CITY COUNCIL SPECIAL MEETING

~ AGENDA ~

SPECIAL MEETING

Council Chamber, 312 S. Mildred Street
www.ransonwv.gov

July 22, 2025	7:00 P.M.	Council Chamber

MEETING REGISTRATION:
https://ransonwv.gov/yourgovernment/agendas-and-minutes/

I. CALL TO ORDER

II. COMMUNICATIONS FROM THE MAYOR

III. COUNCIL BUSINESS

1.. Council Vacancy Interviews and Selection
Withdrew_-Marsha_Hubbs_1.pdf
Scott_Coulter.pdf
Withdrew-_Barbara_Farnham.pdf
Jaelyn_Wratchford.pdf
Matthew_Kenney.pdf
Lyndon_Stone_7142025.pdf

IV. ADJOURNMENT

AGENDA ITEM 1.

City Council Special Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: COUNCIL BUSINESS

SUBJECT: Council Vacancy Interviews and Selection

A vacancy on the City Council was created following the election of Councilman Ken Suits to the office of Mayor. The vacant seat is an at-large position with a term expiring on June 30, 2026. In accordance with Section 11 of the Ranson City Charter, Council vacancies are filled by appointment for the remainder of the unexpired term. As this is an at-large seat, there is no ward residency requirement for appointment. At its July 1, 2025 meeting, the City Council directed staff to advertise the vacancy, with applications accepted through July 14. The applications received were included in the July 15 meeting packet. During the July 15 meeting, after reviewing several applications, the Council directed staff to schedule a special meeting on July 22, 2025, to conduct interviews with all candidates.

ATTACHMENTS:

Withdrew_-Marsha_Hubbs_1.pdf
Scott_Coulter.pdf
Withdrew-_Barbara_Farnham.pdf
Jaelyn_Wratchford.pdf
Matthew_Kenney.pdf
Lyndon_Stone_7142025.pdf

City of Ranson

312 South Mildred Street
Ranson, West Virginia 25438
Submit application at
www.cityclerk@ransonwv.us

Board, Commission, and Committee Application

Completing this application is one way to indicate your interest in being considered for appointment to some of the Boards, Commissions, and Committees appointed by the City Council. All appointments remain at the discretion of the City Council.

Name: MARSHA HUBBS

Address: [redacted] **Zip:** 25438

Telephone Home: Cell: [redacted] **Email:** [redacted]gmail.com

Occupation: **Employer:** RETIRED - CIA (38 YEARS)

Do you reside in the City Limits of Ranson? Yes ☑ No ☐ **If so, how long?** May 22, 2006

Political Affiliation: Republican ☑ Independent ☐ Democrat ☐ Other ☐ _____

Education: Elementary ☐ High School ☐ College ☑ Graduate School ☐

Degrees/Majors/Course of Study:

HISTORY

Please list Certifications, Licenses, or other Vocational Training received:

Please list volunteer and other community experience (list by date):
READ ALOUD PROGRAM (Sept 2018 - March 2019)
JEFFERSON County MUSEUM (2017-2018); JURY DUTY (2)

If appointed, could you meet: Mornings ☑ Afternoons ☑ Evenings ☑

If appointed, could you meet: Mon. ☐ Tues. ☑ Wed. ☑ Thurs. ☑ Fri. ☐

Check *all areas* in which you have experience and *three (3) areas* only in which you are interested.

EXP.	INT.		EXP.	INT.		EXP.	INT.	
☐	☐	Recreation	☐	☐	Business Management	☐	☑	Urban Concerns
☐	☐	Law/Police Matters	☐	☐	Cultural Activities	☐	☐	Fund Raising
☐	☐	Environment	☐	☐	Planning/Zoning	☐	☐	Construction Trades
☐	☐	Public Relations	☐	☐	Budgeting	☐	☐	Economic Development
☐	☐	Transportation	☐	☐	Youth	☐	☐	Health Issues
☑	☐	Volunteer Service	☐	☑	Aging Issues	☐	☑	Education Training

Please check three (3) of the City's Boards, Commissions, or Committees for which you would like to be considered for appointment.

☑ **Planning Commission**	☐ **Convention/Visitors Bureau**
☐ **Board of Zoning Appeals**	☑ **Parks and Recreation Comm.**
☐ **Police Civil Service Comm.**	☐ **Building Code Appeals Board**
☐ **Building Commission**	☑ **Council At- Large**

What Board, Commission or Committee have you served (or are serving) on?
MEMBER OF FAIRFAX CROSSING HOA ADVISORY COUNCIL (2016-PRESENT)

References

Name: RAMIN SHIRAZI	**Phone No.:** 570-852-1020
Name: MARY LOU STILLWELL	**Phone No.:** 703-994-1388

Please explain why you are a good candidate for the position:
I have lived in Ranson since 2006 and have witnessed it from a quiet hometown feel & the present where expansion is in full throttle. I was a resident of Fairfax Crossing since its inception and would have insite into the issues/concerns of the emerging developments. I also feel it is give back time to the community.

Application and any additional Materials should be submitted to cityclerk@ransonwv.us A hard copy may also be mailed or delivered to his attention at City of Ranson, 312 S. Mildred Street, WV 25438.

Outlook

Council-at-Large Positiom

From Marsha Hubbs <ma[redacted]m>
Date Tue 7/15/2025 10:13 AM
To Darla Armstrong <darmstrong@ransonwv.us>

CAUTION: External Email

I have decided to remove my application for the vacant council-at-large position.

Thank you

Marsha Hubbs

City of Ranson

312 South Mildred Street
Ranson, West Virginia 25438
Submit application at
www.cityclerk@ransonwv.us

Board, Commission, and Committee Application

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Name: Scott D. Coulter

Address: [redacted] WV **Zip:** 25438

Telephone Home: [redacted] **Email:** SCOULTER@dulleysgreenway.com

Occupation: [redacted] **Employer:** [redacted]

Do you reside in the City Limits of Ranson? Yes ☑ No ☐ **If so, how long?** 50 yrs

Political Affiliation: Republican ☐ Independent ☐ Democrat ☑ Other ☐ _____

Education: Elementary ☑ High School ☑ College ☐ Graduate School ☐

Degrees/Majors/Course of Study:

Ø

Please list Certifications, Licenses, or other Vocational Training received:

Please list volunteer and other community experience (list by date):

President Parks & Rec Ranson 2006
Council on Aging Ranson 2020

If appointed, could you meet: Mornings ☐ Afternoons ☐ Evenings ☑

If appointed, could you meet: Mon. ☑ Tues. ☑ Wed. ☑ Thurs. ☑ Fri. ☑

Check *all areas* in which you have experience and *three (3) areas* only in which you are interested.

EXP.	INT.		EXP.	INT.		EXP.	INT.	
☑	☐	Recreation	☐	☐	Business Management	☐	☐	Urban Concerns
☐	☐	Law/Police Matters	☐	☐	Cultural Activities	☐	☐	Fund Raising
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☑	☐	Volunteer Service	☑	☐	Aging Issues	☐	☐	Education Training

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☑ **Planning Commission**	☐ **Convention/Visitors Bureau**
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☐ **Police Civil Service Comm.**	☐ **Building Code Appeals Board**
☐ **Building Commission**	☑ **Council At- Large**

What Board, Commission or Committee have you served (or are serving) on?

References

Name: Parks and Rec	**Phone No.:** [redacted] 304-725-1010
Name:	**Phone No.:**

Please explain why you are a good candidate for the position:

I HAVE 16 yrs. Experience sitting on council and Parks and Rec
I work well with others and the community
I have experience with how the town operates with finances

Application and any additional Materials should be submitted to cityclerk@ransonwv.us A hard copy may also be mailed or delivered to his attention at City of Ranson, 312 S. Mildred Street, WV 25438.

City of Ranson

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Board, Commission, and Committee Application

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Name: Barbara Farnham

Address: [redacted] **Zip:** 25438

Telephone Home: [redacted] **Email:** [redacted]

Occupation: Chief Operating Officer **Employer:** [redacted]

Do you reside in the City Limits of Ranson? Yes ☑ No ☐ **If so, how long?** 5 years

Political Affiliation: Republican ☐ Independent ☑ Democrat ☐ Other ☐ _____

Education: Elementary ☐ High School ☐ College ☑ Graduate School ☐

Degrees/Majors/Course of Study: Bachelor of Science in Business Administration

Please list Certifications, Licenses, or other Vocational Training received:

Please list volunteer and other community experience (list by date):

Rotary Club of Charles Town - June 2022 to present

If appointed, could you meet: Mornings ☐ Afternoons ☐ Evenings ☑

If appointed, could you meet: Mon. ☑ Tues. ☑ Wed. ☑ Thurs. ☑ Fri. ☑

Check *all areas* in which you have experience and *three (3) areas* only in which you are interested.

EXP.	INT.		EXP.	INT.		EXP.	INT.	
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What Board, Commission or Committee have you served (or are serving) on?

References

Name: Maureen Coulliette	**Phone No.:** (571) 228-1846
Name: Liz Mykietyn	**Phone No.:** (703) 932-4437

Please explain why you are a good candidate for the position:

I am a great candidate for the Council At-Large position based upon my over 30 years of experience in finance and operations supporting the US Government. I have been active in the Rotary of Charles Town since 2022. I have been a member of Toastmasters International, a Girl Scout Leader, a soccer coach, and VP for a Homeowners Association in Springfield, VA. I am a staunch believer in providing community support and I want to give back to the City of Ranson. I am a Chief Operating Officer and I have learned the art of listening to all sides of discussions to be able to make informed decisions. I am looking forward to working toward providing the people of Ranson with interests that are well represented.

Application and any additional Materials should be submitted to cityclerk@ransonwv.us A hard copy may also be mailed or delivered to his attention at City of Ranson, 312 S. Mildred Street, WV 25438.

Outlook

Re: City Of Ranson

From Barbara Farnham <barb.farnham@verizon.net>
Date Tue 7/15/2025 7:49 AM
To Darla Armstrong <darmstrong@ransonwv.us>

CAUTION: External Email

Good morning Darla,

Thank you very much for your phone call and follow-up email confirming my address is not within the city limits. I appreciated your consideration and timeliness of providing me with this information.

I wish the Ranson City Council the best in their selection for the next Council Seat.

Have a great day!

Sincerely,
Barbara Farnham

On Monday, July 14, 2025 at 04:13:45 PM EDT, Darla Armstrong <darmstrong@ransonwv.us> wrote:

Good afternoon,

Thank you for applying for the vacant Council seat. However, after reviewing your application, the address provided is not within the city limits. One of the criteria for eligibility is residency within the city.

Kind regards,

Darla Armstrong

Administration

City Clerk

City Of Ranson

312 S. Mildred Street

304-724-3863

darmstrong@ransonwv.us

City of Ranson

312 South Mildred Street
Ranson, West Virginia 25438
Submit application at
www.cityclerk@ransonwv.us

Board, Commission, and Committee Application

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Name: Jaelyn Wratchford

Address: [redacted] **Zip:** 25438

Telephone Home: [redacted] **Email:** [redacted]

Occupation: Certified General Appraiser Apprentice
Volleyball Coach **Employer:** Keys Valuation
Jefferson County Schools

Do you reside in the City Limits of Ranson? Yes ☑ No ☐ **If so, how long?** 4 Years

Political Affiliation: Republican ☑ Independent ☐ Democrat ☐ Other ☐

Education: Elementary ☐ High School ☐ College ☐ Graduate School ☑

Degrees/Majors/Course of Study:
BS in Business Administration, Marketing
MBA in Public Management

Please list Certifications, Licenses, or other Vocational Training received:

Please list volunteer and other community experience (list by date):
Volleyball Coach (K-12, 2017-present), Shepherdstown Rotary (2025), Miss West Virginia 2021

If appointed, could you meet: Mornings ☑ Afternoons ☑ Evenings ☑

If appointed, could you meet: Mon. ☑ Tues. ☐ Wed. ☑ Thurs. ☐ Fri. ☑

Check *all areas* in which you have experience and *three (3) areas* only in which you are interested.

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Please check three (3) of the City's Boards, Commissions, or Committees for which you would like to be considered for appointment.

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☐ **Board of Zoning Appeals**	☐ **Parks and Recreation Comm.**
☐ **Police Civil Service Comm.**	☐ **Building Code Appeals Board**
☐ **Building Commission**	☑ **Council At- Large**

What Board, Commission or Committee have you served (or are serving) on?

References

Name: Cara Keys	**Phone No.:** [redacted]
Name: Michelle Parsons	**Phone No.:** [redacted]

Please explain why you are a good candidate for the position:

The strength in my candidacy for Ranson City Council is rooted in my educational background, professional experience, and community involvement. My fresh perspective is bolstered by my deep passion for our city's future.

I hold an MBA in Public Management, which has given me a solid foundation in how local governments function and how to lead effectively in the public sector. I also work as a Certified General Appraiser Apprentice, a role that keeps me closely involved with planning and zoning. This hands-on experience helps me understand the practical and policy implications of land use, development, and property values in our community as we work to attract more businesses that will elevate Ranson as a destination location.

Beyond my professional background, I'm deeply involved in the local community in Jefferson County. I coach high school volleyball, which keeps me connected to our youth and schools, and I'm a proud member of the Shepherdstown Rotary, where I work alongside others who are committed to service and community-building. These skills will contribute to my desire to improve community-focused volunteering in Ranson.

As a West Virginia native and having lived in Ranson for nearly five years, I care deeply about the city's future. I'm committed to promoting sensible, balanced development that preserves the character of our community while encouraging smart growth. I believe in transparency, collaboration, and thoughtful leadership, and I want to help build a community where residents feel supported and are proud to call Ranson home.

Application and any additional Materials should be submitted to cityclerk@ransonwv.us A hard copy may also be mailed or delivered to his attention at City of Ranson, 312 S. Mildred Street, WV 25438.

City of Ranson

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Board, Commission, and Committee Application

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Name: Jaelyn Wratchford

Address: 225 E 2nd Avenue, Ranson, WV **Zip:** 25438

Telephone Home: 304-240-6930 **Email:** jaelynwratchford@gmail.com

Occupation: Certified General Appraiser Apprentice
Volleyball Coach **Employer:** Keys Valuation
Jefferson County Schools

Do you reside in the City Limits of Ranson? Yes ☑ No ☐ **If so, how long?** 4 Years

Political Affiliation: Republican ☑ Independent ☐ Democrat ☐ Other ☐ _____

Education: Elementary ☐ High School ☐ College ☐ Graduate School ☑

Degrees/Majors/Course of Study:
BS in Business Administration, Marketing
MBA in Public Management

Please list Certifications, Licenses, or other Vocational Training received:

Please list volunteer and other community experience (list by date):
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If appointed, could you meet: Mornings ☑ Afternoons ☑ Evenings ☑

If appointed, could you meet: Mon. ☑ Tues. ☑ Wed. ☑ Thurs. ☑ Fri. ☑
Aug-Oct I have volleyball games on Tuesday and Thursday evenings.

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☐ **Police Civil Service Comm.**	☐ **Building Code Appeals Board**
☐ **Building Commission**	☑ **Council At- Large**

What Board, Commission or Committee have you served (or are serving) on?

References

Name: Cara Keys	**Phone No.:** 240-367-5152
Name: Michelle Parsons	**Phone No.:** 443-398-4861

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Application and any additional Materials should be submitted to cityclerk@ransonwv.us A hard copy may also be mailed or delivered to his attention at City of Ranson, 312 S. Mildred Street, WV 25438.

Jaelyn Wratchford

Ranson, WV 25438 • jaelynwratchford@gmail.com • 304.240.6930 • linkedin.com/in/jaelyn-wratchford

EDUCATION

Shepherd University — Shepherdstown, WV
Master of Business Administration – Public Management — May 2024

Shepherd University — Shepherdstown, WV
Bachelor of Science in Business Administration — December 2022
Concentration in Marketing, Minor in Psychology

WORK EXPERIENCE

Keys Valuation — West Virginia
Certified General Appraiser Apprentice — August 2024 – Present

- Assist in the valuation of commercial real estate properties by gathering market data, analyzing comparable sales, and supporting the preparation of appraisal reports under the supervision of a licensed appraiser.
- Conduct site inspections and verify property characteristics, including zoning, land use, and building conditions, to ensure accurate and compliant appraisals.
- Research local real estate markets and economic trends to support appraisal assumptions and maintain current knowledge of industry standards and regulations.

Orion Strategies — Martinsburg, WV
Associate — August 2023 – August 2024
Summer Intern — May 2023 – August 2023

- Managed day-to-day operations of projects, including development of briefing materials for clients and reporting documents.
- Executed various efforts within public relations, stakeholder relations, community outreach, and coalition building functions.
- Wrote and edited media communications, including press releases, background materials, bios, media pitches, op-eds, outreach letters, etc.

Harpers Ferry – Bolivar Olde Tyme Christmas — Harpers Ferry, WV
Event Coordinator — August 2023 – December 2023

- Hosted 52nd annual holiday celebration across two weekends of events and activities to promote tourism.
- Coordinated communication with dozens of vendors, merchants, and volunteers.

Jefferson County Schools — Jefferson County, WV
Substitute Teacher — May 2023 – August 2023

- Adapted lesson plans across a variety of subjects for grades X-Y, maintaining educational continuity in the absence of the regular teacher.
- Managed classroom dynamics, fostering a positive and inclusive learning environment where students felt encouraged to participate and collaborate.

Aramark — Shepherdstown, WV
Marketing Intern — August 2022 – May 2023

- Communicated with students and faculty at Shepherd University regarding dining services.
- Planned and executed various marketing campaigns pertaining to the health/hospitality industries.
- Managed social media accounts including Instagram and TikTok.
- Achieved 15% growth on Aramark Instagram account over 6-month span.

Letter of Recommendation

July 7, 2025

Mr. Todd Wilt
City Manager
City of Ranson
312 S Mildred Street
Ranson, West Virginia 25438

Mr. Wilt:

As you know I am a current elected commissioner in Jefferson County. I also work as an appraiser in three states under Keys Valuation, a volunteer in Rotary Club of Shepherdstown, and a volunteer in my local church. I am writing today to express my letter of recommendation for Ms. Jaelyn Wratchford for the open seat at large for the City of Ranson.

Jaelyn is a lifelong resident of Berkeley and Jefferson County. I have known Jaelyn for several years, first meeting her in a volunteer capacity through Rotary during her year as Miss West Virginia. Jaelyn has a deep passion for understanding local politics, youth volunteer mentorship, civic participation as a member of the Rotary Club of Shepherdstown, and beginning her apprenticeship as an appraiser in West Virginia for me at Keys Valuation. She has coached for many years at our local church as well as High School serving as a wonderful mentor to young women. Ms. Wratchford has a passion for knowledge, recently attaining her MBA from Shepherd University impressively debt free from scholarships. Jaelyn is well suited for this role because she is a person who can be collaborative, hardworking, and fair to constituents. Her background in understanding land use, passion for civic and politics, public speaking, and her high credibility in the community as a youth mentor and civic leader will promote good qualities I know Ranson holds dearly. I could not think of a more well qualified, dynamic, and strong candidate than Jaelyn Wratchford. I thank you for your time and please feel free to reach out if you have any questions!

Kind regards,

Cara Keys

Caroline (Cara) A. Keys
Certified General Real Estate Appraiser
MD, VA, & WV
Jefferson County Commissioner

134 Redwood Court, Harpers Ferry, WV 25425 240-367-5152 ckeys@jeffersoncountywv.org

City of Ranson

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Submit application at
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Board, Commission, and Committee Application

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Name: Matthew James Kenney

Address: [redacted] **Zip:** 25438

Telephone ~~**Home:**~~ Cell [redacted] **Email:** [redacted]

Occupation: Federal Employee **Employer:** US Army

Do you reside in the City Limits of Ranson? Yes ☑ No ☐ **If so, how long?** 6 yrs

Political Affiliation: Republican ☐ Independent ☐ Democrat ☐ Other ☑ No affil

Education: Elementary ☐ High School ☑ College ☐ Graduate School ☐

Degrees/Majors/Course of Study:

None

Please list Certifications, Licenses, or other Vocational Training received:

Various levels of leadership development in the military and as a civ.

Please list volunteer and other community experience (list by date):

Volunteer w/ Citizens Vol. Fire Company: 2023-2025

If appointed, could you meet: Mornings ☐ Afternoons ☐ Evenings ☑

If appointed, could you meet: Mon. ☑ Tues. ☑ Wed. ☑ Thurs. ☑ Fri. ☑

Check *all areas* in which you have experience and *three (3) areas* only in which you are interested.

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☐ Planning Commission	☐ Convention/Visitors Bureau
☐ Board of Zoning Appeals	☐ Parks and Recreation Comm.
☑ Police Civil Service Comm.	☐ Building Code Appeals Board
☐ Building Commission	☑ Council At- Large

What Board, Commission or Committee have you served (or are serving) on? None.

References

Name: Dylan Benz	**Phone No.:** [redacted]
Name: Eric Waugh	**Phone No.:** [redacted]

Please explain why you are a good candidate for the position:

As a decorated combat veteran I served my country with honor and distinction and will do the same as a member of the Ranson City Council. I am not financially or politically motivated, but I AM motivated to do whats beneficial to Ranson citizens

Application and any additional Materials should be submitted to cityclerk@ransonwv.us
A hard copy may also be mailed or delivered to his attention at City of Ranson, 312 S. Mildred Street, WV 25438.

City of Ranson

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Board, Commission, and Committee Application

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Name: LYNDON STONE

Address: [redacted] **Zip:** 25438

Telephone Home: [redacted] **Email:** [redacted]

Occupation: Retired / Self Employed **Employer:** [redacted]

Do you reside in the City Limits of Ranson? Yes ☒ No ☐ **If so, how long?** 2010

Political Affiliation: Republican ☐ Independent ☐ Democrat ☐ Other ☐

Education: Elementary ☐ High School ☒ College ☐ Graduate School ☐

Degrees/Majors/Course of Study:

Please list Certifications, Licenses, or other Vocational Training received:

Please list volunteer and other community experience (list by date): Reserve Program Jefferson County Sheriff Dept
Shannondoa Springs HOA Executive Board & HOA Treasurer

If appointed, could you meet: Mornings ☒ Afternoons ☒ Evenings ☒

If appointed, could you meet: Mon. ☒ Tues. ☒ Wed. ☒ Thurs. ☒ Fri. ☒

Check *all areas* in which you have experience and *three (3) areas* only in which you are interested.

EXP.	INT.		EXP.	INT.		EXP.	INT.	
☐	☐	Recreation	☐	☐	Business Management	☐	☐	Urban Concerns
☐	☐	Law/Police Matters	☐	☐	Cultural Activities	☐	☐	Fund Raising
☐	☐	Environment	☐	☐	Planning/Zoning	☐	☐	Construction Trades
☐	☐	Public Relations	☐	☐	Budgeting	☐	☐	Economic Development
☐	☐	Transportation	☐	☐	Youth	☐	☐	Health Issues
☐	☐	Volunteer Service	☐	☐	Aging Issues	☐	☐	Education Training

Please check three (3) of the City's Boards, Commissions, or Committees for which you would like to be considered for appointment.

☐ Planning Commission	☐ Convention/Visitors Bureau
☐ Board of Zoning Appeals	☐ Parks and Recreation Comm.
☐ Police Civil Service Comm.	☐ Building Code Appeals Board
☐ Building Commission	☒ Council At- Large

What Board, Commission or Committee have you served (or are serving) on?

References

Name: Jeff Polczynski	**Phone No.:** [redacted]
Name: Captain Vincent Edwards	**Phone No.:** [redacted]

Please explain why you are a good candidate for the position:

I ran for this position just recently only losing by 6 votes. I had a good number of the Ranson residents support me during my campaign & the votes showed they showed the supported me, my campaign & what I stood for. I took running for this position serious from the beginning & I believe have shown I was

Application and any additional Materials should be submitted to cityclerk@ransonwv.us
A hard copy may also be mailed or delivered to his attention at City of Ranson, 312 S. Mildred Street, WV 25438.

make an excellent choice to fill this position. Thank you

T. Stone

City of Ranson

312 South Mildred Street
Ranson, West Virginia 25438
Submit application at
www.cityclerk@ransonwv.us

Board, Commission, and Committee Application

Completing this application is one way to indicate your interest in being considered for appointment to some of the Boards, Commissions, and Committees appointed by the City Council. All appointments remain at the discretion of the City Council.

Name: LYNDON STONE

Address: [redacted] **Zip:** 25438

Telephone Home: [redacted] **Email:** [redacted]

Occupation: Retired / Business owner **Employer:** Lone Star House Painting Service

Do you reside in the City Limits of Ranson? Yes ☑ No ☐ **If so, how long?** 15 yrs.

Political Affiliation: Republican ☑ Independent ☐ Democrat ☐ Other ☐ _____

Education: Elementary ☐ High School ☑ College ☐ Graduate School ☐

Degrees/Majors/Course of Study:

Please list Certifications, Licenses, or other Vocational Training received:
OSHA Safety Classes, CPR, First Aid

Please list volunteer and other community experience (list by date):
HOA Executive Board - Shenandoa Springs, Neighborhood Watch Prog
Jefferson County Sheriffs Dept Reserve

If appointed, could you meet: Mornings ☑ Afternoons ☑ Evenings ☑

If appointed, could you meet: Mon. ☑ Tues. ☑ Wed. ☐ Thurs. ☑ Fri. ☐

Check *all areas* in which you have experience and *three (3) areas* only in which you are interested.

EXP.	INT.		EXP.	INT.		EXP.	INT.	
☐	☐	Recreation	☑	☑	Business Management	☐	☐	Urban Concerns
☑	☐	Law/Police Matters	☐	☐	Cultural Activities	☐	☐	Fund Raising
☑	☐	Environment	☐	☐	Planning/Zoning	☑	☐	Construction Trades
☑	☐	Public Relations	☑	☐	Budgeting	☐	☐	Economic Development
☐	☐	Transportation	☐	☐	Youth	☐	☐	Health Issues
☐	☐	Volunteer Service	☐	☐	Aging Issues	☐	☐	Education Training

Please check three (3) of the City's Boards, Commissions, or Committees for which you would like to be considered for appointment.

☐ Planning Commission	☐ Convention/Visitors Bureau
☐ Board of Zoning Appeals	☐ Parks and Recreation Comm.
☒ Police Civil Service Comm.	☐ Building Code Appeals Board
☐ Building Commission	☒ Council At- Large

What Board, Commission or Committee have you served (or are serving) on? N/A

References

Name: Jeff Polczynski	**Phone No.:** [redacted]
Name: Captain Vincent Edwards	**Phone No.:** [redacted]

Please explain why you are a good candidate for the position:

I ran for the position of City Council in the recent Ranson election and lost by only 6 votes which showed I had a lot of support by the residents that voted & and a lot of support in the city for the council position. The residents, the council members & my friends know what I stand for & know that trust, integrity, honesty & Transparency are very important to me. I started my campaign in early March & campaigned since day one to be a part of this council to help make this city an even safer, cleaner & more beautiful place to reside & reside & raise our families & continue to attract the right businesses, yet still maintain our small town "Ranson" feel.

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