CIVIL SERVICE COMMISSION

~ AGENDA ~

REGULAR MEETING

City Hall, Council Chamber 312 S. Mildred Street Ranson, WV 25438

www.ransonwv.gov

October 6, 2026	6:00 P.M.	Council Chamber

I. CALL TO ORDER

II. APPROVAL OF MINUTES

Minutes August 29, 2026
08292026 Civil Service Commission.docx

III. POLICE CHIEF REPORT

IV. OLD BUSINESS

V. NEW BUSINESS

1. Review of eligible candidates
2. Candidate Background Review (Possible Executive Session)

VI. ADJOURNMENT

Civil Service Commission Request for Action

TO:

FROM: Darla Armstrong, CIVIL SERVICE

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes August 29, 2026

ATTACHMENTS:

08292026 Civil Service Commission.docx

CIVIL SERVICE COMMISSION

Minutes – August 29, 2026

I. CALL TO ORDER

Lyndon Stone, President	**Present**
David Bound, Vice President	**Present**
Mike Anderson	**Absent**
Kenneth Suits, Mayor	**Present**

II. COMMUNICATIONS FROM THE BOARD

1. Current eligible candidates' discussion

   Chief Cisar informed the Board that he will review the list to determine whether there are any candidates eligible for hiring. He will bring the list back for consideration at the next meeting. However, he does not believe there are currently any eligible candidates.

2. Consideration of Fourth Sergeant position

   Chief Cisar discussed with the Civil Service Commissioners the addition of a fourth Sergeant position. Under the proposed change, a Corporal within the department would be promoted to Sergeant, and a Police Officer would be moved into the Corporal position. The addition of this position would help improve shift supervision and strengthen the department's overall structure. This change would require a budget revision, with the promotion resulting in an estimated 5%–6% increase in salary.

IV. ADJOURNMENT

Vice President, David Bound made a motion to Adjourn at 12:48. The next meeting will be announced at a later date.

_____
Lyndon Stone, President

_____
Darla Armstrong, City Clerk

AGENDA ITEM 1

Civil Service Commission Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Review of eligible candidates

A review of the list of eligible candidates to verify that each candidate meets the established eligibility criteria. The review included examining the submitted information and supporting documentation to confirm compliance with the applicable requirements. Candidates who met the eligibility criteria were identified for further consideration.

ATTACHMENTS:

AGENDA ITEM 2

Civil Service Commission Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Candidate Background Review (Possible Executive Session)

Review of candidates' backgrounds, qualifications, and relevant information as part of the selection process.

ATTACHMENTS: