CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

www.ransonwv.gov

February 18, 2025	7:00 P.M.	Council Chamber

MEETING REGISTRATION:

https://ransonwv.gov/yourgovernment/agendas-and-minutes/

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Minutes February 4, 2025
   City Council meeting 242025.docx

III. CITIZEN'S PRESENTATIONS/PETITIONS

IV. CITY MANAGER/STAFF REPORTS

1. Chief Of Police Status Report
2. Finance Department Status Report- January
   January 2025 AP Council Report.pdf
   January 2025 General Fund Budget Report.pdf
   January 2025 Capital Fund Budget Report.pdf
3. Public Works Status Report- January
   Public Works Jan status report.pdf
4. Community Development Status Report - January
   Directors Report for Community Programs 21125.docx
5. Ranson Convention and Visitors Bureau Status Report - January
   CVB Directors Report.docx
6. Ranson Parks and Recreation Staff Report - January
   Parks and Rec .pdf
7. City Manager Report

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

VII. COUNCIL BUSINESS

1. City of Ranson Social Media Policy
   Social Media Policy - Draft.docx
2. Chief of Police Transition - Possible Executive Session

VIII. ADJOURNMENT

IX. INFORMATION ONLY

1. Table Drop February 4, 2025
   - Ranson Police Department Stat Report
   - Department of Transportation
   - Letter to Delegate Wayne Clark
   - Proposed Legislative Remedy

   Ranson Police Department Stats.pdf
   Department of Transportation - Draft.pdf
   Letter to Delegate Wayne Clark.pdf
   Proposed Legislative Remedy.pdf

AGENDA ITEM II.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT: Minutes February 4, 2025

ATTACHMENTS:

City Council meeting 242025.docx

CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

February 4, 2025 | 7:00 P.M. | Council Chamber

I. CALL TO ORDER

Keith D, Pierson, Mayor	Present
Amanda Stroud	Present
Tommy Custer	Present
Ken Suits	Present
Andy Colandrea	Present
Herbie McDaniel	Absent
Mike Anderson	Present

II. APPROVAL OF MINUTES

Keith D, Pierson, Mayor	Abstain
Amanda Stroud	Yes
Tommy Custer	Yes
Ken Suits	Yes
Andy Colandrea	Yes
Herbie McDaniel	Absent
Mike Anderson	Yes

III. CITIZEN'S PRESENTATIONS/PETITIONS

IV. CITY MANAGER/STAFF REPORTS

1. Police Chief Status Report - January
   No Report at this time
2. City Manager Report

   City Manager Todd Wilt invited questions or comments about the FY 22-23 Audit report, which was presented at February 4, 2025, council meeting. No council members raised any concerns or questions regarding the report. City Manager reported The Ranson CVB had its final meeting on January 21, 2025, and is still working on completing the necessary paperwork to submit to the Secretary of State's office. Mr. Wilt also reported a termination within the City of Ranson did occur. Mildred Street Property has been closed, and the deed

for the property was received. Additionally, Mr. Wilt informed the council about a letter sent to West Virginia Delegate Wayne Clark regarding Rt 9 and Oak Lee Drive, and another letter that was handed to local legislators addressing a state code for the State Tax Lien Process.

V. COMMUNICATIONS FROM THE MAYOR

Mayor Pierson informed the council about a meeting held at City Hall with a few delegates. During the meeting, the mayor inquired about the increase in PEIA costs and was advised to start exploring other insurance options. The mayor also raised a question about the state's $400 million deficiency, to which he was informed that it is indeed true.

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

Council member Stroud reported that the County Commissioner approved a request at their meeting to buy the building lot beside 16th Avenue.
Delegate Funkhouser is interested in hearing any legislative issues you may have.

VII. COUNCIL BUSINESS

1. B&O Tax Waiver Request - HRI, Inc., Ref: CTUB 2022 Sewer Collection System Project

   The City Manager presented a B&O Tax Waiver Request to the Council, explaining that after consulting with the City Attorney, Ranson's current Municode does not have provisions to support the request. However, the City Manager noted that the Ranson City Council has the authority to amend the code to accommodate this request. The Council discussed the matter, with many members expressing concern that if the B&O tax were waived for this business, other businesses might expect similar treatment.

   Council motion and voted not to consider the change of the Ordinance to support the request.

Keith Pierson, Mayor	Abstain
Amanda Stroud	Second
Ken Suits	Yes
Herbie McDaniel	Absent
Andy Colandrea	Motion
Mike Anderson	Yes
Tommy Custer	Yes

2. Request for Improvements or Adjustments to the Traffic Light at Route 9 and Oak Lee Drive by the West Virginia Department of Highways

   Council member Ken Suits presented a letter to the Mayor and Council that he has prepared for the Department of Highway to address Rt9 and Oaklee Drive. Mayor requested some changes to the document then bring back to Council.

3. Scheduling of FY26 Budget Workshops

   FY26 Budget Workshop will be on February 20, 2025 at 1:30 PM Ranson City Council Chamber, 312 S. Mildred Street, Ranson 25438. If needed there will be a second workshop scheduled.

Keith Pierson, Mayor	Abstain
Amanda Stroud	Second
Ken Suits	Yes
Mike Anderson	Yes
Tommy Custer	Yes
Herbie McDaniel	Absent
Andy Colandrea	Motion

4. Chief of Police Transition - Possible Executive Session
   Council went into Executive Session at 7:32PM Came out of Executive Session at 8:17 PM with no action.

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VIII. ADJOURNMENT

Adjournment at 8:32 P.M. Motion was made by Ken Suits 2nd by Andy Colandrea. Next Ranson Council meeting will be held Tuesday February 18, 2025 at 7:00 PM Ranson Council Chamber 312 South Midred Street, Ranson WV 25438.

IX. INFORMATION ONLY

Keith D. Pierson, Mayor

Darla Armstrong, City Clerk

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AGENDA ITEM IV.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Chief Of Police Status Report

ATTACHMENTS:

AGENDA ITEM IV.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: CITY MANAGER/STAFF REPORT

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Finance Department Status Report- January

Staff is providing the following items for your review:

· Accounts Payable Council Report for January 2025

· General Fund Budget Report through January 2025

· Capital Improvement Fund Budget Report through January 2025

ATTACHMENTS:

January 2025 AP Council Report.pdf
January 2025 General Fund Budget Report.pdf
January 2025 Capital Fund Budget Report.pdf

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7-ELEVEN	1/17/25	STANLEY FUEL 12/19/24	GENERAL FUND	PLANNING & ZONING	38.45
	1/17/25	WATSON FUEL 12/25/24	GENERAL FUND	POLICE DEPARTMENT	48.04
	1/17/25	HOSBY-BROWN FUEL 12/12-27/	GENERAL FUND	POLICE DEPARTMENT	166.00
	1/17/25	WHEAT FUEL 12/14-27/24	GENERAL FUND	POLICE DEPARTMENT	79.47
	1/17/25	MEACHAM FUEL 11/30-12/12/2	GENERAL FUND	POLICE DEPARTMENT	147.34
	1/17/25	PORTNER FUEL 12/11-24/24	GENERAL FUND	POLICE DEPARTMENT	92.65
	1/17/25	PALMER FUEL 12/28-29/24	GENERAL FUND	POLICE DEPARTMENT	95.79
	1/17/25	LANCASTER FUEL 12/4-23/24	GENERAL FUND	POLICE DEPARTMENT	125.20
	1/17/25	HUTCHERSON FUEL 12/9/24	GENERAL FUND	POLICE DEPARTMENT	40.35
	1/17/25	COOK FUEL 12/2/24	GENERAL FUND	STREETS & TRANSPORT	71.64
				TOTAL:	904.93
8X8, INC	1/08/25	PHONES DEC 24	GENERAL FUND	CITY HALL	504.96
				TOTAL:	504.96
AAL	1/08/25	AUDIT ENGAGEMENT FY23	GENERAL FUND	CITY HALL	9,241.00
	1/17/25	FY24 AUDIT 50%	GENERAL FUND	CITY HALL	10,586.00
				TOTAL:	19,827.00
ABC PEST CONTROL	1/13/25	PD PEST CONTROL JAN 25	GENERAL FUND	POLICE DEPARTMENT	30.00
				TOTAL:	30.00
AC&T CO INC	1/17/25	P&R PT CRANES LN 11/11/24	PARKS & RECREATION	Parks & Recreation	176.00
	1/17/25	P&R PT LANCE SLUSHER 11/11	PARKS & RECREATION	Parks & Recreation	176.00
	1/17/25	P&R PT MF-WEST END 11/11/2	PARKS & RECREATION	Parks & Recreation	176.00
	1/17/25	CT/RSN PRDE 24' PT/HAND SA	CONVENTION & VISIT	Convention Visitor Bur	99.00
	1/17/25	CT/RSN PRDE 24' PT/HAND SA	CONVENTION & VISIT	Convention Visitor Bur	99.00
	1/17/25	CT/RSN PRDE 24' PT/HAND SA	CONVENTION & VISIT	Convention Visitor Bur	28.00
	1/17/25	TREE LGHT 24' PTX3/HAND SA	CONVENTION & VISIT	Convention Visitor Bur	99.00
	1/17/25	TREE LGHT 24' PTX3/HAND SA	CONVENTION & VISIT	Convention Visitor Bur	99.00
	1/17/25	TREE LGHT 24' PTX3/HAND SA	CONVENTION & VISIT	Convention Visitor Bur	162.00
	1/17/25	TREE LGHT 24' PTX3/HAND SA	CONVENTION & VISIT	Convention Visitor Bur	42.00
				TOTAL:	1,156.00
ACE INTERDICTION TACTICS CLASS	1/17/25	WHEAT/BLACK TRAINING 5/6/	GENERAL FUND	POLICE DEPARTMENT	498.00
				TOTAL:	498.00
ADVANCE AUTO PARTS	1/17/25	PW OIL DRN PLUG GASKETS/LU	GENERAL FUND	STREETS & TRANSPORT	6.98
	1/17/25	PW OIL DRN PLUG GASKETS/LU	GENERAL FUND	STREETS & TRANSPORT	17.54
	1/17/25	PW OIL DRN PLUG GASKETS/LU	GENERAL FUND	STREETS & TRANSPORT	20.46
				TOTAL:	44.98
AFLAC	1/13/25	MCBRIDE ADJ 11/22/2024	GENERAL FUND	NON-DEPARTMENTAL	47.88-
	1/13/25	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	1/13/25	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	1/13/25	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	569.13
	1/13/25	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	814.83
				TOTAL:	1,358.76
AMAZON.COM	1/17/25	CALENDAR, RUBBERBANDS, FOL	GENERAL FUND	CITY HALL	9.95
	1/17/25	CALENDAR, RUBBERBANDS, FOL	GENERAL FUND	CITY HALL	5.86
	1/17/25	CALENDAR, RUBBERBANDS, FOL	GENERAL FUND	CITY HALL	15.38
	1/17/25	CALENDAR, RUBBERBANDS, FOL	GENERAL FUND	CITY HALL	12.73
	1/17/25	CALENDAR, RUBBERBANDS, FOL	GENERAL FUND	CITY HALL	34.72
	1/17/25	ADMIN MAKERS X36	GENERAL FUND	CITY HALL	21.75
	1/17/25	ADMIN MARKERS X68	GENERAL FUND	CITY HALL	29.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/17/25	ADMIN MARKERS X68	GENERAL FUND	CITY HALL	17.97
	1/17/25	FIN COPY PAPER/P&R COPY PA	GENERAL FUND	CITY HALL	43.99
	1/17/25	PHONE CHARGERS , HEATER	GENERAL FUND	CITY HALL	33.98
	1/17/25	ADMIN FRAMES EMP REC X6	GENERAL FUND	CITY HALL	40.91
	1/17/25	ADMIN COPY PAPER/PW PHONE	GENERAL FUND	CITY HALL	43.99
	1/17/25	PD BANKER BOXES X20	GENERAL FUND	POLICE DEPARTMENT	38.09
	1/17/25	PD COPY PAPER X2250	GENERAL FUND	POLICE DEPARTMENT	37.68
	1/17/25	PD POST NOTES X36/PENS X14	GENERAL FUND	POLICE DEPARTMENT	29.74
	1/17/25	PD POST NOTES X36/PENS X14	GENERAL FUND	POLICE DEPARTMENT	11.95
	1/17/25	PD FILE FOLDERS X2 BOXES	GENERAL FUND	POLICE DEPARTMENT	74.46
	1/17/25	SEALANDER ADCMY CLOTHING	GENERAL FUND	POLICE DEPARTMENT	70.00
	1/17/25	SEALANDER ADCMY CLOTHING	GENERAL FUND	POLICE DEPARTMENT	19.78
	1/17/25	SEALANDER ADCMY CLOTHING	GENERAL FUND	POLICE DEPARTMENT	59.96
	1/17/25	SEALANDER ADCMY CLOTHING	GENERAL FUND	POLICE DEPARTMENT	8.95
	1/17/25	SEALANDER ADCMY CLOTHING	GENERAL FUND	POLICE DEPARTMENT	12.25
	1/17/25	SEALANDER ADCMY CLOTHING	GENERAL FUND	POLICE DEPARTMENT	11.53
	1/17/25	SEALANDER ADCMY CLOTHING	GENERAL FUND	POLICE DEPARTMENT	16.00
	1/17/25	SEALANDER ADCMY CLOTHING	GENERAL FUND	POLICE DEPARTMENT	42.45
	1/17/25	SEALANDER ACDMY SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	94.95
	1/17/25	SEALANDER ACDMY SUPPLIES	GENERAL FUND	POLICE DEPARTMENT	27.85
	1/17/25	SEALANDER ACDMY ITEMS	GENERAL FUND	POLICE DEPARTMENT	118.70
	1/17/25	PHONE CHARGERS , HEATER	GENERAL FUND	STREETS & TRANSPORT	5.28
	1/17/25	PHONE CHARGERS , HEATER	GENERAL FUND	STREETS & TRANSPORT	19.98
	1/17/25	ADMIN COPY PAPER/PW PHONE	GENERAL FUND	STREETS & TRANSPORT	15.06
	1/17/25	FIN COPY PAPER/P&R COPY PA	PARKS & RECREATION	Parks & Recreation	43.99
	1/17/25	P&R LEGAL PADS X12, IPHONE	PARKS & RECREATION	Parks & Recreation	24.89
	1/17/25	P&R LEGAL PADS X12, IPHONE	PARKS & RECREATION	Parks & Recreation	17.99
	1/17/25	PHONE CHARGERS , HEATER	PARKS & RECREATION	Parks & Recreation	5.28
	1/17/25	PHONE CHARGERS , HEATER	PARKS & RECREATION	Parks & Recreation	46.38
	1/17/25	PHONE CHARGERS , HEATER	CONVENTION & VISIT	Convention Visitor Bur	5.28
				TOTAL:	1,169.69
AMERICAN PRODUCERS SUPPLY	1/17/25	CC TRASH BAGS X2CASES	PARKS & RECREATION	Parks & Recreation	207.10
				TOTAL:	207.10
APPLE VALLEY TIRE LLC.	1/17/25	PW #8 TIRE & BALANCE X1	GENERAL FUND	STREETS & TRANSPORT	32.50
	1/17/25	PW #8 TIRE & BALANCE X1	GENERAL FUND	STREETS & TRANSPORT	45.00
	1/17/25	PW #8 TIRE & BALANCE X1	GENERAL FUND	STREETS & TRANSPORT	6.00
				TOTAL:	83.50
APPLE VALLEY WASTE	1/17/25	PW YARD WASTE P/U NOV 24	GENERAL FUND	STREETS & TRANSPORT	410.03
				TOTAL:	410.03
AUTO ZONE	1/17/25	BATT CHRGER/DIESEL FUEL TR	GENERAL FUND	STREETS & TRANSPORT	89.23
	1/17/25	BATT CHRGER/DIESEL FUEL TR	GENERAL FUND	STREETS & TRANSPORT	28.78
	1/17/25	PW TRANS FLD/TOOLBOX TRAY	GENERAL FUND	STREETS & TRANSPORT	15.82
	1/17/25	PW TRANS FLD/TOOLBOX TRAY	GENERAL FUND	STREETS & TRANSPORT	13.49
	1/17/25	PW WEATHERTECH CUPFONE X1	GENERAL FUND	STREETS & TRANSPORT	43.64
				TOTAL:	190.96
BCN TELECOM INC	1/21/25	INTERNET JAN 25	GENERAL FUND	CITY HALL	524.24
	1/21/25	INTERNET JAN 25	GENERAL FUND	POLICE DEPARTMENT	161.90
	1/21/25	INTERNET JAN 25	GENERAL FUND	STREETS & TRANSPORT	149.40
	1/21/25	INTERNET JAN 25	PARKS & RECREATION	Parks & Recreation	149.40
	1/21/25	INTERNET JAN 25	PARKS & RECREATION	Parks & Recreation	190.90
				TOTAL:	1,175.84

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
BP	1/17/25	WATSON FUEL 12/4-25/24	GENERAL FUND	POLICE DEPARTMENT	255.65
	1/17/25	SWARTZ FUEL 11/30-12/26/24	GENERAL FUND	POLICE DEPARTMENT	246.24
	1/17/25	HOSBY-BROWN FUEL 12/6/24	GENERAL FUND	POLICE DEPARTMENT	53.59
	1/17/25	WHEAT FUEL 11/30-12/27/24	GENERAL FUND	POLICE DEPARTMENT	326.02
	1/17/25	MCBRIDE FUEL 11/30-12/5/25	GENERAL FUND	POLICE DEPARTMENT	68.07
	1/17/25	PORTNER FUEL 12/3-30/24	GENERAL FUND	POLICE DEPARTMENT	295.45
	1/17/25	BLACK FUEL 11/30-12/28/24	GENERAL FUND	POLICE DEPARTMENT	368.18
				TOTAL:	1,613.20
BREEZY HR INC	1/17/25	HR CONSULT 12/20/24-1/20/2	GENERAL FUND	CITY ADMINISTRATION	189.00
				TOTAL:	189.00
BUREAU FOR CHILD SUPPORT ENFORCEMENT	1/03/25	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	1/17/25	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	1/31/25	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	1/03/25	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
	1/17/25	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
	1/31/25	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
				TOTAL:	1,088.31
BURR PARK LIBERTY	1/17/25	LYNCH FUEL 12/2-30/24	GENERAL FUND	POLICE DEPARTMENT	122.18
	1/17/25	ROBERTS FUEL 12/2-23/24	GENERAL FUND	POLICE DEPARTMENT	128.01
				TOTAL:	250.19
CAPITAL ELECTRIC	1/17/25	TRIFECTA HEATER X1	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	656.85
				TOTAL:	656.85
CHARLES TOWN AUTO WASH	1/17/25	CAR WASH CT/RAN PARADE 24'	PARKS & RECREATION	Parks & Recreation	38.21
				TOTAL:	38.21
CHARLES TOWN UTILITIES GENERAL FUND	1/17/25	WATER 10/15-11/15/24	GENERAL FUND	CITY HALL	163.37
	1/17/25	WATER 10/15-11/15/24	GENERAL FUND	POLICE DEPARTMENT	56.16
	1/17/25	WATER 10/15-11/15/24	GENERAL FUND	STREETS & TRANSPORT	238.28
	1/17/25	WATER 10/15-11/15/24	GENERAL FUND	STREETS & TRANSPORT	56.16
	1/17/25	WATER 10/15-11/15/24	GENERAL FUND	STREET LIGHTS	56.16
	1/17/25	P&R WATER 10/15-11/15/24	PARKS & RECREATION	Parks & Recreation	613.96
	1/17/25	P&R WATER 10/15-11/15/24	PARKS & RECREATION	Parks & Recreation	56.16
	1/17/25	MF SEWER 10/30-11/30/24	PARKS & RECREATION	Parks & Recreation	30.48
	1/17/25	CVB WATER 10/15-11/15/24	CONVENTION & VISIT	Convention Visitor Bur	56.16
				TOTAL:	1,326.89
CHATGPT SUBSCRIPTION	1/17/25	WILT OPEN AI SUB 12/24	GENERAL FUND	CITY ADMINISTRATION	21.40
				TOTAL:	21.40
COMPLETE DOCUMENT SOLUTIONS, CENTRAL P	1/17/25	CH COPY CONT 12/24&OVG 11/	GENERAL FUND	CITY HALL	33.08
	1/17/25	CH COPY CONT 12/24&OVG 11/	GENERAL FUND	CITY HALL	104.10
	1/17/25	PW COP OVG NOV 24	GENERAL FUND	STREETS & TRANSPORT	7.32
	1/17/25	P&R COP CNT12/24/OVG 11/24	PARKS & RECREATION	Parks & Recreation	17.37
	1/17/25	P&R COP CNT12/24/OVG 11/24	PARKS & RECREATION	Parks & Recreation	30.20
	1/17/25	CVB COP CONT 11/24-OVG 10/	CONVENTION & VISIT	Convention Visitor Bur	13.23
	1/17/25	CVB COP CONT 11/24-OVG 10/	CONVENTION & VISIT	Convention Visitor Bur	32.14
				TOTAL:	237.44
COMPTROLLER OF MARYLAND	1/03/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	1/03/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	1/03/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/03/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	1/03/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
	1/03/25	MD Withholding	GENERAL FUND	NON-DEPARTMENTAL	140.75
				TOTAL:	844.50
CONSTANT CONTACT	1/17/25	EMAILS DEC 24	CONVENTION & VISIT	Convention Visitor Bur	119.00
				TOTAL:	119.00
CREAMERS TIRE & AUTO SERVICE CENTER	1/17/25	PD #22 TIRE REPAIR X1	GENERAL FUND	POLICE DEPARTMENT	31.25
	1/17/25	PD #5 REPLCD REAR TIRE SNR	GENERAL FUND	POLICE DEPARTMENT	281.94
	1/17/25	PD #20 TIRE MOUNT X1	GENERAL FUND	POLICE DEPARTMENT	38.85
	1/17/25	PD #7 MOUNT TIRE X1	GENERAL FUND	POLICE DEPARTMENT	21.00
				TOTAL:	373.04
CUSTOM PRODUCTS CORPORATION	1/17/25	STREET SIGNS	GENERAL FUND	STREETS & TRANSPORT	399.50
	1/17/25	STREET SIGNS	GENERAL FUND	STREETS & TRANSPORT	57.62
	1/17/25	STREET SIGNS	GENERAL FUND	STREETS & TRANSPORT	104.50
	1/17/25	STREET SIGNS	GENERAL FUND	STREETS & TRANSPORT	41.80
	1/17/25	STREET SIGNS	GENERAL FUND	STREETS & TRANSPORT	61.66
	1/17/25	STREET SIGNS	GENERAL FUND	STREETS & TRANSPORT	453.54
				TOTAL:	1,118.62
DEPARTMENT OF TAX & REVENUE	1/31/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	3,915.00
	1/31/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	4,459.00
	1/31/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	113.00
	1/31/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	5,269.00
	1/31/25	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	65.00
				TOTAL:	13,821.00
DIRTY GIRL	1/28/25	CLEANING DEC 24	GENERAL FUND	CITY HALL	1,200.00
	1/23/25	CLEANING JAN 25	GENERAL FUND	CITY HALL	1,000.00
	1/23/25	CLEANING JAN 25	GENERAL FUND	CITY HALL	900.00
	1/28/25	CLEANING DEC 24	GENERAL FUND	POLICE DEPARTMENT	300.00
	1/23/25	CLEANING JAN 25	GENERAL FUND	POLICE DEPARTMENT	438.75
	1/23/25	CLEANING JAN 25	GENERAL FUND	POLICE DEPARTMENT	500.00
	1/28/25	CLEANING DEC 24	GENERAL FUND	STREETS & TRANSPORT	375.00
	1/23/25	CLEANING JAN 25	GENERAL FUND	STREETS & TRANSPORT	312.50
	1/28/25	CLEANING DEC 24	PARKS & RECREATION	Parks & Recreation	500.00
	1/23/25	CLEANING JAN 25	PARKS & RECREATION	Parks & Recreation	500.00
	1/23/25	CLEANING JAN 25	PARKS & RECREATION	Parks & Recreation	400.00
	1/23/25	CLEANING JAN 25	PARKS & RECREATION	Parks & Recreation	200.00
	1/28/25	CLEANING DEC 24	CONVENTION & VISIT	Convention Visitor Bur	225.00
				TOTAL:	6,851.25
DOLLAR TREE	1/17/25	PIZZAW/SANTA TBLECLTH X20	PARKS & RECREATION	TOURISM & EVENTS	25.00
				TOTAL:	25.00
DOMINOS	1/17/25	TREE LGHT 24' VOL DINNER	CONVENTION & VISIT	Convention Visitor Bur	52.99
	1/17/25	TREE LGHT 24' VOL DINNER	CONVENTION & VISIT	Convention Visitor Bur	24.00
				TOTAL:	76.99
EXECUTIVE EMERGENCY LIGHTING LLC	1/17/25	PW #10 LIGHTBAR F550,GRILL	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	700.27
	1/17/25	PW #10 LIGHTBAR F550,GRILL	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	213.64
	1/17/25	PW #10 LIGHTBAR F550,GRILL	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	1,072.15
				TOTAL:	1,986.06

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FACEBOOK	1/17/25	CT/RAN PAR 24' AD 10/30-11	CONVENTION & VISIT	Convention Visitor Bur	64.51
				TOTAL:	64.51
FIRST CITIZEN BANK & TRUST CO	1/08/25	1&3 FLR COPIER DEC 24	GENERAL FUND	CITY HALL	528.05
				TOTAL:	528.05
FISHER AUTO PARTS INC	1/17/25	PD #5 BRK PD SET/ BRK ROTO	GENERAL FUND	POLICE DEPARTMENT	72.37
	1/17/25	PD #5 BRK PD SET/ BRK ROTO	GENERAL FUND	POLICE DEPARTMENT	104.90
				TOTAL:	177.27
FRONTIER	1/16/25	CH FIRE ALARM DEC 24	GENERAL FUND	CITY HALL	132.48
	1/16/25	CH FAX LINE JAN 25	GENERAL FUND	CITY HALL	133.64
	1/21/25	CH ELEVATOR JAN 25	GENERAL FUND	CITY HALL	96.10
	1/23/25	TRIFECTA ALARM JAN 25	GENERAL FUND	CITY HALL	164.30
	1/23/25	PD FAX LINE JAN 25	GENERAL FUND	POLICE DEPARTMENT	179.49
				TOTAL:	706.01
HARBOR FREIGHT TOOLS	1/17/25	PW SLIM BAR LGHT, COUPLER	GENERAL FUND	STREETS & TRANSPORT	59.99
	1/17/25	PW SLIM BAR LGHT, COUPLER	GENERAL FUND	STREETS & TRANSPORT	6.97
	1/17/25	PW SLIM BAR LGHT, COUPLER	GENERAL FUND	STREETS & TRANSPORT	24.99
	1/17/25	PW SLIM BAR LGHT, COUPLER	GENERAL FUND	STREETS & TRANSPORT	34.99
				TOTAL:	126.94
HDL COMPANIES	1/13/25	B&O COLLECTIONS DEC 24	GENERAL FUND	CITY HALL	11,898.19
				TOTAL:	11,898.19
HOME DEPOT	1/17/25	CH AIR FILTERS X12	GENERAL FUND	CITY HALL	55.88
	1/17/25	TRIFECTA MATERIALS FOR SHE	GENERAL FUND	CITY HALL	52.00
	1/17/25	TRIFECTA MATERIALS FOR SHE	GENERAL FUND	CITY HALL	23.10
	1/17/25	TRIFECTA MATERIALS FOR SHE	GENERAL FUND	CITY HALL	65.76
	1/17/25	TRIFECTA MATERIALS FOR SHE	GENERAL FUND	CITY HALL	32.78
	1/17/25	TRIFECTA STORAGE TOTES, LI	GENERAL FUND	CITY HALL	29.94
	1/17/25	STAKES & BLK TAPE PARADE S	GENERAL FUND	POLICE DEPARTMENT	17.96
	1/17/25	STAKES & BLK TAPE PARADE S	GENERAL FUND	POLICE DEPARTMENT	29.93
	1/17/25	TRIFECTA STORAGE TOTES, LI	GENERAL FUND	STREETS & TRANSPORT	23.37
	1/17/25	PW BOARDS DUMPTRUCK/GLOVES	GENERAL FUND	STREETS & TRANSPORT	28.76
	1/17/25	PW BOARDS DUMPTRUCK/GLOVES	GENERAL FUND	STREETS & TRANSPORT	13.88
	1/17/25	PW GLOVES/METRIC KIT/PUNCH	GENERAL FUND	STREETS & TRANSPORT	9.97
	1/17/25	PW GLOVES/METRIC KIT/PUNCH	GENERAL FUND	STREETS & TRANSPORT	19.97
	1/17/25	PW GLOVES/METRIC KIT/PUNCH	GENERAL FUND	STREETS & TRANSPORT	19.97
	1/17/25	PW GLOVES/METRIC KIT/PUNCH	GENERAL FUND	STREETS & TRANSPORT	18.97
	1/17/25	PW GLOVES/METRIC KIT/PUNCH	GENERAL FUND	STREETS & TRANSPORT	16.97
	1/17/25	PW SCRWDRVER/SCRATCH GLASS	GENERAL FUND	STREETS & TRANSPORT	15.97
	1/17/25	PW SCRWDRVER/SCRATCH GLASS	GENERAL FUND	STREETS & TRANSPORT	7.47
	1/17/25	PW TOOLBOX BIN X2	GENERAL FUND	STREETS & TRANSPORT	45.74
	1/17/25	TRIFECTA ELE SUPPLIES	GENERAL FUND	STREETS & TRANSPORT	9.88
	1/17/25	TRIFECTA ELE SUPPLIES	GENERAL FUND	STREETS & TRANSPORT	9.88
	1/17/25	TRIFECTA ELE SUPPLIES	GENERAL FUND	STREETS & TRANSPORT	39.97
	1/17/25	TRIFECTA ELE SUPPLIES	GENERAL FUND	STREETS & TRANSPORT	99.97
	1/17/25	WALKING TRAILS BOLTS X10PK	GENERAL FUND	STREETS & TRANSPORT	22.95
	1/17/25	PW TOOLS	GENERAL FUND	STREETS & TRANSPORT	49.97
	1/17/25	PW TOOLS	GENERAL FUND	STREETS & TRANSPORT	19.97
	1/17/25	PW TOOLS	GENERAL FUND	STREETS & TRANSPORT	115.00
	1/17/25	PW VAC ADAPTER X1	GENERAL FUND	STREETS & TRANSPORT	11.98
	1/17/25	PW CONCRETE STREET SIGNS X	GENERAL FUND	STREETS & TRANSPORT	6.86
	1/17/25	PW SHOP VAC/ CLN SUPPLIES	GENERAL FUND	STREETS & TRANSPORT	129.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/17/25	PW SHOP VAC/ CLN SUPPLIES	GENERAL FUND	STREETS & TRANSPORT	22.97
	1/17/25	PW SHOP VAC/ CLN SUPPLIES	GENERAL FUND	STREETS & TRANSPORT	14.98
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	16.72
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	90.86
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	38.50
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	5.10
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	5.94
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	9.88
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	4.76
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	2.76
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	8.34
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	2.78
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	5.34
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	2.67
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	595.00
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	52.25
	1/17/25	TRIFECTA ELE SUPPLIES	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	9.45
	1/17/25	CVB MATERIALS FOR SHELVES	CONVENTION & VISIT	Convention Visitor Bur	33.25
	1/17/25	CVB MATERIALS FOR SHELVES	CONVENTION & VISIT	Convention Visitor Bur	29.88
	1/17/25	CVB MATERIALS FOR SHELVES	CONVENTION & VISIT	Convention Visitor Bur	37.37
	1/17/25	CVB MATERIALS FOR SHELVES	CONVENTION & VISIT	Convention Visitor Bur	43.84
				TOTAL:	2,076.46
HOME TEAM PEST DEFENSE	1/17/25	CH PEST CONTROL DEC 24	GENERAL FUND	CITY HALL	248.90
	1/17/25	PW PEST CONTROL DEC 24	GENERAL FUND	STREETS & TRANSPORT	72.20
	1/17/25	CVB PEST CONTROL DEC 24	CONVENTION & VISIT	Convention Visitor Bur	124.00
				TOTAL:	445.10
INTERNAL REVENUE SERVICE	1/03/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	10,215.15
	1/17/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	12,300.87
	1/17/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	378.00
	1/31/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	13,404.53
	1/31/25	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	114.97
	1/03/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,410.00
	1/17/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	8,108.45
	1/17/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	176.92
	1/31/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	8,616.61
	1/31/25	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	133.54
	1/03/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,733.00
	1/17/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,896.35
	1/17/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	41.38
	1/31/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	2,015.15
	1/31/25	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	31.23
	1/31/25	Social Security Payable	GENERAL FUND	MAYOR'S OFFICE	62.00
	1/31/25	Medicare Payable	GENERAL FUND	MAYOR'S OFFICE	14.50
	1/31/25	Social Security Payable	GENERAL FUND	CITY COUNCIL	310.02
	1/31/25	Medicare Payable	GENERAL FUND	CITY COUNCIL	72.48
	1/03/25	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20
	1/17/25	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20
	1/31/25	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20
	1/03/25	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	1/17/25	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	1/31/25	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	1/31/25	Social Security Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	117.80
	1/31/25	Medicare Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	27.55
	1/03/25	Social Security Payable	GENERAL FUND	PLANNING & ZONING	878.28

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/17/25	Social Security Payable	GENERAL FUND	PLANNING & ZONING	860.08
	1/31/25	Social Security Payable	GENERAL FUND	PLANNING & ZONING	861.78
	1/03/25	Medicare Payable	GENERAL FUND	PLANNING & ZONING	205.41
	1/17/25	Medicare Payable	GENERAL FUND	PLANNING & ZONING	201.15
	1/31/25	Medicare Payable	GENERAL FUND	PLANNING & ZONING	201.55
	1/03/25	Social Security Payable	GENERAL FUND	CITY HALL	616.78
	1/17/25	Social Security Payable	GENERAL FUND	CITY HALL	616.26
	1/31/25	Social Security Payable	GENERAL FUND	CITY HALL	616.26
	1/03/25	Medicare Payable	GENERAL FUND	CITY HALL	144.24
	1/17/25	Medicare Payable	GENERAL FUND	CITY HALL	144.12
	1/31/25	Medicare Payable	GENERAL FUND	CITY HALL	144.12
	1/03/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,858.37
	1/17/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	4,630.49
	1/17/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	176.92
	1/31/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	4,361.17
	1/31/25	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	87.97
	1/03/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	902.35
	1/17/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	1,082.94
	1/17/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	41.38
	1/31/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	1,019.94
	1/31/25	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	20.57
	1/03/25	Social Security Payable	GENERAL FUND	POLICE SPECIAL DUTY	62.00
	1/03/25	Medicare Payable	GENERAL FUND	POLICE SPECIAL DUTY	14.52
	1/03/25	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,415.37
	1/17/25	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,422.42
	1/31/25	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,708.38
	1/31/25	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	45.57
	1/03/25	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	331.02
	1/17/25	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	332.68
	1/31/25	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	399.55
	1/31/25	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	10.66
				TOTAL:	96,738.78
J&K PRECISION	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	13.00
	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	158.12
	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	258.09
	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	57.98
	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	24.79
	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	31.99
	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	462.50
	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	187.50
	1/17/25	PD #14 IGNTN/MANIFOLD	GENERAL FUND	POLICE DEPARTMENT	342.50
				TOTAL:	1,536.47
JEFFERSON COUNTY CHAMBER OF COMMERCE,	1/17/25	WILT 25 WV ECON OTLK CONF	GENERAL FUND	CITY ADMINISTRATION	40.00
	1/17/25	D ARMSTRONG 25 ECON OTLK C	GENERAL FUND	CITY ADMINISTRATION	40.00
	1/17/25	RA FY25 WV ECON OTLK CONF	GENERAL FUND	PLANNING & ZONING	40.00
				TOTAL:	120.00
JEFFERSON COUNTY EMERGENCY COMMUNICATI	1/30/25	CAD/MOBILE 9/6/24-10/5/24	GENERAL FUND	POLICE DEPARTMENT	289.10
	1/30/25	CAD/MOBILE 10/6-11/5/24	GENERAL FUND	POLICE DEPARTMENT	390.35
				TOTAL:	679.45
JEFFERSON COUNTY SOLID WASTE AUTHORITY	1/17/25	PW TRASH CLN UP DEC 24	GENERAL FUND	STREETS & TRANSPORT	5.00
	1/17/25	PW TRASH CLN UP DEC 24	GENERAL FUND	STREETS & TRANSPORT	327.44
	1/17/25	PW TRASH CLN UP DEC 24	GENERAL FUND	STREETS & TRANSPORT	40.63

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	373.07
JEFFERSON COUNTY CVB	1/08/25	HOTEL TAX COL DEC 24	GENERAL FUND	INVALID DEPARTMENT	17,522.62
				TOTAL:	17,522.62
JEFFERSON PUBLISHING CO. INC	1/17/25	NPH RZN 63.15 AC 10/17/24	GENERAL FUND	PLANNING & ZONING	43.58
	1/17/25	NPH PET REZN 105 ACRES 10	GENERAL FUND	PLANNING & ZONING	36.08
	1/17/25	NPH REZN 17.27-169.27 AC 1	GENERAL FUND	PLANNING & ZONING	46.86
	1/17/25	NPH PET REZN 152-169.27 1	GENERAL FUND	PLANNING & ZONING	46.86
	1/17/25	LN PLAT PROP HUNTWELL W P2	GENERAL FUND	PLANNING & ZONING	43.58
	1/17/25	NPH NOTICE ORD 2024-364 11	GENERAL FUND	PLANNING & ZONING	46.86
	1/17/25	11/4 NPH RCC HRNG AD	GENERAL FUND	PLANNING & ZONING	59.02
	1/17/25	NPH BRIAR RN PH6 11/21/24	GENERAL FUND	PLANNING & ZONING	40.30
	1/17/25	NPH HUNTWELL W PH2A 11/21/	GENERAL FUND	PLANNING & ZONING	46.86
	1/17/25	NPH PLN COM RAN HGT 1 10/1	GENERAL FUND	PLANNING & ZONING	37.02
	1/17/25	CVB TREE LGHT AD 11/21/24	CONVENTION & VISIT	Convention Visitor Bur	119.50
				TOTAL:	566.52
JEFFERSON SECURITY BANK	1/03/25	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	630.00
	1/17/25	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	635.00
	1/31/25	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	685.00
				TOTAL:	1,950.00
JOHN HANCOCK	1/03/25	457b payment	GENERAL FUND	NON-DEPARTMENTAL	7,832.18
	1/17/25	457b payment	GENERAL FUND	NON-DEPARTMENTAL	7,949.18
	1/31/25	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,742.12
	1/03/25	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	20.97
	1/17/25	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	334.91
	1/31/25	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	341.44
	1/03/25	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	656.18
	1/17/25	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	656.18
	1/31/25	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	656.18
	1/03/25	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	1/17/25	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	1/31/25	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	1/03/25	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	1/17/25	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	1/31/25	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	1/03/25	401a Payment	GENERAL FUND	PLANNING & ZONING	672.38
	1/17/25	401a Payment	GENERAL FUND	PLANNING & ZONING	672.38
	1/31/25	401a Payment	GENERAL FUND	PLANNING & ZONING	672.38
	1/03/25	457b payment	GENERAL FUND	PLANNING & ZONING	523.15
	1/17/25	457b payment	GENERAL FUND	PLANNING & ZONING	523.15
	1/31/25	457b payment	GENERAL FUND	PLANNING & ZONING	523.15
	1/03/25	401a Payment	GENERAL FUND	CITY HALL	478.20
	1/17/25	401a Payment	GENERAL FUND	CITY HALL	478.20
	1/31/25	401a Payment	GENERAL FUND	CITY HALL	478.20
	1/03/25	457b payment	GENERAL FUND	CITY HALL	375.58
	1/17/25	457b payment	GENERAL FUND	CITY HALL	375.58
	1/31/25	457b payment	GENERAL FUND	CITY HALL	375.58
	1/03/25	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,908.87
	1/17/25	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,910.96
	1/31/25	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,910.96
	1/03/25	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,646.38
	1/17/25	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,648.47
	1/31/25	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,648.47

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/03/25	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,004.40
	1/17/25	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,118.05
	1/31/25	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,128.88
	1/03/25	457b payment	GENERAL FUND	STREETS & TRANSPORT	885.45
	1/17/25	457b payment	GENERAL FUND	STREETS & TRANSPORT	999.10
	1/31/25	457b payment	GENERAL FUND	STREETS & TRANSPORT	1,009.93
				TOTAL:	58,839.19
JUDD FIRE PROTECTION LLC	1/17/25	TRIFECTA SPRKLR MAIN LINE	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	500.00
				TOTAL:	500.00
KIMLEY - HORN AND ASSOCIATES INC.	1/28/25	P&Z FY25 SVC DEC 24	GENERAL FUND	PLANNING & ZONING	6,569.93
	1/22/25	MILDRED DESIGN DEC 2024	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	34,089.08
				TOTAL:	40,659.01
KINLEY CHATTANOOGA	1/17/25	LANCASTER PERSONAL CHARGE	GENERAL FUND	POLICE DEPARTMENT	137.18
				TOTAL:	137.18
LEAF	1/08/25	ST COPIER DEC 24	GENERAL FUND	STREETS & TRANSPORT	123.00
				TOTAL:	123.00
LINCOLN FINANCIAL GROUP	1/13/25	JAN 25 LINCOLN INS PREMIUM	GENERAL FUND	NON-DEPARTMENTAL	37.52
	1/13/25	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	131.05
	1/13/25	JAN 25 LINCOLN INS PREMIUM	GENERAL FUND	CITY ADMINISTRATION	224.09
	1/13/25	JAN 25 LINCOLN INS PREMIUM	GENERAL FUND	PLANNING & ZONING	370.41
	1/13/25	JAN 25 LINCOLN INS PREMIUM	GENERAL FUND	CITY HALL	267.14
	1/13/25	JAN 25 LINCOLN INS PREMIUM	GENERAL FUND	POLICE DEPARTMENT	1,568.56
	1/13/25	JAN 25 LINCOLN INS PREMIUM	GENERAL FUND	STREETS & TRANSPORT	618.04
	1/13/25	JAN 25 LINCOLN INS PREMIUM	PARKS & RECREATION	NON-DEPARTMENTAL	67.12
	1/13/25	JAN 25 LINCOLN INS PREMIUM	PARKS & RECREATION	Parks & Recreation	179.55
	1/13/25	JAN 25 LINCOLN INS PREMIUM	CONVENTION & VISIT	Convention Visitor Bur	17.04-
				TOTAL:	3,446.44
MARONDA HOMES OF VIRGINIA LLC	1/23/25	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
	1/23/25	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
				TOTAL:	3,000.00
MARTINS FOOD STORE	1/17/25	PIZZA W/SANTA ICE & WATER	PARKS & RECREATION	TOURISM & EVENTS	20.94
	1/17/25	PIZZA W/SANTA ICE & WATER	PARKS & RECREATION	TOURISM & EVENTS	29.94
	1/17/25	PIZZA W/SANTA ICE & WATER	PARKS & RECREATION	TOURISM & EVENTS	20.96
	1/17/25	PIZZAW/SANTA SUPPLIES	PARKS & RECREATION	TOURISM & EVENTS	20.00
	1/17/25	PIZZAW/SANTA SUPPLIES	PARKS & RECREATION	TOURISM & EVENTS	34.90
	1/17/25	PIZZAW/SANTA SUPPLIES	PARKS & RECREATION	TOURISM & EVENTS	72.92
	1/17/25	PIZZA W/SANTA PRETZELS X6B	PARKS & RECREATION	TOURISM & EVENTS	14.94
	1/17/25	CT/RAN PAR 24' FOOD/DRK VO	CONVENTION & VISIT	Convention Visitor Bur	20.00
	1/17/25	CT/RAN PAR 24' FOOD/DRK VO	CONVENTION & VISIT	Convention Visitor Bur	5.29
	1/17/25	CT/RAN PAR 24' FOOD/DRK VO	CONVENTION & VISIT	Convention Visitor Bur	24.99
	1/17/25	CT/RAN PAR 24' FOOD/DRK VO	CONVENTION & VISIT	Convention Visitor Bur	6.00
	1/17/25	CT/RAN PAR 24' FOOD/DRK VO	CONVENTION & VISIT	Convention Visitor Bur	27.12
	1/17/25	CT/RAN PAR 24' FOOD/DRK VO	CONVENTION & VISIT	Convention Visitor Bur	3.99
	1/17/25	CT/RAN PAR 24' FOOD/DRK VO	CONVENTION & VISIT	Convention Visitor Bur	67.43
				TOTAL:	369.42
MATTHEW W. ANDERSON, PE, PLLC	1/17/25	INSPEC 11/12-15/24	GENERAL FUND	PLANNING & ZONING	3,500.00
	1/17/25	INSP 11/18-22/24	GENERAL FUND	PLANNING & ZONING	525.00
	1/17/25	INSP 11/26-27/24	GENERAL FUND	PLANNING & ZONING	3,300.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/17/25	INSP 12/3-6/24	GENERAL FUND	PLANNING & ZONING	1,525.00
	1/17/25	INSPEC 12/19/24	GENERAL FUND	PLANNING & ZONING	725.00
				TOTAL:	9,575.00
MCP INSPECTIONS	1/16/25	INSPECTIONS 12/2-12/24	GENERAL FUND	PLANNING & ZONING	1,450.00
	1/16/25	INSPECTIONS 12/2-12/24	GENERAL FUND	PLANNING & ZONING	1,550.00
	1/16/25	INSPCTNS 12/16/24-1/3/25	GENERAL FUND	PLANNING & ZONING	2,450.00
	1/16/25	INSPCTNS 12/16/24-1/3/25	GENERAL FUND	PLANNING & ZONING	1,350.00
	1/30/25	INSPECTIONS 1/6-17/25	GENERAL FUND	PLANNING & ZONING	450.00
	1/30/25	INSPECTIONS 1/6-17/25	GENERAL FUND	PLANNING & ZONING	3,050.00
				TOTAL:	10,300.00
METLIFE	1/02/25	JAN 2025 DENTAL INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	330.87
	1/02/25	JAN 2025 DENTAL INS PREMIU	GENERAL FUND	PLANNING & ZONING	312.04
	1/02/25	JAN 2025 DENTAL INS PREMIU	GENERAL FUND	CITY HALL	122.40
	1/02/25	JAN 2025 DENTAL INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	1,690.68
	1/02/25	JAN 2025 DENTAL INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	753.20
	1/02/25	JAN 2025 DENTAL INS PREMIU	PARKS & RECREATION	Parks & Recreation	92.82
				TOTAL:	3,302.01
MICHAELS	1/17/25	CANDY/DECOR PIZZA W/ SANTA	PARKS & RECREATION	TOURISM & EVENTS	32.45
	1/17/25	PIZZAW/SANTA ORMNTS X240	PARKS & RECREATION	TOURISM & EVENTS	277.00
				TOTAL:	309.45
NAPA AUTO PARTS	1/17/25	PW DE-ICE X6	GENERAL FUND	STREETS & TRANSPORT	29.94
				TOTAL:	29.94
NCR PAYMENT SOLUTIONS, FL, LLC	1/13/25	PSI PMT PORTAL SUP DEC 24	GENERAL FUND	CITY HALL	50.00
				TOTAL:	50.00
NO RULES LETTERING	1/13/25	PD UNIT 216 SIDE REPAIR	GENERAL FUND	POLICE DEPARTMENT	310.00
				TOTAL:	310.00
ORACLE ELEVATOR HOLDCO, INC	1/08/25	CH ELEVATOR MAINT JAN 25	GENERAL FUND	CITY HALL	155.35
				TOTAL:	155.35
PA TURNPIKE	1/17/25	T WILT ICMA TOLLS 10/22/24	GENERAL FUND	CITY ADMINISTRATION	11.70
				TOTAL:	11.70
PARAGON TITLE COMPANY, PLLC	1/23/25	LAND PURCH-NEW PD	CAPITAL IMPROVEMEN	PUBLIC SAFETY	592,800.97
	1/23/25	PD LAND PURCH-ESCROW	CAPITAL IMPROVEMEN	PUBLIC SAFETY	1,880.00
				TOTAL:	594,680.97
PATRICK NORRIS	1/08/25	AFLAC REFUND 9/13/24	GENERAL FUND	POLICE DEPARTMENT	11.16
				TOTAL:	11.16
PEIA	1/13/25	JAN 2025 HEALTH INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	4,378.48
	1/13/25	JAN 2025 HEALTH INS PREMIU	GENERAL FUND	PLANNING & ZONING	5,358.90
	1/13/25	JAN 2025 HEALTH INS PREMIU	GENERAL FUND	CITY HALL	2,990.92
	1/13/25	JAN 2025 HEALTH INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	25,010.58
	1/13/25	JAN 2025 HEALTH INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	11,578.82
	1/13/25	JAN 2025 HEALTH INS PREMIU	PARKS & RECREATION	NON-DEPARTMENTAL	11.90
	1/13/25	JAN 2025 HEALTH INS PREMIU	PARKS & RECREATION	Parks & Recreation	2,150.94
				TOTAL:	51,480.54
PINE KNOLL CONSTRUCTION CO	1/28/25	B&O CREDIT REFUND #1935	GENERAL FUND	NON-DEPARTMENTAL	48.73

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	48.73
PITNEY BOWES GLOBAL FINANCIAL SERVICES	1/08/25	POST LESE 10/30/24-1/29/2	GENERAL FUND	CITY HALL	239.70
				TOTAL:	239.70
PITNEY BOWES PURCHASE POWER	1/30/25	POSTAGE JAN 25	GENERAL FUND	CITY HALL	502.25
				TOTAL:	502.25
POTOMAC EDISON	1/08/25	ELE DEC 24	GENERAL FUND	CITY HALL	919.99
	1/28/25	ELE JAN 25	GENERAL FUND	CITY HALL	1,484.65
	1/08/25	ELE DEC 24	GENERAL FUND	POLICE DEPARTMENT	747.71
	1/28/25	ELE JAN 25	GENERAL FUND	POLICE DEPARTMENT	1,203.85
	1/08/25	ELE DEC 24	GENERAL FUND	STREETS & TRANSPORT	249.94
	1/28/25	ELE JAN 25	GENERAL FUND	STREETS & TRANSPORT	316.58
	1/08/25	ELE DEC 24	GENERAL FUND	STREET LIGHTS	10,675.81
	1/28/25	ELE JAN 25	GENERAL FUND	STREET LIGHTS	12,214.20
	1/08/25	ELE DEC 24	PARKS & RECREATION	Parks & Recreation	2,589.57
	1/28/25	ELE JAN 25	PARKS & RECREATION	Parks & Recreation	378.29
	1/28/25	ELE JAN 25	PARKS & RECREATION	Parks & Recreation	1,584.39
	1/08/25	ELE DEC 24	CONVENTION & VISIT	Convention Visitor Bur	178.09
				TOTAL:	32,543.07
R&L LANDSCAPES, INC.	1/08/25	LANDSCAPE MAINT JAN 25	GENERAL FUND	POLICE DEPARTMENT	166.66
	1/08/25	LANDSCAPE MAINT JAN 25	GENERAL FUND	STREETS & TRANSPORT	8,120.43
	1/13/25	FF XING SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	1,900.00
	1/13/25	FF XING SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	640.00
	1/13/25	FF XING SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	1,200.00
	1/13/25	FF XING SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	1,750.00
	1/13/25	TRIFECTA PL SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	200.00
	1/13/25	TRIFECTA PL SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	960.00
	1/13/25	TRIFECTA PL SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	400.00
	1/13/25	TRIFECTA PL SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	700.00
	1/13/25	TRIFECTA PL SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	800.00
	1/13/25	TRIFECTA PL SNOW 1/6-7/25	GENERAL FUND	STREETS & TRANSPORT	1,100.00
	1/28/25	TRIFECTA SNOW 1/19-20/25	GENERAL FUND	STREETS & TRANSPORT	200.00
	1/28/25	TRIFECTA SNOW 1/19-20/25	GENERAL FUND	STREETS & TRANSPORT	800.00
	1/28/25	TRIFECTA SNOW 1/19-20/25	GENERAL FUND	STREETS & TRANSPORT	400.00
	1/28/25	TRIFECTA SNOW 1/19-20/25	GENERAL FUND	STREETS & TRANSPORT	700.00
	1/28/25	TRIFECTA SNOW 1/19-20/25	GENERAL FUND	STREETS & TRANSPORT	800.00
	1/28/25	TRIFECTA SNOW 1/19-20/25	GENERAL FUND	STREETS & TRANSPORT	550.00
	1/08/25	LANDSCAPE MAINT JAN 25	PARKS & RECREATION	Parks & Recreation	1,475.00
	1/08/25	LANDSCAPE MAINT JAN 25	PARKS & RECREATION	Parks & Recreation	291.66
				TOTAL:	23,153.75
RANSON BUILDERS CONSORTIUM LLC	1/08/25	FY2025 Q2 FSPS FEES	CAPITAL IMPROVEMEN	INVALID DEPARTMENT	58,500.00
				TOTAL:	58,500.00
RCS SECURITY	1/17/25	CH SVC 11/25/24 CARD ACCES	GENERAL FUND	CITY HALL	95.00
	1/17/25	CH FIRE MONT 12/1/24-1/31/	GENERAL FUND	CITY HALL	44.00
	1/17/25	P&R SV 10/10/24 FIRE SYSTE	PARKS & RECREATION	Parks & Recreation	95.00
	1/17/25	P&R 11/26/24 FIRE INSPECTI	PARKS & RECREATION	Parks & Recreation	190.00
	1/17/25	CC CELL COMM/MONT SVC	PARKS & RECREATION	Parks & Recreation	24.00
	1/17/25	CC CELL COMM/MONT SVC	PARKS & RECREATION	Parks & Recreation	36.00
	1/17/25	CC FIRE MONT 12/1/24-/1/31	PARKS & RECREATION	Parks & Recreation	44.00
				TOTAL:	528.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ROXUL USA INC	1/28/25	DUPL PYMT REFND #3405	GENERAL FUND	NON-DEPARTMENTAL	75,378.89
				TOTAL:	75,378.89
RUCKMAN ENGINEERING PLC	1/16/25	PRMT RVW 1/6-10/25	GENERAL FUND	PLANNING & ZONING	960.00
	1/23/25	PRMT RVW 1/13-17/25	GENERAL FUND	PLANNING & ZONING	400.00
	1/28/25	PRMT RVW 1/20-24/25	GENERAL FUND	PLANNING & ZONING	640.00
				TOTAL:	2,000.00
RUTTER'S FARM STORES	1/17/25	MEACHAM FRAUD 12/23/24	GENERAL FUND	POLICE DEPARTMENT	290.66
	1/17/25	LYNCH FUEL FRAUD 12/5/24	GENERAL FUND	POLICE DEPARTMENT	149.57
	1/17/25	LYNCH GAS FRAUD CREDIT 12/	GENERAL FUND	POLICE DEPARTMENT	149.57-
	1/17/25	COSTELLO FRAUD CHARGE 12/1	GENERAL FUND	STREETS & TRANSPORT	149.82
	1/17/25	COOK FUEL FRAUD 12/20/24	GENERAL FUND	STREETS & TRANSPORT	299.08
				TOTAL:	739.56
SAMS CLUB	1/17/25	PIZZAW/SANTA TRAYS, SUPPLI	PARKS & RECREATION	TOURISM & EVENTS	74.80
	1/17/25	PIZZAW/SANTA TRAYS, SUPPLI	PARKS & RECREATION	TOURISM & EVENTS	104.90
	1/17/25	PIZZAW/SANTA TRAYS, SUPPLI	PARKS & RECREATION	TOURISM & EVENTS	12.98
	1/17/25	PIZZAW/SANTA TRAYS, SUPPLI	PARKS & RECREATION	TOURISM & EVENTS	25.28
	1/17/25	PIZZAW/SANTA TRAYS, SUPPLI	PARKS & RECREATION	TOURISM & EVENTS	124.24
				TOTAL:	342.20
SCPDC	1/16/25	MY GOV DEC 24	GENERAL FUND	PLANNING & ZONING	540.42
				TOTAL:	540.42
SHARE CORPORATION	1/17/25	PW CLNR, DISINFECTANT	GENERAL FUND	STREETS & TRANSPORT	161.40
	1/17/25	PW CLNR, DISINFECTANT	GENERAL FUND	STREETS & TRANSPORT	227.56
	1/17/25	P&R TILE CLNR/URINAL CLNR	PARKS & RECREATION	Parks & Recreation	166.80
	1/17/25	P&R TILE CLNR/URINAL CLNR	PARKS & RECREATION	Parks & Recreation	151.01
				TOTAL:	706.77
SHEETZ	1/17/25	COULTER FUEL 12/11/24	GENERAL FUND	PLANNING & ZONING	40.61
	1/17/25	JENKINS FUEL 12/1/24	GENERAL FUND	POLICE DEPARTMENT	64.49
	1/17/25	LUTMAN FUEL 11/30-12/18/24	GENERAL FUND	POLICE DEPARTMENT	85.15
	1/17/25	LANCASTER FUEL 12/1-29/24	GENERAL FUND	POLICE DEPARTMENT	221.50
	1/17/25	HUTCHERSON FUEL 12/1-29/24	GENERAL FUND	POLICE DEPARTMENT	590.81
	1/17/25	SEALANDER FUEL 12/24/24	GENERAL FUND	POLICE DEPARTMENT	39.06
	1/17/25	DIX FUEL 12/9-13/24	GENERAL FUND	STREETS & TRANSPORT	133.00
	1/17/25	HARDER FUEL 12/13/24	GENERAL FUND	STREETS & TRANSPORT	289.01
	1/17/25	COSTELLO FUEL 12/5/24	GENERAL FUND	STREETS & TRANSPORT	67.20
	1/17/25	PIERSON FUEL 12/4-27/24	GENERAL FUND	STREETS & TRANSPORT	139.43
	1/17/25	HAWKINS FUEL 12/5/24	GENERAL FUND	STREETS & TRANSPORT	68.31
	1/17/25	W SILVEOUS FUEL 12/6-16/24	GENERAL FUND	STREETS & TRANSPORT	181.23
	1/17/25	COOK FUEL 12/6-13/24	GENERAL FUND	STREETS & TRANSPORT	121.41
	1/17/25	MICHAEL FUEL 12/6/24	PARKS & RECREATION	Parks & Recreation	52.00
				TOTAL:	2,093.21
SOUTHERN STATES	1/17/25	PW CHAINSAW STARTER KITSX2	GENERAL FUND	STREETS & TRANSPORT	15.98
	1/17/25	PW CHAINSAW STARTER KITSX2	GENERAL FUND	STREETS & TRANSPORT	17.98
	1/17/25	PW CHAINSAW SRV KIT	GENERAL FUND	STREETS & TRANSPORT	43.98
	1/17/25	PW SAW CHAINS X2	GENERAL FUND	STREETS & TRANSPORT	35.98
				TOTAL:	113.92
STEELMAN TOOLS	1/17/25	PW TORQUE WRENCH X1	GENERAL FUND	STREETS & TRANSPORT	64.19
				TOTAL:	64.19

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
SUNOCO	1/17/25	MEACHAM FUEL 12/7-19/24	GENERAL FUND	POLICE DEPARTMENT	122.84
	1/17/25	PALMER FUEL 11/30-12/28/24	GENERAL FUND	POLICE DEPARTMENT	518.05
	1/17/25	HOOD FUEL 12/1-22/24	GENERAL FUND	POLICE DEPARTMENT	215.72
	1/17/25	WHITE FUEL 12/2-27/24	GENERAL FUND	STREETS & TRANSPORT	279.00
	1/17/25	DIX FUEL 12/3-23/24	GENERAL FUND	STREETS & TRANSPORT	170.40
	1/17/25	HAWKINS FUEL 12/18/24	GENERAL FUND	STREETS & TRANSPORT	55.33
				TOTAL:	1,361.34
SUPERIOR LAUNDRIES INC.	1/08/25	PD&PW MATS 12/4/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	1/08/25	PD&PW MATS 12//11/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	1/08/25	PD&PW MATS 12/18/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	1/08/25	PD&PW MATS 12/25/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	1/08/25	PD&PW MATS 12/4/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	1/08/25	PD&PW MATS 12//11/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	1/08/25	PD&PW MATS 12/18/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	1/08/25	PD&PW MATS 12/25/24	GENERAL FUND	STREETS & TRANSPORT	15.27
				TOTAL:	150.72
T-MOBILE	1/16/25	CELL PHONES DEC 24	GENERAL FUND	CITY ADMINISTRATION	243.39
	1/16/25	CELL PHONES DEC 24	GENERAL FUND	PLANNING & ZONING	63.98
	1/16/25	CELL PHONES DEC 24	GENERAL FUND	POLICE DEPARTMENT	95.97
	1/16/25	CELL PHONES DEC 24	GENERAL FUND	STREETS & TRANSPORT	272.93
	1/16/25	CELL PHONES DEC 24	GENERAL FUND	STREETS & TRANSPORT	213.99
	1/16/25	CELL PHONES DEC 24	PARKS & RECREATION	Parks & Recreation	14.90
	1/16/25	CELL PHONES DEC 24	PARKS & RECREATION	Parks & Recreation	213.99
	1/16/25	CELL PHONES DEC 24	CONVENTION & VISIT	Convention Visitor Bur	31.99
				TOTAL:	1,151.14
THE JOURNAL	1/17/25	CVB GIFT GUIDE 11/20/24	CONVENTION & VISIT	Convention Visitor Bur	550.00
	1/17/25	THANKSGIVING 1/2 PG 11/27/	CONVENTION & VISIT	Convention Visitor Bur	399.00
				TOTAL:	949.00
THOMPSON GAS	1/23/25	CH PROPANE 1/7/25	GENERAL FUND	CITY HALL	383.42
	1/21/25	PW PROPANE 1/16/2025	GENERAL FUND	STREETS & TRANSPORT	564.19
				TOTAL:	947.61
TIMOTHY P. STRANKO, ESQ	1/21/25	LEGAL RETAINER JAN 25	GENERAL FUND	CITY HALL	4,500.00
				TOTAL:	4,500.00
TOOLE DESIGN GROUP	1/30/25	BARNS PARTICAL SRVEY COMP	GENERAL FUND	PLANNING & ZONING	1,500.00
				TOTAL:	1,500.00
TRACTOR SUPPLY	1/17/25	PW MOUSE TRAPS X8	GENERAL FUND	STREETS & TRANSPORT	10.98
	1/17/25	PW TAPE/ CONNECTOR/BROOM	GENERAL FUND	STREETS & TRANSPORT	45.98
	1/17/25	PW TAPE/ CONNECTOR/BROOM	GENERAL FUND	STREETS & TRANSPORT	49.00
	1/17/25	PW TAPE/ CONNECTOR/BROOM	GENERAL FUND	STREETS & TRANSPORT	19.99
	1/17/25	PW TAPE/ CONNECTOR/BROOM	GENERAL FUND	STREETS & TRANSPORT	19.99
	1/17/25	PW TAPE/ CONNECTOR/BROOM	GENERAL FUND	STREETS & TRANSPORT	29.99
				TOTAL:	175.93
TRI-COUNTY RENTAL INC.	1/17/25	PW CHAIN SHARPENING X10	GENERAL FUND	STREETS & TRANSPORT	79.50
				TOTAL:	79.50
TRUST AUTO GLASS	1/21/25	PD # 3 WINDSHIELD REPAIR	GENERAL FUND	POLICE DEPARTMENT	360.00
				TOTAL:	360.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
UNITED WAY OF THE EASTERN PANHANDLE	1/08/25	DEC 24 TEEN CRT FEE REMIT	GENERAL FUND	POLICE DEPARTMENT	1,125.94
				TOTAL:	1,125.94
US BANK	1/17/25	DEC 2024 PCARD STMT PYMT	GENERAL FUND	NON-DEPARTMENTAL	40,785.51
	1/17/25	DEC 2024 PCARD STMT PMT	GENERAL FUND	NON-DEPARTMENTAL	40,785.51
	1/17/25	CORRECT BANK CODE ERROR	GENERAL FUND	NON-DEPARTMENTAL	40,785.51-
				TOTAL:	40,785.51
VISION SERVICE PLAN	1/13/25	JAN 2025 VISION INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	58.69
	1/13/25	JAN 2025 VISION INS PREMIU	GENERAL FUND	PLANNING & ZONING	66.49
	1/13/25	JAN 2025 VISION INS PREMIU	GENERAL FUND	CITY HALL	29.77
	1/13/25	JAN 2025 VISION INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	358.39
	1/13/25	JAN 2025 VISION INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	156.09
	1/13/25	JAN 2025 VISION INS PREMIU	PARKS & RECREATION	Parks & Recreation	24.24
				TOTAL:	693.67
VITAL SIGNS INC.	1/17/25	PD WHEAT BUS CARDS X100	GENERAL FUND	POLICE DEPARTMENT	39.95
	1/17/25	PD BUS CARDS X1100	GENERAL FUND	POLICE DEPARTMENT	439.45
	1/17/25	PW TRK LTR/P&R SIGNS, DECA	GENERAL FUND	STREETS & TRANSPORT	185.00
	1/17/25	PW TRK LTR/P&R SIGNS, DECA	PARKS & RECREATION	Parks & Recreation	66.00
	1/17/25	PW TRK LTR/P&R SIGNS, DECA	PARKS & RECREATION	Parks & Recreation	12.00
	1/17/25	P&R PIZZA W/SANTA BANNER	PARKS & RECREATION	TOURISM & EVENTS	75.00
	1/17/25	P&R PIZZA W/SANTA BANNER	PARKS & RECREATION	TOURISM & EVENTS	97.50
	1/17/25	CVB RANSON BANNERS 18X36-X	CONVENTION & VISIT	Convention Visitor Bur	1,387.50
				TOTAL:	2,302.40
WALMART	1/17/25	PD TB, PT, TP, CUTLERY	GENERAL FUND	POLICE DEPARTMENT	16.73
	1/17/25	PD TB, PT, TP, CUTLERY	GENERAL FUND	POLICE DEPARTMENT	33.96
	1/17/25	PD TB, PT, TP, CUTLERY	GENERAL FUND	POLICE DEPARTMENT	31.86
	1/17/25	PD TB, PT, TP, CUTLERY	GENERAL FUND	POLICE DEPARTMENT	12.86
	1/17/25	PD TB, PT, TP, CUTLERY	GENERAL FUND	POLICE DEPARTMENT	9.36
	1/17/25	PD TB, PT, TP, CUTLERY	GENERAL FUND	POLICE DEPARTMENT	3.48
	1/17/25	PD TB, PT, TP, CUTLERY	GENERAL FUND	POLICE DEPARTMENT	5.54
	1/17/25	PD TB, PT, TP, CUTLERY	GENERAL FUND	POLICE DEPARTMENT	28.44
	1/17/25	PIZZAW/SANTA BIKES X9	PARKS & RECREATION	TOURISM & EVENTS	108.00
	1/17/25	PIZZAW/SANTA BIKES X9	PARKS & RECREATION	TOURISM & EVENTS	108.00
	1/17/25	PIZZAW/SANTA BIKES X9	PARKS & RECREATION	TOURISM & EVENTS	108.00
	1/17/25	PIZZAW/SANTA BIKES X9	PARKS & RECREATION	TOURISM & EVENTS	108.00
	1/17/25	PIZZAW/SANTA BIKES X9	PARKS & RECREATION	TOURISM & EVENTS	108.00
	1/17/25	PIZZAW/SANTA BIKES X9	PARKS & RECREATION	TOURISM & EVENTS	59.76
	1/17/25	PIZZAW/SANTA BIKES X9	PARKS & RECREATION	TOURISM & EVENTS	108.00
	1/17/25	PIZZAW/SANTA BIKES X9	PARKS & RECREATION	TOURISM & EVENTS	156.95
	1/17/25	PIZZAW/SANTA CANDY CANES X	PARKS & RECREATION	TOURISM & EVENTS	118.70
	1/17/25	PIZZA W/ SANTA BIKE X1	PARKS & RECREATION	TOURISM & EVENTS	129.99
	1/17/25	PIZZA W/ SANTA BIKEX2/RDON	PARKS & RECREATION	TOURISM & EVENTS	74.00
	1/17/25	PIZZA W/ SANTA BIKEX2/RDON	PARKS & RECREATION	TOURISM & EVENTS	78.00
	1/17/25	PIZZA W/ SANTA BIKEX2/RDON	PARKS & RECREATION	TOURISM & EVENTS	78.00
	1/17/25	PIZZA W/ SANTA BIKEX2/RDON	PARKS & RECREATION	TOURISM & EVENTS	58.99
	1/17/25	CT/RANSON PARADE 24' SUPPL	PARKS & RECREATION	TOURISM & EVENTS	13.94
	1/17/25	CT/RANSON PARADE 24' SUPPL	PARKS & RECREATION	TOURISM & EVENTS	23.52
	1/17/25	CT/RANSON PARADE 24' SUPPL	PARKS & RECREATION	TOURISM & EVENTS	24.91
	1/17/25	CT/RANSON PARADE 24' SUPPL	PARKS & RECREATION	TOURISM & EVENTS	194.78
	1/17/25	CT/RAN PAR 24' CANDY	CONVENTION & VISIT	Convention Visitor Bur	173.82
				TOTAL:	1,975.59
WEIS	1/17/25	SIGULINSKY FUEL 11/30-12/7	GENERAL FUND	POLICE DEPARTMENT	112.52

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	1/17/25	TREE LGHT 24' DRINKS	CONVENTION & VISIT	Convention Visitor Bur	17.47
	1/17/25	TREE LGHT 24' DRINKS	CONVENTION & VISIT	Convention Visitor Bur	5.00
	1/17/25	TREE LGHT 24' DRINKS	CONVENTION & VISIT	Convention Visitor Bur	2.99
	1/17/25	TREE LGHT 24' DRINKS	CONVENTION & VISIT	Convention Visitor Bur	5.99
	1/17/25	TREE LGHT 24' DRINKS	CONVENTION & VISIT	Convention Visitor Bur	2.60
				TOTAL:	146.57
WEST VIRGINIA AMERICAN WATER	1/17/25	MF WATER 11/2-12/4/24	PARKS & RECREATION	Parks & Recreation	111.32
	1/17/25	MF IRIGTIN WATER 11/2-12/4	PARKS & RECREATION	Parks & Recreation	352.97
				TOTAL:	464.29
WV STATE TREASURER'S OFFICE	1/03/25	DEC2024 COURT FEE REMIT	GENERAL FUND	POLICE DEPARTMENT	7,918.26
				TOTAL:	7,918.26
XEROX FINANCIAL SERVICES	1/30/25	PD COPIER 1/5-2/4/2025	GENERAL FUND	POLICE DEPARTMENT	381.82
				TOTAL:	381.82
**PAYROLL EXPENSES	1/01/2025 - 1/31/2025		GENERAL FUND	MAYOR'S OFFICE	1,000.00
			GENERAL FUND	CITY COUNCIL	5,000.04
			GENERAL FUND	CITY ADMINISTRATION	26,819.49
			GENERAL FUND	POLICE JUDGE'S OFFICE	1,900.00
			GENERAL FUND	PLANNING & ZONING	40,663.82
			GENERAL FUND	CITY HALL	28,700.95
			GENERAL FUND	POLICE DEPARTMENT	203,917.25
			GENERAL FUND	POLICE SPECIAL DUTY	1,000.00
			GENERAL FUND	STREETS & TRANSPORT	72,418.70
			PARKS & RECREATION	Parks & Recreation	25,019.61
				TOTAL:	406,439.86

========== FUND TOTALS ==========	
001 GENERAL FUND	901,419.94
201 CAPITAL IMPROVEMENT	691,263.31
900 PARKS & RECREATION	41,718.68
901 CONVENTION & VISITORS	4,500.38
903 DEVELOPMENT BONDS	3,000.00
GRAND TOTAL:	1,641,902.31

TOTAL PAGES: 15

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Ranson, WV
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 1/01/2025 THRU 1/31/2025

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 1/01/2025 THRU 1/31/2025

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

FY 2025
General Fund Budget
December 2024 Financials

58.3% through Budget Year

	Current Budget FY2025 1-21-2025	Year to Date	Budget Balance	% of Budget Received
FY24 Carryover Fund Balance	*4,881,368*	*4,881,368*	-	100%
Revenue Summary				
Taxes	4,871,480	3,501,198	(1,370,283)	72%
Fines & Forfeitures	400,000	239,490	(160,510)	60%
Licenses & Permits	906,000	644,227	(261,773)	71%
Charges for Services	-	-	-	-
Intergovernmental	730,000	375,131	(354,869)	51%
Miscellaneous	102,000	77,997	(24,003)	76%
Total Revenues	***11,890,848***	***9,719,410***	***(2,171,438)***	***82%***
Expenditure Summary				
Mayor's Office	16,560	7,597	8,963	46%
City Council	67,800	37,678	30,122	56%
City Administrator	451,500	232,207	219,293	51%
Police Judge's Office	34,300	15,192	19,108	44%
Contribution to Commissions	183,887	57,879	126,008	31%
Regional Development Authority	5,150	5,107	43	99%
Planning & Zoning	948,875	507,936	440,939	54%
Elections	37,750	23,215	14,535	61%
City Hall	1,350,000	761,225	588,775	56%
Contribution/Transfer	2,675,451	1,302,726	1,372,726	49%
Contingency	1,189,085	-	1,189,085	0%
Police Department	2,935,650	1,646,392	1,289,258	56%
Police Special Duty	9,290	9,051	239	97%
Streets Department	1,360,550	675,339	685,211	50%
Street Lights	125,000	70,438	54,562	56%
Parks & Recreation	300,000	134,754	165,246	45%
Convention & Visitor's Bureau	200,000	118,503	81,497	59%
Total Expenditures	***11,890,848***	***5,605,238***	***6,285,610***	***47%***
Revenue Over Expenses		***4,114,173***		

FY 2025 General Fund Budget Revenues

Account Number	*Description*	*Current FY25 Budget as of 1/21/2025*	*FY2025 Q1*	*FY2025 Q2*	*Jan-25*	*Year to Date*	*Budget Balance*	*% of Budget Received*
	FY24 Carryover Fund Balance	**4,881,368**	4,881,368	-		**4,881,368**	**-**	*100%*
001.301.100	Ad Valorem Tax Current Year	1,620,230	930,240	147,543	14,768	1,092,551	527,679	*67%*
001.303.100	Gas and Oil Severance Tax Current Year	20,000	-	20,000	-	20,000	(0)	*100%*
001.304.100	Utility Tax	250,000	34,841	91,785	24,072	150,698	99,302	*60%*
001.305.100	B&O Tax	2,500,000	55,098	1,024,148	870,307	1,949,552	550,448	*78%*
001.306.100	Wine and Liquor Tax	80,000	-	17,741	-	17,741	62,259	*22%*
001.307.100	Animal Tax	1,250	856	262	30	1,148	103	*92%*
001.308.100	Hotel/Motel Tax	400,000	98,131	138,875	32,501	269,507	130,493	*67%*
001.320.100	Fines, Fees, and Court Costs	400,000	98,325	102,391	38,604	239,320	160,680	*60%*
001.321.100	Parking Tickets	-	155	15	-	170	(170)	*N/A*
001.325.100	Business Licenses	25,000	12,543	1,934	120	14,597	10,403	*58%*
001.326.100	Building Permits	750,000	208,627	290,587	85,344	584,558	165,442	*78%*
001.328.100	Franchise Tax	45,000	-	11,648	-	11,648	33,352	*26%*
001.329.100	Rental Registration	1,000	220	700	20	940	60	*94%*
001.330.100	IRP Fees	85,000	13,973	18,229	283	32,484	52,516	*38%*
001.369.100	Contributions from Other Funds (Sales Tax)	700,000	-	350,000		350,000	350,000	*50%*
001.374.100	Payroll Reimbursement	30,000	6,229	7,673	11,229	25,131	4,869	*84%*
001.380.100	Interest Gained on Investments	30,000	10,196	7,166	1,946	19,308	10,692	*64%*
001.382.100	Refunds & Rebates	30,000	3,626	14,381	5,243	23,250	6,750	*78%*
001.383.100	Sale of Fixed Asset	20,000	15,000	2,700		17,700	2,300	*89%*
001.386.100	Insurance Claim	15,000	6,315	3,676	1,251	11,241	3,759	*N/A*
001.389.100	Accident Reports	5,000	1,476	1,520	700	3,696	1,304	*74%*
001.399.100.	Miscellaneous	1,500	1,075	100	1,386	2,561	(1,061)	*171%*
001.399.102	Yard Sale Fees	250	85	20	-	105	145	*42%*
001.399.103	Fingerprint Fee	250	85	40	10	135	115	*54%*
	Total Revenues	***11,890,848***	***6,378,462***	***2,253,135***	***1,087,813***	***9,719,410***	***2,171,438***	***82%***

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 1/21/2025	FY2025 Q1	FY2025 Q2	Jan-25	Year-to-date	Budget Balance	Percent of Budget Expended
409 - Mayor's Office								
001.409.101	Mayor Salary	12,000	3,000	3,000	1,000	7,000	5,000	58%
001.409.104	Mayor FICA	960	230	230	77	536	425	56%
001.409.214	Mayor Travel	2,000	-	-	-	-	2,000	0%
001.409.226	Mayor Insurance Bonds	100	-	-	-	-	100	0%
001.409.230	Mayor Contracted Services	500	-	-	-	-	500	0%
001.409.341	Mayor Departmental Supplies	500	-	-	61	61	439	12%
001.409.568	Mayor Contributions	500	-	-	-	-	500	0%
	Total	**16,560**	**3,230**	**3,230**	***1,138***	***7,597***	***8,963***	***46%***
410 - City Council								
001.410.101	City Council Salary	60,000	15,000	15,000	5,000	35,000	25,000	58%
001.410.104	City Council FICA	4,800	1,148	1,148	383	2,678	2,123	56%
001.410.214	City Council Travel	2,000	-	-	-	-	2,000	0%
001.410.230	City Council Contracted Services	500	-	-	-	-	500	0%
001.410.341	City Council Departmental Supplies	500	-	-	-	-	500	0%
	Total	**67,800**	**16,148**	**16,148**	**5,383**	**37,678**	**30,122**	**56%**
412 - City Administration Office								
001.412.103	City Administration Salary (3 FT employees)	243,000	59,102	55,274	26,819	141,195	101,805	58%
001.412.104	City Administration FICA	19,000	4,723	4,413	2,144	11,280	7,720	59%
001.412.105	City Administration Insurance	60,500	15,114	14,985	4,992	35,091	25,409	58%
001.412.106	City Administration Retirement	29,500	5,910	5,365	2,682	13,957	15,543	47%
001.412.211	City Administration Phone	1,250	-	294	-	294	956	24%
001.412.214	City Administration Travel	5,000	2,461	531	-	2,992	2,008	60%
001.412.220	City Administration Ads/Legal Publications	2,500	-	40	-	40	2,460	2%
001.412.221	City Administration Training	2,500	1,383	160	-	1,543	958	62%
001.412.222	City Administration Dues and Subscriptions	3,500	634	874	21	1,530	1,970	44%
001.412.223	City Administration Professional Services	25,000	567	7,567	189	8,323	16,677	33%
001.412.226	City Administration Insurance and Bonds	250	-	-	-	-	250	0%
001.412.230	City Administration Contracted Services	20,000	-	-	-	-	20,000	0%
001.412.341	City Adminstration Supplies and Materials	5,000	-	2,485	-	2,485	2,516	50%
001.412.343	City Administration Gas Oil Tires	500	219	-	-	219	281	44%
001.412.345	City Administration Uniforms	1,500	238	-	-	238	1,262	16%
001.412.353	City Administration Computer Software	32,500	12,076	945	-	13,021	19,479	40%
	Total	**451,500**	**102,427**	**92,932**	***36,848***	***232,207***	***219,293***	***51%***
416 - Police Judge's Office								
001.416.103	Police Judge Salary (2 Mags; 1 Prosecutor)	25,000	5,700	6,512	1,900	14,112	10,888	56%
001.416.104	Police Judge FICA	2,000	436	498	145	1,080	920	54%
001.416.223	Police Judge Professional Services	7,000	-	-	-	-	7,000	0%
001.416.226	Police Judge Insurance and Bonds	300	-	-	-	-	300	0%
	Total	**34,300**	**6,136**	**7,010**	***2,045***	***15,192***	***19,108***	***44%***

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 1/21/2025	FY2025 Q1	FY2025 Q2	Jan-25	Year-to-date	Budget Balance	Percent of Budget Expended
424 - Contributions								
001.424.568	Contributions - Dispersed		-	-	-	-		
	PANTRAN	15,000	-	-	-	-	15,000	0%
	Independent Fire Dept	19,000	-	-	-	-	19,000	0%
	Citizen Fire Dept.	14,000	-	-	-	-	14,000	0%
	Charles Town Library	5,000	-	-	-	-	5,000	0%
	Jefferson County P&R - Fireworks	5,000	-	-	-	-	5,000	0%
	Mini-Grant Program	50,000	-	-	-	-	50,000	0%
	2023 Ranson Community Distribution Program	70,887	7,298	47,481	-	54,779	16,108	77%
	Community Sponsorship	5,000	1,600	1,500	-	3,100	1,900	62%
	Total	**183,887**	***8,898***	***48,981***	***-***	***57,879***	***126,008***	***31%***
435 - Regional Development Authority								
001.435.222	Region 9 Planning & Development Council	**5,150**	5,107	-	-	5,107	43	99%
437 - Planning and Zoning								
001.437.103	Planning & Zoning Salary (5 FT employees)	354,000	92,849	83,393	40,343	216,584	137,416	61%
001.437.104	Planning and Zoning FICA	27,500	7,314	6,545	3,208	17,067	10,433	62%
001.437.105	Planning and Zoning Insurance	73,500	18,435	18,416	6,108	42,959	30,541	58%
001.437.106	Planning and Zoning Retirement	42,500	8,255	7,173	3,587	19,014	23,486	45%
001.437.108	Planning and Zoning Overtime/Extra Help	5,000	489	55	321	865	4,135	17%
001.437.110	Planning and Zoning Fringe Benefits	250	250	-	-	250	-	100%
001.437.211	Planning and Zoning Telephone	2,000	-	494	64	558	1,442	28%
001.437.214	Planning and Zoning Travel	2,000	672	-	-	672	1,328	34%
001.437.217	Planning and Zoning Vehicle Repair	500	-	-	-	-	500	0%
001.437.218	Planning and Zoning Postage	1,000	-	-	-	-	1,000	0%
001.437.220	Planning and Zoning Legal Publications	4,000	365	533	141	1,038	2,962	26%
001.437.221	Planning and Zoning Training	7,500	1,136	247	-	1,383	6,117	18%
001.437.222	Planning and Zoning Dues and Subscriptions	1,500	100	-	-	100	1,400	7%
001.437.223	Planning and Zoning Professional Services	400,000	120,988	63,094	17,400	201,482	198,518	50%
001.437.226	Planning and Zoning Insurance & Bonds	125	-	-	-	-	125	0%
001.437.230	Planning and Zoning Contracted Services	1,000	237	-	49	286	714	29%
001.437.341	Planning and Zoning Supplies and Materials	8,500	1,026	13	-	1,039	7,461	12%
001.437.343	Planning and Zoning Gas, Oil, Tires	2,500	558	213	85	855	1,645	34%
001.437.345	Planning and Zoning Uniforms	2,500	-	-	-	-	2,500	0%
001.437.353	Planning and Zoning Computer Software	13,000	1,621	1,621	540	3,783	9,217	29%
	Total	**948,875**	**254,296**	**181,796**	***71,845***	***507,936***	***440,939***	***54%***
438 - Elections								
001.438.220	Elections Advertising	750	-	-	52	52	698	7%
001.438.230	Elections Contracted Services (Poll workers)	35,250	23,163	-	-	23,163	12,087	66%

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 1/21/2025	FY2025 Q1	FY2025 Q2	Jan-25	Year-to-date	Budget Balance	Percent of Budget Expended
001.438.341	Elections Supplies and Materials	1,750	-	-	-	-	1,750	0%
	Total	**37,750**	**23,163**	**-**	**52**	**23,215**	**14,535**	**61%**
440 - City Hall								
001.440.103	City Hall Salary (4 FT employees)	270,000	65,113	59,556	28,692	153,361	116,639	57%
001.440.104	City Hall FICA	21,500	5,208	4,729	2,282	12,218	9,282	57%
001.440.105	City Hall Insurance	50,500	9,367	10,265	3,410	23,043	27,457	46%
001.440.106	City Hall Retirement	32,500	5,540	5,123	2,561	13,224	19,276	41%
001.440.108	City Hall Overtime / Extra Help	5,000	544	9	9	561	4,439	11%
001.440.211	City Hall Telephone	25,000	4,254	5,796	1,800	11,850	13,150	47%
001.440.212	City Hall Printing	7,500	1,387	685	27	2,099	5,401	28%
001.440.213	City Hall Utilities	20,000	4,048	3,517	2,033	9,597	10,403	48%
001.440.214	City Hall Travel	1,500	-	-	-	-	1,500	0%
001.440.215	City Hall Maintenance / Repair Building	20,000	6,569	2,992	1,649	11,209	8,791	56%
001.440.216	City Hall Maintenance / Repair Equipment	500	-	-	-	-	500	0%
001.440.217	City Hall Vehicle Repair	500	-	-	-	-	500	0%
001.440.218	City Hall Postage / Meter	8,000	1,472	897	512	2,882	5,118	36%
001.440.219	City Hall Building and Equipment Rents	11,000	2,019	2,093	640	4,752	6,248	43%
001.440.220	City Hall Advertising / Legal Publications	5,000	1,830	251	-	2,080	2,920	42%
001.440.221	City Hall Training	5,500	-	160	-	160	5,340	3%
001.440.222	City Hall Dues and Subscriptions	10,000	1,956	15	-	1,971	8,029	20%
001.440.223	City Hall Professional Services	125,000	13,750	15,379	4,500	33,629	91,371	27%
001.440.224	City Hall Audit Costs	108,000	9,241	55,235	12,025	76,501	31,500	71%
001.440.226	City Hall Insurance and Bonds (Travelers)	291,500	134,142	76,317	-	210,459	81,041	72%
001.440.230	City Hall Contracted Services	141,500	45,263	41,334	22,613	109,210	32,290	77%
001.440.232	City Hall Bank Charges	50,000	12,416	10,177	3,438	26,031	23,969	52%
001.440.341	City Hall Supplies and Materials	36,000	4,738	2,252	925	7,915	28,085	22%
001.440.343	City Hall Oil, Gas & Tires	500	28	31	-	59	441	12%
001.440.345	City Hall Uniforms	2,000	-	-	-	-	2,000	0%
001.440.353	City Hall Computer Software	99,500	48,411	-	-	48,411	51,089	49%
001.440.570	City Hall Miscellaneous Fees	2,000	-	-	-	-	2,000	0%
	Total	**1,350,000**	**377,297**	**296,811**	***87,116***	***761,225***	***588,775***	***56%***
444 - Contributions to Other Funds								
1.444.566	Contributions to Others Funds							
	Municipal Capital Improvement	1,965,246	-	965,123	-	965,123	1,000,123	49%
	Municipal Stabilization	710,205	-	337,603	-	337,603	372,603	48%
	Total	**2,675,451**	***-***	***1,302,726***	***-***	***1,302,726***	***1,372,726***	***49%***
699 - Contingencies								
1.699.000	Contingencies	1,189,085	-	-	-	-	1,189,085	0%

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 1/21/2025	FY2025 Q1	FY2025 Q2	Jan-25	Year-to-date	Budget Balance	Percent of Budget Expended
	Total	**1,189,085**	**-**	**-**	**-**	**-**	***1,189,085***	***0%***
700 - Police								
001.700.103	Police Salary (19 FT Officers & 2 FT Admin)	1,664,950	423,409	362,610	178,890	964,909	700,041	58%
001.700.104	Police FICA	140,950	36,675	31,928	16,182	84,785	56,165	60%
001.700.105	Police Insurance	352,500	88,537	83,730	28,628	200,896	151,604	57%
001.700.106	Police Retirement	188,250	37,859	32,453	16,674	86,986	101,264	46%
001.700.108	Police Overtime / Extra Help	175,000	38,095	39,859	25,028	102,982	72,018	59%
001.700.110	Police Fringe Benefits	4,750	-	-	-	-	4,750	0%
001.700.211	Police Telephone	7,500	982	1,611	437	3,030	4,470	40%
001.700.212	Police Printing	500	-	-	-	-	500	0%
001.700.213	Police Utilities	17,500	2,665	3,311	1,939	7,916	9,584	45%
001.700.214	Police Travel	10,000	2,140	1,018	256	3,414	6,586	34%
001.700.215	Police Maintenance / Repair Building	2,500	655	-	420	1,075	1,425	43%
001.700.216	Police Maintenance / Repair Equipment	1,500	-	-	-	-	1,500	0%
001.700.217	Police Vehicle Maintenance	30,000	3,789	7,061	10,568	21,417	8,583	71%
001.700.218	Police Postage	1,000	34	19	11	64	936	6%
001.700.219	Police Building and Equipment Rents	5,000	1,158	1,184	382	2,723	2,277	54%
001.700.220	Police Advertising / Legal Publication	750	-	-	-	-	750	0%
001.700.221	Police Training	10,000	2,965	1,293	-	4,258	5,742	43%
001.700.222	Police Dues and Subscriptions	1,500	100	50	200	350	1,150	23%
001.700.223	Police Professional Services	30,000	13,827	6,642	-	20,468	9,532	68%
001.700.226	Police Insurance and Bonds	200	-	-	-	-	200	0%
001.700.230	Police Contracted Services	35,500	8,249	4,321	1,619	14,189	21,311	40%
001.700.233	Police Investigation Fees	1,000	-	-	-	-	1,000	0%
001.700.235	Police Remittance of Fees Collected	102,000	15,886	23,462	9,044	48,393	53,607	47%
001.700.236	Police Refunds	1,000	-	-	-	-	1,000	0%
001.700.341	Police Supplies and Materials	30,000	2,992	4,894	1,168	9,053	20,947	30%
001.700.343	Police Gas Oil Tires	72,000	16,074	17,958	5,056	39,088	32,912	54%
001.700.345	Police Uniforms	12,000	604	4,270	271	5,146	6,854	43%
001.700.353	Police Software	31,000	12,968	12,281	-	25,250	5,750	81%
001.700.570	Police Miscellaneous Fees	6,800	-	-	-	-	6,800	0%
	Total	**2,935,650**	**709,663**	**639,956**	***296,773***	***1,646,392***	***1,289,258***	***56%***
704 - Crossing Guards								
001.704.103	Crossing Guards Salary (5 PT Employees)	8,625	1,888	5,521	1,000	8,408	217	97%
001.704.104	Crossing Guards FICA	665	144	422	77	643	22	97%
001.704.570	Crossing Guards Misc	-	-	-	-	-	-	0%
	Total	**9,290**	***2,032***	***5,943***	***1,077***	***9,051***	***239***	***97%***
750 - Streets								
001.750.103	Streets Salary (10 FT employees)	653,000	163,839	131,969	68,034	363,842	289,158	56%
001.750.104	Streets FICA	52,000	13,081	10,887	5,666	29,634	22,366	57%
001.750.105	Streets Insurance	187,000	41,711	39,950	13,106	94,767	92,233	51%

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 1/21/2025	FY2025 Q1	FY2025 Q2	Jan-25	Year-to-date	Budget Balance	Percent of Budget Expended
001.750.106	Streets Retirement	78,500	14,411	11,747	6,146	32,304	46,196	41%
001.750.108	Streets Overtime / Extra Help	15,000	1,207	5,390	4,385	10,982	4,018	73%
001.750.110	Streets Fringe Benefits	2,500	2,250	-	-	2,250	250	90%
001.750.211	Streets Telephone	6,750	448	2,402	437	3,288	3,462	49%
001.750.213	Streets Utilities	10,000	1,774	1,944	1,175	4,893	5,107	49%
001.750.214	Streets Travel	2,500	-	-	-	-	2,500	0%
001.750.215	Streets Maintenance / Repair Building	5,000	997	323	21	1,341	3,659	27%
001.750.216	Streets Maintenance / Repair Equipment	15,000	1,460	1,024	154	2,638	12,362	18%
001.750.217	Streets Maintenance / Repair Vehicles	22,500	889	461	3,764	5,113	17,387	23%
001.750.219	Streets Building and Equipment Rents	5,000	281	496	132	909	4,091	18%
001.750.221	Streets Training	2,500	-	73	-	73	2,427	3%
001.750.222	Streets Dues	500	-	-	-	-	500	0%
001.750.223	Streets Professional Services	500	-	167	-	167	333	33%
001.750.226	Streets Insurance and Bonds	300	-	-	-	-	300	0%
001.750.230	Streets Contracted Services	200,000	29,821	32,153	22,782	84,757	115,243	42%
001.750.341	Streets Supplies and Materials	60,000	8,651	8,631	2,213	19,495	40,505	32%
001.750.343	Streets Gas Oil Tires	30,000	8,329	6,427	2,613	17,369	12,631	58%
001.750.345	Streets Uniforms	5,000	-	-	90	90	4,910	2%
001.750.353	Streets Software	7,000	1,428	-	-	1,428	5,572	20%
	Total	**1,360,550**	**290,578**	**254,043**	***130,718***	***675,339***	***685,211***	***50%***
751 - Street Lights								
001.751.213	Street Lights - Utilities	125,000	28,132	30,036	12,270	70,438	54,562	56%
	Total	**125,000**	**28,132**	**30,036**	***12,270***	***70,438***	***54,562***	***56%***
900 - Parks & Recreation		-						
001.900.568	Parks & Recreation Pass through Hotel Tax	200,000	49,066	69,438	16,250	134,754	65,246	67%
001.900.568.001	Parks & Recreation Operational Contribution	100,000	-	-	-	-	100,000	0%
	Total	***300,000***	**49,066**	**69,438**	***16,250***	***134,754***	***165,246***	***45%***
901 - Convention & Visitors Bureau (CVB)		-						
001.901.568	CVB Pass through Hotel Tax	200,000	24,889	76,091	17,523	118,503	81,497	59%
	Total	**200,000**	**24,889**	**76,091**	***17,523***	***118,503***	***81,497***	***59%***
	Total Expenses	***11,890,848***	***1,901,061***	***3,025,141***	***679,036***	***5,605,238***	***6,285,610***	***47%***
	Revenue Over Expenses	***-***	***4,477,401***	***(772,005)***	***408,777***	***4,114,173***		

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - January 31, 2025
58.3% through Budget Year

	FY2025 REVISED BUDGET 12-03-2024	*FY2025 Q1*	*FY2025 Q2*	*JANUARY 2025*	*YEAR TO DATE*	*Budget Balance*
Carryover Balance	8,488,226	8,488,226	-	-	8,488,226	-
201.348.100 Special Assessments - Sidewalk Funds	-	-	-	-	-	-
201.350.100 City Service Fees	150,000	87,000	63,439	63,226	213,665	(63,665)
201.365.100 Grants	29,000	-	29,100	-	29,100	(100)
201.369.100 Contributions from Other Funds	1,930,246	-	965,123	-	965,123	965,123
201.376.000 Table Games Income	190,000	32,573	48,203	17,809	98,585	91,415
201.380.100 Interest Income	80,000	22,943	18,490	5,283	46,717	33,283
201.381.200 Demo Reimbursements	6,500	-	6,500	-	6,500	-
201.397.100 Video Lottery Income	600,000	42,135	205,609	77,838	325,582	274,418
TOTAL REVENUES	***11,473,972***	***8,672,877***	***1,336,464***	***164,156***	***10,173,497***	***1,300,475***
EXPENDITURES						
201 Misc Fees						
Bank Charges	175	51	51	17	119	56
201.975.459 GENERAL GOVERNMENT CAPITAL EXPENSES						
Computer Replacement Program (201-975.459.001)	150,000	-	44,469	-	44,469	105,531
Condemnation of Properties (201-975.459.002)	25,000	-	-	-	-	25,000
Replacement Vehicle (201-975.459.003)	70,000	-	-	-	-	70,000
Total - General Government	*245,175*	*51*	*44,521*	*17*	*44,588*	*200,587*
201.976.459 PUBLIC SAFETY CAPITAL EXPENSES						
3 Patrol Vehicles (201-976.459.001)	135,000	127,224	-		127,224	7,776
Equipment for Patrol Vehicles (201-976.459.002)	75,000	50,009	1,250		51,259	23,741
Two In-Car Camera Systems (201-976.459.002)	20,000	-	19,369		19,369	631
Three CAD units (201-976.459.002)	10,000	-	-		-	10,000
E-Ticketing (201-976.459.003)	8,000	-	-		-	8,000
Radios (201-976.459.003)	15,000	2,836	-		2,836	12,164
Radars (201-976.459.003)	7,500	7,500	-		7,500	-
Tasers (201-976.459.003)	15,000	-	-		-	15,000
Electronic Fingerprint Machine (201-976.459.004)	30,000	10,200	-		10,200	
Crash Reconstructor Equipment (201-976.459.004)	29,500	29,250	-		29,250	250

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - January 31, 2025
58.3% through Budget Year

	FY2025 REVISED BUDGET 12-03-2024	*FY2025 Q1*	*FY2025 Q2*	*JANUARY 2025*	*YEAR TO DATE*	*Budget Balance*
Exterior Storage Building at PD (201-976.459.005)	10,000	7,416	-		7,416	2,584
New Police Department Building (201-976.459.005)	750,000	18,954	10,000	594,681	623,635	126,365
Total - Public Safety	*1,105,000*	*253,389*	*30,619*	*594,681*	*878,690*	*226,310*
201.977.459 STREET & TRANSPORTATION CAPITAL EXPENSES						
Street Construction & Repairs						
5th Avenue Streetscape (201-977.459.016)	1,300,000	-	-		-	1,300,000
Stormwater Engineering/Repairs						
SWM/Engineering & Construction	50,000	-	-	-	-	50,000
Stormwater Management/Engineering (Mildred) - Design (201-977.459.012)	200,000	66,173	66,173	-	132,346	67,654
Stormwater Management/Engineering (Mildred) Phase 1 (201-977.459.012)	1,000,000	-	-	-	-	1,000,000
Stormwater Management/Engineering (Mildred) Phase 2 (201-977.459.012)	250,000	-	-	-	-	250,000
Miscellaneous Other Capital Projects						
City Hall Roof (201-977.459.011)	20,000	-	-	-	-	20,000
Trifecta Place (201-977.459.013)	500,000	7,983	11,264	-	19,246	480,754
PW Capital Budget Items						
Street Preservation (Asphalt Overlay) (201-977.459.001)	350,000	-	-	-	-	350,000
Alley Construction & Preservation (201-977.459.002)	100,000	3,100	1,600	-	4,700	95,300
Sidewalk & Curb Replacement (201-977.459.003)	75,000	55,962	6,274	-	62,237	12,763
Street Design/Engineering (201-977.459.004)	50,000	-	13,969	-	13,969	36,031
Street Light Replacement (201-977.459.005)	75,000	11,011	3,751	-	14,761	60,239
F350 Truck (201-977.459.006)	75,000	67,476	1,986	-	69,462	5,538
Equipment (201-977.459.009)	75,000	8,140	-	-	8,140	66,860
Improvement to Public Works Yard (201-977.459.010)	400,000	94,642	9,860	-	104,502	295,498
Total - Streets & Transportation	*4,520,000*	*314,486*	*114,876*	-	*429,363*	*4,090,637*
201.979.459 PARKS & RECREATION CAPITAL EXPENSES						
Civic Center Improvements (201-979.459.001)	40,000	22,900	-	-	22,900	17,100
Flowing Springs Park (201-979.459.008)	600,000	6,763	-	-	6,763	593,238

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - January 31, 2025
58.3% through Budget Year

	FY2025 REVISED BUDGET 12-03-2024	*FY2025 Q1*	*FY2025 Q2*	*JANUARY 2025*	*YEAR TO DATE*	*Budget Balance*
Marcus Fields Improvements (201-979.459.002)	50,000	4,326	-	-	4,326	45,674
Total - Parks & Recreation	*690,000*	*33,989*	-	-	*33,989*	*656,011*
Contingencies	4,913,797	-	-	-	-	4,913,797
TOTAL EXPENSES	***6,560,175***	***601,916***	***190,016***	***594,698***	***1,386,630***	***5,173,545***
REVENUES OVER EXPENSES	***4,913,797***	***8,070,962***	***1,146,448***	***(430,541)***	***8,786,868***	

AGENDA ITEM IV.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Public Works Status Report- January

Staff has provided January Status Report for Public Works

ATTACHMENTS:

Public Works Jan status report.pdf

Work Order Summary List

City of Ranson

Selected Date Range for Completion Dates:1/18/2025 - 2/13/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

Status: Closed Work Orders

5139	City Hall			3/12/2024	3/15/2024	$0.00
Medium				323	1/29/2025	
Inspections				3/12/2024 12:41:14 AM	1/29/2025	
Yearly - Annual Building Inspection - Refer to PM schedule details.						
Tim Costello						
5750	Streets			1/26/2025	1/29/2025	$0.00
Medium	Randy Cook			1	1/27/2025	
Grounds				1/26/2025 12:30:22 AM	1/27/2025	
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.						
Tim Costello						

Count: 2 Work Orders **Avg. Age of WO's 162** **Total for Closed Work Orders 0 $0.00**

Status: Complete

4112	PW VEHICLE	Truck#32 Ford F650		1/26/2021		$0.00
High	Robert Hawkins			1,464	1/29/2025	
Vehicle Maintenance				1/26/2021 9:00:02 AM	1/29/2025	
Needs to have rear brakes checked and replaced if need						
Keith Pierson						
5698	Street Lights			12/18/2024		$0.00
Medium	Randy Cook			42	1/29/2025	
Lighting (Outdoor)				12/18/2024 12:16:01 PM	1/29/2025	
Need to cut back tree off of light and replace globe on light						
Tim Costello						
5726	PD VEHICLE	PD UNIT #9 2018 Ford		1/2/2025		$0.00
Medium	Robert Hawkins			32	2/3/2025	
				1/2/2025 1:42:43 PM	2/3/2025	
Officer Jenkins says car sputters like it needs new spark plugs			Complete at another shop			
Robbie Roberts						
5741	PD. STATION	BUILDING EXTERIOR		1/22/2025		$0.00
Medium	Keith Pierson			5	1/27/2025	
				1/22/2025 6:36:51 AM	1/27/2025	
Guttering on front of building by the parking lot is pulled from building and will need repaired once the ice melts. The small one in the back is a solid block of ice and may need checked as well.			Put new screws in gutter fasteners in the front part of building. removing rear small gutter.			
Robbie Roberts						
5742	PD VEHICLE	Car24 2023 Dodge		1/22/2025		$0.00
Medium	Robert Hawkins			5	1/27/2025	
				1/22/2025 8:38:25 AM	1/27/2025	
Oil Change			Service complete at 7003. next service at 12,003. Tire Rotation complete			
Robbie Roberts						

Work Order Summary List

Selected Date Range for Completion Dates:1/18/2025 - 2/13/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							

5743	PD VEHICLE	PD UNIT #8 2013 Ford		1/23/2025		$0.00
Medium	Robert Hawkins			4	1/27/2025	
				1/23/2025 8:05:17 AM	1/27/2025	
Oil Change Tire Rotation			OIL CHANGE AND TIRE ROTATION COMPLETE AT 98,541. NEXT SERVICE AT 103,451. REPLACED TWO FRONT WIPERS.			
Robbie Roberts						
5744	PD. STATION			1/23/2025		$0.00
Medium	Keith Pierson			4	1/27/2025	
				1/23/2025 3:12:51 PM	1/27/2025	
Install electric heater in shower room and water heater closet. Repair frozen water lines. Patch and install drywall			we installed heaters. Cut section of drywall out found where was frozen. Insulated pipes. Replaced drywall.			
5752	PD VEHICLE	PD UNIT #23 2022		1/27/2025		$0.00
Medium	Robert Hawkins			4	1/31/2025	
				1/27/2025 5:45:08 AM	1/31/2025	
Oil Change and Tire Rotation			Service complete at 22,209. next service 27,209. tire rotation, front brakes replaced.			
Robbie Roberts						
5753	PD. STATION	Station Inter.		1/28/2025		$0.00
Medium	Keith Pierson			3	1/31/2025	
				1/28/2025 8:38:38 AM	1/31/2025	
Paint Kitchen Shower Room			cleaned walls and painted			
Robbie Roberts						
5756	PD VEHICLE	PD UNIT #9 2018 Ford		1/29/2025		$0.00
Medium	Robert Hawkins			5	2/3/2025	
				1/29/2025 5:55:57 AM	2/3/2025	
Has a miss in engine while driving it			Repaired at another shop			
Robbie Roberts						
5757	PD. STATION	BUILDING EXTERIOR		1/29/2025		$0.00
Medium	Mike Smith			2	1/31/2025	
				1/29/2025 5:57:54 AM	1/31/2025	
There are three lights on front of building facing it from Preston Street the one all the way to the right is out			Replaced the 3 lights in front of building with wet rated bulbs.			
Robbie Roberts						
5758	City Hall			1/29/2025		$0.00
Medium	Keith Pierson				1/29/2025	
				1/29/2025 2:52:36 PM	1/29/2025	
remove tv from 2nd floor						
Keith Pierson						
5759	PD. STATION	Station Inter.		1/30/2025		$0.00
Medium	Keith Pierson			5	2/4/2025	
				1/30/2025 8:27:31 AM	2/4/2025	
20" shelf at Ms. Ruffner's window in lobby area for taking fines.			put up shelf			
Robbie Roberts						

Work Order Summary List

Selected Date Range for Completion Dates:1/18/2025 - 2/13/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5760	PD VEHICLE	Car3 2023 Dodge		1/30/2025			$0.00
Medium	Robert Hawkins			1	1/31/2025		
				1/30/2025 8:28:52 AM	1/31/2025		
MVI-w indshield w as replaced			State inspection complete.				
Robbie Roberts							
5764	Park - Lance Slusher			1/31/2025		0.5	$17.50
Medium	Randy Cook			3	2/3/2025		
				1/31/2025 10:23:53 AM	2/3/2025		
Get tree removal services to look at bad tree in Nancy Mills Park			Harris Tree Removal said tree needed to be topped or removed . estimates $1600 for top $1900 take dowm				
Randy Cook							
5765	Park - Briar Run			1/31/2025		0.5	$17.50
Medium	Randy Cook			3	2/3/2025		
				1/31/2025 10:31:38 AM	2/3/2025		
Have tree removal services to look at 4 bad trees an remove broken an dead branches out of trees from Briar Run Park			Harris Tree Removal look at trees an gave a estimate of 1800 to do work				
Randy Cook							
5766	Streets			1/31/2025		6	$180.00
Medium	Randy Cook			3	2/3/2025		
				1/31/2025 10:38:57 AM	2/3/2025		
Have one of the guys clean up snow piles at intersections an clean storm drains			Curtis went out with bobcat an cleaned piles an open drains				
Randy Cook							
5767	City Alley			1/31/2025			$3,000.00
Emergency	Randy Cook			11	2/11/2025		
				1/31/2025 1:39:43 PM	2/11/2025		
Lg locust tree toppled over laying on other tree over residence building an home.Please contact tree removal services ASAP			Harris Tree Removal came an removed tree				
Randy Cook							
5768	Streets			1/31/2025		2	$60.00
High	Randy Cook			3	2/3/2025		
				1/31/2025 1:46:39 PM	2/3/2025		
Street sign ran over need repair Mildred an E 13th			repaired sign installed new pole				
Randy Cook							
5769	Streets			1/31/2025		4	$147.00
High	Randy Cook			-2	1/29/2025		
				1/31/2025 1:50:43 PM	2/11/2025		
Street sign ran over Mildred an W 3rd need repair			cut hole in concrete dug hole installed new pole an signs				
Randy Cook							
5770	Streets			1/31/2025		1	$30.00
Medium	Randy Cook			11	2/11/2025		
				1/31/2025 1:55:27 PM	2/11/2025		
Street sign on E 12th an Mildred need to be straighten up			straighten up pole				
Randy Cook							

Work Order Summary List

Selected Date Range for Completion Dates:1/18/2025 - 2/13/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5771	Streets			1/31/2025		1	$75.00
Medium	Randy Cook			11	2/11/2025		
				1/31/2025 2:02:48 PM	2/11/2025		
Stop sign need repair on E 6th an Mildred			installed new stop sign				
Randy Cook							
5772	Storage/ shop			1/31/2025		4	$120.00
Low	Randy Cook			11	2/11/2025		
				1/31/2025 2:13:51 PM	2/11/2025		
need to haul 2 loads of metal to recycie			hauled 2 loads of metal to recycle				
Randy Cook							
5774	Park - Marcus Football	Building - Facilities		1/31/2025			$0.00
Medium	Mike Smith				1/31/2025		
				1/31/2025 2:31:04 PM	1/31/2025		
Replace all fluorescent bulbs inside to LED bulbs							
5775	Streets			1/31/2025			$0.00
Medium	Keith Pierson			3	2/3/2025		
				1/31/2025 2:39:56 PM	2/3/2025		
fix road on mcdonald and valley branch			cut road and removed asphalt				
5776	Streets			1/31/2025			$0.00
Medium	Keith Pierson			3	2/3/2025		
				1/31/2025 2:43:04 PM	2/3/2025		
Fix road on Mcdonald and valley branch			cut road removed asphalt				
5777	Park - Marcus Football			1/31/2025			$0.00
Medium	Keith Pierson			3	2/3/2025		
				1/31/2025 2:44:56 PM	2/3/2025		
replace hot w ater heater			replaced water heater				
5779	PD VEHICLE			2/3/2025			$0.00
Medium	Robert Hawkins			1	2/4/2025		
				2/3/2025 6:18:43 AM	2/4/2025		
King Enclosed Trailer has a flat tire on it.			Checked tire and found no visible leaks, but tire is dry rotted and old. Refilled with air to proper psi				
Robbie Roberts							
5782	Civic Center	MAIN AREA		2/5/2025			$0.00
Medium	Keith Pierson			2	2/7/2025		
Insulation				2/5/2025 3:01:17 PM	2/7/2025		
Insulation is falling from ceiling.			hung insulation back up in ceiling.				
Timothy Michael							
5785	PW EQUIPMENT	KUBOTA RVT900		2/7/2025			$0.00
Medium	Robert Hawkins				2/7/2025		
				2/7/2025 2:37:11 PM	2/7/2025		
FRONT TIRE LEAKING AIR			FRONT RIGHT TIRE WAS LEAKING IN TWO SPOTS. Plugged tire				

Work Order Summary List

Selected Date Range for Completion Dates:1/18/2025 - 2/13/2025 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5787	City Alley			2/10/2025			$0.00
Medium	Keith Pierson				2/10/2025		
				2/10/2025 2:41:46 PM	2/10/2025		
Fix out building tree damaged at407 lee st.			Fixed shingles and replaced siding plus facia				
5790	PW EQUIPMENT	KUBOTA RVT900		2/11/2025			$0.00
Medium	Robert Hawkins				2/11/2025		
				2/11/2025 6:30:17 PM	2/11/2025		
battery needs replaced							
Robert Haw kins			Replaced battery				
Count: 32 Work Orders		**Avg. Age of WO's**	**51**		**Total for Complete**	**19**	**$3,647.00**
Status:	**Work In Progress**						
5751	PD VEHICLE	PD UNIT #14 2015		1/27/2025			$0.00
Medium	Robert Hawkins				1/27/2025		
				1/27/2025 5:43:50 AM	1/27/2025		
Oil Change and Tire Rotation							
Robbie Roberts			Oil change and tire rotation complete at				
Count: 1 Work Orders		**Avg. Age of WO's**			**Total for Work In Progress**	**0**	**$0.00**
Count: 35 Work Orders		**Avg. Age of WO's**	56		**Grand Total**	19	$3,647.00

AGENDA ITEM IV.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong, Community & Economic Development

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Community Development Status Report - January

Staff has provided January Status Report for Community Development

ATTACHMENTS:

Directors Report for Community Programs 21125.docx

Community Programs

Director Report

- **Reaching out to vendors to get quotes to be a part of the Ranson Festival and car show.**
- **Emailed letters to businesses in reference to being a sponsor for the car show.**
- **Mailed/emailed letters to businesses to see if they wanted to participate in the Ranson Wellness and Health Fair on Saturday, May 17th.**
- **Ordered floor cleaning supplies for Tim for parks & recreation.**
- **Coordinated with Social Connections and Kevin Breeden to finalize the Lost History Trail video and rack card.**
- **Continuing to work on community events, such as Health fair, Easter Egg Hunt for Ranson school, and Ranson Festival.**
- **Met with Charles Town Kiwanis to discuss being a sponsor for the Easter Egg Hunt. This event is being held on Saturday, April 12th from 10am to 12pm.**
- **Met with Tim with parks & recreation to see what seasonal items that needed to be destroyed at the civic center.**
- **Several conference calls with media vendors to receive quotes for advertising for the upcoming events.**
- **Met with Lance, Ranson School, to see where we would be hosting the school's Easter egg hunt.**
- **Team meeting with Dana Dejarnett, WVU Medicine, to discuss becoming a partner with Ranson Parks & Recreation for the upcoming health fair.**
- **Ordered and received stanchions and sign holders to use for all events in Ranson.**
- **Meeting with Bill, Public Works, to approve Banner application before emailing Todd for approval.**

AGENDA ITEM IV.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Ranson Convention and Visitors Bureau Status Report - January

Staff has provided January Status Report for Ranson Convention and Visitor Bureau.

ATTACHMENTS:

CVB Directors Report.docx

RANSON
WV
CONVENTION AND VISITORS BUREAU

CVB Director's Report - January

- Conference call with Tim Stranko to discuss finalizing the resolution to dissolve the CVB.
- Compiled signed documentation from the board for the Dissolution. Emailed Darla the documents to notarize and send them to Tim to begin the process to dissolve the Ranson CVB.
- Working with Emilee to design the event flyers for the Ranson Festival and Easter Egg Hunt.
- Continue to reach out to businesses to request quotes from them to consider being a part of the Ranson Festival and Car Show, for instance pony rides, petting zoo, band, etc.
- Finalized and approved the Ranson Festival and Car Show Registration forms that Emilee created.
- Attended the Directors Meeting.
- Attended the final CVB Board Meeting, which was held on Tuesday, January 21st.
- Finalized the CVB inventory.
- Met with Bill, Public Works, to review and approve the revised banner application before emailing forms to Todd for approval.
- Met with Finance Director to discuss CVB's final budget report.
- Prepared holiday list for banners and flags to be placed throughout the city during the major holidays. Emailed list to Bill.
- Coordinated with Social Connections and Kevin Breeden to finalize the voiceover for the Lost History Trail. Waiting for revised changes to the video.
- Ordered and received the stanchions, and sign holders. These are to be used for all city events.
- Met with City Manager to discuss job transition.
- Starting the process of creating community events, such as the health fair, and festival.
- Scheduled meeting with Ranson Elementary School to partner with P & R to host the easter egg hunt for the Ranson Students and their siblings.
- Conference call with Dana Dejarnett, WVU Medicine, to discuss becoming a partner with Ranson Parks & Recreation for the upcoming health fair.
- Met with Tim and staff to discuss what seasonal items that could be destroyed from upstairs storage area at the civic center.
- Created email/mail list to forward registration forms to last year's festival vendors.
- Created email/mail list to forward registration forms to possible businesses that would consider being a part of the Ranson Health and Wellness Fair.
- Emailed calendar of events for Emilee to post on the cities and CVB website.

RANSON
WV
CONVENTION AND VISITORS BUREAU

Calendar of Events

Easter Egg Hunt –	Saturday, April 12th	10am to 12pm
This event is just for Ranson Elementary Students and Siblings		
Ranson Health and Wellness Fair –	Saturday, May 17th	10am to 2pm
Ranson Festival and Car Show –	Saturday, June 7th	10am to 4pm
Ranson Fall Fest	Saturday, October 18th	5pm to 7pm
Ranson Tree Lighting	Saturday, November 29th	6pm to 8pm
Ranson/CT Christmas Parade	Saturday, December 6	2pm
Pizza with Santa	Saturday, December 13th	11am to 3pm
Job Fair	TBD	

RANSON
WV
CONVENTION AND
VISITORS BUREAU

AGENDA ITEM IV.6

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: Ranson Parks and Recreation Staff Report - January

Staff has provided January Status Report for Ranson Park and Recreation.

ATTACHMENTS:

Parks and Rec .pdf

Scott Coulter
Ken Suits
Herbert McDaniel
Jimmy Williams

Ranson Parks and Recreation Board
Directors Report
January/February

Meetings

- Talked to various sports organizations about renting the Civic Center for practices and games.
- Meeting with individuals about doing basketball skills and drills at Civic Center for county youth.
- Meetings with Jefferson Couty Parks and Recreation about programs for the Civic Center.
- Conversation with an individual about bringing Micro Wrestling to Ranson.
- Meeting with BSN about batting cage, pitching machine, and futsal goals.
- Meeting to setup tennis program for the summer.
- Meeting with East Coast Commercial on multiple occasions about the Civic Center floor and a new machine.
- Weekly meeting with the City Manager about Parks and Recreation.
- Directors' meeting
- Meeting individuals about Travel football and what they may be able to pursue in the country.

Events

- Harvest Pointe Church
- Travel Basketball
- Adult Soccer
- Pickleball
- Lacrosse
- Open gym
- Travel Volleyball
- Multiple birthday parties
- Baby Showers
- Red Cross Blood Drive
- Travel Soccer
- Girls Scouts
- JCYFL Meeting
- Softball

- Basketball Games and Practice for a school
- St. James Catholic Church
- Jefferson Baseball
- Washington Baseball
- Key Club Benefit
- Beast Feast

Miscellaneous

- Updating paperwork
- Remodel of Marcus Fieldhouse
- Create relationships with other county organizations and businesses
- Cleaned out storage space at Civic Center
- Starting inventory of Parks and Recreation items

AGENDA ITEM IV.7

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT: City Manager Report

The City Manager will present a report addressing matters of relevance to the City Council. Council action is not anticipated or requested on these matters.

ATTACHMENTS:

AGENDA ITEM VII.1

City Council Regular Meeting Request for Action

TO:

FROM: Todd Wilt, Administrative

ITEM TYPE: COUNCIL BUSINESS

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: City of Ranson Social Media Policy

The City Manager will present a proposed social media commenting policy aimed at fostering constructive public engagement while addressing recent concerns regarding employee harassment on the City's Facebook page.

ATTACHMENTS:

Social Media Policy - Draft.docx

City of Ranson

312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 725-1010 | Fax (304) 728-8579

Keith D. Pierson - Mayor

Council Members:
Mike Anderson
Andy Colandrea
Tommy Custer
Amanda Stroud
Herbie McDaniel
Ken Suits

City of Ranson Social Media Comment Policy

DRAFT

Purpose:

The City of Ranson maintains social media pages to provide information, updates, and engagement opportunities for residents, businesses, and visitors. We welcome and encourage all viewpoints by public comments and discussion; however, all interactions must remain respectful, relevant to the topic of public concern, and within the guidelines of this policy. We review the comments posted to our social media pages on a regular basis and reserve the right to delete comments that violate this policy.

By engaging with our social media platforms, users agree to abide by the following:

Commenting Guidelines:

To foster a constructive and respectful dialogue, all comments and interactions must:

- ✓ Be relevant to the topic of the original post.
- ✓ Remain respectful and courteous to all users.
- ✓ Comply with all applicable laws and social media platform policies.

The City of Ranson reserves the right to hide, delete, or report comments that contain:

- ✗ Personal attacks, threats, or harassment toward city employees, officials, or other commenters.
- ✗ Hate speech, disparaging comments, discriminatory remarks, or content that targets individuals based on race, ethnicity, religion, gender, disability, or other protected characteristics.
- ✗ Profanity, vulgar language, nudity, or obscene content.
- ✗ Defamatory statements.
- ✗ Language or content suggesting or encouraging violence or illegal activity.
- ✗ Spam, commercial advertising, or self-promotion.
- ✗ Content promoting political organizations or candidates.
- ✗ Comments that disclose personal or confidential information (e.g., home addresses, personal phone numbers, personal email addresses).
- ✗ Off-topic comments that disrupt meaningful discussion.
- ✗ Personally identifying, sensitive, and/or private information.

✕ Information that could reasonably compromise employee or public safety

Repeated violations may result in a user being restricted or banned from commenting on City of Ranson social media pages.

Moderation & Enforcement:
The City of Ranson actively monitors its social media accounts and enforces this policy as follows:

- First Violation – The comment may be hidden or deleted, and the user will receive a warning referencing this policy.
- Second Violation – The user may receive a temporary restriction from commenting.
- Third Violation – The user may be banned from further interaction on the City's social media platforms.

Serious Offenses (Threats, Harassment, or Illegal Content) – The City may report the comment to law enforcement or the social media platform for further action.

The City also maintains records (e.g., screenshots/logs) of deleted comments and banned users to ensure accountability and transparency in enforcement.

Public Records & Disclaimer:

- Comments posted on City of Ranson social media pages may be considered public records and subject to disclosure under the West Virginia Freedom of Information Act (FOIA).
- Communications posted on our social media page will not be construed as satisfying requirements for legal notice or service, shall not be considered official public comment, and shall not be construed as an official request for records pursuant to the Freedom of Information Act
- The City does not edit comments but reserves the right to remove those that violate this policy.

Reporting Concerns & Formal Complaints:
Social media is not considered an official channel for contacting City officials. While the City may at times respond to queries and comments on social media, staffing for that purpose is not 24/7. If a resident has a concern or grievance related to City services, they are encouraged to:

? Email cityclerk@ransonwv.us
? Call (304) 725-1010
? Submit an official complaint form at www.ransonwv.us

For emergencies or immediate threats, please contact 911 or the Ranson Police Department.

Policy Updates:
The City of Ranson reserves the right to update or modify this policy at any time to ensure it reflects best practices and legal requirements. Updates will be posted on the City's website and social media pages.

Effective February 18, 2025

AGENDA ITEM VII.2

City Council Regular Meeting Request for Action

TO:

FROM: Todd Wilt, Administrative

ITEM TYPE: NEW BUSINESS

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT: Chief of Police Transition - Possible Executive Session

Staff will be prepared to discuss the issues raised by the City Council during the previous meeting.

ATTACHMENTS:

AGENDA ITEM IX.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **INFORMATION ONLY**

SUBJECT: Table Drop February 4, 2025

- Ranson Police Department Stat Report
- Department of Transportation
- Letter to Delegate Wayne Clark
- Proposed Legislative Remedy

ATTACHMENTS:

Ranson Police Department Stats.pdf
Department of Transportation - Draft.pdf
Letter to Delegate Wayne Clark.pdf
Proposed Legislative Remedy.pdf

Ranson Police Department
January 2025 Stats

January 2025	Calls for Service	Reports	Arrest	Citations	Warnings	Accidents
Chief Roberts	16	0	1	0	1	0
Capt. Lutman	35	0	0	0	2	0
Lt. McBride	29	0	1	10	4	0
Sgt. Sigulinsky	0	0	0	0	0	0
Sgt. Watson	225	8	0	75	18	5
Sgt. Lynch	68	3	1	7	6	3
Cpl. Hosby Brown	59	1	0	15	4	0
Cpl. Custer	1	0	0	0	0	0
Cpl. Hood	69	2	3	12	4	3
Cpl. Hutcherson	91	2	1	36	11	1
Ptlm. Swartz	124	2	2	7	5	2
Ptlm. Meacham	99	1	2	12	11	0
Ptlm. Black	68	0	2	7	5	2
Ptlm. Portner	12	0	0	0	0	0
Ptlm. Jenkins	32	1	3	11	25	0
Ptlm. Palmer	66	3	2	11	15	0
Ptlm. Lancaster	59	3	2	16	21	1
Ptlm. Wheat	148	6	11	11	30	1
Ptlm. Sealander	0	0	0	0	0	0
Walk Ins	180	0	0	0	0	0
TOTAL:	1381	32	31	230	162	18

Drone Call Outs:
None

Capt. Todd D. Lutman Sr.

City of Ranson

312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 725-1010 | Fax (304) 728-8579

Mayor- Keith D. Pierson

Council Members:
Mike Anderson
Ken Suits
Andy Colandrea
Tommy Custer
Amanda Stroud
Herbie McDaniel

DRAFT

February 4, 2025

Stephen Todd Rumbaugh
WV Department of Transportation
Building 5
1900 Kanawha Boulevard East
Charleston, WV 25305

Dear Mr. Rumbaugh,

On behalf of the Ranson City Council, I am writing to request the implementation of changes to the intersection of WV Route 9 and Oak Lee Drive. The council is aware that the Department of Transportation continuously monitors the operation and safety of this intersection. However, the Ranson Police Department has cited concerns regarding this, and preliminary data suggests that this intersection would benefit from changes.

The data that has been collected indicates that there has been a total of 2,472 crashes in the last ten years. Of these incidents, two required medevac services and one suffered fatality on-site. Additionally, twenty-six accidents sustained entrapment.

Due to the high speed, the most substantial vulnerability of this intersection is the traffic leaving the shopping center. The visibility of the traffic leaving the shopping center is poor and this group is the first to enter the intersection. Currently, the timing of the traffic light is a 5-second yellow phase, followed by a ~1 second transition to green for the traffic entering the intersection.

The Ranson City Council would like to request the following changes to be implemented immediately:

1) Provide a 3.5 all-red phase to allow traffic time to clear the intersection.
2) Change the sequence to allow the turning lanes on Route 9 to go first, due to the improved visibility. This would also allow an additional 20 second crossing time for the increased amount of pedestrian traffic.
3) If the Department does not agree to change the sequence, offset the turning lanes leaving the shopping center to allow for improved visibility.

Thank you for your time and assistance regarding this important safety concern. If you have any questions, please reach out to the City Manager Todd Wilt. He can be reached at twilt@ransonwv.us or by phone at (304)724-3872.

Respectfully,

Keith D. Pierson
Mayor

DRAFT

Chief,

I have completed research into the number and type of crashes that Ranson Police Department has responded to within our jurisdiction. Please see the below chart and let me know if there is anything else you need. From 2015 to 2024, the Ranson Police Department investigated a total of 2,472 crashes. I went back on the crashes with entrapments and high mechanism and found 3 total crashes where 2 people were life flighted out and 1 died at that intersection. These were 3 separate crashes. One from 2018, 2022, and 2024.

Year	Total Crashes	Home Depot Light	% at HD Light
2015	295	28	9.5%
2016	237	21	8.9%
2017	239	19	7.9%
2018	213	20	9.3%
2019	224	18	8.0%
2020	222	19	8.5%
2021	264	28	10.6%
2022	276	33	11.9%
2023	252	23	9.1%
2024	250	21	8.4%

MVC with Entrapment	26
MVC with Fluids	31
MVC High Mechanism	6
MVC Hit and Run	400
MVC with Injury	257
MVC no Injury	1672
MVC Unknown	75
MVC Vehicle Fire	2
MVC with pedestrian	3

As far as the question regarding pedestrian traffic, I have no statistics to be able to provide other than the fact that I have witnessed pedestrians crossing the intersection.

Sergeant Adam C. Watson

31/12/2024 06:41:07 PM 39.319931 77.849625 0MPH Kenny







City of Ranson

RANSON
AT THE CENTER OF OPPORTUNITY.

312 South Mildred Street
Ranson, West Virginia 25438-1621
Phone (304) 725-1010 | Fax (304) 728-8579

Keith D. Pierson - Mayor

Council Members:
Mike Anderson
Andy Colandrea
Tommy Custer
Amanda Stroud
Herbie McDaniel
Ken Suits

January 31, 2025

The Honorable Wayne Clark
West Virginia House of Delegates
Room 216E, Building 1
State Capitol Complex
Charleston, WV 25305

Dear Delagate Clark,

I wanted to follow up and provide a more detailed explanation of Ranson's employee retirement benefit structure and the challenges we face as we evaluate transitioning from our current system to the state-managed Public Employees Retirement System (PERS) and the Municipal Police and Firefighters Retirement System (MPFRS).

This initiative began with the goal of offering our law enforcement professionals an industry standard 20-year pension retirement benefit. However, as we examined the complexities of such a transition, it became clear that if Ranson were to move forward, it would need to be a comprehensive transition for our entire workforce. I understand that you have had informal discussions with various Ranson affiliates on this topic, and as we continue working through this process, I want to ensure you are informed of our considerations, obstacles, and potential legislative needs.

The City of Ranson is not currently a member of any retirement system managed by the West Virginia Consolidated Public Retirement Board. Instead, our employees participate in a defined contribution plan that follows the standard 401(a)/457(b) retirement models commonly used in the private and government sectors. Over the past two years, we have thoroughly evaluated multiple options, and our findings indicate that the most practical way to offer a defined benefit retirement program would be to enroll standard employees in PERS and sworn police officers in MPFRS. However, to ensure all employees have the opportunity to purchase credit for prior service, the City would first join PERS and, at a later but not too distant date, enroll in MPFRS, ultimately providing police officers hired after 2015 access to a 20-year retirement benefit.

While this transition would significantly improve long-term retirement security for our employees and strengthen our ability to attract and retain talent, it presents considerable financial challenges in transitioning our current employees. One of the most pressing concerns is the cost associated with prior service credit purchases under PERS. West Virginia Code 5-10-14 allows employees who worked for the City before its enrollment in PERS to purchase service credit for those prior years. The provision also requires the City to fund what would have been its employer contributions for those same periods, along with accrued interest, regardless of any prior contributions made to employees' existing retirement accounts.

This presents a significant financial challenge. Many employees have built substantial retirement savings under the City's existing plan, partially funded by the City's contributions. Since PERS allows rollovers, employees could use their current retirement savings to purchase prior service credit, which would require the City to contribute twice. The first contribution was already made through the existing plan, and the second would be required through PERS if prior service credits are purchased. Additionally, former Ranson employees who are now employed by other PERS-participating employers would also be eligible to purchase credit for their prior service with the City, further increasing Ranson's financial liability. While the full extent of these obligations is not yet known, they could be substantial and may render participation in PERS financially unfeasible for the City.

To gain a better understanding of the financial impact, we have engaged an actuarial firm to conduct a comprehensive analysis. This study will provide essential data on the City's potential liabilities and the affordability of a transition. However, at this stage, early indications suggest that the cost may be prohibitive. Without precise financial projections, pursuing a legislative solution at this time would be premature. In the coming weeks, once we receive the actuarial findings, we will be in a better position to determine whether legislative action is necessary to facilitate a feasible transition or to explore other potential options.

We also recognize that any legislative solution will require more than simply granting Ranson the ability to join these systems. This is where we may need the guidance and assistance of professionals managing these systems to explore potential solutions. While we have received technical responses regarding existing statutory provisions, state retirement officials have been hesitant to engage in more fluid discussions about potential modifications or accommodations that could be considered.

Finally, I want to emphasize that Ranson's situation is fundamentally different from that of our sister community, Charles Town, which recently worked with the legislature to facilitate a similar retirement transition. Unlike Charles Town, Ranson is not currently a member of any state retirement system, and the vast majority of our employees have no prior credited service in PERS or MPFRS. This distinction adds complexity to Ranson's transition and limits the feasibility of some of the solutions that were available to Charles Town.

We appreciate your engagement with this matter and will provide further updates once our financial analysis is completed. While legislative action may ultimately be necessary, we want to ensure that any request we make is fully informed and based on sound data. In the meantime, we welcome any guidance or discussions on how best to navigate these challenges.

Sincerely,

Todd Wilt
City Manager

Proposed Legislative Remedy

§11A-3-52. Duties of purchaser to secure a deed.

(a) Within 120 days following the approval of the sale by the Auditor pursuant to §11A-3-51 of this code, the purchaser, his or her heirs or assigns, in order to secure a deed for the real estate purchased, shall:

(1) Prepare a list of those to be served with notice to redeem and request the Auditor to prepare and serve the notice as provided in §11A-3-54 and §11A-3-55 of this code;

(2) When the real property subject to the tax lien was classified as Class II property, provide the Auditor with the actual mailing address of the property that is subject to the tax lien or liens purchased; and

(3) Deposit, or offer to deposit, with the Auditor a sum sufficient to cover the costs of preparing and serving the notice.

(4) Satisfy any municipal lien of record issued as provided in section sixteen, article twelve, chapter eight of this code [§8-12-16]and to provide the Auditor with a certified record of satisfaction of lien issued by the levying municipality regarding the real estate purchased.

(b) If the purchaser fails to fulfill the requirements set forth in subsection (a) of this section, the purchaser shall lose all the benefits of his or her purchase.

(c) After the requirements of subsection (a) of this section have been satisfied, the Auditor shall issue and notice to redeem as required by §11A-3-54 and §11A-3-55 of this code.

(d) If the person requesting preparation and service of the notice is an assignee of the purchaser, he or she shall, at the time of the request, file with the Auditor a written assignment to him or her of the purchaser's rights, executed, acknowledged, and certified in the manner required to make a valid deed.

(e) Whenever a purchaser has failed to comply with the notice requirements set forth in subsection (a) of this section, the purchaser may receive an additional 60 days from the expiration of the time period set forth in subsection (a) of this section to comply with the notice requirements set forth in subsection (a) of this section if the purchaser files with the Auditor a request in writing for the extension within 30 days following the expiration of the time period set forth in subsection (a) of this section and makes

payment by U. S. currency, cashier's check, certified check, or money order in the amount of $100 or 10 percent of the total amount paid on the day of sale set forth in §11A-3-45 of this code, whichever is greater. The fee for issuing the certificate of extension shall be $25 made payable to the Auditor.

(f) The Auditor shall each month draw his or her warrant upon the treasury payable to the county board of education of each county for payment received by him or her for the extension of the time period set forth in subsection (e) of this section for property located within each such county.

Judicial Ruling Necessitating the Proposed Legislation

/s/ David M. Hammer
Circuit Court Judge
Ref. Code: 244OLU1FX

E-FILED | 2/26/2024 1:14 PM
CC-19-2023-C-198
Jefferson County Circuit Clerk
Tina Renner

In the Circuit Court of Jefferson County, West Virginia

NR Deed LLC,
Plaintiff,

Case No. CC-19-2023-C-198
Judge David Hammer

v.

Laura Andis,
City of Ranson,
Defendants

Order Denying Motion to Dismiss and Awarding Summary Judgment in Favor of Petitioner

On a prior day came Respondent, The City of Ranson (the "City"), by and through counsel, Keith C. Gamble, on its *Motion to Dismiss Petitioner's Petition to Quiet Title in Lieu of Answer* (the "Motion to Dismiss"). Thereafter, Petitioner, NR Deed LLC, by and through counsel, Abraham M. Ashton, filed its *Response in Opposition Motion to Dismiss Petitioner's Petition to Quiet Title in Lieu of Answer* ("Petitioner's Response"), whereupon the City filed its Reply. Thereafter, the Court held a hearing on the Motion to Dismiss on February 5, 2023. At such hearing, counsel for the City and counsel for Petitioner each agreed the facts of the case are not in dispute and that the case is submitted to the Court for ruling. Upon review of the Motion to Dismiss, the Petitioner's Response, the City's Reply, Petitioner's *Petition*, the Court file, applicable law and the public record in this matter, this Court hereby **DENIES** the City's Motion to Dismiss and hereby **GRANTS** and **AWARDS** summary judgment in favor of Petitioner and against the City, for the following reasons.

STANDARD OF REVIEW

"The trial court, in appraising the sufficiency of a complaint on a Rule 12(b)(6) motion, should not dismiss the complaint unless it appears beyond doubt that the plaintiff can prove no set of facts in support of his claim which would entitle him to relief" Syl. Pt. 2, *Sedlock v. Moyle*, 222 W.Va. 547, 668 S.E.2d 176, (W. Va. 2008). "Since the preference is to decide cases on their

merits, courts presented with a motion to dismiss for failure to state a claim construe the complaint in the light most favorable to the plaintiff, taking all allegations as true." *Id.*, 222 W.Va. at 550, 668 S.E.2d at 179.

Moreover, Rule 10 of the West Virginia Rules of Civil Procedure states, in relevant part, that "[a] copy of any written instrument which is an exhibit to a pleading is a part thereof for all purposes." Our Supreme Court of Appeals has further held that "[a] circuit court ruling on a motion to dismiss under Rule 12(b)(6) of the West Virginia Rules of Civil Procedure may properly consider exhibits attached to the complaint without converting the motion to a Rule 56 motion for summary judgment" *Syl. Pt. 1, Forshey v. Jackson*, 671 S.E.2d 748, 222 W.Va. 743 (2008) (quoting further that "[t]he complaint is deemed to include any written instrument attached to it as an exhibit or any statements or documents incorporated in it by reference. Even where a document is not incorporated by reference, the court may nevertheless consider it where the complaint relies heavily upon its terms and effect, which renders the document integral to the complaint"). *Id* at 753.

"In view of the liberal policy of the rules of pleading with regard to the construction of plaintiff's complaint, and in view of the policy of the rules favoring the determination of actions on the merits, the motion to dismiss for failure to state a claim should be viewed with disfavor and rarely granted. The standard which plaintiff must meet to overcome a Rule 12(b)(6) motion is a liberal standard, and few complaints fail to meet it. The plaintiff's burden in resisting a motion to dismiss is a relatively light one." *John W. Lodge Distributing Co., Inc. v. Texaco, Inc.*, 245 S.E.2d 157, 159, 161 W.Va. 603 (W. Va. 1978).

However, while only matters contained in the pleading can be considered on a motion to dismiss, if matters outside the pleading are presented to the court and are not excluded by it, then the motion should be treated as one for summary judgment if there is no genuine issue as to any material fact in connection therewith. *See* Rule 12(b)(6) of the West Virginia Rules of Civil

Procedure; *see also Poling v. Belington Bank, Inc.*, 207 W.Va. 145, 529 S.E.2d 856 (1999); *Estate of Robinson ex rel. Robinson v. Randolph County Com'n*, 209 W.Va. 505, 549 S.E.2d 699 (2001).

"Summary judgment is appropriate if, from the totality of the evidence presented, the record could not lead a rational trier of fact to find for the nonmoving party, such as where the nonmoving party has failed to make a sufficient showing on an essential element of the case that it has the burden to prove." Syl. Pt. 3, *Jochum v. Waste Management of West Virginia Inc.*, 244 W. Va. 44, 680 S.E.2d 59 (2009). Further, "summary judgment is required when the record shows that there is no genuine issue as to any material fact and that the moving party is entitled to a judgment as a matter of law." *Id.* at 63.

FINDINGS OF FACT

This matter arises from the sale of the 2017 real estate taxes against the subject real estate in favor of Jefferson County, West Virginia, pursuant to W. Va. Code § 11A-3-1 *et seq*. The parties do not dispute the following facts:

1. The real estate at issue (the "Property") is designated as Block 122, Lots 15, 16 and 17, Ranson Corporation District Map 2, Parcel 171, with a common street address of 216 E. 6th Avenue, Ranson, West Virginia, and is legally described as follows:

> Parcel 1
> All those certain lots of land situated in Ranson, Jefferson County, West Virginia, known and designated on plat of the Charles Town Mining, Manufacturing and Improvement Company, recorded in the Office of the Clerk of the County Court of said County in Deed Book X, page 1, to which reference is had, as **Lots Nos. 16 and 17**, in Block 122, fronting 30 feet each on the south side of Tenth Avenue between Preston and Raymann Streets in said town, according to the subdivision of said block recorded in said Clerk's office in Deed Book Z, page 297, to which reference is also had, and being the same real property conveyed to Betty F. Clark and Ralph Clark by Deed from Carl B. Goets and Elise J. Goets, dated August 27, 1958, and recorded in Deed Book 227 at Page 12 in said Clerk's Office.
>
> Parcel 2
> **Lot 15** in Block 122 as designated on the plat of the C.T.M.M. and I. Co. recorded in the Office of the Clerk of the County Court of Jefferson County, West Virginia, in Deed Book X, page 1, said lot fronting 30 feet on 10th Avenue in the town of Ranson,

and extending back in parallel lines a distance of 125 feet, and being the same real property acquired by Ralph Clark by Deed from Bryan Andreson and Ida Mae Anderson dated February 4, 1960, and recorded in Deed Book 259 at Page 331 in said Clerk's Office.

2. On July 31, 2019, the City issued a Notice of Violation Order to Demolish regarding the structure that was located on the Property.

3. On August 26, 2019, the City filed a Lis Pendens concerning said demolition in the said Clerk's Office in Lis Pendens Book 1229 at Page 7.

4. In early 2020, the City demolished the structure that had been on the Property.

5. The City filed a Demolition Lien for the early 2020 demolition of the structure as aforesaid on July 22, 2020.

6. On November 14, 2018, the Sheriff of Jefferson County, West Virginia, sold, among other things, the 2017 tax lien encumbering the Property, which tax lien was purchased by Christiana Trust as Custodian for GSRAN-Z, LLC (the "Trust").

7. During the period of redemption following the tax sale as aforesaid, a Notice of Right to Redeem was delivered to, among others, the City by certified mail, received and signed for December 19, 2019, notifying the City that unless the taxes for the Property were redeemed by March 31, 2020, a deed conveying the Property would be issued to the Trust.

8. The Property was not redeemed in the manner provided by law by anyone and the time for redemption expired; therefore, the West Virginia State Auditor delivered a tax deed to the Trust for the Property on July 20, 2020, said Tax Deed being recorded said Clerk's Office in Deed Book 1245 at Page 111 (the "Tax Deed").

9. Pursuant to that certain Special Warranty Deed, dated November 4, 2020, and recorded in said Clerk's Office in Deed Book 1252 at Page 546, the Trust conveyed the Property to Petitioner.

10. The filing of the Petition occurred more than three (3) years after the recordation of the Tax Deed.

and clear of all prior liens.

The parties agree that W. Va. Code § 11A-3-62(a) is the controlling statute. The statute plainly reads that once the tax lien purchaser obtains a deed (*i.e.*, the last step in the foreclosure process), "he or they shall thereby acquire **all such right, title and interest**, in and to the real estate, as was, at the time of the execution and **delivery** of the deed, vested in **or held** by **any person who was entitled to redeem**..." (emphasis added). All such right, title and interest means just that: any right, title or interest, whatever it may be, fee, lienholder or otherwise. *See*, Rebuild America, Inc., 229 W. Va. 94, 726 S.E.2d at 404 (stating "The tax deed delivered by the Clerk extinguished the [prior owners'] rights and ownership in the property, as well as Huntington Bank's alleged lien for its Deed of Trust); and Citizens National Bank of St. Albans v. Dunnaway, 184 W. Va. 453, 400 S.E.2d 888 (1990) (wherein the Bank's deed of trust was extinguished by the issuance of the tax deed even though it did not receive a notice to redeem due to an error at the clerk's office).

Furthermore, W. Va. Code § 11A-3-62(a) (formerly § 11A-3-30(a)) is a codification of the language of the two cases cited in the *Rollyson* case cited by Petitioner. *See*, Shuman, 111 W. Va. L. Rev. at 717. The *Rollyson* case "cite[s] *Bennett v. Neff* for the proposition that 'when the purchase of any real estate sold at a tax sale obtains a deed for such real estate from the clerk of the county court he acquires all the right, title and interest therein that were, at the time of the execution and delivery of the deed, vested in or held by **any person** who was entitled to redeem.'" *Id.* (emphasis in original). *Rollyson* then cites the *Summers* case as follows:

> "[i]f at the time of [a tax-] sale the land sold be under a mortgage or deed of trust, or if there be any other lien or incumbrance thereon, and such mortgagee, trustee, cestui que trust, lienor or incumbrancer shall fail to redeem the same within the time prescribed by law, then all the right, title and interest of such mortgagee, trustee, cestui que trust, lienor or incumbrancer, shall pass to and be vested in the purchaser at such tax-sale, and his title to the premises shall in no way be affected or impaired by such mortgage, deed of trust, lien or incumbrance." Rollyson v. Jordan, 205 W. Va. 368, 518 S.E.2d 372 (1999) (*citing* Summers v. County of Kanawha, 26, W. Va. 159, 172 (1885)).

What the City misses about *Rollyson* is that, while the case is centered on notice and who was entitled to it, the above cited two cases by the Court stand for the proposition that if notice had been received, then the lienholder's interest would have been extinguished once the tax deed had been delivered.

Shuman, in his above cited Law Review Article, states succinctly that:

> "It is submitted that if a secured party under a deed of trust is a party entitled to redeem the tax lien sold at the tax sale and the statute clearly states that the purchaser acquires 'all such right, title an interest, in and to the real estate, as was, at the time of the execution and delivery of the deed, vested in or held by *any person who was entitled to redeem*,' then, the purchaser of the tax lien, assuming all applicable notices were provided, does not acquire the property by way of a deed from the county clerk subject to the lien of the deed of trust encumbering the property, **but free and clear of the same as a result of not only acquiring the 'owner's interest' but also the lienholder by virtue of such statute**." (italics in original) (emphasis in bold added).

Shuman, 111 W. Va. L. Rev. at 718.

The City's Motion to Dismiss mostly points out the condition of the structure it demolished, why the demolition was necessary, the steps it took for notice, the overall validity of its lien, unjust enrichment, etc. However, none of that is relevant to case at bar and the Petition does not question whether the City had a valid lien. Rather, the Petition, insomuch as the City is concerned, only concerns the validity of the tax sale and the application of lien priority under the law. Specifically, if the tax sale was conducted properly and notice was received, then, if the Property is not redeemed in the manner provided by law, the issuance of the Tax Deed extinguishes, among other things, all prior liens against the Property and the purchaser will acquire the Property free and clear of such lien(s).

As discussed in Part A above, Jefferson County's lien for its real property taxes assessed against the Property arose prior to the City's Demolition lien and, therefore, absent any statutory priority, is a lien junior to that of Jefferson County's real property tax lien. Unfortunately for the City, the West Virginia legislature has not provided municipalities with any special priority in a tax sale and therefore municipal liens are treated like any other ordinary lien.

The fact that the City's Demolition Lien was recorded after the delivery of the Tax Deed is also not a factor in the City's favor. The act giving rise to the lien (*i.e.*, the demolition) occurred sometime in early 2020, before the redemption period expired and before the Tax Deed was delivered (*i.e.*, the last step in this foreclosure process). The City's Lis Pendens, recorded August 26, 2019, placed the public on notice of the pending demolition. Accordingly, the City received notice of the tax sale and the right to redeem on December 19, 2019, before it ever elected to complete the demolition process. Once the Tax Deed was executed and delivered, the City's lien was extinguished, and the demolition lien the City subsequently filed on July 22, 2020, was void and of no effect because the lien it purported to notice had already been extinguished.

D. Any defenses the City may have had are barred by the Statutes of Limitation

The only defenses the City may pursue are set forth in W. Va. Code § 11A-4-1 *et seq.*, and the City has not pursued any of them. Additionally, even if one of those defenses existed, which, given the facts of this case are not in dispute, do not, the applicable statutes of limitation have run and the City would be barred from challenging the sale anyway.. *See* W. Va. Code § 11A-4-1 *et seq.*; *see also,* Wells Fargo Bank, N.A. v. UP Ventures II, LLC, 223 W. Va. 407, 675 S.E.2d 883 (2009) (wherein the court upheld a lower court ruling that a suit to set aside a tax deed filed more than three years after delivery of the tax deed to the purchaser is barred by the statute of limitations and that such statute of limitations does not violate the Due Process Clause of either the West Virginia or United States Constitutions).

E. The City's equity arguments are not applicable

The City, in both its Motion to Dismiss and Reply, has asserted various defenses in equity arguing, among other things, that for its lien to be extinguished would be unjust enrichment and against public policy. Unfortunately for the City, the tax sale is not an equitable proceeding and principals of equity do not apply to this Court's application of comprehensive statutory

enactments. Any owner or other party with an interest in real estate sold at a tax sale, lienholder or otherwise, is called upon to make a judgment as to the equity in the real estate and then decide whether to redeem (or gamble that another interested party will redeem). The statute does not provide an incentive to do anything but it does provide a consequence to all parties if there is not a redemption. As in any state-sponsored action where one may be deprived of a property interest, there are notice requirements and an opportunity provided to all such persons or entities to protect and preserve their respective interest in the real estate as each may determine to be in their respective best interest.

In this case, the City was provided the statutory notice and had an opportunity to redeem the Property, and thus protect its interest, but neither it nor any other interested party chose to do so. Furthermore, the City received notice of the tax sale and right to redeem before it conducted the actual demolition and incurred those costs.

For this Court to hold that the City's lien has any priority over the real estate lien of Jefferson County, and thus survives the delivery of the Tax Deed, would be contrary to the intended operation of W. Va. Code § 11A-3-62(a), as well as the basic principles of foreclosure law and lien priority in this State. The failure of a property to be redeemed from a tax sale resulting in the tax lien purchaser taking title to the property free and clear of any prior liens is a basic tenant of foreclosure law, as "the State has a compelling interest in an effective system for the collection of taxes and in **assuring good title** to the purchasers of delinquent property from the State...." (emphasis added). Citizens National Bank of St. Albans, 184 W. Va. At 458, 400 S.E.2d at 893.

CONCLUSION

WHEREFORE, for the foregoing reasons, the City's Motion to Dismiss is hereby denied. Further, this Court, in accordance with Rule 56 of the West Virginia Rules of Civil Procedure, hereby **GRANTS** summary judgment in favor of Petitioner and against the City and hereby

ORDERS, RULES and **ADJUDGES** that, pursuant to W. Va. Code § 11A-3-62(a), the failure of the property to be redeemed in the manner provided by law and the delivery of the Tax Deed to the Trust foreclosed upon the City's demolition lien, thereby extinguishing it, vesting title in the Trust free and clear of such lien. Accordingly, Petitioner holds title to the Property free and clear of the City's demolition lien.

The City's objections to the rulings of the Court are noted and preserved. The Clerk shall forward a true copy of this Order to all counsel of record.

/s/ David M. Hammer
Circuit Court Judge
23rd Judicial Circuit

Note: The electronic signature on this order can be verified using the reference code that appears in the upper-left corner of the first page. Visit www.courtswv.gov/e-file/ for more details.