CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

November 19, 2024 | 7:00 P.M. | Council Chamber

MEETING REGISTRATION:

https://ransonwv.gov/yourgovernment/agendas-and-minutes/

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes - November 6, 2024
   City Council Minutes 11062024.docx

III. CITIZEN'S PRESENTATIONS/PETITIONS

IV. CITY MANAGER/STAFF REPORTS

1. Police Chief Status Report - October
2. Public Works Status Report- October
   Public Works Staus Report 11192024.pdf
3. Community Development Status Report - October
   October 2024 CDD Report 11192024.pdf
   October 2024 Permit Issued Report 11192024.pdf
4. Ranson Convention and Visitors Bureau Status Report - October
   CVB Directors Report 11192024.docx
5. Finance Department Status Report- October
   October 2024 AP Council Report 11192024.pdf
   October 2024 General Fund Budget Report 11192024.pdf
   October 2024 Capital Fund Budget Report 11192024.pdf
6. City Manager Report

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

VII. COUNCIL BUSINESS

1. Public Hearing - Ordinance 2024-363 of the City of Ranson Authorizing the City Clerk of the City of Ranson to Certify the 2024 City of Ranson Ward Map Pursuant to Ranson City Charter, Part 1, Section 5 and W. VA. Code § 3-1-6
   Legal notice for Ordinance 2024-363 Authorizing the City Clerk Certify the 2024 City of Ranson Ward Map Pursuant to Ranson City Charter, Part 1, Section 5 and W. VA.docx

2. Ordinance 2024-363 of the City of Ranson Authorizing the City Clerk of the City of Ranson to Certify the 2024 City of Ranson Ward Map Pursuant to Ranson City Charter, Part 1, Section 5 and W. VA. Code § 3-1-6

   Ordinance 2024- 363 Ranson Ward.pdf
   Proposed_2024_Ward_Map_11152024.pdf

3. Public Hearing- Ordinance 2024-361 - Second Reading of an Ordinance Amending and Reenacting Chapter 2 - Administration, Article II. Council Meetings of the Ranson City Code
   Legal notice for Ordinance 2024-361 Chapter 2 Article 2 -.docx

4. Ordinance 2024-361 - Second Reading of an Ordinance Amending and Reenacting Chapter 2 - Administration, Article II. Council Meetings of the Ranson City Code
   2024-361 1st reading - Amending and Reenacting Ranson City Code Chapter 2 Article II.pdf
   ARTICLE_II_ 11192024.docx

5. 2024- 365 - An Ordinance amending and Re-enacting the official Zoning Map of the City of Ranson Pursuant to Ranson Municipal Code § 19-20 and Chapter 19, Article 1: Parcel 08001000090000 Rezoning from Smartcode New Community to Highway Commercial.
   2024-365- Clay Hill East HC Rezoning CC Ordinance.docx

6. 2024- 366 An Ordinance Amending and Re-Enacting the Official Zoning map of the City of Ranson Pursuit to Ranson Municipal Code § 19-20 and Chapter 19, Article 1: Parcel 08001000090000 Rezoning from Smartcode New Community to R-6.

   2024-366-Clay Hill East R6 Rezoning CC Ordinance.docx

7. 2024-367 - An Ordinance Amending and Re-Enacting the Official Zoning Map of the City of Ranson Pursuant to Ranson Municipal Code § 19-20 and Chapter 19, Article 1: Parcel 08001000080000 Rezoning From Smartcode New Community to R-6.

   2024-367- Clay Hill West R-6 Rezoning CC Ordinance.docx

8. 2024-368 - An Ordinance Amending and Re-Enacting the Official Zoning Map of the City of Ranson Pursuant to Ranson Municipal Code § 19-20 and Chapter 19, Article 1: Parcel 08001000050000 Rezoning From TND-MUX to R-6.

2024-368 - LLoyd Residual R6 Rezoning CC Ordinance.docx

9. W. 16th Avenue Project - Addendum #1 Billing Discrepancy
   Piedmont - 16 W Ave..pdf
   W. 16th Avenue Agreement Addendum #1.pdf

10. FY25 Strategic Plan - Request for Quarterly Updates
    FY25 Strategic Planning Report.docx

VIII. ADJOURNMENT

IX. INFORMATION ONLY

1. November 6, 2024
   - West Virginia PEIA
   - Governor Jim Justice Grant Awards Across West Virginia

   WV PEIA.pdf
   Gov. Jim Justice Grant Awards Across WV.pdf

AGENDA ITEM II.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT:

ATTACHMENTS:

City Council Minutes 11062024.docx

CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

November 6, 2024 | 7:00 P.M. | Council Chamber

I. CALL TO ORDER

Mayor, Keith Pierson	Present
Andy Colandrea	Present
Ken Suits	Present
Amanda Stroud	Present
Herbie McDaniel	Present
Mike Anderson	Present
Tommy Custer	Present

II. APPROVAL OF MINUTES

1. Minutes October 15, 2024

Mayor, Keith Pierson	Abstain
Andy Colandrea	Yes
Ken Suits	Yes
Amanda Stroud	Yes
Herbie McDaniel	Yes
Mike Anderson	Yes
Tommy Custer	Yes

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2. Special Meeting October 24, 2024 - Minutes

Mayor, Keith Pierson	Abstain
Andy Colandrea	Yes
Ken Suits	Yes
Amanda Stroud	Yes
Herbie McDaniel	Yes
Mike Anderson	Yes
Tommy Custer	Yes

III. CITIZEN'S PRESENTATIONS/PETITIONS

No Citizens Presentation

IV. CITY MANAGER/STAFF REPORTS

1. Chief Police Report – October
   No Action at this time
2. City Manager Report

Mr. Wilt reported The Request for Proposal (RFP) for the Employee Handbook has been out for over a month, and only one firm has submitted a proposal. Public Works Employment Separation, there was an employment separation involving a member of the Public Works staff. The National Chapter of the daughters of the American Revolution will be presenting a flag on Friday, November 8, 2024, at 2:00 PM at City Hall. Complaints Filed Against the City, Mr. Wilt reported that all complaints filed against the city have been addressed in the past two weeks. Ranson Elementary has invited the Mayor, Council, and City staff to tour the new Ranson Elementary School. For more details, please reach out to Council Member Amanda Stroud. The City Manager went over the planned increases for health insurance under the Public Employees Insurance Agency (PEIA). Governor Jim Justice has awarded the city a portion of the $13.9 million transportation grant. Fifth Street Scape, which has been in the design phase. The hope is that this funding will help move the project forward. Mr. Wilt informed the Mayor and Council that the holiday schedule will be discussed at the next meeting. Council Member Tommy Custer inquired about the status of the Welcome Brochure. Mr. Wilt stated that he has reviewed the brochure, and more information will be available soon.

V. COMMUNICATIONS FROM THE MAYOR

Mayor Keith D. Pierson informed the Council that he will be calling a personnel meeting sometime this month. The meeting will include the following committee members. Council Member Ken Suits, Chief of Police Robbie Roberts, City Manager Todd Wilt, City Clerk Darla Armstrong, Council Member Mike Anderson. Further details, including the date and agenda, will be provided soon. The mayor informed council he did meet with YMCA when he has more information, he will give an update.

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

Council Member Amanda Stroud announced that she will be attending the upcoming Board of Education meeting. There will be a discussion and potential action regarding the future of Ranson Elementary School. She will report back to the Council following the meeting.

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VII. COUNCIL BUSINESS

1. Public Hearing - Ordinance 2024-362 of the Ranson City Council Authorizing the Mayor or His Designee to Take All Necessary Actions and Execute Documents to Acquire 3.84 Acres of Real Property Located on North Mildred Street, Ranson, West Virginia

Mayor Keith D. Pierson opens the floor for public comments. No comments were received from the public. Mayor Keith D. Pierson closed the Public Hearing.

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Ordinance 2024-362- Second Reading of the Ranson City Council Authorizing the Mayor or His Designee to Take All Necessary Actions and Execute Documents to Acquire 3.84 Acres of Real Property Located on North Mildred Street, Ranson, West Virginia.

Mayor Keith D. Pierson	Abstain
Ken Suits	Motion
Andy Colandrea	Yes
Amanda Stroud	Yes
Mike Anderson	Second
Herbie McDaniel	Yes
Tommy Custer	Yes

An Ordinance 2024-364 Amending Chapter 2, Sec on 14- Rate of Compensation on for City Officers, of the Municipal Code of Ranson, West Virginia.

Mayor Keith D. Pierson	Abstain
Ken Suits	Yes
Andy Colandrea	Second
Amanda Stroud	Motion
Mike Anderson	Yes
Herbie McDaniel	Yes
Tommy Custer	Yes

4. Community Toy Drive Funding Request

Council Member Stroud addressed the Mayor and City Council regarding an upcoming toy drive in the City of Ranson. The organization organizing the drive had reached out to Council Member Stroud, requesting assistance with securing space for storing the donated toys. Council Member Stroud was pleased to announce that Corner Connection has kindly agreed to provide storage space for the toys and will also serve as a designated drop-off location for toy donations or volunteers if anyone would like to participate.

5. Consideration of Committee Formation to Explore Attraction Oriented Business Opportunities

Council Member Colandrea proposed the formation of a committee to explore and discuss potential business opportunities for the community. The goal of the committee is to identify strategies and initiatives that can help foster economic growth and development in the City of Ranson. The following individuals were recommended to serve on the committee:

Public Works Director- Bill Silveous, Community Developer – Reiley Stanley, Project Manager- Bob Anderson, Council Member – Andy Colandrea, and Ranson Convention and Visitors Bureau Director – Debbie McClure. Mayor had ask for a report in Two Council meetings

6. Stop Sign Requests - Mildred Street Location Update and New Pimlico Street Location Request

Council Member Amanda Stroud received a request from a citizen regarding the installation of a stop sign at the intersection of Mildred Street and 2nd Avenue. Council Member Stroud made a motion to address the request, but the motion did not receive a second.

Council Member Andy Colandrea had a discussion with the Mayor and Council regarding a stop sign on Pimlico Street, a citizen has requested. Mr. Colandrea said he would go to the location to look and take pictures and report to Council his findings.

Mayor Keith D. Pierson	Abstain
Ken Suits	No
Andy Colandrea	NO
Amanda Stroud	Motion
Mike Anderson	NO
Herbie McDaniel	NO
Tommy Custer	NO

7. Consideration of Utilizing Proffers as a tool for Future Land Development Issues Council member Andy Colandrea discussed this with the council

Council Member Andy Colandrea presented a proposal for the implementation of Future Land Agreements as part of the city's development planning process. His goal is to ensure that future land developments include planned street connections, improving overall connectivity and reducing the potential for isolated areas. Mr. Colandrea outlined several specific examples of proposed street connections: Shenandoah Springs to Country Club Road, Currie Road to Leetown. Mr. Colandrea emphasized that this proposal would not incur additional costs for the city. Instead, he suggested that developers be required to incorporate these street connections as part of their project plans. The council discussed the potential benefits of improving infrastructure through developer-driven planning while minimizing financial strain on the city. Further discussion and review of specific planning details will be necessary.

VIII. ADJOURNMENT

Adjournment at 8:40 P.M. Motion was made by Ken Suits 2nd by Andy Colandrea. Next Ranson Council meeting will be held Tuesday, November 19, 2024 at 7:00 PM Ranson Council Chamber 312 South Midred Street, Ranson WV 25438.

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Keith D. Pierson, Mayor

Darla Armstrong, City Clerk

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AGENDA ITEM IV.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

ATTACHMENTS:

AGENDA ITEM IV.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided October Status Report for Public Works.

ATTACHMENTS:

Public Works Staus Report 11192024.pdf

RANSON
AT THE CENTER OF OPPORTUNITY.

Department of Public Works

Status Report 10/12/24 – 11/14/24

PUBLIC WORKS MISSION STATEMENT

The City of Ranson Public Works Department will meet the needs of our community by professionally managing the public infrastructure and ensuring a safe, clean and healthy environment.

- Conducting our business openly, honestly and ethically.
- Behaving professionally at all times.
- Valuing the relationship with our customers.
- Enhancing the sense of Community with neighboring communities.
- Communicating and cooperating to achieve the goals of the Department and the City.
- Providing our services equally to all our customers, both internally and externally.
- Using the fewest resources possible while still accomplishing our goals.
- Being stewards for responsible development.
- Striving to surpass expectations of the community.

Work Order Summary List

Selected Date Range for Completion Dates:10/13/2024 - 11/13/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

Status: Complete

5594	P.D. Vehicle			10/3/2024			$0.00
Medium	Robert Hawkins			13	10/16/2024		
				10/3/2024 5:29:13 AM	10/16/2024		
Car #23 heat stopped working as per email sent			Top off coolant and tested heat. heat works good car is not overheating.				
Robbie Roberts							
5605	Streets			10/4/2024			$0.00
Medium	Randy Cook			26	10/30/2024		
				10/4/2024 2:27:10 PM	10/30/2024		
Order 2 new trash receptacles			didn't order trash cans just moved some around				
5607	PW EQUIPMENT			10/4/2024			$0.00
Medium	Robert Hawkins			13	10/17/2024		
				10/4/2024 2:30:24 PM	10/17/2024		
all four snow blowers needs oil change			Changed oil in all four snow blowers				
Robert Hawkins							
5615	PD VEHICLE	PD UNIT #21 2021		10/10/2024			$0.00
Medium	Robert Hawkins			8	10/18/2024		
				10/10/2024 5:09:40 PM	10/18/2024		
Oil Change due			Service complete at 31,289 next service at 35,789				
Robbie Roberts							
5619	PD. STATION	PARKING LOT		10/11/2024			$0.00
Medium	Randy Cook			19	10/30/2024		
Tree Services				10/11/2024 8.37:05 AM	10/30/2024		
Need to remove stumps			removed stumps seed an straw				
Randy Cook							
5631	Civic Center	MAIN AREA		10/22/2024			$0.00
Medium				-4	10/18/2024		
Event Setup				10/22/2024 10:17:48 AM	10/18/2024		
Set up for Fall Fest			COMPLETE				
Debbie McClure							
5632	PD VEHICLE	PD UNIT #8 2013 Ford		10/22/2024			$351.64
Medium	Robert Hawkins				10/22/2024		
				10/22/2024 2:37:32 PM	10/22/2024		
Needs brakes replaced			Installed front and rear brake pads and rotors.				
Robert Hawkins							
5641	PD VEHICLE	PD UNIT #6 2013		10/30/2024			$0.00
Medium	Robert Hawkins			5	11/4/2024		
				10/30/2024 9.04:55 AM	11/4/2024		
Oil Pressure Sensor Switch is bad needs replaced			OIL PRESSURE SENSOR REPLACED BY J&K AUTO				
Robbie Roberts							

Work Order Summary List

Selected Date Range for Completion Dates:10/13/2024 - 11/13/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5647	PD VEHICLE	PD UNIT #21 2021		11/1/2024			$265.79
Medium	Robert Hawkins				11/1/2024		
				11/1/2024 2:32:56 PM	11/1/2024		
Needs rear brakes replaced							
Robert Hawkins							
5649	PD VEHICLE	PD UNIT #8 2013 Ford		11/4/2024			$0.00
Medium	Robert Hawkins			2	11/6/2024		
				11/4/2024 5:32:51 AM	11/6/2024		
Front passenger side tire flat. Spare is on car flat is in spare location			TIRE WAS REPLACED WITH NEW ONE FROM CREAMERS AUTO. INSTALLED NEW TIRE ON VEHICLE				
Robbie Roberts							
5653	PW VEHICLE			11/7/2024			$0.00
Medium	Robert Hawkins		Needs service		11/7/2024		
				11/7/2024 8:40:22 AM	11/7/2024		
#1 2022 ford f-350			Service complete at 17,903. next service at 22,903.				
Robert Hawkins							
5656	PD VEHICLE	PD UNIT #9 2018 Ford		11/12/2024			$0.00
Medium	Robert Hawkins				11/12/2024		
				11/12/2024 5:17:01 AM	11/12/2024		
Needs Oil Change			SERVICE COMPLETE AT 125,243 NEXT SERVICE AT 129,243. TIRE ROTATION. HAD CODE FOR BANK 2 SENSOR 1 OXYGEN SENSOR. REPLACED SENSOR CLEARED CODE				
Robbie Roberts							
5657	PD VEHICLE	PD UNIT #11 2021		11/12/2024			$0.00
Medium	Robert Hawkins				11/12/2024		
				11/12/2024 6:18:19 AM	11/12/2024		
Tire Repaired/Replaced it is off the vehicle and by the building			REPLACED TIRE WITH SPARE TIRE				
Robbie Roberts							
Count: 13 Work Orders		**Avg. Age of WO's** 6			**Total for Complete**	0	$617.43
Count: 13 Work Orders		**Avg. Age of WO's** 6			**Grand Total**	0	$617.43

AGENDA ITEM IV.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided October Status Report for Community Development

ATTACHMENTS:

October 2024 CDD Report 11192024.pdf
October 2024 Permit Issued Report 11192024.pdf

City of Ranson

Community Development Department
312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 724-5452
Email: permits@ransonwv.us

TO: Ranson City Council

FROM: Reiley Stanley, Community Development Director

RE: Community Development Department Report – October 2024

Permitting:

- Staff received 119 permit applications,
  - 99 – regular permit applications (roof, sign, etc.) 30 were for new homes.
  - 15 – rental registration applications
  - 2 –site development/grading
  - 1 – seasonal site surety
  - 2 – right of way permits

- Staff issued 84 permits with the reported valuation of work totaling $5,555,513.96. Of those 84 permits, 25 were for new homes.

Code Enforcement:

- Staff started 4 new code cases for work without a permit and property maintenance.

Inspections:

- Staff performed 1032 permit inspections.
  - Patrick Coulter performed 514 inspections.
  - Matt Anderson (contracted) performed 41 inspections
  - Gary Englebert (contracted) performed 259 inspections
  - Reiley Stanley performed 198 site, sidewalk, final, and zoning inspections.
  - The last 20 inspections were rental self-certification inspections, temporary that Kim Hawkins processed.
- Department Staff also performed 9 code enforcement inspections.

Planning & Zoning:

  - There are currently 28 planning projects that are either in review, ready for Planning Commission approval, or being finalized and closed out.
  - Planning Commission agenda items for November –
    - Four rezonings for all four parcels of the Strider Farm LLC property.

        - 3 parcels move from SC-NC to R6
        - 1 parcel from SC-NC to Highway Commercial
    - Ranson Heights Phase 1 Development Agreement and Bond
        - Ownership has changed, so I new agreement and bond will need to be entered.

Commercial Building Status

- Inferno Brewery permit issued-last inspection on 9/3/2024
- Sunbelt Tool Rentals-last inspection on 10/31/2024
- Valley Health- permits submitted
- Wawa-permits submitted

Permits Issued By Permit Type

Permit Type	Permit Number	Issued Date	Contract Value	Address
Accessory Structure, Carport, Deck, Porch, or Garage	24-847	10/10/2024	$17,300.00	224 SANDY BOTTOM CIR, RANSON, WV 25438
	24-848	10/10/2024	$17,000.00	240 SANDY BOTTOM CIR, RANSON, WV 25438
	24-851	10/3/2024	$8,100.00	148 HUNTWELL WEST AVE, RANSON, WV 25438
	24-912	10/22/2024	$2,840.00	152 NATIONAL ST, RANSON, WV 25438
	24-914	10/22/2024	$4,000.00	191 ANTHEM ST, RANSON, WV 25438
	24-915	10/23/2024	$3,500.00	195 ANTHEM ST, RANSON, WV 25438
	24-916	10/23/2024	$3,500.00	199 ANTHEM ST, RANSON, WV 25438
	24-917	10/23/2024	$3,500.00	203 ANTHEM ST, RANSON, WV 25438
	24-918	10/23/2024	$3,500.00	207 ANTHEM ST, RANSON, WV 25438
	24-919	10/23/2024	$3,500.00	211 ANTHEM ST, RANSON, WV 25438
	24-929	10/29/2024	$4,500.00	1336 CEDAR VALLEY RD, RANSON, WV 25438
	24-930	10/29/2024	$3,500.00	1334 CEDAR VALLEY RD, RANSON, WV 25438
	24-931	10/29/2024	$4,000.00	1332 CEDAR VALLEY RD, RANSON, WV 25438
	24-932	10/29/2024	$3,500.00	1330 CEDAR VALLEY RD, RANSON, WV 25438
	24-933	10/29/2024	$4,000.00	1328 CEDAR VALLEY RD, RANSON, WV 25438
	24-934	10/29/2024	$3,500.00	1326 CEDAR VALLEY RD, RANSON, WV 25438
	24-935	10/29/2024	$4,000.00	1324 CEDAR VALLEY RD, RANSON, WV 25438
	24-936	10/29/2024	$4,000.00	1322 CEDAR VALLEY RD, RANSON, WV 25438
	24-937	10/29/2024	$4,000.00	1314 CEDAR VALLEY RD, RANSON, WV 25438
	24-938	10/29/2024	$3,500.00	1312 CEDAR VALLEY RD, RANSON, WV 25438
	24-939	10/29/2024	$3,500.00	1310 CEDAR VALLEY RD, RANSON, WV 25438
	24-940	10/29/2024	$3,500.00	1308 CEDAR VALLEY RD, RANSON, WV 25438
	24-941	10/29/2024	$3,500.00	1306 CEDAR VALLEY RD, RANSON, WV 25438
	24-942	10/29/2024	$4,000.00	1304 CEDAR VALLEY RD, RANSON, WV 25438
	24-943	10/29/2024	$3,500.00	1302 CEDAR VALLEY RD, RANSON, WV 25438
	24-944	10/29/2024	$4,000.00	1300 CEDAR VALLEY RD, RANSON, WV 25438
			$127,240.00	**Total Permit Type: 26**

Commercial & Industrial	24-842	10/23/2024	$500.00	1446 FLOWING SPRINGS RD, CHARLES TOWN, WV 25414
	24-904	10/17/2024	$30,500.00	400 S FAIRFAX BLVD, RANSON, WV 25438
			$31,000.00	**Total Permit Type: 2**
Demolition	24-868	10/3/2024		107 E 4TH AVE, RANSON, WV 25438
	24-869	10/3/2024		209 S FAIRFAX BLVD, RANSON, WV 25438
	24-870	10/3/2024		207 S FAIRFAX BLVD, RANSON, WV 25438
	24-879	10/29/2024		408 E 7TH AVE, RANSON, WV 25438
			$0.00	**Total Permit Type: 4**
Fence	24-884	10/8/2024	$5,286.00	636 THUMPER DR, RANSON, WV 25438
	24-905	10/16/2024	$2,000.00	254 SANDY BOTTOM CIR, RANSON, WV 25438
	24-907	10/17/2024	$9,900.00	78 SHORT BRANCH DR, RANSON, WV 25438
	24-910	10/25/2024	$5,802.39	112 COOKE ST, RANSON, WV 25438
	24-923	10/23/2024	$1,650.00	308 E 13TH AVE, RANSON, WV 25438
	24-924	10/23/2024	$3,400.00	10 RIPARIAN LN, RANSON, WV 25438
	24-925	10/25/2024	$5,187.00	292 SANDY BOTTOM CIR, RANSON, WV 25438
			$33,225.39	**Total Permit Type: 7**
New Construction - Residential	24-818	10/2/2024	$159,000.00	111 ANTHEM ST, RANSON, WV 25438
	24-819	10/2/2024	$159,000.00	115 ANTHEM ST, RANSON, WV 25438
	24-820	10/2/2024	$159,000.00	119 ANTHEM ST, RANSON, WV 25438
	24-821	10/2/2024	$159,000.00	123 ANTHEM ST, RANSON, WV 25438
	24-824	10/4/2024	$159,000.00	127 ANTHEM ST, RANSON, WV 25438
	24-825	10/2/2024	$159,000.00	71 JOUETT ST, RANSON, WV 25438
	24-826	10/2/2024	$159,000.00	437 NATIONAL ST, RANSON, WV 25438
	24-834	10/2/2024	$159,000.00	445 NATIONAL ST, RANSON, WV 25438
	24-838	10/2/2024	$159,000.00	131 ANTHEM ST, RANSON, WV 25438
	24-839	10/2/2024	$159,000.00	459 NATIONAL ST, RANSON, WV 25438
	24-857	10/9/2024	$359,000.00	40 MONROE AVE, RANSON, WV 25438
	24-861	10/23/2024	$200,000.00	64 ROLLING BRANCH DR, RANSON, WV 25438
	24-863	10/23/2024	$200,000.00	60 ROLLING BRANCH DR, RANSON, WV 25438
	24-864	10/23/2024	$200,000.00	56 ROLLING BRANCH DR, RANSON, WV 25438
	24-865	10/23/2024	$200,000.00	52 ROLLING BRANCH DR, RANSON, WV 25438

	24-866	10/23/2024	$200,000.00	48 ROLLING BRANCH DR, RANSON, WV 25438
	24-867	10/29/2024	$200,000.00	117 E 7TH AVE, RANSON, WV 25438
	24-872	10/18/2024	$200,000.00	1264 CEDAR VALLEY RD, RANSON, WV 25438
	24-873	10/18/2024	$200,000.00	1262 CEDAR VALLEY RD, RANSON, WV 25438
	24-874	10/18/2024	$200,000.00	1260 CEDAR VALLEY RD, RANSON, WV 25438
	24-875	10/18/2024	$200,000.00	1258 CEDAR VALLEY RD, RANSON, WV 25438
	24-877	10/18/2024	$200,000.00	1256 CEDAR VALLEY RD, RANSON, WV 25438
	24-878	10/18/2024	$200,000.00	1254 CEDAR VALLEY RD, RANSON, WV 25438
	24-882	10/18/2024	$200,000.00	1250 CEDAR VALLEY RD, RANSON, WV 25438
	24-883	10/18/2024	$200,000.00	1252 CEDAR VALLEY RD, RANSON, WV 25438
			$4,749,000.00	**Total Permit Type: 25**
Re-roofing - Residential (over 100 sq ft)	24-871	10/3/2024	$6,710.00	502 E 11TH AVE, RANSON, WV 25438
	24-880	10/7/2024	$13,450.00	502 S MILDRED ST, RANSON, WV 25438
	24-900	10/11/2024	$9,934.18	502 N MARSHALL ST, RANSON, WV 25438
	24-913	10/23/2024	$3,300.00	210 S MARSHALL ST, RANSON, WV 25438
	24-913	10/23/2024	$3,300.00	212 S MARSHALL ST, RANSON, WV 25438
			$36,694.18	**Total Permit Type: 5**
Residential & Institutional	24-828	10/16/2024	$3,000.00	127 MOUNTAIN LAUREL BLVD, RANSON, WV 25438
	24-892	10/9/2024	$1,500.00	217 W 4TH AVE, RANSON, WV 25438
	24-896	10/11/2024	$2,250.00	477 OAK LEE DR, RANSON, WV 25438
	24-901	10/11/2024	$4,900.00	502 N MARSHALL ST, RANSON, WV 25438
	24-902	10/15/2024	$1,500.00	203 BOUNDARY ST, RANSON, WV 25438
	24-911	10/24/2024	$53,204.39	222 WATERCOURSE DR, RANSON, WV 25438
	24-926	10/24/2024	$450.00	312 E 4TH AVE, RANSON, WV 25438
	24-945	10/29/2024	$3,000.00	111 E 7TH AVE, RANSON, WV 25438
	24-970	10/30/2024	$1,000.00	216 HOT WHEELS DR, RANSON, WV 25438
			$70,804.39	**Total Permit Type: 9**
Right of Way Use	24-497	10/23/2024		328 THUMPER DR, RANSON, WV 25438
	24-862	10/28/2024		414 E 6TH AVE, RANSON, WV 25438
			$0.00	**Total Permit Type: 2**
Sign Permit	24-856	10/1/2024	$50.00	74 JOSHUA M FREEMAN BLVD, RANSON, WV 25438
	24-895	10/10/2024	$7,500.00	74 JOSHUA M FREEMAN BLVD, RANSON, WV 25438

			$7,550.00	**Total Permit Type: 2**
Site Development	24-876	10/9/2024	$500,000.00	Huntwell Blvd, Ranson, WV 25438
			$500,000.00	**Total Permit Type: 1**
Temporary Structures	24-928	10/31/2024		
			$0.00	**Total Permit Type: 1**
			$5,555,513.96	**Total Permits: 84**

AGENDA ITEM IV.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided October Status Report for Ranson Convention and Visitor Bureau.

ATTACHMENTS:

CVB Directors Report 11192024.docx

CVB Director's

Met with visitors that continue to stop by the visitor center, answered phone calls and emails pertaining to information of our surrounding area. This is something that is done daily.

Attended CVB workshop meeting.

Continue to compile the documents to dissolve the CVB.

Emailed all financial documents to the WV Legislatures, WV State Auditors, West Virginia Association of Convention and Visitors Bureau and WV Division of Tourism.

Continue to work on the tree lighting event.

Met with the Fall Fest committee have a follow up meeting in reference to the Fall Fest.

Compiled hotel/marketing/financial reports and emailed information to the WVACVB. This is a different report than what was sent to the state auditor's office.

Met with Martinsburg Journal advertising rep to discuss advertising options for the holiday events.

Reached out to local schools to see if they would consider performing at the tree lighting. Ranson Elementary, Wildwood Middle School, and Washington High Choir will be performing this year.

Organized and met with the committee for the Pizza with Santa event.

Ordered all items that were needed to put into the goody bags for the tree lighting.

Submitted work orders for public works for all holiday events.

Conference call with Paulette, from the Spirit to discuss advertising the tree lighting for the next couple of weeks.

Conference call with Tara Orndorff, from Hampton Inn & Suites to retrieve data from the STR Report (Standard Trend Report) for 2023 and 2024.

Helped several individuals register for the Charles Town/Ranson Christmas Parade.

Conference call with Liz Cook from Charles Town to discuss Light the Cities holiday event.

Attended the Ranson CVB Board Meeting.

Met with Stagecoach Productions to receive training on how to put the new stage together and discussed getting a quote for a new speaker system for the civic center.

AGENDA ITEM IV.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: CITY MANAGER/STAFF REPORT

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff is providing the following items for your review:

· Accounts Payable Council Report for October 2024

· General Fund Budget Report through October 2024

· Capital Improvement Fund Budget Report through October 2024

Please note that the October 2024 purchase card expenses are not reflected in these reports, as Finance Department staff are still processing the monthly statement reconciliations.

Should there be any questions or concerns regarding the data provided, please reach out directly to the Finance Director.

ATTACHMENTS:

October 2024 AP Council Report 11192024.pdf
October 2024 General Fund Budget Report 11192024.pdf
October 2024 Capital Fund Budget Report 11192024.pdf

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7-ELEVEN	10/17/24	JENKINS FUEL 9/17-29/24	GENERAL FUND	POLICE DEPARTMENT	110.54
	10/17/24	MEACHAM FUEL 9/4-29/24	GENERAL FUND	POLICE DEPARTMENT	361.08
	10/17/24	BLACK FUEL 9/28/24	GENERAL FUND	POLICE DEPARTMENT	59.51
	10/17/24	PALMER FUEL 8/31/24	GENERAL FUND	POLICE DEPARTMENT	51.23
	10/17/24	HOSBY-BROWN FUEL 9/20/24	GENERAL FUND	POLICE DEPARTMENT	45.75
	10/17/24	COOK FUEL 9/5/24	GENERAL FUND	STREETS & TRANSPORT	86.03
				TOTAL:	714.14
8X8, INC	10/11/24	PHONES SEP 24	GENERAL FUND	CITY HALL	504.48
				TOTAL:	504.48
ABC PEST CONTROL	10/16/24	PD PEST CONTROL OCT 24	GENERAL FUND	POLICE DEPARTMENT	30.00
				TOTAL:	30.00
AC&T CO INC	10/17/24	P&R PT CRANES LN 8/19/24	PARKS & RECREATION	Parks & Recreation	176.00
	10/17/24	P&R PT LANCE SLUSHER 8/19/	PARKS & RECREATION	Parks & Recreation	176.00
	10/17/24	P&R PT MF WEST END 8/19/24	PARKS & RECREATION	Parks & Recreation	176.00
				TOTAL:	528.00
ADVANCE AUTO PARTS	10/17/24	PW TRIPLE SQUARE SOCKETS X	GENERAL FUND	STREETS & TRANSPORT	52.65
				TOTAL:	52.65
AFLAC	10/09/24	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	10/09/24	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	10/09/24	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	628.20
	10/09/24	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	617.04
				TOTAL:	1,267.92
AIRBNB	10/17/24	TW IMCA CONF HOTEL 9/21-26	GENERAL FUND	CITY ADMINISTRATION	1,394.48
				TOTAL:	1,394.48
ALERT 3650 ALARM CONNECTIONS	10/17/24	CH FIRE MNT 9/1-11/30/24	GENERAL FUND	CITY HALL	79.56
				TOTAL:	79.56
AMAZON.COM	10/17/24	T TURNER SURGE PROTECTOR	GENERAL FUND	CITY HALL	27.81
	10/17/24	FIN DEPOSIT BAGS X1000	GENERAL FUND	CITY HALL	84.53
	10/17/24	AA & AAA BATTERIES X24	GENERAL FUND	CITY HALL	13.20
	10/17/24	ETHERNET CORD X1	GENERAL FUND	CITY HALL	9.08
	10/17/24	P&Z COFFEE MKR, TRASH BAGS	GENERAL FUND	CITY HALL	34.99
	10/17/24	P&Z COFFEE MKR, TRASH BAGS	GENERAL FUND	CITY HALL	36.38
	10/17/24	P&Z COFFEE MKR, TRASH BAGS	GENERAL FUND	CITY HALL	12.48
	10/17/24	TOILET PAPER, BATTERIES, P	GENERAL FUND	CITY HALL	63.86
	10/17/24	TOILET PAPER, BATTERIES, P	GENERAL FUND	CITY HALL	15.99
	10/17/24	TOILET PAPER, BATTERIES, P	GENERAL FUND	CITY HALL	43.99
	10/17/24	TOILET PAPER, BATTERIES, P	GENERAL FUND	CITY HALL	31.10
	10/17/24	P&Z SHARPIES X12	GENERAL FUND	CITY HALL	11.95
	10/17/24	ADMIN SHARPIES X12	GENERAL FUND	CITY HALL	13.23
	10/17/24	POST IT NOTES, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	8.99
	10/17/24	POST IT NOTES, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	13.54
	10/17/24	POST IT NOTES, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	14.85
	10/17/24	POST IT NOTES, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	13.29
	10/17/24	POST IT NOTES, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	34.54
	10/17/24	POST IT NOTES, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	24.48
	10/17/24	POST IT NOTES, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	10.62
	10/17/24	CORR TAPE, STAPLES	GENERAL FUND	POLICE DEPARTMENT	29.58
	10/17/24	CORR TAPE, STAPLES	GENERAL FUND	POLICE DEPARTMENT	29.58

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/17/24	PD PIN BACKS X200	GENERAL FUND	POLICE DEPARTMENT	18.95
	10/17/24	PD HNG TABS/ DESK ORGANIZE	GENERAL FUND	POLICE DEPARTMENT	8.99
	10/17/24	PD HNG TABS/ DESK ORGANIZE	GENERAL FUND	POLICE DEPARTMENT	18.88
	10/17/24	P&R RECEIPT BOOKS X5	PARKS & RECREATION	Parks & Recreation	40.65
				TOTAL:	665.53
AMERICAN EXPRESS - MERCH FEES	10/07/24	SEPT2024 AMEX TRANSACTION	GENERAL FUND	CITY HALL	5.07
				TOTAL:	5.07
AMOCO	10/17/24	T WILT FUEL 9/25/24	GENERAL FUND	CITY ADMINISTRATION	81.92
				TOTAL:	81.92
APPLE VALLEY WASTE	10/17/24	PW P/U AUG 24	GENERAL FUND	STREETS & TRANSPORT	704.38
				TOTAL:	704.38
AUTO ZONE	10/17/24	PW #35 GASKET/OILX4	GENERAL FUND	STREETS & TRANSPORT	19.19
	10/17/24	PW #35 GASKET/OILX4	GENERAL FUND	STREETS & TRANSPORT	114.80
				TOTAL:	133.99
BCN TELECOM INC	10/24/24	INTERNET OCT 24	GENERAL FUND	CITY HALL	524.24
	10/24/24	INTERNET OCT 24	GENERAL FUND	POLICE DEPARTMENT	161.90
	10/24/24	INTERNET OCT 24	GENERAL FUND	STREETS & TRANSPORT	149.40
	10/24/24	INTERNET OCT 24	PARKS & RECREATION	Parks & Recreation	190.90
	10/24/24	INTERNET OCT 24	CONVENTION & VISIT	Convention Visitor Bur	149.40
				TOTAL:	1,175.84
BFS FOODS	10/17/24	LANCASTER FUEL 9/15/24	GENERAL FUND	POLICE DEPARTMENT	51.49
				TOTAL:	51.49
BP	10/17/24	ARMSTRONG FUEL 9/16/2024	GENERAL FUND	CITY ADMINISTRATION	60.00
	10/17/24	WATSON FUEL 8/30-9/27/24	GENERAL FUND	POLICE DEPARTMENT	384.20
	10/17/24	SWARTZ FUEL 9/4-26/24	GENERAL FUND	POLICE DEPARTMENT	205.60
	10/17/24	PORTNER FUEL 9/4-24/24	GENERAL FUND	POLICE DEPARTMENT	224.96
	10/17/24	MCBRIDE FUEL 9/1-11/24	GENERAL FUND	POLICE DEPARTMENT	79.00
	10/17/24	BLACK FUEL 9/3-17/24	GENERAL FUND	POLICE DEPARTMENT	180.02
	10/17/24	WHEAT FUEL 8/30-9/26/24	GENERAL FUND	POLICE DEPARTMENT	380.46
	10/17/24	HOSBY-BROWN FUEL 9/6-26/24	GENERAL FUND	POLICE DEPARTMENT	142.04
				TOTAL:	1,656.28
BREEZY HR INC	10/17/24	HR CONSULTING 9/20-10/20/2	GENERAL FUND	CITY ADMINISTRATION	189.00
				TOTAL:	189.00
BRH THRIFT WINCHESTER	10/17/24	FALL FEST 24' DECORATIONS	PARKS & RECREATION	Parks & Recreation	38.70
				TOTAL:	38.70
BUREAU FOR CHILD SUPPORT ENFORCEMENT	10/11/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	10/28/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	10/11/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
	10/28/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
				TOTAL:	725.54
BURR PARK LIBERTY	10/17/24	ARMSTRONG FUEL 9/26/2024	GENERAL FUND	CITY ADMINISTRATION	47.96
	10/17/24	HOOD FUEL 9/3/24	GENERAL FUND	POLICE DEPARTMENT	28.63
	10/17/24	JENKINS FUEL 9/11-22/24	GENERAL FUND	POLICE DEPARTMENT	98.10
	10/17/24	ROBERTS FUEL 8/29-9/25/24	GENERAL FUND	POLICE DEPARTMENT	154.02
	10/17/24	MEACHAM FUEL 9/29/24	GENERAL FUND	POLICE DEPARTMENT	47.28

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/17/24	LYNCH FUEL 9/7-15/24	GENERAL FUND	POLICE DEPARTMENT	75.34
				TOTAL:	451.33
CHARLES B HOWARD ESQ	10/02/24	LYNCH 9/12-14/24 CONSULT	GENERAL FUND	POLICE DEPARTMENT	1,500.00
				TOTAL:	1,500.00
CHARLES TOWN AUTO WASH	10/17/24	CVB CAR DETAILED 9/21/24	CONVENTION & VISIT	Convention Visitor Bur	39.00
				TOTAL:	39.00
CHARLES TOWN UTILITIES GENERAL FUND	10/17/24	WATER 7/15-8/15/24	GENERAL FUND	CITY HALL	163.37
	10/17/24	WATER 7/15-8/15/24	GENERAL FUND	POLICE DEPARTMENT	56.16
	10/17/24	WATER 7/15-8/15/24	GENERAL FUND	STREETS & TRANSPORT	307.46
	10/17/24	WATER 7/15-8/15/24	GENERAL FUND	STREETS & TRANSPORT	56.16
	10/17/24	WATER 7/15-8/15/24	GENERAL FUND	STREET LIGHTS	56.16
	10/17/24	P&R WATER 7/15-8/15/24	PARKS & RECREATION	Parks & Recreation	275.18
	10/17/24	P&R WATER 7/15-8/15/24	PARKS & RECREATION	Parks & Recreation	56.16
	10/17/24	MF SEWER 7/30-8/30/24	PARKS & RECREATION	Parks & Recreation	36.25
	10/17/24	CVB WATER 7/15-8/15/24	CONVENTION & VISIT	Convention Visitor Bur	56.16
				TOTAL:	1,063.06
CHATGPT SUBSCRIPTION	10/17/24	WILT OPEN AI SUB 9/24	GENERAL FUND	CITY ADMINISTRATION	21.40
				TOTAL:	21.40
CHICK-FIL-A	10/17/24	LANCASTER PD ACDMY FOOD 9/	GENERAL FUND	POLICE DEPARTMENT	17.59
				TOTAL:	17.59
CIRCLE K	10/17/24	WATSON FUEL 9/5/24	GENERAL FUND	POLICE DEPARTMENT	22.84
				TOTAL:	22.84
CITGO	10/17/24	STANLEY FUEL 9/6-18/24	GENERAL FUND	PLANNING & ZONING	84.89
	10/17/24	BLACK FUEL 9/2/24	GENERAL FUND	POLICE DEPARTMENT	32.79
				TOTAL:	117.68
CMA'S CHRYSLER DODGE JEEP RAM OF MARTI	10/17/24	PD NEW SUVS FILTERS X12	GENERAL FUND	POLICE DEPARTMENT	153.00
				TOTAL:	153.00
COMPLETE DOCUMENT SOLUTIONS, CENTRAL P	10/17/24	CH COPY CONT 9/24/OVG 8/24	GENERAL FUND	CITY HALL	33.08
	10/17/24	CH COPY CONT 9/24/OVG 8/24	GENERAL FUND	CITY HALL	453.46
	10/17/24	PW COPY OVRGS 8/1-31/24	GENERAL FUND	STREETS & TRANSPORT	6.22
	10/17/24	P&R CONT 9/24/OVGS 8/24	PARKS & RECREATION	Parks & Recreation	16.54
	10/17/24	P&R CONT 9/24/OVGS 8/24	PARKS & RECREATION	Parks & Recreation	54.64
	10/17/24	CVB COPY CONT 8/24/OVG 8/2	CONVENTION & VISIT	Convention Visitor Bur	13.23
	10/17/24	CVB COPY CONT 8/24/OVG 8/2	CONVENTION & VISIT	Convention Visitor Bur	78.22
				TOTAL:	655.39
COMPTROLLER OF MARYLAND	10/30/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	132.10
	10/30/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	137.71
	10/30/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	10/30/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	10/30/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	10/30/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	139.76
	10/30/24	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	10/31/24	2024Q3 MD506 PENALTY	GENERAL FUND	CITY HALL	105.37
				TOTAL:	1,077.94
CONSTANT CONTACT	10/17/24	EMAIL ADS SEP 24	CONVENTION & VISIT	Convention Visitor Bur	119.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	119.00
CONVENTION CENTER GARAGE	10/17/24	DA ICMA CONF PARKING 9/23/	GENERAL FUND	CITY ADMINISTRATION	15.00
	10/17/24	DA ICMA CONF PARKING 9/24/	GENERAL FUND	CITY ADMINISTRATION	15.00
	10/17/24	DA ICMA CONF PARKING 9/25/	GENERAL FUND	CITY ADMINISTRATION	15.00
				TOTAL:	45.00
COSTCO	10/17/24	P&R PT X2 CASES	PARKS & RECREATION	Parks & Recreation	88.43
	10/17/24	FALL FEST 24' SCARECROW/PU	PARKS & RECREATION	Parks & Recreation	159.97
	10/17/24	FALL FEST 24' SCARECROW/PU	PARKS & RECREATION	Parks & Recreation	41.76
				TOTAL:	290.16
CREAMERS TIRE & AUTO SERVICE CENTER	10/17/24	CH #22 TIRE REPAIR	GENERAL FUND	CITY HALL	28.09
	10/17/24	PD #7 COMPUTER 4 WHL ALNGM	GENERAL FUND	POLICE DEPARTMENT	73.45
	10/17/24	PD #10 TIRE REPAIR	GENERAL FUND	POLICE DEPARTMENT	36.81
	10/17/24	CVB #17 TIRE REPAIR	CONVENTION & VISIT	Convention Visitor Bur	33.44
				TOTAL:	171.79
DARLA ARMSTRONG	10/08/24	DA ICMA PER DEIM REIMBUR	GENERAL FUND	CITY ADMINISTRATION	164.00
				TOTAL:	164.00
DEPARTMENT OF TAX & REVENUE	10/28/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	39.00
	10/28/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	4,198.00
	10/28/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	4,952.00
				TOTAL:	9,189.00
DIRTY GIRL	10/24/24	CH,PW P&R, PD CLNG OCT 24	GENERAL FUND	CITY HALL	1,650.00
	10/30/24	CLEANING 10/11-27/24	GENERAL FUND	CITY HALL	400.00
	10/24/24	CH,PW P&R, PD CLNG OCT 24	GENERAL FUND	POLICE DEPARTMENT	500.00
	10/30/24	CLEANING 10/11-27/24	GENERAL FUND	POLICE DEPARTMENT	200.00
	10/30/24	CLEANING 10/11-27/24	GENERAL FUND	POLICE DEPARTMENT	251.00
	10/24/24	CH,PW P&R, PD CLNG OCT 24	GENERAL FUND	STREETS & TRANSPORT	400.00
	10/30/24	CLEANING 10/11-27/24	GENERAL FUND	STREETS & TRANSPORT	125.00
	10/24/24	CH,PW P&R, PD CLNG OCT 24	PARKS & RECREATION	Parks & Recreation	400.00
	10/30/24	CLEANING 10/11-27/24	PARKS & RECREATION	Parks & Recreation	200.00
	10/30/24	CLEANING 10/11-27/24	CONVENTION & VISIT	Convention Visitor Bur	25.00
	10/30/24	CLEANING 10/11-27/24	CONVENTION & VISIT	Convention Visitor Bur	450.00
				TOTAL:	4,601.00
DL MORGAN JR INC	10/17/24	MILDRED ST CONCRETE 8 YARD	GENERAL FUND	STREETS & TRANSPORT	1,454.00
				TOTAL:	1,454.00
DOLLAR TREE	10/17/24	FALL FEST 24' SUPPLIES	CONVENTION & VISIT	Convention Visitor Bur	225.00
				TOTAL:	225.00
ELEPHANT THAI RESTAURANT	10/17/24	LANCASTER PD ACDMY FOOD 9/	GENERAL FUND	POLICE DEPARTMENT	17.12
				TOTAL:	17.12
ENCOVA INSURANCE	10/11/24	FY24 WC ADJ	GENERAL FUND	CITY HALL	8,372.00
				TOTAL:	8,372.00
ENNIS-FLINT	10/08/24	12" WHITE LINE X15	GENERAL FUND	STREETS & TRANSPORT	869.55
				TOTAL:	869.55
ETS CORPORATION	10/02/24	SEP2024 MERCH FEES - CITY	GENERAL FUND	CITY HALL	169.13
	10/02/24	SEP2024 MERCH FEES - MGO C	GENERAL FUND	CITY HALL	2,306.09

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	2,475.22
FIRST CITIZEN BANK & TRUST CO	10/24/24	1&3 FLR COPIER OCT 24	GENERAL FUND	CITY HALL	75.00
	10/24/24	1&3 FLR COPIER OCT 24	GENERAL FUND	CITY HALL	478.00
	10/30/24	1&3 FLR COPIER OCT 24	GENERAL FUND	CITY HALL	478.00
				TOTAL:	1,031.00
FISHER AUTO PARTS INC	10/17/24	PD ANTIFREEZE X2	GENERAL FUND	POLICE DEPARTMENT	37.64
	10/17/24	PD #6 BRK PAD SET/ROTOR	GENERAL FUND	POLICE DEPARTMENT	52.45
	10/17/24	PD #6 BRK PAD SET/ROTOR	GENERAL FUND	POLICE DEPARTMENT	105.78
	10/17/24	PW #32 WHEEL SEAL	GENERAL FUND	STREETS & TRANSPORT	38.32
	10/17/24	PW # BRK CALIPER, HYD HOSE	GENERAL FUND	STREETS & TRANSPORT	153.98
	10/17/24	PW # BRK CALIPER, HYD HOSE	GENERAL FUND	STREETS & TRANSPORT	50.52
	10/17/24	PW # BRK CALIPER, HYD HOSE	GENERAL FUND	STREETS & TRANSPORT	91.27
	10/17/24	PW BRK FLD/ ANTI SEIZE LUB	GENERAL FUND	STREETS & TRANSPORT	11.96
	10/17/24	PW BRK FLD/ ANTI SEIZE LUB	GENERAL FUND	STREETS & TRANSPORT	11.98
				TOTAL:	553.90
FRONTIER	10/11/24	CH FIRE ALARM OCT 24	GENERAL FUND	CITY HALL	118.00
	10/11/24	CH FAX LINE OCT 24	GENERAL FUND	CITY HALL	119.16
	10/16/24	CH ELEVATOR OCT 24	GENERAL FUND	CITY HALL	95.94
	10/24/24	TRIFECTA ALARM OCT 24	GENERAL FUND	CITY HALL	150.36
				TOTAL:	483.46
GALLS INC	10/17/24	PD NAMEPLATE, BLACK LETTER	GENERAL FUND	POLICE DEPARTMENT	23.40
	10/17/24	PD NAMEPLATE, BLACK LETTER	GENERAL FUND	POLICE DEPARTMENT	33.98
	10/17/24	SWARTZ BOOTS X1	GENERAL FUND	POLICE DEPARTMENT	135.98
	10/17/24	PD NAMEPLATE X1 (HOOD)	GENERAL FUND	POLICE DEPARTMENT	23.18
	10/17/24	WATSON CUFF CASE X2	GENERAL FUND	POLICE DEPARTMENT	102.81
				TOTAL:	319.35
GO-MART	10/17/24	LANCASTER FUEL 9/13-27/24	GENERAL FUND	POLICE DEPARTMENT	88.78
				TOTAL:	88.78
HARBOR FREIGHT TOOLS	10/17/24	PW SOCKET SET, IMPACT SOCK	GENERAL FUND	STREETS & TRANSPORT	113.97
				TOTAL:	113.97
HELLBENDER BURRITOS	10/17/24	LANCASTER PD ACDMY LUNCH 8	GENERAL FUND	POLICE DEPARTMENT	12.84
				TOTAL:	12.84
HILTON GARDEN INN	10/17/24	DA ICMA CONF HOTEL 9/22-25	GENERAL FUND	CITY ADMINISTRATION	944.12
				TOTAL:	944.12
HOME DEPOT	10/17/24	P&Z BATTERIES FOR FLASHLIG	GENERAL FUND	PLANNING & ZONING	26.61
	10/17/24	GFI OUTLET TESTER X1	GENERAL FUND	PLANNING & ZONING	21.37
	10/17/24	PD BUILDING KEYS X2	GENERAL FUND	POLICE DEPARTMENT	8.50
	10/17/24	PD BLACKTOP PATCH	GENERAL FUND	POLICE DEPARTMENT	79.48
	10/17/24	PD STORAGE BLDG SHELVES	GENERAL FUND	POLICE DEPARTMENT	343.69
	10/17/24	PD STORAGE BLDG SHELVES	GENERAL FUND	POLICE DEPARTMENT	13.00
	10/17/24	PD STORAGE BLDG DOWNSPOUT	GENERAL FUND	POLICE DEPARTMENT	6.00
	10/17/24	MILWAUKEE M18 INFLATOR	GENERAL FUND	STREETS & TRANSPORT	107.47
	10/17/24	PUMP ARMOR FLD, WS-40 DEGR	GENERAL FUND	STREETS & TRANSPORT	23.96
	10/17/24	PUMP ARMOR FLD, WS-40 DEGR	GENERAL FUND	STREETS & TRANSPORT	8.48
	10/17/24	FLD FILM, MAGENT CLIPS, BL	GENERAL FUND	STREETS & TRANSPORT	16.00
	10/17/24	FLD FILM, MAGENT CLIPS, BL	GENERAL FUND	STREETS & TRANSPORT	10.38
	10/17/24	FLD FILM, MAGENT CLIPS, BL	GENERAL FUND	STREETS & TRANSPORT	14.97

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/17/24	5PC PUNCH SET, WALL MNT, H	GENERAL FUND	STREETS & TRANSPORT	24.97
	10/17/24	5PC PUNCH SET, WALL MNT, H	GENERAL FUND	STREETS & TRANSPORT	6.98
	10/17/24	5PC PUNCH SET, WALL MNT, H	GENERAL FUND	STREETS & TRANSPORT	6.98
	10/17/24	CC DOORSTOP/ BIT HOLDER SE	GENERAL FUND	STREETS & TRANSPORT	7.87
	10/17/24	PW GLOVES X4/ PLASTIC BOND	GENERAL FUND	STREETS & TRANSPORT	39.52
	10/17/24	PW GLOVES X4/ PLASTIC BOND	GENERAL FUND	STREETS & TRANSPORT	8.68
	10/17/24	PW KNEELING PAD X1/ TSA LO	GENERAL FUND	STREETS & TRANSPORT	14.88
	10/17/24	PW KNEELING PAD X1/ TSA LO	GENERAL FUND	STREETS & TRANSPORT	55.12
	10/17/24	CONCRETE X 2	GENERAL FUND	STREETS & TRANSPORT	13.72
	10/17/24	BLACKTOP PATCH X2	GENERAL FUND	STREETS & TRANSPORT	39.74
	10/17/24	BLACKTOP PATCH X2	GENERAL FUND	STREETS & TRANSPORT	39.74
	10/17/24	PW MILWAUKEE 6.0 BATTERY K	GENERAL FUND	STREETS & TRANSPORT	161.52
	10/17/24	CC DOORSTOP/ BIT HOLDER SE	PARKS & RECREATION	Parks & Recreation	20.93
	10/17/24	MF KEYS X1	PARKS & RECREATION	Parks & Recreation	3.97
	10/17/24	P&R PAD FOR FLOOR PROTECTI	PARKS & RECREATION	Parks & Recreation	11.28
				TOTAL:	1,135.81
HOME TEAM PEST DEFENSE	10/17/24	CH PEST CONTROL SEP 24	GENERAL FUND	CITY HALL	248.90
	10/17/24	PW PEST CONTROL SEP 24	GENERAL FUND	STREETS & TRANSPORT	72.20
	10/17/24	CVB PEST CONTROL SEP 24	CONVENTION & VISIT	Convention Visitor Bur	124.00
				TOTAL:	445.10
ICMA	10/17/24	ARMSTRONG ICMA CONF	GENERAL FUND	CITY ADMINISTRATION	493.00
	10/17/24	T WILT ICMA DUES 24-25	GENERAL FUND	CITY ADMINISTRATION	200.00
	10/17/24	DA ICMA DUES 24-25	GENERAL FUND	CITY ADMINISTRATION	200.00
	10/17/24	T WILT ICMA CONF 24-25	GENERAL FUND	CITY ADMINISTRATION	890.00
				TOTAL:	1,783.00
IKEA	10/17/24	B ANDREWS OFFICE BOOKCASE	GENERAL FUND	CITY HALL	233.26
				TOTAL:	233.26
INSIDE THE TAPE	10/17/24	PORTNER/WHEAT TRNG 10/22-2	GENERAL FUND	POLICE DEPARTMENT	310.00
	10/17/24	PORTNER/WHEAT TRNG 10/22-2	GENERAL FUND	POLICE DEPARTMENT	310.00
				TOTAL:	620.00
INTERNAL REVENUE SERVICE	10/03/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	9.93
	10/11/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	10,717.38
	10/28/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	11,476.58
	10/03/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	75.79
	10/11/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,422.11
	10/28/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,794.96
	10/03/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	17.72
	10/11/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,735.82
	10/28/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,822.99
	10/28/24	Social Security Payable	GENERAL FUND	MAYOR'S OFFICE	62.00
	10/28/24	Medicare Payable	GENERAL FUND	MAYOR'S OFFICE	14.50
	10/28/24	Social Security Payable	GENERAL FUND	CITY COUNCIL	310.02
	10/28/24	Medicare Payable	GENERAL FUND	CITY COUNCIL	72.48
	10/11/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20
	10/28/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20
	10/11/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	10/28/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	10/28/24	Social Security Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	117.80
	10/28/24	Medicare Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	27.55
	10/11/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	900.90
	10/28/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	878.79

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/11/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	210.69
	10/28/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	205.52
	10/11/24	Social Security Payable	GENERAL FUND	CITY HALL	616.63
	10/28/24	Social Security Payable	GENERAL FUND	CITY HALL	616.78
	10/11/24	Medicare Payable	GENERAL FUND	CITY HALL	144.21
	10/28/24	Medicare Payable	GENERAL FUND	CITY HALL	144.24
	10/03/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	75.79
	10/11/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,814.77
	10/28/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,731.25
	10/03/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	17.72
	10/11/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	892.15
	10/28/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	872.62
	10/11/24	Social Security Payable	GENERAL FUND	POLICE SPECIAL DUTY	59.68
	10/28/24	Social Security Payable	GENERAL FUND	POLICE SPECIAL DUTY	60.45
	10/11/24	Medicare Payable	GENERAL FUND	POLICE SPECIAL DUTY	13.97
	10/28/24	Medicare Payable	GENERAL FUND	POLICE SPECIAL DUTY	14.15
	10/11/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,450.93
	10/28/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,438.67
	10/11/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	339.34
	10/28/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	336.47
				TOTAL:	59,942.67
INTERNATIONAL CODE COUNCIL	10/17/24	K HAWKINS CODE CYCLE EXAM	GENERAL FUND	PLANNING & ZONING	160.00
				TOTAL:	160.00
INWOOD QUARRY, INC..	10/03/24	CRUSHED STONE 9/23/24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	1,764.48
				TOTAL:	1,764.48
JACKSON CONCRETE CORP	10/08/24	N MILDRED ST SIDEWALK PAT	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	2,500.00
				TOTAL:	2,500.00
JACQUELINE C SHADLE, COUNTY CLERK	10/16/24	P&Z DEED BK 9/5/24	GENERAL FUND	PLANNING & ZONING	22.50
				TOTAL:	22.50
JEFFERSON COUNTY CHAMBER OF COMMERCE,	10/24/24	2024 NON-PROFIT MEMBER	GENERAL FUND	CITY ADMINISTRATION	125.00
	10/17/24	BA TEACHER EVENT MTG	GENERAL FUND	PLANNING & ZONING	100.00
	10/17/24	BA CHAMBER MTG SEP 24	GENERAL FUND	PLANNING & ZONING	36.00
	10/17/24	LUTMAN PUB SV REC BANQUET	GENERAL FUND	POLICE DEPARTMENT	36.00
				TOTAL:	297.00
JEFFERSON COUNTY EMERGENCY COMMUNICATI	10/02/24	CAD'MOBILE 6/6-7/5/24	GENERAL FUND	POLICE DEPARTMENT	353.36
				TOTAL:	353.36
JEFFERSON COUNTY SOLID WASTE AUTHORITY	10/11/24	PD BLD TRASH SEP 24	GENERAL FUND	POLICE DEPARTMENT	31.69
	10/11/24	PD BLD TRASH SEP 24	GENERAL FUND	POLICE DEPARTMENT	52.00
				TOTAL:	83.69
JEFFERSON COUNTY CVB	10/24/24	SEP 24 HOTEL TAX COLLECTI	GENERAL FUND	INVALID DEPARTMENT	24,176.31
				TOTAL:	24,176.31
JEFFERSON PUBLISHING CO. INC	10/17/24	NPH SITE PLAN HOBBY LOBBY	GENERAL FUND	PLANNING & ZONING	48.50
	10/17/24	FAC CLEANING PROPOSAL 8/28	GENERAL FUND	CITY HALL	139.00
	10/17/24	P&R BOARD OPENING AD 8/28/	PARKS & RECREATION	Parks & Recreation	35.38
				TOTAL:	222.88
JEFFERSON RENTALS	10/17/24	P&R AF AM FEST SNWCN MACH	PARKS & RECREATION	Parks & Recreation	58.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	58.98
JEFFERSON SECURITY BANK	10/11/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	600.00
	10/28/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	620.00
				TOTAL:	1,220.00
JOHN HANCOCK	10/16/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	7,598.98
	10/28/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	7,606.83
	10/16/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	250.97
	10/28/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	120.40
	10/16/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	656.18
	10/28/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	656.18
	10/16/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	10/28/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	10/16/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	10/28/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	10/16/24	401a Payment	GENERAL FUND	PLANNING & ZONING	672.38
	10/28/24	401a Payment	GENERAL FUND	PLANNING & ZONING	672.38
	10/16/24	457b payment	GENERAL FUND	PLANNING & ZONING	523.15
	10/28/24	457b payment	GENERAL FUND	PLANNING & ZONING	523.15
	10/16/24	401a Payment	GENERAL FUND	CITY HALL	478.49
	10/28/24	401a Payment	GENERAL FUND	CITY HALL	478.20
	10/16/24	457b payment	GENERAL FUND	CITY HALL	375.87
	10/28/24	457b payment	GENERAL FUND	CITY HALL	375.58
	10/16/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,751.63
	10/28/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,728.60
	10/16/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,497.99
	10/28/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,474.96
	10/16/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,132.98
	10/28/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,132.98
	10/16/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	962.60
	10/28/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	962.60
				TOTAL:	37,421.08
KFC	10/17/24	LANCASTER PD ACDMY FOOD 9/	GENERAL FUND	POLICE DEPARTMENT	8.68
				TOTAL:	8.68
KIMLEY - HORN AND ASSOCIATES INC.	10/24/24	P&Z FY25 SERVICES SEP 24	GENERAL FUND	PLANNING & ZONING	9,102.29
	10/02/24	CITY WARD MAP AUG 24	GENERAL FUND	ELECTIONS	6,487.50
	10/24/24	CITY WARD MAP SEP 24	GENERAL FUND	ELECTIONS	2,162.50
	10/24/24	MILDRED DESIGN SEP 24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	24,062.88
	10/02/24	PW BUILDING AUG 24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	742.00
	10/24/24	PW BLDG SEP 24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	93,900.00
				TOTAL:	136,457.17
KITA MODERN JAPANESE	10/17/24	LANCASTER PD ACDMY FOOD 9/	GENERAL FUND	POLICE DEPARTMENT	15.33
				TOTAL:	15.33
LEAF	10/24/24	1&3 FLR PROP TAX 23	GENERAL FUND	CITY HALL	122.36
	10/11/24	ST COPIER LEASE SEP24	GENERAL FUND	STREETS & TRANSPORT	123.00
	10/11/24	ST COPIER LEASE SEP24	GENERAL FUND	STREETS & TRANSPORT	96.32
				TOTAL:	341.68
LINCOLN FINANCIAL GROUP	10/09/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	139.71
	10/09/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	133.84
	10/09/24	OCT LIFE INS,STD,LTD,PREMI	GENERAL FUND	CITY ADMINISTRATION	219.87

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/09/24	OCT LIFE INS,STD,LTD,PREMI	GENERAL FUND	PLANNING & ZONING	324.17
	10/09/24	OCT LIFE INS,STD,LTD,PREMI	GENERAL FUND	CITY HALL	249.80
	10/09/24	OCT LIFE INS,STD,LTD,PREMI	GENERAL FUND	POLICE DEPARTMENT	1,245.86
	10/09/24	OCT LIFE INS,STD,LTD,PREMI	GENERAL FUND	STREETS & TRANSPORT	536.48
	10/09/24	OCT LIFE INS,STD,LTD,PREMI	PARKS & RECREATION	Parks & Recreation	33.57
	10/09/24	OCT LIFE INS,STD,LTD,PREMI	CONVENTION & VISIT	Convention Visitor Bur	64.83
				TOTAL:	2,948.13
LOVELYPIXELS	10/17/24	ANNUAL MANAGED HOSTING	GENERAL FUND	CITY HALL	6,000.00
				TOTAL:	6,000.00
MARATHON PETRO	10/17/24	WATSON FUEL 9/5/24	GENERAL FUND	POLICE DEPARTMENT	53.08
	10/17/24	LANCASTER FUEL 8/31/24	GENERAL FUND	POLICE DEPARTMENT	47.19
				TOTAL:	100.27
MARKET SQUARE GARAGE	10/17/24	TW ICMA CONF PKG 9/24/24	GENERAL FUND	CITY ADMINISTRATION	10.00
				TOTAL:	10.00
MATTHEW W. ANDERSON, PE, PLLC	10/17/24	CODE INSPECTIONS 8/26-30/2	GENERAL FUND	PLANNING & ZONING	4,025.00
	10/17/24	CODE INSPECTION 9/3-6/24	GENERAL FUND	PLANNING & ZONING	6,075.00
	10/17/24	CODE INSPECTION 9/9-13/24	GENERAL FUND	PLANNING & ZONING	7,625.00
	10/17/24	CODE INSPECTIONS 9/18/24	GENERAL FUND	PLANNING & ZONING	600.00
	10/17/24	CODE INSPECTIONS 9/23-24/2	GENERAL FUND	PLANNING & ZONING	2,400.00
				TOTAL:	20,725.00
MAXLOCK, LLC	10/17/24	PD KEYS X8	GENERAL FUND	POLICE DEPARTMENT	24.96
				TOTAL:	24.96
MCDONALDS	10/17/24	LANCASTER PD ACDMY FOOD 9/	GENERAL FUND	POLICE DEPARTMENT	9.32
				TOTAL:	9.32
METLIFE	10/01/24	OCT 2024 DENTAL INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	330.87
	10/01/24	OCT 2024 DENTAL INS PREMIU	GENERAL FUND	PLANNING & ZONING	312.04
	10/01/24	OCT 2024 DENTAL INS PREMIU	GENERAL FUND	CITY HALL	122.40
	10/01/24	OCT 2024 DENTAL INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	1,770.03
	10/01/24	OCT 2024 DENTAL INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	784.14
	10/01/24	OCT 2024 DENTAL INS PREMIU	PARKS & RECREATION	Parks & Recreation	30.94
	10/01/24	OCT 2024 DENTAL INS PREMIU	CONVENTION & VISIT	Convention Visitor Bur	30.94
				TOTAL:	3,381.36
METROPOLIS PARKING	10/17/24	TW ICMA CONF PKG 9/21-22/2	GENERAL FUND	CITY ADMINISTRATION	6.99
	10/17/24	TW ICMA CONF PKG 9/22-22/2	GENERAL FUND	CITY ADMINISTRATION	6.99
	10/17/24	TW ICMA CONF PKG 9/22/-23/	GENERAL FUND	CITY ADMINISTRATION	6.99
	10/17/24	TW ICMA CONF PKG 9/23-24/2	GENERAL FUND	CITY ADMINISTRATION	15.99
	10/17/24	TW ICMA CONF PKG 9/24-25/2	GENERAL FUND	CITY ADMINISTRATION	15.99
	10/17/24	TW ICMA CONG PKG 9/25/24	GENERAL FUND	CITY ADMINISTRATION	5.99
				TOTAL:	58.94
MICHAELS	10/17/24	FALL FEST 24' DECORATIONS	PARKS & RECREATION	Parks & Recreation	139.91
	10/17/24	FALL FEST 24' DECORATIONS	PARKS & RECREATION	Parks & Recreation	70.58
				TOTAL:	210.49
MILLERS SUPPLIES AT WORK	10/17/24	PD WATER BOTTLE DEP X9	GENERAL FUND	POLICE DEPARTMENT	64.00-
	10/17/24	PD WATER 9 BOTTLES 8/29/24	GENERAL FUND	POLICE DEPARTMENT	134.55
				TOTAL:	70.55

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
NAPA AUTO PARTS	10/17/24	PW #35 FUEL & OIL FILTERS	GENERAL FUND	STREETS & TRANSPORT	100.67
	10/17/24	PW #35 FUEL & OIL FILTERS	GENERAL FUND	STREETS & TRANSPORT	31.65
	10/17/24	PW #35 FUEL & OIL FILTERS	GENERAL FUND	STREETS & TRANSPORT	19.99
	10/17/24	PW HOOD PROP, OIL FILTER X	GENERAL FUND	STREETS & TRANSPORT	48.99
	10/17/24	PW HOOD PROP, OIL FILTER X	GENERAL FUND	STREETS & TRANSPORT	36.60
	10/30/24	BRK CLNR/FUEL STAB/ANTIGE	GENERAL FUND	STREETS & TRANSPORT	55.08
	10/30/24	BRK CLNR/FUEL STAB/ANTIGE	GENERAL FUND	STREETS & TRANSPORT	7.69
	10/30/24	BRK CLNR/FUEL STAB/ANTIGE	GENERAL FUND	STREETS & TRANSPORT	16.98
				TOTAL:	317.65
NCR PAYMENT SOLUTIONS, FL, LLC	10/30/24	PSI PMT PORTAL SUP JUN 24	GENERAL FUND	CITY HALL	50.00
	10/30/24	PSI PMT PORTAL SUP JUL 24	GENERAL FUND	CITY HALL	50.00
	10/30/24	PSI PMT PORTALSUP AUG 24	GENERAL FUND	CITY HALL	50.00
	10/30/24	PSI PMT PORTAL SUP SEP 24	GENERAL FUND	CITY HALL	50.00
				TOTAL:	200.00
NO RULES LETTERING	10/16/24	PD #24 STRIPE&HOOD DECAL	GENERAL FUND	POLICE DEPARTMENT	115.00
				TOTAL:	115.00
ORACLE ELEVATOR HOLDCO, INC	10/11/24	ELE MAINTANCE OCT 24	GENERAL FUND	CITY HALL	155.35
				TOTAL:	155.35
ORIENTAL TRADING COMPANY	10/17/24	BACK TO SCHOOL PENS, DISCS	GENERAL FUND	CITY HALL	236.92
	10/17/24	FALL FEST 24' SUPPLIES	CONVENTION & VISIT	Convention Visitor Bur	54.99
	10/17/24	FALL FEST 24' SUPPLIES	CONVENTION & VISIT	Convention Visitor Bur	3.98
	10/17/24	FALL FEST 24' SUPPLIES	CONVENTION & VISIT	Convention Visitor Bur	12.98
	10/17/24	FALL FEST 24' SUPPLIES	CONVENTION & VISIT	Convention Visitor Bur	19.98
	10/17/24	FALL FEST 24' SUPPLIES	CONVENTION & VISIT	Convention Visitor Bur	39.96
	10/17/24	FALL FEST 24' SUPPLIES	CONVENTION & VISIT	Convention Visitor Bur	42.80
	10/17/24	FALL FEST 24' SUPPLIES	CONVENTION & VISIT	Convention Visitor Bur	99.98
				TOTAL:	511.59
PAYMENTECH - MERCH FEES	10/02/24	SEPT2024 TYLER CITY CC FEE	GENERAL FUND	CITY HALL	280.03
				TOTAL:	280.03
PEIA	10/09/24	OCT 2024 HEALTH INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	4,378.48
	10/09/24	OCT 2024 HEALTH INS PREMIU	GENERAL FUND	PLANNING & ZONING	5,358.90
	10/09/24	OCT 2024 HEALTH INS PREMIU	GENERAL FUND	CITY HALL	2,990.92
	10/09/24	OCT 2024 HEALTH INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	22,763.62
	10/09/24	OCT 2024 HEALTH INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	12,268.82
	10/09/24	OCT 2024 HEALTH INS PREMIU	PARKS & RECREATION	Parks & Recreation	716.98
	10/09/24	OCT 2024 HEALTH INS PREMIU	CONVENTION & VISIT	Convention Visitor Bur	716.98
				TOTAL:	49,194.70
PILOT	10/17/24	LANCASTER PD ACDMY FOOD 9/	GENERAL FUND	POLICE DEPARTMENT	13.11
				TOTAL:	13.11
POTOMAC EDISON	10/02/24	ELE SEP 24	GENERAL FUND	CITY HALL	1,007.24
	10/30/24	ELE OCT 24	GENERAL FUND	CITY HALL	886.20
	10/02/24	ELE SEP 24	GENERAL FUND	POLICE DEPARTMENT	673.07
	10/30/24	ELE OCT 24	GENERAL FUND	POLICE DEPARTMENT	638.23
	10/02/24	ELE SEP 24	GENERAL FUND	STREETS & TRANSPORT	257.41
	10/30/24	ELE OCT 24	GENERAL FUND	STREETS & TRANSPORT	244.33
	10/02/24	ELE SEP 24	GENERAL FUND	STREET LIGHTS	9,295.70
	10/08/24	FF BLVD III SEP 24	GENERAL FUND	STREET LIGHTS	108.60
	10/30/24	ELE OCT 24	GENERAL FUND	STREET LIGHTS	9,390.96

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/02/24	ELE SEP 24	PARKS & RECREATION	Parks & Recreation	3,196.07
	10/30/24	ELE OCT 24	PARKS & RECREATION	Parks & Recreation	2,965.56
	10/02/24	ELE SEP 24	CONVENTION & VISIT	Convention Visitor Bur	114.25
	10/30/24	ELE OCT 24	CONVENTION & VISIT	Convention Visitor Bur	117.07
				TOTAL:	28,894.69
PPAP MELLON SQ GARAGE	10/17/24	DA PARKING 9/22/24	GENERAL FUND	CITY ADMINISTRATION	8.00
				TOTAL:	8.00
PSYCHOLOGICAL CONSULTING, INC	10/02/24	SEALANDER PRE EMP SCREENI	GENERAL FUND	POLICE DEPARTMENT	200.00
				TOTAL:	200.00
R&L LANDSCAPES, INC.	10/03/24	LANDSCAPE OCT 24	GENERAL FUND	POLICE DEPARTMENT	166.66
	10/03/24	LANDSCAPE OCT 24	GENERAL FUND	STREETS & TRANSPORT	8,120.43
	10/03/24	BRIAR RUN POND 9/4&16	GENERAL FUND	STREETS & TRANSPORT	400.00
	10/03/24	LANDSCAPE OCT 24	PARKS & RECREATION	Parks & Recreation	1,475.00
	10/03/24	LANDSCAPE OCT 24	CONVENTION & VISIT	Convention Visitor Bur	291.66
				TOTAL:	10,453.75
RANSON BUILDERS CONSORTIUM LLC	10/24/24	FY2025 Q1 FSPS FEES	CAPITAL IMPROVEMEN	INVALID DEPARTMENT	149,500.00
				TOTAL:	149,500.00
ROCS	10/17/24	WHEAT FUEL 9/5/24	GENERAL FUND	POLICE DEPARTMENT	40.60
				TOTAL:	40.60
RUCKMAN ENGINEERING PLC	10/02/24	PERMIT RV 9/23-27/24	GENERAL FUND	PLANNING & ZONING	1,675.00
	10/16/24	PERMIT RV 9/30-10/4/24	GENERAL FUND	PLANNING & ZONING	1,575.00
	10/16/24	PERMIT RV 10/7-11/24	GENERAL FUND	PLANNING & ZONING	300.00
	10/24/24	PERMIT RV 10/14-18/24	GENERAL FUND	PLANNING & ZONING	300.00
	10/30/24	PERMIT RV 10/21/-25/24	GENERAL FUND	PLANNING & ZONING	275.00
				TOTAL:	4,125.00
SAFE KIDS	10/17/24	HOOD CHILD PASNGR SAFETY C	GENERAL FUND	POLICE DEPARTMENT	95.00
				TOTAL:	95.00
SARGENT'S COURT REPORTING SERVICE, INC	10/17/24	PD CERT TRANSCRIPT FEE	GENERAL FUND	POLICE DEPARTMENT	424.10
				TOTAL:	424.10
SCPDC	10/11/24	MY GOV SEP 24	GENERAL FUND	PLANNING & ZONING	540.42
				TOTAL:	540.42
SERVICE VALUE GUARANTEED LLC	10/17/24	CH, PD, PW CLNING 4/30-8/1	GENERAL FUND	CITY HALL	11,490.88
	10/17/24	CH, PD, PW CLNING 4/30-8/1	GENERAL FUND	POLICE DEPARTMENT	2,636.86
	10/17/24	CH, PD, PW CLNING 4/30-8/1	GENERAL FUND	STREETS & TRANSPORT	1,388.25
	10/17/24	P&R CLEANING 5/2-8/12/24	PARKS & RECREATION	Parks & Recreation	4,854.30
	10/17/24	CVB CLEANING 5/2-6/20/24	CONVENTION & VISIT	Convention Visitor Bur	1,112.70
				TOTAL:	21,482.99
SHEETZ	10/17/24	ARMSTRONG FUEL 9/22/24	GENERAL FUND	CITY ADMINISTRATION	29.38
	10/17/24	COULTER FUEL 9/4-20/24	GENERAL FUND	PLANNING & ZONING	78.19
	10/17/24	JENKINS FUEL 9/1-24/24	GENERAL FUND	POLICE DEPARTMENT	283.90
	10/17/24	LUTMAN FUEL 8/30-9/12/24	GENERAL FUND	POLICE DEPARTMENT	93.43
	10/17/24	LANCASTER FUEL 9/8-22/24	GENERAL FUND	POLICE DEPARTMENT	133.89
	10/17/24	LANCASTER PD ACDMY FOOD 9/	GENERAL FUND	POLICE DEPARTMENT	13.59
	10/17/24	LYNCH FUEL 9/1/24	GENERAL FUND	POLICE DEPARTMENT	43.04
	10/17/24	HUTCHERSON FUEL 9/1-28/24	GENERAL FUND	POLICE DEPARTMENT	533.59

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/17/24	PALMER FUEL 9/6/24	GENERAL FUND	POLICE DEPARTMENT	43.75
	10/17/24	LANCASTER PD ACMDY FOOD 9/	GENERAL FUND	POLICE DEPARTMENT	13.17
	10/17/24	DIX FUEL 9/4-23/24	GENERAL FUND	STREETS & TRANSPORT	260.20
	10/17/24	R HAWKINS FUEL 9/10-27/24	GENERAL FUND	STREETS & TRANSPORT	134.37
	10/17/24	HARDER FUEL 9/4-23/24	GENERAL FUND	STREETS & TRANSPORT	460.76
	10/17/24	COSTELLO FUEL 9/5-23/24	GENERAL FUND	STREETS & TRANSPORT	145.36
	10/17/24	C SILVEOUS FUEL 9/4-23/24	GENERAL FUND	STREETS & TRANSPORT	613.42
	10/17/24	COOK FUEL 9/18/24	GENERAL FUND	STREETS & TRANSPORT	80.87
	10/17/24	K PIERSON FUEL 9/16-27/24	GENERAL FUND	STREETS & TRANSPORT	155.60
	10/17/24	MCCLURE FUEL 9/17/24	CONVENTION & VISIT	Convention Visitor Bur	44.15
				TOTAL:	3,160.66
SIGNIFY NORTH AMERICA CORPORATION	10/24/24	GATEWAY LIGHT REPLMNT	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	4,020.72
				TOTAL:	4,020.72
SOUTHERN STATES	10/17/24	PW STIHL WEEDEATER HEAD	GENERAL FUND	STREETS & TRANSPORT	36.99
	10/17/24	STRAW BALES X15/GRASS SEED	GENERAL FUND	STREETS & TRANSPORT	131.25
	10/17/24	STRAW BALES X15/GRASS SEED	GENERAL FUND	STREETS & TRANSPORT	89.99
				TOTAL:	258.23
STONEWALL RESORT	10/17/24	P COULTER HOTEL 9/3-6/24 T	GENERAL FUND	PLANNING & ZONING	275.56
	10/17/24	P COULTER HOTEL 9/3-6/24 T	GENERAL FUND	PLANNING & ZONING	275.56
				TOTAL:	551.12
SUN BADGE CO.	10/17/24	PD BADGE X4/CASES X4	GENERAL FUND	POLICE DEPARTMENT	547.00
	10/17/24	PD BADGE X4/CASES X4	GENERAL FUND	POLICE DEPARTMENT	170.00
				TOTAL:	717.00
SUNOCO	10/17/24	HOOD FUEL 8/31-9/24-24	GENERAL FUND	POLICE DEPARTMENT	193.77
	10/17/24	LYNCH FUEL 9/21/24	GENERAL FUND	POLICE DEPARTMENT	36.54
	10/17/24	PALMER FUEL 8/31-9/28/24	GENERAL FUND	POLICE DEPARTMENT	438.52
	10/17/24	WHITE FUEL 9/4-19/24	GENERAL FUND	STREETS & TRANSPORT	161.51
	10/17/24	COOK FUEL 9/12/24	GENERAL FUND	STREETS & TRANSPORT	20.00
				TOTAL:	850.34
SUPERIOR AUTO BODY LLC	10/17/24	PD #10 REPAIR INS DEDUCTI	GENERAL FUND	POLICE DEPARTMENT	500.00
				TOTAL:	500.00
SUPERIOR LAUNDRIES INC.	10/02/24	PD & PW MATS 9/4/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	10/02/24	PD & PW MATS 9/11/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	10/02/24	PD & PW MATS 9/18/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	10/02/24	PD & PW MATS 9/25/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	10/02/24	PD & PW MATS 9/4/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	10/02/24	PD & PW MATS 9/11/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	10/02/24	PD & PW MATS 9/18/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	10/02/24	PD & PW MATS 9/25/24	GENERAL FUND	STREETS & TRANSPORT	15.27
				TOTAL:	150.72
TEK ADVISORS LLC	10/03/24	COMP MAINT OCT 24	GENERAL FUND	CITY HALL	6,749.83
	10/03/24	COMP MAINT OCT 24	GENERAL FUND	CITY HALL	1,210.21
	10/03/24	COMP MAINT OCT 24	GENERAL FUND	POLICE DEPARTMENT	190.00
	10/03/24	COMP MAINT OCT 24	PARKS & RECREATION	Parks & Recreation	95.00
	10/03/24	COMP MAINT OCT 24	CONVENTION & VISIT	Convention Visitor Bur	190.25
				TOTAL:	8,435.29
THE JOURNAL	10/17/24	CITY MNGR HIRING AD 12/22	GENERAL FUND	CITY HALL	1,665.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,665.00
THOMPSON GAS	10/02/24	CH PROPANE 9/20/24	GENERAL FUND	CITY HALL	282.86
				TOTAL:	282.86
TIMOTHY P. STRANKO, ESQ	10/16/24	LEGAL RETAINER OCT 24	GENERAL FUND	CITY HALL	4,500.00
	10/16/24	LYNCH CIVIL SV CASE 24	GENERAL FUND	POLICE DEPARTMENT	5,850.00
				TOTAL:	10,350.00
TODD WILT	10/08/24	TW PER DIEM ICMA CONF	GENERAL FUND	CITY ADMINISTRATION	278.00
				TOTAL:	278.00
TRACTOR SUPPLY	10/17/24	PW KROIL PENETRANT OIL X1	GENERAL FUND	STREETS & TRANSPORT	26.99
	10/17/24	PUMP GUARD, LIQ PNT MKR, O	GENERAL FUND	STREETS & TRANSPORT	14.99
	10/17/24	PUMP GUARD, LIQ PNT MKR, O	GENERAL FUND	STREETS & TRANSPORT	7.99
	10/17/24	PUMP GUARD, LIQ PNT MKR, O	GENERAL FUND	STREETS & TRANSPORT	24.99
	10/17/24	WATER X6 CASES	GENERAL FUND	STREETS & TRANSPORT	29.94
				TOTAL:	104.90
TRAVELERS INSURANCE	10/08/24	C KING F1H1292 2/15/22	GENERAL FUND	POLICE DEPARTMENT	1,330.00
	10/03/24	C KING F1H1292 2/15/22	GENERAL FUND	POLICE DEPARTMENT	175.00
				TOTAL:	1,505.00
TRUIST MERCHANT SERVICES	10/15/24	SEPT2024 PD OFFLINE CC FEE	GENERAL FUND	CITY HALL	378.94
				TOTAL:	378.94
UNITED WAY OF THE EASTERN PANHANDLE	10/24/24	SEP 24 TEEN COURT FEE REM	GENERAL FUND	POLICE DEPARTMENT	915.80
				TOTAL:	915.80
US BANK	10/17/24	9/24 PCARD STMT PYMT	GENERAL FUND	NON-DEPARTMENTAL	78,291.03
				TOTAL:	78,291.03
VISION SERVICE PLAN	10/09/24	OCT 2024 VISION INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	58.69
	10/09/24	OCT 2024 VISION INS PREMIU	GENERAL FUND	PLANNING & ZONING	66.49
	10/09/24	OCT 2024 VISION INS PREMIU	GENERAL FUND	CITY HALL	29.77
	10/09/24	OCT 2024 VISION INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	327.91
	10/09/24	OCT 2024 VISION INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	164.17
	10/09/24	OCT 2024 VISION INS PREMIU	PARKS & RECREATION	Parks & Recreation	8.08
	10/09/24	OCT 2024 VISION INS PREMIU	CONVENTION & VISIT	Convention Visitor Bur	8.08
				TOTAL:	663.19
VITAL SIGNS INC.	10/17/24	SELF STICK WINDOW ENVP X50	GENERAL FUND	CITY HALL	950.00
				TOTAL:	950.00
WALMART	10/17/24	PD PT/FORKS/TISSUES/TRASH	GENERAL FUND	POLICE DEPARTMENT	47.92
	10/17/24	PD PT/FORKS/TISSUES/TRASH	GENERAL FUND	POLICE DEPARTMENT	4.64
	10/17/24	PD PT/FORKS/TISSUES/TRASH	GENERAL FUND	POLICE DEPARTMENT	6.98
	10/17/24	PD PT/FORKS/TISSUES/TRASH	GENERAL FUND	POLICE DEPARTMENT	21.31
	10/17/24	FALL FEST 24' PUMPKINS X6	PARKS & RECREATION	Parks & Recreation	28.62
	10/17/24	FALL FEST 24' CANDY	PARKS & RECREATION	Parks & Recreation	70.77
				TOTAL:	180.24
WEIS	10/17/24	SIGULINSKY FUEL 9/11-26/24	GENERAL FUND	POLICE DEPARTMENT	166.00
				TOTAL:	166.00
WEST VIRGINIA AMERICAN WATER	10/17/24	MF IRRIGATION 8/6-9/4/24	PARKS & RECREATION	Parks & Recreation	1,051.56

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	10/17/24	MF WATER 8/6-9/4/24	PARKS & RECREATION	Parks & Recreation	71.68
				TOTAL:	1,123.24
WV STATE TREASURER'S OFFICE	10/02/24	SEPT2024 COURT FEE REMIT	GENERAL FUND	POLICE DEPARTMENT	7,316.20
				TOTAL:	7,316.20
XEROX FINANCIAL SERVICES	10/24/24	PD COPIER OCT 24	GENERAL FUND	POLICE DEPARTMENT	381.82
				TOTAL:	381.82
**PAYROLL EXPENSES		10/01/2024 - 10/31/2024	GENERAL FUND	MAYOR'S OFFICE	1,000.00
			GENERAL FUND	CITY COUNCIL	5,000.04
			GENERAL FUND	CITY ADMINISTRATION	17,879.66
			GENERAL FUND	POLICE JUDGE'S OFFICE	1,900.00
			GENERAL FUND	PLANNING & ZONING	27,855.20
			GENERAL FUND	CITY HALL	19,142.47
			GENERAL FUND	POLICE DEPARTMENT	118,071.66
			GENERAL FUND	POLICE SPECIAL DUTY	1,937.50
			GENERAL FUND	STREETS & TRANSPORT	45,516.38
			PARKS & RECREATION	Parks & Recreation	9,175.73
			CONVENTION & VISIT	Convention Visitor Bur	5,670.42
				TOTAL:	253,149.06

========== FUND TOTALS ==========	
001 GENERAL FUND	679,677.20
201 CAPITAL IMPROVEMENT	276,490.08
900 PARKS & RECREATION	26,242.07
901 CONVENTION & VISITORS	9,948.45
GRAND TOTAL:	992,357.80

TOTAL PAGES: 14

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Ranson, WV
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 10/01/2024 THRU 10/31/2024

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 10/01/2024 THRU 10/31/2024

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

FY 2025
General Fund Budget
October 2024 Financials

33.33% through Budget Year

	Current Budget FY2025	Year to Date	Budget Balance	% of Budget Received
FY24 Carryover Fund Balance	*4,881,368*	*4,881,368*	-	100%
Revenue Summary				
Taxes	4,906,480	1,795,853	(3,110,627)	37%
Fines & Forfeitures	425,000	127,765	(297,235)	30%
Licenses & Permits	601,000	332,404	(268,596)	55%
Charges for Services	-	-	-	-
Intergovernmental	730,000	360,260	(369,740)	49%
Miscellaneous	52,500	45,425	(7,075)	87%
Total Revenues	***11,596,348***	***7,543,075***	***(4,053,273)***	***65%***
Expenditure Summary				
Mayor's Office	16,560	4,306	12,254	26%
City Council	67,800	21,530	46,270	32%
City Administrator	450,500	129,899	320,601	29%
Police Judge's Office	34,300	8,181	26,119	24%
Contribution to Commissions	183,887	8,898	174,989	5%
Regional Development Authority	5,150	5,107	43	99%
Planning & Zoning	948,875	299,645	649,230	32%
Elections	37,750	23,163	14,587	61%
City Hall	1,282,000	441,663	840,337	34%
Contribution/Transfer	2,605,451	1,302,726	1,302,726	50%
Contingency	1,159,635	-	1,159,635	0%
Police Department	2,800,200	878,371	1,921,829	31%
Police Special Duty	20,690	4,118	16,572	20%
Streets Department	1,358,550	359,424	999,126	26%
Street Lights	125,000	37,749	87,251	30%
Parks & Recreation	300,000	70,330	229,670	23%
Convention & Visitor's Bureau	200,000	49,066	150,934	25%
Total Expenditures	***11,596,348***	***3,644,175***	***7,952,173***	***31%***
Revenue Over Expenses		***3,898,901***		

FY 2025 General Fund Budget Revenues

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*FY2025 Q1*	*Oct-24*	*Year to Date*	*Budget Balance*	*% of Budget Received*
	FY24 Carryover Fund Balance	**4,881,368**	4,881,368	**-**	**4,881,368**	**-**	*100%*
001.301.100	Ad Valorem Tax Current Year	1,620,230	930,240	-	930,240	689,990	*57%*
001.303.100	Gas and Oil Severance Tax Current Year	55,000	-	20,000	20,000	35,000	*36%*
001.304.100	Utility Tax	250,000	34,841	38,704	73,545	176,455	*29%*
001.305.100	B&O Tax	2,500,000	55,098	557,583	612,680	1,887,320	*25%*
001.306.100	Wine and Liquor Tax	80,000	-	17,741	17,741	62,259	*22%*
001.307.100	Animal Tax	1,250	856	130	986	265	*79%*
001.308.100	Hotel/Motel Tax	400,000	98,131	42,530	140,661	259,339	*35%*
001.320.100	Fines, Fees, and Court Costs	425,000	98,325	29,280	127,605	297,395	*30%*
001.321.100	Parking Tickets	-	155	5	160	(160)	*N/A*
001.325.100	Business Licenses	20,000	12,543	599	13,142	6,858	*66%*
001.326.100	Building Permits	450,000	208,627	90,982	299,609	150,391	*67%*
001.328.100	Franchise Tax	45,000	-	-	-	45,000	*0%*
001.329.100	Rental Registration	1,000	220	240	460	540	*46%*
001.330.100	IRP Fees	85,000	13,973	5,220	19,193	65,807	*23%*
001.369.100	Contributions from Other Funds (Sales Tax)	700,000	-	350,000	350,000	350,000	*50%*
001.374.100	Payroll Reimbursement	30,000	6,229	4,031	10,260	19,740	*34%*
001.380.100	Interest Gained on Investments	30,000	10,196	2,581	12,776	17,224	*43%*
001.382.100	Refunds & Rebates	15,000	3,626	3,241	6,867	8,133	*46%*
001.383.100	Sale of Fixed Asset	1,000	15,000	-	15,000	(14,000)	*1500%*
001.386.100	Insurance Claim	-	6,315	1,251	7,566	(7,566)	*N/A*
001.389.100	Accident Reports	5,000	1,476	440	1,916	3,084	*38%*
001.399.100.	Miscellaneous	1,000	1,075	-	1,075	(75)	*108%*
001.399.102	Yard Sale Fees	250	85	15	100	150	*40%*
001.399.103	Fingerprint Fee	250	85	40	125	125	*50%*
	Total Revenues	***11,596,348***	***6,378,462***	***1,164,613***	***7,543,075***	***4,053,273***	***65%***

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 9/17/2024	FY2025 Q1	Oct-24	Year-to-date	Budget Balance	Percent of Budget Expended
409 - Mayor's Office							
001.409.101	Mayor Salary	12,000	3,000	1,000	4,000	8,000	33%
001.409.104	Mayor FICA	960	230	77	306	654	32%
001.409.214	Mayor Travel	2,000	-	-	-	2,000	0%
001.409.226	Mayor Insurance Bonds	100	-	-	-	100	0%
001.409.230	Mayor Contracted Services	500	-	-	-	500	0%
001.409.341	Mayor Departmental Supplies	500	-	-	-	500	0%
001.409.568	Mayor Contributions	500	-	-	-	500	0%
	Total	**16,560**	**3,230**	***1,077***	***4,306***	***12,254***	***26%***
410 - City Council							
001.410.101	City Council Salary	60,000	15,000	5,000	20,000	40,000	33%
001.410.104	City Council FICA	4,800	1,148	383	1,530	3,270	32%
001.410.214	City Council Travel	2,000	-	-	-	2,000	0%
001.410.230	City Council Contracted Services	500	-	-	-	500	0%
001.410.341	City Council Departmental Supplies	500	-	-	-	500	0%
	Total	**67,800**	**16,148**	**5,383**	**21,530**	**46,270**	**32%**
412 - City Administration Office							
001.412.103	City Administration Salary (3 FT employees)	243,000	59,102	17,880	76,981	166,019	32%
001.412.104	City Administration FICA	19,000	4,723	1,429	6,153	12,847	32%
001.412.105	City Administration Insurance	60,500	15,114	4,988	20,102	40,398	33%
001.412.106	City Administration Retirement	29,500	5,910	1,788	7,698	21,802	26%
001.412.211	City Administration Phone	1,250	-	-	-	1,250	0%
001.412.214	City Administration Travel	4,000	2,461	442	2,903	1,097	73%
001.412.220	City Administration Ads/Legal Publications	2,500	-	-	-	2,500	0%
001.412.221	City Administration Training	2,500	1,383	-	1,383	1,117	55%
001.412.222	City Administration Dues and Subscriptions	3,500	634	-	634	2,866	18%
001.412.223	City Administration Professional Services	25,000	567	-	567	24,433	2%
001.412.226	City Administration Insurance and Bonds	250	-	-	-	250	0%
001.412.230	City Administration Contracted Services	20,000	-	-	-	20,000	0%
001.412.341	City Adminstration Supplies and Materials	5,000	-	-	-	5,000	0%
001.412.343	City Administration Gas Oil Tires	500	219	-	219	281	44%
001.412.345	City Administration Uniforms	1,500	238	-	238	1,262	16%
001.412.353	City Administration Computer Software	32,500	12,076	945	13,021	19,479	40%
	Total	**450,500**	**102,427**	***27,472***	***129,899***	***320,601***	***29%***
416 - Police Judge's Office							
001.416.103	Police Judge Salary (2 Mags; 1 Prosecutor)	25,000	5,700	1,900	7,600	17,400	30%
001.416.104	Police Judge FICA	2,000	436	145	581	1,419	29%
001.416.223	Police Judge Professional Services	7,000	-	-	-	7,000	0%

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 9/17/2024	FY2025 Q1	Oct-24	Year-to-date	Budget Balance	Percent of Budget Expended
001.416.226	Police Judge Insurance and Bonds	300	-	-	-	300	0%
	Total	**34,300**	**6,136**	***2,045***	***8,181***	***26,119***	***24%***
424 - Contributions							
001.424.568	Contributions - Dispersed		-	-	-		
	PANTRAN	15,000	-	-	-	15,000	0%
	Independent Fire Dept	19,000	-	-	-	19,000	0%
	Citizen Fire Dept.	14,000	-	-	-	14,000	0%
	Charles Town Library	5,000	-	-	-	5,000	0%
	Jefferson County P&R - Fireworks	5,000	-	-	-	5,000	0%
	Mini-Grant Program	50,000	-	-	-	50,000	0%
	2023 Ranson Community Distribution Program	70,887	7,298	-	7,298	63,589	10%
	Community Sponsorship	5,000	1,600	-	1,600	3,400	32%
	Total	**183,887**	***8,898***	***-***	***8,898***	***174,989***	***5%***
435 - Regional Development Authority							
001.435.222	Region 9 Planning & Development Council	**5,150**	5,107	-	5,107	43	99%
437 - Planning and Zoning							
001.437.103	Planning & Zoning Salary (5 FT employees)	354,000	92,849	26,895	119,744	234,256	34%
001.437.104	Planning and Zoning FICA	27,500	7,314	2,100	9,414	18,086	34%
001.437.105	Planning and Zoning Insurance	73,500	18,435	6,062	24,496	49,004	33%
001.437.106	Planning and Zoning Retirement	42,500	8,255	2,391	10,646	31,854	25%
001.437.108	Planning and Zoning Overtime/Extra Help	5,000	489	-	489	4,511	10%
001.437.110	Planning and Zoning Fringe Benefits	250	250	-	250	-	100%
001.437.211	Planning and Zoning Telephone	2,000	-	-	-	2,000	0%
001.437.214	Planning and Zoning Travel	2,000	672	-	672	1,328	34%
001.437.217	Planning and Zoning Vehicle Repair	500	-	-	-	500	0%
001.437.218	Planning and Zoning Postage	1,000	-	-	-	1,000	0%
001.437.220	Planning and Zoning Legal Publications	4,000	365	-	365	3,635	9%
001.437.221	Planning and Zoning Training	7,500	1,136	-	1,136	6,364	15%
001.437.222	Planning and Zoning Dues and Subscriptions	1,500	100	-	100	1,400	7%
001.437.223	Planning and Zoning Professional Services	400,000	120,988	7,361	128,349	271,651	32%
001.437.226	Planning and Zoning Insurance & Bonds	125	-	-	-	125	0%
001.437.230	Planning and Zoning Contracted Services	1,000	237	-	237	763	24%
001.437.341	Planning and Zoning Supplies and Materials	8,500	1,026	-	1,026	7,474	12%
001.437.343	Planning and Zoning Gas, Oil, Tires	2,500	558	-	558	1,942	22%
001.437.345	Planning and Zoning Uniforms	2,500	-	-	-	2,500	0%
001.437.353	Planning and Zoning Computer Software	13,000	1,621	540	2,162	10,838	17%
	Total	**948,875**	**254,296**	***45,349***	***299,645***	***649,230***	***32%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*FY2025 Q1*	*Oct-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
438 - Elections							
001.438.220	Elections Advertising	750	-	-	-	750	0%
001.438.230	Elections Contracted Services (Poll workers)	35,250	23,163	-	23,163	12,087	66%
001.438.341	Elections Supplies and Materials	1,750	-	-	-	1,750	0%
	Total	**37,750**	**23,163**	**-**	**23,163**	**14,587**	**61%**
440 - City Hall							
001.440.103	City Hall Salary (4 FT employees)	270,000	65,113	19,134	84,247	185,753	31%
001.440.104	City Hall FICA	21,500	5,208	1,522	6,729	14,771	31%
001.440.105	City Hall Insurance	50,500	9,367	3,393	12,760	37,740	25%
001.440.106	City Hall Retirement	32,500	5,540	1,708	7,248	25,252	22%
001.440.108	City Hall Overtime / Extra Help	5,000	544	9	553	4,447	11%
001.440.211	City Hall Telephone	25,000	4,254	1,633	5,887	19,113	24%
001.440.212	City Hall Printing	7,500	-	-	-	7,500	0%
001.440.213	City Hall Utilities	20,000	4,048	886	4,934	15,066	25%
001.440.214	City Hall Travel	1,500	-	-	-	1,500	0%
001.440.215	City Hall Maintenance / Repair Building	10,000	3,047	-	3,047	6,953	30%
001.440.216	City Hall Maintenance / Repair Equipment	500	-	-	-	500	0%
001.440.217	City Hall Vehicle Repair	500	-	-	-	500	0%
001.440.218	City Hall Postage / Meter	8,000	1,472	-	1,472	6,528	18%
001.440.219	City Hall Building and Equipment Rents	11,000	3,407	729	4,136	6,864	38%
001.440.220	City Hall Advertising / Legal Publications	5,000	1,830	-	1,830	3,170	37%
001.440.221	City Hall Training	5,500	-	160	160	5,340	3%
001.440.222	City Hall Dues and Subscriptions	10,000	1,956	-	1,956	8,044	20%
001.440.223	City Hall Professional Services	125,000	13,750	4,500	18,250	106,750	15%
001.440.224	City Hall Audit Costs	50,000	9,241	-	9,241	40,759	18%
001.440.226	City Hall Insurance and Bonds (Travelers)	291,500	134,142	8,372	142,514	148,986	49%
001.440.230	City Hall Contracted Services	141,500	56,906	10,565	67,471	74,029	48%
001.440.232	City Hall Bank Charges	50,000	12,416	3,634	16,050	33,950	32%
001.440.341	City Hall Supplies and Materials	36,000	4,738	-	4,738	31,262	13%
001.440.343	City Hall Oil, Gas & Tires	500	28	-	28	472	6%
001.440.345	City Hall Uniforms	2,000	-	-	-	2,000	0%
001.440.353	City Hall Computer Software	99,500	48,411	-	48,411	51,089	49%
001.440.570	City Hall Miscellaneous Fees	2,000	-	-	-	2,000	0%
	Total	**1,282,000**	**385,417**	***56,245***	***441,663***	***840,337***	***34%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*FY2025 Q1*	*Oct-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
444 - Contributions to Other Funds							
1.444.566	Contributions to Others Funds						
	Municipal Capital Improvement	1,930,246	-	965,123	965,123	965,123	50%
	Municipal Stabilization	675,205	-	337,603	337,603	337,603	50%
	Total	2,605,451	***-***	***1,302,726***	***1,302,726***	***1,302,726***	***50%***
699 - Contingencies							
1.699.000	Contingencies	1,159,635	-	-	-	1,159,635	0%
	Total	1,159,635	***-***	***-***	***-***	***1,159,635***	***0%***
700 - Police							
001.700.103	Police Salary (19 FT Officers & 2 FT Admin)	1,574,950	423,409	110,827	534,236	1,040,714	34%
001.700.104	Police FICA	123,050	36,675	9,404	46,079	76,971	37%
001.700.105	Police Insurance	352,500	88,537	26,107	114,645	237,855	33%
001.700.106	Police Retirement	179,250	37,859	10,453	48,312	130,938	27%
001.700.108	Police Overtime / Extra Help	175,000	38,095	7,245	45,340	129,660	26%
001.700.110	Police Fringe Benefits	4,750	-		-	4,750	0%
001.700.211	Police Telephone	7,500	982	162	1,144	6,356	15%
001.700.212	Police Printing	500	-	-	-	500	0%
001.700.213	Police Utilities	17,500	2,665	1,043	3,708	13,792	21%
001.700.214	Police Travel	10,000	2,140	-	2,140	7,860	21%
001.700.215	Police Maintenance / Repair Building	2,500	655	-	655	1,845	26%
001.700.216	Police Maintenance / Repair Equipment	1,500	-	-	-	1,500	0%
001.700.217	Police Vehicle Maintenance	20,000	3,789	115	3,904	16,096	20%
001.700.218	Police Postage	1,000	34	-	34	966	3%
001.700.219	Police Building and Equipment Rents	4,750	1,158	382	1,540	3,210	32%
001.700.220	Police Advertising / Legal Publication	750	-	-	-	750	0%
001.700.221	Police Training	10,000	2,965	-	2,965	7,035	30%
001.700.222	Police Dues and Subscriptions	1,500	100	-	100	1,400	7%
001.700.223	Police Professional Services	30,000	13,827	6,130	19,957	10,043	67%
001.700.226	Police Insurance and Bonds	200	-	-	-	200	0%
001.700.230	Police Contracted Services	35,500	8,249	1,575	9,824	25,676	28%
001.700.233	Police Investigation Fees	1,000	-	-	-	1,000	0%
001.700.235	Police Remittance of Fees Collected	102,000	15,886	8,232	24,118	77,882	24%
001.700.236	Police Refunds	1,000	-	-	-	1,000	0%
001.700.341	Police Supplies and Materials	30,000	2,992	-	2,992	27,008	10%
001.700.343	Police Gas Oil Tires	72,000	16,074	-	16,074	55,926	22%
001.700.345	Police Uniforms	10,500	604	-	604	9,896	6%
001.700.353	Police Software	31,000	-	-	-	31,000	0%

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 9/17/2024	FY2025 Q1	Oct-24	Year-to-date	Budget Balance	Percent of Budget Expended
	Total	**2,800,200**	**696,695**	***181,676***	***878,371***	***1,921,829***	***31%***
704 - Crossing Guards							
001.704.103	Crossing Guards Salary (5 PT Employees)	19,125	1,888	1,938	3,825	15,300	20%
001.704.104	Crossing Guards FICA	1,465	144	148	293	1,172	20%
001.704.570	Crossing Guards Misc	100	-	-	-	100	0%
	Total	**20,690**	***2,032***	***2,086***	***4,118***	***16,572***	***20%***
750 - Streets							
001.750.103	Streets Salary (10 FT employees)	653,000	163,839	45,319	209,158	443,842	32%
001.750.104	Streets FICA	52,000	13,081	3,565	16,647	35,353	32%
001.750.105	Streets Insurance	187,000	41,711	13,754	55,464	131,536	30%
001.750.106	Streets Retirement	78,500	14,411	4,191	18,602	59,898	24%
001.750.108	Streets Overtime / Extra Help	15,000	1,207	198	1,405	13,595	9%
001.750.110	Streets Fringe Benefits	2,500	2,250	-	2,250	250	90%
001.750.211	Streets Telephone	6,750	448	149	598	6,152	9%
001.750.213	Streets Utilities	10,000	1,774	244	2,018	7,982	20%
001.750.214	Streets Travel	2,500	-	-	-	2,500	0%
001.750.215	Streets Maintenance / Repair Building	3,000	35	-	35	2,965	1%
001.750.216	Streets Maintenance / Repair Equipment	15,000	1,460	-	1,460	13,540	10%
001.750.217	Streets Maintenance / Repair Vehicles	22,500	889	-	889	21,611	4%
001.750.219	Streets Building and Equipment Rents	5,000	281	219	500	4,500	10%
001.750.221	Streets Training	2,500	-	-	-	2,500	0%
001.750.222	Streets Dues	500	-	-	-	500	0%
001.750.223	Streets Professional Services	500	-	-	-	500	0%
001.750.226	Streets Insurance and Bonds	300	-	-	-	300	0%
001.750.230	Streets Contracted Services	200,000	22,664	9,247	31,911	168,089	16%
001.750.341	Streets Supplies and Materials	60,000	8,651	80	8,731	51,269	15%
001.750.343	Streets Gas Oil Tires	30,000	8,329	-	8,329	21,671	28%
001.750.345	Streets Uniforms	5,000	-	-	-	5,000	0%
001.750.353	Streets Software	7,000	1,428	-	1,428	5,572	20%
	Total	**1,358,550**	**282,458**	***76,967***	***359,424***	***999,126***	***26%***
751 - Street Lights							
001.751.213	Street Lights - Utilities	125,000	28,132	9,617	37,749	87,251	30%
	Total	**125,000**	**28,132**	***9,617***	***37,749***	***87,251***	***30%***
900 - Parks & Recreation		-					
001.900.568	Parks & Recreation Pass through Hotel Tax	200,000	49,066	21,265	70,330	129,670	35%
001.900.568.001	Parks & Recreation Operational Contribution	100,000	-	-	-	100,000	0%
	Total	***300,000***	**49,066**	***21,265***	***70,330***	***229,670***	***23%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*FY2025 Q1*	*Oct-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
901 - Convention & Visitors Bureau (CVB)		-					
001.901.568	CVB Pass through Hotel Tax	200,000	24,889	24,176	49,066	150,934	25%
	Total	**200,000**	**24,889**	***24,176***	***49,066***	***150,934***	***25%***
	Total Expenses	***11,596,348***	***1,888,093***	***1,756,082***	***3,644,175***	***7,952,173***	***31%***
	Revenue Over Expenses	***-***	***4,490,369***	***(591,469)***	***3,898,901***		

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - October 31, 2024
33% through Budget Year

	FY2025 REVISED BUDGET 08-06-2024	*FY2025 Q1*	*OCTOBER 2024*	*YEAR TO DATE*	*Budget Balance*
Carryover Balance	8,488,226	8,488,226	-	8,488,226	-
201.348.100 Special Assessments - Sidewalk Funds	-	-	-	-	-
201.350.100 City Service Fees	150,000	87,000	19,000	106,000	44,000
201.365.100 Grants	29,000	-	29,100	29,100	(100)
201.369.100 Contributions from Other Funds	1,535,087	-	965,123	965,123	569,964
201.376.000 Table Games Income	190,000	32,573	16,663	49,235	140,765
201.380.100 Interest Income	80,000	22,943	6,937	29,880	50,120
201.381.200 Demo Reimbursements	-	-	6,500	6,500	(6,500)
201.397.100 Video Lottery Income	600,000	42,135	63,427	105,562	494,438
TOTAL REVENUES	***11,072,313***	***8,672,877***	***1,106,749***	***9,779,626***	***1,292,687***
EXPENDITURES					
201 Misc Fees					
Bank Charges	175	51	17	68	107
201.975.459 GENERAL GOVERNMENT CAPITAL EXPENSES					
Computer Replacement Program (201-975.459.001)	100,000	-	-	-	100,000
Condemnation of Properties (201-975.459.002)	25,000	-	-	-	25,000
Replacement Vehicle (201-975.459.003)	70,000	-	-	-	70,000
Total - General Government	*195,175*	*51*	*17*	*68*	*195,107*
201.976.459 PUBLIC SAFETY CAPITAL EXPENSES					
3 Patrol Vehicles (201-976.459.001)	135,000	127,224	-	127,224	7,776
Equipment for Patrol Vehicles (201-976.459.002)	75,000	50,009	-	50,009	24,991
Two In-Car Camera Systems (201-976.459.002)	20,000	-	-	-	20,000
Three CAD units (201-976.459.002)	10,000	-	-	-	10,000
E-Ticketing (201-976.459.003)	8,000	-	-	-	8,000
Radios (201-976.459.003)	15,000	2,836	-	2,836	12,164
Radars (201-976.459.003)	7,500	7,500	-	7,500	-

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - October 31, 2024
33% through Budget Year

	FY2025 REVISED BUDGET 08-06-2024	*FY2025 Q1*	*OCTOBER 2024*	*YEAR TO DATE*	*Budget Balance*
Tasers (201-976.459.003)	15,000	-	-	-	15,000
Electronic Fingerprint Machine (201-976.459.004)	30,000	10,200	-	10,200	
Crash Reconstructor Equipment (201-976.459.004)	29,500	29,250	-	29,250	250
Exterior Storage Building at PD (201-976.459.005)	10,000	7,416	-	7,416	2,584
New Police Department Building (201-976.459.005)	750,000	18,954	-	18,954	731,046
Total - Public Safety	*1,105,000*	*253,389*	-	*253,389*	*851,611*
201.977.459 STREET & TRANSPORTATION CAPITAL EXPENSES					
Street Construction & Repairs					
5th Avenue Streetscape (201-977.459.016)	1,300,000	-	-	-	1,300,000
Stormwater Engineering/Repairs					
SWM/Engineering & Construction	50,000	-	-	-	50,000
Stormwater Management/Engineering (Mildred) - Design (201-977.459.012)	200,000	66,173	14,356	80,529	119,471
Stormwater Management/Engineering (Mildred) Phase 1 (201-977.459.012)	1,000,000	-	-	-	1,000,000
Stormwater Management/Engineering (Mildred) Phase 2 (201-977.459.012)	250,000	-	-	-	250,000
Miscellaneous Other Capital Projects					
City Hall Roof (201-977.459.011)	20,000	-	-	-	20,000
Trifecta Place (201-977.459.013)	500,000	7,983	-	*7,983*	492,017
PW Capital Budget Items					
Street Preservation (Asphalt Overlay) (201-977.459.001)	350,000	-	-	-	350,000
Alley Construction & Preservation (201-977.459.002)	100,000	3,100	-	3,100	96,900
Sidewalk & Curb Replacement (201-977.459.003)	75,000	55,962	-	*55,962*	19,038
Street Design/Engineering (201-977.459.004)	50,000	-	-	-	50,000
Street Light Replacement (201-977.459.005)	75,000	11,011	-	11,011	63,989
F350 Truck (201-977.459.006)	75,000	67,476	-	*67,476*	7,524

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - October 31, 2024
33% through Budget Year

	FY2025 REVISED BUDGET 08-06-2024	*FY2025 Q1*	*OCTOBER 2024*	*YEAR TO DATE*	*Budget Balance*
Equipment (201-977.459.009)	75,000	8,140	-	8,140	66,860
Improvement to Public Works Yard (201-977.459.010)	400,000	94,642	-	94,642	305,358
Total - Streets & Transportation	*4,520,000*	*314,486*	*14,356*	*328,843*	*4,191,157*
201.979.459 PARKS & RECREATION CAPITAL EXPENSES					
Civic Center Improvements (201-979.459.001)	40,000	22,900	-	22,900	17,100
Flowing Springs Park (201-979.459.008)	600,000	6,763	-	6,763	593,238
Marcus Fields Improvements (201-979.459.002)	50,000	4,326	-	4,326	45,674
Total - Parks & Recreation	*690,000*	*33,989*	-	*33,989*	*656,011*
Contingencies	4,562,138	-	-	-	4,562,138
TOTAL EXPENSES	***6,510,175***	***601,916***	***14,373***	***616,289***	***5,893,886***
REVENUES OVER EXPENSES	***4,562,138***	***8,070,962***	***1,092,376***	***9,163,338***	

AGENDA ITEM IV.6

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

The City Manager will present a report addressing matters of relevance to the City Council. Council action is not anticipated or requested on these matters.

ATTACHMENTS:

AGENDA ITEM VII.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

ATTACHMENTS:

Legal notice for Ordinance 2024-363 Authorizing the City Clerk Certify the 2024 City of Ranson Ward Map Pursuant to Ranson City Charter, Part 1, Section 5 and W. VA.docx

LEGAL NOTICE
PUBLIC HEARING NOTICE
CITY OF RANSON

Ordinance 2024-363 of the City of Ranson Authorizing the City Clerk of the City of Ranson to Certify the 2024 City of Ranson Ward Map Pursuant to Ranson City Charter, Part 1, Section 5 and W. VA. Code § 3-1-6

NOTICE OF PUBLIC HEARING - The Ranson City Council will hold a public hearing on November 19, 2024, at 7:00 pm at Ranson City Hall, 312 S. Mildred Street, Ranson, WV. The purpose of the public hearing is to accept public comments to 2024-363 An Ordinance of the City of Ranson Authorizing the City Clerk of the City of Ranson to Certify the 2024 City of Ranson Ward Map Pursuant to Ranson City Charter, Part 1, Section 5 and W. VA. Code § 3-1-6. Documents are available during regular office hours of 8:00 am – 4:00 pm weekdays, excluding holidays at City Hall. All persons are invited to attend and make comments about the proposal.

If you cannot attend but wish to comment, you may use the mailing process, and it must be received at the following address prior to November 19, 2024: City of Ranson, Attn: City Clerk, 312 S. Mildred Street, Ranson, WV 25438 or emailing at cityclerk@ransonwv.us Written Comments received prior to November 19, 2024, will be provided to the Ranson City Council and inserted into the official record.

AGENDA ITEM VII.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

ATTACHMENTS:

Ordinance 2024- 363 Ranson Ward.pdf
Proposed_2024_Ward_Map_11152024.pdf

Ordinance 2024-363

AN ORDINANCE OF THE CITY OF RANSON AUTHORIZING THE CITY CLERK OF THE CITY OF RANSON TO CERTIFY THE 2024 CITY OF RANSON WARD MAP PURSUANT TO RANSON CITY CHARTER, PART 1, SECTION 5 AND W. VA. CODE § 3-1-6.

WHEREAS, Ranson City Charter, Part 1, Section 5, states, "There shall be three wards or election districts within the City of Ranson. Upon each U.S. Census, the City shall, if necessary, redefine the Wards and thereafter be added to the Elections Ordinance of the City of Ranson and indicated graphically on a map."

WHEREAS, W. Va. Code § 3-1-6 states, "The governing bodies of all municipalities shall, for the purpose of municipal elections, provide by ordinance for making the voting precincts in the respective municipalities coincide, as nearly as possible, to the boundaries of the voting precincts fixed by the county court for all state and county elections."

WHEREAS, as a result of the 2020 census, it has been determined by City Council that the three wards need to be redrawn to reflect the growth within the City of Ranson.

NOW THEREFORE, be it ordained by the City Council of the City of Ranson that the ward map attached hereto shall be certified by the City Clerk as the official Ward Map of the City of Ranson; that such Ward Map shall be incorporated into the Election Ordinance of the City of Ranson; and that the current population deviation between these wards is estimated to be less than 10%. The certified ward map shall be made available to the public.

FURTHER, be it ordained that this Ordinance shall take effect with the municipal elections of 2025.

First Reading: **October 15, 2024**

Public Hearing: November 19, 2024

Second Reading: November 19, 2024

Enacted this 19th day November 2024

Adopted by the City Council of the City of Ranson after a 1st reading on October 15, 2024 and after a 2nd reading on November 19, 2024 by a vote of _____ in the affirmative, _____in the negative with ___ abstentions.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL

PROPOSED 2024 CITY OF RANSON WARD MAP

RANSON
AT THE CENTER OF OPPORTUNITY

PREPARED FOR
CITY OF RANSON, WV

Legend

Proposed 2024 Ward Boundary
- Ward 1
- Ward 2
- Ward 3

Roads
- Freeway; Highway; Ramp
- Major Arterial
- Minor Arterial
- Local
- Service
- Streams
- Railroad
- Ranson City Boundary

N

0 2,500 5,000 US Feet

PREPARED BY

Kimley»Horn

OCTOBER 2024

SHEET NUMBER: EXHIB

AGENDA ITEM VII.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

At the request of the City Council, staff provides the included recommended changes to the Ranson Municipal Code to establish a standard speaking time for public comment periods and public hearings.

ATTACHMENTS:

Legal notice for Ordinance 2024-361 Chapter 2 Article 2 -.docx

LEGAL NOTICE
PUBLIC HEARING NOTICE
CITY OF RANSON

AMENDING AND REENACTING RANSON CITY CODE CHAPTER 2 ARTICLE 2

NOTICE OF PUBLIC HEARING - The Ranson City Council will hold a public hearing on November 19, 2024, at 7:00 pm at Ranson City Hall, 312 S. Mildred Street, Ranson, WV. The purpose of the public hearing is to accept public comments to Ordinance 2024-361 Amending and Reenacting Ranson City Code Chapter 2 Article II. Documents are available during regular office hours of 8:00 am – 4:00 pm weekdays, excluding holidays at City Hall. All persons are invited to attend and make comments about the proposal.

If you cannot attend but wish to comment, you may use the mailing process, and it must be received at the following address prior to November 19, 2024: City of Ranson, Attn: City Clerk, 312 S. Mildred Street, Ranson, WV 25438 or emailing at cityclerk@ransonwv.us Written Comments received prior to November 19, 2024, will be provided to the Ranson City Council and inserted into the official record.

AGENDA ITEM VII.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

At the request of the City Council, staff provides the included recommended changes to the Ranson Municipal Code to establish a standard speaking time for public comment periods and public hearings.

ATTACHMENTS:

2024-361 1st reading - Amending and Reenacting Ranson City Code Chapter 2 Article II.pdf
ARTICLE_II_ 11192024.docx

Ordinance 2024-361
Redline

AN ORDINANCE AMENDING AND REENACTING RANSON CITY CODE CHAPTER 2 ARTICLE II

WHEREAS, West Virginia Code Chapter 8, Article 12, Section 5 (44) authorizes the governing body to adopt rules for the transaction of business and the government and regulation of the governing body; and,

WHEREAS, City Council finds that well conducted and productive business meetings are essential to the sound government service and the continued success of the City.

NOW THEREFORE, the City Council by duly noticed public vote hereby AMENDS AND REENACTS Chapter 2, Article 2, Section 2 of the Ranson City Code as follows

(additions underlined, deletions strikethrough):

Sec. 2-20. - Days, time, place and agenda of regular and special meetings.

(a) The council shall hold regular meetings at 7:00 p.m. on the first and third Tuesdays of each month in the council chambers, at the city hall.

(b) The mayor~~, recorder,~~ or any three members of the council may call special meetings as deemed necessary.

(c) The city shall make available, in advance, the time and place of all regularly scheduled meetings of the council and the date, time, place and agenda purpose of all special meetings of the council, to the public and news media.

(d) A notice shall be posted and maintained by the ~~city recorder~~ City Clerk at the front door of the city hall stating the date, time and place fixed and entered on record by council for the holding of regularly scheduled meetings. In addition, a copy of the agenda for each regularly scheduled meeting shall be posted at the same location by the ~~city recorder~~ City Clerk not less than three business days before such regular meeting is to be held. If a particular regularly scheduled meeting is cancelled, a notice of such cancellation or postponement shall be posted at the same location as soon as feasible after such cancellation or postponement has been determined.

(e) A notice shall be posted by the ~~city recorder~~ City Clerk at the front door of the city hall not less than least two days before a specially scheduled meeting is to be held, stating the date, time, place and purpose for which such special meeting shall be held. If the special meeting is cancelled, a notice of such cancellation shall be posted at the same location as soon as feasible after such cancellation has been determined.

Sec. 2-21. - Who is to preside at meetings; quorum; interested members of council not to vote.

(a) The council shall be presided over at its meeting by the mayor, or in the mayor's absence council shall appoint a chairperson or presiding officer, by a vote of a majority of the members present, who shall exercise all the powers and discharge all the duties pertaining to the office of the mayor.

(b) A quorum, consisting of a majority of the members of the council, must be present in order to transact business.

(c) No member of the council shall vote upon any ordinance, order, measure, resolution, or proposition, in which such member may be interested, other than as a citizen of the city.

Sec. 2-22. - Tie vote; mayor and recorder may vote.

(a) The mayor ~~and recorder~~ shall ~~have~~ vote~~s~~ as ~~members~~ a member of the common council subject to the rules of this section.

(b) In the case of a tie, the presiding officer at the time shall cast the tie-breaking vote, unless such officer has previously voted.

(c) If the mayor or ~~recorder~~ authorized representative presides at meetings of the governing body, such presiding officer may elect not to vote on issues decided by the council. However, this choice does not restrict such officer's right to cast a tie-breaking vote.

Sec. 2-23. - Order of business.

Unless dispensed with a two-thirds majority of the members present, the council shall observe the following regular order of business.

(1) Call to order by the presiding officer.

(2) Roll call by the ~~recorder~~ City Clerk.

(3) Reading of minutes of the previous meeting by the recorder and approval of corrections.

(4) Citizen's presentations/petitions.

(5) Council/committee announcements.

(6) Staff/city manager report.

(7) Communication with the city manager.

(8) Communication from the mayor.

(9) Council business.

(10) Adjournment.

Sec. 2-24. - Special committees.

Special committees may be established to study certain issues and report back to the full council as the mayor deems necessary or as may be directed by the majority of the quorum of council, the members to be appointed by the mayor.

Sec. 2-25. - Reducing motions and propositions to writing.

Every motion or proposition shall, at the request of either the mayor or any member, be reduced to writing.

Sec. 2-26. - Ordinance adoption.

(a) All ordinances shall be presented in writing.

(b) No ordinance shall be amended after its first reading as to change its general purpose.

(c) All ordinances shall be read twice by title unless a member of the governing body demands that the ordinance be read in full. No ordinance shall be presented for second reading or considered for final passage at the meeting at which it is introduced, and there shall be at least one week intervening between each meeting at which it is presented. The first reading of an ordinance proposed at a council meeting shall be for information and the question shall be: "Shall the proposition be rejected?" If no objection is made or the question to reject is lost, the ordinance shall go on to a second reading without further question, at which time it shall be subject to amendment or debate and ready for final passage.

(d) At least five days before the meeting at which a proposed ordinance, the principal object of which is the raising of revenue for the city, is to be finally adopted, the governing body shall cause notice of the proposed adoption of such proposed ordinance to be published as a class I-O legal advertisement in compliance with the provisions of W. Va. Code, § 59-3-1 et seq. and the publication area for such publication shall be the city. The notice shall state the subject matter and general titles of such proposed ordinance; the date, time and place of the proposed final vote on adoption; and the place or places within the city where such proposed ordinance may be inspected by the public. A reasonable number of copies of the proposed ordinance shall be kept at such place or places and be made available for public inspection. Such notice shall also advise that interested parties may appeal at the meeting and be heard with respect to the proposed ordinance.

Sec. 2-27. - Robert's Rules of Order.

The rules of order and parliamentary procedure contained in Robert's Rules of Order, as last revised, shall govern the transaction of business by and before the council insofar as they are not in conflict with provisions of this Code or a majority vote of the quorum of Council.

Sec. 2-28. - Public Comment and Hearing Procedures

(a) During meetings of the City Council or official public hearings and meetings of other city public bodies where public comment or a public hearing is listed as an agenda item, each speaker shall be allotted three minutes of speaking time, unless a majority of the public body present agrees to modify the duration. All comments must be directed to the presiding officer and will be included in the official record of the meeting.

(b) Citizens wishing to provide public comment during a City Council meeting must sign up on the speaker's sign-up list provided by the City prior to the start of the meeting.

(c) Speakers who have signed up may choose to defer their speaking time to a designated spokesperson representing a group of aligned individuals, provided this intention is communicated before the start of their respective speaking time.

(d) The presiding officer holds the discretion to enforce time limits, manage the order of speakers, and maintain decorum to ensure an orderly and efficient meeting.

Sec. 2-29. - Reserved.

Ordinance 2024-361

AN ORDINANCE AMENDING AND REENACTING RANSON CITY CODE CHAPTER 2 ARTICLE 2

First Reading: **October 1, 2024**

Public Hearing: _____

Second Reading: _____

Enacted this _____ day _____ 2024

Adopted by the City Council of the City of Ranson after a 1st reading on October 1, 2024 and after a 2nd reading on _____ by a vote of ____ in the affirmative, _____in the negative with ____ abstentions.

Keith D. Pierson, Mayor

ATTEST:

Darla Armstrong, City Clerk

AFFIX CITY SEAL

Ordinance 2024-361
Clean Copy

AN ORDINANCE AMENDING AND REENACTING RANSON CITY CODE CHAPTER 2 ARTICLE 2

WHEREAS, West Virginia Code Chapter 8, Article 12, Section 5 (~~44~~) authorizes the governing body to adopt rules for the transaction of business and the government and regulation of the governing body; and,

WHEREAS, City Council finds that well conducted and productive business meetings are essential to the sound government service and the continued success of the City.

NOW THEREFORE, the City Council by duly noticed public vote hereby AMENDS AND REENACTS Chapter 2, Article 2, Section 2 of the Ranson City Code as follows

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(d) A notice shall be posted and maintained by the City Clerk at the front door of the city hall stating the date, time and place fixed and entered on record by council for the holding of regularly scheduled meetings. In addition, a copy of the agenda for each regularly scheduled meeting shall be posted at the same location by the City Clerk not less than three business days before such regular meeting is to be held. If a particular regularly scheduled meeting is cancelled, a notice of such cancellation or postponement shall be posted at the same location as soon as feasible after such cancellation or postponement has been determined.

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(a) The council shall be presided over at its meeting by the mayor, or in the mayor's absence council shall appoint a chairperson or presiding officer, by a vote of a majority of the members present, who shall exercise all the powers and discharge all the duties pertaining to the office of the mayor.

(b) A quorum, consisting of a majority of the members of the council, must be present in order to transact business.

(c) No member of the council shall vote upon any ordinance, order, measure, resolution, or proposition, in which such member may be interested, other than as a citizen of the city.

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(a) The mayor shall vote as a member of the common council subject to the rules of this section.

(b) In the case of a tie, the presiding officer at the time shall cast the tie-breaking vote, unless such officer has previously voted.

(c) If the mayor or authorized representative presides at meetings of the governing body, such presiding officer may elect not to vote on issues decided by the council. However, this choice does not restrict such officer's right to cast a tie-breaking vote.

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(2) Roll call by the City Clerk.

(3) Reading of minutes of the previous meeting by the recorder and approval of corrections.

(4) Citizen’s presentations/petitions.

(5) Council/committee announcements.

(6) Staff/city manager report.

(7) Communication with the city manager.

(8) Communication from the mayor.

(9) Council business.

(10) Adjournment.

Sec. 2-24. - Special committees.

Special committees may be established to study certain issues and report back to the full council as the mayor deems necessary or as may be directed by the majority of the quorum of council, the members to be appointed by the mayor.

Sec. 2-25. - Reducing motions and propositions to writing.

Every motion or proposition shall, at the request of either the mayor or any member, be reduced to writing.

Sec. 2-26. - Ordinance adoption.

(a) All ordinances shall be presented in writing.

(b) No ordinance shall be amended after its first reading as to change its general purpose.

(c) All ordinances shall be read twice by title unless a member of the governing body demands that the ordinance be read in full. No ordinance shall be presented for second reading or considered for final passage at the meeting at which it is introduced, and there shall be at least one week intervening between each meeting at which it is presented. The first reading of an ordinance proposed at a council meeting shall be for information and the question shall be: "Shall the proposition be rejected?" If no objection is made or the question to reject is lost, the ordinance shall go on to a second reading without further question, at which time it shall be subject to amendment or debate and ready for final passage.

(d) At least five days before the meeting at which a proposed ordinance, the principal object of which is the raising of revenue for the city, is to be finally adopted, the governing body shall cause notice of the proposed adoption of such proposed ordinance to be published as a class I-O legal advertisement in compliance with the provisions of W. Va. Code, § 59-3-1 et seq. and the publication area for such publication shall be the city. The notice shall state the subject matter and general titles of such proposed ordinance; the date, time and place of the proposed final vote on adoption; and the place or places within the city where such proposed ordinance may be inspected by the public. A reasonable number of copies of the proposed ordinance shall be kept at such place or places and be made available for public inspection. Such notice shall also advise that interested parties may appeal at the meeting and be heard with respect to the proposed ordinance.

Sec. 2-27. - Robert's Rules of Order.

The rules of order and parliamentary procedure contained in Robert's Rules of Order, as last revised, shall govern the transaction of business by and before the council insofar as they are not in conflict with provisions of this Code or a majority vote of the quorum of Council.

Sec. 2-28. - Public Comment and Hearing Procedures

(a) During meetings of the City Council or official public hearings and meetings of other city public bodies where public comment or a public hearing is listed as an agenda item, each speaker shall be allotted three minutes of speaking time, unless a majority of the public body present agrees to modify the duration. All comments must be directed to the presiding officer and will be included in the official record of the meeting.

(b) Citizens wishing to provide public comment during a City Council meeting must sign up on the speaker's sign-up list provided by the City prior to the start of the meeting.

(c) Speakers who have signed up may choose to defer their speaking time to a designated spokesperson representing a group of aligned individuals, provided this intention is communicated before the start of their respective speaking time.

(d) The presiding officer holds the discretion to enforce time limits, manage the order of speakers, and maintain decorum to ensure an orderly and efficient meeting.

Sec. 2-29. - Reserved.

Ordinance 2024-361

AN ORDINANCE AMENDING AND REENACTING RANSON CITY CODE CHAPTER 2 ARTICLE 2

First Reading: October 1, 2024

Public Hearing: November 19, 2024

Second Reading: November 19, 2024

Enacted this 19th day November 2024

Adopted by the City Council of the City of Ranson after a 1st reading on October 1, 2024 and after a 2nd reading on November 19, 2024 by a vote of ____ in the affirmative, _____in the negative with ____ abstentions.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL

AGENDA ITEM VII.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Community & Economic Development

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Rezoning for approximately 17.27 acres of its approximately 169.27-acre tract of real property (as further described in this Application, the "Property"). The proposed rezoning would replace the current SmartCode zoning. The 17.27 acres of the Property is proposed to be rezoned from SmartCode transect districts to the Highway Commercial (HC) zoning district.

ATTACHMENTS:

2024-365- Clay Hill East HC Rezoning CC Ordinance.docx

ORDINANCE # 2024- 365

AN ORDINANCE AMENDING AND RE-ENACTING THE OFFICAL ZONING MAP OF THE CITY OF RANSON PURSUANT TO RANSON MUNICPAL CODE § 19-20 AND CHAPTER 19, ARTICLE 1: PARCEL 08001000090000 REZONING FROM SMARTCODE NEW COMMUNITY TO HIGHWAY COMMERICAL.

AN ORDINANCE to amend certain portions of the official Zoning Map of City of Ranson, West Virginia, for the purpose of rezoning Smart Code New Community District (SC-NC) to Highway Commercial in place pursuant to Chapter 19-20 of the Ranson Municipal Code;

WHEREAS, West Virginia Code § 8A-7-8 and § 8A-7-9 permits the amendments to the zoning ordinance by the governing body;

WHEREAS, Strider, LLC, has submitted a rezoning petition;

WHEREAS, The Ranson Planning Commission recommended this be forwarded to City Council on November 12, 2024, recommending the Ranson City Council amend the zoning map and change the subject property's zoning to the approved in the application.

WHEREAS, pursuant to West Virginia Code § 8A-7-9, proper public notice and public hearings have been provided;

WHEREAS, the Ranson Planning Commission deemed the rezoning petition is consistent with the 2024 Ranson Comprehensive Plan. The Blended Mixed Use of this application area is an expansion area of the 2024 City of Ranson Comprehensive Plan and encourages the use of Limited Commercial Zoning Districts. As such, this rezoning petition conforms to the preferred vision of the Comprehensive Plan.

NOW, THEREFORE, be it enacted and ordained by the Council of the City of Ranson, West Virginia:

Section 1. The official City of Ranson Zoning Map is amended to reflect the following parcel 08001000090000 is zoned Highway Commercial.

Section 2. Consistent with Chapter 19-8 and the original rezoning to Highway Commercial. The replacement of specific zoning on the official zoning map shall not be considered a zoning amendment pursuant to West Virginia § 8A-7-8 or West Virginia § 8A-7-9.

Ordinance 2024-365

First Reading: November 19, 2024

Public Hearing: _____

Second Reading: _____

Enacted this _____ day _____ 2024

Adopted by the City Council of the City of Ranson after a 1st reading on November 19, 2024 and after a 2nd reading on _____ by a vote of _____ in the affirmative, _____in the negative with ___ abstentions.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL

AGENDA ITEM VII.6

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Community & Economic Development

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Strider, LLC seeks a rezoning for approximately 152 acres of its approximately 169.27-acre tract of real Property (as further described in this Application, the “Property”). The 152 acres of the Property is proposed to be rezoned from SmartCode transect districts to the Residential R-6 zoning district

ATTACHMENTS:

2024-366-Clay Hill East R6 Rezoning CC Ordinance.docx

AN ORDINANCE AMENDING AND RE-ENACTING THE OFFICIAL ZONING MAP OF THE CITY OF RANSON PURSUANT TO RANSON MUNICPAL CODE § 19-20 AND CHAPTER 19, ARTICLE 1: PARCEL 08001000090000 REZONING FROM SMARTCODE NEW COMMUNITY TO R-6.

AN ORDINANCE to amend certain portions of the official Zoning Map of City of Ranson, West Virginia, for the purpose of rezoning Smart Code New Community District (SC-NC) to R-6 in place pursuant to Chapter 19-20 of the Ranson Municipal Code;

WHEREAS, West Virginia Code § 8A-7-8 and § 8A-7-9 permits the amendments to the zoning ordinance by the governing body;

WHEREAS, Strider, LLC, has submitted a rezoning petition;

WHEREAS, The Ranson Planning Commission recommended the application be forward to the City Council on November 12, 2024, recommending the Ranson City Council amend the zoning map and change the subject property's zoning to the approved in the application.

WHEREAS, pursuant to West Virginia Code § 8A-7-9, proper public notice and public hearings have been provided;

WHEREAS, the Ranson Planning Commission deemed the rezoning petition is consistent with the 2024 Ranson Comprehensive Plan. The Blended Mixed Use of this application area is an expansion area of the 2024 City of Ranson Comprehensive Plan and encourages the use of Residential Zoning Districts. As such, this rezoning petition conforms to the preferred vision of the Comprehensive Plan.

NOW, THEREFORE, be it enacted and ordained by the Council of the City of Ranson, West Virginia:

Section 1. The official City of Ranson Zoning Map is amended to reflect the following parcel 08001000090000 is zoned R-6.

Section 2. Consistent with Chapter 19-5 and the original rezoning to R-6. The replacement of specific zoning on the official zoning map shall not be considered a zoning amendment pursuant to West Virginia § 8A-7-8 or West Virginia § 8A-7-9.

Ordinance 2024-366

First Reading: November 19, 2024

Public Hearing: _____

Second Reading: _____

Enacted this _____ day _____ 2024

Adopted by the City Council of the City of Ranson after a 1st reading on November 19, 2024 and after a 2nd reading on _____ by a vote of _____ in the affirmative, _____in the negative with __ abstentions.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL

AGENDA ITEM VII.7

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Community & Economic Development

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Strider, LLC seeks a rezoning for its approximately 105-acre tract of real Property (as further described in this Application, the “Property”). The Property is proposed to be rezoned from SmartCode transect districts to the Residential R-6 zoning district.

ATTACHMENTS:

2024-367- Clay Hill West R-6 Rezoning CC Ordinance.docx

AN ORDINANCE AMENDING AND RE-ENACTING THE OFFICIAL ZONING MAP OF THE CITY OF RANSON PURSUANT TO RANSON MUNICPAL CODE § 19-20 AND CHAPTER 19, ARTICLE 1: PARCEL 08001000080000 REZONING FROM SMARTCODE NEW COMMUNITY TO R-6.

AN ORDINANCE to amend certain portions of the official Zoning Map of City of Ranson, West Virginia, for the purpose of rezoning Smart Code New Community District (SC-NC) to R-6 in place pursuant to Chapter 19-20 of the Ranson Municipal Code;

WHEREAS, West Virginia Code § 8A-7-8 and § 8A-7-9 permits the amendments to the zoning ordinance by the governing body;

WHEREAS, Strider, LLC, has submitted a rezoning petition;

WHEREAS, The Ranson Planning Commission recommended this application be forwarded to City Council on November 12, 2024, recommending the Ranson City Council amend the zoning map and change the subject property's zoning to the approved in the application.

WHEREAS, pursuant to West Virginia Code § 8A-7-9, proper public notice and public hearings have been provided;

WHEREAS, the Ranson Planning Commission deemed the rezoning petition is consistent with the 2024 Ranson Comprehensive Plan. The Blended Mixed Use of this application area is an expansion area of the 2024 City of Ranson Comprehensive Plan and encourages the use of Residential Zoning Districts. As such, this rezoning petition conforms to the preferred vision of the Comprehensive Plan.

NOW, THEREFORE, be it enacted and ordained by the Council of the City of Ranson, West Virginia:

Section 1. The official City of Ranson Zoning Map is amended to reflect the following parcel 08001000080000 is zoned R-6.

Section 2. Consistent with Chapter 19-5 and the original rezoning to R-6. The replacement of specific zoning on the official zoning map shall not be considered a zoning amendment pursuant to West Virginia § 8A-7-8 or West Virginia § 8A-7-9.

First Reading: November 19, 2024

Public Hearing: _____

Second Reading: _____

Enacted this _____ day _____ 2024

Adopted by the City Council of the City of Ranson after a 1st reading on November 19, 2024 and after a 2nd reading on _____ by a vote of _____ in the affirmative, _____in the negative with ___ abstentions.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL

AGENDA ITEM VII.8

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Community & Economic Development

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

To rezone the following parcel 08001000050000, located on Mildred Street, Ranson, WV 25438 (Consisting of 63.15 acres) from TND-MUX (retired) to R6.

ATTACHMENTS:

2024-368 - LLoyd Residual R6 Rezoning CC Ordinance.docx

AN ORDINANCE AMENDING AND RE-ENACTING THE OFFICIAL ZONING MAP OF THE CITY OF RANSON PURSUANT TO RANSON MUNICPAL CODE § 19-20 AND CHAPTER 19, ARTICLE 1: PARCEL 08001000050000 REZONING FROM TND-MUX TO R-6.

AN ORDINANCE to amend certain portions of the official Zoning Map of City of Ranson, West Virginia, for the purpose of rezoning TND-MUX to R-6 in place pursuant to Chapter 19-20 of the Ranson Municipal Code;

WHEREAS, West Virginia Code § 8A-7-8 and § 8A-7-9 permits the amendments to the zoning ordinance by the governing body;

WHEREAS, Jefferson S. Strider Trust, has submitted a rezoning petition;

WHEREAS, The Ranson Planning Commission recommended this application to be forwarded to City Council on November 12, 2024, recommending the Ranson City Council amend the zoning map and change the subject property's zoning to the approved in the application.

WHEREAS, pursuant to West Virginia Code § 8A-7-9, proper public notice and public hearings have been provided;

WHEREAS, the Ranson Planning Commission deemed the rezoning petition is consistent with the 2024 Ranson Comprehensive Plan. The Blended Mixed Use of this application area is an expansion area of the 2024 City of Ranson Comprehensive Plan and encourages the use of Residential Zoning Districts. As such, this rezoning petition conforms to the preferred vision of the Comprehensive Plan.

NOW, THEREFORE, be it enacted and ordained by the Council of the City of Ranson, West Virginia:

Section 1. The official City of Ranson Zoning Map be amended to reflect the following parcel 08001000050000 is zoned R-6.

Section 2. Consistent with Chapter 19-5 and the original rezoning to R-6. The replacement of specific zoning on the official zoning map shall not be considered a zoning amendment pursuant to West Virginia § 8A-7-8 or West Virginia § 8A-7-9.

Ordinance 2024-368

First Reading: November 19, 2024

Public Hearing: _____

Second Reading: _____

Enacted this _____ day _____ 2024

Adopted by the City Council of the City of Ranson after a 1st reading on November 19, 2024 and after a 2nd reading on _____ by a vote of _____ in the affirmative, _____in the negative with ___ abstentions.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL

AGENDA ITEM VII.9

City Council Regular Meeting Request for Action

TO:

FROM: Todd Wilt, Community & Economic Development

ITEM TYPE: CITY MANAGER/STAFF REPORT

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Staff has been in discussions with Mike Wiley regarding an unpaid balance related to design and engineering work for the 16th Avenue project, specifically near its intersection with Fairfax Blvd. In 2023 the City Council decided to halt further work and funding for this project until development in the area becomes more imminent, at which point restarting the project could be reconsidered. However, it was not initially realized that ongoing work by the engineering firm was still being completed at the time of the Council's decision based on an informal communication from staff. By the time the stop-work order was communicated to the vendor, additional work had already been completed, resulting in accrued fees. With an outstanding invoice now remaining and the City Councils determination to halt funding for the project, staff seeks to review the situation with the City Council to determine an appropriate path forward.

Relevant Email from the Vendor:

Bob - I appreciate your response and do acknowledge our prior conversations that the City did not have budget to pay for the extra services at that time. We do not agree that you did not authorize any additional work and Mary did not have the authority to say we would “cancel” the request for these additional fees.

My recollection is that we were near completion of the original contract scope and a one of our last progress meetings, the reviewers asked for more details not previously required in the similar Fairfax Boulevard plans, as well as additional roadway extension up to the Jefferson County Emergency Services center, which also required additional field work as these were both beyond the original scope of work, plus the inclusion of underdrains and landscaping and lighting, then their removal of the same, plus additional coordination to avoid impacts to the CTUB and WV American Water (formerly Jefferson Utilities, Inc) infrastructure. It was also our understanding the City had been on pace to initiate and commence the construction of 16th Avenue but at the aforementioned City Council meeting around 10/19/23, wherein you were to request the additional funding, it was my understanding they not only withheld construction funding, they also did not agree to funding this requested change order. This outcome was beyond our control even though we provided the work in good faith

as directed.

Regardless, since it is incurred labor for which we've paid our employees, we will continue to carry this $13,968.90 on Invoice #2 as a receivable plus interest at 1.5%/month back to the original invoice date of 10/11/23, until such time as the City can pay down the balance owed.

Michael T. Wiley, PE, PS, Prof LS

ATTACHMENTS:

Piedmont - 16 W Ave..pdf
W. 16th Avenue Agreement Addendum #1.pdf

PIEDMONT
DESIGN GROUP
5283 Corporate Drive, Suite 300
Frederick - Maryland 21701
301.695.6614
piedmontdesigngroup.com

January 30, 2023

Mr. Bob Anderson, Project Manager
City of Ranson
312 S. Mildred Street
Ranson, West Virginia 25438

Re: Engineering Services Agreement for W. 16th Avenue

Dear Mr. Anderson:

Piedmont Design Group, LLC ("PDG") is pleased to present this Agreement to the City of Ranson ("City" and/or "Client") for engineering services for the completion of W. 16th Avenue ("Project") from its current terminus at Lakeland Place then east to North Fairfax Boulevard, in the City of Ranson, Jefferson County, West Virginia.

Project Understanding

The City desires to complete west 16th Avenue from the newly-constructed north Fairfax Boulevard to existing 16th Avenue at Foal Street. The City intends to construct most, but not all, final elements of W. 16th Avenue to provide a functional means of access between the termini. The remaining elements for W. 16th Avenue will be the responsibility of the Developer ("Developer") of Lakeland Place at Fairfax Crossing ("Fairfax Crossing"). PDG has designed the primary elements of the Project for the Developer as well as the design of N. Fairfax Boulevard (the "Boulevard") and thus has the institutional knowledge of the required improvements. However, given the new construction for the latter, an updated field survey will be required to properly tie-in the Project's new improvements to the Boulevard, existing 16th Avenue, and S. Foal Steet.

Based on our understanding of the Project, PDG proposes the following scope of services:

Scope of Services

PDG will provide the services specifically set forth below and consisting of the Revised Plans for the roadway design, drainage design, sanitary sewer design, lighting/dry utility design (as applicable) and an engineer's opinion of probable construction cost.

Task 1 – Survey

PDG, in joint-venture with GPI, will obtain updated field topography for the Project area plus needed overlap, to produce a topographic survey map (the "Survey") at a minimum scale of 1"=50'

Acknowledgement Initials:

____ *PDG* ____ *Client*

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horizontal. The survey will showing visible existing horizontal features, ground-level spot elevations to nearest 0.1', hard features (i.e. - curb & gutter, paving, sidewalk) and accessible storm drain and sanitary sewer structures and pipe inverts to the nearest 0.01'. In addition, the Survey will indicate existing surface contours plotted at a 2' vertical contour interval, and discerning between index and intermediate contours. The Survey will be provided in the current horizontal and vertical datums used for the Boulevard project (i.e. - WV State Plane North Zone (NAD 83/91) and NAVD 1988). The results will be meshed with the topographic information provided for the Developer's project beyond the limits of this Survey where needed for the Project's design.

Task 2 – Final Roadway Design Plans

Roadway Design will be performed in accordance with the current edition of 2012 AASHTO Guide for the Development of Bicycle Facilities, 2004 AASHTO Guide for the Planning, Design, and Operation of Pedestrian Facilities, and the 2018 AASHTO Green Book. The design assumes that the Project is classified as a state local service road and will be designed in accordance with a design speed of 25 mph similar to the Boulevard.

Based on the preceding, PDG will develop the Project plans (the "Plans") that will be considered acceptable for construction. The Plans will match the geometry and road cross sections proposed on the Lakeland Place Land Development Plan & Plat Application dated July 15, 2019. The Plans will consist of the following:

- Title Sheet
- Utility and Survey Data
- Construction Alignment Data
- Typical section(s), including pavement underdrain details if requested
- Plan view representation of the horizontal alignment
- Profiles of the vertical alignment
- Cross sections every 25'
- Special Design Sheets
- Detail Sheets
- Curb Return Staking Details
- Drainage Descriptions
- Storm Profiles

Plans and profiles will be presented on 24" x 36" sheets at 1" = 50' horizontal and 1" = 50' vertical, and cross sections will be provided on 24" x 36" sheets at 25' intervals along the roadway centerline and at 1" = 10' horizontal and vertical. The plan and profile views will consist of the following information:

- Existing roadway alignment
- Existing curb and gutter
- Existing ditch
- Existing sidewalk

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_____ Ra
PDG ***Client***

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- Existing right of way and easements
- Existing property owner information and property lines
- Existing structures on private property identified on the survey
- Existing known septic drain fields
- Existing entrances
- Existing location and size of culverts and drainage structures (including storm sewer)
- Existing known utilities
- Existing streams and wetlands
- Existing known cemeteries
- Proposed roadway alignment
- Proposed sidewalk
- Horizontal and vertical curve data for proposed alignment
- Approximate begin and end construction limits
- Proposed curb and gutter
- Proposed ditch
- Proposed curb cuts for ADA-accessible ramps at the Lakeland Place roundabout connection and the 16th and 17th Avenue intersections
- Enlargements of ADA-accessible ramps showing geometry of ramps, flares, tactile warning surfaces and spot elevations to confirm compliance with ADA and PROWAG standards/policies
- Proposed crosswalks
- Proposed entrances
- Proposed location and size of culverts and drainage structures (including storm sewer)
- Cut and fill limits of construction

Drainage Design

The drainage design will be performed in accordance with the current edition of the 2007 WVDOH Drainage Manual (including current Addendums 1 and 2), current edition of the November 2012 West Virginia Department of Environmental Protection Stormwater Management and Design Guidance Manual, and current edition of 2003 WVDOH Erosion and Sediment Control Manual.

The design of culverts, including the temporary construction road crossing, ditches and channels, storm sewer, pavement underdrain tie-ins, and erosion and sediment control measures including those for a temporary construction entrance and staging area will be completed and identified on the Roadway Design Plans as indicated above. Relevant drainage computations, including pre- and post-development discharges, capacities, and supporting data such as drainage areas (with maps), ground cover calculations, etc., will be provided with the plan submissions for the Final Roadway Design Plans. The plans will also include the horizontal locations, pipe sizes, and slopes only (i.e. - no profiles) of underdrains and inverts at the termini/tie-in points. One set of consolidated comments received during the plan review at this stage will be addressed appropriately.

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Post Development Stormwater Management Design

The proposed project is required to meet West Virginia state stormwater requirements for water quantity discharge and water quality treatment. However, under prior agreement between the City and the Developer, the Project will benefit from use of the Developer's current NPDES/NOI Permit, which provided stormwater management within an existing basin on adjoining property and within an easement benefitting the Developer. Because the Project area is within the current NPDES/NOI Permit limits, we assume the existing NPDES/NOI Permit does not need to be modified and that the Developer will continue to allow the City to utilize the same. Therefore, PDG will provide revised stormwater management and drainage computations with the plan submission for the Final Roadway Design Plans, to cover the additional area (approximately ¼ acre). Existing and proposed outfalls within the project limits will be evaluated for adequacy. It is assumed the existing stormwater management facility designed as part of the *"Preliminary Plat Phase II Lakeland Place at Fairfax Crossing"* will be adequate to treat runoff from the proposed roadway. This scope does NOT include design of SWM facilities or bathometric survey that may be required.

The Final Roadway Design Plans will be provided electronically (in PDF) for review. One round of consolidated comments received during the plan reviews at this stage will be discussed with the City of Ranson and addressed, as necessary.

Deliverables

- **Final Roadway Design Plans**

Task 3 – Sanitary Sewer Design Plans

PDG will develop sanitary sewer design plans to a final plan design stage in accordance with the Charles Town Utility Board's ("CTUB") design requirements, details, and specifications. The sanitary sewer plans will include the design of 8" sanitary sewer pipe underneath the proposed roadway. However, we assume this task will not require any water system modeling. PDG will work with the Client and CTUB to coordinate single and where possible, dual service sewer house connections for future sanitary sewer service to adjacent development areas and incorporate the preferred locations within the design documents.

The sanitary sewer plans will be incorporated into the roadway design plans and will consist of the following additional sheets:

- **Utility Plan Sheet**
- **Sanitary Sewer Profiles**
- **Sanitary Sewer Detail Sheets**

The Sanitary Sewer Design Plans will be provided electronically (in PDF) for review. One round of comments received during the plan reviews at this stage will be discussed with the City of Ranson and addressed, as necessary.

Acknowledgement Initials:

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Deliverables

- Sanitary Sewer Design Plans (incorporated into the Final Roadway Design Plans)

Task 5 – Waterline Design Plans

PDG will develop water design plans to a final plan design stage in accordance with Jefferson Utilities, Inc.'s ("JUI") and CTUB's design requirements, details, and specifications. The waterline plans will include the design of separate JUI and CTUB waterlines within or immediately adjacent to the Project right of way ("RW") underneath the proposed roadway, per previous discussions with the Client. The diameter and preferred material of the proposed waterlines will be provided by the JUI and CTUB. However, we assume this task will not require any water system modeling. PDG will also work with the Client and JUI to coordinate single and preferably dual service water house connections for future water service to adjacent development areas and incorporate the preferred locations within the design documents. Note there will be no service connection to the CTUB system as their waterline is merely a cross-connection loop to CTUB's water system and CTUB does not currently provide water service for the Fairfax Crossing project.

The waterline plans will be incorporated into the roadway design plans and will consist of the following additional sheets:

- Utility Plan Sheet
- Waterline Profiles
- Waterline Detail Sheets

The Waterline Design Plans will be provided electronically (in PDF) for review. One round of comments received during the plan reviews at this stage will be discussed with the City of Ranson and addressed, as necessary.

Deliverables

- Waterline Design Plans (incorporated into the Final Roadway Design Plans)

Task 6 – Landscape, Signage, Striping, and Lighting Plans

PDG will develop landscape, signage, striping, and light pole location plans for the proposed roadway improvements. PDG will provide light poles. Electrical design of the system will be provided by the City's designated electrical engineer.

PDG will prepare a Landscape Plan incorporated into the Final Plan sheets consisting of:

- street trees showing schematic symbols along the Project corridor on the plan views
- plant quantities, common and botanical names in a tabular format
- typical planting details, and
- planting specifications

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PDG will prepare a Lighting Plan. Target lighting levels will be based upon Illuminating Engineers Society of North America (IESNA) recommended levels documented in RP-8-14. PDG will model the proposed luminaires in our lighting software and provide a layout with modeling data on photometric plans to the City for review and comment. Individual illuminance calculation points will be given on a minimum 10ft x 10ft grid. Photometric calculations showing the values of average illuminance (in foot-candles) will be also provided. After the photometric layout has been reviewed and approved by the City, PDG will provide base plans in CADD and/or pdf to the Client for their subcontractor to prepare the electrical design for the proposed light fixtures. PDG will coordinate with the electrical utility provider to determine the location of a new electrical service for the lighting. ***PDG anticipates that Jefferson Asphalt's subcontractor's electrical plan will comprise of conduit and conductor layout, panelboard layout, and any supporting details. That portion of the design can be prepared and reviewed/approved as shop drawings by Toole. Alternatively, if requested, PDG can incorporate the electrical design into the roadway design plans and these items will consist of the following additional sheets:***

- Photometric Plan Sheets
- Lighting/Electrical Plan Sheets
- Lighting/Electrical Details Sheets
- Lighting Special Provisions

Deliverables

- Photometric Design Plans (separate submittal)
- Lighting Electrical Design Plans (incorporated into the Final Roadway Design Plans)
- Revised Lighting Design Plans (with responses to comments received)

Elements and Assumptions

1. Geotechnical investigations and electrical design for the street lighting will be performed by City. PDG will be provided a geotechnical analysis by the City to understand the earthwork and grading impacts along the corridor. In addition, if desired by the City, the electrical design and details will be provided to PDG to incorporate into the plans.
2. Roadway lighting fixtures will be owned and maintained by the City of Ranson. Proposed fixtures will be selected by and approved by the Client prior to design.
3. The fees for the Agreement assumes PDG will address two sets of consolidated minor comments received during the plan reviews from the City, CTUB, and JUI.
4. The Development's Stormwater Management Basin will accommodate the Project as shown on the *"Preliminary Plat Phase II Lakeland Place at Fairfax Crossing"* and incorporated within the Developer's current NPDES/NOI permit.
5. This Agreement assumes no changes in the development program, site configuration, or roadway footprint once engineering and permitting is initiated.
6. Any services not specifically provided for in the above scope will be billed as additional services and performed upon the specific direction of the City for an approved additional fee. Additional services we can provide include, but are not limited to, the following:

Acknowledgement Initials:

____ RA
PDG ***Client***

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We thank you for the opportunity to submit this Agreement and look forward to working with you. Please indicate your acceptance of this Agreement by signing in the space provided herein and return a signed copy for our files.

Very truly yours,
PIEDMONT DESIGN GROUP, LLC

Michael T. Wiley, PE, Prof LS
Vice President

Enclosures:
EXHIBIT A 2023 RATE SCHEDULE
EXHIBIT B 2023 STANDARD TERMS AND CONDITIONS

cc: Ed Wormald, PE
Peter Andrulis, RLA

MTW/mtw/C:\Users\Mike.Wiley\Desktop\W. 16th Avenue\W. 16th Avenue Agreement V1.0.doc

ACCEPTED BY:
CITY OF RANSON, A MUNICIPAL CORPORATION

BOB ANDERSON, PROJECT MANAGER — Date: 1/31/23

Authorized By
Charles Howard, City Manager

Acknowledgement Initials:

PDG ***Client***

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EXHIBIT A
2023 UNIT RATE SCHEDULE

LABOR RATES	
Principal	$248
Senior Project Manager	$170
Assistant Project Manager	$144
Project Surveyor	$150
Survey Crew	$332
Senior Project Engineer	$156
Project Engineer	$142
Designer	$128
Administrative Assistant	$95
DIRECT COSTS RATES	
Black line prints	$0.75
Mylar Prints	$2.89
Report prints	$0.43
Color Prints	$3.11
Vehicle mileage	current Federal government rate +10%
Air travel, car rental, lodging, meals	cost +10%
U.S. Mail first-class postage, UPS, or FedEx	cost +10%
Computer, email, phone, facsimile	No charge

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MTW/mtw/W:\PIEDMONT DESIGN GROUP\Proposals\PDG RATE SCHEDULES\EXHIBIT A 2023 Rate Schedule.doc

EXHIBIT B
2023 STANDARD TERMS AND CONDITIONS

These Standard Terms and Conditions ("STC's") are incorporated by reference into the foregoing agreement ("Agreement") between Piedmont Design Group, LLC, ("we" or "us" or "ours") and its client ("you" or "your" or "yours") for the performance of surveying, planning, engineering, or other services ("services"). These STC's are fully binding upon you as if they were fully set forth in the body of the Agreement and shall supersede any term or provision elsewhere in the Agreement in conflict with these STC's.

1. **Period of Offer and Acceptance of Agreement:** you have sixty (60) calendar days from our Agreement date to accept our agreement unless we decide, in writing, to extend the period for acceptance by you of our Agreement. We have the right to withdraw the Agreement at any time before you accept. Delivery of a signed Agreement, whether original or copy to us, and whether transmitted via mail, messenger, email, or facsimile constitutes your acceptance of the agreement, including attachments expressly incorporated into the Agreement by reference. The agreement and incorporated attachments shall constitute the entire Agreement between you and us. If you request us to render services before you deliver a signed Agreement to us, and we render services in accordance with the Agreement, you agree that the Agreement and these STC's constitute the Agreement between you and us even if you fail to return a signed Agreement to us.
2. **Period of Service:** the provisions of this Agreement and the compensation provided for under the Agreement have been established in anticipation of the orderly and continuous progress of the Project. Our obligation to render services will extend only for that period which may reasonably be required to complete the services in an orderly and continuous manner, and we may then, at our sole option, terminate the Agreement. In the event of suspension of our services either by us or client for any reason, we reserve the right to invoice the client at our hourly rates current at the time of reactivating the services as well as for all services thereafter.
3. **Scope of Services:** for the fees listed in the Agreement, you agree that we shall only be obligated to render the services expressly described in the Agreement. Unless the Agreement expressly requires, in no event do we have any obligation or responsibility for:
   a) The correctness and completeness of any document which was prepared by another entity;
   b) The correctness and completeness of any drawing prepared by us, unless it was properly sealed by a professional on our behalf;
   c) Favorable or timely comment or action by any governmental entity on the submission of any construction documents, land use or feasibility studies, appeals, petitions for exceptions or waivers, or other requests or documents of any nature whatsoever;
   d) legal, accounting, or insurance services;
   e) Considering off-site circumstances other than those clearly visible and known to us from on-site work, including the actual location (or characteristics) of any portion of a utility which is not entirely visible from the surface;
   f) The accuracy of earth work estimates and quantity take-offs, or the balance of earth work cut and fill;
   g) The accuracy of construction costs, which are defined as the total actual cost or estimated cost to you of all elements of the project designed or specified by us excluding our fees;
   h) The correctness of any geotechnical, environmental, and traffic engineering services performed by others, whether or not our subcontractors;
   i) To furnish or verify specifications or requirements related to PCB transformer removal, disposal, or related services.
   j) If we reject the claim, we shall give you written notice of such rejection within thirty (30) business days of our receipt of the notice of claim from you. You shall then have sixty (60) calendar days within which to furnish us with an opinion from a recognized expert in the appropriate discipline, corroborating your claim that we committed an error or omission, and establishing that the error or omission arose from our failure to use the degree of care ordinarily used by professionals in that discipline in the jurisdiction local to the Project. If you fail to furnish us such an opinion from a recognized expert within sixty (60) calendar days from the date we send you notice of our rejection of the claim, then such claim shall for ever be barred and extinguished.
   k) We shall have sixty (60) business days from receipt of the written opinion of your expert within which to reevaluate any claim asserted by you. If we again reject such claim, or if the sixty (60) business day period from receipt of the written opinion of your expert elapses without action by us, then you may have recourse to such other remedies as may be provided under this Agreement.
4. **Information Obtained from Public Sources and You:** you shall furnish us all plans, drawings, surveys, deeds and other documents related to the services in your possession and shall inform us in writing about all special criteria or requirements related to services (together, "Information"). We may obtain deeds, plats, maps and any other information filed with or published by any governmental entity (together, "Public Information"). We may rely on Information and Public Information in rendering services. We shall not be responsible for errors or omissions or additional costs arising out of our reliance on Information or Public Information. We shall not be responsible for any special criteria or requirements related to our services not expressly stated in the Agreement. You agree to give prompt notice to us of any development or occurrence that affects the scope or timing of services, or any defect in the final work submitted by us, or errors or omissions of others as they are discovered. We shall not be responsible for any adverse consequence arising in whole or in part from your failure to provide accurate or timely information, approvals, and decisions, as required for the orderly progress of the services.
5. **Your Oral Decisions:** you, or any of your directors, officers, partners, members, managers, employees or agents having apparent authority from you, whether specifically listed in the Agreement or otherwise, may orally:
   a) make decisions relating to services or the Agreement;
   b) request a change in the scope of services under the Agreement; or
   c) request that we provide additional services under the Agreement, subject to our right to require you to submit the request in writing before your decision or request shall be considered to have been effectively made.

   You may, at any time, limit the authority of any or all persons to act orally on your behalf under this paragraph, by giving us seven (7) calendar days' advance written notice.
6. **Your Duty to Notify Us of Hazardous or Toxic Wastes or Substances, Pollution or Contamination, and Site safety:** you acknowledge that services rendered under this Agreement may, or will, involve or be affected by hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances. To induce us to enter into this Agreement, you agree to indemnify and hold us harmless from liability, loss and damages of any nature, including actual attorney's fees and related costs and expenses, arising out of claims made against us that relate, in any way, to both:
   a) hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances;

Acknowledgement Initials:

_____ _____
PDG ***Client***

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and

b) the performance by us of our obligations under the Agreement, whether or not such performance by us is claimed to have been, or was, or may have been, negligent.

Unless otherwise expressly set forth in this Agreement, we shall have no responsibility for searching for, or identifying, any hazardous or toxic wastes or substances, or pollution or contamination due to the presence of hazardous or toxic wastes or substances; but if we discover or suspect the presence of any such wastes, substances, pollution or contamination due to the presence of hazardous or toxic wastes or substances, then we, in our sole discretion, and at any time, may stop work under, or terminate, this Agreement, in which event we will have no further liability to you for performance under this Agreement, and you shall make the payments to us required by Payment Terms and Integration Clause of these STC's. In addition, you agree to notify us promptly of any known hazardous substances or any know suspected condition existing in, on or near the site presenting a potential danger to human health or the environment. If you fail to advise us, you assume full responsibility and liability and shall hold us harmless from any or all claims, demands, suits and liabilities for personal injury, disease, and/or death, medical expenses, including but not limited to, continued health monitoring, property damage, economic loss, including consequential damages. Our site responsibilities are limited solely to the activities of our employees on site. These responsibilities shall not be inferred to any party to mean that we have responsibility for site safety. Safety in, on, or about the site is the sole and exclusive responsibility of you and if germane, the Contractor alone. The Contractor's methods of work performance, superintendence of the Contractor's employees, and sequencing of construction are also the sole and exclusive responsibilities of the Contractor alone. You warrant that:

I) The Contractor's responsibilities will be made clear in your agreement with the Contractor;

II) Your agreement with the Contractor shall require the Contractor to indemnify, defend, and hold you and us harmless from any claim or liability for injury or loss arising from your or our alleged failure to exercise site safety responsibility; and

III) Your agreement with the Contractor shall require the Contractor to make you and us additional insureds under the Contractor's general liability insurance policy, which insurance protection shall be primary protection for you and us. Given the foregoing, you also shall, to the fullest extent permitted by law, waive any claim against us, and indemnify, defend and hold us harmless from any claim or liability for injury or loss arising from our alleged failure to exercise site safety responsibility. You shall also compensate us for any time spent or expenses incurred by us in defense of any such claim. Such compensation shall be based upon our fee schedule current at the time of services.

7. **Fees and Compensation:** if you request us to provide services not specifically described in the Agreement, or, if we, or anyone in our employ, is called upon to be deposed, or to testify, in a matter, in which we are not a named party, that relates to our services, you agree to compensate us for such services in accordance with the hourly rates as set forth on Attachment A of this Agreement or in any subsequently effective schedule, unless a written agreement has been signed by both you and us indicating the fee basis of such additional services or changes. Our compensation rate is set forth on Attachment A, or through written agreement between you and us, we shall be compensated for such services at our hourly rates current at the time of services. We may unilaterally increase our lump sum or unit billing rates on each anniversary of your acceptance of this Agreement as much as five percent or the percentage increase in the CPI-W (US Department of Labor Consumer Price Index-Washington), whichever is greater. Hourly rates are subject to periodic revision at our discretion. Unless the Agreement otherwise provides, you shall reimburse us, or our affiliates, for all expenses we incur to render the services for you under this Agreement, plus fifteen percent. We may submit invoices for reimbursable expenses separately from invoices for services.
8. **Payment Terms:** we may submit invoices at any time to you for services and for reimbursable expenses incurred. Invoices are due and payable within thirty (30) calendar days of the invoice date, and you agree to pay a finance charge of one and one-half percent (1½%) per month on any unpaid balance not received by us within thirty (30) calendar days of the invoice date. Invoices may be based either upon our estimate of the proportion of the total services actually completed at the time of billing for lump sum or fixed fee services, or in the case of hourly services, upon rendering of the services, if any invoice is not paid within thirty (30) calendar days of the invoice date, we shall have the right either to suspend the performance of our services until all invoices more than thirty (30) calendar days past due are fully paid or to terminate the agreement and to initiate proceedings to recover amounts owed by you. Additionally, we shall have the right to withhold from you the possession or use of any drawings or documents prepared by us for you under this or any other agreement with you until all delinquent invoices are paid in full. You shall not offset payments of our invoices by any amounts due or claimed to be due for any reason. If you do not give us written notice disputing an invoice within seven (7) calendar days of the invoice date, the invoice shall conclusively be deemed correct. All payments made by you should specify the invoice numbers being paid. If we receive payments that do not specify the invoices being paid, you agree that we may apply payments in our sole discretion. In addition, payments made by you on delinquent accounts shall be first applied to accrued interest, and then to any unpaid principal, beginning with the oldest invoice. Time is of the essence of your payment obligations; and your failure make full and timely payment shall be deemed a material breach. If you fail to make payments when due and we incur any costs to collect overdue sums from you, you agree that all such collection costs incurred shall immediately become due and payable to us. Collection costs shall include, without limitation, legal fees, collection agency fees and expenses, court costs, and our staff costs at our billing rates current at the time of collection efforts, for our time spent in said efforts to collect. This obligation of you to pay our collection costs shall survive the term of this Agreement or any earlier termination by either party. Commencement of our collection efforts shall not be deemed our acceptance to continue services nor shall it invalidate any terms and remedies under Applicable Law and Forum Selection, Arbitration of Our Claims for Compensation, Payment of Attorney's Fees, and Integration Clause of these STC's. If this Agreement includes continuation of or coordination for services that are being prepared by other architects, engineers, planners, surveyors, or other professionals, whether they are our subcontractors or are paid directly by you, we may suspend our services until you make arrangements satisfactory to such other professionals for payment. If satisfactory arrangements have not been made within a time determined by us to be reasonable, then we may in our sole discretion terminate this Agreement.
9. **Proprietary Rights:** the drawings, specifications and other documents prepared by us under this Agreement are our instruments of professional service for use solely for the Project and unless otherwise provided, we shall be deemed the author of these documents and shall retain all common law, statutory, and other reserved rights, including the copyright. In accordance with Payment Terms of these STC's, you shall be permitted to retain copies, including reproducible copies of our instruments of service for information and reference for the Project. Our drawings, specifications, or other documents shall not be used by you or others on other projects for any reason or for completion of this Project by other professionals, unless you make a written agreement for such use satisfactory to us. Submission or distribution of documents to meet official regulatory requirements or for similar purposes relating to the Project is not to be construed as publication inconsistent with our reserved rights.
10. **Indemnification:** you agree to indemnify and hold us harmless from and against any and all liability, loss, damages, claims and demands for

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loss, damages, property damages or bodily injury, arising out of work undertaken on the Project by you, or your contractor, subcontractor or other independent company or consultant employed by you to work on the Project, or their respective partners, members, managers, directors, officers, employees, agents or assigns; or arising out of any other operation, no matter by whom performed, for and on behalf of you, or such contractor, subcontractor or other independent company or consultant, whether or not due in part to errors or omissions by us in the performance of this Agreement, as the same may from time to time be amended, or in the performance of any supplementary service in anyway related to this Agreement, provided that you are not required to indemnify and hold us harmless under this paragraph in the event of our sole negligence.

11. **Limitations on Liability:** our liability for any loss, property damage or bodily injury of or to you caused in whole or in part by us in the performance of this Agreement, as this agreement may from time to time be amended, or in the performance of any supplementary services in any way related to this Agreement, shall be limited in the aggregate to the amount of fees that you have paid to us for the services. The parties intend that the foregoing limitation on liability shall apply to all claims, whether sounding in tort, in contract, or in warranty. You release, waive, and shall not seek contribution from, or indemnification by, us for any claims of any nature made against you by any other person who may suffer any loss, property damage or bodily injury in any manner associated with our services, or our partners, members, managers, directors, officers, employees, agents and subcontractors under this Agreement, as this Agreement may from time to time be amended, or any supplementary services in any way related to this Agreement. We shall not be liable to you, in any event or for any amount, for delays; or for consequential, special, or incidental damages; or for punitive or exemplary damages. We will endeavor to provide our services in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances. Your indemnification and other remedies against us provided for in this Agreement shall be solely predicated on our gross negligence or willful misconduct in the performance of our services. Costs and schedule commitments shall be subject to renegotiation for unreasonable delays caused by your failure to provide specified facilities or information, for delays caused by unpredictable occurrences or force majeure, such as fires, floods, riots, strikes, unavailability of labor or materials, delays or defaults by suppliers of materials or services, process shutdown, acts of God or of the public enemy, or acts of regulations of any governmental agency. Work stoppage caused by any of the above may result in additional cost (reflecting a change in scope) beyond that outlined in this Agreement; see Period of Service of these STC's. It is further understood that the response of third parties such as government agencies or equipment or material suppliers is germane to the completion of all projects requiring their review and approval or their providing of data, comments, material, or equipment. We do not assume responsibility for project delays due to the untimely or unreasonable response of third parties.
12. **Your Claims:** you release us from, and waive, all claims of any nature for all errors or omissions by us in the performance of this Agreement, as this Agreement may from time to time be amended, or in the performance of any supplementary services in any way related to this Agreement, unless you have strictly complied with all the following procedures for asserting a claim, as to which procedures time is of the essence:
    a) You shall give us written notice within ten (10) calendar days of the date that you discover, or should, in the exercise of ordinary care, have discovered that you have, or may have, a claim against us, in the form of a Certificate of Merit (COM) provided by, as applicable, a professional landscape architect, land surveyor, or engineer stating that the professional has reviewed PDG's plans and/or computations, as may be applicable, and that, in the professional's opinion, PDG was more likely than not negligent in their provided services. In addition, the COM must include an identification of all of PDG's documents reviewed, an explanation of the applicable standard of care that PDG should have followed (i.e., what a reasonable and prudent landscape architect, surveyor, and/or engineer, as applicable in PDG's position should have done), an opinion that PDG failed to follow the applicable standard of care (i.e. - that PDG was negligent), an opinion that PDG's negligence was a cause of the Owner's loss; and the professional's reasoning. a current medical license, sometimes from the state in which the lawsuit was filed. The professional providing the COM must prove they have relevant and current similar experience, that the professional is actively practicing at the time of the claim, that the professional has recent continuing education relevant to the claim, and that the professional does not spend a substantial amount of time consulting in malpractice litigation. If you fail to give us written notice within ten (10) calendar days, then such claim shall forever be barred and extinguished.
    b) If we accept the claim, we shall have a reasonable time to cure any error or omission and any damage. This shall be your sole remedy, and you must not have caused the error or omission, or any damage resulting from the error or omission, to be cured, if we are ready, willing, and able to do so.
    c) If we reject the claim, we shall give you written notice of such rejection within thirty (30) business days of our receipt of the notice of claim from you. You shall then have sixty (60) calendar days within which to furnish us with an additional opinion from a recognized expert in the appropriate discipline, corroborating your claim that we committed an error or omission, and establishing that the error or omission arose from our failure to use the degree of care ordinarily used by professionals in that discipline in the jurisdiction local to the Project. If you fail to furnish us such an opinion from a recognized expert within sixty (60) calendar days from the date we send you notice of our rejection of the claim, then such claim shall forever be barred and extinguished.
    d) We shall have sixty (60) business days from receipt of the written opinion of your expert within which to reevaluate any claim asserted by you. If we again reject such claim, or if the sixty (60) business day period from receipt of the written opinion of your expert elapses without action by us, then you may have recourse to such other remedies as may be provided under this Agreement.
13. **Waiver of Subrogation:** The Owner and PDG waive all rights against (1) each other and any of their subcontractors, sub-subcontractors, agents and employees, each of the other, and (2) PDG's consultants, if any, and any of their subcontractors, sub-subcontractors, agents and employees, for damages caused by Owner's claims addressed in Paragraph 12, except such rights as they have to proceeds of such insurance held by the Owner as fiduciary. The Owner or PDG, as appropriate, shall require of PDG's consultants, if any, and the subcontractors, sub-subcontractors, agents and employees of any of them, by appropriate agreements, written where legally required for validity, similar waivers each in favor of other parties enumerated herein. The policies shall provide such waivers of subrogation by endorsement or otherwise. A waiver of subrogation shall be effective as to a person or entity even though that person or entity would otherwise have a duty of indemnification, contractual or otherwise, did not pay the insurance premium directly or indirectly, and whether or not the person or entity had an insurable interest relative to Owner's claims discussed in Paragraph 12.
14. **Applicable Law and Forum Selection:** Excepting, if applicable, the filing of Mechanic's Liens within the project's County and State jurisdiction, the State of Maryland's laws shall govern this Agreement in all respects, including matters of construction, validity, and performance. Except as provided in Arbitration of Our Claims for Compensation of these STC's, the parties agree that the Courts of Frederick County, Maryland ("Court") shall have exclusive jurisdiction over any controversy, including matters of construction, validity, and performance, arising out of this Agreement. The party's consent to the jurisdiction of the Court and waive any objection either party might otherwise be entitled to assert

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PDG **Client**

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regarding jurisdiction. The parties irrevocably waive all right to trial by jury in any action, proceeding, or counterclaim arising out of or related to this Agreement.

15. **Arbitration of Our Claims for Compensation:** Instead of proceeding in court, we, in our sole and absolute discretion, may submit any claim for compensation due us under this Agreement to arbitration in Frederick County, Maryland in accordance with the Construction Industry Arbitration Rules of the American Arbitration Association, and judgment upon the arbitration award may be entered in any court having jurisdiction. You agree not to assert any counterclaim or any defense by way of set-off in such arbitration, and that the arbitrator or panel shall have no authority to consider, or to render, an award based upon any such counterclaim or defense by way of set-off. We shall have the right to withdraw our demand for arbitration at any time before the arbitration hearing starts by giving written notice, to the arbitrator or panel and you; and. upon the giving of such notice by us, the arbitration shall terminate, no award shall be rendered, and we may then pursue Our remedies in accordance with Applicable Law and Forum Selection of these STC's.
16. **Payment of Attorney's Fees:** In the event we or you proceed with action in a Court of Law in the manner prescribed in Applicable Law and Forum Selection of these STC's, in addition to the judgement, the losing party shall pay the winning party's attorney's fees and expenses for the prosecution or defense of any cause of action, claim, or demand arising under this Agreement in any court or in arbitration, and with the following limitations:
    a) The attorneys' fees payable to us for the collection of compensation you owe us shall be twenty-five percent of any judgment or award against you and our attorney's fees, expenses, and collection costs;
    b) The attorneys' fees payable to you shall be the lesser of up to five percent, as determined by the Court, of the judgement against us for your attorney's fees, expenses, and collection costs, or the limit of our initial claim.
17. **Assignment and Third-Party Beneficiaries:** neither party shall assign or transfer any rights, interests, or claims arising under this Agreement without the written consent of the other. This Agreement shall not confer any benefit or right upon any person or entity other than you, us and our partners, members, managers, directors, officers, employees, agents, and subcontractors. Our partners, members, managers, directors, officers, employees, agents and subcontractors shall have and shall be entitled to the protection afforded us under Information from You and Public Sources, Your Duty to Notify Us of Hazardous or Toxic Wastes or Substances, Pollution or Contamination, and Site safety, Indemnification, Limitations on Liability, Your Claims, and this Paragraph of these STC's. Despite anything in this paragraph to the contrary, we may employ independent consultants, associates, and subcontractors as we may deem necessary to render the services and we may assign our right to receive compensation under this Agreement.
18. **Confidentiality:** We agree to keep confidential and not to disclose to any person or entity any data or information not previously known to and generated by us or furnished to us and marked confidential by you, except to our employees, subconsultants and the general contractor and subcontractors on a need to know basis in the performance of services. These provisions shall not apply to information in whatever form that is in the public domain, nor shall it restrict us from giving notices required by law or complying with an order to provide information or data when such order is issued by a court, administrative agency or other legitimate authority, or if in the opinion of our legal counsel disclosure is reasonably necessary for us to defend itself from any legal action or claim.
19. **Integration Clause:** The Agreement represents the entire agreement of the parties. No prior representations, statements, or inducements made by either us, you, or the respective agents of either, that is not contained in the Agreement shall enlarge, modify, alter, or otherwise vary the written terms of the Agreement unless they are made in writing and made a part of the Agreement by attachment, incorporated by reference in the Agreement or signed or initialed on behalf of both parties.
20. **Severability and Survivability:** If any part, term, or provision of this Agreement is held to be illegal or unenforceable, the validity and enforceability of the remaining parts, terms, and provisions of this Agreement shall not be affected, and each party's rights shall be construed and enforced as if the Agreement did not contain the illegal or unenforceable part, term, or provision. In addition, notwithstanding completion or termination of this Agreement for any reason, all rights, duties, and obligations of the parties to this Agreement shall survive such completion or termination and remain in full force and effect until fulfilled. However, the failure by us to enforce any provision of this Agreement for any reason, shall not be deemed a waiver of such provision or of our right to enforce each and every provision of this Agreement.

MTW/mlh/W:\PIEDMONT DESIGN GROUP\Proposals\PDG TERMS & CONDITIONS\EXHIBIT 'B' 2023 Standard Terms & Conditions.doc

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Fee and Expenses

For the Services set forth above, Client shall pay Consultant the following:

		Piedmont Design Group, LLC Staff					
		Principal	Senior Project Manager	Project Engineer	Survey Crew	TOTAL	
		2023 Hourly Rates					
		$248	$170	$142	$332		
#	Task	Hours				Hours	Fee
1	Survey	4.0	2.0	8.0	12.0	26.0	$ 6,452.00
2	Final Roadway Design	10.0	16.0	40.0		66.0	$ 10,880.00
3	Sanitary Sewer Design Plans	8.0	16.0	40.0		64.0	$ 10,384.00
4	Waterline Design Plans	8.0	10.0	40.0		58.0	$ 9,364.00
~~5~~	~~Landscape, Signange, Striping, and Lighting Plans~~	~~8.0~~	~~10.0~~	~~40.0~~		~~58.0~~	~~$ 9,364.00~~
	Total Hours	38.0	54.0	168.0	12.0	272	
	Total Fees	$9,424.00	$9,180.00	$23,856.00	$3,984.00		~~$ 46,444.00~~

Labor Total =		~~$ 46,444.00~~
Reimbursable Expenses Estimate @	2%	$ 928.88
TOTAL =		~~$ 47,372.88~~

Ra
37,080
37,080
38,008.88
Ra

PDG to invoice Client based on % complete of each task fee and not based on staff hours or individual rates. In addition, PDG to invoice Client for reimbursable expenses in accordance with our 2023 hourly rates per EXHIBIT 'A'; we estimate these costs could be up to $1,000. In addition, all permitting, application, and similar project fees will be paid directly by the Client.

38,008.88
Ra
2/2/23

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PDG ***Client***

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PIEDMONT
DESIGN GROUP
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piedmontdesigngroup.com

October 11, 2023

Mr. Bob Anderson, Project Manager
City of Ranson
312 S. Mildred Street
Ranson, West Virginia 25438

Re: W. 16th Avenue
Engineering Services Agreement Addendum

Dear Mr. Anderson:

Per our recent discussion we are writing to request an addendum to our referenced agreement. Specifically, this work would cover the following change scope of work:

1. Obtain additional topographic and boundary/road right-of-way field data for 16th avenue tie-in to the City of Charles Town Water Tower property frontage;

2. Update road pavement edges and grading tie-in design after receipt of #1;

3. Revise CTUB waterline plan and profile per recent City comments;

4. Add roadway underdrain layout and construction details to plan set;

5. Provide minor revisions to plan set to accommodate items 1-4; and

6. As-needed construction management services (respond to RFI's, field visits, etc)

All other provisions of our original Agreement shall remain in full force and effect.

Fee and Expenses

For the Services set forth above, Client shall pay Consultant the following:

		Piedmont Design Group, LLC Staff					
		Principal	Project Manager	Project Engineer	Survey Crew	TOTAL	
		Hourly Rate					
		$225	$150	$137	$350		
#	Task	Hours				Hours	Fee
6	Obtain additional topographic and boundary/road right-of-way field data for 16th avenue tie-in to the City of Charles Town Water Tower property frontage;	1.0	0.0	2.0	9.3	12.3	$ 3,749.00
7	Update road pavement edges and grading tie-in design after receipt of #1;	2.0	8.0	12.0	0.0	22.0	$ 3,294.00
8	Revise CTUB waterline plan and profile per recent City comments;	1.0	2.0	4.0	0.0	7.0	$ 1,073.00
9	Add roadway underdrain layout and construction details to plan set; and	2.0	4.0	12.0	0.0	18.0	$ 2,694.00
10	Provide minor revisions to plan set to accommodate items 1-4.	2.0	4.0	8.0	0.0	14.0	$ 2,146.00
11	As-needed construction management services (respond to RFI's, field visits, etc) ALLOWANCE	18.0	40.0	32.0	0.0	90.0	$ 14,434.00
	Total Hours	26.0	58.0	70.0	9.3	163.3	
	Total Fees	$5,850.00	$8,700.00	$9,590.00	$3,250.00		$ 27,390.00

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Labor Total =		$ 27,390.00
Reimbursable Expenses Estimate @	2%	$ 547.80
TOTAL =		$ 27,937.80

We thank you for the opportunity to submit this Addendum to our Agreement and look forward to working with you. Please indicate your acceptance of this Addendum by signing in the space provided herein and return a signed copy for our files.

Very truly yours,
PIEDMONT DESIGN GROUP, LLC

Michael T. Wiley, PE, Prof LS
Vice President

cc: Ed Wormald, PE
Kristin Cheeks
Peter Andrulis, RLA
Bill Orsinger, Prof LS, PS

MTW/mtw/S:\CIVIL\W 16th Avenue\Project Management\Agreement\W. 16th Avenue Agreement Addendum #1.doc

ACCEPTED BY:
CITY OF RANSON, A MUNICIPAL CORPORATION

_____ _____
BOB ANDERSON, PROJECT MANAGER Date

AGENDA ITEM VII.10

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Staff will provide an update on the implementation of the FY25 Strategic Planning Report. Moving forward, these updates will be presented quarterly in alignment with the fiscal year.

ATTACHMENTS:

FY25 Strategic Planning Report.docx

City of Ranson

312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 725-1010 | Fax (304) 728-8579

Keith D. Pierson - Mayor

Council Members:
Mike Anderson
Andy Colandrea
Tommy Custer
Amanda Stroud
Herbie McDaniel
Ken Suits

FY25 Strategic Planning Report (Status Update 11/15/24)

The FY25 Strategic Planning Report will serve as a guiding framework for city staff as we address the challenges and opportunities that will shape Ranson in the coming year. This document outlines issues that reflect the goals of City Council members and the administrative priorities from the City Manager. These goals were integral to the creation of the FY25 budget and establish objectives for staff aimed at fostering targeted growth, encouraging civic engagement, and preserving the well-being of our vibrant community. The administrative team is committed to collaborating with the City Council and community partners to successfully implement these initiatives.

CITY COUNCIL PRIORTIES

Electoral Redistricting: The City's Charter mandates the redefinition of its Wards, if necessary, following each census. With the 2020 census finalized and an awareness of the growth over the past ten to fifteen years, staff recommends evaluating the composition of each ward to determine if redefining is necessary. If deemed necessary by the City Council, this will become a priority project to be completed in advance of the next election.

- The City Council will consider final action regarding this issue at it's November 19, 2024 meeting.

Rules of Council: Staff has addressed various issues related to the operating standards of the City Council over the past year but recommends striving for the adoption of Rules of Council/Committees to enhance clarity and streamline the political process.

- The City Council will consider final action regarding public speaking time allotment at it's November 19, 2024 meeting.
- Staff recognizes additional issues should be evaluated by the Council and plans to bring those to the Council's attention in the second half of the year.

Capital Improvement Plan: Staff acknowledges the absence of a formal Capital Improvement Plan. Staff in collaboration with the City Council will work to create a plan that aligns with stated Council priorities.

Financial Management & Investment: At present, Ranson employs limited financial and investment management practices. Staff is committed to collaborating with the City Council to implement more robust financial management strategies, ensuring proactive utilization of Ranson's resources for maximum impact.

Affordable Housing: Affordable Housing remains a top priority for the City Council. Although Ranson's housing stock is already one of the most diverse in Jefferson County, targeted efforts should be undertaken to further enhance this diversification. Exploring regulations that incentivize affordable options is worth considering, while acknowledging the constraints imposed by market forces beyond government control.

Land Use Agency: Staff will explore and propose to the City Council the establishment of a Land Use Agency to facilitate the achievement of expressed goals, such as transferring property to groups like Habitat for Humanity for affordable housing options. A Land Use Agency could enhance the efficiency of property transfers, enabling the City Council to more effectively realize specific development goals.

- Staff is reviewing a draft of a proposal submitted by the City Attorney and plans to discuss with the City Council early in 2025.

Circulator Bus Route: Members of the City Council have shown an interest in establishing a circulator or additional local bus route to facilitate residents' movement between the greater Charles Town and Ranson areas without the necessity of a car. Staff is committed to investigating this matter and presenting feasible opportunities to the City Council.

- Staff and some Council members have begun exploring this issue with the Eastern Panhandle Transit Authority

Police Department Facility: With Ranson experiencing rapid growth, it becomes imperative to address deficiencies with the current Police Department offices to uphold public safety standards. Staff will work to identify a suitable location and explore funding opportunities for the construction of a new public safety facility, recognizing its increasing necessity in the coming years.

- The City Council has approved the purchase of a property on North Mildred Street as a potential site for a new police department, with the transaction anticipated to close in January 2025. Additionally, the City has strategically decided to temporarily relocate the municipal court to the Trifecta Place property, allowing the current police department to expand into the space previously occupied by the court. This transition is expected to be completed by the end of 2025.

CITY STAFF PRIORTIES & PROJECTS

- Administrative Initiatives

Employee Handbook: A revision of Ranson's Employee Handbook requires urgent attention. Changes from 2022 that were initially enacted and later rescinded without clarity have led to a situation where the staff lacks confidence or clarity in the current policies in place. Despite addressing issues as they arose over the past year, the absence of clear, written, and definitive policies has created numerous challenges, and this is likely to persist until the matter is addressed. This project is deemed essential and urgent but will prove to be a worthwhile effort.

- Staff has engaged a consulting firm to assist in rewriting the City's employee handbook and facilitating its rollout. The new handbook is expected to be implemented during the final quarter of FY25.

Grant Procurement: Staff will actively seek grants and similar funding opportunities for projects identified as priorities. We may explore the possibility of enlisting external technical assistance to enhance our efforts in achieving this goal.

- In collaboration with our partners at the Region 9 Local Council of Governments, the City has submitted a grant application to replace the turf playing surface at the Marcus Field facility. Additionally, we have shared other key objectives and initiatives with Region 9 to ensure they remain aware of opportunities that align with Ranson's needs.

Ordinance Updates: Ranson's ordinances, standard operating procedures, and reporting relationships lack consistency. Staff will collaborate with the City Council to enhance the alignment of these crucial functions and operations.

- Staff continues to propose ordinance updates as issues arise. While a more structured and comprehensive review of the City's ordinances would be ideal, the current workload and competing priorities may necessitate continuing to address updates on a reactive basis. Nonetheless, a wide variety of ordinances have been successfully updated this year.

Emergency Alert System: Staff will continue efforts toward the implementation of an Emergency Alert System for citizens, that will enhance communication channels and provide timely information during emergencies. This is a component unit of the legislative and public engagement tool that is currently being integrated into the City's operations.

- The City's Communications Specialist recently returned from maternity leave after being out during most of the late summer and fall. She is now actively engaging in her newly created role. One of the key objectives of this position is to establish a comprehensive public communications system, including the development of an integrated emergency alert system.

Partnerships: Staff will strive to establish new partnerships or strengthen existing ones with community organizations such as Jefferson County Convention and Visitors Bureau (JCCVB), Jefferson County Development Authority (JCDA), Jefferson County Branch of the National Association for the Advancement of Colored People (NAACP), Jefferson County Council on Aging (JCCOA), and Jefferson County Adult Learning Center (WVAdultEd) and utilize these relationships to advance City Council priorities. In addition, efforts will be made to collaborate with the City of Charles Town on a number of priorities as we look for ways to more efficiently provide services to the community.

- The most significant development with this goal has been the City's integration with the Jefferson County Convention & Visitors Bureau. By most indications, the transition has been smooth, and the relationship continues to progress positively.

Public Engagement Management: Prioritizing public and legislative engagement, the introduction of the PEAK software program and consolidation of the City's websites initiates a comprehensive strategy to enhance communication and civic participation. Ongoing efforts, coupled with well-trained staffing to manage these programs, will provide more user-friendly opportunities for public engagement.

- During the previous fiscal year, the City implemented a new system to manage its legislative agenda, significantly improving the creation and public sharing of legislative files. Staff continues to refine their use of the system.

The next phase will involve training additional staff members to contribute to the creation and management of legislative agendas and media within their departments, under the oversight of the City Clerk.

- Finance & Human Resources

Financial Operations: Recognizing the importance of sound financial practices, staff recommends realigning some of the city's current financial procedures. Aligning these processes with industry standards will serve to enhance protections and safeguard Ranson's financial assets.

Online Payments: Ranson is embracing technological advancements by planning to implement digital payment portals for B&O Taxes, Business Licensing, Traffic Citations, and Parks & Recreation fees. This initiative not only streamlines processes but also ensures compliance with state laws.

- The B&O tax and business licensing collection software, introduced just before the current fiscal year, is functioning as intended with minimal issues and collections are on pace. This system complements the traffic citation online payment system rolled out last fiscal year. Together, these programs have streamlined public interactions with the City, making them more efficient and user-friendly. Staff remains committed to improving these systems and integrating additional revenue streams into this model to enhance accessibility and work toward continued compliance with State Law. Since the launch of the online payment platform for licensing and taxes on June 4, 2024, the City has collected $792,229 through e-payments, accounting for approximately 37% of the total $2,140,331 in revenue collected for these categories to date. Similarly, since implementing the online payment option for traffic citations on January 22, 2024, the City has collected $99,494 through e-payments, representing roughly 30% of the total $327,976 in citation revenue collected during this period.

Retirement Benefits Project: Retirement benefits have been a focal point of the previous year's workload. Staff is optimistic that this project will reach completion and be implemented at the commencement of the FY25 fiscal year.

- Prior to the start of the current fiscal year, staff sought guidance from the State Auditor's Office regarding specific provisions of joining the state retirement system. Unfortunately, the Auditor's response was delayed, and when received, offered limited clarity or insight. Nevertheless, staff is now working with the City's CPA to obtain an opinion on calculating and accounting for the liability associated with joining the state retirement system(s). Once this analysis is received, staff plans to present it's findings to the City Council for consideration of the program, likely in conjunction with the FY26 budget process.

- Community Development

Development: Staff will concentrate on expanding the commercial and healthcare development sectors in the city. Staff's primary focus will involve recommending adjustments to the regulatory environment that could incentivize these types of development. Additionally, consideration will be given to enhancing the City's partnership with the Jefferson County Development Authority and/or reconstituting the Ranson Development Authority. While residential development is happening at a robust pace, the upcoming year's focus should be on fostering development that meets the needs of our growing residential population.

- Staff has engaged in numerous discussions with private developers and representatives from the West Virginia Economic Development Office regarding various projects. While these discussions have not yet yielded many tangible results, staff is confident that interest in commercial development is growing, driven by the ongoing surge in residential development.

Briar Run Annexation: Sections of the Briar Run subdivision lie outside Ranson's municipal boundaries. Property owners in these areas, currently outside the city, express interest in annexation. While annexing existing residential properties can have limited financial benefit to a city, there's potential to consider annexing larger undeveloped parcels concurrently. This coordinated approach may offer greater incentives for the city in consideration of the residential annexation. Staff will explore these options and collaborate with residents' representatives to pursue a plan that benefits all parties involved.

- Several motivated property owners in the Briar Run community had previously shown significant interest in this project. However, in recent months, staff has been informed of changes in circumstances for some of these property owners, resulting in a noticeable decline in motivation. While staff remains committed to advancing this project, limited progress is expected during the remainder of this fiscal year as it will take work on both sides.

Alternative Transportation: Staff will enhance initiatives to incorporate bike lanes and other innovative transportation elements into development projects. This involves a broader focus on promoting alternative modes of transportation to enhance accessibility and sustainability.

Coordination with WVDOH: Coordinating with the West Virginia Department of Highways remains a challenge for municipalities across the state. This issue is a recurring topic at state gatherings of municipalities, and addressing it is likely to require a broad, state, or regional political push to bring about significant change. Despite the challenges, relationships with the Eastern Panhandle Regional Planning and Development Council and the Hagerstown/Eastern Panhandle Metropolitan Planning Organization (HEPMPO) provide numerous coordination opportunities and currently serve as our strongest communication link in addressing this matter. Staff will continue to engage with these organizations and work toward the goal of improved communication and coordination.

Homelessness: Staff will work to sustain and strengthen our partnership with Jefferson County Community Ministries (JCCM) to expand their programming. Our commitment lies in fostering growth and enhancing offerings that directly benefit the homeless and disadvantaged populations within our community. Through continued collaboration, we aim to address the evolving needs of these individuals, working together to create a more supportive and inclusive environment for all residents.

- Public Works

  Sidewalk Infrastructure: Ranson maintains a well-established commitment to improving sidewalks, and staff intends to persist in the ongoing investment in the city's sidewalk infrastructure. This dedication encompasses ongoing maintenance, expansion, identification of problematic areas, and enhancements to guarantee the provision of safe and convenient pathways for pedestrians.

  - The City's Public Works team continues to expand the sidewalk network in various areas of Old Town, building on the existing infrastructure. Several streets have already received new sidewalks this year, with additional installations planned for the spring.

  Fire Hydrants: Collaborating with both water utility providers, staff will work to identify and address needs for additional fire hydrants in the old town area of Ranson, in an effort to enhance firefighting capabilities and overall community safety.

  Stormwater Management: Staff is dedicated to exploring the creation of a stormwater utility, with a primary focus on streamlining stormwater management and, significantly, securing a dependable funding source for essential improvements to ensure long-term and environmentally sustainable stormwater management. This effort involves considering the potential establishment of both local and regional stormwater utilities to efficiently manage stormwater infrastructure across the area.

  - The Mildred Street stormwater project experienced setbacks during the transition between engineering firms. However, work on the project is now back on track, with planning and design expected to be completed by the end of the calendar year. Once the design is finalized, the City will be positioned to pursue funding for construction and acquire any necessary rights-of-way. This project will significantly improve stormwater management across a large portion of Old Town, addressing issues in Ranson and downstream. It represents the most substantial stormwater mitigation effort in Ranson's recent history.

- Police Department

  Community Trainings: Staff will explore opportunities to fund and promote comprehensive emergency response trainings for the public, empowering individuals to effectively navigate and respond to critical situations.

- Parks & Recreation

  Health & Wellness: Staff will work to enhance the Parks and Recreation Department's programming, utilizing all facilities year-round to cater to a diverse population. From fitness classes, cultural events, health fairs, and senior specific programing, staff will work to create a dynamic schedule that engages residents of all ages and backgrounds, fostering a healthier and more connected community.

  Cultural Initiatives: To develop a stronger sense of community and inclusivity staff will work to expand city-sponsored activities. This includes organizing events such as community block parties and city-sponsored festivals that bring residents together for shared enjoyment and celebration. Specific event ideas that have been expressed include those that support the less fortunate, wounded warriors, and other deserving groups. By creating diverse and inclusive activities, we aim to build connections, enhance community engagement, and make our city a place where everyone feels valued and celebrated.

  Senior Support Initiatives: Our team is dedicated to enhancing the support system for our elderly population through strategic planning and engagement. This involves collaborating with partner organizations and directly involving senior community members in the planning process. Our focus areas include developing recreational programs, expanding age-specific housing opportunities, and addressing other specific needs identified through direct engagement. By actively listening to those affected, our goal is to ensure that the resulting initiatives are not only meaningful but also practical and realistic.

AGENDA ITEM IX.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **INFORMATION ONLY**

SUBJECT:

ATTACHMENTS:

WV PEIA.pdf
Gov. Jim Justice Grant Awards Across WV.pdf

West Virginia PEIA & RHBT Finance Board Meeting

Tuesday, October 24, 2024, 1:00pm

Canaan Valley Conference Room
601 57th Street, SE, Charleston, WV 25304

Proposed Board Decisions



Premium Increases:

*Average state employee premium increase - $31.50/month

	Proposed	vs 5 year plan	Value ($M)
State Fund	14%*	10.7%	$27.3
Local Fund	16%	11.0%	$9.3
			$36.6

	Proposed	vs 5 year plan
Non-Medicare	12%	10.0%
Medicare	12%	10.0%

Employer Administrative Fee Increase:

The State and Local fund employer administrative fee will increase by $2.50

Deductible & Out of Pocket Maximum (OOPM) Increases:

*Will impact Non-Medicare retirees as well

Plan C deductible increases $990

	Proposed Increase*	Avg Ded Increase	Avg MOOP Increase	Value ($M)
State Fund	40%	$355	$1,610	$23.7
Local Fund	40%	$310#	$1,545	$6.3
				$30.0

Inpatient Services Copays:

*Will impact Non-Medicare retirees as well

	Proposed Inpatient OOS HLOB Copay*	Current Inpatient OOS HLOB Copay	Proposed Semi-Private Room (In State) Copay*	Current Semi-Private Room (In State) Copay	Value ($M)
State Fund	$250	$100	$250	$100	$1.3
Local Fund	$250	$100	$250	$100	$0.3
					$1.6

Outpatient Copays:

*Will impact Non-Medicare retirees as well

Plan C deductible increases $990

	Proposed Outpatient Surgery Copay*	Current Outpatient Surgery Copay	Proposed Advance Imaging Copay	Current Advanced Imaging Copay	Value ($M)
State Fund	$250	$100	$100	$0	$4.2
Local Fund	$250	$100	$100	$0	$1.1
					$5.3

Therapy Copays and Coinsurances:

*Deductible and coinsurance also apply.

#Will impact Non-Medicare Retirees as well

	Proposed Outpatient Masage Therapy Copay#	Current Outpatient Masage Therapy Copay	Value ($M)
State Fund	$30/$35	$10/$25	$3.0
Local Fund	$30/$35	$10/$25	$0.7
			$3.7

Emergency Room Copays:

*Will impact Non-Medicare Retirees as well

	Proposed ER Non-Emergency Copay*	Current ER Non-Emergency Copay	Value ($M)
State Fund	$200	$100	$0.4
Local Fund	$200	$100	$0.1
			$0.5

Rx Copays:

* Will impact Non-Medicare retirees as well

	Proposed Increase* #	Proposed Copay (generic/brand)	Current Copay (generic/brand)	Value ($M)
State Fund	2x	$20/$50	$10/$25	$11.3
Local Fund	2x	$20/$50	$10/$25	$2.7
				$14.0

Spousal Surcharge:

#SB268 requires policyholder to pay the actuarial value of the cost of adding the spouse to the plan

*Average.

	Proposed Spousal Surcharge*#	Current Spousal Surcharge*	Value ($M)
State Fund	$350	$147	**$21.2**

Total:

Category	Value ($M)
Premiums	$36.6
Ded/OOPM	$30.0
Inpatient Services	$1.6
Outpatient Services	$5.3
Therapies	$3.7
ER	$0.5
Rx Copays	$14.0
Spousal Surcharge	$21.2
Total	**$112.9**

MA-PD Plan 1 & Special Medicare Plan

Benefit	Current	Proposed
Medical MOOP	$ 1,350	$ 1,900
Medical Deductible	$ 150	$ 300
Inpatient	$ 100	$ 200
Outpatient	$ 100	$ 200
ER	$ 50	$ 100
Part B rx	$ -	$ 20
Specialist therapies	$ -	$ 20
Rx deductible	$ 75	$ 150
Rx Generic copay	$ 5	$ 10
Rx Brand copay	$ 15	$ 30

MA-PD Plan 2

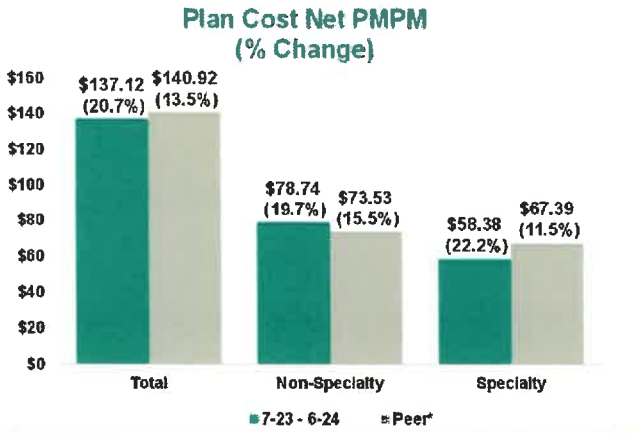
Benefit	Current	Proposed
Medical MOOP	$ 2,325	$ 2,650
Medical Deductible	$ 375	$ 525
Inpatient	$ 150	$ 250
Outpatient	$ 115	$ 215
ER	$ 65	$ 115
Part B rx	$ -	$ 30
Specialist therapies	$ -	$ 30
Rx deductible	$ 150	$ 225
Rx Generic copay	$ 5	$ 10
Rx Brand copay	$ 20	$ 35

Benefit Assistance

Benefit	Current	Proposed
Assistance Medical Deductible	$ 50	$ 100
Assistance OOP	$ 600	$ 900
Assistance Rx Generic copay	$ 5	$ 10
Assistance Rx Brand copay	$ 15	$ 30

What is driving the cost increases?

1) Rate of inflation in prescription drugs



- PEIA PMPM remains below peer, however, inflationary trend is greater than peer.
- It is important for PEIA to arrest the trend through comparative effectiveness initiatives, 340b partnerships, benefit adjustments, and wellness programs.

Plan Performance	7-23 - 6-24	7-22 - 6-23	Change %
AWP	$945,795,746	$861,646,128	9.8%
Network & Mail Discount Savings (includes dispensing fees)	-$482,921,022	-$457,076,034	5.7%
Tax	$64,604	$25,090	157.5%
Gross Cost	$462,939,327	$404,595,184	14.4%
Member Cost	-$58,294,986	-$59,741,699	-2.4%
Copay/Deductible	-$29,226,800	-$31,009,233	-5.7%
SaveOnSP	-$29,068,187	-$28,732,467	1.2%
Plan Cost	$404,272,699	$344,419,659	17.4%
Rebates*	-$147,754,343	-$124,342,206	18.8%
Plan Cost Net	$256,518,356	$220,077,453	16.6%
Members	155,898	161,476	-3.5%
Gross Cost PMPM	$247.46	$208.80	18.5%
Plan Cost PMPM	$216.10	$177.75	21.6%
Rebates PMPM	$78.98	$64.17	23.1%
Plan Cost Net PMPM	$137.12	$113.58	20.7%

What is driving the cost increases?

2) SB268 and Increased reimbursement to providers

- ~$70M year over year increase paid to health care providers as a result of SB268
- SB268 mandated the spousal surcharge at the actuarial value of covering the spouse
- SB268 formalized the 80/20 rule
- Expecting ~$5M in SFY25 to independent pharmacies as a result of SB453

If you would like to request a copy of today's meeting materials or if you have any questions, please contact:

Erika Smith
(304) 957-2620
erika.m.smith@wv.gov

OR

Kathy Lester
(304) 352-0284
kathy.lester@wv.gov

Gov. Justice announces $13.9M in Transportation Alternatives and Recreational Trails Program grant awards across WV

10/31/2024

CHARLESTON, WV — Gov. Jim Justice **announced** (https://www.youtube.com/live/5Y_pjQM-6HU?feature=shared&t=358) 36 grant awards totaling $13.9 million through the Transportation Alternatives and Recreational Trails Program, funded by federal and local contributions.

Administered by the West Virginia Division of Highways (WVDOH), this program supports towns, cities, and counties in developing and enhancing sidewalks, lighting, walking paths, rail trails, and more.

Transportation Alternative grant applications were evaluated by a committee of WVDOH representatives, while the Recreational Trails Program (RTP) grants were reviewed by the RTP Advisory Board. This board includes representatives from the West Virginia Division of Natural Resources, West Virginia Department of Tourism, local businesses, city and convention bureaus, and outdoor enthusiasts.

The Recreational Trails Program grants will fund construction and maintenance of approximately 300 miles of trails across West Virginia's travel regions.

TRANSPORTATION ALTERNATIVES PROJECTS

Projects with total funding (including Federal Funding and sponsor match):

BERKELEY COUNTY

Martinsburg Creekside Trail – $1,543,030.00
City of Martinsburg
Construction
Construction of a new trail along Tuscarora Creek from Queen Street to Oatesdale Park and Baltimore Avenue in the City of Martinsburg.

South Berkeley Inwood Park Pedestrian Upgrades – $816,557.50
Berkeley County Council
Construction
Construction of approximately 0.7 miles of sidewalk around the South Berkeley Inwood Park area in Berkeley County.

BOONE COUNTY

Madison State Street Sidewalk Project Phase 2 – $60,000.00
City of Madison
Design
Design of sidewalk along State Street in the City of Madison

Design of sidewalk along State Street in the City of Madison.

CABELL COUNTY

Huntington Washington Boulevard Paul Ambrose Trail for Health – $815,000.00

City of Huntington Department of Planning and Community Development

Construction

Construction of approximately 0.45 mile of the Paul Ambrose Trail for Health along Washington Boulevard in the City of Huntington.

FAYETTE COUNTY

Ansted Hawks Nest Trail Trestle Project – $675,000.00

Town of Ansted

Construction

Construction of a new trail connecting the Town of Ansted, near the top of Mill Creek with the Hawks Nest Tramway and State Park.

Fayetteville 2nd Avenue Pedestrian Bridge Project – $100,000.00

Town of Fayetteville

Design

Design of a pedestrian bridge over County Route 16 at the intersection of 2nd Avenue in the Town of Fayetteville.

Oak Hill Virginia Street Sidewalks – $897,000.00

City of Oak Hill

Construction

Construction of approximately 2,738 Linear Feet of sidewalk on Virginia Street along Route 61 in the City of Oak Hill.

GREENBRIER COUNTY

Lewisburg Washington Street and Court Street Sidewalk Improvements – $75,000.00

City of Lewisburg

Design

Design of sidewalk improvements at the corner of Washington Street and Court Street in the City of Lewisburg.

GRANT COUNTY

Petersburg River Park Hike and Bike Trail Continuation – Phase III – $617,542.50

Grant County Commission

Construction

Construction of approximately 1,267 Linear Feet of a hike and bike trail on the levee system from Main Street to the Grant County Airport.

JEFFERSON COUNTY

Ranson 5th Avenue Streetscape – $1,500,000.00

City of Ranson

Construction

Construction of approximately 4,604 Linear Feet for the 5th Avenue sidewalk East of Mildred Street to Railroad Avenue in the City of Ranson.

Shepherdstown North Princess Street Sidewalk – $80,000.00

Corporation of Shepherdstown

Design

Design of approximately 1,100 Linear Feet of sidewalk along the east side of North Princess Street in the City of Shepherdstown.

KANAWHA COUNTY

Charleston Elk River Trail Project – $843,126.25

City of Charleston

Construction

Construction of 1,300 Linear Feet of trail to connect existing facilities to the confluence of the Kanawha and Elk Rivers along the eastern shore of the Elk River.

Clendenin Main Street Streetscape – $75,000.00

Town of Clendenin

Design

Design of a new sidewalk along Main Street in the Town of Clendenin.

LOGAN COUNTY

Man Sidewalk Improvements – $62,500.00

Town of Man

Design

Design of 526 Linear Feet of sidewalk improvements on Main Street and East and West McDonald Avenue in the Town of Man.

MERCER COUNTY

Athens Sidewalks – $300,000.00

Town of Athens

Construction

Construction of approximately 956 Linear Feet of sidewalk for East Broadway and Burch Streets in the Town of Athens.

Bluefield Cumberland Road Sidewalk – $250,000.00
City of Bluefield
Design
Design of approximately 2,640 Linear Feet of sidewalk on Cumberland Road in the City of Bluefield.

MINERAL COUNTY
Keyser Sidewalk Upgrades – $62,500.00
City of Keyser
Design and Construction
Design and construction of approximately 330 Linear Feet of sidewalk on both sides of North Main Street between West Piedmont and Armstrong Streets.

MONONGALIA COUNTY
Chestnut Street Streetscape in Morgantown – $180,000.00
City of Morgantown
Design
Design of approximately 420 Linear Feet of sidewalk beginning at Willey Street to Foundry Street in the City of Morgantown.

Morgantown Trail Bridge Restoration – $100,000.00
Monongahela River Trails Conservancy
Design
Design of re-decking and railings on 5 rail trail bridges over 8 miles of the Monongahela River Rail Trail.

NICHOLAS COUNTY
Richwood Sidewalk – $800,000.00
City of Richwood
Construction
Construction of approximately 1,683 Linear Feet of sidewalk in the City of Richwood.

PRESTON COUNTY
West Virginia Northern Rail-Trail Phase 4 – $100,000.00
Preston County Parks and Recreation Commission
Design
Design and of approximately 2.6 miles of trail from Sniders Crossing Road to Company House Road in Preston County.

PUTNAM COUNTY

PUTNAM COUNTY

Winfield Sidewalk Project Courthouse Section – $891,388.75

City of Winfield

Construction

Construction of approximately 500 Linear Feet of sidewalk along the southeast side of Winfield Road from Courthouse Drive to Valley Drive in Winfield.

SUMMERS COUNTY

Hinton Sidewalk – $464,000.00

City of Hinton

Construction

Construction of approximately 1,684 Linear Feet of sidewalk along Pleasant Street in the Town of Hinton.

TUCKER COUNTY

Allegheny Highlands Trail Refresh – $250,000.00

Highlands Trail Foundation

Design and Construction

The project repair, restore and replace trailhead kiosks, design, produce and install new signs, restore surface not completed in current project and trailhead parking areas.

Davis Downtown Sidewalk Improvement – $500,000.00

Town of Davis

Construction

Construction of approximately 3,000 Linear Feet of sidewalk along William Avenue in the Town of Davis.

WETZEL COUNTY

Hundred Sidewalk – $425,000.00

Town of Hundred

Construction

Construction of approximately 2,160 Linear Feet of sidewalk along Pennsylvania Avenue in the Town of Hundred.

RECREATIONAL TRAILS PROGRAM PROJECTS

Projects with total funding (including Federal funding and sponsor match):

BOONE / LINCOLN COUNTY

Hatfield McCoy – Ivy Branch Trail System Maintenance – $125,000.00

Hatfield McCoy Regional Recreation Authority

Construction

Maintenance and restoration of the existing 80 miles of Hatfield McCoy trails in Boone and Lincoln Counties.

GREENBRIER COUNTY

Russellville Trailhead and Meadow River Rail Trail – $100,000.00

Greenbrier County Commission

Design

Design of approximately 3-acre trailhead access between Meadow River Rail Trail and the Meadow River in Russellville.

HARDY COUNTY

Jay Moglia Beginner and Intermediate Trails – Phase 2 – $250,000.00

Hardy County Commission

Construction

Construction of a mountain bike trail at the Dove Hollow parcel of Lost River State Park.

JEFFERSON COUNTY

Sam Michael's Park Recreation Trail Improvements – $250,000.00

Jefferson County Parks & Recreation Commission

Construction

Resurface and widen the approximately 1 mile Smart Heart Trail, as well as the construction of a connector trail in Jefferson County.

LOGAN COUNTY

Hatfield McCoy – Rockhouse Trail System – $125,000.00

Hatfield McCoy Regional Recreation Authority

Construction

The upgrade of and maintenance of the 100 miles of trails on the Rockhouse Trail System within
the Hatfield McCoy Trail System.

McDOWELL COUNTY

Hatfield McCoy – Warrior Trail System Maintenance – $125,000.00

Hatfield McCoy Regional Recreation Authority

Construction

Maintenance of 100 miles of the Warrior Trail System of the Hatfield McCoy Trails in McDowell County.

MINGO COUNTY

Hatfield McCoy – Mingo County Equipment – $125,000.00

Hatfield McCoy Regional Recreation Authority

Construction
The upgrade of and maintenance of the Hatfield McCoy Trail System in Mingo County.

OHIO COUNTY

Oglebay Resort – $75,000.00
Wheeling Park Commission
Design
Design of an 8 mile mountain bike trail system at Oglebay Resort in Wheeling.

RANDOLPH COUNTY

Lower Glady Dispersed Camping Improvement – $28,166.25
Tread Lightly!
Design and Construction
The upgrade and maintenance of existing trailheads and signage located in Wymer.

TUCKER COUNTY

Canaan Valley Headwaters Trail Boardwalk – $233,747.50
Heart of the Highlands Trail System, Inc
Design
Design of approximately 0.5 miles boardwalk connecting Canaan Valley's Allegheny Trail to the Canaan Valley National Wildlife Refuge Visitor Center and trailhead parking.

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Contact Information

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