CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

April 16, 2024 | 7:00 P.M. | Council Chamber

LIVE STREAMING AVAILABLE @
https://ransonwv.gov/your-government/agendas-and-minutes/

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes
   City Council minutes 492024.docx

III. CITIZEN'S PRESENTATIONS/PETITIONS

1. Ranson CVB President - Comments/Presentation

IV. CITY MANAGER/STAFF REPORTS

1. Police Chief Status Report- March
   PD Stats 03-24.pdf
2. Financial Reports – March 2024
   March 2024 AP Council Report.pdf
   March 2024 General Fund Budget Report.pdf
   March 2024 Capital Fund Budget Report.pdf
   Cash Balance 3-31-2024.pdf
3. Community Development Status Report- March
   March 2024 CDD Report.docx
   March 2024 Permits Issued.pdf
4. Public Works Status Report- March
   DOC049.pdf
5. Ranson Convention and Visitor Bureau Status Report- March
   CVB Monthly Director's report - April.docx

6. Ranson Parks and Recreation Status Report - March
   Director Report 4-10.docx
7. City Manager - Report
8. Trash Collection Services - Request for Proposals
   FY24 Trash Collection RFP DRAFT.pdf

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL BUSINESS

1. 24-18-ABC - WVABCA Licensing Request - Zoning Form, Applicant Cesar Vasquez Ranson, LLC, DBA Peruvian Chicken Restaurant, Corner of Flavors
   Zoning Form.pdf
   WV ABC Zoning Review.pdf
2. Ranson Mini-Grant Program: FY24 Distribution Recommendations
   2024 Chart agenda 4162024.pdf
3. Public Hearing– Proposed FY2025 Levy Rate, General Fund Budget Estimate, and Coal Severance Budget Estimate
   FY2025 BUDGET LEVY PUBLICATION 3-19-2024.pdf
   WVSAO Budget Approval Notice 4-1-2024.pdf
4. Resolution 2024-08: Approval & Adoption of the Fiscal Year 2025 Levy Rate of the City of Ranson
   FY 2025 LEVY RATE APPROVAL 4-16-2024 RESOLUTION 2024-08.docx
   FY2025 Approved General Fund Budget 3-19-2024 PDF.pdf
   FY2025 Approved Coal Sev. Fund Budget 3-19-2024 PDF.pdf
   FY2025 Levy Order & Rate Sheet 4-16-2024.pdf
5. Property Sale Update and Determination for Future Action - City owned Property located at 100 Block, W. 5th Avenue, Tax District 8, Map4, Parcel 0092.0000
   5th Avenue Sealed Bid Advertisement.pdf
6. Approval to Incur Planning Costs for Potential Purchase of Property at 3rd Avenue and Fairfax Boulevard - Possible Executive Session

VII. ADJOURNMENT

AGENDA ITEM II.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: Presentation

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT:

ATTACHMENTS:

City Council minutes 492024.docx

CITY COUNCIL REGULAR MEETING

~ AGENDA ~

312 South Mildred St
Ranson, WV 25438

SPECIAL MEETING

www.ransonwv.gov

April 9, 2024 | 7:00 P.M. | Council Chamber

MEETING REGISTRATION:
https://us02web.zoom.us/j/84899758573

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

i. CALL TO ORDER
Mayor Keith Pierson at 7:00 P.M.

Mayor Keith Pierson	**Present**
Amanda Stroud	**Present**
Ken Suits	**Present**
Herbie McDaniel	**Present**
Tommy Custer	**Present**
Mike Anderson	**Present**
Andy Colandrea	**Present**
Robbie Roberts	**Present**
Todd Wilt	**Present**
Darla Armstrong	**Present**

ii. APPROVAL OF MINUTES
Approval of minutes for meeting April 2, 2024. Changes made to minutes regarding presentation speaker Tylisa Beveridge serves on Ranson Boards not currently Ranson Convention and Visitors Bureau

iii. CITIZENS PRESENTATIONS/PETITIONS

iv. CITY MANAGER/ STAFF REPORT

v. COMMUNICATIONS FROM THE MAYOR

vi. COUNCIL BUSINESS

1. Public Hearing - A Resolution of the Ranson City Council Amending Chapter 19 Zoning, Section 2 Definitions, and Section 11- Industrial District of the Ranson Municipal Code

DRAFT

Legal ad Chapter 19 section 2 and section 11industrial District.docx

Public Hearing was opened by Mayor, Keith Pierson. Citizens signed in to make public comments: Colin Stine, Mark Dyck, Chrissy Wimer, spoke to the council with their concerns regarding Chapter 19 Section 2 and Section 11 Industrial District. Public Hearing was closed by Mayor, Keith Pierson.

2. 2024-355 An Ordinance Consideration of the Ranson City Council Amending Chapter 19 Zoning, Section 2 Definitions, and Section 11-Industrial District of the Ranson Municipal Code

Ordinance 2024- 355 Chapter 19 Industrial Section 2 and 11 - 2nd Reading Final
Ordinance 2024-355 Chapter 19 Industrial Section 2 and 11 (02)March 4, 2024 Planning Commission Recommendations and March 5, 2024 Council Recommendations 3222024.docx
Ordinance 2024- 355 Chapter 19 Industrial Section 2 and 11.docx 1st reading March 19 2024

Ordnance 2024-355 was passed unanimous.

Mayor Keith Pierson	**ABSTAIN**
Amanda Stroud	**YES**
Ken Suits	**SECOND**
Herbie McDaniel	**YES**
Tommy Custer	**YES**
Mike Anderson	**YES**
Andy Colandrea	**MOTION**

3. Public Hearing – 2024-2034 Ranson Comprehensive Plan

Legal ad for comprehensive plan 2023-2033 372024.docx

Public Hearing was open by Mayor Keith Pierson. Citizens signed in for public comments. Colin Stine, Stephen Stahley, Chrissy Wimer, and Dawn Jack Spoke to council with their concerns of the 2024-2034 Ranson Comprehensive Plan. Mark Dyke was in agreeance to the 2024-2034 Comprehensive Plan as proposed. Mayor, Keith Pierson closed the Public Hearing.

4. City of Ranson 2024-2034 Comprehensive Plan

Ranson_Comp_Plan_Draft_231208 (2).pdf
Ordinance Adopting 2024-2034 Comprehensive Plan 2nd reading.docx

Ordinance 2024-354 City of Ranson 2024-2034 Comprehensive Plan was passed 5-1.

Mayor Keith Pierson	**ABSTAIN**
Amanda Stroud	**NO**
Ken Suits	**YES**
Herbie McDaniel	**YES**
Tommy Custer	**SECOND**
Mike Anderson	**YES**
Andy Colandrea	**MOTION**

DRAFT

5. ADJOURNMENT

City Council Special meeting ended at 8:03PM
Motioned – Amanda Stroud
Second- Herbie McDaniel

Next Council meeting will be April 16, 2024 at 7:00 P. M Ranson Council Chamber, 312 South Mildred Street, Ranson WV 25438

DRAFT

AGENDA ITEM III.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: Presentation

AGENDA SECTION: **CITIZEN'S PRESENTATIONS/PETITIONS**

SUBJECT:

The President of the Ranson CVB will address the City Council

ATTACHMENTS:

AGENDA ITEM IV.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Police

ITEM TYPE: Presentation

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided March Status Report for Ranson Police Department.

ATTACHMENTS:

PD Stats 03-24.pdf

Ranson Police Department
March 2024 Stats

March 2024	Calls for Service	Reports	Arrest	Citations	Warnings	Accidents
Chief Roberts	40	0	0	12	16	0
Capt. Lutman	39	0	0	8	8	0
Lt. Norris	12	0	0	12	4	0
Sgt. Sigulinsky	32	2	0	10	3	0
Sgt. McBride	32	2	3	10	4	1
Cpl. Watson	209	2	1	124	33	0
Cpl. Lynch	67	2	0	11	9	0
Cpl. Meacham	0	0	0	0	0	0
Ptlm. Hosby-Brown	54	0	0	20	6	0
Ptlm. Custer	0	0	0	0	0	0
Ptlm. Swartz	64	2	1	16	6	2
Ptlm. Black	62	2	3	21	10	3
Ptlm. Hutcherson	143	3	9	39	23	1
Ptlm. Hood	99	3	2	15	9	1
Ptlm. Portner	0	0	0	0	0	0
Ptlm. Jenkins	130	3	11	8	30	0
Ptlm. Palmer	89	2	1	16	15	1
Ptlm. Lancaster	0	0	0	0	0	0
Walk Ins	210	0	0	0	0	0
TOTAL:	1282	23	31	322	176	9

Drone Call Outs:
None

Capt. Todd D. Lutman Sr.

AGENDA ITEM IV.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Finance

ITEM TYPE: Presentation

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff is providing the following items for your review:

- Accounts Payable Council Report for March 2024
- General Fund Budget Report through March 2024
- Capital Improvement Fund Budget Report through March 2024
- Cash Account Balances as of 3/31/2024

Should there be any questions or concerns regarding the data provided, please reach out directly to the Finance Director.

ATTACHMENTS:

March 2024 AP Council Report.pdf
March 2024 General Fund Budget Report.pdf
March 2024 Capital Fund Budget Report.pdf
Cash Balance 3-31-2024.pdf

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
10-42 TACTICAL LLC	3/26/24	LUTTMAN BOOTS	GENERAL FUND	POLICE DEPARTMENT	181.52
				TOTAL:	181.52
7-ELEVEN	3/26/24	LYNCH FUEL 2/13/24	GENERAL FUND	POLICE DEPARTMENT	35.97
	3/26/24	WATSON FUEL 2/20/24	GENERAL FUND	POLICE DEPARTMENT	47.02
	3/26/24	JENKINS FUEL 2/6/24	GENERAL FUND	POLICE DEPARTMENT	38.98
	3/26/24	JENKINS FUEL 2/11/24	GENERAL FUND	POLICE DEPARTMENT	49.41
	3/26/24	JENKINS FUEL 2/17/24	GENERAL FUND	POLICE DEPARTMENT	46.59
	3/26/24	JENKINS FUEL 2/26/24	GENERAL FUND	POLICE DEPARTMENT	43.64
	3/26/24	JENKINS FUEL 2/14/24	GENERAL FUND	POLICE DEPARTMENT	53.91
				TOTAL:	315.52
8X8, INC	3/21/24	PHONES FEB 24	GENERAL FUND	CITY HALL	743.52
				TOTAL:	743.52
A&A SALES ASSOCIATES, LLC	3/26/24	PW UNIFORMS (45)	GENERAL FUND	STREETS & TRANSPORT	599.30
	3/26/24	PW UNIFORMS (45)	GENERAL FUND	STREETS & TRANSPORT	478.80
	3/26/24	PW UNIFORMS (45)	GENERAL FUND	STREETS & TRANSPORT	28.75
	3/26/24	PW UNIFORMS (45)	GENERAL FUND	STREETS & TRANSPORT	357.00
	3/26/24	PW UNIFORMS (45)	GENERAL FUND	STREETS & TRANSPORT	661.50
	3/26/24	PW UNIFORMS (45)	GENERAL FUND	STREETS & TRANSPORT	82.22
				TOTAL:	2,207.57
ABC PEST CONTROL	3/08/24	PD PEST CONTROL MAR 24	GENERAL FUND	POLICE DEPARTMENT	30.00
				TOTAL:	30.00
AFLAC	3/28/24	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	3/28/24	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	3/28/24	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	3/28/24	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	628.20
	3/28/24	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	628.20
	3/28/24	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	628.20
				TOTAL:	1,918.62
AMAZON.COM	3/26/24	3RD FLR PAPER(2)	GENERAL FUND	CITY ADMINISTRATION	121.34
	3/26/24	3RD FLR HOT CUPS(156)	GENERAL FUND	CITY ADMINISTRATION	24.50
	3/26/24	PW PT,PH C/3RD FLR TP/COFF	GENERAL FUND	CITY ADMINISTRATION	33.18
	3/26/24	PW PT,PH C/3RD FLR TP/COFF	GENERAL FUND	CITY ADMINISTRATION	15.98
	3/26/24	PW PT,PH C/3RD FLR TP/COFF	GENERAL FUND	CITY ADMINISTRATION	60.78
	3/26/24	PW PT,PH C/3RD FLR TP/COFF	GENERAL FUND	CITY ADMINISTRATION	17.42
	3/26/24	P&Z PAPER/PW CALENDAR	GENERAL FUND	PLANNING & ZONING	39.99
	3/26/24	BALLENGER TRASH CAN	GENERAL FUND	CITY HALL	14.35
	3/26/24	3 OUTLET EXT/2 FILE SORTER	GENERAL FUND	CITY HALL	11.11
	3/26/24	3 OUTLET EXT/2 FILE SORTER	GENERAL FUND	CITY HALL	27.39
	3/26/24	BALLENGER FILE SORTER	GENERAL FUND	CITY HALL	10.69
	3/26/24	BALLENGER MOUSE PAD	GENERAL FUND	CITY HALL	10.69
	3/26/24	PD OFFSTAMP BLACK INK REFI	GENERAL FUND	POLICE DEPARTMENT	12.77
	3/26/24	PD OFFSTAMP RED INK REFILL	GENERAL FUND	POLICE DEPARTMENT	9.70
	3/26/24	PD HIGHLIGHTERS (12 CT)	GENERAL FUND	POLICE DEPARTMENT	14.71
	3/26/24	PD ENVELOPES (100 CT)	GENERAL FUND	POLICE DEPARTMENT	15.68
	3/26/24	FLAG/FNG FILES/FOLDERS/POS	GENERAL FUND	POLICE DEPARTMENT	9.99
	3/26/24	FLAG/FNG FILES/FOLDERS/POS	GENERAL FUND	POLICE DEPARTMENT	26.99
	3/26/24	FLAG/FNG FILES/FOLDERS/POS	GENERAL FUND	POLICE DEPARTMENT	30.68
	3/26/24	FLAG/FNG FILES/FOLDERS/POS	GENERAL FUND	POLICE DEPARTMENT	29.18
	3/26/24	FLAG/FNG FILES/FOLDERS/POS	GENERAL FUND	POLICE DEPARTMENT	61.33
	3/26/24	P&Z PAPER/PW CALENDAR	GENERAL FUND	STREETS & TRANSPORT	5.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/26/24	PW PT,PH C/3RD FLR TP/COFF	GENERAL FUND	STREETS & TRANSPORT	27.77
	3/26/24	PW PT,PH C/3RD FLR TP/COFF	GENERAL FUND	STREETS & TRANSPORT	6.25
				TOTAL:	638.45
AMERICAN EXPRESS - MERCH FEES	3/05/24	FEB2024 AMEX TRANSACTION F	GENERAL FUND	CITY HALL	15.67
				TOTAL:	15.67
APPLE VALLEY WASTE	3/26/24	YARD WASTE JAN 24	GENERAL FUND	STREETS & TRANSPORT	289.69
				TOTAL:	289.69
AUTO ZONE	3/26/24	PW GSKTS(1),NUTS(1),SOCKET	GENERAL FUND	STREETS & TRANSPORT	48.37
	3/26/24	PW DIESEL KLEEN (2)	GENERAL FUND	STREETS & TRANSPORT	28.78
	3/26/24	PW #4 LIGHT WIRING HARNESS	GENERAL FUND	STREETS & TRANSPORT	19.39
	3/26/24	PW #10 AC PLUG(8), IGN WIR	GENERAL FUND	STREETS & TRANSPORT	76.56
	3/26/24	PW #10 AC PLUG(8), IGN WIR	GENERAL FUND	STREETS & TRANSPORT	46.99
				TOTAL:	220.09
BCN TELECOM INC	3/21/24	INTERNET MAR 24	GENERAL FUND	CITY HALL	511.51
	3/21/24	INTERNET MAR 24	GENERAL FUND	POLICE DEPARTMENT	161.90
	3/21/24	INTERNET MAR 24	GENERAL FUND	STREETS & TRANSPORT	149.40
	3/21/24	INTERNET MAR 24	PARKS & RECREATION	Parks & Recreation	190.90
	3/21/24	INTERNET MAR 24	CONVENTION & VISIT	Convention Visitor Bur	149.40
				TOTAL:	1,163.11
BENEDICT PROPERTIES LLC	3/21/24	BLD PMT RFND 24-22	GENERAL FUND	PLANNING & ZONING	70.00
				TOTAL:	70.00
BP	3/26/24	LYNCH FUEL 2/10/24	GENERAL FUND	POLICE DEPARTMENT	36.85
	3/26/24	PALMER FUEL 2/1/24	GENERAL FUND	POLICE DEPARTMENT	44.29
	3/26/24	PALMER FUEL 2/2/24	GENERAL FUND	POLICE DEPARTMENT	47.56
	3/26/24	PALMER FUEL 2/7/24	GENERAL FUND	POLICE DEPARTMENT	41.85
	3/26/24	PALMER FUEL 2/8/24	GENERAL FUND	POLICE DEPARTMENT	42.88
	3/26/24	PALMER FUEL 2/10/24	GENERAL FUND	POLICE DEPARTMENT	41.92
	3/26/24	BLACK FUEL 2/4/24	GENERAL FUND	POLICE DEPARTMENT	38.19
	3/26/24	BLACK FUEL 2/10/24	GENERAL FUND	POLICE DEPARTMENT	41.94
	3/26/24	BLACK FUEL 2/12/24	GENERAL FUND	POLICE DEPARTMENT	33.79
	3/26/24	BLACK FUEL 2/17/24	GENERAL FUND	POLICE DEPARTMENT	40.83
	3/26/24	BLACK FUEL 2/20/24	GENERAL FUND	POLICE DEPARTMENT	41.72
	3/26/24	BLACK FUEL 2/25/24	GENERAL FUND	POLICE DEPARTMENT	36.42
	3/26/24	BLACK FUEL 2/27/24	GENERAL FUND	POLICE DEPARTMENT	40.03
	3/26/24	LUTMAN FUEL 2/8/24	GENERAL FUND	POLICE DEPARTMENT	48.66
	3/26/24	LUTMAN FUEL 2/21/24	GENERAL FUND	POLICE DEPARTMENT	53.16
	3/26/24	WATSON FUEL 2/5/24	GENERAL FUND	POLICE DEPARTMENT	48.57
	3/26/24	WATSON FUEL 2/13/24	GENERAL FUND	POLICE DEPARTMENT	52.46
	3/26/24	WATSON FUEL 2/26/24	GENERAL FUND	POLICE DEPARTMENT	50.64
	3/26/24	NORRIS FUEL 2/2/24	GENERAL FUND	POLICE DEPARTMENT	32.56
	3/26/24	NORRIS FUEL 2/16/24	GENERAL FUND	POLICE DEPARTMENT	38.38
	3/26/24	NORRIS FUEL 2/16/24	GENERAL FUND	POLICE DEPARTMENT	37.23
	3/26/24	NORRIS FUEL 2/24/24	GENERAL FUND	POLICE DEPARTMENT	33.78
	3/26/24	SWARTZ FUEL 2/2/24	GENERAL FUND	POLICE DEPARTMENT	51.26
	3/26/24	SWARTZ FUEL 2/14/24	GENERAL FUND	POLICE DEPARTMENT	57.13
	3/26/24	SWARTZ FUEL 2/21/24	GENERAL FUND	POLICE DEPARTMENT	55.95
	3/26/24	ROBERTS FUEL 1/31/2024	GENERAL FUND	POLICE DEPARTMENT	21.00
	3/26/24	ROBERTS FUEL 2/6/24	GENERAL FUND	POLICE DEPARTMENT	25.00
	3/26/24	ROBERTS FUEL 2/8/24	GENERAL FUND	POLICE DEPARTMENT	29.00
	3/26/24	ROBERTS FUEL 2/26/24	GENERAL FUND	POLICE DEPARTMENT	25.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/26/24	JENKINS FUEL 2/2/24	GENERAL FUND	POLICE DEPARTMENT	39.06
				TOTAL:	1,227.11
BREEZY HR INC	3/26/24	HR CONSULTING FEB 24	GENERAL FUND	CITY ADMINISTRATION	189.00
				TOTAL:	189.00
BRIGHTLY SOFTWARE INC	3/21/24	FAC DUDE MAINT 4/24-3/25	GENERAL FUND	STREETS & TRANSPORT	3,273.53
				TOTAL:	3,273.53
BUREAU FOR CHILD SUPPORT ENFORCEMENT	3/01/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	3/15/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	3/29/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	3/01/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
	3/15/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
	3/29/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
				TOTAL:	1,088.31
BURR PARK LIBERTY	3/26/24	LYNCH FUEL 2/18/24	GENERAL FUND	POLICE DEPARTMENT	36.94
	3/26/24	MCBRIDE FUEL 2/25/24	GENERAL FUND	POLICE DEPARTMENT	47.00
	3/26/24	WATSON FUEL 2/8/24	GENERAL FUND	POLICE DEPARTMENT	40.41
				TOTAL:	124.35
CAPITAL ELECTRIC	3/21/24	ST LIGHT PHOTO SENSOR(20)	GENERAL FUND	STREETS & TRANSPORT	303.42
				TOTAL:	303.42
CARTER MACHINERY COMPANY, INC	3/08/24	PW LOADER SV CALL 2/10/24	GENERAL FUND	STREETS & TRANSPORT	542.38
				TOTAL:	542.38
CHARLES TOWN UTILITIES	3/26/24	WATER 12/15/23-1/15/24	GENERAL FUND	CITY HALL	158.72
	3/26/24	WATER 12/15/23-1/15/24	GENERAL FUND	CITY HALL	158.72-
	3/26/24	WATER 12/15/23-1/15/24	GENERAL FUND	POLICE DEPARTMENT	136.21
	3/26/24	WATER 12/15/23-1/15/24	GENERAL FUND	STREETS & TRANSPORT	321.32
	3/26/24	WATER 12/15/23-1/15/24	GENERAL FUND	STREETS & TRANSPORT	55.41
	3/26/24	WATER 12/15/23-1/15/24	GENERAL FUND	STREET LIGHTS	55.41
	3/26/24	P&R WATER 12/15/23-1/15/24	PARKS & RECREATION	Parks & Recreation	293.66
	3/26/24	P&R WATER 12/15/23-1/15/24	PARKS & RECREATION	Parks & Recreation	55.41
	3/26/24	P&R WATER 12/15/23-1/15/24	PARKS & RECREATION	Parks & Recreation	55.41-
	3/26/24	MF SEWER 12/25/23-1/25/24	PARKS & RECREATION	Parks & Recreation	29.58
	3/26/24	CVB WATER 12/15/23-1/15/24	CONVENTION & VISIT	Convention Visitor Bur	55.41
				TOTAL:	947.00
CITY OF RANSON FINANCE	3/26/24	TESTING CC MACHINE	GENERAL FUND	NON-DEPARTMENTAL	0.01
				TOTAL:	0.01
CNA SURETY DIRECT BILL	3/26/24	MCDONALD BOND 4/16/24-4/16	GENERAL FUND	POLICE JUDGE'S OFFICE	100.00
				TOTAL:	100.00
COMPLETE DOCUMENT SOLUTIONS, CENTRAL P	3/26/24	PW COPIER OVGS 1/1-1/31/24	GENERAL FUND	STREETS & TRANSPORT	8.29
	3/26/24	P&R COY CONT2/24/OVGS1/24	PARKS & RECREATION	Parks & Recreation	16.54
	3/26/24	P&R COY CONT2/24/OVGS1/24	PARKS & RECREATION	Parks & Recreation	25.36
	3/26/24	CVB COPY CNT DEC 23/OVG DE	CONVENTION & VISIT	Convention Visitor Bur	12.60
	3/26/24	CVB COPY CNT DEC 23/OVG DE	CONVENTION & VISIT	Convention Visitor Bur	25.19
	3/26/24	CVB CONT FEB 24/OVGS JAN 2	CONVENTION & VISIT	Convention Visitor Bur	12.60
	3/26/24	CVB CONT FEB 24/OVGS JAN 2	CONVENTION & VISIT	Convention Visitor Bur	49.58
				TOTAL:	150.16

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
COMPTROLLER OF MARYLAND	3/29/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	369.42
	3/29/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	444.22
	3/29/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	443.33
	3/29/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	443.33
	3/29/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	443.33
	3/29/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	132.10
	3/29/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	132.10
				TOTAL:	2,407.83
CONSTANT CONTACT	3/26/24	EMAIL ADS 1/24-2/24/24	CONVENTION & VISIT	Convention Visitor Bur	110.00
				TOTAL:	110.00
DEPARTMENT OF TAX & REVENUE	3/01/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	3,847.00
	3/01/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	53.00
	3/01/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	22.00
	3/01/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	4,572.00
	3/01/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	89.00
	3/01/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	56.00
	3/01/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	349.00
	3/01/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	48.00
				TOTAL:	9,036.00
ED JOHNSON & ASSOCIATES	3/28/24	FS PK TR LAND SURVEY	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	1,200.00
				TOTAL:	1,200.00
EFILEMYFORMS	3/26/24	EFILE 2023 1099'S, W2'S	GENERAL FUND	CITY HALL	180.18
				TOTAL:	180.18
ENCOVA INSURANCE	3/12/24	WRKMN COMP 1/2-3/3/24	GENERAL FUND	CITY HALL	8,881.00
				TOTAL:	8,881.00
ETS CORPORATION	3/04/24	FEB2024 MERCH FEES - CITY	GENERAL FUND	CITY HALL	169.13
	3/04/24	FEB2024 MERCH FEES - MGO C	GENERAL FUND	CITY HALL	1,511.89
				TOTAL:	1,681.02
EXECUTIVE EMERGENCY LIGHTING LLC	3/26/24	PD #7 REPLCD TURN SIGNAL/W	GENERAL FUND	POLICE DEPARTMENT	478.00
				TOTAL:	478.00
FACEBOOK	3/26/24	RAN FEST/CS 2024 1/29-2/24	CONVENTION & VISIT	Convention Visitor Bur	78.60
				TOTAL:	78.60
FISHER AUTO PARTS INC	3/26/24	PD #15 SERPENTINE BELT	GENERAL FUND	POLICE DEPARTMENT	18.77
	3/26/24	PD #11 BATTERY	GENERAL FUND	POLICE DEPARTMENT	189.00
	3/26/24	PW SHOP GREASE (1)	GENERAL FUND	STREETS & TRANSPORT	26.14
				TOTAL:	233.91
FRONTIER	3/21/24	TRIFECTA ALARM MAR 24	GENERAL FUND	CITY HALL	114.34
	3/21/24	CH FAX MAR 24	GENERAL FUND	CITY HALL	119.35
	3/21/24	CH FIRE ALARM MAR 24	GENERAL FUND	CITY HALL	118.19
	3/21/24	ELEVATOR LINE MAR 24	GENERAL FUND	CITY HALL	79.84
				TOTAL:	431.72
GALLS INC	3/26/24	DUTY OXFORD SHOES (1)	GENERAL FUND	POLICE DEPARTMENT	90.94
	3/26/24	BODY ARMOR(1), ACCESS STIC	GENERAL FUND	POLICE DEPARTMENT	655.18
	3/26/24	BODY ARMOR(1), ACCESS STIC	GENERAL FUND	POLICE DEPARTMENT	9.90
	3/26/24	PD DUTY BOOT (1)	GENERAL FUND	POLICE DEPARTMENT	114.31

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/26/24	PD TACTICAL VEST (1)	GENERAL FUND	POLICE DEPARTMENT	93.53
	3/26/24	PD BELT	GENERAL FUND	POLICE DEPARTMENT	94.56
				TOTAL:	1,058.42
GREENBRIER HOTEL	3/26/24	MCCLURE WVHTA CON 2/25-27	CONVENTION & VISIT	Convention Visitor Bur	309.60
	3/26/24	MCCLURE WVHTA CON 2/25-27	CONVENTION & VISIT	Convention Visitor Bur	62.00
	3/26/24	MCCLURE WVHTA CON 2/25-27	CONVENTION & VISIT	Convention Visitor Bur	227.09
	3/26/24	DISPUTED CHARGE	CONVENTION & VISIT	Convention Visitor Bur	521.55
	3/26/24	WVHTA CON CREAMER2/25-27 R	CONVENTION & VISIT	Convention Visitor Bur	309.00
	3/26/24	MCCLURE WVHTA LODGE DEP	CONVENTION & VISIT	Convention Visitor Bur	200.00
	3/26/24	CREAMER WVHTA LODGE DEP	CONVENTION & VISIT	Convention Visitor Bur	200.00
				TOTAL:	1,829.24
GUTTMAN OIL	3/21/24	FUEL 3/4-10/24	GENERAL FUND	PLANNING & ZONING	47.27
	3/08/24	FUEL 2/5-11/24	GENERAL FUND	POLICE DEPARTMENT	32.86
	3/08/24	FUEL 2/19-25/24	GENERAL FUND	POLICE DEPARTMENT	81.19
	3/12/24	FUEL 2/26-3/3/24	GENERAL FUND	POLICE DEPARTMENT	77.93
	3/21/24	FUEL 3/4-10/24	GENERAL FUND	POLICE DEPARTMENT	39.27
	3/21/24	FUEL 3/11-17/24	GENERAL FUND	POLICE DEPARTMENT	49.55
	3/08/24	FUEL 2/5-11/24	GENERAL FUND	STREETS & TRANSPORT	509.55
	3/12/24	FUEL 2/26-3/3/24	GENERAL FUND	STREETS & TRANSPORT	401.67
	3/21/24	FUEL 3/4-10/24	GENERAL FUND	STREETS & TRANSPORT	209.53
	3/21/24	FUEL 3/11-17/24	GENERAL FUND	STREETS & TRANSPORT	76.82
	3/08/24	FUEL 2/5-11/24	CONVENTION & VISIT	Convention Visitor Bur	36.91
				TOTAL:	1,562.55
HOME DEPOT	3/26/24	CH 3RD FLR LEVER,PATCH,PAN	GENERAL FUND	CITY HALL	434.72
	3/26/24	CH 3RD FLR CEILING TILE (2	GENERAL FUND	CITY HALL	102.90
	3/26/24	CH 3FLR LIGHTBLUBS(2),COVE	GENERAL FUND	CITY HALL	22.98
	3/26/24	JNT CMPD/WD FILLER/CONNECT	GENERAL FUND	CITY HALL	45.66
	3/26/24	3FLR JOINT COMPOUND	GENERAL FUND	CITY HALL	21.76
	3/26/24	3FLR CROSS FITNG/ MAIN BEA	GENERAL FUND	CITY HALL	165.84
	3/26/24	3FLR MAIN BEAM(2)	GENERAL FUND	CITY HALL	24.56
	3/26/24	3FLR JNT CMPD/ SCREWS 1LB	GENERAL FUND	CITY HALL	29.34
	3/26/24	3FLR QTR RND(64), BASEBRD(	GENERAL FUND	CITY HALL	256.00
	3/26/24	3FLR BTHRM CASING(10),FLAP	GENERAL FUND	CITY HALL	24.48
	3/26/24	3FLR BSBRD(16)/ PATCH KIT	GENERAL FUND	CITY HALL	51.96
	3/26/24	3FLR QTR RND(8)	GENERAL FUND	CITY HALL	10.85
	3/26/24	3FLR FRMING(4)/HNGR(8)/NAI	GENERAL FUND	CITY HALL	137.26
	3/26/24	3FLR STAIR EDGING/FILTER	GENERAL FUND	CITY HALL	38.44
	3/26/24	3FLR WALL HNDRL(20),BRKT(8	GENERAL FUND	CITY HALL	246.18
	3/26/24	3FLR DRYWALL MUD	GENERAL FUND	CITY HALL	22.62
	3/26/24	3FLR 2X6 (2)/MEASURING TAP	GENERAL FUND	CITY HALL	22.64
	3/26/24	3FLR HANDRAIL	GENERAL FUND	CITY HALL	25.66
	3/26/24	PD TOILET FLAPPER	GENERAL FUND	POLICE DEPARTMENT	12.47
	3/26/24	PW SHOP WASHERS/NUTS/BOLTS	GENERAL FUND	STREETS & TRANSPORT	55.89
	3/26/24	LADDER(1)	GENERAL FUND	STREETS & TRANSPORT	99.97
	3/26/24	CONCRETE (3)	GENERAL FUND	STREETS & TRANSPORT	19.98
	3/26/24	OIL(2), GLOVES (2)	GENERAL FUND	STREETS & TRANSPORT	28.53
	3/26/24	SAWHORSE(2), TOOL ORGANIZE	GENERAL FUND	STREETS & TRANSPORT	84.95
	3/26/24	PAINT (10)	GENERAL FUND	STREETS & TRANSPORT	64.80
	3/26/24	PLASTIC SHEETING (1)	GENERAL FUND	STREETS & TRANSPORT	14.98
	3/26/24	WRNCH (1), TRAP (1), CONCR	GENERAL FUND	STREETS & TRANSPORT	49.05
	3/26/24	BUCKETS(3)	GENERAL FUND	STREETS & TRANSPORT	13.44
	3/26/24	TOTE(1), ANCHOR RING(4)	GENERAL FUND	STREETS & TRANSPORT	12.98
	3/26/24	TOTE(1), ANCHOR RING(4)	GENERAL FUND	STREETS & TRANSPORT	19.92

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/26/24	MASKS (10PK)	GENERAL FUND	STREETS & TRANSPORT	22.98
	3/26/24	PW TRASH CAN(2)	GENERAL FUND	STREETS & TRANSPORT	102.44
	3/26/24	3FLR 2X6 (2)/MEASURING TAP	GENERAL FUND	STREETS & TRANSPORT	23.94
				TOTAL:	2,310.17
HOME TEAM PEST DEFENSE	3/26/24	CVB PEST CONTROL DEC 23	CONVENTION & VISIT	Convention Visitor Bur	124.50
				TOTAL:	124.50
INTERNAL REVENUE SERVICE	3/01/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	8,918.22
	3/15/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	9,070.72
	3/20/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	233.72
	3/29/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	10,259.17
	3/01/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	6,863.62
	3/05/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	53.74
	3/15/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	6,891.25
	3/20/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	53.74
	3/20/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	133.80
	3/29/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,325.46
	3/01/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,605.19
	3/05/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	12.57
	3/15/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,611.65
	3/20/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	12.57
	3/20/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	31.29
	3/29/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,713.18
	3/29/24	Social Security Payable	GENERAL FUND	MAYOR'S OFFICE	62.00
	3/29/24	Medicare Payable	GENERAL FUND	MAYOR'S OFFICE	14.50
	3/29/24	Social Security Payable	GENERAL FUND	CITY COUNCIL	310.02
	3/29/24	Medicare Payable	GENERAL FUND	CITY COUNCIL	72.48
	3/01/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	465.51
	3/15/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	465.51
	3/29/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	465.51
	3/01/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	108.87
	3/15/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	108.87
	3/29/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	108.87
	3/29/24	Social Security Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	117.80
	3/29/24	Medicare Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	27.55
	3/01/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	812.75
	3/15/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	812.75
	3/29/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	812.75
	3/01/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	190.08
	3/15/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	190.08
	3/29/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	190.08
	3/01/24	Social Security Payable	GENERAL FUND	CITY HALL	615.23
	3/15/24	Social Security Payable	GENERAL FUND	CITY HALL	615.23
	3/29/24	Social Security Payable	GENERAL FUND	CITY HALL	615.23
	3/01/24	Medicare Payable	GENERAL FUND	CITY HALL	143.88
	3/15/24	Medicare Payable	GENERAL FUND	CITY HALL	143.88
	3/29/24	Medicare Payable	GENERAL FUND	CITY HALL	143.88
	3/11/24	J PORTNER DISABILITY ER TA	GENERAL FUND	POLICE DEPARTMENT	167.40
	3/11/24	J PORTNER DISABILITY ER TA	GENERAL FUND	POLICE DEPARTMENT	39.16
	3/11/24	J PORTNER DISABILITY ER TA	GENERAL FUND	POLICE DEPARTMENT	167.40
	3/11/24	J PORTNER DISABILITY ER TA	GENERAL FUND	POLICE DEPARTMENT	39.16
	3/01/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,536.40
	3/05/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	53.74
	3/15/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,566.12
	3/20/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	53.74

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/20/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	133.80
	3/29/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,515.94
	3/01/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	827.06
	3/05/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	12.57
	3/15/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	834.00
	3/20/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	12.57
	3/20/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	31.29
	3/29/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	822.28
	3/01/24	Social Security Payable	GENERAL FUND	POLICE SPECIAL DUTY	64.33
	3/15/24	Social Security Payable	GENERAL FUND	POLICE SPECIAL DUTY	71.31
	3/29/24	Social Security Payable	GENERAL FUND	POLICE SPECIAL DUTY	65.88
	3/01/24	Medicare Payable	GENERAL FUND	POLICE SPECIAL DUTY	15.04
	3/15/24	Medicare Payable	GENERAL FUND	POLICE SPECIAL DUTY	16.68
	3/29/24	Medicare Payable	GENERAL FUND	POLICE SPECIAL DUTY	15.40
	3/01/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,369.40
	3/15/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,360.33
	3/29/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,360.33
	3/01/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	320.26
	3/15/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	318.14
	3/29/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	318.14
				TOTAL:	81,511.07
INTERNATIONAL CODE COUNCIL	3/26/24	K HAWKINS CPE TRAINING	GENERAL FUND	PLANNING & ZONING	69.00
	3/26/24	K HAWKINS CPE TRAINING	GENERAL FUND	PLANNING & ZONING	40.00
	3/26/24	K HAWKINS CPE TRAINING	GENERAL FUND	PLANNING & ZONING	35.00
	3/26/24	K HAWKINS CPE TRAINING	GENERAL FUND	PLANNING & ZONING	49.00
				TOTAL:	193.00
J&L ECONOHEAT	3/26/24	PW OIL FURNANCE SERVICE	GENERAL FUND	STREETS & TRANSPORT	460.00
				TOTAL:	460.00
JEFFERSON COUNTY CHAMBER OF COMMERCE,	3/26/24	CHAMBER MTG FEB 24 BA	GENERAL FUND	PLANNING & ZONING	21.00
				TOTAL:	21.00
JEFFERSON COUNTY SOLID WASTE AUTHORITY	3/12/24	CH 3RDFLR REMODEL WASTE	GENERAL FUND	CITY HALL	74.75
	3/12/24	CH 3RDFLR REMODEL WASTE	GENERAL FUND	CITY HALL	65.81
				TOTAL:	140.56
JEFFERSON COUNTY EMERGENCY COMMUNICATI	3/08/24	CAD/MOBILE 11/6-12/5/23	GENERAL FUND	POLICE DEPARTMENT	339.36
				TOTAL:	339.36
JEFFERSON PUBLISHING CO. INC	3/26/24	PHN RED CLOVER 1 1/24/24	GENERAL FUND	PLANNING & ZONING	45.22
	3/26/24	PHN 1724 N MILDRED ST RZN	GENERAL FUND	PLANNING & ZONING	50.14
	3/26/24	PHN SP RACETRACK ST 2/14	GENERAL FUND	PLANNING & ZONING	46.86
	3/26/24	CVB OPENING AD 1/3/24	CONVENTION & VISIT	Convention Visitor Bur	59.98
				TOTAL:	202.20
JEFFERSON SECURITY BANK	3/01/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	690.00
	3/15/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	690.00
	3/29/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	690.00
				TOTAL:	2,070.00
JOHN HANCOCK	3/04/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,585.68
	3/15/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,528.75
	3/29/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,498.74
	3/04/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	194.76

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/15/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	583.58
	3/29/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	244.33
	3/04/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	615.10
	3/15/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	615.10
	3/29/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	615.10
	3/04/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	3/15/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	3/29/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	3/04/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	3/15/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	3/29/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	3/04/24	401a Payment	GENERAL FUND	PLANNING & ZONING	635.65
	3/15/24	401a Payment	GENERAL FUND	PLANNING & ZONING	635.65
	3/29/24	401a Payment	GENERAL FUND	PLANNING & ZONING	635.65
	3/04/24	457b payment	GENERAL FUND	PLANNING & ZONING	494.59
	3/15/24	457b payment	GENERAL FUND	PLANNING & ZONING	494.59
	3/29/24	457b payment	GENERAL FUND	PLANNING & ZONING	494.59
	3/04/24	401a Payment	GENERAL FUND	CITY HALL	477.16
	3/15/24	401a Payment	GENERAL FUND	CITY HALL	477.16
	3/29/24	401a Payment	GENERAL FUND	CITY HALL	477.16
	3/04/24	457b payment	GENERAL FUND	CITY HALL	380.14
	3/15/24	457b payment	GENERAL FUND	CITY HALL	380.14
	3/29/24	457b payment	GENERAL FUND	CITY HALL	380.14
	3/04/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,559.86
	3/15/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,502.93
	3/29/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,472.92
	3/04/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,320.08
	3/15/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,263.15
	3/29/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,233.14
	3/04/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,072.35
	3/15/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,072.35
	3/29/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,072.35
	3/04/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	911.29
	3/15/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	911.29
	3/29/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	911.29
				TOTAL:	56,904.84
JUDD FIRE PROTECTION LLC	3/26/24	TRIF PL COMPRESSOR SVC 1/2	GENERAL FUND	CITY HALL	625.00
				TOTAL:	625.00
KENT PARSONS FORD	3/26/24	PW #25 BLK HEATER WIRE (1)	GENERAL FUND	STREETS & TRANSPORT	58.79
	3/26/24	PW #31 SWITCH ASY (1)	GENERAL FUND	STREETS & TRANSPORT	97.37
	3/26/24	PW #25 HEATER CORD (1)	GENERAL FUND	STREETS & TRANSPORT	186.67
				TOTAL:	342.83
KIMLEY - HORN AND ASSOCIATES INC.	3/21/24	PERMIT/PLAN RV FEB 24	GENERAL FUND	PLANNING & ZONING	4,713.80
				TOTAL:	4,713.80
LEAF	3/21/24	1&3 FLR COPIER MAR 24	GENERAL FUND	CITY HALL	223.00
	3/27/24	P&Z COPIER MAR 24	GENERAL FUND	CITY HALL	129.00
	3/12/24	PW COPIER FEB 24	GENERAL FUND	STREETS & TRANSPORT	123.00
				TOTAL:	475.00
LINCOLN FINANCIAL GROUP	3/05/24	GF LINCOLN SPLIT	GENERAL FUND	NON-DEPARTMENTAL	106.90
	3/05/24	GF LINCOLN SPLIT	GENERAL FUND	NON-DEPARTMENTAL	138.39-
	3/05/24	GF LINCOLN SPLIT	GENERAL FUND	NON-DEPARTMENTAL	54.57

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/05/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	138.39
	3/05/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	138.39
	3/05/24	3/24 LINCOLN	GENERAL FUND	CITY ADMINISTRATION	163.77
	3/05/24	3/24 LINCOLN	GENERAL FUND	PLANNING & ZONING	240.27
	3/05/24	3/24 LINCOLN	GENERAL FUND	CITY HALL	251.81
	3/05/24	3/24 LINCOLN	GENERAL FUND	POLICE DEPARTMENT	1,293.30
	3/05/24	3/24 LINCOLN	GENERAL FUND	STREETS & TRANSPORT	536.48
	3/05/24	3/24 LINCOLN	PARKS & RECREATION	Parks & Recreation	33.57
	3/05/24	3/24 LINCOLN	CONVENTION & VISIT	Convention Visitor Bur	107.71
				TOTAL:	2,926.77
LINDE GAS & EQUIPMENT INC	3/26/24	PW SHOP OXYGEN TANK EXCHAN	GENERAL FUND	STREETS & TRANSPORT	43.73
				TOTAL:	43.73
MARATHON PETRO	3/26/24	WVHTA CONF FUEL 2/27/24	CONVENTION & VISIT	Convention Visitor Bur	30.70
				TOTAL:	30.70
MARTINSBURG-BERKELEY CO CHAMBER OF COM	3/26/24	TW WVEP ECON OUTLOOK CONF	GENERAL FUND	CITY ADMINISTRATION	41.50
				TOTAL:	41.50
MATHEW CUSTER	3/27/24	2024 FBINAA DUES REIMBUR	GENERAL FUND	POLICE DEPARTMENT	325.00
				TOTAL:	325.00
METLIFE	3/27/24	4/24 DENTAL	GENERAL FUND	CITY ADMINISTRATION	210.08
	3/27/24	4/24 DENTAL	GENERAL FUND	PLANNING & ZONING	297.19
	3/27/24	4/24 DENTAL	GENERAL FUND	CITY HALL	192.15
	3/27/24	4/24 DENTAL	GENERAL FUND	POLICE DEPARTMENT	1,447.54
	3/27/24	4/24 DENTAL	GENERAL FUND	STREETS & TRANSPORT	746.82
	3/27/24	4/24 DENTAL	PARKS & RECREATION	Parks & Recreation	134.51
	3/27/24	4/24 DENTAL	CONVENTION & VISIT	Convention Visitor Bur	134.51
				TOTAL:	3,162.80
MILLERS SUPPLIES AT WORK	3/26/24	CH WATER BOTTLE (9) REFUND	GENERAL FUND	CITY HALL	72.00-
	3/26/24	CH WATER (6) 1/24/24	GENERAL FUND	CITY HALL	89.70
	3/26/24	PD WATER BOTTLE (4) RETURN	GENERAL FUND	POLICE DEPARTMENT	32.00-
	3/26/24	PD WATER (8) 1/24/24	GENERAL FUND	POLICE DEPARTMENT	119.60
	3/26/24	PW WATER BOTTLE (2) REFUND	GENERAL FUND	STREETS & TRANSPORT	16.00-
	3/26/24	PW WATER (6) 1/24/24	GENERAL FUND	STREETS & TRANSPORT	89.70
				TOTAL:	179.00
MOTOROLA SOLUTIONS, INC	3/28/24	PD RADIO BATTERIES (10)	GENERAL FUND	POLICE DEPARTMENT	967.40
				TOTAL:	967.40
MUNICIPAL FINANCE OFFICER'S ASSOCIATIO	3/08/24	B ANDREWS MAY 24 CONF	GENERAL FUND	CITY HALL	150.00
				TOTAL:	150.00
NAPA AUTO PARTS	3/26/24	PW #25 BLOCK HEATER(1)	GENERAL FUND	STREETS & TRANSPORT	80.09
	3/26/24	PW #33 HYDRAULIC FILTER(1)	GENERAL FUND	STREETS & TRANSPORT	13.16
				TOTAL:	93.25
NORTHERN TOOLS & EQUIPMENT	3/26/24	PW SHOP FUEL PUMP (1)	GENERAL FUND	STREETS & TRANSPORT	399.98
				TOTAL:	399.98
PAYMENTECH - MERCH FEES	3/04/24	FEB2024 TYLER CITY CC FEES	GENERAL FUND	CITY HALL	2,029.25
				TOTAL:	2,029.25

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
PB ELECTRONICS INC.	3/26/24	DECATUR GENESIS II RADAR (	GENERAL FUND	POLICE DEPARTMENT	1,325.00
				TOTAL:	1,325.00
PEIA	3/05/24	3/24 PEIA	GENERAL FUND	CITY ADMINISTRATION	2,500.50
	3/05/24	3/24 PEIA	GENERAL FUND	PLANNING & ZONING	4,686.90
	3/05/24	3/24 PEIA	GENERAL FUND	CITY HALL	3,149.92
	3/05/24	3/24 PEIA	GENERAL FUND	POLICE DEPARTMENT	19,186.62
	3/05/24	3/24 PEIA	GENERAL FUND	STREETS & TRANSPORT	10,730.82
	3/05/24	3/24 PEIA	PARKS & RECREATION	Parks & Recreation	1,965.42
	3/05/24	3/24 PEIA	CONVENTION & VISIT	Convention Visitor Bur	1,962.96
				TOTAL:	44,183.14
PITNEY BOWES GLOBAL FINANCIAL SERVICES	3/21/24	POST LEASE 1/30-4/29/24	GENERAL FUND	CITY HALL	146.10
				TOTAL:	146.10
PITNEY BOWES PURCHASE POWER	3/08/24	POSTAGE JAN 24	GENERAL FUND	CITY HALL	503.50
	3/21/24	POSTAGE 3/7/24	GENERAL FUND	CITY HALL	561.78
				TOTAL:	1,065.28
POTOMAC EDISON	3/12/24	FF BLVD III FEB 24	GENERAL FUND	CITY HALL	98.05
	3/12/24	ELECTRIC JAN 24	GENERAL FUND	CITY HALL	1,431.20
	3/12/24	ELECTRIC JAN 24	GENERAL FUND	POLICE DEPARTMENT	1,113.15
	3/12/24	ELECTRIC JAN 24	GENERAL FUND	STREETS & TRANSPORT	382.95
	3/12/24	ELECTRIC JAN 24	GENERAL FUND	STREET LIGHTS	9,426.09
	3/12/24	ELECTRIC JAN 24	PARKS & RECREATION	Parks & Recreation	1,755.74
	3/12/24	ELECTRIC JAN 24	CONVENTION & VISIT	Convention Visitor Bur	357.17
				TOTAL:	14,564.35
R&L LANDSCAPES, INC.	3/08/24	LNDSP MAINT MAR 24	GENERAL FUND	STREETS & TRANSPORT	10,053.75
				TOTAL:	10,053.75
RCS SECURITY	3/26/24	RPL CELLULAR COMNCATOR 2/1	PARKS & RECREATION	Parks & Recreation	170.00
	3/26/24	RPL CELLULAR COMNCATOR 2/1	PARKS & RECREATION	Parks & Recreation	95.00
				TOTAL:	265.00
RUCKMAN ENGINEERING PLC	3/12/24	CD INSP/PLAN RW 2/26-29	GENERAL FUND	PLANNING & ZONING	625.00
	3/12/24	CD INSP/PLAN RW 2/26-29	GENERAL FUND	PLANNING & ZONING	2,025.00
	3/12/24	CD INSP/PLAN RVW 3/4-7	GENERAL FUND	PLANNING & ZONING	1,250.00
	3/12/24	CD INSP/PLAN RVW 3/4-7	GENERAL FUND	PLANNING & ZONING	1,800.00
	3/21/24	CD INSP/RV 3/12-14/24	GENERAL FUND	PLANNING & ZONING	1,000.00
	3/21/24	CD INSP/RV 3/12-14/24	GENERAL FUND	PLANNING & ZONING	3,275.00
	3/29/24	CD INSP/PMT RV 3/18-21/24	GENERAL FUND	PLANNING & ZONING	1,750.00
	3/29/24	CD INSP/PMT RV 3/18-21/24	GENERAL FUND	PLANNING & ZONING	3,750.00
				TOTAL:	15,475.00
SCPDC	3/12/24	MY GOV FEB 24	GENERAL FUND	PLANNING & ZONING	540.42
				TOTAL:	540.42
SERVICE VALUE GUARANTEED LLC	3/26/24	CH(9)/PW(4) CLEAN SVC JAN	GENERAL FUND	CITY HALL	3,072.36
	3/26/24	CH(9)/PW(4) CLEAN SVC JAN	GENERAL FUND	STREETS & TRANSPORT	327.65
	3/26/24	P&R CLEAN SVC JAN 24	PARKS & RECREATION	Parks & Recreation	909.05
	3/26/24	CVB CLEAN SVC 1/24(2, 2/24	CONVENTION & VISIT	Convention Visitor Bur	248.36
	3/26/24	CVB CLEAN SVC 1/24(2, 2/24	CONVENTION & VISIT	Convention Visitor Bur	74.18
				TOTAL:	4,631.60
SHEETZ	3/26/24	MCBRIDE FUEL 2/5/24	GENERAL FUND	POLICE DEPARTMENT	43.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	3/26/24	PALMER FUEL 2/11/24	GENERAL FUND	POLICE DEPARTMENT	43.83
	3/26/24	PALMER FUEL 2/15/24	GENERAL FUND	POLICE DEPARTMENT	42.12
	3/26/24	PALMER FUEL 2/15/24	GENERAL FUND	POLICE DEPARTMENT	44.97
	3/26/24	PALMER FUEL 2/17/24	GENERAL FUND	POLICE DEPARTMENT	50.41
	3/26/24	PALMER FUEL 2/21/24	GENERAL FUND	POLICE DEPARTMENT	47.60
	3/26/24	PALMER FUEL 2/22/24	GENERAL FUND	POLICE DEPARTMENT	46.63
	3/26/24	PALMER FUEL 2/23/24	GENERAL FUND	POLICE DEPARTMENT	44.73
	3/26/24	PALMER FUEL 2/24/24	GENERAL FUND	POLICE DEPARTMENT	42.55
	3/26/24	PALMER FUEL 2/25/24	GENERAL FUND	POLICE DEPARTMENT	45.92
	3/26/24	HUTCHERSON FUEL 2/4/24	GENERAL FUND	POLICE DEPARTMENT	33.43
	3/26/24	HUTCHERSON FUEL 2/5/24	GENERAL FUND	POLICE DEPARTMENT	30.00
	3/26/24	HUTCHERSON FUEL 2/6/24	GENERAL FUND	POLICE DEPARTMENT	37.72
	3/26/24	HUTCHERSON FUEL 2/11/24	GENERAL FUND	POLICE DEPARTMENT	40.39
	3/26/24	HUTCHERSON FUEL 2/12/24	GENERAL FUND	POLICE DEPARTMENT	33.69
	3/26/24	HUTCHERSON FUEL 2/13/24	GENERAL FUND	POLICE DEPARTMENT	23.22
	3/26/24	HUTCHERSON FUEL 2/14/24	GENERAL FUND	POLICE DEPARTMENT	34.59
	3/26/24	HUTCHERSON FUEL 2/17/24	GENERAL FUND	POLICE DEPARTMENT	39.26
	3/26/24	HUTCHERSON FUEL 2/18/24	GENERAL FUND	POLICE DEPARTMENT	27.79
	3/26/24	HUTCHERSON FUEL 2/19/24	GENERAL FUND	POLICE DEPARTMENT	23.00
	3/26/24	HUTCHERSON FUEL 2/26/24	GENERAL FUND	POLICE DEPARTMENT	27.36
	3/26/24	HUTCHERSON FUEL 2/21/24	GENERAL FUND	POLICE DEPARTMENT	31.76
	3/26/24	HUTCHERSON FUEL 2/24/24	GENERAL FUND	POLICE DEPARTMENT	19.00
	3/26/24	HUTCHERSON FUEL 2/25/24	GENERAL FUND	POLICE DEPARTMENT	28.31
	3/26/24	HUTCHERSON FUEL 2/26/24	GENERAL FUND	POLICE DEPARTMENT	25.50
	3/26/24	HUTCHERSON FUEL 2/27/24	GENERAL FUND	POLICE DEPARTMENT	37.46
	3/26/24	HUTCHERSON FUEL 1/30/24	GENERAL FUND	POLICE DEPARTMENT	30.68
	3/26/24	HUTCHERSON FUEL 1/31/24	GENERAL FUND	POLICE DEPARTMENT	35.89
	3/26/24	ROBERTS FUEL 2/20/24	GENERAL FUND	POLICE DEPARTMENT	27.01
	3/26/24	JENKINS FUEL 2/10/24	GENERAL FUND	POLICE DEPARTMENT	53.52
	3/26/24	JENKINS FUEL 2/18/24	GENERAL FUND	POLICE DEPARTMENT	41.95
	3/26/24	JENKINS FUEL 2/20/24	GENERAL FUND	POLICE DEPARTMENT	31.58
	3/26/24	JENKINS FUEL 2/25/24	GENERAL FUND	POLICE DEPARTMENT	58.04
	3/26/24	JENKINS FUEL 1/30/24	GENERAL FUND	POLICE DEPARTMENT	37.27
				TOTAL:	1,260.18
SHERWIN-WILLIAMS	3/26/24	3FLR PAINT (5)	GENERAL FUND	CITY HALL	61.45
	3/26/24	3FLR CHAULK(1)/BRUSHES(1PK	GENERAL FUND	CITY HALL	116.32
	3/26/24	3FLR PAINT(2) GALLONS	GENERAL FUND	CITY HALL	97.98
	3/26/24	3FLR CAULK(12)	GENERAL FUND	CITY HALL	24.86
	3/26/24	3FLR PAINT (2) GALLONS	GENERAL FUND	CITY HALL	97.98
				TOTAL:	398.59
SOCIAL CONNECTION MARKETING	3/26/24	CVB WEBSITE/APP MAINT FEB	CONVENTION & VISIT	Convention Visitor Bur	500.00
				TOTAL:	500.00
STANELY MARTIN COMPANIES	3/12/24	BLD PMT24-142 REFUND	GENERAL FUND	NON-DEPARTMENTAL	1,000.00
	3/12/24	BLD PMT24-142 REFUND	GENERAL FUND	NON-DEPARTMENTAL	513.05
	3/12/24	BLD PMT24-142 REFUND	GENERAL FUND	NON-DEPARTMENTAL	50.00
				TOTAL:	1,563.05
STAPLES ADVANTAGE	3/26/24	M BALLENGER DESK	GENERAL FUND	CITY HALL	640.79
	3/26/24	M BALLENGER CHAIR	GENERAL FUND	CITY HALL	170.83
	3/26/24	PD COPY PAPER	GENERAL FUND	POLICE DEPARTMENT	223.96
	3/26/24	P&R J MOLER CHAIR	PARKS & RECREATION	Parks & Recreation	174.13
				TOTAL:	1,209.71

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SUNOCO	3/26/24	LYNCH FUEL 2/4/24	GENERAL FUND	POLICE DEPARTMENT	32.75
	3/26/24	LYNCH FUEL 2/24/24	GENERAL FUND	POLICE DEPARTMENT	38.45
	3/26/24	LYNCH FUEL 2/26/24	GENERAL FUND	POLICE DEPARTMENT	38.35
	3/26/24	HOOD FUEL 2/1/24	GENERAL FUND	POLICE DEPARTMENT	40.10
	3/26/24	HOOD FUEL 2/8/24	GENERAL FUND	POLICE DEPARTMENT	2.27
	3/26/24	HOOD FUEL 2/8/24	GENERAL FUND	POLICE DEPARTMENT	37.60
	3/26/24	HOOD FUEL 2/15/24	GENERAL FUND	POLICE DEPARTMENT	52.96
	3/26/24	HOOD FUEL 2/24/24	GENERAL FUND	POLICE DEPARTMENT	29.02
	3/26/24	WATSON FUEL 2/4/24	GENERAL FUND	POLICE DEPARTMENT	43.73
	3/26/24	NORRIS FUEL 2/11/24	GENERAL FUND	POLICE DEPARTMENT	50.17
	3/26/24	JENKINS FUEL 2/4/24	GENERAL FUND	POLICE DEPARTMENT	43.02
				TOTAL:	408.42
SUPERIOR LAUNDRIES INC.	3/08/24	PD/ST MATS 2/7/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	3/08/24	PD/ST MATS 2/14/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	3/08/24	PD/ST MATS 2/21/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	3/08/24	PD/ST MATS 2/28/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	3/08/24	PD/ST MATS 2/7/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	3/08/24	PD/ST MATS 2/14/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	3/08/24	PD/ST MATS 2/21/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	3/08/24	PD/ST MATS 2/28/24	GENERAL FUND	STREETS & TRANSPORT	15.27
				TOTAL:	150.72
T-MOBILE	3/12/24	CELL PH DEC 23-JAN 24	GENERAL FUND	CITY HALL	673.45
	3/12/24	CELL PH DEC 23-JAN 24	GENERAL FUND	POLICE DEPARTMENT	673.44
	3/12/24	CELL PH DEC 23-JAN 24	GENERAL FUND	STREETS & TRANSPORT	673.44
				TOTAL:	2,020.33
TEK ADVISORS LLC	3/21/24	COMP MAINT MAR 24	GENERAL FUND	CITY HALL	6,667.60
	3/21/24	COMP MAINT MAR 24	GENERAL FUND	CITY HALL	1,092.50
	3/21/24	COMP MAINT MAR 24	GENERAL FUND	POLICE DEPARTMENT	3,413.66
	3/21/24	COMP MAINT MAR 24	GENERAL FUND	STREETS & TRANSPORT	1,750.00
	3/21/24	COMP MAINT MAR 24	PARKS & RECREATION	Parks & Recreation	1,750.00
	3/21/24	COMP MAINT MAR 24	CONVENTION & VISIT	Convention Visitor Bur	2,313.83
				TOTAL:	16,987.59
THOMPSON GAS	3/26/24	CH PROPANE 1/22/2024	GENERAL FUND	CITY HALL	610.00
	3/26/24	CH PROPANE 1/22/2024	GENERAL FUND	CITY HALL	480.53
	3/26/24	PW PROPANE 2/19/24	GENERAL FUND	STREETS & TRANSPORT	198.96
	3/26/24	CC PROPANE 1/21/2024	PARKS & RECREATION	Parks & Recreation	2,325.25
	3/26/24	CC PROPANE 2/7/24	PARKS & RECREATION	Parks & Recreation	873.39
				TOTAL:	4,488.13
TIMOTHY HOOD	3/08/24	PD POSTAGE 2/7/2024	GENERAL FUND	POLICE DEPARTMENT	136.00
				TOTAL:	136.00
TIMOTHY P. STRANKO, ESQ	3/12/24	LEGAL RETAINER MAR 24	GENERAL FUND	CITY HALL	5,500.00
				TOTAL:	5,500.00
TOOLE DESIGN GROUP	3/27/24	DEV RV SV 1/27-2/23/24	GENERAL FUND	PLANNING & ZONING	2,019.86
	3/27/24	DEV RV SV 1/27-2/23/24	GENERAL FUND	PLANNING & ZONING	237.63
	3/27/24	DEV RV SV 1/27-2/23/24	GENERAL FUND	PLANNING & ZONING	237.63
	3/27/24	DEV RV SV 1/27-2/23/24	GENERAL FUND	PLANNING & ZONING	356.45
	3/27/24	FS TRAIL 9/30/23-2/23/24	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	8,700.00
				TOTAL:	11,551.57

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRACTOR SUPPLY	3/26/24	NOZZLE,CLEANER.PRESSURE WA	GENERAL FUND	STREETS & TRANSPORT	49.99
	3/26/24	NOZZLE,CLEANER.PRESSURE WA	GENERAL FUND	STREETS & TRANSPORT	12.99
	3/26/24	NOZZLE,CLEANER.PRESSURE WA	GENERAL FUND	STREETS & TRANSPORT	39.99
	3/26/24	POLY JACKET&BIB (1)	GENERAL FUND	STREETS & TRANSPORT	49.99
	3/26/24	SCREWS(2), BOTTLE JACK	GENERAL FUND	STREETS & TRANSPORT	45.98
	3/26/24	SCREWS(2), BOTTLE JACK	GENERAL FUND	STREETS & TRANSPORT	64.99
	3/26/24	PW WATER TANK PARTS	GENERAL FUND	STREETS & TRANSPORT	63.45
	3/26/24	PW SNOWPLOW LIGHT BAR(1)	GENERAL FUND	STREETS & TRANSPORT	119.99
	3/26/24	PW LGHTSWITCH WIRNG KIT (1	GENERAL FUND	STREETS & TRANSPORT	29.99
				TOTAL:	477.36
TRAVELERS INSURANCE	3/21/24	INSURANCE FY24	GENERAL FUND	CITY HALL	22,401.00
	3/21/24	INSURANCE FY24	GENERAL FUND	CITY HALL	1,944.25
	3/21/24	INSURANCE FY24	GENERAL FUND	CITY HALL	10,926.26
	3/21/24	INSURANCE FY24	GENERAL FUND	CITY HALL	16,183.00
	3/27/24	ST SURETY 4/7/24-4/7/25	GENERAL FUND	STREETS & TRANSPORT	250.00
				TOTAL:	51,704.51
TROPHIES "R" US, INC.	3/26/24	CAR SHOW 24 TROPHIES DEPOS	CONVENTION & VISIT	Convention Visitor Bur	2,500.00
				TOTAL:	2,500.00
TRUIST MERCHANT SERVICES	3/15/24	FEB2024 PD OFFLINE CC FEES	GENERAL FUND	CITY HALL	418.62
				TOTAL:	418.62
UNITED WAY OF THE EASTERN PANHANDLE	3/05/24	2/2024 TEEN COURT FEES	GENERAL FUND	POLICE DEPARTMENT	1,100.88
				TOTAL:	1,100.88
US BANK	3/26/24	FEB 24 CHARGES	GENERAL FUND	NON-DEPARTMENTAL	34,119.38
				TOTAL:	34,119.38
VITAL SIGNS INC.	3/26/24	CVB CAR MAGNETIC PARADE(2)	CONVENTION & VISIT	Convention Visitor Bur	100.00
				TOTAL:	100.00
WALMART	3/26/24	PT, TP, COFFEE, CLEANING S	GENERAL FUND	POLICE DEPARTMENT	144.05
	3/26/24	PT & TRASH BAGS	GENERAL FUND	POLICE DEPARTMENT	61.45
				TOTAL:	205.50
WEIS	3/26/24	SIGULINSKY FUEL 2/6/24	GENERAL FUND	POLICE DEPARTMENT	56.00
	3/26/24	SIGULINSKY FUEL 2/14/24	GENERAL FUND	POLICE DEPARTMENT	40.30
	3/26/24	SIGULINSKY FUEL 2/22/24	GENERAL FUND	POLICE DEPARTMENT	60.01
	3/26/24	SIGULINSKY FUEL 2/28/24	GENERAL FUND	POLICE DEPARTMENT	60.02
				TOTAL:	216.33
WEST VIRGINIA AMERICAN WATER	3/26/24	MF WATER 12/2/23-2/1/24	PARKS & RECREATION	Parks & Recreation	212.88
				TOTAL:	212.88
WILLIAM SILVEOUS	3/08/24	B SILVEOUS BOOTS (1)	GENERAL FUND	STREETS & TRANSPORT	139.09
				TOTAL:	139.09
WV DEPT OF TRANSPORTATION	3/21/24	BRINE/SALT/LIME JAN 24	GENERAL FUND	STREETS & TRANSPORT	380.31
	3/21/24	BRINE/SALT/LIME JAN 24	GENERAL FUND	STREETS & TRANSPORT	611.17
	3/21/24	BRINE/SALT/LIME JAN 24	GENERAL FUND	STREETS & TRANSPORT	432.17
	3/21/24	BRINE/SALT/LIME JAN 24	GENERAL FUND	STREETS & TRANSPORT	433.03
	3/21/24	BRINE/SALT/LIME JAN 24	GENERAL FUND	STREETS & TRANSPORT	216.52
	3/21/24	BRINE/SALT/LIME JAN 24	GENERAL FUND	STREETS & TRANSPORT	1,299.10
				TOTAL:	3,372.30

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
WV STATE TREASURER'S OFFICE	3/05/24	2/24 COURT FEES	GENERAL FUND	POLICE DEPARTMENT	7,924.12
				TOTAL:	7,924.12
WVHTA	3/26/24	CREAMER WVHTA CONF FEB 24	CONVENTION & VISIT	Convention Visitor Bur	295.00
				TOTAL:	295.00
XEROX FINANCIAL SERVICES	3/29/24	PD COPIER MAR 24	GENERAL FUND	POLICE DEPARTMENT	357.37
				TOTAL:	357.37
**PAYROLL EXPENSES	3/01/2024 - 3/31/2024		GENERAL FUND	MAYOR'S OFFICE	1,000.00
			GENERAL FUND	CITY COUNCIL	5,000.04
			GENERAL FUND	CITY ADMINISTRATION	21,580.60
			GENERAL FUND	POLICE JUDGE'S OFFICE	1,900.00
			GENERAL FUND	PLANNING & ZONING	38,138.57
			GENERAL FUND	CITY HALL	28,628.74
			GENERAL FUND	POLICE DEPARTMENT	168,555.28
			GENERAL FUND	POLICE SPECIAL DUTY	3,250.00
			GENERAL FUND	STREETS & TRANSPORT	64,487.64
			PARKS & RECREATION	Parks & Recreation	18,338.01
			CONVENTION & VISIT	Convention Visitor Bur	11,814.53
				TOTAL:	362,693.41

========== FUND TOTALS ==========

001	GENERAL FUND	747,774.94
201	CAPITAL IMPROVEMENT	9,900.00
900	PARKS & RECREATION	29,292.99
901	CONVENTION & VISITORS	22,982.96
	GRAND TOTAL:	809,950.89

TOTAL PAGES: 14

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Ranson, WV
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 3/01/2024 THRU 3/31/2024

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 3/01/2024 THRU 3/31/2024

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

FY 2023-2024
General Fund Budget
Mar-24

	Current Budget as of 1-16-2024	Year to Date	Budget Balance	% of Budget Received
FY23 Carryover Fund Balance	*2,015,058*	*2,015,058*	-	100%
	-			
Revenue Summary	-			
Taxes	4,512,165	3,743,126	(769,039)	83%
Fines & Forfeitures	400,000	313,104	(86,897)	78%
Licenses & Permits	422,500	457,437	34,937	108%
Charges for Services	66,500	100,559	34,059	151%
Intergovernmental	4,057,745	3,253,146	(804,599)	80%
Miscellaneous	47,000	58,683	11,683	125%
Total Revenues	***11,520,968***	***9,941,113***	***(1,579,855)***	***86%***
Expenditure Summary				
Mayor's Office	15,060	9,689	5,372	64%
City Council	66,800	48,443	18,357	73%
City Administrator	515,440	334,311	181,129	65%
Police Judge's Office	34,300	19,382	14,918	57%
Contribution to Commissions	1,118,658	651,770	466,888	58%
Regional Development Authority	4,445	4,445	-	0%
Planning & Zoning	950,500	601,342	349,158	63%
City Hall	1,173,000	796,974	376,026	68%
Contribution/Transfer	1,500,000	750,000	750,000	50%
Contingency	216,528	-	216,528	0%
Police Department	2,589,500	1,785,423	804,077	69%
Police Special Duty	20,690	16,354	4,336	79%
Streets Department	1,257,960	847,702	410,258	67%
Street Lights	105,000	85,860	19,140	82%
Parks & Recreation	300,000	238,464	61,536	79%
Convention & Visitor's Bureau	300,000	238,464	61,536	79%
975 General Government Capital Outlay	1,353,087	-	1,353,087	
Total Expenditures	***11,520,968***	***6,428,623***	***5,092,345***	***56%***
Revenue Over Expenses		***3,512,490***		

FY 2024 General Fund Budget Revenues

Account Number	*Description*	*Current Budget as of 01-16-2024*	*FY2024 Q1*	*FY2024 Q2*	*January 2024*	*February 2024*	*March 2024*	*FY2024 Q3*	*Year to Date*	*Budget Balance*	*% of Budget Received*
	FY23 Carryover Fund Balance	2,015,058	2,015,058	-	-			-	2,015,058	-	100%
001.301.100.100	Ad Valorem Tax Current Year	1,560,864	605,811	372,249	18,429	36,945	396,047	451,421	1,429,480	131,384	92%
001.303.100.100	Gas and Oil Severance Tax Current Year	55,600	-	55,538			-	-	55,538	62	100%
001.304.100.100	Utility Tax	190,000	34,236	67,648	12,582	35,517	25,542	73,641	175,525	14,475	92%
001.305.100.103	B&O Tax	2,039,201	36,338	769,483	526,432	257,744	34,095	818,272	1,624,093	415,108	80%
001.306.100.100	Wine and Liquor Tax	65,000	-	19,831	20,926	-	-	20,926	40,757	24,243	63%
001.307.100.100	Animal Tax	1,500	813	289	14	14	27	54	1,156	344	77%
001.308.100.100	Hotel/Motel Tax	600,000	113,671	172,056	39,998	31,852	59,002	130,851	416,578	183,422	69%
001.320.100.100	Fines, Fees, and Court Costs	400,000	100,931	100,469	32,843	41,555	37,122	111,519	312,919	87,082	78%
001.321.100.100	Parking Tickets	-	75	20	10	15	65	90	185	(185)	0%
001.325.100.100	Business Licenses	15,000	6,977	1,518	445	535	435	1,415	9,909	5,091	66%
001.326.100.100	Building Permits	300,000	87,108	156,731	31,511	21,005	48,994	101,510	345,348	(45,348)	115%
001.326.102.100	U&O Permits	-	2,400	7,600	1,600	1,350	3,000	5,950	15,950	(15,950)	0%
001.328.100.100	Franchise Tax	45,000	-	12,942	-	12,716	-	12,716	25,658	19,342	57%
001.329.100.100	Rental Registration	2,500	1,000	940	260	80	1,700	2,040	3,980	(1,480)	159%
001.330.100.100	IRP Fees	60,000	23,020	16,825	5,674	5,819	5,253	16,746	56,592	3,408	94%
001.335.100.100	Private Liquor Club Fees	6,500	2,455	3,475	-	190	-	190	6,120	380	94%
001.350.200.100	Refuse Collection	-	-	-	-	-	-	-	-	-	0%
001.353.100.111	Planning Commission Fees	60,000	98	53,376	-	40,715	250	40,965	94,439	(34,439)	157%
001.365.100.100	Federal Grants	-	45,844	-	-		-	-	45,844	(45,844)	0%
001.366.100.100	State Grants	-	-	-	-		-	-	-	-	0%
001.369.100.100	Contributions from Other Funds (Sales Tax)	1,700,000	-	850,000	-	-	-	-	850,000	850,000	50%
001.369.100.200	Contributions from Other Funds (ARPA Revenue Loss Allowance XFR)	2,327,745	2,327,745	-	-	-	-	-	2,327,745	-	100%
001.374.100.100	Payroll Reimbursement	30,000	6,107	12,862	4,443	2,635	3,510	10,588	29,557	443	99%
001.380.100.100	Interest Gained on Investments	25,000	5,074	9,546	2,726	2,804	3,095	8,624	23,244	1,756	93%
001.382.100.100	Refunds & Rebates	15,000	1,495	4,858	2,459	4,307	2,629	9,395	15,748	(748)	105%
001.383.100.100	Sale of Fixed Asset	1,000	-	-	-	-	4,689	4,689	4,689	(3,689)	469%
001.386.100.100	Insurance Claim	-	(159)	1,251	1,306	-	4,100	5,406	6,497	(6,497)	0%
001.389.100.100	Accident Reports	5,000	1,420	1,160	280	100	280	660	3,240	1,760	65%
001.389.101.100	Criminal Reports	-	100	40	20		-	20	160	(160)	0%
001.399.100.100	Miscellaneous	1,000	1,419	170	-	2,821	295	3,116	4,705	(3,705)	471%
001.399.102.100	Yard Sale Fees	-	135	25	-		10	10	170	(170)	0%
001.399.103.100	Fingerprint Fee	-	50	100	20	40	20	80	230	(230)	0%
	Total Revenues	***11,520,968***	***5,419,220***	***2,691,000***	***701,977***	***498,757***	***630,159***	***1,830,893***	***9,941,113***	***1,579,855***	**86%**

FY 2024 General Fund Budget Expenditures

Account Number	Description	Current Budget as of 1-16-2024	FY2024 Q1	FY2024 Q2	January 2024	February 2024	March 2024	FY2024 Q3	Year-to-date	Budget Balance	Percent of Budget Expended
409 - Mayor's Office											
001.409.101.000	Mayor Salary	12,000	3,000	3,000	1,000	1,000	1,000	3,000	9,000	3,000	75%
001.409.104.000	Mayor FICA	960	230	230	77	77	77	230	689	272	72%
001.409.214.000	Mayor Travel	2,000	-	-				-	-	2,000	0%
001.409.226.000	Mayor Insurance Bonds	100	-	-				-	-	100	0%
	Total	15,060	***3,230***	***3,230***	***1,077***	***1,077***	***1,077***	***3,230***	***9,689***	***5,372***	***64%***
410 - City Council											
001.410.101.000	City Council Salary	60,000	15,000	15,000	5,000	5,000	5,000	15,000	45,000	15,000	75%
001.410.104.000	City Council FICA	4,800	1,148	1,148	383	383	383	1,148	3,443	1,358	72%
001.410.214.000	City Council Travel	2,000	-	-				-	-	2,000	0%
001.410.226.000	City Council Insurance Bonds	-	-	-				-	-	-	0%
	Total	66,800	**16,148**	**16,148**	**5,383**	**5,383**	**5,383**	**16,148**	**48,443**	**18,357**	**73%**
412 - City Administration Office											
001.412.103.000	City Administration Salary (2 FT employees)	238,000	49,676	65,287	14,402	14,387	21,581	50,370	165,334	72,666	69%
001.412.104.000	City Administration FICA	19,440	3,974	4,044	1,150	1,149	1,723	4,022	12,040	7,400	62%
001.412.105.000	City Administration Insurance	55,000	8,644	9,217	2,888	3,157	2,874	8,920	26,780	28,220	49%
001.412.106.000	City Administration Retirement	25,000	4,709	4,595	1,439	1,439	2,158	5,036	14,339	10,661	57%
001.412.108.000	City Administration Overtime	5,000	31	2,472	-	-	-	-	2,504	2,496	50%
001.412.214.000	City Administration Travel	5,000	924	-	-	-	-	-	924	4,076	18%
001.412.221.000	City Administration Training	2,000	210	-	59	-	-	59	269	1,732	13%
001.412.222.000	City Administration Dues and Subscriptions	3,500	610	-	-	600	-	600	1,210	2,290	35%
001.412.223.000	City Administration Professional Services	120,000	40,061	35,205	189	189	-	378	75,644	44,356	63%
001.412.226.000	City Administration Insurance and Bonds	-	-	-	-	-	-	-	-	-	0%
001.412.341.000	City Administration Supplies and Materials	3,500	320	2,234	258	273	-	532	3,086	414	88%
001.412.343.000	City Administration Gas Oil Tires	1,000	109	-	13	-	-	13	122	878	12%
001.412.353.000	City Administration Computer Software	38,000	-	31,511		550	-	550	32,061	5,939	84%
	Total	515,440	***109,269***	***154,565***	***20,398***	***21,744***	***28,336***	***70,478***	***334,311***	***181,129***	***65%***
416 - Police Judge's Office											
001.416.103.000	Police Judge Salary (2 Mags; 1 Prosecutor)	25,000	5,700	6,512	1,900	1,900	1,900	5,700	17,912	7,088	72%
001.416.104.000	Police Judge FICA	2,000	436	498	145	145	145	436	1,370	630	69%
001.416.223.000	Police Judge Professional Services	7,000	-	-			-	-	-	7,000	0%
001.416.226.000	Police Judge Insurance and Bonds	300	-	-		100	-	100	100	200	33%
	Total	34,300	***6,136***	***7,010***	***2,045***	***2,145***	***2,045***	***6,236***	***19,382***	***14,918***	***57%***
424 - Contributions											
001.424.568.000	Contributions - Dispersed	-	-	-	-	-	-	-	-	-	
	Region 9 Planning & Development Council	-	-	-	-	-	-	-	-	-	
	PANTRAN	15,000	-	-	-	-	-	-	-	15,000	0%
	Independent Fire Dept	14,000	-	-	-	-	-	-	-	14,000	0%
	Citizen Fire Dept.	9,000	-	-	-	-	-	-	-	9,000	0%
	2023 Ranson Community Distribution Program	975,658	361,595	290,175	-	-	-	-	651,770	323,888	67%
	Mini-Grant Program	100,000	-	-	-	-	-	-	-	100,000	0%
	Community Sponsorship	5,000	-	-	-	-	-	-	-	5,000	0%
	Total	1,118,658	***361,595***	***290,175***	***-***	***-***	***-***	***-***	***651,770***	***466,888***	***58%***
435 - Regional Development Authority											
001.435.222.000	Region 9 Planning & Development Council	4,445	4,445	-	-	-	-	-	4,445	***0***	100%
437 - Planning and Zoning											
001.437.103.000	Planning & Zoning Salary (6 FT employees)	473,000	107,246	79,610	27,412	25,426	38,139	90,976	277,833	195,167	59%
001.437.104.000	Planning and Zoning FICA	35,000	8,427	6,269	2,007	2,006	3,008	7,021	21,717	13,283	62%
001.437.105.000	Planning and Zoning Insurance	93,000	13,983	13,212	5,233	5,655	5,224	5,233	43,307	49,693	47%
001.437.106.000	Planning and Zoning Retirement	47,000	8,602	6,709	2,260	2,260	3,391	7,912	23,222	23,778	49%

FY 2024 General Fund Budget Expenditures

Account Number	Description	Current Budget as of 1-16-2024	FY2024 Q1	FY2024 Q2	January 2024	February 2024	March 2024	FY2024 Q3	Year-to-date	Budget Balance	Percent of Budget Expended
001.437.108.000	Planning and Zoning Overtime/Extra Help	5,000	270	-	13	-	-	13	283	4,717	6%
001.437.214.000	Planning and Zoning Travel	3,000	363	-	126	-		126	489	2,511	16%
001.437.217.000	Planning and Zoning Vehicle Repair	1,000	-	-	-	-		-	-	1,000	0%
001.437.220.000	Planning and Zoning Legal Publications	4,000	503	537	211	142		354	1,393	2,607	35%
001.437.221.000	Planning and Zoning Training	5,000	2,547	581	83	214		297	3,425	1,575	69%
001.437.222.000	Planning & Zoning Dues and Subscriptions	1,500	75	-	-	270		270	345	1,155	23%
001.437.223.000	Planning and Zoning Professional Services	250,000	52,928	77,410	31,771	34,240	23,796	89,807	220,145	29,856	88%
001.437.230.001	Planning and Zoning Contracted Services	1,000	106	74	-	-		-	181	819	18%
001.437.238.000	Planning and Zoning Refund of Deposits	7,500	310	-	80		105	185	495	7,005	7%
001.437.341.000	Planning and Zoning Supplies and Materials	10,000	597	1,263	225	40		265	2,125	7,875	21%
001.437.343.000	Planning and Zoning Gas, Oil, Tires	2,500	541	175	118	48	98	263	979	1,521	39%
001.437.353.000	Planning and Zoning Computer Software	12,000	2,162	1,621	540	-	1,081	1,621	5,404	6,596	45%
	Total	***950,500***	***198,660***	***187,460***	***70,079***	***70,301***	***74,842***	***215,222***	***601,342***	***349,158***	**63%**
440 - City Hall		-									
001.440.103.000	City Hall Salary (4 FT employees)	270,000	52,275	51,007	28,524	20,795	28,629	77,948	181,230	88,770	67%
001.440.104.000	City Hall FICA	21,000	5,067	4,085	1,662	1,649	2,277	5,588	14,740	6,260	70%
001.440.105.000	City Hall Insurance	53,000	8,577	8,540	3,537	3,949	3,594	11,081	28,198	24,802	53%
001.440.106.000	City Hall Retirement	25,000	4,406	4,358	1,666	1,715	2,572	5,953	14,717	10,283	59%
001.440.108.000	City Hall Overtime / Extra Help	1,000	-	208	-	-	-	-	208	792	21%
001.440.211.000	City Hall Telephone	32,500	5,168	5,095	1,680	2,354	1,692	5,726	15,988	16,512	49%
001.440.213.000	City Hall Utilities	20,000	3,046	4,329	1,369	2,522	1,260	5,150	12,524	7,476	63%
001.440.214.000	City Hall Travel	1,500	-	385	-			-	385	1,115	26%
001.440.215.000	City Hall Maintenance / Repair Building	11,000	1,088	2,298	3,344	1,788	-	5,132	8,518	2,482	77%
001.440.217.000	City Hall Vehicle Repair	-	-	-	-	-	-	-	-	-	#DIV/0!
001.440.218.000	City Hall Postage / Meter	8,000	2,265	1,595	258	504	708	1,469	5,330	2,670	67%
001.440.219.000	City Hall Building and Equipment Rents	14,000	3,632	3,136	828	352	352	1,532	8,300	5,700	59%
001.440.220.000	City Hall Advertising / Legal Publications	6,000	409	717	213	-	-	213	1,338	4,662	22%
001.440.221.000	City Hall Training	2,000	1,846	-	-	-	150	150	1,996	5	100%
001.440.222.000	City Hall Dues and Subscriptions	3,500	2,081	-	-	-	-	-	2,081	1,419	59%
001.440.223.000	City Hall Professional Services	90,000	16,500	30,014	8,021	5,805	8,268	22,094	68,608	21,392	76%
001.440.224.000	City Hall Audit Costs	50,000	-	8,994	-	-	-	-	8,994	41,007	18%
001.440.226.000	City Hall Insurance and Bonds (Travelers)	265,000	112,697	80,205	-	-	60,336	60,336	253,237	11,763	96%
001.440.230.000	City Hall Contracted Services	140,000	25,212	32,023	10,932	12,097	7,760	30,789	88,024	51,976	63%
001.440.232.000	City Hall Bank Charges	40,000	7,911	11,678	4,143	3,478	4,366	11,986	31,575	8,425	79%
001.440.236.000	City Hall Refunds	2,000	278	-	-	-	-	-	278	1,722	14%
001.440.341.000	City Hall Supplies and Materials	15,000	4,577	1,891	1,125	92	-	1,217	7,685	7,315	51%
001.440.343.000	City Hall Oil, Gas & Tires	500	138	123	-	-	-	-	262	238	52%
001.440.353.000	City Hall Computer Software	100,000	33,354	8,500	-	-		-	41,854	58,146	42%
001.440.570.000	City Hall Miscellaneous Fees	2,000	907	-	-	-		-	907	1,093	45%
	Total	***1,173,000***	***291,434***	***259,178***	***67,302***	***57,097***	***121,963***	***246,362***	***796,974***	***376,026***	***68%***

FY 2024 General Fund Budget Expenditures

Account Number	Description	Current Budget as of 1-16-2024	FY2024 Q1	FY2024 Q2	January 2024	February 2024	March 2024	FY2024 Q3	Year-to-date	Budget Balance	Percent of Budget Expended
444 - Contributions to Other Funds											
001.444.000.000	Contributions to Others Funds										
	Municipal Capital Improvement	1,500,000	-	750,000	-	-	-	-	750,000	750,000	50%
	Total	***1,500,000***	***-***	***750,000***	***-***	***-***	***-***	***-***	***750,000***	***750,000***	***50%***
699 - Contingencies											
001.699.000.000	Contingencies	216,528	-	-	-	-	-	-	-	216,528	0%
	Total	***216,528***	***-***	***-***	***-***	***-***	***-***	***-***	***-***	***216,528***	***0%***
700 - Police											
001.700.103.000	Police Salary (21 FT employees)	1,470,000	348,952	323,729	109,802	104,311	153,105	367,218	1,039,899	430,101	71%
001.700.104.000	Police FICA	131,000	31,694	29,090	9,455	11,122	13,813	34,390	95,173	35,827	73%
001.700.105.000	Police Insurance	308,550	72,694	66,784	22,735	23,975	21,927	68,638	208,115	100,435	67%
001.700.106.000	Police Retirement	140,000	32,134	29,196	9,760	9,737	14,352	33,849	95,180	44,820	68%
001.700.108.000	Police Overtime / Extra Help	190,000	52,243	43,485	17,578	30,922	15,450	63,951	159,679	30,321	84%
001.700.211.000	Police Telephone	11,500	1,107	788	325	987	327	1,639	3,534	7,966	31%
001.700.213.000	Police Utilities	20,000	3,035	4,044	1,410	1,249	1,203	3,862	10,941	9,059	55%
001.700.214.000	Police Travel	7,500	1,138	-	-	-	-	-	1,138	6,362	15%
001.700.215.000	Police Maintenance / Repair Building	2,500	-	50	-	-	-	-	50	2,450	2%
001.700.216.000	Police Maintenance / Repair Equipment	2,000	-	-	-	-	-	-	-	2,000	0%
001.700.217.000	Police Vehicle Maintenance	25,000	2,117	575	1,169	208	-	1,377	4,069	20,931	16%
001.700.218.000	Police Postage	1,000	21	36	-	-	136	136	193	807	19%
001.700.219.000	Police Building and Equipment Rents	6,000	1,176	1,086	43	715	357	1,115	3,377	2,623	56%
001.700.220.000	Police Advertising / Legal Publication	1,250	-	-	-	-	-	-	-	1,250	0%
001.700.221.000	Police Training	10,000	3,604	1,179	1,295	-	-	1,295	6,078	3,922	61%
001.700.222.000	Police Dues and Subscriptions	1,000	100	240	179	-	325	504	844	156	84%
001.700.223.000	Police Professional Services	5,000	-	-	-	-	-	-	-	5,000	0%
001.700.226.000	Police Insurance and Bonds	200	-	-	-	-	-	-	-	200	0%
001.700.230.000	Police Contracted Services	20,000	7,585	2,451	1,099	2,998	3,444	7,540	17,576	2,424	88%
001.700.233.000	Police Investigation Fees	1,000	-	-	-	-	-	-	-	1,000	0%
001.700.235.000	Police Remittance of Fees Collected	100,000	23,708	24,283	7,606	7,633	9,025	24,264	72,255	27,745	72%
001.700.236.000	Police Refunds	1,000	-	-	-	-	-	-	-	1,000	0%
001.700.341.000	Police Supplies and Materials	35,000	8,890	6,121	594	2,731	967	4,292	19,303	15,697	55%
001.700.343.000	Police Gas Oil Tires	57,500	12,653	13,549	4,257	3,696	200	8,152	34,355	23,145	60%
001.700.345.000	Police Uniforms	12,500	731	600	102	665	90	856	2,187	10,313	17%
001.700.353.000	Police Software	30,000	11,478	-	-	-	-	-	11,478	18,522	38%
	Total	***2,589,500***	***615,059***	***547,286***	***187,409***	***200,947***	***234,721***	***623,078***	***1,785,423***	***804,077***	***69%***
704 - Crossing Guards											
001.704.103.000	Crossing Guards Salary (5 PT Employees)	19,125	2,225	6,629	1,438	1,650	3,250	6,338	15,191	3,934	79%
001.704.104.000	Crossing Guards FICA	1,465	170	507	110	126	249	485	1,162	303	79%
001.704.570.000	Crossing Guards Misc.	100	-	-	-	-	-	-	-	100	0%
	Total	***20,690***	***2,395***	***7,136***	***1,547***	***1,776***	***3,499***	***6,822***	***16,354***	***4,336***	***79%***
750 - Streets											
001.750.103.000	Streets Salary (9 FT employees)	587,000	145,844	132,851	42,894	42,894	64,341	150,130	428,825	158,175	73%
001.750.104.000	Streets FICA	48,160	11,489	10,777	3,495	3,541	5,047	12,083	34,349	13,811	71%
001.750.105.000	Streets Insurance	143,000	40,296	39,207	12,178	13,089	12,014	37,282	116,785	26,215	82%
001.750.106.000	Streets Retirement	54,000	13,490	11,452	3,967	3,967	5,951	13,885	38,828	15,172	72%
001.750.108.000	Streets Overtime / Extra Help	15,000	1,280	3,658	1,804	2,407	146	4,358	9,295	5,705	62%
001.750.211.000	Streets Telephone	7,500	1,173	448	149	823	149	1,122	2,742	4,758	37%
001.750.213.000	Streets Utilities	10,000	1,722	2,029	1,192	959	321	2,472	6,223	3,777	62%
001.750.214.000	Streets Travel	4,000	-	-	-	-	-	-	-	4,000	0%
001.750.215.000	Streets Maintenance / Repair Building	3,000	-	370	-	-	-	-	370	2,630	12%

FY 2024 General Fund Budget Expenditures

Account Number	*Description*	*Current Budget as of 1-16-2024*	*FY2024 Q1*	*FY2024 Q2*	*January 2024*	*February 2024*	*March 2024*	*FY2024 Q3*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
001.750.216.000	Streets Maintenance / Repair Equipment	15,000	5,855	256	-	662	-	662	6,774	8,226	45%
001.750.217.000	Streets Maintenance / Repair Vehicles	25,000	892	563	722	587		1,309	2,763	22,237	11%
001.750.219.000	Streets Building and Equipment Rents	7,500	608	420	140	131	123	394	1,422	6,078	19%
001.750.221.000	Streets Training	5,000	-	21	-	-		-	21	4,979	0%
001.750.222.000	Streets Dues	500	-	-	-	-		-	-	500	0%
001.750.223.000	Streets Professional Services	500	-	-	-	-		-	-	500	0%
001.750.226.000	Streets Insurance and Bonds	300	-	-	-	-	250	250	250	50	83%
001.750.230.000	Streets Contracted Services	200,000	62,617	38,770	24,638	13,232	11,936	49,806	151,192	48,808	76%
001.750.341.000	Streets Supplies and Materials	80,000	8,340	7,553	1,483	4,850	1,942	8,274	24,167	55,833	30%
001.750.343.000	Streets Gas Oil Tires	40,000	6,501	5,078	2,675	965	1,393	5,033	16,612	23,388	42%
001.750.345.000	Streets Uniforms	5,000	236	772	283	2,458	61	2,802	3,810	1,190	76%
001.750.353.000	Streets Software	7,500	-	-	-	3,274	-	3,274	3,274	4,226	44%
	Total	***1,257,960***	***300,342***	***254,226***	***95,621***	***93,839***	***103,674***	***293,134***	***847,702***	***410,258***	***67%***
751 - Street Lights											
001.751.213.000	Street Lights - Utilities	105,000	24,273	33,175	9,347	9,482	9,584	28,413	85,860	19,140	82%
	Total	***105,000***	***24,273***	***33,175***	***9,347***	***9,482***	***9,584***	***28,413***	***85,860***	***19,140***	***82%***
900 - Parks & Recreation											
001.900.568	Parks & Recreation Pass through Hotel Tax	300,000	87,010	86,028	19,999	15,926	29,501	65,426	238,464	61,536	79%
	Total	***300,000***	***87,010***	***86,028***	***19,999***	***15,926***	***29,501***	***65,426***	***238,464***	**61,536**	***79%***
901 - Convention & Visitors Bureau (CVB)											
001.901.568	CVB Pass through Hotel Tax	300,000	87,010	86,029	19,999	15,926	29,501	65,426	238,464	61,536	79%
	Total	***300,000***	***87,010***	***86,029***	***19,999***	***15,926***	***29,501***	***65,426***	***238,464***	**61,536**	***79%***
975 - General Government											
001.975.566.000	*Contributions/Transfers to Other Funds	1,353,087	-		-	-	-		-	1,353,087	0%
	Total	1,353,087	***-***		***-***	***-***	***-***		***-***	***1,353,087***	***0%***
	Total Expenses	***11,520,968***	***2,107,004***	***2,681,646***	***500,207***	***495,642***	***644,124***	***1,639,973***	***6,428,623***	***5,092,345***	***56%***
	Revenue Over Expenses		***3,312,216***	***9,354***	***201,770***	***3,115***	***(13,965)***	***190,920***	***3,512,490***		

CITY OF RANSON
CAPITAL FUND BUDGET
FY 2023-2024

	FY2024 APPROVED BUDGET 11-21-2023	FY2024 Q1	FY2024 Q2	JANUARY 2024	FEBRUARY 2024	MARCH 2024	FY2024 Q3	YEAR TO DATE	Budget Balance
Carryover Balance	7,065,261	7,065,261	-	-	-	-	-	7,065,261	-
201.348.100 Special Assessments - Sidewalk Funds	-	4,950	2,250	-	2,700	-	2,700	9,900	(9,900)
201.350.100 City Service Fees	50,000	30,000	71,000	32,000	18,000	25,389	75,389	176,389	(126,389)
201.369.100 Contributions from Other Funds	1,500,000	-	750,000	-	-	-	-	750,000	750,000
201.376.000 Table Games Income	150,000	36,917	48,049	17,458	14,835	17,940	50,233	135,199	14,801
201.380.100 Interest Income	40,000	22,230	20,834	7,410	6,948	7,644	22,002	65,066	(25,066)
201.381.200 Demo Reimbursements	-	(3,840)	-	-	-	-	-	(3,840)	3,840
201.397.100 Video Lottery Income	450,000	50,836	179,054	79,712	59,495	79,269	218,476	448,366	1,634
TOTAL REVENUES	***9,255,261***	***7,206,354***	***1,071,186***	***136,580***	***101,978***	***130,242***	***368,800***	***9,015,140***	***240,121***
EXPENDITURES									
201 Misc Fees									
Bank Charges	150	35	38	12	19	16	48	121	29
201.975.459 GENERAL GOVERNMENT CAPITAL EXPENSES									
Computer Replacement Program (201-975.459.001)	100,000	-	-	14,431	-	-	14,431	14,431	85,569
Condemnation of Properties (201-975.459.002)	25,000	5,100	5,700	-	-	-	-	10,800	14,200
Total - General Government	*125,150*	*5,135*	*5,738*	*14,443*	*19*	*16*	*14,479*	*25,352*	*99,798*
201.976.459 PUBLIC SAFETY CAPITAL EXPENSES								-	
3 Patrol Vehicles (201-976.459.001)	129,000	-	129,234	-	-	-	-	129,234	(234)
Equipment for Patrol Vehicles (201-976.459.002)	75,000	44,458	1,671	-	-	-	-	46,130	28,870
Two In-Car Camera Systems (201-976.459.002)	20,000	19,726	-	-	-	-	-	19,726	274
Three CAD units (201-976.459.002)	5,000	-	-	-	-	-	-	-	5,000
E-Ticketing (201-976.459.003)	5,000	-	-	-	-	-	-	-	5,000
Radios (201-976.459.003)	10,000	-	-	-	-	-	-	-	10,000
Radars (201-976.459.003)	2,000	-	-	-	-	-	-	-	2,000
Tasers (201-976.459.003)	10,000	-	-	-	-	-	-	-	10,000
License Plate Reader (201-976.459.004)	20,000	-	19,777	-	-	-	-	19,777	223
New Police Department Building (201-976.459.005)	-	-	-	-	-	-	-	-	-
Total - Public Safety	*276,000*	*64,184*	*150,682*	-	-	-	-	*214,867*	*61,133*
201.977.459 STREET & TRANSPORTATION CAPITAL EXPENSES									
Street Construction & Repairs									
5th Avenue Streetscape (201-977.459.016)	1,100,000	-	-	-	-	-	-	-	1,100,000
Fairfax Boulevard (Phase III) (201-977.459.017)	75,000	2,087	-	-	-	-	-	2,087	72,913
16th Avenue Roadway Design (201-977.459.015)	50,000	34,157	2,228	-	-	-	-	36,385	13,615
Stormwater Engineering/Repairs									
Stormwater Management/Engineering (Mildred) - Design (201-977.459.012)	200,000	-	-	-	-	-	-	-	200,000

CITY OF RANSON
CAPITAL FUND BUDGET
FY 2023-2024

	FY2024 APPROVED BUDGET 11-21-2023	FY2024 Q1	FY2024 Q2	JANUARY 2024	FEBRUARY 2024	MARCH 2024	FY2024 Q3	YEAR TO DATE	Budget Balance
Stormwater Management/Engineering (Mildred) Phase 1 (201-977.459.012)	1,200,000	-	-	-	-	92,211	92,211	92,211	1,107,789
Miscellaneous Other Capital Projects									
City Hall Roof (201-977.459.011)	205,000	-	116,350	-	-	-	-	116,350	88,650
Foundry Remediation, Planning and Engineering (201-977.459.014)	35,000	4,327	228	2,085	-	-	2,085	6,641	28,359
Trifecta Place (201-977.459.013)	1,100,000	-	-	-	-	-	-	-	1,100,000
PW Capital Budget Items									
Street Preservation (Asphalt Overlay) (201-977.459.001)	350,000	-	262,411	-	-	-	-	262,411	87,589
Alley Construction & Preservation (201-977.459.002)	100,000	7,125	1,800	-	-	-	-	8,925	91,075
Sidewalk & Curb Replacement (201-977.459.003)	75,000	-	-	-	-	-	-	-	75,000
Street Design/Engineering (201-977.459.004)	100,000	-	-	-	-	-	-	-	100,000
Street Light Replacement (201-977.459.005)	75,000	18,430	(91,767)	3,806	3,751	-	7,556	(65,781)	140,781
Sweeper Truck (201-977.459.008)	250,000	-	-	-	217,228	-	217,228	217,228	32,772
Equipment (201-977.459.009)	125,000	-	-	-	125,000	-	125,000	125,000	-
Loader/Skid Steer Attachments (201-977.459.009)	16,000	-	2,624	-	-	-	-	2,624	13,376
Brine Tank System (201-977.459.010)	5,000	-	-	-	-	-	-	-	5,000
Improvement to Public Works Yard (201-977.459.010)	494,500	5,500	54,044	337	-	-	337	59,881	434,619
Total - Streets & Transportation	*5,555,500*	*71,626*	*347,917*	*6,228*	*345,979*	*92,211*	*444,418*	*863,961*	*4,691,539*
201.979.459 PARKS & RECREATION CAPITAL EXPENSES									
Civic Center Improvements (201-979.459.001)	50,000	12,327	-	-	-	-	-	12,327	37,673
Flowing Springs Park (201-979.459.008)	700,000	735	739	-	-	9,900	9,900	11,374	688,626
Marcus Fields Improvements (201-979.459.002)	100,000	-	-	-	-	-	-	-	100,000
Total - Parks & Recreation	*850,000*	*13,062*	*739*	*-*	*-*	*9,900*	*9,900*	*23,701*	*826,299*
Contingencies	2,448,611	-	-				-	-	2,448,611
TOTAL EXPENSES	***6,806,650***	***154,008***	***505,076***	***20,671***	***345,998***	***102,127***	***468,797***	***1,127,880***	***5,678,770***
REVENUES OVER EXPENSES	***2,448,611***	***7,052,347***	***566,110***	***115,909***	***(244,020)***	***28,115***	***(99,997)***	***7,518,460***	

City of Ranson

Bank Account Balance as of 03/31/2024

Revised 04/11/2024

Account	Fund	Cash Balance as of 09/30/2023	Cash Balance as of 03/31/2024	Near Term Expenditures	Unrestricted Funds	Restricted Funds	Comments
General Fund Operating Checking	General	$ 3,428,455	$ 3,599,596	$ 3,599,596	$ -	$ -	*General fund for operations; assumes complete draw down in near-term.*
Coal Severance Checking	Coal Severance	$ 307,883	$ 315,895	$ -	$ -	$ 315,895	*Special revenue fund used for select expenses, specifically snow removal expenses.*
Muni Stabilization Checking	Residual	$ 1,765,682	$ 1,780,848	$ -	$ 1,780,848	$ -	*Savings account/emergency fund for the city. No planned expenditures.*
DOJ Checking	Investigative Services	$ 12,813	$ 32,402	$ -	$ -	$ 32,402	*Funds restricted for limited police activities per DOJ guidelines.*
DOT Checking	Investigative Services	$ 104	$ 104	$ -	$ -	$ 104	*Funds restricted for limited police activities per DOT guidelines.*
Police Forfeiture Checking	Investigative Services	$ 50,499	$ 50,932	$ -	$ -	$ 50,932	*Funds restricted for training or equipment for LEO per Forfeiture guidelines.*
Sales & Use Tax Checking	Sales Tax	$ 2,927,821	$ 3,486,854	$ 850,000	$ 2,636,854	$ -	*$1.7 Million budgeted XFR to the General Fund in FY24 to fund operational expenses; $850K remaining XFR*
American Rescue Plan Checking	ARPA	$ 8,443	$ 8,515	$ -	$ 8,515	$ -	*Funds from the 2021 American Rescue Plan Act; full cash balance as of 7/31/2023 $2.327M transferred to General Fund on 9/8/2023 to execute the Standard Allowance Revenue Loss Replacement election Council made in 2022. Balance is banking interest generated since 3/31/2024.*
CARES Grant Checking	CARES	$ 1,053,734	$ 1,062,785	$ -	$ 1,062,785	$ -	*Checking Account set up to hold CARES grant funding rcvd in 2020; staff looking into if funds should be held in separate bank account and restricted fund, or if funds should be reallocated to General Fund; recommend closing FY22&FY23 audits out, then set fund to inactive and XFR funds back to Operating account.*
Municipal Capital Checking	Capital	$ 7,425,193	$ 6,967,532	$ 5,678,769	$ -	$ 1,288,763	*Near term expenditures for capital projects approved in FY24 CIP budget (minus capital expenses already paid as of 03/31/2024); remaining balance restricted to Capital Projects.*
Video Lottery Checking	Capital	$ 352,855	$ 625,795	$ -	$ -	$ 625,795	*Account dedicated to holding Lottery & Gaming Funds distributed by the state; funding received is restricted for capital improvement expenses - balance at close of fiscal year will be XFRd to Capital Fund to be used for future capital projects.*
Building Commission Checking	Building Commission	$ 317	$ 319	$ -	$ 319	$ -	*Account typically used to cover debt obligations (none outstanding as of November 2022)*
Development Bond Checking	Bond Escrow	$ 46,398	$ 33,186	$ 29,462	$ 3,724	$ -	*Account is used to deposit funds from developers and held until projects are completed. Near Term xcpenditure is bonds payable to developers; unrestricted $ is accrued interest the City keeps.*
Totals for City Accounts		$ 17,380,195	$ 17,964,765	$ 10,157,827	$ 5,493,045	$ 2,313,891	

Component Unit Accounts							
Parks & Rec Operating Checking	Board of Parks & Rec	*$ 847,439*	$ 852,172	$ 852,172	$ -	$ -	*Account to fund P&R operations; assumes complete draw down in near-term for ongoing expenditures.*
CVB Operating Checking	CVB	*$ 240,905*	$ 247,185	$ 247,185	$ -	$ -	*Account to fund CVB operations; assumes complete draw down in near-term for ongoing expenditures.*
CVB Capital Checking	CVB	$ 383,432	$ 386,725	$ -	$ -	$ 386,725	*Restricted account holding funds for future CVB Capital purchases/projects.*
Totals for Component Accounts		$ 1,471,776	$ 1,486,082	$ 1,099,357	$ -	$ 386,725	
Totals for all Ranson Accounts		**$ 18,851,971**	**$ 19,450,847**	**$ 11,257,184**	**$ 5,493,045**	**$ 2,700,616**	

AGENDA ITEM IV.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Community & Economic Development

ITEM TYPE: Presentation

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided March Status Report for Community Development Department.

ATTACHMENTS:

March 2024 CDD Report.docx
March 2024 Permits Issued.pdf

City of Ranson

Community Development Department

312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 724-5452
Email: permits@ransonwv.us

TO: Ranson City Council

FROM: Reiley Stanley, Community Development Director

RE: Community Development Department Report – March 2024

Permitting:

- Staff received 105 permit applications,
  - 85 – regular permit applications (new home, roof, sign, etc.)
  - 20 – rental registration applications
- Staff issued 53 permits with the reported valuation of work totaling $6,531,873.07.

Code Enforcement:

- Staff started 13 new code cases for property maintenance, work without a permit and lack of rental registration.

Inspections:

- Staff performed 645 permit inspections.
  - Ruckman Engineering (Terry) performed 140 inspections.
  - Patrick Coulter performed 457 inspections.
  - Reiley Stanley performed 20 site-inspections.
  - The last 20 inspections were rental self-certifications that Kim Hawkins processed.
- Patrick Coulter also performed 8 code enforcement inspections.

Planning & Zoning:

- There are currently 31 planning projects that are either in review, ready for Planning Commission approval, or being finalized and closed out.
- Planning Commission agenda items for March approval:
  - Wawa Convenience store located off North Fairfax Blvd. and Route 9
  - Briar Run Phase VI-B, 38 townhomes.

Permits Issued By Permit Type

Permit Type	Permit Number	Issued Date	Contract Value	Address
Accessory Structure, Carport, Deck, Porch, or Garage	24-13	3/20/2024	$ 1,800.00	204 N PRESTON ST, RANSON, WV 25438
	24-33	3/20/2024	$ 2,500.00	115 E 11TH AVE, RANSON, WV 25438
	24-34	3/20/2024	$ 2,500.00	117 E 11TH AVE, RANSON, WV 25438
	24-145	3/7/2024	$ 4,000.00	98 COOLIDGE AVE, RANSON, WV 25438
	24-146	3/19/2024	$ 4,000.00	94 COOLIDGE AVE, RANSON, WV 25438
	24-147	3/19/2024	$ 4,000.00	90 COOLIDGE AVE, RANSON, WV 25438
	24-148	3/19/2024	$ 4,000.00	86 COOLIDGE AVE, RANSON, WV 25438
	24-149	3/19/2024	$ 4,000.00	82 COOLIDGE AVE, RANSON, WV 25438
	24-150	3/19/2024	$ 4,000.00	78 COOLIDGE AVE, RANSON, WV 25438
	24-170	3/13/2024	$ 500.00	1248 STALLION ST, RANSON, WV 25438
	24-181	3/14/2024	$ 5,500.00	216 E 14TH AVE, RANSON, WV 25438
	24-192	3/19/2024	$ 2,500.00	405 N MARSHALL ST, RANSON, WV 25438
	24-216	3/29/2024	$ 450.00	304 S REYMANN ST, RANSON, WV 25438
			$ 39,750.00	**Total Permit Type: 13**
Commercial & Industrial	24-23	3/26/2024	$ 300,000.00	217 OAK LEE DR, RANSON, WV 25438
			$ 300,000.00	**Total Permit Type: 1**
Demolition	24-132	3/11/2024	$ -	222 RACETRACK ST, RANSON, WV 25438
			$ -	**Total Permit Type: 1**
Fence	24-152	3/13/2024	$ 3,500.00	119 E 10TH AVE, RANSON, WV 25438
	24-191	3/18/2024	$ 9,442.00	165 MOUNTAIN LAUREL BLVD, RANSON, WV 25438
			$ 12,942.00	**Total Permit Type: 2**
New Construction - Residential	24-37	3/5/2024	$ 159,000.00	214 COOLIDGE AVE, RANSON, WV 25438
	24-38	3/6/2024	$ 159,000.00	210 COOLIDGE AVE, RANSON, WV 25438
	24-39	3/27/2024	$ 159,000.00	198 COOLIDGE AVE, RANSON, WV 25438
	24-40	3/6/2024	$ 159,000.00	202 COOLIDGE AVE, RANSON, WV 25438
	24-41	3/5/2024	$ 159,000.00	206 COOLIDGE AVE, RANSON, WV 25438
	24-117	3/11/2024	$ 250,000.00	8 BROOKFIELD MEWS, RANSON, WV 25438
	24-118	3/11/2024	$ 250,000.00	12 BROOKFIELD MEWS, RANSON, WV 25438
	24-119	3/11/2024	$ 250,000.00	16 BROOKFIELD MEWS, RANSON, WV 25438
	24-120	3/11/2024	$ 250,000.00	20 BROOKFIELD MEWS, RANSON, WV 25438

	24-121	3/11/2024	$ 250,000.00	24 BROOKFIELD MEWS, RANSON, WV 25438
	24-129	3/19/2024	$ 159,000.00	242 COOLIDGE AVE, RANSON, WV 25438
	24-130	3/19/2024	$ 159,000.00	238 COOLIDGE AVE, RANSON, WV 25438
	24-135	3/11/2024	$ 159,000.00	327 NATIONAL ST, RANSON, WV 25438
	24-136	3/11/2024	$ 159,000.00	230 COOLIDGE AVE, RANSON, WV 25438
	24-138	3/12/2024	$ 240,000.00	246 ELLERY ST, RANSON, WV 25438
	24-141	3/11/2024	$ 159,000.00	234 COOLIDGE AVE, RANSON, WV 25438
	24-143	3/11/2024	$ 159,000.00	226 COOLIDGE AVE, RANSON, WV 25438
	24-144	3/19/2024	$ 159,000.00	222 COOLIDGE AVE, RANSON, WV 25438
	24-168	3/15/2024	$ 185,000.00	178 ELLERY ST, RANSON, WV 25438
	24-169	3/14/2024	$ 187,000.00	263 ELLERY ST, RANSON, WV 25438
	24-172	3/15/2024	$ 160,000.00	251 ELLERY ST, RANSON, WV 25438
			$ 3,930,000.00	**Total Permit Type: 21**
Re-roofing - Residential (over 100 sq ft)	24-189	3/18/2024	$ 12,700.00	156 RANSON ESTATES CIR, RANSON, WV 25438
	24-194	3/19/2024	$ 6,500.00	52 ANTHEM ST, RANSON, WV 25438
	24-199	3/21/2024	$ 6,500.00	56 ANTHEM ST, RANSON, WV 25438
			$ 25,700.00	**Total Permit Type: 3**
Residential & Institutional	23-507	3/1/2024	$ 2,000.00	120 W 4TH AVE, RANSON, WV 25438
	24-126	3/14/2024	$ 9,100.00	219 E 2ND AVE, RANSON, WV 25438
	24-133	3/29/2024	$ 10,196.00	212 S GEORGE ST, RANSON, WV 25438
	24-166	3/8/2024	$ 9,509.00	504 N MILDRED ST, RANSON, WV 25438
	24-180	3/18/2024	$ 15,000.00	77 VELVETEEN CT, RANSON, WV 25438
	24-193	3/19/2024	$ 500.00	401 E 10TH AVE, RANSON, WV 25438
	24-203	3/21/2024	$ 1,000.00	108 S PRESTON ST, RANSON, WV 25438
			$ 47,305.00	**Total Permit Type: 7**
Sign Permit	23-58	3/19/2024	$ 25,000.00	Not Addressed- Huntwell West Phase 1,
	24-187	3/29/2024	$ 1,000.00	101 AMERITECH ST, RANSON, WV 25438
			$ 26,000.00	**Total Permit Type: 2**
Site Development	24-21	3/6/2024	$ 2,069,176.07	SHENANDOAH SPRINGS 3A
	24-128	3/14/2024	$ 75,000.00	217 OAK LEE DR, RANSON, WV 25438
			$ 2,144,176.07	**Total Permit Type: 2**
Window Replacement	24-204	3/20/2024	$ 6,000.00	607 N FAIRFAX BLVD, RANSON, WV 25438
			$ 6,000.00	**Total Permit Type: 1**
			$ 6,531,873.07	**Total Permits: 53**

AGENDA ITEM IV.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Public Works

ITEM TYPE: Presentation

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided March Status Report for Public Works Department.

ATTACHMENTS:

DOC049.pdf

RANSON
AT THE CENTER OF OPPORTUNITY.

Department of Public Works

Status Report 03/14/24 – 04/10/24

PUBLIC WORKS MISSION STATEMENT

The City of Ranson Public Works Department will meet the needs of our community by professionally managing the public infrastructure and ensuring a safe, clean and healthy environment.

- Conducting our business openly, honestly and ethically.
- Behaving professionally at all times.
- Valuing the relationship with our customers.
- Enhancing the sense of Community with neighboring communities.
- Communicating and cooperating to achieve the goals of the Department and the City.
- Providing our services equally to all our customers, both internally and externally.
- Using the fewest resources possible while still accomplishing our goals.
- Being stewards for responsible development.
- Striving to surpass expectations of the community.

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
Status:	**Complete**						
5157	Streets			3/15/2024	3/18/2024		$0.00
Medium	Randy Cook				3/15/2024		
Grounds				3/15/2024 12:29:38 AM	3/15/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5159	City Alley			3/15/2024			$0.00
Medium	Randy Cook			5	3/20/2024		
				3/15/2024 9:01:56 AM	3/20/2024		
cut brush back in alley #8-4-2b			tony an curtis				
Bill Silveous							
5160	Streets			3/15/2024			$0.00
Medium	Randy Cook			-721	3/25/2022		
				3/15/2024 9:11:20 AM	3/25/2022		
clean curb on Ambrose st. beside Post Office			Randy an Curtis completed				
Bill Silveous							
5161	Streets			3/15/2024			$0.00
Medium	Randy Cook			7	3/22/2024		
				3/15/2024 9:15:31 AM	3/22/2024		
Change over winter banners to spring banners			Randy an Curtis changed over banners				
Bill Silveous							
5163	Streets			3/17/2024	3/20/2024		$0.00
Medium	Randy Cook			5	3/22/2024		
Grounds				3/17/2024 12:29:02 AM	3/22/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5165	PD VEHICLE	PD UNIT #5 2017 Ford		3/19/2024			$442.69
High	Robert Hawkins			3	3/22/2024		
				3/19/2024 5:23:26 AM	3/22/2024		
Oil change overdue and needs completed			service complete at 109,353. next service at 114,353. Tire rotation and replaced rear wiper arm. front and rear brakes pads and rotors				
Robbie Roberts							
5167	Streets			3/19/2024			$0.00
Medium	Randy Cook			7	3/26/2024		
				3/19/2024 7:47:43 AM	3/26/2024		
Clean out all cigarette butt containers thru out town			Tony completed work				
Bill Silveous							
5168	Streets			3/19/2024			$0.00
Medium	Randy Cook			9	3/28/2024		
				3/19/2024 7:54:23 AM	3/28/2024		
Inspect Pan Tran shelters one at Apple Tree an the one on E 3rd ave			cleaned and repaired both shelthers CURTIS AND RANDY				
Bill Silveous							

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5169	Streets			3/19/2024			$0.00
High	Randy Cook				3/19/2024		
				3/19/2024	3/19/2024		
clean up broken glass in road at the corner of W Beltline an George				8:09:48 AM			
Bill Silveous							
5172	Civic Center			3/21/2024		1	$171.86
Medium	Tim Costello				3/21/2024		
Lighting (Outdoor)				3/21/2024	3/21/2024		
Need to replace flag pole light and photo sensor				12:12:14 PM			
Ron Watkins			Replaced light and photo sensor				
5173	All City Parks			3/21/2024		1	$171.86
Medium	Tim Costello				3/21/2024		
Lighting (Outdoor)				3/21/2024	3/21/2024		
Need to replace light head and photocell for football flag pole				12:22:22 PM			
Ron Watkins			Had to replace light head and photo cell on flag pole				
5174	PD VEHICLE	PD UNIT #9 2018 Ford		3/21/2024			$137.85
Scheduled	Robert Hawkins			5	3/26/2024		
Vehicle Maintenance				3/21/2024	3/26/2024		
Officer states right headlight wiring harness may have a short. It goes out periodically and shaking/turning it makes light come back on.				3:58:38 PM			
Patrick Norris			Replaced headlight socket harness, Replaced front brakes and rotors				
5178	PW VEHICLE	2021 Ford F350		3/22/2024			$0.00
Medium	Robert Hawkins				3/22/2024		
				3/22/2024	3/22/2024		
State inspection is do				8:28:37 AM			
Robert Hawkins			State inspection complete				
5179	Visitors Center - Nancy	Storage space - back		3/22/2024			$0.00
Medium	Chris Silveous			6	3/28/2024		
Roof				3/22/2024	3/28/2024		
please replace some of the shingles that came off during the windstorm.thank you				12:07:02 PM			
Debbie McClure							
5180	Streets			3/22/2024			$0.00
Medium	Randy Cook				3/22/2024		
				3/22/2024	3/22/2024		
fix leaning pole N Fairfax				2:38:50 PM			
Bill Silveous			repaired leaning pole				
5182	PD VEHICLE	PD UNIT #6 2013		3/25/2024			$0.00
Medium	Robert Hawkins				3/25/2024		
				3/25/2024	3/25/2024		
Car #6 has engine light on and remote start doesn't work				5:27:00 AM			
Robbie Roberts			scanned codes po15. cleared code. possible bad o2 senor. Bank 2 senor 1				

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5183	PD VEHICLE	PD UNIT #1 2010 Ford		3/25/2024			$0.00
Medium	Robert Hawkins				3/25/2024		
				3/25/2024	3/25/2024		
Tag light and tail light.				7:59:46 AM			
Robbie Roberts			Replaced Right side turn signal. tag light was working				
5184	City Hall			3/26/2024		1.5	$37.50
Medium	Tim Costello				3/26/2024		
Filters				3/26/2024	3/26/2024		
Need to replace air filters in building				8:19:55 AM			
Tim Costello			Changed all air filter in building				
5185	City Hall			3/26/2024		2	$50.00
Medium	Tim Costello				3/26/2024		
Lighting (Indoor)				3/26/2024	3/26/2024		
Need to replace exit lights on second floor and third floor				8:26:03 AM			
Tim Costello			Changed out both Exit lights				
5188	Streets			3/26/2024			$0.00
Medium	Randy Cook			2	3/28/2024		
				3/26/2024	3/28/2024		
replace flags on Fairfax Blvd at monument				9:11:24 AM			
Bill Silveous			changed all flags TONY				
5189	Streets			3/26/2024			$0.00
Medium	Randy Cook			-8	3/18/2024		
				3/26/2024	3/18/2024		
pick up trash along Foal St an E 2nd ave to E 5th ave also Marshall to Cooke St				9:48:22 AM			
Bill Silveous			Tony completed work				
5190	Visitors Center - Nancy	Main Floor reception		3/26/2024		2	$50.00
Medium	Tim Costello				3/26/2024		
Lighting (Indoor)				3/26/2024	3/26/2024		
Change lights and replace light on front pouch				12:16:21 PM			
Debbie McClure			Replaced lights in main office and one on front pouch				
5191	PW VEHICLE	TK10 CHEVY 350		3/26/2024			$0.00
Medium	Robert Hawkins			1	3/27/2024		
Vehicle Maintenance				3/26/2024	3/28/2024		
Need check truck is running bad				1:55:20 PM			
Tim Costello			Replaced coil, plug, ignition coil				
5192	PW EQUIPMENT	S850 Bobcat		3/26/2024			$0.00
Medium	Robert Hawkins			1	3/27/2024		
				3/26/2024	3/27/2024		
oil change and fuel filter service				2:01:26 PM			
Robert Hawkins			oil change with oil filter. fuel filter changed				

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5193	City Hall			3/28/2024			$0.00
Medium	Bill Silveous			13	4/10/2024		
				3/28/2024 7:57:31 AM	4/10/2024		
put new w iring for sound systems in counsel room							
Bill Silveous							
5194	City Hall			3/28/2024			$0.00
Medium	Chris Silveous				3/28/2024		
				3/28/2024 8:03:41 AM	3/28/2024		
w iring systems in counsel room							
Bill Silveous							
5195	Streets			3/28/2024			$0.00
Medium	Randy Cook				3/28/2024		
				3/28/2024 8:25:23 AM	3/28/2024		
INSTALL NEW POLE AN STOP SIGN			INSTALL New pole and stop sign				
Bill Silveous							
5196	Park - Flowing Springs			3/28/2024			$0.00
Medium	Chris Silveous				3/28/2024		
				3/28/2024 8:25:41 AM	3/28/2024		
clean out brush for trail							
Bill Silveous							
5197	Public Works Building			3/28/2024			$0.00
Medium	Bill Silveous			13	4/10/2024		
				3/28/2024 8:28:08 AM	4/10/2024		
clean out pole and yard							
Bill Silveous							
5198	Civic Center			3/28/2024			$0.00
Medium	Chris Silveous				3/28/2024		
				3/28/2024 8:30:25 AM	3/28/2024		
heat uint making							
Bill Silveous							
5199	Storm Drain			3/28/2024			$0.00
Medium	Chris Silveous				3/28/2024		
				3/28/2024 8:37:28 AM	3/28/2024		
replace ripraf stone on park ave							
Bill Silveous							
5200	Public Works Building			3/28/2024			$0.00
Medium	Chris Silveous			13			
				3/28/2024 8:41:42 AM	3/28/2024		
remove salt boxes fom trucks							
Bill Silveous							
5201	Streets			3/28/2024			$0.00
Medium	Randy Cook			1	3/29/2024		
				3/28/2024 8:48:56 AM	3/29/2024		
Order new flags			ordered new flags 3 each 3x5 US-WV 3 each 4x6 US-WV-RANSON TOTAL COST$952.50				
Bill Silveous							

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5203	Street Lights			3/28/2024		4	$100.00
Medium	Tim Costello				3/28/2024		
Lighting (Outdoor)				3/28/2024	3/28/2024		
Installed light on pole at gateway and replaced door on light with door with photocell in door			install light head on pole and replaced door on newer light head	12:13:19 PM			
Tim Costello							
5204	PW VEHICLE	Truck # 6 2017 Ford		3/28/2024			$0.00
Medium	Robert Hawkins				3/28/2024		
				3/28/2024	3/28/2024		
State inspection needs complete			State inspection complete	12:53:03 PM			
Robert Hawkins							
5205	PW VEHICLE			3/28/2024			$0.00
Medium	Robert Hawkins				3/28/2024		
				3/28/2024	3/28/2024		
New bucket truck needs Ranson logo's installed			Vital signs installed new logos on truck	12:55:23 PM			
Robert Hawkins							
5209	Visitors Center - Nancy			3/29/2024		2	$50.00
Medium	Tim Costello				3/29/2024		
Lighting (Outdoor)				3/29/2024	3/29/2024		
Need to install new light on back of building			Installed new lights on back of building	8:22:02 AM			
Tim Costello							
5213	PD VEHICLE	PD UNIT #6 2013		4/2/2024			$35.99
Medium	Robert Hawkins			2	4/4/2024		
				4/2/2024	4/4/2024		
Check engine light is on			Replaced oxygen sensor Code P015D	8:27:40 AM			
Robbie Roberts							
5215	PW VEHICLE	Truck#32 Ford F650		4/2/2024			$186.10
Medium	Robert Hawkins				4/2/2024		
				4/2/2024	4/2/2024		
NEEDS OIL CHANGE			SERVICED AT 43,705 OIL FILTER,FUEL FILTERS, AIR FILTER, CHECKED REAR END OIL.GREASED POINTS ON TRUCK NEXT SERVICE AT 48,705	2:12:11 PM			
Robert Hawkins							
5216	City Hall			4/3/2024			$0.00
Medium	Chris Silveous			7			
				4/3/2024	4/3/2024		
put beam in basement				8:04:29 AM			
5217	Public Works Building			4/3/2024			$0.00
Medium	Chris Silveous			7			
				4/3/2024	4/3/2024		
clean shop				8:06:08 AM			

Work Order Summary List

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WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5221	PW EQUIPMENT	John Deere Z925A		4/5/2024			$0.00
Medium	Robert Hawkins			-1	4/4/2024		
				4/5/2024 2:25:32 PM	4/5/2024		
service							
Robert Hawkins			service complete at 1145 hrs				
5222	PW EQUIPMENT	John Deere Z925M		4/5/2024			$0.00
Medium	Robert Hawkins			-1	4/4/2024		
				4/5/2024 2:26:49 PM	4/4/2024		
service							
Robert Hawkins			service complete at 528.0				
5223	PW EQUIPMENT			4/5/2024			$0.00
Medium	Robert Hawkins				4/5/2024		
				4/5/2024 2:28:35 PM	4/5/2024		
service on scag tiger cat 2							
Robert Hawkins			service complete at 28hrs				
5224	PW EQUIPMENT	KUBOTA ZONE TURN		4/5/2024			$0.00
Medium	Robert Hawkins				4/5/2024		
				4/5/2024 2:30:06 PM	4/5/2024		
service							
Robert Hawkins			service complete at 748hrs				
5228	PW VEHICLE	E350 VAN		4/10/2024			$0.00
Medium	Robert Hawkins			-1	4/9/2024		
				4/10/2024 7:15:34 AM	4/9/2024		
State inspection							
Robert Hawkins			State inspection complete. Replaced drive belt				
5230	Streets			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:08:18 PM	4/10/2024		
put gravel on shoulders through out town							
Bill Silveous							
5231	Public Works Building			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:10:49 PM	4/10/2024		
clean upstairs at shop							
Bill Silveous							
5232	City Hall			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:20:29 PM	4/10/2024		
put file cabinet togather 3rd floor and hung picture up in mayoa office							
Bill Silveous							

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5233	City Hall			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:26:23 PM	4/10/2024		
put new keyless lockon triffa building							
Bill Silveous							
5234	City Hall			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:29:24 PM	4/10/2024		
repair concreate sidew alk and seal crack betw een builbing and sidw alk							
Bill Silveous							
5235	Streets			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:33:27 PM	4/10/2024		
filled sink hole in out at fairfax circle							
Bill Silveous							
5236	City Hall			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:35:34 PM	4/10/2024		
put beam in basement							
Bill Silveous							
5237	Visitors Center - Nancy			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:38:02 PM	4/10/2024		
replace shingles thatw as blow off							
Bill Silveous							
5238	City Hall			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:39:01 PM	4/10/2024		
clean out gutter drains							
Bill Silveous							
5239	Public Works Building			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:41:50 PM	4/10/2024		
took scrape metal to recycle							
Bill Silveous							
5240	Public Works Building			4/10/2024			$0.00
Medium	Chris Silveous						
				4/10/2024 2:43:30 PM	4/10/2024		
put more gravel in shop yard							
Bill Silveous							

Work Order Summary List

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WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5241	PW VEHICLE	Truck#32 Ford F650		4/10/2024			$0.00
Medium	Robert Hawkins				4/10/2024		
				4/10/2024 2:45:14 PM	4/10/2024		
State inspection due			State inspection complete				
Robert Hawkins							
Count: 58 Work Orders		**Avg. Age of WO's -11**			**Total for Complete**	**13.5**	**$1,433.85**
Status:	**On Hold**						
5170	PW EQUIPMENT			3/19/2024			$0.00
Medium	Robert Hawkins			22			
				3/19/2024 1:27:45 PM	3/26/2024		
Cat Loader 906m needs oil change at 541hrs							
5214	PW EQUIPMENT			4/2/2024			$0.00
Medium	Robert Hawkins			8			
				4/2/2024 9:30:14 AM	4/10/2024		
Camara on the 850 skidsteer not working correctly. Have it check out by Winchester equipment							
Count: 2 Work Orders		**Avg. Age of WO's 15**			**Total for On Hold**	**0**	**$0.00**
Status:	**Pending**						
5158	Park - Briar Run			3/15/2024	3/18/2024		$0.00
Medium	tony dix			26			
Parks				3/15/2024 12:29:38 AM	3/15/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5164	Streets			3/19/2024	3/23/2024		$0.00
Medium	tony dix			22			
Trash Removal				3/19/2024 12:40:52 AM	3/19/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5171	Park - Briar Run			3/20/2024	3/23/2024		$0.00
Medium	tony dix			21			
Parks				3/20/2024 12:33:06 AM	3/20/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5175	City Hall			3/22/2024	3/25/2024		$0.00
Medium	Robert Hawkins			19			
Fire Extinguishers				3/22/2024 12:27:28 AM	3/22/2024		
Monthly - Fire Extinguisher Inspection-City Hall - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5176	Visitors Center - Nancy			3/22/2024	3/25/2024		$0.00
Medium	Robert Hawkins			19			
Fire Extinguishers				3/22/2024 12:27:28 AM	3/22/2024		
Monthly - Fire Extinguishers Inspection - Refer to PM schedule details.							
Tim Costello							
5177	Streets			3/22/2024	3/26/2024		$0.00
Medium	tony dix			19			
Trash Removal				3/22/2024 12:27:28 AM	3/22/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5181	Park - Briar Run			3/25/2024	3/28/2024		$0.00
Medium	tony dix			16			
Parks				3/25/2024 1:11:18 AM	3/25/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5207	City Hall			3/29/2024	4/1/2024		$0.00
Medium	Robert Hawkins			12			
Air Conditioning				3/29/2024 12:35:01 AM	3/29/2024		
Monthly - PM Schedule created on 6/24/2016 - Refer to PM schedule details.							
Tim Costello							
5208	PD. STATION			3/29/2024	4/1/2024		$0.00
Medium	Robert Hawkins			12			
Air Conditioning				3/29/2024 12:35:02 AM	3/29/2024		
Monthly - PM Schedule created on 6/24/2016 - Refer to PM schedule details.							
Tim Costello							
5210	Park - Briar Run			3/30/2024	4/2/2024		$0.00
Medium	tony dix			11			
Parks				3/30/2024 12:19:27 AM	3/30/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5211	Streets			4/2/2024	4/5/2024		$0.00
Medium	Randy Cook			8			
Grounds				4/2/2024 12:42:39 AM	4/2/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5212	Streets			4/2/2024	4/6/2024		$0.00
Medium	tony dix			8			
Trash Removal				4/2/2024 12:42:39 AM	4/2/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5218	Park - Briar Run			4/4/2024	4/7/2024		$0.00
Medium	tony dix			6			
Parks				4/4/2024 12:32:28 AM	4/4/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5219	Streets			4/5/2024	4/8/2024		$0.00
Medium	Randy Cook			5			
Grounds				4/5/2024 12:28:13 AM	4/5/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5220	Streets			4/5/2024	4/9/2024		$0.00
Medium	tony dix			5			
Trash Removal				4/5/2024 12:28:13 AM	4/5/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5226	Streets			4/7/2024	4/10/2024		$0.00
Medium	Randy Cook			3			
Grounds				4/7/2024 12:34:51 AM	4/7/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5227	Park - Briar Run			4/9/2024	4/12/2024		$0.00
Medium	tony dix			1			
Parks				4/9/2024 12:40:28 AM	4/9/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
Count: 17 Work Orders		**Avg. Age of WO's 13**			**Total for Pending**	**0**	**$0.00**
Status:	**Work In Progress**						
5162	Streets			3/15/2024			$0.00
Medium	Randy Cook			26			
				3/15/2024 9:21:19 AM	3/15/2024		
last week in APRIL put up VFW memorial banners on E 5th ave for the whole month take down after memorial day							
Bill Silveous							

Work Order Summary List

Selected Date Range for Request Dates:3/15/2024 - 4/10/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5166	Public Works Building			3/19/2024			$0.00
Medium	Randy Cook			22			
				3/19/2024 7:38:12 AM	3/19/2024		
clean flower beds at PW BUILDING							
Bill Silveous							
5186	Streets			3/26/2024			$0.00
Medium	Randy Cook			15			
				3/26/2024 8:53:04 AM	3/26/2024		
spray weed killer on E 5th ave sidewalks							
Bill Silveous							
5187	Streets			3/26/2024			$0.00
Medium	Randy Cook			15			
				3/26/2024 8:56:17 AM	3/26/2024		
repair crosswalk stripes thru out town							
Bill Silveous							
5202	Streets			3/28/2024			$0.00
Medium	Randy Cook			13			
				3/28/2024 9:17:41 AM	3/28/2024		
order new cross walk stripes							
Bill Silveous							
5206	Streets			3/28/2024			$0.00
Medium	Randy Cook			13			
				3/28/2024 1:16:42 PM	3/28/2024		
Inspect and repair all benches thru out town							
Bill Silveous							
5225	City Hall			4/5/2024			$0.00
Low	Chris Silveous			5			
Office Furnishings		3rd floor Bre's Office		4/5/2024 4:09:05 PM	4/9/2024		
I ordered a big ol' locking file cabinet that needs assembled at some point in the coming weeks in my office. No rush :) The cabinet box is on the first floor by the safe.							
Breanna Andrews							
5229	PD VEHICLE	PD UNIT #2 2016 Ford		4/10/2024			$0.00
Medium	Robert Hawkins						
				4/10/2024 1:33:28 PM	4/10/2024		
Oil Change							
Robbie Roberts							
Count: 8 Work Orders		**Avg. Age of WO's**	**14**	**Total for Work In Progress**		**0**	**$0.00**
Count: 85 Work Orders		**Avg. Age of WO's**	**-3**	**Grand Total**		**13.5**	**$1,433.85**

AGENDA ITEM IV.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: Presentation

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided March Status Report for Ranson Convention and Visitors Bureau (CVB).

ATTACHMENTS:

CVB Monthly Director's report - April.docx

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Monthly CVB Director's Report to City Manager

Continuing to get quotes from vendors for the Ranson Festival.

Promoting the Ranson Festival and Car Show on all social media.

Met with Trophies R Us to finalize the trophies for the car show.

Met with Bill with public works to discuss power and street closures for the festival and car show.

We have been registering participants that come into our office for the event.

Conference call with Liz Cook from Charles Town to discuss WV Fest.

Participated in a zoom meeting with the city manager and Placier ai.

Reached out to several media companies to receive quotes on digital ads and radio spots.

Met with Moises from Social Connections in reference to our social media campaign and seasonal ads.

Participated in the monthly zoom meeting with the West Virginia Association of CVB's

Working with the WV Division of Tourism to participate in the advertising co-op program that is offered to everyone in the State of WV for the upcoming 2024 Spring and Summer.

Attended Directors Meeting.

Attended portable message board demonstration.

Did research on getting quotes for a portable stage.

Mailed 100 Ranson brochures to patrons that requested more information about the area.

Met with Breianna, Finance Director to discuss the CVB financial reports.

Attended women's conference in Martinsburg.

Met with Hollywood Casino to discuss WV Breeders Classic.

Met with Carol Holden, executive director for the WV Breeders Classic.

Meeting with Lori Bourne with Charles Town Chaplaincy.


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AGENDA ITEM IV.6

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: Presentation

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided March Status Report for Parks and Recreation Department.

ATTACHMENTS:

Director Report 4-10.docx

RANSON PARKS AND RECREATION BOARD

Director’s Report April 10, 2024

1.) Ranson Police testing was held March 16.

2.) Rentals for parties and batting cage are steady. Rentals of Cranes Lane field by Spring football and soccer have begun. Basketball and Volleyball continue though the week.

3.) Another successful American Cornhole League tournament was held March 30 with over 100 players

4.) Easter egg hunt at Ranson Elementary School was also held on March 30 and was again a success. Thanking Ranson CVB and Harvest Pointe Church for their work and volunteers.

5.) State Office of Minority Affairs held a business expo on April 4.

6.) Ohio Reptile Company held a reptile show on April 6 and has booked a couple of more shows for the future.

AGENDA ITEM IV.7

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: Presentation

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

The City Manager will present a report addressing matters of relevance to the City Council. Council action is not anticipated or requested on these matters.

ATTACHMENTS:

AGENDA ITEM IV.8

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: Presentation

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

The City Manager shares the included Request for Proposals (RFP) for solid waste collection in the City of Ranson based on the feedback received from the Council during the previous meeting.

ATTACHMENTS:

FY24 Trash Collection RFP DRAFT.pdf

City of Ranson



REQUEST FOR PROPOSAL

Trash Collection Services

April 2024

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SECTION I

GENERAL INFORMATION TO PROPOSERS

1.1 INTRODUCTION

This Request for Proposal (RFP) provides interested, qualified, & authorized trash collection haulers with information to prepare and submit a Proposal for consideration by the City of Ranson (City) for a 5-year franchise agreement for trash collection services for all properties within the city limits of Ranson, WV. This RFP process is intended to identify potential Contractors with which the City may, in its sole discretion, choose to enter into a Contract for the services as described in the scope of work section of this document. It is expressly understood and agreed that the submission of a Proposal does not require or obligate the City to pursue a contract with any Proposer. All negotiations are subject to the consideration and approval of the City of Ranson, which may, at its sole discretion, accept or reject any proposed contract.

1.2 DEFINITIONS

For the purposes of this RFP, the following terms have the following meanings:

a) **"City"** shall mean the City of Ranson, West Virginia.
b) **"Contract"** shall mean the agreement between the city and vendor chosen as a result of this RFP, which addresses the requested goods and services.
c) **"Contractor"** shall mean the vendor, or its assignee chosen by the City to supply the requested goods and perform the requested services.
d) **"Proposal"** shall mean the written document submitted to the City of Ranson in response to this RFP.
e) **"Proposer"** shall mean an individual or business entity submitting a Proposal in response to this RFP.

1.3 RFP DOCUMENT

The information provided herein is intended solely to assist Proposers in the preparation of their Proposals. To the best of the City's knowledge, the information provided is accurate. However, the city does not warrant such accuracy, and any errors or omissions subsequently determined will not be construed as a basis for invalidating this RFP.

1.4 PRIMARY CONTACT

The primary contact for this RFP is:

Bill Silveous, Public Works Director
312 S. Mildred Street
Ranson, WV 25438
Phone : (304) 725-1010
Fax : (304) 728-8579
Email : bsilveous@ransonwv.us

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1.5 ADDENDA INTERPRETATIONS

If it becomes necessary to revise any part of this RFP, a written addendum will be provided. The City is not bound by any oral clarifications changing the scope of the work for this project. All addenda issued by the City will become part of the official RFP and will be mailed to all registered Proposers for which the City has contact information and is aware of interest in this project.

1.6 LABELING OF PROPOSALS

All proposals must be submitted in a sealed envelope plainly marked, **Trash Collection Services Proposal** with an address of the firm in the upper left-hand corner.

1.7 ASSIGNMENT OF CONTRACTUAL RIGHTS:

It is agreed that this contract must not be assigned, transferred, conveyed, or otherwise disposed of by either party in any manner, unless approved in writing by the other party. The firm or firms will be an independent service provider for all purposes and no agency, either expressed or implied, exists.

1.8 CONDITIONS OF PROPOSAL SUBMITTAL

a) The proposal must be signed by a duly authorized official for the Proposing firm submitting the proposal.

b) No proposal will be accepted from any person, firm or corporation that is in arrears for any obligation to the City, or that otherwise may be deemed irresponsible or unresponsive by City Council or City staff.

c) Only one proposal will be accepted from any person, firm, or corporation.

d) All proposals shall be prepared in a comprehensive manner as to content, but no necessity exists for expensive binders or promotional material.

1.9 INDEMNITY:

The successful bidder agrees to defend, indemnify, and hold the City harmless from any and all causes of action or claims arising out of or related to the successful bidder's performance of the work scope.

1.10 BOND & SECURITY REQUIREMENTS:

Bonding or security requirements are not required for this scope of work.

1.11 INSURANCE REQUIREMENTS:

The successful bidder shall take out and maintain public liability insurance for injuries, including accidental death to any one person, in an amount not less than One Million Dollars ($1,000,000); and subject to the same limit for each person; on account of any one accident in an amount of not less than Two Million Dollars

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($2,000,000); and property damage insurance in an amount of not less than One Million Dollars ($1,000,000); Contractor's contingent or protective insurance for public liability and property damage in amounts not less than the respective amounts noted above. As provided above, the Contractor shall require all subcontractors, whether primary or secondary, if any, to take out and maintain public liability and property damage insurance in amounts hereinbefore set forth for the Contractor.

Proof of Carriage of Insurance - The Contractor shall furnish the City satisfactory proof of full compliance with all the insurance requirements herein prior to execution of the contract.

All certificates of insurance with respect to liability insurance of any kind shall name the City of Ranson as an additional insured with respect to the performance by the Contractor of the work which is the subject of the contract.

At any such time in the future as Contractor shall be advised of the existence of party or entity that qualifies as an Insured, Contractor agrees promptly to include such party or entity as an additional insured on appropriate Contractor insurance policies.

The full and complete project name shall be shown on the Certificate of Insurance.

Notification of Cancellation of Insurance - Certificates of proof of carriage of insurance shall provide for not less than thirty (30) days' notice of change or cancellation prior to acceptance of the work.

1.12 LICENSING AND TAX REQUIREMENTS:

Contractor must be in compliance with all applicable federal, state, and municipal licensing and tax requirements. This includes, but is not limited to, obtaining and maintaining all necessary business licenses and permits, and registering for and remitting all required taxes, such as business and occupational taxes. Failure to comply with all applicable licensing and tax requirements may result in the disqualification of a Proposal.

1.13 TAX COMPLAINCE DURING CONTRACT PERFORMANCE:

During the contract period, the Contractor will be required to maintain compliance with all applicable state and municipal licensing and tax requirements. Failure to maintain compliance with all applicable licensing and tax requirements may result in termination of the contract for cause.

END OF SECTION I

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SECTION II

PROPOSAL CONDITIONS

2.1 REJECTION OF PROPOSALS

The City reserves the right to reject, at any time and for any reason, any and all Proposals received as a result of this RFP. The City's intent is to enter into a Contract as a result of this RFP. However, if after reviewing the Proposals received, the City determines that the City should not enter into any Contract, or to enter into a partial or different contract from the Contract contemplated by this RFP, the City will act in accordance with what the City determines at that time to be in its best interest. No Proposer or any other party has any entitlement, interest, or right in this decision by the City, and by submitting a Proposal, acknowledges the City's right to exercise its discretion in this regard without any right of recourse by the Proposer.

2.2 PROPOSAL EVALUATION

Any Proposal that has not met the completeness that is required, as set forth to this RFP, may be rejected.

2.2.1 Review and Evaluation of Proposals

All proposals will be reviewed and evaluated by the City Manager or his designee who shall recommend for selection the Proposer whose Proposal best meets the needs of the City as provided in this RFP. The City may award with or without further discussions.

The City will consider the Proposer's experience and proposed approach to performing the work and will make the award decision based on the likelihood of successful, comprehensive completion of the work coupled with a reasonable price for the services. This criterion will be evaluated by examining the entire proposal, with particular emphasis on "Qualifications," "Proposed Work," and "Costs for Services." The City is under no obligation to award the Proposer submitting the lowest prices, but significant consideration will be given to the prices proposed.

The City reserves the right to consider other factors when evaluating proposals, when such consideration serves the goals and interests of the City.

2.3 DISCLOSURE, OWNERSHIP OF PROPOSAL CONTENTS, AND CONFIDENTIALITY

Technical and price information provided in Proposals will be held in confidence and will not be disclosed, revealed, or discussed with competitors to the greatest extent possible. The Proposal of the selected Proposer will become the basis for any contract entered into and will become subject to the City's provision on public access to records and information.

To the extent a Proposer includes any uniquely proprietary or confidential

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information in the Proposal, the Proposer must clearly and unequivocally mark such information. The City will not reveal any such information to any third party, unless required to do so by law.

Proposers must agree to make no other distribution of their Proposal beyond that made to the City.

2.4 RFP PROPOSAL COSTS

The City is not liable for any costs or expenses incurred by any Proposer in the preparation of the Proposal, attendance at any conference, or meeting related to this RFP. The City is not liable for payment of any amount to the selected Proposer until a Contract has been awarded and executed by the City of Ranson and the Contractor has performed services pursuant to the Contract that entitle the Contractor to receive payment under the terms of the Contract.

2.5 PROPOSER

The decision to award a contract will be made on the basis of the Proposer's overall ability to perform and respond to the RFP's requirements to prove a high level of competence in addition to the pricing component of the Proposal.

2.6 SUB-CONTRACTORS

It is intended that a single contractor have total responsibility for the project so as to assure a complete and fully functional project. Therefore, any proposer desiring to use sub-contractor(s) must identify each on a document supplied as an attachment to the Transmittal Letter and titled "Sub-Contractors" included with your Proposal. Include for each sub-contractor, their company's name, the company's principal owners, a description of their involvement in the project, and qualifications for each aspect of the Proposed Solution they will be involved. The sub-contractor(s) cannot be changed after submission of the Proposal except with the written approval of the City.

The Contractor is responsible for all actions, workmanship, performance, and payment for their sub-contractor(s).

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2.7 RFP PROCESS

2.7.1 RFP Release

The RFP will be publicly advertised and released in accordance with the applicable laws of the State of West Virginia and the City of Ranson fiscal policies and shall include the notification of the time and place when and where the RFP is due. The RFP may be obtained from:

City of Ranson
City Hall
312 S. Mildred Street
Ranson, WV 25438
Office: (304) 725-1010
Fax: (304) 728-8579
cityclerk@ransonwv.us

An electronic copy may be obtained via the City's website at www.ransonwv.gov or by email from the City Clerk (cityclerk@ransonwv.us). Additionally, the RFP may be mailed to those businesses that are known to be a potential provider of goods and services of the type required by this RFP. Those who the City has mailed the RFP to and those who have requested a copy of the RFP will have access to all information regarding the RFP. The information includes, but is not limited to, any amendments to the RFP, answers to inquiries received regarding the RFP, or changes in the RFP Schedule.

2.7.2 RFP Inquiries/Questions

All questions/inquiries must be submitted in writing via mail or email to the primary contact. The City will review all inquiries received prior to the RFP submittal deadline and will email written answers to all recipients of the RFP. During the review or preparation of the RFP Proposal, if a Proposer discovers any errors, omissions, or ambiguities within the RFP, they should identify them in writing to the City prior to the RFP submission deadline. A site visit can be scheduled with ample notification and is recommended. Contact the Public Works Director to make arrangements should a site visit be desired.

2.7.3 RFP Revisions

Proposal interpretations and addenda clarification may be issued to correct mistakes, answer questions, or resolve ambiguities during the proposal solicitation process. The City shall send any change to or interpretation of this RFP to each firm or individual to whom an RFP has been distributed and the City is aware of. Any such changes or interpretations shall become a part of this RFP and may be incorporated into any contract awarded pursuant thereto.

2.7.4 Economy of Preparation

Proposals should be prepared simply and economically, thereby providing a straightforward, concise description of the Proposer's ability to meet the requirements of the RFP.

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2.7.5 Proposal Withdrawal

The Proposer at any time up to the RFP Submission Deadline date and time identified in the "Required RFP Schedule" may withdraw their Proposal. If the Proposer desires to re-submit their Proposal, it must be re-submitted by the "Proposal Submission Deadline" as identified in the "Required RFP Schedule".

2.7.6 Proposer Presentations

A presentation may be needed if there are a number of equally qualified and priced proposals that warrant further review. The City will notify proposers in a timely manner.

2.7.7 Required RFP Schedule

Contractors interested in responding to this RFP should submit three hard copies (one unbound) of their proposal. Proposers must submit proposals no **later than 3:00 p.m. EST, Wednesday, May 8, 2024** to:

City of Ranson
City Clerk
312 S. Mildred Street
Ranson, WV 25438

Important dates relating to this Request for Proposal are listed below:

Release of RFP:	April 17, 2024
Submission of Proposal Deadline:	May 8, 2024
Award of Contract:	Estimated May 21, 2024

2.8 RFP PROPOSAL CONTENT AND FORMAT

2.8.1 Proposal Submission

The City of Ranson must receive all Proposals no later than the Proposal Submission date and time identified in the RFP Schedule. Proposals may be mailed or hand-delivered, but in either case must be received and or postmarked by the specified date and time. **Late proposals may not be considered at the City's discretion.**

Proposals must contain all Required Documentation as requested by this RFP, otherwise the Proposal will be considered non-conforming and will be disqualified. The Proposer must supply three (3) hard copies (8.5 X 11.0) of the Proposal. The Proposal container must bear the inscription: **Trash Collection Services Proposal** as well as the name and address of the Proposer. The Proposal shall be addressed to the attention of:

City of Ranson
City Clerk
312 S. Mildred Street
Ranson, West Virginia 25438

The City reserves the right to request additional information from any, all or no Proposers after Proposal Submission.

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Proposers shall distribute their RFP Proposals only to the City of Ranson. One (1) RFP Proposal must contain the original signature(s) of an official or officials authorized to bind the Proposer to its provisions. Additionally, the authorized signature(s) must appear on company letterhead.

In case of a difference between written words and figures in a Proposal, the amount stated in written words shall govern. Alterations or erasures are discouraged, but if present, must be crossed out and the corrections printed in ink or typewritten adjacent thereto. Each person signing the Proposal must initial each such correction.

2.9 PROPOSAL ORGANIZATION

Proposals must be organized in the following order of sections:

Section I Introductory Letter

The Proposal must include the name, title, address, telephone number, fax number, and email address of one (1) or more individuals who will serve as Proposer's contact for purposes of this RFP. The Proposer shall fully disclose details regarding its legal identity, i.e., corporation, partnership, etc. If the Proposer is a partnership, all partners must be named regardless of status, activeness, or percentage of ownership.

Section II Proposer Qualifications

The Proposer must describe its qualifications and experience in providing the work described in this RFP. Experience should include examples of performing similar or related services. This includes details as to the type of services and approximate dates of service delivery.

The City reserves the right to approve all persons assigned to the project. No contract awarded pursuant to a proposal submitted in response to this RFP may be assigned, either in whole, or in part, without first receiving written consent from the City.

The Proposer must submit three (3) references of similar engagements during the last three (3) years. The references must have had experience with the Proposer similar in scope to those described in the RFP. The Proposer must name a contact person and contact information for whomever is responsible for the review at each provided reference.

Section III Licensing

Proposers must provide the following documentation with their proposals:

- A copy of their current state and municipal business licenses
- A copy of their current state and municipal tax registration certificates

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Section IV Proposed Work

The proposal should contain a detailed statement of the respondent's understanding of the scope of services required under this RFP. The proposal should also contain an explanation of the respondent's ability to execute the requirements and achieve the objectives of this RFP. The proposal shall address separately each of the major tasks or activities to be achieved.

Section V Costs to the City of Ranson

The Proposer will fully describe all costs the City and it's residents will incur as a result of accepting your Proposal.

By participating in this RFP and if your Proposal is selected, the Proposer agrees and indemnifies that the City is not responsible for any costs related to the creation or submission of a Proposal answering this RFP.

Section VI Costs for Services

Proposals must include pricing information that delineates the costs associated with providing services being requested under this RFP. The schedule should include the following:

a) A Schedule of costs that itemizes the requested services of this RFP and the cost to the city for each service required under this RFP.

b) A schedule of pricing reflective of both an exclusive and non-exclusive agreement for residential trash collection on a per account basis billed to individual residents and managed by the Contractor.

c) Commercial collection pricing presented in a non-exclusive arrangement context only.

d) A proposed schedule, route plan, and types of services offered (e.g., recycling, yard waste collection).

Should the City enter negotiations with a successful Proposer that results in a revision to the scope of services in this RFP, the fees may correspondingly be negotiated to reflect the changes.

Section VII Response to General Conditions

a) Proposal Conditions or Limitations:
Proposals that set forth conditions or limitations to those set forth in the RFP may be considered non-responsive and, therefore, may be rejected. Notwithstanding any other provision of this RFP, the City reserves the right to reject any or all proposals, to waive any defects or informalities, to negotiate with respondents, and to accept the proposal deemed to be in the best interest of the City.

b) Proposal Interpretations and Addenda
Clarification may be issued to correct mistakes, answer questions, or resolve ambiguities during the proposal solicitation process. The City

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shall send any change to or interpretation of this RFP to each firm or individual to whom an RFP has been distributed. Any such changes or interpretations shall become a part of this RFP and may be incorporated into any contract awarded pursuant thereto.

c) City's Right of Withdrawal of RFP
Notwithstanding any other provisions of this RFP, the City reserves the right to withdraw this RFP at any time without prior notice.

END OF SECTION II

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SECTION III

REQUIREMENTS OF GOODS AND SERVICES

3.1 SCOPE OF SERVICES – GENERAL

The City of Ranson invites proposals from qualified and authorized trash collection haulers for a 5-year franchise agreement for trash collection services within the city limits. The purpose of this RFP is to establish a contract(s) with one or more service providers that can offer reliable and cost-effective trash collection services for the residents and businesses of Ranson.

The selected hauler(s) will be responsible for providing comprehensive trash collection services, including but not limited to:

- Residential trash collection
- Commercial trash collection (in a non-exclusive context)
- Recycling services
- Bulk item collection
- Proposal Requirements

Innovation and Sustainability: Detail any innovative approaches or technologies that will be used to improve service quality and environmental sustainability.

Based on the Proposers professional experience, if services beyond the general guidelines are recommended, those services should be adequately noted in the Proposal.

3.2 PROJECT MANAGEMENT

Key Personnel

a) The Contractor's Project Manager shall oversee the performance of services and shall be the primary point of contact for services performed under this Contract. The Contractor's Project Manager shall be available to meet with the City's representative to discuss progress or problems as the need may arise.

END OF SECTION III

End of RFP

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AGENDA ITEM VI.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Community & Economic Development

ITEM TYPE: Presentation

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Under the requirements set forth in 60-7-4a and/or 11-16-8(a)(5) of the W. Va. State Code, a person intending to apply for a license to operate an ABCA licensed Private Club, Private Wine Restaurant or Tavern at any location within a municipality must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior to filing an application for such license with the Alcohol Beverage Control Administration. Pursuant to this requirement, notice is herein given that the following intends to apply to the WVABCA for a license to operate a Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern issued pursuant to the provisions of §§ Chapter 60, Article 7 and Article 8 and/or Chapter 11, Article 16 of the W.Va. State Code.

La Esquina Del Jabor, Cesar Vazquez has made said application and requests the City Council's support of the application for the business location at 404 N. Mildred Street, Ranson. The City's Zoning Administrator has reviewed the request and finds the proposal consistent with the Zoning Ordinances of the City of Ranson.

Motion to approve the City's support of the included application and authorize staff to process as necessary.

ATTACHMENTS:

Zoning Form.pdf
WV ABC Zoning Review.pdf

Zoning Form

(Original copy must be submitted to the WVABCA Licensing Department)

Note: If an establishment's location is not situated within a municipality, this office will need a letter from the County Commission stating that the establishment location is zoned properly. All applicants must complete the obverse (front) portion of the form.

To: Municipal Clerk or Recorder

Under the requirements set forth in 60-7-4a and/or 11-16-8(a)(5) of the W. Va. State Code, a person intending to apply for a license to operate an ABCA licensed Private Club, Private Wine Restaurant or Tavern at any location within a municipality **must file a notice of such intention with the Clerk or Recorder of such municipality at least ten (10) days prior** to filing an application for such license with the Alcohol Beverage Control Administration. Pursuant to this requirement, **notice** is herein given that the following intends to apply to the WVABCA for a license to operate a Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern issued pursuant to the provisions of §§ Chapter 60, Article 7 and Article 8 and/or Chapter 11, Article 16 of the W.Va. State Code.

Entity Name: CESAR VASQUEZ (LA ESQUINA DEL SABOR)

DBA (Doing Business As): _____

Address of Establishment: 404 N MILDRED St (Street/Route) RANSON (City) WV (State) 25438 (Zip Code)

Applicant's Name(s): VASQUEZ (Last) CESAR (First) D (Middle)

_____ (Last) _____ (First) _____ (Middle)

General Description of Premises: Restaurant

Food Services to be Offered: Peruvian Food | Beer | Wine

Patron Capacity: 45

This Notice has been filed with the Clerk or Recorder of the City/Town of

Ranson **on this** 5th **day of** April, 2024.

Applicant's Signature(s): _____ Date: 4/05/2024

_____ Date: _____

(Municipality to fill out reverse side of form) ABCA-Lic.Z.2

571 999 5048

(FOR USE BY MUNICIPAL AUTHORITIES ONLY)

Is the proposed location for the Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern described consistent with the zoning ordinances or your Municipality as either a permitted use or a conditional use of such premises?

Yes X No _____

If the answer to the first question was "no," does your Municipality provide within its business zones suitable alternative locations for Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern?

Yes _____ No _____ N/A

Is the proposed location for the Private Club, Private Wine Restaurant, Private Wine Bed and Breakfast, Private Wine Spa, or Tavern herein described situated in an area designated for the use of community development block grant funds in the municipality?

Yes _____ No ✓

If yes, is the planned use of the premises at the location herein described consistent with any plan adopted by the governing body of the municipality for revitalization of the area wherein the premises are situated?

Yes _____ No _____ N/A

Does the municipality have any restrictions or regulations prohibiting Limited Video Lottery?

Yes ✓ No _____

Does the municipality have any restrictions or regulations prohibiting Exotic Dancing establishments?

Yes ✓ No _____

Additional comments to the Alcohol Beverage Control Administration:

_____

_____

_____

_____

_____

Approved By: Authorized Official Signature and Title

_____

City/Town

Date: _____

Return Original To: **WVABCA**
Licensing Division
900 Pennsylvania Avenue, 4th Floor
Charleston, WV 25302

City of Ranson

Department of Community Development

312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 724-5452
Email: permits@ransonwv.us

April 9, 2024

Applicant:
La Esquina Del Jabor
Cesar Vasquez
404 N Mildred St.
Ranson, WV 25438

Property Owner:
Embassy Properties
41057 Maplehurst Dr
Aldie, VA 20105

Address of Establishment:
404 N Mildred Street
Ranson, WV 25438

WV ABC Zoning Review
Project: 24-18-ABC

Dear Applicant,

The City of Ranson Community Development Department has reviewed your application to the State of West Virginia Department of Revenue Alcohol Beverage Control Administration (WVABCA). The location of this application is within the incorporated area of the City of Ranson. In accordance with the requirements set for in W. Va. State Code, this letter is intended for the city to acknowledge notice of intent to apply for an application with the WVABCA Licensing Division.

The Community Development Department reviewed the current development approvals and allowable uses for the above property and have found the proposed use to be consistent with applicable development standards and zoning requirements for this use.

1. The proposed location as described is consistent with the zoning ordinances of the City of Ranson.
2. The proposed location is not an area designated for the use of Community Development Block Grant Funds (CDBG).
3. The City of Ranson does regulate Limited Video Lottery through special exception Sec. 19-8.(c). A sperate application to the Board of Zoning Appeals is required.
4. The City does have restrictions on the location of Exotic Dancing through Chapters 19 and 19A Allowable Uses.

This letter shall be transmitted to the City Clerk for completion of WVABCA Zoning Form. If you have any additional questions specific to zoning, please contact the Community Development Department.

Reiley Stanley
Zoning Administrator

AGENDA ITEM VI.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: Presentation

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

The Mini-Grant Committee provides the included funding recommendations based on the evaluations of the FY24 Mini-Grant program applications. The City Council is asked to consider approval of these recommendations.

ATTACHMENTS:

2024 Chart agenda 4162024.pdf

Applicants	Request 2023	Distribution 2024	Request For
Jefferson Day Report Center	$5,000.00	**ARPA 0.**	Public Relations Purposes
Community Combined Ministries Inc	$ 2,500.00	**$2,500.00**	Continue to feed average of 40 kids at Ranson Elementary on weekends, Holidays and Summer
Jefferson County Parks and Recreation Commission	$5,000.00	**$5,000.00**	Fireworks
Kable Team Realty	$10,500.00	**$2,50000**	Bike Drive to donate over 100 bikes and Helmets to CASA
Renewed Life Ministry	$3,000.00	**$3,000.00**	Life Mentors work with young mothers
American Cancer Society	$1500.00	**$1,500.00**	Improve the Lives of People with Cancer
Panhandle Lodge 83 FOP	$5,000.00	**$5,000.00**	100 Children to spend $100.00 at a local shopping center
Blue Ridge Lodge 131 Knights of Pythias	$3,000.00	**$3,000.00**	Donate to families to due to fire, helps with Ranson Events, Donates food baskets
Meals on Wheels of Jefferson County	$2,500.00	**$2,500.00**	JC Residents who are homebound or for any reason unable to prepare at least one healthy meal can apply regardless of age or income
Birthright of Jefferson County	$3,500.00	**$3,000.00**	Supplies Families in need with a newborn care package including formula, diapers, wipes Etc.

Applicants	Request 2023	Distribution 2024	Request For
The Cats Voice WV Inc	$5,000.00	**$1,500.00**	Help clean the streets with all the unaltered cats/kittens
Harpers Ferry Bolivar Veterans	$1,500.00	**$1,500.00**	Honor Guard Uniforms, anything needed for military funerals for local veterans. (flags, poles, holders)
Pythian Sisters	$2000.00	**0.**	Donates to needy Families, Schools, fire companies and Children Homes
Adult education Program at the Eastern regional Jail	$2,277.00	**$2,277.00**	iPad pro to replace an iPad and MacBook
Jefferson County Sheriff Reserve	$ 5,000.00	**$3,000.00**	Funeral escorts, assist in high profile investigations, security details
NAACP	$5,000.00	**$3,000.00**	Backpack Program Block party, food Hair cuts
Endless Horrors Corporation DBA Twisted Hollows	$10,000.00	**$3,500.00**	Haunted trails to benefit abused and neglected children.
Jefferson County African American Culture & Heritage Festival	$ 1,540.00	**$1,000.00**	For 2023 African American Heritage Festival
Breast and Body INC.	$ 10,000.00	**$3,500.00**	Supplies, help woman to make co pays, wigs deductibles or any other expenses

Applicants	Request 2023	Distribution 2024	Request For
Eastern Panhandle Transit Authority	$ 50,000.00	**ARPA 0.**	Operating Routes 16 and 20 in Ranson and JC 5:00 AM - 8:40PM
Ranson Elementary	$1,000.00	**$1,000.00**	STEAM it up Science, Engineering
Boys and Girls club	$10,000.00	**ARPA 0.**	Summer Programs
44 College Ready Foundation	$3,000.00	**$3,000.00**	High Schoolers deposits $10.00 a month Foundation matched that
Martinsburg Sunrise Rotary Foundation	$2,000.00	**$2,000.00**	To cover the cost of books for 2nd grade students at Ranson
Potomac Valley Audubon Society	$4,100.00	**$3,000.00**	Educational Program for Ranson Elementary
African American Community Association of Jefferson County	$10,200.00	**$5,000.00**	Hot Meals for Homeless, Free Exercise classes 2 times a week educational /training for youths and or seniors
Charles Town Lions Club	$4,000.00	**$4,000.00**	Replacing and Installing Windows, Treatment, Interior Paint, Ceiling and Light Fixtures Repair
Citizens Fire Company	$25,000.00	**ARPA 0.**	Replace Old and Failing Sewer System,
Animal Welfare Society of Jefferson County	$3,000.00	**$2500.00**	AWSJC Spay/Neuter Discount Coupon Program

Applicants	Request 2023	Distribution 2024	Request For
Charles Town Racetrack Chaplaincy, Support Services INC	$5,000.00	**$3,500.00**	Crisis Intervention, families, and Project Program Support
Ranson Community Garden	$5,000.00	**ARPA 0.**	Add a Heritage Apple Area, Host Various Childrens group for educational gardening
Jefferson County 4H Shooting Sports	$2500.00	**$2500.00**	Firearm Education investing youth shooting sports
TOTAL 2024	**$73,777.00**		

AGENDA ITEM VI.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Finance

ITEM TYPE: Presentation

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

ATTACHMENTS:

FY2025 BUDGET LEVY PUBLICATION 3-19-2024.pdf
WVSAO Budget Approval Notice 4-1-2024.pdf

FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025
LEVY ESTIMATE - BUDGET DOCUMENT

STATE OF WEST VIRGINIA
MUNICIPALITY OF RANSON, WEST VIRGINIA

In accordance with Code § 11-8-14, as amended, the Council proceeded to make an estimate of the amounts necessary to be raised by levy of taxes for the current fiscal year, and does determine and estimate the several amounts to be as follows:

The amount due and the amount that will become due and collectible from every source during the fiscal year INCLUDING THE LEVY OF TAXES, is as follows:

REVENUE SOURCE	
Assigned Fund Balance	1,675,975
Unassigned Fund Balance	500,000
Property Taxes - Current Expense	1,620,230
Gas & Oil Severance Tax	25,000
Excise Tax on Utilities	200,000
Business and Occupation Tax	2,000,000
Wine & Liquor Tax	80,000
Animal Control Tax	1,250
Hotel Occupancy Tax	600,000
Fines, Fees & Court Costs	450,000
Licenses	20,000
Building Permit Fees	325,000
Franchise Fees	45,000
Inspection, Dilapidated Building, & Vacant Property Fees	1,000
IRP Fees (Interstate Registration Plan)	75,000
Contributions from other Funds	1,800,000
Payroll Reimbursements	30,000
Interest Earned on Investments	25,000
Refunds	15,000
Sale of Fixed Assets	1,000
Accident Reports	5,000
Miscellaneous Revenues (provide details on 'Explanations' tab)	1,500
TOTAL ESTIMATED REVENUE (GENERAL FUND)	$ 9,495,955

COAL SEVERANCE TAX FUND

REVENUE SOURCE

Assigned Fund Balance	$	326,416
Coal Severance Tax		20,000
Interest Earned on Investment		10,000
TOTAL ESTIMATED REVENUE (COAL SEVERANCE FUND)	$	356,416

	General Fund	Coal Severance Fund
ESTIMATED CURRENT EXPENDITURES		
Mayor's Office	16,560	-
City Council	67,800	-
City Manager's Office	431,500	-
Police Judge's Office	34,300	-
Contributions to Comms/Authorities	248,888	-
Regional Development Authority	5,150	-
Planning & Zoning	902,875	-
Elections	7,750	-
City Hall	1,238,500	-
Contributions / Transfers to Other Funds	1,535,087	-
Contingencies	283,955	-
Police Department	2,684,350	-
Police-Special Duty	20,690	-
Streets and Highways	1,308,550	356,416
Street Lights	110,000	-
Parks & Recreation	300,000	-
Visitors Bureau	300,000	-
TOTAL ESTIMATED EXPENDITURES	$ 9,495,955	$ 356,416

MUNICIPALITY OF RANSON, WEST VIRGINIA

Regular Current Expense Levy

FISCAL YEAR JULY 1, 2024 - JUNE 30, 2025

	Certificate of Valuation Assessed Value for Tax Purposes	Levy Rate/$100	Taxes Levied
CLASS I			
Personal Property	$ 0	12.50	$ 0
Public Utility	0		0
Total Class I	$ 0		$ 0
CLASS II			
Real Estate	$ 242,891,170	25.00	$ 607,228
Personal Property	62,754		157
Total Class II	$ 242,953,924		$ 607,385
CLASS IV			
Real Estate	$ 167,518,790	50.00	$ 837,594
Personal Property	60,281,520		301,408
Public Utility	5,345,487		26,727
Total Class IV	$ 233,145,797		$ 1,165,729
Total Value & Projected Revenue	$ 476,099,721		$ 1,773,114
Less Delinquencies, Exonerations & Uncollectable Taxes		5.00%	88,656
Less Tax Discounts (use Total Projected Revenue to calculate)		2.00%	33,689
Less Allowance for Tax Increment Financing (if Applicable)			0
Total Projected Property Tax Collection			$ 1,650,769
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		1.85%	30,539
Net Amount to be Raised by Levy of Property Taxes			$ 1,620,230

STATE OF WEST VIRGINIA

COUNTY OF **JEFFERSON**

MUNICIPALITY OF **RANSON**

I, Darla Armstrong, Recording Officer of said municipality, do hereby certify that the foregoing are true copies from the record of the orders made and entered by the council of the said municipality on the 19th day of March, 2024.

(Signature)

City Clerk
(Official Title of Recording Officer)

State of West Virginia
John B. McCuskey
State Auditor

Office of the State Auditor
Local Government Services
200 West Main Street
Clarksburg, West Virginia 26301

Toll Free: (877) 982-9148
Telephone: (304) 627-2415
Fax: (304) 340-5090
www.wvsao.gov

April 1, 2024

NOTICE OF APPROVAL OF THE LEVY ESTIMATE (BUDGET)

To: Municipality of Ranson

In accordance with the provisions of Chapter 11, Article 8, of the West Virginia Code, as amended, the State Auditor of West Virginia hereby approves your Levy Estimate (Budget) for the fiscal year beginning July 1, 2024.

With this written approval, the levying body shall meet on the third Tuesday in April (April 16) to hear and consider any objections and to officially adopt the levy rates for property taxation. The clerk/recording officer, within three days of such meeting, shall prepare and forward to the State Auditor the officially adopted levy rates and levy order.

If you have any questions, please do not hesitate to contact us at: LGS@wvsao.gov or 304-627-2415.

Sincerely,
John B. McCuskey
WV State Auditor

By: Ora L. Ash
Deputy State Auditor
Local Government Services

APR 08 2024

RECEIVED

AGENDA ITEM VI.4

City Council Regular Meeting Request for Action

TO:

FROM: Todd Wilt, Finance

ITEM TYPE: Resolution

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

As required by state law, the Council must meet on the third Tuesday of April to adopt the levy rates for real and personal property and finalize the General Fund and Coal Severance budgets for the coming fiscal year. After considering any comments offered through the hearing or otherwise received Council is asked to consider the proposed levy rate and budgets.

Enclosed are copies of: (1) Levy Order and Rate Sheet and (1) resolution approving the levy rates and final adoption of the General Fund and Coal Severance budgets.

Attachments:

1. **WVSAO FY2025 Levy Order & Rate Sheet**
2. **Resolution 2024-XX: The approval and adoption of the Levy Rate of the City of Ranson for the Fiscal Year 2025**
3. **FY2025 Approved General Fund Budget 3-19-2024**
4. **FY2025 Approved Coal Severance Fund Budget 3-19-2024**

1. Motion for final approval of the FY25 General Fund Budget, the FY25 Coal Severance Budget, and to adopt FY25 Levy rates as presented.

2. Direct staff to submit the approved and signed documents to the State Auditor's Office in accordance with the budget filing requirements.

ATTACHMENTS:

FY 2025 LEVY RATE APPROVAL 4-16-2024 RESOLUTION 2024-08.docx
FY2025 Approved General Fund Budget 3-19-2024 PDF.pdf
FY2025 Approved Coal Sev. Fund Budget 3-19-2024 PDF.pdf
FY2025 Levy Order & Rate Sheet 4-16-2024.pdf

RESOLUTION 2024-08

A RESOLUTION OF THE CITY OF RANSON ADOPTING AND APPROVING THE LEVY RATE OF THE CITY OF RANSON FOR THE FISCAL YEAR 2024-2025.

At a regular session of the Ranson City Council held on April 16, 2024, the following order was made and entered:

SUBJECT: The approval and adoption of the Levy Rate of the City of Ranson for the Fiscal Year 2024 – 2025.

The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby approve the FY 2024 - 2025 Levy Rates as shown on the official Levy Rate Page, and directs the same be forwarded to the West Virginia State Auditor's Office for inclusion in the FY 2024 - 2025 General Fund and Coal Severance Fund Budgets.

The adoption of the foregoing resolution having been moved by _____ and duly seconded by _____, the vote thereon was as follows:

Duke Pierson	_____	Yes or No
Mike Anderson	_____	Yes or No
Andy Colandrea	_____	Yes or No
Tommy Custer	_____	Yes or No
Herbie McDaniel	_____	Yes or No
Amanda Stroud	_____	Yes or No
Ken Suits	_____	Yes or No

WHEREUPON Mayor Keith D. Pierson, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the City Manager is authorized to fix his signature on the attached "General Fund Budget" to be sent to the State Auditor for approval.

Signed and approved this April 16, 2024.

_____

Keith D. Pierson, Mayor

ATTEST:

_____

Darla Armstrong

City Clerk

AFFIX CITY SEAL:

RANSON

AT THE CENTER OF OPPORTUNITY.

FY 2025

Approved Budget

Approved 03/19/2024

(Includes 2.5% merit & 3.2% COLA)

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
	Assigned Fund Balance (PR YR CARRYOVER) ~$1.675 Revenue							
001.298.100	Loss Excess Balance, $500K carryover	$ 1,341,009	$ 3,084,805	$ 2,438,841	$ 2,015,058	$ 2,015,058	$ 2,175,975	7.99%
001.301.100	Ad Valorem Tax Current Year	$ 1,238,475	$ 1,357,858	$ 1,846,345	$ 1,560,864	$ 978,059	$ 1,620,230	3.80%
001.303.100	Gas and Oil Severance Tax Current Year	$ 7,088	$ 10,024	$ 31,595	$ 55,600	$ 55,538	$ 25,000	-55.04%
001.304.100	Utility Tax	$ 229,815	$ 245,628	$ 252,609	$ 190,000	$ 101,844	$ 200,000	5.26%
001.305.100	B&O Tax	$ 2,104,792	$ 2,343,240	$ 2,493,950	$ 2,039,201	$ 805,821	$ 2,000,000	-1.92%
001.306.100	Wine and Liquor Tax	$ 86,124	$ 82,510	$ 83,196	$ 65,000	$ 19,831	$ 80,000	23.08%
001.307.100	Animal Tax	$ 1,234	$ 1,255	$ 1,258	$ 1,500	$ 1,102	$ 1,250	-16.67%
001.308.100	Motel Tax	$ 377,761	$ 609,912	$ 639,195	$ 600,000	$ 285,727	$ 600,000	0.00%
001.320.100	Fines, Fees, and Court Costs	$ 239,917	$ 508,848	$ 472,925	$ 400,000	$ 201,400	$ 450,000	12.50%
001.321.100	Parking Tickets	$ 234	$ 230	$ 230	$ -	$ 95	$ -	0.00%
001.325.100	Business Licenses	$ 23,608	$ 21,724	$ 22,613	$ 15,000	$ 8,494	$ 20,000	33.33%
001.326.100	Building Permits Fees	$ 124,148	$ 84,182	$ 131,371	$ 300,000	$ 243,839	$ 325,000	8.33%
001.326.102	Zoning Permits * Rolled Into Permit Fees Revenue	$ -	$ -	$ -	$ -	$ 10,000	$ -	0.00%
001.328.100	Franchise Tax	$ 60,848	$ 61,682	$ 55,579	$ 45,000	$ 12,942	$ 45,000	0.00%
001.329.100	Rental Registration	$ 1,580	$ 4,410	$ 1,080	$ 2,500	$ 1,940	$ 1,000	-60.00%
001.330.100	IRP Fees	$ 88,192	$ 83,004	$ 75,577	$ 60,000	$ 39,846	$ 75,000	25.00%
001.335.100	Private Liquor Club Fees * Rolled Into License Revenues	$ 8,820	$ 7,415	$ 5,210	$ 6,500	$ 5,930	$ -	-100.00%
001.353.100	Planning Commission Fees * Rolled Into Permit Fees Revenue	$ 27,145	$ 118,353	$ 64,611	$ 60,000	$ 53,474	$ -	-100.00%
001.365.100	Federal Grants	$ 40,464	$ 84,993	$ 58,648	$ -	$ 45,844	$ -	0.00%
001.369.100	Contributions from Other Funds (Sales Tax)	$ 1,450,000	$ 1,575,000	$ 1,600,000	$ 1,700,000	$ 850,000	$ 1,800,000	5.88%
001.369.101	Contributions from Other Funds (ARPA)	$ -	$ -	$ -	$ 2,327,745	$ 2,327,745	$ -	-100.00%
001.374.100	Payroll Reimbursement	$ 23,692	$ 44,095	$ 53,284	$ 30,000	$ 18,969	$ 30,000	0.00%
001.380.100	Interest Gained on Investments	$ 813	$ 406	$ 1,382	$ 25,000	$ 14,620	$ 25,000	0.00%
001.382.100	Refunds & Rebates	$ 28,140	$ 25,712	$ 23,867	$ 15,000	$ 6,353	$ 15,000	0.00%
001.383.100	Sale of Fixed Asset	$ 10,925	$ 210	$ 10,570	$ 1,000	$ -	$ 1,000	0.00%
001.386.100	Insurance Claim	$ -	$ 39,785	$ 25,626	$ -	$ 1,091	$ -	0.00%
001.389.100	Accident Reports	$ 4,900	$ 5,180	$ 5,100	$ 5,000	$ 2,720	$ 5,000	0.00%
001.399.100	Miscellaneous	$ 5,536	$ 2,275	$ 1,279	$ 1,000	$ 1,589	$ 1,000	0.00%
001.399.102	Miscellaneous - Yard Sale Fee	$ 330	$ 305	$ 180	$ -	$ 160	$ 250	0.00%
001.399.103	Miscellaneous - Fingerprint Fees	$ 45	$ 225	$ 610	$ -	$ 150	$ 250	0.00%
REVENUES	**Grand Total**	**$ 8,608,930**	**$ 10,403,265**	**$ 10,396,729**	**$ 11,520,968**	**$ 8,110,180**	**$ 9,495,955**	**-17.58%**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
409 - Mayor's Office								
001.409.101	Mayor Salary	$ 9,000	$ 12,000	$ 12,000	$ 12,000	$ 6,000	$ 12,000	**0.0%**
001.409.104	Mayor FICA	$ 689	$ 918	$ 918	$ 960	$ 459	$ 960	**0.0%**
001.409.214	Mayor Travel	$ -	$ -	$ -	$ 2,000	$ -	$ 2,000	**0.0%**
001.409.226	Mayor Insurance Bonds	$ -	$ 100	$ 100	$ 100	$ -	$ 100	**0.0%**
**001.409.230*	*Mayor Contracted Services*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 500*	**N/A**
**001.409.341*	*Mayor Departmental Supplies*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 500*	**N/A**
**001.409.568*	*Mayor Contributions*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 500*	**N/A**
	Total	**$ 9,689**	**$ 13,018**	**$ 13,018**	**$ 15,060**	**$ 6,459**	**$ 16,560**	**10.0%**
410 - City Council								
001.410.101	City Council Salary	$ 45,600	$ 50,400	$ 60,000	$ 60,000	$ 30,000	$ 60,000	**0.0%**
001.410.104	City Council FICA	$ 3,488	$ 3,856	$ 4,590	$ 4,800	$ 2,295	$ 4,800	**0.0%**
001.410.214	City Council Travel	$ -	$ -	$ 807	$ 2,000	$ -	$ 2,000	**0.0%**
**001.410.230*	*City Council Contracted Service*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 500*	**N/A**
**001.410.341*	*City Council Departmental Supplies*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 500*	**N/A**
	Total	**$ 49,088**	**$ 54,256**	**$ 65,397**	**$ 66,800**	**$ 32,295**	**$ 67,800**	**1.5%**
Mayor, & Council Budget Summary	**Personnel Costs**							
	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 58,777	$ 67,274	$ 78,415	$ 81,860	$ 38,754	$ 81,860	**0.0%**
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ -	$ -	$ -	$ -	$ -	$ 2,500	**N/A**
	Total	**$ 58,777**	**$ 67,274**	**$ 78,415**	**$ 81,860**	**$ 38,754**	**$ 84,360**	**$ -**
	Total - Mayor, Council	**$ 58,777**	**$ 67,274**	**$ 78,415**	**$ 81,860**	**$ 38,754**	**$ 84,360**	**$ 0**
412 - City Administration Office								
001.412.103	City Administration Salary (3 FT employees)	$ 180,601	$ 295,718	$ 348,330	$ 238,000	$ 114,964	$ 243,000	**2.1%**
001.412.104	City Administration FICA	$ 14,093	$ 24,544	$ 27,683	$ 19,440	$ 8,018	$ 19,000	**-2.3%**
001.412.105	City Administration Insurance	$ 19,179	$ 52,369	$ 39,514	$ 55,000	$ 17,860	$ 60,500	**10.0%**
001.412.106	City Administration Retirement	$ 10,150	$ 23,871	$ 26,629	$ 25,000	$ 9,304	$ 29,500	**18.0%**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
001.412.108	City Administration Overtime	$ -	$ 18,455	$ 7,665	$ 5,000	$ 2,504	$ -	-100.0%
*001.412.211	*City Administration Phone*	$ -	$ -	$ -	$ -	$ -	$ 1,250	N/A
001.412.214	City Administration Travel	$ -	$ 372	$ 889	$ 5,000	$ 924	$ 2,500	-50.0%
*001.412.220	*City Administration Ads/Legal Publications*	$ -	$ -	$ -	$ -	$ -	$ 2,500	N/A
001.412.221	City Administration Training	$ 225	$ 2,595	$ 1,341	$ 2,000	$ 210	$ 2,500	25.0%
001.412.222	City Administration Dues and Subscriptions	$ 1,559	$ 3,563	$ 3,232	$ 3,500	$ 610	$ 3,500	0.0%
001.412.223	City Administration Professional Services	$ 254	$ 5,808	$ 154,824	$ 120,000	$ 75,266	$ 25,000	-79.2%
*001.412.226	*City Administration Insurance and Bonds*	$ -	$ -	$ -	$ -	$ -	$ 250	N/A
001.412.230	City Administration Contracted Services	$ -	$ -	$ -	$ -	$ -	$ 5,000	N/A
*001.412.341	*City Administration Supplies and Materials*	$ 2,342	$ 3,084	$ 3,704	$ 3,500	$ 2,554	$ 2,500	-28.6%
001.412.343	City Administration Gas Oil Tires	$ 133	$ 81	$ 106	$ 1,000	$ 109	$ 500	-50.0%
*001.412.345	*City Administration Uniforms*	$ -	$ -	$ -	$ -	$ -	$ 1,500	N/A
001.412.353	City Administration Computer Software	$ 8,467	$ 11,693	$ 8,467	$ 38,000	$ 31,511	$ 32,500	-14.5%
	Total	**$ 237,004**	**$ 442,152**	**$ 622,384**	**$ 515,440**	**$ 263,834**	**$ 431,500**	**-16.3%**
City Administration	**Personnel Costs**							
Budget Summary	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 224,024	$ 414,957	$ 449,821	$ 342,440	$ 152,650	$ 353,750	3.3%
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ 12,981	$ 27,195	$ 172,563	$ 173,000	$ 111,184	$ 77,750	-55.1%
	Total - City Administration	**$ 237,004**	**$ 442,152**	**$ 622,384**	**$ 515,440**	**$ 263,834**	**$ 431,500**	**$ (0)**
416 - Police Judge's Office								
001.416.103	Police Judge Salary (2 Magistrates 1 Prosecutor)	$ 23,612	$ 26,861	$ 23,612	$ 25,000	$ 12,212	$ 25,000	0.0%
001.416.104	Police Judge FICA	$ 1,806	$ 2,055	$ 1,806	$ 2,000	$ 934	$ 2,000	0.0%
001.416.223	Police Judge Professional Services (John Dorsey)	$ 3,213	$ 4,313	$ 5,063	$ 7,000	$ -	$ 7,000	0.0%
001.416.226	Police Judge Insurance and Bonds	$ 200	$ 200	$ 200	$ 300	$ -	$ 300	0.0%
	Total	**$ 28,831**	**$ 33,428**	**$ 30,681**	**$ 34,300**	**$ 13,146**	**$ 34,300**	**0.0%**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
	Personnel Costs							
Police Judge's Office Budget Summary	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 28,831	$ 33,428	$ 30,681	$ 34,300	$ 13,146	$ 34,300	**0.0%**
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ -	$ -	$ -	$ -	$ -	$ -	**N/A**
	Total	**$ 28,831**	**$ 33,428**	**$ 30,681**	**$ 34,300**	**$ 13,146**	**$ 34,300**	**0.0%**
	Total - City Attorney & Police Judge	**$ 28,831**	**$ 33,428**	**$ 30,681**	**$ 34,300**	**$ 13,146**	**$ 34,300**	**0.0%**
424 - Contributions								
001.424.568	Contributions - Dispersed							
	Annual Contr. - PANTRAN	$ 12,000	$ 15,000	$ 15,000	$ 15,000	$ -	$ 15,000	**0.0%**
	Annual Contr. - Independent Fire Dept	$ 14,000	$ 14,000	$ 14,000	$ 14,000	$ -	$ 19,000	**35.7%**
	Annual Contr. - Citizen Fire Dept.	$ 9,000	$ 9,000	$ 9,000	$ 9,000	$ -	$ 14,000	**55.6%**
	Mini-Grant Program	$ 44,500	$ 98,000	$ 97,340	$ 100,000	$ -	$ 50,000	**-50.0%**
	2023 Ranson Community Distr. Program	$ -	$ -	$ -	$ 975,658	$ 651,770	$ 140,888	**-85.6%**
	*Annual Contr. - Charles Town Library	$ -	$ -	$ -	$ -	$ -	$ 5,000	**N/A**
	*Annual Contr. - Jefferson County P&R Fireworks	$ -	$ -	$ -	$ -	$ -	$ 5,000	**N/A**
	Community Sponsorship	$ 4,500	$ -	$ 200	$ 5,000	$ -	$ -	**-100.0%**
	Total	**$ 84,000**	**$ 136,000**	**$ 135,540**	**$ 1,118,658**	**$ 651,770**	**$ 248,888**	**-77.8%**
435 - Regional Development Authority								
001.435.222	Region 9 Planning & Development Council Dues	$ 1,643	$ 1,645	$ 2,975	$ 4,445	$ 4,445	$ 5,150	**15.9%**
	Total	**$ 1,643**	**$ 1,645**	**$ 2,975**	**$ 4,445**	**$ 4,445**	**$ 5,150**	**15.9%**
Planning and Zoning								
001.437.103	Planning & Zoning Salary (5 FT)	$ 292,214	$ 316,845	$ 303,279	$ 473,000	$ 186,857	$ 354,000	**-25.2%**
001.437.104	Planning & Zoning FICA	$ 22,980	$ 25,167	$ 23,980	$ 35,000	$ 14,696	$ 27,500	**-21.4%**
001.437.105	Planning & Zoning Insurance	$ 52,535	$ 52,933	$ 49,679	$ 93,000	$ 27,195	$ 73,500	**-21.0%**
001.437.106	Planning & Zoning Retirement	$ 23,641	$ 27,260	$ 25,208	$ 47,000	$ 15,311	$ 42,500	**-9.6%**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
001.437.108	Planning & Zoning Overtime/Extra Help	$ 1,617	$ 2,632	$ 1,201	$ 5,000	$ 270	$ 5,000	**0.0%**
*001.437.110	*Planning & Zoning Fringe Benefits*	$ -	$ -	$ -		$ -	*$ 250*	**N/A**
*001.437.211	*Planning and Zoning Telephone*	$ -	$ -	$ -		$ -	*$ 2,000*	**N/A**
001.437.214	Planning & Zoning Travel	$ -	$ 1,471	$ 1,476	$ 3,000	$ 363	$ 2,000	**-33.3%**
001.437.217	Planning & Zoning Vehicle Repair	$ 275	$ 148	$ 174	$ 1,000	$ -	$ 500	**-50.0%**
*001.437.218	*Planning and Zoning Postage*	$ -	$ -	$ -		$ -	*$ 1,000*	**N/A**
001.437.220	Planning & Zoning Legal Publications	$ 1,831	$ 1,158	$ 2,558	$ 4,000	$ 1,039	$ 4,000	**0.0%**
001.437.221	Planning & Zoning Training	$ 1,252	$ 5,660	$ 3,475	$ 5,000	$ 3,128	$ 5,000	**0.0%**
001.437.222	Planning & Zoning Dues and Subscriptions	$ 1,968	$ 2,149	$ 880	$ 1,500	$ 75	$ 1,500	**0.0%**
001.437.223	Planning & Zoning Professional Services	$ 164,936	$ 214,425	$ 201,444	$ 250,000	$ 127,187	$ 360,000	**44.0%**
*001.437.226	*Planning and Zoning Insurance & Bonds*	$ -	$ -	$ -		$ -	*$ 125*	**N/A**
001.437.230	Planning & Zoning Contracted Services	$ 750	$ 1,569	$ 784	$ 1,000	$ 181	$ 1,000	**0.0%**
001.437.238	Planning & Zoning Refund of Deposits	$ 6,799	$ 3,495	$ 4,864	$ 7,500	$ 310	$ -	**-100.0%**
001.437.341	Planning & Zoning Supplies and Materials	$ 3,061	$ 4,285	$ 8,344	$ 10,000	$ 1,859	$ 5,000	**-50.0%**
001.437.343	Planning & Zoning Gas, Oil, Tires	$ 1,648	$ 2,711	$ 1,668	$ 2,500	$ 716	$ 2,500	**0.0%**
*001.437.345	*Planning & Zoning Uniforms*	$ -	$ -	$ -		$ -	*$ 2,500*	**N/A**
001.437.353	Planning & Zoning Computer Software	$ 7,926	$ 10,060	$ 10,445	$ 12,000	$ 3,783	$ 13,000	**8.3%**
	Total	**$ 583,431**	**$ 671,967**	**$ 639,460**	**$ 950,500**	**$ 382,970**	**$ 902,875**	**-5.0%**
Planning & Zoning	**Personnel Costs**							
Budget Summary	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 392,986	$ 424,837	$ 403,348	$ 653,000	$ 244,328	$ 505,375	**-22.6%**
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ 190,445	$ 247,130	$ 236,112	$ 297,500	$ 138,643	$ 397,500	**33.6%**
	Total Planning and Zoning, Building Insp.	**$ 583,431**	**$ 671,967**	**$ 639,460**	**$ 950,500**	**$ 382,970**	**$ 902,875**	
Elections								
001.438.101	Elections Salary	$ 4,950	$ 4,650	$ -	$ -	$ -	$ -	
001.438.220	Elections Advertising	$ 612	$ 331	$ -	$ -	$ -	$ 750	

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
*001.438.230	*Elections Contracted Service (Poll Workers)*						*$ 5,250*	
001.438.341	Elections Supplies and Materials	$ 1,682	$ 1,627	$ -	$ -	$ -	$ 1,750	
	Total	**$ 7,244**	**$ 6,607**	**$ -**	**$ -**	**$ -**	**$ 7,750**	
City Hall								
001.440.103	City Hall Salary (4 FT employees)	$ 183,782	$ 198,059	$ 208,374	$ 270,000	$ 103,282	$ 270,000	**0.0%**
001.440.104	City Hall FICA	$ 14,266	$ 15,667	$ 16,331	$ 21,000	$ 9,152	$ 21,500	**2.4%**
001.440.105	City Hall Insurance	$ 15,047	$ 25,583	$ 25,751	$ 53,000	$ 17,118	$ 50,500	**-4.7%**
001.440.106	City Hall Retirement	$ 12,986	$ 13,795	$ 14,053	$ 25,000	$ 8,764	$ 32,500	**30.0%**
001.440.108	City Hall Overtime / Extra Help	$ 270	$ 1,052	$ 7,240	$ 1,000	$ 208	$ 5,000	**400.0%**
001.440.211	City Hall Telephone	$ 23,375	$ 21,265	$ 31,686	$ 32,500	$ 10,262	$ 25,000	**-23.1%**
*001.440.212	*City Hall Printing*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 7,500*	**N/A**
001.440.213	City Hall Utilities	$ 22,992	$ 16,242	$ 16,304	$ 20,000	$ 7,375	$ 20,000	**0.0%**
001.440.214	City Hall Travel	$ -	$ 414	$ -	$ 1,500	$ 385	$ 1,500	**0.0%**
001.440.215	City Hall Maintenance / Repair Building & Grounds	$ 1,256	$ 1,311	$ 948	$ 11,000	$ 3,386	$ 10,000	**-9.1%**
*001.440.216	*City Hall Maintenance / Repair Equipment*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 500*	**N/A**
001.440.217	City Hall Vehicle Repair	$ 71	$ 150	$ 18	$ -	$ -	$ 500	**N/A**
001.440.218	City Hall Postage / Meter	$ 5,509	$ 5,989	$ 5,444	$ 8,000	$ 3,861	$ 8,000	**0.0%**
001.440.219	City Hall Building and Equipment Rents	$ 7,884	$ 8,873	$ 8,540	$ 14,000	$ 6,768	$ 6,000	**-57.1%**
001.440.220	City Hall Advertising / Legal Publications	$ 3,393	$ 4,038	$ 5,534	$ 6,000	$ 1,126	$ 5,000	**-16.7%**
001.440.221	City Hall Training	$ 1,750	$ 125	$ -	$ 2,000	$ 1,846	$ 3,000	**50.0%**
001.440.222	City Hall Dues and Subscriptions	$ 2,426	$ 2,100	$ 225	$ 3,500	$ 2,081	$ 10,000	**185.7%**
001.440.223	City Hall Professional Services	$ 129,709	$ 85,530	$ 101,121	$ 90,000	$ 46,774	$ 125,000	**38.9%**
001.440.224	City Hall Audit Costs	$ 27,240	$ 29,540	$ 29,540	$ 50,000	$ 8,994	$ 50,000	**0.0%**
001.440.226	City Hall Insurance and Bonds (Liability & Workers Comp)	$ 189,963	$ 221,033	$ 224,769	$ 265,000	$ 192,901	$ 291,500	**10.0%**
001.440.230	City Hall Contracted Services	$ 108,770	$ 124,212	$ 125,732	$ 140,000	$ 57,235	$ 126,500	**-9.6%**
001.440.232	City Hall Bank Charges	$ 12,921	$ 17,494	$ 26,356	$ 40,000	$ 19,589	$ 42,500	**6.3%**
001.440.236	City Hall Refunds	$ 42,464	$ 154,687	$ 1,117	$ 2,000	$ 278	$ -	**-100.0%**
001.440.237	City Hall Other Taxes/Fees (BC Rents)	$ 178,950	$ 178,950	$ 64,352	$ -	$ -	$ -	**N/A**
001.440.341	City Hall Supplies and Materials	$ 9,652	$ 16,438	$ 8,084	$ 15,000	$ 6,006	$ 22,500	**50.0%**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
001.440.343	City Hall Oil and Gas	$ 27	$ 453	$ -	$ 500	$ 262	$ 500	**0.0%**
**001.440.345*	*City Hall Uniforms*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 462*	*$ 2,000*	**N/A**
001.440.353	City Hall Computer Software	$ 28,231	$ 37,166	$ 62,992	$ 100,000	$ 41,854	$ 99,500	**-0.5%**
001.440.570	City Hall Miscellaneous Fees	$ 520	$ 6,727	$ 1,369	$ 2,000	$ 907	$ 2,000	**0.0%**
	Total	**$ 1,023,453**	**$ 1,186,891**	**$ 985,881**	**$ 1,173,000**	**$ 550,873**	**$ 1,238,500**	**5.6%**
City Hall	**Personnel Costs**							
Budget Summary	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 226,350	$ 254,156	$ 271,749	$ 370,000	$ 138,985	$ 381,500	**3.1%**
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ 797,103	$ 932,735	$ 714,132	$ 803,000	$ 411,888	$ 857,000	**6.7%**
	Total	**$ 1,023,453**	**$ 1,186,891**	**$ 985,881**	**$ 1,173,000**	**$ 550,873**	**$ 1,238,500**	**5.6%**
	Total - City Hall & Elections	**$ 1,030,697**	**$ 1,193,498**	**$ 985,881**	**$ 1,173,000**	**$ 550,873**	**$ 1,246,250**	
001.444.566	Contributions to Others Funds							
	Municipal Capital Improvement	$ 273,036	$ 1,021,012	$ 2,053,791	$ 1,500,000	$ 750,000	$ 1,535,087	**2.3%**
	CARES Fund	$ -	$ 1,083,296	$ -	$ -	$ -	$ -	**N/A**
	Municipal Stabilization	$ 84,764	$ -	$ -	$ -	$ -	$ -	**N/A**
	Total Contributions	**$ 357,800**	**$ 2,104,308**	**$ 2,053,791**	**$ 1,500,000**	**$ 750,000**	**$ 1,535,087**	**2.3%**
001.699.000	Contingencies	$ -	$ -	$ -	$ 216,528	$ -	$ 283,955	**31.1%**
	Total	**$ 357,800**	**$ 2,104,308**	**$ 2,053,791**	**$ 1,716,528**	**$ 750,000**	**$ 1,819,042**	**6.0%**
General Government	**Personnel Costs**							
Budget Summary	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 930,968	$ 1,194,652	$ 1,234,014	$ 1,481,600	$ 587,863	$ 1,356,785	**-8.4%**
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ 1,007,772	$ 1,213,668	$ 1,122,806	$ 1,273,500	$ 661,714	$ 1,342,500	**5.4%**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
	424 - Contributions - Dispersed	$ 84,000	$ 136,000	$ 135,540	$ 1,118,658	$ 651,770	$ 248,888	**-77.8%**
	435 - Regional Development Authority	$ 1,643	$ 1,645	$ 2,975	$ 4,445	$ 4,445	$ 5,150	**15.9%**
	444 - Contributions to Other Funds	$ 357,800	$ 2,104,308	$ 2,053,791	$ 1,500,000	$ 750,000	$ 1,535,087	**2.3%**
	699 - Contingencies	$ -	$ -	$ -	$ 216,528	$ -	$ 283,955	**31.1%**
General Government	**Total Expenditures**	**$ 2,382,183**	**$ 4,650,272**	**$ 4,549,126**	**$ 5,594,731**	**$ 2,655,792**	**$ 4,772,365**	**-14.7%**
	Total - City Administration	***$ 2,382,183***	***$ 4,650,272***	***$ 4,549,126***	***$ 5,594,731***	***$ 2,655,792***	***$ 4,772,365***	
700 - Police								
001.700.103	Police Salary (19 FT Officers, 2 FT Admin)	$ 1,083,681	$ 1,142,546	$ 1,205,271	$ 1,470,000	$ 672,681	$ 1,543,000	**5.0%**
001.700.104	Police FICA	$ 93,792	$ 100,324	$ 107,777	$ 131,000	$ 60,784	$ 120,500	**-8.0%**
001.700.105	Police Insurance	$ 208,379	$ 207,745	$ 222,561	$ 308,550	$ 139,477	$ 352,500	**14.2%**
001.700.106	Police Retirement	$ 93,565	$ 102,154	$ 110,947	$ 140,000	$ 61,331	$ 178,400	**27.4%**
001.700.108	Police Overtime / Extra Help	$ 102,612	$ 122,221	$ 152,478	$ 190,000	$ 95,728	$ 150,000	**-21.1%**
**001.700.110*	*Police Fringe Benefits*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 4,750*	**N/A**
001.700.211	Police Telephone	$ 7,518	$ 3,979	$ 10,456	$ 11,500	$ 1,895	$ 5,000	**-56.5%**
**001.700.212*	*Police Printing*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 500*	**N/A**
001.700.213	Police Utilities	$ 15,581	$ 14,140	$ 13,968	$ 20,000	$ 7,079	$ 17,500	**-12.5%**
001.700.214	Police Travel	$ 1,613	$ 3,289	$ 4,548	$ 7,500	$ 1,138	$ 7,500	**0.0%**
001.700.215	Police Maintenance / Repair Building	$ 32	$ 700	$ -	$ 2,500	$ 50	$ 2,500	**0.0%**
001.700.216	Police Maintenance / Repair Equipment	$ 13,469	$ 1,038	$ 1,755	$ 2,000	$ -	$ 1,500	**-25.0%**
001.700.217	Police Vehicle Maintenance	$ 13,015	$ 26,097	$ 19,150	$ 25,000	$ 2,692	$ 20,000	**-20.0%**
001.700.218	Police Postage	$ 451	$ 254	$ 475	$ 1,000	$ 57	$ 1,000	**0.0%**
001.700.219	Police Building and Equipment Rents	$ 3,024	$ 4,233	$ 3,946	$ 6,000	$ 2,262	$ 4,750	**-20.8%**
001.700.220	Police Advertising / Legal Publication	$ 244	$ 330	$ 279	$ 1,250	$ -	$ 750	**-40.0%**
001.700.221	Police Training	$ 9,046	$ 6,375	$ 3,152	$ 10,000	$ 4,783	$ 10,000	**0.0%**
001.700.222	Police Dues and Subscriptions	$ 540	$ 435	$ 340	$ 1,000	$ 340	$ 500	**-50.0%**
001.700.223	Police Professional Services	$ 7,500	$ 7,535	$ -	$ 5,000	$ -	$ 5,000	**0.0%**
001.700.226	Police Insurance and Bonds	$ -	$ -	$ -	$ 200	$ -	$ 200	**0.0%**
001.700.230	Police Contracted Services	$ 18,312	$ 16,696	$ 10,517	$ 20,000	$ 10,036	$ 25,500	**27.5%**
001.700.233	Police Investigation Fees	$ -	$ -	$ -	$ 1,000	$ -	$ 1,000	**0.0%**
001.700.235	Police Remittance of Fees Collected	$ 53,423	$ 126,230	$ 97,723	$ 100,000	$ 47,991	$ 102,000	**2.0%**
001.700.236	Police Refunds	$ 200	$ 336	$ -	$ 1,000	$ -	$ 1,000	**0.0%**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
001.700.237	Police Building Commission Rent	$ 31,579	$ 31,579	$ -	$ -	$ -	$ -	N/A
001.700.341	Police Supplies and Materials	$ 21,454	$ 19,439	$ 14,275	$ 35,000	$ 15,011	$ 30,000	-14.3%
001.700.343	Police Gas Oil Tires	$ 27,625	$ 61,350	$ 51,830	$ 57,500	$ 26,202	$ 57,500	0.0%
001.700.345	Police Uniforms	$ 9,678	$ 6,821	$ 7,722	$ 12,500	$ 1,331	$ 10,500	-16.0%
001.700.353	Police Computer Software	$ 24,717	$ 15,411	$ 10,727	$ 30,000	$ 11,478	$ 31,000	3.3%
	Total	**$ 1,841,051**	**$ 2,021,259**	**$ 2,049,897**	**$ 2,589,500**	**$ 1,162,345**	**$ 2,684,350**	3.7%
704 - Crossing Guards								
001.704.103	Crossing Guards Salary (5 PT Employees)	$ 11,790	$ 14,375	$ 13,171	$ 19,125	$ 8,854	$ 19,125	0.0%
001.704.104	Crossing Guards FICA	$ 818	$ 1,100	$ 1,008	$ 1,465	$ 677	$ 1,465	0.0%
001.704.570	Crossing Guards Misc	$ -	$ -	$ -	$ 100	$ -	$ 100	0.0%
	Total	**$ 12,608**	**$ 15,475**	**$ 14,179**	**$ 20,690**	**$ 9,531**	**$ 20,690**	0.0%
Public Safety	**Personnel Costs (PD & Crossing Guards)**							
Budget Summary	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 1,604,316	$ 1,697,286	$ 1,820,935	$ 2,272,840	$ 1,040,863	$ 2,380,440	4.7%
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ 249,343	$ 339,448	$ 243,141	$ 337,350	$ 131,014	$ 324,600	-3.8%
Public Safety	**Total Expenditures**	**$ 1,853,659**	**$ 2,036,734**	**$ 2,064,076**	**$ 2,610,190**	**$ 1,171,877**	**$ 2,705,040**	3.6%
	Total - Police & Crossing Guards	**$ 1,853,659**	**$ 2,036,734**	**$ 2,064,076**	**$ 2,610,190**	**$ 1,171,877**	**$ 2,705,040**	
750 - Streets								
001.750.103	Streets Salary (10 FT employees)	$ 421,086	$ 469,637	$ 486,649	$ 587,000	$ 278,696	$ 653,000	11.2%
001.750.104	Streets FICA	$ 33,614	$ 37,923	$ 39,937	$ 48,160	$ 22,266	$ 52,000	8.0%
001.750.105	Streets Insurance	$ 112,392	$ 121,357	$ 128,553	$ 143,000	$ 79,503	$ 187,000	30.8%
001.750.106	Streets Retirement	$ 37,726	$ 40,946	$ 44,219	$ 54,000	$ 24,942	$ 78,500	45.4%
001.750.108	Streets Overtime / Extra Help	$ 5,513	$ 15,687	$ 9,275	$ 15,000	$ 4,937	$ 15,000	0.0%
**001.750.110*	*Streets Fringe Benefits*	*$ -*	*$ -*	*$ -*	*$ -*	*$ -*	*$ 2,500*	N/A
001.750.211	Streets Telephone	$ 4,669	$ 6,397	$ 6,072	$ 7,500	$ 1,621	$ 6,750	-10.0%
001.750.213	Streets Utilities	$ 7,118	$ 8,512	$ 7,377	$ 10,000	$ 3,751	$ 10,000	0.0%

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
001.750.214	Streets Travel		$ 240	$ -	$ 4,000	$ -	$ 2,500	-37.5%
001.750.215	Streets Maintenance / Repair Building	$ 2,390	$ -	$ -	$ 3,000	$ 370	$ 3,000	0.0%
001.750.216	Streets Maintenance / Repair Equipment	$ 16,776	$ 15,263	$ 8,910	$ 15,000	$ 6,111	$ 15,000	0.0%
001.750.217	Streets Maintenance / Repair Vehicles	$ 18,105	$ 17,528	$ 4,089	$ 25,000	$ 1,454	$ 22,500	-10.0%
001.750.219	Streets Building and Equipment Rents	$ 5,814	$ 4,833	$ 3,246	$ 7,500	$ 1,028	$ 5,000	-33.3%
001.750.221	Streets Training	$ 212	$ 774	$ -	$ 5,000	$ 21	$ 2,500	-50.0%
001.750.222	Streets Dues	$ 92	$ 118	$ 132	$ 500	$ -	$ 500	0.0%
001.750.223	Streets Professional Services	$ -	$ -	$ -	$ 500	$ -	$ 500	0.0%
001.750.226	Streets Insurance and Bonds	$ 250	$ 250	$ 250	$ 300	$ -	$ 300	0.0%
001.750.230	Streets Contracted Services	$ 130,269	$ 122,231	$ 132,215	$ 200,000	$ 101,387	$ 150,000	-25.0%
001.750.341	Streets Supplies and Materials	$ 50,457	$ 58,079	$ 80,170	$ 80,000	$ 15,893	$ 60,000	-25.0%
001.750.343	Streets Gas Oil Tires	$ 22,795	$ 27,502	$ 29,282	$ 40,000	$ 11,579	$ 30,000	-25.0%
001.750.345	Streets Uniforms	$ 8,908	$ 1,608	$ 2,534	$ 5,000	$ 1,008	$ 5,000	0.0%
001.750.353	Streets Software	$ -	$ 6,673	$ 5,065	$ 7,500	$ -	$ 7,000	-6.7%
	Total	**$ 878,185**	**$ 955,558**	**$ 987,975**	**$ 1,257,960**	**$ 554,568**	**$ 1,308,550**	**4.0%**
751 - Street Lights								
001.751.213	Street Lights - Utilities	$ 86,623	$ 85,589	$ 99,007	$ 105,000	$ 57,448	$ 110,000	4.8%
001.751.230	Street Lights - Contracted Service	$ -	$ -	$ -	$ -	$ -	$ -	N/A
	Total	**$ 86,623**	**$ 85,589**	**$ 99,007**	**$ 105,000**	**$ 57,448**	**$ 110,000**	**4.8%**
Streets & Transportation	**Personnel Costs**							
Budget Summary	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 619,488	$ 687,408	$ 711,417	$ 852,460	$ 411,352	$ 993,300	16.5%
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ 345,319	$ 353,739	$ 375,565	$ 510,500	$ 200,664	$ 425,250	-16.7%
Streets & Transportation	**Total Expenditures**	**$ 964,807**	**$ 1,041,147**	**$ 1,086,982**	**$ 1,362,960**	**$ 612,016**	**$ 1,418,550**	**4.1%**
	Total - Streets & Streetlights	**$ 964,807**	**$ 1,041,147**	**$ 1,086,982**	**$ 1,362,960**	**$ 612,016**	**$ 1,418,550**	**$ 0**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
900 - Parks & Recreation								
001.900.100	Parks & Recreation Pass through Hotel Tax	$ 188,881	$ 301,188	$ 320,093	$ 300,000	$ 149,253	$ 300,000	**0.0%**
	Total	**$ 188,881**	**$ 301,188**	**$ 320,093**	**$ 300,000**	**$ 149,253**	**$ 300,000**	**0.0%**
	Total - Parks & Recreation	**$ 188,881**	**$ 301,188**	**$ 320,093**	**$ 300,000**	**$ 149,253**	**$ 300,000**	
901 - Convention & Visitors Bureau (CVB)								
001.901.100	CVB Pass through Hotel Tax	$ 188,880	$ 301,188	$ 320,093	$ 300,000	$ 149,253	$ 300,000	**0.0%**
	Total	**$ 188,880**	**$ 301,188**	**$ 320,093**	**$ 300,000**	**$ 149,253**	**$ 300,000**	**0.0%**
	Total - CVB	**$ 188,880**	**$ 301,188**	**$ 320,093**	**$ 300,000**	**$ 149,253**	**$ 300,000**	
Cultural & Recreation	**Fixed Costs**							
Budget Summary	Pass-Through Tax Transfer	$ 377,761	$ 602,375	$ 640,186	$ 600,000	$ 298,506	$ 600,000	**0.0%**
	Total - Parks & Recreation and Cultural & Recreation	**$ 377,761**	**$ 602,375**	**$ 640,186**	**$ 600,000**	**$ 298,506**	**$ 600,000**	
Project Expenditures								
001.975.566	*Contributions/Transfers to Other Funds	$ -	$ -	$ -	$ 1,353,087	$ -	$ -	**-100.0%**
	Total	**$ -**	**$ -**	**$ -**	**$ 1,353,087**	**$ -**	**$ -**	**-100.0%**
	Total - Project Expenditure	$ -	$ -	$ -	$ 1,353,087	$ -	$ -	
General Fund	**Personnel Costs**							
Budget Summary	Salary, Insurance, FICA, Retirement, Uniforms, Workers Comp	$ 3,154,772	$ 3,579,345	$ 3,766,366	$ 4,606,900	$ 2,040,078	$ 4,730,525	**2.7%**
	Operations (Commodities & Services)							
	Utilities, Fuel, Telephone, Repairs/ Maintenance, Rents, Training & Travel, Postage, Printing, Ads, Contracted Services, Materials, etc.	$ 1,602,434	$ 1,906,855	$ 1,741,512	$ 2,121,350	$ 993,391	$ 2,092,350	**-1.4%**
	424 - Contributions - Dispersed	$ 84,000	$ 136,000	$ 135,540	$ 1,118,658	$ 651,770	$ 248,888	**-77.8%**
	435 - Regional Development Authority	$ 1,643	$ 1,645	$ 2,975	$ 4,445	$ 4,445	$ 5,150	**15.9%**
	444 - Contributions to Other Funds	$ 357,800	$ 2,104,308	$ 2,053,791	$ 1,500,000	$ 750,000	$ 1,535,087	**2.3%**
	699 - Contingencies	$ -	$ -	$ -	$ 216,528	$ -	$ 283,955	**31.1%**
	900 - Contributions to Cultural & Recreation	$ 377,761	$ 602,375	$ 640,186	$ 600,000	$ 298,506	$ 600,000	**0.0%**
	975 - General Government Projects	$ -	$ -	$ -	$ 1,353,087	$ -	$ -	**-100.0%**
	Total	**$ 5,578,411**	**$ 8,330,528**	**$ 8,340,369**	**$ 11,520,968**	**$ 4,738,190**	**$ 9,495,955**	**-17.6%**
		$ 5,578,411	$ 8,330,528	$ 8,340,369	$ 11,520,968	$ 4,738,190	$ 9,495,955	**-17.6%**

Account Number	Description	Actual 6/30/2021	Actual 6/30/2022	Actual 6/30/2023	Approved Budget FY2024	Actual thru 12/31/2023	Approved Budget FY2025	Year over Year Changes (%)
Budget Summary	**By Category - Department**							
	General Fund Revenues	**$ 8,608,930**	**$ 10,403,265**	**$ 10,396,729**	**$ 11,520,968**	**$ 8,110,180**	**$ 9,495,955**	**-17.6%**
	General Fund Expenses	**$ 5,578,411**	**$ 8,330,528**	**$ 8,340,369**	**$ 11,520,968**	**$ 4,738,190**	**$ 9,495,955**	**-17.6%**
Expenditures	BALANCE/OVERAGE	3,030,520	2,072,737	2,056,360	-	3,371,990	-	

CITY OF RANSON
COAL SEVERANCE FUND BUDGET
FY 2025
Approved 3-19-2024

Account Titles	*6/30/2021 ACTUAL*	*6/30/2022 ACTUAL*	*CURRENT BUDGET AS OF 7/05/2023*	*6/30/2023 ACTUAL*	*FY 2024 APPROVED BUDGET*	*BALANCE THRU 12/31/2023*	*FY 2025 Approved BUDGET*
002-299.100 Fund Balance - Carryover	$ 240,639	$ 249,099	$ 265,138	$ 270,379	$ 296,416	$ 296,416	***$ 326,416***
002-310.100 Coal Severance Tax	$ 7,774	$ 21,229	$ 6,000	$ 25,384	$ 20,000	$ 11,592	***$ 20,000***
002-380.100 Interest on Accounts	$ 97	$ 51	$ -	$ 653	$ -	$ 5,212	***$ 10,000***
Total Revenues	*$ 248,510*	*$ 270,379*	*$ 271,138*	*$ 296,416*	*$ 316,416*	$ 313,219	***$ 356,416***
002-750.230 Streets Maintenance - Snow	$ -	$ -	$ -	$ -	$ 316,416	$ -	***$ 356,416***
Total Expenses	*$ -*	*$ -*	*$ -*	*$ -*	*$ 316,416*	$ -	***$ 356,416***
Total Ending Balance	**$ 248,510**	**$ 270,379**	**$ 271,138**	**$ 296,416**	**$ -**	**$ 313,219**	***$ -***

MUNICIPALITY OF RANSON, WEST VIRGINIA
LEVY ORDER AND RATE SHEET
2024 - 2025

The following is a true copy from the record of orders entered by this entity on the 16 day of April, 2024.

SIGNATURE: _____

Municipal Clerk or Recorder

Current Year	**Column E Certificate of Valuation Assessed Value for Tax Purposes**	**Levy Rate/$100**	**Taxes Levied**
Class I			
Personal Property	$ 0	12.500	$ 0
Public Utility	0		0
Total Class I	$ 0		$ 0
Class II			
Real Estate	$ 242,891,170	25.000	$ 607,228
Personal Property	62,754		157
Total Class II	$ 242,953,924		$ 607,385
Class IV			
Real Estate	$ 167,518,790	50.000	$ 837,594
Personal Property	60,281,520		301,408
Public Utility	5,345,487		26,727
Total Class IV	$ 233,145,797		$ 1,165,729
Total Value & Projected Revenue	$ **476,099,721**		$ **1,773,114**
Less Delinquencies, Exonerations & Uncollectable Taxes		5.00%	88,656
Less Tax Discounts		2.00%	33,689
Less Allowance for Tax Increment Financing - see worksheet (Subtracted from regular current expense taxes levied only)			0
Total Projected Property Tax Collection			**1,650,769**
Less Assessor Valuation Fund (Subtracted from regular current expense taxes levied only)		**1.85%**	30,539
Net Amount to be Raised by Levy of Property Taxes For Budget Purposes			$ **1,620,230**

AGENDA ITEM VI.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: Presentation

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Per the schedule set forth in the advertisement, the bidding period closed on April 9 at 3:00 PM. No bids were received. The Council is asked to consider future action regarding this topic.

ATTACHMENTS:

5th Avenue Sealed Bid Advertisement.pdf

ADVERTISEMENT FOR SEALED BIDS

CITY-OWNED REAL PROPERTY LOCATED AT

100 BLOCK W. 5TH AVENUE, RANSON WV
TAX DISTRICT 8, MAP 4, PARCEL 0092.0000

RANSON
AT THE CENTER OF OPPORTUNITY.

BIDDING OPENS:
MARCH 6, 2024

BID SUBMISSION DEADLINE:
April 9, 2024

Issued by:
City of Ranson
312 S. Mildred Street
Ranson, West Virginia
www.ransonwv.gov

The City Council of Ranson, West Virginia ("City"), has authorized the sale by sealed bid of a parcel of real estate (the "Property") as described below during its March 5, 2024, meeting:

Property Information:

Owner: Ranson Corporation
Physical Address: Parcel located between 104 & 106 W. 5th Avenue, Ranson, WV
County: Jefferson
District: 8
Map: 4
Parcel No.: 0092.0000
Deed Book/ Page: 854/193
Deeded Acres: 0.0717 +/-
Current Zoning Designation: T4 - General Neighborhood

Map of Property:

Subject Parcel is outlined in blue.



The City of Ranson will accept sealed bids for the described property parcel until 3:00 P.M. (EDT), Tuesday, April 9, 2024, at Ranson City Hall located at 312 S. Mildred Street, Ranson, West Virginia. At 3:30 P.M. (EDT) on Tuesday, April 9 2024, City staff will publicly open, and record all received bids.

General Information:

- Minimum Bidding Reserve: **$45,000.00.**
- Highest Responsible Bidder Determination: The City Council will announce the successful bidder during their regular meeting at 7:00 P.M. (EDT) on Tuesday, April 16, 2024.
- Property Status: Sold "as is, where is" with no warranty of title.
- Bid Acceptance Period: Bids will be open and subject to acceptance until the City Council officially awards the bid.

Bid Requirements:

- Bid Deposit: Each bid must be accompanied by a bid deposit of five percent (5%) of the bid amount.
- Acceptable Forms: Bid deposits may be in the form of cashier's check, certified check, or a surety bond payable to the City of Ranson.
- Deposit Handling: The successful bidder's deposit will be held until the property sale is closed. Failure to close the sale results in forfeiture of the deposit to the City.
- Return of Deposits: Deposits from unsuccessful bidders will be returned when the City Council awards the property to the highest responsible bidder.

City's Rights:

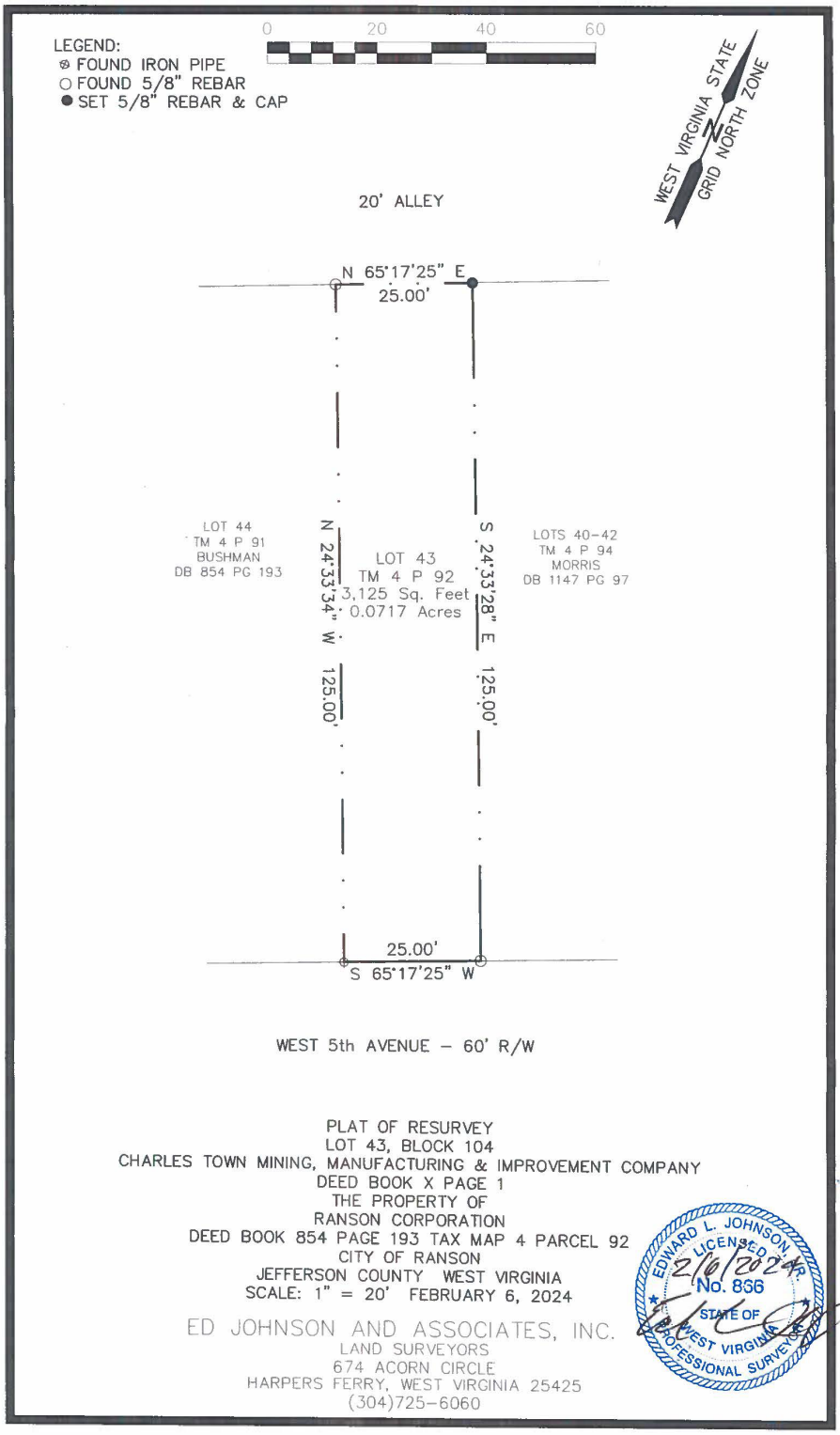
- Withdrawal: The City reserves the right to withdraw the property from sale at any time.
- Rejection: The City reserves the right to reject any or all bids.

Closing Cost Information:

- Buyer Responsibility: The successful bidder will be responsible for all closing costs associated with finalizing this transaction. The City encourages bidders to factor in closing costs while preparing their bids.

For any inquiries about this property sale, please contact the City Manager via email at twilt@ransonwv.us or in person at Ranson City Hall, 312 S. Mildred Street, Ranson WV 25438.

Survey Plat:



END OF ADVERTISEMENT

AGENDA ITEM VI.6

City Council Regular Meeting Request for Action

TO:

FROM: Todd Wilt, Community & Economic Development

ITEM TYPE: Business Items

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

The City Manager will present details from a recent follow-up meeting with the property owner based on the input from the Council. The City Council is also asked to consider authorizing the engagement of professional design services using the recently completed on-call engineering services contract to draft preliminary designs for potential facilities, ensuring the property can meet the City's space requirements.

ATTACHMENTS: