RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

Ranson Parks and Recreation
www.ransonwv.gov

September 19, 2024	6:00 P.M.	Council Chamber

MEETING REGISTRATION:

https://ransonwv.gov/yourgovernment/agendas-and-minutes/

I. CALL TO ORDER

II. COMMENTS FROM PUBLIC

III. APPROVAL OF MINUTES

1. Minutes- July 18, 2024
   Ranson Parks and Recreation 7182024.docx

DIRECTORS REPORT

Discussion - Parks and Recreation Director

IV. NEW BUSINESS

1. Community Art Project at Slusher Park - discussion and possible action.
   CAMG Info.docx
2. Consideration for Ranson Fall Fest budget
   Fall Fest Flyer.pdf
3. Discussion - Pizza With Santa
   Pizza with Santa.pdf

V. OLD BUSINESS

VI. ADJOURNMENT

VII. INFORMATION ONLY

AGENDA ITEM III.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: APPROVAL OF MINUTES

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT:

ATTACHMENTS:

Ranson Parks and Recreation 7182024.docx

RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

Ranson Parks and Recreation
www.ransonwv.gov

July 18, 2024 | 6:00 P.M. | Council Chamber

I. CALL TO ORDER

Scott Coulter, President	Present
Ken Suits	Present
Herbie McDaniel	Present
Jimmy Williams	Present

II. PUBLIC COMMENTS

Amanda Stroud addressed the Parks and Recreation Commission to inquire about the progress of the Flowing Springs Trail. Mr. Suits indicated that groundbreaking is scheduled to commence around October. The Ranson City Project Manager added that park designs are nearing completion and will soon be submitted to the State for funding release.

IV. NEW BUSINESS

1. Discussion of Park Land (Briar Run Phase VI)

The Parks and Recreation Commission and the City of Ranson have not yet received the deed for Briar Run Phase VI. Dan Ryan will not complete the bond entirely, but Dan Ryan will provide a check to cover the remaining work, set completion was date for June 30, 2024, now expected to conclude around late August 2024. The committee discussed funding, with Dan Ryan proposing a $50,000.00 contribution and the City of Ranson prepared to allocate up to $75,000.00 to finalize the park. The committee expressed interest in including amenities such as a full basketball court, pickleball facilities, and age-appropriate equipment for 8-12-year-olds.

2. Discussion of Briar Run Dedication and Related Issues

The Parks and Recreation Board discussed the delay in receiving the park deed, emphasizing a desire for more athletic features rather than traditional "Tot lots." The committee also considered the inclusion of a water fountain at the park.

3. Staffing Updates for Parks and Recreation

Changes in staffing at Ranson Parks and Recreation were noted, an advertisement for the Director's position has been in effect. Attention was also drawn to upcoming rental management needs, stressing the importance of confirming schedules, dates, and payments. Ken Suits informed the committee about the progress of the Parks and Recreation ordinance, with a first reading completed and plans for a Public Hearing and Second Reading at the August 19, 2024 Ranson City Council Meeting. The President of Parks and Recreation emphasized the necessity of contracts and deposits for facility rentals.

Bob Anderson brought up a significant rental request during the committee meeting. The need for 100 additional chairs to accommodate an upcoming event that expects 500 attendees. This purchase was likely discussed as a solution to meet the event's seating requirements.

4. Discussion of Parks and Recreation Operational Software

Ken Suits informed the committee of the cancellation of the Civic Plus Rec software and proposed moving forward with Smart Rep, which offers online rental and payment options at an annual rate of approximately $6,000.00. A motion to proceed with the consultation received unanimous support (4-0).

V. OLD BUSINESS

No items were discussed.

VI. ADJOURNMENT

The Parks and Recreation meeting adjourned at 6:51 PM, with a motion from Jimmy Williams and seconded by Herbie McDaniel. The next Parks and Recreation meeting is scheduled for August 15, 2024, at 7:00 PM in the Ranson Council Chambers.

VII. INFORMATION ONLY

Debbie McClure provided information about Ranson Parks and Rec Fall Fest through a table drop for the Board of Commissions. The event is scheduled for October 18, 2024, from 5:00 PM to 8:00 PM, organized by committee members Debbie McClure, Bob Anderson, and Breanna Andrews.

Additionally, a yard sale is planned for August 10, 2024, from 9:00 AM to 4:00 PM at the Ranson Civic Center. The fee for a 12x12 space is $25.00, reduced to $20.00 for Ranson residents, with no refunds for cancellations.

_____

James Williams, Vice- President

_____

Parks and Recreation Committee Member

1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORT**

SUBJECT:

ATTACHMENTS:

AGENDA ITEM IV.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT:

ATTACHMENTS:

CAMG Info.docx

Community Arts Mini-Grant

Deadline: Ongoing within two separate grant periods; applications must be received at least 6 weeks prior to project date.

1st Grant Period:
Applications must be submitted between May 15th and November 15th for projects taking place between July 1st and December 31st.

2nd Grant Period:
Applications must be submitted between November 15th and May 15th for projects taking place between January 1st and June 30th.

PROGRAM GUIDELINES
In addition to the enclosed guidelines, all Grants must adhere to the West Virginia Commission on the Arts General Guidelines; find them here: http://www.wvculture.org/arts/grants.html

CONTENTS
Program Snapshot, Instructions, and Application

PROGRAM CONTACT
Contact Cedrick Farmer, at Cedrick.L.Farmer@wv.gov or 304-558-0220, extension 155
This is a program of the West Virginia Department of Arts, Culture and History & the West Virginia Commission on the Arts
The Culture Center / 1900 Kanawha Boulevard, East / Charleston, WV 25305-0300
P: 304-558-0220 / TDD: 304-558-3562 / F: 304-558-3560
www.wvculture.org
We are an AA/EEO and welcome your questions and comments.

WHAT IS A COMMUNITY ARTS MINI-GRANT?
The Community Arts Mini-Grant program is a funding opportunity of the West Virginia Commission on the Arts (WVCA) that provides direct project support to projects that present artists in performances, workshops, and other projects with a specific arts focus. Examples of fundable projects include but are not limited to: a community mural; a jazz trio performance provided during a community event; or a single-day arts workshop held at a community center or during a community event. True to its name, this Mini-Grant program utilizes an abbreviated application, lower funding ceiling, and limited funding pool. Each year the grant pool is replenished on July 1st and again on December 1st. Awards are made on a first-come first-served basis, and early application is advised.

WHO MAY APPLY TO THIS PROGRAM?
• Any 501(c)3 organization, municipal or county government agency who wishes to provide arts experiences in the community. PK-12 schools are ineligible to apply to the Community Arts Mini- Grant. PK-12 schools interested in applying for a Mini-Grant must apply through the Arts in Education Mini-Grant program.

• Organizations must be exempt from federal income tax under Section 501(c)(3) of the Internal Revenue Code. Organizations currently in the process of obtaining 501(c)(3) status may use a qualifying nonprofit as a fiscal agent for arts related projects.

WHAT ARE QUALIFIED PROJECT ACTIVITIES?

This grant seeks to support projects that:

• Provide arts experiences to new or underserved audiences.

• Show partnerships in communities to help build an arts infrastructure that will allow for future arts programming growth.

• Clearly fill a need in the community.

• Use the arts in an innovative way to enhance community life.

• In addition, arts learning projects are eligible for funding within these guidelines, but the arts learning must be community-based and not curriculum-based. All curriculum-based projects must apply through an Arts in Education grant program.

WHAT ARE SOME EXAMPLES OF SUCCESSFUL PROJECT ACTIVITIES?

• Community choir concerts for public and senior centers featuring local and state artists.

• Community mural project, engaging youth with professional artist as designer and mentor.

• Local juried exhibition featuring community artists and professional jurors.

• A banjo workshop led by a professional artist at a community festival.

WHAT DOES THIS GRANT NOT FUND?

Grant awards are for specified projects and may not be used toward general operating costs or year-round programming. Other examples of non-eligible expenses are included but not limited to:

• Any project expenses funded through other WVCA programs in the current fiscal year.

• Hospitality costs, administrative fees or overhead costs.

• Materials not directly related to the project or fall beyond the scope of the project.

• Transportation or shipping costs

• Fees associated with attending workshops, conferences, or seminars. All artists attending professional training programs, and organizations providing professional training programs, must apply through the Professional Development grant program.

WHAT FUNDING AMOUNTS ARE AVAILABLE?

Applicants may request up to $2000 for eligible expenses. Eligible expenses include artist fees, travel expenses associated with contracted artists, and project materials. Artist fees require contracts, signed and dated with the date of the service and amount owed, submitted with the application. All travel costs and material expenses should be included within contracts. Awarded funds will be issued as a check and mailed to applicant organizations. All attempts are made to provide grant money prior to the date of the project, but applicant organizations must be prepared to pay the artists' fees in full at the time of delivery of services.

DOES THIS GRANT REQUIRE A MATCH?

No, the Community Arts Mini-Grant does not require matching funds.

WILL THIS GRANT AFFECT MY ELIGIBILITY FOR OTHER GRANT PROGRAMS?

No, applicants that receive funding through our Community Arts Mini-Grant programs are eligible for funds from other WVCA grants in the same fiscal year (July 1st - June 30th). Applicants are encouraged to use this program as an introduction to WVCA's other grant programs by building capacity for future projects and programming.

HOW MANY COMMUNITY ARTS MINI-GRANTS CAN AN APPLICANT RECEIVE?

Only one Community Arts Mini-Grant for a single project or performance will be awarded per applicant, per fiscal year.

AGENDA ITEM IV.2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: NEW BUSINESS

AGENDA SECTION: **NEW BUSINESS**

SUBJECT:

Parks and Recreation Fall Fest October 18, 2024 at 5:00 PM

ATTACHMENTS:

Fall Fest Flyer.pdf

RANSON PARKS & REC PRESENTS

FALL FEST

COSTUME CONTEST

PUMPKIN DECORATING

ZOMBIE WALK

CRAFTS

MUSIC - GAMES - TRUNK - OR - TREAT



OCTOBER 18TH | 5:00PM - 7:00PM

RANSON CIVIC CENTER

432 W. 2ND AVE RANSON

WWW.RANSONWV.GOV

AGENDA ITEM IV.3

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT:

ATTACHMENTS:

Pizza with Santa.pdf


Pizza with Santa
RANSON CIVIC CENTER
December 14th, 2024
11:00 AM - 2:00 PM
Santa Arrives at noon!
Pizza by Pizza City, Bike give away,
prizes & more!