RANSON PARKS AND RECREATION

~ AGENDA ~

REGULAR MEETING

Ranson Parks and Recreation
www.ransonwv.gov

October 22, 2026	6:00 P.M.	Council Chamber

MEETING REGISTRATION:

https://ransonwv.gov/yourgovernment/agendas-and-minutes/

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes - September 21, 2026
   09212026.docx

III. DIRECTORS REPORT

1. Financials - August
   August 2026 P&R Budget Report.pdf
2. Financials - September
   September 2026 P&R Bank Activity Report.pdf
   September 2026 P&R Budget Report.pdf
   September 2026 P&R GL Detail Report.pdf

IV. OLD BUSINESS

1. Discussion and Updates for Monster Bash, Christmas Tree Lighting and Pizza with Santa

V. NEW BUSINESS

1. Ranson Civic Center – 25-Ton Air-Conditioning Unit Replacement
   CivicCenterAC-BidAdvert..docx
2. Resolution 2026-02- FY2027 First revision of the FY2027 Ranson Parks & Recreation Budget
   2026-02 Resolution Budget Revision.docx
   FY2027 Parks & Rec Budget Revision #1 10-19-2026.pdf
3. Implementation of Resolution 2026-01: Alcohol Use at Approved Facilities and Events
   P&R 2026-01.pdf
4. Toys for Tots Use of the Jimmy Pierson Sports Complex at Marcus Field
5. Hunter Muse Park Permitting Process

VI. ADJOURNMENT

AGENDA ITEM 1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes - September 21, 2026

ATTACHMENTS:

09212026.docx

RANSON PARKS AND RECREATION

Minutes September 21, 2026

I. CALL TO ORDER

President Scott Coulter called the meeting to order at 6:00 p.m.

Scott Coulter, President	**Present**
Mike Baker	**Present**
Stephanie Fagan	**Present**
Dylan Kenney	**Present**
Amanda Stroud	**Present**

II. APPROVAL OF MINUTES

1. Minutes – September 21, 2026

Scott Coulter, President	**Abstain**
Mike Baker	**Yes**
Stephanie Fagan	**Yes**
Dylan Kenney	**Yes**
Amanda Stroud	**Yes**

III. PARKS AND RECREATION DIRECTOR'S REPORT

1. Parks and Recreation Budget – August 2026
   No Action at this time

IV. OLD BUSINESS

V. NEW BUSINESS

1. Community Input for Hunter Muse Park

Megan Hoffmaster Muse signed in on behalf of the family and community and expressed the family's gratitude for having a place where everyone can gather to remember Hunter. Scott Coulter, President of Parks and Recreation, informed the Board that the initiative began six years ago with Hoops for Hunter, which has helped support community contributions to provide children with opportunities to participate in programs. Community members provided recommendations regarding the proposed concept plan for Hunter Muse Park, including adding benches, planting additional trees, and installing a sunshade or covered area over the playground equipment. Funding for the project includes $50,000 from the developer and $50,000 from the

City of Ranson, for a total of $100,000. Board Member Amanda Stroud addressed two written comments she received, one regarding the project cost and the other concerning safety. Ms. Stroud followed up on both comments. President Coulter stated that the park would be open from dawn until dusk and closed overnight. A motion was made to proceed with the proposed concept plan, with consideration given to the community's recommendations.
President Scott Coulter asks the board if there were additional cost would the board cover the cost. Mike Baker stated there open to discussion but would cross that when needed but was trying to budget $100,000.00. Stephanie Fagan, stated the board would think of that collectively suggest asking the city council if the budget exceeded the $100,000.00
Motion for the concept that was presented.

Scott Coulter, President	**Abstain**
Mike Baker	**Motion**
Stephanie Fagan	**Second**
Dylan Kenney	**Yes**
Amanda Stroud	**Yes**

2. An update and discussion regarding Flowing Springs Park, including the current plan for the park and proposed access points at the CTUB pumping station and Presidents Pointe parking area.

   Parks and Recreation Director provided an update on the current plans for Flowing Springs Park, including proposed access points and parking areas. He informed the Board that the city is awaiting information from the West Virginia Department of Highways. We haven't heard from CTUB when construction will begin at the pumping station. He also noted that President's Point is considered as an access point with a designated parking area. Further progress on the proposed plans is pending a response from the Division of Highways.

3. Discussion of permanently changing the day of monthly meetings.

   Board member, Stephanie Fagan motion to change the monthly schedule meeting date to the Third Monday of each month at 6:00 PM.

Scott Coulter, President	**Abstain**
Stephanie Fagan	**Motion**
Amanda Stroud	**Second**
Dylan Kenney	**Yes**
Mike Baker	**Yes**

4. Discussion and Planning for Pizza with Santa

   Staff provided the Board with an update on the planning and preparations for the upcoming Pizza with Santa event. Santa Clause will be appearing.

5. Senior Center Donation – Ranson Car Show Proceeds

Staff presented an overview of the proceeds from the Ranson Festival & Car Show There was a profit of $3,157.00 after expenses. Staff stated when advertising the car, it was advertised some of the proceeds would go to the Aging Council. Board approval to donate $1,500 Jefferson Council on Aging.

Scott Coulter, President	**Abstain**
Dylan Kenney	**Motion**
Stephanie Fagan	**Second**
Amanda Stroud	**Yes**
Mike Baker	**Motion**

6. Discussion of Parks and Recreation Contracts

The Board reviewed and discussed the existing 2023 contract with Harvest Pointe Church for use of the Civic Center. Discussion included current rental fees, facility usage hours, and equipment stored in the Civic Center's storage area. Harvest Pointe Church currently rents the Civic Center every Sunday from 6:00 a.m. to 2:00 p.m. The monthly rental fee is equivalent to the cost of renting the Civic Center for one day. The contract stipulates a 5% increase each year upon renewal; however, this increase has not been implemented by either party. The Board agreed to review the contract in January 2027. It was also noted that Harvest Pointe Church volunteers at City events. The Director of Parks and Recreation reviewed the Civic Center rental fee structure and reported that the daily cost to open and operate the facility ranges from $600 to $800 per day.

The Board inquired about the dimensions of the Civic Center, including the kitchen, storage areas, and basketball courts, as well as the amount of storage space currently allocated to the Harvest Pointe church.

VI. ADJOURNMENT

Dylan Kenney made a motion to adjourn the meeting the motion was seconded by Mike Baker. The meeting was adjourned at 7:06 p.m.

_____
Scott Coulter, President

ATTEST:

_____
Darla Armstrong, City Clerk

AGENDA ITEM 1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORT**

SUBJECT: Financials - August

ATTACHMENTS:

August 2026 P&R Budget Report.pdf

FY 2027
Parks & Recreation Budget
August 31, 2026
16% through Budget Year

	FY2027 Budget Approved 3/19/2026	*Jul-26*	*Aug-26*	*FY2027 Q1*	*Budget Balance*	*% of Budget*
Carryover Balance	*700,000*	700,000	-	700,000	-	100%
Revenue Summary						
Hotel Taxes	275,000	-	34,385	34,385	240,615	13%
Rental Income	51,500	3,317	6,778	10,095	41,406	20%
Contributions	6,000	-	-	-	6,000	0%
Programs & Leagues	76,500	2,094	4,505	6,599	69,901	9%
Total Revenues	***1,109,000***	***705,411***	***45,668***	***751,079***	***357,921***	***68%***
Expenditure Summary						
Personnel Services	352,000	43,032	25,248	68,280	283,720	*19%*
Contractual Services	249,500	10,756	11,751	22,508	226,992	*9%*
Commodities	147,000	1,781	1,661	3,442	143,558	*2%*
Special Events	60,000	275	145	420	59,580	*1%*
Capital Outlay	300,500	-	-	-	300,500	*0%*
Total Expenditures	***1,109,000***	***55,845***	***38,806***	***94,651***	***1,014,349***	***9%***
Revenues Over Expenses		***649,566***	***6,862***	***656,428***		

REVENUES	CURRENT BUDGET	Jul-26	Aug-26	FY2027 Q1	BUDGET BAL.	% OF BUDGET
Carryover Balance	**700,000**	**700,000**	**-**	**700,000**		
HOTEL TAXES						
308.100 HOTEL MOTEL TAX	275,000	-	34,385	34,385	240,615	*13%*
TOTAL HOTEL TAXES	***275,000***	***-***	***34,385***	***34,385***	***240,615***	***13%***
RENTAL INCOME						
358.100 RENTAL CIVIC CENTER	50,000	3,147	5,015	8,162	41,838	*16%*
358.200 RENTAL OTHER BUILDINGS	1,500	170	1,763	1,933	(433)	*129%*
TOTAL RENTAL INCOME	***51,500***	***3,317***	***6,778***	***10,095***	***41,406***	***20%***
CONTRIBUTION INCOME						
366.100 STATE GRANTS (EVENTS)	6,000	-	-	-	6,000	*0%*
TOTAL CONTRIBUTION INCOME	***6,000***	***-***	***-***	***-***	***6,000***	***0%***
PROGRAMS & LEAGUES						
379.100 DONATIONS	1,000	-	-	-	1,000	*0%*
380.100 INTEREST EARNED ON INVESTMENTS	10,000	-	1,982	1,982	8,018	*20%*
385.100 BASEBALL CONDITIONING	2,000	-	-	-	2,000	*0%*
385.101 COMMUNITY YARD SALES FEE	3,000	115	1,749	1,864	1,136	-
385.108 MISC SPECIAL EVENTS FEES	2,500	1,385	-	1,385	1,115	*55%*
385.111 BASKETBALL	2,000	-	-	-	2,000	*0%*
385.115 PICKLEBALL	2,000	114	129	243	1,757	*12%*
385.116 MENS SOCCER	1,000	-	-	-	1,000	*0%*
385.117 CONTRACTED PROGRAMING	10,000	-	-	-	10,000	*0%*
385.200 SUMMER TENNIS	7,000	-	-	-	7,000	*0%*
385.201 EVENTS - CAR SHOW / FESTIVAL	12,500	-	-	-	*12,500*	*0%*
385.202 EVENTS - WINTER / XMAS	3,000	-	-	-	*3,000*	*0%*
385.203 EVENTS - FALL FEST / HALLOWEEN	7,500	-	-	-	*7,500*	*0%*
385.204 EVENTS - SPRING / JOB / HEALTH FAIR	12,500	-	-	-	*12,500*	*0%*
399.100 MISC FEES	500	480	645	1,125	(625)	*225%*
TOTAL PROGRAMS & LEAGUES	***76,500***	***2,094***	***4,505***	***6,599***	***69,901***	***9%***
TOTAL REVENUE	***1,109,000***	***705,411***	***45,668***	***751,079***	***357,921***	***68%***

PERSONNEL SERVICES		CURRENT BUDGET	Jul-26	Aug-26	FY2027 Q1	BUDGET BALANCE	% OF BUDGET
900.103	SALARY EXPENSE	270,000	35,334	19,510	54,844	215,156	20%
900.104	FICA	22,500	2,751	1,526	4,277	18,223	19%
900.105	INSURANCE	35,500	3,061	2,896	5,958	29,542	17%
900.106	RETIREMENT	19,000	1,886	1,316	3,202	15,798	17%
900.108	OVERTIME	5,000	-	-	-	5,000	0%
	TOTAL PERSONNEL SERVICES	***352,000***	***43,032***	***25,248***	***68,280***	***283,720***	***19%***
CONTRACTUAL SERVICES							
900.211	TELEPHONE	9,000	833	712	1,545	7,455	17%
900.213	UTILITIES	70,000	3,378	3,693	7,071	62,929	10%
900.214	TRAVEL	1,000	323	-	323	677	32%
900.215	MAINTENANCE/REPAIR BLDGS	50,000	-	1,476	1,476	48,524	3%
900.216	MAINTENANCE/REPAIR EQUIP	6,000	-	-	-	6,000	0%
900.217	MAINTENANCE/REPAIR AUTO	1,500	-	90	90	1,410	6%
900.218	POSTAGE	500	-	18	18	482	4%
900.220	EQUIPMENT RENTALS	4,000	188	189	377	3,623	9%
900.220	ADVERTISING	3,000	139	192	331	2,669	11%
900.221	TRAINING	3,000	-	-	-	3,000	0%
900.222	DUES & SUBSCRIPTIONS	1,000	100	-	100	900	10%
900.224	AUDIT COSTS	2,000	-	-	-	2,000	0%
900.230	CONTRACTED SERVICES	95,000	5,794	5,381	11,176	83,824	12%
900.232	BANK SERVICE CHARGES	3,500	-	-	-	3,500	0%
	TOTAL CONTRACTUAL SERVICES	***249,500***	***10,756***	***11,751***	***22,508***	***226,992***	***9%***
COMMODITIES							
900.341	SUPPLIES & MATERIALS	25,000	1,399	839	2,239	22,761	9%
900.343	AUTOMOBILE SUPPLIES GAS OIL	2,000	132	537	669	1,331	33%
900.353	COMPUTER SOFTWARE	6,000	-	285	285	5,715	5%
900.399	MISCELLANEOUS EXPENSE	2,000	-	-	-	2,000	-
900.424	CONTRIBUTIONS	2,000	250	-	250	1,750	-
900.699	CONTINGENCIES	110,000	-	-	-	110,000	-
	TOTAL COMMODITIES	***147,000***	***1,781***	***1,661***	***3,442***	***143,558***	***2%***
TOURISM & EVENTS							
901.231	SPECIAL EVENTS	60,000	275	145	420	59,580	1%
CAPITAL OUTLAY							
900.457	CAPITAL OUTLAY BUILDINGS	100,000	-	-	-	100,000	0%
900.458	CAPITAL OUTLAY OTHER IMPR.	200,500	-	-	-	200,500	0%
	TOTAL CAPITAL OUTLAY	***300,500***	***-***	***-***	***-***	***300,500***	***0%***
TOTAL EXPENDITURES		***1,109,000***	***55,845***	***38,806***	***94,651***	***1,014,349***	***9%***
REVENUES OVER EXPENSES		-	***649,566***	***6,862***	***656,428***		

AGENDA ITEM 2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Finance

ITEM TYPE: PRESENTATION

AGENDA SECTION: **DIRECTORS REPORT**

SUBJECT: Financials - September

ATTACHMENTS:

September 2026 P&R Bank Activity Report.pdf
September 2026 P&R Budget Report.pdf
September 2026 P&R GL Detail Report.pdf

TRUIST

P&R Operating Acct Activity September 2026

Date	Type	Check/ Serial #	Description	Amount	Daily Posted Balance
9/1/2026	Debit		WVTAXPAYPB WVTREASURY MONICA FAITH BALLENGER ACH CORP DEBIT	($679.00)	$ 1,056,059.98
9/2/2026	Deposit		DEPOSIT	$233.00	$ 1,056,292.98
9/3/2026	Check	4092	Check #4092	($51,497.70)	$ 1,004,510.33
9/3/2026	Debit		Amilia Amilia **********9512 INTERNET PAYMENT	($284.95)	$ 1,004,510.33
9/4/2026	Deposit		DEPOSIT	$27.00	$ 1,004,537.33
9/8/2026	Check	4090	Check #4090	($40.00)	$ 1,004,497.33
9/9/2026	Deposit		ONLINE FROM ****3525 - TRUIST ONLINE TRANSFER	$34,384.78	$ 1,040,532.11
9/9/2026	Deposit		DEPOSIT	$1,500.00	$ 1,040,532.11
9/9/2026	Deposit		ONLINE FROM ****3525 - TRUIST ONLINE TRANSFER	$150.00	$ 1,040,532.11
9/10/2026	Check	4093	Check #4093	($549.59)	$ 1,043,377.52
9/10/2026	Deposit		DEPOSIT	$3,395.00	$ 1,043,377.52
9/11/2026	Check	4091	Check #4091	($50.00)	$ 1,037,378.43
9/11/2026	Transfer		ACH SETTLEMENT	($6,249.09)	$ 1,037,378.43
9/11/2026	Deposit		DEPOSIT	$300.00	$ 1,037,378.43
9/14/2026	Check	4095	Check #4095	($500.00)	$ 1,035,677.06
9/14/2026	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($829.09)	$ 1,035,677.06
9/14/2026	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($372.28)	$ 1,035,677.06
9/15/2026	Deposit		DEPOSIT	$63.00	$ 1,035,740.06
9/16/2026	Check	4096	Check #4096	($188.58)	$ 1,035,551.48
9/21/2026	Check	4098	Check #4098	($50.00)	$ 1,037,499.05
9/21/2026	Interest		INTEREST PAYMENT INTEREST PAYMENT	$1,997.57	$ 1,037,499.05
9/22/2026	Check	4097	Check #4097	($122.16)	$ 1,037,376.89
9/24/2026	Check	4094	Check #4094	($125.44)	$ 1,037,251.45
9/25/2026	Transfer		ACH SETTLEMENT	($6,167.45)	$ 1,026,791.74
9/25/2026	Debit		USATAXPYMT IRS RANSON PARKS AND RECRE ACH CORP DEBIT	($4,789.26)	$ 1,026,791.74
9/25/2026	Deposit		DEPOSIT	$497.00	$ 1,026,791.74
9/28/2026	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($829.09)	$ 1,025,590.37
9/28/2026	Debit		ACH DEBIT JOHN HANCOCK CITY OF RANSON PARKS ACH CORP DEBIT	($372.28)	$ 1,025,590.37
9/29/2026	Debit		WVTAXPAYPB WVTREASURY MONICA FAITH BALLENGER ACH CORP DEBIT	($642.00)	$ 1,024,948.37
9/30/2026	Check	4099	Check #4099	($2,659.35)	$ 1,022,527.02
9/30/2026	Deposit		DEPOSIT	$238.00	$ 1,022,527.02

FY 2027
Parks & Recreation Budget
September 30, 2026
25% through Budget Year

	FY2027 Budget Approved 3/19/2026	*Jul-26*	*Aug-26*	*Sep-26*	*FY2027 Q1*	*Budget Balance*	*% of Budget*
Carryover Balance	*700,000*	700,000	-	-	700,000	-	100%
Revenue Summary							
Hotel Taxes	275,000	-	34,385	30,404	64,789	210,211	24%
Rental Income	51,500	3,317	6,778	6,525	16,620	34,881	32%
Contributions	6,000	-	-	-	-	6,000	0%
Programs & Leagues	76,500	2,094	4,505	3,376	9,975	66,525	13%
Total Revenues	***1,109,000***	***705,411***	***45,668***	***40,304***	***791,383***	***317,617***	***71%***
Expenditure Summary							
Personnel Services	352,000	43,032	25,248	23,482	91,763	260,237	*26%*
Contractual Services	249,500	12,811	11,751	11,346	35,909	213,591	*14%*
Commodities	147,000	1,781	1,661	1,642	5,084	141,916	*3%*
Special Events	60,000	275	145	5,412	5,832	54,168	*10%*
Capital Outlay	300,500	-	-	-	-	300,500	*0%*
Total Expenditures	***1,109,000***	***57,900***	***38,806***	***41,883***	***138,588***	***970,412***	***12%***
Revenues Over Expenses		***647,511***	***6,862***	***(1,578)***	***652,795***		

REVENUES	CURRENT BUDGET	Jul-26	Aug-26	Sep-26	FY2027 Q1	BUDGET BAL.	% OF BUDGET
Carryover Balance	**700,000**	**700,000**	**-**	**-**	**700,000**	**-**	**100%**
HOTEL TAXES							
308.100 HOTEL MOTEL TAX	275,000	-	34,385	30,404	64,789	210,211	24%
TOTAL HOTEL TAXES	**275,000**	**-**	**34,385**	**30,404**	**64,789**	**210,211**	**24%**
RENTAL INCOME							
358.100 RENTAL CIVIC CENTER	50,000	3,147	5,015	6,375	14,537	35,463	29%
358.200 RENTAL OTHER BUILDINGS	1,500	170	1,763	150	2,083	(583)	139%
TOTAL RENTAL INCOME	**51,500**	**3,317**	**6,778**	**6,525**	**16,620**	**34,881**	**32%**
CONTRIBUTION INCOME							
366.100 STATE GRANTS (EVENTS)	6,000	-	-	-	-	6,000	0%
TOTAL CONTRIBUTION INCOME	**6,000**	**-**	**-**	**-**	**-**	**6,000**	**0%**
PROGRAMS & LEAGUES							
379.100 DONATIONS	1,000	-	-	-	-	1,000	0%
380.100 INTEREST EARNED ON INVESTMENTS	10,000	-	1,982	1,998	3,980	6,020	40%
385.100 BASEBALL CONDITIONING	2,000	-	-	-	-	2,000	0%
385.101 COMMUNITY YARD SALES FEE	3,000	115	1,749	205	2,069	931	-
385.108 MISC SPECIAL EVENTS FEES	2,500	1,385	-	-	1,385	1,115	55%
385.111 BASKETBALL	2,000	-	-	-	-	2,000	0%
385.115 PICKLEBALL	2,000	114	129	93	336	1,664	17%
385.116 MENS SOCCER	1,000	-	-	-	-	1,000	0%
385.117 CONTRACTED PROGRAMING	10,000	-	-	-	-	10,000	0%
385.200 SUMMER TENNIS	7,000	-	-	-	-	7,000	0%
385.201 EVENTS - CAR SHOW / FESTIVAL	12,500	-	-	-	-	12,500	0%
385.202 EVENTS - WINTER / XMAS	3,000	-	-	-	-	3,000	0%
385.203 EVENTS - FALL FEST / HALLOWEEN	7,500	-	-	50	50	7,450	1%
385.204 EVENTS - SPRING / JOB / HEALTH FAIR	12,500	-	-		-	12,500	0%
399.100 MISC FEES	500	480	645	1,030	2,155	(1,655)	431%
TOTAL PROGRAMS & LEAGUES	**76,500**	**2,094**	**4,505**	**3,376**	**9,975**	**66,525**	**13%**
TOTAL REVENUE	**1,109,000**	**705,411**	**45,668**	**40,304**	**791,383**	**317,617**	**71%**

PERSONNEL SERVICES		CURRENT BUDGET	Jul-26	Aug-26	Sep-26	FY2027 Q1	BUDGET BALANCE	% OF BUDGET
900.103	SALARY EXPENSE	270,000	35,334	19,510	17,870	72,713	197,287	27%
900.104	FICA	22,500	2,751	1,526	1,400	5,677	16,823	25%
900.105	INSURANCE	35,500	3,061	2,896	2,896	8,854	26,646	25%
900.106	RETIREMENT	19,000	1,886	1,316	1,316	4,518	14,482	24%
900.108	OVERTIME	5,000	-	-	-	-	5,000	0%
	TOTAL PERSONNEL SERVICES	***352,000***	***43,032***	***25,248***	***23,482***	***91,763***	***260,237***	***26%***
CONTRACTUAL SERVICES								
900.211	TELEPHONE	9,000	833	712	712	2,256	6,744	25%
900.213	UTILITIES	70,000	3,378	3,693	3,545	10,616	59,384	15%
900.214	TRAVEL	1,000	-	-	-	-	1,000	0%
900.215	MAINTENANCE/REPAIR BLDGS	50,000	323	1,476	600	2,400	47,600	5%
900.216	MAINTENANCE/REPAIR EQUIP	6,000	-	-	-	-	6,000	0%
900.217	MAINTENANCE/REPAIR AUTO	1,500	-	90	22	112	1,388	7%
900.218	POSTAGE	500	-	18	-	18	482	4%
900.219	EQUIPMENT RENTALS	4,000	188	189	292	668	3,332	17%
900.220	ADVERTISING	3,000	139	192	216	547	2,453	18%
900.221	TRAINING	3,000	-	-	-	-	3,000	0%
900.222	DUES & SUBSCRIPTIONS	1,000	100	-	-	100	900	10%
900.224	AUDIT COSTS	2,000	-	-	-	-	2,000	0%
900.230	CONTRACTED SERVICES	95,000	7,849	5,381	5,960	19,191	75,809	20%
900.232	BANK SERVICE CHARGES	3,500	-	-	-	-	3,500	0%
	TOTAL CONTRACTUAL SERVICES	***249,500***	***12,811***	***11,751***	***11,346***	***35,909***	***213,591***	***14%***
COMMODITIES								
900.341	SUPPLIES & MATERIALS	25,000	1,399	839	1,274	3,513	21,487	14%
900.343	AUTOMOBILE SUPPLIES GAS OIL	2,000	132	537	83	751	1,249	38%
900.353	COMPUTER SOFTWARE	6,000	-	285	285	570	5,430	9%
900.399	MISCELLANEOUS EXPENSE	2,000	-	-	-	-	2,000	-
900.424	CONTRIBUTIONS	2,000	250	-	-	250	1,750	-
900.699	CONTINGENCIES	110,000	-	-		-	110,000	-
	TOTAL COMMODITIES	***147,000***	***1,781***	***1,661***	***1,642***	***5,084***	***141,916***	***3%***
TOURISM & EVENTS								
901.231	SPECIAL EVENTS	60,000	275	145	5,412	5,832	54,168	10%
CAPITAL OUTLAY								
900.457	CAPITAL OUTLAY BUILDINGS	100,000	-	-		-	100,000	0%
900.458	CAPITAL OUTLAY OTHER IMPR.	200,500	-	-		-	200,500	0%
	TOTAL CAPITAL OUTLAY	***300,500***	***-***	***-***	***-***	***-***	***300,500***	***0%***
TOTAL EXPENDITURES		***1,109,000***	***57,900***	***38,806***	***41,883***	***138,588***	***970,412***	***12%***
REVENUES OVER EXPENSES		-	***647,511***	***6,862***	***(1,578)***	***652,795***		

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
101.100			CASH-CHECKING							
					B E G I N N I N G B A L A N C E					1,055,844.98
9/01/26	9/01	A91678	CHK: 004092	25772	CORPORATION OF RANSON	0179			51,497.70CR	1,004,347.28
					CORPORATION OF RANSON	INV#	/PO#			
9/01/26	9/01	A91679	CHK: 004093	25772	AMERICAN PRODUCERS SUPPL	0361			549.59CR	1,003,797.69
					AMERICAN PRODUCERS SUPPLY	INV#	/PO#			
9/01/26	9/02	C23007	DEPOSIT	09906	DAILY CASH POSTING	9/01/2026			233.00	1,004,030.69
9/03/26	9/03	A91705	CHK: 004094	25782	SUPERIOR LAUNDRIES INC	0263			125.44CR	1,003,905.25
					SUPERIOR LAUNDRIES INC	INV#	/PO#			
9/03/26	9/03	A91706	CHK: 004095	25782	MAX REED	0386			500.00CR	1,003,405.25
					MAX REED	INV#	/PO#			
9/03/26	9/03	A91707	CHK: 004096	25782	FIRST CITIZENS BANK	0418			188.58CR	1,003,216.67
					FIRST CITIZENS BANK	INV#	/PO#			
9/03/26	9/04	C23018	DEPOSIT	09922	DAILY CASH POSTING	9/03/2026			27.00	1,003,243.67
9/03/26	10/08	A92266	DFT: 010647	25919	AMILIA TECHNOLOGIES USA	0387			284.95CR	1,002,958.72
					AMILIA TECHNOLOGIES USA I	INV#	/PO#			
9/08/26	9/09	C23028	DEPOSIT	09934	DAILY CASH POSTING	9/08/2026			1,500.00	1,004,458.72
9/08/26	9/09	C23029	DEPOSIT	09935	DAILY CASH POSTING	9/08/2026			150.00	1,004,608.72
9/09/26	9/09	B23054	E.F.T. 000000	06435	09/09/2026 AUG26 H/M TAX XFR	JE# 011369		001770	34,384.78	1,038,993.50
			==========	JOURNAL ENTRY NOTES						
			TO RECORD THE XFR OF AUGUST 2026 HOTEL TAX COLLECTIONS							
			FROM GENFUND TO P&R DATED 09/09/2026							
9/09/26	9/09	A91744	CHK: 004097	25802	FRONTIER	0011			122.16CR	1,038,871.34
					FRONTIER	INV#	/PO#			
9/09/26	9/10	C23062	DEPOSIT	09942	DAILY CASH POSTING	9/09/2026			3,395.00	1,042,266.34
9/10/26	9/11	C23079	DEPOSIT	09948	DAILY CASH POSTING	9/10/2026			300.00	1,042,566.34
9/11/26	9/08	P00930	MISC PY-DEP	01538	PAYROLL DIRECT DEPOSIT				6,249.09CR	1,036,317.25
9/11/26	9/11	A91787	CHK: 004098	25783	JEFFERSON SECURITY BANK	0033			50.00CR	1,036,267.25
					JEFFERSON SECURITY BANK	INV#	/PO#			
9/11/26	9/11	A91791	DFT: 010546	25812	JOHN HANCOCK	0001			372.28CR	1,035,894.97
					JOHN HANCOCK	INV#	/PO#			
9/11/26	9/11	A91792	DFT: 010547	25812	JOHN HANCOCK	0001			829.09CR	1,035,065.88
					JOHN HANCOCK	INV#	/PO#			
9/14/26	9/15	C23114	DEPOSIT	09962	DAILY CASH POSTING	9/14/2026			63.00	1,035,128.88
9/21/26	10/08	B23265	I 000000	06482	AUG2026 P&R TRUIST INTEREST	JE# 011454		001815	1,997.57	1,037,126.45
			==========	JOURNAL ENTRY NOTES						
			CH PERIOD 9/01/2026 - 9/30/2026							
9/22/26	9/22	A92123	CHK: 004099	25842	HOLIDAY OUTDOOR DECOR	0390			2,659.35CR	1,034,467.10
					HOLIDAY OUTDOOR DECOR	INV#	/PO#			
9/24/26	9/25	C23151	DEPOSIT	10010	DAILY CASH POSTING	9/24/2026			497.00	1,034,964.10
9/25/26	9/21	P00932	MISC PY-DEP	01541	PAYROLL DIRECT DEPOSIT				6,167.45CR	1,028,796.65
9/25/26	9/25	A92143	CHK: 004100	25833	JEFFERSON SECURITY BANK	0033			50.00CR	1,028,746.65
					JEFFERSON SECURITY BANK	INV#	/PO#			
9/25/26	9/25	A92147	DFT: 010629	25845	INTERNAL REVENUE SERVICE	0002			4,789.26CR	1,023,957.39
					INTERNAL REVENUE SERVICE	INV#	/PO#			
9/25/26	9/25	A92154	DFT: 010636	25848	JOHN HANCOCK	0001			372.28CR	1,023,585.11
					JOHN HANCOCK	INV#	/PO#			

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
101.100			CASH-CHECKING		* (CONTINUED) *					
9/25/26	9/25	A92155	DFT: 010637	25848	JOHN HANCOCK	0001			829.09CR	1,022,756.02
					JOHN HANCOCK	INV#	/PO#			
9/25/26	9/25	A92156	DFT: 010638	25849	DEPARTMENT OF TAX & REVE	0003			642.00CR	1,022,114.02
					DEPARTMENT OF TAX & REVEN	INV#	/PO#			
9/28/26	9/30	C23185	DEPOSIT	10030	DAILY CASH POSTING	9/28/2026			238.00	1,022,352.02
9/30/26	10/01	C23192	DEPOSIT	10039	DAILY CASH POSTING	9/30/2026			1,500.00	1,023,852.02
			==========		SEPTEMBER ACTIVITY DB:	44,285.35	CR: 76,278.31CR		31,992.96CR	
111.100			ACCOUNTS RECEIVABLE							
					B E G I N N I N G B A L A N C E					0.00
112.000			A/R MANUAL							
					B E G I N N I N G B A L A N C E					0.00
114.100			DUE FROM OTHER FUND GF							
					B E G I N N I N G B A L A N C E					34,384.78
9/09/26	9/09	B23054	E.F.T. 000000	06435	09/09/2026 AUG26 H/M TAX XFR		JE# 011369	001770	34,384.78CR	0.00
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE XFR OF AUGUST 2026 HOTEL TAX COLLECTIONS							
			FROM GENFUND TO P&R DATED 09/09/2026							
9/30/26	10/02	B23225		06466	SEP2026 HOTEL TAX CONTR		JE# 011429	001802	30,403.85	30,403.85
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE SEPTEMBER 2026 HOTEL TAX COLLECTIONS DUE FROM							
			GENFUND TO P&R							
			==========		SEPTEMBER ACTIVITY DB:	30,403.85	CR: 34,384.78CR		3,980.93CR	
117.100			INTEREST RECEIVABLE							
					B E G I N N I N G B A L A N C E					0.00
120.100			INVENTORY ASSET							
					B E G I N N I N G B A L A N C E					0.00
122.100			PREPAID EXPENSES							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
131.100			FIXED ASSETS - BUILDING							
					B E G I N N I N G B A L A N C E					56,259.34
132.100			FIXED ASSETS - LAND IMPROVE							
					B E G I N N I N G B A L A N C E					33,028.70
133.100			FIXED ASSETS - EQUIPMENT							
					B E G I N N I N G B A L A N C E					285,237.28
133.150			FIXED ASSETS- VEHICLES							
					B E G I N N I N G B A L A N C E					26,367.00
135.100			ACCUMULATED DEPRECIATION							
					B E G I N N I N G B A L A N C E					234,449.47CR
200.000			Accts Payable - Manual							
					B E G I N N I N G B A L A N C E					0.00
200.002			Accts Payable - Contra							
					B E G I N N I N G B A L A N C E					0.00
200.003			Accts Payable - J Hancock							
					B E G I N N I N G B A L A N C E					0.00
201.100			FICA & FED W/H							
					B E G I N N I N G B A L A N C E					0.00
9/11/26	9/08	P00929	FEDWH	01538	08/16/2026-08/29/2026 P&R PAY				986.48CR	986.48CR
9/11/26	9/08	P00929	FICA	01538	08/16/2026-08/29/2026 P&R PAY				569.76CR	1,556.24CR
9/11/26	9/08	P00929	MEDIC	01538	08/16/2026-08/29/2026 P&R PAY				133.25CR	1,689.49CR
9/11/26	9/11	A91773	DFT: 010629	25784	Federal Withholding	0002			986.48	703.01CR
					INTERNAL REVENUE SERVICE		INV# T1 202609084209 /PO#			
9/11/26	9/11	A91774	DFT: 010629	25784	Social Security	0002			569.76	133.25CR
					INTERNAL REVENUE SERVICE		INV# T3 202609084209 /PO#			
9/11/26	9/11	A91775	DFT: 010629	25784	Medicare	0002			133.25	0.00
					INTERNAL REVENUE SERVICE		INV# T4 202609084209 /PO#			
9/25/26	9/21	P00931	FEDWH	01541	08/30/2026-09/12/2026 P&R PAY				1,002.04CR	1,002.04CR
9/25/26	9/21	P00931	FICA	01541	08/30/2026-09/12/2026 P&R PAY				565.18CR	1,567.22CR
9/25/26	9/21	P00931	MEDIC	01541	08/30/2026-09/12/2026 P&R PAY				132.18CR	1,699.40CR
9/25/26	9/25	A92138	DFT: 010629	25834	Federal Withholding	0002			1,002.04	697.36CR
					INTERNAL REVENUE SERVICE		INV# T1 202609214279 /PO#			

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
9/25/26	9/25	A92139	DFT: 010629	25834	Social Security	0002			565.18	132.18CR
					INTERNAL REVENUE SERVICE	INV# T3 202609214279	/PO#			
9/25/26	9/25	A92140	DFT: 010629	25834	Medicare	0002			132.18	0.00
					INTERNAL REVENUE SERVICE	INV# T4 202609214279	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 3,388.89	CR: 3,388.89CR			0.00	

201.102 LINCOLN LIFE INSURANCE

B E G I N N I N G B A L A N C E 46.01

9/01/26	9/09	A91709	DFT: 010535	25738	SEP26 OPT LIFE EE PREMIU	0967			96.44	142.45
					LINCOLN FINANCIAL GROUP	INV# 202608274112	/PO#			
9/01/26	9/09	A91712	DFT: 010537	25738	SEP 2026 PEIA LIFE INS P	2143			21.80	164.25
					PEIA	INV# 202609084208	/PO#			
9/11/26	9/08	P00929	LIN	01538	08/16/2026-08/29/2026 P&R PAY				44.51CR	119.74
9/11/26	9/08	P00929	PFL	01538	08/16/2026-08/29/2026 P&R PAY				5.49CR	114.25
9/25/26	9/21	P00931	LIN	01541	08/30/2026-09/12/2026 P&R PAY				44.51CR	69.74
9/25/26	9/21	P00931	PFL	01541	08/30/2026-09/12/2026 P&R PAY				5.49CR	64.25
			==========		SEPTEMBER ACTIVITY DB: 118.24	CR: 100.00CR			18.24	

201.110 CHRISTMAS CLUB PAYABLE

B E G I N N I N G B A L A N C E 0.00

9/11/26	9/08	P00929	CHR	01538	08/16/2026-08/29/2026 P&R PAY				50.00CR	50.00CR
9/11/26	9/11	A91787	CHK: 004098	25783	CHRISTMAS CLUB	0033			50.00	0.00
					JEFFERSON SECURITY BANK	INV# CHR202609084209	/PO#			
9/25/26	9/21	P00931	CHR	01541	08/30/2026-09/12/2026 P&R PAY				50.00CR	50.00CR
9/25/26	9/25	A92143	CHK: 004100	25833	CHRISTMAS CLUB	0033			50.00	0.00
					JEFFERSON SECURITY BANK	INV# CHR202609214279	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 100.00	CR: 100.00CR			0.00	

201.120 457 b Retirement

B E G I N N I N G B A L A N C E 0.00

9/11/26	9/08	P00929	457	01538	08/16/2026-08/29/2026 P&R PAY				543.35CR	543.35CR
9/11/26	9/11	A91772	DFT: 010547	25784	457 EE/ER	0001			543.35	0.00
					JOHN HANCOCK	INV# 457202609084209	/PO#			
9/25/26	9/21	P00931	457	01541	08/30/2026-09/12/2026 P&R PAY				543.35CR	543.35CR
9/25/26	9/25	A92137	DFT: 010637	25834	457 EE/ER	0001			543.35	0.00
					JOHN HANCOCK	INV# 457202609214279	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 1,086.70	CR: 1,086.70CR			0.00	

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
201.130			401 a Retirement							
					B E G I N N I N G B A L A N C E					0.00
201.150			CHILD SUPPORT WV							
					B E G I N N I N G B A L A N C E					0.00
201.160			CHILD SUPPORT VA							
					B E G I N N I N G B A L A N C E					0.00
201.200			WV WITHHOLDING							
					B E G I N N I N G B A L A N C E					0.00
9/11/26	9/08	P00929	STWH	01538	08/16/2026-08/29/2026 P&R PAY				322.00CR	322.00CR
9/11/26	9/11	A91776	DFT: 010638	25784	WV State Taxes	0003			322.00	0.00
					DEPARTMENT OF TAX & REVEN	INV# T2 202609084209	/PO#			
9/25/26	9/21	P00931	STWH	01541	08/30/2026-09/12/2026 P&R PAY				320.00CR	320.00CR
9/25/26	9/25	A92141	DFT: 010638	25834	WV State Taxes	0003			320.00	0.00
					DEPARTMENT OF TAX & REVEN	INV# T2 202609214279	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 642.00 CR: 642.00CR				0.00	
201.300			VA WITHHOLDING							
					B E G I N N I N G B A L A N C E					0.00
201.400			ACCOUNTS PAYABLE							
					B E G I N N I N G B A L A N C E					54,538.47CR
9/01/26	9/01	A91678	CHK: 004092	25772	CORPORATION OF RANSON	0179			51,497.70	3,040.77CR
					CORPORATION OF RANSON	INV# 202609014145	/PO# 13-18434			
9/01/26	9/01	A91679	CHK: 004093	25772	AMERICAN PRODUCERS SUPPL	0361			549.59	2,491.18CR
					AMERICAN PRODUCERS SUPPLY	INV# S3671848.001	/PO# 13-18419			
9/01/26	9/03	A04675	CHK: 004095	25777	MAX REED	0386			500.00CR	2,991.18CR
					MAX REED	INV# 436920	/PO# 13-18447			
9/02/26	10/06	A04695	CHK: 004105	25904	SUPERIOR LAUNDRIES INC	0263			62.72CR	3,053.90CR
					SUPERIOR LAUNDRIES INC	INV# 245778	/PO# 13-18502			
9/03/26	9/03	A91705	CHK: 004094	25782	SUPERIOR LAUNDRIES INC	0263			62.72	2,991.18CR
					SUPERIOR LAUNDRIES INC	INV# 241416	/PO# 13-18445			
9/03/26	9/03	A91705	CHK: 004094	25782	SUPERIOR LAUNDRIES INC	0263			62.72	2,928.46CR
					SUPERIOR LAUNDRIES INC	INV# 243945	/PO# 13-18446			
9/03/26	9/03	A91706	CHK: 004095	25782	MAX REED	0386			500.00	2,428.46CR
					MAX REED	INV# 436920	/PO# 13-18447			
9/03/26	9/03	A91707	CHK: 004096	25782	FIRST CITIZENS BANK	0418			188.58	2,239.88CR
					FIRST CITIZENS BANK	INV# 49709694	/PO# 13-18444			

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
9/09/26	9/09	A91744	CHK: 004097	25802	FRONTIER	0011			122.16	2,117.72CR
					FRONTIER	INV#	202609094235	/PO# 13-18450		
9/11/26	9/11	A91771	DFT: 010546	25784	JOHN HANCOCK	0001			372.28CR	2,490.00CR
					JOHN HANCOCK	INV#	401202609084209	/PO#		
9/11/26	9/11	A91772	DFT: 010547	25784	JOHN HANCOCK	0001			829.09CR	3,319.09CR
					JOHN HANCOCK	INV#	457202609084209	/PO#		
9/11/26	9/11	A91773	DFT: 010629	25784	INTERNAL REVENUE SERVICE	0002			986.48CR	4,305.57CR
					INTERNAL REVENUE SERVICE	INV#	T1 202609084209	/PO#		
9/11/26	9/11	A91774	DFT: 010629	25784	INTERNAL REVENUE SERVICE	0002			1,139.52CR	5,445.09CR
					INTERNAL REVENUE SERVICE	INV#	T3 202609084209	/PO#		
9/11/26	9/11	A91775	DFT: 010629	25784	INTERNAL REVENUE SERVICE	0002			266.50CR	5,711.59CR
					INTERNAL REVENUE SERVICE	INV#	T4 202609084209	/PO#		
9/11/26	9/11	A91776	DFT: 010638	25784	DEPARTMENT OF TAX & REVE	0003			322.00CR	6,033.59CR
					DEPARTMENT OF TAX & REVEN	INV#	T2 202609084209	/PO#		
9/11/26	9/11	A91791	DFT: 010546	25812	JOHN HANCOCK	0001			372.28	5,661.31CR
					JOHN HANCOCK	INV#	401202609084209	/PO#		
9/11/26	9/11	A91792	DFT: 010547	25812	JOHN HANCOCK	0001			829.09	4,832.22CR
					JOHN HANCOCK	INV#	457202609084209	/PO#		
9/16/26	10/06	A04696	CHK: 004105	25904	SUPERIOR LAUNDRIES INC	0263			62.72CR	4,894.94CR
					SUPERIOR LAUNDRIES INC	INV#	247870	/PO# 13-18503		
9/17/26	9/22	A04680	CHK: 004099	25837	HOLIDAY OUTDOOR DECOR	0390			2,659.35CR	7,554.29CR
					HOLIDAY OUTDOOR DECOR	INV#	INV25434	/PO# 13-18482		
9/18/26	9/30	A04686	CHK: 004104	25885	WESLEY WILDRICK	0429			55.00CR	7,609.29CR
					WESLEY WILDRICK	INV#	202609304301	/PO# 13-18498		
9/21/26	9/30	A04685	CHK: 004103	25885	JEFFERSON COUNTY COUNCIL	0383			1,500.00CR	9,109.29CR
					JEFFERSON COUNTY COUNCIL	INV#	202609304302	/PO# 13-18500		
9/22/26	9/22	A92123	CHK: 004099	25842	HOLIDAY OUTDOOR DECOR	0390			2,659.35	6,449.94CR
					HOLIDAY OUTDOOR DECOR	INV#	INV25434	/PO# 13-18482		
9/22/26	9/30	A04684	CHK: 004101	25885	ABC PEST CONTROL LLC	0009			40.00CR	6,489.94CR
					ABC PEST CONTROL LLC	INV#	2561	/PO# 13-18497		
9/22/26	10/02	A04688	CHK: 004102	25888	AMERICAN PRODUCERS SUPPL	0361			240.27CR	6,730.21CR
					AMERICAN PRODUCERS SUPPLY	INV#	S3690187.001	/PO# 13-18489		
9/25/26	9/25	A92136	DFT: 010636	25834	JOHN HANCOCK	0001			372.28CR	7,102.49CR
					JOHN HANCOCK	INV#	401202609214279	/PO#		
9/25/26	9/25	A92137	DFT: 010637	25834	JOHN HANCOCK	0001			829.09CR	7,931.58CR
					JOHN HANCOCK	INV#	457202609214279	/PO#		
9/25/26	9/25	A92138	DFT: 010629	25834	INTERNAL REVENUE SERVICE	0002			1,002.04CR	8,933.62CR
					INTERNAL REVENUE SERVICE	INV#	T1 202609214279	/PO#		
9/25/26	9/25	A92139	DFT: 010629	25834	INTERNAL REVENUE SERVICE	0002			1,130.36CR	10,063.98CR
					INTERNAL REVENUE SERVICE	INV#	T3 202609214279	/PO#		
9/25/26	9/25	A92140	DFT: 010629	25834	INTERNAL REVENUE SERVICE	0002			264.36CR	10,328.34CR
					INTERNAL REVENUE SERVICE	INV#	T4 202609214279	/PO#		
9/25/26	9/25	A92141	DFT: 010638	25834	DEPARTMENT OF TAX & REVE	0003			320.00CR	10,648.34CR
					DEPARTMENT OF TAX & REVEN	INV#	T2 202609214279	/PO#		
9/25/26	9/25	A92147	DFT: 010629	25845	INTERNAL REVENUE SERVICE	0002			986.48	9,661.86CR
					INTERNAL REVENUE SERVICE	INV#	T1 202609084209	/PO#		
9/25/26	9/25	A92147	DFT: 010629	25845	INTERNAL REVENUE SERVICE	0002			1,002.04	8,659.82CR
					INTERNAL REVENUE SERVICE	INV#	T1 202609214279	/PO#		
9/25/26	9/25	A92147	DFT: 010629	25845	INTERNAL REVENUE SERVICE	0002			1,139.52	7,520.30CR
					INTERNAL REVENUE SERVICE	INV#	T3 202609084209	/PO#		

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
201.400			ACCOUNTS PAYABLE		* (CONTINUED) *					
9/25/26	9/25	A92147	DFT: 010629	25845	INTERNAL REVENUE SERVICE	0002			1,130.36	6,389.94CR
					INTERNAL REVENUE SERVICE		INV# T3 202609214279	/PO#		
9/25/26	9/25	A92147	DFT: 010629	25845	INTERNAL REVENUE SERVICE	0002			266.50	6,123.44CR
					INTERNAL REVENUE SERVICE		INV# T4 202609084209	/PO#		
9/25/26	9/25	A92147	DFT: 010629	25845	INTERNAL REVENUE SERVICE	0002			264.36	5,859.08CR
					INTERNAL REVENUE SERVICE		INV# T4 202609214279	/PO#		
9/25/26	9/25	A92154	DFT: 010636	25848	JOHN HANCOCK	0001			372.28	5,486.80CR
					JOHN HANCOCK		INV# 401202609214279	/PO#		
9/25/26	9/25	A92155	DFT: 010637	25848	JOHN HANCOCK	0001			829.09	4,657.71CR
					JOHN HANCOCK		INV# 457202609214279	/PO#		
9/25/26	9/25	A92156	DFT: 010638	25849	DEPARTMENT OF TAX & REVE	0003			322.00	4,335.71CR
					DEPARTMENT OF TAX & REVEN		INV# T2 202609084209	/PO#		
9/25/26	9/25	A92156	DFT: 010638	25849	DEPARTMENT OF TAX & REVE	0003			320.00	4,015.71CR
					DEPARTMENT OF TAX & REVEN		INV# T2 202609214279	/PO#		
9/25/26	10/06	A04699	CHK: 004107	25904	SHARE CORPORATION	0369			335.18CR	4,350.89CR
					SHARE CORPORATION		INV# 351881	/PO# 13-18532		
9/26/26	10/06	A04700	CHK: 004108	25904	FIRST CITIZENS BANK	0418			142.69CR	4,493.58CR
					FIRST CITIZENS BANK		INV# 49873544	/PO# 13-18531		
9/30/26	10/06	A04697	CHK: 004105	25904	SUPERIOR LAUNDRIES INC	0263			63.72CR	4,557.30CR
					SUPERIOR LAUNDRIES INC		INV# 249723	/PO# 13-18504		
9/30/26	10/08	A04702	CHK: 004109	25921	FRONTIER	0011			122.16CR	4,679.46CR
					FRONTIER		INV# 202610084416	/PO# 13-18536		
			==========		SEPTEMBER ACTIVITY DB:	63,476.82	CR:	13,617.81CR	49,859.01	
201.500			MD WITHHOLDING TAX							
					B E G I N N I N G B A L A N C E					0.00
201.900			AFLAC							
					B E G I N N I N G B A L A N C E					0.00
9/11/26	9/08	P00929	AFL	01538	08/16/2026-08/29/2026 P&R PAY				67.74CR	67.74CR
9/11/26	9/11	A91770		25784	AFLAC PAYABLE B4	0025			67.74	0.00
					AFLAC		INV# AFL202609084209	/PO#		
9/25/26	9/21	P00931	AFL	01541	08/30/2026-09/12/2026 P&R PAY				67.74CR	67.74CR
9/25/26	9/25	A92135		25834	AFLAC PAYABLE B4	0025			67.74	0.00
					AFLAC		INV# AFL202609214279	/PO#		
			==========		SEPTEMBER ACTIVITY DB:	135.48	CR:	135.48CR	0.00	
201.901			AFLAC - AFTER TAX							
					B E G I N N I N G B A L A N C E					0.00

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DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
206.100			CONTRACTS PAYABLE - AFLAC							
					B E G I N N I N G B A L A N C E					0.00
210.000			DEFERRED REVENUE							
					B E G I N N I N G B A L A N C E					0.00
215.000			DUE TO OTHER FUNDS GF							
					B E G I N N I N G B A L A N C E					28,480.83CR
9/01/26	9/09	A91709	DFT: 010535	25738	SEP LIFE INS,STD,LTD,PRE	0967			275.99CR	28,756.82CR
					LINCOLN FINANCIAL GROUP	INV#	202608274112	/PO#		
9/01/26	9/09	A91710	DFT: 010534	25738	SEP 2026 DENTAL INS PREM	1049			101.37CR	28,858.19CR
					METLIFE	INV#	202608174098	/PO#		
9/01/26	9/09	A91711	DFT: 010536	25738	SEP 2026 VISION INS PREM	2140			24.51CR	28,882.70CR
					VISION SERVICE PLAN	INV#	202608274111	/PO#		
9/01/26	9/03	A91696	CHK: 118213	25779	TEK ADVISORS LLC	3745			114.63CR	28,997.33CR
					TEK ADVISORS LLC	INV#	4037	/PO# 13-18439		
9/01/26	9/09	A91712	DFT: 010537	25738	SEP 2026 HEALTH INS PREM	2143			2,612.84CR	31,610.17CR
					PEIA	INV#	202609084208	/PO#		
9/01/26	10/09	A92422	DFT: 010686	25829	WVNPDES PRMT FEE MF 7/21	2591			300.00CR	31,910.17CR
					DEPARTMENT OF ENVIRONMENT	INV#	00528264	/PO#		
9/02/26	10/09	A92328	DFT: 010665	25829	MF & PARKS LANDSCAPE SEP	1261			1,999.90CR	33,910.07CR
					R&L LANDSCAPES, INC.	INV#	22472	/PO#		
9/02/26	10/09	A92329	DFT: 010665	25829	LANDSCAPE SEP 26	1261			433.33CR	34,343.40CR
					R&L LANDSCAPES, INC.	INV#	22473	/PO#		
9/07/26	10/09	A92356	DFT: 010669	25829	CVB DOOR HANDLE	1532			151.48CR	34,494.88CR
					HOME DEPOT	INV#	202610074384	/PO#		
9/07/26	10/09	A92390	DFT: 010678	25829	P&R WATER 7/15-8/15/26	2240			324.42CR	34,819.30CR
					CHARLES TOWN UTILITIES GE	INV#	202609214280	/PO#		
9/07/26	10/09	A92391	DFT: 010678	25829	CVB WATER 7/15-8/15/26	2240			56.16CR	34,875.46CR
					CHARLES TOWN UTILITIES GE	INV#	202609214281	/PO#		
9/10/26	10/09	A92325	DFT: 010663	25829	CVB PEST CONTROL SEP 26	0736			150.00CR	35,025.46CR
					HOME TEAM PEST DEFENSE	INV#	122627160	/PO#		
9/10/26	10/09	A92457	DFT: 010698	25829	MF IRRIGATION WATER 8/4-	3992			401.30CR	35,426.76CR
					WEST VIRGINIA AMERICAN WA	INV#	202609214282	/PO#		
9/10/26	10/09	A92458	DFT: 010698	25829	MF WATER 8/4-9/1/26	3992			126.57CR	35,553.33CR
					WEST VIRGINIA AMERICAN WA	INV#	202609214283	/PO#		
9/11/26	9/11	A91770		25784	AFLAC PAYABLE B4	0025			67.74CR	35,621.07CR
					AFLAC	INV#	AFL202609084209	/PO#		
9/14/26	10/09	A92334	DFT: 010668	25829	NPH HUNTER MUSE PRK PLNG	1440			64.14CR	35,685.21CR
					JEFFERSON PUBLISHING CO.	INV#	74513	/PO#		
9/14/26	10/09	A92371	DFT: 010671	25829	P&R TENNIS TROPHIES & ME	1600			294.30CR	35,979.51CR
					TROPHIES "R" US, INC.	INV#	6377	/PO#		
9/14/26	10/09	A92388	DFT: 010677	25829	MF CHAIR LIFT BATTERIES	2202			43.90CR	36,023.41CR
					BATTERY MART	INV#	202610064361	/PO#		
9/14/26	10/09	A92429	DFT: 010688	25829	P&R #23 WIPERS X2	2811			21.98CR	36,045.39CR
					ADVANCE AUTO PARTS	INV#	8264	/PO#		

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POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
9/15/26	9/17	A92097	CHK: 118239	25823	BCN TELECOM INC	3509			531.90CR	36,577.29CR
					BCN TELECOM INC	INV#	6530288	/PO# 13-18476		
9/15/26	9/17	A92099	CHK: 118241	25823	DIRTY GIRL	4141			1,300.00CR	37,877.29CR
					DIRTY GIRL	INV#	202609174274	/PO# 13-18477		
9/16/26	10/09	A92332	DFT: 010666	25829	CVB MNT SV/CELL COM 10/1	1270			90.00CR	37,967.29CR
					RCS SECURITY	INV#	R 9612	/PO#		
9/16/26	10/09	A92372	DFT: 010672	25829	P&R PT LANCE SLUSHER 8/1	1821			178.00CR	38,145.29CR
					AC&T CO INC	INV#	480005AS	/PO#		
9/16/26	10/09	A92373	DFT: 010672	25829	P&R PT CRANES LN 8/17/26	1821			178.00CR	38,323.29CR
					AC&T CO INC	INV#	48003AS	/PO#		
9/16/26	10/09	A92374	DFT: 010672	25829	P&R PT WEST END PARK 8/1	1821			178.00CR	38,501.29CR
					AC&T CO INC	INV#	48007AS	/PO#		
9/17/26	10/09	A92313	DFT: 010660	25829	MICHAEL FUEL 9/15/26	0013			82.50CR	38,583.79CR
					7-ELEVEN	INV#	202610014312	/PO#		
9/21/26	10/09	A92341	DFT: 010669	25829	CC COUPLING/LOCKNUTS	1532			13.84CR	38,597.63CR
					HOME DEPOT	INV#	202610064362	/PO#		
9/21/26	10/09	A92387	DFT: 010676	25829	MB 26' GOODY BAGS/SLIME	2199			53.47CR	38,651.10CR
					ORIENTAL TRADING COMPANY	INV#	743895279	/PO#		
9/21/26	10/09	A92392	DFT: 010678	25829	MF SEWER 7/30-8/30/26	2240			30.48CR	38,681.58CR
					CHARLES TOWN UTILITIES GE	INV#	202609304296	/PO#		
9/21/26	10/09	A92432	DFT: 010689	25829	MB 26' CANDY X12	2856			281.28CR	38,962.86CR
					SAMS CLUB	INV#	202610054345	/PO#		
9/21/26	10/06	A92230	CHK: 118269	25899	T-MOBILE	4031			57.60CR	39,020.46CR
					T-MOBILE	INV#	990271761-41	/PO# 13-18528		
9/22/26	10/09	A92418	DFT: 010683	25829	CC FAUCETS X2	2378			441.20CR	39,461.66CR
					THOS SOMERVILLE CO	INV#	6648841-00	/PO#		
9/22/26	9/30	A92177	CHK: 118258	25884	MICHAEL S ROBERTS	4370			900.00CR	40,361.66CR
					MICHAEL S ROBERTS	INV#	4482	/PO# 13-18486		
9/23/26	10/09	A92408	DFT: 010681	25829	MB FOAM PUMPKINS X2 CASE	2250			147.96CR	40,509.62CR
					DOLLAR TREE	INV#	22805562280	/PO#		
9/24/26	10/09	A92360	DFT: 010669	25829	CC FAUCET	1532			7.28CR	40,516.90CR
					HOME DEPOT	INV#	202610074388	/PO#		
9/25/26	9/25	A92135		25834	AFLAC PAYABLE B4	0025			67.74CR	40,584.64CR
					AFLAC	INV#	AFL202609214279	/PO#		
9/25/26	10/09	A92453	DFT: 010694	25829	EMAILS SEP 26	3105			152.00CR	40,736.64CR
					CONSTANT CONTACT	INV#	202610054346	/PO#		
9/28/26	10/09	A92433	DFT: 010689	25829	MB 26' CANDY X15	2856			470.82CR	41,207.46CR
					SAMS CLUB	INV#	202610054347	/PO#		
9/28/26	10/06	A92234	CHK: 118273	25899	PEAC SOLUTIONS	4261			149.00CR	41,356.46CR
					PEAC SOLUTIONS	INV#	42808050	/PO# 13-18506		
9/29/26	10/06	A92223	CHK: 118263	25899	POTOMAC EDISON	1973			2,605.91CR	43,962.37CR
					POTOMAC EDISON	INV#	202610064358	/PO# 13-18529		
			==========		SEPTEMBER ACTIVITY DB:		0.00	CR: 15,481.54CR		15,481.54CR

219.100 COMPENSATED ABSENCES

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					14,452.63CR
219.200			ACCRUED SICK LEAVE PAY							
					B E G I N N I N G B A L A N C E					10,456.15CR
220.100			SALARIES & WAGES PAYABLE							
					B E G I N N I N G B A L A N C E					20,559.71CR
9/11/26	9/08	P00929	WPAYB	01538	08/16/2026-08/29/2026 P&R PAY				6,249.09CR	26,808.80CR
9/11/26	9/08	P00930	MISC PY-DEP	01538	09/11/2026 P&R DD				6,249.09	20,559.71CR
9/25/26	9/21	P00931	WPAYB	01541	08/30/2026-09/12/2026 P&R PAY				6,167.45CR	26,727.16CR
9/25/26	9/21	P00932	MISC PY-DEP	01541	09/25/2026 P&R DD				6,167.45	20,559.71CR
			==========		SEPTEMBER ACTIVITY DB: 12,416.54 CR: 12,416.54CR				0.00	
225.100			INSURANCE LIABILITY							
					B E G I N N I N G B A L A N C E					0.00
229.100			WORKERS' COMP PAYABLE							
					B E G I N N I N G B A L A N C E					0.00
295.100			NONSPENDABLE FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
296.100			RESTRICTED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
297.100			COMMITTED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
298.100			ASSIGNED FUND BALANCE							
					B E G I N N I N G B A L A N C E					0.00
299.100			UNASSIGNED FUND BALANCE							
					B E G I N N I N G B A L A N C E					1,173,857.71CR
308.100			HOTEL MOTEL TAX							

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POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					34,384.78CR
9/30/26	10/02	B23225		06466	SEP2026 HOTEL TAX CONTR		JE# 011429	001802	30,403.85CR	64,788.63CR
			==========		JOURNAL ENTRY NOTES					
			TO RECORD THE SEPTEMBER 2026 HOTEL TAX COLLECTIONS DUE FROM GENFUND TO P&R							
			==========		SEPTEMBER ACTIVITY DB: 0.00 CR: 30,403.85CR				30,403.85CR	

358.100 RENTAL CIVIC CENTER

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					8,162.00CR
9/08/26	9/09	C23028	RCPT 00098804	09934	SEPT2026RENT-HARVEST POINTE CH				1,500.00CR	9,662.00CR
9/09/26	9/10	C23062	RCPT 00098839	09942	AUG-NOV FREDERICK BAPTIST				2,720.00CR	12,382.00CR
9/24/26	9/25	C23151	RCPT 00099065	10010	10/17/26 JEFF CO DEMOCRATIC PA				85.00CR	12,467.00CR
9/24/26	9/25	C23151	RCPT 00099066	10010	10/24/26 ALL OUT WRESTLING				400.00CR	12,867.00CR
9/28/26	9/30	C23185	RCPT 00099112	10030	OCT 16- LAUREN WILL				170.00CR	13,037.00CR
9/30/26	10/01	C23192	RCPT 00099174	10039	NOV 18- VALLEY LINK TRANSMISSI				1,500.00CR	14,537.00CR
			==========		SEPTEMBER ACTIVITY DB: 0.00 CR: 6,375.00CR				6,375.00CR	

358.200 RENTAL OTHER BLDGS

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					1,932.50CR
9/08/26	9/09	C23029	RCPT 00098805	09935	9/1/26 JCYFL- CRANES LANE				150.00CR	2,082.50CR
			==========		SEPTEMBER ACTIVITY DB: 0.00 CR: 150.00CR				150.00CR	

366.100 STATE GRANTS

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00

367.100 OTHER GRANTS

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00

369.100 CONTRIB. FROM OTHER FUNDS

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00

370.100 INTERGOV SUPPORT-JEFFERSON CO

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
379.100			DONATIONS							
					B E G I N N I N G B A L A N C E					0.00
379.300			HUNTER MUSE SCHOLARSHIP							
					B E G I N N I N G B A L A N C E					0.00
380.100			INT. EARNED ON INVESTMENTS							
					B E G I N N I N G B A L A N C E					1,982.42CR
9/21/26	10/08	B23265 I		000000	06482 AUG2026 P&R TRUIST INTEREST		JE# 011454	001815	1,997.57CR	3,979.99CR
			==========		JOURNAL ENTRY NOTES					
			CH PERIOD	9/01/2026 - 9/30/2026						
			==========		SEPTEMBER ACTIVITY DB: 0.00		CR: 1,997.57CR		1,997.57CR	
382.100			REFUNDS							
					B E G I N N I N G B A L A N C E					0.00
383.100			SALE OF FIXED ASSET							
					B E G I N N I N G B A L A N C E					0.00
385.100			BASEBALL CONDITIONING							
					B E G I N N I N G B A L A N C E					0.00
385.101			COMMUNITY YARD SALE							
					B E G I N N I N G B A L A N C E					1,864.00CR
9/01/26	9/02	C23007	RCPT	00098725	09906 11/7 YRD SALE- CAROL DANNER				50.00CR	1,914.00CR
9/01/26	9/02	C23007	RCPT	00098726	09906 11/7 YRD SALE- DARLINE GLAUS 2				50.00CR	1,964.00CR
9/01/26	9/02	C23007	RCPT	00098727	09906 11/7 YRD SALE- DEBRA PAYNE 2				40.00CR	2,004.00CR
9/01/26	9/02	C23007	RCPT	00098728	09906 11/7 YRD SALE- HOLLY JUNKIN				20.00CR	2,024.00CR
9/01/26	9/02	C23007	RCPT	00098729	09906 11/7 YRD SALE- VICKY HANNON				25.00CR	2,049.00CR
9/09/26	9/10	C23062	RCPT	00098838	09942 11/7 YRD SALE-BIG MIKES GRILLI				20.00CR	2,069.00CR
			==========		SEPTEMBER ACTIVITY DB: 0.00		CR: 205.00CR		205.00CR	
385.102			BOY'S BASEBALL CONDITIONING							
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
385.103					ADMISSION FEES TO CIVIC CENTER					
					B E G I N N I N G B A L A N C E					0.00
385.104					BASEBALL TRYOUTS					
					B E G I N N I N G B A L A N C E					0.00
385.105					TOURNAMENTS					
					B E G I N N I N G B A L A N C E					0.00
385.106					PRGM SOFTBALL FEES					
					B E G I N N I N G B A L A N C E					0.00
385.107					LITTLE LEAGUE					
					B E G I N N I N G B A L A N C E					0.00
385.108					PRGM SPECIAL EVENTS FEES					
					B E G I N N I N G B A L A N C E					1,385.00CR
385.109					CAMP					
					B E G I N N I N G B A L A N C E					0.00
385.110					BASKETBALL - WINTER					
					B E G I N N I N G B A L A N C E					0.00
385.111					BASKETBALL - SPRING					
					B E G I N N I N G B A L A N C E					0.00
385.112					PROGRAM INCOME					
					B E G I N N I N G B A L A N C E					0.00
385.113					VOLLEYBALL					
					B E G I N N I N G B A L A N C E					0.00
385.114					FLAG FOOTBALL					
					B E G I N N I N G B A L A N C E					0.00

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
385.115					PICKLEBALL					
					B E G I N N I N G B A L A N C E					243.00CR
9/01/26	9/02	C23007	RCPT 00098722	09906	8/31/26 PICKLEBALL				18.00CR	261.00CR
9/03/26	9/04	C23018	RCPT 00098772	09922	9/2/26 PICKLEBALL				27.00CR	288.00CR
9/14/26	9/15	C23114	RCPT 00098894	09962	9/14/26 PICKLEBALL				18.00CR	306.00CR
9/24/26	9/25	C23151	RCPT 00099063	10010	9/21/26 PICKLEBALL				12.00CR	318.00CR
9/28/26	9/30	C23185	RCPT 00099113	10030	9/28/26 PICKLEBALL				18.00CR	336.00CR
			==========		SEPTEMBER ACTIVITY DB:	0.00	CR:	93.00CR	93.00CR	
385.116					MENS SOCCER					
					B E G I N N I N G B A L A N C E					0.00
385.117					CONTRACTED PROGRAMING					
					B E G I N N I N G B A L A N C E					0.00
385.118					BONANZA					
					B E G I N N I N G B A L A N C E					0.00
385.119					BONANZA OFFSET					
					B E G I N N I N G B A L A N C E					0.00
385.200					SUMMER TENNIS PROGRAM					
					B E G I N N I N G B A L A N C E					0.00
385.201					EVENT - CAR SHOW/FESTIVAL					
					B E G I N N I N G B A L A N C E					0.00
385.202					EVENT FEES - WINTER/XMAS					
					B E G I N N I N G B A L A N C E					0.00
385.203					EVENT FEES - FALL					
					B E G I N N I N G B A L A N C E					0.00
9/28/26	9/30	C23185	RCPT 00099111	10030	FY27FALL FEST DONATION-BEE LIN				50.00CR	50.00CR
			==========		SEPTEMBER ACTIVITY DB:	0.00	CR:	50.00CR	50.00CR	

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : N/A ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
385.204			EVENT FEES - SPRING/HEALTH							
					B E G I N N I N G B A L A N C E					0.00
386.100			INSURANCE CLAIMS							
					B E G I N N I N G B A L A N C E					0.00
399.100			MISCELLANEOUS FEES							
					B E G I N N I N G B A L A N C E					1,125.00CR
9/01/26	9/02	C23007	RCPT 00098723	09906	LINDA FUDGE- FITNESS				15.00CR	1,140.00CR
9/01/26	9/02	C23007	RCPT 00098724	09906	EVELYN GRIFFITH- FITNESS				15.00CR	1,155.00CR
9/09/26	9/10	C23062	RCPT 00098824	09942	FITNESS CLASS - LINDA FUDGE				45.00CR	1,200.00CR
9/09/26	9/10	C23062	RCPT 00098825	09942	FITNESS CLASS- BONNIE FRAME				115.00CR	1,315.00CR
9/09/26	9/10	C23062	RCPT 00098825	09942	FITNESS CLASS- ROBERT FRAME				115.00CR	1,430.00CR
9/09/26	9/10	C23062	RCPT 00098826	09942	FITNESS CLASS- JOYCE JAMISON				70.00CR	1,500.00CR
9/09/26	9/10	C23062	RCPT 00098827	09942	FITNESS CLASS- CHERYL WILT				70.00CR	1,570.00CR
9/09/26	9/10	C23062	RCPT 00098836	09942	FITNESS CLASS- EVELYN GRIFFITH				120.00CR	1,690.00CR
9/09/26	9/10	C23062	RCPT 00098837	09942	FITNESS CLASS- JOYCE MOLER				120.00CR	1,810.00CR
9/10/26	9/11	C23079	RCPT 00098855	09948	FITNESS CLASS- HOLLY JUNKIN				70.00CR	1,880.00CR
9/10/26	9/11	C23079	RCPT 00098856	09948	FITNESS CLASS- VICKY HANNON				115.00CR	1,995.00CR
9/10/26	9/11	C23079	RCPT 00098856	09948	FITNESS CLASS- MICHAEL HANNON				115.00CR	2,110.00CR
9/14/26	9/15	C23114	RCPT 00098895	09962	FITNESS CLASS- LINDA JOHNSTON				45.00CR	2,155.00CR
			==========		SEPTEMBER ACTIVITY DB: 0.00		CR: 1,030.00CR		1,030.00CR	

DEPT: 900 Parks & Recreation

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.101			SALARIES							
					B E G I N N I N G B A L A N C E					0.00
900.102			ACCRUED SALARY EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.103			SALARY EXPENSE							
					B E G I N N I N G B A L A N C E					54,843.82
9/11/26	9/08	P00929	PYEXP	01538	08/16/2026-08/29/2026 P&R PAY				8,971.67	63,815.49
9/25/26	9/21	P00931	PYEXP	01541	08/30/2026-09/12/2026 P&R PAY				8,897.94	72,713.43
			==========		SEPTEMBER ACTIVITY DB: 17,869.61		CR: 0.00		17,869.61	

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.104			FICA							
					B E G I N N I N G B A L A N C E					4,276.75
9/11/26	9/11	A91774	DFT: 010629	25784	Social Security	0002			569.76	4,846.51
					INTERNAL REVENUE SERVICE	INV# T3 202609084209	/PO#			
9/11/26	9/11	A91775	DFT: 010629	25784	Medicare	0002			133.25	4,979.76
					INTERNAL REVENUE SERVICE	INV# T4 202609084209	/PO#			
9/25/26	9/25	A92139	DFT: 010629	25834	Social Security	0002			565.18	5,544.94
					INTERNAL REVENUE SERVICE	INV# T3 202609214279	/PO#			
9/25/26	9/25	A92140	DFT: 010629	25834	Medicare	0002			132.18	5,677.12
					INTERNAL REVENUE SERVICE	INV# T4 202609214279	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 1,400.37	CR: 0.00			1,400.37	
900.105			INSURANCE							
					B E G I N N I N G B A L A N C E					5,957.94
9/01/26	9/09	A91709	DFT: 010535	25738	SEP LIFE INS,STD,LTD,PRE	0967			179.55	6,137.49
					LINCOLN FINANCIAL GROUP	INV# 202608274112	/PO#			
9/01/26	9/09	A91710	DFT: 010534	25738	SEP 2026 DENTAL INS PREM	1049			101.37	6,238.86
					METLIFE	INV# 202608174098	/PO#			
9/01/26	9/09	A91711	DFT: 010536	25738	SEP 2026 VISION INS PREM	2140			24.51	6,263.37
					VISION SERVICE PLAN	INV# 202608274111	/PO#			
9/01/26	9/09	A91712	DFT: 010537	25738	SEP 2026 HEALTH INS PREM	2143			2,591.04	8,854.41
					PEIA	INV# 202609084208	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 2,896.47	CR: 0.00			2,896.47	
900.106			RETIREMENT							
					B E G I N N I N G B A L A N C E					3,201.79
9/11/26	9/11	A91771	DFT: 010546	25784	401a Retirement	0001			372.28	3,574.07
					JOHN HANCOCK	INV# 401202609084209	/PO#			
9/11/26	9/11	A91772	DFT: 010547	25784	457 EE/ER	0001			285.74	3,859.81
					JOHN HANCOCK	INV# 457202609084209	/PO#			
9/25/26	9/25	A92136	DFT: 010636	25834	401a Retirement	0001			372.28	4,232.09
					JOHN HANCOCK	INV# 401202609214279	/PO#			
9/25/26	9/25	A92137	DFT: 010637	25834	457 EE/ER	0001			285.74	4,517.83
					JOHN HANCOCK	INV# 457202609214279	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 1,316.04	CR: 0.00			1,316.04	
900.108			OVERTIME							

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DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00
900.109			CHANGE IN SICK PAY ACCRUAL							
					B E G I N N I N G B A L A N C E					0.00
900.211			TELEPHONE							
					B E G I N N I N G B A L A N C E					1,544.74
9/15/26	9/17	A92097	CHK: 118239	25823	CVB INTERNET SEP 26	3509			265.95	1,810.69
					BCN TELECOM INC		INV# 6530288	/PO# 13-18476		
9/15/26	9/17	A92097	CHK: 118239	25823	P&R INTERNET SEP 26	3509			265.95	2,076.64
					BCN TELECOM INC		INV# 6530288	/PO# 13-18476		
9/21/26	10/06	A92230	CHK: 118269	25899	P&R CELL PHONES SEP 26	4031			28.80	2,105.44
					T-MOBILE		INV# 990271761-41	/PO# 13-18528		
9/21/26	10/06	A92230	CHK: 118269	25899	CVB CELL PHONES SEP 26	4031			28.80	2,134.24
					T-MOBILE		INV# 990271761-41	/PO# 13-18528		
9/30/26	10/08	A04702	CHK: 004109	25921	CC ALARM OCT 26	0011			122.16	2,256.40
					FRONTIER		INV# 202610084416	/PO# 13-18536		
			==========		SEPTEMBER ACTIVITY DB: 711.66 CR: 0.00				711.66	
900.213			UTILITIES							
					B E G I N N I N G B A L A N C E					7,071.24
9/07/26	10/09	A92390	DFT: 010678	25829	P&R WATER 7/15-8/15/26	2240			268.26	7,339.50
					CHARLES TOWN UTILITIES GE		INV# 202609214280	/PO#		
9/07/26	10/09	A92390	DFT: 010678	25829	LANCE SLUSHEWATER 7/15-8	2240			56.16	7,395.66
					CHARLES TOWN UTILITIES GE		INV# 202609214280	/PO#		
9/07/26	10/09	A92391	DFT: 010678	25829	CVB WATER 7/15-8/15/26	2240			56.16	7,451.82
					CHARLES TOWN UTILITIES GE		INV# 202609214281	/PO#		
9/10/26	10/09	A92457	DFT: 010698	25829	MF IRRIGATION WATER 8/4-	3992			401.30	7,853.12
					WEST VIRGINIA AMERICAN WA		INV# 202609214282	/PO#		
9/10/26	10/09	A92458	DFT: 010698	25829	MF WATER 8/4-9/1/26	3992			126.57	7,979.69
					WEST VIRGINIA AMERICAN WA		INV# 202609214283	/PO#		
9/21/26	10/09	A92392	DFT: 010678	25829	MF SEWER 7/30-8/30/26	2240			30.48	8,010.17
					CHARLES TOWN UTILITIES GE		INV# 202609304296	/PO#		
9/29/26	10/06	A92223	CHK: 118263	25899	CVB ELE SEP 26	1973			104.36	8,114.53
					POTOMAC EDISON		INV# 202610064358	/PO# 13-18529		
9/29/26	10/06	A92223	CHK: 118263	25899	P&R ELE SEP 26	1973			2,501.55	10,616.08
					POTOMAC EDISON		INV# 202610064358	/PO# 13-18529		
			==========		SEPTEMBER ACTIVITY DB: 3,544.84 CR: 0.00				3,544.84	

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DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
900.214 TRAVEL										
					B E G I N N I N G B A L A N C E					0.00
900.215 BUILDING & GROUNDS MAINTENANCE										
					B E G I N N I N G B A L A N C E					1,799.76
9/07/26	10/09	A92356	DFT: 010669	25829	CVB DOOR HANDLE	1532			151.48	1,951.24
					HOME DEPOT	INV# 202610074384	/PO#			
9/22/26	10/09	A92418	DFT: 010683	25829	CC FAUCETS X2	2378			441.20	2,392.44
					THOS SOMERVILLE CO	INV# 6648841-00	/PO#			
9/24/26	10/09	A92360	DFT: 010669	25829	CC FAUCET	1532			7.28	2,399.72
					HOME DEPOT	INV# 202610074388	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 599.96 CR: 0.00				599.96	
900.216 MAINT. & REPAIR EQUIPMENT										
					B E G I N N I N G B A L A N C E					0.00
900.217 MAINT & REPAIR AUTO & TRUCK										
					B E G I N N I N G B A L A N C E					90.08
9/14/26	10/09	A92429	DFT: 010688	25829	P&R #23 WIPERS X2	2811			21.98	112.06
					ADVANCE AUTO PARTS	INV# 8264	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 21.98 CR: 0.00				21.98	
900.218 POSTAGE										
					B E G I N N I N G B A L A N C E					18.05
900.219 P&R - BLDG/EQUIPMENT RENTALS										
					B E G I N N I N G B A L A N C E					376.58
9/26/26	10/06	A04700	CHK: 004108	25904	CVB COPIER SEP 26	0418			142.69	519.27
					FIRST CITIZENS BANK	INV# 49873544	/PO# 13-18531			
9/28/26	10/06	A92234	CHK: 118273	25899	PR COPY 9/20-10/19/26	4261			149.00	668.27
					PEAC SOLUTIONS	INV# 42808050	/PO# 13-18506			
			==========		SEPTEMBER ACTIVITY DB: 291.69 CR: 0.00				291.69	
900.220 ADVERTISING & LEGAL PUB										
					B E G I N N I N G B A L A N C E					331.34
9/14/26	10/09	A92334	DFT: 010668	25829	NPH HUNTER MUSE PRK PLNG	1440			64.14	395.48
					JEFFERSON PUBLISHING CO.	INV# 74513	/PO#			

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POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
9/25/26	10/09	A92453	DFT: 010694	25829	EMAILS SEP 26	3105			152.00	547.48
					CONSTANT CONTACT	INV#	202610054346	/PO#		
			==========		SEPTEMBER ACTIVITY DB: 216.14 CR: 0.00				216.14	
900.221			TRAINING & EDUCATION							
					B E G I N N I N G B A L A N C E					0.00
900.222			DUES & SUBSCRIPTIONS							
					B E G I N N I N G B A L A N C E					100.00
900.224			AUDIT COSTS							
					B E G I N N I N G B A L A N C E					0.00
900.230			CONTRACTED SERVICES							
					B E G I N N I N G B A L A N C E					13,230.84
9/01/26	10/09	A92422	DFT: 010686	25829	WVNPDES PRMT FEE MF 7/21	2591			300.00	13,530.84
					DEPARTMENT OF ENVIRONMENT	INV#	00528264	/PO#		
9/01/26	9/03	A91696	CHK: 118213	25779	P&R IT JOBS AUG 26	3745			23.75	13,554.59
					TEK ADVISORS LLC	INV#	4037	/PO# 13-18439		
9/02/26	10/06	A04695	CHK: 004105	25904	P&R MATS 9/2/26	0263			62.72	13,617.31
					SUPERIOR LAUNDRIES INC	INV#	245778	/PO# 13-18502		
9/02/26	10/09	A92328	DFT: 010665	25829	MF & PARKS LANDSCAPE SEP	1261			1,999.90	15,617.21
					R&L LANDSCAPES, INC.	INV#	22472	/PO#		
9/02/26	10/09	A92329	DFT: 010665	25829	CVB LANDSCAPE SEP 26	1261			308.33	15,925.54
					R&L LANDSCAPES, INC.	INV#	22473	/PO#		
9/02/26	10/09	A92329	DFT: 010665	25829	P&R LANDSCAPE SEP 26	1261			125.00	16,050.54
					R&L LANDSCAPES, INC.	INV#	22473	/PO#		
9/10/26	10/09	A92325	DFT: 010663	25829	CVB PEST CONTROL SEP 26	0736			150.00	16,200.54
					HOME TEAM PEST DEFENSE	INV#	122627160	/PO#		
9/15/26	9/17	A92099	CHK: 118241	25823	CC CLN 8/25-9/15/26	4141			700.00	16,900.54
					DIRTY GIRL	INV#	202609174274	/PO# 13-18477		
9/15/26	9/17	A92099	CHK: 118241	25823	CVB CLN 8/25-9/9/26	4141			300.00	17,200.54
					DIRTY GIRL	INV#	202609174274	/PO# 13-18477		
9/15/26	9/17	A92099	CHK: 118241	25823	MF CLN 8/6/26	4141			300.00	17,500.54
					DIRTY GIRL	INV#	202609174274	/PO# 13-18477		
9/16/26	10/06	A04696	CHK: 004105	25904	P&R MATS 9/16/26	0263			62.72	17,563.26
					SUPERIOR LAUNDRIES INC	INV#	247870	/PO# 13-18503		
9/16/26	10/09	A92332	DFT: 010666	25829	CVB MNT SV 10/1-12/31/26	1270			54.00	17,617.26
					RCS SECURITY	INV#	R 9612	/PO#		
9/16/26	10/09	A92332	DFT: 010666	25829	CVB CELL COMM 10/1-12/31	1270			36.00	17,653.26
					RCS SECURITY	INV#	R 9612	/PO#		
9/16/26	10/09	A92372	DFT: 010672	25829	P&R PT LANCE SLUSHER 8/1	1821			178.00	17,831.26
					AC&T CO INC	INV#	480005AS	/PO#		

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
9/16/26	10/09	A92373	DFT: 010672	25829	P&R PT CRANES LN 8/17/26	1821			178.00	18,009.26
					AC&T CO INC	INV# 48003AS	/PO#			
9/16/26	10/09	A92374	DFT: 010672	25829	P&R PT WEST END PARK 8/1	1821			178.00	18,187.26
					AC&T CO INC	INV# 48007AS	/PO#			
9/22/26	9/30	A04684	CHK: 004101	25885	P&R PEST CONTROL SEP 26	0009			40.00	18,227.26
					ABC PEST CONTROL LLC	INV# 2561	/PO# 13-18497			
9/22/26	9/30	A92177	CHK: 118258	25884	HMP SURVEYING	4370			900.00	19,127.26
					MICHAEL S ROBERTS	INV# 4482	/PO# 13-18486			
9/30/26	10/06	A04697	CHK: 004105	25904	P&R MATS 9/30/26	0263			63.72	19,190.98
					SUPERIOR LAUNDRIES INC	INV# 249723	/PO# 13-18504			
			==========		SEPTEMBER ACTIVITY DB:	5,960.14	CR:	0.00	5,960.14	

900.231 CONTRACTED STAFF CIVIC CENTER

B E G I N N I N G B A L A N C E 0.00

900.232 BANK SERVICE CHARGES

B E G I N N I N G B A L A N C E 0.00

900.236 REFUNDS

B E G I N N I N G B A L A N C E 0.00

900.341 SUPPLIES & MATERIALS

B E G I N N I N G B A L A N C E 2,238.63

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
9/01/26	9/03	A91696	CHK: 118213	25779	P&R KEYBOARD/MOUSE	3745			90.88	2,329.51
					TEK ADVISORS LLC	INV# 4037	/PO# 13-18439			
9/14/26	10/09	A92371	DFT: 010671	25829	P&R TENNIS TROPHIES X27	1600			187.65	2,517.16
					TROPHIES "R" US, INC.	INV# 6377	/PO#			
9/14/26	10/09	A92371	DFT: 010671	25829	P&R TENNIS MEDALS X27	1600			106.65	2,623.81
					TROPHIES "R" US, INC.	INV# 6377	/PO#			
9/14/26	10/09	A92388	DFT: 010677	25829	MF CHAIR LIFT BATTERIES	2202			43.90	2,667.71
					BATTERY MART	INV# 202610064361	/PO#			
9/17/26	9/22	A04680	CHK: 004099	25837	SHIPPING	0390			215.85	2,883.56
					HOLIDAY OUTDOOR DECOR	INV# INV25434	/PO# 13-18482			
9/21/26	10/09	A92341	DFT: 010669	25829	CC COUPLING/LOCKNUTS	1532			13.84	2,897.40
					HOME DEPOT	INV# 202610064362	/PO#			
9/22/26	10/02	A04688	CHK: 004102	25888	DUST MOP HEAD X1	0361			11.40	2,908.80
					AMERICAN PRODUCERS SUPPLY	INV# S3690187.001	/PO# 13-18489			
9/22/26	10/02	A04688	CHK: 004102	25888	PT X1 CASE	0361			70.74	2,979.54
					AMERICAN PRODUCERS SUPPLY	INV# S3690187.001	/PO# 13-18489			
9/22/26	10/02	A04688	CHK: 004102	25888	TP X1 CASE	0361			62.83	3,042.37
					AMERICAN PRODUCERS SUPPLY	INV# S3690187.001	/PO# 13-18489			
9/22/26	10/02	A04688	CHK: 004102	25888	SOAP X1 CASE	0361			95.30	3,137.67
					AMERICAN PRODUCERS SUPPLY	INV# S3690187.001	/PO# 13-18489			

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
9/23/26	10/09	A92408	DFT: 010681	25829	SHIPPING	2250			39.96	3,177.63
					DOLLAR TREE	INV# 22805562280	/PO#			
9/25/26	10/06	A04699	CHK: 004107	25904	PEAPOD X10	0369			100.25	3,277.88
					SHARE CORPORATION	INV# 351881	/PO# 13-18532			
9/25/26	10/06	A04699	CHK: 004107	25904	WASP SPRAY X12	0369			212.40	3,490.28
					SHARE CORPORATION	INV# 351881	/PO# 13-18532			
9/25/26	10/06	A04699	CHK: 004107	25904	SHIPPING	0369			22.53	3,512.81
					SHARE CORPORATION	INV# 351881	/PO# 13-18532			
			==========		SEPTEMBER ACTIVITY DB:	1,274.18	CR:	0.00	1,274.18	

900.343 AUTOMOBILE SUPPLIES GAS OIL

					B E G I N N I N G B A L A N C E					668.72
9/17/26	10/09	A92313	DFT: 010660	25829	MICHAEL FUEL 9/15/26	0013			82.50	751.22
					7-ELEVEN	INV# 202610014312	/PO#			
			==========		SEPTEMBER ACTIVITY DB:	82.50	CR:	0.00	82.50	

900.353 COMPUTER SOFTWARE

					B E G I N N I N G B A L A N C E					284.95
9/03/26	10/08	A92266	DFT: 010647	25919	MONTHLY SUB AUG2026	0387			284.95	569.90
					AMILIA TECHNOLOGIES USA I	INV# 1604142	/PO#			
			==========		SEPTEMBER ACTIVITY DB:	284.95	CR:	0.00	284.95	

900.399 MISCELLANEOUS EXPENSE

					B E G I N N I N G B A L A N C E					0.00

900.424 CONTRIBUTIONS

					B E G I N N I N G B A L A N C E					250.00

900.437 PAYROLL EXPENSE

					B E G I N N I N G B A L A N C E					0.00

900.457 CAPITAL OUTLAY BUILDINGS

					B E G I N N I N G B A L A N C E					0.00

900.458 CAPITAL OUTLAY OTHER IMPROV

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : 900 Parks & Recreation ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE
					B E G I N N I N G B A L A N C E					0.00
900.465			DEPRECIATION EXPENSE							
					B E G I N N I N G B A L A N C E					0.00
900.568			OTHER CONTRIBUTIONS/TRANS							
					B E G I N N I N G B A L A N C E					0.00
900.699			CONTINGENCIES							
					B E G I N N I N G B A L A N C E					0.00
900.990			TRANSFERS TO/FROM GF							
					B E G I N N I N G B A L A N C E					0.00
900.991			TRANSFERS TO/FROM CVB							
					B E G I N N I N G B A L A N C E					0.00
DEPT: 901			TOURISM & EVENTS							
901.231			SPECIAL EVENTS							
					B E G I N N I N G B A L A N C E					420.35
9/01/26	9/03	A04675	CHK: 004095		25777 TREE LIGHT 26' DEP	0386			500.00	920.35
					MAX REED	INV# 436920	/PO# 13-18447			
9/17/26	9/22	A04680	CHK: 004099		25837 BRACKET KIT X30"	0390			1,845.00	2,765.35
					HOLIDAY OUTDOOR DECOR	INV# INV25434	/PO# 13-18482			
9/17/26	9/22	A04680	CHK: 004099		25837 BANDING STRAP 30" X150	0390			598.50	3,363.85
					HOLIDAY OUTDOOR DECOR	INV# INV25434	/PO# 13-18482			
9/18/26	9/30	A04686	CHK: 004104		25885 REIMBRS CANDY AAHF	0429			55.00	3,418.85
					WESLEY WILDRICK	INV# 202609304301	/PO# 13-18498			
9/21/26	10/09	A92387	DFT: 010676		25829 MB 26' GOODY BAGS X50	2199			13.48	3,432.33
					ORIENTAL TRADING COMPANY	INV# 743895279	/PO#			
9/21/26	9/30	A04685	CHK: 004103		25885 RF/CS 26' PROCEEDS	0383			1,500.00	4,932.33
					JEFFERSON COUNTY COUNCIL	INV# 202609304302	/PO# 13-18500			
9/21/26	10/09	A92387	DFT: 010676		25829 MB 26' SLIME X240	2199			39.99	4,972.32
					ORIENTAL TRADING COMPANY	INV# 743895279	/PO#			
9/21/26	10/09	A92432	DFT: 010689		25829 MB 26' CANDY X12	2856			281.28	5,253.60
					SAMS CLUB	INV# 202610054345	/PO#			
9/23/26	10/09	A92408	DFT: 010681		25829 MB FOAM PUMPKINS X2 CASE	2250			108.00	5,361.60
					DOLLAR TREE	INV# 22805562280	/PO#			
9/28/26	10/09	A92433	DFT: 010689		25829 MB 26' CANDY X15	2856			470.82	5,832.42
					SAMS CLUB	INV# 202610054347	/PO#			
			==========		SEPTEMBER ACTIVITY DB: 5,412.07 CR: 0.00				5,412.07	

FUND : 900-PARKS & RECREATION ACTIVE ACCOUNTS ONLY PERIOD TO USE: Sep-2026 THRU Sep-2026
DEPT : 901 TOURISM & EVENTS ACCOUNTS: ALL

POST	DATE	TRAN #	REFERENCE	PACKET	DESCRIPTION	VEND	INV/PO/JE #	NOTE	AMOUNT	BALANCE

--*-*-*-*-*-*-*-*-*-*-*-*- 000 ERRORS IN THIS REPORT! *-*-*-*-*-*-*-*-*-*-*-*-*-*

** REPORT TOTALS **	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	1,587,873.67	1,587,873.67CR
REPORTED ACTIVITY:	197,936.47	197,936.47CR
ENDING BALANCES:	1,785,810.14	1,785,810.14CR
TOTAL FUND ENDING BALANCE:	0.00	

*** GRAND TOTALS ***

	--- DEBITS ---	--- CREDITS ---
BEGINNING BALANCES:	1,587,873.67	1,587,873.67CR
REPORTED ACTIVITY:	197,936.47	197,936.47CR
ENDING BALANCES:	1,785,810.14	1,785,810.14CR
GRAND TOTAL ENDING BALANCE:	0.00	

SELECTION CRITERIA

FISCAL YEAR: Jul-2026 / Jun-2027
FUND: Include: 900
PERIOD TO USE: Sep-2026 THRU Sep-2026
TRANSACTIONS: BOTH

ACCOUNT SELECTION

ACCOUNT RANGE: THRU ZZZZZZZZZZZZZZ
DEPARTMENT RANGE: - THRU -
ACTIVE FUNDS ONLY: NO
ACTIVE ACCOUNT ONLY: YES
INCLUDE RESTRICTED ACCOUNTS: NO
DIGIT SELECTION:

PRINT OPTIONS DETAIL

OMIT ACCOUNTS WITH NO ACTIVITY: NO
PRINT ENCUMBRANCES: NO
PRINT VENDOR NAME: YES
PRINT PROJECTS: NO
PRINT JOURNAL ENTRY NOTES: YES
PRINT ACCOUNT NOTE FIELD: NO
PRINT MONTHLY TOTALS: YES
PRINT GRAND TOTALS: YES
PRINT: INVOICE/PO #
PAGE BREAK BY: NONE

*** END OF REPORT ***

AGENDA ITEM 1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **OLD BUSINESS**

SUBJECT: Discussion and Updates for Monster Bash, Christmas Tree Lighting and Pizza with Santa

ATTACHMENTS:

AGENDA ITEM 1

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Ranson Civic Center – 25-Ton Air-Conditioning Unit Replacement

ATTACHMENTS:

CivicCenterAC-BidAdvert..docx

CITY OF RANSON, WEST VIRGINIA

ADVERTISEMENT FOR BIDS

Ranson Civic Center – 25-Ton Air-Conditioning Unit Replacement

The City of Ranson, West Virginia, will receive sealed bids for the removal and replacement of the existing 25-ton air-conditioning unit at the Ranson Civic Center, 432 W. 2nd Avenue, Ranson, WV 25438. The project includes furnishing and installing a new unit, associated controls, electrical and mechanical connections, required ductwork modifications, refrigerant handling, startup, testing and commissioning.

Sealed bids must be received no later than 11:00 a.m. local time on Thursday, October 15, 2026, at Ranson City Hall, 312 S. Mildred Street, Ranson, WV 25438. Bids will be publicly opened following the submission deadline. Bid envelopes must be clearly marked “REPLACEMENT OF AIR CONDITIONING UNIT PROPOSAL.” Late bids will not be accepted. The full bid packet and additional details are available at https://ransonwv.gov/ransonwv.gov.

A pre-bid meeting and site visit will be held at the Ranson Civic Center on Tuesday, October 6, 2026, at 10:00 a.m. Attendance is strongly encouraged. Bidders are responsible for inspecting existing site conditions.

Each bid must include bid security equal to ten percent (10%) of the bid amount. The successful bidder will be required to furnish performance and payment bonds in accordance with the bid documents. The project must be substantially completed by December 2, 2026.

Bid documents may be obtained from Ranson City Hall, 312 S. Mildred Street, Ranson, WV 25438. Written questions must be directed to Bob Anderson, Project Manager, through City Hall by 3:00 p.m. on October 8, 2026.

The City of Ranson reserves the right to reject any or all bids, waive minor informalities as permitted by law, and accept a responsive bid from a responsible bidder in the City's best interests. Women-owned and minority-owned businesses are encouraged to bid.

AGENDA ITEM 2

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Resolution 2026-02- FY2027 First revision of the FY2027 Ranson Parks & Recreation Budget

With the close of FY2026, City staff have prepared a revision to the FY2027 Parks & Rec Budget to reflect the prior year carryover (revenue over expenditure balance at 6/30/2026). The enclosed Budget document details the recommended revision and adjustments to revenues/expenses, with yellow highlights denoting the lines impacted by the revision and associated notes.

In summary, the proposed carryover figure is $866,378 – an increase of $166,378 to the original $700,000 budgeted carryover figure: this, in combination with other minor revenue adjustments totaling $9,500, results in an overall fund budget of $1,284,878. As it relates to revenue, the proposed adjustments reflect programming feedback from the Parks Director in addition to considering the FY2026 actual collections trends for Bank Account Interest and Scheduled Event Offerings.

The proposed revised expenditures are as follows:

· $6,000 reallocation of Personnel funds from overtime line and retirement line to salaries line, to account for filling part-time staff vacancies and the executed position status change to exempt.

· $25,500 additional funds to salaries line and payroll tax line, to account for potential staff accrued leave payouts expenses associated with the 2025 handbook implementation (~$16,000). Remaining $9,500 in proposed additional funding will offset personnel costs detailed above.

· $15,000 reduction of funds to maintenance and repairs of buildings/ground line, originally budgeted at $50,000, given FY2026 trend and director feedback.

· $500 additional funds to automotive supplies/gas/oil line, to account for fluctuating fuel costs for two vehicles.

· $5,000 additional funds to special events line, to account for rising costs for event supplies and vendor contracts (ex: candy, trophies, sound production contractors, entertainment vendors, portable toilet rentals, event ads, etc.)

· The proposed excess budget balance is partially allocated to the contingencies line with an allowable maximum amount 10% of budget, totaling $128,488.

· After the contingencies line allocation, the remaining excess balance of $141,390 is accounted for in the capital outlay lines, bringing the total capital outlay budget lines to $441,890. o The proposed revision allocation as well as the previously approved Parks & Recreation budget allocation for capital outlay expenses does not equate to anticipated spending in the current fiscal year nor blanket approval for asset improvements/procurement without advance Board agreement. The capital outlay budget lines function as a mechanism to balance the funding surplus, a standard practice implemented in FY2021. If approved, the proposed revision totaling $175,878 will increase the FY2027 Parks and Recreation Fund budget from $1,109,000 to $1,284,878. Approximately 56% of the total proposed budgeted expenses are obligated for general operational costs summing $714,500, whereas the remaining 44% of budgeted expenses are considered non-operational and unencumbered (contingencies and capital outlay lines total $570,378).

ATTACHMENTS:

2026-02 Resolution Budget Revision.docx
FY2027 Parks & Rec Budget Revision #1 10-19-2026.pdf

At a regular session of the Ranson Parks & Recreation board, held October 19, 2026 the following order was made and entered:

SUBJECT: The first revision of the FY2027 Ranson Parks & Recreation Budget.

The following resolution was offered:

RESOLVED: The Ranson Parks & Recreation Board does hereby direct the amended Budget for Fiscal Year 2027 be adopted as shown on the attached Ranson Parks Budget Document, a copy of which is entered as part of the record.

The adoption of the foregoing resolution having been moved by _____, and duly seconded by _____, the vote thereon was as follows:

_____ Yes or No
President Scott Coulter

_____ Yes or No
Stephanie Fagan

_____ Yes or No
Amanda Stroud

_____ Yes or No
Dylan Keeney

_____ Yes or No
Mike Baker

WHEREUPON, Board President Scott Coulter, declared said resolution duly adopted, and it is therefore ADJUDGED and ORDERED that said resolution be, and the same is, hereby adopted as so stated above. The Executive Director shall have authority to execute purchases, subject to pertinent state, federal and local purchases laws and regulations under the approved Amended Parks & Recreation Budget.

_____
Scott Coulter, Parks Board President

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL:

FY 2027
Parks & Recreation Budget
Revision #1

Version 1 - Revised 10/14/2026

	FY2026 Budget Rev 8/21/2025	*Balance as of 6/30/2026*	*Original Budget*	*Revision 1 10/19/2026*	*Proposed Budget*	*Year to Date 9/30/2026*	*% of Budget*
Carryover Balance	*693,950*	*693,950*	*700,000*	***166,378***	***866,378***	*700,000*	100%
Revenue Summary							
Hotel Taxes	*250,000*	*270,002*	275,000	-	275,000	*64,789*	24%
Rental Income	*50,750*	*59,128*	51,500	***2,000***	**53,500**	*16,620*	32%
Contributions	*350,033*	*349,973*	6,000	-	6,000	-	0%
Programs & Leagues	*67,250*	*77,621*	76,500	***7,500***	**84,000**	*9,975*	13%
Total Revenues	***1,411,983***	***1,450,673***	***1,109,000***	***175,878***	***1,284,878***	***791,384***	***62%***
Expenditure Summary							
Personnel Services	*347,500*	*317,924*	352,000	***25,500***	**377,500**	*91,763*	*26%*
Contractual Services	*289,250*	*183,492*	249,500	***(15,000)***	**234,500**	*35,923*	*14%*
Commodities	*204,198*	*28,497*	147,000	***18,988***	**165,988**	*5,070*	*3%*
Special Events	*55,000*	*54,381*	60,000	***5,000***	**65,000**	*5,832*	10%
Capital Outlay	*516,035*	-	300,500	***141,390***	**441,890**	-	*0%*
Total Expenditures	***1,411,983***	***584,295***	***1,109,000***	***175,878***	***1,284,878***	***138,588***	***12%***
Revenues Over Expenses	***-***	***866,378***	***-***	***-***	***-***	***652,796***	

REVENUES	Budget Rev 8/21/2025	Balance as of 6/30/2026	Original Budget	Revision 1 10/19/2026	Proposed Budget	Year to Date 9/30/2026	% of Budget	REVISION 1 DESCRIPTIONS
Carryover Balance	***693,950***	***693,950***	700,000	***166,378***	**866,378**	***700,000***	***100%***	*FY26 Fund Balance brought forward into FY26 (Revenue over Expense Balance as of 6/30/2026)*
HOTEL TAXES								
308.100 HOTEL MOTEL TAX	*250,000*	*270,002*	275,000	-	275,000	*64,789*	*24%*	
TOTAL HOTEL TAXES	***250,000***	***270,002***	***275,000***	***-***	***275,000***	***64,789***	***24%***	
RENTAL INCOME								
358.100 RENTAL CIVIC CENTER	*50,000*	*56,638*	50,000	-	50,000	*14,537*	*29%*	
358.200 RENTAL OTHER BUILDINGS	*750*	*2,490*	1,500	***2,000***	**3,500**	***2,083***	***139%***	*To account for other rentals collections trend for FY2025*
TOTAL RENTAL INCOME	***50,750***	***59,128***	***51,500***	***2,000***	***53,500***	***16,620***	***32%***	
CONTRIBUTION INCOME								
366.100 STATE GRANTS (EVENT)	*6,000*	*5,940*	6,000	-	6,000	-	*0%*	
369.100 CVB NET ASSET CONTRIBUTION	*344,033*	*344,033*	-	-	**-**	-	-	
TOTAL CONTRIBUTION INCOME	***350,033***	***349,973***	***6,000***	***-***	***6,000***	***-***	***0%***	
PROGRAMS & LEAGUES								
379.100 DONATIONS	*5,000*	*703*	1,000	-	1,000	-	*0%*	
380.100 INTEREST EARNED ON INVESTMENTS	*7,500*	*18,430*	10,000	***7,500***	**17,500**	***3,980***	***40%***	*To account for banking interest trend for FY2026*
385.100 BASEBALL CONDITIONING	*2,000*	*1,750*	2,000	***(1,000)***	**1,000**	**-**	***0%***	*To account for only one team's program use*
385.101 COMMUNITY YARD SALE FEES	-	*3,973*	3,000	***3,000***	**6,000**	***2,069***	***69%***	*To account for community participation in yard sale events*
385.103 ADMISSION FEES TO CIVIC CENTER	*500*	-	-	-	-	-	-	
385.108 MISC. SPECIAL EVENTS FEES	-	-	2,500	-	2,500	*1,385*	*55%*	
385.111 BASKETBALL	*2,000*	*2,025*	2,000	-	2,000	-	*0%*	
385.113 VOLLEYBALL	*2,500*	-	-	-	-	-	-	
385.115 PICKLEBALL	*2,000*	*2,128*	2,000	-	2,000	*336*	*17%*	
385.116 MENS SOCCER	*10,000*	*1,200*	1,000	***(1,000)***	**-**	**-**	***0%***	*To account for discontinued local men's soccer league*
385.117 CONTRACTED PROGRAMING	*10,000*	*11,483*	10,000	***5,000***	**15,000**	**-**	***0%***	*To account for growing programming partnerships*
385.200 SUMMER TENNIS	*7,000*	*9,100*	7,000	-	7,000	-	*0%*	
385.201 EVENTS - CAR SHOW / FESTIVAL	*10,000*	*12,210*	12,500	-	12,500	-	*0%*	
385.202 EVENTS - WINTER / XMAS	*2,500*	*3,483*	3,000	-	3,000	-	*0%*	
385.203 EVENTS - FALL FEST / HALLOWEEN	*500*	*250*	7,500	***(5,500)***	**2,000**	***50***	***1%***	*To account for FY2026 revenue trend*
385.204 EVENTS - SPRING / JOB / HEALTH FAIR	*5,250*	*9,702*	12,500	***(2,500)***	**10,000**	**-**	***0%***	*To account for FY2026 revenue trend*
399.100 MISC FEES	*500*	*1,185*	500	***2,000***	**2,500**	***2,155***	***431%***	*To account for current receipt trend with misc. programs*
TOTAL PROGRAMS & LEAGUES	***67,250***	***77,621***	***76,500***	***7,500***	***84,000***	***9,975***	***13%***	
TOTAL REVENUE	***1,411,983***	***1,450,673***	***1,109,000***	***175,878***	***1,284,878***	***791,383***	***71%***	

EXPENDITURES

	FY2026 Budget Rev	Balance as of 6/30/2026	Original Budget	Revision 1 10/19/2026	Proposed Budget	Year to Date 9/30/2026	% of Budget	REVISION 1 DESCRIPTIONS
PERSONNEL SERVICES								
900.103 SALARY EXPENSE	*266,500*	*246,511*	270,000	***30,000***	**300,000**	***72,713***	**27%**	***Allowance for PT vacancy, staff accr. leave payout potential***
900.104 FICA	*22,000*	*18,858*	22,500	***1,500***	**24,000**	***5,677***	**25%**	***Allowance for PT vacancy, staff accr. leave payout ER taxes***
900.105 INSURANCE	*36,000*	*33,904*	35,500	-	35,500	*8,854*	25%	
900.106 RETIREMENT	*18,000*	*15,889*	19,000	***(1,000)***	**18,000**	***4,518***	**24%**	***Reducing excess retirement funding to offset personnel costs***
900.108 OVERTIME	*5,000*	*2,762*	5,000	***(5,000)***	**-**	**-**	**0%**	***Reducing for exempt status change to FT employee***
TOTAL PERSONNEL SERVICES	***347,500***	***317,924***	***352,000***	***25,500***	***377,500***	***91,763***	***26%***	
CONTRACTUAL SERVICES								
900.211 TELEPHONE	*8,000*	*7,539*	9,000	-	9,000	*2,256*	25%	
900.213 UTILITIES	*80,000*	*59,636*	70,000	-	70,000	*10,616*	15%	
900.214 TRAVEL	*2,000*	*367*	1,000	-	1,000	-	0%	
900.215 MAINTENANCE/REPAIR BLDGS	*60,000*	*20,093*	50,000	***(15,000)***	**35,000**	***2,414***	**5%**	***Reducing for anticipated repair trend to parks facilities***
900.216 MAINTENANCE/REPAIR EQUIPMENT	*5,000*	*2,247*	6,000	-	6,000	-	0%	
900.217 MAINTENANCE/REPAIR AUTO	*1,000*	*630*	1,500	-	1,500	*112*	7%	
900.218 POSTAGE	*1,000*	*36*	500	-	500	*18*	4%	
900.219 EQUIPMENT RENTALS	-	-	4,000		4,000	*668*	17%	
900.220 ADVERTISING	*5,000*	*2,246*	3,000	-	3,000	*547*	18%	
900.221 TRAINING	*3,000*	*2,788*	3,000	-	3,000	-	0%	
900.222 DUES & SUBSCRIPTIONS	*1,500*	*529*	1,000	-	1,000	*100*	10%	
900.224 AUDIT COSTS	*2,000*	*1,291*	2,000	-	2,000	-	0%	
900.230 CONTRACTED SERVICES	*105,000*	*85,800*	95,000	-	95,000	*19,191*	20%	
900.231 CONTRACTED STAFF CIVIC CENTER	*10,000*	-	-	-	-	-	-	
900.232 BANK SERVICE CHARGES	*5,750*	*290*	3,500	-	3,500	-	0%	
TOTAL CONTRACTUAL SERVICES	***289,250***	***183,492***	***249,500***	***(15,000)***	***234,500***	***35,923***	***14%***	
COMMODITIES								
900.341 SUPPLIES & MATERIALS	*35,000*	*13,332*	25,000	-	25,000	*3,499*	14%	
900.343 AUTOMOBILE SUPPLIES GAS OIL	*1,000*	*1,513*	2,000	***500***	**2,500**	***751***	**38%**	***Allowance for fluctuating fuel costs and auto supplies***
900.353 COMPUTER SOFTWARE	*20,000*	*3,750*	6,000	-	6,000	*570*	9%	
900.399 MISCELLANEOUS EXPENSE	*5,000*	*8,953*	2,000	-	2,000	-	0%	
900.424 CONTRIBUTIONS	*2,000*	*950*	2,000	-	2,000	*250*	13%	
900.699 CONTINGENCIES	*141,198*	-	110,000	***18,488***	**128,488**	**-**	**0%**	***10% Total Budget Cap***
TOTAL COMMODITIES	***204,198***	***28,497***	***147,000***	***18,988***	***165,988***	***5,070***	***3%***	
TOURISM & EVENTS								
901.231 SPECIAL EVENTS	*55,000*	*54,381*	60,000	***5,000***	**65,000**	***5,832***	**10%**	***Allowance for rising event supplies/contracts costs***
TOTAL TOURISM & EVENTS	***55,000***	***54,381***	***60,000***	***5,000***	***65,000***	***5,832***	***10%***	
CAPITAL OUTLAY								
900.457 CAPITAL OUTLAY BUILDINGS	*200,000*	-	100,000	***120,945***	**220,945**	**-**	**0%**	***Account/Placeholder for surplus revenues***
900.458 CAPITAL OUTLAY OTHER IMPR.	*316,035*	-	200,500	***20,445***	**220,945**	**-**	**0%**	***Account/Placeholder for surplus revenues***
TOTAL CAPITAL OUTLAY	***516,035***	***-***	***300,500***	***141,390***	***441,890***	***-***	***0%***	
TOTAL EXPENDITURES	***1,411,983***	***584,295***	***1,109,000***	***175,878***	***1,284,878***	***138,588***	***12%***	
REVENUES OVER EXPENSES	-	***866,378***	-	-	-	***652,795***		

AGENDA ITEM 3

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Implementation of Resolution 2026-01: Alcohol Use at Approved Facilities and Events

Discuss how requests will be reviewed, who may approve them, and how required permits, licenses, insurance, legal compliance, and operating conditions will be verified.

ATTACHMENTS:

P&R 2026-01.pdf

A RESOLUTION REPEALING THE DECEMBER 13, 2021 ALCOHOL PROHIBITION POLICY FOR PARKS AND RECREATION FACILITIES AND ESTABLISHING A POLICY AUTHORIZING LIMITED ALCOHOL USE AT APPROVED FACILITIES AND EVENTS

WHEREAS, the Ranson Parks and Recreation Commission adopted a Resolution on December 13, 2021 prohibiting the possession, use, consumption, and sale of alcohol at all parks and facilities operated by the Commission; and

WHEREAS, the Parks and Recreation Commission now desires to repeal that blanket prohibition in order to allow the consideration of responsible and controlled alcohol service opportunities at certain approved events and facilities; and

WHEREAS, the Parks and Recreation Commission recognizes that properly regulated alcohol service at designated events may enhance community programming, civic engagement, tourism, and economic activity; and

WHEREAS, the Commission further recognizes the importance of ensuring that any such use occur safely, responsibly, and in accordance with all applicable state and local laws and regulations;

NOW, THEREFORE, BE IT RESOLVED BY THE PARKS AND RECREATION COMMISSION OF THE CITY OF RANSON, WEST VIRGINIA, THAT:

The Resolution adopted by the Ranson Parks and Recreation Commission on December 13, 2021 prohibiting alcohol possession, use, consumption, and sales at parks and recreation facilities is hereby repealed and superseded in its entirety.

Alcoholic beverages may be permitted at the Ranson Civic Center and at Parks and Recreation facilities or Commission sponsored events upon approval by the Parks and Recreation Commission or its designated representative, provided that all such activities remain in compliance with applicable City ordinances and all federal, state, and local laws and regulations.

Nothing herein shall be interpreted as waiving any permitting, licensing, insurance, or operational requirements otherwise required by law or City policy.

Signed and approved this 17th day of February 2026

Scott Coulter, President

Darla Armstrong, City Clerk

AGENDA ITEM 4

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong, Parks & Recreation

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Toys for Tots Use of the Jimmy Pierson Sports Complex at Marcus Field

Discuss the proposed use of the complex for storage and distribution, working with the legal team to iron out all the specifics.

ATTACHMENTS:

AGENDA ITEM 5

Ranson Parks and Recreation Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **NEW BUSINESS**

SUBJECT: Hunter Muse Park Permitting Process

Discuss initiating the permitting process, including the first steps, required reviews, and coordination needed.

ATTACHMENTS: