



Police Civil Service Commission Agenda
Rochester Boards & Commissions - Police Civil Service Commission
January 9, 2025
3:00 p.m.

Attending and Viewing the Meeting

Rochester Police Department North Station, Room 164, 4001 W River Pkwy, Rochester, MN or via MS Teams.

A recording is made available after the meeting at the [City's website](#).

1. Call to Order/Roll Call

2. Approve Agenda

3. Public Comment Period

15 minute total time limit for items not on the Agenda.

4. Consent

4.A. Minutes

Approve minutes

5. Discussion

5.A. Acting Lieutenant

Approve the promotion of Wade Blazejak as acting Lieutenant.

5.B. CSO Eligibility List and Hiring of Two CSOs

Approve the proposed CSO eligibility list and approve the hire of two CSOs from the newly certified list.

5.C. Police Officer Background

Approve the background for candidate A.

5.D. Police Officer Eligibility List and Hiring of One Officer

Approve the proposed police officer eligibility list and approve hiring one officer from the list

6. Other Business

6.A. Annual Meeting

According to the Civil Service Commission rules, the annual meeting of the Commission should be held on the first Monday in February. As a result, the annual meeting of the Civil Service Commission is scheduled for February 3, 2025.

7. Adjournment

**REQUEST FOR ACTION****Minutes**

MEETING DATE:
January 9, 2025

ORIGINATING DEPT:
Rochester Police
Department

AGENDA SECTION:
Consent

PRESENTER:
April Zimmer

Action Requested:
Approve minutes

Report Narrative:
Request the commission approve the minutes from the November 19, 2024, meeting.

Prepared By:
April Zimmer

Attachments:
[Police Civil Service Commission.pdf](#)



**CITY OF ROCHESTER, MINNESOTA
Police Civil Service Commission MINUTES**

Call to Order/Roll Call

Attendee Name	Status
Courtney Dugstad	Present
Brad Trahan	Present
Jeffery Boyd	Absent

Approve Agenda

Motion to Approve Agenda

MOVER: Courtney Dugstad
SECONDER: Brad Trahan
AYES: Courtney Dugstad, Brad Trahan
ABSENT: Jeffery Boyd
RESULT: **APPROVED [UNANIMOUS]**

Public Comment Period

There were no public comments

Consent

Minutes

Motion to Approve Minutes

MOVER: Courtney Dugstad
SECONDER: Brad Trahan
AYES: Courtney Dugstad, Brad Trahan
ABSENT: Jeffery Boyd
RESULT: **APPROVED [UNANIMOUS]**

Discussion

Police Officer Eligibility List and Hiring of One Police Officer

Motion to Approve the Police Officer Eligibility List and Hiring of One Police Officer

MOVER: Courtney Dugstad
SECONDER: Brad Trahan
AYES: Courtney Dugstad, Brad Trahan
ABSENT: Jeffery Boyd
RESULT: **APPROVED [UNANIMOUS]**

Police Officer Background

Motion to Approve the Police Officer Background

MOVER: Courtney Dugstad
SECONDER: Brad Trahan
AYES: Courtney Dugstad, Brad Trahan
ABSENT: Jeffery Boyd
RESULT: **APPROVED [UNANIMOUS]**

Other Business

Adjournment

Motion to Adjourn

MOVER: Courtney Dugstad
SECONDER: Brad Trahan
AYES: Courtney Dugstad, Brad Trahan
ABSENT: Jeffery Boyd
RESULT: **APPROVED [UNANIMOUS]**

**REQUEST FOR ACTION****Acting Lieutenant****MEETING DATE:**

January 9, 2025

ORIGINATING DEPT:Rochester Police
Department**AGENDA SECTION:**

Discussion

PRESENTER:

April Zimmer

Action Requested:

Approve the promotion of Wade Blazejak as acting Lieutenant.

Report Narrative:

In January, Lieutenant Jen Hodgeman will be attending the FBI's National Academy. The training is 3 months long. Request the commission to approve the promotion of Wade Blazejak to acting Lieutenant in her absence. Sgt. Blazejak is next on the Lieutenant promotion eligibility list.

Prepared By:

April Zimmer

Attachments:[Chief's Request to Appoint Acting Lieutenant.pdf](#)

January 9, 2025

Rochester Police Civil Service Commission
City Hall
201 4th Street SE
Rochester MN 55904

Dear Commissioners,

The Rochester Police Department requests the Civil Service Commission approve the promotion of Wade Blazejak to acting Lieutenant effective January 9, 2025, due to the absence of Lieutenant Jen Hodgman, who will be attending the FBI academy for three months.

Sergeant Blazejak is next on the Lieutenant promotional list and is scheduled to be promoted in April due to Captain Moilanen's retirement and Lieutenant Hodgman's promotion.

We appreciate the Commission's attention to this matter.

Sincerely,



James Franklin
Chief of Police



REQUEST FOR ACTION

CSO Eligibility List and Hiring of Two CSOs

MEETING DATE:

January 9, 2025

ORIGINATING DEPT:

Rochester Police
Department

AGENDA SECTION:

Discussion

PRESENTER:

April Zimmer

Action Requested:

Approve the proposed CSO eligibility list and approve the hire of two CSOs from the newly certified list.

Report Narrative:

Request that the commission approve the proposed CSO eligibility list and approve the hire of two CSOs from the newly certified list.

Prepared By:

April Zimmer

Attachments:

[2025-01-09 Eligibility List proposed CSO.pdf](#)

[Request CSO Offer.pdf](#)



Community Service Officer Eligibility Register

Rank	Name		Score	*Date Approved
1	Ryan G	Thompson	95.00%	01/09/2025
2	Emily E	Dunford	92.20%	01/09/2025
3	Rodrigo G	Angulo-Salazar	91.60%	01/09/2025
4	Mary M	Pickett	89.60%	05/09/2024
5	Angel C	Perez Espinoza	81.60%	01/09/2025

*Candidates may remain on the eligibility list for not more than one (1) year of approval date.

President – Jeffery Boyd

01/09/2025

Secretary – Brad Trahan

01/09/2025

January 9, 2025

Rochester Police Civil Service Commission
City Hall, Room 295
201 4th Street SE
Rochester MN 55904

Dear Commissioners,

The Rochester Police Department is requesting the Civil Service Commission give authorization to appoint two Community Service Officers utilizing the rule of three from the recently certified list, contingent upon approval of backgrounds and passing of a medical and psychological evaluation.

Thank you in advance for your consideration of this request.

Sincerely,



James Franklin
Chief of Police

**REQUEST FOR ACTION****Police Officer Background****MEETING DATE:**

January 9, 2025

ORIGINATING DEPT:

Rochester Police
Department

AGENDA SECTION:

Discussion

PRESENTER:

April Zimmer

Action Requested:

Approve the background for candidate A.

Report Narrative:

Request commission approve the police officer background for candidate A.

Prepared By:

April Zimmer

Attachments:



REQUEST FOR ACTION

Police Officer Eligibility List and Hiring of One Officer

MEETING DATE:

January 9, 2025

ORIGINATING DEPT:

Rochester Police
Department

AGENDA SECTION:

Discussion

PRESENTER:

April Zimmer

Action Requested:

Approve the proposed police officer eligibility list and approve hiring one officer from the list

Report Narrative:

Request that the commission approve the proposed police officer eligibility list and hire one officer from the newly approved list.

Prepared By:

April Zimmer

Attachments:

[2025-01-09 Eligibility List proposed.pdf](#)

[Request PO Conditional Offer.pdf](#)



POLICE CIVIL SERVICE COMMISSION
JEFFERY BOYD BRAD TRAHAN COURTNEY DUGSTAD

Police Officer Eligibility Register

Rank	Name		Score	*Date Approved
1	Daniel	Ulrich	98.40%	1/09/2025
2	Eric	Rahman	90.00%	1/09/2025

*Candidates may remain on the eligibility list for not more than one (1) year of approval date.

President – Jeffery Boyd

01/09/2025

Secretary – Brad Trahan

01/09/2025

January 9, 2025

Rochester Police Civil Service Commission
City Hall, Room 295
201 4th Street SE
Rochester MN 55904

Dear Commissioners,

The Rochester Police Department requests the Civil Service Commission to certify the current Police Officer Eligibility register. In addition, the Department requests the Commission authorize a conditional offer for one police officer from the newly certified list, conditional upon passing medical and psychological evaluations.

Thank you in advance for your consideration of this request.

Sincerely,



James Franklin
Chief of Police

**REQUEST FOR ACTION****Annual Meeting****MEETING DATE:**

January 9, 2025

ORIGINATING DEPT:

Rochester Police
Department

AGENDA SECTION:

Other Business

PRESENTER:**Action Requested:**

According to the Civil Service Commission rules, the annual meeting of the Commission should be held on the first Monday in February. As a result, the annual meeting of the Civil Service Commission is scheduled for February 3, 2025.

Prepared By:

April Zimmer

Attachments: