RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

Ranson Parks and Recreation
www.ransonwv.gov

February 19, 2026	6:00 P.M.	Council Chamber

MEETING REGISTRATION:
https://ransonwv.gov/yourgovernment/agendas-and-minutes/

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes - January 8, 2026
   Minutes 01082026.docx

III. PARKS AND RECREATION DIRECTORS REPORTS

1. Parks and Recreation Budget - December
   December 2025 P&R Budget PDF.pdf
2. Parks and Recreation Budget - January
   January 2026 P&R Budget PDF.pdf
3. Ranason Events Updates

IV. OLD BUSINESS

V. NEW BUSINESS

VI. ADJOURNMENT

VII. INFORMATION ONLY

AGENDA ITEM II.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes - January 8, 2026

ATTACHMENTS:

Minutes 01082026.docx

RANSON PARKS AND RECREATION
Minutes – January 8, 2026

I. CALL TO ORDER

Scott Coulter	**Present**
Stephanie Fagan	**Present (Online)**
Herbie McDaniel	**Present**
Jimmy Williams	**Absent**
Mike Baker	**Present**

II. APPROVAL OF MINUTES

Minutes- November 20, 2025

Scott Coulter	**Yes**
Stephanie Fagan	**Yes**
Herbie McDaniel	**Second**
Jimmy Williams	**Absent**
Mike Baker	**Motion**

III. COMMITTEE ANNOUNCEMENTS

IV. DIRECTOR REPORT

1. Parks and Recreation Financials – December

   Director of the Parks and Recreation provided the budget to the Parks and Recreation Board. Directors reported soccer, baseball and lacrosse are coming to Ranson. Stated the Parks and Recreation budget is doing well.

V. OLD BUSINESS

1. Update on Holiday Events
   Staff presented the board with a list of 2026 Events
2. Floor Cleaning Done
   Floor cleaning has been completed at the Ranson Recreation Center.

3. Discussion on Concession Stand

   Parks and Recreation Board had a discussion of using a portion of the space for a multipurpose room, Such as a Teen Center with Computer Lab, or a gaming area adding Pinball machine or virtual golf. Parks and recreation Board said this room would need a lot of supervision.

VI. NEW BUSINESS

1. Calendar of Events for 2026
   The Parks and Recreation Committee was presented with the 2026 Calendar of Events by staff. This year, the City of Ranson will coordinate a 5K race in conjunction with the Health and Wellness event. Staff also presented the Parks and Recreation Board with the event contract for review with Racine MultiSports, LLC. Parks and Recreation board approving a cost for $ 3,000.00 including a $500.00 deposit Participants will pay $ 25.00 per entry and will receive medals, and Inferno Brewery will provide pizza for the event.

2. Lines for indoor tennis

   Parks and Recreation Board ask the director to mark the floor with tape and bring back to show the board. Before installing lines for the tennis courts.

VII. ADJOURNMENT

_____

Scott Coulter, President

_____

Parks and Recreation Member

1

AGENDA ITEM III.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **PARKS AND RECREATION DIRECTORS REPORTS**

SUBJECT: Parks and Recreation Budget - December

ATTACHMENTS:

December 2025 P&R Budget PDF.pdf

FY 2026
Parks & Recreation Budget
December 31, 2025
50% through Budget Year

	FY2026 Budget Approved 8/21/2025	*FY2026 Q1*	*Oct-25*	*Nov-25*	*Dec-25*	*Year to Date*	*Budget Balance*	*% of Budget*
Carryover Balance	*693,950*	693,950				693,950	-	100%
Revenue Summary								
Hotel Taxes	250,000	55,921	21,174	33,395	15,387	125,877	124,123	50%
Rental Income	50,750	14,085	6,705	300	3,375	24,465	26,285	48%
Contributions	350,033	5,940	-	344,033	-	349,973	60	100%
Programs & Leagues	67,250	2,530	17,030	4,200	3,200	26,959	40,291	40%
Total Revenues	***1,411,983***	***772,425***	***44,909***	***381,928***	***21,962***	***1,221,224***	***190,759***	***86%***
Expenditure Summary								
Personnel Services	347,500	83,694	22,535	28,273	22,449	156,951	190,550	*45%*
Contractual Services	289,250	58,005	10,335	10,293	15,904	94,538	194,712	*33%*
Commodities	204,198	6,010	1,411	1,660	1,177	10,258	193,940	*5%*
Special Events	55,000	3,841	3,232	17,255	4,724	29,052	25,948	*53%*
Capital Outlay	516,035	-	-	-	-	-	516,035	*0%*
Total Expenditures	***1,411,983***	***151,549***	***37,514***	***57,481***	***44,254***	***290,799***	***1,121,184***	***21%***
Revenues Over Expenses		***620,876***	***7,395***	***324,446***	***(22,292)***	***930,425***		

REVENUES	CURRENT BUDGET	FY2026 Q1	Oct-25	Nov-25	Dec-25	Year to Date	BUDGET BALANCE	% OF BUDGET
Carryover Balance	693,950	693,950	-	-	-	693,950	-	-
HOTEL TAXES								
308.100 HOTEL MOTEL TAX	250,000	55,921	21,174	33,395	15,387	125,877	124,123	*50%*
TOTAL HOTEL TAXES	***250,000***	***55,921***	***21,174***	***33,395***	***15,387***	***125,877***	***124,123***	***50%***
RENTAL INCOME								
358.100 RENTAL CIVIC CENTER	50,000	13,700	6,640	300	3,375	24,015	25,985	*48%*
358.200 RENTAL OTHER BUILDINGS	750	385	65	-	-	450	300	*60%*
TOTAL RENTAL INCOME	***50,750***	***14,085***	***6,705***	***300***	***3,375***	***24,465***	***26,285***	***48%***
CONTRIBUTION INCOME								
366.100 STATE GRANTS (EVENTS)	6,000	5,940	-	-	-	5,940	60	*99%*
369.100 CVB NET ASSET CONTRIBUTION	344,033	-	-	344,033	-	344,033	0	*100%*
TOTAL CONTRIBUTION INCOME	***350,033***	***5,940***	***-***	***344,033***	***-***	***349,973***	***60***	***100%***
PROGRAMS & LEAGUES								
379.100 DONATIONS	5,000	150	250	2,200	653	3,253	1,747	*65%*
380.100 INTEREST EARNED ON INVESTMENTS	7,500	698	1,650	1,540	1,685	5,573	1,927	*74%*
385.100 BASEBALL CONDITIONING	2,000	-	-	-	-	-	2,000	*0%*
385.103 ADMISSION FEES TO CIVIC CENTER	500	-	-	-	-	-	500	*0%*
385.108 PROGRAM SPECIAL EVENTS FEES	18,250	1,132	722	205	-	2,059	16,191	*11%*
385.111 BASKETBALL	2,000	135	1,890	-	-	2,025	(25)	*101%*
385.113 VOLLEYBALL	2,500	-	-	-	-	-	2,500	*0%*
385.115 PICKLEBALL	2,000	415	135	255	317	1,122	878	*56%*
385.116 MENS SOCCER	10,000	-	900	-	-	900	9,100	*9%*
385.117 CONTRACTED PROGRAMING	10,000	-	11,483	-	-	11,483	(1,483)	*115%*
385.200 SUMMER TENNIS	7,000	-	-	-	-	-	7,000	*0%*
399.100 MISC FEES	500	-	-	-	545	545	(45)	*109%*
TOTAL PROGRAMS & LEAGUES	***67,250***	***2,530***	***17,030***	***4,200***	***3,200***	***26,959***	***40,291***	***40%***
TOTAL REVENUE	***1,411,983***	***772,425***	***44,909***	***381,928***	***21,962***	***1,221,224***	***190,759***	***86%***

EXPENDITURES

PERSONNEL SERVICES		***CURRENT BUDGET***	***FY2026 Q1***	***Oct-25***	***Nov-25***	***Dec-25***	***Year to Date***	***BUDGET BALANCE***	***% OF BUDGET***
900.103	SALARY EXPENSE	266,500	65,343	17,042	22,352	16,481	121,218	145,282	45%
900.104	FICA	22,000	5,135	1,343	1,751	1,337	9,568	12,432	43%
900.105	INSURANCE	36,000	8,592	2,812	2,812	2,812	17,027	18,973	47%
900.106	RETIREMENT	18,000	4,233	1,226	1,226	1,224	7,909	10,091	44%
900.108	OVERTIME	5,000	390	112	132	595	1,229	3,771	25%
TOTAL PERSONNEL SERVICES		***347,500***	***83,694***	***22,535***	***28,273***	***22,449***	***156,951***	***190,550***	***45%***
CONTRACTUAL SERVICES									
900.211	TELEPHONE	8,000	1,602	503	503	495	3,103	4,897	39%
900.213	UTILITIES	80,000	16,406	3,291	2,802	9,400	31,898	48,102	40%
900.214	TRAVEL	2,000	-	-	-	-	-	2,000	0%
900.215	MAINTENANCE/REPAIR BLDGS	60,000	13,761	-	-	373	14,135	45,865	24%
900.216	MAINTENANCE/REPAIR EQUIP	5,000	2,247	-	-	-	2,247	2,753	45%
900.217	MAINTENANCE/REPAIR AUTO	1,000	90	-	224	-	314	686	31%
900.218	POSTAGE	1,000	-	-	-	36	36	964	4%
900.220	ADVERTISING	5,000	427	654	192	139	1,411	3,589	28%
900.221	TRAINING	3,000	-	-	-	-	-	3,000	0%
900.222	DUES & SUBSCRIPTIONS	1,500	-	120	40	40	199	1,301	13%
900.224	AUDIT COSTS	2,000	-	-	-	-	-	2,000	0%
900.230	CONTRACTED SERVICES	105,000	23,366	5,744	6,534	5,422	41,065	63,935	39%
900.231	CONTRACTED STAFF CIVIC CENTER	10,000	-	-	-	-	-	10,000	0%
900.232	BANK SERVICE CHARGES	5,750	106	24	-	-	130	5,620	2%
TOTAL CONTRACTUAL SERVICES		***289,250***	***58,005***	***10,335***	***10,293***	***15,904***	***94,538***	***194,712***	***33%***
COMMODITIES									
900.341	SUPPLIES & MATERIALS	35,000	4,989	979	663	766	7,397	27,603	21%
900.343	AUTOMOBILE SUPPLIES GAS OIL	1,000	271	58	622	36	986	14	99%
900.353	COMPUTER SOFTWARE	20,000	750	375	375	375	1,875	18,125	9%
900.399	MISCELLANEOUS EXPENSE	5,000	-	-	-	-	-	5,000	-
900.424	CONTRIBUTIONS	2,000	-	-	-	-	-	2,000	-
900.699	CONTINGENCIES	141,198	-	-	-	-	-	141,198	-
TOTAL COMMODITIES		***204,198***	***6,010***	***1,411***	***1,660***	***1,177***	***10,258***	***193,940***	***5%***

TOURISM & EVENTS	CURRENT BUDGET	FY2026 Q1	Oct-25	Nov-25	Dec-25	Year to Date	BUDGET BALANCE	% OF BUDGET
901.231 SPECIAL EVENTS	55,000	3,841	3,232	17,255	4,724	29,052	25,948	53%
TOTAL TOURISM & EVENTS	***55,000***	***3,841***	***3,232***	***17,255***	***4,724***	***29,052***	***25,948***	***53%***
CAPITAL OUTLAY								
900.457 CAPITAL OUTLAY BUILDINGS	200,000	-	-	-	-	-	200,000	0%
900.458 CAPITAL OUTLAY OTHER IMPR.	316,035	-	-	-	-	-	316,035	0%
TOTAL CAPITAL OUTLAY	***516,035***	***-***	***-***	***-***	***-***	***-***	***516,035***	***0%***
TOTAL EXPENDITURES	***1,411,983***	***151,549***	***37,514***	***57,481***	***44,254***	***290,799***	***1,121,184***	***21%***
REVENUES OVER EXPENSES	-	***620,876***	***7,395***	***324,446***	***(22,292)***	***930,425***		

AGENDA ITEM III.2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **PARKS AND RECREATION DIRECTORS REPORTS**

SUBJECT: Parks and Recreation Budget - January

ATTACHMENTS:

January 2026 P&R Budget PDF.pdf

FY 2026
Parks & Recreation Budget
January 31, 2026
58% through Budget Year

	FY2026 Budget Approved 8/21/2025	*FY2026 Q1*	*FY2026 Q2*	*Jan-26*	*Year to Date*	*Budget Balance*	*% of Budget*
Carryover Balance	*693,950*	693,950	-	-	693,950	-	100%
Revenue Summary							
Hotel Taxes	250,000	55,921	69,956	16,822	142,698	107,302	57%
Rental Income	50,750	14,085	10,380	3,608	28,073	22,677	55%
Contributions	350,033	5,940	344,033	-	349,973	60	100%
Programs & Leagues	67,250	2,530	24,430	6,318	33,277	33,973	49%
Total Revenues	***1,411,983***	***772,425***	***448,798***	***26,747***	***1,247,971***	***164,012***	***88%***
Expenditure Summary							
Personnel Services	347,500	83,694	73,257	31,280	188,230	159,270	*54%*
Contractual Services	289,250	58,005	36,533	21,688	116,225	173,025	*40%*
Commodities	204,198	6,010	4,248	892	11,151	193,047	*5%*
Special Events	55,000	3,841	25,212	1,487	30,539	24,461	*56%*
Capital Outlay	516,035	-	-	-	-	516,035	*0%*
Total Expenditures	***1,411,983***	***151,549***	***139,250***	***55,346***	***346,145***	***1,065,838***	***25%***
Revenues Over Expenses		***620,876***	***309,549***	***(28,599)***	***901,826***		

REVENUES		CURRENT BUDGET	FY2026 Q1	FY2026 Q2	Jan-26	Year to Date	BUDGET BALANCE	% OF BUDGET
Carryover Balance		693,950	693,950	-		693,950	-	-
HOTEL TAXES								
308.100	HOTEL MOTEL TAX	250,000	55,921	69,956	16,822	142,698	107,302	*57%*
TOTAL HOTEL TAXES		***250,000***	***55,921***	***69,956***	***16,822***	***142,698***	***107,302***	***57%***
RENTAL INCOME								
358.100	RENTAL CIVIC CENTER	50,000	13,700	10,315	3,608	27,623	22,377	*55%*
358.200	RENTAL OTHER BUILDINGS	750	385	65	-	450	300	*60%*
TOTAL RENTAL INCOME		***50,750***	***14,085***	***10,380***	***3,608***	***28,073***	***22,677***	***55%***
CONTRIBUTION INCOME								
366.100	STATE GRANTS (EVENTS)	6,000	5,940	-	-	5,940	60	*99%*
369.100	CVB NET ASSET CONTRIBUTION	344,033	-	344,033	-	344,033	0	*100%*
TOTAL CONTRIBUTION INCOME		***350,033***	***5,940***	***344,033***	***-***	***349,973***	***60***	***100%***
PROGRAMS & LEAGUES								
379.100	DONATIONS	5,000	150	3,103	-	3,253	1,747	*65%*
380.100	INTEREST EARNED ON INVESTMENTS	7,500	698	4,875	1,600	7,172	328	*96%*
385.100	BASEBALL CONDITIONING	2,000	-	-	1,600	1,600	400	*80%*
385.103	ADMISSION FEES TO CIVIC CENTER	500	-	-	-	-	500	*0%*
385.108	PROGRAM SPECIAL EVENTS FEES	18,250	1,132	927	3,000	5,059	13,191	*28%*
385.111	BASKETBALL	2,000	135	1,890	-	2,025	(25)	*101%*
385.113	VOLLEYBALL	2,500	-	-	-	-	2,500	*0%*
385.115	PICKLEBALL	2,000	415	707	118	1,240	760	*62%*
385.116	MENS SOCCER	10,000	-	900	-	900	9,100	*9%*
385.117	CONTRACTED PROGRAMING	10,000	-	11,483	-	11,483	(1,483)	*115%*
385.200	SUMMER TENNIS	7,000	-	-	-	-	7,000	*0%*
399.100	MISC FEES	500	-	545	-	545	(45)	*109%*
TOTAL PROGRAMS & LEAGUES		***67,250***	***2,530***	***24,430***	***6,318***	***33,277***	***33,973***	***49%***
TOTAL REVENUE		***1,411,983***	***772,425***	***448,798***	***26,747***	***1,247,971***	***164,012***	***88%***

EXPENDITURES

		CURRENT					BUDGET	% OF
PERSONNEL SERVICES		***BUDGET***	***FY2026 Q1***	***FY2026 Q2***	***Jan-26***	***Year to Date***	***BALANCE***	***BUDGET***
900.103	SALARY EXPENSE	266,500	65,343	55,875	24,580	145,798	120,702	55%
900.104	FICA	22,000	5,135	4,432	1,935	11,503	10,497	52%
900.105	INSURANCE	36,000	8,592	8,435	2,812	19,838	16,162	55%
900.106	RETIREMENT	18,000	4,233	3,676	1,847	9,756	8,244	54%
900.108	OVERTIME	5,000	390	839	106	1,335	3,665	27%
TOTAL PERSONNEL SERVICES		***347,500***	***83,694***	***73,257***	***31,280***	***188,230***	***159,270***	***54%***
CONTRACTUAL SERVICES								
900.211	TELEPHONE	8,000	1,602	1,501	495	3,598	4,402	45%
900.213	UTILITIES	80,000	16,406	15,492	6,298	38,196	41,804	48%
900.214	TRAVEL	2,000	-	-	246	246	1,754	12%
900.215	MAINTENANCE/REPAIR BLDGS	60,000	13,761	373	641	14,775	45,225	25%
900.216	MAINTENANCE/REPAIR EQUIP	5,000	2,247	-	-	2,247	2,753	45%
900.217	MAINTENANCE/REPAIR AUTO	1,000	90	224	-	314	686	31%
900.218	POSTAGE	1,000	-	36	-	36	964	4%
900.220	ADVERTISING	5,000	427	985	131	1,542	3,458	31%
900.221	TRAINING	3,000	-	-	-	-	3,000	0%
900.222	DUES & SUBSCRIPTIONS	1,500	-	199	41	240	1,260	16%
900.224	AUDIT COSTS	2,000	-	-	-	-	2,000	0%
900.230	CONTRACTED SERVICES	105,000	23,366	17,699	13,782	54,847	50,153	52%
900.231	CONTRACTED STAFF CIVIC CENTER	10,000	-	-	-	-	10,000	0%
900.232	BANK SERVICE CHARGES	5,750	106	24	55	185	5,565	3%
TOTAL CONTRACTUAL SERVICES		***289,250***	***58,005***	***36,533***	***21,688***	***116,225***	***173,025***	***40%***
COMMODITIES								
900.341	SUPPLIES & MATERIALS	35,000	4,989	2,408	837	8,234	26,766	24%
900.343	AUTOMOBILE SUPPLIES GAS OIL	1,000	271	716	55	1,041	(41)	104%
900.353	COMPUTER SOFTWARE	20,000	750	1,125	-	1,875	18,125	9%
900.399	MISCELLANEOUS EXPENSE	5,000	-	-	-	-	5,000	-
900.424	CONTRIBUTIONS	2,000	-	-	-	-	2,000	-
900.699	CONTINGENCIES	141,198	-	-	-	-	141,198	-
TOTAL COMMODITIES		***204,198***	***6,010***	***4,248***	***892***	***11,151***	***193,047***	***5%***

TOURISM & EVENTS	CURRENT BUDGET	FY2026 Q1	FY2026 Q2	Jan-26	Year to Date	BUDGET BALANCE	% OF BUDGET
901.231 SPECIAL EVENTS	55,000	3,841	25,212	1,487	30,539	24,461	56%
TOTAL TOURISM & EVENTS	***55,000***	***3,841***	***25,212***	***1,487***	***30,539***	***24,461***	***56%***
CAPITAL OUTLAY							
900.457 CAPITAL OUTLAY BUILDINGS	200,000	-	-	-	-	200,000	0%
900.458 CAPITAL OUTLAY OTHER IMPR.	316,035	-	-	-	-	316,035	0%
TOTAL CAPITAL OUTLAY	***516,035***	***-***	***-***	***-***	***-***	***516,035***	***0%***
TOTAL EXPENDITURES	***1,411,983***	***151,549***	***139,250***	***55,346***	***346,145***	***1,065,838***	***25%***
REVENUES OVER EXPENSES	-	***620,876***	***309,549***	***(28,599)***	***901,826***		

AGENDA ITEM III.3

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **PARKS AND RECREATION DIRECTORS REPORTS**

SUBJECT: Ranason Events Updates

Parks and Recreation Director will give an update on the Upcoming events

- Health fair / 5 K
- Easter Egg Hunt
- Ranson Car and Festival
- Summer Camps

ATTACHMENTS: