



ROCKLIN CITY COUNCIL

City Council Regular Meeting

City Hall - Council Chambers
3970 Rocklin Rd. Rocklin, CA 95677
Website: www.rocklin.ca.us

April 11, 2023

5:00 PM - Closed Session

6:00 PM - General Session

KEN BROADWAY, *Mayor*
GREG JANDA, *Vice Mayor*
DAVID BASS, *Council Member*
JILL GAYALDO, *Council Member*
BILL HALLDIN, *Council Member*

ALY ZIMMERMANN, *City Manager*
HOPE ITHURBURN, *City Clerk*
DANIEL CHOE, *City Treasurer*

MEETING PROCEDURES AND STANDARDS OF DECORUM

For items listed on the agenda, any person may address the City Council at the time the item is considered. Speakers are requested to restrict their comments to the item as it appears on the agenda and stay within the required five minute time limit, unless the time is adjusted by the Mayor.

For items not listed on the agenda, any person may do so under Citizens Addressing the City Council. Speakers are limited to five minutes and the item must be under the jurisdiction of the Rocklin City Council. As a reminder, the Brown Act does not permit the City Council to take action on items brought up under Citizens Addressing the City Council.

Whenever any group of persons wishes to address the City Council on the same subject matter, it shall be proper for the Mayor to request that a spokesperson be chosen.

Although not required, speakers are requested to identify themselves by stating their name and city of residence for the official record. Time will be monitored on the lectern. When the time reaches zero, please be seated.

Any person who disrupts the meeting of the City Council, may be barred by the Mayor from further audience before the City Council during that meeting.

All remarks shall be addressed to the City Council as a body and not to any member thereof, or to staff, or to the public. No person, other than a member of the City Council, the City Manager or the City Attorney and the person having the floor, shall be permitted to enter into any discussion without the permission of the presiding officer.

WRITINGS RECEIVED AFTER AGENDA POSTING

Any writing related to an agenda item for the open session of this meeting distributed to the City Council, Public Financing Authority or Successor Agency less than 72 hours before this meeting is available for inspection at City Hall, 3970 Rocklin Road, Rocklin, during normal business hours. These writings will also be available for review at the council meeting in the public access binder located on the table at the back of the Council Chambers. If you have questions related to this agenda, please call (916) 625-5560.

AMERICANS WITH DISABILITIES ACT

In compliance with the Americans with Disabilities Act, the City of Rocklin encourages those with disabilities to participate fully in the public hearing process. If you have a special need in order to allow you to attend or participate in our public meeting and public hearing processes, including receiving notices, agendas, and other writings in appropriate alternative formats, please contact our office at (916) 625-5560 well in advance of the public meeting or public hearing you wish to attend so that we may make every reasonable effort to accommodate you.

ELECTRONIC PRESENTATIONS

All persons with electronic presentations for public meetings will be required to bring their own laptop or other form of standalone device that is HDMI or VGA compatible. It is further recommended that presenters arrive early to test their presentations. The City is not responsible for the compatibility or operation of non-city devices or the functionality of non-city presentations.

POSTING OF AGENDA

In accordance with Government Code Section 54954.2(a) this agenda was posted on the City's bulletin board at City Hall, 3970 Rocklin Road, Rocklin, and City of Rocklin website at www.rocklin.ca.us.

AGENDA

SPECIAL MEETING INSTRUCTIONS

The public may listen to audio or view the meeting via live stream at <https://www.rocklin.ca.us/agendas-minutes>.

The public is welcome to attend in person or participate virtually.

For those that do not plan on attending in person, but wish to make a public comment during the meeting, public comments will be accepted in email form up until 3:00 p.m. on the meeting day.

Those wishing to make a public comment in person, although not required, speakers are requested to complete a speaker card and present to the City Clerk.

Public comments should be submitted to the City Clerk at PublicComments@rocklin.ca.us. Emailed public comments will be distributed to City Council and treated as a public record.

This meeting will also be offered via Zoom Webinar and the public is welcome to make a public comment through Zoom following the steps below:

How To Make A Public Comment By Zoom

When you join the meeting, you will be muted by default. To inform the City Clerk that you would like to make a public comment, you will use the "Raise Hand" feature. Information on how to use the raise hand feature can be found on the Zoom website here:

<https://support.zoom.us/hc/en-us/articles/205566129-Raising-your-hand-in-a-webinar>.

Zoom Participation Via Computer Or Smartphone

You can join the meeting from your computer using a web browser or the Zoom software (if it is installed). You can also join the meeting using the Zoom app on your Apple IOS or Android device. Click the link below to join the Zoom meeting:

<https://us02web.zoom.us/j/81256927707?pwd=SkxjeTR1VFdpVm5NZDhra3hzeU00Zz09>

Zoom Participation By Telephone (Audio Only Option)

1. Dial (669) 900-6833.
2. When asked for the meeting ID, enter **812 5692 7707#**.
3. When asked for your participant ID, press # to continue.
4. When asked for the meeting password, enter **898432#**.
5. You will be muted by default. To inform the City Clerk that you would like to make a public comment, dial *9 to "Raise your hand". The Clerk will unmute you when it is your turn to speak.

For those requiring a modification or accommodation under the Americans with Disabilities Act, please contact Hope Ithurburn, City Clerk at (916) 625-5564 or via email at Hope.Ithurburn@rocklin.ca.us.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT ON CLOSED SESSION

1. CLOSED SESSION

- 1.A Pursuant to Government Code section 54957.6, Conference with Labor Negotiators, Agency Representatives: City Manager Aly Zimmermann, Director of Human Resources Tameka Usher, and Jack Hughes; Employee Organization: City of Rocklin Public Service Employees, represented by AFSCME Council 57, Local 146 AFL-CIO.
- 1.B Pursuant to Government Code Section 54957, Public Employee Dismissal/Discipline/Release
- 1.C Pursuant to Government Code Section 54957, Threat to Public Services or Facilities, Consultation with City Manager and City Attorney.

AGENDA REVIEW

CITIZENS ADDRESSING THE CITY COUNCIL

2. REPORTS FROM CITY COUNCIL AND CITY MANAGER

3. CONSENT CALENDAR

- 3.A [Minutes of the Special Meeting of the City Council, March 22, 2023](#)
Recommendation: Approve the Minutes of the Special Meeting of the City Council, March 22, 2023.
Staff Presentation by Hope Ithurburn, City Clerk

- 3.B [Minutes of the Regular Meeting of the City Council, March 28, 2023](#)
Recommendation: Approve the Minutes of the Regular Meeting of the City Council, March 28, 2023.
Staff Presentation by Hope Ithurnburn, City Clerk
- 3.C [Appreciation and Commendation for Joe Zorio, Rocklin Little League](#)
Recommendation: Adopt a Special Resolution of the City Council of the City of Rocklin of Appreciation and Commendation for Joe Zorio, Rocklin Little League
Staff Presentation by Mayor Ken Broadway
- 3.D [Sierra Business Council Contract Amendment and Restore Rocklin Funding](#)
Recommendation: Adopt a Resolution of the City Council of the City of Rocklin Approving Amendment No. 1 to the Contract for Services with the Sierra Business Council for the Administration of the Restore Rocklin ARPA Grant Program.
Staff Presentation by Elizabeth Sorg, Management Analyst
- 3.E [Setting Date and Time for Weed Abatement Protest Hearing](#)
Recommendation: Adopt a Resolution of the City Council of the City of Rocklin Declaring Conditions at Locations within the City of Rocklin to be a Public Nuisance, Ordering Weed Abatement of Same, and Setting the Date and Time for a Protest Hearing.
Staff Presentation by Rick Lawrence, Public Services Manager
- 3.F [Quarterly Building Report](#)
Recommendation: Receive the Quarterly Building Report for the Quarter Ended March 31, 2023.
Staff Presentation by David Mohlenbrok, Director of Community Development
- 3.G [Interim City Attorney Appointment](#)
Recommendation: Adopt a Resolution of the City Council of the City of Rocklin, Appointing Avdis & Cucchi, LLP to provide Interim City Attorney Services
Staff Presentation by Aly Zimmermann, City Manager

4. SPECIAL PRESENTATIONS

- 4.A Recognition of Joe Zorio, Rocklin Little League
Staff Presentation by Mayor Ken Broadway
- 4.B 2023 Storm Events Update
Staff Presentation by Justin Nartker, Director of Public Services

5. PUBLIC HEARINGS

- 5.A [Draft 2023-24 Federal Housing and Urban Development \(HUD\) Department Community Development Block Grant \(CDBG\) One-Year Action Plan](#)
Recommendation: Solicit comments on the proposed 2023-24 Annual Action Plan and direct staff to prepare the Final Annual Action Plan.
Staff Presentation by Laura Webster, Director of Long-Range Planning & Housing

- 5.B [Street Name Change: Cheetah Street \(Portion\) to Ocelot Way, Street Name Change, SNC2023-0001, Environmental, ENV2023-0002](#)

Recommendation:

- A. Adopt a Resolution of the City Council of the City of Rocklin Approving a Notice of Exemption (Street Name Change: Cheetah Street (Portion) to Ocelot Way / ENV2023-0002)
- B. Adopt a Resolution of the City Council of the City of Rocklin Approving a Street Name Change (Street Name Change: Cheetah Street (Portion) to Ocelot Way / SNC2023-0001)

Staff Presentation by Dara Dungworth, Senior Planner

- 5.C [Service Fee for SB 1383 Educations and inspections Services and Agreement with Placer County for Services](#)

Recommendation:

- A. Hold a public hearing regarding the implementation of a service fee for SB 1383 Education and Inspection Services.
- B. Adopt a Resolution of the City Council of the City of Rocklin Adopting a Service Fee for SB 1383 Education and Inspection Services, and Approving the Agreement with Placer County for the Provision of SB 1383 Education and Inspection Services.

Staff Presentation by Justin Nartker, Director of Public Services

6. DISCUSSION ITEMS

- 6.A [Ratification of Contracts for the Midas Avenue Emergency Repairs Project](#)

Recommendation:

- A. Adopt a Resolution of the City Council of the City of Rocklin Ratifying the Engineering & Design Agreement with Water Works Engineers LLC to Proceed with the Emergency Design and Engineering Services Necessary to Repair or Replace the Failed Arch Culvert and Failed Portions of Midas Avenue at the Antelope Creek Crossing.
- B. Adopt a Resolution of the City Council of the City of Rocklin Ratifying the Construction Agreement with Glissman Excavating Inc. to Proceed with the Emergency Construction to Repair or Replace the Failed Arch Culvert and Failed Portions of Midas Avenue at the Antelope Creek Crossing.

Staff Presentation by Justin Nartker, Director of Public Services

- 6.B [COVID-19 Business Retention Grant Program](#)

Recommendation: Provide Direction to Staff Regarding a COVID-19 Business Retention Grant Program.

Staff Presentation by Elizabeth Sorg, Management Analyst

7. FUTURE AGENDA ITEMS

ADJOURNMENT



City Council Staff Report

Subject: Minutes of the Special Meeting of the City Council, March 22, 2023

Date: April 11, 2023

Submitted By: Hope Ithurnburn, City Clerk

Department: City Clerk's Office

Recommendation:

Approve the Minutes of the Special Meeting of the City Council, March 22, 2023.

ATTACHMENTS:

1. [DRAFT 3.22.2023 Special Meeting Minutes](#)



ROCKLIN CITY COUNCIL

City Council Special Meeting

City Hall - Council Chambers
3970 Rocklin Rd. Rocklin, CA 95677
Website: www.rocklin.ca.us

March 22, 2023

General Session - 6:00 pm

KEN BROADWAY, *Mayor*
GREG JANDA, *Vice Mayor*
DAVID BASS, *Council Member*
JILL GAYALDO, *Council Member*
BILL HALLDIN, *Council Member*

ALY ZIMMERMANN, *City Manager*
SHERI CHAPMAN, *City Attorney*
HOPE ITHURBURN, *City Clerk*
DANIEL CHOE, *City Treasurer*

CALL TO ORDER

Mayor Broadway called the meeting to order at 6:01 p.m.

PLEDGE OF ALLEGIANCE

Mayor Broadway led the pledge of allegiance.

ROLL CALL

Councilmembers: David Bass, Bill Halldin, Jill Gayaldo, Greg Janda, Mayor Ken Broadway

CITIZENS ADDRESSING CITY COUNCIL

None.

1. DISCUSSION ITEMS

Strategic Planning Workshop

Julia Novak, Raftelis facilitated the workshop resulting in five outcome statements which will be presented to council at a future city council meeting.

The City Council Retreat Report has been included as an attachment for reference.

ADJOURNMENT

The meeting was adjourned at 8:04 p.m.

City of Rocklin, CA

City Council Retreat Report

March 22, 2023

The City of Rocklin (City) held a City Council retreat on March 22, 2023. The retreat was planned and facilitated by Raftelis.

Setting the Stage

The retreat began with participants introducing themselves and then sharing their expectations for the retreat.



This I Believe

The Mayor and Councilmembers were asked to share what they believe to be true about their community. Key concepts are captured in the image below and key statements shared by each person are shared as well.



- Mayor – Built on granite – solid foundation – process will allow us to plan the work that needs to be done to keep us headed in the right direction.
- Greg – Solid foundation; managed conservatively; need to continue to plan and execute. We are safe and well run, and we need to assure long-term viability and funding to maintain our quality of life.
- Bill – Complacency is the enemy and we need to constantly look at what we are doing. The world is changing around us; what was thriving ten years ago isn't necessarily thriving today and we have to adjust and keep moving in a direction that is a good direction. Good schools, safety, and high quality of life – those are the three things we need to focus on!
- Jill – People come to Rocklin because they want what we have: schools, parks and safety services, our roads are cared for, and we have a good reputation. I agree that complacency is a danger. Rocklin is not the most exciting town but we need an identity – more than a suburb; new way, best way is not resting on our laurels; recognize changes in demographics and embrace that and meet everyone's needs! This is a special place to live.
- David – I believe this is a City built on integrity; people believe in their government here. Times are changing; we have to be on top of communicating what we are about and who we are as a community; we need to get out in front so we are not just another suburb. We need an identity – the challenge is that the state has its own way of feeling about how we are planning for our community that we don't agree with; not everyone wants what the state wants. Do we challenge? Do we bow to peer pressure? Our identity is tied to how we meet these challenges – we need to be strong so we know what it means to be in Rocklin – more than putting out the fires of the day.

Developing Our Pillars

The prior Strategic Plan had four goals:

- Maintain and Enhance Rocklin's Physical Environment
- Ensure a Safe and Secure Community
- Promote Economic Vitality and a Sustainable Community
- Enhance Community and Employee Engagement

During the retreat, the facilitator shared how she used the responses to questions during the 1-1 interviews to develop potential pillars, or strategic outcomes, and then prepared directional statements that define success for each area. After conversation and discussion, the Council agreed to the following five Pillars and developed directional statements for each area.



Safe

Rocklin residents feel comfortable walking and biking throughout the community, enjoying parks and public spaces, and know that the City is prioritizing the safety, health and well-being of its community. Rocklin invests in public safety by providing resources and technology to consistently reduce crime and ensure the City remains safe. The City partners with nonprofits, social service agencies, and the community to address the root causes of crime and social instability.

Livable

Rocklin is responsive to the unique and emerging needs of the community and offers a quality of life that supports health, happiness, and prosperity to all. This results in a community where residents have access to diverse parks, unique amenities, inviting gathering spaces, quality events, and exceptional educational opportunities.

Vibrant

Rocklin stimulates a vibrant and diverse community through technology and efficient planning that is flexible and responsive. Rocklin's business friendly environment promotes economic vitality, welcoming new and supporting existing businesses through excellent customer service.

Resilient

Rocklin is resilient and seeks ways to assist the community, businesses and citizens to be adaptable in the face of a changing world. The community is connected through a network of roadways, trails, and sidewalks that allow people and goods to move safely and efficiently throughout the City. Rocklin's infrastructure is designed, built, and maintained to withstand and quickly recover from disasters and disruptions.

Sustainable

Rocklin seeks opportunities to diversify its funding sources to ensure a strong fiscal foundation. Intentional long-term financial planning ensures community success and supports the City's quality of life.

The Last Word

To close the workshop, each participant was asked to share a final word that reflects how they felt about the work done during the retreat and what lies ahead.

- Achievable
- Vision
- Strategy
- Clear
- Invigorating
- Commitment
- Plan
- Excited
- Focused
- Hopeful
- Beginning
- Progress
- Team
- Opportunity
- Focus
- Vision



City Council Staff Report

Subject: Minutes of the Regular Meeting of the City Council, March 28, 2023

Date: April 11, 2023

Submitted By: Hope Ithurnburn, City Clerk

Department: City Clerk's Office

Recommendation:

Approve the Minutes of the Regular Meeting of the City Council, March 28, 2023.

ATTACHMENTS:

1. [DRAFT 3.28.2023 - Meeting Minutes](#)



REGULAR MEETING OF THE
ROCKLIN CITY COUNCIL

March 28, 2023
GENERAL SESSION at 6:00 p.m.

AMENDED AGENDA

***Please note post publication, "Roundabout Sculpture Design Selection" agenda item previously identified as Item No. 5.B has been removed from the agenda, Item No. 5.B, "ARPA Funding Update" now includes a staff report, and Item 4.A, "Service Fee for SB 1383 Educations and inspections Services and Agreement with Placer County for Services" has been added, but will be continued to the April 11, 2023 City Council Meeting.**

Council Chambers
3970 Rocklin Road, Rocklin, CA 95677
www.rocklin.ca.us

MEETING MINUTES
-DRAFT-

CALL TO ORDER

Mayor Broadway called the meeting to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

Mayor Broadway led the pledge of allegiance.

ROLL CALL

Councilmembers: David Bass, Bill Halldin, Jill Gayaldo, Greg Janda, Mayor Ken Broadway

AGENDA REVIEW

None.

CITIZENS ADDRESSING THE CITY COUNCIL

None.

1. REPORTS FROM CITY COUNCIL AND CITY MANAGER

City Council Reports

Councilmember Bass reported attendance at a United Chamber Advocacy Network (UCAN) meeting.

Halldin reported attendance at the US Navy Band event who performed at Whitney High School, and the Rocklin Little League Opening Day event.

Councilmember Gayaldo reported attendance at a Placer Mosquito & Vector Control District board meeting, the City of Rocklin 2x2 with Rocklin Unified School District subcommittee meeting, a Sacramento Area Council of Governments (SACOG) board meeting, and the Fire Department's badge pinning ceremony event.

Mayor Broadway reported attendance at the Fire Department's badge pinning ceremony event, the Rocklin Little League Opening Day event, the Rising Zone ribbon cutting event, and Arias The Pointe's business expansion event.

City Manager Report

Aly Zimmermann, City Manager provided an update on the Midas Avenue project and thanked all for participating in the recent Strategic Planning session.

2. CONSENT CALENDAR

2.A Approved Minutes of the Regular Meeting of the City Council, March 14, 2023.

2.B Pulled.

2.C Resolution No. 2023-38 of the City Council of the City of Rocklin Approving Amendment No. 5 to the Contract for Services with Network Design Associates, Inc. (NDA) and Authorizing the City Manager to Execute Amendment No. 5.

Motion to approve Item Nos. 2.A and 2.C by Councilmember Halldin, seconded by Councilmember Bass. Passed by the following vote:

Ayes:	Bass, Broadway, Gayaldo, Halldin, Janda
Noes:	None
Absent:	None
Abstain:	None

2.B Resolution No. 2023-37 of the City Council of the City of Rocklin Approving Participation in Settlement of National Opioid Litigation with Teva, Allergan, CVS, Walgreens and Walmart; Appointing the City Manager to Take all Reasonable and Necessary Actions.

Councilmember Halldin recused himself due to a conflict.

Motion to approve Item No. 2.B (including revisions outlined by Council) by Vice Mayor Janda, seconded by Councilmember Bass. Passed by the following vote:

Ayes:	Bass, Broadway, Gayaldo, Janda
Noes:	None
Absent:	None
Abstain:	Halldin

3. SPECIAL PRESENTATIONS

None.

4. PUBLIC HEARINGS

- 4.A *THIS ITEM IS BEING CONTINUED TO APRIL 11TH, 2023 - Service Fee for SB 1383 Educations and inspections Services and Agreement with Placer County for Services.

A. Hold a public hearing regarding the implementation of a service fee for SB 1383 Education and Inspection Services.

B. Adopt a Resolution of the City Council of the City of Rocklin Adopting a Service Fee for SB 1383 Education and Inspection Services, and Approving the Agreement with Placer County for the Provision of SB 1383 Education and Inspection Services.

Motion to continue Item No. 4.A by Vice Mayor Janda, seconded by Councilmember Bass. Passed by the following vote:

Ayes:	Bass, Broadway, Gayaldo, Halldin, Janda
Noes:	None
Absent:	None
Abstain:	None

5. DISCUSSION ITEMS

- 5.A Received the attached Annual Report of Police Department Activities for the period January 1 - December 31, 2022.

Police Chief Banks introduced Shawn Baird, Crime Analyst who presented to Council.

Police Chief Banks presented to Council.

- 5.B Receive a Presentation about the Status of ARPA-funded Programs and Provide Direction to Staff about Funding the Restore Rocklin Program.

Elizabeth Sorg, Management Analyst presented to Council.

Public Comment:
Gary McDonald, Lighthouse Counseling Center
Benjamin Bjorkman

Council provided direction to staff.

- 5.C Resolution No. 2023-39 of the City Council of the City of Rocklin Accepting the 2022 General Plan Annual Progress Report and Directing Submittal to the State Department of Housing and Community Development (HCD) and the State Office of Planning and Research (OPR).

Laura Webster, Director of Long-Range Planning and Housing presented to Council.

Motion to approve Item No. 5.C by Vice Mayor Janda, seconded by Councilmember Bass. Passed by the following vote:

Ayes:	Bass, Broadway, Gayaldo, Halldin, Janda
Noes:	None
Absent:	None
Abstain:	None

- 5.D Resolution No. 2023-40 of the City Council of the City of Rocklin Accepting the 2022 Housing Element Annual Progress Report / 2021-2022 Housing Successor Report and Directing the Submittal to the State Department of Housing and Community Development (HCD) and the State Office of Planning and Research (OPR).

Laura Webster, Director of Long-Range Planning and Housing presented to Council.

Motion to approve Item No. 5.D by Vice Mayor Janda, seconded by Councilmember Halldin. Passed by the following vote:

Ayes:	Bass, Broadway, Gayaldo, Halldin, Janda
Noes:	None
Absent:	None
Abstain:	None

- 5.E Provide Direction to Staff on the Priority Uses of the Low - and Moderate-Income Housing Asset Fund.

Sherri Conway, Assistant City Manager presented to Council.

Daniel Choe, Deputy Director of Administrative Services responded to questions from Council.

Laura Webster, Director of Long-Range Planning and Housing responded to questions from Council.

Council provided direction to staff.

- 5.F Receive an Update Regarding the Proposed Financing and Construction of the Monument Springs Bridge and Provide Direction to Staff.

Daniel Choe, Deputy Director of Administrative Services presented to Council.

Justin Nartker, Director of Public Services responded to questions from Council.

David Mohlenbrok, Director of Community Development responded to questions from Council.

Bret Finning, Manager of Planning Services responded to questions from Council.

Councilmember Gayaldo reported ex-parte communications.

Public Comment:
Carol Ruben

Council provided direction to staff.

6. FUTURE AGENDA ITEMS

- American Rescue Plan Act (ARPA) funding supplemental program
- Storm season damage update

7. CLOSED SESSION

7.A Public Employee Performance Evaluation Pursuant to Government Code Section 54957.

7.B Public Employee Discipline/Dismissal/Release Pursuant to Government Code Section 54957. Title: City Attorney

Seeing no public comment, Mayor Broadway called for Closed Session at 9:26 p.m.

Closed Session ended at 10:39 p.m. with the Mayor reporting that Council has accepted the resignation of the City Attorney.

ADJOURNMENT

Mayor Broadway adjourned the meeting at 10:39 p.m.

Ken Broadway, Mayor

ATTEST:

Hope Ithurburn, City Clerk



City Council Staff Report

Subject: Appreciation and Commendation for Joe Zorio, Rocklin Little League

Date: April 11, 2023

Submitted By: Hope Ithurburn, City Clerk

Recommendation:

Adopt a Special Resolution of the City Council of the City of Rocklin of Appreciation and Commendation for Joe Zorio, Rocklin Little League

ATTACHMENTS:

1. [Special Resolution - Joey Zorio](#)

Resolution

WHEREAS, Joe Zorio was a Placer High School graduate in 1999; and

WHEREAS; Joe was the longest-serving board member in Rocklin Little League history at 21 years; and

WHEREAS; Joe loved baseball and the opportunity to interact with the kids learning to love the game of baseball; and

WHEREAS, Joe was known for letting the kids pick up trash around the snack bar and then giving them snack bar tickets to keep them engaged; and

WHEREAS, Zorio held many titles with Rocklin Little League: umpire, board member, snack bar coordinator, yet he was best known for being a friend; and

WHEREAS, anyone who grew up around Twin Oaks Park knows his iconic face, and anyone who stepped foot on those fields could expect him behind home plate; and

NOW, THEREFORE BE IT RESOLVED, the City Council of the City of Rocklin hereby recognizes Joey Zorio for his contribution and dedication to Rocklin Little League and the City of Rocklin.

_____	<u>Mayor</u>
_____	<u>Vice Mayor</u>
_____	<u>Councilmember</u>
_____	<u>Councilmember</u>
_____	<u>Councilmember</u>
	<u>Dated: April 11, 2023</u>

Attest:

Hope Ithurnburn, City Clerk



City Council Staff Report

Subject: Sierra Business Council Contract Amendment and Restore Rocklin Funding

Date: April 11, 2023

Submitted By: Elizabeth Sorg, Management Analyst

Department: City Manager's Office

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Approving Amendment No. 1 to the Contract for Services with the Sierra Business Council for the Administration of the Restore Rocklin ARPA Grant Program.

Background:

At the June 28, 2022 City Council meeting, the City Council approved the expenditure of \$1,750,000 in direct grants to small business and nonprofits to offset a loss in revenue due to COVID-19. The City used third-party administrators, the Sierra Business Council and Placer Community Foundation, to accept and review applications for funding. The Restore Rocklin program opened on January 24 and closed on February 24. After the application closed, the third-party administrators reviewed all applications for completeness and compliance with American Rescue Plan Act (ARPA) guidelines. The process resulting in a strong showing of applications. All three programs (small business and hotel, restaurant, and nonprofit) are oversubscribed, meaning the amount of funding requested exceeds the original amount allocated.

Program	Applicants	Amount Allocated	Amount Requested
Small Business and Hotel Support	Total applied: 80 Approved: 51 Denied: 29	\$750,000	\$1,104,585
Restaurants	Total applied: 38 Approved: 26 Denied: 12	\$500,000	\$602,831
Nonprofits	Total applied: 37 Approved: 26 Denied: 11	\$500,000	\$526,996
Total		\$1,750,000	\$2,234,412
		Additional admin fees	\$25,570.40
		Funding Gap	\$509,982.40

At the March 28, 2023 City Council meeting, the City Council directed staff to fully fund all approved applications and to remove up to \$509,983 in funding from the Revenue Loss allocation and use it to support the over-subscription of approved applicants in the Restore Rocklin program.

If approved, staff will enter into a contract amendment with the third-party administrators (Exhibit A) to provide additional funding for this program. The attached resolution authorizes the City Manager to execute the contract amendment and to appropriate funds for the additional expense.

Fiscal Impact:

There is no impact to the general fund. ARPA funds are budgeted and managed in Fund 266.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Contract Amendment No. 1](#)

RESOLUTION NO. 2023-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
APPROVING AND AUTHORIZING THE CITY MANAGER TO EXECUTE A
CONTRACT AMENDMENT WITH THE SIERRA BUSINESS COUNCIL TO
ADMINISTER AMERICAN RESCUE PLAN ACT GRANT PROGRAMS

WHEREAS, the Federal Government allocated \$350 billion from the American Rescue Plan Act (ARPA) for the Coronavirus State and Local Fiscal Recovery Funds which allocated funding to state, local, and Tribal governments to support the response to and recovery from COVID-19; and

WHEREAS, the City of Rocklin has received \$7,039,025 in funding from the Coronavirus State and Local Fiscal Recovery Funds; and

WHEREAS, American Rescue Plan Act funding is intended to mitigate the negative impact of COVID-19 on local communities; and

WHEREAS, at the February 22, 2022 Rocklin City Council meeting the City Council approved spending American Rescue Plan Act Funding for Community Support programs, including grants for small businesses, hotels, restaurants, and non-profits; and,

WHEREAS, at the June 28, 2022 Rocklin City Council meeting, City Council approved and authorized the City Manager to execute a Contract for Services with the Sierra Business Council to provide administration of ARPA grants in an amount not to exceed \$1,862,500; and,

WHEREAS, at the March 28, 2023 Rocklin City Council meeting, the City Council approved the expenditure of up to \$509,983 in additional funding to provide grants for the oversubscribed ARPA grant program.

NOW, THEREFORE, the City Council of the City of Rocklin does resolve as follows:

Section 1. The City Council of the City of Rocklin approves and authorizes the City Manager to execute an amendment to the Contract for Services with the Sierra Business Council to provide administration of ARPA grants in an amount not to exceed \$509,983, for a new total not to exceed \$2,372,483, in the form attached hereto as Exhibit "A".

Section 2. The City Manager, or the City Manager's designee, is hereby authorized to approve all financial transactions, budgets, and appropriations needed to carry out the ARPA grant program in connection with the Contract in accordance with the law and City policy.

PASSED AND ADOPTED this 11 of April, 2023 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Ken Broadway, Mayor

ATTEST:

Hope Ithurnburn, City Clerk

AMENDMENT NO. 1
TO CONTRACT FOR SERVICES BETWEEN THE CITY OF ROCKLIN AND THE SIERRA BUSINESS COUNCIL

This Amendment is entered into on _____, by and between the City of Rocklin, a municipal corporation ("City") and the Sierra Business Council ("Contractor") who agree as follows:

RECITALS

WHEREAS, City and Contractor entered into a Contract for Services dated November 10, 2022, for administration for the ARPA small business and nonprofit grant program; and

WHEREAS, the City and Contractor agree to amend the Contract for Services to increase the amount of funding provided to approved grant applicants in the program.

AGREEMENT

NOW, therefore, the City and Contractor hereby agree to amend the Contract for Services/Agreement as follows:

1. Section 2. Compensation shall be amended to say:

The City shall pay Contractor for the services rendered pursuant to this Contract at the times and in the manner set forth in the Scope of Services, Exhibit A, the Schedule for Performance, Exhibit B, and in accordance with the Schedule of Fees in Exhibit C, but in no event shall the total compensation exceed the total sum of \$2,234,412 for the grant program, and \$138,070.40 for Contractor's services related to the administration of the grant program. The payments specified in Exhibit C shall be the only payments to be made to Contractor for the services rendered pursuant to this Contract unless pursuant to Section 1, above, City approves additional compensation for additional services.

2. EXHIBIT C, Schedule of Fees shall be amended to say:

The total cost of the program shall be as follows:

Direct ARPA funding to be passed through to grant recipients \$2,234,412

Contractor's Administrative Service Fee \$138,070.40

Total Program \$2,372,482.40

Except as set forth in this Amendment, the Contract for Services is unaffected and shall continue in full force and effect in accordance with its terms. If there is a conflict between this Amendment and the Contract for Services, the terms of this Amendment will prevail.

Executed as of the date first written above.

"CITY"

By: _____
Aly Zimmermann, City Manager

"CONTRACTOR"

By: _____
Steve Frisch, President

By: _____
Kristin York, Vice President

APPROVED AS TO FORM:

By: _____
City Attorney

ATTEST:

By: _____
Hope Ithurnburn, City Clerk



City Council Staff Report

Subject: Setting Date and Time for Weed Abatement Protest Hearing

Date: April 11, 2023

Submitted By: Justin Nartker, Director of Public Services
Rick Lawrence, Public Services Manager

Department: City Council

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin Declaring Conditions at Locations within the City of Rocklin to be a Public Nuisance, Ordering Weed Abatement of Same, and Setting the Date and Time for a Protest Hearing.

Background:

The “Standards for Maintenance of Vacant Parcels” and the Rocklin Municipal Code, Chapter 8.12 require that the property owners of vacant parcels within the City clear their properties of weeds and debris thereby eliminating potential fire hazards.

As part of the weed abatement and rubbish program, the City has sent letters to approximately 160 property owners advising them of the timeframes involved and that failure to comply will result in the City performing the weed abatement and charging them for the service. A list of the parcels is included as Attachment 2. If payment is not made to the City, then a lien will be placed against the property.

Declaring the properties public nuisances will allow the City to take action in the event the owners do not complete the required weed abatement by June 1, 2023, and/or fail to address re-growth during the burn season.

To complete the weed and rubbish abatement process, the City is required to hold a notice to protest hearing to hear objections from any landowners whose property has been declared a nuisance. As required by statute, notices will be sent to the owners of the properties declared a nuisance, via certified letters mailed April 12, 2023, and the Protest Hearing will be set for the May 9, 2023 City Council Meeting.

After hearing the objections, if any, the City Council shall allow or overrule any objections. At that time, the City Council acquires jurisdiction to proceed and perform the work of removal, and by approving the attached resolution makes the order to proceed with abatement.

Fiscal Impact:

This is no direct impact to the General Fund for this project. A budget of \$70,000 has been included in the Fiscal Year 2022/23 Operating Budget.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution - Exhibit A](#)

RESOLUTION NO. 2023-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
DECLARING CONDITIONS AT LOCATIONS WITHIN THE CITY OF ROCKLIN
TO BE A PUBLIC NUISANCE, ORDERING WEED ABATEMENT OF SAME,
AND SETTING THE DATE AND TIME FOR A PROTEST HEARING

WHEREAS, there is an accumulation of combustibles, weeds, and other rank growth on the vacant parcels identified in Exhibit "A" which pose a hazard to the public health and safety, those conditions constitute a public nuisance, and substantially increase the fire hazard; and

WHEREAS, the City's Standards for Maintenance of Vacant Parcels and Rocklin Municipal Code Chapter 8.12 require property owners of vacant parcels within the City to clear their properties of weeds and debris thereby eliminating potential fire hazards; and

WHEREAS, declaring the properties identified in Exhibit "A" public nuisances will allow the City to take action in the event the owners do not complete the required weed abatement by June 1, 2023, and/or fail to address the re-growth issue during the burn season

NOW THEREFORE, the City Council of the City of Rocklin does resolve as follows:

Section 1. Upon sufficient information presented to the City Council by City staff the Council finds and declares that conditions at the locations listed on Exhibit "A", attached hereto and incorporated herein by this reference, constitute a public nuisance and are detrimental to the public health, safety, and welfare.

Section 2. The City Council orders that the nuisance be abated in accordance with the City's Standards for Maintenance of Vacant Parcels and the Rocklin Municipal Code Chapter 8.12 before June 1st, 2023, or the property owners show cause to the City Council at a hearing on April 25, 2023, at 6:00 p.m. or as soon thereafter as the matter may be heard, at the City Council Chambers. If such abatement is not accomplished in the time set forth above, or if satisfactory cause is not shown as to why it should not be abated, the City may cause the abatement to be accomplished and the cost thereof be placed as a special assessment against the property.

Section 3. The City Clerk is hereby directed to mail notice to the owners of the property in accordance with provisions of Section 39567.1 of the Government Code.

PASSED AND ADOPTED this 11th day of April, 2023, by the following vote:

AYES: Councilmembers:
NOES: Councilmembers:
ABSENT: Councilmembers:
ABSTAIN: Councilmembers:

Ken Broadway, Mayor

ATTEST:

Hope Ithurburn, City Clerk

**EXHIBIT A
WEED ABATEMENT**

010-072-002-000	4920 PACIFIC ST	ROCKLIN CA 95677
010-072-012-000	4970 PACIFIC ST	ROCKLIN CA 95677
010-072-015-000	4950 PACIFIC ST	ROCKLIN CA 95677
010-082-059-000	4700 GROVE STREET	ROCKLIN CA 95677
010-091-022-000	4830 SAN FRANCISCO ST	ROCKLIN CA 95677
010-092-010-000	4975 PACIFIC ST	ROCKLIN CA 95677
010-121-006-000	3720 PINE ST	ROCKLIN CA 95677
010-122-009-000	5145 RAILROAD AV	ROCKLIN CA 95677
010-122-011-000	RAILROAD AV	ROCKLIN CA 95677
010-134-010-000	5160 HIGH ST	ROCKLIN CA 95677
010-144-007-000	FRONT ST	ROCKLIN CA 95677
010-144-008-000	FRONT ST	ROCKLIN CA 95677
010-170-002-000	5235 PACIFIC ST	ROCKLIN CA 95677
010-181-084-000	4125 DIEGO WY	ROCKLIN CA 95677
010-181-085-000	4135 DIEGO WY	ROCKLIN CA 95677
010-191-004-000	WILLARD WY	ROCKLIN CA 95677
010-191-007-000	6050 PACIFIC ST	ROCKLIN CA 95677
010-210-013-000	5420 FRONT ST	ROCKLIN CA 95677
010-230-008-000	5425 RUHKALA RD	ROCKLIN CA 95677
010-480-001-000	4101 HARDROCK CT	ROCKLIN CA 95677
010-480-002-000	4103 HARDROCK CT	ROCKLIN CA 95677
010-480-003-000	4105 HARDROCK CT	ROCKLIN CA 95677
010-480-004-000	4107 HARDROCK CT	ROCKLIN CA 95677
010-480-005-000	4109 HARDROCK CT	ROCKLIN CA 95677
010-480-006-000	4111 HARDROCK CT	ROCKLIN CA 95677
010-480-007-000	4110 HARDROCK CT	ROCKLIN CA 95677
010-480-008-000	4108 HARDROCK CT	ROCKLIN CA 95677
010-480-009-000	4106 HARDROCK CT	ROCKLIN CA 95677
010-480-010-000	4104 HARDROCK CT	ROCKLIN CA 95677
010-480-011-000	4046 WINDING LN	ROCKLIN CA 95677
010-480-012-000	4044 WINDING LN	ROCKLIN CA 95677
010-480-013-000	4042 WINDING LN	ROCKLIN CA 95677
010-480-014-000	4001 DELLA CT	ROCKLIN CA 95677
010-480-015-000	4011 DELLA CT	ROCKLIN CA 95677
010-480-016-000	4021 DELLA CT	ROCKLIN CA 95677
010-480-017-000	4031 DELLA CT	ROCKLIN CA 95677
010-480-019-000	4040 DELLA CT	ROCKLIN CA 95677
010-480-020-000	4030 DELLA CT	ROCKLIN CA 95677
010-480-021-000	4020 DELLA CT	ROCKLIN CA 95677
010-480-022-000	4010 DELLA CT	ROCKLIN CA 95677
010-480-024-000	4034 WINDING LN	ROCKLIN CA 95677
010-480-025-000	4032 WINDING LN	ROCKLIN CA 95677
016-030-003-000	6050 PACIFIC ST	ROCKLIN CA 95677

**EXHIBIT A
WEED ABATEMENT**

016-090-024-000	4625 NORTH STAR ST	ROCKLIN CA 95677
016-100-031-000	4915 TOPAZ AV	ROCKLIN CA 95677
016-180-004-000	5410 PARAGON ST	ROCKLIN CA 95677
016-180-005-000	5400 PARAGON ST	ROCKLIN CA 95677
016-210-002-000	5450 PARAGON ST	ROCKLIN CA 95677
016-240-039-000	S WHITNEY BL	ROCKLIN CA 95677
017-086-013-000	1420 W STANFORD RANCH RD	ROCKLIN CA 95765
017-171-043-000	1271 WHITNEY RANCH PW	ROCKLIN CA 95765
017-171-044-000	1275 WHITNEY RANCH PW	ROCKLIN CA 95765
017-283-047-000	1020 SUNSET BL	ROCKLIN CA 95765
017-284-006-000	1110 SUNSET BL	ROCKLIN CA 95765
017-284-007-000	1130 SUNSET BL	ROCKLIN CA 95765
030-200-033-000	3962 RAWHIDE RD	ROCKLIN CA 95677
030-210-068-000	3932 RAWHIDE RD	ROCKLIN CA 95677
030-210-069-000	3934 RAWHIDE RD	ROCKLIN CA 95677
045-011-014-000	4080 DELMAR AV	ROCKLIN CA 95677
045-011-015-000	3998 DELMAR AV	ROCKLIN CA 95677
045-031-001-000	4615 GROVE ST	ROCKLIN CA 95677
045-031-013-000	4455 CIRCUIT CT	ROCKLIN CA 95677
045-031-014-000	4465 CIRCUIT CT	ROCKLIN CA 95677
045-043-080-000	4064 DIAS LN	ROCKLIN CA 95677
045-080-033-000	4469 GRANITE DR	ROCKLIN CA 95677
045-103-006-000	4555 ROCKLIN RD	ROCKLIN CA 95677
045-110-062-000	4470 ROCKLIN RD	ROCKLIN CA 95677
045-110-066-000	5500 CHINA GARDEN RD	ROCKLIN CA 95677
045-120-062-000	4540 MONUMENT SPRINGS DR	ROCKLIN CA 95677
045-131-001-000	4651 EL DON DR	ROCKLIN CA 95677
045-190-008-000	4500 IVY LN	ROCKLIN CA 95677
045-260-044-000	2491 SIERRA MEADOWS DR	ROCKLIN CA 95677
045-590-005-000	4409 REDSTART LN	ROCKLIN CA 95677
045-590-006-000	4411 REDSTART LN	ROCKLIN CA 95677
045-590-007-000	4413 REDSTART LN	ROCKLIN CA 95677
045-590-008-000	4704 GADWALL LN	ROCKLIN CA 95677
045-590-009-000	4702 GADWALL LN	ROCKLIN CA 95677
045-590-010-000	4700 GADWALL LN	ROCKLIN CA 95677
045-590-017-000	4366 ROBINSON WY	ROCKLIN CA 95677
045-590-018-000	4364 ROBINSON WY	ROCKLIN CA 95677
045-590-019-000	4362 ROBINSON WY	ROCKLIN CA 95677
045-590-020-000	4360 ROBINSON WY	ROCKLIN CA 95677
045-590-021-000	4358 ROBINSON WY	ROCKLIN CA 95677
045-590-022-000	4356 ROBINSON WY	ROCKLIN CA 95677
045-590-023-000	4354 ROBINSON WY	ROCKLIN CA 95677
045-590-024-000	4357 ROBINSON WY	ROCKLIN CA 95677

EXHIBIT A
WEED ABATEMENT

045-590-025-000	4803 MIRAGE LN	ROCKLIN CA 95677
045-590-026-000	4801 MIRAGE LN	ROCKLIN CA 95677
045-590-027-000	4800 MIRAGE LN	ROCKLIN CA 95677
045-590-028-000	4802 MIRAGE LN	ROCKLIN CA 95677
045-590-029-000	4903 CAMBER LN	ROCKLIN CA 95677
045-590-030-000	4901 CAMBER LN	ROCKLIN CA 95677
045-590-031-000	4900 CAMBER LN	ROCKLIN CA 95677
045-590-033-000	5005 TRIUMPH LN	ROCKLIN CA 95677
045-590-034-000	5001 TRIUMPH LN	ROCKLIN CA 95677
045-590-035-000	5004 TRIUMPH LN	ROCKLIN CA 95677
045-590-036-000	5002 TRIUMPH LN	ROCKLIN CA 95677
045-590-037-000	5000 TRIUMPH LN	ROCKLIN CA 95677
045-590-038-000	4375 ROBINSON WY	ROCKLIN CA 95677
045-590-039-000	4377 ROBINSON WY	ROCKLIN CA 95677
045-600-001-000	5671 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-002-000	5681 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-003-000	5691 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-004-000	5690 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-005-000	5680 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-007-000	5660 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-013-000	5934 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-021-000	5885 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-022-000	5877 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-024-000	5861 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-025-000	5853 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-026-000	5845 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-027-000	5837 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-028-000	5949 1/2 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-030-000	5650 1/2 AGUILAR RD	ROCKLIN CA 95677
045-610-001-000	4791 RACETRACK RD	ROCKLIN CA 95677
045-610-002-000	4787 RACETRACK RD	ROCKLIN CA 95677
045-610-003-000	4783 RACETRACK RD	ROCKLIN CA 95677
045-610-005-000	4775 RACETRACK RD	ROCKLIN CA 95677
045-610-006-000	4771 RACETRACK RD	ROCKLIN CA 95677
045-610-007-000	4767 RACETRACK RD	ROCKLIN CA 95677
045-610-008-000	4763 RACETRACK RD	ROCKLIN CA 95677
045-610-009-000	4759 RACETRACK RD	ROCKLIN CA 95677
045-610-010-000	4755 RACETRACK RD	ROCKLIN CA 95677
046-214-003-000	4140 SECRET RAVINE WY	ROCKLIN CA 95677
364-090-024-000	2300 SUNSET BL	ROCKLIN CA 95765
364-090-025-000	2310 SUNSET BL	ROCKLIN CA 95765
365-020-067-000	6351 WEST OAKS BL	ROCKLIN CA 95765
365-020-068-000	6341 WEST OAKS BL	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

365-020-069-000	6331 WEST OAKS BL	ROCKLIN CA 95765
365-020-070-000	6321 WEST OAKS BL	ROCKLIN CA 95765
365-020-071-000	6311 WEST OAKS BL	ROCKLIN CA 95765
365-020-072-000	6301 WEST OAKS BL	ROCKLIN CA 95765
368-020-031-000	5421 BUTTE CI	ROCKLIN CA 95765
370-120-003-000	5071 MIDAS AV	ROCKLIN CA 95677
370-120-004-000	5073 MIDAS AV	ROCKLIN CA 95677
370-120-005-000	5075 MIDAS AV	ROCKLIN CA 95677
372-210-001-000	4246 SHADY MILLS CT	ROCKLIN CA 95765
372-210-002-000	4245 SHADY MILLS CT	ROCKLIN CA 95765
372-210-003-000	4240 SHADY MILLS CT	ROCKLIN CA 95765
372-210-004-000	4235 SHADY MILLS CT	ROCKLIN CA 95765
372-210-005-000	4230 SHADY MILLS CT	ROCKLIN CA 95765
372-210-006-000	4225 SHADY MILLS CT	ROCKLIN CA 95765
372-210-007-000	4220 SHADY MILLS CT	ROCKLIN CA 95765
372-210-008-000	4215 SHADY MILLS CT	ROCKLIN CA 95765
372-210-009-000	4210 SHADY MILLS CT	ROCKLIN CA 95765
372-210-010-000	4205 SHADY MILLS CT	ROCKLIN CA 95765
372-210-011-000	1304 BEAR CREEK DR	ROCKLIN CA 95765
372-210-015-000	1320 BEAR CREEK DR	ROCKLIN CA 95765
372-210-016-000	1324 BEAR CREEK DR	ROCKLIN CA 95765
372-210-017-000	1328 BEAR CREEK DR	ROCKLIN CA 95765
372-210-018-000	1332 BEAR CREEK DR	ROCKLIN CA 95765
372-210-019-000	1336 BEAR CREEK DR	ROCKLIN CA 95765
372-210-020-000	1340 BEAR CREEK DR	ROCKLIN CA 95765
372-210-021-000	1215 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-022-000	1213 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-023-000	1211 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-024-000	1110 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-025-000	1120 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-026-000	1130 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-027-000	1140 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-028-000	1150 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-029-000	1151 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-030-000	1141 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-031-000	1131 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-032-000	1121 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-033-000	1209 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-034-000	1207 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-035-000	1205 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-036-000	1203 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-037-000	1200 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-038-000	1202 BUCK RIDGE DR	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-210-039-000	1204 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-040-000	1206 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-041-000	1208 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-042-000	1210 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-043-000	1212 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-044-000	1214 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-045-000	1216 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-046-000	1218 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-047-000	1341 BEAR CREEK DR	ROCKLIN CA 95765
372-210-048-000	1337 BEAR CREEK DR	ROCKLIN CA 95765
372-210-049-000	1333 BEAR CREEK DR	ROCKLIN CA 95765
372-210-050-000	1329 BEAR CREEK DR	ROCKLIN CA 95765
372-210-051-000	1325 BEAR CREEK DR	ROCKLIN CA 95765
372-210-052-000	1321 BEAR CREEK DR	ROCKLIN CA 95765
372-210-053-000	1317 BEAR CREEK DR	ROCKLIN CA 95765
372-210-054-000	1313 BEAR CREEK DR	ROCKLIN CA 95765
372-210-055-000	1309 BEAR CREEK DR	ROCKLIN CA 95765
372-210-056-000	1305 BEAR CREEK DR	ROCKLIN CA 95765
372-210-057-000	1301 BEAR CREEK DR	ROCKLIN CA 95765
372-220-001-000	1344 BEAR CREEK DR	ROCKLIN CA 95765
372-220-002-000	1348 BEAR CREEK DR	ROCKLIN CA 95765
372-220-003-000	1352 BEAR CREEK DR	ROCKLIN CA 95765
372-220-004-000	1356 BEAR CREEK DR	ROCKLIN CA 95765
372-220-005-000	1360 BEAR CREEK DR	ROCKLIN CA 95765
372-220-006-000	1364 BEAR CREEK DR	ROCKLIN CA 95765
372-220-007-000	1368 BEAR CREEK DR	ROCKLIN CA 95765
372-220-012-000	1219 BUCK RIDGE DR	ROCKLIN CA 95765
372-220-013-000	1217 BUCK RIDGE DR	ROCKLIN CA 95765
372-220-014-000	1220 BUCK RIDGE DR	ROCKLIN CA 95765
372-220-020-000	1361 BEAR CREEK DR	ROCKLIN CA 95765
372-220-021-000	1357 BEAR CREEK DR	ROCKLIN CA 95765
372-220-022-000	1353 BEAR CREEK DR	ROCKLIN CA 95765
372-220-023-000	1349 BEAR CREEK DR	ROCKLIN CA 95765
372-220-024-000	1345 BEAR CREEK DR	ROCKLIN CA 95765
372-230-001-000	1372 BEAR CREEK DR	ROCKLIN CA 95765
372-230-002-000	1376 BEAR CREEK DR	ROCKLIN CA 95765
372-240-001-000	700 SADDLEROCK WY	ROCKLIN CA 95765
372-240-002-000	704 SADDLEROCK WY	ROCKLIN CA 95765
372-240-003-000	708 SADDLEROCK WY	ROCKLIN CA 95765
372-240-004-000	712 SADDLEROCK WY	ROCKLIN CA 95765
372-240-005-000	716 SADDLEROCK WY	ROCKLIN CA 95765
372-240-006-000	720 SADDLEROCK WY	ROCKLIN CA 95765
372-240-007-000	724 SADDLEROCK WY	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-240-008-000	728 SADDLEROCK WY	ROCKLIN CA 95765
372-240-009-000	732 SADDLEROCK WY	ROCKLIN CA 95765
372-240-010-000	736 SADDLEROCK WY	ROCKLIN CA 95765
372-240-011-000	740 SADDLEROCK WY	ROCKLIN CA 95765
372-240-012-000	744 SADDLEROCK WY	ROCKLIN CA 95765
372-240-013-000	748 SADDLEROCK WY	ROCKLIN CA 95765
372-240-014-000	3304 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-015-000	3308 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-016-000	3312 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-017-000	3316 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-018-000	3320 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-019-000	3324 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-020-000	3328 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-021-000	3340 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-022-000	3344 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-023-000	3348 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-024-000	3352 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-025-000	3356 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-026-000	3360 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-027-000	3361 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-028-000	3357 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-029-000	3353 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-030-000	3349 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-031-000	3345 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-032-000	3341 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-033-000	3337 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-034-000	3333 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-035-000	3329 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-036-000	3325 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-037-000	3321 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-038-000	3317 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-039-000	741 SADDLEROCK WY	ROCKLIN CA 95765
372-240-040-000	737 SADDLEROCK WY	ROCKLIN CA 95765
372-240-041-000	725 SADDLEROCK WY	ROCKLIN CA 95765
372-240-042-000	721 SADDLEROCK WY	ROCKLIN CA 95765
372-240-043-000	3210 CHICKADEE CT	ROCKLIN CA 95765
372-240-044-000	3214 CHICKADEE CT	ROCKLIN CA 95765
372-240-045-000	3218 CHICKADEE CT	ROCKLIN CA 95765
372-240-046-000	3229 CHICKADEE CT	ROCKLIN CA 95765
372-240-047-000	3225 CHICKADEE CT	ROCKLIN CA 95765
372-240-048-000	3221 CHICKADEE CT	ROCKLIN CA 95765
372-240-049-000	3217 CHICKADEE CT	ROCKLIN CA 95765
372-240-050-000	3213 CHICKADEE CT	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-240-051-000	3209 CHICKADEE CT	ROCKLIN CA 95765
372-240-052-000	3205 CHICKADEE CT	ROCKLIN CA 95765
372-240-053-000	3201 CHICKADEE CT	ROCKLIN CA 95765
372-250-001-000	3628 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-002-000	3632 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-003-000	3636 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-004-000	3640 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-005-000	3644 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-006-000	3648 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-007-000	3652 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-008-000	3656 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-009-000	3660 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-010-000	3664 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-011-000	3670 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-012-000	3674 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-013-000	3678 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-014-000	3682 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-015-000	3686 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-016-000	3675 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-017-000	3671 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-018-000	904 MIRAGE LN	ROCKLIN CA 95765
372-250-019-000	906 MIRAGE LN	ROCKLIN CA 95765
372-250-020-000	908 MIRAGE LN	ROCKLIN CA 95765
372-250-021-000	3518 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-022-000	3520 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-023-000	3522 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-024-000	3524 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-025-000	3526 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-026-000	3528 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-027-000	3530 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-028-000	3532 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-029-000	3537 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-030-000	3535 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-031-000	3533 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-032-000	3531 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-033-000	3529 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-034-000	3527 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-035-000	3525 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-036-000	3523 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-037-000	3521 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-038-000	3519 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-039-000	3517 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-040-000	3515 DUTCH CANYON CT	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-250-041-000	3513 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-042-000	3511 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-043-000	3509 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-048-000	911 MIRAGE LN	ROCKLIN CA 95765
372-250-049-000	909 MIRAGE LN	ROCKLIN CA 95765
372-250-050-000	907 MIRAGE LN	ROCKLIN CA 95765
372-250-051-000	905 MIRAGE LN	ROCKLIN CA 95765
372-250-052-000	903 MIRAGE LN	ROCKLIN CA 95765
372-250-053-000	901 MIRAGE LN	ROCKLIN CA 95765
372-250-054-000	800 SALT FLAT LN	ROCKLIN CA 95765
372-250-055-000	820 SALT FLAT LN	ROCKLIN CA 95765
372-250-056-000	820 SALT FLAT LN	ROCKLIN CA 95765
372-250-057-000	830 SALT FLAT LN	ROCKLIN CA 95765
372-250-058-000	840 SALT FLAT LN	ROCKLIN CA 95765
372-250-059-000	850 SALT FLAT LN	ROCKLIN CA 95765
372-250-060-000	860 SALT FLAT LN	ROCKLIN CA 95765
372-250-061-000	865 SALT FLAT LN	ROCKLIN CA 95765
372-250-062-000	855 SALT FLAT LN	ROCKLIN CA 95765
372-250-063-000	845 SALT FLAT LN	ROCKLIN CA 95765
372-250-064-000	835 SALT FLAT LN	ROCKLIN CA 95765
372-250-065-000	825 SALT FLAT LN	ROCKLIN CA 95765
372-250-066-000	815 SALT FLAT LN	ROCKLIN CA 95765
372-250-067-000	801 SALT FLAT LN	ROCKLIN CA 95765
372-250-068-000	3475 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-069-000	3477 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-070-000	3479 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-071-000	3481 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-072-000	3483 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-073-000	3485 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-074-000	3487 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-075-000	3500 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-076-000	3498 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-077-000	3496 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-078-000	3494 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-079-000	3492 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-080-000	3490 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-081-000	3488 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-082-000	3486 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-083-000	3484 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-084-000	3482 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-085-000	3480 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-086-000	3478 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-087-000	3476 DUTCH CANYON DR	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-260-011-000	503 RED SAND RD	ROCKLIN CA 95765
372-260-012-000	501 RED SAND RD	ROCKLIN CA 95765
372-260-013-000	499 RED SAND CT	ROCKLIN CA 95765
372-260-014-000	497 RED SAND CT	ROCKLIN CA 95765
372-260-015-000	495 RED SAND CT	ROCKLIN CA 95765
372-260-026-000	494 RED SAND CT	ROCKLIN CA 95765
372-260-027-000	500 RED SAND RD	ROCKLIN CA 95765
372-260-028-000	502 RED SAND RD	ROCKLIN CA 95765
372-260-039-000	522 DESERT BLOOM CT	ROCKLIN CA 95765
372-260-040-000	641 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-041-000	637 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-042-000	633 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-043-000	629 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-044-000	625 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-045-000	621 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-046-000	617 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-047-000	613 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-048-000	609 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-049-000	605 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-050-000	601 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-051-000	3600 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-052-000	3604 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-053-000	3608 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-054-000	3612 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-055-000	3616 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-056-000	3620 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-057-000	3624 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-058-000	720 SAND DUNE CT	ROCKLIN CA 95765
372-260-059-000	740 SAND DUNE CT	ROCKLIN CA 95765
372-260-060-000	760 SAND DUNE CT	ROCKLIN CA 95765
372-260-061-000	780 SAND DUNE CT	ROCKLIN CA 95765
372-260-062-000	600 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-063-000	604 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-064-000	608 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-065-000	612 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-066-000	616 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-067-000	620 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-068-000	624 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-069-000	628 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-070-000	632 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-071-000	636 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-270-001-000	4075 PETER'S CT	ROCKLIN CA 95765
372-270-002-000	4078 PETER'S CT	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-270-006-000	4086 PETER'S CT	ROCKLIN CA 95765
372-270-007-000	4088 PETER'S CT	ROCKLIN CA 95765
372-270-008-000	4090 PETER'S CT	ROCKLIN CA 95765
372-270-009-000	4092 PETER'S CT	ROCKLIN CA 95765
372-270-010-000	4094 PETER'S CT	ROCKLIN CA 95765
372-270-011-000	4096 PETER'S CT	ROCKLIN CA 95765
372-270-012-000	4098 PETER'S CT	ROCKLIN CA 95765
372-270-013-000	4101 PETER'S WY	ROCKLIN CA 95765
372-270-014-000	4103 PETER'S WY	ROCKLIN CA 95765
372-270-015-000	4105 PETER'S WY	ROCKLIN CA 95765
372-270-016-000	4107 PETER'S WY	ROCKLIN CA 95765
372-270-017-000	4109 PETER'S WY	ROCKLIN CA 95765
372-270-018-000	4111 PETER'S WY	ROCKLIN CA 95765
372-270-019-000	4113 PETER'S WY	ROCKLIN CA 95765
372-270-020-000	4115 PETER'S WY	ROCKLIN CA 95765
372-270-021-000	4117 PETER'S WY	ROCKLIN CA 95765
372-270-022-000	4119 PETER'S WY	ROCKLIN CA 95765
372-270-023-000	4121 PETER'S WY	ROCKLIN CA 95765
372-270-024-000	4123 PETER'S WY	ROCKLIN CA 95765
372-270-025-000	4125 PETER'S WY	ROCKLIN CA 95765
372-270-026-000	4127 PETER'S WY	ROCKLIN CA 95765
372-270-027-000	4129 PETER'S WY	ROCKLIN CA 95765
372-270-028-000	4131 PETER'S WY	ROCKLIN CA 95765
372-270-029-000	4130 PETER'S WY	ROCKLIN CA 95765
372-270-030-000	4128 PETER'S WY	ROCKLIN CA 95765
372-270-031-000	4126 PETER'S WY	ROCKLIN CA 95765
372-270-032-000	4124 PETER'S WY	ROCKLIN CA 95765
372-270-033-000	4122 PETER'S WY	ROCKLIN CA 95765
372-270-034-000	4120 PETER'S WY	ROCKLIN CA 95765
372-270-035-000	4118 PETER'S WY	ROCKLIN CA 95765
372-270-036-000	4116 PETER'S WY	ROCKLIN CA 95765
372-270-037-000	4114 PETER'S WY	ROCKLIN CA 95765
372-270-038-000	4112 PETER'S WY	ROCKLIN CA 95765
372-270-039-000	4110 PETER'S WY	ROCKLIN CA 95765
372-270-040-000	4108 PETER'S WY	ROCKLIN CA 95765
372-270-041-000	4106 PETER'S WY	ROCKLIN CA 95765
372-270-042-000	4104 PETER'S WY	ROCKLIN CA 95765
372-270-043-000	4102 PETER'S WY	ROCKLIN CA 95765
372-270-044-000	4100 PETER'S WY	ROCKLIN CA 95765
372-270-045-000	4093 PETER'S CT	ROCKLIN CA 95765
372-270-046-000	4091 PETER'S CT	ROCKLIN CA 95765
372-270-047-000	4089 PETER'S CT	ROCKLIN CA 95765
372-270-048-000	4087 PETER'S CT	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-270-049-000	4085 PETER'S CT	ROCKLIN CA 95765
372-270-050-000	4083 PETER'S CT	ROCKLIN CA 95765
372-270-051-000	4081 PETER'S CT	ROCKLIN CA 95765
372-270-052-000	4079 PETER'S CT	ROCKLIN CA 95765
372-270-053-000	4077 PETER'S CT	ROCKLIN CA 95765
372-280-001-000	4133 PETER'S WY	ROCKLIN CA 95765
372-280-028-000	4136 PETER'S WY	ROCKLIN CA 95765
372-280-029-000	4134 PETER'S WY	ROCKLIN CA 95765
372-280-030-000	4132 PETER'S WY	ROCKLIN CA 95765
373-030-060-000	2041 WILDCAT BL	ROCKLIN CA 95765
374-060-002-000	2312 CLUBHOUSE DR	ROCKLIN CA 95765
374-070-006-000	2336 CLUBHOUSE DR	ROCKLIN CA 95765
374-180-029-000	3928 WOODHOUSE CT	ROCKLIN CA 95765
374-200-003-000	2578 CLUBHOUSE DR W	ROCKLIN CA 95765
374-200-012-000	2596 CLUBHOUSE DR W	ROCKLIN CA 95765
374-270-014-000	3841 IRON WHEEL CT	ROCKLIN CA 95765
376-020-002-000	3704 STONE TEMPLE CT	ROCKLIN CA 95765
376-020-004-000	3708 STONE TEMPLE CT	ROCKLIN CA 95765
376-020-010-000	3713 STONE TEMPLE CT	ROCKLIN CA 95765
376-030-004-000	2382 CLUBHOUSE DR	ROCKLIN CA 95765
376-030-015-000	3750 CLUBHOUSE CT	ROCKLIN CA 95765
376-060-002-000	3820 WHITNEY OAKS DR	ROCKLIN CA 95765
454-040-007-000	4025 CORNWALL CT	ROCKLIN CA 95677
454-040-012-000	4013 CORNWALL CT	ROCKLIN CA 95677
454-060-009-000	6709 MONUMENT SPRINGS DR	ROCKLIN CA 95677
497-080-053-000	2900 SONGBIRD WY	ROCKLIN CA 95765
497-080-060-000	2810 IRON TIE CT	ROCKLIN CA 95765
497-080-061-000	2808 IRON TIE CT	ROCKLIN CA 95765
497-080-062-000	2806 IRON TIE CT	ROCKLIN CA 95765
497-080-063-000	2804 IRON TIE CT	ROCKLIN CA 95765
497-080-064-000	2800 IRON TIE CT	ROCKLIN CA 95765
497-080-066-000	2801 IRON TIE CT	ROCKLIN CA 95765
497-080-067-000	2803 IRON TIE CT	ROCKLIN CA 95765
497-080-068-000	2805 IRON TIE CT	ROCKLIN CA 95765
497-080-069-000	2802 BOXCAR DR	ROCKLIN CA 95765

**EXHIBIT A
WEED ABATEMENT
NO ADDRESS**

010-010-009-000	010-191-086-000	017-084-007-000	030-010-018-000	045-031-004-000
010-010-016-000	010-203-001-000	017-084-011-000	030-020-020-000	045-031-005-510
010-010-017-000	010-204-015-000	017-087-001-000	030-020-021-000	045-031-047-000
010-010-028-000	010-210-021-000	017-087-002-000	030-020-022-000	045-041-014-000
010-010-029-000	010-210-022-000	017-087-003-000	030-030-079-000	045-041-016-000
010-010-043-000	010-220-040-000	017-087-004-000	030-030-080-000	045-041-018-000
010-010-044-000	010-220-041-000	017-087-005-000	030-030-082-000	045-041-019-000
010-023-002-000	010-220-045-000	017-087-007-000	030-030-083-000	045-041-025-000
010-024-002-000	010-260-044-000	017-171-039-000	030-041-029-000	045-041-043-000
010-026-001-000	010-470-003-000	017-171-045-000	030-041-030-000	045-041-044-000
010-030-006-000	010-470-008-000	017-174-020-000	030-070-021-000	045-041-045-000
010-040-040-000	010-470-023-000	017-190-045-000	030-070-024-000	045-041-048-000
010-072-009-000	010-470-024-000	017-276-001-000	030-140-004-000	045-041-049-000
010-091-023-000	016-020-009-000	017-276-004-000	030-140-022-000	045-042-053-000
010-091-024-000	016-130-012-000	017-276-005-000	030-140-024-000	045-042-055-000
010-091-025-000	016-210-011-000	017-276-006-000	032-010-041-000	045-053-039-000
010-122-010-000	016-220-004-000	017-276-007-000	032-060-075-000	045-053-040-000
010-122-012-000	016-220-005-000	017-277-002-000	032-070-074-000	045-053-064-000
010-131-006-000	016-220-006-000	017-277-003-000	032-070-077-000	045-053-084-000
010-132-013-000	016-230-001-000	017-281-008-000	045-011-012-000	045-090-061-000
010-144-010-000	016-230-002-000	017-281-014-000	045-011-013-000	045-090-062-000
010-162-001-000	016-230-003-000	017-281-015-000	045-011-016-000	045-101-059-000
010-162-002-000	016-230-011-000	017-281-016-000	045-011-017-000	045-110-034-000
010-162-003-000	016-230-012-000	017-283-010-000	045-011-018-000	045-110-054-000
010-162-004-000	016-230-013-000	017-283-048-000	045-013-005-000	045-110-055-000
010-162-005-000	016-240-044-000	017-284-004-000	045-013-022-000	045-110-063-000
010-181-044-000	016-351-018-000	017-284-015-000	045-013-023-000	045-110-064-000
010-181-053-000	016-351-032-000	030-010-014-000	045-013-024-000	045-110-065-000
010-181-055-000	017-084-001-000	030-010-016-000	045-021-045-000	045-120-046-000
010-191-026-000	017-084-004-000	030-010-017-000	045-031-003-000	045-120-050-000

**EXHIBIT A
WEED ABATEMENT
NO ADDRESS**

045-120-065-000	046-020-072-000	491-010-013-000
045-120-068-000	046-030-070-000	491-010-015-000
045-120-069-000	371-040-024-000	497-080-065-000
045-120-072-000	372-210-058-000	
045-131-003-000	372-210-059-000	
045-132-001-000	372-210-060-000	
045-132-022-000	372-220-025-000	
045-150-048-000	372-220-026-000	
045-150-052-000	372-230-019-000	
045-161-007-000	372-250-088-000	
045-360-001-000	372-250-090-000	
045-390-019-000	372-260-072-000	
045-390-020-000	372-270-055-000	
045-450-027-000	373-030-062-000	
045-580-078-000	378-010-013-000	
045-580-083-000	378-010-014-000	
045-590-043-000	378-010-015-000	
045-590-047-000	454-050-030-000	
045-590-049-000	454-070-049-000	
045-590-054-000	454-070-051-000	
045-590-055-000	454-070-052-000	
045-590-056-000	491-010-002-000	
045-600-029-000	491-010-003-000	
045-600-031-000	491-010-004-000	
046-010-006-000	491-010-005-000	
046-010-007-000	491-010-006-000	
046-010-069-000	491-010-007-000	
046-010-077-000	491-010-008-000	
046-020-003-000	491-010-009-000	
046-020-071-000	491-010-010-000	

EXHIBIT A
WEED ABATEMENT

010-072-002-000	4920 PACIFIC ST	ROCKLIN CA 95677
010-072-012-000	4970 PACIFIC ST	ROCKLIN CA 95677
010-072-015-000	4950 PACIFIC ST	ROCKLIN CA 95677
010-082-059-000	4700 GROVE STREET	ROCKLIN CA 95677
010-091-022-000	4830 SAN FRANCISCO ST	ROCKLIN CA 95677
010-092-010-000	4975 PACIFIC ST	ROCKLIN CA 95677
010-121-006-000	3720 PINE ST	ROCKLIN CA 95677
010-122-009-000	5145 RAILROAD AV	ROCKLIN CA 95677
010-122-011-000	RAILROAD AV	ROCKLIN CA 95677
010-134-010-000	5160 HIGH ST	ROCKLIN CA 95677
010-144-007-000	FRONT ST	ROCKLIN CA 95677
010-144-008-000	FRONT ST	ROCKLIN CA 95677
010-170-002-000	5235 PACIFIC ST	ROCKLIN CA 95677
010-181-084-000	4125 DIEGO WY	ROCKLIN CA 95677
010-181-085-000	4135 DIEGO WY	ROCKLIN CA 95677
010-191-004-000	WILLARD WY	ROCKLIN CA 95677
010-191-007-000	6050 PACIFIC ST	ROCKLIN CA 95677
010-210-013-000	5420 FRONT ST	ROCKLIN CA 95677
010-230-008-000	5425 RUHKALA RD	ROCKLIN CA 95677
010-480-001-000	4101 HARDROCK CT	ROCKLIN CA 95677
010-480-002-000	4103 HARDROCK CT	ROCKLIN CA 95677
010-480-003-000	4105 HARDROCK CT	ROCKLIN CA 95677
010-480-004-000	4107 HARDROCK CT	ROCKLIN CA 95677
010-480-005-000	4109 HARDROCK CT	ROCKLIN CA 95677
010-480-006-000	4111 HARDROCK CT	ROCKLIN CA 95677
010-480-007-000	4110 HARDROCK CT	ROCKLIN CA 95677
010-480-008-000	4108 HARDROCK CT	ROCKLIN CA 95677
010-480-009-000	4106 HARDROCK CT	ROCKLIN CA 95677
010-480-010-000	4104 HARDROCK CT	ROCKLIN CA 95677
010-480-011-000	4046 WINDING LN	ROCKLIN CA 95677
010-480-012-000	4044 WINDING LN	ROCKLIN CA 95677
010-480-013-000	4042 WINDING LN	ROCKLIN CA 95677
010-480-014-000	4001 DELLA CT	ROCKLIN CA 95677
010-480-015-000	4011 DELLA CT	ROCKLIN CA 95677
010-480-016-000	4021 DELLA CT	ROCKLIN CA 95677
010-480-017-000	4031 DELLA CT	ROCKLIN CA 95677
010-480-019-000	4040 DELLA CT	ROCKLIN CA 95677
010-480-020-000	4030 DELLA CT	ROCKLIN CA 95677
010-480-021-000	4020 DELLA CT	ROCKLIN CA 95677
010-480-022-000	4010 DELLA CT	ROCKLIN CA 95677
010-480-024-000	4034 WINDING LN	ROCKLIN CA 95677
010-480-025-000	4032 WINDING LN	ROCKLIN CA 95677
016-030-003-000	6050 PACIFIC ST	ROCKLIN CA 95677

EXHIBIT A
WEED ABATEMENT

016-090-024-000	4625 NORTH STAR ST	ROCKLIN CA 95677
016-100-031-000	4915 TOPAZ AV	ROCKLIN CA 95677
016-180-004-000	5410 PARAGON ST	ROCKLIN CA 95677
016-180-005-000	5400 PARAGON ST	ROCKLIN CA 95677
016-210-002-000	5450 PARAGON ST	ROCKLIN CA 95677
016-240-039-000	S WHITNEY BL	ROCKLIN CA 95677
017-086-013-000	1420 W STANFORD RANCH RD	ROCKLIN CA 95765
017-171-043-000	1271 WHITNEY RANCH PW	ROCKLIN CA 95765
017-171-044-000	1275 WHITNEY RANCH PW	ROCKLIN CA 95765
017-283-047-000	1020 SUNSET BL	ROCKLIN CA 95765
017-284-006-000	1110 SUNSET BL	ROCKLIN CA 95765
017-284-007-000	1130 SUNSET BL	ROCKLIN CA 95765
030-200-033-000	3962 RAWHIDE RD	ROCKLIN CA 95677
030-210-068-000	3932 RAWHIDE RD	ROCKLIN CA 95677
030-210-069-000	3934 RAWHIDE RD	ROCKLIN CA 95677
045-011-014-000	4080 DELMAR AV	ROCKLIN CA 95677
045-011-015-000	3998 DELMAR AV	ROCKLIN CA 95677
045-031-001-000	4615 GROVE ST	ROCKLIN CA 95677
045-031-013-000	4455 CIRCUIT CT	ROCKLIN CA 95677
045-031-014-000	4465 CIRCUIT CT	ROCKLIN CA 95677
045-043-080-000	4064 DIAS LN	ROCKLIN CA 95677
045-080-033-000	4469 GRANITE DR	ROCKLIN CA 95677
045-103-006-000	4555 ROCKLIN RD	ROCKLIN CA 95677
045-110-062-000	4470 ROCKLIN RD	ROCKLIN CA 95677
045-110-066-000	5500 CHINA GARDEN RD	ROCKLIN CA 95677
045-120-062-000	4540 MONUMENT SPRINGS DR	ROCKLIN CA 95677
045-131-001-000	4651 EL DON DR	ROCKLIN CA 95677
045-190-008-000	4500 IVY LN	ROCKLIN CA 95677
045-260-044-000	2491 SIERRA MEADOWS DR	ROCKLIN CA 95677
045-590-005-000	4409 REDSTART LN	ROCKLIN CA 95677
045-590-006-000	4411 REDSTART LN	ROCKLIN CA 95677
045-590-007-000	4413 REDSTART LN	ROCKLIN CA 95677
045-590-008-000	4704 GADWALL LN	ROCKLIN CA 95677
045-590-009-000	4702 GADWALL LN	ROCKLIN CA 95677
045-590-010-000	4700 GADWALL LN	ROCKLIN CA 95677
045-590-017-000	4366 ROBINSON WY	ROCKLIN CA 95677
045-590-018-000	4364 ROBINSON WY	ROCKLIN CA 95677
045-590-019-000	4362 ROBINSON WY	ROCKLIN CA 95677
045-590-020-000	4360 ROBINSON WY	ROCKLIN CA 95677
045-590-021-000	4358 ROBINSON WY	ROCKLIN CA 95677
045-590-022-000	4356 ROBINSON WY	ROCKLIN CA 95677
045-590-023-000	4354 ROBINSON WY	ROCKLIN CA 95677
045-590-024-000	4357 ROBINSON WY	ROCKLIN CA 95677

EXHIBIT A
WEED ABATEMENT

045-590-025-000	4803 MIRAGE LN	ROCKLIN CA 95677
045-590-026-000	4801 MIRAGE LN	ROCKLIN CA 95677
045-590-027-000	4800 MIRAGE LN	ROCKLIN CA 95677
045-590-028-000	4802 MIRAGE LN	ROCKLIN CA 95677
045-590-029-000	4903 CAMBER LN	ROCKLIN CA 95677
045-590-030-000	4901 CAMBER LN	ROCKLIN CA 95677
045-590-031-000	4900 CAMBER LN	ROCKLIN CA 95677
045-590-033-000	5005 TRIUMPH LN	ROCKLIN CA 95677
045-590-034-000	5001 TRIUMPH LN	ROCKLIN CA 95677
045-590-035-000	5004 TRIUMPH LN	ROCKLIN CA 95677
045-590-036-000	5002 TRIUMPH LN	ROCKLIN CA 95677
045-590-037-000	5000 TRIUMPH LN	ROCKLIN CA 95677
045-590-038-000	4375 ROBINSON WY	ROCKLIN CA 95677
045-590-039-000	4377 ROBINSON WY	ROCKLIN CA 95677
045-600-001-000	5671 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-002-000	5681 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-003-000	5691 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-004-000	5690 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-005-000	5680 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-007-000	5660 BROOKSHIRE CT	ROCKLIN CA 95677
045-600-013-000	5934 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-021-000	5885 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-022-000	5877 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-024-000	5861 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-025-000	5853 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-026-000	5845 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-027-000	5837 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-028-000	5949 1/2 BROOKSHIRE DR	ROCKLIN CA 95677
045-600-030-000	5650 1/2 AGUILAR RD	ROCKLIN CA 95677
045-610-001-000	4791 RACETRACK RD	ROCKLIN CA 95677
045-610-002-000	4787 RACETRACK RD	ROCKLIN CA 95677
045-610-003-000	4783 RACETRACK RD	ROCKLIN CA 95677
045-610-005-000	4775 RACETRACK RD	ROCKLIN CA 95677
045-610-006-000	4771 RACETRACK RD	ROCKLIN CA 95677
045-610-007-000	4767 RACETRACK RD	ROCKLIN CA 95677
045-610-008-000	4763 RACETRACK RD	ROCKLIN CA 95677
045-610-009-000	4759 RACETRACK RD	ROCKLIN CA 95677
045-610-010-000	4755 RACETRACK RD	ROCKLIN CA 95677
046-214-003-000	4140 SECRET RAVINE WY	ROCKLIN CA 95677
364-090-024-000	2300 SUNSET BL	ROCKLIN CA 95765
364-090-025-000	2310 SUNSET BL	ROCKLIN CA 95765
365-020-067-000	6351 WEST OAKS BL	ROCKLIN CA 95765
365-020-068-000	6341 WEST OAKS BL	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

365-020-069-000	6331 WEST OAKS BL	ROCKLIN CA 95765
365-020-070-000	6321 WEST OAKS BL	ROCKLIN CA 95765
365-020-071-000	6311 WEST OAKS BL	ROCKLIN CA 95765
365-020-072-000	6301 WEST OAKS BL	ROCKLIN CA 95765
368-020-031-000	5421 BUTTE CI	ROCKLIN CA 95765
370-120-003-000	5071 MIDAS AV	ROCKLIN CA 95677
370-120-004-000	5073 MIDAS AV	ROCKLIN CA 95677
370-120-005-000	5075 MIDAS AV	ROCKLIN CA 95677
372-210-001-000	4246 SHADY MILLS CT	ROCKLIN CA 95765
372-210-002-000	4245 SHADY MILLS CT	ROCKLIN CA 95765
372-210-003-000	4240 SHADY MILLS CT	ROCKLIN CA 95765
372-210-004-000	4235 SHADY MILLS CT	ROCKLIN CA 95765
372-210-005-000	4230 SHADY MILLS CT	ROCKLIN CA 95765
372-210-006-000	4225 SHADY MILLS CT	ROCKLIN CA 95765
372-210-007-000	4220 SHADY MILLS CT	ROCKLIN CA 95765
372-210-008-000	4215 SHADY MILLS CT	ROCKLIN CA 95765
372-210-009-000	4210 SHADY MILLS CT	ROCKLIN CA 95765
372-210-010-000	4205 SHADY MILLS CT	ROCKLIN CA 95765
372-210-011-000	1304 BEAR CREEK DR	ROCKLIN CA 95765
372-210-015-000	1320 BEAR CREEK DR	ROCKLIN CA 95765
372-210-016-000	1324 BEAR CREEK DR	ROCKLIN CA 95765
372-210-017-000	1328 BEAR CREEK DR	ROCKLIN CA 95765
372-210-018-000	1332 BEAR CREEK DR	ROCKLIN CA 95765
372-210-019-000	1336 BEAR CREEK DR	ROCKLIN CA 95765
372-210-020-000	1340 BEAR CREEK DR	ROCKLIN CA 95765
372-210-021-000	1215 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-022-000	1213 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-023-000	1211 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-024-000	1110 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-025-000	1120 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-026-000	1130 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-027-000	1140 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-028-000	1150 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-029-000	1151 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-030-000	1141 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-031-000	1131 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-032-000	1121 BROOK TRAIL CT	ROCKLIN CA 95765
372-210-033-000	1209 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-034-000	1207 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-035-000	1205 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-036-000	1203 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-037-000	1200 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-038-000	1202 BUCK RIDGE DR	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-210-039-000	1204 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-040-000	1206 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-041-000	1208 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-042-000	1210 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-043-000	1212 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-044-000	1214 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-045-000	1216 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-046-000	1218 BUCK RIDGE DR	ROCKLIN CA 95765
372-210-047-000	1341 BEAR CREEK DR	ROCKLIN CA 95765
372-210-048-000	1337 BEAR CREEK DR	ROCKLIN CA 95765
372-210-049-000	1333 BEAR CREEK DR	ROCKLIN CA 95765
372-210-050-000	1329 BEAR CREEK DR	ROCKLIN CA 95765
372-210-051-000	1325 BEAR CREEK DR	ROCKLIN CA 95765
372-210-052-000	1321 BEAR CREEK DR	ROCKLIN CA 95765
372-210-053-000	1317 BEAR CREEK DR	ROCKLIN CA 95765
372-210-054-000	1313 BEAR CREEK DR	ROCKLIN CA 95765
372-210-055-000	1309 BEAR CREEK DR	ROCKLIN CA 95765
372-210-056-000	1305 BEAR CREEK DR	ROCKLIN CA 95765
372-210-057-000	1301 BEAR CREEK DR	ROCKLIN CA 95765
372-220-001-000	1344 BEAR CREEK DR	ROCKLIN CA 95765
372-220-002-000	1348 BEAR CREEK DR	ROCKLIN CA 95765
372-220-003-000	1352 BEAR CREEK DR	ROCKLIN CA 95765
372-220-004-000	1356 BEAR CREEK DR	ROCKLIN CA 95765
372-220-005-000	1360 BEAR CREEK DR	ROCKLIN CA 95765
372-220-006-000	1364 BEAR CREEK DR	ROCKLIN CA 95765
372-220-007-000	1368 BEAR CREEK DR	ROCKLIN CA 95765
372-220-012-000	1219 BUCK RIDGE DR	ROCKLIN CA 95765
372-220-013-000	1217 BUCK RIDGE DR	ROCKLIN CA 95765
372-220-014-000	1220 BUCK RIDGE DR	ROCKLIN CA 95765
372-220-020-000	1361 BEAR CREEK DR	ROCKLIN CA 95765
372-220-021-000	1357 BEAR CREEK DR	ROCKLIN CA 95765
372-220-022-000	1353 BEAR CREEK DR	ROCKLIN CA 95765
372-220-023-000	1349 BEAR CREEK DR	ROCKLIN CA 95765
372-220-024-000	1345 BEAR CREEK DR	ROCKLIN CA 95765
372-230-001-000	1372 BEAR CREEK DR	ROCKLIN CA 95765
372-230-002-000	1376 BEAR CREEK DR	ROCKLIN CA 95765
372-240-001-000	700 SADDLEROCK WY	ROCKLIN CA 95765
372-240-002-000	704 SADDLEROCK WY	ROCKLIN CA 95765
372-240-003-000	708 SADDLEROCK WY	ROCKLIN CA 95765
372-240-004-000	712 SADDLEROCK WY	ROCKLIN CA 95765
372-240-005-000	716 SADDLEROCK WY	ROCKLIN CA 95765
372-240-006-000	720 SADDLEROCK WY	ROCKLIN CA 95765
372-240-007-000	724 SADDLEROCK WY	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-240-008-000	728 SADDLEROCK WY	ROCKLIN CA 95765
372-240-009-000	732 SADDLEROCK WY	ROCKLIN CA 95765
372-240-010-000	736 SADDLEROCK WY	ROCKLIN CA 95765
372-240-011-000	740 SADDLEROCK WY	ROCKLIN CA 95765
372-240-012-000	744 SADDLEROCK WY	ROCKLIN CA 95765
372-240-013-000	748 SADDLEROCK WY	ROCKLIN CA 95765
372-240-014-000	3304 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-015-000	3308 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-016-000	3312 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-017-000	3316 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-018-000	3320 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-019-000	3324 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-020-000	3328 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-021-000	3340 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-022-000	3344 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-023-000	3348 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-024-000	3352 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-025-000	3356 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-026-000	3360 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-027-000	3361 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-028-000	3357 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-029-000	3353 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-030-000	3349 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-031-000	3345 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-032-000	3341 GROUSE RIDGE CT	ROCKLIN CA 95765
372-240-033-000	3337 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-034-000	3333 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-035-000	3329 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-036-000	3325 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-037-000	3321 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-038-000	3317 GROUSE RIDGE WY	ROCKLIN CA 95765
372-240-039-000	741 SADDLEROCK WY	ROCKLIN CA 95765
372-240-040-000	737 SADDLEROCK WY	ROCKLIN CA 95765
372-240-041-000	725 SADDLEROCK WY	ROCKLIN CA 95765
372-240-042-000	721 SADDLEROCK WY	ROCKLIN CA 95765
372-240-043-000	3210 CHICKADEE CT	ROCKLIN CA 95765
372-240-044-000	3214 CHICKADEE CT	ROCKLIN CA 95765
372-240-045-000	3218 CHICKADEE CT	ROCKLIN CA 95765
372-240-046-000	3229 CHICKADEE CT	ROCKLIN CA 95765
372-240-047-000	3225 CHICKADEE CT	ROCKLIN CA 95765
372-240-048-000	3221 CHICKADEE CT	ROCKLIN CA 95765
372-240-049-000	3217 CHICKADEE CT	ROCKLIN CA 95765
372-240-050-000	3213 CHICKADEE CT	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-240-051-000	3209 CHICKADEE CT	ROCKLIN CA 95765
372-240-052-000	3205 CHICKADEE CT	ROCKLIN CA 95765
372-240-053-000	3201 CHICKADEE CT	ROCKLIN CA 95765
372-250-001-000	3628 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-002-000	3632 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-003-000	3636 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-004-000	3640 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-005-000	3644 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-006-000	3648 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-007-000	3652 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-008-000	3656 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-009-000	3660 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-010-000	3664 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-250-011-000	3670 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-012-000	3674 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-013-000	3678 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-014-000	3682 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-015-000	3686 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-016-000	3675 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-017-000	3671 RAMHORN RIDGE CT	ROCKLIN CA 95765
372-250-018-000	904 MIRAGE LN	ROCKLIN CA 95765
372-250-019-000	906 MIRAGE LN	ROCKLIN CA 95765
372-250-020-000	908 MIRAGE LN	ROCKLIN CA 95765
372-250-021-000	3518 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-022-000	3520 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-023-000	3522 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-024-000	3524 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-025-000	3526 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-026-000	3528 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-027-000	3530 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-028-000	3532 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-029-000	3537 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-030-000	3535 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-031-000	3533 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-032-000	3531 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-033-000	3529 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-034-000	3527 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-035-000	3525 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-036-000	3523 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-037-000	3521 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-038-000	3519 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-039-000	3517 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-040-000	3515 DUTCH CANYON CT	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-250-041-000	3513 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-042-000	3511 DUTCH CANYON CT	ROCKLIN CA 95765
372-250-043-000	3509 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-048-000	911 MIRAGE LN	ROCKLIN CA 95765
372-250-049-000	909 MIRAGE LN	ROCKLIN CA 95765
372-250-050-000	907 MIRAGE LN	ROCKLIN CA 95765
372-250-051-000	905 MIRAGE LN	ROCKLIN CA 95765
372-250-052-000	903 MIRAGE LN	ROCKLIN CA 95765
372-250-053-000	901 MIRAGE LN	ROCKLIN CA 95765
372-250-054-000	800 SALT FLAT LN	ROCKLIN CA 95765
372-250-055-000	820 SALT FLAT LN	ROCKLIN CA 95765
372-250-056-000	820 SALT FLAT LN	ROCKLIN CA 95765
372-250-057-000	830 SALT FLAT LN	ROCKLIN CA 95765
372-250-058-000	840 SALT FLAT LN	ROCKLIN CA 95765
372-250-059-000	850 SALT FLAT LN	ROCKLIN CA 95765
372-250-060-000	860 SALT FLAT LN	ROCKLIN CA 95765
372-250-061-000	865 SALT FLAT LN	ROCKLIN CA 95765
372-250-062-000	855 SALT FLAT LN	ROCKLIN CA 95765
372-250-063-000	845 SALT FLAT LN	ROCKLIN CA 95765
372-250-064-000	835 SALT FLAT LN	ROCKLIN CA 95765
372-250-065-000	825 SALT FLAT LN	ROCKLIN CA 95765
372-250-066-000	815 SALT FLAT LN	ROCKLIN CA 95765
372-250-067-000	801 SALT FLAT LN	ROCKLIN CA 95765
372-250-068-000	3475 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-069-000	3477 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-070-000	3479 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-071-000	3481 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-072-000	3483 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-073-000	3485 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-074-000	3487 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-075-000	3500 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-076-000	3498 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-077-000	3496 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-078-000	3494 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-079-000	3492 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-080-000	3490 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-081-000	3488 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-082-000	3486 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-083-000	3484 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-084-000	3482 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-085-000	3480 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-086-000	3478 DUTCH CANYON DR	ROCKLIN CA 95765
372-250-087-000	3476 DUTCH CANYON DR	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-260-011-000	503 RED SAND RD	ROCKLIN CA 95765
372-260-012-000	501 RED SAND RD	ROCKLIN CA 95765
372-260-013-000	499 RED SAND CT	ROCKLIN CA 95765
372-260-014-000	497 RED SAND CT	ROCKLIN CA 95765
372-260-015-000	495 RED SAND CT	ROCKLIN CA 95765
372-260-026-000	494 RED SAND CT	ROCKLIN CA 95765
372-260-027-000	500 RED SAND RD	ROCKLIN CA 95765
372-260-028-000	502 RED SAND RD	ROCKLIN CA 95765
372-260-039-000	522 DESERT BLOOM CT	ROCKLIN CA 95765
372-260-040-000	641 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-041-000	637 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-042-000	633 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-043-000	629 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-044-000	625 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-045-000	621 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-046-000	617 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-047-000	613 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-048-000	609 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-049-000	605 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-050-000	601 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-051-000	3600 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-052-000	3604 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-053-000	3608 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-054-000	3612 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-055-000	3616 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-056-000	3620 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-057-000	3624 RAMHORN RIDGE DR	ROCKLIN CA 95765
372-260-058-000	720 SAND DUNE CT	ROCKLIN CA 95765
372-260-059-000	740 SAND DUNE CT	ROCKLIN CA 95765
372-260-060-000	760 SAND DUNE CT	ROCKLIN CA 95765
372-260-061-000	780 SAND DUNE CT	ROCKLIN CA 95765
372-260-062-000	600 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-063-000	604 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-064-000	608 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-065-000	612 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-066-000	616 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-067-000	620 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-068-000	624 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-069-000	628 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-070-000	632 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-260-071-000	636 BUFFALO TRAIL CT	ROCKLIN CA 95765
372-270-001-000	4075 PETER'S CT	ROCKLIN CA 95765
372-270-002-000	4078 PETER'S CT	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-270-006-000	4086 PETER'S CT	ROCKLIN CA 95765
372-270-007-000	4088 PETER'S CT	ROCKLIN CA 95765
372-270-008-000	4090 PETER'S CT	ROCKLIN CA 95765
372-270-009-000	4092 PETER'S CT	ROCKLIN CA 95765
372-270-010-000	4094 PETER'S CT	ROCKLIN CA 95765
372-270-011-000	4096 PETER'S CT	ROCKLIN CA 95765
372-270-012-000	4098 PETER'S CT	ROCKLIN CA 95765
372-270-013-000	4101 PETER'S WY	ROCKLIN CA 95765
372-270-014-000	4103 PETER'S WY	ROCKLIN CA 95765
372-270-015-000	4105 PETER'S WY	ROCKLIN CA 95765
372-270-016-000	4107 PETER'S WY	ROCKLIN CA 95765
372-270-017-000	4109 PETER'S WY	ROCKLIN CA 95765
372-270-018-000	4111 PETER'S WY	ROCKLIN CA 95765
372-270-019-000	4113 PETER'S WY	ROCKLIN CA 95765
372-270-020-000	4115 PETER'S WY	ROCKLIN CA 95765
372-270-021-000	4117 PETER'S WY	ROCKLIN CA 95765
372-270-022-000	4119 PETER'S WY	ROCKLIN CA 95765
372-270-023-000	4121 PETER'S WY	ROCKLIN CA 95765
372-270-024-000	4123 PETER'S WY	ROCKLIN CA 95765
372-270-025-000	4125 PETER'S WY	ROCKLIN CA 95765
372-270-026-000	4127 PETER'S WY	ROCKLIN CA 95765
372-270-027-000	4129 PETER'S WY	ROCKLIN CA 95765
372-270-028-000	4131 PETER'S WY	ROCKLIN CA 95765
372-270-029-000	4130 PETER'S WY	ROCKLIN CA 95765
372-270-030-000	4128 PETER'S WY	ROCKLIN CA 95765
372-270-031-000	4126 PETER'S WY	ROCKLIN CA 95765
372-270-032-000	4124 PETER'S WY	ROCKLIN CA 95765
372-270-033-000	4122 PETER'S WY	ROCKLIN CA 95765
372-270-034-000	4120 PETER'S WY	ROCKLIN CA 95765
372-270-035-000	4118 PETER'S WY	ROCKLIN CA 95765
372-270-036-000	4116 PETER'S WY	ROCKLIN CA 95765
372-270-037-000	4114 PETER'S WY	ROCKLIN CA 95765
372-270-038-000	4112 PETER'S WY	ROCKLIN CA 95765
372-270-039-000	4110 PETER'S WY	ROCKLIN CA 95765
372-270-040-000	4108 PETER'S WY	ROCKLIN CA 95765
372-270-041-000	4106 PETER'S WY	ROCKLIN CA 95765
372-270-042-000	4104 PETER'S WY	ROCKLIN CA 95765
372-270-043-000	4102 PETER'S WY	ROCKLIN CA 95765
372-270-044-000	4100 PETER'S WY	ROCKLIN CA 95765
372-270-045-000	4093 PETER'S CT	ROCKLIN CA 95765
372-270-046-000	4091 PETER'S CT	ROCKLIN CA 95765
372-270-047-000	4089 PETER'S CT	ROCKLIN CA 95765
372-270-048-000	4087 PETER'S CT	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT

372-270-049-000	4085 PETER'S CT	ROCKLIN CA 95765
372-270-050-000	4083 PETER'S CT	ROCKLIN CA 95765
372-270-051-000	4081 PETER'S CT	ROCKLIN CA 95765
372-270-052-000	4079 PETER'S CT	ROCKLIN CA 95765
372-270-053-000	4077 PETER'S CT	ROCKLIN CA 95765
372-280-001-000	4133 PETER'S WY	ROCKLIN CA 95765
372-280-028-000	4136 PETER'S WY	ROCKLIN CA 95765
372-280-029-000	4134 PETER'S WY	ROCKLIN CA 95765
372-280-030-000	4132 PETER'S WY	ROCKLIN CA 95765
373-030-060-000	2041 WILDCAT BL	ROCKLIN CA 95765
374-060-002-000	2312 CLUBHOUSE DR	ROCKLIN CA 95765
374-070-006-000	2336 CLUBHOUSE DR	ROCKLIN CA 95765
374-180-029-000	3928 WOODHOUSE CT	ROCKLIN CA 95765
374-200-003-000	2578 CLUBHOUSE DR W	ROCKLIN CA 95765
374-200-012-000	2596 CLUBHOUSE DR W	ROCKLIN CA 95765
374-270-014-000	3841 IRON WHEEL CT	ROCKLIN CA 95765
376-020-002-000	3704 STONE TEMPLE CT	ROCKLIN CA 95765
376-020-004-000	3708 STONE TEMPLE CT	ROCKLIN CA 95765
376-020-010-000	3713 STONE TEMPLE CT	ROCKLIN CA 95765
376-030-004-000	2382 CLUBHOUSE DR	ROCKLIN CA 95765
376-030-015-000	3750 CLUBHOUSE CT	ROCKLIN CA 95765
376-060-002-000	3820 WHITNEY OAKS DR	ROCKLIN CA 95765
454-040-007-000	4025 CORNWALL CT	ROCKLIN CA 95677
454-040-012-000	4013 CORNWALL CT	ROCKLIN CA 95677
454-060-009-000	6709 MONUMENT SPRINGS DR	ROCKLIN CA 95677
497-080-053-000	2900 SONGBIRD WY	ROCKLIN CA 95765
497-080-060-000	2810 IRON TIE CT	ROCKLIN CA 95765
497-080-061-000	2808 IRON TIE CT	ROCKLIN CA 95765
497-080-062-000	2806 IRON TIE CT	ROCKLIN CA 95765
497-080-063-000	2804 IRON TIE CT	ROCKLIN CA 95765
497-080-064-000	2800 IRON TIE CT	ROCKLIN CA 95765
497-080-066-000	2801 IRON TIE CT	ROCKLIN CA 95765
497-080-067-000	2803 IRON TIE CT	ROCKLIN CA 95765
497-080-068-000	2805 IRON TIE CT	ROCKLIN CA 95765
497-080-069-000	2802 BOXCAR DR	ROCKLIN CA 95765

EXHIBIT A
WEED ABATEMENT
NO ADDRESS

010-010-009-000	010-191-086-000	017-084-007-000	030-010-018-000	045-031-004-000
010-010-016-000	010-203-001-000	017-084-011-000	030-020-020-000	045-031-005-510
010-010-017-000	010-204-015-000	017-087-001-000	030-020-021-000	045-031-047-000
010-010-028-000	010-210-021-000	017-087-002-000	030-020-022-000	045-041-014-000
010-010-029-000	010-210-022-000	017-087-003-000	030-030-079-000	045-041-016-000
010-010-043-000	010-220-040-000	017-087-004-000	030-030-080-000	045-041-018-000
010-010-044-000	010-220-041-000	017-087-005-000	030-030-082-000	045-041-019-000
010-023-002-000	010-220-045-000	017-087-007-000	030-030-083-000	045-041-025-000
010-024-002-000	010-260-044-000	017-171-039-000	030-041-029-000	045-041-043-000
010-026-001-000	010-470-003-000	017-171-045-000	030-041-030-000	045-041-044-000
010-030-006-000	010-470-008-000	017-174-020-000	030-070-021-000	045-041-045-000
010-040-040-000	010-470-023-000	017-190-045-000	030-070-024-000	045-041-048-000
010-072-009-000	010-470-024-000	017-276-001-000	030-140-004-000	045-041-049-000
010-091-023-000	016-020-009-000	017-276-004-000	030-140-022-000	045-042-053-000
010-091-024-000	016-130-012-000	017-276-005-000	030-140-024-000	045-042-055-000
010-091-025-000	016-210-011-000	017-276-006-000	032-010-041-000	045-053-039-000
010-122-010-000	016-220-004-000	017-276-007-000	032-060-075-000	045-053-040-000
010-122-012-000	016-220-005-000	017-277-002-000	032-070-074-000	045-053-064-000
010-131-006-000	016-220-006-000	017-277-003-000	032-070-077-000	045-053-084-000
010-132-013-000	016-230-001-000	017-281-008-000	045-011-012-000	045-090-061-000
010-144-010-000	016-230-002-000	017-281-014-000	045-011-013-000	045-090-062-000
010-162-001-000	016-230-003-000	017-281-015-000	045-011-016-000	045-101-059-000
010-162-002-000	016-230-011-000	017-281-016-000	045-011-017-000	045-110-034-000
010-162-003-000	016-230-012-000	017-283-010-000	045-011-018-000	045-110-054-000
010-162-004-000	016-230-013-000	017-283-048-000	045-013-005-000	045-110-055-000
010-162-005-000	016-240-044-000	017-284-004-000	045-013-022-000	045-110-063-000
010-181-044-000	016-351-018-000	017-284-015-000	045-013-023-000	045-110-064-000
010-181-053-000	016-351-032-000	030-010-014-000	045-013-024-000	045-110-065-000
010-181-055-000	017-084-001-000	030-010-016-000	045-021-045-000	045-120-046-000
010-191-026-000	017-084-004-000	030-010-017-000	045-031-003-000	045-120-050-000

EXHIBIT A
WEED ABATEMENT
NO ADDRESS

045-120-065-000	046-020-072-000	491-010-013-000
045-120-068-000	046-030-070-000	491-010-015-000
045-120-069-000	371-040-024-000	497-080-065-000
045-120-072-000	372-210-058-000	
045-131-003-000	372-210-059-000	
045-132-001-000	372-210-060-000	
045-132-022-000	372-220-025-000	
045-150-048-000	372-220-026-000	
045-150-052-000	372-230-019-000	
045-161-007-000	372-250-088-000	
045-360-001-000	372-250-090-000	
045-390-019-000	372-260-072-000	
045-390-020-000	372-270-055-000	
045-450-027-000	373-030-062-000	
045-580-078-000	378-010-013-000	
045-580-083-000	378-010-014-000	
045-590-043-000	378-010-015-000	
045-590-047-000	454-050-030-000	
045-590-049-000	454-070-049-000	
045-590-054-000	454-070-051-000	
045-590-055-000	454-070-052-000	
045-590-056-000	491-010-002-000	
045-600-029-000	491-010-003-000	
045-600-031-000	491-010-004-000	
046-010-006-000	491-010-005-000	
046-010-007-000	491-010-006-000	
046-010-069-000	491-010-007-000	
046-010-077-000	491-010-008-000	
046-020-003-000	491-010-009-000	
046-020-071-000	491-010-010-000	



City Council Staff Report

Subject: Quarterly Building Report

Date: April 11, 2023

Submitted By: David Mohlenbrok, Director of Community Development

Department: Community Development

Recommendation:

Receive the Quarterly Building Report for the Quarter Ended March 31, 2023.

ATTACHMENTS:

1. [Community Development Department Quarterly Building Report](#)

CITY OF ROCKLIN

Community Development Department

Building Division

MONTHLY BUILDING REPORTS



ROCKLIN
CALIFORNIA

January – March 2023



Permits Issued - Summary by Type

City of Rocklin

Date Range Between 1/1/2023 and 1/31/2023

PERMIT TYPE	NUMBER OF PERMITS ISSUED	VALUATION	FEES CHARGED
COMMERCIAL ALTER	10	\$811,850.00	\$33,080.85
OTHER	3	\$75,000.00	\$3,057.06
ROOFING	1	\$33,000.00	\$805.53
TENANT IMPROVEMENT	6	\$703,850.00	\$29,218.26
ELECTRICAL	80	\$1,416,139.00	\$40,356.82
ELECTRICAL PANEL-COM	1	\$1,500.00	\$423.50
ELECTRICAL PANEL-RES	3	\$10,427.06	\$970.50
ESS-RES	2	\$33,000.00	\$1,584.00
EVCS - RES	11	\$11,004.50	\$3,218.50
OTHER	1	\$1,870.00	\$273.50
PHOTOVOLTAIC-RES	55	\$1,168,220.44	\$26,408.82
PV/ESS-RES	7	\$190,117.00	\$7,478.00
MECHANICAL	16	\$282,361.70	\$4,592.06
HVAC-COM	1	\$14,000.00	\$328.84
HVAC-RES	15	\$268,361.70	\$4,263.22
MISCELLANEOUS	2	\$29,000.00	\$1,168.23
ELEC/MECH/PLUM-COM	1	\$15,000.00	\$491.78
ELEC/MECH/PLUM-RES	1	\$14,000.00	\$676.45
MULTI FAMILY ALTER	7	\$182,000.00	\$4,114.29
OTHER	7	\$182,000.00	\$4,114.29
PERMIT REISSUE	1	\$85,000.00	\$399.92
PLUMBING	7	\$58,372.00	\$1,914.50
OTHER	4	\$51,500.00	\$1,094.00
WATER HEATER-COM	1	\$2,000.00	\$273.50
WATER HEATER-RES	2	\$4,872.00	\$547.00
POOL	3	\$229,500.00	\$3,093.83
POOL/SPA	3	\$229,500.00	\$3,093.83
RES 1 2 FAMILY ALTER	36	\$897,743.03	\$24,175.07
ALTERATIONS	9	\$320,450.57	\$11,467.52
OTHER	15	\$268,360.46	\$7,436.27
ROOFING	10	\$265,012.00	\$4,197.00
SIDING	2	\$43,920.00	\$1,074.28
RES 1 2 FAMILY NEW	19	\$2,879,285.56	\$217,016.16
ACCESSORY BUILDING	1	\$45,000.00	\$2,341.95
DWELLING	11	\$2,725,754.76	\$209,240.59
OTHER	1	\$6,000.00	\$643.25
PATIO COVER	6	\$102,530.80	\$4,790.37
SIGN	5	\$54,181.75	\$4,186.58
BLDG PLANNING PERMIT	5	\$54,181.75	\$4,186.58
WEB RES HVAC	45	\$641,468.00	\$12,018.00
WEB RES WATER HEATER	15	\$44,796.61	\$3,936.50
Totals:	246	\$7,611,697.65	\$350,052.81



Permits Issued - Summary by Type

City of Rocklin

Date Range Between 2/1/2023 and 2/28/2023

PERMIT TYPE	NUMBER OF PERMITS ISSUED	VALUATION	FEES CHARGED
COMMERCIAL ALTER	4	\$359,000.00	\$13,102.04
ADDITION	1	\$174,000.00	\$5,481.35
OTHER	1	\$20,000.00	\$948.54
ROOFING	1	\$25,000.00	\$0.00
TENANT IMPROVEMENT	1	\$140,000.00	\$6,672.15
ELECTRICAL	111	\$2,411,003.18	\$51,884.11
ELECTRICAL PANEL-COM	1	\$17,204.00	\$540.12
ELECTRICAL PANEL-RES	4	\$17,000.00	\$1,094.00
EVCS - COM	2	\$16,107.00	\$891.35
EVCS - RES	10	\$12,857.00	\$2,735.00
OTHER	1	\$11,819.50	\$273.50
PHOTOVOLTAIC-RES	89	\$2,216,488.68	\$42,197.64
PV/ESS-RES	4	\$119,527.00	\$4,152.50
MECHANICAL	13	\$221,584.00	\$3,557.50
HVAC-RES	13	\$221,584.00	\$3,557.50
MISCELLANEOUS	1	\$5,313.00	\$605.47
ELEC/MECH/PLUM-RES	1	\$5,313.00	\$605.47
MULTI FAMILY ALTER	1	\$44,000.00	\$2,677.73
ALTERATIONS	1	\$44,000.00	\$2,677.73
MULTI FAMILY NEW	2	\$2,170,121.12	\$157,354.78
DWELLING	2	\$2,170,121.12	\$157,354.78
PERMIT REISSUE	2	\$120,000.00	\$743.00
PLUMBING	10	\$53,257.00	\$2,924.00
OTHER	4	\$28,800.00	\$1,199.00
WATER HEATER-COM	1	\$4,758.00	\$273.50
WATER HEATER-RES	5	\$19,699.00	\$1,451.50
POOL	9	\$1,208,868.00	\$10,185.06
POOL	2	\$260,951.00	\$2,032.33
POOL/SPA	6	\$873,906.00	\$7,219.11
SPA	1	\$74,011.00	\$933.62
RES 1 2 FAMILY ALTER	23	\$351,916.50	\$10,526.83
ALTERATIONS	1	\$16,000.00	\$1,104.45
OTHER	11	\$171,453.00	\$5,110.88
ROOFING	10	\$160,963.50	\$3,964.00
SIDING	1	\$3,500.00	\$347.50
RES 1 2 FAMILY NEW	14	\$4,498,472.59	\$225,333.71
ACCESSORY BUILDING	1	\$145,000.00	\$3,389.49
DETACHED GARAGE	1	\$119,500.00	\$3,046.40
DWELLING	10	\$4,223,972.59	\$217,775.78
OTHER	1	\$2,000.00	\$825.50
PATIO COVER	1	\$8,000.00	\$296.54



Permits Issued - Summary by Type

City of Rocklin

Date Range Between 2/1/2023 and 2/28/2023

SIGN	2	\$12,700.00	\$1,364.59
BLDG PLANNING PERMIT	2	\$12,700.00	\$1,364.59
WEB RES HVAC	31	\$504,136.60	\$8,482.50
WEB RES WATER HEATER	22	\$45,534.00	\$6,017.00
Totals:	245	\$12,005,905.99	\$494,758.32



Permits Issued - Summary by Type

City of Rocklin

Date Range Between 3/1/2023 and 3/31/2023

PERMIT TYPE	NUMBER OF PERMITS ISSUED	VALUATION	FEES CHARGED
COMMERCIAL ALTER	12	\$3,130,068.00	\$66,618.47
ALTERATIONS	2	\$769,680.00	\$12,541.91
OTHER	4	\$60,390.00	\$3,309.72
ROOFING	2	\$174,830.00	\$2,435.79
TENANT IMPROVEMENT	4	\$2,125,168.00	\$48,331.05
COMMERCIAL NEW	1	\$500,000.00	\$7,370.31
RETAINING WALL	1	\$500,000.00	\$7,370.31
ELECTRICAL	235	\$5,357,001.07	\$111,798.78
ELECTRICAL PANEL-RES	8	\$19,435.00	\$2,293.00
ESS-RES	2	\$22,000.00	\$1,118.50
EVCS - RES	17	\$85,173.00	\$4,650.50
OTHER	2	\$2,425.00	\$610.31
PHOTOVOLTAIC-RES	195	\$4,949,264.57	\$91,105.67
PV/ESS-RES	11	\$278,703.50	\$12,020.80
MECHANICAL	17	\$255,718.00	\$4,663.82
HVAC-COM	2	\$43,997.00	\$560.32
HVAC-RES	15	\$211,721.00	\$4,103.50
MISCELLANEOUS	2	\$20,651.00	\$1,010.55
ELEC/MECH/PLUM-COM	1	\$10,000.00	\$603.05
ELEC/MECH/PLUM-RES	1	\$10,651.00	\$407.50
MULTI FAMILY ALTER	6	\$210,000.00	\$4,105.35
OTHER	6	\$210,000.00	\$4,105.35
PERMIT REISSUE	3	\$76,045.00	\$1,152.07
PLUMBING	15	\$107,572.50	\$4,784.94
OTHER	5	\$52,690.00	\$1,472.32
SOLAR PANELS-RES	2	\$15,500.00	\$840.62
WATER HEATER-RES	8	\$39,382.50	\$2,472.00
POOL	14	\$1,438,621.00	\$15,675.03
POOL	7	\$596,169.00	\$7,209.75
POOL/SPA	7	\$842,452.00	\$8,465.28
RES 1 2 FAMILY ALTER	30	\$611,997.97	\$19,956.15
ADDITION	3	\$61,000.00	\$3,692.92
ALTERATIONS	4	\$121,820.00	\$3,685.65
OTHER	16	\$328,557.97	\$9,953.08
ROOFING	6	\$97,620.00	\$2,277.00
SIDING	1	\$3,000.00	\$347.50
RES 1 2 FAMILY NEW	25	\$5,339,496.15	\$352,374.45
DETACHED GARAGE	1	\$100,000.00	\$2,744.92
DWELLING	16	\$5,113,374.55	\$343,130.95
PATIO COVER	8	\$126,121.60	\$6,498.58



Permits Issued - Summary by Type

City of Rocklin

Date Range Between 3/1/2023 and 3/31/2023

SIGN	10	\$36,230.00	\$6,597.07
BLDG PLANNING PERMIT	9	\$33,430.00	\$6,127.07
PLANNING PERMIT	1	\$2,800.00	\$470.00
WEB RES HVAC	31	\$509,144.20	\$8,482.50
WEB RES WATER HEATER	12	\$21,980.00	\$3,282.00
Totals:	413	\$17,614,524.89	\$607,871.49



City Council Staff Report

Subject: Interim City Attorney Appointment

Date: April 11, 2023

Submitted By: Aly Zimmermann, City Manager

Department: City Manager's Office

Recommendation:

Adopt a Resolution of the City Council of the City of Rocklin, Appointing Avdis & Cucchi, LLP to provide Interim City Attorney Services

Background:

The former City Attorney separated from City employment on March 28, 2023. The firm Advis & Cucchi, LLP is already providing general legal services support to the City due to staff vacancies. In order to maintain continuity in the immediate term, staff recommends appointing Avdis & Cucchi, LLP to provide interim City Attorney services under the existing Legal Services Agreement.

Staff anticipates this appointment to be for approximately 2-3 months, during which time a Request for Proposals for interim City Attorney services will be released and the City Council will identify an individual or firm to provide these services until the appointment of a new City Attorney.

Fiscal Impact:

There is no direct fiscal impact. A legal services agreement is already in place with Advis & Cucchi, LLP.

ATTACHMENTS:

[1. Resolution](#)

RESOLUTION NO. 2023-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
APPOINTING ADVIS & CUCCHI, LLP TO PROVIDE INTERIM CITY
ATTORNEY SERVICES

WHEREAS, the former City Attorney separated from employment on March 28, 2023; and

WHEREAS, the City of Rocklin has a need to have City Attorney functions and services performed until a permanent City Attorney is selected and appointed; and

WHEREAS, Avdis & Cucchi, LLP has indicated it is capable, qualified, and willing to perform the functions of the City Attorney on an interim basis; and

WHEREAS, the City Council of the City of Rocklin desires to appoint Avdis & Cucchi, LLP to provide City Attorney services and functions on an interim basis.

NOW, THEREFORE, the City Council of the City of Rocklin does resolve as follows:

Section 1. The City Council of the City of Rocklin appoints Avdis & Cucchi, LLP as Interim City Attorney to perform the functions and services of the City Attorney as defined in the Rocklin Municipal Code.

Section 2. Avdis & Cucchi, LLP will be compensated in accordance with the November 7, 2022 Legal Services Agreement between the City of Rocklin and Avdis & Cucchi, LLP.

Section 3. The City Council may terminate the appointment at any time.

PASSED AND ADOPTED this 11 of April, 2023 by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Ken Broadway, Mayor

ATTEST:

Hope Ithurnburn, City Clerk



City Council Staff Report

Subject: Draft 2023-24 Federal Housing and Urban Development (HUD) Department Community Development Block Grant (CDBG) One-Year Action Plan

Date: April 11, 2023

Submitted By: David Mohlenbrok, Director of Community Development
Laura Webster, Director of Long-Range Planning & Housing
Leslie Woodman, PT Housing Specialist

Department: Community Development

Recommendation:

Solicit comments on the proposed 2023-24 Annual Action Plan and direct staff to prepare the Final Annual Action Plan.

Background:

This is the first of two required public hearings in the preparation of the City's 2023-24 (CDBG) One-Year Action Plan.

To be eligible to receive HUD Community Development Block Grant funds on an annual basis, the City of Rocklin must complete a Consolidated Plan, at least every five years, and an Annual Action Plan. The Consolidated Plan is a comprehensive planning document that serves as the guiding document for the use of funds from the HUD Community Development Block Grant entitlement program in the areas of housing and community development. On April 14, 2020, the City Council approved the current five-year Consolidated Plan.

The Annual Action Plan, a component of the Consolidated Plan, identifies the specific activities the City will undertake during the Program Year. Subsequent Action Plans will be adopted for each respective year of the Consolidated Plan. On February 27, 2023, HUD published CDBG allocations for the current federal fiscal year and the City will receive \$300,177 for the 2023-24 Program Year. Since HUD released the final allocation amount after the draft Annual Action Plan was published, the draft Annual Action Plan has been revised to reflect that amount, as well as, proportional changes to proposed funding in all categories. Revisions to the draft Annual Action Plan document are shown in Track Changes within Attachment 1 to the Staff Report.

The use of CDBG entitlement funds may be used for a wide array of activities that meet at least one of the National Objectives:

- Benefit to low and moderate income persons
- Aid in the prevention of slums or blight
- Urgent need

Eligible activities include, but are not limited to:

1. Housing rehabilitation (loans and grants to homeowners, landlords, non-profits and developers)
2. Down payment and other homeownership assistance
3. Loans and grants to businesses for economic development
4. Removal of architectural barriers to the elderly and disabled
5. Public services such as job training, transportation, health care and child care
6. Public infrastructure

A Notice of Funding Availability (NOFA) and solicitation for proposals from service providers was published in the Placer Herald, on the City's website and distributed through local non-profit e-mail list serves on October 7, 2022. In response to the NOFA, staff received grant applications from Seniors First, The Gathering Inn, Stand Up Placer, KidsFirst, St. Vincent De Paul, Salvation Army, and WeeCare for programs to be funded from the Public Services category. No more than 15% of the current year award (\$45,026.55) can be expended on Public Services during the plan year.

- Seniors First requested \$15,000 in grant funding this year for the Senior Nutrition Program. They were funded \$14,247.45 for Senior Nutrition last year. Staff recommends funding \$11,256.63 for that program from CDBG in 2023-24 in order to evenly distribute the Public Services cap between other service providers.
- Stand Up Placer has requested \$20,000 in grant funding this year for their Victim Services Program. They were funded \$14,247.45 for Victim Services last year. Staff recommends funding \$11,256.64 for that program from CDBG in 2023-24 in order to evenly distribute the Public Services cap between other service providers.
- KidsFirst has requested \$15,000 in grant funding this year for their Family Mental Wellness Program. They were funded \$14,247.45 for this program last year. Staff recommends funding \$11,256.64 for that program from CDBG in 2023-24 in order to evenly distribute the Public Services cap between other service providers.
- St. Vincent De Paul requested \$25,410 in funds for their Food BAGS Home Delivery program. They were funded \$44,125 in CDBG-CV-3 funds last year for their Food BAGS Home Delivery program to Rocklin seniors and disabled to assist in prevention of COVID-19 impacts. Because CDBG-CV-3 funds are no longer available, similar to other proposed services recipients, staff recommends funding \$11,256.64 for continuation and expansion of their Food BAGS program to assist low-income, homebound elderly and disabled adults with groceries and basic essentials.
- Salvation Army requested \$20,000-\$25,000 for their rental assistance program. Since funding from CDBG is limited and these activities would qualify as Homelessness Prevention and Rapid Rehousing, which is an eligible use of LMHA Funds, staff recommends that Salvation Army's request of \$25,000 be approved as part of the City's

Fiscal Year (FY) 2023/24 Operating Budget and be funded from LMHA Funds.

- St Vincent De Paul requested \$15,000 for their rental assistance program. As with the Salvation Army, since funding from CDBG is limited and these activities would qualify as Homelessness Prevention and Rapid Rehousing which is an eligible use of LMHA Funds, staff recommends that St. Vincent De Paul's request of \$15,000 be approved as part of the City's FY 2023/24 Operating Budget and be funded from LMHA Funds.
- The Gathering Inn typically requests \$60,000 - \$65,000 per year for homelessness related activities. Staff recommends that their funding also be approved as part of the City's FY 2023/24 Operating Budget and be funded from LMHA Funds.
- WeeCare has not previously applied for or received any funding from the City of Rocklin. In response to the City's NOFA, WeeCare requested \$42,000 to provide support services to in home Family Child Care Facilities (FCC). According to the proposal, their "BOOST Tool Program" can be considered under services or potentially as a micro enterprise activity designed to improve the marketing results and efficiencies for the FCC's and result in job creation. Although staff conducted considerable research and had follow up conversations with both WeeCare representatives and the City's on-call CDBG consultant, due to a lack of familiarity and comfort level with implementation of the micro enterprise / job creation aspects of WeeCare's proposal, remaining questions regarding CDBG eligibility and uncertainty regarding how accomplishments would be estimated and reported, staff is not recommending funding of the WeeCare proposal in this funding round. According to discussions City staff conducted with our assigned HUD representatives regarding this item, HUD staff indicated that the City has sole discretion regarding its selection of programs and all funding decisions as it pertains to subrecipients.

Agreements with all subrecipients receiving funding will specify that Rocklin funds must be utilized to assist Rocklin residents.

On January 27, 2023, a draft of the Annual Action Plan was made available at City Hall and on the City's website for a 30-day public review of the document. In addition, the notice was emailed to various service providers through dissemination by the Placer Collaborative Network and Placer Consortium on Homelessness. The formal public review period closed on March 1, 2023. To date, the City has not received any comments.

The Final 2023-24 Annual Action Plan, including all changes directed by the City Council, will be considered for adoption at the May 9, 2023 regular meeting of the City Council.

The table below provides a list of programs and allocations that City staff is proposing for approval in the CDBG 2023 Program Year. These items are reflected in the revised 2023-24 Annual Action Plan with the final allocation amount (\$300,177) and subject to input from the public and City Council review and direction at this time.

Program	Final Allocation (\$300,177)
1. Public Facilities and Improvements – provide sidewalk repair and ADA improvements	\$195,115.05
2. Seniors First, Senior Nutrition Program – delivers hot meals to seniors	\$11,256.63
3. Stand Up Placer – provides services to survivors of domestic violence, sexual violence, human trafficking and their non-offending family members	\$11,256.64
4. KidsFirst – provides therapy and case management services to support recovery and healing from trauma, abuse and neglect for children (0-18), adults and families	\$11,256.64
5. St Vincent De Paul – Food BAGS Home Delivery program	\$11,256.64
6. Planning and Administration – general administration of the CDBG program including reporting activities	\$60,035.40

Alternatives:

Direct staff to add or remove programs and/or projects or to adjust proposed funding allocations in the 2023-24 Annual Action Plan within program limits for specific activities.

Fiscal Impact:

Processing of the 2023-24 Annual Action Plan is necessary in order for the City to receive CDBG Entitlement Funds from HUD, and the \$300,177 received for the 2023-24 Program Year will be included in the City's FY 2023/24 Operating Budget.

LMHA Funds available for use in the City's FY 2023/24 Operating Budget are adequate to fund the Salvation Army, St. Vincent De Paul and TGI programs totaling \$105,000 as identified in this report.

ATTACHMENTS:

- [1. 2023-24 Draft CDBG Annual Action Plan - 1/27/23 Public Review Draft Version with Track Changes](#)
- [2. 2023-24 CDBG Application Requests](#)



ATTACHMENT 1

DRAFT

**Fiscal Year (FY) 2023/2024 Annual Action Plan
HUD Entitlement: Community Development Block Grant**

January 27, 2023 – March 1, 2023

Public Review Period: January 27, 2023 – March 1, 2023

Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

The FY 2023/2024 Action Plan is a one-year plan to address the community development and low- and moderate-income housing needs in the City of Rocklin. The plan covers the period of July 1, 2023 through June 30, 2024. It is the fourth Action Plan in the implementation of the five-year 2020 – 2024 Consolidated Plan. Both the Consolidated Plan and the Action Plan are implemented by City staff. The City ~~is expected~~will receive ~~to receive approximately \$284,949~~300,177 from the federal Community Development Block Grant (CDBG) program in FY 2023/2024.

The City also plans to meet its community development and housing needs using a variety of other funding sources, including the Low and Moderate Income Housing Asset Fund and the General Fund.

City staff encourages citizen participation throughout the Action Plan process. This includes consulting local organizations and encouraging public comment during the public review period and at the City Council public hearing to discuss the draft Annual Action Plan. Using research and input from the public, City staff formulated the objectives and outcomes that are briefly described below.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The City's key objectives for the FY 2023/2024 program year are the following:

- * Improve the quality of housing in Rocklin.
- * Sustain a livable community by identifying issues and working with surrounding jurisdictions and local service providers to solve them.
- * Encourage a range of services to help prevent homelessness and to help people move from homelessness to permanent housing, including emergency shelters as well as transitional and supportive housing.
- * Support infrastructure improvements in target areas and for the disabled population using Rocklin services.

* Encourage the provision of services to target-income individuals and families, including those with special needs such as youth, seniors, and persons with disabilities.

*Encourage the provision of services to target-income individuals and families, including survivors of domestic violence, sexual violence, human trafficking and their non-offending family members.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

In FY 2022/2023, in recognition of the need to improve progress towards meeting the goal of serving target-income individuals and families, including survivors of domestic violence, sexual violence, human trafficking and their non-offending family members, the City funded public services that target these survivors. In recognition of the need to improve progress towards meeting the goal of serving seniors, the City funded public services that target seniors. In recognition of the need to improve progress toward meeting the goal of serving target-income children, adults and families with services to support recovery and healing from trauma, abuse and neglect, the City funded public serves that target these survivors.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

City staff encouraged citizen participation throughout the Action Plan process. The Notice of Funding Availability and anticipated schedule of events was published consistent with the City's standard noticing practice, which included publication in The Placer Herald newspaper, on the City's website and distribution to the Placer Collaborative Network (PCN) and Placer Consortium on Homelessness (PCOH) e-mail lists on October 7, 2022.

A notice of the Draft Annual Action Plan availability, 30-day public review period (January 27, 2023 through March 1, 2023) and anticipated public hearing dates of April 11, 2023 for the draft plan and May 9, 2023 for the final Annual Action Plan was published on January 27, 2023. The Plan was available at the City of Rocklin Administration Building and on the City of Rocklin's website throughout the public review period and hearing process. [To date, the City has not received any comments.](#)

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

This section will be completed after the May 9, 2023 public hearing has been conducted.

6. Summary of comments or views not accepted and the reasons for not accepting them

This section will be completed after the May 9, 2023 public hearing has been conducted.

7. Summary

See above information.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	ROCKLIN	
CDBG Administrator	ROCKLIN	City of Rocklin
HOPWA Administrator		
HOME Administrator		
HOPWA-C Administrator		

Table 1 – Responsible Agencies

Narrative (optional)

The City of Rocklin is responsible for administering the Consolidated Plan and the Annual Action Plans.

Consolidated Plan Public Contact Information

Laura Webster
Director of Long Range Planning and Housing
Community Development Department
City of Rocklin
3970 Rocklin Road
Rocklin, CA 95677
laura.webster@rocklin.ca.us
(916) 625-5161

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

The preparation of the FY 2023/2024 Annual Action Plan included consultation with and coordination among government agencies, private groups (for-profit and non-profit) and individuals. The Rocklin Fire Department was one of the organizations who participated in the outreach/consultation process for the Con Plan. The City will continue to include consultation with the Fire Department during preparation of the AAP, to discuss improved coordination related to disaster resiliency, annually moving forward. Opportunities for public participation were offered throughout the Action Plan process. Residents, service providers and other interested parties were invited to provide comments on the Annual Action Plan by submitting written comments, email, calling City staff or attending the public hearings. Notice of the planning process was posted in public places, announced on the City's website, distributed to PCN and PCOH e-mail lists and officially noticed in The Placer Herald newspaper.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City of Rocklin will continue to coordinate with the Roseville Housing Authority, which provides Section 8 vouchers to Rocklin residents. In addition, the City will maintain its relationship with the various governmental health, mental health and service organizations within Placer County. Placer County's Adult System of Care partners with agencies in Placer County to assist adults and older adults achieve their optimal level of self-sufficiency and independence by providing mental health services, substance abuse treatment and in-home support services. City staff created and keeps updated a list of services available to Rocklin residents that need physical and mental health services, foster care, food and other assistance in order to better pair the services to those who need them. City staff also serves as a Board Member for the Homeless Resource Council of the Sierras (HRCS) Placer County.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

City staff have participated in regular committee meetings organized by the HRCS (Continuum of Care - COC) and Placer County Health and Human Services (HHS) Department from August 2015 to the present to consider homeless shelter needs and options in South Placer County as well as strategies to create permanent housing solutions. Participants in these meetings have included local agency staff or elected officials from Rocklin, Roseville, Lincoln, and Placer County. Attendees have also included numerous non-profits.

In 2021 and 2022 Rocklin staff and two City Council Members participated regularly in a new Regional Working Group and Ad Hoc Committee led by a consultant retained by the Placer County's Department of Health and Human Services to facilitate even more in-depth multi-agency discussion of strategies to address homeless shelter needs in South and Mid-Placer County. This process has involved a series of monthly meetings and work efforts for these groups are expected to continue into 2023. The City of Rocklin will continue to coordinate with the Placer Consortium on Homelessness whenever possible on providing homeless needs assistance. The City will also coordinate with surrounding jurisdictions in the provision of housing assistance and related services to homeless persons.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The City does not receive ESG funds, develop performance standards, evaluate outcomes or develop funding, policies and procedures for the administration of HMIS, as it does not administer HMIS. However, the City does consult with the Placer County's Continuum of Care related to funding allocations, and encourages all agencies providing services and care for homeless individuals to utilize the HMIS system.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	ROCKLIN
	Agency/Group/Organization Type	Housing Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Service-Fair Housing Other government-Local

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs-Chronically homeless Homeless Needs-Families with children Homelessness Needs-Veterans Homelessness Needs-Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs Market Analysis Economic Development Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Various departments within the City of Rocklin were consulted including the City of Rocklin Community Development, Fire, Police, Public Services and Finance Departments.

2	Agency/Group/Organization	PLACER COUNTY
	Agency/Group/Organization Type	Services-homeless Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Various departments within Placer County provide information such as Placer County Department of Health and Human Services, Placer County Housing Authority and Placer County Health and Human Services Adult System of Care. The anticipated outcome is improved communication, collaboration, and coordination among the agencies.
3	Agency/Group/Organization	ROSEVILLE
	Agency/Group/Organization Type	Housing PHA Other government - Local
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City of Roseville's Housing Authority was consulted regarding its continued administration of the City of Rocklin's Section 8 Housing Choice Voucher program.
4	Agency/Group/Organization	THE GATHERING INN
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Agency was contacted either through phone call, email notification and/or public forum flyer for consultation and coordination. The anticipated outcome is improved communication and collaboration.
5	Agency/Group/Organization	Placer Collaborative Network
	Agency/Group/Organization Type	Services-Housing Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Victims of Domestic Violence Services-Homeless Services-Health Services-Employment Service-Fair Housing Services-Victims
	What section of the Plan was addressed by Consultation?	Homeless Needs-Chronically homeless Homeless Needs-Families with children Homelessness Needs-Veterans Homelessness Needs-Unaccompanied youth Homelessness Strategy Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City published information related to CDBG document preparation and review opportunities through Placer Collaborative Network's (PCN's) e-mail list. City staff has also attended and been a presenter at the PCN/PCOH Housing Forum events.
6	Agency/Group/Organization	Placer Consortium on Homelessness
	Agency/Group/Organization Type	Housing Services-Housing Services-Homeless Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Homeless Needs-Chronically homeless Homeless Needs-Families with children Homelessness Needs-Veterans Homelessness Needs-Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City published information related to CDBG document preparation and review opportunities through Placer Consortium on Homelessness's (PCOH's) e-mail list. City staff has also attended and been a presenter at the PCN/PCOH Housing Forum events.

Identify any Agency Types not consulted and provide rationale for not consulting

The City did not deliberately omit any agencies from the process.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Homeless Resource Council of the Sierras (HRCS)	Point-in-Time count provided homeless data.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation

Summarize citizen participation process and how it impacted goal-setting

The Notice of Funding Availability and anticipated schedule of events was published in The Placer Herald newspaper, on the City's website and distributed to the PCN and PCOH e-mail lists on October 7, 2022. The Annual Action Plan's review period and public hearing was noticed and published in The Placer Herald newspaper, on the City's website and distributed to the PCN and PCOH e-mail lists on Friday, January 27, 2023. The Annual Action Plan was available for a 30-day public review period from Friday, January 27, 2023 to Wednesday, March 1, 2023. The City Council is scheduled to conduct public hearings to discuss the draft Annual Action Plan on Tuesday, April 11, 2023, and the final Annual Action Plan on Tuesday, May 9, 2023.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Hearing	Non-targeted/broad community	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.
2	Newspaper Ad	Non-targeted/broad community	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Internet Outreach	Non-targeted/broad community PCN/PCOH e-mail groups	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	This will be completed after the public review period and public hearings have concluded.	https://www.rocklin.ca.us/community-development-block-grant

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Below is information regarding expected resources, based on prior allocations, resources, and the current Consolidated Plan.

On February 27, 2023, HUD published CDBG allocations for the current federal fiscal year and the City will receive \$300,177 for the 2023-24 Program Year. ~~Congress has not yet made the HUD FY 2023 allocation that funds the CDBG program. HUD has therefore not announced the City's allocation. The project allocations in this Action Plan made with FY 2023 CDBG funds have been made using an estimate. These allocations will be~~

~~adjusted proportionally by an equal amount to match the actual allocation.~~

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	~~284,949~~ <u>300,177</u>	0	0	~~284,949~~ <u>300,177</u>	~~286,053~~ <u>267,918</u>	As identified in the five-year Consolidated Plan, the City anticipates receiving a total of \$1,413,435 over the five-year Consolidated Plan period. ~~The expected amount available remainder of Con Plan identified in the 2020 Con Plan/Annual Action Plan was \$1,134,329.~~
Other	public - federal	Public Services	0	0	0	0	0	

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City of Rocklin receives no federal funding in addition to CDBG for housing and non-housing community development and there are no matching requirements for the City's CDBG program.

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City is in the process of partnering with Community Housing Works to develop an affordable housing project on City owned property located on Pacific Street in Downtown Rocklin between Oak and Pine Streets.

Discussion

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	CD2.3: Meet senior nutrition and social needs	2020	2024	Non-Housing Community Development	City of Rocklin	CD2: Public services	CDBG: ~~\$10,685.58~~ 11,256.63	Public service activities other than Low/Moderate Income Housing Benefit: 42 Persons Assisted
2	CD2.4: Provide mental health services	2020	2024	Non-Housing Community Development	City of Rocklin	CD2: Public services	CDBG: ~~\$10,685.59~~ 11,256.64	Public service activities other than Low/Moderate Income Housing Benefit: 50 Persons Assisted
3	CD2.4: Provide mental health services	2020	2024	Non-Housing Community Development	City of Rocklin	CD2: Public services	CDBG: ~~\$10,685.59~~ 11,256.63	Public service activities other than Low/Moderate Income Housing Benefit: 7 Persons Assisted
4	CD2.3: Meet senior nutrition and social needs	2020	2024	Non-Housing Community Development	City of Rocklin	CD2: Public services	CDBG: ~~\$10,685.59~~ 11,256.64	Public service activities other than Low/Moderate Income Housing Benefit: 60 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
5	CD1.1: Improve safety and accessibility in public	2020	2024	Non-Housing Community Development	City of Rocklin	CD1: Public improvements and infrastructure	CDBG: ~~\$185,216.85~~ <u>\$195,115.05</u>	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 100 Persons Assisted
6	Planning and Administration	2020	2024	Planning and Administration	City of Rocklin	Planning and Administration	CDBG: ~~\$56,989.80~~ <u>\$60,035.40</u>	Other: 0 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	CD2.3: Meet senior nutrition and social needs
	Goal Description	Provide home delivery of hot meals to home-bound seniors in Rocklin. (Seniors First)
2	Goal Name	CD2.4: Provide mental health services
	Goal Description	The Victim Services Program will provide therapy services to domestic and sexual violence survivors and crisis intervention and advocacy services to Rocklin domestic and sexual violence survivors. (Stand Up Placer)
3	Goal Name	CD2.4: Provide mental health services
	Goal Description	Provide therapy and case management services to support recovery and healing from trauma, abuse and neglect for children (0-18), adults and families. (Kids First)

4	Goal Name	CD2.3: Meet senior nutrition and social needs
	Goal Description	Provide groceries and basic essentials to low-income, homebound elderly and disabled adults. (St Vincent De Paul)
5	Goal Name	CD1.1: Improve safety and accessibility in public
	Goal Description	Sidewalk repairs and accessibility improvements to remove architectural barriers in the public right-of-way and improve safety for disabled persons at various locations in Rocklin in block groups with 51% or more of households with incomes less than 80% AMI throughout the City. Potential activities over the plan period may include installation of auditory pedestrian crossing signals, curb cuts, sidewalks leading up to those curbs, wheelchair ramps, and improved accessible path of travel. (City of Rocklin)
6	Goal Name	Planning and Administration
	Goal Description	Provide general administration of the CDBG program including planning and reporting activities. (City of Rocklin)

Projects

AP-35 Projects – 91.220(d)

Introduction

City staff evaluated all submitted applications and have recommended the below projects to be funded for the FY 2023/2024 Annual Action Plan.

Projects

#	Project Name
1	2023 Senior Services – Seniors First
2	2023 Mental Health Services – Stand Up Placer
3	2023 Mental Health Services – Kids First
4	2023 Senior Services – St Vincent De Paul
5	2023 Accessibility and Safety Projects – City of Rocklin
6	2023 Planning and Administration – City of Rocklin

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

It is difficult to address all the community needs with the limited amount of funding received. However, it is believed that assisting domestic violence victims, seniors, and the disabled; providing basic essentials such as food and mental health care, including families with trauma, are the best ways to allocate funds based on the needs of the community.

AP-38 Project Summary

Project Summary Information

1	Project Name	2023 Senior Services – Seniors First
	Target Area	City of Rocklin
	Goals Supported	CD2.3: Meet senior nutrition and social needs
	Needs Addressed	CD2: Public services
	Funding	CDBG: \$ ~~10,685.58~~ 11,256.63
	Description	Provide home delivery of hot meals to home-bound seniors in Rocklin.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	42 senior individuals
	Location Description	Various homes in Rocklin, CA
	Planned Activities	Provide meals to seniors at home (Meals on Wheels).
2	Project Name	2023 Mental Health Services – Stand Up Placer
	Target Area	City of Rocklin
	Goals Supported	CD2.4: Provide mental health services
	Needs Addressed	CD2: Public services
	Funding	CDBG: \$ ~~10,685.59~~ 11,256.64

	Description	The Victim Services Program will provide therapy services to domestic and sexual violence survivors and crisis intervention and advocacy services to Rocklin domestic and sexual violence survivors.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	50 domestic and sexual violence survivors
	Location Description	Services will be provided at a confidential location in Roseville.
	Planned Activities	Direct labor includes advocacy specialists, the advocacy coordinator, marriage and family therapists, interns, and the clinical manager. These individuals will provide direct services to clients.
3	Project Name	2023 Mental Health Services – Kids First
	Target Area	City of Rocklin
	Goals Supported	CD2.4: Provide mental health services
	Needs Addressed	CD2: Public services
	Funding	CDBG: \$ ~~11,256.64~~ 10,685.59
	Description	The Family Mental Wellness Program will provide therapy and case management services to support recovery and healing from trauma, abuse and neglect for children (0-18), adults and families.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	7 very low and/or low income individuals
	Location Description	Citywide
	Planned Activities	Direct labor includes a therapist and case manager. These individuals will provide direct services to clients.

4	Project Name	2023 Senior Services – St Vincent De Paul
	Target Area	City of Rocklin
	Goals Supported	CD2.3: Meet senior nutrition and social needs
	Needs Addressed	CD2: Public services
	Funding	CDBG: \$ ~~11,256.64~~ <u>10,685.59</u>
	Description	St Vincent De Paul's Food BAGS Home Delivery program will provide groceries and basic essentials to low-income, homebound elderly and disabled adults.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	60
	Location Description	City of Rocklin.
5	Planned Activities	Groceries and basic essentials delivered of eligible Rocklin residents who are low-income, homebound elderly and disabled adults.
	Project Name	2023 Accessibility and Safety Projects – City of Rocklin
	Target Area	City of Rocklin
	Goals Supported	CD1.1: Improve safety and accessibility in public
	Needs Addressed	CD1: Public improvements and infrastructure
	Funding	CDBG: \$ ~~185,216.85~~ <u>195,115.05</u>

	Description	Improvements within the public right of way and pedestrian paths of travel to benefit disabled individuals in the City of Rocklin by improving their accessibility in block groups with 51% or more of households with incomes less than 80% AMI throughout the City.
	Target Date	6/30/2024
	Estimate the number and type of families that will benefit from the proposed activities	100 disabled individuals
	Location Description	Various locations in Rocklin in block groups with 51% or more of households with incomes less than 80% AMI throughout the City. Emphasis for ADA projects will be within Pacific Street and Grove Street areas.
	Planned Activities	Sidewalk repairs and accessibility improvements to remove architectural barriers in the public right-of-way and improve safety for disabled persons citywide. Potential activities over the plan period may include installation of auditory pedestrian crossing signals, curb cuts, sidewalks leading up to those curbs, wheelchair ramps, and improved accessible path of travel.
6	Project Name	2023 Planning and Administration – City of Rocklin
	Target Area	City of Rocklin
	Goals Supported	Planning and Administration
	Needs Addressed	Planning and Administration
	Funding	CDBG: ~~\$56,989.80~~ 60,035.40
	Description	Provide general administration of the CDBG program including planning and reporting activities
	Target Date	6/30/2024

	Estimate the number and type of families that will benefit from the proposed activities	N/A
	Location Description	City offices
	Planned Activities	Provide general administration of the CDBG program including planning and reporting activities.

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Rocklin does not have significant, dense areas of low-income residents, nor are there areas of significant racial or minority concentration.

Geographic Distribution

Target Area	Percentage of Funds
City of Rocklin	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The City's planning is focused more toward the number of persons who can be helped and identifying projects that will produce the best benefit for Rocklin residents.

Discussion

See above information.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

The City of Rocklin does not currently fund any affordable housing projects.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	0
Special-Needs	0
Total	0

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	0
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	0

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Due to the relatively small grant amount available, Rocklin does not utilize CDBG funds for the items in the tables above. However, 110 to 120 Section 8 Housing Choice Vouchers are administered within Rocklin each year through the City's contract with the Roseville Housing Authority. As of the writing of this document, there are currently 120 vouchers from the Roseville Housing Authority leased in the City of Rocklin. The Placer County Housing Authority has provided another 71 vouchers that are currently leased in Rocklin.

AP-60 Public Housing – 91.220(h)

Introduction

The City of Rocklin does not oversee a public housing authority and there is no public housing agency in Rocklin.

Actions planned during the next year to address the needs to public housing

The City recognizes that the Roseville Housing Authority has been acting as the public housing authority for many years and contracts with the City of Roseville to administer Rocklin's Section 8 program. The City will continue to support those services that meet the needs of Rocklin residents.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

While the City of Rocklin is not a public housing authority, the City administers affordability covenants and existing down payment assistance loans on various properties within the City. City staff continue to market these opportunities and work with prospective buyers to determine income eligibility.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

Not applicable; there are no public housing agencies in the City of Rocklin.

Discussion

Please see above information.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

This section discusses the City's one year activities to address the needs of persons who are homeless.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The City of Rocklin has provided CDBG funding to The Gathering Inn (TGI) in the past several years (funding range has been between \$12,000 to \$18,000 annually). However, as a result of additional CDBG subrecipient applicants in recent years and the 15% public services funding limit, the City has decided to fund TGI from its Low and Moderate Income Housing Asset (LMHA) Fund for Homelessness Prevention and Rapid Rehousing (HPRR). TGI typically requests \$60,000 - \$65,000 per year. We anticipate their funding request would be provided through the Citywide budget. In addition to HPRR, TGI's primary goal is to meet the very basic needs of guests on a daily basis year round: hygiene, food and safe overnight shelter. TGI provides access to showers, toiletries, clean dry socks and clothes, plus transportation to a host church where guests are provided a warm and safe place for sleeping along with a hot nutritious meal. Each morning guests are transported back to the intake sites where they can access social services.

The Homeless Resource Council of the Sierras (HRCS) and Placer County's Continuum of Care (CoC) conducts a Housing Inventory Count (HIC) and Point-in-Time (PIT) count of sheltered and unsheltered homeless persons during the last ten days in January in odd numbered years. The Housing Inventory Count (HIC) is a report that informs the homeless assistance community on the capacity to house persons who are homeless at local and national levels. The PIT provides the homeless assistance community with the data needed to understand the number and characteristics of persons who are homeless at one point-in-time. In 2022, the count for Rocklin was 55 individuals. Of those individuals, 7 were sheltered and 48 were unsheltered.

Addressing the emergency shelter and transitional housing needs of homeless persons

Although no transitional housing facility or emergency shelter is located within Rocklin, the Placer County Department of Health and Human Services Adult System of Care operates a transitional housing facility for homeless persons with mental health disabilities just outside the city limits. HomeStart offers a transitional housing program for Placer County homeless children and their families. The Gathering Inn (TGI) is an emergency housing program serving homeless individuals in Rocklin that offers overnight housing at various churches within South Placer County as well as supportive services at their main office in Roseville. The City of Rocklin has supported TGI's activities for several years through the use of CDBG funds, but increased the amount of its support to \$50,000 per year in 2018 and 2019 and \$60,000 in the

years 2020, 2021 and 2022 for HPRR utilizing the City's LMHA Fund rather than CDBG in order to provide a broader opportunity for other service organizations to be funded through the City's CDBG program and to be able to provide a higher level of funding to TGI. TGI typically requests \$60,000 - \$65,000 per year. We anticipate their funding request would be provided from the LMHA Fund and is subject to City Council approval as part of the City's FY 2023/2024 overall budget process. The Lazarus Project provides food, housing, clothing, guidance, counseling, education, job training, budgeting classes, parenting classes, and access to health care for persons recovering from homelessness, unemployment, abuse, addiction, and physical and/or mental impairment.

There are several organizations that provide emergency food in the Placer County area, including First United Methodist Church of Loomis, St. Mark's Anglican Episcopal, and United Methodist of Newcastle. Placer Food Bank conducts a free farmers market one day each month in Rocklin at Johnson Springview Park. The Salvation Army and St. Vincent de Paul also provide assistance to the homeless.

The City will continue to coordinate with these organizations to develop a strong system to meet the needs of homeless persons.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The loss of a job, a raise in rent, an eviction, or domestic violence can easily lead to homelessness for many low- and moderate-income individuals and families. The City also assists the homeless county-wide through its participation in the Homeless Resource Council of the Sierras (HRCS)/Placer County Continuum of Care. The Continuum of Care (CoC) programs are created to address the problems of homelessness in a comprehensive manner.

In 2019, the CoC prepared The Placer County Homeless Strategy which contains a series of approaches to tackle a variety of homeless issues and concerns. Specifically:

STRATEGY 1: Develop Affordable Housing with Services (i.e., Permanent Supportive Housing).

STRATEGY 2: Continue Support at Placer County Community Development Resource Agency

(CDRA)Housing Development Stakeholder Meetings.

STRATEGY 3: Communicate Consistently With General Public About Homelessness.

STRATEGY 4: Increase Investment in Treatment—Alcohol, Drug, and Mental Health.

STRATEGY 5: Increase Emergency Housing Beds.

STRATEGY 6: Continue Participation in the Built for Zero Campaign.

In 2021 and 2022 Rocklin staff and two City Council Members participated regularly in a new Regional Working Group and Ad Hoc Committee led by a consultant retained by the Placer County’s Department of Health and Human Services to facilitate even more in-depth multi-agency discussion of strategies to address homeless shelter needs in South and Mid-Placer County. This process has involved a series of monthly meetings and work efforts for these groups are expected to continue into 2023.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

The City will continue to coordinate with our partners to develop a strong and effective system to meet the needs of homeless persons.

Rental Assistance to those impacted by COVID-19 will continue to be provided by the Salvation Army who received an allocation of \$39,000 in CDBG-CV-1 and \$20,000 in CDBG-CV-3 funding from the City. In 2022, the City also allocated \$45,000 in CV-1 funds to KidsFirst for a Rental/Mortgage/Utility Assistance program. St Vincent De Paul also received an allocation of \$92,713.02 in CV-3 funds to provide Rental and Utility Assistance to Rocklin residents. The Gathering Inn was also allocated \$142,274.98 in CV-3 Funds to provide Direct Services to Rocklin Homeless due to COVID (Housing, Case Management, Drivers, Transportation, Food, Shelter, Day Services) / Rental Assistance. TGI typically requests \$60,000 - \$65,000 per year. We anticipate their funding request would be provided from the LMHA Fund with an emphasis for use on Homeless Prevention and Rapid Rehousing. Due to the limit on services that can be funded from CDBG, recommended funding in 2023 for the Salvation Army's Rental Assistance Program is also anticipated to be from LMHA funds in the amount of \$25,000. [In addition, St Vincent De Paul's Rental Assistance Program is anticipated to be from LMHA funds in the amount of \\$15,000.](#) Approval of LMHA funding for TGI, ~~and~~ Salvation Army [and St Vincent De Paul](#) is subject to City Council approval as part of the City's FY 2023/2024 overall budget process.

Discussion

See information above.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City's 2021-2029 Housing Element evaluated potential barriers or constraints to the development of affordable housing. These include the following:

Market Constraints

- Development costs; and
- Mortgage and rehabilitation financing.

Governmental Constraints

- Land use controls;
- Flexibility in residential development standards;
- Provisions for a variety of housing;
- Development permit procedures;
- Site improvements, development fees, and exactions;
- Building codes and enforcement;
- Reasonable accommodation procedures; and
- Housing for persons with disabilities.

Environmental Constraints

- Water supply;
- Sewer capacity;
- Oak tree preservation;
- Seismic safety;
- Flooding;
- Fire protection;
- ISO Rating; and
- Other hazards.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City of Rocklin recognizes there are certain public policies, particularly zoning and land-use

regulations, that pose challenges in increasing affordable housing opportunities and residential investment. This is revealed in higher housing costs, a shortage of affordable housing in relation to demand, and higher land costs. Inflexible or outdated regulations contribute to this problem.

As identified in the 2021-2029 Housing Element, land costs, construction costs, and market financing can potentially hinder the timely production of new residential projects. Although many factors limiting housing production are market-driven, the City has some control in instituting policies and programs to address the constraints or limiting factors.

Costs associated with financing and construction costs for residential projects are going to impact developers that are seeking to serve the affordable housing market segment. Although land costs help keep the cost of some new housing affordable, rising construction costs and market financing will have a substantial impact on developers, resulting in substantially higher prices for their products once they are on the market.

The City is committed to removing or reducing barriers to affordable housing whenever possible. A variety of actions are contained in the 2021-2029 Housing Element to address these issues and will be completed during the 8-year implementation cycle. The City of Rocklin has also designed a number of implementing programs and goals that will focus City resources on meeting its projected housing needs. The City recognizes that there are a number of factors impacting the provision of affordable housing.

Overall, development standards in Rocklin are comparable to similar communities. However, parking requirements for apartments, condominiums, and townhomes may be higher than typically required. To facilitate affordable housing development, the City offers a variety of incentives, including reduction or waiver of garage parking requirements. Specifically, for apartment and triplex units that are affordable to lower-income households, the requirement for one covered space per unit and visitor parking is waived at the request of the applicant. Pursuant to State Density Bonus law, projects meeting the requirements of the Density Incentive Program are eligible to receive density increases, use of state parking standards, and may also receive additional regulatory concessions. The City also created a BARRO (Business Attraction Retention and Revitalization Overlay) zone primarily focused in the downtown/central Rocklin area which allows deviations to parking standards for both new residential and non-residential uses subject to evaluation of off-site parking availability and approval by the Community Development Director on a case-by-case basis.

The City's 2021-2029 Housing Element was certified by HCD on November 29, 2021 and includes a detailed Assessment Furthering Fair Housing (AFFH) and programs to implement the latest housing legislation.

Discussion:

Please see above information.

AP-85 Other Actions – 91.220(k)

Introduction:

This section discusses the actions the City of Rocklin will undertake during the FY 2023/2024 Annual Action Plan. This includes actions to 1) foster and maintain affordable housing; 2) evaluate and reduce lead-based paint hazards; 3) reduce the number of poverty-level families; 4) develop institutional structure; and 5) enhance coordination.

Actions planned to address obstacles to meeting underserved needs

While there are several constraints to meeting the needs of target-income residents, the primary obstacles identified through citizen participation were determined at the public hearings. The City of Rocklin's Housing Element includes recommendations and programs to alleviate obstacles to meeting underserved needs. The City will continue to use CDBG dollars to address underserved needs and to provide education about services and service providers to the extent feasible. The City will encourage area service providers to offer services in the community. Compared with 94 percent in California, 97 percent of Rocklin residents can connect to high-speed internet. Residents of Rocklin depend on their internet services to connect with the community and pursue professional goals. Cable internet from Wave Broadband reaches 96 percent of Rocklin residents. Commercial offerings in the area are similar to those given to residents. For those households that do struggle for broadband access, the Rocklin Library offers 13 internet workstations free of charge. In addition, several community parks in Rocklin have public Wi-Fi provided by the City.

Actions planned to foster and maintain affordable housing

The Community Development Department staff regularly reviews Housing Element programs, objectives, and progress towards accommodating the City's share of the regional housing need. An annual implementation report will be prepared and provided to the California Office of Planning and Research and California Department of Housing and Community Development. Depending on funding availability, the City will consider modifications to Housing Element programs as necessary and appropriate to implement General Plan goals and policies.

Actions planned to reduce lead-based paint hazards

The City will continue to coordinate with Placer County's Department of Health and Human Services Environmental Services Division when possible to help reduce lead-based paint hazards and will educate City residents about where to go if there is a problem.

Actions planned to reduce the number of poverty-level families

The City's anti-poverty strategy includes improving the quality of housing in Rocklin, assuring safe housing

choices for residents, and supporting social service agencies.

The City's anti-poverty strategy will focus on:

- Working with project proponents to increase the supply and availability of decent, safe, and affordable housing necessary for low-income families to live healthy, productive lives;
- Working with local utility providers to ensure existing and planned infrastructure will continue to support a viable community and benefit low- and moderate-income persons;
- Looking for opportunities to increase the effectiveness of existing programs through better collaboration and efficient implementation; and
- Providing funding to a larger variety of programs to better assist individual situations, such as the victims and families of domestic violence, sexual violence and human trafficking, and individuals or families that recently faced an unexpected expense.

Actions planned to develop institutional structure

The City relies on a network of public sector and non-profit organizations to implement the Consolidated Plan. These organizations play a large role in directly providing housing and services to low-income, homeless, and special needs populations throughout Rocklin. The system's strengths include the collaborative manner in which these diverse groups work together to maximize available resources. Rocklin is a large enough city to have many institutional resources, yet small enough to be able to effectively communicate and collaborate.

The City does not plan to duplicate services of other established and successful programs. The City's system of institutional structure is strong and well-coordinated, with little duplication of services.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Roseville's Housing Authority administers the Section 8 program for the City of Rocklin via contract. The City has historically budgeted for these services from its General Fund and anticipates providing continued funding in a similar manner in FY 2023/2024.

Discussion:

See above information.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The following table identifies program income that is available for use that is included in projects to be carried out.

The City does not currently have a balance of program income. The City does not plan to receive program income in FY 2023/2024.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

See above information.



Project Name: Meals On Wheels

Request: \$15,000 in Standard CDBG Funding for PY23

1. Organization Description:

Seniors First is a 501c3 nonprofit corporation first established in 1971 as the Volunteer Bureau of Placer County. The organization later became Senior Independent Services before merging with Seniors First in 2007 to become the largest provider of senior services in Placer County. Our mission is to keep Placer County seniors independent. Our goals are to (1) educate and support seniors, family members, caregivers and loved ones of dependent seniors; and (2) provide direct services and information about available community resources for seniors.

Based in Auburn, Seniors First offers five major programs: Information & Assistance, Nutrition, Transportation, Telephone Reassurance, and Assisted Living Placements. Last year, over 100,000 individual services advanced the Seniors First mission to keep Placer seniors independent including the provision of 2,700 rides, over 100,000 nutritious meals, 5,000 links to information and essential services to meet the needs of the fastest growing segment of Placer County's population.

2. Project Description:

Project Goal: Homebound seniors are healthy and food secure

Objective: Safely provide meals to homebound seniors

Rocklin's CDBG funding will support Seniors First's Meals On Wheels (MOW)—an existing program. Specifically, funds will be used to purchase and distribute meals to Rocklin seniors.

Food insecurity is essentially financial insecurity: when individuals and families do not have enough money to eat, they are forced to prioritize other expenses, like rent and other bills, over food. The burden on older adults is the latest example of how inflation — at 40-year highs — is exacerbating food insecurity across the economy. Higher prices on food, gas and housing are weighing heavily on those who can least afford the increases and are creating new challenges for a population that is most vulnerable to the coronavirus.

Half of older people who live alone are struggling to get by on less than \$27,000 a year — or the bare minimum for a single renter in good health to cover expenses, according to the Elder Index, a cost-of-living measure. The steady climb of inflation has intensified the stress on retirees. An estimated 9.5% of people over age 65 live below the poverty line, compared with 8.8% of younger adults, according to the Census Bureau. The situation, experts say, has become dire with inflation. One in three Placer County seniors are housing-cost burdened. Homelessness among seniors is rising rapidly and is expected to triple in the next decade.

Seniors First's MOW program is still operating at 182% of capacity due to the pandemic and its aftermath. With continued CDBG support from the City of Rocklin, Seniors First will provide five

Funding Request: City of Rocklin Community Development Block Grant Program Year 2023

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home-delivered meals per week to eligible, food insecure seniors in Rocklin. Meals will be delivered three times per week and will be a combination of fresh and frozen meals. Meals will be planned under a dietician's oversight, then prepared and packaged by Summit Food Services at the Placer County Probation Department kitchen facility. All meals will meet USDA Senior Nutrition Guidelines. Meals will be picked-up and safely transported to our Café hubs that are strategically located across the western slope of Placer County. From there, carefully screened volunteers will deliver the meals to participant homes. Staff and volunteers will also conduct wellness phone calls in place of the daily personal visits typically provided by MOW to check-in on each program participant.

Our Senior Nutrition Program has been in operation for 37 years. Our MOW component is one of more than 5,000 independent, community-based programs serving MOWs across the country. Seniors First's MOW is the only free meal-delivery program exclusively for seniors in Placer County.

3. *How funds will be spent:*

CDBG funding received from the City of Rocklin will be used to purchase meals for eligible Rocklin seniors.

4. *Amount of CDBG funds requested:* \$15,000

This request represents 1% of the program's total budget (\$1,205,084); Rocklin seniors represent 16% of all program participants.

5. *Alignment with National Objectives:*

The proposed social services are an eligible activity and fall under two of the three National Objectives:

- Benefit to Low- and Moderate-Income Persons
- Urgent Need

6. *Target Population:* Describe how many individuals in the low or very low-income levels you expect to provide services to on a monthly and annual basis with the CDBG funds.

The project will serve seniors residing in Rocklin who meet the following eligibility requirement:

- i. 60 years of age or better
- ii. Frail, elderly homebound or need help to leave their home
- iii. Unable to prepare meals or shop for themselves
- iv. Had a recent hospital stay or ongoing health problems
- v. Seniors that live alone or with a caregiver



Overall, 375 Placer County seniors will be served by MOW, including 60 Rocklin seniors, with all funding sources. Specifically:

- 60 Rocklin seniors X 253 meal service days = 15,180 meals delivered in Rocklin.
- Of those currently served, an estimated 80% (n=48) served will be in the low to very low-income level on a monthly and annual basis.
- An estimated 80% will be age 75 or older.

7. Method used to document income levels and expenditures to Rocklin residents:

Funding received from the City of Rocklin is strictly managed to ensure that only residents of Rocklin are served by these funds. During the program’s eligibility screening and intake process (currently conducted by phone due to COVID), staff will verify that the client's home address falls within the City limits according to the Placer County GIS website. Age and income information is also ascertained from the applicant.

8. Primary Contact Information: List who in your organization would be the primary contact for the grant including their full contact information (i.e., phone, e-mail, etc.).

Organization Name: Seniors First
Name: Stephanie Vierstra, Chief Executive Officer
Address: 12183 Locksley Lane, Suite 205, Auburn, CA 95602
Phone: 530-878-5705
Email: stephanie@seniorsfirst.org

9. Payment Information: Provide the entity name, address and name of the individual that payments would be directed to, should you receive an award.

Name: Seniors First
Address: PO Box 6090, Auburn, CA 95604
Attention: Stephanie Vierstra

10. Reporting / Invoicing Preference: Indicate your preference regarding whether you would be invoicing and providing required reporting data monthly or quarterly.

☒ Monthly



11. Contract Authorization: Identify who in your organization appears on the Secretary of State Business Search Forms and has the authority to sign contracts. Please provide the full names of those parties (preferably 2 individuals with signing authority). You will also be asked to provide a copy of the most current form if your entity is selected for funding.

Secretary of State [Business Search](#) Information:

Entity Name: Seniors First, Inc.

Agent: Stephanie Vierstra

Signing Authority:

1. Stephanie Vierstra, Executive Director
2. Constandinno N. (Gus) Petsas, Board Chair

12. CDBG Experience and Reference:

Seniors First has over a decade of experience as a CDBG grantee with the cities of Rocklin and Roseville who have provided generous support to Seniors First's Senior Nutrition Program.

Our three-year funding history from the City of Rocklin CDBG funds:

Year Received	Program Supported	Amount
2022	Meals On Wheels	\$14,216
2021	Meals On Wheels	\$13,953
2020	Senior Café	\$13,995

City of Roseville CDBG Contact:

Name & Title: Kristine Faelz, Housing Analyst
Economic Development Department, Housing Division
Address: 316 Vernon Street, Suite 150, Roseville, 95678
Email: kpfaelz@roseville.ca.us
Phone Number: 916-774-5451

13. Insurance Requirements:

Seniors First will continue to meet the City's requirements to carry standard insurance coverages noted in the 2023 Proposal Guidance and will provide evidence of insurance, full endorsements and the City named or endorsed as additionally insured if selected for funding.

Seniors First 12-Month Meals On Wheels Program Budget

Personnel Costs	Annual Program Cost	Total Other Sources	Rocklin CDBG (Pending)	Request = to Percentage of Expenditure	Budget Explanation
Total Personnel Costs	\$ 172,953	\$ 172,953	\$ -	0%	

Non-personnel Costs	Annual Program Cost	Total Other Sources	Rocklin CDBG (Pending)	Request = to Percentage of Expenditure	Budget Explanation
Catered Food	\$ 480,068	\$ 465,068	\$ 15,000	3%	Total represents cost of 94,875 prepared meals purchased from Summit & Valley Food Services calculated at \$5.06 per meal (170 baseline Seniors + 205 emergency level COVID meals over 253 service days per year)
Other Direct Costs	\$ 126,136	\$ 126,136	\$ -	0%	
Subtotal Non-Personnel Costs	\$ 606,204	\$ 591,204	\$ 15,000		
Total Direct Costs	\$ 779,157	\$ 764,157	\$ 15,000		
Indirect Costs	\$ 425,927	\$ 425,927	\$ -	0%	
Total Expenses	\$ 1,205,084	\$ 1,190,084	\$ 15,000		
Request Percentage of Budget			1%		



City of Rocklin CDBG Proposal 2023-24 Victim Services Program for Rocklin Residents

Organization Mission and History

Name: Stand Up Placer, Inc.

Description: Stand Up Placer's mission is: Saving lives by empowering survivors and educating communities to stand up to domestic violence, sexual assault, and human trafficking. We are a 501c3 nonprofit that provides services to Placer County survivors of domestic violence, sexual violence, human trafficking and their non-offending family members, and we offer community education around domestic/sexual violence and human trafficking to companies, agencies and schools. We have provided services to survivors since 1978, and we offer victims fleeing life-threatening abuse the only confidential safe house located in Placer County. We offer a full array of services designed to allow survivors to rebuild their lives from a place of safety, whether they receive these services as residential clients or, like the majority of survivors, through our service offices in Auburn and Roseville. Core services include advocacy, accompaniment, peer counseling, therapy, legal assistance, emergency shelter, and housing.

Program Information

Description of Program: Stand Up Placer is requesting \$20,000 from the City of Rocklin CDBG Program to benefit low to moderate income Rocklin residents who are victims of domestic violence, sexual assault, and human trafficking as part of the agency's Victim Services Program. This is an ongoing program with core funding provided by Cal OES Domestic Violence, Rape Crisis, and Human Trafficking Victim Assistance Programs. The agency has increased capacity by securing additional funding for over a decade from Roseville CDBG and Citizens' Benefit Fund, and for several years by the Rocklin CDBG grants. funders include Kaiser Permanente and private donors. The program is funded through the end of the current fiscal year with applications in process or to be released for the next fiscal year.

The Victim Services Program addresses the need for survivors of domestic/sexual violence and/or human trafficking to address their trauma, including mental and

physical health needs, support their individual process of healing, and reduce the risk of future violence in their lives. The services in this program include: crisis intervention; therapy for adults and children; individual and group peer counseling; assistance with accessing the human services support system; legal advocacy including help with preparing temporary restraining orders (TROs), divorce and custody paperwork, and court accompaniment; and hospital accompaniment and advocacy. Referral to the safe house is provided for those fleeing life-threatening danger.

Program Strategy: Domestic violence, sexual assault, and human trafficking victims face significant mental health issues as a result of their trauma and many barriers to service. All agency staff and volunteers working directly with victims must successfully complete a 72- hour Crisis Intervention Training program as well as a job shadowing period before working solo with victims. Due to changes instituted to support both safety and uninterrupted access during the pandemic, services may be provided in-person, via telephone or video conferencing, or via telehealth applications.

- *Crisis intervention* allows victims to plan their immediate next steps to address their safety, housing, and mental health needs. Initial intake and screening for CDBG eligibility occurs during initial client interactions and is recorded in the program enrollment section of agency's victim-services specific database, Apricot.
- *Clinical therapy*, provided under CDBG by agency staff offers survivors access to mental health care for their specific needs. Clinical Program staff include Licensed Marriage and Family Therapists (LMFTs), Registered Associate MFTs, and MFT trainees. Because we operate a training program for MFT candidates seeking to gain clinical therapy hours toward graduation and/or licensure, the specific therapy staff may vary year to year. Stand Up Placer will provide relevant clinical program staff credentials upon request once the 2022-2023 year begins. Clients with specialty needs receive referrals for these needs, such as substance abuse or psychiatric care to community partners.
- *Advocacy services* help survivors to access the continuum of care within the community including basic medical care and fundamental needs, such as food, clothing, and housing. Legal advocacy supports both the immediate need for safety with restraining orders as well as assisting survivors with accessing long-term legal remedies for their situations. Collectively, this array of services helps to reduce the impact of trauma on survivors' mental health and that of their children and reduces the risk of re-entering violent situations. We have found survivors achieve the most successful outcomes when they are supported with culturally competent, trauma-informed care

Stand Up Placer, Inc. · 530.823.6224 · www.StandUpPlacer.org

that honors their right to choose their own life goals and the best set of services to meet their unique needs.

Program Goals and Objectives: The Victim Services Program goals and objectives are as follows:

Goal 1: To increase access to services needed for recovery and resilience.

- Objective a: To increase access to mental health services to enhance recovery and resilience.
- Objective b: To increase access to supportive programming to enhance recovery and resilience.

Goal 2: To reduce risk factors, enhance protective factors, and link to appropriate resources to prevent future incidents of violence.

- Objective a: To assess the immediate needs of victims.
- Objective b: To increase personal safety and the perception of safety.
- Objective c: To reduce the risk of future incidents of violence.

Outcomes: Stand Up Placer will share objective and subjective outcomes with the City of Rocklin. We will share general income, race/ethnicity, age, and gender demographic information. We will report the total number of Rocklin survivors served and the number of CDBG beneficiaries served for the following advocacy and therapy services:

- Shelter referrals
- Crisis counseling (in person crisis intervention, safety planning and social services advocacy)
- Therapy sessions (individual clinical therapy sessions)
- Hotline calls
- Total Legal Services
 - Temporary Restraining Orders
 - Court Accompaniment

Stand Up Placer will also share survivor stories that demonstrate the personal impact that receiving services makes. Survivor stories are factual, but personally identifying information is altered to protect their safety and anonymity

Funding Request, Use of Funds, and Staff:

Stand Up Placer is requesting \$20,000 from the City of Rocklin CDBG Program to support the Victim Services Program. The budget request to the City of Rocklin reflects a portion of the wages and benefits for direct services staff who will provide the program services to Rocklin residents who are eligible beneficiaries of the CDBG program.

- Advocates perform crisis intervention, safety planning, advocacy, and accompaniment to victims according to their needs.
- Program Coordinators supervise advocates and provides direct services. They will bill time to the program only when they provide services to victims.
- Marriage and Family Therapists (MFTs) and Registered Associate MFTs provide clinical therapy.
- The Clinical Program Manager provides mandated clinical supervision to marriage and family therapist interns and clinical therapy to victims. She will bill time only when providing therapy to victims and their children.
- Program Supervisors manage the domestic violence, sexual assault, and human trafficking programs. These individuals will only bill time when they provide advocacy services to victims.
- No management or administrative time, or overhead costs will be billed to CDBG funds per national CDBG program rules.

The services will be provided at Stand Up Placer's service offices in Roseville and Auburn.

Alignment with National Objectives and Rocklin Consolidated Plan:

The Victim Services Program most closely aligns with the City's Consolidated Plan Priority Need CD 2, Public Services. Although the proposal does not directly provide Emergency Shelter, clients are referred to the shelter program through the funded program. It aligns with the National Objectives of Benefit to Low and Moderate Income Persons and meeting Urgent Need (domestic violence).

Number of Low and Very Low Income Residents to Be Served:

Full funding of this request will allow us provide therapy services to approximately 20 additional survivors and crisis intervention and advocacy services to approximately 80 more Rocklin survivors annually than we would without funding from Rocklin CDBG. Monthly client numbers vary due to fluctuations in the number of victims who present who are also CDBG-eligible Rocklin residents. We are requesting this amount to enable to continue to support to the city's most vulnerable residents at the same levels as last year. If the City of Rocklin is able to support Stand up Placer at a lower amount, we would lower the services to be provided proportionately. At funding of \$15,000, we would be able to provide therapy to 15 additional individuals and crisis intervention and advocacy to 60. At funding of \$10,000 we would provide therapy to 10 additional individuals and crisis intervention and advocacy to 40.

Population to be Served: The population to be served by the Victim Services Program with CDBG funding is low income Rocklin residents suffering from the effects of domestic violence, sexual assault, and human trafficking and their children. We

offer these services to all survivors regardless of race/ethnicity, age, disability, gender/gender identity, sexual orientation, faith traditions, or income. Survivor demographics track along the general county population demographics, with a majority white population followed by Hispanic/Latino, with smaller percentages of Asian/Pacific Islander, AfricanAmerican/Black, multi-racial, and Native Americans. Clients range in age from newborn to the elderly, but the majority of clients are aged 25-44. However, sexual assault clients are disproportionately children and transition-aged youth. Approximately 90% of all victims we serve annually fall into the extremely low, very low, low, and moderate Area Median Income brackets established by HUD for our region. Some come to Stand Up Placer with low income status, and others fall into poverty or financial distress by fleeing their dangerous living situations or as a result of their trauma.

Documentation:

Stand Up Placer documents program enrollments in the agency's HMIS-comparable database. Because the program is based on urgent safety needs, victims of domestic violence are presumed eligible under CDBG guidelines; however, we will only consider Rocklin residents to be eligible CDBG beneficiaries if they provide residency, income, and racial demographic information. Survivors are not required to provide information to receive services due to the nature of their trauma.

Business and Contact Information

Primary Contact:

Sr. Grants, Contract and Compliance Manager: Louise Arquilla 530-823-6224 x1009, louisea@standupplacer.org

Finance Contact:

Finance Manager: Ehsamuddin Kazimi, 530-823-6224 x1010, ehsamuddin@standupplacer.org

Payment Information:

Payee: Stand Up Placer, Inc.
Address: PO Box 5462, Auburn, CA 95604
Attention: Ehsamuddin Kazimi
Agency EIN Number: 94-2578871

Billing and Reporting Preference: quarterly

Individuals on Secretary of State Business Search Forms:

On the latest filing of information with the Secretary of State, the Officers are listed as: Jenine Jenkins, CEO

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Laura Strasser, Secretary
Kristin Lawson, Chief Financial Officer

Authorized Signatories:

Primary (on Secretary of State forms): Jenine Jenkins, 530-823-6224x1002,
jenine@standupplacer.org

Alternate: COO/Associate Director, Rebecca Chenoweth, 530-823-6224 x 1017,
rebecca@standupplacer.org

Single signatories with Resolution of Delegated Authority.

Stand Up Placer is pleased to provide any additional documentation that the City of Rocklin may request, including 501(c)3 determination letter, agency budget, tax returns and audited financials.

The required insurance policies renew between January 1 and February 15. We will be able to supply current (2023) insurance documentation as part of contracting the grant.

City of Rocklin

2023/24 CDBG Program

Subrecipient:

Program/project:

Stand Up Placer, Inc.

Rocklin Victims Services Program

Line item description of cost	Total program	CDBG	Other funds
Salaries (direct services personnel)	350,829.00	15,650.00	335,179.00
Salaries (program management)	42,043.00	-	42,043.00
Payroll taxes & benefits	110,004.00	4,350.00	105,654.00
Program services	2,643.00	-	2,643.00
Travel & mileage	7,387.00	-	7,387.00
Community outreach	1,838.00	-	1,838.00
Rent/Utilities/Maintenance	35,876.00	-	35,876.00
Communications	10,621.00	-	10,621.00
Office supplies/Postage/Equipment	14,598.00	-	14,598.00
Information Technology	10,854.00	-	10,854.00
Professional fees (consultants & contractors)	20,650.00	-	20,650.00
Insurance	5,733.00	-	5,733.00
Total	\$ 613,076.00	\$ 20,000.00	\$ 593,076.00



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TAX ID#: 68-0195225

KidsFirst – City of Rocklin CDBG PY 23 Grant Proposal – Final

With this application, KidsFirst formally requests funding in the amount of \$15,000 for our Family Mental Wellness Program. This program provides evidence-based/evidence-informed therapy and case management services to support recovery and healing from trauma, abuse, and neglect for children (ages 0-18), adults, and families.

Organization History:

Established in 1989 as a private, non-profit (501c3) organization, KidsFirst's mission is to end child abuse and neglect. Our vision is that all children live in a safe, healthy, and nurturing home. We are dedicated to helping families by providing them with the tools they need to cope with difficult life circumstances before they become overwhelming. With Counseling & Family Resource Centers in Roseville and Auburn, our programs target the most vulnerable children, families, and neighborhoods in Placer County to meet the growing needs of our region. We strengthen families by Educating, Advocating, and Changing Lives. Serving as the Child Abuse Prevention Council of Placer County, we offer both prevention and treatment-based therapies, parenting classes, home visitation, and extensive case management services to help link families to the resources they need. KidsFirst trains professionals, government officials, and lay persons regarding child abuse and its prevention. Furthermore, KidsFirst works closely with other community-based organizations and county agencies to ensure non-duplication, and effective service delivery to meet the needs of children and families in the community.

KidsFirst's Mental Wellness Program:

KidsFirst's therapy and case management services are well-established, long-standing programs. KidsFirst has provided these services at **no cost** to community members for over 30 years. KidsFirst offers its therapy program for the treatment of child abuse, as well as for adults, couples, and families. KidsFirst's clinical team consists of two licensed supervisors, one licensed



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Professional Clinical Counselor, one Associate Marriage and Family Therapist (license-eligible), and two Master of Social Work Trainees. Two of our clinical team members are bilingual Spanish speakers and one of our Master of Social Work Trainees is a bilingual Spanish, Punjabi, and Hindi speaker. Additionally, our case management team has a combined total of over 20 years of experience in the social services field. All eight of our case managers are bilingual Spanish speakers.

KidsFirst therapists are trained to provide varied evidence-based and/or evidence-informed modalities including Parent-Child Interaction Therapy, Cognitive Behavioral Therapy, Trauma-Focused Cognitive Behavioral Therapy, Play Therapy, and brief clinical interventions. The clinical staff possesses knowledge of victimization, child trauma, adverse childhood experiences (ACEs), family violence, child development, early brain development, post-traumatic stress disorder, attachment, grief and loss, stressors of foster placement, concurrent plans, cultural and ethnicity issues, legal interventions, development delays, and disabilities. KidsFirst therapists continually enhance therapeutic knowledge through various trainings and participate in individual and group supervision with the Clinical Program Manager to review cases and treatment plans.

As a result of the Covid-19 pandemic, many of our children, families, and community members have experienced mental health challenges. Sadly, children in volatile home situations have endured heartbreaking circumstances. Children and families have struggled with increased isolation, inconsistent childcare options, and irregular in-person school schedules, along with a decrease in regular contact with those outside of their homes. Parents have been under unprecedented amounts of stress for an extended period of time and may not have the skills to deal with their mental health challenges and those of their children and other family members. KidsFirst has seen a significant increase in requests for mental health services over the last two years. Unfortunately, our requests exceed our capacity.



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Utilization of funds:

City of Rocklin CDBG funds will be used for direct service personnel costs. Specifically, funding will enable KidsFirst to provide a 0.17 Therapist and a 0.08 Case Manager to serve 10 very low to moderate-income Rocklin residents experiencing mental health challenges during the grant performance period.

KidsFirst's therapy program offers clients approximately 12 weekly therapy sessions. For clients needing long-term treatment, KidsFirst can refer families to appropriate external resources (e.g., the Placer County Victim/Witness office) or provide extended treatment internally, as appropriate. While engaged in therapy, families also receive case management, which is an important component of mental health services. Case Managers also help families obtain vital resources such as rental/mortgage and utility assistance, health insurance, Cal Fresh benefits, legal help, etc., thus enabling families to stabilize and focus on their therapy treatment.

National Objective and eligible activities adherence:

KidsFirst's Family Mental Wellness Program service provision to very low to moderate-income Rocklin residents falls under the National Objective of benefit to low and moderate-income persons.

Very-low to low-income level income persons to be served:

KidsFirst anticipates serving a minimum of 5 very-low to low-income Rocklin residents with City of Rocklin CDBG funds. This number represents at least half of the total number of 10 clients to be served if awarded.

Income and residency verification and documentation:

KidsFirst Case Managers conduct client intake assessments to identify very low to moderate-income persons. KidsFirst secures proof of income and residency during the intake process and will continue to use this method to verify eligibility



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for the City of Rocklin CDBG program. Client data is collected in paper-based files and is tracked via spreadsheets and KidsFirst's web-based client database system. To count and monitor the beneficiaries of KidsFirst's Rocklin CDBG program, KidsFirst will continue to use a client spreadsheet, along with a client database, which tracks client name, intake date, type of services, client and family demographics, family income, collection of proof of income, and city of residence.

KidsFirst Case Managers screen clients for eligibility, working with each family to gather referral facts and then forward the referral to the Clinical Program Manager. The Clinical Program Manager reviews each therapy referral and makes the final determination of eligibility for services. To qualify for therapy services, the client needs to meet the criteria outlined in our grants/contracts. After determining eligibility, the Clinical Program Manager assigns the referral to the appropriate Therapist. The Therapist then contacts the family to schedule an appointment for a clinical interview and to begin the biopsychosocial assessment. An initial clinical assessment provides a solid basis for determining whether a client falls within KidsFirst's ability to provide effective therapeutic services.

KidsFirst Primary Contact:

For questions or additional information, please contact our Interim Executive Director, Barbara Meade. Her contact information is listed below:

KidsFirst Counseling & Family Resource Centers

Barbara Meade, Interim Executive Director

124 Main Street

Roseville, CA 95678

(916)774-6802 EXT 3001

Email: Bmeade@kidsfirstnow.org



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KidsFirst Payment Contact:

If awarded City of Rocklin CDBG funding, all payments should be directed to our Interim Executive Director, Barbara Meade. Her contact information is listed below:

KidsFirst Counseling & Family Resource Centers

Barbara Meade, Interim Executive Director

11960 Heritage Oak Place, Suite 3

Auburn, CA 95603

(530)887-3536 EXT 3001

Email: Bmeade@kidsfirstnow.org

Invoicing and Reporting Preferences:

KidsFirst would provide invoicing and all required reporting on a quarterly basis.

Signature Authority:

KidsFirst's Interim Executive Director, Barbara Meade, has the authority to sign contracts as described in the KidsFirst Board-approved Signature Authority (available upon request).

CDBG Funding Experience:

KidsFirst is currently a recipient of CDBG funds through the City of Rocklin and the City of Roseville. KidsFirst is a new recipient of Rocklin CDBG and CDBG-CV funding this year. We are excited and honored to be partnering with the City of Rocklin to support the residents of Rocklin. KidsFirst has been a Roseville CDBG grant recipient almost continuously since 2001. City of Roseville CDBG funding is



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being utilized to provide therapy and case management services for low to moderate-income Roseville residents. KidsFirst case management staff verifies Roseville residency and income levels of clients during intake to ensure adherence to the City of Roseville CDBG and HUD requirements at the onset of services.

All reporting data and invoicing are submitted quarterly via Zoom Grants. Our primary contact regarding this funding contract is:

City of Roseville – Kristine Faelz

316 Vernon Street, Suite 150

Roseville, CA 95678

(916)774-5451

KPFaelz@roseville.ca.us

Letter of Reference:

Please find the attached letter of reference for KidsFirst from:

Placer County District Attorney, Morgan B. Gire

Insurance Coverage:

KidsFirst holds all of the required insurance coverage as described in the City of Rocklin CDBG Notice of Funds Available. Documentation of insurance held is available upon request.

BUDGET CATEGORY AND LINE ITEM DETAIL

KidsFirst Child Abuse Prevention Council of Placer County	
City of Rocklin CDBG Funding Application FY 23	
Family Mental Wellness Program	
Therapist	9,735
.17 FTE @ \$27.50 per hour	
Case Manager	2,932
.08 FTE @ \$17.66 per hour	
FICA/MC @ 7.65%	969
SUTA @ .57%	72
Worker's Comp @ 0.7%	89
Health Insurance @ 9.08%	1,203
Totals	15,000

City of Rocklin

CDBG

Subrecipient:

KidsFirst

Program/project:

Family Mental Wellness

Request/Award:

\$15,000

Line item description of cost	Total program	CDBG	Other funds
Therapist	394,219.27	9,735.00	384,393.27
Case Manager	81,721.10	2,932.00	79,048.10
Clinical Program Manager	40,585.74	-	40,585.74
Program Manager	79,250.00	-	79,250.00
Volunteer Services Coordinator	13,634.27	-	13,634.27
Program Associate (Evaluation and Reporting)	15,027.49	-	15,027.49
Program Associate	18,740.38	-	18,740.38
Executive Director / Assistant Director	1411.22	-	1411.22
Benefits	129,993.07	2,333.00	126,988.07
Rent	21,053.82	-	21,053.82
Office Supplies	9,077.33	-	9,077.33
Equipment Supplies	949.11	-	949.11
Communications (telephone, internet, etc)	3,893.29	-	3,493.29
Travel	15,422.94	-	15,422.94
Training/Conferences (Staff Development)	88,377.22	-	88,377.22
Accounting/Audit	981.77	-	981.77
Contract Services	4,562.53	-	4,562.53
Utilities	3,811.42	-	3,811.42
Insurance	980.60	-	980.60
Interest, Taxes, Fees & Licenses	1,874.46	-	1,874.46
Print & Copy	7,393.42	-	7,393.42
Program Supplies	14,971.25	-	14,971.25
Administrative Overhead (17.7%)	161,651.90	-	161,651.90
Total	\$ 1,109,583.60	\$ 15,000.00	\$ 1,093,679.60

To Whom It May Concern:

As you may know, KidsFirst provides a vital service to Placer County residents. By using a coordinated approach to investigations of child abuse cases, KidsFirst works to provide prevention and intervention services to children and families to reduce trauma. Placer MDIC is fortunate to have the commitment of KidsFirst in working together for the benefit of our community. We are pleased by the efforts and successes demonstrated by KidsFirst and the opportunities for families to engage in services prior to Child Welfare involvement.

While resources continue to be limited by budget concerns, we hope to never compromise the great level of service brought by KidsFirst and their experienced and well-trained professionals. Therefore, we strongly encourage your awarding of KidsFirst funding to support the programs and services our community relies on for prevention and intervention.

Jessica Waterford

Jessica Waterford, MSW
MDIC Coordinator & Forensic Interview Specialist

CITY OF ROCKLIN CDBG 2023
PROPOSAL by ST VINCENT DE PAUL SOCIETY
ROSEVILLE AREA CONFERENCE

1)Describe you organization (how long it has been in existence, the types of services you provide, location, is it a 501c3 or other type, etc.) The St Vincent de Paul Society, Roseville Area Conference (SVdP), was founded in August 1983 as a project from Saint Rose Catholic Church in Roseville, CA. SVDP originally started as a small Thrift Store and office that provided free furniture and financial help towards rent and utilities for Roseville residents. That same year, in December 1983, we opened our Dining Room and right away were serving 40 to 50 free hot meals per day. In January 1984,, we opened the Food Locker and in the first month of operation provided groceries to approximately 200 households. Over the past 39 years, St Vincent de Paul Society, Roseville Area Conference has created many more programs and services, adding the Urgent Care Medical Clinic, the BAGS Home Delivery Program, the ASK Collaborative (Rental & Utility Assistance) among them. We have evolved over the years and currently offer 4 main programs: Food Locker Drive-thru Distribution, St Vincent TO GO meals, BAGS Home Delivery Program, and Rental & Utility Assistance. In addition, SVDP offers the Smiles Program that includes a School Backpack as well as a Christmas shop and holiday meals for families.

2)Describe the program you would be providing with Rocklin CDBG funds. Please specify if this is a program that you have conducted previously (if so when, where, for how long and with what sources of funding) or whether it is a brand new program.

SVDP would utilize funding to sustain the expanded BAGS Home Delivery Program in Rocklin. The BAGS Home Delivery Program was expanded into Rocklin in November 2022, and at the time of this proposal was in the initial stages. Funding for the program will take the BAGS Home Delivery Program into its 2nd year of service into the Rocklin community.

The program is funded for up to 85 low-income homebound seniors or disabled adults. The program has been in operation in Roseville since 2001. Groceries are delivered monthly by volunteer teams. The quantity of groceries delivered is sufficient to prepare a minimum of nine (9) nutritious meals. This program is intended for those homebound seniors & disabled adults who are living independently and able to prepare their meals.

Many of these seniors experience food insecurity with income often insufficient to pay basic living expenses. Food insecurity is a significant national health problem and an under-recognized social determinant of health. Food insecurity results in constrained dietary options and competing demands for limited resources (i.e., postponement of medication refills or health visits).

In 2011, the program's scope was enhanced to help our clients with certain medical diagnoses meet their specific dietary needs, i.e., diabetic clients received appropriate foods from a list prepared by a volunteer nutritionist. In addition to groceries donated to St Vincent de Paul's food locker, diagnosis appropriate ingredients are purchased regularly. Purchased food items include low sodium, low sugar, items in smaller containers that are more easily handled and opened. Nutritional drinks and non-food items such as Depends are also provided through the home delivery program.

The BAGS Home Delivery Program goals are to increase food security, prevent hunger and provide ingredients to prepare nutritious meals which help our clients live healthier, happier lives. By providing this service, the BAGS Home Delivery Program, in collaboration with other community partners, also allows elderly and disabled adults to continue to live independently.

3)Describe specifically how you would spend the funds and who (by titles or description) would be conducting the activities if funding would be used for staff costs. (Please note that you cannot use the funds for Management/Admin/Overhead).

St Vincent de Paul Roseville has established a relationship with Grocery Outlet in Rocklin over several years supplying quarterly groceries to the Roseville BAGS Home Delivery Program. In 2022, we began purchasing items for the Rocklin BAGS Home Delivery Program through the Rocklin Grocery Outlet. We would continue to purchase for the Rocklin program through this vendor. Funds will be utilized to purchase diagnosis appropriate foods from this, as well as other local food and nonfood vendor sources where appropriate and cost effective.

Food purchases are made quarterly based upon the needs of the program participants. Non-food items include hygiene items such as Depends, and feminine pads.

Telephone / Internet connection to program participants for case management, surveys and follow-up screening.

Mileage provided to interns assisting with home visits. SVDP has established a relationship with USF School of Nursing & Health Professionals to provide intern hours in the Fall 2023 for BAGS Home Delivery participants

Case Management provided by Rebecca Rush, Executive Director. Rebecca has an educational background in Behavioral Health. Case management is provided as a program activity.

All other staff involvement - warehouse coordinator, administrative support, driver fall under overhead and are not included in this request.

4)Identify the specific amount of your funding request.

Program expenses:

\$17,500	Food Purchases - \$4,375 per quarter
\$1,200	Telephone/Internet costs - \$100 per month
\$5,160	Case management - avg 4 hr / week @ \$25
\$800	Non-food purchases - hygiene (i.e. Depends)
\$750	Mileage - 2-3 interns mileage share

TOTAL REQUEST: \$25,410

5)Describe how these services would fall under the National Objectives outlined in the NOFA.

The mission of St Vincent de Paul Roseville is to provide basic human services and programs to prevent hunger and homelessness.

In providing home delivery of groceries to the low-income homebound elderly and disabled adults, SVDP will continue to serve an urgent need to those Rocklin residents facing food insecurity. Through the application and contact process, as well as volunteer visits, referrals to community partners are provided as needed for further assistance. With the ability to sustain the program started in 2022, SVDP will maintain the ability to serve the individuals in great need of this service in Rocklin.

6)Describe how many individuals in the low or very-low income levels you expect to provide services to on a monthly and annual basis with the CDBG funds.

With the continuation of the Rocklin BAGS Home Delivery Program, we expect to serve up to 85 individuals during the program year on a monthly basis.

7)Describe how you would ensure and document income levels and that Rocklin CDBG funds were only being used to provide services for Rocklin residents.

All applicants to the Rocklin BAGS Home Delivery program are vetted via a detailed application process including demographic information. This includes proof of residency, identification, proof of income (62 years + are assumed eligible), sources of income, and other specific demographic information.

From initial application verification, applicants are vetted for eligibility and provided case management to determine level of assistance necessary to meet current and immediate future stability. Clients are also provided information and resources for additional community referrals as needed.

Clients must recertify annually to remain in the program.

8)List who in your organization would be the primary contact for the grant including their full contact information (i.e., phone, e-mail, etc.)

Rebecca Rush, Executive Director

(916) 781-3303 Office, (916) 477-1920 Cell

rebecca.rush@placersvdp.com

9)Provide the entity name, address and name of the individual that payments would be directed to, should you receive an award.

Rebecca Rush, Executive Director

(916) 781-3303 Office, (916) 477-1920 Cell

rebecca.rush@placersvdp.com

10)Indicate your preference regarding whether you would be invoicing and providing required reporting data monthly or quarterly.

SVDP would prefer to invoice and provide required reporting data quarterly

11)Identify who in your organization appears on the Secretary of State Business Search Forms and has the authority to sign contracts. Please provide the full names of those parties (preferably 2 individuals with signing authority). You will also be asked to provide a copy of the most current form if your entity is selected for funding.

Secretary of State form - Thomas Stanko

Donald Fraser, Board President

Thomas Stanko, Board Vice President

12) Describe your experience, if any, as a recipient of CDBG funds and from what entity. Please include a reference from that agency (if other than the City of Rocklin) including their complete contact information.

SVDP has received CDBG funding from the City of Roseville - Housing Division in support of our BAGS Home Delivery Program in Roseville starting in 2001 and has been renewed annually. Contact person is Kristine Faelz, Housing Analyst, Economic Development Dept., 316 Vernon St., Roseville, CA 95678 Phone (916) 774-5451. Letter of Reference attached.

SVDP has been a sub recipient of CDBG funding from the City of Roseville - Housing Division of Homeless Prevention and Rapid Rehousing funds through a collaboration with two other community partners since 2017 (ASK Collaboration - AMI Housing, KidsFirst and St Vincent de Paul Roseville) St Vincent de Paul Roseville has received and distributed \$25,000 annually since 2017. In 2022-2023 cycle, the ASK funding for St Vincent de Paul has been awarded at \$50,000 to support Roseville residents in rental and utility assistance.

A letter of reference from Kristine Faelz, City of Roseville Housing Analyst is attached.

SVDP was awarded \$44,125 in a City of Rocklin CDBG CV3 grant to expand the BAGS Home Delivery Program into Rocklin In November 2022, with spending through November 2023.

13) Optional Letter of Reference.

Letter of reference provided from Kristine Faelz, City of Roseville Housing Analyst

14) Insurance requirements and endorsements.

Insurance requirements will be fulfilled



Housing Division
316 Vernon Street #150
Roseville, California 95678

March 15, 2022

Laura Webster
Director of Long Range Planning and Housing
City of Rocklin
3970 Rocklin Rd.
Rocklin, CA 95677

RE: CDBG REFERENCE FOR SAINT VINCENT DE PAUL SOCIETY, ROSEVILLE CONFERENCE

Dear Ms. Webster,

I am Kristine Faelz, administrator of the Community Development Block Grant program for the City of Roseville. I am writing to recommend Saint Vincent de Paul Society, Roseville Conference, to receive Community Development Block Grant funding from the City of Rocklin.

Saint Vincent de Paul Society (SVDP) has received CDBG funding from the City of Roseville consistently since 2017. Prior to 2017, SVDP received CDBG funding from Roseville on an off for several years since 2000. Over the past few years in working with the subrecipient directly, they have been found to be responsive to any requests sent their way, communicative, timely with submission of reporting, as well as timely in their spending of funds. In subrecipient monitoring for the 2017 program year, several items were noted for remediation, including the need for drafting of policies, and tracking eligibility and documentation of program clients. Saint Vincent de Paul was able to correct the follow-up items requested by the City of Roseville and no issues have been found in terms of compliance since. On a yearly basis, the subrecipient has either met goals or overachieved in terms of persons served and groceries delivered.

Based on my experience in working with St Vincent de Paul as a subrecipient, I recommend them to receive CDBG funding from the City of Rocklin.

Should you have any questions and/or need additional information, please contact me at (916) 774-5451 or via email at kpfaelz@roseville.ca.us.

Sincerely,

A handwritten signature in black ink, appearing to read "K Faelz", with a stylized flourish at the end.

Kristine Faelz
Housing Analyst



100 Lincoln Street

P.O. Box 1372

Roseville, CA 95678

Phone (916) 784-3382

Fax (916) 784-3277

November 7, 2022

City of Rocklin
Community Development Department
3970 Rocklin Road
Rocklin, CA 95677

Re: Standard CDBG 2023

MISSION

The Salvation Army is an international organization whose mission is to meet human needs without discrimination. The services vary from location to location depending on the needs of that particular community. The Salvation Army of Roseville has been providing social services for South Placer County residents for over 30 years. The current services provided include rental and utility assistance, USDA food boxes, weekly community meals, a food pantry, financial classes, an annual Thanksgiving community meal, and our Angel Tree Christmas program.

HISTORY OF PREVENTING HOMELESSNESS

One of the main goals of the social services department of The Salvation Army of Roseville is to help individuals and families who are at risk of homelessness avoid eviction and thereby homelessness. Meeting one's basic needs by focusing on housing first is key. Having safe, secure, and stable housing allows for individuals to focus on other areas in life that help move them toward health, stability and self-sufficiency. These areas include, but are not limited to, employment, education, physical health, and mental/emotional health.

The rents in South Placer County have been increasing consistently over the past few years at an astounding rate. We have seen how Rocklin residents, specifically, have been greatly impacted by the increase in housing costs. The Salvation Army of Roseville receives a steady flow of inquiries about rental assistance from Rocklin residents and it is our desire to be able to continue providing assistance to low and moderate income households. Rental assistance is key to preventing homelessness as it keeps individuals and families in their homes and lessens the stress and anxiety that comes with the uncertainty of where to go if evicted.

Heart to God and hand to man!

William Booth - Founder

Other organizations within Placer County are aware of rental assistance that The Salvation Army of Roseville provides. In June 2022, a worker from The Placer County Office of Education referred a Placer County resident to us for rental assistance. The household consisted of a single female, her adult son, and her grandson on the Autism spectrum whom she was helping to raise. The woman had a heart condition that was going to require open heart surgery and this impacted her ability to work. She was in the process of filing for disability. Her son was unemployed at the time. The Salvation Army of Roseville was able to provide rental assistance for this family in order to prevent them from being evicted and face homelessness. It is important that The Salvation Army of Roseville continues to receive CDBG Standard funding as other organizations rely on being able to refer their clients to our organization for rental assistance.

The Salvation Army of Roseville received \$14,216.35 Standard CDBG funding from the City of Rocklin for the 2021-2022 year. All these funds were allocated for rental assistance for Rocklin residents and were spent during the required timeframe. It is expected that The Salvation Army of Roseville will be able to serve more households with our current staff and streamlined process and therefore is requesting an increase in Standard CDBG funding for 2023.

ELIGIBILITY FOR CLIENTS

The social services department at The Salvation Army of Roseville has established a process to determine eligibility for the rental assistance program. Individuals who call requesting information on rental assistance, first get connected with our social services worker through our main social services phone line. It is during that phone call when household income information is gathered to make sure that it does not exceed the 80% AMI to be eligible for the program using CDBG funding and to confirm Rocklin residency.

If the household is eligible for the rental assistance program based on the income guidelines, information is gathered on the reason why the individual or family is seeking rental assistance at that time. They must have experienced a circumstance that has impacted their ability to pay rent, such as a medical hardship due to illness, injury, or surgery, loss of income or employment, or a large, unexpected expense. Each inquiry is evaluated on a case-by-case basis. Documentation that is required to have on file with the social services department at The Salvation Army of Roseville, is shared with the caller. A 3-Day Notice to Pay or Quit in 30 Days must have been received from their landlord or property manager. This provides the documentation needed to show that they are at risk of losing their housing through eviction, thereby needing rental assistance to avoid homelessness. This and all other supporting documentation is then emailed to the social services case manager who reviews the documents. The individual is contacted to schedule an in-person interview where they complete and sign the intake forms for the rental assistance program. The case manager is the one who meets with those individuals and processes the necessary paperwork. At the interview, the individual acknowledges that they understand the rental assistance check will be made payable to and sent directly to the landlord or property management company.

REQUEST

The Salvation Army of Roseville has recently received an increase of calls from Rocklin residents. The Salvation Army of Roseville has not only become recognized by Rocklin residents as an organization who can help them when faced with an urgent housing situation, but also by some of the apartment rental communities. Property managers of these communities refer their tenants to The Salvation Army of Roseville. It is our desire to have sufficient funds to assist as many Rocklin residents as possible serving them with compassion and respect.

It is the request of The Salvation Army of Roseville to be awarded \$20,000 - \$25,000 in 2023 CDBG Standard Grant funding. If approved for this funding, The Salvation Army of Roseville will be able to continue to provide assistance to Rocklin households and make strides in preventing homelessness within the community. It is our goal to provide rental assistance to 10-15 low and moderate income households, with an average of 3-5 members each. The amount of assistance provided to each household is to be determined by contract guidelines. The Salvation Army of Roseville plans on continuing to provide outreach efforts as needed to ensure that all Rocklin residents with an urgent housing need, will be aware of rental assistance that is available from our organization. All Standard CDBG funding will be allocated to deposit and rental assistance for Rocklin residences who meet eligibility requirements.

Submitted by:

Melissa Young

Social Services Department

The Salvation Army Roseville Corps

100 Lincoln Street

Roseville, CA 95678

Direct: 916-436-3787

melissa.young@usw.salvationarmy.org

**ST VINCENT DE PAUL SOCIETY, ROSEVILLE CONFERENCE
PROPOSAL LMHA FUNDING REQUEST
CITY OF ROCKLIN
RENTAL ASSISTANCE PROGRAM**

1) Describe your organization (how long it has been in existence, the types of services you provide, location, is it a 501c3 or other type, etc.).

The St Vincent de Paul Society, Roseville Area Conference (SVDP), was founded in August 1983, as a project from Saint Rose Catholic Church in Roseville, CA. SVDP originally started as a small Thrift Store and office that provided free furniture and financial help towards rent and utilities for Roseville residents. That same year, in December 1983, SVDP opened the Dining Room and right away were serving 40 to 50 free hot meals each day. In January 1984, the Food Locker was opened. In the first month of operation, groceries were provided to approximately 200 households.

Over the past 40 years, St Vincent de Paul, Roseville has created many more programs and services, adding the Urgent Care Medical Clinics, the BAGS Home Delivery Program, the ASK Collaboration supporting Rental Assistance among them.

SVDP has evolved over the years and currently offers 5 main programs serving south Placer County -

- * Food Locker Drive-thru - average 230 households each week
- * BAGS Home Delivery - supports up to 170 households each month
- * Dining Room TO GO - daily meal averages 60 per day
- * Rental & Utility Assistance - serving greater Placer county
- * Smiles Program for Kids - Christmas program, School backpacks

2) Describe the program you would be providing with Rocklin CDBG funds. Please specify if this is a program that you have conducted previously (if so when, where, for how long and with what sources of funding) or whether it is a brand-new program.

SVDP is requesting a continuation of the Rental Assistance program through funding with Rocklin's Low Mod Housing Asset Funds.

City of Rocklin awarded SVDP \$15,000 in FY 22-23 via Low Mod Housing Asset funding for Rental Assistance in Rocklin. This funding is currently underway and on track to be fully expended by June 30, 2023.

Since 2020, SVDP has served Rocklin residents with rental & utility assistance through a variety of revenue sources.

EFSP United Way Cares Act 2020-2021

Project Go Cares Act 2020-2022

ASK Collaboration (City of Roseville CDBG HPRR 2022-2023)

Receiving the Low Mod Housing Asset funds in 2022-2023 FY helped SVDP assist Rocklin residents more readily. With further funding into the 2023-2024 FY, SVDP will be able to continue serving Rocklin residents specifically. Additionally, SVDP received CDBG CV3 funding for Rocklin residents in 2022-2023 and has expended 50% of that funding to date. This indicates the great need for assistance being fulfilled in Rocklin.

**ST VINCENT DE PAUL SOCIETY, ROSEVILLE CONFERENCE
PROPOSAL LMHA FUNDING REQUEST
CITY OF ROCKLIN
RENTAL ASSISTANCE PROGRAM**

3) Describe specifically how you would spend the funds and who (by titles or description) would be conducting the activities if funding would be used for staff costs. (Please note that you cannot use the funds for Management/Admin/Overhead).

\$13,500 Rental Assistance - 15 Households - \$800 per household average
\$1,350 Case Management - 15 Households - \$90 per household average

Staff Breakdown:

\$1,350 Case Management provided by Rebecca Rush, Executive Director, BA Behavioral Health

4) Identify the specific amount of your funding request. (Please keep in mind that the City can only spend 15% of the anticipated grant amount – roughly \$42,600 +/- on services and we usually have requests from multiple entities to consider in awarding of the funds).

St Vincent de Paul Roseville is requesting \$15,000 for the current Rental Assistance Program

5) Describe how these services would fall under the National Objectives outlined in the NOFA.

The mission of St Vincent de Paul Roseville is to provide basic human services and programs to prevent hunger and homelessness.

In providing rental assistance, SVDP will serve an urgent need to those Rocklin residents facing housing instability. Through case management, households are also provided food stability through the SVDP weekly food distribution. Referrals to community partners are provided as needed for utility assistance, CALFRESH, etc. We currently receive referrals via 211, Unite Us, community partners, as well as direct inquiries from Rocklin residents regarding this type of assistance. With funding from the City of Rocklin we will be able to continue our program to serve Rocklin residents in need during FY 2023-2024.

6) Describe how many individuals in the low or very low-income levels you expect to provide services to on a monthly and annual basis with the CDBG funds.

The average amount of assistance is estimated to be \$800 per household based on past experience in providing rental assistance in South Placer County through past grant resources. SVDP anticipates serving 15 Rocklin households with a one-time (annual) assistance grant. Based on agency experience since 2017, applicants generally fall into categories as follows: very low income - 35%, low income - 40%.

7) Describe how you would ensure and document income levels and that Rocklin CDBG funds were only being used to provide services for Rocklin Residents.

All potential Rental Assistance clients fill out a client application providing demographic information, as well as detailed application for assistance. This includes proof of residence, copy of current lease, proof of all income sources, and other demographic information.

After initial application verification, rental assistance clients' eligibility for assistance is determined through an eligibility screening process. Once vetted for eligibility, clients are

**ST VINCENT DE PAUL SOCIETY, ROSEVILLE CONFERENCE
PROPOSAL LMHA FUNDING REQUEST
CITY OF ROCKLIN
RENTAL ASSISTANCE PROGRAM**

provided case management to determine level of assistance necessary to meet their current and immediate future housing stability. Clients are also provided information / resources for food stability and other community referrals as needed.

8) List who in your organization would be the primary contact for the grant including their full contact information (i.e., phone, e-mail, etc.).

Rebecca Rush, Executive Director
(916) 781-3303 Office, (916) 477-1920 Cell
rebecca.rush@placersvdp.com

9) Provide the entity name, address and name of the individual that payments would be directed to, should you receive an award.

St Vincent de Paul Society, Roseville Conference
503 Giuseppe Ct., #8
Roseville CA 95678
Attn: Rebecca Rush, Executive Director

10) Indicate your preference regarding whether you would be invoicing and providing required reporting data monthly or quarterly.

SVDP would prefer to invoice and provide required reporting data quarterly

11) Identify who in your organization appears on the Secretary of State Business Search Forms and has the authority to sign contracts. Please provide the full names of those parties (preferably 2 individuals with signing authority). You will also be asked to provide a copy of the most current form if your entity is selected for funding.

Secretary of State form - Thomas Stanko

Donald Fraser, Board President
Thomas Stanko, Board Vice President
Tim Harris, Board Treasurer

12) Describe your experience, if any, as a recipient of CDBG funds and from what entity. Please include a reference from that agency (if other than the City of Rocklin) including their complete contact information.

City of Roseville CDBG HPRR -
2001 - current - BAGS Home Delivery Roseville has been renewed annually (\$15,000)
City of Roseville CDBG HPRR -
2017 - current - ASK Collaboration (sub recipient) - has been renewed annually (\$50,000)
City of Roseville CBF / REACH -
2012 - current - Food Locker operations has been renewed annually various amounts
City of Roseville CDBG HPRR -

**ST VINCENT DE PAUL SOCIETY, ROSEVILLE CONFERENCE
PROPOSAL LMHA FUNDING REQUEST
CITY OF ROCKLIN
RENTAL ASSISTANCE PROGRAM**

2018 - Food Locker - freezer purchase walk in

City of Roseville contact - Kristine Faelz, Housing Analyst, Economic Development Dept., 316
Vernon St., Roseville, CA 95678 Phone (916) 774-5451. Letter of Reference attached.

City of Rocklin CDBG CV3 - 2022-2023 BAGS Home Delivery

City of Rocklin CDBG CV3 - Rental & Utility Assistance

 ***WeeCare*'S COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)
PY 2023-2024 PROPOSAL FOR THE CITY OF ROCKLIN**



Organization Description

WeeCare is a network of licensed family child care providers whose goal is to improve access to affordable, high-quality child care for all families. It does this primarily by supporting Family Child Care (FCC) providers in operating their own sustainable businesses. FCC providers run daycares for children ages 0-5 (and up to age 12 for after school care) from their own homes. These FCC providers are local microenterprise owners, with 5 or less employees who provide early care and education for up to 8 or 14 children, depending on their licensed capacity.

WeeCare is a for-profit organization that was established in 2017 by CEO and Co-Founder, Jessica Chang. When her two children were born, Chang struggled to find quality child care and ultimately quit her job to become a preschool owner-operator. While in the field, she noticed high overhead costs and low retention of teachers were major challenges in the child care industry. Chang was inspired to start WeeCare to help caregivers open and manage home daycares and grew it to become a full-service marketplace that connects caregivers with families across the country. Today, WeeCare operates in all 50 states and has a provider network that is 98% female-run and 82% minority-owned.

Families use WeeCare to find, tour, and enroll with the perfect child care provider for their children. WeeCare supports families throughout their child care experience with messaging, photo and video updates, and health and safety features through its own mobile app. Using WeeCare's tools, families have reported saving an average of 30 hours when finding care, compared to traditional methods of calling or emailing providers individually.

FCC Providers use WeeCare to manage and grow their business with ease. WeeCare's tools and support help with enrollment and finance management, tuition payment collection, curriculum support, and more. On average, providers who use the platform can earn two to three times more income by expanding their capacity and can save over ten hours per week by reducing time spent on administrative tasks.¹

In the past few years, WeeCare has expanded its partnerships to include public and private companies and governments to help solve the child care crisis together. WeeCare works with large and small business employers to provide comprehensive child care benefit packages to its employees. It also partners with local governments to expand child care accessibility to empower working families to enter or remain in the work force and increase their overall wellbeing.

¹ Internal WeeCare Data, (2022).

Program Description

WeeCare proposes CDBG funds be used to benefit child care microenterprises in the City of Rocklin. The project, BOOST (Business Operation & Optimization Support Tools), provides specialized technical assistance and business support for Family Child Care (FCC) providers. The BOOST program will expand economic opportunities for 7 FCC providers in the City of Rocklin by training them to use essential tools that will make their operations more efficient. This program will enable them to reach their full revenue potential and retain their jobs in the child care industry. Through BOOST, FCC providers get individual business coaching and learn best practices on how to grow and sustain their business while also supporting the Low to Moderate Income (LMI) families who use their services. There are more FCC microenterprises located in the city of Rocklin, however WeeCare has identified 7 of them who are on its waitlist as eligible and positioned to benefit greatly from BOOST.

Child care is a much-needed service, but paradoxically an under-resourced industry. The cost to care for young children exceeds what many families can afford to pay, and child care workers are left to bear the brunt of the disparity. In Northern California, 98% of FCC providers are women, 34% are people of color, and 58% are between the ages of 40-59 years old.² The average annual earnings of a child care worker in California is \$13.43 an hour, or about \$28,000 a year,³ qualifying them as LMI persons themselves. LMI families rely greatly on FCCs as their child care option because of the typically lower tuition, close proximity to their home (especially if they are relying on public transportation), and the non-traditional hours they are open that align with all types of work schedules.

Comparison of FCCs to Child Care Centers in Placer County⁴

	Family Child Care Home	Child Care Center
Average Cost of Care (For an Infant in 2019)	\$10,542/year	\$15,600/year
% Offering Nontraditional hours	11%	5%
# of Locations	232	146

The child care workforce has been steadily declining for years because of low wages. With a vulnerable, low-income earning payer mix, FCCs are at a disadvantage because they cannot rely on raising prices on their customers (LMI Families) when their own

² Center for the Study of Child Care Employment (CSCCE) (2020). Demographics of the California ECE Workforce <https://cscce.berkeley.edu/publications/data-snapshot/demographics-of-the-california-ece-workforce/>

³ Center for the Study of Child Care Employment (CSCCE) (2020). <https://cscce.berkeley.edu/workforce-index-2020/states/california/>

⁴ California Child Care Resource & Referral Network (2019) Child Care Data Tool. <https://rrnetwork.org/research/child-care-data-tool#10>

costs go up. If they charge too much, the families will take their business elsewhere, but if they charge too little, they will not be able to cover their expenses. Because of this they must rely on other methods to operate soundly.

Child Care Aware of America provides detailed guidance on practices that will ensure a child care program's financial stability. On that list, the concept of the "Iron Triangle" is explained. To succeed, a program must:

- Reach and retain full enrollment
- Collect all fees in full and on time
- Ensure that revenues cover the cost per child⁵ (ie: set appropriate tuition prices)

Unfortunately, these things are easier said than done, especially for a microenterprise with few employees and a demanding schedule. BOOST addresses all three sides of this triangle by teaching FCC providers how to use a robust Child Care Management System (CCMS) that automates enrollments and waitlists, tracks attendance, facilitates tuition payments, and much more. BOOST also provides customer leads for each provider and teaches them how to market themselves, so their enrollment can reach its full capacity and stay there. By learning business automation tools and reaching full enrollment, FCC providers will earn more money and get to a state of equilibrium. An FCC in Rocklin charges an average of \$250 a week for full time care.⁶ If they were to operate at the full licensed capacity for a large FCC, serving 14 children full time, they could generate \$175,000 a year. Reaching this healthy model, year after year, will allow them some wiggle room to invest in their staff and program quality, try new innovative practices, and save up for unexpected emergencies.

The COVID-19 Pandemic hit the child care sector particularly hard. From 2019 to 2021, 29 FCCs permanently closed their doors in Placer County, equaling about 11% of the County's supply.⁷ With school closures and fears of health risks, enrollment numbers dropped too drastically for many FCCs to stay afloat. The already decreasing child care workforce only made matters worse, and unlike other sectors that could raise wages to attract talent, the child care industry was left with no incentives to attract or retain its employees.

The ailing child care sector received much needed financial assistance from the federal government in response to the COVID-19 crisis. USA Today reported that the American Rescue Plan Act (ARPA) made an unprecedented effort to include the child care industry to keep it from collapsing. But the effects of the one-time funding are starting to wear off. The temporary fix was only meant to stabilize the industry and get parents

⁵ Child Care Aware of America (2022) Financial Sustainability. <https://www.childcareaware.org/financial-sustainability/>

⁶ Internal WeeCare Data, (2022).

⁷ California Child Care Resource & Referral Network (2021) Child Care Data Tool. <https://rrnetwork.org/research/child-care-data-tool#!0>

back into the labor market. Many acknowledge that more long-term strategies are needed to keep the child care industry from crumbling once again.⁸

The strategy behind BOOST applies that knowledge - that government funding is a transitional aid, not the solution itself. Therefore, BOOST is designed to only operate with each FCC cohort for one year. It uses that time to teach FCC participants how to improve their microenterprise with best practices while providing enrollment assistance by matching local families who need child care. BOOST provides customer leads from its database of local families looking for care on our site: <https://weecare.co/>.

BOOST individually coaches the FCC provider throughout the 12 months and supplies customer (family) leads so they can experience business growth while they have access to WeeCare's professional feedback. By the end of the program, FCC providers experience a year of using the right tools for free and learn valuable lessons by "doing," not just observing. At the close of the BOOST program, FCC providers can continue with WeeCare's CCMS or adopt a different software of their choosing. The child care industry is one that has many symbiotic relationships between providers, children, families, and employers, thus the goal of the BOOST program is to strengthen the child care ecosystem as a whole. When child care is strong, everyone benefits.

BOOST's goal is to expand economic opportunities for LMI persons; both the microenterprise FCC providers, and the LMI families they serve. It can do this by helping to build and sustain a healthy child care business model across the City of Rocklin. The intended outcomes for each participant are to increase child enrollment, reduce time spent on administrative tasks, and to create a firm business plan that leverages available resources to successfully continue their work for years to come.

Use of Funds

The CDBG funds will be used to individually coach each FCC microenterprise provider and train them to use WeeCare's Child Care Management System (CCMS). What sets WeeCare apart from other software systems is that it is paired with a dedicated support person, a Care Coach, to check-in and assist the FCC provider every step of the way. Each FCC provider will create a work plan to set their business goals, including capacity and revenue numbers for the year, and apply the new tools accordingly. They are empowered to reach those goals via a myriad of ongoing services. These services include help matching with families and enrolling children into their program, tuition collection, weekly evidence-based curriculum and activity suggestions, guidance on

⁸ USA Today (2022). Federal aid helped child care providers stay open. Now the help is wearing off. <https://www.usatoday.com/story/news/education/2022/10/21/federal-aid-saved-child-care-providers-pandemic-now-help-wearing-off/10536023002/>

licensing regulations and expansion, staff recruitment, and more. See Appendix A for an in-depth list of services.

Each microenterprise participant will receive a personal website listing and training on how to market themselves. This includes guidance on how to take effective photos, how to write a compelling business description, and tips on which business characteristics to define and highlight for potential customers. LMI families who are enrolled with participating FCCs will have access to the accompanying mobile app and be able to receive important information like a parent handbook and photo and video updates to encourage parent engagement. Each family will also be paired with a support person, in their case a Care Manager, to answer any of their questions and guide the matching and enrollment process.

BOOST is a very service-oriented program, therefore a majority of the CDBG funds will be spent on paying for the salaries of the program personnel who work directly with the FCC microenterprises and their customers. Other costs include marketing and advertising materials to announce the start of the program.

The BOOST program can be scaled up or down according to the decision of the governing body. Its operation is not dependent on full award funding and can be adjusted to the desired amount of coverage for the proposed area. If it were to be phased in or partially funded, an appropriate number of FCC providers would be accepted into the program. WeeCare already provides its CCMS services to FCC providers in California, therefore the operational systems and tools are already in place.

Specific Funding Request

WeeCare requests \$42,000 to fund the proposed economic development activities.

National Objective and Consolidated Plan

The BOOST program promotes HUD's National Objective of providing a benefit to LMI persons by creating or retaining permanent jobs made available to or held by LMI persons. This economic development activity is open to both non-profit and for-profit organizations as stated by HUD's CDBG regulations.⁹

This program will also address the City's Consolidated Plan Priority Need # 3: Economic Development, specifically CD3.1: "Support the formation and launch of micro-enterprise business."

⁹ Code of Federal Regulations (2022) 24 CFR 570.201(o)
[https://www.ecfr.gov/current/title-24/subtitle-B/chapter-V/subchapter-C/part-570/subpart-C#p-570.201\(o\)](https://www.ecfr.gov/current/title-24/subtitle-B/chapter-V/subchapter-C/part-570/subpart-C#p-570.201(o))

The BOOST program will directly benefit Rocklin's LMI population by retaining 7 LMI jobs for FCC providers and by potentially creating 3 new LMJ jobs if eligible FCC's expand their licensed capacity and hire teaching assistants. This will increase an FCC provider's revenue and ensure LMI job stability in the child care field. Throughout the program, FCC providers will be coached to define their business objectives and understand their target market so they can continue successful practices long after the program has ended.

FCC microenterprise providers are not the only ones who will benefit, parents and caretakers of young children, and the children themselves will be better supported as a result of the BOOST program. It is well documented that child care is a vital contributor to the economy. This was firmly proven during the COVID-19 crisis. The Harvard Business Review conducted a survey in 2020 and found nearly 20% of working parents had to leave work or reduce their work hours solely due to a lack of child care.¹⁰ Longitudinal studies have recorded a strong correlation between early care and education. One study cited by First 5 California found that early nurturing and learning experiences from ages 0 to 5 had positive long-term outcomes such as higher reading and math achievement, lower rates for special education, higher graduation rates, increased college enrollment, higher earnings, and less welfare assistance.¹¹ By supporting 7 FCC providers in the city of Rocklin, potentially 98 LMI families with children ages 0-12 years of age will benefit from the increased access to child care in the city of Rocklin (7 FCCs x 14 spots each¹² = 98 children receiving service).

Number of LMI Individuals Served

The BOOST program will serve 7 LMI microenterprise owners who potentially can serve 98 LMI families, which can equal 105 unduplicated LMI clients.

Method of Documentation

WeeCare can ensure that only eligible FCC owners and families access the City of Rocklin's BOOST program by requiring information at the time of application. BOOST evaluates each FCC provider's microenterprise before and after the program. The

¹⁰ Harvard Business Review (2021). Childcare Is a Business Issue

<https://hbr.org/2021/04/childcare-is-a-business-issue>

¹¹ First 5 California (2022). Why We Do It: Investing in the Future https://www.cafc.ca.gov/whatwedo/why.html#_ftn2

¹² In California, family child care homes can be licensed as "Small", serving 8 children maximum, or "Large", serving 14 children maximum. California Department of Social Services (2022). Family Child Care Regulations <https://www.cdss.ca.gov/inforesources/letters-regulations/legislation-and-regulations/community-care-licensing-regulations/family-child-care>

preliminary evaluation will be used as a baseline to compare their progress throughout the program. Information collected from providers include income, number of household members, industry experience, certifications and level of education, race/ethnicity, and age. The Care Coaches who assist the FCC providers use a centralized database to observe local trends and will communicate with FCC providers through app push notifications, text, or by phone. This means they can verify that an FCC Provider has successfully received, read, and comprehended information. With real-time data and feedback, Care Coaches can make adjustments as needed.

BOOST will obtain qualitative data via quarterly anonymous feedback surveys so participants, both FCC providers and families, can freely respond to questions about what features work well and what can be improved. Family participants will have a similar pre and posttest collection of data that records their income, employment, and frequency of child care use.

The indicators BOOST will use to determine the program's effectiveness will be measured continuously throughout the year. The microenterprise growth indicators include:

- Number of trainings completed
- Number of support requests answered
- Number of family tours scheduled and completed
- Number of children enrolled, part-time and full-time
- Average length of time a child stays enrolled
- Revenue increases of FCC providers
- Self-reported hours saved on administrative tasks
- Level of satisfaction from FCC providers and participating families
- Quality improvement metrics that directly relate to QRIS (Quality Rating and Improvement System) standards.

Primary Contact

Jessa Santangelo, VP of Business Development

Email: jessa@weecare.co

Phone: (310) 710-2833

Payment Contact

Amanda Smith, Billing Manager

Email: amanda@weecare.co

Phone: (310) 853-8791

Invoicing/ reporting frequency

Weecare would prefer to invoice and provide required reporting quarterly, although it can accommodate the City of Rocklin's preferences.

People Authorized

The people authorized to sign contracts are Jessica Change, CEO of WeeCare, and Jessa Santangelo, the VP of Business Development who has been approved by WeeCare's Board of Directors.

Experience with CDBG Funds

WeeCare has direct experience as a recipient of CDBG funds. In 2021, it worked with Cathedral City, CA, a sub-recipient of CDBG, to implement three child care-focused programs. The programs implemented were BOOST- for child care providers, CASE - child care benefits for small enterprises, and Back2Work- assistance for unemployed LMI families. The total funding for the first program year was \$138,500 of CDBG dollars.

WeeCare successfully completed the project in June 2022. Please see Appendix B: CDBG Accomplishment Report for Cathedral City for more details.

- BOOST: Assisted 40 LMI microenterprise FCC providers and 232 LMI persons
- CASE: Assisted 1,416 LMI persons
- Back2Work: Assisted 15 LMI persons

Total: 1,703 LMI persons assisted equating to \$81.32 of CDBG/LMI person.

Reference Contact Information:

Andrew Lee, Assistant Engineer at Cathedral City
Email: alee@cathedralcity.gov
Phone: 760-770-0319

A reference letter was requested from Cathedral City but is not ready at the time of this proposal submission. If selected, WeeCare can provide the letter at a later date.

Insurance Coverage

WeeCare can provide the standard insurance coverages required.

BOOST PROGRAM LIST OF SERVICES

- [24/7 Support](#)
- [Anonymous Reporting and Ongoing Feedback](#)
- [Background Check Technology](#)
- [Capacity & Scheduling System](#)
- [Care Coaches for Providers](#)
- [Care Managers for Families](#)
- [Community Support Forums](#)
- [Curriculum Provided Weekly](#)
- [Drop In Scheduling](#)
- [Enrollment Automation and Support](#)
- [Finance Management](#)
- [License and Citation Monitoring](#)
- [Licensing Support](#)

- [Location Performance Metrics](#)
- [Matchmaking Algorithm](#)
- [Milestone Tracking](#)
- [Photo And Video Updates \(Moments\)](#)
- [Professional Development and Continuing Education](#)
- [Regulations & Information Confirmation System](#)
- [Resource Center](#)
- [Staff Recruitment](#)
- [Timestamped Verification & Attendance System](#)
- [Tour Scheduling](#)
- [Tuition Collection](#)
- [Waitlist System](#)

24/7 Support

Parents and providers can use the app to communicate with one another and with the WeeCare support team. Support for both parents and providers is available in over 30 languages. We can communicate directly with our entire network and confirm that the messages have been read. If a provider has not read the information, we're able to send reminders until they do.

Anonymous Reporting and Ongoing Parent and Community Feedback

Instead of conducting one-time spot visits, WeeCare obtains real-time feedback after every step from a tour through enrollment and un-enrollment—this allows WeeCare to continually ensure that all providers are meeting its high safety standards and allows for WeeCare to provide actionable feedback to providers.

Background Check Technology

Safety is a top priority. All FCC participants go through a rigorous background check process to ensure the safety and quality of each location. In addition, all our network locations are licensed by the state and undergo additional background check and health and safety screenings before being admitted as a WeeCare Network Provider.

WeeCare's admin system runs nightly licensing and inspection reports and immediately alerts Care Manager if any Network Provider status changes or receives a new infraction. In addition, all site managers, family members, and staff background checks are also run nightly to identify any changes that could be missed or delayed in reporting to licensing.

Capacity & Scheduling System

Real-time information on each facility's current and future available capacity down to each hour and age group providing the most accurate picture of each location and aiding in the inputs for our customized matchmaking. Providers also benefit from this system because they can maximize the spaces that they have open when other children are out sick or on vacation, or open available seats thereby maximizing their income.

Care Coaches for Providers

Care Coaches oversee the success of their assigned FCC Providers. Care Coaches focus on quality improvement and real-time support. They closely monitor quality and safety, developmentally appropriate activities, and assist with career-enhancing resources. Care Coaches work to improve the quality of child care given and support efforts to expand FCC's licensed capacity and can provide support in English or Spanish.

