



AGENDA

Queen Creek Town Council Regular Session

Community Chambers, 20727 E Civic Parkway

April 15, 2026 | 6:30 PM

Notice of Regular Meeting and Possible Executive Session of the Town Council:

Pursuant to A.R.S. §§ 38-431.02 and 38.431.03, notice is hereby given that the Town Council will hold a Regular Meeting at the date and time specified above. The Town Council may vote during the meeting to enter into Executive Session for legal advice and discussion with the Town Attorney(s) regarding any item(s) on the agenda. Please note that Executive Sessions are not open to the public.

The Mayor or presiding officer may modify the order of Agenda Items and/or address items in a sequence deemed appropriate. The Town Council and staff may participate in the meeting in person, telephonically, or electronically. Physical access to the meeting space will be accessible at 3 PM.

Public Comment:

Residents may submit public comments for any item listed under the consent agenda, public hearing, and final action. Members of the public may also submit comments within the jurisdiction of the Town Council for items not on the agenda during public comment. All comments for this Town Council meeting can be submitted in person or via email to PublicComment@QueenCreekAZ.gov.

Emails received by 5:00 PM the day of the meeting, will be entered into the official record. Comments are limited to one per person, per Agenda Item. Please include your name, address, agenda item and comment of 500 words or less. Comments without identifying name and address will not become part of the written record.

Accessibility:

The Town of Queen Creek is committed to making its public meetings accessible to individuals with disabilities. For special accommodations, please contact the Town Clerk's Office at 480-358-3000 / TownClerk@QueenCreekAZ.gov or the Arizona Relay Service at 7-1-1 at least 72-hours prior to the meeting. Council Meetings are live-streamed and can be viewed at <https://QueenCreekaz.gov/government/watch-town-meetings> by selecting "video" next to the applicable meeting, or by visiting the Town's Ustream account at <https://video.ibm.com/councilmeeting>.

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. INVOCATION / MOMENT OF SILENCE

5. CEREMONIAL MATTERS (*Presentations, Proclamations, Awards, Guest Introductions and Announcements*)

A. Star Student & Teacher Recognition

6. COMMITTEE REPORTS

A. Council summary reports on meetings and/or conferences attended. This may include but is not limited to Mesa Gateway Airport; MAG; East Valley Partnership; CAG. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

- B. Committee and outside agency reports (only as scheduled):
 - 1. Parks & Recreation Advisory Committee (April 14, 2026)
 - 2. Mayor's Teen Advisory Committee & Downtown Arts & Placemaking Advisory Committee (April 14, 2026)

7. PUBLIC COMMENT

8. CONSENT AGENDA *(Matters listed under the Consent Agenda are considered to be routine and will be enacted by one motion and one vote. Members of the Town Council and/or staff may comment on any item without removing it from the Consent Agenda or remove any item for separate discussion and consideration.)*

- A. Consideration and possible approval of the April 1, 2026 Regular Session Minutes.
- B. Consideration and possible approval of the reappointment of Grant Tayrien, Marc Valenzuela, Perry Berry, Brian McKean, Nate Knight, Neil Calfee, and Brent White and the appointment of Michelle Kim to the Economic Development Commission to a two year term beginning April 16, 2026 and ending August 31, 2028.
- C. Consideration and possible approval of Expenditures over \$75,000 and items that are of Public Policy and Interest, pursuant to Town Purchasing Policy. (FY25/26 Budget Items)
 - 1. Pinal County - IGA with Pinal County for utility relocation and Road Improvements for Kenworthy and Combe Roads: Additional spending authority request of \$251,650. Council previously approved \$718,149 on July 19, 2023. This request will increase spending authority by \$251,650, bringing the total to \$969,799.00. (Utilities)
 - 2. Colliers Engineering and Design - Project Order #03 for Professional Engineering and Survey Services for a waterline extension along Rolling Ridge Road and Sierra Vista Drive in the amount of \$82,000 (CIP)
 - 3. Carasoft Technology Corporation - LiveView Technologies/NASPO Cloud Solution: Additional spending authority of \$173,000. Council previously approved \$221,250 on October 15, 2025. This request will increase spending authority by \$173,000 for a total of \$394,250. (Police)
 - 4. ProForce Law Enforcement; San Diego Police Equipment Company; Dooley Enterprises; OTL Firearms; Miwall; Diamondback Police Supply; Curtis Blue Line; Adamson Police Products; Less Lethal, LLC; Aardvark; BlueForce Gear; Sprague's Sports - Ammunition, Firearms, Less-lethal Platforms/Weapons, Tactical Munitions, & Related Equipment/Supplies: Additional spending authority of \$200,000. Council previously approved \$750,000 on June 4, 2025. This request will increase spending authority by \$200,000 for a total of \$950,000. (Police)
 - 5. Inveris/ADS, Inc. - Scenario-based simulation technology/system: \$310,000, Grant funds will reimburse \$209,488 for this portion of the equipment costs. The remainder of the request will come from the current budget. (Police)
- D. Consideration and possible approval of Authority to Acquire required Right-of-Way (sewer line easement) for project WW100 Rittenhouse Road and Union Pacific Railroad (UPRR) Sewer Rehabilitation Project from Queen Creek Summit, LLC (AKA Canyon State Academy) and increase the overall project budget in an amount not to exceed \$328,000 and related budget adjustments totaling \$328,000 from contingency.
- E. Consideration and possible approval of Intergovernmental Agreement (IGA) between Maricopa County and the Town of Queen Creek for the design, construction and maintenance of improvements to Power Road, from Riggs Road to Hunt Highway (Town project A1406).

9. PUBLIC HEARINGS

- A. Public hearing and possible action on Ordinance 889-26, P25-0153 Zoning Ordinance Text Amendment - Animal Regulations. A text amendment to animal unit counts, stable and corral standards, public nuisance definition, and educational allowances.

10. ITEMS FOR DISCUSSION *(These items are for Town Council discussion only and no action or public comments will be taken.)*

- A. Mayor’s Teen Advisory Committee (MTAC) – Presentation of Proposed Use of Crown Castle Donation

11. ADJOURNMENT



TOWN OF
QUEEN CREEK
ARIZONA

TO: HONORABLE MAYOR AND TOWN COUNCIL
THROUGH: BRUCE GARDNER, TOWN MANAGER
FROM: MARIA GONZALEZ, MMC, TOWN CLERK
RE: CONSIDERATION AND POSSIBLE APPROVAL OF THE APRIL 1, 2026 REGULAR SESSION MINUTES.
DATE: April 15, 2026

Suggested Action:

Approve the April 1, 2026 Regular Session Minutes.

Alternatives:

Council can request revisions to be made to the draft minutes and approve with revisions or continue to a future meeting.

Attachment(s):

1. [04-01-26 Minutes.pdf](#)



Minutes
Town Council Regular Session
Community Chambers, 20727 E. Civic Parkway
Wednesday, April 1, 2026
6:30 PM

1) CALL TO ORDER

The meeting was called to order by Mayor Wheatley at 6:30 p.m.

2) ROLL CALL

PRESENT:

Julia Wheatley, Mayor
Bryan McClure, Vice Mayor
Robin Benning, Council Member
Jeff Brown, Council Member
Leah Martineau, Council Member

ABSENT:

Dawn Oliphant, Council Member
Travis Padilla, Council Member

3) PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Wheatley.

4) INVOCATION / MOMENT OF SILENCE

The invocation was given by Senior Pastor Jim Remington, Calvary Chapel Queen Creek.

5) CEREMONIAL MATTERS

5.A) Star Student & Star Teacher Recognition

Council Member Benning recognized Madisen Hemming from Queen Creek Virtual Academy High School.

Council Member Martineau recognized Scarlett Sparks from Benjamin Franklin Crismon.

Council Member Benning recognized Alex Josanu from Casteel High School.

Council Member Martineau recognized Clara Emenecker from Cortina Elementary School.

Vice Mayor McClure recognized Laith Aldaiel from Benjamin Franklin Power.

Council Member Brown recognized Mason Chrzanowski from Crismon High School.

Council Member Brown recognized Ava Orozco from Queen Creek Virtual Academy Junior High and Emma Poulson from Queen Creek Virtual Academy Elementary.

Council Member Benning recognized Natalie Castenada, third grade teacher at Benjamin Franklin Power.

Council Member Martineau recognized Nicole Flores, kindergarten teacher at Cortina Elementary School

Council Member McClure recognized Angela Beal, Benjamin Franklin Crismon. Council Member Brown recognized Lael Rogers, Queen Creek Virtual Academy.

5.B) Presentation to Giving Machine Nonprofits

Vice Mayor McClure thanked the Giving Machine Committee for all of their work.

Jeff Wold said the Light the World Giving Machines came to Queen Creek in 2025. This initiative hopes to connect charities with the community and that donations can continue throughout the year. Mr. Wold presented a video about the program. Mr. Wold said the giving machines in Queen Creek had two global charities, two state charities, and three local charities and spoke about each organization. Mr. Wold recognized House of Refuge with a check for \$25,000, the Mary Gloria Foundation with a check for \$40,055, and Harvest Pack with a check for \$50,000. Mr. Wold said the Giving Machines would be back before Thanksgiving and presented a closing video.

5.C) Proclamation: CASA Volunteer Week

Vice Mayor Martineau read the CASA Volunteer Week Proclamation. The proclamation was accepted by Bonnie Brown, Executive Director of Voices for CASA Children.

5.D) Proclamation: Week of the Young Child

Mayor Wheatley read the Week of the Young Child Proclamation. The proclamation was accepted by Anthony Flores, Maricopa Chapter Chair of the Arizona Association for the Education of Young Children, and Justin Bradshaw, First Things First Southeast Maricopa Council Member

5.E) Earth Month Recognition

Council Member Benning said throughout April with a series of community events focused on sustainability such as the April 10 Cardboard Box Car "Drive-in movie" night, QC Recycles on April 18, and a variety of Water-Smart Workshops which provide insights to creating sustainable landscaping. The Town of Queen Creek strives to promote sustainable practices and policies through its recycling, water conservation, stormwater and pollution prevention programs year-round.

5.F) Water Awareness Month Recognition

Council Member Brown said the availability and quality of our water supply is critical to our quality of life and practicing a low water-use lifestyle is a way each individual and business in Arizona can help ensure a long-term, sufficient water supply. The Town is committed to several water resource goals such as reducing local groundwater pumping for current customers, moving customers away from the Central Arizona Groundwater Replenishment District, owning a water portfolio with 100-year assets that are less susceptible to drought conditions, ensuring more stable and sustainable costs for customers, and becoming a designated water provider.

The meeting was recessed by Mayor Wheatley at 7:24 p.m. The meeting was reconvened by Mayor Wheatley at 7:29 p.m.

6) **COMMITTEE REPORTS**

6.A) Council summary reports on meetings and/or conferences attended. This may include but is not limited to Mesa Gateway Airport; MAG; East Valley Partnership ; CAG. The Council will not propose, discuss, deliberate or take legal action on any matter in the summary unless the specific matter is properly noticed for legal action.

6A - Committee Reports

Council Member Martineau spoke about all of the events in Queen Creek and thanked staff for their work on Spring into QC.

Council Member Benning said he attended the Central Arizona East Valley Cities and Towns dinner and spoke about the importance water resources. The Colorado River is producing less water and all of the seven basin states should be responsible for taking care of this shortage. Council Member Benning spoke about the negotiations and obligations between the Upper Basin and Lower Basin states.

6.B) Committee and outside agency reports (only as scheduled):

1. Economic Development Commission (March 25, 2026).
2. Downtown Arts & Placemaking Advisory Committee (March 26, 2026).
3. Mayor's Teen Advisory Committee (March 24, 2026).

Council Member Brown said the Commission met on March 25th where Civic Solutions provided an overview of their engagement process, key insights gathered, and the proposed strategic framework for the Economic Development Strategic Plan Update. The plan outlines five overarching goals and refines and builds upon the targeted sectors identified in the previous strategic plan. The Economic Development Commission recommended approval of the plan and it is scheduled to be presented to the Town Council in May.

Council Member Martineau said The Downtown Arts and Placemaking Advisory Committee met on March 26th where the Committee reviewed the entries for the Water Conservation Art Contest and selected the winners. All participants will receive water conservation prize packs and will be invited to a

reception at the library to see their artwork.

Gabrielle Chambers, Chair of the Mayor's Teen Advisory Committee, said the Committee met on March 24th where they began with a work study session regarding the new donation the committee received from Crown Castle. The Committee put this plan into a presentation, which is tentatively planned to be presented at the April 15 council meeting. The work study session also provided the Committee with some time to plan this year's new teen event, a fall-themed event. The Committee assisted Parks and Recreation by taking action on naming one of the aquatics division's swim teams and approved a monthly volunteer initiative. Several Committee Members expressed interest in increasing service opportunities, as it strengthens community involvement and leadership development. Establishing a monthly volunteer initiative would allow Members to engage in hands-on service experiences throughout the year. This month's volunteer opportunity for MTAC was Spring into Queen Creek by helping run the Family Fun Zone.

7) **PUBLIC COMMENT**

There were no public comments.

8) **CONSENT AGENDA**

8.A) Consideration and possible approval of the March 18, 2026 Regular Session Minutes.

Department: Town Clerk's Office

Staff Report

RS Minutes 03-18-26 DRAFT.docx

8.B) Consideration and possible approval of Expenditures over \$75,000 and items that are of Public Policy and Interest, pursuant to Town Purchasing Policy. (FY25/26 Budget Items)

Department: Finance

Staff Report

Expenditures over \$75,000 4-1-26.pdf

8.C) Consideration and possible approval of FY 25-26 budget amendments totaling \$864,954 in expenditure reallocations with a corresponding decrease to contingency for the same amount; reallocation of \$106,191 between two town departments; and an increase to transfers budgets of \$225,000.

Department: Finance

Staff Report

04.01.26 FY26 MYA Staff Report.docx

04.01.26 FY26 MYA Staff Report Attachment A.docx

- 8.D) Consideration and possible approval of the Third Amendment to Cooperative Purchase Agreement #2021-039 with Hughes Fire Equipment, Inc. through the NPPGov Contract #PS20240 for the acquisition of a replacement ladder truck in the amount not to exceed \$2,420,000 and a budget adjustment in the amount of \$2,420,000.

Department: Fire & Medical

Staff Report

Third Amendment to Cooperative Purchase Agreement - Hughes Fire Equipment.pdf

MOTION: To approve the Consent Agenda.

RESULT: Approved unanimously (5-0)

MOVER: Jeff Brown, Council Member

SECONDER: Robin Benning, Council Member

AYES: Julia Wheatley, Mayor, Robin Benning, Council Member, Jeff Brown, Council Member, Bryan McClure, Vice Mayor, Leah Martineau, Council Member

ABSENT: Dawn Oliphant, Council Member, Travis Padilla, Council Member

9) ITEMS FOR DISCUSSION

- 9.A) Annual presentation and update to Council on the Town's Environmental Programs (Trash & Recycling, Stormwater Pollution Prevention, Air Quality and Outreach & Education)

Department: Public Works

2025 Environmental Update to Council-4-1-26.pptx

Ramona Simpson, Public Works Operations Manager, introduced the item and reviewed the Town's recycling drop off events and glass recycling pilot program. Ms. Simpson presented a video about the new location for the recycling center which is a bigger space with 23 bins including a glass roll-off container and cooking oil collection.

Council Member Brown asked if the signs effective in the old location to get people to the new location.

Ms. Simpson said the bins have been getting filled up as much as they were before at the old location with some overfill during the holidays. Everyone is finding the location with the signage provided. Ms. Simpson continued the presentation and spoke about household hazardous waste programs and big belly container program. There are two inspectors who collect real time data out in the field and spoke about how they complete their inspection process. Ms. Simpson reviewed their outreach and education materials and how they collect data.

Council Member Brown asked if the shut your lid campaign was part of a county requirement.

Ms. Simpson said yes, it is required for the container to be in good condition and for the lid to be secured to allow for proper disposal and public health reasons. Ms. Simpson continued the presentation and spoke about recycling intelligence with a focus on stopping truck fires and increasing inspection capabilities. Ms. Simpson spoke about their social media outreach campaigns with a current focus on eliminating plastic bags. As the Town has been growing, air quality regulations have increased for the Town to comply with. Ms. Simpson spoke about stormwater pollution prevention outreach and the overall recycling goals for 2026 to include a focus of reducing truck fires, proper medical waste disposal, and expanding the glass recycling program. Ms. Simpson spoke about the Earth Month events such as the box care drive-in move, QC recycles, and an Earth Month activity calendar.

Council Member Benning said there is currently concerns in the legislature regarding the collection of data, in particular, the flock cameras. sked about the recycling intelligence information. Council Member Benning asked if the data collected would not be shared publicly.

Ms. Ramona said the data is only reviewed within that department and put into the utility billing software which already has protections set up. Ms. Ramona said they worked with the Information Technology Department to ensure all of the proper protections were in place. The purpose of the data is only for education and outreach and for that particular resident.

Vice Mayor McClure thanked staff for the tour of the recycling center and for recycling all of the material they can.

10) FINAL ACTION

10.A) Presentation of the 5-Year Operating Budget Revenue Forecast and approval of FY 2025-26 revenue budget amendments totaling \$2,526,364

Department: Finance

Staff Report

Staff Report - 5-Yr Operating Budget Projections and Adjustments to FY26 Major Revenues.docx

Presentation: 5-Year Operating Budget Revenue Forecast

Scott McCarty, Deputy Town Manager and Chief Financial Officer, introduced the item and noted the revenue projections have become more challenging as the Town matures. Mr. McCarty spoke about the influencing factors that create economic uncertainty, the economic strengths of the Town, and the FY 2026 2027 operating revenues and sources. The hyper growth is believed to be over with a lower rate of sales tax revenue increases and there is an emphasis on recurring revenues. There would be new revenues from LGES but potential revenue restrictions from new state legislation and revenue loss from the San Tan Valley incorporation. Mr. McCarty spoke about the projection of revenue predictability and population, single family permits and buildable lots inventory, residential permit projections. Mr. McCarty presented a population projection map by subdivision. Mr. McCarty reviewed the 5-year operating budget projection revenues and the FY 2025-2026 revised revenue

projections.

Mayor Wheatley asked if they would see building revenues and investment income as a policy recommendation for a cap.

Mr. McCarty said yes, and this would be rolled into the budget policies as an update for the year. Mr. McCarty continued the presentation and reviewed the 5-year operating budget projection total revenues versus recurring revenues and the FY 2026-2027 projections. Sales tax is the number one revenue but the overall rate of increase is slowing and it is becoming more challenging to forecast as the Town and surrounding area matures. Mr. McCarty reviewed the FY 2025- 2026 revised sales tax projections and 12-month rolling sales taxes by category.

Council Member Brown asked if sales tax for bars and restaurants be as high in other communities or if it was due to their high median income.

Mr. McCarty said they could look further into it for additional context. There are probably a lot of people who come to area for bars and restaurants that live outside of the Town but it may change as San Tan Valley grows and they have more offerings.

Council Member Benning asked if they are seeing the flattening if they should be worried about that trend continuing.

Mr. McCarty said it is high for certain industries as the other areas in the region influence spending habits. Mr. McCarty continued the presentation and reviewed the state shared revenues FY 2025-2026 revisions and FY 2026-2027 projections. The charges for services represent direct payment for direct services such as parks and recreation and county island fire service which have all increased. Mr. McCarty gave a background of the property tax history and the strong assessed value as growth continues. Mr. McCarty reviewed the FY 2026-2027 property taxes and the cumulative effect of the 5-year property tax freeze.

Council Member Benning said they were able to lower the property tax rate based on the fact that they had continuing growth of new properties.

Mr. McCarty said the amount the homeowners have paid have remained the same over the last few years. The property tax rolls have increased because of the new homes that have been added.

Council Member Benning said they have done well by lowering the rate and people appreciate that. They do not want to have to increase the rate due to the flattening of the revenues. Council Member Benning asked how commercial development fits into the equation or if they need to be prepared to do more with less revenue.

Mr. McCarty said the solution is more macro instead of just property taxes as development continues. This is a period of time where there are other factors that has a slowing effect on revenues. But there has been some pressure on the operating budget in regard to adding new services and when they could be added. Mr. McCarty continued the presentation and said there is a lower rate of revenue increase and the diverse revenue base creates a solid foundation.

Mayor Wheatley spoke about the FY 2026-2027 operating revenues and sources and the diversification of the revenue sources. They have been in a hypergrowth mode for many years and it would be important to save more where they can as growth slows. There are a lot of impacts that have impacted revenue like state shared revenues and San Tan Valley's incorporation. They have added many services and amenities even as they have had revenue cuts but it is because of the prudent decisions they have made and continue to make.

Council Member Brown thanked staff for their work which allows Council to make the best decisions possible. The overall revenue is still an increase even though it was not as high as expected.

Mr. McCarty spoke about the importance of perspective as they review the numbers.

Council Member Martineau thanked staff for their work and spoke about the shift during and after covid 19 and how accurate their projections have been.

Mr. McCarty spoke about how things change and that awareness is important so Council can continue to make the best decisions.

Vice Mayor McClure spoke about the importance of the bifurcation between onetime and ongoing revenues.

MOTION: To approve the FY 2025-26 revenue budget amendments totaling \$2,526,364.

RESULT: Approved unanimously (5-0)

MOVER: Bryan McClure, Vice Mayor

SECONDER: Robin Benning, Council Member

AYES: Julia Wheatley, Mayor, Robin Benning, Council Member, Jeff Brown, Council Member, Bryan McClure, Vice Mayor, Leah Martineau, Council Member

ABSENT: Dawn Oliphant, Council Member, Travis Padilla, Council Member

11) ADJOURNMENT

The meeting was adjourned by Mayor Wheatley at 9:19 p.m.

TOWN OF QUEEN CREEK

Julia Wheatley, Mayor

ATTEST:

Maria E. Gonzalez, Town Clerk

I, Maria E. Gonzalez, do hereby certify that to the best of my knowledge and belief, the foregoing Minutes are a true and correct copy of the Town Council Regular Session Minutes of the April 1, 2026 Town Council Regular Session of the Queen Creek Town Council. I further certify that the meeting was duly called and that a quorum was present.

Passed and approved on: _____

DRAFT



TOWN OF
QUEEN CREEK
 ARIZONA

TO: HONORABLE MAYOR AND TOWN COUNCIL

THROUGH: BRUCE GARDNER, TOWN MANAGER

FROM: DOREEN COTT , ECONOMIC DEVELOPMENT DIRECTOR

RE: CONSIDERATION AND POSSIBLE APPROVAL OF THE REAPPOINTMENT OF GRANT TAYRIEN, MARC VALENZUELA, PERRY BERRY, BRIAN MCKEAN, NATE KNIGHT, NEIL CALFEE, AND BRENT WHITE AND THE APPOINTMENT OF MICHELLE KIM TO THE ECONOMIC DEVELOPMENT COMMISSION TO A TWO YEAR TERM BEGINNING APRIL 16, 2026 AND ENDING AUGUST 31, 2028.

DATE: April 15, 2026

Suggested Action:

Move to reappoint Grant Tayrien, Marc Valenzuela, Perry Berry, Brian McKean, Nate Knight, Neil Calfee and Brent White and appoint Michelle Kim to the Economic Development Commission to a two-year term beginning April 16, 2026 and ending August 31, 2028.

Discussion:

On September 20, 2023 the Town Council approved Resolution 1539-23 amending the By-laws for the Economic Development Commission specific to the regular meeting schedule and changing from a monthly meeting to a quarterly meeting schedule.

Article IV: Section 1: Number - The Commission shall consist of at least eleven (11) persons, and shall not exceed nineteen (19) persons. All members of the Commission shall be residents of the State of Arizona. Non-voting members will not be counted towards the minimum or maximum committee membership.

Section 2: Composition – Members of the Commission selected from the private and public sector, with exception of the Ex-Officio and Liaison Members, shall be classified as “non-designated” (voting members).

Liaison Member (non-voting)

- Planning & Zoning Commission Member
- Queen Creek’s Board Representative from the Greater Phoenix Economic Council

Council Member Jeff Brown currently serves as the Town Council Ex-Officio Members (non-voting). Alternate is Vice Mayor Bryan McClure.

If reappointed Marc Valenzuela will continue serving as a voting member and designated seat from Salt River Project; Perry Berry will continue serving as a voting member and designated seat from the Queen Creek Unified School District; Brent White will continue serving as a voting member and designated seat from Phoenix-Mesa Gateway Airport, Brian McKean will continue serving as a voting member and designated seat as a Town Center business owner, Neil Calfee will serve as a designated seat from Arizona State University, and Grant Tayrien and Nate Knight will continue serving as at-large voting members.

If appointed Michelle Kim will serve as a at-large voting member.

Staff recommends the reappointment and appointment of all of the individuals based on their interest in serving the community and their commitment to furthering the economic development initiatives of Queen Creek. If approved, the Commission will have 16 voting members.

Fiscal Impact:

There is no fiscal impact associated with making reappointments/appointments to the Economic Development Commission.

Alternatives:

The Town Council could choose not to reappoint/appoint the recommended individuals and request that staff present alternative appointments at the next Town Council meeting.

Attachment(s):

1. [Economic Development Commission Bylaws](#)

**BY-LAWS OF
THE QUEEN CREEK ECONOMIC DEVELOPMENT COMMISSION**

ARTICLE 1

NAME

The name of the Commission shall be THE QUEEN CREEK ECONOMIC DEVELOPMENT COMMISSION, hereinafter referred to as the “Commission.” The Commission is an advisory body to the Town of Queen Creek Town Council, organized under the laws of the State of Arizona and the Town of Queen Creek.

ARTICLE 2

OFFICES

The principal office of the Queen Creek Economic Development Commission in the State of Arizona shall be located at the Queen Creek Town Hall or at such other place as shall be lawfully designated by the Queen Creek Town Council.

ARTICLE 3

PURPOSES

The Commission is formed pursuant to Chapter 2, Article 2-5, Section 2-5-8 of the Queen Creek Town Code. The purpose of the Commission is to make recommendations on ways to diversify Queen Creek’s economic base; stimulate and encourage job growth by making recommendations on economic development issues in light of economic impacts and Town policy and assist in identifying assets and resources appropriate for implementation of Queen Creek’s economic development strategy; all of which shall be accomplished in a manner consistent with sustained, prudent and reasonable growth. Economic development programs and projects specific to the Town Center will also be evaluated by the Commission.

ARTICLE 4

COMMISSION ORGANIZATION

Section 4-1 Membership

A. Number of Members - The Commission membership shall consist of at least eleven (11) regular, voting members, and shall not exceed a total of nineteen (19) persons. All members of the Commission shall be residents of the State of Arizona.

B. Classification of Members - Commission membership shall represent a broad cross section of the community. The regular members, known collectively as “Commissioners,” Liaison Members, and Ex-Officio Members shall consist of the following:

1) At-Large Members: This classification shall include at least four (4) regular, voting members. These members shall be individuals representing the private and public sector community, and include residents and nonresidents with identifiable interest in the activities and mission of the Commission. These members may include individuals who are:

- Professionals
- Real Estate Brokers and Developers
- Corporate Leaders (Commercial, Retail and Industrial Sectors)
- Small Business Owners
- Bankers

- Utility Service Representatives
- Public School Officials (University, Community College, K-12)
- Queen Creek citizens at large

At-large commissioners selected from the private and public sector, with the exception of the Ex-Officio and Liaison Members, shall be classified as “non-designated,” voting members.

2) Liaison Members. This classification shall include two (2) non-voting members. These members shall be individuals representing the following:

- Planning & Zoning Commission Member
- Queen Creek’s Board Representative from the Greater Phoenix Economic Council

3) Ex-Officio Members. This classification shall include four (4) non-voting members. These members shall be individuals representing the following:

- Town Manager, Queen Creek
- Director of Economic Development, Queen Creek
- Town Council (up to two members from the Town Council to serve as non-voting members)

4) Designated Members. This classification shall include at least seven (7) regular, voting members. These members shall be individuals who have been consulted with, and are willing to serve, from the following specified positions:

- A representative(s) from the electric utilities and/or the gas utility serving Queen Creek.
- A representative from the Queen Creek Unified School District.
- A representative from Arizona State University.
- A representative from an area community college.
- A representative from Phoenix-Mesa Gateway Airport.
- A Town Center business owner or manager.
- The President of the Queen Creek Chamber of Commerce

C. Limitation of Membership. Commission members shall not serve as a voting member on more than one internal or external committee at the same time as defined and as set forth in the Town of Queen Creek Standard Form Bylaws for Designated Town Committees, and Task Forces, revised December 4, 2013 (the “Town’s Standard Bylaws”).

Section 4-2 Voting powers

A. Voting members. The voting members of the Commission shall be the regular members (At-large Members and Designated Members).

B. Non-voting members. The Liaison Members and Ex-Officio Members shall participate in discussions, but shall not vote.

Section 4-3 Appointment

A. Appointments of all regular members, Liaison Members, and Town Council members serving as Ex-Officio Members shall be made by the Mayor with the advice and consent of the Town Council.

B. The appointment of all regular members shall be conducted pursuant to Section VII. Member Appointment Process set forth in the Town’s Standard Bylaws.

Section 4-4 Term

Member terms shall be staggered so that the entire Commission will not need to be appointed or reappointed at the same time. At the time the Commission is first established, six regular members shall be appointed for one-year terms and the remainder of regular members shall be appointed to two-year terms. Successive appointments of regular, voting Commission members shall be for two-year terms. Liaison Members and Ex-Officio Members who are Town Council members shall serve two-year terms. Commission members shall serve until their successors are duly appointed.

Section 4-5 Vacancies

In the event of the death, resignation, or removal of any At-large Member of the Commission, the Mayor and Town Council shall appoint a new member, to serve for the unexpired portion of the term vacated. In the event of the death, resignation, or removal of any Designated Member, Ex-Officio, or Liaison Member of the Commission, the unexpired portion of the vacated term shall be filled by a new representative appointed by the entity represented.

Section 4-6 Removal of Members

All Commission members serve at the pleasure of the Town Council and may be removed without cause at any time by a majority vote of the Town Council. A Commission member may be removed for failure to meet the attendance requirements established by the Town's Standard Bylaws, conviction of a crime involving moral turpitude, repeated disruptive behavior after warning, or when in the opinion of the Mayor and Town Council removal is in the best interest of the Commission.

Section 4-7 Powers, Duties, and Responsibilities

A. The Commission shall make recommendations regarding economic development issues in light of economic impacts, Town policy, and what serves the long-term good of all the people of Queen Creek. Commission members are expected to study the agenda packet before each meeting and to educate themselves on economic development issues. The Commission shall have the power necessary to effectuate the purposes herein described, said powers including, but not limited to, the following:

- 1) To adopt Commission rules and bylaws.
- 2) Elect the Chair and Vice-Chair.
- 3) Develop Annual Work Programs
- 4) At the start of each new fiscal year receive annual approval of its 12-month work program by Town Council.
- 5) To keep and submit minutes to the Council for the information at the first regular Council meeting following an official meeting of the Commission.
- 6) Advise the Council on the status of its annual work program and achievement of various initiatives set forth by the Council for implementation.
- 7) Advise the Council on matters pertaining to the designated committees and work program approved by the Town Council.
- 8) Provide advice and direction for the Town's Economic Development staff.
- 9) Provide expertise to the Director of Economic Development in working with prospects, as appropriate.
- 10) Assist in the development of the Economic Development Department's Annual Action Plan.
- 11) Assist in updates to the Economic Development Strategic Plan, Town Center Plan and Redevelopment Area Plan
- 12) Appoint any committee as deemed necessary to carry out the goals of the Commission.
- 13) Make recommendations and/or reports to Town Council regarding Economic Development related projects.

B. Advisory Nature of Recommendations. All studies, reviews, recommendations and specific plans formulated or submitted by the Commission shall be advisory only and shall not be binding upon the final actions of the Economic Development Department, or the Queen Creek Town Council.

Section 4-8 Officers

A. Number of officers. The officers of the Commission shall be a Chair, Vice Chair and Secretary.

B. Election. The Commission shall elect, by majority vote, a Chair and Vice Chair annually from among the voting Commission members at the first meeting held in July, or if said meeting is not held, at the first meeting thereafter. The Commission's selection for Chair and Vice Chair shall be ratified by the Town Council.

- 1) The term of Chair and Vice Chair shall be one (1) year and any member serving as Chair and Vice Chair shall be eligible for re-election.
- 2) The Vice Chair shall act as Chair in the Chair's absence. In the absence of the Chair and Vice Chair, the Town Council representative and then the Director of Economic Development shall act as Chair.
- 3) Any vacancy for Chair or Vice Chair as may occur for any reason shall be filled for the remainder of the unexpired term from the Commission membership by majority vote of the Commission at the next meeting where a majority of the Commission is present.
- 4) The Chair or Vice Chair may be removed from their positions as Chair or Vice Chair at any time by a three fourths (3/4) majority vote of the eligible Commissioners.
- 5) The Chair shall preside at all meetings of the Commission, decide all points of order and procedure, perform any duties required by law, ordinance or by these bylaws.
- 6) The Chair shall have the right to vote on all matters before the Commission, and shall also have the right to make or second motions in the absence of a motion, or a second, made by a member.
- 7) The Director of Economic Development, or his/her designated representative, shall serve the Commission as Secretary. The Economic Development staff shall furnish professional and technical advice to the Commission.
- 8) The Chair shall be responsible for appointing such subcommittees as are necessary.
- 9) The Chair shall be responsible for reviewing future agenda items with the staffing department.
- 10) The Chair shall be responsible for establishing a regular meeting schedule in consultation with Commission members.
- 11) The Chair shall consider such matters and concerns of the Commission set forth in these bylaws or as directed by the Mayor and Town Council.

Section 4-9 Meetings

A. Regular Meetings - Regular meetings shall be held quarterly on the fourth Wednesday of the month at 7:30 a.m. Whenever a legal holiday is the same day as a meeting, such meeting shall either be canceled or rescheduled by motion and majority vote of the Commission. If a regularly scheduled meeting is to be canceled, twenty four (24) hours notice shall be given to all members. Regular meetings of the Commission shall be open to the public and the minutes of the proceedings, showing the vote of each member and records of its examinations and other official actions, shall be filed in the Town Clerk's Office as a public record. For any matter under consideration, any person may speak to the issue upon being recognized by the Chair and stating their name and the names of persons on whose behalf they are appearing. Regular meetings of the Commission shall be held at the Queen Creek Town Hall or at such other place as shall be lawfully designated by the Commission.

B. Special Meetings - Special meetings of the Commission may be called by, or at, the request of the Chair or Director of Economic Development at a time and place they may designate.

C. Notice of Meetings - Written notice of all meetings to Commission members shall be delivered by mail or in person at least 24 hours before the date of the meeting; except that where required by an actual emergency, members may be notified by telephone by the Secretary. Written notice may also be given by e-mail or other electronic means, consistent with the requirements of the open meeting law.

D. Quorum - A majority of the voting members of the Commission shall constitute a quorum for transacting business at any regular or special meeting. No action shall be taken at any regular or special meeting in the absence of a quorum, except to adjourn the meeting to a subsequent date. In the event a quorum is not present for a meeting, the Commission is prohibited from discussing any items from the agenda and the meeting shall be rescheduled. In the event a quorum is present at the beginning of a meeting and is not maintained throughout the meeting, no discussion may be taken until the quorum is regained. If a quorum cannot be regained, the meeting shall end.

E. Agenda - An agenda shall be prepared by the Secretary for each regular and/or special meeting of the Commission. The agenda shall include the various matters of business as scheduled for consideration by the Commission.

F. Order of Business. The Chair shall call the Commission to order and the Secretary shall record the members present or absent. The Chair may call each matter of business in order filed.

G. Voting

- 1) By majority vote, the Commission may defer action on any matter when it concludes that additional time for further study or input is necessary.
- 2) A majority vote of those Commission members present and voting shall be required to take official action including, but not limited to, the adopting of policy or submitting recommendations. When a motion in favor of any matter fails to receive an affirmative majority vote, i.e., a tie vote, it shall be entered into the minutes as a vote to deny the matter being considered. In the event that there is no motion, or the motion dies for lack of a second, it shall be entered into the minutes as a denial of the matter being considered. Nothing herein shall prevent any member from making a subsequent motion on any matter where a prior motion is not approved by a majority vote of members present.
- 3) Commission members shall disqualify themselves and abstain from voting whenever they may have a conflict of interest in the item under consideration, as described and provided by A.R.S. § 38-501 to 38-511.
- 4) Each member attending shall be entitled to one vote, exclusive of the Ex-Officio and Liaison Commission members. The minutes of the proceedings shall indicate the vote of the Commission on every matter acted upon, and shall indicate any absence or failure to vote. No member shall be excused from voting except on matters involving the consideration of their own official conduct, or such matters involving conflicts of interest.
- 5) A motion to adopt or approve staff recommendations or simply to approve the action under consideration shall, unless otherwise particularly specified, be deemed to include adoption of all proposed findings and execution of all actions recommended in the staff report on file in the matter.

H. Recommendation to Town Council - The Commission shall forward a recommendation to Town Council of its findings and/or actions in writing with respect to the merits of the item under consideration within 30 days of the conclusion of the Commission meeting.

I. Open Meetings. The Commission and its subcommittees shall hold all meetings and conduct all business in accordance with Arizona Open Meeting Laws A.R.S. § 38-431 et seq. All meetings of the Commission, except Executive Sessions authorized by A.R.S. § 38-431.03, shall be open to the public.

J. Procedure Not Contained in Bylaws. All meetings of the Commission shall be, to the extent not in conflict with these bylaws, conducted according to the latest edition of Robert's Rules of Order, with the exception that the Chair of the Commission or subcommittee shall be permitted to vote on any motion.

K. Proxy Voting, Telephonic Participation. Proxy voting shall not be permitted. Telephonic participation may be permitted where, in the opinion of the Chair, members can participate fully by speaker phone or other remote device or application.

L. Agenda items. Items for the agenda may be proposed by any member of the Commission. The Chair shall approve the agenda for each meeting.

Section 4-10 Opinions

Representation of Recommendations of the Commission/Expression of Personal Opinions; Communicating Personal Opinion in Conjunction with Majority Position of the Commission. When speaking or writing regarding a matter within the jurisdiction of the Commission, members of the Commission shall represent the official policies or positions of the Commission to the best of their ability. When presenting their individual opinions and positions, members shall explicitly state that the opinions they are expressing are their own, do not represent the views or opinions of the Town of Queen Creek or the Commission, and will not infer or suggest that the opinion they are expressing is the opinion of the Town.

ARTICLE 5

OFFICIAL RECORDS

Section 5-1 Retention of Files

The official records of the Commission shall include these rules and regulations, minutes of meetings and its adopted reports, which shall be deposited with the Town Clerk's Office and which shall be available for public inspection during regular office hours. All matters coming before the Commission shall be filed in the Economic Development Department in accordance with that Department's general file system. Original papers of all matters shall be retained as per the state approved retention schedule.

Section 5-2 Recordings of Meetings

All public meetings of the Commission will be recorded in written form and as required by the Arizona open meeting law. Any person desiring to have a meeting recorded by an electronic device or by a stenographic reporter, at their own expense, may do so, provided that they consult the Commission's Secretary to arrange facilities for such recording prior to the commencement of the meeting, and do not otherwise disrupt the proceedings.

ARTICLE 6

MISCELLANEOUS

Section 6-1 Amending Bylaws

Approval of the bylaws and a change in the bylaws shall require a concurring vote of three-fourths of the number of eligible voting members. These bylaws may be amended by a three fourths ($\frac{3}{4}$) majority vote at any meeting of the Commission provided that notice of said proposed amendment(s) is given to each member in writing at least five (5) calendar days prior to said meeting and a copy of the proposed amendment sent with the notice. Such amendment(s) shall be subject to ratification by the Town Council and, if so approved, shall become effective at the next regular meeting of the Commission after ratification.

Section 6-2 Conflict of Interest

Any member of the Commission who has a substantial interest as defined by A.R.S. § 38-502 in the outcome of any matter brought before the Commission shall make known the interest and the minutes of the meeting shall reflect that the member made such fact known. The member shall refrain from voting, discussing, or in any way participating in that matter. The Commission shall also follow the conflict of interest guidance in the Town of Queen Creek Committee, Board and Commission Handbook.

Section 6-3 Requests for Special Reports

Requests for special studies or reports will be coordinated through the Director of Economic Development.

Section 6-4 Remuneration

The members of the Commission shall receive no salary or other compensation for their services but shall be reimbursed, subject to approval by the Council, for expenditures incurred in the performance of duties as a member of the Commission. In no event shall such reimbursement exceed the amount budgeted by the Council for such purposes.

Section 6-5 Interpretation and Conflict

These bylaws are subject to all applicable federal, state, county and town laws, ordinance, resolutions, orders or regulations.



TOWN OF
QUEEN CREEK
 ARIZONA

TO: HONORABLE MAYOR AND TOWN COUNCIL

THROUGH: BRUCE GARDNER, TOWN MANAGER

FROM: MELISSA BAUER, PROCUREMENT MANAGER

RE: CONSIDERATION AND POSSIBLE APPROVAL OF EXPENDITURES OVER \$75,000 AND ITEMS THAT ARE OF PUBLIC POLICY AND INTEREST, PURSUANT TO TOWN PURCHASING POLICY. (FY25/26 BUDGET ITEMS)

DATE: April 15, 2026

Suggested Action:

To approve the Expenditures over \$75,000 and items that are of Public Policy and Interest, pursuant to Town Purchasing Policy.

Discussion:

The following items being requested are budgeted in FY25/26:

1. Pinal County - IGA with Pinal County for utility relocation and Road Improvements for Kenworthy and Combe Roads: Additional spending authority request of \$251,650. Council previously approved \$718,149 on July 19, 2023. This request will increase spending authority by \$251,650, bringing the total to \$969,799.00. (Utilities)
2. Colliers Engineering and Design - Project Order #03 for Professional Engineering and Survey Services for a waterline extension along Rolling Ridge Road and Sierra Vista Drive in the amount of \$82,000 (CIP).
3. Carasoft Technology Corporation - LiveView Technologies/NASPO Cloud Solution: Additional spending authority of \$173,000. Council previously approved \$221,250 on October 15, 2025. This request will increase spending authority by \$173,000 for a total of \$394,250. (Police)
4. ProForce Law Enforcement; San Diego Police Equipment Company; Dooley Enterprises; OTL Firearms; Miwall; Diamondback Police Supply; Curtis Blue Line; Adamson Police Products; Less Lethal, LLC; Aardvark; BlueForce Gear; Sprague's Sports - Ammunition, Firearms, Less-lethal Platforms/Weapons, Tactical Munitions, & Related Equipment/Supplies: Additional spending authority of \$200,000. Council previously approved \$750,000 on June 4, 2025. This request will increase spending authority by \$200,000 for a total of \$950,000. (Police)
5. Inveris/ADS, Inc. - Scenario-based simulation technology/system: \$310,000, Grant funds will reimburse \$209,488 for this portion of the equipment costs. The remainder of the request will come from the current budget. (Police)

Fiscal Impact:

The fiscal impact of the requested spending authority for the above expenditure is \$1,016,650. Funds have been identified within the line item budget as approved by Council in the FY 25/26 budget or subsequently approved by Council.

Attachment(s):

1. [April 15, 2026 Expenditures over \\$75,000.pdf](#)

Attachment: Expenditures \$75,000 and Over and Items that are of Public Policy and Interest.
Budgeted in Fiscal Year 25/26
April 15, 2026

Item #	Vendor(s)	Description	Purpose	Requesting Dept(s)	Fiscal Impact \$	Procurement Method	Alternative
1	Pinal County	IGA with Pinal County for utility relocation and road improvements for Kenworthy and Combs Roads.	Additional spending authority for costs related to the IGA with Pinal County for utility relocation and road improvements for Kenworthy and Combs Roads.	Utilities	Additional spending authority request of \$251,650. Council previously approved \$718,149 on July 19, 2023. This request will increase spending authority by \$251,650 for a total of \$969,799.00	Town Contract #2023-078	There is no alternative to this increase. Council previously voted to pay for the construction of these improvements. Original approved budget was an estimate given at the time the staff report was completed. Per the agreement, the Town is responsible to pay for the increase in cost.
2	Colliers Engineering and Design	Project Order #03 for professional engineering and survey services	Services are for a waterline extension along Rolling Ridge Road between Sierra Vista Drive and N. Camino Largo and along Sierra Vista Drive between Rolling Ridge Road and Santa Rita Drive.	CIP	\$82,000	Town Contract #2023-002	Council may choose not to approve at this time which will prevent completion of design and delay the project.
3	Carasoft Technology Corporation	LiveView Technologies/NASPO Cloud Solution	Additional spending authority to procure two (2) LiveView Technologies (LVT) Mobile Security Units to enhance public safety operations across the Town. These solar-powered units provide rapid-deployment surveillance, high-visibility deterrence, and real-time video monitoring. They will be strategically deployed at high-traffic areas, special events, and identified hotspots to deter crime, improve situational awareness, and support real-time operations.	Police	Additional spending authority of \$173,000. Council previously approved \$221,250 on October 15, 2025. This request will increase spending authority by \$173,000 for a total of \$394,250.	State Contract #CTR046098	Council could choose not to approve this expenditure. The impact of this action would delay the purchase/acquisition of mandatory supplies/equipment necessary for critical operations.
4	ProForce Law Enforcement; San Diego Police Equipment Company; Dooley Enterprises; OTL Firearms; Miwall; Diamondback Police Supply; Curtis Blue Line; Adamson Police Products; Less Lethal, LLC; Aardvark; BlueForce Gear; Sprague's Sports	Ammunition, Firearms, Less-lethal Platforms/Weapons, Tactical Munitions, & Related Equipment/Supplies	Additional spending authority for the purchase of practice/service/tactical ammunition/munitions, firearms, less-lethal platforms/weapons, and other related equipment/accessories/supplies.	Police	Additional spending authority of \$200,000. Council previously approved \$750,000 on June 4, 2025. This request will increase spending authority by \$200,000 for a total of \$950,000.	PCA Contract #RFQ-OD-337-21; AZ State Contract #CTR076266; City of Tucson Cooperative Contract #230173; Mesa Cooperative Contract #2022104, CTR076260, GSA #GS-07F-141DA; CTR076677 & #CTR076267. Staff may purchase from another approved vendor/contract based on availability and price.	Council could choose not to approve this expenditure. The impact of this action would delay the purchase/acquisition of mandatory supplies/equipment necessary for critical operations. Lead time on these items can range from 12-18 months.
5	Inveris/ADS, Inc.	Scenario-based simulation technology/system	Spending authority to procure a scenario-based simulation technology to support the Department's De-Escalation and Crisis Response Training Program. This request follows Council's prior acceptance of a Department of Justice grant funding this initiative. The technology will provide immersive, realistic training scenarios to enhance officer decision-making, de-escalation skills, and crisis response capabilities, strengthening public safety outcomes and community trust.	Police	\$310,000 Grant funds will reimburse \$209,488 for this portion of the equipment costs (the budget adjustment for the grant funds was already authorized by a previous Council action). The remainder of the request will come from current budget (no budget adjustment is necessary)	Sourcwell Contract #011822-ADS	Council could choose not to approve this expenditure. However, we would not be able to fulfill the grant requirements and and delay the purchase/acquisition of mandatory supplies/equipment necessary for critical operations/training.



TOWN OF
QUEEN CREEK
 ARIZONA

TO: HONORABLE MAYOR AND TOWN COUNCIL

THROUGH: BRUCE GARDNER, TOWN MANAGER

FROM: DAVE LIPINSKI, PE, CIP DEPARTMENT DIRECTOR

RE: CONSIDERATION AND POSSIBLE APPROVAL OF AUTHORITY TO ACQUIRE REQUIRED RIGHT-OF-WAY (SEWER LINE EASEMENT) FOR PROJECT WW100 RITTENHOUSE ROAD AND UNION PACIFIC RAILROAD (UPRR) SEWER REHABILITATION PROJECT FROM QUEEN CREEK SUMMIT, LLC (AKA CANYON STATE ACADEMY) AND INCREASE THE OVERALL PROJECT BUDGET IN AN AMOUNT NOT TO EXCEED \$328,000 AND RELATED BUDGET ADJUSTMENTS TOTALING \$328,000 FROM CONTINGENCY.

DATE: April 15, 2026

Suggested Action:

Move to approve the Authority to Acquire required Right-of-Way (sewer line easement) for project WW100 Rittenhouse Road & Union Pacific Rail Road (UPRR) Sewer Rehabilitation Project from Queen Creek Summit, LLC (AKA Canyon State Academy) and increase the overall project budget in an amount not to exceed \$328,000 and related budget adjustments totaling \$328,000 from contingency.

Relevant Council Goal(s):

Superior Infrastructure - Capital Improvement Program

Discussion:

In 2022 the Town of Queen Creek began the design of Project WW100 Rittenhouse Road and UPRR Sewer Rehabilitation. This project is to improve a portion of the Town's sewer system that extends from the intersection of Queen Creek Road and Ellsworth Loop Road to the west to the intersection of Queen Creek Road and Hawes Road. This section of sewer crosses the UPRR tracks and right-of-way, Rittenhouse Road and the Canyon State Academy property. The project will add a second sewer line across the UPRR facilities and Rittenhouse Road and repair the current crossing to increase the overall capacity and reliability of the Town's sewer system.

The overall project budget will be increased by \$328,000 from \$3,470,170 to \$3,798,170. This increase includes \$27,819 for the sewer line easement and \$300,181 for potential construction cost increases caused by Union Pacific Railroad actions and delays.

Fiscal Impact:

The proposed total cost of this action item is \$328,000. An appraisal has been completed for the required right-of-way, and the appraised value of the sewer line is \$27,819. The remaining \$300,181 covers estimated construction costs for the project.

The Rittenhouse Road and UPRR Sewer Rehabilitation Project (WW100) has a total project budget of \$3,470,170, of which \$3,385,803 is budgeted in FY 2025/26. The \$328,000 proposed cost of the sewer line easement and construction would increase the total project budget to \$3,798,170 and the FY

2025/26 budget to \$3,713,803. A budget adjustment of \$328,000 from contingency will be needed for this item.

Project WW100 is funded by wastewater operating funds.

Alternatives:

The Town Council could choose not to grant the authority to acquire the required right-of-way, which would result in:

1. The area being under capacity for sewer services; and
2. Necessitating ongoing repairs to the existing sewer line which may impact its functionality.

Attachment(s):

1. [WW100 Rittenhouse & UPRR Site Exhibit.pdf](#)
2. [WW100 Sewer Easement.pdf](#)

Rittenhouse and Union Pacific Rail Road Sanitary Sewer Remediation Project (Project # WW100)



When Recorded Mail To:

Real Estate
Town of Queen Creek
22350 South Ellsworth Road
Queen Creek, AZ 85142

EXEMPT A.R.S. § 11-1134(A)(3).

SEWER EASEMENT

Parcel No.: 304-67-969 (a portion of)
Project Name: Rittenhouse Road & UPRR Sewer Rehab
Project Number: WW 100

THIS SEWER LINE EASEMENT (this “Easement”) is made this _____ day of _____ 2025 (the “Effective Date”), by **Queen Creek Summit, LLC, an Arizona Limited Liability Company**, (“Grantor”), for the benefit of the TOWN OF QUEEN CREEK, an Arizona municipal corporation (“Grantee”).

RECITALS:

- A. Grantor is the fee owner of that certain real property situated in Queen Creek, Maricopa County, Arizona, referred to as APN 304-67-969 (a portion of) (the “Grantor Property”).
- B. Grantor wishes to grant to Grantee an easement over, upon and under a portion of the Grantor Property described or depicted on Exhibit “A” attached hereto (the “Easement Area”), exclusive solely as to the installation, operation, maintenance, repair and replacement of underground sewer lines and customary related appurtenances, for the purpose of constructing and maintaining improvements related to the provision of sewer lines substantially as depicted on Exhibit “B” (the “Sewer Line Improvements”), as set forth herein.

COVENANTS:

NOW, THEREFORE, for the sum of **Twenty-Seven Thousand Eight Hundred Nineteen Dollars and No/100 DOLLARS (\$27,819.00)**, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor covenants as follows:

- 1. Grant of Easements.
 - 1.1 Sewer Easement. Grantor hereby grants and conveys to Grantee a perpetual, easement exclusive solely as to the installation, maintenance, operation, repair and replacement of the Sewer Line Improvements upon, across, over and through the Easement Area (the “Sewer Easement”); provided, however, that Grantor reserves the right to use the Easement Area for any purposes not inconsistent with Grantee’s exercise of its rights hereunder, including parking, access, landscaping other than trees and other deep-rooted vegetation, utilities, and drive aisle as provided in Section 2.

- 1.2 Access Easement. Grantor hereby grants and conveys to Grantee a perpetual, non-exclusive easement on, over and across the Easement Area for the purpose of ingress and egress to the Easement Area.

2. Improvements. For the purposes of this Easement, the term “Sewer Line Improvements” includes, and Grantee may install, maintain, replace, repair and operate within the Easement Area, sewer lines and customary related appurtenances substantially as depicted on Exhibit “B”. Grantor shall not erect or construct or permit to be erected or constructed any building or other structure within the Easement Area, provided that Grantor may construct and install fences, landscaping other than trees and other deep-rooted vegetation, parking facilities and driveways, and to establish other uses which are not inconsistent with Grantee's use of the Easement Area in a manner which will not unreasonably interfere with Grantee's rights hereunder.

3. Construction; Restoration. Grantee shall provide Grantor with at least ten (10) days’ prior written notice before commencing any non-emergency construction or repair activities within the Easement Area. All work shall be performed in a good and workmanlike manner and in compliance with all applicable Laws.

Upon completion of any such work, Grantee shall promptly restore the Easement Area and any adjacent areas disturbed by such work to as near to the original condition as possible, including pavement, striping, landscaping, irrigation, and drainage. If Grantee fails to complete such restoration within a reasonable time, Grantor may do so and Grantee shall reimburse Grantor for all reasonable costs incurred.

4. Covenants Run with the Land. The easements granted herein run with the land, and the easements and all covenants, restrictions and conditions hereof shall be binding upon Grantor, their successors and assigns, and shall inure to the benefit of Grantee, its successors and assigns.

5. Dedication. If necessary or desirable, this Easement shall be deemed to be an easement in gross and the benefits hereof shall be assignable, in whole or in part, to any public or private utility provider or entity. Grantor shall likewise execute such documents and take such steps as are necessary to evidence the foregoing. Notwithstanding anything to the contrary set forth herein, Grantee shall bear any and all costs relating to the foregoing, including those of Grantor; no such request shall adversely affect Grantor or its rights in and to the Grantor Property or any portion thereof, including without limitation the Easement Area; and in no event shall this Section 4 be interpreted to require Grantor to convey fee title to any portion of the Easement Area or Grantor Property to any party.

6. Relocation; Abandonment. If Grantor reasonably determines that relocation of the Sewer Line Improvements is necessary in connection with the development or redevelopment of the Grantor Property, Grantor shall coordinate with Grantee, and Grantee shall not unreasonably withhold consent to relocate the Sewer Line Improvements to a mutually acceptable location. The costs of such relocation shall be borne by Grantor, provided that Grantee shall bear the costs of any relocation required as a result of Grantee’s system upgrades, capacity increases, or changes not necessitated by Grantor’s development.

Upon permanent abandonment of the Sewer Line Improvements, Grantee shall, at Grantor’s option, either remove the abandoned facilities and restore the Easement Area or record an instrument abandoning this Easement of record.

7. Recordation. This Easement shall be recorded in the Official Records Maricopa County, Arizona.
8. Insurance. Grantee represents that it is self-insured and/or participates in a municipal risk-management pool that provides coverage for claims arising out of its activities within the Easement Area, with coverage limits consistent with those maintained by similarly situated Arizona municipalities. Upon reasonable request, Grantee shall provide Grantor with written evidence of such coverage.
9. Indemnity. Grantee shall and hereby does indemnify, defend, protect, and hold Grantor, their officials, agents, contractors, invitees, licensees, guests and employees, harmless for, from and against any and all claims, proceedings, lawsuits, liabilities, damages, injuries, deaths, losses, fines, penalties, judgments, liens, awards, costs and expenses that arise out of, or relate to, Grantee's acts or omissions relating to its exercise of the rights granted or reserved herein, including any entry on the Easement Area.
10. No Implied Easements. No easements, except the easements expressly set forth herein, shall be implied by this Easement.
11. Governing Law; Jurisdiction and Venue. The validity, performance, and enforcement of this Easement shall be governed by the laws of the State of Arizona, without reference to conflict of laws principles. In the event of any dispute arising from this Easement or the use of the easements granted herein, Grantor shall and hereby do submit to the sole and exclusive jurisdiction of, and agrees that proper venue shall be in, the Superior Court of Maricopa County, Arizona (the "Court").
12. Attorney's Fees. In the event that any suit is brought for the enforcement of any provision of the Easement, the successful party in such suit, as determined by the Court, shall be entitled to collect reasonable attorney's fees, as determined by the Court, from the non-successful party and any judgment or decree rendered shall include an award thereof.
13. Severability. If any clause, sentence, or other portion of the terms, covenants and restrictions of this Easement becomes illegal, null, or void for any reason, or be held by any court of competent jurisdiction to be so, the remaining portions will remain in full force and effect.
14. Amendment. This Easement may not be modified or amended in any respect, or canceled, terminated or rescinded, in whole or in part, except by a written instrument, fully executed and acknowledged by both Grantor and Grantee.
15. Covenants of Grantor. Grantor hereby warrants that Grantor is lawfully seized and possessed of the Easement Area and has the authority to enter into this Easement.

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Parcel No.: 304-67-969 (a portion of)
Project Name: Rittenhouse Road & UPRR Sewer Rehab
Project Number: WW 100

GRANTOR:

Queen Creek Summit, LLC, an Arizona Limited Liability Company

By: _____

Its: _____

Date _____, 20_____.

STATE OF ARIZONA)
) ss.
COUNTY OF MARICOPA)

On this _____ day of _____, 20_____, before me, the undersigned notary, personally appeared _____ of **Queen Creek Summit, LLC, an Arizona Limited Liability Company**, and he, in such capacity, being authorized so to do, executed the foregoing instrument for the purposes therein contained on behalf of that entity.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

My Commission Expires _____

Notary Public (signature)



Notary Stamp Seal

EXHIBIT "A"
Easement Area

SEWER LINE EASEMENT DESCRIPTION

A PORTION OF CERTAIN LAND RECORDED IN DOCUMENT NUMBER 2016-0931064, MARICOPA COUNTY RECORDS, LOCATED IN THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP 2 SOUTH, RANGE 6 EAST OF THE GILA AND SALT RIVER MERIDIAN, MARICOPA COUNTY, ARIZONA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT TOWN OF QUEEN CREEK BRASSCAP IN HAND HOLE MARKING THE NORTHWEST CORNER OF SAID SECTION 16, FROM WHICH A 2" ALUMINUM CAP FLUSH MARKING THE NORTH QUARTER CORNER OF SAID SECTION 16 BEARS NORTH 89°48'50" WEST, 2646.78 FEET;

THENCE NORTH 89°48'50" WEST, A DISTANCE OF 2157.66 FEET;

THENCE SOUTH 0°11'10" WEST, A DISTANCE OF 407.07 FEET TO A POINT ON THE SOUTHWESTERLY LINE OF THE RIGHT-OF-WAY OF RITTENHOUSE ROAD AND THE POINT OF BEGINNING;

THENCE SOUTH 53°38'49" EAST, ALONG SAID SOUTHWESTERLY LINE, A DISTANCE OF 8.97 FEET TO THE BEGINNING OF A CURVE TO THE LEFT, HAVING A RADIUS OF 3070.00 FEET, A CENTRAL ANGLE OF 0°12'21", AND A CHORD THAT BEARS SOUTH 53°32'39" EAST, 11.03 FEET;

THENCE EASTERLY, ALONG SAID SOUTHWESTERLY LINE AND ARC OF CURVE, A DISTANCE OF 11.03 FEET;

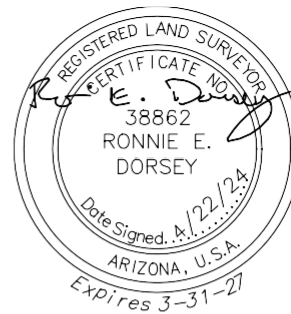
THENCE SOUTH 36°22'42" WEST, A DISTANCE OF 301.78 FEET;

THENCE NORTH 89°48'45" WEST, A DISTANCE OF 24.78 FEET TO A POINT ON THE EASTERLY LINE OF A SEWER LINE EASEMENT RECORDED IN DOCUMENT NUMBER 2010-1058484, MARICOPA COUNTY RECORDS;

THENCE NORTH 36°22'42" EAST, ALONG SAID EASTERLY LINE, A DISTANCE OF 316.43 FEET TO THE POINT OF BEGINNING.

CONTAINS 6182 SQUARE FEET OR 0.1419 ACRES OF LAND, MORE OR LESS.

SEE ATTACHED EXHIBIT "A" BY REFERENCE MADE A PART HERETO.



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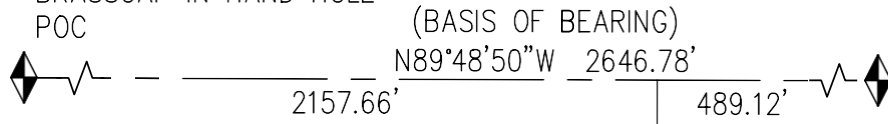
2045 SOUTH VINEYARD, SUITE 101
MESA, ARIZONA 85210
TEL 480.768.8600
www.sunrise-eng.com

EXHIBIT "A"



NOT TO SCALE

NORTHWEST CORNER
SECTION 16 T2S, R6E, G&SRM
FOUND TOWN OF QUEEN CREEK
BRASSCAP IN HAND HOLE
POC



NORTH QUARTER CORNER
SECTION 16 T2S, R6E, G&SRM
FOUND 2" ALUMINUM CAP
FLUSH

RITTENHOUSE
ROAD

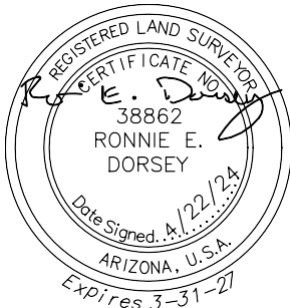
APN 304-67-969
DOC NO 2016-0931064, MCR

POB

SEE DETAIL A
ON THIS SHEET

EX 20' SEWER LINE EASEMENT
DOC NO 2010-1058484, MCR

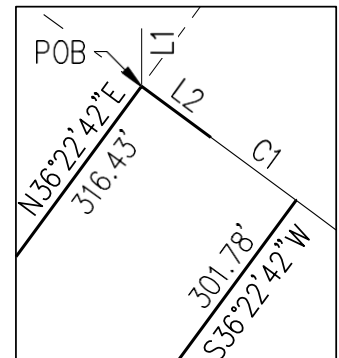
20' SEWER LINE
EASEMENT



N36°22'42"E 316.43'

S36°22'42"W 301.78'

APN 304-67-969
DOC NO 2016-0931064, MCR



DETAIL A
NOT TO SCALE

EX 50' WATER EASEMENT
DOC NO 1990-0393948, MCR

L3

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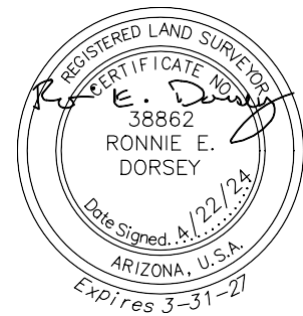
EXHIBIT "A"

LINE TABLE		
LINE #	DIRECTION	LENGTH
L1	S0°11'10"W	407.07'
L2	S53°38'49"E	8.97'
L3	N89°48'45"W	24.78'

CURVE TABLE					
CURVE	DELTA	RADIUS	LENGTH	CHORD BEARING	CHORD DIST
C1	0°12'21"	3070.00	11.03'	S53°32'39"E	11.03'

ABBREVIATIONS

APN	ASSESSOR PARCEL NUMBER
DOC NO	DOCUMENT NUMBER
E	EAST
MCR	MARICOPA COUNTY RECORDS
N	NORTH
POB	POINT OF BEGINNING
POC	POINT OF COMMENCEMENT
R	RANGE
S	SOUTH
T	TOWNSHIP
W	WEST



LEGEND

—————	SUBJECT BOUNDARY
- - - - -	OTHER EASEMENT LINE
—————	RIGHT-OF-WAY LINE
—————	PLSS SECTION LINE
—————	SURVEY TIE LINE



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EXHIBIT "B"
The Sewer Line
Improvements

SEWER LINE EASEMENT DESCRIPTION

A PORTION OF CERTAIN LAND RECORDED IN DOCUMENT NUMBER 2016-0931064, MARICOPA COUNTY RECORDS, LOCATED IN THE NORTHWEST QUARTER OF SECTION 16, TOWNSHIP 2 SOUTH, RANGE 6 EAST OF THE GILA AND SALT RIVER MERIDIAN, MARICOPA COUNTY, ARIZONA, MORE PARTICULARLY DESCRIBED AS FOLLOWS:

COMMENCING AT TOWN OF QUEEN CREEK BRASSCAP IN HAND HOLE MARKING THE NORTHWEST CORNER OF SAID SECTION 16, FROM WHICH A 2" ALUMINUM CAP FLUSH MARKING THE NORTH QUARTER CORNER OF SAID SECTION 16 BEARS NORTH 89°48'50" WEST, 2646.78 FEET;

THENCE NORTH 89°48'50" WEST, A DISTANCE OF 2157.66 FEET;

THENCE SOUTH 0°11'10" WEST, A DISTANCE OF 407.07 FEET TO A POINT ON THE SOUTHWESTERLY LINE OF THE RIGHT-OF-WAY OF RITTENHOUSE ROAD AND THE POINT OF BEGINNING;

THENCE SOUTH 53°38'49" EAST, ALONG SAID SOUTHWESTERLY LINE, A DISTANCE OF 8.97 FEET TO THE BEGINNING OF A CURVE TO THE LEFT, HAVING A RADIUS OF 3070.00 FEET, A CENTRAL ANGLE OF 0°12'21", AND A CHORD THAT BEARS SOUTH 53°32'39" EAST, 11.03 FEET;

THENCE EASTERLY, ALONG SAID SOUTHWESTERLY LINE AND ARC OF CURVE, A DISTANCE OF 11.03 FEET;

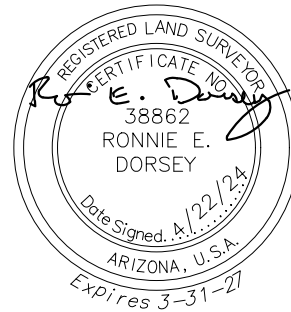
THENCE SOUTH 36°22'42" WEST, A DISTANCE OF 301.78 FEET;

THENCE NORTH 89°48'45" WEST, A DISTANCE OF 24.78 FEET TO A POINT ON THE EASTERLY LINE OF A SEWER LINE EASEMENT RECORDED IN DOCUMENT NUMBER 2010-1058484, MARICOPA COUNTY RECORDS;

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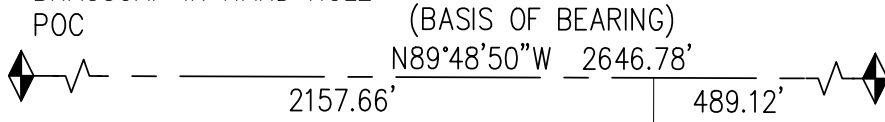
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EXHIBIT "A"



NOT TO SCALE

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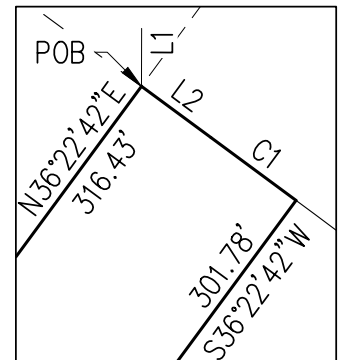
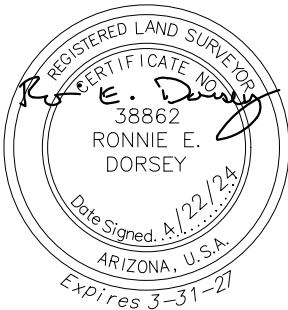
RITTENHOUSE
ROAD

APN 304-67-969
DOC NO 2016-0931064, MCR



EX 20' SEWER LINE EASEMENT
DOC NO 2010-1058484, MCR

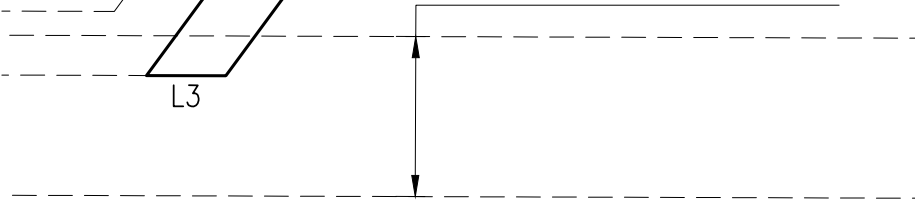
20' SEWER LINE
EASEMENT



DETAIL A
NOT TO SCALE

APN 304-67-969
DOC NO 2016-0931064, MCR

EX 50' WATER EASEMENT
DOC NO 1990-0393948, MCR



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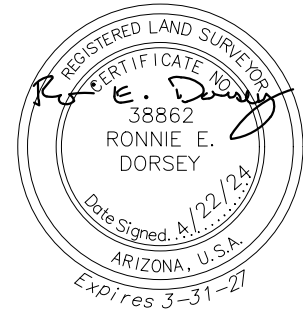
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LEGEND

—————	SUBJECT BOUNDARY
- - - - -	OTHER EASEMENT LINE
—————	RIGHT-OF-WAY LINE
—————	PLSS SECTION LINE
—————	SURVEY TIE LINE



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TOWN OF
QUEEN CREEK
 ARIZONA

TO: HONORABLE MAYOR AND TOWN COUNCIL

THROUGH: BRUCE GARDNER, TOWN MANAGER

FROM: DAVE LIPINSKI, PE, CIP DEPARTMENT DIRECTOR

RE: CONSIDERATION AND POSSIBLE APPROVAL OF INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN MARICOPA COUNTY AND THE TOWN OF QUEEN CREEK FOR THE DESIGN, CONSTRUCTION AND MAINTENANCE OF IMPROVEMENTS TO POWER ROAD, FROM RIGGS ROAD TO HUNT HIGHWAY (TOWN PROJECT A1406).

DATE: April 15, 2026

Suggested Action:

Move to approve an Intergovernmental Agreement (IGA) between Maricopa County and the Town of Queen Creek for the design, construction and maintenance of improvements to Power Road, from Riggs Road to Hunt Highway (Town project A1406).

Relevant Council Goal(s):

Superior Infrastructure - Capital Improvement Program

Discussion:

This Intergovernmental Agreement (IGA) between Maricopa County and the Town of Queen Creek relates to the design, construction and maintenance of improvements to Town CIP Project A1406: Power Road, from Riggs Road to Hunt Highway.

Power Road, from Riggs Road to Hunt Highway, is currently a two-lane roadway that is maintained by Maricopa County. With forecasted development in the area, the Town is working to widen Riggs Road to address capacity needs along the corridor.

The purpose of the IGA is to identify and define the responsibilities of the County and the Town, including but not limited to design, permitting, environmental clearance, right of way acquisition, utility relocation, construction and construction management, and operations and maintenance related to the project.

Upon completion of the project, staff will return to the Town Council in order to annex this section of Power Road for ongoing maintenance and operation.

Currently, Maricopa County has a project to improve the intersection of Power Road and San Tan Boulevard, located within the Towns project limits. The Town and County have been working in coordination to ensure the ultimate intersection will work within the proposed Town project.

Fiscal Impact:

There is no fiscal impact associated with this IGA.

Alternatives:

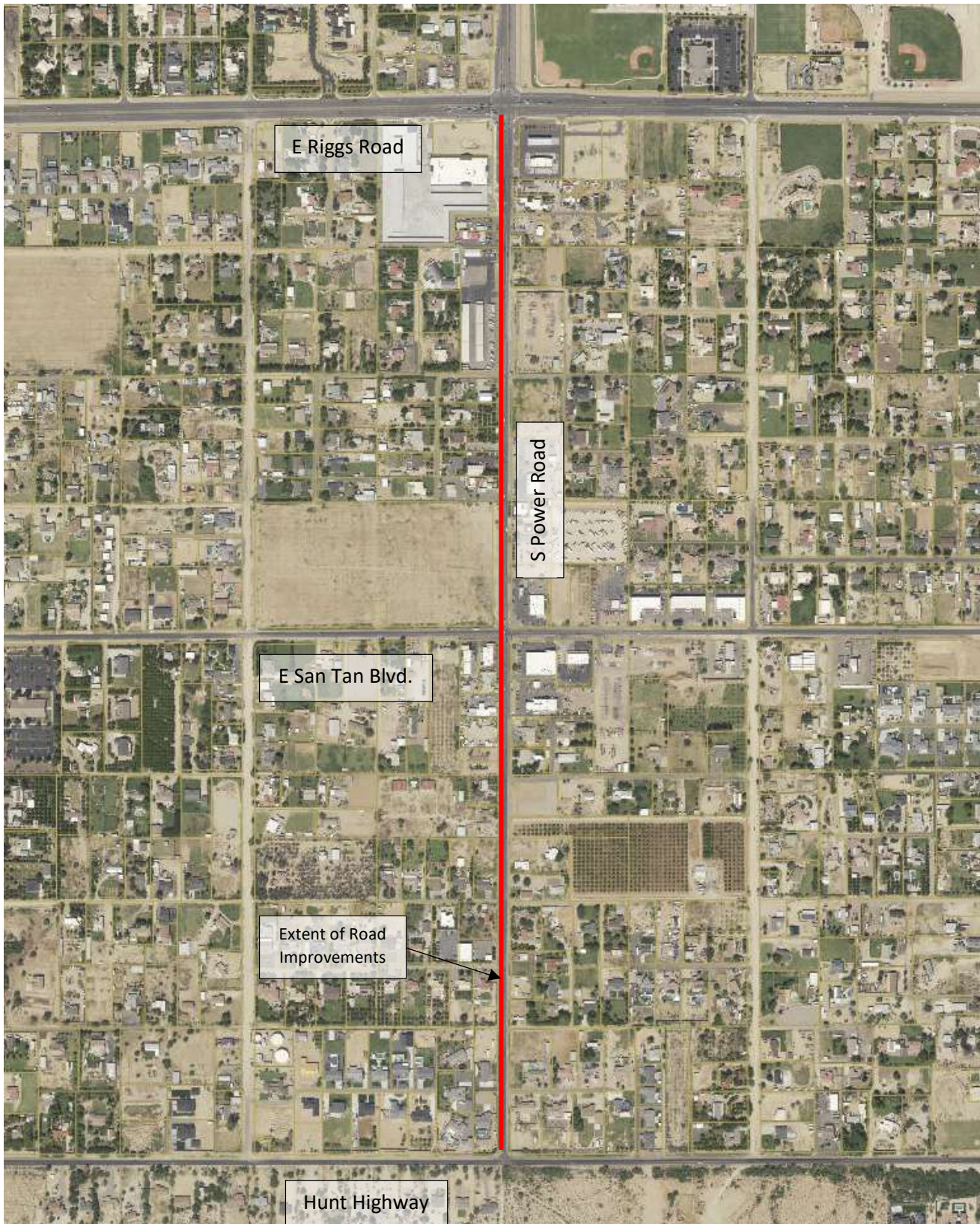
The Town Council could decide not to approve this IGA. This may lead to a lack of clarity around responsibility for design, construction and maintenance, particularly at interfaces with the adjacent County development and could in turn lead to disagreements between the Town and County.

Attachment(s):

1. [A1406-IGA Site Exhibit.pdf](#)
2. [A1406 - Queen Creek Maricopa County IGA.pdf](#)

A1406 Power Road: Hunt Highway to Riggs Road

Project Site Exhibit



**INTERGOVERNMENTAL AGREEMENT
BETWEEN MARICOPA COUNTY AND THE TOWN OF QUEEN CREEK
FOR THE DESIGN, CONSTRUCTION AND MAINTENANCE OF IMPROVEMENTS
TO POWER ROAD, FROM RIGGS ROAD TO HUNT HIGHWAY
(TOWN PROJECT A1406)**

This Intergovernmental Agreement (**Agreement**) is between the County of Maricopa, a political subdivision of the State of Arizona (**County**) and the Town of Queen Creek, an Arizona municipal corporation (**Town**). The County and Town are collectively referred to as the **Parties** or individually as a **Party**.

STATUTORY AUTHORIZATION

1. The County is authorized, pursuant to Arizona Revised Statutes (**A.R.S.**) § 11-251 and §§ 28-6701 *et. seq.*, to lay out, maintain, control and manage public roads within the County.
2. The Town is authorized, pursuant to A.R.S. § 9-240 and §§ 9-276 *et. seq.*, to lay out and establish, regulate and improve streets within the Town and to enter into this Agreement.
3. Public agencies are authorized, pursuant to A.R.S. §§ 11-951 *et. seq.*, to enter into Intergovernmental Agreements for the provision of services or for joint or cooperative action.

BACKGROUND

4. Power Road, from Riggs Road to Hunt Highway, is currently a two-lane undivided roadway. The County currently maintains this section of Power Road.
5. To address capacity needs and access management along the corridor, the Town is exploring opportunities to improve Power Road, from Riggs Road to Hunt Highway, including the Power Road and Hunt Highway intersection (**Project**).
6. The Project will be built to design standards established by the Town. Any design exceptions shall be processed, documented and approved by the Town Engineer. The Town will initiate annexation of the Project within ninety (90) days of substantial completion.
7. The County has a separate intersection improvement project (TT0647), not part of the Project, which includes installation of an interim traffic signal, at Power Road and San Tan Boulevard. TT0647 will be built to County standards and maintained by the County until the Power Road portion of the intersection and improvements are annexed or such responsibilities are otherwise taken by another jurisdiction. Any improvements built to

standards other than the County's will be annexed by the jurisdiction that made such improvements.

PURPOSE OF THE AGREEMENT

8. The purpose of this Agreement is to identify and define the responsibilities of the County and the Town for the Project, including but not limited to design, permitting, environmental clearance, right of way acquisition, utility relocation, construction and construction management, and operations and maintenance related to this Project.

TERMS OF THE AGREEMENT

1. Responsibilities of County:

- 1.1 Consult and coordinate with the Town throughout the design and construction phases and respond with comments within twenty-one (21) working days of submittal.
- 1.2 Shall not be liable for design deficiencies, traffic control, construction or inspection approvals for compliance with the Town's design standards. Design exceptions shall be processed and documented by the Town.
- 1.3 Provide no-cost permits for design, construction, and traffic control, as applicable, to the Town for any Project-related work that lies within County right of way.
- 1.4 Participate with the Town in the substantial completion, final inspection and acceptance of the Project for any area that falls under County jurisdiction.

2. Responsibilities of the Town:

- 1.1. Act as the lead agency for the design and construction of the Project and shall assume responsibility and liability for the design, right of way acquisitions, utilities and utility relocation, construction and construction management, inspection, operation, maintenance, and all other aspects of the Project.
- 1.2. Consult and coordinate with the County throughout the design and construction phases and provide an opportunity to review the document and submit comments.
- 1.3. Schedule and invite County representatives to Project design and construction meetings. Provide a project schedule and at least quarterly status reports.
- 1.4. Design and construct the Project to Town's standards in compliance with the approved plans and specifications. Design exceptions shall be processed and documented by the Town. The Town shall be responsible for review and approval of all plans and be responsible for construction and inspection approvals.
- 1.5. Apply for no-cost permits for design, construction, and traffic control, as applicable, for any Project-related work that lies within County right of way.

- 1.6. Be responsible for all Project Costs.
- 1.7. Upon issuance of notice to proceed for construction, assume all liability and responsibility for the operations and maintenance of County right of way within the Project corridor.
- 1.8. Schedule and invite the County to participate in the substantial completion, final inspection and acceptance of the project.
- 1.9. Prepare the legal description and exhibit for the annexation of Power Road, from Riggs Road to Hunt Highway, and initiate the annexation by the Town within ninety (90) days of substantial completion, subject to the requirements of A.R.S. § 9-471. Prior to adopting the ordinance for the area to be transferred/annexed, the Town shall submit to the Maricopa County Real Estate Department (MCRED), for review and approval, a draft ordinance with a legal description and exhibit defining the exterior boundary of the area to be transferred. The transfer of right-of-way from County to Town shall be accomplished using a form approved by MCRED.

GENERAL TERMS AND CONDITIONS

1. To the extent permitted by law, each Party will indemnify, defend, and hold the other Party harmless, including any of the Party's departments, agencies, officers, employees, elected officials, or agents, from and against all liability, loss, expense, damage or claim of any nature whatsoever that is caused by any activity, condition or event arising out of the performance or nonperformance by the indemnifying Party of any of the provisions of this Agreement, including but not limited to injuries or death of persons or damages to or destruction of property. In the event of an action, the damages that are the subject of this indemnity shall include costs, expenses of litigation, and reasonable attorney's fees.
2. This Agreement shall become effective as of the date it is executed by all the governing bodies of the Parties and shall remain in full force and effect for ten (10) years, or until all responsibilities of the Parties in this Agreement have been completed. Any and all obligations of maintenance hereunder shall remain perpetual and shall survive any termination hereof and the assignment or assumption of this Agreement or the Project by another competent jurisdiction or entity.
3. This Agreement may be amended only upon written agreement signed by all Parties.
4. This Agreement is subject to the provisions of A.R.S. § 38-511.
5. The Parties warrant that they are following A.R.S. § 41-4401 and further acknowledge that:
 - 5.1 Any contractor or subcontractor who is contracted by a Party to perform work on the Project shall warrant their compliance with all federal immigration laws and regulations that relate to their employees and their compliance with A.R.S. § 23-214(A), and shall keep a record of the verification for the duration of the employee's employment or at least three (3) years, whichever is longer.
 - 5.2 Any breach of the warranty shall be deemed a material breach of this agreement,

of which breaching party may be liable for penalties including termination of the agreement.

- 5.3 The Parties retain the legal right to inspect the papers of any contractor or subcontractor employee who works on the Project to ensure that the contractor or subcontractor is complying with the warranty above and that the contractor agrees to make all papers and employment records of said employee available during normal working hours to facilitate such an inspection.
 - 5.4 Nothing in this Agreement shall make any contractor or subcontractor an agent or employee of the Parties to this Agreement.
1. Any contractor or subcontractor who engages in for-profit activity and has ten or more employees, certifies it is not currently engaged in and agrees for the duration of this Agreement to not engage in, a boycott of goods or services from Israel. This certification does not apply to a boycott prohibited by 50 U.S.C. § 4842 or a regulation issued pursuant to 50 U.S.C. § 4842.
 2. Each Party warrants and certifies that no contractor or vendor under contract with the Party to provide goods or services toward the accomplishment of the objectives of this Agreement currently has, and for the duration of the contract will not, use:
 - 2.1 The forced labor of ethnic Uyghurs in the People's Republic of China.
 - 2.2 Any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.
 - 2.3 Any contractors, subcontractors, or suppliers that use the forced labor or any goods or services produced by the forced labor of ethnic Uyghurs in the People's Republic of China.

If any Party becomes aware during the term of the Agreement that any contractor or vendor is not in compliance with this paragraph, the Party shall notify the other Party within five business days after becoming aware of the noncompliance. Failure of the Party to provide a written certification that the contractor or vendor has remedied the noncompliance within one hundred eighty (180) days after notifying the public entity of its noncompliance, this Agreement shall terminate unless the Term of this Agreement shall end prior to said one hundred eighty (180) day period.

3. It shall be a material breach of this Agreement for a Party to fail to observe or perform any of the material covenants, conditions, or provisions of this Agreement, where such failure shall continue for a period of thirty (30) days after the non-defaulting Party provides the defaulting Party with written notice of such failure; provided, however, that such failure shall not be a Default if the defaulting Party has commenced curing the Default within such thirty (30) day period and thereafter is diligently pursuing such cure to completion. The total aggregate cure period shall not exceed ninety (90) days unless the Parties otherwise agree in writing. In the event of Default, the non-defaulting Party, at its option, may terminate this Agreement without waiving any available remedies at law or in equity.
9. All notices required under this Agreement to be given in writing shall be sent to:

Maricopa County Department of Transportation
Attn: Intergovernmental Relations Branch
2901 W. Durango Street
Phoenix, Arizona 85009
TaiAnna.Yee@maricopa.gov

Town of Queen Creek
Attn: Town Manager
22358 South Ellsworth Road
Queen Creek, Arizona 85142
bruce.gardner@queencreekaz.gov

All notices required or permitted by this Agreement or applicable law shall be in writing and may be delivered by e-mail, in person (by hand or courier) or may be sent by regular or certified mail or U.S. Postal Service Express Mail, with postage prepaid, or by commercial delivery service performed with receipt. Any notice sent by certified mail, return receipt requested, shall be deemed given on the date of delivery shown on the receipt card, or if no delivery date is shown, the postmark thereon. If sent by regular mail, the notice shall be deemed given 72 hours after the notice is addressed as required in this paragraph and mailed with postage prepaid. Notices delivered by the United States Express Mail or overnight delivery service that guarantees next-day delivery shall be deemed given 24 hours after delivery of the notice to the Postal Service or courier for delivery. Notice given by e-mail shall be deemed delivered one business day after the e-mail was sent.

6. Any funding provided for in this Agreement, other than in the current fiscal year, is contingent upon being budgeted and appropriated by the governing bodies of the Parties in such fiscal year.
7. This Agreement shall be construed as a whole and under its fair meaning and without regard to any presumption or other rule requiring construction against the party drafting this Agreement. If a court of competent jurisdiction finds that any provision is invalid, all remaining provisions shall remain in full effect.
8. No waiver of any term of this Agreement shall be deemed to be a continuing waiver of such term.
9. Except as otherwise provided in this Agreement, all covenants, agreements, representations, and warranties outlined in this Agreement, or any certificate or instrument executed or delivered according to this Agreement shall survive the expiration or earlier termination of this Agreement for a period of one (1) year.
10. This Agreement may be executed in two or more counterparts, each of which shall be deemed an original but all of which together shall constitute the same instrument. Electric signatures are acceptable as original signatures.
11. The Parties will execute and deliver to each other such other instruments and documents as may be reasonably necessary to fulfill the covenants and obligations to be performed by such Party according to this Agreement.

12. The venue for any claim arising out of or in any way related to this Agreement shall be Phoenix, Arizona.
13. This Agreement shall be governed by the laws of the State of Arizona.

End of Agreement - Signature Page Follows



TOWN OF
QUEEN CREEK
 ARIZONA

TO: HONORABLE MAYOR AND TOWN COUNCIL

THROUGH: BRUCE GARDNER, TOWN MANAGER

FROM: RANDY BRICE, CHIEF OF POLICE

RE: CONSIDERATION AND POSSIBLE APPROVAL OF RESOLUTION NO. 1665-26, INCLUDING ACCEPTANCE OF A GRANT FROM ARIZONA STATE PARKS AND TRAILS FOR EQUIPMENT, SUPPLIES, AND SERVICES RELATED TO THE IMPLEMENTATION OF AN OHV ENFORCEMENT PROGRAM; APPROVAL OF A BUDGET ADJUSTMENT FROM THE GRANT CONTINGENCY FUND IN THE AMOUNT OF \$311,720; AND AUTHORIZATION FOR THE TOWN MANAGER TO EXECUTE ANY AND ALL SUBSEQUENT AGREEMENTS RELATED TO THIS GRANT.

DATE: April 15, 2026

Suggested Action:

Staff recommends approval of Resolution No. 1665-26, acceptance of a grant from Arizona State Parks and Trails for the implementation of an OHV enforcement program, approval of a budget adjustment from the grant contingency fund in the amount of \$311,720, and authorization for the Town Manager to execute any and all subsequent agreements related to this grant.

Relevant Council Goal(s):

1. Safe Community (Public Safety)
2. Effective Government (Financial Stability & Intergovernmental Relations)

Discussion:

Background

The Town of Queen Creek continues to experience significant growth, resulting in increased recreational activity across desert areas, washes, trails, and open spaces. Off-Highway Vehicle (OHV) use, including ATVs and UTVs, has expanded in both recreational and unauthorized contexts, creating increased demand for enforcement, education, and community engagement.

Over the past year, the Queen Creek Police Department (QCPD) has responded to or initiated nearly 200 calls for service related to OHV activity within the Town. These incidents have occurred across washes, trail systems, parks, and other public and private areas, highlighting the need for a coordinated enforcement and education strategy to address safety concerns, environmental impacts, and compliance with state and local regulations.

To address these challenges, QCPD applied for and has been awarded funding through the Arizona State Parks and Trails Off-Highway Vehicle Competitive Grant Program for the implementation of a comprehensive OHV Law Enforcement Program. This program will enhance the Department's ability to proactively address OHV-related issues through targeted enforcement, specialized equipment, officer training, and community outreach.

Grant Project Design and Implementation

The OHV Law Enforcement Program is designed to improve public safety, increase compliance with OHV laws, and promote responsible recreational use through a balanced approach of enforcement and education.

The program includes the acquisition of specialized equipment and the development of operational capabilities to support off-road patrol and response. Key components include:

- Deployment of law enforcement-equipped side-by-side vehicles and trailers to access remote and off-road areas
- Acquisition of recovery equipment, safety gear, and officer personal protective equipment (PPE)
- Implementation of hands-on OHV training for officers to ensure safe and effective operations
- Conducting dedicated OHV enforcement patrols in identified problem areas
- Development and delivery of community education and outreach programs to promote safe and lawful OHV use
- Creation and distribution of educational materials to support community awareness

A significant component of this program is the allocation of resources toward proactive enforcement patrols. The grant specifically includes funding for OHV enforcement patrol hours to support targeted deployment in high-activity areas. These efforts will be guided by call-for-service data, community complaints, and identified trends to ensure a focused and effective response.

The program is structured to ensure long-term sustainability by integrating equipment, training, and operational practices into QCPD's ongoing public safety framework.

All procurement associated with this program, including vehicles, equipment, and services, will follow established Town procurement policies and procedures and will be brought forward to Council as a separate request for approval, as applicable.

Grant Award Information

- Project Title: OHV Law Enforcement Program
- Grant Program: Arizona State Parks and Trails – Off-Highway Vehicle Competitive Grant
- Project Number: ASPT #552615
- Grant Amount: \$311,720
- Local Match Requirement: \$54,720
- Total Project Cost: \$366,440

Project Period: Begins upon approval to proceed and extends through December 31, 2028

The grant provides funding across multiple categories, including personnel costs, equipment and materials, and program-related services such as training and outreach. A portion of the funding is specifically designated for OHV enforcement patrol hours to support proactive field operations.

Fiscal Impact:

The grant award provides \$311,720 in funding from Arizona State Parks and Trails. Staff is requesting a budget adjustment from the grant contingency fund in the amount of \$311,720 to support the implementation of this program.

The grant includes a required local match of \$54,720 in personnel-related costs. This requirement is associated with OHV enforcement patrol hours identified within the grant scope. The grant provides funding for these activities, and QCPD is required to contribute a portion of personnel costs to support program deployment.

The \$54,720 local match will be met through a combination of overtime and in-kind staff time associated with OHV patrol operations. These costs are already incorporated within the Police Department's existing budget, and no additional budget adjustment is required to meet this obligation.

All grant funds and matching expenditures must be incurred within the project period and in accordance with the grant agreement requirements.

Alternatives:

The Council may choose not to approve the resolution or accept the grant funding.

Attachment(s):

1. [Attachment B Revised 1.7.26.pdf](#)
2. [OHV Grant Council Resolution Ltr.docx](#)
3. [DRAFTV1_552615_QCPD_OHV LE.docx](#)

Arizona State Parks and Trails
GRANT PROJECT SPONSOR AGREEMENT
Attachment B
General Conditions Applicable to Project Grants

This Agreement applies to grants for projects awarded pursuant to the Off-Highway Vehicle Program, the Recreational Trails Program, Heritage Fund Program and State Lake Improvement Fund Program.

PART I – DEFINITIONS

For purposes of this Agreement:

- A. “Agreement” means the Grant Project Sponsor Agreement and its attachments.
- B. “AORCC” is the Arizona Outdoor Recreation Coordinating Committee.
- C. “BOARD” means the Arizona State Parks BOARD.
- D. “Conversion” means the replacement of grant-funded facilities with new facilities that are of reasonably equivalent usefulness, location and equal or greater appraised value as the original.
- E. “Eligible Costs” mean direct costs attributed to the project grant program, such as: 1) compensation of hired employees for the time and efforts devoted specifically to the execution of the grant; 2) cost of materials acquired, consumed, or expended specifically for the purposes of the grant; 3) equipment and other capital expenditures; 4) other items of expense incurred specifically to carry out the participant agreement; and 5) direct services furnished specifically for the grant program by other agencies. These costs are identified by the PROJECT SPONSOR in the Estimated Project Cost Sheet that is submitted with the Certified Application Form and application packet. The costs are then approved by the BOARD or by an amendment to this Project Agreement. Generally, eligible costs are identified in the applicable grant manual.
- F. “Facilities” mean capital improvements.
- G. “Fund” means either the Federal Recreational Trails Program, the State Heritage Fund, the State Off-highway Vehicle Fund, or the State Lake Improvement Fund depending on the type of Grant program identified in the agreement.
- H. “Guidelines” mean the Administrative Guidelines for Awarded Grants and any other applicable program directives adopted by the BOARD.
- I. “Ineligible Costs” are those costs incurred for a common or joint purpose benefiting more than one cost objective and not readily assignable to the cost objectives of the project.
- J. “Match” includes cash, in-kind contributions, or donations, including volunteer time or materials contributed to the project with no intention of reimbursement.
- K. “Obsolescence” means that an area or facility may be determined obsolete during the Term of Public Use if (1) reasonable maintenance and repairs are not sufficient to keep the facility or equipment operating; (2) changing needs dictate a change in the type of facilities or equipment provided; (3) operating practices dictate a change in the type of facilities or equipment required; or (4) the facility or equipment is destroyed by fire, natural disaster, or vandalism. Declaring the facility obsolete means that the PROJECT SPONSOR receives a waiver of the replacement requirements. No later than 90 days after a facility or equipment is taken out of public use, the PROJECT SPONSOR may request a waiver of repayment or replacement requirements in writing. A determination of obsolescence may be made at the sole discretion of the BOARD.
- L. “PROJECT SPONSOR” means an eligible applicant that has been awarded a grant to develop a project or coordinate an education program.
- M. “Project” means the sum of the activities identified with specific costs in the grant application packet that are eligible under the referenced grant application manual and have been approved by the BOARD.
- N. “Project Period” means the period of time during which all approved work and related expenditures associated with development of the project are to be completed by the PROJECT SPONSOR.
- O. “Repayment” means returning grant money to the Fund in the event the PROJECT SPONSOR expends advanced funds for ineligible costs or fails to expend the advanced funds for eligible project costs during the term of this grant.
- P. “Sub-contract” means an Agreement/contract between the PROJECT SPONSOR and another individual or entity whereby labor, work, services, or other responsibilities are supplied or performed in furtherance

of the PROJECT SPONSOR'S responsibilities under this Agreement

- Q. "Term of Public Use" means the time required for public use. The Term of Public Use will begin on the date of completion identified in the Completion Certification Letter.
- R. The Term of Public Use of the grant - assisted facilities must be at least:
1. Equipment (personal property) grant investment of more than \$50,000 per item: 10 years
 2. Facilities (real property): 15 years
 3. Land: 99 years unless obsolescence applies.
- S. "The Parties" collectively refers to AORCC, The BOARD and the Project Sponsor.

PART II – PERFORMANCE

A. ADMINISTRATION

1. Conditions - This Agreement is subject to the availability of grant funds and appropriate approvals, and is subject to the Constitution of the State of Arizona, the Arizona Revised Statutes, the Arizona Administrative Code, other acts of the Arizona Legislature, executive orders of the Governor, and the decisions and policies of the BOARD.
2. Incorporation of Application, Grant Manual, and Administrative Guidelines - The following documents are incorporated by reference into this Agreement, which Agreement includes Attachments A and B: The PROJECT SPONSOR'S grant application packet; the applicable grant manual; and the most recent revision of the Administrative Guidelines for Awarded Grants. In the event of a conflict or ambiguity, the terms of this Agreement and Attachments A and B to this Agreement must take precedence.
3. Use of Grant Funds - Awarded grant funds must be used solely for eligible purposes of the funding program, as defined by statute and as approved by the BOARD.
4. Transfer of Grant Funds - Awarded grant funds will be transferred to the PROJECT SPONSOR according to the terms of this Agreement.
5. Grant Retention – Final reimbursement of the grant amount will be withheld from payment until PROJECT SPONSOR has submitted their final status report and completion letter.
6. Grant Accountability - Grant funds must be managed separately within the PROJECT SPONSOR'S accounting system that identifies the name and number of this project. The funds must only be expended as authorized under the terms of this Agreement.
7. Accomplishment of Project - The project must be accomplished according to the terms of this Agreement and applicable State laws.
8. Amendments - This Agreement may be amended in writing by the Parties of the Agreement upon written request of the PROJECT SPONSOR, good cause shown, and approval by the BOARD. Eligible amendments include adjustments to the project period, funding amount, or minor changes to the scope items.
9. Use of Project - Project accomplishments must be open or available to the public as specified in the Term of Public Use. If the grant funded capital improvements are not maintained and kept open for public use for the term specified in the Term of Public Use, Arizona State Parks reserves the right to enforce that the PROJECT SPONSOR must refund to the BOARD the awarded grant amount within six (6) months of the date the improvements are no longer maintained or kept open for public use, unless the BOARD agrees that obsolescence or conversion is appropriate.
10. Special Conditions - Special conditions to this agreement are binding upon and inure to the benefit of the successors and assigns of each of the Parties to this agreement. Breach of any condition will be enforceable by any remedies available under applicable Federal or State law.
11. Conversion - No land or facilities acquired or developed with State assistance will, without the approval of the BOARD, be converted to other than public use during the Term of Public Use. The BOARD will approve such conversion only if it finds the replacement property to be in accord with the current grant statute. Conversions will require the substitution of other properties of at least equal fair market value and of reasonably equivalent usefulness and location, and concurrence of the landowner. The replacement property will then become subject to this agreement. In lieu of conversion, the PROJECT SPONSOR may apply for a declaration of obsolescence. In the event the BOARD provides grant assistance for the acquisition and/or development of real property subject to reversionary interests, with full knowledge of those reversionary interests and with written notice of those reversionary interests, conversion of said property to other than public uses as a result of such reversionary uses being exercised may be approved. The PROJECT SPONSOR must notify the BOARD of the conversion as soon as possible and seek approval of replacement property in accord with the conditions set forth in this

agreement. The PROJECT SPONSOR must accomplish such replacement within a reasonable time, acceptable to the BOARD, after the conversion of the property occurs. This paragraph also applies to (1) leased properties acquired and/or developed with Fund assistance, where such lease is terminated prior to its full term pursuant to lease provisions known and agreed to by the BOARD; and (2) properties subject to other outstanding rights and interests known to and agreed to by the BOARD.

B. RELATIONSHIP OF PROJECT COSTS TO THE PROJECT PERIOD

Except for pre-agreement costs approved by the BOARD, only those costs associated with approved project work incurred during the project period will be eligible for reimbursement according to the terms of this agreement.

C. ACQUISITION

Values of property purchased with grant assistance must be appraised by an appraiser with active State certifications according to the Uniform Standards of Professional Appraisal Practice. This appraisal must be prepared within one year prior to the acquisition. Grant participation must be according to the grant award amount, the approved market value, or the purchase price, whichever is less.

D. CARE AND DISPOSITION OF EQUIPMENT

Equipment purchased with grant funds to develop a project may remain in the possession of the PROJECT SPONSOR for as long as the equipment is being used for eligible project work, at the sole discretion of State Parks. State Parks reserves the right to claim equipment purchased under this Agreement when it is no longer being used for the purpose for which it was purchased.

E. SUB-CONTRACTS

1. Sub-contracts awarded to accomplish the project must incorporate by reference, in each sub-contract, the provisions of this Agreement. The PROJECT SPONSOR bears full responsibility for acceptable performance under each sub-contract.

2. The PROJECT SPONSOR must pay when due any claim of a sub-contractor, employee, independent contractor, or any other employed individual performing the approved work for services pursuant to this Agreement.

3. Any sub-contract for employment by the PROJECT SPONSOR must be in writing and contain a provision whereby a person so employed or with whom a sub-contract has been entered acknowledges that the State of Arizona and the BOARD are not be liable for any costs, claims, damages, reimbursement, or payment of any kind relating to such sub-contract.

F. PROJECT REPORTING, REVIEWS, AND ON-SITE INSPECTIONS

1. The PROJECT SPONSOR must submit a project status report not less than quarterly. The status report will include, at a minimum, the following: (a) progress toward completing the approved scope of work; and (b) any problems encountered and solutions to problems regarding completion of the project. Failure to submit the reports will result in delays in grant reimbursement or advance processing. The PROJECT SPONSOR must consult with the BOARD, as needed, to review progress. The BOARD reserves the right to review the progress of the project and to conduct on-site inspections, as applicable and as needed, at any reasonable time during the project period or required Term of Public Use in order to assure compliance with the terms of this agreement.

2. The PROJECT SPONSOR must certify compliance with the Project Agreement every five years, until the end of the Term of Public Use, on a form to be provided by the BOARD. In addition, on-site inspections will be conducted periodically at the discretion of the BOARD. The following will be taken into consideration during the inspection of properties that have been acquired or developed with grant assistance: retention and use; appearance, and maintenance.

3. The PROJECT SPONSOR must provide the Board with written consent of the landowner to conduct on-site inspections; failure to do so is a failure to keep or maintain the property for public use.

G. EARNED INTEREST ON ADVANCED FUNDS

Interest generated from funds advanced to the PROJECT SPONSOR during the project period must be used to further the purposes of the specified project. Funds advanced, but not spent to complete the project, must be returned to the BOARD at the completion of the project.

H. PRODUCT OR PUBLISHABLE MATTER OWNERSHIP

With written permission from the BOARD or Arizona State Parks, the PROJECT SPONSOR may use products or publishable matter produced with grant assistance the BOARD will have nonexclusive license to use and reproduce, without payment, such materials. The PROJECT SPONSOR must receive written permission from State Parks prior to utilizing publishable material for commercial or public purposes. This paragraph is not applicable to architectural or engineering plans produced with grant assistance.

I. FUND SOURCE RECOGNITION

The PROJECT SPONSOR must permanently and publicly acknowledge the grant program(s) that assisted project accomplishments (including, but not limited to: final documents; audio-visual recordings; photographs; plans; drawings; publications; advertisements; and project plaques). At a minimum, this acknowledgment must include the following: "This program was financed in part (or in full) by a grant from the (Federal Recreational Trails Program/State Lake Improvement Fund/ Off-highway Vehicle Fund/ or Heritage Fund) administered by the Arizona State Parks."

J. PROJECT COST VERIFICATION

The PROJECT SPONSOR must submit project expenditure documents to the BOARD or State Parks for verification or audit purposes, upon request.

K. TRANSFER OF CONTRACTUAL RESPONSIBILITY

The PROJECT SPONSOR may transfer responsibilities under the terms of this agreement to another eligible participant, provided that approval has been granted by the BOARD in writing prior to the transfer.

PART III – COMPLIANCE

A. ANTI-TRUST

Vendor and purchaser recognize that, in actual economic practice, overcharges from anti-trust violations are borne by purchaser. Therefore, the PROJECT SPONSOR hereby assigns to BOARD any and all claims for such overcharges.

B. ARBITRATION

In accordance with A.R.S. § 12-1518, the parties agree to resolve all disputes arising out of or relating to this Agreement through arbitration, after exhausting applicable administrative review except as may be required by other applicable statutes. Venue shall be in Maricopa County, Arizona.

C. APPLICABLE LAW

In accordance with A.R.S. §41-2501, et seq, and A.A.C. R2-7-101, et seq. Agreement shall be governed and interpreted by the laws of the State of Arizona and the Arizona State Procurement Code.

D. NON-DISCRIMINATION

In accordance with A.R.S. § 41-1461, et seq, Agreement shall provide equal employment opportunities for all persons, regardless of race, color, creed, religion, sex, age, national origin, disability or political affiliation. PROJECT SPONSOR shall comply with all applicable provisions of the Arizonans with Disabilities Act of 1992, A.R.S. § 41-1492, et. seq.;the Americans with Disabilities Act, (Public Law 101-336, 42 U.S.C. 12101-12213 and 47 U.S.C. § 225 and 611); State of Arizona Executive Orders 2023-1, 2023-09, and 2009-09; and applicable state rules and federal regulations.

E. E-VERIFY

In accordance with A.R.S. § 41-4401, PROJECT SPONSOR warrants compliance with all Federal immigration laws and regulations relating to employees and warrants its compliance with AAC section A.R.S. § 23-214, Subsection A.

F. AUDIT AND RECORDS RETENTION

In accordance with A.R.S. § 35-214 and A.R.S. § 35-215, the PROJECT SPONSOR shall retain and shall contractually require each subcontractor to retain all data, books and other records ("records") relating to this Agreement for a period of five years after completion of the Agreement. All records shall be subject to inspection and audit by the State at reasonable times. Upon request, the PROJECT SPONSOR shall produce the original of any or all such records.

G. CONFLICT OF INTEREST

In accordance with A.R.S. § 38-511, state or project sponsor may within three years after execution cancel the Contract, without penalty or further obligation, if any person significantly involved in initiating negotiating, securing, drafting or creating the Agreement on behalf of the State, at Agreement in any capacity or a consultant to any other party of the Agreement with respect to the subject matter of the Agreement.

H. REMEDIES

1. The BOARD may temporarily suspend grant assistance obligated to the PROJECT SPONSOR pending

required corrective action by the PROJECT SPONSOR or pending a decision to terminate the grant by the BOARD.

2. The PROJECT SPONSOR may unilaterally terminate this Agreement at any time before the first payment is made. After the initial payment, this Agreement may be terminated, modified, or amended by the PROJECT SPONSOR only by written mutual agreement of the Parties.
3. The BOARD may terminate this Agreement in whole or in part at any time before the date of completion if it determines that the PROJECT SPONSOR has failed to comply with the terms or conditions of the grant. The BOARD will promptly notify the PROJECT SPONSOR in writing of the determination and the reasons for the termination, including the effective date. All payments made to the PROJECT SPONSOR must be returned to the BOARD if this Agreement is terminated for cause.
4. The BOARD or PROJECT SPONSOR may terminate this Agreement in whole or in part at any time before the date of completion when both Parties agree that the continuation of the development project would not produce beneficial results commensurate with the further expenditure of funds. The two Parties must agree upon the termination conditions, including the effective date and, in the case of partial termination, the portion to be terminated. The PROJECT SPONSOR must not incur new obligations for the terminated portion after the effective date and must cancel as many outstanding obligations as possible. The BOARD may allow full credit to the PROJECT SPONSOR for the grant share of properly incurred obligations that cannot otherwise be cancelled before the effective termination date.
5. The BOARD may require specific performance of the terms of this Agreement or take legal steps necessary to recover the funds granted if the PROJECT SPONSOR fails to comply with the terms of the grant or breaches any condition or special condition of this Agreement.
6. The BOARD may request and the PROJECT SPONSOR must deliver repayment of funds advanced under this agreement in conjunction with the remedies in this section.
7. The remedies expressed in this Agreement do not limit the rights of the BOARD. This Agreement does not in any way abridge, defer, or limit the BOARD'S right to any right or remedy under law or equity that might otherwise be available to the BOARD.

I. CULTURAL RESOURCES

The PROJECT SPONSOR must meet the requirements of the State Historic Preservation Act (A.R.S. §41-861 to 41-864) before project initiation.

K. DISCLOSURE REQUIREMENTS

PROJECT SPONSOR must comply with the terms of A.R.S. § 35-181.03 or its successor statute(s) regarding audited financial statements provided to the BOARD.

L. INDEMNIFICATION

Each party (as "Indemnitor") agrees to defend, indemnify, and hold harmless the other party (as "Indemnitee") from and against any and all claims, losses, liability, costs, or expenses (including reasonable attorney's fees) (hereinafter collectively referred to as "Claims") arising out of bodily injury of any person (including death) or property damage, but only to the extent that such Claims which result in vicarious/derivative liability to the Indemnitee are caused by the act, omission, negligence, misconduct, or other fault of the Indemnitor, its officers, officials, agents, employees, or volunteers. The State of Arizona, Arizona State Parks Board (ASPB) is self-insured per A.R.S. 41-621.

In addition, should PROJECT SPONSOR utilize a contractor(s) and subcontractor(s) the indemnification clause between PROJECT SPONSOR and its contractor(s) and subcontractor(s) shall include the following:

To the fullest extent permitted by law, CONTRACTOR shall defend, indemnify, and hold harmless the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees (hereinafter referred to as "Indemnitee") from and against any and all claims, actions, liabilities, damages, losses, or expenses (including court costs, attorneys' fees, and costs of claim processing, investigation and litigation) (hereinafter referred to as "Claims") for bodily injury or personal injury (including death), or loss or damage to tangible or intangible property caused, or alleged to be caused, in whole or in part, by the negligent or willful acts or omissions of Contractor or any of its owners, officers, directors, agents, employees or subcontractors. This indemnity includes any claim or amount arising out of, or recovered under, the Workers' Compensation Law or arising out of the failure of such CONTRACTOR to conform to any federal, state, or local law, statute, ordinance, rule, regulation, or

court decree. It is the specific intention of the parties that the Indemnitee shall, in all instances, except for Claims arising solely from the negligent or willful acts or omissions of the Indemnitee, be indemnified by CONTRACTOR from and against any and all claims. It is agreed that CONTRACTOR will be responsible for primary loss investigation, defense, and judgment costs where this indemnification is applicable. In consideration of the award of this contract, the CONTRACTOR agrees to waive all rights of subrogation against the State of Arizona, its officers, officials, agents, and employees for losses arising from the work performed by the CONTRACTOR for the State of Arizona.

M. INSURANCE REQUIREMENTS

PROJECT SPONSOR and sub-contractors must procure and maintain occurrence-based insurance policies that cover claims for injury or death to persons or damage to property that may arise from or in connection with the performance of the work hereunder by the PROJECT SPONSOR, its agents, representatives, employees or sub-contractors.

The insurance requirements herein are minimum requirements for this Agreement and in no way limit the indemnity covenants contained in this Agreement. The State of Arizona in no way warrants that the minimum limits contained herein are sufficient to protect the PROJECT SPONSOR from liabilities that might arise out of the performance of the work under this agreement by the PROJECT SPONSOR, its agents, representatives, employees or sub-contractors, and PROJECT SPONSOR is free to purchase additional insurance.

Minimum Scope and Limits of Insurance: PROJECT SPONSOR shall provide coverage with limits of liability not less than those stated below.

1. Commercial General Liability – Occurrence Form

Policy shall include bodily injury, property damage, personal injury and broad form contractual liability coverage.

• General Aggregate	\$2,000,000
• Products – Completed Operations Aggregate	\$1,000,000
• Personal and Advertising Injury	\$1,000,000
• Blanket Contractual Liability – Written and Oral	\$1,000,000
• Fire Legal Liability	\$ 50,000
• Each Occurrence	\$1,000,000

- a. The policy shall be endorsed, as required by this written agreement, to include the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees as additional insureds with respect to liability arising out of the activities performed by or on behalf of the PROJECT SPONSOR.
- b. Policy shall contain a waiver of subrogation endorsement, as required by this written agreement, in favor of the State of Arizona, and its departments, agencies, boards, commissions, universities, officers, officials, agents, and employees for losses arising out of the activities performed by or on behalf of the PROJECT SPONSOR.

2. Business Automobile Liability

Bodily Injury and Property Damage for any owned, hired, and/or non-owned vehicles used in the performance of this Agreement.

• Combined Single Limit (CSL)	\$1,000,000
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- a. The policy must be endorsed to include the following additional insured language: “The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds with respect to liability arising out of the activities performed by or on behalf of the NAMED INSURED involving automobiles owned, leased, hired or borrowed by the NAMED INSURED.”
- b. Policy must contain a waiver of subrogation against the State of Arizona, its departments, agencies,

boards, commissions, universities and its officers, officials, agents, and employees for losses out of the activities performed by or on behalf of the PROJECT SPONSOR.

3. Worker's Compensation and Employers' Liability

• Workers' Compensation	Statutory
• Employers' Liability	
- Each Accident	\$ 500,000
- Disease – Each Employee	\$ 500,000
- Disease – Policy Limit	\$1,000,000

- a. Policy must contain a waiver of subrogation against the State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees for losses arising out of the activities performed by or on behalf of the PROJECT SPONSOR.
- b. This requirement does not apply to: Separately, EACH PROJECT SPONSOR, contractor or sub-contractor exempt under A.R.S. 23-901, and when such PROJECT SPONSOR, contractor or sub-contractor executes the appropriate waiver (Sole Proprietor/Independent Contractor) form.

Additional Insurance Requirements:

The policies shall include, or be endorsed to include, as required by this written agreement, the following provisions:

- 1. The State of Arizona, its departments, agencies, boards, commissions, universities and its officers, officials, agents, and employees shall be named as additional insureds wherever additional insured status is required. Such additional insureds shall be covered to the full limits of liability purchased by the PROJECT SPONSOR, even if those limits of liability are in excess of those required by this Agreement.
- 2. The PROJECT SPONSOR’S insurance coverage shall be primary insurance with respect to all other available sources.
- 3. Coverage provided by the PROJECT SPONSOR shall not be limited to the liability assumed under the indemnification provisions of this Agreement.

Notice of Cancellation:

Applicable to all insurance policies required within the Insurance Requirements of this Agreement, PROJECT SPONSOR’S insurance shall not be permitted to expire, be suspended, be canceled, or be materially changed for any reason without thirty (30) days prior written notice to the State of Arizona. Within two (2) business days of receipt, PROJECT SPONSOR must provide notice to the State of Arizona if they receive notice of a policy that has been or will be suspended, canceled, materially changed for any reason, has expired, or will be expiring. Such notice shall be sent directly to the Department and shall be mailed, emailed, hand delivered or sent by facsimile transmission to (State Representative’s Name, Address & Fax Number).

Acceptability of Insurers

PROJECT SPONSOR’S insurance shall be placed with companies licensed in the State of Arizona or hold approved non-admitted status on the Arizona Department of Insurance List of Qualified Unauthorized Insurers. Insurers shall have an “A.M. Best” rating of not less than A- VII. The State of Arizona in no way warrants that the above-required minimum insurer rating is sufficient to protect the PROJECT SPONSOR from potential insurer insolvency.

Verification of Coverage:

PROJECT SPONSOR shall furnish the State of Arizona with certificates of insurance (valid ACORD form or equivalent approved by the State of Arizona) evidencing that PROJECT SPONSOR has the insurance as required by this Agreement. An authorized representative of the insurer shall sign the certificates.

- 1. All such certificates of insurance and policy endorsements must be received by the State before work commences. The State’s receipt of any certificates of insurance or policy endorsements that do not comply with this written agreement shall not waive or otherwise affect the requirements of this agreement.
- 2. Each insurance policy required by this Agreement must be in effect at, or prior to, commencement of

work under this Agreement. Failure to maintain the insurance policies as required by this Agreement, or to provide evidence of renewal, is a material breach of contract.

3. All certificates required by this Agreement shall be sent directly to the Department. The State of Arizona project/contract number and project description shall be noted on the certificate of insurance. The State of Arizona reserves the right to require complete copies of all insurance policies required by this Agreement at any time.

Subcontractors:

PROJECT SPONSOR's certificate(s) shall include all contractors and subcontractors as insureds under its policies or PROJECT SPONSOR shall be responsible for ensuring and/or verifying that all subcontractors have valid and collectable insurance as evidenced by the certificates of insurance and endorsements for each subcontractor. All coverages for subcontractors shall be subject to the minimum Insurance Requirements identified above. The Department reserves the right to require, at any time throughout the life of the Agreement, proof from the PROJECT SPONSOR that its contractors and subcontractors have the required coverage.

Approval and Modifications:

The Contracting Agency, in consultation with State Risk, reserves the right to review or make modifications to the insurance limits, required coverages, or endorsements throughout the life of this Agreement, as deemed necessary. Such action will not require a formal Agreement amendment, but may be made by administrative action.

Exceptions:

In the event the PROJECT SPONSOR or subcontractor(s) is/are a public entity, then such public entity shall provide a certificate of self-insurance. If the PROJECT SPONSOR or subcontract(s) is/are a State of Arizona agency, board, commission, or university, none of the above shall apply.

**CERTIFIED TRUE COPY OF THE RESOLUTION PASSED AT THE TOWN OF
QUEEN CREEK COUNCIL MEETING HELD ON APRIL 15, 2026**

**NOW, THEREFORE, BE IT RESOLVED THAT THE QUEEN CREEK TOWN COUNCIL
HEREBY:**

1. Approves the filing of an application for motorized or non-motorized assistance, and
2. Certifies that the application is consistent and compatible with all adopted plans and programs of: for motorized/non-motorized trails facility development; and
3. Agrees to comply with all appropriate procedures, guidelines, and requirements established by the Parks as a part of the application process; and
4. Certifies that the Town of Queen Creek will comply with all appropriate state and federal regulations, policies, guidelines, and requirements as they relate to the application; and
5. If applicable, certifies that the Town of Queen Creek has matching funds
6. Appoints the agent listed below as agent of the Town of Queen Creek to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, amendments, billing statements, and so on which may be necessary for the completion of the aforementioned project.

The Town of Queen Creek authorizes Queen Creek Police Department as agent of the sponsor to conduct all negotiations, execute and submit all documents including but not limited to applications, agreements, amendments, billing statements, and so which may be necessary for the completion of the grant funded project.

I, the undersigned being duly appointed and qualified project sponsor, certify that the foregoing **Resolution** is true and accurate copy of the resolution passed at adopted at a regular meeting of the project sponsor held on the date listed below at which a quorum was present and voted in favor of said resolutions.

Resolution No.

Project Sponsor Name: Queen Creek Police Department

Project Title: OHV Law Enforcement Program

Total Program Funding: \$366,440.00

Grant Amount: \$311,720.00, Participant Match: \$54,720.00

Signed by:

Date:

Arizona State Parks and Trails
 1110 W. Washington Street Suite 100, Phoenix, AZ 85007
PROJECT SPONSOR AGREEMENT

This Agreement is entered into by and between the Arizona State Parks Board (BOARD) and the Queen Creek Police Department (PROJECT SPONSOR) and shall become effective on the date of signature by the authorized representative of Arizona State Parks.

PROJECT TITLE: OHV Law Enforcement Program		PROJECT NUMBER: ASPT # 552615	
		UEI: MMDUFMK9KTC4	
THIRD PARTY PARTICIPANT'S NAME:		FY OF REVENUE: 2026	
PROJECT PERIOD: Project Award/Start Date = Date on approval to proceed letter All expenses and match must occur on or before the project end date of <u>12/31/2028</u>			
GRANT PROGRAM: Off-Highway Vehicle Competitive	GRANT AMOUNT: \$311,720.00	PARTICIPANT MATCH: \$54,720.00	TOTAL PROJECT COST: \$366,440.00
APPROVED SCOPE OF WORK AND SPECIAL CONDITIONS: Attachment A, B, and C			
AUTHORITIES TO ENTER INTO THIS AGREEMENT: (statute, resolution, minutes, etc.) STATUTE: A.R.S. §28-1176(E)(4)(5) RESOLUTION:			
AWARDING OFFICIAL ON BEHALF OF THE ARIZONA STATE PARKS BOARD: <div style="display: flex; justify-content: space-between;"> <div style="text-align: center;"> Signature Kevin Brock Assistant Director </div> <div style="text-align: center;"> _____ Date </div> </div>			
ACCEPTANCE OF ALL TERMS OF THIS AGREEMENT AND ITS ATTACHMENTS IS ACKNOWLEDGED BY THE PROJECT SPONSOR'S SIGNATURE BELOW.		PARTICIPANT ATTORNEY APPROVAL AS TO FORM AND AS BEING WITHIN THE AUTHORITY OF THE PROJECT SPONSOR (optional)	
_____ Signatory Name, Title		_____ Attorney's Signature	
_____		_____	

The most recent version of the General Provisions based on the Project Sponsor and project type are attached and incorporated into this agreement.

**Arizona State Parks
PROJECT SPONSOR AGREEMENT**

**Attachment A
Approved Project Scope and Special Conditions**

PROJECT SPONSOR: Queen Creek Police Department

PROJECT TITLE: OHV Law Enforcement Program

PROJECT NUMBER: 552615

PROJECT DESCRIPTION: This grant is to be used to provide law enforcement support in the Town of Queen Creek. The funding will be utilized for the following items:

- 2 law enforcement equipped side by sides
- 2 off road recovery kit (skids, tow straps, fix a flat, recovery tools, etc.)
- 2 Side by side mounted water/fuel cans and fire extinguishers
- 2 OHV trailers
 - 1 enclosed
 - 1 open trailer
- Branding and graphics for trailers and side by sides
- Officer PPE for OHV (helmets, goggles, and gloves) for 10 set to share among employees
- Hands on officer OHV training
- OHV enforcement patrols
- Community education and outreach events and activities
- Education and outreach materials

APPROVED PROJECT SCOPE:

Staff/Personnel Costs	\$118,720.00
Staff/Personnel (MATCH)	\$54,720.00
Equipment/Materials Costs	\$154,000.00
Other Costs	\$39,000.00
TOTAL	\$366,440.00

DESCRIPTION AND SOURCE(S) AND AMOUNTS FOR APPROVED MATCH

No match is required for this project. Queen Creek Police Department will provide up to \$54,720.00 in a combination of cash and in-kind staff/volunteer match for this project.

SPECIAL CONDITIONS:

The administration of this grant agreement is additionally subject to the contents of the “Administrative Guidelines for Awarded Grants” found at:

https://arizona-content.usedirect.com/storage/ASPT_GrantsManual_2025_1.pdf

Project applications are submitted as “shovel-ready”, and project activities must begin immediately upon final execution of the project sponsor agreement.

Detailed Activity (Status) reports in ASPT’s online system are required monthly. Failure to provide status reports when required may result in funds being withdrawn. Reports are due the last day of each month.

Detailed Financial reports (Claims) in ASPT’s online system are required at a minimum of every 6 months. Failure to provide these reports may result in a withdrawal (cancellation) of the project.

All outstanding expense and match documentation must be submitted within 30 days of the project end date specified in this agreement and must be incurred and invoiced during the active project reporting period.

A final report with details and photos of the project is to be submitted within 30 days of project completion.

The subrecipient permit Arizona State Parks and Trails and auditors to access the subrecipient's records and financial statements to fulfill its monitoring requirements.

See the General Provisions – Attachment B

OTHER CONDITIONS

Every payment obligation of the State under this Agreement is conditioned upon the availability of funds appropriated or allocated for the payment of such obligation. If funds are not allocated and available for the continuance of this Agreement, this Agreement may be terminated by the State in the event this provision is exercised, and the State shall not be obligated or liable for any future payments or for any damages as a result of termination under this paragraph.

If any archeological remains are encountered during project-related ground disturbance, work will cease in the area of the discovery, and the participant will inform the Director of the Arizona State Museum pursuant to A.R.S. 41-844. The participant will then inform the Chief of Grant and Trails of the discovery to determine any further action that may be necessary.

Allocated project funds can only be expended on the designated scope items.

Project costs above 10% of any line item must be approved by park staff prior to submitting that reimbursement. **Failure to request this change prior to submission will not be reimbursed.**

Subrecipient Monitoring Plan

Risk Assessment Score: 0, Low Risk

In accordance with state and federal regulations, ASPT is required to monitor subrecipients of grant funds to ensure project success and compliance. This begins with a formal risk assessment, which will be administered through Webgrants at the time of application. The risk assessment will indicate a risk level (low, medium, high), which will inform subrecipient monitoring processes.

Activity	Low Risk	Medium Risk	High Risk
Desk Review	Annually	Semi-annually	Quarterly
Claim Review	High level categories	Spot Audit on 30-50% of claim documentation	100% Review of all claim documentation
Site Visits	None	Once per grant cycle	Annually

Single Audit Review	Review at application	Review + Follow up on Action Plan items	Review + Technical Assistance on Findings
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Regardless of risk designation, all subrecipients are required to submit full supporting documentation (receipts, timesheets, proof of payment) with every reimbursement request. Incomplete packages will be returned to the subrecipient for correction. This ensures that documentation is present should any issues be identified in a high-level review even for low risk subrecipients.

DRAFT



TOWN OF
QUEEN CREEK
 ARIZONA

TO: HONORABLE MAYOR AND TOWN COUNCIL

THROUGH: BRUCE GARDNER, TOWN MANAGER

FROM: BRETT BURNINGHAM, DEVELOPMENT SERVICES DIRECTOR, ERIK SWANSON, PLANNING ADMINISTRATOR, ZACHARY WERDEAN, PLANNER, SR.

RE: PUBLIC HEARING AND POSSIBLE ACTION ON ORDINANCE 889-26, P25-0153 ZONING ORDINANCE TEXT AMENDMENT - ANIMAL REGULATIONS. A TEXT AMENDMENT TO ANIMAL UNIT COUNTS, STABLE AND CORRAL STANDARDS, PUBLIC NUISANCE DEFINITION, AND EDUCATIONAL ALLOWANCES.

DATE: April 15, 2026

Suggested Action:

Move to approve of Ordinance 889-26, P25-0153 Zoning Ordinance Text Amendment - Animal Regulations

Planning Commission Recommendation:

The hearing was initially advertised for the December 10, 2025 Planning and Zoning Commission meeting but was continued at the January and February meetings as Staff continued to refine the amendment based on stakeholder input. On February 11, 2026, Staff presented P25-0153 Zoning Ordinance Text Amendment – Animal Regulations as a Work Session item to receive feedback from Commissioners and the public. Following the Work Session, Staff met with the stakeholder groups on several occasions to address concerns and gather additional input. Staff returned with the revised text amendment at the March 25, 2026 Planning and Zoning Commission Public Hearing.

The Planning Commission voted to recommend approval of P25-0153 Zoning Ordinance Text Amendment - Animal Regulations, Article 6 Section 6.2 Animal Regulations, with a vote of 5-1-1 (1 vote was for abstention due to technical disconnection; Commissioner Young) for approval at the March 25, 2026, Planning and Zoning Commission meeting. Commissioner Hale dissented preferring to continue the item to have a completed amendment with the proposed modifications.

Discussion:

The Planning Division regularly evaluates various guiding documents within the charge of the division, which includes the General Plan, Zoning Ordinance, and Design Standards. This is done for a variety of reasons but generally there are four main reasons this is accomplished: to identify strategies to increase efficiency, improve the customer experience, to streamline the development process, and respond to current trends and practices that are consistent with Town goals and objectives. This round of proposed amendments is to increase efficiency and respond to current trends and practices that are consistent with the Town goals and objectives.

During the evaluation of the D&D Mini-Ranch Conditional Use Permit (CUP) application along with processing Code Enforcement cases, Staff determined that the Zoning Ordinance pertaining to the keeping of animals needed to be updated. As a result of the D&D Mini-Ranch CUP, staff identified that the animal unit count permitted above one acre is currently more restrictive than in other East Valley cities and towns. Upon further research, staff found that in 2019 the standard was amended from allowing one additional animal unit per 3,000 square feet over one acre to one additional

animal unit per 30,000 square feet over one acre. At the time of the 2019 amendment no direct justification for the increase was provided, however it resulted in the codification of the requirement. While the amendment has not led to any additional enforcement actions, nor complaints regarding the standard, following the D&D CUP Staff evaluated the requirement and now seeks to "right-size" the allowance for additional animal units. Additionally, staff has received complaints from residents through Code Enforcement regarding poor animal care and public nuisances occurring on agricultural properties. These concerns have prompted staff to evaluate potential text amendments to address and help alleviate these issues.

Staff advertised four text amendment subjects to 6.2 Animal Regulations, they include:

1. Animal Unit Counts
2. Stable and Corral Standards
3. Public Nuisances Definition
4. Educational Allowances

The proposed amendment to animal unit counts applies only to additional animal units permitted on lots greater than one acre. Currently, one additional animal unit is permitted for every 30,000 square feet in excess of one acre. This standard has been in place since 2019, when the Town adopted a comprehensive zoning ordinance text amendment. In researching that change, Staff found discussion regarding adjustments to the animal unit calculation but no clear documented policy rationale to explain the significant increase from the prior standard. For several years the regulation generated little concern until the D&D Mini-Ranch property was cited for exceeding the permitted animal unit count. Due to the property's agritainment activities, the applicant was ultimately able to address the limitation through approval of a Conditional Use Permit. This case prompted Staff to evaluate the Town's animal unit standards against those of neighboring jurisdictions. That research found that animal unit allowances for properties under one acre are generally consistent with other East Valley communities; however, for properties over one acre, Queen Creek's current standard is more restrictive than comparable municipalities, particularly with respect to large animals. To better align with Queen Creek's agricultural heritage while recognizing the Town's continued growth, Staff initially proposed one additional animal unit for every 5,000 square feet in excess of one acre. Following input from agrarian stakeholders and the Planning and Zoning Commission, the threshold was revised to one additional animal unit per 3,000 square feet, consistent with the standard in place prior to 2019.

Animal Unit Counts

Staff is proposing the following changes in red:

One (1) additional animal unit permitted per ~~30,000~~ 3,000 sf in excess of one (1) acre (43,560 SF).

For perspective:

- A 50,000-square-foot lot is currently permitted four (4) animal units. Under the proposed amendment, a 50,000-square-foot lot would be permitted six (6) animal units.
- A two-acre lot in Queen Creek is currently permitted five (5) animal units. Under the proposed amendment, a two-acre lot would be permitted eighteen (18) animal units.

All lot sizes under one acre would remain unchanged.

Stables and Related Structures

The proposed text amendment to the stable and corral standards is intended to protect animal welfare and ensure adequate space is provided for animals on a property. Additionally, staff is seeking to clarify regulations regarding the conversion of stables into casitas or other accessory structures, as these uses are subject to different zoning requirements.

Staff is proposing the following changes in red:

1. The area used for grazing, exercising, or training of said animals shall be securely fenced to prevent the animals from straying, or a suitable restraint shall be provided to prevent straying. ~~For lots less than one (1) acre in size, n No confinement area STABLES OR ANIMAL RELATED STRUCTURES shall be located in the front yard. GRAZING OF LIVESTOCK IN THE FRONT YARD IS PERMITTED., and the grazing of livestock shall be limited to the side and rear yards.~~

Staff worked with stakeholders in the agrarian community and received feedback that allowing greater flexibility in where animals may be located on agriculturally zoned properties, regardless of lot size, would provide property owners the ability to offer more usable space for their animals. As structures are already prohibited in the front yard, stalls and stables would continue to be prohibited in that area. However, the proposed amendment would allow grazing, exercising, and training of animals within a corral in the front yard, provided all other applicable requirements are met. Staff also made a minor clarifying revision to the above item to improve readability and internal consistency by clarifying grazing of livestock in the front yard is permitted.

6.2.A.3. Where permitted, stables used for the **PRIMARY PURPOSE OF KEEPING agricultural animals, AGRICULTURAL FEED, AND TOOLS**. Stables shall be located behind the front face plane of the principal building or structure. Stables shall be set back a minimum of five feet (5') from the rear property and five feet (5') from the side property lines. Stables shall not exceed the height regulations of the zoning district in which they are located. Where allowed to be located within the setbacks, stable height shall not exceed fifteen feet (15'). Any structure two-hundred (200) square feet or larger is required to obtain a building permit as established in Section 3.2 of this Ordinance. **CONVERSION OF STABLES TO AN ACCESSORY STRUCTURE NOT USED AS THE PRIMARY STABLE USE IS PROHIBITED UNLESS THE STRUCTURE FULLY COMPLIES WITH ALL ACCESSORY BUILDING ZONING REQUIREMENTS.**

Staff has observed an increase in new residents purchasing large residential agricultural lots without the intent of utilizing existing buildings for agricultural purposes. Currently, stables are permitted with reduced setbacks of five feet (5') from the rear and side property lines. In contrast, accessory structures and accessory dwelling units (ADUs) are subject to different setback requirements, including five feet (5') from the rear property line and ten feet (10') from the side property lines. This amendment is intended to clarify that different zoning standards apply to agricultural structures versus livable or accessory residential structures on rural properties within the Town of Queen Creek, and to prevent the unintended conversion of stables into structures that do not meet applicable zoning requirements.

6.2.A.5. Corrals, or yard areas used for the keeping of agricultural animals ~~on lots less than one (1) acre shall be located within the rear half of the lot (or side yard) or parcel and shall be enclosed by a view or partial view-type fence, pipe rail or other similar fencing material, or wall of sufficient height to restrain the animal(s). Such fence or wall shall be maintained and kept in a sound condition at all times. CORRALS OR YARD AREAS ARE REQUIRED ON ALL LOTS, REGARDLESS OF LOT SIZE, FOR THE KEEPING OF LARGE AND MEDIUM AGRICULTURAL ANIMALS. A STALL OR PEN MAY BE PROVIDED AS AN ACCESSORY STRUCTURE, PROVIDED IT ALLOWS AGRICULTURAL ANIMALS TO ACCESS THE REQUIRED CORRAL OR YARD AREA. A STALL OR PEN SHALL NOT SUBSTITUTE FOR, OR ELIMINATE, THE REQUIREMENT FOR A CORRAL OR YARD AREA. ANIMALS SHALL BE KEPT IN A SUITABLE ENCLOSURE WITH APPROPRIATE CARE, IN ACCORDANCE WITH TOWN CODE SECTION 6-1-2 HOUSING. A LICENSED VETERINARIAN OR QUALIFIED AGRICULTURAL PROFESSIONAL MAY BE ENGAGED TO EVALUATE ANIMAL CARE AND HUSBANDRY CONDITIONS WHERE THERE IS REASONABLE CAUSE FOR CONCERN.~~

Staff has received Code Enforcement complaints regarding agricultural animals being kept in confined conditions perceived by residents as inhumane. While the Town does not regulate or determine specific veterinary standards of animal health, it is responsible for addressing public nuisances and ensuring compliance with Town Code. To address these concerns, staff initially considered

establishing minimum corral sizes based on animal type. However, after consultation with stakeholders in the agrarian community, staff was advised that appropriate space requirements vary depending on the animal, breed, and circumstances, and are best determined by agricultural professionals and veterinarians. The proposed amendment clarifies that large and medium agricultural animals must have access to a required corral or yard area and must be kept in a suitable enclosure with appropriate care. In addition, Town Code has already in place section 6-1-2 Housing, stating, "It is unlawful to cause or allow any stable or place where any animal is or may be kept to become unclean or unwholesome". If concerns arise, Code Enforcement staff will contact the property owner to review the conditions on site. If conditions appear questionable, the Town may request documentation or professional input from a veterinarian, HPEC staff, agricultural educational organizations, Arizona Department of Agriculture inspector, or similar qualified source to confirm that the animal-keeping practices meet generally accepted standards. "May" is used intentionally, as it allows staff the ability to evaluate a situation and dismiss it if there is no clear issue present. If "shall" is used, staff would need to escalate complaints before staff has the opportunity to determine if it's a legitimate concern.

Sufficient Shade

Staff is proposing the following changes in red:

6.2.A.6. AGRICULTURAL ANIMALS SHALL BE PROVIDED WITH SHADE ACCESSIBLE AT ALL TIMES. A SHELTER SHALL BE DESIGNED AND MAINTAINED TO PROVIDE PROTECTION FROM EXCESSIVE SUN EXPOSURE AND SHALL BE KEPT IN A SAFE, STRUCTURALLY SOUND, AND USABLE CONDITION. SIGNIFICANT NATURAL SHADE PROVIDED BY A MATURE TREE OR GROUPING OF TREES MAY BE USED IN LIEU OF A STRUCTURAL SHELTER, PROVIDED THE TREE CANOPY PROVIDES ADEQUATE OVERHEAD SHADE TO PROTECT ANIMALS FROM EXCESSIVE SUN EXPOSURE. SHADE IS TO BE LOCATED ON THE PROPERTY OR CONTIGUOUS PROPERTY UNDER COMMON OWNERSHIP, AND REACHABLE BY THE ANIMAL UNDER ITS OWN POWER OR WHEN LED BY ITS OWNER.

This proposed amendment was developed in coordination with stakeholders in the agrarian community. Staff received feedback and complaints indicating that, in some cases, agricultural animals were being kept without any shade. Recognizing the importance of shade in Arizona's climate, staff proposed language requiring that animals have access to protective shelter. The intent of this provision is not to impose specific design standards, but rather to ensure animals are provided protection from excessive sun exposure. During the Planning and Zoning Commission Work Session, Commissioners recommended adding language to clarify that significant natural shade, such as that provided by a mature tree or grouping of trees, may satisfy the requirement, provided it offers adequate overhead coverage. Staff incorporated this recommendation into the proposed text. Staff also made a minor clarifying revision to the above item to improve readability and internal consistency by clarifying a definition of where shade should be located on the site. These changes do not alter the intent of the Commission's recommendation.

Public Nuisance

The third portion of the section Staff is proposing changes is within the public nuisance items. Staff is proposing eliminating section 6.2.A.2 and combining the language into the current 6.2.A.7. With the proposed elimination of 6.2.A.2, the subsequent numbering will be modified.

Staff is proposing the following changes in red:

~~6.2.A.2. Animal wastes shall be stored at least fifty feet (50') from any property line, open space, drainage channel or surface waters and shall not violate the health and sanitation provisions of the Town Code and Maricopa County's Health Code.~~

Staff worked with stakeholders in the agrarian community and received feedback that their agreements with waste management providers do not allow property owners to store animal waste

containers 50 feet from the property line, as service providers require reasonable access to remove and service the containers. In consideration of this feedback, staff evaluated the original intent of this provision, ensuring proper waste management and preventing public nuisances, and incorporated that intent into proposed Section 6.2.A.7. This approach maintains the Town’s standards for health, sanitation, and nuisance prevention while providing practical flexibility for property owners.

6.2.A.7. The maintaining and keeping of animals, INCLUDING THE MANAGEMENT OF ALL ASSOCIATED WASTE, within the Town shall be allowed only so long as they not cause, create, contribute to or become a public nuisance due to noise, the presence of flies, mosquitoes, insects, vermin, rodent harborage, odors, dust, standing water, accumulation of manure, garbage, refuse or other obnoxious or putrescible material, or for any other like reason. ALL WASTE AND RELATED MATERIALS SHALL BE FULLY CONTAINED AND MANAGED ON THE PROPERTY WHERE THEY ORIGINATE AND SHALL NOT DISCHARGE, DRAIN, OR OTHERWISE RUN OFF ONTO ADJACENT PROPERTIES, PUBLIC OPEN SPACE, DRAINAGE CHANNELS OR SURFACE WATERS, OR IN A MANNER THAT MAY CAUSE OR CONTRIBUTE TO A PUBLIC NUISANCE. WASTE MAY BE TRANSPORTED OFF-SITE FOR LAWFUL DISPOSAL. THE KEEPING OF ANIMALS AND MANAGEMENT OF ASSOCIATED WASTE SHALL COMPLY WITH ALL APPLICABLE HEALTH AND SANITATION REQUIREMENTS OF THE TOWN CODE, MARICOPA COUNTY, AND PINAL COUNTY. For purposes of this subsection, public nuisance is defined as maintaining any of the conditions described above to the extent that one or more adjacent property owners are restricted in the use of their property due to the existence of the public nuisance.

Staff has received public nuisance complaints involving situations where animal waste was not properly managed on-site, resulting in runoff onto neighboring properties. In an effort to more clearly define what constitutes a public nuisance and to strengthen enforcement authority, staff incorporated additional clarifying language into proposed Section 6.2.A.7. This amendment also aligns with the removal of Section 6.2.A.2, which previously required animal waste to be stored a minimum of fifty (50) feet from property lines. Rather than prescribing a fixed setback, the revised language focuses on proper containment, runoff prevention, and compliance with applicable health and sanitation standards.

6.2.A.8.D. AVIARIES ARE TO BE MAINTAINED AND KEPT SANITARY AS DESCRIBED IN 6.2.A.7

This language was added to the section regulating chickens and similar uses within smaller lot zoning districts to ensure consistency with the public nuisance standards established in Section 6.2.A.7. The amendment clarifies that aviaries are subject to the same sanitation and waste management requirements applicable to other forms of animal keeping, thereby maintaining uniform enforcement standards across zoning districts.

Educational Exemptions

Lastly, Staff is proposing changes to the Animals for Educational Purposes section as provided below. Reasoning for the proposed changes are provided following the amended text.

Staff is proposing the following changes in red:

E. Animal Husbandry for Educational Purposes. 1. Any agricultural/livestock activity or project conducted primarily for educational purposes or school credits, are permitted in the R1-35 and larger zoning districts. SUBJECT TO THE FOLLOWING:

a. APPLICABILITY. THE ANIMALS FOR EDUCATIONAL PURPOSES PROVISION APPLIES ONLY WHEN A PROPERTY OWNER SEEKS ADDITIONAL ANIMALS BEYOND THE MAXIMUM ANIMAL UNIT COUNT OTHERWISE ALLOWED ON THE PROPERTY. PROPERTY OWNERS WHO HAVE REMAINING ANIMAL UNIT CAPACITY UNDER THEIR LOT SIZE ARE NOT

REQUIRED TO MEET THE EDUCATIONAL PURPOSES CRITERIA TO KEEP ADDITIONAL ANIMALS WITHIN THAT ALLOWED LIMIT. NOTWITHSTANDING THE FOREGOING, SWINE SHALL BE PERMITTED ONLY FOR EDUCATIONAL PURPOSES IN ACCORDANCE WITH THIS SECTION, REGARDLESS OF AVAILABLE ANIMAL UNIT CAPACITY.

~~b. Under this provision, animals utilized in projects are not counted toward the number of permitted animal units. Animals may include swine. THE KEEPING OF LIVESTOCK FOR PARTICIPATION IN A BONA FIDE AGRICULTURAL PROGRAM, SUCH AS 4-H, NATIONAL FFA ORGANIZATION, OR A SIMILAR STRUCTURED PROGRAM ADMINISTERED BY A RECOGNIZED EDUCATIONAL INSTITUTION OR AGRICULTURAL EDUCATION ORGANIZATION. PERSONAL, RECREATIONAL, THERAPEUTIC, OR INFORMAL FAMILY ACTIVITIES DO NOT QUALIFY AS EDUCATIONAL ANIMAL USES. ANIMALS KEPT FOR EDUCATIONAL PURPOSES MAY EXCEED THE MAXIMUM ANIMAL UNIT COUNT OTHERWISE PERMITTED ON THE PROPERTY, PROVIDED THE CRITERIA IN THIS SUBSECTION ARE MET. IF THE PLANNING ADMINISTRATOR DETERMINES THAT THE ACTIVITY DOES NOT MEET THE CRITERIA OF AN EDUCATIONAL ANIMAL USE OR THAT THE NUMBER OR TYPE OF ANIMALS RESULTS IN IMPACTS INCONSISTENT WITH THE ZONING ORDINANCE, THE PLANNING ADMINISTRATOR MAY REQUIRE MODIFICATION OF THE PROJECT, REDUCTION IN ANIMAL UNITS, OR REMOVAL OF ANIMALS. FAILURE TO COMPLY WITH A DETERMINATION OR DIRECTIVE OF THE PLANNING ADMINISTRATOR SHALL CONSTITUTE A VIOLATION OF THIS CODE. The following criteria shall be met:~~

~~i. Active membership must be maintained and~~ A LETTER OF verification FROM THE SPONSORING ORGANIZATION ~~of such~~ may be required upon request FROM THE PLANNING ADMINISTRATOR, CONFIRMING THAT THE PROJECT IS SPONSORED BY THE ORGANIZATION, DESCRIBING THE PROJECT, THE ANIMAL, STATING PROJECT LENGTH OF TIME, AND CONFIRM ACTIVE MEMBERSHIP IN THE ORGANIZATION; and,

~~ii. A sign designating a given member is in residence must be posted on the property at all times any such project or activity is in progress.~~ IN THE CASE OF SWINE, SWINE CORRALS OR ENCLOSURES, INCLUDING ANY SHELTER OR SHADE STRUCTURE, SHALL BE SET BACK A MINIMUM OF TWENTY-FIVE (25) FEET FROM ALL PROPERTY LINES, MEASURED TO THE NEAREST EDGE OF THE ENCLOSURE. THE PLANNING ADMINISTRATOR MAY ALLOW A REDUCED SETBACK WHERE SITE-SPECIFIC CONDITIONS PROVIDE EQUAL OR BETTER PROTECTION TO ADJACENT PROPERTIES, CONSIDERING FACTORS SUCH AS TOPOGRAPHY AND DRAINAGE, PERMANENT SCREENING (E.G. MASONRY WALLS), ORIENTATION AND DISTANCE TO NEIGHBORING DWELLINGS, NEIGHBOR APPROVAL, ENCLOSURE DESIGN, AND/OR ACCESS FOR MAINTENANCE;

~~iii. ANIMALS KEPT FOR EDUCATIONAL PURPOSES SHALL BE PERMITTED ONLY WHILE ASSOCIATED WITH 4-H, NATIONAL FFA ORGANIZATION, OR SIMILAR STRUCTURED PROGRAM AND IS ACTIVELY ENROLLED AND IN GOOD STANDING.~~

c. HOMESCHOOL PARTICIPANTS. A HOMESCHOOL STUDENT MAY QUALIFY UNDER THIS SECTION IN LIEU OF THE LETTER OF VERIFICATION REQUIRED UNDER SUBSECTION (b)(i), PROVIDED THE FOLLOWING DOCUMENTATION IS SUBMITTED UPON REQUEST BY THE PLANNING ADMINISTRATOR:

i. A COPY OF THE HOMESCHOOL AFFIDAVIT FILED WITH THE APPLICABLE SCHOOL SUPERINTENDENT PURSUANT TO ARIZONA LAW; AND

ii. A WRITTEN CURRICULUM OR PROJECT PLAN THAT IDENTIFIES THE ANIMAL, PROJECT DURATION, AND EDUCATIONAL OBJECTIVES. ALL OTHER REQUIREMENTS OF THIS SECTION SHALL APPLY.

Staff has received complaints regarding properties exceeding their permitted animal unit count. In

these situations, the property owners cited the educational allowance as justification for exceeding the limit, despite not being actively enrolled in, or in good standing with a bona fide agricultural education program. Examples cited have included claims that a petting zoo is “educational” because it teaches compassion, that oversized chicken operations are educational because they teach business or financial skills, or that swine are being kept for therapeutic purposes. While secondary educational or personal benefits may occur, the intent of this provision is specifically to support structured agricultural education programs focused on animal husbandry. The purpose of the Animal Husbandry for Educational Purposes provision is to allow youth participation in recognized programs such as 4-H, FFA, or similar organizations, where children learn the proper raising and care of livestock under the guidance and oversight of an established educational entity. The proposed amendments clarify eligibility for obtaining animals beyond the allowed animal count on the property.

Staff has evaluated multiple approaches in developing the proposed amendments to the Animal Husbandry for Educational Purposes provision. Initially, staff proposed requiring a formal application and review process prior to allowing properties to exceed the permitted animal unit count under the educational allowance. However, after meeting with and listening to feedback from agrarian stakeholders, staff recognized that an application process could be difficult to administer given the timing constraints associated with 4-H, FFA, and similar programs, and the ability to obtain animals in a timely manner. Students often operate on strict enrollment and project timelines, and delays associated with municipal review could result in a student missing participation opportunities altogether. Stakeholders also expressed concern that Planning staff may not have specialized agrarian expertise necessary to evaluate the merits of individual educational livestock projects. In response to these concerns and based on feedback from stakeholders, staff initially revised the proposal to require an annual letter of authorization from a 4-H, FFA, or similar program sponsor. The letter would describe the project and verify active participation and good standing. This documentation could be submitted at any time during the year and would serve as a mechanism for notifying the Town of properties exceeding the standard animal unit count while allowing staff to confirm program eligibility. While this approach was supported by some stakeholders, others expressed opposition to the documentation requirement. After further consideration, staff determined that the most balanced approach is to maintain the existing reactive enforcement process. Under this approach, verification documentation, such as a letter of verification, would only be requested if a complaint is received or if a Code Enforcement inquiry determines that a property may be exceeding its permitted animal unit count under the educational allowance. This maintains the current administrative framework while clarifying eligibility standards within the Code. At the March 25, 2026 Planning Commission meeting, the Commission requested Staff provide additional language reflecting allowance of educational exemptions for children participating in homeschooling, so long as the exemptions could be clearly tied to established curricula. The proposed amendments above reflect the additional language.

With the removal of the fifty-foot (50’) animal waste setback requirement, staff is proposing a minimum twenty-five-foot (25’) setback for all swine enclosures. The proposed standard would also allow the Planning Administrator to approve a reduced setback when site-specific conditions provided adjacent to properties. Additionally, the Town of Queen Creek does not currently establish a maximum number of swine permitted for educational purposes. For comparison, neighboring jurisdictions maintain stricter regulations. Swine are prohibited outright in Gilbert, Chandler, and Tempe, including for educational purposes. In Mesa, swine are permitted only for educational purposes and are limited to one (1) per property. This comparison highlights that, even with the proposed twenty-five-foot setback requirement, Queen Creek’s regulations would remain more permissive than several surrounding East Valley communities.

There have been concerns raised regarding the grandfathering of agricultural structures. Staff would like to clarify that the Zoning Ordinance already includes provisions addressing nonconformities (grandfathering) under Article 2, Section 2.7 – Nonconformities. The proposed Animal Regulations text amendment does not create any new nonconformities.

Staff finds that the amendments strike an appropriate balance between property rights, community

character, neighborhood quality, and are consistent with similar regulations adopted by surrounding jurisdictions therefore recommends approval of the proposed text amendments as presented.

Public Participation:

The proposed amendment was advertised in the newspaper for a public hearing 15 days prior to the December 10, 2025 Planning and Zoning Commission meeting in accordance with notification requirements. At the February 11, 2026, Planning Commission meeting staff presented the proposed amendment as a study session item. Prior to the meeting, staff received 7 emails in opposition from 5 residents and 2 non-residents, 1 inquiry and concern for what was proposed, and 1 in support of the draft presented at the work session. Stakeholders expressed concerns regarding the Town limiting the amount of animals they have, creating too many regulations, and overall against changes in the text amendment. Many of the comments received were based on earlier working drafts; recent revisions have since addressed concerns.

Throughout the process, staff has personally met and have had detailed discussions of the text amendment with 11 stakeholders in the agrarian community. Their contributions have been outlined in the discussion portion of the staff report.

Planning Commission Meeting

Twelve residents spoke during the public hearing with varying levels of support. Commenters were generally appreciative of Staff's efforts to update the code. Recurring themes in public testimony included: a preference for the 3,000 square foot animal unit threshold, or removal of the additional unit allowance altogether, rather than the proposed 5,000 square feet; a request that the Educational Animal Use exemption continue to be evaluated to ensure it is not exclusionary; and a request that nonconforming structures, whether previously permitted or unpermitted, be granted blanket legal nonconforming status.

The Commission deliberated on several items, weighing Staff's recommendations alongside community input. Discussion focused in particular on the animal unit calculation and whether the current equivalency ratios are appropriate, for example, whether one horse should equate to ten chickens as currently proposed. The Commission approved a motion recommending the following: reduce the additional animal unit allowance to one unit per 3,000 square feet of lot area exceeding one acre; revise the Educational Animal Use exemption language to ensure homeschool participants are not excluded; and direct Staff to further evaluate the animal unit equivalency ratios and return with a future text amendment. Staff has updated the text amendment to reflect the first two recommendations accordingly.

Twelve residents spoke before the Planning and Zoning Commission. Prior to the Public Hearing on March 25, 2026, 25 total public comments were submitted: 5 are from residents, 6 have no confirmed addresses, 14 were from non-residents.

Attachment(s):

1. [All Comments Combined - PZ & Work Session.pdf](#)
2. [Section 6.2 - Redlines.pdf](#)
3. [Ordinance 889-26.pdf](#)

From: **Robert and Angela Askey** <robeaske@gmail.com>

Date: Sun, Mar 22, 2026 at 4:14 PM

Subject: Animal Ordinances Proposed Changes - P25-0153 Zoning Ordinance Text Amendment

To: <PublicComment@queencreekaz.gov>

Dear Planning and Zoning Commission,

We appreciate the time and effort that Town Staff has dedicated to reviewing input and revising the proposed ordinance changes. It is clear feedback has been considered, and we recognize those efforts. Several key concerns remain that should be addressed to ensure the ordinance continues to support and protect Queen Creek's agricultural community and heritage.

The current proposal of one animal unit (AU) per 5,000 sf over one acre remains more restrictive than the originally intended 3,000 sf. More importantly, the number of AU's per acre is not the core issue. The greater concern is proper animal care, welfare and responsible ownership. Regulations should focus on animal husbandry practices rather than imposing numerical limits.

Current AU's do not reflect realistic livestock standards. For example, ten chickens don't require the same space or resources as a horse or cow. These inconsistencies highlight the need to reevaluate how animal units are defined and applied. Given these concerns, we recommend eliminating numerical limits and instead prioritizing standards that ensure proper care and management. As Queen Creek continues to grow, increased urbanization should not come at the expense of established agricultural properties. Ordinances should preserve, not restrict, long-standing agricultural uses.

We also recommend removing restrictions that limit swine ownership to educational purposes only and instead treating swine consistently with other livestock. Queen Creek should look to communities that actively support agricultural lifestyles, rather than adopting standards from more urban-focused areas.

While the five-foot setback for stables remains unchanged, a defined grandfather clause for existing agricultural properties is needed. This is particularly important for properties established prior to incorporation or those within county islands that may be annexed in the future. The current language regarding nonconformities is too vague and does not provide adequate clarity or protection for property owners.

We appreciate the addition allowing a licensed veterinarian or qualified agricultural professional to evaluate animal care conditions when concerns arise. The current language stating such professionals “may be engaged” is insufficient. The Town should be required to engage a qualified professional. Making this step mandatory would ensure fair, consistent and informed evaluations.

The educational exemption section (6.2.E) also raises concerns. While enforcement is intended to be reactionary, the current language introduces unnecessary oversight of agricultural education programs. Youth involved in agriculture through programs such as 4-H and FFA should be supported and encouraged—not burdened with excessive regulation.

Furthermore, language granting the Planning Administrator authority to modify or terminate educational projects should be removed. These decisions belong to established educational programs and qualified agricultural professionals. Requirements for detailed letters of verification should also be simplified to confirmation of membership only.

We urge you to consider these recommendations to ensure Queen Creek remains supportive of its agricultural roots. Ordinances must codify the keeping of livestock is allowed, supported and safeguarded. Protecting existing agricultural practices and fostering youth involvement in agriculture must remain a priority.

Thank you,

Angela and Robert Askey

19201 E Via de Olivos

Queen Creek, AZ 85142

General Comments on P25-0153 – Need for a Supportive Perspective

Dear Commissioners,

Staff's efforts to update the Animal Regulations ordinance and their willingness to meet with residents throughout this process are appreciated. However, I believe this update should take the opportunity to modernize the Town's position regarding Ag Animal ownership.

I would like to propose a fundamental shift in perspective regarding the Ag Animal ordinance is proposed. If Queen Creek intends to preserve and promote its agricultural heritage, then Ag Animal ownership should be supported—not treated as a problem requiring tighter restrictions. Animals are not the issue; improper management is. True nuisances should be addressed through enforcement, not arbitrary animal-count limits that encourage complaints unrelated to animal welfare.

The Town must also ensure that agricultural experts, not untrained staff are involved when evaluating complaints or determining whether an Ag Animal owner must make changes. Ag Animal management is complex, and well-meaning but uninformed complaints can lead to unnecessary enforcement actions. Involving qualified professionals ensures that decisions are fair, accurate, and reflective of real-world agricultural practices.

This ordinance should explicitly protect Ag Animal owners from frivolous complaints and ensure that youth agricultural programs are encouraged rather than constrained. These programs are essential to maintaining Queen Creek's rural identity and fostering the next generation of agricultural leaders. The Town's General Plan emphasizes Queen Creek's strong agricultural heritage; this ordinance should reflect that commitment by supporting, not discouraging, Ag Animal ownership.

Finally, the Town should adopt a more supportive and trust-based approach toward Ag Animal owners. Many large-lot neighborhoods have existed for decades, and residents have managed their animals responsibly without excessive regulation. The ordinance should focus on addressing genuine nuisances rather than imposing broad restrictions that may unintentionally harm responsible owners.

I fear that the Staff report does not adequately describe the comments received by Staff, both before and after the previous P&Z session, including comments by us and a completely rewritten ordinance provide by a group of residents.

Lastly, I believe the removal of the Animal Unit concept, as practiced in both Scottsdale and Cave Creek, would allow Queen Creek Code Enforcement to focus on true issues and not frivolous complaints based solely on the counting of animals. Allowing Code Enforcement to focus on Nuisance complaints, i.e. those dealing with unreasonable impacts on neighbors or mistreatment of animals, will both ease the work burden and therefore cost of Code Enforcement relating to Ag Animals. We all know the number of Ag Animal complaints are

going to increase as the Town's large lots are continually purchased by families not interested in Ag Animals and often unwilling to accept the environment that comes with living in an Ag oriented neighborhood.

Thank you for your service to our Town and your time in reading these comments.

Sincerely,
Jon Wootten

19302 E. Via De Palmas
Queen Creek, AZ. 85142

Rancho Jardines resident since 1997
Former Queen Creek P&Z Commissioner and Councilmember
East Valley representative to the Maricopa County Extension Office Advisory Board

From: **mikayla askey** <mimaas2003@gmail.com>

Date: Tue, Mar 24, 2026 at 9:10 PM

Subject: Animal Ordinances Proposed Changes - P25-0153 Zoning Ordinance Text Amendment Comments

To: <PublicComment@queencreekaz.gov>

Dear Planning and Zoning Commissioners,

My name is Mikayla Askey. My family and I moved to Arizona 15 years ago, drawn by the rural and agricultural lifestyle that defines Queen Creek. That culture continues to draw families to the East Valley and is an essential part of the town's identity.

I grew up actively involved in agriculture through 4-H and FFA, showing livestock on the NRS Show Team and serving four years on the North American Limousin Junior Association Board of Directors. Through FFA, I earned my State Degree, American Degree, and the State Star in Agricultural Production. Today, I remain committed to agriculture by breeding and raising livestock for youth involved in 4-H and FFA and have a career in Agricultural Education.

As an Agriscience teacher and FFA advisor, I am concerned about the proposed changes to Queen Creek's animal ordinances, particularly those affecting youth agricultural programs. These changes could significantly impact students, families and the local producers who support them.

The proposed revisions to the educational exemption section (6.2.E) introduce unnecessary oversight. While enforcement is intended to be complaint-driven, the language places additional regulatory burdens on legitimate agricultural education programs. Youth involved in 4-H and FFA should be supported, not discouraged by increased restrictions. Overregulation risks driving participation down and, ultimately, weakening the agricultural foundation that the town values.

Specifically, language allowing the Planning Administrator to modify or terminate educational projects should be removed. Decisions regarding educational programs belong to qualified educators and agricultural professionals, not municipal authorities. Additionally, letters of verification should only require confirmation of membership, as project animals and time frames could change depending on their project (i.e. breeding vs market).

Families involved in these programs invest significant time and financial resources to properly raise and care for their animals. While a small minority may misuse exemptions or fail to meet proper standards, it is inappropriate to impose additional barriers on the majority who act responsibly.

Livestock projects are not just activities, they are essential tools that teach responsibility, time management, financial literacy, work ethic and communication skills. These experiences help develop capable, productive citizens.

Queen Creek has long taken pride in its agricultural roots. Supporting youth participation in agriculture is critical to preserving that legacy. The ability for families to raise and care for animals should not only be permitted but protected within town ordinances.

Thank you for your time and consideration,

Mikayla Askey

[19201 E Via de Olivos](#)

[Queen Creek, AZ 85142](#)

From: **Lola Hunt** <note2lola@gmail.com>
Date: Wed, Mar 25, 2026 at 4:43 PM
Subject: Concerns regarding 6.2 Article 6 on Animal Keeping
To: <publiccomment@queencreekaz.gov>

Concerns regarding 6.2 Article 6 on Animal Keeping 3/25/2026

Lola Hunt

21302 E Nightingale Rd, Queen Creek, AZ 85142

Many choose to purchase a home in this area because of the thriving agricultural community. We

live here and my daughter is a proud member of 4-H, we love this community.

Please implement feedback from seasoned livestock professionals regarding animal management to avoid nonspecific language. The 2018 General Plan recognizes the importance of the Town's agricultural character and heritage. Implementation of increased controls will continue to drive rural families out and deter those looking to move here.

Regarding Educational Projects 4-H, FFA, and family breeding programs require generations even on a small-scale. Both males and females are necessary to propagate offspring. They are not terminal or seasonal.

*ORDINANCING the small-scale producer or animal keeper off of property and children out of animal inheritance is unacceptable. Genetic lines and family stock are NOT DISPOSABLE. ENFORCED BY THE PLANNING ADMINISTRATOR & CONDUCTED BY COMPLIANCE OFFICER. FAMILY LIVESTOCK WOULD BE MODIFIED, REDUCED,

OR REMOVED IF OVER THE ALLOWED ANIMAL UNITS. CONSEQUENCES OF REMOVAL ARE DISPURSA OR EUTHANASIA OF PROGRAM ANIMALS OVER THE AU WHEN A CHILD AGES OUT OF THE YOUTH ORGANIZATION. This requirement for compliance is unreasonable.

The Ban on swine should to be lifted to preserve the opportunity for those who raise and produce them. Ban on male chickens should be lifted for those who raise and produce them under 1 acre. Poultry should be stricken as an Animal Unit due to the scope of bird size and care requirements. This proposal does NOT include grandfathering in existing infrastructure well or multi-generational animal programs.

Food independence is critical for gardening and stock keeping families. Partial sovereignty from a system that has at times threatened each American with a lack of reliability and affordability on a small-scale is a positive and powerful choice. INCREASED CONTROL is a direct overstep of power to the family who robustly stewards a small space well to nourish themselves and their neighbors.

The scribes error regarding additional animal units was an extra 0 at 30,000 square feet. Intended to be 3,000 square feet, to put 5,000 there, call it an INCREASED ANIMAL UNIT, & advertise that to the community is misleading. Please consider correcting this error outright to 3,000 square feet.

ALTERNATIVE

The Town of Queen Creek can celebrate & protect your right to raise your family with livestock and utilize your property for agricultural purposes.

From: **Kristin Mutolo** <kmutolo@gmail.com>

Date: Wed, Mar 25, 2026 at 9:17 AM

Subject: Comment for Agenda item: P25-0153 Zoning Ordinance Text Amendment - Animal Regulations

To: <PublicComment@queencreekaz.gov>

Kristin Mutolo

18701 E Via de Arboles

Queen Creek, AZ 85142

Dear Commissioners,

My name is Kristin and I have lived in Queen Creek for 7 years. I moved to QC from Gilbert specifically for an acre+ property and the Ag lifestyle QC is known for. I am writing to address the proposed updates to the animal ordinances. I appreciate the willingness to engage with residents, but the current draft of the ordinances is still heavily influenced by the urban perspective and does not sufficiently address the rural heritage of this Town or the Ag culture and lifestyle of a significant number of constituents.

Animal Unit Counts:

The proposed change from 1 additional animal unit (AU) per 30,000 sf in excess of 1 acre to 5,000 sf is to correct a 2015 amendment that introduced overly restrictive limitations, but the current proposal of 5,000 sf is still more restrictive than what was originally in place. The Town notes indicate there was no rationale for the 2015 change and state the more restrictive 5,000 sf is due to town growth. The Ag property owners made QC their home due to the agrarian values of the community and should not have unwarranted restrictions placed on them due to town growth. There will always be a need for balance as populations grow, but studies or data weren't provided showing why a more restrictive limitation compared to the original is justified or appropriate. The language should revert to the 3,000 sf as originally intended, not introduce new restrictions.

Permitting of swine for educational purposes only:

This allowance of swine only for educational purposes should be removed and updated to allow responsible pig ownership. QC has historically been an Ag friendly community, but with respect to swine it is not in line with other Arizona Ag communities. QC should look to

Flagstaff, Scottsdale, and Mesa as examples for successful, responsible pig ownership codes. Swine should be treated consistently with other livestock. If rejected, then fact-based rationale should be provided supporting the decision. The town already allows exemptions for educational purposes, so the ability to have responsible ownership in the community already exists and I hope the town will take up the challenge to enable QC to continue to be seen as Ag friendly by allowing responsible pig ownership while growing as a community.

Professionalism in enforcement:

It's imperative to mandate the involvement of agricultural or animal husbandry professionals before any enforcement action is taken. Residents should not be subjected to the stress of a complaint process triggered by neighbors who may not understand standard rural practices. Expert oversight ensures that 'nuisance' is defined by facts, not by a lack of familiarity with farm life.

In closing, I ask that you incorporate the changes addressed above: 1 additional AU per 3,000 sf in excess of 1 acre, removal of the ban on pigs, and ensure our code reflects the 'support and encouragement' of the rural roots we brag about in our marketing.

Sincerely,

Kristin Mutolo

From: **'Whitney Thill' via publiccomment** <publiccomment@queencreekaz.gov>

Date: Tue, Mar 24, 2026 at 2:00 PM

Subject: Comment/feedback for committee mtg 3/25/26

To: <publiccomment@queencreekaz.gov>

As a Queen Creek/Pinal County property owner, I purchased land for its agricultural zoning and equestrian use. My property is developed accordingly. The proposed ordinance introduces urban-style restrictions that allow newer high-density development to impact existing, lawful agricultural operations. This creates conflict and uncertainty for established owners. Please include clear grandfathering and protect long-standing agricultural use and property rights.

Whitney Thill

8384 w dove roost rd

Queen creek, Az 85144

Sent from my iPhone

From: **Tiffany Baden** <tiffbaden@gmail.com>

Date: Mon, Mar 23, 2026 at 4:23 PM

Subject: P25-0153 Zoning Ordinance Text Amendment - Animal Ordinances Proposed Changes

To: <PublicComment@queencreekaz.gov>

Dear Planning and Zoning Commission,

I recognize and appreciate the time Town Staff has invested in preparing the proposed ordinance changes. However, it is concerning that these revisions do not appear to adequately support or protect Queen Creek's agricultural community and the heritage on which it was founded.

The current proposal is more restrictive than the originally intended 3,000 sf. Regulations should not be focused on the number of animals per unit but rather the proper care and welfare of the animals. Current AU's do not reflect realistic livestock standards and animal numerical limits should be eliminated. The Town of Queen Creek is growing fast but that should not come at the expense of established agricultural properties. Ordinances should be in place to preserve and protect agricultural uses and not restrict or limit these areas. That goes for swine ownership as well. Swine should be treated as other livestock by all definitions.

It is an extreme disservice to members of this Town to not have a defined grandfather clause for existing agricultural properties. This goes for properties established prior to incorporation or those within county islands that may be annexed in the future. The current language regarding nonconformities is too vague and does not provide adequate clarity or protection for property owners.

Only a licensed veterinarian or a qualified agricultural professional should be allowed to evaluate animal care conditions when concerns arise. The Town should be required to utilize only a qualified professional to ensure fair and consistent evaluations for any nuisance calls or complaints or enforcement on projects through 4-H or FFA. Providing the Planning Administrator authority to modify or terminate educational projects along with their ability to determine what constitutes a nuisance is clear government overreach.

I implore you to consider these recommendations, to ensure Queen Creek remains supportive of its agricultural heritage. Ordinances should exist to keeping livestock supported and safeguarded. Safeguarding current farming practices while encouraging young people to get involved in agriculture should continue to be a top priority.

Thank you,

Tiffany Baden

22240 E. Nightingale Dr.

Queen Creek, AZ 85142

From: 'Shelley Erwin' via publiccomment <publiccomment@queencreekaz.gov>
Date: Fri, Mar 20, 2026 at 12:22 PM
Subject: P25-0153 ZONING ORDINANCE TEXT AMENDMENT - ANIMAL REGULATIONS.
To: PublicComment@queencreekaz.gov <PublicComment@queencreekaz.gov>

To The Town of Queen Creek Council

We are currently residents living on a county island, and we are concerned about the possibility

of being zoned into the town and how these regulations would impact our ability to keep livestock. We understand the intent of the Animals for Educational Purposes provision, we respectfully do not agree with the language stating that **swine shall only be permitted for educational purposes**, regardless of available animal unit capacity. If a property owner has remaining animal unit capacity based on the size of their lot, they should be permitted to keep swine under the same guidelines that apply to other livestock without requiring the animals to be designated solely for educational purposes. The provision already states that property owners who have remaining animal unit capacity do not require additional approval or an educational exemption to keep animals within the allowed limit. Swine should not be treated differently from other livestock when sufficient animal unit capacity exists. In addition, it is unclear what specific concerns or evidence justify restricting swine ownership only to educational uses. Without clearly documented reasoning related to health, safety, or environmental impact, such restrictions appear to unfairly single out swine and their owners. Many communities allow swine to be responsibly raised for a variety of agricultural purposes, including meat production, breeding programs, and small-scale livestock management, in the same manner as other livestock. Responsible livestock owners follow proper sanitation, housing, and waste management practices to ensure animals are maintained in a way that respects neighboring properties and community standards. These same expectations can reasonably apply to swine without imposing additional limitations not placed on other livestock species. For these reasons, we respectfully request that the ordinance language be revised so that **swine are treated consistently with other livestock species under the established animal unit capacity guidelines**. Restrictions that limit swine exclusively to educational purposes should be removed unless there is clear, evidence-based justification demonstrating why such limitations are necessary. We appreciate the opportunity to provide feedback and encourage the town to adopt policies that are fair, consistent, and supportive of responsible livestock ownership.

Thank you

Shelley Erwin

19923 E Happy Rd.

Queen Creek , AZ 85142

From: 'Sandra Walker' via publiccomment <publiccomment@queencreekaz.gov>

Date: Wed, Mar 25, 2026 at 7:52 AM

Subject: Statement for Council Meeting on March 25, 2026

To: PublicComment@QueenCreekAz.gov <PublicComment@queencreekaz.gov>

To the Queen Creek Mayor, Town Council and Planning/Zoning Commission

Re: Agenda item page 6.A Page 12-19 on Animal Regulation

I submit the following comments and respectfully request your full consideration of the items noted in order to protect, preserve and celebrate heritage, non-HOA, agricultural families for generations to come. This can be achieved by maintaining current Ordinances on horse and livestock owners as well as:

* Positively supporting, protecting and preserving the right to utilization by property owners from over-reaching ordinances.

* Approval of grandfathering existing infrastructure and animal programs (for both conforming and non-conforming use).

* Lift the ban on swine.

* Lift the ban on male chickens under 1 acre and strike poultry as an Animal Acre (as 10 are NOT equal to 1 horse).

* Significantly reduce the requirements for educational animals as this is a barrier to entry for our children.

* Approve the adjustment of 30,000 sf per additional animal unit to the intended 3,000 sf.

* Require a mandatory livestock veterinarian be consulted on livestock complaints for situational awareness.

In closing:

I live in Pinal County and about 10 years ago the non-HOA community I've lived in for 21 years experienced rezoning and a forced limitation of the number and type of animals which each homeowner could have on their property. This came after years of having established programs and numbers of animals. It was a community of common interests - until a neighboring community complained. It took a while, but we eventually suffered changes that ultimately resulted in restrictions which severely limited engagement in previous activities and lifestyles.

I implore you to consider the impact of your decisions, additional restrictions on established communities and the loss of experiential education for our children if the Ordinance allowances are restricted.

Ask yourself, What will the heritage of Queen Creek look like in the future if the allowances are restricted?

Respectfully submitted,

Sandra Walker

10011 E. Twin Spurs Lane

Florence, AZ 85132

From: **Philip Grant** <phil@tanknbarrel.com>
Date: Tue, Mar 24, 2026 at 6:48 PM
Subject: Do tell us how many animals we can own!
To: <PublicComment@queencreekaz.gov>

The town should not be telling people how to live or how many animals they can have
! Sounds like California people have taken over , or Russia



[2723 Peterson Dr](#)

[Apache Junction AZ 85120](#)

(480) 233-6463

www.tanknbarrel.com

From: **Nicole Van Winkle** <nicole.vanwinkle.43@gmail.com>

Date: Wed, Mar 25, 2026 at 11:14 AM

Subject: Public Comment for 3/25 Planning and Zoning Commission Meeting- Agenda Item 6A

To: <publiccomment@queencreekaz.gov>

Members of the Commission,

We need to preserve our community's ability to produce food, a sustainable way of life, and educational opportunities for our children. The current guidelines, as proposed, are detrimental to the values this community has historically supported. Cows that are not on pasture actually do not require very much room, pigs can be very clean animals, chickens require very little space, and goats come in all sizes. The AU numbers seem very random (10 chickens do not equal a cow, and neither do 5 miniature goats) and should be reviewed with a practicing livestock veterinarian. The excuse to reduce the AU numbers because of growth in the area is ridiculous and points to local political greed. An acre is an acre, and growth around that acre has nothing to do with the rights of the current property owner. In addition, any new ordinances should have language to grandfather in existing properties and herd sizes. People who desire a perfectly manicured neighborhood should continue to live in an HOA. Those of us who purchased property on acreage did so for the freedom that acreage has historically provided. Please listen to the agricultural experts and your constituents.

Respectfully,

Nicole Van Winkle

2232 W Magma Rd.

Queen Creek, AZ

85144

----- Forwarded message -----

From: **Margaret Rauch** <margaret.ann.richey@gmail.com>

Date: Wed, Mar 25, 2026 at 5:20 PM

Subject: Agenda Item 6.a Animal Regulation, Public Comment

To: <publiccomment@queencreekaz.gov>

Dear Commissioners of the Queen Creek Town Council,

I respectfully request that the City Council consider targeted revisions to the proposed animal unit regulations to better align with established agricultural standards, support responsible animal husbandry, and provide flexibility for property owners on lots over one acre.

My family and I are currently considering a move to Queen Creek, and these regulations will play an important role in our decision to invest in and contribute to the community.

First, I propose adjusting the animal unit calculation from one unit per 5,000 square feet to one unit per 3,000 square feet for properties exceeding one acre. Larger parcels inherently provide greater buffering capacity for noise, odor dispersion, and land management. Returning to the previous 3,000 square foot standard would still maintain low-density animal keeping while allowing property owners to utilize their land more efficiently.

Second, the ordinance should incorporate widely accepted guidance on poultry space requirements. Organizations such as the American Poultry Association support humane and sustainable flock management practices that typically require a coop and 8–10 square feet per bird in an outdoor run. These standards demonstrate that properly managed poultry operations can function effectively well below the proposed 3,000 sq/ft over one acre. Aligning local regulations with these established guidelines ensures that limits are based on animal welfare and management quality rather than arbitrary lot size thresholds.

Third, I recommend revising the classification of certain animals by adding swine, llamas, and alpacas to the medium livestock category. These animals are comparable in size, impact, and land use requirements to goats and sheep and should be regulated consistently.

Additionally, the ordinance should shift toward more objective, performance-based standards for managing common concerns such as odor, waste, and runoff. Rather than relying heavily on subjective nuisance complaints, the code could emphasize measurable requirements, including proper manure storage distances, mandatory containment

systems, drainage control measures, and routine sanitation practices. Residents need clear expectations for property owners and allow easier enforceability.

Finally, I propose reevaluating setback requirements for animal enclosures and related structures to ensure they do not unintentionally hinder essential services. In particular, reducing or removing certain setbacks would allow adequate access for sanitation providers, waste removal services, and maintenance equipment. Ensuring that properties can be properly serviced is critical to maintaining cleanliness, preventing odors, and supporting overall public health outcomes.

In summary, these proposed adjustments—reducing the square footage requirement per animal unit on larger lots, aligning poultry standards with established guidelines, reclassifying certain livestock, emphasizing objective sanitation measures, and improving access for service providers—would create a more practical, fair, and enforceable ordinance. These changes would not only support responsible animal ownership but also make Queen Creek a more attractive and viable place for families like ours who are looking to establish long-term roots in the community.

Thank you for your time and consideration.

Sincerely,

Margaret Rauch

[4824 E. Halifax St.](#)

[Mesa, AZ 85205](#)

From: **Dakota Baden** <dakbaden@gmail.com>

Date: Tue, Mar 24, 2026 at 8:45 PM

Subject: P25-0153 Zoning Ordinance Text Amendment - Animal Regulations Statement

To: <PublicComment@queencreekaz.gov>

Dear Planning and Zoning Commission,

I recognize and appreciate the time and effort that Town Staff has dedicated to the proposed animal ordinance changes. I understand that some revisions were taken into consideration, however, there are still concerns that need to be addressed. Queen Creek has a rich agricultural heritage, and a large agricultural community still present that needs to feel protected and supported by the Town, not hindered.

There should be no limits on animal units (AU), and the ordinance should instead prioritize animal welfare and husbandry. The number of AU's per acre is not the problem. Ensuring proper animal care and ownership should be the Town's concern, not using governmental overreach to numerically limit the agricultural properties in our community. The different types of livestock vary in size and resource requirements, proving that a "one size fits all" plan does not help anyone involved. If the Town is concerned with animal welfare, the priority should be ensuring proper care and management of the livestock, not limiting AU's.

There should be a grandfather clause added to the ordinance ensuring properties that currently have livestock present will not be hindered from having livestock in the future, even with a different owner. This should include properties in the Town of Queen Creek and properties on county islands that may be annexed in the future. The urbanization of the Town should not come at the cost of pushing out the community that Queen Creek was built on and the families that have lived, worked, and invested in the Town since its inception.

Similarly, there should be no restrictions on swine ownership, whether for educational or personal purposes. Swine should be treated equally to other livestock. Signaling out swine is unjust and unnecessary. When considering any nuisance concerns or complaints, the Town should be required to only have a licensed veterinarian or qualified agricultural professional who's knowledgeable about the livestock in question to assess the situation.

This ensures the evaluations are not only accurate and informed, but also consistent and unbiased.

The youth in our community should not be burdened with excessive restrictions when raising livestock for educational purposes. It is unnecessary for youth to provide any information about their livestock projects to the Town beyond proof of membership in an agricultural education program. The Town should be celebrating youth learning and working with these projects instead of allowing this excessive oversight. The Planning Administrator should not have the authority to modify or cancel educational projects. Again, this is governmental overreach.

I understand the excitement behind so many families and businesses desiring to move to Queen Creek, but the Town's growth should not push out or punish the established agricultural properties and community. The Town should be preserving and protecting what makes Queen Creek attractive and the agricultural charm for not only the current residents, but future residents as well. The Town should be preserving the long-standing agricultural uses and agricultural roots.

Thank you,
Dakota Baden
[22240 E. Nightingale Dr.](mailto:22240.E.Nightingale.Dr@queen.creek.az.gov)
[Queen Creek, AZ 85142](mailto:22240.E.Nightingale.Dr@queen.creek.az.gov)

From: **Kristin Kinney** <countryhollowranch@gmail.com>

Date: Tue, Mar 24, 2026 at 10:05 PM

Subject: Animal Regulations

To: <PublicComment@queencreekaz.gov>

Kristin Kinney

[42616 N Murphy Ave, San Tan Valley, AZ 85140](#)

To the Town of Queen Creek City Council,

I am writing to express my deep frustration regarding the rapid development in Queen Creek and its impact on our agricultural community. I moved here in 2011 specifically for the rural lifestyle, viewing Queen Creek as a premier equestrian destination.

Do you remember the smell of fresh cut alfalfa? Do you remember getting off the 60 and crossing Baseline and it immediately dropping 10 degrees? I remember! It's been awhile.

Unfortunately, I feel that our town's rural roots are being erased. New housing developments are consuming the desert and hay fields, and developers now seem to be targeting established agricultural neighborhoods. The increase in traffic has made it nearly impossible to ride horses safely, as residents must frequently contend with speeding vehicles.

It is disheartening that town and county officials appear to prioritize developers over long-time agricultural residents and existing CC&Rs. My livelihood and my life's work have always centered on my animals, yet I now face increasing restrictions on how I can maintain my property and livestock. It feels as though the community is being sacrificed for tax revenue and high-density housing.

I no longer feel welcome in the town I once loved. We simply wish to maintain our way of life and be left alone with our animals. I urge the Council to reconsider the current trajectory of new regulations and protect what remains of Queen Creek's rural heritage.

Sincerely,

Kristin Kinney

From: 'Kristen Nitka' via publiccomment <publiccomment@queencreekaz.gov>

Date: Tue, Mar 24, 2026 at 7:45 AM

Subject: Protecting Queen Creek's Rural Heart

To: <Publiccomment@queencreekaz.gov>

Kristen Nitka

[9821 N Clayton Rd](#)

[Marana, AZ 85653](#)

To Whom It May Concern,

My name is Kristen Nitka. I don't live in Queen Creek but live in a similar town close by that is also experiencing significant growth resulting in the development of decade old farm ground, rezoning of it's purposes, and increased talk about regulations of livestock. I am emailing to support residents on the proposed updates to the animal ordinances in your town . While I have read about Staff's willingness to engage with residents since November , the current draft still leans too heavily toward an urban perspective that threatens the very rural heritage this Town claims to celebrate. This tends to be the trend when small farm towns grow - "celebrate" and boast about its rural history, while pushing out the very reason the town exists in the first place.

Key Point 1: Trust over Restriction

We need ordinances that trust and support large-lot owners rather than restricting them based on 'urbanized' models from the East Valley. Animals are not the problem; management is. I urge the Commission to remove artificial limits on animal numbers and instead focus on clear nuisance standards that apply fairly to agrarian neighborhoods.

Key Point 2: Protecting our Youth

It is also vital that we support our youth livestock projects. The current language regarding the Town's ability to rescind education waivers is unnecessarily harsh and unwelcoming to

the next generation of agricultural leaders. We should be fostering this way of life, not creating hurdles for it.

Key Point 3: Professionalism in Enforcement

Finally, the Town must mandate the involvement of agricultural or animal husbandry professionals before any enforcement action is taken. Our residents should not be subjected to the stress of a complaint process triggered by neighbors who may not understand standard rural practices. Expert oversight ensures that 'nuisance' is defined by facts, not by a lack of familiarity with farm life.

Closing

I ask that you incorporate the specific changes we've provided—including the removal of the ban on pigs and the inclusion of clear grandfathering language. Let's ensure our code actually reflects the 'support and encouragement' of the rural roots we brag about in our marketing.

Thank you,

Kristen Nitka

From: **Kevin and Beth Ivins** <ivins1@msn.com>

Date: Tue, Mar 24, 2026 at 11:01 AM

Subject: Animal regulation

To: PublicComment@queencreekaz.gov <PublicComment@queencreekaz.gov>

24408 S 211th Place

QC 85142

The law is currently 1 additional unit in 30,000 sf of property above the 43,560 (1 acre) which means for 73,560 sf of property (1.68 acres) which is a total of 5 animal units.

The proposed change is to allow an additional animal unit for every 5,000 sf over 1 acre.

43,560 = 1 acre

(4 animal units)

48,560 = 1.11 acres

(5 animal units)

53,560 = 1.22 acres

(6 animal units)

58,560 = 1.34 acres

(7 animal units)

63,560 = 1.45 acres

(8 animal units)

68,560 = 1.57 acres

(9 animal units)

73,560 = 1.68 acres

(10 animal units)

Unless my math ain't mathin, pretty sure 10 is better than 5... correct???

Sent from my Lazy I phone

From: **Katie Aikins** <katieaikins@azfb.org>

Date: Tue, Mar 24, 2026 at 7:38 AM

Subject: Planning and Zoning Animal Ordinances Public Comment

To: PublicComment@QueenCreekAz.gov <PublicComment@queencreekaz.gov>

Greetings, Commissioners,

My name is Katie Aikins, and I have lived in Queen Creek for 9 years. I am writing to address the proposed update to the animal ordinances. I recognize that staff has been meeting with concerned residents and has made a few changes to the proposed plan, but I believe additional changes should be made to ensure the Town is not threatening the rural heritage it so proudly promotes; specifically, what drew us to the Town.

Promote resident autonomy by prioritizing trust over limitations- We need ordinances that trust and support large-lot owners rather than restricting them based on “urbanized” models from the east valley. This is the main reason we left our previous town of Gilbert. I urge the Commission to remove artificial limits on animal numbers and instead focus on clear nuisance standards that apply fairly to agrarian neighborhoods.

#2: Protecting our Youth- It is vital that we support our youth livestock projects. Only 2% of our population provides the food and fiber for 100%. These youth projects are pivotal in engaging youth to not only consider but to also learn the skills necessary for joining this necessary industry in the future. The average age of our farmers is 58 years old. We need young people who are participating in hands-on experiences to be able to carry the industry forward so that all citizens can continue to have a local, safe, and affordable food supply. The current language regarding the Town’s ability to rescind education waivers is unnecessarily harsh and unwelcoming to the next generations of agricultural leaders. We should be fostering this way of life, not creating hurdles for it.

#3: Professionalism in Enforcement- The Town must mandate the involvement of agricultural or animal husbandry professionals before any enforcement action is taken. Our residents should not be subjected to the stress of the complaint process triggered by neighbors who may not understand standard rural practices. Expert oversight ensures that “nuisance” is defined by facts, not by lack of familiarity with farm life.

I ask that the incorporation of specific changes we’ve provided- including the removal of the ban on pigs and the inclusion of clear grandfathering language be considered. Let’s ensure our code actually reflects the “support and encouragement” of the rural roots we brag about in our marketing.

Thank You,

Katie Aikins

[24514 S 210th Place, Queen Creek, AZ 85142](#)

480-323-6835

From: 'Kevin Stewart' via publiccomment <publiccomment@queencreekaz.gov>

Date: Wed, Mar 25, 2026 at 7:37 AM

Subject: P25-0153 Zoning Ordinance Text Amendment

To: <PublicComment@queencreekaz.gov>

Dear Queen Creek Town Council,

I am writing to express my strong opposition to the proposed P25-0153 Zoning Ordinance Text Amendment regarding restrictions on the number of animals permitted on residential properties.

As a resident and property owner, I believe this amendment represents an unnecessary overreach into the rights of individuals to use and enjoy their property as they see fit. Many residents in Queen Creek choose this community specifically for its rural character, open space, and the freedom to maintain animals—whether for personal enjoyment, small-scale agriculture, or family tradition. Imposing strict limits on the number of animals undermines these values and changes the very identity of our town.

Responsible animal ownership should be the focus—not arbitrary numerical limits. Issues such as noise, sanitation, and safety can already be addressed through existing nuisance and public health regulations. Penalizing responsible residents simply based on the number of animals they own is not a fair or effective approach. It creates unnecessary restrictions on individuals who are not causing any problems in their neighborhoods.

Additionally, this amendment could negatively impact families who rely on animals for supplemental income, education, or lifestyle choices tied to agriculture and self-sufficiency. Queen Creek has long promoted itself as a place that supports these values, and this proposal appears to move in the opposite direction.

Rather than enforcing blanket limitations, I encourage the Council to focus on enforcing current ordinances that address legitimate concerns. This would allow the town to manage issues without infringing on the freedoms of responsible property owners.

For these reasons, I respectfully urge the Council to reject and abolish the P25-0153 amendment. Residents should retain the ability to determine how many animals they keep on their property, provided they are doing so responsibly and without creating a nuisance.

Thank you for your time and consideration.

Sincerely,

Kevin Stewart

41980 n bonanza lane

Queen creek, Az 85140

From: 'Christy Goodnight' via publiccomment <publiccomment@queencreekaz.gov>

Date: Wed, Mar 18, 2026 at 7:18 PM

Subject: Animals in Rancho Jardines

To: <PublicComment@queencreekaz.gov>

Sent from my iPhone

Hello, my husband and I have been residents in Rancho jardines for 11 years and we moved here for the horse property. We love our home and how lucky we are to have a gate that goes straight out to the wash. Unfortunately in the 11 years we have lived here we have watched our wonderful ranchette horse property in the small town of queen creek, slowly getting choked out.

Now the town of queen creek is trying to take our lifestyle of small acreage ranch life from us and replace it with urban development and HOA rules. Telling us what we can and can't do on our own properties, like they own our homes, It is almost communism.

We know what your doing, trying to push us out so you can build more suburbs full of ugly look alike houses and apartments. This is what happened in Gilbert, chandler and in parts of mesa and elsewhere.

This is our community and we don't want your zoning changes, you do not have the right to come in and change something that doesn't belong to you.

This is a horse and livestock community and we want it to stay that way.

Christy Goodnight

From: **Dru Alberti** <qcrider@gmail.com>

Date: Tue, Mar 24, 2026 at 3:08 PM

Subject: Proposed amendments - agricultural - March 25 2026 P&z

To:

<publiccomment@queencreekaz.gov>, nathan.warren@queencreekaz.gov <nathan.warren@queencreekaz.gov>, Dru Alberti <qcrider@gmail.com>

Hello, I am writing you in regard to the upcoming review of the proposed zoning changes for ag properties.

Specifically I would like to address the shade / shelter 100% access requirements.

While I understand you are responding to your version of “inhumane” conditions, your answer puts a burden on livestock owners and the livestock themselves and IMO inhumane.

For example on my lot I have a grass turnout area and a smaller dry paddock turnout area.

The dry (aka dirt) turn out does not have a shelter within. The adjacent barn provides morning shade. Outside of the summer months they don’t need shade at all. Our beautiful weather also is such that I turn my horses out at night where there again is no need for shade. Again, due to that beautiful weather they don’t need a shelter.

Inclement weather in the forecast? They are in the barn although they would probably prefer to stand out in the rain.

Hotter temperatures with midday bright sun? They are in the barn.

With your proposed changes my horses will be STUCK IN THE BARN for Much of their life. You may say “turn them on the grass”. That’s fine, but if I want it to stay grass they can

only be there for a short window of time each day - and not when I irrigate or after a rain because they will tear it up.

So in effect the proposed shade/shelter requirement will be inhumane to my horses.

I'm not alone with this. Many folks use an arena for turnout - again no shade, no shelter.

Horses do not need 100% shelter/shade. Once in the Midwest I braved a lightening storm with rain coming in sheets to bring my horses into the barn (I think I had 12 at the time). They were butt to the wind standing next to each other with the barn door open wide, they didn't want to come in!

Horses need time to be horses, and this would hold true for other livestock as well be it goats or cows or whatever.

The proposed requirements would regulate my horses to 23 hours of barn time every day, and 24 hours when weather is wet or during irrigation.

From: **Joe Barber** <jpb454@gmail.com>

Date: Wed, Mar 25, 2026 at 12:45 PM

Subject: P25-0153 Zoning Ordinance Text Amendment - Animal Regulations

To: <PublicComment@queencreekaz.gov>

What jurisdiction of the law does the Town of Queen Creek AZ, a for profit company, derive their authority to dictate what living men and women can do with their private property?

Sounds very unconstitutional.

Joe Barber

From: **Kathrine Miller** <kathrine.s.miller@gmail.com>

Date: Wed, Mar 25, 2026 at 1:25 PM

Subject: Reconsider the New Ordinances

To: <publiccomment@queencreekaz.gov>

Please reconsider the zoning changes and keep Queen Creek authentic. If these ordinances are going to be enacted please consider the following:

~Include grandfathering in existing infrastructure or animal programs in the language.

(That needs to be added for both)

~The ban on swine needs to be lifted.

~The ban on male chickens needs to be lifted (consider the true health of the hens and make this an educated decision for farming and ranch life)

~Under 1 acre and poultry stricken as an Animal Unit (10 chickens do not = one horse.)

~ Make it mandatory that a Livestock veterinarian be consulted on livestock complaints for situational awareness.

~The requirements for educational animals need to be reduced significantly (barrier to entry for our children)

~Animal Unit count was a known typo (this is deceptive) it was meant to read additional unit per 3,000 sf (typo was 30,000 sf) now its been changed to 5,000 sf. Please correct this to 3000sf.

The request to to not enact any of this but if the city insists please consult those residences it will affect, for their insight and knowledge.

Thank you,

Kathrine Miller

From: **Leslie Miller** <lesterj80@gmail.com>

Date: Tue, Mar 24, 2026 at 8:54 AM

Subject: Planning and zoning commission

To: <PublicComment@queencreekaz.gov>

As a member of the Queen creek community, I completely disagree with the proposed changes. Queen creek has always been a small town with agricultural roots and farming. We moved our family out here in order to be closer to nature and to be able to provide for our community. The proposed changes directly affect my family and the way we eat, produce, and thrive.

See below for the ways this proposed agenda will be harmful.

~There are changes in the pipeline that directly impact property utilization for non-HOA agricultural families!

~Ordinance changes include INCREASED CONTROL for horse and livestock owners.

~It does NOT include grandfathering in existing infrastructure or animal programs in the language.

(That needs to be added for both for nonconforming use)

~The ban on swine needs to be lifted.

~The ban on male chickens needs to be lifted under 1 acre and poultry stricken as an Animal Unit (10 do not = one horse.)

~ It needs to be mandatory that a livestock veterinarian be consulted on livestock complaints for situational awareness.

~The requirements for educational animals need to be reduced significantly (barrier to entry for our children)

REMOVE LANGUAGE THAT REQUIRES A SIGN BE POSTED WITH CHILDS INFORMATION

~Animal Unit count was a known typo (this is deceptive) it was meant to read additional unit per 3,000 sf (typo was 30,000 sf) now its been changed to 5,000 sf.

~Small scale agriculture provides the opportunity for food independence. Robust and proper stewardship of property is a powerful choice for many families for many different reasons. This is also why we look to The Town of Queen Creek as the community of choice to live, visit, and raise a family with agricultural roots!

Leslie Miller

From: **Sharon Steinhauer** <sdsteinh@gmail.com>

Date: Wed, Mar 18, 2026 at 1:38 PM

Subject: Zoning Changes

To: <PublicComment@queencreekaz.gov>

Town Council Members

Thanks for the opportunity to be heard. I live in Rancho Jardines and am aware of upcoming changes to the zoning laws which may adversely affect some of us. Rancho Jardines, Ellsworth Mini farms and others ARE Queen Creek. Along with the existing farms, Sossaman, Schneff, Ernarts (horses) we built the community based on a rural feel. We were the early members of PTOS , P&Z, town council, etc. Now, it seems there are some who are offended by roosters crowing, horses neighing, and donkeys braying. They are offended by odors. I find it amusing that they are upset with nature but not with the extremely loud motorcycles (some with no baffles), muscle cars and other loud vehicles that race down Chandler Heights disturbing the Peace. We have to put up with fireworks from the high schools. I highly suggest that the P&Z meet with some of us before possible destroying our lifestyle. We worked to create your parks and your trails. Like Mansel Carter? Thank RJ. We were on the committees.

Thanks for the opportunity to address you.

Sharon Steinhauer

Rancho Jardines

Former PTOS and Board of Adjustment member.

From: **Brittany Young** <brittanyjoyoung@gmail.com>

Date: Wed, Feb 11, 2026 at 2:06 PM

Subject: Concerns Regarding Proposed Animal Property Restrictions

To: <PublicComment@queencreekaz.gov>

To the Town of Queen Creek Council,

I am writing in regard to the proposed ordinances that would limit the number of animals permitted on residential properties.

Agriculture and animal ownership are an important part of what makes Queen Creek such a special and desirable place to live. Our town has long embraced its rural roots, and many families choose to live here specifically because of the opportunity to keep livestock and horses. This agricultural lifestyle is part of our community's identity and history.

There are already existing ordinances in place that address animal neglect, nuisance issues, and prohibited livestock within town limits. These regulations provide appropriate protections without restricting responsible owners. The vast majority of residents who keep animals care deeply for them and maintain their properties responsibly.

For many people, animals are not simply pets or hobbies—they are part of their livelihood and profession. As an equine teacher at ALA Queen Creek, I rely on horses and agriculture as part of my career and to provide educational opportunities for students. Limiting the number of animals allowed on properties would directly impact educational programs, small agricultural businesses, youth involvement in 4-H and FFA, and families who depend on animals for income and experience.

Enacting stricter animal limits would be detrimental to our community. It would erode the farming and rural traditions that define Queen Creek, reduce opportunities for agricultural education, and negatively affect responsible residents without addressing the small number of true problem situations. Laws like this could fundamentally change the character of our town in a way that many residents do not want.

I respectfully ask the council to carefully consider the broader impact of these proposed regulations and to preserve the agricultural freedoms that make Queen Creek unique.

Thank you for your time and consideration.

Sincerely,

Brittany Young

Address:

18231 E San Tan Blvd

Queen Creek, AZ 85142

From: **carrie robinson** <joeandcarrie4@hotmail.com>

Date: Wed, Feb 11, 2026 at 5:08 PM

Subject: Animal restriction ordinance

To: publiccomment@queencreekaz.gov <publiccomment@queencreekaz.gov>

Long before queen creek became a town it was a community of agriculture. It was family farms and an agricultural way of life. That has been replaced and forgotten by all of the councils and governments that have taken over queen creek. Long time residents have had to adjust to many new and infuriating regulations by people who know nothing about livestock. This is a serious concern to many. Stop taking away our rights to be what we have always been a town that loves and appreciates its animals. Leave well enough alone. We don't need this it's a not needed amendment to a town that already has to many. Thank you. Vote this down

From: Chantille Crewse

19924 E. Vía De Arboles, Queen Creek, AZ 85142

Regarding Item 12B: Zoning Ordinance Text Amendment - Animal Regulations (Zach Werdean, Sr. Planner)

I am opposed to this amendment, and wish for the animal regulations and zoning ordinances that are currently in place to remain.

I grew up in Queen Creek and graduated high school here. I have owned horses in Queen Creek since 2006, along with other animals.

My husband and I purposely moved back to Queen Creek after living out of state for college for the country feel and ability to have livestock and animals on our property. Digressing from the roots of Queen Creek is a mistake.

This town was founded on farming and agricultural practices and many people, including myself and my young family, sought out Queen Creek as a place that was more friendly to animals than Gilbert or surrounding alternatives.

Please hear our voices and opposition to this amendment.

Thank you,

Chantille Crewse

From: **Nichole Brainard** <nichole.brainard@gmail.com>
Date: Wed, Feb 11, 2026 at 3:42 PM
Subject: Agenda item 12B, zoning ordinance text amendment
To: <publiccomment@queencreekaz.gov>

Dear Mr. Werdean,

I am writing to express my formal opposition to the proposed new ordinance regarding livestock limitations within the city limits.

I am particularly concerned about how these limitations will impact residents living in county islands should these areas be annexed in the future. Restricting livestock could significantly alter the lifestyle and properties of those currently in unincorporated areas who may eventually fall under city jurisdiction.

Additionally, I would like to request clarification on whether there is a current plan to annex any specific county islands or surrounding areas. Please provide information on where such plans or maps can be referenced for public review.

Thank you for your time and for considering these concerns.

Best regards,

Nichole Brainard

26213 S Grapefruit Dr, Queen Creek, AZ 85142

From: **'Randy Moore' via publiccomment** <publiccomment@queencreekaz.gov>

Date: Wed, Feb 11, 2026 at 4:29 PM

Subject: Animal restrictions

To: <PublicComment@queencreekaz.gov>

I am absolutely against all of this and how you're going about it I've lived here over 17 years not to see this place be wrecked

From: **Suzy Leisman** <suzyleisman@hotmail.com>

Date: Wed, Feb 11, 2026 at 7:48 AM

Subject: Zoning ordinance 12b

To: PublicComment@queencreekaz.gov <PublicComment@queencreekaz.gov>

Suzy leisman

19106 e via de Palmas

Queen creek, az 85142

I respectfully request that the current allotment of horses and animals on my property remain unchanged. The presence of horses on this property is not only appropriate for the land and surrounding community, but it serves an important educational, agricultural, and community purpose.

Horses are more than livestock; they are powerful educational partners. On our property, they are used to teach horsemanship, responsibility, animal care, and agricultural stewardship. Youth and families learn daily feeding routines, stable management, health monitoring, grooming, and safe handling practices. These are not abstract lessons—they are hands-on life skills that cultivate discipline, empathy, accountability, and work ethic.

Equine education also provides emotional and character development benefits. Working with horses builds confidence, patience, leadership, and resilience. Many young people today lack opportunities for outdoor learning and meaningful responsibility. Horses require consistency and care, teaching students that their actions directly impact another living being. This type of experiential education cannot be replicated in a classroom setting.

From a land-use perspective, horses are consistent with rural and agricultural property standards. The land is appropriately sized and managed to support the current number of animals. Proper manure management, feeding protocols, fencing, and maintenance are in place to ensure cleanliness, safety, and minimal environmental impact. The horses are not

a nuisance; they are responsibly cared for and contribute to maintaining open space and agricultural character.

Reducing or changing the animal allotment would significantly limit the educational opportunities currently provided. Educational programs require multiple horses to accommodate different skill levels, ensure safe horse-to-rider pairings, and prevent overuse of any single animal. Maintaining appropriate numbers protects animal welfare while allowing students to learn safely and effectively.

Additionally, equine education supports community values centered around agriculture, responsibility, and youth development. Properties that responsibly house horses reinforce the rural identity of the area and preserve traditions that are increasingly rare. Limiting horses would not only impact one property owner but could gradually erode the agricultural fabric of the community.

There is no evidence that the current number of horses creates undue noise, traffic, environmental harm, or public safety concerns. On the contrary, the property is well-maintained, organized, and operated with respect for neighbors and local regulations.

For these reasons, I respectfully ask that the current allotment of horses and animals remain in place. Allowing horses for educational purposes supports youth development, responsible land stewardship, agricultural heritage, and community well-being. Maintaining the existing allotment protects both the integrity of the educational mission and the rural character of the area.

Thank you for your thoughtful consideration.

Suzy leisman

Sent from my iPhone

From: **Wendi Murray** <wendimurray22@gmail.com>

Date: Wed, Feb 11, 2026 at 4:51 PM

Subject: Proposed animal ordinance comment

To: <PublicComment@queencreekaz.gov>

Wendi Murray

19864 e via de arboles

Queen creek , AZ 85142

Proposed animal ordinance for town of Queen creek

Vote NO for animal restrictions for town of Queen creek.

We are a town with a background in farms and animal keeping.

This puts major blocks for myself and my neighbors who love and take care of our animals.

No pig rule is absurd! The hoops that are required are not helpful either.

This would drastically affect negatively my family and my neighbors.

We are a town with animals! Keep it that way.

Thank you ,

Wendi



Zachary Werdean <zachary.werdean@queencreekaz.gov>

Animal Regulations Draft

fsbrittingham@cox.net <fsbrittingham@cox.net>
To: Zachary Werdean <zachary.werdean@queencreekaz.gov>

Fri, Feb 13, 2026 at 1:33 PM

Zachary.

Thanks for the email, I really appreciate it. I think the proposed changes are good. I support them.

Thanks, Fred.

From: Zachary Werdean <zachary.werdean@queencreekaz.gov>
Sent: Thursday, February 12, 2026 8:08 AM
To: fsbrittingham@cox.net
Subject: Animal Regulations Draft

Hello Fred,

I promised you the working draft after legal review and the study session. Please see attached.

Please be aware this is only a draft and I believe more changes will come after my discussion with the Planning and Zoning Commission's study session and meeting with neighbors yesterday. I am continuing to work with stakeholders in our community with this TA.

-Zachary

--

Zachary Werdean

Planner, Sr.

t: (480) 358-3094

e: zachary.werdean@queencreekaz.gov

22358 S Ellsworth Road, Queen Creek, AZ 85142
Office hours: Monday – Thursday, 7 a.m. – 6 p.m., closed on Fridays

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

storage, provided such equipment is substantially intact, maintained in a stable and safe condition, is permanently placed or displayed, is not actively used as functional equipment, and does not constitute a public nuisance.

H. *Conflict with Other Regulations.* If there is a conflict between the accessory dwelling unit standards of this Section and any other requirement of this Ordinance, the standards of this Section shall control. Otherwise, accessory dwelling units are subject to all other applicable requirements of this Ordinance.

6.2 Animal Regulations

A. *Purpose and Scope.* The purpose is to provide rules and regulations for the keeping of agricultural animals, household pets and other animals so that these animals do not become a nuisance, hazard, and / or health problem to the adjoining neighbors and the general public.

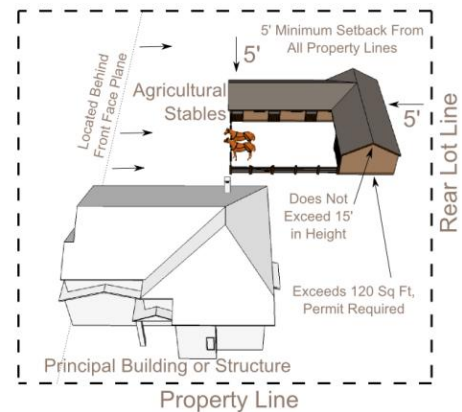
1. The area used for grazing, exercising, or training of said animals shall be securely fenced to prevent the animals from straying, or a suitable restraint shall be provided to prevent straying. ~~For lots less than one (1) acre in size, no confinement area~~ STABLES OR ANIMAL RELATED STRUCTURES shall be located in the front yard. ~~GRAZING OF LIVESTOCK IN THE FRONT YARD IS PERMITTED., and the grazing of livestock shall be limited to the side and rear yards.~~

2. ~~Animal wastes shall be stored at least fifty feet (50') from any property line, open space, drainage channel or surface waters and shall not violate the health and sanitation provisions of the Town Code and Maricopa County's Health Code.~~

2. Fencing shall be required for all agricultural animals and shall consist of a view or partial view type fence, pipe rail or other similar fencing material, or a wall of sufficient height to restrain the animal(s). Such fence or wall shall be

maintained and kept in a sound condition at all times.

3. Where permitted, stables used for the **PRIMARY PURPOSE OF** keeping of agricultural animals, **AGRICULTURAL FEED, AND TOOLS.** shall be located behind the front face plane of the principal building or structure. Stables shall be set back a minimum of five feet (5') from the rear property and five feet (5') from the side property lines. Stables shall not exceed the height regulations of the zoning district in which they are located. Where allowed to be located within the setbacks, stable height shall not exceed fifteen feet (15'). Any structure two-hundred (200) square feet or larger is required to obtain a building permit as established in Section 3.2 of this Ordinance. **CONVERSION OF STABLES TO AN ACCESSORY STRUCTURE NOT USED AS THE PRIMARY STABLE USE IS PROHIBITED UNLESS THE STRUCTURE FULLY COMPLIES WITH ALL ACCESSORY BUILDING ZONING REQUIREMENTS.**



4. Where permitted by Section 4.6 of this Ordinance, private stables for the housing of agricultural animals shall be constructed so as to facilitate maintenance in a clean and sanitary condition. Sheet metal buildings are discouraged. See section 6.1.A of this ordinance for additional regulations.

5. Corrals, or yard areas used for the keeping of agricultural animals ~~on lots less than one (1) acre shall be located within the rear half of the lot (or side yard) or parcel and~~ shall be enclosed by

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

a view or partial view-type fence, pipe rail or other similar fencing material, or wall of sufficient height to restrain the animal(s). Such fence or wall shall be maintained and kept in a sound condition at all times. **CORRALS OR YARD AREAS ARE REQUIRED ON ALL LOTS, REGARDLESS OF LOT SIZE, FOR THE KEEPING OF LARGE AND MEDIUM AGRICULTURAL ANIMALS. A STALL OR PEN MAY BE PROVIDED AS AN ACCESSORY STRUCTURE, PROVIDED IT ALLOWS AGRICULTURAL ANIMALS TO ACCESS THE REQUIRED CORRAL OR YARD AREA. A STALL OR PEN SHALL NOT SUBSTITUTE FOR, OR ELIMINATE, THE REQUIREMENT FOR A CORRAL OR YARD AREA. ANIMALS SHALL BE KEPT IN A SUITABLE ENCLOSURE WITH APPROPRIATE CARE, IN ACCORDANCE WITH TOWN CODE SECTION 6-1-2 HOUSING. A LICENSED VETERINARIAN OR QUALIFIED AGRICULTURAL PROFESSIONAL MAY BE ENGAGED TO EVALUATE ANIMAL CARE AND HUSBANDRY CONDITIONS WHERE THERE IS REASONABLE CAUSE FOR CONCERN.**

6. AGRICULTURAL ANIMALS SHALL BE PROVIDED WITH SHADE ACCESSIBLE AT ALL TIMES. A SHELTER SHALL BE DESIGNED AND MAINTAINED TO PROVIDE PROTECTION FROM EXCESSIVE SUN EXPOSURE AND SHALL BE KEPT IN A SAFE, STRUCTURALLY SOUND, AND USABLE CONDITION. SIGNIFICANT NATURAL SHADE PROVIDED BY A MATURE TREE OR GROUPING OF TREES MAY BE USED IN LIEU OF A STRUCTURAL SHELTER, PROVIDED THE TREE CANOPY PROVIDES ADEQUATE OVERHEAD SHADE TO PROTECT ANIMALS FROM EXCESSIVE SUN EXPOSURE. SHADE IS TO BE LOCATED ON THE PROPERTY OR CONTIGUOUS PROPERTY UNDER COMMON OWNERSHIP, AND REACHABLE BY THE ANIMAL UNDER ITS OWN POWER OR WHEN LED BY ITS OWNER.

7. The maintaining and keeping of animals, **INCLUDING THE MANAGEMENT OF ALL ASSOCIATED WASTE**, within the Town shall be allowed only so long as they not cause, create, contribute to or become a public nuisance due to noise,

the presence of flies, mosquitoes, insects, vermin, rodent harborage, odors, dust, standing water, accumulation of manure, garbage, refuse or other obnoxious or putrescible material, or for any other like reason. **ALL WASTE AND RELATED MATERIALS SHALL BE FULLY CONTAINED AND MANAGED ON THE PROPERTY WHERE THEY ORIGINATE AND SHALL NOT DISCHARGE, DRAIN, OR OTHERWISE RUN OFF ONTO ADJACENT PROPERTIES, PUBLIC OPEN SPACE, DRAINAGE CHANNELS OR SURFACE WATERS, OR IN A MANNER THAT MAY CAUSE OR CONTRIBUTE TO A PUBLIC NUISANCE. WASTE MAY BE TRANSPORTED OFF-SITE FOR LAWFUL DISPOSAL. THE KEEPING OF ANIMALS AND MANAGEMENT OF ASSOCIATED WASTE SHALL COMPLY WITH ALL APPLICABLE HEALTH AND SANITATION REQUIREMENTS OF THE TOWN CODE, MARICOPA COUNTY, AND PINAL COUNTY.** For purposes of this subsection, public nuisance is defined as maintaining any of the conditions described above to the extent that one or more adjacent property owners are restricted in the use of their property due to the existence of the public nuisance.

Table 6.2-1 Permitted Animal Units Allowance

Square Footage Of Residential Lot	Number of Animal Units Permitted
35,000 sf to 39,999 sf	2
40,000 sf to 43559 sf	3
43,560 sf and larger*	4
<i>Exceptions:</i>	
<ul style="list-style-type: none"> One (1) additional animal unit permitted per 30,000 3,000 sf in excess of one (1) acre (43,560 sf). 	
<ul style="list-style-type: none"> Offspring (under the age of six (6) months) of animals on-site, do not count towards the number of permitted animal units. 	
<ul style="list-style-type: none"> Animals used for educational purposes as stated in Subsection FE do not count towards the number of permitted animal units. 	

One (1) animal unit shall consist of the following:

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

- One (1) large livestock animal over six (6) months (weaned beef animal of age, horse, llama, alpaca, mule, burro, cattle, oxen, donkeys, ostrich or similar animals). Swine are only permitted as part of an educational project as stated in Section 6.2 of this Ordinance) or;
- Five (5) medium livestock animals (goats, sheep, or similar animals) or;
- Ten (10) small livestock animals (rabbits, ducks, chickens, geese, fowl (excluding pea fowl) or similar animals. Roosters are only permitted on lots one (1) acre and larger.

3. Chickens in smaller lot residential zoning districts.

- a. On each single-family detached residential lot that is less than 10,000 square feet in area, up to six (6) total chickens are permitted.
- b. On each single-family detached residential lot that is at least 10,000 square feet and less than 35,000 square feet in area, up to ten (10) total chickens are permitted.
- c. On a lot that is less than one acre in size, aviaries (i.e. chicken coops) shall be located within the building envelope or the rear one-half of the lot. If located within the rear one-half of the lot, the aviary shall be a minimum of five (5) feet from any property line. All aviaries shall be no taller than six (6) feet in height and screened by a six (6) foot tall block wall.
- d. **AVIARIES ARE TO BE MAINTAINED AND KEPT SANITARY AS DESCRIBED IN 6.2.A.7.**

B. Household Pets.

1. It shall be unlawful to keep any household pet or animal as defined in this ordinance in such a manner so as to disturb the peace, comfort or health of any person residing within the Town. Any person violating any provisions of this chapter shall be subject to civil penalties

as determined by the Town municipal court authority. See Town Code for additional regulations.

- a. It shall be unlawful to keep any animal in such condition that any offensive, disagreeable or noxious smell or odor shall arise therefrom to the injury, annoyance or inconvenience of any inhabitant of the neighborhood thereof.
- b. The keeping of all animals within the Town is subject to all pertinent regulations of the town, county and the state.
- c. The premises upon which animals, livestock and poultry are kept shall always be sanitary and subject to inspection and regulation by the Town Code Enforcement Division.
- d. This subsection does not apply to areas properly zoned and actively utilized for agricultural purposes.

2. The requirements of subsection 1 above shall not apply to those small animals kept within a residence including fish, cats, small birds (parakeets, parrots), rodents (mice, rats), and reptiles (non-poisonous snakes, lizards).

3. Dogs confined in non-commercial kennels shall not be kept closer than twenty feet (20') from the nearest principal residential structure on an adjacent property. Such permission may be revoked at any time. Upon revocation, the owner of the animal(s) shall have thirty (30) days to move the animal(s) so that compliance is achieved. All agreeing parties shall have their signatures notarized.

C. *Kennels.* Facilities for the boarding of all dogs and other household pets shall conform to the following:

1. No shelter or building used for boarding of said animals or the storage of feed and supplies shall be located closer than thirty feet (30') from any property line.

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

2. A conditional use permit is required for commercial boarding and kennel facilities.
 3. The area used for grazing, exercising or training of said animals shall be securely fenced to prevent the animals from straying or a suitable restraint shall be provided to prevent straying.
- D. *Animal Husbandry*. Offspring (under the age of six (6) months of age) of animals on-site is not counted toward the number of permitted animal units.

E. *Animal Husbandry for Educational Purposes*:

1. Any agricultural/livestock activity or project conducted primarily for educational purposes or school credits, are permitted in the R1-35 and larger zoning districts, **SUBJECT TO THE FOLLOWING:**

- a. **APPLICABILITY. THE ANIMALS FOR EDUCATIONAL PURPOSES PROVISION APPLIES ONLY WHEN A PROPERTY OWNER SEEKS ADDITIONAL ANIMALS BEYOND THE MAXIMUM ANIMAL UNIT COUNT OTHERWISE ALLOWED ON THE PROPERTY. PROPERTY OWNERS WHO HAVE REMAINING ANIMAL UNIT CAPACITY UNDER THEIR LOT SIZE ARE NOT REQUIRED TO MEET THE EDUCATIONAL PURPOSES CRITERIA TO KEEP ADDITIONAL ANIMALS WITHIN THAT ALLOWED LIMIT. NOTWITHSTANDING THE FOREGOING, SWINE SHALL BE PERMITTED ONLY FOR EDUCATIONAL PURPOSES IN ACCORDANCE WITH THIS SECTION, REGARDLESS OF AVAILABLE ANIMAL UNIT CAPACITY.**

~~b. Under this provision, animals utilized in projects are not counted toward the number of permitted animal units. Animals may include swine. THE KEEPING OF LIVESTOCK FOR PARTICIPATION IN A BONA FIDE AGRICULTURAL PROGRAM, SUCH AS 4-H, NATIONAL FFA ORGANIZATION, OR A SIMILAR STRUCTURED PROGRAM~~

~~ADMINISTERED BY A RECOGNIZED EDUCATIONAL INSTITUTION OR AGRICULTURAL EDUCATION ORGANIZATION. PERSONAL, RECREATIONAL, THERAPEUTIC, OR INFORMAL FAMILY ACTIVITIES DO NOT QUALIFY AS EDUCATIONAL ANIMAL USES. ANIMALS KEPT FOR EDUCATIONAL PURPOSES MAY EXCEED THE MAXIMUM ANIMAL UNIT COUNT OTHERWISE PERMITTED ON THE PROPERTY, PROVIDED THE CRITERIA IN THIS SUBSECTION ARE MET. IF THE PLANNING ADMINISTRATOR DETERMINES THAT THE ACTIVITY DOES NOT MEET THE CRITERIA OF AN EDUCATIONAL ANIMAL USE OR THAT THE NUMBER OR TYPE OF ANIMALS RESULTS IN IMPACTS INCONSISTENT WITH THE ZONING ORDINANCE, THE PLANNING ADMINISTRATOR MAY REQUIRE MODIFICATION OF THE PROJECT, REDUCTION IN ANIMAL UNITS, OR REMOVAL OF ANIMALS. FAILURE TO COMPLY WITH A DETERMINATION OR DIRECTIVE OF THE PLANNING ADMINISTRATOR SHALL CONSTITUTE A VIOLATION OF THIS CODE. The following criteria shall be met:~~

~~i. Active membership must be maintained and A LETTER OF verification FROM THE SPONSORING ORGANIZATION of such may be required upon request FROM THE PLANNING ADMINISTRATOR, CONFIRMING THAT THE PROJECT IS SPONSORED BY THE ORGANIZATION, DESCRIBING THE PROJECT, THE ANIMAL, STATING PROJECT LENGTH OF TIME, AND CONFIRM ACTIVE MEMBERSHIP IN THE ORGANIZATION; and,~~

~~ii. A sign designating a given member is in residence must be posted on the property at all times any such project or activity is in progress. IN THE CASE OF SWINE, SWINE CORRALS OR ENCLOSURES, INCLUDING ANY SHELTER OR SHADE STRUCTURE, SHALL BE SET BACK A MINIMUM OF TWENTY-FIVE (25) FEET FROM ALL PROPERTY LINES, MEASURED TO THE NEAREST EDGE OF THE ENCLOSURE. THE PLANNING ADMINISTRATOR MAY~~

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

ALLOW A REDUCED SETBACK WHERE SITE-SPECIFIC CONDITIONS PROVIDE EQUAL OR BETTER PROTECTION TO ADJACENT PROPERTIES, CONSIDERING FACTORS SUCH AS TOPOGRAPHY AND DRAINAGE, PERMANENT SCREENING (E.G. MASONRY WALLS), ORIENTATION AND DISTANCE TO NEIGHBORING DWELLINGS, NEIGHBOR APPROVAL, ENCLOSURE DESIGN, AND/OR ACCESS FOR MAINTENANCE;

iii. ANIMALS KEPT FOR EDUCATIONAL PURPOSES SHALL BE PERMITTED ONLY WHILE ASSOCIATED WITH 4-H, NATIONAL FFA ORGANIZATION, OR SIMILAR STRUCTURED PROGRAM AND IS ACTIVELY ENROLLED AND IN GOOD STANDING.

c. HOMESCHOOL PARTICIPANTS. A HOMESCHOOL STUDENT MAY QUALIFY UNDER THIS SECTION IN LIEU OF THE LETTER OF VERIFICATION REQUIRED UNDER SUBSECTION (b)(i), PROVIDED THE FOLLOWING DOCUMENTATION IS SUBMITTED UPON REQUEST BY THE PLANNING ADMINISTRATOR:

- i. A COPY OF THE HOMESCHOOL AFFIDAVIT FILED WITH THE APPLICABLE SCHOOL SUPERINTENDENT PURSUANT TO ARIZONA LAW; AND
- ii. A WRITTEN CURRICULUM OR PROJECT PLAN THAT IDENTIFIES THE ANIMAL, PROJECT DURATION, AND EDUCATIONAL OBJECTIVES. ALL OTHER REQUIREMENTS OF THIS SECTION SHALL APPLY.

I. *Bees and Bee Keeping.* The rearing and breeding of honeybees; apiculture.

1. *Definitions.* The following definitions shall apply to the use of bees and bee keeping.

- a. "Apiary" means one or more hives or colonies of bees at one location.
- b. "Colony" means the inhabitation of the hive including the queen, drones, worker bees and brood.

c. "Hives" means the domicile of bees including any receptacles or containers inhabited by bees.

d. "Swarm" means a population of transient bees that have not permanently established themselves.

2. *Permits.* The following shall be required to obtain a permit for the operation of apiculture activities:

a. Prior to the keeping of any hive, colony or apiary within the limits of the town, all persons shall be required to obtain a beekeeping license issued by the town clerk. The application form for the license shall include the name, address and telephone number of the person seeking the license as well as the name, address and telephone number of the property owner. If the applicant is other than the property owner, then the application shall also include written permission of the owner for the use of the property for keeping a hive, colony or apiary. The form shall also include a drawing of the property indicating the location for the keeping of the hive, colony or apiary and an acknowledgment that prior to the placing of the hive, colony or apiary upon the property that an adequate supply of water is available on the property in close proximity to the hive, colony or apiary.

b. An annual fee of ten dollars shall be charged and collected for the issuance of each license and a separate license will be required for each separate location at which bee keeping will occur.

c. Any receptacle or container inhabited by bees shall be marked on the outside in such a manner as to reflect the license number issued by the town.

d. A permanent and adequate water supply must be available on the property at all times within thirty feet of the hive, colony or apiary.

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

- e. All hives, colonies and apiaries shall be located no closer than thirty feet to any exterior property line.
 3. *Prohibited Acts.* The following are prohibited:
 - a. The keeping of bees whether or not for commercial purposes without first having obtained a permit.
 - b. Failure to provide adequate water supply as set forth subsection d above.
 - c. Any act or omission the result of which is to allow bees to be kept in such a manner so that they present a hazard to the public health, safety and welfare of the residents.
 4. *Exceptions.* The provisions of this section do not apply to any property owner upon whose property a swarm of transient bees are attempting to or have established a domicile.
 5. *Penalty.* Upon conviction of a violation of any provision of this Section, the first offense shall be punished as a petty offense and all subsequent convictions within a two-year period shall be treated as class I misdemeanors.
 6. *Abandoned Hives, Colonies and Apiaries.* Any hive, colony or apiary which does not contain the marking requirements, the water supply requirement of Section 6.2.F and for which no permit has been issued shall be presumed to be abandoned. The town upon a complaint may take all action necessary to remove the abandoned hive, colony or apiary from the property.
 - J. *Service and Emotional Support Animals.*
 1. The town follows all applicable federal and state regulations concerning service animals and emotional support animals, including the Federal Fair Housing Act (FHA) and the American with Disabilities Act (ADA)
1. Group Residential Facilities are defined as set forth in Article 1 of this document.
 2. The purpose of these regulations is to permit persons requiring common support, care, training, supervision, or counseling to reside in single family residential neighborhoods, while preserving the residential character of the neighborhood.
 3. In addition to a business license, a complete Residential Facility Supplemental application shall be submitted to the Development Services Department on a form established by the Department.
 4. Prior to business license and application submittal, a request for zoning confirmation may be submitted to the Development Services Department to confirm that the proposed location of the Group care home is permitted under Article 4 of this document.
 5. Group Residential Facilities are permitted in all residential zoning districts as specified in this Ordinance (see table 4.6-1), subject to final approval by the Development Services Department. The Development Services Department shall review all applications for Group Residential Facilities submitted pursuant to this section. Group Residential Facilities shall be located, developed, and operated in compliance with the following standards:
 - a. The Group Residential Facility provides twenty-four-hour assistance to no more than ten (10) persons. In determining the number of persons served by a Group Residential Facility, the following individuals shall not be counted: the operator of the facility, members of the operator's family, and persons employed at the facility as staff.
 - b. No signs, graphics, displays, or other visual means of identifying Group Residential Facilities shall be visible from a public street.
 - c. Large and/or multiple trash receptacles not usually found in the residential area

6.3 Group Residential Facilities

A. Purpose.

ORDINANCE NO. 889-26

AN ORDINANCE OF THE COMMON COUNCIL OF THE TOWN OF QUEEN CREEK, ARIZONA, AMENDING “ARTICLE 6, SECTION 6.2 ANIMAL REGULATIONS”, OF THE TOWN OF QUEEN CREEK ZONING ORDINANCE, AS DESCRIBED IN EXHIBIT A ATTACHED HERETO, IN ACCORDANCE WITH PLANNING CASE P25-0153.

WHEREAS, Arizona Revised Statutes § 9-802 provides a procedure whereby a municipality may enact the provisions of a code or public record by reference, without setting forth such provisions, providing that the adopting ordinance is published in full, but exhibits to the ordinance need not be published in full so long as certain requirements are fulfilled; and

WHEREAS, Section 3, ZONING PROCEDURES, Section 3.4 AMENDMENT AND REZONING, establishes the authority and procedures for amending the Zoning Ordinance; and

WHEREAS, a Public Hearing on this ordinance was heard before the Planning and Zoning Commission on March, 25 2026; and

WHEREAS, the Planning and Zoning Commission voted 5-1-1 in favor of this text amendment case; and.

WHEREAS, a Public Hearing on this ordinance was heard before the Town of Queen Creek Town Council on April 15, 2026.

BE IT ORDAINED BY THE COMMON COUNCIL OF THE TOWN OF QUEEN CREEK, ARIZONA, AS FOLLOWS:

- Section 1:** The Queen Creek Zoning Ordinance – Amending “Article 6, Section 6.2 Animal Regulations”, of the Town of Queen Creek Zoning Ordinance as set forth and attached hereto as “Exhibit A” and incorporated herein is declared to be a public record.
- Section 2:** The amendments to the Queen Creek Zoning Ordinance – Amending “Article 6, Section 6.2, Animal Regulations”, of the Town of Queen Creek Zoning Ordinance set forth in Exhibit A are hereby adopted.
- Section 3:** If any section, subsection, clause, phrase or portion of this Ordinance or any part of these amendments is for any reason held invalid or unconstitutional by the decision of any court of competent jurisdiction, such decision shall not affect the validity of the remaining portions thereof.
- Section 4:** The effective date of this Ordinance shall be May 15, 2026.
- Section 5:** At least one paper copy and one electronic copy of this Ordinance and Exhibit(s) are to be filed with and are located at the office of the Town Clerk.

PASSED AND ADOPTED by the Common Council of the Town of Queen Creek, Arizona, this 15th day of April, 2026.

FOR THE TOWN OF QUEEN CREEK:

ATTESTED TO:

Julia Wheatley, Mayor

Maria Gonzalez, Town Clerk

REVIEWED BY:

APPROVED AS TO FORM:

Bruce Gardner, Town Manager

Cliff Mattice, Town Attorney

EXHIBITS ON FILE AND LOCATED AT THE TOWN CLERK'S OFFICE

Exhibit A

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

storage, provided such equipment is substantially intact, maintained in a stable and safe condition, is permanently placed or displayed, is not actively used as functional equipment, and does not constitute a public nuisance.

- H. *Conflict with Other Regulations.* If there is a conflict between the accessory dwelling unit standards of this Section and any other requirement of this Ordinance, the standards of this Section shall control. Otherwise, accessory dwelling units are subject to all other applicable requirements of this Ordinance.

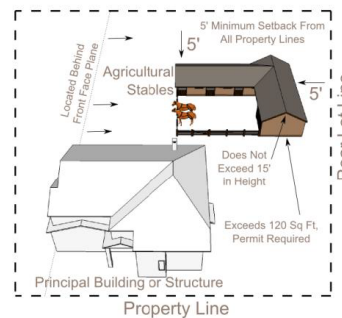
6.2 Animal Regulations

A. *Purpose and Scope.* The purpose is to provide rules and regulations for the keeping of agricultural animals, household pets and other animals so that these animals do not become a nuisance, hazard, and / or health problem to the adjoining neighbors and the general public.

1. The area used for grazing, exercising, or training of said animals shall be securely fenced to prevent the animals from straying, or a suitable restraint shall be provided to prevent straying. ~~For lots less than one (1) acre in size, no confinement area STABLES OR ANIMAL RELATED STRUCTURES shall be located in the front yard. GRAZING OF LIVESTOCK IN THE FRONT YARD IS PERMITTED., and the grazing of livestock shall be limited to the side and rear yards.~~
2. ~~Animal wastes shall be stored at least fifty feet (50') from any property line, open space, drainage channel or surface waters and shall not violate the health and sanitation provisions of the Town Code and Maricopa County's Health Code.~~
 2. Fencing shall be required for all agricultural animals and shall consist of a view or partial view type fence, pipe rail or other similar fencing material, or a wall of sufficient height to restrain the animal(s). Such fence or wall shall be

maintained and kept in a sound condition at all times.

3. Where permitted, stables used for the **PRIMARY PURPOSE OF** keeping ~~of~~ agricultural animals, **AGRICULTURAL FEED, AND TOOLS.** shall be located behind the front face plane of the principal building or structure. Stables shall be set back a minimum of five feet (5') from the rear property and five feet (5') from the side property lines. Stables shall not exceed the height regulations of the zoning district in which they are located. Where allowed to be located within the setbacks, stable height shall not exceed fifteen feet (15'). Any structure two-hundred (200) square feet or larger is required to obtain a building permit as established in Section 3.2 of this Ordinance. **CONVERSION OF STABLES TO AN ACCESSORY STRUCTURE NOT USED AS THE PRIMARY STABLE USE IS PROHIBITED UNLESS THE STRUCTURE FULLY COMPLIES WITH ALL ACCESSORY BUILDING ZONING REQUIREMENTS.**



4. Where permitted by Section 4.6 of this Ordinance, private stables for the housing of agricultural animals shall be constructed so as to facilitate maintenance in a clean and sanitary condition. Sheet metal buildings are discouraged. See section 6.1.A of this ordinance for additional regulations.
5. Corrals, or yard areas used for the keeping of agricultural animals ~~on lots less than one (1) acre shall be located within the rear half of the lot (or side yard) or parcel and~~ shall be enclosed by

Exhibit A

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

a view or partial view-type fence, pipe rail or other similar fencing material, or wall of sufficient height to restrain the animal(s). Such fence or wall shall be maintained and kept in a sound condition at all times. **CORRALS OR YARD AREAS ARE REQUIRED ON ALL LOTS, REGARDLESS OF LOT SIZE, FOR THE KEEPING OF LARGE AND MEDIUM AGRICULTURAL ANIMALS. A STALL OR PEN MAY BE PROVIDED AS AN ACCESSORY STRUCTURE, PROVIDED IT ALLOWS AGRICULTURAL ANIMALS TO ACCESS THE REQUIRED CORRAL OR YARD AREA. A STALL OR PEN SHALL NOT SUBSTITUTE FOR, OR ELIMINATE, THE REQUIREMENT FOR A CORRAL OR YARD AREA. ANIMALS SHALL BE KEPT IN A SUITABLE ENCLOSURE WITH APPROPRIATE CARE, IN ACCORDANCE WITH TOWN CODE SECTION 6-1-2 HOUSING. A LICENSED VETERINARIAN OR QUALIFIED AGRICULTURAL PROFESSIONAL MAY BE ENGAGED TO EVALUATE ANIMAL CARE AND HUSBANDRY CONDITIONS WHERE THERE IS REASONABLE CAUSE FOR CONCERN.**

6. **AGRICULTURAL ANIMALS SHALL BE PROVIDED WITH SHADE ACCESSIBLE AT ALL TIMES. A SHELTER SHALL BE DESIGNED AND MAINTAINED TO PROVIDE PROTECTION FROM EXCESSIVE SUN EXPOSURE AND SHALL BE KEPT IN A SAFE, STRUCTURALLY SOUND, AND USABLE CONDITION. SIGNIFICANT NATURAL SHADE PROVIDED BY A MATURE TREE OR GROUPING OF TREES MAY BE USED IN LIEU OF A STRUCTURAL SHELTER, PROVIDED THE TREE CANOPY PROVIDES ADEQUATE OVERHEAD SHADE TO PROTECT ANIMALS FROM EXCESSIVE SUN EXPOSURE. SHADE IS TO BE LOCATED ON THE PROPERTY OR CONTIGUOUS PROPERTY UNDER COMMON OWNERSHIP, AND REACHABLE BY THE ANIMAL UNDER ITS OWN POWER OR WHEN LED BY ITS OWNER.**

7. The maintaining and keeping of animals, **INCLUDING THE MANAGEMENT OF ALL ASSOCIATED WASTE**, within the Town shall be allowed only so long as they not cause, create, contribute to or become a public nuisance due to noise,

the presence of flies, mosquitoes, insects, vermin, rodent harborage, odors, dust, standing water, accumulation of manure, garbage, refuse or other obnoxious or putrescible material, or for any other like reason. **ALL WASTE AND RELATED MATERIALS SHALL BE FULLY CONTAINED AND MANAGED ON THE PROPERTY WHERE THEY ORIGINATE AND SHALL NOT DISCHARGE, DRAIN, OR OTHERWISE RUN OFF ONTO ADJACENT PROPERTIES, PUBLIC OPEN SPACE, DRAINAGE CHANNELS OR SURFACE WATERS, OR IN A MANNER THAT MAY CAUSE OR CONTRIBUTE TO A PUBLIC NUISANCE. WASTE MAY BE TRANSPORTED OFF-SITE FOR LAWFUL DISPOSAL. THE KEEPING OF ANIMALS AND MANAGEMENT OF ASSOCIATED WASTE SHALL COMPLY WITH ALL APPLICABLE HEALTH AND SANITATION REQUIREMENTS OF THE TOWN CODE, MARICOPA COUNTY, AND PINAL COUNTY.** For purposes of this subsection, public nuisance is defined as maintaining any of the conditions described above to the extent that one or more adjacent property owners are restricted in the use of their property due to the existence of the public nuisance.

Table 6.2-1 Permitted Animal Units Allowance

Square Footage Of Residential Lot	Number of Animal Units Permitted
35,000 sf to 39,999 sf	2
40,000 sf to 43559 sf	3
43,560 sf and larger*	4
<i>Exceptions:</i>	
<ul style="list-style-type: none"> One (1) additional animal unit permitted per 30,000 3,000 sf in excess of one (1) acre (43,560 sf). Offspring (under the age of six (6) months) of animals on-site, do not count towards the number of permitted animal units. Animals used for educational purposes as stated in Subsection FE do not count towards the number of permitted animal units. 	

One (1) animal unit shall consist of the following:

Exhibit A

ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

- One (1) large livestock animal over six (6) months (weaned beef animal of age, horse, llama, alpaca, mule, burro, cattle, oxen, donkeys, ostrich or similar animals). Swine are only permitted as part of an educational project as stated in Section 6.2 of this Ordinance) or;
 - Five (5) medium livestock animals (goats, sheep, or similar animals) or;
 - Ten (10) small livestock animals (rabbits, ducks, chickens, geese, fowl (excluding pea fowl) or similar animals. Roosters are only permitted on lots one (1) acre and larger.
3. Chickens in smaller lot residential zoning districts.
- a. On each single-family detached residential lot that is less than 10,000 square feet in area, up to six (6) total chickens are permitted.
 - b. On each single-family detached residential lot that is at least 10,000 square feet and less than 35,000 square feet in area, up to ten (10) total chickens are permitted.
 - c. On a lot that is less than one acre in size, aviaries (i.e. chicken coops) shall be located within the building envelope or the rear one-half of the lot. If located within the rear one-half of the lot, the aviary shall be a minimum of five (5) feet from any property line. All aviaries shall be no taller than six (6) feet in height and screened by a six (6) foot tall block wall.
 - d. **AVIARIES ARE TO BE MAINTAINED AND KEPT SANITARY AS DESCRIBED IN 6.2.A.7.**
- B. *Household Pets.*
- 1. It shall be unlawful to keep any household pet or animal as defined in this ordinance in such a manner so as to disturb the peace, comfort or health of any person residing within the Town. Any person violating any provisions of this chapter shall be subject to civil penalties as determined by the Town municipal court authority. See Town Code for additional regulations.
- a. It shall be unlawful to keep any animal in such condition that any offensive, disagreeable or noxious smell or odor shall arise therefrom to the injury, annoyance or inconvenience of any inhabitant of the neighborhood thereof.
 - b. The keeping of all animals within the Town is subject to all pertinent regulations of the town, county and the state.
 - c. The premises upon which animals, livestock and poultry are kept shall always be sanitary and subject to inspection and regulation by the Town Code Enforcement Division.
 - d. This subsection does not apply to areas properly zoned and actively utilized for agricultural purposes.
2. The requirements of subsection 1 above shall not apply to those small animals kept within a residence including fish, cats, small birds (parakeets, parrots), rodents (mice, rats), and reptiles (non-poisonous snakes, lizards).
3. Dogs confined in non-commercial kennels shall not be kept closer than twenty feet (20') from the nearest principal residential structure on an adjacent property. Such permission may be revoked at any time. Upon revocation, the owner of the animal(s) shall have thirty (30) days to move the animal(s) so that compliance is achieved. All agreeing parties shall have their signatures notarized.
- C. *Kennels.* Facilities for the boarding of all dogs and other household pets shall conform to the following:
- 1. No shelter or building used for boarding of said animals or the storage of feed and supplies shall be located closer than thirty feet (30') from any property line.

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ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

- 2. A conditional use permit is required for commercial boarding and kennel facilities.
- 3. The area used for grazing, exercising or training of said animals shall be securely fenced to prevent the animals from straying or a suitable restraint shall be provided to prevent straying.
- D. *Animal Husbandry*. Offspring (under the age of six (6) months of age) of animals on-site is not counted toward the number of permitted animal units.

E. *Animal Husbandry for Educational Purposes*:

- 1. Any agricultural/livestock activity or project conducted primarily for educational purposes or school credits, are permitted in the R1-35 and larger zoning districts, ~~SUBJECT TO THE FOLLOWING:~~
 - a. ~~APPLICABILITY. THE ANIMALS FOR EDUCATIONAL PURPOSES PROVISION APPLIES ONLY WHEN A PROPERTY OWNER SEEKS ADDITIONAL ANIMALS BEYOND THE MAXIMUM ANIMAL UNIT COUNT OTHERWISE ALLOWED ON THE PROPERTY. PROPERTY OWNERS WHO HAVE REMAINING ANIMAL UNIT CAPACITY UNDER THEIR LOT SIZE ARE NOT REQUIRED TO MEET THE EDUCATIONAL PURPOSES CRITERIA TO KEEP ADDITIONAL ANIMALS WITHIN THAT ALLOWED LIMIT. NOTWITHSTANDING THE FOREGOING, SWINE SHALL BE PERMITTED ONLY FOR EDUCATIONAL PURPOSES IN ACCORDANCE WITH THIS SECTION, REGARDLESS OF AVAILABLE ANIMAL UNIT CAPACITY.~~
 - b. ~~Under this provision, animals utilized in projects are not counted toward the number of permitted animal units. Animals may include swine. THE KEEPING OF LIVESTOCK FOR PARTICIPATION IN A BONA FIDE AGRICULTURAL PROGRAM, SUCH AS 4-H, NATIONAL FFA ORGANIZATION, OR A SIMILAR STRUCTURED PROGRAM~~

~~ADMINISTERED BY A RECOGNIZED EDUCATIONAL INSTITUTION OR AGRICULTURAL EDUCATION ORGANIZATION. PERSONAL, RECREATIONAL, THERAPEUTIC, OR INFORMAL FAMILY ACTIVITIES DO NOT QUALIFY AS EDUCATIONAL ANIMAL USES. ANIMALS KEPT FOR EDUCATIONAL PURPOSES MAY EXCEED THE MAXIMUM ANIMAL UNIT COUNT OTHERWISE PERMITTED ON THE PROPERTY, PROVIDED THE CRITERIA IN THIS SUBSECTION ARE MET. IF THE PLANNING ADMINISTRATOR DETERMINES THAT THE ACTIVITY DOES NOT MEET THE CRITERIA OF AN EDUCATIONAL ANIMAL USE OR THAT THE NUMBER OR TYPE OF ANIMALS RESULTS IN IMPACTS INCONSISTENT WITH THE ZONING ORDINANCE, THE PLANNING ADMINISTRATOR MAY REQUIRE MODIFICATION OF THE PROJECT, REDUCTION IN ANIMAL UNITS, OR REMOVAL OF ANIMALS. FAILURE TO COMPLY WITH A DETERMINATION OR DIRECTIVE OF THE PLANNING ADMINISTRATOR SHALL CONSTITUTE A VIOLATION OF THIS CODE. The following criteria shall be met:~~

~~i. Active membership must be maintained and A LETTER OF verification FROM THE SPONSORING ORGANIZATION of such may be required upon request FROM THE PLANNING ADMINISTRATOR, CONFIRMING THAT THE PROJECT IS SPONSORED BY THE ORGANIZATION, DESCRIBING THE PROJECT, THE ANIMAL, STATING PROJECT LENGTH OF TIME, AND CONFIRM ACTIVE MEMBERSHIP IN THE ORGANIZATION; and,~~

~~ii. A sign designating a given member is in residence must be posted on the property at all times any such project or activity is in progress. IN THE CASE OF SWINE, SWINE CORRALS OR ENCLOSURES, INCLUDING ANY SHELTER OR SHADE STRUCTURE, SHALL BE SET BACK A MINIMUM OF TWENTY-FIVE (25) FEET FROM ALL PROPERTY LINES, MEASURED TO THE NEAREST EDGE OF THE ENCLOSURE. THE PLANNING ADMINISTRATOR MAY~~

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ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

ALLOW A REDUCED SETBACK WHERE SITE-SPECIFIC CONDITIONS PROVIDE EQUAL OR BETTER PROTECTION TO ADJACENT PROPERTIES, CONSIDERING FACTORS SUCH AS TOPOGRAPHY AND DRAINAGE, PERMANENT SCREENING (E.G. MASONRY WALLS), ORIENTATION AND DISTANCE TO NEIGHBORING DWELLINGS, NEIGHBOR APPROVAL, ENCLOSURE DESIGN, AND/OR ACCESS FOR MAINTENANCE;

iii. ANIMALS KEPT FOR EDUCATIONAL PURPOSES SHALL BE PERMITTED ONLY WHILE ASSOCIATED WITH 4-H, NATIONAL FFA ORGANIZATION, OR SIMILAR STRUCTURED PROGRAM AND IS ACTIVELY ENROLLED AND IN GOOD STANDING.

c. HOMESCHOOL PARTICIPANTS. A HOMESCHOOL STUDENT MAY QUALIFY UNDER THIS SECTION IN LIEU OF THE LETTER OF VERIFICATION REQUIRED UNDER SUBSECTION (b)(i), PROVIDED THE FOLLOWING DOCUMENTATION IS SUBMITTED UPON REQUEST BY THE PLANNING ADMINISTRATOR:

- i. A COPY OF THE HOMESCHOOL AFFIDAVIT FILED WITH THE APPLICABLE SCHOOL SUPERINTENDENT PURSUANT TO ARIZONA LAW; AND
- ii. A WRITTEN CURRICULUM OR PROJECT PLAN THAT IDENTIFIES THE ANIMAL, PROJECT DURATION, AND EDUCATIONAL OBJECTIVES. ALL OTHER REQUIREMENTS OF THIS SECTION SHALL APPLY.

I. *Bees and Bee Keeping.* The rearing and breeding of honeybees; apiculture.

- 1. *Definitions.* The following definitions shall apply to the use of bees and bee keeping.
 - a. "Apiary" means one or more hives or colonies of bees at one location.
 - b. "Colony" means the inhabitation of the hive including the queen, drones, worker bees and brood.

- c. "Hives" means the domicile of bees including any receptacles or containers inhabited by bees.
- d. "Swarm" means a population of transient bees that have not permanently established themselves.
- 2. *Permits.* The following shall be required to obtain a permit for the operation of apiculture activities:
 - a. Prior to the keeping of any hive, colony or apiary within the limits of the town, all persons shall be required to obtain a beekeeping license issued by the town clerk. The application form for the license shall include the name, address and telephone number of the person seeking the license as well as the name, address and telephone number of the property owner. If the applicant is other than the property owner, then the application shall also include written permission of the owner for the use of the property for keeping a hive, colony or apiary. The form shall also include a drawing of the property indicating the location for the keeping of the hive, colony or apiary and an acknowledgment that prior to the placing of the hive, colony or apiary upon the property that an adequate supply of water is available on the property in close proximity to the hive, colony or apiary.
 - b. An annual fee of ten dollars shall be charged and collected for the issuance of each license and a separate license will be required for each separate location at which bee keeping will occur.
 - c. Any receptacle or container inhabited by bees shall be marked on the outside in such a manner as to reflect the license number issued by the town.
 - d. A permanent and adequate water supply must be available on the property at all times within thirty feet of the hive, colony or apiary.

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ARTICLE 6 – SUPPLEMENTAL USE REGULATIONS

- e. All hives, colonies and apiaries shall be located no closer than thirty feet to any exterior property line.
 - 3. *Prohibited Acts.* The following are prohibited:
 - a. The keeping of bees whether or not for commercial purposes without first having obtained a permit.
 - b. Failure to provide adequate water supply as set forth subsection d above.
 - c. Any act or omission the result of which is to allow bees to be kept in such a manner so that they present a hazard to the public health, safety and welfare of the residents.
 - 4. *Exceptions.* The provisions of this section do not apply to any property owner upon whose property a swarm of transient bees are attempting to or have established a domicile.
 - 5. *Penalty.* Upon conviction of a violation of any provision of this Section, the first offense shall be punished as a petty offense and all subsequent convictions within a two-year period shall be treated as class I misdemeanors.
 - 6. *Abandoned Hives, Colonies and Apiaries.* Any hive, colony or apiary which does not contain the marking requirements, the water supply requirement of Section 6.2.F and for which no permit has been issued shall be presumed to be abandoned. The town upon a complaint may take all action necessary to remove the abandoned hive, colony or apiary from the property.
 - J. *Service and Emotional Support Animals.*
 - 1. The town follows all applicable federal and state regulations concerning service animals and emotional support animals, including the Federal Fair Housing Act (FHA) and the American with Disabilities Act (ADA)
- 6.3 Group Residential Facilities
- A. *Purpose.*
 - 1. Group Residential Facilities are defined as set forth in Article 1 of this document.
 - 2. The purpose of these regulations is to permit persons requiring common support, care, training, supervision, or counseling to reside in single family residential neighborhoods, while preserving the residential character of the neighborhood.
 - 3. In addition to a business license, a complete Residential Facility Supplemental application shall be submitted to the Development Services Department on a form established by the Department.
 - 4. Prior to business license and application submittal, a request for zoning confirmation may be submitted to the Development Services Department to confirm that the proposed location of the Group care home is permitted under Article 4 of this document.
 - 5. Group Residential Facilities are permitted in all residential zoning districts as specified in this Ordinance (see table 4.6-1), subject to final approval by the Development Services Department. The Development Services Department shall review all applications for Group Residential Facilities submitted pursuant to this section. Group Residential Facilities shall be located, developed, and operated in compliance with the following standards:
 - a. The Group Residential Facility provides twenty-four-hour assistance to no more than ten (10) persons. In determining the number of persons served by a Group Residential Facility, the following individuals shall not be counted: the operator of the facility, members of the operator's family, and persons employed at the facility as staff.
 - b. No signs, graphics, displays, or other visual means of identifying Group Residential Facilities shall be visible from a public street.
 - c. Large and/or multiple trash receptacles not usually found in the residential area



TOWN OF
QUEEN CREEK
ARIZONA

10.A

TO: HONORABLE MAYOR AND TOWN COUNCIL
THROUGH: BRUCE GARDNER, TOWN MANAGER
FROM: ADAM ROBINSON, PARKS AND RECREATION DIRECTOR
RE: MAYOR'S TEEN ADVISORY COMMITTEE (MTAC) - PRESENTATION OF PROPOSED USE OF CROWN CASTLE DONATION
DATE: April 15, 2026

Suggested Action:

The purpose of this agenda item is to provide the Town Council with an informational update regarding the Mayor's Teen Advisory Committee's proposed spending plan.

Relevant Council Goal(s):

- Secure Future - Mayor's Teen Advisory Committee

Discussion:

On February 18, 2026, Town Council approved the acceptance of a \$5,000 donation from Crown Castle to support the Mayor's Teen Advisory Committee. The donation was provided without restrictions, with the expectation that the funds would be used to benefit the Queen Creek teen community.

The purpose of this agenda item is to provide the Town Council with an informational update regarding the Mayor's Teen Advisory Committee's proposed spending plan. Following the donation approval, MTAC engaged in work study discussions to develop a project plan aligned with:

- The Town Council's goal to implement a teen committee
- MTAC's Mission, Vision, and Values
- MTAC's FY25 five-year work plan

The committee has prepared a presentation outlining its recommended initiatives for Calendar Year 2026. MTAC's presentation highlights project concepts currently under consideration, which include:

- Downtown Art Mural Project (Collaboration with Economic Development)
- Fall Teen Event (new)
- Continued annual Support for the Teen Drive-In Movie
- Community Outreach & Volunteer Projects

Each of these areas requires direct costs, including but not limited to licensing, perishables, marketing and promotion, and logistical equipment and materials. These projects reflect MTAC's ongoing efforts to support youth engagement, leadership development, and community impact. This agenda item is informational only; no Council action is requested at this time.

Fiscal Impact:

There is no fiscal impact associated with this informational update. The previously approved donation and budget transfer will support MTAC's selected project(s).

Attachment(s):

1. [MTAC_CC Donation_Plan - _TOQC_Official_Powerpoint_Presentation.pptx](#)



TOWN OF
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Mayor's Teen Advisory Committee Donation Spending

History of MTAC



History

- Founded in 2024
- Goal: Establish a teen voice in local government and strengthen Teen engagement within Queen Creek.
- Operates as a Teen leadership body under the Town Council.

Purpose

- Provide input and recommendation on Teen-related issues.
- Explore safe, uplifting, and community-focused opportunities for local teens.

Alignment with Town's Corporate Strategic Plan

- 3.11 Develop and implement a comprehensive teen program that offers a variety of activities and events tailored to the interests of Queen Creek teens. These programs will foster social connections, promote positive Teen development, and provide opportunities for skillbuilding and leadership development.
- Supports Town Council's goals related to community engagement, teen well-being, and character strengthening.
- Fosters collaboration between teens and municipal departments.
- Advances community unity and long-term civic participation.

Crown Castle Donation

- Crown Castle has donated \$5,000 to benefit the teen community
- Provide spending plan of the \$5,000



Mission Vision Values



Vision

“To maintain a high quality teen environment and create a community focused on unity and uplifting teens.”

Mission

“It is the mission of the Mayor’s Teen Advisory Committee to provide an inclusive and uplifting community through creating safe spaces, fun activities, and a supportive environment.”

Values — The Five E’s

- Environment
- Encouragement
- Empowerment
- Engagement
- Excellence



Work Plan Overview

Priority #1 - Teen Specific Events

- Goal: Provide specific events & programs designed for teens
 - a. Active involvement in the planning process
 - b. Department Collaboration for town-wide involvement

Priority #2 - Teen Room Policy and Procedures

- Goal: Provide an opportunity for input in the development of teen specific processes and policies
 - a. Evaluating impact of proposed policies and procedures
 - b. Provide use case scenarios and recommendations

Priority #3 - Smart Cellphone Usage

- Goal: Develop positive use case and awareness on benefits of cell phone usage
 - a. Develop positive use case and provide recommendations
 - b. Collaboration with schools and community groups on policy implementation
 - c. Provide community education and awareness

Priority #4 - Mental Health Opportunities

- Goal: Promote mental health awareness and explore local resources
 - a. Attending resource fairs and awareness events
 - b. Advocating for more opportunities within the Queen Creek community



Baseline Cost Reference

Teen Drive-In Movie Event (Past Project)

- Previous implementation was highly successful in both attendance and operational smoothness.
- 120 attendees
- Served as a possible annual event for Queen Creek teens.
- Provides a baseline cost reference when selecting new projects

Cost Breakdown (Approx. \$1,500 for Direct Costs)

- Direct Costs included
 - Movie licensing
 - Perishables/concessions
 - Marketing and promotional materials
 - Event logistics (new chords, sandbags, etc)
- Does not include indirect costs, staff support, or Town owned equipment

Purpose of Baseline

- Serves as a planning benchmark for evaluating future MTAC event ideas.
- Ensures financial decisions are grounded in real past experience and accurate cost expectations.



Proposed Donation Spending Plan



The \$5,000 Crown Castle donation will be spent amongst the following projects:

1. Downtown Art Mural Project (Teen Mental Health Theme) (\$1500)

- Provides an outlet for Teen expression and promote mental health awareness.
- Donation will cover art related expenses and unveiling ceremonies.
- Work Plan: Priority #4 Mental Health Opportunities

2. Fall Teen Event (NEW) (\$2000)

- Expands MTAC's event catalog beyond Teen Drive In Movie.
- Donation will cover start up costs for event such as new equipment
- Work Plan: Priority #1 - Teen Specific Events

3. Continued Annual Support for the Drive-In Movie (\$1000)

- Establish a core signature event led by MTAC
- Donation will cover licensing, supplies, and outreach.
- Work Plan: Priority #1 Teen Specific Events

4. Community Outreach & Volunteer Projects (\$500)

- Supports recurring outreach and service events.
- Enables teen-led initiatives that benefit the community.
- Work Plan Priority: #1 #2 and #4



Work Plan In Motion



Strengthen Committee Collaboration

Coordinate with other Town committees, such as Downtown Arts & Placemaking, especially for the mural project.

Work Closely with Town Departments

Partner with staff such as Parks & Recreation for event planning, logistics, and support. Engage with the Town Clerk's Office and Legal for Open Meeting Law compliance and adherence to bylaws.

Improve Member Onboarding & Continuity

Develop a stronger summer transition process for incoming members. Ensure new members understand roles, responsibilities, and ongoing projects.

Continue External Learning & Networking

Maintain participation in the League of Arizona Cities & Towns conferences to collaborate with other Teen advisory boards and learn best practices.



Thank You