CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
www.ransonwv.gov

October 15, 2024 | 7:00 P.M. | Council Chamber

MEETING REGISTRATION:

https://ransonwv.gov/yourgovernment/agendas-and-minutes/

PLEDGE OF ALLEGIANCE/MOMENT OF SILENCE

I. CALL TO ORDER

II. APPROVAL OF MINUTES

1. Council Minutes - October 1, 2024
   Minutes - City Council Regular Meeting 10012024.docx

III. CITIZEN'S PRESENTATIONS/PETITIONS

1. Jefferson County Convention and Visitors Bureau Presentation

IV. CITY MANAGER/STAFF REPORTS

1. Chief Police Status Report - September
   PD Stats 09-24.pdf
2. Public Works Status Report- September
   Public Works - Mouthly Report Sept..pdf
3. Community Development Status Report - September
4. Ranson Convention and Visitor Bureau Status Report- September
   CVB September Directors Report.docx
5. Finance Department Status Report- September
   September 2024 AP Council Report 10152024.pdf
   September 2024 General Fund Budget Report 10152024.pdf
   September 2024 Capital Fund Budget Report 10152024.pdf
   Cash Balance 9-30-2024- 10152024.pdf
6. City Manager Report - September

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

VII. COUNCIL BUSINESS

1. 2024-363 An Ordinance of the City of Ranson Authorizing the City Clerk of the City of Ranson to Certify the 2024 City of Ranson Ward Map Pursuant to Ranson City Charter, Part 1, Section 5 and W. VA. Code § 3-1-6
   Ordinance 2024- 363 Ranson Ward.pdf
   Proposed 2024 Ward Map 10152024.pdf
2. Stop Sign Request on Mildred Street - Policies and Procedures for Requesting Traffic Signs

VIII. ADJOURNMENT

IX. INFORMATION ONLY

1. Table Drop October 1, 2024 Council Meeting
   - Fall Fest
   - Eastern Panhandle Transit Authority
   - October- WV Ethics News

   Fall Fest.pdf
   EPTA.pdf
   WV Ethics News.pdf

AGENDA ITEM II.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **APPROVAL OF MINUTES**

SUBJECT:

ATTACHMENTS:

Minutes - City Council Regular Meeting 10012024.docx

CITY COUNCIL REGULAR MEETING

~ AGENDA ~

REGULAR MEETING

312 South Mildred St
Ranson, WV 25438
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October 1, 2024 | 7:00 P.M. | Council Chamber

APPROVAL OF MINUTES

Mayor Keith D. Pierson	Present
Andy Colandrea	Present
Ken Suits	Absent
Herbie McDaniel	Present
Tommy Custer	Present
Mike Anderson	Present
Amanda Stroud	Present

III. CITIZEN'S PRESENTATIONS/PETITIONS

1. Christine Wimer who represents Jefferson County Foundation Spoke to the Mayor and Council regarding the changes to Resolution 2024-361 an Ordinance Amending and Reenacting Chapter 2 - Administration, Article II. Council Meetings of the Ranson City Code. Thanked the council for the changes and hopes they are adopted. All citizens sign in to speak at Council meeting and Public Hearing will have 3 minutes to speak.

IV. CITY MANAGER/STAFF REPORTS

Police Chief Status Report – September

No Report, No Action

City Manager Report

The City Manager reported that the West Virginia Auditors class will be held in Martinsburg on October 3, 2024, with attendance from the City Manager and some staff members. Please be aware that there is a rebate available for personal property tax. To qualify, you must have paid the personal property tax before October 1, 2024, and complete the necessary rebate form.

Additionally, the Fall Fest is scheduled for October 18, 2024, from 5:00 PM to 7:00 PM. Council Member Amanda Stroud expressed interest in attending the 2024 WV Trail Conference, which was brought to the Council's attention by Mr. Wilts, and the Council approved her attendance.

The City Manager also informed the Council that the Ranson Convention and Visitors Bureau will be dissolving this year; however, Ranson Events will continue. Mr. Wilts announced that the new Parks and Recreation Director, Timmothy Michael, is now on board. Public Works are going to begin their work with the new building. Ranson Elementary is reaching out for anyone that would like to come to the school to read. Mr. Wilt spoke to the council regarding the wards districts, asking that council to look it over. Finally, EPTA will take place on Wednesday, October 30th, 2024, from 10:00 AM to 12:00 PM in the 3rd Floor Conference Room at Ranson City Hall.

V. COMMUNICATIONS FROM THE MAYOR

VI. COUNCIL/COMMITTEE ANNOUNCEMENTS

VII. COUNCIL BUSINESS

Ordinance 2024-361 - First Reading of an Ordinance Amending and Reenacting Chapter 2 -
Administration, Article II. Council Meetings of the Ranson City Code

Mayor Keith D. Pierson	Abstain
Andy Colandrea	Second
Ken Suits	Absent
Herbie McDaniel	Yes
Tommy Custer	Yes
Mike Anderson	Yes
Amanda Stroud	Motion

Ranson Convention & Visitors Bureau Fiscal Year 2023-2024 Annual Report
Director of the Ranson Convention and Visitors Bureau present the Fiscal 2023-2024 Annual Report to Mayor
And Council.

Opioid Settlement Funds, ARPA Interest, and Ranson Community Distribution Program Excess Funds - Consideration of Allocation(s)

During the September 17, 2024 meeting, the Council engaged in a discussion about the American Rescue Plan Act (ARPA) funds. Council Member Stroud emphasized the need for the council to generate ideas on how to allocate the funds effectively. Several members contributed suggestions, including investing in a sound system for community events, implementing a bus stop timer for improved public transportation, and considering the option of placing the funds into the General Fund for broader use.

Ordinance 2024-362 of the Ranson City Council Authorizing the Mayor or His Designee to Take All Necessary Actions and Execute Documents to Acquire 3.84 Acres of Real Property Located on North Mildred Street, Ranson, West Virginia

Mayor Keith D. Pierson	Abstain
Andy Colandrea	Motion
Ken Suits	Absent
Herbie McDaniel	Yes
Tommy Custer	Second
Mike Anderson	Yes
Amanda Stroud	Yes

VIII. ADJOURNMENT

Adjournment at 8:51 P.M. Motion was made by Andy Colandrea 2nd by Tommy Custer. Next Ranson Council meeting will be held Tuesday, October 15, 2024 at 7:00 PM Ranson Council Chamber 312 South Midred Street, Ranson WV 25438.

IX. INFORMATION ONLY

October- WV Ethics Newsletter
EPTA Survey
Fall Fest Flyer

_____
Keith D. Pierson

_____
Darla Armstrong, City Clerk

AGENDA ITEM III.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITIZEN'S PRESENTATIONS/PETITIONS**

SUBJECT:

Starting in July, the City of Ranson became a contributing member of the Jefferson County Convention & Visitors Bureau (JCCVB). Since then, the JCCVB has been actively working to incorporate Ranson's brand and businesses into its overall offerings. Executive Director Annette Gavin Bates, along with several board members, will be present to formally welcome Ranson, share the progress made so far, and discuss the opportunities and initiatives for the upcoming year with the City Council.

ATTACHMENTS:

AGENDA ITEM IV.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: CITY MANAGER/STAFF REPORT

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

ATTACHMENTS:

PD Stats 09-24.pdf

Ranson Police Department
September 2024 Stats

September 2024	Calls for Service	Reports	Arrest	Citations	Warnings	Accidents
Chief Roberts	55	0	3	3	12	0
Capt. Lutman	26	0	0	2	2	0
Sgt. Sigulinsky	44	1	2	8	3	0
Sgt. McBride	34	0	0	14	7	0
Cpl. Watson	148	4	2	102	16	4
Cpl. Lynch	58	2	0	15	8	3
Cpl. Meacham	64	6	4	22	19	1
Ptlm. Hosby-Brown	40	0	0	14	5	1
Ptlm. Custer	1	0	0	0	0	0
Ptlm. Swartz	61	9	1	7	6	5
Ptlm. Black	58	2	1	17	7	0
Ptlm. Hutcherson	127	4	16	34	21	5
Ptlm. Hood	93	8	3	12	3	2
Ptlm. Portner	60	0	0	12	26	0
Ptlm. Jenkins	79	7	13	10	30	1
Ptlm. Palmer	45	0	0	15	12	0
Ptlm. Lancaster	0	0	0	0	0	0
Ptlm. Wheat	105	6	10	17	30	1
Walk Ins	215	0	0	0	0	0
TOTAL:	1313	49	55	304	207	23

Drone Call Outs: None

AGENDA ITEM IV.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided July Status Report for Public Works.

ATTACHMENTS:

Public Works - Mouthly Report Sept..pdf

Work Order Summary List

City of Ranson

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
Status:	**Complete**						
5527	Streets	S. George St		9/13/2024		1	$45.63
Medium	Randy Cook				9/13/2024		
Roads/Streets				9/13/2024	9/13/2024		
Needs gravel at 108 South George Street				12:59:17 PM			
Randy Cook			One bucket load of gravel				
5528	Streets			9/13/2024		3	$90.00
Medium	Randy Cook			7	9/20/2024		
Grounds				9/13/2024	9/20/2024		
Need to clean flower boxes thru. out town				2:48:24 PM			
Randy Cook			Pulled weeds and old plants				
5535	PD. STATION	BUILDING EXTERIOR		9/17/2024			$0.00
Medium	Chris Silveous			7	9/24/2024		
				9/17/2024	9/24/2024		
Building torn down and hauled away. Was given to Chris Silveous but he hasn't responded to me or my phone calls. Three metal pipes next to building need removed as well.				3:28:48 PM			
Robbie Roberts							
5536	Streets	Jack Rabbit Lane		9/18/2024		1	$25.00
Medium	Tim Costello			2	9/20/2024		
Lighting (Outdoor)				9/18/2024	9/20/2024		
Light out on Jack Rabbit Lane.				7:29:18 AM			
Randy Cook			Turned in Power Company request number is W001957423543.				
5537	Streets			9/18/2024		1.5	$73.66
High	Randy Cook			2	9/20/2024		
Signage				9/18/2024	9/20/2024		
repair stop sign on E 4th an Railroad someone ran over				2:27:51 PM			
Randy Cook			Had to replace pole with new pole .				
5540	Streets			9/19/2024		1	$25.00
Low	Tim Costello			8	9/27/2024		
Grounds				9/19/2024	9/27/2024		
weed eat an spray on Ambrose beside sidewalk				10:16:32 AM			
Randy Cook			Weed eat sidewalk and sprayed				
5541	Streets			9/19/2024			$0.00
Medium	Randy Cook				9/19/2024		
				9/19/2024	9/19/2024		
pick up dead deer from road N. Fairfax near pond				10:27:40 AM			
Randy Cook			Tony pick up an hauled away				
5542	CVB Vehicle	#17 Ford Escape		9/19/2024			$0.00
Medium	Robert Hawkins				9/19/2024		
				9/19/2024	9/19/2024		
NEEDS OIL CHANGE				1:15:18 PM			
Robert Hawkins			OIL COMPLETE AT 9445. NEXT SERVICE AT 13,445. REAR RIGHT TIRE REPAIRED FOR LEAK				

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City of Ranson

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Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5545	Street Lights			9/20/2024		1	$25.00
High	Tim Costello				9/20/2024		
Lighting (Outdoor)				9/20/2024	9/20/2024		
Lights out on North Fairfax			Had to turn breaker back on	1:11:45 PM			
Randy Cook							
5547	Street Lights			9/20/2024		3	$90.00
High	Tim Costello				9/20/2024		
Lighting (Outdoor)				9/20/2024	9/20/2024		
Need to find out what is wrong with light.			Had to rewire light heads	1:16:41 PM			
Randy Cook							
5548	Streets			9/20/2024		1	$25.00
Medium	Randy Cook				9/20/2024		
				9/20/2024	9/20/2024		
Trim trees back off of sidewalks on E 5th Ave around circle			weed eat by Curtis	1:27:45 PM			
Randy Cook							
5549	Street Lights			9/20/2024		0.5	$12.50
Medium	Tim Costello			7	9/27/2024		
Lighting (Outdoor)				9/20/2024	9/27/2024		
Need to report lights out to Power Company 117 E. Beltline Ave. Pole number 1301152 on Beltline			Reported to power company	1:38:22 PM			
Randy Cook							
5550	Street Lights			9/20/2024		0.5	$12.50
Medium	Tim Costello			7	9/27/2024		
Lighting (Outdoor)				9/20/2024	9/27/2024		
Need to report lights out in Ranson Estates to Power Company.			Reported to power company	1:41:03 PM			
Randy Cook							
5551	Streets			9/20/2024		0.5	$17.50
Medium	Randy Cook			7	9/27/2024		
Signage				9/20/2024	9/27/2024		
need to check for missing street signs in Shenandoah Springs			Replaced signs	1:42:31 PM			
Randy Cook							
5552	Street Lights			9/20/2024		0.5	$12.50
Medium	Tim Costello			7	9/27/2024		
Lighting (Outdoor)				9/20/2024	9/27/2024		
Need to report light out in Shenandoah Springs.			Reported to power company	1:43:39 PM			
Randy Cook							
5553	Streets			9/20/2024		1	$35.00
Medium	Randy Cook			7	9/27/2024		
Lighting (Outdoor)				9/20/2024	9/27/2024		
need to check to see if all street lights are on in Shenandoah Springs			found one light out pole# 1277778	1:48:55 PM			
Randy Cook							

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Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5555	Park - Marcus Football	Building - Facilities		9/21/2024		2	$60.00
Medium	Keith Pierson			4	9/25/2024		
Water Leaks				9/21/2024 11:02:08 AM	9/25/2024		
The sink in the kitchen at Marcus field the water wont cut off by the hot and cold knob			Had to retighten packing nut.				
Joyce Moler							
5556	Park - Marcus Football	Building - Facilities		9/21/2024		2	$60.00
Medium	Keith Pierson			4	9/25/2024		
Restrooms				9/21/2024 11:05:30 AM	9/25/2024		
In the womens room at Marcus field the door is broke for one of the stalls.			Had to repair door on stall by rehanging door.				
Joyce Moler							
5558	PD VEHICLE	PD UNIT #23 2022		9/23/2024			$0.00
Medium	Robert Hawkins			3	9/26/2024		
				9/23/2024 5:05:10 AM	9/26/2024		
Oil Change, tire rotation			SERVICE COMPLETE AT 17,025 NEXT SERVICE AT 22,025. TIRE ROTATION COMPLETE				
Robbie Roberts							
5559	PD VEHICLE	PD UNIT #1 2010 Ford		9/23/2024			$0.00
Medium	Robert Hawkins			2	9/25/2024		
				9/23/2024 5:06:09 AM	9/25/2024		
Check the battery in car #01			Recharged battery in car/battery ok				
Robbie Roberts							
5561	Street Lights			9/25/2024		0.5	$12.50
Medium	Tim Costello			2	9/27/2024		
Lighting (Outdoor)				9/25/2024 9:12:37 AM	9/27/2024		
Need to report light out at 503 East 11Th Ave to power company.			Was reported to power company				
Tim Costello							
5562	CH VEHICLE	#21 2020 Ford Escape		9/25/2024			$0.00
Medium	Robert Hawkins				9/25/2024		
				9/25/2024 2:57:16 PM	9/25/2024		
tire leaking air			tire repaired with patch plug				
Robert Hawkins							
5564	PD VEHICLE	PD UNIT #8 2013 Ford		9/26/2024			$0.00
Medium	Robert Hawkins			4	9/30/2024		
				9/26/2024 7:24:40 AM	9/30/2024		
Oil Change tire rotation			SERVICE COMPLETE AT 92,858. NEXT SERVICE AT 97,858. TIRES WILL NEED REPLACED				
Robbie Roberts							
5568	Street Lights			9/27/2024		0.5	$12.50
Medium	Tim Costello				9/27/2024		
Lighting (Outdoor)				9/27/2024 9:36:47 AM	9/27/2024		
Had need to have power company to fix light at is out on 13Th. Ave.			Power company is call about light out. Request number is W001960346451.				
Tim Costello							

Work Order Summary List

City of Ranson

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Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5569	Street Lights			9/27/2024		0.5	$12.50
Medium	Tim Costello				9/27/2024		
Lighting (Outdoor)				9/27/2024 9:46:12 AM	9/27/2024		
Need to have power company to fix light North Marshall Street at 600			Called power company on light at Marshall Street request number W001960351088				
Tim Costello							
5570	Park - Lance Slusher	Grounds Upkeep		9/27/2024		2.5	$62.50
Medium	tony dix				9/27/2024		
Tree Services				9/27/2024 9:58:33 AM	9/27/2024		
Need to cut tree in parking lot between Southern States lot.			Cut back trees and hauled cuttings away one load.				
Randy Cook							
5572	Park - West End	Grounds Upkeep		9/27/2024		1	$25.00
Medium	tony dix				9/27/2024		
Fence Repair				9/27/2024 10:06:40 AM	9/27/2024		
Need to fix hang on gate			Had to repair hang on gate				
Randy Cook							
5573	Streets	Fairfax Blvd.		9/27/2024		1.5	$52.50
High	Randy Cook				9/27/2024		
				9/27/2024 2:35:28 PM	9/27/2024		
Need to pick up deer off road by pond			Removed deer out of road				
Randy Cook							
5593	Street Lights			10/2/2024		1	$25.00
Medium	Tim Costello				10/2/2024		
Lighting (Outdoor)				10/2/2024 8:15:26 AM	10/2/2024		
Need to call power company to fix light on East Beltline Ave.			Turned it in to power company				
Tim Costello							
5595	PD VEHICLE	PD UNIT #1 2010 Ford		10/3/2024			$0.00
Medium	Robert Hawkins				10/3/2024		
				10/3/2024 5:30:14 AM	10/3/2024		
Needs MVI			STATE INSPECTION COMPLETE				
Robbie Roberts							
5596	PD VEHICLE	PD UNIT #18 2007		10/3/2024			$0.00
Medium	Robert Hawkins				10/3/2024		
				10/3/2024 5:30:59 AM	10/3/2024		
Needs MVI			STATE INSPECTION COMPLETE				
Robbie Roberts							
5597	PD VEHICLE	PD UNIT #2 2016 Ford		10/3/2024			$0.00
Medium	Robert Hawkins			1	10/4/2024		
				10/3/2024 5:31:54 AM	10/4/2024		
Needs MVI			STATE INSPECTION COMPLETE				
Robbie Roberts							

Work Order Summary List

City of Ranson

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Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5598	PD VEHICLE			10/3/2024			$0.00
Medium	Robert Hawkins			4	10/7/2024		
				10/3/2024 10:46:17 AM	10/7/2024		
Car #24 has the engine light on as well as another light which is an A with a circle around it.			10/8/24 to Dodge for light and start/stop problem in Martinsburg				
Robbie Roberts							
5606	Streets			10/4/2024		4	$120.00
Medium	Randy Cook			4	10/8/2024		
				10/4/2024 2:29:51 PM	10/8/2024		
Install new trash receptacle on Mildred st beside 7-11			Installed new trash receptacle on other side of 711 parking lot on sidewalk				
5612	Streets			10/8/2024		2	$50.00
Medium	Tim Costello				10/8/2024		
Lighting (Outdoor)				10/8/2024 2:12:20 PM	10/8/2024		
Need to set panel box up for photocell to turn on and off rec. on box			Rewired rec. to photocell				
Tim Costello							
5613	Streets			10/8/2024		2	$57.92
Medium	Tim Costello				10/8/2024		
Lighting (Outdoor)				10/8/2024 2:17:40 PM	10/8/2024		
Need to put inns on cords for Christmas lights on trees on Fairfax			Had to put plugs in codes				
Tim Costello							
5618	PD. STATION	PARKING LOT		10/11/2024		18	$500.00
Medium	Randy Cook				10/11/2024		
Tree Services				10/11/2024 8:30:54 AM	10/11/2024		
Need to remove trees by parking lot.			Cut trees down and hauled brush away cleaned up all trims .				
Randy Cook							
5620	Streets			10/11/2024		1	$35.00
High	Randy Cook				10/11/2024		
Roads/Streets				10/11/2024 10:03:06 AM	10/11/2024		
Need to remove dead deer off side of road			Removed dead deer				
Randy Cook							
5621	Streets			10/11/2024		1	$35.00
High	Randy Cook				10/11/2024		
Roads/Streets				10/11/2024 10:05:50 AM	10/11/2024		
Need to pick up dead deer			Picked up dead deer				
Randy Cook							
5622	Streets	Burns St.		10/11/2024		4	$184.30
Medium	Randy Cook				10/11/2024		
Signage				10/11/2024 10:11:07 AM	10/11/2024		
Need to replace stop sign and street sign.			Replaced signs and pole on Burn Street.				
Randy Cook							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5623	Streets	S. Preston St		10/11/2024		1	$65.00
Medium	Randy Cook				10/11/2024		
Signage				10/11/2024 10:19:13 AM	10/11/2024		
Need to install new stop sign			Installed new stop sign				
Randy Cook							
5624	Streets			10/11/2024		4	$140.00
Medium	Randy Cook				10/11/2024		
Signage				10/11/2024 10:24:05 AM	10/11/2024		
Need to replace pole in Shenandoah Springs			Had to install new pole				
Randy Cook							
5625	Streets	S. McDonald St.		10/11/2024		2	$119.13
Medium	Randy Cook				10/11/2024		
Signage				10/11/2024 10:29:39 AM	10/11/2024		
Need to replace children at play sign and pole			Had restall new pole and sign				
Randy Cook							
Count: 43 Work Orders		**Avg. Age of WO's**	**2**		**Total for Complete**	**66**	**$2,118.14**
Status:	**Duplicate Request**						
5526	PD. STATION	PARKING LOT		9/13/2024			$0.00
Medium	Keith Pierson			28			
Construction				9/13/2024 12:55:03 PM	9/13/2024		
Need to have shelves put in new building							
Robbie Roberts							
Count: 1 Work Orders		**Avg. Age of WO's**	**28**		**Total for Duplicate Request**	**0**	**$0.00**
Status:	**Pending**						
5531	Park - Briar Run			9/16/2024	9/19/2024		$0.00
Medium	tony dix			25			
Parks				9/16/2024 12:55:32 AM	9/16/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5533	Streets			9/17/2024	9/20/2024		$0.00
Medium	Randy Cook			24			
Grounds				9/17/2024 12:33:56 AM	9/17/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5534	Streets			9/17/2024	9/21/2024		$0.00
Medium	tony dix			24			
Trash Removal				9/17/2024 12:33:56 AM	9/17/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5543	Streets			9/20/2024	9/23/2024		$0.00
Medium	Randy Cook			21			
Grounds				9/20/2024 12:26:19 AM	9/20/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5544	Streets			9/20/2024	9/24/2024		$0.00
Medium	tony dix			21			
Trash Removal				9/20/2024 12:26:19 AM	9/20/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5554	Park - Briar Run			9/21/2024	9/24/2024		$0.00
Medium	tony dix			20			
Parks				9/21/2024 12:16:43 AM	9/21/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5557	Streets			9/22/2024	9/25/2024		$0.00
Medium	Randy Cook			19			
Grounds				9/22/2024 12:40:15 AM	9/22/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5563	Park - Briar Run			9/26/2024	9/29/2024		$0.00
Medium	tony dix			15			
Parks				9/26/2024 12:28:27 AM	9/26/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5566	City Hall			9/27/2024	9/30/2024		$0.00
Medium	Robert Hawkins			14			
Fire Extinguishers				9/27/2024 12:25:24 AM	9/27/2024		
Monthly - Fire Extinguisher Inspection-City Hall - Refer to PM schedule details.							
Tim Costello							
5567	Visitors Center - Nancy			9/27/2024	9/30/2024		$0.00
Medium	Robert Hawkins			14			
Fire Extinguishers				9/27/2024 12:25:24 AM	9/27/2024		
Monthly - Fire Extinguishers Inspection - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5574	CH VEHICLE			9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:33 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5575	CH VEHICLE	Unit 18 2017 ford		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:34 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5577	CH VEHICLE	Unit # 2 2007 Dodge		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:34 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5578	PW VEHICLE	Truck #34 Ford F550		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:35 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5579	PW VEHICLE	# 14 Ford F250 super		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:35 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5580	PW VEHICLE	2017 Ford F450 Dump		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:35 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5581	PW VEHICLE	TK#33 ISUZU		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:36 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5582	PW VEHICLE	E350 VAN		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:36 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5583	PW VEHICLE	Truck#32 Ford F650		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:37 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5584	PW VEHICLE	#14 Ford F250 super		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:37 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5585	PW VEHICLE	TK#11 GCM FALT BED		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:37 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5586	PW VEHICLE	TK#13 2002 FORD F-		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:38 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5587	PW VEHICLE	TK#16 CHEVY K1500		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:38 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5588	PW VEHICLE	TK#25 2005 FORD		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:38 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5589	PW VEHICLE	TK#26 205 FORD F-		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:39 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5590	PW VEHICLE	TK#30 GMC C6500		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
Vehicle Maintenance				9/28/2024 12:16:39 AM	9/28/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5591	Streets			10/1/2024	10/5/2024		$0.00
Medium	tony dix			10			
Trash Removal				10/1/2024 1:05:37 AM	10/1/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5592	Park - Briar Run			10/1/2024	10/4/2024		$0.00
Medium	tony dix			10			
Parks				10/1/2024 1:05:38 AM	10/1/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5599	City Hall			10/4/2024	10/7/2024		$0.00
Medium	Robert Hawkins			7			
Air Conditioning				10/4/2024 12:29:19 AM	10/4/2024		
Monthly - PM Schedule created on 6/24/2016 - Refer to PM schedule details.							
Tim Costello							
5600	PD. STATION			10/4/2024	10/7/2024		$0.00
Medium	Robert Hawkins			7			
Air Conditioning				10/4/2024 12:29:20 AM	10/4/2024		
Monthly - PM Schedule created on 6/24/2016 - Refer to PM schedule details.							
Tim Costello							
5601	Streets			10/4/2024	10/8/2024		$0.00
Medium	tony dix			7			
Trash Removal				10/4/2024 12:29:20 AM	10/4/2024		
Weekly - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5608	Park - Briar Run			10/6/2024	10/9/2024		$0.00
Medium	tony dix			5			
Parks				10/6/2024 12:44:31 AM	10/6/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
5611	Streets			10/8/2024	10/11/2024		$0.00
Medium	Randy Cook			3			
Grounds				10/8/2024 12:37:20 AM	10/8/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5616	Streets			10/11/2024	10/14/2024		$0.00
Medium	Randy Cook						
Grounds				10/11/2024 12:22:14 AM	10/11/2024		
Weekly - PM Schedule created on 6/14/2023 - Refer to PM schedule details.							
Tim Costello							
5617	Park - Briar Run			10/11/2024	10/14/2024		$0.00
Medium	tony dix						
Parks				10/11/2024 12:22:14 AM	10/11/2024		
Daily - PM Schedule created on 6/26/2023 - Refer to PM schedule details.							
Tim Costello							
Count: 35 Work Orders		**Avg. Age of WO's**	**13**		**Total for Pending**	**0**	**$0.00**
Status:	**Work In Progress**						
5529	City Hall			9/13/2024			$0.00
Medium	Keith Pierson			28			
Inspections				9/13/2024 2:51:14 PM	9/13/2024		
Need to do inspection on all city buildings							
Randy Cook							
5530	Streets			9/13/2024			$0.00
Medium	Randy Cook			28			
Signage				9/13/2024 2:53:46 PM	9/13/2024		
Need to repair sign by Apple Tree							
Randy Cook							
5532	Streets			9/16/2024			$0.00
Medium	Randy Cook			25			
				9/16/2024 12:54:07 PM	9/16/2024		
Go thru out town an clean graffiti off of trash cans and sign							
Randy Cook							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5538	Streets			9/19/2024			$0.00
Medium	Randy Cook			22			
				9/19/2024 10:09:26 AM	9/19/2024		
Cut trees back from road on Preston PL.							
Randy Cook							
5539	Streets			9/19/2024			$0.00
Low	Randy Cook			22			
				9/19/2024 10:13:10 AM	9/19/2024		
Install new street sign pole at Burns St an Cranes Ln							
Randy Cook							
5546	Streets			9/20/2024			$0.00
Medium	White Curtis			21			
				9/20/2024 1:16:18 PM	9/20/2024		
trim trees back off of sidewalks E 5th Ave around circle							
Randy Cook							
5560	PD. STATION	PARKING LOT		9/23/2024			$0.00
Medium	Randy Cook			18			
				9/23/2024 5:07:42 AM	9/24/2024		
Stripe lines in parking lot where the building used to sit for parking							
5565	City Alley			9/26/2024			$0.00
Medium	Randy Cook			15			
Roads/Streets				9/26/2024 12:04:29 PM	9/27/2024		
Resident came in to see if we can fix a pot hole at Marshall and 5th Ave, please.							
kim Hawkins							
5571	Streets			9/27/2024			$0.00
Medium	Randy Cook			14			
				9/27/2024 10:02:43 AM	9/27/2024		
Need to install 2 street sign in Shenandoah Springs							
Randy Cook							
5576	CH VEHICLE	#20 JEEP		9/28/2024	10/1/2024		$0.00
Medium	Robert Hawkins			13			
				9/28/2024 12:16:34 AM	10/3/2024		
Yearly - PM Schedule created on 10/23/2018 - Refer to PM schedule details.							
Tim Costello							
5594	P.D. Vehicle			10/3/2024			$0.00
Medium	Robert Hawkins			8			
				10/3/2024 5:29:13 AM	10/3/2024		
Car #23 heat stopped working as per email sent							
Robbie Roberts							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5602	Public Works Building			10/4/2024			$0.00
Medium	Chris Silveous			7			
				10/4/2024 2:13:17 PM	10/4/2024		
put door trim on new pole barn							
5603	City Hall			10/4/2024			$0.00
Medium	Chris Silveous			7			
				10/4/2024 2:18:02 PM	10/4/2024		
Caulk cracks in stones at city hall entry way							
5604	City Hall			10/4/2024			$0.00
Medium	Chris Silveous			7			
				10/4/2024 2:20:04 PM	10/4/2024		
Repair soffits and eaves on city hall building							
5605	Streets			10/4/2024			$0.00
Medium	Randy Cook			7			
				10/4/2024 2:27:10 PM	10/4/2024		
Order 2 new trash receptacles							
5607	PW EQUIPMENT			10/4/2024			$0.00
Medium	Robert Hawkins			7			
				10/4/2024 2:30:24 PM	10/4/2024		
all four snow blowers needs oil change							
Robert Hawkins							
5609	PD VEHICLE	PD UNIT #7 2019 Ford		10/7/2024			$0.00
Medium	Robert Hawkins			4			
				10/7/2024 5:16:54 AM	10/7/2024		
Something Draining battery see email that was forwarded to Robert							
Robbie Roberts							
5610	PD VEHICLE	PD UNIT #5 2017 Ford		10/7/2024			$0.00
Medium	Robert Hawkins			4			
				10/7/2024 6:45:54 AM	10/7/2024		
Drivers front tire flat, has been removed from vehicle and is leaning against back wall							
Robbie Roberts							
5614	P.D. Vehicle			10/9/2024			$0.00
Medium	Robert Hawkins			2			
				10/9/2024 8:09:59 AM	10/11/2024		
Car #12 needs MVI							
Robbie Roberts							

Work Order Summary List

Selected Date Range for Request Dates:9/13/2024 - 10/11/2024 Order By Status, Location

WOID	Location	Bldg./Unit	Deferred By	Request Date	Target Completion Date	Labor Hours	Total Costs
Priority	Assigned To	Area Description	Reason	WO Age	Actual Completion Date		
Craft		Area Number	Deferred Until	Created Date/Time	Last Status Change Date		
Description			Action Taken				
Requester Name							
5615	PD VEHICLE	PD UNIT #21 2021		10/10/2024			$0.00
Medium	Robert Hawkins			1			
				10/10/2024 5:09:40 PM	10/11/2024		
Oil Change due							
Robbie Roberts							
5619	PD. STATION	PARKING LOT		10/11/2024			$0.00
Medium	Randy Cook						
Tree Services				10/11/2024 8:37:05 AM	10/11/2024		
Need to remove stumps							
Randy Cook							
Count: 21 Work Orders		**Avg. Age of WO's**	**12**	**Total for Work In Progress**		**0**	**$0.00**
Count: 100 Work Orders		**Avg. Age of WO's**	8	**Grand Total**		66	$2,118.14

AGENDA ITEM IV.3

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided July Status Report for Community Development

ATTACHMENTS:

AGENDA ITEM IV.4

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff has provided June Status Report for Ranson Convention and Visitor Bureau.

ATTACHMENTS:

CVB September Directors Report.docx

RANSON
WV
CONVENTION AND VISITORS BUREAU

CVB Director's

Met with visitors that continue to stop by the visitor center, answered phone calls and emails pertaining to information of our surrounding area. This is something that is done daily.

Attended directors meeting.

Attended CVB Board meeting

Compiling the documents and information to dissolve the CVB.

Emailed all financial documents to the WV Legislatures, WV State Auditors, West Virginia Association of Convention and Visitors Bureau and WV Division of Tourism.

Attending weekly meetings with the Fall Fest committee. This event is held on Friday, October 18th.

Continuing to reach out to businesses to see if they would consider being a sponsor or participate at the fall fest.

Continue to work on the tree lighting event. Looking for sponsors to donate to the hat and gloves fund, sent out emails to our local businesses.

Compiled hotel/marketing/financial reports and emailed information to the WVACVB. This is a different report than what was sent to the state auditors office.

Attended Breeders Classic Board Meeting.

Met with Martinsburg Journal advertising rep to discuss advertising options for the holiday events.

Distributed the checks to the non-profit businesses that funds were raised during the Ranson Festival and Car Show.

Reached out to local schools to see if they wanted to perform at the tree lighting.

Ordered items for the Fall Fest.

RANSON
WV
CONVENTION AND
VISITORS BUREAU

AGENDA ITEM IV.5

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

Staff is providing the following items for your review:

· Accounts Payable Council Report for September 2024

· General Fund Budget Report through September 2024

· Capital Improvement Fund Budget Report through September 2024

· Cash Account Balances as of 9/30/2024

Please note that the September 2024 purchase card expenses are not reflected in these reports, as Finance Department staff are still processing the monthly statement reconciliations.

Should there be any questions or concerns regarding the data provided, please reach out directly to the Finance Director.

ATTACHMENTS:

September 2024 AP Council Report 10152024.pdf
September 2024 General Fund Budget Report 10152024.pdf

September 2024 Capital Fund Budget Report 10152024.pdf
Cash Balance 9-30-2024- 10152024.pdf

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
7-ELEVEN	9/19/24	HUTCHERSON FUEL 8/28/24	GENERAL FUND	POLICE DEPARTMENT	27.70
	9/19/24	JENKINS FUEL 8/12-25/24	GENERAL FUND	POLICE DEPARTMENT	125.65
	9/19/24	LYNCH FUEL 8/3-25/24	GENERAL FUND	POLICE DEPARTMENT	119.50
	9/19/24	MEACHAM FUEL 8/4-23/24	GENERAL FUND	POLICE DEPARTMENT	269.65
	9/19/24	BLACK FUEL 8/18/24	GENERAL FUND	POLICE DEPARTMENT	30.32
	9/19/24	COSTELLO FUEL 8/21/24	GENERAL FUND	STREETS & TRANSPORT	25.12
	9/19/24	T COOK FUEL 8/7-20/24	GENERAL FUND	STREETS & TRANSPORT	180.39
	9/19/24	NAACP AM FEST 24 ICE X15BA	PARKS & RECREATION	Parks & Recreation	53.88
				TOTAL:	832.21
8X8, INC	9/06/24	PHONES AUG 24	GENERAL FUND	CITY HALL	573.60
				TOTAL:	573.60
ABC PEST CONTROL	9/18/24	PD PEST CONTROL SEP 24	GENERAL FUND	POLICE DEPARTMENT	30.00
				TOTAL:	30.00
AC&T CO INC	9/19/24	PR PT CRANES LN 7/22/24	PARKS & RECREATION	Parks & Recreation	176.00
	9/19/24	P&R PT LANCE SLUSHER 6/24/	PARKS & RECREATION	Parks & Recreation	176.00
	9/19/24	P&R PT LANCE SLUSHER 7/22/	PARKS & RECREATION	Parks & Recreation	176.00
	9/19/24	P&R PT MF W END 7/22/24	PARKS & RECREATION	Parks & Recreation	176.00
				TOTAL:	704.00
AFLAC	9/09/24	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	9/09/24	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	9/09/24	AFLAC AT	GENERAL FUND	NON-DEPARTMENTAL	11.34
	9/09/24	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	628.20
	9/09/24	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	628.20
	9/09/24	AFLAC Payable B4	GENERAL FUND	NON-DEPARTMENTAL	628.20
				TOTAL:	1,918.62
ALTEC INDUSTRIES	9/19/24	POST AUG2024 ALTEC CR	GENERAL FUND	NON-DEPARTMENTAL	24.92
	9/19/24	TAX REFUND	GENERAL FUND	STREETS & TRANSPORT	24.92-
				TOTAL:	0.00
AMAZON.COM	9/19/24	BLACK TONER X2	GENERAL FUND	CITY HALL	40.65
	9/19/24	STICKY NTES X1500/LEGAL PD	GENERAL FUND	CITY HALL	6.99
	9/19/24	STICKY NTES X1500/LEGAL PD	GENERAL FUND	CITY HALL	13.07
	9/19/24	STICKY NTES X1500/LEGAL PD	GENERAL FUND	CITY HALL	17.99
	9/19/24	STICKY NTES X1500/LEGAL PD	GENERAL FUND	CITY HALL	9.73
	9/19/24	TT TONER RETURN REFUND	GENERAL FUND	CITY HALL	47.93-
	9/19/24	TT BLACK TONER X1	GENERAL FUND	CITY HALL	88.80
	9/19/24	1&2 FLR COPY PAPER X2	GENERAL FUND	CITY HALL	86.20
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	CITY HALL	123.98
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	CITY HALL	38.91
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	CITY HALL	13.47
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	CITY HALL	13.03
	9/19/24	PW/1&2 FLR PAPER TOWELS X3	GENERAL FUND	CITY HALL	85.96
	9/19/24	3RD FLR OFFICE CHAIR	GENERAL FUND	CITY HALL	279.99
	9/19/24	CH 3RD FLR PAPER CLIPS/BIN	GENERAL FUND	CITY HALL	9.89
	9/19/24	CH 3RD FLR PAPER CLIPS/BIN	GENERAL FUND	CITY HALL	9.59
	9/19/24	PD COFFEE POT	GENERAL FUND	POLICE DEPARTMENT	99.95
	9/19/24	ROBERTS 2025 PLANNER	GENERAL FUND	POLICE DEPARTMENT	18.69
	9/19/24	PD DESK CALENDARS X13	GENERAL FUND	POLICE DEPARTMENT	110.76
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	STREETS & TRANSPORT	22.79
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	STREETS & TRANSPORT	21.55
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	STREETS & TRANSPORT	6.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	STREETS & TRANSPORT	20.89
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	STREETS & TRANSPORT	57.99
	9/19/24	PW, 1&2 COFFEE, SUGAR, PAP	GENERAL FUND	STREETS & TRANSPORT	16.55
	9/19/24	PW/1&2 FLR PAPER TOWELS X3	GENERAL FUND	STREETS & TRANSPORT	42.98
	9/19/24	P&R TOILET PAPER X12 ROLLS	PARKS & RECREATION	Parks & Recreation	29.63
				TOTAL:	1,239.09
AMERICAN EXPRESS - MERCH FEES	9/05/24	AUG2024 AMEX TRANSACTION F	GENERAL FUND	CITY HALL	6.66
				TOTAL:	6.66
ANDERSON TRUCK EQUIPMENT	9/06/24	24 FORD STRAIGHT PLOW	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	8,140.00
	9/06/24	24 350 FORD DUMP BODY	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	9,476.00
				TOTAL:	17,616.00
APPLE VALLEY TIRE LLC.	9/19/24	PW #1 TIRE REPAIR	GENERAL FUND	STREETS & TRANSPORT	28.25
	9/19/24	PW #5 BALANCE TIRES	GENERAL FUND	STREETS & TRANSPORT	60.00
				TOTAL:	88.25
APPLE VALLEY WASTE	9/19/24	PW YARD P/U AUG 24	GENERAL FUND	STREETS & TRANSPORT	579.38
				TOTAL:	579.38
AUTO ZONE	9/19/24	PD #4 WASHER NOZZLES X1	GENERAL FUND	POLICE DEPARTMENT	21.99
	9/19/24	PD #7 IGNITION COIL X1	GENERAL FUND	POLICE DEPARTMENT	41.57
	9/19/24	PW BRAKE FLUID/FUEL FILTER	GENERAL FUND	STREETS & TRANSPORT	15.34
	9/19/24	PW BRAKE FLUID/FUEL FILTER	GENERAL FUND	STREETS & TRANSPORT	4.50
	9/19/24	PW BRAKE FLUID/FUEL FILTER	GENERAL FUND	STREETS & TRANSPORT	3.59
	9/19/24	PW #14 MNT BRKT, CONNECTOR	GENERAL FUND	STREETS & TRANSPORT	15.51
	9/19/24	PW #14 MNT BRKT, CONNECTOR	GENERAL FUND	STREETS & TRANSPORT	12.60
	9/19/24	PW #25 OIL X4	GENERAL FUND	STREETS & TRANSPORT	91.67
				TOTAL:	206.77
BCN TELECOM INC	9/18/24	INTERNET SEP 24	GENERAL FUND	CITY HALL	524.24
	9/18/24	INTERNET SEP 24	GENERAL FUND	POLICE DEPARTMENT	161.90
	9/18/24	INTERNET SEP 24	GENERAL FUND	STREETS & TRANSPORT	149.40
	9/18/24	INTERNET SEP 24	PARKS & RECREATION	Parks & Recreation	190.90
	9/18/24	INTERNET SEP 24	CONVENTION & VISIT	Convention Visitor Bur	149.40
				TOTAL:	1,175.84
BFS FOODS	9/19/24	LANCASTER FUEL 8/25/24	GENERAL FUND	POLICE DEPARTMENT	64.73
				TOTAL:	64.73
BP	9/19/24	PORTNER FUEL 8/4-28/24	GENERAL FUND	POLICE DEPARTMENT	305.56
	9/19/24	SWARTZ FUEL 8/1-24/24	GENERAL FUND	POLICE DEPARTMENT	263.62
	9/19/24	WATSON FUEL 8/1-26/24	GENERAL FUND	POLICE DEPARTMENT	285.27
	9/19/24	HOSBY-BROWN FUEL 8/1-24/24	GENERAL FUND	POLICE DEPARTMENT	193.43
	9/19/24	MCBRIDE FUEL 8/18-20/24	GENERAL FUND	POLICE DEPARTMENT	74.33
	9/19/24	BLACK FUEL 8/3-27/24	GENERAL FUND	POLICE DEPARTMENT	388.52
	9/19/24	WHEAT FUEL 7/31-8/24/24	GENERAL FUND	POLICE DEPARTMENT	235.62
	9/19/24	LANCASTER FUEL 8/11/24	GENERAL FUND	POLICE DEPARTMENT	37.31
	9/19/24	HARDER FUEL 8/5/24	GENERAL FUND	STREETS & TRANSPORT	130.82
				TOTAL:	1,914.48
BREEZY HR INC	9/19/24	HR CONSULTING 8/20-9/20/24	GENERAL FUND	CITY ADMINISTRATION	189.00
				TOTAL:	189.00
BUREAU FOR CHILD SUPPORT ENFORCEMENT	9/13/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/27/24	# 438446	GENERAL FUND	NON-DEPARTMENTAL	164.77
	9/13/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
	9/27/24	CASE ID #455252	GENERAL FUND	NON-DEPARTMENTAL	198.00
				TOTAL:	725.54
BURGER KING	9/19/24	ROBERTS FOOD TRAINING 8/18	GENERAL FUND	POLICE DEPARTMENT	10.59
				TOTAL:	10.59
BURR PARK LIBERTY	9/19/24	LUTMAN FUEL 8/7/24	GENERAL FUND	POLICE DEPARTMENT	50.60
	9/19/24	JENKINS FUEL 8/13-18/24	GENERAL FUND	POLICE DEPARTMENT	142.38
	9/19/24	LYNCH FUEL 8/11-25/24	GENERAL FUND	POLICE DEPARTMENT	100.89
	9/19/24	R ROBERTS FUEL 7/31-8/27/2	GENERAL FUND	POLICE DEPARTMENT	150.03
	9/19/24	C SILVEOUS FUEL 8/7/24	GENERAL FUND	STREETS & TRANSPORT	102.54
				TOTAL:	546.44
CAMP DAWSON	9/19/24	ROBERTS TRNG HOTEL 8/18/24	GENERAL FUND	POLICE DEPARTMENT	75.00
	9/19/24	CUSTER CMP DWSN HOTEL 8/18	GENERAL FUND	POLICE DEPARTMENT	75.00
	9/19/24	SIGULINSKY HOTEL 8/18/24	GENERAL FUND	POLICE DEPARTMENT	75.00
	9/19/24	MCBRIDE HOTEL 8/18/24 C DA	GENERAL FUND	POLICE DEPARTMENT	75.00
				TOTAL:	300.00
CARTER MACHINERY COMPANY, INC	9/19/24	PW BACKHOE TEETH PIN	GENERAL FUND	STREETS & TRANSPORT	98.40
				TOTAL:	98.40
CHARLES B HOWARD ESQ	9/12/24	LYNCH/NORRIS CONSULT	GENERAL FUND	POLICE DEPARTMENT	4,500.00
				TOTAL:	4,500.00
CHARLES TOWN UTILITIES GENERAL FUND	9/19/24	WATER 6/15-7/15/24	GENERAL FUND	CITY HALL	163.37
	9/19/24	WATER 6/15-7/15/24	GENERAL FUND	POLICE DEPARTMENT	75.65
	9/19/24	WATER 6/15-7/15/24	GENERAL FUND	STREETS & TRANSPORT	238.28
	9/19/24	WATER 6/15-7/15/24	GENERAL FUND	STREETS & TRANSPORT	56.16
	9/19/24	WATER 6/15-7/15/24	GENERAL FUND	STREET LIGHTS	56.16
	9/19/24	P&R WATER 6/15-7/15/24	PARKS & RECREATION	Parks & Recreation	265.95
	9/19/24	P&R WATER 6/15-7/15/24	PARKS & RECREATION	Parks & Recreation	56.16
	9/19/24	MF SEWER 6/30-7/30/24	PARKS & RECREATION	Parks & Recreation	30.48
	9/19/24	CVB WATER 6/15-7/15/24	CONVENTION & VISIT	Convention Visitor Bur	56.16
				TOTAL:	998.37
CHATGPT SUBSCRIPTION	9/19/24	WILT OPEN AI SUB 8/24	GENERAL FUND	CITY ADMINISTRATION	21.40
				TOTAL:	21.40
CHICK-FIL-A	9/19/24	LANCASTER PD ACDMY MEAL 8/	GENERAL FUND	POLICE DEPARTMENT	13.73
				TOTAL:	13.73
CITGO	9/19/24	JENKINS FUEL 8/18/24	GENERAL FUND	POLICE DEPARTMENT	56.64
	9/19/24	LANCASTER FUEL 8/4/24	GENERAL FUND	POLICE DEPARTMENT	56.17
				TOTAL:	112.81
COMPLETE DOCUMENT SOLUTIONS, CENTRAL P	9/19/24	CH COPY CONT 8/24,OVG 7/24	GENERAL FUND	CITY HALL	33.08
	9/19/24	CH COPY CONT 8/24,OVG 7/24	GENERAL FUND	CITY HALL	373.10
	9/19/24	PD COPY OVRGS 6/30-7/30/24	GENERAL FUND	POLICE DEPARTMENT	12.53
	9/19/24	PW COPY OVGS 7/1-31/24	GENERAL FUND	STREETS & TRANSPORT	9.10
	9/19/24	P&R COPY CONT 8/24, OVG 7/	PARKS & RECREATION	Parks & Recreation	16.54
	9/19/24	P&R COPY CONT 8/24, OVG 7/	PARKS & RECREATION	Parks & Recreation	45.14
	9/19/24	CVB CONT8/24/OVGS 6/30-7/2	CONVENTION & VISIT	Convention Visitor Bur	13.23
	9/19/24	CVB CONT8/24/OVGS 6/30-7/2	CONVENTION & VISIT	Convention Visitor Bur	41.41

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
				TOTAL:	544.13
CONSTANT CONTACT	9/19/24	EMAIL ADS JULY 24	CONVENTION & VISIT	Convention Visitor Bur	110.00
	9/19/24	EMAIL ADS AUG 24	CONVENTION & VISIT	Convention Visitor Bur	110.00
				TOTAL:	220.00
CREAMERS TIRE & AUTO SERVICE CENTER	9/19/24	PD #23 TIRE REPAIR X1	GENERAL FUND	POLICE DEPARTMENT	26.25
	9/19/24	PD #7 TIRE REPAIR X1	GENERAL FUND	POLICE DEPARTMENT	59.85
	9/19/24	PD#11 TIRE REPAIR X1	GENERAL FUND	POLICE DEPARTMENT	31.25
				TOTAL:	117.35
DEPARTMENT OF TAX & REVENUE	9/27/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	1,114.00
	9/27/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	4,097.00
	9/27/24	WV State Withholding	GENERAL FUND	NON-DEPARTMENTAL	5,130.00
				TOTAL:	10,341.00
DL MORGAN JR INC	9/19/24	REYMANN ST SIDEWALK CONCRE	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	3,848.50
	9/19/24	REYMANN ST SIDEWALK CONCRE	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	2,595.50
	9/19/24	REYMANN ST SIDEWALK CONCRE	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	5,191.00
				TOTAL:	11,635.00
EFFECTV	9/19/24	JEFF CO TV COMMERCIAL 7/8-	CONVENTION & VISIT	Convention Visitor Bur	23,809.00
	9/19/24	JC TV COMM RICH/PETER JUL	CONVENTION & VISIT	Convention Visitor Bur	5,000.00
	9/19/24	JC TV COM BALTIMORE JUL 24	CONVENTION & VISIT	Convention Visitor Bur	2,000.00
	9/19/24	JC TV COM BALITMORE JUL 24	CONVENTION & VISIT	Convention Visitor Bur	4,000.00
	9/19/24	JC TV COM RONKE/LYNCH 7/24	CONVENTION & VISIT	Convention Visitor Bur	5,000.00
				TOTAL:	39,809.00
ELEPHANT THAI RESTAURANT	9/19/24	LANCASTER PD ACDMY MEAL 8/	GENERAL FUND	POLICE DEPARTMENT	17.12
				TOTAL:	17.12
ENCOVA INSURANCE	9/12/24	WRKMN COMP 8/2/24-9/1/24	GENERAL FUND	CITY HALL	8,415.00
				TOTAL:	8,415.00
ETS CORPORATION	9/03/24	AUG2024 MERCH FEES - MGO C	GENERAL FUND	CITY HALL	1,779.89
	9/03/24	AUG2024 MERCH FEES - CITY	GENERAL FUND	CITY HALL	169.13
				TOTAL:	1,949.02
EXECUTIVE EMERGENCY LIGHTING LLC	9/19/24	PD #25, 26, 27 LIGHTING	CAPITAL IMPROVEMEN	PUBLIC SAFETY	47,114.37
				TOTAL:	47,114.37
FIDELITY POWER SYSTEM	9/18/24	CH GENTR SC CALL 9/9/24	GENERAL FUND	CITY HALL	3,047.00
	9/06/24	GENTR 22KW 7/1/22-6/30/25	GENERAL FUND	CITY HALL	1,649.00
	9/06/24	GENTR CONT 7/1/22-6/30/25	GENERAL FUND	CITY HALL	1,693.00
	9/06/24	GNTR CONT 7/1/22-6/30/25	GENERAL FUND	POLICE DEPARTMENT	1,856.00
				TOTAL:	8,245.00
FISHER AUTO PARTS INC	9/19/24	PD #7 PURGE VALVE, SP, FI	GENERAL FUND	POLICE DEPARTMENT	32.35
	9/19/24	PD #7 PURGE VALVE, SP, FI	GENERAL FUND	POLICE DEPARTMENT	47.70
	9/19/24	PD #7 PURGE VALVE, SP, FI	GENERAL FUND	POLICE DEPARTMENT	10.51
	9/19/24	PD #21 BATTERY	GENERAL FUND	POLICE DEPARTMENT	169.95
	9/19/24	PD #13 BRAKE PAD SET/ ROTO	GENERAL FUND	POLICE DEPARTMENT	64.51
	9/19/24	PD #13 BRAKE PAD SET/ ROTO	GENERAL FUND	POLICE DEPARTMENT	110.98
	9/19/24	PW/PD WASHER FLUID 55 GAL	GENERAL FUND	STREETS & TRANSPORT	128.95
				TOTAL:	564.95

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
FRONTIER	9/12/24	CH FAX LINE SEP 24	GENERAL FUND	CITY HALL	119.00
	9/12/24	CH FIRE ALARM SEP 24	GENERAL FUND	CITY HALL	118.16
	9/18/24	CH ELEVATOR SEP 24	GENERAL FUND	CITY HALL	95.47
	9/18/24	TRIFECTA PL ALARM SEP 24	GENERAL FUND	CITY HALL	149.47
	9/27/24	PD FAX LINE SEP 24	GENERAL FUND	POLICE DEPARTMENT	164.50
				TOTAL:	646.60
GALLS INC	9/19/24	PD SVG LTRS, BELT KPER, BU	GENERAL FUND	POLICE DEPARTMENT	24.83
	9/19/24	PD SVG LTRS, BELT KPER, BU	GENERAL FUND	POLICE DEPARTMENT	44.16
	9/19/24	PD SVG LTRS, BELT KPER, BU	GENERAL FUND	POLICE DEPARTMENT	9.76
	9/19/24	PD OUTER CARRIER VEST X1	GENERAL FUND	POLICE DEPARTMENT	96.94
	9/19/24	PD COLLAR BRASS X4	GENERAL FUND	POLICE DEPARTMENT	130.80
				TOTAL:	306.49
GO-MART	9/19/24	LANCASTER FUEL 8/9-23/24	GENERAL FUND	POLICE DEPARTMENT	110.32
				TOTAL:	110.32
GRANICUS	9/24/24	PEAK AGNDA 7/1/24-6/30/25	GENERAL FUND	CITY ADMINISTRATION	10,427.36
				TOTAL:	10,427.36
HDL COMPANIES	9/18/24	B&O COLLECTION APR 24	GENERAL FUND	CITY HALL	2,341.08
	9/18/24	B&O COLLECTION JUN 24	GENERAL FUND	CITY HALL	125.14
	9/18/24	B&O COLLECTION AUG 24	GENERAL FUND	CITY HALL	1,158.49
				TOTAL:	3,624.71
HEISTON SUPPLY INC	9/19/24	SDWLK ADA WARNING PANELSX3	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	666.75
	9/19/24	SDWLK ADA WARNING PANELSX3	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	157.92
				TOTAL:	824.67
HOME DEPOT	9/19/24	PD NEW TOILET	GENERAL FUND	POLICE DEPARTMENT	204.98
	9/19/24	SCREWS, HOLE SAW KIT, WASH	GENERAL FUND	STREETS & TRANSPORT	5.50
	9/19/24	SCREWS, HOLE SAW KIT, WASH	GENERAL FUND	STREETS & TRANSPORT	1.25
	9/19/24	SCREWS, HOLE SAW KIT, WASH	GENERAL FUND	STREETS & TRANSPORT	2.50
	9/19/24	SCREWS, HOLE SAW KIT, WASH	GENERAL FUND	STREETS & TRANSPORT	64.97
	9/19/24	SCREWS, HOLE SAW KIT, WASH	GENERAL FUND	STREETS & TRANSPORT	15.58
	9/19/24	PW BIT SET X1	GENERAL FUND	STREETS & TRANSPORT	19.97
	9/19/24	PW WRENCH SET/3 WIRE PLUG	GENERAL FUND	STREETS & TRANSPORT	19.06
	9/19/24	PW WRENCH SET/3 WIRE PLUG	GENERAL FUND	STREETS & TRANSPORT	7.34
	9/19/24	PW LOPPER X2	GENERAL FUND	STREETS & TRANSPORT	59.96
	9/19/24	PW ROLLER& COVER, TRAY	GENERAL FUND	STREETS & TRANSPORT	9.84
	9/19/24	PW ROLLER& COVER, TRAY	GENERAL FUND	STREETS & TRANSPORT	7.96
	9/19/24	PW ROLLER& COVER, TRAY	GENERAL FUND	STREETS & TRANSPORT	19.62
	9/19/24	PW EXTENSION POLE X2	GENERAL FUND	STREETS & TRANSPORT	21.94
	9/19/24	PW TRASH BAGS X5,BROOM/CON	GENERAL FUND	STREETS & TRANSPORT	139.85
	9/19/24	PW TRASH BAGS X5,BROOM/CON	GENERAL FUND	STREETS & TRANSPORT	16.47
	9/19/24	PW TRASH BAGS X5,BROOM/CON	GENERAL FUND	STREETS & TRANSPORT	13.72
	9/19/24	MF KEYPAD LOCK/PH DIGGER/D	GENERAL FUND	STREETS & TRANSPORT	39.98
	9/19/24	CLNOUT PLUG/PHONE CHARGER	GENERAL FUND	STREETS & TRANSPORT	6.20
	9/19/24	CLNOUT PLUG/PHONE CHARGER	GENERAL FUND	STREETS & TRANSPORT	23.98
	9/19/24	BATTERIES/CC SINK SEAL	GENERAL FUND	STREETS & TRANSPORT	17.87
	9/19/24	2X4 (4) SIDEWALKS REYMANN	GENERAL FUND	STREETS & TRANSPORT	25.00
	9/19/24	LITHIUM-ION CRDL 1/4RATCHE	GENERAL FUND	STREETS & TRANSPORT	149.00
	9/19/24	FIX DRAIN PIPE (SIDEWALK)	PARKS & RECREATION	Parks & Recreation	48.80
	9/19/24	MF KEYPAD LOCK/PH DIGGER/D	PARKS & RECREATION	Parks & Recreation	145.00
	9/19/24	MF KEYPAD LOCK/PH DIGGER/D	PARKS & RECREATION	Parks & Recreation	69.97
	9/19/24	CC WATER LINE FIX	PARKS & RECREATION	Parks & Recreation	10.94

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/19/24	CC WATER LINE FIX	PARKS & RECREATION	Parks & Recreation	2.11
	9/19/24	CC WATER LINE FIX	PARKS & RECREATION	Parks & Recreation	1.48
	9/19/24	CC WATER LINE FIX	PARKS & RECREATION	Parks & Recreation	1.76
	9/19/24	CC WATER LINE FIX	PARKS & RECREATION	Parks & Recreation	14.98
	9/19/24	CC WATER LINE FIX	PARKS & RECREATION	Parks & Recreation	1.48
	9/19/24	BATTERIES/CC SINK SEAL	PARKS & RECREATION	Parks & Recreation	9.73
	9/19/24	BATTERIES/CC SINK SEAL	PARKS & RECREATION	Parks & Recreation	7.98
				TOTAL:	1,206.77
HOME TEAM PEST DEFENSE	9/19/24	CH PEST CONTROL AUG 24	GENERAL FUND	CITY HALL	248.90
	9/19/24	PW PEST CONTROL AUG 24	GENERAL FUND	STREETS & TRANSPORT	72.20
				TOTAL:	321.10
HP.COM	9/19/24	PLOTTER INK X4	GENERAL FUND	PLANNING & ZONING	457.96
				TOTAL:	457.96
INTERNAL REVENUE SERVICE	9/05/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	4,944.97
	9/13/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	10,313.41
	9/27/24	Federal Withholding	GENERAL FUND	NON-DEPARTMENTAL	12,195.67
	9/04/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	167.80
	9/05/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	1,445.56
	9/13/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	7,405.27
	9/27/24	Social Security Payable	GENERAL FUND	NON-DEPARTMENTAL	8,086.50
	9/04/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	39.30
	9/05/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	338.07
	9/13/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,731.88
	9/27/24	Medicare Payable	GENERAL FUND	NON-DEPARTMENTAL	1,891.18
	9/27/24	Social Security Payable	GENERAL FUND	MAYOR'S OFFICE	62.00
	9/27/24	Medicare Payable	GENERAL FUND	MAYOR'S OFFICE	14.50
	9/27/24	Social Security Payable	GENERAL FUND	CITY COUNCIL	310.02
	9/27/24	Medicare Payable	GENERAL FUND	CITY COUNCIL	72.48
	9/13/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20
	9/27/24	Social Security Payable	GENERAL FUND	CITY ADMINISTRATION	579.20
	9/13/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	9/27/24	Medicare Payable	GENERAL FUND	CITY ADMINISTRATION	135.46
	9/27/24	Social Security Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	117.80
	9/27/24	Medicare Payable	GENERAL FUND	POLICE JUDGE'S OFFICE	27.55
	9/04/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	16.78
	9/13/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	884.40
	9/27/24	Social Security Payable	GENERAL FUND	PLANNING & ZONING	896.65
	9/04/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	3.93
	9/13/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	206.84
	9/27/24	Medicare Payable	GENERAL FUND	PLANNING & ZONING	209.70
	9/13/24	Social Security Payable	GENERAL FUND	CITY HALL	615.99
	9/27/24	Social Security Payable	GENERAL FUND	CITY HALL	626.27
	9/13/24	Medicare Payable	GENERAL FUND	CITY HALL	144.05
	9/27/24	Medicare Payable	GENERAL FUND	CITY HALL	146.46
	9/05/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	956.19
	9/13/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,847.85
	9/27/24	Social Security Payable	GENERAL FUND	POLICE DEPARTMENT	3,978.83
	9/05/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	223.62
	9/13/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	899.89
	9/27/24	Medicare Payable	GENERAL FUND	POLICE DEPARTMENT	930.53
	9/13/24	Social Security Payable	GENERAL FUND	POLICE SPECIAL DUTY	61.23
	9/27/24	Social Security Payable	GENERAL FUND	POLICE SPECIAL DUTY	55.80
	9/13/24	Medicare Payable	GENERAL FUND	POLICE SPECIAL DUTY	14.33

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/27/24	Medicare Payable	GENERAL FUND	POLICE SPECIAL DUTY	13.04
	9/04/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	151.02
	9/05/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	489.37
	9/13/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,416.60
	9/27/24	Social Security Payable	GENERAL FUND	STREETS & TRANSPORT	1,459.93
	9/04/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	35.37
	9/05/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	114.45
	9/13/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	331.31
	9/27/24	Medicare Payable	GENERAL FUND	STREETS & TRANSPORT	341.46
				TOTAL:	69,665.17
INTERNATIONAL CODE COUNCIL	9/19/24	RS MM MNGT TESTING	GENERAL FUND	PLANNING & ZONING	160.00
	9/19/24	STANLEY MM MNGMT TESTING	GENERAL FUND	PLANNING & ZONING	160.00
				TOTAL:	320.00
INWOOD QUARRY, INC..	9/03/24	CRUSHED STONE 8/16/24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	1,399.48
	9/18/24	CRUSHED STONE 9/3/24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	960.69
				TOTAL:	2,360.17
J&K PRECISION	9/19/24	PD #9 TMG GSKT, VALVE CVR,	GENERAL FUND	POLICE DEPARTMENT	67.48
	9/19/24	PD #9 TMG GSKT, VALVE CVR,	GENERAL FUND	POLICE DEPARTMENT	99.95
	9/19/24	PD #9 TMG GSKT, VALVE CVR,	GENERAL FUND	POLICE DEPARTMENT	24.54
	9/19/24	PD #9 TMG GSKT, VALVE CVR,	GENERAL FUND	POLICE DEPARTMENT	1,375.00
	9/19/24	PD #9 TMG GSKT, VALVE CVR,	GENERAL FUND	POLICE DEPARTMENT	62.50
	9/19/24	PD #9 TMG GSKT, VALVE CVR,	GENERAL FUND	POLICE DEPARTMENT	30.00
				TOTAL:	1,659.47
JACQUELINE C SHADLE, COUNTY CLERK	9/12/24	DEED BK AUG 24	GENERAL FUND	PLANNING & ZONING	2.50
	9/12/24	DEED BK AUG 24	GENERAL FUND	PLANNING & ZONING	6.50
	9/12/24	DEED BK AUG 24	GENERAL FUND	PLANNING & ZONING	22.50
	9/12/24	DEED BK AUG 24	GENERAL FUND	PLANNING & ZONING	5.50
	9/19/24	P&Z PLAN COMM RECORDINGS	GENERAL FUND	PLANNING & ZONING	185.00
	9/19/24	P&Z PLAN COMM RECORDINGS	GENERAL FUND	PLANNING & ZONING	4.53
				TOTAL:	226.53
JC KUNKLE & ASSOCIATES INC	9/12/24	FIN STMT FY 2021	GENERAL FUND	CITY HALL	400.00
				TOTAL:	400.00
JEFFERSON COUNTY EMERGENCY COMMUNICATI	9/12/24	CAD/MOBILE 5/6-6/5/24	GENERAL FUND	POLICE DEPARTMENT	353.36
				TOTAL:	353.36
JEFFERSON COUNTY CVB	9/06/24	AUG 24 HOTEL TX COLLECTIO	GENERAL FUND	INVALID DEPARTMENT	24,889.36
				TOTAL:	24,889.36
JEFFERSON PUBLISHING CO. INC	9/19/24	NPH BND RED HNTWL W P1A 7/	GENERAL FUND	PLANNING & ZONING	41.94
	9/19/24	NPH BND RED HNTWL W P1B 7/	GENERAL FUND	PLANNING & ZONING	40.30
	9/19/24	NPH SP VALLEY HEALTH 7/17/	GENERAL FUND	PLANNING & ZONING	48.50
	9/19/24	NPH FP PROP RED CLOVER 7/1	GENERAL FUND	PLANNING & ZONING	43.58
	9/19/24	NPH FP PROP RED CLOVER 7/1	GENERAL FUND	PLANNING & ZONING	43.58
	9/19/24	NPH LD DEV PLN/PLT PTC 7/3	GENERAL FUND	PLANNING & ZONING	56.70
	9/19/24	PN MINI GRANT APP 6/12/24	GENERAL FUND	CITY HALL	25.54
	9/19/24	NPH AMD CP20, P&R COMM 7/2	PARKS & RECREATION	Parks & Recreation	46.86
				TOTAL:	347.00
JEFFERSON RENTALS	9/19/24	PW STIHL CARBURETOR	GENERAL FUND	STREETS & TRANSPORT	63.49
	9/19/24	PW WEED EATER CORD X1	GENERAL FUND	STREETS & TRANSPORT	40.99

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/19/24	NAACP AA FEST 24 CTN CNDY	PARKS & RECREATION	Parks & Recreation	12.95
	9/19/24	NAACP AA FEST 24 CTN CNDY	PARKS & RECREATION	Parks & Recreation	12.95
	9/19/24	NAACP AA FEST 24 CTN CNDY	PARKS & RECREATION	Parks & Recreation	14.75
				TOTAL:	145.13
JEFFERSON SECURITY BANK	9/13/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	690.00
	9/27/24	Christmas Club	GENERAL FUND	NON-DEPARTMENTAL	600.00
				TOTAL:	1,290.00
JOHN HANCOCK	9/13/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,791.67
	9/27/24	457b payment	GENERAL FUND	NON-DEPARTMENTAL	8,304.47
	9/13/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	173.62
	9/27/24	Ret OVT Contribution	GENERAL FUND	NON-DEPARTMENTAL	617.11
	9/13/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	656.18
	9/27/24	ROTH 457b Payment	GENERAL FUND	NON-DEPARTMENTAL	656.18
	9/13/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	9/27/24	401a Payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	9/13/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	9/27/24	457b payment	GENERAL FUND	CITY ADMINISTRATION	447.00
	9/13/24	401a Payment	GENERAL FUND	PLANNING & ZONING	676.04
	9/27/24	401a Payment	GENERAL FUND	PLANNING & ZONING	676.95
	9/13/24	457b payment	GENERAL FUND	PLANNING & ZONING	526.81
	9/27/24	457b payment	GENERAL FUND	PLANNING & ZONING	527.72
	9/13/24	401a Payment	GENERAL FUND	CITY HALL	477.56
	9/27/24	401a Payment	GENERAL FUND	CITY HALL	478.20
	9/13/24	457b payment	GENERAL FUND	CITY HALL	375.58
	9/27/24	457b payment	GENERAL FUND	CITY HALL	375.58
	9/13/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,840.51
	9/27/24	401a Payment	GENERAL FUND	POLICE DEPARTMENT	2,751.63
	9/13/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,586.87
	9/27/24	457b payment	GENERAL FUND	POLICE DEPARTMENT	2,497.99
	9/13/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,115.70
	9/27/24	401a Payment	GENERAL FUND	STREETS & TRANSPORT	1,130.17
	9/13/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	952.23
	9/27/24	457b payment	GENERAL FUND	STREETS & TRANSPORT	960.91
				TOTAL:	39,937.68
JOHNSON & JOHNSON HEATING AND A/C	9/19/24	CC CONDENSER FAN BLADE REP	PARKS & RECREATION	Parks & Recreation	175.00
	9/19/24	CC RPL RTU-2 CIRCUIT BLADE	PARKS & RECREATION	Parks & Recreation	815.91
				TOTAL:	990.91
JUDD FIRE PROTECTION LLC	9/19/24	TRIFECT PL PL MAIN ATTIC P	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	7,982.55
				TOTAL:	7,982.55
KENT PARSONS FORD	9/19/24	PD #7 IGNITION COIL	GENERAL FUND	POLICE DEPARTMENT	69.53
				TOTAL:	69.53
KFC	9/19/24	LANCASTER PD ACDMY MEAL 8/	GENERAL FUND	POLICE DEPARTMENT	9.20
				TOTAL:	9.20
KIMLEY - HORN AND ASSOCIATES INC.	9/24/24	P&Z FY25 GEN SVC AUG 24	GENERAL FUND	PLANNING & ZONING	13,194.77
	9/03/24	PD BLD MTG/CORD JUL 24	CAPITAL IMPROVEMEN	PUBLIC SAFETY	504.00
	9/24/24	MILDRED DESIGN AUG 24	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	20,052.40
				TOTAL:	33,751.17
LEAF	9/03/24	P&Z COPIER AUG 24	GENERAL FUND	CITY HALL	129.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/27/24	P&Z COPIER SEP 24	GENERAL FUND	CITY HALL	129.00
	9/27/24	P&Z COPIER SEP 24	GENERAL FUND	CITY HALL	88.22
	9/12/24	PW COPY LEASE AUG 24	GENERAL FUND	STREETS & TRANSPORT	123.00
				TOTAL:	469.22
LINCOLN FINANCIAL GROUP	9/09/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	139.71
	9/09/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	139.71
	9/09/24	Life Insurance	GENERAL FUND	NON-DEPARTMENTAL	139.71
	9/09/24	SEP24 LIFEINS,STD,LTD,PREM	GENERAL FUND	CITY ADMINISTRATION	219.87
	9/09/24	SEP24 LIFEINS,STD,LTD,PREM	GENERAL FUND	PLANNING & ZONING	324.17
	9/09/24	SEP24 LIFEINS,STD,LTD,PREM	GENERAL FUND	CITY HALL	249.80
	9/09/24	SEP24 LIFEINS,STD,LTD,PREM	GENERAL FUND	POLICE DEPARTMENT	1,414.55
	9/09/24	SEP24 LIFEINS,STD,LTD,PREM	GENERAL FUND	STREETS & TRANSPORT	536.48
	9/09/24	SEP24 LIFEINS,STD,LTD,PREM	PARKS & RECREATION	Parks & Recreation	33.57
	9/09/24	SEP24 LIFEINS,STD,LTD,PREM	CONVENTION & VISIT	Convention Visitor Bur	64.83
				TOTAL:	3,262.40
MARONDA HOMES OF VIRGINIA LLC	9/03/24	BLD PMT 24-273 REFUND	GENERAL FUND	NON-DEPARTMENTAL	129.60
	9/24/24	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
	9/24/24	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
	9/24/24	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
	9/24/24	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
	9/24/24	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
	9/24/24	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
	9/24/24	SURETY RELEASE	DEVELOPMENT BONDS	NON-DEPARTMENTAL	1,500.00
				TOTAL:	12,129.60
MATTHEW W. ANDERSON, PE, PLLC	9/19/24	CODE INSPECTION 8/1-2/24	GENERAL FUND	PLANNING & ZONING	2,500.00
	9/19/24	P&Z CODE INSPECTION 8/19-2	GENERAL FUND	PLANNING & ZONING	4,400.00
				TOTAL:	6,900.00
METLIFE	9/03/24	SEPT2024 DENTAL INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	330.87
	9/03/24	SEPT2024 DENTAL INS PREMIU	GENERAL FUND	PLANNING & ZONING	312.04
	9/03/24	SEPT2024 DENTAL INS PREMIU	GENERAL FUND	CITY HALL	122.40
	9/03/24	SEPT2024 DENTAL INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	1,770.03
	9/03/24	SEPT2024 DENTAL INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	784.14
	9/03/24	SEPT2024 DENTAL INS PREMIU	PARKS & RECREATION	Parks & Recreation	30.94
	9/03/24	SEPT2024 DENTAL INS PREMIU	CONVENTION & VISIT	Convention Visitor Bur	30.94
				TOTAL:	3,381.36
MID ATLANTIC ENTRY MD, LLC	9/19/24	PW GATE REPAIR SV CALL 7/2	GENERAL FUND	STREETS & TRANSPORT	962.50
				TOTAL:	962.50
MIDDLEWAY MARKET	9/19/24	LANCASTER PD ACDMY MEAL 8/	GENERAL FUND	POLICE DEPARTMENT	10.32
				TOTAL:	10.32
NAPA AUTO PARTS	9/19/24	PW SHOP 5W20 SYNTHEIC OIL	GENERAL FUND	STREETS & TRANSPORT	83.24
	9/19/24	PW #32 FW BEARING/ FRNT WH	GENERAL FUND	STREETS & TRANSPORT	64.66
	9/19/24	PW #32 FW BEARING/ FRNT WH	GENERAL FUND	STREETS & TRANSPORT	172.46
				TOTAL:	320.36
NO RULES LETTERING	9/18/24	PD #10 LETTER REPAIR	GENERAL FUND	POLICE DEPARTMENT	175.00
	9/18/24	PD #25, 26, 27 LETTERING	CAPITAL IMPROVEMEN	PUBLIC SAFETY	2,685.00
				TOTAL:	2,860.00

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
ORACLE ELEVATOR HOLDCO, INC	9/03/24	ELEVATOR MAINT SEP 24	GENERAL FUND	CITY HALL	155.35
	9/12/24	CH ELEVATOR MAINT SEP 24	GENERAL FUND	CITY HALL	389.00
				TOTAL:	544.35
PANSCH INVESTIGATIONS LLC	9/27/24	PRE-EMPLOY POLY EXAM	GENERAL FUND	POLICE DEPARTMENT	300.00
				TOTAL:	300.00
PATRICK COULTER	9/03/24	PC ICC TRNG 9/5-6/24	GENERAL FUND	PLANNING & ZONING	121.25
				TOTAL:	121.25
PAYMENTECH - MERCH FEES	9/05/24	AUG2024 TYLER CITY CC FEES	GENERAL FUND	CITY HALL	478.31
				TOTAL:	478.31
PEIA	9/09/24	SEPT 2024 HEALTH INSURANCE	GENERAL FUND	CITY ADMINISTRATION	4,378.48
	9/09/24	SEPT 2024 HEALTH INSURANCE	GENERAL FUND	PLANNING & ZONING	5,358.90
	9/09/24	SEPT 2024 HEALTH INSURANCE	GENERAL FUND	CITY HALL	2,990.92
	9/09/24	SEPT 2024 HEALTH INSURANCE	GENERAL FUND	POLICE DEPARTMENT	25,823.58
	9/09/24	SEPT 2024 HEALTH INSURANCE	GENERAL FUND	STREETS & TRANSPORT	12,268.82
	9/09/24	SEPT 2024 HEALTH INSURANCE	PARKS & RECREATION	Parks & Recreation	716.98
	9/09/24	SEPT 2024 HEALTH INSURANCE	CONVENTION & VISIT	Convention Visitor Bur	716.98
				TOTAL:	52,254.66
PILOT	9/19/24	LANCASTER FUEL 8/2-25/24	GENERAL FUND	POLICE DEPARTMENT	68.48
	9/19/24	LANCASTER PD ACDMY MEAL 8/	GENERAL FUND	POLICE DEPARTMENT	13.32
	9/19/24	LANCASTER PD ACDMY MEAL 8/	GENERAL FUND	POLICE DEPARTMENT	15.43
				TOTAL:	97.23
PITNEY BOWES GLOBAL FINANCIAL SERVICES	9/12/24	POST LEASE 7/30-10/29/24	GENERAL FUND	CITY HALL	146.10
				TOTAL:	146.10
PITNEY BOWES PURCHASE POWER	9/24/24	POSTAGE 8/20 & 9/3/24	GENERAL FUND	CITY HALL	500.00
	9/24/24	POSTAGE 8/20 & 9/3/24	GENERAL FUND	CITY HALL	256.06-
	9/24/24	POSTAGE 8/20 & 9/3/24	GENERAL FUND	CITY HALL	500.00
	9/24/24	POSTAGE 8/20 & 9/3/24	GENERAL FUND	CITY HALL	0.25
				TOTAL:	744.19
PIZZA CITY II	9/19/24	PD NAT NIGHT OUT HOT DOGS	GENERAL FUND	POLICE DEPARTMENT	178.75
				TOTAL:	178.75
POTOMAC EDISON	9/03/24	ELECTRIC AUG 24	GENERAL FUND	CITY HALL	1,243.66
	9/03/24	ELECTRIC AUG 24	GENERAL FUND	POLICE DEPARTMENT	602.54
	9/03/24	ELECTRIC AUG 24	GENERAL FUND	STREETS & TRANSPORT	275.34
	9/03/24	ELECTRIC AUG 24	GENERAL FUND	STREET LIGHTS	9,528.19
	9/18/24	FF BLVD 111 ELE AUG 24	GENERAL FUND	STREET LIGHTS	91.58
	9/03/24	ELECTRIC AUG 24	PARKS & RECREATION	Parks & Recreation	3,240.90
	9/03/24	ELECTRIC AUG 24	CONVENTION & VISIT	Convention Visitor Bur	146.32
				TOTAL:	15,128.53
R&L LANDSCAPES, INC.	9/03/24	LANDSCAPE SEP 24	GENERAL FUND	CITY HALL	8,120.43
	9/03/24	LANDSCAPE SEP 24	GENERAL FUND	POLICE DEPARTMENT	166.66
	9/03/24	BRAIR RUN PD MOW 8/14/24	GENERAL FUND	STREETS & TRANSPORT	200.00
	9/03/24	LANDSCAPE SEP 24	PARKS & RECREATION	Parks & Recreation	1,475.00
	9/03/24	LANDSCAPE SEP 24	CONVENTION & VISIT	Convention Visitor Bur	291.66
				TOTAL:	10,253.75
RANSON POST OFFICE	9/19/24	PD RADARS MAILED 8/16/24	GENERAL FUND	POLICE DEPARTMENT	16.05

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/19/24	MAILED CERT WV DEPT TOURIS	CONVENTION & VISIT	Convention Visitor Bur	9.85
				TOTAL:	25.90
RCS SECURITY	9/19/24	CH SV TKT 112543 8/7 BATTE	GENERAL FUND	CITY HALL	99.95
	9/19/24	P&R SV TKT FIRE SYSTEM 7/	PARKS & RECREATION	Parks & Recreation	142.50
				TOTAL:	242.45
RUCKMAN ENGINEERING PLC	9/12/24	PRMT RVW 7/29-8/2/24	GENERAL FUND	PLANNING & ZONING	3,750.00
	9/03/24	PRMT RV 8/12-16/24	GENERAL FUND	PLANNING & ZONING	2,850.00
	9/12/24	PRMT RVW 8/26-30/24	GENERAL FUND	PLANNING & ZONING	4,050.00
	9/12/24	PRMT RVW 9/3-6/24	GENERAL FUND	PLANNING & ZONING	2,550.00
	9/18/24	PRMT RV 9/9-13/24	GENERAL FUND	PLANNING & ZONING	3,150.00
	9/27/24	PRMT RVWS 9/16-20/24	GENERAL FUND	PLANNING & ZONING	2,625.00
				TOTAL:	18,975.00
RUTTER'S FARM STORES	9/19/24	POST AUG2024 PCARD CREDIT	GENERAL FUND	NON-DEPARTMENTAL	149.46
	9/19/24	FRAUD CHARGE CREDIT	GENERAL FUND	POLICE DEPARTMENT	149.46-
	9/19/24	LANCASTER FUEL 8/18/24	GENERAL FUND	POLICE DEPARTMENT	37.80
				TOTAL:	37.80
SCPDC	9/03/24	MY GOV AUG 24	GENERAL FUND	PLANNING & ZONING	540.42
				TOTAL:	540.42
SHARE CORPORATION	9/19/24	PW BLUE SHOP TOWELS X3	GENERAL FUND	STREETS & TRANSPORT	215.02
				TOTAL:	215.02
SHEETZ	9/19/24	COULTER FUEL 8/7-21/24	GENERAL FUND	PLANNING & ZONING	95.32
	9/19/24	STANLEY FUEL 8/16/24	GENERAL FUND	PLANNING & ZONING	42.51
	9/19/24	HUTCHERSON FUEL 7/30/24-8/	GENERAL FUND	POLICE DEPARTMENT	506.88
	9/19/24	LUTMAN FUEL 8/20/24	GENERAL FUND	POLICE DEPARTMENT	48.72
	9/19/24	HOOD FUEL 8/21/24	GENERAL FUND	POLICE DEPARTMENT	41.24
	9/19/24	JENKINS FUEL 8/10-27/24	GENERAL FUND	POLICE DEPARTMENT	142.85
	9/19/24	MCBRIDE FUEL 7/31/24	GENERAL FUND	POLICE DEPARTMENT	13.00
	9/19/24	MEACHAM FUEL 8/17/24	GENERAL FUND	POLICE DEPARTMENT	54.66
	9/19/24	PALMER FUEL 7/31-8/4/24	GENERAL FUND	POLICE DEPARTMENT	135.78
	9/19/24	R ROBERTS FUEL 8/19/24	GENERAL FUND	POLICE DEPARTMENT	75.00
	9/19/24	LANCASTER FUEL 8/11-23/24	GENERAL FUND	POLICE DEPARTMENT	99.11
	9/19/24	LANCASTER PD ACDMY MEAL 8/	GENERAL FUND	POLICE DEPARTMENT	12.74
	9/19/24	HARDER FUEL 7/31-8/28/24	GENERAL FUND	STREETS & TRANSPORT	349.05
	9/19/24	DIX FUEL 8/5-26/24	GENERAL FUND	STREETS & TRANSPORT	316.00
	9/19/24	PIERSON FUEL 7/31-8/20/24	GENERAL FUND	STREETS & TRANSPORT	164.00
	9/19/24	COSTELLO FUEL 8/6-23/24	GENERAL FUND	STREETS & TRANSPORT	264.20
	9/19/24	W SILVEOUS FUEL 8/2-14/24	GENERAL FUND	STREETS & TRANSPORT	206.64
	9/19/24	R HAWKINS FUEL 8/19/24	GENERAL FUND	STREETS & TRANSPORT	62.88
	9/19/24	T COOK FUEL 8/27/24	GENERAL FUND	STREETS & TRANSPORT	138.01
	9/19/24	C SILVEOUS FUEL 7/30-8/26/	GENERAL FUND	STREETS & TRANSPORT	692.91
				TOTAL:	3,461.50
SHYANE MULLENS	9/12/24	CITATION OVPMT 24002355	GENERAL FUND	NON-DEPARTMENTAL	25.00
				TOTAL:	25.00
SIGNIFY NORTH AMERICA CORPORATION	9/03/24	5TH AVE RACETRACK ST LGHT	CAPITAL IMPROVEMEN	STREETS - PUBLIC WORKS	6,989.95
				TOTAL:	6,989.95
SOUTHERN STATES	9/19/24	PW #2 SPARK PLUG X2	GENERAL FUND	STREETS & TRANSPORT	17.98
	9/19/24	PW STRAW BALES X6	GENERAL FUND	STREETS & TRANSPORT	52.50

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
	9/19/24	PW GRASS SEED50 LBS, STRAW	GENERAL FUND	STREETS & TRANSPORT	89.99
	9/19/24	PW GRASS SEED50 LBS, STRAW	GENERAL FUND	STREETS & TRANSPORT	87.50
				TOTAL:	247.97
SUNNY COMMUNICATIONS, INC	9/19/24	PD CAR RADIOS X3	CAPITAL IMPROVEMEN	PUBLIC SAFETY	1,771.21
				TOTAL:	1,771.21
SUNOCO	9/19/24	HOOD FUEL 8/9-24/24	GENERAL FUND	POLICE DEPARTMENT	74.82
	9/19/24	PALMER FUEL 8/9-28/24	GENERAL FUND	POLICE DEPARTMENT	375.18
	9/19/24	WHITE FUEL 8/8-29/24	GENERAL FUND	STREETS & TRANSPORT	222.00
	9/19/24	R HAWKINS FUEL 8/8-21/24	GENERAL FUND	STREETS & TRANSPORT	198.34
	9/19/24	PW GAS CAN 8/5/24	GENERAL FUND	STREETS & TRANSPORT	18.61
				TOTAL:	888.95
SUPERIOR AUTO BODY LLC	9/19/24	PD #17 RPL WHEEL FLARE&RET	GENERAL FUND	POLICE DEPARTMENT	263.00
	9/19/24	PD #17 RPL WHEEL FLARE&RET	GENERAL FUND	POLICE DEPARTMENT	64.50
	9/19/24	PD #17 RPL WHEEL FLARE&RET	GENERAL FUND	POLICE DEPARTMENT	16.20
				TOTAL:	343.70
SUPERIOR LAUNDRIES INC.	9/03/24	PD & ST MATS 8/7/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	9/03/24	PD & ST MATS 8/14/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	9/03/24	PD & ST MATS 8/21/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	9/03/24	PD & ST MATS 8/28/24	GENERAL FUND	POLICE DEPARTMENT	22.41
	9/03/24	PD & ST MATS 7/3/24	GENERAL FUND	POLICE DEPARTMENT	2.03
	9/03/24	PD & ST MATS 7/10/24	GENERAL FUND	POLICE DEPARTMENT	2.03
	9/03/24	PD & ST MATS 7/17/24	GENERAL FUND	POLICE DEPARTMENT	2.03
	9/03/24	PD & ST MATS 7/24/24	GENERAL FUND	POLICE DEPARTMENT	2.03
	9/03/24	PD & ST MATS 7/31/24	GENERAL FUND	POLICE DEPARTMENT	2.03
	9/03/24	PD & ST MATS 8/7/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	9/03/24	PD & ST MATS 8/14/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	9/03/24	PD & ST MATS 8/21/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	9/03/24	PD & ST MATS 8/28/24	GENERAL FUND	STREETS & TRANSPORT	15.27
	9/03/24	PD & ST MATS 7/3/24	GENERAL FUND	STREETS & TRANSPORT	1.40
	9/03/24	PD & ST MATS 7/10/24	GENERAL FUND	STREETS & TRANSPORT	1.40
	9/03/24	PD & ST MATS 7/17/24	GENERAL FUND	STREETS & TRANSPORT	1.40
	9/03/24	PD & ST MATS 7/24/24	GENERAL FUND	STREETS & TRANSPORT	1.40
	9/03/24	PD & ST MATS 7/31/24	GENERAL FUND	STREETS & TRANSPORT	1.40
				TOTAL:	167.87
TACO BELL	9/19/24	LANCASTER PD ACDMY MEAL 8/	GENERAL FUND	POLICE DEPARTMENT	13.79
				TOTAL:	13.79
TEK ADVISORS LLC	9/06/24	COMP MAINT SEP 24	GENERAL FUND	CITY HALL	6,685.65
	9/06/24	COMP MAINT SEP 24	GENERAL FUND	CITY HALL	758.74
	9/06/24	COMP MAINT SEP 24	GENERAL FUND	POLICE DEPARTMENT	590.14
				TOTAL:	8,034.53
THE JOURNAL	9/19/24	P&R YARD SALE AD 8/1-9/24	PARKS & RECREATION	Parks & Recreation	239.82
				TOTAL:	239.82
TIMOTHY P. STRANKO, ESQ	9/06/24	LEGAL RETAINER SEP 24	GENERAL FUND	CITY HALL	4,500.00
	9/06/24	PD NORRIS DIS CASE 2024	GENERAL FUND	POLICE DEPARTMENT	4,725.00
				TOTAL:	9,225.00
TOTAL RESTROOM	9/19/24	P&R CHANGING TABLE X1	PARKS & RECREATION	Parks & Recreation	276.04
				TOTAL:	276.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
TRACTOR SUPPLY	9/19/24	PW WIRE, PAINT MKR, ELECTR	GENERAL FUND	STREETS & TRANSPORT	22.99
	9/19/24	PW WIRE, PAINT MKR, ELECTR	GENERAL FUND	STREETS & TRANSPORT	7.99
	9/19/24	PW WIRE, PAINT MKR, ELECTR	GENERAL FUND	STREETS & TRANSPORT	24.99
	9/19/24	PW WIRE, PAINT MKR, ELECTR	GENERAL FUND	STREETS & TRANSPORT	13.99
	9/19/24	PW SHOP SCREWS, BOLTS, FLW	GENERAL FUND	STREETS & TRANSPORT	2.49
	9/19/24	PW SHOP SCREWS, BOLTS, FLW	GENERAL FUND	STREETS & TRANSPORT	3.19
	9/19/24	PW SHOP SCREWS, BOLTS, FLW	GENERAL FUND	STREETS & TRANSPORT	21.99
	9/19/24	PW PC HEAT SHRINK SET X1	GENERAL FUND	STREETS & TRANSPORT	15.98
	9/19/24	PW DEF FLUID GAL/SCREW/BOL	GENERAL FUND	STREETS & TRANSPORT	17.99
	9/19/24	PW DEF FLUID GAL/SCREW/BOL	GENERAL FUND	STREETS & TRANSPORT	2.19
	9/19/24	PW DEF FLUID GAL/SCREW/BOL	GENERAL FUND	STREETS & TRANSPORT	4.99
	9/19/24	PW WATER X6, 2' HITCH	GENERAL FUND	STREETS & TRANSPORT	32.94
	9/19/24	PW WATER X6, 2' HITCH	GENERAL FUND	STREETS & TRANSPORT	109.99
				TOTAL:	281.71
TRAVELERS INSURANCE	9/05/24	FY25 INS PYMT-COMM PROP &	GENERAL FUND	CITY HALL	11,784.50
	9/05/24	FY25 INS PYMT-COMM PROP &	GENERAL FUND	CITY HALL	17,731.50
	9/12/24	PRO LIA/UMB 7/1/24-7/1/25	GENERAL FUND	CITY HALL	24,703.58
	9/12/24	PRO LIA/UMB 7/1/24-7/1/25	GENERAL FUND	CITY HALL	1,947.71
	9/12/24	PRO LIA/UMB 7/1/24-7/1/25	GENERAL FUND	CITY HALL	11,331.79
	9/12/24	PRO LIA/UMB 7/1/24-7/1/25	GENERAL FUND	CITY HALL	16,987.17
	9/12/24	PRO LIA/UMB 7/1/24-7/1/25	GENERAL FUND	CITY HALL	5,006.00
				TOTAL:	89,492.25
TROPHIES "R" US, INC.	9/19/24	P&R VOLLEYBALL TROPHIES X9	PARKS & RECREATION	Parks & Recreation	38.95
	9/19/24	P&R VOLLEYBALL TROPHIES X9	PARKS & RECREATION	Parks & Recreation	30.00
				TOTAL:	68.95
TROPHIES PLUS	9/03/24	T WILT/MAYOR SHIRTS	GENERAL FUND	CITY ADMINISTRATION	66.00
	9/03/24	T WILT/MAYOR SHIRTS	GENERAL FUND	CITY ADMINISTRATION	29.00
	9/03/24	T WILT/MAYOR SHIRTS	GENERAL FUND	CITY ADMINISTRATION	29.00
	9/03/24	T WILT/MAYOR SHIRTS	GENERAL FUND	CITY ADMINISTRATION	38.00
	9/03/24	T WILT/MAYOR SHIRTS	GENERAL FUND	CITY ADMINISTRATION	38.00
	9/03/24	T WILT/MAYOR SHIRTS	GENERAL FUND	CITY ADMINISTRATION	38.00
				TOTAL:	238.00
TRUIST MERCHANT SERVICES	9/16/24	AUG2024 PD OFFLINE CC FEES	GENERAL FUND	CITY HALL	470.83
				TOTAL:	470.83
TYLER TECHNOLOGIES	9/06/24	ANL SUB 10/1/24-9/30/25	GENERAL FUND	CITY HALL	1,080.00
	9/06/24	ANL SUB 10/1/24-9/30/25	GENERAL FUND	CITY HALL	14,172.90
	9/06/24	ANL SUB 10/1/24-9/30/25	GENERAL FUND	CITY HALL	5,355.00
	9/06/24	ANL SUB 10/1/24-9/30/25	GENERAL FUND	CITY HALL	1,050.00
	9/06/24	ANL SUB 10/1/24-9/30/25	GENERAL FUND	CITY HALL	4,828.95
	9/06/24	ANL SUB 10/1/24-9/30/25	GENERAL FUND	CITY HALL	2,689.05
				TOTAL:	29,175.90
UNITED WAY OF THE EASTERN PANHANDLE	9/06/24	AUG 24 TEEN COURT FEE REM	GENERAL FUND	POLICE DEPARTMENT	1,114.49
				TOTAL:	1,114.49
US BANK	9/19/24	AUG 24 P-CARD STMT PYMT	GENERAL FUND	NON-DEPARTMENTAL	144,691.60
				TOTAL:	144,691.60
VE MAUCK PLUMBING SUPPLY	9/19/24	MF TOILET REPAIR	PARKS & RECREATION	Parks & Recreation	10.34
				TOTAL:	10.34

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
VISION SERVICE PLAN	9/09/24	SEPT2024 VISION INS PREMIU	GENERAL FUND	CITY ADMINISTRATION	58.69
	9/09/24	SEPT2024 VISION INS PREMIU	GENERAL FUND	PLANNING & ZONING	66.49
	9/09/24	SEPT2024 VISION INS PREMIU	GENERAL FUND	CITY HALL	29.77
	9/09/24	SEPT2024 VISION INS PREMIU	GENERAL FUND	POLICE DEPARTMENT	378.24
	9/09/24	SEPT2024 VISION INS PREMIU	GENERAL FUND	STREETS & TRANSPORT	164.17
	9/09/24	SEPT2024 VISION INS PREMIU	PARKS & RECREATION	Parks & Recreation	36.72-
	9/09/24	SEPT2024 VISION INS PREMIU	CONVENTION & VISIT	Convention Visitor Bur	8.08
				TOTAL:	668.72
VITAL SIGNS INC.	9/19/24	CODE ENFRMNT DR HNGRX1000	GENERAL FUND	PLANNING & ZONING	360.00
	9/19/24	PD 2X3 PLASTIC AFRAME SIGN	GENERAL FUND	POLICE DEPARTMENT	189.00
				TOTAL:	549.00
WALMART	9/19/24	PD PT, UTENSILS, SUGAR	GENERAL FUND	POLICE DEPARTMENT	21.71
	9/19/24	PD KLEENEX X1, PT X5, COFF	GENERAL FUND	POLICE DEPARTMENT	24.33
	9/19/24	PD KLEENEX X1, PT X5, COFF	GENERAL FUND	POLICE DEPARTMENT	1.98
	9/19/24	PD KLEENEX X1, PT X5, COFF	GENERAL FUND	POLICE DEPARTMENT	30.70
				TOTAL:	78.72
WEEDU TSHIRTS AND CHAIR RENTAL	9/19/24	P&R VOLLEYBALL TSHIRTS X10	PARKS & RECREATION	Parks & Recreation	220.00
				TOTAL:	220.00
WEIS	9/19/24	HOOD FUEL 7/31-8/28/24	GENERAL FUND	POLICE DEPARTMENT	109.90
	9/19/24	LYNCH FUEL 8/12/24	GENERAL FUND	POLICE DEPARTMENT	70.51
	9/19/24	SIGULINSKY FUEL 8/14-29/24	GENERAL FUND	POLICE DEPARTMENT	245.29
				TOTAL:	425.70
WEST VIRGINIA AMERICAN WATER	9/19/24	MF WATER 6/6-7/3/24	PARKS & RECREATION	Parks & Recreation	137.76
	9/19/24	MF IRRIGATION WATER 7/4-8/	PARKS & RECREATION	Parks & Recreation	1,000.00
	9/19/24	MF IRRIGATION WATER 7/4-8/	PARKS & RECREATION	Parks & Recreation	1,000.00
	9/19/24	MF IRRIGATION WATER 7/4-8/	PARKS & RECREATION	Parks & Recreation	1,000.00
	9/19/24	MF IRRIGATION WATER 7/4-8/	PARKS & RECREATION	Parks & Recreation	978.29
				TOTAL:	4,116.05
WISE GUYS POLICE TRAINING AND SERVICES	9/24/24	PD RADIO REBUILT X2	CAPITAL IMPROVEMEN	PUBLIC SAFETY	530.00
	9/24/24	PD RADIO REBUILT X2	CAPITAL IMPROVEMEN	PUBLIC SAFETY	535.00
				TOTAL:	1,065.00
WV STATE TREASURER'S OFFICE	9/04/24	AUG2024 COURT FEE REMIT	GENERAL FUND	POLICE DEPARTMENT	8,859.68
				TOTAL:	8,859.68
WVMCRA	9/27/24	DA CITY CLRK DUES FY24-25	GENERAL FUND	CITY ADMINISTRATION	35.00
				TOTAL:	35.00
XEROX FINANCIAL SERVICES	9/03/24	PD COPIER AUG 24	GENERAL FUND	POLICE DEPARTMENT	381.82
	9/27/24	PD COPIER SEP 24	GENERAL FUND	POLICE DEPARTMENT	381.82
				TOTAL:	763.64
**PAYROLL EXPENSES		9/01/2024 - 9/30/2024	GENERAL FUND	MAYOR'S OFFICE	1,000.00
			GENERAL FUND	CITY COUNCIL	5,000.04

VENDOR SORT KEY	DATE	DESCRIPTION	FUND	DEPARTMENT	AMOUNT
**PAYROLL EXPENSES			GENERAL FUND	CITY ADMINISTRATION	17,879.66
			GENERAL FUND	POLICE JUDGE'S OFFICE	1,900.00
			GENERAL FUND	PLANNING & ZONING	28,139.64
			GENERAL FUND	CITY HALL	19,285.54
			GENERAL FUND	POLICE DEPARTMENT	136,697.37
			GENERAL FUND	POLICE SPECIAL DUTY	1,887.50
			GENERAL FUND	STREETS & TRANSPORT	55,647.29
			PARKS & RECREATION	Parks & Recreation	6,649.39
			CONVENTION & VISIT	Convention Visitor Bur	5,670.42
				TOTAL:	279,756.85

========== FUND TOTALS ==========	
001 GENERAL FUND	890,310.60
201 CAPITAL IMPROVEMENT	120,600.32
900 PARKS & RECREATION	19,969.09
901 CONVENTION & VISITORS	47,228.28
903 DEVELOPMENT BONDS	12,000.00
GRAND TOTAL:	1,090,108.29

TOTAL PAGES: 15

SELECTION CRITERIA

SELECTION OPTIONS

VENDOR SET: 01-City of Ranson, WV
VENDOR: All
CLASSIFICATION: All
BANK CODE: All
ITEM DATE: 0/00/0000 THRU 99/99/9999
ITEM AMOUNT: 99,999,999.00CR THRU 99,999,999.00
GL POST DATE: 0/00/0000 THRU 99/99/9999
CHECK DATE: 9/01/2024 THRU 9/30/2024

PAYROLL SELECTION

PAYROLL EXPENSES: YES
EXPENSE TYPE: GROSS
CHECK DATE: 9/01/2024 THRU 9/30/2024

PRINT OPTIONS

PRINT DATE: Check Date
SEQUENCE: By Vendor Sort
DESCRIPTION: Item
GL ACCTS: NO
REPORT TITLE: C O U N C I L R E P O R T
SIGNATURE LINES: 0

PACKET OPTIONS

INCLUDE REFUNDS: YES
INCLUDE OPEN ITEM:NO

FY 2025
General Fund Budget
September 2024 Financials
25% through Budget Year

	Current Budget FY2025	Year to Date	Budget Balance	% of Budget Received
FY24 Carryover Fund Balance	*4,881,368*	*4,881,368*	-	100%
Revenue Summary				
Taxes	4,906,480	1,119,165	(3,787,315)	23%
Fines & Forfeitures	425,000	98,480	(326,520)	23%
Licenses & Permits	601,000	235,363	(365,637)	39%
Charges for Services	-	-	-	-
Intergovernmental	730,000	6,229	(723,771)	1%
Miscellaneous	52,500	37,857	(14,643)	72%
Total Revenues	***11,596,348***	***6,378,462***	***(5,217,886)***	***55%***
Expenditure Summary				
Mayor's Office	16,560	3,230	13,331	20%
City Council	67,800	16,148	51,652	24%
City Administrator	450,500	97,629	352,871	22%
Police Judge's Office	34,300	6,136	28,164	18%
Contribution to Commissions	183,887	8,898	174,989	5%
Regional Development Authority	5,150	5,107	43	99%
Planning & Zoning	948,875	222,799	726,076	23%
Elections	37,750	21,001	16,750	56%
City Hall	1,282,000	362,358	919,642	28%
Contribution/Transfer	2,605,451	-	2,605,451	0%
Contingency	1,159,635	-	1,159,635	0%
Police Department	2,800,200	684,813	2,115,387	24%
Police Special Duty	20,690	2,032	18,658	10%
Streets Department	1,358,550	274,490	1,084,060	20%
Street Lights	125,000	28,076	96,924	22%
Parks & Recreation	300,000	49,066	250,934	16%
Convention & Visitor's Bureau	200,000	24,889	175,111	12%
Total Expenditures	***11,596,348***	***1,806,671***	***9,789,677***	***16%***
Revenue Over Expenses		***4,571,791***		

FY 2025 General Fund Budget Revenues

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*Jul-24*	*Aug-24*	*Sep-24*	*Year to Date*	*Budget Balance*	*% of Budget Received*
	FY24 Carryover Fund Balance	**4,881,368**	3,709,347	**-**	1,172,021	**4,881,368**	**-**	*100%*
001.301.100	Ad Valorem Tax Current Year	1,620,230	-	85,460	844,779	930,240	689,990	*57%*
001.303.100	Gas and Oil Severance Tax Current Year	55,000	-	-	-	-	55,000	*0%*
001.304.100	Utility Tax	250,000	1	22,439	12,400	34,841	215,159	*14%*
001.305.100	B&O Tax	2,500,000	-	-	55,098	55,098	2,444,902	*2%*
001.306.100	Wine and Liquor Tax	80,000	-	-	-	-	80,000	*0%*
001.307.100	Animal Tax	1,250	-	562	294	856	394	*68%*
001.308.100	Hotel/Motel Tax	400,000	-	49,779	48,353	98,131	301,869	*25%*
001.320.100	Fines, Fees, and Court Costs	425,000	21,585	41,120	35,620	98,325	326,675	*23%*
001.321.100	Parking Tickets	-	15	40	100	155	(155)	*N/A*
001.325.100	Business Licenses	20,000	7,149	2,879	2,515	12,543	7,457	*63%*
001.326.100	Building Permits	450,000	135,886	30,994	41,748	208,627	241,373	*46%*
001.328.100	Franchise Tax	45,000	-	-	-	-	45,000	*0%*
001.329.100	Rental Registration	1,000	60	100	60	220	780	*22%*
001.330.100	IRP Fees	85,000	8,820	-	5,153	13,973	71,027	*16%*
001.369.100	Contributions from Other Funds (Sales Tax)	700,000	-	-	-	-	700,000	*0%*
001.374.100	Payroll Reimbursement	30,000	-	-	6,229	6,229	23,771	*21%*
001.380.100	Interest Gained on Investments	30,000	3,176	3,478	3,542	10,196	19,804	*34%*
001.382.100	Refunds & Rebates	15,000	102	-	3,524	3,626	11,375	*24%*
001.383.100	Sale of Fixed Asset	1,000	-	-	15,000	15,000	(14,000)	*1500%*
001.386.100	Insurance Claim	-	4,490	1,825	-	6,315	(6,315)	*N/A*
001.389.100	Accident Reports	5,000	301	495	680	1,476	3,524	*30%*
001.399.100.	Miscellaneous	1,000	-	-	1,075	1,075	(75)	*108%*
001.399.102	Yard Sale Fees	250	25	45	15	85	165	*34%*
001.399.103	Fingerprint Fee	250	40	25	20	85	165	*34%*
	Total Revenues	***11,596,348***	***3,890,997***	***239,240***	***2,248,226***	***6,378,462***	***5,217,886***	***55%***

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*Jul-24*	*Aug-24*	*Sep-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
409 - Mayor's Office								
001.409.101	Mayor Salary	12,000	1,000	1,000	1,000	3,000	9,000	25%
001.409.104	Mayor FICA	960	77	77	77	230	731	24%
001.409.214	Mayor Travel	2,000	-	-		-	2,000	0%
001.409.226	Mayor Insurance Bonds	100	-	-		-	100	0%
001.409.230	Mayor Contracted Services	500	-	-		-	500	0%
001.409.341	Mayor Departmental Supplies	500		-		-	500	0%
001.409.568	Mayor Contributions	500	-	-		-	500	0%
	Total	**16,560**	**1,077**	***1,077***	***1,077***	***3,230***	***13,331***	***20%***
410 - City Council								
001.410.101	City Council Salary	60,000	5,000	5,000	5,000	15,000	45,000	25%
001.410.104	City Council FICA	4,800	383	383	383	1,148	3,653	24%
001.410.214	City Council Travel	2,000	-	-		-	2,000	0%
001.410.230	City Council Contracted Services	500	-	-		-	500	0%
001.410.341	City Council Departmental Supplies	500	-	-		-	500	0%
	Total	**67,800**	**5,383**	**5,383**	**5,383**	**16,148**	**51,652**	**24%**
412 - City Administration Office								
001.412.103	City Administration Salary (3 FT employees)	243,000	14,387	26,835	17,880	59,102	183,898	24%
001.412.104	City Administration FICA	19,000	1,149	2,145	1,429	4,723	14,277	25%
001.412.105	City Administration Insurance	60,500	5,138	4,988	4,988	15,114	45,386	25%
001.412.106	City Administration Retirement	29,500	1,439	2,684	1,788	5,910	23,590	20%
001.412.211	City Administration Phone	1,250	-	-	-	-	1,250	0%
001.412.214	City Administration Travel	4,000	-	-	-	-	4,000	0%
001.412.220	City Administration Ads/Legal Publications	2,500	-	-	-	-	2,500	0%
001.412.221	City Administration Training	2,500	-	-	-	-	2,500	0%
001.412.222	City Administration Dues and Subscriptions	3,500	31	21	35	88	3,412	3%
001.412.223	City Administration Professional Services	25,000	189	189	-	378	24,622	2%
001.412.226	City Administration Insurance and Bonds	250	-		-	-	250	0%
001.412.230	City Administration Contracted Services	20,000	-		-	-	20,000	0%
001.412.341	City Adminstration Supplies and Materials	5,000	-		-	-	5,000	0%
001.412.343	City Administration Gas Oil Tires	500	-		-	-	500	0%
001.412.345	City Administration Uniforms	1,500	-	238	-	238	1,262	16%
001.412.353	City Administration Computer Software	32,500	10,477	1,598	-	12,076	20,424	37%
	Total	**450,500**	**32,810**	**38,699**	***26,120***	***97,629***	***352,871***	***22%***
416 - Police Judge's Office								
001.416.103	Police Judge Salary (2 Mags; 1 Prosecutor)	25,000	1,900	1,900	1,900	5,700	19,300	23%
001.416.104	Police Judge FICA	2,000	145	145	145	436	1,564	22%
001.416.223	Police Judge Professional Services	7,000	-	-	-	-	7,000	0%
001.416.226	Police Judge Insurance and Bonds	300	-	-	-	-	300	0%
	Total	**34,300**	**2,045**	***2,045***	***2,045***	***6,136***	***28,164***	***18%***
424 - Contributions								

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*Jul-24*	*Aug-24*	*Sep-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
001.424.568	Contributions - Dispersed		-	-	-	-		
	PANTRAN	15,000	-	-	-	-	15,000	0%
	Independent Fire Dept	19,000	-	-	-	-	19,000	0%
	Citizen Fire Dept.	14,000	-	-	-	-	14,000	0%
	Charles Town Library	5,000	-	-	-	-	5,000	0%
	Jefferson County P&R - Fireworks	5,000	-	-	-	-	5,000	0%
	Mini-Grant Program	50,000	-	-	-	-	50,000	0%
	2023 Ranson Community Distribution Program	70,887	-	7,298	-	7,298	63,589	10%
	Community Sponsorship	5,000	-	1,600	-	1,600	3,400	32%
	Total	**183,887**	**-**	***8,898***	**-**	***8,898***	***174,989***	***5%***
435 - Regional Development Authority								
001.435.222	Region 9 Planning & Development Council	**5,150**	5,107	-	-	5,107	43	99%
437 - Planning and Zoning								
001.437.103	Planning & Zoning Salary (5 FT employees)	354,000	25,426	40,343	27,080	92,849	261,151	26%
001.437.104	Planning and Zoning FICA	27,500	2,042	3,151	2,121	7,314	20,186	27%
001.437.105	Planning and Zoning Insurance	73,500	6,312	6,062	6,062	18,435	55,065	25%
001.437.106	Planning and Zoning Retirement	42,500	2,260	3,587	2,408	8,255	34,245	19%
001.437.108	Planning and Zoning Overtime/Extra Help	5,000	480	10	-	489	4,511	10%
001.437.110	Planning and Zoning Fringe Benefits	250	-	-	250	250	-	100%
001.437.211	Planning and Zoning Telephone	2,000	-	-	-	-	2,000	0%
001.437.214	Planning and Zoning Travel	2,000	-	-	121	121	1,879	6%
001.437.217	Planning and Zoning Vehicle Repair	500	-		-	-	500	0%
001.437.218	Planning and Zoning Postage	1,000	-	-		-	1,000	0%
001.437.220	Planning and Zoning Legal Publications	4,000	42	275	-	317	3,683	8%
001.437.221	Planning and Zoning Training	7,500	370	470	-	840	6,660	11%
001.437.222	Planning and Zoning Dues and Subscriptions	1,500	100	-	-	100	1,400	7%
001.437.223	Planning and Zoning Professional Services	400,000	41,379	31,982	17,800	91,161	308,839	23%
001.437.226	Planning and Zoning Insurance & Bonds	125	-	-	-	-	125	0%
001.437.230	Planning and Zoning Contracted Services	1,000	25	190	-	215	785	21%
001.437.341	Planning and Zoning Supplies and Materials	8,500	160	818	-	978	7,522	12%
001.437.343	Planning and Zoning Gas, Oil, Tires	2,500	257	138	-	395	2,105	16%
001.437.345	Planning and Zoning Uniforms	2,500	-	-		-	2,500	0%
001.437.353	Planning and Zoning Computer Software	13,000	540	540	-	1,081	11,919	8%
	Total	**948,875**	**79,394**	***87,563***	***55,842***	***222,799***	***726,076***	***23%***
438 - Elections								
001.438.220	Elections Advertising	750	-	-	-	-	750	0%
001.438.230	Elections Contracted Services (Poll workers)	35,250	14,513	6,488	-	21,001	14,250	60%
001.438.341	Elections Supplies and Materials	1,750	-	-	-	-	1,750	0%
	Total	**37,750**	**14,513**	**6,488**	**-**	**21,001**	**16,750**	**56%**

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*Jul-24*	*Aug-24*	*Sep-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
440 - City Hall								
001.440.103	City Hall Salary (4 FT employees)	270,000	17,305	28,692	19,115	65,113	204,887	24%
001.440.104	City Hall FICA	21,500	1,374	2,301	1,533	5,208	16,292	24%
001.440.105	City Hall Insurance	50,500	2,532	3,412	3,393	9,337	41,163	18%
001.440.106	City Hall Retirement	32,500	1,271	2,561	1,707	5,540	26,960	17%
001.440.108	City Hall Overtime / Extra Help	5,000	119	255	170	544	4,456	11%
001.440.211	City Hall Telephone	25,000	1,229	1,564	1,343	4,136	20,864	17%
001.440.212	City Hall Printing	7,500	-	-	-	-	7,500	0%
001.440.213	City Hall Utilities	20,000	1,187	1,407	1,290	3,885	16,115	19%
001.440.214	City Hall Travel	1,500	-	-	-	-	1,500	0%
001.440.215	City Hall Maintenance / Repair Building	10,000	-	-	3,047	3,047	6,953	30%
001.440.216	City Hall Maintenance / Repair Equipment	500	-	-	-	-	500	0%
001.440.217	City Hall Vehicle Repair	500	-	-	-	-	500	0%
001.440.218	City Hall Postage / Meter	8,000	582	-	890	1,472	6,528	18%
001.440.219	City Hall Building and Equipment Rents	11,000	1,392	758	217	2,367	8,633	22%
001.440.220	City Hall Advertising / Legal Publications	5,000	-	26	-	26	4,974	1%
001.440.221	City Hall Training	5,500	-	-	-	-	5,500	0%
001.440.222	City Hall Dues and Subscriptions	10,000	1,956	-	-	1,956	8,044	20%
001.440.223	City Hall Professional Services	125,000	4,750	4,500	4,500	13,750	111,250	11%
001.440.224	City Hall Audit Costs	50,000	9,241	-	-	9,241	40,759	18%
001.440.226	City Hall Insurance and Bonds (Travelers)	291,500	36,235	-	97,907	134,142	157,358	46%
001.440.230	City Hall Contracted Services	141,500	14,271	7,340	23,476	45,087	96,413	32%
001.440.232	City Hall Bank Charges	50,000	5,741	3,531	2,907	12,179	37,821	24%
001.440.341	City Hall Supplies and Materials	36,000	2,129	790	-	2,919	33,081	8%
001.440.343	City Hall Oil, Gas & Tires	500	-	-	-	-	500	0%
001.440.345	City Hall Uniforms	2,000	-	-	-	-	2,000	0%
001.440.353	City Hall Computer Software	99,500	13,235	-	29,176	42,411	57,089	43%
001.440.570	City Hall Miscellaneous Fees	2,000	-	-	-	-	2,000	0%
	Total	**1,282,000**	**114,549**	***57,138***	***190,671***	***362,358***	***919,642***	***28%***
444 - Contributions to Other Funds								
1.444.566	Contributions to Others Funds							
	Municipal Capital Improvement	1,930,246	-	-	-	-	1,930,246	0%
	Municipal Stabilization	675,205	-	-	-	-	675,205	0%
	Total	2,605,451	***-***	***-***	***-***	***-***	***2,605,451***	***0%***
699 - Contingencies								
1.699.000	Contingencies	1,159,635	-	-	-	-	1,159,635	0%

FY 2025 General Fund Budget Expenditures

Account Number	Description	Current FY25 Budget as of 9/17/2024	Jul-24	Aug-24	Sep-24	Year-to-date	Budget Balance	Percent of Budget Expended
	Total	1,159,635	**-**	**-**	**-**	**-**	***1,159,635***	***0%***
700 - Police								
001.700.103	Police Salary (19 FT Officers & 2 FT Admin)	1,574,950	119,824	176,320	127,265	423,409	1,151,541	27%
001.700.104	Police FICA	123,050	10,713	15,125	10,837	36,675	86,375	30%
001.700.105	Police Insurance	352,500	29,776	29,346	29,386	88,508	263,992	25%
001.700.106	Police Retirement	179,250	10,372	16,810	10,677	37,859	141,391	21%
001.700.108	Police Overtime / Extra Help	175,000	17,508	11,155	9,432	38,095	136,905	22%
001.700.110	Police Fringe Benefits	4,750	-	-	-	-	4,750	0%
001.700.211	Police Telephone	7,500	329	326	326	982	6,518	13%
001.700.212	Police Printing	500	-	-	-	-	500	0%
001.700.213	Police Utilities	17,500	551	678	1,380	2,609	14,891	15%
001.700.214	Police Travel	10,000	1,603	416	-	2,020	7,980	20%
001.700.215	Police Maintenance / Repair Building	2,500	8	205	-	213	2,287	9%
001.700.216	Police Maintenance / Repair Equipment	1,500	-	-	-	-	1,500	0%
001.700.217	Police Vehicle Maintenance	20,000	383	2,572	175	3,131	16,869	16%
001.700.218	Police Postage	1,000	18	16	-	34	966	3%
001.700.219	Police Building and Equipment Rents	4,750	382	394	382	1,158	3,592	24%
001.700.220	Police Advertising / Legal Publication	750	-	-	-	-	750	0%
001.700.221	Police Training	10,000	2,250	-	-	2,250	7,750	23%
001.700.222	Police Dues and Subscriptions	1,500	100	-	-	100	1,400	7%
001.700.223	Police Professional Services	30,000	1,173	1,330	10,900	13,403	16,598	45%
001.700.226	Police Insurance and Bonds	200	-	-	-	-	200	0%
001.700.230	Police Contracted Services	35,500	1,714	582	3,232	5,528	29,972	16%
001.700.233	Police Investigation Fees	1,000	-	-	-	-	1,000	0%
001.700.235	Police Remittance of Fees Collected	102,000	5,315	597	9,974	15,886	86,114	16%
001.700.236	Police Refunds	1,000	-	-	-	-	1,000	0%
001.700.341	Police Supplies and Materials	30,000	753	701	-	1,454	28,546	5%
001.700.343	Police Gas Oil Tires	72,000	5,877	5,155	-	11,033	60,967	15%
001.700.345	Police Uniforms	10,500	187	282	-	468	10,032	4%
001.700.353	Police Software	31,000	-	-	-	-	31,000	0%
	Total	**2,800,200**	**208,835**	**262,011**	***213,967***	***684,813***	***2,115,387***	***24%***
704 - Crossing Guards								
001.704.103	Crossing Guards Salary (5 PT Employees)	19,125	-	-	1,888	1,888	17,238	10%
001.704.104	Crossing Guards FICA	1,465	-	-	144	144	1,321	10%
001.704.570	Crossing Guards Misc	100	-	-	-	-	100	0%
	Total	**20,690**	**-**	**-**	***2,032***	***2,032***	***18,658***	***10%***
750 - Streets								
001.750.103	Streets Salary (10 FT employees)	653,000	42,894	67,949	52,996	163,839	489,161	25%
001.750.104	Streets FICA	52,000	3,361	5,380	4,340	13,081	38,919	25%
001.750.105	Streets Insurance	187,000	14,204	13,754	13,754	41,711	145,289	22%
001.750.106	Streets Retirement	78,500	3,967	6,284	4,159	14,411	64,089	18%
001.750.108	Streets Overtime / Extra Help	15,000	57	749	401	1,207	13,793	8%
001.750.110	Streets Fringe Benefits	2,500	-	-	2,250	2,250	250	90%

FY 2025 General Fund Budget Expenditures

Account Number	*Description*	*Current FY25 Budget as of 9/17/2024*	*Jul-24*	*Aug-24*	*Sep-24*	*Year-to-date*	*Budget Balance*	*Percent of Budget Expended*
001.750.211	Streets Telephone	6,750	149	149	149	448	6,302	7%
001.750.213	Streets Utilities	10,000	583	570	257	1,410	8,590	14%
001.750.214	Streets Travel	2,500	-	-	-	-	2,500	0%
001.750.215	Streets Maintenance / Repair Building	3,000	35	-	-	35	2,965	1%
001.750.216	Streets Maintenance / Repair Equipment	15,000	1,323	137	-	1,460	13,540	10%
001.750.217	Streets Maintenance / Repair Vehicles	22,500	252	283	-	536	21,964	2%
001.750.219	Streets Building and Equipment Rents	5,000	20	132	123	275	4,725	5%
001.750.221	Streets Training	2,500	-	-	-	-	2,500	0%
001.750.222	Streets Dues	500	-	-	-	-	500	0%
001.750.223	Streets Professional Services	500	-	-	-	-	500	0%
001.750.226	Streets Insurance and Bonds	300	-	-	-	-	300	0%
001.750.230	Streets Contracted Services	200,000	10,214	10,023	261	20,499	179,501	10%
001.750.341	Streets Supplies and Materials	60,000	3,307	1,797	870	5,974	54,027	10%
001.750.343	Streets Gas Oil Tires	30,000	2,592	3,335	-	5,927	24,073	20%
001.750.345	Streets Uniforms	5,000	-	-	-	-	5,000	0%
001.750.353	Streets Software	7,000	1,428	-	-	1,428	5,572	20%
	Total	**1,358,550**	**84,388**	***110,543***	***79,560***	***274,490***	***1,084,060***	***20%***
751 - Street Lights								
001.751.213	Street Lights - Utilities	125,000	9,104	9,676	9,296	28,076	96,924	22%
	Total	**125,000**	**9,104**	**9,676**	***9,296***	***28,076***	***96,924***	***22%***
900 - Parks & Recreation		-						
001.900.568	Parks & Recreation Pass through Hotel Tax	200,000	-	-	49,066	49,066	150,934	25%
001.900.568.001	Parks & Recreation Operational Contribution	100,000	-	-	-	-	100,000	0%
	Total	***300,000***	***-***	***-***	***49,066***	***49,066***	***250,934***	***16%***
901 - Convention & Visitors Bureau (CVB)		-						
001.901.568	CVB Pass through Hotel Tax	200,000	-	-	24,889	24,889	175,111	12%
	Total	**200,000**	**-**	**-**	***24,889***	***24,889***	***175,111***	***12%***
	Total Expenses	***11,596,348***	***557,205***	***589,519***	***659,947***	***1,806,671***	***9,789,677***	***16%***
	Revenue Over Expenses	***-***	***3,333,792***	***(350,280)***	***1,588,279***	***4,571,791***		

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - September 30, 2024
25% through Budget Year

	FY2025 REVISED BUDGET 08-06-2024	*JULY 2024*	*AUGUST 2024*	*SEPTEMBER 2024*	*YEAR TO DATE*	*Budget Balance*
Carryover Balance	8,488,226	8,488,226	-	-	8,488,226	-
201.348.100 Special Assessments - Sidewalk Funds	-	-	-	-	-	-
201.350.100 City Service Fees	150,000	35,000	23,000	29,000	87,000	63,000
201.365.100 Grants	29,000	-	-	-	-	29,000
201.369.100 Contributions from Other Funds	1,535,087	-	-	-	-	1,535,087
201.376.000 Table Games Income	190,000	-	14,384	18,189	32,573	157,427
201.380.100 Interest Income	80,000	9,086	7,409	6,448	22,943	57,057
201.397.100 Video Lottery Income	600,000	-	1,082	41,053	42,135	557,865
TOTAL REVENUES	***11,072,313***	***8,532,312***	***45,876***	***94,689***	***8,672,877***	***2,399,436***
EXPENDITURES						
201 Misc Fees						
Bank Charges	175	16	18	18	51	124
201.975.459 GENERAL GOVERNMENT CAPITAL EXPENSES						
Computer Replacement Program (201-975.459.001)	100,000	-	-	-	-	100,000
Condemnation of Properties (201-975.459.002)	25,000	-	-	-	-	25,000
Replacement Vehicle (201-975.459.003)	70,000	-	-	-	-	70,000
Total - General Government	*195,175*	*16*	*18*	*18*	*51*	*195,124*
201.976.459 PUBLIC SAFETY CAPITAL EXPENSES						
3 Patrol Vehicles (201-976.459.001)	135,000	127,224	-	-	127,224	7,776
Equipment for Patrol Vehicles (201-976.459.002)	75,000	210	47,114	2,685	50,009	24,991
Two In-Car Camera Systems (201-976.459.002)	20,000	-	-	-	-	20,000
Three CAD units (201-976.459.002)	10,000	-	-	-	-	10,000
E-Ticketing (201-976.459.003)	8,000	-	-	-	-	8,000
Radios (201-976.459.003)	15,000	-	1,771	1,065	2,836	12,164
Radars (201-976.459.003)	7,500	-	7,500	-	7,500	-
Tasers (201-976.459.003)	15,000	-	-	-	-	15,000
Electronic Fingerprint Machine (201-976.459.004)	30,000	10,200	-	-	10,200	
Crash Reconstructor Equipment (201-976.459.004)	29,500	29,250	-	-	29,250	250
Exterior Storage Building at PD (201-976.459.005)	10,000	-	7,416	-	7,416	2,584

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - September 30, 2024
25% through Budget Year

	FY2025 REVISED BUDGET 08-06-2024	*JULY 2024*	*AUGUST 2024*	*SEPTEMBER 2024*	*YEAR TO DATE*	*Budget Balance*
New Police Department Building (201-976.459.005)	750,000	18,954	-	-	18,954	731,046
Total - Public Safety	*1,105,000*	*185,838*	*63,802*	*3,750*	*253,389*	*851,611*
201.977.459 STREET & TRANSPORTATION CAPITAL EXPENSES						
Street Construction & Repairs						
5th Avenue Streetscape (201-977.459.016)	1,300,000	-	-	-	-	1,300,000
Stormwater Engineering/Repairs						
SWM/Engineering & Construction	50,000	-	-	-	-	50,000
Stormwater Management/Engineering (Mildred) - Design (201-977.459.012)	200,000	22,058	20,052	-	42,110	157,890
Stormwater Management/Engineering (Mildred) Phase 1 (201-977.459.012)	1,000,000	-	-	-	-	1,000,000
Stormwater Management/Engineering (Mildred) Phase 2 (201-977.459.012)	250,000	-	-	-	-	250,000
Miscellaneous Other Capital Projects						
City Hall Roof (201-977.459.011)	20,000	-	-	-	-	20,000
Trifecta Place (201-977.459.013)	500,000	-	7,983	-	*7,983*	492,017
PW Capital Budget Items						
Street Preservation (Asphalt Overlay) (201-977.459.001)	350,000	-	-	-	-	350,000
Alley Construction & Preservation (201-977.459.002)	100,000	1,600	1,500	-	3,100	96,900
Sidewalk & Curb Replacement (201-977.459.003)	75,000	-	50,737	5,225	*55,962*	19,038
Street Design/Engineering (201-977.459.004)	50,000	-	-	-	-	50,000
Street Light Replacement (201-977.459.005)	75,000	-	6,990	-	6,990	68,010
F350 Truck (201-977.459.006)	75,000	-	67,476	-	*67,476*	7,524
Equipment (201-977.459.009)	75,000	-	8,140	-	8,140	66,860
Improvement to Public Works Yard (201-977.459.010)	400,000	-	742	-	742	399,258
Total - Streets & Transportation	*4,520,000*	*23,658*	*163,620*	*5,225*	*192,503*	*4,327,497*
201.979.459 PARKS & RECREATION CAPITAL EXPENSES						
Civic Center Improvements (201-979.459.001)	40,000	-	22,900	-	22,900	17,100
Flowing Springs Park (201-979.459.008)	600,000	6,763	-	-	6,763	593,238
Marcus Fields Improvements (201-979.459.002)	50,000	4,326	-	-	4,326	45,674

CITY OF RANSON
CAPITAL FUND BUDGET
FY2025 - September 30, 2024
25% through Budget Year

	FY2025 REVISED BUDGET 08-06-2024	*JULY 2024*	*AUGUST 2024*	*SEPTEMBER 2024*	*YEAR TO DATE*	*Budget Balance*
Total - Parks & Recreation	*690,000*	*11,089*	*22,900*	*-*	*33,989*	*656,011*
Contingencies	4,562,138	-	-	-	-	4,562,138
TOTAL EXPENSES	***6,510,175***	***220,600***	***250,339***	***8,993***	***479,932***	***6,030,243***
REVENUES OVER EXPENSES	***4,562,138***	***8,311,712***	***(204,463)***	***85,696***	***8,192,945***	

City of Ranson

Bank Account Balance as of 09/30/2024

Revised 10/04/2024

Account	Fund	Cash Balance as of 06/30/2024	Cash Balance as of 09/30/2024	*$ Amount Incr/Decr*	Near Term Expenditures	Unrestricted Funds	Restricted Funds	Comments
General Fund Operating Checking	General	$ 3,699,175	$ 4,354,274	*$ 655,099*	$ 4,354,274	$ -	$ -	*General fund for operations; assumes complete draw down in near-term.*
Coal Severance Checking	Coal Severance	$ 324,333	$ 333,299	*$ 8,966*	$ -	$ -	$ 333,299	*Special revenue fund used for select expenses, specifically emergency weather expenses.*
Muni Stabilization Checking	Residual	$ 1,796,144	$ 1,811,504	*$ 15,360*	$ -	$ 1,811,504	$ -	*Savings account/emergency fund for the city. No planned expenditures.*
DOJ Checking	Investigative Services	$ 33,793	$ 50,072	*$ 16,279*	$ -	$ -	$ 50,072	*Funds restricted for limited police activities per DOJ guidelines.*
DOT Checking	Investigative Services	$ 105	$ 106	*$ 1*	$ -	$ -	$ 106	*Funds restricted for limited police activities per DOT guidelines.*
Police Forfeiture Checking	Investigative Services	$ 55,403	$ 55,091	*$ (311)*	$ -	$ -	$ 55,091	*Funds restricted for training or equipment for LEO per Forfeiture guidelines.*
Opioid Settlement Fund Checking	Opioid Settlement	$ 16,122	$ 16,260	*$ 138*	$ -	$ -	$ 16,260	*Special revenue fund used for select expenses associated with WV First Foundation, specifically abating opioid impact.*
Sales & Use Tax Checking	Sales Tax	$ 3,178,759	$ 3,787,242	*$ 608,483*	$ 700,000	$ 3,087,242	$ -	*$700,000 budgeted XFR to the General Fund in FY25 to fund operational expenses; 1st half xfrd 10/02/2024*
American Rescue Plan Checking	ARPA	$ 8,589	$ 8,662	*$ 73*	$ -	$ 8,662	$ -	*Funds from the 2021 American Rescue Plan Act; full cash balance as of 7/31/2023 $2.327M transferred to General Fund on 9/8/2023 to execute the Standard Allowance Revenue Loss Replacement election Council made in 2022. Balance is banking interest generated since 9/30/2024.*
CARES Grant Checking	CARES	$ 1,071,913	$ 1,081,080	*$ 9,167*	$ -	$ 1,081,080	$ -	*Checking Account set up to hold CARES grant funding rcvd in 2020; staff looking into if funds should be held in separate bank account and restricted fund, or if funds should be reallocated to General Fund; recommend closing FY22&FY23 audits out, then set fund to inactive and XFR funds back to Operating account.*
Municipal Capital Checking	Capital	$ 7,556,889	$ 8,078,695	*$ 521,806*	$ 6,034,507	$ -	$ 2,044,188	*Near term expenditures for capital projects approved in FY25 CIP budget (minus capital expenses already paid as of 09/30/2024); remaining balance restricted to Capital Projects.*
Video Lottery Checking	Capital	$ 893,535	$ 113,422	*$ (780,113)*	$ -	$ -	$ 113,422	*Account dedicated to holding Lottery & Gaming Funds distributed by the state; funding received is restricted for capital improvement expenses - 6/30/2024 balance was xfrd to Capital Acct August 2024*
Building Commission Checking	Building Commission	$ 322	$ 325	*$ 3*	$ -	$ 325	$ -	*Account typically used to cover debt obligations (none outstanding as of November 2022)*

Development Bond Checking	Bond Escrow	$ 39,484	$ 551,747	*$ 512,263*	$ 541,249	$ 10,499	$ -	*Account is used to deposit funds from developers and held until projects are completed. Near Term xcpenditure is bonds payable to developers; unrestricted $ is accrued interest the City keeps.*
Totals for City Accounts		$ 18,674,566	$ 20,241,780	*$ 1,567,214*	$ 11,630,029	$ 5,999,312	$ 2,612,438	
Component Unit Accounts								
Parks & Rec Operating Checking	Board of Parks & Rec	$ 852,172	$ 866,822	*$ 14,650*	$ 866,822	$ -	$ -	*Account to fund P&R operations; assumes complete draw down in near-term for ongoing expenditures.*
CVB Operating Checking	CVB	$ 247,185	$ 137,886	*$ (109,299)*	$ 137,886	$ -	$ -	*Account to fund CVB operations; assumes complete draw down in near-term for ongoing expenditures.*
CVB Capital Checking	CVB	$ 386,725	$ 358,737	*$ (27,988)*	$ -	$ -	$ 358,737	*Restricted account holding funds for future CVB Capital purchases/projects. ***Reimbursed CVB Operating Acct for stage purchase in FY25*
Totals for Component Accounts		$ 1,486,082	$ 1,363,446	*$ (122,637)*	$ 1,004,708	$ -	$ 358,737	
Totals for all Ranson Accounts		**$ 20,160,649**	**$ 21,605,226**	***$ 1,444,577***	**$ 12,634,738**	**$ 5,999,312**	**$ 2,971,175**	

AGENDA ITEM IV.6

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **CITY MANAGER/STAFF REPORTS**

SUBJECT:

The City Manager will present a report addressing matters of relevance to the City Council. Council action is not anticipated or requested on these matters.

ATTACHMENTS:

AGENDA ITEM VII.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Ordinance 2024-363 offers City Council the opportunity to realign the City's three election wards based on the 2020 Census data, in preparation for the 2025 municipal election. This proposal reflects prior discussions of the City Council and a review of multiple options for ward adjustments.

The Ranson City Charter, Section 5, Part A, states: " ***There shall be three wards or election districts within the City of Ranson. Upon each U.S. Census, the City shall, if necessary, redefine the Wards and thereafter be added to the Elections Ordinance of the City of Ranson and indicated graphically on a map. The current Wards reflected on the current Ward Map shall remain in effect until amended by ordinance.***"

ATTACHMENTS:

Ordinance 2024- 363 Ranson Ward.pdf
Proposed 2024 Ward Map 10152024.pdf

Ordinance 2024-363

AN ORDINANCE OF THE CITY OF RANSON AUTHORIZING THE CITY CLERK OF THE CITY OF RANSON TO CERTIFY THE 2024 CITY OF RANSON WARD MAP PURSUANT TO RANSON CITY CHARTER, PART 1, SECTION 5 AND W. VA. CODE § 3-1-6.

WHEREAS, Ranson City Charter, Part 1, Section 5, states, "There shall be three wards or election districts within the City of Ranson. Upon each U.S. Census, the City shall, if necessary, redefine the Wards and thereafter be added to the Elections Ordinance of the City of Ranson and indicated graphically on a map."

WHEREAS, W. Va. Code § 3-1-6 states, "The governing bodies of all municipalities shall, for the purpose of municipal elections, provide by ordinance for making the voting precincts in the respective municipalities coincide, as nearly as possible, to the boundaries of the voting precincts fixed by the county court for all state and county elections."

WHEREAS, as a result of the 2020 census, it has been determined by City Council that the three wards need to be redrawn to reflect the growth within the City of Ranson.

NOW THEREFORE, be it ordained by the City Council of the City of Ranson that the ward map attached hereto shall be certified by the City Clerk as the official Ward Map of the City of Ranson; that such Ward Map shall be incorporated into the Election Ordinance of the City of Ranson; and that the current population deviation between these wards is estimated to be less than 10%. The certified ward map shall be made available to the public.

FURTHER, be it ordained that this Ordinance shall take effect with the municipal elections of 2025.

First Reading: **October 15, 2024**

Public Hearing: _____

Second Reading: _____

Enacted this _____ day _____ 2024

Adopted by the City Council of the City of Ranson after a 1st reading on October 15, 2024 and after a 2nd reading on _____ by a vote of _____ in the affirmative, _____in the negative with ___ abstentions.

_____
Keith D. Pierson, Mayor

ATTEST:

_____
Darla Armstrong, City Clerk

AFFIX CITY SEAL

NORTHPORT AVE
W BURR BLVD
WILTSHIRE RD
Elk Branch
LEVEL GREEN FARM LN
BASSET LN
WAR ADMIRAL BLVD
Elks Run
PARK FOREST WAY
CURRIE RD
N MILDRED ST
ROUTE 9
HOT WHEELS DR
OLD LEETOWN PIKE
FREEMAN ST
ORCHARD DR
Flowing Springs Run
CRANES LN
N FAIRFAX BLVD
Evitts Run
W Washington St
Cattail Run

PROPOSED 2024 CITY OF RANSON WARD MAP

RANSON
AT THE CENTER OF OPPORTUNITY

PREPARED FOR
CITY OF RANSON, WV

Legend

Proposed 2024 Ward Boundary
- Ward 1
- Ward 2
- Ward 3

Roads
- Freeway; Highway; Ramp
- Major Arterial
- Minor Arterial
- Local
- Service

Streams

Railroad

Ranson City Boundary

N

0 2,500 5,000 US Feet

PREPARED BY

Kimley»Horn

OCTOBER 2024

SHEET NUMBER: EXHIB

AGENDA ITEM VII.2

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **COUNCIL BUSINESS**

SUBJECT:

Councilor Stroud has requested this agenda item and asks the City Council to consider her input. Staff provides the following excerpt from the current City Ordinance concerning traffic signs for reference.

Sec. 18-34. - Installation and maintenance of traffic-control devices; specifications; state approval required to place devices upon state highway.

a. *The mayor with the approval of the city council shall place and maintain all traffic-control devices, including signs, markings and signals, when and as required by the provisions of this chapter or other ordinances of the city, to make such provisions effective. All traffic-control devices placed within the city shall conform to the requirements and specifications of the manual for a uniform system of traffic-control devices promulgated by the state.*
b. *No traffic-control device shall be placed upon any street which is part of the state highway system except by permission of the state.*
(Code 1983, § 14-205)

ATTACHMENTS:

AGENDA ITEM IX.1

City Council Regular Meeting Request for Action

TO:

FROM: Darla Armstrong

ITEM TYPE: PRESENTATION

AGENDA SECTION: **INFORMATION ONLY**

SUBJECT:

ATTACHMENTS:

Fall Fest.pdf
EPTA.pdf
WV Ethics News.pdf


RANSON PARKS & REC PRESENTS
FALL FEST
COSTUME CONTEST
PUMPKIN DECORATING
ZOMBIE WALK
CRAFTS
MUSIC - GAMES - TRUNK - OR - TREAT
OCTOBER 18TH | 5:00PM - 7:00PM
RANSON CIVIC CENTER
432 W. 2ND AVE RANSON
WWW.RANSONWV.GOV

Dear Customers: We'd like to learn more about you and your travel needs to help EPTA plan its future service. Please read each question and select the most appropriate answer. To take the survey on your phone instead, please scan the QR code. Thank you!

EPTA
Eastern Panhandle Transit Authority

Para realizar esta encuesta en español, llame al (304) 263-0876 ext. 8453.

1. What is your total household income in a year?

a. Less than $20,000
b. $20,000 – 39,999
c. $40,000 – 79,999
d. $80,000 and above

2. What is your race/ethnicity?

a. American Indian or Alaska Native
b. Asian
c. Black or African American
d. Hispanic or Latino (any race)
e. Middle Eastern or North African
f. Native Hawaiian or Pacific Islander
g. White
h. Two or more races
i. Other: _____

3. How well do you speak English?

a. Speak English well
b. Limited English proficiency
c. Do not speak English at all

4. What is the primary language spoken at home?

a. English
b. Spanish
c. Mandarin
d. Korean
e. Other: _____

5. What route were you on when you received this survey?

a. 10
b. 11
c. 12
d. 14
e. 16
f. 18
g. 19
h. 20
i. 25
j. 30
k. 35
l. 40
m. Demand Response
n. MARC
o. Other: _____

6. What stop did you get on at? *Please enter the name as it appears on the schedule or in 'street at street' format (e.g., Senior Towers or Spring St at Stephen St).*

_____

7. How did you get to this bus?

a. Walked
b. Biked
c. Drove car
d. Dropped off in car
e. Another bus
f. Train
g. Other: _____

7a. If you transferred to this bus from another route, please list it: _____

7b. If you walked to reach this bus, how long was your walk (in minutes)?: _____

8. What stop did you get off or will get off at?
Please enter the name as it appears on the schedule or in 'street at street' format (e.g., Senior Towers or Spring St at Stephen St).

_____

9. Please list your final destination:

Name, Address, or Intersection: _____
City, Town, or ZIP Code: _____

10. After leaving this bus, how will you complete your trip to your final destination?

a. Walked
b. Biked
c. Drove car
d. Dropped off in car
e. Another bus
f. Train
g. Other: _____

10a. If you will take another bus after this bus to reach your final destination, please list it here:

_____

10b. If you will walk from this bus to your final destination, how long will your walk take (in minutes)?: _____

11. How did you pay your fare for this trip?

a. Cash
b. Ticket
c. Mobile Ticket
d. Punch Card
e. Monthly Pass
f. Monthly Student Pass

12. How much did you pay to board this bus? _____

13. Are you eligible for the half-fare discount?

a. Yes b. No

14. How long have you been riding EPTA service?

a. <1 year b. 1-2 yrs c. 3-4 yrs d. 5+ yrs

15. How many one-way trips do you make each week? *Going from home to work in the morning and from work to home in the evening is two one-way trips.* _____

16. What is the purpose of this trip today?

a. School
b. Work
c. Shopping
d. Personal Business
e. Medical / Dental
f. Social / Recreation

17. Compared to a year ago, EPTA service is:

a. Getting better b. Staying about the same c. Getting worse

18. Which information sources do you use to plan trips and/or stay informed about EPTA service?
Select up to 3 responses.

a. Bus schedule
b. EPTA website
c. Bus drivers
d. Calling the office
e. Word-of-mouth
f. Notice on buses
g. Google Maps
h. Apple Maps
i. Passio GO app
j. Social media
k. Newspaper, TV, radio
l. Phone book
m. Other: _____

19. Compared to last year, do you ride:

a. More
b. About the same
c. Less
d. I am a new rider

20. Could you make this trip if this service was not available?

a. Yes b. No c. Yes, but with inconvenience

21. Please rate EPTA service for each of the following areas:

	Poor				*Excellent*
Bus timeliness (bus showing up on time)	1	2	3	4	5
Bus cleanliness	1	2	3	4	5
Value received for fare	1	2	3	4	5
Driver courtesy	1	2	3	4	5
System safety	1	2	3	4	5
Places served	1	2	3	4	5
Bus frequency	1	2	3	4	5
Hours of operations	1	2	3	4	5

22. Overall, how satisfied are you with EPTA service?

Not at all satisfied 1 2 3 4 5 *Very satisfied*

23. Do you have a valid driver's license? Yes / No

24. How many vehicles are there in your household? _____

25. What is your gender?

a. Male b. Female c. Nonbinary

26. What is your age? _____

27. What is your occupation?

a. Student
b. Manager / Professional
c. Technical / Skilled
d. Clerical
e. Service
f. Homemaker
g. Retired
h. Unemployed
i. Other: _____

28. Where do you work? ZIP code: _____

29. Are you aware that EPTA is opening a new downtown transit center in 2026 at 412 West Race Street in Martinsburg? a. Yes b. No

30. What is the single most important improvement that you would suggest for EPTA?

WV Ethics News

For all WV public officials and employees

Volume 23 October 2024

Happy Fall

Our next virtual training on the Ethics Act and the Open Meetings Act is on October 30 at 12 noon - 1. Earn 1 hour CLE/CPE credit. Email kimberly.b.weber@wv.gov for an invite.



Holiday Gifts



We know; we know! It's not even Halloween yet. But, the holidays will be here before we know it. Here are some reminders about the gift limitations in the Ethics Act: See also our Gifts Guideline.

Don't accept gifts worth over $25 from these people:

- Lobbyists
- People doing, or wanting to do, business with your agency
- People your agency regulates
- People who would substantially financially benefit if you do, or do not do, your public work.

Unless the gift worth over $25 from one of the above people is for:

- Meals and beverages - if the person paying is present with you for the meal.
- Tickets to charitable, cultural, and political events (but not sports) from the event sponsor - if giving the tickets is customary.
- Personal gifts that are from relatives or friends who happen to be doing business with your agency or are in another category above.

Asking for Donations



'Tis the season to support your favorite charities. Here are some reminders:

- Do not donate public funds to a charity unless there is legal authority to do so.
- Make sure the donation is for a charitable purpose. Examples may be found under our advisory opinions index Gifts - Acceptance and Solicitations.
- Do not ask subordinates to donate to charities.
- The manner of solicitation must conform with the requirements of the Commission's Legislative Rule, W. Va. Code R. § 158-7-7, including restrictions on oral solicitations.

SOMETHING NEW

New Contract Exemptions:

The Commission is authorized to issue contract exemptions allowing a public body to enter into a prohibited contract if the public body can show it would suffer from undo hardship. The Commission granted these C.E.s this past quarter:

C.E. 2024-04:

The Commission granted an exemption to the Logan County Development Authority to donate 17 acres in the Ray Tomblin Industrial Park to WV Gear, LLC., a business owned by County Commissioner Diana Barnette. She may not be involved in government decisions related to the property.

C.E. 2024-05:

The Commission granted an exemption to Shepherd University to sell 120 North Princess Street, in Shepherdstown, to Eric J. Lewis, a BOG member, for $525,000 with terms equivalent to the previous sales contract offer that was withdrawn. Mr. Lewis must continue to recuse himself from all matters concerning the sale of the property.

JOB OPENINGS: Staff Attorney and Lobbyist Registrar. For information call or email Kim Weber (304) 558-0664 kimberly.b.weber@wv.gov



New Advisory Opinions

2024-04 - Public workers may not solicit donations to pay for their educational expenses or professional certifications, but they may fundraise for these purposes by hosting a dinner theater event and selling tickets and advertising on their own time, without using public resources.

2024-05 - A county commission may buy or sell property to or from a business owned by the sons of a county commissioner's business partner.



2024-06 - A career and technical center principal may operate a consulting business that helps students and their families apply for college scholarships, but the principal may not contract with students who currently attend his school, have attended his school in the preceding 12 months, or who have a matter currently pending before the principal or his or her subordinates.

2024-07 - A legislative employee who reports to a legislative manager, and not to a member of the Legislature, may, after leaving his legislative employment, be employed in the private or public sector, register as a lobbyist without waiting one year, and appear before the Legislature in a representative capacity.

2024-08 - A municipal judge candidate may be employed by a city where her father is employed as the city attorney, subject to the private gain restrictions in the Act. Other laws may apply, such as the West Virginia Rules of Professional Conduct, which govern attorneys.

2024-09 - A public charter school board member for a nonprofit charter school is subject to the Ethics Act.

GIFT RULES POP QUIZ!



1. I work for Halloweentown as a building inspector. If I go to lunch with a landlord whose property I am inspecting, I can let her pick up the tab for my $65 lunch. T or F

2. I should not accept presents from my grandmother this year because she is the landlord whose property I am inspecting. T or F

3. The Mayor of Halloweentown should not accept free box seat tickets to a WVU football game from Halloweentown Roof Repair, Inc, a bidder on the Town's city hall project. T or F

Answers: 1. T 2. F 3. T



Spotlight: May someone file a complaint against a candidate for public office during election time? No. The Ethics Commission may not accept a complaint against a public servant who is running for public office during the 60 days before a primary or general election. The Commission must return complaints filed during this time. After the election, the complainant may refile the complaint. See W. Va. Code § 6B--2-3a.

210 Brooks Street
Suite 300
Charleston, WV 25301

(304) 558-0664
(866) 558-0664

Email: ethics@wv.gov
Website: ethics.wv.gov