DEVELOPMENT REVIEW COMMITTEE AGENDA
120 LAISHLEY COURT, PUNTA GORDA, FLORIDA 33950
MARCH 27, 2026, 4:11 PM

Norman Nahra, Police Department
Robert Ruth, Utilities Department
Ronald Cohowcz, Building Official
Rachel Barry, Zoning Official
TJ Smith, Fire Marshal
Bryan Clemons, Public Works Department

CALL TO ORDER
Roll Call
Next Meeting -

PUBLIC COMMENTS
Anyone wishing to address the Development Review Committee on any subject may do so at the appropriate time during the meeting. Those who choose to speak must state their name for the record. Each person will be allowed to speak up to a maximum of three minutes.

1. **APPROVAL OF MINUTES**

   1.a **February 27, 2026, Meeting Minutes.**

2. **PERMIT REVIEW**

   2.a **OD-02-2026 - Outdoor Dining Application for Harvest & Rolls Deli Creamery**

   2.b **Road Closure Request: Event Permit - 26-196608 Juneteenth - At Cooper Street Recreation Center - June 20, 2026**

3. **APPLICATION REVIEW**

STAFF COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, the location of this public hearing is accessible to persons with disabilities. If you are a person with disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the

provision of certain assistance. Interpreters for the hearing impaired (TTY 941-575-5013) or non-English speaking citizens, and any other special accommodations can be requested by contacting the Human Resources Manager/Non-Discrimination Coordinator whose address is 326 W. Marion Avenue, Punta Gorda, FL 33950, whose telephone number is (941) 575-3371, and whose email address is humres@cityofpuntagordafl.com, at least two (2) calendars days prior to the meeting.

DEVELOPMENT REVIEW COMMITTEE
CITY OF PUNTA GORDA
03/27/2026

APPROVAL OF MINUTES

Title: February 27, 2026, Meeting Minutes.

Funds: Not applicable

Recommended Action: For approval.

Summary: February 27, 2026, Meeting Minutes.

Department/Division: City Clerk

EXHIBITS:

1. February 27, 2026, Minutes

CITY OF PUNTA GORDA, FLORIDA
DEVELOPMENT REVIEW COMMITTEE MEETING MINUTES
FEBRUARY 27, 2026, 9:00 A.M.
120 LAISHLEY COURT
PUNTA GORDA, FL 33950

MEMBERS PRESENT: Carl Benge, Urban Design / Chair
Norma Nahra, Police; Samuel Updike, Public Works; Robert Ruth, Utilities

MEMBERS ABSENT: Building, Fire

CITY STAFF PRESENT: Adrianna Gerhke, Planner; Alexandra Friend, Board Recorder

CALL TO ORDER

Chair Benge called the meeting to order at 9:00 a.m.

PUBLIC COMMENTS

There were none.

1) APPROVAL OF MINUTES

1.a February 13, 2026, Meeting Minutes.

Exhibits:
Cover Page
February 13, 2026, Minutes

Member Ruth **MOVED** to approve the February 13, 2026, minutes, **SECONDED** by Member Nahra.
AYE: Benge, Nahra, Updike, Ruth
ABSENT: Building, Fire
MOTION CARRIED.

2) PERMIT REVIEW

There were none.

3) APPLICATION REVIEW

3.a OD-03-2025 - Outdoor Dining Application for Punta Gorda Chocolate and Wine

Exhibits:
Cover Page
Application
Staff Report

Chair Benge reviewed the application, noting the Americans with Disability Act (ADA) path must remain accessible.

Member Ruth **MOVED** to approve the application with the conditions identified this date, **SECONDED** by Member Nahra.
AYE: Benge, Nahra, Updike, Ruth
ABSENT: Building, Fire
MOTION CARRIED.

3.b OD-01-2026 - Renewal of Outdoor Dining Application for River City Grill

Exhibits:
Cover Page
Application

Chair Benge reviewed the application, noting the ADA pathway must remain accessible.
Member Updike stated no tables or chairs were permitted on the sidewalk.
Doug Amaral, applicant, noted the outdoor dining at River City Grill had been the same for 24 years, questioning why they could no longer utilize the space as they had in years past.
Chair Benge replied the applicant could address his concerns with City Council.
Member Ruth **MOVED** to approve the application with the conditions identified this date, **SECONDED** by Member Nahra.
AYE: Benge, Nahra, Updike, Ruth
ABSENT: Building, Fire
MOTION CARRIED.

STAFF COMMENTS

There were none.

ADJOURNMENT

The meeting adjourned at 9:05 a.m.

_____
Chair

_____
Board Recorder

DEVELOPMENT REVIEW COMMITTEE
CITY OF PUNTA GORDA
03/27/2026

PERMIT REVIEW

Title:	OD-02-2026 - Outdoor Dining Application for Harvest & Rolls Deli Creamery
Funds:	
Recommended Action:	For staff technical review and approval, approval with conditions, or denial.
Summary:	The applicant has applied for outdoor dining at the new Punta Gorda Chocolate and Wine location, at 1107 W Marion Avenue, Suite 119, Punta Gorda, Florida 33950.
Department/Division:	Urban Design

EXHIBITS:

1. Application
2. DRC Staff Report

CITY OF PUNTA GORDA

URBAN DESIGN
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3352
Zoning@CityofPuntaGordaFL.com
UrbanDesign@CityofPuntaGordaFL.com

OUTDOOR DINING APPLICATION

Date 3/6/26 DRC Date 3/27/26
Case # OD-02-2026

☒ $100 Application Fee (initial application)
☐ $25 Renewal Application Fee

Outdoor Dining Request:

☐ **Sidewalk Café:** An outdoor dining area on a public sidewalk, abutting a restaurant. Such restaurant provides table service in the outdoor dining area.

☒ **Outdoor Dining:** A dining area with seats and/or tables located outdoors of a restaurant, coffee shop, or other food service establishment, and which is located entirely on private property and outside the walls of the subject food service establishment.

Application and all pertinent required data such as plans, pictures, letters and supplemental information must be completed and returned to the Zoning & Code Compliance Division before this application will be processed. Applicant and/or his agent must be present at the Development Review Committee hearing.

ALL INFORMATION LISTED BELOW IS REQUIRED TO BE SUBMITTED AT TIME OF APPLICATION

☐ ORIGINAL application with Signed & Notarized OUTDOOR DINING – RENEWAL Application and/or Affidavit Authorization for Agent (if applicable)

☑ A copy of the deed or other evidence of ownership

☐ Certificate of insurance for $1,000,000 when located on a public sidewalk - City of Punta Gorda must be shown as additional insured

☑ Health Department Certificate

☐ Alcohol Permit (if applicable)

☐ City Occupational License

☑ Plot plan/Site Plan showing:
- ➢ All existing structures with dimensions & spacing
- ➢ Setbacks
- ➢ Location of Furniture & all accessories in the area
- ➢ Unobstructed 48 inch pedestrian passageway (shall meet all ADA requirements ie. Cross Slopes)
- ✗ Trash receptacles to be used for sidewalk café (if placed within area)
- ➢ Dimensions of sidewalk café/outdoor dining area
- ➢ Photos/drawing/representation of design of furniture and all other accessories for sidewalk café/outdoor dining area

***NOTE: If outside seating is greater than 15% of inside seating an impact fee will be accessed, if approved. The original permitted interior seats cannot be reduced to avoid an impact fee.**

Applicant Information

Name	Timothy McGee						
Address	[redacted]						
Phone							

Authorized Agent –(if applicable – Property Owner must sign AGENT Affidavit below)

Name							
Address		City		State		Zip	
Phone		Email address					

Business

Name	Harvest & Rolls Deli and Creamery
Address	[redacted]
Phone	

Parcel ID /Account #	Lot #	Block#	Section
Exact Number of TABLES Inside the restaurant	18	Exact Number of CHAIRS Inside the restaurant	86
Exact Number of TABLES OUTSIDE the restaurant	6	Exact Number of CHAIRS OUTSIDE the restaurant	12

Must include site/plot plan

The City Permit allowing outdoor dining must be visibly displayed at all times, contingent on satisfaction of all other agency requirements, and valid the term of one (1) year; January through December. Permit expires on December 31st. It is the applicant's responsibility to contact Urban Design by November 30th of the calendar year to apply for permit renewal and schedule for a DRC review for permit renewal for the following calendar year.

NOTE: Outdoor dining permits for private property applications do not have to be renewed annually.
All furniture and equipment placed on a public sidewalk site must be removed by the end of the business night.

NOTARIAL CERTIFICATE - ACKNOWLEDGEMENT

Andy Lebo — Signature of Owner or Authorized Agent

Andy Lebo Agent — Print Name & Title

12/23/25 — Date

STATE OF FLORIDA)
COUNTY OF CHARLOTTE)

The foregoing instrument was acknowledged before me by means of [X] physical presence or [ ] online notarization this day of 12/23/25, 2025, by Andy Lebo, who is personally known to me or who has produced _____ as identification.

FREDERICK T MAPP
MY COMMISSION # HH 385463
EXPIRES: August 4, 2027
(Seal)

Frederick T. Mapp — Notary Public, State of Florida

8/4/2027 — My commission Expires

AGENT AFFIDAVIT (Property Owner to complete ONLY if applicable)

I/We Boman K. Wajmi, property owner(s), hereby authorize Andy Lebo to act as *Agent* on our behalf regarding an Outdoor Dining Application on the property commonly known as June Plaza in Punta Gorda, Florida.

Boman K. Wajmi — Signature of Property Owner

Boman K. Wajmi — Print Name of Property Owner

11/13/2025 — Date

STATE OF FLORIDA)
COUNTY OF CHARLOTTE)

The foregoing instrument was acknowledged before me by means of [X] physical presence or [ ] online notarization this day of _____, 20____, by _____, who is personally known to me or who has produced _____ as identification.

FREDERICK T MAPP
MY COMMISSION # HH 385463
EXPIRES: August 4, 2027
(Seal)

Frederick T. Mapp — Notary Public, State of Florida

8/4/2027 — My commission Expires

☐ Staff Approved ☐ Staff Denied ☐ DRC Approved ☐ DRC Denied

Comments: _____

Approved by: _____ Date _____

Ron DeSantis, Governor

Melanie S. Griffin, Secretary

Florida dbpr

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

DIVISION OF HOTELS AND RESTAURANTS

THE SEATING FOOD SERVICE (2010) HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 509, FLORIDA STATUTES

NBR. OF SEATS: 79

HARVEST AND ROLLS LLC

HARVEST & ROLLS DELI AND CREAMERY
213 WOOD ST
PUNTA GORDA FL 33950

LICENSE NUMBER: SEA1802123

EXPIRATION DATE: DECEMBER 1, 2026

Always verify licenses online at MyFloridaLicense.com

ISSUED: 12/18/2025

Do not alter this document in any form.

This is your license. It is unlawful for anyone other than the licensee to use this document.

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

2601 BLAIR STONE ROAD
TALLAHASSEE FL 32399-1011

Congratulations! With this license you become one of the nearly one million Floridians licensed by the Department of Business and Professional Regulation. Our professionals and businesses range from architects to yacht brokers, from boxers to barbeque restaurants, and they keep Florida's economy strong.

Every day we work to improve the way we do business in order to serve you better. For information about our services, please log onto www.myfloridalicense.com. There you can find more information about our divisions and the regulations that impact you, subscribe to department newsletters and learn more about the Department's initiatives.

Our mission at the Department is: License Efficiently, Regulate Fairly. We constantly strive to serve you better so that you can serve your customers. Thank you for doing business in Florida, and congratulations on your new license!

STATE OF FLORIDA DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION

SEA1802123 ISSUED: 12/18/2025
SEATING FOOD SERVICE (2010)
HARVEST AND ROLLS LLC
HARVEST & ROLLS DELI AND CREAMERY

Signature
LICENSED UNDER CHAPTER 509, FLORIDA STATUTES
EXPIRATION DATE: DECEMBER 1, 2026

Ron DeSantis, Governor Melanie S. Griffin, Secretary

STATE OF FLORIDA
DEPARTMENT OF BUSINESS AND PROFESSIONAL REGULATION
DIVISION OF HOTELS AND RESTAURANTS

LICENSE NUMBER: SEA1802123 **EXPIRATION DATE: DECEMBER 1, 2026**

THE SEATING FOOD SERVICE (2010) HEREIN IS LICENSED UNDER THE PROVISIONS OF CHAPTER 509, FLORIDA STATUTES
NBR. OF SEATS: 79

HARVEST AND ROLLS LLC
HARVEST & ROLLS DELI AND CREAMERY
213 WOOD ST
PUNTA GORDA FL 33950

ISSUED: 12/18/2025

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CITY OF PUNTA GORDA

BUILDING DIVISION
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3324
pgpermittech@cityofpuntagordafl com

CITY OF PUNTA GORDA
CERTIFICATE OF COMPLETION

A certificate of completion is proof that a structure or system is complete and all permitting requirements are met. This Certificate is Completion is issued pursuant to the requirements of the current Florida Building Code and does not grant authority to occupy a building, such as a shell building, prior complete to the issuance of a certificate of occupancy.

Certificate of Completion **Permit # 25 - 00195467**

Block: 0035 Lot: 0002 Section: 000

Property Owner: JUNE PLAZA LLC

Building Address: 211 WOOD ST

Permit Applicant: CHARLOTTE HARBOR CONSTRUCTION,

Work Description: COMMERCIAL INTERIOR ALTERATION

Signature-Building Official

12-9-2025
Date Signed

Outdoor Tables to be used.

Outdoor Seating To be used.

State of Florida
Department of State

I certify from the records of this office that HARVEST & ROLLS LLC is a limited liability company organized under the laws of the State of Florida, filed on March 20, 2025, effective April 1, 2025.

The document number of this limited liability company is L25000135916.

I further certify that said limited liability company has paid all fees due this office through December 31, 2026, that its most recent annual report was filed on January 13, 2026, and that its status is active.

Given under my hand and the Great Seal of the State of Florida at Tallahassee, the Capital, this the Thirteenth day of January, 2026

Secretary of State

Tracking Number: 2036183450CC

To authenticate this certificate,visit the following site,enter this number, and then follow the instructions displayed.

https://services.sunbiz.org/Filings/CertificateOfStatus/CertificateAuthentication

FLORIDA

2026 Florida Annual Resale Certificate for Sales Tax

DR-13
R. 10/23

This Certificate Expires on 12/31/2026

Business Name and Location Address

HARVEST & ROLLS LLC
HARVEST & ROLLS DELI AND CREAMERY
213 WOOD ST
PUNTA GORDA FL 33950-3844

Certificate Number

18-8019819698-4

By extending this certificate or the certificate number to a selling dealer to make eligible purchases of taxable property or services exempt from sales tax and discretionary sales surtax, the person or business named above certifies that the taxable property or services purchased or rented will be resold or re-rented for one or more of the following purposes:

- Resale as tangible personal property
- Re-rental as tangible personal property
- Resale of services
- Re-rental as commercial real property
- Incorporation into tangible personal property being repaired
- Re-rental as transient rental property
- Incorporation as a material, ingredient, or component part of tangible personal property that is being produced for sale by manufacturing, compounding, or processing

Your *Florida Annual Resale Certificate for Sales Tax* (Annual Resale Certificate) allows you or your representatives to buy or rent property or services tax exempt when the property or service is resold or re-rented. You **may not** use your Annual Resale Certificate to make tax-exempt purchases or rentals of property or services that will be used by your business or for personal purposes. Florida law provides for criminal and civil penalties for fraudulent use of an Annual Resale Certificate.

As a seller, you must document each tax-exempt sale for resale using one of three methods. You can use a different method each time you make a tax-exempt sale for resale.

1. Obtain a copy (paper or electronic) of your customer's current Annual Resale Certificate.
2. For each sale, obtain a transaction authorization number using your customer's Annual Resale Certificate number.
3. Each calendar year, obtain annual vendor authorization numbers for your regular customers using their Annual Resale Certificate numbers.

Online: Visit floridarevenue.com/taxes/certificates

Phone: 877-357-3725 and enter your customer's Annual Resale Certificate number

Mobile App: Available for iPhone, iPad, and Android devices

Sarasota Office (Main)
3120 Southgate Circle | Sarasota, Fl. 34239
Office: (941) 365-6551 | Fax: (941) 366-9675
www.rentalsppm.com

Prestigious Property Management

North Port Office
779 Tamiami Trail #5 | Pt Charlotte, Fl. 33953
Office: (941) 235-2448 | Fax: (941) 235-0772
www.rentalsppm.com

COMMERCIAL LEASE

Lessor: JUNE PLAZA , LLC [redacted]

Lessee: Native sun homes llc [redacted]

IN CONSIDERATION of the mutual covenants and conditions herein contained, Lessor leases to Lessee and Lessee leases from Lessor the property described under the following terms and conditions:

1. **PREMISES:** 215 Woos Street Punta Gorda Fl. 33950 .

2. TERM: The term of this one year lease shall commence at 12:01a.m, on **11/01/2025**, and end at 12:00 p.m. on **03/31/2027** and shall be for a period of 17 months.

4. RENT YEAR 1: The base rent for the term of this lease shall be **$ 1,100.00 per** month, together with any sales or use tax due for the rental of the premises. Tax equals $NA (All rentals include Florida Sales tax and may be adjusted.) **Monthly Total: $ 1,100.00 Annual total $ 13,200.00** Plus Florida sales tax.
October rent $466.00 (Proration)

CAM INCLUDES: Normal usage of water only determined by lessor.

5. PAYMENT: On or before the due date, payments must be RECEIVED by the Lessor at the following address: 3120 Southgate Circle, Sarasota, FL, 34239, or such place as designated by Lessor in writing. Online payments preferred. Lessee understands that this may require early mailing. Lesser may require cash or certified funds in the event of a bounced check. **Payments are due on the 1st and considered late on the 5th of each month.** Payments received on or after the 5th day will be subject to late fees as follows:

Initial late fee: $50.00 (assessed on the 5th)
Daily late fee: $5.00

6. SECURITY: Lessee shall pay to Lessor **$ 0** as a **security deposit and $1,100.00** as last month's rent under this lease. The lease is not a paid receipt. Lessee must keep proof of payment.
Total amount to be paid upon move in $3,132.00

7. UTILITIES: The Lessee shall be responsible, whether determined by meter or otherwise, for all charges for electricity or other utilities supplied to the premises.

8. REPAIR AND SERVICE: Lessee shall be responsible for maintenance and any repair to the inside of the premises including extermination service, any electrical, windows , hardware, ceiling tiles, lighting, flooring, and painting. The Lessor shall keep the foundation, outer walls, and roof of the premises in good repair, except that Lessor shall not be liable for any repairs occasioned by the acts of Lessee, its agents, or employees. The Lessee shall be responsible for heating and cooling system repairs.

9. ALTERATIONS: Lessee shall make alterations or improvements to the premises without written consent of the Lessor and any such alterations or improvements shall become the property of the Lessor unless otherwise agreed to in writing.

10. SUBLETTING AND ASSIGNMENT: In the event Lessee is a corporation, and control thereof changes at any time, Lessor may declare such event a default under the lease. The Lessee shall not assign this Lease, or in any manner transfer any interest in the premises or sublet the premises or any part thereof without the written consent of the Lessor.

11. USE: Lessee shall not keep or display any merchandise in common areas. The premises shall be used only as: Builder / Retail / Cafe and shall not be used for any illegal purpose or in violation of any zoning laws or property restrictions. Lessee shall maintain any display windows in neat and clear conditions and shall not make any structural alterations to the premises without the written consent of the Lessor.

12. LIABILITY: Lessee agrees to hold Lessor harmless from any and all claims for damages that occur on the premises, and to be solely responsible for insuring Lessees own possessions on the premises.

13. INSURANCE: Lessees shall keep in effect, for the term of this lease, a policy of liability insurance covering Lessee and Lessor against any liability arising out of any injury on or about the premises. The limit of said policy shall be $1,000.000.00 for personal injury and $500.000.00 for property damage.

LESSOR : JUNE PLAZA LLC 1904 ESTRADA WAY LA JOLLA, CA 92037

14. **CASUALTY OR FIRE:** In the event the premises are destroyed and untenable the rent shall abate and Lessor may rebuild the premises within ninety (90) days or may cancel this lease. In the event the premises are partially damaged by fire or other casualty Lessor shall repair as soon as possible.

15. ACCESS: Lessor reserves the right to enter the premises, upon giving reasonable notice.

16. LOCKS: Lessor shall at all times have access the named premises. Lessee does not keep keys. $250.00 shall be taken out of the security deposit without notice if the keys are not returned to lessor.

17. PARKING AREAS: The use of parking shall at all times be subject to such reasonable rules and regulations. Lessee shall have the non-exclusive use of parking space for 3 licensed vehicles only. No overnight parking without permission.

18. ADVERTISING AND SIGNS: Lessee shall not erect any signs or other devices outside the premises without prior written consent of the Lessor.

19. FIXTURES: Any additional Lighting, plumbing, heating and air conditioning equipment, whether or not installed by the Lessor, shall not be removable, but shall become the property of the Lessor. Non fixtures installed by the Lessee on the premises shall remain the property of the Lessee provided the Lessee has not defaulted under this lease and provided that upon any such removal the premises shall be restored to their original condition.

20. ABANDONMENT: In the event Lessee abandons the property prior to the expiration of the lease, Lessor may re-rent the premises and hold Lessee liable for any costs, lost rent or damage to the premises.

21. REMEDIES/DEFAULT: In the event the Lessee fails to pay rent, violates any of the terms in this lease, abandons the premises, transfers any interest in the premises by operation of law, in bankruptcy or by assignment to creditors, then Lessee shall be in default under this lease. Upon such default, Lessor may terminate this lease and retake possession or may declare the entire remaining balance of the rent immediately due and payable and take immediate action to collect said rent and retake the premises, or may take such other actions as provided by the laws of the state or the U.S.

22. SURRENDER OF PREMISES: At the expiration of the term of this lease, Lessee shall surrender the premises in as good condition as at the start of this lease without notice.

23. SUBORDINATION: Lessees interest in the premises shall be subordinate to any encumbrance now on or hereafter placed on the premises, to any advances made under such encumbrances, and to any extensions thereof. Tenant agrees to sign any documents indicating such subordination which may be required.

24. MECHANICS LIENS: The estate of Lessor shall not be subject to any liens for improvements contracted by Lessee.

25. EMINENT DOMAIN: In the event the premises are rendered useless by the taking by Eminent Domain, then the Lessee may terminate this lease. In the event the premises are taken by Eminent Domain the Lessor shall be entitled to all damages awarded for diminution of the fee and leasehold improvements.

26. EMTORE AGREEMENT: This lease constitutes the entire agreement between the parties and may not be modified except in writing and signed by both parties.

27. WAIVER: Any failure by Lessor to exercise any rights under this agreement shall not constitute a waiver of Lessors rights.

28. ATTORNEYS FEES: In the event it becomes necessary to use the services of any attorney to enforce this agreement, Lessee shall pay Lessors attorney fees, unless Lessor is in default.

29. SEVERABILITY: In the event any section of this agreement shall be held all remaining provisions shall remain in full force.

30. RELATIONSHIPS OF PARTIES: Nothing contained herein shall be deemed or construed by the parties hereto, not by any third party, as creating the relationship of principal and agent or of partnership or of joint venture between the parties hereto, it being understood and agreed that neither the method of computation or rent nor any acts or the parties herein, shall be deemed to create any relationship between the parties hereto other than the relationship of Lessor and Lessee.

31. MISCELLANEOUS PROVISIONS:

Total amount to be paid upon move in $3,132.00

GUARANTEE: In consideration of the acceptance by landlord /Lessor of the above lease the undersigned jointly and severally Lessee shall guarantee full payment of all obligations under the lease.

Authorized Person / Lessee

Mailing address:

Marion ave
Punta gorda, FL 33950

Signature _____.
Timothy R. Mcgee

Date : November 11, 2025

EMAIL Contactus@nativesunhomellc.com.

PHONE # (863) 263-473 6.

Prestigious Property Management
779 Tamiami Trail # 5
Port Charlotte Fl. 33953

Signature Andy Lebo.
AGENT Andy Lebo 941-628-1708

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

EXPIRES SEPTEMBER 30, 2026

TYPE OF BUSINESS 722511 Full Service Restaurants

NEW BUSINESS

BUSINESS ADDRESS 213 WOOD ST
PUNTA GORDA, FL 33950-3844

BUSINESS NAME HARVEST & ROLLS LLC

AMOUNT 35.00
PENALTY 0.00

OWNER MCGEE, TIMOTHY & ADRIANA

SEA1802123

TOTAL 35.00

MAILING ADDRESS 213 WOOD ST
PUNTA GORDA, FL 33950-3844

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

Paid 02/26/2026 Receipt # 776-00000638 35.00

2025 / 2026 CHARLOTTE COUNTY LOCAL BUSINESS TAX RECEIPT

ACCOUNT 44181

MUST BE DISPLAYED IN A CONSPICUOUS PLACE

EXPIRES SEPTEMBER 30, 2026

TYPE OF BUSINESS 722511 Full Service Restaurants

NEW BUSINESS

BUSINESS ADDRESS 213 WOOD ST
PUNTA GORDA, FL 33950-3844

BUSINESS NAME HARVEST & ROLLS LLC

AMOUNT 35.00
PENALTY 0.00

OWNER MCGEE, TIMOTHY & ADRIANA

SEA1802123

TOTAL 35.00

MAILING ADDRESS 213 WOOD ST
PUNTA GORDA, FL 33950-3844

THIS FORM BECOMES A RECEIPT ONLY WHEN VALIDATED

Paid 02/26/2026 Receipt # 776-00000638 35.00

Dear Business Owner:

Your 2025 - 2026 Charlotte County Local Business Tax Receipt is attached above. Please detach the receipt and display it in a place that is visible to the public and available for inspection.

The Charlotte County Local Business Tax Receipt is in addition to any other license or certificate that may be required by law and does not signify compliance with zoning, health, or regulatory requirements. The Charlotte County Local Business Tax Receipt is non-regulatory and is not an endorsement of work quality.

Your 2025 - 2026 Local Business Tax Receipt is valid from October 01, 2025 through September 30, 2026 . Annual account notices are mailed in June to the address of record at that time. Any Changes to your Local Business Tax Account due to change of Business Name, Ownership, Physical Address or you are Closing your Business please contact our office at 941-743-1350 .

VICKIE L. POTTS

Charlotte County Tax Collector

CITY OF PUNTA GORDA

BUSINESS TAX RECEIPT

10/25-09/26

HARVEST & ROLLS LLC
213 WOOD ST
PUNTA GORDA FL 33950

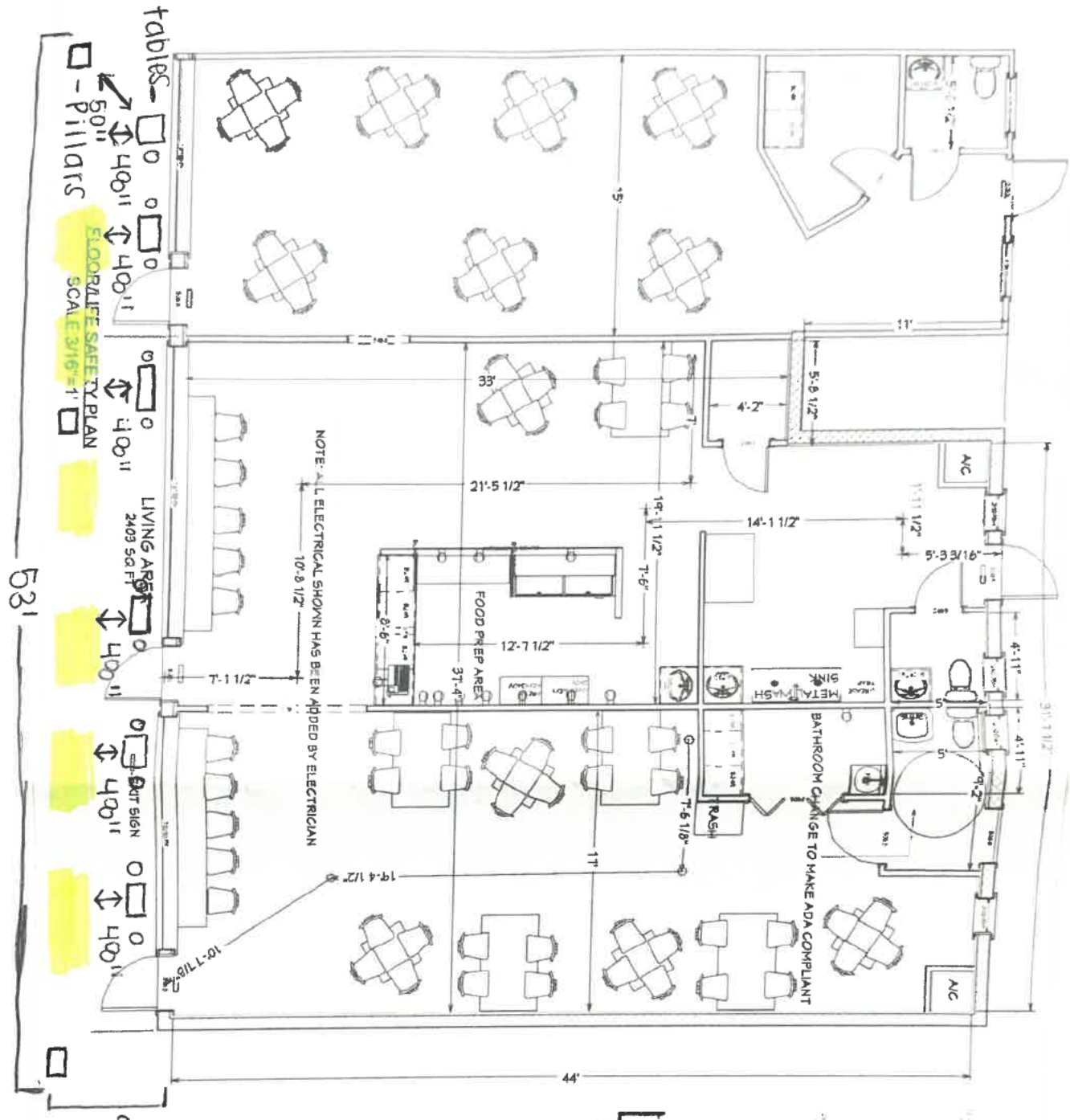
HARVEST & ROLLS
DELI AND CREAMERY
213 WOOD STREET
PUNTA GORDA FL 33950

Is hereby issued a City of Punta Gorda Business Tax Receipt, valid through September 30 of license year for the occupation of NON-STATE LICENSED PROFESSIONALS. $63.00 was paid on December 15, 2025 for receipt number 26-00023475 at the City Clerk's Office, 326 W. Marion Avenue, Punta Gorda, Florida 33950. (0019942)

The issuance of this receipt or acceptance by the business owner in no way confers any right to violate any law, ordinance or regulation of this State, County or Municipality.

License Comment: ALL SIGNS REQUIRE SEPARATE PERMITTING
License Restrictions:

License must be exhibited conspicuously at your place of business.



DESIGN BY:
RONALD M
HAY JR PE

11/6/2025

HARVEST AND ROLLS
213 WOOD ST
ARCADIA FL 33950

RONALD M HAY JR
118 N BREVARD AVE
ARCADIA, FL 34266

City of Punta Gorda, Florida

DEVELOPMENT REVIEW COMMITTEE

Staff Report

TO: Timothy McGee, Applicant

FROM: City of Punta Gorda Development Review Committee

THRU: Boyd Lawrence, AICP, Planning Director
Rachel Barry, Zoning Official

DATE: March 26, 2026

CASE #: OD-02-2026 - Harvest & Rolls Deli and Creamery

ADDRESS: 213 Wood Street

The following comments and/or concerns were identified by the City's Development Review Committee for the above referenced project. Please read through this Staff Report in its entirety so that any and all comments and/or concerns can be addressed in a timely manner.

PLANNING DEPARTMENT – ZONING/URBAN DESIGN DIVISIONS

1. The zoning designation for the property located at 213 Wood Street, otherwise identified by the Charlotte County Property Appraiser through Parcel #412306401002 and ("Property"), is within the City Center District, as indicated on the City of Punta Gorda Zoning Map, and regulated by Chapter 26, Land Development Regulations of the City of Punta Gorda Code of Ordinances.
2. The Future Land Use Map designation for the Property is Urban Village, as indicated on the Future Land Use Map, and regulated by the Future Land Use Element of the City of Punta Gorda 2045 Comprehensive Plan ("Comp Plan").
3. The application states that six (6) tables with two (2) chairs each for a total of 12 chairs are proposed. However, the drawing provided indicates that there are four (4) chairs for each table for a total of 24 chairs. Please clarify and either modify the application or the drawing.
4. A review of Google Street View appears to indicate that there are currently four chairs for each table.
5. Verify that there is sufficient/safe clearance between the proposed tables/chairs and the parking lot. A minimum of five (5) feet is recommended.

Hank Flores, AICP, CFM	03-12-26
Planning Department Representative	Date

BUILDING DIVISION

A clear path of at least 44 inches must be maintained in front of each door.

Ron Cohowcz, CBO	03-17-26
Building Division Representative	Date

SANITATION DIVISION | SOLID WASTE REMOVAL SERVICES

No comments for sanitation.

Jennifer Daumann	3-9-2026
Sanitation Division Representative	Date

UTILITY DEPARTMENT | POTABLE WATER AND SANITARY SEWER FACILITIES

No issues

S Adams	3-12-26
Utility Department Representative	Date

FIRE DEPARTMENT

The new plans show the tables in front of the exit doors. Tables and or chairs SHALL not be placed in the exit egress, exit, or exit discharge. Please submit a new drawing showing the issues corrected.

Fire Marshal TJ Smith	3-12-26
Fire Department Representative	Date

POLICE DEPARTMENT

No comments.

Captain Norman Nahra	3-10-26
Police Department Representative	Date

PUBLIC WORKS DEPARTMENT/ENGINEERING DIVISION

No issues.

Bryan Clemons, P.E.	3-17-26
Engineering Division Representative	Date

DEVELOPMENT REVIEW COMMITTEE
CITY OF PUNTA GORDA
03/27/2026

PERMIT REVIEW

Title:	Road Closure Request: Event Permit - 26-196608 Juneteenth - At Cooper Street Recreation Center - June 20, 2026
Funds:	
Recommended Action:	For DRC review and approval of street closures.
Summary:	The NAACP Charlotte County Branch 5093-B is looking to hold their 2nd annual Juneteenth Celebration in partnership with the YMCA. The event will take place at the Cooper Street Recreation Center on June 20, 2026. The event will feature live music, food vendors, games, health screenings, information booths, and activities for youth. The celebration offers fellowship, networking, dancing and community engagement for all of Charlotte County while honoring Juneteenth, which commemorates the end of slavery in the United States and celebrates African American history and culture.
Department/Division:	Urban Design

EXHIBITS:

1. Application

Punta Gorda

PAID
MAR 06 2026

CITY OF PUNTA GORDA
PARK RENTAL & EVENTS
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
ParkRental@CityofPuntaGordaFL.com
(941) 575-3367

EVENT PERMIT APPLICATION

The following information is required for all event permits issued by the City of Punta Gorda. Please be aware that approval does not exempt the applicant from any County, State or Federal criteria which may apply to such event or activity.

IMPORTANT: Applications for event permits must be submitted for processing at least sixty (60) days prior to the event.

Non-refundable application fee shall be paid at time of application or the application will be returned. Rental fees will be paid at approval of the event request. All questions must be answered, incomplete applications will be rejected. Signature **must** be notarized or application will be rejected. **For** further information, contact the Urban Design Division.

DATE RECEIVED: 3/6/2026	**PERMIT NO:** 26-196608
Application Fee: $50.00 (DUE AT TIME OF APPLICATION)	**DRC DATE:**
Name of Event	NAACP CC BRANCH 5093-JUNETEENTH CELEBRATION-"HONORING FREEDOM, EMPOWERING OUR FUTURE"
Applicant or Organization	NAACP CHARLOTTE COUNTY BRANCH 5093-B
Event Date(s)	JUNE 20, 2026

Type: If event is a joint venture between a not-for-profit organization and a for-profit company, the rental rates will be charged the for-profit rate. Attach copy of non-profit status with IRS certification or copy of the State of Florida tax exemption certificate.
☐ For profit ■ Not-for-profit (type 501C, provide IRS certification) ☐ Joint Event

Name of Responsible Party	Connie Payne	Title	President
Address	[redacted]		
Phone #'s			
Description of Event	This is our second year sponsoring the NAACP Juneteenth Celebration, hosted by the NAACP Charlotte County Branch 5093 in partnership with the Sistahs and the YMCA at the Cooper Street Recreation Center. The event will take place on June 20, 2026 and will feature live music from a DJ and The Collaboration band, food vendors, games, health screenings, information booths, and activities for youth inside the YMCA. The celebration offers fellowship, networking, dancing, and community engagement for all of Charlotte County while honoring Juneteenth, which commemorates the end of slavery in the United States and celebrates African American history and culture.		

Event Location:
Indicate all areas intending to be used. Site plan is required at the time of application submittal, including location(s) of any signage, and/or a parade/race route, as applicable. Site plan shall indicate the areas to be used for parking, location of portable toilets and trash containers/ dumpsters as well as layout of event

Gilchrist Park	Laishley Park	Ponce de Leon Park
☐ Open Space/Event Lawn ☐ Gazebo ☐ Large Shelter ☐ Small Shelter ☐ Exclusive Use (Specify) _____ ☐ Other (Specify)_____	☐ Open Space ☐ Open Air Pavilion ☐ Gazebo ☐ Exclusive Use (Specify) _____ ☐ Other (Specify)_____	☐ Open Space ☐ Large Shelter ☐ Open Air Chapel ☐ Exclusive Use (Specify) _____ ☐ Other (Specify)_____

Set up Time			Event Time			Clean Up Time		
Date	From	To	Date	From	To	Date	From	To
06/20/26	9:00	10:00am	06/20/26	12:00pm	8:00PM	06/20/26	7:00PM	8:00PM

Has this event been held in the Past?	☐ No ■ Yes – When 06/21/25 In attendance 150		
Anticipated Crowd Size for this event	150	Peak Hours _____	
Will there be a charge for Parking	■ No ☐ Yes	Will off-site parking be provided	■ No ☐ Yes
Will "shuttle" service to parking be provided	■ No ☐ Yes –By whom_____		
Will there be amplified music or entertainment?	☐ No ■ Yes	Will any street(s) or sidewalk(s) be closed?	☐ No ■ Yes
Are off-premise directional signs or other types of advertising devices being requested?			■ No ☐ Yes
Will tents or canopies be used?	☐ No ■ Yes – How Many? 13 What Size? 1-20x60, 10-10x10, 2-12x24		
Will alcoholic beverages be sold or consumed on the premises?	☐ No ■ Yes – Alcoholic Beverage Permit Holder _____		
Are Fireworks planned?	■ No ☐ Yes	Does the applicant own the property where the event is to be held?	■ No ☐ Yes
Will private security be provided to protect exhibits, equipment or facilities brought on-site for this event	■ No ☐ Yes – Name of Security Company _____		
Will food be cooked and/or catered on-site during this event?	☐ No ☐ Yes – has the Health Department been contacted ■ No ☐ Yes		
Will temporary sanitary facilities be provided?	☐ No ■ Yes	*Portable toilets and portable hand washing facilities are REQUIRED for ANY event serving/selling food and/or beverages. (Only exception is in Laishley Park)	

*If portable toilets are provided for use by event participants, a minimum of five percent of all units, but never less than one unit, must be accessible. Where clusters of portable units are provided at various locations around the event site, five percent of the units in each cluster should be accessible. They should be equipped with all the accessible elements required by the Standards such as maneuvering space, grab bars, toilet paper dispensers within reach, etc. In addition, when all units are not accessible, the International Symbol of Accessibility must be posted on the units that are.

Will disposable cardboard trash receptacles be provided?	☐ No ■ Yes

Will additional refuse containers/dumpsters be provided? (If serving food a dumpster is required)		☐ No ■ Yes – By whom? YMCA	
Are live animals going to be part of this event?		☐ No ☐ Yes – Type? _____ How Many? 0	
Who is responsible for ensuring event is accessible to those with disabilities?	Name Ann Alexander	Phone [redacted]	Email
Will Punta Gorda Personnel be Requested?	Police ☐ No ■ Yes	Fire ■ No ☐ Yes	Public Works ■ No ☐ Yes

Events on City Property. Please provide the City of Punta Gorda with a Certificate of Insurance for property and Liability coverage of the event, naming the City as additional insured. Combined Single Limit for Bodily Injury liability having minimum limits of $1,000,000 per occurrence and Property Damage liability as follows: ***$100,000 for Ponce de Leon; $500,000 for Gilchrist & Laishley Park****, must be provided prior to permit approval*

Do you have the appropriate insurance?	☐ No ☐ N/A ■ Yes	Is the City named as an additional insured?	☐ No ☐ N/A ■ Yes
Does this event require the use of Water?	☐ No ■ Yes	Does this event require the use of Electric?	☐ No ■ Yes

Telephone service shall be available on site of event for emergency purposes. Indicate the arrangements you have made for communications on-site during event. List the name of contact person responsible the day(s) of event

Name	Connie Payne			Title	President		
Address	429 E Virginia Ave	City	Punta Gorda	State	Fl.	Zip	33950
Phone #'s	301-356-3813			Email address	naacp5093b@gmail.com		

During review by various City Departments, additional conditions may be imposed. The permit is valid only for the time indicated on the ISSUED permit. In the event that the applicant fails to fulfill the requirement(s) (as set forth in the permit) or fails to obtain proper authorization to proceed, if conditions have changed, or the expected outcomes, impacts, or conditions are substantially altered, then the permit will be voided immediately by authorized City Personnel.

I, the undersigned, will indemnify, defend and hold harmless the City of Punta Gorda, its agents, employees, officers and any and all other associates, from and against any and all actions, in law or in equity, from liability or claims for damages, demands or judgments to any person or property which may result now or in the future from the conduct of this event.

The undersigned has read and voluntarily signed the release and waiver of liability and Indemnity Agreement, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

NOTARIAL CERTIFICATE - ACKNOWLEDGEMENT

Cornelia (Connie) Payne
Signature

NAACP Charlotte County 5093B
Organization

Cornelia (Connie) Payne
Type or Printed Name & Title

03/03/2026
Date

State of Florida
County of Charlotte

The foregoing instrument was acknowledged before me by means of [X] physical presence or [ ] online notarization this day of 3/3, 2026, by Cornelia Payne, who is personally known to me or who has produced FL DL XP 5/4/2028 as identification.

Fiorenza F Haddaway
(Signature of Notary)

FIORENZA F. HADDAWAY
Notary Public
State of Florida
Comm# HH675140
Expires 9/28/2027

CITY OF PUNTA GORDA

FIRE DEPARTMENT
1410 TAMIAMI TRAIL
PUNTA GORDA, FL 33950
(941) 575-5529
CityofPuntaGordaFL.com

SPECIAL EVENT SAFETY CHECKLIST

Attention Event Permit Applicants & Participants:

The following fire safety requirements shall apply to all special events in the City of Punta Gorda.

- ✓ All tents and canopies under which any type of cooking or warming of food items is conducted will be required to have a fire retardant certification on the canvas or be separated from other structures and tents by 10' (foot) spacing. Permits may be required contact the Fire Marshal for details.
- ✓ Use of electrical or gas powered equipment will be required to have a fire retardant certification on the canvas or be separated from other structures and tents by 10' (foot) spacing. Permits may be required contact the Fire Marshal for details.
- ✓ All vendors with electrical power, cooking or food warming and any flammable hazards will be required to have a State certified (state tagged) portable fire extinguisher mounted within the vendor area. All fire extinguishers will be a minimum size of 5 pounds, ABC type.
- ✓ All vendors cooking with oils or grease type products will need to have absorbent material for any spills (i.e., sand or kitty litter).
- ✓ Any cooking equipment shall be in good operational condition (LP tanks, hoses, generators, grills and electrical appliances). All appliances shall be properly secured and out of egress pathways.
- ✓ Gasoline containers shall be approved types and shall not be stored under tents or in egress pathways.
- ✓ LP tanks shall be properly secured from any falling or tipping hazards and kept clear of egress pathways.
- ✓ Extension cords shall be heavy duty outdoor use type. Cords shall not be spliced together or tied in knots. Extension cords shall be kept clear of standing water and where they pass through pedestrian areas shall be secured, as to not cause trip hazards.

Jennifer J. Molnar,
Fire Marshal, PGFD

Event coordinator shall provide a signed copy of this document to the Fire Department in acknowledgement and full understanding of the above stated fire safety requirements that all event participants must abide by

All VENDORS MUST ACKNOWLEDGE RECEIPT IN ORDER TO PARTICIPATE IN A CITY EVENT

By signing this form the event coordinator insures that all participants/vendors of the event have received a copy of these listed requirements and clearly understands each applicable requirement listed.

Name	Connie Payne			Title	President
Address	[redacted]				
Phone #'s					
Event Name	Juneteenth Event	Event Date	June 20, 2026	Event Time	12:00 PM to 8:00 PM

Connie (Connie) Payne
Signature

NAACP Charlotte County Branch 5093b
Organization

Connie Payne, President
Type or Printed Name & Title

03/02/26
Date

Florida's Harborside Hometown

CITY OF PUNTA GORDA

ZONING & CODE COMPLIANCE
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3352
PGcode@CityofPuntaGordaFL.com

AMERICANS WITH DISABILITIES CHECKLIST

Attention Event Permit Applicants & Participants:

The following Americans with Disabilities Act (ADA) checklist requirements shall apply to all special events permitted by the City of Punta Gorda:

- ✓ All vendors have the name of the event's designated ADA Coordinator and procedures to handle requests for accommodations.
- ✓ An accessible route from site arrival points and an accessible entrance have been provided.
  - o As much as possible, the accessible route should be the same route used by other participants.
  - o Once a route has been mapped out, it must be identified with signs if it deviates from paths used by the general public. (Be at least 36 inches wide)
  - o All vendors have received the event layout outlining the accessible route and are aware that it MUST be maintained at all times.
- ✓ The layout of the event should allow people with disabilities to attain goods and services and participate in activities without assistant.
  - o Front-line staff at information and ticketing areas must have a thorough knowledge of accessible features and services offered by the event and a general sensitivity to disability issues.
- ✓ The entrance gate, main desk, or information booth must be accessible in the design and location of the space and in the information provided.
- ✓ Vendors MUST modify policies and procedures to ensure they do not discriminate against persons with disabilities. Vendors may:
  - o be required to leave their booths briefly to assist someone with limited hand dexterity in reaching their money, or need to take items from an inaccessible area to an interested individual in order to allow the individual to evaluate and select merchandise or to participate in an activity offered.
- ✓ If there is a "no pet" policy it MUST be modified to allow service animals to assist persons with disabilities in performing one or more tasks related.
- ✓ If portable toilets are provided for use by event participants, a minimum of five percent of all units, but never less than one unit, must be accessible.
- ✓ Signage is needed to direct the public to the location of accessible parking spaces, passenger drop-off points and transit stops and accessible entrances and gates. Signs should include the international symbol of accessibility, use easy-to-read typefaces, and be large enough to be read from a distance.
- ✓ Accessible parking spaces must be level and adjoin an accessible route to entrances. Accessible parking spaces should be placed as close as possible to the accessible entrance served by the parking area to minimize the need for a person with a disability to travel long distances to merely arrive at the entrance.

- If temporary parking lots, grass fields or dirt lots, etc. are going to be used as temporary parking areas, accessible spaces must be created and held in reserve for people with disabilities.

✓ If shuttles or other modes of transportation are made available at the event, the mode of transportation MUST also be available to those with disabilities.

✓ If the event provides seating, viewing, or assembly areas a designated section should be made available for those with disabilities.

Event organizer & ADA Coordinator shall provide a signed copy of this document to the Urban Design Division in acknowledgement and full understanding of the above stated ADA requirements that all event organizers must abide by.

For more information on planning for making temporary events accessible to people with disabilities visit https://adata.org/publication/temporary-events-guide

Event Name	Juneteenth Celebration Event	**Organization**	NAACP Charlotte County 5093B
Event Date(s)	June 20, 2026	**Event Time(s)**	12'00 PM TO 8:00 PM

Name of Requestor/Applicant		**Designated ADA Coordinator**	
Name	Cornelia (Connie) Payne	**Name**	Ann Alexander
Title	President	**Title**	Sistah's, President
Phone #	[redacted]	**Phone #**	[redacted]
Email		**Email**	
Address		**Address**	

I, Cornelia (Connie) Payne as authorized representative hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these conditions in all respects if a permit is issued at a result of this application. In addition, ***by signing this form the event coordinator & ADA coordinator insures that all participants/vendors of the event have received a copy of ADA requirements and clearly understands each applicable requirement listed above.***

Cornelia (Connie) Payne — Signature Authorized Representative

March 2, 2026 — Date

CITY OF PUNTA GORDA

POLICE DEPARTMENT
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-5533
CityofPuntaGordaFL.com

OFF DUTY VENDOR CONTRACT – POLICE DEPARTMENT

PERMITTEE			
Event Name	Juneteenth Celebration	Organization	NAACP CC 5093-B
Name of Permittee/Vendor	Connie Payne	Title	Presidnet
Address	[redacted]		
Phone #'s			

DATE(S) SERVICE IS NEEDED

Hours	From: 3:00	☐ AM	☒ PM	TO: 7:00	☐ AM	☒ PM

Numberofofficersrequested		Per hour for Officer (two hour minimum)		TotalCharge
1	X	$70.00	=	$ 350.00

ALL FEES WILL BE PAID PER THE CURRENT CITY'S CALCULATED RATE FOR THE CITY EMPLOYEE AT THE TIME OF THE EVENT. PLEASE CONTACT EACH DEPARTMENT FOR THE CURRENT CITY'S CALCULATED RATE.

PAYMENTS WILL BE MADE WITHIN TEN (10) DAYS OF THE EVENT UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE. IF THE PERMITTEE/VENDOR CANCELS THE DETAIL ON THE DAY OF THE EVENT, A THREE (3) HOUR MINIMUM PER OFFICER WILL BE CHARGED.

Description of service to be provided	Beer will be available to attendees
Report to	Connie Payne or Chris Connors

I, Cornelia (Connie) Payne as authorized representative of NAACP CC 5093B (hereafter "Permittee") hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these condition in all respects if a permit is issued at a result of this application. In addition, that Punta Gorda Police Department and its member will not be held liable for damages or injuries by Permittee that may be caused be a third party in connection with services provided under this permit.

Cornelia Payne
Signature Authorized Representative of Vendor Date 03/02/26

The above application for permit is hereby granted, and above application together with the attached "Conditions of Permit are hereby adopted, by reference, and are made part of and constitute terms and conditions of this permit. Expiration date of this permit

Signature City Representative Date Permit Number

ALL PERMITS MUST BE OBTAINED 10 DAYS PRIOR TO THE EVENT DATE

Punta Gorda

Off Duty Vendor Contract
CONDITIONS OF PERMIT
Extra-Duty Law Enforcement/Security Related Services

The following are general conditions that the person/business requesting Extra-Duty Law Enforcement/Security:

1. If you require assistance with a scheduled detail after normal administrative hours (M-F 8:00am-4:30pm), contact must be made with the Operations Captain on duty by calling 941-575-5533.
2. Extra-Duty employment shall be suspended any time a conflict is found to exist, the employment interested with the member's primary duties as a law enforcement officer, is in violation of State or Federal law or Office policy.
3. The rate charged an employer for extra-duty law enforcement security related services shall be standardized hourly rate established by the City of Punta Gorda Police Department which shall include compensation of personnel, any applicable employment taxes, and any administrative costs to administer the program.
4. Payment for any services directly to the member is strictly prohibited. The City of Punta Gorda Police Department will be responsible for collecting such payment and making disbursement to the member.
5. Extra Duty law enforcement services shall be performed within the boundaries and jurisdiction of Punta Gorda.
6. The person/business making the request for Extra-Duty law enforcement services, may request a particular member to work the detail, however the City of Punta Gorda Police Department has final selection of all members who work extra-duty law enforcement details.
7. If no particular member is requesting to work the Extra-Duty law enforcement detail, the City of Punta Gorda Police Department reserves the right to forward the contract to the Charlotte County Sheriff's Office and the person/business holding the event will be billed at the Charlotte County Sheriff's Office current billing rate.
8. The person/business requesting the extra-duty law enforcement service will make payment within ten (10) days of the service being performed. Payment will be made to the City of Punta Gorda Police Department and will accompany the application for request of services.
9. Cancellations of service by the Permittee (person/business requesting service) MUST be made during normal business hours (Monday through Friday 7:30 a.m. to 4:00 p.m.) at least 2 full business days before the scheduled event. No cancellations will be accepted on weekends, holidays, or after 4:00 p.m. Notification of cancellations must be made via email to: nnahra@cityofpuntagordafl.com and jdavoult@cityofpuntagordafl.com. For the unforeseen issues after normal business hours, call our Communications Center at 941-639-4111. Failure to do so will result in the City of Punta Gorda Police Department billing permittee for three (3) hours minimum for administrative cost.
10. If the employment has been sanctioned and authorized as provided in this policy, liability and Worker's Compensation Insurance Coverage provided by the Police Department will be in effect if the off-duty officer sustains an injury while enforcing the criminal, traffic or penal law of the State or City ordinances while the member is performing extra-duty law enforcement/security related employment.
11. All permits must be obtained 10 days in advance. In emergency situations, exceptions may be made by the program administrator.

I have read, understand and agree to the above-listed conditions.

Cornelia Payne _____ 03/02/26

Signature of Permitee/Vendor/Employer Requesting Extra Duty Detail — Date

December 4, 2024

To: Extra Duty Police Officer Hiring Entities

Based on the Collective Bargaining Agreement, there have been changes made to the Punta Gorda Police Department's Extra Duty Police Officer hiring program. These changes will be effective December 4, 2024. This will include a rate increase to hire off duty police officers. Below is a list of the changes.

Revised rates:

Regular Security Events: **$70 per hour** (three hour minimum)

Regular Security Events Supervisor* **$80 per hour** (three hour minimum)

*Supervisor is required when five or more officers are requested or required for an event

Traffic Control Details where primary responsibility is to cross pedestrians or direct vehicles: **$78 per hour** (three hour minimum)

Holiday/Last Minute Details (details not providing three full business days notice): **$89 per hour** (three hour minimum)

Holidays include:	New Year's Eve	New Year's Day	Martin Luther King Day
	President's Day	Easter Sunday	Memorial Day
	Independence Day	Labor Day	Veterans Day
	Thanksgiving Day	Black Friday (Day after Thanksgiving)	
	Christmas Eve	Christmas Day	

Cancellation of service: must be made during normal business hours (Monday through Friday 7:30 a.m. to 4:00 p.m.) at least two full business days before the scheduled event. No cancellations will be accepted on weekends, holidays, or after 4:00 p.m. Notification of cancellations must be made via email to: nnahra@cityofpuntagordafl.com and jdavoult@cityofpuntagordafl.com. For unforeseen issues after normal business hours, call our Communications Center at 941-639-4111.

CITY OF PUNTA GORDA

RIGHT-OF-WAY DIVISION
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-5010
CityofPuntaGordaFL.com

PUBLIC WORKS DEPARTMENT VENDOR CONTRACT

PERMITTEE			
Event Name	Juneteenth Celebration	Organization	NAACP CC 5093B
Name of Requestor/Applicant	Connie Payne	Title	President
Address	[redacted]		
Phone #'s			

STREET/SIDEWALK CLOSURE			
Event date	June 20, 2026		
Event Hours	From: 12:00 ☐ AM ■ PM	TO: 8:00 ☐ AM ■ PM	

EVENT PERMITTEE MUST CONTACT PUBLIC WORKS PERSONNEL 5 DAYS PRIOR TO THE EVENT TO CONFIRM EVENT DETAILS FOR MAINTENANCE OF TRAFFIC (MOT). FAILURE TO DO SO MAY RESULT IN A MINIMUM OF A $250.00 EQUIPMENT RENTAL FEE.

I, Cornelia (Connie) Payne as authorized representative

Of NAACP CC 5093B (hereafter "Permittee") hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these conditions in all respects if a permit is issued at a result of this application. In addition, that Punta Gorda Facilities Maintenance Division and its employees will not be held liable for damages or injuries by Permittee that may be caused be a third party in connection with services provided under this permit.

Cornelia (Connie) Payne
Signature Authorized Representative

03/02/2026
Date

Punta Gorda

Off Duty Vendor Contract
CONDITIONS OF PERMIT
PUBLIC WORKS DEPARTMENT
Right-of-Way Division Personnel

The following are general conditions regarding Right-of-Way Division related services:

1. Applicant must complete and submit the Street Closure application with the event permit application a minimum of 60 days prior to the event date.
2. It is the applicant's responsibility to contact the Right-of-Way Division a minimum of 60 days prior to the event to discuss Maintenance of Traffic needs.
3. FDOT permit may be required.
4. The City of Punta Gorda Right-of-Way Division has final selection of all employees who work extra-duty details.
5. If a Maintenance of Traffic plan is provided by the City of Punta Gorda Right-of-Way Division, additional charges ***may*** apply.
6. Contractual services for Public Works personnel for MOT does NOT include any required Police or Fire personnel. Those services will include a separate contract for each department.
7. Payment is due within ten (10) days after the event date. Failure to submit payment within the ten (10) days, future event requests may be denied and could result in a legal collections process.
8. Cancelation of services by the Permittee (person/event requesting service) MUST be made at least five (5) days in advance. Failure to do so will result in the City of Punta Gorda Public Works Department billing permittee a $250.00 equipment rental fee.

I have read, understand and agree to the above listed conditions.

Cornelia (Connie) Payne — 03/02/2026

Signature of Permitee/Vendor/Employer Requesting Extra Duty Detail — Date

CITY OF PUNTA GORDA
ZONING & CODE COMPLIANCE
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3352
Zoning@CityofPuntaGordaFL.com

REQUEST FOR TEMPORARY CLOSING OF CITY STREETS

Request for Temporary Closing Form MUST be submitted to the Punta Gorda Public Works Department a minimum of sixty (60) days prior to the event	DATE RECEIVED:

Name of Event	Juneteenth Celebration Event						
Applicant or Organization	NAACP Charlotte County Branch 5093B						
Address	[redacted]						
Phone #'s							
Description of Event	NAACP will host a community celebration for Juneteenth along with the YMCA at Cooper St. Rec. Center.						
Date of Event				Time of Event			
To	June 20, 2026	From	June 20, 2026	Begin	12:00 PM	End	8:00 PM
Has this event been held in the Past?	☐ No ■ Yes – When June 21, 2025						
Proposed Road(s) to Close (Specific Locations – Include Map)	Start at 650 Mary Street to Showater						
Proposed Detour Route (Include alternative road and map)							
Additional Notes & Comments **Include ADA accessible route**							

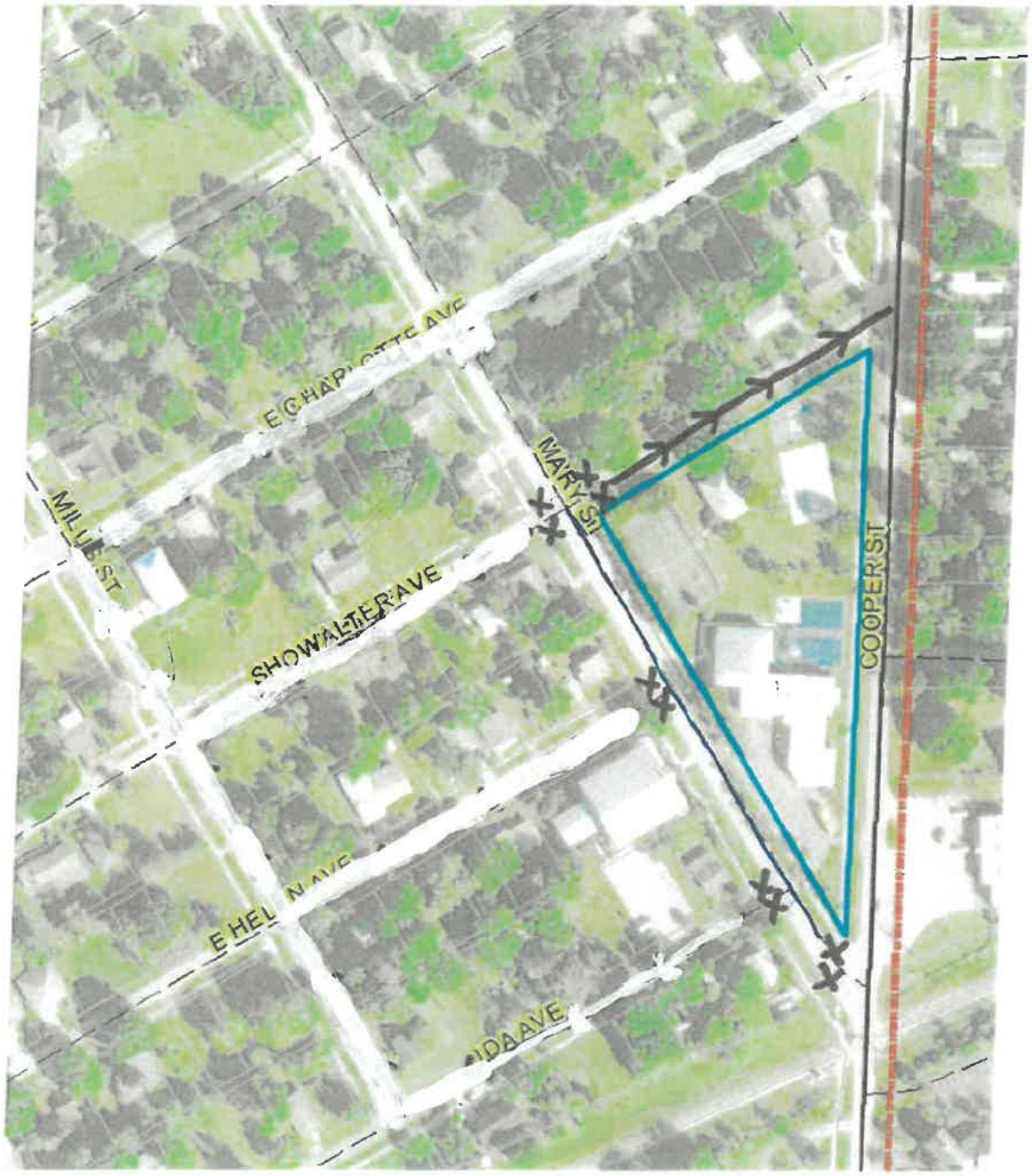
Cornelia (Connie) Payne — Signature

Cornelia (Connie) Payne — Type or Printed Name & Title

03/02/26 — Date

Office Use Only		
Punta Gorda Police ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date
Punta Gorda Fire ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date
Punta Gorda Public Works / Engineering ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date

Road Closure and Detour Map



March 2, 2026

NAACP Charlotte County, Branch 5093

[redacted]

To Zoning & Code Compliance
City of Punta Gorda:

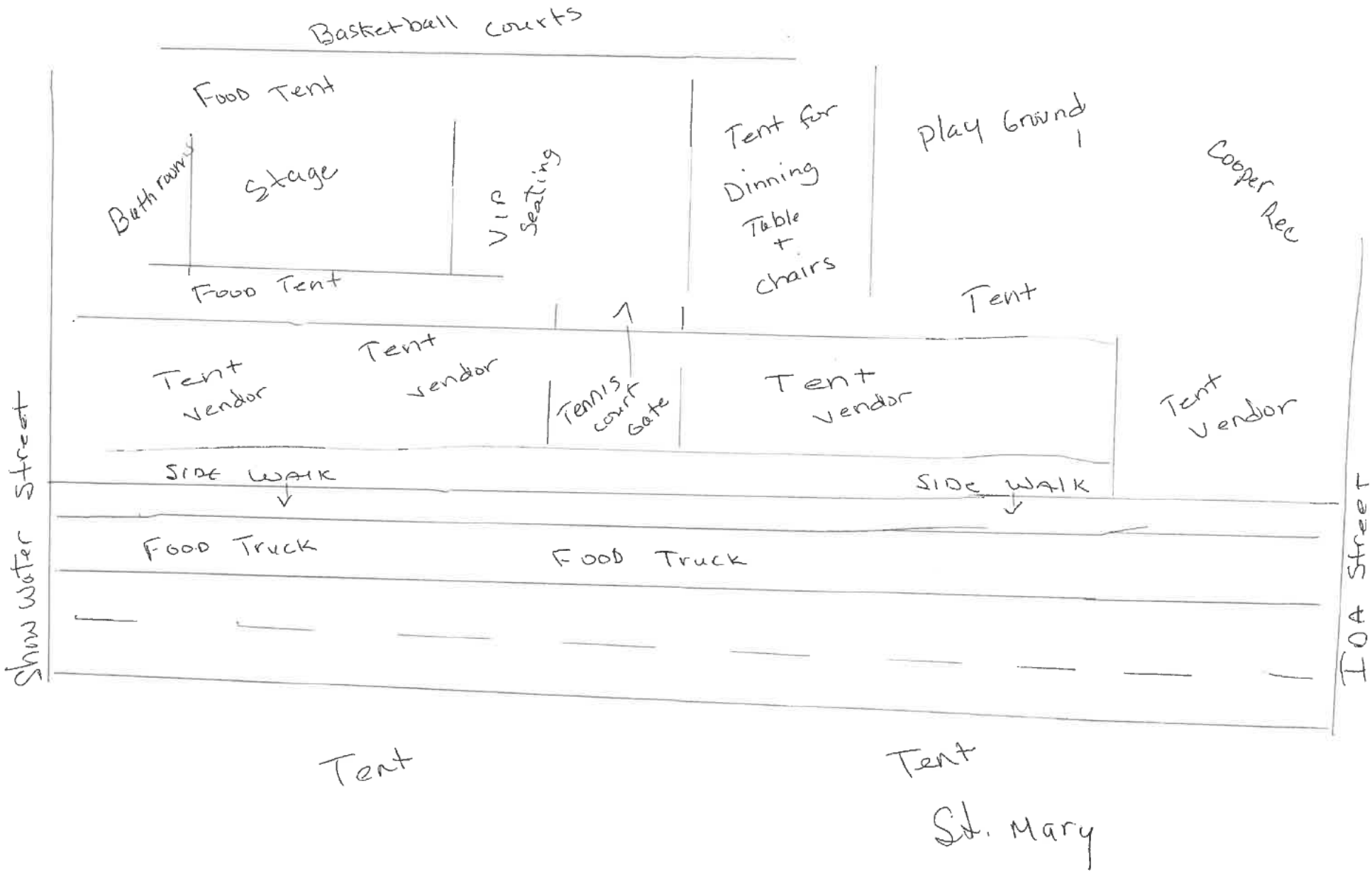
Request: Temporary closure of Mary Street from Cooper Street to Showalter Street (including Showalter to Cooper), Punta Gorda, Florida, for the Juneteenth Event on **June 20, 2026**, from **12:00 PM to 8:00 PM**.

The Juneteenth Event Committee requests approval to close Mary Street between Cooper Street and Showalter Street. There are no objections from nearby property owners. Pastor Demetrius Thomas of St. Mary's Church has confirmed via text that he has no objections to the street closure surrounding the church for the event.

Two additional properties on Mary Street—**551 and 561**—are included in the affected area. Property **561** appears to be vacant, as no contact could be made. **Mr. Dustin Green**, owner of **551 Mary Street**, has stated he has no objections to the closure.

Connie Payne President
NAACP Charlotte County
Branch 5093-B
[redacted]

Juneteenth - NAACP, Sistah's



the YMCA of Southwest Florida – Facility Usage Agreement

Branch/Site: Cooper Street Recreation Center

Location Address: 650 Mary Street, Punta Gorda, FL 33950

Primary YMCA Contact: Barbara Fernandes

CONTRACT FOR SPECIFIED USE OF YMCA

NAME OF GROUP: NAACP-Charlotte County BRANCH 5093-B

GROUP'S ADDRESS: 429 E. Virginia Ave. Punta Gorda, Fl.

GROUP'S TELEPHONE NUMBER: [redacted]

GROUP'S INSURANCE CARRIER: _____ POLICY #: _____

GROUP LEADER'S NAME: Connie Payne

GROUP LEADER'S TELEPHONE NUMBERS: [redacted]

AGREEMENT BEGIN AND END DATE: FROM 8:00 AM 6/21/25 TO 7:00 PM 6/21/25

PROGRAMS/FACILITIES TO BE USED: Cooper Recreation Center

ARRIVAL DATE: 8:00 AM 6/21/25 ARRIVAL TIME: 8:00 AM

DEPARTURE DATE: 6/21/25 DEPARTURE TIME: 8:00 P.M

NUMBER OF GROUP MEMBERS PER SESSION: _____

FEES FOR USE: $_____ PER _____

CANCELLATION: The Group is responsible for full payment of all fees for cancellations occurring within seven (7) days prior to the reserved Arrival Date. For cancellations made eight (8) days or more prior to the Arrival Date, all fees paid by Group will be returned except for a Ten and 00/100 Dollar ($10.00) service fee. The YMCA reserves the right to cancel this Contract at any time without penalty.

TIME/ATTENDACE: The Group will be allowed to use APPROVED space(s) only; A representative of the Group will be present for the entire duration of the rental. The Group must provide a roster with the names of all participants and staff. Any children participating will need to be supervised by a parent /guardian or leader at all times. The YMCA will be responsible for ensuring the space is cleared for usage as designated in contract. The Group must stay within their contract times and exit within 30 minutes of conclusion.

PAYMENT INFORMATION/INSTRUCTIONS: The Group shall be required to complete and sign this Contract and return it to the YMCA, together with payment in full of all fees, at least seven (7) days before the Arrival Date indicated above. If approved by the YMCA, a copy of the Contract will be returned to the Group Leader, signed, and dated by the YMCA. The Contract shall be effective only if signed and dated by an authorized representative of YMCA of Southwest Florida. At least one (1) day before the Arrival Date indicated above, the Group must provide the YMCA with a copy of a certificate of insurance in compliance with the terms and conditions on the reverse side of this contract.

I HAVE READ AND AGREE TO AND ACCEPT FULL RESPONSIBILITY FOR ALL THE TERMS AND CONDITIONS OF THIS CONTRACT, INCLUDING THE TERMS AND CONDITIONS ON THE REVERSE SIDE, WHICH ARE PART OF THIS CONTRACT. I REPRESENT AND WARRANT THAT I AM OVER TWENTY-ONE (21) YEARS OF AGE AND HAVE FULL AUTHORITY TO SIGN THIS AGREEMENT ON BEHALF OF THE GROUP. I FURTHER REPRESENT AND WARRANT THAT I WILL MYSELF BE A PART OF THE GROUP OR WILL DESIGNATE SOMEONE IN THE GROUP ALSO OVER TWENTY-ONE (21) YEARS OF AGE, WHO WILL BE AUTHORIZED AND WILL ACCEPT THE SAME TERMS AND CONDITIONS OF THIS CONTRACT ON BEHALF OF THE GROUP. I ALSO REPRESENT AND WARRANT THAT I WILL NOTIFY ALL GROUP MEMBERS OF THE TERMS AND CONDITIONS OF THIS CONTRACT, INCLUDING BUT NOT LIMITED TO, THE RULES AND REGULATIONS FOR USE OF THE YMCA.

Cornelia (Connie) Payne — 03/07/2026

GROUP By: Group Leader (Duly authorized to execute Contract on behalf of Group) — Date

[signature] — 02/28/2026

YMCA By: CEO/CFO or other Authorized Agent — Date

TERMS AND CONDITIONS FOR CONTRACT FOR SPECIFIED USE OF YMCA:

The following are the terms and conditions for the use of YMCA of Southwest Florida's facilities, programs and services as described on the reverse side of this Contract:

1. Group agrees to use and occupy YMCA for such programs, activities and other purposes as specified on the reverse side of this Contract and for no other purpose. Group's occupancy of YMCA agreed upon location shall be limited to the number specified on the reverse side of this Contract. If Group's occupancy of YMCA exceeds such number, then YMCA reserves the right to immediately terminate this Contract with no refund of the fees paid hereunder and/or require Group to pay an additional amount as determined by YMCA in its sole discretion. If Group's occupancy of YMCA is less than such number, then Group shall nevertheless not be entitled to any refund of any fees payable hereunder. This Agreement is personal to Group and may not be transferred or assigned by Group without YMCA's prior written consent in its sole and absolute discretion.

2. Group may temporarily use and/or occupy YMCA's facilities, programs, grounds, and services as more specifically identified on the reverse side of this Contract. GROUP HEREBY EXPRESSLY ACKNOWLEDGES THAT THIS AGREEMENT IS A LICENSE, NOT A LEASE, AND EXPRESSLY WAIVES ANY NOTICE TO QUIT, NOTICE TO VACATE, NOTICE OF INTENT, OR ANY OTHER NOTICES THAT MAY OTHERWISE BE REQUIRED BY LAW. Group also acknowledges that this Agreement conveys no interest of any kind whatsoever in or to YMCA or any portion thereof, other than a mere license to temporarily use and occupy YMCA on a non-exclusive basis for the period set forth on the reverse side of this Contract. The parties expressly agree that there exists no landlord and tenant relationship hereunder or otherwise between YMCA and Group. Nothing contained in this Contract shall be deemed or construed to create a partnership or joint venture of or between YMCA and Group, or to create any other relationship between the parties hereto other than of licensor and licensee.

3. Group's use of YMCA shall commence on the Arrival Date and terminate on the Departure Date. Group agrees to vacate any facilities, programs, meeting spaces, and the adjacent grounds of YMCA used by Group, leaving such spaces broom clean and in good condition, promptly on or before the Departure Time on the Departure Date. TIME IS OF THE ESSENCE. Group agrees to pay, upon demand, the cost of any repair, replacement, or other work necessary to clean, restore and/or repair YMCA, its equipment, and/or facilities to its original condition prior to Group's use and occupancy of YMCA.

4. Group shall not take any action that would constitute a nuisance or would disturb, interfere with, or endanger YMCA or any other users or occupants of YMCA. Group further agrees to comply with all applicable laws, rules and regulations relating to Group's use and occupancy of YMCA and with YMCA's rules and regulations for YMCA and to ensure that all Group members know such rules and regulations and comply with such rules and regulations. Group shall not do, or permit anything to be done in YMCA, or bring or keep anything therein which will, in any way, increase the rate of fire or other insurance maintained by YMCA, or invalidate or conflict with the fire insurance policies on the YMCA's facilities. Group shall not generate, use, store or dispose of any hazardous materials in or about YMCA. Adult members of Group must supervise all minor members of Group at all times and in all areas of YMCA, including but not limited to, any pool areas. Group may not bring or house any pets or animals on YMCA grounds or facilities except for service animals assisting a handicapped person. Group may not bring any alcohol or unlawful drugs to YMCA.

5. During the period covered by this Contract and Group's use of YMCA, Group shall be required to maintain general liability insurance in the minimum amount of One Million and 00/100 Dollars ($1,000,000.00) for injury to or death of any one or more persons during any one occurrence; and One Million and 00/100 Dollars ($1,000,000) for property damage or destruction during any one occurrence. **Such policies shall name YMCA of Southwest Florida as an additional insured.** All casualty insurance shall provide for a waiver of subrogation against YMCA. Such insurance shall be primary and not contributing with any other insurance in effect for YMCA. Prior to Group's use of YMCA, Group shall submit a certificate of insurance evidencing such insurance coverages.

6. **WAIVER; RELEASE; INDEMNITY.** Group agrees that all personal property placed in YMCA by Group shall be and remain at Group's sole risk. YMCA, its agents, and employees shall not be liable, and Group waives all claims, for loss or damage to Group's business or damage to person or property sustained by Group or any person claiming through Group resulting from any accident or occurrence in or upon YMCA, including but not limited to claims for damage resulting from any act, omission or negligence of YMCA, its agents or employees, other users or occupants, or of any other persons. Group hereby agrees to indemnify and hold YMCA harmless from and against any cost, damage, claim, liability or expense (including attorney's fees) incurred by or claimed against YMCA, directly or indirectly, as a result of or in any way arising from (a) any failure of Group to perform any of Group's obligations under this Contract, (b) any act or omission of Group, (c) the use and occupancy of YMCA by Group or Group's members, employees, agents, contractors, invitees, licenses, customers, clients, family members, or guests, or (d) any accident, injury or damage whatsoever caused to any person, or the property of any person, occurring in or about YMCA. Group's liability to YMCA under this Contract extends to the acts and omissions of Group and any member, employee, agent, contractor, invitee, customer, client, family member or guest of Group; and any cost, damage, claim, liability, or expense incurred by YMCA due to Group's liability shall be reimbursed by Group to YMCA. The indemnification pursuant to this section shall survive termination or expiration of this Contract.

7. If YMCA is damaged by reason of fire or other casualty such that it is rendered unfit for use or occupancy, then this Contract shall terminate, and YMCA shall have no further liability or obligation to Group hereunder. In no event shall YMCA be responsible for strike, lock-out or other labor troubles, government restrictions or limitations, riot, war, insurrection or other national or local emergency, accident, flood, fire or other casualty, adverse weather condition, other act of God, or other causes similar or dissimilar to any of the foregoing, or for any damage directly or indirectly caused thereby.

8. Group's failure to perform any of its obligations under this Contract shall constitute an event of default hereunder. On the occurrence of any event of default, YMCA may exercise any and all legal or equitable rights and/or remedies that it may have under this Contract, by law or otherwise to enforce the terms of this Contract, to terminate this Contract, to remove Group from YMCA, and/or to recover any damages, costs and expenses (including attorneys' fees) arising from or connected to Group's default. All rights and remedies of YMCA shall be cumulative and none shall exclude any other right or remedy allowed by law or in equity. YMCA's exercise of any such right or remedy shall not prevent the concurrent or subsequent exercise of any other right or remedy. No provision of this Contract shall be deemed to have been waived by YMCA unless such waiver is in writing and signed by YMCA. Any waiver of a default hereunder shall not be deemed a waiver of any terms and conditions of this Contract or of any subsequent default. No delay or omission of YMCA to exercise any right or power arising from an event of default shall impair any such right or power, or be construed to be a waiver of any such default or acquiescence thereto. Group shall pay to YMCA upon demand any costs and expenses incurred by YMCA (including, without limitation, attorneys' fees and court costs) in enforcing any of its rights or remedies under this Contract.

9. **WAIVER OF JURY TRIAL.** YMCA AND GROUP HEREBY MUTUALLY WAIVE ANY RIGHT THEY MAY HAVE TO A TRIAL BY JURY IN ANY ACTION, PROCEEDING OR COUNTERCLAIM BROUGHT BY EITHER OF THE PARTIES HERETO AGAINST THE OTHER ON OR IN RESPECT OF ANY MATTER WHATSOEVER ARISING OUT OF OR IN ANY WAY CONNECTED WITH THIS CONTRACT, THE RELATIONSHIP OF YMCA AND GROUP HEREUNDER, GROUP'S USE OR OCCUPANCY OF YMCA, ANY CLAIM OF INJURY OR DAMAGE, AND/OR GROUP'S FAILURE TO VACATE YMCA ON OR BEFORE THE DEPARTURE DATE/TIME.

10. This Contract shall be governed by and construed in accordance with the laws of the state in which the branch of YMCA to be used by Group is located. The provisions of this Contract are severable and the holding of any provision, paragraph, sentence or other part thereof to be illegal, invalid or inapplicable to any person or circumstance shall not affect or impair any of the remaining provisions or their application to Group or other persons or circumstances. This Contract contains the final and entire agreement between the parties with respect to the use and occupancy of YMCA by Group and may be amended only by a writing signed by both parties. This Contract shall not be binding upon YMCA until fully executed by Group, accepted, dated, and executed by YMCA and a fully executed copy delivered to Group. Notwithstanding the execution and delivery of this Contract to Group, the YMCA reserves the right to cancel this Contract at any time without penalty.

Gmail cornelia payne <paynec61@gmail.com>

5093-B Charlotte County Branch 2023 Group 990 Compliance Status Letter

1 message

UFI Finance Email [redacted], 2025 at 10:46 AM

Dear Ranee Phillips,

Thank you for submitting your **2023 Annual Financial Report to the NAACP National Office**.

Attached to this email, you will find two important documents for your reference:

1. **NAACP Financial Compliance Decision**: This letter acknowledges that your branch has submitted its 2023 Annual Financial Report and has been included in the 2023 IRS Group 990 return under the Group exemption number 1531.
2. **NAACP Group Ruling Letter**: This document provides additional details about the NAACP's group tax-exempt status under Internal Revenue Code 501(c)(4).

Please review the attached documents carefully and keep them for your records. If you have any questions or need further assistance, feel free to contact us at UFI@naacpnet.org.

Thank you for your continued commitment and compliance.

Sincerely,

Robin Watkins
Executive Compliance Officer
NAACP - National Office
UFI@naacpnet.org

2 attachments

5093-B Charlotte County Branch - 2023 Group 990 Compliance Status Letter - Compliant Unit.pdf
370K

5093-B Charlotte County Branch - NAACP Group Ruling Letter.pdf
83K

Department of the Treasury
Internal Revenue Service
Tax Exempt and Government Entities
P.O. Box 2508
Cincinnati, OH 45201

Date:
09/15/2021
Employer ID number:
38-4108034
Group exemption number:
1531
Subordinate contribution deductibility:
No
Addendum applies:
Yes
Person to contact:
Name: Kevin W. Payton
ID number: 31454
Telephone: (877) 829-5500

National Association for the Advancement of
Colored People
c/o Janette Louard
4805 Mt. Hope Dr.
Baltimore, MD 21215

Dear Applicant:

We recognize your subordinates as exempt from federal income tax under Internal Revenue Code (IRC) Section 501(c)(4). Your group exemption number is listed above. Keep this letter for your records. It could help resolve questions on the exempt status of your subordinates.

Donors cannot deduct contributions they make to your subordinates under IRC Section 170.

Annual filing requirements
Your subordinates are required to file Form 990-series annual information returns unless they qualify as churches or integrated auxiliaries of churches or otherwise meet the exceptions in Income Tax Regulations Section 1.6033-2(g). You can file a group return on Form 990, Return of Organization Exempt from Income Tax, for two or more subordinate organizations who authorize you in writing to include them in the group return and who are on the same tax year as you.

You must get a separate employer identification number to use when you file a group return. Also, you can't file a group return using Form 990-EZ, Short Form Return of Organization Exempt from Income Tax. If you're required to file a Form 990-series return for yourself, you must file it as a separate return. You can't be included in the group return. A subordinate organization can choose to file a separate annual information return instead of being included in the group return. They must file one of the Form 990-series returns based on their annual gross receipts.

A subordinate organization that doesn't file a Form 990-series return, or isn't included in a group return for three consecutive tax years, will have its federal income tax exemption automatically revoked effective from the filing due date of the third tax year.

Your subordinates must include your assigned group exemption number on any Form 990-series return they file, including Form 990-T, Exempt Organization Business Income Tax Return. Advise them of their filing requirements and give them your group exemption number. Visit www.irs.gov/charities-non-profits to find information and other tax filing requirements for tax exempt organizations annual information returns.

Annual group exemption update requirements
Each year, you must submit an annual update to the IRS at least 90 days before the end of your annual accounting period, including changes to your subordinate groups. We'll generally send you a current list of subordinates six months before your update is due. Publication 4573, Group Exemptions, has more information on annual update requirements.

Mail your required annual update information to:

Internal Revenue Service
Ogden, UT 84201-0027

Additional information
Publication 4221-NC, Compliance Guide for Tax-Exempt Organizations (Other than 501(c)(3) Public Charities and Private Foundations), describes your recordkeeping, reporting, and disclosure requirements, and has important information about your responsibilities as a tax-exempt organization.

You can get any of the forms or publications mentioned in this letter by visiting our website at: www.irs.gov/forms-pubs, or by calling 1-800-TAX-FORM (1-800-829-3676).

The enclosed addendum is an integral part of this letter.

We sent a copy of this letter to your representative as indicated in your power of attorney.

Sincerely,

Stephen A. Martin
Director, Exempt Organizations
Rulings and Agreements

Enclosures:
Addendum

NAACP

Derrick Johnson
President and Chief Executive Officer

Leon W. Russell
Chairman National Board of Directors

January 10, 2025

TO: 5093-B Charlotte County Branch
RE: Confirmation of Financial Compliance Letter
ATTN: Treasurer Ranee Phillips

This letter is to acknowledge that this NAACP branch has submitted its 2023 Annual Financial Report to the NAACP National office to file the group Form-990 annual information return on its behalf.

The Unit EIN indicated on the Form-990 annual information return is noted below. This identification number establishes your unit as a tax-exempt organization under Internal Revenue Code 501(c)(4) under Group exemption number 1531.

EIN	91-2083038

If the EIN field above is blank, please reach out to Units and Compliance at UFI@naacpnet.org so we can assist you with getting an EIN as required by the IRS.

Additionally, please see attached Group Ruling Letter.

Sincerely,

Robin Watkins

Robin Watkins
Executive Compliance Officer
NAACP - National Office

02/10/26

FLORIDA

Certificate of Registration

DR-11
R. 10/25

Issued Pursuant to Chapter 212, Florida Statutes

18-8019800391-4	05/05/25
Certificate Number	Registration Effective Date

This certifies that

NAACP CHARLOTTE COUNTY BRANCH 5093-B
429 E VIRGINIA AVE
PUNTA GORDA FL 33950-4501

has met the sales and use tax registration requirements for the business location stated above and is authorized to collect and remit tax as required by Florida law. This certificate is non-transferable.

This is your Sales & Use Tax Certificate of Registration.
Detach and Post in a Conspicuous Place.

Notify the Department immediately if you change your:

- business name;
- mailing address;
- location address within the same county; or
- close or sell your business.

You can also notify the Department when you temporarily suspend or resume your business operations. The quickest way to notify the Department is by visiting **floridarevenue.com/taxes/updateaccount**.

Submit a new registration (online or paper) when you:

- move your business location from one Florida county to another;
- add another location;
- purchase or acquire an existing business; or
- change the form of ownership of your business.

Below is your Florida Annual Resale Certificate for Sales Tax.
New dealers who register after mid-October are issued annual resale certificates that expire on December 31 of the following year.
<u>These certificates are valid immediately.</u>

DR-11R, R. 10/25

FLORIDA

2026 Florida Annual Resale Certificate for Sales Tax

DR-1
R. 10/2

This Certificate Expires on December 31, 2026

Business Name and Location Address	Certificate Number
NAACP CHARLOTTE COUNTY BRANCH 5093-B 429 E VIRGINIA AVE PUNTA GORDA FL 33950-4501	18-8019800391-4

By extending this certificate or the certificate number to a selling dealer to make eligible purchases of taxable property or services exempt from sales tax and discretionary sales surtax, the person or business named above certifies that the taxable property or services purchased or rented will be resold or re-rented for one or more of the following purposes:

- Resale as tangible personal property
- Re-rental as tangible personal property
- Resale of services
- Incorporation into tangible personal property being repaired
- Re-rental as transient rental property
- Incorporation as a material, ingredient, or component part of tangible personal property that is being produced for sale by manufacturing, compounding, or processing

Florida law provides for criminal and civil penalties for fraudulent use of a Florida Annual Resale Certificate.