CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

www.ransonwv.gov

May 20, 2025 | 7:00 P.M. | Council Chamber

MEETING REGISTRATION:
https://ransonwv.gov/yourgovernment/agendas-and-minutes/

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes - May 6, 2025
   City Council Regular Meeting 562025.docx

III. CITIZEN'S PRESENTATIONS/PETITIONS

1. Presentation - Community Organization Funding

IV. CITY MANAGER/STAFF REPORTS

1. Chief Of Police Status Report
2. Community Development Status Report - April
   April 2025 CDD Report.pdf
   April Permits Issued.docx
3. Finance Department Status Report - April
   April 2025 AP Council Report.pdf
   April 2025 General Fund Budget Report.pdf
   April 2025 Capital Fund Budget Report.pdf
4. Public Works Status Report - April
   May Status Report.pdf
5. Parks and Recreation Status Report - April
   May Directors Report.docx
6. City Manager Report

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

VII. COUNCIL BUSINESS

1. Resolution 2025-7: FY2025 General Fund Budget Revision #5
   FY 25 General Funds Budget Revision #5 Resolution 2025-7.docx 5202025.docx
   FY25 General Fund Budget Revision #5 5-20-2025.pdf
   General Fund Budget Revision #5 Worksheet FY25 5-20-2025.pdf
2. Resolution 2025-8: FY2025 Capital Fund Budget Revision #4
   Resolution #2025-8 FY2025 Capital Budget Revision #4.docx
   Capital Budget Revision FY25 #4 5-20-2025.pdf
3. Employee Handbook Project - Council Mark-Up
4. Funding for Ranson Elementary School
   Ranson Elementry Funding Opportunities 2025.docx
5. Retirement Benefit Project Update
6. Resolution - Municipal Police Officers and Firefighters Retirement System (MPFRS) Municipal Police Officer
   MPFRS.pdf
7. Resolution - Public Employees Retirement System (PERS)
   PERS.pdf

VIII. ADJOURNMENT

IX. INFORMATION ONLY

AGENDA ITEM II.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes - May 6, 2025

ATTACHMENTS:

City Council Regular Meeting 562025.docx

CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

www.ransonwv.gov

May 6, 2025 | 7:00 P.M. | Council Chamber

I. CALL TO ORDER

Keith D. Pierson, Mayoor	Present
Tommy Custer	Present
Ken Suits	Present
Amanda Stroud	Present
Andy Colandrea	Present
Herbie McDaniel	Absent
Mike Anderson	Present

II. APPROVAL OF MINUTES

1. Minutes: April 15, 2025

Keith D. Pierson, Mayoor	Abstain
Tommy Custer	Yes
Ken Suits	Yes
Amanda Stroud	Yes
Andy Colandrea	Yes
Herbie McDaniel	Absent
Mike Anderson	Yes

III. CITIZEN'S PRESENTATIONS/PETITIONS

IV. CITY MANAGER/STAFF REPORTS

1. Chief Of Police Status Report

The Chief of Police informed the Mayor and Council there were five (5) officers that were leaving the Ranson Police Department. The Chief has revised the scheduling and planned accordingly.

2. City Manager Report

City Manager Todd Wilt informed the Mayor and Council that Poll Training was completed on May 5, 2025, by the City Clerk. Paving work throughout the city has been finalized. Public Works has welcomed two new employees, Trevor Longerbeam and William Cross, to the Ranson team. Brier Run Estates did receive more signatures for the annexation. Should be looking for that on the July 1, 2025 Agenda A discussion on retirement is scheduled for the Council meeting on May 20, 2025. There have been some community complaints regarding dust from ongoing development projects. Additionally, Parks and recreation will host the Ranson Health Fair on May 17, 2025. Ranson Parks and recreation will be working with Jefferson County Parks and Recreation for a summer camp.

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

None at this time

VII. COUNCIL BUSINESS

1. Mayor for the Day Essay Contest Winner Announcement

Mayor of the day will take place May 23, 2025, Ranson student will spend the day with the Mayor Exploring the City Hall, Police Department and the Ranson Civic Center.

2. Employee Handbook Project - Council Mark-Up

Vickie Fields presented a draft of the Employee Handbook to the Mayor and Council for their review, suggestions, and comments. City Manager Todd Wilt requested that all feedback be submitted at the May 20, 2025, Council meeting.

Ranson Mini - Grant Program: FY 2024 Mini Grant Distribution

The Mini Grant Committee met on April 17, 2025 to review all submitted applications. Mayor Keith D. Pierson requested Council approval to allocate an additional $3,300.00 fulfill the committee's funding recommendations.

Keith D. Pierson, Mayoor	Abstain
Tommy Custer	Yes
Ken Suits	Motion
Amanda Stroud	Second
Andy Colandrea	Yes
Herbie McDaniel	Absent
Mike Anderson	Yes

4. Settlement Distribution from State Attorney General Related to Pfizer/Lipitor Lawsuit

The city of Ranson received a check in the amount of $ 15,000.00 related to the Pfizer Lipitor Lawsuit. The council has asked for these funds to be placed in the contingencies fund.

Keith D. Pierson, Mayoor	Abstain
Tommy Custer	Second
Ken Suits	Motion
Amanda Stroud	Yes
Andy Colandrea	Yes
Herbie McDaniel	Absent
Mike Anderson	Yes

WV Department of Highways Correspondence: Route 9 and Oak Lee Drive

In February 2025, the mayor directed staff to submit a letter to the Department of Highways regarding concerns related to Route 9 and Oaklee Drive. In response, the Department of Highways sent a letter to the city in April 2025, stating that two changes would be implemented within 30 to 45 days. These changes include updating the red and yellow light intervals and making programming adjustments related to the protected left-turn sequence.

6. Update on Social Services Coordinator Position

   The City Manager informed the Mayor and Council that the Jefferson County Social Services Coordinator position will not require funding assistance from the City of Ranson, as the position was approved by the Jefferson County Commissioners

7. City of Ranson Banner Policy

   The City manager presented the Ranson Banner policy to the Mayor and Council.

VIII. ADJOURNMENT

The meeting was adjourned at 7:57 PM. The motion to adjourn was made by Councilmember Andy Colandrea and seconded by Councilmember Ken Suits the next Council meeting is scheduled for May 20, 2025, at 7:00 PM at the Ranson City Council Chambers, located at 312 S. Mildred Street, Ranson, WV 25438.

IX. INFORMATION ONLY

- Letter in assisting with the location and expansion of Jefferson County Health Department

Mayor Keith D. Pierson

Darla Armstrong, City Clerk

AGENDA ITEM III.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITIZEN'S PRESENTATIONS/PETITIONS**

SUBJECT: Presentation - Community Organization Funding

Mayor Pierson and the City Council have approved and included in the budget funding for Eastern Panhandle Transit, Old Charles Town Library, Independent Fire Co., Citizens Fire Co., Jefferson County Parks & Rec. These funds are intended to support and strengthen the valuable work being done throughout our community.

ATTACHMENTS:

AGENDA ITEM IV.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Chief Of Police Status Report

ATTACHMENTS:

AGENDA ITEM IV.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Community Development Status Report - April

ATTACHMENTS:

April 2025 CDD Report.pdf
April Permits Issued.docx

City of Ranson

Community Development Department
312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 724-5452
Email: permits@ransonwv.us

TO: Ranson City Council

FROM: Reiley Stanley, Community Development Director

RE: Community Development Department Report – April 2025

Permitting:

- Staff received 201 permit applications:
  - 89 – regular permit applications (roof, sign, etc.)
  - 108 – new home permit applications
  - 4 – rental registration

- Staff issued 175 permits.
  - 83 were for new homes totaling $17,093,000 in valuation.
  - Addition – 1
  - Carport – 1
  - Deck – 52
  - Electrical – 2
  - Garage -2
  - Mechanical – 3
  - New Commercial (WaWa) – 1
  - Patio – 4
  - Plumbing – 1
  - Porch – 1
  - Renovation – 3
  - Windows – 1
  - Roof – 2
  - Sign – 5
  - Storage Building – 1
  - Wall/Fence - 12
    - A full permit report with valuations will be provided to Council after the IT Department of MGO finishes corrections to the permitting report.

Code Enforcement:

- Staff started 3 new code cases (property maintenance, property complaint from neighbor, work without a permit, sewer, and water shut off)

Inspections:

- Staff performed 990 permit inspections.
    - Patrick Coulter performed 315 inspections.
    - Matt Anderson & Jeff Small (contracted) performed 248 inspections
    - Gary Englebert (contracted) performed 327 inspections
    - Reiley Stanley performed 96 site, sidewalk, final, and zoning inspections.
    - Bill Silveous performed 3 inspections related to sidewalk construction.
    - The last inspection was a rental self-certification inspection that Kim Hawkins processed.
- Department Staff also performed 7 code enforcement inspections.

Planning & Zoning:

- May Planning Commission Agenda Items
    - Shenandoah Springs Phase 2B bond reduction from $8,832,137.42 to $3,462,155.94.
    - Final Plat for Riverpointe (Ranson Heights) Phase 2
        - Bond
        - Development Agreement
    - Fairfax Crossing Commercial Infrastructure

Permits Issued By Permit Type

Between 4/1/2025 & 4/30/2025

Permit Type	Permit Number	Address	Contract Value	Permit Fee	U & O Fee	City Service Fee
Addition (R)	25-483	102 COOLIDGE AVE RANSON, WV 25438	$6,450.00	$64.50	$0.00	$0.00
	Total Permit Type: 1		$6,450.00	$64.50	$0.00	$0.00
Carport (R)	25-387	38 DEEP CREEK RD RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	Total Permit Type: 1		$3,500.00	$35.00	$0.00	$0.00
Deck (R)	25-258	153 SPARKLING BROOK RD RANSON, WV 25438	$20,000.00	$250.00	$0.00	$0.00
	25-282	275 MINERAL SPRINGS RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-283	279 MINERAL SPRINGS RD RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	25-284	283 MINERAL SPRINGS RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-285	287 MINERAL SPRINGS RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-286	283 SANDY BOTTOM CIR RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-287	279 SANDY BOTTOM CIR RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	25-288	275 SANDY BOTTOM CIR RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-289	271 SANDY BOTTOM CIR RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	25-290	267 SANDY BOTTOM CIR RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-291	263 SANDY BOTTOM CIR RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-292	259 SANDY BOTTOM CIR RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	25-293	255 SANDY BOTTOM CIR RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-295	85 HOPKINS ST RANSON, WV 25438	$9,000.00	$90.00	$0.00	$0.00
	25-297	147 NATIONAL ST RANSON, WV 25438	$10,000.00	$100.00	$0.00	$0.00
	25-300	227 E 2ND AVE RANSON, WV 25438	$9,000.00	$90.00	$0.00	$0.00
	25-302	151 HOPKINS ST RANSON, WV 25438	$1,400.00	$25.00	$0.00	$0.00
	25-312	224 E 5TH AVE RANSON, WV 25438	$4,000.00	$40.00	$0.00	$0.00
	25-318	429 NATIONAL ST RANSON, WV 25438	$21,054.00	$210.54	$0.00	$0.00
	25-323	210 ELLERY ST RANSON, WV 25438	$31,469.00	$314.69	$0.00	$0.00
	25-324	451 17TH AVE RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-325	449 17TH AVE RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-326	447 17TH AVE RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-327	445 17TH AVE RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00

	25-328	443 17TH AVE RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-329	441 17TH AVE RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-330	439 17TH AVE RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-345	55 ANTHEM ST RANSON, WV 25438	$4,000.00	$40.00	$0.00	$0.00
	25-346	59 ANTHEM ST RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	25-347	63 ANTHEM ST RANSON, WV 25438	$4,000.00	$40.00	$0.00	$0.00
	25-348	67 ANTHEM ST RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	25-349	71 ANTHEM ST RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	25-350	75 ANTHEM ST RANSON, WV 25438	$4,000.00	$40.00	$0.00	$0.00
	25-351	79 ANTHEM ST RANSON, WV 25438	$3,500.00	$35.00	$0.00	$0.00
	25-352	83 ANTHEM ST RANSON, WV 25438	$4,000.00	$40.00	$0.00	$0.00
	25-353	40 SHERMAN AVE RANSON, WV 25438	$7,200.00	$72.00	$0.00	$0.00
	25-370	1327 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-371	1325 CEDAR VALLEY RD RANSON, WV 25438	$4,000.00	$40.00	$0.00	$0.00
	25-372	1323 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-373	1321 CEDAR VALLEY RD RANSON, WV 25438	$4,000.00	$40.00	$0.00	$0.00
	25-374	1319 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-375	1317 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-376	1315 CEDAR VALLEY RD RANSON, WV 25438	$4,000.00	$40.00	$0.00	$0.00
	25-377	1313 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-412	1228 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-413	1230 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-414	1232 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-415	1234 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-416	1236 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-417	1238 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-418	1240 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	25-419	1242 CEDAR VALLEY RD RANSON, WV 25438	$4,500.00	$45.00	$0.00	$0.00
	Total Permit Type: 52		$295,123.00	$3,012.23	$0.00	$0.00
Electrical Only (C)	25-456	801 N MILDRED ST RANSON, WV 25438	$500.00	$25.00	$0.00	$0.00
	Total Permit Type: 1		$500.00	$25.00	$0.00	$0.00

Electrical Only (R)	25-478	396 BURNS ST RANSON, WV 25438	$48,752.00	$487.52	$0.00	$0.00
	Total Permit Type: 1		$48,752.00	$487.52	$0.00	$0.00
Garage (R)	25-125	502 S MILDRED ST RANSON, WV 25438	$30,000.00	$300.00	$0.00	$0.00
	25-422	200 W 4TH AVE RANSON, WV 25438	$12,900.00	$129.00	$0.00	$0.00
	Total Permit Type: 2		$42,900.00	$429.00	$0.00	$0.00
Mechanical Only (R)	25-305	29 BALTIC LN RANSON, WV 25438	$8,000.00	$80.00	$0.00	$0.00
	25-313	107 E 7TH AVE RANSON, WV 25438	$11,500.00	$115.00	$0.00	$0.00
	25-315	180 OVERBROOK RD RANSON, WV 25438	$15,977.00	$159.77	$0.00	$0.00
	Total Permit Type: 3		$35,477.00	$354.77	$0.00	$0.00
New (C)	24-852	1740 N FAIRFAX BLVD RANSON, WV 25438	$3,000,000.00	$4,051.40	$100.00	$4,439.25
	Total Permit Type: 1		$3,000,000.00	$4,051.40	$100.00	$4,439.25
New Single Family (R)	25-264	94 Jouett St Ranson, WV 25438	$338,000.00	$2,416.00	$100.00	$1,000.00
	25-304	20 JOUETT ST RANSON, WV 25438	$381,000.00	$3,038.70	$100.00	$1,000.00
	25-307	40 SHERMAN AVE RANSON, WV 25438	$410,000.00	$3,038.20	$100.00	$1,000.00
	25-316	64 JOUETT ST RANSON, WV 25438	$333,000.00	$2,416.00	$100.00	$1,000.00
	25-319	443 MOUNTAIN LAUREL BLVD RANSON, WV 25438	$300,000.00	$3,266.40	$100.00	$1,000.00
	25-320	485 MOUNTAIN LAUREL BLVD RANSON, WV 25438	$300,000.00	$3,266.40	$100.00	$1,000.00
	25-321	455 MOUNTAIN LAUREL BLVD RANSON, WV 25438	$300,000.00	$2,847.30	$100.00	$1,000.00
	25-322	505 MOUNTAIN LAUREL BLVD RANSON, WV 25438	$300,000.00	$3,266.40	$100.00	$1,000.00
	25-334	474 MOUNTAIN LAUREL BLVD RANSON, WV 25438	$300,000.00	$3,049.80	$100.00	$1,000.00
	25-336	493 MOUNTAIN LAUREL BLVD RANSON, WV 25438	$300,000.00	$3,366.30	$100.00	$1,000.00
	25-341	115 HOPKINS ST RANSON, WV 25438	$318,000.00	$2,356.00	$100.00	$1,000.00
	25-342	140 HUNTWELLWEST BLVD RANSON, WV 25438	$376,000.00	$2,973.70	$100.00	$1,000.00
	25-402	1281 RED CLOVER LN RANSON, WV 25438	$300,000.00	$2,772.30	$100.00	$1,000.00
	25-404	1309 RED CLOVER LN RANSON, WV 25438	$300,000.00	$2,754.40	$100.00	$1,000.00
	25-405	1329 RED CLOVER LN RANSON, WV 25438	$300,000.00	$2,940.70	$100.00	$1,000.00
	Total Permit Type: 15		$4,856,000.00	$43,768.60	$1,500.00	$15,000.00
Patio (R)	25-314	232 SANDY BOTTOM CIR RANSON, WV 25438	$4,800.00	$48.00	$0.00	$0.00
	25-362	111 N GEORGE ST RANSON, WV 25438	$0.00	$25.00	$0.00	$0.00
	25-431	311 E 4TH AVE RANSON, WV 25438	$5,005.00	$50.05	$0.00	$0.00
	25-461	179 RIPARIAN LN RANSON, WV 25438	$3,000.00	$30.00	$0.00	$0.00

	Total Permit Type: 4		$12,805.00	$153.05	$0.00	$0.00
Plumbing Only (R)	25-425	224 E 3rd Ave Ranson , WV 25438	$10,000.00	$100.00	$0.00	$0.00
	Total Permit Type: 1		$10,000.00	$100.00	$0.00	$0.00
Porch (R)	~~25-433~~	311 E 4TH AVE RANSON, WV 25438	$1,730.00	$25.00	$0.00	$0.00
	Total Permit Type: 1		$1,730.00	$25.00	$0.00	$0.00
Renovation (C)	25-306	120 W 4TH AVE RANSON, WV 25438	$11,200.00	$224.00	$0.00	$0.00
	25-308	120 W 4TH AVE RANSON, WV 25438	$12,400.00	$248.00	$0.00	$0.00
	Total Permit Type: 2		$23,600.00	$472.00	$0.00	$0.00
Renovation (R)	~~25-12~~	203 S GEORGE ST RANSON, WV 25438	$0.00	$50.00	$0.00	$0.00
	Total Permit Type: 1		$0.00	$50.00	$0.00	$0.00
Replacement Windows (R)	25-380	154 SPARKLING BROOK RD RANSON, WV 25438	$2,500.00	$25.00	$0.00	$0.00
	Total Permit Type: 1		$2,500.00	$25.00	$0.00	$0.00
Roof (C)	25-311	112 E 3RD AVE RANSON, WV 25438	$31,875.00	$100.00	$0.00	$0.00
	25-411	300 N PRESTON ST RANSON, WV 25438	$92,455.00	$1,849.10	$0.00	$0.00
	Total Permit Type: 2		$124,330.00	$1,949.10	$0.00	$0.00
Sign (C)	25-225	1740 N FAIRFAX BLVD RANSON, WV 25438	$36,000.00	$50.00	$0.00	$0.00
	25-226	1740 N FAIRFAX BLVD RANSON, WV 25438	$1,600.00	$200.00	$0.00	$0.00
	25-227	1740 N FAIRFAX BLVD RANSON, WV 25438	$7,800.00	$200.00	$0.00	$0.00
	25-303	217 OAK LEE DR RANSON, WV 25438	$4,000.00	$50.00	$0.00	$0.00
	25-434	Jefferson Terrace Rd Charles Town, WV 25414	$20,000.00	$400.00	$0.00	$0.00
	Total Permit Type: 5		$69,400.00	$900.00	$0.00	$0.00
Storage Building (R)	25-466	477 OAK LEE DR RANSON, WV 25438	$2,900.00	$29.00	$0.00	$0.00
	Total Permit Type: 1		$2,900.00	$29.00	$0.00	$0.00
Townhouse (R)	25-193	479 National Street Ranson, WV 25438	$159,000.00	$1,876.25	$50.00	$1,000.00
	~~25-194~~	483 National Street Ranson, WV 25438	$159,000.00	$1,818.65	$50.00	$1,000.00
	25-220	412 E 7TH AVE RANSON, WV 25438	$250,000.00	$1,911.20	$50.00	$1,000.00
	25-221	408 E 7TH AVE RANSON, WV 25438	$250,000.00	$603.20	$50.00	$1,000.00
	25-222	410 E 7TH AVE RANSON, WV 25438	$250,000.00	$1,911.20	$50.00	$1,000.00
	25-223	414 E 7TH AVE RANSON, WV 25438	$250,000.00	$1,911.20	$50.00	$1,000.00
	25-229	487 National Street Ranson, WV 25438	$159,000.00	$1,909.65	$50.00	$1,000.00
	25-232	491 National Street Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00

	25-233	495 NATIONAL ST RANSON, WV 5438	$159,000.00	$1,821.05	$50.00	$1,000.00
	25-234	499 national Street Ranson, WV 25438	$159,000.00	$1,909.65	$50.00	$1,000.00
	25-236	503 National Street Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	~~25-237~~	316 Anthem St Ranson, WV 25438	$159,000.00	$1,955.45	$50.00	$1,000.00
	25-238	320 Anthem St Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	25-239	328 Anthem St Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	25-240	332 Anthem St Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	~~25-242~~	336 Anthem St Ranson, WV 25438	$159,000.00	$1,867.60	$50.00	$1,000.00
	~~25-243~~	1368 RED CLOVER LN RANSON, WV 25438	$200,000.00	$1,929.10	$50.00	$1,000.00
	25-244	1366 RED CLOVER LN RANSON, WV 25438	$200,000.00	$1,808.70	$50.00	$1,000.00
	25-245	1364 RED CLOVER LN RANSON, WV 25438	$200,000.00	$1,915.60	$50.00	$1,000.00
	25-246	1362 RED CLOVER LN RANSON, WV 25438	$200,000.00	$1,808.70	$50.00	$1,000.00
	25-247	1360 RED CLOVER LN RANSON, WV 25438	$200,000.00	$1,925.60	$50.00	$1,000.00
	25-248	1358 RED CLOVER LN RANSON, WV 25438	$200,000.00	$1,808.70	$50.00	$1,000.00
	25-249	1356 RED CLOVER LN RANSON, WV 25438	$200,000.00	$1,925.60	$50.00	$1,000.00
	25-250	324 Anthem St Ranson, WV 25438	$159,000.00	$1,866.10	$50.00	$1,000.00
	25-259	340 Anthem St Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	25-260	344 Anthem St Ranson, WV 25438	$159,000.00	$1,953.95	$50.00	$1,000.00
	25-262	431 Presidents Pointe Ave Ranson, WV 25438	$159,000.00	$1,879.40	$50.00	$1,000.00
	25-263	507 National Street Ranson, WV 25438	$159,000.00	$1,955.45	$50.00	$1,000.00
	25-266	435 Presidents Pointe Ave Ranson, WV 25438	$159,000.00	$1,877.65	$50.00	$1,000.00
	25-267	439 Presidents Pointe Ave Ranson, WV 25438	$159,000.00	$1,877.65	$50.00	$1,000.00
	25-268	447 Presidents Pointe Ave Ranson, WV 25438	$159,000.00	$1,879.40	$50.00	$1,000.00
	25-270	451 Presidents Pointe Ave Ranson, WV 25438	$159,000.00	$1,877.65	$50.00	$1,000.00
	~~25-271~~	455 Presidents Pointe Ave Ranson, WV 25438	$159,000.00	$1,877.65	$50.00	$1,000.00
	25-272	459 Presidents Pointe Ave Ranson, WV 25438	$159,000.00	$1,879.40	$50.00	$1,000.00
	25-275	352 Anthem St Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	25-276	348 Anthem St Ranson, WV 25438	$159,000.00	$1,953.95	$50.00	$1,000.00
	25-278	368 Anthem St Ranson, WV 25438	$159,000.00	$1,866.10	$50.00	$1,000.00
	25-279	364 Anthem St Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	25-280	372 Anthem St Ranson, WV 25438	$159,000.00	$1,822.30	$50.00	$1,000.00
	25-281	360 Anthem St Ranson, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00

	25-294	443 Presidents Pointe Ave Ranson, WV 25438	$159,000.00	$1,877.65	$50.00	$1,000.00
	25-296	356 Anthem St Ranson, WV 25438	$159,000.00	$1,866.10	$50.00	$1,000.00
	25-310	376 ANTHEM ST RANSON, WV 25438	$159,000.00	$1,953.95	$50.00	$1,000.00
	~~25-331~~	487 PRESIDENTS POINTE AVE RANSON, WV 25438	$159,000.00	$1,909.65	$50.00	$1,000.00
	25-335	463 PRESIDENTS POINTE AVE RANSON, WV 25438	$159,000.00	$1,909.65	$50.00	$1,000.00
	25-337	467 PRESIDENTS POINTE AVE RANSON, WV 25438	$159,000.00	$1,909.65	$50.00	$1,000.00
	25-338	471 PRESIDENTS POINTE AVE RANSON, WV 25438	$159,000.00	$1,911.40	$50.00	$1,000.00
	25-339	479 PRESIDENTS POINTE AVE RANSON, WV 25438	$159,000.00	$1,909.65	$50.00	$1,000.00
	25-340	475 PRESIDENTS POINTE AVE RANSON, WV 25438	$159,000.00	$1,909.65	$50.00	$1,000.00
	25-343	483 PRESIDENTS POINTE AVE RANSON, WV 25438	$159,000.00	$1,911.40	$50.00	$1,000.00
	25-344	39 DEMOCRACY MEWS RANSON, WV 25438	$159,000.00	$1,953.95	$50.00	$1,000.00
	25-354	172 MONROE AVE RANSON, WV 25438	$289,000.00	$1,931.15	$50.00	$1,000.00
	~~25-355~~	176 MONROE AVE RANSON, WV 25438	$290,000.00	$1,940.75	$50.00	$1,000.00
	25-358	180 MONROE AVE RANSON, WV 25438	$288,000.00	$1,935.75	$50.00	$1,000.00
	25-359	184 MONROE AVE RANSON, WV 25438	$297,000.00	$1,934.95	$50.00	$1,000.00
	25-363	35 DEMOCRACY MEWS RANSON, WV 25438	$159,000.00	$1,822.30	$50.00	$1,000.00
	~~25-364~~	31 DEMOCRACY MEWS RANSON, WV 25438	$159,000.00	$1,910.00	$50.00	$1,000.00
	25-365	27 DEMOCRACY MEWS RANSON, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	25-366	23 DEMOCRACY MEWS RANSON, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	25-367	19 DEMOCRACY MEWS RANSON, WV 25438	$159,000.00	$1,910.00	$50.00	$1,000.00
	~~25-368~~	15 DEMOCRACY MEWS RANSON, WV 25438	$159,000.00	$1,821.05	$50.00	$1,000.00
	~~25-369~~	11 DEMOCRACY MEWS RANSON, WV 25438	$159,000.00	$1,953.95	$100.00	$1,000.00
	25-396	316 WATERCOURSE DR RANSON, WV 25438	$200,000.00	$1,914.70	$50.00	$1,000.00
	25-397	320 WATERCOURSE DR RANSON, WV 25438	$200,000.00	$1,801.65	$50.00	$1,000.00
	25-398	324 WATERCOURSE DR RANSON, WV 25438	$200,000.00	$1,911.20	$50.00	$1,000.00
	~~25-399~~	328 WATERCOURSE DR RANSON, WV 25438	$200,000.00	$1,801.65	$50.00	$1,000.00
	25-400	332 WATERCOURSE DR RANSON, WV 25438	$200,000.00	$1,801.65	$50.00	$1,000.00
	25-401	336 WATERCOURSE DR RANSON, WV 25438	$200,000.00	$1,911.20	$50.00	$1,000.00
	Total Permit Type: 68		$12,237,000.00	$126,539.95	$3,450.00	$68,000.00
Wall or Fence (R)	25-122	394 NATIONAL ST RANSON, WV 25438	$7,900.00	$25.00	$0.00	$0.00
	25-298	1317 STALLION ST RANSON, WV 25438	$8,440.00	$25.00	$0.00	$0.00

	25-299	227 E 2ND AVE RANSON, WV 25438	$9,450.00	$25.00	$0.00	$0.00
	25-301	429 NATIONAL ST RANSON, WV 25438	$9,819.00	$25.00	$0.00	$0.00
	25-309	103 CRANES LN RANSON, WV 25438	$1,800.00	$25.00	$0.00	$0.00
	25-317	396 BURNS ST RANSON, WV 25438	$2,146.15	$25.00	$0.00	$0.00
	25-408	6 RIPARIAN LN RANSON, WV 25438	$3,200.00	$25.00	$0.00	$0.00
	25-409	412 E 6TH AVE RANSON, WV 25438	$2,500.00	$25.00	$0.00	$0.00
	25-420	250 SHORT BRANCH DR RANSON, WV 25438	$8,700.00	$25.00	$0.00	$0.00
	25-424	15 RIPARIAN LN RANSON, WV 25438	$1,400.00	$25.00	$0.00	$0.00
	25-435	Jefferson Terrace Road Charles Town, WV 25414	$8,000.00	$25.00	$0.00	$0.00
	25-452	1210 STEED ST RANSON, WV 25438	$1,050.00	$25.00	$0.00	$0.00
	Total Permit Type: 12		$64,405.15	$300.00	$0.00	$0.00
Total	Total Permits: 175		$20,837,372.15	$182,771.12	$5,050.00	$87,439.25

AGENDA ITEM IV.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Finance Department Status Report - April

Staff is providing the following items for your review:

· Accounts Payable Council Report for April 2025

· General Fund Budget Report through April 2025

· Capital Improvement Fund Budget Report through April 2025

ATTACHMENTS:

April 2025 AP Council Report.pdf
April 2025 General Fund Budget Report.pdf
April 2025 Capital Fund Budget Report.pdf

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
4 IMPRINT	4/11/25	ELECTION PENS X1000	GENERAL FUND	CITY ADMINISTRATION	440.61
				TOTAL:	440.61
7-ELEVEN	4/11/25	STANLEY FUEL 3/28/25	GENERAL FUND	PLANNING & ZONING	40.26
	4/11/25	WHEAT FUEL 3/30/25	GENERAL FUND	POLICE DEPARTMENT	38.59
	4/11/25	HOSBY-BROWN 2/28-3/16/25	GENERAL FUND	POLICE DEPARTMENT	120.26
	4/11/25	HOOD FUEL 3/23-25/25	GENERAL FUND	POLICE DEPARTMENT	51.18
	4/11/25	LYNCH FUEL 3/24/25	GENERAL FUND	POLICE DEPARTMENT	33.62
	4/11/25	MEACHAM FUEL 3/6/25	GENERAL FUND	POLICE DEPARTMENT	78.44
	4/11/25	JENKINS FUEL 3/9-18/25	GENERAL FUND	POLICE DEPARTMENT	155.57
	4/11/25	COOK FUEL 3/10-27/25	GENERAL FUND	STREETS & TRANSPORT	142.35
	4/11/25	HAWKINS FUEL 3/3-13/25	GENERAL FUND	STREETS & TRANSPORT	147.00
				TOTAL:	807.27
8X8, INC	4/08/25	PHONES MAR 25	GENERAL FUND	CITY HALL	504.96
				TOTAL:	504.96
A&A SALES ASSOCIATES, LLC	4/11/25	PW UNIFORMS	GENERAL FUND	STREETS & TRANSPORT	144.75
	4/11/25	PW UNIFORMS	GENERAL FUND	STREETS & TRANSPORT	299.25
	4/11/25	PW UNIFORMS	GENERAL FUND	STREETS & TRANSPORT	272.50
	4/11/25	PW UNIFORMS	GENERAL FUND	STREETS & TRANSPORT	99.85
	4/11/25	PW UNIFORMS	GENERAL FUND	STREETS & TRANSPORT	82.25
	4/11/25	PW UNIFORMS	GENERAL FUND	STREETS & TRANSPORT	106.20
				TOTAL:	1,004.80
ABC PEST CONTROL	4/17/25	PD PEST CONT APR 25	GENERAL FUND	POLICE DEPARTMENT	30.00
				TOTAL:	30.00
AC&T CO INC	4/11/25	P&R PT CRANES LN 2/3/25	PARKS & RECREATION	Parks & Recreation	176.00
	4/11/25	P&R PT LANCE SLUSHER 2/3/2	PARKS & RECREATION	Parks & Recreation	176.00
	4/11/25	P&R PT WEST END 2/3/25	PARKS & RECREATION	Parks & Recreation	176.00
				TOTAL:	528.00
ADOBE CREATIVE CLOUD	4/11/25	SOCIAL MEDIA FILE EDITING	GENERAL FUND	CITY ADMINISTRATION	26.73
				TOTAL:	26.73
ADVANCE AUTO PARTS	4/11/25	PW DRAIN GASKETS, KROIL, L	GENERAL FUND	STREETS & TRANSPORT	58.79
				TOTAL:	58.79
AFLAC	4/01/25	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	4/01/25	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	4/01/25	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	566.01
	4/01/25	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	566.01
	4/01/25	AFLAC PAYABLE B4	PARKS & RECREATION	NON-DEPARTMENTAL	67.74
	4/01/25	AFLAC PAYABLE B4	PARKS & RECREATION	NON-DEPARTMENTAL	67.74
				TOTAL:	1,290.18
ALL AMERICAN PAVING LLC	4/11/25	101 VALLEY BRNCH DR PAVE E	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	1,000.00
				TOTAL:	1,000.00
AMAZON.COM	4/11/25	WV FLAGS X36	GENERAL FUND	CITY ADMINISTRATION	35.94
	4/11/25	AMERICAN FLAGS, PUSH PINS	GENERAL FUND	CITY ADMINISTRATION	15.03
	4/11/25	AMERICAN FLAGS, PUSH PINS	GENERAL FUND	CITY ADMINISTRATION	43.00
	4/11/25	LEGAL PADS/CLOROX WIPES/PS	GENERAL FUND	PLANNING & ZONING	6.99
	4/11/25	AMERICAN FLAGS, PUSH PINS	GENERAL FUND	CITY HALL	3.99
	4/11/25	LEGAL PADS/CLOROX WIPES/PS	GENERAL FUND	CITY HALL	26.28

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/11/25	LEGAL PADS/CLOROX WIPES/PS	GENERAL FUND	CITY HALL	11.99
	4/11/25	LEGAL PADS/CLOROX WIPES/PS	GENERAL FUND	CITY HALL	8.95
	4/11/25	LEGAL PADS/CLOROX WIPES/PS	GENERAL FUND	CITY HALL	7.09
	4/11/25	LEGAL PADS/CLOROX WIPES/PS	GENERAL FUND	CITY HALL	35.62
	4/11/25	LEGAL PADS/CLOROX WIPES/PS	GENERAL FUND	CITY HALL	123.98
	4/11/25	PD LEGAL PADS/FINGER PRINT	GENERAL FUND	POLICE DEPARTMENT	21.99
	4/11/25	PD LEGAL PADS/FINGER PRINT	GENERAL FUND	POLICE DEPARTMENT	141.96
	4/11/25	PD MALLRACE LAPTOP X1	GENERAL FUND	POLICE DEPARTMENT	359.98
	4/11/25	PD MALLRACE LAPTOP/BAG	GENERAL FUND	POLICE DEPARTMENT	359.98
	4/11/25	PD MALLRACE LAPTOP/BAG	GENERAL FUND	POLICE DEPARTMENT	19.98
	4/11/25	PD OFFICE CHAIR X2	GENERAL FUND	POLICE DEPARTMENT	319.96
	4/11/25	PD PKING TAPE, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	11.33
	4/11/25	PD PKING TAPE, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	15.17
	4/11/25	PD PKING TAPE, BINDER CLIP	GENERAL FUND	POLICE DEPARTMENT	12.47
	4/11/25	PD PRINTER INK X4	GENERAL FUND	POLICE DEPARTMENT	67.94
	4/11/25	PD PRINTER INK X4	GENERAL FUND	POLICE DEPARTMENT	63.73
	4/11/25	PD USB 3.0 HUB X2	GENERAL FUND	POLICE DEPARTMENT	18.98
	4/11/25	BANKER BOXES EASTER EGG HU	PARKS & RECREATION	TOURISM & EVENTS	31.49
				TOTAL:	1,763.82
AMERICAN EXPRESS - MERCH FEES	4/07/25	MAR2025 AMEX TRANSACTION F	GENERAL FUND	CITY HALL	10.42
				TOTAL:	10.42
AMERICAN PRODUCERS SUPPLY	4/01/25	ADA PAVER TILES X2	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	419.45
	4/11/25	P&R TP/PT/TRSHBAGS/URINAL	PARKS & RECREATION	Parks & Recreation	65.25
	4/11/25	P&R TP/PT/TRSHBAGS/URINAL	PARKS & RECREATION	Parks & Recreation	66.25
	4/11/25	P&R TP/PT/TRSHBAGS/URINAL	PARKS & RECREATION	Parks & Recreation	101.97
	4/11/25	P&R TP/PT/TRSHBAGS/URINAL	PARKS & RECREATION	Parks & Recreation	60.46
				TOTAL:	713.38
APPLE VALLEY TIRE LLC.	4/11/25	PW #9 TIRE REPAIR X1	GENERAL FUND	STREETS & TRANSPORT	46.53
				TOTAL:	46.53
APPLE VALLEY WASTE	4/11/25	PW TRASH P/U FEB 25	GENERAL FUND	STREETS & TRANSPORT	287.40
				TOTAL:	287.40
ASK HEATING & AIR CONDITIONING	4/11/25	PD MINI SPLIT HEAT PUMP SY	GENERAL FUND	POLICE DEPARTMENT	5,675.17
				TOTAL:	5,675.17
AUTO ZONE	4/11/25	PD #18 WIPER BLADES X2	GENERAL FUND	POLICE DEPARTMENT	14.00
	4/11/25	PW FUEL LINE CLAMP X1	GENERAL FUND	STREETS & TRANSPORT	1.95
	4/11/25	PW FUEL STABILIZER X1	GENERAL FUND	STREETS & TRANSPORT	15.51
				TOTAL:	31.46
BCN TELECOM INC	4/17/25	INTERNET APR 25	GENERAL FUND	CITY HALL	531.24
	4/17/25	INTERNET APR 25	GENERAL FUND	POLICE DEPARTMENT	161.90
	4/17/25	INTERNET APR 25	GENERAL FUND	STREETS & TRANSPORT	149.40
	4/17/25	INTERNET APR 25	PARKS & RECREATION	Parks & Recreation	149.40
	4/17/25	INTERNET APR 25	PARKS & RECREATION	Parks & Recreation	190.90
				TOTAL:	1,182.84
BOLTON	4/08/25	RETIREMENT PROJECT 2025	GENERAL FUND	CITY HALL	3,570.00
				TOTAL:	3,570.00
BP	4/11/25	WHEAT FUEL 2/28-3/28/25	GENERAL FUND	POLICE DEPARTMENT	250.12
	4/11/25	HOSBY-BROWN FUEL 3/7/25	GENERAL FUND	POLICE DEPARTMENT	40.35

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/11/25	BLACK FUEL 3/2-3/30/25	GENERAL FUND	POLICE DEPARTMENT	243.58
	4/11/25	MCBRIDE FUEL 3/3-27/25	GENERAL FUND	POLICE DEPARTMENT	141.70
	4/11/25	WATSON FUEL 3/4-20/25	GENERAL FUND	POLICE DEPARTMENT	175.16
	4/11/25	SWARTZ FUEL 3/6-25/25	GENERAL FUND	POLICE DEPARTMENT	136.42
	4/11/25	WHITE FUEL 3/14-28/25	GENERAL FUND	STREETS & TRANSPORT	122.14
				TOTAL:	1,109.47
BREANNA ANDREWS	4/11/25	BA SPRING 25 MFOA CONF TR	GENERAL FUND	CITY HALL	387.35
				TOTAL:	387.35
BREEZY HR INC	4/11/25	HR CONSULT 3/20-4/20/25	GENERAL FUND	CITY ADMINISTRATION	189.00
				TOTAL:	189.00
BUREAU FOR CHILD SUPPORT ENFORCEMENT	4/11/25	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	4/25/25	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	4/11/25	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
	4/25/25	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
				TOTAL:	725.54
BURR PARK LIBERTY	4/11/25	LYNCH FUEL 3/3-29/25	GENERAL FUND	POLICE DEPARTMENT	155.05
	4/11/25	LANCASTER FUEL 3/15/25	GENERAL FUND	POLICE DEPARTMENT	37.62
	4/11/25	ROBERTS FUEL 2/27-3/25/25	GENERAL FUND	POLICE DEPARTMENT	134.02
				TOTAL:	326.69
CAPITAL ELECTRIC	4/08/25	LITHUIM BATTERIES X6	GENERAL FUND	STREETS & TRANSPORT	857.95
				TOTAL:	857.95
CENTRAL ELEVATOR INSPECTION SERVICES	4/15/25	ANL PRES RELIEF ELEVAT TE	GENERAL FUND	CITY HALL	180.00
				TOTAL:	180.00
CHARLES TOWN UTILITIES GENERAL FUND	4/11/25	WATER 1/15-2/15/25	GENERAL FUND	CITY HALL	163.37
	4/11/25	WATER 1/15-2/15/25	GENERAL FUND	POLICE DEPARTMENT	56.16
	4/11/25	WATER 1/15-2/15/25	GENERAL FUND	STREETS & TRANSPORT	238.28
	4/11/25	WATER 1/15-2/15/25	GENERAL FUND	STREETS & TRANSPORT	56.16
	4/11/25	WATER 1/15-2/15/25	GENERAL FUND	STREET LIGHTS	56.16
	4/11/25	CC WATER 1/15-2/15/25	PARKS & RECREATION	Parks & Recreation	298.24
	4/11/25	CC WATER 1/15-2/15/25	PARKS & RECREATION	Parks & Recreation	56.16
	4/11/25	CVB WATER 1/15-2/15/25	PARKS & RECREATION	Parks & Recreation	56.16
	4/11/25	MF SEWER 1/30-2/28/25	PARKS & RECREATION	Parks & Recreation	30.48
				TOTAL:	1,011.17
CHATGPT SUBSCRIPTION	4/11/25	WILT OPEN AI SUB 3/25	GENERAL FUND	CITY ADMINISTRATION	21.40
				TOTAL:	21.40
CITGO	4/11/25	SEALANDER FUEL 3/16/25	GENERAL FUND	POLICE DEPARTMENT	35.52
				TOTAL:	35.52
CITY OF RANSON - PETTY CASH	4/28/25	CITY HALL PETTY CSAH	GENERAL FUND	NON-DEPARTMENTAL	250.00
				TOTAL:	250.00
CNA SURETY DIRECT BILL	4/11/25	MCDONALD BOND 4/16/25-4/16	GENERAL FUND	POLICE JUDGE'S OFFICE	100.00
				TOTAL:	100.00
COMPLETE DOCUMENT SOLUTIONS, CENTRAL P	4/11/25	CH COPY CONT 3/25-OVG 2/25	GENERAL FUND	CITY HALL	33.08
	4/11/25	CH COPY CONT 3/25-OVG 2/25	GENERAL FUND	CITY HALL	48.22
	4/08/25	COPY CONT 4/25/OVG 3/25	GENERAL FUND	CITY HALL	133.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/08/25	COPY CONT 4/25/OVG 3/25	GENERAL FUND	CITY HALL	33.08
	4/11/25	PW COPY OVG 2/25	GENERAL FUND	STREETS & TRANSPORT	10.86
	4/08/25	PW COPY OVG 3/25	GENERAL FUND	STREETS & TRANSPORT	8.28
	4/11/25	P&R COPY CONT 2/25-OVG 1/2	PARKS & RECREATION	Parks & Recreation	17.37
	4/11/25	P&R COPY CONT 2/25-OVG 1/2	PARKS & RECREATION	Parks & Recreation	14.93
	4/11/25	CVB COPY CONT 3/25-OVG 2/2	PARKS & RECREATION	Parks & Recreation	13.23
	4/11/25	CVB COPY CONT 3/25-OVG 2/2	PARKS & RECREATION	Parks & Recreation	39.88
	4/11/25	P&R COPY CONT 3/25-OVG 2/2	PARKS & RECREATION	Parks & Recreation	17.37
	4/11/25	P&R COPY CONT 3/25-OVG 2/2	PARKS & RECREATION	Parks & Recreation	22.01
				TOTAL:	392.06
COMPTROLLER OF MARYLAND	4/01/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	4/01/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	4/01/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	4/01/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	4/01/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	132.84
	4/01/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	132.84
	4/01/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	132.54
				TOTAL:	961.22
CONSTANT CONTACT	4/11/25	EMAILS FEB 25	PARKS & RECREATION	Parks & Recreation	119.00
				TOTAL:	119.00
CORPORATION OF RANSON	4/25/25	FY2025 Q3 REIMB	CAPITAL IMPROVEMEN	NON-DEPARTMENTAL	14,174.21
				TOTAL:	14,174.21
DARLA ARMSTRONG	4/29/25	TRNG 3/17-18/25 PER DIEM	GENERAL FUND	CITY ADMINISTRATION	90.00
				TOTAL:	90.00
DEPARTMENT OF TAX & REVENUE	4/25/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	3,746.00
	4/25/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	50.00
	4/25/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	102.00
	4/25/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	39.00
	4/25/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	4,679.00
				TOTAL:	8,616.00
DICK'S SPORTING GOODS	4/11/25	P&R WHISTLES X4	PARKS & RECREATION	Parks & Recreation	29.64
				TOTAL:	29.64
DIRTY GIRL	4/17/25	CLEANING 3/25-4/12/25	GENERAL FUND	CITY HALL	1,200.00
	4/29/25	CLEANING 4/15-27/25	GENERAL FUND	CITY HALL	800.00
	4/17/25	CLEANING 3/25-4/12/25	GENERAL FUND	POLICE DEPARTMENT	525.00
	4/29/25	CLEANING 4/15-27/25	GENERAL FUND	POLICE DEPARTMENT	350.00
	4/17/25	CLEANING 3/25-4/12/25	GENERAL FUND	STREETS & TRANSPORT	375.00
	4/29/25	CLEANING 4/15-27/25	GENERAL FUND	STREETS & TRANSPORT	250.00
	4/17/25	CLEANING 3/25-4/12/25	PARKS & RECREATION	Parks & Recreation	300.00
	4/17/25	CLEANING 3/25-4/12/25	PARKS & RECREATION	Parks & Recreation	600.00
	4/29/25	CLEANING 4/15-27/25	PARKS & RECREATION	Parks & Recreation	200.00
	4/29/25	CLEANING 4/15-27/25	PARKS & RECREATION	Parks & Recreation	400.00
				TOTAL:	5,000.00
DL MORGAN JR INC	4/11/25	CONCRETE S SAMUEL ST&2ND	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	937.00
	4/11/25	CONCRETE S SAMUEL ST&2ND	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	937.00
				TOTAL:	1,874.00
EFILEMYFORMS	4/11/25	AMEND W2-P&R	GENERAL FUND	CITY HALL	5.98

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	5.98
EMBASSY SUITES	4/11/25	ARMSTRONG ELCTION CONF HOT	GENERAL FUND	CITY ADMINISTRATION	181.26
				TOTAL:	181.26
ENNIS-FLINT	4/17/25	12" WHITE LINE X20	GENERAL FUND	STREETS & TRANSPORT	1,159.40
				TOTAL:	1,159.40
ETS CORPORATION	4/02/25	MAR2025 MERCH FEES - CITY	GENERAL FUND	CITY HALL	169.13
	4/02/25	MAR2025 MERCH FEES - MGO C	GENERAL FUND	CITY HALL	6,343.51
				TOTAL:	6,512.64
EXECUTIVE EMERGENCY LIGHTING LLC	4/11/25	PD #6 12V WEATHER PROOF RE	GENERAL FUND	POLICE DEPARTMENT	247.50
				TOTAL:	247.50
EXXON	4/11/25	ARMSTRONG FUEL 3/18/25	GENERAL FUND	CITY ADMINISTRATION	16.34
	4/11/25	ARMSTRONG FUEL 3/19/25	GENERAL FUND	CITY ADMINISTRATION	68.48
				TOTAL:	84.82
FINLEY ASPHALT & SEALING LLC	4/25/25	STREET PAVING 2025	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	309,110.00
				TOTAL:	309,110.00
FIRST CITIZEN BANK & TRUST CO	4/29/25	1&3 FLR COPIER APR 25	GENERAL FUND	CITY HALL	478.00
				TOTAL:	478.00
FISHER AUTO PARTS INC	4/11/25	PD OIL FILTERS X5	GENERAL FUND	POLICE DEPARTMENT	16.80
	4/11/25	PD #20 FRONT PADS & ROTORS	GENERAL FUND	POLICE DEPARTMENT	113.70
	4/11/25	PD #20 FRONT PADS & ROTORS	GENERAL FUND	POLICE DEPARTMENT	199.84
	4/11/25	PW SHOP OIL FILTERS/ AEROS	GENERAL FUND	STREETS & TRANSPORT	29.15
	4/11/25	PW SHOP OIL FILTERS/ AEROS	GENERAL FUND	STREETS & TRANSPORT	39.88
	4/11/25	PW #16 BATTERY X1, BNDR SY	GENERAL FUND	STREETS & TRANSPORT	150.98
	4/11/25	PW #16 BATTERY X1, BNDR SY	GENERAL FUND	STREETS & TRANSPORT	10.23
	4/11/25	PW #16 ALTERNATOR	GENERAL FUND	STREETS & TRANSPORT	149.92
	4/11/25	PW TURN SIGNAL BULB X10	GENERAL FUND	STREETS & TRANSPORT	9.10
	4/11/25	PW Z TURN AIR/OIL FILTERS	GENERAL FUND	STREETS & TRANSPORT	65.31
	4/11/25	PW Z TURN AIR/OIL FILTERS	GENERAL FUND	STREETS & TRANSPORT	11.06
	4/11/25	PW KUBOTA OIL FILTERS X2	GENERAL FUND	STREETS & TRANSPORT	12.50
				TOTAL:	808.47
FIVE BELOW	4/11/25	EASTER EGG HUNT 25' PRIZES	PARKS & RECREATION	TOURISM & EVENTS	68.00
				TOTAL:	68.00
FRONTIER	4/08/25	CH FIRE ALARM MAR 25	GENERAL FUND	CITY HALL	132.85
	4/11/25	CH FAX LINE APR 25	GENERAL FUND	CITY HALL	134.28
	4/17/25	CH ELEVATOR APR 25	GENERAL FUND	CITY HALL	96.20
	4/22/25	TRIFECTA PL ALARM APR 25	GENERAL FUND	CITY HALL	176.52
				TOTAL:	539.85
GALLS INC	4/11/25	PD OUTER VEST X1	GENERAL FUND	POLICE DEPARTMENT	96.99
				TOTAL:	96.99
HARBOR FREIGHT TOOLS	4/11/25	PW PRY BAR, GREASE,EXT PRY	GENERAL FUND	STREETS & TRANSPORT	39.46
	4/11/25	PW TORQUE ADAPTER/SOCKET S	GENERAL FUND	STREETS & TRANSPORT	133.97
	4/11/25	PW SOCKET SETS X2	GENERAL FUND	STREETS & TRANSPORT	39.99
				TOTAL:	213.42

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
HIGHWAY MOTORS INCORPORATED	4/11/25	PW #32 NEUTRAL SWITCH	GENERAL FUND	STREETS & TRANSPORT	128.79
				TOTAL:	128.79
HOME DEPOT	4/11/25	CH CONCRETEX2 FRONT DR	GENERAL FUND	CITY HALL	67.50
	4/11/25	CH PHOTO CELL X1	GENERAL FUND	CITY HALL	21.98
	4/11/25	CH OUTSIDE CLOCK BULBS BAL	GENERAL FUND	CITY HALL	152.04
	4/11/25	PD SILCONE X2, SLIDER MOVE	GENERAL FUND	POLICE DEPARTMENT	27.96
	4/11/25	PW GLOVES X3, SRAY FOAM X1	GENERAL FUND	STREETS & TRANSPORT	17.35
	4/11/25	BLACK PAINT X4	GENERAL FUND	STREETS & TRANSPORT	25.92
	4/11/25	CONCRETE X4	GENERAL FUND	STREETS & TRANSPORT	27.44
	4/11/25	NUT DRVR SET, DEEP SOCKET	GENERAL FUND	STREETS & TRANSPORT	82.88
	4/11/25	CONCRETE X4	GENERAL FUND	STREETS & TRANSPORT	27.44
	4/11/25	PD SILCONE X2, SLIDER MOVE	GENERAL FUND	STREETS & TRANSPORT	9.98
	4/11/25	PW SHOP LIGHTS AND WIRES	GENERAL FUND	STREETS & TRANSPORT	141.39
	4/11/25	PW SHOP LITE CABLE X100'	GENERAL FUND	STREETS & TRANSPORT	124.00
	4/11/25	PW SHOP LITE CABLE X25'	GENERAL FUND	STREETS & TRANSPORT	99.00
	4/11/25	PW ST LGHT SCREWS/COVER	GENERAL FUND	STREETS & TRANSPORT	27.57
	4/11/25	PW SHOP ELECTRICAL SUPPLIE	GENERAL FUND	STREETS & TRANSPORT	357.81
	4/11/25	PW BIT RATCHET, GRINDING W	GENERAL FUND	STREETS & TRANSPORT	53.81
	4/11/25	PW 10PC DIE GRINDER	GENERAL FUND	STREETS & TRANSPORT	64.95
	4/11/25	PW SPLIT BEAM TORQUE WRENC	GENERAL FUND	STREETS & TRANSPORT	145.00
	4/11/25	VELCRO, SCISSORS, FELT BLA	PARKS & RECREATION	Parks & Recreation	74.05
	4/11/25	CVB STEP STONES X2	PARKS & RECREATION	Parks & Recreation	9.94
	4/11/25	CC CEILING TILES 80SF	PARKS & RECREATION	Parks & Recreation	94.50
	4/11/25	P&R OFFICE TRIM	PARKS & RECREATION	Parks & Recreation	60.45
	4/11/25	CC BLINDS X3	PARKS & RECREATION	Parks & Recreation	127.44
				TOTAL:	1,840.40
HOME TEAM PEST DEFENSE	4/11/25	CH PEST CONTROL MAR 25	GENERAL FUND	CITY HALL	273.80
	4/11/25	PW PEST CONTROL 3/5/25	GENERAL FUND	STREETS & TRANSPORT	79.40
	4/11/25	CVB PEST CONTROL MAR 25	PARKS & RECREATION	Parks & Recreation	136.40
				TOTAL:	489.60
IMS DIESEL SERVICES, LLC	4/15/25	PW #32 DIAGNOSTIC	GENERAL FUND	STREETS & TRANSPORT	150.00
				TOTAL:	150.00
INTERNAL REVENUE SERVICE	4/11/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	10,258.45
	4/08/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	133.11
	4/09/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	100.79
	4/10/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	29.32
	4/25/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	11,734.70
	4/11/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,201.15
	4/08/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	99.03
	4/09/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	208.51
	4/10/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	77.31
	4/25/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,824.43
	4/11/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,684.15
	4/08/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	23.16
	4/09/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	48.77
	4/10/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	18.08
	4/25/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,829.88
	4/25/25	Social Security Payable	GENERAL FUND	MAYOR'S OFFICE	62.00
	4/25/25	Medicare Payable	GENERAL FUND	MAYOR'S OFFICE	14.50
	4/25/25	Social Security Payable	GENERAL FUND	CITY COUNCIL	310.02
	4/25/25	Medicare Payable	GENERAL FUND	CITY COUNCIL	72.48
	4/11/25	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/25/25	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20
	4/11/25	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	4/25/25	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	4/25/25	Social Security Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	117.80
	4/25/25	Medicare Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	27.55
	4/11/25	Social Security Payable	GENERAL FUND	PLANNING & ZONING	862.63
	4/09/25	Social Security Payable	GENERAL FUND	PLANNING & ZONING	99.45
	4/25/25	Social Security Payable	GENERAL FUND	PLANNING & ZONING	862.63
	4/11/25	Medicare Payable	GENERAL FUND	PLANNING & ZONING	201.75
	4/09/25	Medicare Payable	GENERAL FUND	PLANNING & ZONING	23.26
	4/25/25	Medicare Payable	GENERAL FUND	PLANNING & ZONING	201.75
	4/11/25	Social Security Payable	GENERAL FUND	CITY HALL	622.63
	4/25/25	Social Security Payable	GENERAL FUND	CITY HALL	622.63
	4/11/25	Medicare Payable	GENERAL FUND	CITY HALL	145.61
	4/25/25	Medicare Payable	GENERAL FUND	CITY HALL	145.61
	4/11/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,857.44
	4/08/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	99.03
	4/09/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	109.06
	4/10/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	77.31
	4/25/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,990.90
	4/11/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	902.14
	4/08/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	23.16
	4/09/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	25.51
	4/10/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	18.08
	4/25/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	933.34
	4/11/25	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,279.25
	4/25/25	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,279.25
	4/11/25	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	299.19
	4/25/25	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	299.19
				TOTAL:	60,285.31
INTERNATIONAL CODE COUNCIL	4/11/25	P COULTER MECHANICAL TEST	GENERAL FUND	PLANNING & ZONING	240.00
				TOTAL:	240.00
INWOOD QUARRY, INC..	4/15/25	CRUSHED STONE 4/3/25	GENERAL FUND	STREETS & TRANSPORT	2,196.42
				TOTAL:	2,196.42
J&K PRECISION	4/11/25	PD #10 EXHTMNFLD/COOLANT H	GENERAL FUND	POLICE DEPARTMENT	549.95
	4/11/25	PD #10 EXHTMNFLD/COOLANT H	GENERAL FUND	POLICE DEPARTMENT	16.56
	4/11/25	PD #10 EXHTMNFLD/COOLANT H	GENERAL FUND	POLICE DEPARTMENT	129.00
				TOTAL:	695.51
JACKSON CONCRETE CORP	4/08/25	500 S SAMUEL ST PREP/POUR	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	3,600.00
				TOTAL:	3,600.00
JACQUELINE C SHADLE, COUNTY CLERK	4/11/25	P&Z PLAN COMM RESOL RECORD	GENERAL FUND	PLANNING & ZONING	2.00
	4/11/25	P&Z PLAN COMM RESOL RECORD	GENERAL FUND	PLANNING & ZONING	52.00
				TOTAL:	54.00
JEFFERSON COUNTY CVB	4/11/25	WILT/SUITS JC TOURISM CONF	GENERAL FUND	CITY ADMINISTRATION	86.19
	4/11/25	WILT/SUITS JC TOURISM CONF	GENERAL FUND	CITY ADMINISTRATION	86.19
	4/11/25	T CUSTER JC TOURISM CONF	GENERAL FUND	CITY ADMINISTRATION	86.50
	4/11/25	ARMSTRONG JC TOURISM CONF	GENERAL FUND	CITY ADMINISTRATION	86.50
				TOTAL:	345.38
JEFFERSON COUNTY BOE - BP SCHOLARSHIP	4/15/25	2025 SCHOLARSHIP CONTR.	GENERAL FUND	CONT TO COMMISSIONS	1,000.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	1,000.00
JEFFERSON COUNTY CHAMBER OF COMMERCE,	4/11/25	RA MARCH MBR MTG 3/20/25	GENERAL FUND	PLANNING & ZONING	26.00
				TOTAL:	26.00
JEFFERSON COUNTY EMERGENCY COMMUNICATI	4/04/25	CAD/MOBILE 1/6-2/5/25	GENERAL FUND	POLICE DEPARTMENT	438.34
				TOTAL:	438.34
JEFFERSON COUNTY CVB	4/08/25	HOTEL TX COLTNS MAR 25	GENERAL FUND	INVALID DEPARTMENT	15,791.73
				TOTAL:	15,791.73
JEFFERSON PUBLISHING CO. INC	4/11/25	NPH BRAIR RUN PH 6 1/9/25	GENERAL FUND	PLANNING & ZONING	35.10
	4/11/25	NPH SHEN SPG DEV PLN COMM	GENERAL FUND	PLANNING & ZONING	50.14
	4/11/25	NPH PRES PNT PH 4 PLAT 2/1	GENERAL FUND	PLANNING & ZONING	46.86
	4/11/25	NPH SHEN SPRG PH 3C-3D 2/1	GENERAL FUND	PLANNING & ZONING	45.22
	4/11/25	NPH HNTWLL W PH 2C 2/13/25	GENERAL FUND	PLANNING & ZONING	46.86
	4/11/25	NPH SITE PLN N MILDRED ST	GENERAL FUND	PLANNING & ZONING	38.66
	4/11/25	NPH SHEN SPRG PH 3C-3B 3/1	GENERAL FUND	PLANNING & ZONING	46.86
	4/11/25	NPH REZN PARC 081000280000	GENERAL FUND	PLANNING & ZONING	50.14
	4/11/25	NPH RANSON HGHTS PH 3 3/13	GENERAL FUND	PLANNING & ZONING	46.86
	4/11/25	NPH HUNTWELL WEST PH 2A 3/	GENERAL FUND	PLANNING & ZONING	38.66
	4/11/25	NPH ST PAVING BID 2/27/25	GENERAL FUND	STREETS & TRANSPORT	53.42
				TOTAL:	498.78
JEFFERSON SECURITY BANK	4/11/25	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	645.00
	4/25/25	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	645.00
				TOTAL:	1,290.00
JOHN HANCOCK	4/11/25	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,767.62
	4/25/25	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,767.62
	4/11/25	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	95.30
	4/25/25	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	224.56
	4/11/25	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	759.32
	4/25/25	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	759.32
	4/11/25	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	4/25/25	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	4/11/25	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	4/25/25	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	4/11/25	401a Payment	GENERAL FUND	PLANNING & ZONING	672.38
	4/25/25	401a Payment	GENERAL FUND	PLANNING & ZONING	672.38
	4/11/25	457b payment	GENERAL FUND	PLANNING & ZONING	523.15
	4/25/25	457b payment	GENERAL FUND	PLANNING & ZONING	523.15
	4/11/25	401a Payment	GENERAL FUND	CITY HALL	478.20
	4/25/25	401a Payment	GENERAL FUND	CITY HALL	478.20
	4/11/25	457b payment	GENERAL FUND	CITY HALL	478.20
	4/25/25	457b payment	GENERAL FUND	CITY HALL	478.20
	4/11/25	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,910.96
	4/25/25	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,910.96
	4/11/25	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,732.17
	4/25/25	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,732.17
	4/11/25	401a Payment	GENERAL FUND	STREETS & TRANSPORT	999.83
	4/25/25	401a Payment	GENERAL FUND	STREETS & TRANSPORT	999.83
	4/11/25	457b payment	GENERAL FUND	STREETS & TRANSPORT	952.25
	4/25/25	457b payment	GENERAL FUND	STREETS & TRANSPORT	952.25
				TOTAL:	40,656.02

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
KIMLEY - HORN AND ASSOCIATES INC.	4/17/25	P&Z FY25 SVC MAR 25	GENERAL FUND	PLANNING & ZONING	5,057.93
	4/08/25	MILDRED DESIGN MAR 25	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	6,015.72
				TOTAL:	11,073.65
LEAF	4/29/25	P&Z COPIER APR 25	GENERAL FUND	CITY HALL	129.00
	4/17/25	PW COPY LEASE MAR 25	GENERAL FUND	STREETS & TRANSPORT	123.00
				TOTAL:	252.00
LINCOLN FINANCIAL GROUP	4/01/25	APR LIFE INS,STD,LTD,PREMI	GENERAL FUND	NON-DEPARTMENTAL	283.96
	4/01/25	APR LIFE INS,STD,LTD,PREMI	GENERAL FUND	CITY ADMINISTRATION	224.09
	4/01/25	APR LIFE INS,STD,LTD,PREMI	GENERAL FUND	PLANNING & ZONING	370.41
	4/01/25	APR LIFE INS,STD,LTD,PREMI	GENERAL FUND	CITY HALL	267.14
	4/01/25	APR LIFE INS,STD,LTD,PREMI	GENERAL FUND	POLICE DEPARTMENT	1,568.56
	4/01/25	APR LIFE INS,STD,LTD,PREMI	GENERAL FUND	STREETS & TRANSPORT	551.30
	4/01/25	APR LIFE INS,STD,LTD,PREMI	PARKS & RECREATION	NON-DEPARTMENTAL	67.12
	4/01/25	APR LIFE INS,STD,LTD,PREMI	PARKS & RECREATION	Parks & Recreation	179.55
				TOTAL:	3,512.13
LOWE'S	4/11/25	CH CLOCK LIGHTS X4	GENERAL FUND	CITY HALL	51.96
				TOTAL:	51.96
MARLIN LEASING CORPORATION	4/17/25	PD COPIER 4/5-5/4/25	GENERAL FUND	POLICE DEPARTMENT	416.87
				TOTAL:	416.87
MARTIN'S FUEL	4/11/25	SEALANDER FUEL 3/2-9/25	GENERAL FUND	POLICE DEPARTMENT	66.00
				TOTAL:	66.00
MATTHEW W. ANDERSON, PE, PLLC	4/11/25	P&Z INSPECTIONS 2/24-28/25	GENERAL FUND	PLANNING & ZONING	1,125.00
	4/11/25	INSPECTIONS 3/6-7/25	GENERAL FUND	PLANNING & ZONING	1,125.00
	4/11/25	INSPECTIONS 3/10-14/25	GENERAL FUND	PLANNING & ZONING	2,000.00
	4/11/25	INSPECTIONS 3/18-21/25	GENERAL FUND	PLANNING & ZONING	1,250.00
				TOTAL:	5,500.00
MCDONALDS	4/11/25	SEALANDER ACDMY FOOD 3/9/2	GENERAL FUND	POLICE DEPARTMENT	16.01
				TOTAL:	16.01
MCP INSPECTIONS	4/11/25	INSPECTIONS 3/17-28/25	GENERAL FUND	PLANNING & ZONING	2,650.00
	4/11/25	INSPECTIONS 3/17-28/25	GENERAL FUND	PLANNING & ZONING	3,900.00
				TOTAL:	6,550.00
METLIFE	4/01/25	APR 2025 DENTAL INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	330.87
	4/01/25	APR 2025 DENTAL INS PREMIU	GENERAL FUND	PLANNING & ZONING	312.04
	4/01/25	APR 2025 DENTAL INS PREMIU	GENERAL FUND	CITY HALL	181.56
	4/01/25	APR 2025 DENTAL INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	1,690.68
	4/01/25	APR 2025 DENTAL INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	673.85
	4/01/25	APR 2025 DENTAL INS PREMIU	PARKS & RECREATION	Parks & Recreation	92.82
				TOTAL:	3,281.82
MILLERS SUPPLIES AT WORK	4/11/25	PD BOTTLE DEP X8	GENERAL FUND	POLICE DEPARTMENT	64.00-
	4/11/25	PD WATER 1/30/25 X7	GENERAL FUND	POLICE DEPARTMENT	104.65
				TOTAL:	40.65
NAPA AUTO PARTS	4/11/25	PW NEW HOLLAND AIR FILTER	GENERAL FUND	STREETS & TRANSPORT	35.62
	4/11/25	PW BOBCAT FUEL&OIL/AIR FIL	GENERAL FUND	STREETS & TRANSPORT	26.91
	4/11/25	PW BOBCAT FUEL&OIL/AIR FIL	GENERAL FUND	STREETS & TRANSPORT	33.99
	4/11/25	PW BOBCAT FUEL&OIL/AIR FIL	GENERAL FUND	STREETS & TRANSPORT	12.61

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	4/08/25	PW 5W30 55 GAL DRUM	GENERAL FUND	STREETS & TRANSPORT	845.99
				TOTAL:	955.12
NCR PAYMENT SOLUTIONS, FL, LLC	4/11/25	PSI PMT PORT SUP MAR 25	GENERAL FUND	CITY HALL	50.00
				TOTAL:	50.00
OLD CHARLES TOWN LIBRARY, INC	4/08/25	2023 COMM DISTR AWARD	GENERAL FUND	CONT TO COMMISSIONS	10,794.00
				TOTAL:	10,794.00
ORACLE ELEVATOR HOLDCO, INC	4/11/25	CH ELEVATOR MAINT FEB 25	GENERAL FUND	CITY HALL	155.35
				TOTAL:	155.35
PAYMENTECH - MERCH FEES	4/02/25	MAR2025 TYLER CITY CC FEES	GENERAL FUND	CITY HALL	330.36
				TOTAL:	330.36
PEIA	4/07/25	APR 2025 HEALTH INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	4,378.48
	4/07/25	APR 2025 HEALTH INS PREMIU	GENERAL FUND	PLANNING & ZONING	5,358.90
	4/07/25	APR 2025 HEALTH INS PREMIU	GENERAL FUND	CITY HALL	3,803.92
	4/07/25	APR 2025 HEALTH INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	25,010.58
	4/07/25	APR 2025 HEALTH INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	10,738.84
	4/07/25	APR 2025 HEALTH INS PREMIU	PARKS & RECREATION	NON-DEPARTMENTAL	11.90
	4/07/25	APR 2025 HEALTH INS PREMIU	PARKS & RECREATION	Parks & Recreation	2,150.94
				TOTAL:	51,453.56
PIES & PINT	4/11/25	SEALANDER ACDMY FOOD 3/22/	GENERAL FUND	POLICE DEPARTMENT	25.00
				TOTAL:	25.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES	4/11/25	CH POSTAGE INK X2	GENERAL FUND	CITY HALL	257.97
	4/04/25	POSTGE LEASE 1/30-4/29/25	GENERAL FUND	CITY HALL	239.70
				TOTAL:	497.67
POTOMAC EDISON	4/29/25	ELE APR 25	GENERAL FUND	CITY HALL	936.35
	4/29/25	ELE APR 25	GENERAL FUND	POLICE DEPARTMENT	1,012.15
	4/29/25	ELE APR 25	GENERAL FUND	STREETS & TRANSPORT	244.65
	4/29/25	ELE APR 25	GENERAL FUND	STREET LIGHTS	11,023.25
	4/29/25	ELE APR 25	PARKS & RECREATION	Parks & Recreation	223.34
	4/29/25	ELE APR 25	PARKS & RECREATION	Parks & Recreation	1,388.69
				TOTAL:	14,828.43
R&L LANDSCAPES, INC.	4/04/25	LANDSCAPE APR 25	GENERAL FUND	POLICE DEPARTMENT	166.66
	4/04/25	LANDSCAPE APR 25	GENERAL FUND	STREETS & TRANSPORT	8,321.50
	4/04/25	LANDSCAPE APR 25	PARKS & RECREATION	Parks & Recreation	1,475.00
	4/04/25	LANDSCAPE APR 25	PARKS & RECREATION	Parks & Recreation	291.66
				TOTAL:	10,254.82
RANSON BUILDERS CONSORTIUM LLC	4/11/25	FY2025 Q3 FSPS FEES	CAPITAL IMPROVEMEN	INVALID DEPARTMENT	178,750.00
				TOTAL:	178,750.00
RANSON POST OFFICE	4/11/25	FORD #18 TITLE MAILED 3/3/	GENERAL FUND	CITY HALL	10.10
	4/11/25	FORD #18 SIGN CONFIRM MAIL	GENERAL FUND	CITY HALL	4.55
				TOTAL:	14.65
RCS SECURITY	4/11/25	CH CELL COMM/MONT 4/1-6/30	GENERAL FUND	CITY HALL	36.00
	4/11/25	CH CELL COMM/MONT 4/1-6/30	GENERAL FUND	CITY HALL	54.00
	4/11/25	CVB CELL COMM/MONT 4/1-6/3	PARKS & RECREATION	Parks & Recreation	36.00
	4/11/25	CVB CELL COMM/MONT 4/1-6/3	PARKS & RECREATION	Parks & Recreation	54.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	180.00
ROBERT ANDERSON	4/15/25	MAILING REIMBURSEMENT	GENERAL FUND	PLANNING & ZONING	10.72
	4/15/25	MAILING REIMBURSEMENT	GENERAL FUND	STREETS & TRANSPORT	11.69
	4/15/25	MAILING REIMBURSEMENT	GENERAL FUND	STREETS & TRANSPORT	9.70
				TOTAL:	32.11
RUCKMAN ENGINEERING PLC	4/17/25	PERMIT RVW 1/27-31/25	GENERAL FUND	PLANNING & ZONING	200.00
	4/15/25	PERMIT RVW 4/4-11/25	GENERAL FUND	PLANNING & ZONING	640.00
	4/22/25	PERMIT RVW 4/14-18/25	GENERAL FUND	PLANNING & ZONING	320.00
	4/29/25	PERMIT RVW 4/25/25	GENERAL FUND	PLANNING & ZONING	240.00
				TOTAL:	1,400.00
SAMS CLUB	4/11/25	CANDY EASTER EGG HUNT 25'	PARKS & RECREATION	TOURISM & EVENTS	292.25
				TOTAL:	292.25
SCPDC	4/11/25	MY GOV MAR 25	GENERAL FUND	PLANNING & ZONING	540.42
				TOTAL:	540.42
SHEETZ	4/11/25	COULTER FUEL 3/11/25	GENERAL FUND	PLANNING & ZONING	32.84
	4/11/25	HOOD FUEL 3/3/25	GENERAL FUND	POLICE DEPARTMENT	27.76
	4/11/25	HUTCHERSON FUEL 3/2-30/25	GENERAL FUND	POLICE DEPARTMENT	413.84
	4/11/25	MCBRIDE FUEL 2/27/25	GENERAL FUND	POLICE DEPARTMENT	41.31
	4/11/25	LUTMAN FUEL 3/6-20/25	GENERAL FUND	POLICE DEPARTMENT	79.12
	4/11/25	WATSON FUEL 3/25/25	GENERAL FUND	POLICE DEPARTMENT	70.59
	4/11/25	JENKINS FUEL 3/3-23/25	GENERAL FUND	POLICE DEPARTMENT	291.51
	4/11/25	SEALANDER ACDMY FOOD 3/1/2	GENERAL FUND	POLICE DEPARTMENT	16.64
	4/11/25	SEALANDER ACDMY FOOD 3/2/2	GENERAL FUND	POLICE DEPARTMENT	19.11
	4/11/25	SEALANDER ACDMY FOOD 3/7/2	GENERAL FUND	POLICE DEPARTMENT	10.76
	4/11/25	SEALANDER ACDMY FOOD 3/14/	GENERAL FUND	POLICE DEPARTMENT	10.76
	4/11/25	SEALANDER ACDMY FOOD 3/28/	GENERAL FUND	POLICE DEPARTMENT	12.48
	4/11/25	SEALANDER ACDMY FOOD 3/30/	GENERAL FUND	POLICE DEPARTMENT	12.15
	4/11/25	SEALANDER FUEL 3/1-30/25	GENERAL FUND	POLICE DEPARTMENT	260.41
	4/11/25	LANCASTER FUEL 3/4-23/25	GENERAL FUND	POLICE DEPARTMENT	218.61
	4/11/25	SEALANDER ACDMY FOOD 3/16/	GENERAL FUND	POLICE DEPARTMENT	15.74
	4/11/25	SMITH FUEL 3/4-24/25	GENERAL FUND	POLICE DEPARTMENT	138.47
	4/11/25	HARDER FUEL 3/21-27/25	GENERAL FUND	STREETS & TRANSPORT	268.47
	4/11/25	DIX FUEL 3/11-19/25	GENERAL FUND	STREETS & TRANSPORT	78.72
	4/11/25	PIERSON FUEL 3/3-28/25	GENERAL FUND	STREETS & TRANSPORT	151.79
	4/11/25	W SILVEOUS FUEL 3/10-19/25	GENERAL FUND	STREETS & TRANSPORT	165.58
	4/11/25	HAWKINS FUEL 3/25/25	GENERAL FUND	STREETS & TRANSPORT	60.00
	4/11/25	MICHAEL FUEL 3/4/25	PARKS & RECREATION	Parks & Recreation	49.50
				TOTAL:	2,446.16
SHERWIN-WILLIAMS	4/11/25	CC PAINT FOR OFFICE X1GAL	PARKS & RECREATION	Parks & Recreation	56.95
				TOTAL:	56.95
SPECIALTY PRINTING	4/11/25	ELECTION CUPS AND STICKERS	GENERAL FUND	CITY ADMINISTRATION	470.60
	4/11/25	ELECTION CUPS AND STICKERS	GENERAL FUND	ELECTIONS	330.00
	4/11/25	ELECTION CUPS AND STICKERS	GENERAL FUND	ELECTIONS	307.00
				TOTAL:	1,107.60
SPECTRUM BUILDING ENVELOPE CONSULTING,	4/17/25	CH ROOF PROJECT	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	825.00
				TOTAL:	825.00
SPEEDWAY	4/11/25	SEALANDER FUEL 2/28-3/30/2	GENERAL FUND	POLICE DEPARTMENT	144.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	144.00
SUNBELT RENTALS, INC	4/08/25	PW SCISSORLIFT 3/17-20/25	GENERAL FUND	STREETS & TRANSPORT	276.75
	4/15/25	DEMO HAMMER 3/26-27/25	GENERAL FUND	STREETS & TRANSPORT	117.88
				TOTAL:	394.63
SUNOCO	4/11/25	ARMSTRONG FUEL 3/19/25	GENERAL FUND	CITY ADMINISTRATION	68.50
	4/11/25	HOOD FUEL 3/10-29/25	GENERAL FUND	POLICE DEPARTMENT	110.23
	4/11/25	MCBRIDE FUEL 3/19/25	GENERAL FUND	POLICE DEPARTMENT	32.50
	4/11/25	MEACHAM FUEL 3/8-23/25	GENERAL FUND	POLICE DEPARTMENT	110.23
	4/11/25	PALMER FUEL 2/28-3/30/25	GENERAL FUND	POLICE DEPARTMENT	501.31
	4/11/25	SEALANDER FUEL 3/23/25	GENERAL FUND	POLICE DEPARTMENT	27.94
	4/11/25	COOK FUEL 3/26/25	GENERAL FUND	STREETS & TRANSPORT	45.00
	4/11/25	WHITE 3/14-25/25	GENERAL FUND	STREETS & TRANSPORT	153.60
				TOTAL:	1,049.31
SUPERIOR AUTO BODY LLC	4/11/25	P&Z #21 DOOR ASSEMBLY	GENERAL FUND	PLANNING & ZONING	182.40
				TOTAL:	182.40
SUPERIOR LAUNDRIES INC.	4/04/25	PD & PW MATS 3/5/25	GENERAL FUND	POLICE DEPARTMENT	23.99
	4/04/25	PD & PW MATS 3/12/25	GENERAL FUND	POLICE DEPARTMENT	23.99
	4/04/25	PD & PW MATS 3/19/25	GENERAL FUND	POLICE DEPARTMENT	23.99
	4/04/25	PD & PW MATS 3/26/25	GENERAL FUND	POLICE DEPARTMENT	23.99
	4/04/25	PD & PW MATS 3/5/25	GENERAL FUND	STREETS & TRANSPORT	16.33
	4/04/25	PD & PW MATS 3/12/25	GENERAL FUND	STREETS & TRANSPORT	16.33
	4/04/25	PD & PW MATS 3/19/25	GENERAL FUND	STREETS & TRANSPORT	16.33
	4/04/25	PD & PW MATS 3/26/25	GENERAL FUND	STREETS & TRANSPORT	16.33
				TOTAL:	161.28
T-MOBILE	4/29/25	CELL PHONES APR 25	GENERAL FUND	PLANNING & ZONING	63.98
	4/29/25	CELL PHONES APR 25	GENERAL FUND	CITY HALL	243.39
	4/29/25	CELL PHONES APR 25	GENERAL FUND	POLICE DEPARTMENT	95.97
	4/29/25	CELL PHONES APR 25	GENERAL FUND	STREETS & TRANSPORT	255.92
	4/29/25	CELL PHONES APR 25	PARKS & RECREATION	Parks & Recreation	31.99
	4/29/25	CELL PHONES APR 25	PARKS & RECREATION	Parks & Recreation	31.99
				TOTAL:	723.24
TARGET	4/11/25	EASTER EGG HUNT 25'' PRIZE	PARKS & RECREATION	TOURISM & EVENTS	152.48
				TOTAL:	152.48
TEK ADVISORS LLC	4/04/25	COMP MAINT APR 25	GENERAL FUND	CITY HALL	6,763.43
	4/04/25	COMP MAINT APR 25	GENERAL FUND	CITY HALL	1.53-
	4/04/25	COMP MAINT APR 25	GENERAL FUND	POLICE DEPARTMENT	798.05
				TOTAL:	7,559.95
THOMPSON GAS	4/22/25	PD PROPANE 4/8/25	GENERAL FUND	POLICE DEPARTMENT	223.92
				TOTAL:	223.92
TIMOTHY P. STRANKO, ESQ	4/15/25	LEGAL RETAINER APR 25	GENERAL FUND	CITY HALL	4,500.00
				TOTAL:	4,500.00
TRACTOR SUPPLY	4/11/25	PW PAINT MKR, FUNNEL X2	GENERAL FUND	STREETS & TRANSPORT	23.76
				TOTAL:	23.76
TRAVELERS INSURANCE	4/22/25	ST SURETY 4/7/25-4/7/26	GENERAL FUND	STREETS & TRANSPORT	250.00
				TOTAL:	250.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRAVIS TURNER	4/11/25	TT SPRING 25 MFOA CONF TR	GENERAL FUND	CITY HALL	136.75
				TOTAL:	136.75
TROPHIES "R" US, INC.	4/11/25	RF/CS 25' TROPHIES DEPOSIT	PARKS & RECREATION	TOURISM & EVENTS	1,500.00
				TOTAL:	1,500.00
TRUIST MERCHANT SERVICES	4/15/25	MAR2025 PD OFFLINE CC FEES	GENERAL FUND	CITY HALL	626.15
				TOTAL:	626.15
UNITED WAY OF THE EASTERN PANHANDLE	4/08/25	MAR 25 TEEN COURT FEE REM	GENERAL FUND	POLICE DEPARTMENT	994.62
				TOTAL:	994.62
US BANK	4/11/25	MAR 2025 PCARD STMT PYMT	GENERAL FUND	NON-DEPARTMENTAL	37,663.45
				TOTAL:	37,663.45
VISION SERVICE PLAN	4/01/25	APR 2025 VISION INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	58.69
	4/01/25	APR 2025 VISION INS PREMIU	GENERAL FUND	PLANNING & ZONING	66.49
	4/01/25	APR 2025 VISION INS PREMIU	GENERAL FUND	CITY HALL	35.30
	4/01/25	APR 2025 VISION INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	358.39
	4/01/25	APR 2025 VISION INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	141.77
	4/01/25	APR 2025 VISION INS PREMIU	PARKS & RECREATION	Parks & Recreation	24.24
				TOTAL:	684.88
WALMART	4/11/25	PD COFFEE, PT, CUPS	GENERAL FUND	POLICE DEPARTMENT	93.66
				TOTAL:	93.66
WEIS	4/11/25	SIGULINSKY FUEL 3/6-26/25	GENERAL FUND	POLICE DEPARTMENT	150.92
				TOTAL:	150.92
WEST VIRGINIA AMERICAN WATER	4/11/25	MF IRRIGATION WATER 2/4-3/	PARKS & RECREATION	Parks & Recreation	362.38
	4/11/25	MF WATER 2/4-3/4/25	PARKS & RECREATION	Parks & Recreation	114.28
				TOTAL:	476.66
WINCHESTER EQUIPMENT COMPANY	4/11/25	PW 10W-40 OIL X24	GENERAL FUND	STREETS & TRANSPORT	217.84
	4/11/25	PW RTU 900XT FILTERS X6	GENERAL FUND	STREETS & TRANSPORT	112.65
	4/11/25	PW 10W-40 OIL X24	GENERAL FUND	STREETS & TRANSPORT	217.84
				TOTAL:	548.33
WV DIVISION OF LABOR	4/15/25	ELEVATOR CERT 2025	GENERAL FUND	CITY HALL	90.00
				TOTAL:	90.00
WV STATE TREASURER'S OFFICE	4/07/25	MAR2025 COURT FEE REMIT	GENERAL FUND	POLICE DEPARTMENT	7,196.89
				TOTAL:	7,196.89
**PAYROLL EXPENSES	4/01/2025 - 4/30/2025		GENERAL FUND	MAYOR'S OFFICE	1,000.00
			GENERAL FUND	CITY COUNCIL	5,000.04
			GENERAL FUND	CITY ADMINISTRATION	17,879.66
			GENERAL FUND	POLICE JUDGE'S OFFICE	1,900.00
			GENERAL FUND	PLANNING & ZONING	28,581.45
			GENERAL FUND	CITY HALL	19,128.28

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
**PAYROLL EXPENSES			GENERAL FUND	POLICE DEPARTMENT	125,938.96
			GENERAL FUND	STREETS & TRANSPORT	39,992.78
			PARKS & RECREATION	Parks & Recreation	16,163.49
				TOTAL:	255,584.66

========== FUND TOTALS ==========	
001 GENERAL FUND	586,884.27
201 CAPITAL IMPROVEMENT	515,768.38
900 PARKS & RECREATION	28,865.02
GRAND TOTAL:	1,131,517.67

TOTAL PAGES: 14

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Ranson, WV
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 4/01/2025 THRU 4/30/2025

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 4/01/2025 THRU 4/30/2025

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

FY 2025
General Fund Budget
April 2025 Financials

83.3% through Budget Year

	Current Budget FY2025 3-18-2025	Year to Date	Budget Balance	% of Budget Received
FY24 Carryover Fund Balance	*4,881,368*	*4,881,368*	-	100%
Revenue Summary				
Taxes	5,666,480	5,659,680	(6,800)	100%
Fines & Forfeitures	400,000	344,550	(55,450)	86%
Licenses & Permits	1,156,500	1,040,594	(115,906)	90%
Charges for Services	-	-	-	-
Intergovernmental	550,800	411,223	(139,577)	75%
Miscellaneous	103,500	95,012	(8,488)	92%
Total Revenues	***12,758,648***	***12,432,428***	***(326,220)***	***97%***
Expenditure Summary				
Mayor's Office	16,560	10,826	5,734	65%
City Council	67,800	53,825	13,975	79%
City Administrator	452,750	325,130	127,620	72%
Police Judge's Office	34,300	21,428	12,872	62%
Contribution to Commissions	187,944	69,639	118,305	37%
Regional Development Authority	5,150	5,107	43	99%
Planning & Zoning	951,875	690,357	261,518	73%
Elections	37,750	26,075	11,675	69%
City Hall	1,446,250	1,025,915	420,335	71%
Contribution/Transfer	3,379,314	2,675,451	703,864	79%
Contingency	1,260,865	-	1,260,865	0%
Police Department	2,851,650	2,273,019	578,631	80%
Police Special Duty	9,290	9,051	239	97%
Streets Department	1,372,150	937,338	434,812	68%
Street Lights	135,000	106,647	28,353	79%
Parks & Recreation	325,000	190,248	134,752	59%
Convention & Visitor's Bureau	225,000	169,761	55,240	75%
Total Expenditures	***12,758,648***	***8,589,817***	***4,168,831***	***67%***
Revenue Over Expenses		***3,842,611***		

FY 2025 General Fund Budget Revenues

Account Number	*Description*	*Current FY25 Budget as of 3/18/2025*	*FY2025 Q1*	*FY2025 Q2*	*FY2025 Q3*	*Apr-25*	*Year to Date*	*Budget Balance*	*% of Budget Received*
	FY24 Carryover Fund Balance	**4,881,368**	4,881,368	-	-		**4,881,368**	**-**	*100%*
001.301.100	Ad Valorem Tax Current Year	1,620,230	930,240	147,543	429,130	-	1,506,913	113,317	*93%*
001.301.102	Property Tax Prior Years	-	-	-	94,896	-	94,896	(94,896)	*N/A*
001.301.106	Supplemental Taxes	-	-	-	37,924	-	37,924	(37,924)	*N/A*
001.302.100	Tax Penalties and Interest	-	-	-	11,623	-	11,623	(11,623)	*N/A*
001.303.100	Gas and Oil Severance Tax Current Year	20,000	-	20,000	-	-	20,000	(0)	*100%*
001.304.100	Utility Tax	250,000	34,841	91,785	100,873	13,095	240,595	9,405	*96%*
001.305.100	B&O Tax	3,250,000	55,098	1,024,148	1,496,183	733,806	3,309,235	(59,235)	*102%*
001.306.100	Wine and Liquor Tax	75,000	-	17,741	19,291	19,748	56,780	18,220	*76%*
001.307.100	Animal Tax	1,250	856	262	68	32	1,218	32	*97%*
001.308.100	Hotel/Motel Tax	450,000	98,131	138,875	102,515	40,976	380,497	69,503	*85%*
001.320.100	Fines, Fees, and Court Costs	400,000	98,325	102,391	109,599	34,020	344,335	55,665	*86%*
001.321.100	Parking Tickets	-	155	15	5	40	215	(215)	*N/A*
001.325.100	Business Licenses	25,000	12,543	1,934	995	730	16,202	8,798	*65%*
001.326.100	Building Permits	1,000,000	208,627	291,115	315,973	120,429	936,145	63,855	*94%*
001.328.100	Franchise Tax	45,000	-	11,648	11,320	-	22,968	22,032	*51%*
001.329.100	Rental Registration	1,500	220	700	40	40	1,000	500	*67%*
001.330.100	IRP Fees	85,000	13,973	18,229	19,988	12,090	64,280	20,720	*76%*
001.368.100	Contributions From Other Entities	-	-	-	-	15,000	15,000	(15,000)	*N/A*
001.369.100	Contributions from Other Funds (Sales Tax)	500,000	-	350,000	-	-	350,000	150,000	*70%*
001.369.101	Contributions from Other Funds (ARPA Revenue Loss Allowance XFR)	8,800	-	-	8,771	-	8,771	29	*100%*
001.374.100	Payroll Reimbursement	42,000	6,229	7,673	20,182	3,367	37,452	4,548	*89%*
001.380.100	Interest Gained on Investments	30,000	10,196	7,166	6,188	2,784	26,334	3,666	*88%*
001.382.100	Refunds & Rebates	30,000	3,626	14,381	7,933	(34)	25,906	4,094	*86%*
001.383.100	Sale of Fixed Asset	20,000	15,000	2,700	-	-	17,700	2,300	*89%*
001.386.100	Insurance Claim	15,000	6,315	3,676	1,251	5,643	16,884	(1,884)	*N/A*
001.389.100	Accident Reports	5,000	1,476	1,520	1,360	440	4,796	204	*96%*
001.399.100.	Miscellaneous	3,000	1,075	100	1,086	795	3,057	(57)	*102%*
001.399.102	Yard Sale Fees	250	85	20	15	55	175	75	*70%*
001.399.103	Fingerprint Fee	250	85	40	25	10	160	90	*64%*
	Total Revenues	***12,758,648***	***6,378,462***	***2,253,664***	***2,797,235***	***1,003,067***	***12,432,428***	***326,220***	***97%***

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 3/18/2025	FY2025 Q1	FY2025 Q2	FY2025 Q3	Apr-25	Year-to-date	Budget Balance	Percent of Budget Expended
409 - Mayor's Office									
001.409.101	Mayor Salary	12,000	3,000	3,000	3,000	1,000	10,000	2,000	83%
001.409.104	Mayor FICA	960	230	230	230	77	765	195	80%
001.409.214	Mayor Travel	2,000	-	-	-	-	-	2,000	0%
001.409.226	Mayor Insurance Bonds	100	-	-	-	-	-	100	0%
001.409.230	Mayor Contracted Services	500	-	-	-	-	-	500	0%
001.409.341	Mayor Departmental Supplies	500	-	-	61	-	61	439	12%
001.409.568	Mayor Contributions	500	-	-	-	-	-	500	0%
	Total	**16,560**	**3,230**	**3,230**	**3,291**	***1,077***	***10,826***	***5,734***	***65%***
410 - City Council									
001.410.101	City Council Salary	60,000	15,000	15,000	15,000	5,000	50,000	10,000	83%
001.410.104	City Council FICA	4,800	1,148	1,148	1,148	383	3,825	975	80%
001.410.214	City Council Travel	2,000	-	-	-	-	-	2,000	0%
001.410.230	City Council Contracted Services	500	-	-	-	-	-	500	0%
001.410.341	City Council Departmental Supplies	500	-	-	-	-	-	500	0%
	Total	**67,800**	**16,148**	**16,148**	**16,148**	**5,383**	**53,825**	**13,975**	**79%**
412 - City Administration Office									
001.412.103	City Administration Salary (3 FT employees)	243,000	59,102	55,274	67,712	17,880	199,967	43,033	82%
001.412.104	City Administration FICA	19,750	4,723	4,413	5,395	1,429	15,961	3,789	81%
001.412.105	City Administration Insurance	61,000	15,114	14,985	14,976	4,992	50,067	10,933	82%
001.412.106	City Administration Retirement	29,500	5,910	5,365	6,261	1,788	19,324	10,176	66%
001.412.211	City Administration Phone	1,250	-	294	-	-	294	956	24%
001.412.214	City Administration Travel	5,000	2,461	531	181	1,200	4,373	627	87%
001.412.220	City Administration Ads/Legal Publications	2,500	-	40	-		40	2,460	2%
001.412.221	City Administration Training	2,500	1,383	160	345	87	1,974	526	79%
001.412.222	City Administration Dues and Subscriptions	3,500	634	874	64	141	1,714	1,786	49%
001.412.223	City Administration Professional Services	25,000	567	12,067	567	189	13,390	11,610	54%
001.412.226	City Administration Insurance and Bonds	250	-	-	-	-	-	250	0%
001.412.230	City Administration Contracted Services	20,000	-	-	-	-	-	20,000	0%
001.412.341	City Adminstration Supplies and Materials	5,000	-	2,485	1,068	-	3,552	1,448	71%
001.412.343	City Administration Gas Oil Tires	500	219	-	153	-	373	127	75%
001.412.345	City Administration Uniforms	1,500	238	-	-	-	238	1,262	16%
001.412.353	City Administration Computer Software	32,500	12,076	945	814	27	13,861	18,639	43%
	Total	**452,750**	**102,427**	**97,432**	**97,538**	***27,733***	***325,130***	***127,620***	***72%***
416 - Police Judge's Office									
001.416.103	Police Judge Salary (2 Mags; 1 Prosecutor)	25,000	5,700	6,512	5,700	1,900	19,812	5,188	79%
001.416.104	Police Judge FICA	2,000	436	498	436	145	1,516	484	76%
001.416.223	Police Judge Professional Services	7,000	-	-	-	-	-	7,000	0%
001.416.226	Police Judge Insurance and Bonds	300	-	-	100	-	100	200	33%
	Total	**34,300**	**6,136**	**7,010**	**6,236**	***2,045***	***21,428***	***12,872***	***62%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 3/18/2025*	*FY2025 Q1*	*FY2025 Q2*	*FY2025 Q3*	*Apr-25*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
424 - Contributions									
001.424.568	Contributions - Dispersed	-	-	-	-	-	-		
	PANTRAN	15,000	-	-	-	-	-	15,000	0%
	Independent Fire Dept	19,000	-	-	-	-	-	19,000	0%
	Citizen Fire Dept.	14,000	-	-	-	-	-	14,000	0%
	Charles Town Library	5,000	-	-	-	-	-	5,000	0%
	Jefferson County P&R - Fireworks	5,000	-	-	-	-	-	5,000	0%
	Mini-Grant Program	54,703	-	-	-	-	-	54,703	0%
	2023 Ranson Community Distribution Program	65,538	7,298	47,481	-	10,760	65,539	(1)	100%
	Community Sponsorship	9,703	1,600	1,500	-	1,000	4,100	5,603	42%
	Total	**187,944**	***8,898***	***48,981***	**-**	***11,760***	***69,639***	***118,305***	***37%***
435 - Regional Development Authority									
001.435.222	Region 9 Planning & Development Council	**5,150**	5,107	**-**	**-**	-	5,107	43	99%
437 - Planning and Zoning									
001.437.103	Planning & Zoning Salary (5 FT employees)	354,000	92,849	83,393	94,133	28,499	298,874	55,126	84%
001.437.104	Planning and Zoning FICA	29,000	7,314	6,545	7,459	2,251	23,570	5,430	81%
001.437.105	Planning and Zoning Insurance	75,000	18,435	18,416	18,324	6,108	61,282	13,718	82%
001.437.106	Planning and Zoning Retirement	42,500	8,255	7,173	8,369	2,391	26,188	16,312	62%
001.437.108	Planning and Zoning Overtime/Extra Help	5,000	489	55	403	82	1,030	3,970	21%
001.437.110	Planning and Zoning Fringe Benefits	250	250	-	-	-	250	-	100%
001.437.211	Planning and Zoning Telephone	2,000	-	494	192	64	750	1,250	37%
001.437.214	Planning and Zoning Travel	2,000	672	-	-	-	672	1,328	34%
001.437.217	Planning and Zoning Vehicle Repair	500	-	-	214	-	214	286	43%
001.437.218	Planning and Zoning Postage	1,000	-	-	-	11	11	989	1%
001.437.220	Planning and Zoning Legal Publications	4,000	365	533	942	-	1,840	2,160	46%
001.437.221	Planning and Zoning Training	7,500	1,136	247	266	63	1,712	5,788	23%
001.437.222	Planning and Zoning Dues and Subscriptions	1,500	100	-	-	-	100	1,400	7%
001.437.223	Planning and Zoning Professional Services	400,000	120,988	63,094	58,585	23,100	265,767	134,233	66%
001.437.226	Planning and Zoning Insurance & Bonds	125	-	-	-	-	-	125	0%
001.437.230	Planning and Zoning Contracted Services	1,000	237	-	103	224	564	436	56%
001.437.341	Planning and Zoning Supplies and Materials	8,500	1,026	13	7	20	1,066	7,434	13%
001.437.343	Planning and Zoning Gas, Oil, Tires	2,500	558	213	201	93	1,064	1,436	43%
001.437.345	Planning and Zoning Uniforms	2,500	-	-	-	-	-	2,500	0%
001.437.353	Planning and Zoning Computer Software	13,000	1,621	1,621	1,621	540	5,404	7,596	42%
	Total	**951,875**	**254,296**	**181,796**	**190,818**	***63,447***	***690,357***	***261,518***	***73%***
438 - Elections									
001.438.220	Elections Advertising	750	-	-	52	-	52	698	7%
001.438.230	Elections Contracted Services (Poll workers)	35,250	23,163	-	-	-	23,163	12,087	66%
001.438.341	Elections Supplies and Materials	1,750	-	-	637	2,223	2,860	(1,110)	163%
	Total	**37,750**	**23,163**	**-**	**689**	**2,223**	**26,075**	**11,675**	**69%**

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 3/18/2025*	*FY2025 Q1*	*FY2025 Q2*	*FY2025 Q3*	*Apr-25*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
440 - City Hall									
001.440.103	City Hall Salary (4 FT employees)	270,000	65,113	59,556	66,949	19,128	210,746	59,254	78%
001.440.104	City Hall FICA	22,250	5,208	4,729	5,348	1,536	16,821	5,429	76%
001.440.105	City Hall Insurance	50,500	9,367	10,265	11,049	4,288	34,970	15,530	69%
001.440.106	City Hall Retirement	32,500	5,540	5,123	6,284	1,913	18,860	13,640	58%
001.440.108	City Hall Overtime / Extra Help	5,000	544	9	27	-	580	4,420	12%
001.440.211	City Hall Telephone	25,000	4,254	5,796	5,286	1,954	17,290	7,710	69%
001.440.212	City Hall Printing	7,500	1,387	685	123	134	2,329	5,171	31%
001.440.213	City Hall Utilities	25,000	4,048	3,517	7,764	1,100	16,428	8,572	66%
001.440.214	City Hall Travel	1,500	-	-	-	926	926	574	62%
001.440.215	City Hall Maintenance / Repair Building	20,000	6,569	2,992	1,868	813	12,242	7,758	61%
001.440.216	City Hall Maintenance / Repair Equipment	500	-	-	-	-	-	500	0%
001.440.217	City Hall Vehicle Repair	500	-	-	-	-	-	500	0%
001.440.218	City Hall Postage / Meter	8,000	1,472	897	1,499	10	3,879	4,121	48%
001.440.219	City Hall Building and Equipment Rents	11,000	2,019	2,093	1,933	640	6,685	4,315	61%
001.440.220	City Hall Advertising / Legal Publications	5,000	1,830	251	52	500	2,631	2,369	53%
001.440.221	City Hall Training	5,500	-	160	300	-	460	5,040	8%
001.440.222	City Hall Dues and Subscriptions	10,000	1,956	15	-	-	1,971	8,029	20%
001.440.223	City Hall Professional Services	125,000	13,750	15,379	18,464	5,230	52,823	72,177	42%
001.440.224	City Hall Audit Costs	109,500	9,241	55,235	42,590	1,694	108,760	741	99%
001.440.226	City Hall Insurance and Bonds (Travelers)	291,500	134,142	76,317	69,273	-	279,732	11,768	96%
001.440.230	City Hall Contracted Services	200,000	45,263	41,334	39,584	9,596	135,778	64,222	68%
001.440.232	City Hall Bank Charges	50,000	12,416	10,177	11,993	7,738	42,324	7,677	85%
001.440.341	City Hall Supplies and Materials	36,000	4,738	2,252	3,960	167	11,117	24,883	31%
001.440.343	City Hall Oil, Gas & Tires	500	28	31	-	54	114	386	23%
001.440.345	City Hall Uniforms	2,000	-	-	-	-	-	2,000	0%
001.440.353	City Hall Computer Software	130,000	48,411	-	40	-	48,451	81,550	37%
001.440.570	City Hall Miscellaneous Fees	2,000	-	-	-	-	-	2,000	0%
	Total	**1,446,250**	**377,297**	**296,811**	**294,387**	***57,421***	***1,025,915***	***420,335***	***71%***
444 - Contributions to Other Funds									
1.444.566	Contributions to Others Funds								
	Municipal Capital Improvement	2,317,178	-	965,123	1,000,123	-	1,965,246	351,932	85%
	Municipal Stabilization	1,062,136	-	337,603	372,602	-	710,205	351,932	67%
	Total	**3,379,314**	**-**	***1,302,726***	***1,372,725***	**-**	***2,675,451***	***703,864***	***79%***
699 - Contingencies									
1.699.000	Contingencies	1,260,865	-	-	-	-	-	1,260,865	0%
	Total	**1,260,865**	**-**	**-**	**-**	**-**	**-**	***1,260,865***	***0%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 3/18/2025*	*FY2025 Q1*	*FY2025 Q2*	*FY2025 Q3*	*Apr-25*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
700 - Police									
001.700.103	Police Salary (19 FT Officers & 2 FT Admin)	1,574,950	423,409	362,610	426,057	121,043	1,333,119	241,831	85%
001.700.104	Police FICA	140,950	36,675	31,928	37,319	10,036	115,958	24,992	82%
001.700.105	Police Insurance	352,500	88,537	83,730	85,885	28,628	286,780	65,720	81%
001.700.106	Police Retirement	179,250	37,859	32,453	39,079	11,286	120,677	58,573	67%
001.700.108	Police Overtime / Extra Help	175,000	38,095	39,859	43,818	4,896	126,669	48,331	72%
001.700.110	Police Fringe Benefits	4,750	-	-	-	-	-	4,750	0%
001.700.211	Police Telephone	7,500	982	1,611	1,320	446	4,359	3,141	58%
001.700.212	Police Printing	500	-	-	-	-	-	500	0%
001.700.213	Police Utilities	17,500	2,665	3,311	5,639	1,731	13,346	4,154	76%
001.700.214	Police Travel	10,000	2,140	1,018	510	113	3,782	6,218	38%
001.700.215	Police Maintenance / Repair Building	12,500	655	-	6,124	145	6,924	5,576	55%
001.700.216	Police Maintenance / Repair Equipment	1,500	-	-	-	-	-	1,500	0%
001.700.217	Police Vehicle Maintenance	35,000	3,789	7,061	13,368	541	24,759	10,241	71%
001.700.218	Police Postage	1,000	34	19	11	-	64	936	6%
001.700.219	Police Building and Equipment Rents	5,000	1,158	1,184	1,330	417	4,089	911	82%
001.700.220	Police Advertising / Legal Publication	750	-	-	-	-	-	750	0%
001.700.221	Police Training	10,000	2,965	1,293	1,500	-	5,758	4,242	58%
001.700.222	Police Dues and Subscriptions	1,500	100	50	628	-	778	722	52%
001.700.223	Police Professional Services	30,000	13,827	6,642	8,442	3,956	32,866	(2,866)	110%
001.700.226	Police Insurance and Bonds	200	-	-	-	-	-	200	0%
001.700.230	Police Contracted Services	35,500	8,249	4,321	5,975	1,990	20,535	14,965	58%
001.700.233	Police Investigation Fees	1,000	-	-	-	-	-	1,000	0%
001.700.235	Police Remittance of Fees Collected	102,000	15,886	23,462	24,448	8,192	71,988	30,012	71%
001.700.236	Police Refunds	1,000	-	-	-	-	-	1,000	0%
001.700.341	Police Supplies and Materials	30,000	2,992	4,894	5,673	535	14,093	15,907	47%
001.700.343	Police Gas Oil Tires	72,000	16,074	17,958	14,112	4,618	52,762	19,238	73%
001.700.345	Police Uniforms	12,000	604	4,270	481	222	5,577	6,423	46%
001.700.353	Police Software	31,000	12,968	12,281	-	-	25,250	5,750	81%
001.700.570	Police Miscellaneous Fees	6,800	-	-	2,888	-	2,888	3,912	42%
	Total	**2,851,650**	**709,663**	**639,956**	**724,606**	***198,794***	***2,273,019***	***578,631***	***80%***
704 - Crossing Guards									
001.704.103	Crossing Guards Salary (5 PT Employees)	8,625	1,888	5,521	1,000	-	8,408	217	97%
001.704.104	Crossing Guards FICA	665	144	422	77	-	643	22	97%
001.704.570	Crossing Guards Misc	-	-	-	-	-	-	-	0%
	Total	**9,290**	***2,032***	***5,943***	***1,077***	**-**	***9,051***	***239***	***97%***

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 3/18/2025	FY2025 Q1	FY2025 Q2	FY2025 Q3	Apr-25	Year-to-date	Budget Balance	Percent of Budget Expended
750 - Streets									
001.750.103	Streets Salary (10 FT employees)	653,000	163,839	131,969	149,202	39,993	485,003	167,997	74%
001.750.104	Streets FICA	53,600	13,081	10,887	12,292	3,157	39,417	14,183	74%
001.750.105	Streets Insurance	187,000	41,711	39,950	38,154	12,106	131,920	55,080	71%
001.750.106	Streets Retirement	78,500	14,411	11,747	13,883	3,904	43,945	34,555	56%
001.750.108	Streets Overtime / Extra Help	22,500	1,207	5,390	7,361	-	13,958	8,542	62%
001.750.110	Streets Fringe Benefits	2,500	2,250	-	-	-	2,250	250	90%
001.750.211	Streets Telephone	6,750	448	2,402	1,271	405	4,527	2,223	67%
001.750.213	Streets Utilities	12,500	1,774	1,944	3,889	645	8,252	4,248	66%
001.750.214	Streets Travel	2,500	-	-	-	-	-	2,500	0%
001.750.215	Streets Maintenance / Repair Building	5,000	997	323	21	-	1,341	3,659	27%
001.750.216	Streets Maintenance / Repair Equipment	15,000	1,460	1,024	2,807	77	5,368	9,632	36%
001.750.217	Streets Maintenance / Repair Vehicles	22,500	889	461	4,569	2,601	8,520	13,980	38%
001.750.219	Streets Building and Equipment Rents	5,000	281	496	394	131	1,302	3,698	26%
001.750.221	Streets Training	2,500	-	73	-	-	73	2,427	3%
001.750.222	Streets Dues	500	-	-	92	-	92	408	18%
001.750.223	Streets Professional Services	500	-	167	-	-	167	333	33%
001.750.226	Streets Insurance and Bonds	300	-	-	250	-	250	50	83%
001.750.230	Streets Contracted Services	200,000	29,821	32,153	48,819	9,934	120,728	79,272	60%
001.750.341	Streets Supplies and Materials	60,000	8,651	8,631	10,377	12,718	40,377	19,623	67%
001.750.343	Streets Gas Oil Tires	30,000	8,329	6,427	5,750	3,546	24,052	5,948	80%
001.750.345	Streets Uniforms	5,000	-	-	1,095	-	1,095	3,905	22%
001.750.353	Streets Software	7,000	1,428	-	3,274	-	4,702	2,298	67%
	Total	**1,372,150**	**290,578**	**254,043**	**303,499**	***89,218***	***937,338***	***434,812***	***68%***
751 - Street Lights									
001.751.213	Street Lights - Utilities	135,000	28,132	30,036	37,399	11,079	106,647	28,353	79%
	Total	**135,000**	**28,132**	**30,036**	**37,399**	***11,079***	***106,647***	***28,353***	***79%***
900 - Parks & Recreation									
001.900.568	Parks & Recreation Pass through Hotel Tax	225,000	49,066	69,438	51,257	20,488	190,248	34,752	85%
001.900.568.001	Parks & Recreation Operational Contribution	100,000	-	-	-		-	100,000	0%
	Total	***325,000***	**49,066**	**69,438**	**51,257**	***20,488***	***190,248***	***134,752***	***59%***
901 - Convention & Visitors Bureau (CVB)									
001.901.568	CVB Pass through Hotel Tax	225,000	24,889	76,091	52,988	15,792	169,761	55,240	75%
	Total	**225,000**	**24,889**	**76,091**	**52,988**	***15,792***	***169,761***	***55,240***	***75%***
	Total Expenses	***12,758,648***	***1,901,061***	***3,029,641***	***3,152,656***	***506,459***	***8,589,817***	***4,168,831***	***67%***
	Revenue Over Expenses	***-***	***4,477,401***	***(775,977)***	***(355,421)***	***496,608***	***3,842,611***		

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - April 30, 2025
83.3% through Budget Year

	FY2025 REVISED BUDGET 3-18-2025	*FY2025 Q1*	*FY2025 Q2*	*FY2025 Q3*	*APRIL 2025*	*YEAR TO DATE*	*Budget Balance*	*% Budget Rcvd/Spent*
Carryover Balance	8,488,226	8,488,226	-	-	-	8,488,226	-	100%
201.348.100 Special Assessments - Sidewalk Funds	-	-	-	-	-	-	-	N/A
201.350.100 City Service Fees	300,000	87,000	63,439	181,226	94,000	425,665	(125,665)	142%
201.365.100 Grants	29,000	-	29,100	-	-	29,100	(100)	100%
201.369.100 Contributions from Other Funds	2,242,178	-	965,123	1,000,123	-	1,965,246	276,932	88%
201.376.000 Table Games Income	175,000	32,573	48,203	49,729	18,553	149,058	25,942	85%
201.380.100 Interest Income	70,000	22,943	18,490	16,240	8,761	66,434	3,566	95%
201.381.200 Demo Reimbursements	6,500	-	6,500	-	-	6,500	-	100%
201.397.100 Video Lottery Income	600,000	42,135	205,609	196,121	63,472	507,337	92,663	85%
TOTAL REVENUES	***11,910,904***	***8,672,877***	***1,336,464***	***1,443,439***	***184,786***	***11,637,566***	***273,338***	***98%***
EXPENDITURES								
201 Misc Fees								
Bank Charges	175	51	51	62	18	182	(7)	104%
201.975.459 GENERAL GOVERNMENT CAPITAL EXPENSES								
Computer Replacement Program (201-975.459.001)	180,000	-	44,469	127,980	-	172,449	7,551	96%
Condemnation of Properties (201-975.459.002)	15,000	-	-	-	-	-	15,000	0%
Replacement Vehicle (201-975.459.003)	55,000	-	-	49,204	-	49,204	5,796	89%
Total - General Government	*250,175*	*51*	*44,521*	*177,246*	*18*	*221,835*	*28,340*	*89%*
201.976.459 PUBLIC SAFETY CAPITAL EXPENSES								
3 Patrol Vehicles (201-976.459.001)	135,000	127,224	-	-	-	127,224	7,776	94%
Equipment for Patrol Vehicles (201-976.459.002)	75,000	50,009	1,250	4,369	4,369	59,996	15,004	80%
Two In-Car Camera Systems (201-976.459.002)	20,000	-	19,369	-	-	19,369	631	97%
Three CAD units (201-976.459.002)	10,000	-	-	-	-	-	10,000	0%
E-Ticketing (201-976.459.003)	8,000	-	-	-	-	-	8,000	0%
Radios (201-976.459.003)	15,000	2,836	-	-	-	2,836	12,164	19%
Radars (201-976.459.003)	7,500	7,500	-	-	-	7,500	-	100%
Tasers (201-976.459.003)	15,000	-	-	-	-	-	15,000	0%
Electronic Fingerprint Machine (201-976.459.004)	30,000	10,200	-	-	-	10,200		34%
Crash Reconstructor Equipment (201-976.459.004)	29,500	29,250	-	-	-	29,250	250	99%
Exterior Storage Building at PD (201-976.459.005)	10,000	7,416	-	-	-	7,416	2,584	74%
CAD Tablet Replacements x5 (201-976.459.003)	16,500	-	-	-	-	-	16,500	0%
New Police Department Building (201-976.459.005)	750,000	18,954	10,000	594,681	-	623,635	126,365	83%
Total - Public Safety	*1,121,500*	*253,389*	*30,619*	*599,049*	*4,369*	*887,427*	*234,073*	*79%*

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - April 30, 2025
83.3% through Budget Year

	FY2025 REVISED BUDGET 3-18-2025	FY2025 Q1	FY2025 Q2	FY2025 Q3	APRIL 2025	YEAR TO DATE	Budget Balance	% Budget Rcvd/Spent
201.977.459 STREET & TRANSPORTATION CAPITAL EXPENSES								
Street Construction & Repairs								
5th Avenue Streetscape (201-977.459.016)	1,300,000	-	-	-	-	-	1,300,000	0%
Stormwater Engineering/Repairs								
SWM/Engineering & Construction	50,000	-	-	-	-	-	50,000	0%
Stormwater Management/Engineering (Mildred) - Design (201-977.459.012)	200,000	66,173	66,173	8,021	-	140,367	59,633	70%
Stormwater Management/Engineering (Mildred) Phase 1 (201-977.459.012)	1,000,000	-	-	-	-	-	1,000,000	0%
Stormwater Management/Engineering (Mildred) Phase 2 (201-977.459.012)	250,000	-	-	-	-	-	250,000	0%
Miscellaneous Other Capital Projects								
City Hall Roof (201-977.459.011)	20,000	-	-	-	825	825	19,175	4%
Trifecta Place (201-977.459.013)	500,000	7,983	11,264	4,890	-	24,136	475,864	5%
PW Capital Budget Items								
Street Preservation (Asphalt Overlay) (201-977.459.001)	350,000	-	-	1,000	309,110	310,110	39,890	89%
Alley Construction & Preservation (201-977.459.002)	100,000	3,100	1,600	7,900	-	12,600	87,400	13%
Sidewalk & Curb Replacement (201-977.459.003)	75,000	55,962	6,274	5,893	-	68,130	6,870	91%
Street Design/Engineering (201-977.459.004)	50,000	-	13,969	-	-	13,969	36,031	28%
Street Light Replacement (201-977.459.005)	75,000	11,011	3,751	3,550	-	18,311	56,689	24%
F350 Truck (201-977.459.006)	75,000	67,476	1,986	-	-	69,462	5,538	93%
Equipment (201-977.459.009)	75,000	8,140	-	2,075	-	10,215	64,785	14%
Improvement to Public Works Yard (201-977.459.010)	400,000	94,642	9,860	-	-	104,502	295,498	26%
Total - Streets & Transportation	*4,520,000*	*314,486*	*114,876*	*33,329*	*318,672*	*772,627*	*3,747,373*	*17%*
201.979.459 PARKS & RECREATION CAPITAL EXPENSES								
Civic Center Improvements (201-979.459.001)	40,000	22,900	-	-	-	22,900	17,100	57%
Flowing Springs Trail (201-979.459.008)	600,000	6,763	-	-	-	6,763	593,238	1%
Marcus Fields Improvements (201-979.459.002)	50,000	4,326	-	2,042	6,120	12,488	37,512	25%
Total - Parks & Recreation	*690,000*	*33,989*	-	*2,042*	*6,120*	*42,151*	*647,849*	*6%*
Contingencies	5,329,229	-	-	-	-	-	5,329,229	0%
TOTAL EXPENSES	***6,581,675***	***601,916***	***190,016***	***811,667***	***329,178***	***1,924,040***	***4,657,635***	***29%***
REVENUES OVER EXPENSES	***5,329,229***	***8,070,962***	***1,146,448***	***631,772***	***(144,392)***	***9,713,526***		

AGENDA ITEM IV.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Public Works Status Report - April

Staff has provided April Status Report for Public Works

ATTACHMENTS:

May Status Report.pdf

RANSON
AT THE CENTER OF OPPORTUNITY

Department of Public Works

Status Report 4/14/25 – 5/15/25

PUBLIC WORKS MISSION STATEMENT

The City of Ranson Public Works Department will meet the needs of our community by professionally managing the public infrastructure and ensuring a safe, clean and healthy environment.

- Conducting our business openly, honestly and ethically.
- Behaving professionally at all times.
- Valuing the relationship with our customers.
- Enhancing the sense of Community with neighboring communities.
- Communicating and cooperating to achieve the goals of the Department and the City.
- Providing our services equally to all our customers, both internally and externally.
- Using the fewest resources possible while still accomplishing our goals.
- Being stewards for responsible development.
- Striving to surpass expectations of the community.

Work Order Summary List

Selected Date Range for Completion Dates:4/15/2025 - 5/15/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
Status:	**Complete**						
5709	Streets			12/20/2024			$0.00
Medium	Tim Costello			145	5/14/2025		
				12/20/2024 7:38:54 AM	5/14/2025		
pick up dead cat in road							
Randy Cook							
5852	Civic Center			3/18/2025			$0.00
Medium				57	5/14/2025		
				3/18/2025 7:03:54 AM	5/14/2025		
Install handrails on steps for stage							
5860	PW VEHICLE	Truck#32 Ford F650		3/21/2025			$0.00
Medium	Robert Hawkins			26	4/16/2025		
				3/21/2025 7:03:56 AM	4/17/2025		
Transmission w ont shift into gears							
Robert Haw kins			Replaced transmission computer with new pigtails and speed senor, neutral safety switch.				
5904	PD VEHICLE	PD UNIT #21 2021		4/9/2025			$0.00
Medium	Robert Hawkins			8	4/17/2025		
				4/9/2025 8:22:04 AM	4/17/2025		
Check battery to see if it's bad or not							
Robbie Roberts			Replaced battery				
5912	PD. STATION	Station Inter.		4/10/2025			$0.00
Medium	Keith Pierson			5	4/15/2025		
				4/10/2025 8:24:52 PM	4/15/2025		
Tw o hasps put on evidence room for locks							
Robbie Roberts			screwed two new hasp locks on there				
5917	Streets			4/11/2025		6	$366.88
Medium	Randy Cook			12	4/23/2025		
				4/11/2025 8:57:35 AM	5/9/2025		
Need to install crossw alk on Mountain Laurel							
Randy Cook			installed crosswalks				
5918	Streets			4/11/2025			$0.00
Medium	Randy Cook			28	5/9/2025		
				4/11/2025 9:00:43 AM	5/9/2025		
need to paint double lines dow n the middle of Mildred from circle to City limits							
Randy Cook							
5919	Civic Center	RESTROOM MEN		4/13/2025			$0.00
Medium	Keith Pierson			2	4/15/2025		
Plumbing				4/13/2025 7:31:11 PM	4/15/2025		
Toilet w as continuously running. Turned off w ater and shut stall dow n			cleaned flushed fine				
Timothy Michael							

Work Order Summary List

Selected Date Range for Completion Dates:4/15/2025 - 5/15/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5924	City Alley			4/16/2025			$0.00
Medium	Keith Pierson				4/16/2025		
				4/16/2025	4/16/2025		
dig out curb on alley on 4th for paving			dug out and put temporary gravel	7:05:05 AM			
5931	Streets			4/25/2025			$0.00
Medium	Keith Pierson				4/25/2025		
				4/25/2025	4/25/2025		
gravel shoulders on w .6th ave.			graveled both sides of w 6th ave.	2:19:43 PM			
5932	Park - Marcus Football			4/25/2025			$0.00
Medium	Keith Pierson				4/25/2025		
				4/25/2025	4/25/2025		
Put shoe molding on all new floors			installed shoe molding calked and painted.	2:22:11 PM			
5933	Park - Marcus Football			4/25/2025			$0.00
Medium	Keith Pierson				4/25/2025		
				4/25/2025	4/25/2025		
Put new shoe molding on all new floors			installed shoe molding caulked and painted.	2:24:01 PM			
5934	Streets			4/25/2025			$0.00
Medium	Keith Pierson				4/25/2025		
				4/25/2025	4/25/2025		
paint lines on circle on fairfax and oak lee			striped circle and oak lee	2:25:51 PM			
5935	PW VEHICLE	Truck#32 Ford F650		4/25/2025			$0.00
Medium	Robert Hawkins				4/25/2025		
				4/25/2025	4/25/2025		
NEEDS PLATES INSTALLED IN BED FROM RUST			WELDED STEEL PLATES TO BED FLOOR AND BACK OF BED HEAD PLATE	2:39:41 PM			
Robert Hawkins							
5938	Visitors Center - Nancy			4/30/2025			$0.00
Medium	Keith Pierson				4/30/2025		
				4/30/2025	4/30/2025		
Fix faulcet in kitchen area			Replaced faulcet	6:55:54 AM			
5939	PD. STATION	Station Inter.		4/30/2025			$0.00
High	Keith Pierson			7	5/7/2025		
				4/30/2025	5/7/2025		
Need lock replaced on drug take back cabinet in lobby			changed lock	7:09:50 AM			
Robbie Roberts							
5940	Streets			4/25/2025		11	$574.85
Medium	Randy Cook			14	5/9/2025		
				4/30/2025	5/9/2025		
Install new crossw alk in front of hospital			installed new crosswalk 25-6ft lines	7:10:49 AM			
Randy Cook							

Work Order Summary List

Selected Date Range for Completion Dates:4/15/2025 - 5/15/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5941	Streets			4/23/2025		6	$337.90
Medium	Randy Cook			16	5/9/2025		
				4/30/2025 7:16:44 AM	5/9/2025		
Install crossw alk on E 4th Ave from Dr. office to parking lot			installed 17-6ft stripes from DR. offices to parking area				
Randy Cook							
5946	PD. STATION			5/5/2025			$0.00
Medium	Keith Pierson			2	5/7/2025		
				5/5/2025 6:45:55 AM	5/7/2025		
Change codes on interior doors			changed codes				
Robbie Roberts							
5947	PW EQUIPMENT	Trailer # 1		5/5/2025			$0.00
Medium	Robert Hawkins				5/5/2025		
				5/5/2025 9:42:47 AM	5/5/2025		
Needs tire replaced			Replaced left rear tire on trailer				
Robert Haw kins							
5948	PW EQUIPMENT			5/5/2025			$0.00
Medium	Robert Hawkins				5/5/2025		
				5/5/2025 9:48:46 AM	5/5/2025		
Streets leaf blow ers needs maintained			Tune up kit in both BG55 leaf blowers, replaced pull cord in one				
Robert Haw kins							
5951	PD VEHICLE	PD UNIT #11 2021		5/6/2025			$0.00
Medium	Robert Hawkins			6	5/12/2025		
				5/6/2025 6:06:44 AM	5/12/2025		
Officer said it w as running ruff, needs checked out. It's parked at the PD			skid plate bent and rubbing frame and transmission lines. Replaced skid plate and bolts				
Robbie Roberts							
5952	Lancaster Circle			5/6/2025			$0.00
Medium	Keith Pierson			1	5/7/2025		
Signage				5/6/2025 11:29:36 AM	5/7/2025		
please put both of the message boards out to advertise for this w eekends Indoor yard & craft show . It is held at the civic center from 8am to 2pm.thank you			placed board 115 on both sides of town				
Debbie McClure							
5953	Lancaster Circle			5/6/2025			$0.00
Medium	Bill Silveous			8	5/14/2025		
Signage				5/6/2025 11:30:59 AM	5/14/2025		
please put the message boards out for the upcomingRanson Community Health & Wellness Fair Saturday, May 17th Ranson Civic Center10am to 2pm							
Debbie McClure							
5954	Streets			5/7/2025			$0.00
Medium	Keith Pierson				5/7/2025		
				5/7/2025 2:47:01 PM	5/7/2025		
raise storm drain on 6th and reyman and gravel shoulder parking			raised storm drain graveled shoulder parking				

Work Order Summary List

Selected Date Range for Completion Dates:4/15/2025 - 5/15/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5957	Streets			5/5/2025		1.5	$40.00
Medium	Randy Cook			-4	5/1/2025		
				5/9/2025 2:04:27 PM	5/1/2025		
tree needs to be picked up on Oak Lee Dr. hit by car			picked up tree				
Randy Cook							
5958	Streets			5/9/2025		1.5	$85.34
Medium	Randy Cook			-8	5/1/2025		
				5/9/2025 2:07:17 PM	5/9/2025		
install new pole to replace pole that was hit by car			installed new pole				
Randy Cook							
5962	Streets			5/2/2025		6	$160.00
Medium	Randy Cook				5/2/2025		
				5/9/2025 2:32:27 PM	5/2/2025		
cut down dead tree an weed eat area behind the LOINS center			cut down tree an weed eat				
Randy Cook							
Count: 28 Work Orders		**Avg. Age of WO's**	**12**		**Total for Complete**	**32**	**$1,564.97**
Count: 28 Work Orders		**Avg. Age of WO's**	12		**Grand Total**	32	$1,564.97

AGENDA ITEM IV.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Parks and Recreation Status Report - April

ATTACHMENTS:

May Directors Report.docx

Scott Coulter
Ken Suits
Herbert McDaniel
Jimmy
Williams
Mike Baker
y W

Ranson Parks and Recreation Board
Directors Report
April/May

Meetings

- Talked to various sports organizations about renting the Civic Center for practices and games.
- Continuing to meet with Jefferson County Parks and Recreation for summer camps at the Civic Center and Marcus Field
- Weekly meeting with the City Manager about Parks and Recreation.
- Directors' meeting.
- Meeting with NOWA Diamond Shine for gym floor cleaning to get estimates and ideas for future cleanings.
- Talked to various people throughout the community to engage imput into programs that they would be interested in.
- Met with R and L about playground mulch
- Conference call with Keifer USA (company that put gym floor down) to get updated manuals, cleaning quotes, and ideas for what we need to move forward.
- Discussed finishing touches for the Health and Wellness fair.
- Discussed ideas, sponsorships, logistics and venders for Car Show and Festival.
- Met with an individual that is interested in providing dance classes at Marcus Field Clubhouse.
- Met with Metro Recreation about playground equipment and upkeep.
- Talked to a client about setting up a clothing swap at the Civic Center.
-

Events

- Harvest Pointe Church
- Adult Soccer
- Pickleball
- Lacrosse
- Travel Volleyball
- Various Parties
- Numerous Memorial Services
- Red Cross Blood Drive
- Travel Soccer

- Travel Football
- Travel Basketball
- Craft Show
- Jefferson Baseball
- Basketball skills and drills camp
- Wrestling events
- Project Linus
- Girl Scout Meetings
- Homeward Calling Church
- Egg Hunt
- Yard Sale
- Health and Wellness Fair
- Jefferson County Special Needs Extravaganza Volleyball

AGENDA ITEM IV.6

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: City Manager Report

The City Manager will present a report addressing matters of relevance to the City Council. Council action is not anticipated or requested on these matters.

ATTACHMENTS:

AGENDA ITEM VII.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Finance

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Resolution 2025-7: FY2025 General Fund Budget Revision #5

As required by State law, the City is revising its current budget to ensure each department/revenue allocation remains within their budgeted amounts for the fiscal year. The changes listed below for both the revenues "receipts" and expenditures have a net effect of $1,445,000 dollars; if approved, the revised total budget amounts to $14,203,648.

Enclosed is a copy of the General Fund Budget Revision #5 Budget document, as well as the state worksheet and resolution to authorize the revision. Included in the budget document is a multitude of adjustments that are denoted with a yellow highlighted field and an accompanying note detailing the adjustment. To summarize, the primary adjustments are:

1. Introducing budgeted revenue line items for Delinquent Ad Valorem Collections, Supplemental Tax Collections, and Tax Penalties/Interest. These revenue collections occur at the County Tax Office level and are remitted with the total monthly property tax distribution from the Sheriff's Office. Prior to this budget cycle, these revenue streams were not recorded under the appropriate revenue lines and were receipted under the standard Ad Valorem account; proposed adjustment corrects this error.

2. Decreasing the Contribution from Sales Tax Fund Revenue line given lower funding needs for FY25 with current revenue collections.

3. Increasing the Business & Occupation Tax Revenue line, Utility Tax Revenue

line, Building Permit Revenue line, and Insurance Claims Revenue line to account for anticipated collection volume through June 30, 2025 and accrual process.

4. Introducing budgeted revenue line item for Contributions from Other Entities to account for $15,000 Pfizer/Lipitor Settlement as directed by the State Auditor's Office.

5. Additional allotment of $3,297 to the Mini Grant Program expense line to fully fund the $58,000 awarded for FY2025.

6. Additional allotment of $3,250 to the Elections Supplies expense line to account for general voting supplies and ballot processing.

7. Internal department budget adjustment to City Hall, reallocating $15,000 from Professional Services expense line to Bank Charges/Fees expense line.

8. Additional allotment of $37,500 to the Police Department expense budget to account for potential overtime cost increases with staffing changes ($25,000), NetMotion annual utility fee ($2,500), and Travelers fees due for pending litigation claims ($10,000).

9. Additional allotment of $5,000 for Streets' Department to account for fuel costs with increased vehicle usage (project work with improved weather).
10. Rolling over excess revision balance to Contingencies line item, capped at 10% of total FY25 General Fund budget amount = $1,420,364.
11. Additional excess fund allotment of $1,236,454 to Contributions/Transfers to other Funds (50% split to Capital Improvement Fund and Stabilization Fund).

ATTACHMENTS:

FY 25 General Funds Budget Revision #5 Resolution 2025-7.docx 5202025.docx
FY25 General Fund Budget Revision #5 5-20-2025.pdf
General Fund Budget Revision #5 Worksheet FY25 5-20-2025.pdf

At a regular session of the municipal council, held May 20, 2025, the following order was made and entered:
SUBJECT: The fifth revision of the FY2025 General Fund Budget of the City of Ranson.
The following resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex officio chief inspector of public offices the municipal council does hereby direct the budget be revised PRIOR TO THE EXPENDITURE OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATION CURRENTLY EXISTS, as shown on the General Fund Budget Document and associated revision files, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by _____, and duly seconded by _____, the vote thereon was as follows:

_____ Mayor Duke Pierson	Yes	No	Absent
_____ Michael Anderson	Yes	No	Absent
_____ Andy Colandrea	Yes	No	Absent
_____ Amanda Stroud	Yes	No	Absent
_____ Tommy Custer	Yes	No	Absent
_____ Ken Suits	Yes	No	Absent
_____ Herbie McDaniel	Yes	No	Absent

WHEREUPON, Mayor Keith D. Pierson, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above, and the City Manager is authorized to fix his signature on the attached "Request for Revision to Approved Budget" to be sent to the State Auditor for approval.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL:

FY 2025
General Fund Budget
Budget Revision #5 Summary

	Current Budget FY2025	Budget Revision 5	Proposed Budget	Year to Date 4-30-2025	Budget Balance	% of Budget Received
FY24 Carryover Fund Balance	*4,881,368*	-	*4,881,368*	*4,881,368*	-	100%
Revenue Summary						
Taxes	5,666,480	**1,225,000**	**6,891,480**	5,659,680	(6,800)	100%
Fines & Forfeitures	400,000	-	400,000	344,550	(55,450)	86%
Licenses & Permits	1,156,500	**350,000**	**1,506,500**	1,040,594	(115,906)	90%
Intergovernmental	550,800	**(135,000)**	**415,800**	411,223	(139,577)	75%
Miscellaneous	103,500	**5,000**	**108,500**	95,012	(8,488)	92%
Total Revenues	***12,758,648***	***1,445,000***	***14,203,648***	***12,432,428***	***(326,220)***	***97%***
Expenditure Summary						
Mayor's Office	16,560	-	16,560	10,826	5,734	65%
City Council	67,800	-	67,800	53,825	13,975	79%
City Administrator	452,750	-	452,750	325,130	127,620	72%
Police Judge's Office	34,300	-	34,300	21,428	12,872	62%
Contribution to Commissions	187,944	**3,297**	**191,241**	69,639	118,305	37%
Regional Development Authority	5,150	-	5,150	5,107	43	99%
Planning & Zoning	951,875	-	951,875	690,357	261,518	73%
Elections	37,750	**3,250**	**41,000**	26,075	11,675	69%
City Hall	1,446,250	-	1,446,250	1,025,915	420,335	71%
Contribution/Transfer	3,379,314	**1,236,454**	**4,615,768**	2,675,451	703,864	79%
Contingency	1,260,865	**159,499**	**1,420,364**	-	1,260,865	0%
Police Department	2,851,650	**37,500**	**2,889,150**	2,273,019	578,631	80%
Police Special Duty	9,290	-	9,290	9,051	239	97%
Streets Department	1,372,150	**5,000**	**1,377,150**	937,338	434,812	68%
Street Lights	135,000	-	135,000	106,647	28,353	79%
Parks & Recreation	325,000	-	325,000	190,248	134,752	59%
Convention & Visitor's Bureau	225,000	-	225,000	169,761	55,240	75%
Total Expenditures	***12,758,648***	***1,445,000***	***14,203,648***	***8,589,817***	***4,168,831***	***67%***
Revenue Over Expenses	-	-	-	***3,842,611***		

FY2025 Revenues

Account Number	Description	Current FY25 Budget 3-18-25	Budget Rev. #5 5-20-25	Proposed FY2025 Budget	Year to Date 4-30-25	Budget Balance	% of Budget Received	Revision 5 Descriptions
	FY24 Carryover Fund Balance	4,881,368	-	4,881,368	4,881,368	-	100%	
001.301.100	Ad Valorem Tax Current Year	1,620,230	-	1,620,230	1,506,913	113,317	93%	
001.301.102	**Property Tax Prior Years**	**-**	**125,000**	**125,000**	**94,896**	**(94,896)**		***To properly account for monthly property tax rcpts***
001.301.106	**Supplemental Taxes**	**-**	**45,000**	**45,000**	**37,924**	**(37,924)**		***from county that include noncurrent tax year pymts***
001.302.100	**Tax Penalties and Interest**	**-**	**15,000**	**15,000**	**11,623**	**(11,623)**		***and supplemental taxes collected***
001.303.100	Gas and Oil Severance Tax Current Year	20,000	-	20,000	20,000	(0)	100%	
001.304.100	**Utility Tax**	**250,000**	**40,000**	**290,000**	**240,595**	**9,405**	**96%**	***To account for revenue trends***
001.305.100	**B&O Tax**	**3,250,000**	**1,000,000**	**4,250,000**	**3,309,235**	**(59,235)**	**102%**	***To account for revenue trends***
001.306.100	Wine and Liquor Tax	75,000	-	75,000	56,780	18,220	76%	
001.307.100	Animal Tax	1,250	-	1,250	1,218	32	97%	
001.308.100	Hotel/Motel Tax	450,000	-	450,000	380,497	69,503	85%	
001.320.100	Fines, Fees, and Court Costs	400,000	-	400,000	344,335	55,665	86%	
001.325.100	Business Licenses	25,000	-	25,000	16,202	8,798	65%	
001.326.100	**Building Permits**	**1,000,000**	**350,000**	**1,350,000**	**936,145**	**63,855**	**94%**	***To account for revenue trends***
001.328.100	Franchise Tax	45,000	-	45,000	22,968	22,032	51%	
001.329.100	Rental Registration	1,500	-	1,500	1,000	500	67%	
001.330.100	IRP Fees	85,000	-	85,000	64,280	20,720	76%	
001.368.100	**Contributions From Other Entities**	**-**	**15,000**	**15,000**	**15,000**	**(15,000)**		**To account for Pfizer/Lipitor Settlement**
001.369.100	**Contr. from Other Funds (Sales Tax)**	**500,000**	**(150,000)**	**350,000**	**350,000**	**150,000**	**70%**	***Less funding needs with current revenue trends***
001.369.200	Contributions from Other Funds (ARPA Revenue Loss Allowance XFR)	8,800	-	8,800	8,771	29	0%	
001.374.100	Payroll Reimbursement	42,000	-	42,000	37,452	4,548	89%	
001.380.100	Interest Gained on Investments	30,000	-	30,000	26,334	3,666	88%	
001.382.100	Refunds & Rebates	30,000	-	30,000	25,906	4,094	86%	
001.383.100	Sale of Fixed Asset	20,000	-	20,000	17,700	2,300	89%	
001.386.100	**Insurance Claim**	**15,000**	**5,000**	**20,000**	**16,884**	**(1,884)**	**113%**	***To account for claim payments rcvd***
001.389.100	Accident Reports	5,000	-	5,000	4,796	204	96%	
001.399.100	Miscellaneous	3,000	-	3,000	3,057	(57)	102%	
001.399.102	Yard Sale Fees	250	-	250	175	75	70%	
001.399.103	Fingerprint Fee	250	-	250	160	90	64%	
	Total Revenues	*12,758,648*	***1,445,000***	*14,203,648*	***12,432,428***	***326,220***	***97%***	

FY2025 Expenditures

Account Number	Description	Current FY2025 Budget	Budget Rev. #5 5-20-2025	Proposed FY2025 Budget	Year-to-date 4-30-2025	Current Budget Balance	Percent Expended	Revision 5 Descriptions
409 - Mayor's Office								
001.409.101	Mayor Salary	12,000	-	12,000	10,000	2,000	83%	
001.409.104	Mayor FICA	960	-	960	765	195	80%	
001.409.214	Mayor Travel	2,000	-	2,000	-	2,000	0%	
001.409.226	Mayor Insurance Bonds	100	-	100	-	100	0%	
001.409.230	Mayor Contracted Services	500	-	500	-	500	0%	
001.409.341	Mayor Departmental Supplies	500	-	500	61	439	12%	
001.409.568	Mayor Contributions	500	-	500	-	500	0%	
	Total	**16,560**	**-**	**16,560**	***10,826***	***5,734***	***65%***	
410 - City Council								
001.410.101	City Council Salary	60,000	-	60,000	50,000	10,000	83%	
001.410.104	City Council FICA	4,800	-	4,800	3,825	975	80%	
001.410.214	City Council Travel	2,000	-	2,000	-	2,000	0%	
001.410.230	City Council Contracted Services	500	-	500	-	500	0%	
001.410.341	City Council Departmental Supplies	500	-	500	-	500	0%	
	Total	**67,800**	**-**	**67,800**	**53,825**	**13,975**	**79%**	
412 - City Administration Office								
001.412.103	City Administration Salary (3 FT employees)	243,000	-	243,000	199,967	43,033	82%	
001.412.104	City Administration FICA	19,750	-	19,750	15,961	3,789	81%	
001.412.105	City Administration Insurance	61,000	-	61,000	50,067	10,933	82%	
001.412.106	City Administration Retirement	29,500	-	29,500	19,324	10,176	66%	
001.412.211	City Administration Phone	1,250	-	1,250	294	956	24%	
001.412.214	City Administration Travel	5,000	-	5,000	4,373	627	87%	
001.412.220	City Administration Ads/Legal Publications	2,500	-	2,500	40	2,460	2%	
001.412.221	City Administration Training	2,500	-	2,500	1,974	526	79%	
001.412.222	City Administration Dues and Subscriptions	3,500	-	3,500	1,714	1,786	49%	
001.412.223	City Administration Professional Services	25,000	-	25,000	13,390	11,610	54%	
001.412.226	City Administration Insurance and Bonds	250	-	250	-	250	0%	
001.412.230	City Administration Contracted Services	20,000	-	20,000	-	20,000	0%	
001.412.341	City Administration Supplies and Materials	5,000	-	5,000	3,552	1,448	71%	
001.412.343	City Administration Gas Oil Tires	500	-	500	373	127	75%	
001.412.345	City Administration Uniforms	1,500	-	1,500	238	1,262	16%	
001.412.353	City Administration Computer Software	32,500	-	32,500	13,861	18,639	43%	
	Total	**452,750**	**-**	**452,750**	***325,130***	***127,620***	***72%***	
416 - Police Judge's Office								
001.416.103	Police Judge Salary (2 Mags; 1 Prosecutor)	25,000	-	25,000	19,812	5,188	79%	
001.416.104	Police Judge FICA	2,000	-	2,000	1,516	484	76%	
001.416.223	Police Judge Professional Services	7,000	-	7,000	-	7,000	0%	
001.416.226	Police Judge Insurance and Bonds	300	-	300	100	200	33%	
	Total	**34,300**	**-**	**34,300**	***21,428***	***12,872***	***62%***	

FY2025 Expenditures

Account Number	Description	Current FY2025 Budget	Budget Rev. #5 5-20-2025	Proposed FY2025 Budget	Year-to-date 4-30-2025	Current Budget Balance	Percent Expended	Revision 5 Descriptions
424 - Contributions								
001.424.568	Contributions - Dispersed							
	PANTRAN	15,000	-	15,000	-	15,000	0%	
	Independent Fire Dept	19,000	-	19,000	-	19,000	0%	
	Citizen Fire Dept.	14,000	-	14,000	-	14,000	0%	
	Charles Town Library	5,000	-	5,000	-	5,000	0%	
	Jefferson County P&R - Fireworks	5,000	-	5,000	-	5,000	0%	
	Mini-Grant Program	**54,703**	***3,297***	**58,000**	**-**	**54,703**	**0%**	***To Fund FY25 awarded amount***
	2023 Ranson Community Distribution Program	65,538	-	65,538	65,539	(1)	100%	
	Community Sponsorship	9,703	-	9,703	4,100	5,603	42%	
	Total	**187,944**	***3,297***	**191,241**	***69,639***	***118,305***	***37%***	
435 - Regional Development Authority								
001.435.222	Region 9 Planning & Development Council	5,150	-	5,150	5,107	43	99%	
437 - Planning and Zoning								
001.437.103	Planning & Zoning Salary (5 FT employees)	354,000	-	354,000	298,874	55,126	84%	
001.437.104	Planning and Zoning FICA	29,000	-	29,000	23,570	5,430	81%	
001.437.105	Planning and Zoning Insurance	75,000	-	75,000	61,282	13,718	82%	
001.437.106	Planning and Zoning Retirement	42,500	-	42,500	26,188	16,312	62%	
001.437.108	Planning and Zoning Overtime/Extra Help	5,000	-	5,000	1,030	3,970	21%	
001.437.110	Planning and Zoning Fringe Benefits	250	-	250	250	-	100%	
001.437.211	Planning and Zoning Telephone	2,000	-	2,000	750	1,250	37%	
001.437.214	Planning and Zoning Travel	2,000	-	2,000	672	1,328	34%	
001.437.217	Planning and Zoning Vehicle Repair	500	-	500	214	286	43%	
001.437.218	Planning and Zoning Postage	1,000	-	1,000	11	989	1%	
001.437.220	Planning and Zoning Legal Publications	4,000	-	4,000	1,840	2,160	46%	
001.437.221	Planning and Zoning Training	7,500	-	7,500	1,712	5,788	23%	
001.437.222	Planning and Zoning Dues and Subscriptions	1,500	-	1,500	100	1,400	7%	
001.437.223	Planning and Zoning Professional Services	400,000	-	400,000	265,767	134,233	66%	
001.437.226	Planning and Zoning Insurance & Bonds	125	-	125	-	125	0%	
001.437.230	Planning and Zoning Contracted Services	1,000	-	1,000	564	436	56%	
001.437.341	Planning and Zoning Supplies and Materials	8,500	-	8,500	1,066	7,434	13%	
001.437.343	Planning and Zoning Gas, Oil, Tires	2,500	-	2,500	1,064	1,436	43%	
001.437.345	Planning and Zoning Uniforms	2,500	-	2,500	-	2,500	0%	
001.437.353	Planning and Zoning Computer Software	13,000	-	13,000	5,404	7,596	42%	
	Total	**951,875**	**-**	**951,875**	***690,357***	***261,518***	***73%***	
438 - Elections								
001.438.220	Elections Advertising	750	-	750	52	698	7%	
001.438.230	Elections Contracted Services (Poll workers, Ward Project)	35,250	-	35,250	23,163	12,087	66%	
001.438.341	**Elections Supplies and Materials**	**1,750**	***3,250***	**5,000**	**2,860**	**(1,110)**	**163%**	***To account for ballot expenses and misc. voting supplies***
	Total	**37,750**	***3,250***	**41,000**	**26,075**	**11,675**	**69%**	

FY2025 Expenditures

Account Number	Description	Current FY2025 Budget	Budget Rev. #5 5-20-2025	Proposed FY2025 Budget	Year-to-date 4-30-2025	Current Budget Balance	Percent Expended	Revision 5 Descriptions
440 - City Hall								
001.440.103	City Hall Salary (4 FT employees)	270,000	-	270,000	210,746	59,254	78%	
001.440.104	City Hall FICA	22,250	-	22,250	16,821	5,429	76%	
001.440.105	City Hall Insurance	50,500	-	50,500	34,970	15,530	69%	
001.440.106	City Hall Retirement	32,500	-	32,500	18,860	13,640	58%	
001.440.108	City Hall Overtime / Extra Help	5,000	-	5,000	580	4,420	12%	
001.440.211	City Hall Telephone	25,000	-	25,000	17,290	7,710	69%	
001.440.212	City Hall Printing	7,500	-	7,500	2,329	5,171	31%	
001.440.213	City Hall Utilities	25,000	-	25,000	16,428	8,572	66%	
001.440.214	City Hall Travel	1,500	-	1,500	926	574	62%	
001.440.215	City Hall Maintenance / Repair Building	20,000	-	20,000	12,242	7,758	61%	
001.440.216	City Hall Maintenance / Repair Equipment	500	-	500	-	500	0%	
001.440.217	City Hall Vehicle Repair	500	-	500	-	500	0%	
001.440.218	City Hall Postage / Meter	8,000	-	8,000	3,879	4,121	48%	
001.440.219	City Hall Building and Equipment Rents	11,000	-	11,000	6,685	4,315	61%	
001.440.220	City Hall Advertising / Legal Publications	5,000	-	5,000	2,631	2,369	53%	
001.440.221	City Hall Training	5,500	-	5,500	460	5,040	8%	
001.440.222	City Hall Dues and Subscriptions	10,000	-	10,000	1,971	8,029	20%	
001.440.223	**City Hall Professional Services**	**125,000**	***(15,000)***	**110,000**	**52,823**	**72,177**	**42%**	***To offset bank charges adjustment, given low expense trend***
001.440.224	City Hall Audit Costs	109,500	-	109,500	108,760	741	99%	
001.440.226	City Hall Insurance and Bonds (Travelers)	291,500	-	291,500	279,732	11,768	96%	
001.440.230	City Hall Contracted Services	200,000	-	200,000	135,778	64,222	68%	
001.440.232	**City Hall Bank Charges**	**50,000**	***15,000***	**65,000**	**42,324**	**7,677**	**85%**	***To account for merchant fees associated with MGO pymts***
001.440.341	City Hall Supplies and Materials	36,000	-	36,000	11,117	24,883	31%	
001.440.343	City Hall Oil, Gas & Tires	500	-	500	114	386	23%	
001.440.345	City Hall Uniforms	2,000	-	2,000	-	2,000	0%	
001.440.353	City Hall Computer Software	130,000	-	130,000	48,451	81,550	37%	
001.440.570	City Hall Miscellaneous Fees	2,000	-	2,000	-	2,000	0%	
	Total	**1,446,250**	**-**	**1,446,250**	***1,025,915***	***420,335***	***71%***	
444 - Contributions to Other Funds								
1.444.566	Contributions to Others Funds							
	Municipal Capital Improvement	**2,317,178**	***618,227***	**2,935,405**	**1,965,246**	**351,932**	**85%**	***50% of Excess Revision Balance over Contingencies Cap***
	Municipal Stabilization	**1,062,136**	***618,227***	**1,680,363**	**710,205**	**351,932**	**67%**	***50% of Excess Revision Balance over Contingencies Cap***
	Total	**3,379,314**	***1,236,454***	**4,615,768**	***2,675,451***	***703,864***	***79%***	
699 - Contingencies								
1.699.000	**Contingencies**	**1,260,865**	***159,499***	**1,420,364**	**-**	**1,260,865**	**0%**	***Per WVSAO, contingencies cannot exceed 10% total operating budget so the cap for contingencies is $1,420,364***
	Total	**1,260,865**	***159,499***	**1,420,364**	**-**	***1,260,865***	***0%***	

FY2025 Expenditures

Account Number	Description	Current FY2025 Budget	Budget Rev. #5 5-20-2025	Proposed FY2025 Budget	Year-to-date 4-30-2025	Current Budget Balance	Percent Expended	Revision 5 Descriptions
700 - Police								
001.700.103	Police Salary (19 FT Officers & 2 FT Admin)	1,574,950	-	1,574,950	1,333,119	241,831	85%	
001.700.104	Police FICA	140,950	-	140,950	115,958	24,992	82%	
001.700.105	Police Insurance	352,500	-	352,500	286,780	65,720	81%	
001.700.106	Police Retirement	179,250	-	179,250	120,677	58,573	67%	
001.700.108	**Police Overtime / Extra Help**	**175,000**	***25,000***	**200,000**	**126,669**	**48,331**	**72%**	***Cushion for potential overtime cost increases with***
001.700.110	Police Fringe Benefits	4,750	-	4,750	-	4,750	0%	
001.700.211	Police Telephone	7,500	-	7,500	4,359	3,141	58%	
001.700.212	Police Printing	500	-	500	-	500	0%	
001.700.213	**Police Utilities**	**17,500**	***2,500***	**20,000**	**13,346**	**4,154**	**76%**	***To account for May expense trend***
001.700.214	Police Travel	10,000	-	10,000	3,782	6,218	38%	
001.700.215	Police Maintenance / Repair Building	12,500	-	12,500	6,924	5,576	55%	
001.700.216	Police Maintenance / Repair Equipment	1,500	-	1,500	-	1,500	0%	
001.700.217	Police Vehicle Maintenance	35,000	-	35,000	24,759	10,241	71%	
001.700.218	Police Postage	1,000	-	1,000	64	936	6%	
001.700.219	Police Building and Equipment Rents	5,000	-	5,000	4,089	911	82%	
001.700.220	Police Advertising / Legal Publication	750	-	750	-	750	0%	
001.700.221	Police Training	10,000	-	10,000	5,758	4,242	58%	
001.700.222	Police Dues and Subscriptions	1,500	-	1,500	778	722	52%	
001.700.223	**Police Professional Services**	**30,000**	***10,000***	**40,000**	**32,866**	**(2,866)**	**110%**	***To account for Travelers claim reimbs for lawsuits***
001.700.226	Police Insurance and Bonds	200	-	200	-	200	0%	
001.700.230	Police Contracted Services	35,500	-	35,500	20,535	14,965	58%	
001.700.233	Police Investigation Fees	1,000	-	1,000	-	1,000	0%	
001.700.235	Police Remittance of Fees Collected	102,000	-	102,000	71,988	30,012	71%	
001.700.236	Police Refunds	1,000	-	1,000	-	1,000	0%	
001.700.341	Police Supplies and Materials	30,000	-	30,000	14,093	15,907	47%	
001.700.343	Police Gas Oil Tires	72,000	-	72,000	52,762	19,238	73%	
001.700.345	Police Uniforms	12,000	-	12,000	5,577	6,423	46%	
001.700.353	Police Software	31,000	-	31,000	25,250	5,750	81%	
001.700.570	Police Miscellaneous Fees	6,800	-	6,800	2,888	3,912	42%	
	Total	**2,851,650**	***37,500***	**2,889,150**	***2,273,019***	***578,631***	***80%***	
704 - Crossing Guards								
001.704.103	Crossing Guards Salary (5 PT Employees)	8,625	-	8,625	8,408	217	97%	
001.704.104	Crossing Guards FICA	665	-	665	643	22	97%	
001.704.570	Crossing Guards Misc	-	-	-	-	-	0%	
	Total	**9,290**	**-**	**9,290**	***9,051***	***239***	***97%***	

FY2025 Expenditures

Account Number	Description	Current FY2025 Budget	Budget Rev. #5 5-20-2025	Proposed FY2025 Budget	Year-to-date 4-30-2025	Current Budget Balance	Percent Expended	Revision 5 Descriptions
750 - Streets								
001.750.103	Streets Salary (10 FT employees)	653,000	-	653,000	485,003	167,997	74%	
001.750.104	Streets FICA	53,600	-	53,600	39,417	14,183	74%	
001.750.105	Streets Insurance	187,000	-	187,000	131,920	55,080	71%	
001.750.106	Streets Retirement	78,500	-	78,500	43,945	34,555	56%	
001.750.108	Streets Overtime / Extra Help	22,500	-	22,500	13,958	8,542	62%	
001.750.110	Streets Fringe Benefits	2,500	-	2,500	2,250	250	90%	
001.750.211	Streets Telephone	6,750	-	6,750	4,527	2,223	67%	
001.750.213	Streets Utilities	12,500	-	12,500	8,252	4,248	66%	
001.750.214	Streets Travel	2,500	-	2,500	-	2,500	0%	
001.750.215	Streets Maintenance / Repair Building	5,000	-	5,000	1,341	3,659	27%	
001.750.216	Streets Maintenance / Repair Equipment	15,000	-	15,000	5,368	9,632	36%	
001.750.217	Streets Maintenance / Repair Vehicles	22,500	-	22,500	8,520	13,980	38%	
001.750.219	Streets Building and Equipment Rents	5,000	-	5,000	1,302	3,698	26%	
001.750.221	Streets Training	2,500	-	2,500	73	2,427	3%	
001.750.222	Streets Dues	500	-	500	92	408	18%	
001.750.223	Streets Professional Services	500	-	500	167	333	33%	
001.750.226	Streets Insurance and Bonds	300	-	300	250	50	83%	
001.750.230	Streets Contracted Services	200,000	-	200,000	120,728	79,272	60%	
001.750.341	Streets Supplies and Materials	60,000	-	60,000	40,377	19,623	67%	
001.750.343	**Streets Gas Oil Tires**	**30,000**	***5,000***	**35,000**	**24,052**	**5,948**	**80%**	***To account for fuel costs with Spring/Summer driving incr.***
001.750.345	Streets Uniforms	5,000	-	5,000	1,095	3,905	22%	
001.750.353	Streets Software	7,000	-	7,000	4,702	2,298	67%	
	Total	**1,372,150**	***5,000***	**1,377,150**	***937,338***	***434,812***	***68%***	
751 - Street Lights								
001.751.213	Street Lights - Utilities	135,000	-	135,000	106,647	28,353	79%	
	Total	**135,000**	**-**	**135,000**	***106,647***	***28,353***	***79%***	
900 - Parks & Recreation								
001.900.568	Parks & Recreation Pass through Hotel Tax	225,000	-	225,000	190,248	34,752	85%	
001.900.568	Parks & Recreation Operational Contribution	100,000	-	100,000	-	100,000	0%	
	Total	**325,000**	**-**	***325,000***	***190,248***	***134,752***	***59%***	
901 - Convention & Visitors Bureau (CVB)								
001.901.568	CVB Pass through Hotel Tax	225,000	-	225,000	169,761	55,240	75%	
	Total	**225,000**	**-**	**225,000**	***169,761***	***55,240***	***75%***	
	Total Expenses	**12,758,648**	***1,445,000***	***14,198,498***	***8,589,817***	***4,168,831***	***67%***	

-

LGSD BR (Ver. 2023)

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

Fiscal Year Ending: 2025
Fund: 1
Revision Number: 5
Pages: 1 of 2

Ora Ash, Deputy State Auditor
West Virginia State Auditor's Office
200 West Main Street
Clarksburg, WV 26301
Phone: 627-2415 ext. 5101 or ext. 5119
Fax: 304-340-5090
Email: lgs@wvsao.gov

City of Ranson
GOVERNMENT ENTITY

312 South Mildred Street
STREET OR PO BOX

Ranson | 25438
CITY | ZIP CODE

Municipality
Government Type

Person To Contact Regarding Request:
Name: **Breanna Andrews**
Phone: **304-724-3880**
Fax: **304-728-8579**
Email: bandrews@ransonwv.us

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
301-02-05	Prior Year Taxes		125,000		125,000
301-06	Supplemental Taxes		45,000		45,000
302	Tax Penalties, Interest & Publication Fees		15,000		15,000
304	Excise Tax on Utilities	250,000	40,000		290,000
305	Business and Occupation Tax	3,250,000	1,000,000		4,250,000
326	Building Permit Fees	1,000,000	350,000		1,350,000
NET INCREASE/(DECREASE) Revenues (ALL PAGES)			1,445,000		

Explanation for Account # 378, Municipal Specific:

Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
424	Contributions to Comms/Authorities	187,944	3,297		191,241
438	Elections	37,750	3,250		41,000
699	Contingencies*	1,260,865	159,499		1,420,364
700	Police Department	2,851,650	37,500		2,889,150
750	Streets and Highways	1,372,150	5,000		1,377,150
444	Contributions / Transfers to Other Funds	3,379,314	1,236,454		4,615,768
	#N/A				
	#N/A				
	#N/A				
	#N/A				
NET INCREASE/(DECREASE) Expenditures			1,445,000		

APPROVED BY THE STATE AUDITOR

BY:
Deputy State Auditor, Local Government Services Division **Date**

AUTHORIZED SIGNATURE OF ENTITY

5/20/2025
APPROVAL DATE

REVENUES (CONT) City of Ranson

LGSD: BR City of Ranson CONTROL NUMBER: 2025 FY | 1 FUND | 5 REV #

BUDGET REVISION REQUEST-SUPPLEMENT

ACCOUNT NUMBER	ACCOUNT CATEGORY	PREVIOUSLY APPROVED AMOUNT	INCREASE	DECREASE	REVISED AMOUNT
368	Contributions/Transfer from Other Entities		15,000		15,000
369	Contributions from other Funds - Must Provide Explanation below	500,000		150,000	350,000
386	Insurance Claims	15,000	5,000		20,000
	#N/A				
	#N/A				
	#N/A			

AGENDA ITEM VII.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Finance

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Resolution 2025-8: FY2025 Capital Fund Budget Revision #4

With the March 18th, 2025 revision to the General Fund budget, an additional $75,000 was allotted to Capital transfers. The enclosed FY2025 Capital Budget revision addresses the increased contribution line, as well as the higher revenue collection trends for City Service Fees ($425.5K collected through April 2025).

As it relates to capital expenses, the proposed revision accommodates purchasing the Public Works Dump Truck Body in FY2025 instead of waiting until the approved FY2026 budget commences. With the first revision of the new fiscal year, this line item will be reduced to reflect the advance purchase; the outstanding balance for the Dump Truck line item in FY26 will be used to purchase and install the dump bed. Additionally, the proposed revision includes a $10,000 increase for Marcus Fields Improvements to accommodate the fence project without exceeding the original budgeted amount of $50,000.

Overall, the net effect of the proposed revision is an increase of $275,000 to the total

FY2025 Capital budget of $12,185,904, with a $5.5 Million excess balance rolled into contingencies.

ATTACHMENTS:

Resolution #2025-8 FY2025 Capital Budget Revision #4.docx
Capital Budget Revision FY25 #4 5-20-2025.pdf

A Resolution of The City of Ranson Adopting and Approving the Amended Capital Improvement Fund Budget for Fiscal Year 2025

At a regular session of the Ranson City Council held on May 20th, 2025, the following order was made and entered:

RESOLVED: The City Council of the City of Ranson does hereby direct the amended Capital Improvement Budget for Fiscal Year 2025 be adopted as shown on the attached Ranson Capital Budget Document, a copy of which is entered as part of the record.

WHEREUPON, Mayor Keith D. Pierson declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above. The City Manager shall have authority to execute purchases, subject to pertinent state, federal and local purchases laws and regulations under the approved Amended Capital Improvement Budget.

Signed and approved this 20th day of May 2025.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL:

CITY OF RANSON
CAPITAL FUND BUDGET
FY 2025

	FY2025 REVISED BUDGET 3/18/2025	*FY2025 BUDGET REVISION#4 INCR./DECR.*	*FY2025 PROPOSED REVISED BUDGET*	BALANCES THRU 4/30/2025	REVISION CHANGE IN PERCENT	*Notes*
Carryover Balance	8,488,226	-	8,488,226	8,488,226	**0%**	Revenue/Expenditure Balance at 6/30
201.350.100 City Service Fees	**300,000**	***200,000***	**500,000**	**425,665**	**67%**	**$1,000 fee assessed on new development permits.**
201.365.100 Grants	29,000	-	29,000	29,100	**0%**	GHSP Crash Equipment Reimbursement
201.369.100 Contributions from Other Funds	**2,242,178**	***75,000***	**2,317,178**	**1,965,246**	**3%**	**Revised to match FY25 General Fund Budget Contribution line balance**
201.376.000 Table Games Income	175,000	-	175,000	149,058	**0%**	Revising Monthly Table Game Distributions for lower trend
201.380.100 Interest Income	70,000	-	70,000	66,434	**0%**	Downward trend of Interest rcvd on Capital Accounts
201.381.200 Demo Reimbursements	6,500	-	6,500	6,500	**0%**	Demo Lien payments
201.397.100 Video Lottery Income	600,000	-	600,000	507,337	**0%**	Monthly Video Lottery Distributions
TOTAL REVENUES	***11,910,904***	***275,000***	**12,185,904**	**11,637,566**	**2%**	
EXPENDITURES						
201 Misc Fees						
Bank Charges	**175**	***40***	***215***	**182**	**23%**	**Monthly Truist Bank Acct Charges**
201.975.459 GENERAL GOVERNMENT CAPITAL EXPENSES						
Computer Replacement Program (201-975.459.001)	180,000		180,000	172,449	**0%**	
Condemnation of Properties (201-975.459.002)	15,000		15,000	-	**0%**	
Replacement Vehicle (201-975.459.003)	55,000		55,000	49,204	**0%**	
Total - General Government	*250,175*	*40*	*250,215*	*221,835*	**0%**	
201.976.459 PUBLIC SAFETY CAPITAL EXPENSES						
3 Patrol Vehicles (201-976.459.001)	135,000	-	135,000	127,224	**0%**	Standard Vehicle Additions - 3 2023 Dodge Durangos
Equipment for Patrol Vehicles (201-976.459.002)	75,000	-	75,000	59,996	**0%**	Associated Equipment for Vehicle Additions
Two In-Car Camera Systems (201-976.459.002)	20,000	-	20,000	19,369	**0%**	Associated Equipment for Vehicle Additions
Three CAD units (201-976.459.002)	10,000	-	10,000	-	**0%**	Associated Equipment for Vehicle Additions
E-Ticketing (201-976.459.003)	8,000	-	8,000	-	**0%**	Equipment replacements and/or additions
Radios (201-976.459.003)	15,000	-	15,000	2,836	**0%**	Equipment replacements and/or additions
Radars (201-976.459.003)	7,500	-	7,500	7,500	**0%**	Equipment replacements and/or additions
Tasers (201-976.459.003)	15,000	-	15,000	-	**0%**	Equipment replacements and/or additions
CAD Tablet Replacements x5 (201-976.459.003)	16,500	-	16,500	-	**0%**	Must replace existing 5 tablets to accommodate Windows 10+ O/S
Electronic Fingerprint Machine (201-976.459.004)	30,000	-	30,000	10,200	**0%**	4 machines
Crash Reconstructor Equipment (201-976.459.004)	29,500	-	29,500	29,250	**0%**	Will be reimbursed with GHSP grant
Exterior Storage Building at PD (201-976.459.005	10,000	-	10,000	7,416	**0%**	Replacing existing Storage Building at PD
New Police Department Building (201-976.459.005)	750,000	-	750,000	623,635	**0%**	$500K budgeted in FY2021, no funding spent; FY2025 includes land purchase
Total - Public Safety	*1,121,500*	-	*1,121,500*	*887,427*	**0%**	
201.977.459 STREET & TRANSPORTATION CAPITAL EXPENSES						
Street Construction & Repairs						
5th Avenue Streetscape (201-977.459.016)	1,300,000	-	1,300,000	-	**0%**	Estimated project cost for FY25

CITY OF RANSON
CAPITAL FUND BUDGET
FY 2025

	FY2025 REVISED BUDGET 3/18/2025	*FY2025 BUDGET REVISION#4 INCR./DECR.*	*FY2025 PROPOSED REVISED BUDGET*	BALANCES THRU 4/30/2025	REVISION CHANGE IN PERCENT	*Notes*
Stormwater Engineering/Repairs						
SWM/Engineering & Construction	50,000	-	50,000	-	0%	Miscellaneous SWM expenses
Stormwater Management/Engineering (Mildred) - Design (201-977.459.012)	200,000	-	200,000	140,367	0%	Continuing services to design SWM project
Stormwater Management/Engineering (Mildred) Phase 1 (201-977.459.012)	1,000,000	-	1,000,000	-	0%	P1 addresses section from pond to Charles Town area (Evitts Run): Anticipated Project Cost Expenses for FY25; balance of phase 1 project should be completed in FY26 for $200K
Stormwater Management/Engineering (Mildred) Phase 2 (201-977.459.012)	250,000	-	250,000	-	0%	P2 addresses section from Cranes Lane to pond: Anticipated Project Cost Expenses for FY25; balance of phase 2 project should be completed in future years with an estimated cost of $2.15M
Miscellaneous Other Capital Projects						
City Hall Roof (201-977.459.011)	20,000	-	20,000	825	0%	FY24 project was complete roof replacement; FY25 is remediate attic insulation issues
Trifecta Place (201-977.459.013)	500,000	-	500,000	24,136	0%	Rough estimate for costs to renovate/finish Trifecta Place building 1st floor in FY25
PW Capital Budget Items						
Street Preservation (Asphalt Overlay) (201-977.459.001)	350,000	-	350,000	310,110	0%	Recurring annual repaving expense allotment
Alley Construction & Preservation (201-977.459.002)	100,000	-	100,000	12,600	0%	Recurring annual alley expense allotment
Sidewalk & Curb Replacement (201-977.459.003)	75,000	-	75,000	68,130	0%	Recurring annual sidewalk/curb expense allotment
Street Design/Engineering (201-977.459.004)	50,000	-	50,000	13,969	0%	General street design expenditures
Street Light Replacement (201-977.459.005)	75,000	-	75,000	18,311	0%	General street light replacement costs
1 Ford F350 Truck (201-977.459.006)	75,000	-	75,000	69,462	0%	To replace aging PW fleet
Dump Truck (201-977-459-008)	**-**	**100,000**	**100,000**	**-**	**100%**	**Built into FY2026 Capital Budget, PW is purchasing vehicle ahead of schedule to avoid addtl tariff expense. Will revise FY26 budget to reflect outstanding dump truck body purchase (est. $25K)**
Equipment (201-977.459.009)	75,000	-	75,000	10,215	0%	General Equipment purchases over $5K
Improvement to Public Works Yard (201-977.459.010)	400,000	-	400,000	104,502	0%	Allotment for PWY improvements (pole barn, shop improvements, etc.)
Total - Streets & Transportation	*4,520,000*	*100,000*	*4,620,000*	772,627	2%	
201.979.459 PARKS & RECREATION CAPITAL EXPENSES						
Civic Center Improvements (201-979.459.001)	40,000	-	40,000	22,900	0%	Allotment upgrades
Flowing Springs Park (201-979.459.008)	600,000	-	600,000	6,763	0%	$100K design, $500K construction (PW instead of contracted out)
Marcus Fields Improvements (201-979.459.002)	**50,000**	**10,000**	**60,000**	**12,488**	**20%**	**Cushion for fence project (estimated $38k - $45k)**
Total - Parks & Recreation	*690,000*	*10,000*	*700,000*	42,151	1%	
Contingencies	5,329,229	**164,960**	**5,494,189**	-	3%	Excess balance
TOTAL EXPENSES	***6,581,675***	***110,040***	***6,691,715***	**1,924,040**	2%	
REVENUES OVER EXPENSES	***5,329,229***	***164,960***	***5,494,189***	***9,713,526***		

AGENDA ITEM VII.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Employee Handbook Project - Council Mark-Up

The City Council was asked to review the 2025 draft employee handbook and submit any comments or suggestions.

ATTACHMENTS:

AGENDA ITEM VII.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Funding for Ranson Elementary School

Council Member would like a discussion for a line item in the budget for Ranson elementary School to update learning materials, improved technology, and facility maintenance,

ATTACHMENTS:

Ranson Elementry Funding Opportunities 2025.docx

City of Ranson

312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 725-1010 | Fax (304) 728-8579

Keith D. Pierson - Mayor

Council Members:
Mike Anderson
Andy Colandrea
Tommy Custer
Amanda Stroud
Herbie McDaniel
Ken Suits

From: Kim Hawkins <khawkins@ransonwv.us>
Sent: Friday, May 9, 2025 4:06 PM
To: Tommy Custer <tcuster@ransonwv.us>
Subject: Funding for Ranson Elementary

Mr. Custer, per your request, I worked with the school to come up with a list of items that they may need help with funding each year or most years. I also added what I currently ask for as well. Please let me know if you have any questions or need anything further. Thank you for your support of Ranson Elementary!

Items asked for by Kim:

- Back to School Open House (City themed giveaways for the parents and students like pens, pencils, rulers, etc. which can also be used throughout the year for other events) - $1,500
- Student/Role Model of the Month (gift bags for the winners which includes some city giveaway items like pencils, but then I purchase additional items now with my own money which may include a snack, toy or gift card) - $450 (Please also note that this isn't a concern for me as I don't mind buying the kids some things when I can)
- Ice Cream/Scoop Dawg for Kindergarten and 5th Grade (Parks & Rec normally pays for this) - $350

School's Needs:

- Ag Lab - $2,000
- Resource Center (purchase of coats, clothes, shoes, bookbags, and support for families and students in need) - $2,500
- Assistance with starting up a food pantry - nothing super big yet, but a way that we can have nonperishable food items, laundry detergents, etc. - maybe $2,000
- Supplies for Specials (Library, Music, Steam, Art, Gym) – $2,500
- Miscellaneous (snacks for testing, student events, teacher appreciation, etc.) - $3000
- Trick or Treat night - assistance with purchasing candy - many of us spend our own money - we go through out 10,000 pieces - $1,000
- Funding assistance for bigger projects such as:
  - Outdoor classrooms - picnic tables - metal $2,000
  - Mr. Todd Brady's Memorial Garden upkeep - $300
  - Playground enhancements - stencils for hopscotch/four square, equipment replenishment, etc. - $2,000
  - Outdoor sensory walking path - most likely stones - $5,000

AGENDA ITEM VII.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Retirement Benefit Project Update

The City Manager will offer an update regarding this project.

ATTACHMENTS:

AGENDA ITEM VII.6

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Resolution - Municipal Police Officers and Firefighters Retirement System (MPFRS) Municipal Police Officer

ATTACHMENTS:

MPFRS.pdf

West Virginia
Consolidated Public Retirement Board (CPRB)
601 57th Street SE, Suite 5
Charleston, WV 25304
304-558-3570 or 800-654-4406
www.wvretirement.com

Municipal Police Officers and Firefighters Retirement System (MPFRS)

Municipal Police Officer Resolution

Resolution to Become a Participating Employer of the
West Virginia Municipal Police Officers and Firefighters Retirement System
For
MUNICIPAL POLICE OFFICERS

The following Resolution was duly made and lawfully passed by the majority vote of the governing city council of

(municipality) _____, West Virginia

on the _____day of_____, 20_____.

BE IT RESOLVED that (municipality) _____, West Virginia does hereby elect to join the Municipal Police Officers and Firefighters Retirement System pursuant to Chapter 8, Article 22A, Section 28 of the West Virginia Code, and thereby will include all its municipal police officers who are eligible for membership in the Municipal Police Officers and Firefighters Retirement System. This municipality hereby agrees to pay its employer contributions and withhold applicable employee contributions monthly and remit same to the Municipal Police Officers and Firefighters Retirement System no later than fifteen (15) days following the end of each calendar month. This municipality understands that if contributions are delinquent, the employer will be required to pay the actuarial rate of interest lost, on the total employee and employer contributions per day, with a minimum charge of fifty dollars. This municipality further understands that once it becomes a participating employer of the Municipal Police Officers and Firefighters Retirement System, the municipality may not withdraw from participation in the retirement system without express statutory authority.

This Resolution shall become effective on the first day of the month following receipt of this Resolution with all other required documentation and following acceptance of this Resolution by the Consolidated Public Retirement Board.

It is the duty of the Mayor of each municipality electing to become a participating public employer in the Municipal Police Officers and Firefighters Retirement System to certify this Resolution to the West Virginia Consolidated Public Retirement Board within ten (10) days following the vote of its city council.

I, _____, Mayor of (municipality)

_____, West Virginia do hereby certify that this Resolution and accompanying documentation are true and correct. Further, I acknowledge that I am aware of the provisions of Chapter 8, Article 22A of the West Virginia Code.

_____ _____
Signature of Mayor Phone Number

_____
Municipality Address

All municipalities MUST attach a copy of the minutes from the Board meeting that reflects the majority vote.

Note: Separate resolutions are required for municipal police officers and municipal paid professional firefighters.

DRAFT

AGENDA ITEM VII.7

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Resolution - Public Employees Retirement System (PERS)

ATTACHMENTS:

PERS.pdf

West Virginia
Consolidated Public Retirement Board (CPRB)
601 57th Street SE, Suite 5
Charleston, WV 25304
304-558-3570 or 800-654-4406
www.wvretirement.com

Public Employees Retirement System (PERS)

Resolution

Resolution to Become a Participating Employer of the West Virginia Public Employees Retirement System (PERS)

The following Resolution was duly made and lawfully passed by no less than three-fifths (3/5) vote of the governing body of (entity name) _____, West Virginia on the _____day of_____, 20_____.

This agency is a: (please check only one)

- ☐ Political subdivision, or
- ☐ Public corporation

NOTE: Public corporations MUST send a certified copy of the ordinance or charter provision creating said public Corporation.

All entities MUST send a copy of the minutes from the Board meeting that reflects the three-fifths vote.

BE IT RESOLVED that (entity name) _____ does hereby elect to join the Public Employees Retirement System pursuant to Chapter 5, Article 10, Section 16 of the West Virginia Code, and thereby will include all its employees who are eligible for membership in the Public Employees Retirement System. This entity hereby agrees to pay its employer contributions and withhold applicable employee contributions monthly and remit same to the Public Employees Retirement System no later than fifteen (15) days following the end of each calendar month. This entity understands that if contributions are delinquent, the employer will be required to pay the actuarial rate of interest lost, on the total employee and employer contributions per day with a minimum charge of fifty dollars. This entity further understands that once we become a participating employer of the Public Employees Retirement System, the entity may not withdraw from participation of the retirement system without express statutory authority.

This Resolution shall become effective on the first day of the month following receipt of this Resolution, all other required documentation and acceptance of this Resolution by the Consolidated Public Retirement Board. It is the duty of the Clerk or Secretary of each political subdivision or public corporation electing to become a participating public employer to certify this Resolution to the West Virginia Consolidated Public Retirement Board within ten (10) days following the vote of its governing body.

I, _____, Chairman of the Board or Agency Head of (entity name)_____ do hereby certify that this Resolution and accompanying documentation are true and correct.

_____ _____
Signature of Chairman of the Board or Agency Head Agency Phone Number

_____
Agency Address

_____

DRAFT