RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

www.ransonwv.gov

November 20, 2025 | 6:00 P.M. | Council Chamber

MEETING REGISTRATION:
https://ransonwv.gov/yourgovernment/agendas-and-minutes/

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes August 21, 2025
   Parks_and_Recereation_MInutes_08212025.docx

III. CITIZEN'S PRESENTATIONS

IV. DIRECTORS REPORTS

1. Parks and Recreation Budget for October
   October 2025 P&R Budget PDF.pdf
   October 2025 P&R GL Detail Incode Report.pdf
   October 2025 Truist P&R Acct Info.pdf

V. OLD BUSINESS

1. Approval to add lines to the gym floor for Futsal and Futsal Goals for indoor soccer

VI. NEW BUSINESS

1. Approval of a Parks and Recreation Social Media Policy
2. TV for the Civic Center
3. Consideration of a Portable Speaker for Music in the Civic Center
4. Update on Holiday Events
5. Approval of Temporary Winter Closures for Selected Parks
6. Current Rental Activity and Updates

VII. ADJOURNMENT

AGENDA ITEM II.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes August 21, 2025

ATTACHMENTS:

Parks_and_Recereation_MInutes_08212025.docx

RANSON PARKS AND RECREATION

I.CALL TO ORDER

Scott Coulter, President	**Present**
Jimmy Williams, Vice President	**Present**
Stephanie Fagan	**Present**
Mike Baker	**Present**
Herbie McDaniel	**Present**

II. APPROVAL OF MINUTES

Scott Coulter, President	**Abstain**
Jimmy Williams, Vice President	**Motion**
Stephanie Fagan	**Yes**
Mike Baker	**Yes**
Herbie McDaniel	**Second**

III. DIRECTORS REPORT

FY2026 Revision #1

Scott Coulter, President	**Abstain**
Jimmy Williams, Vice President	**Motion**
Stephanie Fagan	**Second**
Mike Baker	**Yes**
Herbie McDaniel	**Yes**

Financial Report - July

No Action at this time

Mayor Ken Suits - discussion with the Parks and Recreation

Mayor Ken Suits engaged in a discussion with the Parks and Recreation Board to address the future vision for the city's parks and community activities. The conversation focused on potential improvements, long-term planning, and strategies to enhance public spaces and recreational programs. Additionally, Mayor Suits and the board reviewed the history of how Parks and Recreation has been funded up to the present, exploring both past financial models and current funding sources to ensure the sustainability and growth of these essential community services.

Board Policy & Procedures for Memorial Services

The Parks and Recreation Board held a discussion to explore various ideas for establishing a procedure for hosting memorial services. After careful consideration, the board agreed that, when available, Ranson Parks and Recreation facilities may be rented by the public for memorial gatherings or celebrations of life. The rental fee will be $500.00 for four-hour increments. Chairs and tables will be provided by the department and handled for set-up and takedown. Renters will be responsible for bringing their own decorations and ensuring that all decorations are removed at the conclusion of the event.

IV. OLD BUSINESS

The Parks and Recreation Board held a discussion regarding the necessary repairs at Marcus Field, specifically focusing on the scoreboard. The Parks and Recreation Director informed the board that he is currently exploring his options for having the repairs completed. One possibility is having the Public Works Department handle the repairs. Alternatively, he is considering hiring an outside company to perform the work, with the potential benefit of securing a warranty for the repairs.

V. NEW BUSINESS

Budget for Upcoming Fall Fest, Ranson Tree Lighting, and Pizza with Santa

Staff ask the Park and Recreation board for a budget of $25,000.00 dollars for the Fall Fest, Tree Lightning and Pizza with Santa events

Scott Coulter, President	**Abstain**
Jimmy Williams, Vice President	**Yes**
Stephanie Fagan	**Yes**
Mike Baker	**Second**
Herbie McDaniel	**Motion**

Approval of rescheduling Parks & Rec Meeting.

Parks and Recreation Director ask the board to move the meetings for September and October to the third Monday at 6:00 PM. Due to other obligations.

VI. DISCUSSION

VII. ADJOURNMENT

The meeting ended at 7:40 P.M. Motion by Herbie McDaniel, second by Mike Baker. Next parks and Recreation meeting will be October 20,2025 at 6:00 PM Ranson Council Chambers, 312 S. Mildred Street Ranson, WV 25438.

Scott Coulter, President

Jimmy Williams, Vice President

AGENDA ITEM IV.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORTS**

SUBJECT: Parks and Recreation Budget for October

ATTACHMENTS:

October 2025 P&R Budget PDF.pdf
October 2025 P&R GL Detail Incode Report.pdf
October 2025 Truist P&R Acct Info.pdf

FY 2026
Parks & Recreation Budget
October 31, 2025
33.3% through Budget Year

	FY2026 Budget Approved 8/21/2025	*FY2026 Q1*	*Oct-25*	*Year to Date*	*Budget Balance*	*% of Budget*
Carryover Balance	*693,950*	693,950		693,950	-	100%
Revenue Summary						
Hotel Taxes	250,000	55,921	21,174	77,095	172,905	31%
Rental Income	50,750	14,085	6,705	20,790	29,960	41%
Contributions	350,033	5,940	-	5,940	344,093	0%
Programs & Leagues	67,250	2,530	17,030	19,559	47,691	29%
Total Revenues	***1,411,983***	***772,425***	***44,909***	***817,334***	***594,649***	***58%***
Expenditure Summary						
Personnel Services	347,500	83,694	22,535	106,228	241,272	*31%*
Contractual Services	289,250	58,005	10,153	68,158	221,092	*24%*
Commodities	204,198	6,010	1,036	7,047	197,152	*3%*
Special Events	55,000	3,841	3,108	6,948	48,052	*13%*
Capital Outlay	516,035	-	-	-	516,035	*0%*
Total Expenditures	***1,411,983***	***151,549***	***36,832***	***188,382***	***1,223,601***	***13%***
Revenues Over Expenses		***620,876***	***8,076***	***628,952***		

REVENUES		CURRENT BUDGET	FY2026 Q1	Oct-25	Year to Date	BUDGET BALANCE	% OF BUDGET
Carryover Balance		693,950	693,950	-	693,950	-	-
HOTEL TAXES							
308.100	HOTEL MOTEL TAX	250,000	55,921	21,174	77,095	172,905	*31%*
TOTAL HOTEL TAXES		***250,000***	***55,921***	***21,174***	***77,095***	***172,905***	***31%***
RENTAL INCOME							
358.100	RENTAL CIVIC CENTER	50,000	13,700	6,640	20,340	29,660	*41%*
358.200	RENTAL OTHER BUILDINGS	750	385	65	450	300	*60%*
TOTAL RENTAL INCOME		***50,750***	***14,085***	***6,705***	***20,790***	***29,960***	***41%***
CONTRIBUTION INCOME							
366.100	STATE GRANTS (EVENTS)	6,000	5,940	-	5,940	60	*99%*
369.100	CVB NET ASSET CONTRIBUTION	344,033	-	-	-	344,033	*0%*
TOTAL CONTRIBUTION INCOME		***350,033***	***5,940***	***-***	***5,940***	***344,093***	***2%***
PROGRAMS & LEAGUES							
379.100	DONATIONS	5,000	150	250	400	4,600	*8%*
380.100	INTEREST EARNED ON INVESTMENTS	7,500	698	1,650	2,348	5,152	*31%*
385.100	BASEBALL CONDITIONING	2,000	-	-	-	2,000	*0%*
385.103	ADMISSION FEES TO CIVIC CENTER	500	-		-	500	*0%*
385.108	PROGRAM SPECIAL EVENTS FEES	18,250	1,132	722	1,854	16,396	*10%*
385.111	BASKETBALL	2,000	135	1,890	2,025	(25)	*101%*
385.113	VOLLEYBALL	2,500	-		-	2,500	*0%*
385.115	PICKLEBALL	2,000	415	135	550	1,450	*28%*
385.116	MENS SOCCER	10,000	-	900	900	9,100	*9%*
385.117	CONTRACTED PROGRAMING	10,000	-	11,483	11,483	(1,483)	*115%*
385.200	SUMMER TENNIS	7,000	-	-	-	7,000	*0%*
399.100	MISC FEES	500	-	-	-	500	*0%*
TOTAL PROGRAMS & LEAGUES		***67,250***	***2,530***	***17,030***	***19,559***	***47,691***	***29%***
TOTAL REVENUE		***1,411,983***	***772,425***	***44,909***	***817,334***	***594,649***	***58%***

EXPENDITURES

PERSONNEL SERVICES		***CURRENT BUDGET***	***FY2026 Q1***	***Oct-25***	***Year to Date***	***BUDGET BALANCE***	***% OF BUDGET***
900.103	SALARY EXPENSE	266,500	65,343	17,042	82,384	184,116	31%
900.104	FICA	22,000	5,135	1,343	6,479	15,521	29%
900.105	INSURANCE	36,000	8,592	2,812	11,404	24,596	32%
900.106	RETIREMENT	18,000	4,233	1,226	5,459	12,541	30%
900.108	OVERTIME	5,000	390	112	502	4,498	10%
TOTAL PERSONNEL SERVICES		***347,500***	***83,694***	***22,535***	***106,228***	***241,272***	***31%***
CONTRACTUAL SERVICES							
900.211	TELEPHONE	8,000	1,602	503	2,105	5,895	26%
900.213	UTILITIES	80,000	16,406	3,291	19,696	60,304	25%
900.214	TRAVEL	2,000	-	-	-	2,000	0%
900.215	MAINTENANCE/REPAIR BLDGS	60,000	13,761	-	13,761	46,239	23%
900.216	MAINTENANCE/REPAIR EQUIP	5,000	2,247	-	2,247	2,753	45%
900.217	MAINTENANCE/REPAIR AUTO	1,000	90	-	90	910	9%
900.218	POSTAGE	1,000	-	-	-	1,000	0%
900.220	ADVERTISING	5,000	427	654	1,081	3,919	22%
900.221	TRAINING	3,000	-	-	-	3,000	0%
900.222	DUES & SUBSCRIPTIONS	1,500	-	120	120	1,380	8%
900.224	AUDIT COSTS	2,000	-	-	-	2,000	0%
900.230	CONTRACTED SERVICES	105,000	23,366	5,565	28,931	76,069	28%
900.231	CONTRACTED STAFF CIVIC CENTER	10,000	-	-	-	10,000	0%
900.232	BANK SERVICE CHARGES	5,750	106	21	127	5,623	2%
TOTAL CONTRACTUAL SERVICES		***289,250***	***58,005***	***10,153***	***68,158***	***221,092***	***24%***
COMMODITIES							
900.341	SUPPLIES & MATERIALS	35,000	4,989	979	5,968	29,032	17%
900.343	AUTOMOBILE SUPPLIES GAS OIL	1,000	271	58	328	672	33%
900.353	COMPUTER SOFTWARE	20,000	750	-	750	19,250	4%
900.399	MISCELLANEOUS EXPENSE	5,000	-	-	-	5,000	-
900.424	CONTRIBUTIONS	2,000	-	-	-	2,000	-
900.699	CONTINGENCIES	141,198	-	-	-	141,198	-
TOTAL COMMODITIES		***204,198***	***6,010***	***1,036***	***7,047***	***197,152***	***3%***

TOURISM & EVENTS	CURRENT BUDGET	FY2026 Q1	Oct-25	Year to Date	BUDGET BALANCE	% OF BUDGET
901.231 SPECIAL EVENTS	55,000	3,841	3,108	6,948	48,052	13%
TOTAL TOURISM & EVENTS	***55,000***	***3,841***	***3,108***	***6,948***	***48,052***	***13%***
CAPITAL OUTLAY						
900.457 CAPITAL OUTLAY BUILDINGS	200,000	-	-	-	200,000	0%
900.458 CAPITAL OUTLAY OTHER IMPR.	316,035	-	-	-	316,035	0%
TOTAL CAPITAL OUTLAY	***516,035***	***-***	***-***	***-***	***516,035***	***0%***
TOTAL EXPENDITURES	***1,411,983***	***151,549***	***36,832***	***188,382***	***1,223,601***	***13%***
REVENUES OVER EXPENSES	-	***620,876***	***8,076***	***628,952***		

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
101.100			CASH-CHECKING							
					B E G I N N I N G B A L A N C E					823,009.89
10/01/25	10/01	B20832	E.F.T. 000000	06067	10/01/2025 SEP25 H/M TAX XFR		JE# 010667	001412	29,660.35	852,670.24
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE XFR OF SEPTEMBER 2025 HOTEL TAX COLLECTIONS							
			FROM GENFUND TO P&R DATED 10/01/2025							
10/01/25	10/02	C20839	DEPOSIT	08361	DAILY CASH POSTING 10/01/2025				1,588.00	854,258.24
10/03/25	10/03	A85870	CHK: 003905	24724	SUPERIOR LAUNDRIES INC	0263			119.46CR	854,138.78
			SUPERIOR LAUNDRIES INC			INV#		/PO#		
10/03/25	10/03	A85871	CHK: 003906	24724	LEAF	0279			123.00CR	854,015.78
			LEAF			INV#		/PO#		
10/03/25	10/03	A85872	CHK: 003907	24724	R&L LANDSCAPES, INC.	0322			941.66CR	853,074.12
			R&L LANDSCAPES, INC.			INV#		/PO#		
10/03/25	10/03	A85873	CHK: 003908	24724	AMILIA TECHNOLOGIES USA	0387			750.00CR	852,324.12
			AMILIA TECHNOLOGIES USA I			INV#		/PO#		
10/07/25	10/08	C20870	DEPOSIT	08388	DAILY CASH POSTING 10/07/2025				260.00	852,584.12
10/07/25	10/09	C20876	DEPOSIT	08390	DAILY CASH POSTING 10/07/2025				25.00	852,609.12
10/10/25	10/01	P00866	MISC PY-DEP	01454	PAYROLL DIRECT DEPOSIT				5,957.72CR	846,651.40
10/10/25	10/10	A85891	CHK: 003909	24709	JEFFERSON SECURITY BANK	0033			50.00CR	846,601.40
			JEFFERSON SECURITY BANK			INV#		/PO#		
10/10/25	10/10	A85899	DFT: 009477	24730	JOHN HANCOCK	0001			341.69CR	846,259.71
			JOHN HANCOCK			INV#		/PO#		
10/10/25	10/10	A85900	DFT: 009478	24730	JOHN HANCOCK	0001			786.84CR	845,472.87
			JOHN HANCOCK			INV#		/PO#		
10/14/25	10/15	C20910	DEPOSIT	08417	DAILY CASH POSTING 10/14/2025				12,336.50	857,809.37
10/14/25	10/15	C20912	DEPOSIT	08419	DAILY CASH POSTING 10/14/2025				65.00	857,874.37
10/15/25	10/15	A86122	CHK: 003910	24741	CDS AMERICA LLC	0389			129.98CR	857,744.39
			CDS AMERICA LLC			INV#		/PO#		
10/15/25	10/15	A86123	CHK: 003911	24741	FRONTIER	0011			96.01CR	857,648.38
			FRONTIER			INV#		/PO#		
10/15/25	10/15	A86124	CHK: 003912	24741	LEAF	0279			223.31CR	857,425.07
			LEAF			INV#		/PO#		
10/16/25	10/17	C20928	DEPOSIT	08429	DAILY CASH POSTING 10/16/2025				1,215.00	858,640.07
10/16/25	10/17	C20930	DEPOSIT	08431	DAILY CASH POSTING 10/16/2025				540.00	859,180.07
10/21/25	10/22	C20949	DEPOSIT	08454	DAILY CASH POSTING 10/21/2025				1,391.00	860,571.07
10/22/25	10/23	C20956	DEPOSIT	08460	DAILY CASH POSTING 10/22/2025				2,550.00	863,121.07
10/23/25	10/23	A86249	CHK: 003913	24766	CORPORATION OF RANSON	0179			61,130.39CR	801,990.68
			CORPORATION OF RANSON			INV#		/PO#		
10/24/25	10/16	P00868	MISC PY-DEP	01459	PAYROLL DIRECT DEPOSIT				5,981.70CR	796,008.98
10/24/25	10/24	A86271	DFT: 009550	24769	DEPARTMENT OF TAX & REVE	0003			585.00CR	795,423.98
			DEPARTMENT OF TAX & REVEN			INV#		/PO#		
10/24/25	10/24	A86272	DFT: 009551	24769	INTERNAL REVENUE SERVICE	0002			3,655.04CR	791,768.94
			INTERNAL REVENUE SERVICE			INV#		/PO#		
10/24/25	10/24	A86273	DFT: 009552	24769	INTERNAL REVENUE SERVICE	0002			951.14CR	790,817.80
			INTERNAL REVENUE SERVICE			INV#		/PO#		
10/24/25	10/24	A86274	DFT: 009553	24769	JOHN HANCOCK	0001			341.69CR	790,476.11
			JOHN HANCOCK			INV#		/PO#		

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
101.100			CASH-CHECKING		* (CONTINUED) *					
10/24/25	10/24	A86275	DFT: 009554	24769	JOHN HANCOCK	0001			786.84CR	789,689.27
					JOHN HANCOCK	INV#	/PO#			
10/24/25	11/03	A86311	CHK: 003917	24745	JEFFERSON SECURITY BANK	0033			50.00CR	789,639.27
					JEFFERSON SECURITY BANK	INV#	/PO#			
10/28/25	10/29	C20991	DEPOSIT	08488	DAILY CASH POSTING 10/28/2025				2,114.00	791,753.27
10/30/25	10/30	A86307	CHK: 003914	24780	ABC PEST CONTROL LLC	0009			40.00CR	791,713.27
					ABC PEST CONTROL LLC	INV#	/PO#			
10/30/25	10/30	A86308	CHK: 003915	24780	LEAF	0279			214.31CR	791,498.96
					LEAF	INV#	/PO#			
10/30/25	10/30	A86309	CHK: 003916	24780	SHARE CORPORATION	0369			570.65CR	790,928.31
					SHARE CORPORATION	INV#	/PO#			
			==========		OCTOBER ACTIVITY DB: 51,744.85		CR: 83,826.43CR		32,081.58CR	
101.200			CD							
					B E G I N N I N G B A L A N C E					0.00
106.100			PETTY CASH							
					B E G I N N I N G B A L A N C E					0.00
111.100			ACCOUNTS RECEIVABLE							
					B E G I N N I N G B A L A N C E					0.00
111.101			A/R-OTHER AGENCIES							
					B E G I N N I N G B A L A N C E					0.00
112.000			A/R MANUAL							
					B E G I N N I N G B A L A N C E					0.00
113.150			FIXED ASSERS- VEHICLES							
					B E G I N N I N G B A L A N C E					0.00
114.100			DUE FROM OTHER FUND GF							
					B E G I N N I N G B A L A N C E					29,660.35
10/01/25	10/01	B20832	E.F.T. 000000	06067	10/01/2025 SEP25 H/M TAX XFR		JE# 010667	001412	29,660.35CR	0.00
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE XFR OF SEPTEMBER 2025 HOTEL TAX COLLECTIONS							
			FROM GENFUND TO P&R DATED 10/01/2025							
10/31/25	11/04	B21044		06103	OCT2025 HOTEL TAX CONTR		JE# 010736	001443	21,173.92	21,173.92
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE OCTOBER 2025 HOTEL TAX COLLECTIONS DUE FROM							
			GENFUND TO P&R							
			==========		OCTOBER ACTIVITY DB: 21,173.92		CR: 29,660.35CR		8,486.43CR	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
114.200			DUE FROM OTHER FUND CVB							
					B E G I N N I N G B A L A N C E					0.00
115.100			DUE FROM GOV UNITS							
					B E G I N N I N G B A L A N C E					0.00
117.100			INTEREST RECEIVABLE							
					B E G I N N I N G B A L A N C E					0.00
120.100			INVENTORY ASSET							
					B E G I N N I N G B A L A N C E					0.00
120.101			COST OF GOODS SOLD							
					B E G I N N I N G B A L A N C E					0.00
122.100			PREPAID EXPENSES							
					B E G I N N I N G B A L A N C E					0.00
125.100			INVESTMENTS							
					B E G I N N I N G B A L A N C E					0.00
130.100			WAGE ADVANCE							
					B E G I N N I N G B A L A N C E					0.00
131.100			FIXED ASSETS - BUILDING							
					B E G I N N I N G B A L A N C E					43,416.25
132.100			FIXED ASSETS - LAND IMPROVE							
					B E G I N N I N G B A L A N C E					33,028.70
133.100			FIXED ASSETS - EQUIPMENT							
					B E G I N N I N G B A L A N C E					285,237.28
133.150			FIXED ASSETS- VEHICLES							
					B E G I N N I N G B A L A N C E					26,367.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
134.100			FIXED ASSETS - CONST IN PROGR							
					B E G I N N I N G B A L A N C E					0.00
135.100			ACCUMULATED DEPRECIATION							
					B E G I N N I N G B A L A N C E					212,653.78CR
136.100			FIXED ASSETS - CONST IN PROGR							
					B E G I N N I N G B A L A N C E					0.00
200.000			Accts Payable - Manual							
					B E G I N N I N G B A L A N C E					0.00
200.002			Accts Payable - Contra							
					B E G I N N I N G B A L A N C E					0.00
200.003			Accts Payable - J Hancock							
					B E G I N N I N G B A L A N C E					0.00
201.000			PAYROLL LIABILITIES							
					B E G I N N I N G B A L A N C E					0.00
201.100			FICA & FED W/H							
					B E G I N N I N G B A L A N C E					0.00
10/10/25	10/01	P00865	FEDWH	01454	09/14/2025-09/27/2025 P&R PAY				951.14CR	951.14CR
10/10/25	10/01	P00865	FICA	01454	09/14/2025-09/27/2025 P&R PAY				542.98CR	1,494.12CR
10/10/25	10/01	P00865	MEDIC	01454	09/14/2025-09/27/2025 P&R PAY				126.99CR	1,621.11CR
10/10/25	10/10	A85877	DFT: 009552	24710	Federal Withholding	0002			951.14	669.97CR
					INTERNAL REVENUE SERVICE	INV# T1 202510012253	/PO#			
10/10/25	10/10	A85878	DFT: 009551	24710	Social Security	0002			542.98	126.99CR
					INTERNAL REVENUE SERVICE	INV# T3 202510012253	/PO#			
10/10/25	10/10	A85879	DFT: 009551	24710	Medicare	0002			126.99	0.00
					INTERNAL REVENUE SERVICE	INV# T4 202510012253	/PO#			
10/24/25	10/16	P00867	FEDWH	01459	09/28/2025-10/11/2025 P&R PAY				968.20CR	968.20CR
10/24/25	10/16	P00867	FICA	01459	09/28/2025-10/11/2025 P&R PAY				545.80CR	1,514.00CR
10/24/25	10/16	P00867	MEDIC	01459	09/28/2025-10/11/2025 P&R PAY				127.65CR	1,641.65CR
10/24/25	10/24	A86257	DFT: 009551	24746	Federal Withholding	0002			968.20	673.45CR
					INTERNAL REVENUE SERVICE	INV# T1 202510162333	/PO#			
10/24/25	10/24	A86258	DFT: 009551	24746	Social Security	0002			545.80	127.65CR
					INTERNAL REVENUE SERVICE	INV# T3 202510162333	/PO#			
10/24/25	10/24	A86259	DFT: 009551	24746	Medicare	0002			127.65	0.00
					INTERNAL REVENUE SERVICE	INV# T4 202510162333	/PO#			
		==========			OCTOBER ACTIVITY DB: 3,262.76 CR: 3,262.76CR				0.00	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
201.101			457B RETIREMENT							
					B E G I N N I N G B A L A N C E					0.00
201.102			LINCOLN LIFE INSURANCE							
					B E G I N N I N G B A L A N C E					54.63CR
10/01/25	10/01	A85826	DFT: 009468	24631	OCT25 OPT LIFE EE PREMIU	0967			96.44	41.81
					LINCOLN FINANCIAL GROUP		INV# 202509222210	/PO#		
10/01/25	10/15	A86065	DFT: 009481	24722	OCT 2025 PEIA LIFE INS P	2143			21.80	63.61
					PEIA		INV# 202510032261	/PO#		
10/10/25	10/01	P00865	LIN	01454	09/14/2025-09/27/2025 P&R PAY				44.51CR	19.10
10/10/25	10/01	P00865	PFL	01454	09/14/2025-09/27/2025 P&R PAY				5.49CR	13.61
10/24/25	10/16	P00867	LIN	01459	09/28/2025-10/11/2025 P&R PAY				44.51CR	30.90CR
10/24/25	10/16	P00867	PFL	01459	09/28/2025-10/11/2025 P&R PAY				5.49CR	36.39CR
			==========		OCTOBER ACTIVITY DB: 118.24 CR: 100.00CR				18.24	
201.110			CHRISTMAS CLUB PAYABLE							
					B E G I N N I N G B A L A N C E					0.00
10/10/25	10/01	P00865	CHR	01454	09/14/2025-09/27/2025 P&R PAY				50.00CR	50.00CR
10/10/25	10/10	A85891	CHK: 003909	24709	CHRISTMAS CLUB	0033			50.00	0.00
					JEFFERSON SECURITY BANK		INV# CHR202510012253	/PO#		
10/24/25	10/16	P00867	CHR	01459	09/28/2025-10/11/2025 P&R PAY				50.00CR	50.00CR
10/24/25	11/03	A86311	CHK: 003917	24745	CHRISTMAS CLUB	0033			50.00	0.00
					JEFFERSON SECURITY BANK		INV# CHR202510162333	/PO#		
			==========		OCTOBER ACTIVITY DB: 100.00 CR: 100.00CR				0.00	
201.120			457 b Retirement							
					B E G I N N I N G B A L A N C E					0.00
10/10/25	10/01	P00865	457	01454	09/14/2025-09/27/2025 P&R PAY				515.66CR	515.66CR
10/10/25	10/10	A85876	DFT: 009478	24710	457 EE/ER	0001			515.66	0.00
					JOHN HANCOCK		INV# 457202510012253	/PO#		
10/24/25	10/16	P00867	457	01459	09/28/2025-10/11/2025 P&R PAY				515.66CR	515.66CR
10/24/25	10/24	A86256	DFT: 009554	24746	457 EE/ER	0001			515.66	0.00
					JOHN HANCOCK		INV# 457202510162333	/PO#		
			==========		OCTOBER ACTIVITY DB: 1,031.32 CR: 1,031.32CR				0.00	
201.130			401 a Retirement							

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00
201.150			CHILD SUPPORT WV							
					B E G I N N I N G B A L A N C E					0.00
201.160			CHILD SUPPORT VA							
					B E G I N N I N G B A L A N C E					0.00
201.200			WV WITHHOLDING							
					B E G I N N I N G B A L A N C E					0.00
10/10/25	10/01	P00865	STWH	01454	09/14/2025-09/27/2025 P&R PAY				292.00CR	292.00CR
10/10/25	10/10	A85880	DFT: 009550	24710	WV State Taxes	0003			292.00	0.00
					DEPARTMENT OF TAX & REVEN	INV# T2 202510012253	/PO#			
10/24/25	10/16	P00867	STWH	01459	09/28/2025-10/11/2025 P&R PAY				293.00CR	293.00CR
10/24/25	10/24	A86260	DFT: 009550	24746	WV State Taxes	0003			293.00	0.00
					DEPARTMENT OF TAX & REVEN	INV# T2 202510162333	/PO#			
			==========		OCTOBER ACTIVITY DB: 585.00 CR: 585.00CR					0.00
201.250			DEDUCTIONS FROM PAY							
					B E G I N N I N G B A L A N C E					0.00
201.300			VA WITHHOLDING							
					B E G I N N I N G B A L A N C E					0.00
201.400			ACCOUNTS PAYABLE							
					B E G I N N I N G B A L A N C E					62,218.86CR
10/01/25	10/03	A04330	CHK: 003907	24723	R&L LANDSCAPES, INC.	0322			941.66CR	63,160.52CR
					R&L LANDSCAPES, INC.	INV# 21235	/PO# 13-17480			
10/03/25	10/03	A85870	CHK: 003905	24724	SUPERIOR LAUNDRIES INC	0263			59.73	63,100.79CR
					SUPERIOR LAUNDRIES INC	INV# 193710	/PO# 13-17478			
10/03/25	10/03	A85870	CHK: 003905	24724	SUPERIOR LAUNDRIES INC	0263			59.73	63,041.06CR
					SUPERIOR LAUNDRIES INC	INV# 195826	/PO# 13-17479			
10/03/25	10/03	A85871	CHK: 003906	24724	LEAF	0279			123.00	62,918.06CR
					LEAF	INV# 18982635	/PO# 13-17477			
10/03/25	10/03	A85872	CHK: 003907	24724	R&L LANDSCAPES, INC.	0322			941.66	61,976.40CR
					R&L LANDSCAPES, INC.	INV# 21235	/PO# 13-17480			
10/03/25	10/03	A85873	CHK: 003908	24724	AMILIA TECHNOLOGIES USA	0387			375.00	61,601.40CR
					AMILIA TECHNOLOGIES USA I	INV# 1583099	/PO# 13-17486			
10/03/25	10/03	A85873	CHK: 003908	24724	AMILIA TECHNOLOGIES USA	0387			375.00	61,226.40CR
					AMILIA TECHNOLOGIES USA I	INV# 1584737	/PO# 13-17487			

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
10/03/25	10/15	A04338	CHK: 003910	24740	CDS AMERICA LLC	0389			129.98CR	61,356.38CR
					CDS AMERICA LLC	INV#	IN866333	/PO# 13-17494		
10/07/25	10/15	A04337	CHK: 003912	24740	LEAF	0279			223.31CR	61,579.69CR
					LEAF	INV#	19137100	/PO# 13-17507		
10/07/25	10/30	A04345	CHK: 003915	24779	LEAF	0279			214.31CR	61,794.00CR
					LEAF	INV#	19139169	/PO# 13-17543		
10/10/25	10/10	A85875	DFT: 009477	24710	JOHN HANCOCK	0001			341.69CR	62,135.69CR
					JOHN HANCOCK	INV#	401202510012253	/PO#		
10/10/25	10/10	A85876	DFT: 009478	24710	JOHN HANCOCK	0001			786.84CR	62,922.53CR
					JOHN HANCOCK	INV#	457202510012253	/PO#		
10/10/25	10/10	A85877	DFT: 009552	24710	INTERNAL REVENUE SERVICE	0002			951.14CR	63,873.67CR
					INTERNAL REVENUE SERVICE	INV#	T1 202510012253	/PO#		
10/10/25	10/10	A85878	DFT: 009551	24710	INTERNAL REVENUE SERVICE	0002			1,085.96CR	64,959.63CR
					INTERNAL REVENUE SERVICE	INV#	T3 202510012253	/PO#		
10/10/25	10/10	A85879	DFT: 009551	24710	INTERNAL REVENUE SERVICE	0002			253.98CR	65,213.61CR
					INTERNAL REVENUE SERVICE	INV#	T4 202510012253	/PO#		
10/10/25	10/10	A85880	DFT: 009550	24710	DEPARTMENT OF TAX & REVE	0003			292.00CR	65,505.61CR
					DEPARTMENT OF TAX & REVEN	INV#	T2 202510012253	/PO#		
10/10/25	10/10	A85899	DFT: 009477	24730	JOHN HANCOCK	0001			341.69	65,163.92CR
					JOHN HANCOCK	INV#	401202510012253	/PO#		
10/10/25	10/10	A85900	DFT: 009478	24730	JOHN HANCOCK	0001			786.84	64,377.08CR
					JOHN HANCOCK	INV#	457202510012253	/PO#		
10/15/25	10/15	A86122	CHK: 003910	24741	CDS AMERICA LLC	0389			129.98	64,247.10CR
					CDS AMERICA LLC	INV#	IN866333	/PO# 13-17494		
10/15/25	10/15	A86123	CHK: 003911	24741	FRONTIER	0011			96.01	64,151.09CR
					FRONTIER	INV#	202510152330	/PO# 13-17495		
10/15/25	10/15	A86124	CHK: 003912	24741	LEAF	0279			223.31	63,927.78CR
					LEAF	INV#	19137100	/PO# 13-17507		
10/22/25	10/30	A04346	CHK: 003916	24779	SHARE CORPORATION	0369			570.65CR	64,498.43CR
					SHARE CORPORATION	INV#	320217	/PO# 13-17544		
10/23/25	10/23	A86249	CHK: 003913	24766	CORPORATION OF RANSON	0179			61,130.39	3,368.04CR
					CORPORATION OF RANSON	INV#	202510232346	/PO# 13-17529		
10/24/25	10/24	A86255	DFT: 009553	24746	JOHN HANCOCK	0001			341.69CR	3,709.73CR
					JOHN HANCOCK	INV#	401202510162333	/PO#		
10/24/25	10/24	A86256	DFT: 009554	24746	JOHN HANCOCK	0001			786.84CR	4,496.57CR
					JOHN HANCOCK	INV#	457202510162333	/PO#		
10/24/25	10/24	A86257	DFT: 009551	24746	INTERNAL REVENUE SERVICE	0002			968.20CR	5,464.77CR
					INTERNAL REVENUE SERVICE	INV#	T1 202510162333	/PO#		
10/24/25	10/24	A86258	DFT: 009551	24746	INTERNAL REVENUE SERVICE	0002			1,091.60CR	6,556.37CR
					INTERNAL REVENUE SERVICE	INV#	T3 202510162333	/PO#		
10/24/25	10/24	A86259	DFT: 009551	24746	INTERNAL REVENUE SERVICE	0002			255.30CR	6,811.67CR
					INTERNAL REVENUE SERVICE	INV#	T4 202510162333	/PO#		
10/24/25	10/24	A86260	DFT: 009550	24746	DEPARTMENT OF TAX & REVE	0003			293.00CR	7,104.67CR
					DEPARTMENT OF TAX & REVEN	INV#	T2 202510162333	/PO#		
10/24/25	10/24	A86271	DFT: 009550	24769	DEPARTMENT OF TAX & REVE	0003			292.00	6,812.67CR
					DEPARTMENT OF TAX & REVEN	INV#	T2 202510012253	/PO#		
10/24/25	10/24	A86271	DFT: 009550	24769	DEPARTMENT OF TAX & REVE	0003			293.00	6,519.67CR
					DEPARTMENT OF TAX & REVEN	INV#	T2 202510162333	/PO#		
10/24/25	10/24	A86272	DFT: 009551	24769	INTERNAL REVENUE SERVICE	0002			968.20	5,551.47CR
					INTERNAL REVENUE SERVICE	INV#	T1 202510162333	/PO#		

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
201.400			ACCOUNTS PAYABLE		* (CONTINUED) *					
10/24/25	10/24	A86272	DFT: 009551	24769	INTERNAL REVENUE SERVICE	0002			1,085.96	4,465.51CR
					INTERNAL REVENUE SERVICE		INV# T3 202510012253	/PO#		
10/24/25	10/24	A86272	DFT: 009551	24769	INTERNAL REVENUE SERVICE	0002			1,091.60	3,373.91CR
					INTERNAL REVENUE SERVICE		INV# T3 202510162333	/PO#		
10/24/25	10/24	A86272	DFT: 009551	24769	INTERNAL REVENUE SERVICE	0002			253.98	3,119.93CR
					INTERNAL REVENUE SERVICE		INV# T4 202510012253	/PO#		
10/24/25	10/24	A86272	DFT: 009551	24769	INTERNAL REVENUE SERVICE	0002			255.30	2,864.63CR
					INTERNAL REVENUE SERVICE		INV# T4 202510162333	/PO#		
10/24/25	10/24	A86273	DFT: 009552	24769	INTERNAL REVENUE SERVICE	0002			951.14	1,913.49CR
					INTERNAL REVENUE SERVICE		INV# T1 202510012253	/PO#		
10/24/25	10/24	A86274	DFT: 009553	24769	JOHN HANCOCK	0001			341.69	1,571.80CR
					JOHN HANCOCK		INV# 401202510162333	/PO#		
10/24/25	10/24	A86275	DFT: 009554	24769	JOHN HANCOCK	0001			786.84	784.96CR
					JOHN HANCOCK		INV# 457202510162333	/PO#		
10/24/25	10/30	A04344	CHK: 003914	24779	ABC PEST CONTROL LLC	0009			40.00CR	824.96CR
					ABC PEST CONTROL LLC		INV# 2480	/PO# 13-17542		
10/30/25	10/30	A86307	CHK: 003914	24780	ABC PEST CONTROL LLC	0009			40.00	784.96CR
					ABC PEST CONTROL LLC		INV# 2480	/PO# 13-17542		
10/30/25	10/30	A86308	CHK: 003915	24780	LEAF	0279			214.31	570.65CR
					LEAF		INV# 19139169	/PO# 13-17543		
10/30/25	10/30	A86309	CHK: 003916	24780	SHARE CORPORATION	0369			570.65	0.00
					SHARE CORPORATION		INV# 320217	/PO# 13-17544		
10/30/25	11/06	A04352	CHK: 003920	24806	FRONTIER	0011			96.87CR	96.87CR
					FRONTIER		INV# 202511062423	/PO# 13-17560		
	==========		OCTOBER ACTIVITY	DB:	71,787.01	CR:	9,665.02CR		62,121.99	
201.500			MD WITHHOLDING TAX							
			B E G I N N I N G B A L A N C E							0.00
201.900			AFLAC							
			B E G I N N I N G B A L A N C E							0.00
10/10/25	10/01	P00865	AFL	01454	09/14/2025-09/27/2025 P&R PAY				67.74CR	67.74CR
10/10/25	10/10	A85874	DFT: 009564	24710	AFLAC PAYABLE B4	0025			67.74	0.00
					AFLAC		INV# AFL202510012253	/PO#		
10/24/25	10/16	P00867	AFL	01459	09/28/2025-10/11/2025 P&R PAY				67.74CR	67.74CR
10/24/25	10/24	A86254	DFT: 009564	24746	AFLAC PAYABLE B4	0025			67.74	0.00
					AFLAC		INV# AFL202510162333	/PO#		
	==========		OCTOBER ACTIVITY	DB:	135.48	CR:	135.48CR		0.00	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
201.901 AFLAC - AFTER TAX										
					B E G I N N I N G B A L A N C E					0.00
206.100 CONTRACTS PAYABLE - AFLAC										
					B E G I N N I N G B A L A N C E					0.00
210.000 DEFERRED REVENUE										
					B E G I N N I N G B A L A N C E					0.00
215.000 DUE TO OTHER FUNDS GF										
					B E G I N N I N G B A L A N C E					0.00
10/01/25	10/01	A85826	DFT: 009468	24631	OCT LIFE INS,STD,LTD,PRE	0967			275.99CR	275.99CR
					LINCOLN FINANCIAL GROUP		INV# 202509222210	/PO#		
10/01/25	10/01	A85827	DFT: 009467	24631	OCT 2025 DENTAL INS PREM	1049			97.47CR	373.46CR
					METLIFE		INV# 202509162197	/PO#		
10/01/25	10/01	A85828	DFT: 009469	24631	OCT 2025 VISION INS PREM	2140			24.51CR	397.97CR
					VISION SERVICE PLAN		INV# 202509222209	/PO#		
10/01/25	10/15	A86065	DFT: 009481	24722	OCT 2025 HEALTH INS PREM	2143			2,531.84CR	2,929.81CR
					PEIA		INV# 202510032261	/PO#		
10/01/25	10/02	A85849	CHK: 117480	24720	R&L LANDSCAPES, INC.	1261			1,766.66CR	4,696.47CR
					R&L LANDSCAPES, INC.		INV# 21236	/PO# 13-17475		
10/09/25	10/15	A86114	CHK: 117492	24734	DIRTY GIRL	4141			600.00CR	5,296.47CR
					DIRTY GIRL		INV# 202510152325	/PO# 13-17516		
10/10/25	10/10	A85874	DFT: 009564	24710	AFLAC PAYABLE B4	0025			67.74CR	5,364.21CR
					AFLAC		INV# AFL202510012253	/PO#		
10/15/25	10/21	A86229	CHK: 117519	24757	BCN TELECOM INC	3509			340.30CR	5,704.51CR
					BCN TELECOM INC		INV# 23996152	/PO# 13-17525		
10/21/25	10/28	A86296	CHK: 117527	24776	T-MOBILE	4031			65.76CR	5,770.27CR
					T-MOBILE		INV# 202510282353	/PO# 13-17541		
10/23/25	10/28	A86298	CHK: 117529	24776	DIRTY GIRL	4141			600.00CR	6,370.27CR
					DIRTY GIRL		INV# 202510282354	/PO# 13-17536		
10/24/25	10/24	A86254	DFT: 009564	24746	AFLAC PAYABLE B4	0025			67.74CR	6,438.01CR
					AFLAC		INV# AFL202510162333	/PO#		
10/26/25	10/28	A86295	CHK: 117526	24776	POTOMAC EDISON	1973			1,892.33CR	8,330.34CR
					POTOMAC EDISON		INV# 202510282352	/PO# 13-17539		
	==========				OCTOBER ACTIVITY DB:		0.00 CR:		8,330.34CR	8,330.34CR
215.001 DUE TO OTHER FUND - CVB										
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
215.900			DUE TO OTHER FUNDS P&R							
					B E G I N N I N G B A L A N C E					0.00
219.100			COMPENSATED ABSENCES							
					B E G I N N I N G B A L A N C E					12,993.66CR
220.008			PAYROLL LIAB - SIMPLE COMPANY							
					B E G I N N I N G B A L A N C E					0.00
220.009			PAYROLL LIAB - SIMPLE RETIREME							
					B E G I N N I N G B A L A N C E					0.00
220.100			SALARIES & WAGES PAYABLE							
					B E G I N N I N G B A L A N C E					16,476.30CR
10/10/25	10/01	P00865	WPAYB	01454	09/14/2025-09/27/2025 P&R PAY				5,957.72CR	22,434.02CR
10/10/25	10/01	P00866	MISC PY-DEP	01454	10/10/2025 P&R DD				5,957.72	16,476.30CR
10/24/25	10/16	P00867	WPAYB	01459	09/28/2025-10/11/2025 P&R PAY				5,981.70CR	22,458.00CR
10/24/25	10/16	P00868	MISC PY-DEP	01459	10/24/2025 P&R DD				5,981.70	16,476.30CR
			==========		OCTOBER ACTIVITY DB: 11,939.42 CR: 11,939.42CR				0.00	
225.100			INSURANCE LIABILITY							
					B E G I N N I N G B A L A N C E					0.00
229.100			WORKERS' COMP PAYABLE							
					B E G I N N I N G B A L A N C E					0.00
243.100			Bonds payable							
					B E G I N N I N G B A L A N C E					0.00
295.100			NONSPENDABLE FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
296.100			RESTRICTED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
297.100			COMMITTED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
298.100			ASSIGNED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
299.100			UNASSIGNED FUND BALANCE							
					B E G I N N I N G B A L A N C E					1,009,396.15CR
308.100			HOTEL MOTEL TAX							
					B E G I N N I N G B A L A N C E					55,920.59CR
10/31/25	11/04	B21044		06103	OCT2025 HOTEL TAX CONTR		JE# 010736	001443	21,173.92CR	77,094.51CR
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE OCTOBER 2025 HOTEL TAX COLLECTIONS DUE FROM GENFUND TO P&R							
			==========		OCTOBER ACTIVITY DB: 0.00		CR: 21,173.92CR		21,173.92CR	
DEPT: 342			** INVALID DEPT **							
342.101			CONCESSION FEES & PERMITS							
					B E G I N N I N G B A L A N C E					0.00
342.102			CONCESSION EQUIP & MATERIALS							
					B E G I N N I N G B A L A N C E					0.00
345.100			CONCESSION FOOD							
					B E G I N N I N G B A L A N C E					0.00
345.101			VENDING MACHINES							
					B E G I N N I N G B A L A N C E					0.00
358.100			RENTAL CIVIC CENTER							
					B E G I N N I N G B A L A N C E					13,700.00CR
10/01/25	10/02	C20839	RCPT 00092301	08361	OCT25 RENT HARVEST POINTE				1,500.00CR	15,200.00CR
10/14/25	10/15	C20910	RCPT 00092499	08417	OCT 10,11- SENSE OF SPIRIT				675.00CR	15,875.00CR
10/22/25	10/23	C20956	RCPT 00092728	08460	FREDERICK BAPTIST ACADEMY-				2,550.00CR	18,425.00CR
10/28/25	10/29	C20991	RCPT 00092887	08488	12/7/25 PET PHOTOS W/ SANTA				65.00CR	18,490.00CR
10/28/25	10/29	C20991	RCPT 00092888	08488	NOV20-22-HOLIDAY HANDMADE MARK				1,850.00CR	20,340.00CR
			==========		OCTOBER ACTIVITY DB: 0.00		CR: 6,640.00CR		6,640.00CR	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
358.200			RENTAL OTHER BLDGS							
					B E G I N N I N G B A L A N C E					385.00CR
10/14/25	10/15	C20912	RCPT 00092500	08419	10/13MARCUS FLD- AMANDA BILLER				65.00CR	450.00CR
			==========		OCTOBER ACTIVITY DB: 0.00 CR: 65.00CR				65.00CR	
362.100			CHARGES TO OTHER ENTITIES							
					B E G I N N I N G B A L A N C E					0.00
365.100			FEDERAL GRANTS							
					B E G I N N I N G B A L A N C E					0.00
366.100			STATE GRANTS							
					B E G I N N I N G B A L A N C E					0.00
367.100			OTHER GRANTS							
					B E G I N N I N G B A L A N C E					5,940.00CR
368.100			CONTRIB. FROM OTHER ENTITY							
					B E G I N N I N G B A L A N C E					0.00
369.100			CONTRIB. FROM OTHER FUNDS							
					B E G I N N I N G B A L A N C E					0.00
370.100			INTERGOV SUPPORT-JEFFERSON CO							
					B E G I N N I N G B A L A N C E					0.00
374.100			PAYROLL REIMBURSEMENT							
					B E G I N N I N G B A L A N C E					0.00
379.100			DONATIONS							
					B E G I N N I N G B A L A N C E					150.00CR
10/21/25	10/22	C20949	RCPT 00092703	08454	2025 FF SPONSOR- TEK ADVISORS				250.00CR	400.00CR
			==========		OCTOBER ACTIVITY DB: 0.00 CR: 250.00CR				250.00CR	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
379.300			HUNTER MUSE SCHOLARSHIP							
					B E G I N N I N G B A L A N C E					0.00
380.100			INT. EARNED ON INVESTMENTS							
					B E G I N N I N G B A L A N C E					697.75CR
381.100			REIMBURSEMENTS							
					B E G I N N I N G B A L A N C E					0.00
382.100			REFUNDS							
					B E G I N N I N G B A L A N C E					0.00
383.100			SALE OF FIXED ASSET							
					B E G I N N I N G B A L A N C E					0.00
385.100			BASEBALL CONDITIONING							
					B E G I N N I N G B A L A N C E					0.00
385.101			ARCADE GAMES							
					B E G I N N I N G B A L A N C E					0.00
385.102			BOY'S BASEBALL CONDITIONING							
					B E G I N N I N G B A L A N C E					0.00
385.103			ADMISSION FEES TO CIVIC CENTER							
					B E G I N N I N G B A L A N C E					0.00
385.104			BASEBALL TRYOUTS							
					B E G I N N I N G B A L A N C E					0.00
385.105			TOURNAMENTS							
					B E G I N N I N G B A L A N C E					0.00
385.106			PRGM SOFTBALL FEES							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
385.107			LITTLE LEAGUE							
					B E G I N N I N G B A L A N C E					0.00
385.108			PRGM SPECIAL EVENTS FEES							
					B E G I N N I N G B A L A N C E					1,132.00CR
10/01/25	10/02	C20839	RCPT	00092303	08361 11/8 YRD SALE- RICK LAMARR				25.00CR	1,157.00CR
10/01/25	10/02	C20839	RCPT	00092304	08361 11/8 YRD SALE- ELAINE REED				20.00CR	1,177.00CR
10/01/25	10/02	C20839	RCPT	00092305	08361 11/8 YRD SALE- KARLA EISTER				25.00CR	1,202.00CR
10/07/25	10/08	C20870	RCPT	00092399	08388 11/8 YRD SALE- CONNIR KITT				25.00CR	1,227.00CR
10/07/25	10/08	C20870	RCPT	00092400	08388 11/8 YRD SALE- KAT HAGEDORN				25.00CR	1,252.00CR
10/07/25	10/08	C20870	RCPT	00092401	08388 11/8 YRD SALE- CAROL DANNER (3				37.00CR	1,289.00CR
10/07/25	10/08	C20870	RCPT	00092402	08388 11/8 YRD SALE- KRISTY BUGBEE 2				40.00CR	1,329.00CR
10/07/25	10/08	C20870	RCPT	00092403	08388 11/8 YRD SALE- TINA FEWELL				25.00CR	1,354.00CR
10/07/25	10/08	C20870	RCPT	00092405	08388 11/8 YRD SALE- LUIS TORRUELLAS				20.00CR	1,374.00CR
10/07/25	10/08	C20870	RCPT	00092406	08388 11/8 YRD SALE- TAMMY EVERHART				25.00CR	1,399.00CR
10/07/25	10/08	C20870	RCPT	00092407	08388 11/8 YRD SALE- JANE NAVARRO				20.00CR	1,419.00CR
10/07/25	10/08	C20870	RCPT	00092408	08388 11/8 YRD SALE- HOLLY JUNKIN				25.00CR	1,444.00CR
10/07/25	10/09	C20876	RCPT	00092410	08390 11/8 YRD SALE- DAVID TYRRELL				25.00CR	1,469.00CR
10/14/25	10/15	C20910	RCPT	00092493	08417 11/8 YRD SALE- SHERICE GEORGE				20.00CR	1,489.00CR
10/14/25	10/15	C20910	RCPT	00092494	08417 11/8 YRD SALE- DEBORAH AGRAMON				20.00CR	1,509.00CR
10/14/25	10/15	C20910	RCPT	00092495	08417 11/8 YRD SALE-SUZANNE DILLOW				25.00CR	1,534.00CR
10/14/25	10/15	C20910	RCPT	00092496	08417 11/8 YRD SALE- ELLIE DANNER				25.00CR	1,559.00CR
10/14/25	10/15	C20910	RCPT	00092497	08417 11/8 YRD SALE- RACHEL MOVENO				25.00CR	1,584.00CR
10/14/25	10/15	C20910	RCPT	00092498	08417 11/8 YRD SALE- VICKY HANNON				25.00CR	1,609.00CR
10/21/25	10/22	C20949	RCPT	00092694	08454 11/8 YRD SALE- PATRICIA BAMIE				20.00CR	1,629.00CR
10/21/25	10/22	C20949	RCPT	00092695	08454 11/8 YRD SALE- JACKIE GORE				25.00CR	1,654.00CR
10/21/25	10/22	C20949	RCPT	00092696	08454 11/8 YRD SALE-SARAH NOVAC (2)				50.00CR	1,704.00CR
10/21/25	10/22	C20949	RCPT	00092697	08454 11/8 YRD SALE- MARCI HALL				25.00CR	1,729.00CR
10/21/25	10/22	C20949	RCPT	00092698	08454 11/8 YRD SALE- DIANNE FLEMING				25.00CR	1,754.00CR
10/21/25	10/22	C20949	RCPT	00092699	08454 11/8 YRD SALE- PERSONALLY CRAF				75.00CR	1,829.00CR
10/28/25	10/29	C20991	RCPT	00092883	08488 11/8 YRD SALE- CRYSTAL BOWERS				25.00CR	1,854.00CR
			==========		OCTOBER ACTIVITY DB: 0.00 CR: 722.00CR				722.00CR	
385.109			CAMP							
					B E G I N N I N G B A L A N C E					0.00
385.110			BASKETBALL - WINTER							
					B E G I N N I N G B A L A N C E					135.00CR
10/16/25	10/17	C20928	RCPT	00092571	08429 KYMANI COOK- WINTER BBALL				135.00CR	270.00CR
10/16/25	10/17	C20928	RCPT	00092572	08429 SHEPHERD MAY- WINTER BBALL				135.00CR	405.00CR
10/16/25	10/17	C20928	RCPT	00092573	08429 NOLAN ROGERS- WINTER BBALL				135.00CR	540.00CR
10/16/25	10/17	C20928	RCPT	00092574	08429 GIANLUCA SANDOVAL CASTRO				135.00CR	675.00CR

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
10/16/25	10/17	C20928	RCPT 00092575	08429	KELLAN KNOX-WINTER BBALL				135.00CR	810.00CR
10/16/25	10/17	C20928	RCPT 00092576	08429	LINCOLN HYNES-WINTER BBALL				135.00CR	945.00CR
10/16/25	10/17	C20928	RCPT 00092576	08429	JULIETTE HYNES- WINTER BBALL				135.00CR	1,080.00CR
10/16/25	10/17	C20928	RCPT 00092577	08429	CARTER BOZARTH- WINTER BBALL				135.00CR	1,215.00CR
10/16/25	10/17	C20928	RCPT 00092578	08429	JAYZIAH GLADNEY- WINTER BBALL				135.00CR	1,350.00CR
10/16/25	10/17	C20930	RCPT 00092579	08431	ANILA ALEXIS- WINTER BBALL				135.00CR	1,485.00CR
10/16/25	10/17	C20930	RCPT 00092580	08431	EASTON SMITH-WINTER BBALL				135.00CR	1,620.00CR
10/16/25	10/17	C20930	RCPT 00092581	08431	GRIFFIN CARTER-WINTER BBALL				135.00CR	1,755.00CR
10/16/25	10/17	C20930	RCPT 00092582	08431	PAXTEN UTTERBACK- WINTER BBALL				135.00CR	1,890.00CR
10/28/25	10/29	C20991	RCPT 00092889	08488	25BBALL FALL- MIGUEL FUENTES				135.00CR	2,025.00CR
			==========		OCTOBER ACTIVITY DB:	0.00	CR: 1,890.00CR		1,890.00CR	

385.111 BASKETBALL - SPRING

B E G I N N I N G B A L A N C E 0.00

385.112 PROGRAM INCOME

B E G I N N I N G B A L A N C E 0.00

385.113 VOLLEYBALL

B E G I N N I N G B A L A N C E 0.00

385.114 FLAG FOOTBALL

B E G I N N I N G B A L A N C E 0.00

385.115 PICKLEBALL

B E G I N N I N G B A L A N C E 415.00CR

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
10/01/25	10/02	C20839	RCPT 00092302	08361	9/29/25 PICKLEBALL				18.00CR	433.00CR
10/07/25	10/08	C20870	RCPT 00092409	08388	10/6/25 PICKLEBALL				18.00CR	451.00CR
10/14/25	10/15	C20910	RCPT 00092492	08417	10/6/25 PICKLEBALL				39.00CR	490.00CR
10/21/25	10/22	C20949	RCPT 00092693	08454	PICKLEBALL				21.00CR	511.00CR
10/28/25	10/29	C20991	RCPT 00092884	08488	10/22/25 PICKLEBALL				21.00CR	532.00CR
10/28/25	10/29	C20991	RCPT 00092886	08488	10/27/25 PICKLEBALL				18.00CR	550.00CR
			==========		OCTOBER ACTIVITY DB:	0.00	CR: 135.00CR		135.00CR	

385.116 MENS SOCCER

B E G I N N I N G B A L A N C E 0.00

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
10/21/25	10/22	C20949	RCPT 00092700	08454	7/13,8/17,8/24,9/14,9/21,9/28				900.00CR	900.00CR
			==========		OCTOBER ACTIVITY DB:	0.00	CR: 900.00CR		900.00CR	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
385.117					CONTRACTED PROGRAMING					
					B E G I N N I N G B A L A N C E					0.00
10/14/25	10/15	C20910	RCPT 00092501	08417	2025 JEFFCO P&R CAMP REV				11,482.50CR	11,482.50CR
			==========		OCTOBER ACTIVITY DB: 0.00 CR: 11,482.50CR				11,482.50CR	
385.118					BONANZA					
					B E G I N N I N G B A L A N C E					0.00
385.119					BONANZA OFFSET					
					B E G I N N I N G B A L A N C E					0.00
385.200					SUMMER TENNIS PROGRAM					
					B E G I N N I N G B A L A N C E					0.00
386.100					INSURANCE CLAIMS					
					B E G I N N I N G B A L A N C E					0.00
399.100					MISCELLANEOUS FEES					
					B E G I N N I N G B A L A N C E					0.00
DEPT: 900 Parks & Recreation										
900.101					SALARIES					
					B E G I N N I N G B A L A N C E					0.00
900.102					ACCRUED SALARY EXPENSE					
					B E G I N N I N G B A L A N C E					0.00
900.103					SALARY EXPENSE					
					B E G I N N I N G B A L A N C E					65,342.84
10/10/25	10/01	P00865	PYEXP	01454	09/14/2025-09/27/2025 P&R PAY				8,554.23	73,897.07
10/24/25	10/16	P00867	PYEXP	01459	09/28/2025-10/11/2025 P&R PAY				8,487.38	82,384.45
			==========		OCTOBER ACTIVITY DB: 17,041.61 CR: 0.00				17,041.61	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.104			FICA							
					B E G I N N I N G B A L A N C E					5,135.49
10/10/25	10/10	A85878	DFT: 009551	24710	Social Security	0002			542.98	5,678.47
					INTERNAL REVENUE SERVICE	INV#	T3 202510012253	/PO#		
10/10/25	10/10	A85879	DFT: 009551	24710	Medicare	0002			126.99	5,805.46
					INTERNAL REVENUE SERVICE	INV#	T4 202510012253	/PO#		
10/24/25	10/24	A86258	DFT: 009551	24746	Social Security	0002			545.80	6,351.26
					INTERNAL REVENUE SERVICE	INV#	T3 202510162333	/PO#		
10/24/25	10/24	A86259	DFT: 009551	24746	Medicare	0002			127.65	6,478.91
					INTERNAL REVENUE SERVICE	INV#	T4 202510162333	/PO#		
			==========		OCTOBER ACTIVITY DB: 1,343.42 CR: 0.00				1,343.42	
900.105			INSURANCE							
					B E G I N N I N G B A L A N C E					8,592.21
10/01/25	10/01	A85826	DFT: 009468	24631	OCT LIFE INS,STD,LTD,PRE	0967			179.55	8,771.76
					LINCOLN FINANCIAL GROUP	INV#	202509222210	/PO#		
10/01/25	10/01	A85827	DFT: 009467	24631	OCT 2025 DENTAL INS	PREM 1049			97.47	8,869.23
					METLIFE	INV#	202509162197	/PO#		
10/01/25	10/01	A85828	DFT: 009469	24631	OCT 2025 VISION INS	PREM 2140			24.51	8,893.74
					VISION SERVICE PLAN	INV#	202509222209	/PO#		
10/01/25	10/15	A86065	DFT: 009481	24722	OCT 2025 HEALTH INS	PREM 2143			2,510.04	11,403.78
					PEIA	INV#	202510032261	/PO#		
			==========		OCTOBER ACTIVITY DB: 2,811.57 CR: 0.00				2,811.57	
900.106			RETIREMENT							
					B E G I N N I N G B A L A N C E					4,233.46
10/10/25	10/10	A85875	DFT: 009477	24710	401a Retirement	0001			341.69	4,575.15
					JOHN HANCOCK	INV#	401202510012253	/PO#		
10/10/25	10/10	A85876	DFT: 009478	24710	457 EE/ER	0001			271.18	4,846.33
					JOHN HANCOCK	INV#	457202510012253	/PO#		
10/24/25	10/24	A86255	DFT: 009553	24746	401a Retirement	0001			341.69	5,188.02
					JOHN HANCOCK	INV#	401202510162333	/PO#		
10/24/25	10/24	A86256	DFT: 009554	24746	457 EE/ER	0001			271.18	5,459.20
					JOHN HANCOCK	INV#	457202510162333	/PO#		
			==========		OCTOBER ACTIVITY DB: 1,225.74 CR: 0.00				1,225.74	
900.108			OVERTIME							

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					389.62
10/24/25	10/16	P00867	PYEXP	01459	09/28/2025-10/11/2025 P&R PAY				112.37	501.99
			==========		OCTOBER ACTIVITY DB: 112.37 CR: 0.00				112.37	
900.200			INTEREST EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.211			TELEPHONE							
					B E G I N N I N G B A L A N C E					1,602.41
10/15/25	10/21	A86229	CHK: 117519	24757	CVB INTERNET OCT 25	3509			149.40	1,751.81
					BCN TELECOM INC	INV# 23996152	/PO# 13-17525			
10/15/25	10/21	A86229	CHK: 117519	24757	P&R INTERNET OCT 25	3509			190.90	1,942.71
					BCN TELECOM INC	INV# 23996152	/PO# 13-17525			
10/21/25	10/28	A86296	CHK: 117527	24776	P&R CELL PHN OCT 25	4031			32.88	1,975.59
					T-MOBILE	INV# 202510282353	/PO# 13-17541			
10/21/25	10/28	A86296	CHK: 117527	24776	CVB CELL PHN OCT 25	4031			32.88	2,008.47
					T-MOBILE	INV# 202510282353	/PO# 13-17541			
10/30/25	11/06	A04352	CHK: 003920	24806	CC ALARM NOV 25	0011			96.87	2,105.34
					FRONTIER	INV# 202511062423	/PO# 13-17560			
			==========		OCTOBER ACTIVITY DB: 502.93 CR: 0.00				502.93	
900.212			PRINTING							
					B E G I N N I N G B A L A N C E					0.00
900.213			UTILITIES							
					B E G I N N I N G B A L A N C E					16,405.77
10/26/25	10/28	A86295	CHK: 117526	24776	CVB ELE OCT 25	1973			91.55	16,497.32
					POTOMAC EDISON	INV# 202510282352	/PO# 13-17539			
10/26/25	10/28	A86295	CHK: 117526	24776	P&R ELE OCT 25	1973			1,800.78	18,298.10
					POTOMAC EDISON	INV# 202510282352	/PO# 13-17539			
			==========		OCTOBER ACTIVITY DB: 1,892.33 CR: 0.00				1,892.33	
900.214			TRAVEL							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.215			BUILDING & GROUNDS MAINTENANCE							
					B E G I N N I N G B A L A N C E					13,761.05
900.216			MAINT. & REPAIR EQUIPMENT							
					B E G I N N I N G B A L A N C E					2,247.20
900.217			MAINT & REPAIR AUTO & TRUCK							
					B E G I N N I N G B A L A N C E					90.07
900.218			POSTAGE							
					B E G I N N I N G B A L A N C E					0.00
900.220			ADVERTISING & LEGAL PUB							
					B E G I N N I N G B A L A N C E					426.74
900.221			TRAINING & EDUCATION							
					B E G I N N I N G B A L A N C E					0.00
900.222			DUES & SUBSCRIPTIONS							
					B E G I N N I N G B A L A N C E					0.00
900.223			PROFESSIONAL SERVICES							
					B E G I N N I N G B A L A N C E					0.00
900.224			AUDIT COSTS							
					B E G I N N I N G B A L A N C E					0.00
900.226			INSURANCE & BONDS							
					B E G I N N I N G B A L A N C E					0.00
900.230			CONTRACTED SERVICES							
					B E G I N N I N G B A L A N C E					23,365.97
10/01/25	10/03	A04330	CHK: 003907	24723	MF LANDSCAPE OCT 25	0322			941.66	24,307.63
					R&L LANDSCAPES, INC.	INV# 21235	/PO# 13-17480			
10/01/25	10/02	A85849	CHK: 117480	24720	P&R LANDSCAPE OCT 25	1261			1,475.00	25,782.63
					R&L LANDSCAPES, INC.	INV# 21236	/PO# 13-17475			
10/01/25	10/02	A85849	CHK: 117480	24720	CVB LANDSCAPE OCT 25	1261			291.66	26,074.29
					R&L LANDSCAPES, INC.	INV# 21236	/PO# 13-17475			

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
10/03/25	10/15	A04338	CHK: 003910	24740	P&R COP CONT 10/1-31/25	0389			18.24	26,092.53
					CDS AMERICA LLC	INV#	IN866333	/PO# 13-17494		
10/03/25	10/15	A04338	CHK: 003910	24740	P&R COP OVG 9/1-30/25	0389			111.74	26,204.27
					CDS AMERICA LLC	INV#	IN866333	/PO# 13-17494		
10/07/25	10/15	A04337	CHK: 003912	24740	CVB COPY LEASE OCT 25	0279			137.00	26,341.27
					LEAF	INV#	19137100	/PO# 13-17507		
10/07/25	10/15	A04337	CHK: 003912	24740	CVB COPY PP TAX 24	0279			86.31	26,427.58
					LEAF	INV#	19137100	/PO# 13-17507		
10/07/25	10/30	A04345	CHK: 003915	24779	P&R COPIER OCT 25	0279			136.84	26,564.42
					LEAF	INV#	19139169	/PO# 13-17543		
10/07/25	10/30	A04345	CHK: 003915	24779	P&R COPIER PP TAX 24	0279			77.47	26,641.89
					LEAF	INV#	19139169	/PO# 13-17543		
10/09/25	10/15	A86114	CHK: 117492	24734	CC CLEANING 9/25-10/7	4141			400.00	27,041.89
					DIRTY GIRL	INV#	202510152325	/PO# 13-17516		
10/09/25	10/15	A86114	CHK: 117492	24734	CVB CLEANING 9/28-10/5	4141			200.00	27,241.89
					DIRTY GIRL	INV#	202510152325	/PO# 13-17516		
10/23/25	10/28	A86298	CHK: 117529	24776	CC CLNING 10/10-21/25	4141			400.00	27,641.89
					DIRTY GIRL	INV#	202510282354	/PO# 13-17536		
10/23/25	10/28	A86298	CHK: 117529	24776	CVB CLNING 10/12-19/25	4141			200.00	27,841.89
					DIRTY GIRL	INV#	202510282354	/PO# 13-17536		
10/24/25	10/30	A04344	CHK: 003914	24779	P&R PEST CONTROL OCT 25	0009			40.00	27,881.89
					ABC PEST CONTROL LLC	INV#	2480	/PO# 13-17542		
			==========		OCTOBER ACTIVITY DB:		4,515.92	CR: 0.00	4,515.92	

900.231 CONTRACTED STAFF CIVIC CENTER
B E G I N N I N G B A L A N C E 0.00

900.232 BANK SERVICE CHARGES
B E G I N N I N G B A L A N C E 105.89

900.236 REFUNDS
B E G I N N I N G B A L A N C E 0.00

900.237 BAD DEBT EXPENSE
B E G I N N I N G B A L A N C E 0.00

900.240 REFUNDS & REIMBURSEMENTS
B E G I N N I N G B A L A N C E 0.00

900.341 SUPPLIES & MATERIALS

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					4,989.22
10/22/25	10/30	A04346	CHK: 003916	24779	FOAMING CLEANER X12	0369			179.40	5,168.62
					SHARE CORPORATION	INV# 320217	/PO# 13-17544			
10/22/25	10/30	A04346	CHK: 003916	24779	WASP SPRAY X12	0369			212.40	5,381.02
					SHARE CORPORATION	INV# 320217	/PO# 13-17544			
10/22/25	10/30	A04346	CHK: 003916	24779	PEAPOD X10	0369			101.25	5,482.27
					SHARE CORPORATION	INV# 320217	/PO# 13-17544			
10/22/25	10/30	A04346	CHK: 003916	24779	POWER SWIPES X40	0369			33.70	5,515.97
					SHARE CORPORATION	INV# 320217	/PO# 13-17544			
10/22/25	10/30	A04346	CHK: 003916	24779	DISINFECTANT X1	0369			43.90	5,559.87
					SHARE CORPORATION	INV# 320217	/PO# 13-17544			
			==========		OCTOBER ACTIVITY DB: 570.65 CR: 0.00				570.65	

900.342 CONCESSION SUPPLIES
B E G I N N I N G B A L A N C E 0.00

900.342.100 CONCESSION UTILITIES
B E G I N N I N G B A L A N C E 0.00

900.342.101 CONCESSION FEES & PERMITS
B E G I N N I N G B A L A N C E 0.00

900.343 AUTOMOBILE SUPPLIES GAS OIL
B E G I N N I N G B A L A N C E 270.81

900.353 COMPUTER SOFTWARE
B E G I N N I N G B A L A N C E 750.00

900.399 MISCELLANEOUS EXPENSE
B E G I N N I N G B A L A N C E 0.00

900.424 CONTRIBUTIONS
B E G I N N I N G B A L A N C E 0.00

900.437 PAYROLL EXPENSE
B E G I N N I N G B A L A N C E 0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Oct-2025 THRU Oct-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.444			RECONCILATION EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.457			CAPITAL OUTLAY BUILDINGS							
					B E G I N N I N G B A L A N C E					0.00
900.458			CAPITAL OUTLAY OTHER IMPROV							
					B E G I N N I N G B A L A N C E					0.00
900.465			DEPRECIATION EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.568			OTHER CONTRIBUTIONS/TRANS							
					B E G I N N I N G B A L A N C E					0.00
900.699			CONTINGENCIES							
					B E G I N N I N G B A L A N C E					0.00
900.990			TRANSFERS TO/FROM GF							
					B E G I N N I N G B A L A N C E					0.00
900.991			TRANSFERS TO/FROM CVB							
					B E G I N N I N G B A L A N C E					0.00
DEPT: 901 TOURISM & EVENTS										
901.231			SPECIAL EVENTS							
					B E G I N N I N G B A L A N C E					3,840.50

--*-*-*-*-*-*-*-*-*-*- 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	1,392,268.72	1,392,268.72CR
REPORTED ACTIVITY:	191,894.54	191,894.54CR
ENDING BALANCES:	1,584,163.26	1,584,163.26CR
TOTAL FUND ENDING BALANCE:	0.00	

*** GRAND TOTALS ***

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	1,392,268.72	1,392,268.72CR
REPORTED ACTIVITY:	191,894.54	191,894.54CR
ENDING BALANCES:	1,584,163.26	1,584,163.26CR
GRAND TOTAL ENDING BALANCE:	0.00	

SELECTION CRITERIA

FISCAL YEAR: Jul-2025 / Jun-2026
FUND: Include: 900
PERIOD TO USE: Oct-2025 THRU Oct-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: YES
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: YES
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

TRUIST

P&R Op Account Activity October 2025

Date	Transaction Type	Check/ Serial #	Description	Amount	Daily Posted Balance
10/1/2025	Deposit		ONLINE FROM ****3525 - TRUIST ONLINE TRANSFER	$29,660.35	
10/1/2025	Check	3901	CHECK #3901	($131.62)	$ 855,830.18
10/2/2025	Deposit	0	DEPOSIT	$1,588.00	
10/2/2025	Check	3903	CHECK #3903	($50.00)	$ 857,368.18
10/6/2025	Check	3899	CHECK #3899	($52.62)	
10/6/2025	Check	3904	CHECK #3904	($3,000.00)	$ 854,315.56
10/8/2025	Deposit		ONLINE FROM ****3525 - TRUIST ONLINE TRANSFER	$25.00	
10/8/2025	Deposit	0	DEPOSIT	$260.00	$ 854,600.56
10/10/2025	Transfer		ACH SETTLEMENT	($5,957.72)	$ 848,642.84
10/14/2025	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($341.69)	
10/14/2025	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($786.84)	
10/14/2025	Check	3902	CHECK #3902	($40.00)	
10/14/2025	Check	3906	CHECK #3906	($123.00)	
10/14/2025	Check	3907	CHECK #3907	($941.66)	$ 846,409.65
10/15/2025	Deposit		ONLINE FROM ****3525 - TRUIST ONLINE TRANSFER	$65.00	
10/15/2025	Deposit	0	DEPOSIT	$12,336.50	$ 858,811.15
10/17/2025	Deposit		ONLINE FROM ****3525 - TRUIST ONLINE TRANSFER	$540.00	
10/17/2025	Deposit	0	DEPOSIT	$1,215.00	$ 860,566.15
10/20/2025	Check	3909	CHECK #3909	($50.00)	$ 860,516.15
10/21/2025	Interest		INTEREST PAYMENT	$1,650.11	
10/21/2025	Check	3912	CHECK #3912	($223.31)	$ 861,942.95
10/22/2025	Deposit	0	DEPOSIT	$1,391.00	$ 863,333.95
10/23/2025	Deposit		ONLINE FROM ****3525 - TRUIST ONLINE TRANSFER	$2,550.00	$ 865,883.95
10/24/2025	Debit		USATAXPYMT IRS RANSON PARKS ANDRECRE ACH CORP DEBIT	($4,606.18)	
10/24/2025	Transfer		ACH SETTLEMENT	($5,981.70)	
10/24/2025	Check	3905	CHECK #3905	($119.46)	
10/24/2025	Check	3911	CHECK #3911	($96.01)	$ 855,080.60
10/27/2025	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($341.69)	
10/27/2025	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($786.84)	
10/27/2025	Check	3910	CHECK #3910	($129.98)	$ 853,822.09
10/28/2025	Debit		WVTAXPAYPB WVTREASURY MONICA FAITH BALLENGER ACH CORP DEBIT	($585.00)	
10/28/2025	Check	3913	CHECK #3913	($61,130.39)	$ 792,106.70
10/29/2025	Deposit	0	DEPOSIT	$2,114.00	$ 794,220.70

AGENDA ITEM V.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **OLD BUSINESS**

SUBJECT: Approval to add lines to the gym floor for Futsal and Futsal Goals for indoor soccer

Director of the Parks and Recreation is asking for lines and Futsal Goals to be in place for indoor soccer. The lines would be done be Public Works and the cost for the project estimate of $6,000.00

ATTACHMENTS:

AGENDA ITEM VI.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Approval of a Parks and Recreation Social Media Policy

ATTACHMENTS:

AGENDA ITEM VI.2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: TV for the Civic Center

TV for the Civic Center Emergencies and Updates

ATTACHMENTS:

AGENDA ITEM VI.3

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Consideration of a Portable Speaker for Music in the Civic Center

ATTACHMENTS:

AGENDA ITEM VI.4

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Update on Holiday Events

Tree Lightning - November 28, 2025 at 6:00 PM
Ranson/ CharlesTown Christmas Parade December 6, 2025 at 1:00 PM
Pizza With Santa - December 13, 2025 11:00 AM

ATTACHMENTS:

AGENDA ITEM VI.5

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Approval of Temporary Winter Closures for Selected Parks

Closing Slusher and Cranes Parks for the Winter months

ATTACHMENTS:

AGENDA ITEM VI.6

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Current Rental Activity and Updates

ATTACHMENTS: