Regular City Council Meeting
Agenda
Marina Event Center - 190 E. 13th Street, Riviera Beach, FL 33404
March 19, 2025
6:00 PM

Be advised, that the meeting location is subject to change. The public is encouraged to visit the City's website, www.rivierabch.com , for up to date information on meeting location and information.

Councilpersons
KaShamba Miller-Anderson - District 2
Shirley D. Lanier - District 3
Glen Spiritis - District 4

Administration
Jonathan Evans, City Manager
Debrah Hall-McCullon, CMC, FCRM, Acting City Clerk
Dawn S. Wynn, City Attorney

ADA Notice

This meeting is open to the Public. In accordance with the Americans with Disabilities Act of 1990, persons in need of a special accommodation to participate in the proceedings shall contact the Office of the City Clerk at 561-845-4090 no later than 2 days (48 hours) prior to the proceedings.

To request material in accessible format, sign language interpreters, hearing impaired accommodation, or any accommodation to review any document or participate in these proceedings, please contact the

Florida Relay Services 1-800- 955-8771 (TDD) or 1-800-955-8770 (voice) for assistance.

Public Comments Information

If anyone wants to speak on an agenda item, please complete a public comment card located at the front desk and give it to the City Clerk staff before the City Council takes up the item for discussion and before the public comments section is announced. In no event will anyone be allowed to submit a comment card to speak on an agenda item after the title of the item is read or considered.

Consent Agenda: Total time allotted for comment on the Consent Agenda to each member of the public is three (3) minutes.

Regular Agenda: Members of the public will be given three (3) minutes to speak on any regular agenda item.

Please note that the time limit for public comment may be reduced by a vote of the City Council based on the voluminous nature of public comment cards.

Civility and Decorum: Please be reminded that the City of Riviera Beach is committed to civility and decorum by its officials, employees, and members of the public who attend this meeting. The City Council has adopted "Rules of Decorum Governing Public Conduct during Official Meetings", which provides in pertinent part:

- Officials shall be recognized by the Chair and shall not interrupt a speaker.
- Public comment shall be addressed to the City Council as a whole and not to any individual on the dais or in the audience.
- Displays of anger, rudeness, ridicule, impatience, lack of respect and personal attacks are strictly prohibited.
- Unauthorized remarks from the audience, stamping of feet, clapping, whistles, yells and similar demonstrations shall not be permitted.
- Offenders may be removed from the meeting.
- Please mute or turn off cell phone at the start of the meeting. Failure to do so may result in being barred from the meeting.

Lobbying - Ordinance 4001 - Adopted September 2011

Lobbyist registration and reporting forms are available for you online and in print. Forms can be obtained in the Office of the City Clerk and Council Chambers. Registration and reporting forms shall be submitted to the Office of the City Clerk.

CALL TO ORDER

Roll Call

Invocation

Pledge of Allegiance

1. OATH OF OFFICE

1a. Administration of Oath of Office to Newly Elected Officials

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

Acting City Clerk to present Oath of Office to Fercella Davis-Panier, for Riviera Beach City Council District 5, Bruce Guyton for Riviera Beach City Council District 1, and Shirley Lanier for Riviera Beach City Council District 3.
Cover Page

1b. Requests for Nominations for City Council Chairperson for 2025/2026

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

Acting City Clerk to request nominations for City Council Chairperson for 2025/2026.
Cover Page

1c. Requests for Nominations for City Council Chairperson Pro-Tem for 2025/2026

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

Newly elected City Council Chairperson requests nominations for City Council Chairperson Pro-Tem for 2025/2026.
Cover Page

1d. Request for nomination for the Community Redevelopment Agency Chair and Vice Chair

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

Staff is recommending the selection of Chair and Vice Chair for the Riviera Beach CRA.
Cover Page
Attachment - CRA Bylaws.pdf

1e. Presentation of the 2025 Municipal Election Results by the Acting City Clerk

Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM, (561) 845-4090

No action required.
Cover Page
Riviera Beach 2025 Municipal Election Certificate.pdf

Comments / Remarks by the City Council Board

AGENDA APPROVAL

Additions, Deletions, Substitutions

Disclosures

Adoption of Agenda

Comments From the Public on Consent Agenda (Three Minutes Limitation)

CONSENT AGENDA
Routine City Council Business. The Consent Agenda is approved by a single majority vote. Item(s) may be removed for open discussion at the request of any city council member.

2. **Minutes**

3. **Board Appointments**

4. **Resolutions on Consent**

END OF CONSENT AGENDA

5. **Unfinished Business**

6. **Petitions and Communications for Filing**

7. **Awards and Presentations**

8. **Public Hearings**

9. **Ordinances on Second and Final Reading**

10. **Ordinances on First Reading**

COMMENTS FROM THE PUBLIC - 7:30 PM Non-Agenda Item Speakers (Three-Minute Limitation)
Public Comments shall begin at 7:30 PM unless there is no further business of the City Council, which in that event, it shall begin sooner. In addition, if an item is being considered at 7:30 PM, then comments from the public shall begin immediately after the item has been concluded.

11. **Items Tabled**

REGULAR AGENDA

12. **Resolutions on Regular Agenda**

13. **Discussion and Deliberation**

14. **Discussion by City Manager**

15. **Discussion by City Attorney**

16. **City Council Committee Reports**

17. **Statements by the Mayor and City Council**

ADJOURNMENT

Appeals

If any interested person desires to appeal any decision of the City Council with respect to any matter considered at this meeting, at his or her own expense, that person will need a record of the proceedings and for such purpose may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based, pursuant to Section 286.0105, F.S. The City of Riviera Beach does not prepare or provide such a record.

City of Riviera Beach

To: City Council Board Members

From: Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM

Through: Jonathan E. Evans, City Manager, MPA, MBA, FRA-RA, ICMA-CM

Subject: **Administration of Oath of Office to Newly Elected Officials**

Date: March 19, 2025

CC: General Public

Background:

The Riviera Beach City Charter, Article II. - Government, Section 8. - Official Oath states: That the mayor, members of the city council, the city clerk, chief of police, any other police officer of the city, and any other persons required to take an oath, shall before entering upon the duties as such, and before being qualified to perform the duties of such official, make an oath of office in substantially the following form:

State of Florida, County of Palm Beach, City of Riviera Beach, I, _____, do solemnly swear (or affirm) that I will support the
Constitution of the United States and the State of Florida and conform to the statutes and general laws of the State of Florida, and do all in my power to uphold, support and enforce the Charter and ordinances of the City of Riviera Beach, Florida, and perform the duties of the office upon which I am about to enter, to the best of my ability, so help me God.

Subscribed and sworn to before me this _____ day of _____, A.D.

City Goals:

The City-wide Goal is to Enhance Government Stewardship.

Fiscal/Budget Impact:

There is no fiscal impact.

Recommendation:

Acting City Clerk to present Oath of Office to Fercella Davis-Panier, for Riviera Beach City Council District 5, Bruce Guyton for Riviera Beach City Council District 1, and Shirley Lanier for Riviera Beach City Council District 3.

Attachments:

N/A

City of Riviera Beach

To: City Council Board Members

From: Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM

Through: Jonathan E. Evans, City Manager, MPA, MBA, FRA-RA, ICMA-CM

Subject: **Requests for Nominations for City Council Chairperson for 2025/2026**

Date: March 19, 2025

CC: General Public

Background:

The Riviera Beach City Charter Article II. - Government, Section 11 - Chairperson states: The city council shall elect from its members a chairperson who shall act as mayor during the absence or other disability of the mayor and during such time shall have and exercise all the powers and duties of the mayor and shall be entitled to vote on all questions. The chairperson shall serve at the pleasure of the council.

City Goals:

The City-wide Goal is to Enhance Government Stewardship.

Fiscal/Budget Impact:

There is no fiscal impact

Recommendation:

Acting City Clerk to request nominations for City Council Chairperson for 2025/2026.

Attachments:

N/A

City of Riviera Beach

To: City Council Board Members

From: Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM

Through: Jonathan E. Evans, City Manager, MPA, MBA, FRA-RA, ICMA-CM

Subject: **Requests for Nominations for City Council Chairperson Pro-Tem for 2025/2026**

Date: March 19, 2025

CC: General Public

Background:

The Riviera Beach City Charter Article II. - Government, Section 11. - Chairperson states: The council shall provide for a chairperson pro-tem to serve in the absence of the chairperson.

City Goals:

The City-wide Goal is to Enhance Government Stewardship.

Fiscal/Budget Impact:

There is no fiscal impact.

Recommendation:

Newly elected City Council Chairperson requests nominations for City Council Chairperson Pro-Tem for 2025/2026.

Attachments:

N/A

City of Riviera Beach

To:	Honorable Mayor, Chairperson and City Councilmembers
From:	Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM
Through:	Jonathan E. Evans, City Manager, MPA, MBA, FRA-RA, ICMA-CM
Subject:	**Request for nomination for the Community Redevelopment Agency Chair and Vice Chair**
Date:	March 19, 2025
CC:	General Public

Background:

The Bylaws of the Riviera Beach Community Redevelopment Agency calls for the Riviera Beach City Council to appoint a Chair and Vice Chair for the Riviera Beach Community Redevelopment Agency. The Agency Bylaw states in Article II, Section 4 and Section 5.

City Goals:

The City-wide Goal is to Accelerate Operational Excellence.

Fiscal/Budget Impact:

There is no fiscal impact to the budget.

Recommendation:

Staff is recommending the selection of Chair and Vice Chair for the Riviera Beach CRA.

Attachments:

1. Attachment - CRA Bylaws.pdf


RIVIERA BEACH COMMUNITY
REDEVELOPMENT AGENCY
Riviera Beach
Community Redevelopment Agency
Comprehensive
Policies and Procedures Manual
Bylaws of the Agency
Revised January 17, 2024

BYLAWS OF THE RIVIERA BEACH

COMMUNITY REDEVELOPMENT AGENCY

ARTICLE I - THE AGENCY

Section 1. Name of Agency
The official name of the Community Redevelopment Agency or Agency recognized as a dependent special district, which by definition is a political subdivision, which in turn is a public agency created by or designated pursuant to Florida Statutes section 163.356 or 163.357 shall be the "Riviera Beach Community Redevelopment Agency" hereinafter the Agency or the CRA.

Section 2. Seal
The seal of the Agency shall be circular in the form of the City of Riviera Beach, Florida seal with the words "Riviera Beach, FL CRA est. 1984" in the border of the seal.

Section 3. Office and Place of Meeting
The main office of the Agency is located at the Main City Hall located at 600 W. Blue Heron Blvd, Suite C-225, Riviera Beach, Florida, 33404 or such other place as may be designated by the Agency from time to time. All regular meetings of the CRA governing board shall be held at the Municipal Complex, Riviera Beach, Florida, or as determined by the CRA governing board.

Section 4. Members
In accordance with Florida Statutes section 163.357, five (5) members of the governing board of the Agency shall be the five (5) elected Council members of the City of Riviera Beach. Reference to the members of the governing board of the Agency as a whole shall be Board of Commissioners. An individual member of the Agency shall be referred to as a "Commissioner".

Section 5. Powers
The CRA shall have such powers provided by law including but not limited to part III of c. 163, Florida Statutes, as amended and City Ordinance number 2883 restating and extending the powers allocated to the CRA.

ARTICLE II – OFFICERS

Section 1. Regular Officers
Regular officers of the Agency shall be a Chair and Vice-Chair.

Section 2. Additional Employees and Other Representatives
The Agency may hire an Executive Director and such employees, agents, representatives, consultants, experts and specialists, as it deems necessary or desirable to fully carry out its objectives.

Section 3. General Counsel and Financial Advisor
The Agency may engage General Counsel and Financial Advisor and may delegate to such Counsel and Advisor such authority and responsibilities as the Agency deems necessary or desirable to provide the legal and financial services for the Agency.

Section 4. Chair
The Chair of the Agency shall be appointed by the City Council. The terms of office shall be such period as established by the Council. The Chair shall: (a) preside at all meetings of the Agency; (b) Chairperson shall set the Board agenda along with the Executive Director; expedite, parliamentary debate, or if there's no objection from other members expediting the passage of routine motions; (c) submit at each meeting such information and recommendations to the Agency as considered proper concerning the business, policies and affairs of the Agency; (d) as authorized or directed by the Agency, be authorized to execute on behalf of the Agency; contracts, agreements, documents, deeds and other instruments to which the Agency is a party or otherwise relating to the Agency; (e) perform such other duties as the Agency shall from time to time determine and assign.

(Revised by Resolution No. 2024-02 on January 17, 2024)

Section 5. Vice-Chair
The Vice-Chair shall be appointed by the City Council. The term of office shall be such period as established by the Council. The Vice-Chair shall perform the duties of the Chair in the absence or incapacity of the Chair and such other duties as the Chair or the Agency shall from time to time determine. In case of the resignation or death of the Chair, the Vice-Chair shall perform such duties as are imposed on the Chair until such time as a new Chair is designated. In the absence of the Chair and Vice-Chair, the Commissioners shall select a Commissioner present as temporary Chair for the purpose of conducting the meetings and performing the duties of the Chair.

Section 6. Executive Director
The Executive Director shall be appointed by the Agency Commissioners and shall serve at the pleasure of the Board of Commissioners under his/her employment agreement. The Executive Director shall:

(a) be primarily responsible for the effectuation of the Agency's policies and contracts;
(b) be primarily responsible for the preparation of budgets and related documents involved in the financial affairs of the Agency;
(c) be in charge of the hiring and supervising the staff of the Agency, the carrying out of liaison with City, State and Federal and other agencies participating in any Agency program, and public information;
(d) prepare Agency agendas;
(e) communicate with the City Manager regarding CRA activity and work together with the City Manager on joint City/CRA issues;
(f) delegate authority in writing to staff as deemed appropriate to assure the continued and effective implementation of CRA programs and policies; and,

(g) authorize the expenditure of Agency funds in an amount not to exceed twenty-five thousand ($25,000) dollars, provided that such funds are used solely by the Agency or its officers, employees, agents, representatives, consultants, experts and specialists to carry out the Agency's objectives and are authorized by the Agency budget. Any check requiring a signature in the absence of the Executive Director or delegate may be signed by the Chair or Vice-Chair.

Section 7. Additional Duties
The Chair may authorize a Commissioner to perform specific duties and functions on behalf of the Agency as may from time to time be required to carry out the Agency's objectives.

Section 8. Vacancies
Should the office of Chair or Vice-Chair become vacant, the Riviera Beach, FL City Council shall appoint a successor.

Section 9. Removal of Executive Director and other Agency appointees
The Executive Director or any other Agency appointee may be removed from office or discharged from employment, as the case may be, by a vote of three (3) Commissioners in favor of such removal or discharge when a quorum is present and pursuant to terms and conditions of his or her employment contract. A quorum for purposed of this Section shall mean the presence of at least three (3) Commissioners at an Agency meeting.

ARTICLE III – MEETINGS

Section 1. Regular Meetings
Regular meetings of the Agency shall be held at the Municipal Complex, Riviera Beach, FL on the second Wednesday of each month at 6:00 p.m. or as determined by the CRA Board of Commissioners.

(Revised by Resolution No. 2012-41 on November 14, 2012)

Section 2. Special Meetings
Special meetings of the Agency may be called for any time and/or place by the Chair or by a majority of the Commissioners of the Agency by delivering, personally or by mail, written notice to each commissioner of the Agency, specifying the time and place of the special meeting and the specific business to be transacted. Such notice shall be delivered at least twenty-four (24) hours prior to the dated scheduled for the meeting. No other business shall be considered at such meeting by the Agency.

Section 3. Emergency Meetings
Emergency meetings of the Agency may be called for any time and/or place by the Chair or by a majority of the Commissioners of the Agency by the Secretary providing notice to the Commissioners, specifying the time and place of the emergency meeting and the business to be transacted. No other business shall be considered at such meeting.

Section 4. Attendance
All Agency meetings shall be open to the public and held in accordance with the provisions of Florida Statutes. 286.011.

Section 5. Public Notice

A. Regular Meetings:
Notice of regular meetings shall be posted in a newspaper of general circulation, at the CRA office with the Agenda thereof, on the bulletin board at City Hall and the Library at least seven (7) days prior to the time set for such meetings.

B. Special Meetings:
Notice of special meetings or a change of time or place for regular meetings shall be posted in a newspaper of general circulation, on the bulletin board at City Hall and the CRA office, and in the City Library at least forty-eight (48) hours prior to the time set for such meetings.

C. Emergency Meetings:
Notice of emergency meetings shall be transmitted to the news media in the most expedient manner available under the circumstances as judged by the Chair. Notice shall also be posted on the bulletin board at City Hall and CRA office, and Library, if to do so will be feasible under the circumstances.

D. Recessed and Continued Meetings:
Where a meeting having been set and noticed under the provisions of these Bylaws and during the course of said meeting is recessed to a future time and place certain, notice of the time and place of continuation of said meeting shall be published or posted if to do so will be feasible under the circumstances.

Section 6. Quorum
At least three (3) Commissioners of the Agency shall constitute a quorum for the purpose of conducting its business and exercising its powers and for all other official purposes, but a smaller number may adjourn from time to time until a quorum is obtained.

Section 7. Voting
Every official act of the Agency shall be adopted by a majority vote. A majority vote shall mean an affirmative vote by a majority of all commissioners present when a quorum is present.

Section 8. Order of Business
At the regular meetings of the Agency, the following shall be the order of business, unless changed by the Agency at its discretion:

A. Roll Call
B. Innovation
C. Pledge of Allegiance
D. Additions and Deletions
E. Adoption of Agenda
F. Consent Agenda
    1. Approval of Minutes and Invoices
G. Discussion/ Presentation Item
H. Regular Items
I. Public Comment
J. Unfinished Business

K. Report of the Executive Director
L. Report of the Board
M. Adjournment

Section 9. Rules of Procedure
The rules contained in the last revised edition of Roberts Rules of Order as published by the Scott Publishing Company shall apply in all meetings of the Agency and committees to the extent that such rules are not in conflict with these Bylaws. The Community Redevelopment Agency and committees thereof shall comply with the organizational procedures set forth in these Bylaws.

ARTICLE IV – AMENDMENTS

Section 1. Amendments to Bylaws
These Bylaws may be amended by the Agency at any regular meeting or special meeting called for that purpose by a vote of four (4) Commissioners in favor of such amendment, provided that a written description of the proposed amendment to these Bylaws is included in the notice of such meeting. A quorum for purposed of this Section shall mean the presence of at least four (4) Commissioners at an Agency meeting.

Douglas Lawson, Chairperson — Date 1/17/2024

Jonathan Evans, Executive Director — Date 1/17/2024

City of Riviera Beach

To: City Council Board Members

From: Debrah Hall-McCullon, Acting City Clerk, CMC, FCRM

Through: Jonathan E. Evans, City Manager, MPA, MBA, ICMA-CM

Subject: **Presentation of the 2025 Municipal Election Results by the Acting City Clerk**

Date: March 19, 2025

CC: General Public

Background:

Riviera Beach City Charter Sec. 5-11. - Canvassing; *certification* of *election*.

(a) The Palm Beach County Canvassing Board shall serve as the canvassing board for the City of Riviera Beach consisting of members as set forth in F.S. ch. 102.

On March 11, 2025, the Municipal Election was held within the city's boundaries between the hours of 7:00 a.m. and 7:00 p.m. Upon conclusion of the aforementioned election date, the winners were declared for City Council District 1, District 3, and District 5. City Council District 5 was unopposed with Fercella Davis-Panier as the candidate. District 1 Bruce A. Guyton, and District 3 Shirley Lanier were declared winners. The results of the March 11, 2025 Municipal Election were certified by the Palm Beach County Canvassing Board and are hereby attached.

City Goals:

The City's goal is to conduct its election process in accordance with Florida Statutes, the City's Charter as well as Chapter 5 of the City's Code of Ordinances.

Fiscal/Budget Impact:

For the 2025 Municipal Election process, $125,000 was included in the 2024/25 Election

Budget for the Office of the City Clerk for all election related expenditures.

Recommendation:

No action required.

Attachments:

1. Riviera Beach 2025 Municipal Election Certificate.pdf

Statistics

	TOTAL	Election Day	Vote By Mail
Election Day Precincts Reporting	22 of 22	22	0
Registered Voters - Total	22,097		
Ballots Cast - Total	3,253	2,174	1,079
Ballots Cast - Blank	3	2	1
Voter Turnout - Total	14.72%		

Council District 1 - Riviera Beach

Vote For 1

	TOTAL	VOTE %	Election Day	Vote By Mail
Bruce Guyton	1,644	51.06%	1,034	610
Tradrick McCoy	1,576	48.94%	1,122	454
Overvotes	0		0	0
Undervotes	33		18	15

Council District 3 - Riviera Beach

Vote For 1

	TOTAL	VOTE %	Election Day	Vote By Mail
Shirley Lanier	1,621	50.48%	988	633
Cedrick Thomas	1,590	49.52%	1,158	432
Overvotes	4		3	1
Undervotes	38		25	13

COUNTY COMMISSIONER

COUNTY JUDGE

SUPERVISOR OF ELECTIONS