CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

August 5, 2024 | 7:00 P.M. | Council Chamber

MEETING REGISTRATION:

https://ransonwv.gov/yourgovernment/agendas-and-minutes/

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes July 16, 2024
   Minutes 7162024 (2).docx

III. CITIZEN'S PRESENTATIONS/PETITIONS

IV. CITY MANAGER/STAFF REPORTS

1. Police Chief Status Report - July
   PD July 2024 Stats.pdf
2. City Manager Report
3. Ward Redistricting - Population Analysis for the City of Ranson
   Ranson Population Calculation Memo 7172024.pdf
   City of Ranson Combined Map-No Aerial- Wards Map 792024.pdf

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

VII. COUNCIL BUSINESS

1. Resolution 2024-15: FY2025 Capital Fund Budget Revision #1

   Resolution #2024-15 FY2025 Capital Budget Revision #1.docx

Capital Budget Revision FY25 8-5-2024.pdf

2. Appointment of Ranson's Municipal Representative to serve upon the JCCVB Board of Directors

3. Community Food Giveaway Event on August 20, 2024
   Community Festival in the Gardens.png

4. Consideration of Funding the WV Farm Bureau Mobile Agriculture Education Science Lab for Ranson Elementary
   Ag-Lab-Brochure.pdf

VIII. ADJOURNMENT

IX. INFORMATION ONLY

AGENDA ITEM II.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: APPROVAL OF MINUTES

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT:

ATTACHMENTS:

Minutes 7162024 (2).docx

CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

July 16, 2024 | 7:00 P.M. | Council Chamber

I. CALL TO ORDER

Mayor Keith Pierson	Present
Mike Anderson	Present
Amanda Stroud	Present
Tommy Custer	Present
Ken Suits	Present
Andy Colandrea	Present
Herbie McDaniel	Present

II. APPROVAL OF MINUTES

6-0

1- **Abstain**

Mayor, Duke Pierson	Abstain
Amanda Stroud	Yes
Ken Suits	Yes
Herbie McDaniel	Yes
Andy Colandrea	Yes
Tommy Custer	Yes
Mike Anderson	Yes

Citizen's Presentations/Petitions:

City Manager/Staff Reports:

During the recent City Council session, reports were presented by several departments including the Police Chief, Public Works, Community Development, Finance Department, and the Ranson Convention and Visitor Bureau, no formal actions were taken on any agenda items.

The City Manager addressed various matters, highlighting concerns about the air conditioning system at the Ranson Parks and Recreation building. Additionally, City Manager had conversation with property owners along 3rd Avenue and Fairfax Boulevard, it was not ideal at this time but could have another conversation in the future.

Awaiting crucial information from the Auditor's Office regarding the City of Ranson Retirement Program, the City Manager emphasized the importance of this data for future financial planning and management.

Further updates included the Jefferson County CVB survey, which was shared with the council, indicating community engagement initiatives in progress. Also noted was the Stormwater project currently being managed by Kimley Horn.

Looking ahead, upcoming meetings were scheduled to facilitate continued governance and planning efforts: the next City Council meeting is set for August 5, 2024, followed by a Planning Commission meeting on August 12, 2024. These sessions are expected to address further community concerns and development initiatives within the city of Ranson.

Communications from the Mayor:

There are no specific details mentioned.

Council Business:

1. **Public Hearing: The public hearing on Jefferson Orchard Inc.'s Petition to Rezone the 194.98-acre parcel was held, and comments from concerned citizens were heard.**

   Numerous citizens signed up to speak or allocated their time concerning Ordinance 2024-359, which involves the rezoning of a parcel of land near Granny Smith Lane from SmartCode, New Community zoning to Industrial zoning.

2. **Ordinance 2024-359: The second reading of the ordinance for the rezoning proposal was conducted. The hearing was closed, and presumably, a vote was taken,**

   4-Yes
   2-No
   1-Abstain

Mayor Keith Pierson	Abstain
Tomm Custer	Second
Ken Suits	Yes
Amanda Stroud	NO
Mike Anderson	NO
Andy Colandrea	Motion
Herbie McDaniel	Yes

3. First Reading for 2024-360 An Ordinance Amending and Reenacting Chapter 20, Article II of The Ranson City Code Regarding the Board of Park and Recreation Commissioners

   6-0
   1- Abstain

   During the City Council meeting, members engaged in a thorough review of the proposed amendments to the Ranson Parks and Recreation Ordinance. Council member Ken Suits took the floor to advocate for a specific adjustment within Section 20-22 concerning Board, Administration, and Control. He recommended substituting the term "Management" with "Oversight" in this section. This proposal sparked a detailed discussion among council members.

Mayor Keith Pierson	Abstain
Ken Suits	Motion
Andy Colandrea	Second
Herbie McDaniel	Yes
Amanda Stroud	Yes
Mike Anderson	Yes
Tommy Custer	Yes

4. Resolution 2024-13: FY2025 General Budget Revision #1
   6-0
   1-Abstain

Mayor, Keith Pierson	Abstain
Ken Suits	Motion
Mike Anderson	Yes
Tommy Custer	Yes
Amanda Stroud	Second
Herbie McDaniel	Yes
Andy Colandrea	Yes

5. Resolution 2024-14: FY 2025 Coal Severance Tax Fund Budget Revision #1
   6-0- Yes
   1- Abstain

Mayor, Keith Pierson	Abstain
Ken Suits	Second
Andy Colandrea	Yes
Amanda Stroud	Yes
Mike Anderson	Motion
Herbie McDaniel	Yes
Tommy Custer	Yes

VIII. ADJOURNMENT:

The meeting adjourned at 8:40 P.M. The motion to adjourn was made by Mike Anderson and seconded by Herbie McDaniel. The next Ranson Council meeting is scheduled for Monday, August 5, 2024, at 7:00 PM at Ranson Council Chambers located at 312 South Mildred Street, Ranson, WV 25438.

IX. INFORMATION ONLY:

- **Apple Valley Signed Contract:** The City of Ranson signed a contract with Apple Valley Waste effective from August 1, 2024, to July 31, 2028.

- **Panhandle Dumpsters LLC:** The City Manager sent a letter to Panhandle Dumpsters LLC to notify them that Apple Valley Waste will be the exclusive trash service provider for the City of Ranson.

_____
Mayor, Kieth Pierson

_____
Darla Armstrong, City Clerk

AGENDA ITEM IV.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Police Chief has provided July Status Report for the Ranson Police Department.

ATTACHMENTS:

PD July 2024 Stats.pdf

Ranson Police Department
July 2024 Stats

July 2024	Calls for Service	Reports	Arrest	Citations	Warnings	Accidents
Chief Roberts	48	0	0	2	5	0
Capt. Lutman	30	0	0	1	3	0
Lt. Norris	0	0	0	0	0	0
Sgt. Sigulinsky	38	4	0	10	0	0
Sgt. McBride	26	0	2	16	4	0
Cpl. Watson	152	0	1	100	14	2
Cpl. Lynch	62	5	0	10	8	1
Cpl. Meacham	68	7	6	8	17	1
Ptlm. Hosby-Brown	63	0	1	11	4	1
Ptlm. Custer	0	0	0	0	0	0
Ptlm. Swartz	49	2	0	10	4	0
Ptlm. Black	78	5	7	13	10	1
Ptlm. Hutcherson	96	4	8	32	12	0
Ptlm. Hood	78	1	2	10	5	1
Ptlm. Portner	92	1	0	15	19	2
Ptlm. Jenkins	82	4	6	5	30	1
Ptlm. Palmer	48	4	3	9	6	2
Ptlm. Lancaster	0	0	0	0	0	0
Ptlm. Wheat	31	3	0	5	10	0
Walk Ins	0	0	0	0	0	0
TOTAL:	1041	40	36	257	151	12

Drone Call Outs: None

Capt. Todd D. Lutman Sr.

AGENDA ITEM IV.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

The City Manager will present a report addressing matters of relevance to the City Council. Council action is not anticipated or requested on these matters.

ATTACHMENTS:

AGENDA ITEM IV.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

The Ranson City Charter, Section 5, Part A, states: " ***There shall be three wards or election districts within the City of Ranson. Upon each U.S. Census, the City shall, if necessary, redefine the Wards and thereafter be added to the Elections Ordinance of the City of Ranson and indicated graphically on a map. The current Wards reflected on the current Ward Map shall remain in effect until amended by ordinance.***"

One of the strategic goals set by the City Council for this year is to evaluate and, if necessary, redefine the City's election wards in accordance with the City's Charter. The included report outlines the current composition of the City's three wards and provides projections for the future. The City Council is asked to review this report and decide whether to undertake the process of redefining the ward boundaries, and if so, to determine the preferred method for doing so.

ATTACHMENTS:

Ranson Population Calculation Memo 7172024.pdf
City of Ranson Combined Map-No Aerial- Wards Map 792024.pdf

Kimley»Horn

Memorandum

To: Reiley Stanley
City of Ranson
Community Development Director
312 South Mildred Street,
Ranson, WV 25438

From: Mark Phillips, P.E.
Juan A. Campos, P.E.

Date: July 16, 2024

Subject: City of Ranson – Ward Map Population Methodology

Introduction

Population estimates play a crucial role in understanding the dynamics of a City and planning for their future. These estimates provide valuable insights into the size, composition, and distribution of populations within a given geographic area. By analyzing population data, policymakers, government agencies, and urban planners can make informed decisions regarding resource allocation, infrastructure development, and social services. Kimley-Horn was contracted to develop population estimates per City Ward for the City of Ranson, West Virginia.

Methodology

Kimley-Horn developed population estimates for the City of Ranson, West Virginia, broken down per ward through the utilization of Geographic Information System (GIS) data. This data was provided by the City and was available for download on the Jefferson County website. Kimley-Horn overlaid the location of each of the three (3) wards along with all available addresses in the City. The addresses were then separated based on their respective wards to be further analyzed. Once the addresses were separated, a method for correlating addresses to population was needed. It was determined that the most efficient method was to separate all residential addresses and apply a standard "person per household" average across the City. The zoning of each address was utilized to determine if an address was residential, commercial, industrial, or others. Table 1 below provides all of the available zoning description within the City:

Table 1: City of Ranson Zoning Descriptions

City of Ranson Zoning Descriptions	
Highway Commercial (HC)	Natural (T1)
Industrial (I)	Rural (T2)
Mixed Use – Retired (MUX)	Sub-Urban (T3)
Neighborhood Center Mix (NCX)	General Neighborhood (T4)
R-6 Residential (R-6)	General Neighborhood Open (T4O)
R-7 Residential (R-7)	Town Center (T5)
Rural Reserve (RR)	Town Center Limited (T5L)
Special District (SD)	Urban Commercial – Retired (UCX)

The following five (5) zoning descriptions were assumed to represent residential properties based on their description from the Ransom Comprehensive Plan 2024-2034: **Rural Reserve** (RR), **R-6 Residential** (R-6), **R-7 Residential** (R-7), **Sub-Urban** (T3), **General Neighborhood** (T4). Additionally, it was assumed that each address represented a single dwelling unit as apartment buildings and condominium units were previously subdivided based on their unit numbers in the addresses GIS data.

The final value needed to determine the population per ward was the "person per household" value. Through research of public population data multiple values were available from different government agencies and none profit organizations (NGOs). Kimley-Horn resorted to utilizing the value of **2.73 person per household** from the United States Census Bureau's Ranson Corporation, West Virginia Persons per household (2019-2022) average[1]. This represented the most up to date and localized information available.

Results

Existing Zoning Conditions (2024)

Once all the data was collected and analyzed, the population per ward could be calculated. This required determining the number of residential addresses per ward. Based on the methodology discussed in the previous section, Table 2 provides the number of addresses per ward within the City boundaries:

Table 2: Number of Residential Addresses per Ward (2024)

Ward 1	Ward 2	Ward 3	Total
502	914	866	2,282

To ensure consistent results, the total number of residential addresses was compared to the published estimates. Kimley-Horn utilized the United States Census Bureau's Ranson Corporation, West Virginia Households (2018-2022)[1] value of 2,016 households as comparison. Based on the US Census Bureau published data it was determined the Kimley-Horn result of 2,282 residential addresses was plausible. Lastly, per the methodology described in the previous section a value of 2.73 person per household was applied to determine the total population per ward. Table 3 provides the population estimates per ward within the City boundaries:

Table 3: Population estimate per Ward (2024)

Ward 1	Ward 2	Ward 3	Total
1,370	2,495	2,364	6,229

Once again, Kimley-Horn compared the total population estimates to published estimates to ensure consistent results. The United States Census Bureau's Ranson Corporation, West Virginia Population Estimates, July 1, 2023 (V2023)[1] value of 5,699 residents was utilized. Based on the US Census Bureau published data it was determined the Kimley-Horn result of 6,230 residents was plausible.

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1 https://www.census.gov/quickfacts/fact/table/ransoncorporationwestvirginia,fairmontcitywestvirginia

Future Zoning Conditions (2034)

In addition to determining the existing population estimates, Kimley-Horn was tasked with calculating future population estimates per ward. This analysis was based on the Ransom Comprehensive Plan 2024-2034 future zoning conditions. The methodology applied in the previous section could not be repeated due to lack of a future zoning conditions GIS file. Instead, the US Census Ranson, West Virginia population percent change of 4.9% per year[1] was applied for the following 10 years. Due to having no reliable predictive data for the City of Ranson, the consistency of the results could not be verified against published data sets. Table 4 provides the population estimates per ward within the City boundaries for the future buildout conditions:

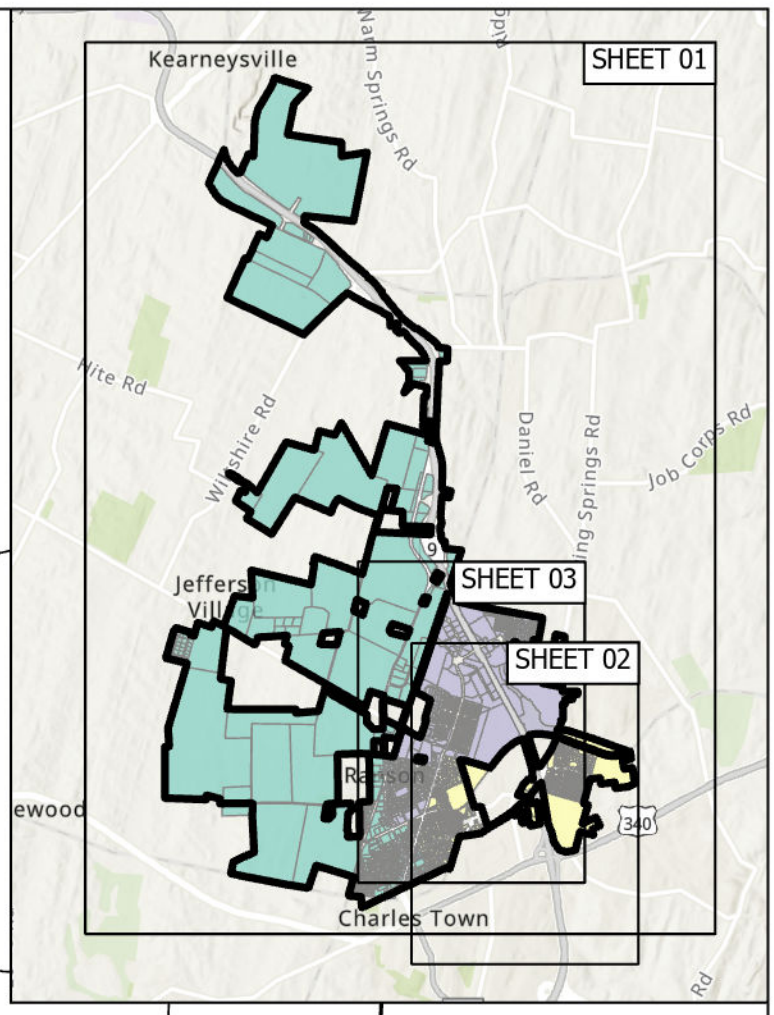
Table 4: Population estimate per Ward (2034)

Ward 1	Ward 2	Ward 3	Total
2,210	4,026	3,814	10,050

Conclusion

Population estimates can be an invaluable resource to determine a City's needs. The analyzes provided within this memorandum is intended to assist the City in its decision-making process. By understanding the population distribution within each ward, the City can better address the unique needs and challenges of each community. Overall, this information serves as a valuable tool for City officials in their efforts to promote growth and enhance the quality of life for all residents in Ranson.

1 https://www.census.gov/quickfacts/fact/table/ransoncorporationwestvirginia,fairmontcitywestvirginia



WARM SPRINGS RD
NORTHPORT AVE
W BURR BLVD
LUTHER JONES RD
WILTSHIRE RD
LEVEL GREEN FARM LN
BASSET LN
WAR ADMIRAL BLVD
Elks Run
FLOWING SPRINGS RD
PARK FOREST WAY
CURRIE RD
HOT WHEELS DR
OLD LEETOWN PIKE
N MILDRED ST
ROUTE 9
Flowing Springs Run
CRANES LN
N FAIRFAX BLVD
E 5TH AVE
Evitts Run
Cattail Run

WARD DISTRICTS OVERVIEW MAP

WARD MAP UPDATE
CITY OF RANSON, WV

PREPARED FOR
CITY OF RANSON

Legend

- Ranson City Boundary
- Streams

Election Wards (2015)

- 1
- 2
- 3

Roads

- Freeway; Highway; Ramp
- Major Arterial
- Minor Arterial
- Local
- Service

N

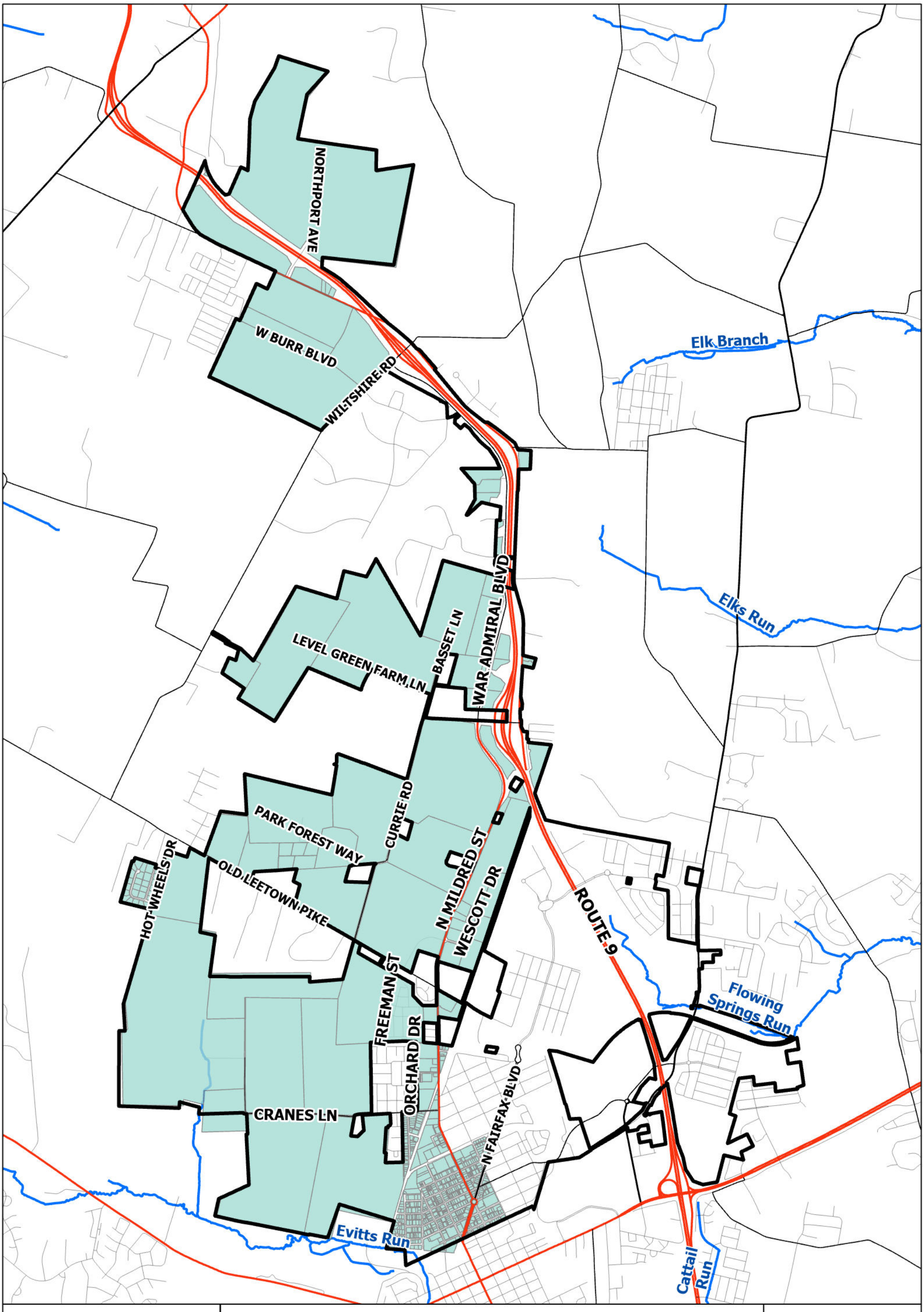
0 2,500 5,000 Feet

PREPARED BY

Kimley»Horn

JUNE 2024

SHEET NUMBER: 00



WARD DISTRICT 1 OVERVIEW MAP

WARD MAP UPDATE
CITY OF RANSON, WV

PREPARED FOR
CITY OF RANSON

Legend

- Ranson City Boundary
- Streams

Election Wards (2015)

- 1

Roads

- Freeway; Highway; Ramp
- Major Arterial
- Minor Arterial
- Local
- Service

N

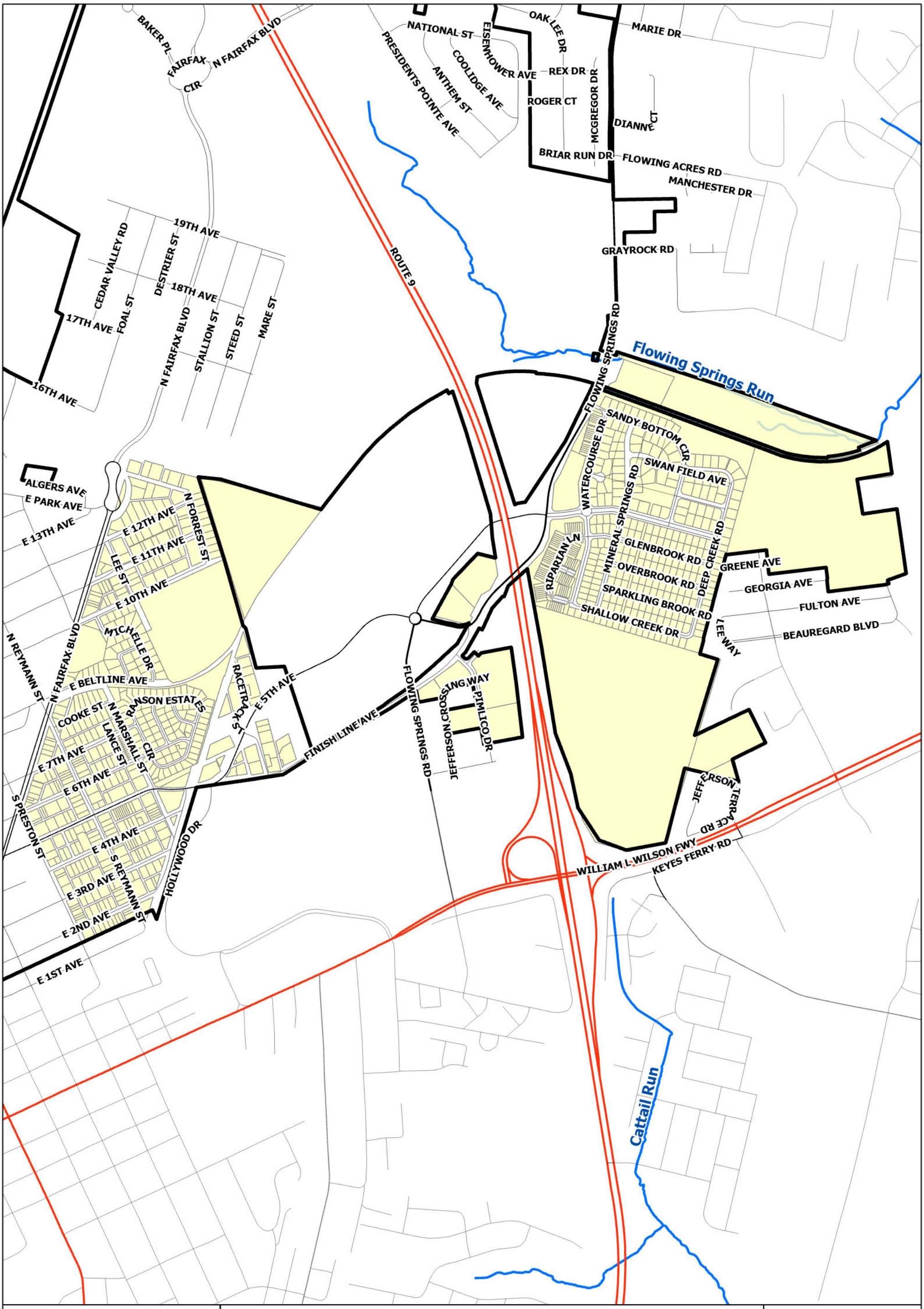
0 2,500 5,000 Feet

PREPARED BY

Kimley»Horn

JUNE 2024

SHEET NUMBER: 01



WARD DISTRICT 2 OVERVIEW MAP

WARD MAP UPDATE
CITY OF RANSON, WV

PREPARED FOR
CITY OF RANSON

Legend

- Ranson City Boundary
- Streams

Election Wards (2015)

- 2

Roads

- Freeway; Highway; Ramp
- Major Arterial
- Minor Arterial
- Local

N

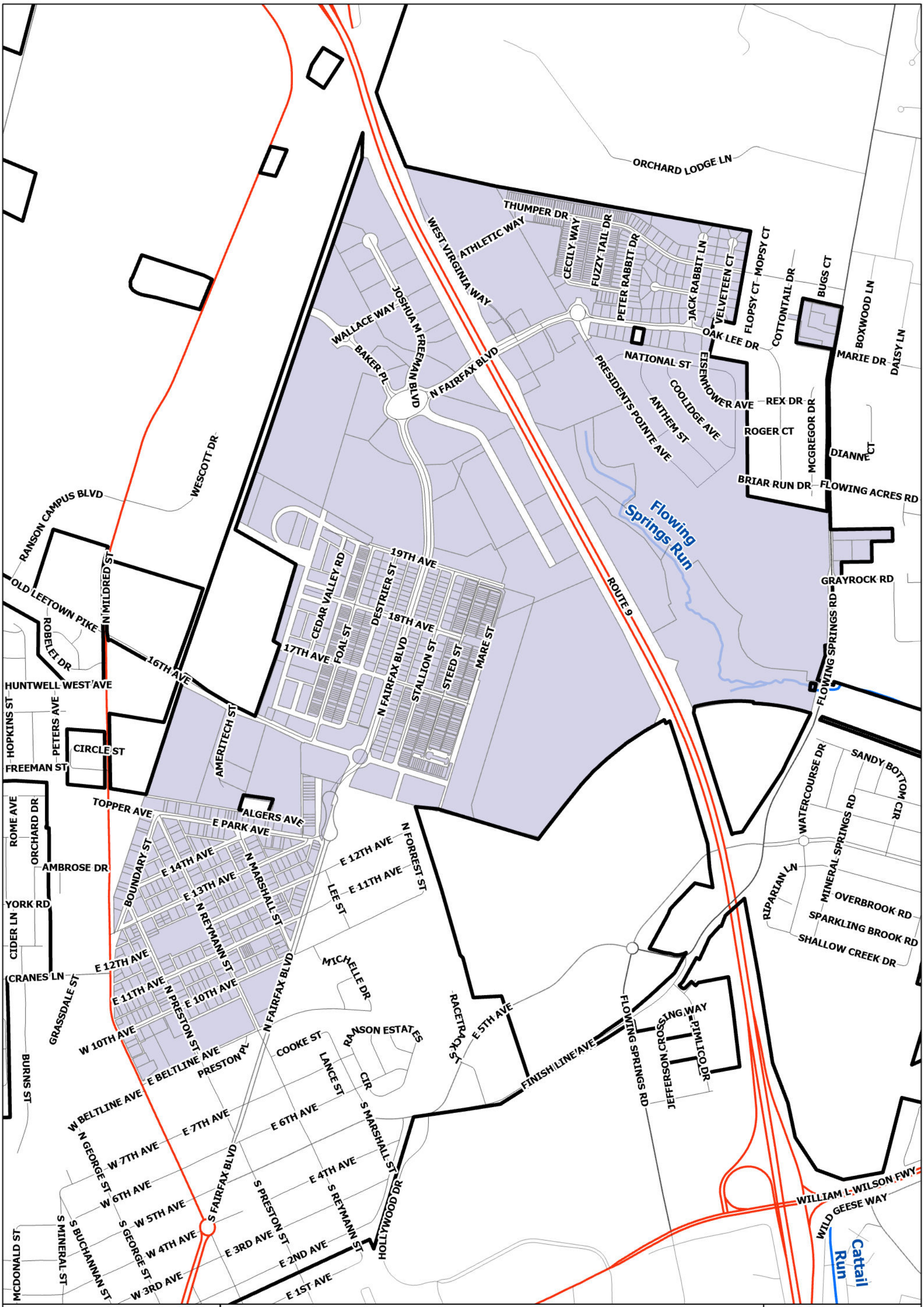
0 900 1,800 Feet

PREPARED BY

Kimley»Horn

JUNE 2024

SHEET NUMBER: 02



WARD DISTRICT 3 OVERVIEW MAP

WARD MAP UPDATE
CITY OF RANSON, WV

PREPARED FOR
CITY OF RANSON

Legend

- Ranson City Boundary
- Streams

Election Wards (2015)
- 3

Roads
- Freeway; Highway; Ramp
- Major Arterial
- Minor Arterial
- Local

N

0 900 1,800 Feet

PREPARED BY
Kimley»Horn

JUNE 2024

SHEET NUMBER: 03

AGENDA ITEM VII.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: COUNCIL BUSINESS

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

With the close of FY2024, the City is revising the FY2025 Capital Budget to reflect the prior year carry over (revenue over expenditure balance at 6/30/2024), as well as provide funding to ongoing capital projects/investments. The enclosed Capital Budget document details the recommended revision and funding levels for each project, with yellow denoting the lines impacted by the revision and associated notes.

In summary, the proposed carryover figure is $8,488,266; this, in combination with other minor adjustment, results in an overall fund budget of $11,072,313. The recommended revised expenditures total $6,510,175, leaving an excess capital balance of $4,562,138.

The revised expenditures are as follows:

· $29,500 for Crash Reconstruction Equipment, of which $29,000 will be reimbursed through County GHSP grant.

· $10,000 for a replacement storage building at the Police Department.

· $50,000 additional for repaving expenses, totaling $350,000.

· $50,000 additional for alley expenses, totaling $100,000.

· $75,000 for a Public Works truck purchase.

· $25,000 additional for Marcus Fields improvements, totaling $50,000.

· $25 additional for monthly banking service fees, totaling $175.

COUNCIL ACTION:

1. Review FY2025 Capital Fund Balance Budget Adjustment #1 and staff recommendation for fund balance.

2. Call for Motion to accept the budget revision as presented.

3. Take vote and record results.

ATTACHMENTS:

Resolution #2024-15 FY2025 Capital Budget Revision #1.docx
Capital Budget Revision FY25 8-5-2024.pdf

RESOLUTION #2024-15

A Resolution of The City of Ranson Adopting and Approving the Amended Capital Improvement Fund Budget for Fiscal Year 2025

At a regular session of the Ranson City Council held on August 5, 2024, the following order was made and entered:

RESOLVED: The City Council of the City of Ranson does hereby direct the amended Capital Improvement Budget for Fiscal Year 2025 be adopted as shown on the attached Ranson Capital Budget Document, a copy of which is entered as part of the record.

WHEREUPON Mayor Keith D. Pierson declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above. The City Manager shall have authority to execute purchases, subject to pertinent state, federal and local purchases laws and regulations under the approved Amended Capital Improvement Budget.

Signed and approved this 5th day of August 2024.

_____
Keith D. Pierson
Mayor

ATTEST:

_____
Darla Armstrong
City Clerk

AFFIX CITY SEAL:

CITY OF RANSON
CAPITAL FUND BUDGET
FY 2025

	06-30-22 ACTUAL	*6-30-2023 ACTUAL*	*FY2024 BUDGET AS OF 5-21-2024*	*6-30-2024 ACTUAL*	*FY2025 APPROVED BUDGET DATED 5-20-2024*	*FY2025 PROPOSED BUDGET REV#1*	*Notes*
Carryover Balance	**5,850,000**	**6,039,000**	**7,065,261**	**7,065,261**	**5,500,000**	**8,488,226**	**Revenue/Expenditure Balance at 6/30**
201.348.100 Special Assessments - Sidewalk Funds	3,071	11,378	-	9,900	-	-	
201.350.100 City Service Fees	19,500	90,802	275,000	354,389	75,000	150,000	Given FY24 trend, revising up to reflect development activity
201.365.100 Grants	37,481	-	-	-	-	29,000	GHSP Crash Equipment Grant Reimbursement
201.365.200 Fairfax Blvd. Reimbursement	-	*743,000*	-	-	-	-	
201.369.100 Contributions from Other Funds	1,021,012	2,053,791	1,500,000	1,500,000	1,535,087	1,535,087	Annual Contribution From General Fund (FY24 $ freed up from ARPA Revenue Loss Allowance)
201.376.000 Table Games Income	217,896	220,758	190,000	207,036	190,000	190,000	Monthly Table Game Distributions
201.380.100 Interest Income	1,325	7,192	75,000	90,325	40,000	80,000	Increased Interest rcvd on Capital Accounts
201.381.200 Demo Reimbursements	*61,435*	*16,065*	-	*(3,840)*	-	-	
201.281.100 Capital Reimbursements	-	-	-	*3,639*	-		
201.386.100 Insurance Claim	-	*3,530*	-	-	-	-	
201.397.100 Video Lottery Income	660,697	700,210	575,000	673,085	600,000	600,000	Monthly Video Lottery Distributions
TOTAL REVENUES	***7,872,417***	***9,885,726***	***9,680,261***	***9,899,795***	***7,940,087***	***11,072,313***	
EXPENDITURES							
201 Misc Fees							
Bank Charges	127	146	150	173	150	175	Monthly Truist Bank Acct Charges
201.975.459 GENERAL GOVERNMENT CAPITAL EXPENSES							
Computer Replacement Program (201-975.459.001)	21,572	81,617	100,000	35,874	100,000	100,000	Standard computer/phones/IT equipment replacements for all depts.
Condemnation of Properties (201-975.459.002)	78,989	11,900	25,000	10,800	25,000	25,000	Demolition of dilapidated properties
Cameras	-	*63,027*	-	-	-	-	
Replacement Vehicle (201-975.459.003)	-	-	-	-	70,000	70,000	City Hall SUV
Total - General Government	*100,688*	*156,690*	*125,150*	*46,847*	*195,150*	*195,175*	

CITY OF RANSON
CAPITAL FUND BUDGET
FY 2025

	06-30-22 ACTUAL	6-30-2023 ACTUAL	FY2024 BUDGET AS OF 5-21-2024	6-30-2024 ACTUAL	FY2025 APPROVED BUDGET DATED 5-20-2024	FY2025 PROPOSED BUDGET REV#1	Notes
201.976.459 PUBLIC SAFETY CAPITAL EXPENSES							
3 Patrol Vehicles (201-976.459.001)	70,381	73,166	129,000	129,234	135,000	135,000	Standard Vehicle Additions - 3 2023 Dodge Durangos
Equipment for Patrol Vehicles (201-976.459.002)	26,137	35,500	75,000	60,997	75,000	75,000	Associated Equipment for Vehicle Additions
Two In-Car Camera Systems (201-976.459.002)	90	9,900	20,000	19,726	20,000	20,000	Associated Equipment for Vehicle Additions
Three CAD units (201-976.459.002)	-	2,918	5,000	-	10,000	10,000	Associated Equipment for Vehicle Additions
E-Ticketing (201-976.459.003)	2,119	82	5,000	973	8,000	8,000	Equipment replacements and/or additions
Radios (201-976.459.003)	6,771	-	10,000	-	15,000	15,000	Equipment replacements and/or additions
Radars (201-976.459.003)	-	3,885	2,000	-	7,500	7,500	Equipment replacements and/or additions
Tasers (201-976.459.003)	-	50,220	10,000	-	15,000	15,000	Equipment replacements and/or additions
License Plate Reader (201-976.459.004)	-	-	*20,000*	*19,777*	-	-	
Electronic Fingerprint Machine (201-976.459.004)	-	-	-	-	30,000	30,000	4 machines
Crash Reconstructor Equipment (201-976.459.004)	-	-	-	-	-	29,500	Will be reimbursed with GHSP grant by Sept2024
Exterior Storage Building at PD (201-976.459.005	-	-	-	-	-	10,000	Replacing existing Storage Building at PD (existing structure has defects, creating weather damage to items placed in stoage)
New Police Department Building (201-976.459.005)	-	-	-	-	750,000	750,000	$500K budgeted in FY2021, no funding spent; Phase 1 cost estimated $1.5M (land acquisition, design, construction prep) split over FY25 & FY26; project construction cost unknown as of 7/26/2024
Total - Public Safety	*105,498*	*175,671*	*276,000*	*230,707*	*1,065,500*	*1,105,000*	
201.977.459 STREET & TRANSPORTATION CAPITAL EXPENSES							
Street Construction & Repairs							
5th Avenue Streetscape (201-977.459.016)	-	220,291	1,100,000	-	1,300,000	1,300,000	Estimated project cost for FY25
Fairfax Boulevard (Phase II)	*25,000*	-	-	-	-	-	
Fairfax Boulevard (Phase III) (201-977.459.017)	*2,086,764*	*1,592,876*	*75,000*	*2,087*	-	-	
16th Avenue Roadway Design (201-977.459.015)	-	-	*50,000*	*36,385*	-	-	
Stormwater Engineering/Repairs							
SWM/Engineering & Construction	-	-	-	-	50,000	50,000	Miscellaneous SWM expenses
Stormwater Management/Engineering (Mildred) - Design (201-977.459.012)	10,725	7,565	200,000	125,819	200,000	200,000	

CITY OF RANSON
CAPITAL FUND BUDGET
FY 2025

	06-30-22 ACTUAL	*6-30-2023 ACTUAL*	*FY2024 BUDGET AS OF 5-21-2024*	*6-30-2024 ACTUAL*	*FY2025 APPROVED BUDGET DATED 5-20-2024*	*FY2025 PROPOSED BUDGET REV#1*	*Notes*
Stormwater Management/Engineering (Mildred) Phase 1 (201-977.459.012)	-	-	1,200,000	-	1,000,000	1,000,000	P1 addresses section from pond to Charles Town area (Evitts Run): Anticipated Project Cost Expenses for FY25; balance of phase 1 project should be completed in FY26 for $200K
Stormwater Management/Engineering (Mildred) Phase 2 (201-977.459.012)	-	-	-	-	250,000	250,000	P2 addresses section from Cranes Lane to pond: Anticipated Project Cost Expenses for FY25; balance of phase 2 project should be completed in future years with an estimated cost of $2.15M
Miscellaneous Other Capital Projects							
Barnes	*5*	*8,250*	-	-	-	-	
City Hall Roof (201-977.459.011)	-	1,500	205,000	187,115	20,000	20,000	FY24 project was complete roof replacement; FY25 is remediate attic insulation issues
Foundry Remediation, Planning and Engineering (201-977.459.014)	*30,324*	*33,106*	*35,000*	*7,966*	-	-	
Gateway (Circle Reconstruction)	-	*17,281*	-	-	-	-	
Trifecta Place (201-977.459.013)	-	5,500	1,100,000	-	500,000	500,000	Rough estimate for costs to renovate/finish Trifecta Place building 1st floor in FY25; prospect of building unknown and may necessitate additional project costs (or conversely, no costs at all)

CITY OF RANSON
CAPITAL FUND BUDGET
FY 2025

	06-30-22 ACTUAL	*6-30-2023 ACTUAL*	*FY2024 BUDGET AS OF 5-21-2024*	*6-30-2024 ACTUAL*	*FY2025 APPROVED BUDGET DATED 5-20-2024*	*FY2025 PROPOSED BUDGET REV#1*	*Notes*
PW Capital Budget Items							
Street Preservation (Asphalt Overlay) (201-977.459.001)	203,834	241,485	350,000	262,411	300,000	350,000	Recurring annual repaving expense allotment
Alley Construction & Preservation (201-977.459.002)	21,303	12,242	100,000	10,425	50,000	100,000	Recurring annual alley expense allotment
Sidewalk & Curb Replacement (201-977.459.003)	77,203	4,680	75,000	-	75,000	75,000	Recurring annual sidewalk/curb expense allotment
Street Design/Engineering (201-977.459.004)	-	-	100,000	-	50,000	50,000	General street design expenditures
Street Light Replacement (201-977.459.005)	3,670	17,058	75,000	25,986	75,000	75,000	General street light replacement costs
1 Trucks (201-977.459.006)		46,638	-	-	-	75,000	To replace aging PW fleet, funding for 1 truck (bed on current truck may be swapped to save cost)
Sweeper Truck (201-977.459.008)	-	-	*250,000*	*217,713*	-	-	
Equipment (201-977.459.009)	-	96,062	125,000	128,307	75,000	75,000	General Equipment purchases over $5K
2 Zero Turn Mowers	-	*10,579*	-	-	-	-	
Loader/Skid Steer Attachments (201-977.459.009)	*6,200*	*3,960*	*11,000*	*2,624*	-	-	
Brine Tank System (201-977.459.010)	-	-	*10,000*	*6,400*	-	-	
Improvement to Public Works Yard (201-977.459.010)	-	5,500	494,500	59,881	400,000	400,000	Allotment for PWY improvements (pole barn, shop improvements, etc.)
Total - Streets & Transportation	*2,533,241*	*2,324,573*	*5,555,500*	*1,073,117*	*4,345,000*	*4,520,000*	
201.979.459 PARKS & RECREATION CAPITAL EXPENSES							
Civic Center Improvements (201-979.459.001)	11,676	149,201	50,000	12,327	40,000	40,000	Allotment upgrades, scissor lift purchase $13K, floor machine $15K
Flowing Springs Park (201-979.459.008)	42,434	14,329	700,000	45,601	600,000	600,000	$100K design, $500K construction (PW instead of contracted out)
Marcus Fields Improvements (201-979.459.002)	-	-	100,000	2,969	25,000	50,000	General Improvements/"Facelift" (paint, flooring, etc.)
Total - Parks & Recreation	*54,110*	*163,530*	*850,000*	*60,897*	*665,000*	*690,000*	
Contingencies	-	-	2,873,461	-	1,669,437	4,562,138	Excess balance
TOTAL EXPENSES	***2,793,537***	***2,820,464***	***6,806,650***	***1,411,569***	***6,270,650***	***6,510,175***	
REVENUES OVER EXPENSES	***5,078,880***	***7,065,261***	***2,873,611***	***8,488,226***	***1,669,437***	***4,562,138***	

*** Italicized Items denote that prior years had expenses/revenues tied to these lines, but are not current FY2025 expenses/revenues

AGENDA ITEM VII.2

City Council Regular Meeting Request for Action

TO:

FROM: Todd Wilt, Community & Economic Development

ITEM TYPE: NEW BUSINESS

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

As a participating municipality with the Jefferson County Convention & Visitors Bureau, the City Council is requested to appoint an individual to serve on the Bureau's Board of Directors. Relevant code citations are provided to outline the qualifications and term of the appointment.

Ranson City Code 21-18 Convention and visitors bureau., part B

"*The City Council shall designate a representative of the City to serve as a member of the Board of Directors of the JCCVB in accordance with the Bylaws of the JCCVB. The designee shall continue to serve at the will and pleasure of Council and in accordance with the Bylaws of JCCVB, unless otherwise terminated or changed as deemed necessary by the City Council."*

Jefferson County Convention & Visitors Bureau's Bylaws, Article II, Section 2.2

"The following persons are eligible for membership on the Jefferson County CVB Board of Directors:".... ...."(c) One representative of the Jefferson County Commission and one representative from each Jefferson County municipality-(Mayors or-their-appointees)-that-collects room tax from lodging businesses and pays it to the Jefferson County CVB. These representatives may be reappointed by their governing bodies at will."

ATTACHMENTS:

AGENDA ITEM VII.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Councilor Stroud has requested this agenda item for consideration of the City Council.

ATTACHMENTS:

Community Festival in the Gardens.png

COMMUNITY FESTIVAL IN THE GARDENS

FOOD, FUN, AND MUSIC!
AUGUST 20TH 11AM-1PM
FREE FOR EVERYONE

- Food boxes from Community Markets, Inc.
- Pizza from Andy's Pizza
- Ice-cream and toppings provided by RCG

408 S. MINERAL STREET, RANSON, WV
WWW.RANSONCOOMMUNITYGARDEN.ORG

COMMUNITY MARKETS INC.

RANSON OLD TOWN COMMUNITY GARDENS

AGENDA ITEM VII.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Councilor Stroud has requested this agenda item for consideration of the City Council.

ATTACHMENTS:

Ag-Lab-Brochure.pdf

The Growing Need for Agriculture Education

Today's students are at least three generations removed from the farm. Many children do not even realize how the food they eat gets to the grocery store. Just a few decades ago agriculture education was taught in schools. In fact, the school calendar we still use today is built around the planting and harvesting seasons.

Food security is becoming a rising issue, as the world's population grows. The upcoming generations need to have the knowledge and ability to step up to grow and produce food, so a global food crisis does not arise in the future.

Sustainable farming techniques are becoming more important than ever. With new emphasis on environment preservation and the protection of human and animal health, knowledge about agriculture and new production practices is a powerful tool for our youth.

The average age of the American farmer is 60 years old. Younger generations are no longer learning about, or being exposed to agriculture. Without new, young professionals in the agriculture business, who will ensure our needs are provided?

Sponsor or Donate

Your donations help us continue to teach West Virginia's students about agriculture and where their food comes from!

Donations are Tax Deductible
*Non-Profit 501 (c) (3)

- $10,000 or more - Company name on exterior of lab. Also, secure a week-long visit to a WV elementary school of your choice

- $1,000-$9,999 - Company logo on inside on a decal

(decals stay on lab as long as donations continue- 1 year missed, decal will be removed)

Send Donations to:

West Virginia Farm Bureau Foundation
62 Farm Bureau Road
Buckhannon, WV 26201

Contact:

Michelle Bailey - Lab Coordinator
(304) 472-2080, ext. 313
michelleb@wvfarm.org

@mobileagedsciencelab

www.wvfarm.org
www.wvfarm.org/AgMobile.asp

West Virginia Farm Bureau

Mobile Agriculture Education Science Lab

Ag on the Move
WEST VIRGINIA FARM BUREAU FOUNDATION



Educating our future growers, producers and consumers one student at a time...



About the Mobile Ag Ed Science Lab

The Mobile Ag Ed Science Lab provides students with the unique opportunity to participate in hands-on lessons that reinforce their knowledge of science, technology, English and math, while they are simultaneously introduced to agriculture education. Through our “Ag on the Move” program, students will experience agriculture-related science experiments that cover West Virginia Content Standard Objectives in the Mobile Lab parked just outside of their school.

Our Ag Lab allows students to learn valuable lessons about the products that come from West Virginia farms while creating a lasting memory.

How the Lab Benefits Your School

- Comes to your school
- Certified teacher provided
- Materials and lesson plans provided
- You choose the curriculum from a list of options
- Handicap accessible
- Climate-controlled environment
- Flexible scheduling
- Tailored to meet individual school sizes and needs
- Serves Pre-K through 5th grade



Cost

One Week Visits:
5 Days- $2,000
4 Days- $1,800

Need Funding? We can help!

Contact West Virginia Farm Bureau to learn about a variety of funding opportunities

