RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

312 S. Mildred Street
Ranson, WV 25438
www.ransonwv.gov

March 20, 2025 | 6:00 P.M. | Council Chamber

MEETING REGISTRATION:
https://ransonwv.gov/yourgovernment/agendas-and-minutes/

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes - February 27, 2025
   Ranson Parks and Recreation.docx

III. DIRECTORS REPORT

1. Financials - February 2025
   February 2025 P&R Incode GL Detail Report.pdf
   February 2025 Truist P&R Acct Info.pdf
   February 2025 - P&R.xlsx

IV. OLD BUSINESS

V. NEW BUSINESS

1. Table and Chairs for the Civic Center
2. Futsal Goals
3. Virtual Gaming Room

VI. ADJOURNMENT

AGENDA ITEM II.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes - February 27, 2025

ATTACHMENTS:

Ranson Parks and Recreation.docx

RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

Ranson Parks and Recreation
www.ransonwv.gov

February 27, 2025 | 6:00 P.M. | Council Chamber

I. CALL TO ORDER

Scott Coulter, President	Present
Jimmy Williams	Absent
Mike Baker	Present (7:20)
Herbie McDaniel	Present
Ken Suits	Present

II. APPROVAL OF MINUTES

Scott Coulter, President	Abstain
Jimmy Williams	Absent
Mike Baker	Yes
Herbie McDaniel	Motion
Ken Suits	Second

III. OLD BUSINESS

1. Options for the Concession area for the Civic Center

Parks and Recreation board had a discussion to use the concession space for light snacks and drinks. The parks and Recreation board will revisit this discussion in 6 months. Parks and Recreation Board ask the director to get an estimate for a new commercial refrigerator.

Scott Coulter, President	Abstain
Jimmy Williams	Absent
Mike Baker	Absent
Herbie McDaniel	Second
Ken Suits	Motion

2. Installation of Fence Around Marcus Field Park

Director of the Parks and Recreation had an estimate of $ 50,000.00 for Installation of the Marcus Field fence. Black fence with double gates. Motion was made to stay under $ 50,000 and have the fence completed by the end of June.

Scott Coulter, President	Motion
Jimmy Williams	Absent
Mike Baker	Absent
Herbie McDaniel	Yes
Ken Suits	Second

3. Hunter Muse Park

A bench was purchased by the Muse family for public works to install at Hunter Muse Park.

IV. NEW BUSINESS

1. FY 2025 Parks and Recreation Financials thru January 31, 2025

Parks and Recreation Director presented Financials to the board for review.

2. New Floor Machine for Civic Center

The Park and Recreation Director presented two quotes from East Coast to the Board for a New Floor Machine. The refurbished machine was at a cost of $ 13, 000 with a one-year warranty. For a new machine the cost was $ 23,000.00 - 26,000.00 with a two-year warranty. Mr. Suits had a motion for a used one. Mr. McDaniel thought being the floor was a Half - million dollars he did not want to cheat the floor and had the votes to support his motion.

Scott Coulter, President	Second
Jimmy Williams	Absent
Mike Baker	Yes
Herbie McDaniel	Motion
Ken Suits	Yes

3. Strip and Wax white tile area of the Civic Center

The Parks and Recreation Director informed the council that he had been in contact with a company to have the tile at the front striped and waxed for a cost of $3,000.00. During the discussion, Parks and Recreation considered including the bathrooms and offices in the project, as the floor requires thorough cleaning. Mr. Michael would like to have this completed before summer.

Scott Coulter, President	Abstain
Jimmy Williams	Absent
Mike Baker	Yes
Herbie McDaniel	Second
Ken Suits	Motion

4. Rental Fee Structure

   Parks and Recreation director Tim Micheal presented the new fees and add on for the upcoming rentals. Rental rates. The board approved the rental price with a couple changes. Stage rental will be a flat fee and not an hourly fee. Also, there was a discussion of additional cost for Marcus field with lights.

5. Baseball Pitching Machine for the Civic Center

   Director of Parks and Recreation came to board ask to purchase a Baseball pitching machine to accommodate the batting cage that is in place at the Ranson Civic Center. The board approved the purchase up to $4,000.00

Scott Coulter, President	Abstain
Jimmy Williams	Absent
Mike Baker	Yes
Herbie McDaniel	Yes
Ken Suits	Motion

6. Hiring a Part Time Employee

   Parks and Recreation director is in need for a Part Time employee. The board had suggested discussing this with the City Manager, Todd Wilt.

7. Ranson 2025 Community Events

   Three upcoming events for the City of Ranson were brought to the Parks and Recreation Board for funding consideration. The events include: $2,000.00 for an Easter egg hunt strictly for Ranson Elementary School students and their siblings, $2,500.00 for a Health Fair to be held at the Ranson Civic Center on Saturday, May 17, 2025, and $31,000.00 for the Ranson Car Show and Festival on Saturday, June 7, 2025. Proceeds from the car show will be split between Meals on Wheels, the Senior Center, and the Boys and Girls Club.

   Mr. Custer spoke to the Parks and Recreation Board about his experience with car shows, emphasizing that the goal is not to make a profit but to break even. He suggested forming a committee for the car show and requested that the trophies and plaques feature "West Virginia" and "Ranson." Mr. Custer also presented a donation letter to the board. The Parks and Recreation Board informed him that there is a $31,000.00 budget for the Ranson Car Show and Festival and encouraged him to work with the committee to finalize the event details.

8. Mulching for Park Maintenance & Inspection of Park Equipment

The Parks and Recreation Director is reaching out to mulch companies for estimates. The board has requested that the Director obtain three quotes and choose the most affordable option.

Ken Suits informed the board Parks and Recreation is working on a new software program. This program will help with rentals and payments online. Gift cards will be available as well

V. ADJOURNMENT.

The meeting ended at 7:40 P.M. Motion by Herbie McDaniel, second by Mike Baker. Next parks and Recreation meeting will be April 17, 2025 at 6:00 PM Ranson Council Chambers, 312 S. Mildred Street Ranson, WV 25438.

_____

Scott Coulter, President

_____

Parks and Recreation, Board Member

AGENDA ITEM III.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORT**

SUBJECT: Financials - February 2025

ATTACHMENTS:

February 2025 P&R Incode GL Detail Report.pdf
February 2025 Truist P&R Acct Info.pdf
February 2025 - P&R.xlsx

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
101.100			CASH-CHECKING							
					B E G I N N I N G B A L A N C E					855,400.16
2/03/25	2/03	B19039	E.F.T.	000000	05743 2/03/2025 JAN25 H/M TAX XFR		JE# 010064	001070	16,250.34	871,650.50
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE XFR OF JANUARY 2025 HOTEL TAX COLLECTIONS							
			FROM GENFUND TO P&R DATED 2/03/2025							
2/03/25	2/04	C19047	DEPOSIT		07141 DAILY CASH POSTING 2/03/2025				200.00	871,850.50
2/05/25	2/05	A81586	CHK: 003750		23869 SUPERIOR LAUNDRIES INC	0263			111.66CR	871,738.84
					SUPERIOR LAUNDRIES INC	INV#		/PO#		
2/05/25	2/05	A81587	CHK: 003751		23869 LEAF	0279			137.00CR	871,601.84
					LEAF	INV#		/PO#		
2/05/25	2/05	A81588	CHK: 003752		23869 R&L LANDSCAPES, INC.	0322			941.66CR	870,660.18
					R&L LANDSCAPES, INC.	INV#		/PO#		
2/06/25	2/07	C19088	DEPOSIT		07166 DAILY CASH POSTING 2/06/2025				583.00	871,243.18
2/07/25	2/07	A81602	CHK: 003753		23880 CORPORATION OF RANSON	0179			38,767.74CR	832,475.44
					CORPORATION OF RANSON	INV#		/PO#		
2/10/25	2/11	C19102	DEPOSIT		07184 DAILY CASH POSTING 2/10/2025				224.00	832,699.44
2/11/25	2/11	A81640	CHK: 003754		23893 FRONTIER	0011			96.13CR	832,603.31
					FRONTIER	INV#		/PO#		
2/11/25	2/11	A81641	CHK: 003755		23893 LEAF	0279			260.00CR	832,343.31
					LEAF	INV#		/PO#		
2/11/25	2/12	C19106	DEPOSIT		07191 DAILY CASH POSTING 2/11/2025				108.00	832,451.31
2/13/25	2/14	C19114	DEPOSIT		07203 DAILY CASH POSTING 2/13/2025				108.00	832,559.31
2/14/25	2/07	P00823	MISC PY-DEP		01393 PAYROLL DIRECT DEPOSIT				6,387.14CR	826,172.17
2/14/25	2/14	A81660	CHK: 003756		23873 JEFFERSON SECURITY BANK	0033			50.00CR	826,122.17
					JEFFERSON SECURITY BANK	INV#		/PO#		
2/14/25	2/14	A81667	DFT: 008702		23902 JOHN HANCOCK	0001			325.23CR	825,796.94
					JOHN HANCOCK	INV#		/PO#		
2/14/25	2/14	A81668	DFT: 008703		23902 JOHN HANCOCK	0001			748.92CR	825,048.02
					JOHN HANCOCK	INV#		/PO#		
2/14/25	2/14	A81679	CHK: 003757		23911 THOMPSON GAS	0275			2,630.82CR	822,417.20
					THOMPSON GAS	INV#		/PO#		
2/18/25	2/18	A81865	VOID: 003724		23813 REVERSE VOIDED CHECK	0263			167.49	822,584.69
					SUPERIOR LAUNDRIES INC	INV#		/PO#		
2/18/25	2/19	C19141	DEPOSIT		07223 DAILY CASH POSTING 2/18/2025				4,380.00	826,964.69
2/18/25	3/06	B19270	S	000000	05776 CHECK#3724 STOP PYMT FEE		JE# 010130	001103	35.00CR	826,929.69
			==========		JOURNAL ENTRY NOTES					
			CH PERIOD 2/01/2025 - 2/28/2025							
2/19/25	2/19	A81940	CHK: 003758		23919 SUPERIOR LAUNDRIES INC	0263			167.49CR	826,762.20
					SUPERIOR LAUNDRIES INC	INV#		/PO#		
2/19/25	2/19	A81941	CHK: 003759		23921 ABC PEST CONTROL LLC	0009			40.00CR	826,722.20
					ABC PEST CONTROL LLC	INV#		/PO#		
2/19/25	2/19	A81942	CHK: 003760		23921 DIRTY GIRL INC	0363			264.44CR	826,457.76
					DIRTY GIRL INC	INV#		/PO#		
2/19/25	2/20	C19148	DEPOSIT		07229 DAILY CASH POSTING 2/19/2025				125.00	826,582.76
2/20/25	2/21	C19154	DEPOSIT		07236 DAILY CASH POSTING 2/20/2025				30.00	826,612.76
2/21/25	3/06	B19271	S	000000	05776 FEB2025 PRIOR PERIOD SVC CHRG		JE# 010131	001104	35.72CR	826,577.04
			==========		JOURNAL ENTRY NOTES					
			CH PERIOD 2/01/2025 - 2/28/2025							

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DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
101.100			CASH-CHECKING		* (CONTINUED) *					
2/24/25	2/25	C19167	DEPOSIT	07252	DAILY CASH POSTING 2/24/2025				354.00	826,931.04
2/28/25	2/21	P00825	MISC PY-DEP	01398	PAYROLL DIRECT DEPOSIT				5,997.01CR	820,934.03
2/28/25	2/28	A82018	CHK: 003761	23927	JEFFERSON SECURITY BANK	0033			50.00CR	820,884.03
					JEFFERSON SECURITY BANK	INV#	/PO#			
2/28/25	2/28	A82037	DFT: 008780	23947	INTERNAL REVENUE SERVICE	0002			4,574.90CR	816,309.13
					INTERNAL REVENUE SERVICE	INV#	/PO#			
2/28/25	2/28	A82039	DFT: 008782	23950	DEPARTMENT OF TAX & REVE	0003			570.00CR	815,739.13
					DEPARTMENT OF TAX & REVEN	INV#	/PO#			
2/28/25	2/28	A82045	DFT: 008788	23952	JOHN HANCOCK	0001			325.23CR	815,413.90
					JOHN HANCOCK	INV#	/PO#			
2/28/25	2/28	A82046	DFT: 008789	23952	JOHN HANCOCK	0001			748.92CR	814,664.98
					JOHN HANCOCK	INV#	/PO#			
2/28/25	3/03	C19191	DEPOSIT	07282	DAILY CASH POSTING 2/28/2025				284.00	814,948.98
2/28/25	3/06	B19272	I 000000	05776	FEB2025 P&R TRUIST INTEREST		JE# 010132	001105	389.04	815,338.02
			==========		JOURNAL ENTRY NOTES					
			CH PERIOD 2/01/2025 - 2/28/2025							
			==========		FEBRUARY ACTIVITY DB: 23,202.87		CR: 63,265.01CR		40,062.14CR	
101.200			CD							
					B E G I N N I N G B A L A N C E					0.00
106.100			PETTY CASH							
					B E G I N N I N G B A L A N C E					0.00
111.100			ACCOUNTS RECEIVABLE							
					B E G I N N I N G B A L A N C E					0.00
111.101			A/R-OTHER AGENCIES							
					B E G I N N I N G B A L A N C E					0.00
112.000			A/R MANUAL							
					B E G I N N I N G B A L A N C E					0.00
113.150			FIXED ASSERS- VEHICLES							
					B E G I N N I N G B A L A N C E					0.00
114.100			DUE FROM OTHER FUND GF							

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POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					15,964.83
2/03/25	2/03	B19039	E.F.T.	000000	05743 2/03/2025 JAN25 H/M TAX XFR		JE# 010064	001070	16,250.34CR	285.51CR
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE XFR OF JANUARY 2025 HOTEL TAX COLLECTIONS							
			FROM GENFUND TO P&R DATED 2/03/2025							
2/28/25	3/03	B19194			05757 FEB2025 HOTEL TAX CONTR		JE# 010097	001079	19,215.19	18,929.68
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE FEBRUARY 2025 HOTEL TAX COLLECTIONS DUE FROM							
			GENFUND TO P&R							
			==========		FEBRUARY ACTIVITY DB: 19,215.19 CR: 16,250.34CR				2,964.85	
114.200			DUE FROM OTHER FUND CVB							
					B E G I N N I N G B A L A N C E					0.00
115.100			DUE FROM GOV UNITS							
					B E G I N N I N G B A L A N C E					0.00
117.100			INTEREST RECEIVABLE							
					B E G I N N I N G B A L A N C E					0.00
120.100			INVENTORY ASSET							
					B E G I N N I N G B A L A N C E					0.00
120.101			COST OF GOODS SOLD							
					B E G I N N I N G B A L A N C E					0.00
122.100			PREPAID EXPENSES							
					B E G I N N I N G B A L A N C E					0.00
125.100			INVESTMENTS							
					B E G I N N I N G B A L A N C E					0.00
130.100			WAGE ADVANCE							
					B E G I N N I N G B A L A N C E					0.00
131.100			FIXED ASSETS - BUILDING							

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POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					43,416.25
132.100			FIXED ASSETS - LAND IMPROVE							
					B E G I N N I N G B A L A N C E					33,028.70
133.100			FIXED ASSETS - EQUIPMENT							
					B E G I N N I N G B A L A N C E					231,045.19
133.150			FIXED ASSETS- VEHICLES							
					B E G I N N I N G B A L A N C E					26,367.00
134.100			FIXED ASSETS - CONST IN PROGR							
					B E G I N N I N G B A L A N C E					0.00
135.100			ACCUMULATED DEPRECIATION							
					B E G I N N I N G B A L A N C E					197,138.86CR
136.100			FIXED ASSETS - CONST IN PROGR							
					B E G I N N I N G B A L A N C E					0.00
200.000			Accts Payable - Manual							
					B E G I N N I N G B A L A N C E					0.00
200.002			Accts Payable - Contra							
					B E G I N N I N G B A L A N C E					0.00
200.003			Accts Payable - J Hancock							
					B E G I N N I N G B A L A N C E					0.00
201.000			PAYROLL LIABILITIES							
					B E G I N N I N G B A L A N C E					0.00
201.100			FICA & FED W/H							
					B E G I N N I N G B A L A N C E					0.00
2/14/25	2/07	P00822	FEDWH	01393	01/19/2024-02/01/2025 P&R PAY				925.66CR	925.66CR
2/14/25	2/07	P00822	FICA	01393	01/19/2024-02/01/2025 P&R PAY				566.11CR	1,491.77CR
2/14/25	2/07	P00822	MEDIC	01393	01/19/2024-02/01/2025 P&R PAY				132.40CR	1,624.17CR

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POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
2/14/25	2/14	A81655	DFT: 008780	23874	Federal Withholding	0002			925.66	698.51CR
					INTERNAL REVENUE SERVICE	INV# T1 202502070967	/PO#			
2/14/25	2/14	A81656	DFT: 008780	23874	Social Security	0002			566.11	132.40CR
					INTERNAL REVENUE SERVICE	INV# T3 202502070967	/PO#			
2/14/25	2/14	A81657	DFT: 008780	23874	Medicare	0002			132.40	0.00
					INTERNAL REVENUE SERVICE	INV# T4 202502070967	/PO#			
2/28/25	2/21	P00824	FEDWH	01398	02/02/2024-02/15/2025 P&R PAY				920.40CR	920.40CR
2/28/25	2/21	P00824	FICA	01398	02/02/2024-02/15/2025 P&R PAY				539.70CR	1,460.10CR
2/28/25	2/21	P00824	MEDIC	01398	02/02/2024-02/15/2025 P&R PAY				126.21CR	1,586.31CR
2/28/25	2/28	A82023	DFT: 008780	23928	Federal Withholding	0002			920.40	665.91CR
					INTERNAL REVENUE SERVICE	INV# T1 202502211000	/PO#			
2/28/25	2/28	A82024	DFT: 008780	23928	Social Security	0002			539.70	126.21CR
					INTERNAL REVENUE SERVICE	INV# T3 202502211000	/PO#			
2/28/25	2/28	A82025	DFT: 008780	23928	Medicare	0002			126.21	0.00
					INTERNAL REVENUE SERVICE	INV# T4 202502211000	/PO#			
			==========	FEBRUARY ACTIVITY	DB: 3,210.48	CR: 3,210.48CR			0.00	

201.101 457B RETIREMENT

B E G I N N I N G B A L A N C E 0.00

201.102 LINCOLN LIFE INSURANCE

B E G I N N I N G B A L A N C E 49.82CR

2/01/25	2/04	A81540	DFT: 008692	23837	FEB LIFE INS,STD,LTD,PRE	0967			67.12	17.30
					LINCOLN FINANCIAL GROUP	INV# 202501300839	/PO#			
2/01/25	2/04	A81543	DFT: 008689	23837	FEB 2025 PEIA LIFE INS P	2143			11.90	29.20
					PEIA	INV# 202502030842	/PO#			
2/14/25	2/07	P00822	LIN	01393	01/19/2024-02/01/2025 P&R PAY				30.98CR	1.78CR
2/14/25	2/07	P00822	PFL	01393	01/19/2024-02/01/2025 P&R PAY				5.49CR	7.27CR
2/28/25	2/21	P00824	LIN	01398	02/02/2024-02/15/2025 P&R PAY				30.98CR	38.25CR
2/28/25	2/21	P00824	PFL	01398	02/02/2024-02/15/2025 P&R PAY				5.49CR	43.74CR
			==========	FEBRUARY ACTIVITY	DB: 79.02	CR: 72.94CR			6.08	

201.110 CHRISTMAS CLUB PAYABLE

B E G I N N I N G B A L A N C E 0.00

2/14/25	2/07	P00822	CHR	01393	01/19/2024-02/01/2025 P&R PAY				50.00CR	50.00CR
2/14/25	2/14	A81660	CHK: 003756	23873	CHRISTMAS CLUB	0033			50.00	0.00
					JEFFERSON SECURITY BANK	INV# CHR202502070967	/PO#			
2/28/25	2/21	P00824	CHR	01398	02/02/2024-02/15/2025 P&R PAY				50.00CR	50.00CR
2/28/25	2/28	A82018	CHK: 003761	23927	CHRISTMAS CLUB	0033			50.00	0.00
					JEFFERSON SECURITY BANK	INV# CHR202502211000	/PO#			
			==========	FEBRUARY ACTIVITY	DB: 100.00	CR: 100.00CR			0.00	

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201.120			457 b Retirement							
					B E G I N N I N G B A L A N C E					0.00
2/14/25	2/07	P00822	457	01393	01/19/2024-02/01/2025 P&R PAY				490.81CR	490.81CR
2/14/25	2/14	A81654	DFT: 008703	23874	457 EE/ER	0001			490.81	0.00
					JOHN HANCOCK	INV# 457202502070967	/PO#			
2/28/25	2/21	P00824	457	01398	02/02/2024-02/15/2025 P&R PAY				490.81CR	490.81CR
2/28/25	2/28	A82022	DFT: 008789	23928	457 EE/ER	0001			490.81	0.00
					JOHN HANCOCK	INV# 457202502211000	/PO#			
			==========		FEBRUARY ACTIVITY DB: 981.62 CR: 981.62CR					0.00
201.130			401 a Retirement							
					B E G I N N I N G B A L A N C E					0.00
201.150			CHILD SUPPORT WV							
					B E G I N N I N G B A L A N C E					0.00
201.160			CHILD SUPPORT VA							
					B E G I N N I N G B A L A N C E					0.00
201.200			WV WITHHOLDING							
					B E G I N N I N G B A L A N C E					0.00
2/14/25	2/07	P00822	STWH	01393	01/19/2024-02/01/2025 P&R PAY				284.00CR	284.00CR
2/14/25	2/14	A81658	DFT: 008782	23874	WV State Taxes	0003			284.00	0.00
					DEPARTMENT OF TAX & REVEN	INV# T2 202502070967	/PO#			
2/28/25	2/21	P00824	STWH	01398	02/02/2024-02/15/2025 P&R PAY				286.00CR	286.00CR
2/28/25	2/28	A82026	DFT: 008782	23928	WV State Taxes	0003			286.00	0.00
					DEPARTMENT OF TAX & REVEN	INV# T2 202502211000	/PO#			
			==========		FEBRUARY ACTIVITY DB: 570.00 CR: 570.00CR					0.00
201.250			DEDUCTIONS FROM PAY							
					B E G I N N I N G B A L A N C E					0.00
201.300			VA WITHHOLDING							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
201.400			ACCOUNTS PAYABLE							
					B E G I N N I N G B A L A N C E					39,129.92CR
2/01/25	2/05	A04074	CHK: 003752	23866	R&L LANDSCAPES, INC.	0322			941.66CR	40,071.58CR
					R&L LANDSCAPES, INC.	INV# 20293		/PO# 13-16742		
2/03/25	2/14	A04084	CHK: 003757	23906	THOMPSON GAS	0275			2,630.82CR	42,702.40CR
					THOMPSON GAS	INV# 1516279607		/PO# 13-16784		
2/04/25	2/11	A04081	CHK: 003755	23888	LEAF	0279			137.00CR	42,839.40CR
					LEAF	INV# 17878910		/PO# 13-16771		
2/04/25	2/11	A04082	CHK: 003755	23888	LEAF	0279			123.00CR	42,962.40CR
					LEAF	INV# 17881344		/PO# 13-16770		
2/05/25	2/05	A81586	CHK: 003750	23869	SUPERIOR LAUNDRIES INC	0263			55.83	42,906.57CR
					SUPERIOR LAUNDRIES INC	INV# 160053		/PO# 13-16738		
2/05/25	2/05	A81586	CHK: 003750	23869	SUPERIOR LAUNDRIES INC	0263			55.83	42,850.74CR
					SUPERIOR LAUNDRIES INC	INV# 161929		/PO# 13-16739		
2/05/25	2/05	A81587	CHK: 003751	23869	LEAF	0279			137.00	42,713.74CR
					LEAF	INV# 17725369		/PO# 13-16740		
2/05/25	2/05	A81588	CHK: 003752	23869	R&L LANDSCAPES, INC.	0322			941.66	41,772.08CR
					R&L LANDSCAPES, INC.	INV# 20293		/PO# 13-16742		
2/05/25	3/04	A04097	CHK: 003762	23959	SUPERIOR LAUNDRIES INC	0263			55.83CR	41,827.91CR
					SUPERIOR LAUNDRIES INC	INV# 163802		/PO# 13-16822		
2/07/25	2/07	A81602	CHK: 003753	23880	CORPORATION OF RANSON	0179			38,767.74	3,060.17CR
					CORPORATION OF RANSON	INV# 202502070984		/PO# 13-16756		
2/09/25	2/19	A04088	CHK: 003760	23920	DIRTY GIRL INC	0363			264.44CR	3,324.61CR
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/11/25	2/11	A81640	CHK: 003754	23893	FRONTIER	0011			96.13	3,228.48CR
					FRONTIER	INV# 202502110988		/PO# 13-16772		
2/11/25	2/11	A81641	CHK: 003755	23893	LEAF	0279			137.00	3,091.48CR
					LEAF	INV# 17878910		/PO# 13-16771		
2/11/25	2/11	A81641	CHK: 003755	23893	LEAF	0279			123.00	2,968.48CR
					LEAF	INV# 17881344		/PO# 13-16770		
2/14/25	2/14	A81653	DFT: 008702	23874	JOHN HANCOCK	0001			325.23CR	3,293.71CR
					JOHN HANCOCK	INV# 401202502070967		/PO#		
2/14/25	2/14	A81654	DFT: 008703	23874	JOHN HANCOCK	0001			748.92CR	4,042.63CR
					JOHN HANCOCK	INV# 457202502070967		/PO#		
2/14/25	2/14	A81655	DFT: 008780	23874	INTERNAL REVENUE SERVICE	0002			925.66CR	4,968.29CR
					INTERNAL REVENUE SERVICE	INV# T1 202502070967		/PO#		
2/14/25	2/14	A81656	DFT: 008780	23874	INTERNAL REVENUE SERVICE	0002			1,132.22CR	6,100.51CR
					INTERNAL REVENUE SERVICE	INV# T3 202502070967		/PO#		
2/14/25	2/14	A81657	DFT: 008780	23874	INTERNAL REVENUE SERVICE	0002			264.80CR	6,365.31CR
					INTERNAL REVENUE SERVICE	INV# T4 202502070967		/PO#		
2/14/25	2/14	A81658	DFT: 008782	23874	DEPARTMENT OF TAX & REVE	0003			284.00CR	6,649.31CR
					DEPARTMENT OF TAX & REVEN	INV# T2 202502070967		/PO#		
2/14/25	2/14	A81667	DFT: 008702	23902	JOHN HANCOCK	0001			325.23	6,324.08CR
					JOHN HANCOCK	INV# 401202502070967		/PO#		
2/14/25	2/14	A81668	DFT: 008703	23902	JOHN HANCOCK	0001			748.92	5,575.16CR
					JOHN HANCOCK	INV# 457202502070967		/PO#		
2/14/25	2/14	A81679	CHK: 003757	23911	THOMPSON GAS	0275			2,630.82	2,944.34CR
					THOMPSON GAS	INV# 1516279607		/PO# 13-16784		

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
201.400			ACCOUNTS PAYABLE		* (CONTINUED) *					
2/14/25	2/19	A04087	CHK: 003759	23920	ABC PEST CONTROL LLC	0009			40.00CR	2,984.34CR
					ABC PEST CONTROL LLC	INV#	2207	/PO# 13-16788		
2/14/25	3/04	A04099	CHK: 003763	23959	THOMPSON GAS	0275			1,581.08CR	4,565.42CR
					THOMPSON GAS	INV#	1516536793	/PO# 13-16820		
2/18/25	2/18	A81865	VOID: 003724	23813	REVERSE VOIDED CHECK	0263			55.83CR	4,621.25CR
					SUPERIOR LAUNDRIES INC	INV#	145896	/PO# 13-16531		
2/18/25	2/18	A81865	VOID: 003724	23813	REVERSE VOIDED CHECK	0263			55.83CR	4,677.08CR
					SUPERIOR LAUNDRIES INC	INV#	148042	/PO# 13-16532		
2/18/25	2/18	A81865	VOID: 003724	23813	REVERSE VOIDED CHECK	0263			55.83CR	4,732.91CR
					SUPERIOR LAUNDRIES INC	INV#	149923	/PO# 13-16533		
2/19/25	2/19	A81940	CHK: 003758	23919	SUPERIOR LAUNDRIES INC	0263			55.83	4,677.08CR
					SUPERIOR LAUNDRIES INC	INV#	145896	/PO# 13-16531		
2/19/25	2/19	A81940	CHK: 003758	23919	SUPERIOR LAUNDRIES INC	0263			55.83	4,621.25CR
					SUPERIOR LAUNDRIES INC	INV#	148042	/PO# 13-16532		
2/19/25	2/19	A81940	CHK: 003758	23919	SUPERIOR LAUNDRIES INC	0263			55.83	4,565.42CR
					SUPERIOR LAUNDRIES INC	INV#	149923	/PO# 13-16533		
2/19/25	2/19	A81941	CHK: 003759	23921	ABC PEST CONTROL LLC	0009			40.00	4,525.42CR
					ABC PEST CONTROL LLC	INV#	2207	/PO# 13-16788		
2/19/25	2/19	A81942	CHK: 003760	23921	DIRTY GIRL INC	0363			264.44	4,260.98CR
					DIRTY GIRL INC	INV#	0029	/PO# 13-16789		
2/19/25	3/04	A04098	CHK: 003762	23959	SUPERIOR LAUNDRIES INC	0263			59.73CR	4,320.71CR
					SUPERIOR LAUNDRIES INC	INV#	165891	/PO# 13-16823		
2/25/25	3/06	A04109	CHK: 003768	23974	THOMPSON GAS	0275			2,021.17CR	6,341.88CR
					THOMPSON GAS	INV#	1516702018	/PO# 13-16841		
2/26/25	3/04	A04101	CHK: 003764	23959	HARRIS TREE REMOVAL	0294			1,900.00CR	8,241.88CR
					HARRIS TREE REMOVAL	INV#	20250226-01	/PO# 13-16818		
2/26/25	3/04	A04102	CHK: 003764	23959	HARRIS TREE REMOVAL	0294			1,800.00CR	10,041.88CR
					HARRIS TREE REMOVAL	INV#	20250226-02	/PO# 13-16817		
2/27/25	3/04	A04104	CHK: 003766	23959	DIRTY GIRL INC	0363			1,500.00CR	11,541.88CR
					DIRTY GIRL INC	INV#	0034	/PO# 13-16816		
2/28/25	2/28	A82021	DFT: 008788	23928	JOHN HANCOCK	0001			325.23CR	11,867.11CR
					JOHN HANCOCK	INV#	401202502211000	/PO#		
2/28/25	2/28	A82022	DFT: 008789	23928	JOHN HANCOCK	0001			748.92CR	12,616.03CR
					JOHN HANCOCK	INV#	457202502211000	/PO#		
2/28/25	2/28	A82023	DFT: 008780	23928	INTERNAL REVENUE SERVICE	0002			920.40CR	13,536.43CR
					INTERNAL REVENUE SERVICE	INV#	T1 202502211000	/PO#		
2/28/25	2/28	A82024	DFT: 008780	23928	INTERNAL REVENUE SERVICE	0002			1,079.40CR	14,615.83CR
					INTERNAL REVENUE SERVICE	INV#	T3 202502211000	/PO#		
2/28/25	2/28	A82025	DFT: 008780	23928	INTERNAL REVENUE SERVICE	0002			252.42CR	14,868.25CR
					INTERNAL REVENUE SERVICE	INV#	T4 202502211000	/PO#		
2/28/25	2/28	A82026	DFT: 008782	23928	DEPARTMENT OF TAX & REVE	0003			286.00CR	15,154.25CR
					DEPARTMENT OF TAX & REVEN	INV#	T2 202502211000	/PO#		
2/28/25	2/28	A82037	DFT: 008780	23947	INTERNAL REVENUE SERVICE	0002			925.66	14,228.59CR
					INTERNAL REVENUE SERVICE	INV#	T1 202502070967	/PO#		
2/28/25	2/28	A82037	DFT: 008780	23947	INTERNAL REVENUE SERVICE	0002			920.40	13,308.19CR
					INTERNAL REVENUE SERVICE	INV#	T1 202502211000	/PO#		
2/28/25	2/28	A82037	DFT: 008780	23947	INTERNAL REVENUE SERVICE	0002			1,132.22	12,175.97CR
					INTERNAL REVENUE SERVICE	INV#	T3 202502070967	/PO#		

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
201.400			ACCOUNTS PAYABLE		* (CONTINUED) *					
2/28/25	2/28	A82037	DFT: 008780	23947	INTERNAL REVENUE SERVICE	0002			1,079.40	11,096.57CR
					INTERNAL REVENUE SERVICE		INV# T3 202502211000	/PO#		
2/28/25	2/28	A82037	DFT: 008780	23947	INTERNAL REVENUE SERVICE	0002			264.80	10,831.77CR
					INTERNAL REVENUE SERVICE		INV# T4 202502070967	/PO#		
2/28/25	2/28	A82037	DFT: 008780	23947	INTERNAL REVENUE SERVICE	0002			252.42	10,579.35CR
					INTERNAL REVENUE SERVICE		INV# T4 202502211000	/PO#		
2/28/25	2/28	A82039	DFT: 008782	23950	DEPARTMENT OF TAX & REVE	0003			284.00	10,295.35CR
					DEPARTMENT OF TAX & REVEN		INV# T2 202502070967	/PO#		
2/28/25	2/28	A82039	DFT: 008782	23950	DEPARTMENT OF TAX & REVE	0003			286.00	10,009.35CR
					DEPARTMENT OF TAX & REVEN		INV# T2 202502211000	/PO#		
2/28/25	2/28	A82045	DFT: 008788	23952	JOHN HANCOCK	0001			325.23	9,684.12CR
					JOHN HANCOCK		INV# 401202502211000	/PO#		
2/28/25	2/28	A82046	DFT: 008789	23952	JOHN HANCOCK	0001			748.92	8,935.20CR
					JOHN HANCOCK		INV# 457202502211000	/PO#		
2/28/25	3/11	A04113	CHK: 003770	23982	JEFFERSON COUNTY SOLID W	0194			92.81CR	9,028.01CR
					JEFFERSON COUNTY SOLID WA		INV# 7380	/PO# 13-16856		
			==========		FEBRUARY ACTIVITY DB: 50,710.14		CR: 20,608.23CR		30,101.91	
201.500			MD WITHHOLDING TAX							
					B E G I N N I N G B A L A N C E					0.00
201.900			AFLAC							
					B E G I N N I N G B A L A N C E					0.00
2/14/25	2/07	P00822	AFL	01393	01/19/2024-02/01/2025 P&R PAY				67.74CR	67.74CR
2/14/25	2/14	A81652	DFT: 008796	23874	AFLAC PAYABLE B4	0025			67.74	0.00
					AFLAC		INV# AFL202502070967	/PO#		
2/28/25	2/21	P00824	AFL	01398	02/02/2024-02/15/2025 P&R PAY				67.74CR	67.74CR
2/28/25	2/28	A82020	DFT: 008796	23928	AFLAC PAYABLE B4	0025			67.74	0.00
					AFLAC		INV# AFL202502211000	/PO#		
			==========		FEBRUARY ACTIVITY DB: 135.48		CR: 135.48CR		0.00	
201.901			AFLAC - AFTER TAX							
					B E G I N N I N G B A L A N C E					0.00
206.100			CONTRACTS PAYABLE - AFLAC							
					B E G I N N I N G B A L A N C E					0.00

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POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
210.000			DEFERRED REVENUE							
					B E G I N N I N G B A L A N C E					0.00
215.000			DUE TO OTHER FUNDS GF							
					B E G I N N I N G B A L A N C E					97,056.77
2/01/25	2/04	A81540	DFT: 008692	23837	FEB LIFE INS,STD,LTD,PRE	0967			246.67CR	96,810.10
					LINCOLN FINANCIAL GROUP		INV# 202501300839	/PO#		
2/01/25	2/04	A81541	DFT: 008691	23837	FEB 2025 DENTAL INS PREM	1049			92.82CR	96,717.28
					METLIFE		INV# 202501300838	/PO#		
2/01/25	2/04	A81542	DFT: 008690	23837	FEB 2025 VISION INS PREM	2140			24.24CR	96,693.04
					VISION SERVICE PLAN		INV# 202501300837	/PO#		
2/01/25	2/04	A81543	DFT: 008689	23837	FEB 2025 HEALTH INS PREM	2143			2,162.84CR	94,530.20
					PEIA		INV# 202502030842	/PO#		
2/01/25	2/05	A81564	CHK: 116964	23867	R&L LANDSCAPES, INC.	1261			1,766.66CR	92,763.54
					R&L LANDSCAPES, INC.		INV# 20294	/PO# 13-16741		
2/01/25	2/07	A81595	CHK: 116974	23875	TEK ADVISORS LLC	3745			71.25CR	92,692.29
					TEK ADVISORS LLC		INV# 2786	/PO# 13-16762		
2/09/25	2/19	A81957	CHK: 116995	23924	DIRTY GIRL	4141			850.00CR	91,842.29
					DIRTY GIRL		INV# 0028	/PO# 13-16790		
2/14/25	2/14	A81652	DFT: 008796	23874	AFLAC PAYABLE B4	0025			67.74CR	91,774.55
					AFLAC		INV# AFL202502070967	/PO#		
2/15/25	2/27	A82013	CHK: 117009	23944	BCN TELECOM INC	3509			340.30CR	91,434.25
					BCN TELECOM INC		INV# 23875648	/PO# 13-16815		
2/18/25	2/19	A81958	CHK: 116995	23924	DIRTY GIRL	4141			1,050.00CR	90,384.25
					DIRTY GIRL		INV# 0030	/PO# 13-16795		
2/21/25	3/04	A82069	CHK: 117019	23957	T-MOBILE	4031			63.98CR	90,320.27
					T-MOBILE		INV# 202503041089	/PO# 13-16828		
2/25/25	2/27	A82014	CHK: 117010	23944	DIRTY GIRL	4141			600.00CR	89,720.27
					DIRTY GIRL		INV# 0033	/PO# 13-16814		
2/27/25	3/04	A82066	CHK: 117016	23957	POTOMAC EDISON	1973			2,542.53CR	87,177.74
					POTOMAC EDISON		INV# 202503041088	/PO# 13-16821		
2/28/25	2/28	A82020	DFT: 008796	23928	AFLAC PAYABLE B4	0025			67.74CR	87,110.00
					AFLAC		INV# AFL202502211000	/PO#		
			==========		FEBRUARY ACTIVITY DB:	0.00	CR:	9,946.77CR	9,946.77CR	
215.001			DUE TO OTHER FUND - CVB							
					B E G I N N I N G B A L A N C E					0.00
215.900			DUE TO OTHER FUNDS P&R							
					B E G I N N I N G B A L A N C E					0.00

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POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
219.100			COMPENSATED ABSENCES							
					B E G I N N I N G B A L A N C E					4,183.64CR
220.008			PAYROLL LIAB - SIMPLE COMPANY							
					B E G I N N I N G B A L A N C E					0.00
220.009			PAYROLL LIAB - SIMPLE RETIREME							
					B E G I N N I N G B A L A N C E					0.00
220.100			SALARIES & WAGES PAYABLE							
					B E G I N N I N G B A L A N C E					12,729.75CR
2/14/25	2/07	P00822	WPAYB	01393	01/19/2024-02/01/2025 P&R PAY				6,387.14CR	19,116.89CR
2/14/25	2/07	P00823	MISC PY-DEP	01393	02/14/2025 P&R DD				6,387.14	12,729.75CR
2/28/25	2/21	P00824	WPAYB	01398	02/02/2024-02/15/2025 P&R PAY				5,997.01CR	18,726.76CR
2/28/25	2/21	P00825	MISC PY-DEP	01398	02/28/2025 P&R DD				5,997.01	12,729.75CR
			==========		FEBRUARY ACTIVITY DB: 12,384.15		CR: 12,384.15CR		0.00	
225.100			INSURANCE LIABILITY							
					B E G I N N I N G B A L A N C E					0.00
229.100			WORKERS' COMP PAYABLE							
					B E G I N N I N G B A L A N C E					0.00
243.100			Bonds payable							
					B E G I N N I N G B A L A N C E					0.00
295.100			NONSPENDABLE FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
296.100			RESTRICTED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
297.100			COMMITTED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
298.100			ASSIGNED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
299.100			UNASSIGNED FUND BALANCE							
					B E G I N N I N G B A L A N C E					1,108,480.56CR
308.100			HOTEL MOTEL TAX							
					B E G I N N I N G B A L A N C E					134,753.59CR
2/28/25	3/03	B19194		05757	FEB2025 HOTEL TAX CONTR		JE# 010097	001079	19,215.19CR	153,968.78CR
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE FEBRUARY 2025 HOTEL TAX COLLECTIONS DUE FROM GENFUND TO P&R							
			==========		FEBRUARY ACTIVITY DB: 0.00		CR: 19,215.19CR		19,215.19CR	
DEPT: 342			** INVALID DEPT **							
342.101			CONCESSION FEES & PERMITS							
					B E G I N N I N G B A L A N C E					0.00
342.102			CONCESSION EQUIP & MATERIALS							
					B E G I N N I N G B A L A N C E					0.00
345.100			CONCESSION FOOD							
					B E G I N N I N G B A L A N C E					0.00
345.101			VENDING MACHINES							
					B E G I N N I N G B A L A N C E					0.00
358.100			RENTAL CIVIC CENTER							
					B E G I N N I N G B A L A N C E					35,985.00CR
2/06/25	2/07	C19088	RCPT 00087152	07166	2/15/25 NICOLE MACK-				200.00CR	36,185.00CR
2/06/25	2/07	C19088	RCPT 00087161	07166	2/15/25 NICOLE MACK				135.00CR	36,320.00CR
2/18/25	2/19	C19141	RCPT 00087332	07223	10/10&10/11- SENSE OF SPIRIT				700.00CR	37,020.00CR
2/18/25	2/19	C19141	RCPT 00087333	07223	FEB25 RENT-HARVEST POINTE				1,500.00CR	38,520.00CR
			==========		FEBRUARY ACTIVITY DB: 0.00		CR: 2,535.00CR		2,535.00CR	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
358.200			RENTAL OTHER BLDGS							
					B E G I N N I N G B A L A N C E					100.00CR
362.100			CHARGES TO OTHER ENTITIES							
					B E G I N N I N G B A L A N C E					0.00
365.100			FEDERAL GRANTS							
					B E G I N N I N G B A L A N C E					0.00
366.100			STATE GRANTS							
					B E G I N N I N G B A L A N C E					0.00
367.100			OTHER GRANTS							
					B E G I N N I N G B A L A N C E					0.00
368.100			CONTRIB. FROM OTHER ENTITY							
					B E G I N N I N G B A L A N C E					0.00
369.100			CONTRIB. FROM OTHER FUNDS							
					B E G I N N I N G B A L A N C E					0.00
370.100			INTERGOV SUPPORT-JEFFERSON CO							
					B E G I N N I N G B A L A N C E					0.00
374.100			PAYROLL REIMBURSEMENT							
					B E G I N N I N G B A L A N C E					0.00
379.100			DONATIONS							
					B E G I N N I N G B A L A N C E					4,820.00CR
2/18/25	2/19	C19141	RCPT 00087340	07223	2024-2025 DONATION-SLUSHER PAR				2,000.00CR	6,820.00CR
			==========		FEBRUARY ACTIVITY DB: 0.00 CR: 2,000.00CR				2,000.00CR	
379.300			HUNTER MUSE SCHOLARSHIP							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
380.100			INT. EARNED ON INVESTMENTS							
					B E G I N N I N G B A L A N C E					4,285.44CR
2/28/25	3/06	B19272 I		000000	05776 FEB2025 P&R TRUIST INTEREST		JE# 010132	001105	389.04CR	4,674.48CR
			==========		JOURNAL ENTRY NOTES					
			CH PERIOD	2/01/2025 - 2/28/2025						
			==========		FEBRUARY ACTIVITY DB: 0.00		CR: 389.04CR		389.04CR	
381.100			REIMBURSEMENTS							
					B E G I N N I N G B A L A N C E					0.00
382.100			REFUNDS							
					B E G I N N I N G B A L A N C E					411.72CR
383.100			SALE OF FIXED ASSET							
					B E G I N N I N G B A L A N C E					0.00
385.100			BASEBALL CONDITIONING							
					B E G I N N I N G B A L A N C E					1,500.00CR
2/06/25	2/07	C19088	RCPT 00087153	07166	JHS BB COND- B MATTHIAS				50.00CR	1,550.00CR
			==========		FEBRUARY ACTIVITY DB: 0.00		CR: 50.00CR		50.00CR	
385.101			ARCADE GAMES							
					B E G I N N I N G B A L A N C E					0.00
385.102			BOY'S BASEBALL CONDITIONING							
					B E G I N N I N G B A L A N C E					0.00
385.103			ADMISSION FEES TO CIVIC CENTER							
					B E G I N N I N G B A L A N C E					653.15CR
385.104			BASEBALL TRYOUTS							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
385.105			TOURNAMENTS							
					B E G I N N I N G B A L A N C E					0.00
385.106			PRGM SOFTBALL FEES							
					B E G I N N I N G B A L A N C E					0.00
385.107			LITTLE LEAGUE							
					B E G I N N I N G B A L A N C E					0.00
385.108			PRGM SPECIAL EVENTS FEES							
					B E G I N N I N G B A L A N C E					3,650.00CR
2/19/25	2/20	C19148	RCPT 00087368	07229	FY25 R FEST- RICHARD KAVE (2)				50.00CR	3,700.00CR
2/19/25	2/20	C19148	RCPT 00087370	07229	FY25 R FEST- MORE THAN TACOS				75.00CR	3,775.00CR
2/20/25	2/21	C19154	RCPT 00087412	07236	FY25-R FST-DAVE PIPER-CAR REG				15.00CR	3,790.00CR
2/20/25	2/21	C19154	RCPT 00087413	07236	FY25 R FEST- EDDIE KAVE- REGIS				15.00CR	3,805.00CR
2/24/25	2/25	C19167	RCPT 00087455	07252	5/10 YRD SALE-SUZANNE KAVE (2)				40.00CR	3,845.00CR
2/28/25	3/03	C19191	RCPT 00087555	07282	5/10 YRD SALE- LINDA PAGAN				25.00CR	3,870.00CR
2/28/25	3/03	C19191	RCPT 00087556	07282	5/10 YRD SALE- TITO GLADNEY				40.00CR	3,910.00CR
			==========		FEBRUARY ACTIVITY DB: 0.00 CR: 260.00CR				260.00CR	
385.109			CAMP							
					B E G I N N I N G B A L A N C E					0.00
385.110			BASKETBALL - WINTER							
					B E G I N N I N G B A L A N C E					0.00
385.111			BASKETBALL - SPRING							
					B E G I N N I N G B A L A N C E					360.00CR
385.112			PROGRAM INCOME							
					B E G I N N I N G B A L A N C E					0.00
385.113			VOLLEYBALL							
					B E G I N N I N G B A L A N C E					2,247.00CR
385.114			FLAG FOOTBALL							

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00
385.115			PICKLEBALL							
					B E G I N N I N G B A L A N C E					912.00CR
2/06/25	2/07	C19088	RCPT 00087150	07166	2/3/25 PICKLEBALL				18.00CR	930.00CR
2/10/25	2/11	C19102	RCPT 00087221	07184	2/5/24 PICKLEBALL				24.00CR	954.00CR
2/11/25	2/12	C19106	RCPT 00087248	07191	2/10/25 PICKLEBALL				18.00CR	972.00CR
2/13/25	2/14	C19114	RCPT 00087287	07203	2/12/25 PICKLEBALL				18.00CR	990.00CR
2/24/25	2/25	C19167	RCPT 00087454	07252	2/19/25 PICKLEBALL				24.00CR	1,014.00CR
2/28/25	3/03	C19191	RCPT 00087550	07282	2/26/25 PICKLEBALL				21.00CR	1,035.00CR
2/28/25	3/03	C19191	RCPT 00087552	07282	2/24/25 PICKLEBALL				18.00CR	1,053.00CR
			==========		FEBRUARY ACTIVITY DB:	0.00	CR:	141.00CR	141.00CR	
385.116			MENS SOCCER							
					B E G I N N I N G B A L A N C E					6,140.00CR
2/03/25	2/04	C19047	RCPT 00086983	07141	MENS SOCCER 1/31/25				200.00CR	6,340.00CR
2/06/25	2/07	C19088	RCPT 00087151	07166	2/3/25 SOCCER-MARIO ESCOBAR				90.00CR	6,430.00CR
2/06/25	2/07	C19088	RCPT 00087160	07166	2/5/25 SOCCER-MARIO ESCOBAR				90.00CR	6,520.00CR
2/10/25	2/11	C19102	RCPT 00087220	07184	2/7/25 SOCCER-MARIO ESCOBAR				200.00CR	6,720.00CR
2/11/25	2/12	C19106	RCPT 00087249	07191	2/10/25 SOCCER- MARIO ESCOBAR				90.00CR	6,810.00CR
2/13/25	2/14	C19114	RCPT 00087288	07203	2/12/25 SOCCER- MARIO ESCOBAR				90.00CR	6,900.00CR
2/18/25	2/19	C19141	RCPT 00087331	07223	2/14/25 SOCCER-MARIO ESCOBAR				180.00CR	7,080.00CR
2/24/25	2/25	C19167	RCPT 00087451	07252	2/19/25 MARIO ESCOBAR-SOCCER				90.00CR	7,170.00CR
2/24/25	2/25	C19167	RCPT 00087453	07252	2/21/25 MARIO ESCOBAR-SOCCER				200.00CR	7,370.00CR
2/28/25	3/03	C19191	RCPT 00087553	07282	2/26/25 MARIO ESCOBAR-SOCCER				90.00CR	7,460.00CR
2/28/25	3/03	C19191	RCPT 00087554	07282	2/24/25 MARIO ESCOBAR-SOCCER				90.00CR	7,550.00CR
			==========		FEBRUARY ACTIVITY DB:	0.00	CR:	1,410.00CR	1,410.00CR	
385.117			CONTRACTED PROGRAMING							
					B E G I N N I N G B A L A N C E					0.00
385.118			BONANZA							
					B E G I N N I N G B A L A N C E					0.00
385.119			BONANZA OFFSET							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
385.200			SUMMER TENNIS PROGRAM							
					B E G I N N I N G B A L A N C E					0.00
386.100			INSURANCE CLAIMS							
					B E G I N N I N G B A L A N C E					0.00
399.100			MISCELLANEOUS FEES							
					B E G I N N I N G B A L A N C E					305.91CR
DEPT: 900			Parks & Recreation							
900.101			SALARIES							
					B E G I N N I N G B A L A N C E					0.00
900.102			ACCRUED SALARY EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.103			SALARY EXPENSE							
					B E G I N N I N G B A L A N C E					111,713.65
2/14/25	2/07	P00822	PYEXP	01393	01/19/2024-02/01/2025 P&R PAY				8,583.77	120,297.42
2/28/25	2/21	P00824	PYEXP	01398	02/02/2024-02/15/2025 P&R PAY				8,394.78	128,692.20
			==========		FEBRUARY ACTIVITY DB: 16,978.55 CR: 0.00				16,978.55	
900.104			FICA							
					B E G I N N I N G B A L A N C E					8,533.71
2/14/25	2/14	A81656	DFT: 008780	23874	Social Security	0002			566.11	9,099.82
					INTERNAL REVENUE SERVICE	INV# T3 202502070967	/PO#			
2/14/25	2/14	A81657	DFT: 008780	23874	Medicare	0002			132.40	9,232.22
					INTERNAL REVENUE SERVICE	INV# T4 202502070967	/PO#			
2/28/25	2/28	A82024	DFT: 008780	23928	Social Security	0002			539.70	9,771.92
					INTERNAL REVENUE SERVICE	INV# T3 202502211000	/PO#			
2/28/25	2/28	A82025	DFT: 008780	23928	Medicare	0002			126.21	9,898.13
					INTERNAL REVENUE SERVICE	INV# T4 202502211000	/PO#			
			==========		FEBRUARY ACTIVITY DB: 1,364.42 CR: 0.00				1,364.42	
900.105			INSURANCE							

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					10,716.17
2/01/25	2/04	A81540	DFT: 008692	23837	FEB LIFE INS,STD,LTD,PRE	0967			179.55	10,895.72
					LINCOLN FINANCIAL GROUP	INV# 202501300839	/PO#			
2/01/25	2/04	A81541	DFT: 008691	23837	FEB 2025 DENTAL INS PREM	1049			92.82	10,988.54
					METLIFE	INV# 202501300838	/PO#			
2/01/25	2/04	A81542	DFT: 008690	23837	FEB 2025 VISION INS PREM	2140			24.24	11,012.78
					VISION SERVICE PLAN	INV# 202501300837	/PO#			
2/01/25	2/04	A81543	DFT: 008689	23837	FEB 2025 HEALTH INS PREM	2143			2,150.94	13,163.72
					PEIA	INV# 202502030842	/PO#			
			==========		FEBRUARY ACTIVITY DB: 2,447.55 CR: 0.00				2,447.55	

900.106 RETIREMENT

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					3,920.41
2/14/25	2/14	A81653	DFT: 008702	23874	401a Retirement	0001			325.23	4,245.64
					JOHN HANCOCK	INV# 401202502070967	/PO#			
2/14/25	2/14	A81654	DFT: 008703	23874	457 EE/ER	0001			258.11	4,503.75
					JOHN HANCOCK	INV# 457202502070967	/PO#			
2/28/25	2/28	A82021	DFT: 008788	23928	401a Retirement	0001			325.23	4,828.98
					JOHN HANCOCK	INV# 401202502211000	/PO#			
2/28/25	2/28	A82022	DFT: 008789	23928	457 EE/ER	0001			258.11	5,087.09
					JOHN HANCOCK	INV# 457202502211000	/PO#			
			==========		FEBRUARY ACTIVITY DB: 1,166.68 CR: 0.00				1,166.68	

900.108 OVERTIME

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					6,418.69
2/14/25	2/07	P00822	PYEXP	01393	01/19/2024-02/01/2025 P&R PAY				356.56	6,775.25
2/28/25	2/21	P00824	PYEXP	01398	02/02/2024-02/15/2025 P&R PAY				119.56	6,894.81
			==========		FEBRUARY ACTIVITY DB: 476.12 CR: 0.00				476.12	

900.200 INTEREST EXPENSE

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00

900.211 TELEPHONE

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					2,645.09
2/15/25	2/27	A82013	CHK: 117009	23944	CVB INTERNET FEB 25	3509			149.40	2,794.49
					BCN TELECOM INC	INV# 23875648	/PO# 13-16815			
2/15/25	2/27	A82013	CHK: 117009	23944	P&R FEB 25	3509			190.90	2,985.39
					BCN TELECOM INC	INV# 23875648	/PO# 13-16815			

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
2/21/25	3/04	A82069	CHK: 117019	23957	P&RCELL PHONE FEB 25	4031			31.99	3,017.38
					T-MOBILE	INV# 202503041089	/PO# 13-16828			
2/21/25	3/04	A82069	CHK: 117019	23957	CVBCELL PHONE FEB 25	4031			31.99	3,049.37
					T-MOBILE	INV# 202503041089	/PO# 13-16828			
			==========		FEBRUARY ACTIVITY DB:	404.28	CR:	0.00	404.28	

900.212 PRINTING

B E G I N N I N G B A L A N C E 0.00

900.213 UTILITIES

B E G I N N I N G B A L A N C E 43,449.80

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
2/03/25	2/14	A04084	CHK: 003757	23906	CC PROPANE 2/3/25	0275			2,630.82	46,080.62
					THOMPSON GAS	INV# 1516279607	/PO# 13-16784			
2/14/25	3/04	A04099	CHK: 003763	23959	CC PROPANE 2/14/25	0275			1,581.08	47,661.70
					THOMPSON GAS	INV# 1516536793	/PO# 13-16820			
2/25/25	3/06	A04109	CHK: 003768	23974	CC PROPANE 2/25/25	0275			2,021.17	49,682.87
					THOMPSON GAS	INV# 1516702018	/PO# 13-16841			
2/27/25	3/04	A82066	CHK: 117016	23957	CVB ELE FEB 25	1973			477.23	50,160.10
					POTOMAC EDISON	INV# 202503041088	/PO# 13-16821			
2/27/25	3/04	A82066	CHK: 117016	23957	P&R ELE FEB 25	1973			2,065.30	52,225.40
					POTOMAC EDISON	INV# 202503041088	/PO# 13-16821			
			==========		FEBRUARY ACTIVITY DB:	8,775.60	CR:	0.00	8,775.60	

900.214 TRAVEL

B E G I N N I N G B A L A N C E 0.00

900.215 BUILDING & GROUNDS MAINTENANCE

B E G I N N I N G B A L A N C E 9,412.93

900.216 MAINT. & REPAIR EQUIPMENT

B E G I N N I N G B A L A N C E 306.00

900.217 MAINT & REPAIR AUTO & TRUCK

B E G I N N I N G B A L A N C E 48.38

900.218 POSTAGE

B E G I N N I N G B A L A N C E 11.75

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.220			ADVERTISING & LEGAL PUB							
					B E G I N N I N G B A L A N C E					768.04
900.221			TRAINING & EDUCATION							
					B E G I N N I N G B A L A N C E					0.00
900.222			DUES & SUBSCRIPTIONS							
					B E G I N N I N G B A L A N C E					0.00
900.223			PROFESSIONAL SERVICES							
					B E G I N N I N G B A L A N C E					0.00
900.224			AUDIT COSTS							
					B E G I N N I N G B A L A N C E					1,360.00
900.226			INSURANCE & BONDS							
					B E G I N N I N G B A L A N C E					0.00
900.230			CONTRACTED SERVICES							
					B E G I N N I N G B A L A N C E					41,925.23
2/01/25	2/05	A81564	CHK: 116964	23867	P&R LANDSCAPE FEB 25	1261			1,475.00	43,400.23
					R&L LANDSCAPES, INC.	INV# 20294	/PO# 13-16741			
2/01/25	2/05	A04074	CHK: 003752	23866	MF LANDSCAPE FEB 25	0322			941.66	44,341.89
					R&L LANDSCAPES, INC.	INV# 20293	/PO# 13-16742			
2/01/25	2/05	A81564	CHK: 116964	23867	CVB LANDSCAPE FEB 25	1261			291.66	44,633.55
					R&L LANDSCAPES, INC.	INV# 20294	/PO# 13-16741			
2/01/25	2/07	A81595	CHK: 116974	23875	P&R IT JOBS JAN 25	3745			71.25	44,704.80
					TEK ADVISORS LLC	INV# 2786	/PO# 13-16762			
2/04/25	2/11	A04081	CHK: 003755	23888	CVB COPIER FEB 25	0279			137.00	44,841.80
					LEAF	INV# 17878910	/PO# 13-16771			
2/04/25	2/11	A04082	CHK: 003755	23888	CC COPIER FEB 25	0279			123.00	44,964.80
					LEAF	INV# 17881344	/PO# 13-16770			
2/05/25	3/04	A04097	CHK: 003762	23959	P&R MATS 2/5/2025	0263			55.83	45,020.63
					SUPERIOR LAUNDRIES INC	INV# 163802	/PO# 13-16822			
2/09/25	2/19	A04088	CHK: 003760	23920	TRASH BAGS X150	0363			19.97	45,040.60
					DIRTY GIRL INC	INV# 0029	/PO# 13-16789			
2/09/25	2/19	A04088	CHK: 003760	23920	HARDWD FLR CLN	0363			19.97	45,060.57
					DIRTY GIRL INC	INV# 0029	/PO# 13-16789			
2/09/25	2/19	A04088	CHK: 003760	23920	48" DUAL HEAD HANDLE	0363			10.97	45,071.54
					DIRTY GIRL INC	INV# 0029	/PO# 13-16789			
2/09/25	2/19	A04088	CHK: 003760	23920	TOILET BRUSH SET X1	0363			16.97	45,088.51
					DIRTY GIRL INC	INV# 0029	/PO# 13-16789			

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
2/09/25	2/19	A04088	CHK: 003760	23920	SCRUB BRUSH X1	0363			16.97	45,105.48
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	MED TRASH BAGS X100	0363			13.94	45,119.42
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	FLOOR POLISH X1	0363			19.98	45,139.40
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	FLOOR CLEANER X1	0363			9.98	45,149.38
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	FORMULA 409 X3	0363			14.94	45,164.32
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	GLASS CLEANER X3	0363			11.04	45,175.36
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	ALL PURPOSE BRUSH X1	0363			5.98	45,181.34
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	MAGIC ERASER X10	0363			13.98	45,195.32
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	FLOOR POLISH X1	0363			33.60	45,228.92
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A04088	CHK: 003760	23920	FLR STRIPPER/BRUSHES	0363			56.15	45,285.07
					DIRTY GIRL INC	INV# 0029		/PO# 13-16789		
2/09/25	2/19	A81957	CHK: 116995	23924	CC CLN 1/24-2/7/25	4141			500.00	45,785.07
					DIRTY GIRL	INV# 0028		/PO# 13-16790		
2/09/25	2/19	A81957	CHK: 116995	23924	CVB CLN 1/30-2/6/25	4141			200.00	45,985.07
					DIRTY GIRL	INV# 0028		/PO# 13-16790		
2/09/25	2/19	A81957	CHK: 116995	23924	CVB KTCN CAB DEEP CL	4141			150.00	46,135.07
					DIRTY GIRL	INV# 0028		/PO# 13-16790		
2/14/25	2/19	A04087	CHK: 003759	23920	CC PEST CONTROL FEB 25	0009			40.00	46,175.07
					ABC PEST CONTROL LLC	INV# 2207		/PO# 13-16788		
2/18/25	2/19	A81958	CHK: 116995	23924	MARCUS FLD 2/7-11/25	4141			900.00	47,075.07
					DIRTY GIRL	INV# 0030		/PO# 13-16795		
2/18/25	2/19	A81958	CHK: 116995	23924	CVB OFC DCLN 1/22/25	4141			150.00	47,225.07
					DIRTY GIRL	INV# 0030		/PO# 13-16795		
2/19/25	3/04	A04098	CHK: 003762	23959	P&R MATS 2/19/2025	0263			59.73	47,284.80
					SUPERIOR LAUNDRIES INC	INV# 165891		/PO# 13-16823		
2/25/25	2/27	A82014	CHK: 117010	23944	CC CLN 2/11-/21/25	4141			400.00	47,684.80
					DIRTY GIRL	INV# 0033		/PO# 13-16814		
2/25/25	2/27	A82014	CHK: 117010	23944	CVB CLN FEB 25	4141			200.00	47,884.80
					DIRTY GIRL	INV# 0033		/PO# 13-16814		
2/26/25	3/04	A04101	CHK: 003764	23959	NANCY MILL PK REMV TREE	0294			1,900.00	49,784.80
					HARRIS TREE REMOVAL	INV# 20250226-01		/PO# 13-16818		
2/26/25	3/04	A04102	CHK: 003764	23959	BRIAR RUN PK RMV TREE X4	0294			1,800.00	51,584.80
					HARRIS TREE REMOVAL	INV# 20250226-02		/PO# 13-16817		
2/27/25	3/04	A04104	CHK: 003766	23959	MF DEEP CLN 2/19&27/25	0363			1,500.00	53,084.80
					DIRTY GIRL INC	INV# 0034		/PO# 13-16816		
2/28/25	3/11	A04113	CHK: 003770	23982	MF CLN UP 975413	0194			30.06	53,114.86
					JEFFERSON COUNTY SOLID WA	INV# 7380		/PO# 13-16856		
2/28/25	3/11	A04113	CHK: 003770	23982	MF CLN UP 975416	0194			40.00	53,154.86
					JEFFERSON COUNTY SOLID WA	INV# 7380		/PO# 13-16856		
2/28/25	3/11	A04113	CHK: 003770	23982	MF CLEN UP 975490	0194			22.75	53,177.61
					JEFFERSON COUNTY SOLID WA	INV# 7380		/PO# 13-16856		
		==========		FEBRUARY ACTIVITY	DB:	11,252.38	CR:	0.00	11,252.38	

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.231			CONTRACTED STAFF CIVIC CENTER							
					B E G I N N I N G B A L A N C E					0.00
900.232			BANK SERVICE CHARGES							
					B E G I N N I N G B A L A N C E					315.84
2/18/25	3/06	B19270	S	000000	05776 CHECK#3724 STOP PYMT FEE		JE# 010130	001103	35.00	350.84
			==========		JOURNAL ENTRY NOTES					
			CH PERIOD 2/01/2025 - 2/28/2025							
2/21/25	3/06	B19271	S	000000	05776 FEB2025 PRIOR PERIOD SVC CHRG		JE# 010131	001104	35.72	386.56
			==========		JOURNAL ENTRY NOTES					
			CH PERIOD 2/01/2025 - 2/28/2025							
			==========		FEBRUARY ACTIVITY DB: 70.72		CR: 0.00		70.72	
900.236			REFUNDS							
					B E G I N N I N G B A L A N C E					50.00
900.237			BAD DEBT EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.240			REFUNDS & REIMBURSEMENTS							
					B E G I N N I N G B A L A N C E					0.00
900.341			SUPPLIES & MATERIALS							
					B E G I N N I N G B A L A N C E					6,453.90
900.342			CONCESSION SUPPLIES							
					B E G I N N I N G B A L A N C E					0.00
900.342.100			CONCESSION UTILITIES							
					B E G I N N I N G B A L A N C E					0.00
900.342.101			CONCESSION FEES & PERMITS							
					B E G I N N I N G B A L A N C E					0.00
900.343			AUTOMOBILE SUPPLIES GAS OIL							

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					334.62
900.353			COMPUTER SOFTWARE							
					B E G I N N I N G B A L A N C E					0.00
900.399			MISCELLANEOUS EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.424			CONTRIBUTIONS							
					B E G I N N I N G B A L A N C E					0.00
900.437			PAYROLL EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.444			RECONCILATION EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.457			CAPITAL OUTLAY BUILDINGS							
					B E G I N N I N G B A L A N C E					0.00
900.458			CAPITAL OUTLAY OTHER IMPROV							
					B E G I N N I N G B A L A N C E					0.00
900.465			DEPRECIATION EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.568			OTHER CONTRIBUTIONS/TRANS							
					B E G I N N I N G B A L A N C E					0.00
900.699			CONTINGENCIES							
					B E G I N N I N G B A L A N C E					0.00
900.990			TRANSFERS TO/FROM GF							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION PERIOD TO USE: Feb-2025 THRU Feb-2025
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.991			TRANSFERS TO/FROM CVB							
					B E G I N N I N G B A L A N C E					0.00

DEPT: 901 TOURISM & EVENTS

901.231			SPECIAL EVENTS							
					B E G I N N I N G B A L A N C E					7,173.25

--*-*-*-*-*-*-*-*-*-*-*- 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	1,557,836.36	1,557,836.36CR
REPORTED ACTIVITY:	153,525.25	153,525.25CR
ENDING BALANCES:	1,711,361.61	1,711,361.61CR
TOTAL FUND ENDING BALANCE:	0.00	

*** GRAND TOTALS ***

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	1,557,836.36	1,557,836.36CR
REPORTED ACTIVITY:	153,525.25	153,525.25CR
ENDING BALANCES:	1,711,361.61	1,711,361.61CR
GRAND TOTAL ENDING BALANCE:	0.00	

SELECTION CRITERIA

FISCAL YEAR: Jul-2024 / Jun-2025
FUND: Include: 900
PERIOD TO USE: Feb-2025 THRU Feb-2025
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: NO
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: YES
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: YES
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

TRUIST

P&R Op Account Activity February 2025

Date	Transaction Type	Check/ Serial #	Description	Amount	Daily Posted Balance
2/3/2025	Deposit	0	DEPOSIT	$2,291.00	
2/3/2025	Deposit		ONLINE FROM ****3525 - TRUIST ONLINE TRANSFER	$16,250.34	
2/3/2025	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($325.23)	
2/3/2025	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($748.92)	$ 876,329.16
2/4/2025	Deposit	0	DEPOSIT	$200.00	
2/4/2025	Debit		WVTAXPAYPB WVTREASURY MONICA FAITH BALLENGER ACH CORP DEBIT	($801.00)	$ 875,728.16
2/7/2025	Deposit	0	DEPOSIT	$583.00	
2/7/2025	Check	3749	CHECK #3749	($50.00)	$ 876,261.16
2/10/2025	Check	3748	CHECK #3748	($3,513.08)	
2/10/2025	Check	3752	CHECK #3752	($941.66)	$ 871,806.42
2/11/2025	Deposit	0	DEPOSIT	$224.00	
2/11/2025	Check	3751	CHECK #3751	($137.00)	$ 871,893.42
2/12/2025	Deposit	0	DEPOSIT	$108.00	
2/12/2025	Check	3753	CHECK #3753	($38,767.74)	$ 833,233.68
2/14/2025	Deposit	0	DEPOSIT	$108.00	
2/14/2025	Transfer		ACH SETTLEMENT	($6,387.14)	
2/14/2025	Check	3750	CHECK #3750	($111.66)	$ 826,842.88
2/18/2025	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($325.23)	
2/18/2025	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($748.92)	
2/18/2025	Check	3755	CHECK #3755	($260.00)	
2/18/2025	Debit		STOP PAYMENT CHARGE	($35.00)	$ 825,473.73
2/19/2025	Deposit	0	DEPOSIT	$4,380.00	
2/19/2025	Check	3754	CHECK #3754	($96.13)	
2/19/2025	Check	3760	CHECK #3760	($264.44)	$ 829,493.16
2/20/2025	Deposit	0	DEPOSIT	$125.00	$ 829,618.16
2/21/2025	Deposit	0	DEPOSIT	$30.00	
2/21/2025	Fee		SERVICE CHARGES - PRIOR PERIOD	($35.72)	
2/21/2025	Check	3756	CHECK #3756	($50.00)	$ 829,562.44
2/24/2025	Check	3757	CHECK #3757	($2,630.82)	$ 826,931.62
2/25/2025	Deposit	0	DEPOSIT	$354.00	$ 827,285.62
2/27/2025	Check	3758	CHECK #3758	($167.49)	$ 827,118.13
2/28/2025	Debit		USATAXPYMT IRS RANSON PARKS ANDRECRE ACH CORP DEBIT	($4,574.90)	
2/28/2025	Transfer		ACH SETTLEMENT	($5,997.01)	
2/28/2025	Interest		INTEREST PAYMENT	$389.04	$ 816,935.26

FY 2025
Parks & Recreation Budget
February 28, 2025
66.6% through Budget Year

	Current Budget Approved 1/16/2025	*FY2025 Q1*	*FY2025 Q2*	*Jan-25*	*Feb-25*	*FY2025 Q3*	*FY2025 Q4*	*Year to Date*	*Budget Balance*	*% of Budget*
Carryover Balance	*831,711*	500,000	-	331,711				831,711	-	100%
Revenue Summary										
Hotel Taxes	200,000	49,066	69,438	16,250	19,215	35,466	-	153,969	46,031	77%
Rental Income	58,000	15,035	13,680	7,370	2,535	9,905	-	38,620	19,380	67%
Programs & Leagues	54,000	9,802	11,391	4,093	4,250	8,343	-	29,535	24,465	55%
Total Revenues	*1,143,711*	*573,902*	*94,508*	*359,424*	*26,000*	*53,713*	-	*1,053,835*	*89,876*	*92%*
Expenditure Summary										
Personnel Services	337,500	57,032	47,515	36,755	22,433	59,188	-	163,736	173,764	*49%*
Contractual Services	220,300	50,007	36,627	13,659	23,758	37,417	-	124,051	96,249	*56%*
Commodities	157,911	3,543	2,802	443	631	1,074	-	7,419	150,492	*5%*
Special Events	55,000	550	6,623	-	-	-	-	7,173	47,827	*13%*
Capital Outlay	373,000	-	-	-	-	-	-	-	373,000	*0%*
Total Expenditures	*1,143,711*	*111,133*	*93,568*	*50,856*	*46,822*	*97,679*	-	*302,380*	*841,331*	*26%*
Revenues Over Expenses		*462,769*	*941*	*308,568*	*(20,822)*	*287,746*	-	*751,455*		

REVENUES	CURRENT BUDGET	FY2025 Q1	FY2025 Q2	Jan-25	Feb-25	FY2025 Q3	FY2025 Q4	Year to Date	BUDGET BALANCE	% OF BUDGET
Carryover Balance	831,711	500,000	-	331,711		331,711	-	831,711	-	-
HOTEL TAXES										
308.100 HOTEL MOTEL TAX	200,000	49,066	69,438	16,250	19,215	35,466	-	153,969	46,031	*77%*
TOTAL HOTEL TAXES	*200,000*	*49,066*	*69,438*	*16,250*	*19,215*	*35,466*	-	*153,969*	*46,031*	*77%*
RENTAL INCOME										
358.100 RENTAL CIVIC CENTER	55,000	14,935	13,680	7,370	2,535	9,905	-	38,520	16,480	*70%*
358.200 RENTAL OTHER BUILDINGS	3,000	100	-	-	-	-	-	100	2,900	*3%*
TOTAL RENTAL INCOME	*58,000*	*15,035*	*13,680*	*7,370*	*2,535*	*9,905*	-	*38,620*	*19,380*	*67%*
PROGRAMS & LEAGUES										
379.100 DONATIONS	5,000	300	4,020	500	2,000	2,500	-	6,820	(1,820)	*136%*
380.100 INTEREST EARNED ON INVESTMENTS	8,000	2,175	1,664	446	389	835	-	4,674	3,326	*58%*
382.100 REFUNDS	-	-	-	412	-	412	-	412		-
385.100 BASEBALL CONDITIONING	2,000	-	-	1,500	50	1,550	-	1,550	450	*78%*
385.103 ADMISSION FEES TO CIVIC CENTER	1,000	653	-	-	-	-	-	653	347	-
385.108 PROGRAM SPECIAL EVENTS FEES	15,250	1,805	1,845	-	260	260	-	3,910	11,340	*26%*
385.110 BASKETBALL - FALL/WINTER	2,000	-	-	-	-	-	-	-	2,000	*0%*
385.111 BASKETBALL - SPRING/SUMMER	4,000	360	-	-	-	-	-	360	3,640	-
385.113 VOLLEYBALL	2,500	2,247	-	-	-	-	-	2,247	253	*90%*
385.115 PICKLEBALL	4,250	447	330	135	141	276	-	1,053	3,197	*25%*
385.116 MENS SOCCER	9,000	1,510	3,530	1,100	1,410	2,510	-	7,550	1,450	-
399.100 MISC FEES	1,000	304	2	-	-	-	-	306	694	-
TOTAL PROGRAMS & LEAGUES	*54,000*	*9,802*	*11,391*	*4,093*	*4,250*	*8,343*	-	*29,535*	*24,465*	*55%*
TOTAL REVENUE	*1,143,711*	*573,902*	*94,508*	*359,424*	*26,000*	*385,424*	-	*1,053,835*	*89,876*	*92%*

EXPENDITURES

PERSONNEL SERVICES	*CURRENT BUDGET*	*FY2025 Q1*	*FY2025 Q2*	*Jan-25*	*Feb-25*	*FY2025 Q3*	*FY2025 Q4*	*Year to Date*	*BUDGET BALANCE*	*% OF BUDGET*
900.103 SALARY EXPENSE	236,500	44,497	36,938	30,279	16,979	47,257	-	128,692	107,808	54%
900.104 FICA	20,000	3,779	2,797	1,958	1,364	3,322	-	9,898	10,102	49%
900.105 INSURANCE	40,500	4,111	4,157	2,448	2,448	4,895	-	13,164	27,336	33%
900.106 RETIREMENT	20,500	837	1,334	1,750	1,167	2,917	-	5,087	15,413	25%
900.108 OVERTIME	20,000	3,808	2,290	321	476	797	-	6,895	13,105	34%
TOTAL PERSONNEL SERVICES	*337,500*	*57,032*	*47,515*	*36,755*	*22,433*	*59,188*	-	*163,736*	*173,764*	*49%*
CONTRACTUAL SERVICES										
900.211 TELEPHONE	5,000	953	1,191	500	404	905	-	3,049	1,951	61%
900.213 UTILITIES	75,000	17,082	20,035	6,333	9,675	16,008	-	53,125	21,875	71%
900.214 TRAVEL	2,000	-	-	-	-	-	-	-	2,000	0%
900.215 MAINTENANCE & REPAIR BLDGS	20,000	7,483	1,037	893	1,417	2,311	-	10,830	9,170	54%
900.216 MAINTENANCE & REPAIR EQUIPMENT	5,000	-	-	306	-	306	-	306	4,694	6%
900.217 MAINTENANCE & REPAIR AUTO & TRUCK	1,000	10	38	-	-	-	-	48	952	5%
900.218 POSTAGE	100	-	-	12	-	12	-	12	88	12%
900.220 ADVERTISING	5,000	322	277	169	119	288	-	887	4,113	18%
900.221 TRAINING	3,000	-	-	-	-	-	-	-	3,000	0%
900.222 DUES & SUBSCRIPTIONS	1,500	-	-	-	-	-	-	-	1,500	0%
900.224 AUDIT COSTS	2,000	1,360	-	-	-	-	-	1,360	640	68%
900.230 CONTRACTED SERVICES	90,000	22,621	13,898	5,406	12,072	17,478	-	53,997	36,003	60%
900.231 CONTRACTED STAFF CIVIC CENTER	10,000	-	-	-	-	-	-	-	10,000	0%
900.232 BANK SERVICE CHARGES	700	176	101	39	71	110	-	387	313	55%
900.236 REFUNDS	-	-	50	-	-	-	-	50	(50)	-
TOTAL CONTRACTUAL SERVICES	*220,300*	*50,007*	*36,627*	*13,659*	*23,758*	*37,417*	-	*124,051*	*96,249*	*56%*
COMMODITIES										
900.341 SUPPLIES & MATERIALS	36,000	3,474	2,641	339	631	970	-	7,085	28,915	20%
900.343 AUTOMOBILE SUPPLIES GAS OIL	1,000	70	161	104	-	104	-	335	665	33%
900.353 COMPUTER SOFTWARE	20,000	-	-	-	-	-	-	-	20,000	0%
900.399 MISCELLANEOUS EXPENSE	12,290	-	-	-	-	-	-	-	12,290	-
900.424 CONTRIBUTIONS	-	-	-	-	-	-	-	-	-	-
900.699 CONTINGENCIES	88,621	-	-	-	-	-	-	-	88,621	-
TOTAL COMMODITIES	*157,911*	*3,543*	*2,802*	*443*	*631*	*1,074*	-	*7,419*	*150,492*	*5%*
TOURISM & EVENTS										
901.231 SPECIAL EVENTS	55,000	550	6,623	-	-	-	-	7,173	47,827	13%
TOTAL TOURISM & EVENTS	*55,000*	*550*	*6,623*	-	-	-	-	*7,173*	*47,827*	*13%*
CAPITAL OUTLAY										
900.457 CAPITAL OUTLAY BUILDINGS	236,500	-	-	-	-	-	-	-	236,500	0%
900.458 CAPITAL OUTLAY OTHER IMPROVEMENTS	136,500	-	-	-	-	-	-	-	136,500	0%
TOTAL CAPITAL OUTLAY	*373,000*	-	-	-	-	-	-	-	*373,000*	*0%*

TOTAL EXPENDITURES	*1,143,711*	*111,133*	*93,568*	*50,856*	*46,822*	*97,679*	*-*	*302,380*	*841,331*	*26%*
REVENUES OVER EXPENSES	*-*	*462,769*	*941*	*308,568*	*(20,822)*	*287,746*	*-*	*751,455*		

AGENDA ITEM V.1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Table and Chairs for the Civic Center

Parks and Recreation director would like to purchase 25 tables and 25 chairs to add to the table and chairs inventory.

ATTACHMENTS:

AGENDA ITEM V.2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Futsal Goals

Soccer goals for inside the Civic Center for indoor leagues.

ATTACHMENTS:

AGENDA ITEM V.3

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Virtual Gaming Room

Virtual Gaming Room at the Ranson Civic Center

ATTACHMENTS: