RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

Ranson Parks and Recreation
www.ransonwv.gov

August 24, 2026 | 6:00 P.M. | Council Chamber

MEETING REGISTRATION:
https://ransonwv.gov/yourgovernment/agendas-and-minutes/

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes July 16, 2026
   07162026.docx

III. DIRECTORS REPORT

1. Financial Report - July
2. Discussion and updates on Ranson Summer Camp
3. Updates on the Turf feild at Marcus Field
4. Parks and Recreation Staffing updates

IV. OLD BUSINESS

1. 2026 Ranson Community Events - September and October
2. Electronic Recreational Opportunities and pricing for the Ranson Civic Center
   E Gaming Room .pdf

V. NEW BUSINESS

1. Discussion of Hunter Muse Park Budget
2. Discussion of the Design of the Hunter Muse Park
   Hunter_Muse_REVISED_Concept_Plans_Revision_3.pdf

VII. ADJOURNMENT

AGENDA ITEM 1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes July 16, 2026

ATTACHMENTS:

07162026.docx

RANSON PARKS AND RECREATION

Minutes July 16, 2026

I. CALL TO ORDER

President Scott Coulter called the meeting to order at 6:00 p.m.

Scott Coulter, President	**Present**
Mike Baker	**Present**
Stephanie Fagan	**Present**
Herbie McDaniel	**Absent**

II. APPROVAL OF MINUTES

1. Minutes – July 16, 2026

Scott Coulter, President	**Abstain**
Mike Baker	**Yes**
Stephanie Fagan	**Yes**

III. PARKS AND RECREATION DIRECTOR'S REPORT

1. Parks and Recreation Budget – June 2026

   Director Micheal presented the board with the June monthly report.
   No Action was taken.

IV. OLD BUSINESS

V. NEW BUSINESS

1. Hosting Christmas in July at Ranson Civic Center

   Ranson will be hosting Christmas in July at the Ranson Parks and Recreation Center on Saturday, July 25, 2026, at 10am.

2. Discussion of the Hunter Muse Park

Director provided an update on the proposed design and development of Hunter Muse Park. Further discussion will be held regarding final design, project scope, and implementation steps. Mike Baker made the motion for Director to provide park design mock-ups at the next board meeting, Monday, August 24th.

Scott Coulter, President	**Abstain**
Mike Baker	**Motion**
Stephanie Fagan	**Second**

A motion was made to schedule a public comment for Monday, September 21st. City Clerk is to notify the Briar Run HOA, publication in the local newspaper, posting on the bulletin board located at Briar Run, and distribution via the City and Parks & Recreation website and social media.

Scott Coulter, President	**Abstain**
Mike Baker	**Second**
Stephanie Fagan	**Motion**

3. Consideration of Purchasing Futsal Goals for the Civic Center

Parks and Recreation Director discussed with the Board the potential purchase of futsal goals for the Civic Center. The proposed purchase includes two futsal goals at a total cost of $6,500.

Scott Coulter, President	**Abstain**
Mike Baker	**Yes**
Stephanie Fagan	**Motion**

4. Discussion: Future Youth Engagement and Technology Opportunities at the Civic Center

The Director presented information to the Board regarding future engagement and technology opportunities at the Civic Center, with a focus on providing innovative programming for youth in the county. Following the presentation, the Board requested that Director return with additional information and details at the next Board meeting, scheduled for August 24, 2026.

5. Presentation and Discussion of the Proposed 2027 Community Events Calendar

Staff presented Proposed 2027 Community Events Calendar

VI. ADJOURNMENT

Stephanie Fagan made a motion to adjourn the meeting and seconded by Mike Baker. The meeting was adjourned at 7:12 p.m. Next meeting will be August 24, 2026 at 6:00 PM Ranson City Hall 312 S. Mildred Street, Ranson WV 25438.

_____
Scott Coulter, President

Attest:

_____
Darla Armstrong, City Clerk

AGENDA ITEM 1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Finance

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORT**

SUBJECT: Financial Report - July

ATTACHMENTS:

AGENDA ITEM 2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORT**

SUBJECT: Discussion and updates on Ranson Summer Camp

Ranson and Jefferson County collabarate together to have a summer camp for the youths beginning June ___ to _____

ATTACHMENTS:

AGENDA ITEM 3

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORT**

SUBJECT: Updates on the Turf feild at Marcus Field

ATTACHMENTS:

AGENDA ITEM 4

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORT**

SUBJECT: Parks and Recreation Staffing updates

ATTACHMENTS:

AGENDA ITEM 1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: OLD BUSINESS

AGENDA SECTION: **OLD BUSINESS**

SUBJECT: 2026 Ranson Community Events - September and October

Staff will update Parks and recreation Board for the months of Septemberr, October and November for events happening in Ranson

ATTACHMENTS:

AGENDA ITEM 2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **OLD BUSINESS**

SUBJECT: Electronic Recreational Opportunities and pricing for the Ranson Civic Center

Staff presented information at the July 16, 2026 Parks and Recreation meeting. Board approved four computers for the director to inquire about pricing

ATTACHMENTS:

E Gaming Room .pdf

E-Gaming Room Cost Estimate

Computer Options

Item	Qty.	Budget unit	Budget total	High-performance unit	High-performance total
Computer tower	4	$1,200	$4,800	$2,600	$10,400
Monitor	4	$200	$800	$400	$1,600
Keyboard, mouse and headset	4	$150	$600	$250	$1,000
Complete computer station	**4**	**$1,550**	**$6,200**	**$3,250**	**$13,000**

Other Equipment

Item	Qty.	Estimated unit cost	Estimated total
Computer desks	4	$350	$1,400
Computer chairs	4	$400	$1,600
PlayStation 5 packages	2	$800	$1,600
Nintendo Switch packages	2	$650	$1,300
Console televisions	2	$600	$1,200
Games and subscriptions	Allowance	—	$1,500
Networking, security and power	Allowance	—	$1,000
Other equipment total			**$9,600**

Project Totals

	Budget option	High-performance option
Four computer stations	$6,200	$13,000
Other equipment	$9,600	$9,600
Subtotal	$15,800	$22,600
Contingency	$1,700	$2,400
Estimated project total	**$17,500**	**$25,000**

AGENDA ITEM 1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Discussion of Hunter Muse Park Budget

The Public Works Director and Project Manager will discuss the cost of equipment needed for the design and development of Hunter Muse Park. The Constructor contributed $50,000 to the City of Ranson with the understanding that the City of Ranson would provide a matching contribution of $50,000 toward the design of the park. The discussion will include the proposed use of these funds and the anticipated costs associated with the park design.

ATTACHMENTS:

AGENDA ITEM 2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Discussion of the Design of the Hunter Muse Park

Staff will present three design options for Hunter Muse Park to the Parks and Recreation Board. Each design will address the needs of the community and remain within the agreed-upon budget.

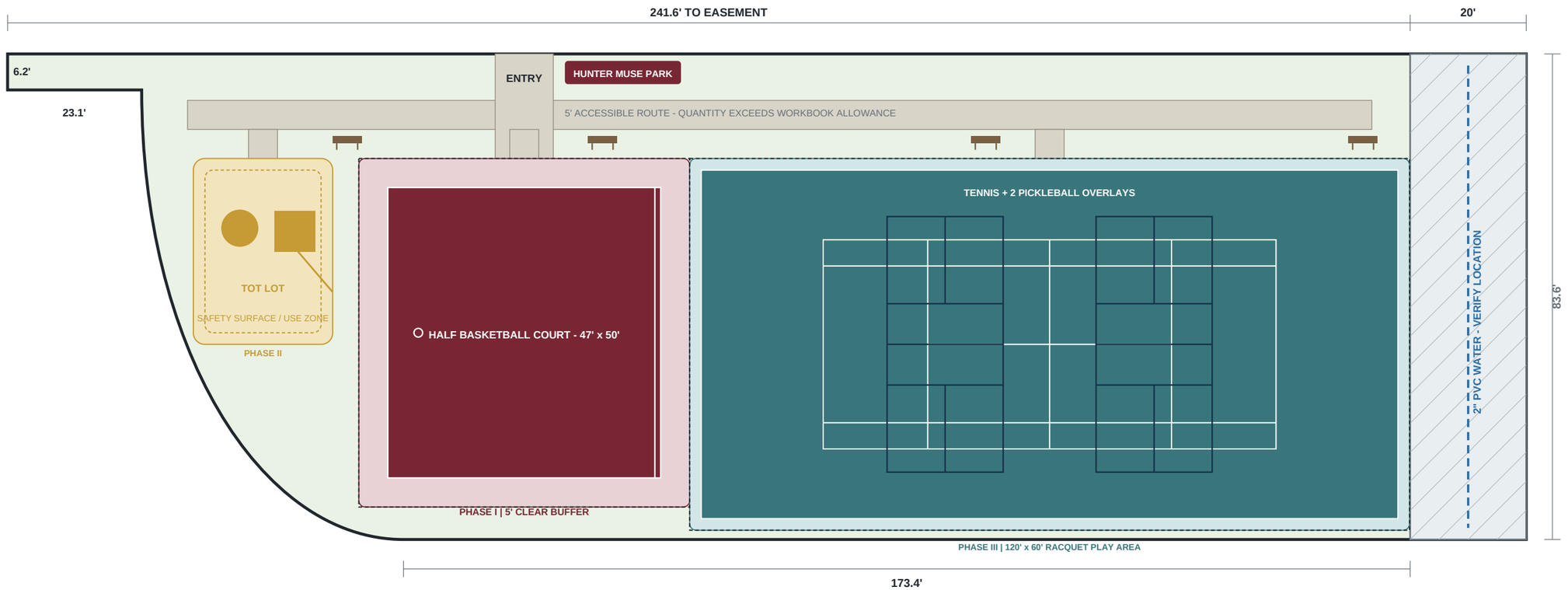
ATTACHMENTS:

Hunter_Muse_REVISED_Concept_Plans_Revision_3.pdf

HUNTER MUSE PARK - PLAN CONCEPT

OPTION I

COUTS FIRST - HALF + RACQT



OPTION I - COURTS FIRST - HALF + RACQUET

Half basketball first; tot lot second; dual-use racquet court third

PHASE I

Half basketball court

PHASE II

Tot lot

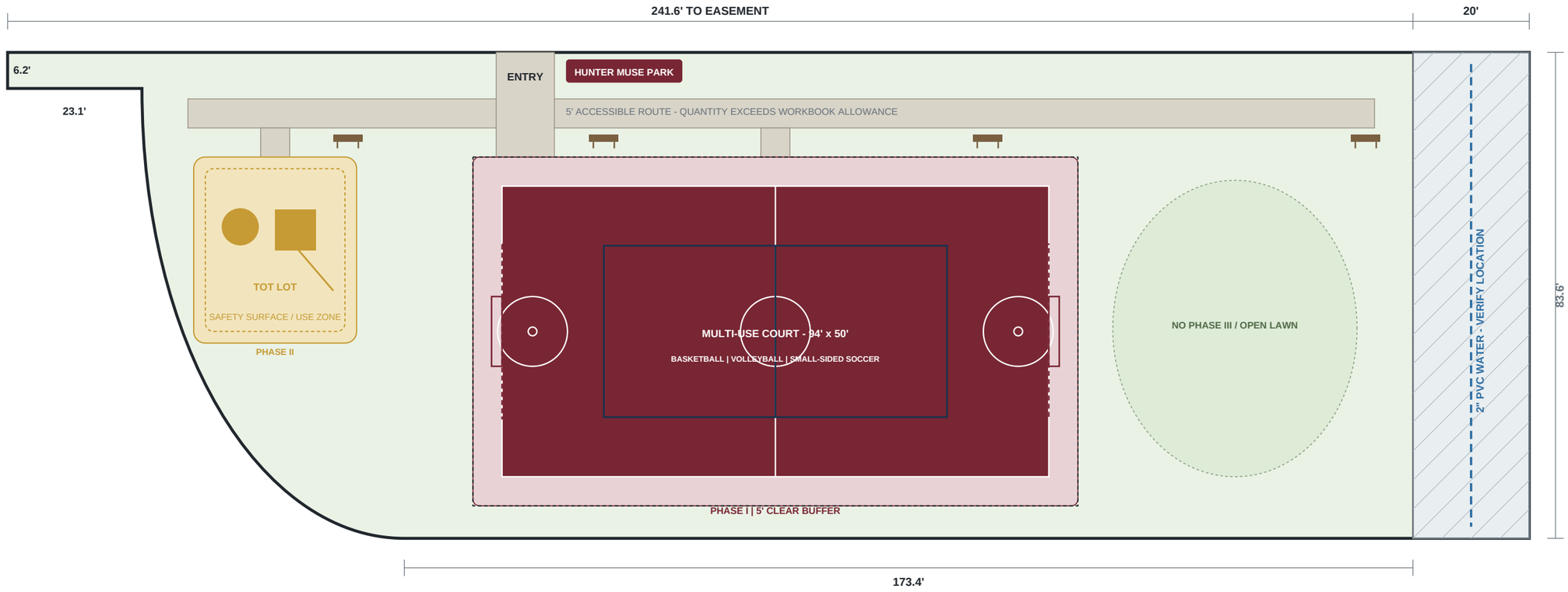
PHASE III

Tennis + pickleball court (overlay / equipment TBD)

HUNTER MUSE PARK - PLAN CONCEPT

OPTION II

TWO-PHASE - MULTIPURPOSE COURT



OPTION II - MULTI-USE COURT

Full-size multi-use court first; tot lot second; no Phase III

PHASE I

Multipurpose / multi-use court

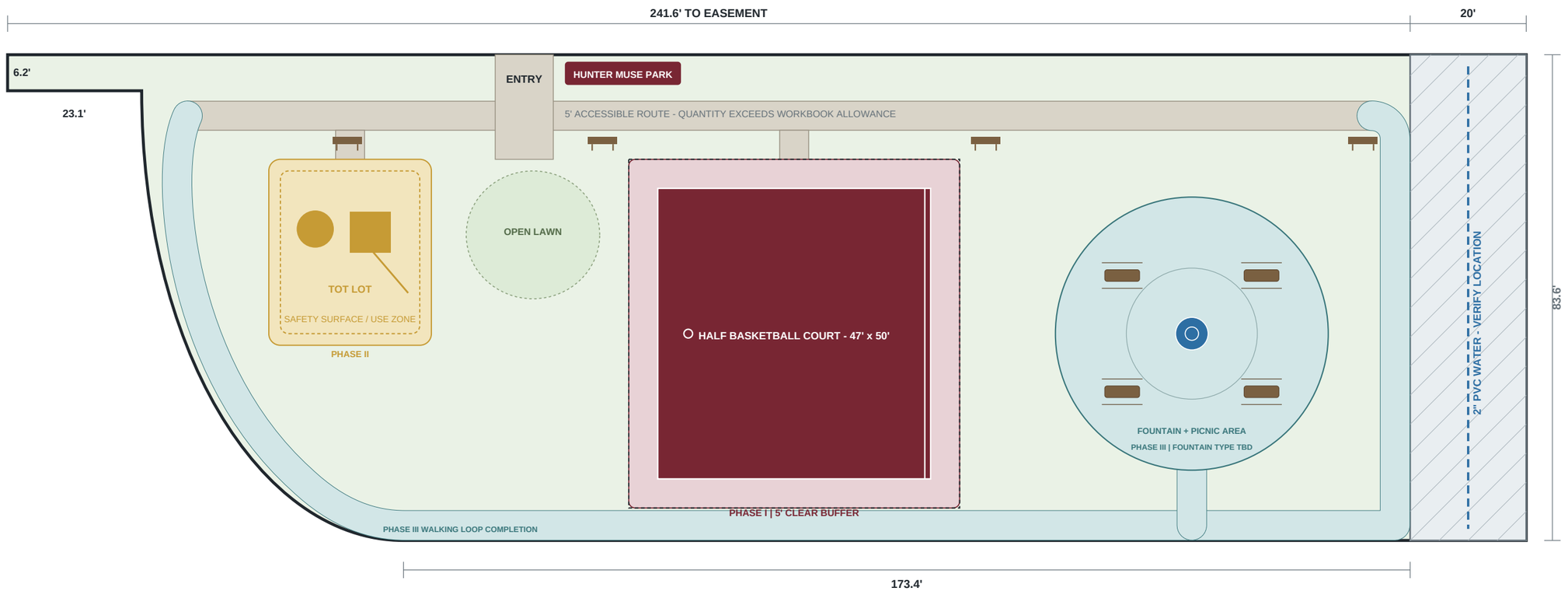
PHASE II

Tot lot

HUNTER MUSE PARK - PLAN CONCEPT

OPTION III

FAMILY + COMPLETE LOOP



OPTION III - FAMILY + COMPLETE LOOP

Half basketball first; tot lot second; walking loop and fountain picnic are

PHASE I

Half basketball court

PHASE II

Tot lot

PHASE III

Walking loop + fountain / picnic patio (TBD)