



Regular Governing Body Meeting
City of Rio Rancho
AGENDA
May 25, 2023
6:00 PM
Council Chambers

Governing Body Members

Greggory D. Hull, Mayor	Paul Wymer, Councilor District 4
Jim Owen, Councilor District 1	Karissa Culbreath, Councilor District 5
Jeremy Lenentine, Councilor District 2	Daniel Stoddard, Councilor District 6
Bob Tyler, Councilor District 3	

Meeting Information

This meeting will be conducted in-person and virtually, as well as, streamed live on the City of Rio Rancho website at <https://rrnm.gov/2303/Watch-and-Download-City-Meetings>

Public comment on agenda items can be taken in-person or remotely via Zoom meeting software with the access information below.

Join by Computer:

<https://us06web.zoom.us/j/85302353741?pwd=bWp1QXliSGJoeHhJaGV0czF4MDN0UT09>

Meeting ID 853 0235 3741

Passcode 789419

Join by Phone:

Dial 1-720-707-2699 US then enter the Meeting ID and Passcode above

Call to Order and Pledge of Allegiance

Proclamations and Awards of Merit

1. [Government Finance Officers Association Distinguished Budget Presentation Award](#)

Public Forum

Public Forum is conducted pursuant to Section 30.06 Rio Rancho Municipal Code.

(A) Public forum.

Any person wishing to address the governing body on any item which is not on the agenda, shall register with the City Clerk within 15 minutes before the beginning of the meeting.

Speakers shall be recognized in the order of registration with the City Clerk.

(B) Manner of address.

Each person shall seek the recognition of the presiding officer.

Each person shall give his name and address.

Comments or questions shall be addressed to the governing body as a whole through the presiding officer and not to any members thereof.

No person shall enter into any discussion without the permission of the presiding officer.

(C) Time limit. The presiding officer may place a limit on the amount of time any person may speak after being recognized.

*Must be in-person to participate under Public forum. Remote access is not available.

Comments by Councilors

Consent Calendar

There will be no discussion of these items unless a Governing Body Member so requests, in which event the item will be moved to a discussion item on the regular agenda.

2. Minutes of May 11, 2023 Regular Meeting
Minutes of May 11, 2023 Regular Meeting
3. R69, Resolution Authorizing a Budget Adjustment to the Rio Vision Special Fund (226) Budget
Resolution
4. R70, Resolution Authorizing the Disposal of Property Located at the Sandoval County Regional Emergency Communications Center
Resolution
EXHIBIT A
5. D23, Appointment of Armando Martinez Cantu to the Public Infrastructure Advisory Board
Armando Martinez Cantu Resume_Redacted
6. D24, Appointment of Scottie Richardson to the Planning and Zoning Board
Scottie Richardson - Resume_Redacted
7. D25, Appointment of Salvatore Tortorici to the Planning and Zoning Board
Sal Tortorici Resume_Redacted

Boards and Commissions

Public Hearings

8. Public Hearing for Fiscal Year 2024 Budget
9. Public Hearing for Fiscal Years 2024-2029 Infrastructure Capital Improvement Plan (ICIP)

Second Reading of Ordinances

First Reading of Ordinances

Discussion and Deliberation

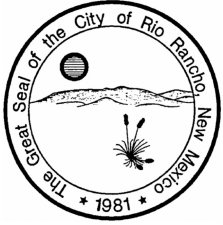
10. R71, Resolution Adopting the Fiscal Year 2024 Balanced Budget
FY2024 Balanced Budget Resolution
FY2024 GF Five Year Financial Plan
FY2024 Utility Five Year Financial Plan
FY2024 MPEC Fund Summary
FY2024 Governmental Funds Summary
FY2024 Enterprise Funds Summary
Changes From Recommended to Balanced GF
Changes From Recommended to Balanced Special Funds
Changes From Recommended to Balanced Enterprise Funds
2023 PIAB Budget Input Letter
11. R72, Resolution Adopting the Infrastructure and Capital Improvement Plan (ICIP) for Fiscal Years 2024-2029

*Recommended ICIP FY24 Resolution
2023 PIAB Budget Input Letter*

City Manager

Comments by Councilors

Adjournment



**CITY OF RIO RANCHO
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Legislation Item:

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Administration

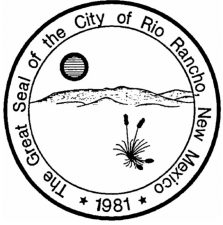
SUBJECT:
Government Finance Officers Association Distinguished Budget Presentation Award

BACKGROUND AND ANALYSIS:

IMPACT:

ALTERNATIVES:

DEPARTMENT RECOMMENDATION:



**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item:

AGENDA DATE:
May 25, 2023

DEPARTMENT:
City Clerk

SUBJECT:
Minutes of May 11, 2023 Regular Meeting

BACKGROUND AND ANALYSIS:

IMPACT:

ALTERNATIVES:

DEPARTMENT RECOMMENDATION:

ATTACHMENT: [Minutes of May 11, 2023 Regular Meeting](#)



Governing Body
of the
City of Rio Rancho

MINUTES

MAY 11, 2023
6:00 PM
Council Chambers, City Hall

MEMBERS PRESENT:

Greggory D. Hull, Mayor
Jim Owen, Councilor Dist. 1
Jeremy Lenentine, Councilor Dist. 2
Bob Tyler, Councilor Dist. 3
Paul Wymer, Councilor Dist. 4
Karissa Culbreath, Councilor Dist. 5
Daniel Stoddard, Councilor Dist. 6

STAFF PRESENT:

Matt Geisel, City Manager
Peter Wells, Deputy City Manager
Alexandra N. Lopez, Assistant City Attorney
Rebecca Martinez, City Clerk
Charli Hannon, Dir. of Information Tech.
Carol Jaramillo Dir. of Financial Scvs.
Stewart Steele, Police Chief
Jason Shoup, Library Director
Yolanda Lucero, Deputy City Clerk

MEMBERS ABSENT: None

CALL TO ORDER AND PLEDGE OF ALLEGIANCE

Mayor Hull called the meeting to order at 6:00 p.m.

PROCLAMATIONS AND AWARDS OF MERIT

1.) Police Week & Peace Officers Memorial Day Proclamation

Mayor Hull read the Police Week and Peace Officers Memorial Day Proclamation.

PUBLIC FORUM

The following individuals spoke under public forum:

Matt Eldringhoff
Terri Rees

COMMENTS BY COUNCILORS

Mayor Hull moved the Second Reading of O9, to be heard after the Consent Calendar.

CONSENT CALENDAR

2.) Minutes of April 18, 2023 Work Session Meeting

- 1 3.) Minutes of April 27, 2023 Regular Meeting
2 4.) Minutes of April 28, 2023 Special Meeting
3 5.) R64, Resolution Authorizing the Disposal of City Property Located at the Sandoval
4 County Regional Emergency Communications Center
5 6.) R65, Resolution Authorizing a Budget Adjustment to the Water Capital Improvement
6 Fund (540) for the Design and Construction of Well 9 Water Transmission Line
7 7.) R66, Resolution Authorizing the Removal of Equipment and Parts Permanently
8 Affixed to Capital Assets Retired and Disposed of in Prior Periods from the Capital
9 Asset Records
10 8.) R67, Resolution Authorizing the Disposal of Obsolete and Non-Working Minor
11 Equipment and Office Furniture

12
13 Daniel Stoddard moved to approve consent calendar. Seconded by Jeremy
14 Lenentine.

15
16 The motion carried by a vote of 6 FOR and 0 AGAINST.

17 YES: Jim Owen, Jeremy Lenentine, Bob Tyler, Paul Wymer, Karissa Culbreath,
18 Daniel Stoddard

19 NO: None
20

21 **BOARDS AND COMMISSIONS**

22 **SECOND READING OF ORDINANCES**

- 23
24
25 9.) O9, Ordinance Granting Comcast a Non-Exclusive Franchise to Operate a Cable
26 Television System and Other Services within the City Limits by Utilizing Public Places
27 via the Payment of Franchise Fees for a Period of 10 Years
28

29 Mr. Geisel stated this is the second reading of O9. Comcast has formally notified the
30 City that it desires to obtain a franchise to operate a cable television system and provide
31 other services within the City limits. Approval of the Ordinance is beneficial for the public
32 and for business growth in the in the community for the next 10 years. Also, approval
33 will help to facilitate options for citizens related to their television service and internet
34 service, and it will generate revenue for the City that will be used to fund and provide a
35 variety of public services through the City's General Fund.
36

37 Julianne Phares, applicant was available for questions.
38

39 Jeremy Lenentine moved to approve O9. Seconded by Jim Owen.
40

41 The motion carried by a vote of 6 FOR and 0 AGAINST.

42 YES: Jim Owen, Jeremy Lenentine, Bob Tyler, Paul Wymer, Karissa Culbreath,
43 Daniel Stoddard

44 NO: None
45

46 **PUBLIC HEARINGS**

1 10.) Public Hearing for Fiscal Year 2024 Budget

2
3 Mayor Hull opened up this item for public hearing. No individual spoke under this item.

4
5 11.) Public Hearing for Fiscal Years 2024-2029 Infrastructure Capital Improvement Plan
6 (ICIP)

7
8 Mayor Hull opened up this item for public hearing. No individual spoke under this item.

9
10 **DISCUSSION AND DELIBERATION**

11
12 12.) R68, Resolution in Support of the Library and Information Services Department and
13 its Staff, Policies and Procedures

14
15 Mayor Hull, Councilor Tyler and Councilor Culbreath sponsored this item.

16
17 Mayor Hull stated at the previous two Governing Body meetings, during public
18 comment, concerns over the Rio Rancho libraries were raised. In response to those
19 concerns, the City Manager and City Attorney provided an informational presentation on
20 the process and policies of the libraries, After listening closely to concerns, evaluating
21 the information provided by the City Manager and meeting with the library director to
22 better understand the City's process and policies, and after careful consideration, he
23 believes the Rio Rancho library system does consider and has implemented policies
24 that affirmatively address all of the concerns raised.

25
26 Mr. Geisel presented the policy information of the Rio Rancho Libraries in detail.

27
28 Ms. Lopez addressed specific allegations made against the City. She went into detail on
29 New Mexico State Statue, Article 30-37-2, and outlined the section of Harmful to Minors.
30 Based on the elements to prove a violation has occurred, there is no reason to believe
31 there has been any criminal activity relevant to the specific statue and is confident in the
32 determination.

33
34 Karissa Culbreath moved to approve R68. Seconded by Bob Tyler.

35
36 The following individuals spoke under this item:

37 Jess Jaylynn
38 Elise Rodriquez
39 Alexandria Piland
40 Matt Eldringhoff
41 Sandra Pierce
42 Tanya Watkins
43 Deb Dapson
44 Carolyn Bell
45 Lynne Patton
46 Christina Alison

1 George Wilson
2 Representative Kathleen Cates
3 Deborah Baca
4 John Watkins Jr.
5 Colleen Friel
6 Timothy Ward
7 Alexis Jimenez
8 Janet Arrowsmith
9 Dan Miano
10 Richard Draper
11 Pete Christensen
12 Greg Bennett
13 Ivan Torres
14 Maria Sanchez-Tucker
15 Emily Graham

16
17 Councilor Tyler expressed his support for R68. After review and research of the policies
18 and procedures in place at the Rio Rancho libraries, he believes they are solid and
19 every citizen should have access to a variety of material at the public library.

20
21 Councilor Culbreath stated the Resolution affirms the policies and procedures at the Rio
22 Rancho libraries and the Resolution speaks to our core values as a City.

23
24 The motion carried by a vote of 6 FOR and 0 AGAINST.
25 YES: Jim Owen, Jeremy Lenentine, Bob Tyler, Paul Wymer, Karissa Culbreath,
26 Daniel Stoddard
27 NO: None

28
29 **FIRST READING OF ORDINANCES**

30
31 **CITY MANAGER**

32
33 Mr. Geisel thanked the Governing Body for their support of the libraries.

34
35 **COMMENTS BY COUNCILORS**

36
37 **ADJOURNMENT**

38
39 7:20 p.m.

40
41 APPROVED THIS MAY 25, 2023

42
43
44
45 ATTEST:

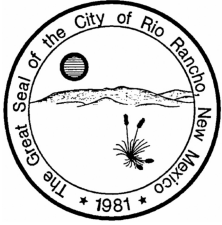
Greggory D. Hull, Mayor

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Rebecca A. Martinez, City Clerk
SEAL

DRAFT



**CITY OF RIO RANCHO
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Legislation Item: R69

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Financial Services

SUBJECT:
R69, Resolution Authorizing a Budget Adjustment to the Rio Vision Special Fund (226) Budget

BACKGROUND AND ANALYSIS:

The City contracts to provide the filming, recording, and broadcasting of Governing Body and other public meetings, and the operation of a government cable television channel.

The City recently issued a Request for Proposals (RFP) to solicit contractors for this service as is required under the City's procurement code.

The cost of the awarded contract increased from the previous contract (from \$4,000 to \$6,500 per month). Because of this, a budget increase (\$3,748) is needed in order to fund services through the end of the fiscal year.

IMPACT:

There is no impact to the General Fund.

The additional contract expense will be accounted for by using different line items within the Rio Vision Special Fund (226). The Rio Vision Special Fund's revenue source is a portion (30 percent) of the 5 percent (gross revenues related to cable television services) franchise fee Sparklight (formerly Cable One) pays to the City on an annual basis related to the use of public property/spaces in order to provide services.

ALTERNATIVES:

Approve the Resolution.

Do not approve the Resolution, which would result in the City's inability to film, record and broadcast public meetings.

DEPARTMENT RECOMMENDATION:

Staff recommends approval of the Resolution.

ATTACHMENT: [Resolution](#)



**CITY OF RIO RANCHO
RESOLUTION**

RESOLUTION NO.

ENACTMENT NO.

**RESOLUTION AUTHORIZING A BUDGET ADJUSTMENT TO THE RIO VISION
SPECIAL FUND (226) BUDGET**

WHEREAS: the City has chosen to make its Governing Body meetings and other content available on a government cable television channel and various online venues; and

WHEREAS: the City issued a Request for Proposals (RFP) to contract for services to film, record, and broadcast live meetings, and operate a cable television channel; and

WHEREAS: the cost of the awarded contract increased from the previous contract; and

WHEREAS: a budget adjustment is to fund the new contract through the end of the fiscal year.

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF
RIO RANCHO:**

That authorization is given for the following budget adjustment:

Rio Vision Cable Fund (226)

Account	Project No.	Revised Budget	Increase	Decrease	Adjusted Budget
226-0000-465.90-01 Ending Fund Balance		\$3,677		\$3,677	\$0
226-0000-465.60-70 Minor Furniture and Equipment		\$3,500		\$71	\$3,429
226-0000-465.32-07 Contract Services		\$75,311	\$3,748		\$79,059
Total Uses		\$82,488	\$3,748	\$3,748	\$82,488

ADOPTED THIS _____ DAY OF _____, 2023.

Greggory D. Hull, Mayor

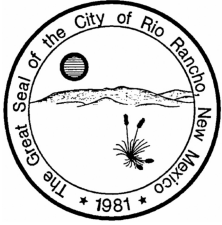
1 ATTEST:

2

3

4 _____
Rebecca A. Martinez, City Clerk

5 (SEAL)



**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item: R70

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Police Department

SUBJECT:
R70, Resolution Authorizing the Disposal of Property Located at the Sandoval County Regional Emergency Communications Center

BACKGROUND AND ANALYSIS:

The Sandoval County Regional Emergency Communications Center, located at 500 Quantum Road, has two chairs that are no longer ergonomically beneficial and have broken parts.

The chairs are no longer serviceable as the manufacturers warranty has expired and continuing to store the items is not optimal.

An estimate of the current combined value of the items is less than \$2,500. The disposal of personal property is governed by Section 3-54-2, NMSA 1978 requiring Governing Body approval for property that does not exceed \$2,500.

IMPACT:
Approval of the Resolution will enable the City to dispose of the unusable chairs.

ALTERNATIVES:
Approve the Resolution.

Do not approve the Resolution.

DEPARTMENT RECOMMENDATION:
Staff recommends approval of the Resolution.

ATTACHMENT: [Resolution](#)
ATTACHMENT: [EXHIBIT A](#)



**CITY OF RIO RANCHO
RESOLUTION**

RESOLUTION NO.

ENACTMENT NO.

RESOLUTION AUTHORIZING THE DISPOSAL OF PROPERTY LOCATED AT THE SANDOVAL COUNTY REGIONAL EMERGENCY COMMUNICATIONS CENTER

WHEREAS: the Sandoval County Regional Emergency Communications Center, located at 500 Quantum Road, has two chairs that have broken parts making them non-functional; and

WHEREAS: the chairs are no longer serviceable as the manufacturers warranty has expired and continuing to store the items is not optimal; and

WHEREAS: staff will recycle any salvageable materials and destroy the remaining components for safe and proper disposal; and

WHEREAS: the disposal of personal property is governed by Section 3-54-2, NMSA 1978 requiring Governing Body approval for property that does not exceed \$2,500.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIO RANCHO:

That formal and required authorization is hereby given to properly dispose of the property depicted in Exhibit A, attached hereto.

ADOPTED THIS _____ DAY OF _____, 2023.

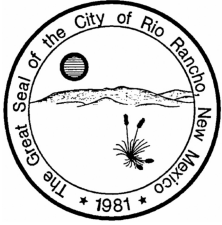
Greggory D. Hull, Mayor

ATTEST:

Rebecca A. Martinez, City Clerk
(SEAL)

EXHIBIT A





**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item: D23

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Administration

SUBJECT:
D23, Appointment of Armando Martinez Cantu to the Public Infrastructure Advisory Board

BACKGROUND AND ANALYSIS:

The PIAB has several duties and responsibilities such as providing road, drainage, and water and wastewater utilities input to the Governing Body in relation to annual budgets and capital improvements, proposed rate and charge adjustments, and financing proposals.

Armando Martinez Cantu resides in City Council District 1. If appointed, he would serve a term expiring on May 25, 2026. Martinez Cantu previously served on PIAB from February-May 2023.

IMPACT:
This appointment will fill a current vacancy on the board caused by term expiration.

ALTERNATIVES:
Approve the appointment.

Do not approve the appointment.

DEPARTMENT RECOMMENDATION:
Mayor Hull recommends the appointment of Armando Martinez Cantu to the PIAB.

ATTACHMENT: [Armando Martinez Cantu Resume_Redacted](#)

Armando Martinez Cantu

Executive Summary

Program Manager with over 6 years' experience in Program Management, Project Management, Supplier Management, Manufacturing Operations, and Engineering. I excel in the use of tools and systematic approaches to bring order to the natural chaos of things. I take pride in challenging the status quo by defining the why in what we do and in how we do it.

Degrees and Certifications

- M.S. in Industrial Engineering
- B.S. in Mechanical Engineering
- 6 Sigma Green Belt
 - 4 Projects Closed:
 - 2 (Re)Design Projects
 - 1 PPM Project
 - 1 VST Project
- Certified Procurement Professional – IFPSM
- Certified Supply Chain Professional – IFPSM

Professional Experience

Supplier Service Program Manager • Intel • Albuquerque, NM

March 2022–Present

- Manage Supplier Services for over 600 semiconductor manufacturing tools through their life cycles: Installation, production, and decommissioning.
- Direct 50+ suppliers to execute contractual obligation and assess performance, identify and execute cost opportunities, improve equipment performance, develop future operational strategies, and to assess and meet service schedules and staffing levels to support factory Service Level Agreements and quality requirements.
- Coordinate internal and external, global, cross-functional teams to meet factory production, capacity growth, and technology development goals.
- Oversee 200+ Field Service Managers, Field Service Engineers, and Contingent Workers to ensure they are meeting Intel's needs per agreed contractual commitments, and they are adhering to Intel's safety and work environment practices.
- Lead cost savings efforts and strategy for the NM Global Supply Chain group resulting in \$13+ millions in savings and cost avoidance.

Sr. Supplier Quality Improvement Engineer • Cummins Inc. • Nashville, TN

November 2019–March 2022

- Managed the quality for 70+ multi-million-dollar suppliers across 7 distinct commodities.
- Developed and lead strategies and projects, delivering a 92% reduction in supplier defects at OEM customers.
- Oversaw and ensured suppliers' adherence to manufacturing standards, processes and tools. Led cross-functional, global stakeholders to drive improvement through a structured approach.
- Owned and communicate corrective actions for quality issues to internal/external stakeholders.

Value Stream Transformation (VST) Project Manager • Cummins Inc. • Denver, CO

February 2019–November 2019

- Led Value Stream Transformation Six Sigma project for the engine rebuild process.
- Redesigned equipment and processes for improved quality, efficiency, and output with a 45% increase in throughput.
- Led selection, procurement, and commissioning (IQ) of industrial equipment through CapEx in excess of \$400K with negotiated savings of 20%.
- Managed suppliers/contractors for the deployment and servicing of industrial equipment.

- Developed and standardized best practices (BKM) for the engine rebuild process.

Six Sigma Project Manager • Cummins Inc. • Charleston, SC

August 2018–February 2019

- Led (2) and supported (3) Six Sigma projects using various methodologies. Achieving an increased pallet availability from 60% to 92% for one of the assembly line and a decrease in false failures from 27% to 0% in another assembly line.
- Leveraged proven tools (8D, CAPA, 3P5Y, FTA, etc.) to drive process improvements delivering \$100K in savings.
- Ensured teams' adherence to scope, schedule, budget, production up-time and deliverables.
- Led a segment of the quality documentation review in preparation for IATF auditing.
- Oversaw the quality performance of 2 machining lines through capability studies.

Assembly Operations Manager • Cummins Inc. • Rocky Mount, NC

February 2018–August 2018

- Managed 3 teams (100+ employees) across the engine assembly manufacturing line.
- Created the right work environment for employees to be safe, develop and perform.
- Led cross-functional projects, programs, and initiatives in the assembly line, with the objective of improving safety, quality, productivity and cost.
- Oversaw the manufacturing process to ensure adherence to manufacturing, quality, cleanliness, and safety standards.

Global Manufacturing Engineer • Cummins Inc. • Columbus, IN

June 2017–February 2018

- Led cross-functional teams, developed a work plan, and monitored work progress for the design, purchase, build, and installation of a master engine leak tester.
- Conducted data analysis and presented findings for the upgrade of 15 engine leak testers.
- Managed suppliers/contractors to ensure on-time completion of the build, installation and commissioning (IQ) for the engine leak testers' upgrades across 2 engine plants.
- Developed matrix of failure modes and technologies for verification, developed project plan for each phase, and coordinated with global stakeholders for parts/tools deliveries to/from supplier for Rear Seal Verification Six Sigma project.

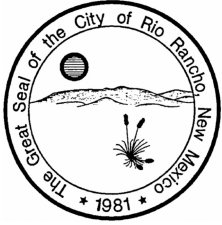
Manufacturing / Environmental Engineer • Cummins Inc. • Jamestown, NY

June 2016–December 2016

- Leveraged an existing web-based platform to develop a low-cost, mobile inventory, and audit management system, providing real-time asset condition monitoring through NFC technology.
- Project managed a wastewater zinc reduction initiative by analyzing plant-wide waste streams, determining major contributors, and installing up-stream mitigation technologies to cut zinc levels by 50%.
- Participated in and provided active support for the ISO50001, ISO14001 and OHSAS18001 yearly audit by developing and executing corrective actions for LOTO, Machine Guarding, Ladders and Powered Industrial Vehicles.

Professional Memberships, and Company and Community involvement

- Association for Supply Chain Management (ASCM)
- Society of Hispanic Professional Engineers (SHPE)
- Automotive Industry Action Group (AIAG)
- City of Rio Rancho Public Infrastructure Advisory Board Member
- Intel Latino Network (Employee Resource Group) New Mexico Site Vice President
- Intel NextGen (Employee Resource Group) New Mexico Site Board Member



**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item: D24

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Administration

SUBJECT:
D24, Appointment of Scottie Richardson to the Planning and Zoning Board

BACKGROUND AND ANALYSIS:

The board has several responsibilities including promoting a comprehensive planning process with the general purpose of guiding and accomplishing a coordinated, adjusted, aesthetically appealing, and harmonious development of the City.

Scottie Richardson resides in City Council District 5. If appointed, he will serve a term that expires on May 31, 2026. Richardson previously served on the Planning and Zoning Board.

IMPACT:

The appointment will fill a vacancy on the Planning and Zoning Board caused by term expiration.

ALTERNATIVES:

Approve the appointment.

Do not approve the appointment.

DEPARTMENT RECOMMENDATION:

Mayor Hull recommends the appointment of Scottie Richardson to the Planning and Zoning Board.

ATTACHMENT: [Scottie Richardson - Resume_Redacted](#)

Scottie L. Richardson [REDACTED]
[REDACTED]
[REDACTED]
[REDACTED]

B. S. Degree Industrial Technology
North Carolina A&T State University,
Greensboro, North Carolina - 1982

PROFESSIONAL EXPERIENCE

Significant experience and leadership in the following industries:

Semiconductor, Department of Energy, Department of Defense, Bio-Pharm, Food & Beverage, Commercial Industries, Educational, and Hospitals. Thirty years of experience include project management, design engineering, and business development, including office and site startups along with leadership team building.

General Related Task(s)

Tasks include negotiating contracts, conducting business review meetings, chair staff/project meetings, forecast and manage manpower requirements, project staffing, team building, estimating, contracts and material procurement, chairing pre-bid meetings, track and manage budgets, cost, scope of work, safety, create logic and build construction schedules, weekly reports, managed sub-contractors, manage and lead project execution processes including change management. QAQC/Cx Management, Utilize Microsoft Projects, Word, Excel, PowerPoint, and familiar with P6.

Related Systems

Chillers, Boilers, Cooling Towers, Air Handlers (industrial & commercial) and associated equipment, MAU, VOCs (scrubbers), Pumps, Heat Exchangers, Nitrogen & Plant Air System, House Vacuum System, High Purity Water, Process Cooling Water System, Process Drains, Process Gases, Hydronic Piping, Stainless Steel piping & tubing, Commissioning & Startup, Transformers, Power Supplies, VFDs. MCCs, Sprinkler Systems, Fire Alarm systems, I&C.

EMPLOYMENT EXPERIENCE

Construction Sr./Project/Site Manager Experience 1996-1999; 2001-Present

Project Manager, DOE – Los Alamos National Lab (LANL) PM-CP 2017-Present

Responsible for managing projects within the Utilities & Infrastructure Division, and Science & Technology Operations overseeing subcontractors, including LANL construction management craft, safety, schedule, budget, quality, change orders, along with client interface. Majority of projects were sustaining and laboratory upgrades. Overall budgets ranges range from \$1M – \$17M. Managed multiple projects at the same time. Presented project updates to FOD, chaired weekly meetings with project team.

S&P Management, LLC – President/CEO

Construction Management firm. Provide QAQC, Commissioning, Pre-construction services, Project Execution, Project Closeout. Manage subcontracts as Owner's Rep. Assist Owner with Scope Development, Specifications, Code Compliance, Design Review. Manage and track Budget, Cost, Quality, Safety, and Schedule.

Semiconductor/High Tech - Basebuild

Responsibilities include Budget Costs, Scope Review and Approval, Schedule, Quality Control and Safety. Prepared estimates, pre-bid documents, assisted in procurement of equipment, materials, and subcontractors, change orders, planning daily/weekly task, managing subcontractors, and client interface with senior management. Manage all construction trades. Specialize in Process piping, HVAC and QAQC/Commissioning.

Clients – SUNY NANO tech Fab (MEP Sr. PM) – Albany, NY; GLOBALFOUNDRIES (QAQC/Cx Mgr –

FAB8), Intel, IBM (R&D Center/Fishkill Fabs), Motorola, Micro-Chip, ST-Micro, On-Semiconductor.

Semiconductor - Tool Install

Responsible for Tool Installation for the following: Diffusion, Dry Etch, Wet Etch/SNK, Litho, Analytical, Thin Films. Managed Projects up to \$25 million dollars per project
Client – GLOBALFOUNDRIES, Intel Corporation, Samsung, Sandia National Laboratories.

Department of Energy (DOE) – Basebuild – Sandia National Labs (BIG J Enterprises)

MESA FAB Project (\$8-million-dollar mechanical contract). Also involved with estimating and bidding new work, change orders, planning daily/weekly task, managing subcontractors, and client interface with senior management. Task included reviewing Process P&ID construction documents for procurement and construction installation. Managed design team for detail design. Overall responsibilities included Project team lead, mechanical systems, process gases piping, UPW systems, hydronics, pumps, boilers, chillers, cooling towers, heat exchangers, etc.

Previous Employers – Construction Management

PC Construction (Waste Water Sr. Project Manager) – DC Water - Washington DC (2015-2016)

Pike Construction (Project Manager) - GLOBALFOUNDRIES - Malta, NY (2013-2015)

AM Technical Solutions (Construction Management/Lead PM) – GLOBALFOUNDRIES - Malta, NY

Intel – Ocotillo, AZ, Fab 22, & 32 (2011-2013)

Turner Construction (Construction Management/Sr. PM) – Intel Rio Rancho, NM (2010-2011)

PC Construction (Construction Management/Sr. PM) – Intel NM & IBM Fishkill & Yorktown, NY (2006-2010)

Big J Enterprise (Mechanical Contractor/Sr. PM) DOE – Sandia National Labs

Murray Construction (Mechanical Contractor/PM) – Intel NM

Kinectics (Mechanical Contractor/Sr. Project Mgr/Branch Mgr.) – Intel AZ, Motorola & various Semiconductor Clients

Lockwood Greene (Site Manager/Sr. Construction Project Manager) – Intel Corp and Samsung Inc.

S&R Specialty Construction 2004-2006 (overlap transitioning between Big J and S&R)

President/Owner Mechanical Contractor (joint venture with Hendrick Construction)

Responsible for new business development, and bid proposals. Business focus was on DOE (Oak Ridge National Laboratory), and High Tech Industries for mechanical systems.

Design/Build Experience

Big J Enterprise, LLC 2003 – 2005

Project Manager, Mechanical Contractor:

Sandia National Laboratories, Albuquerque, New Mexico;

Responsibilities include Budget Costs, Scope Review and Approval, Schedule, Quality Control and Safety for MESA FAB (\$8 million dollars' mechanical contract). Also involved with estimating and bidding new work, change orders, planning daily/weekly task, managing subcontractors, and client interface with senior management. Task included reviewing Process P&ID construction documents for procurement and construction installation. Managed design team for detail design. Overall responsibilities included Cleanroom mechanical systems, process gases piping, chilled water systems, pumps, boilers, chillers, cooling towers, heat exchangers, etc.

Murray Company 2001 – 2003

Project Manager, Mechanical Contractor:

Rio Rancho, New Mexico; Major Semiconductor Manufacturing Client

Responsibilities include Budget Costs, Scope Review and Approval, Schedule, Quality Control and Safety. Also involved with estimating and bidding new work, change orders, planning daily/weekly task, managing

subcontractors, and client interface with senior management. Responsible for \$24-million-dollar high purity process piping systems, and hydronics pipe installations with in manufacturing and central utility plant.

Kinetics 2000-2001

Construction Mechanical Project Manager/Branch Manager for Arizona:

Accountable for Safety, managed Budgets, Cost, Quality, Customer Satisfaction, Leadership, Project Managers, and Employee Development. Responsible for \$200m revenue generated in the electronics and commercial facilities. Related projects include Intel Corporation, Motorola; Micro-Chip; On-Semi; ST. Micro; AMEX; US West/QWEST; and Flagstaff, Arizona Medical Hospital. Responsible for \$50 million project that included high purity and low purity systems and double containment pipe drainage systems.

Shambaugh & Son 1999-2000

Sr. Mechanical Design Engineer,

Designed and performed engineering calculations, for HVAC, process piping and plumbing design for high-tech manufacturing facilities, including food & beverage sector.

Lockwood Greene 1996-1998

Construction Sr. Project Manager

Construction/project manager for semiconductor facilities, and Site Utilities Services. Managed budget(s) up to \$10,000,000.00. Responsibilities included funding request, scope approval, design reviews, bid process, construction phase, and team building. My overall responsibilities included safety, quality, schedule, cost, and managing hi-tech industrial systems installs (i.e. high purity systems, chillers, air handlers, house vacuum skids, hydronic system, plant air, transformer replacement, MCCs, etc)

Merrick & Company 1993-1996

Project Manager, Business Development, and Sr. Mechanical Design Engineer:

Responsibilities included client interface, managing contracts. Design projects included Semiconductor, DOE, and Light Industrial for HVAC, Process Piping, Plumbing, and Fire Protection design. DOE design projects consist of **Idaho National Engineering Laboratory, Los Alamos National Laboratory, and Sandia National Laboratories.**

Fluor Daniel 1989-1993

Lead Design Engineer: HVAC Design, I&C, Fire Suppression & Alarm

Serono Pharmaceutical Labs, Inc.

DuPont

Bosch Automotive

Xerox

Teepak Foods

Proctor and Gamble

AMGEN Pharmaceutical

Jacobs Engineering Group 1987-1989

Mechanical Design Engineer: (HVAC, Process Piping, Plumbing)

NASA - Cape Canaveral, FL. (Department of Defense)

Gist Brocades Pharmaceutical,

Pleasure Island, Disney World Entertainment

DSA Group, Inc. 1985-1987

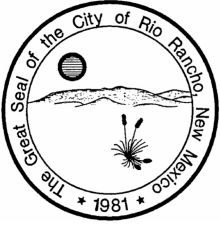
Mechanical Designer: (HVAC, Plumbing)

U.S. Army Corp. of Engineers, N.C. Correctional Facilities, Supermarkets, Offices, and Hospitals.

Duke University Medical Center 1983 - 1985

Mechanical Draftsman

Hospital and laboratories renovations.



**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item: D25

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Administration

SUBJECT:
D25, Appointment of Salvatore Tortorici to the Planning and Zoning Board

BACKGROUND AND ANALYSIS:

The board has several responsibilities including promoting a comprehensive planning process with the general purpose of guiding and accomplishing a coordinated, adjusted, aesthetically appealing, and harmonious development of the City.

Salvatore Tortorici resides in City Council District 4. If appointed, he will serve as the at-large member with a term that expires on May 25, 2026. Tortorici previously served on the Planning and Zoning Board.

IMPACT:

The appointment will fill a vacancy on the Planning and Zoning Board caused by term expiration.

ALTERNATIVES:

Approve the appointment.

Do not approve the appointment.

DEPARTMENT RECOMMENDATION:

Mayor Hull recommends the appointment of Salvatore Tortorici to the Planning and Zoning Board.

ATTACHMENT: [Sal Tortorici Resume_Redacted](#)



SALVATORE A TORTORICI



Executive Management

Strategic Planning · Operational Marketing and Management · Resource and Personnel Management

Effective and proven leader in Commercial HVAC and Plumbing industry. Focused on people and processes, with a track record of thriving in situational challenges. Long term growth objectives, while balancing risk vs potential are key factors in my career success. Designing and implementing, business plans, sales strategies and operational procedures as well as setting comprehensive goals and KPI's for performance and growth are strong points in my management style.

Professional Experience

Yearout Mechanical, LLC - (Albuquerque, NM) - Vice President Field Operations March 2021 -

Current

Key member of Executive Management team. Oversee daily operations of Projects departments, Service based divisions, fabrication shops and management of the company.

Air Conditioning Innovative Solutions-(McKinney TX)- Chief Operating Officer March 2020- Feb 2021

Key member of the senior management team, reporting only to the Chief Executive Officer. Oversee daily operations of the company and the work of executives and department managers (IT, Marketing, Sales, Finance etc.)

Yearout Service, LLC- (Albuquerque, NM)- Vice President Service 2011- March 2020

Sole leadership capacity of the organization- Oversee daily operations of the company and the work of department managers (IT, Marketing, Sales, Finance, Support Administration etc.). Key member of the senior management team with the responsibility to create and execute annual budget. Reporting only to the President/CEO on a routine presentation basis.

BroCon Mechanical, Inc.- (Albuquerque, NM)- General Manager 2008-2011

Oversite of operations for M.E.P departments, with growth initiative into Government projects. Responsible for all production, and workflow initiatives and efficiencies.

Dun-Rite Plumbing & Heating, Inc / A-1 Gypsum and Radiant - Managing Partner 1994-2008

Ground up start up business- Family owned and operated until departure in 2008.

Responsibilities

- Oversee daily operations
- Maintain a safe and secure work environment
- Develop and implement company goals, KPI's and budgets
- Manage Administrative and Sales Staff
- Manage manpower and equipment requirements
- Maintain superior customer relations
- Work with owners' representatives and facility teams
- Meet planned growth and profit objectives
- Train, coach, mentor and evaluate staff
- Administer performance-based audits



SALVATORE A TORTORICI



INDUSTRY CERTIFICATIONS

New Mexico MM98 – (Qualifying Party) Plumbing/Mechanical/Refrigeration/Boiler
New Mexico GB98- (Qualifying Party) General Construction

EDUCATION

Cibola High School
Albuquerque, NM

New Mexico Highlands University
Las Vegas, NM

University Of New Mexico
Albuquerque, NM

Linc University –
Web Based

BOARD/COMMITTEES/COMMUNITY SERVICE (PAST & PRESENT)

- Board of Directors- Synergy Solutions Group (National)
- Board of Directors- American Subcontractor Association (Local)
- Board of Directors –Sandoval Economic Alliance
- City Of Rio Rancho Planning and Zoning Commissioner (2014-2018) Termed out.
- SMACNA- CBA negotiations Committee
- Local 412 JATC – Member

CAREER ACHIEVEMENTS

Grew Service Company from 4 technicians and 3 administrative staff to 44 and 16 respectively

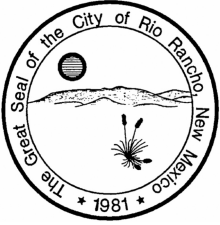
Expanded operations in to Las Cruces, NM – Experiencing positive growth and profitability in Year 1

Awarded 2014 New Mexico’s Top Ten Fastest Growing Companies

Completed Linc University Service Leadership program with Associates in

- Service Leadership
- Maintenance Sales Leadership
- Executive Leadership

Experienced triple digit revenue growth 4 consecutive years immediately after joining the organization



**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item:

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Administration

SUBJECT:
Public Hearing for Fiscal Year 2024 Budget

BACKGROUND AND ANALYSIS:

The City Manager's Recommended Budget for Fiscal Year 2024 (July 1, 2023 to June 30, 2024) and Capital Program can be viewed by visiting www.rrnm.gov/fy24budget.

Pursuant to the City Charter, the City Manager's Recommended Budget and Capital Program for the coming fiscal year was provided to the Governing Body on April 14, 2023. Between April 15 and April 25, the Mayor may submit comments to the City Manager regarding the recommended budget. The Mayor's comments can be viewed at www.rrnm.gov/fy24budget.

On April 28, the Governing Body held a budget review work session meeting. The meeting provided a venue to ask questions of staff, propose and discuss budget amendments, and for the City Manager to formally respond to the Mayor's budget comments/recommendations.

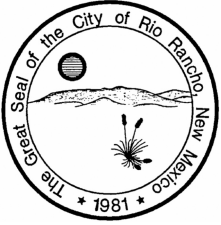
Pursuant to the City Charter, public comment on the Recommended Fiscal Year 2024 Budget and Capital Program is taken at the Governing Body's regular meetings in May (May 11 and May 25).

A vote to adopt a balanced budget for Fiscal Year 2024 and capital program, which includes consideration of amendments that have been offered, will take place at the Governing Body's May 25 meeting.

IMPACT:
Compliance with City Charter and Municipal Code.

ALTERNATIVES:
This is a public hearing only, therefore there are no alternatives.

DEPARTMENT RECOMMENDATION:
Not an action item; public hearing only.



CITY OF RIO RANCHO COVER PAGE

Legislation Item:

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Administration

SUBJECT:
Public Hearing for Fiscal Years 2024-2029 Infrastructure Capital Improvement Plan (ICIP)

BACKGROUND AND ANALYSIS:

The City Manager's Recommended Budget for Fiscal Year 2024 (July 1, 2023 to June 30, 2024) and Capital Program (Infrastructure Capital Improvement Plan or ICIP for Fiscal Years 2024 - 2029) can be viewed by visiting www.rnm.gov/fy24budget.

Pursuant to the City Charter, the City Manager's Recommended Budget and Capital Program for the coming fiscal year was provided to the Governing Body on April 14, 2023. Between April 15 and April 25, the Mayor may submit comments to the City Manager regarding the recommended budget and capital program. The Mayor's comments can be viewed at www.rnm.gov/fy24budget.

On April 28, the Governing Body held a budget review work session meeting. The meeting provided a venue to ask questions of staff, propose and discuss budget amendments, and for the City Manager to formally respond to the Mayor's budget comments/recommendations.

Pursuant to the City Charter, public comment on the Recommended Fiscal Year 2024 Budget and Capital Program is taken at the Governing Body's regular meetings in May (May 11 and May 25).

A vote to adopt a balanced budget for Fiscal Year 2024 and capital program, which includes consideration of amendments that have been offered, will take place at the Governing Body's May 25 meeting.

IMPACT:
Compliance with City Charter and Municipal Code.

ALTERNATIVES:
This is a public hearing only, therefore there are no alternatives.

DEPARTMENT RECOMMENDATION:
Not an action item; public hearing only.



CITY OF RIO RANCHO COVER PAGE

Legislation Item: R71

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Financial Services

SUBJECT:
R71, Resolution Adopting the Fiscal Year 2024 Balanced Budget

BACKGROUND AND ANALYSIS:

Section 6-6-1 through 6-6-20, NMSA 1978 governs local government finances and sets out budgetary requirements for local governments. Section 6-6-2 details the oversight authority of the Department of Finance and Administration, Local Government Division (DFA-LGD) who prescribes budget reporting guidelines, approvals, and reserve requirements (1/12th of expenditures) for the General Fund. DFA-LGD requires local governments to submit the FY 2023-2024 Budget, as approved by the Governing Body, by June 1.

On April 14, 2023, the City Manager submitted his Recommended Budget to the Mayor and City Council, meeting the requirements of the City's Charter. The Mayor responded to the City Manager's recommendations and proposed changes to the Recommended Budget pursuant to the City Charter. The recommended budget and Mayor's comments can be viewed electronically at the following link: www.rnm.gov/fybudget.

The Governing Body held one budget review meeting on April 28, 2023, to discuss the City Manager's FY 2024 Recommended Budget, at which time the City Manager accepted the Mayor's recommended changes. The Governing Body also held two public hearings on the budget on May 11 and May 25, 2023, to receive input from the public on the proposed budget. The FY 2024 Balanced Budget represents the City's operating and capital plan for the fiscal year for all funds and departments.

For the General Fund, the budget includes revenues of \$96.1 million, expenditures of \$82.6 million, and net transfers to/from other funds of \$21.6 million. With all changes, the General Fund Ending Fund Balance is projected to be \$27.9 million, which is 33.8 percent of the expenditures and exceeds the State required 1/12th Reserved Ending Fund Balance and City policy target of 25 percent.

Specific changes from the Recommended Budget are detailed in the attached documents. Below are changes in the General Fund budget that resulted from the budget meeting in April.

- Increase in personnel costs (\$524,791);
- Decrease in materials and services (-\$3,000);
- Increase transfers out (\$12,956).

This reflects:

- A 1 percent increase to the recommended 4 percent cost-of-living adjustment (subject to

- collective bargaining) for all employee groups (\$404,807);
- Two additional Public Safety Aid (PSA) positions for the Police Department (\$119,984);
- A reduction in the City Council's program supplies budget (-\$5,000);
- An increase to the Police Department Training Division budget for training rifles (\$2,000); and
- A transfer to the Regional Emergency Communications Fund (280) budget for the additional 1 percent cost-of-living increase (\$12,956).

Although the General Fund 5-Year Financial Plan does not impart legal budgetary authority beyond FY 2024, the plan demonstrates a very conservative budget for each five-year plan considering currently available economic information. The City anticipates a structurally balanced budget with an ending fund balance of approximately 28 percent in each fiscal year covered by the plan.

Special fund changes from the Recommended Budget are related to the additional 1 percent salary increase and include:

- Convention and Visitor Bureau Fund (225) increased personnel costs by \$1,898;
- SAD Operations Fund (227) increased personnel costs by \$282; and
- Communication Center Fund (280) increased personnel costs by \$23,556.

In addition, the Higher Education GRT Fund (263) ending fund balance will be used to fund changes from the Recommended Budget including:

- College Blvd Phase I construction (\$1,500,000);
- College Blvd Phase II design (\$500,000); and
- Campus Park Phase II construction (\$2,403,650).

The Utilities Fund Budget (Fund 501 only) will increase personnel costs by \$16,996 to fund the additional 1 percent cost-of-living increase. The fund includes revenues of \$52.5 million, expenses of \$32.3 million, and transfers for capital projects and debt service of \$22.1 million. The ending reserve balance is projected to be \$24.9 million which is sufficient to meet the City's targeted capital and operating needs reserve levels. The Utilities Fund Budget does include a previously approved scheduled water rate adjustment of 1.75 percent equal to approximately 88 cents per month on average per customer.

On July 27, 2023, the Governing Body will vote on the Final Budget for the FY 2024, which needs to be submitted to the State by July 31, 2023, per their requirements. The Final Budget accounts for ending balances for the current fiscal year, which occurs on June 30, 2023, and includes project closeouts, project and encumbrance rollovers, and minor adjustments. In addition, the FY 2024 Final budget will allow the Governing Body to adjust the FY 2024 Budget based on the latest economic forecast and actual data.

IMPACT:

The budget allocates resources to achieve the City's goals and objectives for FY 2024 while maintaining an adequate unrestricted fund balance to ensure City services can be maintained should revenues not materialize at the projected levels.

ALTERNATIVES:

Approve the Resolution

Do not approve the Resolution, and the City would be required to operate under the FY 2023 Budget.

DEPARTMENT RECOMMENDATION:

Staff recommends approval of the Resolution.

ATTACHMENT: [FY2024 Balanced Budget Resolution](#)

ATTACHMENT: [FY2024 GF Five Year Financial Plan](#)

ATTACHMENT: [FY2024 Utility Five Year Financial Plan](#)

ATTACHMENT: [FY2024 MPEC Fund Summary](#)

ATTACHMENT: [FY2024 Governmental Funds Summary](#)

ATTACHMENT: [FY2024 Enterprise Funds Summary](#)

ATTACHMENT: [Changes From Recommended to Balanced GF](#)

ATTACHMENT: [Changes From Recommended to Balanced Special Funds](#)

ATTACHMENT: [Changes From Recommended to Balanced Enterprise Funds](#)

ATTACHMENT: [2023 PIAB Budget Input Letter](#)



**CITY OF RIO RANCHO
RESOLUTION**

RESOLUTION NO.

ENACTMENT NO.

RESOLUTION ADOPTING THE FISCAL YEAR 2024 BALANCED BUDGET

WHEREAS: in accordance with the City Charter, City Ordinances, State Statutes, and other applicable rules and regulations, the City budget document was developed through the combined efforts of the City's elected officials and City staff to meet the overall needs of the citizens in our community; and

WHEREAS: the Fiscal Year 2024 Balanced Budget is the City's primary planning and policy implementation document; and

WHEREAS: the budget document serves as a tool with which elected officials, City staff, and citizens may monitor the continuing financial condition and performance of the City; and

WHEREAS: the Governing Body's official meetings for review of the budget were appropriately advertised in compliance with the State Open Meetings Act; and

WHEREAS: amendments discussed at the April 28, 2023, Governing Body budget review meeting have been incorporated into the Fiscal Year 2024 Balanced Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIO RANCHO:

That the Governing Body hereby adopts the Fiscal Year 2024 Balanced Budget.

ADOPTED THIS _____ DAY OF _____, 2023.

Greggory D. Hull, Mayor

ATTEST:

Rebecca A. Martinez, City Clerk
(SEAL)

**GENERAL FUND FIVE YEAR FINANCIAL PLAN
FY 2024 BALANCED**

	FY2023 Revised	FY 2024 Requested	Change	FY 2025 Projected	Change	FY 2026 Projected	Change	FY 2027 Projected	Change	FY 2028 Projected	Change
Sources											
Beginning Fund Balance	41,331,141	36,112,288	-12.6%	27,905,327	-22.7%	21,849,547	-21.7%	21,952,160	0.5%	22,239,846	1.3%
Property Tax	19,509,352	21,736,402	11.4%	22,679,274	4.3%	23,676,501	4.4%	24,798,716	4.7%	25,913,803	4.5%
Gross Receipts Tax	55,992,046	57,340,606	2.4%	55,329,393	-3.5%	56,238,944	1.6%	57,683,482	2.6%	59,431,419	3.0%
Compensating Tax	522,000	600,000	14.9%	578,955	-3.5%	588,472	1.6%	603,588	2.6%	621,878	3.0%
Franchise Fees	4,966,879	5,058,062	1.8%	5,070,214	0.2%	5,083,388	0.3%	5,097,795	0.3%	5,115,447	0.3%
Licenses & Permits	295,500	299,500	1.4%	303,960	1.5%	308,480	1.5%	312,529	1.3%	316,651	1.3%
Grants	1,031,815	556,277	-46.1%	426,471	-23.3%	200,872	-52.9%	173,273	-13.7%	174,885	0.9%
State Shared Taxes	420,000	420,000	0.0%	423,623	0.9%	427,225	0.9%	429,150	0.5%	431,083	0.5%
General Government	2,672,500	1,822,499	-31.8%	1,825,379	0.2%	1,828,250	0.2%	1,830,363	0.1%	1,832,480	0.1%
Public Safety	3,505,000	3,637,000	3.8%	3,645,426	0.2%	3,673,682	0.8%	3,688,782	0.4%	3,703,951	0.4%
Cultural Enrichment	631,259	728,516	15.4%	734,318	0.8%	740,084	0.8%	743,166	0.4%	746,262	0.4%
Fines and Forfeitures	678,500	622,000	-8.3%	636,590	2.3%	641,152	0.7%	643,590	0.4%	646,039	0.4%
Miscellaneous Revenue	3,104,041	3,219,127	3.7%	3,289,814	2.2%	3,347,791	1.8%	3,428,317	2.4%	3,495,415	2.0%
Other Financial Sources	14,220	14,220	0.0%	10,428	-26.7%	10,428	0.0%	10,428	0.0%	10,428	0.0%
Total Recurring Revenues	93,343,112	96,054,209	2.9%	94,953,846	-1.1%	96,765,269	1.9%	99,443,179	2.8%	102,439,741	3.0%
Non-Recurring Revenues		-	0.0%	-	0.0%	-	0.0%	-	0.0%	-	0.0%
Total Revenues	93,343,112	96,054,209	2.9%	94,953,846	-1.1%	96,765,269	1.9%	99,443,179	2.8%	102,439,741	3.0%
Transfers from Special Funds	50,076	51,179	2%	51,179	0%	51,179	0%	51,179	0%	51,179	0%
Total Sources	134,724,329	132,217,676	-1.9%	122,910,352	-7.0%	118,665,995	-3.5%	121,446,517	2.3%	124,730,766	2.7%
Uses											
Personal Services	56,600,817	61,862,334	9.3%	63,398,042	2.5%	65,262,930	2.9%	67,408,907	3.3%	69,670,879	3.4%
Materials and Services	21,384,782	17,845,454	-16.6%	18,077,477	1.3%	18,613,470	3.0%	18,684,568	0.4%	19,307,603	3.3%
Total Recurring Expenditures	77,985,599	79,707,788	2.2%	81,475,519	2.2%	83,876,400	2.9%	86,093,475	2.6%	88,978,482	3.4%
Non-Recurring Expenditures											
Capital Outlay	982,298	709,138		471,119		204,269		300,000		-	
Other Non-Rec. Expenditures	3,130,389	2,204,705		-		260,000		-		260,000	
Total Non-Rec. Expenditures	4,112,687	2,913,843	-29.1%	471,119	0.0%	464,269	0.0%	300,000	0.0%	260,000	0.0%
Total Expenditures	82,098,286	82,621,631	0.637%	81,946,638	-0.8%	84,340,669	2.9%	86,393,475	2.4%	89,238,482	3.3%
Transfers Out	25,246,829	21,690,718	-14.1%	19,114,168	-11.9%	12,373,166	-35.3%	12,813,196	3.6%	13,193,969	3.0%
Ending Fund Balance Unreserved	20,537,690	21,020,191	2%	15,020,661	-28.5%	14,923,771	-0.6%	15,040,390	0.8%	14,861,775	-1.2%
Ending Fund Balance Reserved	6,841,524	6,885,136	0.6%	6,828,886	-0.8%	7,028,389	2.9%	7,199,456	2.4%	7,436,540	3.3%
Total Ending Fund Balance	27,379,214	27,905,327	1.9%	21,849,547	-21.7%	21,952,160	0%	22,239,846	1.3%	22,298,315	0.3%
Total Uses	134,724,329	132,217,676	-1.9%	122,910,352	-7.0%	118,665,995	-3.5%	121,446,517	2.3%	124,730,766	2.7%
Reserves as % of Expenditures	33.3%	33.8%		26.7%		26.0%		25.7%		25.0%	

**WATER AND WASTEWATER UTILITY FIVE YEAR FINANCIAL PLAN
FY 2024 BALANCED BUDGET**

Line No.	Description	2023 Budget		2024 Budget		2025		2026		2027		2028	
		\$	YoY % Change	\$	YoY % Change	\$	YoY % Change	\$	YoY % Change	\$	YoY % Change	\$	YoY % Change
SOURCES													
1	Beginning Balance	29,220,388	9%	26,862,423	-8%	24,934,350	-7%	11,745,111	-53%	6,909,331	-41%	9,418,670	36%
Revenues													
2	Water	26,163,990	1%	26,953,814	3%	27,355,278	1%	27,766,581	2%	28,246,691	2%	28,743,083	2%
3	Wastewater	23,064,457	-2%	23,452,905	2%	23,870,291	2%	24,293,937	2%	24,723,938	2%	25,160,389	2%
4	Total Rate Revenue	49,228,447	0%	50,406,719	2%	51,225,569	2%	52,060,518	2%	52,970,629	2%	53,903,472	2%
5	Miscellaneous Revenue	2,413,500	-20%	1,698,600	-30%	1,913,600	13%	1,913,600	0%	1,913,600	0%	1,913,600	0%
6	Interest and Investment Income	80,000	36%	410,000	413%	410,000	0%	410,000	0%	410,000	0%	410,000	0%
7	Total Recurring Revenue	51,721,947	-2%	52,515,319	2%	53,549,169	2%	54,384,118	2%	55,294,229	2%	56,227,072	2%
8	Intergovernmental Grants	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
9	Other Non-recurring	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
10	Total Non-recurring Revenue	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
11	Total Revenue	51,721,947	-2%	52,515,319	2%	53,549,169	2%	54,384,118	2%	55,294,229	2%	56,227,072	2%
12	Transfer from Other Fund	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
13	Total Sources	80,942,335	2%	79,377,742	-2%	78,483,519	-1%	66,129,228	-16%	62,203,559	-6%	65,645,742	6%
USES													
Operating & Maintenance Expense													
14	Water	20,940,724	10%	16,957,750	-19%	17,777,704	5%	18,636,190	5%	19,541,304	5%	20,491,840	5%
15	Wastewater	12,661,955	10%	10,253,622	-19%	10,749,412	5%	11,268,502	5%	11,815,785	5%	12,390,533	5%
16	Total Recurring Expense	33,602,679	10%	27,211,372	-19%	28,527,116	5%	29,904,692	5%	31,357,089	5%	32,882,373	5%
17	Non-recurring Expense	2,366,641	100%	1,751,270	-26%	0	N/A	0	N/A	0	N/A	0	N/A
18	Total O&M Expense	35,969,320	14%	28,962,642	-19%	28,527,116	-2%	29,904,692	5%	31,357,089	5%	32,882,373	5%
Non-Operating Expense													
19	Franchise Fee	964,434	2%	990,762	3%	1,007,139	2%	1,023,838	2%	1,042,040	2%	1,060,697	2%
20	PILOT - Property Tax	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
21	City G&A	2,106,698	9%	2,354,285	12%	2,403,725	2%	2,454,203	2%	2,508,196	2%	2,563,376	2%
22	Total Non-Operating Expense	3,071,132	7%	3,345,047	9%	3,410,864	2%	3,478,041	2%	3,550,236	2%	3,624,073	2%
Debt Service													
Existing Senior													
23	Water	5,306,850	-37%	5,295,413	0%	5,099,288	-4%	3,964,388	-22%	3,961,688	0%	3,965,888	0%
24	Wastewater	1,768,950	-37%	1,765,138	0%	1,699,763	-4%	1,321,463	-22%	1,320,563	0%	1,321,963	0%
Existing Subordinate													
25	Water	20,306	0%	20,305	0%	20,305	0%	20,305	0%	20,305	0%	20,305	0%
26	Wastewater	1,696,850	0%	1,213,350	-28%	1,216,350	0%	1,214,350	0%	1,216,350	0%	1,217,150	0%
Proposed Debt Service													
27	Water	0	N/A	0	N/A	0	N/A	837,659	N/A	837,659	0%	837,659	0%
28	Wastewater	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	3,290,473	N/A
29	Total Debt Service	8,792,956	-32%	8,294,205	-6%	8,035,705	-3%	7,358,164	-8%	7,356,564	0%	10,653,437	45%
30	Capital	1,547,893	-13%	0	-100%	0	N/A	0	N/A	0	N/A	0	N/A
Transfers To / (From)													
31	Water Capital Fund	4,952,833	94%	5,240,000	6%	14,456,723	176%	10,462,000	-28%	7,296,000	-30%	10,207,000	40%
32	Vehicle Replacement Fund	220,000	65%	2,293,685	943%	0	-100%	0	N/A	0	N/A	0	N/A
33	Debt Service Fund (a)	(79,038)	-3228%	(992,187)	1155%	0	N/A	0	N/A	0	N/A	0	N/A
34	Wastewater Capital Fund	7,090,836	-25%	7,300,000	3%	12,308,000	69%	8,017,000	-35%	3,225,000	-60%	2,835,000	-12%
35	Effluent Fund	80,000	N/A	0	-100%	0	N/A	0	N/A	0	N/A	0	N/A
36	Water Rights Fund	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A	0	N/A
37	Total Transfers	12,264,631	1%	13,841,498	13%	26,764,723	93%	18,479,000	-31%	10,521,000	-43%	13,042,000	24%
38	Total Uses	61,645,932	0%	54,443,392	-12%	66,738,408	23%	59,219,898	-11%	52,784,889	-11%	60,201,883	14%
39	Annual Surplus (Deficiency)	19,296,403	7%	24,934,350	29%	11,745,111	-53%	6,909,331	-41%	9,418,670	36%	5,443,859	-42%
40	Ending Balance	15,840,042	8%	21,524,914	36%	8,301,581	-61%	3,431,366	-59%	5,905,925	72%	1,702,583	-71%
41	Capital Reserve	3,456,361	1%	3,409,436	-1%	3,443,530	1%	3,477,965	1%	3,512,745	1%	3,741,276	7%
Target Ending Balance -													
42	Total Operations Expense (b)	9,390,000		7,720,000		7,630,000		7,980,000		8,350,000		8,740,000	
Revenue Bond Debt Service Coverage													
43	Senior (c)	192.9%		300.2%		332.7%		416.7%		405.7%		393.0%	
44	Senior & Subordinate (d)	155.2%		255.6%		281.5%		299.3%		291.3%		195.1%	

(a) Amounts account for cash available from roll forward to pay towards debt service.

(b) Target balance changed to 90 days in FY2020 pursuant to the 2018 Rate Study. Rate Study and Rating Agency methodology excludes PILOT in the calculation of operating expense.

(c) Rate revenue, miscellaneous revenue, and interest/investment income less O&M expense, divided by total senior debt service.

(d) Rate revenue, miscellaneous revenue, and interest/investment income less O&M expense, divided by total senior and subordinate debt service.

Multi-Purpose Event Center
Summary
July 1, 2023 to June 30, 2024

	FY 2023 Adopted Budget	FY 2024 Balanced Budget	Percentage Change
Beginning Fund Balance	\$ 289,091	\$ 338,233	17.0%
Revenues			
Surcharge	460,798	503,798	9.3%
Miscellaneous	90,000	40,000	-55.6%
Transfer from General Fund	2,923,791	4,632,319	58.4%
Total Revenues	<u>\$ 3,474,589</u>	<u>\$ 5,176,117</u>	49.0%
Total Sources	<u><u>\$ 3,763,680</u></u>	<u><u>\$ 5,514,350</u></u>	46.5%
Expenditures			
Material and Services	\$ 1,500,313	\$ 3,470,056	
Debt Service	1,922,886	1,919,294	
Total Expenditures	<u>\$ 3,423,199</u>	<u>\$ 5,389,350</u>	57.4%
Ending Fund Balance - Unreserved	<u>\$ 340,481</u>	<u>\$ 125,000</u>	
Total EFB	<u>\$ 340,481</u>	<u>\$ 125,000</u>	-63.3%
Total	<u><u>\$ 3,763,680</u></u>	<u><u>\$ 5,514,350</u></u>	46.5%

CITY OF RIO RANCHO
GOVERNMENTAL FUNDS BUDGET SUMMARY
FOR THE PERIOD 7/1/2023 TO 6/30/2024

FUND NUMBER AND TITLE		BEG FUND BALANCE	REVENUES	OPERATING TRANSFERS	EXPENDITURES	ENDING FUND BALANCE
101	General Fund	36,112,287	96,054,210	(21,639,539)	82,621,631	27,905,327
201	Donation Revenue	-	3,500		3,500	-
202	Spay / Neuter Fund	12,352	35,200		40,500	7,052
204	Donations ACO/Police	15,364	2,300		5,652	12,012
206	Recreation Activities	181,358	178,132		286,412	73,078
212	Workers Compensation Fund	2,991,234	1,038,697		900,000	3,129,931
213	Rio Metro Fund	-	79,500		79,500	-
216	Senior Center Programs II	5,578	17,125		20,125	2,578
223	Local Econ Devel Act Fund	1,053,198	361,568		-	1,414,766
225	Convention Visitors Bureau	561,182	490,000		426,869	624,313
226	Rio Vision Cable Fund	10,448	48,000	38,052	96,500	-
227	SAD Operations	20,000	41,244		61,244	-
240	Local Government Correction Fund	-	200,000	90,000	290,000	-
241	Law Enforcement	-	300,500		300,500	-
243	Traffic Education	10,000	65,000		65,000	10,000
246	PS Misc. Revenue / Donations Func	250,000	200,000		250,000	200,000
250	Fire Protection	-	901,482		901,482	-
251	EMS	-	20,000		20,000	-
256	DWI Program Fund	237,551	5,000		-	242,551
257	American Rescue Plan Fund	3,611,752	-		580,000	3,031,752
260	Environmental Gross Receipts	101,968	55,000		1,500	155,468
263	Higher Education GRT	10,940,024	4,859,198		6,385,473	9,413,749
264	LG Abatement Opioid Fund	494,957	-		-	494,957
265	Cannabis Fund	367,048	350,000		10,500	706,548
270	Municipal Road	122,014	496,000		444,076	173,938
280	Regional Emergency Comm. Center	1,830,386	1,952,436	2,335,133	4,321,569	1,796,386
290	Permanent Fund	10,643,159	-		-	10,643,159
305	Infrastructure Fund	-	-	8,993,825	8,993,825	-
310	Recreation Development Fund	-	-	154,561	154,561	-
311	Computer/Software Replacement	8,000	5,000	531,000	544,000	-
312	Equipment Replacement	-	-	502,200	502,200	-
313	City Facility Improvement/Replace	-	193,000	1,560,050	1,753,050	-
351	Impact Fees - Roads	1,413,066	545,000		16,350	1,941,716
352	Impact Fees - Bikeways/Trails	57,070	20,000		600	76,470
353	Impact Fees - Parks	1,407,802	295,000		8,850	1,693,952
354	Impact Fees - Public Safety	627,674	225,000		256,750	595,924
355	Impact Fees - Drainage	2,440,688	370,000		11,100	2,799,588
363	SAD 6 Debt Service Fund	2,579,954	30,000		-	2,609,954
364	SAD 7A Debt Service Fund	2,176,595	80,000		588,220	1,668,375
365	SAD 8 Debt Service Fund	518,700	40,000		125,931	432,769
401	G.O. Bonds Debt Service	4,803,586	7,800,000		7,047,136	5,556,450
424	Series 2005 GRT Debt Service	-	-	1,577,238	1,577,238	-
429	NMFA Gov Debt Service	4,794	-	1,225,161	1,229,955	-
750	Health Self Insurance Fund	2,388,636	8,186,434		7,947,200	2,627,870
751	Dental Self Insurance Fund	855,047	460,746		434,000	881,793
TOTAL		\$ 88,853,472	\$ 126,004,272	\$ (4,632,319)	\$ 129,302,999	\$ 80,922,426

CITY OF RIO RANCHO
UTILITY FUNDS BUDGET SUMMARY
FOR THE PERIOD 7/1/2023 TO 6/30/2024

FUND NUMBER AND TITLE	BEG FUND		OPERATING		ENDING FUND BALANCE
	BALANCE	REVENUES	TRANSFERS	EXPENDITURE	
501 Department of Utilities	\$ 26,862,423	\$ 52,515,319	(22,135,703)	\$ 32,307,689	\$ 24,934,350
512 Equipment Replacement Fund	70,000		2,293,685	2,363,685	-
532 Debt Service / NMFA Loan	583,759	-	2,688,101	3,271,860	-
533 Utility 2009 Ref. Debt Service	411,014		6,652,122	7,063,136	-
540 CIF Water Operation	53,062	-	5,240,000	5,240,000	53,062
542 Water Rights Fund	-	3,330,000	(2,038,205)	1,291,795	-
545 Water Impact Fees	1,334,995	975,000		1,829,100	480,895
550 CIF Wastewater	-	-	7,300,000	7,300,000	-
555 Wastewater - Impact Fees	572,808	440,000		813,050	199,758
UTILITY TOTAL	\$ 29,888,061	\$ 57,260,319	\$ -	\$ 61,480,315	\$ 25,668,065

CITY OF RIO RANCHO
MULTI-PURPOSE EVENT CENTER FUNDS BUDGET SUMMARY
FOR THE PERIOD 7/1/2023 TO 6/30/2024

FUND NUMBER AND TITLE	BEG FUND		OPERATING		ENDING FUND BALANCE
	BALANCE	REVENUES	TRANSFERS	EXPENDITURE	
601 Multi - Purpose Event Centre Fund	\$ 200,000	\$ 543,798	\$ 2,850,758	\$ 3,469,556	\$ 125,000
610 MPEC Debt Service Fund	138,233	-	1,781,561	1,919,794	-
MPEC TOTAL	\$ 338,233	\$ 543,798	\$ 4,632,319	\$ 5,389,350	\$ 125,000

**City of Rio Rancho
Fiscal Year 2024
Changes from the City Recommended Budget to Balanced Budget**

Action Item	Date	Requestor	Fund or Dept.	Division/ Line Item	Account Description	Change Description	Recurring Expenditure / Revenue	Increase (Decrease) Appropriation	Increase (Decrease) Fund Bal.
GENERAL FUND									
Item #1	4/28/2023	Mayor	GF	All Cost Centers	Personnel Costs	Increase additional 1% salary	Y	404,807	
			PD	101-0515-410-1027	Other Pay	Add a PSA	Y	53,312	
			PD	101-0515-410-1027	Other Pay	Add a PSA materials & Services	Y	6,680	
			PD	101-0515-410-8003	Transfer to Communications Center	Increase additional 1% salary	Y	12,956	
Item #2	4/28/2023	Culbreath	Council	101-1005-411-6053	Program Supplies	Reduce budget to \$10,000	Y	(5,000)	
Item #3	4/28/2023	Tyler	PD	101-6040-421-6070	Minor Furniture & Equipment	Increase for Blue Guns Training Rifle	Y	2,000	
			PD	101-0515-410-1027	Other Pay	Add a PSA	Y	53,312	
			PD	101-0515-410-1027	Other Pay	Add a PSA materials & Services	Y	6,680	
Total								534,747	-
								Personal Services	524,791
								M & S	(3,000)
								Capital Outlay	-
								Transfers	12,956
								Revenue	-
								Total	534,747
								Total EFB Change	(534,747)

**City of Rio Rancho
Fiscal Year 2024
Changes from the City Recommended Budget to Balanced Budget**

Action Item	Date	Requestor	Fund or Dept.	Division/ Line Item	Account Description	Change Description	Recurring Expenditure / Revenue	Increase (Decrease) Appropriation	Increase (Decrease) Fund Bal.
SPECIAL FUNDS									
Item #1	4/28/2023	Mayor	CVB	225-0000-465-1000	Personnel Costs	Increase additional 1% salary	Y	1,898	
				225-0000-465-9001	EFB Unreserved	To fund additional 1% salary increase	N		1,898
Item #1	4/28/2023	Mayor	SAD Operations	227-0000-415-1000	Personnel Costs	Increase additional 1% salary	Y	282	
				227-0000-415-3021	SAD Costs & Fees	To fund additional 1% salary increase	N		282
Item #1	4/28/2023	Mayor	Communications Center	280-0000-421-1000	Personnel Costs	Increase additional 1% salary	Y	23,556	
				280-0000-368-2012	Communications JPA (45%)	To fund additional 1% salary increase			10,600
				280-0000-392-3000	Transfer From GF	To fund additional 1% salary increase			12,956
Total								23,556	23,556
Item #1	4/28/2023	Mayor	GRT Higher Ed	263-0000-410-7010	Road Construction	Construction Phase 1 College Blvd	N	1,500,000	
				263-0000-410-7010	Road Construction	Design Phase 2 College Blvd.	N	500,000	
				263-0000-410-7610	Park Improvements	Construction Phase 2 Campus Park	N	2,403,650	
				263-0000-410-9001	EFB Unreserved	Decrease to fund new projects	N		4,403,650
Total								4,403,650	4,403,650

**City of Rio Rancho
Fiscal Year 2024
Changes from the City Recommended Budget to Balanced Budget**

Action Item	Date	Requestor	Fund or Dept.	Division/ Line Item	Account Description	Change Description	Recurring Expenditure / Revenue	Increase (Decrease) Appropriation	Increase (Decrease) Fund Bal.
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UTILITY OPERATIONS FUND

Item #1	4/28/2023	Mayor	UT	501-7005-505-1000	Personnel Costs	Increase additional 1% salary	Y	3,877	
				501-7006-505-1000	Personnel Costs	Increase additional 1% salary	Y	1,207	
				501-7015-515-1000	Personnel Costs	Increase additional 1% salary	Y	1,330	
				501-7019-505-1000	Personnel Costs	Increase additional 1% salary	Y	1,410	
				501-7020-530-1000	Personnel Costs	Increase additional 1% salary	Y	9,172	
			UT	501-7005-505-9001	EFB Unreserved	Adjust for additional salary increase			16,996

Total	16,996	16,996
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Personal Services		16,996
M & S		-
Capital Outlay		-
Transfers		-
Revenue		-
Total		16,996

Total EFB Change		(16,996)
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April 26, 2023

City of Rio Rancho Governing Body,

In accordance with Section 33.26 R.O. 2003, please accept this memorandum as the Public Infrastructure Advisory Board's (PIAB) formal input on the City Manager's recommendations of the Fiscal Year (FY) 2024 Budget and 5-year Infrastructure Capital Improvement Plan (ICIP).

The PIAB met on April 25, 2023 to review the proposed annual operating and capital improvement budgets and projects related to roads, drainage and the water and wastewater utilities systems, as presented by city staff. Each member was afforded the opportunity to ask questions, all of which were addressed during the meeting.

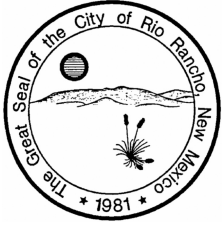
With no objection, the PIAB voted 5-0 in favor of the City Manager's recommendations of both the FY 2024 and 5-year ICIP.

We appreciate the opportunity to serve on the Board and be a part of the budget process.

Sincerely,

Sue A Prelozni

Sue Prelozni
Chairperson, Public Infrastructure Advisory Board



CITY OF RIO RANCHO COVER PAGE

Legislation Item: R72

AGENDA DATE:
May 25, 2023

DEPARTMENT:
Financial Services

SUBJECT:
R72, Resolution Adopting the Infrastructure and Capital Improvement Plan (ICIP) for Fiscal Years 2024-2029

BACKGROUND AND ANALYSIS:

Article VI of the City Charter requires the City Manager's annual preparation of a capital program, submission to the Mayor and Governing Body, and adoption by resolution of the Governing Body.

The City participates in the State coordinated Infrastructure and Capital Improvement Plan (ICIP) process through which political subdivisions of the State submit capital plans covering a multi-year period. The aggregation of data related to planned capital projects for individual entities is published and distributed by the Local Government Division of the State Department of Finance and Administration for use by the Legislature, Governor's Office, and State and Federal funding agencies.

Development of the FY 2024-2029 ICIP commenced in December 2022 and culminated in presenting the recommended capital program to the Governing Body in April 2023. Projects were identified through department-level needs assessment and were reviewed by the City Manager as part of the annual budget and capital plan development process. As a result, the ICIP is being presented for Governing Body approval with the following amendments, which stem from the City Charter provision whereby the Mayor can submit comments/recommendations to the City Manager for incorporation:

- Fund Campus Park Phase 2 in the amount of \$2,403,650 utilizing Higher Education Gross Receipts Tax sources.
- Fund College Boulevard Phase 1 construction in the amount of \$1,500,000 utilizing Higher Education Gross Receipts Tax sources.
- Fund College Boulevard Phase 2 design in the amount of \$500,000 utilizing Higher Education Gross Receipts Tax sources.

The recommended capital budget/capital program and Mayor's comments can be viewed electronically at the following link: www.rnm.gov/fybudget.

IMPACT:

The ICIP represents a multi-year projection of the City's capital needs and financing requirements for capital renewal, replacement, acquisition, and infrastructure development. While the ICIP does not impart legal authority for capital spending outside of FY 2024, the document serves as the

primary basis upon which subsequent annual capital budgets will be formulated.

ALTERNATIVES:

Approve the Resolution.

Do not approve the Resolution. The City could not be prepared to submit a capital plan to the State and would begin the capital planning development process from the beginning.

DEPARTMENT RECOMMENDATION:

Staff recommends adoption of the Resolution.

ATTACHMENT: [Recommended ICIP FY24 Resolution](#)

ATTACHMENT: [2023 PIAB Budget Input Letter](#)



**CITY OF RIO RANCHO
RESOLUTION**

RESOLUTION NO.

ENACTMENT NO.

**RESOLUTION ADOPTING THE INFRASTRUCTURE AND CAPITAL IMPROVEMENT
PLAN (ICIP) FOR FISCAL YEARS 2024-2029**

WHEREAS: Article VI of the City Charter requires the City Manager to prepare and submit to the Mayor and Governing Body a recommended capital program; and

WHEREAS: a special meeting of the Governing Body was conducted for the City's budget and capital program on April 28, 2023; and

WHEREAS: a public hearing according to Article VI of the City Charter was conducted on May 11, 2023, and May 25, 2023; and

WHEREAS: the City's Infrastructure and Capital Improvement Plan (ICIP) is a medium-range management and financial plan identifying the need and financing requirements for the acquisition of capital assets having an anticipated cost equal to or exceeding five thousand dollars (\$5,000) and a useful life equal to or exceeding two (2) years; and

WHEREAS: the ICIP is a six (6) year plan covering the period beginning July 1, 2023, and ending June 30, 2029, and incorporates the current fiscal year's capital appropriations.

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF
RIO RANCHO:**

That the Governing Body hereby adopts the Infrastructure and Capital Improvement Plan (ICIP) for Fiscal Years 2024-2029, as amended.

ADOPTED THIS _____ DAY OF _____, 2023.

Greggory D. Hull, Mayor

ATTEST:

Rebecca A. Martinez, City Clerk
(SEAL)



April 26, 2023

City of Rio Rancho Governing Body,

In accordance with Section 33.26 R.O. 2003, please accept this memorandum as the Public Infrastructure Advisory Board's (PIAB) formal input on the City Manager's recommendations of the Fiscal Year (FY) 2024 Budget and 5-year Infrastructure Capital Improvement Plan (ICIP).

The PIAB met on April 25, 2023 to review the proposed annual operating and capital improvement budgets and projects related to roads, drainage and the water and wastewater utilities systems, as presented by city staff. Each member was afforded the opportunity to ask questions, all of which were addressed during the meeting.

With no objection, the PIAB voted 5-0 in favor of the City Manager's recommendations of both the FY 2024 and 5-year ICIP.

We appreciate the opportunity to serve on the Board and be a part of the budget process.

Sincerely,

Sue A Prelozni

Sue Prelozni
Chairperson, Public Infrastructure Advisory Board