EVALUATION 37.9 OUT OF 40 POINTS

EVALUATOR'S COMMENTS:

Use this section to summarize the performance of the City Manager during the just-completed evaluation period.

I'm grateful for Greg's leadership and guidance. I'm impressed by his encyclopedic knowledge of all things Punta Gorda and with his willingness to share that knowledge. His leadership style and the way he interacts with staff and residents is perfect for his position. His organization and planning skills are second to none. I would like to see some improvement in the user friendly nature of the building permitting process. I have received numerous comments from residents and tradesmen over the last year regarding difficulties in navigating the process. I realize there is no one easy answer, but it is something I'd like addressed.

Evaluator's Signature: Mark P. Kuharski Digitally signed by Mark P. Kuharski
Date: 2023.10.22 12:36:41 -04'00' Date: 10/22/23

CITY MANAGER CERTIFICATION:

I have reviewed this performance evaluation and I believe that it accurately reflects my performance during this evaluation period except as noted in the comments below.

City Manager's Signature: _____ Date: _____

The City Manager, as the City's Chief Operations Officer, is responsible for various functions assigned by the City's Charter. These include overseeing the implementation and administration of policies set by the City Council, directing and supervising all departments, and overseeing the day-to-day activities of the municipality.

Administrative duties include agenda preparation, coordination and review of the annual operating and capital improvement budgets, facilitation of city communications, and implementation of sound management practices. The office also coordinates the City's annual Strategic Plan and oversees the divisions of Communications, Human Resources, and Information Technology.

The City Manager's Office is responsible for ensuring the needs and concerns of the community and the City organization are appropriately addressed. To accomplish this, the manager is involved in the community, county, regional, and state issues and supports and guides the City organization.

The City Manager continues to focus on projects, personnel, and policies/procedures, including forecasting the needs of the departments and divisions to meet the goals and objectives of long-range plans. The internal strategic planning process positions the City to understand the revenue needs over time to better maintain the assets of the City and enhance programming provided to the community. The result is a business plan that communicates to the City Council how Council's vision for the City will be pushed forward over the next three years. It provides residents with a clear picture of how City services are maintained and enhanced.

The Strategic Plan Action Items have three distinct elements that help transform the City's vision into reality. They are:

- **Strategies:** The Plan document contains the strategies that the City will pursue and action items on how to achieve the strategies. Strategies and action items are funded through the annual budget, five-year capital improvements program and partnerships with other public, non-profit and private organizations.
- **Key Performance Indicators:** Metrics that the City uses as sources of evidence to determine if its strategies are having their intended impact.
- **Financial Plan:** The City performs multi-year fiscal forecasting to show the long-term impacts of its decisions, model different scenarios and identify/address financial issues well before they are realized. The forecasts are included in the Long-Range Financial Plan presented to City Council in January or February of each year.

The Strategic Plan is basically the set of parameters from which I operate; from which my goals and objectives are set. The 2024 Plan has now been approved. Some key accomplishments tied to the 2023 Strategic Plan are as follows:

Financial/Economic Sustainability

- Updated the long range financial plan for the major fund groups and continued to assess the City's financial management policies with nationally recognized standards. Revised such policies, primarily reserves, to gradually address national standards.
- Prepared FY 2024 budget with an emphasis on need for staff to maintain current service levels, planning for enhancement of service levels in future years, and building reserves to recommended level.
- Digital Plans Review software being implemented.
- Implemented revised Utility and Sanitation Rates.
- Continued implementation of Time Clock Plus software for payroll systems.
- Updated five year citywide staffing needs analysis.
- Updated plan for all major infrastructure categories to include fleet, equipment, buildings, grounds, streets, utilities and lighting. Incorporated in Master Plan within five-year capital improvements program.
- Approximately 725 vendor contracts were managed by the City.
- Continued updates to proposed Land Development Regulations (LDR)/Form Based Codes.
- Secured state revolving loan for Waste Water Treatment plant improvements.
- Discussions with insurance provider and FEMA ongoing for Hurricane Ian recovery efforts.

Infrastructure Sustainability

- Completed annual programs for street resurfacing program.
- Completed annual swale drainage improvement program.
- Harborwalk parking and landscape improvements completed.
- City Hall Annex Security upgrades completed.
- Started permitting of Channel and Basin dredging at Boat Club Area.
- Grant awarded for Fire Training Structure.
- Developed and presented FY 2024-2028 Capital Improvements and Capital Outlay Plans for major infrastructure categories.
- Ponce de Leon Park Fishing Pier and boardwalk repairs underway.
- Waste Water Treatment Plant Improvements project underway.
- Accomplished temporary relocation of City Manager and Urban Design staff, due to damage to the Annex Building from Hurricane Ian.
- Design 90% plans for the Historic City Hall and A.C. Freeman House.
- Secured \$5.5 million legislative appropriation for septic to sewer in Charlotte Park.

Partnerships, Communication & Collaboration

- Completed thirteenth Citizen's Academy, providing residents and business owners an overview of the City organization: administration, finance, public safety, public works, utilities and urban design.
- Partnered with TEAM Punta Gorda and the Punta Gorda Chamber of Commerce for downtown beautification efforts known as Punta Gorda in Bloom.
- Broke ground on new Peace River Wildlife Center on City-owned land on West Henry.
- Disseminated information through a network of partners.

- Provided letters of support for numerous initiatives to include City and Charlotte County legislative priorities and Florida League of Cities call for action on proposed legislative matters.
- Partnered with Happy Hour Gardens to manage the agripreneur garden on East Virginia Ave.
- Hosted a second successful Public Safety Youth Academy.
- Partnered with Punta Gorda Housing Authority regarding commitment for local government financing of \$340,000 for the Verandas III affordable housing project totaling \$19.2 million.

Strategic Communications Positioning

- Utilized Text My Gov to provide residents streamlined communication with the City.
- Continued dissemination of Punta Gorda brochure throughout community and marketing partners to include local hotels, chambers of commerce, Event Center, visitors' bureau, Punta Gorda Airport, and Sunseeker.
- A positive message greets visitors through strategic advertisements in both the Punta Gorda Chamber of Commerce and Charlotte County Chamber of Commerce guides.
- Continued Punta Gorda Developments newsletter and continued dissemination on periodic basis. Newsletter highlights projects in planning, under construction and completed.
- Promoted community amenities on Facebook, Twitter and Instagram.

Quality of Life

- Continued the design and engineering of the Nature Park ADA improvements to the observation decks and fishing pier.
- Purchased a new Christmas tree and decorations.
- Increased capacity of Hounds on Henry Dog Park and installed canine grass.
- Laishley Park Interactive Fountain Playground replacement out for bid.
- The Punta Gorda Fire Department offers quarterly Family and Friends® CPR course of instruction. Additionally, the department has integrated a "Stop the Bleed" course content into all CPR courses.
- The Fire Department continues to aggressively market the smoke/CO detector program. The department provides residents who cannot afford a smoke/CO detector a new 10 yr. life unit. The Fire Department continues to experience increased participation in the Smoke Detector Battery Change Out program.
- The Police Department continues to provide a number of essential crime prevention programs. This includes Neighborhood Watch notifications, safety tips through Twitter and Facebook, Do the Right Thing of Charlotte County, Inc., and Drug Abuse Resistance Education (DARE) training.

Other miscellaneous accomplishments/highlights

General Fund Department

The department/divisions were limited to 3% increases in operating expenditures even though there have been significant overall increases in costs of materials, supplies, fuel, electric, and contracted services in the past year. Most businesses are experiencing increased personnel costs and rise in prices of commodities such as building materials, equipment, etc. Any increases above the 3% amount are explained below, except for general liability insurance which was estimated at 100% increase for property and 5-10% increases for other general liability insurances. Increases in the Information Technology internal service fund for city-wide projects was approximately 33% for FY 2024. There are no major program changes to the following departments/divisions – City Council, City Manager, Legal, Human Resources, Procurement, and Zoning & Code Compliance.

Finance

Finance's proposed budget includes adding an accountant position in FY 2024. It has become a necessity as the Government Accounting Standards Board (GASB) continues to implement new standards that require analysis and additional reporting requirements each year. This included new lease accounting requirements implemented in FY 2022 and subscription-based information technology arrangements (SBITA) currently under implementation. Increased grant awards and reporting contributes to the need to expand the finance division. Software to support the GASB leases and SBITA accounting was included in the proposed budget.

Public Works

Parks and grounds division includes adding:

- A playground and fountain maintenance technician position late in FY 2023 that will replace the contracted services for fountain maintenance and allow more proactive maintenance of the playgrounds and fountains.
- A maintenance worker to allow help on special projects and more maintenance of day-to-day operations and amenities.

Operating expenditure increases were budgeted for departmental supplies and communication services in right of way and for additional janitorial services for weekends in the parks and Herald Court Centre and weekly for temporary facilities in use due to Hurricane Ian.

Capital outlays of \$580,000 include addition of (2) vehicle to fleet for the new positions in parks and grounds, and routine replacements of: a vehicle, a low bed trailer, and a skid steer in parks and grounds; a vehicle in engineering; and a front-end articulated loader, a mini excavator, and an enclosed trailer in right of way.

Urban Design and Zoning & Code Compliance

The urban design manager position that was proposed for FY 2024 was moved up as a mid-year adjustment to FY 2023. Due to City growth through annexations and development, this position is necessary to maintain service standards, act as a liaison between department staff and the Urban Design

Director and be responsible for all City planning and zoning activities including community development and land use.

Public Safety

Public safety remains the most significant expenditure category within the General Fund.

Police

The proposed budget includes adding;

- Four (4) police officers (pending award of COPS Grant) due to increased call volume, more complex and time-consuming calls, growth of the City and need for security at Council meetings and public buildings; one additional school resource officer was added mid-year FY 2023
- A civilian administrative services supervisor to oversee records, evidence, and property units, fleet management, grant administration, some technology management and centralize business functions and be the primary public information officer (PIO) for the department

Operating expenditures experiencing larger increases are for legal reviews, repair and maintenance for autos, boats and various specialty equipment, and derelict vessel removals funded by a grant.

The FY 2024 capital outlay of \$852,445 includes equipment for new positions and add of four vehicles to fleet for officer positions, six replacement vehicles, taser replacement program, car camera replacement program, body camera program, radio enhancement program, new drone program, mobile and portable radio equipment, SWAT body armor, interview room system, and grant funded boat lifts.

The department encompasses many programs designed to enhance trust in the community by promoting transparency, procedural justice, and community partnerships. Some of the programs include in-car video cameras, body worn cameras, community advisory boards, youth programs, homeless outreach, de-escalation tactics, internal affairs investigations (that are scrutinized through various laws, processes and agencies), national data reporting, officer background checks, scenario-based training, etc. The department will continue these policies and programs while also exploring opportunities for enhancements in meeting their mission of providing the highest level of professional police services and delivering outstanding customer service while partnering with our community.

One of the goals of the department is to respond and be on scene of all calls for service with an average time of 5:00 minutes of dispatch. Results in patrol response times were 6:09 minutes. Another goal is to achieve a monthly Quality Assurance survey approval rating of 95%. Survey results indicate a 99.8% approval rating.

Fire

The proposed FY 2024 budget includes the addition of six (6) firefighter/EMTs to help meet City minimum staffing needs due to injuries, sick leave, or vacation, to help with increased calls for service, and to help work towards meeting National Fire Protection Association 1710 minimum staffing requirements. This could potentially help reduce overtime costs. An estimated SAFER grant was included for these positions. If the grant is not awarded the City will reapply for grant funding for the following year. One firefighter/EMT was added mid-year 2023 after grant application for seven (7) positions was not awarded. Another new position included is for a fire prevention clerk/PIO to serve as the department's public information officer and help organize, maintain, file, and update all prevention permits and related materials.

The FY 2024 capital outlay of \$121,170 includes funding for personal protective equipment, suppression equipment, and medical equipment, radio enhancement program, bunker gear and equipment for the new firefighter/EMT positions and computer equipment and a vehicle for the fire prevention clerk/PIO position. The National Fire Protection Association standard (NFPA 1710) for service response time is five minutes and 20 seconds or less, 90% of the time. The average emergency response time during FY 2022 was 4 minutes and 25 seconds. Table below indicates response times

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Average response times	3:54	4:01	4:04	4:11	4:10	4:41	4:21	4:25
Number of Emergency < 5 minutes by year	2266	2621	3123	3237	2329	2363	2043	2215
Percent Emergency < 5 minutes by year	78.9%	79.8%	84.9%	82.7%	75.2%	87%	75%	75%

Items generated for Council deliberations. Begin on next page.

CC Date	Notes	Department	Category	Subject
10/4/2022		CM Legal	Update	Local State of Emergency Hurricane Ian Update
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	AX-03-2022 - An Ordinance of the City Council of Punta Gorda, Florida, annexing within the municipal limits of Punta Gorda, 11.0 +/- acres located in Charlotte County, Florida, addressed as 3200 and 3240 Cooper Street, as more particularly described in Exhibit "A", in accordance with the voluntary annexation provisions of CITY COUNCIL AGENDA 900 W MARION AVENUE, PUNTA GORDA, FLORIDA, 33950 OCTOBER 19, 2022, 9:00 AM Section 171.044, Florida Statutes; Redefining the boundary lines of said city in conformance therewith; Amending the official boundary map of the City of Punta Gorda, Florida; Directing the City Clerk to provide certified copies of this Ordinance to the Charlotte County Clerk of Court, Charlotte County Administrator, Florida Department of State and Florida Office of Economic and Demographic Research; Providing for conflict and severability; and Providing an effective date.
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	CP-03-2022 - An Ordinance of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map to include newly annexed lands; Amending the Future Land Use Map to reflect the change in the current designation of Low Intensity Industrial/County (LI/County) to Light Industrial/City (LI/City), for 11.0 +/- acres, being more particularly described in Exhibit "A" attached hereto and incorporated herein, and addressed as 3200 and 3240 Cooper Street, Punta Gorda, Florida; Providing for conflict and severability; and Providing an effective date.
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	PD-03-2022 - An Ordinance of the City Council of Punta Gorda, Florida, rezoning properties generally described as 3200 and 3240 Cooper Street, Punta Gorda, Florida, and more particularly described in Exhibit "A" attached hereto and incorporated herein, containing 11.0 +/- acres, from its current Charlotte County zoning classification of Industrial General (IG/COUNTY) to City of Punta Gorda Planned Employment Center-Special Purpose (PEC-SP/CITY) zoning classification; Providing for conflict and severability; and Providing an effective date. F
10/4/2022	1st reading / 2nd reading 11-2-2022	CM Legal	Ord	GA-06-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the general provisions of Chapter 17, "Public Utilities", Article I, "General Provisions: Water Rates", and Article II, "Use of Public and Private Sewers and Drains; Sewer Rates", Punta Gorda Code, to increase the monthly utility rates; providing for conflict and severability; and providing an effective date
10/4/2022		UD	Reso	SV-01-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a portion of that certain 10-Foot wide alley lying in Block 45, City of Punta Gorda, also known as the subdivision of Lot 2 and one half of Lot 1 in Block 45, Punta Gorda as recorded in Plat Book 1, Page 16, of the public records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
10/4/2022		Clerk	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, disbanding the 2022 Charter Review Committee and providing an effective date.
10/4/2022			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, authorizing transmittal of the City of Punta Gorda valuation and Appraisal Notification Letter to the Florida Department of Economic Opportunity; and providing an effective date.

10/4/2022		UD	Reso	SV-02-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a portion of that certain 10-foot wide alley lying southwesterly of Lots 24 and 25, in Block 11, City of Punta Gorda, according to the plat thereof as recorded in Plat Book 1, Page(s) 15, of the Public Records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a date of a Public Hearing thereon; and Providing an effective date.
10/4/2022		CHNEP	Agreement	Accepting Agreements between the City of Punta Gorda and Southwest Florida Water Management District with Coastal & Heartland National Estuary Partnership and Authorizing the City Manager to Sign the Agreements on Behalf of The City; And Providing an Effective Date
10/4/2022		UT	Agreement	The Water/Wastewater Mutual Aid Program was established to provide a method whereby water/wastewater utilities sustaining physical damage from natural or manmade disasters could obtain emergency assistance, in the form of personnel, equipment, and materials and other associated services necessary, from other water/wastewater utilities. The purpose of this Agreement is to become a participant of such program.
10/4/2022		UD	Request	TU-15-2022 - 1000 W Marion Avenue
10/4/2022		UD	Request	TU-17-2022 - 900 W Marion Avenue and 1200 W Retta Esplanade.
10/4/2022		Finance	Agreement	Agreement award to Hilltop Securities, Inc. of Orlando, Florida for Financial Advisory Services
10/4/2022		Finance	Discussion	Travel Policy
10/4/2022		UD	Discussion	317 E Virginia Ave - Garden
10/4/2022		UD	Discussion	Light Up the Night - Downtown Christmas Tree Lighting Event, December 2, 2022
11/2/2022		CM	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida authorizing the City Manager to grant two (2) days of paid personal time off to all city employees in addition to all other paid time off to which they are otherwise entitled; and providing an effective date.
11/2/2022		CM Legal	Agreement	Interlocal Agreement between the City of Punta Gorda and Charlotte County Airport Authority
11/2/2022		CM Legal	Discussion	Legislative Priorities Discussion with City Lobbyist
11/2/2022			Discussion	Council's discussion and approval of the resolution to support the addition of the Historic Cochran Street Business District
11/2/2022			Discussion	Council's discussion and approval of the resolution to support designating Punta Gorda as a Seminole Maroon Freedom Trail Head city
11/2/2022		CM Legal	Discussion	City Attorney Memo - City's Sign Code
11/2/2022		UD	Discussion	Land Development Regulations - Code Testing
11/2/2022		UD	Discussion	FY 2022 Strategic Plan Outcomes
11/2/2022		CM	Discussion	Annual Evaluation City Manager
11/2/2022		Clerk	Discussion	Annual Evaluation CityClerk

11/16/2022		UD	Reso	SRC-03-2021-A Resolution of the City Council of the City of Punta Gorda, Florida approving the final plat to subdivide a parcel of land containing 15,860 +/- square feet (0.364 +/- acres) into three (3) single-family residential lots, in order to create a subdivision to the called "805 West Marion Subdivision" for the property at 805 West Marion Avenue, Replat of F Quednau's Subdivision of Block 26, City of Punta Gorda, Florida, in Plat Book 4, Page 56, as recorded in the Public Records of Charlotte County, Florida; and being more particularly described on Exhibit "A" attached to this resolution; authorizing the Mayor and City Clerk to execute the Plat; authorizing the City Clerk to forward this resolution and the original final plat to the Clerk of the Circuit Court for recording at the Applicant's expense; and providing an effective date.
11/16/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, designating Punta Gorda as a Seminole Maroon Freedom Trail Head City; and providing an effective date.
11/16/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, supporting the addition of the Historic Cochran Street Business District located in the Punta Gorda Historic District to the National Black Wall Street Trail, and to otherwise provide with respect thereto.
11/16/2022		UD	Ord	An Emergency Ordinance of the City of Punta Gorda, Florida, amending Chapter 7 Building Regulations of the Punta Gorda Code; providing findings; amending Chapter 7, Article V, Chapter 1, Section 103 "Duties and Powers of the Floodplain Administrator," Subsection 103.4, Punta Gorda Code relating to substantial improvement determinations; amending Chapter 7, Article V, Chapter 2, Section 202 "Definitions," relating to the definition for "substantial improvement"; providing for conflict and severability; and providing an effective date.
11/16/2022		CM	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, extending Emergency Ordinance no. 1996-22 adopted for Hurricane Ian to coincide with the State of Emergency declared with respect to Hurricane Nicole; providing for conflicts; and providing an effective date.
11/16/2022		Procurement	Award	Award of Amendment #14 to Carollo Engineers, Inc., of Sarasota, FL, to provide Wellfield Management Services.
11/16/2022			Discussion	Legislative Priorities Discussion
12/7/2022			Reso	A Resolution amending and restating Resolution No. 3642-2022, relating to an application for a loan from the State Revolving Trust Fund for wastewater facilities, establishing pledged revenues to repay said loan; to increase the amount of the construction loan from the Florida Department of Revenue Revolving Fund for wastewater facilities; providing for conflict and severability; and providing an effective date.
12/7/2022	2nd reading on 1/4/2023		Ord	GA-07-2022 An Ordinance of the City of Punta Gorda, Florida, amending Chapter 7 Building Regulations of the Punta Gorda Code; providing findings; amending Chapter 7, Article V, Chapter 1, Section 103 "Duties and Powers of the Floodplain Administrator," Subsection 103.4, Punta Gorda Code relating to substantial improvement determinations; amending Chapter 7, Article V, Chapter 2, Section 202 "Definitions," relating to the definition for "Substantial Improvement"; providing for conflict and severability; and providing an effective date.
12/7/2022			Reso	A resolution of the city of Punta Gorda, Florida, consenting to the Assignment of a non-exclusive natural gas franchise granted by City of Punta Gorda Ordinance No. 1299-01 to Peoples Gas System, Inc.; and providing an effective date.

12/7/2022				Award	Implementation of the Unmanned Aircraft System (UAS) Program
12/7/2022				Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, approving the federally funded subaward and grant agreement (contract number: Z3255) between the City of Punta Gorda and state of Florida, division of emergency management relating to categories A-G as a result of Hurricane Ian; authorizing the City Manager to execute the agreement and all other necessary grant related documents on behalf of the City and providing an effective date.
12/7/2022				Discussion	Advance Proof of Loss
12/7/2022				Agreement	First Amendment of Water and Wastewater System Developer's Agreement between LD Promotions, LLC, and the City of Punta Gorda, Florida. Developer and City entered into that certain Water and Wastewater system Developer's Agreement dated May 5, 2021, and recorded in Book 4787, Page 1294 of the Public Records of Charlotte County, Florida, and providing an effective date.
12/7/2022				Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, approving the Communications Services Tax Agreement for Access to Confidential State Tax Information between the City of Punta Gorda and the Florida Department of Revenue; authorizing the City Manager to execute the agreement on behalf of the City; and providing an effective date.
12/7/2022		UD		Request	Punta Gorda Half Marathon and 5K- January 7, 2023
12/7/2022		UD		Discussion	Bayfront Center Preliminary Discussion
12/7/2022		UD		Discussion	Historic City Hall Rehabilitation Project Update
12/7/2022		CM Legal		Discussion	2023 Legislative Priorities Letter
12/7/2022		CM		Discussion	Discussion on City Legal Counsel
1/4/2023				Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, reaffirming its formal adoption of rules of conduct; and providing an effective date.
1/4/2023				Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, reaffirming its policy with regard to taking action on non-agenda items; providing for consideration of non-agenda items only after approval by a majority plus one of a quorum of the Community Redevelopment Agency and to do so only for stated reasons; and providing an effective date.
1/4/2023	1st reading 1/4/2023 2nd reading 1/18/2023 goes with ZA-08-2022	CM Legal		Ord	GA-08-2022: Ordinance of the City Council of The City of Punta Gorda, Florida, Amending Chapter 26, Article 11, "Sign Code," Punta Gorda Code; Amending 26, Article 11, Section 11.4 "Definitions," Punta Gorda Code; Amending Chapter 26, Article 11, Section 11.5, "Prohibited Signs," Punta Gorda Code; providing for conflict and severability; and providing an effective date.
1/4/2023		UD		Request	SE-02-2022 - A Special Exception request by Robert Wrenn, Registered Agent for Ali-Rob, Inc., d/b/a Southern Oxygen & Welding Supply, pursuant to Chapter 26, 16.8, Punta Gorda Code, to allow a new 1,500- gallon Nitrogen (N) tank and new 1,500-gallon Argon (AR) tank to be installed outside of the building next to the existing Oxygen and Co2 tanks for the purpose of refilling Nitrogen and Argon cylinders for resale, instead of located inside a completely enclosed building, as such use requires a Special Exception pursuant to Chapter 26, Section 3.10(f)(5), Punta Gorda Code. Address: 129 Carmalita Street, Punta Gorda, Florida 33950 Short Legal: PUG 000 0099 0P1-1 (long legal on file) Charlotte County Parcel ID: 412307202003

1/4/2023		UD	Reso	SV-02-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a portion of that certain 10-Foot wide alley lying Southwesterly of Lots 24 and 25, in Block 11 of said plat, City of Punta Gorda, according to the plat thereof as recorded in Plat Book 1, Page(s) 15, of the public records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
1/4/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for re-appropriations and supplemental appropriations in the amounts identified in exhibit A; providing for severability; and providing an effective date
1/4/2023		Police & fire	Reso	A resolution of the City of Punta Gorda, Florida, amending Resolution No. 3573-2021, to update the verbiage pertaining to Police and Fire personnel contract fees in the Event Manual, including the Application forms and Contracts contained therein; approving the Manual, including the Application forms and Contracts contained therein, as amended; Providing for conflict and severability; and Providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, reaffirming its policy with regard to taking action on non agenda items; providing for consideration of non-agenda items only after approval by a majority plus one of a quorum of Council and to do so only for stated reasons; and providing an effective date
1/4/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, reaffirming Resolution 1132-95 and formally adopting its Rules of Conduct; and providing an effective date
1/4/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida approving the City of Punta Gorda declared state of emergency (d.s.e) reporting and pay policy as amended; providing for conflict and severability; and providing an effective date.
1/4/2023			Reso	A Resolution of The City Council of The City of Punta Gorda, Florida Approving a Cooperative Funding Initiative Project Agreement with the Southwest Florida Water Management District for The Funding of Proposed Boca Grande Area Drainage Improvements; authorizing the City Manager to sign on behalf of the City; and providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing the application submittal to the Florida Department of Environmental Protection clean vessel act grant program relating to the continued operation, maintenance and repair of the Laisley Park Municipal Marina pumpout vessel; authorizing the City Manager to sign the application and administer the grant on behalf of the City; and providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of grant applications to the Charlotte County Marine Advisory Committee (MAC) for the operation, maintenance and repair of the Laisley Park Municipal Marina pumpout vessel known as the "S.S. Clear Head"; authorizing the City Manager to sign the application and administer the grant; and authorizing appropriation of funds upon grant award; providing an effective date.
1/4/2023			Presentation	Visitor and Convention Bureau FY 2022 Economic Impact Report Presentation

1/4/2023				Reso	A Resolution of the City Council of the City of Punta Gorda, Florida approving and ratifying an agreement between the City and Southwest Florida chapter - Florida Police Benevolent Association (PBA) effective October 1, 2022 through September 30, 2025; authorizing the City Manager to execute the agreement on behalf of the City; and providing an effective date.
1/4/2023				Agreement	Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the City Hall Rehabilitation and Expansion project.
1/4/2023				Award	Award of the Solicitation to National Energy Holding dba SteelCon Supply Company for purchase of and delivery of low-carbon corrosion resistant chromium steel rebar.
1/4/2023	UD			Request	SE-01-2022-A request by Carlos Gargiulo, authorized agent, for First Baptist Church of Punta Gorda, Inc., property owner, for a Special Exception pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a school, grades Kindergarten through Twelve (K-12), which is permitted by Special Exception pursuant to Chapter 26, Section 3.7(f)(9), Punta Gorda Code, for a property located at 459 Gill Street, Punta Gorda, Florida, in a Neighborhood Residential Single-family 10 units per acre (NR-10) zoning district. Address: 459 Gill Street, Punta Gorda, FL 33950 Short Legal: PUG 000 0060 0017 Long Legal: On file in the Urban Design Division, 126 Harvey Street, Punta Gorda, FL 33950 Charlotte County Parcel ID: 412307111008
1/4/2023	Finance			Presentation	Progress Report on Capital Improvement Projects
1/4/2023	UD			Discussion	Land Development Regulations - Form Base Code proposed revisions
1/4/2023	Clerk			Discussion	City Clerk Reporting Structure
1/18/2023	UD	Applicant request to withdraw on 4/19		Ord	CP-04-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map changing the Future Land Use Map designation from Public/Simi-Public (P) to Professional Office (PO) for 17.13 +/- acres, a.k.a. Fishermen's Village, all of Lots 7 and 8, Block 15, and portions of Maud Street and W Retta Esplanade, "Trabue" recorded in Plat Book 1, Page 1; also the modified Submerged Lands Lease modification, recorded in Official Records Book 3538, Page 1700, all of the above recorded Public Records of Charlotte County, Florida, located in Section 12, Township 41 South, Range 22 East, Charlotte County, Florida, and more particularly bounded and described in Exhibit "A" attached hereto and incorporated herein; Providing for conflict and severability; and Providing an effective date. The applicant has requested a continuance to the February 15, 2023 meeting.

1/18/2023	Applicant request to withdraw on 4/19	UD	Ord	PD-04-2022 - An Ordinance of the City Council of the City of Punta Gorda, rezoning properties addressed as 1200 W Retta Esplanade, 1150 W Marion Avenue, 1000 W Marion Avenue, 900 W Marion Avenue, and 880 W Marion Avenue, containing 30.53 +/- acres, a.k.a., Fishermen's Village overall properties, lying in Section 12, Township 42 South, Range 22 East, City of Punta Gorda, Florida, and more particularly bounded and described in Exhibit "A" attached hereto and incorporated herein, from Neighborhood Center (NC) to Planned Development Neighborhood (PDN) and from Neighborhood Residential 15 units per acre (NR-15) to Planned Development Neighborhood (PDN); approving the conceptual site plan; Providing for certain modifications to the regulations applicable to the Planned Development Neighborhood zoning classification; Providing that any previously approved Planned Development Ordinance(s) for the subject property which is in conflict with the new ordinance are hereby repealed; Providing for conflict and severability; and Providing an effective date. The applicant has requested a continuance to the February 15, 2023 meeting.
1/18/2023	second reading 2/1	Legal	Ord	GA-02-2023 - An Ordinance Of The City Council Of The City Of Punta Gorda, Florida, Amending Chapter 15, "Offenses And Miscellaneous Provisions," Punta Gorda Code; Amending Chapter 15, Section 15-1, "Definitions," Punta Gorda Code; Amending Chapter 15, Section 15-37, "Carrying Concealed Weapons, Penalty; Officer To Arrest Without Warrant And Upon Probable Cause," Punta Gorda Code; Amending Chapter 15, Section 15-38, "Improper Exhibition Of Dangerous Weapons Or Firearms, Penalty," Punta Gorda Code; Providing For Conflict And Severability; and providing an effective date. FIRST READING
1/18/2023	second reading 2/1	UD	Ord	CP-05-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map to reflect the change in the current designation of Highway Commercial Corridor (HCC) to Medium Density Residential (MDR) for 28.53 +/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel described in Official Record Book 3642, Page 473, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; Providing for conflict and severability; and Providing an effective date. FIRST READING
1/18/2023	second reading 2/1	UD	Ord	PD-06-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, rezoning property addressed as 9298 MacEver Street, containing 28.53 +/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel described in Official Record Book 3642, Page 473, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; from Highway Commercial (HC) to Planned Development Neighborhood (PDN); Providing for certain modifications to the regulations applicable to the Planned Development Neighborhood zoning classification; Providing for conflict and severability; and Providing an effective date. FIRST READING
1/18/2023		CM	Discussion	Legislative Priorities Discussion
2/1/2023		CM	Discussion	Charlotte County's representative on the Punta Gorda CRA recommendation

2/1/2023	2nd reading on 3/1/2023	Legal	Ord	GA-01-2023 - An Ordinance of the City of Punta Gorda further amending the City of Punta Gorda Police Officers' Retirement System, restated pursuant to Ordinance 1644-10; amending Section 6, Benefit Amounts and Eligibility; amending Section 8, Disability; providing for severability of provisions; repealing all ordinances in conflict herewith and providing an effective date. FIRST READING
2/1/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for re-appropriations and supplemental appropriations in the amounts identified in exhibit A; providing for severability; and providing an effective date.
2/1/2023		UD	Reso	A Resolution Of The City Of Punta Gorda, Florida supplementing the Quasi-Judicial Hearing Procedures contained in City Of Punta Gorda Resolution No. 3673-22; providing specific deadlines for participating parties in relation to April 19, 2023 public hearings concerning CP-04- 2022, an application by ATA Fishville FL, LLC to amend the City Of Punta Gorda Comprehensive Plan Future Land Use Map relating to lands collectively referred to as "Fishermen's Village," And PD-04-2022, an application By ATA Fishville FL, LLC to rezone certain properties to Planned Development Neighborhood; and providing an effective date.
2/1/2023		UD	Reso	SV-04-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a 10-foot wide easement as described in Official Record Book 773, Pages 1649 through 1651, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a public hearing thereon; and Providing an effective date.
2/1/2023		UD	Reso	SV-03-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a 15-foot wide easement as described in Official Record Book 774, Pages 649 through 650, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a date of public hearing thereon; and Providing an effective date.
2/1/2023		Procurement	Agreement	Award of agreement to Infinite Construction, LLC of FT Myers, Florida for construction improvements to the Boardwalk and Pier at Ponce de Leon Park, Punta Gorda, Florida.
2/1/2023		UD	Discussion	Public Restroom Facilities - Bailey Brothers Park
2/1/2023		Procurement	Discussion	Discussion of sod replacement in swale
2/1/2023		UD	Reso	Quasi-judicial V-01-2022 - A request by Michael P. Haymans, Authorized Agent, for Gordon F. Reabe, Jr. and Linda S. Reabe, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new addition, with a 22-foot street (front) yard setback at the closest points, instead of 25 feet as is required by Chapter 26, Section 3.4(g)(2), Punta Gorda Code, at an existing single-family residential structure constructed in 1971. Legal: Blk 33 Lt 11 Sec 5 Punta Gorda IslesAV/A: 345 Belaire Court, Punta Gorda, Florida 33950Charlotte County Parcel Id: 41221147710
2/1/2023		Procurement	Agreement	License Agreement, between Seminole Gulf Railway, L.P., and City of Punta Gorda.
2/1/2023		UD	Request	TU-03-2023 - 3815 Tamiame Trail
2/1/2023		UD	Discussion	Christmas Tree Lighting

2/1/2023		UD	Discussion	Lalshley Park Event Permits
2/1/2023		Finance	Budget	Fiscal Year 2023-2027 Long Range Financial Plan
2/1/2023		CM	Discussion	Joint Discussion Items with City Council / County Commissioners for March 21, 2023
3/1/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving maintenance Agreement No. BEE97 (FM No. 432729-1-78-14) with the Florida Department of Transportation for City Maintenance of FDOT Highways within the City limits; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
3/1/2023		PD	Agreement	Memorandum of Understanding between the City of Punta Gorda and the Florida Police Benevolent Association, Inc; the City and the PBA are C91Parties to a certain Collective Bargaining Agreement effective October 1, 2022 through September 30, 2025. On February 2, 2023, the PBA ratified the proposed change, and the Parties agree and intend for the Proposed Change to become part of the CBA effective October 1, 2022.
3/1/2023		UD	Discussion	Veranda's Commitment Letter
3/1/2023		Clerk	Discussion	Board of Zoning Appeals Duties
3/1/2023		CM	Agreement	City Clerk Employee Agreement
3/1/2023			Discussion	Christmas Tree Lighting Event
3/1/2023			Reso	A resolution of the City of Council of the City of Punta Gorda, Florida, repealing 3362-18 and approving an agreement between the School Board of Charlotte County, Florida and the City Council of the City of Punta Gorda, Florida relating to the School Resource Officer Program; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
3/1/2023		Procurement	Agreement	Vendor Agreement - Low-Income Household Water Assistance Program
3/15/2023		Finance	Award	Government Finance Officers Association (GFOA) Award
3/15/2023		UD	Reso	SV-03-2022- A resolution of the City Council of the City of Punta Gorda, Florida, vacating a 15 foot wide easement as described in Official Record Book 774, Pages 649 through 650, Charlotte County Public Records, and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in CITY COUNCIL AGENDA 900 WEST MARION AVENUE, PUNTA GORDA, FLORIDA 33950 MARCH 15, 2023, 8:30 AM Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
3/15/2023		UD	Reso	SV-04-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a 10 foot wide easement as described in Official Record Book 773, Pages 1649 through 1651, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
3/15/2023		CM	Reso	A Resolution of the City of Punta Gorda, Florida authorizing the City of Punta Gorda City Council to participate in a joint meeting with the Charlotte County Board of County Commissioners, to discuss and plan matters of mutual interest, and providing an effective date.
3/15/2023			Reso	A resolution amending and restating Resolution No. 3686-2022, relating to an application for a loan from the state revolving trust fund for wastewater facilities; establishing pledged revenues to repay said loan; providing for conflict and severability; and providing an effective date.

3/15/2023				Joint Habitat Support Letter
3/15/2023				2024 COPS Hiring Grant Application
3/15/2023				Bayfront Center Dumpster Enclosure Modification Request
3/21/2023				Florida Local Government Cybersecurity Grant Application
3/21/2023				A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of Grant Application to the Hurricane Stormwater and Wastewater Assistance Grant Program "Beach Re-nourishment and Water Infrastructure"; authorizing the City Manager to sign the application and administer the grant; authorizing appropriation of funds upon grant award; and providing an effective date.
3/21/2023		UD		TU-08-2023 - Peace River Wildlife Center - 900 W Henry Street
3/21/2023		Procurement		Award of Amendment #1 to Wharton-Smith, Inc. of Fort Myers, FL to establish the Guaranteed Maximum Price (GMP) and completion time for construction of improvements at the City's Wastewater Treatment Facility.
3/21/2023				Operational Impacts Hurricane Ian
3/21/2023				Joint Meeting - Charlotte County Board of Commissioners
4/19/2021	second reading 5/17/2023 6/7/2023	UD	Ord	CDD-01-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida establishing the North Loop Community Development District in compliance with the provisions of Chapter 190, Florida Statutes; Providing Findings; Specifying General and Special Powers of the District; Describing the boundaries of the District Consisting of approximately 115.63 +/- acres located generally south of Glasgow Avenue, west of Indian Springs Road, and northeast of Tamiami Trail, in the City of Punta Gorda, Florida, more particularly described in Exhibit "A" attached hereto and incorporated herein; Naming the Initial Members of the Board of Supervisors of the District; Providing for Administration, Operation, and Financing of the District; Authorizing the District, Pursuant to Section 190.012(2), Florida Statutes, to exercise certain additional powers to finance, plan establish, acquire, construct, reconstruct, enlarge or extend, equip, operate and maintain systems and facilities for: (1) parks and facilities for indoor and outdoor recreational, cultural and educational uses; and (2) security, including but not limited to, guardhouses, fences and gates, electronic intrusion-detection systems, and patrol cars; Providing for Conflicts and Severability; and Providing an Effective Date. The proposed community development district is comprised of approximately 115.63 acres, more or less, generally located south of Glasgow Avenue, west of Indian Springs Road and northeast of Tamiami Trail, as further identified in the map depicted in this notice. The Petitioner has proposed to establish the District to plan, finance, acquire, construct, operate and maintain infrastructure and community facilities, which may be authorized by such districts under Florida law including but not limited to Chapter 190, Florida Statutes.
4/19/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, accepting a bill of sale, release of liens/affidavit of no liens from Punta Gorda Acquisitions II, LLC, and warranty from Hollander Construction Company, Inc., for wastewater transmission force main located within Piper Rd North right-of-way between Duncan Rd and E. Henry St; providing for conflicts and severability; and providing an effective date.

4/19/2023		Procurement	Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/19/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant (JAG) program for the PGPD Interview Room Update (Contract no. 15PBJA-22-GG-02445-JAGX); Authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/19/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); and providing an effective date.
4/19/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, accepting grant funding from the Charlotte County Marine Advisory Committee (MAC) under the Boater Revolving Fund Grant Program to fund the PGPD Boat Lifts (2), dive equipment, enhanced law enforcement equipment, on-the-water enhanced law enforcement, and Derelict Vessel Removal Project. Authorizing the Chief of Police to administer the grant on behalf of the city; and providing an effective date.
4/19/2023		UD	Discussion	Fishermen's Village Request for Withdrawal of Planned Development without Prejudice
4/19/2023			Discussion	Drug Free Punta Gorda Request
4/19/2023			Award	Award of Amendment #15 to Carollo Engineers, Inc., of Sarasota, FL, to Provide Professional Services for the Rehabilitation of Well #4 at the Shell Creek Reverse Osmosis Treatment Plant
4/19/2023		UD	Discussion	City Hall Rehabilitation and Expansion - 60 Percent Budget Estimates
4/19/2023			Project	City Projects for Charlotte County-Punta Gorda Metropolitan Planning Organization Project Prioritization
4/19/2023			Agreement	Proposed Local Funding Agreement Items - US 41 Northbound William Street to Peace River Bridge (441524-1)
4/19/2023			Agreement	Project Update Presentation and Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the A. C. Freeman House Historic Restoration
4/19/2023		Legal	Agreement	Award of Agreements to 1) Marine Contracting Group, Inc. of Punta Gorda, FL.; 2) RJ Gorman Marine Construction, LLC of Panama City, FL; and Ecological Construction services Inc. doing business as Economy Dock, Seawall & Dredge Company for seawall installation in 8 zones of the Punta Gorda Isles and Burnt Store Isles Canal Systems
4/27/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, accepting a bill of sale, release of liens/affidavit of no liens from Punta Gorda Acquisitions II, LLC, and warranty from Hollander Construction Company, Inc., for wastewater transmission force main located within Piper Rd North right-of-way between Duncan Rd and E. Henry St; providing for conflicts and severability; and providing an effective date.
4/27/2023		Legal	Agreement	Renewal of City Attorney Agreement

4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant (JAG) program for the PGPD Interview Room Update (Contract no. 15PBJA-22-GG-02445-JAGX); Authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); and providing an effective date.
4/27/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, accepting grant funding from the Charlotte County Marine Advisory Committee (MAC) under the Boater Revolving Fund Grant Program to fund the PGPD Boat Lifts (2), dive equipment, enhanced law enforcement equipment, on-the-water enhanced law enforcement, and Derelict Vessel Removal Project. Authorizing the Chief of Police to administer the grant on behalf of the city; and providing an effective date.
4/27/2023			Discussion	Drug Free Punta Gorda Request
4/27/2023			Award	Award of Amendment #15 to Carollo Engineers, Inc., of Sarasota, FL, to Provide Professional Services for the Rehabilitation of Well #4 at the Shell Creek Reverse Osmosis Treatment Plant
4/27/2023	UD		Project	City Hall Rehabilitation and Expansion - 60 Percent Budget Estimates
4/27/2023			Project	City Projects for Charlotte County-Punta Gorda Metropolitan Planning Organization Project Prioritization
4/27/2023			Agreement	Proposed Local Funding Agreement Items - US 41 Northbound William Street to Peace River Bridge (441524-1)
4/27/2023			Agreement	Project Update Presentation and Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the A. C. Freeman House Historic Restoration
4/27/2023			Award	Award of Agreements to 1) Marine Contracting Group, Inc. of Punta Gorda, FL.; 2) RJ Gorman Marine Construction, LLC of Panama City, FL; and Ecological Construction services Inc. doing business as Economy Dock, Seawall & Dredge Company for seawall installation in 8 zones of the Punta Gorda Isles and Bumt Store Isles Canal Systems
5/3/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
5/3/2023			Reso	A resolution of the City of Punta Gorda, approving an agreement between The Florida Department of Law Enforcement and the City of Punta Gorda Police Department, relating to the Child Abduction Response Team.
5/3/2023	UD		Agreement	MAC - Pump Out Boat Agreement
5/3/2023	Procurement		Award	Award of Amendment #8 to provide Construction Services for the Wastewater Treatment Plant Improvements to CDM Smith of Fort Myers, FL

5/3/2023			Agreement	Approval to continue Piggyback Agreement with CAP Government, Inc. for Plans Review and Inspection Services
5/3/2023	PD		Discussion	Discussion on Speed Limit Signs added to Aqui Esta Dr.
5/3/2023	UD		Discussion	Bayfront Discussion
5/3/2023	CM Legal		Agreement	Rental Agreement - Military Heritage Museum
5/17/2023	HR		MOU	Memorandum of Understanding between the City of Punta Gorda and the Suncoast Professional Fire Fighters and Paramedics, IAFF Local 2546.
5/17/2023	HR		IAN	Advance Proof of Loss
5/17/2023	Procurement		Award	Award of an Order to Crown Castle for Wide Area Network Services to City Facilities
5/17/2023			Request	Peace River Wildlife Center, Inc. request
5/17/2023	Procurement		Agreement	Interlocal agreement between the City of Punta Gorda, Florida and Florida Southwestern State College
5/17/2023	UD		Request	Veterans Park - Memorial Day Ceremony
5/17/2023	UD		Discussion	Bayfront Committee Member Recommendations
5/17/2023	Finance		Budget	Fiscal Year 2024 Budget Update - General Construction Fund, 1% Sales Tax Fund and Unfunded Construction Projects
6/7/2023	Finance		Budget	Fiscal Year 2024 Budget Status Update for the Community Redevelopment Area (CRA)
6/7/2023	UD		Ord	GA-03-2023 An Ordinance of the City Council of the City Of Punta Gorda, Florida, Amending Chapter 16, "Park Regulations", Punta Gorda Code; Amending Chapter 16, Section 16-2 "Definitions", Subsection (C), "Smoking," Punta Gorda Code; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (D) "Vape" or "Vaping"; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (E) "Vapor"; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (F) "Vapor-Generating Electronic Device"; Providing for severability; providing for conflicts; and providing an effective date. FIRST READING.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing a Bayfront Activity Center Advisory Committee; naming committee member representatives; approving procedures of the committee; and providing an effective date.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, declaring the City's official intent to seek reimbursement for certain capital expenditures made or to be made with respect to the repairs and replacements to damaged portions of the City's seawall and capital expenditures related to hazard mitigation from the proceeds of its not to exceed \$60,000,000 revenue bonds, notes, or line of credit notes and providing an effective date.
6/7/2023			Discussion	The Verandas of Punta Gorda III, LLLP, as "Borrower," and City of Punta Gorda, the "Lender" for Leasehold Mortgage of Parcel ID #: 412307477007
6/7/2023			Budget	Fiscal Year 2024 Budget Status Update for Sanitation Fund

6/21/2023			Budget	Presentation of the City Annual Comprehensive Annual Financial Report for the Fiscal Year Ended September 30, 2022.
6/21/2023		UD	Reso	SRC-03-2022 - A Resolution of the City Council of the City of Punta Gorda, Florida, approving the preliminary plat to subdivide a parcel of land containing 28.53 +/- acres, into one hundred forty-four (144) single-family residential lots and construct the required infrastructure, including but not limited to utility improvements, and privately maintained roadways, in order to create a subdivision to be called "Sea Cove Subdivision", a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel as described in official Records Book 3642, Page 473, Charlotte County Public Records and being further bounded and described in Exhibit "A" attached to this Resolution; and Providing an effective date.
6/21/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving maintenance Agreement No. ARX30 (FM No. 413625-1-88-01) with the Florida Department of Transportation for City Maintenance of FDOT Highways within the City limits; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date
6/21/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving the memorandum of agreement between Punta Gorda Police Department, and the North Port Police Department; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
6/21/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida (the "City") amending City Council Resolution No. 3351-18 as amended by City Council Resolution No. 3556-21 to authorize the termination of that certain non-revolving line of credit agreement (the "agreement") between the City and Regions Capital Advantage, Inc dated May 9, 2018 as amended by that certain amendment to agreement dated April 28, 2021; authorizing the proper officials of the City to take all actions and do all other things deemed transactions contemplated by this resolution; and providing for an effective date.
6/21/2023			MOU	Memorandum of Understanding between the City of Punta Gorda and the Southwest Florida Chapter of the Police Benevolent Association, INC. ("PBA").
6/21/2023			Award	Award of Amendment 16 to Carollo Engineers, Inc., of Sarasota, FL, to provide professional services for the design, permitting and bidding assistance for the replacement of the Bulk Alum System at the Water Treatment Plant.
6/21/2023			Agreement	Approval to Sole Source Axon Enterprises for the purchase of Interview Room Equipment, Software, Maintenance and Support
6/21/2023			Agreement	Florida Gulf Coast University Seasonal Population Studies Interlocal Agreement
6/21/2023			Presentation	Strategic Plan Draft Presentation
6/21/2023			Budget	FY 2024 Budget Status Update for Gas Tax Funds
6/21/2023			Presentation	Land Development Regulations Form Based Codes Draft - Article 3 Revisions
6/21/2023			Presentation	Comprehensive Plan 2045 Element Discussion
6/21/2023			Discussion	City Clerk Appointment

7/5/2023		UD	Request	V-01-2023 - A request by Michael P. Haymans, Authorized Agent, for Bright Space and Time, LLC, property owner, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new pool, pool deck, and screen enclosure with a 12.38-foot rear yard setback at the closest points, instead of a 15-foot rear yard setback, as is required by Chapter 26, Section 3.7(g)(4), Punta Gorda Code, at an existing single-family residential structure constructed in 1950; addressed as 310 Gill Street, Punta Gorda, Florida.
7/5/2023	8/23/2023	UD	Reso	SV-01-2023 - A Resolution of the City Council of the City Of Punta Gorda, Florida, declaring its intent to consider vacating a tract or parcel of land, 15.15 +/- acres, situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being part of the Plat of South Highlands, according to the Plat thereof as recorded in Plat Book 2 Page 6, Public Records of Charlotte County, Florida and being further bounded and described in Exhibit A, attached hereto and incorporated herein; Requesting a recommendation from the Planning Commission; fixing a date of Public Hearing thereon; and Providing an Effective Date
7/5/2023		HR	Presentation	Proof of Loss
7/5/2023		Legal	Agreement	Renewal of City Attorney Agreement
7/5/2023		PW	Presentation	Natural Resources Conservation Service Ian Funding Documents
7/5/2023		UD	Presentation	Keep Charlotte Beautiful
7/5/2023		UD	Request	TU-16-2023 - 1661 Via Dolce Vita
7/5/2023		Finance	Budget	Fiscal Year 2024 General Fund Budget Update and Considerations - General Fund and Information Technology
7/5/2023		Finance	Budget	Fiscal Year 2024-2028 Utilities Capital Improvements Program and Fiscal Year 2024 Utilities Operations Budget Status Update
7/5/2023		CM/Legal	Discussion	City Lease Discussion - City owned properties - Cooper St.
7/5/2023		CM/Legal	Discussion	Peace River Wildlife Center Ground Lease
7/5/2023		Finance	Discussion	Fiscal Year 2024 Burnt Store Isles (BSI) Canal Maintenance Assessment District Budget Status and Discussion
7/5/2023		Finance	Discussion	Fiscal Year 2024 Punta Gorda Isles (PGI) Canal Maintenance Assessment District Budget Status and Discussion
7/12/2023		UD	Request	SE-01-2023 - A Special Exception request by Nicole Neugebauer and David Smith, Stearns Weaver Miller as Authorized Agents for Real Sub, LLC, c/o Publix Super Markets, Inc., property owner, pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a package liquor store to be located at 2310 Tamiami Trail, Unit 1157, Punta Gorda, Florida, which is zoned Highway Commercial (HC), as such use requires Special Exception approval pursuant to Chapter 26, Section 3.10(f)(2), Punta Gorda Code.
7/12/2023		UD	Discussion	Land Development Regulations - Article 3 and 7 Revisions
7/12/2023		Finance	Award	Award of Amendment #9 to Develop a Ground Water Monitoring Plan for the Wastewater Treatment Plant to CDM Smith of Fort Myers, FL
7/12/2023		Finance	Award	Award of Agreement U2022102/ENG-SEAWALLMGT/2223 for engineering services for Management of the seawall replacement project.

7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, adopting a proposed millage rate for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider the adoption of the tentative millage rate and proposed budget; and providing an effective date.
7/12/2023		City Manager	Discussion	Christmas Tree Lighting Event Discussion
7/12/2023		Finance	Budget	FY 2024 Budget Status Update for Building and Marina Funds
7/12/2023		UD	Discussion	Comprehensive Plan 2045 Discussion
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative levy of annual special assessment for the Burnt Store Isles Canal Maintenance Assessment District for Fiscal Year 2023- 2024; setting a date, time and place of public hearing to consider final adoption of the assessment; and providing an effective date.
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative levy of annual special assessment for the Punta Gorda Isles Canal Maintenance Assessment District for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider the final adoption of the assessment; and providing an effective date.
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, adopting a tentative levy of annual special assessment for the City of Punta Gorda Lot Mowing Assessment District for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider final adoption of the assessment; and providing an effective date.
8/23/2023		UD	Reso	SV-01-2023 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating 15.15 +/- acres, a tract of parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being part of the Plat of South-Highlands, according to the plat thereof as recorded in Plat Book 2, Page 6, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; and providing an effective date
8/23/2023		UD	Request	V-02-2023 - A request by Michael P. Haymans, Authorized Agent, for Richard and Susan Rose, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new pool, pool deck, and screen enclosure with a rear yard setback of 15-foot, 2 inches, at the closest points, instead of a 20-foot rear yard setback, as is required by Chapter 26, Section 3.13 (d), Punta Gorda Code, at an existing single family residential structure constructed in 2000; addressed at 5041 Almar Drive, Punta Gorda, Florida. LEGAL: Lot 52, Block 227, PGJ, Section 14 A/K/A: 5041 Almar Drive, Punta Gorda, FL 33950 CHARLOTTE COUNTY PARCEL ID: 412224440012

8/23/2023	Finance	Reso	A resolution of the City Council of the City of Punta Gorda, Florida (the "City"), approving the form and authorizing the execution and delivery of a non-revolving line of credit agreement by and between the City and Bank of America, N.A.; subject to the parameters set forth in this resolution, authorizing and approving the issuance of a note by the City in connection with said non-revolving line of credit agreement relative to the financing of repairs and replacements to damaged portions of the City's sea wall and capital expenditures related to hazard mitigation; pledging designated revenues to repay the note; covenanting to budget and appropriate from legally available non-ad valorem revenues of the City; authorizing the proper officials of the City to do all other things deemed necessary or advisable in connection with the non-revolving line of credit agreement and said revenue note; and providing for an effective date.
8/23/2023	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
8/23/2023	Police	Request	Application for Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant - Countywide
8/23/2023	Police	Request	Application for Justice Assistance Grant from Department of Justice
8/23/2023	City Manager	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of a Florida Department of Environmental Protection grant application; and authorizing execution of the application and agreement by the City Manager or his designee and providing an effective date.
8/23/2023	City Manager	Agreement	City of Punta Gorda General Employees' Retirement System Attorney Agreement
8/23/2023	Police	Request	Application for Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant - Direct
8/23/2023	City Manager	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of a Florida Department of Environmental Protection grant application; and authorizing execution of the application and agreement by the City Manager or his designee and providing an effective date
8/23/2023	City Manager	Agreement	City Clerk Employee Agreement
8/23/2023	Procurement	Award	Award of Amendment #18 to Carollo Engineers, Inc., of Sarasota, FL, to provide professional services to design, permit, and bidding assistance for the replacement of the Anhydrous Ammonia Feed System at the Water Treatment Plant.
8/23/2023	Fire	Award	Approval to Single Source with American Fire Training Systems for design, manufacture and configuration of a fire training tower with integrated training props, maintenance, repair and future training elements.
8/23/2023	UD	Request	TU-17-2023 - 137 E William Street
8/23/2023	CM/Legal	Budget	Proposed Public Hearing times
8/23/2023	UD	Discussion	Bayfront Activity Center Advisory Committee: Final Findings and Recommendations Report
8/23/2023	UD	Discussion	Comprehensive Plan 2045 Discussion
9/6/2023	City Manager	Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, repealing Resolution 3237-16; re-establishing rental rates for boat slips at Laisley Park Municipal Marina; re establishing rental rates for the vessels mooring within the East Mooring Field; and providing an effective date.

9/6/2023	2nd reading - 9/20/23	CM/Legal	Ord	ZA-01-2023 An Ordinance of the City Council of The City of Punta Gorda, Florida Amending Chapter 26, Punta Gorda, "Land Development Regulations," in its entirety to create a form-based code; providing for introductory provisions; providing for purpose and intent; providing for regulating/zoning districts; providing for introductory regulations; providing for uses permitted with conditions; providing for planned developments; providing for the application of District Regulations; providing architectural provisions; providing standards of general applicability; providing standards for streets; providing standards for parking and loading; providing standards for signs; providing landscaping standards; providing regulations pertaining to events; providing for review authorities; providing application review and approval requirements; providing for non-conformities; providing for violations, penalties, and enforcement; providing definitions; providing a new zoning map; providing for conflicts; providing for severability; and providing an effective date. FIRST READING
9/6/2023	2nd reading - 9/20/23	Finance	Ord	GA-04-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida, amending Punta Gorda Code Chapter 10, "Yard Waste, Solid Waste", Article II, "Solid Waste", amending Section 10-11 Increasing the Monthly Fee for removal and disposal of Solid Waste, Yard Waste, And Curbside Recycling Services; providing for conflict and severability and providing an effective date. FIRST READING
9/6/2023	2nd reading - 9/20/23	Finance	Ord	GA-05-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida, Amending the provisions Of Chapter 17, "Public Utilities", Article I, "General Provisions: Water Rates", and Article II, "Use of Public and Private Sewers and Drains: Sewer Rates", Punta Gorda Code, to increase monthly utility rates; providing for conflict and severability and providing an effective date. FIRST READING
9/6/2023		City Manager	Project	FY 2024 Strategic Plan
9/6/2023		City Manager	Discussion	Legislative Priorities Discussion with City Lobbyist
9/6/2023		Finance	Request	Request for approval for application to offset reduction in ad valorem tax revenue from refunds due to Hurricane Ian or Hurricane Nicole, authorizing City Manager to sign application and execute and administer upon State approval.
9/6/2023	Budget Meeting	Finance	Presentation	FY 2024 Budget Hearing Presentation - Millage Rate, All Funds Operating Budget, CRA Operating Budget, and Special Assessments
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative millage rate for the City of Punta Gorda, Florida, for fiscal year 2023/2024 and setting a date, time and place of public hearing to consider the final millage rate.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative budget for the City of Punta Gorda, Florida, for fiscal year 2023/2024 and setting a date, time and place of public hearing to consider the final budget.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda Florida adopting a budget for the City of Punta Gorda, Florida Community Redevelopment Agency for fiscal year 2023/2024.

9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Burnt Store Isles Canal Maintenance District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Punta Gorda Isles Canal Maintenance Assessment District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing Fiscal Year 2023/2024 assessments for program services within the Punta Gorda Lot Mowing Assessment District; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Burnt Store Isles Canal Maintenance District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non ad valorem assessments; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing Fiscal Year 2023/2024 assessments for program services within the Punta Gorda Lot Mowing Assessment District; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda adopting a Final Millage Rate for the levying of Ad Valorem Taxes for the City of Punta Gorda, Florida, for Fiscal Year 2023/2024.
9/20/2023		Finance	Ord	An Emergency Ordinance of the City Council of the City of Punta Gorda, Florida, adopting a budget for Fiscal Year 2023/2024; making appropriations; providing for conflict and severability; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.

Grants Awards and Applied for:				
Awarded		Applied For		
FDEP Lift Stations	\$ 1,118,348.00	(4) Officers (COPS Grant)	\$	500,000.00
Boca Grande Drainage CDBG	\$ 2,152,250.00	(6) Firefighter/EMTs (SAFER)	\$	1,727,004.00
Boca Grande Drainage 2022	\$ 1,000,000.00	Septic to Sewer	\$	9,800,000.00
Septic to Sewer	\$ 5,500,000.00	FDEP Water Quality Grant	\$	10,000,000.00
Chairs for PD Communications	\$ 15,274.00	Total	\$	22,027,004.00
Training Rifles & munitions	\$ 5,256.00			
FL Local Govt Cybersecurity	\$ 2,700.00			
Climate Adaptation Pln Update	\$ 50,000.00			
Emerg Training Ctr FDLE	\$ 175,000.00			
Feeman House Rehab	\$ 497,900.00			
Pumpout Boat Operations-CVA	\$ 19,825.00			
Total	\$ 10,536,553.00			



**CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER
INTEROFFICE MEMORANDUM**

To: City Council Members
From: Gregory R. Murray, City Manager
Date: October 19, 2023
Subject: FY 2024 Adopted Budget Message

Members of City Council,

For final verification, the adopted millage rate for FY2024 is 3.9500 mills, the same as was used to fund the proposed budget and that was presented at public hearing. This rate has not increased from the prior fiscal year.

The final adopted budget, approved September 20, 2023 at \$243,693,291, remained the same as the proposed budget submitted August 15, 2023. Net of interfund transfers such as grants, the approved budget is \$170,181,752.

The Strategic Plan for 2024 was also adopted on September 6, 2023. It details specific initiatives, staffing considerations, and long-range operating plans that impact our budget and the City. This is the guiding document that drives my goals and initiatives.

Thank you for the effort expended on the adopted FY 2024 budget. We have a good plan in place and continue to address emerging challenges. I look forward to continuing our progress as we move forward.



CITY MANAGER EVALUATION

CITY MANAGER'S NAME: Gregory Murray

COUNCIL MEMBER'S NAME: Lynne R. Matthews

Evaluation Period: August 24, 2022 to August 24, 2023 **Date:** 10/20/2023

EVALUATION INSTRUCTIONS

- **PERFORMANCE DIMENSIONS**

The seven (7) Performance Dimensions that comprise the first portion of this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Dimension are listed a few key elements for the evaluator to consider. Using the rating scale below, the evaluator is to score each Performance Dimension based on the elements listed and other relevant criteria.

- **PERFORMANCE OBJECTIVES**

In contrast to the more subjective nature of the Performance Dimensions described above, Performance Objectives are more readily quantified and measured in terms of actual achievement. The scoring instructions for Performance Objectives are contained in that section.

- **PERSONNEL PERFORMANCE ASSESSMENT AND EVALUATION RATING SCALES**

Rating Scale for Quality of Performance:

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the dimensions.

- 5 EXCEPTIONAL:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension. The evaluator should provide specific examples of such behavior in the comments section.
- 4 SUPERIOR:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.

Performance Dimensions

Instructions: Please rate each performance dimension according to the Personnel Performance Assessment and Evaluation Rating Scales.

1. LEADERSHIP *Considerations include, but are not limited to:*

• Leads by example by adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. • Works with City Council, Community Leaders, and other stakeholders to develop clear vision, mission, values, and objectives for the organization and demonstrates Commitment, Initiative, Creativity, Innovation, and Persistence in leading the organization to achieve them. • Gains commitment from others on new or unpopular policies, methods, and procedures.	
OVERALL RATING FOR LEADERSHIP	5
Comments: The level of leadership and respect by the staff is clearly evident through Greg's leadership. He knows how to motivate and engage the employees, making them accountable. He know how to get things done.	

2. SERVICE DELIVERY MANAGEMENT *Considerations include, but are not limited to:*

• Clearly identifies and communicates to the organization a customer focus, and the expected level of service that is to be provided to the public. • Ensures that the organization delivers services to the public in the most cost-effective manner without sacrificing quality and customer focus.	
OVERALL RATING FOR SERVICE DELIVERY MANAGEMENT	5
Comments:	

3. INTERACTIONS WITH OTHERS *Considerations include, but are not limited to:*

• Consistently acts in a manner that is courteous and professional, including prompt attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments. • Maintains effective working relationships with members of the City Council, with citizens, community leaders, other outside agencies and the media. • Acknowledges the efforts of others, and gives appropriate credit for their accomplishments.	
OVERALL RATING FOR INTERACTIONS WITH OTHERS	5
Comments:	

4. ORGANIZING AND PLANNING *Considerations include, but are not limited to:*

- Effectively involves internal and external stakeholders in developing short- and long-range plans, and especially the City's strategic plan. - Effectively prioritizes goals and objectives in order to ensure that the organization is doing "first things first" in support of the City's strategic plan. - Develops effective monitoring mechanisms to ensure that the organization is meeting its committed deadlines and timetables. - Ensures that the annual budget process meets the operational needs of the organization, and is submitted in a timely manner that allows appropriate review and modification.	
OVERALL RATING FOR ORGANIZING AND PLANNING	
Comments:	Implementing a five-year plan for all our projects, goals and objectives has proven to put us in a very strong financial position, much better than what we used to have. We now have ample reserve funds in case of emergency. Our budget is well thought out and thorough so that we can accurately predict what our needs will be five or more years into the future.

5. JUDGEMENT and DECISION-MAKING *Considerations include, but are not limited to:*

- Exercises sound judgment in determining those issues that should appropriately be submitted to Council for consideration or approval. - Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain. - Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.	
OVERALL RATING FOR JUDGMENT and DECISION-MAKING	
Comments:	Daily decision making is one of Greg's best skills, and he always uses good judgment.

6. ABILITY TO COMMUNICATE *Considerations include, but are not limited to:*

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals. - Ensures open lines of communication with the City Council and all levels of the organization by providing updates related to policy changes, project status, and other items of importance. - Maintains effective communications with the media, and is proactive in providing information that is important to the public.	
OVERALL RATING FOR ABILITY TO COMMUNICATE	
Comments:	Communicates extremely well and very thorough. My only comment would be that sometimes the communication goes a little overboard.

7. INTEGRITY *Considerations include, but are not limited to:*

• Sets and adheres to high ethical standards of behavior, both personally and professionally. • Leads the organization by example in adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. • Ensures that all business conducted by the City is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional.	
OVERALL RATING FOR INTEGRITY 5	
Comments:	You will never find anyone who has more integrity than Greg Murray.

PERFORMANCE OBJECTIVES

Performance objectives should be described in terms of **quantity** and/or **quality** and **time frames**. The objectives should be **measurable**, **attainable**, and set **mutually** between the City Manager and the City Council.

Listed below are specific performance objectives that your City Manager committed to achieving during this past year. Please assess the incumbent's level of success using the following scoring system. After you score each of the Performance Objectives, please make appropriate comments on each. Once each specific Performance Objective has been assessed and scored, please assign an overall rating for Performance Objectives in the specified box.

DID NOT MEET ANY OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 0 POINTS
MET SOME OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 1-2 POINTS
MET MOST OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 3-4 POINTS
MET ALL OF THE OUTCOMES RELATED TO THE OBJECTIVE..... 5 POINTS

AVERAGE RATING FOR PERFORMANCE OBJECTIVES

out of 5 points

Summary Scores

Leadership	Service Delivery Management	Interacting with Others	Organizing and Planning	Judgment & Decision-Making	Ability to Communicate	Integrity	Goals and Objectives
5	5	5	5	5	5	5	5

OVERALL SCORE FOR THIS EVALUATION 40 OUT OF 40 POINTS

EVALUATOR'S COMMENTS:

Use this section to summarize the performance of the City Manager during the just-completed evaluation period.

I only have two constructive comments to make in addition to the above. As mentioned earlier, Greg produces answers so thorough that sometimes we forget what the question was. Possibly work on shorter, more concise answers. And second, he is very much like I am in that he doesn't have an "off" switch. I worry that this could be a concern for his overall well being and good health.

Finally, I truly appreciate the enormous burden that has been placed on you and the staff from the hurricane of 2022. You never get frazzled and even with the frustration that is FEMA, you always seem to get things fixed, one day at a time. Thank you for that.

Thank you for being the best City Manager anyone could ever want to have running their City. We are very blessed to have you leading the team, and I could not be more grateful.

Evaluator's Signature: _____



Date: 10/23/2023

CITY MANAGER CERTIFICATION:

I have reviewed this performance evaluation and I believe that it accurately reflects my performance during this evaluation period except as noted in the comments below.

City Manager's Signature: _____

Date: _____

The City Manager, as the City's Chief Operations Officer, is responsible for various functions assigned by the City's Charter. These include overseeing the implementation and administration of policies set by the City Council, directing and supervising all departments, and overseeing the day-to-day activities of the municipality.

Administrative duties include agenda preparation, coordination and review of the annual operating and capital improvement budgets, facilitation of city communications, and implementation of sound management practices. The office also coordinates the City's annual Strategic Plan and oversees the divisions of Communications, Human Resources, and Information Technology.

The City Manager's Office is responsible for ensuring the needs and concerns of the community and the City organization are appropriately addressed. To accomplish this, the manager is involved in the community, county, regional, and state issues and supports and guides the City organization.

The City Manager continues to focus on projects, personnel, and policies/procedures, including forecasting the needs of the departments and divisions to meet the goals and objectives of long-range plans. The internal strategic planning process positions the City to understand the revenue needs over time to better maintain the assets of the City and enhance programming provided to the community. The result is a business plan that communicates to the City Council how Council's vision for the City will be pushed forward over the next three years. It provides residents with a clear picture of how City services are maintained and enhanced.

The Strategic Plan Action Items have three distinct elements that help transform the City's vision into reality. They are:

- **Strategies:** The Plan document contains the strategies that the City will pursue and action items on how to achieve the strategies. Strategies and action items are funded through the annual budget, five-year capital improvements program and partnerships with other public, non-profit and private organizations.
- **Key Performance Indicators:** Metrics that the City uses as sources of evidence to determine if its strategies are having their intended impact.
- **Financial Plan:** The City performs multi-year fiscal forecasting to show the long-term impacts of its decisions, model different scenarios and identify/address financial issues well before they are realized. The forecasts are included in the Long-Range Financial Plan presented to City Council in January or February of each year.

The Strategic Plan is basically the set of parameters from which I operate; from which my goals and objectives are set. The 2024 Plan has now been approved. Some key accomplishments tied to the 2023 Strategic Plan are as follows:

Financial/Economic Sustainability

- Updated the long range financial plan for the major fund groups and continued to assess the City's financial management policies with nationally recognized standards. Revised such policies, primarily reserves, to gradually address national standards.
- Prepared FY 2024 budget with an emphasis on need for staff to maintain current service levels, planning for enhancement of service levels in future years, and building reserves to recommended level.
- Digital Plans Review software being implemented.
- Implemented revised Utility and Sanitation Rates.
- Continued implementation of Time Clock Plus software for payroll systems.
- Updated five year citywide staffing needs analysis.
- Updated plan for all major infrastructure categories to include fleet, equipment, buildings, grounds, streets, utilities and lighting. Incorporated in Master Plan within five-year capital improvements program.
- Approximately 725 vendor contracts were managed by the City.
- Continued updates to proposed Land Development Regulations (LDR)/Form Based Codes.
- Secured state revolving loan for Waste Water Treatment plant improvements.
- Discussions with insurance provider and FEMA ongoing for Hurricane Ian recovery efforts.

Infrastructure Sustainability

- Completed annual programs for street resurfacing program.
- Completed annual swale drainage improvement program.
- Harborwalk parking and landscape improvements completed.
- City Hall Annex Security upgrades completed.
- Started permitting of Channel and Basin dredging at Boat Club Area.
- Grant awarded for Fire Training Structure.
- Developed and presented FY 2024-2028 Capital Improvements and Capital Outlay Plans for major infrastructure categories.
- Ponce de Leon Park Fishing Pier and boardwalk repairs underway.
- Waste Water Treatment Plant Improvements project underway.
- Accomplished temporary relocation of City Manager and Urban Design staff, due to damage to the Annex Building from Hurricane Ian.
- Design 90% plans for the Historic City Hall and A.C. Freeman House.
- Secured \$5.5 million legislative appropriation for septic to sewer in Charlotte Park.

Partnerships, Communication & Collaboration

- Completed thirteenth Citizen's Academy, providing residents and business owners an overview of the City organization: administration, finance, public safety, public works, utilities and urban design.
- Partnered with TEAM Punta Gorda and the Punta Gorda Chamber of Commerce for downtown beautification efforts known as Punta Gorda in Bloom.
- Broke ground on new Peace River Wildlife Center on City-owned land on West Henry.
- Disseminated information through a network of partners.

- Provided letters of support for numerous initiatives to include City and Charlotte County legislative priorities and Florida League of Cities call for action on proposed legislative matters.
- Partnered with Happy Hour Gardens to manage the agripreneur garden on East Virginia Ave.
- Hosted a second successful Public Safety Youth Academy.
- Partnered with Punta Gorda Housing Authority regarding commitment for local government financing of \$340,000 for the Verandas III affordable housing project totaling \$19.2 million.

Strategic Communications Positioning

- Utilized Text My Gov to provide residents streamlined communication with the City.
- Continued dissemination of Punta Gorda brochure throughout community and marketing partners to include local hotels, chambers of commerce, Event Center, visitors' bureau, Punta Gorda Airport, and Sunseeker.
- A positive message greets visitors through strategic advertisements in both the Punta Gorda Chamber of Commerce and Charlotte County Chamber of Commerce guides.
- Continued Punta Gorda Developments newsletter and continued dissemination on periodic basis. Newsletter highlights projects in planning, under construction and completed.
- Promoted community amenities on Facebook, Twitter and Instagram.

Quality of Life

- Continued the design and engineering of the Nature Park ADA improvements to the observation decks and fishing pier.
- Purchased a new Christmas tree and decorations.
- Increased capacity of Hounds on Henry Dog Park and installed canine grass.
- Laishley Park Interactive Fountain Playground replacement out for bid.
- The Punta Gorda Fire Department offers quarterly Family and Friends® CPR course of instruction. Additionally, the department has integrated a "Stop the Bleed" course content into all CPR courses.
- The Fire Department continues to aggressively market the smoke/CO detector program. The department provides residents who cannot afford a smoke/CO detector a new 10 yr. life unit. The Fire Department continues to experience increased participation in the Smoke Detector Battery Change Out program.
- The Police Department continues to provide a number of essential crime prevention programs. This includes Neighborhood Watch notifications, safety tips through Twitter and Facebook, Do the Right Thing of Charlotte County, Inc., and Drug Abuse Resistance Education (DARE) training.

Other miscellaneous accomplishments/highlights

General Fund Department

The department/divisions were limited to 3% increases in operating expenditures even though there have been significant overall increases in costs of materials, supplies, fuel, electric, and contracted services in the past year. Most businesses are experiencing increased personnel costs and rise in prices of commodities such as building materials, equipment, etc. Any increases above the 3% amount are explained below, except for general liability insurance which was estimated at 100% increase for property and 5-10% increases for other general liability insurances. Increases in the Information Technology internal service fund for city-wide projects was approximately 33% for FY 2024. There are no major program changes to the following departments/divisions – City Council, City Manager, Legal, Human Resources, Procurement, and Zoning & Code Compliance.

Finance

Finance's proposed budget includes adding an accountant position in FY 2024. It has become a necessity as the Government Accounting Standards Board (GASB) continues to implement new standards that require analysis and additional reporting requirements each year. This included new lease accounting requirements implemented in FY 2022 and subscription-based information technology arrangements (SBITA) currently under implementation. Increased grant awards and reporting contributes to the need to expand the finance division. Software to support the GASB leases and SBITA accounting was included in the proposed budget.

Public Works

Parks and grounds division includes adding:

- A playground and fountain maintenance technician position late in FY 2023 that will replace the contracted services for fountain maintenance and allow more proactive maintenance of the playgrounds and fountains.
- A maintenance worker to allow help on special projects and more maintenance of day-to-day operations and amenities.

Operating expenditure increases were budgeted for departmental supplies and communication services in right of way and for additional janitorial services for weekends in the parks and Herald Court Centre and weekly for temporary facilities in use due to Hurricane Ian.

Capital outlays of \$580,000 include addition of (2) vehicle to fleet for the new positions in parks and grounds, and routine replacements of: a vehicle, a low bed trailer, and a skid steer in parks and grounds; a vehicle in engineering; and a front-end articulated loader, a mini excavator, and an enclosed trailer in right of way.

Urban Design and Zoning & Code Compliance

The urban design manager position that was proposed for FY 2024 was moved up as a mid-year adjustment to FY 2023. Due to City growth through annexations and development, this position is necessary to maintain service standards, act as a liaison between department staff and the Urban Design

Director and be responsible for all City planning and zoning activities including community development and land use.

Public Safety

Public safety remains the most significant expenditure category within the General Fund.

Police

The proposed budget includes adding;

- Four (4) police officers (pending award of COPS Grant) due to increased call volume, more complex and time-consuming calls, growth of the City and need for security at Council meetings and public buildings; one additional school resource officer was added mid-year FY 2023
- A civilian administrative services supervisor to oversee records, evidence, and property units, fleet management, grant administration, some technology management and centralize business functions and be the primary public information officer (PIO) for the department

Operating expenditures experiencing larger increases are for legal reviews, repair and maintenance for autos, boats and various specialty equipment, and derelict vessel removals funded by a grant.

The FY 2024 capital outlay of \$852,445 includes equipment for new positions and add of four vehicles to fleet for officer positions, six replacement vehicles, taser replacement program, car camera replacement program, body camera program, radio enhancement program, new drone program, mobile and portable radio equipment, SWAT body armor, interview room system, and grant funded boat lifts.

The department encompasses many programs designed to enhance trust in the community by promoting transparency, procedural justice, and community partnerships. Some of the programs include in-car video cameras, body worn cameras, community advisory boards, youth programs, homeless outreach, de-escalation tactics, internal affairs investigations (that are scrutinized through various laws, processes and agencies), national data reporting, officer background checks, scenario-based training, etc. The department will continue these policies and programs while also exploring opportunities for enhancements in meeting their mission of providing the highest level of professional police services and delivering outstanding customer service while partnering with our community.

One of the goals of the department is to respond and be on scene of all calls for service with an average time of 5:00 minutes of dispatch. Results in patrol response times were 6:09 minutes. Another goal is to achieve a monthly Quality Assurance survey approval rating of 95%. Survey results indicate a 99.8% approval rating.

Fire

The proposed FY 2024 budget includes the addition of six (6) firefighter/EMTs to help meet City minimum staffing needs due to injuries, sick leave, or vacation, to help with increased calls for service, and to help work towards meeting National Fire Protection Association 1710 minimum staffing requirements. This could potentially help reduce overtime costs. An estimated SAFER grant was included for these positions. If the grant is not awarded the City will reapply for grant funding for the following year. One firefighter/EMT was added mid-year 2023 after grant application for seven (7) positions was not awarded. Another new position included is for a fire prevention clerk/PIO to serve as the department's public information officer and help organize, maintain, file, and update all prevention permits and related materials.

The FY 2024 capital outlay of \$121,170 includes funding for personal protective equipment, suppression equipment, and medical equipment, radio enhancement program, bunker gear and equipment for the new firefighter/EMT positions and computer equipment and a vehicle for the fire prevention clerk/PIO position. The National Fire Protection Association standard (NFPA 1710) for service response time is five minutes and 20 seconds or less, 90% of the time. The average emergency response time during FY 2022 was 4 minutes and 25 seconds. Table below indicates response times

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Average response times	3:54	4:01	4:04	4:11	4:10	4:41	4:21	4:25
Number of Emergency < 5 minutes by year	2266	2621	3123	3237	2329	2363	2043	2215
Percent Emergency < 5 minutes by year	78.9%	79.8%	84.9%	82.7%	75.2%	87%	75%	75%

Items generated for Council deliberations. Begin on next page.

CC Date	Notes	Department	Category	Subject
10/4/2022		CM Legal	Update	Local State of Emergency Hurricane Ian Update
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	AX-03-2022 - An Ordinance of the City Council of Punta Gorda, Florida, annexing within the municipal limits of Punta Gorda, 11.0 +/- acres located in Charlotte County, Florida, addressed as 3200 and 3240 Cooper Street, as more particularly described in Exhibit "A", in accordance with the voluntary annexation provisions of CITY COUNCIL AGENDA 900 W MARION AVENUE, PUNTA GORDA, FLORIDA, 33950 OCTOBER 19, 2022, 9:00 AM Section 171.044, Florida Statutes; Redefining the boundary lines of said city in conformance therewith; Amending the official boundary map of the City of Punta Gorda, Florida; Directing the City Clerk to provide certified copies of this Ordinance to the Charlotte County Clerk of Court, Charlotte County Administrator, Florida Department of State and Florida Office of Economic and Demographic Research; Providing for conflict and severability; and Providing an effective date.
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	CP-03-2022 - An Ordinance of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map to include newly annexed lands; Amending the Future Land Use Map to reflect the change in the current designation of Low Intensity Industrial/County (LI/County) to Light Industrial/City (LI/City), for 11.0 +/- acres, being more particularly described in Exhibit "A" attached hereto and incorporated herein, and addressed as 3200 and 3240 Cooper Street, Punta Gorda, Florida; Providing for conflict and severability; and Providing an effective date.
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	PD-03-2022 - An Ordinance of the City Council of Punta Gorda, Florida, rezoning properties generally described as 3200 and 3240 Cooper Street, Punta Gorda, Florida, and more particularly described in Exhibit "A" attached hereto and incorporated herein, containing 11.0 +/- acres, from its current Charlotte County zoning classification of Industrial General (IG/COUNTY) to City of Punta Gorda Planned Employment Center-Special Purpose (PEC-SP/CITY) zoning classification; Providing for conflict and severability; and Providing an effective date. F
10/4/2022	1st reading / 2nd reading 11-2-2022	CM Legal	Ord	GA-06-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the general provisions of Chapter 17, "Public Utilities", Article I, "General Provisions: Water Rates", and Article II, "Use of Public and Private Sewers and Drains; Sewer Rates", Punta Gorda Code, to increase the monthly utility rates; providing for conflict and severability; and providing an effective date
10/4/2022		UD	Reso	SV-01-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a portion of that certain 10-Foot wide alley lying in Block 45, City of Punta Gorda, also known as the subdivision of Lot 2 and one half of Lot 1 in Block 45, Punta Gorda as recorded in Plat Book 1, Page 16, of the public records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
10/4/2022		Clerk	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, disbanding the 2022 Charter Review Committee and providing an effective date.
10/4/2022			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, authorizing transmittal of the City of Punta Gorda valuation and Appraisal Notification Letter to the Florida Department of Economic Opportunity; and providing an effective date.

10/4/2022		UD	Reso	SV-02-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a portion of that certain 10-foot wide alley lying southwesterly of Lots 24 and 25, in Block 11, City of Punta Gorda, according to the plat thereof as recorded in Plat Book 1, Page(s) 15, of the Public Records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a date of a Public Hearing thereon; and Providing an effective date.
10/4/2022		CHNEP	Agreement	Accepting Agreements between the City of Punta Gorda and Southwest Florida Water Management District with Coastal & Heartland National Estuary Partnership and Authorizing the City Manager to Sign the Agreements on Behalf of The City; And Providing an Effective Date
10/4/2022		UT	Agreement	The Water/Wastewater Mutual Aid Program was established to provide a method whereby water/wastewater utilities sustaining physical damage from natural or manmade disasters could obtain emergency assistance, in the form of personnel, equipment, and materials and other associated services necessary, from other water/wastewater utilities. The purpose of this Agreement is to become a participant of such program.
10/4/2022		UD	Request	TU-15-2022 - 1000 W Marion Avenue
10/4/2022		UD	Request	TU-17-2022 - 900 W Marion Avenue and 1200 W Retta Esplanade.
10/4/2022		Finance	Agreement	Agreement award to Hilltop Securities, Inc. of Orlando, Florida for Financial Advisory Services
10/4/2022		Finance	Discussion	Travel Policy
10/4/2022		UD	Discussion	317 E Virginia Ave - Garden
10/4/2022		UD	Discussion	Light Up the Night - Downtown Christmas Tree Lighting Event, December 2, 2022
11/2/2022		CM	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida authorizing the City Manager to grant two (2) days of paid personal time off to all city employees in addition to all other paid time off to which they are otherwise entitled; and providing an effective date.
11/2/2022		CM Legal	Agreement	Interlocal Agreement between the City of Punta Gorda and Charlotte County Airport Authority
11/2/2022		CM Legal	Discussion	Legislative Priorities Discussion with City Lobbyist
11/2/2022			Discussion	Council's discussion and approval of the resolution to support the addition of the Historic Cochran Street Business District
11/2/2022			Discussion	Council's discussion and approval of the resolution to support designating Punta Gorda as a Seminole Maroon Freedom Trail Head city
11/2/2022		CM Legal	Discussion	City Attorney Memo - City's Sign Code
11/2/2022		UD	Discussion	Land Development Regulations - Code Testing
11/2/2022		UD	Discussion	FY 2022 Strategic Plan Outcomes
11/2/2022		CM	Discussion	Annual Evaluation City Manager
11/2/2022		Clerk	Discussion	Annual Evaluation CityClerk

11/16/2022		UD	Reso	SRC-03-2021-A Resolution of the City Council of the City of Punta Gorda, Florida approving the final plat to subdivide a parcel of land containing 15,860 +/- square feet (0.364 +/- acres) into three (3) single-family residential lots, in order to create a subdivision to be called "805 West Marion Subdivision" for the property at 805 West Marion Avenue, Replat of F Quednau's Subdivision of Block 26, City of Punta Gorda, Florida, in Plat Book 4, Page 56, as recorded in the Public Records of Charlotte County, Florida; and being more particularly described on Exhibit "A" attached to this resolution; authorizing the Mayor and City Clerk to execute the Plat; authorizing the City Clerk to forward this resolution and the original final plat to the Clerk of the Circuit Court for recording at the Applicant's expense; and providing an effective date.
11/16/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, designating Punta Gorda as a Seminole Maroon Freedom Trail Head City; and providing an effective date.
11/16/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, supporting the addition of the Historic Cochran Street Business District located in the Punta Gorda Historic District to the National Black Wall Street Trail, and to otherwise provide with respect thereto.
11/16/2022		UD	Ord	An Emergency Ordinance of the City of Punta Gorda, Florida, amending Chapter 7 Building Regulations of the Punta Gorda Code; providing findings; amending Chapter 7, Article V, Chapter 1, Section 103 "Duties and Powers of the Floodplain Administrator," Subsection 103.4, Punta Gorda Code relating to substantial improvement determinations; amending Chapter 7, Article V, Chapter 2, Section 202 "Definitions," relating to the definition for "substantial improvement"; providing for conflict and severability; and providing an effective date.
11/16/2022		CM	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, extending Emergency Ordinance no. 1996-22 adopted for Hurricane Ian to coincide with the State of Emergency declared with respect to Hurricane Nicole; providing for conflicts; and providing an effective date.
11/16/2022		Procurement	Award	Award of Amendment #14 to Carollo Engineers, Inc., of Sarasota, FL, to provide Wellfield Management Services.
11/16/2022			Discussion	Legislative Priorities Discussion
12/7/2022			Reso	A Resolution amending and restating Resolution No. 3642-2022, relating to an application for a loan from the State Revolving Trust Fund for wastewater facilities, establishing pledged revenues to repay said loan; to increase the amount of the construction loan from the Florida Department of Revenue Revolving Fund for wastewater facilities; providing for conflict and severability; and providing an effective date.
12/7/2022	2nd reading on 1/4/2023		Ord	GA-07-2022 An Ordinance of the City of Punta Gorda, Florida, amending Chapter 7 Building Regulations of the Punta Gorda Code; providing findings; amending Chapter 7, Article V, Chapter 1, Section 103 "Duties and Powers of the Floodplain Administrator," Subsection 103.4, Punta Gorda Code relating to substantial improvement determinations; amending Chapter 7, Article V, Chapter 2, Section 202 "Definitions," relating to the definition for "Substantial Improvement"; providing for conflict and severability; and providing an effective date.
12/7/2022			Reso	A resolution of the city of Punta Gorda, Florida, consenting to the Assignment of a non-exclusive natural gas franchise granted by City of Punta Gorda Ordinance No. 1299-01 to Peoples Gas System, Inc.; and providing an effective date.

12/7/2022			Award	Implementation of the Unmanned Aircraft System (UAS) Program
12/7/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, approving the federally funded subaward and grant agreement (contract number: Z3255) between the City of Punta Gorda and state of Florida, division of emergency management relating to categories A-G as a result of Hurricane Ian; authorizing the City Manager to execute the agreement and all other necessary grant related documents on behalf of the City and providing an effective date.
12/7/2022			Discussion	Advance Proof of Loss
12/7/2022			Agreement	First Amendment of Water and Wastewater System Developer's Agreement between LD Promotions, LLC, and the City of Punta Gorda, Florida. Developer and City entered into that certain Water and Wastewater system Developer's Agreement dated May 5, 2021, and recorded in Book 4787, Page 1294 of the Public Records of Charlotte County, Florida, and providing an effective date.
12/7/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, approving the Communications Services Tax Agreement for Access to Confidential State Tax Information between the City of Punta Gorda and the Florida Department of Revenue; authorizing the City Manager to execute the agreement on behalf of the City; and providing an effective date.
12/7/2022		UD	Request	Punta Gorda Half Marathon and 5K- January 7, 2023
12/7/2022		UD	Discussion	Bayfront Center Preliminary Discussion
12/7/2022		UD	Discussion	Historic City Hall Rehabilitation Project Update
12/7/2022		CM Legal	Discussion	2023 Legislative Priorities Letter
12/7/2022		CM	Discussion	Discussion on City Legal Counsel
1/4/2023			Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, reaffirming its formal adoption of rules of conduct; and providing an effective date.
1/4/2023			Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, reaffirming its policy with regard to taking action on non-agenda items; providing for consideration of non-agenda items only after approval by a majority plus one of a quorum of the Community Redevelopment Agency and to do so only for stated reasons; and providing an effective date.
1/4/2023	1st reading 1/4/2023 2nd reading 1/18/2023 goes with ZA-08-2022	CM Legal	Ord	GA-08-2022: Ordinance of the City Council of The City of Punta Gorda, Florida, Amending Chapter 26, Article 11, "Sign Code," Punta Gorda Code; Amending 26, Article 11, Section 11.4 "Definitions," Punta Gorda Code; Amending Chapter 26, Article 11, Section 11.5, "Prohibited Signs," Punta Gorda Code; providing for conflict and severability; and providing an effective date.
1/4/2023		UD	Request	SE-02-2022 - A Special Exception request by Robert Wrenn, Registered Agent for Ali-Rob, Inc., d/b/a Southern Oxygen & Welding Supply, pursuant to Chapter 26, 16.8, Punta Gorda Code, to allow a new 1,500- gallon Nitrogen (N) tank and new 1,500-gallon Argon (AR) tank to be installed outside of the building next to the existing Oxygen and Co2 tanks for the purpose of refilling Nitrogen and Argon cylinders for resale, instead of located inside a completely enclosed building, as such use requires a Special Exception pursuant to Chapter 26, Section 3.10(f)(5), Punta Gorda Code. Address: 129 Carmalita Street, Punta Gorda, Florida 33950 Short Legal: PUG 000 0099 0P1-1 (long legal on file) Charlotte County Parcel ID: 412307202003

1/4/2023		UD	Reso	SV-02-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a portion of that certain 10-Foot wide alley lying Southwesterly of Lots 24 and 25, in Block 11 of said plat, City of Punta Gorda, according to the plat thereof as recorded in Plat Book 1, Page(s)15, of the public records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
1/4/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for re-appropriations and supplemental appropriations in the amounts identified in exhibit A; providing for severability; and providing an effective date
1/4/2023		Police & fire	Reso	A resolution of the City of Punta Gorda, Florida, amending Resolution No. 3573-2021, to update the verbiage pertaining to Police and Fire personnel contract fees in the Event Manual, including the Application forms and Contracts contained therein; approving the Manual, including the Application forms and Contracts contained therein, as amended; Providing for conflict and severability; and Providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, reaffirming its policy with regard to taking action on non agenda items; providing for consideration of non-agenda items only after approval by a majority plus one of a quorum of Council and to do so only for stated reasons; and providing an effective date
1/4/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, reaffirming Resolution 1132-95 and formally adopting its Rules of Conduct; and providing an effective date
1/4/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida approving the City of Punta Gorda declared state of emergency (d.s.e) reporting and pay policy as amended; providing for conflict and severability; and providing an effective date.
1/4/2023			Reso	A Resolution of The City Council of The City of Punta Gorda, Florida Approving a Cooperative Funding Initiative Project Agreement with the Southwest Florida Water Management District for The Funding of Proposed Boca Grande Area Drainage Improvements; authorizing the City Manager to sign on behalf of the City; and providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing the application submittal to the Florida Department of Environmental Protection clean vessel act grant program relating to the continued operation, maintenance and repair of the Laishley Park Municipal Marina pumpout vessel; authorizing the City Manager to sign the application and administer the grant on behalf of the City; and providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of grant applications to the Charlotte County Marine Advisory Committee (MAC) for the operation, maintenance and repair of the Laishley Park Municipal Marina pumpout vessel known as the "S.S. Clear Head"; authorizing the City Manager to sign the application and administer the grant; and authorizing appropriation of funds upon grant award; providing an effective date.
1/4/2023			Presentation	Visitor and Convention Bureau FY 2022 Economic Impact Report Presentation

1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida approving and ratifying an agreement between the City and Southwest Florida chapter - Florida Police Benevolent Association (PBA) effective October 1, 2022 through September 30, 2025; authorizing the City Manager to execute the agreement on behalf of the City; and providing an effective date.
1/4/2023			Agreement	Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the City Hall Rehabilitation and Expansion project.
1/4/2023			Award	Award of the Solicitation to National Energy Holding dba SteelCon Supply Company for purchase of and delivery of low-carbon corrosion resistant chromium steel rebar.
1/4/2023		UD	Request	SE-01-2022-A request by Carlos Gargiulo, authorized agent, for First Baptist Church of Punta Gorda, Inc., property owner, for a Special Exception pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a school, grades Kindergarten through Twelve (K-12), which is permitted by Special Exception pursuant to Chapter 26, Section 3.7(f)(9), Punta Gorda Code, for a property located at 459 Gill Street, Punta Gorda, Florida, in a Neighborhood Residential Single-family 10 units per acre (NR-10) zoning district. Address: 459 Gill Street, Punta Gorda, FL 33950 Short Legal: PUG 000 0060 0017 Long Legal: On file in the Urban Design Division, 126 Harvey Street, Punta Gorda, FL 33950 Charlotte County Parcel ID: 412307111008
1/4/2023		Finance	Presentation	Progress Report on Capital Improvement Projects
1/4/2023		UD	Discussion	Land Development Regulations - Form Base Code proposed revisions
1/4/2023		Clerk	Discussion	City Clerk Reporting Structure
1/18/2023	Applicant request to withdraw on 4/19	UD	Ord	CP-04-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map changing the Future Land Use Map designation from Public/Simi-Public (P) to Professional Office (PO) for 17.13 +/- acres, a.k.a. Fishermen's Village, all of Lots 7 and 8, Block 15, and portions of Maud Street and W Retta Esplanade, "Trabue" recorded in Plat Book 1, Page 1; also the modified Submerged Lands Lease modification, recorded in Official Records Book 3538, Page 1700, all of the above recorded Public Records of Charlotte County, Florida, located in Section 12, Township 41 South, Range 22 East, Charlotte County, Florida, and more particularly bounded and described in Exhibit "A" attached hereto and incorporated herein; Providing for conflict and severability; and Providing an effective date. The applicant has requested a continuance to the February 15, 2023 meeting.

1/18/2023	Applicant request to withdraw on 4/19	UD	Ord	PD-04-2022 - An Ordinance of the City Council of the City of Punta Gorda, rezoning properties addressed as 1200 W Retta Esplanade, 1150 W Marion Avenue, 1000 W Marion Avenue, 900 W Marion Avenue, and 880 W Marion Avenue, containing 30.53 +/- acres, a.k.a., Fishermen's Village overall properties, lying in Section 12, Township 42 South, Range 22 East, City of Punta Gorda, Florida, and more particularly bounded and described in Exhibit "A" attached hereto and incorporated herein, from Neighborhood Center (NC) to Planned Development Neighborhood (PDN) and from Neighborhood Residential 15 units per acre (NR-15) to Planned Development Neighborhood (PDN); approving the conceptual site plan; Providing for certain modifications to the regulations applicable to the Planned Development Neighborhood zoning classification; Providing that any previously approved Planned Development Ordinance(s) for the subject property which is in conflict with the new ordinance are hereby repealed; Providing for conflict and severability; and Providing an effective date. The applicant has requested a continuance to the February 15, 2023 meeting.
1/18/2023	second reading 2/1	Legal	Ord	GA-02-2023 - An Ordinance Of The City Council Of The City Of Punta Gorda, Florida, Amending Chapter 15, "Offenses And Miscellaneous Provisions," Punta Gorda Code; Amending Chapter 15, Section 15-1, "Definitions," Punta Gorda Code; Amending Chapter 15, Section 15-37, "Carrying Concealed Weapons, Penalty; Officer To Arrest Without Warrant And Upon Probable Cause," Punta Gorda Code; Amending Chapter 15, Section 15-38, "Improper Exhibition Of Dangerous Weapons Or Firearms; Penalty," Punta Gorda Code; Providing For Conflict And Severability; and providing an effective date. FIRST READING
1/18/2023	second reading 2/1	UD	Ord	CP-05-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map to reflect the change in the current designation of Highway Commercial Corridor (HCC) to Medium Density Residential (MDR) for 28.53+/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel described in Official Record Book 3642, Page 473, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; Providing for conflict and severability; and Providing an effective date. FIRST READING
1/18/2023	second reading 2/1	UD	Ord	PD-06-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, rezoning property addressed as 9298 MacEver Street, containing 28.53 +/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel described in Official Record Book 3642, Page 473, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; from Highway Commercial (HC) to Planned Development Neighborhood (PDN); Providing for certain modifications to the regulations applicable to the Planned Development Neighborhood zoning classification; Providing for conflict and severability; and Providing an effective date. FIRST READING
1/18/2023		CM	Discussion	Legislative Priorities Discussion
2/1/2023		CM	Discussion	Charlotte County's representative on the Punta Gorda CRA recommendation

2/1/2023	2nd reading on 3/1/2023	Legal	Ord	GA-01-2023 - An Ordinance of the City of Punta Gorda further amending the City of Punta Gorda Police Officers' Retirement System, restated pursuant to Ordinance 1644-10; amending Section 6, Benefit Amounts and Eligibility; amending Section 8, Disability; providing for severability of provisions; repealing all ordinances in conflict herewith and providing an effective date. FIRST READING
2/1/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for re-appropriations and supplemental appropriations in the amounts identified in exhibit A; providing for severability; and providing an effective date.
2/1/2023		UD	Reso	A Resolution Of The City Of Punta Gorda, Florida supplementing the Quasi-Judicial Hearing Procedures contained in City Of Punta Gorda Resolution No. 3673-22; providing specific deadlines for participating parties in relation to April 19, 2023 public hearings concerning CP-04- 2022, an application by ATA Fishville FL, LLC to amend the City Of Punta Gorda Comprehensive Plan Future Land Use Map relating to lands collectively referred to as "Fishermen's Village," And PD-04-2022, an application By ATA Fishville FL, LLC to rezone certain properties to Planned Development Neighborhood; and providing an effective date.
2/1/2023		UD	Reso	SV-04-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a 10-foot wide easement as described in Official Record Book 773, Pages 1649 through 1651, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a public hearing thereon; and Providing an effective date.
2/1/2023		UD	Reso	SV-03-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a 15-foot wide easement as described in Official Record Book 774, Pages 649 through 650, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a date of public hearing thereon; and Providing an effective date.
2/1/2023		Procurement	Agreement	Award of agreement to Infinite Construction, LLC of FT Myers, Florida for construction improvements to the Boardwalk and Pier at Ponce de Leon Park, Punta Gorda, Florida.
2/1/2023		UD	Discussion	Public Restroom Facilities - Bailey Brothers Park
2/1/2023		Procurement	Discussion	Discussion of sod replacement in swale
2/1/2023		UD	Reso	Quasi-judicial V-01-2022 - A request by Michael P. Haymans, Authorized Agent, for Gordon F. Reabe, Jr. and Linda S. Reabe, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new addition, with a 22-foot street (front) yard setback at the closest points, instead of 25 feet as is required by Chapter 26, Section 3.4(g)(2), Punta Gorda Code, at an existing single-family residential structure constructed in 1971. Legal: Blk 33 Lt 11 Sec 5 Punta Gorda IslesA/K/A: 345 Belaire Court, Punta Gorda, Florida 33950Charlotte County Parcel Id: 41221147710
2/1/2023		Procurement	Agreement	License Agreement, between Seminole Gulf Railway, L.P., and City of Punta Gorda.
2/1/2023		UD	Request	TU-03-2023 - 3815 Tamiami Trail
2/1/2023		UD	Discussion	Christmas Tree Lighting

2/1/2023		UD	Discussion	Laishley Park Event Permits
2/1/2023		Finance	Budget	Fiscal Year 2023-2027 Long Range Financial Plan
2/1/2023		CM	Discussion	Joint Discussion Items with City Council / County Commissioners for March 21, 2023
3/1/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving maintenance Agreement No. BEE97 (FM No. 432729-1-78-14) with the Florida Department of Transportation for City Maintenance of FDOT Highways within the City limits; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
3/1/2023		PD	Agreement	Memorandum of Understanding between the City of Punta Gorda and the Florida Police Benevolent Association, Inc; the City and the PBA are C91Parties to a certain Collective Bargaining Agreement effective October 1, 2022 through September 30, 2025. On February 2, 2023, the PBA ratified the proposed change, and the Parties agree and intend for the Proposed Change to become part of the CBA effective October 1, 2022.
3/1/2023		UD	Discussion	Veranda's Commitment Letter
3/1/2023		Clerk	Discussion	Board of Zoning Appeals Duties
3/1/2023		CM	Agreement	City Clerk Employee Agreement
3/1/2023			Discussion	Christmas Tree Lighting Event
3/1/2023			Reso	A resolution of the City of Council of the City of Punta Gorda, Florida, repealing 3362-18 and approving an agreement between the School Board of Charlotte County, Florida and the City Council of the City of Punta Gorda, Florida relating to the School Resource Officer Program; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
3/1/2023		Procurement	Agreement	Vendor Agreement - Low-Income Household Water Assistance Program
3/15/2023		Finance	Award	Government Finance Officers Association (GFOA) Award
3/15/2023		UD	Reso	SV-03-2022- A resolution of the City Council of the City of Punta Gorda, Florida, vacating a 15 foot wide easement as described in Official Record Book 774, Pages 649 through 650, Charlotte County Public Records, and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in CITY COUNCIL AGENDA 900 WEST MARION AVENUE, PUNTA GORDA, FLORIDA 33950 MARCH 15, 2023, 8:30 AM Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
3/15/2023		UD	Reso	SV-04-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a 10 foot wide easement as described in Official Record Book 773, Pages 1649 through 1651, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
3/15/2023		CM	Reso	A Resolution of the City of Punta Gorda, Florida authorizing the City of Punta Gorda City Council to participate in a joint meeting with the Charlotte County Board of County Commissioners, to discuss and plan matters of mutual interest, and providing an effective date.
3/15/2023			Reso	A resolution amending and restating Resolution No. 3686-2022, relating to an application for a loan from the state revolving trust fund for wastewater facilities; establishing pledged revenues to repay said loan; providing for conflict and severability; and providing an effective date.

3/15/2023			Discussion	Joint Habitat Support Letter
3/15/2023			Grant	2024 COPS Hiring Grant Application
3/15/2023			Request	Bayfront Center Dumpster Enclosure Modification Request
3/21/2023			Grant	Florida Local Government Cybersecurity Grant Application
3/21/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of Grant Application to the Hurricane Stormwater and Wastewater Assistance Grant Program "Beach Re-nourishment and Water Infrastructure"; authorizing the City Manager to sign the application and administer the grant; authorizing appropriation of funds upon grant award; and providing an effective date.
3/21/2023		UD	Request	TU-08-2023 - Peace River Wildlife Center - 900 W Henry Street
3/21/2023		Procurement	Award	Award of Amendment #1 to Wharton-Smith, Inc. of Fort Myers, FL to establish the Guaranteed Maximum Price (GMP) and completion time for construction of improvements at the City's Wastewater Treatment Facility.
3/21/2023			Discussion	Operational Impacts Hurricane Ian
3/21/2023			Discussion	Joint Meeting - Charlotte County Board of Commissioners
4/19/2021	second reading 5/17/2023 6/7/2023	UD	Ord	CDD-01-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida establishing the North Loop Community Development District in compliance with the provisions of Chapter 190, Florida Statutes; Providing Findings; Specifying General and Special Powers of the District; Describing the boundaries of the District Consisting of approximately 115.63 +/- acres located generally south of Glasgow Avenue, west of Indian Springs Road, and northeast of Tamiami Trail, in the City of Punta Gorda, Florida, more particularly described in Exhibit "A" attached hereto and incorporated herein; Naming the Initial Members of the Board of Supervisors of the District; Providing for Administration, Operation, and Financing of the District; Authorizing the District, Pursuant to Section 190.012(2), Florida Statutes, to exercise certain additional powers to finance, plan establish, acquire, construct, reconstruct, enlarge or extend, equip, operate and maintain systems and facilities for: (1) parks and facilities for indoor and outdoor recreational, cultural and educational uses; and (2) security, including but not limited to, guardhouses, fences and gates, electronic intrusion-detection systems, and patrol cars; Providing for Conflicts and Severability; and Providing an Effective Date. The proposed community development district is comprised of approximately 115.63 acres, more or less, generally located south of Glasgow Avenue, west of Indian Springs Road and northeast of Tamiami Trail, as further identified in the map depicted in this notice. The Petitioner has proposed to establish the District to plan, finance, acquire, construct, operate and maintain infrastructure and community facilities, which may be authorized by such districts under Florida law including but not limited to Chapter 190, Florida Statutes.
4/19/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, accepting a bill of sale, release of liens/affidavit of no liens from Punta Gorda Acquisitions II, LLC, and warranty from Hollander Construction Company, Inc., for wastewater transmission force main located within Piper Rd North right-of-way between Duncan Rd and E. Henry St; providing for conflicts and severability; and providing an effective date.

4/19/2023		Procurement	Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/19/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant (JAG) program for the PGPD Interview Room Update (Contract no. 15PBJA-22-GG-02445-JAGX); Authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/19/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); and providing an effective date.
4/19/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, accepting grant funding from the Charlotte County Marine Advisory Committee (MAC) under the Boater Revolving Fund Grant Program to fund the PGPD Boat Lifts (2), dive equipment, enhanced law enforcement equipment, on-the-water enhanced law enforcement, and Derelict Vessel Removal Project. Authorizing the Chief of Police to administer the grant on behalf of the city; and providing an effective date.
4/19/2023		UD	Discussion	Fishermen's Village Request for Withdrawal of Planned Development without Prejudice
4/19/2023			Discussion	Drug Free Punta Gorda Request
4/19/2023			Award	Award of Amendment #15 to Carollo Engineers, Inc., of Sarasota, FL, to Provide Professional Services for the Rehabilitation of Well #4 at the Shell Creek Reverse Osmosis Treatment Plant
4/19/2023		UD	Discussion	City Hall Rehabilitation and Expansion - 60 Percent Budget Estimates
4/19/2023			Project	City Projects for Charlotte County-Punta Gorda Metropolitan Planning Organization Project Prioritization
4/19/2023			Agreement	Proposed Local Funding Agreement Items - US 41 Northbound William Street to Peace River Bridge (441524-1)
4/19/2023			Agreement	Project Update Presentation and Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the A. C. Freeman House Historic Restoration
4/19/2023		Legal	Agreement	Award of Agreements to 1) Marine Contracting Group, Inc. of Punta Gorda, FL.; 2) RJ Gorman Marine Construction, LLC of Panama City, FL; and Ecological Construction services Inc. doing business as Economy Dock, Seawall & Dredge Company for seawall installation in 8 zones of the Punta Gorda Isles and Burnt Store Isles Canal Systems
4/27/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, accepting a bill of sale, release of liens/affidavit of no liens from Punta Gorda Acquisitions II, LLC, and warranty from Hollander Construction Company, Inc., for wastewater transmission force main located within Piper Rd North right-of-way between Duncan Rd and E. Henry St; providing for conflicts and severability; and providing an effective date.
4/27/2023		Legal	Agreement	Renewal of City Attorney Agreement

4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant (JAG) program for the PGPD Interview Room Update (Contract no. 15PBJA-22-GG-02445-JAGX); Authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); and providing an effective date.
4/27/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, accepting grant funding from the Charlotte County Marine Advisory Committee (MAC) under the Boater Revolving Fund Grant Program to fund the PGPD Boat Lifts (2), dive equipment, enhanced law enforcement equipment, on-the-water enhanced law enforcement, and Derelict Vessel Removal Project. Authorizing the Chief of Police to administer the grant on behalf of the city; and providing an effective date.
4/27/2023			Discussion	Drug Free Punta Gorda Request
4/27/2023			Award	Award of Amendment #15 to Carollo Engineers, Inc., of Sarasota, FL, to Provide Professional Services for the Rehabilitation of Well #4 at the Shell Creek Reverse Osmosis Treatment Plant
4/27/2023		UD	Project	City Hall Rehabilitation and Expansion - 60 Percent Budget Estimates
4/27/2023			Project	City Projects for Charlotte County-Punta Gorda Metropolitan Planning Organization Project Prioritization
4/27/2023			Agreement	Proposed Local Funding Agreement Items - US 41 Northbound William Street to Peace River Bridge (441524-1)
4/27/2023			Agreement	Project Update Presentation and Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the A. C. Freeman House Historic Restoration
4/27/2023			Award	Award of Agreements to 1) Marine Contracting Group, Inc. of Punta Gorda, FL.; 2) RJ Gorman Marine Construction, LLC of Panama City, FL; and Ecological Construction services Inc. doing business as Economy Dock, Seawall & Dredge Company for seawall installation in 8 zones of the Punta Gorda Isles and Burnt Store Isles Canal Systems
5/3/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
5/3/2023			Reso	A resolution of the City of Punta Gorda, approving an agreement between The Florida Department of Law Enforcement and the City of Punta Gorda Police Department, relating to the Child Abduction Response Team.
5/3/2023		UD	Agreement	MAC - Pump Out Boat Agreement
5/3/2023		Procurement	Award	Award of Amendment #8 to provide Construction Services for the Wastewater Treatment Plant Improvements to CDM Smith of Fort Myers, FL

5/3/2023			Agreement	Approval to continue Piggyback Agreement with CAP Government, Inc. for Plans Review and Inspection Services
5/3/2023		PD	Discussion	Discussion on Speed Limit Signs added to Aqui Esta Dr.
5/3/2023		UD	Discussion	Bayfront Discussion
5/3/2023		CM Legal	Agreement	Rental Agreement - Military Heritage Museum
5/17/2023		HR	MOU	Memorandum of Understanding between the City of Punta Gorda and the Suncoast Professional Fire Fighters and Paramedics, IAFF Local 2546.
5/17/2023		HR	IAN	Advance Proof of Loss
5/17/2023		Procurement	Award	Award of an Order to Crown Castle for Wide Area Network Services to City Facilities
5/17/2023			Request	Peace River Wildlife Center, Inc. request
5/17/2023		Procurement	Agreement	Interlocal agreement between the City of Punta Gorda, Florida and Florida Southwestern State College
5/17/2023		UD	Request	Veterans Park - Memorial Day Ceremony
5/17/2023		UD	Discussion	Bayfront Committee Member Recommendations
5/17/2023		Finance	Budget	Fiscal Year 2024 Budget Update - General Construction Fund, 1% Sales Tax Fund and Unfunded Construction Projects
6/7/2023		Finance	Budget	Fiscal Year 2024 Budget Status Update for the Community Redevelopment Area (CRA)
6/7/2023		UD	Ord	GA-03-2023 An Ordinance of the City Council of the City Of Punta Gorda, Florida, Amending Chapter 16, "Park Regulations", Punta Gorda Code; Amending Chapter 16, Section 16-2 "Definitions", Subsection (C), "Smoking," Punta Gorda Code; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (D) "Vape" or "Vaping"; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (E) "Vapor"; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (F) "Vapor-Generating Electronic Device"; Providing for severability; providing for conflicts; and providing an effective date. FIRST READING.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing a Bayfront Activity Center Advisory Committee; naming committee member representatives; approving procedures of the committee; and providing an effective date.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, declaring the City's official intent to seek reimbursement for certain capital expenditures made or to be made with respect to the repairs and replacements to damaged portions of the City's seawall and capital expenditures related to hazard mitigation from the proceeds of its not to exceed \$60,000,000 revenue bonds, notes, or line of credit notes and providing an effective date.
6/7/2023			Discussion	The Verandas of Punta Gorda III, LLLP, as "Borrower," and City of Punta Gorda, the "Lender" for Leasehold Mortgage of Parcel ID #: 412307477007
6/7/2023			Budget	Fiscal Year 2024 Budget Status Update for Sanitation Fund

6/21/2023			Budget	Presentation of the City Annual Comprehensive Annual Financial Report for the Fiscal Year Ended September 30, 2022.
6/21/2023		UD	Reso	SRC-03-2022 - A Resolution of the City Council of the City of Punta Gorda, Florida, approving the preliminary plat to subdivide a parcel of land containing 28.53 +/- acres, into one hundred forty-four (144) single-family residential lots and construct the required infrastructure, including but not limited to utility improvements, and privately maintained roadways, in order to create a subdivision to be called "Sea Cove Subdivision", a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel as described in official Records Book 3642, Page 473, Charlotte County Public Records and being further bounded and described in Exhibit "A" attached to this Resolution; and Providing an effective date.
6/21/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving maintenance Agreement No. ARX30 (FM No. 413625-1-88-01) with the Florida Department of Transportation for City Maintenance of FDOT Highways within the City limits; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date
6/21/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving the memorandum of agreement between Punta Gorda Police Department, and the North Port Police Department; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
6/21/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida (the "City") amending City Council Resolution No. 3351-18 as amended by City Council Resolution No. 3556-21 to authorize the termination of that certain non-revolving line of credit agreement (the "agreement") between the City and Regions Capital Advantage, Inc dated May 9, 2018 as amended by that certain amendment to agreement dated April 28, 2021; authorizing the proper officials of the City to take all actions and do all other things deemed transactions contemplated by this resolution; and providing for an effective date.
6/21/2023			MOU	Memorandum of Understanding between the City of Punta Gorda and the Southwest Florida Chapter of the Police Benevolent Association, INC. ("PBA").
6/21/2023			Award	Award of Amendment 16 to Carollo Engineers, Inc., of Sarasota, FL, to provide professional services for the design, permitting and bidding assistance for the replacement of the Bulk Alum System at the Water Treatment Plant.
6/21/2023			Agreement	Approval to Sole Source Axon Enterprises for the purchase of Interview Room Equipment, Software, Maintenance and Support
6/21/2023			Agreement	Florida Gulf Coast University Seasonal Population Studies Interlocal Agreement
6/21/2023			Presentation	Strategic Plan Draft Presentation
6/21/2023			Budget	FY 2024 Budget Status Update for Gas Tax Funds
6/21/2023			Presentation	Land Development Regulations Form Based Codes Draft - Article 3 Revisions
6/21/2023			Presentation	Comprehensive Plan 2045 Element Discussion
6/21/2023			Discussion	City Clerk Appointment

7/5/2023		UD	Request	V-01-2023 - A request by Michael P. Haymans, Authorized Agent, for Bright Space and Time, LLC, property owner, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new pool, pool deck, and screen enclosure with a 12.38-foot rear yard setback at the closest points, instead of a 15-foot rear yard setback, as is required by Chapter 26, Section 3.7(g)(4), Punta Gorda Code, at an existing single-family residential structure constructed in 1950; addressed as 310 Gill Street, Punta Gorda, Florida.
7/5/2023	8/23/2023	UD	Reso	SV-01-2023 - A Resolution of the City Council of the City Of Punta Gorda, Florida, declaring its intent to consider vacating a tract or parcel of land, 15.15 +/- acres, situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being part of the Plat of South Highlands, according to the Plat thereof as recorded in Plat Book 2 Page 6, Public Records of Charlotte County, Florida and being further bounded and described in Exhibit A, attached hereto and incorporated herein; Requesting a recommendation from the Planning Commission; fixing a date of Public Hearing thereon; and Providing an Effective Date
7/5/2023		HR	Presentation	Proof of Loss
7/5/2023		Legal	Agreement	Renewal of City Attorney Agreement
7/5/2023		PW	Presentation	Natural Resources Conservation Service Ian Funding Documents
7/5/2023		UD	Presentation	Keep Charlotte Beautiful
7/5/2023		UD	Request	TU-16-2023 - 1661 Via Dolce Vita
7/5/2023		Finance	Budget	Fiscal Year 2024 General Fund Budget Update and Considerations - General Fund and Information Technology
7/5/2023		Finance	Budget	Fiscal Year 2024-2028 Utilities Capital Improvements Program and Fiscal Year 2024 Utilities Operations Budget Status Update
7/5/2023		CM/Legal	Discussion	City Lease Discussion - City owned properties - Cooper St.
7/5/2023		CM/Legal	Discussion	Peace River Wildlife Center Ground Lease
7/5/2023		Finance	Discussion	Fiscal Year 2024 Burnt Store Isles (BSI) Canal Maintenance Assessment District Budget Status and Discussion
7/5/2023		Finance	Discussion	Fiscal Year 2024 Punta Gorda Isles (PGI) Canal Maintenance Assessment District Budget Status and Discussion
7/12/2023		UD	Request	SE-01-2023 - A Special Exception request by Nicole Neugebauer and David Smith, Stearns Weaver Miller as Authorized Agents for Real Sub, LLC, c/o Publix Super Markets, Inc., property owner, pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a package liquor store to be located at 2310 Tamiami Trail, Unit 1157, Punta Gorda, Florida, which is zoned Highway Commercial (HC), as such use requires Special Exception approval pursuant to Chapter 26, Section 3.10(f)(2), Punta Gorda Code.
7/12/2023		UD	Discussion	Land Development Regulations - Article 3 and 7 Revisions
7/12/2023		Finance	Award	Award of Amendment #9 to Develop a Ground Water Monitoring Plan for the Wastewater Treatment Plant to CDM Smith of Fort Myers, FL
7/12/2023		Finance	Award	Award of Agreement U2022102/ENG-SEAWALLMGT/2223 for engineering services for Management of the seawall replacement project.

7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, adopting a proposed millage rate for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider the adoption of the tentative millage rate and proposed budget; and providing an effective date.
7/12/2023		City Manager	Discussion	Christmas Tree Lighting Event Discussion
7/12/2023		Finance	Budget	FY 2024 Budget Status Update for Building and Marina Funds
7/12/2023		UD	Discussion	Comprehensive Plan 2045 Discussion
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative levy of annual special assessment for the Burnt Store Isles Canal Maintenance Assessment District for Fiscal Year 2023- 2024; setting a date, time and place of public hearing to consider final adoption of the assessment; and providing an effective date.
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative levy of annual special assessment for the Punta Gorda Isles Canal Maintenance Assessment District for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider the final adoption of the assessment; and providing an effective date.
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, adopting a tentative levy of annual special assessment for the City of Punta Gorda Lot Mowing Assessment District for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider final adoption of the assessment; and providing an effective date.
8/23/2023		UD	Reso	SV-01-2023 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating 15.15 +/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being part of the Plat of South-Highlands, according to the plat thereof as recorded in Plat Book 2, Page 6, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; and providing an effective date
8/23/2023		UD	Request	V-02-2023 - A request by Michael P. Haymans, Authorized Agent, for Richard and Susan Rose, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new pool, pool deck, and screen enclosure with a rear yard setback of 15-foot, 2 inches, at the closest points, instead of a 20-foot rear yard setback, as is required by Chapter 26, Section 3.13 (d), Punta Gorda Code, at an existing single family residential structure constructed in 2000; addressed at 5041 Almar Drive, Punta Gorda, Florida. LEGAL: Lot 52, Block 227, PGI, Section 14 A/K/A: 5041 Almar Drive, Punta Gorda, FL 33950 CHARLOTTE COUNTY PARCEL ID: 412224440012

8/23/2023		Finance	Reso	A resolution of the City Council of the City of Punta Gorda, Florida (the "City"), approving the form and authorizing the execution and delivery of a non-revolving line of credit agreement by and between the City and Bank of America, N.A.; subject to the parameters set forth in this resolution, authorizing and approving the issuance of a note by the City in connection with said non-revolving line of credit agreement relative to the financing of repairs and replacements to damaged portions of the City's sea wall and capital expenditures related to hazard mitigation; pledging designated revenues to repay the note; covenanting to budget and appropriate from legally available non-ad valorem revenues of the City; authorizing the proper officials of the City to do all other things deemed necessary or advisable in connection with the non-revolving line of credit agreement and said revenue note; and providing for an effective date.
8/23/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
8/23/2023		Police	Request	Application for Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant - Countywide
8/23/2023		Police	Request	Application for Justice Assistance Grant from Department of Justice
8/23/2023		City Manager	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of a Florida Department of Environmental Protection grant application; and authorizing execution of the application and agreement by the City Manager or his designee and providing an effective date.
8/23/2023		City Manager	Agreement	City of Punta Gorda General Employees' Retirement System Attorney Agreement
8/23/2023		Police	Request	Application for Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant - Direct
8/23/2023		City Manager	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of a Florida Department of Environmental Protection grant application; and authorizing execution of the application and agreement by the City Manager or his designee and providing an effective date
8/23/2023		City Manager	Agreement	City Clerk Employee Agreement
8/23/2023		Procurement	Award	Award of Amendment #18 to Carollo Engineers, Inc., of Sarasota, FL, to provide professional services to design, permit, and bidding assistance for the replacement of the Anhydrous Ammonia Feed System at the Water Treatment Plant.
8/23/2023		Fire	Award	Approval to Single Source with American Fire Training Systems for design, manufacture and configuration of a fire training tower with integrated training props, maintenance, repair and future training elements.
8/23/2023		UD	Request	TU-17-2023 - 137 E William Street
8/23/2023		CM/Legal	Budget	Proposed Public Hearing times
8/23/2023		UD	Discussion	Bayfront Activity Center Advisory Committee: Final Findings and Recommendations Report
8/23/2023		UD	Discussion	Comprehensive Plan 2045 Discussion
9/6/2023		City Manager	Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, repealing Resolution 3237-16; re-establishing rental rates for boat slips at Laishley Park Municipal Marina; re establishing rental rates for the vessels mooring within the East Mooring Field; and providing an effective date.

9/6/2023	2nd reading - 9/20/23	CM/Legal	Ord	ZA-01-2023 An Ordinance of the City Council of The City of Punta Gorda, Florida Amending Chapter 26, Punta Gorda, "Land Development Regulations," in its entirety to create a form-based code; providing for introductory provisions; providing for purpose and intent; providing for regulating/zoning districts; providing for district regulations; providing for uses permitted with conditions; providing for planned developments; providing for the application of District Regulations; providing architectural provisions; providing standards of general applicability; providing standards for streets; providing standards for parking and loading; providing standards for signs; providing landscaping standards; providing regulations pertaining to events; providing for review authorities; providing application review and approval requirements; providing for non-conformities; providing for violations, penalties, and enforcement; providing definitions; providing a new zoning map; providing for conflicts; providing for severability; and providing an effective date. FIRST READING
9/6/2023	2nd reading - 9/20/23	Finance	Ord	GA-04-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida, amending Punta Gorda Code Chapter 10, "Yard Waste, Solid Waste", Article II, "Solid Waste", amending Section 10-11 Increasing the Monthly Fee for removal and disposal of Solid Waste, Yard Waste, And Curbside Recycling Services; providing for conflict and severability and providing an effective date. FIRST READING
9/6/2023	2nd reading - 9/20/23	Finance	Ord	GA-05-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida, Amending the provisions Of Chapter 17, "Public Utilities", Article I, "General Provisions: Water Rates", and Article II, "Use of Public and Private Sewers and Drains; Sewer Rates", Punta Gorda Code, to increase monthly utility rates; providing for conflict and severability and providing an effective date. FIRST READING
9/6/2023		City Manager	Project	FY 2024 Strategic Plan
9/6/2023		City Manager	Discussion	Legislative Priorities Discussion with City Lobbyist
9/6/2023		Finance	Request	Request for approval for application to offset reduction in ad valorem tax revenue from refunds due to Hurricane Ian or Hurricane Nicole, authorizing City Manager to sign application and execute and administer upon State approval.
9/6/2023	Budget Meeting	Finance	Presentation	FY 2024 Budget Hearing Presentation - Millage Rate, All Funds Operating Budget, CRA Operating Budget, and Special Assessments
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative millage rate for the City of Punta Gorda, Florida, for fiscal year 2023/2024 and setting a date, time and place of public hearing to consider the final millage rate.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative budget for the City of Punta Gorda, Florida, for fiscal year 2023/2024 and setting a date, time and place of public hearing to consider the final budget.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda Florida adopting a budget for the City of Punta Gorda, Florida Community Redevelopment Agency for fiscal year 2023/2024.

9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Burnt Store Isles Canal Maintenance District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Punta Gorda Isles Canal Maintenance Assessment District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing Fiscal Year 2023/2024 assessments for program services within the Punta Gorda Lot Mowing Assessment District; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Burnt Store Isles Canal Maintenance District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non ad valorem assessments; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing Fiscal Year 2023/2024 assessments for program services within the Punta Gorda Lot Mowing Assessment District; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda adopting a Final Millage Rate for the levying of Ad Valorem Taxes for the City of Punta Gorda, Florida, for Fiscal Year 2023/2024.
9/20/2023		Finance	Ord	An Emergency Ordinance of the City Council of the City of Punta Gorda, Florida, adopting a budget for Fiscal Year 2023/2024; making appropriations; providing for conflict and severability; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.

Grants Awards and Applied for:			
Awarded		Applied For	
FDEP Lift Stations	\$ 1,118,348.00	(4) Officers (COPS Grant)	\$ 500,000.00
Boca Grande Drainage CDBG	\$ 2,152,250.00	(6) Firefighter/EMTs (SAFER)	\$ 1,727,004.00
Boca Grande Drainage 2022	\$ 1,000,000.00	Septic to Sewer	\$ 9,800,000.00
Septic to Sewer	\$ 5,500,000.00	FDEP Water Quality Grant	\$ 10,000,000.00
Chairs for PD Communications	\$ 15,274.00	Total	\$ 22,027,004.00
Training Rifles & munitions	\$ 5,256.00		
FL Local Govt Cybersecurity	\$ 2,700.00		
Climate Adaptation Pln Update	\$ 50,000.00		
Emerg Training Ctr FDLE	\$ 175,000.00		
Feeman House Rehab	\$ 497,900.00		
Pumpout Boat Operations-CVA	\$ 19,825.00		
Total	\$ 10,536,553.00		



**CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER
INTEROFFICE MEMORANDUM**

To: City Council Members
From: Gregory R. Murray, City Manager
Date: October 19, 2023
Subject: FY 2024 Adopted Budget Message

Members of City Council,

For final verification, the adopted millage rate for FY2024 is 3.9500 mills, the same as was used to fund the proposed budget and that was presented at public hearing. This rate has not increased from the prior fiscal year.

The final adopted budget, approved September 20, 2023 at \$243,693,291, remained the same as the proposed budget submitted August 15, 2023. Net of interfund transfers such as grants, the approved budget is \$170,181,752.

The Strategic Plan for 2024 was also adopted on September 6, 2023. It details specific initiatives, staffing considerations, and long-range operating plans that impact our budget and the City. This is the guiding document that drives my goals and initiatives.

Thank you for the effort expended on the adopted FY 2024 budget. We have a good plan in place and continue to address emerging challenges. I look forward to continuing our progress as we move forward.



CITY MANAGER EVALUATION

CITY MANAGER'S NAME: Gregory Murray

COUNCIL MEMBER'S NAME: Melissa Lockhart

Evaluation Period: August 24, 2022 to August 24, 2023 **Date:** 10/20/2023

EVALUATION INSTRUCTIONS

- **PERFORMANCE DIMENSIONS**

The seven (7) Performance Dimensions that comprise the first portion of this evaluation tool may be considered subjective, but they are closely aligned with the duties that are performed regularly by the incumbent. With each Performance Dimension are listed a few key elements for the evaluator to consider. Using the rating scale below, the evaluator is to score each Performance Dimension based on the elements listed and other relevant criteria.

- **PERFORMANCE OBJECTIVES**

In contrast to the more subjective nature of the Performance Dimensions described above, Performance Objectives are more readily quantified and measured in terms of actual achievement. The scoring instructions for Performance Objectives are contained in that section.

- **PERSONNEL PERFORMANCE ASSESSMENT AND EVALUATION RATING SCALES**

Rating Scale for Quality of Performance:

The following rating scale should be used to rate each specific statement under each of the performance dimensions of the Personnel Performance Assessment and Evaluation, and to rate overall performance in each of the dimensions.

- 5 EXCEPTIONAL:** The incumbent consistently demonstrates performance that significantly surpasses reasonable expectations related to the performance dimension. The evaluator should provide specific examples of such behavior in the comments section.
- 4 SUPERIOR:** The incumbent consistently demonstrates performance that often surpasses reasonable expectations related to the performance dimension. The individual demonstrates no appreciable performance deficiencies.
- 3 SATISFACTORY:** The incumbent consistently achieves the reasonable expectations related to the performance dimension. The individual demonstrates an acceptable degree of competence and performance.
- 2 FAIR:** The incumbent achieves the minimum of expectations related to the performance dimension. The individual requires development in specific areas in order to meet the reasonable expectations for the performance dimension.
- 0-1 UNSATISFACTORY:** The incumbent occasionally achieves minimum expectations related to the performance dimension and may be unsuited for the position.

Performance Dimensions

Instructions: Please rate each performance dimension according to the Personnel Performance Assessment and Evaluation Rating Scales.

1. LEADERSHIP *Considerations include, but are not limited to:*

• Leads by example by adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. • Works with City Council, Community Leaders, and other stakeholders to develop clear vision, mission, values, and objectives for the organization and demonstrates Commitment, Initiative, Creativity, Innovation, and Persistence in leading the organization to achieve them. • Gains commitment from others on new or unpopular policies, methods, and procedures.	
OVERALL RATING FOR LEADERSHIP	5
Comments:	

2. SERVICE DELIVERY MANAGEMENT *Considerations include, but are not limited to:*

• Clearly identifies and communicates to the organization a customer focus, and the expected level of service that is to be provided to the public. • Ensures that the organization delivers services to the public in the most cost-effective manner without sacrificing quality and customer focus.	
OVERALL RATING FOR SERVICE DELIVERY MANAGEMENT	5
Comments:	

3. INTERACTIONS WITH OTHERS *Considerations include, but are not limited to:*

• Consistently acts in a manner that is courteous and professional, including prompt attendance at meetings, returning phone calls/messages, and adhering to scheduled appointments. • Maintains effective working relationships with members of the City Council, with citizens, community leaders, other outside agencies and the media. • Acknowledges the efforts of others, and gives appropriate credit for their accomplishments.	
OVERALL RATING FOR INTERACTIONS WITH OTHERS	5
Comments:	

4. ORGANIZING AND PLANNING *Considerations include, but are not limited to:*

- Effectively involves internal and external stakeholders in developing short- and long-range plans, and especially the City's strategic plan. - Effectively prioritizes goals and objectives in order to ensure that the organization is doing "first things first" in support of the City's strategic plan. - Develops effective monitoring mechanisms to ensure that the organization is meeting its committed deadlines and timetables. - Ensures that the annual budget process meets the operational needs of the organization, and is submitted in a timely manner that allows appropriate review and modification.	
OVERALL RATING FOR ORGANIZING AND PLANNING	
5	
Comments:	

5. JUDGEMENT and DECISION-MAKING *Considerations include, but are not limited to:*

- Exercises sound judgment in determining those issues that should appropriately be submitted to Council for consideration or approval. - Makes logical decisions based on a thorough review of available information and soliciting input from appropriate sources, but is also able to effectively make decisions rapidly in situations where information is limited and the outcome might be uncertain. - Assumes command of tasks presenting difficult or unusual circumstances and effectively assumes charge of field situations or incidents, when necessary. Able to discern when it is necessary to assume charge of situations that would normally be handled by a subordinate; and when it is necessary to only provide guidance and support.	
OVERALL RATING FOR JUDGMENT and DECISION-MAKING	
5	
Comments:	

6. ABILITY TO COMMUNICATE *Considerations include, but are not limited to:*

- Expresses information orally in a clear and concise manner when making presentations to groups or individuals. - Ensures open lines of communication with the City Council and all levels of the organization by providing updates related to policy changes, project status, and other items of importance. - Maintains effective communications with the media, and is proactive in providing information that is important to the public.	
OVERALL RATING FOR ABILITY TO COMMUNICATE	
5	
Comments:	

7. INTEGRITY *Considerations include, but are not limited to:*

• Sets and adheres to high ethical standards of behavior, both personally and professionally. • Leads the organization by example in adhering to the City's established policies, rules, and procedures, and ensuring that subordinates do the same. • Ensures that all business conducted by the City is free of conflicts of interest or practices that might be construed as illegal, unethical, or un-professional.	
OVERALL RATING FOR INTEGRITY 5	
Comments:	

PERFORMANCE OBJECTIVES

Performance objectives should be described in terms of quantity and/or quality and time frames. The objectives should be measurable, attainable, and set mutually between the City Manager and the City Council.

Listed below are specific performance objectives that your City Manager committed to achieving during this past year. Please assess the incumbent's level of success using the following scoring system. After you score each of the Performance Objectives, please make appropriate comments on each. Once each specific Performance Objective has been assessed and scored, please assign an overall rating for Performance Objectives in the specified box.

DID NOT MEET ANY OF THE OUTCOMES RELATED TO THE OBJECTIVE..... **0 POINTS**
MET SOME OF THE OUTCOMES RELATED TO THE OBJECTIVE..... **1-2 POINTS**
MET MOST OF THE OUTCOMES RELATED TO THE OBJECTIVE..... **3-4 POINTS**
MET ALL OF THE OUTCOMES RELATED TO THE OBJECTIVE..... **5 POINTS**

AVERAGE RATING FOR PERFORMANCE OBJECTIVES

out of 5 points

Summary Scores

Leadership	Service Delivery Management	Interacting with Others	Organizing and Planning	Judgment & Decision-Making	Ability to Communicate	Integrity	Goals and Objectives
5	5	5	5	5	5	5	5

OVERALL SCORE FOR THIS EVALUATION 40 OUT OF 40 POINTS

EVALUATOR'S COMMENTS:

Use this section to summarize the performance of the City Manager during the just-completed evaluation period.

This was probably one of the easiest evaluations to fill out to date. Greg has shown exemplary leadership under some of the worst conditions (i.e. Hurricane Ian). Over 1 year later and Greg is still having to coordinate repairs, FEMA, etc all with almost all City employees scattered around the City.

I look forward to working with Greg for the next several years.

Evaluator's Signature: MA

Date: 10/25/23

CITY MANAGER CERTIFICATION:

I have reviewed this performance evaluation and I believe that it accurately reflects my performance during this evaluation period except as noted in the comments below.

City Manager's Signature: _____

Date: _____

The City Manager, as the City's Chief Operations Officer, is responsible for various functions assigned by the City's Charter. These include overseeing the implementation and administration of policies set by the City Council, directing and supervising all departments, and overseeing the day-to-day activities of the municipality.

Administrative duties include agenda preparation, coordination and review of the annual operating and capital improvement budgets, facilitation of city communications, and implementation of sound management practices. The office also coordinates the City's annual Strategic Plan and oversees the divisions of Communications, Human Resources, and Information Technology.

The City Manager's Office is responsible for ensuring the needs and concerns of the community and the City organization are appropriately addressed. To accomplish this, the manager is involved in the community, county, regional, and state issues and supports and guides the City organization.

The City Manager continues to focus on projects, personnel, and policies/procedures, including forecasting the needs of the departments and divisions to meet the goals and objectives of long-range plans. The internal strategic planning process positions the City to understand the revenue needs over time to better maintain the assets of the City and enhance programming provided to the community. The result is a business plan that communicates to the City Council how Council's vision for the City will be pushed forward over the next three years. It provides residents with a clear picture of how City services are maintained and enhanced.

The Strategic Plan Action Items have three distinct elements that help transform the City's vision into reality. They are:

- **Strategies:** The Plan document contains the strategies that the City will pursue and action items on how to achieve the strategies. Strategies and action items are funded through the annual budget, five-year capital improvements program and partnerships with other public, non-profit and private organizations.
- **Key Performance Indicators:** Metrics that the City uses as sources of evidence to determine if its strategies are having their intended impact.
- **Financial Plan:** The City performs multi-year fiscal forecasting to show the long-term impacts of its decisions, model different scenarios and identify/address financial issues well before they are realized. The forecasts are included in the Long-Range Financial Plan presented to City Council in January or February of each year.

The Strategic Plan is basically the set of parameters from which I operate; from which my goals and objectives are set. The 2024 Plan has now been approved. Some key accomplishments tied to the 2023 Strategic Plan are as follows:

Financial/Economic Sustainability

- Updated the long range financial plan for the major fund groups and continued to assess the City's financial management policies with nationally recognized standards. Revised such policies, primarily reserves, to gradually address national standards.
- Prepared FY 2024 budget with an emphasis on need for staff to maintain current service levels, planning for enhancement of service levels in future years, and building reserves to recommended level.
- Digital Plans Review software being implemented.
- Implemented revised Utility and Sanitation Rates.
- Continued implementation of Time Clock Plus software for payroll systems.
- Updated five year citywide staffing needs analysis.
- Updated plan for all major infrastructure categories to include fleet, equipment, buildings, grounds, streets, utilities and lighting. Incorporated in Master Plan within five-year capital improvements program.
- Approximately 725 vendor contracts were managed by the City.
- Continued updates to proposed Land Development Regulations (LDR)/Form Based Codes.
- Secured state revolving loan for Waste Water Treatment plant improvements.
- Discussions with insurance provider and FEMA ongoing for Hurricane Ian recovery efforts.

Infrastructure Sustainability

- Completed annual programs for street resurfacing program.
- Completed annual swale drainage improvement program.
- Harborwalk parking and landscape improvements completed.
- City Hall Annex Security upgrades completed.
- Started permitting of Channel and Basin dredging at Boat Club Area.
- Grant awarded for Fire Training Structure.
- Developed and presented FY 2024-2028 Capital Improvements and Capital Outlay Plans for major infrastructure categories.
- Ponce de Leon Park Fishing Pier and boardwalk repairs underway.
- Waste Water Treatment Plant Improvements project underway.
- Accomplished temporary relocation of City Manager and Urban Design staff, due to damage to the Annex Building from Hurricane Ian.
- Design 90% plans for the Historic City Hall and A.C. Freeman House.
- Secured \$5.5 million legislative appropriation for septic to sewer in Charlotte Park.

Partnerships, Communication & Collaboration

- Completed thirteenth Citizen's Academy, providing residents and business owners an overview of the City organization: administration, finance, public safety, public works, utilities and urban design.
- Partnered with TEAM Punta Gorda and the Punta Gorda Chamber of Commerce for downtown beautification efforts known as Punta Gorda in Bloom.
- Broke ground on new Peace River Wildlife Center on City-owned land on West Henry.
- Disseminated information through a network of partners.

- Provided letters of support for numerous initiatives to include City and Charlotte County legislative priorities and Florida League of Cities call for action on proposed legislative matters.
- Partnered with Happy Hour Gardens to manage the agripreneur garden on East Virginia Ave.
- Hosted a second successful Public Safety Youth Academy.
- Partnered with Punta Gorda Housing Authority regarding commitment for local government financing of \$340,000 for the Verandas III affordable housing project totaling \$19.2 million.

Strategic Communications Positioning

- Utilized Text My Gov to provide residents streamlined communication with the City.
- Continued dissemination of Punta Gorda brochure throughout community and marketing partners to include local hotels, chambers of commerce, Event Center, visitors' bureau, Punta Gorda Airport, and Sunseeker.
- A positive message greets visitors through strategic advertisements in both the Punta Gorda Chamber of Commerce and Charlotte County Chamber of Commerce guides.
- Continued Punta Gorda Developments newsletter and continued dissemination on periodic basis. Newsletter highlights projects in planning, under construction and completed.
- Promoted community amenities on Facebook, Twitter and Instagram.

Quality of Life

- Continued the design and engineering of the Nature Park ADA improvements to the observation decks and fishing pier.
- Purchased a new Christmas tree and decorations.
- Increased capacity of Hounds on Henry Dog Park and installed canine grass.
- Laishley Park Interactive Fountain Playground replacement out for bid.
- The Punta Gorda Fire Department offers quarterly Family and Friends® CPR course of instruction. Additionally, the department has integrated a "Stop the Bleed" course content into all CPR courses.
- The Fire Department continues to aggressively market the smoke/CO detector program. The department provides residents who cannot afford a smoke/CO detector a new 10 yr. life unit. The Fire Department continues to experience increased participation in the Smoke Detector Battery Change Out program.
- The Police Department continues to provide a number of essential crime prevention programs. This includes Neighborhood Watch notifications, safety tips through Twitter and Facebook, Do the Right Thing of Charlotte County, Inc., and Drug Abuse Resistance Education (DARE) training.

Other miscellaneous accomplishments/highlights

General Fund Department

The department/divisions were limited to 3% increases in operating expenditures even though there have been significant overall increases in costs of materials, supplies, fuel, electric, and contracted services in the past year. Most businesses are experiencing increased personnel costs and rise in prices of commodities such as building materials, equipment, etc. Any increases above the 3% amount are explained below, except for general liability insurance which was estimated at 100% increase for property and 5-10% increases for other general liability insurances. Increases in the Information Technology internal service fund for city-wide projects was approximately 33% for FY 2024. There are no major program changes to the following departments/divisions – City Council, City Manager, Legal, Human Resources, Procurement, and Zoning & Code Compliance.

Finance

Finance's proposed budget includes adding an accountant position in FY 2024. It has become a necessity as the Government Accounting Standards Board (GASB) continues to implement new standards that require analysis and additional reporting requirements each year. This included new lease accounting requirements implemented in FY 2022 and subscription-based information technology arrangements (SBITA) currently under implementation. Increased grant awards and reporting contributes to the need to expand the finance division. Software to support the GASB leases and SBITA accounting was included in the proposed budget.

Public Works

Parks and grounds division includes adding:

- A playground and fountain maintenance technician position late in FY 2023 that will replace the contracted services for fountain maintenance and allow more proactive maintenance of the playgrounds and fountains.
- A maintenance worker to allow help on special projects and more maintenance of day-to-day operations and amenities.

Operating expenditure increases were budgeted for departmental supplies and communication services in right of way and for additional janitorial services for weekends in the parks and Herald Court Centre and weekly for temporary facilities in use due to Hurricane Ian.

Capital outlays of \$580,000 include addition of (2) vehicle to fleet for the new positions in parks and grounds, and routine replacements of: a vehicle, a low bed trailer, and a skid steer in parks and grounds; a vehicle in engineering; and a front-end articulated loader, a mini excavator, and an enclosed trailer in right of way.

Urban Design and Zoning & Code Compliance

The urban design manager position that was proposed for FY 2024 was moved up as a mid-year adjustment to FY 2023. Due to City growth through annexations and development, this position is necessary to maintain service standards, act as a liaison between department staff and the Urban Design

Director and be responsible for all City planning and zoning activities including community development and land use.

Public Safety

Public safety remains the most significant expenditure category within the General Fund.

Police

The proposed budget includes adding;

- Four (4) police officers (pending award of COPS Grant) due to increased call volume, more complex and time-consuming calls, growth of the City and need for security at Council meetings and public buildings; one additional school resource officer was added mid-year FY 2023
- A civilian administrative services supervisor to oversee records, evidence, and property units, fleet management, grant administration, some technology management and centralize business functions and be the primary public information officer (PIO) for the department

Operating expenditures experiencing larger increases are for legal reviews, repair and maintenance for autos, boats and various specialty equipment, and derelict vessel removals funded by a grant.

The FY 2024 capital outlay of \$852,445 includes equipment for new positions and add of four vehicles to fleet for officer positions, six replacement vehicles, taser replacement program, car camera replacement program, body camera program, radio enhancement program, new drone program, mobile and portable radio equipment, SWAT body armor, interview room system, and grant funded boat lifts.

The department encompasses many programs designed to enhance trust in the community by promoting transparency, procedural justice, and community partnerships. Some of the programs include in-car video cameras, body worn cameras, community advisory boards, youth programs, homeless outreach, de-escalation tactics, internal affairs investigations (that are scrutinized through various laws, processes and agencies), national data reporting, officer background checks, scenario-based training, etc. The department will continue these policies and programs while also exploring opportunities for enhancements in meeting their mission of providing the highest level of professional police services and delivering outstanding customer service while partnering with our community.

One of the goals of the department is to respond and be on scene of all calls for service with an average time of 5:00 minutes of dispatch. Results in patrol response times were 6:09 minutes. Another goal is to achieve a monthly Quality Assurance survey approval rating of 95%. Survey results indicate a 99.8% approval rating.

Fire

The proposed FY 2024 budget includes the addition of six (6) firefighter/EMTs to help meet City minimum staffing needs due to injuries, sick leave, or vacation, to help with increased calls for service, and to help work towards meeting National Fire Protection Association 1710 minimum staffing requirements. This could potentially help reduce overtime costs. An estimated SAFER grant was included for these positions. If the grant is not awarded the City will reapply for grant funding for the following year. One firefighter/EMT was added mid-year 2023 after grant application for seven (7) positions was not awarded. Another new position included is for a fire prevention clerk/PIO to serve as the department's public information officer and help organize, maintain, file, and update all prevention permits and related materials.

The FY 2024 capital outlay of \$121,170 includes funding for personal protective equipment, suppression equipment, and medical equipment, radio enhancement program, bunker gear and equipment for the new firefighter/EMT positions and computer equipment and a vehicle for the fire prevention clerk/PIO position. The National Fire Protection Association standard (NFPA 1710) for service response time is five minutes and 20 seconds or less, 90% of the time. The average emergency response time during FY 2022 was 4 minutes and 25 seconds. Table below indicates response times

	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022
Average response times	3:54	4:01	4:04	4:11	4:10	4:41	4:21	4:25
Number of Emergency < 5 minutes by year	2266	2621	3123	3237	2329	2363	2043	2215
Percent Emergency < 5 minutes by year	78.9%	79.8%	84.9%	82.7%	75.2%	87%	75%	75%

Items generated for Council deliberations. Begin on next page.

CC Date	Notes	Department	Category	Subject
10/4/2022		CM Legal	Update	Local State of Emergency Hurricane Ian Update
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	AX-03-2022 - An Ordinance of the City Council of Punta Gorda, Florida, annexing within the municipal limits of Punta Gorda, 11.0 +/- acres located in Charlotte County, Florida, addressed as 3200 and 3240 Cooper Street, as more particularly described in Exhibit "A", in accordance with the voluntary annexation provisions of CITY COUNCIL AGENDA 900 W MARION AVENUE, PUNTA GORDA, FLORIDA, 33950 OCTOBER 19, 2022, 9:00 AM Section 171.044, Florida Statutes; Redefining the boundary lines of said city in conformance therewith; Amending the official boundary map of the City of Punta Gorda, Florida; Directing the City Clerk to provide certified copies of this Ordinance to the Charlotte County Clerk of Court, Charlotte County Administrator, Florida Department of State and Florida Office of Economic and Demographic Research; Providing for conflict and severability; and Providing an effective date.
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	CP-03-2022 - An Ordinance of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map to include newly annexed lands; Amending the Future Land Use Map to reflect the change in the current designation of Low Intensity Industrial/County (LI/County) to Light Industrial/City (LI/City), for 11.0 +/- acres, being more particularly described in Exhibit "A" attached hereto and incorporated herein, and addressed as 3200 and 3240 Cooper Street, Punta Gorda, Florida; Providing for conflict and severability; and Providing an effective date.
10/4/2022	1st reading / 2nd reading 11-2-2022	UD	Ord	PD-03-2022 - An Ordinance of the City Council of Punta Gorda, Florida, rezoning properties generally described as 3200 and 3240 Cooper Street, Punta Gorda, Florida, and more particularly described in Exhibit "A" attached hereto and incorporated herein, containing 11.0 +/- acres, from its current Charlotte County zoning classification of Industrial General (IG/COUNTY) to City of Punta Gorda Planned Employment Center-Special Purpose (PEC-SP/CITY) zoning classification; Providing for conflict and severability; and Providing an effective date. F
10/4/2022	1st reading / 2nd reading 11-2-2022	CM Legal	Ord	GA-06-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the general provisions of Chapter 17, "Public Utilities", Article I, "General Provisions: Water Rates", and Article II, "Use of Public and Private Sewers and Drains; Sewer Rates", Punta Gorda Code, to increase the monthly utility rates; providing for conflict and severability; and providing an effective date
10/4/2022		UD	Reso	SV-01-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a portion of that certain 10-Foot wide alley lying in Block 45, City of Punta Gorda, also known as the subdivision of Lot 2 and one half of Lot 1 in Block 45, Punta Gorda as recorded in Plat Book 1, Page 16, of the public records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
10/4/2022		Clerk	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, disbanding the 2022 Charter Review Committee and providing an effective date.
10/4/2022			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, authorizing transmittal of the City of Punta Gorda valuation and Appraisal Notification Letter to the Florida Department of Economic Opportunity; and providing an effective date.

10/4/2022		UD	Reso	SV-02-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a portion of that certain 10-foot wide alley lying southwesterly of Lots 24 and 25, in Block 11, City of Punta Gorda, according to the plat thereof as recorded in Plat Book 1, Page(s) 15, of the Public Records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a date of a Public Hearing thereon; and Providing an effective date.
10/4/2022		CHNEP	Agreement	Accepting Agreements between the City of Punta Gorda and Southwest Florida Water Management District with Coastal & Heartland National Estuary Partnership and Authorizing the City Manager to Sign the Agreements on Behalf of The City; And Providing an Effective Date
10/4/2022		UT	Agreement	The Water/Wastewater Mutual Aid Program was established to provide a method whereby water/wastewater utilities sustaining physical damage from natural or manmade disasters could obtain emergency assistance, in the form of personnel, equipment, and materials and other associated services necessary, from other water/wastewater utilities. The purpose of this Agreement is to become a participant of such program.
10/4/2022		UD	Request	TU-15-2022 - 1000 W Marion Avenue
10/4/2022		UD	Request	TU-17-2022 - 900 W Marion Avenue and 1200 W Retta Esplanade.
10/4/2022		Finance	Agreement	Agreement award to Hilltop Securities, Inc. of Orlando, Florida for Financial Advisory Services
10/4/2022		Finance	Discussion	Travel Policy
10/4/2022		UD	Discussion	317 E Virginia Ave - Garden
10/4/2022		UD	Discussion	Light Up the Night - Downtown Christmas Tree Lighting Event, December 2, 2022
11/2/2022		CM	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida authorizing the City Manager to grant two (2) days of paid personal time off to all city employees in addition to all other paid time off to which they are otherwise entitled; and providing an effective date.
11/2/2022		CM Legal	Agreement	Interlocal Agreement between the City of Punta Gorda and Charlotte County Airport Authority
11/2/2022		CM Legal	Discussion	Legislative Priorities Discussion with City Lobbyist
11/2/2022			Discussion	Council's discussion and approval of the resolution to support the addition of the Historic Cochran Street Business District
11/2/2022			Discussion	Council's discussion and approval of the resolution to support designating Punta Gorda as a Seminole Maroon Freedom Trail Head city
11/2/2022		CM Legal	Discussion	City Attorney Memo - City's Sign Code
11/2/2022		UD	Discussion	Land Development Regulations - Code Testing
11/2/2022		UD	Discussion	FY 2022 Strategic Plan Outcomes
11/2/2022		CM	Discussion	Annual Evaluation City Manager
11/2/2022		Clerk	Discussion	Annual Evaluation CityClerk

11/16/2022		UD	Reso	SRC-03-2021-A Resolution of the City Council of the City of Punta Gorda, Florida approving the final plat to subdivide a parcel of land containing 15,860 +/- square feet (0.364 +/- acres) into three (3) single-family residential lots, in order to create a subdivision to the called "805 West Marion Subdivision" for the property at 805 West Marion Avenue, Replat of F Quednau's Subdivision of Block 26, City of Punta Gorda, Florida, in Plat Book 4, Page 56, as recorded in the Public Records of Charlotte County, Florida; and being more particularly described on Exhibit "A" attached to this resolution; authorizing the Mayor and City Clerk to execute the Plat; authorizing the City Clerk to forward this resolution and the original final plat to the Clerk of the Circuit Court for recording at the Applicant's expense; and providing an effective date.
11/16/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, designating Punta Gorda as a Seminole Maroon Freedom Trail Head City; and providing an effective date.
11/16/2022			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, supporting the addition of the Historic Cochran Street Business District located in the Punta Gorda Historic District to the National Black Wall Street Trail, and to otherwise provide with respect thereto.
11/16/2022		UD	Ord	An Emergency Ordinance of the City of Punta Gorda, Florida, amending Chapter 7 Building Regulations of the Punta Gorda Code; providing findings; amending Chapter 7, Article V, Chapter 1, Section 103 "Duties and Powers of the Floodplain Administrator," Subsection 103.4, Punta Gorda Code relating to substantial improvement determinations; amending Chapter 7, Article V, Chapter 2, Section 202 "Definitions," relating to the definition for "substantial improvement"; providing for conflict and severability; and providing an effective date.
11/16/2022		CM	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, extending Emergency Ordinance no. 1996-22 adopted for Hurricane Ian to coincide with the State of Emergency declared with respect to Hurricane Nicole; providing for conflicts; and providing an effective date.
11/16/2022		Procurement	Award	Award of Amendment #14 to Carollo Engineers, Inc., of Sarasota, FL, to provide Wellfield Management Services.
11/16/2022			Discussion	Legislative Priorities Discussion
12/7/2022			Reso	A Resolution amending and restating Resolution No. 3642-2022, relating to an application for a loan from the State Revolving Trust Fund for wastewater facilities, establishing pledged revenues to repay said loan; to increase the amount of the construction loan from the Florida Department of Revenue Revolving Fund for wastewater facilities; providing for conflict and severability; and providing an effective date.
12/7/2022	2nd reading on 1/4/2023		Ord	GA-07-2022 An Ordinance of the City of Punta Gorda, Florida, amending Chapter 7 Building Regulations of the Punta Gorda Code; providing findings; amending Chapter 7, Article V, Chapter 1, Section 103 "Duties and Powers of the Floodplain Administrator," Subsection 103.4, Punta Gorda Code relating to substantial improvement determinations; amending Chapter 7, Article V, Chapter 2, Section 202 "Definitions," relating to the definition for "Substantial Improvement"; providing for conflict and severability; and providing an effective date.
12/7/2022			Reso	A resolution of the city of Punta Gorda, Florida, consenting to the Assignment of a non-exclusive natural gas franchise granted by City of Punta Gorda Ordinance No. 1299-01 to Peoples Gas System, Inc.; and providing an effective date.

12/7/2022				Award	Implementation of the Unmanned Aircraft System (UAS) Program
12/7/2022				Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, approving the federally funded subaward and grant agreement (contract number: Z3255) between the City of Punta Gorda and state of Florida, division of emergency management relating to categories A-G as a result of Hurricane Ian; authorizing the City Manager to execute the agreement and all other necessary grant related documents on behalf of the City and providing an effective date.
12/7/2022				Discussion	Advance Proof of Loss
12/7/2022				Agreement	First Amendment of Water and Wastewater System Developer's Agreement between LD Promotions, LLC, and the City of Punta Gorda, Florida. Developer and City entered into that certain Water and Wastewater system Developer's Agreement dated May 5, 2021, and recorded in Book 4787, Page 1294 of the Public Records of Charlotte County, Florida, and providing an effective date.
12/7/2022				Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, approving the Communications Services Tax Agreement for Access to Confidential State Tax Information between the City of Punta Gorda and the Florida Department of Revenue; authorizing the City Manager to execute the agreement on behalf of the City; and providing an effective date.
12/7/2022		UD		Request	Punta Gorda Half Marathon and 5K- January 7, 2023
12/7/2022		UD		Discussion	Bayfront Center Preliminary Discussion
12/7/2022		UD		Discussion	Historic City Hall Rehabilitation Project Update
12/7/2022		CM Legal		Discussion	2023 Legislative Priorities Letter
12/7/2022		CM		Discussion	Discussion on City Legal Counsel
1/4/2023				Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, reaffirming its formal adoption of rules of conduct; and providing an effective date.
1/4/2023				Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, reaffirming its policy with regard to taking action on non-agenda items; providing for consideration of non-agenda items only after approval by a majority plus one of a quorum of the Community Redevelopment Agency and to do so only for stated reasons; and providing an effective date.
1/4/2023	1st reading 1/4/2023 2nd reading 1/18/2023 goes with ZA-08-2022	CM Legal		Ord	GA-08-2022: Ordinance of the City Council of The City of Punta Gorda, Florida, Amending Chapter 26, Article 11, "Sign Code," Punta Gorda Code; Amending 26, Article 11, Section 11.4 "Definitions," Punta Gorda Code; Amending Chapter 26, Article 11, Section 11.5, "Prohibited Signs," Punta Gorda Code; providing for conflict and severability; and providing an effective date.
1/4/2023		UD		Request	SE-02-2022 - A Special Exception request by Robert Wrenn, Registered Agent for Ali-Rob, Inc., d/b/a Southern Oxygen & Welding Supply, pursuant to Chapter 26, 16.8, Punta Gorda Code, to allow a new 1,500- gallon Nitrogen (N) tank and new 1,500-gallon Argon (AR) tank to be installed outside of the building next to the existing Oxygen and Co2 tanks for the purpose of refilling Nitrogen and Argon cylinders for resale, instead of located inside a completely enclosed building, as such use requires a Special Exception pursuant to Chapter 26, Section 3.10(f)(5), Punta Gorda Code. Address: 129 Carmalita Street, Punta Gorda, Florida 33950 Short Legal: PUG 000 0099 0P1-1 (long legal on file) Charlotte County Parcel ID: 412307202003

1/4/2023		UD	Reso	SV-02-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a portion of that certain 10-Foot wide alley lying Southwesterly of Lots 24 and 25, in Block 11 of said plat, City of Punta Gorda, according to the plat thereof as recorded in Plat Book 1, Page(s) 15, of the public records of Charlotte County, Florida, more particularly described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
1/4/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for re-appropriations and supplemental appropriations in the amounts identified in exhibit A; providing for severability; and providing an effective date
1/4/2023		Police & fire	Reso	A resolution of the City of Punta Gorda, Florida, amending Resolution No. 3573-2021, to update the verbiage pertaining to Police and Fire personnel contract fees in the Event Manual, including the Application forms and Contracts contained therein; approving the Manual, including the Application forms and Contracts contained therein, as amended; Providing for conflict and severability; and Providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, reaffirming its policy with regard to taking action on non agenda items; providing for consideration of non-agenda items only after approval by a majority plus one of a quorum of Council and to do so only for stated reasons; and providing an effective date
1/4/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, reaffirming Resolution 1132-95 and formally adopting its Rules of Conduct; and providing an effective date
1/4/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida approving the City of Punta Gorda declared state of emergency (d.s.e) reporting and pay policy as amended; providing for conflict and severability; and providing an effective date.
1/4/2023			Reso	A Resolution of The City Council of The City of Punta Gorda, Florida Approving a Cooperative Funding Initiative Project Agreement with the Southwest Florida Water Management District for The Funding of Proposed Boca Grande Area Drainage Improvements; authorizing the City Manager to sign on behalf of the City; and providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing the application submittal to the Florida Department of Environmental Protection clean vessel act grant program relating to the continued operation, maintenance and repair of the Laisley Park Municipal Marina pumpout vessel; authorizing the City Manager to sign the application and administer the grant on behalf of the City; and providing an effective date.
1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of grant applications to the Charlotte County Marine Advisory Committee (MAC) for the operation, maintenance and repair of the Laisley Park Municipal Marina pumpout vessel known as the "S.S. Clear Head"; authorizing the City Manager to sign the application and administer the grant; and authorizing appropriation of funds upon grant award; providing an effective date.
1/4/2023			Presentation	Visitor and Convention Bureau FY 2022 Economic Impact Report Presentation

1/4/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida approving and ratifying an agreement between the City and Southwest Florida chapter - Florida Police Benevolent Association (PBA) effective October 1, 2022 through September 30, 2025; authorizing the City Manager to execute the agreement on behalf of the City; and providing an effective date.
1/4/2023			Agreement	Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the City Hall Rehabilitation and Expansion project.
1/4/2023			Award	Award of the Solicitation to National Energy Holding dba SteelCon Supply Company for purchase of and delivery of low-carbon corrosion resistant chromium steel rebar.
1/4/2023	UD		Request	SE-01-2022-A request by Carlos Gargiulo, authorized agent, for First Baptist Church of Punta Gorda, Inc., property owner, for a Special Exception pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a school, grades Kindergarten through Twelve (K-12), which is permitted by Special Exception pursuant to Chapter 26, Section 3.7(f)(9), Punta Gorda Code, for a property located at 459 Gill Street, Punta Gorda, Florida, in a Neighborhood Residential Single-family 10 units per acre (NR-10) zoning district. Address: 459 Gill Street, Punta Gorda, FL 33950 Short Legal: PUG 000 0060 0017 Long Legal: On file in the Urban Design Division, 126 Harvey Street, Punta Gorda, FL 33950 Charlotte County Parcel ID: 412307111008
1/4/2023	Finance		Presentation	Progress Report on Capital Improvement Projects
1/4/2023	UD		Discussion	Land Development Regulations - Form Base Code proposed revisions
1/4/2023	Clerk		Discussion	City Clerk Reporting Structure
1/18/2023	UD	Applicant request to withdraw on 4/19	Ord	CP-04-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map changing the Future Land Use Map designation from Public/Simi-Public (P) to Professional Office (PO) for 17.13 +/- acres, a.k.a. Fishermen's Village, all of Lots 7 and 8, Block 15, and portions of Maud Street and W Retta Esplanade, "Trabue" recorded in Plat Book 1, Page 1; also the modified Submerged Lands Lease modification, recorded in Official Records Book 3538, Page 1700, all of the above recorded Public Records of Charlotte County, Florida, located in Section 12, Township 41 South, Range 22 East, Charlotte County, Florida, and more particularly bounded and described in Exhibit "A" attached hereto and incorporated herein; Providing for conflict and severability; and Providing an effective date. The applicant has requested a continuance to the February 15, 2023 meeting.

1/18/2023	Applicant request to withdraw on 4/19	UD	Ord	PD-04-2022 - An Ordinance of the City Council of the City of Punta Gorda, rezoning properties addressed as 1200 W Retta Esplanade, 1150 W Marion Avenue, 1000 W Marion Avenue, 900 W Marion Avenue, and 880 W Marion Avenue, containing 30.53 +/- acres, a.k.a., Fishermen's Village overall properties, lying in Section 12, Township 42 South, Range 22 East, City of Punta Gorda, Florida, and more particularly bounded and described in Exhibit "A" attached hereto and incorporated herein, from Neighborhood Center (NC) to Planned Development Neighborhood (PDN) and from Neighborhood Residential 15 units per acre (NR-15) to Planned Development Neighborhood (PDN); approving the conceptual site plan; Providing for certain modifications to the regulations applicable to the Planned Development Neighborhood zoning classification; Providing that any previously approved Planned Development Ordinance(s) for the subject property which is in conflict with the new ordinance are hereby repealed; Providing for conflict and severability; and Providing an effective date. The applicant has requested a continuance to the February 15, 2023 meeting.
1/18/2023	second reading 2/1	Legal	Ord	GA-02-2023 - An Ordinance Of The City Council Of The City Of Punta Gorda, Florida, Amending Chapter 15, "Offenses And Miscellaneous Provisions," Punta Gorda Code; Amending Chapter 15, Section 15-1, "Definitions," Punta Gorda Code; Amending Chapter 15, Section 15-37, "Carrying Concealed Weapons, Penalty; Officer To Arrest Without Warrant And Upon Probable Cause," Punta Gorda Code; Amending Chapter 15, Section 15-38, "Improper Exhibition Of Dangerous Weapons Or Firearms, Penalty," Punta Gorda Code; Providing For Conflict And Severability; and providing an effective date. FIRST READING
1/18/2023	second reading 2/1	UD	Ord	CP-05-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, amending the City of Punta Gorda Comprehensive Plan Future Land Use Map to reflect the change in the current designation of Highway Commercial Corridor (HCC) to Medium Density Residential (MDR) for 28.53+/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel described in Official Record Book 3642, Page 473, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; Providing for conflict and severability; and Providing an effective date. FIRST READING
1/18/2023	second reading 2/1	UD	Ord	PD-06-2022 - An Ordinance of the City Council of the City of Punta Gorda, Florida, rezoning property addressed as 9298 MacEver Street, containing 28.53 +/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel described in Official Record Book 3642, Page 473, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; from Highway Commercial (HC) to Planned Development Neighborhood (PDN); Providing for certain modifications to the regulations applicable to the Planned Development Neighborhood zoning classification; Providing for conflict and severability; and Providing an effective date. FIRST READING
1/18/2023		CM	Discussion	Legislative Priorities Discussion
2/1/2023		CM	Discussion	Charlotte County's representative on the Punta Gorda CRA recommendation

2/1/2023	2nd reading on 3/1/2023	Legal	Ord	GA-01-2023 - An Ordinance of the City of Punta Gorda further amending the City of Punta Gorda Police Officers' Retirement System, restated pursuant to Ordinance 1644-10; amending Section 6, Benefit Amounts and Eligibility; amending Section 8, Disability; providing for severability of provisions; repealing all ordinances in conflict herewith and providing an effective date. FIRST READING
2/1/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for re-appropriations and supplemental appropriations in the amounts identified in exhibit A; providing for severability; and providing an effective date.
2/1/2023		UD	Reso	A Resolution Of The City Of Punta Gorda, Florida supplementing the Quasi-Judicial Hearing Procedures contained in City Of Punta Gorda Resolution No. 3673-22; providing specific deadlines for participating parties in relation to April 19, 2023 public hearings concerning CP-04- 2022, an application by ATA Fishville FL, LLC to amend the City Of Punta Gorda Comprehensive Plan Future Land Use Map relating to lands collectively referred to as "Fishermen's Village," And PD-04-2022, an application By ATA Fishville FL, LLC to rezone certain properties to Planned Development Neighborhood; and providing an effective date.
2/1/2023		UD	Reso	SV-04-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a 10-foot wide easement as described in Official Record Book 773, Pages 1649 through 1651, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a public hearing thereon; and Providing an effective date.
2/1/2023		UD	Reso	SV-03-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, declaring its intent to consider vacating a 15-foot wide easement as described in Official Record Book 774, Pages 649 through 650, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; requesting a recommendation from the Planning Commission; fixing a date of public hearing thereon; and Providing an effective date.
2/1/2023		Procurement	Agreement	Award of agreement to Infinite Construction, LLC of FT Myers, Florida for construction improvements to the Boardwalk and Pier at Ponce de Leon Park, Punta Gorda, Florida.
2/1/2023		UD	Discussion	Public Restroom Facilities - Bailey Brothers Park
2/1/2023		Procurement	Discussion	Discussion of sod replacement in swale
2/1/2023		UD	Reso	Quasi-judicial V-01-2022 - A request by Michael P. Haymans, Authorized Agent, for Gordon F. Reabe, Jr. and Linda S. Reabe, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new addition, with a 22-foot street (front) yard setback at the closest points, instead of 25 feet as is required by Chapter 26, Section 3.4(g)(2), Punta Gorda Code, at an existing single-family residential structure constructed in 1971. Legal: Blk 33 Lt 11 Sec 5 Punta Gorda IslesA/K/A: 345 Belaire Court, Punta Gorda, Florida 33950Charlotte County Parcel Id: 41221147710
2/1/2023		Procurement	Agreement	License Agreement, between Seminole Gulf Railway, L.P., and City of Punta Gorda.
2/1/2023		UD	Request	TU-03-2023 - 3815 Tamiari Trail
2/1/2023		UD	Discussion	Christmas Tree Lighting

2/1/2023		UD	Discussion	Lalshley Park Event Permits
2/1/2023		Finance	Budget	Fiscal Year 2023-2027 Long Range Financial Plan
2/1/2023		CM	Discussion	Joint Discussion Items with City Council / County Commissioners for March 21, 2023
3/1/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving maintenance Agreement No. BEE97 (FM No. 432729-1-78-14) with the Florida Department of Transportation for City Maintenance of FDOT Highways within the City limits; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
3/1/2023		PD	Agreement	Memorandum of Understanding between the City of Punta Gorda and the Florida Police Benevolent Association, Inc; the City and the PBA are C91Parties to a certain Collective Bargaining Agreement effective October 1, 2022 through September 30, 2025. On February 2, 2023, the PBA ratified the proposed change, and the Parties agree and intend for the Proposed Change to become part of the CBA effective October 1, 2022.
3/1/2023		UD	Discussion	Veranda's Commitment Letter
3/1/2023		Clerk	Discussion	Board of Zoning Appeals Duties
3/1/2023		CM	Agreement	City Clerk Employee Agreement
3/1/2023			Discussion	Christmas Tree Lighting Event
3/1/2023			Reso	A resolution of the City of Council of the City of Punta Gorda, Florida, repealing 3362-18 and approving an agreement between the School Board of Charlotte County, Florida and the City Council of the City of Punta Gorda, Florida relating to the School Resource Officer Program; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
3/1/2023		Procurement	Agreement	Vendor Agreement - Low-Income Household Water Assistance Program
3/15/2023		Finance	Award	Government Finance Officers Association (GFOA) Award
3/15/2023		UD	Reso	SV-03-2022- A resolution of the City Council of the City of Punta Gorda, Florida, vacating a 15 foot wide easement as described in Official Record Book 774, Pages 649 through 650, Charlotte County Public Records, and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in CITY COUNCIL AGENDA 900 WEST MARION AVENUE, PUNTA GORDA, FLORIDA 33950 MARCH 15, 2023, 8:30 AM Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
3/15/2023		UD	Reso	SV-04-2022 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating a 10 foot wide easement as described in Official Record Book 773, Pages 1649 through 1651, Charlotte County Public Records; and lying in Section 21, Township 41 South, Range 23 East, Charlotte County, Florida, and further bounded and described in Exhibit "A", attached hereto and incorporated herein; and Providing an effective date.
3/15/2023		CM	Reso	A Resolution of the City of Punta Gorda, Florida authorizing the City of Punta Gorda City Council to participate in a joint meeting with the Charlotte County Board of County Commissioners, to discuss and plan matters of mutual interest, and providing an effective date.
3/15/2023			Reso	A resolution amending and restating Resolution No. 3686-2022, relating to an application for a loan from the state revolving trust fund for wastewater facilities; establishing pledged revenues to repay said loan; providing for conflict and severability; and providing an effective date.

3/15/2023				Discussion	Joint Habitat Support Letter
3/15/2023				Grant	2024 COPS Hiring Grant Application
3/15/2023				Request	Bayfront Center Dumpster Enclosure Modification Request
3/21/2023				Grant	Florida Local Government Cybersecurity Grant Application
3/21/2023				Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of Grant Application to the Hurricane Stormwater and Wastewater Assistance Grant Program "Beach Re-nourishment and Water Infrastructure"; authorizing the City Manager to sign the application and administer the grant; authorizing appropriation of funds upon grant award; and providing an effective date.
3/21/2023		UD		Request	TU-08-2023 - Peace River Wildlife Center - 900 W Henry Street
3/21/2023		Procurement		Award	Award of Amendment #1 to Wharton-Smith, Inc. of Fort Myers, FL to establish the Guaranteed Maximum Price (GMP) and completion time for construction of improvements at the City's Wastewater Treatment Facility.
3/21/2023				Discussion	Operational Impacts Hurricane Ian
3/21/2023				Discussion	Joint Meeting - Charlotte County Board of Commissioners
4/19/2021	second reading 5/17/2023 6/7/2023	UD		Ord	CDD-01-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida establishing the North Loop Community Development District in compliance with the provisions of Chapter 190, Florida Statutes; Providing Findings; Specifying General and Special Powers of the District; Describing the boundaries of the District Consisting of approximately 115.63 +/- acres located generally south of Glasgow Avenue, west of Indian Springs Road, and northeast of Tamiami Trail, in the City of Punta Gorda, Florida, more particularly described in Exhibit "A" attached hereto and incorporated herein; Naming the Initial Members of the Board of Supervisors of the District; Providing for Administration, Operation, and Financing of the District; Authorizing the District, Pursuant to Section 190.012(2), Florida Statutes, to exercise certain additional powers to finance, plan establish, acquire, construct, reconstruct, enlarge or extend, equip, operate and maintain systems and facilities for: (1) parks and facilities for indoor and outdoor recreational, cultural and educational uses; and (2) security, including but not limited to, guardhouses, fences and gates, electronic intrusion-detection systems, and patrol cars; Providing for Conflicts and Severability; and Providing an Effective Date. The proposed community development district is comprised of approximately 115.63 acres, more or less, generally located south of Glasgow Avenue, west of Indian Springs Road and northeast of Tamiami Trail, as further identified in the map depicted in this notice. The Petitioner has proposed to establish the District to plan, finance, acquire, construct, operate and maintain infrastructure and community facilities, which may be authorized by such districts under Florida law including but not limited to Chapter 190, Florida Statutes.
4/19/2023				Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, accepting a bill of sale, release of liens/affidavit of no liens from Punta Gorda Acquisitions II, LLC, and warranty from Hollander Construction Company, Inc., for wastewater transmission force main located within Piper Rd North right-of-way between Duncan Rd and E. Henry St; providing for conflicts and severability; and providing an effective date.

4/19/2023		Procurement	Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/19/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant (JAG) program for the PGPD Interview Room Update (Contract no. 15PBJA-22-GG-02445-JAGX); Authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/19/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); and providing an effective date.
4/19/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, accepting grant funding from the Charlotte County Marine Advisory Committee (MAC) under the Boater Revolving Fund Grant Program to fund the PGPD Boat Lifts (2), dive equipment, enhanced law enforcement equipment, on-the-water enhanced law enforcement, and Derelict Vessel Removal Project. Authorizing the Chief of Police to administer the grant on behalf of the city; and providing an effective date.
4/19/2023		UD	Discussion	Fishermen's Village Request for Withdrawal of Planned Development without Prejudice
4/19/2023			Discussion	Drug Free Punta Gorda Request
4/19/2023			Award	Award of Amendment #15 to Carollo Engineers, Inc., of Sarasota, FL, to Provide Professional Services for the Rehabilitation of Well #4 at the Shell Creek Reverse Osmosis Treatment Plant
4/19/2023		UD	Discussion	City Hall Rehabilitation and Expansion - 60 Percent Budget Estimates
4/19/2023			Project	City Projects for Charlotte County-Punta Gorda Metropolitan Planning Organization Project Prioritization
4/19/2023			Agreement	Proposed Local Funding Agreement Items - US 41 Northbound William Street to Peace River Bridge (441524-1)
4/19/2023			Agreement	Project Update Presentation and Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the A. C. Freeman House Historic Restoration
4/19/2023		Legal	Agreement	Award of Agreements to 1) Marine Contracting Group, Inc. of Punta Gorda, FL.; 2) RJ Gorman Marine Construction, LLC of Panama City, FL; and Ecological Construction services Inc. doing business as Economy Dock, Seawall & Dredge Company for seawall installation in 8 zones of the Punta Gorda Isles and Burnt Store Isles Canal Systems
4/27/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, accepting a bill of sale, release of liens/affidavit of no liens from Punta Gorda Acquisitions II, LLC, and warranty from Hollander Construction Company, Inc., for wastewater transmission force main located within Piper Rd North right-of-way between Duncan Rd and E. Henry St; providing for conflicts and severability; and providing an effective date.
4/27/2023		Legal	Agreement	Renewal of City Attorney Agreement

4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant (JAG) program for the PGPD Interview Room Update (Contract no. 15PBJA-22-GG-02445-JAGX); Authorizing the Mayor to execute the certificate of acceptance; and providing an effective date.
4/27/2023			Reso	A resolution of the City of Punta Gorda, Florida, accepting a subgrant award from the Florida Department of Law Enforcement under the Edward Byrne Memorial Justice Grant - Direct (JAGD) program for the PGPD Interview Room Update (Contract no. 15PBJA-21-GG-00241- MUMU); and providing an effective date.
4/27/2023			Reso	A resolution of the City Council of the City of Punta Gorda, Florida, accepting grant funding from the Charlotte County Marine Advisory Committee (MAC) under the Boater Revolving Fund Grant Program to fund the PGPD Boat Lifts (2), dive equipment, enhanced law enforcement equipment, on-the-water enhanced law enforcement, and Derelict Vessel Removal Project. Authorizing the Chief of Police to administer the grant on behalf of the city; and providing an effective date.
4/27/2023			Discussion	Drug Free Punta Gorda Request
4/27/2023			Award	Award of Amendment #15 to Carollo Engineers, Inc., of Sarasota, FL, to Provide Professional Services for the Rehabilitation of Well #4 at the Shell Creek Reverse Osmosis Treatment Plant
4/27/2023		UD	Project	City Hall Rehabilitation and Expansion - 60 Percent Budget Estimates
4/27/2023			Project	City Projects for Charlotte County-Punta Gorda Metropolitan Planning Organization Project Prioritization
4/27/2023			Agreement	Proposed Local Funding Agreement Items - US 41 Northbound William Street to Peace River Bridge (441524-1)
4/27/2023			Agreement	Project Update Presentation and Agreement award to Chris-Tel Construction of Fort Myers, FL for Construction Manager at Risk services for the A. C. Freeman House Historic Restoration
4/27/2023			Award	Award of Agreements to 1) Marine Contracting Group, Inc. of Punta Gorda, FL.; 2) RJ Gorman Marine Construction, LLC of Panama City, FL; and Ecological Construction services Inc. doing business as Economy Dock, Seawall & Dredge Company for seawall installation in 8 zones of the Punta Gorda Isles and Burnt Store Isles Canal Systems
5/3/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022 by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
5/3/2023			Reso	A resolution of the City of Punta Gorda, approving an agreement between The Florida Department of Law Enforcement and the City of Punta Gorda Police Department, relating to the Child Abduction Response Team.
5/3/2023		UD	Agreement	MAC - Pump Out Boat Agreement
5/3/2023		Procurement	Award	Award of Amendment #8 to provide Construction Services for the Wastewater Treatment Plant Improvements to CDM Smith of Fort Myers, FL

5/3/2023			Agreement	Approval to continue Piggyback Agreement with CAP Government, Inc. for Plans Review and Inspection Services
5/3/2023		PD	Discussion	Discussion on Speed Limit Signs added to Aqui Esta Dr.
5/3/2023		UD	Discussion	Bayfront Discussion
5/3/2023		CM Legal	Agreement	Rental Agreement - Military Heritage Museum
5/17/2023		HR	MOU	Memorandum of Understanding between the City of Punta Gorda and the Suncoast Professional Fire Fighters and Paramedics, IAFF Local 2546.
5/17/2023		HR	IAN	Advance Proof of Loss
5/17/2023		Procurement	Award	Award of an Order to Crown Castle for Wide Area Network Services to City Facilities
5/17/2023			Request	Peace River Wildlife Center, Inc. request
5/17/2023		Procurement	Agreement	Interlocal agreement between the City of Punta Gorda, Florida and Florida Southwestern State College
5/17/2023		UD	Request	Veterans Park - Memorial Day Ceremony
5/17/2023		UD	Discussion	Bayfront Committee Member Recommendations
5/17/2023		Finance	Budget	Fiscal Year 2024 Budget Update - General Construction Fund, 1% Sales Tax Fund and Unfunded Construction Projects
6/7/2023		Finance	Budget	Fiscal Year 2024 Budget Status Update for the Community Redevelopment Area (CRA)
6/7/2023		UD	Ord	GA-03-2023 An Ordinance of the City Council of the City Of Punta Gorda, Florida, Amending Chapter 16, "Park Regulations", Punta Gorda Code; Amending Chapter 16, Section 16-2 "Definitions", Subsection (C), "Smoking," Punta Gorda Code; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (D) "Vape" or "Vaping"; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (E) "Vapor"; Amending Chapter 16, Section 16-2 "Definitions", Punta Gorda Code by adding a new subsection (F) "Vapor-Generating Electronic Device"; Providing for severability; providing for conflicts; and providing an effective date. FIRST READING.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing a Bayfront Activity Center Advisory Committee; naming committee member representatives; approving procedures of the committee; and providing an effective date.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
6/7/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, declaring the City's official intent to seek reimbursement for certain capital expenditures made or to be made with respect to the repairs and replacements to damaged portions of the City's seawall and capital expenditures related to hazard mitigation from the proceeds of its not to exceed \$60,000,000 revenue bonds, notes, or line of credit notes and providing an effective date.
6/7/2023			Discussion	The Verandas of Punta Gorda III, LLLP, as "Borrower," and City of Punta Gorda, the "Lender" for Leasehold Mortgage of Parcel ID #: 412307477007
6/7/2023			Budget	Fiscal Year 2024 Budget Status Update for Sanitation Fund

6/21/2023			Budget	Presentation of the City Annual Comprehensive Annual Financial Report for the Fiscal Year Ended September 30, 2022.
6/21/2023	UD		Reso	SRC-03-2022 - A Resolution of the City Council of the City of Punta Gorda, Florida, approving the preliminary plat to subdivide a parcel of land containing 28.53 +/- acres, into one hundred forty-four (144) single-family residential lots and construct the required infrastructure, including but not limited to utility improvements, and privately maintained roadways, in order to create a subdivision to be called "Sea Cove Subdivision", a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being a portion of the parcel as described in official Records Book 3642, Page 473, Charlotte County Public Records and being further bounded and described in Exhibit "A" attached to this Resolution; and Providing an effective date.
6/21/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving maintenance Agreement No. ARX30 (FM No. 413625-1-88-01) with the Florida Department of Transportation for City Maintenance of FDOT Highways within the City limits; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date
6/21/2023			Reso	A Resolution of the City of Punta Gorda, Florida, approving the memorandum of agreement between Punta Gorda Police Department, and the North Port Police Department; authorizing the Mayor to execute the agreement on behalf of the City; and providing an effective date.
6/21/2023			Reso	A Resolution of the City Council of the City of Punta Gorda, Florida (the "City") amending City Council Resolution No. 3351-18 as amended by City Council Resolution No. 3556-21 to authorize the termination of that certain non-revolving line of credit agreement (the "agreement") between the City and Regions Capital Advantage, Inc dated May 9, 2018 as amended by that certain amendment to agreement dated April 28, 2021; authorizing the proper officials of the City to take all actions and do all other things deemed transactions contemplated by this resolution; and providing for an effective date.
6/21/2023			MOU	Memorandum of Understanding between the City of Punta Gorda and the Southwest Florida Chapter of the Police Benevolent Association, INC. ("PBA").
6/21/2023			Award	Award of Amendment 16 to Carollo Engineers, Inc., of Sarasota, FL, to provide professional services for the design, permitting and bidding assistance for the replacement of the Bulk Alum System at the Water Treatment Plant.
6/21/2023			Agreement	Approval to Sole Source Axon Enterprises for the purchase of Interview Room Equipment, Software, Maintenance and Support
6/21/2023			Agreement	Florida Gulf Coast University Seasonal Population Studies Interlocal Agreement
6/21/2023			Presentation	Strategic Plan Draft Presentation
6/21/2023			Budget	FY 2024 Budget Status Update for Gas Tax Funds
6/21/2023			Presentation	Land Development Regulations Form Based Codes Draft - Article 3 Revisions
6/21/2023			Presentation	Comprehensive Plan 2045 Element Discussion
6/21/2023			Discussion	City Clerk Appointment

7/5/2023		UD	Request	V-01-2023 - A request by Michael P. Haymans, Authorized Agent, for Bright Space and Time, LLC, property owner, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new pool, pool deck, and screen enclosure with a 12.38-foot rear yard setback at the closest points, instead of a 15-foot rear yard setback, as is required by Chapter 26, Section 3.7(g)(4), Punta Gorda Code, at an existing single-family residential structure constructed in 1950; addressed as 310 Gill Street, Punta Gorda, Florida.
7/5/2023	8/23/2023	UD	Reso	SV-01-2023 - A Resolution of the City Council of the City Of Punta Gorda, Florida, declaring its intent to consider vacating a tract or parcel of land, 15.15 +/- acres, situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being part of the Plat of South Highlands, according to the Plat thereof as recorded in Plat Book 2 Page 6, Public Records of Charlotte County, Florida and being further bounded and described in Exhibit A, attached hereto and incorporated herein; Requesting a recommendation from the Planning Commission; fixing a date of Public Hearing thereon; and Providing an Effective Date
7/5/2023		HR	Presentation	Proof of Loss
7/5/2023		Legal	Agreement	Renewal of City Attorney Agreement
7/5/2023		PW	Presentation	Natural Resources Conservation Service Ian Funding Documents
7/5/2023		UD	Presentation	Keep Charlotte Beautiful
7/5/2023		UD	Request	TU-16-2023 - 1661 Via Dolce Vita
7/5/2023		Finance	Budget	Fiscal Year 2024 General Fund Budget Update and Considerations - General Fund and Information Technology
7/5/2023		Finance	Budget	Fiscal Year 2024-2028 Utilities Capital Improvements Program and Fiscal Year 2024 Utilities Operations Budget Status Update
7/5/2023		CM/Legal	Discussion	City Lease Discussion - City owned properties - Cooper St.
7/5/2023		CM/Legal	Discussion	Peace River Wildlife Center Ground Lease
7/5/2023		Finance	Discussion	Fiscal Year 2024 Burnt Store Isles (BSI) Canal Maintenance Assessment District Budget Status and Discussion
7/5/2023		Finance	Discussion	Fiscal Year 2024 Punta Gorda Isles (PGI) Canal Maintenance Assessment District Budget Status and Discussion
7/12/2023		UD	Request	SE-01-2023 - A Special Exception request by Nicole Neugebauer and David Smith, Stearns Weaver Miller as Authorized Agents for Real Sub, LLC, c/o Publix Super Markets, Inc., property owner, pursuant to Chapter 26, Section 16.8, Punta Gorda Code, to allow a package liquor store to be located at 2310 Tamiami Trail, Unit 1157, Punta Gorda, Florida, which is zoned Highway Commercial (HC), as such use requires Special Exception approval pursuant to Chapter 26, Section 3.10(f)(2), Punta Gorda Code.
7/12/2023		UD	Discussion	Land Development Regulations - Article 3 and 7 Revisions
7/12/2023		Finance	Award	Award of Amendment #9 to Develop a Ground Water Monitoring Plan for the Wastewater Treatment Plant to CDM Smith of Fort Myers, FL
7/12/2023		Finance	Award	Award of Agreement U2022102/ENG-SEAWALLMGT/2223 for engineering services for Management of the seawall replacement project.

7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, adopting a proposed millage rate for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider the adoption of the tentative millage rate and proposed budget; and providing an effective date.
7/12/2023		City Manager	Discussion	Christmas Tree Lighting Event Discussion
7/12/2023		Finance	Budget	FY 2024 Budget Status Update for Building and Marina Funds
7/12/2023		UD	Discussion	Comprehensive Plan 2045 Discussion
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative levy of annual special assessment for the Burnt Store Isles Canal Maintenance Assessment District for Fiscal Year 2023- 2024; setting a date, time and place of public hearing to consider final adoption of the assessment; and providing an effective date.
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative levy of annual special assessment for the Punta Gorda Isles Canal Maintenance Assessment District for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider the final adoption of the assessment; and providing an effective date.
7/12/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, adopting a tentative levy of annual special assessment for the City of Punta Gorda Lot Mowing Assessment District for Fiscal Year 2023-2024; setting a date, time and place of public hearing to consider final adoption of the assessment; and providing an effective date.
8/23/2023		UD	Reso	SV-01-2023 - A resolution of the City Council of the City of Punta Gorda, Florida, vacating 15.15 +/- acres, a tract or parcel of land situated in the State of Florida, County of Charlotte, lying in Section 21, Township 41 South, Range 23 East, being part of the Plat of South-Highlands, according to the plat thereof as recorded in Plat Book 2, Page 6, Public Records of Charlotte County, Florida, and being further bounded and described in Exhibit "A" attached hereto and incorporated herein; and providing an effective date
8/23/2023		UD	Request	V-02-2023 - A request by Michael P. Haymans, Authorized Agent, for Richard and Susan Rose, property owners, pursuant to Chapter 26, Section 16.10, Punta Gorda Code, to construct a new pool, pool deck, and screen enclosure with a rear yard setback of 15-foot, 2 inches, at the closest points, instead of a 20-foot rear yard setback, as is required by Chapter 26, Section 3.13 (d), Punta Gorda Code, at an existing single family residential structure constructed in 2000; addressed at 5041 Almar Drive, Punta Gorda, Florida. LEGAL: Lot 52, Block 227, PGJ, Section 14 A/K/A: 5041 Almar Drive, Punta Gorda, FL 33950 CHARLOTTE COUNTY PARCEL ID: 412224440012

8/23/2023	Finance	Reso	A resolution of the City Council of the City of Punta Gorda, Florida (the "City"), approving the form and authorizing the execution and delivery of a non-revolving line of credit agreement by and between the City and Bank of America, N.A.; subject to the parameters set forth in this resolution, authorizing and approving the issuance of a note by the City in connection with said non-revolving line of credit agreement relative to the financing of repairs and replacements to damaged portions of the City's sea wall and capital expenditures related to hazard mitigation; and pledging designated revenues to repay the note; covenanting to budget and appropriate from legally available non-ad valorem revenues of the City; authorizing the proper officials of the City to do all other things deemed necessary or advisable in connection with the non-revolving line of credit agreement and said revenue note; and providing for an effective date.
8/23/2023	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.
8/23/2023	Police	Request	Application for Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant - Countywide
8/23/2023	Police	Request	Application for Justice Assistance Grant from Department of Justice
8/23/2023	City Manager	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of a Florida Department of Environmental Protection grant application; and authorizing execution of the application and agreement by the City Manager or his designee and providing an effective date.
8/23/2023	City Manager	Agreement	City of Punta Gorda General Employees' Retirement System Attorney Agreement
8/23/2023	Police	Request	Application for Florida Department of Law Enforcement Edward Byrne Memorial Justice Assistance Grant - Direct
8/23/2023	City Manager	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, authorizing submission of a Florida Department of Environmental Protection grant application; and authorizing execution of the application and agreement by the City Manager or his designee and providing an effective date
8/23/2023	City Manager	Agreement	City Clerk Employee Agreement
8/23/2023	Procurement	Award	Award of Amendment #18 to Carollo Engineers, Inc., of Sarasota, FL, to provide professional services to design, permit, and bidding assistance for the replacement of the Anhydrous Ammonia Feed System at the Water Treatment Plant.
8/23/2023	Fire	Award	Approval to Single Source with American Fire Training Systems for design, manufacture and configuration of a fire training tower with integrated training props, maintenance, repair and future training elements.
8/23/2023	UD	Request	TU-17-2023 - 137 E William Street
8/23/2023	CM/Legal	Budget	Proposed Public Hearing times
8/23/2023	UD	Discussion	Bayfront Activity Center Advisory Committee: Final Findings and Recommendations Report
8/23/2023	UD	Discussion	Comprehensive Plan 2045 Discussion
9/6/2023	City Manager	Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda, Florida, repealing Resolution 3237-16; re-establishing rental rates for boat slips at Laisley Park Municipal Marina; re establishing rental rates for the vessels mooring within the East Mooring Field; and providing an effective date.

9/6/2023	2nd reading - 9/20/23	CM/Legal	Ord	ZA-01-2023 An Ordinance of the City Council of The City of Punta Gorda, Florida Amending Chapter 26, Punta Gorda, "Land Development Regulations," in its entirety to create a form-based code; providing for introductory provisions; providing for purpose and intent; providing for regulating/zoning districts; providing for district regulations; providing for uses permitted with conditions; providing for planned developments; providing for the application of District Regulations; providing architectural provisions; providing standards of general applicability; providing standards for streets; providing standards for parking and loading; providing standards for signs; providing landscaping standards; providing regulations pertaining to events; providing for review authorities; providing application review and approval requirements; providing for non-conformities; providing for violations, penalties, and enforcement; providing definitions; providing a new zoning map; providing for conflicts; providing for severability; and providing an effective date. FIRST READING
9/6/2023	2nd reading - 9/20/23	Finance	Ord	GA-04-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida, amending Punta Gorda Code Chapter 10, "Yard Waste, Solid Waste", Article II, "Solid Waste", amending Section 10-11 Increasing the Monthly Fee for removal and disposal of Solid Waste, Yard Waste, And Curbside Recycling Services; providing for conflict and severability and providing an effective date. FIRST READING
9/6/2023	2nd reading - 9/20/23	Finance	Ord	GA-05-2023 An Ordinance of the City Council of the City of Punta Gorda, Florida, Amending the provisions Of Chapter 17, "Public Utilities", Article I, "General Provisions: Water Rates", and Article II, "Use of Public and Private Sewers and Drains: Sewer Rates", Punta Gorda Code, to increase monthly utility rates; providing for conflict and severability and providing an effective date. FIRST READING
9/6/2023		City Manager	Project	FY 2024 Strategic Plan
9/6/2023		City Manager	Discussion	Legislative Priorities Discussion with City Lobbyist
9/6/2023		Finance	Request	Request for approval for application to offset reduction in ad valorem tax revenue from refunds due to Hurricane Ian or Hurricane Nicole, authorizing City Manager to sign application and execute and administer upon State approval.
9/6/2023	Budget Meeting	Finance	Presentation	FY 2024 Budget Hearing Presentation - Millage Rate, All Funds Operating Budget, CRA Operating Budget, and Special Assessments
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative millage rate for the City of Punta Gorda, Florida, for fiscal year 2023/2024 and setting a date, time and place of public hearing to consider the final millage rate.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida adopting a tentative budget for the City of Punta Gorda, Florida, for fiscal year 2023/2024 and setting a date, time and place of public hearing to consider the final budget.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the Community Redevelopment Agency of the City of Punta Gorda Florida adopting a budget for the City of Punta Gorda, Florida Community Redevelopment Agency for fiscal year 2023/2024.

9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Burnt Store Isles Canal Maintenance District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Punta Gorda Isles Canal Maintenance Assessment District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023	Budget Meeting	Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing Fiscal Year 2023/2024 assessments for program services within the Punta Gorda Lot Mowing Assessment District; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/6/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, as the governing body of the Burnt Store Isles Canal Maintenance District, establishing fiscal year 2023/2024 assessments for canal maintenance and repairs; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida, establishing Fiscal Year 2023/2024 assessments for program services within the Punta Gorda Lot Mowing Assessment District; finding a special benefit to the owners of lots assessed; providing for collection of such assessments by the tax collector as non-ad valorem assessments; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda adopting a Final Millage Rate for the levying of Ad Valorem Taxes for the City of Punta Gorda, Florida, for Fiscal Year 2023/2024.
9/20/2023		Finance	Ord	An Emergency Ordinance of the City Council of the City of Punta Gorda, Florida, adopting a budget for Fiscal Year 2023/2024; making appropriations; providing for conflict and severability; and providing an effective date.
9/20/2023		Finance	Reso	A Resolution of the City Council of the City of Punta Gorda, Florida amending the budget for the fiscal year beginning October 1, 2022, by providing for supplemental appropriations in the amounts identified in Exhibit A; providing for severability; and providing an effective date.

Grants Awards and Applied for:				
Awarded		Applied For		
FDEP Lift Stations	\$ 1,118,348.00	(4) Officers (COPS Grant)	\$	500,000.00
Boca Grande Drainage CDBG	\$ 2,152,250.00	(6) Firefighter/EMTs (SAFER)	\$	1,727,004.00
Boca Grande Drainage 2022	\$ 1,000,000.00	Septic to Sewer	\$	9,800,000.00
Septic to Sewer	\$ 5,500,000.00	FDEP Water Quality Grant	\$	10,000,000.00
Chairs for PD Communications	\$ 15,274.00	Total	\$	22,027,004.00
Training Rifles & munitions	\$ 5,256.00			
FL Local Govt Cybersecurity	\$ 2,700.00			
Climate Adaptation PIn Update	\$ 50,000.00			
Emerg Training Ctr FDLE	\$ 175,000.00			
Feeman House Rehab	\$ 497,900.00			
Pumpout Boat Operations-CVA	\$ 19,825.00			
Total	\$ 10,536,553.00			



**CITY OF PUNTA GORDA
OFFICE OF THE CITY MANAGER
INTEROFFICE MEMORANDUM**

To: City Council Members
From: Gregory R. Murray, City Manager
Date: October 19, 2023
Subject: FY 2024 Adopted Budget Message

Members of City Council,

For final verification, the adopted millage rate for FY2024 is 3.9500 mills, the same as was used to fund the proposed budget and that was presented at public hearing. This rate has not increased from the prior fiscal year.

The final adopted budget, approved September 20, 2023 at \$243,693,291, remained the same as the proposed budget submitted August 15, 2023. Net of interfund transfers such as grants, the approved budget is \$170,181,752.

The Strategic Plan for 2024 was also adopted on September 6, 2023. It details specific initiatives, staffing considerations, and long-range operating plans that impact our budget and the City. This is the guiding document that drives my goals and initiatives.

Thank you for the effort expended on the adopted FY 2024 budget. We have a good plan in place and continue to address emerging challenges. I look forward to continuing our progress as we move forward.

CITY MANAGER EVALUATION SCORES

2023

	LEADERSHIP	SERVICE DELIVERY MANAGEMENT	INTERACTIONS WITH OTHERS	ORGANIZATION AND PLANNING	JUDGMENT & DECISION- MAKING	ABILITY TO COMMUNICATE	INTEGRITY	PERFORMANCE OBJECTIVES	TOTAL SCORE
District 1	5.00	4.00	5.00	5.00	5.00	5.00	5.00	4.00	38.00
District 2	5.00	5.00	5.00	5.00	5.00	4.00	5.00	5.00	39.00
District 3	4.75	4.75	4.90	5.00	4.50	4.25	5.00	4.75	37.90
District 4	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	40.00
District 5	5.00	5.00	5.00	5.00	5.00	5.00	5.00	5.00	40.00
Average Scores	4.95	4.75	4.98	5.00	4.90	4.65	5.00	4.75	38.98

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

BOARDS / COMMITTEES

Title: **Announcement of Vacancies:** General Employees' Pension Board (1 regular)

Funds: Not applicable.

Recommended Action: Staff recommends City Council announce the vacancy.

Summary: Mr. Harry (Bob) Bartell resigned his seat, effective August 23, 2023.

The appointment will be for the unexpired term until April 1, 2026.

General Employees' Pension Board – Meets quarterly and as called in Council Chambers. Five members – two City residents at-large, two general employees and one member appointed by the Board. Four-year terms – no maximum. Financial disclosure required.

Charged with management of the General Employees' Pension Fund.

Department/Division: City Clerk

EXHIBITS:

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

BOARDS / COMMITTEES

Title: **Announcement of Vacancies:** Historic Preservation Advisory Board (1 regular and 2 alternate)

Funds: Not applicable.

Recommended Action: Staff recommends City Council announce the vacancies.

Summary: Mr. David Perry moved up to a regular seat, leaving a vacancy for an alternate. The appointment will be for the remainder of the unexpired term until December 16, 2024.
Ms. Jacqueline Pashko has also moved up to a regular seat, leaving a vacancy for an alternate. The appointment will be for a term until September 17, 2026.
Ms. Pashko resigned from the Board effective September 25, 2023, creating a vacancy for a regular seat. The appointment will be for a term until November 30, 2025.
Historic Preservation Advisory Board – Meets the fourth Thursday at 9:00 a.m. in City Council Chambers. Seven-member board with two alternate members. Three-year terms. Maximum of three terms. Members of the Board shall be residents, property and/or business owners of the City of Punta Gorda except up to one member may be a resident, property and/or business owner of Charlotte County. Appointment of members shall be made by City Council on the basis of experience or interest in the fields of architecture, general contracting, finance/banking, real estate, law, history, historic preservation, archeology or any other related profession. Identifies for the City Council historically significant structures and sites that should be considered for designation as a “Local Historic Landmark” or be nominated for listing on the Florida Master Site File and the National Register of Historic Places. Makes recommendations of the policies for the protection of historically significant structures and sites. Makes recommendations to staff with regard to certificates of appropriateness for any demolition, variance, sign or relocation of structures. Promotes public awareness of historic archaeological preservation and its community benefits.

Department/Division: City Clerk

EXHIBITS:

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

BOARDS / COMMITTEES

Title: **Announcement of Vacancies:** Planning Commission (1 alternate)

Funds: Not applicable.

Recommended Action: Staff recommends City Council announce the vacancy.

Summary: Mr. Tim Sandage has communicated that he is moving from the City, thereby creating a vacancy for an alternate seat on the Planning Commission for the unexpired term until May 19, 2025.
Planning Commission – Meets the 4th Monday at 2:00 p.m. in City Council Chambers. Must be City resident. Seven-member board with two alternate members. Three-year terms. Maximum of three terms OR partial term plus 2 more terms. Financial Disclosure required. Makes recommendations to City Council with regard to amending, extending or adding to the Comprehensive Plan for the physical development of the City, platting or subdividing land within the City and adopting and amending a zoning ordinance; hears petitions for Special Exceptions.

Department/Division: City Clerk

EXHIBITS:

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

BOARDS / COMMITTEES

Title: **Nominations:** Charlotte County Marine Advisory Committee (1 City representative)

Funds: Not applicable.

Recommended Action: Staff recommends City Council announce the vacancy.

Summary:

Mr. John Welsh serves as the City's representative on the Charlotte County Marine Advisory Committee (MAC) which makes recommendations to the Board of County Commissioners on marine related matters. Mr. Welsh's term will expire on December 31, 2023. He is eligible for reappointment and interested in continuing to serve.

At their October 12, 2023, meeting, the Marine Advisory Committee voted to recommend reappointment of all current members to the Charlotte County Board of County Commissioners.

Charlotte County will accept nominations from the City. City Council's nomination will be presented to the MAC for their review and a recommendation for appointment will then be forwarded to the Board of County Commissioners.

Applicants are required to complete the City's Board Appointment Form for consideration. The applicant/nominee will also be required to complete Charlotte County's Advisory Committee application.

The appointment will be for a three-year term until December 31, 2026.

Charlotte County Marine Advisory Committee – Meets the second Thursday of each month in Room 119, 18500 Murdock Circle, Port Charlotte. Pre-agenda meetings are held the first Thursday of each month in Room B-106, 18500 Murdock Circle, Port Charlotte. Twenty-one members. Three-year terms – no maximum.

An excerpt from Charlotte County Resolution 2001-026, Section 8, defines the functions, powers and duties of this committee as follows:

- To evaluate, consider and review marine-related matters in the County.
- To consider and analyze the development and maintenance of marine-related facilities and waterways.
- To solicit input from the public that may assist with the duties listed above.
- To provide recommendations to the Board of County

Commissioners on issues related to those duties specified above or other duties assigned by the Board of Commissioners.

- To review and provide input on the Capital Improvement Budget for marine-related facilities.

Department/Division: City Clerk

EXHIBITS:

1. [Welsh Application](#)

Application Form**Introductory Information****Profile**

John J Welsh
First Name Middle Initial Last Name

danddrwelsh@msn.com
Email Address

2124 Wyatt Circle
Home Address

Punta Gorda FL 33950
City State Postal Code

Do you reside within the incorporated City limits of Punta Gorda?

☒ Yes ☐ No

Are you a full-time resident of the City?

☒ Yes ☐ No

Current/Former Occupation:

Hospital Administrator/Psychologist Consultant

Work Experience:

I spent over 20 years in the health care industry eventually becoming a hospital administrator . After that I worked internationally as an Industrial/Organizational psychologist evaluating executives and organizations. My last position before retiring was Vice President of a polymer manufacture in charge of Organization Development.

[John Welsh Resume 2016_2305843009213845441_.docx](#)

Upload a Resume

Education (post-secondary educational institutions attended):

I hold a Ph.D. from the University of Nebraska, a Masters and Bachelors degrees from The University of Missouri. I have a certification in hospital administration from the University of Alabama, a certification in Total Quality Management and Continuous Quality Improvement from George Washington University, A certification in Organizational Development from the University of Southern California, and a certification in Executive Coaching from Personnel Decisions International.

Community Involvement:

I am a graduate of the Citizens Academy; Past president and board member of the Punta Gorda Isles Civic Association; Past board member of Team Punta Gorda; Past Commodore, vice commodore, and cruise captain of the Punta Gorda Sailing Club; Current president of The Punta Gorda/Charlotte Harbor Boaters Alliance (on the board for six years and president for five years); and the current City of Punta Gorda's representative to the Marine Advisory Committee to Charlotte County.

Why are you interested in serving on a board or commission?

To continue my work of representing Punta Gorda at the MAC to ensure that the City is heard on the MAC and that the City receives the appropriate funding. To promote boating safety and ensure that our docks and waterways are safe and enjoyable for all boaters. To ensure that Punta Gorda is a boating destination for visiting boaters.

Interests/Activities:

I have been a sailor for over 40 years. I am currently president of the Punta Gorda/Charlotte Harbor Boaters Alliance. I am also the founder and a member of the Peace River Trio which performs around the area.

Which Boards would you like to apply for?

Marine Advisory Committee: Appointed

Bylaws/Ordinances

I have reviewed the governing document(s) for the board(s) to which I am applying and understand what my role as a member will be, and I have the necessary time to devote to serving on the board(s) to which I am applying.

☒ I Agree

Compliance with Laws

I will comply with all applicable laws including, but not limited to, Florida's Public Records Law (Florida Statutes Chapter 119) and the Sunshine Law (Florida Statutes Section 286.011). I will review materials supplied on these subjects by the City Clerk's Office.

☒ I Agree

Have you served on a City of Punta Gorda Board previously?

☐ Yes ☒ No

Are you currently serving on a City Board?

☐ Yes ☒ No

Have you ever held a professional license or certificate?

☐ Yes ☒ No

Are you a graduate of the Punta Gorda Citizens' Academy?

☒ Yes ☐ No

Month and year of graduation:

2021

Concluding Information

John Welsh, Ph.D.

3336 Sunset Key, Unit B

Punta Gorda, FL 33955

(281)216-4225 (Mobile)

danddrwelsh@msn.com

C Level Experience; Upper and Middle Management experience; Strong Business and Business Development Orientation; International/National Consulting Experience; Excellent Platform/Facilitation Skills; Author; Lead Assessor (Assessment Centers); Executive Coach; Strong Client Manager; and Effective Leader

EXPERIENCE:

- 2013 – Present **Independent Consultant**
- 2011 – 2013 **Vice President/Executive Organizational Development Advisor, Ingenia Polymers**, Houston, Texas. Executive coach to the CEO; International responsible for leadership development and organizational effectiveness; member of the Senior Management Team
- 1997 – 2011 **Regional Director/Executive Consultant, Leadership Development Services, Personnel Decisions International**, Dallas and Houston, Texas. Managed international, national, and local clients; Delivered leadership development programs; Organization Assessments/interventions; lead assessor; executive coach; business developer; trained staff; and large project manager.
- 1996 – 1997 **Partner, Chief Operating Officer, Behavioral Health Services**, Pasadena, CA. Partner in a Partial Hospitalization Services company (start-up); Chief Operating officer responsible for the day-to-day management of the organization.
- 1994 – 1997 **Owner**, Welsh and Associates, Dallas, Texas. Start up and operation of consulting practice; Organizational Development and leadership development services provided to local and national clients. Developed and managed the business.

- 1991 – 1994 **Corporate (Regional) Director Human Resource/Organization Development, National Medical Enterprises.** Worked with the leadership of over sixty hospitals, nationally and regionally; provided leadership development and organizational development. Acted as a trouble shooter for problematic hospitals throughout the organization.
- 1985 – 1991 **Vice President, St. Thomas Hospital,** Nashville, TN. Responsible for business development, marketing, public relations, strategic planning, medical education, physician relations, psychiatric services, geriatric services, and the Medical Learning Center. Promoted to this position from Director of the Medical Learning Center.
- 1981 – 1985 **Manager, Educational Services, Bishop Clarkson Hospital,** Omaha, NE. Lead a department which provided staff education, leadership development, LPN school, graphic art, medical television, biomedical photography, and instructional design.
- 1976 – 1981 **Head, Instructional Development, University of Kansas Medical School/Center,** Kansas city, Kansas.

Education

- Doctor of Philosophy** Human Resource Development, University of Nebraska
- Master of Arts** Educational Research and Psychology, University of Missouri
- Bachelors of Arts** Mass Communication, University of Missouri

Certifications

- Health Services Administration, University of Alabama
- Total Quality Management, George Washington University
- Organizational Development, University Associates
- Certified Executive Coach, Personnel Decisions International

Publications

Quality Improvement Team Facilitator/Team Leader Handbook -

Author

Innovative Employee Orientation Programs - Contributing Author

“Workplace Issue”, McKnights Long-Term Care News - Monthly column
for six years

Contributing author to multiple national and international journals

**CITY COUNCIL & COMMUNITY REDEVELOPMENT AGENCY
CITY OF PUNTA GORDA
11/ 1/2023**

BOARDS / COMMITTEES

Title:	Nominations: Punta Gorda Isles Canal Advisory Committee (3 regular)
Funds:	Not applicable.
Recommended Action:	Staff recommends City Council announce the vacancy.
Summary:	Mr. Jake Dye's term will expire on November 20, 2023. He is eligible for reappointment. Messrs. Ronald Ludvig and Harry Walberg's terms will expire on January 3, 2024. They are eligible for reappointment and have expressed an interest in continuing to serve. Mr. Thomas Faldetta has also expressed an interest in serving and is eligible to do so. The appointments will be for three-year terms until January 3, 2027. Punta Gorda Isles Canal Advisory Committee (PGI CAC) – Meets the third Monday at 1:30 p.m. in City Council Chambers. Must be a resident of Punta Gorda Isles Canal Maintenance District. Seven-member board. Three-year terms Maximum of three terms. Financial disclosure required. Makes recommendations to City Council on effective maintenance of existing canals, waterways and navigable channels within the district, together with the maintenance and reconstruction of seawalls. Holds public hearings and makes final decision on petitions for Canal Construction Special Permit.
Department/Division:	City Clerk

EXHIBITS:

1. [Dye Application](#)
2. [Faldetta Application](#)
3. [Ludvig Application](#)
4. [Walberg Application](#)

Application Form**Introductory Information****Profile**

Jake

First Name

Dye

Last Name

jake@jakedye.com

Email Address

1746 Casey Key Drive

Home Address

Punta Gorda

City

FL

State

33950

Postal Code

Do you reside within the incorporated City limits of Punta Gorda?☒ Yes ☐ No**Are you a full-time resident of the City?**☒ Yes ☐ No**Current/Former Occupation:**

Marine Construction

Work Experience:

27 year US Army officer, Corporate Communications, Project Management, Non-Profit Management, Management Consultant, Marine Construction.

[Jake Dye -V Short Bio.pdf](#)

Upload a Resume

Education (post-secondary educational institutions attended):

MS Public Administration

Community Involvement:

TEAM Punta Gorda, Punta Gorda Isles Canal Advisory Committee, Boater's Alliance, Charlotte County Marine Advisory Committee, Isles Yacht Club Leukemia Cup Chairman, Punta Gorda Charter Review Committee

Why are you interested in serving on a board or commission?

I am currently serving on the committee and wish to continue.

Interests/Activities:

Boating, sailing, biking

Which Boards would you like to apply for?

Punta Gorda Isles Canal Advisory Committee: Appointed

Bylaws/Ordinances

I have reviewed the governing document(s) for the board(s) to which I am applying and understand what my role as a member will be, and I have the necessary time to devote to serving on the board(s) to which I am applying.

☒ I Agree

Compliance with Laws

I will comply with all applicable laws including, but not limited to, Florida's Public Records Law (Florida Statutes Chapter 119) and the Sunshine Law (Florida Statutes Section 286.011). I will review materials supplied on these subjects by the City Clerk's Office.

☒ I Agree

Question applies to multiple boards

Florida law requires members of one or more of the boards you have selected to file a Form 1 Financial Disclosure. Are you willing to serve on such a board?

☒ Yes ☐ No

Question applies to Punta Gorda Isles Canal Advisory Committee

I am a resident of the Punta Gorda Isles Canal Maintenance Assessment District.

☒ Yes ☐ No

Have you served on a City of Punta Gorda Board previously?

☒ Yes ☐ No

Please indicate the Board(s) of prior service and dates served.

PGICAC Nov 2020 to present

Are you currently serving on a City Board?

☒ Yes ☐ No

Which Board(s)?

PGICAC

Have you ever held a professional license or certificate?

☐ Yes ☒ No

Are you a graduate of the Punta Gorda Citizens' Academy?

☐ Yes ☒ No

Concluding Information

JAKE DYE

Jake Dye has been an active resident of Punta Gorda since 2000. He currently works in the marine construction industry, enjoys sailboat racing and is active in the Isles Yacht Club. He is a current member the Punta Gorda Isles Canal Advisory Committee and is a member of the Board of Directors, TEAM Punta Gorda. Jake has also served on the Charlotte County Marine Advisory Committee and the Punta Gorda Boaters Alliance.

Jake's professional experience includes serving as the Chief Operating Officer for the Young President's Organization International (YPO) and he served as the Director of Corporate Communications for Perot Systems Corporation.

Jake Dye is a combat veteran who retired from the U.S. Army with the rank of Colonel. He has nine years as a commander of combat-ready military organizations and commanded the multinational task force deployed to the Middle East to maintain peace between Egypt and Israel as a result of the Camp David Peace Accords. Jake commanded a rapid deployment combat battalion in the elite 82d Airborne Division.

Jake and Pat have enjoyed global living and extensive sail and power boat cruising.

Application Form**Introductory Information****Profile**

Thomas

First Name

Faldetta

Last Name

thomasfaldetta@gmail.com

Email Address

1224 swan court

Home Address

Punta Gorda

City

FL

State

33950

Postal Code

Do you reside within the incorporated City limits of Punta Gorda?☒ Yes ☐ No**Are you a full-time resident of the City?**☐ Yes ☐ No**Current/Former Occupation:**

Cannel Mantance worker

Work Experience:

Chef for 20 years Evs project manager

[tomresume2_3_1_.doc](#)

Upload a Resume

Community Involvement:

Just moved wanting to get involved

Why are you interested in serving on a board or commission?

Build a better community for residents and visitors

Interests/Activities:

Fishing Boating

Which Boards would you like to apply for?

Punta Gorda Isles Canal Advisory Committee: Submitted
Planning Commission: Submitted

Bylaws/Ordinances

I have reviewed the governing document(s) for the board(s) to which I am applying and understand what my role as a member will be, and I have the necessary time to devote to serving on the board(s) to which I am applying.

☒ I Agree

Compliance with Laws

I will comply with all applicable laws including, but not limited to, Florida's Public Records Law (Florida Statutes Chapter 119) and the Sunshine Law (Florida Statutes Section 286.011). I will review materials supplied on these subjects by the City Clerk's Office.

☒ I Agree

Question applies to multiple boards

Florida law requires members of one or more of the boards you have selected to file a Form 1 Financial Disclosure. Are you willing to serve on such a board?

☒ Yes ☐ No

Question applies to multiple boards

Would you be willing to serve as an alternate?

☒ Yes ☐ No

Question applies to Punta Gorda Isles Canal Advisory Committee

I am a resident of the Punta Gorda Isles Canal Maintenance Assessment District.

☒ Yes ☐ No

Have you served on a City of Punta Gorda Board previously?

☐ Yes ☒ No

Are you currently serving on a City Board?

☐ Yes ☒ No

Have you ever held a professional license or certificate?

☐ Yes ☒ No

Are you a graduate of the Punta Gorda Citizens' Academy?

☐ Yes ☒ No

Concluding Information

THOMAS J. FALDETTA

PROFILE

Energetic, creative professional with twenty years of business and hospitality experience as both a Sales Professional and manager and executive chef. Fast-learning, self-directed and goal-oriented. Holds reliability, trustworthiness, in business to the utmost esteem.

EXPERIENCE

ABM	Project	Manger	Ambassdor	program
------------	----------------	---------------	------------------	----------------

2012-Present Daily staffing assignment

Supervisor and train staff of property procedures

Worked in a union environment

Payroll and budgeting

Project	Manger	ABM	Revel
----------------	---------------	------------	--------------

2011 - 2012

- Prepare Revel for Grand Opening
- Created daily plan for over 100 workers
- Effectively problem solved issues in tight time constraints
- Implemented a work process to ensure proper cleaning and maintenance of the job site
- Maintained strict system of accountability to increase employee productivity

General	Manager	Saladworks	Shore	Mall
----------------	----------------	-------------------	--------------	-------------

2006 - 2010

- Set up recipe procedure to insure consistency in food preparation and quality
- Food cost analysis to establish menu pricing
- Negotiated with sales representatives while developing new marketing promotions.

Restaurant	Manager	&	Chef	Mama	Motts
-------------------	----------------	--------------	-------------	-------------	--------------

1990 - 2006

- Instruct servers of proper wine to recommend to compliment entrees
- Effectively dealt with employees and the general public through the application of personal selling and basic management skills involved in running a business.
- Actively worked as executive chef in the day to day operations
- Set up and implemented extensive catering operation out of same

facilities

EDUCATION

Atlantic Community Collage Mays Landing, NJ

- 1989-1991 Culinary Arts
Program Completed
- 1989-1991 Basic Sanitation
Program Completed
- 2007-2007 Saladworks management training
Program completed

References available upon request.

Application Form**Introductory Information****Profile**

Ronald

First Name

P

Middle Initial

Ludvig

Last Name

ronaldludvig@comcast.net

Email Address

1520 Aqui Esta Drive, Punta Gorda, FL.

Home Address

Punta Gorda

City

FL

State

33950

Postal Code

Mobile: (941) 637-5904

Primary Phone

Home: (941) 637-5904

Alternate Phone

Do you reside within the incorporated City limits of Punta Gorda?☒ Yes ☐ No**Are you a full-time resident of the City?**☒ Yes ☐ No**Current/Former Occupation:**

IT Solution Implementation Director

Work Experience:

Unisys Corporation 36 years. Navy veteran, 8 years in submarines.

[RONALD_LUDVIG.docx](#)

Upload a Resume

Education (post-secondary educational institutions attended):

BS Personnel Management, Golden Gate University, San Francisco, CA

Community Involvement:

Past Commander, Peace River Sail & Power Squadron, Past Commodore Punta Gorda Boat Club, member City of Punta Gorda Waterfront Development Advisory Committee, 6/2009 to 2/2012.

Why are you interested in serving on a board or commission?

current vice chair of committee. wish to remain on the committee.

Interests/Activities:

boating, teaching safe boating classes for Power Squadron.

Which Boards would you like to apply for?

Punta Gorda Isles Canal Advisory Committee: Submitted

Bylaws/Ordinances

I have reviewed the governing document(s) for the board(s) to which I am applying and understand what my role as a member will be, and I have the necessary time to devote to serving on the board(s) to which I am applying.

☒ I Agree

Compliance with Laws

I will comply with all applicable laws including, but not limited to, Florida's Public Records Law (Florida Statutes Chapter 119) and the Sunshine Law (Florida Statutes Section 286.011). I will review materials supplied on these subjects by the City Clerk's Office.

☒ I Agree

Question applies to multiple boards

Florida law requires members of one or more of the boards you have selected to file a Form 1 Financial Disclosure. Are you willing to serve on such a board?

☒ Yes ☐ No

Question applies to Punta Gorda Isles Canal Advisory Committee

I am a resident of the Punta Gorda Isles Canal Maintenance Assessment District.

☒ Yes ☐ No

Have you served on a City of Punta Gorda Board previously?

☒ Yes ☐ No

Please indicate the Board(s) of prior service and dates served.

Punta Gorda Isles Canal Advisory Committee, currently member.

Are you currently serving on a City Board?

☒ Yes ☐ No

Which Board(s)?

City of Punta Gorda Waterfront Development Advisory Committee, 6/2009 to 2/2012.

Have you ever held a professional license or certificate?

☐ Yes ☒ No

Are you a graduate of the Punta Gorda Citizens' Academy?

☐ Yes ☒ No

Concluding Information

RONALD LUDVIG

79 YEARS OLD

RESIDENT OF PUNTA GORDA SINCE NOVEMBER 2003

GRADUATED HIGH SCHOOL 1962

U.S. NAVY 1962 – 1969

Served on conventional and nuclear submarines

UNISYS CORPORATION 1969 - 2006

(Company changed names several times during employment)

Field Service Engineer

Field Service Manager

Hardware/Software Services Manager

Director Solutions Delivery Airlines and Travel Division

ADDITIONAL EDUCATION

BS PERSONNEL ADMINISTRATION
1980

GOLDEN GATE UNIVERSITY, SF, CA

COMMUNITY INVOLVEMENT

Past Commander, Peace River Sail & Power Squadron 2016 - 2018

Past Commodore Punta Gorda Boat Club 2015

Member City of Punta Gorda Waterfront Development Advisory Committee,
6/2009 to 2/2012.

Currently Vice Chair, Punta Gorda Isles Canal Advisory Committee

Application Form**Introductory Information****Profile**

Harry

First Name

G

Middle Initial

Walberg

Last Name

wally51@aol.com

Email Address

1745 Casey Key Drive

Home Address

Punta Gorda, FL

City

FL

State

33950

Postal Code

Home: (941) 916-9493

Primary Phone

Mobile: (941) 889-9079

Alternate Phone

Do you reside within the incorporated City limits of Punta Gorda?☒ Yes ☐ No**Are you a full-time resident of the City?**☒ Yes ☐ No**Current/Former Occupation:**

Retired/ Info Tech Exec.

Work Experience:

Resume attached.

[HGW_Resume.docx](#)

Upload a Resume

Education (post-secondary educational institutions attended):

See Resume attached

Community Involvement:

See resume

Why are you interested in serving on a board or commission?

I am very interested and concerned with the condition and upkeep of all of our waterways. I am a member of the Charlotte County Alligator Creek Waterway Advisory Board, and i believe being a member of the PGI Canal Maintenance Committee would give me a well rounded approach to keep our waterways safe and operational, I have been an active boater for 60+ years.

Interests/Activities:

Family activities, boating, fishing, reading, gardening, DIY projects, community affairs.

Which Boards would you like to apply for?

Punta Gorda Isles Canal Advisory Committee: Submitted

Bylaws/Ordinances

I have reviewed the governing document(s) for the board(s) to which I am applying and understand what my role as a member will be, and I have the necessary time to devote to serving on the board(s) to which I am applying.

☒ I Agree

Compliance with Laws

I will comply with all applicable laws including, but not limited to, Florida's Public Records Law (Florida Statutes Chapter 119) and the Sunshine Law (Florida Statutes Section 286.011). I will review materials supplied on these subjects by the City Clerk's Office.

☒ I Agree

Question applies to multiple boards

Florida law requires members of one or more of the boards you have selected to file a Form 1 Financial Disclosure. Are you willing to serve on such a board?

☒ Yes ☐ No

Question applies to Punta Gorda Isles Canal Advisory Committee

I am a resident of the Punta Gorda Isles Canal Maintenance Assessment District.

☒ Yes ☐ No

Have you served on a City of Punta Gorda Board previously?

☒ Yes ☐ No

Please indicate the Board(s) of prior service and dates served.

Not a City Board, but I served on the citizens committee to interview candidates for the City Manager position. I have served on the Punta Gorda Canal Advisory Committee.

Are you currently serving on a City Board?

☒ Yes ☐ No

Which Board(s)?

I am currently a member of the Punta Gorda Canal Advisory Committee and I am also a member of the Charlotte County Alligator Creek Waterway Advisory MSBU committee.

Have you ever held a professional license or certificate?

☒ Yes ☐ No

If yes, please indicate the license/certificate title, the issue date and the issuing authority.

Project Management Professional. Approx. 1995. PMI is the issuing authority. Lean Six Sigma 2003 Asset Mgmt and IT Professional. Approx. 1998-2000

Are you a graduate of the Punta Gorda Citizens' Academy?

☒ Yes ☐ No

Month and year of graduation:

July 2012 - I think.

Concluding Information

Harry G. Walberg

1745 Casey Key Drive
Punta Gorda, Florida 33950
941-916-9493
E-mail: wally51@aol.com
h.walberg1745@comcast.net

CURRENT STATUS: Retired

CURRENT ACTIVITIES: Member of Mayor of Punta Gorda Advisory Committee
Member of Charlotte County Alligator Creek Waterway
Advisory Committee
Member of Punta Gorda Isles Yacht Club
Member of Punta Gorda Islanders Boating Club

OBJECTIVE: To remain active in personal and community projects where I can use my vast background in Information Technology and Management to achieve personal and community goals.

PROFESSIONAL SUMMARY: 42 years experience in the Information Technology Industry. Due to acquisitions and mergers, three major Information Technology Services companies have retained my services. I have held positions in Field Engineering, Operations Management, Hardware and Services Sales, National Account Management, Sales Management and Executive positions. I am a task-oriented manager with strong interpersonal skills. I always strive to reach my goals and consider the company's goals to be the highest priority.

PROFESSIONAL EXPERIENCE:

Northrop Grumman Corporation

2002-2003

New York, NY

Northrop Grumman Information Technology - Commercial, State, and Local Government Group

Responsible for the introduction of all Northrop Grumman Information Technology products and services into new target accounts and existing major accounts in the NYC area. This program led to on-going relationships with MTA, NYCTA, DOIIT, Amalgamated Bank and Pension, among others.

2003-2004

Herndon, VA/New York City

Northrop Grumman IT - Commercial, State and, Local Government Group

Assigned as Capture Manager and named Program Manager for New York City Transit Authority. During this twenty month engagement, I led the capture group through campaign, proposal, financial and, contractual programs. Programs resulted in a joint contract with Unisys, IBM, and Northrop Grumman. In addition, I was the Program Manager responsible for initiating all project planning sessions for the NYC wireless programs. Secured Data Center and Distributed Systems contracts valued in excess of \$235M.

2004-2005

Herndon, VA

NGIT - CSL

CSL Strategic Capture Manager for the US Army Corps of Engineers (USACE) , the GSA - GWAC Alliant program and, the IRS IT Program re-compete. Contract renewals and contract additions of \$250M.

2005

Herndon, VA

Northrop Grumman Info Technology - Commercial Systems

Capture Manager for re-compete of The Peace Corp. international IT contract. Led the capture/proposal team through solutioning, proposal development, financial and contractual actions, and negotiations. Program succeeded in securing a contract renewal for seven years valued at \$85M.

2005-2006

Indianapolis, IN

Northrop Grumman Info Technology- County, State, and Local Governments

Program Manager for the Marion County/City of Indianapolis Asset Management Program and

subsequent merger of the City of Indianapolis and Marion County Law Enforcement Agencies IT Departments. Project included the development, planning, implementation, and operational programs. The acceptance of this program allowed NGIT to retain the \$150M annual contract for an additional five year period.

2006

Little Rock, AK

NGIT - CSL

Capture Manager for the re-compete of the Arkansas Department of Health and Human Services contract. I worked with the on-site technology team and the corporate capture team to develop a customer intimacy plan that evolved into a successful re-contract worth over \$91M for seven additional years.

2006-2007

Indianapolis, IN

NGIT - CSL State and Local

Strategic Capture Manager assigned to City of Indianapolis to develop a the strategy and contract (due to commence in 2009) that would include a data center transformation, virtual and cloud computing programs and the on-going transition programs. Stratgic plan included a newly created data center virtualization model and a hosting plan that allowed for migration from existing centralized data center and distributed systems architectures. Program was put on hold due to political changes with the city of Indianapolis. Program was re-established and finalized in 2010.

2007-2008

New York City, NY

NGIT - NYC Wireless

Program Manager for refinement of LMSI (Lower Manhattan Security) program. Involved with all aspects of developing and improving security systems and future security initiatives within lower Manhattan. (Eventually copied and developed for mid-town Manhattan). Project was managed under the directives of Homeland Security and NSA guidelines.

Also, I worked with NYC Win (wireless, identification , and networking) team to propose and deliver add on task orders and projects under the NYC Wireless program and contract. Worked with the Fire Dept. of NYC's Touchtable project, which led to the sale of two interactive fire detection and mobilization systems. Partnered with the NYC Police Department and Shotspotters Inc. to develop and install a gunshot detection system in the five boroughs of NYC. This was the first of a system that was eventually installed in over 25 major metropolitan areas.

2008-2009

Chantilly & McLean, VA

NGIT - Enterprise Infrastructure

Program Manager for various Strategic Capture teams engaged in classified projects including Air Force-Netcents II and DOJ - ATF.

DecisionOne Corporation

1995 - 2002

New York, NY

Vice President/Director of Product Line Sales - Centrally Managed Systems

A merger of Decision Servcom INC. and Bell Atlantic Business Systems Services formed DecisionOne in 1995. The position of VP/Director of Product Line Sales was created in July 2000 and supports all of DecisionOne's sales organizations. Directed all activity related to the company's Centrally Managed Systems (CMS) product line. Supported all DecisionOne's sales organizations via the Product Line Sales organization. Retained revenues in excess of \$200 million and achieved new business goals in excess of \$40 million. Provided executive leadership to the development of new CMS products and services, market analysis interpretation, and the budget process relating to CMS products and sales. Managed the Company's Opportunity Management Process and Executive Briefing Center process and procedures. Designed, published, and delivered CMS training to the company's sales organizations.

Area Sales Vice President

Sales executive responsible for the Company's existing Customer base and all new sales activity in the eastern half of the United States. Supervised the productivity of 12 Regional Sales Directors, approximately 90 Sales Professionals, 12 Sales Support Engineers, Proposal Specialists, and Sales Administration. Exceeded targets for retention of a customer base exceeding \$300 million and an annual new business revenue goal in excess of \$60 million.

Regional Sales Vice President – Northeast Region

Achieved Regional Sales goals 4 out of 5 years and achieved Top Regional Status in the company for 3 years. Provided team leadership to a professional sales organization required to grow the existing customer base and achieve new customer sales goals throughout the Mid-Atlantic and Northeastern States. Managed 3 Regional Sales Directors, 40 Sales professionals and related sales support organizations. Prepared regional sales quotas and budgets, training requirements, personnel development plans, and market strategies.

1991-1995

Bell Atlantic Business Systems Services, New York, NY
Area/Regional Sales Director

A merger between Control Data Corporation-Engineering Services Division and Sorbus Inc. formed Bell Atlantic Business Systems Services in 1990

Responsible for new sales activity in Metropolitan New York/New Jersey, Long Island, Westchester County NY and Fairfield County, Connecticut. Directly supervised 20 plus Sales Representatives and Sales Support personnel.

Consistently achieved new annual sales goals of \$7 to \$12 million. Designed account management programs, employee development and training, departmental budgets, and strategic and tactical sales review criteria.

1990-1991

National Account Manager

Sales leadership for total sales activity for two major accounts, Citicorp and Ingersoll Rand. Initiated a relationship with ITT Corporation that developed ITT into a National Account. Maintained annual revenues exceeding \$4.5 million.

1969-1989

Control Data Corporation

New York, NY

Positions Held:

National Account Manager-Citicorp, Ingersoll Rand, ITT, National Westminster Bank

Senior Sales Representative-Mainframes and peripheral systems

New Market Development Manager-Personal Computers National Program

Sales Representative-Hardware and Services

Branch Operations Manager-Metro NY Customer Support Services

Service Center Manager-NYC, LI

Field Engineer-CDC Systems, IBM Systems, Dec Systems, etc.

EDUCATION

Internal Corporate Management and Sales training exceeding 1000 hours.

Sample of courses completed include:

Labor Relations, Management by Objectives, Accounting Fundamentals, Planning and Budget Controls. Leadership Skills, Understanding Financial Statements, Selling the Psychological Approach, Selling the Strategic Approach, Cost Analysis and Planning, Trade Regulations, Coaching Employees, Advanced Management Skills, Miller Heiman Strategic Selling, Solution Selling, BASE Training, Advanced Management Skills, etc.

PMI Certified PMP, Lean Six Sigma (Black Belt), Asset Management Professional, IT Professional.

New York Institute of Technology, Central Islip, NY

Master of Science in Telecommunications Management 1988-1996 (Not Complete-need 6 credits to complete). Cumulative average: 3.8/4.0

New York Institute of Technology, Commack, NY

1972-1978

Business Administration-Marketing Option

Nassau Community College, Garden city, NY

1964-1966

Engineering Sciences

HONORS AND AWARDS:

Recipient of over 40 personal and organizational awards during a 40 year technical and sales career.

Inducted into twenty 100% and Summit Clubs

Achieved "Presidents Circle" as a Regional V.P. for the two years.

SKILLS:

Personal Computer literacy: Familiar with DOS, Windows, MS Office Professional, Lotus Notes, Web browsers, MS Project, etc.

Military Background:

1966 - 1969 US Army - Army Security Agency/DISA - SHAPE (Supreme Headquarters Allied Powers in Europe; AFCENT (Allied Forces Central Europe).

Multiple Security Clearances