DEVELOPMENT REVIEW COMMITTEE AGENDA
326 WEST MARION AVE
OCTOBER 23, 2026, 9:00 AM

Robert Ruth, Utilities Department
Norman Nahra, Police Department
Bryan Clemons, Public Works Department
Carl Benge, Urban Design
TJ Smith, Fire Marshal
Ronald Cohowcz, Building Official

CALL TO ORDER
Roll Call
Next Meeting -

PUBLIC COMMENTS
Anyone wishing to address the Development Review Committee on any subject may do so at the appropriate time during the meeting. Those who choose to speak must state their name for the record. Each person will be allowed to speak up to a maximum of three minutes.

1. **APPROVAL OF MINUTES**

2. **PERMIT REVIEW**

   2.a **Road Closure Request - Event Permit 26-00196666 - Fishermen's Village Lighting of the Village, November 14, 2026.**

   2.b **Road Closure Request - Event Permit 26-00196676 Fishermen's Village New Years Eve Celebration/ Firework Display**

3. **APPLICATION REVIEW**

STAFF COMMENTS

ADJOURNMENT

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, the location of this public hearing is accessible to persons with disabilities. If you are a person with disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Interpreters for the hearing impaired (TTY 941-575-5013) or non-English

speaking citizens, and any other special accommodations can be requested by contacting the Human Resources Manager/Non-Discrimination Coordinator whose address is 326 W. Marion Avenue, Punta Gorda, FL 33950, whose telephone number is (941) 575-3371, and whose email address is humres@cityofpuntagordafl.com, at least two (2) calendars days prior to the meeting.

DEVELOPMENT REVIEW COMMITTEE
CITY OF PUNTA GORDA
10/23/2026

PERMIT REVIEW

Title:	Road Closure Request - Event Permit 26-00196666 - Fishermen's Village Lighting of the Village, November 14, 2026.
Funds:	
Recommended Action:	For DRC review and approval of event with road closure.
Summary:	Annual Lighting of the Village. Over 1 million lights and themed holiday decorations lit shortly after 6pm with festivities throughout the evening including Santa's arrival, bag pipes parade, music, dance, vendors, refreshments, visits with Santa Claus, family friendly activities. Official kickoff of the festival of lights which runs through December 31, 2026. Note: Off-site parking will be across the street at the Five Star grassy area as provided by Five Star.
Department/Division:	Urban Design

EXHIBITS:

1. Application
2. Event Review Report
3. MOT

PAID
SEP 09 2026

CITY OF PUNTA GORDA
PARK RENTAL & EVENTS
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
ParkRental@CityofPuntaGordaFL.com
(941) 575-3367

EVENT PERMIT APPLICATION

IMPORTANT: Applications for event permits must be submitted for processing at **least sixty (60) days prior** to the event. The following information is required for all event permits issued by the City of Punta Gorda. Please be aware that approval does not exempt the applicant from any County, State or Federal criteria which may apply to such event or activity. Non-refundable application fee shall be paid at time of application or the application will be returned. Rental fees will be paid at approval of the event request. All questions must be answered, incomplete applications will be rejected. Signature must be notarized or application will be rejected. For further information, contact the Urban Design Division.

EVENTS REQUESTING TO CLOSE THE HARBORWALK FOR AN EVENT, REQUIRE SPECIAL COUNCIL APPROVAL UNLESS OTHERWISE AUTHORIZED AND LISTED IN THE EVENT APPLICATION PACKAGE. IF THE EVENT IS APPROVED TO CLOSE THE HARBORWALK, THE EVENT ORGANIZER MUST PLACE DETOUR SIGNS A MINIMUM OF 24 HOURS PRIOR TO CLOSURE INFORMING THE PUBLIC OF THE CLOSURE OF HARBORWALK AND OFFERING A DETOUR TO THE ROUTE. EVENT ORGANIZER *MUST* SUPPLY THEIR OWN DETOUR SIGNS, AFTER SUBMITTING A DIGITAL COPY OF THE SIGN, AND SIGN LOCATION PLACEMENT FOR APPROVAL.

DATE RECEIVED: 09/09/2026	**PERMIT NO:** 26-00196666
Application Fee: $50.00 (DUE AT TIME OF APPLICATION)	**DRC DATE:**

Name of Event	Fishermen's Village "Lighting of the Village"
Applicant or Organization	Cesare Valenti, Property Manager / Kathy Burnam
Event Date(s)	11/14/2026

Type: If event is a joint venture between a not-for-profit organization and a for-profit company, the rental rates will be charged the for-profit rate. Attach copy of non-profit status with IRS certification or copy of the State of Florida tax exemption certificate.

☑ For profit ☐ Not-for-profit (type _____, provide IRS certification) ☐ Joint Event

Name of Responsible Party	Cesare Valenti	Title	Property Manager
Address	[redacted]		
Phone #'s	[redacted]		[redacted].com
Description of Event	Annual Lighting of the Village. Over 1 million lights and themed holiday decorations lit shortly after 6pm with festivities throughout the evening including Santa's arrival, bag pipes parade, music, dance, vendors, refreshments, visits with Santa Claus, family friendly activities. Official kickoff of the festival of lights which runs through December 31, 2026. Note: Off-site parking will be across the street at the Five Star grassy area as provided by Five Star.		

Event Location:
Indicate all areas intending to be used. Site plan is required at the time of application submittal, including location(s) of any signage, and/or a parade/race route, as applicable. Site plan shall indicate the areas to be used for parking, location of portable toilets and trash containers/ dumpsters as well as layout of event. In addition, an accessible route site plan is required and must include all elements outlined on the ADA Checklist provided in the event manual.

Gilchrist Park	Laishley Park	Ponce de Leon Park
☐ Open Space/Event Lawn ☐ Gazebo ☐ Large Shelter ☐ Small Shelter ☐ Exclusive Use (Specify) _____ ☒ Other (Specify) Fishermen's Village	☐ Open Space ☐ Open Air Pavilion ☐ Gazebo ☐ Exclusive Use (Specify) _____ ☐ Other (Specify) _____	☐ Open Space ☐ Large Shelter ☐ Open Air Chapel ☐ Exclusive Use (Specify) _____ ☐ Other (Specify) _____

Set up Time			Event Time			Clean Up Time		
Date	From	To	Date	From	To	Date	From	To
11/14/26	3 pm	5 pm	11/14/26	5:00 pm	10:00 PM	11/14/26	10 PM	11 PM

Has this event been held in the Past?	☐ No ☒ Yes – When 2025	In attendance 5,000+	
Anticipated Crowd Size for this event	5,000 +	Peak Hours 5-7 PM	
Will there be a charge for Parking	☒ No ☐ Yes	Will off-site parking be provided	Yes XX
Will any type of "shuttle" service from parking to entrance be provided?	☐ No ☒ Yes –By whom Village Security - Golf Cart Transport If yes, will the shuttle equipped for those with disabilities? ☐ No ☒ Yes		
Will there be amplified music or entertainment?	☐ No ☒ Yes	Will any street(s) or sidewalk(s) be closed?	☒ Yes ☐
Are off-premise directional signs or other types of advertising devices being requested?			☒ No ☐ Yes
Will tents or canopies be used?	☒ No ☐ Yes – How Many? _____ What Size? _____		
Will alcoholic beverages be sold or consumed on the premises?	☐ No ☒ Yes – Alcoholic Beverage Permit Holder Village Restaurants		
Are Fireworks planned?	☒ No ☐ Yes	Does the applicant own the property where the event is to be held?	☐ No ☒ Yes
Will private security be provided to protect exhibits, equipment or facilities brought on-site for this event	☒ No ☐ Yes – Name of Security Company _____		
Will food be cooked and/or catered on-site during this event?	☐ No ☒ Yes – has the Health Department been contacted By Village Restaurants ☐ No ☐ Yes		
Will temporary sanitary facilities be provided?	☒ No ☐ Yes	*Portable toilets and portable hand washing facilities are REQUIRED for ANY event serving/selling food and/or beverages. (Only exception is in Laishley Park)	

*If portable toilets are provided for use by event participants, **a minimum of five percent of all units, but never less than one unit, must be accessible.** Where clusters of portable units are provided at various locations around the event site, five percent of the units in each cluster should be accessible. They should be equipped with all the accessible elements required by the Standards such as maneuvering space, grab bars, toilet paper dispensers within reach, etc. In addition, when all units are not accessible, the International Symbol of Accessibility must be posted on the units that are.

Will disposable cardboard trash receptacles be provided?	■ No ☐ Yes			
Will additional refuse containers/dumpsters be provided? (If serving food a dumpster is required)	■ No ☐ Yes – By whom? _____			
Are live animals going to be part of this event?	■ No ☐ Yes – Type? _____ How Many? _____			
Who is the event's designated ADA Coordinator responsible for ensuring event is accessible to those with disabilities?	Name	Cesare Valenti, Property Manager		
	Phone	[redacted]		
	Email Address			
Will Punta Gorda Personnel be Requested?	Police ☐ No ■ Yes	Fire ■ No ☐ Yes	Public Works ☐ No ☐ Yes	

Events on City Property. Please provide the City of Punta Gorda with a Certificate of Insurance for property and Liability coverage of the event, naming the City as additional insured. Combined Single Limit for Bodily Injury liability having minimum limits of $1,000,000 per occurrence and Property Damage liability as follows: ***$100,000 for Ponce de Leon; $500,000 for Gilchrist & Laishley Park****, must be provided prior to permit approval*

Do you have the appropriate insurance?	☐ No ☐ N/A ■ Yes	Is the City named as an additional insured?	☐ No ☐ N/A ■ Yes
Does this event require the use of Water?	☐ No ■ Yes	Does this event require the use of Electric?	☐ No ■ Yes

Telephone service shall be available on site of event for emergency purposes. Indicate the arrangements you have made for communications on-site during event. List the name of contact person responsible the day(s) of event

Name	Cesare Valenti	Title	Property Manager
Address	[redacted]		
Phone #'s			

During review by various City Departments, additional conditions may be imposed. The permit is valid only for the time indicated on the ISSUED permit. In the event that the applicant fails to fulfill the requirement(s) (as set forth in the permit) or fails to obtain proper authorization to proceed, if conditions have changed, including but not limited to acts of God, pandemics, natural disasters, etc., or the expected outcomes, impacts, or conditions are substantially altered, then the permit will be voided immediately by authorized City Personnel.

I, the undersigned, will indemnify, defend and hold harmless the City of Punta Gorda, its agents, employees, officers and any and all other associates, from and against any and all actions, in law or in equity, from liability or claims for damages, demands or judgments to any person or property which may result now or in the future from the conduct of this event.

The undersigned has read and voluntarily signed the release and waiver of liability and Indemnity Agreement, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

NOTARIAL CERTIFICATE - ACKNOWLEDGEMENT

Signature

Organization

Kathy Burnam Mktg. Mgr

Type or Printed Name & Title

9/9/26

Date

State of Florida
County of Charlotte

The foregoing instrument was acknowledged before me by means of [X] physical presence or [ ] online notarization this day of 9 September, 20 26, by Kathleen Burnam, who is personally known to me or who has produced FLID as identification.

Morgan Carper

(Signature of Notary)

MORGAN CARPER
MY COMMISSION # HH 768904
EXPIRES: February 18, 2030

~~CITY OF PUNTA GORDA~~
ZONING & CODE COMPLIANCE
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3352
Zoning@CityofPuntaGordaFL.com

REQUEST FOR TEMPORARY CLOSING OF CITY STREETS

Request for Temporary Closing Form MUST be submitted to the Punta Gorda Public Works Department a minimum of sixty (60) days prior to the event	DATE RECEIVED:

Name of Event	Fishermen's Village Lighting of the Village						
Applicant or Organization	Fishermen's Village						
Address	1200 W. Retta Esplanade	City	Punta Gorda	State	FL	Zip	33950
Phone #'s	[redacted]						
Description of Event	Annual Celebration/Lighting of the Village to kick off Festival of Lights. Santa's Arrival, Lighting Ceremony, live music, family friendly activities						

Date of Event				Time of Event			
To	Sat, Nov. 14, 2026	From		Begin	5:00 pm	End	10:00 pm

Has this event been held in the Past?	☐ No ☐ XYes – When 2025
Proposed Road(s) to Close (Specific Locations – Include Map)	W. Henry / Shreve / E. Olympia
Proposed Detour Route (Include alternative road and map)	As determined by Police/Public Works Personnel (map route attached)
Additional Notes & Comments **Include ADA accessible route**	

Signature	Printed Name	Date
[signature], as managing agent for EVPROSCO	**Cesare Valenti**	9/1/26

Office Use Only		
Punta Gorda Police ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date
Punta Gorda Fire ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date
Punta Gorda Public Works / Engineering ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date

CITY OF PUNTA GORDA

FIRE DEPARTMENT
1410 TAMIAMI TRAIL
PUNTA GORDA, FL 33950
(941) 575-5529
CityofPuntaGordaFL.com

SPECIAL EVENT SAFETY CHECKLIST

Attention Event Permit Applicants & Participants:

The following fire safety requirements shall apply to all special events in the City of Punta Gorda.

- ✓ All tents and canopies under which any type of cooking or warming of food items is conducted will be required to have a fire retardant certification on the canvas or be separated from other structures and tents by 10' (foot) spacing. Permits may be required contact the Fire Marshal for details.
- ✓ Use of electrical or gas powered equipment will be required to have a fire retardant certification on the canvas or be separated from other structures and tents by 10' (foot) spacing. Permits may be required contact the Fire Marshal for details.
- ✓ All vendors with electrical power, cooking or food warming and any flammable hazards will be required to have a State certified (state tagged) portable fire extinguisher mounted within the vendor area. All fire extinguishers will be a minimum size of 5 pounds, ABC type.
- ✓ All vendors cooking with oils or grease type products will need to have absorbent material for any spills (i.e., sand or kitty litter).
- ✓ Any cooking equipment shall be in good operational condition (LP tanks, hoses, generators, grills and electrical appliances). All appliances shall be properly secured and out of egress pathways.
- ✓ Gasoline containers shall be approved types and shall not be stored under tents or in egress pathways.
- ✓ LP tanks shall be properly secured from any falling or tipping hazards and kept clear of egress pathways.
- ✓ Extension cords shall be heavy duty outdoor use type. Cords shall not be spliced together or tied in knots. Extension cords shall be kept clear of standing water and where they pass through pedestrian areas shall be secured, as to not cause trip hazards.

Jennifer J. Molnar,
Fire Marshal, PGFD

Event coordinator shall provide a signed copy of this document to the Fire Department in acknowledgement and full understanding of the above stated fire safety requirements that all event participants must abide by

All VENDORS MUST ACKNOWLEDGE RECEIPT IN ORDER TO PARTICIPATE IN A CITY EVENT

By signing this form the event coordinator insures that all participants/vendors of the event have received a copy of these listed requirements and clearly understands each applicable requirement listed.

Name	Cesare Valenti			Title	Property Manager
Address	[redacted]				
Phone #'s					
Event Name	Lighting of the Village	Event Date	Sat, Nov 14, 2026	Event Time	5:00 pm to 10:00 pm

Signature, as managing agent for FVPROP LLC

Cesare Valenti, Property Manager on behalf of Stiles Corp.
Type or Printed Name & Title

Fishermen's Village
Organization

11/1/26
Date

Florida's Harborside Hometown

CITY OF PUNTA GORDA

POLICE DEPARTMENT
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-5533
CityofPuntaGordaFL.com

OFF DUTY VENDOR CONTRACT – POLICE DEPARTMENT

PERMITTEE			
Event Name	Lighting of the Village	Organization	Fishermen's Village
Name of Permittee/Vendor	Cesare Valenti	Title	Property Manager
Address	[redacted]		
Phone #'s			

DATE(S) SERVICE IS NEEDED					
Hours	From: 11/14/26 5pm-11 pm ☐ AM ☐ PM		TO: 11/14/26 7-10 pm ☐ AM ☐ PM		
Number of officers requested		Per hour for Officer (two hour minimum)		Total Charge	
three officers	X		=	$	

PAYMENTS WILL BE MADE WITHIN TEN (10) DAYS OF THE EVENT UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE. IF THE PERMITTEE/VENDOR CANCELS THE DETAIL ON THE DAY OF THE EVENT, A TWO (2) HOUR MINIMUM PER OFFICER WILL BE CHARGED.

Description of service to be provided	Two officers for traffic control 5-11 pm and one officer for foot patrol 7-10 pm
Report to	Cesare Valenti, Property Manager Phone Number: 941 599-1655

I, Cesare Valenti as authorized representative (@ managing agent for EVPROPCO LLC)
of Fishermen's Village (hereafter "Permittee") hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these condition in all respects if a permit is issued at a result of this application. In addition, that Punta Gorda Police Department and its member will not be held liable for damages or injuries by Permittee that may be caused be a third party in connection with services provided under this permit.

Signature Authorized Representative of Vendor (as managing agent for EVPROPCO LLC) Date 8/1/26.

The above application for permit is hereby granted, and above application together with the attached "Conditions of Permit are hereby adopted, by reference, and are made part of and constitute terms and conditions of this permit.

Expiration date of this permit

Signature City Representative | Date | Permit Number

ALL PERMITS MUST BE OBTAINED 10 DAYS PRIOR TO THE EVENT DATE

Punta Gorda

Off Duty Vendor Contract
CONDITIONS OF PERMIT
Extra-Duty Law Enforcement/Security Related Services

The following are general conditions that the person/business requesting Extra-Duty Law Enforcement/Security:

1. If you require assistance with a scheduled detail after normal administrative hours (M-F 8:00am-4:30pm), contact must be made with the Operations Captain on duty by calling 941-575-5533.
2. Extra-Duty employment shall be suspended any time a conflict is found to exist, the employment interested with the member's primary duties as a law enforcement officer, is in violation of State or Federal law or Office policy.
3. The rate charged an employer for extra-duty law enforcement security related services shall be standardized hourly rate established by the City of Punta Gorda Police Department which shall include compensation of personnel, any applicable employment taxes, and any administrative costs to administer the program.
4. Payment for any services directly to the member is strictly prohibited. The City of Punta Gorda Police Department will be responsible for collecting such payment and making disbursement to the member.
5. Extra Duty law enforcement services shall be performed within the boundaries and jurisdiction of Punta Gorda.
6. The person/business making the request for Extra-Duty law enforcement services, may request a particular member to work the detail, however the City of Punta Gorda Police Department has final selection of all members who work extra-duty law enforcement details.
7. If no particular member is requesting to work the Extra-Duty law enforcement detail, the City of Punta Gorda Police Department reserves the right to forward the contract to the Charlotte County Sheriff's Office and the person/business holding the event will be billed at the Charlotte County Sheriff's Office current billing rate.
8. The person/business requesting the extra-duty law enforcement service will make payment within ten (10) days of the service being performed. Payment will be made to the City of Punta Gorda Police Department and will accompany the application for request of services.
9. Cancellations of service by the Permittee (person/business requesting service) MUST be made at least 48 hours in advance. Failure to do so will result in the City of Punta Gorda Police Department billing permittee for two (2) hours minimum for administrative cost.
10. If the employment has been sanctioned and authorized as provided in this policy, liability and Worker's Compensation Insurance Coverage provided by the Police Department will be in effect if the off-duty officer sustains an injury while enforcing the criminal, traffic or penal law of the State or City ordinances while the member is performing extra-duty law enforcement/security related employment.
11. All permits must be obtained 10 days in advance. In emergency situations, exceptions may be made by the program administrator.

I have read, understand and agree to the above listed conditions.

as managing agent for EVPHOPCO LLC — 9/1/26.

Signature of Permitee/Vendor/Employer Requesting Extra Duty Detail
Cesare Valenti, Property Manager

Date

CITY OF PUNTA GORDA

RIGHT-OF-WAY DIVISION
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-5010
CityofPuntaGordaFL.com

PUBLIC WORKS DEPARTMENT VENDOR CONTRACT

PERMITTEE			
Event Name	Lighting of the Village	Organization	Fishermen's Village
Name of Requestor/Applicant	Cesare Valenti	Title	Property Manager
Address	[redacted]		
Phone #'s			
STREET/SIDEWALK CLOSURE	W. Henry / Shreve / E. Olympia as determined by Public Works		
Event date	Saturday, November 14, 2026		
Event Hours	From: _____ ☐ AM 5 ☐ PM	TO: _____ ☐ AM 10 ☐ PM	

EVENT PERMITTEE MUST CONTACT PUBLIC WORKS PERSONNEL 5 DAYS PRIOR TO THE EVENT TO CONFIRM EVENT DETAILS FOR MAINTENANCE OF TRAFFIC (MOT). FAILURE TO DO SO MAY RESULT IN A MINIMUM OF A $250.00 EQUIPMENT RENTAL FEE.

I, Cesare Valenti as authorized representative

Of Fishermen's Village (hereafter "Permittee") hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these conditions in all respects if a permit is issued at a result of this application. In addition, that Punta Gorda Facilities Maintenance Division and its employees will not be held liable for damages or injuries by Permittee that may be caused be a third party in connection with services provided under this permit.

[signature], as managing agent for FVP20PGO LLC 9/1/24

Signature Authorized Representative Date

Punta Gorda

Off Duty Vendor Contract
CONDITIONS OF PERMIT
PUBLIC WORKS DEPARTMENT
Right-of-Way Division Personnel

The following are general conditions regarding Right-of-Way Division related services:

1. Applicant must complete and submit the Street Closure application with the event permit application a minimum of 60 days prior to the event date.
2. It is the applicant's responsibility to contact the Right-of-Way Division a minimum of 60 days prior to the event to discuss Maintenance of Traffic needs.
3. FDOT permit may be required.
4. The City of Punta Gorda Right-of-Way Division has final selection of all employees who work extra-duty details.
5. If a Maintenance of Traffic plan is provided by the City of Punta Gorda Right-of-Way Division, additional charges ***may*** apply.
6. Contractual services for Public Works personnel for MOT does NOT include any required Police or Fire personnel. Those services will include a separate contract for each department.
7. Payment is due within ten (10) days after the event date. Failure to submit payment within the ten (10) days, future event requests may be denied and could result in a legal collections process.
8. Cancelation of services by the Permittee (person/event requesting service) MUST be made at least five (5) days in advance. Failure to do so will result in the City of Punta Gorda Public Works Department billing permittee a $250.00 equipment rental fee.

I have read, understand and agree to the above listed conditions.

[signature], as managing agent for EV PROPCO LLC — 9/1/24

Signature of Permittee /Vendor/Employer Requesting Extra Duty Detail
Cesare Valenti, Property Manager

Date

CITY OF PUNTA GORDA

ZONING & CODE COMPLIANCE
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3352
PGcode@CityofPuntaGordaFL.com

AMERICANS WITH DISABILITIES CHECKLIST

Attention Event Permit Applicants & Participants:

The following Americans with Disabilities Act (ADA) checklist requirements shall apply to all special events permitted by the City of Punta Gorda:

- ✓ All vendors have the name of the event's designated ADA Coordinator and procedures to handle requests for accommodations.
- ✓ An accessible route from site arrival points and an accessible entrance have been provided.
    - As much as possible, the accessible route should be the same route used by other participants.
    - Once a route has been mapped out, it must be identified with signs if it deviates from paths used by the general public. (Be at least 36 inches wide)
    - All vendors have received the event layout outlining the accessible route and are aware that it MUST be maintained at all times.
- ✓ The layout of the event should allow people with disabilities to attain goods and services and participate in activities without assistant.
    - Front-line staff at information and ticketing areas must have a thorough knowledge of accessible features and services offered by the event and a general sensitivity to disability issues.
- ✓ The entrance gate, main desk, or information booth must be accessible in the design and location of the space and in the information provided.
- ✓ Vendors MUST modify policies and procedures to ensure they do not discriminate against persons with disabilities. Vendors may:
    - be required to leave their booths briefly to assist someone with limited hand dexterity in reaching their money, or need to take items from an inaccessible area to an interested individual in order to allow the individual to evaluate and select merchandise or to participate in an activity offered.
- ✓ If there is a "no pet" policy it MUST be modified to allow service animals to assist persons with disabilities in performing one or more tasks related.
- ✓ If portable toilets are provided for use by event participants, a minimum of five percent of all units, but never less than one unit, must be accessible.
- ✓ Signage is needed to direct the public to the location of accessible parking spaces, passenger drop-off points and transit stops and accessible entrances and gates. Signs should include the international symbol of accessibility, use easy-to-read typefaces, and be large enough to be read from a distance.
- ✓ Accessible parking spaces must be level and adjoin an accessible route to entrances. Accessible parking spaces should be placed as close as possible to the accessible entrance served by the parking area to minimize the need for a person with a disability to travel long distances to merely arrive at the entrance.

Florida's Harborside Hometown

- If temporary parking lots, grass fields or dirt lots, etc. are going to be used as temporary parking areas, accessible spaces must be created and held in reserve for people with disabilities.

✓ If shuttles or other modes of transportation are made available at the event, the mode of transportation MUST also be available to those with disabilities.

✓ If the event provides seating, viewing, or assembly areas a designated section should be made available for those with disabilities.

Event organizer & ADA Coordinator shall provide a signed copy of this document to the Urban Design Division in acknowledgement and full understanding of the above stated ADA requirements that all event organizers must abide by.

For more information on planning for making temporary events accessible to people with disabilities visit https://adata.org/publication/temporary-events-guide

Event Name	Lighting of the Village	**Organization**	Fishermen's Village
Event Date(s)	November 14, 2026	**Event Time(s)**	5:00 - 10:00 p.m.

Name of Requestor/Applicant		**Designated ADA Coordinator**	
Name	Cesare Valenti	**Name**	Cesare Valenti
Title	Property Manager	**Title**	Property Manager
Phone #	[redacted]	**Phone #**	[redacted]
Email		**Email**	
Address		**Address**	

I, Cesare Valenti as authorized representative hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these conditions in all respects if a permit is issued at a result of this application. In addition, ***by signing this form the event coordinator & ADA coordinator insures that all participants/vendors of the event have received a copy of ADA requirements and clearly understands each applicable requirement listed above.***

[signature], as a managing agent for FV PROPCO LLC 9/1/26

Signature Authorized Representative Date

Florida's Harborside Hometown

Punta Gorda

City of Punta Gorda, Florida

Event Review Report

Event Name: Fishermen's Village Lighting of the Village
Location: 1200 West Retta
Date/Dates:11/14/26
Event Contact: Cesare Valenti
Phone: [redacted]
[redacted]
Permit # 26-00196666
DRC: 10/9/26 **CC: 10/14/26 Consent**
Receipt # **Requested Damage Deposit:**

Application Received: 9/9/26	Insurance: ☑ Received 9/15/26
Facilities: NA	Letter from Property owner: NA
Police: ☑	Beverage/ Extension License: NA
Fire: NA	Tax exempt: NA
Special Event: ☑	FDOT permit: NA
ADA: ☑	Paid park rental NA
Off premises signs: NA	Example of off-premises signs: NA
Road Closures: ☑	Public Works ☑

The following comments and/or concerns were identified by the City's Staff regarding this Special Event Application.

URBAN DESIGN DEPARTMENT

Zoning requests:

-Site plan showing all food vendors, entertainment, display areas & parking

Adrianna Gehrke	10/19/2026
Urban Design Representative	Date

SANITATION DIVISION | SOLID WASTE REMOVAL SERVICES

No comments for sanitation. The City of Punta Gorda does not provide refuse services for this property. Fishermen's Village utilizes trash compactors serviced by an outside vendor.

Jennifer Daumann	9-22-2026
Sanitation Division Representative	Date

FIRE DEPARTMENT

Fire will be delivering Santa.

TJ Smith	9/28/2026
Fire Department Representative	Date

POLICE DEPARTMENT

They will need 2 traffic officers and 1officer for foot patrol

Captain Norman Nahra	9/22/26
Police Department Representative	

PUBLIC WORKS

The applicant will need to reach out to David Meyers from the ROW Division regarding the MOT plan.

Tommy Macy	9/24/2026
Engineering Department Representative	Date

RIGHT OF WAY

PLEASE ENTER COMMENTS HERE

David Meyers	
Engineering Department Representative	Date


BERRY ST
CHASTEEN ST
MCGREGOR ST
DOLLY ST
TABUE AVE
BERRY ST
SHREVE ST
OLYMPIA AVE
PALM AVE
RETTA ESPLANADE
MARION AVE
VIRGINIA AVE
END DETOUR
OLYMPIA AVE
PITMAN ST
BERRY ST
MARION AVE
VIRGINIA AVE
LOT "B"
LOT "C"
LOT "A"
MAUD ST
OLYMPIA AVE
VIRGINIA AVE
CHARLOTTE AVE
SHREVE ST
BERRY ST
2X TYPE III
2X TYPE III
2X TYPE III
DO NOT ENTER
MAUD ST
MARION AVE
HENRY ST
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245' TAPER
250' BUFFER
DETOUR
DETOUR
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HENRY ST
CAICOS DR
EXUMA CT
ELEUTHERA
ANDROS CT
HAWKS NEST CT

DEVELOPMENT REVIEW COMMITTEE
CITY OF PUNTA GORDA
10/23/2026

PERMIT REVIEW

Title:	Road Closure Request - Event Permit 26-00196676 Fishermen's Village New Years Eve Celebration/ Firework Display
Funds:	
Recommended Action:	For DRC review and approval of event with road closure.
Summary:	Fishermen's Village will host its annual New Year's Eve event, which includes live entertainment, extended business hours, family, friendly activities, and a midnight celebration along the Charlotte Harbor waterfront. The event historically attracts a significant number of attendees, resulting in increased pedestrian traffic and the need for coordinated safety measures. Applicant has requested City personnel from Police, Fire and Public Works. The streets that will have closure impacts are W. Henry, Shreve, and E. Olympia. These closures are the same as previous years.
Department/Division:	Urban Design

EXHIBITS:

1. Application
2. Event Review Report
3. MOT

Punta Gorda

PAID
OCT 0 8 2026

CITY OF PUNTA GORDA
PARK RENTAL & EVENTS
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
ParkRental@CityofPuntaGordaFL.com
(941) 575-3367

EVENT PERMIT APPLICATION

The following information is required for all event permits issued by the City of Punta Gorda. Please be aware that approval does not exempt the applicant from any County, State or Federal criteria which may apply to such event or activity.

IMPORTANT: Applications for event permits must be submitted for processing at least sixty (60) days prior to the event.

Non-refundable application fee shall be paid at time of application or the application will be returned. Rental fees will be paid at approval of the event request. All questions must be answered, incomplete applications will be rejected. Signature **must** be notarized or application will be rejected. **For** further information, contact the Urban Design Division.

DATE RECEIVED: 10/8/26	**PERMIT NO:** 26 00196676
Application Fee: $50.00 (DUE AT TIME OF APPLICATION)	**DRC DATE:**
Name of Event	Fishermen's Village New Year's Eve Celebration/Fireworks Display
Applicant or Organization	Fishermen's Village
Event Date(s)	Thursday, December 31, 2026

Type: If event is a joint venture between a not-for-profit organization and a for-profit company, the rental rates will be charged the for-profit rate. Attach copy of non-profit status with IRS certification or copy of the State of Florida tax exemption certificate.

☒ For profit ☐ Not-for-profit (type_____, provide IRS certification) ☐ Joint Event

Name of Responsible Party	Kathy Burnam	Title	Marketing Manager
Address	[redacted]		
Phone #'s			
Description of Event	Annual Fishermen's Village NYE Celebration inside Village with family friendly festivities and live music beginning at 6 pm and continuing until 12 midnight. Kona Ice Food Truck will be on west harborwalk for event. Fireworks display to begin at 12 midnight as part of celebration. Barge set up on Harbor on Dec. 30th. Explosive Touch Enterprises (EJ Weppel) is company presenting Fireworks' Display (same company we used for 2025 NYE and 2026 July 4th display) Required application information from Explosive Touch is attached accordingly.		

Event Location:
Indicate all areas intending to be used. Site plan is required at the time of application submittal, including location(s) of any signage, and/or a parade/race route, as applicable. Site plan shall indicate the areas to be used for parking, location of portable toilets and trash containers/ dumpsters as well as layout of event. In addition, an accessible route site plan is required and must include all elements outlined on the ADA Checklist provided in the event manual.

Gilchrist Park	Laishley Park	Ponce de Leon Park
☐ Open Space/Event Lawn ☐ Gazebo ☐ Large Shelter ☐ Small Shelter ☐ Exclusive Use (Specify) _____ ■ Other (Specify) Fishermen's Village	☐ Open Space ☐ Open Air Pavilion ☐ Gazebo ☐ Exclusive Use (Specify) _____ ☐ Other (Specify) _____	☐ Open Space ☐ Large Shelter ☐ Open Air Chapel ☐ Exclusive Use (Specify) _____ ☐ Other (Specify) _____

Set up Time			Event Time			Clean Up Time		
Date	From	To	Date	From	To	Date	From	To
12/30/26	Barge arrives		1/1/27	12 am	12:20 am	1/1/27	12:30 am	2:30 am
12/31/26	Fireworks setup	Approx. 9 am – 1 pm		Fireworks Display				

Has this event been held in the Past?	☐ No ■ Yes – When 1/1/26 in attendance 4,000		
Anticipated Crowd Size for this event	3,000 - 4,000	Peak Hours 9 pm - 12:30 am	
Will there be a charge for Parking	■ No ☐ Yes	Will off-site parking be provided	☐ No XX Yes
Will any type of "shuttle" service from parking to entrance be provided?	☐ No ■ Yes –By whom Village Security Personnel - golf carts If yes, will the shuttle equipped for those with disabilities? ☐ No ■ Yes		
Will there be amplified music or entertainment?	☐ No ■ Yes	Will any street(s) or sidewalk(s) be closed?	No ☒ Yes
Are off-premise directional signs or other types of advertising devices being requested?			■ No ☐ Yes
Will tents or canopies be used?	■ No ☐ Yes – How Many? _____ What Size? _____		
Will alcoholic beverages be sold or consumed on the premises?	☐ No ■ Yes – Alcoholic Beverage Permit Holder Village Restaurants		
Are Fireworks planned?	☐ No ■ Yes	Does the applicant own the property where the event is to be held?	☐ No ■ Yes
Will private security be provided to protect exhibits, equipment or facilities brought on-site for this event	■ No ☐ Yes – Name of Security Company _____		
Will food be cooked and/or catered on-site during this event?	☐ No Village Restaurants ■ Yes – has the Health Department been contacted ☐ No ☐ Yes		
Will temporary sanitary facilities be provided?	■ No ☐ Yes	*Portable toilets and portable hand washing facilities are REQUIRED for ANY event serving/selling food and/or beverages. (Only exception is in Laishley Park)	

*If portable toilets are provided for use by event participants, **a minimum of five percent of all units, but never less than one unit, must be accessible.** Where clusters of portable units are provided at various locations around the event site, five percent of the units in each cluster should be accessible. They should be equipped with all the accessible elements required by the Standards such as maneuvering space, grab bars, toilet paper dispensers within reach, etc. In addition, when all units are not accessible, the International Symbol of Accessibility must be posted on the units that are.

Will disposable cardboard trash receptacles be provided?	■ No ☐ Yes
Will additional refuse containers/dumpsters be provided? (If serving food a dumpster is required)	■ No ☐ Yes – By whom? _____
Are live animals going to be part of this event?	☐XNo ☐ Yes – Type?_____ How Many? _____
Who is the event's designated ADA Coordinator responsible for ensuring event is accessible to those with disabilities?	Name: Cesare Valenti, Property Manager Phone: [redacted] Email Address: [redacted]

Will Punta Gorda Personnel be Requested?	Police ☐ No ■ Yes	Fire ☐ No ■ Yes	Public Works ■ Yes ☐

Events on City Property. Please provide the City of Punta Gorda with a Certificate of Insurance for property and Liability coverage of the event, naming the City as additional insured. Combined Single Limit for Bodily Injury liability having minimum limits of $1,000,000 per occurrence and Property Damage liability as follows: ***$100,000 for Ponce de Leon; $500,000 for Gilchrist & Laishley Park****, must be provided prior to permit approval*

Do you have the appropriate insurance?	☐ No ☐ N/A ■ Yes	Is the City named as an additional insured?	☐ No ☐ N/A ■ Yes
Does this event require the use of Water?	☐ No ■ Yes	Does this event require the use of Electric?	☐ No ■ Yes

Telephone service shall be available on site of event for emergency purposes. Indicate the arrangements you have made for communications on-site during event. List the name of contact person responsible the day(s) of event

Name	Kathy Burnam	Title	Marketing Manager
Address	[redacted]		
Phone #'s	[redacted]		

During review by various City Departments, additional conditions may be imposed. The permit is valid only for the time indicated on the ISSUED permit. In the event that the applicant fails to fulfill the requirement(s) (as set forth in the permit) or fails to obtain proper authorization to proceed, if conditions have changed, including but not limited to acts of God, pandemics, natural disasters, etc., or the expected outcomes, impacts, or conditions are substantially altered, then the permit will be voided immediately by authorized City Personnel.

I, the undersigned, will indemnify, defend and hold harmless the City of Punta Gorda, its agents, employees, officers and any and all other associates, from and against any and all actions, in law or in equity, from liability or claims for damages, demands or judgments to any person or property which may result now or in the future from the conduct of this event.

The undersigned has read and voluntarily signed the release and waiver of liability and Indemnity Agreement, and further agrees that no oral representations, statements, or inducements apart from the foregoing written agreement have been made.

NOTARIAL CERTIFICATE - ACKNOWLEDGEMENT

Kathy Burnam
Signature

Fishermen's Village
Organization

Kathy Burnam, Marketing & Events Manager
Type or Printed Name & Title

10/8/26
Date

State of Florida
County of Charlotte

The foregoing instrument was acknowledged before me by means of [X] physical presence or [ ] online notarization this day of October 8, 2026, by Kathy Burnam, who is personally known to me or who has produced FL DL as identification.

Madison A
(Signature of Notary)

MADISON HENDERSON
Notary Public - State of Florida
Commission # HH 436849
My Comm. Expires Aug 23, 2027

Punta Gorda

~~CITY OF PUNTA GORDA~~
ZONING & CODE COMPLIANCE
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3352
Zoning@CityofPuntaGordaFL.com

REQUEST FOR TEMPORARY CLOSING OF CITY STREETS

Request for Temporary Closing Form MUST be submitted to the Punta Gorda Public Works Department a minimum of sixty (60) days prior to the event	DATE RECEIVED:

Name of Event	Fishermen's Village New Year's Eve Celebration / Fireworks Display
Applicant or Organization	Fishermen's Village
Address	[redacted]
Phone #'s	
Description of Event	FV annual New Year's Eve Celebration with Fireworks Display at 12 midnight. Music, family friendly activities, dancing.

Date of Event				Time of Event			
To	December 31, 2026	December 31, 2026 - January 1, 2027 ☐ ☐		Begin	6 pm	End	12:30 am

Has this event been held in the Past?	No XXYes – When 2025-2026
Proposed Road(s) to Close (Specific Locations – Include Map)	W. Henry / Shreve / E. Olympia As determined in advance by Police/Public Works Personnel
Proposed Detour Route (Include alternative road and map)	As determined by Police/Public Works Personnel (map provided)
Additional Notes & Comments **Include ADA accessible route**	

Kathy Burman — Signature
Kathy Burman — Printed Name
10/7/26 — Date

Office Use Only		
☐ Punta Gorda Police ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date
☐ Punta Gorda Fire ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date
☐ Punta Gorda Public Works / Engineering ☐ Approved ☐ Disapproved	Comment:	
Signature	Type or Printed Name & Title	Date

CITY OF PUNTA GORDA

FIRE DEPARTMENT
1410 TAMIAMI TRAIL
PUNTA GORDA, FL 33950
(941) 575-5529
CityofPuntaGordaFL.com

SPECIAL EVENT SAFETY CHECKLIST

Attention Event Permit Applicants & Participants:

The following fire safety requirements shall apply to all special events in the City of Punta Gorda.

- ✓ All tents and canopies under which any type of cooking or warming of food items is conducted will be required to have a fire retardant certification on the canvas or be separated from other structures and tents by 10' (foot) spacing. Permits may be required contact the Fire Marshal for details.
- ✓ Use of electrical or gas powered equipment will be required to have a fire retardant certification on the canvas or be separated from other structures and tents by 10' (foot) spacing. Permits may be required contact the Fire Marshal for details.
- ✓ All vendors with electrical power, cooking or food warming and any flammable hazards will be required to have a State certified (state tagged) portable fire extinguisher mounted within the vendor area. All fire extinguishers will be a minimum size of 5 pounds, ABC type.
- ✓ All vendors cooking with oils or grease type products will need to have absorbent material for any spills (i.e., sand or kitty litter).
- ✓ Any cooking equipment shall be in good operational condition (LP tanks, hoses, generators, grills and electrical appliances). All appliances shall be properly secured and out of egress pathways.
- ✓ Gasoline containers shall be approved types and shall not be stored under tents or in egress pathways.
- ✓ LP tanks shall be properly secured from any falling or tipping hazards and kept clear of egress pathways.
- ✓ Extension cords shall be heavy duty outdoor use type. Cords shall not be spliced together or tied in knots. Extension cords shall be kept clear of standing water and where they pass through pedestrian areas shall be secured, as to not cause trip hazards.

Jennifer J. Molnar,
Fire Marshal, PGFD

Event coordinator shall provide a signed copy of this document to the Fire Department in acknowledgement and full understanding of the above stated fire safety requirements that all event participants must abide by

All VENDORS MUST ACKNOWLEDGE RECEIPT IN ORDER TO PARTICIPATE IN A CITY EVENT

By signing this form the event coordinator insures that all participants/vendors of the event have received a copy of these listed requirements and clearly understands each applicable requirement listed.

Name	Kathy Burnam			Title	Marketing Manager	
Address	[redacted]					
Phone #'s						
Event Name	NYE Celebration/Fireworks Display	Event Date	12/31/26-1/1/27	Event Time	6 pm	to 12:30 am

Kathy Burnam
Signature

Fishermen's Village
Organization

Kathy Burnam, Marketing & Events Manager
Type or Printed Name & Title

id 756
Date

Florida's Harborside Hometown

CITY OF PUNTA GORDA

PUNTA GORDA FIRE DEPARTMENT
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-5549
CityofPuntaGordaFL.com

OFF DUTY VENDOR CONTRACT – FIRE DEPARTMENT

PERMITTEE			
Event Name	NYE Fireworks Display	Organization	Fishermen's Village
Name of Permittee/Vendor	Kathy Burnam	Title	Special Events & Community Relations
Address	[redacted]		
Phone #'s			

DATE(S) SERVICE IS NEEDED			
Hours	From: 10 pm-12 a (2) 12/31/26 ☐ AM ☐ PM	TO: _____ ☐ AM ☐ PM	
Number of Fire Department personnel being requested		2 fire reps 12/31/26 10p-12a/ 2 fire reps 1/1/27 12-1 am	

PAYMENTS WILL BE MADE IN ADVANCE UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE. IF OTHER ARRANGEMENTS HAVE NOT BEEN MADE, PAYMENT MUST BE RECEIVED 10 DAYS PRIOR TO THE EVENT DATE. FAILURE TO DO SO WILL RESULT IN PERMIT/DETAIL BEING CANCELLED. TWO (2) HOUR MINIMUM.

Description of service to be provided	NYE Fireworks display detail as required to oversee safety of fireworks display
Report to	Becca Heiland, Security / Cesare Valenti, Property Manager

I, Kathy Burnam as authorized representative of Fishermen's Village (hereafter "Permittee") hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these condition in all respects if a permit is issued at a result of this application. In addition, that Punta Gorda Fire Department and its member will not be held liable for damages or injuries by Permittee that may be caused be a third party in connection with services provided under this permit.

Kathy Burnam
Signature Authorized Representative of Vendor

10/7/26
Date

The above application for permit is hereby granted, and above application together with the attached "Conditions of Permit are hereby adopted, by reference, and are made part of and constitute terms and conditions of this permit.

Expiration date of this permit | Pre-Payment Waive ☐ Yes ☐ No

Signature City Representative | Date | Permit Number

ALL PERMITS MUST BE OBTAINED 10 DAYS PRIOR TO THE EVENT DATE

Punta Gorda

Off Duty Vendor Contract
CONDITIONS OF PERMIT
Extra-Duty Special Detail Standby Fire Department Related Services

The following are general conditions regarding standby Fire Department related services:

1. If you require assistance with a scheduled detail after normal administrative hours (M-F 7:30am-4:30pm), contact must be made with the Fire Marshal or Fire Chief by calling 941-575-5529.
2. Any Member who is engaged in any extra-duty employment is subject to On-Duty status (call-out) at any time.
3. Extra-Duty employment shall be suspended any time a conflict is found to exist, the employment interested with the member's primary duties as a firefighter/EMT/Paramedic, is in violation of State or Federal law or Office policy.
4. The rate charged an employer/vendor for extra-duty Fire and EMS related services shall be standardized hourly rate established by the City of Punta Gorda which shall include compensation of personnel, any applicable employment taxes, and any administrative costs to administer the special detail.
5. Payment for any services directly to the member is strictly prohibited. The City of Punta Gorda will be responsible for collecting such payment and making disbursement to the member.
6. Extra Duty/special detail services shall be performed within the boundaries and jurisdiction of City of Punta Gorda public safety services.
7. The person/vendor requesting the extra-duty Fire/EMS service will make payment in ADVANCE of the service being performed. Payment will be made to the City of Punta Gorda Fire Department and will accompany the application/contract for request of services.
8. Cancellations of services by the Permittee (person/vendor requesting service) MUST be made at least 48 hours in advance. Failure to do so will result in the City of Punta Gorda Fire Department billing permittee/vendor for two (2) hours minimum for administrative cost.
9. If the employment has been authorized as provided in this policy, liability and Worker's Compensation Insurance Coverage provided by the Fire Department will be in effect if the off-duty firefighter sustains an injury while the member is performing extra-duty fire/ems related employment. Any injuries sustained which are NOT incurred as a result of a fire/ems action, will be the responsibility of the employer/vendorrequesting extra-duty fire/ems related employment to include workers compensation.
10. All permits must be obtained 10 days in advance. In emergent situations exceptions may be made by the program administrator/Fire Chief.

I have read, understand and agree to the above listed conditions.

Kathy Burnam — 10/7/26

Signature of Permitee/Vendor/Employer Requesting Extra Duty Detail — Date

CITY OF PUNTA GORDA

POLICE DEPARTMENT
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-5533
CityofPuntaGordaFL.com

OFF DUTY VENDOR CONTRACT – POLICE DEPARTMENT

PERMITTEE			
Event Name	NYE Celebration/Fireworks display	Organization	Fishermen's Village
Name of Permittee/Vendor	Kathy Burnam	Title	Special Events & Community Relations
Address	[redacted]		
Phone #'s			

DATE(S) SERVICE IS NEEDED

Hours	From: 12/31/26 9 pm-1 am ☐ AM ☐ PM	TO: 12/31/26 10 pm-1 am ☐ AM ☐ PM

Number of officers requested		Per hour for Officer (two hour minimum)		Total Charge
two officers	X		=	$

PAYMENTS WILL BE MADE WITHIN TEN (10) DAYS OF THE EVENT UNLESS OTHER ARRANGEMENTS HAVE BEEN MADE. IF THE PERMITTEE/VENDOR CANCELS THE DETAIL ON THE DAY OF THE EVENT, A TWO (2) HOUR MINIMUM PER OFFICER WILL BE CHARGED.

Description of service to be provided	One officer for traffic control 10 pm-1 am and one officer for foot patrol 9 pm-1 am
Report to	Becca Heiland Village Security, 941 456-3883

I, Kathy Burnam as authorized representative of Fishermen's Village (hereafter "Permittee") hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these condition in all respects if a permit is issued at a result of this application. In addition, that Punta Gorda Police Department and its member will not be held liable for damages or injuries by Permittee that may be caused be a third party in connection with services provided under this permit.

Kathy Burnam — Signature Authorized Representative of Vendor

10/7/26 — Date

The above application for permit is hereby granted, and above application together with the attached "Conditions of Permit are hereby adopted, by reference, and are made part of and constitute terms and conditions of this permit.

Expiration date of this permit

Signature City Representative | Date | Permit Number

ALL PERMITS MUST BE OBTAINED 10 DAYS PRIOR TO THE EVENT DATE

Punta Gorda

Off Duty Vendor Contract
CONDITIONS OF PERMIT
Extra-Duty Law Enforcement/Security Related Services

The following are general conditions that the person/business requesting Extra-Duty Law Enforcement/Security:

1. If you require assistance with a scheduled detail after normal administrative hours (M-F 8:00am-4:30pm), contact must be made with the Operations Captain on duty by calling 941-575-5533.
2. Extra-Duty employment shall be suspended any time a conflict is found to exist, the employment interested with the member's primary duties as a law enforcement officer, is in violation of State or Federal law or Office policy.
3. The rate charged an employer for extra-duty law enforcement security related services shall be standardized hourly rate established by the City of Punta Gorda Police Department which shall include compensation of personnel, any applicable employment taxes, and any administrative costs to administer the program.
4. Payment for any services directly to the member is strictly prohibited. The City of Punta Gorda Police Department will be responsible for collecting such payment and making disbursement to the member.
5. Extra Duty law enforcement services shall be performed within the boundaries and jurisdiction of Punta Gorda.
6. The person/business making the request for Extra-Duty law enforcement services, may request a particular member to work the detail, however the City of Punta Gorda Police Department has final selection of all members who work extra-duty law enforcement details.
7. If no particular member is requesting to work the Extra-Duty law enforcement detail, the City of Punta Gorda Police Department reserves the right to forward the contract to the Charlotte County Sheriff's Office and the person/business holding the event will be billed at the Charlotte County Sheriff's Office current billing rate.
8. The person/business requesting the extra-duty law enforcement service will make payment within ten (10) days of the service being performed. Payment will be made to the City of Punta Gorda Police Department and will accompany the application for request of services.
9. Cancellations of service by the Permittee (person/business requesting service) MUST be made at least 48 hours in advance. Failure to do so will result in the City of Punta Gorda Police Department billing permittee for two (2) hours minimum for administrative cost.
10. If the employment has been sanctioned and authorized as provided in this policy, liability and Worker's Compensation Insurance Coverage provided by the Police Department will be in effect if the off-duty officer sustains an injury while enforcing the criminal, traffic or penal law of the State or City ordinances while the member is performing extra-duty law enforcement/security related employment.
11. All permits must be obtained 10 days in advance. In emergency situations, exceptions may be made by the program administrator.

I have read, understand and agree to the above listed conditions.

Kathy Burnam — 10/7/26

Signature of Permitee/Vendor/Employer Requesting Extra Duty Detail — Date

CITY OF PUNTA GORDA

RIGHT-OF-WAY DIVISION
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-5010
CityofPuntaGordaFL.com

PUBLIC WORKS DEPARTMENT VENDOR CONTRACT

PERMITTEE			
Event Name	NYE Celebration/Fireworks Display	Organization	Fishermen's Village
Name of Requestor/Applicant	Kathy Burnam	Title	Special Events & Community Relations
Address	[redacted]		
Phone #'s			

STREET/SIDEWALK CLOSURE Marion Avenue / Olympia/ Maud Street – as determined by public works personnel		
Event date	December 31, 2026 – January 1, 2027	
Event Hours	From: as determined by Public Works Dept. ❑ AM 6 ❑ PM	TO: 12:30 ❑ AM ❑ PM

EVENT PERMITTEE MUST CONTACT PUBLIC WORKS PERSONNEL 5 DAYS PRIOR TO THE EVENT TO CONFIRM EVENT DETAILS FOR MAINTENANCE OF TRAFFIC (MOT). FAILURE TO DO SO MAY RESULT IN A MINIMUM OF A $250.00 EQUIPMENT RENTAL FEE.

I, Kathy Burnam as authorized representative

Of Fishermen's Village (hereafter "Permittee") hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these conditions in all respects if a permit is issued at a result of this application. In addition, that Punta Gorda Facilities Maintenance Division and its employees will not be held liable for damages or injuries by Permittee that may be caused be a third party in connection with services provided under this permit.

Kathy Burnam
Signature Authorized Representative

10/7/26
Date

Punta Gorda

Off Duty Vendor Contract
CONDITIONS OF PERMIT
PUBLIC WORKS DEPARTMENT
Right-of-Way Division Personnel

The following are general conditions regarding Right-of-Way Division related services:

1. Applicant must complete and submit the Street Closure application with the event permit application a minimum of 60 days prior to the event date.
2. It is the applicant's responsibility to contact the Right-of-Way Division a minimum of 60 days prior to the event to discuss Maintenance of Traffic needs.
3. FDOT permit may be required.
4. The City of Punta Gorda Right-of-Way Division has final selection of all employees who work extra-duty details.
5. If a Maintenance of Traffic plan is provided by the City of Punta Gorda Right-of-Way Division, additional charges ***may*** apply.
6. Contractual services for Public Works personnel for MOT does NOT include any required Police or Fire personnel. Those services will include a separate contract for each department.
7. Payment is due within ten (10) days after the event date. Failure to submit payment within the ten (10) days, future event requests may be denied and could result in a legal collections process.
8. Cancelation of services by the Permittee (person/event requesting service) MUST be made at least five (5) days in advance. Failure to do so will result in the City of Punta Gorda Public Works Department billing permittee a $250.00 equipment rental fee.

I have read, understand and agree to the above listed conditions.

Kathy Burnam Kathy Burnam _____ 10/7/26 _____

Signature of Permitee/Vendor/Employer Requesting Extra Duty Detail — Date

CITY OF PUNTA GORDA

ZONING & CODE COMPLIANCE
326 WEST MARION AVENUE
PUNTA GORDA, FL 33950
(941) 575-3352
PGcode@CityofPuntaGordaFL.com

AMERICANS WITH DISABILITIES CHECKLIST

Attention Event Permit Applicants & Participants:

The following Americans with Disabilities Act (ADA) checklist requirements shall apply to all special events permitted by the City of Punta Gorda:

- ✓ All vendors have the name of the event's designated ADA Coordinator and procedures to handle requests for accommodations.
- ✓ An accessible route from site arrival points and an accessible entrance have been provided.
  - o As much as possible, the accessible route should be the same route used by other participants.
  - o Once a route has been mapped out, it must be identified with signs if it deviates from paths used by the general public. (Be at least 36 inches wide)
  - o All vendors have received the event layout outlining the accessible route and are aware that it MUST be maintained at all times.
- ✓ The layout of the event should allow people with disabilities to attain goods and services and participate in activities without assistant.
  - o Front-line staff at information and ticketing areas must have a thorough knowledge of accessible features and services offered by the event and a general sensitivity to disability issues.
- ✓ The entrance gate, main desk, or information booth must be accessible in the design and location of the space and in the information provided.
- ✓ Vendors MUST modify policies and procedures to ensure they do not discriminate against persons with disabilities. Vendors may:
  - o be required to leave their booths briefly to assist someone with limited hand dexterity in reaching their money, or need to take items from an inaccessible area to an interested individual in order to allow the individual to evaluate and select merchandise or to participate in an activity offered.
- ✓ If there is a "no pet" policy it MUST be modified to allow service animals to assist persons with disabilities in performing one or more tasks related.
- ✓ If portable toilets are provided for use by event participants, a minimum of five percent of all units, but never less than one unit, must be accessible.
- ✓ Signage is needed to direct the public to the location of accessible parking spaces, passenger drop-off points and transit stops and accessible entrances and gates. Signs should include the international symbol of accessibility, use easy-to-read typefaces, and be large enough to be readfrom a distance.
- ✓ Accessible parking spaces must be level and adjoin an accessible route to entrances. Accessible parking spaces should be placed as close as possible to the accessible entrance served by the parking area to minimize the need for a person with a disability to travel long distances to merely arrive at the entrance.

Florida's Harborside Hometown

- If temporary parking lots, grass fields or dirt lots, etc. are going to be used as temporary parking areas, accessible spaces must be created and held in reserve for people withdisabilities.

✓ If shuttles or other modes of transportation are made available at the event, the mode of transportation MUST also be available to those with disabilities.

✓ If the event provides seating, viewing, or assembly areas a designated section should be made available for those with disabilities.

Event organizer & ADA Coordinator shall provide a signed copy of this document to the Urban Design Division in acknowledgement and full understanding of the above stated ADA requirements that all event organizers must abide by.

For more information on planning for making temporary events accessible to people with disabilities visit https://adata.org/publication/temporary-events-guide

Event Name	NYE Celebration/Fireworks Display	**Organization**	Fishermen's Village
Event Date(s)	12/31/26 – 1/1/27	**Event Time(s)**	6 pm until 12:30 a.m.

Name of Requestor/Applicant		**Designated ADA Coordinator**	
Name	Kathy Burnam	**Name**	Cesare Valenti
Title	Marketing Manager	**Title**	Property Manager
Phone #	[redacted]	**Phone #**	[redacted]
Email	[redacted]	**Email**	[redacted]
Address	[redacted]	**Address**	[redacted]

I, Kathy Burnam as authorized representative hereby acknowledge that I have read and understand the attached "Conditions of Permit" and that Permittee will abide by and be subject to these conditions in all respects if a permit is issued at a result of this application. In addition, ***by signing this form the event coordinator & ADA coordinator insures that all participants/vendors of the event have received a copy of ADA requirements and clearly understands each applicable requirement listed above.***

Kathy Burnam — 10/7/26

Signature Authorized Representative — Date

U.S. Department of Justice
Bureau of Alcohol, Tobacco, Firearms and Explosives

Federal Explosives License/Permit
(18 U.S.C. Chapter 40)

In accordance with the provisions of Title XI, Organized Crime Control Act of 1970, and the regulations issued thereunder (27 CFR Part 555), you may engage in the activity specified in this license or permit within the limitations of Chapter 40, Title 18, United States Code and the regulations issued thereunder, until the expiration date shown. THIS LICENSE IS NOT TRANSFERABLE UNDER 27 CFR 555.53. See "WARNINGS" and "NOTICES" on reverse.

Direct ATF Correspondence To: ATF - Chief, FELC 244 Needy Road Martinsburg, WV 25405-9431	License/Permit Number: **1-FL-061-23-8L-01157**
Chief, Federal Explosives Licensing Center (FELC) Shawn Stevens	Expiration Date: **November 1, 2028**

Name
ANGRY UNICORN IMPORTS

Premises Address (Changes? Notify the FELC at least 10 days before the move.)
4260 AMELIA PLANTATION COURT
VERO BEACH, FL 32967-

Type of License or Permit
23-IMPORTER OF EXPLOSIVES

Purchasing Certification Statement

The licensee or permittee named above shall use a copy of this license or permit to assist a transferor of explosives to verify the identity and the licensed status of the licensee or permittee as provided by 27 CFR Part 555. The signature on each copy must be an original signature. A faxed, scanned or e-mailed copy of the license or permit with a signature intended to be an original signature is acceptable. The signature must be that of the Federal Explosives Licensee (FEL) or a responsible person of the FEL. I certify that this is a true copy of a license or permit issued to the licensee or permittee named above to engage in the business or operations specified above under "Type of License or Permit."

Mailing Address (Changes? Notify the FELC of any changes.)
EXPLOSIVE TOUCH ENTERPRISES LLC
ANGRY UNICORN IMPORTS
4260 AMELIA PLANTATION COURT
VERO BEACH, FL 32967-

Licensee/Permittee Responsible Person Signature: EJ Weppel	Position/Title: President/Owner
Printed Name: EJ Weppel III	Date: 12/1/2025

Previous Edition is Obsolete — EXPLOSIVE TOUCH ENTERPRISES LLC 4260 AMELIA PLANTATION COURT 32967 1-FL-061-23-8L-01157 November 1, 2028 23-IMPORTER OF EXPLOSIVES — ATF Form 5400.14/5400.15 Part 3 Revised September 2011

Federal Explosives License (FEL) Customer Service Information

Federal Explosives Licensing Center (FELC)
244 Needy Road
Martinsburg, WV 25405-9431

Toll-free Telephone Number: (877) 283-3352
Fax Number: (304) 616-4401
E-mail: FELC@atf.gov

ATF Homepage: www.atf.gov

Change of Address *(27 CFR 555.54(a)(1))*. Licensees or permittees may during the term of their current license or permit remove their business or operations to a new location at which they intend regularly to carry on such business or operations. The licensee or permittee is required to give notification of the new location of the business or operations not less than 10 days prior to such removal with the Chief, Federal Explosives Licensing Center. The license or permit will be valid for the remainder of the term of the original license or permit. **(The Chief, FELC, shall, if the licensee or permittee is not qualified, refer the request for amended license or permit to the Director of Industry Operations for denial in accordance with § 555.54.)**

Right of Succession *(27 CFR 555.59)*. (a) Certain persons other than the licensee or permittee may secure the right to carry on the same explosive materials business or operations at the same address shown on, and for the remainder of the term of, a current license or permit. Such persons are: (1) The surviving spouse or child, or executor, administrator, or other legal representative of a deceased licensee or permittee; and (2) A receiver or trustee in bankruptcy, or an assignee for benefit of creditors. (b) In order to secure the right provided by this section, the person or persons continuing the business or operations shall furnish the license or permit for for that business or operations for endorsement of such succession to the Chief, FELC, within 30 days from the date on which the successor begins to carry on the business or operations.

(Continued on reverse side)

Cut Here ✂

Federal Explosives License/Permit (FEL) Information Card

License/Permit Name: **EXPLOSIVE TOUCH ENTERPRISES LLC**

Business Name: **ANGRY UNICORN IMPORTS**

License/Permit Number: **1-FL-061-23-8L-01157**

License/Permit Type: **23-IMPORTER OF EXPLOSIVES**

Expiration: **November 1, 2028**

Please Note: Not Valid for the Sale or Other Disposition of Explosives

EXPLOSIVE

TOUCH ENTERPRISES

Product List for Fisherman's Village NYE 2027 Fireworks Display:

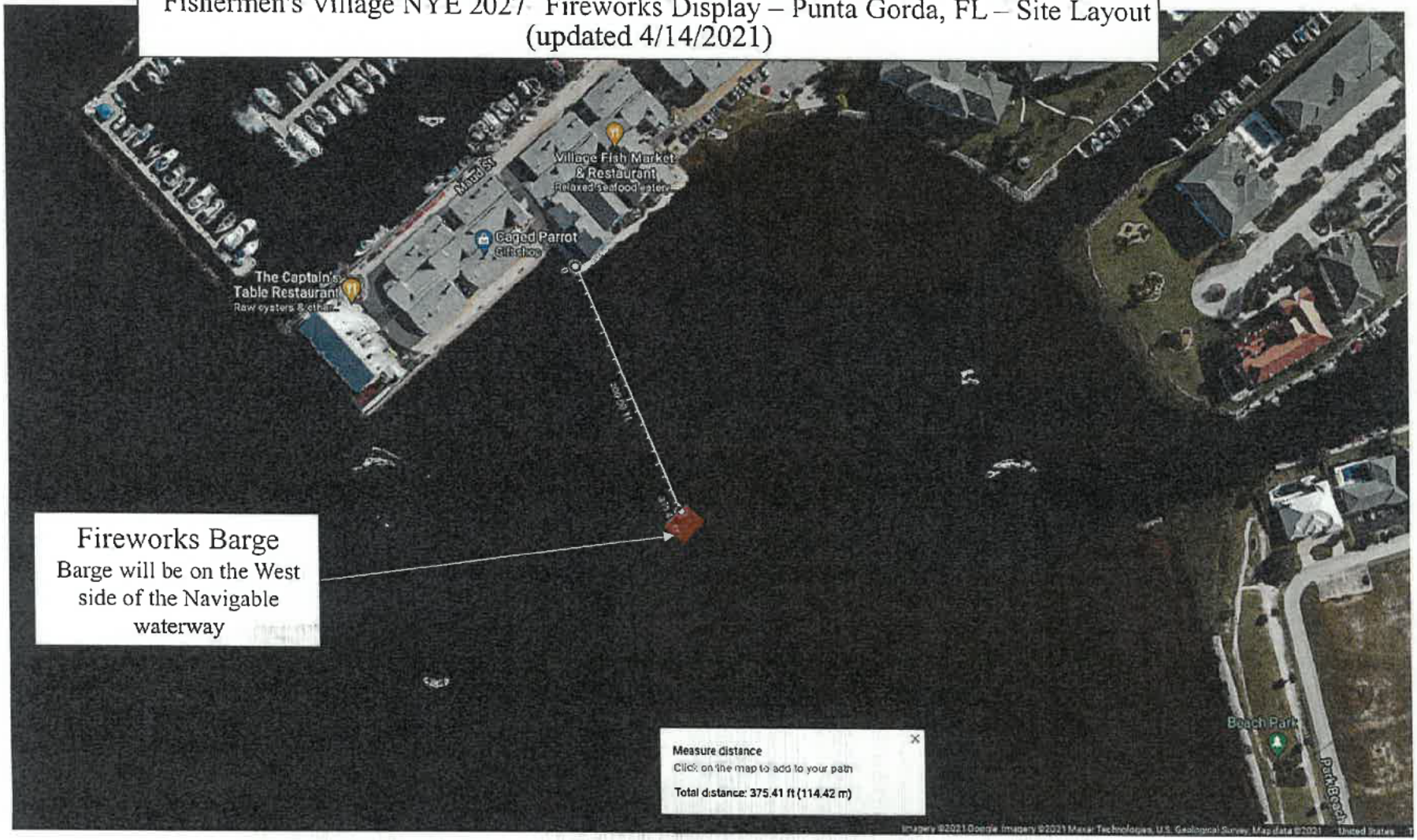
3,500- 1-2" Aerial Cake Shots

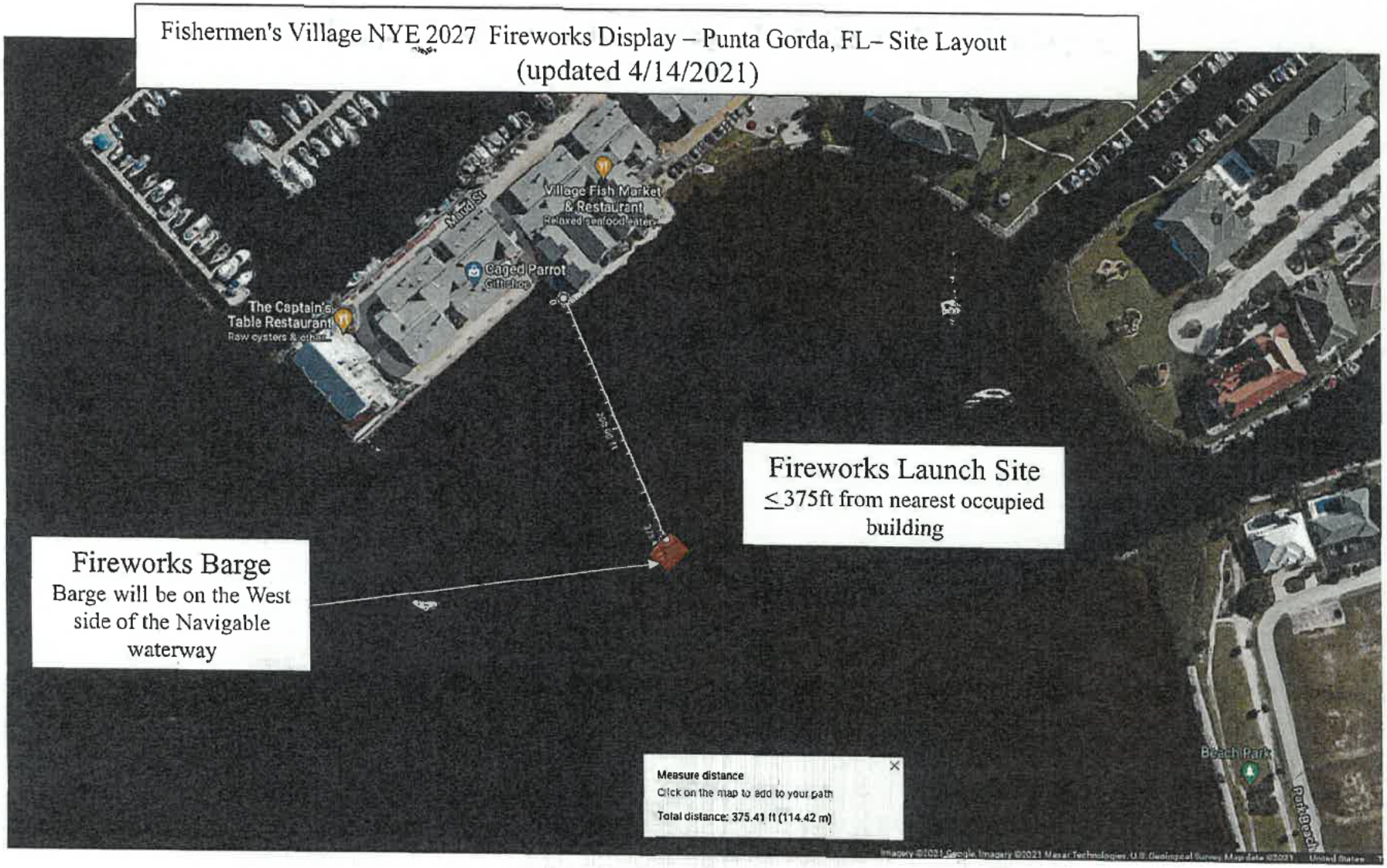
240- 2.5" Display Shells

600- 3" Display Shells

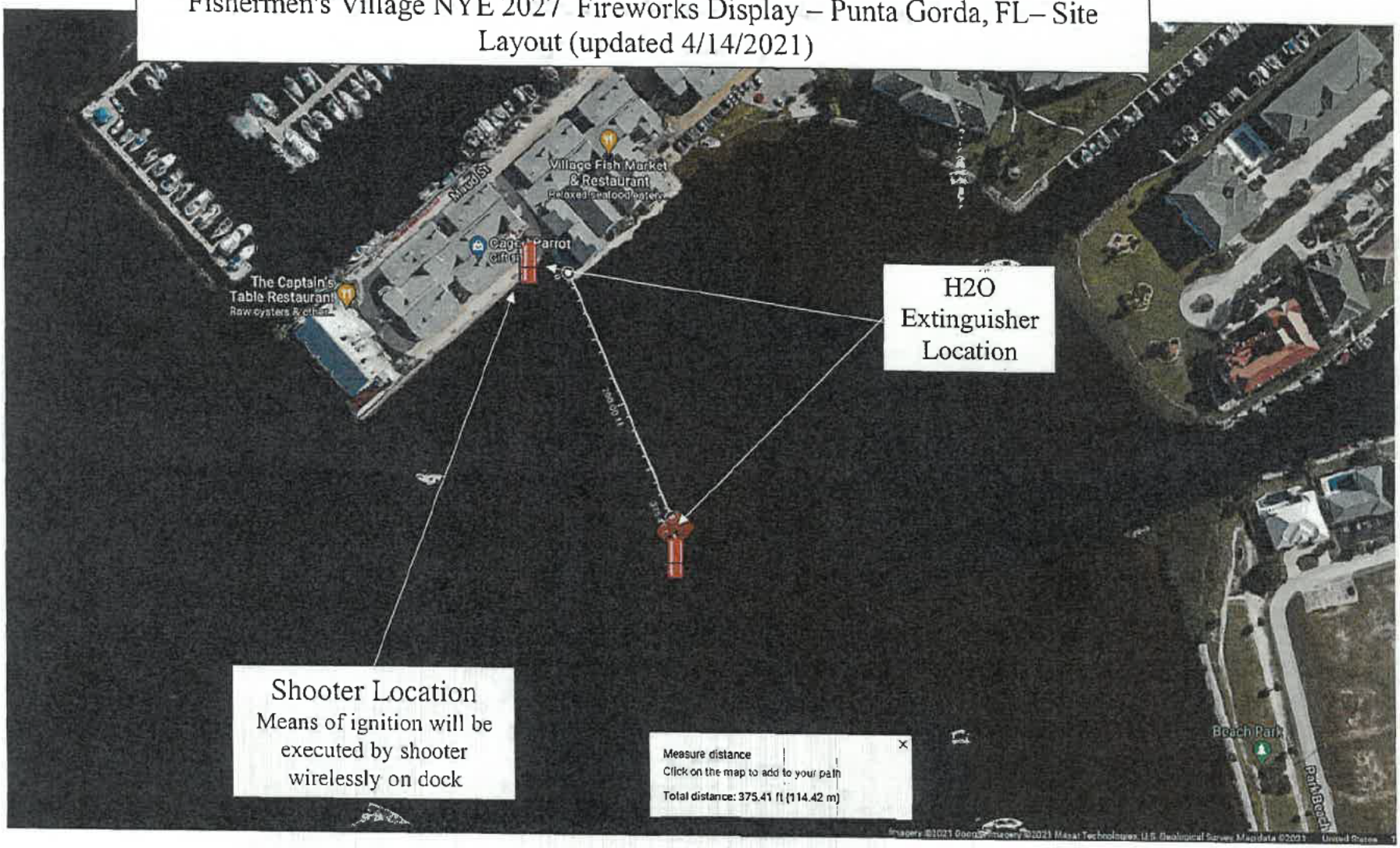
ALL DEVICES WILL BE LAUNCHED VIA ELECTRIC IGNITERS!

Fishermen's Village NYE 2027 Fireworks Display – Punta Gorda, FL – Site Layout (updated 4/14/2021)

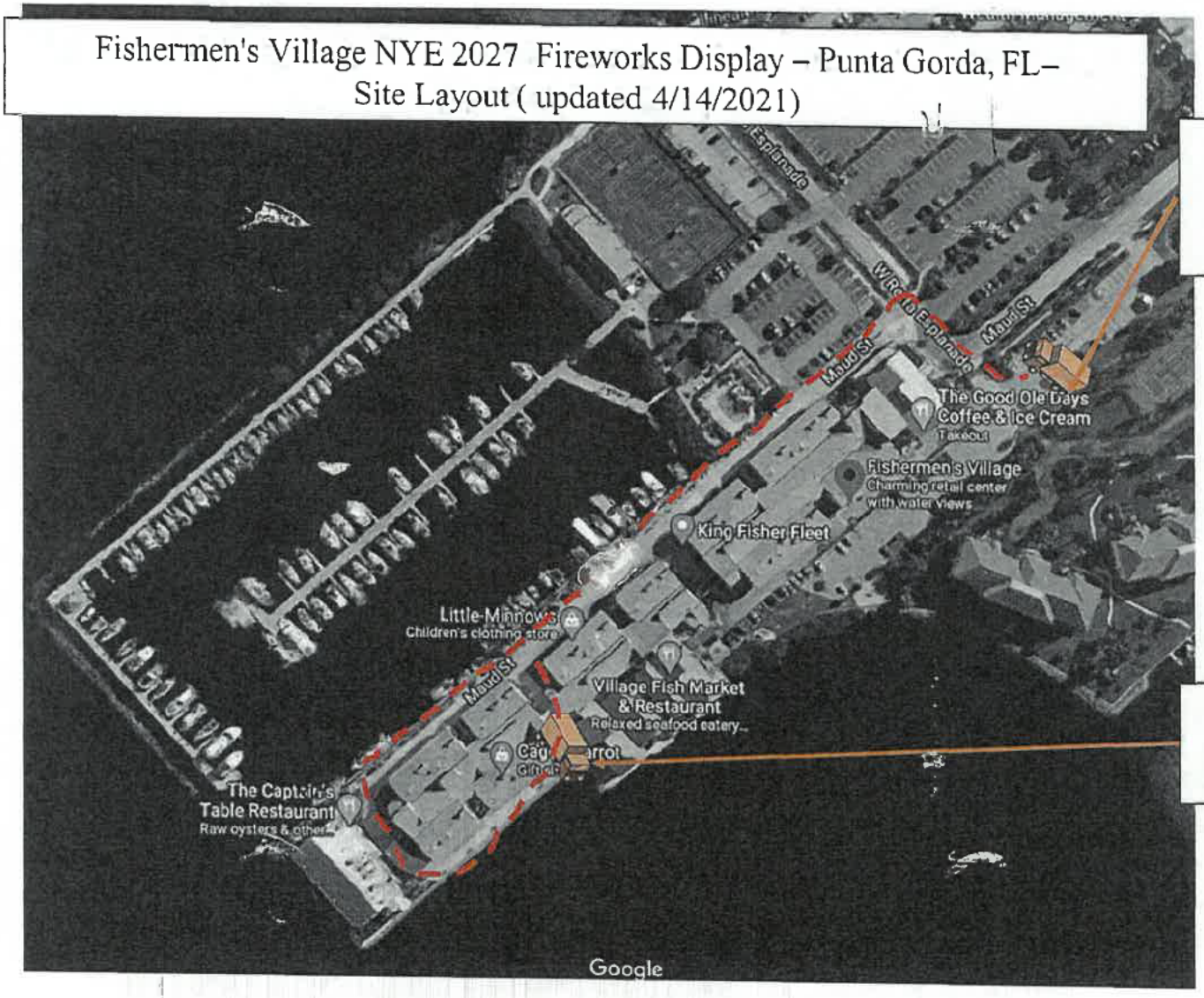



Fishermen's Village NYE 2027 Fireworks Display – Punta Gorda, FL– Site Layout
(updated 4/14/2021)
Village Fish Market & Restaurant
Caged Parrot
The Captain's Table Restaurant
Fireworks Launch Site
≤375ft from nearest occupied building
Fireworks Barge
Barge will be on the West side of the Navigable waterway
Measure distance
Click on the map to add to your path
Total distance: 375.41 ft (114.42 m)
Beach Park

Fishermen's Village NYE 2027 Fireworks Display – Punta Gorda, FL– Site Layout (updated 4/14/2021)



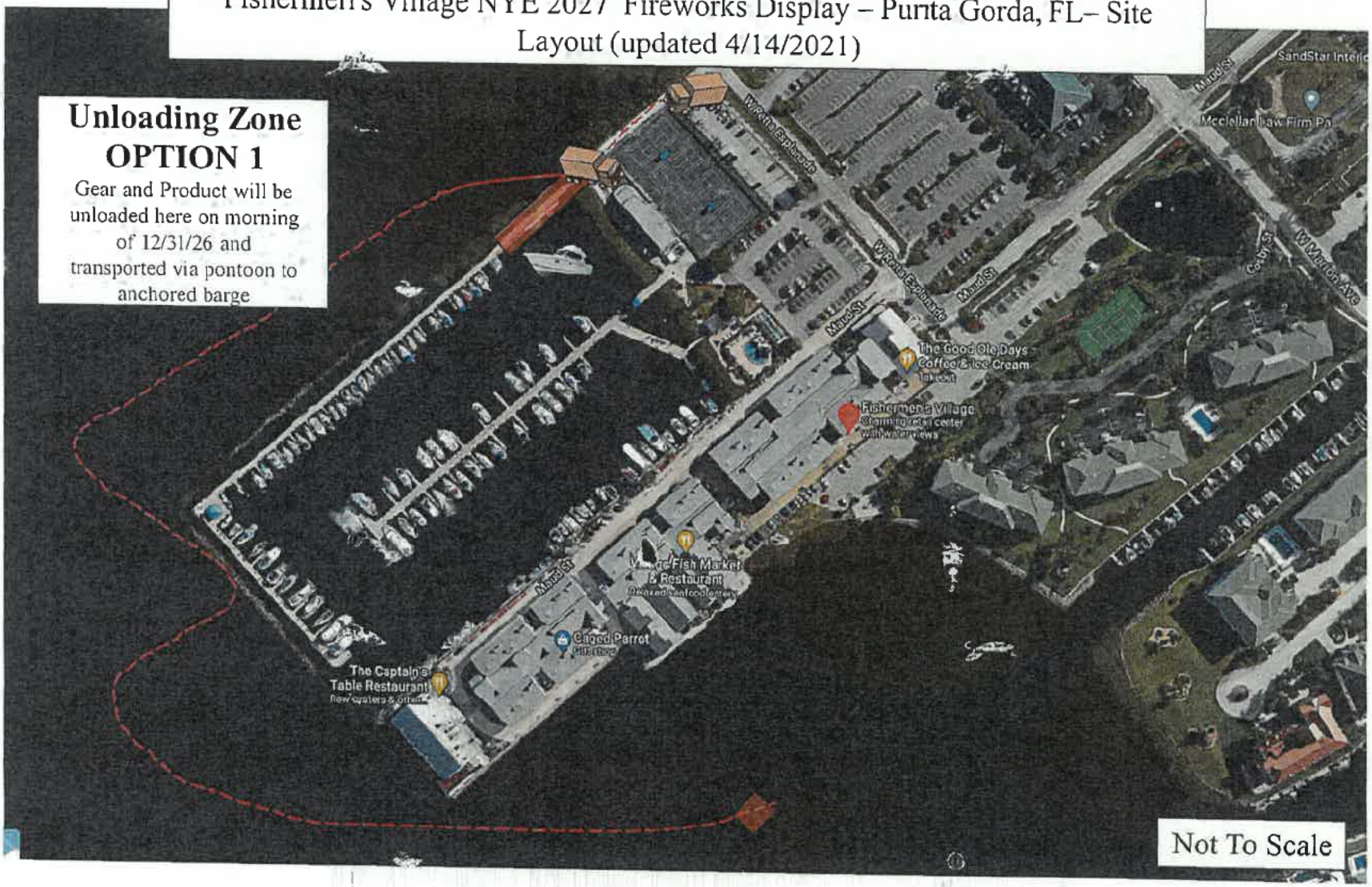
Fishermen's Village NYE 2027 Fireworks Display – Punta Gorda, FL–
Site Layout (updated 4/14/2021)



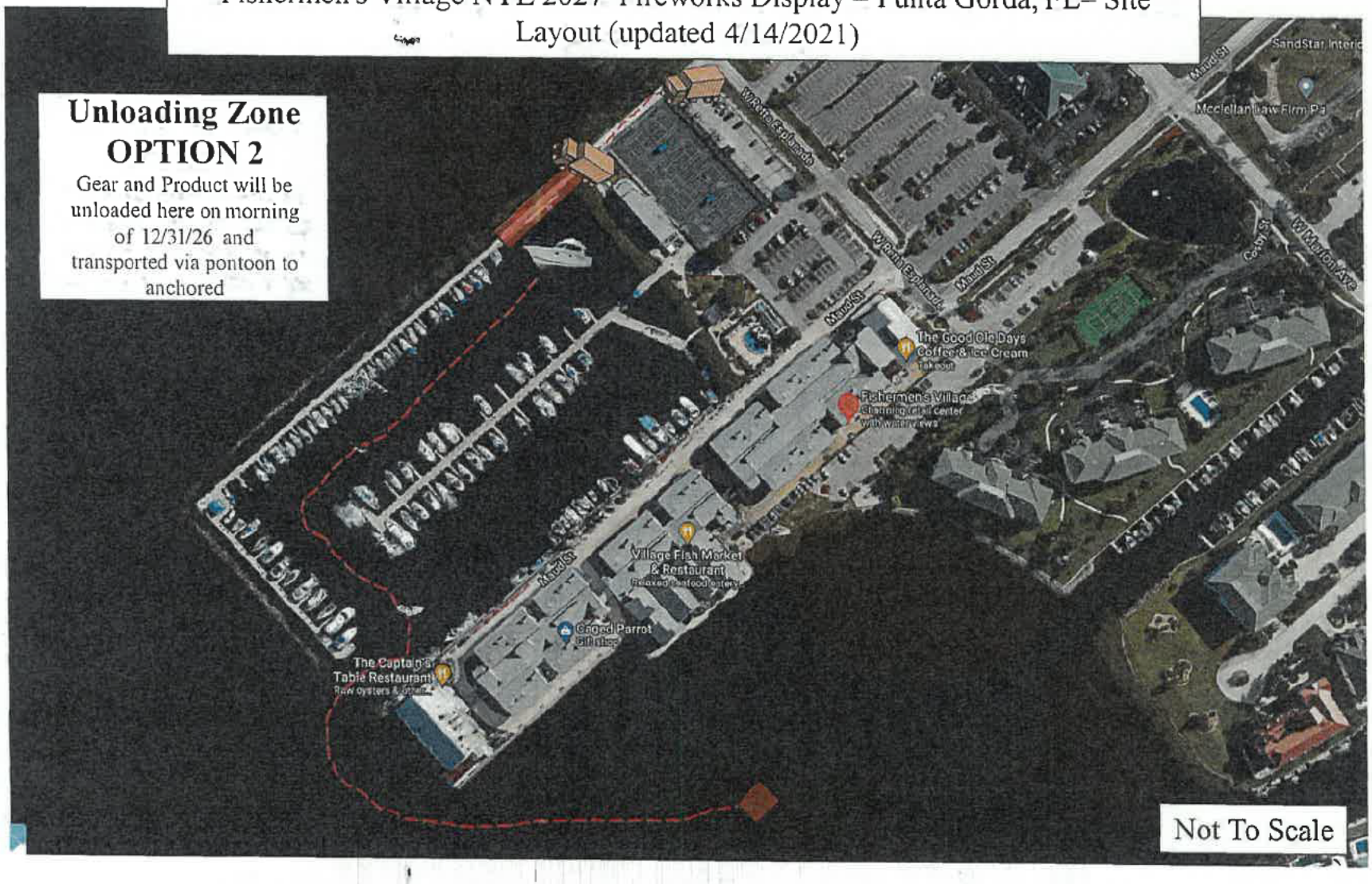
Empty Truck Location
Once unloaded truck will be parked in parking lot

Unloading Zone
Gear and Product will be unloaded at dock location

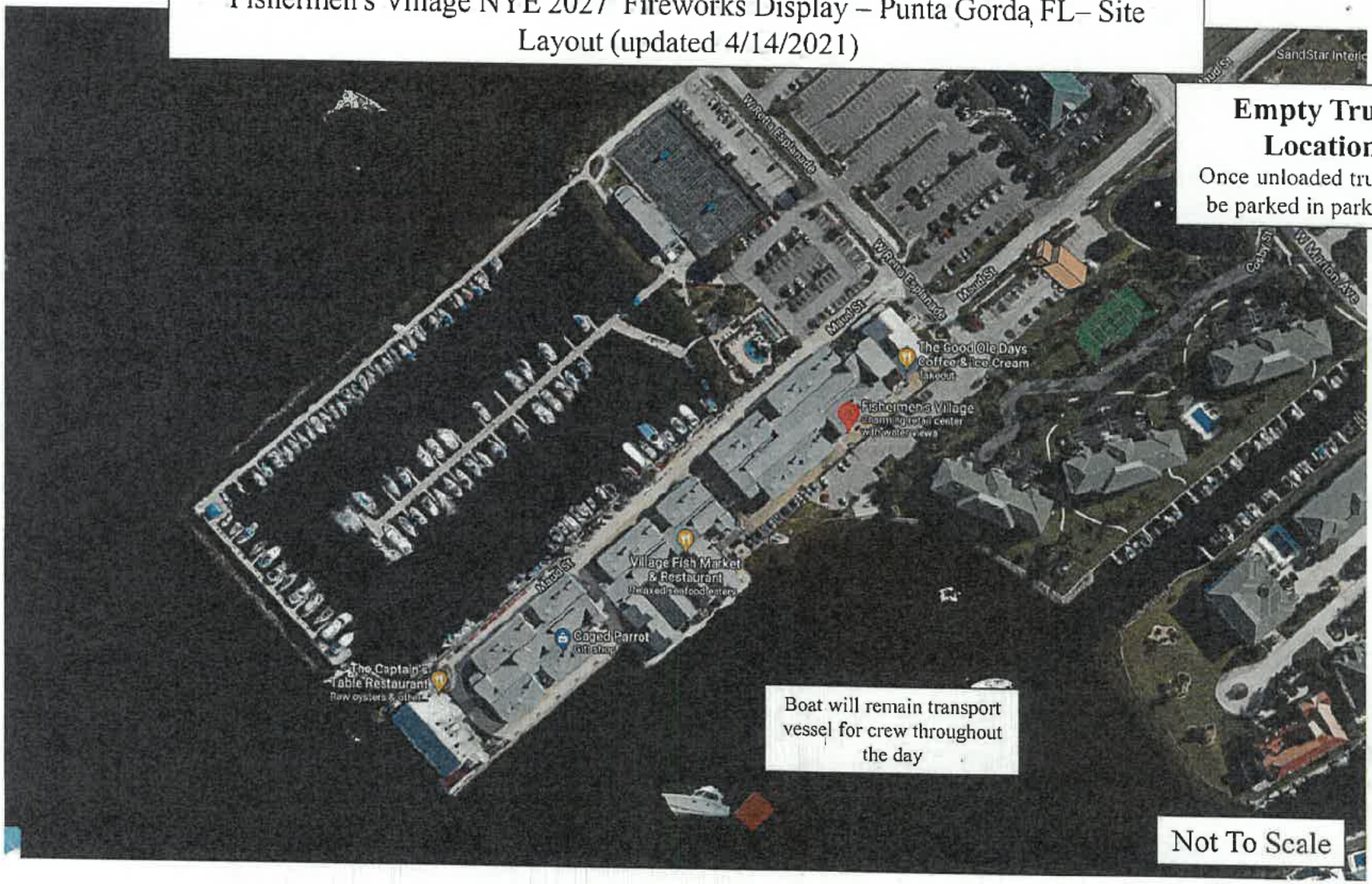
Fishermen's Village NYE 2027 Fireworks Display – Punta Gorda, FL– Site Layout (updated 4/14/2021)



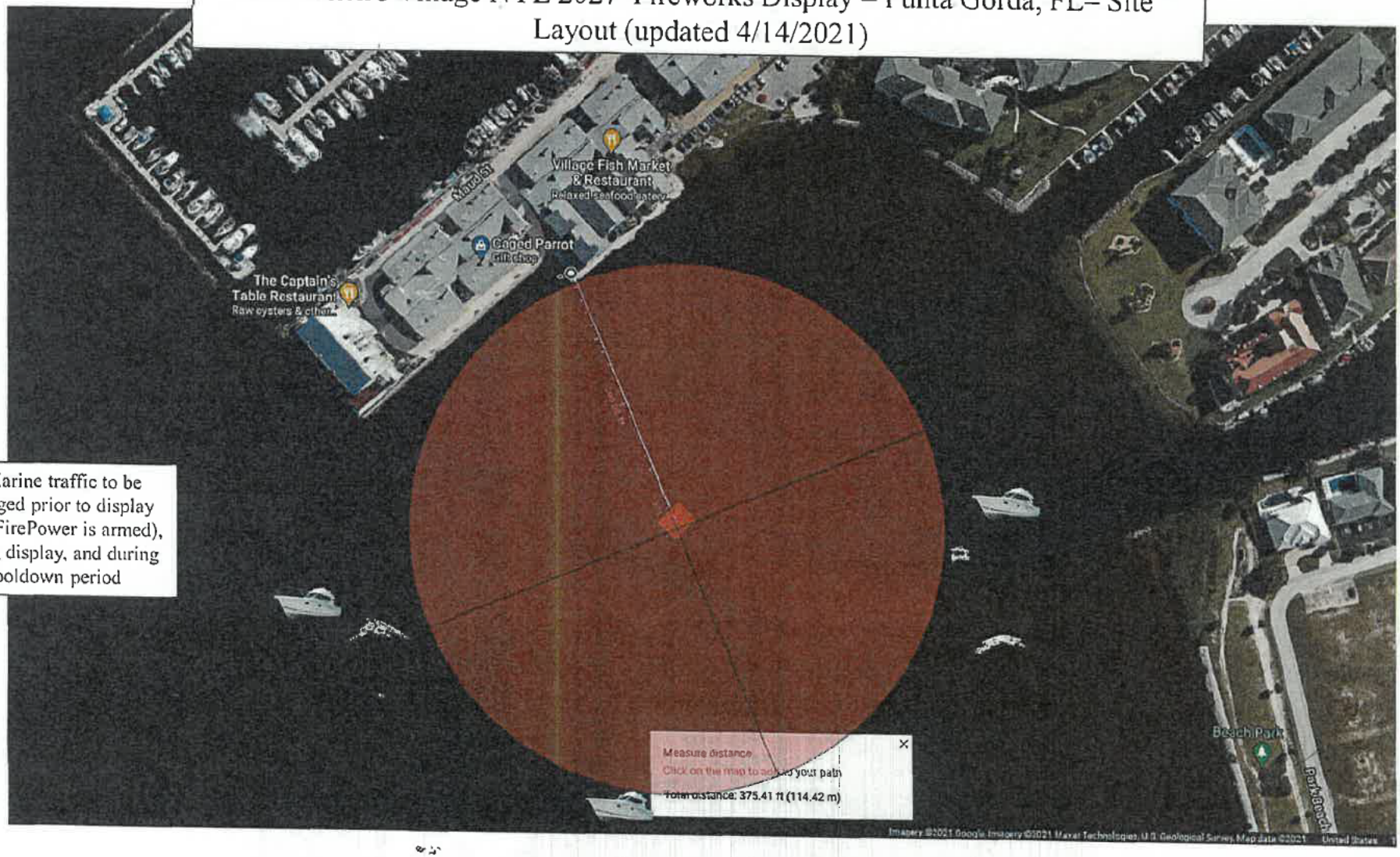
Fishermen's Village NYE 2027 Fireworks Display – Punta Gorda, FL– Site Layout (updated 4/14/2021)



Fishermen's Village NYE 2027 Fireworks Display – Punta Gorda, FL– Site Layout (updated 4/14/2021)



Fishermen's Village NYE 2027 Fireworks Display – Punta Gorda, FL– Site Layout (updated 4/14/2021)



**Marine traffic to be managed prior to display (once FirePower is armed), during display, and during cooldown period

EXPLOSIVE TOUCH ENTERPRISES

Material Safety Data Sheet

Date Prepared: **10/31/2018**
Prepared By: EJ Weppel

From: **Explosive Touch Enterprises, LLC.**
[redacted]

Telephone: 772-924-0940
Emergencies: **Chem-Tel Inc.**
1-800-255-3924

Display Fireworks 1.3G UN0335

Section 1- Hazardous Ingredients/ Identity Information

Contains Pyrotechnic Compositions that are mixtures of solid oxidizers and fuels that are contained in paper and cardboard containers. No Hazard exists during normal handling and storage.
OSHA PEL- N/A
ACGIH TLV- N/A
OTHER LIMITS- N/A

Section 2- Physical/ Chemical Characteristics

Boiling Point: N/A

Specific Gravity: N/A

Vapor Pressure: N/A

Melting Point: N/A

Vapor Density: N/A

Evaporation Point: N/A

Solubility in Water: N/A

Appearance and Odor: Pyrotechnic Compositions are contained in paper or cardboard casings. These casings may be shaped as cylinders, balls or tubes. Odor is not apparent.

Section 3- Fire & Explosion Hazard Data

Flash Point: N/A

Flammable Limits: N/A

LEL: N/A

UEL: N/A

Extinguishing Methods: Deluge with large quantities of water ASAP. This should be performed with a FIRE HOSE from a PROTECTED location. Materials are self-oxidizing.

Special Fire Fighting Procedures: Do not attempt to fight a fire in the immediate area of 1.3G Fireworks. **Evacuate the area immediately.**

Unusual Fire & Explosion Hazards: Display Fireworks 1.3G may MASS EXPLODE in a fire. Do not allow fireworks to get wet as hazardous decomposition may result in a fire or explosion.

Section 4- Reactivity Data

Stability: Stable

Conditions to Avoid: Open Flames, Sparks, High Temperatures, Friction or Impact.

Incompatibility: Do not allow fireworks to get wet.

Hazardous Decomposition or Byproducts: Decomposition does not occur under normal circumstances. Smoke generated by fireworks may contain gasses that are irritating to the eyes or mucous membranes. Prolonged exposure and inhalation of smoke may cause shortness of breath or more serious problems when a chronic respiratory condition exists.

Hazardous Polymerization: Will not occur.

Conditions to Avoid: Storage in High Temperatures, moist & wet conditions. Keep away from open flame or sparks.

Section 5- Health Hazard Data

Route(s) of Entry: N/A **Inhalation: N/A** **Skin: N/A** **Ingestion: N/A**

Health Hazards (Acute & Chronic): N/A

Carcinogenicity: N/A **NTP: N/A** **IARC Monographs: N/A**

OSHA regulated: NO

Signs and Symptoms of Exposure: Prolonged exposure to smoke that is generated during normal use of fireworks may cause irritation to eyes and to mucous membranes.

Medical Conditions generally aggravated by exposure: Eye sensitivity, respiratory conditions.

Emergency and First Aid Procedure: Eyes should be flushed with water. Move to fresh air and avoid additional inhalation of smoke.

Section 6- Precautions for Safe Handling and Use

Steps to be taken in case material is released or spilled: If fireworks are spilled, carefully pick up the material and place in a cardboard carton. Keep OPEN FLAMES and sparks away in addition to No Smoking.

Waste Disposal Method: Fireworks that fail to go off should be soaked in a bucket of water and returned to the source where it was obtained. Dry components or powder should be carefully swept up and placed in cardboard container and then soaked in water. **Burning of fireworks waste must be performed in compliance with local and state laws.**

Precautions in Handling & Storing: Keep from OPEN FLAMES, NO SMOKING; AVOID IMPACT of MATERIALS AND CONTAINERS OF MATERIALS. STORE FIREWORKS IN A

COOL AND DRY ENVIRONMENT. DISPLAY FIREWORKS 1.3G MUST BE STORED AND TRANSPORTED IN COMPLIANCE WITH ALL FEDERAL, STATE & LOCAL LAWS.

Other Precautions: Display Fireworks 1.3G UN0335 can cause SERIOUS INJURY OR DEATH. They should only be handled by properly trained and qualified personnel. When shooting these fireworks, PERSONNEL SHOULD WEAR PROPER EYE PROTECTION, HEAD PROTECTION AND NON-SYNTHETIC CLOTHING.



Section 7- Control Measures

Respiratory Protection: N/A

Ventilation: N/A **Local Exhaust: N/A** **Special: N/A**

Mechanical: N/A **Other: N/A**

Protective Gloves: N/A **Eye Protection:** When shooting Display Fireworks 1.3G

Other Protective Clothing or Equipment: Protective Head Gear and Non-Synthetic clothing should be worn when shooting Display Fireworks 1.3G.

Work/ Hygienic Practices: Store Fireworks in a Cool, Dry & Well Ventilated Area. Protect against Physical damage and moisture. Fireworks should be isolated from all heat sources, sparks & open flames. No Smoking

Material Safety Data Sheet
May be used to comply with OSHA's Hazard Communication Standard, 29 CFR 1910 1200. Standard must be consulted for specific requirements.

U.S. Department of Labor
Occupational Safety and Health Administration
(Non-Mandatory Form)
Form Approved
OMB No. 1218-0072

IDENTITY *Consumer Fireworks 1.4G*	*Note: Blank spaces are not permitted. If any item is not applicable or no information is available, the space must be marked to indicate that.*

Section I

Manufacturer's name	Emergency Telephone Number
Jiangxi Panda Fireworks Co., Ltd.	1-800-255-3924(CONTRACT NUMBER: MIS0005713)
Address *(Number, Street, City, State and ZIP Code)*	Telephone Number for Information
	86-731-8361-6669
No. 271 Liuyang Avenue, Liuyang	Date Prepared 03/12/2009
Hunan, 410300 China	Signature of Preparer *(optional)*

Section II—Hazardous Ingredients/Identity Information

Hazardous Components (Specific Chemical Identity, Common Name(s))	OSHA PEL	ACGIH TLV	Other Limits Recommended	% (optional)
1.4G UN0336 PG II				

Contains pyrotechnic composition- a solid mixture oxidizer and fuel that will burn if ignited. These items are classified as 1.4G explosive by DOT.

Section III—Physical/Chemical Characteristics

Boiling Point	n/a	Specific Gravity (H_20 = 1)	n/a
Vapor Pressure (mm Hg)	n/a	Melting Point	n/a
Vapor Density (AIR = 1)	n/a	Evaporation Rate (Butyl Acetate = 1)	n/a

Solubility in Water

Appearance and Odor All pyrotechnic composition is contained in a cardboard casing.

Section IV—Fire and Explosion Hazard Data

Flash Point (Method Used) n/a	Flammable Limits n/a	LEL n/a	UEL n/a

Extinguishing Media Flood with water if a small amount of fireworks is involved.

Special Fire Fighting Procedures Do not sue suffocation methods- devices contain their own oxygen.

If a large amount of fireworks are involved, allow them to burn and prevent spread of fire.

Unusual Fire and Explosion Hazards Fireworks will burn rapidly in the event of fire.

(Reproduce locally) OSHA 174 Sept. 1985

Section V—Reactivity Data

Stability	Unstable	☐	Conditions to Avoid
	Stable	☒	

Incompatibility *(Materials to Avoid)* Exposure to water may cause items to deteriorate

Hazardous Decomposition or Byproducts Smoke, nitrogen oxides and sulfur oxides may be produced in a fire.

Hazardous Polymerization	May Occur	☐	Conditions to Avoid
	Will Not Occur	☒	

Section VI—Health Hazard Data

Route(s) of Entry Inhalation? ☐ Skin? ☐ Ingestion? ☐

Health Hazards *(Acute and Chronic)* Exposure to finished items does not pose any health hazard.

Carcinogenicity No NTP? No IARC Monographs? No OSHA Regulated? No

Signs and Symptoms of Exposure n/a

Medical Conditions
Generally Aggravated by Exposure n/a

Emergency and First Aid Procedures n/a

Section VII—Precautions for Safe Handling and Use

Steps to Be Taken in Case Material Is Released or Spilled

No smoking or open flames in vicinity of spilled material. Carefully pickup and place spilled items in cardboard cartons. Sweep up any exposed chemical composition with a natural fiber brush.

Waste Disposal Method

In accordance with local, state, and federal regulations.

Precautions to Be Taken in Handling and Storing

Avoid open flames, smoking, and high temperatures (above 120 F). Keep shipping cartons cool and dry.

Other Precautions

None.

Section VII—Control Measures

Respiratory Protection *(Specify Type)* None required when handling finished items.

Ventilation	Local Exhaust n/a	Special	n/a
	Mechanical *(General)* n/a	Other	n/a

Protective Gloves None required Eye Protection n/a

Other Protective Clothing or Equipment n/a

Work/Hygienic Practices No smoking in vicinity of fireworks.

U.S.G.P.O.: 1986-491-529/45775

Permit Application for the Use of Pyrotechnic Displays

30 Calendar Days Advance Notice Required

Please print to fill in all sections except those underlined as office use only.

Date of show starting: January 1st, 2027	Date of show ending: January 1st, 2027
Show Name: Fishermens Village NYE 2027	
Show Address: 1200 W Retta Esplanade Pundta Gorda, FL 33950	
Name of Contact: Kathy Burnam	
Ceiling Height (ft): 300'	Minimum distances to audience provided (ft): 210'

Pyrotechnic Vendor (Applicant):

Business Name: Explosive Touch Enterprises, LLC.	
Business Address: [redacted]	
Telephone #: [redacted]	Fax #:
Email: [redacted]	

Operator's Name: Ryan Richards	
Permanent Address: [redacted]	
Telephone #: [redacted]	Drivers License #: [redacted]
Age: 34	Date of Birth: [redacted]
Federal License #: 1-FL-061-23-5L-01157	
Board Certificate Insurance in the amount of: $1,000,000.00	

All applicants may be subject to background checks at the discretion of the permitting authority.

☐ Check here if Additional Operators and Assistants will be present at the show and attach Form A with the required information. Proof of Identification will be required at the time of arrival and set-up for all Operators and Assistants. Only those pre-approved on the applications will be permitted on site.

Checklist of attachments to be provided with this request:

Fill in all sections except those underlined as Office use only.

Applicant to check each provided	Attachments	This colum for Office Use: Approved	Disapproved
☑	Copy of valid ATF and\or State Explosives License.	☐	☐
☑	Copy of Valid Drivers Licenses for all operators and assistants.	☐	☐
☑	Detailed overall site diagram with seating configuration and information outlined in the Guidelines. Include building features, exits, scale, requested staging areas etc.	☐	☐
☑	Stage Plot with device positioning and number, fall out zones, extinguisher locations, controls, etc. Detail minimum distances to performers and audience.	☐	☐

Applicant to check each provided	Attachments Continued	This colum for Office Use	
		Approved	Disapproved
☑	Proof of fne retardancy for all proposed stage scenery, backdrops, and clothing (to be obtain from sponsor to attach here)	☐	☐
☑	Timeline schedule and Que List for the day of event for delivery, set-up, discharge, and clean up.	☐	☐
☑	At least 2 letters of reference from recent events.	☐	☐
☑	MSDS's for all proposed effects.	☐	☐
☑	Details for means of ignition and location control points.	☐	☐
☑	Details for delivery, storage, security, and safety precautions.	☐	☐
☑	Details for site inspection after display and clean-up of debris or remaining material.	☐	☐
☑	Details on the number, type and location of fire extinguisher provided by the Applicant.	☐	☐
☑	Proof of General Liability Insurance for the pyrotechnics display in an amount not less than $1,000,000 per occurrence. The Board of Trustees, The Florida Division of State Fire Marshal Bureau of Fire Prevention, and the State of Florida shall be listed as additionally insured including other sponsors or entities such as and individual facility management companies as needed.	☐	☐
☐	Other:	☐	☐
☐	Other:	☐	☐

Additional Operators and Assistants:

Operator's \ Assistant's Name: Molly Watson	
Permanent Address: [redacted]	
Tel ephone #: [redacted]	Drivers License #: [redacted]
Age: 32	Date of Birth: [redacted]
Federal License #:	

Operator's \ Assistant's Name:	
Permanent Address:	
Tel ephone #:	Drivers License #: R200-661-81-170-0
Age: 44	Date of Birth: 05/10/1981
Federal License #:	

Operator's \ Assistant's Name:	
Permanent Address:	
Tel ephone #:	Drivers License #:
Age:	Date of Birth:
Federal License #:	

Operator's \ Assistant's Name:	
Permanent Address:	
Tel ephone #:	Drivers License #:
Age:	Date of Birth:
Federal License #:	

Operator's \ Assistant's Name:	
Permanent Address:	
Tele phone #:	Drivers License #:
Age:	Date of Birth:
Federal License #:	

Operator's \ Assistant's Name:	
Permanent Address:	
Tel ephone #:	Drivers License #:
Age:	Date of Birth:
Federal License #:	

Operator's \ Assistant's Name:	
Permanent Address:	
Tele phone #:	Drivers License #:
Age:	Date of Birth:
Federal License #:	

Proof of Identification will be required at the time of arrival and set-up for all Operators and Assistants. Make additional copies of this page as needed.

City of Punta Gorda, Florida

Event Review Report

Event Name: Fishermen's Village NYE Celebration
Location: Fishermen's Village 1200 West Retta Esplanade
Date/Dates: 12/31/26 -1/1/27
Event Contact: Kathy Burnman – Marketing Manager
Phone: [redacted]
Email: [redacted]
Permit # 26-00196676
DRC: 10/23/26 **CC: 11/12/26**
Receipt # **Requested Damage Deposit:**

Application Received: 10/8/26	Insurance: ☑ 9/15/26
Facilities: NA	Letter from Property owner: NA
Police: ☑	Beverage/ Extension License: NA
Fire: ☑	Tax exempt: NA
Special Event: ☑	FDOT permit: NA
ADA: ☑	Paid park rental NA
Off premises signs: NA	Example of off-premises signs: NA
Road Closures: ☑	

The following comments and/or concerns were identified by the City's Staff regarding this Special Event Application.

SANITATION DIVISION | SOLID WASTE REMOVAL SERVICES

No comments for sanitation. The City of Punta Gorda does not provide refuse services for this property. Fishermen's Village utilizes trash compactors serviced by an outside vendor.

Jennifer Daumann	10-8-2026
Sanitation Division Representative	Date

BUILDING DEPARTMENT

Building has no comments at this time

Ron Cohowcz	10-19-26
Building Department Representative	Date

FIRE DEPARTMENT

They will be required to have 3 firefighters. 2 firefighters from 5:30pm to 12:30am and 1 command officer from 7pm to 12:30am.

Fire Marshal TJ Smith	10/12/2026
Fire Department Representative	Date

POLICE DEPARTMENT

They will be required to have 2 officers for traffic control. If they would like an officer for foot patrol then they will be required to hire a third detail officer and an amended contract will be required. There will be a marine officer that will be in kind services.

Captain Norman Nahra	10/9/26
Police Department Representative	

PUBLIC WORKS

The applicant will need to reach out to the ROW regarding the MOT plan.

Tommy Macy	10/19/2026
Engineering Department Representative	Date

RIGHT OF WAY

PLEASE ENTER COMMENTS HERE

David Meyers	
Engineering Department Representative	Date


N
BERRY ST
CHASTEEN ST
MCGREGOR ST
DOLLY ST
TABUE AVE
BERRY ST
SHREVE ST
OLYMPIA AVE
PALM AVE
RETTA ESPLANADE
MARION AVE
VIRGINIA AVE
END DETOUR
OLYMPIA AVE
PITMAN ST
BERRY ST
LOT "B"
MARION AVE
DETOUR
VIRGINIA AVE
LOT "C"
MAUD ST
CHARLOTTE AVE
OLYMPIA AVE
VIRGINIA AVE
SHREVE ST
BERRY ST
LOT "A"
MARION AVE
2X TYPE III
MAUD ST
DO NOT ENTER
2X TYPE III
200'
200'
200'
245' TAPER
HENRY ST
250' BUFFER
DETOUR
HENRY ST
DETOUR
CAICOS DR
EXUMA CT
DETOUR
ELEUTHERA
DETOUR
ANDROS CT
DETOUR
HAWKS NEST CT