Care Managers for Families

Care Managers assist with every step of enrollment and address any questions or concerns the families may have. They bridge the gap between families and FCC providers to support at critical junctures such as enrollment, recertification, family meetings and transitions. They encourage family involvement and provide resources and referrals for additional services based on families' needs, such as access to food or parenting resources. They can provide support in English or Spanish.

Community Support Forums

WeeCare provides community support forums for parents and providers to connect with each other on many different topics including behavior and development, child care, learning and education, parent hacks, pregnancy and childbirth, tough topics, and more. The community forum is beneficial for parents and providers to connect with each other and give advice or just relate to one another in a non-professional setting. For example, parents and providers have posted about ideas for social distancing, tips, and tricks for picky eaters, and dealing with separation anxiety. A community forum is a place for knowledge sharing and support rather than a formal educational resource so parents and providers feel supported and empowered.

Curriculum Provided Weekly

WeeCare offers an in-house curriculum that's accessible to every provider. These lesson plans are designed to be easy to follow and enriching for children of all ages. Providers can access the curriculum directly in the app for free. WeeCare also works with educational institutions so providers have access to the statewide curriculum and can track developmental milestones. This can later be used when children reach kindergarten age and can provide a retroactive look into that child's developmental milestones.

Drop-In Scheduling

Our technology allows for providers to accept drop-in care, where parents can find locations that meet their flexible one-off requests. This is especially important for tourism, the restaurant industry and gig workers, and any parents that have fluctuating schedules, or when schools shut down and parents need to find emergency backup care. These parents can immediately find quality care at the nearest location whenever they need it. Providers also benefit from this system because they can maximize the spaces that they have open when other children are out sick or on vacation, or open available seats thereby maximizing their income.

Enrollment Automation and Support

WeeCare simplifies the enrollment process by modernizing and supporting the very first step after a family secures a spot at a child care location - the paperwork. Immediately after enrollment is confirmed via the WeeCare app, the family is emailed a copy of their provider's WeeCare enrollment packet.

Providers enjoy the assurance that comes with letting go of the administrative work - putting together a new packet, ensuring the new family receives it and communicating that it is due on the first day of care. All mandatory licensing documentation, for example, requests for immunization records, are included. WeeCare enrollment packets are automatically updated upon any changes to state licensing so that providers never have to worry about potential licensing citations for outdated or missing paperwork. Finally, as our database records verify when the enrollment packet was received by the family, we can mediate both parties if a dispute ever occurs. All in all, an automated and digitized enrollment process is the key to a successful start to care.

Finance Management

WeeCare's technology can assist with record keeping for billing, tracking expenses, end of year tax documents, FSA Dependent Care Reimbursement, and required paperwork for subsidy reimbursement.

License and Citation Monitoring

Safety is a top priority for WeeCare. WeeCare providers must go through a rigorous background check process to ensure the safety of each location. All of WeeCare's providers are licensed and background-checked before being onboarded to the platform. WeeCare has technology that also continually monitors the provider's licenses and background checks nightly. We are automatically notified of any new infractions which ensures that all locations continue to meet our standards.

Licensing Support

There has been a decline in providers moving from a small FCC to a large FCC or a corporate center for several reasons. First, it's difficult to spread awareness of who can expand their license and the necessary steps to do so. For providers wishing to expand to a corporate center, there is a lot of hesitation around the potential financial burden and having to deal with other entities such as insurance companies and the fire department to ensure their center is up to code. WeeCare can identify providers who are ready and willing to expand their licenses and we have a dedicated support team to walk them through the entire process, helping to ease any doubts or fears they have about moving their license. WeeCare's support team is well-versed in licensing requirements and can make suggestions for further resources and next steps.

Location Performance Metrics

WeeCare can track how each FCC location is performing to find areas to focus on professional development. We can look at things such as enrollment, children's milestones, achievements, and safety ratings to determine how each location is performing. From there, we can tailor the location's development specifically to its needs and offer suggestions for professional development.

Matchmaking Algorithm

WeeCare's system has the capability of matching families with child care providers with current capacity openings in real-time. Typically, parents will have to spend time calling multiple child care providers (sometimes from outdated resources) to determine which provider has the capacity and maybe a good fit for their child. This leads to wasted time and energy on behalf of both the parents and providers as the providers are likely fielding inquiries while simultaneously watching over children. WeeCare accomplishes this matching in seconds and with the most up-to-date and accurate information. This virtually eliminates the need for parents to spend days searching for child care that meets their needs.

Our matching algorithm matches parents from as much information that is available and can be up to 22 different points with even customized prioritization of criteria, so we are able to ensure the highest quality provider family matches. For example, we can take the parent's individual criteria such as budget and schedule to search across multiple Geographic Location(s) desired to find the best match for the parent that may perfectly fit in along the parent's commute.

Currently, with many childcare matching databases, parents can't search based on their unique needs. WeeCare allows parents to filter their childcare search by different needs so they're able to find the perfect fit for their family including primary language spoken at daycare, or whether the provider has experience with special needs or developmental delays.

Milestone Tracking

Our AI technology recommends curriculum based on developmental milestones and individual child profiles. When a child enters WeeCare, we can get a baseline on them to see where they're at developmentally and where they need to be. The curriculum can then be tailored to fit specific needs. Parents also have access to curriculum to follow along at home and so they know what they're learning throughout the day and can continue the learning at home.

Payment to Providers

WeeCare pays child care providers quickly and provides the first payment to providers within 2-5 days. If needed, WeeCare could also pay providers upfront to further streamline the process and be

reimbursed later. The same methods can create a bridge program while providers wait for government subsidy payments.

Photo And Video Updates for Families (Moments)

One of the most common requests by parents is for their provider to send photo and video updates of their child throughout the day. The WeeCare app makes it easy for parents to feel connected and at ease by allowing providers to securely send *Moments* directly in-app to a parent. Moreover, the Moments feature enables providers to link the specific curriculum or activity they are doing in the photo or video, so parents can have the full experience.

Professional Development and Continuing Education

WeeCare can provide safety education and training including 1 on 1 and monthly in-service training webinars. The community forum also encourages community engagement. WeeCare has a designated training section and is easily able to push out regulation changes so providers are aware of them. Providers can also connect with the community and parents on relevant topics, including a searchable database for providers to use. WeeCare is also able to work with accredited institutions and connect their trainings and content so that all available professional development is easily accessible and centralized to providers with search and filter functionality.

Regulations & Information Confirmation System

The lack of access to mandatory licensing information is easily addressable by utilizing WeeCare's in-app licensing checklist and push notification system. There are multiple methods we can use to verify that a provider successfully received and confirmed that they read the latest licensing information.

Resource Center

WeeCare acts as a centralized source of information and offers support to those families who want to apply for assistance paying for child care. If parents are denied or unable to pay for child care, we have resources to point them in the right direction and can help figure out next steps.

Staff Recruitment

WeeCare can connect providers to licensed and background-checked teaching assistants by serving as a place where assistants can apply to be placed at a WeeCare location in their area. Similar to how we match parents and providers, we match assistants to the best WeeCare employer. When a provider has

more staff, it means they can accommodate more enrollments and give more kids access to quality care. WeeCare can do all the work to identify, recruit, and vet individuals to serve as teaching assistants for providers including detailed background checks.

In addition to matching teaching assistants with providers, WeeCare can facilitate a substitute teaching pool to give providers a backup if they ever need to take a day off due to illness or emergencies. This substitute pool would also consist of individuals that have been vetted and checked by WeeCare's thorough process.

Timestamped Verification and Attendance System

WeeCare offers accuracy in variable schedule payments. WeeCare can verify when children are dropped off and picked up from child care providers due to a location enabling timestamp, along with real-time photo verification. This technology leaves less room for error and leads to major cost savings.

WeeCare also has a contactless attendance system that providers and families use to mark when a child arrives and when they depart. This eliminates the need for pen and paper sign outs, which is a system plagued by human error. The use of WeeCare's contactless attendance system also helps to store that data in one place rather than scattered across other forms and pieces of paper. If providers need access to that attendance data for reporting reasons, they're able to access it directly.

The contactless attendance system can also be useful in contact tracing if there is ever a COVID-19 case at a location. Providers can see who was there on a certain day to determine if anyone needs to quarantine.

Tour Scheduling

WeeCare built a tool in the app that allows for virtual tours to eliminate unnecessary contact. During the pandemic, touring facilities in person is not possible for most people and is not the safest method. Now, parents can tour facilities remotely and leave feedback after each tour. This feedback is used to assess WeeCare providers and address any concerns that might come up

Tuition Collection

Parents can easily pay their tuition in the app. Tuition payments are charged 1 week in advance of care that is given. This gives room to ensure providers are paid upfront and on time, as well as guaranteeing a child care spot for the parent.

If there are any financial situations that arise, WeeCare works with the parent directly and develops a plan with the parent directly while covering the costs with no interruption of payment to the provider

to help avoid any uncomfortable conversations or friction between parent and provider, preserving a healthy relationship, and saving everyone time and financial stress.

Waitlist System

Parents can be on multiple WeeCare location waitlists and will receive automatic updates on their status and spot, rather than them having to call the provider directly. As real-time information comes in about changes in capacity, we inform the waitlisted parents every step of the way with automatic notifications via text message, email, and/or in-app notifications, and parents are also able to see at any time their real-time place and status on each waiting list.

CITY OF CATHEDRAL CITY

Annual Program Progress Report

Project/Activity Title: **WeeCare BOOST Program**Project Number: **N/A**

Name/Address of Provider:**WeeCare****5521 N University Dr STE 104,
Coral Springs, FL 33067**

PROGRAM PROGRESS REPORT

Period: **July 1, 2021 -June 30, 2022**

DIRECT BENEFIT REPORT

♦ Number of First-Time Program Beneficiaries Served:

of Households: **272** # of Persons: **272**< or = 30%: _____ 30-50%: ____ 50-80%: ____ > 80%: **100%**❖ Number of First-Time Female Headed Households: **112**

❖ Counts by Race/Ethnicity:

American Indian or Alaskan Native: **3**

American Indian or Alaska Native AND White _____

American Indian/Alaska Native AND Black/African American: **1**Asian: **2**Asian AND White: **6**Black/African American **16**Black/African American AND White: **3**

Native Hawaiian or Other Pacific Islander: _____

Hispanic/Latino Ethnicity: Mexican/Chicano: **218**

Puerto Rican:

Cuban

Other:

Other: ____

White: **23**❖ Number of Disabled: **4**❖ Number of Homeless Persons Given Overnight Shelter: **N/A**

ACCOMPLISHMENT NARRATIVE

During the Fiscal Year 2021-2022, WeeCare worked towards accomplishing several goals for BOOST's program year. This program was designed to support 25 microenterprise childcare providers in Cathedral City.

WeeCare's *Childcare Business and Technical Assistance Program* supports family childcare (FCC) providers in operating a sustainable business by supplying them with WeeCare software and support free of charge. Through this program, **25 licensed family childcare providers** in Cathedral City will receive business and technical assistance, generously funded in partnership with the city and WeeCare. These FCC providers qualify as micro-enterprises as they employ less than five employees

per location. Providers are considered LMI employers who can serve additional LMI persons. By supporting 25 childcare providers, WeeCare also helped service Cathedral City families.

This program addressed the national objective of benefitting LMI individuals in Cathedral City. A few of the goals outlined at the beginning of the 2021-2022 program year included:

- Outreach to existing 68 licensed childcare providers to educate and inform all eligible providers of their eligibility for the WeeCare platform and support services.
- Support new LMI individuals and provide business and technical assistance through childcare licensing to help identify and establish new childcare providers within Cathedral City.
- Support 25 microenterprise childcare providers with business and technical support
- Reduce childcare providers' administrative workload by an average of 10 hours per week
- Increase the childcare providers' business capacity and increase their enrollments with LMI-eligible families

To roll out the program, WeeCare conducted phone, text, and email outreach to all the licensed childcare providers in Cathedral City to inform them of the BOOST program eligibility and onboard them onto the WeeCare platform to begin receiving business and technical assistance. In its first program year, WeeCare's BOOST program successfully reached reach 56 of the eligible providers throughout the city, and WeeCare enrolled 18 licensed childcare providers who already had existing childcare provider licenses and received immediate business and technical support services for their existing childcare business. In turn, the program also helped to support an additional 232 LMI-eligible children and families with communication, family education, and support services such as tuition, curriculum, and billing support for both the families and providers. In addition to the 18 existing LMI-eligible childcare providers with existing businesses in Cathedral City, WeeCare assisted 22 new LMI-eligible persons in starting a new childcare business.

Highlights from the 2021-2022 program year:

Number of LMI persons assisted: **40 LMI Childcare providers and 232 LMI families.**

Childcare Provider By Type:

- 18 existing licensed family childcare providers
 - 17 large facilities
 - 1 small facility
- 22 new childcare providers

Number of new LMI family enrollments at LMI childcare providers: **28**

The average increase in annual income for BOOST childcare providers program participants: **\$10,600**

Out of the 18 existing licensed facilities LMI providers:

- 10 exceeded their revenue and enrollment goals and are at their licensed capacity.
- 1 was supported through education on license expansion to increase their business capacity from 8 to 14 families.
- 1 licensed childcare provider facility had licensing infractions and was provided quality and improvement support to resolve their licensing citations.
- 5 increased their revenues and enrollments but did exceed their capacity and revenue goals.
- 3 were not able to meet any of their income or enrollments success metric goals and no new enrollments or expansion of their annual revenues were achieved. Detailed provider action plans have been developed and the providers are receiving ongoing support.

To: Laura Webster, City of Rocklin
From: Rolande Tellier, The Gathering Inn
Date: December 27, 2022
Re: Request for Low-Moderate Income Housing Asset Fund/HPRR
Revised: March 16, 2023

Thank you for the opportunity to submit our request for funding under the Low-Moderate Income Housing Asset Fund to support Homelessness Prevention and Rapid Rehousing. We appreciate our partnership with the City of Rocklin and look forward to continuing to serve your residents.

About The Gathering Inn

The Gathering Inn is a 501-c3 non-profit organization and has been in operation since 2004, starting as a winter-only shelter with a small but dedicated group of local churches. We have experienced significant growth over the years, particularly since 2015. Some of TGI's major accomplishments during that time include establishing a Resource Center for day services providing food, showers and access to computers; acquiring and managing permanent supportive housing in various communities in the county; establishing an Interim Care Program through a partnership with Sutter Health which provides medical respite for people experiencing homelessness after discharge from a hospital stay; and operation of the county's only emergency shelter, located in Auburn.

The Gathering Inn has been successfully operating our nomadic shelter out of Roseville for nearly 18 years, and an emergency shelter in Auburn since 2018.

Use of Funds

Funds will support direct services program staff including associated taxes and benefits. Supported positions may include:

- Housing Specialist: maintains list of housing options, manages HPRR funds, coordinates interviews with landlords, and accompanies guests on housing inspections prior to move-in.
- Rapid Rehousing: funds to support security and utility deposits; application fees; acquiring required documentation; landlord incentives.

TGI respectfully requests \$65,000 to support the above activities.

National Objectives

The proposed program falls under the national objectives of "benefit to low and moderate income persons" and "urgent need" by providing needed services to persons experiencing homelessness.

Low or very low-income persons served

TGI anticipates serving 25 persons from Rocklin during the funding period.

Documentation of income levels and Rocklin residency

Case managers complete a comprehensive intake questionnaire for all guests and information collected including income levels and last city of residence is collected in the Homeless Management Information System (HMIS) and are able to report on a wide variety of outcomes.

Contact Information:

Grant Contact:

Rolande Tellier
Chief Operating Officer
The Gathering Inn
201 Berkeley Ave.
Roseville, CA 95678
916-662-5351
rtellier@thegatheringinn.com
*prefer quarterly reporting

Contract Signatory:

Keith Diederich
President and CEO
The Gathering Inn
201 Berkeley Ave.
Roseville, CA 95678
keith@thegatheringinn.com

Payment Contact:

Brandy Hudspeth
Director of Human Resources
The Gathering Inn
201 Berkeley Ave.
Roseville, CA 95678
bhudspeth@thegatheringinn.com

Reference:

Kristine Faelz, *Housing Analyst* City of Roseville
Economic Development Dept. – Housing Division
316 Vernon Street, Suite 150
Roseville, CA 95678
KPFaelz@roseville.ca.us
916 774-5451



City Council Staff Report

Subject: Street Name Change: Cheetah Street (Portion) to Ocelot Way, Street Name Change, SNC2023-0001, Environmental, ENV2023-0002

Date: April 11, 2023

Submitted By: David Mohlenbrok, Director of Community Development
Bret Finning, Planning Services Manager
Dara Dungworth, Senior Planner

Department: Community Development

Recommendation:

- A. Adopt a Resolution of the City Council of the City of Rocklin Approving a Notice of Exemption (Street Name Change: Cheetah Street (Portion) to Ocelot Way / ENV2023-0002)
- B. Adopt a Resolution of the City Council of the City of Rocklin Approving a Street Name Change (Street Name Change: Cheetah Street (Portion) to Ocelot Way / SNC2023-0001)

Background:

The staff report for this item is included as Attachment 1 in order to maintain the integrity of the formatting.

ATTACHMENTS:

- [1. Staff Report](#)
- [2. Resolution A - Notice Of Exemption](#)
- [3. Resolution B - Street Name Change](#)

Subject: Street Name Change: Cheetah Street (Portion) To Ocelot Way
Street Name Change, SNC2023-0001
Environmental, ENV2023-0002

Date: April 11, 2023

Submitted by: David Mohlenbrok, Director of Community Development
Bret Finning, Planning Services Manager
Dara Dungworth, Senior Planner

Department: Community Development

Recommendation:

This is a request for approval of a street name change to re-name a portion of Cheetah Street, located between Whitney Ranch Parkway and the Wildcat Subdivision (the point at which southbound Cheetah Street makes a sharp left turn to the east), to “Ocelot Way.” The name of the remaining portions of the street will not be changed. Staff recommends that the City Council adopt the following:

Resolution of the City Council of the City of Rocklin Approving a Notice of Exemption (Street Name Change: Cheetah Street (Portion) to Ocelot Way / ENV2023-0002).

Resolution of the City Council of the City of Rocklin Approving a Street Name Change (Street Name Change: Cheetah Street (Portion) to Ocelot Way / SNC2023-0001).

Summary of Planning Commission Hearing and Action:

On February 21, 2023, the Planning Commission considered the proposal to change the name of a portion of Cheetah Street to Ocelot Way. Staff presented the project and the Commission had no questions for staff. The meeting was opened for public comments, of which there were none. The Commission moved straight to motions with no deliberation or comments and voted 4-0 in favor (one member was excused) of recommending approval of the street name change to City Council.

Location:

The subject street, Cheetah Street, is located south of Whitney Ranch Parkway, west of Wildcat Boulevard and east of University Avenue. See Figure 1.

Figure 1.



Owner/Applicant:

The owner and applicant is the City of Rocklin.

Background:

Several years ago, as a part of the Wildcat Subdivision (aka Durango Subdivision), the City Council approved the construction of a collector street named Cheetah Street that provides access from Whitney Ranch Parkway into the residential subdivision. Where it enters the subdivision, Cheetah Street turns at a 90-degree angle to continue east through the subdivision and bends south to where it intersects with Lion Street. Commercially zoned property fronts on Whitney Ranch Parkway to the east and west of the north-south portion of Cheetah Street are not proposed to be changed. See Figure 1. No homes or businesses are currently addressed from the portion of the street proposed for the name change.

Street name changes affect public service agencies and uses located on the street. Although some development has occurred in the area, no properties have addresses on the portion of the subject street proposed to be changed to Ocelot Way. The remainder of Cheetah Street, on which

existing homes are addressed, will not be changed. The proposed street name change originated with staff while processing the Wildcat West Tentative Parcel Map, approved by Planning Commission in December, 2022. Access for future development anticipated west of Cheetah Street would likely create a “T” intersection where the 90-degree angle is now. To avoid potential confusion created by a three-way intersection with two legs having the same name, staff recommends changing the name of the north-south portion of Cheetah Street before new development comes in and before any properties are potentially addressed from that street section. Public service agencies, including the Rocklin Police and Fire Departments, were asked to comment on the proposed street name change and none expressed any objections or reservations.

Environmental:

Staff and Planning Commission recommend approval of a Notice of Exemption for this project pursuant to California Code of Regulations, Title 14, Section 15061 (b) (3) - General rule of no potential for causing significant impact.

Prepared by Dara Dungworth, Senior Planner

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF ROCKLIN APPROVING A NOTICE OF EXEMPTION

(Street Name Change: Cheetah Street (Portion) To Ocelot Way / ENV2023-0002)

WHEREAS, the City of Rocklin's Environmental Coordinator has reviewed the Street Name Change: Cheetah Street (Portion) To Ocelot Way Project (ENV2023-0002, SNC2023-0001) ("Project") and determined that it is exempt from review under the California Environmental Quality Act pursuant to California Code of Regulations, Title 14, Section 15061 (b) (3) - General rule of no potential for causing significant impact; and

WHEREAS, a Notice of Exemption has been prepared for the Project.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rocklin as follows:

Section 1. Based on the review and determination of the Environmental Coordinator, the City Council of the City of Rocklin finds that the Project is exempt from review under the California Environmental Quality Act.

Section 2. A Notice of Exemption is approved for the Project.

Section 3. Upon approval of the Project by the City Council, the Environmental Coordinator may file the Notice of Exemption with the County Clerk of Placer County, pursuant to the provisions of Section 21152(b) of the Public Resources Code and the State Environmental Impact Report (EIR) Guidelines adopted pursuant thereto.

PASSED AND ADOPTED this 11th day of April, 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

Ken Broadway, Mayor

ATTEST:

Hope Ithurnburn, City Clerk

NOTICE OF EXEMPTION

TO: County Clerk, County of Placer
2954 Richardson Blvd.
Auburn, CA 95604-5228

FROM: City of Rocklin Planning Dept.
3970 Rocklin Road
Rocklin, CA 95677

Project Title: Street Name Change: Cheetah Street (Portion) To Ocelot Way (ENV2023-0002, SNC2022-0001)

Project Location - Specific: The subject street section begins at the intersection of Cheetah Street and Whitney Ranch Parkway and extends south to the point at which Cheetah Street makes a sharp left turn to the east. Bounded by APNs 017-171-039 & 043, 491-031-023, and 491-032-040.

Project Location - City: Rocklin, CA; County: Placer

Description of Nature, Purpose and Beneficiaries of Project: Request for approval of a street name change to re-name of a portion of Cheetah Street, between Whitney Ranch Parkway and the Wildcat Subdivision (the point at which southbound Cheetah Street makes a sharp left turn to the east), to "Ocelot Way." The name of the remaining portions of the street will not be changed. No properties are currently addressed on this portion of Cheetah Street.

Name of Public Agency Approving Project:
City of Rocklin City Council

Name of Person or Agency Carrying Out Project
City of Rocklin, Community Development Department, Attn: David Mohlenbrok, 3970 Rocklin Road, Rocklin, California, 95677, (916) 625-5162.

Exempt Status (Check one)

☒ General rule of no potential for causing significant impact (California Code of Regulations, Title 14, Sec. 15061(b)(3)).

Reasons why the project is exempt.

The project is exempt as indicated above because pursuant to CEQA Guidelines Section 15061 (b)(3), the activity (project) is covered by the common sense exemption that CEQA applies only to projects which have the potential for causing a significant effect on the environment, and where it can be seen for certainty that there is no possibility that the activity in question may have a significant effect on the environment, the activity is not subject to CEQA. It can be seen with certainty that there is no possibility that the changing of a previously approved street name may have a significant effect on the environment.

Contact Person: David Mohlenbrok, Director of Community Development

Date received for Filing: _____

Signature: _____
David Mohlenbrok, Director of Community Development

RESOLUTION NO.

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
APPROVING A STREET NAME CHANGE

(Street Name Change: Cheetah Street (Portion) To Ocelot Way / SNC2023-0001)

The City Council of the City of Rocklin does find and resolve as follows:

WHEREAS, this proposal is to re-name a portion of Cheetah Street, located between Whitney Ranch Parkway and the Wildcat Subdivision (the point at which southbound Cheetah Street makes a sharp left turn to the east), to “Ocelot Way.” The name of the remaining portions of the street will not be changed.

WHEREAS, the City Council of the City of Rocklin has considered the recommendation to change the name of a portion of Cheetah Street to Ocelot Way; and

WHEREAS, the City Council finds that the proposed street name change will not have an adverse impact on the nearby development, residents, or the City as a whole and has therefore approved a Notice of Exemption (ENV2023-0002) for this project pursuant to the California Environmental Quality Act via Resolution .

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rocklin as follows:

Section 1. The City Council of the City of Rocklin approves the street name change, as shown on Exhibit A, attached hereto and by this reference incorporated herein.

PASSED AND ADOPTED this 11th day of April, 2023, by the following vote:

AYES: Councilmembers:

NOES: Councilmembers:

ABSENT: Councilmembers:

ABSTAIN: Councilmembers:

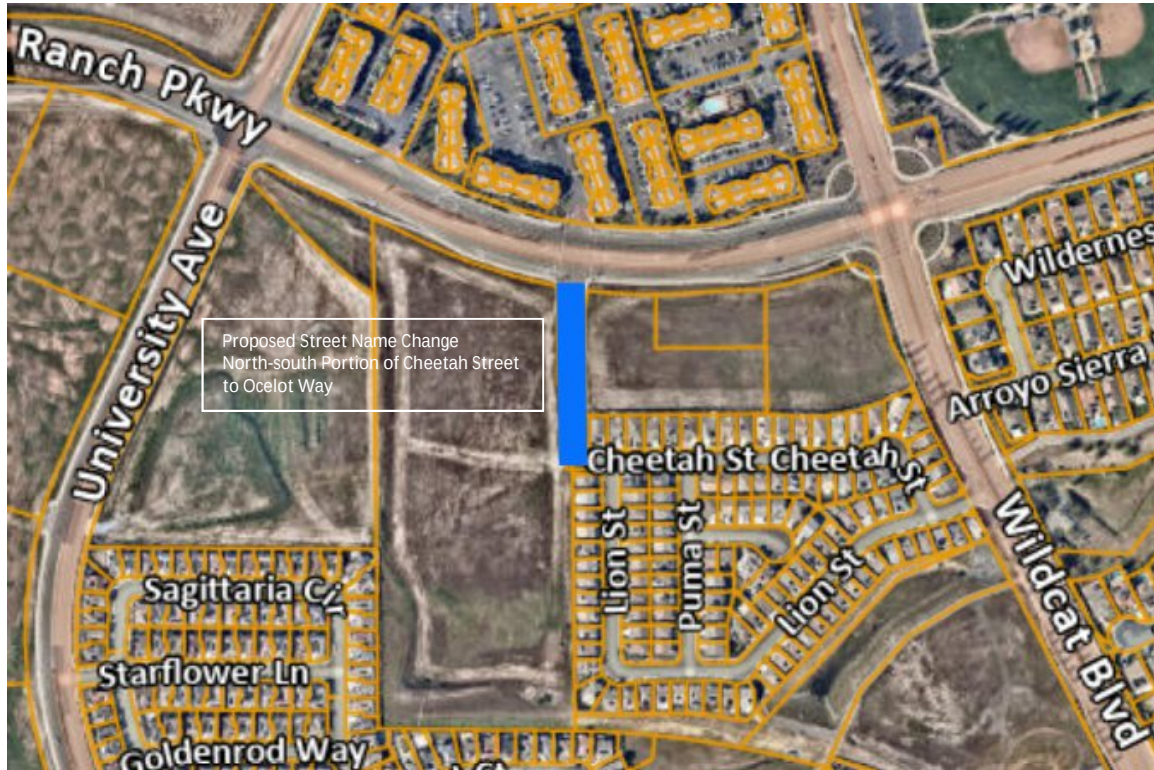
Ken Broadway, Mayor

ATTEST:

Hope Ithurnburn , City Clerk

EXHIBIT A

Cheetah Street (Portion) To Ocelot Way Street Name Change / SNC2023-0001





City Council Staff Report

Subject: Service Fee for SB 1383 Educations and inspections Services and Agreement with Placer County for Services

Date: April 11, 2023

Submitted By: Justin Nartker, Director of Public Services

Department: Public Services

Recommendation:

- A. Hold a public hearing regarding the implementation of a service fee for SB 1383 Education and Inspection Services.
- B. Adopt a Resolution of the City Council of the City of Rocklin Adopting a Service Fee for SB 1383 Education and Inspection Services, and Approving the Agreement with Placer County for the Provision of SB 1383 Education and Inspection Services.

Background:

Senate Bill 1383 (SB 1383) was signed into law on September 19, 2016, mandating the reduction of organic waste disposal by 75% and increasing edible food recovery by 20% by 2025, in order to improve efforts to reduce overall methane gas emissions. It requires all local jurisdictions to implement relevant provisions of the CalRecycle SB 1383 Regulations, Title 14 California Code of Regulations, section 18981.1 et seq., pertaining to organic waste disposal reduction. SB 1383 requires all businesses, residents, and multi-family apartments to have access to recycling programs that capture food scraps and landscaping waste, among other organic waste materials.

SB 1383 requires local jurisdictions to verify that edible food generators (e.g. wholesale food vendors, large grocery stores, restaurants with seating over 250, etc.) are provided educational resources and are compliant with edible food recovery activities. This will be done to ensure that edible food that would otherwise be discarded is distributed to those in need via charitable feed operations. To meet these education and inspection requirements, City staff is recommending that the City approve a service fee for SB 1383 Education and Inspection Services, and enter into an agreement with Placer County Department of Health & Human Services (PCDHHS) to provide edible food generator and food recovery organization education and inspection services.

On March 16 and 23, 2023, a notice of public hearing for the implementation of a SB 1383 Education and Inspection Service Fee was published in the Placer Herald pursuant to Rocklin Municipal Code, Chapter 3.32, and California Government Code Sections 66016 through

66018.

The PCDHHS currently performs a variety of health inspections and is specially trained, experienced, and competent to provide educational resources to perform inspections and provide educational services to edible food generators (facilities) and food recovery organizations as defined in SB 1383. It is estimated that private businesses will be inspected approximately one (1) to two (2) times per year. PDHHS will invoice the City of Rocklin for their inspection services (see Attachment 3 for current fee and breakdown). The City will invoice the applicable inspected edible food generators and pass through the cost.

Fiscal Impact:

There is no direct fiscal impact to the General Fund. A pass through service fee will be instituted, and the City will invoice all applicable edible food generators for services rendered by Placer County.

ATTACHMENTS:

1. [Resolution](#)
2. [Resolution Exhibit A - Agreement](#)
3. [County Fee Breakdown](#)

RESOLUTION NO. 2023-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
AUTHORIZING THE IMPLEMENTATION OF A SERVICE FEE FOR SB 1383 EDUCATION AND
INSPECTION SERVICES AND APPROVAL OF AN AGREEMENT WITH
PLACER COUNTY FOR SERVICES

WHEREAS, Senate Bill 1383 (SB 1383) was signed into law on September 19, 2016, mandating the reduction of organic waste disposal by 75% and increasing edible food recovery by 20% by 2025; and

WHEREAS, SB 1383 requires all cities to implement relevant provisions of the CalRecycle SB 1383 Regulations, Title 14 California Code of Regulations, section 18981.1 et seq., which requires all businesses, residents, and multi-family apartments to have access to recycling programs that capture food scraps and landscaping waste, among other organic waste materials; and

WHEREAS, to meet these education and inspection requirements, City staff is recommending that the City approve a service fee for SB 1383 Education and Inspection Services, and enter into an agreement with Placer County Department of Health & Human Services (PCDHHS) to provide education and inspection services; and

WHEREAS, on March 16 and 23, 2023, a public hearing notice was published in the Placer Herald for the implementation of a Senate Bill 1383 Education and Inspection Service Fee; and

WHEREAS, City staff proposes to add this new SB 1383 Education and Inspection Service Fee, also refer to as the Commercial Edible Food Generator Fee by the Placer County (County Resolution No. 2022-034). Staff reviewed the amount for the service, in the form of the Commercial Edible Food Generator Fee Cost Study, for the purpose of setting fee amount at costs reasonably borne; and

WHEREAS, it is estimated that PCDHHS will inspect private businesses approximately one (1) to two (2) times per year and invoice the City of Rocklin for payment and the City of Rocklin will charge the individual facilities on an annual basis; and payment; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Rocklin as follows:

Section 1. The City Council of the City of Rocklin adopts the SB 1383 Education and Inspection Service Fee in the amount of \$103 and amends the

Section 2. The City Council of the City of Rocklin hereby approves and authorizes the City Manager to execute the agreement for education and inspection services with the

Placer County Department of Health and Human Services in substantially the form attached hereto as Exhibit "A."

PASSED AND ADOPTED this 11th day of April, 2023, by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Ken Broadway, Mayor

ATTEST:

Hope Ithurnburn, City Clerk

EXHIBIT A

**CONTRACT FOR SERVICES
PLACER COUNTY DEPARTMENT OF HEALTH & HUMAN SERVICES**

DESCRIPTION: Edible Food Generator and Food Recovery Organization Education and Inspection Services
CONTRACT NO. **HHS000578**
BEGINS: April 11, 2023
ADMINISTERING AGENCY: Health and Human Services, Environmental Health

This is an Agreement made and operative as of the 11th day of April, 2023, between the COUNTY OF PLACER, through its Health and Human Services Department, hereinafter referred to as "COUNTY", and the CITY OF ROCKLIN, hereinafter referred to as "CITY", both parties being political subdivisions of the State of California.

WHEREAS, CITY has the authority and is required to implement the requirements of Senate Bill 1383 as adopted in regulatory text Code California Code of Regulations Title 14, Division 7, Chapter 3 to reduce organic waste, including edible food, from disposal in landfills, and

WHEREAS, the COUNTY has the responsibility and expertise to provide to consumers food that is safe, unadulterated, and honestly presented through the adoption of science-based standards in accordance with statewide health and sanitation standards, regulations, and laws in accordance with the California Retail Food Code, and

WHEREAS, COUNTY is specially trained, experienced, and competent to provide educational resources to and perform inspections of commercial edible food generators and food recovery organizations as defined in Senate Bill 1383 and CITY has determined to rely on such representations, and

WHEREAS, CITY has determined that it is beneficial for COUNTY to provide educational resources and specified inspection services of commercial edible food generators and food recovery organizations as defined in Senate Bill 1383 through the Environmental Health Division of the Placer County Health and Human Services Department, and COUNTY has agreed to provide services to assist in this venture as outlined below, and

WHEREAS, it is understood and agreed by and between the parties of this Agreement that they wish to enter into this Agreement in order to provide a full and complete statement of their respective responsibilities in connection with this venture during the term of this Agreement,

NOW, THEREFORE, in consideration of the mutual covenants and agreements of this Agreement, the parties hereby agree as follows:

1. **SERVICES**: CITY agrees to coordinate with COUNTY and delegate authority to COUNTY to provide CITY with services, as set forth in Exhibit A, titled Scope of Services, attached hereto and incorporated herein by this reference.
2. **AMENDMENTS**: This Agreement constitutes the entire Agreement between the parties. Any amendments or changes to this Agreement, including attachments, shall be agreed to in writing, specifying the change(s) and the effective date(s) and shall be executed by duly authorized representatives of both parties. However, in no event shall such amendments create additional liability to COUNTY or provide additional payment to CITY except as expressly set forth in this or the amended Agreement.
3. **PAYMENT**: COUNTY may collect fees from CITY or directly from facilities identified by CITY as subject to SB1383 requirements. For fees incurred that have not been directly paid from facilities, CITY will pay to COUNTY the full payment for all services rendered pursuant to this Agreement in the amount set forth in Exhibit B, titled Payment Provisions, attached hereto. The payment specified in Exhibit B shall be the only payment made to COUNTY for services rendered pursuant to this Agreement. This payment amount shall be inclusive of all COUNTY costs, including, but not

limited to travel, transportation, lodging, meals, supplies, and incidental expenses except as otherwise might be specifically set forth in this Agreement.

4. **INVOICES:**

- 4.1. COUNTY will provide invoices to CITY on a monthly basis, within 30 days of the close of each calendar month. CITY will review, approve, and pay all valid invoices within 30 days of receipt.
- 4.2. Invoices for payment will be submitted to the following address, will be on COUNTY letterhead and will include the contract number, the remittance address, a unique invoice number, a detailed list of expenses with dollar amounts and backup documentation to support each expense should be attached to the invoice:

City of Rocklin
Attn: Public Services Department
3970 Rocklin Road
Rocklin, CA 95677

5. **EXHIBITS:** Exhibits expressly listed on the signature page of this Agreement are hereby incorporated herein by this reference and collectively, along with this base document, form the Agreement. In the event of any conflict or inconsistency between provisions contained in the base agreement or exhibits such conflict or inconsistency shall be resolved by giving precedence according to the following priorities: Exhibit A, Exhibit B, base agreement, then followed by any remaining exhibits. Responsibilities and obligations mandated by federal or state regulations or otherwise at law shall be liberally construed to meet legal requirements.

6. **CONTRACT TERM:** This Agreement shall remain in full force and effect from March 28, 2023 until terminated by either party.

7. **TERMINATION:**

- 7.1. CITY and COUNTY will have the right to terminate this Agreement at any time without cause by giving thirty (30) days' notice, in writing, of such termination to the other party. If the CITY gives notice of termination for cause, COUNTY shall immediately cease rendering service upon receipt of such written notice. Such notice shall be personally served or given by United States Mail.
- 7.2. In the event CITY terminates this Agreement, COUNTY shall be paid for all work performed according to the County's fee schedule.

8. **RECORDS:**

- 8.1. If Agreement is state or federally funded, COUNTY will be subject to the examination and audit of the California State Auditor for a period of three years after final payment under contract (California Government Code, Section 8546.7).

9. **INSURANCE and INDEMNIFICATION REQUIREMENTS:** See Exhibit C, attached hereto, for insurance requirements for this Agreement. The CITY and COUNTY'S insurance requirements are a material provision to this Agreement.

10. **CONFIDENTIALITY of RECORDS and INFORMATION:** COUNTY agrees to maintain confidentiality of information and records as required by applicable Federal, State and local laws, regulations and rules. COUNTY will not use or disclose confidential information other than as permitted or required by this Agreement and will notify CITY of any discovered instances of breaches of confidentiality. COUNTY will ensure that any subcontractors' agents receiving confidential information related to this Agreement agree to the same restrictions and conditions that apply to COUNTY with respect to such information.

11. **NOTICES:** All notices required or authorized by this Agreement shall be in writing and shall be deemed to have been served if delivered personally or deposited in the United States Mail, postage prepaid and properly addressed as follows:

If to COUNTY: Robert L. Oldham, Director
Placer County Dept. of Health and Human Services
3091 County Center Drive, Suite 290
Auburn, CA 95603

If to CITY: Justin Nartker
Attn: Public Services Department
3970 Rocklin Road
Rocklin, CA 95677

Changes in contact person or address information shall be made by notice, in writing, to the other party.

12. **NONDISCRIMINATION:** During the performance of this Agreement, CITY and COUNTY shall comply with all applicable Federal, State and local laws, rules, regulations and ordinances, including the provisions of the Americans with Disabilities Act of 1990, and Fair Employment and Housing Act, and will not unlawfully discriminate against employees, applicants or clients because of race, sex, sexual orientation, color, ancestry, religion or religious creed, national origin or ethnic group identification, mental disability, physical disability, medical condition (including cancer, HIV and AIDS), age (over 40), marital status, or use of Family and Medical Care Leave and/or Pregnancy Disability Leave in regard to any position for which the employee or applicant is qualified.
13. **ASSIGNMENT:** COUNTY shall not assign or sub-contract, in whole or part, any of its rights, duties, services or obligations arising under this Agreement without written consent of CITY. The terms of this Agreement shall also apply to any subcontractor(s) of COUNTY.
14. **NON-EXCLUSIVITY:** Nothing herein is intended nor shall be construed as creating any exclusive arrangement with CITY. This Agreement shall not restrict COUNTY from entering into similar, equal or like goods and/or services with other entities or sources. COUNTY shall only provide those services as defined by this agreement.
15. **TIME OF PERFORMANCE:** COUNTY agrees to complete all work and services in a timely fashion.
16. **ENTIRETY OF AGREEMENT:** This Agreement contains the entire agreement of COUNTY and CITY with respect to the subject matter hereof, and no other agreement, statement, or promise made by any party, or to any employee, officer, or agent of any party which is not contained in this Agreement shall be binding or valid.
17. **GOVERNING LAW AND VENUE:** The parties enter into this Agreement in the County of Placer, California and agree to comply with all applicable laws and regulations therein. The laws of the State of California shall govern its interpretation and effect. For litigation purposes, the parties agree that the proper venue for any dispute related to the Agreement shall be the Placer County Superior Court or the United States District Court, Eastern District of California.
18. **SIGNATURES:** This Agreement may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together will constitute one and the same instrument. The Parties agree that an electronic copy of a signed contract, or an electronically signed contract, shall have the same force and legal effect as a contract executed with an original ink signature. The term "electronic copy of a signed contract" refers to a transmission by facsimile, electronic mail, or other electronic means of a copy of an original signed contract in a portable document format. The term "electronically signed contract" means a contract that is executed by applying an electronic signature using technology approved by the Parties.

//Signatures on following page

IN WITNESS WHEREOF, the parties hereto have caused their duly authorized representatives to execute this Agreement as of the day first above stated:

CITY OF ROCKLIN ("CITY") *

Aly Zimmermann, City Manager

Date: _____

Approved as to Form
Office of City Attorney

Date: _____

COUNTY OF PLACER ("COUNTY")

Robert L. Oldham, Director,
Department of Health & Human Services

Date: _____

Approved as to Form
Office of Placer County Counsel

Date: _____

EXHIBITS:

- Exhibit A – Scope of Services
- Exhibit B – Payment Provisions
- Exhibit C – Insurance and Indemnification Requirements

SCOPE OF SERVICES**1. DESCRIPTION OF SERVICES:**

- 1.1. COUNTY shall perform services within the incorporated jurisdiction of CITY. CITY herein designates the COUNTY, and the COUNTY herein agrees to conduct inspections of edible food generators and food recovery organizations on behalf of the CITY for purposes set forth in this contract.
- 1.2. COUNTY will provide education, outreach, and perform inspection within CITY'S jurisdiction to determine compliance with SB1383 as it pertains edible food generators and food recovery organizations.
- 1.3. COUNTY will provide annually (each July 1st) a list of commercial edible food generators and food recovery organizations located within the jurisdiction of the CITY. CITY will be responsible for review and validation of the list. CITY will approve edible food generators and food recovery organizations to be inspected by the COUNTY. COUNTY agrees to provide CITY with accurate documentation and reports, compliant with SB1383, regarding education and inspection services provided by COUNTY.
- 1.4. COUNTY may collect fees from facilities identified by CITY as subject to SB1383 requirements to recover cost of providing services and shall retain all such fees. CITY is responsible for paying fees not submitted by such facilities.
- 1.5. If CITY requires additional services outside of this agreement, a separate agreement for those services will be established.

PAYMENT PROVISIONS

This is a fee for services contract. COUNTY will be paid for services at the current Commercial Edible Food Generator Fee rate listed on the COUNTY Environmental Health Fee Schedule, or otherwise approved by the Board. All rates are per inspection. At the time of execution, the current county fee is \$103 per inspection, which is subject to adjustment by the Board of Supervisors. The fee in effect at the time will be the applicable fee for the duration of this agreement.

COUNTY may collect fees from CITY or directly from facilities identified by CITY as subject to SB1383 requirements. CITY is responsible to paying COUNTY for fees it is unable to collect from facilities.

EXHIBIT C

INSURANCE AND INDEMNITY REQUIREMENTS

The parties hereto shall concurrently herewith file with the other party, a Certificate of Insurance, in companies acceptable to the other party, with a Best's Rating of no less than A-:VII evidencing all coverages, limits, and endorsements listed below:

1. **HOLD HARMLESS AND INDEMNIFICATION AGREEMENT:**

COUNTY agrees to indemnify and hold harmless CITY and CITY'S employees, CITY elected officials, or agents from and against any damages including costs and attorney's fees arising out of negligent or intentional acts or omissions of COUNTY, its employees or agents.

CITY agrees to indemnify and hold harmless COUNTY, its employees, agents and elective and appointive boards from and against any damages including costs and attorney's fees arising out of negligent or intentional acts or omissions of CITY, its employees or agents.

This indemnification shall extend to claims, losses, damages, injury, and liability for injuries occurring after completion of CITY's services, as well as during the progress of rendering such services. Acceptance of insurance required by this Agreement does not relieve CITY from liability under this indemnification clause. This indemnification clause shall apply to all damages or claims for damages suffered by CITY's operations regardless if any insurance is applicable or not.

2. **INSURANCE**

It is agreed that CITY and COUNTY shall each maintain at all times during the performance of this Agreement insurance coverage or self-insurance in the amounts of not less than one million dollars (\$1,000,000) to cover all of its operations, specifically, but not limited to, not less than one million dollars (\$1,000,000) general liability, one million dollars (\$1,000,000) automobile liability, and one million dollars (\$1,000,000) workers' compensation.

Before the Board of Supervisors County of Placer, State of California

In the matter of:

**A Resolution adding a fee for Commercial
Edible Food Generators pursuant to Placer
County Code Section 2.116.110.**

Resolution No.: 2022-034

The following Resolution was duly passed by the Board of Supervisors of the County of Placer at a regular meeting held February 22, 2022, by the following vote:

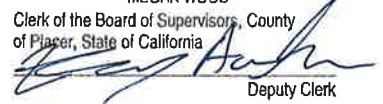
Ayes: WEYGANDT, HOLMES, JONES, GUSTAFSON

Noes: GORE

Absent: NONE

THE FOREGOING INSTRUMENT IS A CORRECT
COPY OF THE ORIGINAL ON FILE IN THIS OFFICE
ATTEST

MEGAN WOOD
Clerk of the Board of Supervisors, County
of Placer, State of California



Deputy Clerk

Signed and approved by me after its passage.



Chair, Board of Supervisors

Attest:



Clerk of said Board

WHEREAS, the Environmental Health Division of the Health and Human Services Department administers retail food inspection and education programs throughout the county; and

WHEREAS, SB 1383 requires local jurisdictions to verify compliance with edible food recovery activities intended to ensure edible food that would otherwise be discarded is distributed to those in need via charitable feeding operations; and

WHEREAS, the Environmental Health Division of the Health and Human Services Department wishes to provide a cost effective way for the county and business community to satisfy SB 1383 requirements; and

WHEREAS, the Environmental Health Division of the Health and Human Services Department proposes a new Commercial Edible Food Generator fee to cover the cost of inspection and education consistent with SB 1383; and

WHEREAS, the Environmental Health Division of the Health and Human Services Department proposes to add this new Commercial Edible Food Generator Fee; and

NOW, THEREFORE, it is hereby resolved that the Board of Supervisors of Placer County adopts the Commercial Edible Food Generator Fee as set out in the attached Exhibit A. These fees shall be effective March 8, 2022.

NOW, THEREFORE, let it be further resolved that the Director of Health and Human Services, or designee, may waive, discount, defer, or reduce fees in extenuating circumstances consistent with Placer County Code Section 2.116.110.

ATTACHMENT

Exhibit A – Edible Food Generator Cost Study

Environmental Health – Commercial Edible Food Generator Fee Cost Study

Commercial Edible Food Generator: Permit Fee – Annual (Placer County Code Section 2.116.110)

Senate Bill 1383 – Short-lived climate pollutants (SB 1383) is a new law passed by the state of California creating a mandated local program and, as such, this is a new fee proposed to cover the cost of work required to ensure compliance with certain portions of the legislations. SB 1383 defines two entities to be regulated under the Edible Food Recovery Program portion (Article 10) of the legislation: commercial edible food generators, who are required to donate the maximum amount of edible food, and food recovery organizations, who receive the donated food and distribute to those in need.

Commercial edible food generators are businesses that are subject to existing food safety regulations, most of which have current Environmental Health (EH) retail food permits and are inspected twice annually for compliance with the California Retail Food Code (CRFC). Food recovery organizations are non-profit entities such as local religious centers, soup kitchens or other community service organizations. Many food recovery organizations fall outside of the scope of CRFC requirements for permitting and, therefore, do not receive routine inspections or oversight by EH. Additionally, food recovery organizations are not subject to SB 1383 requirements unless they choose to receive recoverable food from commercial edible food generators. Food recovery organizations found to be participating in SB 1383 through the review of edible food generators donated food logs will be followed up with to ensure they are following SB 1383 requirements.

The proposed fee amount for edible food generators is \$103 and is determined by:

- 1) Time spent by EH staff to conduct one on-site inspection of an edible food generator per year.
- 2) Documentation review (contracts, written agreements, food donation logs) of food recovery organizations.
- 3) Follow-up with food recovery organizations discovered in the course of completing routine inspections of edible food generators.
- 4) General administration of program.

SB 1383 Inspection Requirements:

Commercial Edible Food Generators:

Inspectors will review on-site:

- Documentation if generator is claiming exemption through existence of extraordinary circumstances (§18991.3(d))
- Contracts/agreements with all food recovery organizations including:
 - Organization name, address, contact information (§18991.4(a)(3)(A))

- Types of food donated (§18991.4(a)(3)(B))
- Frequency of collection or self-hauling (§18991.4(a)(3)(C))
- Records showing quantities of donated food in pounds, each month (§18991.4(a)(3)(D))
- Verify that potentially recoverable food is not intentionally spoiled (§18991.3(e))

Food Recovery Organizations:

Documentation review:

- List of all contracted edible food generators including:
 - Business name, address, contact information (§18991.5(a)(2)(A))
 - Quantities of donated food received in pounds from each generator, each month (§18991.5(a)(2)(B))
- List of each food recovery service delivering donated food to organization including:
- Business name, address, contact information (§18991.5(a)(2)(C))

Total cost for service:

Cost is based on Environmental Health's current hourly rate: \$205

- 0.15 hours food generator document review (30.75)
- 0.15 hours food generator site inspection (\$30.75)
- 0.10 hours food recovery organizations document review (\$20.50)
- 0.10 hours for follow up with contracted food recovery organizations (\$20.50)
- Total = \$103 annual permit edible food generator



City Council Staff Report

Subject: Ratification of Contracts for the Midas Avenue Emergency Repairs Project

Date: April 11, 2023

Submitted By: Justin Nartker, Director of Public Services

Department: Public Services

Recommendation:

- A. Adopt a Resolution of the City Council of the City of Rocklin Ratifying the Engineering & Design Agreement with Water Works Engineers LLC to Proceed with the Emergency Design and Engineering Services Necessary to Repair or Replace the Failed Arch Culvert and Failed Portions of Midas Avenue at the Antelope Creek Crossing.
- B. Adopt a Resolution of the City Council of the City of Rocklin Ratifying the Construction Agreement with Glissman Excavating Inc. to Proceed with the Emergency Construction to Repair or Replace the Failed Arch Culvert and Failed Portions of Midas Avenue at the Antelope Creek Crossing.

Background:

On January 24, 2023, the City Council adopted Resolution No. 2023-15 determining that an emergency exists that requires the immediate expenditure of Public Money to Safeguard Life, Health, Property, or Essential Public Services and authorizing the City Manager to take action necessary to repair or replace failed portions of Midas Avenue.

With the recent storm events, the roadway on Midas Avenue at Antelope Creek between 5th Street and Argonaut Avenue and the underlying arch culvert deteriorated and failed, requiring the closure of the roadway and emergency repair. This emergency situation would not permit a delay resulting from competitive solicitation for bids, and immediate action was necessary to respond to the emergency. The roadway failure constitutes an emergency within the meaning of California Public Contract Code section 1102, because it was a sudden, unexpected occurrence that poses a clear and imminent danger, requiring immediate action to prevent or mitigate the loss or impairment of property or essential public services. Under such circumstances, Public Contract Code section 20168 allowed the City Council to pass a resolution by four-fifths vote, declaring that the public interest and necessity demand the immediate expenditure of public money to safeguard life, health, or property. In addition, Public Contract Code section 22050 allows the City Council by a four-fifths vote, to authorize the repair or replacement of a public facility, take any directly related and immediate action required by that emergency, and procure the necessary equipment, services, and supplies for

those purposes, without giving notice for bids to let contracts. Upon adoption of the resolution, the City may expend the sum required in the emergency without requiring competitive bidding.

Two contracts were authorized by the City Manager as follows:

- Water Works Engineers, LLC - to provide design and engineering services in the amount of \$100,000.
- Glissman Excavating, Inc. - to provide construction services to replace the existing culvert and repair the roadway in the amount of \$562,589 (rounded). Due to the nature of the failure and the exigent circumstances a 50% contingency (\$281,445) was established, bringing the authorized amount to \$844,034.

In compliance with the Public Contract Code and the Rocklin Municipal Code, reporting on the emergency repairs is being provided to the City Council and resolutions requesting that the City Council ratify the contract(s) (RMC 3.04.090(A)) are recommended for adoption.

Fiscal Impact:

This project is currently funded out of the SB325 Gas Tax Fund (210); however, this storm event was declared a federal emergency and this project is eligible for reimbursement. Staff is working closely with Federal Emergency Management Agency (FEMA) and California Office of Emergency Services (CalOES) personnel on the reimbursement process. Upon approval by FEMA and CalOES, the repair costs incurred will be reimbursed.

ATTACHMENTS:

1. [Resolution A - Water Works Engineers, LLC](#)
2. [Resolution A Exhibit A - Contract with Water Works Engineers, LLC](#)
3. [Resolution B - Glissman Excavating, Inc.](#)
4. [Resolution B Exhibit A - Contract with Glissman Excavating, Inc.](#)

RESOLUTION NO. 2023-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
RATIFYING THE CONSTRUCTION AGREEMENT WITH WATER WORKS ENGINEERS, LLC TO
PROCEED WITH THE EMERGENCY DESIGN AND ENGINEERING SERVICES TO REPAIR OR
REPLACE THE FAILED ARCH CULVERT AND FAILED PORTIONS OF MIDAS AVENUE AT THE
ANTELOPE CREEK CROSSING

WHEREAS, as a result of the recent storm events a portion of Midas Avenue deteriorated resulting in the closure of the roadway between Argonaut Avenue and Fifth Street and the need for emergency repairs to commence as soon as possible; and

WHEREAS, on January 24, 2023, the City Council approved Resolution 2023-15 that determined an emergency existed, and following Section 22050(b) of the Public Contract Code and Rocklin Municipal Code (RMC) 3.04.090 determining that this was an emergency and authorized the City Manager to procure all necessary equipment, services, and supplies for the purpose of remedying the emergency without giving notice for bids to let contracts, and to expend such funds as she may determine are necessary to accomplish these purposes; and

WHEREAS, the City Manager authorized and entered into a Contract Agreement with Water Works Engineers, LLC to provide construction services to repair/replace the Midas Avenue roadway at the Antelope Creek Crossing and replace the damaged arch culvert in the amount of \$100,000; and

WHEREAS, in compliance with the Public Contract Code RMC 3.04.090(A) reporting on the emergency repairs is being provided to the City Council and a resolution requesting that the City Council ratify the construction agreement is being put forth.

NOW, THEREFORE, the City Council of the City of Rocklin does resolve as follows:

Section 1. The City Council of the City of Rocklin hereby approves and ratifies the Construction Agreement with Water Works Engineers, LLC for the emergency repair and replace of the roadway and arch culvert on Midas Avenue at the Antelope Creek Crossing, in the form attached hereto as Exhibit A.

PASSED AND ADOPTED this 11th day of April, 2023, by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Ken Broadway, Mayor

ATTEST:

Hope Ithurnburn, City Clerk

CONTRACT FOR SERVICES

THIS CONTRACT is made on January 24, 2023, by and between the CITY OF ROCKLIN a municipal corporation ("City"), and Water Works Engineers, LLC, "Contractor," who mutually agree as follows:

1. SCOPE OF SERVICES

Subject to the terms and conditions set forth in this agreement, Contractor shall provide to the City the services described in the Scope of Work, Exhibit A. Contractor shall provide the services at the time, place and in the manner specified in Exhibits A and/or B. Contractor shall not be compensated for services outside the scope of Exhibit A unless prior to the commencement of the services: (a) Contractor notifies the City and City agrees the services are outside the scope of Exhibit A; (b) Contractor estimates the additional compensation required for these additional services; and (c) City after notice, approves in writing a supplemental agreement specifying the additional services and the amount of compensation therefore. City shall have no obligation whatsoever under this agreement or any supplemental agreement, unless and until the agreement or supplemental agreement is approved by the City Manager, the City Manager's authorized designee, or by the Rocklin City Council, as required by the Rocklin Municipal Code or other local law or policy.

2. COMPENSATION

A. The City shall pay Contractor for the services rendered pursuant to this agreement at the times and in the manner set forth in the Scope of Services, Exhibit A, the Schedule for Performance, Exhibit B, and in accordance with the Schedule of Fees in Exhibit C, but in no event shall the total compensation exceed the **total sum of One Hundred Thousand Dollars (\$100,000)**. The payments specified in Exhibits A and/or B shall be the only payments to be made to Contractor for the services rendered pursuant to this Agreement unless pursuant to Section 1, above, City approves additional compensation for additional services.

B. Contractor shall furnish City with invoices for all expenses as well as for all materials authorized by this Contract. The invoices shall be submitted with the monthly billings. Reimbursable expenses shall be limited to actual expenditures of Contractor for expenses that are necessary for the proper completion of the services and shall only be payable if specifically authorized in advance by City.

C. Contractor shall submit all billings/invoices for services to City in the manner specified in Exhibit B. Contractor's fees shall be as specified in the Scope of Work, Exhibit A or the Schedule of Fees as set forth in Exhibit C. All invoices submitted by Contractor shall contain the following information:

- (1) Job/project name or description;
- (2) City's current purchase order and/or work order number (if applicable);
- (3) Contractor's invoice number;
- (4) Date of invoice issuance;
- (5) Description of services billed under invoice, including the description of tasks performed and the corresponding rate charged for the completion of that task;

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- (6) Amount of invoice, itemizing all authorized reimbursable expenses; and
- (7) Total billed to date under agreement.

D. City shall make payment to Contractor net 30 days from receipt of an acceptable invoice. If Contractor's performance is not in conformity with the Scope of Work, Exhibit A, or the Schedule of Performance, Exhibit B, or the provisions set forth above, payments may be delayed or denied, unless the Contractor's failure to perform is a documented result of the City's failure to conform with the Schedule of Performance, or if the Schedule of Performance is extended pursuant to Section 4. City shall not be responsible for delays in payment to Contractor resulting from Contractor's failure to comply with the invoice format described above, or as set forth in the Schedule of Performance.

E. During performance of the agreement and for a period of three (3) years after completing all services, Contractor shall maintain all accounting and financial records related to this Agreement, including but not limited to records of Contractor's costs for all services performed under this agreement and records of Contractor's reimbursable expenses, in accordance with generally accepted accounting practices, and shall keep and make the records available for inspection and audit by representatives of the City upon reasonable written notice.

F. Contractor shall pay when and as due, any and all taxes incurred as a result of Contractor's compensation hereunder, including estimated taxes, and shall provide City with proof of payment upon request. Contractor hereby agrees to indemnify City for any claims, losses, costs, fees, liabilities, damages or injuries suffered by City arising out of Contractor's breach of this section.

3. FACILITIES AND EQUIPMENT

Contractor shall at its sole cost and expense, furnish all facilities and equipment that may be required for Contractor to perform services pursuant to this agreement. City shall furnish to Contractor, only the facilities and equipment listed in Exhibit A (if any) according to any terms and conditions set forth in Exhibit A.

4. TERM OF CONTRACT

A. This agreement shall become effective on the date that it is approved by both parties, set forth on the first page of the agreement and shall continue in effect unless sooner terminated as provided herein.

B. The services of Contractor are to commence upon execution of this Contract and shall be undertaken and completed in accordance with the Schedule of Performance attached hereto and incorporated herein by this reference as **Exhibit B**.

5. SUSPENSION/TERMINATION:

A. City shall have the right at any time to temporarily suspend Contractor's performance hereunder, in whole or in part, by giving written notice of suspension to Contractor. If City gives such notice, Contractor shall immediately suspend its activities under this agreement.

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B. This Contract may be terminated by either party, provided that the other party is given not less than **thirty (30)** calendar days' written notice (delivered by certified mail, return receipt requested) of intent to terminate. If the agreement is terminated by the City:

- i. Contractor shall immediately cease rendering services pursuant to this agreement;
- ii. Contractor shall, not later than five days after such notice of termination, deliver to City copies of all information prepared pursuant to this agreement;
- iii. City shall pay Contractor the reasonable value of services rendered by Contractor prior to termination; provided however, City shall not in any manner be liable for lost profits that might have been made by Contractor had the agreement not been terminated or had Contractor completed the services required by this agreement. Contractor shall furnish to City such financial information as in the judgment of the City is necessary for City to determine the reasonable value of the services rendered by Contractor. The foregoing is cumulative and does not affect any right or remedy that city may have in law or equity.

C. Notwithstanding any provisions of this Contract, Contractor shall not be relieved of liability to the City for damages sustained by the City by virtue of any breach of this Contract by Contractor, and the City may withhold any payments due to Contractor until such time as the exact amount of damages, if any, due the City from Contractor is determined.

6. INDEPENDENT CONTRACTOR

Contractor enters into this Contract as an independent contractor and not as an employee or agent of the City. Contractor shall have no power or authority by this Contract to act on behalf of City in any capacity whatsoever as an agent, or to bind the City in any respect or to any obligations whatsoever. Nothing in this Contract shall be construed to be inconsistent with this relationship or status. All employees, agents, contractors or subcontractors hired or retained by the Contractor are employees, agents, contractors or subcontractors of the Contractor and not of the City. The City shall not be obligated in any way to pay any wage claims or other claims made against Contractor by any such employees, agents, contractors or subcontractors, or any other person resulting from performance of this agreement.

7. AMENDMENTS, CHANGES OR MODIFICATIONS

Amendments, changes or modifications in the terms of this Contract may be made at any time by mutual written agreement between the parties hereto and shall be signed by the persons authorized to bind the parties hereto.

8. EXTENSIONS OF TIME

Contractor may, for good cause, request extensions of time to perform the services required hereunder. Such extensions shall be authorized in advance by the City in writing and shall be incorporated in written amendments to this Contract or the attached Work Program in the manner provided in Section 7.

9. PROPERTY OF CITY

It is mutually agreed that all materials prepared by the Contractor under this Contract shall become the property of the City, and the Contractor shall have no property right therein

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whatsoever. Immediately upon termination, the City shall be entitled to, and the Contractor shall deliver to the City, all data, drawings, specifications, reports, estimates, summaries and other such materials as may have been prepared or accumulated to date by the Contractor in performing this Contract which is not Contractor's privileged information, as defined by law, or Contractor's personnel information, along with all other property belonging exclusively to the City which is in the Contractor's possession.

10. COMPLIANCE WITH ALL LAWS:

Contractor shall keep itself fully informed of, shall observe and comply with, and shall cause any and all persons, firms or corporations employed by it or under its control to observe and comply with, all applicable laws, ordinances, and codes of federal, State and local governments, which in any manner affect those engaged or employed on the work described by this Contract or the materials used or which in any way affect the conduct of the work, and shall commit no trespass on any public or private property in performing any of the work authorized by this Contract.

For all leases and purchases of materials, equipment, supplies or other tangible personal property used to perform the agreement and shipped from outside California, the Contractor and any subcontractors leasing or purchasing such materials, equipment, supplies or other tangible personal property shall obtain a Use Tax Direct Payment Permit or Seller's Permit from the California State Board of Equalization, in accordance with the applicable SBE criteria and requirements. This provision applies in all instances unless prohibited by the funding source for the agreement.

11. WARRANTIES AND RESPONSIBILITIES - CONTRACTOR

A. Contractor agrees and represents that it is qualified to properly provide the services set forth in **Exhibit "A"** in a manner which is consistent with the generally accepted standards of Contractor's profession.

B. Contractor is duly licensed, qualified and experienced to perform the services set forth in the Scope of Services, Exhibit A. Contractor represents and warrants that Contractor has all licenses, permits, qualifications and approvals of whatsoever nature that are legally required for Contractor to practice its profession or provide any services under this agreement. Contractor represents and warrants that Contractor shall, at its sole cost and expense, keep in effect or obtain at all times during the term of this agreement, any licenses, permits and approvals that are legally required for Contractor to practice its profession or provide such services. If Contractor is an out of state corporation, Contractor further warrants and represents that it possesses a valid certification of qualification to transact business in the State of California issued by the California Secretary of State.

C. Contractor shall perform all services required pursuant to this agreement in the manner and according to the standards currently observed by a competent practitioner of Contractor's profession in California. Contractor shall devote such time and effort to the performance of services pursuant to this agreement as is necessary for the satisfactory and timely performance of Contractor's obligations under this agreement. Neither party shall be considered in default of this agreement to the extent that party's performance is prevented or delayed by any cause that is beyond the reasonable control of that party.

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D. All products of whatsoever nature that Contractor delivers to City pursuant to this Agreement shall be prepared in a professional manner and conform to the standards of quality normally observed by a person currently practicing in Contractor's profession, and shall be provided in accordance with any scope of services or schedule of performance specified in Exhibits A or B.

E. Contractor shall assign only competent personnel to perform services pursuant to this agreement. Contractor shall designate a project manager who at all times shall represent the Contractor before the City on all matters relating to this Contract. The project manager shall continue in such capacity unless and until he or she is removed at the request of the City, is no longer employed by Contractor, or is replaced with the written approval of the City, which approval shall not be unreasonably withheld. Contractor shall notify City in writing, of any other changes in Contractor's staff assigned to perform the services required under this agreement, prior to any such performance. In the event the City desires the removal of any person assigned by Contractor to perform services pursuant to this agreement, because the City in its sole discretion, determines that such person is not performing in accordance with the standards required herein, Contractor shall remove such person immediately upon receiving notice from the City of the desire for the removal of such person.

F. Contractor agrees and represents that the work performed under this Contract shall be in accordance with applicable federal, State and local law.

G. Contractor shall provide corrective services without charge to the City for services which fail to meet the above professional and legal standards and which are reported to Contractor in writing within sixty (60) days of discovery. Should Contractor fail or refuse to perform promptly its obligations, the City may render or undertake performance thereof and the Contractor agrees it has satisfied itself by its own investigation and research regarding the conditions affecting the work to be done and labor and materials needed, and that its decision to execute this agreement is based on such independent investigation and research. Contractor shall be liable for any expenses thereby incurred.

12. SUBCONTRACTING

None of the services covered by this Contract shall be subcontracted without the prior written consent of the City, which will not be unreasonably withheld. Contractor shall be as fully responsible to the City for the negligent acts and omissions of its contractors and subcontractors, and of persons either directly or indirectly employed by them, as it is for the negligent acts and omissions of persons directly employed by Contractor.

13. ASSIGNABILITY

Contractor shall not assign or transfer any interest in this Contract whether by assignment or novation, without the prior written consent of the City. The City has a strong interest in the qualifications and capability of the persons and entities that will fulfill the obligations imposed on Contractor under this agreement. However, claims for money due or to become due Contractor from the City under this Contract may be assigned to a financial institution, or to a trustee in bankruptcy, without such approval. Notice of any assignment or transfer whether voluntary or involuntary shall be furnished promptly to the City.

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14. INTEREST IN CONTRACT

Contractor covenants that neither it, nor any of its employees, agents, contractors, or subcontractors has any interest, nor shall they acquire any interest, direct or indirect, in the subject of the Contract, nor any other interest which would conflict in any manner or degree with the performance of its services hereunder. Contractor shall make all disclosures required by the City's conflict of interest code in accordance with the category designated by the City, unless the City Manager determines in writing that Contractor's duties are more limited in scope than is warranted by the category designated by the City code and that a narrower disclosure category should apply. Contractor also agrees to make disclosure in compliance with the City conflict of interest code if, at any time after the execution of this Contract, City determines and notifies Contractor in writing that Contractor's duties under this Contract warrant greater disclosure by Contractor than was originally contemplated. Contractor shall make disclosures in the time, place and manner set forth in the conflict of interest code and as directed by the City.

15. MATERIALS CONFIDENTIAL

To the extent permitted by law, all of the materials prepared or assembled by Contractor pursuant to performance of this Contract are confidential and Contractor agrees that they shall not be made available to any individual or organization without the prior written approval of the City, except by court order.

16. LIABILITY OF CONTRACTOR-NEGLIGENCE

Contractor shall be responsible for performing the work under this Contract in a manner which is consistent with the generally-accepted standards of the Contractor's profession and shall be liable for its own negligence and the negligent acts of its employees, agents, contractors and subcontractors. The City shall have no right of control over the manner in which the work is to be done but only as to its outcome, and shall not be charged with the responsibility of preventing risk to Contractor or its employees, agents, contractors or subcontractors.

17. INDEMNITY AND LITIGATION, COSTS

To the fullest extent permitted by law, Contractor shall hold harmless, defend at its own expense, and indemnify the City, its officers, officials, agents, employees and volunteers against any and all claims, damages, demands, liability, costs, losses and expenses, including without limitation court costs and reasonable attorneys' fees, arising from all acts or omissions of Contractor, or its officers, agents or employees in rendering services under this Agreement; excluding however, such liability, claims, losses, damages or expenses arising from the City's sole negligence, or willful acts. The provisions of this paragraph shall survive termination or suspension of this Contract. These Indemnification provisions are independent of and shall not in any way be limited by the Insurance requirements of this agreement. City approval of the Insurance required by this Agreement does not in any way relieve the Contractor from liability under this section.

18. CONTRACTOR TO PROVIDE INSURANCE

Contractor agrees to have and maintain the policies set forth below, against claims for injuries to persons or damages to property which may arise from or in connection with the performance of the work hereunder by the Contractor, its agents, representatives, or employees. All policies, endorsements, certificates, and/or binders shall be subject to approval by the City as to form and

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content. A lapse in any required insurance coverage during this Agreement shall be a breach of this Agreement.

A. MINIMUM SCOPE AND LIMIT OF INSURANCE

1. **Commercial General Liability (CGL):** Insurance Services Office Form CG 00 01 covering CGL on an "occurrence" basis, including products and completed operations, property damage, bodily injury and personal & advertising injury with limits no less than **\$2,000,000** per occurrence. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.

2. **Automobile Liability:** Insurance Services Office Form Number CA 00 01 covering any auto (Code 1), or if Contractor has no owned autos, covering hired (Code 8) and non-owned autos (Code 9), with limit no less than **\$1,000,000** per accident for bodily injury and property damage.

3. **Workers' Compensation** as required by the State of California, with Statutory Limits and Employer's Liability Insurance with limit of no less than **\$1,000,000** per accident for bodily injury or disease. If Contractor has no employees, Contractor must notify City if an employee is hired, verify proof of coverage for any subcontractors, and agrees to hold City harmless and defend City from claims arising from failure to provide workers' compensation benefits.

4. **Professional Liability (Errors and Omissions):** Insurance appropriate to the Contractor's profession, with limit no less than **\$2,000,000** per occurrence or claim, **\$2,000,000** aggregate. Professional liability coverage shall extend for at least five years after completion of the Contractor's services under this Agreement.

If the Contractor maintains broader coverage and/or higher limits than the minimums shown above, the City requires and shall be entitled to the broader coverage and/or the higher limits maintained by the contractor. Any available insurance proceeds in excess of the specified minimum limits of insurance and coverage shall be available to the City.

B. OTHER INSURANCE PROVISIONS

The insurance policies are to contain, or be endorsed to contain, the following provisions:

1. **Additional Insured Status.** The City, its officers, officials, employees, and volunteers are to be covered as additional insureds on the CGL policy with respect to liability arising out of work or operations performed by or on behalf of the Contractor including materials, parts, or equipment furnished in connection with such work or operations. General liability coverage can be provided in the form of an endorsement to the Contractor's insurance (at least as broad as ISO Form CG 20 10 11 85 or both CG 20 10, CG 20 26, CG 20 33, or CG 20 38; and CG 20 37 forms if later revisions used).

2. **Primary Coverage.** For any claims related to this contract, the Contractor's insurance coverage shall be primary insurance coverage at least as broad as ISO CG 20 01 04 13 as respects the City, its officers, officials, employees, or volunteers. Any

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insurance or self-insurance maintained by the City, its officers, officials, employees or volunteers shall be excess of the Contractor's insurance and shall not contribute with it.

3. **Notice of Cancellation.** Each insurance policy required above shall provide that coverage shall not be canceled, except with 30 days' notice to the City, with ten days' for notice of cancellation due to non-payment.

4. **Waiver of Subrogation.** Contractor hereby grants to City a waiver of any right to subrogation which any insurer of said Contractor may acquire against the City by virtue of the payment of any loss under such insurance. Contractor agrees to obtain any endorsement that may be necessary to affect this waiver of subrogation, but this provision applies regardless of whether or not the City has received a waiver of subrogation endorsement from the insurer.

5. **Self-Insured Retentions.** Self-insured retentions must be declared to and approved by the City. The City may require the Contractor to purchase coverage with a lower retention or provide proof of ability to pay losses and related investigations, claim administration, and defense expenses within the retention. The policy language shall provide, or be endorsed to provide, that the self-insured retention may be satisfied by either the named insured or City.

6. **Acceptability of Insurers.** Insurance is to be placed with insurers authorized to conduct business in the state with a current A.M. Best's rating of no less than A:VII, unless otherwise acceptable to the City.

7. **Claims Made Policies.** If any of the required policies for professional liability insurance provide claims-made coverage:

- i. The Retroactive Date must be shown and must be before the date of the contract or the beginning of contract work.
- ii. Insurance must be maintained and evidence of insurance must be provided for at least five (5) years after completion of the contract of work.
- iii. If coverage is canceled or non-renewed, and not replaced with another claims-made policy form with a Retroactive Date prior to the contract effective date, the Contractor must purchase "extended reporting" coverage for a minimum of five (5) years after completion of contract work.

8. **Verification of Coverage.** Contractor shall furnish the City with original Certificate of Insurance including all required amendatory endorsements (or copies of the applicable policy language effecting coverage required by this clause) and a copy of the Declarations and Endorsement Page of the CGL policy listing all policy endorsements to the City before work begins. However, failure to obtain the required documents prior to the work beginning shall not waive the Contractor's obligation to provide them. The City reserves the right to require complete, certified copies of all required insurance policies, including endorsements required by these specifications, at any time.

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9. **Subcontractors.** Contractor shall require and verify that all subcontractors maintain insurance meeting all the requirements stated herein, and Contractor shall ensure that City is an additional insured on insurance required from subcontractors.

10. **Special Risks or Circumstances.** City reserves the right to modify these requirements, including limits, based on the nature of the risk, prior experience, insurer, coverage, or other special circumstances.

19. GENERAL/MISCELLANEOUS PROVISIONS:

A. **Contract Documents.** This agreement and its exhibits shall be known as the "Contract Documents." Terms set forth in any Contract Document shall be deemed to be incorporated in all Contract Documents as if set forth in full therein. In the event of conflict between terms contained in these Contract Documents, the more specific term shall control. If any portion of the Contract Documents shall be in conflict with any other portion, provisions contained in the Contract shall govern over conflicting provisions contained in the exhibits to the Contract. In the event of any conflict between the terms or conditions of this written agreement and any terms or conditions of any document prepared or provided by Contractor and made a part of this agreement, including without limitation any document relating to the scope of services or payment therefor, the written terms of this document shall control over those terms or conditions.

B. **Non-Discrimination in Employment and Equal Employment Opportunity.** Contractor shall not engage in unlawful employment discrimination. Such unlawful employment discrimination includes, but is not limited to, employment discrimination based upon a person's race, color, ancestry, national origin, religious creed, sex (including pregnancy, childbirth breastfeeding or related medical condition), sexual orientation, gender, gender identity, gender expression and age (over 40), disability (mental and physical), medical condition, marital status, citizenship, and military and veteran status.

C. **Inspection of Records.** Contractor shall maintain and make available for inspection by the City and its auditors accurate records of all of its costs, disbursements and receipts with respect to any work under this Contract. Such inspections may be made during regular office hours at any time until six (6) months after the final payments under this Contract are made to the Contractor.

D. **Entire Agreement.** This Contract constitutes the entire agreement between the parties relative to the services specified herein and supersedes whatever oral or written understanding they may have had prior to the execution of this agreement. No alteration or modification of this agreement shall be valid or effective unless and until such modification is evidenced by a writing signed by both parties to this Contract, by persons authorized to act on behalf of the parties. There are no understandings, agreements, conditions, representations, warranties or promises, with respect to this Contract, except those contained in or referred to in the writing.

E. **Severability.** If any portion of this agreement or the application thereof to any person or circumstance shall be held invalid or unenforceable, the remainder of this agreement shall not be affected thereby and shall be enforced to the greatest extent permitted by law.

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F. **Waiver.** Neither City's acceptance of, or payment for, any service performed by Contractor, nor any waiver by either party of any default, breach, or condition precedent, shall be construed as a waiver of any provision of this agreement, nor as a waiver of any other default, breach or condition precedent or any other right hereunder.

G. **Notice.** All notices that are required to be given by one party to the other under this Contract shall be in writing and shall be deemed to have been given if delivered personally or enclosed in a properly addressed envelope and deposited in a United States Post Office for delivery by registered or certified mail addressed to the parties at the following addresses:

City: City of Rocklin
Public Services Department
4081 Alvis Court
Rocklin, CA 95677

City of Rocklin
Office of the City Attorney
3970 Rocklin Road
Rocklin, CA 95677

Contractor: Water Works Engineers, LLC
2260 Douglas Blvd. Ste. 105
Roseville, CA 95661

H. **Enforcement of Agreement.** This Contract shall be interpreted, governed and enforced in accordance with the laws of the State of California. Venue of any action arising out of this Contract shall be brought and maintained in Placer County California, regardless of where else venue may lie. The parties consent to jurisdiction over their persons and over the subject matter of any such litigation in such court, and consent to service of process issued by such courts.

I. **Attorney's Fees.** In any action brought by either party to enforce the terms of this Contract, each party shall bear responsibility for its attorney's fees and all costs regardless of whether one party is determined to be the prevailing party.

J. **Power and Authority to Enter into Agreement.** All parties to this Agreement warrant and represent that they have the power and authority to enter into this Agreement in the names, titles, and capacities herein stated and on behalf of any entities, persons, or firms represented or purported to be represented by such entity(ies), person(s), or firm(s) and that all formal requirements necessary or required by any state and/or federal law in order to enter into this Agreement have been fully complied with. Furthermore, by entering into this Agreement, Contractor hereby warrants that it shall not have breached the terms or conditions of any other contract or Agreement to which Contractor is obligated, which breach would have a material effect hereon.

K. **Counterparts; Electronic Signatures.** This Agreement may be executed in two or more counterparts, each of which when so executed shall be deemed to be an original and all of which when taken together shall constitute one and the same instrument. The words "execution," "signed," "signature," and words of like import in this Agreement or in any other

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certificate, agreement or document related to this Agreement, shall include digital electronic signatures (DocuSign). The use of digital electronic signatures and electronic records (including, without limitation, any contract or other record created, generated, sent, communicated, received, or stored by electronic means) shall be of the same legal effect, validity and enforceability as a manually executed signature or use of a paper-based record-keeping system to the fullest extent permitted by applicable law.

L. **Exhibits.** All exhibits referred to herein and attached hereto, are by this reference incorporated as if set forth fully herein.

CONTRACTOR

DocuSigned by:
MICHAEL FISHER
By: 3F62EAD737934A0...
Michael Fisher, Manager/Member
DocuSigned by:
By: Sami Kader
Sami Kader, Manager/Member

CITY OF ROCKLIN

DocuSigned by:
By: Aly Zimmermann
Aly Zimmermann, City Manager

ATTEST:

DocuSigned by:
By: Hope Ithurnburn
Hope Ithurnburn, City Clerk

APPROVED AS TO FORM:

DocuSigned by:
By: Sheri Chapman
Sheri Chapman, City Attorney

EXHIBIT A

Contractor Proposal/Scope of Work

During the storm event in January, 2023, the roadway on Midas Avenue at Antelope Creek, between Fifth Street and Argonaut Avenue, deteriorated due to the failure of the underlying arched culvert resulting in the immediate closure of a portion of Midas Avenue. This contract is for the scope of services listed below to provide engineering services and project assistance/management for the removal and replacement of the roadway and the arched culvert.

SCOPE OF SERVICES

Water Works Engineers will perform the following professional services:

- Project Management – Todd Kotey will be the assigned project manager for Water Works Engineers through the duration of this project. Duties include coordination with the city engineering team, regular correspondence, the timely submission of invoices, and the monitoring of schedule and budget, and project close out services as needed.
- Data Acquisition – The City has provided as-built drawings of the existing culvert to WWE. WWE will review the documents and coordinate with the City and Glissman Excavating, Inc. on the limits of the replacement system.
- Site visit – The City will arrange and accompany WWE on a project site visit to review critical features of the existing culvert system including the inlet, outlet, culvert depth, utility crossings, and any other physical alignment features that could impact design and construction.
- Coordinate with fabricators and suppliers to assist the City in the determination of the most efficient, suitable, and timely alternative.
- Provide geotechnical engineering, associated soils tests, and other miscellaneous engineering/testing services as needed to complete the design.
- Provide environmental engineering services as required to meet local, state, and federal standards and guidelines.
- Design a concrete headwall system with CalTrans type headwalls consistent with the existing culvert configuration.
- Provide engineering assistance during construction including regular site visits, submittal reviews, and addressing contractor questions.

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EXHIBIT B

Schedule of Performance

Completion time portion of the emergency project is estimated to take 24 weeks.

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EXHIBIT C

Schedule of Fees

The fees for this portion of the emergency work is for an amount not to exceed \$ One Hundred Thousand Dollars (\$100,000).



2023 Rate Sheet

Classification	Title	Hourly Rate
AA1	Administrative Assistant	\$81.00
AA2	Senior Administrative Assistant	\$114.00
E0	Engineering Assistant	\$114.00
E1	Staff Engineer	\$143.00
E2	Associate Engineer	\$175.00
E3	Project / Structural Engineer	\$197.00
E4	Senior Project Engineer / Manager	\$228.00
E5	Principal Engineer	\$264.00
I1	Field Inspector	\$153.00
I2	Senior Inspector	\$172.00
I3	Supervising Inspector	\$191.00
T1	CADD Tech 1 / Drafter/Jr. Technician	\$97.00
T2	CADD Tech 2 / Designer/Sr. Technician	\$130.00
T3	CADD Tech 3 / Senior Designer	\$158.00

Notes:

1. A markup of 10% will be applied to all project related Direct Costs and Expenses.
2. An additional premium of 25% will be added to the above rates for Expert Witness and Testimony Services.
3. Rate effective through December 31, 2023. A 3% increase will be added for any services performed in each year thereafter.

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EXHIBIT E

**CERTIFICATE OF COMPLIANCE WITH LABOR CODE § 3700
[Labor Code § 1861]**

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

CONTRACTORS

By:  **MICHAEL FISHER**
Michael Fisher, Manager/Member

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EXHIBIT F

LABOR COMPLIANCE

The Contract shall comply with Labor Code sections 1720 and 1771 as noted below:

- A. City affirmatively identifies this project as a “public work” as that term is defined by Labor Code section 1720, and the project is, therefore, subject to prevailing wages under Labor Code section 1771.
- B. Contractor and its subcontractors shall fully comply with all the provisions of the California Labor Code governing the performance of public works contracts including, but not limited to, payment of prevailing wages, limitations on time worked, compliance with apprentice requirements, maintenance of payroll records, posting of wages at job site and prohibitions against discrimination.

DocuSigned by:

MICHAEL FISHER

3F62EADF37934A0...

Michael Fisher, Manager/Member

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EXHIBIT G

ADDITIONAL CONTRACT PROVISIONS – FEDERAL PROVISION

Funds used for payment of this Contract may be from or subject to reimbursement by state and/or federal funds. Some of these funding sources require additional contractual obligations and City and Contractor hereby agree to the following additional terms and conditions. The parties agree to each of these terms for reasons including, but not limited to, meeting all contracting requirements as set forth in 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II. These terms supplement the General Terms and Conditions.

I. General Provisions

A. **Equal Employment Opportunity.** During the performance of this contract, Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or

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applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

4. The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the labor union or workers' representatives of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965 and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to their books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
7. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the City may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation

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with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Contractor further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the Contractor so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The Contractor agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The Contractor further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the Contractor agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such Contractor and refer the case to the Department of Justice for appropriate legal proceedings.

These provisions are included in addition to the Equal Employment Opportunity Practices Provisions in the General Terms and Conditions and Contractor shall abide by both provisions.

- B. **Clean Air Act and the Federal Water Pollution Control Act.** The following provisions apply for all contracts in excess of \$150,000:

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1. **Clean Air Act (42 U.S.C. 7401–7671q).**

- a. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- b. The Contractor agrees to report each violation of the Clean Air Act to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

2. **Federal Water Pollution Control Act (33 U.S.C. 1251–1387).**

- a. The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- b. The Contractor agrees to report each violation of the Federal Water Pollution Control Act to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

C. **Debarment and Suspension.** In addition to the debarment and suspension requirements in the General Terms and Conditions, the following terms shall apply:

- 1. This Contract may be a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- 2. If applicable, the Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters.

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3. For federally funded agreements in the amount of \$25,000 or more, the Contractor certifies that he/she and his/her principals are not debarred or suspended from federal financial assistance programs and services.
 4. This certification is a material representation of fact relied upon by the City. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available the City, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
 5. The Contractor agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C throughout the period of the Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered contracts.
- D. **Conflict of Interest.** By executing this Contract, Contractor certifies that it does not know of any fact which constitutes a violation of Title 9, Chapter 7 of the California Government Code (Section 87100 et seq.), or Title 1, Division 4, Chapter 1, Article 4 of the California Government Code (Section 1090 et seq.), and further agrees promptly to notify the City if it becomes aware of any such fact during the term of this Contract. In addition, Contractor shall be in full compliance with all other conflict of interest requirements, including those contained in 2 C.F.R. § 200.318.
- E. **Byrd Anti-Lobbying Amendment.** For any contract of \$100,000 or more, Contractor shall complete the required certification (included below) Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the City.
- F. **Procurement of recovered materials.**
1. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—
 - a. Competitively within a timeframe providing for compliance with the Contract performance schedule;
 - b. Meeting Contract performance requirements; or

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c. At a reasonable price.

2. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
3. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.

G. Access to Records.

1. The Contractor agrees to provide the City, the Federal Awarding Agency, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
2. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
3. The Contractor agrees to provide the Federal Awarding Agency or its authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.
4. In compliance with the Disaster Recovery Act of 2018, the City and the Contractor acknowledge and agree that no language in this Contract is intended to prohibit audits or internal reviews by the Federal Awarding Agency or the Comptroller General of the United States.

H. Changes. The cost of any change, modification, change order, or constructive change must be allowable, allocable, within the scope of a funding grant or cooperative agreement, and reasonable for the completion of project scope. Changes can be made by either party to alter the method, price, or schedule of the work without breaching the Contract by entering a written amendment executed by authorized representatives. The Contract may not be modified except by a written document signed by both parties. It is mutually understood and agreed that no alterations or variations of the terms of this Contract shall be valid unless made in writing and signed by the parties hereto, and that no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.

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- I. **Seal, Logo, And Flags.** The Contractor shall not use the Department of Homeland Security, or any other Federal, state or local seals, logos, crests, or reproductions of flags or likenesses of agency officials without specific Federal Awarding Agency pre-approval.
- J. **Compliance with Federal Law, Regulations, and Executive Orders.** This is an acknowledgement that Federal financial assistance may be used to fund all or a portion of the contract. The Contractor will comply with all applicable Federal law, regulations, executive orders, Federal Awarding Agency policies, procedures, and directives.
- K. **No Obligation of Federal Government.** The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the Contract.
- L. **Program Fraud and False or Fraudulent Statements or Related Acts.** The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this Contract.
- M. **Local Preferences:** To the extent that any local preferences are prohibited by funding, local preferences and policies have already been or are waived.
- N. **Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708).** For all contracts in excess of \$100,000 that involve the employment of mechanics or laborers, the following provisions, from 29 C.F.R §5.5(b) shall apply:
 - 1. Overtime requirements. No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.
 - 2. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.

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3. Withholding for unpaid wages and liquidated damages. The City shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
 4. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.
- R. **Domestic Preferences for Procurements.** As appropriate and to the extent consistent with law, the contractor and their subcontractor(s), to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of this section:
1. “Produced in the United States” means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
 2. “Manufactured products” means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.
- S. **Prohibition on Contracting for Covered Telecommunications Equipment and Services.**
1. Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—

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2. Prohibitions.

- a. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
- b. Unless an exception in paragraph (3) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
 - (1) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - (2) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - (3) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
 - (4) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.

3. Exceptions.

- a. This clause does not prohibit contractors from providing—
 - (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

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- b. By necessary implication and regulation, the prohibitions also do not apply to:
 - (1) Covered telecommunications equipment or services that:
 - (a) *Are not used* as a substantial or essential component of any system; and
 - (b) *Are not used* as critical technology of any system.
 - (2) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.
- 4. Reporting requirement.
 - a. In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (4)(b) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.
 - b. The Contractor shall report the following information pursuant to paragraph (4)(a) of this clause:
 - (1) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.
 - (2) Within 10 business days of submitting the information in paragraph (4)(b)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or

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submission of covered telecommunications equipment or services.

5. Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (5), in all subcontracts and other contractual instruments.

T. License and Delivery of Works Subject to Copyright and Data Rights. In order to comply with 2 C.F.R. § 200.315, Contractor grants to the City, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce, publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Contractor will identify such data and grant to the City or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Contractor will deliver to the City data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the City.

U. Affirmative Socioeconomic Steps for Subcontracts. As a condition for the approval of any subcontract, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women's business enterprises, and labor surplus area firms are used when possible.

II. Construction and Repair Work. The following provisions apply to construction or repair work:

Compliance with the Davis-Bacon Act and Copeland "Anti-Kickback" Act. For all prime construction contracts in excess of \$2,000 the following terms shall apply:

A. Davis-Bacon Act

1. All transactions regarding this Contract shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The Contractor shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.
2. Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.

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3. Additionally, contractors are required to pay wages not less than once a week.

B. Copeland “Anti-Kickback” Act

1. Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.
2. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the Federal Awarding Agency may by appropriate instructions require, and a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.
3. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

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EXHIBIT G-1

Certification for Contracts, Grants, Loans, and Cooperative Agreements CERTIFICATION REGARDING LOBBYING (APPENDIX A, 44 C.F.R. PART 18)

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Contractor, WaterWorks Engineers, LLC, certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.

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DocuSigned by:
MICHAEL FISHER
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Signature of Contractor’s Authorized Official

January 24, 2023
Date

Michael Fisher

Manager/Member

EXHIBIT H

THE IRAN CONTRACTING ACT (ICA) OF 2010
For Procurements of \$1,000,000 or more

The California Legislature adopted the Iran Contracting Act (ICA) to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The ICA prohibits persons engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A person who “engages in investment activities in Iran” is defined in either of two ways:

1. The person provides goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. The person is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2201(b) as a person engaging in the investment activities described in paragraph 1 above.

By signing below, I hereby certify that as of the time of bidding or proposing for a new contract or renewal of an existing contract, neither I nor the company I own or work for are identified on the DGS list of ineligible persons and neither I nor the company I own or work for are engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

If either I or the company I own or work for are ineligible to bid or submit a proposal or to renew a contract, but I believe I or it qualifies for an exception listed in PCC § 2202(c), I have described in detail the nature of the exception: _____

CONTRACTOR: Water Works Engineer, LLC

PRINCIPAL: Michael Fisher

TITLE: Manager/Member

SIGNATURE:

DocuSigned by:
MICHAEL FISHER
3F62EADF37934A0...

RESOLUTION NO. 2023-

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF ROCKLIN
RATIFYING THE CONSTRUCTION AGREEMENT WITH GLISSMAN EXCAVATING, INC. TO
PROCEED WITH THE EMERGENCY CONSTRUCTION TO REPAIR OR REPLACE THE FAILED
ARCH CULVERT AND FAILED PORTIONS OF MIDAS AVENUE AT THE
ANTELOPE CREEK CROSSING

WHEREAS, as a result of the recent storm events a portion of Midas Avenue deteriorated resulting in the closure of the roadway between Argonaut Avenue and Fifth Street and the need for emergency repairs to commence as soon as possible; and

WHEREAS, on January 24, 2023, the City Council approved Resolution 2023-15 that determined an emergency existed, and following Section 22050(b) of the Public Contract Code and Rocklin Municipal Code (RMC) 3.04.090 determining that this was an emergency and authorized the City Manager to procure all necessary equipment, services, and supplies for the purpose of remedying the emergency without giving notice for bids to let contracts, and to expend such funds as she may determine are necessary to accomplish these purposes; and

WHEREAS, the City Manager authorized and entered into a Contract Agreement with Glissman Excavating, Inc. to provide construction services to repair/replace the Midas Avenue roadway at the Antelope Creek Crossing and replace the damaged arch culvert in the amount of \$562,589 (rounded) along with a contingency of \$281,445(rounded) for a total of \$844,034 (rounded); and

WHEREAS, in compliance with the Public Contract Code RMC 3.04.090(A) reporting on the emergency repairs is being provided to the City Council and a resolution requesting that the City Council ratify the construction agreement is being put forth.

NOW, THEREFORE, the City Council of the City of Rocklin does resolve as follows:

Section 1. The City Council of the City of Rocklin hereby approves and ratifies the Construction Agreement with Glissman Excavating, Inc. for the emergency repair and replace of the roadway and arch culvert on Midas Avenue at the Antelope Creek Crossing, in the form attached hereto as Exhibit A.

PASSED AND ADOPTED this 11th day of April, 2023, by the following vote:

AYES:	Councilmembers:
NOES:	Councilmembers:
ABSENT:	Councilmembers:
ABSTAIN:	Councilmembers:

Ken Broadway, Mayor

ATTEST:

Hope Ithurburn, City Clerk

CONSTRUCTION AGREEMENT

THIS AGREEMENT, dated for identification as of 1/24 2023, is between the **CITY OF ROCKLIN**, a municipal corporation, (hereinafter called "City"), and Glissman Excavating, Inc., a California Corporation (hereinafter called "Contractor").

The parties hereto mutually agree to the terms and condition set forth herein.

I. CONTRACT DOCUMENTS

- A. The Contract Documents referred to herein are incorporated herein by reference as if set forth in full in this Agreement.
- B. Work called for in any one Contract Document and not mentioned in another is to be performed and executed as if mentioned in all Contract Documents. The table of contents, titles and headings contained herein and in said documents are solely to facilitate reference to various provisions of the Contract Documents and in no way affect or limit the interpretations of the provisions to which they refer.
- C. The Contract Documents shall include the Agreement, Plans, General Provisions, Special Provisions, General Requirements (Division 1), Technical Specifications (Divisions 2 through 16), Permits from other agencies as may be required by law, City of Rocklin Construction Specifications, Improvement Standards and Standard Drawings, Caltrans Standard Plans and Specifications as applicable, Standard Forms, Supplemental Drawings, all required bonds, Exhibits, the Contract Schedule, Storm Water Pollution Prevention Plan (whether prepared by the City or the Contractor) and any and all supplemental agreements amending or extending the Work contemplated and which may be required to complete the Work in an acceptable manner. Supplemental agreements are written agreements covering alterations, amendments or extensions to the Contract Documents and include Change Orders, Construction Change Directives, Field Directives, Field Orders and Supplemental Drawings.
- D. The General Provisions shall mean and refer to the current General Provisions of the City of Rocklin, which are incorporated herein by this reference as if set forth herein.

II. DEFINITIONS

Unless otherwise specifically provided herein, all works and phrases defined in the General Provisions shall have the same meaning and intent in this Agreement.

III. AGREEMENT CONTROLS

In the event of a conflict between the terms and conditions as set forth in this Agreement and the terms and conditions set forth in other Contract Documents, the terms and conditions set forth in this Agreement shall prevail.

IV. SCOPE OF CONTRACT

Contractor agrees to furnish all tools, equipment, apparatus, facilities, labor and material and transportation necessary to perform and complete in a good and workman like manner to the satisfaction of City, all the work required for the Contract for the Project entitled: Midas Culvert Emergency Repair

V. CONTRACT AMOUNT AND PAYMENTS

City agrees to pay and Contractor agrees to accept, in full payment for the above work, Five Hundred and Sixty-Two Thousand, Five Hundred and Eighty-Eight Dollars and Ninety-Nine Cents (**\$562,588.99**) as the stipulated sum price which Contractor bid in its Bid Form, subject to additions and deductions by Change Order(s) as provided in the General Conditions.

III. PROGRESS AND FINAL PAYMENTS

Progress and final payments shall be in accordance with the General Provisions.

IV. RETENTION OF SUMS CHARGED AGAINST CONTRACTOR

When, under the provisions of this contract, City shall charge any sum of money against Contractor, City shall deduct and retain the amount of such charge from the amount of the next succeeding progress estimate, or from any other moneys due or that may become due to the Contractor from City. If, on completion or termination of the Contract, sums due contractor are insufficient to pay City's charges against him, City shall have the right to recover the balance from Contractor or his sureties.

VII. TIME OF COMPLETION

- A. The entire Work shall be brought to completion in the manner and within the time period provided for in the Contract Documents, commencing on the date of issuance of the Notice to Proceed.
- B. Failure to complete the Work by the completion date and in the manner provided for by the Contract Documents shall subject Contractor to liquidated damages as hereinafter provided in this Agreement. Time is of the essence in these Contract Documents.

IX. INSURANCE

Contractor shall maintain in full force and effect at all times during the term of the Agreement, at its sole expense, policies of insurance in accordance with the General Provisions.

X. NO WAIVER OF REMEDIES

- A. Neither the inspection by City or its agents, nor any order or certificate for the payment of money, nor any payment for, nor acceptance of the whole or any part of the Work by City, nor any extensions of time, nor any position taken by City or its agents shall operate as a waiver of any provision of this Agreement or of any power herein reserved to City or any right to damages herein provided, nor shall any waiver of any breach of the Agreement be held to be a waiver of any other or subsequent breach.
- B. All remedies provided in this Agreement shall be taken and construed as cumulative; that is, in addition to each and every other remedy herein provided, and City shall have any and all equitable and legal remedies which it would in any case have.

XI. DETERMINATION OF DAMAGES

- A. The actual fact of the occurrences of damages and the actual amount of the damages which City would suffer if the Work were not completed within the specified times set forth are dependent upon many circumstances and conditions which could prevail in various combinations, and, from the nature of the case, it is impracticable and extremely difficult to fix the actual damages.
- B. Damages which City would suffer in the event of delay include loss of the use of the Project, and, in addition, expenses of prolonged employment of an architectural and engineering staff; costs of administration, inspection, and supervision; and the loss suffered by the public within the City of Rocklin by reasons of the delay in the completion of the Project to serve the public at the earliest possible time.
- C. Accordingly, the parties hereto agree, and by execution of this Agreement, Contractor acknowledges that it understands, has ascertained and agrees, that the amounts set forth herein as liquidated damages shall be presumed to be that amount of damages sustained by the failure of Contractor to complete the entire work within the times specified.

XII. LIQUIDATED DAMAGES

- A. The amount of the liquidated damages to be paid by Contractor to City for failure to

complete the entire work in the specified number of Working or Calendar Days (as extended, if applicable) will be One Thousand Dollars (\$1,000) for each **Calendar day**, continuing to the time at which the Work is completed.

- B. Such amount is the actual cash value agreed upon as the loss to City resulting from Contractor's delay.

VIII. TERMINATION AFTER ALLOTTED WORKING OR CALENDAR DAYS

- A. In addition to any rights it may have, City may terminate this Contract or the Contractor's right to proceed at any time after the allotted number of Working or Calendar Days as adjusted by any extensions of time for excusable delays that may have been granted.
- B. Upon such termination Contractor any compensation shall be in accordance with Section 5.23 of the General Provisions, and it shall be liable to City for liquidated damages for all periods of time beyond such termination date until the Work is completed.

XIV. CONTRACTOR BANKRUPT

- A. If Contractor should commence any proceeding under the Bankruptcy Act, or if contractor be adjudged a bankrupt, or if Contractor should make any assignment for the benefit of creditors, or if a receiver should be appointed on account of Contractor's insolvency, then the City Council may, without prejudice to any other right or remedy, terminate the Contract and complete the work by giving notice to Contractor and his surety according to the provisions of Article 5 of the General Provisions.
- B. City shall have the right to complete, or cause completion of the work, all as specified in the General Provisions of the General Provisions.

XV. PERFORMANCE AND PAYMENT BONDS

- A. The Contractor shall, before beginning said work, file two bonds with the City, each made payable to the City. These bonds shall be issued by a Surety Company authorized to do business in the State of California, and shall be maintained during the entire life of the Contract at the expense of the Contractor.
 - 1. One bond shall be in the amount of one hundred percent (100%) of the Contract and shall guarantee the Faithful Performance of the Contract.
 - 2. The second bond shall be the Payment Bond required by Part 4, Title 15, Chapter 7, Division Three of the Civil Code of the State of California and shall be in the amount of one hundred percent (100%) of the Contract.
- B. Any alteration or alterations made in any provision of this Contract shall not operate to release any surety from liability on any bond required hereunder and the consent to make such alterations is hereby given, and any surety on said bonds hereby waives the provisions of Section 2819 of the Civil Code.
- C. Bonds shall only be accepted from an "*Admitted surety insurer*", which means an insurer to which the Insurance Commissioner has issued a certificate of authority to transact surety insurance in this state. **Contractor must submit all of the following with the bonds:**
 - The original, or a certified copy, of the unrevoked appointment, power of attorney, bylaws or other instrument entitling or authorizing the person who executed the bond to do so.

XVI. SUBSTITUTION OF SECURITIES OF MONEY WITHHELD

- A. At any time prior to final payment, Contractor may request substitution of securities for any money withheld by the City to ensure performance of the Contract.
- B. At the expense of the Contractor, securities equivalent to the money withheld may be deposited with the City or with an approved financial institution as escrow agent

according to a separate Security Agreement.

- C. Securities eligible for substitution shall include those listed in Section 16430 of the Government Code or bank or savings and loan certificates of deposit. A fee set by the City Council shall be charged for such substitution.

XVII. LABOR CODE COMPLIANCE

- A. City affirmatively identifies this project as a "public work" as that term is defined by Labor Code section 1720, and the project is, therefore, subject to prevailing wages under Labor Code section 1771.
- B. Contractor and its subcontractors shall fully comply with all the provisions of the California Labor Code governing the performance of public works contracts including, but not limited to, payment of prevailing wages, limitations on time worked, compliance with apprentice requirements, maintenance of payroll records, posting of wages at job site and prohibitions against discrimination.

XVIII. UNFAIR COMPETITION

- A. The following provision is included in this agreement pursuant to California Public Contract Code §7103.5.

"In entering into a public works contract or a subcontract to supply goods, services, or materials pursuant to a public works contract, the contractor or subcontractor offers and agrees to assigning to the awarding body all rights, title, and interest in and to all causes of action it may have under Section 4 of the Clayton Act (15 U.S.C. Sec. 15) or under the Cartwright Act (Chapter 2 (commencing with Section 16700) of Part 2 of Division 7 of the Business and Professions Code), arising from purchases of goods, services, or materials pursuant to the public works contract or the subcontract. This assignment shall be made and become effective at the time the awarding body tenders final payment to the contractor, without further acknowledgment by the parties."

XIX. ASSIGNMENT

Neither this Agreement nor any rights herein of Contractor shall be assigned without the written consent of City first obtained.

XIX. NO THIRD PARTY BENEFICIARIES

This Agreement is entered into solely between the City and Contractor. There are no third party beneficiaries, intended, unintended, or otherwise to this Agreement.

////SIGNATURE PAGE FOLLOWS////

IN WITNESS WHEREOF, the parties hereto have signed the Agreement on the date set forth opposite their names.

CONTRACTOR:

(California Corporations: must be signed by company's CEO, President, or Vice President as well as the Secretary or CFO.)

2-27-2023
Date

465470092
Tax I.D. Number

[Signature]
Signature

[Signature]
Signature

Timothy Glissman
Print Name

Felicia Glissman
Print Name

President
Title

CFO
Title

See Attached CA
Notarial Certificate
CITY OF ROCKLIN, A Municipal Corporation:

[Signature]
Aly Zimmermann, City Manager

APPROVED AS TO FORM:

[Signature]
Sheri Chapman, City Attorney

ATTEST:

[Signature]
Hope Ithurburn, City Clerk

ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

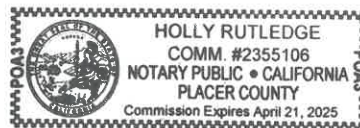
State of California
County of Placer

On 2-27-2023 before me, Holly Rutledge, Notary Public
(insert name and title of the officer)

personally appeared Timothy Glissman,
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are
subscribed to the within instrument and acknowledged to me that he/she/they executed the same in
his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the
person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing
paragraph is true and correct.

WITNESS my hand and official seal.



Signature Holly Rutledge (Seal)

For Construction Agreement

Clear Form

Print Form

ATTACHMENT A

Scope of Work

This proposal from Glissman Excavating, Inc., Contractor, to, City of Rocklin, Client, shall include all labor, materials, and equipment to perform the work. Below is the bid breakdown:

Bid Breakdown

	Description	Unit	Quantity	Unit Price	Total Costs
1	Mobilization	LS	1	\$32,000.00	\$32,000.00
2	Demolition	LS	1	\$42,000.00	\$42,000.00
3	Excavation	LS	1	\$40,000.00	\$40,000.00
4	Shoring	LS	1	\$32,800.00	\$32,800.00
5	Arch Culvert Foundation	LS	1	\$143,099.00	\$143,099.00
6	Head wall, Rip Rap	LS	1	\$26,440.00	\$26,440.00
7	AB compaction + Backfill	LS	1	\$43,400.00	\$43,400.00
8	Dewatering	LS	1	\$45,000.00	\$45,000.00
9	Roadway, Paving & Concrete Sidewalk	LS	1	\$56,280.00	\$56,280.00
10	Stripping	LS	1	\$6,200.00	\$6,200.00
11	SWIPP	LS	1	\$4,800.00	\$4,800.00
12	Structure- Culvert	LS	1	\$90,569.99	\$90,569.99

COSTS: \$562,588.99

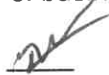
ATTACHMENT B

SUBCONTRACTOR LIST

LIST OF SUBCONTRACTORS FOR _____

PROJECT: _____

Pursuant to the provisions of Sections 4100 to 4114 inclusive, of the California Public Contract Code, and as set forth in Instructions to Bidders, and the General Conditions, the above named Contractor hereby designates below the names, contractor license numbers, and locations of the place of business of each Subcontractor. Please check one of the boxes and sign below:



We are not using any Subcontractors.

_____ All of our Subcontractors are performing at least 1/2 of 1% of the Work listed below, including for additive Alternates, if any.

WORK TO BE PERFORMED	NAME & BUSINESS ADDRESS OF SUBCONTRACTOR	LICENSE NUMBER	DIR #
AC. PAVING	Folsom Lake Asphalt 2541 Mercantile Dr Rancho Cordova CA 95772	699 476	1800005947


Signed _____

ATTACHMENT C

NONCOLLUSION AFFIDAVIT

STATE OF CALIFORNIA

COUNTY OF PLACER

Timothy Glissman, being first duly sworn, deposes and says that he or she is President [Title] of Glissman Excavating Inc., the party making the foregoing Bid, that the Bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the Bid is genuine and not collusive or sham; that Bidder has not directly or indirectly induced or solicited any other Bidder to put in a false or sham Bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any Bidder or anyone else to put in a sham bid or to refrain from bidding; that Bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the price Bid of Bidder or any other Bidder, or to fix any overhead, profit, or cost element of the price Bid, or of that of any other Bidder. All statements contained in the Bid are true. Bidder has not, directly or indirectly, submitted its price Bid or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, to any corporation, partnership, company association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham Bid, and has not paid, and will not pay, any person or entity for such purpose.

Any person executing this declaration on behalf of a Bidder that is a corporation, partnership, joint venture, limited liability company, limited liability partnership, or any other entity, hereby represents that he or she has full power to execute, and does execute, this declaration on behalf of the Bidder.

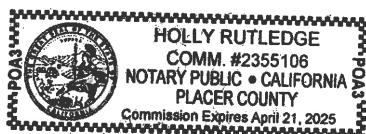
Signed: [Signature]

Title: President

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

Subscribed and sworn to before me this

27th day of February, 2023,
by Tim Glissman
proved to me on the basis of satisfactory evidence
to be the person(s) who appeared before me.



(seal)

Holly Rutledge
Signature

ATTACHMENT D

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, PROPOSED DEBARMENT OR SUSPENSION

Bidder hereby certifies, to the best of its knowledge and belief, except as expressly disclosed on this Certificate, that:

The Bidder and/or any of its Principals:

1. Are not presently debarred, suspended, proposed for debarment or suspension, or declared ineligible for award of the contract by any Federal, State, or local agency.
2. Have not, within a three-year period preceding this Bid, been convicted of or had a civil judgment rendered against them for: commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public (Federal, State or local) contract or subcontract; violation of Federal or State antitrust statutes relating to the submission of offers; or commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, or receiving stolen property.
3. Are not presently indicted for, or otherwise criminally or civilly charged by a government entity with, commission of any of the offenses enumerated in Item 2. above.
4. The Bidder has not, within a three-year period preceding this offer, had one or more contracts terminated for default by any Federal, State, or local agency.

"Principals," for the purposes of this certification, means: officers; directors; owners; partners; and, persons having primary management or supervisory responsibilities within a business entity (e.g., general manager; plant manager; head of a subsidiary, division, or business segment, and similar positions).

Bidder shall provide immediate written notice to the City if, at any time prior to contract award, Bidder learns that its certification was erroneous when submitted or has become erroneous by reason of changed circumstances.

This Certification is a material representation of fact upon which reliance will be placed when making the award, if and when made. If it is later determined that Bidder knowingly rendered an erroneous certification, in addition to other remedies available to the City, the City may terminate the Contract resulting from this solicitation for default.

BIDDER: GLISSMAN EXCAVATING, INC.

Date 2-27-2023

BY: 

Signature

Timothy Glissman

Type/Print Name

President

Title

If Bidder has any exceptions to the Certification set forth above, state the exception and an explanation of the circumstances:

This image shows a single sheet of white paper with horizontal blue or grey ruling lines. The lines are evenly spaced and run across the width of the page. There are approximately 20 lines visible. The paper appears to be a standard notebook page.

Date 2-27-2023

Signature

Signature

Type/Print Name

Type/Flint
Presidents

Title

EXHIBIT A

ADDITIONAL CONTRACT PROVISIONS – FEDERAL PROVISION *

***THIS CONTRACT WILL SUPERCEDE ANY DISCREPANCIES BETWEEN THE CITY OF ROCKLIN GENERAL PROVISIONS AND THESE ADDITIONAL CONTRACT PROVISIONS - FEDERAL PROVISION.**

Funds used for payment of this Contract may be from or subject to reimbursement by state and/or federal funds. Some of these funding sources require additional contractual obligations and City and Contractor hereby agree to the following additional terms and conditions. The parties agree to each of these terms for reasons including, but not limited to, meeting all contracting requirements as set forth in 2 C.F.R. § 200.326 and 2 C.F.R. Part 200, Appendix II. These terms supplement the General Terms and Conditions.

I. General Provisions

A. Equal Employment Opportunity. During the performance of this contract, Contractor agrees as follows:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, sexual orientation, gender identity, or national origin. The Contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, sexual orientation, gender identity, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The Contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth the provisions of this nondiscrimination clause.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, sexual orientation, gender identity, or national origin.
3. The Contractor will not discharge or in any other manner discriminate against any employee or applicant for employment because such employee or applicant has inquired about, discussed, or disclosed the compensation of the employee or applicant or another employee or applicant. This provision shall not apply to instances in which an employee who has access to the compensation information of other employees or applicants as a part of such employee's essential job functions discloses the compensation of such other employees or applicants to individuals who do not otherwise have access to such information, unless such disclosure is in response to a formal complaint or charge, in furtherance of an investigation, proceeding, hearing, or

action, including an investigation conducted by the employer, or is consistent with the contractor's legal duty to furnish information.

4. The Contractor will send to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the labor union or workers' representatives of the contractor's commitments under section 202 of Executive Order 11246 of September 24, 1965 and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
5. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
6. The Contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to their books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.
7. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this Contract or with any of the said rules, regulations, or orders, this Contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
8. The Contractor will include the portion of the sentence immediately preceding paragraph 1 and the provisions of paragraphs 1 through 8 in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The Contractor will take such action with respect to any subcontract or purchase order as the City may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

Contractor further agrees that it will be bound by the above equal opportunity clause with respect to its own employment practices when it participates in federally assisted construction work: Provided, that if the Contractor so participating is a State or local government, the above equal opportunity clause is not applicable to any agency, instrumentality or subdivision of such government which does not participate in work on or under the contract.

The Contractor agrees that it will assist and cooperate actively with the administering agency and the Secretary of Labor in obtaining the compliance of contractors and subcontractors with the equal opportunity clause and the rules, regulations, and relevant orders of the Secretary of Labor, that it will furnish the administering agency and the Secretary of Labor such information as they may require for the supervision of such compliance, and that it will otherwise assist the administering agency in the discharge of the agency's primary responsibility for securing compliance.

The Contractor further agrees that it will refrain from entering into any contract or contract modification subject to Executive Order 11246 of September 24, 1965, with a contractor debarred from, or who has not demonstrated eligibility for, Government contracts and federally assisted construction contracts pursuant to the Executive Order and will carry out such sanctions and penalties for violation of the equal opportunity clause as may be imposed upon contractors and subcontractors by the administering agency or the Secretary of Labor pursuant to Part II, Subpart D of the Executive Order. In addition, the Contractor agrees that if it fails or refuses to comply with these undertakings, the administering agency may take any or all of the following actions: Cancel, terminate, or suspend in whole or in part this grant (contract, loan, insurance, guarantee); refrain from extending any further assistance to the applicant under the program with respect to which the failure or refund occurred until satisfactory assurance of future compliance has been received from such Contractor and refer the case to the Department of Justice for appropriate legal proceedings.

These provisions are included in addition to the Equal Employment Opportunity Practices Provisions in the General Terms and Conditions and Contractor shall abide by both provisions.

B. Clean Air Act and the Federal Water Pollution Control Act. The following provisions apply for all contracts in excess of \$150,000:

1. Clean Air Act (42 U.S.C. 7401–7671q).

- a. The Contractor agrees to comply with all applicable standards, orders or regulations issued pursuant to the Clean Air Act, as amended, 42 U.S.C. § 7401 et seq.
- b. The Contractor agrees to report each violation of the Clean Air Act to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

2. Federal Water Pollution Control Act (33 U.S.C. 1251–1387).

- a. The Contractor agrees to comply with all applicable standards, orders, or regulations issued pursuant to the Federal Water Pollution Control Act, as amended, 33 U.S.C. 1251 et seq.
- b. The Contractor agrees to report each violation of the Federal Water Pollution Control Act to the City and understands and agrees that the City will, in turn, report each violation as required to assure notification to the Federal Emergency Management Agency, and the appropriate Environmental Protection Agency Regional Office.
- c. The Contractor agrees to include these requirements in each subcontract exceeding \$150,000 financed in whole or in part with Federal assistance.

C. Debarment and Suspension. In addition to the debarment and suspension requirements in the General Terms and Conditions, the following terms shall apply:

- 1. This Contract may be a covered transaction for purposes of 2 C.F.R. pt. 180 and 2 C.F.R. pt. 3000. As such, the Contractor is required to verify that none of the contractor's principals (defined at 2 C.F.R. § 180.995) or its affiliates (defined at 2 C.F.R. § 180.905) are excluded (defined at 2 C.F.R. § 180.940) or disqualified (defined at 2 C.F.R. § 180.935).
- 2. If applicable, the Contractor must comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, and must include a requirement to comply with these regulations in any lower tier covered transaction it enters.
- 3. For federally funded agreements in the amount of \$25,000 or more, the Contractor certifies that he/she and his/her principals are not debarred or suspended from federal financial assistance programs and services.
- 4. This certification is a material representation of fact relied upon by the City. If it is later determined that the contractor did not comply with 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C, in addition to remedies available the City, the Federal Government may pursue available remedies, including but not limited to suspension and/or debarment.
- 5. The Contractor agrees to comply with the requirements of 2 C.F.R. pt. 180, subpart C and 2 C.F.R. pt. 3000, subpart C throughout the period of the Contract. The Contractor further agrees to include a provision requiring such compliance in its lower tier covered contracts.

D. Conflict of Interest. By executing this Contract, Contractor certifies that it does not know of any fact which constitutes a violation of Title 9, Chapter 7 of the California Government Code (Section 87100 et seq.), or Title 1, Division 4, Chapter 1, Article 4 of the California Government Code (Section 1090 et seq.), and further agrees promptly to notify the City if it becomes aware of any such fact during the term of this Contract. In addition, Contractor shall be in full

compliance with all other conflict of interest requirements, including those contained in 2 C.F.R. § 200.318.

- E. **Byrd Anti-Lobbying Amendment.** For any contract of \$100,000 or more, Contractor shall complete the required certification (included below) Each tier certifies to the tier above that it will not and has not used Federal appropriated funds to pay any person or organization for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, officer or employee of Congress, or an employee of a Member of Congress in connection with obtaining any Federal contract, grant, or any other award covered by 31 U.S.C. § 1352. Each tier shall also disclose any lobbying with non-Federal funds that takes place in connection with obtaining any Federal award. Such disclosures are forwarded from tier to tier up to the recipient who in turn will forward the certification(s) to the City.
- F. **Procurement of recovered materials.**
1. In the performance of this contract, the Contractor shall make maximum use of products containing recovered materials that are EPA-designated items unless the product cannot be acquired—
 - a. Competitively within a timeframe providing for compliance with the Contract performance schedule;
 - b. Meeting Contract performance requirements; or
 - c. At a reasonable price.
 2. Information about this requirement, along with the list of EPA-designated items, is available at EPA's Comprehensive Procurement Guidelines web site, <https://www.epa.gov/smm/comprehensive-procurement-guideline-cpg-program>.
 3. The Contractor also agrees to comply with all other applicable requirements of Section 6002 of the Solid Waste Disposal Act.
- G. **Access to Records.**
1. The Contractor agrees to provide the City, the Federal Awarding Agency, the Comptroller General of the United States, or any of their authorized representatives access to any books, documents, papers, and records of the Contractor which are directly pertinent to this contract for the purposes of making audits, examinations, excerpts, and transcriptions.
 2. The Contractor agrees to permit any of the foregoing parties to reproduce by any means whatsoever or to copy excerpts and transcriptions as reasonably needed.
 3. The Contractor agrees to provide the Federal Awarding Agency or its authorized representatives access to construction or other work sites pertaining to the work being completed under the contract.

4. In compliance with the Disaster Recovery Act of 2018, the City and the Contractor acknowledge and agree that no language in this Contract is intended to prohibit audits or internal reviews by the Federal Awarding Agency or the Comptroller General of the United States.
- H. **Changes.** The cost of any change, modification, change order, or constructive change must be allowable, allocable, within the scope of a funding grant or cooperative agreement, and reasonable for the completion of project scope. Changes can be made by either party to alter the method, price, or schedule of the work without breaching the Contract by entering a written amendment executed by authorized representatives. The Contract may not be modified except by a written document signed by both parties. It is mutually understood and agreed that no alterations or variations of the terms of this Contract shall be valid unless made in writing and signed by the parties hereto, and that no oral understanding or agreement not incorporated herein, shall be binding on any of the parties hereto.
- I. **Seal, Logo, And Flags.** The Contractor shall not use the Department of Homeland Security, or any other Federal, state or local seals, logos, crests, or reproductions of flags or likenesses of agency officials without specific Federal Awarding Agency pre-approval.
- J. **Compliance with Federal Law, Regulations, and Executive Orders.** This is an acknowledgement that Federal financial assistance may be used to fund all or a portion of the contract. The Contractor will comply with all applicable Federal law, regulations, executive orders, Federal Awarding Agency policies, procedures, and directives.
- K. **No Obligation of Federal Government.** The Federal Government is not a party to this contract and is not subject to any obligations or liabilities to the non-Federal entity, contractor, or any other party pertaining to any matter resulting from the Contract.
- L. **Program Fraud and False or Fraudulent Statements or Related Acts.** The Contractor acknowledges that 31 U.S.C. Chap. 38 (Administrative Remedies for False Claims and Statements) applies to the Contractor's actions pertaining to this Contract.
- M. **Local Preferences:** To the extent that any local preferences are prohibited by funding, local preferences and policies have already been or are waived.
- N. **Contract Work Hours and Safety Standards Act (40 U.S.C. 3701–3708).** For all contracts in excess of \$100,000 that involve the employment of mechanics or laborers, the following provisions, from 29 C.F.R §5.5(b) shall apply:
 1. **Overtime requirements.** No contractor or subcontractor contracting for any part of the contract work which may require or involve the employment of laborers or mechanics shall require or permit any such laborer or mechanic in any workweek in which he or she is employed on such work to work in excess of forty hours in such workweek unless such laborer or mechanic receives compensation at a rate not less than one and one-

half times the basic rate of pay for all hours worked in excess of forty hours in such workweek.

2. Violation; liability for unpaid wages; liquidated damages. In the event of any violation of the clause set forth in paragraph (1) of this section the contractor and any subcontractor responsible therefor shall be liable for the unpaid wages. In addition, such contractor and subcontractor shall be liable to the United States (in the case of work done under contract for the District of Columbia or a territory, to such District or to such territory), for liquidated damages. Such liquidated damages shall be computed with respect to each individual laborer or mechanic, including watchmen and guards, employed in violation of the clause set forth in paragraph (1) of this section, in the sum of \$26 for each calendar day on which such individual was required or permitted to work in excess of the standard workweek of forty hours without payment of the overtime wages required by the clause set forth in paragraph (1) of this section.
3. Withholding for unpaid wages and liquidated damages. The City shall upon its own action or upon written request of an authorized representative of the Department of Labor withhold or cause to be withheld, from any moneys payable on account of work performed by the contractor or subcontractor under any such contract or any other Federal contract with the same prime contractor, or any other federally-assisted contract subject to the Contract Work Hours and Safety Standards Act, which is held by the same prime contractor, such sums as may be determined to be necessary to satisfy any liabilities of such contractor or subcontractor for unpaid wages and liquidated damages as provided in the clause set forth in paragraph (2) of this section.
4. Subcontracts. The contractor or subcontractor shall insert in any subcontracts the clauses set forth in paragraph (1) through (4) of this section and a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for compliance by any subcontractor or lower tier subcontractor with the clauses set forth in paragraphs (1) through (4) of this section.

R. **Domestic Preferences for Procurements.** As appropriate and to the extent consistent with law, the contractor and their subcontractor(s), to the greatest extent practicable, provide a preference for the purchase, acquisition, or use of goods, products, or materials produced in the United States (including but not limited to iron, aluminum, steel, cement, and other manufactured products). The requirements of this section must be included in all subawards including all contracts and purchase orders for work or products under this award. For purposes of this section:

1. "Produced in the United States" means, for iron and steel products, that all manufacturing processes, from the initial melting stage through the application of coatings, occurred in the United States.
2. "Manufactured products" means items and construction materials composed in whole or in part of non-ferrous metals such as aluminum; plastics and polymer-based products such as polyvinyl chloride pipe; aggregates such as concrete; glass, including optical fiber; and lumber.

S. Prohibition on Contracting for Covered Telecommunications Equipment and Services.

1. Definitions. As used in this clause, the terms backhaul; covered foreign country; covered telecommunications equipment or services; interconnection arrangements; roaming; substantial or essential component; and telecommunications equipment or services have the meaning as defined in FEMA Policy 405-143-1, Prohibitions on Expending FEMA Award Funds for Covered Telecommunications Equipment or Services (Interim), as used in this clause—
2. Prohibitions.
 - a. Section 889(b) of the John S. McCain National Defense Authorization Act for Fiscal Year 2019, Pub. L. No. 115-232, and 2 C.F.R. § 200.216 prohibit the head of an executive agency on or after Aug.13, 2020, from obligating or expending grant, cooperative agreement, loan, or loan guarantee funds on certain telecommunications products or from certain entities for national security reasons.
 - b. Unless an exception in paragraph (3) of this clause applies, the contractor and its subcontractors may not use grant, cooperative agreement, loan, or loan guarantee funds from the Federal Emergency Management Agency to:
 - (1) Procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - (2) Enter into, extend, or renew a contract to procure or obtain any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology of any system;
 - (3) Enter into, extend, or renew contracts with entities that use covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system; or
 - (4) Provide, as part of its performance of this contract, subcontract, or other contractual instrument, any equipment, system, or service that uses covered telecommunications equipment or services as a substantial or essential component of any system, or as critical technology as part of any system.
3. Exceptions.
 - a. This clause does not prohibit contractors from providing—
 - (1) A service that connects to the facilities of a third-party, such as backhaul, roaming, or interconnection arrangements; or

b. By necessary implication and regulation, the prohibitions also do not apply to:

(1) Covered telecommunications equipment or services that:

(a) Are *not used* as a substantial or essential component of any system; and

(b) Are *not used* as critical technology of any system.

(2) Other telecommunications equipment or services that are not considered covered telecommunications equipment or services.

4. Reporting requirement.

a. In the event the contractor identifies covered telecommunications equipment or services used as a substantial or essential component of any system, or as critical technology as part of any system, during contract performance, or the contractor is notified of such by a subcontractor at any tier or by any other source, the contractor shall report the information in paragraph (4)(b) of this clause to the recipient or subrecipient, unless elsewhere in this contract are established procedures for reporting the information.

b. The Contractor shall report the following information pursuant to paragraph (4)(a) of this clause:

(1) Within one business day from the date of such identification or notification: The contract number; the order number(s), if applicable; supplier name; supplier unique entity identifier (if known); supplier Commercial and Government Entity (CAGE) code (if known); brand; model number (original equipment manufacturer number, manufacturer part number, or wholesaler number); item description; and any readily available information about mitigation actions undertaken or recommended.

(2) Within 10 business days of submitting the information in paragraph (4)(b)(i) of this clause: Any further available information about mitigation actions undertaken or recommended. In addition, the contractor shall describe the efforts it undertook to prevent use or submission of covered telecommunications equipment or services, and any additional efforts that will be incorporated to prevent future use or submission of covered telecommunications equipment or services.

5. Subcontracts. The Contractor shall insert the substance of this clause, including this paragraph (5), in all subcontracts and other contractual instruments.

T. **License and Delivery of Works Subject to Copyright and Data Rights.** In order to comply with 2 C.F.R. § 200.315, Contractor grants to the City, a paid-up, royalty-free, nonexclusive, irrevocable, worldwide license in data first produced in the performance of this contract to reproduce,

publish, or otherwise use, including prepare derivative works, distribute copies to the public, and perform publicly and display publicly such data. For data required by the contract but not first produced in the performance of this contract, the Contractor will identify such data and grant to the City or acquires on its behalf a license of the same scope as for data first produced in the performance of this contract. Data, as used herein, shall include any work subject to copyright under 17 U.S.C. § 102, for example, any written reports or literary works, software and/or source code, music, choreography, pictures or images, graphics, sculptures, videos, motion pictures or other audiovisual works, sound and/or video recordings, and architectural works. Upon or before the completion of this contract, the Contractor will deliver to the City data first produced in the performance of this contract and data required by the contract but not first produced in the performance of this contract in formats acceptable by the City.

- U. Affirmative Socioeconomic Steps for Subcontracts.** As a condition for the approval of any subcontract, the prime contractor is required to take all necessary steps identified in 2 C.F.R. § 200.321(b)(1)-(5) to ensure that small and minority businesses, women’s business enterprises, and labor surplus area firms are used when possible.

II. Construction and Repair Work. The following provisions apply to construction or repair work:

Compliance with the Davis-Bacon Act and Copeland “Anti-Kickback” Act. For all prime construction contracts in excess of \$2,000 the following terms shall apply:

A. Davis-Bacon Act

1. All transactions regarding this Contract shall be done in compliance with the Davis-Bacon Act (40 U.S.C. 3141-3144, and 3146-3148) and the requirements of 29 C.F.R. pt. 5 as may be applicable. The Contractor shall comply with 40 U.S.C. 3141-3144, and 3146-3148 and the requirements of 29 C.F.R. pt. 5 as applicable.
2. Contractors are required to pay wages to laborers and mechanics at a rate not less than the prevailing wages specified in a wage determination made by the Secretary of Labor.
3. Additionally, contractors are required to pay wages not less than once a week.

B. Copeland “Anti-Kickback” Act

1. Contractor shall comply with 18 U.S.C. § 874, 40 U.S.C. § 3145, and the requirements of 29 C.F.R. pt. 3 as may be applicable, which are incorporated by reference into this contract.
2. The Contractor or subcontractor shall insert in any subcontracts the clause above and such other clauses as the Federal Awarding Agency may by appropriate instructions require, and a clause requiring the subcontractors to include these clauses in any lower tier subcontracts. The prime Contractor shall be responsible for the compliance by any subcontractor or lower tier subcontractor with all of these contract clauses.

3. A breach of the contract clauses above may be grounds for termination of the contract, and for debarment as a contractor and subcontractor as provided in 29 C.F.R. § 5.12.

EXHIBIT A-1

Certification for Contracts, Grants, Loans, and Cooperative Agreements CERTIFICATION REGARDING LOBBYING (APPENDIX A, 44 C.F.R. PART 18)

The undersigned certifies, to the best of his or her knowledge and belief, that:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
3. The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Contractor, Glissman Excavating, Inc., certifies or affirms the truthfulness and accuracy of each statement of its certification and disclosure, if any. In addition, the Contractor understands and agrees that the provisions of 31 U.S.C. Chap. 38, Administrative Remedies for False Claims and Statements, apply to this certification and disclosure, if any.



Signature of Contractor's Authorized Official

Tim Glissman

Name

03/16/2023

Date

President

Title

EXHIBIT A-2

THE IRAN CONTRACTING ACT (ICA) OF 2010

For Procurements of \$1,000,000 or more

The California Legislature adopted the Iran Contracting Act (ICA) to respond to policies of Iran in a uniform fashion (PCC § 2201(q)). The ICA prohibits persons engaged in investment activities in Iran from bidding on, submitting proposals for, or entering into or renewing contracts with public entities for goods and services of one million dollars (\$1,000,000) or more (PCC § 2203(a)). A person who "engages in investment activities in Iran" is defined in either of two ways:

1. The person provides goods or services of twenty million dollars (\$20,000,000) or more in the energy sector of Iran, including a person that provides oil or liquefied natural gas tankers, or products used to construct or maintain pipelines used to transport oil or liquefied natural gas, for the energy sector of Iran; or
2. The person is a financial institution (as that term is defined in 50 U.S.C. § 1701) that extends twenty million dollars (\$20,000,000) or more in credit to another person, for 45 days or more, if that person will use the credit to provide goods or services in the energy sector in Iran and is identified on a list created by the California Department of General Services (DGS) pursuant to PCC § 2201(b) as a person engaging in the investment activities described in paragraph 1 above.

By signing below, I hereby certify that as of the time of bidding or proposing for a new contract or renewal of an existing contract, neither I nor the company I own or work for are identified on the DGS list of ineligible persons and neither I nor the company I own or work for are engaged in investment activities in Iran in violation of the Iran Contracting Act of 2010.

If either I or the company I own or work for are ineligible to bid or submit a proposal or to renew a contract, but I believe I or it qualifies for an exception listed in PCC § 2202(c), I have described in detail the nature of the exception: _____

CONTRACTOR: Glissman Excavating, Inc.

PRINCIPAL: Tim Glissman

TITLE: President

SIGNATURE: _____



DATE: 03/16/2023



City Council Staff Report

Subject: COVID-19 Business Retention Grant Program

Date: April 11, 2023

Submitted By: Elizabeth Sorg, Management Analyst

Department: City Manager's Office

Recommendation:

Provide Direction to Staff Regarding a COVID-19 Business Retention Grant Program.

Background:

At the March 28, 2023 City Council meeting, the City Council directed staff to return with a proposal for a small business grant program that would provide funding for those businesses that opened shortly before the COVID-19 pandemic who would have been ineligible for the Restore Rocklin program. Because the Restore Rocklin program was funded with American Rescue Plan Act State and Local Fiscal Recovery Funds (ARPA), businesses who applied for grants had to demonstrate a revenue loss due to COVID-19. Because of this, businesses needed to be open in Rocklin as of January 1, 2019 to be eligible for the Restore Rocklin program.

The proposed COVID-19 Business Retention Program would be funded as part of the City's ARPA Revenue loss allocation, and therefore is less restrictive than ARPA funding. According to the ARPA Final Rule, Revenue loss funds may be used for the provision of government services. The proposed COVID-19 Business Retention Program is in alignment with the City's Economic Development Strategy and aims to support those businesses that were open before COVID-19 but who may otherwise not be eligible for ARPA-funded programs because they opened in 2019 or early 2020.

The COVID-19 Business Retention Program would provide \$15,000 grants for those businesses that opened immediately before COVID-19 and remain in business. To be eligible, businesses must have opened a Rocklin location from January 1, 2019 to March 1, 2020 and they must still be in operation. The total recommended allocation for the program is \$500,000 plus additional administrative fees from a third-party administrator. This would allow 33 businesses to receive \$15,000 grants.

Staff are proposing two options for providing funding to eligible businesses:

1. Applicants would be eligible to receive a flat grant amount of \$15,000, regardless of the

size of the business; OR

2. Applicants would be eligible to receive a grant amount that is 5% of their gross revenue from 2020 up to \$15,000.

The list of ineligible business types would be similar to the Restore Rocklin program and would follow best practices from the Small Business Administration. The following are examples of Ineligible Businesses:

- Businesses who have received a Restore Rocklin grant
- Nonprofit organizations
- Retail with only online offerings
- Real estate agents and independent brokers
- Independent vacation home businesses, such as Airbnb or Vrbo
- Financial businesses primarily engaged in lending, such as banks and finance companies

Staff is seeking direction from the City Council on the proposed Program. Based on City Council direction, staff will prepare formal documents for consideration at the next available City Council meeting.

Fiscal Impact:

There is no direct impact to the general fund. Funding would be available through the Revenue Loss allocation of ARPA funds, which are budgeted in Fund 266.