RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

www.ransonwv.gov

May 15, 2025 | 6:00 P.M. | Council Chamber

MEETING REGISTRATION:
https://ransonwv.gov/yourgovernment/agendas-and-minutes/

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes April 17, 2025
   Ranson Parks and Recreation meeting 4172025.docx

III. DIRECTOR'S REPORT

IV. OLD BUSINESS

1. Estimate for Civic Center Floor Cleaning
2. Ranson Festival & Car Show updates

V. NEW BUSINESS

1. FY2025 Parks & Rec Budget Revision #2
   FY2025 P&R Budget Revision #2 5-15-2025.pdf
   April 2025 Budget Report.pdf
2. Policy for Memorial Events at the Ranson Civic Center
3. Fencing for Marcus Field
   Fence quotes.pdf

DISCUSSION

VI. ADJOURNMENT

AGENDA ITEM II.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes April 17, 2025

ATTACHMENTS:

Ranson Parks and Recreation meeting 4172025.docx

RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

Ranson Parks and Recreation
www.ransonwv.gov

April 17, 2025 | 6:00 P.M. | Council Chamber

I. CALL TO ORDER

Scott Coulter, President	Present
Ken Suits	Present
Jimmy Williams	Present
Herbie McDaniel	Present
Mike Baker	Present

II. APPROVAL OF MINUTES

1. Minutes March 20, 2025

Scott Coulter, President	YES
Ken Suits	Second
Jimmy Williams	Motion
Herbie McDaniel	YES
Mike Baker	YES

DIRECTORS REPORT

III. OLD BUSINESS

1. Information on Ranson Festival, Car show and Health Fair

Staff presented the Wellness Fair flyer and shared that the event will feature 38 vendors, 6 health demonstrations, 8 health screenings, and door prizes throughout the day. An overview of the Ranson Festival & Car Show was also provided. The festival will include 10 food vendors, 27 craft vendors, and several informational vendors. A total of $6,150 has been secured in sponsorships for the Festival & Car Show, with $1,500 allocated for the band and the remainder supporting the car show. Trophies for the car show have been ordered.

Staff noted that efforts are ongoing to secure additional sponsors, with opportunities available for sponsoring the kids' car show, door prizes, face painting, moon bounce, or pony rides. It was explained that participating cars will not be allowed to park until 8:30 a.m. on the day of the event. As a temporary solution, the Senior Center may be asked to allow parking along the roadside. There was also discussion about potentially blocking off 4th and 5th Avenues to accommodate early car arrivals.

Staff discussed the possibility of purchasing a set of walkie-talkies for Public Works to assist with event coordination. Additionally, there was a suggestion to relocate car show registration to the City Hall parking lot instead of the median, as Elvis will be performing in that area. Staff is still awaiting a response from the owners of Rocs regarding the use of their parking lot. If permission is not granted, the area may need to be taped off, as it is private property.

2. The annual Easter Egg Hunt at Ranson Elementary School has been rescheduled for April 19, 2025 at 10:00 AM -12:00 PM

   Staff advised that the event date has been changed to Saturday, April 19, 2025 due to rain.

IV. NEW BUSINESS

1. Fiscal Year 2026 Parks and Recreation Draft Budget Review
   FY26 Budget was presented to the Parks and Recreation board.

Scott Coulter, President	Abstain
Ken Suits	Motion
Jimmy Williams	Yes
Herbie McDaniel	Second
Mike Baker	Yes

2. Deep Cleaning and maintenance of the Ranson Civic Center floor

   The Director explained that proper maintenance of the gym floor involves using soap and hot water, as well as conditioning the floor regularly. With consistent care, the flooring is expected to last up to 20 years. A quote for deep cleaning is currently being prepared, and a company will be visiting soon to evaluate the floor and recommend the necessary services.

Scott Coulter, President	Abstain
Ken Suits	Yes
Jimmy Williams	Motion
Herbie McDaniel	Second
Mike Baker	Yes

3. Ranson Elementary end of the school year with Scoop Dawg to serve ice cream to Kindergarteners and Fifth graders.

The Parks and Recreation Board held a discussion and voted to support the Ranson Elementary end-of-year celebration, featuring Scoop Dawg serving ice cream to Kindergarten and Fifth Grade students.

Scott Coulter, President	Abstain
Ken Suits	Motion
Jimmy Williams	Yes
Herbie McDaniel	Second
Mike Baker	Yes

DISCUSSIONS

Ranson and Jefferson County are partnering to offer an exciting summer camp program this year. Activities will be held at the Civic Center, Playground, and Marcus Field, running from the end of the school year until students return—approximately 10 weeks. Jefferson County Parks & Recreation will manage registration, and all profits will be shared between Ranson and Jefferson County. Ranson will also continue its involvement in the Tennis Program this summer. Registration forms are currently available and can be submitted at the Civic Center.

A reminder to Ranson residents: Spring Cleanup is approaching—please take note and prepare accordingly.

Additionally, the Parks and Recreation Board is seeking a solution to ensure officer monitoring at Lance Slusher Park. Staff have been instructed to contact law enforcement if any conflicts arise; individuals should not attempt to intervene themselves. Parks are to be locked at dark. Discussions are also underway regarding a potential new layout for Lance Slusher Park.

V. ADJOURNMENT

The meeting ended at 6:37 P.M. Motion by Mike Baker, second by Jimmy Williams. Next parks and Recreation meeting will be May 15, 2025 at 6:00 PM Ranson Council Chambers, 312 S. Mildred Street Ranson, WV 25438.

_____

Scott Coulter, President

_____

Jimmy Williams, Vice President

AGENDA ITEM IV.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: OLD BUSINESS

SUBJECT: Estimate for Civic Center Floor Cleaning

Go over the quotes provided for deep cleaning the Civic Center.

ATTACHMENTS:

AGENDA ITEM IV.2

Ranson Parks and Recreation Request for Action

TO:

FROM: Emilee Burlett, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: OLD BUSINESS

SUBJECT: Ranson Festival & Car Show updates

Ranson car show is June 7, 2025. Staff will give updates on Car Show & Festival

ATTACHMENTS:

AGENDA ITEM V.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: FY2025 Parks & Rec Budget Revision #2

Discuss Budget revisions.

ATTACHMENTS:

FY2025 P&R Budget Revision #2 5-15-2025.pdf
April 2025 Budget Report.pdf

FY 2025
Parks & Recreation Budget
Adjustment #2

Version 1 - Revised 5/12/2025

	Current Budget 1/16/2025	*Adjustment 2*	*Proposed Budget*	*Year to Date 4-30-2025*	*Budget Balance*	*% of Budget*
Carryover Balance	***831,711***	-	*831,711*	*831,711*	-	100%
Revenue Summary						
Hotel Taxes	200,000	25,000	225,000	190,248	*(9,752)*	95%
Rental Income	58,000	-	58,000	48,195	*(9,805)*	83%
Programs & Leagues	54,000	11,250	65,250	44,337	*(9,663)*	82%
Total Revenues	***1,143,711***	***36,250***	***1,179,961***	***1,114,491***	***29,220***	***94%***
Expenditure Summary						
Personnel Services	337,500	-	337,500	207,002	130,498	*61%*
Contractual Services	220,300	-	220,300	150,805	69,495	*68%*
Commodities	157,911	12,000	169,911	10,451	147,460	*7%*
Special Events	55,000	-	55,000	10,773	44,227	*20%*
Capital Outlay	373,000	24,250	397,250	-	373,000	*0%*
Total Expenditures	***1,143,711***	***36,250***	***1,179,961***	***379,031***	***764,680***	***33%***
Revenues Over Expenses				***735,460***		

REVENUES	CURRENT BUDGET	ADJUSTMENT 2	PROPOSED BUDGET	YEAR TO DATE 4-30-2025	BUDGET BALANCE	% OF BUDGET	ADJUSTMENT 2 DESCRIPTIONS
Carryover Balance	831,711	-	831,711	831,711	-	*100%*	
HOTEL TAXES							
308.100 HOTEL MOTEL TAX	200,000	25,000	225,000	190,248	9,752	*95%*	*Increase to match General Fund H/M Tax Revenue Budget*
TOTAL HOTEL TAXES	***200,000***	***25,000***	***225,000***	***190,248***	***9,752***	***95%***	
RENTAL INCOME							
358.100 RENTAL CIVIC CENTER	55,000	-	55,000	47,855	7,145	*87%*	
358.200 RENTAL OTHER BUILDINGS	3,000	-	3,000	340	2,660	*11%*	
TOTAL RENTAL INCOME	***58,000***	***-***	***58,000***	***48,195***	***9,805***	***83%***	
PROGRAMS & LEAGUES							
379.100 DONATIONS	5,000	2,500	7,500	6,820	(1,820)	*136%*	*To account for spring park donation*
380.100 INTEREST EARNED ON INVESTMENTS	8,000		8,000	5,814	2,186	*73%*	
382.100 REFUNDS	-	500	500	412	(412)	*N/A*	*Misc. AP Refunds*
385.100 BASEBALL CONDITIONING	2,000		2,000	1,650	350	*83%*	
385.103 ADMISSION FEES TO CIVIC CENTER	1,000		1,000	653	347	*0%*	
385.108 PROGRAM SPECIAL EVENTS FEES	15,250	2,750	18,000	13,347	1,903	*88%*	*To account for 2025 Ranson Fest/Car Show collections trend*
385.110 BASKETBALL - FALL/WINTER	2,000	(2,000)	-	-	2,000	*0%*	*No basketball collections in Fall/Winter*
385.111 BASKETBALL - SPRING/SUMMER	4,000		4,000	2,070	1,930	*52%*	
385.113 VOLLEYBALL	2,500		2,500	2,247	253	*90%*	
385.115 PICKLEBALL	4,250		4,250	1,413	2,837	*33%*	
385.116 MENS SOCCER	9,000	2,500	11,500	9,485	(485)	*105%*	*To account for higher tracking collections from Escobar*
385.200 SUMMER TENNIS	-	5,000	5,000	120	(120)	*N/A*	*To account for 2025 Summer Tennis Program Registrations*
399.100 MISC FEES	1,000		1,000	306	694	*31%*	
TOTAL PROGRAMS & LEAGUES	***54,000***	***11,250***	***65,250***	***44,337***	***9,663***	***82%***	
TOTAL REVENUE	***1,143,711***	***36,250***	***1,179,961***	***1,114,491***	***29,220***	***97%***	

EXPENDITURES

PERSONNEL SERVICES	***CURRENT BUDGET***	***ADJUSTMENT 2***	***PROPOSED BUDGET***	***YEAR TO DATE 4-30-2025***	***BUDGET BALANCE***	***% OF***	***ADJUSTMENT 2 DESCRIPTIONS***
900.103 SALARY EXPENSE	236,500	-	236,500	162,096	74,404	69%	
900.104 FICA	20,000	-	20,000	12,425	7,575	62%	
900.105 INSURANCE	40,500	-	40,500	18,059	22,441	45%	
900.106 RETIREMENT	20,500	-	20,500	7,420	13,080	36%	
900.108 OVERTIME	20,000	-	20,000	7,002	12,998	35%	
TOTAL PERSONNEL SERVICES	***337,500***	***-***	***337,500***	***207,002***	***130,498***	***61%***	
CONTRACTUAL SERVICES							
900.211 TELEPHONE	5,000	-	5,000	4,146	854	83%	
900.213 UTILITIES	75,000	-	75,000	61,719	13,281	82%	
900.214 TRAVEL	2,000	-	2,000	-	2,000	0%	
900.215 MAINTENANCE & REPAIR BLDGS	20,000	-	20,000	11,797	8,203	59%	
900.216 MAINTENANCE & REPAIR EQUIPMENT	5,000	-	5,000	461	4,539	9%	
900.217 MAINTENANCE & REPAIR AUTO & TRUCK	1,000	-	1,000	48	952	5%	
900.218 POSTAGE	100	-	100	39	61	39%	
900.220 ADVERTISING	5,000	-	5,000	1,125	3,875	23%	
900.221 TRAINING	3,000	-	3,000	-	3,000	0%	
900.222 DUES & SUBSCRIPTIONS	1,500	-	1,500	95	1,405	6%	
900.224 AUDIT COSTS	2,000	-	2,000	1,442	558	72%	
900.230 CONTRACTED SERVICES	90,000	-	90,000	68,913	21,087	77%	
900.231 CONTRACTED STAFF CIVIC CENTER	10,000	-	10,000	498	9,502	5%	
900.232 BANK SERVICE CHARGES	700	-	700	471	229	67%	
900.236 REFUNDS	-	-	-	50	(50)	0%	
TOTAL CONTRACTUAL SERVICES	***220,300***	***-***	***220,300***	***150,805***	***69,495***	***68%***	
COMMODITIES							
900.341 SUPPLIES & MATERIALS	36,000		36,000	9,959	26,041	28%	
900.343 AUTOMOBILE SUPPLIES GAS OIL	1,000		1,000	492	508	49%	
900.353 COMPUTER SOFTWARE	20,000		20,000	-	20,000	0%	
900.399 MISCELLANEOUS EXPENSE	12,290		12,290	-	12,290	0%	
900.424 CONTRIBUTIONS	-		-	-	-	0%	
900.699 CONTINGENCIES	88,621	12,000	100,621	-	88,621	0%	*Account/Placeholder for surplus revenues*
TOTAL COMMODITIES	***157,911***	***12,000***	***169,911***	***10,451***	***147,460***	***7%***	
TOURISM & EVENTS							
901.231 SPECIAL EVENTS	55,000		55,000	10,773	44,227	20%	
TOTAL TOURISM & EVENTS	***55,000***		***55,000***	***10,773***	***44,227***	***20%***	
CAPITAL OUTLAY							
900.457 CAPITAL OUTLAY BUILDINGS	236,500	12,125	248,625	-	236,500	0%	*Account/Placeholder for surplus revenues*
900.458 CAPITAL OUTLAY OTHER IMPROVEMENTS	136,500	12,125	148,625	-	136,500	0%	*Account/Placeholder for surplus revenues*
TOTAL CAPITAL OUTLAY	***373,000***	***24,250***	***397,250***	***-***	***373,000***	***0%***	
TOTAL EXPENDITURES	***1,143,711***	***36,250***	***1,179,961***	***379,031***	***764,680***	***33%***	
REVENUES OVER EXPENSES		-	-	***735,460***			

FY 2025
Parks & Recreation Budget
April 30, 2025
83.3% through Budget Year

	Current Budget Approved 1/16/2025	FY2025 Q1	FY2025 Q2	FY2025 Q3	Apr-25	Year to Date	Budget Balance	% of Budget
Carryover Balance	831,711	500,000	-			831,711	-	100%
Revenue Summary								95%
Hotel Taxes	200,000	49,066	69,438	51,257	20,488	190,248	9,752	
Rental Income	58,000	15,035	13,680	13,120	6,360	48,195	9,805	83%
Programs & Leagues	54,000	9,802	11,391	16,879	6,265	44,337	9,663	82%
Total Revenues	1,143,711	573,902	94,508	81,257	33,113	1,114,491	29,220	97%
Expenditure Summary								
Personnel Services	337,500	57,032	47,515	80,171	22,283	207,002	130,498	61%
Contractual Services	220,300	50,007	36,627	49,213	14,958	150,805	69,495	68%
Commodities	157,911	3,543	2,802	1,715	2,391	10,451	147,460	7%
Special Events	55,000	550	6,623	2,216	1,383	10,773	44,227	20%
Capital Outlay	373,000	-	-	-	-	-	373,000	0%
Total Expenditures	1,143,711	111,133	93,568	133,315	41,015	379,031	764,680	33%
Revenues Over Expenses		462,769	941	279,652	(7,902)	735,460		

REVENUES	CURRENT BUDGET	FY2025 Q1	FY2025 Q2	FY2025 Q3	Apr-25	Year to Date	BUDGET BALANCE	% OF BUDGET
Carryover Balance	831,711	500,000	-	331,711		831,711	-	-
HOTEL TAXES								
308.100 HOTEL MOTEL TAX	200,000	49,066	69,438	51,257	20,488	190,248	9,752	95%
TOTAL HOTEL TAXES	200,000	49,066	69,438	51,257	20,488		9,752	95%
RENTAL INCOME						190,248 -		

358.100	RENTAL CIVIC CENTER	55,000	14,935	13,680	12,880	6,360	47,855	7,145	87%
358.200	RENTAL OTHER BUILDINGS	3,000	100	-	240	-	340	2,660	11%
TOTAL RENTAL INCOME		58,000	15,035	13,680	13,120	6,360	48,195	9,805	83%
PROGRAMS & LEAGUES									
379.100	DONATIONS	5,000	300	4,020	2,500	-	6,820	(1,820)	136%
380.100	INTEREST EARNED ON INVESTMENTS	8,000	2,175	1,664	1,311	664	5,814	2,186	73%
382.100	REFUNDS	-	-	-	412		412		-
385.100	BASEBALL CONDITIONING	2,000	-	-	1,650		1,650	350	83%
385.103	ADMISSION FEES TO CIVIC CENTER	1,000	653	-	-		653	347	-
385.108	PROGRAM SPECIAL EVENTS FEES	15,250	1,805	1,845	4,957	4,740	13,347	1,903	88%
385.110	BASKETBALL - FALL/WINTER	2,000	-	-	-	-	-	2,000	0%
385.111	BASKETBALL - SPRING/SUMMER	4,000	360	-	1,710	-	2,070	1,930	-
385.113	VOLLEYBALL	2,500	2,247	-	-	-	2,247	253	90%
385.115	PICKLEBALL	4,250	447	330	435	201	1,413	2,837	33%
385.116	MENS SOCCER	9,000	1,510	3,530	3,905	540	9,485	(485)	-
385.200	SUMMER TENNIS	-	-	-	-	120	120	(120)	-
399.100	MISC FEES	1,000	304	2	-		306	694	-
TOTAL PROGRAMS & LEAGUES		54,000	9,802	11,391	16,879	6,265	44,337	9,663	82%
TOTAL REVENUE		1,143,711	573,902	94,508	412,968	33,113	1,114,491	29,220	97%
EXPENDITURES									
PERSONNEL SERVICES		CURRENT BUDGET	FY2025 Q1	FY2025 Q2	FY2025 Q3	Apr-25	Year to Date	BUDGET BALANCE	% OF BUDGET
900.103	SALARY EXPENSE	236,500	44,497	36,938	63,301	17,359	162,096	74,404	69%

900.104	FICA	20,000	3,779	2,797	4,583	1,266	12,425	7,575	62%
900.105	INSURANCE	40,500	4,111	4,157	7,343	2,448	18,059	22,441	45%
900.106	RETIREMENT	20,500	837	1,334	4,083	1,167	7,420	13,080	36%
900.108	OVERTIME	20,000	3,808	2,290	860	44	7,002	12,998	35%
TOTAL PERSONNEL SERVICES		337,500	57,032	47,515	80,171	22,283	207,002	130,498	61%
CONTRACTUAL SERVICES									
900.211	TELEPHONE	5,000	953	1,191	1,501	501	4,146	854	83%
900.213	UTILITIES	75,000	17,082	20,035	20,545	4,057	61,719	13,281	82%
900.214	TRAVEL	2,000	-	-	-	-	-	2,000	0%
900.215	MAINTENANCE & REPAIR BLDGS	20,000	7,483	1,037	2,466	811	11,797	8,203	59%
900.216	MAINTENANCE & REPAIR EQUIPMENT	5,000	-	-	461	-	461	4,539	9%
900.217	MAINTENANCE & REPAIR AUTO & TRUCK	1,000	10	38	-	-	48	952	5%
900.218	POSTAGE	100	-	-	39	-	39	61	39%
900.220	ADVERTISING	5,000	322	277	407	119	1,125	3,875	23%
900.221	TRAINING	3,000	-	-	-	-	-	3,000	0%
900.222	DUES & SUBSCRIPTIONS	1,500	-	-	-	95	95	1,405	6%
900.224	AUDIT COSTS	2,000	1,360	-	-	82	1,442	558	72%
900.230	CONTRACTED SERVICES	90,000	22,621	13,898	23,644	8,749	68,913	21,087	77%

900.231	CONTRACTED STAFF CIVIC CENTER	10,000	-	-	-	498	498	9,502	5%
900.232	BANK SERVICE CHARGES	700	176	101	149	46	471	229	67%
900.236	REFUNDS	-	-	50	-	-	50	(50)	-
TOTAL CONTRACTUAL SERVICES		220,300	50,007	36,627	49,213	14,958	150,805	69,495	68%
COMMODITIES									
900.341	SUPPLIES & MATERIALS	36,000	3,474	2,641	1,561	2,282	9,959	26,041	28%
900.343	AUTOMOBILE SUPPLIES GAS OIL	1,000	70	161	154	108	492	508	49%
900.353	COMPUTER SOFTWARE	20,000	-	-	-	-	-	20,000	0%
900.399	MISCELLANEOUS EXPENSE	12,290	-	-	-	-	-	12,290	-
900.424	CONTRIBUTIONS	-	-	-	-	-	-	-	-
900.699	CONTINGENCIES	88,621	-	-	-	-	-	88,621	-
TOTAL COMMODITIES		157,911	3,543	2,802	1,715	2,391	10,451	147,460	7%
TOURISM & EVENTS									
901.231	SPECIAL EVENTS	55,000	550	6,623	2,216	1,383	10,773	44,227	20%
TOTAL TOURISM & EVENTS		55,000	550	6,623	2,216	1,383	10,773	44,227	20%
CAPITAL OUTLAY									
900.457	CAPITAL OUTLAY BUILDINGS	236,500	-	-	-	-	-	236,500	0%
900.458	CAPITAL OUTLAY OTHER IMPROVEMENTS	136,500	-	-	-	-	-	136,500	0%
TOTAL CAPITAL OUTLAY		373,000	-	-	-	-	-	373,000	0%
TOTAL EXPENDITURES		1,143,711	111,133	93,568	133,315	41,015	379,031	764,680	33%
REVENUES OVER EXPENSES		-	462,769	941	279,652	(7,902)	735,460		

AGENDA ITEM V.2

Ranson Parks and Recreation Request for Action

TO:

FROM: Emilee Burlett, Parks & Recreation

ITEM TYPE: OLD BUSINESS

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Policy for Memorial Events at the Ranson Civic Center

The Ranson Civic Center has hosted Memorial Services, providing a valuable space for community members to gather and honor loved ones. In light of this, the Parks and Recreation Board recognizes the need to establish a clear and consistent policy to guide the use of the facility for such events. This policy would help ensure respectful, organized, and equitable access for all interested parties.

ATTACHMENTS:

AGENDA ITEM V.3

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Fencing for Marcus Field

Public Works Director received quotes for the Marcus Field Fence behind the townhouse and around entire property.

ATTACHMENTS:

Fence quotes.pdf

LONG FENCE

Long® Fence Company, Inc.
2520 Urbana Pike
Ijamsville, MD 21754
Ph: (301) 662-1600
Ph: (800) 222-9650
Fax: (301) 874-5706
www.longfence.com

Date: 5/2/2025

5/8/25 Revised quote

City of Ranson
312 South Mildred Street,
Ranson, WV 25438-1621

Job Site:
123 Athletic Way
Ranson, WV 25438

RE: City of Ranson Park Perimeter Fence

Dear Bill,

Materials, equipment and labor to install approx. 1,298 linear feet of 6' high 2" x (9 ga. x .148 thermally fused) = 8ga. black vinyl coated chain link fence, including one single swing and one double swing access gates. Both gates will be installed with standard commercial grade hardware, including a lockable gate latch. This price includes modifications to the existing corner end zone chain link fence, by extending that area of existing 42" high fence to 6' high. All Fence, under this pricing proposal will be installed with top and bottom rail, with all post hole footers installed into a minimum 30" wet poured concrete footers.

Total Price: $40,040.00 ✓

Note: Total price is based on 1 Mobilizations to the site. Estimate valid for 62 days for purpose of acceptance by the buyer.

Exclusions :

Cost of Permits, Limits of Construction, Site Engineering, Fence Corners, Bonds, Structural Engineering, Clearing and Access of Fence Lines, Restoration of Finish Grade and Landscaping, Demolition of Existing Fence and Structures, Penetration of Geo-Grid, Core Drilling, Off-Site Spoil Removal, Seeding and Mulching, Security Hardware, Electrical Work and Conduits, Control Wiring, Grounding and Testing, Maintenance of Traffic, Setting of Inserts, X-Ray or GPR of Post-Tension Slabs, Marking of Private Utilities, Indemnification for Damages of Unmarked Utilities or Obstructions, Billing Usage Fees, Prevailing Wage Rates, OCIP/CCIP Charges or Credits.

- Buyer is responsible for payment of materials once released for installation / fabrication. Long Fence will invoice for the material value of the contract immediately upon written or verbal release from the customer to proceed with the installation. Long Fence will not absorb material increases that arise from the delay of others.
- Location of underground utilities or obstructions that are not identified through the local one-call service are to be marked by others. Long Fence is held harmless and indemnified against claims resulting from damages to unidentified utilities.

- Any alterations from the attached specifications or estimated quantities involving additional costs are to be considered extra to the contract price.
- All work shall be performed in compliance with industry standards and guaranteed against defects in materials and workmanship for one year.
- A finance charge of 1.5% per month will be assessed on past due balance. If balance is not paid in accordance with this agreement, purchaser agrees to all costs of litigation, including court costs and attorneys' fees in the amount of 30% of the outstanding balance.

Awaiting your approval of our proposal. Please contact me at your earliest convenience if you have any questions.

Sincerely,

Bob Hudak

LONG FENCE
Project Manager
Phone: (301) 662-1600 Ext: 3112
Fax: (301) 874-5706
Email: bhudak@longfence.com

CUSTOMER SIGNATURE: _____

PURCHASE ORDER _____

PRINT NAME : _____

TITLE : _____

EMAIL ADDRESS TO SEND INVOICE : _____

McCormick's Fence

PO BOX 1920
SHEPHERDSTOWN, WV 25443
mccormicksfence@yahoo.com

PHONE (304) 676-3283

May 7, 2025

PROPOSAL SUBMITTED TO:
RANSON PUBLIC WORKS
312 S. MILDRED ST
RANSON WV 25438

WE HEREBY PROPOSE TO FURNISH THE MATERIALS AND LABOR NECESSARY FOR THE COMPLETION OF THE FOLLOWING WORK: INSTALL APPROXIMATELY 1200' OF 6' BLACK CHAIN LINK FENCE WITH BOTTOM RAIL

THE FOLLOWING ITEMS ARE INCLUDED:
1200' 6'8 GAUGE BLACK CHAIN LINK FENCE
2500' 1 5/8 TOP, BOTTOM, AND BRACE RAIL
16-3" GATE/CORNER/END POST
110-2" LINE POST
1-3.5X6' WALK GATE
1-10WX6' DOUBLE GATE OPENING

ALL POST TO BE SET IN CONCRETE

1 YEAR WARRANTY ON MATERIAL & WORKMANSHIP
ALL MATERIAL IS TO BE AS SPECIFIED ABOVE AND COMPLETED IN A SUBSTANTIAL WORKMANLIKE MANNER.

TOTAL MATERIAL & LABOR $48,960

PAYMENT WILL BE AS FOLLOWS:
$15,000 DUE UPON ACCEPTANCE OF PROPOSAL
$15,000 DUE UPON DELIVERY OF MATERIALS
$18,960 DUE UPON COMPLETION OF JOB

ACCEPTANCE OF PROPOSAL

THE ABOVE PRICES, SPECIFICATIONS AND CONDITIONS ARE SATISFACTORY AND ARE HEREBY ACCEPTED. WE ARE AUTHORIZED TO DO THE WORK AS SPECIFIED. PAYMENT WILL BE MADE AS OUTLINED ABOVE.

DATE_____ **SIGNATURE**_____

ESTIMATE

RD Fence LLC
80 Carriage Dr
Harpers Ferry, WV 25425

rdillow@rdfencewv.com
+1 (304) 268-3528
https://rdfencewv.com



Bill to
Bill Silveous
City of Ranson
312 S Mildred St
Ranson, WV 25438
United States

Estimate details
Estimate no.: 3727
Estimate date: 05/14/2025
Expiration date: 06/14/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		**Fence Installation**	Approx. 1250 ft. of Black Chain Link Fence (2x8 9 ga Core) with Top Rail with Bottom Coil Wire with (3) Walk and (1) 8 ft. DD Gates - Deposit $38,000.00	1	$56,000.00	$56,000.00
2.		**Rock Clause**	If required, additional fee for jack hammer rental of $100.00/day plus $35.00/hr. will be discussed with customer if need presents itself.	1	$0.00	$0.00

Total **$56,000.00**

Expiry date 06/14/2025

Note to customer

If you are ready to move forward with your job you can accept the estimate and/or reply to the email provided.

Payment: Accept check (ACH) and credit cards, there is a 3% fee for credit card payments. Request this option so fee can be applied and payment method enabled.

HOA approval, direction of fence placement is customers responsibility. If HOA exists approval letter must be provided in order to submit permit request.

Permits: Provide the following items; Signed Affidavit for your District, copy of your Plat, and HOA approval letter (if applicable). It is our responsibility to contact 811 and apply for any required permits. You can visit our website to obtain the required Affidavit.

Material & Job Cancellations: Material is ordered immediately once

deposit is received. 20% Restocking Fee applies to all cancelled jobs.

Accepted date **Accepted by**