CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

October 6, 2026 | 7:00 P.M. | Council Chamber

MEETING REGISTRATION:
https://ransonwv.gov/yourgovernment/agendas-and-minutes/

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes - September 15, 2026
   Minutes 9152026.docx
2. Minutes - Special Meeting September 22, 2026
   City Council Special Meeting 09222026(7).docx
3. Minutes - Special Meeting September 25, 2026
   City Council Special Meeting 9252026(11).docx
4. Minutes Special Meeting - Septemebr 30, 2026
   09302026City Council Speciial meeting).docx

III. CITIZEN'S PRESENTATIONS/PETITIONS

IV. CITY MANAGER/STAFF REPORTS

1. Police Chief Status Report

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

VII. COUNCIL BUSINESS

1. 2026-28 An Resolution of the city Council of Ranson, West Virginia Opposing the Valley Link

North, Gore-Doubs-Goose Creek, and Mid Atlantic Resiliency Link (MARL) Transmission Line Projects
Ranson Resolution 2026-28 re transmission lines__.docx

2. Public Hearing - 2026-04 2nd Reading - An Ordinance Vacating, Abandoning, and Annulling Portions of the Fourth Avenue Right of Way and the Third Avenue Alley Right of Way
Legal Notice 3rd and 4th alleyway.docx

3. Consideration - 2026-04 2nd Reading - An Ordinance Vacating, Abandoning, and Annulling Portions of the Fourth Avenue Right of Way and the Third Avenue Alley Right of Way
Ordinance 2026-04.docx
Jefferson_Medical_Center.pdf

4. Community Developer Director Leadership
Community Director Role.pdf

5. 2026-26 Resolution for Consideration on amending the Civil Service rules and regulations for the Ranson Police Department.
Proposed Civil Service Changes.docx
Civil Service Resolution 2026-26.docx

6. Approval Implementation of the Councilor Resource Page
Councilor Resources Tab - Overview.pdf

7. Consideration of Authorization for a special meeting on October 14, 2026 at 6:00 PM with the Jefferson County Commission regarding Residential growth.

8. Defining Process for hiring City Manager
RANSON CITY MANAGER docx.docx

VIII. ADJOURNMENT

IX. INFORMATION ONLY

1.. PROWAG Overview 2026
Low Cost Safety Improvement 2026
PROWAG Overview 2026.pdf 10062026.pdf
Low Cost Safety Improvements 2026.pdf 10062026.pdf

2.. Ranson Civic Center have made it to the finalist round of this year's best WV nominations.

3.. Ranson Partners nominations in the Finalist round for this year Best Of WV
26-JEF-6281-Best of WV Flyer-v1.pdf

AGENDA ITEM 1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes - September 15, 2026

ATTACHMENTS:

Minutes 9152026.docx

CITY COUNCIL REGULAR MEETING

Minutes - September 15, 2026

I. CALL TO ORDER

Ken Suits, Mayor	Present
Jaden Bound	Present
Stephanie Fagan	Present
Daniel Strickland	Present
Chris Tarvin	Present
Wesley Wildrick	Present

II. APPROVAL OF MINUTES

1. Amended Minutes August 18, 2026

Ken Suits, Mayor	Abstain
Jaden Bound	Yes
Stephanie Fagan	Yes
Daniel Strickland	Yes
Chris Tarvin	Yes
Wesley Wildrick	Yes

2. Minutes - September 1, 2026

Ken Suits, Mayor	Abstain
Jaden Bound	Yes
Stephanie Fagan	Yes
Daniel Strickland	Yes
Chris Tarvin	Yes
Andy Colandrea	Yes
Wesley Wildrick	Yes

III. CITIZEN'S PRESENTATIONS/PETITIONS

Amanda Stroud spoke to the Council and Mayor regarding the microphones and asked that everyone please speak louder so they can be heard.

Jacob Light spoke to the Council and Mayor regarding the Public Comment amendment on the agenda and the Planning Commission. Mr. Light stated that he was not sure of all the details but emphasized that public comments are important to the community. He also stated that, to his understanding, state code does not limit the number of Council members who may serve on the Planning Commission.

Christine Wimer spoke to the Council and Mayor regarding the previous Council meeting. She stated that Councilor Tarvin made it clear at the last meeting that the City Code would be changed so that all members of the Planning Commission would serve three-year terms. Dr. Wimer also stated that the City Code requires the City Manager to reside within the City of Ranson and urged the Council to require the City Manager to maintain residency as a citizen of Ranson in the state of West Virginia for the entirety of their term.

Margaret Kursey - Family Support Center

Margaret Kursey, a former resident of the City of Ranson, spoke with the Council and Mayor about bringing the Jefferson County Initiative to Ranson. The initiative would support individuals with substance use disorders and their families, provide resources for children, and strengthen partnerships among law enforcement, schools, and the community. The Community Care Program provides basic needs and clothing to individuals and families in need. Mrs. Kursey stated that she has the staff and community support necessary to bring the program to Ranson but would need assistance with initial staffing costs. The organization currently operates out of an office at the Jefferson County Community Ministry and plans to relocate to the old Ranson School.

Mrs. Kursey also noted that Honeybee has closed and stated that she has the capacity and community relationships needed to reopen the program, provided funding is available. Although she writes grants to secure ongoing funding, she would need initial financial assistance to cover staffing costs. Councilor Colandrea asked about the anticipated cost of the program, and Mrs. Kursey stated that approximately $20,000 would be needed for staffing.

IV. CITY MANAGER/STAFF REPORTS

1. Chief of Police Status Report
   The Chief informed the Council and Mayor of an overdose involving vape pens. The Jefferson County Sheriff's Office, the City of Ranson, and the school system are aware of the issue. The Chief also reported that Adma Watson serves as an expert witness in fatality cases in Jefferson County. Additionally, the department hired a new officer on Friday, who is scheduled to begin employment on October 4, 2026.

2. Public Works Status Report - August
   No Action at this time

3. Finance Department Status Report - August
   No Action at this time

4. Community Development Status Report – August
   No action at this time

5. Parks and Recreation Status Report – August
   No action at this time

6. City Manager Report
   City Manager Todd Wilt reported to the Council and Mayor Strategic planning session are finishing up there are a couple that have not met but would like to there is time, reach out to Rick for scheduling. Table Drop for a Food Drive and the county have a GIS Day on November 18, 2026 6:00 PM -8:00 PM. State Auditors Fall Training session will be at the Jefferson County Commissioners building meeting on September 29, 2026 lunch is included.

V. COMMUNICATIONS FROM THE MAYOR

1. Proclamation - Constitution Week

   Mayor, Ken Suits signed the Proclamation for Constitution Week to be the week of September 17-23, 2026.

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

Councilor Fagan stated that Charles Town KIWANIS typically holds a fundraiser by selling tickets for the Jefferson County Fair; however, the organization did not have that opportunity this year. Councilor Fagan suggested that the Council begin considering other fundraising opportunities or ways to assist the organization. Councilor Fagan also noted that the Ranson and Charles Town parade theme will be "Storybook Christmas."

Chris Tarvin addressed the Mayor and Council regarding concerns he has received from residents about blasting activities associated with development. Mr. Tarvin stated that he has received text messages, phone calls, and videos alleging that developers are not following safety precautions, including blasting within 20 feet of homes without using a water hose. He expressed concern that residents are not receiving sufficient warning prior to blasting activities. Mr. Tarvin also described an incident in which a resident received a $1,400 water bill. According to Mr. Tarvin, the resident contacted the developer and was informed that water from the street had been used to water lawns and that the water account was in the resident's name; the developer reportedly told the resident, "That is your problem." Mr. Tarvin stated that he believes he has made it clear that he will hold developers accountable and work to protect the residents of the city. He expressed strong concern that continued inaction by the city could result in negligence and a failure to adequately protect residents.

Mayor Suits asked whether the information and documentation had been submitted to City staff. Mr. Tarvin replied that he would submit the information to the City Clerk.

VII. COUNCIL BUSINESS

1. Request to Partner with Kingdom Life Community Development Corporation on Holiday Hope Toy Drive

   A letter was presented to the City Council and Mayor regarding the Kingdom Life Community Development Corporation's toy drive. A toy donation box would be made available at a designated location in Ranson for residents to donate new toys. The donation box would be picked up from the location for distribution to children in the community.

   Councilor Fagan asked the Council to consider this initiative in conjunction with AWANA, which also conducts toy drives for children. In the past, AWANA sold Jefferson County Fair tickets and used the proceeds to purchase toys for the toy drive. However, the Jefferson County Fair transitioned to digital ticket sales this year, eliminating that fundraising opportunity for AWANA.

2. Resolution 2026-24: FY2027 Coal Severance Fund Budget Revision #2

Ken Suits, Mayor	Abstain
Jaden Bound	Motion
Stephanie Fagan	Yes
Daniel Strickland	Yes
Chris Tarvin	Yes
Wesley Wildrick	Second
Andy Colandrea	Yes

3. Resolution 2026- 25 - FY2027 General Fund Budget Revision #2

Ken Suits, Mayor	Abstain
Jaden Bound	Yes
Stephanie Fagan	Second
Daniel Strickland	Yes
Chris Tarvin	Yes
Wesley Wildrick	Yes
Andy Colandrea	Motion

4. Resolution 2026-26: FY2027 Capital Fund Budget Revision #1

Ken Suits, Mayor	Abstain
Jaden Bound	Second
Stephanie Fagan	Yes
Daniel Strickland	Yes
Andy Colandrea	Motion
Chris Tarvin	Yes
Wesley Wildrick	Yes

5. Request to Amend Sec. 2-28 – Public Comment and Hearing Procedures

Councilor Colandrea had a discussion with the Mayor and Council regarding the Public Comment time and procedure. Mr. Colandrea had a table drop of City of Charles Town Public Speaking policy. He proposed to the council the same policy 20 minutes of public speaking at the beginning of the meeting and 20 minutes after the meeting if there was time to allow. Each person would have 5 minutes for public comment rather than 3 minutes. There would be no yielding of time any longer.

Councilor Tarvin stated he would not want to take away deferrals he believes is taking way transparency “some people are not comfortable to speaking in public” but would like them to still be heard.

Councilor Fagan stated she liked the Ranson Public Speaking policy and hopes other cities follow Ranson public speaking policy.

Bound believes this would be a step backward and not forward.

Councilor Colandrea thanked the council for their feedback and stated he would not be drafting an ordinance for any changes.

6. Review of Draft Letter to WVDOH Requesting Crosswalks on Mildred Street

City Manager presented a draft letter to the council for review for the Department of Transportation. Councilor Strickland had a request for the first sentence "I" to be changes to "We". Changes will be made and the letter will be sent to the Department of Highway.

Ken Suits, Mayor	Abstain
Jaden Bound	Yes
Stephanie Fagan	Motion
Daniel Strickland	Yes
Andy Colandrea	Yes
Chris Tarvin	Yes
Wesley Wildrick	Second

7. Planning Commission Ordinance Revisions – Council Guidance on State Code Alignment

The City Manager presented the Mayor and Council with his findings since the September 1, 2026, Council meeting. He stated that the State Code requires candidates to reside in the city for three years before serving on the board. He indicated that he believed the original intent may have been different and that further discussion was needed to determine the Council's intent. There was some confusion regarding whether the City Code and State Code were consistent. The City Manager stated that he looked forward to further discussion with the Council. He also noted that, before an ordinance is presented to Council, it is reviewed by the City Attorney.

Councilor Tarvin stated that the Council did not appoint the member and that the appointment was made by the City Manager. Councilor Tarvin stated that the Council was only given a three-year term, which he understood to be based on the State Code and to begin on the date of the appointment. He expressed his belief that the first line of the provision was incorrect.

Councilor Colandrea disagreed with Councilor Tarvin's interpretation, stating that the provision being discussed was subsection to fall under subsection (e), which provides that the appointee would serve the same term as the City Manager.

Councilor Fagan stated that the City Attorney had indicated the provision could be interpreted in several ways and that the Council would need to determine what was in the best interest of the City of Ranson.

Councilor Tarvin made a motion to recess at 8:17 p.m., seconded by Councilor Stephanie Fagan. At 8:22 p.m., Councilor Bound made a motion to exit recess, seconded by Councilor Wesley Wildrick.

The City Manager stated that his goal was to understand the direction the Council wished to take and that he believed there was an inconsistency between the applicable codes.

Councilor Bound stated that the State Code would override any conflicting ordinance and suggested that the matter may also involve a contract issue, since the City Manager's contract and the appointee's term were connected. Councilor Tarvin stated that the City Manager's original contract had ended and that the City Manager had subsequently continued on a year-to-year basis. He further stated that he was not interested in renewing the City Manager's contract at this time.

Councilor Fagan stated that she believed the City was following its code by providing a three-year term.

Councilor Bound asked whether the interpretation was made by the City Manager or the City Attorney. Mr. Wilt responded that the interpretation was reached collectively by both. He further stated that the designees would receive a three-year term.

The mayor stated that the action appeared not to be aligned with either the State Code or the City Ordinance. He suggested that the necessary changes to the ordinance be drafted and brought before the Council for a first reading and advertisement prior to a second reading.

Councilor Strickland asked whether the item could be tabled until the City Attorney could return to the room. Councilor Strickland stated that he did not believe the City Attorney had been present for approximately three hours and then left the building, only for the Council to potentially make an incorrect decision.

Councilor Wildrick asked whether the City Attorney could prepare a legal memorandum for the Council clarifying how to determine the term of the appointee, the State Code requirements regarding the number of Council members to be seated on the Planning Commission Board, and any relevant case studies. Councilor Fagan stated that the City Attorney had indicated there was no case law on this particular issue.

City Manager Todd Wilt stated that he understood the direction from the mayor to be to move forward with no action at this time. Mr. Wilt stated that he would bring the something back before the Council.

8. Proposed Special Meetings for September 28, 2026 at 7:00 PM
Council will meet at 383 Lawerance Street on September 28, 2026 at 7:00 PM to join the Meeting with the county commissioners.

Ken Suits, Mayor	Abstain
Jaden Bound	Yes
Stephanie Fagan	Motion
Daniel Strickland	Yes
Andy Colandrea	Yes
Chris Tarvin	Yes
Wesley Wildrick	Second

9. New Vision Development, LLC Purchase and Conditional Sales Agreement (Parkland Commons) (Possible Executive Session)

Councilor Colandrea spoke to the council regarding the five-year contract with New Vision Development. Stated he rode by there and there is no way the portion would be finished by the 22nd of September as the contract states. Issurance permit for commercial has been applied for or submitted.

Chris Tarvin stated he felt they were doing everything that was needed and Councilor Tarvin stopped at the worksite and had a tour of the work and the townhouses being built.

Councilor Strickland does agree with the default letter being issued. Mr. Strickland asks if everyone in the city with a contract will receive a default letter in the same manner. City manager stated this is a very unique contract and says he is not aware of another contract like this one in the city. Mayor says a contract is a contract and does not matter how we feel it is a written contract.

Councilor Tarvin made his statement that most of their meeting is a "waste of Time". Feels that it is Unacceptable and wants the residents to know the council is working for the residents. Councilor Tarvin motioned Councilor Fagan second for an special meeting for Tuesday September 22, 2026 to discuss personal City Manager Todd Wilt.

Ken Suits, Mayor	Abstain
Jaden Bound	Yes
Stephanie Fagan	Second
Daniel Strickland	Yes
Andy Colandrea	NO
Chris Tarvin	Motion
Wesley Wildrick	Yes

VIII. ADJOURNMENT

The meeting was adjourned at 8:56 PM. The motion to adjourn was made by Councilmember Stephanie Fagan and seconded by Councilmember Wesley Wildrick the next regular City Council meeting is scheduled for October 6, 2026, at 7:00 PM at the Ranson City Council Chambers, located at 312 S. Mildred Street, Ranson, WV 25438.

IX. INFORMATION ONLY

GIS Day November 18, 2026
Mega Food Drive September 15, 2026- October 15, 2026

_____
Kenneth Suits, Mayor

_____
Darla Armstrong, City Clerk

AGENDA ITEM 2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes - Special Meeting September 22, 2026

ATTACHMENTS:

City Council Special Meeting 09222026(7).docx

RANSON
AT THE CENTER OF OPPORTUNITY.

CITY COUNCIL SPECIAL MEETING
September 22, 2026

I. CALL TO ORDER

Kenneth Suits, Mayor	**Present**
Stephanie Fagan	**Present**
Chris Tarvin	**Present**
Andy Colandrea	**Present**
Wesley Wildrick	**Present**
Jaden Bound	**Present**
Daniel Strickland	**Present**

II. COUNCIL BUSINESS

1. Consideration of the City Manager's Performance and Employment Agreement, with Possible Action Related Thereto (Possible Executive Session)

Councilor Andy Colandrea requested to amend the agenda to public comments for anyone to speak it was second by Jaden Bound.

Kenneth Suits, Mayor	**Present**
Stephanie Fagan	**Yes**
Chris Tarvin	**Yes**
Andy Colandrea	**Motion**
Wesley Wildrick	**Yes**
Jaden Bound	**Second**
Daniel Strickland	**Yes**

Mayor Ken Suits requests a motion for a five-minute recess at 7:03PM to allow anyone to sign in for public comments.

Kenneth Suits, Mayor	**Present**
Stephanie Fagan	**Yes**
Chris Tarvin	**Yes**
Andy Colandrea	**Yes**
Wesley Wildrick	**Second**
Jaden Bound	**Motion**
Daniel Strickland	**Yes**

Ranson city Council came out of Recess at 7:08PM

City staff signed up to speak with the Mayor and City Council regarding their work experience and interactions with City Manager Todd Wilt.

Christine Wimer, representing the Jefferson County Foundation, addressed the mayor regarding the amount of time provided to individuals who spoke before her. She stated that she expected the same consideration for her comments, and the mayor agreed to provide her with the same consideration. Dr. Wimer also referenced the previous special meeting, stating that no public comment had been offered, and requested greater consistency by allowing public comment during special meetings. She expressed concerns regarding compliance with the Freedom of Information Act and the Americans with Disabilities Act. Dr. Wimer also addressed the Council regarding the City Manager's responsibilities and duties to the residents of Ranson.

Eddie Benites addressed the Mayor and Council regarding Mr. Wilt. Mrs. Benites stated that she had worked with Mr. Wilt and provided several examples based on her experience. She referenced monthly manager meetings involving surrounding municipalities and discussed with the Mayor and Council what the City of Ranson could look like without a city manager.

Councilor Chris Tarvin called for a special meeting on September 15, 2026, to discuss City Manager Todd Wilt's performance and employee agreement. Mr. Tarvin made a motion to enter executive session, which was seconded by Councilor Colandrea. Councilor Jaden Bound amended that vote and stated that he believed it would be best to have the City Attorney present for the discussion. Mr. Wilt requested that the matter be discussed in open session pursuant to West Virginia Code § 6-9A-4. Councilor Strickland asked the attorney to explain the cited code. Mr. Stranko stated that the code was cited because the City Manager has the right to demand a public hearing.

Councilor Bound made an amendment to include Mr. Wilt and Mr. Stranko in the discussion. The amendment did not receive enough votes to move forward. The mayor then returned to the original motion regarding an executive session with City Manager Todd Wilt. Mr. Stranko stated that the motion had failed by operation of law.

Mr. Tarvin raised concerns regarding the City Manager's evaluation and the process used to conduct it. He stated that he was not present to provide input for the evaluation and had not seen the City Manager's contract or been given an opportunity to discuss the authority provided by the contract to terminate the agreement. Mr. Tarvin also stated that he had requested certain tasks to be completed but that those tasks had not been completed. He cited concerns about builders damaging residents' homes and stated that these concerns had been raised before the Council without being adequately addressed.

Mayor Suits responded that the evaluation had been compiled and discussed with the City Manager. Mrs. Fagan stated that she had requested a meeting to review the evaluation but had not been provided with one. Mr. Wildrick referenced the contract, stating that it provides for the evaluation to be reviewed by the Council. Council members also stated that they were unaware that Mr. Wilt's contract was approaching its end date.

Mr. Tarvin thanked the staff members who attended the meeting and spoke regarding Mr. Wilt but stated that the City Manager's responsibilities extend beyond his interactions with staff. Mr. Tarvin also raised

concerns about the evaluation presented on Monday, prior to the Tuesday special meeting, stating that it did not contain names or signatures.

Councilor Bound stated that he believed the Council had an opportunity to sit down with Mr. Wilt and clearly meet its expectations. Mr. Tarvin stated that he had previously participated in a three-hour meeting and believed that, after being elected, he should be able to begin addressing issues immediately. Mr. Tarvin stated that when there is a contract, the expectations outlined in the contract should be met and that he believed Mr. Wilt should be held accountable for meeting those expectations.

Councilor Colandrea stated that he had not seen an infrastructure or transparency ordinance. Mrs. Fagan stated that her agenda items had been presented but had not moved forward. Councilor Colandrea questioned how the Council could work together for the benefit of Ranson without placing blame on City Manager Todd Wilt.

Councilor Bound asked who has final authority over the Council agenda. The mayor stated that he reviews the final agenda. Mr. Tarvin stated that other Council members had also made requests that had not appeared on the agenda. For the record, Mr. Tarvin stated that his agenda items had not been placed on the agenda, while also acknowledging that he had not formally asked for any items to be placed on the agenda.

Councilor Jaden Bound asked the participants to lower the tone of the discussion and finish the conversation. He discussed his understanding of the City Manager's position and stated that he believed Mr. Wilt was doing a satisfactory job. Mr. Bound suggested that the Council could meet with Mr. Wilt, establish expectations, and possibly place him on a probationary period or improvement plan. Mr. Bound referenced an evaluation that suggested Mr. Wilt should "get away from the Council." He stated that he wanted an opportunity for the Council and City Manager to discuss what needed to be done and said that he believed Mr. Wilt implements what the Council votes to approve.

Mrs. Fagan stated that the purpose of the evaluation was to identify issues with which the Council was dissatisfied and that some of those issues had not changed. Mr. Bound agreed that the Council needed to have a discussion with Mr. Wilt because there were issues that needed to be addressed.

Mr. Tarvin raised concerns that the city was approving occupancy for houses that he believed did not meet Ranson's codes. He stated that the Council needed time to review the matter and ensure that procedures were followed correctly. Mr. Bound stated that the Planning Commission approves plans. Mr. Tarvin referenced flooding at Presidents Point and attributed it to what he described as improper inspections.

Wesley Wildrick stated that during a one-on-one meeting, staff members were not permitted to speak unless they were specifically asked to do so. The mayor asked whether requests could be made by email. Councilor Fagan stated that the Council was prepared to proceed with a motion, while Councilor Bound stated that he believed the Council was not yet at a decision point.

Councilors Fagan and Colandrea discussed the previous election. Councilor Colandrea asked that everyone submit their ideas to Mr. Stranko so that an ordinance could be drafted. Mr. Bound stated that he believed he had heard concerns that the Council was not being heard and that issues involving the contract had been dropped by the mayor.

Mr. Tarvin discussed concerns regarding his campaign signs during the election, stating that signs had been removed on Fairfax. Mr. Tarvin said he had been told that the road was private. He later stated that he discovered the street was included on the City's snow-removal map. Mr. Wildrick questioned why snow was removed from the area and why police were providing enforcement or patrol services on that portion of the road.

Mr. Wildrick referenced a prior agenda item that stated, "staff are looking into this item." He stated that he did not recall recommending that staff investigate the matter. Mr. Wilt stated that, after reviewing the applicable codes, he brought the matter back to the Council because the state code and Municode provisions appeared to differ. He stated that he wanted a clearer understanding from the Council regarding how it wanted the matter to proceed.

Councilor Daniel Strickland addressed the Mayor and Council regarding what he believed would be appropriate for executive session. Mr. Strickland stated that, whether dealing with a high-level executive position in the past, currently, or in the future, he would not cut down or criticize the City Manager in front of his employees. Mr. Strickland stated that he had evidence and reports that he wanted to share with elected officials. He also stated that he thought Mr. Wilt was a "wonderful guy" and described him as "by far the best-dressed city manager." Mr. Strickland stated that Mr. Wilt should not be disrespected as a manager in front of his employees.

Mayor Suits referenced an email on which he had been copied by Mr. Strickland. The mayor stated that he had responded to Mr. Strickland, thanked him for the email, and stated that he intended to work with Mr. Wilt on his performance. Mr. Strickland stated that he believed Mr. Wilt had the requested information but was not forthcoming with it.

Councilor Colandrea discussed the Planning Commission and stated that he did not believe Mr. Wilt had provided incorrect advice. Mr. Colandrea stated that he believed the information was being interpreted incorrectly. The mayor stated that Council members could meet with staff, speak with them, and get to know them; however, when Council members want staff to complete a task, the request should be made through the City Manager.

Councilor Chris Tarvin made a motion regarding Todd Wilt's contract as City Manager. The motion was seconded by Councilor Stephanie Fagan.

Councilor Tarvin made a motion to end Todd Wilt contract as City Manager and was second by Stephanie Fagan.

Kenneth Suits, Mayor	**Abstain**
Stephanie Fagan	**Second**
Chris Tarvin	**Motion**
Andy Colandrea	**NO**
Wesley Wildrick	**YES**
Jaden Bound	**NO**
Daniel Strickland	**YES**

City attorney stated he would need clarification of when this is going to be in effect and there is a contract and a letter will be sent to fulfill the contract for council review. Tarvin stated in his motion it would be effective immediately.

ADJOURNMENT

The meeting was adjourned at 9:45 PM. The motion to adjourn was made by Councilmember Stephanie Fagan and seconded by Councilmember Wesley Wildrick the next meeting is a Special meeting scheduled for September 25, 2026, at 6:00 PM at the Ranson City Council Chambers, located at 312 S. Mildred Street, Ranson, WV 25438.

_____
Kenneth Suits, Mayor

_____
Darla Armstrong, City Clerk

AGENDA ITEM 3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes - Special Meeting September 25, 2026

ATTACHMENTS:

City Council Special Meeting 9252026(11).docx

CITY COUNCIL SPECIAL MEETING
Minutes September 25, 2026

I.CALL TO ORDER

Kenneth Suits, Mayor	**Present**
Andy Colandrea	**Absent**
Wesley Wildrick	**Present**
Jaden Bound	**Present**
Stephanie Fagan	**Present**
Christopher Tarvin	**Present**
Daniel Strickland	**Present**

II. COUNCIL BUSINESS

1. Discussion of the Interim City Manager Management with related action thereto

Mayor Ken Suits presented the council with an option for an Interim City Manager through Berkeley Group LLC. Under the proposal the interim city manager would work up to 32 hours a week and a rate of 150.00 an hour for up to 4 months. The agreement could be terminated or extended and would be reimbursed for milage and hotel.

The Council discussed whether there was another option for filling the position with an existing employee. Councilor Jaden Bound asked if Richard Rhinehart would be interested in stepping up for that position with a pay increase. Councilor Fagan said that who was on her for front as well. Mayor said he has not asked any staff for this position. Mayor stated that this process would be around 4 months. Council made a motion for the mayor to have a recess to call Richard Rhinehart to offer an Interim City Manager position for Four months. Mayor did step out to make the call. Council moved into a recess at 6:33 PM

Kenneth Suits, Mayor	**Abstain**
Andy Colandrea	**Absent**
Wesley Wildrick	**Motion**
Jaden Bound	**Yes**
Stephanie Fagan	**Yes**
Christopher Tarvin	**Second**
Daniel Strickland	**Yes**

Resume meeting at 6:43PM

Mayor Suits returned to the meeting and reported that Richard Rhinehart would have a conversation with the Mayor on Monday regarding the Interim City Manager position. The Council discussed compensation for the position and proposed additional compensation of $2,400 biweekly for the duration of the four-month appointment.

The Council authorized the mayor to enter into an agreement with Richard Rhinehart and to negotiate compensation and terms of service for his appointment as Interim City Manager for a period of four (4) months. The agreement would provide an additional $2,400 biweekly for the dual workload, along with additional 24-hour annual leave compensation. The appointment may be terminated upon 24-hour notice, subject to approval of any previously arranged leave. Upon completion or termination of the Interim City Manager assignment, Rhinehart would resume his duties as Operational Director for the City of Ranson.

Kenneth Suits, Mayor	**Present**
Andy Colandrea	**Absent**
Wesley Wildrick	**Yes**
Jaden Bound	**Yes**
Stephanie Fagan	**Second**
Christopher Tarvin	**Yes**
Daniel Strickland	**Motion**

Resolution: 2026-27

Kenneth Suits, Mayor	**Present**
Andy Colandrea	**Absent**
Wesley Wildrick	**Motion**
Jaden Bound	**Second**
Stephanie Fagan	**Yes**
Christopher Tarvin	**Yes**
Daniel Strickland	**Yes**

Councilor Wildrick Motion agenda item 1: Discussion of the Interim City Manager Management with related action thereto be moved to the agenda on September 30, 2026

Kenneth Suits, Mayor	**Present**
Andy Colandrea	**Absent**
Wesley Wildrick	**Motion**
Jaden Bound	**Second**
Stephanie Fagan	**Yes**
Christopher Tarvin	**Yes**
Daniel Strickland	**Yes**

IV. ADJOURNMENT

The meeting was adjourned at 7:22 PM. The motion to adjourn was made by Councilmember Jaden Bound and seconded by Councilmember Wesley Wildrick the next Council meeting is scheduled for September 28, 2026, at 7:00 PM at the Ranson City Council Chambers, located at 312 S. Mildred Street, Ranson, WV 25438.

_____
Kenneth Suits, Mayor

_____
Darla Armstrong, City Clerk

1

AGENDA ITEM 4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes Special Meeting - Septemebr 30, 2026

ATTACHMENTS:

09302026City Council Speciial meeting).docx

CITY COUNCIL SPECIAL MEETING

Minutes September 30, 2026

I.CALL TO ORDER

Kenneth Suits, Mayor	**Yes**
Jaden Bound	**Yes**
Andy Colandrea	**Yes**
Stephanie Fagan	**Yes**
Daniel Strickland	**Yes**
Christopher Tarvin	**Yes**
Wesley Wildrick	**Yes**

II. COUNCIL BUSINESS

1. Consideration and act upon proposal to enter into an agreement for legal services with Bowles Rice.

   Tyler Mayhew is a partner with Bowls Rice Law firm. Mr. Mayhew offered his services and informed the mayor and council of other attorneys in the firm should the city need an attorney present or an urgent matter. Councilor Fagan inquired about the terms of the contract, about the length of his contract and how the billing would occur. Mr. Mayhew explained his contract was as needed basis, and he would be billing for the time used. Time would be recorded and billed accordable. Mr. Mayhew Addressed Councilor Colandrea questions regarding if there were any conflicts for the firm to represent the city. Mr. Mayhew informed the councilor he had searched the conflict list and there were no conflicts. Councilor Wildrick asks if any of the litigations Ranson is involved in would be any conflict with the firm. Mr. Mayhew replied litigations is at a different department of the firm than his team.

Kenneth Suits, Mayor	**Abstain**
Jaden Bound	**Yes**
Andy Colandrea	**Yes**
Stephanie Fagan	**Motion**
Daniel Strickland	**Yes**
Christopher Tarvin	**Yes**
Wesley Wildrick	**Second**

2. Discussion of the Interim City Management with related action thereto (Possible Executive Session)

   Council went into executive session at 6:22 PM

Kenneth Suits, Mayor	**Abstain**
Jaden Bound	**Yes**
Andy Colandrea	**Motion**
Stephanie Fagan	**Second**
Daniel Strickland	**Yes**
Christopher Tarvin	**Yes**
Wesley Wildrick	**Yes**

Council came out of excessive session at 6:46PM

Kenneth Suits	**Mayor**
Jaden Bound	**Yes**
Andy Colandrea	**Yes**
Stephanie Fagan	**Yes**
Daniel Strickland	**Second**
Christopher Tarvin	**Motion**
Wesley Wildrick	**Yes**

3. Authorization to execute Severance Agreement for former City manager action thereto (Possible Executive Session)

City manager has delivered an email to City Clerk and Mayor, Ken Suits the email was printed and given to the council. The letter stated that Former City manager Todd Wilt requested, when discussing his severance agreement, he would request the discussion to be in a public meeting. Council had a vote to move into executive session client attorney privilege at 7:53 PM

Kenneth Suits	**Mayor**
Jaden Bound	**Motion**
Andy Colandrea	**Yes**
Stephanie Fagan	**Yes**
Daniel Strickland	**Yes**
Christopher Tarvin	**Second**
Wesley Wildrick	**Yes**

Council came out of Executive session at 8:02 PM

Kenneth Suits	**Mayor**
Jaden Bound	**Second**
Andy Colandrea	**Yes**
Stephanie Fagan	**Motion**
Daniel Strickland	**Yes**
Christopher Tarvin	**Yes**
Wesley Wildrick	**Yes**

The mayor led a discussion regarding the amount of severance to be paid to Mr. Wilt. The mayor stated that the calculations provided by the former Council totaled $141,456.16, while Mr. Wilt's calculations totaled $177,708.98.

Councilor Bound stated that there were nine months remaining on the contract and disputed payment for the full twelve months. Councilor Bound moved that Mr. Wilt be paid nine months of severance rather than twelve months, in the amount of $141,456.16. The amount consists of base severance of $111,557.67, continued insurance in the amount of $18,720.72, and the City's retirement obligation under the contract in the amount of $11,157.77.

Kenneth Suits, Mayor	**Abstain**
Jaden Bound	**Yes**
Andy Colandrea	**Abstain**
Stephanie Fagan	**Yes**
Daniel Strickland	**Yes**
Christopher Tarvin	**Yes**
Wesley Wildrick	**Second**

Councilor Chris Tarvin stated that he would like to discuss the undisputed amount and consider that amount as well. He amended the motion to include the amount of $36,252.82, contingent upon receipt of a signed release of any and all claims.

Kenneth Suits, Mayor	**Abstain**
Jaden Bound	**Abstain**
Andy Colandrea	**Abstain**
Stephanie Fagan	**Second**
Daniel Strickland	**Yes**
Christopher Tarvin	**Motion**
Wesley Wildrick	**Yes**

Defining Process for hiring City Manager

Council had a discussion to have the item on the next agenda to direct staff. A posting of the advertisement will be for 60 days. Tuesday, council meeting will establish a detail to oversee the hiring process.

IV. ADJOURNMENT

The meeting was adjourned at 8:43 PM. The motion to adjourn was made by Councilmember Stephanie Fagan and seconded by Councilmember Wesley Wildrick. The next Council meeting is scheduled for October 6, 2026, at 7:00 PM at the Ranson City Council Chambers, located at 312 S. Mildred Street, Ranson, WV 25438.

_____
Kenneth Suits, Mayor

_____
Darla Armstrong, City Clerk

AGENDA ITEM 1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Police

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Police Chief Status Report

ATTACHMENTS:

AGENDA ITEM 1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Administrative

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: 2026-28 An Resolution of the city Council of Ranson, West Virginia Opposing the Valley Link North, Gore-Doubs-Goose Creek, and Mid Atlantic Resiliency Link (MARL) Transmission Line Projects

West Virginia is opposing the proposed Valley Link North, Gore-Doubs-Goose Creek, and Mid-Atlantic Resiliency Link (MARL) transmission line projects. These projects have raised concerns regarding their potential impacts on communities, property owners, land use, and the environment.

ATTACHMENTS:

Ranson Resolution 2026-28 re transmission lines__.docx

Resolution: 2026-27

A Resolution of the City Council of Ranson, West Virginia Opposing the Valley Link North, Gore-Doubs-Goose Creek, and Mid-Atlantic Resiliency Link (MARL) Transmission Line Projects

WHEREAS, the City of Ranson is a growing, family-centered community within Jefferson County, West Virginia, whose neighborhoods, schools, parks, and small businesses contribute significantly to the County's economic vitality and quality of life; and

WHEREAS, Ranson lies within one of the most historically and environmentally significant regions of the State of West Virginia, adjacent to nationally recognized heritage sites, agricultural lands, and tourism destinations that support local employment and regional investment; and

WHEREAS, the proposed Valley Link North, Gore-Doubs-Goose Creek, and Mid-Atlantic Resiliency Link (MARL) high-voltage transmission line projects would introduce industrial-scale infrastructure into Jefferson County, including areas near Ranson's residential neighborhoods, commercial corridors, and community recreation spaces; and

WHEREAS, under W. Va. Code § 24-2-11a, the West Virginia Public Service Commission (PSC) must ensure that any proposed transmission project serves the public convenience and necessity, minimizes adverse environmental and cultural impacts, and provides demonstrable benefits to West Virginia ratepayers; and

WHEREAS, residents and community leaders across Jefferson County have submitted letters to the PSC showing that these projects would:

• Increase electric rates for West Virginia consumers while primarily serving out-of-state load growth;

• Reduce property values for adjacent and nearby landowners, thereby diminishing tax revenues that fund schools, emergency services, and municipal infrastructure;

• Threaten historic properties and cultural landscapes throughout Jefferson County;

• Impair tourism and scenic viewsheds that support the regional economy, including viewsheds connected to Harpers Ferry, Charles Town, and the Shenandoah Valley;

• Endanger Jefferson County's karst aquifer system, which supplies drinking water to residents and supports agricultural operations, through herbicide use, tower foundation excavation, soil disturbance, and potential disruptions to groundwater flow; and

WHEREAS, Ranson's residential neighborhoods, schools, and community parks are particularly sensitive to visual intrusion, noise, and land disturbance associated with large transmission

infrastructure, and the cumulative impacts of these projects would impose long-term economic, cultural, and environmental harm on Ranson residents; and

WHEREAS, the City Council finds that these projects, as proposed, fail to demonstrate measurable benefits to West Virginia ratepayers and pose unacceptable risks to Ranson's community character, economic development, and environmental resources;

NOW, THEREFORE, BE IT RESOLVED by the City Council of Ranson, West Virginia, that:

1. The Council formally opposes the Valley Link North, Gore-Doubs-Goose Creek, and Mid-Atlantic Resiliency Link (MARL) transmission line projects as presently proposed.

2. The Council urges the West Virginia Public Service Commission to deny Certificates of Public Convenience and Necessity for these projects unless and until the applicants demonstrate clear, measurable benefits to West Virginia ratepayers and adopt routing alternatives that avoid Jefferson County's residential, historic, scenic, and agricultural lands.

3. The Council directs the City Clerk to transmit certified copies of this Resolution to the West Virginia Public Service Commission, the Jefferson County Commission, and the Governor of West Virginia.

ADOPTED AND APPROVED by the Ranson City Council, West Virginia, this **6th** day of **October 2026.**

_____

Kenneth Suits, Mayor

ATTEST:

_____

Darla Armstrong, City Clerk

AGENDA ITEM 2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Administrative

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Public Hearing - 2026-04 2nd Reading - An Ordinance Vacating, Abandoning, and Annulling Portions of the Fourth Avenue Right of Way and the Third Avenue Alley Right of Way

ATTACHMENTS:

Legal Notice 3rd and 4th alleyway.docx

LEGAL NOTICE
PUBLIC HEARING NOTICE
CITY OF RANSON

Ranson City Council will hold a public hearing on Tuesday, October 6, 2026, at 7:00 pm at Ranson City Hall, 312 S. Mildred Street, Ranson, WV. The purpose of the public hearing is to accept public comments on an Ordinance Vacating, Abandoning, and Annulling Portions of the Fourth Avenue Right of Way and the Third Avenue Alley Right of Way.

All persons are invited to attend and make comments about the proposed amendment. If you cannot attend but wish to comment, you may write to the following address prior to October 2, 2026: City of Ranson, 312 S. Mildred Street Ranson, WV 25438 or email to cityclerk@ransonwv.us. Written comments received prior to October 2, 2026, will be provided to the Ranson City Council and inserted into the official record.

AGENDA ITEM 3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Consideration - 2026-04 2nd Reading - An Ordinance Vacating, Abandoning, and Annulling Portions of the Fourth Avenue Right of Way and the Third Avenue Alley Right of Way

Jefferson Medical Center has requested that the City vacate portions of the Fourth Avenue right of way and the Third Avenue alley right of way that traverse its campus, in connection with a renovation and expansion project exceeding sixty million dollars. Jefferson Medical Center states that it now owns or controls all properties adjoining the affected area and intends to consolidate the parcels following vacation.

City staff coordinated review of the request with Public Works and the Community Review Committee beginning in the spring of 2026. The West Virginia Division of Highways has separately indicated conceptual agreement with relocating the Fourth Avenue connection at Lancaster Circle for safety and operational reasons.

The item was presented for first reading on August 18, 2026 Council meeting. The accompanying an ordinance for an second reading and includes a reservation of easement rights for any City or utility infrastructure that may be located within the area, regardless of whether such infrastructure has been confirmed.

ATTACHMENTS:

Ordinance 2026-04.docx
Jefferson_Medical_Center.pdf

Ordinance: 2026-04

An Ordinance Vacating, Abandoning, and Annulling Portions of the Fourth Avenue Right of Way and the Third Avenue Alley Right of Way

WHEREAS, the City of Ranson, West Virginia (the "City"), holds or otherwise maintains public rights in certain portions of the Fourth Avenue right of way and the Third Avenue alley right of way, which rights of way are depicted on the plat attached hereto as Exhibit 1 (collectively, the "Annulment Area"); and

WHEREAS, pursuant to W. Va. Code §8-12-5(1), the City has plenary power and authority by ordinance to vacate, discontinue, and close streets, avenues, roads, alleys, ways, sidewalks, drains, and gutters within its corporate limits; and

WHEREAS, the Annulment Area traverses and bisects property owned by The Charles Town General Hospital, doing business as Jefferson Medical Center ("Jefferson Medical Center"), and the Annulment Area is not needed for public travel or public access, as more fully set forth in the staff report presented in connection with this Ordinance; and

WHEREAS, by letter dated April 16, 2026, Jefferson Medical Center, through its engineer, Fox and Associates, Inc., formally requested that the City vacate, abandon, and annul the Fourth Avenue right of way and the Third Avenue alley right of way within the Annulment Area, as depicted on Exhibit 1; and

WHEREAS, Jefferson Medical Center is undertaking a renovation and expansion project with an anticipated investment in excess of sixty million dollars ($60,000,000), which project will transform and improve the area along Fairfax Boulevard between Fourth Avenue and Fifth Avenue; and

WHEREAS, the proposed project will encompass the entirety of the Fourth Avenue right of way within the Annulment Area and a portion of the Third Avenue alley right of way, and the vacation, abandonment, and annulment of the Annulment Area will facilitate the expansion, redevelopment, and integrated use of the Jefferson Medical Center campus; and

WHEREAS, by correspondence dated July 31, 2026, the West Virginia Division of Highways, through its District Five Traffic Engineer, advised that it had reviewed proposed plans for a new connection to Lancaster Circle and indicated agreement with the concept of eliminating the existing Fourth Avenue connection to Lancaster Circle and relocating access further south to improve safety and operations, subject to completion of the Division's plan review; and

WHEREAS, the proposed vacation and abandonment will improve the aesthetic, functional, and operational use of the property and contribute to a safer, more cohesive, and more integrated healthcare campus; and

WHEREAS, the City previously abandoned a portion of the Fourth Avenue alleyway across the Jefferson Medical Center property, and it has been the longstanding intention of Jefferson Medical Center to seek the abandonment of the remaining public rights of way that traverse or bisect its property; and

WHEREAS, based on representations made by Jefferson Medical Center's engineer, Jefferson Medical Center, together with its affiliate WVU Medicine, owns or controls all properties adjoining the Annulment Area, and the vacation, abandonment, and annulment of the Annulment Area will permit the affected parcels to be consolidated into a single parcel or integrated campus, thereby facilitating the continued development and use of the Jefferson Medical Center property; and

WHEREAS, the vacation, abandonment, and annulment of the Annulment Area will facilitate the continued expansion, redevelopment, and use of Jefferson Medical Center for healthcare related purposes and is consistent with the City's economic development, community development, and public health objectives; and

WHEREAS, upon consideration of the staff report and the record and information presented in connection with this Ordinance, Council finds that the Annulment Area is not needed for public travel, access, or utility purposes, subject to the reservation of easements for existing utility infrastructure provided herein, and that the vacation, abandonment, and annulment of the Annulment Area will not adversely affect any other property owner or the public generally; and

WHEREAS, it is in the best interests of the City of Ranson and the public generally that the Annulment Area be vacated, abandoned, and annulled as public rights of way; and

NOW, THEREFORE, BE IT ORDAINED by the Council of the City of Ranson, West Virginia, as follows:

Vacation.
The Fourth Avenue right of way and the Third Avenue alley right of way, or portions thereof, comprising the Annulment Area and depicted on Exhibit 1 attached hereto and incorporated herein by reference, are hereby vacated, abandoned, and annulled as public rights of way of the City of Ranson.

Reservation of Utility Easements.
Nothing in this Ordinance shall be construed to vacate, release, or extinguish any easement, right, or interest held by the City, or by any public utility, for the continued maintenance, repair, replacement, or operation of any water, sewer, storm drainage, or other utility infrastructure that may be located within the Annulment Area, whether or not such infrastructure is shown on Exhibit 1. The City reserves unto itself, and unto any applicable utility provider, such easement rights as may be necessary for the continued operation and maintenance of that infrastructure.

Note: If the utility review confirms the Annulment Area is clear of City infrastructure, this section can be shortened to a simple recital rather than a reserved easement. Recommend keeping it as a reservation unless and until that confirmation is in hand, given the plat's own disclaimer that it was not prepared from a title report.

Findings.
Ranson City Council finds and determines that the vacation and annulment authorized by this Ordinance serves the public interest by facilitating the expansion and redevelopment of the Jefferson Medical Center campus, supporting a significant healthcare related capital investment, improving the safety and functionality of the campus, promoting economic development, and facilitating the continued provision and expansion of healthcare services within the City.

Recordation.
Following the enactment and effectiveness of this Ordinance, the City Clerk shall cause a duly certified copy of this Ordinance, together with Exhibit 1, to be recorded in the Office of the Clerk of the Jefferson County Commission.

First Reading:	August 18, 2026
Public Hearing:	October 6, 2026
Second Reading:	October 6, 2026

Enacted this 6th day of October 2026

Adopted by the City Council of the City of Ranson after a 1st reading on August 18, 2026 and a 2nd reading on October 6, 2026 by a vote of ___ in the affirmative, __ in the negative, __ absent, with __ abstaining.

_____
Kenneth Suits, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

FOX & ASSOCIATES INC.
Est. 1966
ENGINEERS
SURVEYORS
PLANNERS
LANDSCAPE ARCHITECTS

82 Worman's Mill Ct
Suite G
Frederick, MD 21701
Phone: 301-695-0880
Fax: 301-293-6009

April 16, 2026

City of Ranson
312 South Mildred St.
Ranson, WV 25438

Attn: Mr. Todd Wilt
City Manager

Re: Jefferson Medical Center Alleyway Abandonment

Dear Mr. Wilt:

On behalf of our client, The Charles Town General Hospital, dba Jefferson Medical Center, please accept this letter as our formal request to the City of Ranson to abandon the 4th Avenue right-of-way and the 3rd Avenue alley right-of-way, which bisect the hospital property. The areas of interest are indicated on the attached plat.

As you may be aware, the Jefferson Medical Center is currently undertaking a major renovation and expansion project in excess of $60 million, which will transform the area along Fairfax Blvd. between 4th Avenue and 5th Avenue. This project will encompass all of the 4th Avenue right-of-way and a portion of the 3rd Avenue right-of-way. This transformation will improve both the aesthetic and functional use of the property, contributing to a safer and more integrated campus environment.

The City of Ranson previously abandoned the 4th Avenue alleyway across the hospital property. As you may be aware, it has long been the intention of Jefferson Medical Center to request that these rights-of-way be abandoned by the City. Since the hospital now owns all adjoining properties, the time for this request is appropriate. Following the transfer of alley ownership from the City to the hospital, we intend to consolidate all of the parcels into one.

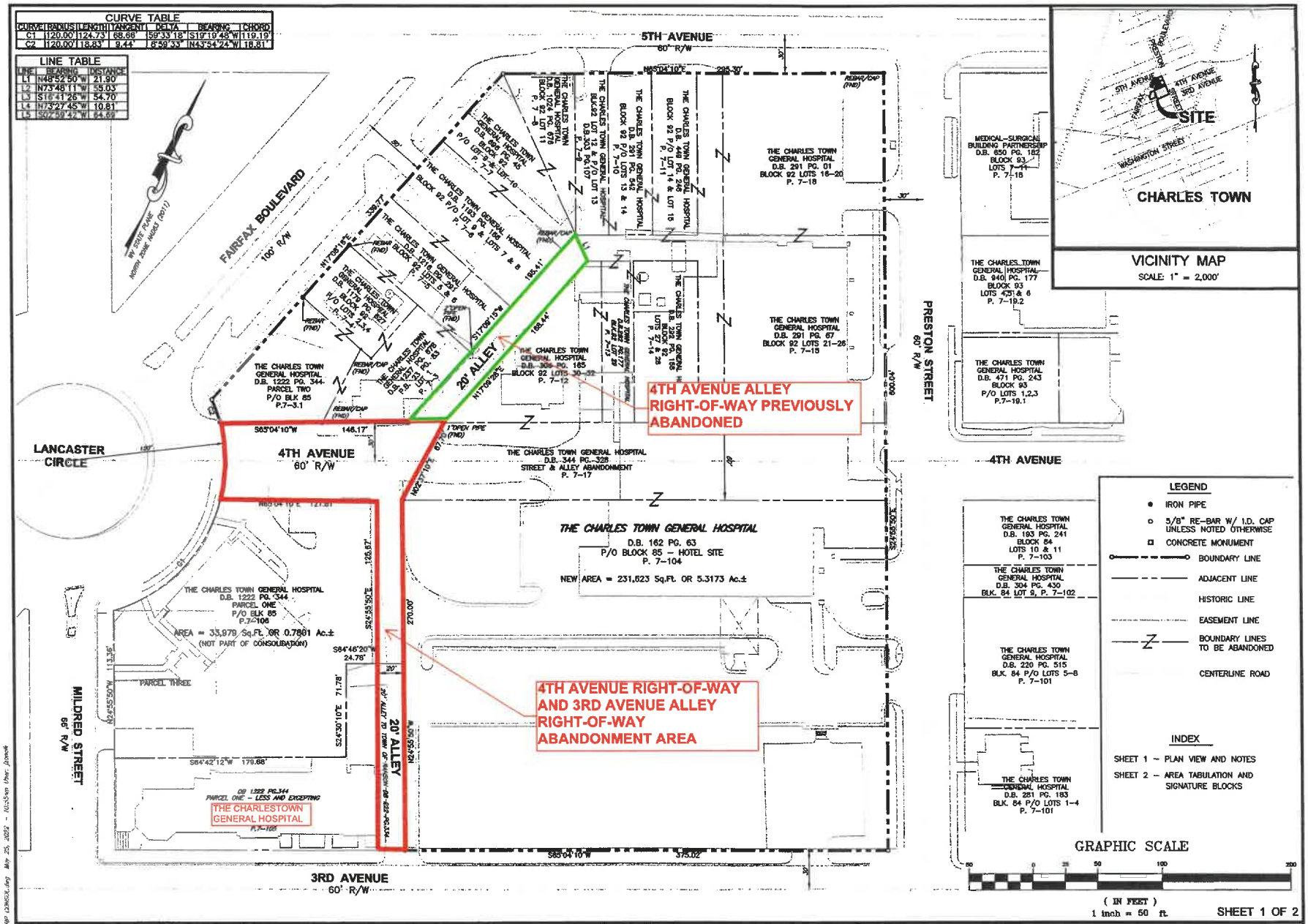
We look forward to working with the City of Ranson on this project. If you have any questions, please feel free to call me at 301-695-0880 x223 or by email jceci@foxassociatesinc.com.

Sincerely,
FOX & ASSOCIATES, INC.

Joseph H. Ceci, P.E.
Vice President

CURVE TABLE						
CURVE	RADIUS	LENGTH	TANGENT	DELTA	BEARING	CHORD
C1	120.00'	124.73'	68.66'	59°33'18"	S19°19'48"W	119.19'
C2	120.00'	18.83'	9.44'	8°59'33"	N43°54'24"W	18.81'

LINE TABLE		
LINE	BEARING	DISTANCE
L1	N48°52'50"W	21.90'
L2	N73°48'11"W	55.03'
L3	S16°41'26"W	54.70'
L4	N73°27'45"W	10.81'
L5	S02°59'42"W	64.69'



VICINITY MAP
SCALE: 1" = 2,000'

OWNER / DEVELOPER

THE CHARLES TOWN GENERAL HOSPITAL
300S PRESTON STREET
RANSON, WEST VIRGINIA 25438
PHONE: 304–260–1453
CONTACT: SCOTT MATHIS

1. ZONING – TOWN CENTER (TS)
2. BY GRAPHIC PLOTTING, THESE PROPERTIES ARE IN ZONE "X" PER F.I.R.M. MAP 54037C136E DATED DECEMBER 18, 2009. BASED ON THE ABOVE INFORMATION, IT APPEARS THAT NO PORTION OF THESE PROPERTIES ARE IN A SPECIAL FLOOD HAZARD AREA.
3. THE INTENT OF THIS PLAT IS TO CONSOLIDATE PROPERTIES OWNED BY THE CHARLES TOWN GENERAL HOSPITAL INTO ONE PARCEL.
4. THIS PLAT WAS PREPARED WITHOUT THE BENEFIT OF A TITLE REPORT AND THEREFORE MAY NOT INDICATE ALL ENCUMBRANCES ON THE PROPERTY.
5. SUBJECT TO ANY AND ALL RESTRICTIONS, EASEMENTS, COVENANTS AND CONDITIONS OF RECORD.
6. THE PERIMETER AND ALL BOUNDARIES SHOWN HEREON HAVE BEEN ESTABLISHED BY A NETWORK OF TRAVERSE CONTROL HAVING A RELATIVE ERROR OF CLOSURE OF 1:15000 OR BETTER.

DATE	REVISIONS
11/06/20	ADDED PARCEL 7–3
09/02/21	ADDRESSED PC COMMENTS
10/04/21	ADDRESSED PC COMMENTS
05/25/22	UPDATED CONTACT

FOX & ASSOCIATES, INC.
ENGINEERS • SURVEYORS • PLANNERS
981 MT. AETNA ROAD
HAGERSTOWN, MD. 21740
PHONE: (301)733-8503
or (301)416-7250
FAX: (301)733-1853
82 WORMANS MILL COURT
SUITE 'G'
FREDERICK, MD. 21701
PHONE: (301)695-0880
FAX: (301)293-8009

STEVEN H. SELCKMANN
LICENSED
No. 2286
STATE OF WEST VIRGINIA
PROFESSIONAL SURVEYOR

BOUNDARY LINE ADJUSTMENT PLAT
OF THE PROPERTIES OF

THE CHARLES TOWN GENERAL HOSPITAL (dba) JEFFERSON MEDICAL CENTER

TAX MAP 7 - PARCELS
3.1, 3 THRU 15, 17, 18 & 104

SITUATED AT 300S PRESTON STREET
CITY OF RANSON
JEFFERSON COUNTY, WEST VIRGINIA

DATE: FEB. 2020 SCALE: 1" = 50' P.B. 26 PG. 401 RECORDED 7/5/22 DWG. No. C–4132–1

AGENDA ITEM 4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Community Developer Director Leadership

The Community Development Director is responsible for supporting and coordinating community development initiatives, fostering relationships with residents, businesses, organizations, and other stakeholders, and helping identify opportunities that strengthen the community.

ATTACHMENTS:

Community Director Role.pdf

City of Ranson

RANSON
AT THE CENTER OF OPPORTUNITY.

312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 725-1010 | Fax (304) 728-8579

Ken Suits - Mayor

Council Members:
Jaden Bound
Andy Colandrea
Stephanie Fagan
Daniel Strickland
Christopher Tarvin
Wesley Wildrick

September 15, 2026

Ms. Summer Wilkes
Community Development Director
312 S. Mildred Street
Ranson, WV 25438

Dear Ms. Wilkes,

As City Manager of the City of Ranson, and pursuant to my authority under the Manager-Mayor Plan (W. Va. Code Ch. 8, Art. 3, Sec. 2; City Charter Sec. 14) and the specific Code provisions cited below, I am designating you, effective today's date, to the following positions and roles in addition to your duties as Community Development Director:

1. **Zoning Administrator**
   Pursuant to Sec. 19-18(a) of the Ranson Code of Ordinances, you are appointed Zoning Administrator, authorized and directed to enforce and administer the provisions of Chapter 19 (Zoning). Consistent with Sec. 19-18(a), this appointment does not divest me, as City Manager, of authority to act directly on zoning matters; in the absence of a Zoning Administrator, or where I determine it appropriate, I retain and will exercise the authority to assume the duties of the office.

2. **Floodplain Administrator**
   Pursuant to Sec. 5-184 of the Ranson Code of Ordinances (Chapter 5, Article VIII, Flood Plain Ordinance), which designates "the city manager or his designee" as Floodplain Administrator "to administer and implement this article by granting or denying floodplain development permits in accordance with its provisions," you are appointed Floodplain Administrator. This includes review of the 100-year floodplain information required as part of community plan submittals under Chapter 19A, Articles 3 and 4. Because Sec. 5-184 uses the same "city manager or his designee" language as the designations below, I retain concurrent authority to act as Floodplain Administrator and may do so at my discretion.

3. **Designated Agent**
   Pursuant to Sec. 16-27 and Sec. 16-50(a) of the Ranson Code of Ordinances, you are designated as the Agent of the City Council, Planning Commission, and City Manager for purposes of interpreting and administering Article II (Subdivisions) of Chapter 16, including receipt and processing of subdivision applications and the establishment of reasonable administrative procedures under Sec. 16-50(a)(2). Because Sec. 16-50(a) designates "the city

manager or his designee" as Agent, I retain concurrent authority to act as Agent and may do so at my discretion.

4. **Other Designations Under Chapter 16(8) (SmartCode)**
   You are also designated as my representative on the Consolidated Review Committee (CRC) under Chapter 19A, Sec. 1.5.1, and as my designee for purposes of granting or denying administrative waivers under Chapter 19A, Sec. 1.5.3 and related provisions throughout Chapter 19A that refer to "the City Manager or his designee" (including, without limitation, Article 6, Sec. 6.1.2.e.iii.2 and Article 7, Sec. 7.2.5.d). As with the designations above, I retain the authority to act directly in these capacities whenever I determine it appropriate to do so.

These designations are intended to formalize, in one document, the authority you already exercise day to day as Community Development Director, and to ensure the City's zoning, floodplain, and subdivision functions continue without interruption. Nothing in this letter limits my authority as City Manager, or that of the City Council or Planning Commission, under the Code of Ordinances or state law, and I may modify, supplement, or revoke any of these designations at any time by subsequent written notice.

Thank you for taking on these additional responsibilities. Please let me know if you have any questions.

Sincerely,

Todd Wilt
City Manager

AGENDA ITEM 5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Police

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: 2026-26 Resolution for Consideration on amending the Civil Service rules and regulations for the Ranson Police Department.

Ranson Police Department Civil Service Rules and Regulation that are align with the requirements set fourth in Chapter 8 of the West Virginia State Code Chapter 8 .

ATTACHMENTS:

Proposed Civil Service Changes.docx
Civil Service Resolution 2026-26.docx

PROPOSED CHANGES TO CIVIL SERVICE RULES

The following are proposed changes to the Civil Service Rules. These changes are proposed to comply with West Virginia Law Enforcement Professional Standards (LEPS) and make certain processes more relevant to the size of the Ranson Police Department.

1) **4.04 APPOINTMENT: PROBATIONARY STATUS, Section (a)** – "(4) A psychological evaluation that assesses the applicant's mental health with the provisions of Section 10.03(a)." This is added to comply with current LEPS rules that require a psychological evaluation.

2) **4.06 NOTICE OF EXAMINATINS: ORIGINAL APPOINTMENT, Section (b)(1)** – Amended to read, "Published for two (2) weeks via platforms consistent with current hiring and advertising practices (social media, newspaper, recruiting websites, etc.).
3) **4.07 AGE REQUIREMENT** – Amended to read, "Applicants for Original Appointments as probationary police officers shall be not less than eighteen (18) years of age on the date of his or her application." This is amended to comply with current LEPS rules that do not have a maximum age restriction.
4) **4A.05 INAPPLICABILITY OF AGE RESTRICTION** – This section was removed to comply with current LEPS rules that do not have a maximum age restriction.
5) **6.07 SCHEDULE: NOTICE OF EXAMINATIONS – PROMOTIONAL, Section (a)** – "During the months of January and July in each year, the Commission shall offer a regular competitive written examination to those Members who are then eligible for Promotion, and thereafter compile a new list of eligibles" has been removed and replaced with "The Commission shall be required to provide a written competitive test to any candidates who are eligible for such promotion not more than 30 days from the vacancy date. No person shall be eligible for promotion if their two years of continuous service in the lower grade does not fall with 30 days of the vacancy date."
6) **10.02 GENERAL RULES RELATING TO COMPETITIVE WRITTEN EXAMINATIONS & RANKING OF ELIGIBLES, Section (d)**
    a. "In order for an applicant to be placed on the list of eligibles for Promotion, the applicant's Aggregate Promotion Score must be at least seventy-five (75) points." Has been removed.
    b. "In the event that only one candidate is eligible for promotion in accordance with 6.07(a), there does not exist a need for a competitive exam." has been added.
7) **10.03 GENERAL RULES RELATING TO OTHER EXAMINATIONS, Section (a) Medical Examinations, Subsection (3) Psychiatric or Psychological Examination –** "The Commission may, at its discretion, waive the requirement for

a candidate to undergo a Psychiatric or Psychological examination when the candidate provides documentation of a prior examination that remains valid and was administered within the preceding five (5) yeas. Such waiver shall be contingent upon verification that the prior examination was conducted by a qualified examiner and meets all applicable standards deemed acceptable by the Commission. “ has been added.

8) **10.03 GENERAL RULES RELATING TO OTHER EXAMINATIONS, Section (c) Polygraph Examination–** “The Commission may, at its discretion, waive the requirement for a candidate to undergo a polygraph examination when the candidate provides documentation of a prior polygraph examination that remains valid and was administered within the preceding five (5) yeas. Such waiver shall be contingent upon verification that the prior examination was conducted by a qualified examiner and meets all applicable standards deemed acceptable by the Commission. “ has been added.

Resolution 2026-26

A RESOLUTION OF THE RANSON CIVIL SERVICE COMMISSION ADOPTING REVISED CIVIL SERVICE RULES AND REGULATIONS PURSUANT TO W. VA. CODE 8-14-10(1)

THE RANSON CITY COUNCIL RESOLVES AS FOLLOWS:

WHEREAS, W. Va. Code§ 8-14-10 states that the policeman's civil service commission shall prescribe and enforces rules and regulations for carrying into effect the civil service provisions" of Chapter 8, Article 14 of the West Virginia Code;

WHEREAS, existing civil service rules and regulations "may, from time to time, be added to, amended or rescinded" with the approval or acquiescence of the Ranson Civil Service Commission and the Ranson City Council;

WHEREAS, the Ranson Civil Service Commission finds that it is in the best interest of the Ranson Police Department and the City of Ranson to approve amended civil service rules as the existing rules and regulations of the Ranson Civil Service Commission have not been amended for many years and have been found at times to contain inconsistencies, lack of clarity and conflicts with amendments to statutory authority;

WHEREAS, attached is a true copy of amended Rules and Regulations of the Police Civil Service Commission of the City of Ranson, West Virginia.

THE POLICE CIVIL SERVICE COMMISSION OF THE CITY OF RANSON RESOLVES AS FOLLOWS:

Section 1. The attached Rules and Regulations of the Police Civil Service Commission of the City of Ranson, West Virginia, are hereby adopted by the Ranson Civil Service Commission and hereby adopted by Ranson City Council and shall be forwarded to the Ranson Police Civil Service.

Section 2. Upon approval or acquiescence by the Ranson City Council, any and all previous versions of the Rules and Regulations of the Police Civil Service Commission of the City of Ranson, West Virginia, are repealed and revoked

Section 3. This Resolution and copy of the attached Rules and Regulations of the Police Civil Service Commission of the City of Ranson. West Virginia shall immediately be forwarded to the Ranson City Clerk.

Signed and approved this 6th day of October 2026

ATTEST:

_____
Kenneth Suits, Mayor

_____
Darla Armstrong, City Clerk

AGENDA ITEM 6

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Administrative

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Approval Implementation of the Councilor Resource Page

The City Interim City Manager will update the Council about the Portal, which provides information, resources, and actionable requests.

ATTACHMENTS:

Councilor Resources Tab - Overview.pdf

Protected: Councilor Resources

A secure workspace for Council members to submit requests, track progress, and access administrative updates.

+

Council Action Requests

Constituent concerns and operational requests

Submit constituent concerns, service requests, questions or other matters requiring staff attention. Track the status of your requests using the dashboard below.

Submit a Council Action Request

Action Request Tracker

View the current status of submitted requests, including department assignment and last update.

View Action Request Tracker

Council Agenda Item Requests

Proposals for Council consideration

Submit a request to add an item to a future Council agenda. Track the status of your request through the review and scheduling process.

Submit an Agenda Item Request

Agenda Request Tracker

View the status of submitted agenda requests, including review status and anticipated meeting date.

View Agenda Request Tracker

Administrative Updates

Information from City administration

Recent updates, important announcements, and other information specifically intended for Council members. Newest updates appear first.

View all Administrative Updates

Strategic Plan Documents +

Recent Updates

Ranson Organizational Chart

Citizen Request Tracker

View the status of submitted citizen requests, including status and department assignment.

View Citizen Request Tracker

About These Resources

The Councilor Resources section provides a central location for Council members to:

- Submit constituent concerns, questions, and service requests
- Request items for a future Council agenda
- Track the status of submitted requests
- Receive important updates from City administration

Access and Security

This section is password-protected for Council members only. The information contained here is intended for internal administrative use and may include materials not available on the public website.

Please do not share the access credentials. If you need access or are having trouble logging in, please contact the Operations Director at rrinehart@ransonwv.gov.

Need Help?

If you have questions about using these resources, please contact the Operations Director at rrinehart@ransonwv.gov.

AGENDA ITEM 7

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Consideration of Authorization for a special meeting on October 14, 2026 at 6:00 PM with the Jefferson County Commission regarding Residential growth.

The Jefferson County Commission will host a Residential Growth meeting to discuss current and anticipated residential development, growth trends, infrastructure needs, and related planning considerations.

ATTACHMENTS:

AGENDA ITEM 8

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Defining Process for hiring City Manager

ATTACHMENTS:

RANSON CITY MANAGER docx.docx

RANSON CITY MANAGER POSITION AVAILABLE

APPLY ON OR BEFORE THE CLOSE OF BUSINESS, _____.

Our city, with a population of approximately 6,400, is located within the commuting radius of the vibrant Washington D.C. Metro Area. We are a growing city located within the Shenandoah Valley of the Eastern Panhandle of West Virginia and with the designated territory of the MSA of Washington, D.C. Rail and highway connections link us to the heart of the nation's capital. This location along with the western migration of the D.C. suburbs offer both great advantages and challenges to Ranson. The City's prime strategic location within the Washington, D.C. Metropolitan Statistical Area and proximity to I-81, I-70, I-95, I-66 and commuter rail to the nation's capital make it an excellent place for economic development and to live. Yet we can offer a sense of place – neighborhoods that have attracted families for more than a century, rural landscapes still in active cultivation – hard to come by in the overbuilt suburbs surrounding the district. The surrounding area within the Shenandoah Valley also offers an abundance of historic places, site-seeing, hiking, fishing, rafting and more.

Nestled in the heart of Jefferson County, Wes Virginia, and just an hour's drive from the nation's capital and forty minutes from Dulles International Airport, Ranson is located at the center of opportunity. Deemed by its founders as the "ideal place for industry and business," Ranson came to life in 1910 as the industrial hub of Jefferson County anchored by a booming manufacturing economy. As it has been for over 100 years, Ranson continues to transition, grow, and regenerate while keeping its small-town charm.

The City operates under a Mayor/Manager form of government with six (6) Councilors elected for four-year staggered terms, and a mayor who presides at the City Council meetings and is elected at large for a four (4) year term. The City provides a full range of municipal services including seven (6) departments: police, parks and recreation, public works, community development and planning, general administrative services, and finance. The City's current operating budget is approximately $ 11 million.

Under the general direction of the City Council, the City Manager is the Chief Executive Officer of the city and assists the mayor and council in the development to improve the policies and carry out policies and procedures established by ordinances and resolutions.

Qualification will require a bachelor's degree or higher from an accredited college or university in public or business administration or a related field with five (5) years' experience. The experience of the candidate is what is most important. Skills in intergovernmental relations are a must. The ideal candidate will know how to pursue external funding: via grants, legislative set—asides or some other source of funding from out of town. It is the City's desire to hire an individual for the long-term who wants to make Ranson a home.

The salary will be commensurate with experience. The benefits are excellent and health insurance premiums are 100% paid for by the City for all eligible dependents. A committee appointed by the mayor will select a group of individuals to be interviewed by the committee by _____. Interviews will be scheduled with the committee. The committee will then select a group of final candidates to be interviewed by the City Council. Interviews will be conducted in closed sessions. The candidate selected will then be given the opportunity to enter contract negotiations. The contract will be presented to City Council for final approval. The city would like to have a City Manager by _____.

TO APPLY: Send your cover letter, job application, and resume to _____ at _____ by no later than: PM 4:00 pm, _____. Applications submitted after 4:00 pm will not be accepted.

AGENDA ITEM 1.

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **INFORMATION ONLY**

SUBJECT: PROWAG Overview 2026
Low Cost Safety Improvement 2026

ATTACHMENTS:

PROWAG Overview 2026.pdf 10062026.pdf
Low Cost Safety Improvements 2026.pdf 10062026.pdf

PROWAG Overview Webinar

Part I – Tuesday
Jan. 26, 2027 · 1:00 PM – 2:30 PM EDT

Part II – Thursday
Jan. 28, 2027 · 1:00 PM – 2:30 PM EDT

Presented by Ronald Eck, P.E.
WVU Professor Emeritus & WV LTAP Director



The Public Right-of-Way Accessibility (PROWAG) address accessibility of sidewalks, crosswalks, traffic signals and other elements of the public right-of-way. This session overviews the current criteria for accessible public rights-of-way, including the pedestrian access route, curb ramps and detectable warnings, accessible pedestrian signals, street furniture, on-street parking and temporary traffic control requirements for pedestrians.

Audience

Mayors, city managers, council members, public works directors, road/street supervisors, municipal attorneys, and others responsible for regulatory compliance and management of liability risk will find this workshop beneficial. Additionally, engineers, technicians, and landscape architects working on local government projects should also find this session helpful.

Instructor

Ron W. Eck, P.E. is a Professor Emeritus of Civil Engineering at West Virginia University and Director of the WV LTAP. He has been involved in traffic engineering and roadway safety for over 45 years. He regularly teaches roadway-safety-related workshops for public works personnel throughout the United States.

The session will be captioned. If you need additional accommodations to successfully participate, please let us know. We require a minimum of 14 days before the event for all accommodation requests.

Registration

There is no charge to attend, but pre-registration is required. Click here to register.

WV LTAP
304-293-9924 · wvltap.org

Low-Cost Safety Improvements

Roads Scholar II Webinar

Part I
Nov. 4, 2026 · 12:30 PM – 3:30 PM EDT

Part II
Nov. 5, 2026 · 12:30 PM – 3:30 PM EDT

Presented by Ronald Eck, P.E.
WVU Professor Emeritus & WV LTAP Director



This workshop presents a variety of low-cost, ready-to-use improvements that enhance roadway safety, along with their appropriate crash modification factors. Countermeasures include routine maintenance, signing, marking, delineation, and lighting. In addition, improvements that can be used at unsignalized and signalized intersections are discussed. Through interactive opportunities, participants learn how to analyze roadway safety situations and apply appropriate low-cost countermeasures to those situations.

Agenda

Background & Intro
Implementation Strategies
Maintenance & Safety
Potential Low-Cost Improvements

- Roadsides
- Roadway Segments & Curves
- Unsignalized Intersections
- Signalized Intersections

Audience

State and local roadway agency traffic engineers, those who design and install traffic control devices, MPOs, public works directors, street supervisors, signing and marking crews, maintenance personnel, and others involved in the roadway element of traffic safety.

Instructor

Ron W. Eck, P.E. is a Professor Emeritus of Civil Engineering at West Virginia University and Director of the WV LTAP. He has been involved in traffic engineering and roadway safety for over 45 years. He regularly teaches roadway-safety-related workshops for public works personnel throughout the United States.

The session will be captioned. If you need additional accommodations to successfully participate, please let us know. We require a minimum of 14 days before the event for all accommodation requests.

Registration

There is no charge to attend, but pre-registration is required. Click here to register.

WV LTAP
304-293-9924 · wvltap.org

AGENDA ITEM 2.

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Administrative

ITEM TYPE: PRESENTATION

AGENDA SECTION: **INFORMATION ONLY**

SUBJECT: Ranson Civic Center have made it to the finalist round of this year's best WV nominations.

Vote will end October 12, 2026. Team and residents can vote once a day.

- Best Agritourism Attraction – Level Green Farm
- Best BBQ Joint – Big Mike's Grillin'
- Best Chain Hotel – Hampton Inn & Suites
- Best Community Center – Ranson Civic Center
- Best Farm Market – Level Green Farm (Second Nomination)
- Best Local Outdoor/Gear Shop – Two Rivers Treads
- Best Local Place to Buy Women's Apparel – Apricot Lane Boutique

ATTACHMENTS:

AGENDA ITEM 3.

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Administrative

ITEM TYPE: PRESENTATION

AGENDA SECTION: **INFORMATION ONLY**

SUBJECT: Ranson Partners nominations in the Finalist round for this year Best Of WV

Best Agritourism Attraction – Level Green Farm

Best BBQ Joint – Big Mike's Grillin'

Best Chain Hotel – Hampton Inn & Suites

Best Community Center – Ranson Civic Center

Best Farm Market – Level Green Farm (Second Nomination)

Best Local Outdoor/Gear Shop – Two Rivers Treads

Best Local Place to Buy Women's Apparel – Apricot Lane Boutique

ATTACHMENTS:

26-JEF-6281-Best of WV Flyer-v1.pdf



Jefferson County

WHERE ALMOST HEAVEN BEGINS™

The secret's out—Jefferson County is filled with incredible scenic beauty, unforgettable adventure and unique places to eat and drink.

WVLiving magazine recognizes that our quaint small towns and unique local businesses are what make Jefferson County the best of the best.

Scan the code to vote for your favorites from September 22 to October 12.