



**City Council Agenda
City Council - Study Session
June 10, 2024
3:30 p.m.**

Attending and Viewing the Meeting:

Attend the Meeting in Person: Rochester Public Utilities Community Room, 4000 E. River Rd. NE

View Meeting: The meeting will be recorded and uploaded to the [City Council website](#). It will not be available on cable.

Watch & Listen via Zoom: <https://bit.ly/2OGnZYB>

Telephone in and Listen via Zoom: Call: 1-312-626-6799 Webinar ID: 912 4541 8192
Passcode: 162027

If you have a disability and require a reasonable accommodation to fully participate in the City Council meeting, please contact the City Clerk's office at least 2 business days before the Council meeting via email (cityclerk@rochestermn.gov) or telephone (507-328-2900) or TTY/TDD (507-328-2900) to discuss your accessibility needs.

A. Presentation Items

A.1. Silver Lake Sediment Removal and Dam Modification Update

A.2. Water Reclamation Plant Liquid Treatment and Solids Handling Upgrade Project Update - Project No. J4411

A.3. Economic Vitality Funding Update

Supporting the goal of strategically investing in housing in the near-term.

A.4. Study Session Schedule

A.5. Executive Session - Closed Pursuant to Minn. Statutes 13D.05 Subd. 3(c)(3)

Considering the purchase price of properties identified as:

1. Seneca Foods Corporation, Parcel Identification Nos. 642513087720, 642532087724, and 642532087722
2. Rochester West Campus LLC, Parcel Identification No. 742113085447
3. Richard E. Badger, Trustee, Parcel Identification Nos. 752413035211 and 752411082670.
4. 75th AZ LLC, Parcel Identification No. 752414035210



REQUEST FOR ACTION

Silver Lake Sediment Removal and Dam Modification Update

MEETING DATE:

June 10, 2024

ORIGINATING DEPT:

Public Works

AGENDA SECTION:

Presentation Items

PRESENTER:

Aaron Luckstein and Matt Crawford

Report Narrative:

Public Works staff will provide an update on the Silver Lake Sediment Removal and Dam Modification project. The entire project includes the required sediment removal from the river channel in Silver Lake to maintain the flood control channel capacity, a proposed trail connection along the north shore of Silver Lake, a proposed multi-use pedestrian bridge near Broadway Avenue, and proposed modifications to the existing dam using a cutoff wall control design followed by a rock arch rapids. The main focus of this presentation will be on the proposed dam modification, dredging, and grading for the north trail as a Phase 1 option. The presentation will provide an update on the project, current status, funding options, a summary of the recent informational meetings, answer questions, and get feedback from the Council on the next steps.

Priorities & Foundational Principles:

Fiscal Responsibility & Sustainability

Prepared By:

Aaron Luckstein

Attachments:

[Silver Lake Sediment Removal and Dam Modification - Project No. J4889](#)

Silver Lake Sediment Removal & Dam Modification Project Update

June 10, 2024

Project Overview

Four primary components of the proposed project:

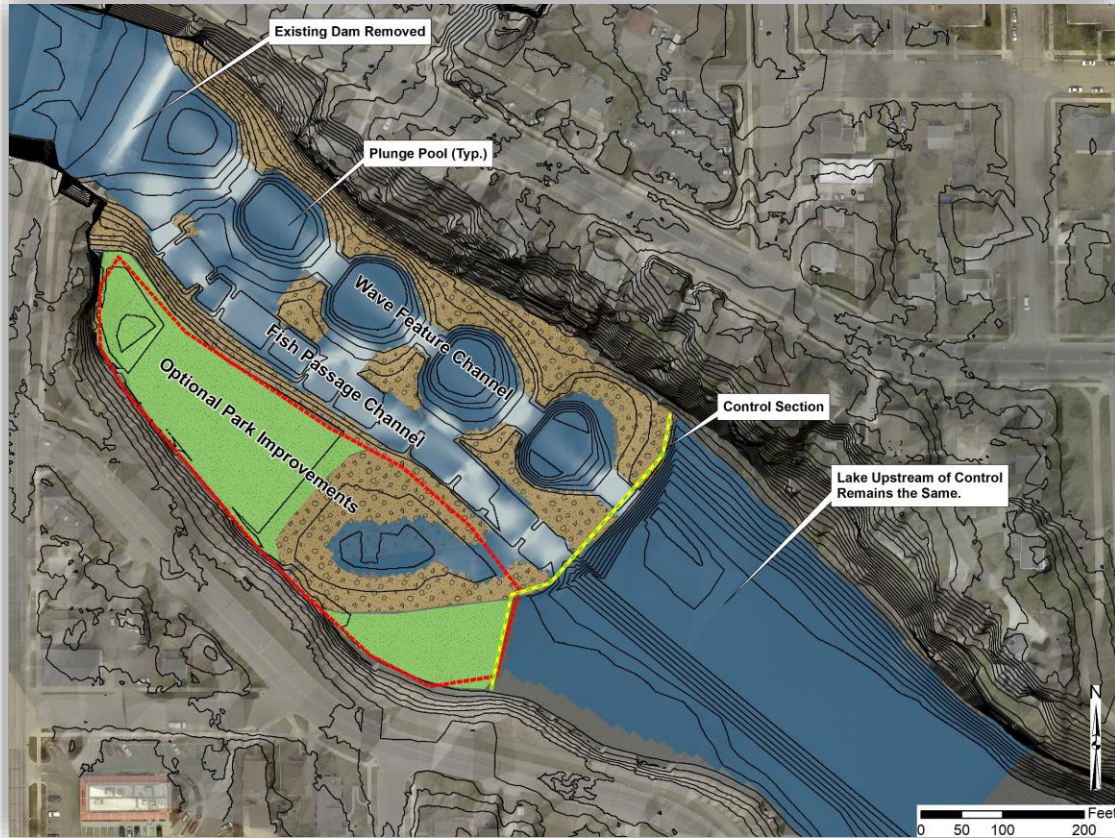
1. Dredging/sediment removal
2. Dam modification
3. Trail improvements
4. A standalone pedestrian bridge

Main goals of this project:

1. Preserve the majority of the lake
2. Improve flood passage
3. Reduce long-term operation and maintenance costs associated with existing dam
4. Improve safety and accessibility
5. Improve aquatic life habitat
6. Enhance recreational opportunities



Project Status



2017 - Sediment “Action Level” reached

Pedestrian concerns at Broadway Avenue Bridge

2018 - Feasibility Study

2019 and 2020 - Public Open Houses and design concept

December 2020 - Final Design Concept Approved by Council

2021 - EAW Negative Declaration Approved by Council

2020 - 2022 Legislative Bonding Priority for full project

2023 - present

- Pursue funding for the dam modification portion
- 30% Engineering design

May 2024 – Lessard-Sams Outdoor Heritage Council Appropriation – \$2.368M

June 2024 – Public informational meetings



Informational Meetings Summary

A scenic view of a river with rapids, a paved path, a wooden bench, and trees under a cloudy sky. The river is in the foreground, flowing from left to right with white water rapids. A paved path runs along the right side of the river, curving into the distance. A wooden bench with metal supports is positioned on the path in the foreground. Lush green trees line both banks of the river, and a few houses are visible in the background. The sky is overcast with grey clouds.

Frequently Asked Questions



Q: Will Silver Lake disappear if the dam is modified?

A: No. Silver Lake would not disappear. The dam would be modified, not removed. The lake is currently over 50 acres in size and 7-8 acres would be used for rock arch rapids and wave pools to create a more natural transition to the downstream river levels. 84-85% of the lake would remain.



Existing - Normal Summer Flow

Proposed - Normal Summer Flow



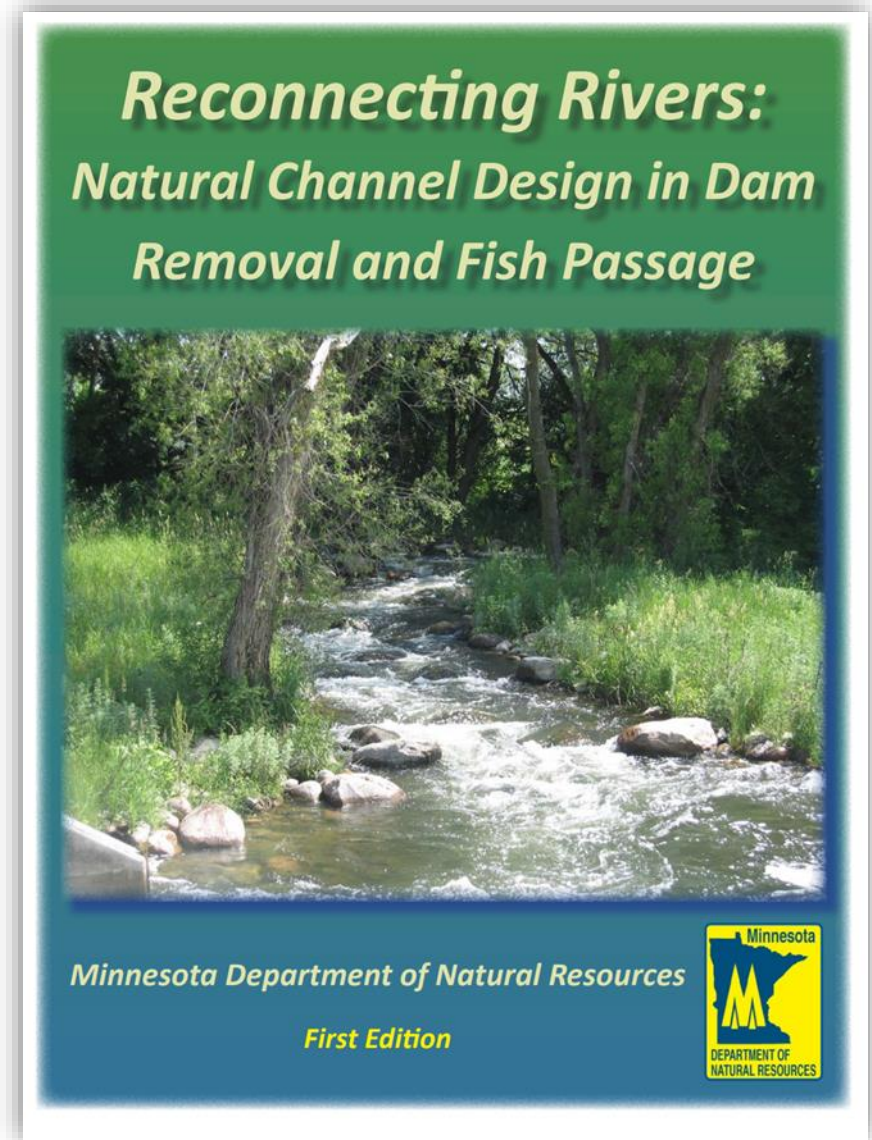
Q: Will modifying the dam increase the chances of future flooding events?

A: The current dam does not provide flood control for the 100-year FEMA flood event. To prevent upstream flooding, all of the dam's gates must be fully open before the flood peak is reached. The proposed dam modification would allow the same 100-year flow through the system as the current dam, with no increased flow downstream or flooding upstream. Modeling has shown that the new modification would not impact the 100-year river flow.



Q: Can the current dam be altered to provide fish and recreational passage through the tainter gates?

A: No. Any changes to the dam need to be approved by USACE and DNR. The City has focused on designs that follow DNR guidance and would meet USACE flood passage requirements.



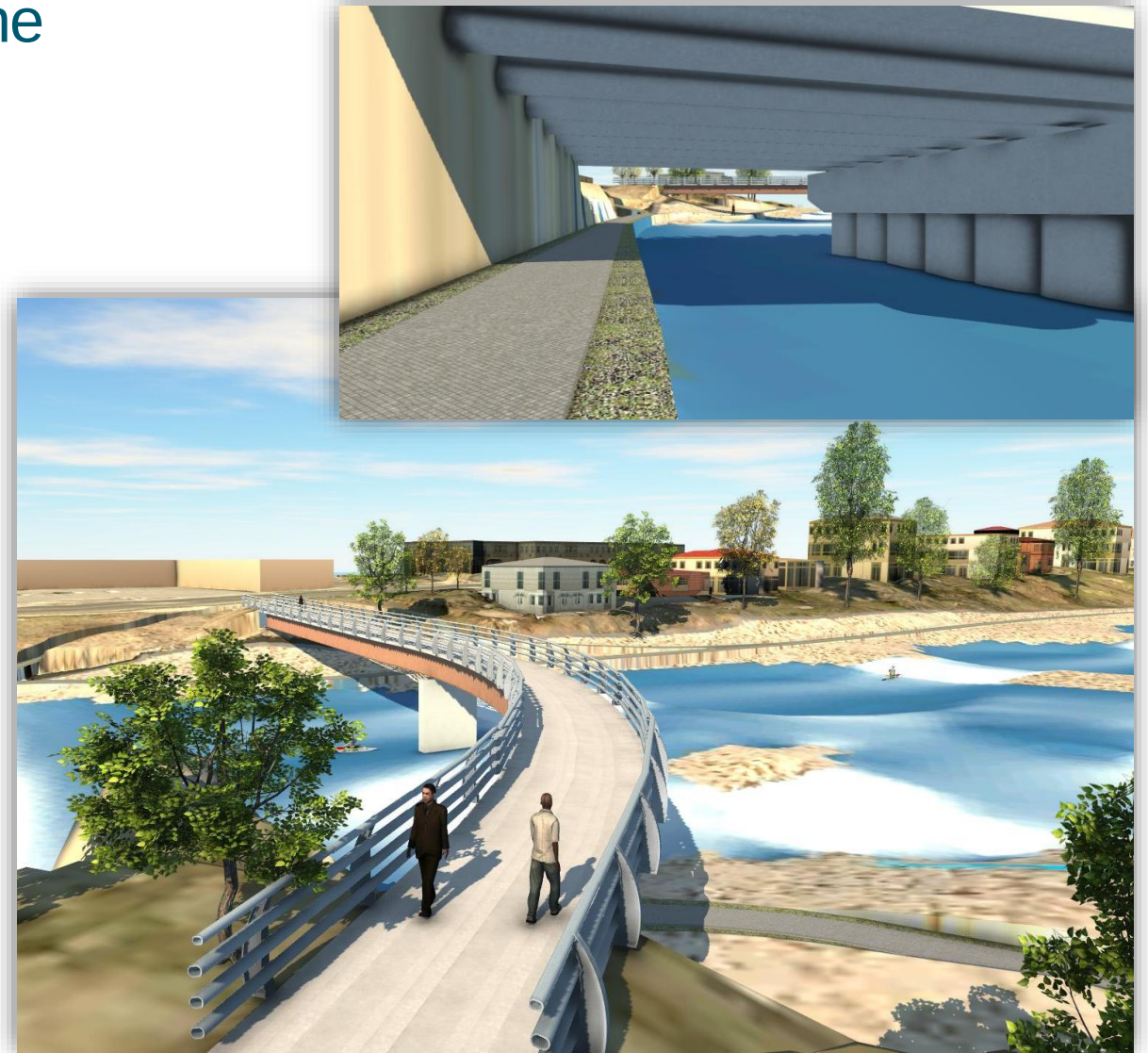
Q: Why does the dam modification have to happen now?

A: Rochester Public Utilities (RPU) must complete a total overhaul of the hinged leaf gates in 2025 for an estimated \$1,145,000 (2019 dollars). RPU has offered to put that money, plus future operation and maintenance funds, toward the dam modification. If the dam modification does not occur and the hinged leaf gates are overhauled instead, those funds would no longer be available. A decision needs to be made in 2024 whether to overhaul the hinged leaf gates or modify the dam.



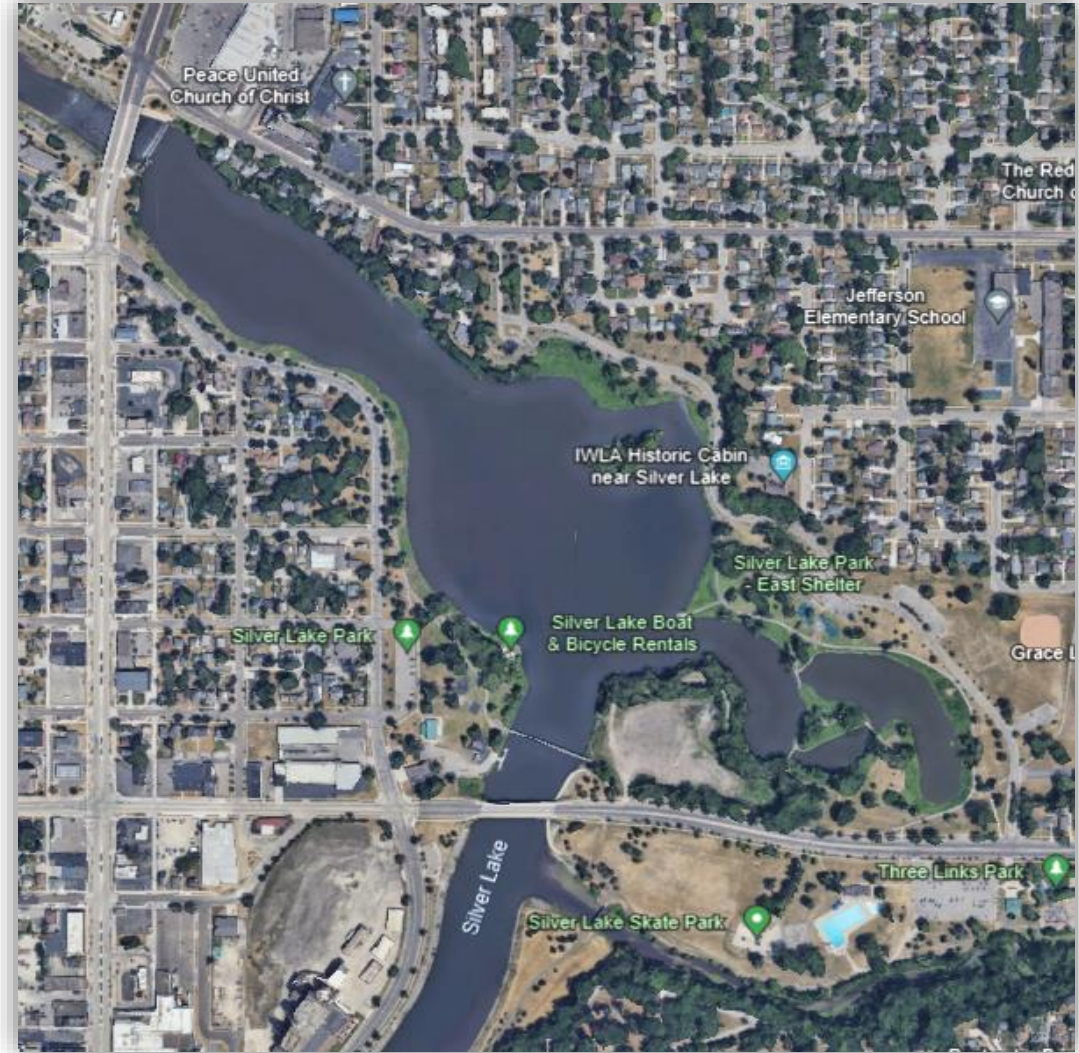
Q: Can the north and south trail extensions and pedestrian bridge be added without the dam being modified?

A: USACE is unlikely to approve a pedestrian bridge and trail extensions without modifying the dam. Adding the trail and pedestrian bridge would raise flood waters, increasing the risk of flooding. The current flood control system and bridge were not designed in a way that can support a cantilevered trail. The next opportunity to improve trail connections would be in 20 years when the Broadway Bridge is reconstructed.



Q: How does the historic landmark designation of Silver Lake Park affect the proposal to modify the Silver Lake Dam?

A: The landmark designation offers some protection, but modifications are permitted. Any proposed changes will be carefully assessed for their impact on the park's historic character. The City Heritage Preservation Commission will review proposed dam modifications and make a recommendation to the City Council. The City Council will then decide whether to approve or deny the proposal, using adopted local policies and established federal standards to guide their decision-making process for landmark properties.



Q: What portion of the project would the Lessard Sams Outdoor Heritage Funds be used for? And when are the funds available?

A: The Lessard Sams Outdoor Heritage Council (LSOHC) Funds, would be exclusively utilized for the dam modification. These funds, dedicated to projects directly related to restoring, protecting, and enhancing habitat for fish, game, and wildlife, have been instrumental in numerous other successful dam modifications across the state.

A: The MN DNR will provide a draft grant agreement in mid-July. If the Council accepts the funds and the necessary signatures are obtained from the City and DNR, the funds will be eligible for reimbursement. The City may commence work on July 1, 2024, but reimbursement payments cannot be made until the grant agreement is fully executed.



Q: How can the project be phased based on funding?

A: The staff recommendation is to complete the dam modification, dredging, and north trail connection grading in Phase 1. By including the north trail extension in the final engineering design, city staff can seek grant funding for pedestrian improvements during the engineering phase. The trail extensions may be bid as alternatives if funding is obtained. Any pedestrian improvements not completed in Phase 1 can be completed as one future project or in multiple minor phases as funding is received.



Project Financials

- Dam Modification and north trail grading = \$5,500,000: Lessard-Sams Outdoor
- Heritage Grant Funding = \$2,368,000
- Rochester Public Utilities (RPU)
 - \$1,240,000 - approved by the RPU Board
 - \$760,000 – pending RPU Board approval
- City of Rochester = \$1,130,000
- Dredging = \$4,000,000 - \$5,200,000
- Flood Control Reserves = \$4,000,000 (River channel only)
- Flood Control Reserves = \$1,200,000 (Optional - additional areas in Silver Lake)



Next Steps

Present a recommendation and request for council action at the June 17, 2024, Council meeting.

Two paths forward to consider:

Maintain Existing Dam	Modify Existing Dam
Existing Dam is maintained and RPU completes necessary work – Engineering in 2024 and Construction in 2025.	Dam is modified into a Rock Arch Rapids allowing for additional recreational use and habitat improvement. Engineering 2024/25 and Construction 2025/26.
Sediment removal completed in 2025 when lake is lowered for RPU repairs.	Sediment removal completed in 2025 when lake is lowered for dam modification. Additional dredging for recreational opportunities.
Pedestrian routes are maintained in the current configuration until the Broadway Bridge is reconstructed in 20 Years	Creates an opportunity for north and south trail extensions and pedestrian bridge. Project phasing dependent on funding and council approvals.

Next Steps

Anticipated request:

- Direct staff to finalize grant agreement with MN DNR for LSOHC funds and bring it back for Council approval.
- Award scope of services contract with WHKS for final design, public engagement, and permit approvals for dam modification.
- Authorize advertisement for bids and schedule a bid opening once the final design is complete.



Questions & Feedback



REQUEST FOR ACTION

Water Reclamation Plant Liquid Treatment and Solids Handling Upgrade Project Update - Project No. J4411

MEETING DATE:

June 10, 2024

ORIGINATING DEPT:

Public Works

AGENDA SECTION:

Presentation Items

PRESENTER:

Aaron Luckstein and Matt Baker

Report Narrative:

The City Council approved the Water Reclamation Plant (WRP) Facilities Plan in 2019. In 2021, the Council approved the 2022-2027 Capital Improvement Plan, providing funding to hire an Engineer to design the proposed Liquid Treatment and Solids Handling Upgrade Project - No. J4411, based on the findings of the Facility Plan and projected future construction costs. In June 2022, the Council approved a Professional Services Contractual Agreement with Brown and Caldwell to design the proposed Project. In May 2024, the Council approved a Construction Management at Risk Contract with Adolfson Peterson to oversee construction management responsibilities for the proposed project. City staff have been working with Adolfson Peterson to value engineer the project, obtain cost estimates, and prepare for formal bidding.

The proposed Project involves modifying the plant to ensure it meets a more stringent state-mandated phosphorous load allocation in the future. It also addresses equipment reaching the end of its useful life, increases efficiency, simplifies operations, reduces maintenance costs, and better positions the plant to address emerging pollutants.

During this Study Session, WRP Teammates will provide an overview of the proposed project, current progress, and anticipated schedule, including when Council action will be requested and the estimated project financials. Staff are seeking feedback on the estimated project financials compared to the budget.

Please take a look at the attached PowerPoint for additional information.

Priorities & Foundational Principles:

Quality Services

Prepared By:

Aaron Luckstein

Attachments:

[Water Reclamation Plant Upgrade June 2024 - Project No. J4411](#)



Water Reclamation Plant Liquid and Solids Upgrade Project No. J4411



Outline

- Project Overview
- Proposed Work Performed
- Current Progress
- Upcoming Schedule
- Financials
- Recommendations



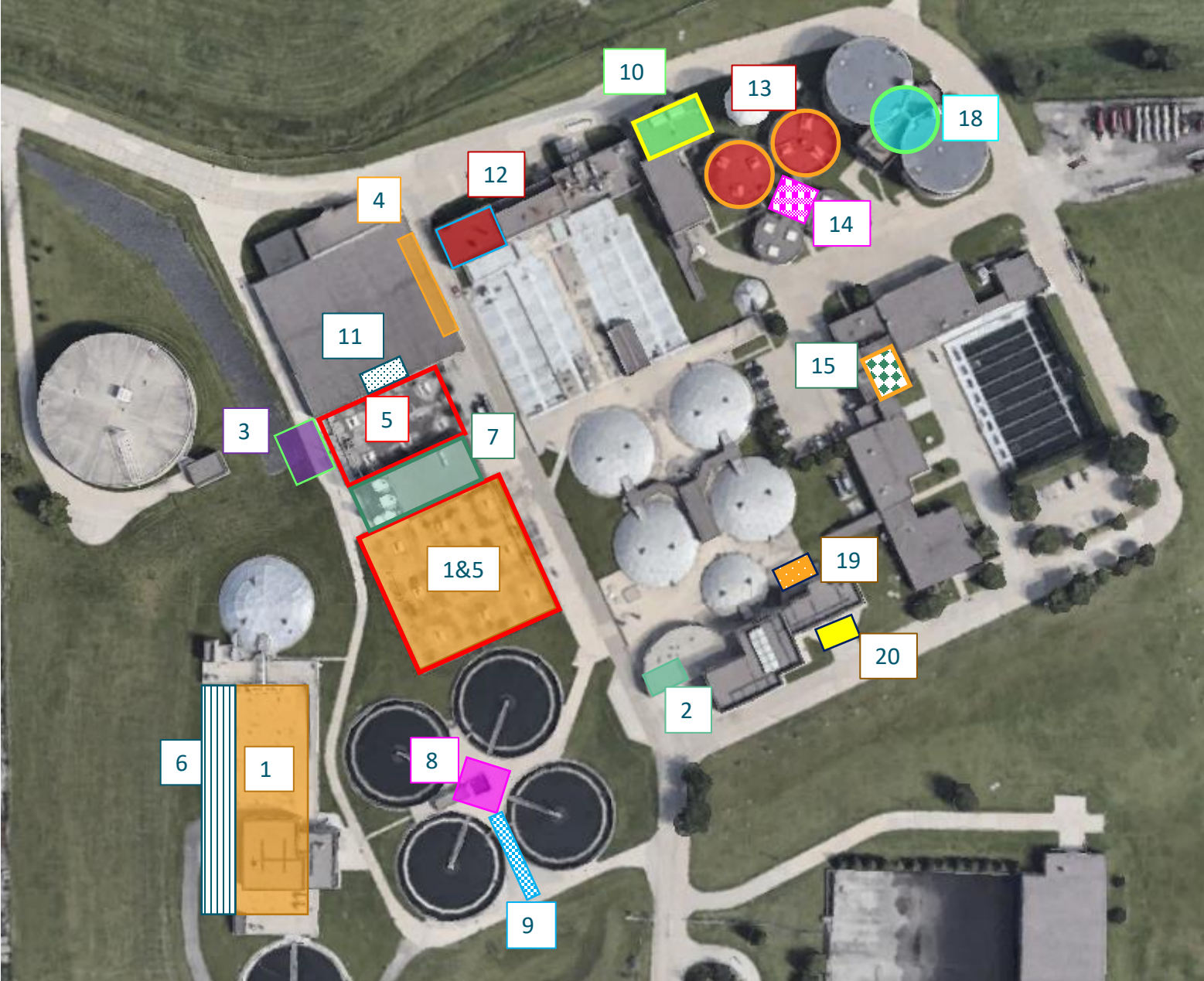


Project Overview

- Water Reclamation Plant conversion
- Replaces equipment 44 years old at end of life
- Meets more stringent regulatory Total Phosphorus limits
- Design reduces energy and chemical demand
- Need to phase work while maintaining treatment (reusing footprint)
- Treatment design and planning allows for additions to meet future potential limits



Rochester Water Reclamation Plant Liquid and Solids Treatment Upgrade



1. Diffuser and Air Control Bid Package
2. Distribution Box Overflow to Equalization Basin
3. Primary Clarifier Effluent Splitter Structure
4. Primary Clarifier Sludge Pumping
5. Conversion of HPO to A/O Process
6. Additional Liquid Stream Tank Volume
7. Removal of Cryogenic Plant & +Blower System
8. RAS and MLSS Modifications
9. Modifications to Low Temp Loop System
10. Replacement of GBT's 1&2
11. Waste Activated Sludge Pumping System
12. Odor Scrubbing Modifications
13. Abandoned Digester to Holding/Digestion
14. Upgrade of Facilities to Current Code
15. New Reuse Water System
16. Electrical and Controls
17. Site Work
18. Ventilation Upgrade
19. Sampling System Upgrade
20. Wet Well Rehabilitation





Current Progress



- Design documents – 100% Complete
- Seeking final approvals from MPCA and COR Building Safety
- Adolfson and Peterson (CMAR) received costs from suppliers and subcontractors
 - Accurate cost based on current market
 - Provides feedback to reduce costs and scope risk from subcontractors/suppliers
 - Value Engineering has taken place





Upcoming Schedule

Council Actions:

- August 5, 2024 – Request to approve CMAR Guaranteed Maximum Price (GMP)
 - Amendment to May 6, 2024 Council approved contract with CMAR

Onsite Construction:

- Late August 2024 – Contractor Mobilization
- July 2025 – Cryogenic Plant Offline
- October 2026 – Substantial Completion
- December 2026 – Final Completion





Financials



- Capital Improvement Plan (CIP)
Project Cost - \$84 million
- Grant Funding at \$8 million
 - Point Source Implementation Grant (PSIG)
 - Green Project Reserve
- Pre-approved State Loan
Financing - Public Facilities
Authority





Project Financials

- Expenditures to Date - \$5 million
 - Engineering, Bid Services, Preconstruction Services
 - Equipment Purchased - Aeration Valves and Diffusers
- Two rounds of Value Engineering (VE) and project cuts removed \$11 million
- Estimated cost currently - \$89 million





Recommendation

- Current estimate at \$89 million
- \$79 million remaining in CIP = \$10 million above
- Continue with VE, bid alternatives, and competitive bidding to reduce cost
- Expected to be under \$89 million but not down to the \$79 million
- Sewer Enterprise Fund Retained Earnings has funds available to cover the overage without impacting rates

- Staff recommendation – continue to seek reductions but seek approval in August to use retained earnings for overages





Thank You
Questions and Feedback



REQUEST FOR ACTION

Economic Vitality Funding Update

MEETING DATE:

June 10, 2024

ORIGINATING DEPT:

Community Development

AGENDA SECTION:

Presentation Items

PRESENTER:

Taryn Edens

Action Requested:

Supporting the goal of strategically investing in housing in the near-term.

Report Narrative:

Per the approval of the City's sales tax extension, \$50 million was approved for the Economic Vitality Fund project.

The Economic Vitality Fund will focus on economic development strategies to support growth and prosperity of the community by investing in:

- Creation of additional housing, particularly among middle and low-income residents
- Preservation of existing affordable housing options in our neighborhoods
- Workforce development for a thriving and diverse community

This presentation is intended to provide funding recommendations on the use of the funds to support these areas of focus, both for the life of the funding source as well as for the next five years (Phase 1). Council is being asked to support the goal of strategically investing in housing in the near term.

Priorities & Foundational Principles:

Affordable Living

Prepared By:

Taryn Edens

Attachments:

[Presentation - Economic Vitality Funding Update](#)



Economic Vitality Funding Update

June 10, 2024

Intended Outcomes

- ✓ City Council is being asked to provide direction on the allocation of resources for affordable housing initiatives.
- ✓ Support goal of strategically investing in Housing in the near-term.



Sales Tax Renewal Projects



Economic Vitality Fund

\$50 Million



Street Reconstruction

\$50 Million



**Flood Control & Water
Quality**

\$40 Million



**Regional Sports &
Recreation Complex**

\$65 Million

\$205 million

Recent collections are approximately \$15 million annually

Economic Vitality



Fund Management Plan for **Entire Fund**

HOUSING CREATION

- Affordable Housing Fee Relief
- Housing Trust Fund Contribution
- Infrastructure Investment



HOUSING PRESERVATION AND SUPPORT

- Housing Rehabilitation
- First Homes Contribution
- Increasing Density Construction Loans



WORKFORCE AND BUSINESS DEVELOPMENT

- Adaptive Reuse
- Workforce Initiatives
- Entrepreneurship Support
- Business Revolving Loan Fund



\$33M

\$6M

\$11M


Economic Vitality Fund
\$50 Million

Funding Proposal for Housing Creation



**HOUSING
CREATION**
\$33 Million

PROPOSED PROGRAMS	DESCRIPTION	TOTAL INVESTMENT
Infrastructure investment	City investment in infrastructure in advance to attract development	\$18,000,000
Contribution to Housing Trust Fund	Re-up contribution towards collective community fund to leverage existing initiatives at state level to match 50% of contributions to a housing trust fund (with maximum limitations)	\$ 1,000,000
Affordable Housing Fee Relief	Funding for the Home Ownership Creation Program and contributions to new affordable rental projects	\$ 14,000,000

Funding Proposal for **Housing Preservation and Support**



**HOUSING
PRESERVATION
AND SUPPORT**

\$6 Million

PROPOSED PROGRAMS	DESCRIPTION	TOTAL INVESTMENT
Housing rehabilitation	Programming to support to expand the City's existing home rehab program for both owner-occupied and rental units, electrification of affordable housing, and homeowner support though an exterior paint program and a tool lending library program	\$4,000,000
First Homes Contribution	Investment in the Community Land Trust program	\$ 1,000,000
Increasing Density Construction Loans	Provide relief for the building expenses required to change the use of a residential building which adds density; either by converting to a larger, allowed density or addition of an Accessory Dwelling Unit	\$ 1,000,000

Funding Proposal for **Workforce and Business Development**



**WORKFORCE AND
BUSINESS
DEVELOPMENT**
\$11 Million

Potential Partners:

RAEDI

Collider

Workforce
Development Initiative

PROPOSED PROGRAMS	DESCRIPTION	TOTAL INVESTMENT
Adaptive Reuse	Funding for the conversion of upper story commercial or mixed-use properties to residential, adaptive reuse or conversion to residential, supporting workforce initiatives, and a revolving loan program to provide preservation relief for commercial and historic property maintenance	\$ 5,500,000
Workforce Initiatives	Funding to support local agencies leading the community's efforts to diversify and grow our workforce initiatives	\$ 1,000,000
Entrepreneur Support	Funding to support small businesses and entrepreneurs to reach workforce initiatives	\$ 1,000,000
Economic Development Contribution	Set aside for businesses development related to creation, strengthening or growing businesses within Rochester Fund.	\$3,500,000

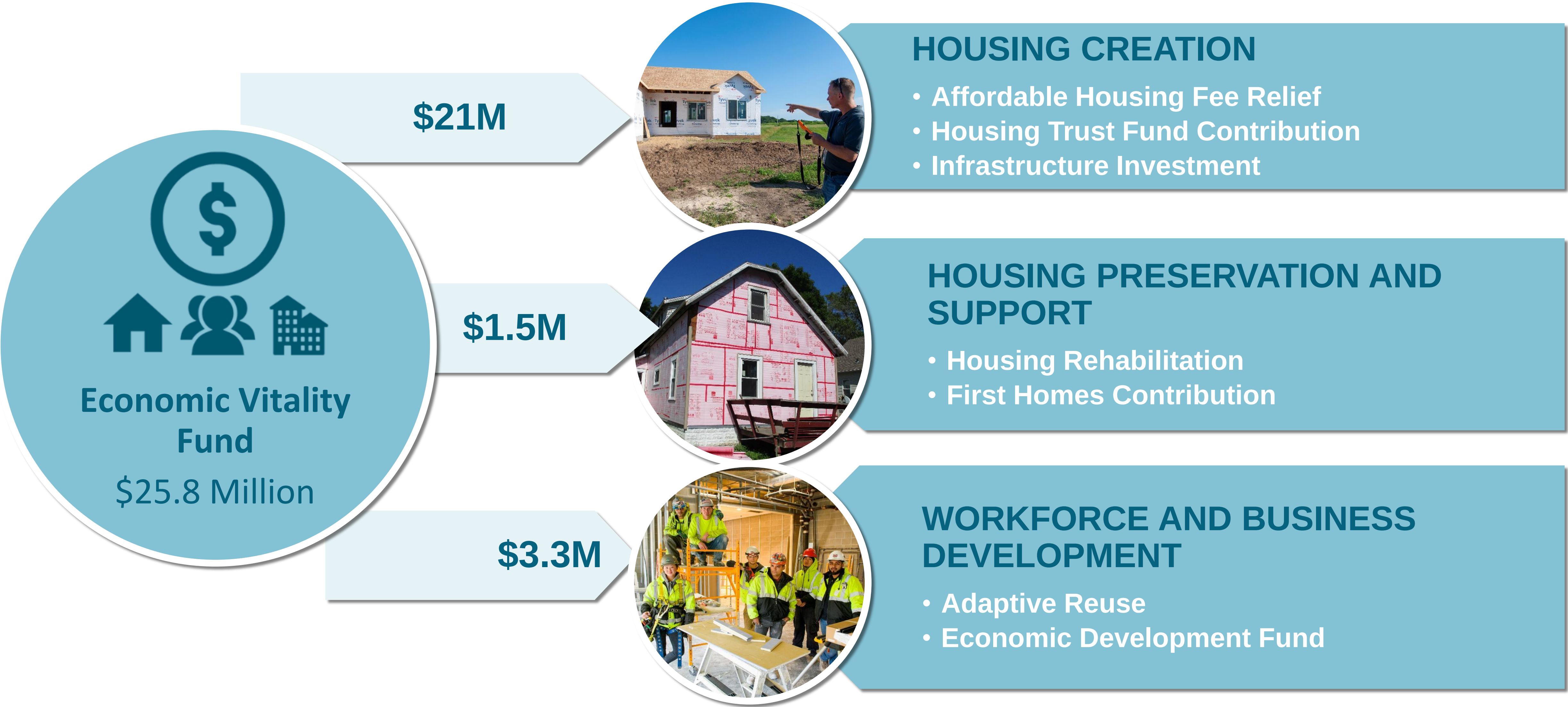


Phase 1 Funding Timeline – Next 5 Years

Proposed spending timeline	Creation of Housing and Infrastructure	Leverage Existing Housing & Infrastructure	Workforce and Business Development	Debt Service	Annual Amount
2024	\$ 6,500,000		\$ 1,475,000		\$ 7,975,000 *
2025	\$ 9,725,000	\$ 500,000	\$ 475,000		\$ 10,700,000*
2026	\$ 1,425,000	\$ 500,000	\$ 475,000	\$900,000	\$ 3,300,000
2027	\$ 1,925,000		\$ 475,000	\$900,000	\$ 3,300,000
2028	\$ 1,425,000	\$ 500,000	\$ 475,000	\$900,000	\$ 3,300,000
			Phase 1 Total:		\$28,575,000

* Other sources of funding/borrowing to be identified to fund commitments beyond \$3.3 million annually

Fund Management Plan for **Phase 1**



*\$2.7 million not listed will be allocated to debt service



Economic Vitality Key Performance Indicators

Phase 1: 2024-2028

City of Rochester - Economic Vitality Metrics					
Funding Priority	KPI 1	KPI 2	KPI 3	KPI 4	KPI 5
Creation of Housing and Housing Support Infrastructure	Number of new housing units supported for homeownership	Number of housing units supported affordable to households earning 115% AMI or below	Amount of new land made available for development (in acres)	Funding invested	Funding leveraged through other sources
Leverage Existing Housing Locations	Number of homes newly committed in the Community Land Trust	Number of housing units supported through housing rehabilitation			
Workforce and Business Development	Number of housing units converted from commercial or mixed use spaces	Number of historic properties supported	Number of businesses supported through business revolving loan fund		



PHASE 1 PROGRAMS

Affordable Housing Fee Relief

**PHASE 1
INVESTMENT**
\$14 Million



Home Ownership Creation
Program



New Affordable Rental
Contribution

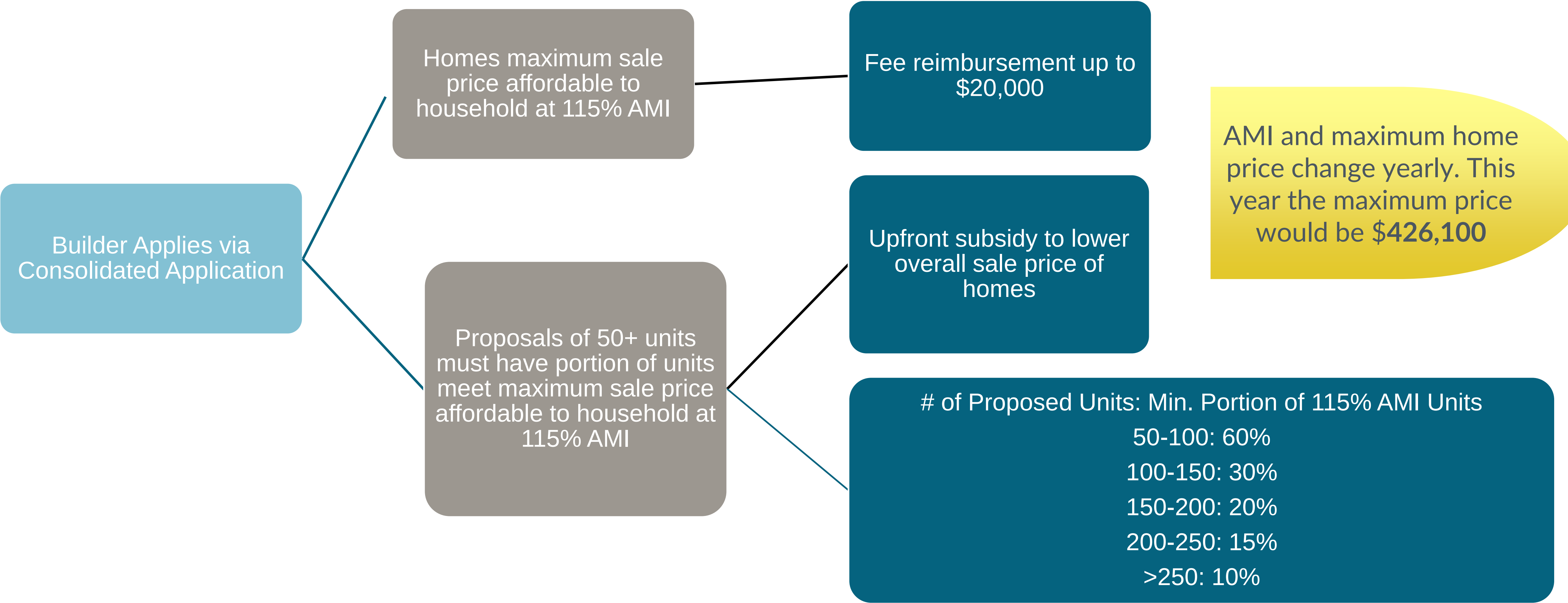


Image provided by First Homes



Home Ownership Creation Program

Two ways to qualify for support with different funding awards.





Home Ownership Creation Program

- Launched in February 2022
- **40** housing units supported to-date
- All units built by 4 local builders.
- **\$254,305.32** allocated thus far
- **\$245,694.68** remaining in the program.
- Subdivisions also leverage funding from the Coalition for Rochester Area Housing
- More applications are anticipated.





Infrastructure Investment

INFRASTRUCTURE EXAMPLE: WEST ZUMBRO (WZ)

- WZ- 5,862 developable acres
- Target area-580 developable acres
- Developer paid fee- \$15,391.32/per acre

Upsize project needed:

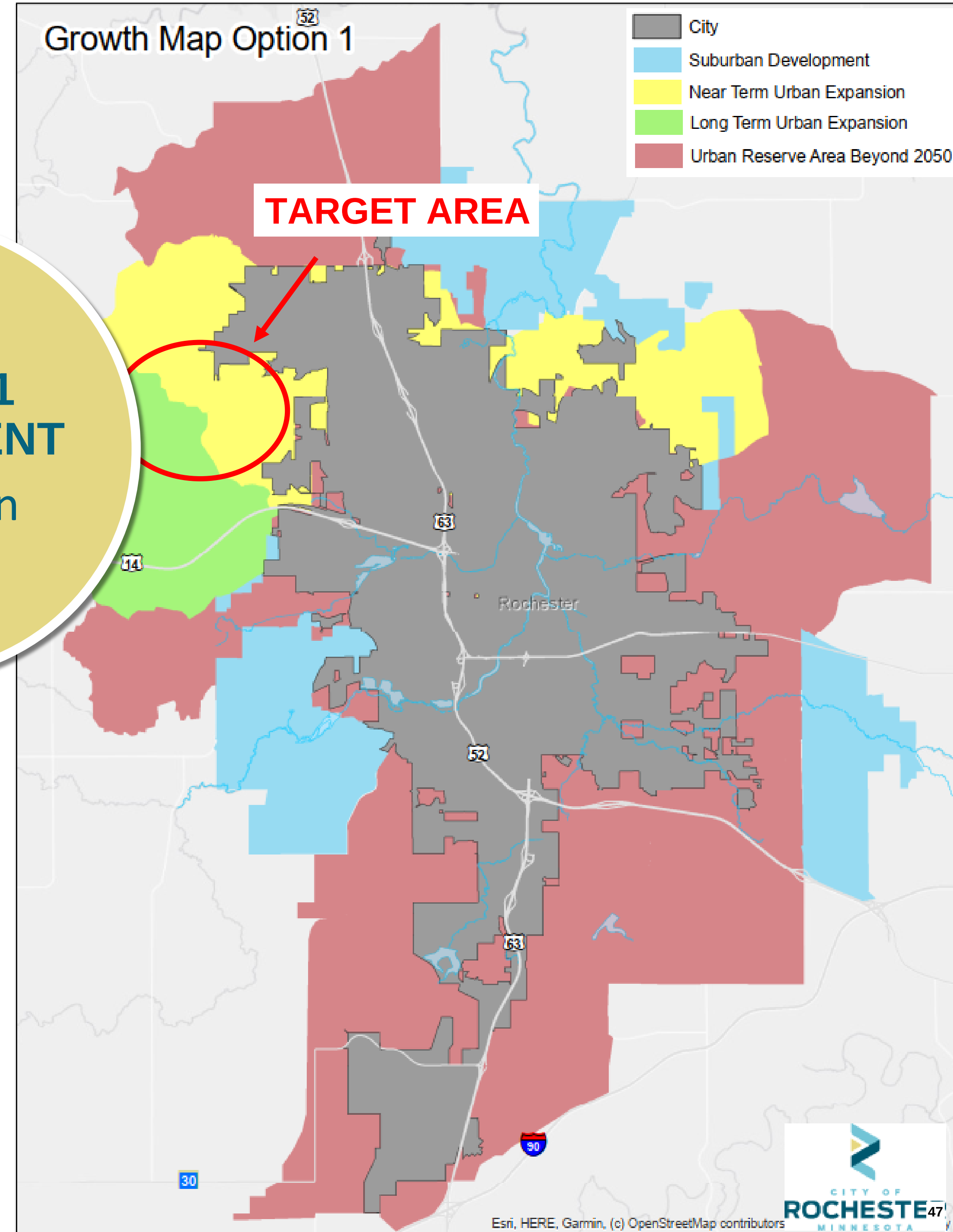
- Wz-02-1021, Cascade Meadows
\$1,800,000 (2019 cost)
- Wz-03-1020, Kadlec/Whiting
\$2,900,000 (2019 cost)
- Wz-04-1019, Redi-mi
\$2,500,000 (2019 cost)

Extension projects needed

- WZ-21-1059, J7773
ext.
\$3,600,000 (2019 cost)

Total - \$10.8 million
- \$18.6K/Target Acre

**PHASE 1
INVESTMENT
\$6 Million**



Contribution to Housing Trust Fund

NEW: Local Housing Trust Funds

- Incentivize local governments to create or fund Local Housing Trust Funds
- Funds can be used locally on a wide range of housing related activities.
- Matching funds awarded up to 100% of New Public Revenue, up to \$150,000.
 - New Public Revenue defined as local funds committed **on or after June 29, 2021**.
 - Additional funds may be available to match 50% of new public revenue between \$150,000 and \$300,000.



\$5.8 million
(including \$1 million from
previous appropriation)

**PHASE 1
INVESTMENT**
\$1 Million

Housing rehabilitation

**PHASE 1
INVESTMENT**
\$500,000



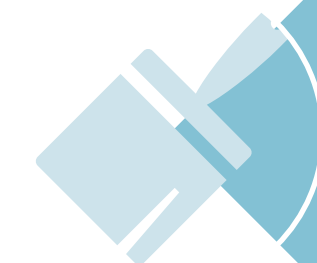
Owner-Occupied Rehab Program



Rental Rehab Program



Electrification of Affordable Housing



Exterior Paint Program



Tool Lending Library



First Homes Contribution

What is First Homes?

- ▶ First Homes is a local nonprofit that creates and preserves affordable housing in southeast Minnesota
- ▶ Established in 2000
- ▶ Key tool to accomplish the mission is a Community Land Trust (CLT) that provides affordable homeownership opportunities
- ▶ Currently 250+ homes in the CLT



PHASE 1
\$1 Million



Adaptive Reuse Program

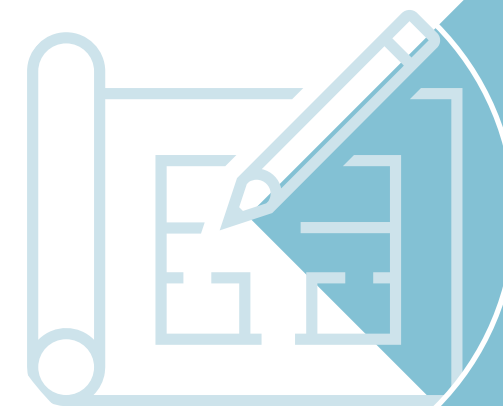
**PHASE 1
INVESTMENT:**
\$1.6 Million



Conversion for
Upper Story to
Residential



Historic Property
Maintenance



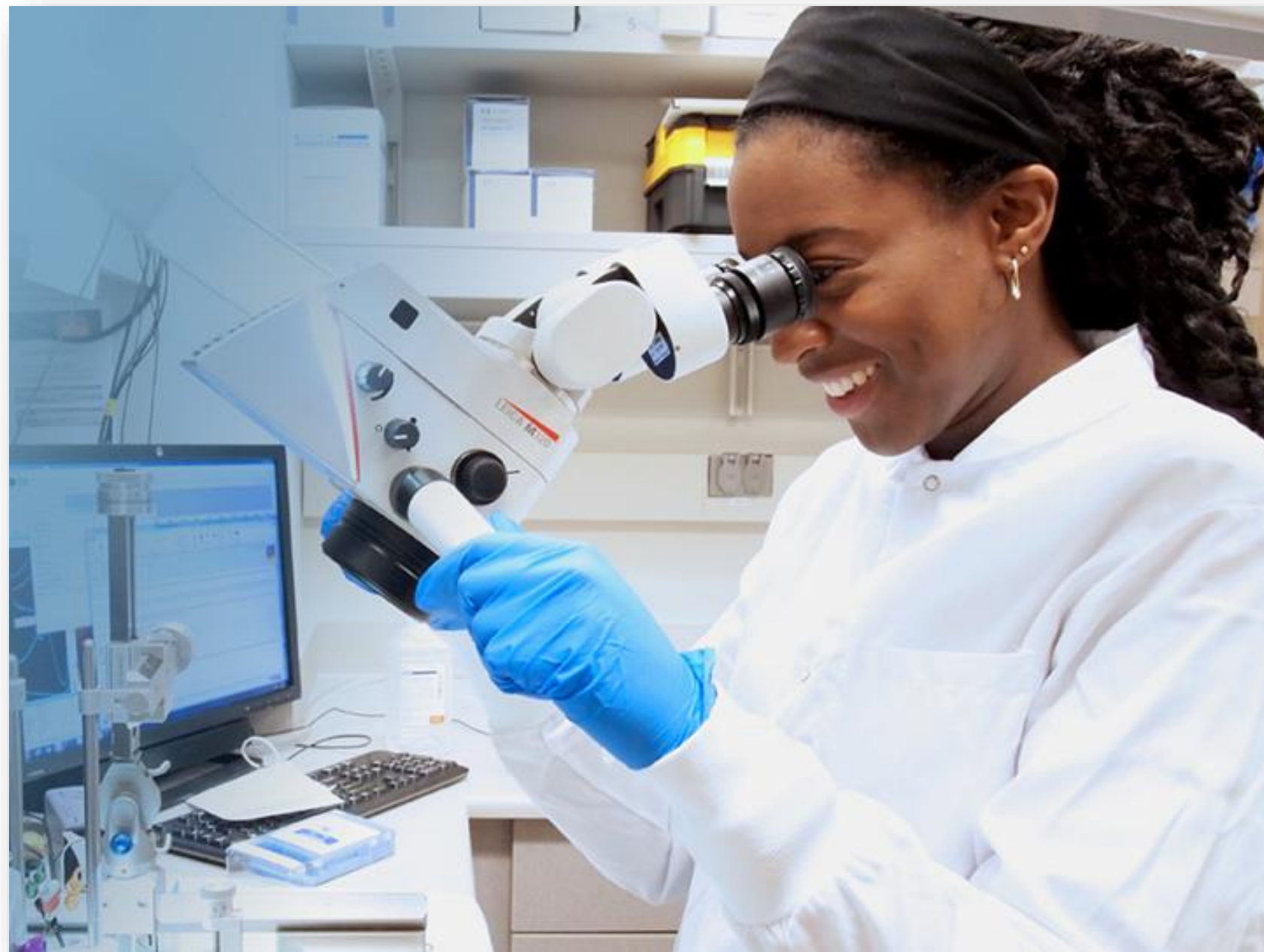
Pre-Renovation
Grant



**PHASE 1
INVESTMENT:**
\$1.7 Million

Economic Development Fund

- The City contracted with RAEDI and provided sales tax funding to RAEDI to assist the City in creating jobs and tax base.
- The City committed \$5,000,000 from the 2012 sales tax.
- The goals of the fund are to create, establish, strengthen or grow business within Rochester
Funds are restricted for capital costs for economic development projects.



COUNCIL ACTION ON PROJECTS

**All Local Option
Sales Tax funds
spent will:**



Come through Capital Improvement Plans and individual project RCAs, which require Council approval



Have maintenance expenses included in the annual budget process, which requires Council approval



Be reported in an annual report to Council that shows usage, balance, and depletion estimate

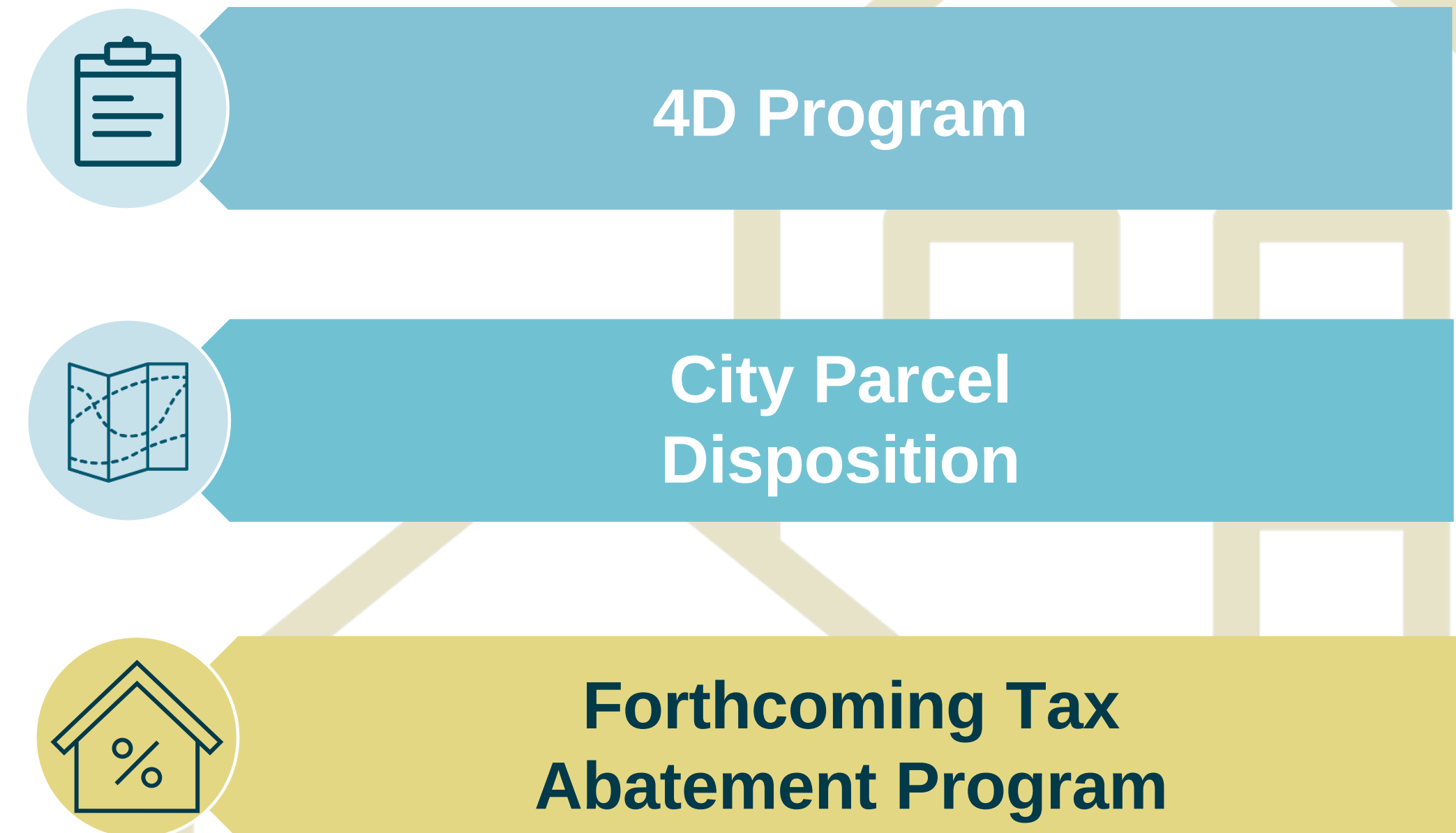
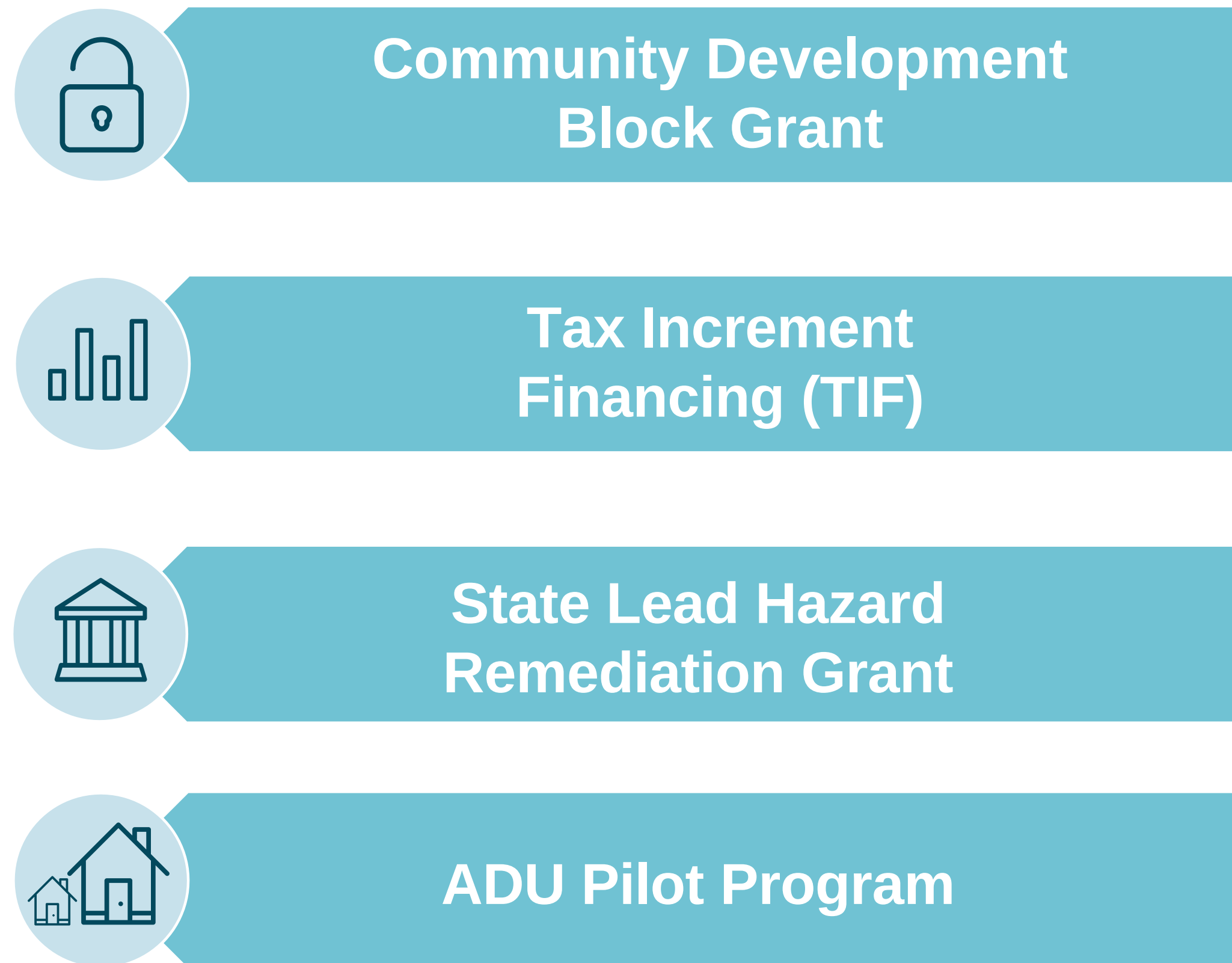
CITY HALL



ADDITIONAL TOOLS

Financial Tools Supporting Housing

3

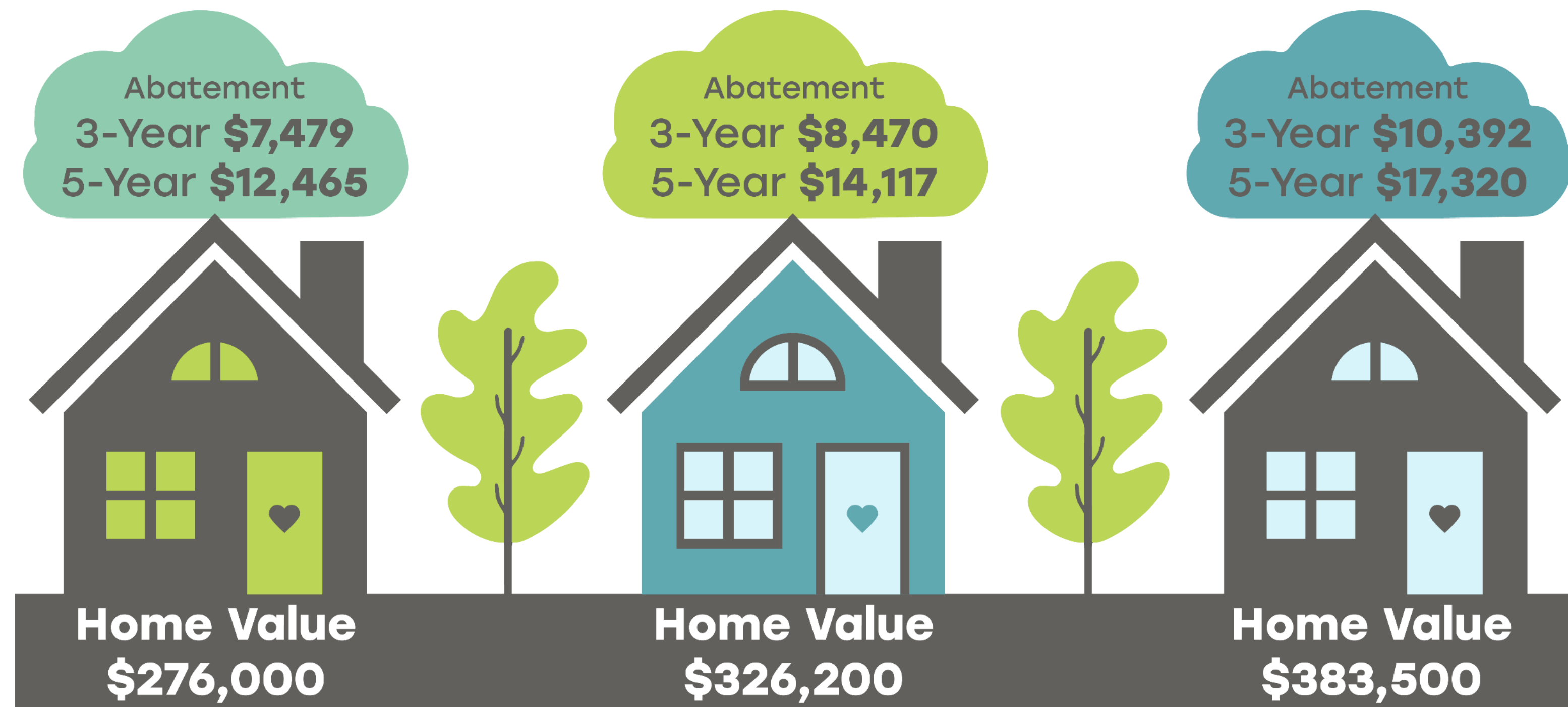


Abatement

14

- Allows each major taxing jurisdiction to choose to contribute its share of taxes in any manner it determines appropriate
- Total tax abatements may not exceed the greater of **10% of the net tax capacity of \$200,000** in any one year
- Duration limit is **15 years**
- 2023 Net Tax Capacity = **\$195,608,679**

What does abatement look like for a single-family home?
(assuming providing 100% of the City and County share of property taxes annually for 3 or 5 years)



Tax Abatement in Other Communities

- Mower County: Abated \$862,000 from 2016-2024. Added \$73,964,982 in home values.
- City of Moorehead: Added \$6,000,000 to annual tax base. 2012-2021 supported creation of homes with combined taxable value of \$390,000,000.
- City of Waseca: Essentially no new residential development since 2007. Programs started in 2017, but took off in 2021 when County also agreed to do abatement.

Community Programs		
Community	General Program	# of new units
Austin, MN	5-year rebate for new construction	103
Mower County, MN	5-year rebate for new construction	279*
Moorehead, MN	2-year abatement for new construction	1,350
Waseca County and City, MN	3-10 years with at partial abatement for new construction	18

*279 includes 103 from the City of Austin



Thank you!



REQUEST FOR ACTION

Study Session Schedule

MEETING DATE:

June 10, 2024

ORIGINATING DEPT:

City Administration

AGENDA SECTION:

Presentation Items

PRESENTER:

Alison Zelms

Report Narrative:

The Study Session Schedule as of June 10, 2024.

Priorities & Foundational Principles:

Quality Services

Prepared By:

Jamie Swank

Attachments:

[Study Session Calendar as of June 10, 2024](#)

2024 Study Session Calendar for Council Packet

Topic	Review Date	Responsible Department	Estimated Time	Meeting Location
Council Meeting	06/17/24			Council Chambers
City Council Training	06/24/24		60 Minutes	TBD
JEDI Audit Update (HR/Library/Parks)	06/24/24	Library HR Parks and Recreation	60 Minutes	Council Chambers
Downtown Taskforce Update	06/24/24	Other	60 Minutes	Council Chambers
2023 Annual Comprehensive Financial Report Presentation	06/24/24	Finance	60 Minutes	Council Chambers
No Meeting	07/01/24			
No Meeting	07/08/24			
Council Meeting	07/15/24			Council Chambers
Legislative Session Recap	07/22/24	Administration	60 Minutes	Council Chambers
Update on Cannabis Registration	07/22/24	City Clerk	60 Minutes	Council Chambers
RDA Agreements	07/22/24	Administration	60 Minutes	Council Chambers
No Meetings	07/29/24			
Council Meeting	08/05/24			Council Chambers
City Council Bus Tour	08/12/24		180 Minutes	TBD
Council Meeting	08/19/24			
	08/26/24			
Comprehensive Plan Update	08/26/24	Community Development	60 Minutes	Council Chambers
2025 City Administrator Recommended Supplemental Budget	08/26/24	Administration	120 Minutes	Council Chambers
2025 CDBG Allocations	08/26/24	Community Development	30 Minutes	Council Chambers
Labor Day-No Meeting	09/02/24			
Council Meeting	09/09/24			Council Chambers
120 Minutes Available	09/16/24			
RPU Update and Power Supply Plan Planning	09/16/24	RPU	60 Minutes	Council Chambers
Council Meeting	09/23/24			Council Chambers
180 Minutes Available	09/30/24			
Council Meeting	10/07/24			Council Chambers
150 Minutes Available	10/14/24			
BRT Update	10/14/24	Administration	30 Minutes	Council Chambers
Council Meeting	10/21/24			Council Chambers
180 Minutes Available	10/28/24			
Council Meeting	11/04/24			Council Chambers
Veteran's Day-Meeting Moved to Wednesday	11/11/24			
75 Minutes Available	11/13/24			
Action Plan Update	11/13/24	Administration	60 Minutes	Council Chambers
2:00 a.m. licenses	11/13/24	City Clerk	45 Minutes	
Council Meeting	11/18/24			
75 Minutes Available	11/25/24			
National Community Survey	11/25/24	Administration	75 Minutes	
Community Development Survey Results	11/25/24	Community Development	30 Minutes	
Thanksgiving Holiday	11/28/24			
Council Meeting	12/02/24			Council Chambers
60 Minutes Available	12/09/24			
Council Meeting	12/09/24			
Transit Services Agreement	12/09/24	Public Works	60 Minutes	Council Chambers
2025 Legislative Priorities	12/09/24	Administration	60 Minutes	Council Chambers
No Meeting	12/16/24			
No Meeting	12/23/24			
No Meeting	12/30/24			
Unscheduled Topics	TBD			
Action Plan Update	TBD	Administration	30 Minutes	
Bike Lane Report/Update	TBD	Administration Public Works	60 Minutes	

Proposed Stormwater Ordinance Revisions	TBD	Public Works		
Community for Health Update	TBD	DMC		
West Transit Village	TBD	DMC		
Conflict of Interest	TBD	Administration City Attorney		
Roadway and Intersection Improvement Prioritization	TBD	Public Works		
Topic	Review Date	Responsible Department	Estimated Time	Meeting Location
Sustainability Benchmarking policy	TBD	Administration	30 Minutes	
Transit Memo	TBD	Public Works		
NAACP Rochester Branch activities	TBD	Administration	45 Minutes	
Review Code Enforcement Policies	TBD	City Attorney City Clerk Community Development Parks and Recreation Public Works	90 Minutes	
Bike Lane Report	TBD			
Trans Dev Update	TBD			



REQUEST FOR ACTION

**Executive Session - Closed Pursuant to Minn.
Statutes 13D.05 Subd. 3(c)(3)**

MEETING DATE:

June 10, 2024

ORIGINATING DEPT:

City Attorney's Office

AGENDA SECTION:

Presentation Items

PRESENTER:

**Scot Ramsey, Brent Carlsen,
and Dialect Real Estate
Advisor Dan Johnson**

Action Requested:

Considering the purchase price of properties identified as:

1. Seneca Foods Corporation, Parcel Identification Nos. 642513087720, 642532087724, and 642532087722
2. Rochester West Campus LLC, Parcel Identification No. 742113085447
3. Richard E. Badger, Trustee, Parcel Identification Nos. 752413035211 and 752411082670.
4. 75th AZ LLC, Parcel Identification No. 752414035210

Report Narrative:

This executive session will occur directly after the Study Session and will take place in the Rochester Public Utilities Board Room.

Priorities & Foundational Principles:

Economic Vibrancy & Growth Management

Prepared By:

Brent Carlsen

Attachments: