PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE AGENDA
120 LAISHLEY COURT, PUNTA GORDA, FLORIDA 33950
FEBRUARY 17, 2026, 1:30 PM

Robert F Knabe, Chair
Ronald P Ludvig, Vice Chair
Jake Dye, Committee Member
Harry G Walberg, Committee Member
Jeffrey T D'amico, Committee Member

CALL TO ORDER
Roll Call
Pledge of Allegiance
Announcements
Next Meeting

Election of Chair and Vice Chair

PUBLIC COMMENTS
Anyone wishing to address the Punta Gorda Isles Canal Advisory Committee on any subject may do so at the appropriate time during the meeting. Those who choose to speak must state their name for the record. Each person will be allowed to speak up to a maximum of three minutes.

1. **APPROVAL OF MINUTES**

1.a **Approval of Minutes: Punta Gorda Isles Canal Advisory Committee Meeting of January 2026.**

2. **REPORTS**

2.a **Finance Report January 2026**

2.b **Budget Utilization Report January 2026**

2.c **Seawall Replacement Status Report January 2026**

2.d **Permits Authorized by City Staff January 2026.**

2.e **Punta Gorda Isles Capital Improvement Status Report for January 2026.**

2.f **Master Permit Agreement Status Report January 2026.**

3. **QUASI-JUDICIAL PUBLIC HEARINGS**

3.a There are no Public Hearings for this meeting.

4. **GENERAL BUSINESS**

4.a Committee Training

STAFF COMMENTS

Punta Gorda Isles CIP Spoil Site Project Staff Comments

MEMBER COMMENTS

ADJOURNMENT

If any person decides to appeal any matter considered at this meeting, he or she may need a record of the proceedings, and for such purpose he or she may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act and Florida Statute 286.26, the location of this public hearing is accessible to persons with disabilities. If you are a person with disability who needs any accommodation in order to participate in this proceeding, you are entitled, at no cost to you, to the provision of certain assistance. Interpreters for the hearing impaired (TTY 941-575-5013) or non-English speaking citizens, and any other special accommodations can be requested by contacting the Human Resources Manager/Non-Discrimination Coordinator whose address is 326 W. Marion Avenue, Punta Gorda, FL 33950, whose telephone number is (941) 575-3371, and whose email address is humres@cityofpuntagordafl.com, at least two (2) calendars days prior to the meeting.

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

CALL TO ORDER

Title: Election of Chair and Vice Chair

Funds:

Recommended Action:

Summary: Annual election of Chair and Vice Chair.

Department/Division: City Clerk

EXHIBITS:

1. Chair Training

An Overview of Chair and Vice Chair Responsibilities

Punta Gorda

Chair and Vice Chair

- Elected each February by members of the board and serve one year.
- Can serve a maximum of 3 consecutive years if reelected.
- As host of the assembly, the Chair performs a number of duties.
- Chair runs meetings in accordance with the agenda.
  - Vice Chair runs meetings in Chair's absence.
  - Ensures proper procedure and decorum is observed.
  - Maintains order during meetings.
- Vote on all motions, unless a conflict of interest exists.
- Chair, or Vice Chair serving as Chair, must relinquish gavel to make or second motions.
- Signs approved minutes.

Required Knowledge

- Understands basic parliamentary procedure, especially for motions.
- Understands procedures for public comment.
- Understands process for legislative and quasi-judicial public hearings.
- Understands and assists staff to enforce the Sunshine Law.
- Understands the basics of the Public Records Law.
- Familiar with bylaws.
- Familiar with approval criteria for quasi-judicial/legislative public hearings.

- The Board Member Handbook covers all of these topics.
- City Clerk's Office staff will provide additional training and is available to answer any questions.

Punta Gorda

Running Meetings

- Ensure a quorum is present, and then call the meeting to order.
- Review the public comment procedures as necessary.
- Use a timer to limit public comment to 3 minutes per individual.
- Place business on the floor by reading an agenda item's title.
- Keep discussions focused.
  - Remind members of purpose of item/remaining areas to be addressed.
  - Call for a motion if no new points are made.
- End side bar conversations between members.
- Ensure proper motions are made.
  - Call for motions when necessary.
  - Ensure a motion is seconded before member discussion begins.
    - A motion dies if not seconded. This result should be announced.
  - Restate the motion.
  - Call for an "aye" vote and "nay" vote.
  - Announce the result of the vote.

Maintaining Order

- Lead by example.
- Adheres to the rules of conduct and ensures board members do too.
- Be fair and impartial in treatment of board members, staff and the public.
- Insist unruly or disorderly individuals be courteous in language and presentation.
- Request individuals who fail to comply to leave the meeting.
- Recess the meeting if order cannot be maintained so that order can be restored.
- Ensure members wait to be recognized before they speak.
- Intervene if board members debate or argue with each other to assert their opinion.
- Use the gavel.

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

APPROVAL OF MINUTES

Title:	Approval of Minutes: Punta Gorda Isles Canal Advisory Committee Meeting of January 2026.
Funds:	
Recommended Action:	Punta Gorda Isles Canal Advisory Committee approval.
Summary:	Regular Meeting Minutes of January 20, 2026.
Department/Division:	Public Works

EXHIBITS:

1. January 20, 2026, Minutes

CITY OF PUNTA GORDA, FLORIDA
PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE MEETING MINUTES
JANUARY 20, 2026, 1:30 P.M.
120 LAISHLEY COURT
PUNTA GORDA, FL 33950

MEMBERS PRESENT: Robert Knabe, Chair
Jeffrey D'Amico, Jake Dye, Ronald Ludvig, Harry Walberg

CITY STAFF PRESENT: Kristin Simeone, Finance Director; Marc Storm, Canal Maintenance Supervisor; City Clerk Welch

CALL TO ORDER

Chair Knabe called the meeting to order at 1:45 p.m., followed by the Pledge of Allegiance.

PUBLIC COMMENTS

There were none.

1) APPROVAL OF MINUTES

1.a Approval of Minutes: Punta Gorda Isles Canal Advisory Committee Meeting of October 20, 2025.

Exhibits:
Cover Page
October 20, 2025, Minutes

Member Ludvig **MOVED** to approve the October 20, 2025, minutes, **SECONDED** by Member Dye.
MOTION CARRIED UNANIMOUSLY.

1.b Approval of Minutes: Punta Gorda Isles Canal Advisory Committee Meeting of December 15, 2025

Exhibits:
Cover Page
December 15, 2025, Minutes

Member Walberg **MOVED** to approve December 15, 2025, minutes, **SECONDED** by Member Ludvig,
MOTION CARRIED UNANIMOUSLY.

2) REPORTS

2.a Finance Report December 2026

Exhibits:
Cover Page
Punta Gorda Isles Canal Maintenance Expenditure Report 12312025
Punta Gorda Isles Canal Maintenance Revenue Report 12312025

Marc Storm, Canal Maintenance Supervisor, presented the report.
Member Walberg inquired as to tracking Federal Emergency Management Agency (FEMA) funds which had not yet been received.
Kristin Simeone, Finance Director, replied the City had not received any fully committed obligations to date, noting Punta Gorda Isles (PGI) had 10 projects and Burnt Store Isles (BSI) had 1. She stated 7 of the PGI projects had received determination memos wherein FEMA contended seawalls did not qualify. She said the City had submitted 2 appeals, noting the first had received partial approvals and the second had received denial. She indicated determination memos were recently received for 4 projects, indicating appeals would likely be filed. She stated the amount approved to date (approximately $10 million) was for base costs, with $2 million approved for some mitigation. She reviewed the improved project process which would be used to fund seawall replacements at locations where FEMA only wanted to fund riprap.
Member Walberg questioned which hurricane the projects were tied to.
Kristin Simeone clarified these seawall projects were related to Hurricane Ian, not Hurricanes Helene or Milton.

2.b Budget Utilization Report 2026
Exhibits:
Cover Page
PGI Utilization 202601

Marc Storm presented the report.

2.c Seawall Replacement Status Report December 2026
Exhibits:
Cover Page
IanSeawallStatusMCG_Phase1_Chart20251209
IanSeawallStatusMCG_Phase2_Chart20251209
IanSeawallStatusWithPhase2_BSIPGI_Chart20251209
IanSeawallStatusWithPhase2_PGI_Charts20251209
NE2_IAN Seawall Phase II_Replacement Status_120526
NW1_IAN Seawall Phase I_Replacement Status_120525
NW2_IAN Seawall Phase II_Replacement Status_120525
SE_IAN Seawall Phase I_Replacement Status_120525
SW_IAN Seawall Phase II_Replacement Status_120525

Marc Storm presented the report, reviewing the status of repair phases.
Member Ludvig inquired as to the expenditures which indicated the City had only expended 21% of the allocation for repairs.
Marc Storm replied the payments were a month behind the data reported.
Kristin Simeone explained a loan might be needed, with assessments to repay same over time.

2.d Permits Authorized by City Staff December 2026
Exhibits:
Cover Page
PGI Canal Maintenance Report by City Staff 12012025

There was no discussion on the report.

2.e Punta Gorda Isles Capital Improvement Status Report December 2026

Exhibits:

Cover Page

PGI Captial Improvement Status 202601

Marc Storm presented the report, noting a meeting would be held this date with a consultant and the Department of Environmental Protection.
Member Ludvig questioned whether a State Parks representative would be present at the meeting.
Marc Storm replied with uncertainty.
Member Walberg received confirmation from Marc Storm that relocating the cut through was being explored to make the project more amenable to the State.
Member Dye confirmed with Marc Storm that the spoil site would not be relocated.

2.f Master Permit Agreement Status Report December 2026

Exhibits:

Cover Page

MasterPermitStatus202601PGI

There was no discussion on the report.

3) QUASI-JUDICIAL PUBLIC HEARINGS

3.a There are no special permits at this time.

Exhibits:

Cover Page

There were none.

4) GENERAL BUSINESS

There were none.

STAFF COMMENTS

Discussion Finance Hurricane Related Repairs

Exhibits:

Cover Page

Kristin Simeone offered to answer any remaining questions regarding obligations and expenditures for the Hurricane Ian project.
Discussion ensued regarding inspections of the hurricane-damaged seawalls by FEMA and rejection of certain seawalls for funding by FEMA.

MEMBER COMMENTS

There were none.

ADJOURNMENT

The meeting adjourned at 2:15 p.m.

_____
Chair

_____
Board Recorder

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

REPORTS

Title: Finance Report January 2026

Funds:

Recommended Action: For informational purposes only, no action required.

Summary: The attached monthly report provides updates on Expenditure and Revenue Reports for Punta Gorda Isles.

Department/Division: Public Works

EXHIBITS:

1. PGI Expenditure Report 012026
2. PGI Revenue Report 012026

PUNTA GORDA ISLES CANAL MAINTENANCE EXPENDITURE REPORT
FY 2026

DATE PREPARED: 02/11/26
WORKSHEET NAME: YTD103EX

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D EXPENSES	ENCUMBRANCES (P.O.'S)	TOTAL YTD + PO'S	% SPENT	BALANCE
103-0000-581.99-03	PROJECTED CARRYOVER - END	4,635,131	4,635,131	0	0	0		4,635,131
*	ENDING RESERVES	4,635,131	4,635,131	0	0	0		4,635,131
**	PUNTA GORDA ISL CANAL MNT	4,635,131	4,635,131	0	0	0		4,635,131
103-0960-572.12-01	REGULAR SALARIES & WAGES	704,945	704,945	260,339	0	260,339	37	444,606
103-0960-572.14-00	OVERTIME PAY	20,000	20,000	16,457	0	16,457	82	3,543
103-0960-572.21-00	F I C A TAXES	54,495	54,495	20,817	0	20,817	38	33,678
103-0960-572.22-00	RETIREMENT CONTRIBUTION	54,175	54,175	15,390	0	15,390	28	38,785
103-0960-572.22-10	RETIREMT -DEFINED CONTRIB	20,665	20,665	7,947	0	7,947	38	12,718
103-0960-572.23-00	EMPLOYEE HLTH & LIFE INS	194,995	194,995	80,439	0	80,439	41	114,556
103-0960-572.23-02	DEP HLTH + EMPL PD LIFE	51,530	51,530	3,637	0	3,637	7	47,893
103-0960-572.24-00	WORKMEN'S COMP PREMIUMS	28,830	28,830	13,874	0	13,874	48	14,956
*	PERSONNEL SERVICES	1,129,635	1,129,635	418,900	0	418,900	37	710,735
103-0960-572.31-13	EMPLOYEE TESTING	0	0	200	0	200		200-
103-0960-572.31-14	ENGINEERING CONSULTANT	10,000	18,350	0	8,350	8,350	46	10,000
103-0960-572.32-00	ACCOUNTING & AUDITING	1,580	3,096	0	1,450	1,450	47	1,646
103-0960-572.34-00	CONTRACTUAL SERVICES	30,000	41,803	7,778	27,425	35,203	84	6,600
103-0960-572.34-08	CHANNEL MARKERS	15,000	17,529	6,456	2,651	9,107	52	8,422
103-0960-572.34-10	INLET DREDGE	60,000	60,000	0	0	0		60,000
103-0960-572.34-12	SEAWALL REPLACEMENT	5,450,000	6,950,000	0	1,500,000	1,500,000	22	5,450,000
103-0960-572.34-42	MANGROVE TRIMMING	67,120	67,120	0	65,000	65,000	97	2,120
103-0960-572.40-00	TRAVEL & PER DIEM	600	600	0	0	0		600
103-0960-572.41-00	COMMUNICATIONS SERVICES	4,670	4,670	503	0	503	11	4,167
103-0960-572.43-01	ELECTRICITY	1,090	1,090	214	0	214	20	876
103-0960-572.43-07	LOT MOWING	1,800	1,800	0	0	0		1,800
103-0960-572.44-05	CLOTHING & UNIFORMS	910	910	291	559	850	93	60
103-0960-572.45-01	FIRE/GENERAL LIAB INSUR	23,380	23,380	11,496	0	11,496	49	11,884
103-0960-572.46-00	REPAIR & MAINTENANCE SVCS	800	800	245	555	800	100	0
103-0960-572.46-08	R&M AUTOS/TRUCKS FLEET	15,000	15,000	2,553	5,747	8,300	55	6,700
103-0960-572.46-09	REPAIR/MNT EQUIP FLEET	10,000	10,000	1,097	5,000	6,097	61	3,903
103-0960-572.49-06	ADMINISTRATIVE CHARGES	357,680	357,680	149,035	0	149,035	42	208,645
103-0960-572.49-07	COMPUTER OVERHEAD	93,310	93,310	38,875	0	38,875	42	54,435
103-0960-572.49-08	COLLECTION COMMISSION	56,250	56,250	123,775	0	123,775	220	67,525-
103-0960-572.49-13	LANDFILL FEES	1,800	1,800	0	0	0		1,800
103-0960-572.51-00	OFFICE SUPPLIES	495	495	88	0	88	18	407
103-0960-572.52-01	GASOLINE, OIL, LUBRICANTS	10,000	10,000	3,181	0	3,181	32	6,819
103-0960-572.52-21	DEPT MATERIALS & SUPPLIES	21,500	21,500	9,028	0	9,028	42	12,472
103-0960-572.52-22	SAFETY SUPPLIES	300	300	308	0	308	103	8-
103-0960-572.52-44	SEAWALL PANEL BLDG MTLS	749,700	749,700	24,469	206,061	230,530	31	519,170
103-0960-572.54-00	BOOKS/MEMBS/TRAINING/EDUC	13,640	13,640	2,760	0	2,760	20	10,880
*	OPERATING EXPENSES	6,996,625	8,520,823	382,352	1,822,798	2,205,150	26	6,315,673
103-0960-572.63-00	IMPROVE OTHER THAN BLDGS	225,000	225,000	0	0	0		225,000
103-0960-572.64-01	AUTOS & ON-ROAD VEHICLES	55,000	91,488	36,488	0	36,488	40	55,000
103-0960-572.64-03	EQUIPMENT	59,200	59,200	0	0	0		59,200
*	CAPITAL OUTLAY	339,200	375,688	36,488	0	36,488	10	339,200
103-0960-572.90-01	RESERVE FOR CONTINGENCIES	50,000	50,000	0	0	0		50,000
*	CONTINGENCIES	50,000	50,000	0	0	0		50,000
**	P G I CANAL MAINTENANCE	8,515,460	10,076,146	837,740	1,822,798	2,660,538	26	7,415,608
103-3000-572.63-80	SEAWALL REPLACEMENT	0	5,815,600	1,857,172	4,212,318	6,069,490	104	253,890-

PUNTA GORDA ISLES CANAL MAINTENANCE EXPENDITURE REPORT
FY 2026

DATE PREPARED: 02/11/26
WORKSHEET NAME: YTD103EX

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D EXPENSES	ENCUMBRANCES (P.O.'S)	TOTAL YTD + PO'S	% SPENT	BALANCE
*	CAPITAL OUTLAY	0	5,815,600	1,857,172	4,212,318	6,069,490	104	253,890-
**	CAPITAL CONSTR PROJECTS	0	5,815,600	1,857,172	4,212,318	6,069,490	104	253,890-
		13,150,591	20,526,877	2,694,912	6,035,116	8,730,028	43	11,796,849

PUNTA GORDA ISLES CANAL MAINTENANCE REVENUE REPORT
FY 2026

DATE PREPARED: 02/11/26
WORKSHEET NAME: YTD103RV

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	ORIGINAL BUDGET	AMENDED BUDGET	Y-T-D REVENUES	% REC'D	BALANCE
103-0000-325.30-00	SPEC ASSMTS - CANAL ASSMT	7,020,415	7,020,415	6,174,040	88	846,375
103-0000-361.10-00	INTEREST ON INVESTMENTS	157,500	157,500	168,831	107	11,331-
103-0000-369.90-00	MISCELLANEOUS REVENUE	500	500	0		500
103-0000-381.01-00	GENERAL	0	5,815,600	0		5,815,600
103-0000-389.90-01	PROJ CARRYOVER-BEGINNING	5,972,176	5,972,176	0		5,972,176
103-0000-389.90-02	PRIOR YEAR ENCUMBRANCES	0	1,560,686	0		1,560,686
*		13,150,591	20,526,877	6,342,871	31	14,184,006
**	PUNTA GORDA ISL CANAL MNT	13,150,591	20,526,877	6,342,871	31	14,184,006
		13,150,591	20,526,877	6,342,871	31	14,184,006

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

REPORTS

Title: Budget Utilization Report January 2026

Funds:

Recommended Action: For informational purposes only, no action required.

Summary: The attached monthly report provides updates on monthly report of work completed and expenditures for seawall repairs and maintenance.

Department/Division: Public Works

EXHIBITS:

1. PGI Utilization 202602

City of **PUNTA GORDA** Florida

REPORTING PERIOD AS OF:	**February 9, 2026**						
PUBLIC WORKS				**FY - 10/01/2025 - 09/30/2026**			
PGI CANAL MAINTENANCE	1075						
MONTHLY REPORT OF WORK COMPLETED AND EXPENDITURES FOR SEAWALL R&M							
DESCRIPTION:	**ANNUAL SCHEDULED WORK QUANTITY**	**AMENDED SCHEDULED WORK QUANTITY**	**UNIT**	**CURRENT MONTH WORK** Feb-26	**YTD COMP WORK**	**% COMP**	REMAINING QUANTITY
Seawall Replacement	$6,950,000	$6,950,000	BUD	$0	$0	0%	$6,950,000
Seawall Panels/Supplies	$749,700	$749,700	BUD	$102	$24,469	3%	$725,231
Hurricane Ian Seawall Replacement	$5,815,600	$6,069,490	BUD	$592,656	$1,839,532	30%	$4,229,958
Mangrove Trimming	$67,120	$67,120	BUD	$0	$0	0%	$67,120
Inlet Dredging	$60,000	$60,000	BUD	$0	$0	0%	$60,000
Spoil Site Channel Permitting/Seawall Assessment	$30,000	$41,803	BUD	$426	$7,351	18%	$34,452

NOTE: City seawall program has 3 more SOW's to complete in 2025 with $1.5 million, rollover from last year and appropriation remaining into FY26 budget for program work. Hurricane Ian update still not processed for FEMA funds.

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

REPORTS

Title: Seawall Replacement Status Report January 2026

Funds:

Recommended Action: For informational purposes only, no action required.

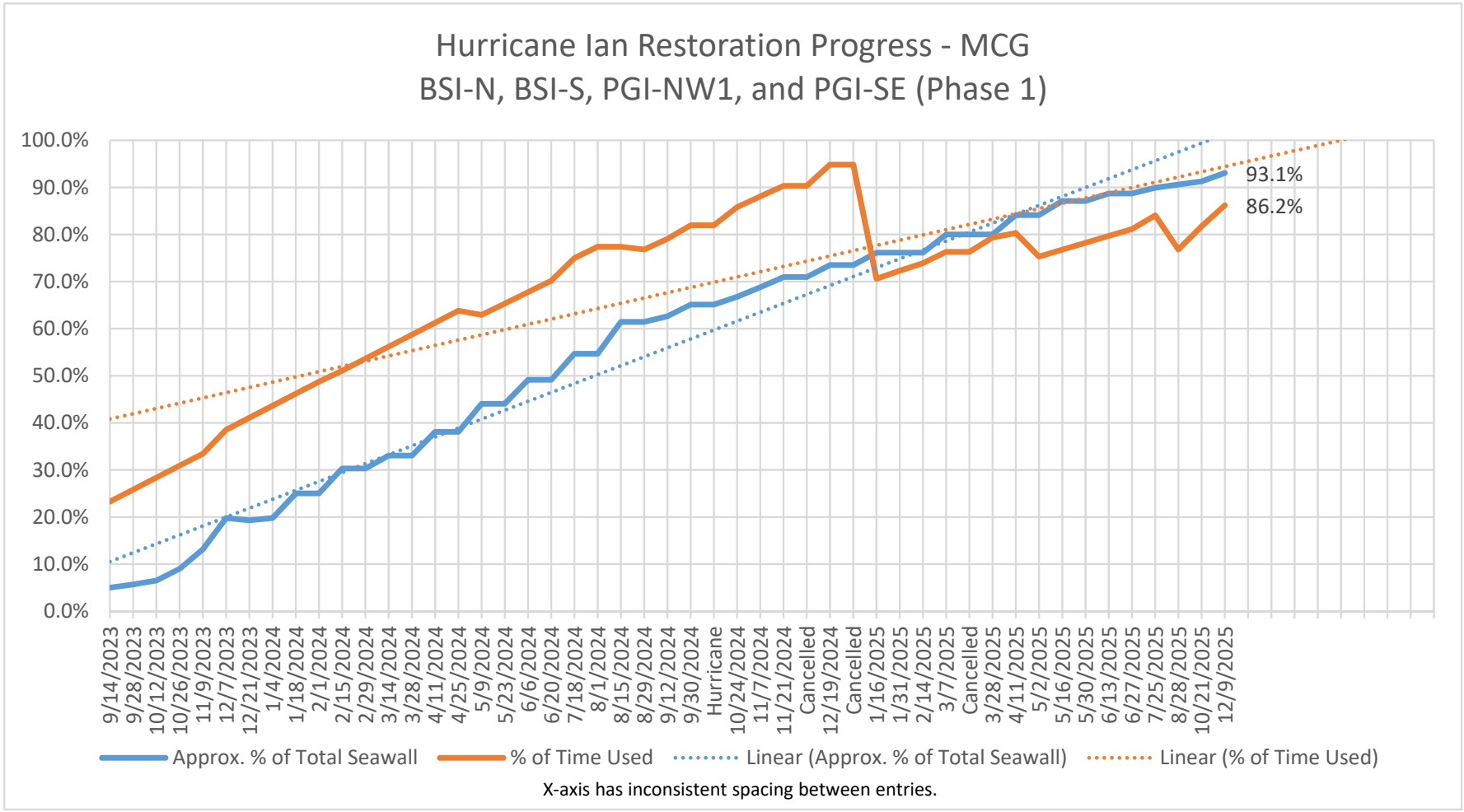
Summary: The attached monthly report provides updates on the Punta Gorda Isles Replacement Work Program FY 2024/2025.

Department/Division: Public Works

EXHIBITS:

1. IanSeawallStatusMCG_Phase1_Chart20251209
2. IanSeawallStatusMCG_Phase2_Chart20251209
3. NE2_IAN Seawall Phase II_Replacement Status_010926
4. NW1_IAN Seawall Phase I_Replacement Status_010926
5. NW2_IAN Seawall Phase II_Replacement Status_010926
6. NW2_SW_IAN Seawall Phase II_Replacement Status_011425
7. SE_IAN Seawall Phase I_Replacement Status_010926
8. SW_IAN Seawall Phase II_Replacement Status_010926

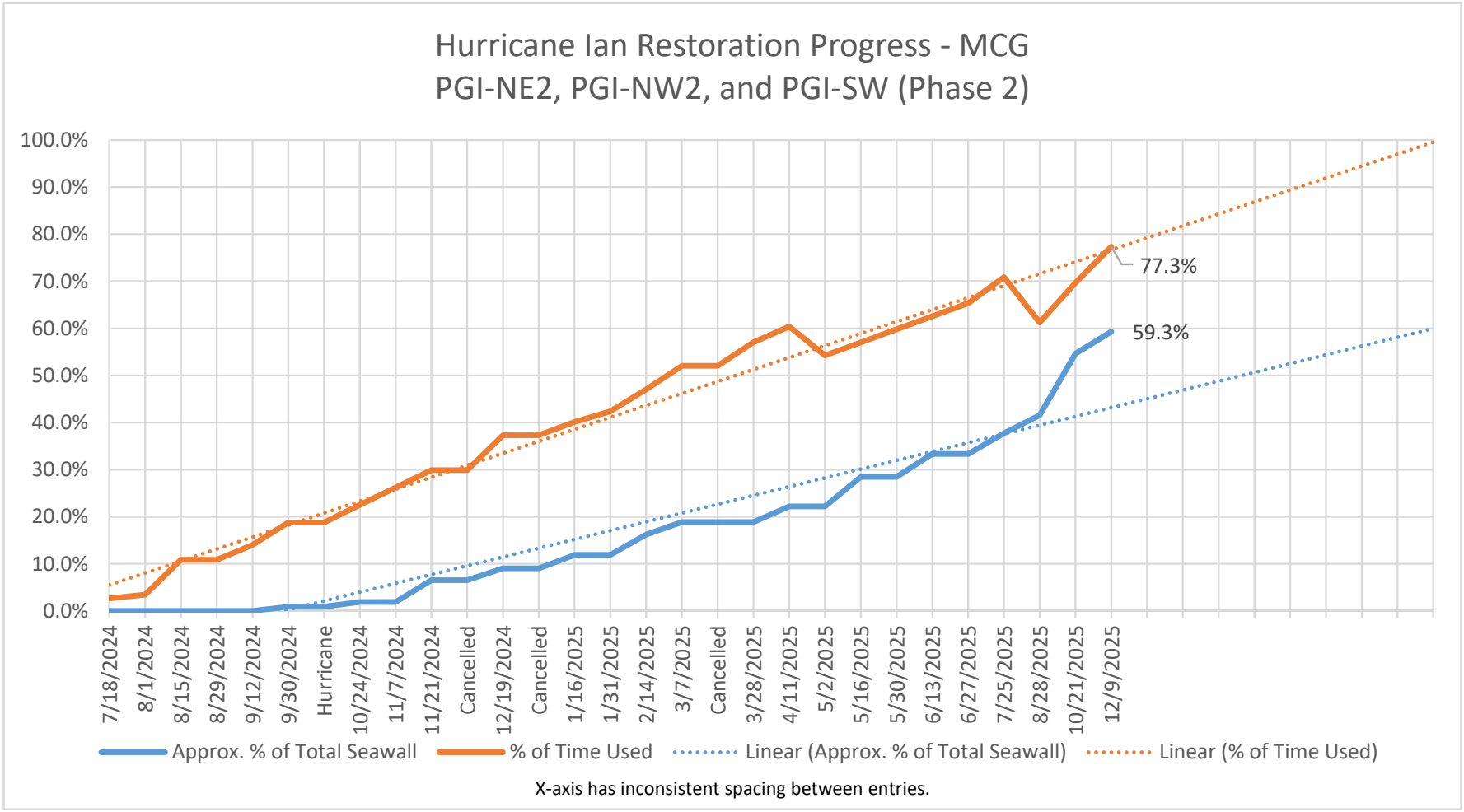
Hurricane Ian Seawall Restoration Status



X-axis has inconsistent spacing between entries.

Generated from IanSeawallStatusWithPhase2.xlsx, Summary tab on 12/29/2025

Hurricane Ian Seawall Restoration Status



X-axis has inconsistent spacing between entries.

Generated from IanSeawallStatusWithPhase2.xlsx, Summary tab on 12/29/2025

MARINE CONTRACTING GROUP PHASE II

NE2 - SEAWALL REPLACEMENT WORK PROGRAM FY 2024/2025

START WEEK OF	LOCATION #	WALL PRIORITY	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS
	2018	LOW	BAL HARBOR BLVD 740/760	74	66	**C**
	2016	LOW	APPIAN DR 1500/1510	37	30	**C**
	2020	LOW	VIA BIANCA 1600/1601	160	179	**U**
	2022	LOW	VIA BIANCA 1660	48		**U**
	2007	LOW	VIA TUNIS 601	201		**U**
			TOTAL	**1795**	**1515**	
		LTR	**Letter sent**			
		U	**Under Construction**			
		C	**Complete**			
		HN	**Home owner notified**			
					Revised	1/9/26

START WEEK OF	LOCATION #	WALL PRIORITY	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS

MARINE CONTRACTING GROUP PHASE I

NW1 - SEAWALL REPLACEMENT WORK PROGRAM FY 2023/2024/2025

START WEEK OF	WALL PRIORITY	LOCATION	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS
	Low	**3019**	CORAL WAY 2813 2815	82	83	**C**
	Low	**3018**	CORAL WAY 2833	80	99	**U**
	Low	**3055**	COLONY POINT DR 76 80	100	99	**C**
	Low	**3056**	COLONY POINT DR 28 32	108	106	**C**
	Low	**3057**	COLONY POINT DR 1	247		**U**
	Low	**3009**	AQUA CT 2755 2775 2795	106		**U**
1/19/26	**Low**	**3005**	TROPICANA DR 14	85		**Ltr**
			TOTAL	**7716**	**7172**	
		LTR	**Letter sent**			
		U	**Under Construction**			
		C	**Complete**			
		HN	**Home owner notified**			
					Revised	1/9/26

MARINE CONTRACTING GROUP PHASE II

NW2 - SEAWALL REPLACEMENT WORK PROGRAM FY 2024/2025

START WEEK OF	WALL PRIORITY	LOCATION #	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS
	MED	4053	SIERRA LN 2449/2435 - Birds nest delaying	98	151	**C**
	LOW	4001	JAMAICA WAY 2035/2025/2015	313	317	**C**
	LOW	4046	GULFVIEW RD 118/110	90	103	**U**
	LOW	4045	GULFVIEW RD 182/174/166	170	182	**U**
	LOW	4007	MARIA CT 179/183	82	80	**U**
	LOW	4023	VIA SEVILLE 2141/2181	112		**U**
	LOW	4024	VIA SEVILLE 2080/2100/2140	100		**U**
	LOW	4026	EL CERITO CT 2237/2255/2275	156		**U**
	LOW	4027	EL CERITO CT 2111	80		**U**
1/19/26	LOW	4029	BELVEDERE CT 511/517	97		**U**
1/26/26	LOW	4032	BELVEDERE CT 280/290	53		
2/2/26	LOW	4034	DE LIDO CT 341/361	107		
2/2/26	LOW	4035	DE LIDO CT 381	69		
2/16/26	LOW	4036	DE LIDO CT 399	45		
2/23/26	LOW	4037	DE LIDO CT 380/399	54		
3/2/26	LOW	4040	BELAIRE CT 255	80		
3/9/26	LOW	4041	BELAIRE CT 355/365/375	88		
TBD	LOW	4010	BOCA RATON CT 1751/1743	142		**Ltr**
TBD	LOW	4011	BELLE CT 1799/1797	220		**Ltr**
TBD	LOW	4012	BELLE CT 1793	138		
TBD	LOW	4013	BAL HARBOR BLVD 515/533/551	104		
			TOTAL	**5019**	**3725**	
		LTR	**Letter sent**			
		U	**Under Construction**			
		C	**Complete**			
		HN	**Home owner notified**			
					Revised	1/9/26

MARINE CONTRACTING GROUP PHASE II

NW2 - SEAWALL REPLACEMENT WORK PROGRAM FY 2024/2025

START WEEK OF	WALL PRIORITY	LOCATION #	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS
	HIGH	4039	DE LIDO CT 290/300/320	100	102	**C**
	HIGH	4033	BELVEDERE CT 270/280	90	90	**C**
	HIGH/LOW	4016	CIMARRON DR 976/994/1010/1016/1032	343	348	**U**
	HIGH/LOW	4018	MESSINA DR 901/911	202		**U**
	MED	4019	AQUI ESTA DR 2090/2100	151		**U**
1/8/25	MED	4021	VIA ESPLANADE 2165/2185/2215	116		**U**
1/27/25	MED	4020	CORONADO DR 900/940	84		**Ltr**
2/3/25	MED	4025	COMO CT 610/601	163		**Ltr**
2/17/25	MED	4028	VIA ESPLANADE 350	66		
2/24/25	MED	4030	BELVEDERE CT 585	72		
3/3/25	MED	4031	BELVEDERE CT 548/536/524	88		
3/10/25	MED	4038	DE LIDO CT 360/340	50		
3/17/25	MED	4008	BAL HARBOR BLVD 299	30		
3/24/25	MED	4044	GULFVIEW RD 198	24		
TBD	MED	4006	MARIA CT 123/133/143	142		
TBD	MED	4005	MARIA CT 142/152	126		
TBD	MED	4004	DONNA CT 125/135	101		
TBD	MED	4053	SIERRA LN 2449/2435	98		
TBD	MED	4054	ROSA LN 2495/2485	99		
TBD	MED	4057	ROSA LN 2472/2484	78		
TBD	MED	4058	FLORA LN 2489/2481	70		
TBD	MED	4049	GULFVIEW RD 151	30		
TBD	MED	4052	CRESENT DR 140/132/124	106		
TBD	LOW	4051	CASA LN 131	96		
TBD	LOW	4048	BAYVIEW RD 2210	30		
TBD	LOW	4047	GULFVIEW RD 2220/2240	68		
TBD	LOW	4001	JAMAICA WAY 2035/2025	258		
TBD	LOW	4002	JAMAICA WAY 1771	96		
TBD	LOW	4046	GULFVIEW RD 118/110	90		
TBD	LOW	4007	MARIA CT 179/183	82		
TBD	LOW	4045	GULFVIEW RD 182/174/166	170		
TBD	LOW	4023	VIA SEVILLE 2141/2181	91		
TBD	LOW	4024	VIA SEVILLE 2080/2100/2140	100		
TBD	LOW	4026	EL CERITO CT 2237/2255/2275	156		
TBD	LOW	4027	EL CERITO CT 2111	80		
TBD	LOW	4029	BELVEDERE CT 511/517	97		
TBD	LOW	4032	BELVEDERE CT 280/290	53		
TBD	LOW	4034	DE LIDO CT 341/361	107		
TBD	LOW	4035	DE LIDO CT 381	69		
TBD	LOW	4036	DE LIDO CT 399	45		
TBD	LOW	4037	DE LIDO CT 380/399	54		
TBD	LOW	4040	BELAIRE CT 255	80		

START WEEK OF	WALL PRIORITY	LOCATION #	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS
TBD	LOW	4041	BELAIRE CT 355/365/375	88		
TBD	LOW	4013	BAL HARBOR BLVD 515/533/551	104		
TBD	LOW	4012	BELLE CT 1793	138		
TBD	LOW	4011	BELLE CT 1799/1797	220		
TBD	LOW	4010	BOCA RATON CT 1751/1743	142		
			TOTAL	**4943**	**540**	
	LTR		**Letter sent**			
	U		**Under Construction**			
	C		**Complete**			
					Revised	1/14/25

MARINE CONTRACTING GROUP PHASE II

SW - SEAWALL REPLACEMENT WORK PROGRAM FY 2024/2025

START WEEK OF	WALL PRIORITY	LOCATION #	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS
	HIGH	6034	ROSEAU DR 3517/ 3525/ 3533/ 3541	240	237	**C**
	MED/H	6012	CASSINO CT 2126/2200	116	104	**C**
	MED	6009	LA SALINA CT 1120/1126	110	111	**U**
	MED	6002	RIO TIBER DR 2526/ 2532/2600/2608	173	164	**U**
	MED	6006	CORONADO DR 1134/1200	50		**U**
	MED	6005	RIO TIBER DR 2511	80		**U**
	MED	6003	RIO TIBER DR 2620	60		**U**
1/20/25	MED	6001	RIO PLATO DR 2628/2630	78		**Ltr**
1/27/25	MED	6032	ST DAVIDS ISLAND CT 2416/2424	75		**Ltr**
2/3/25	MED	6022	DOMINICA CT 3313/3319	120		**Ltr**
2/17/25	MED	6021	SAN MATEO DR 1356/1362/1368	106		
3/3/25	MED	6035	CURACAO CT 3431/3435	80		
3/10/25	MED	6037	DEBORAH DR 2825/2819	48		
3/17/25	LOW	6047	SUZI ST 1717/1713	36		
3/24/25	LOW	6045	LA COSTA ISLAND CT 3900/3906	103		
4/7/25	LOW	6044	AVES ISLAND CT 3835	130		
4/21/25	LOW	6043	SABA CT 3824/3818	91		
TBD	LOW	6042	RYAN BLVD 2750	170		
TBD	LOW	6041	ARUBA CT 3651	60		
TBD	LOW	6038	CARMICHAEL DR 3649/3701	134		
TBD	LOW	6039	BONAIRE CT 3623/3617	111		
TBD	LOW	6040	ARUBA CT 3652	2		
TBD	LOW	6028	DEBORAH DR 2216/2224	90		
TBD	LOW	6029	DEBORAH DR 2240/2246/2300	102		
TBD	LOW	6030	ST DAVIDS ISLAND CT 2361/2349	52		
TBD	LOW	6024	GRENADA CT 3338	44		
TBD	LOW	6023	GRENADA CT 3341/3345	278		
TBD	LOW	6011	SOCORRO DR 1129/1135	52		
TBD	LOW	6008	LA SALINA CT 1134/1140	186		
TBD	LOW	6007	LA SALINA CT 1117/1123/1127/1131/1135	148		
TBD	LOW	6017	MAYAGUANA CT 2737/2740	185		
TBD	LOW	6018	ANTIGUA DR 3200/3206	193		
TBD	LOW	6019	ANTIGUA DR 3200/3205	107		
			TOTAL	**3814**	**834**	
		LTR	**Letter sent**			
		U	**Under Construction**			
		C	**Complete**			
					Revised	1/14/25

MARINE CONTRACTING GROUP PHASE I

SE - SEAWALL REPLACEMENT WORK PROGRAM FY 2023/2024/2025

START WEEK OF	WALL PRIORITY	LOCATION	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS
	Low	**5015**	WAXWING CT 1406	100		**U**
			TOTAL	**4152**	**4181**	
	U		**Under Construction**			
	C		**Complete**			
	LTR		**Letter sent**		Revised	1/9/26

MARINE CONTRACTING GROUP PHASE II

SW - SEAWALL REPLACEMENT WORK PROGRAM FY 2024/2025

START WEEK OF	WALL PRIORITY	LOCATION #	ADDRESS	ESTIMATED LENGTH	ACTUAL LENGTH	STATUS
	LOW	6044	AVES ISLAND CT 3835	130	127	**C**
	LOW	6038	CARMICHAEL DR 3649/3701	134	126	**C**
	LOW	6039	BONAIRE CT 3623/3617	111	124	**C**
	LOW	6040	ARUBA CT 3652/3658/3664/3670	185	187	**U**
	LOW	6028	DEBORAH DR 2216/2224	90		**U**
1/12/26	LOW	6029	DEBORAH DR 2240/2246/2300	102		**Ltr**
1/26/26	LOW	6030	ST DAVIDS ISLAND CT 2361/2349	52		**Ltr**
2/2/26	LOW	6024	GRENADA CT 3338	44		
2/9/26	LOW	6023	GRENADA CT 3341/3345	278		
3/9/26	LOW	6011	SOCORRO DR 1129/1135	52		
2/2/26	LOW	6019	ANTIGUA DR 3200/3205	107		**Ltr**
2/9/26	LOW	6018	ANTIGUA DR 3200/3206	193		**Ltr**
2/23/26	LOW	6017	MAYAGUANA CT 2737/2740	185		
3/9/26	LOW	6007	LA SALINA CT 1117/1123/1127/1131/1135	148		
3/23/26	LOW	6008	LA SALINA CT 1134/1140	186		
			TOTAL	**3824**	**2370**	
		LTR	**Letter sent**			
		U	**Under Construction**			
		C	**Complete**			
		HN	**Home owner notified**			
					Revised	1/9/26

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

REPORTS

Title:	Permits Authorized by City Staff January 2026.
Funds:	
Recommended Action:	For informational purposes only.
Summary:	The attached report provides the Permits Authorized by City Staff for January 2026.
Department/Division:	Public Works

EXHIBITS:

1. PGI Canal Maintenance Report by City Staff 01312026

PGI Canal Maintenance Report

App Yr	App Number	Appl Type	Appl Date	Application Description	Street No.	Str Dir	Street Name	Str Suff	Lot	Block	Sub Div	Sec
26	196840	BCNL	1/8/2026	**NOC ENCLOSED**	3906		LA COSTA ISLAND	CT	0142	0008	PGI	012
		BCNL	1/8/2026	CALL FINAL INSPECTION WHEN COMPLETED	3906		LA COSTA ISLAND	CT	0142	0008	PGI	012
		BCNL	1/8/2026	DOCK	3906		LA COSTA ISLAND	CT	0142	0008	PGI	012
		BCNL	1/8/2026	1/8/2026, 3:52:31 PM DDAMASO	3906		LA COSTA ISLAND	CT	0142	0008	PGI	012
	196939	BCNL	1/15/2026	*NOC ENCLOSED*	228		DI VINCI	DR	0042	0018	PGI	006
		BCNL	1/15/2026	CALL FINAL INSPECTION WHEN COMPLETED	228		DI VINCI	DR	0042	0018	PGI	006
		BCNL	1/15/2026	CONCRETE DOCK	228		DI VINCI	DR	0042	0018	PGI	006
		BCNL	1/15/2026	REPLACING EXISTING DOCK WITH A 7' X 49'	228		DI VINCI	DR	0042	0018	PGI	006
		BCNL	1/15/2026	1/15/2026, 10:51:56 AM DDAMASO	228		DI VINCI	DR	0042	0018	PGI	006
	196940	BCNL	1/15/2026	**NOC ENCLOSED**	2578		BRAZILIA	CT	0047	0013	PGI	006
		BCNL	1/15/2026	CALL FINAL INSPECTION WHEN COMPLETED	2578		BRAZILIA	CT	0047	0013	PGI	006
		BCNL	1/15/2026	CONCRETE DOCK	2578		BRAZILIA	CT	0047	0013	PGI	006
		BCNL	1/15/2026	REPLACE EXISTING DOCKS WITH AN 8' X 66'	2578		BRAZILIA	CT	0047	0013	PGI	006
		BCNL	1/15/2026	1/15/2026, 11:08:00 AM DDAMASO	2578		BRAZILIA	CT	0047	0013	PGI	006
	196948	BCNL	1/15/2026		2201		MAGDALINA	DR	0103	0014	PGI	011
		BCNL	1/15/2026	**NOC ENCLOSED**	2201		MAGDALINA	DR	0103	0014	PGI	011
		BCNL	1/15/2026	BOAT LIFT AND DOCK	2201		MAGDALINA	DR	0103	0014	PGI	011
		BCNL	1/15/2026	CALL FINAL INSPECTION WHEN JOB COMPLETED	2201		MAGDALINA	DR	0103	0014	PGI	011
		BCNL	1/15/2026	ELE SUB: ELETRICAL SOLUTIONS OF SW FL	2201		MAGDALINA	DR	0103	0014	PGI	011
		BCNL	1/15/2026	RESUBMITTAL- WALKWAY CONNECTION DETAILS	2201		MAGDALINA	DR	0103	0014	PGI	011
		BCNL	1/15/2026	1/15/2026, 2:31:47 PM DDAMASO	2201		MAGDALINA	DR	0103	0014	PGI	011
		BCNL	1/15/2026	2/11/2026, 12:29:41 PM LGRANGER	2201		MAGDALINA	DR	0103	0014	PGI	011
	196951	BCNL	1/15/2026	**NOC REQD PRIOR TO 1ST INSPECTION**	727		VIA FORMIA		0109	0026	PGI	011
		BCNL	1/15/2026	BOAT LIFT AND DOCK	727		VIA FORMIA		0109	0026	PGI	011
		BCNL	1/15/2026	CALL FOR FINAL ONCE COMPLETED	727		VIA FORMIA		0109	0026	PGI	011
		BCNL	1/15/2026	ELE SUB: ELECTRICAL SOLUTIONS OF SW FL	727		VIA FORMIA		0109	0026	PGI	011
		BCNL	1/15/2026	1/15/2026, 2:55:16 PM DDAMASO	727		VIA FORMIA		0109	0026	PGI	011
	196952	BCNL	1/15/2026	*NOC NEEDED*	3719		CARMICHAEL	DR	0133	0008	PGI	012
		BCNL	1/15/2026	boat lift	3719		CARMICHAEL	DR	0133	0008	PGI	012
		BCNL	1/15/2026	1/15/2026, 3:32:22 PM DDAMASO	3719		CARMICHAEL	DR	0133	0008	PGI	012
	196954	BCNL	1/15/2026	**NOC ENCLOSED*	3437		ST CROIX	CT	0130	0011	PGI	012

PGI Canal Maintenance Report

App Yr	App Number	Appl Type	Appl Date	Application Description	Street No.	Str Dir	Street Name	Str Suff	Lot	Block	Sub Div	Sec
26	196954	BCNL	1/15/2026	CALL FOR FINAL ONCE COMPLETED	3437		ST CROIX	CT	0130	0011	PGI	012
		BCNL	1/15/2026	DOCK - REPLACE 3 7X15 PRECAST DOCK SLABS	3437		ST CROIX	CT	0130	0011	PGI	012
		BCNL	1/15/2026	1/15/2026, 3:56:30 PM DDAMASO	3437		ST CROIX	CT	0130	0011	PGI	012
	196956	BCNL	1/15/2026		1813		LOS ALAMOS	DR	0144	0014	PGI	012
		BCNL	1/15/2026	*ELECTRICAL SOLUTIONS OF SW FLORIDA	1813		LOS ALAMOS	DR	0144	0014	PGI	012
		BCNL	1/15/2026	*NOC ENCLOSED*	1813		LOS ALAMOS	DR	0144	0014	PGI	012
		BCNL	1/15/2026	BOAT LIFT AND DOCK	1813		LOS ALAMOS	DR	0144	0014	PGI	012
		BCNL	1/15/2026	CALL FINAL INSPECTION WHEN JOB COMPLETED	1813		LOS ALAMOS	DR	0144	0014	PGI	012
		BCNL	1/15/2026	1/15/2026, 4:36:33 PM DDAMASO	1813		LOS ALAMOS	DR	0144	0014	PGI	012
	196957	BCNL	1/15/2026	*NOC ENCLOSED**	1019		MINEO	DR	0084	0031	PGI	007
		BCNL	1/15/2026	BOAT LIFT-ELECTRICAL SOLUTIONS OF SWFL	1019		MINEO	DR	0084	0031	PGI	007
		BCNL	1/15/2026	CALL FINAL INSPECTION WHEN JOB COMPLETED	1019		MINEO	DR	0084	0031	PGI	007
		BCNL	1/15/2026	1/15/2026, 4:49:30 PM DDAMASO	1019		MINEO	DR	0084	0031	PGI	007
	196961	BCNL	1/16/2026		1333		VIA MILANESE		0081	0019	PGI	007
		BCNL	1/16/2026	**NOC ENCLOSED**	1333		VIA MILANESE		0081	0019	PGI	007
		BCNL	1/16/2026	BOAT LIFT - ELE SUB: ELECTRICAL	1333		VIA MILANESE		0081	0019	PGI	007
		BCNL	1/16/2026	CALL FINAL INSPECTION WHEN COMPLETED	1333		VIA MILANESE		0081	0019	PGI	007
		BCNL	1/16/2026	RESUBMITTAL- ADD 7X15 DOCK AT NORTH END	1333		VIA MILANESE		0081	0019	PGI	007
		BCNL	1/16/2026	SOLUTIONS OF SW FL	1333		VIA MILANESE		0081	0019	PGI	007
		BCNL	1/16/2026	1/16/2026, 8:55:40 AM DDAMASO	1333		VIA MILANESE		0081	0019	PGI	007
		BCNL	1/16/2026	2/11/2026, 12:32:37 PM LGRANGER	1333		VIA MILANESE		0081	0019	PGI	007
	196963	BCNL	1/16/2026	**NO NOC NEEDED	3431		CURACAO	CT	0131	0010	PGI	012
		BCNL	1/16/2026	BOATLIFT IN THE SAME FOOTPRINT	3431		CURACAO	CT	0131	0010	PGI	012
		BCNL	1/16/2026	CALL FOR FINAL ONCE COMPLETED	3431		CURACAO	CT	0131	0010	PGI	012
		BCNL	1/16/2026	OER SITE FROM BILL, WORK STARTED WITHOUT	3431		CURACAO	CT	0131	0010	PGI	012
		BCNL	1/16/2026	PERMIT BEING ISSUED	3431		CURACAO	CT	0131	0010	PGI	012
		BCNL	1/16/2026	REPLACE EXISITNG PILES ON EXISITNG	3431		CURACAO	CT	0131	0010	PGI	012
		BCNL	1/16/2026	1-26-26	3431		CURACAO	CT	0131	0010	PGI	012
		BCNL	1/16/2026	1/16/2026, 9:16:42 AM APASTOR	3431		CURACAO	CT	0131	0010	PGI	012
		BCNL	1/16/2026	1/26/2026, 10:08:03 AM RCOHOWCZ	3431		CURACAO	CT	0131	0010	PGI	012
	196964	BCNL	1/16/2026	**NOC ENCLOSED*	2775		AQUA	CT	0015	0014	PGI	003

PGI Canal Maintenance Report

App Yr	App Number	Appl Type	Appl Date	Application Description	Street No.	Str Dir	Street Name	Str Suff	Lot	Block	Sub Div	Sec
26	196964	BCNL	1/16/2026	CALL FINAL INSPECTION WHEN COMPLETED	2775		AQUA	CT	0015	0014	PGI	003
		BCNL	1/16/2026	DOCK	2775		AQUA	CT	0015	0014	PGI	003
		BCNL	1/16/2026	1/16/2026, 9:43:40 AM DDAMASO	2775		AQUA	CT	0015	0014	PGI	003
	196968	BCNL	1/16/2026	*rcvd noc**	1374		WILLET	CT	0213	0011	PGI	014
		BCNL	1/16/2026	CALL FINAL INSPECTION WHEN COMPLETED	1374		WILLET	CT	0213	0011	PGI	014
		BCNL	1/16/2026	DOCK- REMOVE EXISTING DOCK AND INSTALL	1374		WILLET	CT	0213	0011	PGI	014
		BCNL	1/16/2026	1/16/2026, 10:30:33 AM DDAMASO	1374		WILLET	CT	0213	0011	PGI	014
		BCNL	1/16/2026	10X15 DOCK	1374		WILLET	CT	0213	0011	PGI	014
	196969	BCNL	1/16/2026	**NOC ENCLOSED**	1351		OSPREY	DR	0221	0011	PGI	014
		BCNL	1/16/2026	BOAT LIFT - REMOVE EXISTING LIFT INSTALL	1351		OSPREY	DR	0221	0011	PGI	014
		BCNL	1/16/2026	CALL FINAL INSPECTION WHEN JOB COMPLETED	1351		OSPREY	DR	0221	0011	PGI	014
		BCNL	1/16/2026	1/16/2026, 11:08:58 AM DDAMASO	1351		OSPREY	DR	0221	0011	PGI	014
		BCNL	1/16/2026	20 K LIFT	1351		OSPREY	DR	0221	0011	PGI	014
	197028	BCNL	1/22/2026	***NEED NOC BEFORE FIRST INSPECTION***	56		COLONY POINT	DR	0019	0042	PGI	003
		BCNL	1/22/2026	CALL FOR FINAL ONCE COMPLETED	56		COLONY POINT	DR	0019	0042	PGI	003
		BCNL	1/22/2026	INSTALL 6K BOATLIFT - PULLING SEPERATE	56		COLONY POINT	DR	0019	0042	PGI	003
		BCNL	1/22/2026	PERMIT FOR ELECTRICAL PER HOMEOWNER	56		COLONY POINT	DR	0019	0042	PGI	003
		BCNL	1/22/2026	1/22/2026, 9:21:26 AM APASTOR	56		COLONY POINT	DR	0019	0042	PGI	003
	197054	BCNL	1/23/2026	**NOC ENCLOSED W/ PERMIT**	2200		DEBORAH	DR	0125	0026	PGI	012
		BCNL	1/23/2026	CALL FOR FINAL ONCE COMPLETED	2200		DEBORAH	DR	0125	0026	PGI	012
		BCNL	1/23/2026	REPLACE DOCK	2200		DEBORAH	DR	0125	0026	PGI	012
		BCNL	1/23/2026	1/23/2026, 9:50:31 AM APASTOR	2200		DEBORAH	DR	0125	0026	PGI	012
	197055	BCNL	1/23/2026	**NOC ENCLOSED W/ PERMIT**	2201		RYAN	BLV	0141	0001	PGI	012
		BCNL	1/23/2026	CALL FOR FINAL ONCE COMPLETED	2201		RYAN	BLV	0141	0001	PGI	012
		BCNL	1/23/2026	INSTALL DOCK	2201		RYAN	BLV	0141	0001	PGI	012
		BCNL	1/23/2026	1/23/2026, 10:03:14 AM APASTOR	2201		RYAN	BLV	0141	0001	PGI	012
	197056	BCNL	1/23/2026	**NOC ENCLOSED W/ PERMIT**	152		MARIA	CT	0002	0005	PGI	001
		BCNL	1/23/2026	CALL FOR FINAL ONCE COMPLETED	152		MARIA	CT	0002	0005	PGI	001
		BCNL	1/23/2026	HOMEOWNER IS HIRING LIVINGSTON ELECTRIC	152		MARIA	CT	0002	0005	PGI	001
		BCNL	1/23/2026	INDEPENDENTLY OF MCG FOR ALL ELECTRICAL	152		MARIA	CT	0002	0005	PGI	001
		BCNL	1/23/2026	INSTALL DOCK EXTENSION AND BOAT LIFT	152		MARIA	CT	0002	0005	PGI	001

PGI Canal Maintenance Report

App Yr	App Number	Appl Type	Appl Date	Application Description	Street No.	Str Dir	Street Name	Str Suff	Lot	Block	Sub Div	Sec
26	197056	BCNL	1/23/2026	WORK NEEDED	152		MARIA	CT	0002	0005	PGI	001
		BCNL	1/23/2026	1/23/2026, 10:58:51 AM APASTOR	152		MARIA	CT	0002	0005	PGI	001
	197058	BCNL	1/23/2026	***NOC ENCLOSED W/ PERMIT***	3418		CURACAO	CT	0131	0004	PGI	012
		BCNL	1/23/2026	CALL FOR FINAL ONCE COMPLETED	3418		CURACAO	CT	0131	0004	PGI	012
		BCNL	1/23/2026	INSTALL A 7'X 8' CONCRETE DOCK EXTENSION	3418		CURACAO	CT	0131	0004	PGI	012
		BCNL	1/23/2026	1/23/2026, 11:17:54 AM APASTOR	3418		CURACAO	CT	0131	0004	PGI	012
	197060	BCNL	1/23/2026		12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	***NOC ENCLOSED W/ PERMIT***	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	APPLICATION FOR PERMIT 26-197060, THERE	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	CALL FOR FINAL ONCE COMPLETED	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	CONCRETE DOCK	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	CORRECTION TO DESCRIPTION ON PERMIT	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	REMOVE EXISITNG DOCK/BOAT LIFT AND	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	REPLACE WITH 7' X 49' CONCRETE DOCK	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	WAS A TYPO AND IT SHOULD READ: 7'X45'	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	1/23/2026, 11:27:05 AM APASTOR	12		SABAL	DR	0012	0023	PGI	004
		BCNL	1/23/2026	1/29/2026, 3:50:00 PM SCARLAW	12		SABAL	DR	0012	0023	PGI	004
	197061	BCNL	1/23/2026	***NOC ENCLOSED W/ PERMIT***	1261		EIDER	CT	0209	0007	PGI	014
		BCNL	1/23/2026	CALL FOR FINAL ONCE COMPLETED	1261		EIDER	CT	0209	0007	PGI	014
		BCNL	1/23/2026	REPLACE DOCK	1261		EIDER	CT	0209	0007	PGI	014
		BCNL	1/23/2026	1/23/2026, 12:26:09 PM APASTOR	1261		EIDER	CT	0209	0007	PGI	014
	197062	BCNL	1/23/2026	***NOC ENCLOSED W/ PERMIT***	3335		PURPLE MARTIN	DR	0178	0014	PGI	014
		BCNL	1/23/2026	CALL FOR FINAL ONCE COMPLETED	3335		PURPLE MARTIN	DR	0178	0014	PGI	014
		BCNL	1/23/2026	REPLACE DOCKS	3335		PURPLE MARTIN	DR	0178	0014	PGI	014
		BCNL	1/23/2026	1/23/2026, 12:39:00 PM APASTOR	3335		PURPLE MARTIN	DR	0178	0014	PGI	014
	197066	BCNL	1/23/2026	**NO HARD FILE** NOC ATTACHED	124		GREAT ISAAC	CT	0101	0014	PGI	011
		BCNL	1/23/2026	CALL FOR FINAL ONCE JOB IS COMPLETED	124		GREAT ISAAC	CT	0101	0014	PGI	011
		BCNL	1/23/2026	ELECTRIC INDEPENDTLY OF MCG FOR ALL	124		GREAT ISAAC	CT	0101	0014	PGI	011
		BCNL	1/23/2026	ELECTRICAL WORK NEEDED.	124		GREAT ISAAC	CT	0101	0014	PGI	011
		BCNL	1/23/2026	INSTALL DOCK AND BOAT LIFT	124		GREAT ISAAC	CT	0101	0014	PGI	011
		BCNL	1/23/2026	PROPERTY OWNER HIRING DAN WELLINS	124		GREAT ISAAC	CT	0101	0014	PGI	011

PGI Canal Maintenance Report

App Yr	App Number	Appl Type	Appl Date	Application Description	Street No.	Str Dir	Street Name	Str Suff	Lot	Block	Sub Div	Sec
26	197066	BCNL	1/23/2026	1/23/2026, 3:12:19 PM SCARLAW	124		GREAT ISAAC	CT	0101	0014	PGI	011
	197076	BCNL	1/26/2026	**NOC ENCLOSED W/ PERMIT**	182		GULFVIEW	RD	0003	0003	PGI	004
		BCNL	1/26/2026	CALL FOR FINAL ONCE COMPLETED	182		GULFVIEW	RD	0003	0003	PGI	004
		BCNL	1/26/2026	ELECTRIC INDEPENDENTLY OF MCG FOR ALL	182		GULFVIEW	RD	0003	0003	PGI	004
		BCNL	1/26/2026	ELECTRICAL WORK NEEDED	182		GULFVIEW	RD	0003	0003	PGI	004
		BCNL	1/26/2026	INSTALL DOCK AND BOAT LIFT	182		GULFVIEW	RD	0003	0003	PGI	004
		BCNL	1/26/2026	PROPERTY OWNER IS HIRING LIVINGSTON	182		GULFVIEW	RD	0003	0003	PGI	004
		BCNL	1/26/2026	1/26/2026, 12:15:07 PM APASTOR	182		GULFVIEW	RD	0003	0003	PGI	004
	197092	BCNL	1/27/2026	**NO HARD FILE AND NOC IS ATTACHED**	5010		LA COSTA ISLAND	CT	0142	0043	PGI	012
		BCNL	1/27/2026	CALL FOR FINAL ONCE JOB IS COMPLETED	5010		LA COSTA ISLAND	CT	0142	0043	PGI	012
		BCNL	1/27/2026	INDEPENDENTLY OF MCG FOR ALL ELECTRICAL	5010		LA COSTA ISLAND	CT	0142	0043	PGI	012
		BCNL	1/27/2026	INSTALL BOAT LIFT	5010		LA COSTA ISLAND	CT	0142	0043	PGI	012
		BCNL	1/27/2026	PROPERTY OWNER HIRING GCS ELECTRIC	5010		LA COSTA ISLAND	CT	0142	0043	PGI	012
		BCNL	1/27/2026	WORK NEEDED.	5010		LA COSTA ISLAND	CT	0142	0043	PGI	012
		BCNL	1/27/2026	1/27/2026, 11:32:00 AM SCARLAW	5010		LA COSTA ISLAND	CT	0142	0043	PGI	012
	197106	BCNL	1/28/2026	***NOC ENCLOSED W/ PERMIT***	2501		RIO LARGO	CT	0049	0013	PGI	006
		BCNL	1/28/2026	CALL FOR FINAL ONCE COMPLETED	2501		RIO LARGO	CT	0049	0013	PGI	006
		BCNL	1/28/2026	ELECTRIC INDEPENDENTLY OF MCG FOR ALL	2501		RIO LARGO	CT	0049	0013	PGI	006
		BCNL	1/28/2026	ELECTRICAL WORK NEEDED	2501		RIO LARGO	CT	0049	0013	PGI	006
		BCNL	1/28/2026	INSTALL DOCK & BOAT LIFT	2501		RIO LARGO	CT	0049	0013	PGI	006
		BCNL	1/28/2026	PROPERTY OWNER IS HIRING LIVINGSTON	2501		RIO LARGO	CT	0049	0013	PGI	006
		BCNL	1/28/2026	1/28/2026, 10:02:38 AM APASTOR	2501		RIO LARGO	CT	0049	0013	PGI	006
	197114	BCNL	1/28/2026	**NO HARD FILE* NOC WITH PERMIT	3536		DIPPER	CT	0193	0003	PGI	014
		BCNL	1/28/2026	CALL FOR FINAL ONCE JOB IS COMPLETED	3536		DIPPER	CT	0193	0003	PGI	014
		BCNL	1/28/2026	REPLACE/INSTALL DOCK	3536		DIPPER	CT	0193	0003	PGI	014
		BCNL	1/28/2026	1/28/2026, 3:42:24 PM SCARLAW	3536		DIPPER	CT	0193	0003	PGI	014
	197127	BCNL	1/29/2026	CALL FOR FINAL INSPECTION WHEN JOB	89		TROPICANA	DR	0013	0061	PGI	004
		BCNL	1/29/2026	COMPLETED	89		TROPICANA	DR	0013	0061	PGI	004
		BCNL	1/29/2026	REPLACE 4 EXISTING BOATLIFT PILES WITHIN	89		TROPICANA	DR	0013	0061	PGI	004
		BCNL	1/29/2026	SAME FOOTPRINT ONLY ON EXISTING BOATLIFT	89		TROPICANA	DR	0013	0061	PGI	004
		BCNL	1/29/2026	1/29/2026, 1:59:45 PM LGRANGER	89		TROPICANA	DR	0013	0061	PGI	004

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

REPORTS

Title:	Punta Gorda Isles Capital Improvement Status Report for January 2026.
Funds:	
Recommended Action:	For informational purposes only, no action required.
Summary:	The attached monthly report provides updates on the Punta Gorda Isles Canal Maintenance Capital Improvement Program.
Department/Division:	Public Works

EXHIBITS:

1. PGI Captial Improvement Status 202601

PUNTA GORDA ISLES – CANAL MAINTENANCE

Capital Improvement Program

January 2026

SPOIL SITE CHANNEL– CONSULTING SERVICES

To obtain necessary permitting for dredging a channel from Ponce De Leon Inlet through the shallow basin directly to the Spoil Site.

Budget Amount: $126,000 Feasibility Study $12,800 Permitting $34,105

Status:

1/9/2026 Consultant spoke with DEP on the revised survey, consensus is to move it back original submitted drawing, which shows the least impact to the State Parks uplands. Reaching out to State Park contacts for on-site mitigation wants, and set a meeting on 1/20/2026

12/16/2025 Sent DEP review documents, DEP responded we will get back to you once they get the opportunity to discuss it. Contact made with Army Corps, our reviewer advised same comment

12/3/2025 Moving forward with scheduled work for the survey request

12/2/2025 Again our consultant asked the Army Corps for a status report, waiting on response

11/26/2025 Army Corps has responded from October request; NMFS has not responded to the RAI. Mr. Miller PSM, is now contracted to locate the MHWL and the corners of the property relative to the request from the State Parks regarding impacts from the project

11/3/25 DEP State Parks requested a new survey to delineate location of property limits and the mean high-water line abutting the waterway prosed for the access channel to the barge landing. Mitigation options sent to the DEP State Parks regarding mangrove restoration.

10/31/25 Army Corps responded advising everything sent to NMFS with no response back. Currently NMFS is furloughed so everything is on hold with government shutdown

10/6/2025 Hans Wilson and DEP provided more mapping, data and support for the project to the State Park Representatives. Including more legal description, land ownership, and other options that were included in the evaluation of going with this selected site on Colony Point.

9/30/2025 Teams meeting was held with State Park representatives, Hans Wilson Associates, FDEP and City Staff

9/16/2025 Public Works Director drafted our letter for our State Governor, for assistance on State Parks project refusal to continue moving forward at the current location

9/16/2025 HWA filed with the Army Corps RAI response

9/9/2025 City staff waiting on confirmation date and time to meet with FDEP and State Parks

8/27/2025 Hans Wilson our consultant coordinated with City Staff on a support letter from City Council approval. Also coordinating a meeting with DEP staff, State Park Staff, and City staff to discuss the project.

8/21/2025 Advised by Army Corps that they issued a Public Noting on August 7th. Still no response from lobbyist

8/18/2025 Committee unanimous decision on support of project, valuable to our community and City seawall progress

8/4/25 Reached out to State Rep. again and no answers received

7/28/25 Checked in with State Rep. for an report and the Army Corps for a project status

6/30/25 Hans Wilson emailed for an update our contact person and was given back a reply no update to report

5/30/2025 Received State Parks denied letter for review and making comments for project being built to our Current design

5/15/2025 Received notice about State Parks deny letter for going forward with project, staff meeting with Engineer (Hans Wilson), moving forward with discussion at Governor's Office using our State Representatives and Legislators to talk to the State Park officials to approve permitting to build spoil site area

5/14/2025 Sent out response to Army Corps from questions they had presented on April 22nd

4/30/2025 Requesting the deed for our ownership (and Lease) is described by a legal description. Legal should be Mapped/overlaid on the drawings to discern what portions of the project lie within or outside State Park Boundaries

4/24/2025 Army Corps responded with RAI, which is due May 22nd. Hans Wilson to forward them the RAI response

3/28/2025 Confirmed FDEP received LPIMB credit payment and mapping overlay

3/20/2025 Reached out to Army Corps for project review status no reply back

3/18/2025 Provided exhibit for overlay of State Park boundary, plus filed LPIMB mitigation credit letter
3/12/2025 Hans Wilson and Staff meeting with FDEP, needed information to get us to construction
2/20/205 Asked FDEP and Army Corps for project drawing status no answer
1/20/2025 Forwarded FDEP and Army Corps the redesigned barge landing drawing set
12/23/2024 Same as last month no response
11/22/2024 Reached out to Corps for status still waiting on response back
10/23/2024 Reached out to Corps for status no response
10/21/2024 DEP phone conference in support of revisions
08/29/2024 Consultant submitted RAI response to FDEP
08/16/2024 Received an additional FDEP RAI
07/18/2024 Consultant submitted RAI response to ACOE and submitted revised plans to FDEP.
07/18/2024 Received an additional NMFS RAI from ACOE.
07/11/2024 Consultant submitted RAI response to City for review.
06/07/2024 The submerged land purchase was finalized.
05/20/2024 ACOE sent an RAI from NMFS issued in October 2023.
05/15/2024 City Council approved the submerged land purchase.
04/01/2024 The City continues to work through the submerged land ownership issue.
03/20/2024 Consultant submitted RAI response to FWC.
02/29/2024 The City continues to work through the submerged land ownership issue.
11/22/2023 Consultant submitted RAI response to ACOE.
10/27/2023 Received RAI from ACOE.
10/18/2023 ACOE issued a Public Notice.
08/30/2023 Received request to revise RAI response from ACOE.
08/29/2023 Consultant submitted RAI response to ACOE.
08/17/2023 Consultant submitted RAI response to FDEP.
07/03/2023 Received RAI from ACOE.
05/19/2023 Received RAI from FDEP.
04/24/2023 FDEP has assigned a project manager to the application.
04/19/2023 ERP application submitted to FDEP and federal application submitted to ACOE.
11/30/2022 Consultant is preparing state and federal application packages.
11/23/2022 PO issued to Hans Wilson & Associates for design and permitting.
06/20/2022 Consultant presented Feasibility report to the PGICAC.
04/22/2022 Final Feasibility Report received from consultant.
09/30/2021 PO issued to Hans Wilson & Associates for Feasibility Study.
07/14/2021 Staff initiated Specific Authorization process.
04/01/2021 Spoil Site Channel project split from Ponce De Leon project.

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

REPORTS

Title:	Master Permit Agreement Status Report January 2026.
Funds:	
Recommended Action:	For informational purposes only, no action required.
Summary:	The attached monthly report provides updates on the Canal Maintenance Master Permit Agreement.
Department/Division:	Public Works

EXHIBITS:

1. MasterPermitStatus202601PGI

CANAL MAINTENANCE

Master Permit Agreement

January 2026

None to report as of January 2026

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

QUASI-JUDICIAL PUBLIC HEARINGS

Title: There are no Public Hearings for this meeting.

Funds:

Recommended Action: No action required.

Summary: There are no Public Hearings for this meeting, no action required.

Department/Division: Public Works

EXHIBITS:

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

GENERAL BUSINESS

Title:	Committee Training
Funds:	Not applicable.
Recommended Action:	No action required.
Summary:	The City Clerk's Office will provide annual training on important policies and procedures. The City Clerk's Office will also review revised bylaws adopted by City Council in January 2026.
Department/Division:	City Clerk

EXHIBITS:

1. Punta Gorda Isles Canal Advisory Committee Bylaws (01.2026)
2. Annual Member Training - PGI Canal Advisory Committee

CITY OF PUNTA GORDA, FLORIDA
PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
BYLAWS

1. CREATION; TERMS OF MEMBERS; CONDITIONS

The City Council shall have a Punta Gorda Isles Canal Advisory Committee consisting of five (5) regular members and one (1) alternate member to serve in the absence of a Committee member at a meeting. Members shall be residents of the Punta Gorda Isles Canal Maintenance Assessment District and serve without compensation but may be reimbursed for such travel, mileage and per diem as may be authorized by the City Council. Appointment shall be made by the City Council on the basis of experience or interest in canal and seawall maintenance and a stated availability to serve on the date(s) required. Appointments to fill vacancies shall be for a term of three (3) years. No member shall serve for more than three (3) terms.

Members who fail to attend four (4) meetings in a twelve-month period shall automatically forfeit appointment, and the City Council shall promptly fill each vacancy. Any member with extenuating circumstances shall present same to the City Clerk for consideration by City Council. Any member reinstated following forfeiture shall serve for the remainder of their original unexpired term and shall be eligible for additional terms, subject to term limits. Members are required to notify the City Clerk's office in advance of the meeting of any absence.

2. OFFICERS

A. Officers of the Punta Gorda Isles Canal Advisory Committee shall be Chair and Vice Chair, to be elected from the membership thereof. The officers shall be elected by the Committee at the first regularly scheduled meeting in the month of February by a majority vote of those in attendance and shall serve for one (1) year, may be reelected for not more than three (3) consecutive terms or may be replaced by election.

B. The Committee shall have a Board Recorder, who shall be provided by the City of Punta Gorda, and who shall not be an appointed member of the Committee.

3. FUNCTIONS AND DUTIES OF OFFICERS

A. Chair: The Chair shall be the presiding officer at all meetings of the Punta Gorda Isles Canal Advisory Committee. The Chair may call special meetings at their discretion, sign all documents of the Committee and may relinquish the Chair to the Vice Chair or other specific member at their discretion. The Chair may not make or second motions but shall vote on any and all motions to come before the Committee. The Chair or designee shall also present all recommendations to the City Council.

B. Vice Chair: The Vice Chair shall serve in the absence of the Chair and, while so serving, shall have all the authority held by the Chair.

C. Board Recorder: A Board Recorder provided by the City Clerk's Office shall attend all meetings of the Punta Gorda Isles Canal Advisory Committee and shall keep an accurate record of the proceedings which reflect the spirit and intent of statements made. All motions shall be recorded, and an accurate record of all reasons for motions or votes by members of the Committee shall be made.

4. COMMITTEE DUTIES

The Punta Gorda Isles Canal Advisory Committee shall have no authority other than as stipulated by these bylaws and approved by the City Council. The Committee may:

A. Make recommendations to the City Council on:

1. The effective maintenance of existing canals, waterways and navigable channels within the district together with the maintenance and reconstruction of bulkheads and retaining walls.

2. The adoption of construction standards for seawalls, docks, davits, boat lifts and associated pilings.

3. The proposed fiscal year operational budget, sources of revenue and any other expenditure of funds for the district.

4. Proposed ordinances or resolutions pertaining to district operations.

5. Requests to include lands not currently included within the district.

6. Requests for variances located on land abutting and lying within six feet of the seawall.

B. Review and consider comments and concerns from residents related but not limited to enforcement issues such as excessive boat speeds, excessive wake, anchoring in navigable channels, illegal netting, operation of boats without lighting and interference with navigation in order to make recommendations and/or forward to the applicable City enforcement department.

C. Decide on petitions for variances to the provisions of Punta Gorda Code Chapter 6, Article 2, Section 2-1.

5. MEETINGS

A. Scheduling.

1. Regular meetings of the Punta Gorda Isles Canal Advisory Committee shall be held the third Monday of each month in City Council chambers, unless noticed otherwise. Meeting dates may be changed or cancelled by staff or by consensus of the Committee during a public meeting. Members shall be notified immediately of any meeting date changes made by staff.

2. Special meetings and/or workshops may be held at the call of staff, the Chair or, in their absence, the Vice Chair. All meetings shall be open to the public.

B. Quorum.

A majority of the appointed members shall constitute a quorum for the transaction of business and the conducting of meetings. In the event that a quorum of the members is not present for a scheduled meeting, such meeting will be rescheduled as soon as possible.

C. Record of proceedings.

The Board Recorder shall draft minutes of each meeting for the Committee's approval. An accurate record of all motions and all reasons for such motions shall be made. Once approved, the minutes shall become a permanent record and shall be part of the official records of the City of Punta Gorda.

D. Agenda.

The agenda shall be prepared at least one week prior to the date of the meeting. Petitions and other required documents for Committee review received by the Engineering Division less than fifteen (15) days prior to the meeting date will be set over to the next meeting.

Per City Council policy, agenda items may not be added to or deleted from the agenda once it is published.

E. Procedure.

The Chair shall announce each agenda item and briefly describe, or a member of staff shall briefly describe, the proposition before the Committee. Agenda items may be taken out of order at the discretion of the Chair, provided any changes are approved by consensus of the Committee, due consideration being given to items that have attracted large attendance at the meeting.

Following staff's presentation, the applicant/proponent or their agent (if appropriate) shall be asked to provide any input for the item. At the conclusion of the proponent's presentation, members of the Committee shall have the opportunity to question staff and/or the proponent. Proponents may be given a short summary opportunity. All statements

shall be directed to the Committee, and cross conversation among those in attendance is prohibited. Questions between opposing parties shall be directed first to the Chair, who may then ask the proper person to answer, such answer being directed to the Committee. Members and staff should be asked for any final comments. At such time that the Committee feels the discussion has been sufficiently heard, the Chair calls for a motion, if appropriate. If a motion is made and voted upon, the Chair shall announce the result of the vote and what action the Committee has taken.

For quasi-judicial public hearings, the Committee shall adhere to the quasi- judicial hearing procedures and rules for ex parte communications adopted by City Council.

1. Motions.

The rules regarding motions contained in the current edition of Robert's Rules of Order shall govern all meetings insofar that any such rule is not inconsistent with any bylaw contained herein.

Following conclusion of discussions, a motion may be made to approve or deny a canal construction special permit or to recommend approval or denial of other propositions to the governing body. A brief statement of reason for the motion should precede the making of the motion. Any stipulations should be listed following the motion to recommend approval or denial. Upon receiving the second, the motion may be discussed and brought to a vote. The Chair shall not make nor second motions, but has full voice and vote on all issues before the Committee for decision.

Vote shall be by voice, by the raising of hands or by roll call, at the discretion of the Chair. Any member may call for a roll call vote on any issue. Any motion may be tabled or amended.

2. Continuation.

The Committee shall consider requests for continuances made by City Staff, the Applicant, or a Party Intervenor and may grant continuances in its sole discretion. If, in the opinion of the Committee any testimony or documentary evidence or information presented justifies allowing additional research or review in order to properly determine the issue presented, then the Committee may continue the matter to a time certain to allow for such research or review.

In case an applicant or their agent is not in attendance when their item is called, that item shall be set over to the end of the agenda. At the time the item is again called, if the applicant is still not represented, the Committee may continue their case or may recommend approval or denial of the proposition as it sees fit.

6. VOTING REQUIREMENTS; CONFLICT OF INTEREST.

No member of the Punta Gorda Isles Canal Advisory Committee who is present at any meeting of the same at which an official decision, ruling or other official act is to be taken or adopted may abstain from voting in regard to any decision, ruling or act, and a vote shall be recorded or counted for each member present except when, with respect to any such member, there is or appears to be a possible conflict of interest. Conflict of interest is defined as any action by the Committee that would inure to the member's special private gain or loss or which the member knows would inure to the special private gain or loss of a relative or business associate of the member.

When there is or there appears to be a conflict of interest, the member shall so state for the record and shall not vote on the issue. Further, the member shall within 15 days after the vote occurs disclose the nature of his interest as a public record in a memorandum filed with the Board Recorder, who shall incorporate the memorandum in the minutes.

CITY OF PUNTA GORDA, FLORIDA

January 19, 2026

Committee Member Annual Training

Punta Gorda Isles
Canal Advisory Committee

Punta Gorda

Overview

- Expectations of Chair and Committee members
- Role of City Staff in Committee Operations
- Quorum Requirements & Absence Policy
- Meeting Procedures & Agenda Sections
- Quasi-Judicial Public Hearings
- Sunshine Law
- Public Records Law
- Ethics

Expectations of Chair

- Maintain order during meetings
- Run the meetings in accordance with the published agenda
- Ensure comments and discussions remain focused and within purview of the Committee
- Ensure proper motions procedures are followed
- Relinquish the gavel to make or second a motion
- Be familiar with Committee Bylaws, Board Member Handbook policies and procedures, Public Comment procedures, and Quasi-Judicial Hearing and Ex Parte Communications Policy
- **Assist staff with enforcement of Sunshine Laws and Quasi-Judicial Hearing procedures**
- Sign approved meeting minutes

Expectations of Committee Members

- Notify City staff of any absences
- Come prepared – read agenda materials in advance and submit questions to City staff
- Listen respectfully to fellow members, staff, applicants and the public
- Focus comments and discussions on item at hand
- **Speak clearly and audibly into the microphone**
- Make or second motions to take action on an agenda item
- Vote on all motions unless abstaining due to conflict of interest or prejudice/bias in quasi-judicial proceedings
- **Refrain from engaging in sidebar conversations**
- Follow all rules and procedures set forth in the City's Rules of Conduct, Facility Rules, Board Member Handbook, Board Bylaws, and Quasi-Judicial Hearing and Ex Parte Communications Policy
- Abide by Florida Sunshine Laws, Public Records Laws, and Code of Ethics for Public Officers

City Staff

City Clerk's Office

- Tracks appointments and attendance.
- Administers oath of office.
- Provides an orientation and educational materials.
- Assists board with meeting procedures.
- Provides staff who prepares minutes and recordings.
  - **Alexandra Friend, Board Recorder**
    Ph: (941) 575-3309
    Email: afriend@puntagordafl.gov

Public Works Department

- Provides a Board Secretary who creates, issues, and distributes the agenda.
  - **Laurel Adelmund, Senior Executive Assistant**
    Ph: (941) 575-5002
    Email: ladelmund@puntagordafl.gov
- Provides staff who:
  - Present agenda items and/or reports.
  - Can answer board member questions in advance of meetings.

Quorum & Absence Policy

Quorum

- Physical presence of majority of appointed members
  - For PGI CAC, quorum is three (3) members
- Required to call a meeting to order and **must** be maintained throughout the meeting
  - Applies when voting members recuse themselves from quasi-judicial hearings
- Without a quorum, the board is limited to taking these procedural actions:
  - Recess.
  - Take measures to obtain a quorum.
  - Adjourn.

Absence Policy

- Notify City staff of any absence in advance of each Committee meeting
- Members who fail to attend **four (4) meetings in a 12-month period** shall automatically forfeit appointment
  - Members may appeal forfeiture by request to City Council

Meeting Procedures & Agenda Sections

General Procedure Reminders

- Chair places business on the floor by reading an agenda item's title
  - An agenda item must be resolved before the next item is introduced
- Chair or Committee member may call for a motion
  - Motions must be seconded before proceeding to discussion and vote
  - Motions die without a second and Chair should announce this result
  - Chair should restate the motion before calling for a vote
  - "Aye" and "nay" votes should be called separately
  - Chair should announce the result of the vote
- Chair adjourns meeting after all agenda items have been addressed
  - A motion is **NOT** required to adjourn the meeting

Meeting Procedures & Agenda Sections

Call to Order

- Chair calls the meeting order
- Board Recorder calls roll and establishes quorum
- Chair announces date of next Committee meeting

Public Comments

- Chair calls for public comment and reviews public comment procedures if necessary
- Timer should be used to limit comments to 3 minutes per speaker
- Public comments related to quasi-judicial hearings should be held until the hearing

Approval of Minutes

- Chair introduces the agenda item and asks for Committee member questions
- Committee member makes motion to approve, revise, etc.
- Chair ensures motion is seconded and there is no further discussion before calling a vote

Meeting Procedures & Agenda Sections

Reports

- Chair introduces the agenda item
- City staff may make presentation on reports or solicit questions from the Committee
- Reports are information only and do not require action via motion

General Business

- Chair introduces the agenda item
- Can be used for administrative or community presentations, etc.
- Can be used for discussion items previously approved by consensus of Committee

Staff Comments

- Chair introduces agenda item
- Can be used for administrative reminders or general updates from City staff

Member Comments

- Chair introduces agenda item
- Can be used to request consensus on future agenda items

Meeting Procedures & Agenda Sections

Adjournment

- Chair confirms all agenda items have been resolved and Committee business has been addressed
- Chair adjourns meeting
  - Adjournment does **NOT** require motion

Quasi-Judicial Public Hearings

General Procedure Reminders

- 2 types of quasi-judicial hearings:
  - Land use/permitting requests; and
  - Enforcement proceedings

- Hearings **must be held** according to procedures adopted in Resolution 3673-2022

- Fairness, impartiality, and due process must be afforded to all parties

- Decisions are based on application of reliable facts to pre-established criteria

Quasi-Judicial Public Hearings

Cast of Characters



Committee members – like a judge in a trial

- Hear testimony from sworn witnesses
- Review competent, substantial evidence presented during the hearing
- Make decisions based on application of reliable facts to pre-established criteria



Applicant – like a plaintiff in a trial; party making the request

- Submits the application
- Bears burden of providing evidence that application meets pre-established criteria



City staff – like a defendant; party responding to the request

- Submits recommendation based on review of the application
- Bears burden of providing evidence that recommendation aligns with pre-established criteria

Quasi-Judicial Public Hearings

Cast of Characters



Party intervenor - has a third-party interest in the application that is greater than the public at large

- Submits request at least 7 business days prior to hearing to intervene, detailing interest and stance on application



Witnesses – provide sworn testimony at request of City staff, applicant, or party intervenor

- May be questioned by Committee members or other parties

General public – may provide relevant evidence to Committee

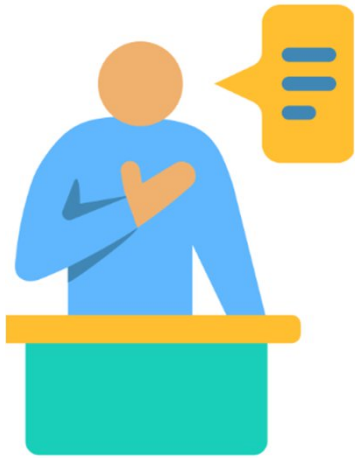
- Must be sworn
- Comments limited to 3 minutes per speaker
- May be questioned by Committee members or other parties
- Not permitted to question or cross-examine other parties

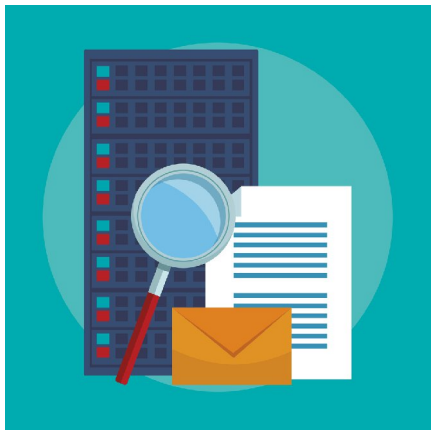
Quasi-Judicial Public Hearings

Rules of Evidence

- Committee decisions **must be based solely** on competent, substantial evidence
  - Relevant and material evidence that a reasonable mind would accept as adequate to support the conclusions reached
- Hearsay evidence may be used for the purposes of supplementing or explaining other evidence, but it shall not be sufficient by itself to support a finding unless it would be admissible over objection in a civil action.
  - Citizen petitions or written communications from anyone not present at the public hearing are considered hearsay evidence and should not be the basis of any decision in a quasi-judicial matter
  - Citizen testimony stating opposition or support for a quasi-judicial matter is not sufficient basis for a decision







Quasi-Judicial Public Hearings

Ex Parte Communications

- Verbal or written communications made outside of the hearing
  - Permissible so long as the subject of the communication AND identity of the person group, or entity with whom the communication took place must be disclosed and made part of the record **BEFORE** final Committee action on the hearing



Quasi-Judicial Public Hearings
Conduct of Hearing

- Chair announces the agenda item and calls the proceeding to order
- Board Recorder or City staff designee swears in all individuals offering testimony
- Order of Proof:
  - City presentation, including witnesses (if applicable) and City staff recommendations
    - Committee members may ask questions
    - City staff or witnesses may be cross-examined by Applicant or Party Intervenor
  - Applicant presentation, including witnesses (if applicable)
    - Committee members may ask questions
    - Applicant or witnesses may be cross-examined by City staff or Party Intervenor
  - Party Intervenor presentation (if applicable), including witnesses and basis of intervention
    - Committee members may ask questions
    - Party Intervenor or witnesses may be cross-examined by City staff or Applicant

Quasi-Judicial Public Hearings
Conduct of Hearing

- Chair opens the floor for public comment, calling 3 times for same
- Anyone else wishing to offer relevant testimony may present:
  - Limited to 3 minutes per speaker
  - Committee members may ask questions
  - May be cross-examined by City staff, Applicant, or Party Intervenor
- Committee closes public hearing by motion
- Committee deliberates, discussing testimony and evidence presented
  - City Attorney may provide legal advice to the Committee, advising them of relevant law and factual findings that must be made to resolve the application

Quasi-Judicial Public Hearings
Conduct of Hearing

- Committee votes on application:
  - Approve;
  - Approve with conditions; or
  - Deny
    - Any member voting in opposition of an application must cite a specific criteria not being met and provide a statement on how the application fails to meet it

- Committee members may choose to abstain from vote and discussion to protect impartiality and due process if they have expressed bias/prejudice
  - Any abstaining member must complete **Form 8B** – **Voting Conflict of Interest** – and submit to City Clerk's Office following Committee meeting

Quasi-Judicial Public Hearings
Criteria & Conditions

- Punta Gorda Code Chapter 6, Section 2-1(e)(4):
  a. would be in harmony with the general intent and purpose of this Article;
  b. would not be injurious to the waterway involved;
  c. would not impede safe navigation;
  d. would not allow a structure or use aesthetically or functionally incompatible with existing structures or uses on surrounding lands;
  e. would not permit any structure or activity that would interfere with or be detrimental to the quiet and peaceful use and enjoyment of any nearby land; and
  f. would not otherwise be a detriment to public health, welfare and safety.

- Committee may impose reasonable conditions necessary to ensure compliance with the foregoing criteria, for example:
  - limitations on the size of boat to be stored on a lift to ensure safe navigation of the waterway
    - The Committee may require the condition for approval be recorded, with the language reflecting that the applicant is responsible for the recording fees

Sunshine Law

- Applies to any of two or more members of the same elected or appointed board
- **Two or more members of a board may not discuss Committee business outside of a properly noticed public meeting which a) has been called to order, b) has a quorum, and c) at which minutes are taken.**
  - Best practices for Sunshine Law compliance include:
  - NO discussion of Committee business before the meeting is called to order
  - NO discussion of Committee business after the meeting is adjourned
  - NO sidebar conversations during meetings
- Telephone participation by an absent member is only permissible when there is a quorum of the board physically present and the absence is due to extraordinary circumstances, such as illness, and the board approves such participation.
- Non-disruptive or silent videotaping of a public meeting cannot be banned.
- Consequences for violation of the Sunshine Law include criminal penalties, removal from office, non-criminal charges, fines and attorney fees.

Public Records Law

- Each person involved in the business conducted by the City, including board members, has the responsibility to protect, preserve, store, transfer, destroy or otherwise dispose of, use and manage public records only in accordance with the applicable Federal, State and local law, and such rules as may be promulgated or approved by the City.
- Public records are defined as all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, computer records, e-mail or other material, regardless of physical form, characteristics or means of transmission, made or received pursuant to law or ordinance or in connection with the transaction of official business by any agency.
  - The Florida Supreme Court interpreted this to encompass all materials made or received by an agency/board in connection with official business which are used to perpetuate, communicate or formalize knowledge.
- **Content determines if a record is a public record, not the format**.
- Public records include social media posts regarding official business.
- Records to or from board members regarding City business are public records.

Public Records Law

- Public records must be retained and disposed of in accordance with the State's General Records Schedules.
- At the end of a member's term of appointment, records should be provided to a member's successor or the City Clerk's Office.
- Records must not be destroyed or otherwise disposed of prior to meeting the required retention period established per the appropriate State General Records Schedule.
- Members' agenda packets need not be retained as the City Clerk's Office maintains the record copy of all such material.
- Forward/copy any emails you receive or send regarding City business to retention@cityofpuntagordafl.com other than those sent to or from City staff utilizing a City email account.

Ethics

- Florida Statutes Chapter 112, Part Three, provides for the Code of Ethics for Public Officers and Employees.
  - A Guide to the Sunshine Amendment and Code of Ethics for Public Officers and Employees is published annually by the Florida Commission on Ethics.
  - The law details:
    - Prohibited actions and conduct.
    - Voting conflicts of interest.
    - Financial disclosures.
- Article II, Section 5, of the Florida Constitution prohibits any person from serving on more than one decision-making board.

Ethics

- Florida Statutes 286.012 requires members abstain from voting in certain situations:

Voting requirement at meetings of governmental bodies. A member of a state, county, or municipal governmental board, commission, or agency who is present at a meeting of any such body at which an official decision, ruling, or other official act is to be taken or adopted may not abstain from voting in regard to any such decision, ruling, or act; and a vote shall be recorded or counted for each such member present, unless, with respect to any such member, there is, or appears to be, a possible conflict of interest under s. 112.311, s. 112.313, s. 112.3143, or additional or more stringent standards of conduct, if any, adopted pursuant to s. 112.326. If there is, or appears to be, a possible conflict under s. 112.311, s. 112.313, or s. 112.3143, the member shall comply with the disclosure requirements of s. 112.3143. If the only conflict or possible conflict is one arising from the additional or more stringent standards adopted pursuant to s. 112.326, the member shall comply with any disclosure requirements adopted pursuant to s. 112.326.

Ethics

- Florida Statute 112.3143 defines conflicts of interest:

Individuals **must abstain from voting** on a measure which would inure to his/her special private gain or loss or inure to the special private gain or loss of a relative, business associate or principal (other than the government agency) by whom he/she is retained, including the parent, subsidiary or sibling organization of a principal by which he/she is retained. “Relative” means the elected or appointed individual’s father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law ordaughter-in-law. A “business associate” means any person or entity engaged in or carrying on a business enterprise with the officer as a partner, joint venture, co-owner of property or corporate shareholder (where the shares of the corporation are not listed on any national or regional stock exchange).

Ethics

- Committee members are required to file Financial Form 1 disclosures with the Florida Commission on Ethics via the online portal

WHEN TO FILE: ***Initially***, each local officer/employee, state officer, and specified state employee must file **within 30 days** of the date of his or her appointment or of the beginning of employment. Appointees who must be confirmed by the Senate must file prior to confirmation, even if that is less than 30 days from the date of their appointment.

Candidates must file at the same time they file their qualifying papers. **Thereafter**, file by July 1 following each calendar year in which they hold their positions.

Finally, file a final disclosure form (Form 1F) within 60 days of leaving office or employment. Filing a CE Form 1F (Final Statement of Financial Interests) does not relieve the filer of filing a CE Form 1 if the filer was in his or her position on December 31, 2024.

PUNTA GORDA ISLES CANAL ADVISORY COMMITTEE
CITY OF PUNTA GORDA
02/17/2026

STAFF COMMENTS

Title:	Punta Gorda Isles CIP Spoil Site Project Staff Comments
Funds:	
Recommended Action:	For informational purposes only, no action required.
Summary:	Punta Gorda Isles CIP Spoil Site Project Staff Comments, no act required.
Department/Division:	Public Works

EXHIBITS:

1. PntaGrda6ClientDepStateParkMtgSummary1-21-26

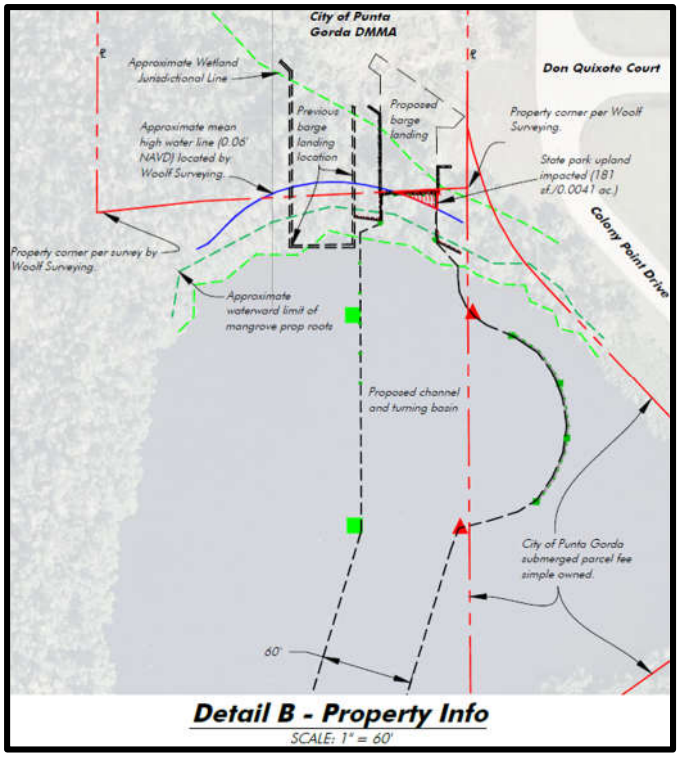
HWA
Hans Wilson & Associates
Marine Engineers and Environmental Consultants

January 21, 2026

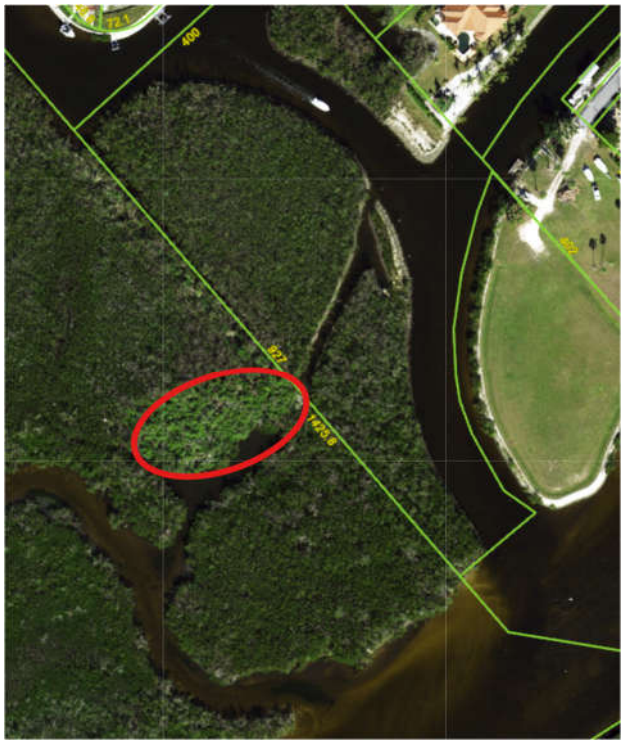
To: Marc Storm
Copy: Bryan Clemons, Ron Everts, Gary Disher, Anne Heinen
From: Hans Wilson

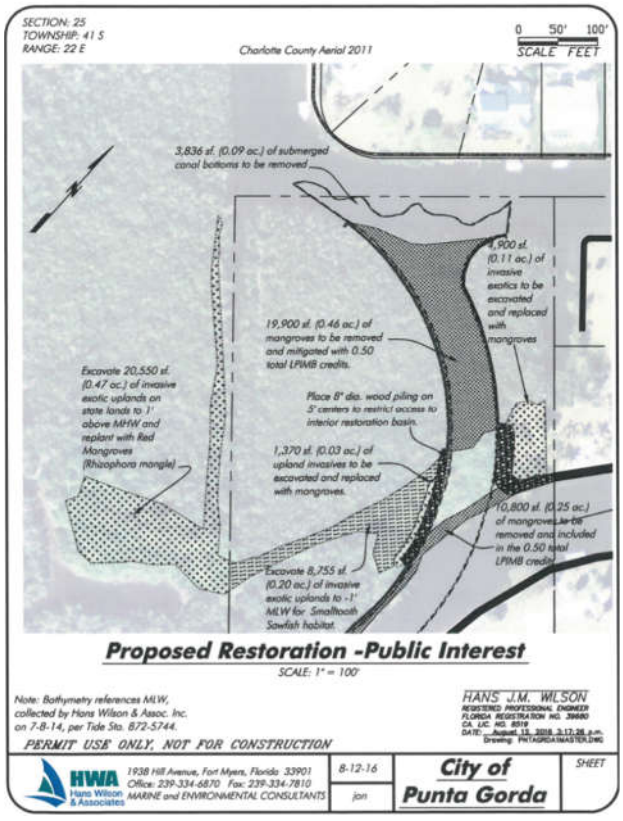
Subject: DEP State Park staff meeting summary

All – I had a Zoom call with the folks at the DEP State Parks. The purpose of the call was to discuss what they wanted in terms of mitigation or restoration for impacts associated with the barge landing project within the Charlotte Harbor Preserve. Below is a graphic that shows the current barge landing plan and the previous barge landing plan that DEP regulatory asked to be changed. I now have to revise it to stay just off of the "upland" located above the mean high water line located by Woolf Surveying and the fee simple land owned by the city. The revised plan will also produce a revision in the area of impact to jurisdictional wetlands as well as impacts on state park lands. This area will be the cornerstone for discussion on what mitigation or restoration options are preferred.



We discussed three options that might be appropriate for restoration improvements in the state park to offset the barge land impacts. One option included a filled area populated with invasive exotics located adjacent to Buckley's Pass. Improvements would eliminate an exotic seed source (Brazilian Pepper) from entering the waterway, would reduce the elevations to either that suitable for mangrove recruitment or to a lower elevation suitable for Smalltooth Sawfish habitat. It would also make a connection to the adjacent waterway allowing for improve hydrology in the system. The State Park staff appeared to promote the sawfish habitat even though the assessment is the purview of Nation Marine Fisheries Service.





Left - Buckley's Pass restoration site adjacent to sawfish habitat created as part of the channel project. Below – Proposed restoration plan for that portion of the state park property.

Another option discussed was the old Barge Canal site. Most of this restoration would be removal of the exotics plants and side cast spoil piles back to original grade. The excavated material would be placed in the barge canal to reduce depths and improve water quality. This has been an ongoing focus of DEP regarding restoration in the city, and I believe some of this work has been done and may be ongoing related to past permits issued to the city.

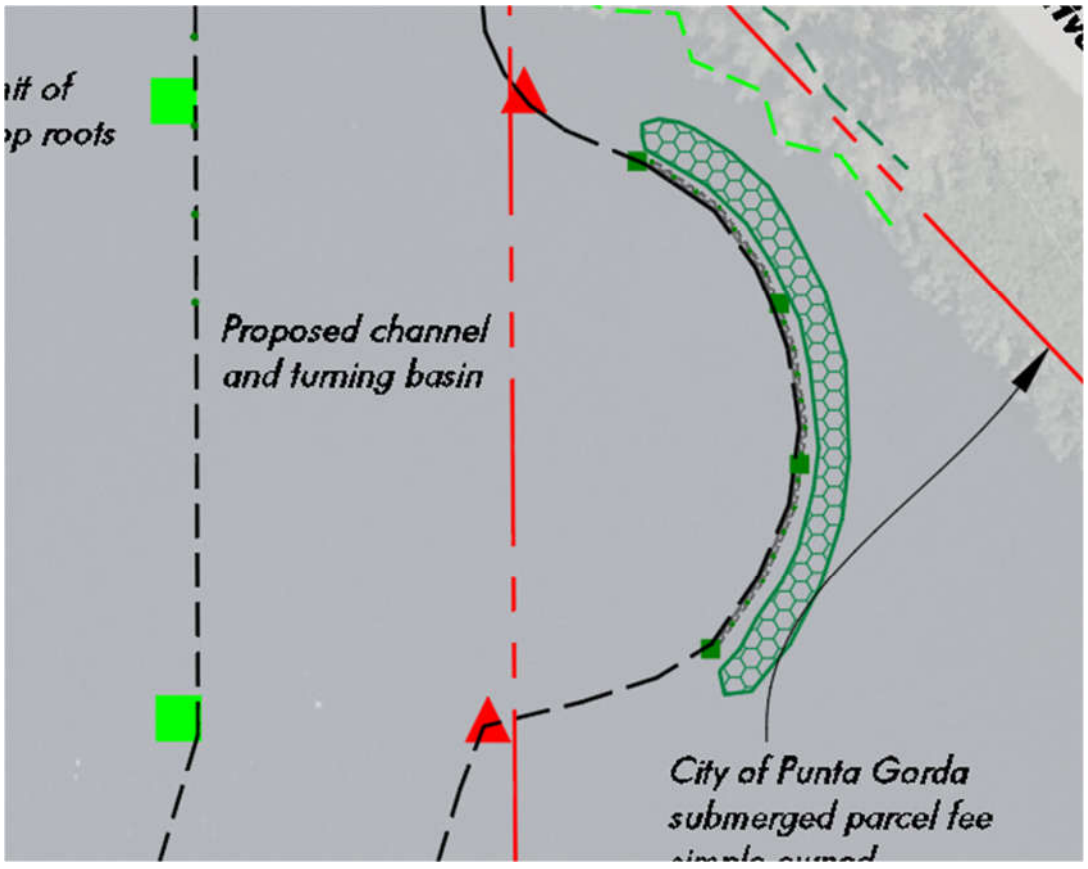


Left – Barge Canal restoration site.



We also discussed mosquito ditch restoration in close proximity to the barge land site (screen shot left). This was related to their original concern about the mitigation/restoration taking place as close to the project site as possible.

The DEP State Park staff confirmed that they were not limiting the restoration to the site but only within the state park in proximity to the site. They were going to "weigh" the benefit relative to location but did not offer how they were going to do that when pressed on it. I also offered to create a mangrove habitat specific to the site, adjacent to the "thrust block" created to fend off prop wash from eroding the shoreline. That would be the honeycombed area shown below. We would use RCP's placed on end, filled, and planted with red mangroves. Because we would be placing this on privately owned submerged land it avoids having to secure an easement from the DEP. I think we could include this in the current application but would have to confirm with the DEP regulatory staff. It would also require us to modify the COE application as well.



Left - Mangrove planter example using RCP's. Right – Results after a 15 year time span.





The State Parks staff was amenable to an interlocal agreement with the city to perform mitigation under a separate permit or as a permit modification, but I emphasized that we need to get this permit issued. They said they would defer to DEP regulatory on that option. It could be a special condition of the permit.

What has me agitated is that the Corps of Engineers (COE) requires offsite mitigation, which we have addressed with Little Pine Island Mitigation Bank (LPIMB) credits. The State Park staff does not feel that mitigation beyond the state park limits is in keeping with their mission and wants mitigation/restoration contained within the state park limits, the closer to the site the more beneficial. We can try to modify the COE position to allow for mitigation on site in lieu of the offsite purchase, but their requirements are as rigorous as setting up a mitigation bank. I also noted to the State Park staff that the city does not have any funding set aside for the additional mitigation they are asking for and while we talked about these various sites, it is up to the city to decide if they want to engage on a mitigation option that would secure the State Park support for the permit.

The following is the critical path to keeping the project moving.

1. Redesign the barge landing (again) to avoid any impacts on the State Park "upland" area waterward of the city owned parcel.
2. Determine the area of impact that is on state park land. Modify the current UMAM for this specific area.
3. Design the mangrove restoration area on the back side of the thrust block to mitigate the impact. Complete a UMAM for the anticipated result to determine the required area.

4. Confirm with State Park staff that the mitigation option proposed is sufficient.
5. Confirm with DEP regulatory staff that the on-site mitigation can be included in the current application.
6. If not, or off site mitigation is required by State Park staff, determine if an interlocal agreement to perform the mitigation/restoration is acceptable to allow for the initial permit to be issued.

I don’t want to keep going if we don’t have city support for this situation, but I also feel that we are making progress with the State Park staff. Please let me know if you have any questions on this or want to discuss it in detail.