



Regular Governing Body Meeting
City of Rio Rancho
AGENDA
January 25, 2024
6:00 PM
Council Chambers

Governing Body Members

Greggory D. Hull, Mayor	Paul Wymer, Councilor District 4
Jim Owen, Councilor District 1	Karissa Culbreath, Councilor District 5
Jeremy Lenentine, Councilor District 2	Nicole List, Councilor District 6
Bob Tyler, Councilor District 3	

Meeting Information

This meeting will be conducted in-person and virtually, as well as, streamed live on the City of Rio Rancho website at <https://rrnm.gov/2303/Watch-and-Download-City-Meetings>

Join by Computer: <https://us06web.zoom.us/j/85302353741?pwd=bWp1QXliSGJoeHhJaGV0czF4MDN0UT09>

Meeting ID: 853 0235 3741
Passcode: 789419

Join by Phone:
Dial +1 253 215 8782 US then enter Meeting ID and Passcode

Pursuant to the Governing Body Rules of Procedures, any person wishing to address the Governing Body related to an item listed under Second Reading of Ordinances, First Reading of Ordinances, or Discussion and Deliberation, shall register in person with the City Clerk no later than fifteen (15) minutes prior to the scheduled start time of a meeting. No more than two (2) hours in total will be allotted for comments pertaining to a specific agenda item at any meeting. A majority vote of the Governing Body members present may approve to extend the total amount of time allotted for public input related to a specific agenda item at a meeting.

Public input can be submitted in writing to the City Clerk, as clerk of the Governing Body, prior to the date of the meeting in which the item is scheduled to be heard; however, only public input received before 4 p.m. on the day of the meeting will be entered into the record prior to the meeting.

Call to Order and Pledge of Allegiance

Proclamations and Awards of Merit

Public Forum

Pursuant to the Governing Body Rules of Procedure, any person wishing to address the Governing Body related to a non-agenda item shall register in person with the City Clerk no later than fifteen (15) minutes prior to the scheduled start time of a meeting. No more than two (2) hours in total will be allotted for public forum comments at any meeting. A majority vote of the Governing Body members present may approve to extend the total amount of time allotted for public forum at a meeting.

Comments by Councilors

Consent Calendar

There will be no discussion of these items unless a Governing Body Member so requests, in which event the item will be moved to a discussion item on the regular agenda.

- 1.** [Minutes of January 11, 2024 Regular Meeting](#)
Minutes of January 11, 2024 Regular Meeting
- 2.** [R4, Resolution Decommissioning and Allowing for Disposal of a Vehicle](#)
Resolution Vehicle Diposal
- 3.** [D2, Appointment of Debra Powell-Schaffer to the Keep Rio Rancho Beautiful Committee](#)
DPS Resume_Use for KRRB_Redacted
- 4.** [D3, Appointment of Larry Bernstein to the Tierra del Oro Public Improvement District Board](#)
Larry Bernstein - Tierra Del Oro - Statement of Economic Interest

Boards/Commissions/Committee Reports

Public Hearings

Pursuant to the Governing Body Rules of Procedure, all aggrieved persons, and materially relevant witnesses sponsored by such interested persons, wishing to address the Governing Body shall register in person or via specified communications technology/equipment with the City Clerk no later than fifteen (15) minutes prior the scheduled start time of a related hearing.

- 5.** [R5, Resolution Amending the Impact Fee Capital Improvement Plan \(IFCIP\) per the Impact Fee Capital Improvement Policy](#)
Resolution_AR.
Zoning, Location

Second Reading of Ordinances

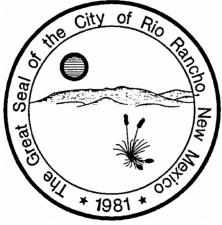
First Reading of Ordinances

Discussion and Deliberation

- 6.** [R6, Resolution Approving the Fiscal Year 2024 Mid-Year Budget Adjustments](#)
FY24_Mid-Year_Resolution
FY2024 Midyear Final

City Manager

Adjournment



**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item:

AGENDA DATE:
January 25, 2024

DEPARTMENT:
City Clerk

SUBJECT:
Minutes of January 11, 2024 Regular Meeting

BACKGROUND AND ANALYSIS:

IMPACT:

ALTERNATIVES:

DEPARTMENT RECOMMENDATION:

ATTACHMENT: [Minutes of January 11, 2024 Regular Meeting](#)



Governing Body
of the
City of Rio Rancho

MINUTES
JANUARY 11, 2024
6:00 PM
Council Chambers, City Hall

MEMBERS PRESENT:

Greggory D. Hull, Mayor
Jim Owen, Councilor Dist. 1
Jeremy Lenentine, Councilor Dist. 2
Bob Tyler, Councilor Dist. 3
Paul Wymer, Councilor Dist. 4
Karissa Culbreath, Councilor Dist. 5
Nicole List, Councilor Dist. 6

STAFF PRESENT:

Matt Geisel, City Manager
Peter Wells, Deputy City Manager
Alexandra Lopez, Deputy City Attorney
Rebecca Martinez, City Clerk
James DeFillippo, Fire Chief
Carole Jaramillo, Director of Financial Services
Connie Peterson, Dir. of Parks, Rec & Comm Svcs.
Stewart Steel, Police Chief
Jason Shoup, Director of Library
Yolanda Lucero, Deputy City Clerk

Call to Order and Pledge of Allegiance

Mayor Hull called the meeting to order at 6:00 p.m.

Proclamations and Awards of Merit

Public Forum

The following individuals spoke under public forum:

Casey Robinson
Andres Trujillo

Comments by Councilors

Mayor Hull stated R3, will be heard directly after the Boards and Commissions section.

Consent Calendar

- 1.) Minutes of December 12, 2023 Work Session Meeting
- 2.) Minutes of December 14, 2023 Regular Meeting
- 3.) Minutes of December 21, 2023 Special Meeting
- 4.) R1, Resolution Authorizing a Budget Adjustment to the Fire Protection Fund (250)

Paul Wymer moved to approve consent calendar. Seconded by Bob Tyler

1 The motion carried by a vote of 6 FOR and 0 AGAINST.
2 YES: Jim Owen, Jeremy Lenentine, Bob Tyler, Paul Wymer, Karissa Culbreath,
3 Nicole List
4

5 **Boards/Commissions/Committee Reports**
6

7 **Discussion and Deliberation**
8

9 5.) R3, Resolution Accepting and Approving the Fiscal Year 2023 Audit Report

10 Vicki Schwab, Financial Services Accounting Manager stated the City of Rio Rancho is
11 required to engage an independent public accounting firm annually to perform an audit
12 on the City's financial records.
13

14 Reynaldo Anaya with CliftonLarsenAllen presented the audit. We have audited the
15 financial statements of the governmental activities, the business type activities, each
16 major fund, the aggregate remaining fund information, and the budgetary comparison
17 statements for the general fund and major special revenue fund of the City of Rio Rancho,
18 as of and for the year ended June 30, 2023, and the related notes to the financial
19 statements. The firm has issued an unmodified ("clean") opinion on the City's financial
20 statements.
21

22 Karissa Culbreath moved to approve R3. Seconded by Jim Owen
23

24 The motion carried by a vote of 6 FOR and 0 AGAINST.
25 YES: Jim Owen, Jeremy Lenentine, Bob Tyler, Paul Wymer, Karissa Culbreath,
26 Nicole List
27

28 **Public Hearings**
29

30 6. R2, Public Hearing and Resolution Approving a Liquor License and Waiver for Brew
31 Lab 101, LLC dba Brew Lab 101 Beer and Cider Co., Located at 3301 Southern Blvd.
32 SE. Suite 306 and 400, Rio Rancho, NM 87124
33

34 Rebecca Martinez, City Clerk presented this item. Alcohol Beverage Control Division has
35 given Brew Lab 101 conditional preliminary approval and has forward to the Governing
36 Body for public hearing action. The proposed license premises is within 400 feet of a
37 church. The applicant must accompany a certified report of a registered engineer or duly
38 licensed surveyor or may obtain a waiver from a local option district governing body for
39 the proposed location. The applicant at this time is seeking a waiver for being within 400
40 feet or a church (Unity and Faith Ministries). The City has granted Brew Lab 101, LLC at
41 this location a Winegrowers and Small Brewer liquor license since 2019. Approving the
42 Resolution granting a waiver for issuance of a Spirits, Beer, and Wine Wholesale liquor
43 license will satisfy this requirement.
44

45 Scott Salvas, Applicant gave a brief overview of the license being requested.
46

1 Kyla Stoker, Agent was available via zoom for additional questions.

2
3 Bob Tyler moved to approve R2. Seconded by Karissa Culbreath

4
5 The motion carried by a vote of 6 FOR and 0 AGAINST.

6 YES: Jim Owen, Jeremy Lenentine, Bob Tyler, Paul Wymer, Karissa Culbreath,
7 Nicole List

8
9 **Second Reading of Ordinances**

10
11 **First Reading of Ordinances**

12
13 **Discussion and Deliberation**

14
15 7.) D1, Advice and Consent of the Governing Body to Award a Contract to Two Bears
16 Construction, LLC through Cooperative Education Services (CES) Contract No. 2023-05-
17 G1189-ALL in the Amount of \$834,103.34 (including NMGRTs)

18
19 Jim Chiasson, Director of Utilities presented this item. In 2017, after 45 years in service,
20 it was determined that Wastewater Treatment Plant 1 located at 4300 Sara Road would
21 cease operation and be decommissioned due to age and condition. Execution of this
22 agreement will allow Wastewater Treatment Plant 1, to be fully decommissioned per New
23 Mexico Environment Department protocol.

24
25 Jim Owen moved to approve D1. Seconded by Jeremy Lenentine

26
27 The motion carried by a vote of 6 FOR and 0 AGAINST.

28 YES: Jim Owen, Jeremy Lenentine, Bob Tyler, Paul Wymer, Karissa Culbreath,
29 Nicole List

30
31 7.) R152, Postponed from December 14, 2023 Meeting - Resolution to Require
32 Immediate Removal or Repair of Ruined Building, Structures, Rubbish, Wreckage,
33 Weeds, and Debris, and Abatement of Premises at 2009 Grande Blvd. SE, Rio Rancho,
34 NM 87124

35
36 Matt Geisel, City Manager stated the property owner has begun the demolition process
37 on this property. At this time remediation of the asbestos and the process of removing the
38 main facility is in process. Staff is recommending to postpone this item indefinitely.

39
40 Bob Tyler moved to postpone R152 indefinitely. Seconded by Nicole List

41
42 The motion carried by a vote of 6 FOR and 0 AGAINST.

43 YES: Jim Owen, Jeremy Lenentine, Bob Tyler, Paul Wymer, Karissa Culbreath,
44 Nicole List

45
46 **City Manager**

1 9.) 2024 New Mexico Legislature Preview - City's State Government Lobbyist

2
3 Larry Herron, Lobbyist gave a preview of the upcoming session. It is a 30-day session
4 also known as a short session. The focus is going to be how to expend the funds from oil
5 and gas revenue. There is \$3.5 billion in new reoccurring revenue over and above what
6 is required for the budget. We have never seen revenue levels like this before. This
7 session the main focus will be on crime, gun control from what the Governor indicated
8 she would look to the legislature to consider.
9

10 Councilor Tyler inquired on the return to work for Public Employees and if there will be
11 any traction at this session. With the increase in crime it would be important on the Law
12 Enforcement side.
13

14 **Adjournment**

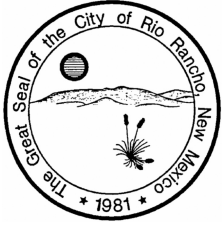
15
16 6:41 p.m.

17
18 APPROVED THIS JANUARY 25, 2024
19

20 _____
21 Gregory D. Hull, Mayor

22 ATTEST:

23
24 _____
25 Rebecca A. Martinez, City Clerk
26 SEAL



**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item: R4

AGENDA DATE:
January 25, 2024

DEPARTMENT:
Public Works

SUBJECT:
R4, Resolution Decommissioning and Allowing for Disposal of a Vehicle

BACKGROUND AND ANALYSIS:

The City of Rio Rancho Public Works Department is requesting approval to decommission and dispose of a vehicle because it is damaged beyond economical repair.

In accordance with the provisions outlined in the City of Rio Rancho's Administrative Policies and Procedures (Chapter 2, Article 12, and Section 2-12-12; Revised March 20, 2017), the City may declare "eligible" vehicles and equipment decommissioned and ready for disposal. Vehicles and equipment may be disposed of by either auction or salvage, which is determined by the Public Works Department – Fleet Division.

The Department of Public Works – Fleet Division is requesting approval to decommission and dispose of Unit Number 1706, a 2016 Dodge Charger vehicle identification number 2C3CDXAT1GH322319. The vehicle was involved in a motor vehicle accident and was determined to be a total loss by the New Mexico Self-Insured Fund (NMSIF). NMSIF has agreed to pay the City of Rio Rancho full replacement value for the vehicle and take ownership of Unit Number 1706. The proceeds from the settlement will be placed in the vehicle replacement fund.

IMPACT:
Execution of the Resolution will allow the City to decommission and dispose of the specified vehicle.

ALTERNATIVES:
Approve the Resolution.

Do not approve the Resolution.

DEPARTMENT RECOMMENDATION:
Staff recommends approval of the Resolution.

ATTACHMENT: [Resolution Vehicle Diposal](#)



**CITY OF RIO RANCHO
RESOLUTION**

RESOLUTION NO.

ENACTMENT NO.

**RESOLUTION DECOMMISSIONING AND ALLOWING FOR
DISPOSAL OF A VEHICLE**

WHEREAS: the Department of Public Works – Fleet Division is requesting approval to decommission and dispose of Unit Number 1706, a 2016 Dodge Charger with the Vehicle Identification Number (VIN) of 2C3CDXAT1GH322319; and

WHEREAS: the vehicle was involved in a motor vehicle accident and was determined to be a total loss by the New Mexico Self-Insured Fund (NMSIF); and

WHEREAS: this request meets the requirements outlined in the City of Rio Rancho Administrative Policies and Procedures (Chapter 2, Article 12, and Section 2-12-12; Revised March 20, 2017) to become eligible for decommissioning; and

WHEREAS: the NMSIF has agreed to pay the City of Rio Rancho the full replacement value for the vehicle and take ownership of Unit Number 1706, with the proceeds from the settlement placed in the vehicle replacement fund.

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY
OF RIO RANCHO:**

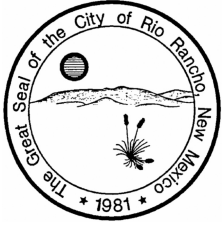
That Unit Number 1706, a 2016 Dodge Charger with the Vehicle Identification Number (VIN) of 2C3CDXAT1GH322319, is decommissioned and shall be disposed.

ADOPTED THIS _____ DAY OF _____, 2024.

Greggory D. Hull, Mayor

ATTEST:

Rebecca A. Martinez, City Clerk
(SEAL)



**CITY OF RIO RANCHO
COVER PAGE**

Legislation Item: D2

AGENDA DATE:

January 25, 2024

DEPARTMENT:

Administration

SUBJECT:

D2, Appointment of Debra Powell-Schaffer to the Keep Rio Rancho Beautiful Committee

BACKGROUND AND ANALYSIS:

The committee works to improve the quality of life in the community with specific focus in the areas of recycling, litter prevention, beautification, environmental education, and solid waste handling practices.

Powell-Schaffer resides in City Council District 2, and previously served on the committee. If appointed, Powell-Schaffer will serve a term that expires on January 25, 2027.

IMPACT:

The appointment will fill a vacancy on the Keep Rio Rancho Beautiful Committee caused by term expiration.

ALTERNATIVES:

Approve the appointment.

Do not approve the appointment.

DEPARTMENT RECOMMENDATION:

Mayor Hull recommends the appointment of Debra Powell-Schaffer to the Keep Rio Rancho Beautiful Committee.

ATTACHMENT: [DPS Resume_Use for KRRB_Redacted](#)

Debra L. Powell-Schaffer



Objective

To leverage my interest in the environment to help make Rio Rancho a more livable city

Experience

Air Force Research Laboratory (AFRL), Kirtland AFB, NM
Space Vehicles Directorate (RV)

Oct 2021 – Present, Deputy Chief of Contracts (DO-03)

Mar 2019 – Oct 2021, Branch Chief, Clearance and Program Support (DO-03)

Jan. -- March 2019 AFRL/RVKC Kirtland AFB, NM

Procurement Analyst (GS 1102-13)

July 2018 – Jan. 2019 Air Force Operational Test & Evaluation Center (AFOTEC) Kirtland AFB, NM

Supervisory Contract Specialist (GS 1102-13)

Oct. 2017 - July 2018 Defense Information Systems Agency (DISA)/Defense Information Technology Contracting Organization (DITCO) Scott AFB, IL

Chief, Special Interests and Emerging Contracts Section (GS-1102-13)

Oct. 2014 – Oct. 2017 DISA/DITCO Scott AFB, IL

Chief, Hardware and Support Services Section (GS 1102-13)

Oct. 2014 – Oct. 2017 DISA/DITCO Scott AFB, IL

Team Lead, ENCORE II Contracts Section (GS 1102-13)

Debra L. Powell-Schaffer

Education/Certifications

March 2012 Webster University St. Louis, MO

Master of Arts in Procurement and Acquisition Management

May 1993 Quincy University Quincy, IL

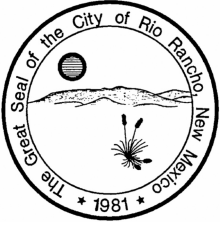
Bachelor of Science, Business Management

DAIWA Level III in Contracting certification was earned in May 2010

Member of the Defense Acquisition Corps

Maintained Secret Security Clearance since 2008; TS-SCI granted in 2003

Completed AFRL Advanced Supervisory Development Program (ADPS) in April of 2021



CITY OF RIO RANCHO COVER PAGE

Legislation Item: D3

AGENDA DATE:

January 25, 2024

DEPARTMENT:

Administration

SUBJECT:

D3, Appointment of Larry Bernstein to the Tierra del Oro Public Improvement District Board

BACKGROUND AND ANALYSIS:

The Tierra del Oro Public Improvement District (PID) was established by the Governing Body in 2019 via Resolution No. 24 (Enactment No. 19-028) for the purpose of financing Tierra del Oro subdivision public infrastructure.

The PID boundaries are as follows:

- Southern boundary is Inca Road/Cardiff Ave.
- Western boundary is Scotnoy Street/Edinburgh St.
- Northern Boundary is Hedingham Ave.
- Eastern boundary is Broadmoor Blvd.

The Tierra del Oro PID is a political subdivision of the State of New Mexico, with district governance coming from a five-member director board. The directors are elected, after an initial term, via the local election process outlined in Chapter 1, Article 22 NMSA 1978. A vacant director position was slated to be filled during the November 2023 Regular Local Election; however, no one sought to run for the vacant district board seat. As such, in accordance with Subsection B of 5-11-9 NMSA 1978, the Governing Body shall appoint a successor to fill the vacancy.

Larry Bernstein has applied for consideration to be appointed to fill the vacant director board seat. Bernstein resides and is a registered voter within the PID boundaries, which satisfies the requirements for appointment, pursuant to State and local law.

Pursuant to Section 33.02 of the Rio Rancho Municipal Code, Mayor Hull is recommending the appointment of Larry Bernstein to the Tierra del Oro PID Board, subject to Governing Body approval.

If approved, Bernstein will serve for the remainder of the unexpired, through January 1, 2028, when a newly elected successor will take office, based on the results of the 2027 Regular Local Election.

IMPACT:

This appointment will fill a vacancy for the District 4 board seat on the Tierra del Oro Public Improvement District Board.

ALTERNATIVES:

Approve the appointment.

Do not approve the appointment.

DEPARTMENT RECOMMENDATION:

Mayor Hull recommends the appointment of Larry Bernstein to the Tierra del Oro Public Improvement District Board, Director #4 position.

ATTACHMENT: [Larry Bernstein - Tierra Del Oro - Statement of Economic Interest](#)



THE CITY OF VISION

STATEMENT OF ECONOMIC INTEREST
FOR ELECTED OR APPOINTED OFFICIALS AND
CANDIDATES

OFFICE OF THE CITY CLERK

3200 Civic Center Circle NE, Suite 150, Rio Rancho, NM 87144

Telephone: (505) 891-5004 • Email: clerk@rrnm.gov

INSTRUCTIONS: Pursuant to 39.17 R.O. 2003, Please complete all the information on this form completely and accurately. For assistance, please contact the Clerk's Office at 891-5004

SECTION 1 - Name and Position

Official or Candidate Name: LARRY BERNSTEIN
First Name Last Name Title/District

SECTION 2 - Description of Owned Parcels of Real Estate

In this section, list all parcels of real estate within the city limits in which you own any interest including an option to purchase. (Please attach additional pages, if necessary)

Nature of Interest	Address or Legal Description (if no street address exists)
OWNER	2653 CAMINO PLATA LOOP NE
/	/
/	/
/	/
/	/
/	/
/	/
/	/

SECTION 3 - Interests in Business Organizations

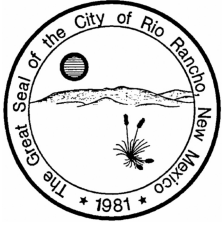
In this section, list all interests in any business organization, either as owner, part owner, partner, or shareholder, in which such individual owns more than two percent of the outstanding stock or more than two percent of the ownership interest of any other business that is doing business with the City in an amount in excess of \$7,500 annually.

Name of Business	Principal Address of Business
/	/
/	/
/	/
/	/
/	/
/	/
/	/
/	/

SECTION 4 - Signature of Official or Candidate

By signing this form, I attest that the information I have provided herein is true and accurate to the best of my knowledge.

Signature: Larry Bernstein Date: 12/14/23



CITY OF RIO RANCHO COVER PAGE

Legislation Item: R5

AGENDA DATE:

January 25, 2024

DEPARTMENT:

Development Services

SUBJECT:

R5, Resolution Amending the Impact Fee Capital Improvement Plan (IFCIP) per the Impact Fee Capital Improvement Policy

BACKGROUND AND ANALYSIS:

The Infrastructure and Capital Improvement Plan (ICIP) for Fiscal Years 2024-2029 was adopted by the Governing Body on May 25, 2023. As part of the approved ICIP, and in accordance with the City's Impact Fee Capital Improvement Policy, a City Impact Fee Capital Improvement Plan (IFCIP) is included and approved with the ICIP.

Certain capital improvement projects have been identified as needing to be included in the IFCIP for Fiscal Years 2024-2029. This is for the purpose of identifying these projects as system level improvements to allow them to qualify for Impact Fee Credits in accordance with and subject to the requirements of the City's Impact Fee Subchapter (R.O. 2003 Sections 150.20 through 150.49).

The Capital Improvement Plan Citizens Advisory Committee (CIPCAC) will review this Resolution at their meeting being held on January 22, 2024.

Westside Blvd. SE is a principal arterial that runs west to east between Los Diamantes Dr SE to Unser Blvd. SE. From there, it runs west to southeast until it reaches just beyond NM Highway 528 until it transitions into The American Rd SE. There has been an increasing amount of additional traffic accumulating on Westside Blvd. due to numerous new developments along this road, which include The Village. The Village final plat was recorded in November of 2022 creating 26 tracts, zoned for commercial use. Since then, multiple site plans for commercial developments in this area have been heard and approved by the Governing Body and interest has been steady for new development.

Additionally, a Site Plan for a 126 unit build-to-rent residential development was approved by the Governing Body on October 27, 2022. This development will be constructed in the very near future. To accommodate for additional traffic on Westside Blvd. SE and Trail Side Rd SE, adjacent to the development, the turn lane will be necessary.

The system level improvement for a right-turn lane onto Trail Side Rd SE from Westside Blvd. SE is necessary in order to accommodate the increase in traffic that these new developments will impose, and will improve accessibility to these businesses and surrounding properties.

IMPACT:

The proposed addition will increase the number of projects on the IFCIP, which are available for impact fee credits if constructed by a developer.

ALTERNATIVES:

1. Approve the Resolution.
2. Deny the Resolution.
3. Amend the items on the Resolution and approve those amendments.
4. Postpone decision to a later date to allow for further consideration.

DEPARTMENT RECOMMENDATION:

The Capital Improvement Plan Citizen's Advisory Committee recommends adoption of a Resolution amending the IFCIP, per the Impact Fee Capital Improvement Policy, including a new right-turn lane onto Trail Side Rd SE from Westside Blvd. SE.

ATTACHMENT: [Resolution_AR](#).

ATTACHMENT: [Zoning, Location](#)



**CITY OF RIO RANCHO
RESOLUTION**

RESOLUTION NO.

ENACTMENT NO.

**RESOLUTION AMENDING THE IMPACT FEE CAPITAL IMPROVEMENT PLAN
(IFCIP) PER THE IMPACT FEE CAPITAL IMPROVEMENT POLICY**

WHEREAS: the Infrastructure Capital Improvement Plan (ICIP) for Fiscal Year 2024-2029 (July 1, 2024 - June 30, 2029) was approved by the Rio Rancho Governing Body by adoption of Resolution No. 72, Enactment 23-074 on May 25, 2023; and

WHEREAS: as part of the approved ICIP, and in accordance with the City's Impact Fee Capital Improvement Policy, a City Impact Fee Capital Improvement Plan (IFCIP) is included and approved with the ICIP; and

WHEREAS: certain capital improvement projects have been identified as needing to be included in the IFCIP for Fiscal Year 2024-2029, for the purpose of identifying these projects as system level improvements to allow these projects to qualify for Impact Fee Credits in accordance with and subject to the requirements of the City's Impact Fee Subchapter (R.O. 2003 Sections 150.20 through 150.49); and

WHEREAS: the Capital Improvement Plan Citizens Advisory Committee (CIPCAC) reviewed this Resolution at their meeting held on January 22, 2024.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIO RANCHO:

Section 1. The Impact Fee Capital Improvement Plan is amended to include therein the system level improvements for a new right-turn lane onto Trail Side Rd SE from Westside Blvd. SE, and the estimated project year and associated costs identified in Exhibit A to this Resolution.

Section 2. This Resolution shall take effect immediately upon adoption.

ADOPTED THIS _____ DAY OF _____, 2024.

Greggory D. Hull, Mayor

ATTEST:

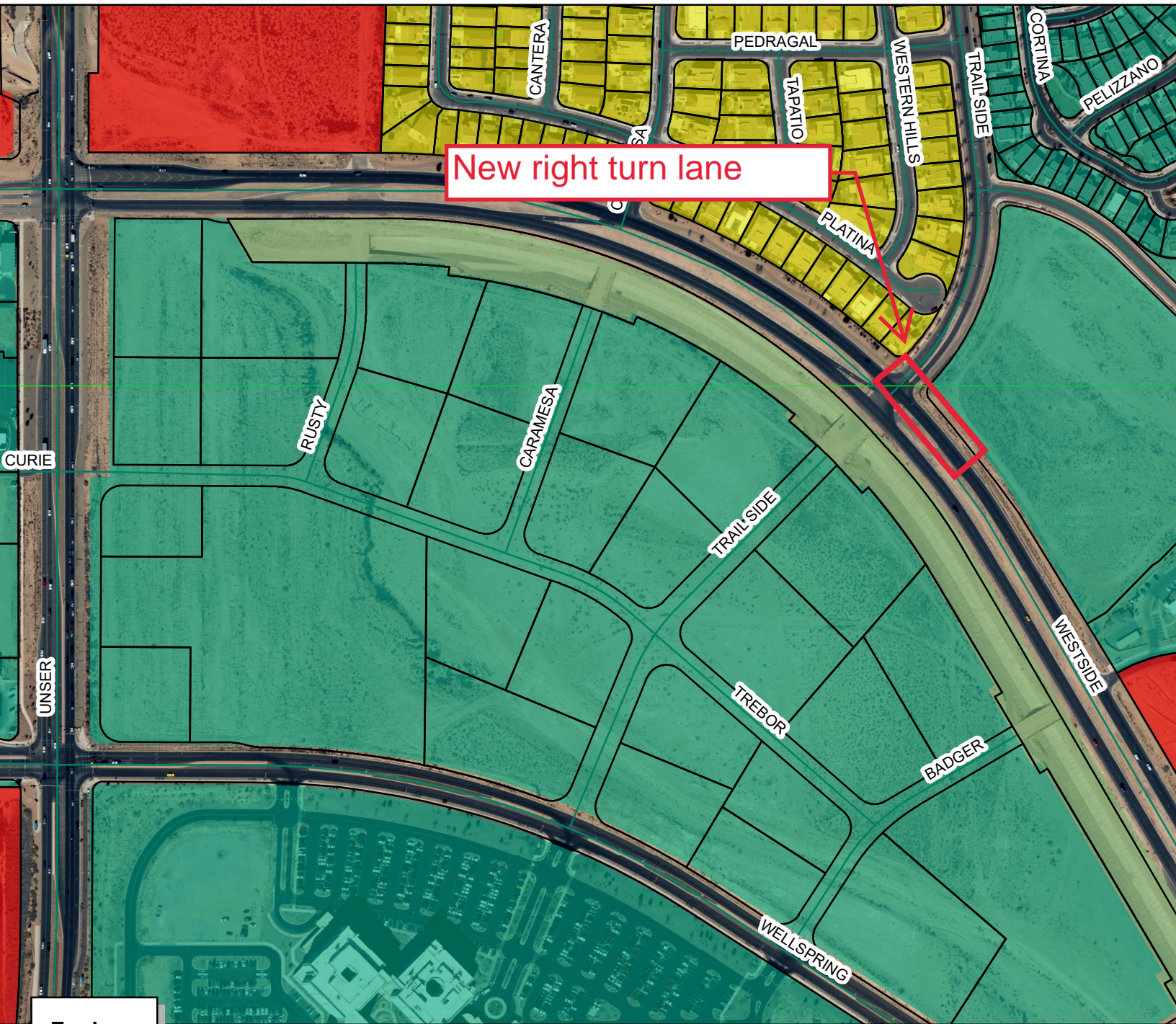
Rebecca A. Martinez, City Clerk
(SEAL)

EXHIBIT A

ADDITIONS OR MODIFICATION TO THE IFCIP FOR FISCAL YEAR 2024-2029

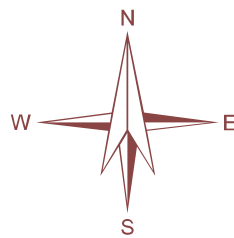
Project Category	Project Description	Project Year	Project Cost Estimation
Roadways	A new right-turn lane onto Trail Side Rd SE from Westside Blvd. SE	2024	\$134,000

WESTSIDE BLVD SE AND TRAIL SIDE RD SE

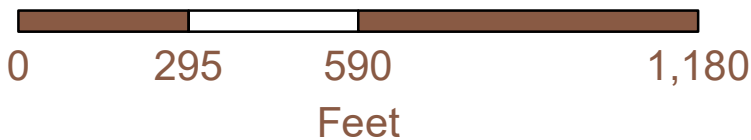


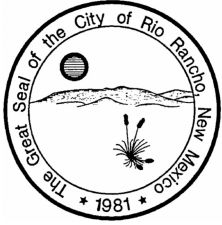
New right turn lane

Zoning	
■	C-1
■	OS
■	R-4
■	SU



DISCLAIMER: All information in this map is provided "as is" without warranty or any representation of accuracy, timeliness or completeness. This map is not a survey and should be used for graphical purposes only.





CITY OF RIO RANCHO COVER PAGE

Legislation Item: R6

AGENDA DATE:

January 25, 2024

DEPARTMENT:

Financial Services

SUBJECT:

R6, Resolution Approving the Fiscal Year 2024 Mid-Year Budget Adjustments

BACKGROUND AND ANALYSIS:

The Mid-Year Budget review allows the City to adjust the fiscal year budget for changes in projected revenue and expenditure levels that may have occurred since the initial budget adoption. Revenue estimates have been adjusted to reflect additional one-time and recurring sources of revenue. Additionally, all year-to-date revenue variances and trends are discussed with departments to determine where adjustments to revenue budgets may be needed.

The General Fund revenue adjustments are detailed beginning on page 4 of the Executive Summary of the Mid-Year Budget book. Proposed revenue adjustments to the General Fund result in a net increase of \$6.3 million or 6.6 percent. The most significant change is an increase in gross receipts tax (GRT) of \$5.1 million or 8.9 percent. This significant increase is due to a combination of factors. The City projects its GRT based on a pessimistic economic scenario that has yet to materialize. Further, increased business activity in the key construction and retail sectors has contributed to the significant positive variance. Finally, the GRT projections contemplated negative impacts of the COVID-19 pandemic that, to date, have not materialized. Other increases and decreases in revenue sources are highlighted in the Executive Summary. These include increases for compensating tax, franchise fees, licenses and permits, general government, public safety, culture and recreation, and miscellaneous revenue. Decreases are reflected only in fines and forfeitures.

General Fund expenditures will be adjusted upward, a net total of \$1.7 million or 2.0 percent. The adjustments to General Fund expenditures begin on page 5 of the Executive Summary.

An increase to Personnel Services of \$271,352 or 0.4 percent for various reasons is proposed:

- Add four positions to the Development Service Department to help address increased workflow:
 - Administrative Services Manager (\$35,641 salary and benefits for the remainder of FY 2024 and \$84,410 for the total annual cost);
 - Plans Examiner (\$31,400 salary and benefits for the remainder of FY 2024 and \$74,385 for the total annual cost);
 - Permit Supervisor (\$35,641 salary and benefits for the remainder of FY 2024 and \$84,410 for the total annual cost); and

- Project Inspector (\$33,335 for the remainder of FY 2024 and \$78,959 for the total annual cost).
- Add an IT Applications Specialist (\$38,825 salary and benefits for the remainder of FY 2024 and \$91,935 for the total annual cost) for the Information Technology Department, which will aid with increasing department needs, including but not limited to the implementation of new software and the day-to-day departments' technological support needs.
- A net increase of overtime by \$33,310 to cover negative balances and to support overtime through the rest of FY 2024:
 - \$8,200 net in various cost centers for the Parks, Recreation, and Community Services Department;
 - \$13,000 in two cost centers for the Development Services Department;
 - \$6,500 for the Police Department Administration and Training;
 - \$1,100 for Public Works Department Engineering;
 - \$4,500 for the Finance Department; and
 - \$10 for the Library Department.
- Increase overtime for Sandoval County DWI grant activities in conjunction with Rio Rancho Police Department by \$10,200; and
- Increase the Chief's overtime for the Police and Fire Department by \$53,000.

The most significant increase to the General Fund budget is for materials and services, totaling \$1.4 million or 5.4 percent for various reasons. This request includes various increases and decreases across all departments. The most significant increases include:

Increase in utility services in various departments (\$278,230) due to year-to-date activity:

- Increase due to inflation and the allowable contract price for the neighborhood street improvement plan phase seven patch and seal project by \$216,573;
- Increase for a study of all the City's existing 35 midblock crossings by \$201,000;
- Increase banking charges and active net processing fees due to additional activities and trend analysis by \$125,000;
- Increase the Municipal Court budget by \$75,100 to replace 14 desktops and monitors (\$47,000) and to replace the sound system (\$28,000);
- Increase to complete the arterial LED conversion and add smart nodes to some arterial street lights not included in the City's inventory by \$75,000;
- Increase the Fire fleet maintenance account by \$75,000 for additional maintenance required for aging apparatus; and
- Increase of \$65,141 to replace materials at various parks due to price has increases for irrigation parts and chemicals for weed control.

Additional increases are highlighted at the beginning on page 6 of the Executive Summary.

A net increase of capital outlay of \$46,775 or 4.0 is proposed, due primarily to a decrease in park maintenance equipment, which is lower than anticipated, \$-100,000. This is offset by an increases for the following:

- Replace GIS Servers that are outdated/no longer supported, which host GIS data and applications for \$17,000. The total cost of \$34,000 is split between Public Works and Utilities;
- Purchase a new commercial dryer for the Animal Resource Center for \$9,775; and
- Add two surveillance trailers for the Law Enforcement Division by \$120,000.

Requested increases to the General Fund transfers out totaling \$4.2 million or 16.4 percent are

detailed beginning on page 7 of the Executive Summary. Transfer out include:

- Due to significant cases paid in the last year, the Health Self-Insurance fund (750) requires a transfer of \$1,000,000. The transfer is accounted for in transfers to other funds.
- Increase transfer to the Rio Vision Cable Fund (226) due to a decrease in revenue projection in cable franchise fees of \$13,000;
- Transfer to the Infrastructure Fund (305) of \$683,903 for:
 - Increase for Unser Boulevard Phase IIB for outstanding right-of-way encumbrances/contract cost by \$126,353;
 - Increase for Terrazas Boulevard streetlights by \$190,000;
 - Increase for Spring Drive-Unser Boulevard to Mesa Road by \$58,323;
 - Increase for Lazo Road: \$46,126;
 - Increase Sara Road and Meadowlark Lane Roundabout design by \$50,000;
 - Construction management for projects previously budgeted in professional services for \$45,551;
 - Increase for the local match for a \$3,183,450 grant recognized in the Infrastructure Fund for the Broadmoor Boulevard—Mill and Inlay by \$167,550.
- Transfer to the Computer, Software Replacement Fund (311) of \$2,010,370 for:
 - New requested positions' IT setup \$19,300;
 - Increase to fund Muncity Software to increase productivity in the Development Services Department daily operations \$276,070;
 - Security upgrades for Loma Colorado Library by \$85,000 and Esther Bone Library and Memorial Park by \$70,000;
 - Increase reserves for the new Enterprise Resource Planning (ERP) system by \$1,500,000; and
 - Increase for additional security upgrades at City Hall's by \$60,000.
- Increase transfer to the Multi-Purpose Event Center (MPEC) Fund (601) by \$55,733 to cover the City event expenses not included in the adopted FY 2024 Budget (\$28,000) and to balance the facility fee expense account to correct FY 2024 levels of (\$27,733).
- Increase transfer to the Equipment Replacement Fund (312) by \$200,100 for:
 - An increase of \$13,631 for additional sources needed for the FY 2024 Adopted Budget for fleet vehicles; costs higher than budgeted; reallocate from minor furniture and equipment (-\$37,304) to record expenses as capital vehicles and heavy equipment plus increase \$23,555 to up-fit new engines 2 and 3 with the net effect -\$13,749;
 - Increase for a vehicle for new requested position for \$50,218; and
 - Increase for new Library bookmobile vehicle of \$150,000.
- Increase transfer to the Building Replacement Fund (313) of \$340,050 for:
 - Increase for Fire station security enhancements by \$175,000;
 - Increase for additional outdoor signage for the Hub @ the Enchanted Hills by \$23,550;
 - Increase for surfacing repair for Vista Hills Park playground \$29,100;
 - Increase for surfacing repair for Rainbow Park playground \$9,600;
 - Increase funding for the design and engineering of the Animal Resource Center Kennel expansion by \$12,800; and
 - Increase for upgrades to City Hall access badge access systems by \$90,000.

With all of the adjustments requested as noted above and detailed in the Mid-Year Budget Book, the General Fund Ending Fund Balance is projected to increase by \$293,145 or 1.0 percent from the adjusted Budget, increasing the overall reserve level to \$29,675,190 or 32.3 percent of expenditures. The City is well above the minimum 8.3 percent reserve required by the State and the 25 percent policy target for the FY 2024 budget.

An increase of \$1,753,823 in revenue in the Utilities Operating Fund (501) is also being proposed. The net increase is due to year-to-date and trends analysis in water, wastewater, and interest

revenue trends. This is a 3.3 percent increase in the total Utility Operating Fund revenue. A net increase in utility expenditures totaling \$10,403,900 is being proposed, which includes:

- Increase in transfers to the water and wastewater capital funds of \$9,252,734 for:
 - \$3,405,734 to C.I.F. Water Fund (540) to replace water lines in Council District 1 (\$3,088,832) and Council District 4 (\$316,902) in conjunction with the Residential Hybrid Mill and Inlay road project;
 - \$5,847,000 to C.I.F. Wastewater Fund (550) to rebid Wastewater Treatment Plant 2 headworks (\$5,700,000) and engineering services (\$147,000) to replace the sewer line in conjunction with Southern Boulevard Phase 2 road improvements.

Highlights of the Utilities Operating Fund changes begin on page 10 of the Executive Summary.

A net increase of \$1,110,128 for materials and services, which includes various increases and decreases across the Utilities Operations Fund (501), the most significant are as follows:

- An increase of \$81,000 to offset the cost of a 23 percent increase projected for FY 2024 in the utilization of the Utilities' online bill presentment and payment site;
- An increase of \$70,000 to fleet maintenance to offset increases in the cost of maintaining Utilities' large vehicles and heavy equipment used in daily water and wastewater operations;
- An increase of \$546,000 in electric power used to operate water, wastewater, and recycled water facilities such as well sites, booster stations, wastewater treatment plants, lift stations, and the recycled water facility; and
- An increase of \$300,000 to offset increases in the cost of chemicals used to treat water and wastewater to Environmental Protection Agency and New Mexico Environment Department standards.

A net increase of \$41,038 for capital expenditures to the Utilities Operations fund (501) to purchase the following:

- \$17,000 to replace outdated/no longer supported GIS servers that host GIS data and applications (the cost is shared with the General Fund - Public Works Engineering Division); and
- \$24,038 to purchase trench shoring (\$10,038) for excavating to repair water lines and purchase Conex boxes (\$14,000) to store repair parts.

The above recommendations will decrease the Ending Fund Balance in the Utilities Operations Fund by \$8,650,077 or 50.4 percent; the revised balance is projected to be \$8,505,269. There is a cash reserve of 78 days, which is lower than the recommended 90-day cash reserve established by the 2018 Rate Study. The reserve level will be at 28% of expenditures. The capital reserve of \$3,409,436 remains unchanged and represents 1.0 percent of the Utility's capital assets. The capital reserve was initially established in Fiscal Year 2015, per the 2012 Rate Study, and may be utilized for the Utility Fund's intermittent and emergency infrastructure needs.

The most significant changes in Special Revenue Funds are highlighted on page 9 of the Executive Summary and are detailed in the Mid-Year Budget Book. These include:

- Increase revenue and expenditures to recognize the FY 2024 State Grant in Aid of \$15,529 in the Library fund (220). These sources will be used for travel and training.
- Decrease reserves in the Convention and Visitor Bureau fund (225) and transfer \$275,000 to the Multi-Purpose Event Center (MPEC) Surcharge Fund to pay for turf replacement at the

- Events Center.
- Increase revenue and expenditures to recognize a State grant of \$71,394 in the Fire Protection fund (250). The grant will be used for:
 - Fire Station #3 airlock, water heater, and washer and dryer installation, \$48,191; and
 - Fire Station #1 fire alarm panel, \$23,203.
 - Increase the Federal Grants fund (259) revenue and expenses by \$41,416 to recognize Federal grants for overtime in public safety activities.
 - Increase the Higher Education GRT fund (263):
 - Increase revenue projection by \$150,000 based on YTD actual collections and regression analysis; and
 - Decrease reserves by \$150,000 to fund Campus Park Phase 2 construction (\$300,000).
 - Increase the Infrastructure fund (305) by \$3,183,450 to recognize State grant for Broadmoor Boulevard mill and inlay construction from Country Club Drive to High Resort Boulevard and High Resort Boulevard to Loma Colorado Boulevard;
 - Increase State Appropriations fund (315) by \$991,032 to recognize grants for Broadmoor Senior Center Phase 2 (\$766,823) and Meadowlark Senior Center renovations (\$224,209).
 - Decrease reserves by \$500,000 in the Impact-Fees Road fund (351) to fund design related to the Southern Blvd Phase 2 project.
 - Increase a net of \$85,968 to recognize revenue and expenditures of the FY 2024 Crime Victims Assistance grant fund (376).
 - Increase expenditures by \$1,430,000 based on YTD activity and trend analysis in the Health Self-Insurance fund (750). Sources to fund the increases come from recognizing interest revenue of \$19,000, reimbursement from stop-loss insurance of \$734,000, and a transfer from the General Fund of \$1,000,000. In addition, there is a decrease in the Presbyterian administration charges of \$70,000 due to YTD activity and increasing reserves by \$393,000. Total reserves after FY 2024 Mid-year adjustments will be \$604,810.

IMPACT:

Mid-year adjustments allow the departments to operate through the end of the fiscal year with a revised budget plan while maintaining a balanced budget as required by State statutes. The 2024 Mid-Year Budget is adjusted to the General Fund Ending Fund Balance of \$293,145, bringing the fund's projected overall reserve level to 32.3 percent of expenditures. The Utilities Funds' budget adjustments decrease the projected Unreserved Ending Fund Balance by -\$8,650,077, leaving the total Unreserved Ending Fund balance of \$11,914,705, a cash reserve level of 78 days. The capital reserve of \$3,409,436 will remain unchanged. After adjustments, the level of fund balance will maintain adequate reserves for unanticipated expenditures that can occur with the operation of the water and wastewater utility system.

ALTERNATIVES:

Approve the Resolution.

Amend the budget adjustment and approve the Resolution with changes.

Do not approve the Resolution.

DEPARTMENT RECOMMENDATION:

Staff recommends approval of the Resolution.

ATTACHMENT: [FY24_Mid-Year_Resolution](#)

ATTACHMENT: [FY2024 Midyear Final](#)



**CITY OF RIO RANCHO
RESOLUTION**

RESOLUTION NO.

ENACTMENT NO.

**RESOLUTION APPROVING THE FISCAL YEAR 2024 MID-YEAR
BUDGET ADJUSTMENTS**

WHEREAS: each year, the City conducts a mid-year review of the budget to ensure that revenues and expenditures are balanced; and

WHEREAS: the Mid-Year Budget provides the City with an opportunity to re-evaluate its priorities and update revenue and expenditure estimates with known and knowable information; and

WHEREAS: the Mid-Year Budget enables the City to adjust its level of funding for programs, personnel, infrastructure, capital, and operating changes after the original approval of the Fiscal Year 2024 Budget.

NOW, THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE CITY OF RIO RANCHO:

The Governing Body hereby approves the budget changes in the General Fund, the Special Funds, and Utility Funds, as attached hereto.

ADOPTED THIS _____ DAY OF _____, 2024.

Greggory D. Hull, Mayor

ATTEST:

Rebecca A. Martinez, City Clerk
(SEAL)

CITY OF RIO RANCHO, NEW MEXICO
Midyear Budget



Fiscal
Year
2023-2024

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City of Rio Rancho

FY 2024 Mid-Year Budget Review

Executive Summary

The mid-year budget review allows the City to adjust the current fiscal year budget for changes in projected revenue and expenditure levels that may have occurred since initial adoption of the annual budget. Those changes are contained in this document. In addition, the General Fund, Special Funds, and Enterprise Funds sections include a detailed justification for each recommended change.

Economic Overview

Based on the University of New Mexico's Bureau of Business and Economic Research (BBER) publication (FOR-UNM) Q4 report, the U.S. economy has again exceeded expectations in the last quarter, particularly with respect to strong employment gains and gross domestic product (GDP) growth. Robust numbers continue to surprise analysts in the face of continued inflationary pressures, geopolitical instability, and domestic political challenges. At least to this point, the economy has shown resilience; however, consumer confidence continues to lag.

Concerns over softness – or outright mild recession – by the end of the year or beginning sometime next year remain. Moody's Analytics has recently suggested that there is still a relatively low probability of recession as long as consumer spending stays robust. S&P Global, whose national forecasts are used by FOR-UNM to forecast the New Mexico economy, does not anticipate a recession. However, like the last forecast, it projects a labor market environment of slow to negative growth from 2024 through 2026 that will feel like a recession. If this scenario comes to pass, whether the economy is in recession will effectively be a matter of semantics as the soft labor market will likely further erode consumer and business confidence.

Albuquerque Metropolitan Statistical Area (MSA)

New Mexico Department of Workforce Solutions (NMDWS) released the QCEW employment data through the first quarter of 2023. In 2023Q1, the Albuquerque MSA advanced 2.6 percent year-over-year, with an increase of 9,744 jobs. Growth in the most recent quarter put employment in the MSA well above pre-pandemic levels. Fourteen (14) private sector industries increased year-over-year in the first quarter of 2023, leaving five that decreased.

Data on the Albuquerque MSA unemployment rate, produced by NMDWS, were current through the second quarter of 2023. The non-seasonally adjusted unemployment rate reached 3.4 percent, down from an average of 6.6 percent in 2021 and 3.7 percent in 2022.

Out-years forecast

In the longer term, from 2023 to 2028 (with 2023 as the base year), the Albuquerque MSA economy is forecasted to add 7,931 jobs at an average annual growth rate (AAG) of 0.4 percent.

Expecting slow to modest growth is reasonable considering that inflationary pressures remain, consumer spending may tighten as savings rates have recently fallen, and recession fears have not been fully relaxed. Overall, total employment is projected to grow 2.0 percent over the 5-year window.

Personal income in the Albuquerque MSA is projected to increase steadily over the forecast window, at least in nominal terms, reaching an average of \$64.565 billion in 2028. It's likely to grow at an AAG of about 4.4 percent. The unemployment rate is forecasted to rise to 4.7 percent in 2026, but then move back down to reach 4.5 percent in 2028.

The City of Rio Rancho's economy has been difficult to forecast since the pandemic's beginning. COVID-related business impacts were expected to cause gross receipts tax revenue to decline significantly. However, revenue has been strong since the pandemic and remains strong throughout 2023. Through December 2023, gross receipts tax revenue has a favorable budget variance of approximately \$5.5 million compared to the FY 2024 Adopted Budget. While some sectors declined during the pandemic, many now show growth year-over-year.

Growth was seen in manufacturing at 23.0 percent; health care, and social assistance at 19.1 percent; "other" industries at 18.5 percent; accommodation and food services at 10.6 percent; information and cultural industries at 6.3 percent; and professional, education, and other services at 2.9 percent. There was negative growth in utilities, transportation, and warehousing at -1.4 percent, and finance, insurance, and real estate at -1.7 percent. Retail continues to show solid growth in business activity and experienced year-over-year growth of 16.0 percent. The medical hold harmless distribution shows a decrease year-over-year of 8.2 percent, while the food hold harmless distribution declined 9.8 percent from December 2022. The critical construction sector has been softening and shows negative growth of -6.8 percent compared to FY 2023. This is the fourth month showing a decline in construction activity year-over-year after a long period of growth, which began in July 2018.

General Fund

The table below provides a summary snapshot of changes to the General Fund, including revenues, expenditures, transfers, and ending fund balance. The percentage of recurring (R) vs. non-recurring (NR) expenses and transfers are noted for your information. These changes are highlighted in this Executive Summary, with all detailed information provided in the FY 2024 Mid-Year Budget document.

FY 2024 Mid-year General Fund Recurring / No Recurring			
	Total	R	NR
Revenue	6,355,156	99.4%	0.6%
Expenditures			
Personnel Services	271,352	96.2%	3.8%
Materials & Services	1,440,728	51.7%	48.3%
Capital Outlay	46,775		100.0%
Transfers	4,303,156	0.3%	99.7%
Ending Fund Balance	293,145		100.0%
Total Uses	6,355,156	16.0%	84.0%

General Fund Revenues: In total, I am recommending a net revenue increase of \$6,355,121 or 6.6 percent, incorporating adjustments to the following revenue sources:

Property Tax: An increase of \$300,000 or 1.4 percent over the FY 2024 Adopted Budget due to the State of New Mexico's final valuation for the year 2022.

Gross Receipts Tax (GRT): An increase of \$5,101,000 or an 8.9 percent increase over the FY 2024 Adopted Budget due to revenue collections being significantly higher than projected.

Compensating Tax: An increase of \$70,000 to recognize year-to-date (YTD) collections. This new tax distribution from the State became effective on July 1, 2021.

Franchise Fees: A net increase of \$259,678 or 5.1 percent due to YTD activity. Changes include an increase in water and wastewater (\$24,678), decreases in Sparklight Cable (-\$20,000) and Century Link (-\$5,000), an increase from NM Gas Company (\$100,000), and an increase in PNM (\$160,000).

Licenses and Permits Revenue: A net increase of \$77,800 or 26.0 percent due to YTD activity and trend analysis. Changes include increases in Paving Cuts/ROW revenue (\$80,000), and decreases in Solicitation Registration (-\$200) and Sign Permit revenue (-\$2,000).

General Government: A net increase of \$475,000 or 25.9 percent due to YTD activity and trend analysis. Changes include increases to Plan Check Fees (\$150,000) and Inspection Fees (\$340,000), and decreases in Zone Ordinance Fees (-\$5,000), Plan Review Revision Fee (-\$5,000), and MVD Administration (-\$5,000).

Public Safety: A net increase of \$78,200 or 2.2 percent in public safety due to YTD variances and trend analysis. Changes include increases in Chief's Overtime - Police (\$35,000), Chief's

Overtime - Fire (\$30,000), Sandoval SDWI Overtime (\$10,200), Chief's Overtime Fire-Intel (\$8,000), and a decrease in Public Safety revenue (-\$5,000).

Culture and Recreation Revenues: An increase of \$32,771 or 4.7 percent resulting from a YTD activity and trend analysis show better than projected revenues in the Parks, Recreation and Community Services Department programs.

Fines and Forfeitures: A net decrease of -\$90,000 or -14.8 percent due to YTD activity and trend analysis.

Miscellaneous Revenue: YTD activity and trend analysis show a net increase of \$50,672 or 1.5 percent, mainly due to a net increase in Library Reimbursements of \$34,000 from the Library e-Rate grant (non-recurring), increases in Chief's Overtime Administration of \$5,000, and an additional \$8,000 in credit card payment convenience fees.

Transfers In: A net increase of \$35 or 0.1 percent. The increase will correct the prior year's expense allocation between the General Fund and Library Fund.

General Fund Expenditures: I recommend a net expenditure increase of \$1,758,855 or 2.0 percent. Of this amount, \$361,480 will be used for public safety needs; \$549,245 for infrastructure and related costs; \$149,299 to promote community and economic development; \$77,358 for quality-of-life programs; and \$684,492 for operations including expenditures related to information technology, utilities, insurance, and compensation analysis for management and confidential employees.

Personnel Services: A net increase of \$271,352 or 0.4 percent for:

- Four positions in the Development Service Department to address increased workload and operational enhancements:
 - Administrative Services Manager (\$35,641 salary and benefits for the remainder of FY 2024 and \$84,410 for the total annual cost);
 - Plans Examiner (\$31,400 salary and benefits for the remainder of FY 2024 and \$74,385 for the total annual cost);
 - Permit Supervisor (\$35,641 salary and benefits for the remainder of FY 2024 and \$84,410 for the total annual cost); and
 - Project Inspector (\$33,335 for the remainder of FY 2024 and \$78,959 for the total annual cost).
- One IT Applications Specialist (\$38,825 salary and benefits for the remainder of FY 2024 and \$91,935 for the total annual cost) for the Information Technology Department to aid with increasing department needs, including but not limited to the implementation of new software, special projects, and the day-to-day departments' technological support needs.
- A net increase of overtime by \$33,310 to cover negative balances and to support overtime through the rest of FY 2024:
 - \$8,200 net in various cost centers in the Parks, Recreation, and Community Services Department;

- \$13,000 in two cost centers in the Development Services Department;
- \$6,500 in the Police Department Administration and Training;
- \$1,100 in Public Works Department Engineering;
- \$4,500 in the Finance Department; and
- other department overtime increases of a total of \$10.
- Increase overtime for Sandoval County DWI grant activities in conjunction with Rio Rancho Police Department by \$10,200; and
- Increase the chief's overtime for the Police and Fire & Rescue Department by \$53,000.

Materials and Services: A net increase of \$1,440,728 or 5.4 percent, including various increases and decreases across all departments. Of this increase, \$695,621 is for non-recurring expenses. The most significant changes are as follows:

- Increase of \$25,000 for software - Image Trend Continuum and Twilio, for the Fire & Rescue Department;
- Increase of \$19,000 to provide for Fire Marshal training (\$1,000) and to send 4 members of service (MOS) to train for Blue Card certification (\$18,000);
- An increase in fleet maintenance of \$75,000 for aging fire apparatus;
- Increase of \$22,100 for additional Flock Safety Units for the Law Enforcement Division;
- Increase of \$10,400 for conference room chairs, desktop printers, and office chairs for the Police Department
- Increase of \$8,190 for community relations promotional items for community events coordinated by the Police Department;
- Increase of \$9,000 for the emergency dispatch One Solution CAD system;
- Increase of \$9,590 for fire protective clothing and uniforms based on union contract changes;
- Increase of \$216,573 due to inflation and allowable contract price increases for the Neighborhood Street Improvement Plan Supplemental Phase 7 Patch and Seal project;
- Increase of \$75,000 to complete the arterial LED conversion and add smart nodes to approximately 381 arterial street lights that were not included in the City's or PNM's inventory;
- Increase of \$201,000 to study/evaluate all of the City's existing 35 midblock crossings;
- Increase of \$25,000 for repair and maintenance of striping, signs, and traffic control devices; and to purchase signs for City facilities that will be necessary to enforce new amendments to City ordinances;
- Increase the traffic signal detection equipment, replacement, and installation expense by \$14,672 due to street light knockdowns, and to cover increases to the cost of replacement street light poles and luminaires of approximately 10.0 percent this fiscal year;
- Increase of \$30,942 to contract for park repairs/improvements (water fountains, shade structures, fencing, and equipment);

- Increase of \$65,141 to replace crusher-fine and wood chips at various parks, and to address increased costs for irrigation parts and chemicals for weed control;
- Increase program supplies for the Parks and Facilities Division by \$25,000 to cover the increased cost of supplies;
- Increase special waste collection by \$35,000 for property clean-up and waste removal;
- Increase program supplies by \$8,000 to cover costs of activities through the end of the fiscal year for the City Manager's Office;
- Add \$18,000 for outsourced data conversion service to digitize records and comply with records management best practices;
- Replace 14 desktop computers and monitors purchased in 2017 (\$47,000) at Municipal Court, and replace the Court's original sound system (\$28,100);
- Add \$5,300 to repair the Municipal Court's X-ray machine;
- Add \$20,000 to contract for a compensation analysis for management and confidential employees;
- Increase \$10,500 for leadership training for non-supervisors;
- Increase Human Resources Department contract services by \$11,674 for background checks, drug screening, and physicals due to an increase in various departments recruitment efforts;
- Increase of \$17,548 for payroll tax reconciliation;
- A contract to review the City's processes and policies and help develop a Medicare compliance program for ambulance operations by \$15,000;
- Increase of \$31,315 for the Information Technologies Department for various software price and usage increases;
- The net increase of \$278,230 for utility services in various departments (internet, telephone, PNM, water, and fuel) due to year-to-date activity and trend analysis projections;
- Increase of \$25,000 for insurance costs based on actual billings (additional liability and new vehicle purchases);
- Increase banking charges by \$125,000 and active net processing fee due to an increase in activities and trend analysis; and
- Increase of \$6,281 for additional expenses associated with new positions.

Capital Outlay: An increase of \$46,775 or 4.0 percent for the following:

- Decrease -\$100,000 for park maintenance equipment due to the prices being lower than anticipated;
- Increase \$17,000 to replace GIS Servers that are outdated/no longer supported (total expense of \$34,000 split with the Utilities Operating Fund);
- Add \$9,775 to purchase a new commercial dryer for the Animal Resource Center; and
- Add \$120,000 for two mobile surveillance trailers for the Police Department.

General Fund Transfer to Other Funds: Adjustments to Transfers Out resulted in a net increase of \$4,303,156 or 16.4 percent. Of this amount, \$4,290,156, or 99.7 percent, is non-recurring. The most significant changes are as follows:

- Increase transfer to other funds of \$1,000,000 to transfer to the Health Self-Insurance Fund (750) due to significant claims paid in the last year;
- Increase transfer to the RioVision Cable Fund (226) of \$13,000 due to a decrease in revenue projection in cable franchise fees;
- Transfer to the Infrastructure Fund (305) of \$683,903 for:
 - Increase Unser Boulevard Phase 2B to cover the outstanding right-of-way encumbrances/contract cost (\$126,353).
 - Increase for Terraza Boulevard streetlights (\$190,000).
 - Increase construction budgets for:
 - Spring Drive-Unser Boulevard to Mesa Road (\$58,323);
 - Lazo Road (\$46,126);
 - Sara Road and Meadowlark Lane roundabout design (\$50,000);
 - Construction management services for projects previously budgeted in professional services (\$45,551);
 - Increase of \$167,550 to fund the local match for a State grant of \$3,183,450 for Broadmoor Boulevard mill and inlay.
- Transfer to the Computer, Software Replacement Fund (311) of \$2,010,370 for:
 - New requested positions' IT setup (\$19,300);
 - Increase to fund Municipality Software for Development Services Department operational enhancements and task management (\$276,070);
 - Increase of \$155,000 for security cameras software and equipment for Loma Colorado Library (\$85,000) and Esther Bone Library and Memorial Park (\$70,000);
 - Increase reserves for the new Enterprise Resource Planning (ERP) system by \$1,500,000; and
 - Increase of \$60,000 for City Hall's additional security cameras, software and equipment.
- Increase transfer to the Multi-Purpose Event Center (MPEC) Fund (601) by \$55,733 for:
 - Increase for City event expenses not included in the adopted FY 2024 Budget (\$28,000); and
 - Increase for the facility fee expense account to correct FY 2024 levels (\$27,733).
- Increase transfer to the Equipment Replacement Fund (312) by \$200,100 for:
 - Increase to the FY 2024 Adopted Budget for fleet vehicles due to cost escalations associated with inflation (\$13,631);
 - A net decrease of -\$13,749 resulting from reallocation from minor furniture and equipment (-\$37,304) to record expenses as capital vehicles and heavy equipment offset by increases for up-fits on new fire engines 2 and 3 (\$23,555);

- A vehicle for the requested new Development Services Department Project Inspector position (\$50,218); and
- Increase for new Library bookmobile (\$150,000).
- Increase transfer to the Building Replacement Fund (313) of \$340,050 for:
 - Increase for Fire station security enhancements (\$175,000);
 - Increase for additional outdoor signage for the Hub @ Enchanted Hills (\$23,550);
 - Increase for surfacing repair for Vista Hills Park playground (\$29,100);
 - Increase for surfacing repair for Rainbow Park playground (\$9,600);
 - Increase funding for the design and engineering of the Animal Resource Center Kennel expansion by (\$12,800); and
 - City Hall access badge replacement (\$90,000).

General Fund Ending Fund Balance (EFB): Total Ending Fund Balance is projected to increase by \$293,145 or 1.0 percent from the adjusted Budget, increasing the overall reserve level to \$29,675,190 or 32.3 percent of expenditures. The City is well above the minimum 8.3 percent reserve required by the State and its 25.0 percent policy target for the FY 2024 budget.

Special Funds

The following includes the most significant adjustments to the City's special funds:

Rio Metro Fund (213): Increase revenue/reimbursements due to increased expenditures; the gasoline price per gallon will increase from \$3.0 to \$3.50.

Library Fund (220): Increase revenue and expenditures to recognize the FY 2024 State Grant in Aid of \$15,529. These sources will be used for travel and training.

Convention and Visitor Bureau Fund (225): Decrease reserves and transfer \$275,000 to the Multi-Purpose Event Center (MPEC) Surcharge Fund to pay for turf replacement at the Events Center.

Fire Protection Fund (250): Increase revenue and expenditures to recognize a State Grant of \$71,394. The grant will be used for the Fire Station #3 airlock, water heater, and washer and dryer installation (\$48,191); and Fire Station #1 fire alarm panel (\$23,203).

Federal Grants Fund (259): Increase revenue and expenses by \$41,416 to recognize Federal grants for overtime in public safety activities.

Higher Education GRT Fund (263): Increase revenue projection by \$150,000 based on YTD actual collections and regression analysis, and decrease reserves by \$150,000 to fund Campus Park Phase 2 construction (\$300,000).

Infrastructure Fund (305): Increase of \$3,183,450 to recognize State Grant for Broadmoor Boulevard mill and inlay construction from Country Club Drive to High Resort Boulevard and High Resort Boulevard to Loma Colorado Boulevard.

State Appropriations Fund (315): Increase of \$991,032 to recognize new State Appropriation grants for Broadmoor Senior Center Phase 2 (\$766,823), and Meadowlark Senior Center renovations (\$224,209).

Impact Fees – Road Fund (351): Decrease reserves by \$500,000 to fund the Southern Boulevard Phase 2A and 2B design update

Crime Victims Assistance Fund (376): Increase a net of \$85,968 to recognize revenue and expenditures of the FY 2024 Federal Grant.

Multi-Purpose Event Center (MPEC) Fund 601: Transfer from the Convention and Visitors Bureau Fund (225) to replace turf for the MPEC of \$275,000.

Health Self-Insurance Fund (750): Increase reserves \$393,000 which is a net result of the following changes: recognize interest revenue (\$19,000); recognize reimbursement from stop-loss insurance (\$734,000); transfer in from the General Fund (\$1,000,000); and decrease in Presbyterian administration charges (\$70,000) due to YTD activity. Total reserves after FY 2024 Mid-year adjustments will be \$604,810.

Water and Wastewater Utility Funds

Utility Fund Revenues: I am recommending a net increase in revenues of \$1,753,823 in the Utility Operating Fund for the current fiscal year. This net increase is due to YTD water, wastewater, and interest revenue trends, which represents a 3.3 percent increase in total Utility Operating Fund revenue.

Utility Fund Expenditures: I recommend a net increase in expenditures totaling \$10,403,900, including a transfer of \$9,252,734 to the Water and Wastewater Capital Funds (540 and 550).

Materials and Services: A net increase of \$1,110,128, which includes various increases and decreases across the Utilities Operations Fund (501), the most significant are as follows:

- Increase of \$81,000 to offset the cost of a 23.0 percent increase projected for FY 2024 in the utilization of the Utilities' online bill payment site;
- An increase of \$70,000 to fleet maintenance to offset increases in the cost of maintaining Utilities' large vehicles and heavy equipment used in daily water and wastewater operations;
- Increase of \$546,000 in electric power used to operate water, wastewater, and recycled water facilities such as well sites, booster stations, wastewater treatment plants, lift stations, and the recycled water facility; and

- An increase of \$300,000 to offset increases in the cost of chemicals used to treat water and wastewater to Environmental Protection Agency and New Mexico Environment Department standards.

Capital Outlay: A net increase of \$41,038 to the Utilities Operations fund (501) to purchase the following:

- Increase of \$17,000 to replace outdated/no longer supported GIS (total expense of \$34,000 split with the General Fund).
- Increase of \$24,038 to purchase trench shoring (\$10,038) to be used when excavating to repair water lines, and to purchase Conex boxes (\$14,000) to store repair parts.

Transfer to Other Funds: An increase in transfers of \$9,252,734 to fund water and wastewater capital improvements, including:

- Transfer of \$3,405,734 to C.I.F. Water Fund (540) to replace water lines in Council District 1 (\$3,088,832) and Council District 4 (\$316,902) in conjunction with the Residential Hybrid Mill and Inlay road project; and
- Transfer of \$5,847,000 to C.I.F. Wastewater Fund (550) to rebid Wastewater Treatment Plant 2 headworks (\$5,700,000) and engineering services (\$147,000) to replace the sewer line in conjunction with Southern Boulevard road improvements.

Utility Fund Ending Fund Balance (EFB): The above recommendations will decrease the Ending Fund Balance in the Utilities Operations Fund by \$8,650,077 or 50.4 percent; the revised balance is projected to be \$8,505,269. There is a cash reserve of 78 days, which is lower than the recommended 90-day cash reserve established by the 2018 Rate Study. The reserve level will be at 28 percent of expenditures. The capital reserve of \$3,409,436 remains unchanged and represents 1.0 percent of the Utility's capital assets. The capital reserve was originally established in Fiscal Year 2015, per the 2012 Rate Study, and may be utilized for the Utility Fund's intermittent and emergency infrastructure needs.

Conclusion

These adjustments will allow Rio Rancho to maintain a sustainable budget by focusing on a long-term outlook while addressing current needs. I thank the Governing Body for their leadership and support and City employees whose hard work and dedication continue to make Rio Rancho a great place to live and work.

Thank you.

A handwritten signature in blue ink, appearing to read "M. B. Geisel". The signature is fluid and cursive, with the first name "Matthew" written in a more stylized, less legible script, followed by "B. Geisel" in a clearer, more standard cursive.

Matthew B. Geisel
City Manager

**CITY OF RIO RANCHO
GENERAL FUND MID-YEAR SUMMARY
FOR THE PERIOD 7/1/2023 To 6/30/2024**

	FY 2024 Revised	Increase (Decrease)	FY 2024 Adjusted	Percentage Change
Beginning Fund Balance	49,664,066	-	49,664,066	0.0%
Revenues - Recurring				
Property Tax	21,736,402	300,000	22,036,402	1.4%
Gross Receipts Taxes	57,340,606	5,101,000	62,441,606	8.9%
Compensation Tax	700,000	70,000	770,000	10.0%
Franchise Fees	5,057,062	259,678	5,316,740	5.1%
Licenses and Permits	299,500	77,800	377,300	26.0%
Grants	496,959	-	496,959	0.0%
State Shared Taxes	470,000	-	470,000	0.0%
General Government	1,832,500	475,000	2,307,500	25.9%
Public Safety	3,607,000	78,200	3,685,200	2.2%
Culture and Recreation	698,683	32,771	731,454	4.7%
Fines and Forfeitures	607,000	(90,000)	517,000	-14.8%
Miscellaneous Revenue	3,271,094	13,000	3,284,094	1.5%
Other Financing Sources	14,220	-	14,220	0.0%
Total Recurring Revenues	96,131,026	6,317,449	102,448,475	6.6%
Revenues - Non- Recurring				
Miscellaneous Revenue		37,672	37,672	0.0%
Revenues - Non-Recurring	-	37,672	37,672	0.0%
Total Revenues	96,131,026	6,355,121	102,486,147	6.6%
Other Financing Sources				
Transfer In	51,476	35	51,511	0.1%
Total Resources	145,846,568	6,355,156	152,201,724	4.4%
Expenditures - Recurring				
Personal Services	62,347,068	271,352	62,618,420	0.4%
Materials and Services	26,673,871	1,440,728	28,114,599	5.4%
Capital Outlay	1,157,769	46,775	1,204,544	4.0%
Total Recurring Expenditures	90,178,708	1,758,855	91,937,563	2.0%
Total Expenditures	90,178,708	1,758,855	91,937,563	2.0%
Transfer Out	26,285,815	4,303,156	30,588,971	16.4%
Ending Fund Balance				
Unreserved	21,867,153	146,574	22,013,726	0.7%
Reserved	7,514,892	146,571	7,661,464	2.0%
Total Ending Fund Balance	29,382,045	293,145	29,675,190	1.0%
Total Uses	145,846,568	6,355,156	152,201,724	4.4%
	32.6%		32.3%	

CITY OF RIO RANCHO
GENERAL FUND REVENUE BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023-2024

		Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
Property Tax						
101-0000-310-1000	Property Tax	21,461,402	300,000		21,761,402	300,000
		21,461,402	300,000	0	21,761,402	300,000
Gross Receipt Tax						
101-0000-316-1000	Muni GRT	0	592,000		592,000	592,000
101-0000-316-1500	Muni Infrastructure	0	57,000		57,000	57,000
101-0000-316-3500	Hold Harmless	0	6,000		6,000	6,000
101-0000-316-4000	Muni GRT 1.8125	34,055,030	2,150,000		36,205,030	2,150,000
101-0000-335-1000	Muni Share State GRT	23,274,776	2,300,000	0	25,574,776	2,300,000
101-0000-316-4500	Interstate Telecom	10,800		4,000	6,800	(4,000)
		57,340,606	5,105,000	4,000	62,441,606	5,101,000
Excise Tax						
101-0000-317-2000	Compensating Tax	700,000	70,000		770,000	70,000
		700,000	70,000	0	770,000	70,000
Franchise Fees						
101-0000-318-2000	Water & Wastewater	990,762	24,678		1,015,440	24,678
101-0000-318-3000	Sparklight Cable	110,000		20,000	90,000	(20,000)
101-0000-318-5000	NM Natural Gas	450,000	100,000		550,000	100,000
101-0000-318-6000	Century Link	60,000		5,000	55,000	(5,000)
101-0000-318-7000	PNM Electric	2,900,000	160,000		3,060,000	160,000
		4,510,762	284,678	25,000	4,770,440	259,678
Licenses and Permits						
101-0000-321-2500	Solicitation Registration	1,000		200	800	(200)
101-0000-322-1500	Paving Cuts / ROW Permits	35,000	80,000	0	115,000	80,000
101-0000-322-2000	Sign Permits	25,000		2,000	23,000	(2,000)
		61,000	80,000	2,200	138,800	77,800
General Government						
101-0000-341-2000	Zone Ordinance	15,000		5,000	10,000	(5,000)
101-0000-341-2500	Plan Check Revenues	350,000	150,000		500,000	150,000
101-0000-341-2900	Plan Review Revision Fee	12,000		5,000	7,000	(5,000)
101-0000-341-3000	Inspection Fee	1,000,000	340,000		1,340,000	340,000
101-0000-341-4500	MVD Administration	100,000		5,000	95,000	(5,000)
		1,477,000	490,000	15,000	1,952,000	475,000
Public Safety						
101-0000-342-1000	Public Safety	15,000		5,000	10,000	(5,000)
101-0000-342-3000	Chief's Overtime (Police)	270,000	35,000		305,000	35,000
101-0000-342-3001	Chief's Overtime (Fire)	50,000	30,000		80,000	30,000
101-0000-342-3100	Sandoval SDWI Overtime	0	10,200		10,200	10,200
101-0000-342-3002	Chief's Overtime (Fire Intel)	0	8,000		8,000	8,000
		335,000	83,200	5,000	413,200	78,200
Culture and Recreation						
101-0000-347-1001	User Fees Outdoors	75,000	35,000		110,000	35,000
101-0000-347-1002	Admissions Tax - Outdoors	(3,844)	(1,794)		(5,638)	(1,794)
101-0000-347-1007	Lessons - Aquatic Center	20,000	15,000		35,000	15,000
101-0000-347-2001	Special Events	24,625	7,500	150	31,975	7,350
101-0000-347-2002	Sportzcamp	169,100		8,000	161,100	(8,000)
101-0000-347-2005	Children's Programs	15,825		6,000	9,825	(6,000)
101-0000-347-2006	Athletics	105,850		18,785	87,065	(18,785)
101-0000-347-2009	Kidszone	15,255	10,000		25,255	10,000
		421,811	65,706	32,935	454,582	32,771
Fines and Forfeitures						
101-0000-351-1000	Court Fines and Bonds	300,000		50,000	250,000	(50,000)
101-0000-351-2000	Court Administration	215,000		10,000	205,000	(10,000)
101-0000-351-3000	State Agency Trust Fees	80,000		30,000	50,000	(30,000)
		595,000	0	90,000	505,000	(90,000)
Miscellaneous						
101-0000-368-2005	Library Reimbursements	10,172	34,000		44,172	34,000
101-0000-369-1006	Chief's Overtime Admin	30,000	5,000		35,000	5,000
101-0000-369-1600	Convenience Fees	30,000	8,000		38,000	8,000
101-0000-369-2000	Insurance Recovery	1,930	3,672		5,602	3,672
		72,102	50,672	0	122,774	50,672

CITY OF RIO RANCHO
GENERAL FUND REVENUE BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023-2024

	Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
Interfund Operating Transfers					
101-0000-392-3500 Transfer from Other Fund	51,476	35		51,511	35
	51,476	35	0	51,511	35
Totals	87,026,159	6,529,291	174,135	93,381,315	6,355,156
Net Revenue Increase		6,355,156			

**CITY OF RIO RANCHO
GENERAL FUND EXPENDITURES
MID-YEAR BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023-2024**

		Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
EXPENDITURES						
Manager						
101-0510-410-4040	Program Expenditures	16,500	8,000		24,500	8,000
		<u>16,500</u>	<u>8,000</u>	<u>0</u>	<u>24,500</u>	<u>8,000</u>
Mayor						
101-0512-410-6012	Gasoline	1,800	300		2,100	300
		<u>1,800</u>	<u>300</u>	<u>0</u>	<u>2,100</u>	<u>300</u>
Fiduciary						
101-0515-410-3023	Filing Fees	0	500		500	500
101-0515-410-3025	Insurance	415,470	10,000		425,470	10,000
101-0515-410-3106	Technological Initiatives	2,250	4,350		6,600	4,350
101-0515-410-5050	Telephone Services	119,912		10,000	109,912	(10,000)
101-0515-410-5065	Water	9,500	10,000		19,500	10,000
101-0515-410-5502	Cellular Phone Services	26,997	200		27,197	200
101-0515-410-6512	GRT Administration Fee	1,050,224	157,930		1,208,154	157,930
101-0515-410-6516	Tax Penalty	0	17,548		17,548	17,548
101-0515-410-6518	Banking Charges	130,000	120,000		250,000	120,000
101-0515-410-6519	Active Net Processing Fee	25,000	5,000		30,000	5,000
101-0515-410-8001	Transfer to Other Funds	91,155	1,000,000		1,091,155	1,000,000
101-0515-410-8004	Transfer to RioVision Cable	52,062	13,000		65,062	13,000
101-0515-410-8006	Transfer to Infrastructure	13,088,007	683,903		13,771,910	683,903
101-0515-410-8020	Transfer to Computer/Software	617,100	2,010,370		2,627,470	2,010,370
101-0515-410-8021	Transfer to MPEC	3,233,644	55,733		3,289,377	55,733
101-0515-410-8023	Transfer to Equipment Replacement	808,000	200,100		1,008,100	200,100
101-0515-410-8026	Transfer to Building Replacement	1,560,050	340,050		1,900,100	340,050
101-0515-410-9001	Ending Fund Balance - Unreserved	22,457,310	146,574		22,603,884	146,574
101-0515-410-9002	Ending Fund Balance - Reserved	6,924,735	146,571		7,071,306	146,571
		<u>50,611,416</u>	<u>4,921,829</u>	<u>10,000</u>	<u>55,523,245</u>	<u>4,911,829</u>
City Clerk						
101-1505-411-3106	Technological Initiatives	0	32,685	0	32,685	32,685
101-1505-411-3207	Contract Services	47,858	18,000	32,685	33,173	(14,685)
		<u>47,858</u>	<u>50,685</u>	<u>32,685</u>	<u>65,858</u>	<u>18,000</u>
Municipal Court						
101-1705-412-3023	Filing Fees	0	240	0	240	240
101-1705-412-3106	Technological Initiatives	22,914	2,500		25,414	2,500
101-1705-412-3201	Professional Services	2,700	2,700		5,400	2,700
101-1705-412-4011	Court Admin Fees / Expenditures	0	75,100		75,100	75,100
101-1705-412-5005	Memberships/Subscriptions	1,950		240	1,710	(240)
101-1705-412-5037	Repair and Maintenance	5,425	5,300		10,725	5,300
101-1705-412-5050	Telephone Services	16,009		3,009	13,000	(3,009)
101-1705-412-6505	State Agency Trust	84,116		30,000	54,116	(30,000)
		<u>133,114</u>	<u>85,840</u>	<u>33,249</u>	<u>185,705</u>	<u>52,591</u>
ATTORNEY						
101-2005-414-3201	Professional Services	100,000		20,000	80,000	(20,000)
		<u>100,000</u>	<u>0</u>	<u>20,000</u>	<u>80,000</u>	<u>(20,000)</u>
Attorney		100,000	0	20,000	80,000	(20,000)
HUMAN RESOURCES						
101-2610-410-32-05	Wage & Classification Study	0	20,000		20,000	20,000
101-2610-410-32-07	Contract & Other Services	172,479	11,674		184,153	11,674
101-2610-410-50-11	Training	23,780	10,500		34,280	10,500
101-2610-410-60-50	Office Supplies	10,000	2,000		12,000	2,000
		<u>206,259</u>	<u>44,174</u>	<u>0</u>	<u>250,433</u>	<u>44,174</u>
Human Resources		206,259	44,174	0	250,433	44,174

CITY OF RIO RANCHO
GENERAL FUND EXPENDITURES
MID-YEAR BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023-2024

	Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
FINANCIAL SERVICES DEPARTMENT					
Administration					
101-3001-415-5006	10,330	800	0	11,130	800
101-3001-415-5007	4,025	600		4,625	600
101-3001-415-5011	19,998	1,860	0	21,858	1,860
101-3001-415-5030	6,144	600	0	6,744	600
101-3001-415-6070	2,500	500	0	3,000	500
	<u>42,997</u>	<u>4,360</u>	<u>0</u>	<u>47,357</u>	<u>4,360</u>
Accounting					
101-3005-415-1021	1,000	2,000		3,000	2,000
	<u>1,000</u>	<u>2,000</u>	<u>0</u>	<u>3,000</u>	<u>2,000</u>
Ambulance Billing					
101-3006-415-1021	1,000	2,500		3,500	2,500
101-3006-415-3207	35,567	15,000		50,567	15,000
	<u>36,567</u>	<u>17,500</u>	<u>0</u>	<u>54,067</u>	<u>17,500</u>
Motor Vehicle Division					
101-3015-465-3106	1,620		1,620	0	(1,620)
	<u>1,620</u>	<u>0</u>	<u>1,620</u>	<u>0</u>	<u>(1,620)</u>
Financial Services Total	82,184	23,860	1,620	104,424	22,240
INFORMATION TECHNOLOGIES					
101-3020-410-1009	163,654	27,940		191,594	27,940
101-3020-410-2001	123,754	5,214		128,968	5,214
101-3020-410-2005	8,963	405		9,368	405
101-3020-410-2015	2,607	112		2,719	112
101-3020-410-2020	86,578	4,300		90,878	4,300
101-3020-410-2025	762	36		798	36
101-3020-410-2030	5,419	260		5,679	260
101-3020-410-2040	12,668	558		13,226	558
101-3020-410-3106	1,450,509	31,315		1,481,824	31,315
101-3020-410-5050	23,350	1,656		25,006	1,656
101-3020-410-6070	26,686	5,000		31,686	5,000
	<u>1,904,950</u>	<u>76,796</u>	<u>0</u>	<u>1,981,746</u>	<u>76,796</u>
Information Technologies	1,904,950	76,796	0	1,981,746	76,796
PARKS AND RECREATION AND COMMUNITY SERVICES DEPARTMENT					
Administration					
101-3505-450-1021	11,000		7,500	3,500	(7,500)
101-3505-450-3023	0	200		200	200
101-3505-450-5001	50,129		3,200	46,929	(3,200)
101-3505-450-5040	61,490	8,000		69,490	8,000
101-3505-450-5050	22,116		1,700	20,416	(1,700)
101-3505-450-5055	204,472	6,000		210,472	6,000
101-3505-450-5065	1,115,000	105,000		1,220,000	105,000
101-3505-450-5502	15,306	5,500		20,806	5,500
101-3505-450-6053	0	2,500		2,500	2,500
	<u>1,479,513</u>	<u>127,200</u>	<u>12,400</u>	<u>1,594,313</u>	<u>114,800</u>
Outdoor Aquatics					
101-3510-450-1021	800	500		1,300	500
101-3510-450-6053	19,342	3,000		22,342	3,000
101-3510-450-6054	1,000	500		1,500	500
	<u>21,142</u>	<u>4,000</u>	<u>0</u>	<u>25,142</u>	<u>4,000</u>
Aquatic Center					
101-3511-450-5045	1,454	1,100		2,554	1,100
101-3511-450-5065	30,000		10,000	20,000	(10,000)
	<u>31,454</u>	<u>1,100</u>	<u>10,000</u>	<u>22,554</u>	<u>(8,900)</u>

CITY OF RIO RANCHO
GENERAL FUND EXPENDITURES
MID-YEAR BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023-2024

	Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
Programming					
101-3515-450-1021 Overtime	6,500	2,500		9,000	2,500
101-3515-450-3207 Contract Services	142,195		8,300	133,895	(8,300)
101-3515-450-4034 Teen Programs Under 5K	1,000	200		1,200	200
101-3515-450-4040 Programs Activities	57,900		8,600	49,300	(8,600)
101-3515-450-5030 Leases and Rentals	20,186		600	19,586	(600)
101-3515-450-6053 Program Supplies	40,963	1,000		41,963	1,000
	<u>268,744</u>	<u>3,700</u>	<u>17,500</u>	<u>254,944</u>	<u>(13,800)</u>
Parks and Facilities					
101-3526-452-3207 Contract Services	46,523	30,942		77,465	30,942
101-3526-452-5039 Park Imp<5k & Maintenance	423,417	65,141		488,558	65,141
101-3526-452-6012 Gasoline	67,500	11,250		78,750	11,250
101-3526-452-6053 Program Supplies	32,203	25,000		57,203	25,000
101-3526-452-7025 Major Furniture and Equipment	523,773		100,000	423,773	(100,000)
	<u>1,093,416</u>	<u>132,333</u>	<u>100,000</u>	<u>1,125,749</u>	<u>32,333</u>
Keep Rio Rancho Beautiful					
101-3530-434-1021 Overtime	622	200		822	200
101-3530-434-3103 Special Waste Collections	28,245	35,000		63,245	35,000
101-3530-434-3207 Contract Services	7,000	980		7,980	980
101-3530-434-5001 Advertising	8,597		1,250	7,347	(1,250)
101-3530-434-5011 Conferences & Training	320	70		390	70
101-3530-434-6053 Program Supplies	9,639	700		10,339	700
101-3530-434-6054 Janitorial Supplies	1,315		700	615	(700)
	<u>55,738</u>	<u>36,950</u>	<u>1,950</u>	<u>90,738</u>	<u>35,000</u>
Animal Resource Center					
101-3540-450-1021 Overtime	18,000	11,500		29,500	11,500
101-3540-450-3207 Contract Services	1,501	3,000		4,501	3,000
101-3540-450-6012 Gasoline	15,000	2,500		17,500	2,500
101-3540-450-7025 Major Furniture and Equipment	0	9,775		9,775	9,775
	<u>34,501</u>	<u>26,775</u>	<u>0</u>	<u>61,276</u>	<u>26,775</u>
Senior Services					
101-4005-450-1021 Overtime	1,946	1,000		2,946	1,000
101-4005-450-3106 Technological Initiatives	125	3,000		3,125	3,000
101-4005-450-3207 Contract Services	79,389		4,000	75,389	(4,000)
101-4005-450-6012 Gasoline	3,000	500		3,500	500
	<u>84,460</u>	<u>4,500</u>	<u>4,000</u>	<u>84,960</u>	<u>500</u>
Parks and Recreation Total	3,068,968	336,558	145,850	3,259,676	190,708
LIBRARY AND INFORMATION SERVICES					
101-4505-450-1021 Overtime	0	10		10	10
101-4505-450-3207 Contract Services	16,061	2,000		18,061	2,000
101-4505-450-4028 Adult Recreation	2,200	1,500		3,700	1,500
101-4505-450-5001 Advertising	2,000	1,000		3,000	1,000
101-4505-450-5030 Leases and Rentals	47,853	6,000		53,853	6,000
101-4505-450-5050 Telephone Services	40,147		10,000	30,147	(10,000)
101-4505-450-6012 Gasoline	1,350	225		1,575	225
101-4505-450-6050 Office Supplies	5,917		510	5,407	(510)
101-4505-450-6053 Program Supplies	11,900		500	11,400	(500)
101-4505-450-6070 Minor Furniture and Equipment	17,497		1,000	16,497	(1,000)
	<u>144,925</u>	<u>10,735</u>	<u>12,010</u>	<u>143,650</u>	<u>(1,275)</u>
Library and Information Services	144,925	10,735	12,010	143,650	(1,275)

CITY OF RIO RANCHO
GENERAL FUND EXPENDITURES
MID-YEAR BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023-2024

	Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
DEVELOPMENT SERVICES DEPARTMENT					
Administration					
101-5005-434-1005 Exempt Full-Time	227,302	25,344		252,646	25,344
101-5005-434-1021 Overtime	0	1,000		1,000	1,000
101-5005-434-2001 PERA	52,091	4,729		56,820	4,729
101-5005-434-2005 FICA	3,834	367		4,201	367
101-5005-434-2015 Workers Comp	1,094	101		1,195	101
101-5005-434-2020 Health Insurance	36,230	4,300		40,530	4,300
101-5005-434-2025 Life Insurance	553	32		585	32
101-5005-434-2030 Dental Insurance	2,294	260		2,554	260
101-5005-434-2040 Retiree Health	5,332	508		5,840	508
101-5005-434-5502 Cellular Phone Services	29,563	481		30,044	481
101-5005-434-6050 Office Supplies	6,000	800		6,800	800
	<u>364,293</u>	<u>37,922</u>	<u>0</u>	<u>402,215</u>	<u>37,922</u>
Building Inspections					
101-5015-434-1005 Exempt Full-Time	165,402	25,344		190,746	25,344
101-5015-434-1009 Non Exempt Full-Time	723,206	21,886		745,092	21,886
101-5015-434-1021 Overtime	10,000	12,000		22,000	12,000
101-5015-434-2001 PERA	182,508	8,813		191,321	8,813
101-5015-434-2005 FICA	13,398	684		14,082	684
101-5015-434-2015 Workers Comp	22,445	189		22,634	189
101-5015-434-2020 Health Insurance	198,410	8,600		207,010	8,600
101-5015-434-2025 Life Insurance	701	60		761	60
101-5015-434-2030 Dental Insurance	10,437	520		10,957	520
101-5015-434-2040 Retiree Health	18,717	945		19,662	945
101-5015-434-6012 Gasoline	21,000	3,500		24,500	3,500
	<u>1,366,224</u>	<u>82,541</u>	<u>0</u>	<u>1,448,765</u>	<u>82,541</u>
Engineering Development					
101-5030-434-1009 Non Exempt Full-Time	402,750	22,986		425,736	22,986
101-5030-434-2001 PERA	97,749	4,289		102,038	4,289
101-5030-434-2005 FICA	7,102	333		7,435	333
101-5030-434-2015 Workers Comp	6,022	678		6,700	678
101-5030-434-2020 Health Insurance	75,977	4,300		80,277	4,300
101-5030-434-2025 Life Insurance	291	29		320	29
101-5030-434-2030 Dental Insurance	4,101	260		4,361	260
101-5030-434-2040 Retiree Health	10,006	460		10,466	460
101-5030-434-3106 Technological Initiatives	1,000	600		1,600	600
101-5030-434-6012 Gasoline	10,500	1,750		12,250	1,750
101-5030-434-6053 Program Supplies	500	500		1,000	500
	<u>615,998</u>	<u>36,185</u>	<u>0</u>	<u>652,183</u>	<u>36,185</u>
Code Enforcement					
101-5040-434-6012 Gasoline	15,000	2,500		17,500	2,500
	<u>15,000</u>	<u>2,500</u>	<u>0</u>	<u>17,500</u>	<u>2,500</u>
Development Services Total	2,361,515	159,148	0	2,520,663	159,148
PUBLIC WORKS DEPARTMENT					
Administration					
101-5501-441-5045 Internet Services	8,847	750		9,597	750
101-5501-441-5050 Telephone Services	12,132		4,000	8,132	(4,000)
101-5501-441-5055 PNM	559,750	5,000		564,750	5,000
101-5501-441-5065 Water	210,000	25,000		235,000	25,000
	<u>790,729</u>	<u>30,750</u>	<u>4,000</u>	<u>817,479</u>	<u>26,750</u>
Building Maintenance					
101-5505-441-6012 Gasoline	12,600	3,150		15,750	3,150
	<u>12,600</u>	<u>3,150</u>	<u>0</u>	<u>15,750</u>	<u>3,150</u>
Custodial					
101-5510-441-6012 Gasoline	10,500	1,750		12,250	1,750
	<u>10,500</u>	<u>1,750</u>	<u>0</u>	<u>12,250</u>	<u>1,750</u>

**CITY OF RIO RANCHO
GENERAL FUND EXPENDITURES
MID-YEAR BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023-2024**

	Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
Fleet Maintenance					
101-5512-441-3106 Technological Initiatives	7,138	2,671		9,809	2,671
101-5512-441-6012 Gasoline	2,400	2,150		4,550	2,150
101-5512-441-6053 Program Supplies	2,987		2,671	316	(2,671)
	<u>12,525</u>	<u>4,821</u>	<u>2,671</u>	<u>14,675</u>	<u>2,150</u>
Streets and ROW					
101-5515-441-3207 Contract Services	2,998,785	216,573		3,215,358	216,573
101-5515-441-5038 Repair & Maintenance - Infrastructure	20,000		820	19,180	(820)
101-5515-441-6012 Gasoline	238,443	6,557		245,000	6,557
101-5515-441-6070 Minor Furniture and Equipment	31,951	820		32,771	820
	<u>3,289,179</u>	<u>223,950</u>	<u>820</u>	<u>3,512,309</u>	<u>223,130</u>
Engineering					
101-5520-441-1021 Overtime	4,000	1,100		5,100	1,100
101-5520-441-3106 Technological Initiatives	77,438	3,000		80,438	3,000
101-5520-441-3201 Professional Services	637,197	201,000	250,000	588,197	(49,000)
101-5520-441-3207 Contract Services	1,143,788	125,000		1,268,788	125,000
101-5520-441-5038 Repair & Maintenance Infrastructure	244,000	25,000	11,000	258,000	14,000
101-5520-441-6012 Gasoline	22,500	4,450		26,950	4,450
101-5520-441-6070 Minor Furniture and Equipment	41,300	14,672		55,972	14,672
101-5520-441-7025 Major Furniture and Equipment	80,000	17,000		97,000	17,000
	<u>2,250,223</u>	<u>391,222</u>	<u>261,000</u>	<u>2,380,445</u>	<u>130,222</u>
Public Works Total	6,365,756	655,643	268,491	6,752,908	387,152
POLICE DEPARTMENT					
Administration					
101-6005-421-1019 Chief's Overtime	0	5,000		5,000	5,000
101-6005-421-1021 Overtime	8,126	4,000		12,126	4,000
101-6005-421-3023 Filing Fees	0	150		150	150
101-6005-421-3025 Insurance	737,139	15,000		752,139	15,000
101-6005-421-5005 Memberships and Subscriptions	5,785		150	5,635	(150)
101-6005-421-5050 Telephone Services	65,664		9,000	56,664	(9,000)
101-6005-421-5502 Cellular Phone Service	126,980	7,000		133,980	7,000
101-6005-421-6070 Minor Furniture and Equipment	8,550	10,400		18,950	10,400
	<u>952,244</u>	<u>41,550</u>	<u>9,150</u>	<u>984,644</u>	<u>32,400</u>
Communication Center					
101-6010-421-3106 Technological Initiatives	0	9,000		9,000	9,000
	<u>0</u>	<u>9,000</u>	<u>0</u>	<u>9,000</u>	<u>9,000</u>
Law Enforcement					
101-6025-424-1017 Sandoval SDWI Overtime	0	9,050		9,050	9,050
101-6025-424-1019 Chief's Overtime	270,000	30,000		300,000	30,000
101-6025-424-3106 Technological Initiatives	96,518		4	96,514	(4)
101-6025-424-5030 Lease and Rentals	12,500	22,100		34,600	22,100
101-6025-424-6012 Gasoline	394,804	77,696		472,500	77,696
101-6025-424-6020 Protective Clothing/Uniforms	271,217		1,758	269,459	(1,758)
101-6025-424-6051 Supplies - Investigations	9,072	210		9,282	210
101-6025-424-6070 Minor Furniture and Equipment	272,151	1,758		273,909	1,758
101-6025-424-7025 Major Furniture and Equipment	150,062	120,000		270,062	120,000
	<u>1,476,324</u>	<u>260,814</u>	<u>1,762</u>	<u>1,735,376</u>	<u>259,052</u>
Training					
101-6040-421-1017 Sandoval SDWI Overtime	0	1,150		1,150	1,150
101-6040-421-1021 Overtime	5,000	2,500		7,500	2,500
101-6040-421-6053 Program Supplies	68,709	8,190		76,899	8,190
	<u>73,709</u>	<u>11,840</u>	<u>0</u>	<u>85,549</u>	<u>11,840</u>
Police Total	2,502,277	323,204	10,912	2,814,569	312,292

**CITY OF RIO RANCHO
GENERAL FUND EXPENDITURES
MID-YEAR BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023-2024**

	Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
FIRE/EMS DEPARTMENT					
Administration					
101-6530-423-1019 Chief's Overtime	70,000	18,000		88,000	18,000
101-6530-423-3106 Technological Initiatives	56,208	25,000		81,208	25,000
101-6530-423-5006 Travel	0	2,000		2,000	2,000
101-6530-423-5007 Transportation	0	2,500		2,500	2,500
101-6530-423-5011 Conferences and Training	77,925	19,000		96,925	19,000
101-6530-423-5040 Fleet Maintenance	86,261	75,000		161,261	75,000
101-6530-423-5045 Internet Services	14,893	3,500		18,393	3,500
101-6530-423-5050 Telephone Services	25,161		5,000	20,161	(5,000)
101-6530-423-5502 Cellular Phones	33,998	960		34,958	960
101-6530-423-6012 Gasoline	144,349	42,651		187,000	42,651
101-6530-423-6020 Protective Clothing/ Uniforms	374,806	9,590		384,396	9,590
	<u>883,601</u>	<u>198,201</u>	<u>5,000</u>	<u>1,076,802</u>	<u>193,201</u>
Fire and Rescue Total	883,601	198,201	5,000	1,076,802	193,201
General Fund Total	<u>68,431,123</u>	<u>6,894,973</u>	<u>539,817</u>	<u>74,786,279</u>	<u>6,355,156</u>

Personal Services	271,352
Materials and Services	1,440,728
Capital	46,775
Transfers	4,303,156
EFB	293,145
Total	<u>6,355,156</u>

**CITY OF RIO RANCHO
SPECIAL FUNDS
BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023 - 2024**

		Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
#202 ACO SPAY/NEUTER FUND						
Revenues						
202-0000-351-1000	Gov't Gross Receipts Tax	200	89		289	89
202-0000-361-1000	Interest		911		911	911
		<u>200</u>	<u>1,000</u>	<u>-</u>	<u>1,200</u>	<u>1,000</u>
Expenditures						
202-0000-425-6010	Spay/Neuter Expense	42,827	5,000		47,827	5,000
202-0000-425-9001	Ending Fund Balance - Unreserved	15,524		4,000	11,524	(4,000)
		<u>58,351</u>	<u>5,000</u>	<u>4,000</u>	<u>59,351</u>	<u>1,000</u>
#207 KRRB GRANT FUND						
Expenditures						
207-0000-434-1013	Temporary Employee	5,374		5,374	-	(5,374)
207-0000-434-2005	FICA	78		78	-	(78)
207-0000-434-2015	Worker's Compensation	173		173	-	(173)
207-0000-434-3207	Contract Services	2,600	600		3,200	600
207-0000-434-5005	Memberships/Subscriptions	330	15		345	15
207-0000-434-5006	Travel	745	242		987	242
207-0000-434-5007	Transportation	629		111	518	(111)
207-0000-434-5011	Conference & Training	595	80		675	80
207-0000-434-6053	Program Supplies	11,764	4,799		16,563	4,799
		<u>22,288</u>	<u>5,736</u>	<u>5,736</u>	<u>22,288</u>	<u>-</u>
#213 RIO METRO FUND						
Revenues						
213-0000-368-2000	Reimbursement	96,283	25,500		121,783	25,500
		<u>96,283</u>	<u>25,500</u>	<u>-</u>	<u>121,783</u>	<u>25,500</u>
Expenditures						
213-0000-410-6012	Gasoline	79,500	25,500		105,000	25,500
		<u>79,500</u>	<u>25,500</u>	<u>-</u>	<u>105,000</u>	<u>25,500</u>
#220 LIBRARY FUND						
Revenues						
220-0000-334-1000	State Grants	152,395	15,529		167,924	15,529
		<u>152,395</u>	<u>15,529</u>	<u>-</u>	<u>167,924</u>	<u>15,529</u>
Expenditures						
220-0000-450-3106	Technological Initiatives	295,537		1	295,536	(1)
220-0000-450-5006	Travel	3,649	7,429		11,078	7,429
220-0000-450-5007	Transportation		3,800			3,800
220-0000-450-5011	Conferences and Training		4,300		4,300	4,300
220-0000-450-6073	County Bond Books	789,898	1	48,339	741,560	(48,338)
220-0000-450-7025	Major Furniture and Equipment	85,441	48,304		133,745	48,304
220-0000-450-8001	Transfer to General Fund		35		35	35
		<u>1,174,525</u>	<u>63,869</u>	<u>48,340</u>	<u>1,186,254</u>	<u>15,529</u>
#225 CONVENTION AND VISITORS BUREAU FUND						
Expenditures						
225-0000-465-6012	Conferences and Training	200	850		1,050	850
225-0000-465-8001	Transfer to Other Fund	-	275,000		275,000	275,000
225-0000-465-9001	Ending Fund Balance - Unreserved	733,450		275,850	457,600	(275,850)
		<u>733,650</u>	<u>275,850</u>	<u>275,850</u>	<u>733,650</u>	<u>-</u>
#226 RIO VISION CABLE FUND						
Revenue						
226-0000-318-4000	Sparklight Cable	48,000		13,000	35,000	(13,000)
226-0000-392-3000	Transfer From General Fund	52,062	13,000		65,062	13,000
		<u>100,062</u>	<u>13,000</u>	<u>13,000</u>	<u>100,062</u>	<u>-</u>

**CITY OF RIO RANCHO
SPECIAL FUNDS
BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023 - 2024**

		Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
#243 TRAFFIC EDUCATION & ENFORCEMENT FUND						
Revenue						
243-0000-351-4000	Traffic Safety Education	65,000		10,000	55,000	(10,000)
		<u>65,000</u>	-	10,000	55,000	(10,000)
Expenditures						
243-0000-424-1021	Overtime	6,210	2,000		8,210	2,000
243-0000-424-9001	Ending Fund Balance - Unreserved	30,199		12,000	18,199	(12,000)
		<u>36,409</u>	2,000	12,000	26,409	(10,000)
#246 PS MISCELLANEOUS REVENUE / DONATIONS FUND						
Revenue						
246-0000-367-1000	Contributions / Donations	-	100	-	100	100
		<u>-</u>	100	-	100	100
Expenditures						
246-0000-424-4040	Program Supplies		275		275	275
246-0000-424-7015	Vehicles and Heavy Equipment	287,276		175	287,101	(175)
		<u>287,276</u>	275	175	287,376	100
#250 FIRE PROTECTION FUND						
Revenue						
250-0000-334-1000	Professional Services	901,482	71,394		972,876	71,394
		<u>901,482</u>	71,394	-	972,876	71,394
Expenditures						
250-0000-422-5035	Repair and Maintenance Buildings	380,488	48,192	1	428,679	48,191
250-0000-422-7011	Building Improvements	134,295	23,203		157,498	23,203
		<u>514,783</u>	71,395	1	586,177	71,394
#259 FEDERAL GRANTS FUND						
Revenue						
259-0000-331-2000	Federal Grants	943,023	41,416		984,439	41,416
		<u>943,023</u>	41,416	-	984,439	41,416
Expenditures						
259-0000-424-1021	Overtime	122,409	41,416		163,825	41,416
		<u>122,409</u>	41,416	-	163,825	41,416
#263 HIGHER EDUCATION GRT FUND						
Revenue						
263-0000-316-1000	Muni GRT 1.50%	4,749,198	150,000		4,899,198	150,000
		<u>4,749,198</u>	150,000	-	4,899,198	150,000
Expenditures						
263-0000-410-6512	GRT Administration Charges	144,072	10,928		155,000	10,928
263-0000-410-7610	Park Improvement	2,403,650	300,000		2,703,650	300,000
263-0000-410-9001	Ending Fund Balance Unreserved	9,572,147		160,928	9,411,219	(160,928)
		<u>12,119,869</u>	310,928	160,928	12,269,869	150,000
#265 CANNABIS TAX FUND						
Revenue						
265-0000-317-3000	Cannabis Excise Tax	350,000	80,000		430,000	80,000
		<u>350,000</u>	80,000	-	430,000	80,000
Expenditures						
265-0000-410-6512	GRT Administration Charge	10,500	1,500		12,000	1,500
265-0000-410-9001	Ending Fund Balance - Unreserved	712,253	78,500		790,753	78,500
		<u>722,753</u>	80,000	-	802,753	80,000
#270 MUNICIPAL ROAD FUND						
Expenditures						
270-0000-443-7441	Street Rehab	100,072	2,000		102,072	2,000
270-0000-443-9001	Ending Fund Balance - Unreserved	192,957		2,000	190,957	(2,000)
		<u>293,029</u>	2,000	2,000	293,029	-

**CITY OF RIO RANCHO
SPECIAL FUNDS
BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023 - 2024**

		Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
#280 REGIONAL EMERGENCY COMMUNICATION CENTER FUND						
Expenditures						
280-0000-421-3023	Filing Fees	900	690		1,590	690
280-0000-421-3201	Professional Services	22,000		1,390	20,610	(1,390)
280-0000-421-5502	Cellular Phone Services	4,826	700		5,526	700
		<u>27,726</u>	<u>1,390</u>	<u>1,390</u>	<u>27,726</u>	<u>-</u>
#305 INFRASTRUCTURE FUND						
Revenue						
305-0000-334-1000	State Grants	4,077,813	3,183,450		7,261,263	3,183,450
305-0000-392-3000	Transfer from General Fund	13,088,007	683,903		13,771,910	683,903
		<u>17,165,820</u>	<u>3,867,353</u>	<u>-</u>	<u>21,033,173</u>	<u>3,867,353</u>
Expenditures						
305-0000-442-4150	Grants Programs / Grant Reversion	-	382,943		382,943	382,943
305-0000-442-7009	Road Construction	1,588,989	126,353	382,943	1,332,399	(256,590)
305-0000-442-7010	Road Construction	27,786,404	3,551,000		31,337,404	3,551,000
305-0000-442-7035	Street Lights	-	190,000		190,000	190,000
		<u>29,375,393</u>	<u>4,250,296</u>	<u>382,943</u>	<u>33,242,746</u>	<u>3,867,353</u>
#311 COMPUTER / SOFTWARE REPLACEMENT FUND						
Revenue						
311-0000-392-3000	Transfer From General Fund	617,100	2,010,370	-	2,627,470	2,010,370
		<u>617,100</u>	<u>2,010,370</u>	<u>-</u>	<u>2,627,470</u>	<u>2,010,370</u>
Expenditures						
311-0000-410-3106	Technological Initiatives	52,906	327,302		380,208	327,302
311-0000-410-6070	Minor Furniture and Equipment	472,100	19,300		491,400	19,300
311-0000-410-7025	Major Furniture and Equipment		163,768		163,768	163,768
311-0000-410-7040	Computer/Software Replacement	3,111,070	1,500,000		4,611,070	1,500,000
		<u>3,636,076</u>	<u>2,010,370</u>	<u>-</u>	<u>5,646,446</u>	<u>2,010,370</u>
#312 EQUIPMENT REPLACEMENT FUND						
Revenue						
312-0000-395-3000	Transfer From General Fund	808,000	200,100	-	1,008,100	200,100
		<u>808,000</u>	<u>200,100</u>	<u>-</u>	<u>1,008,100</u>	<u>200,100</u>
Expenditures						
312-0000-416-6070	Minor Furniture and Equipment	73,500		37,304	36,196	(37,304)
312-0000-416-7015	Vehicles and Heavy Equipment	773,171	237,404		1,010,575	237,404
		<u>846,671</u>	<u>237,404</u>	<u>37,304</u>	<u>1,046,771</u>	<u>200,100</u>
#313 CITY FACILITY IMPROVEMENT / REPLACEMENT FUND						
Revenue						
313-0000-392-3000	Transfer from General Fund	1,560,050	340,050		1,900,100	340,050
		<u>1,560,050</u>	<u>340,050</u>	<u>-</u>	<u>1,900,100</u>	<u>340,050</u>
Expenditures						
313-0000-416-3023	Filing Fee	-	1,300		1,300	1,300
313-0000-416-3106	Technological Initiatives	25,416	1,094		26,510	1,094
313-0000-416-5035	Repair and Maintenance Buildings	919,995	47,250		967,245	47,250
313-0000-416-5039	Park Imp <5K & Maintenance		38,700		38,700	38,700
313-0000-416-7011	Building Improvement	1,764,111	254,050		2,018,161	254,050
313-0000-416-7025	Major Equipment	47,754		2,344	45,410	(2,344)
		<u>2,757,276</u>	<u>342,394</u>	<u>2,344</u>	<u>3,097,326</u>	<u>340,050</u>
#315 STATE APPROPRIATIONS CAPITAL FUND						
Revenue						
315-0000-334-5000	State Grants	6,334,352	991,032		7,325,384	991,032
		<u>6,334,352</u>	<u>991,032</u>	<u>-</u>	<u>7,325,384</u>	<u>991,032</u>
Expenditures						
315-0000-416-7011	Buildings Improvements	1,086,084	991,032	-	2,077,116	991,032
		<u>1,086,084</u>	<u>991,032</u>	<u>-</u>	<u>2,077,116</u>	<u>991,032</u>

**CITY OF RIO RANCHO
SPECIAL FUNDS
BUDGET ADJUSTMENTS
FOR FISCAL YEAR 2023 - 2024**

		Revised Budget	Increase	Decrease	Adjusted Budget	Net Change
#351 IMPACT FEES - ROAD FUND						
Expenditures						
351-0000-442-7010	Road Construction	587,716	500,000		1,087,716	500,000
351-0000-442-9001	Ending Fund Balance - Unreserved	1,708,567		500,000	1,208,567	(500,000)
		<u>2,296,283</u>	<u>500,000</u>	<u>500,000</u>	<u>2,296,283</u>	<u>-</u>
#376 CRIME VICTIMS ASSISTANCE FUND						
Revenue						
376-0000-331-4801	Grant Revenue	44,794	85,968		130,762	85,968
		<u>44,794</u>	<u>85,968</u>	<u>-</u>	<u>130,762</u>	<u>85,968</u>
Expenditures						
376-0000-424-1009	Non Exempt Full Time	21,430	57,281	905	77,806	56,376
376-0000-424-1021	Overtime	499	448		947	448
376-0000-424-2001	PERA	3,682	11,192		14,874	11,192
376-0000-424-2005	FICA	315	803		1,118	803
376-0000-424-2015	Workers' Compensation	98	242		340	242
376-0000-424-2020	Health Insurance	3,215	14,762		17,977	14,762
376-0000-424-2025	Life Insurance	32	43		75	43
376-0000-424-2030	Dental Insurance	453	956		1,409	956
376-0000-424-2040	Retiree Healthcare	475	1,146		1,621	1,146
		<u>30,199</u>	<u>86,873</u>	<u>905</u>	<u>116,167</u>	<u>85,968</u>
#402 G.O. BOND SERIES 2018 FUND						
Expenditures						
402-0000-470-3040	Paying Agent Fee	965	920		1,885	920
402-0000-470-9001	Ending Fund Balance - Unreserved	1,280,558		920	1,279,638	(920)
		<u>1,281,523</u>	<u>920</u>	<u>920</u>	<u>1,281,523</u>	<u>-</u>
#601 MPEC SURCHARGE FUND						
Revenue						
601-0000-366-1000	MPEC Revenue	25,000	25,000		50,000	25,000
601-0000-392-3000	Transfer From General Fund	3,233,644	55,733		3,289,377	55,733
601-0000-392-3500	Transfer From Other Fund	-	275,000		275,000	275,000
		<u>3,258,644</u>	<u>355,733</u>	<u>-</u>	<u>3,614,377</u>	<u>355,733</u>
Expenditures						
601-0000-410-6107	Facility Fee Expense	60,000	62,590		122,590	62,590
601-0000-410-6109	MPEC Operations	3,616,144	303,000		3,919,144	303,000
601-0000-410-9001	Ending Fund Balance - Unreserved	134,857		9,857	125,000	(9,857)
		<u>3,811,001</u>	<u>365,590</u>	<u>9,857</u>	<u>4,166,734</u>	<u>355,733</u>
#750 HEALTH SELF INSURANCE FUND						
Revenue						
750-0000-361-1000	Interest Revenue		19,000		19,000	19,000
750-0000-369-1000	Miscellaneous Other Revenue	250,000	734,000		984,000	734,000
750-0000-392-3000	Transfer From General Fund		1,000,000		1,000,000	1,000,000
		<u>250,000</u>	<u>1,753,000</u>	<u>-</u>	<u>2,003,000</u>	<u>1,753,000</u>
Expenditures						
750-0000-410-3051	Administration Charges Presbyterian	440,000		70,000	370,000	(70,000)
750-0000-410-3052	Administration Charges BCBS	80,000	20,000		100,000	20,000
750-0000-410-6552	Stop/Loss Premium	315,000	40,000		355,000	40,000
750-0000-410-6553	Claims / Presbyterian Health	6,000,000	550,000		6,550,000	550,000
750-0000-410-6554	Claims / BCBS Health	850,000	350,000		1,200,000	350,000
750-0000-410-6556	Prescriptions	1,150,000	470,000		1,620,000	470,000
750-0000-410-9006	Reserve - Health	211,810	393,000		604,810	393,000
		<u>9,046,810</u>	<u>1,823,000</u>	<u>70,000</u>	<u>10,799,810</u>	<u>1,753,000</u>

CITY OF RIO RANCHO
UTILITY OPERATING FUND MID-YEAR SUMMARY
FOR THE PERIOD 7/1/2023 TO 6/30/2024

	FY 2024 Revised	Increase (Decrease)	FY 2023 Adjusted	Percentage Change
Beginning Fund Balance	\$ 33,132,776	\$ -	\$ 33,132,776	0.0%
Revenues				
Water Revenue	26,953,814	812,351	27,766,165	3.0%
Wastewater Revenue	23,452,905	421,564	23,874,469	1.8%
Customer Fees	2,028,600	470,188	2,498,788	23.2%
Interest Revenue	80,000	49,720	129,720	62.2%
Intergovernmental Grants	-	-	-	0.0%
Total Revenues	52,515,319	1,753,823	54,269,142	3.3%
Other Financing Sources				
Transfer In	-	-	-	0.0%
Total Resources	85,648,095	1,753,823	87,401,918	2.0%
Expenditures				
Personal Services	\$ 2,216,852	\$ -	\$ 2,216,852	0.0%
Material and Services	37,623,065	1,110,128	38,733,193	3.0%
Capital Outlay	1,076,517	41,038	1,117,555	3.8%
Total Expenditures	40,916,434	1,151,166	42,067,600	2.8%
Other Financing Uses				
Transfer Out	24,166,879	9,252,734	33,419,613	38.3%
Ending Fund Balance				
Unreserved	17,155,346	(8,650,077)	8,505,269	-50.4%
Capital Reserve	3,409,436	-	3,409,436	0.0%
Total Ending Fund Balance	20,564,782	(8,650,077)	11,914,705	-42.1%
Total Uses	\$ 85,648,095	\$ 1,753,823	\$ 87,401,918	2.0%

CITY OF RIO RANCHO

UTILITY FUNDS

BUDGET ADJUSTMENTS

FOR FISCAL YEAR 2023-2024

		Revised			Adjusted	Net
		Budget	Increase	Decrease	Budget	Change
WATER AND WASTEWATER UTILITY FUNDS						
#501 UTILITIES-7005 UTILITIES OPERATIONS						
Revenue						
501-0000-361-1000	Interest	80,000	49,720		129,720	49,720
501-0000-369-1600	Convenience Fees	330,000	14,457		344,457	14,457
501-0000-371-0101	Water / Single Family	19,864,803	229,093		20,093,896	229,093
501-0000-371-0102	Water / Multi-Family	258,063	2,551		260,614	2,551
501-0000-371-0201	Water / Commercial	2,378,436	276,477		2,654,913	276,477
501-0000-371-0202	Water / Commercial Irrigation	2,168,656	175,758		2,344,414	175,758
501-0000-371-0203	Water / Hydrant Meter	821,212	139,505		960,717	139,505
501-0000-371-0301	Water / Industrial	354,304		46,257	308,047	(46,257)
501-0000-371-0401	Water / City	95,485	4,140		99,625	4,140
501-0000-371-0402	Water / City Irrigation	1,012,855	31,084		1,043,939	31,084
501-0000-371-0501	NSF Fees	10,500	5,545		16,045	5,545
501-0000-371-0502	New Service Fees	200,000		15,246	184,754	(15,246)
501-0000-371-0503	Delinquent Fees	665,000	147,885		812,885	147,885
501-0000-371-0504	Unauthorized Consumption	20,000	4,803		24,803	4,803
501-0000-371-0601	Connection Fees-Water	80,000	46,239		126,239	46,239
501-0000-371-0603	Meter Setting Fees	300,000	178,258		478,258	178,258
501-0000-371-0605	Svc Line Install Fees	25,000	44,749		69,749	44,749
501-0000-371-0701	Other Revenue	45,000		2,846	42,154	(2,846)
501-0000-371-0802	Bulk Water	85,000	3,794		88,794	3,794
501-0000-375-0101	Wastewater / Single Family	20,450,493	302,672		20,753,165	302,672
501-0000-375-0102	Wastewater / Multi-Family	396,964	17,252		414,216	17,252
501-0000-375-0201	Wastewater / Commercial	2,498,782	117,419		2,616,201	117,419
501-0000-375-0203	Wastewater / Effluent	25,400		9,350	16,050	(9,350)
501-0000-375-0401	Wastewater / City Wastewater	59,266		1,853	57,413	(1,853)
501-0000-375-0601	Connection Fees - Wastewater	75,000	42,550		117,550	42,550
501-0000-375-0402	Wastewater / City Effluent	22,000		4,576	17,424	(4,576)
Total		52,322,219	1,833,951	80,128	54,076,042	1,753,823
Expenditures						
501-7005-505-9001	Ending Fund Balance / Unreserved	17,155,346		8,650,077	8,505,269	(8,650,077)
Total		17,155,346	-	8,650,077	8,505,269	(8,650,077)
#501 UTILITIES - 7006 ENVIRONMENTAL MANAGEMENT						
Expenditures						
501-7006-505-6070	Minor Furniture & Equipment	-	400		400	400
Total		-	400	-	400	400
#501 UTILITIES - 7007 SCADA AND SECURITY						
Expenditures						
501-7007-540-5050	Telephone Service	139,253	11,000		150,253	11,000
Total		139,253	11,000	-	150,253	11,000
#501 UTILITIES - 7015 UTILITIES ENGINEERING						
Expenditures						
501-7015-515-3106	Technological Initiatives	849	3,000		3,849	3,000
501-7015-515-6012	Gasoline	9,000	1,500		10,500	1,500
501-7015-515-7025	Major Furn. And Equipment	-	17,000		17,000	17,000
Total		9,849	21,500	-	31,349	21,500
#501 UTILITIES - 7019 UTILITIES ACCOUNTING						
Expenditures						
501-7019-505-3106	Technological Initiatives	9,000	14,750		23,750	14,750
Total		9,000	14,750	-	23,750	14,750
#501 UTILITIES - 7020 UTILITY SERVICES						
Expenditures						
501-7020-530-3106	Technological Initiatives	552,747	81,000		633,747	81,000
501-7020-530-5025	Postage	204,278	30,000		234,278	30,000
501-7020-530-6012	Gasoline	24,000	4,000		28,000	4,000
Total		781,025	115,000	-	896,025	115,000

CITY OF RIO RANCHO

UTILITY FUNDS

BUDGET ADJUSTMENTS

FOR FISCAL YEAR 2023-2024

		Revised			Adjusted	Net
		Budget	Increase	Decrease	Budget	Change
#501 UTILITIES - 7025 WATER PRODUCTION						
Expenditures						
501-7025-540-3106	Technological Initiatives	73,691	3,800		77,491	3,800
501-7025-540-5030	Leases and Rentals	23,628	6,000		29,628	6,000
501-7025-540-5050	Telephone Service	22,183		4,000	18,183	(4,000)
501-7025-540-5056	Electric - Equipment Power	2,536,690	265,000		2,801,690	265,000
501-7025-540-6012	Gasoline	18,000	3,700		21,700	3,700
501-7025-540-6053	Program Supplies	1,066,691	200,000		1,266,691	200,000
501-7025-540-8040	Transfer to Water Capital	6,771,176	3,405,734		10,176,910	3,405,734
	Total	10,512,059	3,884,234	4,000	14,392,293	3,880,234
#501 UTILITIES - 7030 TRANSMISSION AND DISTRIBUTION						
Expenditures						
501-7030-545-5040	Fleet Maintenance	139,666	20,000		159,666	20,000
501-7030-545-6012	Gasoline	60,000		500	59,500	(500)
501-7030-545-7025	Major Fern and Equipment	-	24,038		24,038	24,038
	Total	199,666	44,038	500	243,204	43,538
#501 UTILITIES - 7035 WASTEWATER TREATMENT						
Expenditures						
501-7035-550-3201	Professional Services	5,900	3,800		9,700	3,800
501-7035-550-5040	Fleet Maintenance	182,527	50,000		232,527	50,000
501-7035-550-5050	Telephone Service	17,728		3,000	14,728	(3,000)
501-7035-550-5056	Electric - Equipment Power	673,211	265,000		938,211	265,000
501-7035-550-6012	Gasoline	69,000		6,000	63,000	(6,000)
501-7035-550-6053	Program Supplies	336,707	100,000		436,707	100,000
501-7035-550-8061	Transfer to CIF Wastewater	7,800,000	5,847,000		13,647,000	5,847,000
	Total	9,085,073	6,265,800	9,000	15,341,873	6,256,800
#501 UTILITIES - 7045 RECYCLE WATER						
Expenditures						
501-7045-540-5038	Repair & Maintenance - Infrastructure	201,196	20,000		221,196	20,000
501-7045-540-5056	Electric - Equipment Power	119,307	16,000		135,307	16,000
	Total	320,503	36,000	-	356,503	36,000
#501 UTILITIES - 7060 OTHER OPERATING						
Expenditures						
501-7060-505-6540	Franchise Fees	990,762	24,678		1,015,440	24,678
	Total	990,762	24,678	-	1,015,440	24,678
#501 TOTAL UTILITY EXPENDITURES		39,202,536	10,417,400	8,663,577	40,956,359	1,753,823
#512 UTILITIES EQUIPMENT REPLACEMENT FUND						
Expenditures						
512-0000-505-3207	Services / Contract Services	34,410	20,000		54,410	20,000
512-0000-505-7015	Capital Exp/ Vehicles & Heavy Equip	2,334,347		20,000	2,314,347	(20,000)
		2,368,757	20,000	20,000	2,368,757	-
#540 C.I.F. WATER FUND						
Revenues						
540-0000-392-5000	Transfer from Other Funds	6,771,176	3,405,734		10,176,910	3,405,734
		6,771,176	3,405,734	-	10,176,910	3,405,734
Expenditures						
540-7130-540-7037	Capital Exp. Infrastructure Water/WW	7,231,176	3,405,734		10,636,910	3,405,734
		7,231,176	3,405,734	-	10,636,910	3,405,734
#550 C.I.F. WASTEWATER FUND						
Revenues						
550-0000-392-5100	Transfer from O & M	7,800,000	5,847,000		13,647,000	5,847,000
		7,800,000	5,847,000	-	13,647,000	5,847,000
Expenditures						
550-7235-550-7009	Capital Expenditures / Land Acquisition	1,150,000	533,846		1,683,846	533,846
550-7235-550-7037	Capital Exp. Infrastructure Water/WW	18,694,835	5,847,000	533,846	24,007,989	5,313,154
		19,844,835	6,380,846	533,846	25,691,835	5,847,000

General Fund
Activity Change Summary
FY24 Midyear Budget
July 1, 2023 to June 30, 2024

Department/ Division Number	Position	Personnel Cost	Materials & Services	Capital Outlay	Total Costs	Annualized Personnel Cost
Information Technology / 3020	IT Applications Specialist	38,825	8,300	-	47,125	91,935
Development Services- Admin / 5005	Administrative Services Manager	35,641	4,200	-	39,841	84,410
Development Services- Building / 5015	Plans Examiner	31,400	4,200	-	35,600	74,385
Development Services- Building / 5015	Permit Supervisor	35,641	4,200	-	39,841	84,410
Development Services- Engineering / 5030	Project Inspector	33,335	4,681	50,218	88,234	78,959
Total		174,842	25,581	50,218	250,641	414,099

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

FIDUCIARY

COST CENTER #0515

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-310-1000	Property Tax		21,461,402	300,000		21,761,402
R2	101-0000-316-1000	Muni GRT		-	592,000		592,000
R3	101-0000-316-1500	Muni Infrastructure		-	57,000		57,000
R4	101-0000-316-3500	Hold Harmless		-	6,000		6,000
R5	101-0000-316-4000	Muni GRT 1.8125		34,055,030	2,150,000		36,205,030
R6	101-0000-316-4500	Interstate Telecom		10,800		4,000	6,800
R7	101-0000-317-2000	Compensating Tax		700,000	70,000		770,000
R8	101-0000-318-2000	Water / Wastewater Franchise Fee		990,762	24,678		1,015,440
R9	101-0000-318-3000	Sparklight Cable		110,000		20,000	90,000
R10	101-0000-318-5000	NM Natural Gas		450,000	100,000		550,000
R11	101-0000-318-6000	Century Link		60,000		5,000	55,000
R12	101-0000-318-7000	PNM		2,900,000	160,000		3,060,000
R13	101-0000-335-1000	Muni Share State GRT		23,274,776	2,300,000		25,574,776
R14	101-0000-369-1006	Chief's Overtime Administration		30,000	5,000		35,000
R15	101-0000-369-1600	Convenience Fee		30,000	8,000		38,000
							-
		Total Revenue		84,072,770	5,772,678	29,000	89,816,448
Net Effect Increase (Decrease)				5,743,678			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-0515-410-3023	Filing Fees		-	500		500
E2	101-0515-410-3025	Insurance		415,470	10,000		425,470
E3	101-0515-410-3106	Technological Initiatives		2,250	4,350		6,600
E4	101-0515-410-5050	Telephone Services		119,912		10,000	109,912
E5	101-0515-410-5065	Water		9,500	10,000		19,500
E6	101-0515-410-5502	Cellular Phone Services		26,997	200		27,197
E7	101-0515-410-6512	GRT Administration Fee		1,050,224	157,930		1,208,154
E8	101-0515-410-6516	Tax Penalty		-	17,548		17,548
E9	101-0515-410-6518	Banking Charges		130,000	120,000		250,000
E10	101-0515-410-6519	Active Net Processing Fee		25,000	5,000		30,000
E11	101-0515-410-8001	Transfer to Other Funds		91,155	1,000,000		1,091,155
E12	101-0515-410-8004	Transfer to RioVision Cable		52,062	13,000		65,062
E13	101-0515-410-8006	Transfer to Infrastructure		13,088,007	683,903		13,771,910
E14	101-0515-410-8020	Transfer to Computer/Software		617,100	2,010,370		2,627,470
E15	101-0515-410-8021	Transfer to MPEC		3,233,644	55,733		3,289,377
E16	101-0515-410-8023	Transfer to Equipment Replacement		808,000	200,100		1,008,100
E17	101-0515-410-8026	Transfer to Building Replacement		1,560,050	340,050		1,900,100
E18	101-0515-410-9001	Ending Fund Balance - Unreserved		22,457,310	146,574		22,603,884
E19	101-0515-410-9002	Ending Fund Balance - Reserved		6,924,735	146,571		7,071,306
		Total Expenditures		50,611,416	4,921,829	10,000	55,523,245
Net Effect Increase (Decrease)				4,911,829			

Ending Balance Increase (Decrease) \$ 831,849

Justification:

- R1 Increase based on final valuation from the State
- R2- Increase / Decrease based on YTD positive/negative variance
- R7
- R8 Increase based on YTD and trend analysis of Utilities Department projections.
- R9- Increase based on YTD actual and trend analysis.
- R15

- E1 Annual fee for the Sandoval County Clerk for document filing account. Currently, multiple departments file with the Sandoval County Clerk's office at a cost of \$25.00 or more per document. If we pay for an account, all City Departments can file documents at a cost of \$5.00 per document.
- E2 Increase insurance for additional deductible payments.
- E3 Increase to cover Clover fees for all cost centers that pay for this service. There is an allocation (cut) from MVD of \$1,620 and move to fiduciary.
- E4- Decrease/Increase based on Year to Date (YTD) and trend analysis.
- E6
- E7 Increase based on new GRT projections.
- E8 Payroll tax reconciliation
- E9- Increase based on YTD activity and trend analysis.
- E10
- E11 Transfer to Health Self-Insurance Fund 750
- E12 Transfer to RioVision Cable Fund 226
- E13 Transfer to Infrastructure Fund 305
- E14 Transfer to Computer/Software Replacement Fund 311
- E15 Transfer to MPEC Fund 601
- E16 Transfer to Equipment Replacement fund 312
- E17 Transfer to City Facility Improvement/Replacement Fund 313
- E18- Increase to reflect all changes in revenues and expenditures in the General Fund.
- E19

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

CITY CLERK	COST CENTER #1505
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-321-2500	Solicitation registration		1,000		200	800
							-
		Total Revenue		1,000	-	200	800
Net Effect Increase (Decrease)				(200)			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-1505-411-3106	Technological Initiatives		-	32,685		32,685
E2	101-1505-411-3207	Contract Services		47,858	18,000	32,685	33,173
							-
		Total Expenditures		47,858	50,685	32,685	65,858
Net Effect Increase (Decrease)				18,000			

Ending Balance Increase (Decrease) \$ (18,200)

Justification:

- R1 Decrease based on YTD and trend analysis.

- E1 Reallocate budgets from contract services to technological initiatives to account for expenses in the correct line item.
- E2 Increase \$18,000 to outsource data conversion service, to comply with records management best practices, the City records will need to be digitized. Decrease and move to the technological initiatives line item.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

MUNICIPAL COURT

COST CENTER #1705

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-351-1000	Court Fines and Bonds		300,000		50,000	250,000
R2	101-0000-351-2000	Court Administration		215,000		10,000	205,000
R3	101-0000-351-3000	State Agency Trust Fees		80,000		30,000	50,000
							-
		Total Revenue		595,000	-	90,000	505,000
Net Effect Increase (Decrease)				(90,000)			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-1705-412-3023	Filing Fees		-	240		240
E2	101-1705-412-3106	Technological Initiatives		22,914	2,500		25,414
E3	101-1705-412-3201	Professional Services		2,700	2,700		5,400
E4	101-1705-412-4011	Court Admin Fees / Expenditures		-	75,100		75,100
E5	101-1705-412-5005	Memberships/Subscriptions		1,950		240	1,710
E6	101-1705-412-5037	Repair and Maintenance		5,425	5,300		10,725
E7	101-1705-412-5050	Telephone Services		16,009		3,009	13,000
E8	101-1705-412-6505	State Agency Trust		84,116		30,000	54,116
		Total Expenditures		133,114	85,840	33,249	185,705
Net Effect Increase (Decrease)				52,591			

Ending Balance Increase (Decrease) \$ (142,591)

Justification:

R1- Decrease based on YTD and trend analysis.
R3

E1 Notary renewal fees were originally budgeted using the wrong line item (5005).

E2 Software server migration.

E3 Increase to cover additional costs of interpreting services.

E4 Replace 14 desktop computers and monitors purchased in 2017 (\$47,000), and replace the court's original sound system (\$28,100). Sources for these requests are coming from the court administration fee that was established in FY19 for the court's equipment replacement. Through FY24 November activity the total collections are \$70,964: FY19: \$4,591; FY20: \$14,873; FY21: \$18,144; FY22: \$14,747; FY23: \$13,091; FY24: \$5,518.

E5 Decrease and reallocate to filing fees line (3023) to recognize expenditures in the appropriate account.

E6 Repair the X-ray machine.

E7 Decrease based on YTD and trend analysis.

E8 Decrease based on YTD and trend analysis.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

CITY ATTORNEY'S OFFICE

COST CENTER #2005

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-2005-414-3201	Professional Services		100,000		20,000	80,000
							-
		Total Expenditures		100,000	-	20,000	80,000
Net Effect Increase (Decrease)				(20,000)			

Ending Balance Increase (Decrease) \$ 20,000

Justification:

- E1 Reducing funding from the City Attorney's Office Professional Services account to fund the upcoming compensation study for management and confidential positions in the Human Resources Department.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

DEPARTMENT SUMMARY - FINANCIAL SERVICES DEPARTMENT

REVENUE SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Motor Vehicle Division / 3015	100,000	-	5,000	95,000
				-
Total Department	100,000	-	5,000	95,000
Net Effect Increase (Decrease)	\$ (5,000)			

EXPENDITURES SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Administration / 3001	42,997	4,360	-	47,357
Accounting / 3005	1,000	2,000	-	3,000
Ambulance Billing / 3006	36,567	17,500	-	54,067
Motor Vehicle Division / 3015	1,620	-	1,620	-
				-
Total Department	82,184	23,860	1,620	104,424
Net Effect Increase (Decrease)	\$ 22,240			

Ending Balance Increase (Decrease) \$ (27,240)

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

FINANCIAL SERVICES DEPARTMENT - ACCOUNTING	COST CENTER #3005
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3005-415-1021	Overtime		1,000	2,000		3,000
							-
		Total Expenditures		1,000	2,000	-	3,000
Net Effect Increase (Decrease)				2,000			

Ending Balance Increase (Decrease) \$ (2,000)

Justification:

E1 Increase overtime budget for Accounting Division which has significant vacancies being covered by existing staff. OT will be needed until vacancies are filled.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

FINANCIAL SERVICES DEPARTMENT - AMBULANCE BILLING	COST CENTER #3006
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3006-415-1021	Overtime		1,000	2,500		3,500
E2	101-3006-415-3207	Contract Services		35,567	15,000		50,567
							-
		Total Expenditures		36,567	17,500	-	54,067
Net Effect Increase (Decrease)				17,500			

Ending Balance Increase (Decrease) \$ (17,500)

Justification:

- E1 Increase the overtime budget for Ambulance Billing Section which has seen an increase in call volume.
- E2 Engage a Medicare compliance contractor to review our processes and policies and help develop a compliance program for the City's Ambulance operation.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

FINANCIAL SERVICES DEPARTMENT - MOTOR VEHICLE DIVISION

COST CENTER #3015

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-341-4500	MVD Administration		100,000		5,000	95,000
							-
		Total Revenue		100,000	-	5,000	95,000
Net Effect Increase (Decrease)				(5,000)			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3015-465-3106	Technological Initiatives		1,620		1,620	-
							-
		Total Expenditures		1,620	-	1,620	-
Net Effect Increase (Decrease)				(1,620)			

Ending Balance Increase (Decrease) \$ (3,380)

Justification:

R1 Decrease based on YTD and trend analysis.

E1 Cut and allocate this budget to the Fiduciary cost center. The Fiduciary pays Clover fees for all cost centers.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

INFORMATION TECHNOLOGIES	COST CENTER #3020
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3020-410-3106	Technological Initiatives		1,450,509	31,315		1,481,824
E2	101-3020-410-5050	Telephone Services		23,350	1,656		25,006
		Total Expenditures		1,473,859	32,971	-	1,506,830
Net Effect Increase (Decrease)				32,971			

Ending Balance Increase (Decrease) \$ (32,971)

Justification:

- E1 Increase Kace Budget to cover additional devices -Recurring Annual Fee \$7,015; ERP Subscription - Recurring \$5,000; Adlumin - price increase - Recurring Annual Fee \$5,000; Increase Net Motion for additional Licenses-Recurring Annual Fee \$5,000; Increase CryWolf budget to cover Web portal and payment system \$3,500; Increase Risksense due to contract and vendor changes -Recurring Annual Fee \$5,800.
- E2 Increase Budget for Unite Private.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

DEPARTMENT SUMMARY - PARKS, RECREATION AND COMMUNITY SERVICES

REVENUE SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Outdoor Aquatics / 3510	71,156	33,206	-	104,362
Rio Rancho Aquatics Center / 3511	20,000	15,000	-	35,000
Programming / 3515	330,655	17,500	32,935	315,220
Total Department	421,811	65,706	32,935	454,582
Net Effect Increase (Decrease)	\$ 32,771			

EXPENDITURES SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Administration / 3505	1,479,513	127,200	12,400	1,594,313
Outdoor Aquatics / 3510	21,142	4,000	-	25,142
Aquatic Center / 3511	31,454	1,100	10,000	22,554
Programming / 3515	268,744	3,700	17,500	254,944
Parks & Facilities / 3526	1,093,416	132,333	100,000	1,125,749
Keep Rio Rancho Beautiful / 3530	55,738	36,950	1,950	90,738
Animal Resource Center / 3540	34,501	26,775	-	61,276
Senior Services / 4005	84,460	4,500	4,000	84,960
Total Department	3,068,968	336,558	145,850	3,259,676
Net Effect Increase (Decrease)	\$ 190,708			

Ending Balance Increase (Decrease) \$ (157,937)

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

PARKS, RECREATION AND COMMUNITY SERVICES - ADMINISTRATION

COST CENTER #3505

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3505-450-1021	Overtime		11,000		7,500	3,500
E2	101-3505-450-3023	Filing Fees		-	200		200
E3	101-3505-450-5001	Advertising	PR2411	50,129		3,200	46,929
E4	101-3505-450-5040	Fleet Maintenance		61,490	8,000		69,490
E5	101-3505-450-5050	Telephone Services		22,116		1,700	20,416
E6	101-3505-450-5055	PNM		204,472	6,000		210,472
E7	101-3505-450-5065	Water		1,115,000	105,000		1,220,000
E8	101-3505-450-5502	Cellular Phone Services		15,306	5,500		20,806
E9	101-3505-450-6053	Program Supplies		-	2,500		2,500
							-
		Total Expenditures		1,479,513	127,200	12,400	1,594,313
Net Effect Increase (Decrease)				114,800			

Ending Balance Increase (Decrease) \$ (114,800)

Justification:

- E1 Staff not working as many special events as anticipated.
- E2 Budget Notary Public renewal to correct line and increase for increase in fees.
- E3 Decrease Winterfest (PR2411) advertising.
- E4 Light bars and liftgate for Keep Rio Rancho Beautiful trucks.
- E5- Decrease/Increases are based on YTD and trend analysis.
- E8
- E9 Table cloths and materials for events.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

PARKS, RECREATION AND COMMUNITY SERVICES - OUTDOOR AQUATICS

COST CENTER #3510

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-347-1001	Admissions Outdoor Pools		75,000	35,000		110,000
R2	101-0000-347-1002	Admissions Tax - Outdoor		(3,844)	(1,794)		(5,638)
							-
		Total Revenue		71,156	33,206	-	104,362
Net Effect Increase (Decrease)				33,206			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3510-450-1021	Overtime		800	500		1,300
E2	101-3510-450-6053	Program Supplies		19,342	3,000		22,342
E3	101-3510-450-6054	Janitorial Supplies		1,000	500		1,500
							-
		Total Expenditures		21,142	4,000	-	25,142
Net Effect Increase (Decrease)				4,000			

Ending Balance Increase (Decrease) \$ 29,206

Justification:

R1 - Revenue is greater than anticipated.
R2

E1 Increase to cover seasonal overtime needs.

E2 Increase to cover the cost of rising chemical costs.

E3 Increase to purchase shampoo and soap for the showers, the items will no longer be provided by Public Works - Custodial.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

PARKS, RECREATION AND COMMUNITY SERVICES - PROGRAMMING

COST CENTER #3515

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-347-2001	Recreation - Special Events	See Note	24,625	7,500	150	31,975
R2	101-0000-347-2002	Sportzcamp	PR2418	169,100		8,000	161,100
R3	101-0000-347-2005	Children's Programs	PR2405	15,825		6,000	9,825
R4	101-0000-347-2006	Athletics	PR2413	105,850		18,785	87,065
R5	101-0000-347-2009	Kidszone	PR2403	15,255	10,000		25,255
		Total Revenue		330,655	17,500	32,935	315,220
Net Effect Increase (Decrease)				(15,435)			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3515-450-1021	Overtime		6,500	2,500		9,000
E2	101-3515-450-3207	Contract Services	PR2413	142,195		8,300	133,895
E3	101-3515-450-4034	Teen Programs Under 5K		1,000	200		1,200
E4	101-3515-450-4040	Programs Activities	PR2413	57,900		8,600	49,300
E5	101-3515-450-5030	Leases and Rentals	PR2413	20,186		600	19,586
E6	101-3515-450-6053	Program Supplies		40,963	1,000		41,963
							-
		Total Expenditures		268,744	3,700	17,500	254,944
Net Effect Increase (Decrease)				(13,800)			

Ending Balance Increase (Decrease) \$ (1,635)

Justification:

- R1 Increase miscellaneous programs \$7,500; decrease Fall Festival (PR2410) \$150.
- R2 Decrease Summer Camp - The HUB
- R3 Decrease RRPS - Breaks.
- R4 Decrease Youth Flag Football.
- R5 Increase Kidszone.

- E1 Increase to cover special event and program needs.
- E2 Decrease Youth Flag Football.
- E3 Increase program supplies.
- E4 Decrease Youth Flag Football.
- E5 Decrease Youth Flag Football.
- E6 Increase for paint for special events and programs.

CITY OF RIO RANCHO
MID-YEAR BUDGET

PARKS, RECREATION AND COMMUNITY SERVICES - KEEP RIO RANCHO BEAUTIFUL

COST CENTER #3530

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3530-434-1021	Overtime		622	200		822
E2	101-3530-434-3103	Special Waste Collections		28,245	35,000		63,245
E3	101-3530-434-3207	Contract Services		7,000	980		7,980
E4	101-3530-434-5001	Advertising		8,597		1,250	7,347
E5	101-3530-434-5011	Conferences and Training		320	70		390
E6	101-3530-434-6053	Program Supplies		9,639	700		10,339
E7	101-3530-434-6054	Janitorial Supplies		1,315		700	615
							-
		Total Expenditures		55,738	36,950	1,950	90,738
Net Effect Increase (Decrease)				35,000			

Ending Balance Increase (Decrease) \$ (35,000)

Justification:

- E1 Increase overtime for special events.
- E2 Property clean-up and waste removal.
- E3 Increase for recycling bin service at City Hall and artwork repair.
- E4 Decrease to cover increases to other accounts.
- E5 Increase for Think Trees Conference registrations.
- E6 Increase for program/volunteer supplies.
- E7 Decrease to cover increases to other accounts.

CITY OF RIO RANCHO
MID-YEAR BUDGET

PARKS, RECREATION AND COMMUNITY SERVICES - ANIMAL RESOURCE CENTER

COST CENTER #3540

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-3540-450-1021	Overtime		18,000	11,500		29,500
E2	101-3540-450-5037	Repair and Maintenance		1,501	3,000		4,501
E3	101-3540-450-6012	Gasoline		15,000	2,500		17,500
E4	101-3540-450-7025	Major Furniture and Equipment		-	9,775		9,775
							-
		Total Expenditures		34,501	26,775	-	61,276
Net Effect Increase (Decrease)				26,775			

Ending Balance Increase (Decrease) \$ (26,775)

Justification:

- E1 Increase overtime due to staff shortages.
- E2 Increase for equipment repairs.
- E3 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E4 Increase for purchase of new commercial dryer.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

DEVELOPMENT SERVICES

REVENUE SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Administration / 5005	40,000	-	7,000	33,000
Building Inspections / 5015	1,362,000	490,000	5,000	1,847,000
Engineering Development / 5030	35,000	80,000	-	115,000
				-
Total Department	1,437,000	570,000	12,000	1,995,000
Net Effect Increase (Decrease)	\$ 558,000			

EXPENDITURES SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Administration / 5005	-	1,000	-	1,000
Building Inspections / 5015	31,000	15,500	-	46,500
Engineering Development / 5030	12,000	2,850		14,850
Code Enforcement / 5040	15,000	2,500	-	17,500
				-
Total Department	58,000	21,850	-	79,850
Net Effect Increase (Decrease)	\$ 21,850			

Ending Balance Increase (Decrease) \$ 536,150

CITY OF RIO RANCHO
MID-YEAR BUDGET

DEVELOPMENT SERVICES - ADMINISTRATION

COST CENTER #5005

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-322-2000	Sign Permits		25,000		2,000	23,000
R2	101-0000-341-2000	Zone Ordinance		15,000		5,000	10,000
							-
		Total Revenue		40,000	-	7,000	33,000
Net Effect Increase (Decrease)				(7,000)			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5005-434-1021	Overtime		-	1,000		1,000
							-
		Total Expenditures		-	1,000	-	1,000
Net Effect Increase (Decrease)				1,000			

Ending Balance Increase (Decrease) \$ (8,000)

Justification:

R1- Decrease based on YTD and trend analysis.
R2

E1 Increase based on current YTD expenditures and projected activity.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

DEVELOPMENT SERVICES - BUILDING DIVISION

COST CENTER #5015

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-341-2500	Plan Check		350,000	150,000		500,000
R2	101-0000-341-2900	Plan Review/Revision Fee		12,000		5,000	7,000
R3	101-0000-341-3000	Building Permit Inspections		1,000,000	340,000		1,340,000
							-
		Total Revenue		1,362,000	490,000	5,000	1,847,000
Net Effect Increase (Decrease)				485,000			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5015-434-1021	Overtime		10,000	12,000		22,000
E2	101-5015-434-6012	Gasoline		21,000	3,500		24,500
							-
		Total Expenditures		31,000	15,500	-	46,500
Net Effect Increase (Decrease)				15,500			

Ending Balance Increase (Decrease) \$ 469,500

Justification:

- R1 Increase based on YTD activity and trend analysis
- R2 Decrease based on YTD activity and trend analysis.
- R3 Increase based on YTD activity and trend analysis

- E1 Increase based on current YTD expenditures and projected activity due to increased demand for permits.
- E2 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

DEVELOPMENT SERVICES - ENGINEERING

COST CENTER #5030

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
	101-0000-322-1500	Paving Cuts / ROW Permits		35,000	80,000		115,000
							-
		Total Revenue		35,000	80,000	-	115,000
Net Effect Increase (Decrease)				80,000			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5030-434-3106	Technological Initiatives		1,000	600		1,600
E2	101-5030-434-6012	Gasoline		10,500	1,750		12,250
E3	101-5030-434-6053	Program Supplies		500	500		1,000
							-
		Total Expenditures		12,000	2,850	-	14,850
Net Effect Increase (Decrease)				2,850			

Ending Balance Increase (Decrease) \$ 77,150

Justification:

- R1 Increase to reflect Comcast activity throughout the City.
- E1 Additional purchase of Bluebeam seats increased costs and projected renewal will be significantly higher than previous year.
- E2 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E3 Increased personnel have reduced supply budget quicker than previous fiscal years.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

DEVELOPMENT SERVICES - CODE ENFORCEMENT

COST CENTER #5040

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5040-434-6012	Gasoline		15,000	2,500		17,500
							-
		Total Expenditures		15,000	2,500	-	17,500
Net Effect Increase (Decrease)				2,500			

Ending Balance Increase (Decrease) \$ (2,500)

Justification:

E1 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.

MID-YEAR BUDGET

DEPARTMENT SUMMARY - PUBLIC WORKS
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REVENUE SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Engineering / 5520	1,930	3,672	-	5,602
Total Department	1,930	3,672	-	5,602
Net Effect Increase (Decrease)	\$ 3,672			

EXPENDITURES SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Administration / 5501	790,729	30,750	4,000	817,479
Building Maintenance / 5505	12,600	3,150	-	15,750
Custodial / 5510	10,500	1,750	-	12,250
Fleet Maintenance / 5512	12,525	4,821	2,671	14,675
Streets and ROWs / 5515	3,289,179	223,950	820	3,512,309
Engineering / 5520	2,250,223	391,222	261,000	2,380,445
-				-
Total Department	6,365,756	655,643	268,491	6,752,908
Net Effect Increase (Decrease)	\$ 387,152			

Ending Balance Increase (Decrease) \$ (383,480)

CITY OF RIO RANCHO
MID-YEAR BUDGET

PUBLIC WORKS - ADMINISTRATION	COST CENTER #5501
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5501-441-5045	Internet Services		8,847	750		9,597
E2	101-5501-441-5050	Telephone Services		12,132		4,000	8,132
E3	101-5501-441-5055	PNM		559,750	5,000		564,750
E4	101-5501-441-5065	Water		210,000	25,000		235,000
							-
		Total Expenditures		790,729	30,750	4,000	817,479
Net Effect Increase (Decrease)				26,750			

Ending Balance Increase (Decrease) \$ (26,750)

Justification:

E1- Decrease/Increases based on YTD and trend analysis.
E4

CITY OF RIO RANCHO
MID-YEAR BUDGET

PUBLIC WORKS - BUILDING MAINTENANCE	COST CENTER #5505
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5505-441-6012	Gasoline		12,600	3,150		15,750
							-
		Total Expenditures		12,600	3,150	-	15,750
Net Effect Increase (Decrease)				3,150			

Ending Balance Increase (Decrease) \$ (3,150)

Justification:

E1 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.

CITY OF RIO RANCHO
MID-YEAR BUDGET

PUBLIC WORKS - CUSTODIAL	COST CENTER #5510
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5510-441-6012	Gasoline		10,500	1,750		12,250
							-
		Total Expenditures		10,500	1,750	-	12,250
Net Effect Increase (Decrease)				1,750			

Ending Balance Increase (Decrease) \$ (1,750)

Justification:

E1 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.

CITY OF RIO RANCHO
MID-YEAR BUDGET

PUBLIC WORKS - FLEET MAINTENANCE	COST CENTER #5512
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5512-441-3106	Technological Initiatives		7,138	2,671		9,809
E2	101-5512-441-6012	Gasoline		2,400	2,150		4,550
E3	101-5512-441-6053	Program Supplies		2,987		2,671	316
							-
		Total Expenditures		12,525	4,821	2,671	14,675
Net Effect Increase (Decrease)				2,150			

Ending Balance Increase (Decrease) \$ (2,150)

Justification:

- E1 Increase is requested to upgrade the fuel station control unit annual web and maintenance services from basic to premium to have better service and support.
- E2 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E3 Decrease to transfer funds to cover the upgrade at fuel station control unit in Technological Initiatives.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

PUBLIC WORKS - STREETS AND ROW

COST CENTER #5515

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5515-441-3207	Contract Services	PW2405	2,998,785	216,573		3,215,358
E2	101-5515-441-5038	Repair and Maintenance Infrastructure		20,000		820	19,180
E3	101-5515-441-6012	Gasoline		238,443	6,557		245,000
E4	101-5515-441-6070	Minor Furniture and Equipment	PW2409	31,951	820		32,771
							-
		Total Expenditures		3,289,179	223,950	820	3,512,309
Net Effect Increase (Decrease)				223,130			

Ending Balance Increase (Decrease) \$ (223,130)

Justification:

- E1 Due to inflation and allowable contract price increases, additional funds are now required for PW2405 - Neighborhood Street Improvement Plan Supplemental Phase 7 Patch & Seal project. This amount also includes a 10% contingency for inflation/unexpected issues.
- E2 Decrease to transfer funds to PW2409 for the purchase of the replacement "Welcome to City of Rio Rancho" sign.
- E3 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E4 Increase PW2409 for the purchase of the replacement "Welcome to City of Rio Rancho" sign that was damaged at the PdV & US 550 median.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

PUBLIC WORKS - ENGINEERING

COST CENTER #5520

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-369-2000	Insurance Recovery		1,930	3,672		5,602
							-
		Total Revenue		1,930	3,672	-	5,602
Net Effect Increase (Decrease)				3,672			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-5520-441-1021	Overtime		4,000	1,100		5,100
E2	101-5520-441-3106	Technological Initiatives	PW2410	77,438	3,000		80,438
E3	101-5520-441-3201	Professional Services		637,197	201,000	250,000	588,197
E4	101-5520-441-3207	Contract Services		1,143,788	125,000		1,268,788
E5	101-5520-441-5038	Repair and Maintenance Infrastructure	See Note	244,000	25,000	11,000	258,000
E6	101-5520-441-6012	Gasoline		22,500	4,450		26,950
E7	101-5520-441-6070	Minor Furniture and Equipment	PW2471	41,300	14,672		55,972
E8	101-5520-441-7025	Major Furniture and Equipment	PW2410	80,000	17,000		97,000
		Total Expenditures		2,250,223	391,222	261,000	2,380,445
Net Effect Increase (Decrease)				130,222			

Ending Balance Increase (Decrease) \$ (126,550)

Justification:

- R1 Insurance recovery funds received for street light knockdowns at 4th Ave SW & Rainbow Boulevard (\$1,601), Camino de los Montoyas & Wilpelt Drive NE (\$647), and Sugar Road & Sugar Ridge Loop (\$1,424).
- E1 Increase to cover overtime costs for after-hours emergency traffic situations and repair and maintenance.
- E2 Increased to purchase the software licenses required for the new GIS servers. Split with Utilities Engineering Division.
- E3 The increase of \$201,000 is to study/evaluate all of the City's existing 35 midblock crossings following the City's Midblock Crossing policy. Decrease \$250,000: 1. to transfer the staff augmentation budget to the Infrastructure Fund (305) (\$200,000) to be utilized in the capital projects it is for; and 2. To contract a temp engineer for \$50,000.
- E4 Increase to complete the arterial LED conversion and add smart nodes to approximately 381 arterial street lights that the validation survey confirmed should have been covered in the original scope of work but were not included in the City's or PNM's inventory of \$75,000. And reallocate from the professional services line to contract services to hire a temp engineer through an agency to manage infrastructure projects of \$50,000.
- E5 Increase of \$25,000 for PW2462 Repair & Maintenance of Striping, Signs, and Traffic Control Devices to purchase signs for City facilities that will be necessary to enforce new amendments to City Ordinances. Decrease \$300 from PW2460; \$1,000 from PW2461; and, \$9,700 from PW2463 to transfer to minor furniture and equipment PW2471.
- E6 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E7 Increase the traffic signal detection equipment replacement and installation PW2471 expense due to street light knockdowns (insurance recovery \$3,672) and the cost of replacement street light poles and luminaires has increased by approximately 10% this fiscal year (\$11,000 increase).
- E8 Increase to replace GIS Servers that are outdated/no longer supported which host GIS data and applications, PW2410 \$17,000. Split with Utilities Engineering Division.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

DEPARTMENT SUMMARY - POLICE

REVENUE SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Administrative Services / 6005	15,000	-	5,000	10,000
Law Enforcement / 6025	270,000	45,200	-	315,200
				-
Total Department	285,000	45,200	5,000	325,200
Net Effect Increase (Decrease)	\$ 40,200			

EXPENDITURES SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Administrative Services / 6005	952,244	41,550	9,150	984,644
Communication Center / 6010	-	9,000	-	9,000
Law Enforcement / 6025	1,476,324	260,814	1,762	1,735,376
Training / 6040	73,709	11,840	-	85,549
-				-
Total Department	2,502,277	323,204	10,912	2,814,569
Net Effect Increase (Decrease)	\$ 312,292			

Ending Balance Increase (Decrease) \$ (272,092)

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

POLICE - ADMINISTRATION

COST CENTER # 6005

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-342-1000	Public Safety		15,000		5,000	10,000
							-
		Total Revenue		15,000	-	5,000	10,000
Net Effect Increase (Decrease)				(5,000)			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-6005-421-1019	Chief's Overtime		-	5,000		5,000
E2	101-6005-421-1021	Overtime		8,126	4,000		12,126
E3	101-6005-421-3023	Filing Fees		-	150		150
E4	101-6005-421-3025	Insurance		737,139	15,000		752,139
E5	101-6005-421-5005	Memberships and Subscriptions		5,785		150	5,635
E6	101-6005-421-5050	Telephone Services		65,664		9,000	56,664
E7	101-6005-421-5502	Cellular Phone Service		126,980	7,000		133,980
E8	101-6005-421-6070	Minor Furniture & Equipment		8,550	10,400		18,950
							-
		Total Expenditures		952,244	41,550	9,150	984,644
Net Effect Increase (Decrease)				32,400			

Ending Balance Increase (Decrease) \$ (37,400)

Justification:

- R1 Decrease based on YTD and trend analysis.

- E1 Increase to cover activity without budget and to have sufficient funds for the rest of FY24.
- E2 Increase Overtime for Records, Crime Victims Assistant (CVAU). PSA's and Administrative staff.
- E3 Move Notary Public renewal to correct line.
- E4 Increase for additional deductible payments on insurance.
- E5 Move Notary Public renewal to correct line.
- E6 Decrease based on YTD and trend analysis
- E7 Increase Cellular Phone Service for T-Mobile phones.
- E8 Increase for Conference room chairs, desktop printers and office chairs for staff.

CITY OF RIO RANCHO
MID-YEAR BUDGET

POLICE - COMMUNICATION CENTER	COST CENTER # 6010
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER <small>If Applicable</small>	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER <small>If Applicable</small>	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-6010-421-3106	Technological Initiatives		-	9,000		9,000
							-
		Total Expenditures		-	9,000	-	9,000
Net Effect Increase (Decrease)				9,000			

Ending Balance Increase (Decrease) \$ (9,000)

Justification:

E1 Increase budget for One Solution CAD System - Recurring Annual Fee.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

POLICE - LAW ENFORCEMENT

COST CENTER # 6025

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-342-3000	Chief's Overtime		270,000	35,000		305,000
R2	101-0000-342-3100	Sandoval SDWI Overtime	PS2457	-	10,200		10,200
		Total Revenue		270,000	45,200	-	315,200
Net Effect Increase (Decrease)				45,200			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-6025-424-1017	Sandoval SDWI Overtime	PS2457	-	9,050		9,050
E2	101-6025-424-1019	Chief's Overtime		270,000	30,000		300,000
E3	101-6025-424-3106	Technological Initiatives		96,518		4	96,514
E4	101-6025-424-5030	Lease and Rentals		12,500	22,100		34,600
E5	101-6025-424-6012	Gasoline		394,804	77,696		472,500
E6	101-6025-424-6020	Protective Clothing/Uniforms		271,217		1,758	269,459
E7	101-6025-424-6051	Supplies - Investigations		9,072	210		9,282
E8	101-6025-424-6070	Minor Furniture and Equipment		272,151	1,758		273,909
E9	101-6025-424-7025	Major Furniture and Equipment	PW2458	150,062	120,000		270,062
		Total Expenditures		1,476,324	260,814	1,762	1,735,376
Net Effect Increase (Decrease)				259,052			

Ending Balance Increase (Decrease) \$ (213,852)

Justification:

R1 Increase based on YTD and trend analysis.

R2 Increase PS24xx Sandoval County DWI grant.

E1 Increase Sandoval County DWI grant.

E2 Increase based on YTD and trend analysis.

E3 Decrease funds to be used between the Administration budget, Law Enforcement budget and Training budget.

E4 Increase funds due to increase for additional Flock Safety Units.

E5 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.

E6 Decrease funds and move into Minor Furniture and Equipment.

E7 Increase funds for CVAU supplies.

E8 Increase funds to be used for Offset Red Dots for the Emergency Response Team.

E9 Increase for two additional surveillance trailers.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

POLICE -TRAINING	COST CENTER # 6040
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-6040-421-1017	Sandoval SDWI Overtime	PS2457	-	1,150		1,150
E2	101-6040-421-1021	Overtime		5,000	2,500		7,500
E3	101-6040-421-6053	Program Supplies		68,709	8,190		76,899
							-
		Total Expenditures		73,709	11,840	-	85,549
Net Effect Increase (Decrease)				11,840			

Ending Balance Increase (Decrease) \$ (11,840)

Justification:

- E1 Increase PS2457 Sandoval County DWI grant.
- E2 Increase Training overtime budget.
- E3 Increase Program Supplies budget for Community Relations promotional items for Community Events and outreach.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

FIRE / EMS - ADMINISTRATION	COST CENTER	6530
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER <small>If Applicable</small>	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	101-0000-342-3001	Chief's Overtime Fire		50,000	30,000		80,000
R2	101-0000-342-3002	Chief's Overtime Fire Intel		-	8,000		8,000
							-
		Total Revenue		50,000	38,000	-	88,000
Net Effect Increase (Decrease)				38,000			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER <small>If Applicable</small>	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	101-6530-423-1019	Chief's Overtime		70,000	18,000		88,000
E2	101-6530-423-3106	Technological Initiatives		56,208	25,000		81,208
E3	101-6530-423-5006	Travel		-	2,000		2,000
E4	101-6530-423-5007	Transportation		-	2,500		2,500
E5	101-6530-423-5011	Conferences and Training		77,925	19,000		96,925
E6	101-6530-423-5040	Fleet Maintenance		86,261	75,000		161,261
E7	101-6530-423-5045	Internet Services		14,893	3,500		18,393
E8	101-6530-423-5050	Telephone Services		25,161		5,000	20,161
E9	101-6530-423-5502	Cellular Phones		33,998	960		34,958
E10	101-6530-423-6012	Gasoline		144,349	42,651		187,000
E11	101-6530-423-6020	Protective Clothing/ Uniforms		374,806	9,590		384,396
							-
		Total Expenditures		883,601	198,201	5,000	1,076,802
Net Effect Increase (Decrease)				193,201			

Ending Balance Increase (Decrease) \$ (155,201)

Justification:

- R1 Increase based on YTD and trend analysis. In addition, there is a correction to match the expense account.
- R2 Increase based on actual.

- E1 Increase based on YTD and trend analysis.
- E2 Software increase for Image Trend Continuum, Twilio.
- E3 Increase for per-diem and lodging to account for Fire Marshal training.
- E4 Increase for transportation for Fire Marshal training.
- E5 Increase to provide for Fire Marshal training \$1,000 and Increase to send 4 Members of service (MOS) to Train the Trainer for Blue Card certification \$18,000. Currently, the department only has 1 MOS Blue Card certified trainer.
- E6 Increase for maintaining aging fleet, new apparatus are months away from delivery due to supply chain delays.
- E7 Increase based on actual and pending invoices.
- E8 Decrease based on YTD and trend analysis.
- E9 Increase for four additional cell phones for new Public Information Officers (PIO).
- E10 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E11 Increase for Collective Bargaining Agreement (CBA) changes affecting MOS Boot allowance and Fire Medic and Engineer rank.

Special Funds Table Contents

<p>ACO Spay and Neuter Fund (202)</p> <p>To account for donations and grants for the Animal Control Office (ACO) Spay and Neuter program.</p>	74
<p>Keep Rio Rancho Beautiful (KRRB) Grant Fund (207)</p> <p>To account for New Mexico Clean and Beautiful Litter Control and Beautification grant funds. Expenditures from this fund may be used for equipment, landscaping, program promotion, recycling education, and anti-graffiti programs. (Pursuant to NMSA, Section 67-16-1 to 67-16-14.)</p>	75
<p>Rio Metro Fund (213)</p> <p>To account for para-transit fees collected on behalf of the Rio Metro Transit System and the reimbursement of bus maintenance costs associated with Rio Metro Transit System.</p>	76
<p>Library Fund (220)</p> <p>To account for state and county bond money for the purpose of establishing, increasing, or improving the library, in accordance with the applicable bond restrictions.</p>	77
<p>Convention and Visitors Bureau (CVB) Fund (225)</p> <p>To account for revenues collected from occupancy taxes (5 percent) levied within city boundaries pursuant to NMSA 3-38-15. Expenditures from this fund may be used for acquiring, constructing, improving, establishing, and operating convention, exposition, or entertainment facilities; acquiring or obtaining an interest in such facilities; or advertising, publicizing, and promoting such facilities.</p>	78
<p>Rio Vision Cable Fund (226)</p> <p>To account for cable franchise fees (which is 2 percent of the amount billed) received to operate and promote a government and education television channel.</p>	79
<p>Traffic Education and Enforcement Fund (243)</p> <p>To account for revenues received from a violation relating to the operation of a motor vehicle, including penalty assessments, or any ordinance which may be enforced by the imposition of a term of imprisonment. The fee is collected to fund traffic safety education and enforcement projects in an effort to reduce serious and fatal traffic crashes and to purchase the equipment necessary to establish and maintain the program.</p>	80
<p>Public Safety (PS) Miscellaneous Revenue / Donation Fund (246)</p> <p>To account for miscellaneous revenues such as confiscations from state and/or regional task forces; other miscellaneous revenues from sales of evidence and purchases of department-issued duty weapons by retiring officers; donations/contributions from businesses and individuals in the community. Donations will be used for the purposes specified by the donor. Expenditures from this fund may be used to replace duty weapons, purchase minor equipment for vehicles and for daily police operations.</p>	81
<p>Fire Protection Fund (250)</p> <p>To account for state revenues received pursuant to the Fire Protection Fund Law, NMSA 59A-53-1 to 19. Expenditures from this fund may be used for the purchase, construction, operating, and maintenance of fire stations, except for the station's water supply system; fire apparatus and equipment; the payment of debt service on the above; the payment of insurance premiums on the above; and for insurance premiums for injuries or death of firefighters.</p>	82
<p>Federal Grants Fund (259)</p> <p>To account for public safety federal grants.</p>	83

Special Funds Table Contents

<p>Higher Education GRT Fund (263)</p> <p>To account for municipal gross receipts tax revenues received to be used for the acquisition, construction, renovation or improvement of facilities of a four-year post-secondary public education institution located in the municipality and acquisition of or improvements to land for those facilities or payment of municipal higher education facilities gross receipts tax revenue bonds issued pursuant to Chapter 3, Article 31 NMSA 1978.</p>	84
<p>Cannabis Fund (265)</p> <p>To account for municipal gross receipts tax revenues and excise tax received in accordance with New Mexico's Cannabis Regulation Act defined in Sections 1 through 42 [26-2C-1 to 26-2C-42 NMSA 1978] enacted on April 12, 2021.</p>	85
<p>Municipal Road Fund (270)</p> <p>To account for revenues received from the levy of a tax per gallon of gasoline purchased within City boundaries, pursuant to the County and Municipal Gasoline Tax Act, NMSA 7-1-6.9. Expenditures from this fund may be used for bridge and road projects on transit routes; for purchasing, maintaining, or operating transit facilities; for operating a transit authority; for operating a vehicle emissions inspection program; or for road, street, or highway construction, repair or maintenance or transit routes.</p>	86
<p>Regional Emergency Communication Center Fund (280)</p> <p>To account for revenue received from the Joint Powers Agreement to establish the Sandoval County Regional Emergency Communications Center. Expenditures from this fund may be used for the operation of the Communication Center.</p>	87
<p>Infrastructure Fund (305)</p> <p>To account for capital (primarily infrastructure) acquisition, construction, and repair from General Fund transfers and intergovernmental grants.</p>	88
<p>Computer / Software Replacement Fund (311)</p> <p>To account for funds transferred from the General Fund to provide a recurring source of funds for replacing computers and generally-used software.</p>	89
<p>Equipment Replacement Fund (312)</p> <p>To account for funds transferred from the General Fund, recognizing the depreciation of assets and to provide a recurring source of funds for replacing those assets.</p>	90
<p>City Facility Improvement / Replacement Fund (313)</p> <p>To account for funds transferred from the General Fund and cell tower revenues. Expenditures are to be used for maintenance, repair or replacement of municipal buildings.</p>	91
<p>State Appropriations Capital Fund (315)</p> <p>To account for state appropriations capital expenditures funded by the State of New Mexico.</p>	92
<p>Impact Fees – Road Fund (351)</p> <p>To account for impact fees under Sections 5-8-1 through 5-8-42 NMSA 1978 (The Development Fees Act) for the purpose of providing new or enlarged roads, equipment, and capital improvements.</p>	93
<p>Crime Victims Assistance Fund (376)</p> <p>To account for federal funds used toward the advocacy for victims of all crimes (Pursuant to the Victims of Crime Act of 1984).</p>	94

Special Funds Table Contents

G.O. Bond Series 2018 Fund (402)	95
To account for the general obligation debt service of 2018 general obligation bonds.	
MPEC Surcharge Fund (601)	96
To account for the surcharge fees and net revenues of the Multi-Purpose Event Center (MPEC).	
Health Self Insurance Fund (750)	97
To account for revenues collected from employee/employer contributions for the purpose of self-funding health insurance administered by Presbyterian and Lovelace health plans.	

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

RIO METRO FUND

SPECIAL FUND #213

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	213-0000-368-2000	Reimbursement		96,283	25,500		121,783
		Total Revenue		96,283	25,500	-	121,783
Net Effect Increase (Decrease)				25,500			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	213-0000-410-6012	Gasoline		79,500	25,500		105,000
		Total Expenditures		79,500	25,500	-	105,000
Net Effect Increase (Decrease)				25,500			

Net Effect Increase (Decrease) \$ -

Justification:

R1 Increase based on gasoline usage and reimbursement.

E1 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

LIBRARY FUND

SPECIAL FUND #220

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	220-0000-334-1000	State Grants	LB2406	152,395	15,529		167,924
		Total Revenue		152,395	15,529	-	167,924
Net Effect Increase (Decrease)				15,529			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	220-0000-450-3106	Technological Initiatives	LB2160	295,537		1	295,536
E2	220-0000-450-5006	Travel	LB2406	3,649	7,429		11,078
E3	220-0000-450-5007	Transportation	LB2406	-	3,800		3,800
E4	220-0000-450-5011	Conferences and Training	LB2406	-	4,300		4,300
E5	220-0000-450-6073	County Bond Books	See Note	789,898	1	48,339	741,560
E6	220-0000-450-7025	Major Furniture and Equipment	LB2404	85,441	48,304		133,745
E7	220-0000-450-8001	Transfers to Other Fund	N/A	-	35		35
		Total Expenditures		1,174,525	63,869	48,340	1,190,054
Net Effect Increase (Decrease)				15,529			

Net Effect Increase (Decrease)

\$ -

Justification:

R1 FY24 State Grants-in-Aid.

E1 Correct negative project balance.

E2 FY24 State Grants-in-Aid.

E3 FY24 State Grants-in-Aid.

E4 FY24 State Grants-in-Aid.

E5 LB2160: \$1 to correct negative project balance; LB2404: (\$48,304) to reallocate budget for library book lockers and library book sorter; Unallocated line item: (\$35) for transfer to General Fund for excess cash.

E6 Reallocate the budget for library book lockers and library book sorters.

E7 Transfer to General Fund for excess cash in Fund 220.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

RIO VISION CABLE FUND

SPECIAL FUND #226

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	226-0000-318-4000	Sparklight Cable		48,000		13,000	35,000
R2	226-0000-392-3000	Transfer From General Fund		52,062	13,000		65,062
		Total Revenue		100,062	13,000	13,000	100,062
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Expenditures		-	-	-	-
Net Effect Increase (Decrease)				-			

Net Effect Increase (Decrease)

\$ -

Justification:

- R1 Decrease based on YTD and trend analysis.
- R2 Increase to offset less projected revenue.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

TRAFFIC EDUCATION & ENFORCEMENT FUND	SPECIAL FUND # 243
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	243-0000-351-4000	Traffic Safety Education		65,000		10,000	55,000
		Total Revenue		65,000	-	10,000	55,000
Net Effect Increase (Decrease)				(10,000)			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	243-0000-424-1021	Overtime		6,210	2,000		8,210
E2	243-0000-424-9001	Ending Fund Balance - Unreserved		30,199		12,000	18,199
		Total Expenditures		36,409	2,000	12,000	26,409
Net Effect Increase (Decrease)				(10,000)			

Net Effect Increase (Decrease) \$ -

Justification:

- R1 Decrease based on YTD and trend analysis.

- E1 Increase Overtime budget.
- E2 Decrease Ending Fund Balance to increase Overtime and decrease revenue projection budget.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

PS MISCELLANEOUS REVENUE / DONATIONS FUND

SPECIAL FUND # 246

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	246-0000-367-1000	Contributions / Donations		-	100		100
		Total Revenue		-	100	-	100
Net Effect Increase (Decrease)				100			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	246-0000-424-4040	Program Supplies		-	275		275
E2	246-0000-424-7015	Vehicles and Heavy Equipment	PS2430	287,276		175	287,101
		Total Expenditures		287,276	275	175	287,376
Net Effect Increase (Decrease)				100			

Net Effect Increase (Decrease)

\$ -

Justification:

R1 Increase budget from K9 donations from the Community.

E1 Increase funds to allow K9 Units access the donations made to them from the Community and move funds donated in FY23 back into Program Supplies.

E2 Decrease vehicles to recognize FY 2023 donation.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

FIRE PROTECTION FUND	SPECIAL FUND #250
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	250-0000-334-1000	State Grants	N/A	901,482	71,394		972,876
		Total Revenue		901,482	71,394	-	972,876
Net Effect Increase (Decrease)				71,394			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	250-0000-422-5035	Repair and Maintenance Buildings	See Note	380,488	48,192	1	428,679
E2	250-0000-422-7011	Building Improvements	FR2335	134,295	23,203		157,498
		Total Expenditures		514,783	71,395	1	586,177
Net Effect Increase (Decrease)				71,394			

Net Effect Increase (Decrease) \$ -

Justification:

- R1 Increase for distribution letter from State Fire Marshal's Office dated August 10, 2023.

- E1 Increase FR2331 Fire Station 3: \$48,192 for the airlock, water heater, washer and dryer installation; Decrease FR2431 Fire Station 5 roof replacement.

- E2 Increase FR2335 Fire Station 1 fire alarm panel.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

FEDERAL GRANTS FUND	SPECIAL FUND #259
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	259-0000-331-2000	Federal Grants	See Note	943,023	41,416		984,439
		Total Revenue		943,023	41,416	-	984,439
Net Effect Increase (Decrease)				41,416			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	259-0000-424-1021	Overtime	See Note	122,409	41,416		163,825
		Total Expenditures		122,409	41,416	-	163,825
Net Effect Increase (Decrease)				41,416			

Net Effect Increase (Decrease) \$ -

Justification:

R1 PS2455 FBI Computer Lab: \$20,708; PS2456 FBI Safe Streets: \$20,708.

E1 PS2455 FBI Computer Lab: \$20,708; PS2456 FBI Safe Streets: \$20,708.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

REGIONAL EMERGENCY COMMUNICATION CENTER FUND

SPECIAL FUND # 280

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	280-0000-421-3023	Filing Fees		900	690		1,590
E2	280-0000-421-3201	Professional Services		22,000		1,390	20,610
E3	280-0000-421-5502	Cellular Phone Service		4,826	700		5,526
							-
		Total Expenditures		27,726	1,390	1,390	27,726
Net Effect Increase (Decrease)				-			

Net Effect Increase (Decrease)

\$

-

Justification:

- E1 Increase budget due to increase in fees for fingerprinting.
- E2 Decrease budget and move funds into Filing Fees and Cellular Phone Service.
- E3 Increase budget for Verizon Cell Phone Service.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

COMPUTER / SOFTWARE REPLACEMENT FUND

SPECIAL FUND #311

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	311-0000-392-3000	Transfer From General Fund		617,100	2,010,370		2,627,470
		Total Revenue		617,100	2,010,370	-	2,627,470
Net Effect Increase (Decrease)				2,010,370			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	311-0000-410-3106	Technological Initiatives	See Note	52,906	327,302		380,208
E2	311-0000-410-6070	Minor Furniture and Equipment		472,100	19,300		491,400
E3	311-0000-410-7025	Major Furniture and Equipment	IT2395	-	163,768		163,768
E4	311-0000-410-7040	Computer / Software Replacement	FS2009	3,111,070	1,500,000		4,611,070
		Total Expenditures		3,636,076	2,010,370	-	5,646,446
Net Effect Increase (Decrease)				2,010,370			

Net Effect Increase (Decrease) \$ -

Justification:

- R1 Increase to fund all new budget requests.

- E1 Muncity Software for Development Services \$276,070 for setup and first year fee (\$170,000 Recurring Annual Fee); City Facility Security Cameras (IT2395) for Loma Colorado Library \$20,790; Esther Bone, Memorial Park \$15,808; and, City Hall stairs and parking lot \$14,634.
- E2 Increase to fund IT setup (desktop and software) for new positions.
- E3 City Facility Security Cameras-Equipment for Loma Colorado Library \$64,210; Esther Bone, Memorial Park \$54,192; and, City Hall stairs and parking lot \$45,366.
- E4 Increase reserves for the new Enterprise Resource Planning (ERP) system.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

EQUIPMENT REPLACEMENT FUND	SPECIAL FUND #312
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	312-0000-392-3000	Transfer from General Fund		808,000	200,100		1,008,100
		Total Revenue		808,000	200,100	-	1,008,100
Net Effect Increase (Decrease)				200,100			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	312-0000-416-6070	Minor Furniture and Equipment	See Note	73,500		37,304	36,196
E2	312-0000-416-7015	Vehicles Heavy Equipment	See Note	773,171	237,404		1,010,575
		Total Expenditures		846,671	237,404	37,304	1,046,771
Net Effect Increase (Decrease)				200,100			

Net Effect Increase (Decrease) \$ -

Justification:

R1 Transfer to fund additional budget requests.

E1 Decrease Fire Engine Replacement (FR2250) \$23,555; decrease unallocated line item \$13,749 to transfer to vehicle and heavy equipment line item.

E2 Increase Fire Engine Replacement (FR2250) \$23,555 to up-fit new engines 2 and 3 with Opticon, MDT, and mounts as well as shelving; increase for new Library Bookmobile vehicle (LB2407) \$150,000; increase General Fleet Vehicles & Heavy Equipment (PW2482) \$63,849 ((\$13,631 for fleet vehicles and \$50,218 for the new project Inspector position vehicle).

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

STATE APPROPRIATIONS CAPITAL FUND	SPECIAL FUND #315
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	315-0000-334-5000	State Grants	See Note	6,334,352	991,032		7,325,384
							-
		Total Revenue		6,334,352	991,032	-	7,325,384
Net Effect Increase (Decrease)				991,032			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	315-0000-416-7011	Building Improvement	See Note	1,086,084	991,032		2,077,116
							-
		Total Expenditures		1,086,084	991,032	-	2,077,116
Net Effect Increase (Decrease)				991,032			

Net Effect Increase (Decrease) \$ -

Justification:

- R1 Broadmoor Senior Center Phase 2 A22G-5349 (PR2433): \$766,823; Meadowlark Senior Center Renovations (Covered walkways) A22G-5350 (PR2434): \$224,209.
- E1 Broadmoor Senior Center Phase 2 A22G-5349 (PR2433): \$766,823; Meadowlark Senior Center Renovations (Covered walkways) A22G-5350 (PR2434): \$224,209.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

IMPACT FEES - ROAD FUND

SPECIAL FUND # 351

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	351-0000-442.7010	Road Construction	PW2077	587,716	500,000		1,087,716
E2	351-0000-442-9001	Ending Fund Balance - Unreserved		1,708,567		500,000	1,208,567
							-
		Total Expenditures		2,296,283	500,000	500,000	2,296,283
Net Effect Increase (Decrease)				-			

Net Effect Increase (Decrease)

\$

-

Justification:

- E1 Increase the Southern Boulevard Phase II project and split it into smaller project phases (Phase IIB and Phase IIC). This will make funding the project easier for construction activities in the future.
- E2 Decrease to fund Southern Blvd Phase II project.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

CRIME VICTIMS ASSISTANCE FUND

SPECIAL FUND #376

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	376-0000-331-4801	Federal Grants	PS2449	44,794	85,968		130,762
		Total Revenue		44,794	85,968	-	130,762
Net Effect Increase (Decrease)				85,968			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	376-0000-424-1009	Non Exempt Full Time	See Note	21,430	57,281	905	77,806
E2	376-0000-424-1021	Overtime	PS2449	499	448		947
E3	376-0000-424-2001	PERA - General	PS2449	3,682	11,192		14,874
E4	376-0000-424-2005	FICA	PS2449	315	803		1,118
E5	376-0000-424-2015	Worker's Compensation	PS2449	98	242		340
E6	376-0000-424-2020	Health Insurance	See Note	3,215	14,762		17,977
E7	376-0000-424-2025	Life Insurance	PS2449	32	43		75
E8	376-0000-424-2030	Dental Insurance	PS2449	453	956		1,409
E9	376-0000-424-2040	Retiree Healthcare	PS2449	475	1,146		1,621
		Total Expenditures		30,199	86,873	905	116,167
Net Effect Increase (Decrease)				85,968			

Net Effect Increase (Decrease) \$ -

Justification:

R1 FY2024 VOCA Award 2024-VA_322.

E1 FY2024 VOCA Award 2024-VA_322 (PS2449): \$57,281; Decrease unallocated \$905 to correct negative balance in Health Insurance account.

E2 FY2024 VOCA Award 2024-VA_322.

E3 FY2024 VOCA Award 2024-VA_322.

E4 FY2024 VOCA Award 2024-VA_322.

E5 FY2024 VOCA Award 2024-VA_322.

E6 FY2024 VOCA Award 2024-VA_322 (PS2449): \$13,857; Increase unallocated \$905 to correct negative balance.

E7 FY2024 VOCA Award 2024-VA_322.

E8 FY2024 VOCA Award 2024-VA_322.

E9 FY2024 VOCA Award 2024-VA_322.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

G.O. BOND SERIES 2018 FUND

SPECIAL FUND #402

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	402-0000-470-3040	Paying Agent Fee		965	920		1,885
E2	402-0000-470-9001	Ending Fund Balance - Unreserved		1,280,558		920	1,279,638
							-
		Total Expenditures		1,281,523	920	920	1,281,523
Net Effect Increase (Decrease)				-			

Net Effect Increase (Decrease)

\$ -

Justification:

- E1 Increase to cover agent fee activity.
- E2 Decrease to cover additional agent fees.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

MPEC SURCHARGE FUND

SPECIAL FUND #601

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	601-0000-366-1000	MPEC Revenue		25,000	25,000		50,000
R2	601-0000-392-3000	Transfer from General Fund		3,233,644	55,733		3,289,377
R3	601-0000-392-3500	Transfer from Other Fund		-	275,000		275,000
		Total Revenue		3,258,644	355,733	-	3,614,377
Net Effect Increase (Decrease)				355,733			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	601-0000-410-6107	Facility Fee Expense		60,000	62,590		122,590
E2	601-0000-410-6109	MPEC Operations	See Note	3,616,144	303,000		3,919,144
E3	601-0000-410-9001	Ending Fund Balance Unreserved		134,857		9,857	125,000
		Total Expenditures		3,811,001	365,590	9,857	4,166,734
Net Effect Increase (Decrease)				355,733			

Net Effect Increase (Decrease)

\$ -

Justification:

- R1 Increase to add FY23 payment not received until July of FY24.
- R2 Increase for City Expenses for City Events \$28,000; and, \$27,733 for excess needed to balance Facility Fee expense accounts to correct FY24 levels.
- R3 Increase transfer-in to fund the replacement turf for the Multi-Purpose Event Center (MPEC) \$275,000 from the CVB Fund 225.
- E1 Increase to add cumulative total available from the previous years ending balance that should roll over.
- E2 Increase for PR2435 Replacement Field Turf for the MPEC \$275,000. Increase \$28,000 for City Expenses for City Events not included in FY24.
- E3 Decrease to correct too much added from the prior year's balance should have been put to Facility Fee Expense.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

HEALTH SELF INSURANCE FUND

SPECIAL FUND #750

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	750-0000-361-1000	Interest Revenue		-	19,000		19,000
	750-0000-369-1000	Miscellaneous Other Revenues		250,000	734,000		984,000
	750-0000-392-3000	Transfer From General Fund		-	1,000,000		1,000,000
							-
		Total Revenue		250,000	1,753,000	-	2,003,000
Net Effect Increase (Decrease)				1,753,000			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	750-0000-410-3051	Administration Presbyterian		440,000		70,000	370,000
E2	750-0000-410-3052	Administration BCBS		80,000	20,000		100,000
E3	750-0000-410-6552	Stop/Loss Premium		315,000	40,000		355,000
E4	750-0000-410-6553	Claims/Presbyterian		6,000,000	550,000		6,550,000
E5	750-0000-410-6554	Claims/BCBS		850,000	350,000		1,200,000
E6	750-0000-410-6556	Prescriptions		1,150,000	470,000		1,620,000
E7	750-0000-410-9006	Reserve - Health		211,810	393,000		604,810
							-
		Total Expenditures		9,046,810	1,823,000	70,000	10,799,810
Net Effect Increase (Decrease)				1,753,000			

Net Effect Increase (Decrease)

\$ -

Justification:

- R1 Increase revenue based on actual.
- R2 Reimbursement from last year's stop/loss insurance.
- R3 Increase to balance fund.

- E1- Decrease/Increase based on actual expenses and trend analysis.
- E6
- E7 Increase to balance fund.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

DEPARTMENT SUMMARY - UTILITIES DEPARTMENT
--

REVENUE SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Operations Administration / 7005	52,322,219	1,833,951	80,128	54,076,042
				-
Total Department	52,322,219	1,833,951	80,128	54,076,042
Net Effect Increase (Decrease)	\$ 1,753,823			

EXPENDITURES SUMMARY BY COST CENTER

COST CENTER NAME / NUMBER	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
Operations Administration / 7005	17,155,346	-	8,650,077	8,505,269
Environmental Management / 7006	-	400	-	400
SCADA and Security / 7007	139,253	11,000	-	150,253
Engineering / 7015	9,849	21,500	-	31,349
Accounting / 7019	9,000	14,750	-	23,750
Utility Services / 7020	781,025	115,000	-	896,025
Water Production / 7025	10,512,059	3,884,234	4,000	14,392,293
Transmission and Distribution / 7030	199,666	44,038	500	243,204
Wastewater Treatment / 7035	9,085,073	6,265,800	9,000	15,341,873
Recycle Water / 7045	320,503	36,000	-	356,503
Other Operating / 7060	990,762	24,678	-	1,015,440
-				-
Total Department	39,202,536	10,417,400	8,663,577	40,956,359
Net Effect Increase (Decrease)	\$ 1,753,823			

Ending Balance Increase (Decrease) \$ -

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

UTILITIES DEPARTMENT - OPERATIONS ADMINISTRATION

COST CENTER #7005

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
R1	501-0000-361-1000	Interest		80,000	49,720		129,720
R2	501-0000-369-1600	Convenience Fees		330,000	14,457		344,457
R3	501-0000-371-0101	Water / Single Family		19,864,803	229,093		20,093,896
R4	501-0000-371-0102	Water / Multi-Family		258,063	2,551		260,614
R5	501-0000-371-0201	Water / Commercial		2,378,436	276,477		2,654,913
R6	501-0000-371-0202	Water / Commercial Irrigation		2,168,656	175,758		2,344,414
R7	501-0000-371-0203	Water / Hydrant Meter		821,212	139,505		960,717
R8	501-0000-371-0301	Water / Industrial		354,304		46,257	308,047
R9	501-0000-371-0401	Water / City		95,485	4,140		99,625
R10	501-0000-371-0402	Water / City Irrigation		1,012,855	31,084		1,043,939
R11	501-0000-371-0501	NSF Fees		10,500	5,545		16,045
R12	501-0000-371-0502	New Service Fees		200,000		15,246	184,754
R13	501-0000-371-0503	Delinquent Fees		665,000	147,885		812,885
R14	501-0000-371-0504	Unauthorized Consumption		20,000	4,803		24,803
R15	501-0000-371-0601	Connection Fees-Water		80,000	46,239		126,239
R16	501-0000-371-0603	Meter Setting Fees		300,000	178,258		478,258
R17	501-0000-371-0605	Svc Line Install Fees		25,000	44,749		69,749
R18	501-0000-371-0701	Other Revenue		45,000		2,846	42,154
R19	501-0000-371-0802	Bulk Water		85,000	3,794		88,794
R20	501-0000-375-0101	Wastewater / Single Family		20,450,493	302,672		20,753,165
R21	501-0000-375-0102	Wastewater / Multi-Family		396,964	17,252		414,216
R22	501-0000-375-0201	Wastewater / Commercial		2,498,782	117,419		2,616,201
R23	501-0000-375-0203	Wastewater / Effluent		25,400		9,350	16,050
R24	501-0000-375-0401	Wastewater / City Wastewater		59,266		1,853	57,413
R25	501-0000-375-0601	Connection Fees - Wastewater		75,000	42,550		117,550
R26	501-0000-375-0402	Wastewater / City Effluent		22,000		4,576	17,424
							-
		Total Revenue		52,322,219	1,833,951	80,128	54,076,042
Net Effect Increase (Decrease)				1,753,823			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	501-7005-505-9001	Unreserved Ending Fund Balance		17,155,346		8,650,077	8,505,269
							-
		Total Expenditures		17,155,346	-	8,650,077	8,505,269
Net Effect Increase (Decrease)				(8,650,077)			

Ending Balance Increase (Decrease) \$ 10,403,900

Justification:

R1 - Increase or decrease based on year-to-date revenue trend analysis.
R26

E1 Decreased Ending Fund Balance primarily for: replacing water lines in conjunction with the Hybrid Mill and Inlay road project (\$3,088,832); Wastewater Plant 2 Headworks (\$5,700,000); increase in the cost of chemicals (\$300,000); increase electricity (\$690,000); less increase in net revenue of \$1,753,823.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

UTILITIES DEPARTMENT - SCADA AND SECURITY	COST CENTER #7007
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	501-7007-540-5050	Telephone Service		139,253	11,000		150,253
							-
		Total Expenditures		139,253	11,000	-	150,253
Net Effect Increase (Decrease)				11,000			

Ending Balance Increase (Decrease) \$ (11,000)

Justification:

E1 Increase based on YTD and trend analysis.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

UTILITIES DEPARTMENT - ENGINEERING

COST CENTER #7015

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	501-7015-515-3106	Technological Initiatives	PW2410	849	3,000		3,849
E2	501-7015-515-6012	Gasoline		9,000	1,500		10,500
E3	501-7015-515-7025	Major Furn. And Equipment	PW2410	-	17,000		17,000
							-
		Total Expenditures		9,849	21,500	-	31,349
Net Effect Increase (Decrease)				21,500			

Ending Balance Increase (Decrease) \$ (21,500)

Justification:

- E1 Increased to purchase the software licenses required for the new GIS servers. Split with Public Works Engineering Division.
- E2 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E3 Increase to replace GIS Servers that are outdated/no longer supported which host GIS data and applications. Split with Public Works Engineering Division.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

UTILITIES DEPARTMENT - UTILITY SERVICES

COST CENTER #7020

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	501-7020-530-3106	Technological Initiatives		552,747	81,000		633,747
E2	501-7020-530-5025	Postage		204,278	30,000		234,278
E3	501-7020-530-6012	Gasoline		24,000	4,000		28,000
							-
		Total Expenditures		781,025	115,000	-	896,025
Net Effect Increase (Decrease)				115,000			

Ending Balance Increase (Decrease) \$ (115,000)

Justification:

- E1 Increased due to increases in utilization of the online bill presentment and payment site 23% over FY24 budget estimate which was less than FY23 actual.
- E2 Increased due to increases in the number of customers for billing and increase in postage cost.
- E3 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

UTILITIES DEPARTMENT - WATER PRODUCTION

COST CENTER #7025

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	501-7025-540-3106	Technological Initiatives		73,691	3,800		77,491
E2	501-7025-540-5030	Leases and Rentals		23,628	6,000		29,628
E3	501-7025-540-5050	Telephone Service		22,183		4,000	18,183
E4	501-7025-540-5056	Electric - Equipment Power		2,536,690	265,000		2,801,690
E5	501-7025-540-6012	Gasoline		18,000	3,700		21,700
E6	501-7025-540-6053	Program Supplies		1,066,691	200,000		1,266,691
E7	501-7025-540-8040	Transfer to Water Capital		6,771,176	3,405,734		10,176,910
							-
		Total Expenditures		10,512,059	3,884,234	4,000	14,392,293
Net Effect Increase (Decrease)				3,880,234			

Ending Balance Increase (Decrease) \$ (3,880,234)

Justification:

- E1 Increased to install high security lock software at additional Water facilities. Installing additional security will ensure that the City's Water facilities remain in compliance with the Environmental Protection Agency (EPA) American Water Infrastructure Act.
- E2 Increase amount of rentals of a crane required to change out the media used to remove arsenic from the water transmitted to Utilities' customers due to increased number of media changes needed.
- E3 - Decrease/Increase based on YTD and trend analysis.
- E4
- E5 Increase based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E6 Increased to offset large increases in the cost of chemicals used to treat the water delivered to Utilities' customers to comply with EPA and New Mexico Environment Department standards (NMED).
- E7 Increased to transfer funds to Fund 540 - CIF Water to replace water lines in District 1 (\$3,088,832), and District 4 (\$316,902) in conjunction with the Residential Hybrid Mill and Inlay road project.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

UTILITIES DEPARTMENT - WASTEWATER TREATMENT

COST CENTER #7035

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	501-7035-550-3106	Technological Initiatives		5,900	3,800		9,700
E2	501-7035-550-5040	Fleet Maintenance		182,527	50,000		232,527
E3	501-7035-550-5050	Telephone Service		17,728		3,000	14,728
E4	501-7035-550-5056	Electric - Equip Power		673,211	265,000		938,211
E5	501-7035-550-6012	Gasoline		69,000		6,000	63,000
E6	501-7035-550-6053	Program Supplies		336,707	100,000		436,707
E7	501-7035-550-8061	Transfer to CIF Wastewater		7,800,000	5,847,000		13,647,000
							-
		Total Expenditures		9,085,073	6,265,800	9,000	15,341,873
Net Effect Increase (Decrease)				6,256,800			

Ending Balance Increase (Decrease) \$ (6,256,800)

Justification:

- E1 Increased to install high security lock software at additional Wastewater facilities. Installing additional security will ensure that all sites are secure.
- E2 Increased to repair and maintain the large vehicles and equipment used in wastewater treatment operations. Escalation in expenditures is due to the age of vehicles and equipment.
- E3 - Decrease/Increase based on YTD and trend analysis.
- E4
- E5 Decrease based on price per gallon increase from \$3.0 to \$3.5 due to higher fuel cost projections.
- E6 Increased to offset large increases in the cost of chemicals used to treat the influent received from Utilities' customers to comply with EPA and New Mexico Environment Department standards.
- E7 Increased to transfer funds to Fund 550 - CIF Wastewater to provide additional funding to rebid Wastewater Treatment Plant 2 (\$5,700,000) and for engineering services on Southern Boulevard Phase 2 (\$147,000).

CITY OF RIO RANCHO
MID-YEAR BUDGET

UTILITIES DEPARTMENT - RECYCLE WATER

COST CENTER #7045

REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	501-7045-540-5038	Repair & Maintenance - Infrastructure		201,196	20,000		221,196
E2	501-7045-540-5056	Electric - Equip Power		119,307	16,000		135,307
							-
		Total Expenditures		320,503	36,000	-	356,503
Net Effect Increase (Decrease)				36,000			

Ending Balance Increase (Decrease) \$ (36,000)

Justification:

- E1 Increased to ensure there are sufficient funds to repair and maintain the recycled water infrastructure for the remainder of the fiscal year.
- E2 Increase based on YTD and trend analysis.

**CITY OF RIO RANCHO
MID-YEAR BUDGET**

UTILITIES DEPARTMENT - OTHER OPERATING	COST CENTER #7060
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REVENUE

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
							-
							-
		Total Revenue		-	-	-	-
Net Effect Increase (Decrease)				-			

EXPENDITURES

REF NO.	ACCOUNT NUMBER	ACCOUNT NAME	PROJECT NUMBER If Applicable	REVISED BUDGET	INCREASE	DECREASE	ADJUSTED BUDGET
E1	501-7060-505-6540	Franchise Fees		990,762	24,678		1,015,440
							-
		Total Expenditures		990,762	24,678	-	1,015,440
Net Effect Increase (Decrease)				24,678			

Ending Balance Increase (Decrease) \$ (24,678)

Justification:

E1 Increased due to adjustments made to water and wastewater revenues.

CITY OF RIO RANCHO Request for Activity Change

DEPARTMENT/COST CENTER - Information Technologies

COST CENTER #3020

I. POSITION REQUESTED (#): **IT Applications Specialist**

II. SUMMARY OF REVENUE AND COSTS:

Summary of Costs		Revenue Summary	
Personal Services	\$ 38,825		
Materials & Services	\$ 8,300		
Capital Outlay	\$ -		
TOTAL COSTS	\$ 47,125	TOTAL REVENUE	\$ -

III. JUSTIFICATION: Describe what problem this position would help resolve in your department.

With the continued growth of the city, the role of an IT Application Specialist has become necessary to support current applications and implement new applications as those needs emerge.

An IT Application Specialist is responsible for many tasks including the installation and maintenance of computer applications, customizing those applications to meet specific needs, and providing training and technical support for those applications. They also play a vital role in selecting or recommending applications based on requirements specified by the user community.

The Information Technologies Department has several significant projects planned for the near future including new DSD software, a new ERP system, and updating the CAD and RMS systems just to name a few. The success of these projects will be greatly increased by the presence of a dedicated IT Applications Specialist working alongside the particular departments and vendors.

IV. COST/BENEFIT : Describe what goals & objectives do you expect to achieve and what are the benefits in relation to the cost? What are the funding sources?

Allowing this new position will permit the Information Technology Department to provide better oversight on current and new software projects. This oversight will help keep the cost of software projects inline with the benefits those projects provide.

V. PERSONAL SERVICES

Enter data in yellow fields. Please note if the position is approved, a more in depth analysis will be completed and salary may be adjusted.

Position:	IT Applications Specialist		
Number of Positions	1		
Exempt or Non-Exempt	Non-Exempt		
Estimated Position Grade	26A		
Estimated Salary Range	\$25.40 - \$31.75 - \$38.1		
Estimated Date of Hire			
Account Title	Account No.	Estimated Cost	Annualized Cost
Estimated Salary	1009 - 163,654	27,940	66,040
Overtime			
Holiday Pay - Only add for Police and Fire			
PERA/Retirement	2001 - 123,754	5,214	12,323
FICA	2005 - 8,963	405	958
Workers Comp	2015 - 2,607	112	264
Health	2020 - 86,578	4,300	10,320
Life	2025 - 762	36	86
Dental	2030 - 5,419	260	624
Retiree Health	2040 - 12,668	559	1,321
Uniform Allowance			
Total Personal Services		38,825	91,935

Note:

*This signature does not approve the salary proposed; but does imply that it is "reasonable".

*If position is approved by Governing Body the Human Resource Division will prepare in depth analysis which could result in an adjustment.

Human Resources Signature

Date

VI. MATERIALS AND SERVICES

Account Title	Account No.	Cost	Justification/Calculation
Technological Initiatives	311-0000-410-3106	\$3,300	IT Setup
Minor Furniture & Equipmt	101-3020-410-6070	5,000	Office Furniture
Total Materials & Services		\$ 8,300	

VII. CAPITAL OUTLAY

Account Title	Account No.	Cost	Justification/Calculation
Total Capital Outlay		\$ -	

CITY OF RIO RANCHO

Request for Activity Change

DEPARTMENT/COST CENTER - DSD / Administration

COST CENTER #5005

I. POSITION REQUESTED (#): **Administrative Services Manager**

II. SUMMARY OF REVENUE AND COSTS:

Summary of Costs		Revenue Summary	
Personal Services	\$ 35,641		
Materials & Services	\$ 4,200		
Capital Outlay	\$ -		
TOTAL COSTS	\$ 39,841	TOTAL REVENUE	\$ -

III. JUSTIFICATION: Describe what problem this position would help resolve in your department.

There has been an overall increase in applications submitted to Development Services for review so far in FY 2024 (July 1, 2023 through December 31, 2023). During that time, DSD has received 561 Single Family Residence (SFR) applications which is more than the average number of SFR applications received for the fiscal years of 2010-2019 of 461 SFR. The last four fiscal years have seen an increase in SFR applications with an average of 815.

This also creates a corresponding increase in inspections associated with the applications resulting in limited time for staff to work on implementing new technology software to increase efficiency in plan reviews, permitting submittal, and inspection scheduling. This position would work with each Division to ensure that new technology software is implemented effectively across the Department and with other Departments ensuring that the needs of the Department on an internal and customer service level are being met.

The Code Enforcement Supervisor, Officers, and Administrative Assistant will report to this Division Manager. This Manager will be able to guide Code Enforcement in issuing notices of violations for issues that straddle multiple chapters in the municipal code. This position will be suited for overseeing the data collection for the department and consolidating the reporting.

This position will also work with the Director and Deputy Director to administer impact fees by processing impact fee assignments, GABSY documents, and tracking subdivision bonds and impact fee credit spreadsheets. As the price of construction increases, developers and homebuilders are relying heavily on Impact Fee Credits for constructing system-level improvements. These system-level improvements require additional staff time for developing and reviewing the Development Agreement, taking the improvements through the resolution adoption process to be added to the Impact Fee Capital Improvement Plan, inspecting the construction, and finally accepting the infrastructure and adding the assets to the GASB.

IV. COST/BENEFIT : Describe what goals & objectives do you expect to achieve and what are the benefits in relation to the cost? What are the funding sources?

Similar to other divisions within DSD, redundancy is critical to any operation. An Administrative Services Manager providing oversight to the department with the aid of the Administrative Services Assistant will allow the department to successfully continue efficient operations without pause. The additional cost would ensure continuity without interruption with multiple backup duties to all divisions. The position would be funded through and answerable to the Deputy and Deputy Director, utilizing increased revenue in DSD.

V. PERSONAL SERVICES

Enter data in yellow fields. Please note if the position is approved, a more in depth analysis will be completed and salary may be adjusted.

Position:	Administrative Services Manager		
Number of Positions	1		
Exempt or Non-Exempt	Exempt		
Estimated Position Grade	24A		
Estimated Salary Range	\$23.04 - \$28.80 - \$34.55		
Estimated Date of Hire	1/2/2024		
Account Title	Account No.	Estimated Cost	Annualized Cost
Estimated Salary	Exempt 1005/Non 1009	25,344	59,904
Overtime	10-21		
Holiday Pay - Only add for Police and Fire	10-22	-	-
PERA/Retirement	20-01	4,729	11,178
FICA	20-05	367	869
Workers Comp	20-15	101	240
Health	20-20	4,300	10,320
Life	20-25	32	78
Dental	20-30	260	624
Retiree Health	20-40	507	1,198
Uniform Allowance		-	-
Total Personal Services		35,641	84,410

Note:

*This signature does not approve the salary proposed; but does imply that it is "reasonable".

*If position is approved by Governing Body the Human Resource Division will prepare in depth analysis which could result in an adjustment.

Human Resources Signature

Date

VI. MATERIALS AND SERVICES

Account Title	Account No.	Cost	Justification/Calculation
Office Supplies	101-5005-434-6050	\$200	Business cards and extra office supplies for new position.
Technological Initiatives	311-0000-410-3106	4,000	Laptop including hardware and installations
Total Materials & Services		\$ 4,200	

VII. CAPITAL OUTLAY

Account Title	Account No.	Cost	Justification/Calculation
Total Capital Outlay		\$ -	

CITY OF RIO RANCHO

Request for Activity Change

DEPARTMENT/COST CENTER - DSD / Building Division

COST CENTER #5015

I. POSITION REQUESTED (#): **Plans Examiner**

II. SUMMARY OF REVENUE AND COSTS:

Summary of Costs		Revenue Summary	
Personal Services	\$ 31,400		
Materials & Services	\$ 4,200		
Capital Outlay	\$ -		
TOTAL COSTS	\$ 35,600	TOTAL REVENUE	\$ -

III. JUSTIFICATION: Describe what problem this position would help resolve in your department.

In 2007 there were two positions for plans review, a Senior Commercial Plans Examiner and a Plans Examiner. Currently, the Building Division has a part-time Plans Examiner, and the Inspectors are expected to review plans when they have completed their inspections. The split job duties, between plans review and inspections, work well when the volume of applications is low and there is full staffing.

The volume increases in the following areas justify the need for the new position to eliminate/limit the split job duties to increase efficiency:

- Solar: The volume of solar applications continues to rise, in FY 2017-20 there was an average of 743 permits vs. FY 2021-23 average of 1,054. This fiscal year, between July 1, 2023 and December 31, 2023, there have been 595 solar permits. The Solar application review requires an electrical and building review which is generally two different Inspectors. The goal would be to have a Plans Examiner who can review both sections at one time allowing for the current Plans Examiner to focus on the large commercial applications.
- Commercial: Between FY 2017 and FY 2023 there has been an average of 368,104 square feet of commercial building permits reviewed. Currently, in FY 2024, 819,279 square feet of commercial permits have been submitted and approved (or are in the process of being approved). Additional commercial permit applications are anticipated for The Village, Los Diamantes, and elsewhere.
- Single-Family Residential (SFR): In the first half of FY 2024 (July 1, 2023 through December 31, 2023), DSD has received 561 SFR applications which is more than the average number of SFR applications received for the fiscal years of 2010-2019 of 461 SFR, and is 95 percent of what was received in all of FY 2023.
- Multi-Family Residential: This category can fluctuate greatly from year-over-year, but has been dramatical trending up and is expected to continue the trend in the future.
 - o In FY 2019 there were 4 multi-family applications with 18 units.
 - o FY 2020 no applications
 - o FY 2021 9 applications with 77 units
 - o FY 2022 19 applications with 448 units
 - o FY 2023 22 applications with 364 units
 - o FY 2024 no applications as of December 31, 2023, but there is an expectation based upon approved site plans and Development Review Committee applications that there will be an additional 200 – 400 units in the next two fiscal years.
- Additional increases in SSCAFCA and City non-capital projects (i.e. parks) due to area growth also have an impact on this position.

The increase in permits to review also increases the number of inspections, between FY 2017 and FY 2023 there was an average of 31,311 Rio Rancho inspections and 776 Corrales inspections. FY 2024 YTD, the Inspectors have handled 19,587 for Rio Rancho and 318 for Corrales.

IV. COST/BENEFIT : Describe what goals & objectives do you expect to achieve and what are the benefits in relation to the cost? What are the funding sources?

Building Division will be more efficient in processing and reviewing development plans. Development Services had hired a part-time Plans Examiner to help Inspectors focus on inspections and other pertinent tasks, but the sheer number of submittals needs to be alleviated by another full-time Plans Examiner. This additional position will lower overtime costs as well as provide continuity when the other Plans Examiner is on leave.

V. PERSONAL SERVICES

Enter data in yellow fields. Please note if the position is approved, a more in depth analysis will be completed and salary may be adjusted.

Position:	Plans Examiner		
Number of Positions	1		
Exempt or Non-Exempt	Non-Exempt		
Estimated Position Grade	21A		
Estimated Salary Range	\$19.90 - \$24.87		
Estimated Date of Hire	1/2/2024		
Account Title	Account No.	Estimated Cost	Annualized Cost
Estimated Salary	Exempt 1005/Non 1009	21,886	51,730
Overtime	10-21		
Holiday Pay - Only add for Police and Fire	10-22		
PERA/Retirement	20-01	4,084	9,653
FICA	20-05	317	750
Workers Comp	20-15	88	207
Health	20-20	4,300	10,320
Life	20-25	28	67
Dental	20-30	260	624
Retiree Health	20-40	438	1,035
Uniform Allowance			
Total Personal Services		31,400	74,385

Note:

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Human Resources Signature

Date

VI. MATERIALS AND SERVICES

Account Title	Account No.	Cost	Justification/Calculation
Office Supplies	101-5005-434-6050	\$200	Business cards and extra office supplies for new position.
Technological Initiatives	311-0000-410-3106	4,000	Desktop including hardware and installations
Total Materials & Services		\$ 4,200	

VII. CAPITAL OUTLAY

Account Title	Account No.	Cost	Justification/Calculation
Total Capital Outlay		\$ -	

CITY OF RIO RANCHO

Request for Activity Change

DEPARTMENT/COST CENTER - DSD / Building Division

COST CENTER #5015

I. POSITION REQUESTED (#): **Permit Supervisor**

II. SUMMARY OF REVENUE AND COSTS:

Summary of Costs		Revenue Summary	
Personal Services	\$ 35,641		
Materials & Services	\$ 4,200		
Capital Outlay	\$ -		
TOTAL COSTS	\$ 39,841	TOTAL REVENUE	\$ -

III. JUSTIFICATION: Describe what problem this position would help resolve in your department.

Since 2020 the City has experienced an increase in permit volumes in single-family residential (including solar permits), multifamily, and commercial. The total permit increase from the past three fiscal years (FY 2021-23) compared to the three years prior (FY 2018-20) is over 60 percent. In addition, State and Federal programs and funding will be increasing solar and other renewable energy resources that are projected to dramatically increase electrical permits. The Permit Counter has historically reported to the Chief Building Official or Inspection Supervisor in the Building Division. Both of these positions are field-focused. The addition of a Permit Supervisor will help provide more operational oversight.

To address the increased permit volume and changes in staffing, DSD has contracted with a temporary agency and incurred overtime. Temporary staffing expenses were in FY 2023 \$4,028.55 and FY 2024 thru November 2023 \$11,039.98. In addition to the temporary staff in FY 2024, there have been 420 hours of overtime, the current part-time Permit Technician has increased hours, and there have been staff members from other Divisions and Departments that have received additional rates of pay to help process building applications.

During the staffing shortage, there was slower application processing time and it was noted that the Permit Technicians needed a senior staff member in-house to answer on-site questions quickly and troubleshoot issues with the current permitting software. Also, software upgrades to Click2Gov and new software requested (Municipity) require a staff member to oversee. It also became evident that a senior staff member is needed to help handle scheduling, timesheets, and training. DSD has received 561 Single Family Residence (SFR) applications in the first half of FY 2024 (July 1, 2023 through December 31, 2023) which is more than the average number of SFR applications received for the fiscal years of 2010-2019 of 461 SFR. The last four fiscal years have seen an increase in SFR applications with an average of 815. DSD is expected to receive on average over 42 SFR applications a month for the remaining half of the fiscal year.

Solar applications are an ever-increasing component of the DSD-Building Division's permitting and inspections. From July 1, 2023 through December 31, 2023, 595 solar permit applications have been submitted. The increase from FY 2017-2020 compared to FY 2021-2023 for solar permits is almost 142 percent, a trend that continues in FY 2024. The solar applications are typically submitted to the City by solar installers who are servicing existing residences. Solar permits have a higher volume and shorter duration compared to new home construction permits. The City's ability to process solar applications effectively has a direct impact on the lives of existing residents.

During the last housing boom in Rio Rancho in 2007, the Building Division had 22 FTEs. Currently, the Building Division has 16.13 FTEs, 14 full-time and two part-time positions. There are six fewer positions in the Building Division than in 2007, which included a Customer Service Representative and additional inspectors. There was also an additional permit technician under the department's Administration. This new position would include an increased level of customer service outreach by interfacing with the public early in the application process to avoid applications being hung up in the entry, review, or approval stages.

IV. COST/BENEFIT : Describe what goals & objectives do you expect to achieve and what are the benefits in relation to the cost? What are the funding sources?

This additional cost would alleviate the large overtime costs and additional professional services contracts that the Building Division has been incurring in trying to keep up with the extra workload. A direct supervisor focused on managing staffing, consistent training and being available to quickly answering permit questions allows for a significant improvement in customer service. This position would be funded through and answerable to the Chief Building Official, utilizing increased revenue in permits and inspections.

V. PERSONAL SERVICES

Enter data in yellow fields. Please note if the position is approved, a more in depth analysis will be completed and salary may be adjusted.

Position:	Permit Technician Supervisor		
Number of Positions	1		
Exempt or Non-Exempt	Non-Exempt		
Estimated Position Grade	24A		
Estimated Salary Range	\$23.04 - \$28.80		
Estimated Date of Hire	1/2/2024		
Account Title	Account No.	Estimated Cost	Annualized Cost
Estimated Salary	Exempt 1005/Non 1009	25,344	59,904
Overtime	10-21		
Holiday Pay - Only add for Police and Fire	10-22		
PERA/Retirement	20-01	4,729	11,178
FICA	20-05	367	869
Workers Comp	20-15	101	240
Health	20-20	4,300	10,320
Life	20-25	32	78
Dental	20-30	260	624
Retiree Health	20-40	507	1,198
Uniform Allowance			
Total Personal Services		35,641	84,410

Note:

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Human Resources Signature

Date

VI. MATERIALS AND SERVICES

Account Title	Account No.	Cost	Justification/Calculation
Office Supplies	101-5005-434-6050	\$200	Business cards and extra office supplies for new position.
Technological Initiatives	311-0000-410-3106	4,000	Desktop including hardware and installations
Total Materials & Services		\$ 4,200	

VII. CAPITAL OUTLAY

Account Title	Account No.	Cost	Justification/Calculation
Total Capital Outlay		\$ -	

CITY OF RIO RANCHO

Request for Activity Change

DEPARTMENT/COST CENTER - DSD / Engineering Division

COST CENTER #5030

I. POSITION REQUESTED (#): **Project Inspector**

II. SUMMARY OF REVENUE AND COSTS:

Summary of Costs		Revenue Summary	
Personal Services	\$ 33,335		
Materials & Services	\$ 4,681		
Capital Outlay	\$ 50,218		
TOTAL COSTS	\$ 88,234	TOTAL REVENUE	\$ -

III. JUSTIFICATION: Describe what problem this position would help resolve in your department.

DSD-Engineering carries out the plan review, permitting, and inspection of all future public infrastructure built by developers and private infrastructure (i.e. lot drainage, parking lots, etc.). Additionally, DSD-Engineering oversees all right-of-permits (authorization to do work in the City's right-of-way) and engineering review/inspection of public sector projects (i.e. SSCAFCA's, other institutions, City projects). The DSD-Engineering Manager position has been vacant since May of 2022, (briefly filled from September to December of 2023) with the duties covered by the Deputy Director. DSD-Engineering has three Project Inspector positions.

The DSD-Engineering Project Inspector is the eyes and ears in the field carrying out inspections for construction to City standards and to approved plans. The Project Inspector also assists with right-of-way plan permit review.

•Single Family Residential: There are 41 active subdivisions in various stages of construction throughout the City. Additionally, large subdivisions such as High Range 5 & 6, Zuma Ranch, and additional phases of Stonegate, Broadmoor Heights, and Los Diamantes will keep increasing the volume of inspections in future years. The inspectors also review grading and drainage on new homes built on antiquated platted lots and other needs (i.e. curb cuts) for existing homes.

•Right-of-Way Permits: The City has approved two new telecommunication/internet franchise agreements in CY 2023. Comcast alone has pulled 34 permits between July 1, 2023 and December 31, 2023. Its permitting volume is equal to a normal month's total volume. Comcast has plans for a multi-year, city-wide build-out.

•The City expects and is experiencing higher volumes of commercial (e.g. MarketStreet, Furniture Row at The Village) and multifamily development (i.e. Built to Rent at Cabezon and Los Diamantes).

•In the first six months of FY 2024, DSD-Engineering has conducted 1,241 Engineering Inspections (E1 and E2) and 217 right-of-way permits. For comparison, between FY 2017-23, there was an average of 1,377 Engineering Inspections (E1 and E2) and 548 right-of-way permits.

An additional full-time project inspector, to meet the demand moving forward, will help provide the highest possible level of inspection services for compliance with City standards and approved plans; ensuring public well-being and enhancing the quality of life for the citizens of Rio Rancho.

IV. COST/BENEFIT : Describe what goals & objectives do you expect to achieve and what are the benefits in relation to the cost? What are the funding sources?

This additional inspector will allow for additional time to be spent on each project and to limit disruptions to scheduled inspections in cases of illness or vacation. The funding source will include future permit fees.

V. PERSONAL SERVICES

Enter data in yellow fields. Please note if the position is approved, a more in depth analysis will be completed and salary may be adjusted.

Position:	Project Inspector		
Number of Positions	1		
Exempt or Non-Exempt	Non-Exempt		
Estimated Position Grade	22A		
Estimated Salary Range	\$20.89 \$26.12 \$31.34		
Estimated Date of Hire	1/2/2024		
Account Title	Account No.	Estimated Cost	Annualized Cost
Estimated Salary	Exempt 1005/Non 1009	22,986	54,330
Overtime	10-21		
Holiday Pay - Only add for Police and Fire	10-22		
PERA/Retirement	20-01	4,289	10,138
FICA	20-05	333	788
Workers Comp	20-15	678	1,603
Health	20-20	4,300	10,320
Life	20-25	29	70
Dental	20-30	260	624
Retiree Health	20-40	460	1,087
Uniform Allowance			
Total Personal Services		33,335	78,959

Note:

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Human Resources Signature

Date

VI. MATERIALS AND SERVICES

Account Title	Account No.	Cost	Justification/Calculation
Cellular Phone Service	101-5005-434-5502	\$481	Verizon annual cell phone costs. \$40.01 x 12
Technological Initiatives	311-0000-410-3106	4,000	Desktop including hardware and installations
Office Supplies	101-5005-434-6050	200	Business cards and extra office supplies for new position.
Total Materials & Services		\$ 4,681	

VII. CAPITAL OUTLAY

Account Title	Account No.	Cost	Justification/Calculation
Vehicles & Heavy Equipmen	312-0000-416.70-15	\$50,218	Vehicle to be used to conduct field inspections.
Total Capital Outlay		\$ 50,218	