CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

August 19, 2024 | 7:00 P.M. | Council Chamber

MEETING REGISTRATION:

https://ransonwv.gov/yourgovernment/agendas-and-minutes/

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes - August 5, 2024
   DOC005.pdf

III. CITIZEN'S PRESENTATIONS/PETITIONS

IV. CITY MANAGER/STAFF REPORTS

1. Police Chief Status Report - July
2. Public Works Status Report- July
   Public Works Report - July.pdf
3. Community Development Status Report - July
   July 2024 CDD Report.pdf
   July 2024 Permits Issued Report.pdf
4. Ranson Convention and Visitor Bureau Status Report- July
   CVB Directors Report- July.docx
5. Finance Department Status Report- July
   July 2024 AP Council Report.pdf
   July 2024 General Fund Budget Report.pdf
   July 2024 Capital Fund Budget Report.pdf
6. City Manager Report

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

VII. COUNCIL BUSINESS

1. Public Hearing - Resolution 2024-360 -Amending and Reenacting Chapter 20, Article II of the Ranson City Code Regarding the Board of Park and Recreation Commissioners
   Legal notice for Ordinance 2024-360 Parks and Rec.docx
2. Second Reading- Ordinance 2024-360 Amending and Reenacting Chapter 20, Article II of the Ranson City Code Regarding the Board of Park and Recreation Commissioners
   Ordinance 2024-360 1st Reading.pdf
   Ordinance 2024-360 Discussion Changes.pdf
   Ordinance 2024-360 2nd Reading.pdf
3. Rules of Council - Consideration of a Standard Time Limit for Public Comment
4. Resolution 2024- 16 Construction Funding Agreement for Flowing Springs Park Project
   Resolution 2024-16 Flowing Springs Construction.docx
5. Resolution 2024-17 - Conveyance of City Property to City of Charles Town, Ref: 2008 Ford F550 Bucket Truck
   Resolution 2024-17 Conveyance of City Property to City 2008 Ford F550 Bucket Truck.docx

VIII. ADJOURNMENT

IX. INFORMATION ONLY

AGENDA ITEM II.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: APPROVAL OF MINUTES

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT:

ATTACHMENTS:

DOC005.pdf

CITY COUNCIL REGULAR MEETING

RANSON
AT THE CENTER OF OPPORTUNITY

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

August 5, 2024 | 7:00 P.M. | Council Chamber

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

Mayor, Keith D. Pierson	Present
Mike Anderson	Absent
Amanda Stroud	Present
Andy Colandrea	Present
Tommy Custer	Absent
Ken Suits	Present
Herbie McDaniel	Present

II. APPROVAL OF MINUTES

1. Minutes July 16, 2024

Mayor, Keith D. Pierson	Abstain
Mike Anderson	Absent
Amanda Stroud	YES
Andy Colandrea	YES
Tommy Custer	Absent
Ken Suits	YES
Herbie McDaniel	YES

III. CITIZEN'S PRESENTATIONS/PETITIONS

No Citizen sign in to speak

IV. CITY MANAGER/STAFF REPORTS

1. **Police Chief Status Report** No Action: Chief Roberts addressed the council regarding the building at TreFecta. He envisioned the building being utilized as a City Court Room, for storage, and as a venue for training sessions.

2. City Manager Report

City Manager Todd Wilt announced that the voting for the Christmas Parade Theme has commenced. The Ranson Convention Bureau was officially voted to dissolve by board members during their meeting on July 29, 2024. The process of merging with the Jefferson County Convention and Visitors Bureau (CVB) has begun.

3. Ward Redistricting - Population Analysis for the City of Ranson

Mr. Wilt included the Ward boundaries in the City Council packet and requested guidance on whether to redirect or maintain the current boundaries. The last redistricting occurred in 2012 as part of the Ranson Comprehensive Plan. Council recommendations are pending.

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

No Comments

VII. COUNCIL BUSINESS

1. Resolution 2024-15: FY2025 Capital Fund Budget Revision #1
   Yes -4
   Absent -2
   Abstain -1

Mayor Keith D. Pierson	Abstain
Ken Suits	Motion
Amanda Stroud	Yes
Mike Anderson	Absent
Herbie McDaniel	Yes
Tommy Custer	Absent
Andy Colandrea	Second

2. **Appointment of Ranson's Municipal Representative to serve upon the JCCVB Board of Directors**

   Mr. Wilt asked the council if they would like to nominate someone for the vacant seat on the Jefferson County CVB Board. Council Member Stroud proposed nominating Council Member Tommy Custer. However, Council Member Custer was absent and could not accept. Council Member Andy Colandrea nominated City Manager Todd Wilt. Council members Ken Suits and Herbie McDaniel voted in favor of nominating Todd Wilt. The vote was 3-1 in favor of the nomination.

3. **Community Food Giveaway Event on August 20, 2024**

   Council Member Amanda Stroud informed the council about an upcoming event. The Ranson Community Garden and Community Market are collaborating to host a Community Food Giveaway, featuring music, pizza sponsored by Andy's Pizza, and ice cream. 11:00 AM - 1:00 PM, August 20, 2024 Community Gardens, Located at 408 S. Mineral Street, Ranson, WV 25438.

4. Consideration of Funding the WV Farm Bureau Mobile Agriculture Education Science Lab for Ranson Elementary

Council Member Amanda Stroud inquired about the possibility of funding the Mobile Agriculture Education Science Lab for Ranson Elementary School. She highlighted the potential benefits of the lab for enhancing students' understanding of agriculture and science. Following Council Member Stroud's inquiry, the Mayor and the Council engaged in a discussion regarding the allocation of funds. It was proposed to utilize the Mini-Grant funds available for this purpose.

VIII. ADJOURNMENT

The meeting adjourned at 8:40 P.M. The motion to adjourn was made by Ken Suits and seconded by Herbie McDaniel. The next Ranson Council meeting is scheduled for Monday, August 19, 2024, at 7:00 PM at Ranson Council Chambers located at 312 South Mildred Street, Ranson, WV 25438.

IX. INFORMATION ONLY

Ken Suits, Pro Tem

Darla Armstrong, City Clerk

AGENDA ITEM IV.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

ATTACHMENTS:

AGENDA ITEM IV.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided July Status Report for Public Works

ATTACHMENTS:

Public Works Report - July.pdf

Department of Public Works

Status Report 07/02/24 – 08/14/24

PUBLIC WORKS MISSION STATEMENT

The City of Ranson Public Works Department will meet the needs of our community by professionally managing the public infrastructure and ensuring a safe, clean and healthy environment.

- Conducting our business openly, honestly and ethically.
- Behaving professionally at all times.
- Valuing the relationship with our customers.
- Enhancing the sense of Community with neighboring communities.
- Communicating and cooperating to achieve the goals of the Department and the City.
- Providing our services equally to all our customers, both internally and externally.
- Using the fewest resources possible while still accomplishing our goals.
- Being stewards for responsible development.
- Striving to surpass expectations of the community.

Work Order Summary List

Selected Date Range for Request Dates:7/17/2024 - 8/14/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	To Co
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

Status: Complete

5404	PD VEHICLE	PD UNIT #7 2019 Ford		7/17/2024		$90
High	Robert Hawkins			9	7/26/2024	
				7/17/2024 5:30:39 AM	7/26/2024	
Check engine light is on and using more gas than before			REPLACED ALL SPARK PLUGS AND ONE COIL. REPLACED PURGE VALVE			
Robbie Roberts						
5405	PD. STATION	Station Inter.		7/17/2024		$0
Medium	Chris Silveous			23	8/9/2024	
				7/17/2024 6:52:27 AM	8/9/2024	
Toilet in public restroom continues to run			replace			
Robbie Roberts						
5407	Streets			7/17/2024		$0
Medium	Randy Cook				7/17/2024	
				7/17/2024 1:44:43 PM	7/17/2024	
pick up dead ground hog resident placed at road						
Bill Silveous						
5414	PW VEHICLE			7/22/2024		$0
Medium	Robert Hawkins			-3	7/19/2024	
				7/22/2024 7:48:38 AM	7/19/2024	
#35 FORD F550 BUCKET TRUCK. LEAKING FLUID			PTO ON TRUCK WAS LEAKING FLUID AT FITTING. REPLACED O RING			
Robert Hawkins						
5417	PD. STATION	Station Inter.		7/23/2024		$0
Medium	Chris Silveous			17	8/9/2024	
				7/23/2024 8:12:31 AM	8/9/2024	
Back door closer not working and ready to fall off			tighting up screws			
Robbie Roberts						
5418	PD VEHICLE	PD UNIT #4 2013		7/23/2024		$0
Medium	Robert Hawkins				7/23/2024	
				7/23/2024 8:51:29 AM	7/23/2024	
Inspection			Inspection complete. Replaced wiper eye on car			
Robbie Roberts						
5420	PD VEHICLE	PD UNIT #1 2010 Ford		7/24/2024		$0
Medium	Robert Hawkins			5	7/29/2024	
				7/24/2024 1:40:04 PM	7/29/2024	
Need oil change and brakes checked but will not be in lot until Monday, July 29th.			SERVICE COMPLETE AT 81,597. NEXT SERVICE AT 86,597 TIRE ROTATION, AND BRAKE CHECKED 5WX20 OIL			
Robbie Roberts						
5421	Civic Center	RESTROOM WOMEN		7/25/2024		$0
Medium	Chris Silveous			15	8/9/2024	
Wall Mounting				7/25/2024 11:38:53 AM	8/9/2024	
3 sinks ladies room coming loose from wall			recaulke			
Joyce Moler						

Work Order Summary List

Selected Date Range for Request Dates:7/17/2024 - 8/14/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	To
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		Co
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

5426	PD VEHICLE	PD UNIT #4 2013		7/29/2024		$0
Medium	Robert Hawkins			2	7/31/2024	
				7/29/2024 6:25:16 AM	7/31/2024	
Replace headlight lens. They were ordered and are now in			REPLACED BOTH HEADLIGHTS IN CAR			
Robbie Roberts						
5428	PD VEHICLE			7/31/2024		$0
Medium	Robert Hawkins				7/31/2024	
				7/31/2024 8:12:21 AM	7/31/2024	
Inspection Vehicle #26 2023 Dodge Durango			STATE INSPECTION COMPLETE			
Robbie Roberts						
5429	PD VEHICLE			7/31/2024		$0
Medium	Robert Hawkins				7/31/2024	
				7/31/2024 8:13:22 AM	7/31/2024	
Inspection on Car# 27 2023 Dodge Durango			STATE INSPECTION COMPLETE			
Robbie Roberts						
5430	PW VEHICLE	# 14 Ford F250 super		7/31/2024		$120
Medium	Robert Hawkins				7/31/2024	
				7/31/2024 12:11:35 PM	7/31/2024	
LEAKING BRAKE FLUILD			REPLACED BRAKE LINE. BLEED ALL THE BRAKES.			
Robert Hawkins						
5437	PW VEHICLE	2021 Ford F350		8/6/2024		$0
Medium	Robert Hawkins			1	8/7/2024	
				8/6/2024 9:44:45 AM	8/7/2024	
service due			SERVICE COMPLETE AT 13,295. NEXT SERVICE AT 18,295.			
Robert Hawkins						
5438	City Hall	Community Develop		8/6/2024		$0
Medium	Chris Silveous			3	8/9/2024	
				8/6/2024 1:18:33 PM	8/9/2024	
Move old plotter out of Bob's office. Put it in the basement for now						
5440	PW VEHICLE	TK#25 2005 FORD		8/7/2024		$83
Medium	Robert Hawkins				8/7/2024	
				8/7/2024 9:35:07 AM	8/7/2024	
NEEDS SERVICE			SERVICE COMPLETE AT 37,910. NEXT SERVICE AT 42,910. STATE INSPECTION COMPLETE			
Robert Hawkins						
5441	PW VEHICLE	2017 Ford F450 Dump		8/7/2024		$0
Medium	Robert Hawkins				8/7/2024	
				8/7/2024 9:36:14 AM	8/7/2024	
NEEDS REAR RIGHT MUD FLAP REPLACED			FIXED METAL BRACE. BOLTED MUD FLAP BACK ON			
Robert Hawkins						

Work Order Summary List

Selected Date Range for Request Dates:7/17/2024 - 8/14/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	To Co
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5442	PD VEHICLE	PD UNIT #21 2021		8/7/2024			$187
Medium	Robert Hawkins			1	8/8/2024		
				8/7/2024 12:44:48 PM	8/8/2024		
Car maybe having batery issues.			Replaced battery				
Robbie Roberts							
5443	PD VEHICLE	PD UNIT #13 2018		8/8/2024			$175
Medium	Robert Hawkins			6	8/14/2024		
				8/8/2024 5:32:58 PM	8/14/2024		
Brakes need check per the officer			Replaced rear pads and rotors. battery replace UNDER WARRANTY				
Robbie Roberts							
5445	PD. STATION	BUILDING EXTERIOR		8/8/2024			$0
Medium	Chris Silveous			1	8/9/2024		
				8/8/2024 6:07:17 PM	8/9/2024		
The short piece of gutter is not working. It appears to be overflowing over the end instead of the downspout. It's the real short section of gutter that is where the two roofs connect.			clean out gutter				
Robbie Roberts							
Count: 19 Work Orders		**Avg. Age of WO's 4**			**Total for Complete**	**0**	**$657.**
Status: On Hold							
5451	PD VEHICLE	PD UNIT #20 2020		8/12/2024			$0
Medium	Robert Hawkins			3			
				8/12/2024 5:59:33 AM	8/14/2024		
Door locks not working properly							
Robbie Roberts							
Count: 1 Work Orders		**Avg. Age of WO's 3**			**Total for On Hold**	**0**	**$0.**
Status: Pending							
5411	Park - Briar Run			7/18/2024	7/21/2024		$0
Medium	tony dix			28			
Parks				7/18/2024 12:31:27 AM	7/18/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5412	Streets			7/19/2024	7/22/2024		$0
Medium	Randy Cook			27			
Grounds				7/19/2024 12:24:43 AM	7/19/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5413	Streets			7/21/2024	7/24/2024		$0
Medium	Randy Cook			25			
Grounds				7/21/2024 12:34:36 AM	7/21/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:7/17/2024 - 8/14/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	To
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		Co
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5415	Streets			7/23/2024	7/27/2024		$0
Medium	tony dix			23			
Trash Removal				7/23/2024 12:36:15 AM	7/23/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5416	Park - Briar Run			7/23/2024	7/26/2024		$0
Medium	tony dix			23			
Parks				7/23/2024 12:36:15 AM	7/23/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5422	City Hall			7/26/2024	7/29/2024		$0
Medium	Robert Hawkins			20			
Fire Extinguishers				7/26/2024 12:24:02 AM	7/26/2024		
Monthly - Fire Extinguisher Inspection-City Hall - Refer to PM schedule details.							
Tim Costello							
5423	Visitors Center - Nancy			7/26/2024	7/29/2024		$0
Medium	Robert Hawkins			20			
Fire Extinguishers				7/26/2024 12:24:02 AM	7/26/2024		
Monthly - Fire Extinguishers Inspection - Refer to PM schedule details.							
Tim Costello							
5424	Streets			7/26/2024	7/30/2024		$0
Medium	tony dix			20			
Trash Removal				7/26/2024 12:24:03 AM	7/26/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5425	Park - Briar Run			7/28/2024	7/31/2024		$0
Medium	tony dix			18			
Parks				7/28/2024 12:30:51 AM	7/28/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5431	Civic Center			8/2/2024	8/5/2024		$0
Medium	Robert Hawkins			13			
Heating/Ventilation /Air				8/2/2024 12:29:56 AM	8/2/2024		
Monthly - PM Schedule created on 1/22/2019 - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:7/17/2024 - 8/14/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Tc
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		Co
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5432	Public Works Building	OFFICE/BREAK AREA		8/2/2024	8/5/2024		$0
Medium	Robert Hawkins			13			
Heating/Ventilation /Air				8/2/2024 12:29:56 AM	8/2/2024		
Monthly - PM Schedule created on 1/22/2019 - Refer to PM schedule details.							
Tim Costello							
5433	Park - Briar Run			8/2/2024	8/5/2024		$0
Medium	tony dix			13			
Parks				8/2/2024 12:29:56 AM	8/2/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5435	Streets			8/6/2024	8/9/2024		$0
Medium	Randy Cook			9			
Grounds				8/6/2024 12:38:43 AM	8/6/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5436	Streets			8/6/2024	8/10/2024		$0
Medium	tony dix			9			
Trash Removal				8/6/2024 12:38:44 AM	8/6/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5439	Park - Briar Run			8/7/2024	8/10/2024		$0
Medium	tony dix			8			
Parks				8/7/2024 12:29:40 AM	8/7/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5446	Streets			8/9/2024	8/12/2024		$0
Medium	Randy Cook			6			
Grounds				8/9/2024 12:25:22 AM	8/9/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5447	Streets			8/9/2024	8/13/2024		$0
Medium	tony dix			6			
Trash Removal				8/9/2024 12:25:22 AM	8/9/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:7/17/2024 - 8/14/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	To Co
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5448	Streets			8/11/2024	8/14/2024		$0
Medium	Randy Cook			4			
Grounds				8/11/2024 12:33:32 AM	8/11/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5449	Park - Briar Run			8/12/2024	8/15/2024		$0
Medium	tony dix			3			
Parks				8/12/2024 12:59:45 AM	8/12/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
Count: 19 Work Orders		**Avg. Age of WO's**	**15**		**Total for Pending**	**0**	**$0.**
Status:	**Work In Progress**						
5419	Streets			7/24/2024			$0
Medium	Randy Cook			22			
				7/24/2024 11:20:50 AM	7/24/2024		
Put African American heritage banners up							
5427	PD VEHICLE			7/31/2024			$0
Medium	Robert Hawkins			15			
				7/31/2024 8:11:03 AM	7/31/2024		
Inspection on Car #25 2023 Dodge Durango							
Robbie Roberts							
5434	City Alley			8/5/2024			$0
Medium	Randy Cook			10			
Tree Services				8/5/2024 2:33:02 PM	8/5/2024		
Alley behind 508 E 11th Ave - tree branch broke but is still attached to tree and laying over into 508's yard. Luckily it did not break their fence. They are on vacation tomorrow so no one will be home but he gave permission should we need to access his yard to remove the branch.							
kim Hawkins							
5444	PD. STATION	BUILDING EXTERIOR		8/8/2024			$0
High	Chris Silveous			7			
				8/8/2024 6:04:26 PM	8/9/2024		
Front door to courtroom molding is split causing door not to close without a lot of effort. Molding needs to be replaced.							
Robbie Roberts							
5450	PD VEHICLE	PD UNIT #21 2021		8/12/2024			$0
Low	Robert Hawkins			3			
				8/12/2024 5:58:10 AM	8/14/2024		
Inspection MVI							
Robbie Roberts							

Work Order Summary List

Selected Date Range for Request Dates:7/17/2024 - 8/14/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	To Co
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5452	Visitors Center - Nancy	Main Floor reception		8/14/2024			$0
Medium	Chris Silveous			1			
Signage				8/14/2024 11:10:12 AM	8/14/2024		
please take down broken visitors sign outside in front of the building.							
Debbie McClure							
Count: 6 Work Orders		**Avg. Age of WO's**	**10**	**Total for Work In Progress**		**0**	**$0.**
Count: 45 Work Orders		**Avg. Age of WO's**	10	**Grand Total**		0	$657

AGENDA ITEM IV.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

ATTACHMENTS:

July 2024 CDD Report.pdf
July 2024 Permits Issued Report.pdf

City of Ranson

Community Development Department
312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 724-5452
Email: permits@ransonwv.us

TO: Ranson City Council

FROM: Reiley Stanley, Community Development Director

RE: Community Development Department Report – July 2024

Permitting:

- Staff received 114 permit applications,
  - 110 – regular permit applications (new home, roof, sign, etc.)
  - 3 – rental registration applications
  - 1 – Use & Occupancy Permit for a new business to occupy existing space

- Staff issued 85 permits with the reported valuation of work totaling $6752120.86. Of those 85 permits, 26 were for new homes. Staff processed 4 permit revisions for previously issued permits.

Code Enforcement:

- Staff started 6 new code cases for property maintenance, work without a permit, and tall grass.

Inspections:

- Staff performed 892 permit inspections.
  - Patrick Coulter performed 559 inspections.
  - Matt Anderson (contracted) performed 266 inspections
  - Reiley Stanley performed 63 site and zoning inspections.
  - The last 4 inspections were rental self-certifications that Kim Hawkins processed.
- Department Staff also performed 11 code enforcement inspections.

Planning & Zoning:

- There are currently 29 planning projects that are either in review, ready for Planning Commission approval, or being finalized and closed out.
- Planning Commission agenda items for August:
  - Valley Health located in the Potomac Town Center (Parcel next to Chick-Fil-A)

    - Potomac Towne Center LDPP revision
    - Possible annexation of Canter Hollow from Jefferson County, a future townhouse development that connects to Ranson Heights
    - Huntwell West Bond reduction for Phase 1A & 1B
    - Plats, development agreements and bonds for Red Clover Phase 2& 3
- Commercial Building Status
    - Five Below- U&O given on 8/15/2024 and closed out
    - Sunbelt Tool Rentals- building permit last inspection 5/30/2024
    - Wawa Site Development permit issued- sediment and erosion control inspection 8/7/2024
    - Inferno Brewery permit issued-last inspection on 8/13/2024

Permits Issued By Permit Type

Permit Type	Permit Number	Issued Date	Status	Contract Value	Address
Accessory Structure, Carport, Deck, Porch, or Garage	24-569	7/22/2024	Issued	$4,438.86	113 OVERBROOK RD, RANSON, WV 25438
	24-579	7/17/2024	Issued	$2,300.00	707 N MARSHALL ST, RANSON, WV 25438
	24-581	7/10/2024	Issued	$5,000.00	131 E PARK AVE, RANSON, WV 25438
	24-584	7/12/2024	Issued	$2,700.00	163 SHALLOW CREEK DR, RANSON, WV 25438
	24-586	7/12/2024	Issued	$7,600.00	227 MATCHBOX CT, RANSON, WV 25438
	24-598	7/17/2024	Closed	$4,500.00	242 COOLIDGE AVE, RANSON, WV 25438
	24-599	7/17/2024	Closed	$3,500.00	238 COOLIDGE AVE, RANSON, WV 25438
	24-600	7/17/2024	Closed	$3,500.00	234 COOLIDGE AVE, RANSON, WV 25438
	24-601	7/17/2024	Closed	$3,500.00	230 COOLIDGE AVE, RANSON, WV 25438
	24-602	7/17/2024	Closed	$3,500.00	226 COOLIDGE AVE, RANSON, WV 25438
	24-603	7/17/2024	Closed	$3,500.00	222 COOLIDGE AVE, RANSON, WV 25438
	24-616	7/29/2024	Issued	$7,200.00	49 SHERMAN AVE, RANSON, WV 25438
	24-617	7/29/2024	Issued	$7,200.00	45 SHERMAN AVE, RANSON, WV 25438
	24-618	7/29/2024	Issued	$7,200.00	41 SHERMAN AVE, RANSON, WV 25438
	24-619	7/29/2024	Issued	$7,200.00	37 SHERMAN AVE, RANSON, WV 25438
	24-620	7/29/2024	Issued	$7,200.00	33 SHERMAN AVE, RANSON, WV 25438
	24-621	7/29/2024	Issued	$7,200.00	27 SHERMAN AVE, RANSON, WV 25438
	24-622	7/29/2024	Issued	$7,200.00	23 SHERMAN AVE, RANSON, WV 25438
	24-623	7/29/2024	Issued	$7,200.00	19 SHERMAN AVE, RANSON, WV 25438
	24-624	7/29/2024	Issued	$7,200.00	15 SHERMAN AVE, RANSON, WV 25438
	24-625	7/29/2024	Issued	$7,200.00	11 SHERMAN AVE, RANSON, WV 25438
	24-626	7/29/2024	Issued	$7,200.00	7 SHERMAN AVE, RANSON, WV 25438
	24-629	7/25/2024	Issued	$4,000.00	410 SAMUEL ST, RANSON, WV 25438
	24-630	7/29/2024	Issued	$7,200.00	34 SUMTER AVE, RANSON, WV 25438
	24-631	7/29/2024	Issued	$7,200.00	38 SUMTER AVE, RANSON, WV 25438
	24-632	7/29/2024	Issued	$7,200.00	42 SUMTER AVE, RANSON, WV 25438
	24-633	7/29/2024	Issued	$7,200.00	46 SUMTER AVE, RANSON, WV 25438
	24-634	7/29/2024	Issued	$7,200.00	50 SUMTER AVE, RANSON, WV 25438
	24-635	7/29/2024	Issued	$7,200.00	54 SUMTER AVE, RANSON, WV 25438

				$170,438.86	**Total Permit Type: 29**
Commercial & Industrial	24-580	7/10/2024	Issued	$2,500.00	302 N MILDRED ST, RANSON, WV 25438
	24-651	7/23/2024	Closed	$2,500.00	217 OAK LEE DR, RANSON, WV 25438
				$5,000.00	**Total Permit Type: 2**
Fence	24-576	7/3/2024	Closed	$5,204.00	354 FREEMAN ST, RANSON, WV 25438
	24-594	7/17/2024	Issued	$3,000.00	118 RANSON ESTATES CIR, RANSON, WV 25438
	24-614	7/18/2024	Issued	$2,200.00	210 W 6TH AVE, RANSON, WV 25438
	24-637	7/29/2024	Issued	$3,250.00	617 THUMPER DR, RANSON, WV 25438
				$13,654.00	**Total Permit Type: 4**
New Construction - Residential	24-448	7/10/2024	Issued	$159,000.00	215 ANTHEM ST, RANSON, WV 25438
	24-449	7/10/2024	Issued	$159,000.00	219 ANTHEM ST, RANSON, WV 25438
	24-450	7/10/2024	Issued	$159,000.00	223 ANTHEM ST, RANSON, WV 25438
	24-451	7/10/2024	Issued	$159,000.00	227 ANTHEM ST, RANSON, WV 25438
	24-452	7/10/2024	Issued	$159,000.00	231 ANTHEM ST, RANSON, WV 25438
	24-453	7/10/2024	Issued	$159,000.00	235 ANTHEM ST, RANSON, WV 25438
	24-555	7/10/2024	Issued	$159,000.00	191 ANTHEM ST, RANSON, WV 25438
	24-556	7/10/2024	Issued	$159,000.00	195 ANTHEM ST, RANSON, WV 25438
	24-557	7/10/2024	Issued	$159,000.00	199 ANTHEM ST, RANSON, WV 25438
	24-558	7/10/2024	Issued	$159,000.00	203 ANTHEM ST, RANSON, WV 25438
	24-559	7/10/2024	Issued	$159,000.00	211 ANTHEM ST, RANSON, WV 25438
	24-560	7/10/2024	Issued	$159,000.00	207 ANTHEM ST, RANSON, WV 25438
	24-565	7/26/2024	Issued	$514,000.00	74 HOPKINS ST, RANSON, WV 25438
	24-566	7/26/2024	Issued	$485,000.00	112 HUNTWELL WEST AVE, RANSON, WV 25438
	24-570	7/26/2024	Issued	$549,000.00	140 HOPKINS ST, RANSON, WV 25438
	24-571	7/26/2024	Issued	$414,000.00	152 HOPKINS ST, RANSON, WV 25438
	24-577	7/24/2024	Issued	$159,000.00	75 COOLIDGE AVE, RANSON, WV 25438
	24-591	7/25/2024	Issued	$388,000.00	124 HUNTWELL WEST AVE, RANSON, WV 25438
	24-596	7/24/2024	Issued	$159,000.00	107 COOLIDGE AVE, RANSON, WV 25438
	24-607	7/24/2024	Issued	$159,000.00	131 COOLIDGE AVE, RANSON, WV 25438
	24-608	7/24/2024	Issued	$159,000.00	143 COOLIDGE AVE, RANSON, WV 25438
	24-609	7/26/2024	Issued	$377,000.00	62 HOPKINS ST, RANSON, WV 25438
	24-610	7/25/2024	Issued	$376,000.00	32 MONROE AVE, RANSON, WV 25438
	24-612	7/29/2024	Issued	$159,000.00	101 COOLIDGE AVE, RANSON, WV 25438
	24-628	7/26/2024	Issued	$384,000.00	115 HUNTWELL WEST AVE, RANSON, WV 25438

	24-650	7/30/2024	Issued	$159,000.00	89 COOLIDGE AVE, RANSON, WV 25438
				$6,349,000.00	**Total Permit Type: 26**
Re-roofing - Non-Residential	24-262	7/29/2024	Issued	$7,000.00	319 E 5TH AVE, RANSON, WV 25438
	24-593	7/29/2024	Issued	$30,000.00	1446 FLOWING SPRINGS RD, CHARLES TOWN, WV 25414
				$37,000.00	**Total Permit Type: 2**
Re-roofing - Residential (over 100 sq ft)	24-368	7/9/2024	Closed	$4,000.00	206 E 13TH AVE, RANSON, WV 25438
	24-475	7/1/2024	Issued	$500.00	14 DEEP CREEK RD, RANSON, WV 25438
	24-587	7/9/2024	Issued	$5,000.00	102 MARL DR, RANSON, WV 25438
	24-592	7/10/2024	Issued	$8,000.00	116 W 5TH AVE, RANSON, WV 25438
				$17,500.00	**Total Permit Type: 4**
Residential & Institutional	24-540	7/17/2024	Issued	$8,800.00	196 NATIONAL ST, RANSON, WV 25438
	24-549	7/10/2024	Issued	$2,000.00	87 SPARKLING BROOK RD, RANSON, WV 25438
	24-583	7/12/2024	Issued	$580.00	163 SHALLOW CREEK DR, RANSON, WV 25438
	24-588	7/12/2024	Issued	$3,680.00	163 SHALLOW CREEK DR, RANSON, WV 25438
	24-589	7/12/2024	Issued	$3,680.00	163 SHALLOW CREEK DR, RANSON, WV 25438
	24-590	7/15/2024	Issued	$10,000.00	116 W 5TH AVE, RANSON, WV 25438
	24-597	7/11/2024	Issued	$4,500.00	117 W 6TH AVE, RANSON, WV 25438
	24-604	7/12/2024	Closed	$2,500.00	438 THUMPER DR, RANSON, WV 25438
	24-605	7/24/2024	Issued	$3,000.00	513 E 10TH AVE, RANSON, WV 25438
	24-611	7/17/2024	Issued	$14,000.00	300 S PRESTON ST, RANSON, WV 25438
	24-627	7/29/2024	Issued	$95,780.00	19th Ave & Red Clover Lane, Ranson, WV 25438
	24-636	7/19/2024	Closed	$2,000.00	27 BALTIC LN, RANSON, WV 25438
	24-638	7/29/2024	Issued	$5,500.00	410 SAMUEL ST, RANSON, WV 25438
	24-672	7/30/2024	Closed	$3,508.00	27 SPARKLING BROOK RD, RANSON, WV 25438
				$159,528.00	**Total Permit Type: 14**
Site Development	24-363	7/11/2024	Issued	$950,000.00	1740 N Fairfax Blvd, Ranson, WV 25438
	24-648	7/31/2024	Issued	$719,858.00	
	24-654	7/24/2024	Issued	$0.00	Potomac Towne Center Lot 7, Ranson, WV 25438
				$0.00	**Total Permit Type: 3**
Temporary Structures	24-615	7/23/2024	Issued	$0.00	
				$0.00	**Total Permit Type: 1**
				$6,752,120.86	**Total Permits: 85**

AGENDA ITEM IV.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided June Status Report for Ranson Convention and Visitor Bureau.

ATTACHMENTS:

CVB Directors Report- July.docx

RANSON
WV
CONVENTION AND VISITORS BUREAU

CVB Director's Report

Met with NAACP to discuss the upcoming Backpack event at their block party which is being held at the Ranson Civic Center

The CVB held their board meeting on July 29th.

Attended a WV Breeders Classic meeting to discuss the upcoming Breeders Classic races and the hat contest. This event is held in October.

Attended directors meeting.

Compiling the CVB inventory.

Still compiling the documents for the 2024 Annual Report.

Met with Liz Cook to discuss the upcoming holiday events. We made the announcement for the theme of this year's Christmas Parade,

Still compiling information for the Harvest Fest, which is being held on October 18th at the civic center.

Continue to work on the tree lighting event. Looking for sponsors to donate to the hat and gloves fund.

Met with visitors that stop by the visitor center, answered phone calls and emails pertaining to information of our surrounding area. This is something that is done daily.

Received quotes to order the new banners and flags.

Met with Bill to discuss revising the banner applications.

Compiling the information for the reports that are due by September 28th. As you are aware with the passing of Senate Bill 488 during the 2021 WV Legislature's session several new requirements have been implemented on CVBs to qualify for distributions of Hotel Occupancy taxes by the county and or the municipality. I now must send reports to the WV State Auditors Office, the WV Joint Committee on Government & Finance, and the WV Association of CVB's. I must send the balance sheet – annually, Income statement – annually and either an audit or financial review.

Continuing to help Bob with the Civic Center calendar and their events.
Met with Bre, with Finance to discuss the budget and profit and loss for the festival.

RANSON
WV
CONVENTION AND
VISITORS BUREAU

AGENDA ITEM IV.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff is providing the following items for your review:

· Accounts Payable Council Report for July 2024

· General Fund Budget Report through July 2024

· Capital Improvement Fund Budget Report through July 2024

As a reminder, the July and August 2024 collections pertaining to Fiscal Year 2024 will be accrued to the prior year for audit reporting purposes. This will impact the reported revenues for primarily the tax collections (B&O, Hotel Tax, Utility Tax, Ad Valorem, etc.), but will also be applied to the payroll reimbursements and other miscellaneous items. All accruals for the Capital Budget (lottery/gaming revenues) have already been recorded, so no changes will be made to the July 2024 totals found in your Capital Budget Report.

Should there be any questions or concerns regarding the data provided, please reach out directly to the Finance Director.

ATTACHMENTS:

July 2024 AP Council Report.pdf
July 2024 General Fund Budget Report.pdf
July 2024 Capital Fund Budget Report.pdf

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
3D SPORTS MEMORABILA	7/19/24	RF/CS '24 MINI HELMETS (3)	CONVENTION & VISIT	Convention Visitor Bur	105.00
				TOTAL:	105.00
7-ELEVEN	7/19/24	JENKINS FUEL 6/3-15/24	GENERAL FUND	POLICE DEPARTMENT	77.59
	7/19/24	LANCASTER FUEL 6/23/24	GENERAL FUND	POLICE DEPARTMENT	51.13
	7/19/24	DIX FUEL 6/26/24	GENERAL FUND	STREETS & TRANSPORT	19.46
	7/19/24	COSTELLO FUEL 6/12-24/24	GENERAL FUND	STREETS & TRANSPORT	90.07
	7/19/24	COOK FUEL 6/13/24	GENERAL FUND	STREETS & TRANSPORT	81.89
				TOTAL:	320.14
84 LUMBER	7/19/24	MF LUMBER (2)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	21.72
	7/19/24	MF LUMBER/STRONG TIES	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	31.49
	7/19/24	MF LUMBER/STRONG TIES	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	51.78
				TOTAL:	104.99
8X8, INC	7/12/24	PHONES JUN 24	GENERAL FUND	CITY HALL	574.21
				TOTAL:	574.21
AAL	7/18/24	AUDIT ENGAGEMENT FY22	GENERAL FUND	CITY HALL	9,241.00
				TOTAL:	9,241.00
ABC PEST CONTROL	7/16/24	PD PEST CONTROL JUL 24	GENERAL FUND	POLICE DEPARTMENT	30.00
				TOTAL:	30.00
AC&T CO INC	7/19/24	CRANES LN PT 4/29/24	PARKS & RECREATION	Parks & Recreation	176.00
	7/19/24	P&R PT CRANES LN 5/27/24	PARKS & RECREATION	Parks & Recreation	176.00
	7/19/24	LANCE SLUSHER PT 4/29/24	PARKS & RECREATION	Parks & Recreation	176.00
	7/19/24	MF (WEST END PK) PT 4/1/24	PARKS & RECREATION	Parks & Recreation	176.00
	7/19/24	MF(WEST END) PT 4/29/24	PARKS & RECREATION	Parks & Recreation	176.00
	7/19/24	P&R PT MF WEST END 5/27/24	PARKS & RECREATION	Parks & Recreation	176.00
	7/19/24	RF/CS '24 PT (8)/HAND SANT	CONVENTION & VISIT	Convention Visitor Bur	981.00
	7/19/24	RF/CS '24 PT (8)/HAND SANT	CONVENTION & VISIT	Convention Visitor Bur	112.00
				TOTAL:	2,149.00
ALERT 3650 ALARM CONNECTIONS	7/19/24	CC FIRE MONT 6/4/24-8/31/2	PARKS & RECREATION	Parks & Recreation	79.56
				TOTAL:	79.56
AMAZON.COM	7/19/24	ADMIN CARDSTOCK(2000)	GENERAL FUND	CITY ADMINISTRATION	122.60
	7/19/24	COFF,MOUSE PAD,TP,PT,CP	GENERAL FUND	CITY ADMINISTRATION	32.98
	7/19/24	COFF,MOUSE PAD,TP,PT,CP	GENERAL FUND	CITY ADMINISTRATION	27.50
	7/19/24	COFF,MOUSE PAD,TP,PT,CP	GENERAL FUND	CITY ADMINISTRATION	27.50
	7/19/24	ADMIN COFFEE BC,SUGAR,CARD	GENERAL FUND	CITY ADMINISTRATION	23.97
	7/19/24	ADMIN COFFEE BC,SUGAR,CARD	GENERAL FUND	CITY ADMINISTRATION	22.99
	7/19/24	ADMIN COFFEE BC,SUGAR,CARD	GENERAL FUND	CITY ADMINISTRATION	9.95
	7/19/24	ADMIN COFFEE BC,SUGAR,CARD	GENERAL FUND	CITY ADMINISTRATION	9.12
	7/19/24	ADMIN COFFEE BC,SUGAR,CARD	GENERAL FUND	CITY ADMINISTRATION	20.89
	7/19/24	ADMIN COFFEE BC,SUGAR,CARD	GENERAL FUND	CITY ADMINISTRATION	49.12
	7/19/24	COFFEE CUPS (312)	GENERAL FUND	CITY ADMINISTRATION	24.99
	7/19/24	ADMIN SHARPIE PENS(24)	GENERAL FUND	CITY ADMINISTRATION	24.52
	7/19/24	P&Z COFFEE (2)	GENERAL FUND	PLANNING & ZONING	44.00
	7/19/24	COFF,MOUSE PAD,TP,PT,CP	GENERAL FUND	PLANNING & ZONING	8.22
	7/19/24	COFF,MOUSE PAD,TP,PT,CP	GENERAL FUND	PLANNING & ZONING	66.00
	7/19/24	COFF,MOUSE PAD,TP,PT,CP	GENERAL FUND	PLANNING & ZONING	32.98
	7/19/24	PD NP (36), TAPE(8), PK TA	GENERAL FUND	POLICE DEPARTMENT	21.30
	7/19/24	PD NP (36), TAPE(8), PK TA	GENERAL FUND	POLICE DEPARTMENT	24.44
	7/19/24	PD NP (36), TAPE(8), PK TA	GENERAL FUND	POLICE DEPARTMENT	30.37

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/19/24	PD EXT DVD DRIVE (2)	GENERAL FUND	POLICE DEPARTMENT	39.96
	7/19/24	PD RECEIPT BK(600)	GENERAL FUND	POLICE DEPARTMENT	21.00
	7/19/24	COFF,MOUSE PAD,TP,PT,CP	GENERAL FUND	STREETS & TRANSPORT	23.97
	7/19/24	COFFEE CUPS (312)	GENERAL FUND	STREETS & TRANSPORT	24.99
	7/19/24	P&R ICE PACKS(100)	PARKS & RECREATION	Parks & Recreation	92.30
				TOTAL:	825.66
APPLE VALLEY WASTE	7/19/24	PW YARD WASTE PU MAY 24	GENERAL FUND	STREETS & TRANSPORT	579.38
				TOTAL:	579.38
AUTO ZONE	7/19/24	PD #22 LIC MNT BRACKET(1)	GENERAL FUND	POLICE DEPARTMENT	8.72
	7/19/24	PW FUSE/AUTO RANGING METER	GENERAL FUND	STREETS & TRANSPORT	5.88
	7/19/24	PW FUSE/AUTO RANGING METER	GENERAL FUND	STREETS & TRANSPORT	34.19
	7/19/24	PW FUSE/AUTO RANGING METER	GENERAL FUND	STREETS & TRANSPORT	13.29
	7/26/24	PW #35 BLOWER MOTOR	GENERAL FUND	STREETS & TRANSPORT	170.99
	7/19/24	PW SEAL CEMENT/BEAD SEALER	GENERAL FUND	STREETS & TRANSPORT	11.99
	7/19/24	PW SEAL CEMENT/BEAD SEALER	GENERAL FUND	STREETS & TRANSPORT	13.99
				TOTAL:	259.05
B4WV BUSINESS FOR WVA	7/19/24	FY24 P&R WVSOS ANNUAL REPO	PARKS & RECREATION	Parks & Recreation	25.00
	7/19/24	FY24 CVB WVSOS ANNUAL REPO	CONVENTION & VISIT	Convention Visitor Bur	25.00
				TOTAL:	50.00
BCN TELECOM INC	7/18/24	INTERNET JULY 24	GENERAL FUND	CITY HALL	524.24
	7/18/24	INTERNET JULY 24	GENERAL FUND	POLICE DEPARTMENT	161.90
	7/18/24	INTERNET JULY 24	GENERAL FUND	STREETS & TRANSPORT	149.40
	7/18/24	INTERNET JULY 24	PARKS & RECREATION	Parks & Recreation	190.90
	7/18/24	INTERNET JULY 24	CONVENTION & VISIT	Convention Visitor Bur	149.40
				TOTAL:	1,175.84
BLUE 360 MEDIA	7/19/24	PD WV CRIMINAL LAW BK(2)	GENERAL FUND	POLICE DEPARTMENT	192.27
				TOTAL:	192.27
BP	7/19/24	HOOD FUEL 6/5/24	GENERAL FUND	POLICE DEPARTMENT	30.26
	7/19/24	SWARTZ FUEL 5/31-6/22/24	GENERAL FUND	POLICE DEPARTMENT	264.05
	7/19/24	WHEAT FUEL 6/8-22/24	GENERAL FUND	POLICE DEPARTMENT	148.85
	7/19/24	HUTCHERSON FUEL 6/10/24	GENERAL FUND	POLICE DEPARTMENT	28.25
	7/19/24	LYNCH FUEL 6/17/24	GENERAL FUND	POLICE DEPARTMENT	34.00
	7/19/24	WATSON FUEL 5/31-6/26/24	GENERAL FUND	POLICE DEPARTMENT	254.40
	7/19/24	MCBRIDE FUEL 6/2-23/24	GENERAL FUND	POLICE DEPARTMENT	139.67
	7/19/24	BLACK FUEL 6/15-24/24	GENERAL FUND	POLICE DEPARTMENT	142.04
	7/19/24	HOSBY-BROWN FUEL 6/1-27/24	GENERAL FUND	POLICE DEPARTMENT	265.00
	7/19/24	LUTMAN FUEL 5/31-6/21/24	GENERAL FUND	POLICE DEPARTMENT	95.59
	7/19/24	PALMER FUEL 6/13-27/24	GENERAL FUND	POLICE DEPARTMENT	363.57
	7/19/24	MEACHAM FUEL 6/27/24	GENERAL FUND	POLICE DEPARTMENT	48.21
	7/19/24	WATKINS FUEL 6/11/24	PARKS & RECREATION	Parks & Recreation	50.00
				TOTAL:	1,863.89
BREEZY HR INC	7/19/24	HR CONSULT 6/20-7/20/4	GENERAL FUND	CITY ADMINISTRATION	189.00
				TOTAL:	189.00
BUILDASIGN	7/19/24	RANSON FLAGS 3X5(2)	GENERAL FUND	CITY HALL	71.74
				TOTAL:	71.74
BUREAU FOR CHILD SUPPORT ENFORCEMENT	7/16/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	7/22/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/16/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
	7/22/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
				TOTAL:	725.54
BURR PARK LIBERTY	7/19/24	LYNCH FUEL 6/16-24/24	GENERAL FUND	POLICE DEPARTMENT	111.69
	7/19/24	BLACK FUEL 6/3/24	GENERAL FUND	POLICE DEPARTMENT	46.14
	7/19/24	ROBERTS FUEL 6/10/24	GENERAL FUND	POLICE DEPARTMENT	35.00
	7/19/24	HAWKINS FUEL 6/12/24	GENERAL FUND	STREETS & TRANSPORT	60.00
				TOTAL:	252.83
CELERIO	7/19/24	FRAUD CHARGE	CONVENTION & VISIT	Convention Visitor Bur	34.95
				TOTAL:	34.95
CHARLES TOWN UTILITIES GENERAL FUND	7/19/24	WATER 4/15-5/15/24	GENERAL FUND	CITY HALL	163.37
	7/19/24	WATER 4/15-5/15/24	GENERAL FUND	POLICE DEPARTMENT	73.22
	7/19/24	WATER 4/15-5/15/24	GENERAL FUND	STREETS & TRANSPORT	261.34
	7/19/24	WATER 4/15-5/15/24	GENERAL FUND	STREETS & TRANSPORT	56.16
	7/19/24	WATER 4/15-5/15/24	GENERAL FUND	STREET LIGHTS	56.16
	7/19/24	P&R WATER 4/15/-5/15/24	PARKS & RECREATION	Parks & Recreation	292.47
	7/19/24	P&R WATER 4/15/-5/15/24	PARKS & RECREATION	Parks & Recreation	56.16
	7/19/24	MF SEWER 4/25-5/25/24	PARKS & RECREATION	Parks & Recreation	30.48
	7/19/24	CVB WATER 4/15-5/15/24	CONVENTION & VISIT	Convention Visitor Bur	56.16
				TOTAL:	1,045.52
CHATGPT SUBSCRIPTION	7/19/24	WILT OPEN AI SUB 6/14-7/14	GENERAL FUND	CITY ADMINISTRATION	21.40
				TOTAL:	21.40
CHICK-FIL-A	7/19/24	KL PD ACAD MEAL 6/18/24	GENERAL FUND	POLICE DEPARTMENT	16.20
				TOTAL:	16.20
CIVICPLUS	7/16/24	ORDBANK 8/1/24-7/31/25	GENERAL FUND	CITY ADMINISTRATION	1,598.32
				TOTAL:	1,598.32
CNA SURETY DIRECT BILL	7/19/24	FY25 RENNER BOND	GENERAL FUND	POLICE JUDGE'S OFFICE	100.00
				TOTAL:	100.00
COMPLETE DOCUMENT SOLUTIONS, CENTRAL P	7/19/24	CH COP CONT 6/24/OVG 5/24	GENERAL FUND	CITY HALL	31.50
	7/19/24	CH COP CONT 6/24/OVG 5/24	GENERAL FUND	CITY HALL	224.63
	7/19/24	PW COPY OVG 5/1-31/24	GENERAL FUND	STREETS & TRANSPORT	11.19
	7/19/24	P&R COP CONT 6/24/OVG 5/24	PARKS & RECREATION	Parks & Recreation	16.54
	7/19/24	P&R COP CONT 6/24/OVG 5/24	PARKS & RECREATION	Parks & Recreation	29.12
	7/19/24	CVB COP CONT 4/24/OVG 3/24	CONVENTION & VISIT	Convention Visitor Bur	12.60
	7/19/24	CVB COP CONT 4/24/OVG 3/24	CONVENTION & VISIT	Convention Visitor Bur	58.71
	7/19/24	CVB COP CONT6/24/OVG 5/24	CONVENTION & VISIT	Convention Visitor Bur	13.23
	7/19/24	CVB COP CONT6/24/OVG 5/24	CONVENTION & VISIT	Convention Visitor Bur	89.81
				TOTAL:	487.33
CONSTANT CONTACT	7/19/24	EMAIL ADS 6/1-6/30/24	CONVENTION & VISIT	Convention Visitor Bur	110.00
				TOTAL:	110.00
COURTYARD MARRIOTT	7/19/24	KL PD ACAD HOTEL 6/17/24	GENERAL FUND	POLICE DEPARTMENT	113.00
				TOTAL:	113.00
CRASH DATA GROUP INC	7/12/24	CRASH EQUIP-CDR DLC	CAPITAL IMPROVEMEN	PUBLIC SAFETY	29,250.00
				TOTAL:	29,250.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
CREAMERS TIRE & AUTO SERVICE CENTER	7/19/24	PD #9 TIRE REPAIR (1)	GENERAL FUND	POLICE DEPARTMENT	26.25
	7/19/24	PD #6 MOUNT 4 TIRES	GENERAL FUND	POLICE DEPARTMENT	218.35
	7/19/24	PD #14 4 WHEEL ALIGNMENT	GENERAL FUND	POLICE DEPARTMENT	73.45
				TOTAL:	318.05
CUSTOM PRODUCTS CORPORATION	7/12/24	NO PARKING SIGNS (20	GENERAL FUND	STREETS & TRANSPORT	164.85
	7/12/24	NO PARKING SIGNS (20	GENERAL FUND	STREETS & TRANSPORT	56.30
	7/12/24	NO PARKING SIGNS (20	GENERAL FUND	STREETS & TRANSPORT	34.28
				TOTAL:	255.43
DEPARTMENT OF TAX & REVENUE	7/22/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	4,035.00
	7/22/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	5,005.00
	7/22/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	150.00
				TOTAL:	9,190.00
DIVISION OF JUSTICE AND COMMUNITY SERV	7/23/24	LANCASTER ACAD CERT	GENERAL FUND	POLICE DEPARTMENT	1,500.00
	7/25/24	WHEAT TRN RECERT7/8-19/24	GENERAL FUND	POLICE DEPARTMENT	750.00
				TOTAL:	2,250.00
DURAWEAR	7/19/24	PD DISPOSABLE GLOVES (2000	GENERAL FUND	POLICE DEPARTMENT	290.37
				TOTAL:	290.37
EAST MOUNTAIN HEALTH PHYSICIANS INC	7/23/24	LANCASTER PHY 3/20/24	GENERAL FUND	POLICE DEPARTMENT	80.00
				TOTAL:	80.00
EASTERN PANHANDLE REGIONAL PLANNING &	7/16/24	FY 25 CONTR REG 9&HEPMPO	GENERAL FUND	REGIONAL DEVELOPMENT A	5,107.02
				TOTAL:	5,107.02
EXECUTIVE EMERGENCY LIGHTING LLC	7/19/24	PD #3,19,24 RADAR MONTING	CAPITAL IMPROVEMEN	PUBLIC SAFETY	14,867.02
	7/19/24	PW BUCKET TRK LIGHT/WRN SY	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	2,822.02
				TOTAL:	17,689.04
FACEBOOK	7/19/24	RF/CS '24 AD 4/29-5/29/24	CONVENTION & VISIT	Convention Visitor Bur	116.62
				TOTAL:	116.62
FAIRFIELD INN & SUITES	7/19/24	KL PD ACAD HOTEL 6/23/24	GENERAL FUND	POLICE DEPARTMENT	113.00
				TOTAL:	113.00
FISHER AUTO PARTS INC	7/19/24	CH #21 CABIN AIR FILTERS(2	GENERAL FUND	PLANNING & ZONING	35.30
	7/19/24	PD #5 BATTERY (1)	GENERAL FUND	POLICE DEPARTMENT	139.95
	7/19/24	PD #9 REAR BRAKES/PADS/ROT	GENERAL FUND	POLICE DEPARTMENT	166.91
	7/19/24	PD #14 RACK& PINION BELLOW	GENERAL FUND	POLICE DEPARTMENT	25.82
	7/19/24	PD #4 WIPERS (2)	GENERAL FUND	POLICE DEPARTMENT	23.29
	7/19/24	PD #14 DISC BRK SETS (2)	GENERAL FUND	POLICE DEPARTMENT	135.32
	7/19/24	PD #14 DISC BRK SETS (2)	GENERAL FUND	POLICE DEPARTMENT	214.94
	7/19/24	PW COOLANT(2)	GENERAL FUND	STREETS & TRANSPORT	33.96
				TOTAL:	775.49
FOREMOST PROMOTIONS/PROMOTIONS NOW	7/19/24	PD 911 LOLLIPOPS (500)	GENERAL FUND	POLICE DEPARTMENT	105.38
				TOTAL:	105.38
FRONTIER	7/12/24	CH FIRE ALARM JUL 24	GENERAL FUND	CITY HALL	117.00
	7/12/24	CH FAX JUL 24	GENERAL FUND	CITY HALL	118.16
	7/18/24	ELEVATOR LINE JULY 24	GENERAL FUND	CITY HALL	80.91
	7/23/24	TRIFECTA ALARM JUL24	GENERAL FUND	CITY HALL	151.70
	7/25/24	PD FAX LINE JULY 24	GENERAL FUND	POLICE DEPARTMENT	166.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	634.72
GALLS INC	7/19/24	PD TIES(5)/WATSON BOOTS(1)	GENERAL FUND	POLICE DEPARTMENT	59.75
	7/19/24	PD TIES(5)/WATSON BOOTS(1)	GENERAL FUND	POLICE DEPARTMENT	123.44
	7/19/24	PD DOUBLE CUFFS(10)	GENERAL FUND	POLICE DEPARTMENT	49.81
	7/19/24	PD CLIP ON TIE(3)	GENERAL FUND	POLICE DEPARTMENT	38.69
	7/19/24	HOSBY-BROWN BOOTS(1)	GENERAL FUND	POLICE DEPARTMENT	107.46
	7/19/24	HOSBY-BROWN BOOTS(1)	GENERAL FUND	POLICE DEPARTMENT	130.99
	7/19/24	PD RETURN SHIP LAB BOOTS	GENERAL FUND	POLICE DEPARTMENT	7.99
	7/19/24	MCBRIDE BOOTS)1)	GENERAL FUND	POLICE DEPARTMENT	120.00
	7/19/24	WATSON CUFF CASE(1)	GENERAL FUND	POLICE DEPARTMENT	57.22
	7/12/24	PD CUFF CASE (2)	GENERAL FUND	POLICE DEPARTMENT	114.44
				TOTAL:	809.79
GO-MART	7/19/24	LANCASTER FUEL 6/16-23/24	GENERAL FUND	POLICE DEPARTMENT	127.70
				TOTAL:	127.70
GOOGLE	7/19/24	RF/CS'24 AD	CONVENTION & VISIT	Convention Visitor Bur	501.80
	7/19/24	RF/CS'24 AD	CONVENTION & VISIT	Convention Visitor Bur	500.00
				TOTAL:	1,001.80
GRANICUS	7/25/24	PEAK AGNDA 7/1/24-6/30/25	GENERAL FUND	CITY ADMINISTRATION	10,427.36
				TOTAL:	10,427.36
HAMPTON INN	7/19/24	RF/CS'24 M BLOUNT HOTEL 6/	CONVENTION & VISIT	Convention Visitor Bur	199.00
	7/19/24	RF/CS'24 E JONES HOTEL 5/3	CONVENTION & VISIT	Convention Visitor Bur	199.00
	7/19/24	RF/CS'24 R WALKER HOTEL 5/	CONVENTION & VISIT	Convention Visitor Bur	199.00
				TOTAL:	597.00
HARBOR FREIGHT TOOLS	7/19/24	PW SKT HOLDER/CLAMPS/RINGS	GENERAL FUND	STREETS & TRANSPORT	22.99
	7/19/24	PW SKT HOLDER/CLAMPS/RINGS	GENERAL FUND	STREETS & TRANSPORT	4.91
	7/19/24	PW SKT HOLDER/CLAMPS/RINGS	GENERAL FUND	STREETS & TRANSPORT	4.29
	7/19/24	PW SKT HOLDER/CLAMPS/RINGS	GENERAL FUND	STREETS & TRANSPORT	24.99
	7/19/24	PW SKT HOLDER/CLAMPS/RINGS	GENERAL FUND	STREETS & TRANSPORT	24.99
	7/19/24	PW SKT HOLDER/CLAMPS/RINGS	GENERAL FUND	STREETS & TRANSPORT	179.39
				TOTAL:	261.56
HARRIS TREE REMOVAL & SERVICES	7/16/24	101 EVITTS DR TREE REMVL	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	1,600.00
				TOTAL:	1,600.00
HELLBENDER BURRITOS	7/19/24	KL PD ACAD MEAL 6/23/24	GENERAL FUND	POLICE DEPARTMENT	14.98
				TOTAL:	14.98
HOBBY LOBBY	7/19/24	RF/CS '24 DP SIGNS (9)	CONVENTION & VISIT	Convention Visitor Bur	84.91
				TOTAL:	84.91
HOLIDAY INN EXPRESS	7/19/24	RF/CS'24 J MOSTASA HOTEL 5	CONVENTION & VISIT	Convention Visitor Bur	109.00
				TOTAL:	109.00
HOME DEPOT	7/19/24	PD NEW KITCHEN OVEN	GENERAL FUND	POLICE DEPARTMENT	178.00
	7/19/24	PW LONG NOSE PLIERS(1)	GENERAL FUND	STREETS & TRANSPORT	22.97
	7/19/24	PW SOCKET/GLOVE	GENERAL FUND	STREETS & TRANSPORT	9.88
	7/19/24	PW SOCKET/GLOVE	GENERAL FUND	STREETS & TRANSPORT	21.97
	7/19/24	PW SOCKET/GLOVE	GENERAL FUND	STREETS & TRANSPORT	21.97
	7/19/24	PW RATCHET BAR/TAPE	GENERAL FUND	STREETS & TRANSPORT	129.00
	7/19/24	PW RATCHET BAR/TAPE	GENERAL FUND	STREETS & TRANSPORT	5.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/19/24	PW LINK CHAIN BOX(1)	GENERAL FUND	STREETS & TRANSPORT	12.97
	7/19/24	BATTERIES/CABLE TIES/UT KN	GENERAL FUND	STREETS & TRANSPORT	9.00
	7/19/24	BATTERIES/CABLE TIES/UT KN	GENERAL FUND	STREETS & TRANSPORT	10.98
	7/19/24	BATTERIES/CABLE TIES/UT KN	GENERAL FUND	STREETS & TRANSPORT	3.96
	7/19/24	BATTERIES/CABLE TIES/UT KN	GENERAL FUND	STREETS & TRANSPORT	13.96
	7/19/24	ST PLANTER BOX FLOWERS(27)	GENERAL FUND	STREETS & TRANSPORT	257.46
	7/19/24	ST PLANTER BX POTTING SOIL	GENERAL FUND	STREETS & TRANSPORT	26.91
	7/19/24	PW GLOVES/OFF BUG SPRAY	GENERAL FUND	STREETS & TRANSPORT	12.97
	7/19/24	PW GLOVES/OFF BUG SPRAY	GENERAL FUND	STREETS & TRANSPORT	10.67
	7/19/24	PW SHOP SCREWS(5LB)	GENERAL FUND	STREETS & TRANSPORT	40.97
	7/19/24	PW CIRCULAR SAW(1)	GENERAL FUND	STREETS & TRANSPORT	159.00
	7/19/24	MF TREX/SCREWS	GENERAL FUND	STREETS & TRANSPORT	19.94
	7/19/24	MF DECK 2X10 (12)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	22.78
	7/19/24	MF TREX BOARDS (30)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	872.70
	7/19/24	MF DECK SCREWS/HANGERS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	72.72
	7/19/24	MF DECK SCREWS/HANGERS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	51.40
	7/19/24	MF DECK SCREWS/HANGERS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	12.78
	7/19/24	MF DECK SCREWS/HANGERS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	7.44
	7/19/24	MF CONCRETE (8)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	54.88
	7/19/24	MF DECKING RETURN	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	136.72-
	7/19/24	MF LUMBER/STRINGER	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	16.58
	7/19/24	MF LUMBER/STRINGER	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	174.90
	7/19/24	MF LUMBER/STRINGER	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	42.36
	7/19/24	MF LUMBER/STRINGER	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	170.90
	7/19/24	MF LUMBER/STRINGER	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	33.52
	7/19/24	MF DECK SUPPLIES	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	39.98
	7/19/24	MF DECK SUPPLIES	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	34.70
	7/19/24	MF DECK SUPPLIES	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	124.02
	7/19/24	MF DECK SUPPLIES	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	54.88
	7/19/24	MF STAIR KIT/RAIL BARS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	195.96
	7/19/24	MF 2X10(1) 2X12(4)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	23.08
	7/19/24	MF 2X10(1) 2X12(4)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	169.92
	7/19/24	MF LUMBER RETURN	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	174.90-
	7/19/24	MF STAIR GAUGES(4)/2X12(5)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	14.94
	7/19/24	MF STAIR GAUGES(4)/2X12(5)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	106.90
	7/19/24	MF JOIST TAPE,SCREWS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	35.96
	7/19/24	MF JOIST TAPE,SCREWS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	49.91
	7/19/24	MF TREX/SCREWS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	386.37
	7/19/24	MF TREX/SCREWS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	90.22
	7/19/24	MF TREX/SCREWS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	14.98
	7/19/24	MF TREX/SCREWS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	21.38
	7/19/24	MF TREX/SCREWS	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	15.88
	7/19/24	MF TREX(2)/STRONG TIES(4)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	61.96
	7/19/24	MF TREX(2)/STRONG TIES(4)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	34.92
	7/19/24	MF TREX(2)/STRONG TIES(4)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	8.93
	7/19/24	MF 4X4(7)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	127.26
	7/19/24	MF TREX (1)	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	30.98
				TOTAL:	3,833.03
HOME TEAM PEST DEFENSE	7/19/24	CH PEST CONTROL JUNE 24	GENERAL FUND	CITY HALL	248.90
	7/19/24	PW PEST CONTROL JUN 24	GENERAL FUND	STREETS & TRANSPORT	72.20
	7/19/24	CVB PEST CONTROL JUN 24	CONVENTION & VISIT	Convention Visitor Bur	124.00
				TOTAL:	445.10
IDEMIA INDENTITY & SECURITY USA LLC	7/09/24	FINGERPRINT READERS (4)	CAPITAL IMPROVEMEN	PUBLIC SAFETY	10,000.00
	7/09/24	FINGERPRINT READERS (4)	CAPITAL IMPROVEMEN	PUBLIC SAFETY	200.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	10,200.00
INTERNAL REVENUE SERVICE	7/11/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	10,314.77
	7/23/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	11,792.47
	7/23/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	512.29
	7/26/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	416.46
	7/11/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,174.42
	7/23/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,852.55
	7/23/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	212.30
	7/26/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	338.96
	7/11/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,677.89
	7/23/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,836.49
	7/23/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	49.65
	7/26/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	79.27
	7/23/24	Social Security Payable	GENERAL FUND	MAYOR'S OFFICE	62.00
	7/23/24	Medicare Payable	GENERAL FUND	MAYOR'S OFFICE	14.50
	7/23/24	Social Security Payable	GENERAL FUND	CITY COUNCIL	310.02
	7/23/24	Medicare Payable	GENERAL FUND	CITY COUNCIL	72.48
	7/11/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	465.51
	7/23/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	465.51
	7/11/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	108.87
	7/23/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	108.87
	7/23/24	Social Security Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	117.80
	7/23/24	Medicare Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	27.55
	7/11/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	812.75
	7/23/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	842.49
	7/11/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	190.08
	7/23/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	197.04
	7/11/24	Social Security Payable	GENERAL FUND	CITY HALL	537.53
	7/23/24	Social Security Payable	GENERAL FUND	CITY HALL	576.16
	7/11/24	Medicare Payable	GENERAL FUND	CITY HALL	125.71
	7/23/24	Medicare Payable	GENERAL FUND	CITY HALL	134.75
	7/15/24	PORTNER STD TAXES - JUN202	GENERAL FUND	POLICE DEPARTMENT	17.94
	7/15/24	PORTNER STD TAXES - JUN202	GENERAL FUND	POLICE DEPARTMENT	4.19
	7/11/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,998.30
	7/23/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	4,114.70
	7/23/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	212.30
	7/26/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	338.96
	7/11/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	935.09
	7/23/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	962.33
	7/23/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	49.65
	7/26/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	79.27
	7/11/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,360.33
	7/23/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,363.87
	7/11/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	318.14
	7/23/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	318.97
				TOTAL:	61,501.18
JEFFERSON COUNTY EMERGENCY COMMUNICATI	7/12/24	CAD/MOBILE 3/6-4/5/24	GENERAL FUND	POLICE DEPARTMENT	353.36
				TOTAL:	353.36
JEFFERSON PUBLISHING CO. INC	7/19/24	RBCB OF APPEALS OPENING 5/	GENERAL FUND	PLANNING & ZONING	41.94
	7/19/24	RZB APPEALS OPENING 5/8/24	GENERAL FUND	PLANNING & ZONING	40.30
	7/19/24	NPH JEFF ORC/GS LANE 5/8/2	GENERAL FUND	PLANNING & ZONING	53.42
	7/19/24	NPH ORD REL/VAC ROW 5/15/2	GENERAL FUND	PLANNING & ZONING	43.58
	7/19/24	NPH PUB ALLEYWAY 5/15/24	GENERAL FUND	CITY HALL	48.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/19/24	NPH HT/MT TAX/DISL CVB 5/1	GENERAL FUND	CITY HALL	55.06
	7/19/24	RF/CS '24 AD 5/1/24	CONVENTION & VISIT	Convention Visitor Bur	200.00
	7/19/24	CVB 2ND ORD READ 5/8/24	CONVENTION & VISIT	Convention Visitor Bur	51.78
	7/19/24	RF/CS '24 AD 5/8/24	CONVENTION & VISIT	Convention Visitor Bur	200.00
	7/19/24	RF/CS '24 AD 5/15/24	CONVENTION & VISIT	Convention Visitor Bur	200.00
	7/19/24	RF/CS '24 AD 5/22/24	CONVENTION & VISIT	Convention Visitor Bur	200.00
	7/19/24	RF/CS '24 AD 5/29/24	CONVENTION & VISIT	Convention Visitor Bur	200.00
				TOTAL:	1,334.58
JEFFERSON SECURITY BANK	7/15/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	690.00
	7/22/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	690.00
				TOTAL:	1,380.00
JIM SHORKEY AUTO GROUP	7/23/24	PD 23 DODGE DURANGO	CAPITAL IMPROVEMEN	PUBLIC SAFETY	42,408.00
	7/23/24	PD 23 DODGE DURANGO	CAPITAL IMPROVEMEN	PUBLIC SAFETY	42,408.00
	7/23/24	PD 23 DODGE DURANGO	CAPITAL IMPROVEMEN	PUBLIC SAFETY	42,408.00
				TOTAL:	127,224.00
JOHN HANCOCK	7/16/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,538.89
	7/26/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,613.02
	7/16/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	600.11
	7/26/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	324.48
	7/16/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	620.33
	7/26/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	620.33
	7/16/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	7/26/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	7/16/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	7/26/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	359.68
	7/16/24	401a Payment	GENERAL FUND	PLANNING & ZONING	635.65
	7/26/24	401a Payment	GENERAL FUND	PLANNING & ZONING	635.65
	7/16/24	457b payment	GENERAL FUND	PLANNING & ZONING	494.59
	7/26/24	457b payment	GENERAL FUND	PLANNING & ZONING	494.59
	7/16/24	401a Payment	GENERAL FUND	CITY HALL	366.34
	7/26/24	401a Payment	GENERAL FUND	CITY HALL	366.34
	7/16/24	457b payment	GENERAL FUND	CITY HALL	269.32
	7/26/24	457b payment	GENERAL FUND	CITY HALL	269.32
	7/16/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,670.82
	7/26/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,755.03
	7/16/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,431.04
	7/26/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,515.25
	7/16/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,072.35
	7/26/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,072.35
	7/16/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	911.29
	7/26/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	911.29
				TOTAL:	38,627.10
JOHN K. DORSEY, ATTORNEY AT LAW	7/12/24	PD JUDGE 7/5/23-6/6/24	GENERAL FUND	POLICE JUDGE'S OFFICE	4,112.50
				TOTAL:	4,112.50
JUDD FIRE PROTECTION LLC	7/19/24	TRIFECTA SPRINKLER SV 5/29	GENERAL FUND	CITY HALL	380.00
	7/26/24	TP CELL MONT DEVICE INSTA	GENERAL FUND	CITY HALL	750.00
	7/19/24	TRIFECTA FIRE AL 5/24-5/25	GENERAL FUND	CITY HALL	585.00
				TOTAL:	1,715.00
KEEP IT SMOKIN BBQ	7/19/24	RF/CS '24 SOUND TECH MEALS	CONVENTION & VISIT	Convention Visitor Bur	75.90
	7/19/24	RF/CS '24 CD BAND MEALS(11	CONVENTION & VISIT	Convention Visitor Bur	55.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	130.90
KENT PARSONS FORD	7/19/24	PD #9 RADIATOR CAP	GENERAL FUND	POLICE DEPARTMENT	14.62
	7/19/24	PD #14 FUEL PUMP REPAIR	GENERAL FUND	POLICE DEPARTMENT	395.10
				TOTAL:	409.72
KIMLEY - HORN AND ASSOCIATES INC.	7/23/24	SITE PLAN RVW JUN 24	GENERAL FUND	PLANNING & ZONING	10,200.59
	7/23/24	CITY WARD MAP JUN 24	GENERAL FUND	ELECTIONS	7,265.10
	7/25/24	PD RESEARCH/SITE PLANNING	CAPITAL IMPROVEMEN	PUBLIC SAFETY	18,450.00
	7/23/24	FS TRAIL JUN 24	CAPITAL IMPROVEMEN	PARKS & REC CAPITAL EX	11,037.50
				TOTAL:	46,953.19
LAW ENFORCEMENT SYSTEMS, INC	7/19/24	PD VIOLATION STICKERS (500	GENERAL FUND	POLICE DEPARTMENT	189.00
				TOTAL:	189.00
LEAF	7/12/24	1&3 FLR COPIER JULY 24	GENERAL FUND	CITY HALL	223.00
	7/12/24	PW COPIER JUN 24	GENERAL FUND	STREETS & TRANSPORT	123.00
				TOTAL:	346.00
LIBERTY	7/19/24	JENKINS FUEL 6/17/24	GENERAL FUND	POLICE DEPARTMENT	52.83
				TOTAL:	52.83
LIGUANBAO	7/19/24	FRAUD CHARGE	CONVENTION & VISIT	Convention Visitor Bur	31.93
				TOTAL:	31.93
LINCOLN FINANCIAL GROUP	7/01/24	JULY2024 LIFE INS PREMIUMS	GENERAL FUND	NON-DEPARTMENTAL	36.92
	7/01/24	JULY2024 LIFE INS PREMIUMS	GENERAL FUND	NON-DEPARTMENTAL	23.30
	7/01/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	139.71
	7/01/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	139.71
	7/01/24	JULY2024 LIFE INS PREMIUMS	GENERAL FUND	CITY ADMINISTRATION	219.87
	7/01/24	JULY2024 LIFE INS PREMIUMS	GENERAL FUND	PLANNING & ZONING	324.17
	7/01/24	JULY2024 LIFE INS PREMIUMS	GENERAL FUND	CITY HALL	143.79
	7/01/24	JULY2024 LIFE INS PREMIUMS	GENERAL FUND	POLICE DEPARTMENT	1,474.69
	7/01/24	JULY2024 LIFE INS PREMIUMS	GENERAL FUND	STREETS & TRANSPORT	536.48
	7/01/24	JULY2024 LIFE INS PREMIUMS	PARKS & RECREATION	Parks & Recreation	33.57
	7/01/24	JULY2024 LIFE INS PREMIUMS	CONVENTION & VISIT	Convention Visitor Bur	64.83
				TOTAL:	3,137.04
MARONDA HOMES OF VIRGINIA LLC	7/09/24	SURETY RELEASE 25-574	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
				TOTAL:	1,500.00
MARTIN'S FUEL	7/19/24	W SILVEOUS FUEL 6/12/24	GENERAL FUND	STREETS & TRANSPORT	96.28
				TOTAL:	96.28
MATTHEW W. ANDERSON, PE, PLLC	7/18/24	SITE INSP 7/8-12/24	GENERAL FUND	PLANNING & ZONING	5,425.00
	7/23/24	SITE INSP 7/15-17/24	GENERAL FUND	PLANNING & ZONING	5,050.00
				TOTAL:	10,475.00
METLIFE	7/01/24	JULY2024 DENTAL INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	330.87
	7/01/24	JULY2024 DENTAL INS PREMIU	GENERAL FUND	PLANNING & ZONING	312.04
	7/01/24	JULY2024 DENTAL INS PREMIU	GENERAL FUND	CITY HALL	18.83-
	7/01/24	JULY2024 DENTAL INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	1,850.74
	7/01/24	JULY2024 DENTAL INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	784.14
	7/01/24	JULY2024 DENTAL INS PREMIU	PARKS & RECREATION	Parks & Recreation	141.23
	7/01/24	JULY2024 DENTAL INS PREMIU	CONVENTION & VISIT	Convention Visitor Bur	30.94
				TOTAL:	3,431.13

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
MORE THAN JUST TACOS	7/19/24	RF/CS'24 EMP/VOL MEALS(5)	CONVENTION & VISIT	Convention Visitor Bur	55.00
				TOTAL:	55.00
ON SPORTSWEAR	7/19/24	KL PD ACADEMY SHOES(1)	GENERAL FUND	POLICE DEPARTMENT	132.49
				TOTAL:	132.49
ORACLE ELEVATOR HOLDCO, INC	7/12/24	ELEVATOR MAINT JUL 24	GENERAL FUND	CITY HALL	155.35
				TOTAL:	155.35
ORIENTAL TRADING COMPANY	7/19/24	PD LOLPOP (144) NAT NHGT O	GENERAL FUND	POLICE DEPARTMENT	44.97
				TOTAL:	44.97
PEIA	7/12/24	JULY2024 HEALTH INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	4,528.48
	7/12/24	JULY2024 HEALTH INS PREMIU	GENERAL FUND	PLANNING & ZONING	5,608.90
	7/12/24	JULY2024 HEALTH INS PREMIU	GENERAL FUND	CITY HALL	2,398.94
	7/12/24	JULY2024 HEALTH INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	26,060.58
	7/12/24	JULY2024 HEALTH INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	12,718.82
	7/12/24	JULY2024 HEALTH INS PREMIU	PARKS & RECREATION	Parks & Recreation	2,349.42
	7/12/24	JULY2024 HEALTH INS PREMIU	CONVENTION & VISIT	Convention Visitor Bur	766.98
				TOTAL:	54,432.12
PITNEY BOWES PURCHASE POWER	7/23/24	CH POSTAGE JUL 24	GENERAL FUND	CITY HALL	573.38
				TOTAL:	573.38
POTOMAC EDISON	7/23/24	ELE MAY 24	GENERAL FUND	CITY HALL	887.35
	7/23/24	ELE MAY 24	GENERAL FUND	POLICE DEPARTMENT	460.22
	7/23/24	ELE MAY 24	GENERAL FUND	STREETS & TRANSPORT	224.60
	7/12/24	FF BLVD III MAY-JUN 24	GENERAL FUND	STREET LIGHTS	95.28
	7/12/24	FF BLVD III MAY-JUN 24	GENERAL FUND	STREET LIGHTS	79.58
	7/23/24	ELE MAY 24	GENERAL FUND	STREET LIGHTS	9,489.30
	7/23/24	ELE MAY 24	PARKS & RECREATION	Parks & Recreation	2,433.70
	7/23/24	ELE MAY 24	CONVENTION & VISIT	Convention Visitor Bur	99.45
				TOTAL:	13,769.48
R&L LANDSCAPES, INC.	7/10/24	LANDSCAPE JUL 24	GENERAL FUND	POLICE DEPARTMENT	166.66
	7/10/24	LANDSCAPE JUL 24	GENERAL FUND	STREETS & TRANSPORT	8,120.43
	7/10/24	BRIAR RUN LDSCP JUN 24	GENERAL FUND	STREETS & TRANSPORT	400.00
	7/10/24	LANDSCAPE JUL 24	PARKS & RECREATION	Parks & Recreation	1,475.00
	7/10/24	LANDSCAPE JUL 24	CONVENTION & VISIT	Convention Visitor Bur	291.66
				TOTAL:	10,453.75
RADIAL TIRE DISTRIBUTORS	7/18/24	P&Z #21 4 TIRES	GENERAL FUND	PLANNING & ZONING	499.00
				TOTAL:	499.00
RANSON BUILDERS CONSORTIUM LLC	7/18/24	FY2024 Q4 FSPS FEES	CAPITAL IMPROVEMEN	INVALID DEPARTMENT	73,125.00
				TOTAL:	73,125.00
RANSON POST OFFICE	7/19/24	PD MAIL EVIDENCE 6/27/24	GENERAL FUND	POLICE DEPARTMENT	17.65
	7/19/24	PD PRIORITY MAIL BOX, WRAP	GENERAL FUND	POLICE DEPARTMENT	20.44
				TOTAL:	38.09
RICE TIRE CO	7/12/24	PD #6 4 TIRES	GENERAL FUND	POLICE DEPARTMENT	582.64
				TOTAL:	582.64
ROYAL FARMS	7/19/24	SIGULINSKY FUEL 6/19/24	GENERAL FUND	POLICE DEPARTMENT	61.50
				TOTAL:	61.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
RUCKMAN ENGINEERING PLC	7/18/24	PRMT RV 7/8-12/24	GENERAL FUND	PLANNING & ZONING	2,325.00
	7/23/24	PRMT RVW 7/15-7/19/24	GENERAL FUND	PLANNING & ZONING	2,025.00
				TOTAL:	4,350.00
SAVE-A-LOT	7/19/24	PD CASE WATER/20LB BAG ICE	GENERAL FUND	POLICE DEPARTMENT	6.98
				TOTAL:	6.98
SCOOP DAWG MOBILE	7/19/24	RF/CS'24 EMP/VOL FOOD (6)	CONVENTION & VISIT	Convention Visitor Bur	30.00
				TOTAL:	30.00
SCPDC	7/10/24	MY GOV JUN 24	GENERAL FUND	PLANNING & ZONING	540.42
				TOTAL:	540.42
SHEETZ	7/19/24	STANLEY FUEL 6/6/24	GENERAL FUND	PLANNING & ZONING	43.66
	7/19/24	COULTER FUEL 6/4-21/24	GENERAL FUND	PLANNING & ZONING	90.55
	7/19/24	PORTNER FUEL 6/25/24	GENERAL FUND	POLICE DEPARTMENT	50.46
	7/19/24	HUTCHERSON FUEL 6/1-25/24	GENERAL FUND	POLICE DEPARTMENT	441.09
	7/19/24	BLACK FUEL 6/1-22/24	GENERAL FUND	POLICE DEPARTMENT	143.86
	7/19/24	SIGULINSKY FUEL 6/4-25/24	GENERAL FUND	POLICE DEPARTMENT	118.60
	7/19/24	PALMER FUEL 6/1/24	GENERAL FUND	POLICE DEPARTMENT	51.88
	7/19/24	JENKINS FUEL 6/1-24/24	GENERAL FUND	POLICE DEPARTMENT	372.74
	7/19/24	ROBERTS FUEL 6/4-24/24	GENERAL FUND	POLICE DEPARTMENT	58.00
	7/19/24	LANCASTER FUEL 6/17/24(2)/	GENERAL FUND	POLICE DEPARTMENT	69.01
	7/19/24	LANCASTER FUEL 6/17/24(2)/	GENERAL FUND	POLICE DEPARTMENT	9.99
	7/19/24	DIX FUEL 6/11-21/24	GENERAL FUND	STREETS & TRANSPORT	216.00
	7/19/24	COSTELLO 5/30-6/12/24	GENERAL FUND	STREETS & TRANSPORT	152.83
	7/19/24	C SILVEOUS FUEL 6/5-12/24	GENERAL FUND	STREETS & TRANSPORT	187.34
	7/19/24	HARDER FUEL 5/30-6/24/24	GENERAL FUND	STREETS & TRANSPORT	437.19
	7/19/24	PIERSON FUEL 6/25/24	GENERAL FUND	STREETS & TRANSPORT	90.02
				TOTAL:	2,533.22
SMMUERTUWN8	7/19/24	FRAUD CHARGE	CONVENTION & VISIT	Convention Visitor Bur	25.87
				TOTAL:	25.87
SOCIAL CONNECTION MARKETING	7/19/24	MKT SV JUN 24/WEB/APP MAIN	CONVENTION & VISIT	Convention Visitor Bur	1,500.00
	7/19/24	MKT SV JUN 24/WEB/APP MAIN	CONVENTION & VISIT	Convention Visitor Bur	500.00
	7/19/24	MKT SV JUN 24/WEB/APP MAIN	CONVENTION & VISIT	Convention Visitor Bur	750.00
				TOTAL:	2,750.00
SOUTHERN STATES	7/19/24	PW WWEEDEATER HEAD	GENERAL FUND	STREETS & TRANSPORT	36.99
				TOTAL:	36.99
SUNOCO	7/19/24	HOOD FUEL 5/31-6/15/24	GENERAL FUND	POLICE DEPARTMENT	78.00
	7/19/24	LYNCH FUEL 6/2-9/24	GENERAL FUND	POLICE DEPARTMENT	77.21
	7/19/24	DIX FUEL 6/10/24	GENERAL FUND	STREETS & TRANSPORT	20.00
	7/19/24	WHITE FUEL 6/10-18/24	GENERAL FUND	STREETS & TRANSPORT	245.63
	7/19/24	COSTELLO FUEL 6/26/24	GENERAL FUND	STREETS & TRANSPORT	22.63
				TOTAL:	443.47
SUPERIOR AUTO BODY LLC	7/19/24	PD #5 LEFT FRONT PILLAR RE	GENERAL FUND	POLICE DEPARTMENT	349.13
				TOTAL:	349.13
SUPERIOR LAUNDRIES INC.	7/16/24	PD&PW MATS 6/5/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	7/16/24	PD&PW MATS 6/12/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	7/16/24	PD&PW MATS 6/19/2024	GENERAL FUND	POLICE DEPARTMENT	22.41
	7/16/24	PD&PW MATS 6/26/24	GENERAL FUND	POLICE DEPARTMENT	22.41

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	7/16/24	PD&PW MATS 6/5/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	7/16/24	PD&PW MATS 6/12/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	7/16/24	PD&PW MATS 6/19/2024	GENERAL FUND	STREETS & TRANSPORT	15.27
	7/16/24	PD&PW MATS 6/26/24	GENERAL FUND	STREETS & TRANSPORT	15.27
				TOTAL:	150.72
SYMBOL ARTS	7/19/24	PD UNIFORM PINS (3)	GENERAL FUND	POLICE DEPARTMENT	23.26
				TOTAL:	23.26
T-MOBILE	7/10/24	CELL PHNE 3/21/24-6/20/24	GENERAL FUND	CITY HALL	557.71
	7/10/24	CELL PHNE 3/21/24-6/20/24	GENERAL FUND	POLICE DEPARTMENT	557.70
	7/10/24	CELL PHNE 3/21/24-6/20/24	GENERAL FUND	STREETS & TRANSPORT	557.71
	7/10/24	CELL PHNE 3/21/24-6/20/24	PARKS & RECREATION	Parks & Recreation	557.70
	7/10/24	CELL PHNE 3/21/24-6/20/24	CONVENTION & VISIT	Convention Visitor Bur	557.70
				TOTAL:	2,788.52
TEK ADVISORS LLC	7/12/24	COMP MAINT JUN 24	GENERAL FUND	CITY HALL	6,773.59
	7/12/24	COMP MAINT JUN 24	GENERAL FUND	CITY HALL	530.11
				TOTAL:	7,303.70
THE FREDERICK NEWS-POST	7/19/24	RF/CS '24 AD 5/31/24	CONVENTION & VISIT	Convention Visitor Bur	2,662.15
	7/19/24	RF/CS '24 AD 5/26-6/1/24	CONVENTION & VISIT	Convention Visitor Bur	446.32
				TOTAL:	3,108.47
THE JOURNAL	7/19/24	RF/CS '24 ADS 5/1/24	CONVENTION & VISIT	Convention Visitor Bur	200.00
	7/19/24	RF/CS '24 AD 5/30-31/24	CONVENTION & VISIT	Convention Visitor Bur	775.46
	7/19/24	RF/CS '24 ADS 5/25-6/1/24	CONVENTION & VISIT	Convention Visitor Bur	162.55
				TOTAL:	1,138.01
TIMOTHY P. STRANKO, ESQ	7/18/24	LEGAL RETAINER JULY 24	GENERAL FUND	CITY HALL	4,500.00
				TOTAL:	4,500.00
TOOLE DESIGN GROUP	7/09/24	MILDRED ST 2/29-5/31/24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	33,067.84
	7/18/24	MILDRED ST 2/29-5/31/24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	540.00
				TOTAL:	33,607.84
TRACTOR SUPPLY	7/19/24	PW PINTLE HITCH(1)	GENERAL FUND	STREETS & TRANSPORT	109.99
	7/19/24	LIQUID PAINT MKR (2)/NN PL	GENERAL FUND	STREETS & TRANSPORT	15.98
	7/19/24	LIQUID PAINT MKR (2)/NN PL	GENERAL FUND	STREETS & TRANSPORT	14.99
	7/19/24	PW WEED KILLER SPRAY (4)	GENERAL FUND	STREETS & TRANSPORT	159.96
	7/19/24	PW WATER (6)	GENERAL FUND	STREETS & TRANSPORT	32.94
				TOTAL:	333.86
TRAVELERS INSURANCE	7/18/24	PRO LIA/UMB 7/1/24-7/1/25	GENERAL FUND	CITY HALL	25,786.50
	7/18/24	PRO LIA/UMB 7/1/24-7/1/25	GENERAL FUND	CITY HALL	2,033.25
	7/30/24	C KING 2/15/22 #F1H1292	GENERAL FUND	POLICE DEPARTMENT	1,172.50
				TOTAL:	28,992.25
TYLER TECHNOLOGIES	7/18/24	PAYROLL/EXTIME TUTORING	GENERAL FUND	CITY HALL	320.00
				TOTAL:	320.00
UNITED WAY OF THE EASTERN PANHANDLE	7/10/24	JUNE 24 TEEN COURT REMIT	GENERAL FUND	POLICE DEPARTMENT	712.94
				TOTAL:	712.94
US BANK	7/19/24	JUNE 2024 PCARD STMT PMT	GENERAL FUND	NON-DEPARTMENTAL	53,976.44
				TOTAL:	53,976.44

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
VISION SERVICE PLAN	7/12/24	JULY2024 VISION INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	58.69
	7/12/24	JULY2024 VISION INS PREMIU	GENERAL FUND	PLANNING & ZONING	66.49
	7/12/24	JULY2024 VISION INS PREMIU	GENERAL FUND	CITY HALL	7.80
	7/12/24	JULY2024 VISION INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	389.58
	7/12/24	JULY2024 VISION INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	164.17
	7/12/24	JULY2024 VISION INS PREMIU	PARKS & RECREATION	Parks & Recreation	30.48
	7/12/24	JULY2024 VISION INS PREMIU	CONVENTION & VISIT	Convention Visitor Bur	8.08
				TOTAL:	725.29
VITAL SIGNS INC.	7/19/24	P&R YARD SALE SIGNS (5)	PARKS & RECREATION	Parks & Recreation	50.00
	7/19/24	RF/CS '24 BANNER (10)	CONVENTION & VISIT	Convention Visitor Bur	950.00
				TOTAL:	1,000.00
WALMART	7/19/24	PD TP/PT/USB PORTS(3)	GENERAL FUND	POLICE DEPARTMENT	117.79
				TOTAL:	117.79
WEIS	7/19/24	SIGULINSKY FUEL 6/12/24	GENERAL FUND	POLICE DEPARTMENT	59.51
				TOTAL:	59.51
WEST VA MUNICIPAL LEAGUE	7/19/24	ARMSTRONG WVML CONF FY24	GENERAL FUND	CITY ADMINISTRATION	300.00
	7/19/24	WILT WVML CONF FY24	GENERAL FUND	CITY ADMINISTRATION	300.00
				TOTAL:	600.00
WEST VIRGINIA AMERICAN WATER	7/19/24	MF IRRIGATION WATER 5/4-6/	PARKS & RECREATION	Parks & Recreation	304.45
	7/19/24	MF WATER 4/5-6/5/24	PARKS & RECREATION	Parks & Recreation	96.02
				TOTAL:	400.47
WINCHESTER EQUIPMENT COMPANY	7/19/24	PW BOBCAT OIL FILTERS(2)	GENERAL FUND	STREETS & TRANSPORT	73.33
				TOTAL:	73.33
WV CHIEFS OF POLICE ASSOCIATION	7/12/24	RR FY25 DUES	GENERAL FUND	POLICE DEPARTMENT	100.00
				TOTAL:	100.00
WV STATE TREASURER'S OFFICE	7/02/24	JUNE2024 COURT FEE REMIT	GENERAL FUND	POLICE DEPARTMENT	5,073.06
				TOTAL:	5,073.06
XEROX FINANCIAL SERVICES	7/10/24	PD COPIER MAY 24	GENERAL FUND	POLICE DEPARTMENT	381.82
	7/10/24	PD COPIER JUN 24	GENERAL FUND	POLICE DEPARTMENT	381.82
	7/25/24	PD COPIER JULY 24	GENERAL FUND	POLICE DEPARTMENT	381.82
				TOTAL:	1,145.46
ZOOM US	7/19/24	WEBINAR 500 ANNUAL PROMO 2	GENERAL FUND	CITY ADMINISTRATION	800.00-
	7/19/24	ZOOM RM SUB 6/4/24-6/3/25	GENERAL FUND	CITY ADMINISTRATION	2,048.50
				TOTAL:	1,248.50
**PAYROLL EXPENSES	7/01/2024 - 7/31/2024		GENERAL FUND	MAYOR'S OFFICE	1,000.00
			GENERAL FUND	CITY COUNCIL	5,000.04
			GENERAL FUND	CITY ADMINISTRATION	14,387.07
			GENERAL FUND	POLICE JUDGE'S OFFICE	1,900.00
			GENERAL FUND	PLANNING & ZONING	25,905.49

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
**PAYROLL EXPENSES			GENERAL FUND	CITY HALL	17,424.08
			GENERAL FUND	POLICE DEPARTMENT	137,331.85
			GENERAL FUND	STREETS & TRANSPORT	42,951.52
			PARKS & RECREATION	Parks & Recreation	22,179.67
			CONVENTION & VISIT	Convention Visitor Bur	7,876.34
				TOTAL:	275,956.06

========== FUND TOTALS ==========

001	GENERAL FUND	628,476.50
201	CAPITAL IMPROVEMENT	325,152.84
900	PARKS & RECREATION	31,569.77
901	CONVENTION & VISITORS	22,749.13
903	DEVELOPMENT BONDS	1,500.00
	GRAND TOTAL:	1,009,448.24

TOTAL PAGES: 14

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Ranson, WV
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 7/01/2024 THRU 7/31/2024

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 7/01/2024 THRU 7/31/2024

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

FY 2025
General Fund Budget
July 2024 Financials

	Current Budget FY2025	Year to Date	Budget Balance	% of Budget Received
FY24 Carryover Fund Balance	*3,709,347*	*3,709,347*	-	100%
Revenue Summary				
Taxes	4,576,480	928,976	(3,647,504)	20%
Fines & Forfeitures	425,000	21,600	(403,400)	5%
Licenses & Permits	601,000	151,915	(449,085)	25%
Charges for Services	-	-	-	
Intergovernmental	1,230,000	20,063	(1,209,937)	2%
Miscellaneous	52,500	9,175	(43,325)	17%
Total Revenues	***10,594,327***	***4,841,076***	***(5,753,251)***	***46%***
Expenditure Summary				
Mayor's Office	16,560	1,077	15,484	7%
City Council	67,800	5,383	62,417	8%
City Administrator	434,000	32,538	401,462	7%
Police Judge's Office	34,300	2,045	32,255	6%
Contribution to Commissions	183,887	-	183,887	0%
Regional Development Authority	5,150	5,107	43	99%
Planning & Zoning	948,875	63,620	885,255	7%
Elections	27,750	7,265	20,485	26%
City Hall	1,266,000	91,060	1,174,940	7%
Contribution/Transfer	1,815,133	-	1,815,133	0%
Contingency	1,059,432	-	1,059,432	0%
Police Department	2,731,200	198,433	2,532,767	7%
Police Special Duty	20,690	-	20,690	0%
Streets Department	1,358,550	74,462	1,284,088	5%
Street Lights	125,000	9,048	115,952	7%
Parks & Recreation	300,000	-	300,000	0%
Convention & Visitor's Bureau	200,000	-	200,000	0%
975 General Government Capital Outlay	-	-	-	
Total Expenditures	***10,594,327***	***490,037***	***10,104,290***	***5%***
Revenue Over Expenses		***4,351,039***		

FY 2025 General Fund Budget Revenues

Account Number	*Description*	*Current FY25 Budget as of 7/16/2024*	*Jul-24*	*Year to Date*	*Budget Balance*	*% of Budget Received*
	FY24 Carryover Fund Balance	**3,709,347**	3,709,347	3,709,347	-	*100%*
001.301.100	Ad Valorem Tax Current Year	1,620,230	-	-	1,620,230	*0%*
001.303.100	Gas and Oil Severance Tax Current Year	55,000	-	-	55,000	*0%*
001.304.100	Utility Tax	220,000	21,709	21,709	198,291	*10%*
001.305.100	B&O Tax	2,200,000	821,419	821,419	1,378,581	*37%*
001.306.100	Wine and Liquor Tax	80,000	-	-	80,000	*0%*
001.307.100	Animal Tax	1,250	-	-	1,250	*0%*
001.308.100	Hotel/Motel Tax	400,000	85,849	85,849	314,151	*21%*
001.320.100	Fines, Fees, and Court Costs	425,000	21,585	21,585	403,415	*5%*
001.321.100	Parking Tickets	-	15	15	(15)	*N/A*
001.325.100	Business Licenses	20,000	7,149	7,149	12,851	*36%*
001.326.100	Building Permits	450,000	135,886	135,886	314,114	*30%*
001.328.100	Franchise Tax	45,000	-	-	45,000	*0%*
001.329.100	Rental Registration	1,000	60	60	940	*6%*
001.330.100	IRP Fees	85,000	8,820	8,820	76,180	*10%*
001.369.100	Contributions from Other Funds (Sales Tax)	1,200,000	-	-	1,200,000	*0%*
001.374.100	Payroll Reimbursement	30,000	20,063	20,063	9,937	*67%*
001.380.100	Interest Gained on Investments	30,000	3,176	3,176	26,824	*11%*
001.382.100	Refunds & Rebates	15,000	1,143	1,143	13,857	*8%*
001.383.100	Sale of Fixed Asset	1,000	-	-	1,000	*0%*
001.386.100	Insurance Claim	-	4,490	4,490	(4,490)	*N/A*
001.389.100	Accident Reports	5,000	301	301	4,699	*6%*
001.399.100.	Miscellaneous	1,000	-	-	1,000	*0%*
001.399.102	Yard Sale Fees	250	25	25	225	*10%*
001.399.103	Fingerprint Fee	250	40	40	210	*16%*
	Total Revenues	***10,594,327***	***4,841,076***	***4,841,076***	***5,753,251***	***46%***

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 7/16/2024	Jul-24	Year-to-date	Budget Balance	Percent of Budget Expended
409 - Mayor's Office						
001.409.101	Mayor Salary	12,000	1,000	1,000	11,000	8%
001.409.104	Mayor FICA	960	77	77	884	8%
001.409.214	Mayor Travel	2,000	-	-	2,000	0%
001.409.226	Mayor Insurance Bonds	100	-	-		
001.409.230	Mayor Contracted Services	500	-	-		
001.409.341	Mayor Departmental Supplies	500		-		
001.409.568	Mayor Contributions	500	-	-	500	0%
	Total	**16,560**	**1,077**	***1,077***	***15,484***	***7%***
410 - City Council						
001.410.101	City Council Salary	60,000	5,000	5,000	55,000	8%
001.410.104	City Council FICA	4,800	383	383	4,418	8%
001.410.214	City Council Travel	2,000	-	-	2,000	0%
001.410.230	City Council Contracted Services	500	-	-		
001.410.341	City Council Departmental Supplies	500	-	-	500	
	Total	**67,800**	**5,383**	**5,383**	**62,417**	**8%**
412 - City Administration Office						
001.412.103	City Administration Salary (3 FT employees)	243,000	14,387	14,387	228,613	6%
001.412.104	City Administration FICA	19,000	1,147	1,147	17,853	6%
001.412.105	City Administration Insurance	60,500	5,138	5,138	55,362	8%
001.412.106	City Administration Retirement	29,500	1,439	1,439	28,061	5%
001.412.108	City Administration Overtime	-	-	-	-	#DIV/0!
001.412.211	City Administration Phone	1,250	-	-	1,250	0%
001.412.214	City Administration Travel	2,500	-	-	2,500	0%
001.412.220	City Administration Ads/Legal Publications	2,500	-	-		
001.412.221	City Administration Training	2,500	-	-	2,500	0%
001.412.222	City Administration Dues and Subscriptions	3,500	-	-	3,500	0%
001.412.223	City Administration Professional Services	25,000	-	-	25,000	0%
001.412.226	City Administration Insurance and Bonds	250	-	-	250	0%
001.412.230	City Administration Contracted Services	5,000	-	-	5,000	
001.412.341	City Adminstration Supplies and Materials	5,000	-	-	2,500	0%
001.412.343	City Administration Gas Oil Tires	500	-	-	500	0%
001.412.345	City Administration Uniforms	1,500	-	-	1,500	
001.412.353	City Administration Computer Software	32,500	10,427	10,427	22,073	32%
	Total	**434,000**	**32,538**	***32,538***	***396,462***	***8%***
416 - Police Judge's Office						

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 7/16/2024*	*Jul-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
001.416.103	Police Judge Salary (2 Mags; 1 Prosecutor)	25,000	1,900	1,900	23,100	8%
001.416.104	Police Judge FICA	2,000	145	145	1,855	7%
001.416.223	Police Judge Professional Services	7,000	-	-	7,000	0%
001.416.226	Police Judge Insurance and Bonds	300	-	-	300	0%
	Total	**34,300**	**2,045**	***2,045***	***32,255***	***6%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 7/16/2024*	*Jul-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
424 - Contributions						
001.424.568	Contributions - Dispersed		-	-		
	PANTRAN	15,000	-	-	15,000	0%
	Independent Fire Dept	19,000	-	-	19,000	0%
	Citizen Fire Dept.	14,000	-	-	14,000	0%
	Charles Town Library	5,000	-	-	5,000	0%
	Jefferson County P&R - Fireworks	5,000	-	-	5,000	0%
	Mini-Grant Program	50,000	-	-	50,000	0%
	2023 Ranson Community Distribution Program	70,887	-	-	140,888	
	Community Sponsorship	5,000	-	-	-	#DIV/0!
	Total	**183,887**	**-**	**-**	***248,888***	***0%***
435 - Regional Development Authority						
001.435.222	Region 9 Planning & Development Council	**5,150**	5,107	5,107	43	100%
437 - Planning and Zoning						
001.437.103	Planning & Zoning Salary (5 FT employees)	354,000	25,426	25,426	328,574	7%
001.437.104	Planning and Zoning FICA	27,500	2,042	2,042	25,458	7%
001.437.105	Planning and Zoning Insurance	73,500	6,312	6,312	67,188	9%
001.437.106	Planning and Zoning Retirement	42,500	2,260	2,260	40,240	5%
001.437.108	Planning and Zoning Overtime/Extra Help	5,000	480	480	4,520	10%
001.437.110	Planning and Zoning Fringe Benefits	250	-	-	250	
001.437.211	Planning and Zoning Telephone	2,000	-	-	2,000	
001.437.214	Planning and Zoning Travel	2,000	-	-	2,000	0%
001.437.217	Planning and Zoning Vehicle Repair	500	-	-	500	0%
001.437.218	Planning and Zoning Postage	1,000	-	-	1,000	0%
001.437.220	Planning and Zoning Legal Publications	4,000	-	-	4,000	0%
001.437.221	Planning and Zoning Training	7,500	-	-	5,000	0%
001.437.222	Planning and Zoning Dues and Subscriptions	1,500	-	-	1,500	0%
001.437.223	Planning and Zoning Professional Services	400,000	27,100	27,100	332,900	8%
001.437.226	Planning and Zoning Insurance & Bonds	125	-	-	125	
001.437.230	Planning and Zoning Contracted Services	1,000	-	-	1,000	0%
001.437.341	Planning and Zoning Supplies and Materials	8,500	-	-	5,000	0%
001.437.343	Planning and Zoning Gas, Oil, Tires	2,500	-	-	2,500	0%
001.437.345	Planning and Zoning Uniforms	2,500	-	-	2,500	0%
001.437.353	Planning and Zoning Computer Software	13,000	-	-	13,000	0%

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 7/16/2024*	*Jul-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
	Total	**948,875**	**63,620**	***63,620***	***839,255***	***7%***
438 - Elections						
001.438.101	Elections Salary	-	-	-	-	#DIV/0!
001.438.220	Elections Advertising	750	-	-	750	0%
001.438.230	Elections Contracted Services (Poll workers)	25,250	7,265	7,265	(2,015)	
001.438.341	Elections Supplies and Materials	1,750	-	-	1,750	0%
	Total	**27,750**	**7,265**	**7,265**	**485**	**94%**

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 7/16/2024	Jul-24	Year-to-date	Budget Balance	Percent of Budget Expended
440 - City Hall						
001.440.103	City Hall Salary (4 FT employees)	270,000	17,305	17,305	252,695	6%
001.440.104	City Hall FICA	21,500	1,374	1,374	20,126	6%
001.440.105	City Hall Insurance	50,500	2,532	2,532	47,968	5%
001.440.106	City Hall Retirement	32,500	1,271	1,271	31,229	4%
001.440.108	City Hall Overtime / Extra Help	5,000	119	119	4,881	2%
001.440.211	City Hall Telephone	25,000	992	992	24,008	4%
001.440.212	City Hall Printing	7,500	-	-	7,500	
001.440.213	City Hall Utilities	20,000	1,024	1,024	18,976	5%
001.440.214	City Hall Travel	1,500	-	-	1,500	0%
001.440.215	City Hall Maintenance / Repair Building	10,000	-	-	10,000	0%
001.440.216	City Hall Maintenance / Repair Equipment	500	-	-	500	0%
001.440.217	City Hall Vehicle Repair	500	-	-	500	0%
001.440.218	City Hall Postage / Meter	8,000	573	573	7,427	7%
001.440.219	City Hall Building and Equipment Rents	11,000	352	352	5,648	6%
001.440.220	City Hall Advertising / Legal Publications	5,000	-	-	5,000	0%
001.440.221	City Hall Training	5,500	-	-	3,000	0%
001.440.222	City Hall Dues and Subscriptions	10,000	1,956	1,956	8,044	20%
001.440.223	City Hall Professional Services	125,000	4,750	4,750	120,250	4%
001.440.224	City Hall Audit Costs	50,000	9,241	9,241	40,759	18%
001.440.226	City Hall Insurance and Bonds (Travelers)	291,500	36,235	36,235	255,265	12%
001.440.230	City Hall Contracted Services	141,500	7,459	7,459	119,041	6%
001.440.232	City Hall Bank Charges	47,500	5,741	5,741	36,759	14%
001.440.341	City Hall Supplies and Materials	22,500	-	-	22,500	0%
001.440.343	City Hall Oil, Gas & Tires	500	-	-	500	0%
001.440.345	City Hall Uniforms	2,000	-	-	2,000	0%
001.440.353	City Hall Computer Software	99,500	135	135	99,365	0%
001.440.570	City Hall Miscellaneous Fees	2,000	-	-	2,000	0%
	Total	**1,266,000**	**91,060**	***91,060***	***1,147,440***	***7%***
444 - Contributions to Other Funds						
1.444.566	Contributions to Others Funds					
	Municipal Capital Improvement	1,535,087	-	-	1,535,087	0%

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 7/16/2024*	*Jul-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
	Municipal Stabilization	280,046	-	-	-	
	Total	1,815,133	***-***	***-***	***1,535,087***	***0%***
699 - Contingencies						
1.699.000	Contingencies	1,059,432	-	-	283,955	0%
	Total	1,059,432	***-***	***-***	***283,955***	***0%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 7/16/2024*	*Jul-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
700 - Police						
001.700.103	Police Salary (19 FT Officers & 2 FT Admin)	1,549,950	119,824	119,824	1,423,176	8%
001.700.104	Police FICA	121,050	10,713	10,713	109,787	9%
001.700.105	Police Insurance	352,500	29,776	29,776	322,724	8%
001.700.106	Police Retirement	179,250	10,372	10,372	168,028	6%
001.700.108	Police Overtime / Extra Help	175,000	17,508	17,508	132,492	12%
001.700.110	Police Fringe Benefits	4,750	-	-	4,750	0%
001.700.211	Police Telephone	7,500	329	329	4,671	7%
001.700.212	Police Printing	500	-	-	500	
001.700.213	Police Utilities	17,500	495	495	17,005	3%
001.700.214	Police Travel	7,500	-	-	7,500	0%
001.700.215	Police Maintenance / Repair Building	2,500	-	-	2,500	0%
001.700.216	Police Maintenance / Repair Equipment	1,500	-	-	1,500	0%
001.700.217	Police Vehicle Maintenance	20,000	-	-	20,000	0%
001.700.218	Police Postage	1,000	-	-	1,000	0%
001.700.219	Police Building and Equipment Rents	4,750	383	383	4,367	8%
001.700.220	Police Advertising / Legal Publication	750	-	-	750	0%
001.700.221	Police Training	10,000	2,250	2,250	7,750	23%
001.700.222	Police Dues and Subscriptions	1,500	100	100	400	20%
001.700.223	Police Professional Services	5,000	1,173	1,173	3,828	23%
001.700.226	Police Insurance and Bonds	200	-	-	200	0%
001.700.230	Police Contracted Services	35,500	197	197	25,303	1%
001.700.233	Police Investigation Fees	1,000	-	-	1,000	0%
001.700.235	Police Remittance of Fees Collected	102,000	5,315	5,315	96,685	5%
001.700.236	Police Refunds	1,000	-	-	1,000	0%
001.700.341	Police Supplies and Materials	30,000	-	-	30,000	0%
001.700.343	Police Gas Oil Tires	57,500	-	-	57,500	0%
001.700.345	Police Uniforms	10,500	-	-	10,500	0%
001.700.353	Police Software	31,000	-	-	31,000	0%
	Total	**2,731,200**	**198,433**	***198,433***	***2,485,917***	***7%***
704 - Crossing Guards						
001.704.103	Crossing Guards Salary (5 PT Employees)	19,125	-	-	19,125	0%
001.704.104	Crossing Guards FICA	1,465	-	-	1,465	0%
001.704.570	Crossing Guards Misc	100	-	-	100	0%
	Total	**20,690**	**-**	**-**	***20,690***	***0%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 7/16/2024*	*Jul-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
750 - Streets						
001.750.103	Streets Salary (10 FT employees)	653,000	42,894	42,894	610,106	7%
001.750.104	Streets FICA	52,000	3,361	3,361	48,639	6%
001.750.105	Streets Insurance	187,000	14,204	14,204	172,796	8%
001.750.106	Streets Retirement	78,500	3,967	3,967	74,533	5%
001.750.108	Streets Overtime / Extra Help	15,000	57	57	14,943	0%
001.750.110	Streets Fringe Benefits	2,500	-	-	2,500	0%
001.750.211	Streets Telephone	6,750	149	149	6,601	2%
001.750.213	Streets Utilities	10,000	219	219	9,781	2%
001.750.214	Streets Travel	2,500	-	-	2,500	0%
001.750.215	Streets Maintenance / Repair Building	3,000	-	-	3,000	0%
001.750.216	Streets Maintenance / Repair Equipment	15,000	-	-	15,000	0%
001.750.217	Streets Maintenance / Repair Vehicles	22,500	-	-	22,500	0%
001.750.219	Streets Building and Equipment Rents	5,000	-	-	5,000	0%
001.750.221	Streets Training	2,500	-	-	2,500	0%
001.750.222	Streets Dues	500	-	-	500	0%
001.750.223	Streets Professional Services	500	-	-	500	0%
001.750.226	Streets Insurance and Bonds	300	-	-	300	0%
001.750.230	Streets Contracted Services	200,000	8,181	8,181	141,819	5%
001.750.341	Streets Supplies and Materials	60,000	-	-	60,000	0%
001.750.343	Streets Gas Oil Tires	30,000	-	-	30,000	0%
001.750.345	Streets Uniforms	5,000	-	-	5,000	0%
001.750.353	Streets Software	7,000	1,428	1,428	5,572	20%
	Total	**1,358,550**	**74,462**	***74,462***	***1,234,088***	***6%***
751 - Street Lights						
001.751.213	Street Lights - Utilities	125,000	9,048	9,048	100,952	8%
	Total	**125,000**	**9,048**	***9,048***	***100,952***	8%
900 - Parks & Recreation		-				
001.900.568	Parks & Recreation Pass through Hotel Tax	200,000	-	-	300,000	0%
001.900.568.001	Parks & Recreation Operational Contribution	100,000	-	-		
	Total	***300,000***	***-***	***-***	***300,000***	***0%***
901 - Convention & Visitors Bureau (CVB)		-				
001.901.568	CVB Pass through Hotel Tax	200,000	-	-	300,000	0%
	Total	**200,000**	**-**	**-**	***300,000***	***0%***
975 - General Government		-				

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 7/16/2024*	*Jul-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
001.975.566	*Contributions/Transfers to Other Funds	-		-	-	0%
	Total	-		**-**	**-**	***0%***
		-				
	Total Expenses	***10,594,327***	***490,037***	***490,037***	***10,104,290***	***5%***
	Revenue Over Expenses	**-**	***4,351,039***	***4,351,039***		

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025

	FY2025 REVISED BUDGET 08-06-2024	*JULY 2024*	*YEAR TO DATE*	*Budget Balance*
Carryover Balance	8,488,226	8,488,226	8,488,226	-
201.348.100 Special Assessments - Sidewalk Funds	-	-	-	-
201.350.100 City Service Fees	150,000	35,000	35,000	115,000
201.365.100 Grants	29,000	-	-	29,000
201.369.100 Contributions from Other Funds	1,535,087	-	-	1,535,087
201.376.000 Table Games Income	190,000	-	-	190,000
201.380.100 Interest Income	80,000	9,086	9,086	70,914
201.397.100 Video Lottery Income	600,000	-	-	600,000
TOTAL REVENUES	***11,072,313***	***8,532,312***	***8,532,312***	***2,540,001***
EXPENDITURES				
201 Misc Fees				
Bank Charges	175	16	16	159
201.975.459 GENERAL GOVERNMENT CAPITAL EXPENSES				
Computer Replacement Program (201-975.459.001)	100,000	-	-	100,000
Condemnation of Properties (201-975.459.002)	25,000	-	-	25,000
Replacement Vehicle (201-975.459.003)	70,000	-	-	70,000
Total - General Government	*195,175*	*16*	*16*	*195,159*
201.976.459 PUBLIC SAFETY CAPITAL EXPENSES				
3 Patrol Vehicles (201-976.459.001)	135,000	127,224	127,224	7,776
Equipment for Patrol Vehicles (201-976.459.002)	75,000	-	-	75,000
Two In-Car Camera Systems (201-976.459.002)	20,000	-	-	20,000
Three CAD units (201-976.459.002)	10,000	-	-	10,000
E-Ticketing (201-976.459.003)	8,000	-	-	8,000
Radios (201-976.459.003)	15,000	-	-	15,000
Radars (201-976.459.003)	7,500	-	-	7,500
Tasers (201-976.459.003)	15,000	-	-	15,000

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025

	FY2025 REVISED BUDGET 08-06-2024	*JULY 2024*	*YEAR TO DATE*	*Budget Balance*
Electronic Fingerprint Machine (201-976.459.004)	30,000	10,200		
Crash Reconstructor Equipment (201-976.459.004)	29,500	29,250	29,250	250
Exterior Storage Building at PD (201-976.459.005)	10,000	-	-	10,000
New Police Department Building (201-976.459.005)	750,000	18,450	18,450	731,550
Total - Public Safety	*1,105,000*	*185,124*	*174,924*	*930,076*
201.977.459 STREET & TRANSPORTATION CAPITAL EXPENSES				
Street Construction & Repairs				
5th Avenue Streetscape (201-977.459.016)	1,300,000	-	-	1,300,000
Stormwater Engineering/Repairs				
SWM/Engineering & Construction	50,000	-	-	50,000
Stormwater Management/Engineering (Mildred) - Design (201-977.459.012)	200,000	22,058	22,058	177,942
Stormwater Management/Engineering (Mildred) Phase 1 (201-977.459.012)	1,000,000	-	-	1,000,000
Stormwater Management/Engineering (Mildred) Phase 2 (201-977.459.012)	250,000	-	-	250,000
Miscellaneous Other Capital Projects				
City Hall Roof (201-977.459.011)	20,000	-	-	20,000
Trifecta Place (201-977.459.013)	500,000	-	-	500,000
PW Capital Budget Items				
Street Preservation (Asphalt Overlay) (201-977.459.001)	350,000	-	-	350,000
Alley Construction & Preservation (201-977.459.002)	100,000	1,600	1,600	98,400
Sidewalk & Curb Replacement (201-977.459.003)	75,000	-	-	75,000
Street Design/Engineering (201-977.459.004)	50,000	-	-	50,000
Street Light Replacement (201-977.459.005)	75,000	-	-	75,000
F350 Truck (201-977.459.006)	75,000	-	-	75,000
Equipment (201-977.459.009)	75,000	-	-	75,000

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025

	FY2025 REVISED BUDGET 08-06-2024	*JULY 2024*	*YEAR TO DATE*	*Budget Balance*
Improvement to Public Works Yard (201-977.459.010)	400,000	-	-	400,000
Total - Streets & Transportation	*4,520,000*	*23,658*	*23,658*	*4,496,342*
201.979.459 PARKS & RECREATION CAPITAL EXPENSES				
Civic Center Improvements (201-979.459.001)	40,000	-	-	40,000
Flowing Springs Park (201-979.459.008)	600,000	-	-	600,000
Marcus Fields Improvements (201-979.459.002)	50,000	-	-	50,000
Total - Parks & Recreation	*690,000*	-	-	*690,000*
Contingencies	4,562,138	-	-	4,562,138
TOTAL EXPENSES	***6,510,175***	***208,797***	***198,597***	***6,311,578***
REVENUES OVER EXPENSES	***4,562,138***	***8,323,515***	***8,333,715***	

AGENDA ITEM IV.6

City Council Regular Meeting Request for Action

TO:

FROM: Todd Wilt, Community & Economic Development

ITEM TYPE: CITY MANAGER/STAFF REPORT

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

ATTACHMENTS:

AGENDA ITEM VII.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

ATTACHMENTS:

Legal notice for Ordinance 2024-360 Parks and Rec.docx

LEGAL NOTICE
PUBLIC HEARING NOTICE
CITY OF RANSON

AMENDING AND REENACTING CHAPTER 20, ARTICLE II OF THE RANSON CITY CODE REGARDING THE BOARD OF PARK AND RECREATION COMMISSIONERS

NOTICE OF PUBLIC HEARING - The Ranson City Council will hold a public hearing on August 19, 2024, at 7:00 pm at Ranson City Hall, 312 S. Mildred Street, Ranson, WV. The purpose of the public hearing is to accept public comments to Ordinance 2024-360 Amending and Reenacting Chapter 20, Article II of the Ranson City Code Regarding the Board of Park and Recreation Commissioners. Documents are available during regular office hours of 8:00 am – 4:00 pm weekdays, excluding holidays at City Hall. All persons are invited to attend and make comments about the proposal.

If you cannot attend but wish to comment, you may use the mailing process, and it must be received at the following address prior to August 19, 2024: City of Ranson, Attn: City Clerk, 312 S. Mildred Street, Ranson, WV 25438 or emailing at cityclerk@ransonwv.us Written Comments received prior to August 19, 2024, will be provided to the Ranson City Council and inserted into the official record.

AGENDA ITEM VII.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Prompted by recent staffing adjustments with the Ranson Parks & Recreation Commission and before hiring a new director, staff proposes the included amendments to the authorizing ordinance of the Parks & Recreation Commission. These changes aim to improve operational efficiency, align the commission with current best practices, and clarify the organizational hierarchy.

The Council is asked to review and consider these amendments on second reading for final adoption and enactment.

ATTACHMENTS:

Ordinance 2024-360 1st Reading.pdf
Ordinance 2024-360 Discussion Changes.pdf
Ordinance 2024-360 2nd Reading.pdf

Ordinance 2024-360

AN ORDINANCE AMENDING AND REENACTING CHAPTER 20, ARTICLE II OF THE RANSON CITY CODE REGARDING THE BOARD OF PARK AND RECREATION COMMISSIONERS

WHEREAS, the City of Ranson acknowledges that quality park facilities and recreation programs are necessary to promote the health and well-being of its citizens and the quality of life in Ranson; and,

WHEREAS, the City further acknowledges that integrated management and coordinated effort of City resources are indispensable prerequisites to economically and efficiently achieve these desirable goals.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RANSON THAT:

Chapter 20, Article II, the Board of Park and Recreation Commissioners, is hereby amended and reenacted as follows:

Sec. 20-20. - Creation.

Pursuant to the provisions of W. Va. Code, §§ 8-21-1 et seq., and for the purpose of the management of that plat of ground heretofore known as Ranson Park and Playground and donated to the city on the 15th day of November, 2005, for use as a municipal park, and for the management of other parks and recreational facilities of the city there shall be, and there is hereby created and established a parks and recreation board, to be known as the Board of Parks and Recreation Commission of the City of Ranson and referred to hereinafter as "commission". (Ord. No. 152, 12-7-04)

Sec. 20-21. - Public corporation; powers.

(a)Such commission shall be a public corporation and shall have perpetual existence. Such commission shall have plenary power and authority to sue and be sued; contract and be contracted with; adopt, use and alter a common seal; make and adopt necessary and appropriate lawful by-laws and rules and regulations; elect officers; appoint committees, agents and hire contractors and fix their compensation.(b)Further, such commission shall have plenary power and authority as provided in W. Va. Code, §§ 8-21-2, et seq. (Ord. No. 152, 12-7-04)

Sec. 20-22. - Board; ~~management~~ administration and control.

(a) All property, powers, ~~and~~ duties and ~~the management and~~ control of the parks and recreation commission shall be vested in a board appointed by ~~city council~~ the City Council and known as the Ranson Board of Park and Recreation Commissioners. The board shall consist~~, consisting~~ of five members, a majority of whom shall constitute a quorum for the transaction of business. Each member of the board must be a resident ~~and freeholder~~ of the city. Membership on the City Council may not disqualify any such member for appointment ~~election~~ to the board. Not more than two members of the City Council ~~so qualified~~ may be so appointed. After appointment, the members of the board shall qualify by taking and filing with the Clerk of the City the oath prescribed by law for public officials, and they shall not be permitted to serve upon the board until they have so qualified. | ~~The term of the board membership of any member of the city council so appointed shall continue during his or her term as a member of the governing body and until his or her successor is appointed or elected and qualified. The terms of other appointed members shall be for six years, and until their successors have been duly appointed and qualified pursuant to section 20-23 of this Code. Terms shall begin on January 1.~~ When any member of the board, during his or her term of office, shall cease to be a resident ~~and freeholder~~ of the city, he or she shall thereby be disqualified as a member of the board and his or her office shall thereupon become vacant.

(b) The board shall have complete and exclusive control and management authority of all of the properties and activities operated in connection with the public park and recreation system. The board is granted the power and authority to acquire, upon approval of the City Council and in the name of the city, by purchase, lease or by exercise of the power of eminent domain, or otherwise, such land or lands as it shall determine to be necessary, appropriate, convenient or incidental to the establishment, construction, improvement, extension, development, maintenance or operation of a system of public parks, playgrounds, athletic fields, stadiums, and other public park and recreational facilities for the city, whether of a like or different nature.

(c) To accomplish its authorized purposes, the board is empowered to promulgate, and amend from time to time, such rules and regulations as may be necessary, appropriate, convenient or incidental thereto. After codification of such rules and regulations by ordinance of the City Council, the board shall enforce the same by appropriate proceedings in any proper tribunal of this State, or any county, district or

municipality thereof. The City Attorney shall be the official counsel for the board and shall advise it on all legal matters.

(d) The management and execution of the budget, properties, and activities of the commission shall be vested in a director appointed and supervised by the City Manager, upon consultation with the board. The board may hire, or request that the City Manager hire, such other persons as it may deem necessary for the operation of property and activities under its control. The director and subordinate employees shall be employees of the city at such salary and wages as recommended by the board and approved by the City Council.

Sec. 20-23. - Term of board.

~~Of the initial members appointed to the commission, three members shall be appointed for a term of six years, one member shall be appointed for a term of four years, and one member shall be appointed for a term of two years. As the term of each initial appointee expires, the successor to fill the vacancy created by such expired term shall be appointed for a term of six years, or in the event the vacancy is being filled by a member of the governing body, the term shall continue during the term of such membership of the governing body.~~ The term of service for an appointed member of the board is six years, except that the term of service for a member of the City Council so appointed shall continue during his or her term as a member of the governing body and until his or her successor is appointed or elected and qualified.

Sec. 20-24. - Substitution of board members.

When a vacancy occurs on said board by reason of death, resignation, change of residence from the city, or due to any other cause, the ~~remaining member or members of said commission~~ City Council shall appoint a successor ~~or successors. , or if there should be no members left on said commission, the governing body of the city shall appoint successors, and in either event, the~~ An appointment ~~Appointments~~ filing a vacancy shall be for the unexpired term ~~or terms~~ of the vacant position.

Sec. 20-25. - Qualifications, compensation of board.

All members of the board shall be residents ~~and freeholders~~ of the city. No member of the board shall receive any compensation, whether in the form of salary, per diem allowance or otherwise, for or in connection with her/his services as such member. Each member shall, however, be entitled to reimbursement by the board for all reasonable and necessary

expenses actually incurred in connection with the performance of her/his duties as such member.

Sec. 20-26. - Transfer of property.

The commission is authorized to accept the transfer or conveyance of property of any kind, heretofore acquired by the city, or any instrumentality thereof, to carry out the purposes of the commission. When property is transferred to the commission in the form of money, the sum contributed shall be deemed the fair market value of the transfer, the adoption of this section being deemed the agreement in writing thereon. When property is transferred or conveyed to the commission in the form of real or personal property, a statement of value of same shall be submitted by the city to the commission 15 days in advance of the transfer or conveyance. The commission, within the above-mentioned 15-day period, shall give written notice to the city of its acceptance or dispute of the fair market value of the transfer or conveyance. In the event notice of dispute is given, the fair market value shall be determined by arbitration. The city and commission shall each appoint one arbitrator, and such arbitrators shall select a third arbitrator. The decision as to fair market value by the arbitrators shall be final. No dispute or arbitration shall delay the transfer or conveyance of property. (Ord. No. 152, 12-7-04)

Sec. 20-27. - Powers and authority regarding indebtedness; surpluses; exemption from taxation; funds; property.

The commission shall have plenary power and authority as prescribed in W. Va. Code, §§ 8-21-8—8-21-13 concerning the indebtedness of the commission; disposition of surplus of the commission; property, bonds and obligations of the commission; contributors; funds and accounts; reports and audits; sale of property; and workmen's compensation. (Ord. No. 152, 12-7-04)

Sec. 20-28. - Accounting.

The commission shall keep strict account of all of its receipts and expenditures, and shall each quarter make a quarterly report thereon to council, or other parties which have made contributions to it and such report shall contain an itemized account of its receipts and disbursements during the preceding quarter. Such report shall be made within 60 days after the termination of the quarter. Within 60 days after the end of each fiscal year, the commission shall make an annual report containing an itemized statement of its receipts and disbursements for the preceding fiscal year and publish the same as a class II-0 legal

advertisement in compliance with the provisions of W. Va. Code, §§ 59-3-1 et seq. (Ord. No. 152, 12-7-04)

Sec. 20-29. - Accounting and legal services.

All accounting and legal services required by the commission shall be provided by the city, the reasonable costs of which, if not paid directly by the commission and are advanced by the city, shall be reimbursed by the commission. (Ord. No. 152, 12-7-04)

Sec. 20-30. - Preservation of the Ranson park and playground.

In appreciation of the selfless donation by the members of the Ranson Park and Playground and in the interest of preserving what they have worked to build, the city council hereby resolves that the plat of land heretofore known as the Ranson Park and Playground shall be and will always remain a park for the use of the residents of the city and Jefferson County, West Virginia. In the event that it is ever determined by the commission that it is in the public's best interest that this land should be used in a manner not consistent with a park and playground, the city council agrees that it should take all necessary steps to relocate the Ranson Park and Playground to a location not more than one mile from its present location of N. Mildred Street, Ranson, Jefferson County, West Virginia. (Ord. No. 152, 12-7-04)

Secs. 20-31—20-39. - Reserved.

AN ORDINANCE AMENDING AND REENACTING CHAPTER 20, ARTICLE II OF THE RANSON CITY CODE REGARDING THE BOARD OF PARK AND RECREATION COMMISSIONERS

First Reading: July 16, 2024

Public Hearing: _____

Second Reading: _____

Enacted this _____ day _____ 2024

Adopted by the City Council of the City of Ranson after a 1st reading on July 16, 2024 and after a 2nd reading on _____ by a vote of _____ in the affirmative, ____in the negative with _____ abstentions.

THE CITY OF RANSON

_____

Mayor

ATTEST:

_____

City Clerk

AFFIX CITY SEAL

Ordinance 2024-360

AN ORDINANCE AMENDING AND REENACTING CHAPTER 20, ARTICLE II OF THE RANSON CITY CODE REGARDING THE BOARD OF PARK AND RECREATION COMMISSIONERS

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WHEREAS, the City further acknowledges that integrated management and coordinated effort of City resources are indispensable prerequisites to economically and efficiently achieve these desirable goals.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RANSON THAT:

Chapter 20, Article II, the Board of Park and Recreation Commissioners, is hereby amended and reenacted as follows:

Sec. 20-20. - Creation.

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Sec. 20-21. - Public corporation; powers.

(a)Such commission shall be a public corporation and shall have perpetual existence. Such commission shall have plenary power and authority to sue and be sued; contract and be contracted with; adopt, use and alter a common seal; make and adopt necessary and appropriate lawful by-laws and rules and regulations; elect officers; appoint committees, agents and hire contractors and fix their compensation. (b)Further, such commission shall have plenary power and authority as provided in W. Va. Code, §§ 8-21-2, et seq. (Ord. No. 152, 12-7-04)

Sec. 20-22. - Board; Administration and control.

(a) All property, powers, control of the parks and recreation commission shall be vested in a board appointed by the City Council and known as the Ranson Board of Park and Recreation Commissioners. The board shall consist of five members, a majority of whom shall constitute a quorum for the transaction of business. Each member of the board must be a resident of the city. Membership of the City Council may not disqualify any such member for appointment to the board. No more than two members of the City Council may be so appointed. After appointment, the members of the board shall qualify by taking and filing with the Clerk of the City the oath prescribed by law for public officials, and they shall not be permitted to serve upon the board until they have so qualified. When any member of the board, during his or her term of office, shall cease to be a resident of the city, he or she shall thereby be disqualified as a member of the board and his or her office shall thereupon become vacant.

(b) The board shall have complete and exclusive control and oversight authority of all of the properties and activities operated in connection with the public park and recreation system. The board is granted the power and authority to acquire, upon approval of the City Council and in the name of the city, by purchase, lease or by exercise of the power of eminent domain, or otherwise, such land or lands as it shall determine to be necessary, appropriate, convenient or incidental to the establishment, construction, improvement, extension, development, maintenance or operation of a system of public parks, playgrounds, athletic fields, stadiums, and other public park and recreational facilities for the city, whether of a like or different nature.

(c) To accomplish its authorized purposes, the board is empowered to promulgate, and amend from time to time, such rules and regulations as may be necessary, appropriate, convenient or incidental thereto. After codification of such rules and regulations by ordinance of the City Council, the board shall enforce the same by appropriate proceedings in any proper tribunal of this State, or any county, district or municipality thereof. The City Attorney shall be the official counsel for the board and shall advise it on all legal matters.

(d) The management and execution of the budget, properties, and activities of the commission shall be vested in a director appointed and supervised by the City Manager, upon consultation with the board. The board may hire, or request that the City Manager hire, such other persons as it may deem necessary for the operation of property and activities under its control. The director and subordinate employees shall be employees of the city at such salary and wages as recommended by the board and approved by the City Council.

Sec. 20-23. - Term of board.

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When a vacancy occurs on said board by reason of death, resignation, change of residence from the city, or due to any other cause, the City Council shall appoint a successor. An appointment filling a vacancy shall be for the unexpired term of the vacant position.

Sec. 20-25. - Qualifications, compensation of board.

All members of the board shall be residents of the city. No member of the board shall receive any compensation, whether in the form of salary, per diem allowance or otherwise, for or in connection with her/his services as such member. Each member shall, however, be entitled to reimbursement by the board for all reasonable and necessary expenses actually incurred in connection with the performance of her/his duties as such member.

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arbitrators shall be final. No dispute or arbitration shall delay the transfer or conveyance of property. (Ord. No. 152, 12-7-04)

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The commission shall keep strict account of all of its receipts and expenditures, and shall each quarter make a quarterly report thereon to council, or other parties which have made contributions to it and such report shall contain an itemized account of its receipts and disbursements during the preceding quarter. Such a report shall be made within 60 days after the termination of the quarter. Within 60 days after the end of each fiscal year, the commission shall make an annual report containing an itemized statement of its receipts and disbursements for the preceding fiscal year and publish the same as a class II-0 legal advertisement in compliance with the provisions of W. Va. Code, §§ 59-3-1 et seq. (Ord. No. 152, 12-7-04)

Sec. 20-29. - Accounting and legal services.

All accounting and legal services required by the commission shall be provided by the city, the reasonable costs of which, if not paid directly by the commission and are advanced by the city, shall be reimbursed by the commission. (Ord. No. 152, 12-7-04)

Sec. 20-30. - Preservation of the Ranson park and playground.

In appreciation of the selfless donation by the members of the Ranson Park and Playground and in the interest of preserving what they have worked to build, the city council hereby resolves that the plat of land heretofore known as the Ranson Park and Playground shall be and will always remain a park for the use of the residents of the city and Jefferson County, West Virginia. In the event that it is ever determined by the commission that it is in the public's best interest that this land should be used in a manner not consistent with a park and

playground, the city council agrees that it should take all necessary steps to relocate the Ranson Park and Playground to a location not more than one mile from its present location of N. Mildred Street, Ranson, Jefferson County, West Virginia. (Ord. No. 152, 12-7-04)

Secs. 20-31—20-39. - Reserved.

Ordinance 2024-360

AN ORDINANCE AMENDING AND REENACTING CHAPTER 20, ARTICLE II OF THE RANSON CITY CODE REGARDING THE BOARD OF PARK AND RECREATION COMMISSIONERS

First Reading: July 16, 2024

Public Hearing: August 19, 2024

Second Reading: August 19, 2024

Enacted this 19th day August 2024

Adopted by the City Council of the City of Ranson after a 1st reading on July 16, 2024 and after a 2nd reading on August 19, 2024 by a vote of _____ in the affirmative, ____in the negative with _____ abstentions.

THE CITY OF RANSON

_____

Mayor

ATTEST:

_____

City Clerk

AFFIX CITY SEAL

Ordinance 2024-360

AN ORDINANCE AMENDING AND REENACTING CHAPTER 20, ARTICLE II OF THE RANSON CITY CODE REGARDING THE BOARD OF PARK AND RECREATION COMMISSIONERS

WHEREAS, the City of Ranson acknowledges that quality park facilities and recreation programs are necessary to promote the health and well-being of its citizens and the quality of life in Ranson; and,

WHEREAS, the City further acknowledges that integrated management and coordinated effort of City resources are indispensable prerequisites to economically and efficiently achieve these desirable goals.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RANSON THAT:

Chapter 20, Article II, the Board of Park and Recreation Commissioners, is hereby amended and reenacted as follows:

Sec. 20-20. - Creation.

Pursuant to the provisions of W. Va. Code, §§ 8-21-1 et seq., and for the purpose of the management of that plat of ground heretofore known as Ranson Park and Playground and donated to the city on the 15th day of November, 2005, for use as a municipal park, and for the management of other parks and recreational facilities of the city there shall be, and there is hereby created and established a parks and recreation board, to be known as the Board of Parks and Recreation Commission of the City of Ranson and referred to hereinafter as "commission". (Ord. No. 152, 12-7-04)

Sec. 20-21. - Public corporation; powers.

(a)Such commission shall be a public corporation and shall have perpetual existence. Such commission shall have plenary power and authority to sue and be sued; contract and be contracted with; adopt, use and alter a common seal; make and adopt necessary and appropriate lawful by-laws and rules and regulations; elect officers; appoint committees, agents and hire contractors and fix their compensation. (b)Further, such commission shall have plenary power and authority as provided in W. Va. Code, §§ 8-21-2, et seq. (Ord. No. 152, 12-7-04)

Sec. 20-22. - Board; Administration and control.

(a) All property, powers, control of the parks and recreation commission shall be vested in a board appointed by the City Council and known as the Ranson Board of Park and Recreation Commissioners. The board shall consist of five members, a majority of whom shall constitute a quorum for the transaction of business. Each member of the board must be a resident of the city. Membership of the City Council may not disqualify any such member for appointment to the board. No more than two members of the City Council may be so appointed. After appointment, the members of the board shall qualify by taking and filing with the Clerk of the City the oath prescribed by law for public officials, and they shall not be permitted to serve upon the board until they have so qualified. When any member of the board, during his or her term of office, shall cease to be a resident of the city, he or she shall thereby be disqualified as a member of the board and his or her office shall thereupon become vacant.

(b) The board shall have complete and exclusive control and oversight authority of all of the properties and activities operated in connection with the public park and recreation system. The board is granted the power and authority to acquire, upon approval of the City Council and in the name of the city, by purchase, lease or by exercise of the power of eminent domain, or otherwise, such land or lands as it shall determine to be necessary, appropriate, convenient or incidental to the establishment, construction, improvement, extension, development, maintenance or operation of a system of public parks, playgrounds, athletic fields, stadiums, and other public park and recreational facilities for the city, whether of a like or different nature.

(c) To accomplish its authorized purposes, the board is empowered to promulgate, and amend from time to time, such rules and regulations as may be necessary, appropriate, convenient or incidental thereto. After codification of such rules and regulations by ordinance of the City Council, the board shall enforce the same by appropriate proceedings in any proper tribunal of this State, or any county, district or municipality thereof. The City Attorney shall be the official counsel for the board and shall advise it on all legal matters.

(d) The management and execution of the budget, properties, and activities of the commission shall be vested in a director appointed and supervised by the City Manager, upon consultation with the board. The board may hire, or request that the City Manager hire, such other persons as it may deem necessary for the operation of property and activities under its control. The director and subordinate employees shall be employees of the city at such salary and wages as recommended by the board and approved by the City Council.

Sec. 20-23. - Term of board.

The term of service for an appointed member of the board is six years, except that the term of service for a member of the City Council so appointed shall continue during his or her term as a member of the governing body and until his or her successor is appointed or elected and qualified.

Sec. 20-24. - Substitution of board members.

When a vacancy occurs on said board by reason of death, resignation, change of residence from the city, or due to any other cause, the City Council shall appoint a successor. An appointment filling a vacancy shall be for the unexpired term of the vacant position.

Sec. 20-25. - Qualifications, compensation of board.

All members of the board shall be residents of the city. No member of the board shall receive any compensation, whether in the form of salary, per diem allowance or otherwise, for or in connection with her/his services as such member. Each member shall, however, be entitled to reimbursement by the board for all reasonable and necessary expenses actually incurred in connection with the performance of her/his duties as such member.

Sec. 20-26. - Transfer of property.

The commission is authorized to accept the transfer or conveyance of property of any kind, heretofore acquired by the city, or any instrumentality thereof, to carry out the purposes of the commission. When property is transferred to the commission in the form of money, the sum contributed shall be deemed the fair market value of the transfer, the adoption of this section being deemed the agreement in writing thereon. When property is transferred or conveyed to the commission in the form of real or personal property, a statement of value of the same shall be submitted by the city to the commission 15 days in advance of the transfer or conveyance. The commission, within the above-mentioned 15-day period, shall give written notice to the city of its acceptance or dispute of the fair market value of the transfer or conveyance. In the event notice of a dispute is given, the fair market value shall be determined by arbitration. The city and commission shall each appoint one arbitrator, and such arbitrators shall select a third arbitrator. The decision as to fair market value by the

arbitrators shall be final. No dispute or arbitration shall delay the transfer or conveyance of property. (Ord. No. 152, 12-7-04)

Sec. 20-27. - Powers and authority regarding indebtedness; surpluses; exemption from taxation; funds; property.

The commission shall have plenary power and authority as prescribed in W. Va. Code, §§ 8-21-8—8-21-13 concerning the indebtedness of the commission; disposition of surplus of the commission; property, bonds and obligations of the commission; contributors; funds and accounts; reports and audits; sale of property; and workmen's compensation. (Ord. No. 152, 12-7-04)

Sec. 20-28. - Accounting.

The commission shall keep strict account of all of its receipts and expenditures, and shall each quarter make a quarterly report thereon to council, or other parties which have made contributions to it and such report shall contain an itemized account of its receipts and disbursements during the preceding quarter. Such a report shall be made within 60 days after the termination of the quarter. Within 60 days after the end of each fiscal year, the commission shall make an annual report containing an itemized statement of its receipts and disbursements for the preceding fiscal year and publish the same as a class II-0 legal advertisement in compliance with the provisions of W. Va. Code, §§ 59-3-1 et seq. (Ord. No. 152, 12-7-04)

Sec. 20-29. - Accounting and legal services.

All accounting and legal services required by the commission shall be provided by the city, the reasonable costs of which, if not paid directly by the commission and are advanced by the city, shall be reimbursed by the commission. (Ord. No. 152, 12-7-04)

Sec. 20-30. - Preservation of the Ranson park and playground.

In appreciation of the selfless donation by the members of the Ranson Park and Playground and in the interest of preserving what they have worked to build, the city council hereby resolves that the plat of land heretofore known as the Ranson Park and Playground shall be and will always remain a park for the use of the residents of the city and Jefferson County, West Virginia. In the event that it is ever determined by the commission that it is in the public's best interest that this land should be used in a manner not consistent with a park and

playground, the city council agrees that it should take all necessary steps to relocate the Ranson Park and Playground to a location not more than one mile from its present location of N. Mildred Street, Ranson, Jefferson County, West Virginia. (Ord. No. 152, 12-7-04)

Secs. 20-31—20-39. - Reserved.

Ordinance 2024-360

AN ORDINANCE AMENDING AND REENACTING CHAPTER 20, ARTICLE II OF THE RANSON CITY CODE REGARDING THE BOARD OF PARK AND RECREATION COMMISSIONERS

First Reading: July 16, 2024

Public Hearing: August 19, 2024

Second Reading: August 19, 2024

Enacted this 19th day August 2024

Adopted by the City Council of the City of Ranson after a 1st reading on July 16, 2024 and after a 2nd reading on August 19, 2024 by a vote of _____ in the affirmative, ____in the negative with _____ abstentions.

THE CITY OF RANSON

_____

Mayor

ATTEST:

_____

City Clerk

AFFIX CITY SEAL

AGENDA ITEM VII.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Councilor Stroud requests the Council's consideration of establishing a specific time limit for public comments during City Council meetings.

ATTACHMENTS:

AGENDA ITEM VII.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

The City of Ranson has secured grant funding, including a $251,443 Federal Land Access Program (FLAP) award, for the construction of approximately 4,300 linear feet of a 10-foot-wide, ADA-compliant walk/bike trail at Flowing Springs Park. This agenda item seeks City Council approval to authorize the City Manager or their designees to execute the necessary agreements and administer the grant funds to move forward with the project.

ATTACHMENTS:

Resolution 2024-16 Flowing Springs Construction.docx

Resolution 2024-16

A RESOLUTION OF THE CITY COUNCIL OF RANSON, WEST VIRGINIA AUTHORIZING THE CITY MANAGER TO EXECUTE AN AGREEMENT FOR CONSTRUCTION OF FLOWING SPRINGS PARK TRAIL PROJECT GRANT FUNDING

Whereas, the City desires to cooperate with the West Virginia Department of Transportation and Division of Highways for Fixing America's Surface Transportation (FAST) Act and

Whereas, the City has received Transportation Recreational Trails Program (RTP), (State Project U319-FLO/SP-1) Grant funds for the design of the project, and,

Whereas, the City has received a Federal Land Access Program (FLAP), Award in the amount of $251,443.00 for Construction of approximately 4,300 Lineal feet of 10' wide walk/bike trail ADA Compliant, and,

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANSON, WEST VIRGINIA, AS FOLLOWS:

The City Council authorizes and directs the City Manager to execute, acknowledge, and carry out all functions necessary to administer the said grant funds and agreement.

Signed and approved this 19th day of August 2024

ATTEST:

_____
Ken Suits, Pro tem

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL:

AGENDA ITEM VII.5

City Council Regular Meeting Request for Action

TO:

FROM: Todd Wilt, Public Works

ITEM TYPE: COUNCIL BUSINESS

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

The City of Ranson is considering the sale of a 2008 Ford F550 with a bucket truck body to the City of Charles Town for $15,000. The vehicle has 195,000 miles and requires significant repairs, estimated at $15,000, to bring it into good working condition.

This sale aligns with West Virginia State Code §8-12-18, which permits municipalities to sell property directly to another governmental entity without a competitive bidding process. Staff recommends proceeding with the sale, and City Council is asked to approve the attached resolution authorizing the transaction.

ATTACHMENTS:

Resolution 2024-17 Conveyance of City Property to City 2008 Ford F550 Bucket Truck.docx

Resolution - 2024-17

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RANSON, WEST VIRGINIA, AUTHORIZING THE SALE OF A 2008 FORD F550 TO THE CITY OF CHARLES TOWN

WHEREAS, the City of Ranson owns a 2008 Ford F550 with a bucket truck body, currently having 195,000 miles and experiencing several mechanical issues; and

WHEREAS, the City of Charles Town has offered to purchase the aforementioned vehicle from the City of Ranson for $15,000; and

WHEREAS, the City of Ranson staff have reviewed the offer and recommend accepting the offer from the City of Charles Town for $15,000; and

WHEREAS, the sale of this vehicle is consistent with the provisions of West Virginia State Code §8-12-18, which authorizes municipalities to sell, lease, or dispose of any of its real or personal property for adequate consideration, including the ability to sell directly to another unit of government without the need for a competitive bidding process, provided the transaction serves a public purpose and is deemed in the best interest of the municipality; and

WHEREAS, the City Council of the City of Ranson finds that the sale of the 2008 Ford F550 to the City of Charles Town serves the public purpose and is in the best interest of the City of Ranson;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RANSON, WEST VIRGINIA, AS FOLLOWS:

The City Council of the City of Ranson hereby authorizes the sale of the 2008 Ford F550 with a bucket truck body to the City of Charles Town for $15,000.

The City Council directs City staff to work with the staff of the City of Charles Town to perfect the sale and complete all necessary documentation to finalize the transaction.

The Mayor, City Manager, or their designees are hereby authorized to execute any documents necessary to effectuate the sale of the vehicle.

This resolution shall take effect immediately upon its adoption.

Signed and approved this 19th day of August 2024

ATTEST:

_____
Ken Suits Mayor Pro Tem

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL: