City of Rolling Hills INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

AGENDA
Regular Traffic Commission Meeting

TRAFFIC COMMISSION
Thursday, November 10, 2022

CITY OF ROLLING HILLS
8:30 AM

1. CALL TO ORDER

2. ROLL CALL

3. PLEDGE OF ALLEGIANCE

4. APPROVE ORDER OF THE AGENDA

This is the appropriate time for the Chair or Commissioners to approve the agenda as is or reorder.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

This section is intended to provide members of the public with the opportunity to comment on any subject thatdoes not appear on this agenda for action. Each speaker will be permitted to speak only once. Writtenrequests, if any, will be considered first under this section.

7. CONSENT CALENDAR

Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Chair or any Commissioner may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Chair will call on anyone wishing to address the Commission on any Consent Calendar item on the agenda, which has not been pulled by Commission for discussion.

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION REGULAR MEETING OF NOVEMBER 10, 2022
RECOMMENDATION: Approve as presented.
CL_AGN_221110_TC_AffidavitofPosting.pdf

7.B. APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: SEPTEMBER 29, 2022
RECOMMENDATION: Approve as presented.
CL_MIN_220929_TC_F.pdf

8. EXCLUDED CONSENT CALENDAR ITEMS

9. PRESENTATION

9.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR SEPTEMBER AND OCTOBER 2022. (VERBAL REPORT)
RECOMMENDATION: Receive and file.
CO_RLC_Sep 2022 RH Traffic.pdf
CO_RLC_Oct 2022 RH Traffic.pdf

10. OLD BUSINESS

11. NEW BUSINESS

11.A. REVIEW AND APPROVE RELOCATED DRIVEWAY FOR 9 PORTUGUESE BEND ROAD
RECOMMENDATION: Recommend approval of relocated driveway to the City Council.
City Traffic Engineer's Memo.pdf
Driveway Relocation Diagram
Development Plans
Pictures

11.B. ELECTION OF VICE CHAIRPERSON OF THE TRAFFIC COMMISSION
RECOMMENDATION: Take nominations and vote for a Vice Chairperson.

12. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

13. MATTERS FROM STAFF

14. ADJOURNMENT

Next meeting: Thursday, January 26, 2023 at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Notice:

Documents pertaining to an agenda item received after the posting of the agenda are available for review in the City Clerk's office or at the meeting at which the item will be considered.

In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.A
Mtg. Date: 11/10/2022

TO: **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **ELAINE JENG P.E., CITY MANAGER**

SUBJECT: **APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION REGULAR MEETING OF NOVEMBER 10, 2022**

DATE: **November 10, 2022**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Approve as presented.

ATTACHMENTS:
CL_AGN_221110_TC_AffidavitofPosting.pdf

Administrative Report

7.A., **File #** 1537 **Meeting Date**: 11/10/2022

STATE OF CALIFORNIA)
COUNTY OF LOS ANGELES) §§
CITY OF ROLLING HILLS)

AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations below.

Legislative Body	Traffic Commission
Posting Type	Regular Meeting Agenda
Posting Location	2 Portuguese Bend Road, Rolling Hills, CA 90274 City Hall Window City Website: https://www.rolling-hills.org/government/agenda/index.php https://www.rolling-hills.org/government/city_council/city_council_archive_agendas/index.php
Meeting Date & Time	NOVEMBER 10, 2022 8:30am

As City Clerk of the City of Rolling Hills, I declare under penalty of perjury, the document noted above was posted at the date displayed below.

Christian Horvath, City Clerk

Date: November 4, 2022

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 7.B
Mtg. Date: 11/10/2022

TO: **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

FROM: **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

THRU: **ELAINE JENG P.E., CITY MANAGER**

SUBJECT: **APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: SEPTEMBER 29, 2022**

DATE: **November 10, 2022**

BACKGROUND:
None.

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Approve as presented.

ATTACHMENTS:
CL_MIN_220929_TC_F.pdf

Minutes
Rolling Hills Traffic Commission
Thursday, September 29, 2022
Regular Meeting 8:30 a.m.

1. CALL MEETING TO ORDER

The Traffic Commission of the City of Rolling Hills met on the above date at 8:34 a.m. Chair Patrick Wilson presiding.

2. ROLL CALL

Commissioners Present:	Bobit, Raine, Margeta, Chair Wilson
Commissioners Absent:	Vice Chair Virtue
Staff Present:	John Signo, Planning & Community Services Director
	Christian Horvath, City Clerk / Executive Assistant to the City Manager
	Vanessa Munoz, Traffic Engineer

3. PLEDGE OF ALLEGIANCE – Chair Wilson

4. APPROVE ORDER OF THE AGENDA

Without objection, so ordered.

5. BLUE FOLDER ITEMS (SUPPLEMENTAL) – NONE

6. PUBLIC COMMENTS ON NON-AGENDA ITEMS – NONE

7. CONSENT CALENDAR

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION REGULAR MEETING OF SEPTEMBER 29, 2022

7.B. APPROVE THE FOLLOWING TRAFFIC MINUTES: JULY 28, 2022

Motion by Commissioner Raine, seconded by Commissioner Bobit to approve consent calendar. Motion carried unanimously with the following vote:

AYES:	Bobit, Raine, Margeta, Chair Wilson
NOES:	None
ABSENT:	Virtue

8. EXCLUDED CONSENT CALENDAR ITEMS – NONE

Chair Wilson moved to Item 10.A. Without objection, so ordered.

10. OLD BUSINESS

10.A. TRAFFIC HAZARD ON JOHNS CANYON ROAD

Presentation by John Signo, Planning & Community Services Director
Traffic Engineer Vanessa Munoz

Public Comment: Arty Beckler, Anne Smith

Motion by Commissioner Raine, seconded by Commissioner Margeta to approve recommendations as presented. Motion carried unanimously with the following vote:

AYES: Bobit, Raine, Margeta, Chair Wilson
NOES: None
ABSENT: Virtue

Chair Wilson moved back to Item 9.A. Without objection, so ordered.

9. PRESENTATION

9.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JULY AND AUGUST 2022. (VERBAL REPORT)

Presentation by Deputy Darlene Lopez and Deputy Russell

Motion by Commissioner Margeta, seconded by Commissioner Raine to receive and file. Motion carried unanimously with the following vote:

AYES: Bobit, Raine, Margeta, Chair Wilson
NOES: None
ABSENT: Virtue

11. NEW BUSINESS – NONE

12. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION – NONE

13. MATTERS FROM STAFF

Planning & Community Services Director Signo briefly discussed the process for selecting a Vice Chair and recommended the Commission agendize the topic for the November meeting.

City Clerk / Executive Assistant to the City Manager asked if the Commission was able to meet on the adjusted date of November 17th due to Thanksgiving falling on the 4th Thursday. The commission agreed to move the meeting to November 10, 2022.

14. ADJOURNMENT: 9:15 A.M.

The meeting was adjourned at 9:15 a.m. to a regular meeting of the Traffic Commission scheduled to be held on Thursday, November 10, 2022 beginning at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

Respectfully submitted,

_____
Christian Horvath, City Clerk

Approved,

_____

Patrick Wilson, Chair

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 9.A
Mtg. Date: 11/10/2022

TO: **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

FROM: **JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES**

THRU: **ELAINE JENG P.E., CITY MANAGER**

SUBJECT: **LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR SEPTEMBER AND OCTOBER 2022. (VERBAL REPORT)**

DATE: **November 10, 2022**

BACKGROUND:
Between July and August 2022, the Los Angeles County Sheriff's Department reported the following:

Citations:
- July – 0
- August – 32 (14 residents, 18 non-residents)

Traffic Collisions (year to date) : 0

DUI Arrests (year to date): 1

DISCUSSION:
None.

FISCAL IMPACT:
None.

RECOMMENDATION:
Receive and file.

ATTACHMENTS:
CO_RLC_Sep 2022 RH Traffic.pdf
CO_RLC_Oct 2022 RH Traffic.pdf

September 2022 Rolling Hills Traffic Enforceme 23RE010363

DATE	LOCATION	VIOLATION	SPEED	RESIDENT CITES	NON-RESIDENT CITES	DEPUTY
9/9/2022	Open Brand Rd/Eastfield Dr	Stop Sign		1	0	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		1	0	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
9/19/2022	Crest RoadPortuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Failure to yield to pedestrian		1	0	Duarte
	Crest Road/Caballeros Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Southfield Dr	Stop Sign		0	1	Duarte
9/23/2022	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy
	Open Brand Rd/Eastfield Dr	Stop Sign		0	1	Clotworthy

OCTOBER 2022 ROLLING HILLS TRAFFIC ENF 23RE010515

DATE	LOCATION	VIOLATION	SPEED	RESIDENT CITES	NON-RESIDENT CITES	DEPUTY
10/17/2022	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		0	1	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Southfield Dr	Stop Sign		1	0	Duarte
	Open Brand Rd/Eastfield Dr	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		0	1	Duarte
10/24/2022	Crest Road/Portuguese Bend Rd	Stop Sign		0	1	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Southfield Dr	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		1	0	Duarte
	Crest Road/Portuguese Bend Rd	Stop Sign		0	1	Duarte
	Crest Road/Southfield Dr	Stop Sign		1	0	Duarte

Agenda Item No.: 11.A
Mtg. Date: 11/10/2022

TO: **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

FROM: **STEPHANIE GRANT, ASSISTANT PLANNER**

THRU: **ELAINE JENG P.E., CITY MANAGER**

SUBJECT: **REVIEW AND APPROVE RELOCATED DRIVEWAY FOR 9 PORTUGUESE BEND ROAD**

DATE: **November 10, 2022**

BACKGROUND:

The property located at 9 Portuguese Bend Road is zoned RAS-1 and has a net lot area of 44,875 square feet (1.03 acres), and only one building pad exists. The lot is developed with an existing 3,809 square-foot single family residence, 544 square-foot garage, 1,589 square-foot guest house, 1,334 square foot stable, 690 square-foot swimming pool/spa, and 114 square-foot water feature. The lot is located at corner of Portuguese Bend Road and Lower Blackwater Canyon.

DISCUSSION:

The Applicants and architect, Russ Barto, submitted an application (Zoning Case No. 22-81) on September 14, 2022 for a Site Plan Review, Conditional Use Permit, and Variance that will be reviewed by the Planning Commission on a later date. The Applicants are proposing to relocate the second driveway apron away from the intersection, which is subject to review by the Traffic Commission. The proposed driveway relocation is staked at the site.

The property has an existing irregular shaped driveway with three existing driveway aprons. The existing main driveway (#1 driveway apron) is located ten feet from the west property line and fronts onto Portuguese Bend Road. The existing second driveway apron (#2 driveway apron) is located at the corner intersection of Portuguese Bend Road and Lower Blackwater Canyon Road. The third driveway apron (#3 driveway apron) is located on easterly portion of subject property that fronts onto Lower Blackwater Canyon Road, and is used mainly for stable access.

The project proposes to reconfigure the existing irregular shaped driveway and move the existing second driveway apron. The existing second driveway apron is 10-feet wide and is

located directly at the corner intersection of where Portuguese Bend Road and Lower Blackwater Canyon Road meets. There is a stop sign located slightly north of the existing second driveway apron. The Applicants are proposing to relocate the existing 10-foot wide second driveway apron directly out of the intersection. The relocated new second driveway apron will be 28-feet wide and front onto the roadway easement on Lower Blackwater Canyon Road. The relocated second driveway apron will provide better access to the proposed new driveway and new garage. The relocated driveway apron will be located just south of the existing stop sign. The Traffic Engineer conducted a site visit to review the proposed second driveway apron and prepared a report (attached). The recommendation is to move the driveway an additional 10 to 20 feet from the intersection if feasible.

FISCAL IMPACT:
The City Traffic Engineer is paid through the General Fund.

RECOMMENDATION:
Recommend approval of relocated driveway to the City Council.

ATTACHMENTS:
City Traffic Engineer's Memo.pdf
Driveway Relocation Diagram
Development Plans
Pictures

Memorandum

TO: Elaine Jeng, PE, City Manager

FROM: Vanessa Munoz, PE, TE City Traffic Engineer

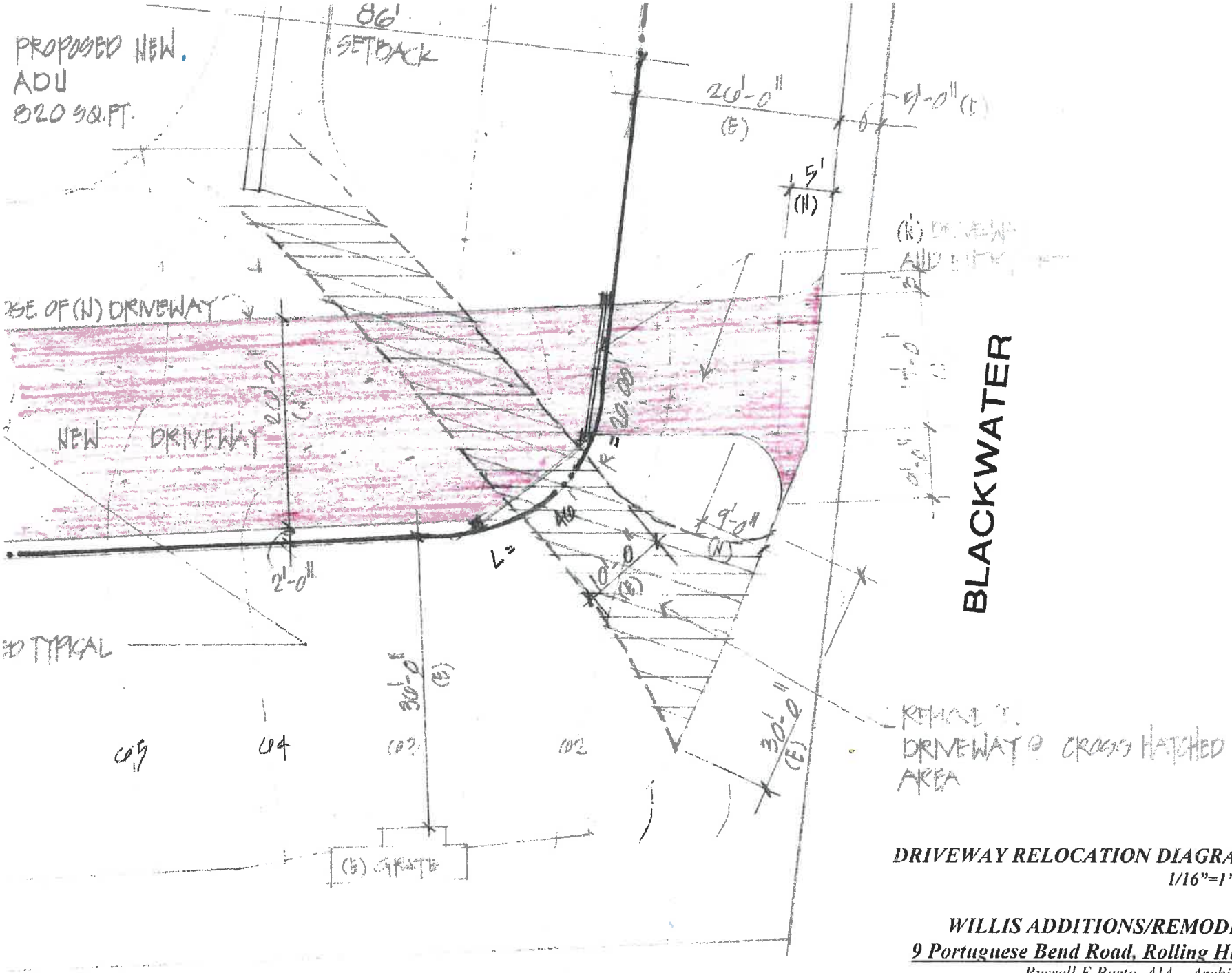
DATE: November 3, 2022

SUBJECT: 9 Portuguese Bend Road Driveway

This memorandum is in response to the request by the city to review and provide input on the proposed driveway relocation by the residents of 9 Portuguese Bend Road. The proposed driveway will be shifted northwest from the existing location (intersection of Portuguese Bend Road and Blackwater Canyon Road, see picture) to Blackwater Canyon Road. The proposed driveway will have a 17-foot driveway aisle with a 29-foot driveway apron.

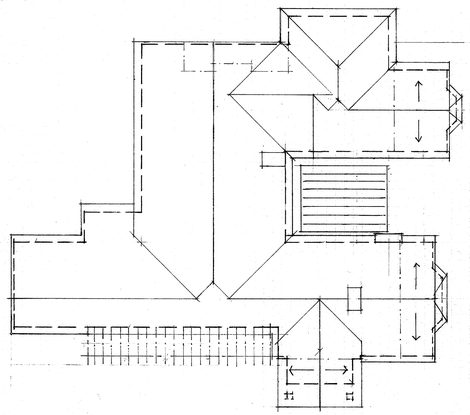


On Tuesday November 1, 2022, a field visit was made to the location to assess the proposed driveway location and width. Based on the field observations and engineering judgement, the proposed driveway location is an improvement from the existing driveway location and provides greater visibility, but the proposed location is not ideal as it is only 30 feet away from the intersection. I would recommend the driveway be relocated north an additional 10 to 20-feet. However, if not feasible to relocate the driveway the additional distance, the proposed location is acceptable.

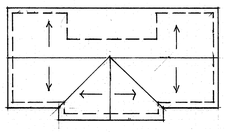


DRIVEWAY RELOCATION DIAGRAM
1/16"=1'-0"

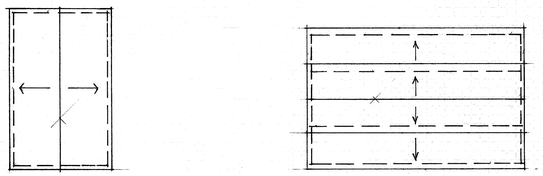
WILLIS ADDITIONS/REMODEL
9 Portuguese Bend Road, Rolling Hills
Russell E Barto, AIA – Architect
February 2, 2022



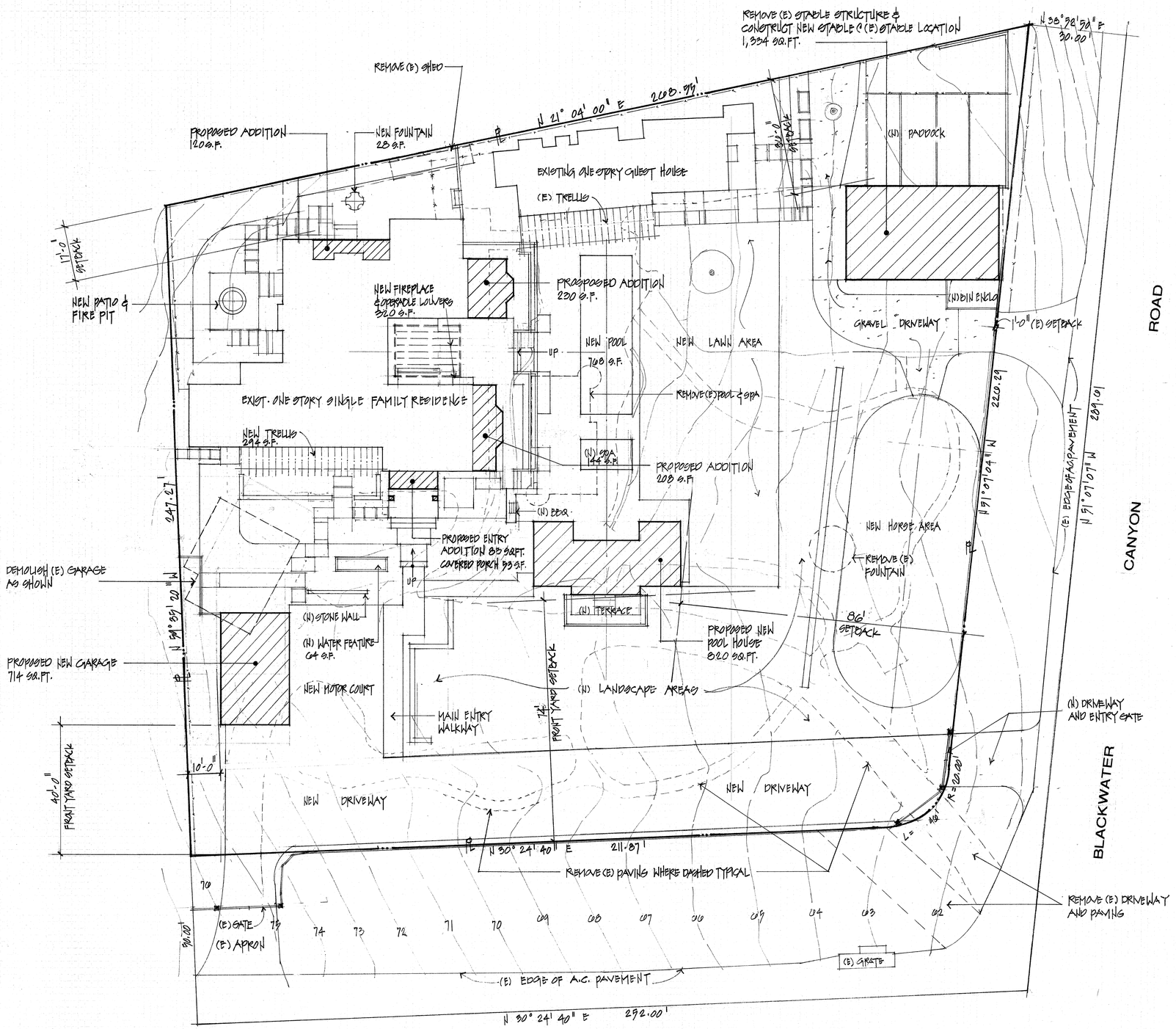
RESIDENCE ROOF PLAN
1"=16'-0"



POOL HOUSE ROOF PLAN
1"=16'-0"



GARAGE & STABLE ROOF PLAN
1"=16'-0"

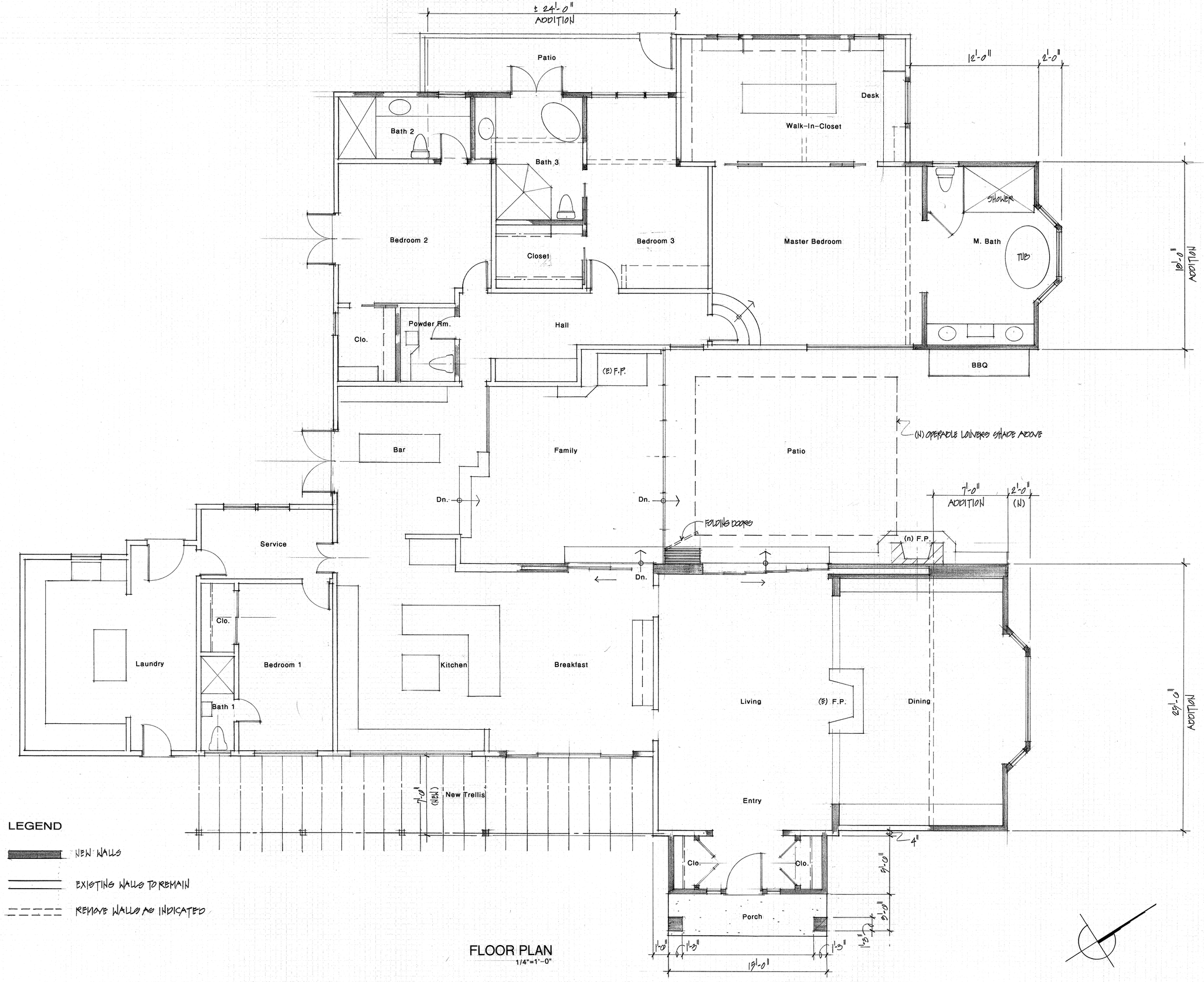


PLOT PLAN
1"=16'-0"

REVISIONS

RUSSELL E. BARTO · AIA · ARCHITECT
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Palos Verdes Estates · CA · 90274
(310) 378-1355 Fax (310) 378-6298

WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274



LEGEND

- NEW WALLS
- EXISTING WALLS TO REMAIN
- REMOVE WALLS AS INDICATED

FLOOR PLAN

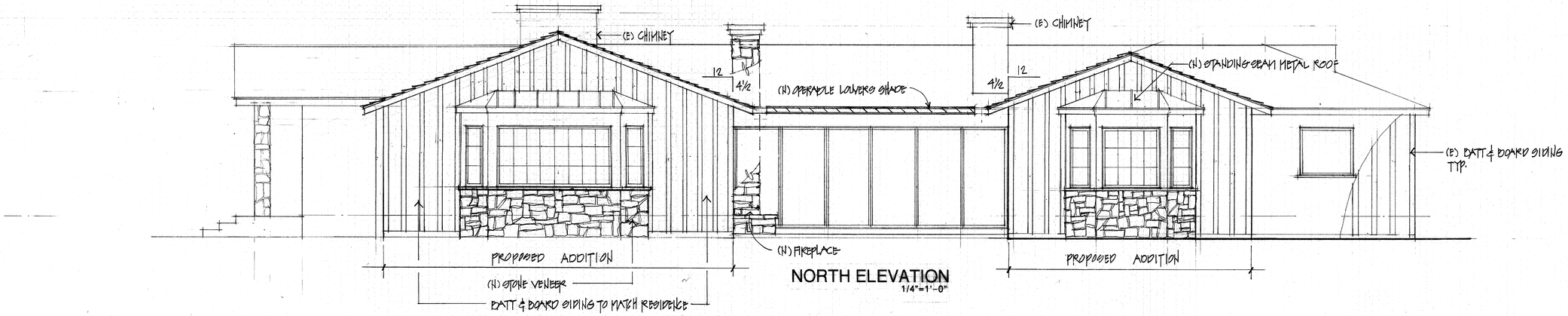
1/4"=1'-0"

REVISIONS

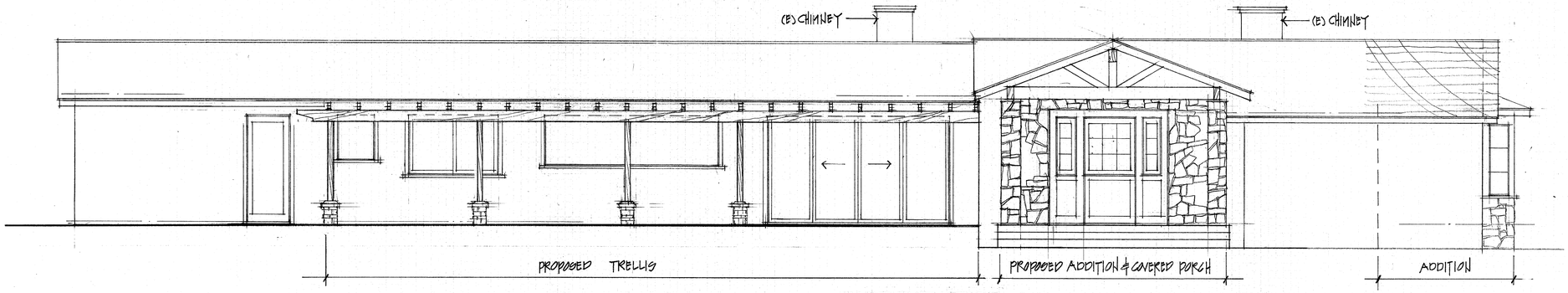
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WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274

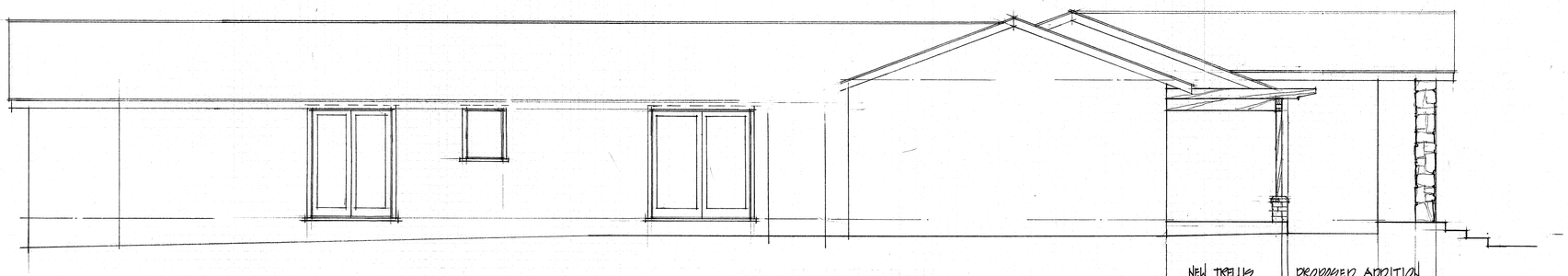
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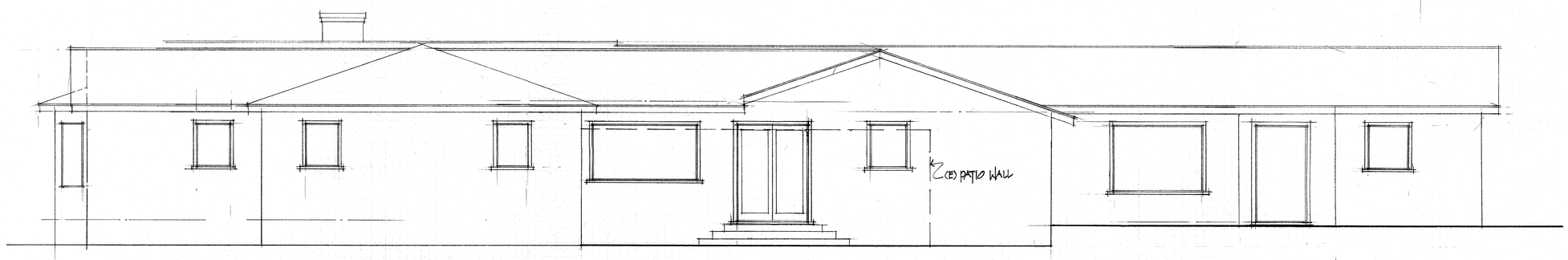
NORTH ELEVATION
1/4"=1'-0"



EAST ELEVATION
1/4"=1'-0"



SOUTH ELEVATION
1/4"=1'-0"



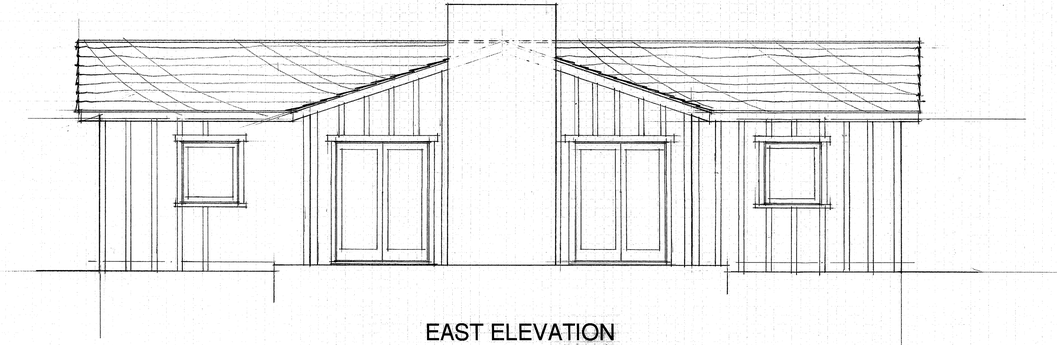
WEST ELEVATION
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REVISIONS

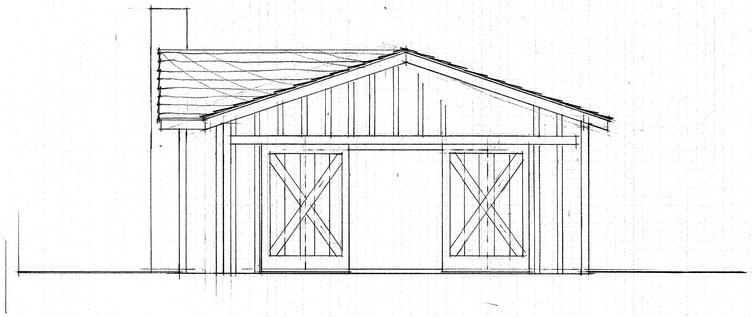
RUSSELL E. BARTO - AIA - ARCHITECT
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Palos Verdes Estates - CA - 90274
(310) 378-1355 Fax (310) 378-6288

WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274

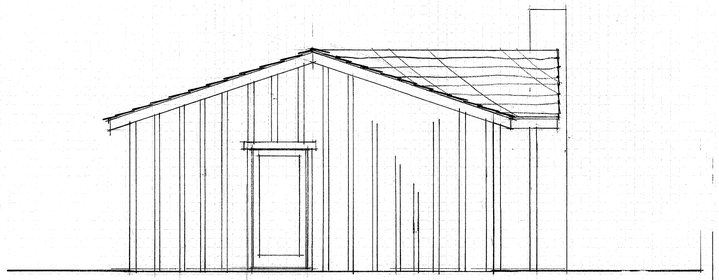
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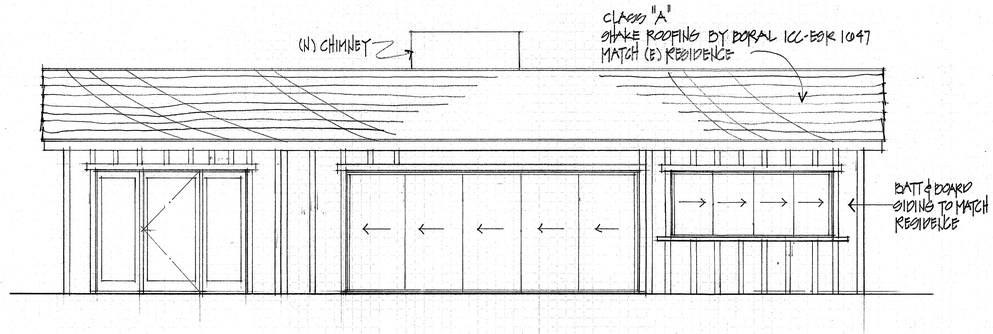
EAST ELEVATION
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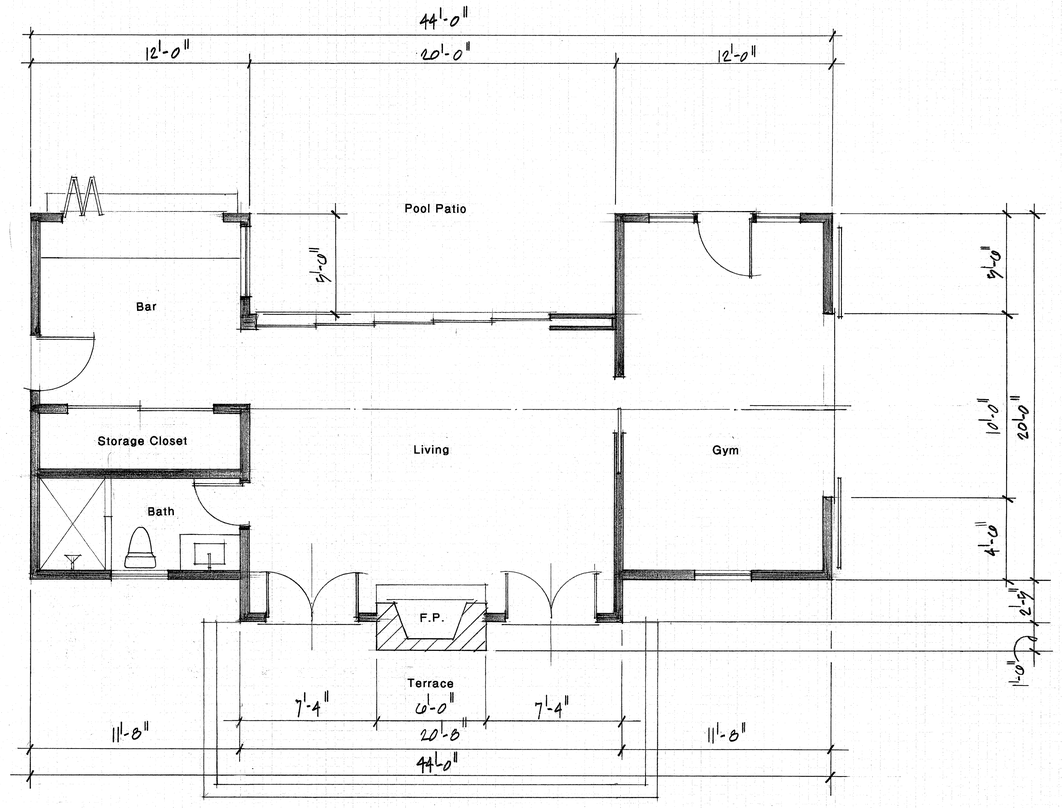
NORTH ELEVATION
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SOUTH ELEVATION
1/4"=1'-0"



WEST ELEVATION
1/4"=1'-0"



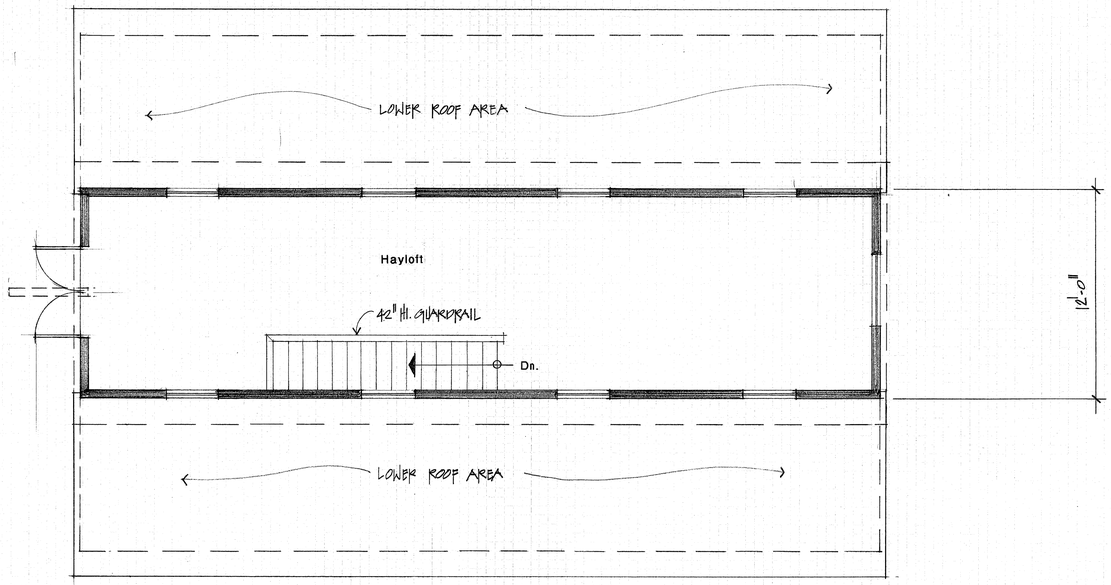
POOL HOUSE FLOOR PLAN
1/4"=1'-0"

REVISIONS

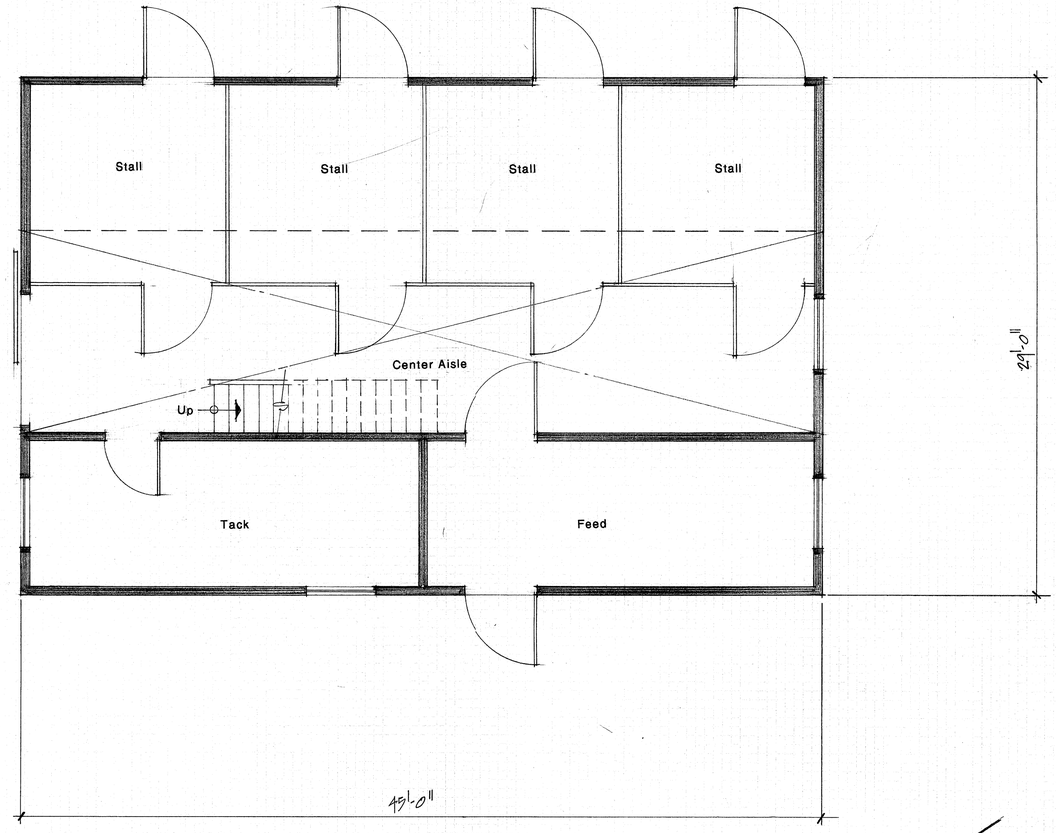
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(310) 378-1355 Fax (310) 378-6298

WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274

4



LOFT FLOOR PLAN
1/4"=1'-0"



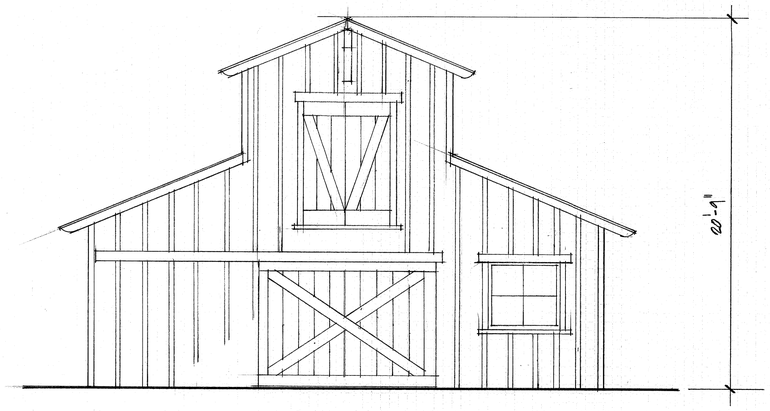
STABLE FLOOR PLAN
1/4"=1'-0"

REVISIONS

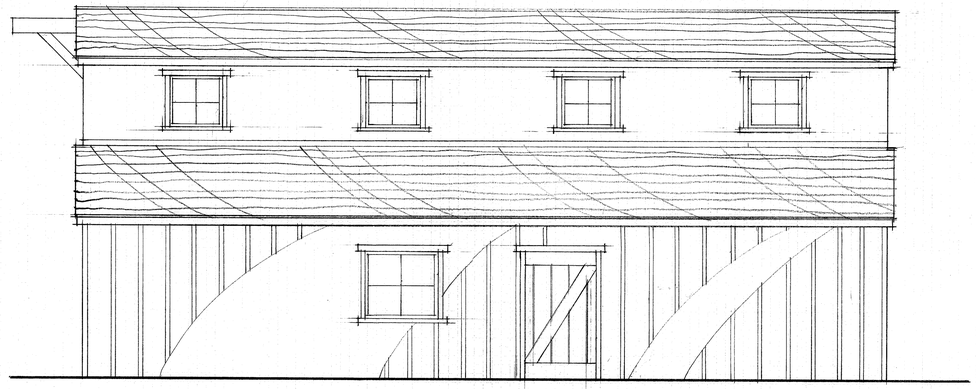
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WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274

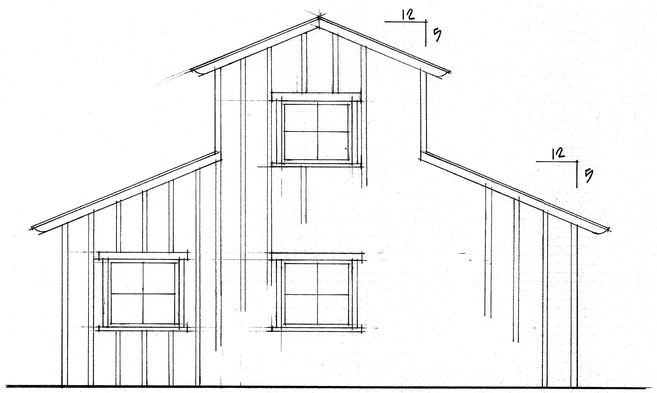
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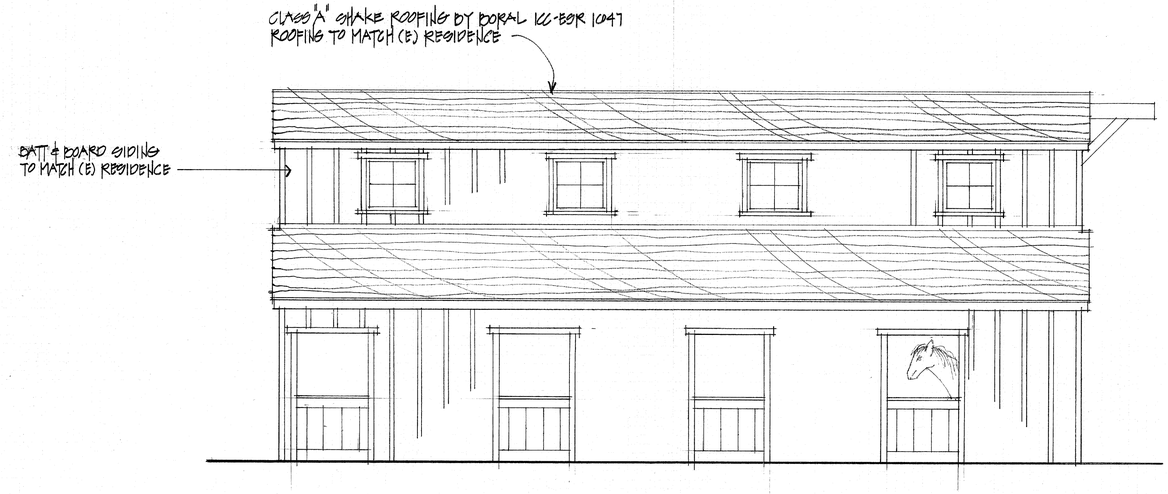
SOUTH ELEVATION
1/4"=1'-0"



EAST ELEVATION
1/4"=1'-0"



NORTH ELEVATION
1/4"=1'-0"



WEST ELEVATION
1/4"=1'-0"

REVISIONS

RUSSELL E. BARTO · AIA · ARCHITECT
3 Malaga Cove Plaza · Suite 202
Palos Verdes Estates · CA · 90274
(310) 378-1355 Fax (310) 378-6298

WILLIS ADDITION
9 Portuguese Bend Road, Rolling Hills, CA 90274

6

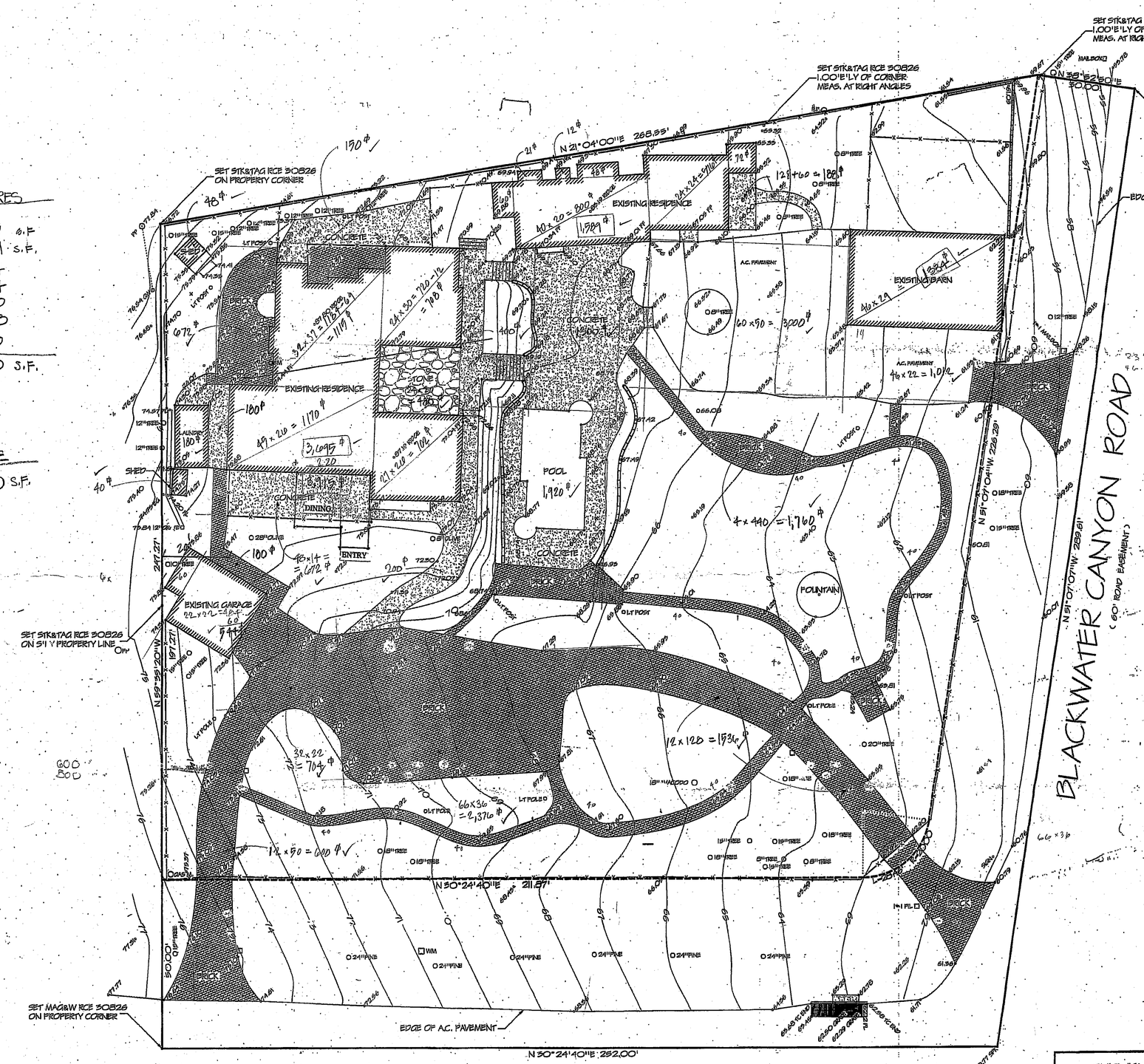
STRUCTURES

3,095 S.F.
1,589 S.F.
1,334
744
180
40
40
7,430 S.F.

7430

HARDSCAPE

17,330 S.F.



LEGEND

- EXISTING BUILDING
- CONCRETE
- BRICK
- WOOD DECK
- 106.76 EXISTING ELEVATION
- EXISTING CONTOUR
- BLOCK WALL
- EXISTING FENCE

BCR	BEGINNING OF CURB RETURN
C/L	CENTERLINE
E'LY	EASTERLY
FD	FOUND
FF	FINISH FLOOR
FH	FIRE HYDRANT
FL	FLOW LINE
GFF	GARAGE FINISH FLOOR
GM	GAS METER
GW	GUY WIRE
L&T	LEAD AND TAG
MH	MANHOLE
N'LY	NORTHERLY
PC	PROPERTY CORNER
PL, P/L	PROPERTY LINE
PP	POWER POLE
S&W	SPIKE AND WASHER
S'LY	SOUTHERLY
SPK	SPIKE
SSMH	SANITARY SEWER MANHOLE
STK	STAKE
ST/LT	STREET LIGHT
TC	TOP OF CURB
TW	TOP OF WALL
TX	TOP OF DRIVEWAY APRON
W'LY	WESTERLY
WM	WATER METER

NOTE: ALL SETBACK DIMENSIONS SHOWN ARE MEASURED '⊥' EXTERIOR SUBJECT OF BUILDINGS UNLESS OTHERWISE NOTED.

BOUNDARY MONUMENTS ARE NOT NECESSARILY SET ON PROPERTY CORNERS. PLEASE REFER TO THE NOTATION ON THE PLANS FOR OFFSET DISTANCES. IF THERE ARE ANY QUESTIONS, PLEASE DO NOT HESITATE TO CONTACT DENN ENGINEERS FOR CLARIFICATION AT: (310) 542-9459, M-F 8:00 AM TO 5:00 PM.

1" = 16'

SCALE: 1" = 16'
0 8 16 24 32

APPROVED
As Add'l Window Removed
ROLLING HILLS COMMUNITY ASSOCIATION ARCHITECTURAL COMMITTEE
CHAIRMAN
Permit 4925
* Arch details to match existing

REGISTERED PROFESSIONAL ENGINEER
GARY J. ROEHL
No. 30826
Exp. 03-31-12
CIVIL
STATE OF CALIFORNIA

JOB ADDRESS:
9 PORTUGUESE BEND ROAD
ROLLING HILLS, CA. 90274

LEGAL DESCRIPTION
LOT 74
ROLLING HILLS
M.B. 201-29-35
APN 7569-014-003

NOTE:

A TITLE POLICY WAS NOT PROVIDED TO DENN ENGINEERS AT THE TIME OF THIS SURVEY. THEREFORE, DENN ENGINEERS DOES NOT GUARANTEE THE LEGAL DESCRIPTION OF THIS PROPERTY SURVEYED NOR DOES IT REFLECT OR DELINEATE ANY EASEMENTS THAT MAY BE ON SAID PROPERTY.

SURVEY & TOPOGRAPHY
FOR
GEORGIA CLAESSENS
9 PORTUGESE BEND ROAD
ROLLING HILLS, CA 90274

DATE: 10-13-11
DRAWN BY: G.R. CHECKED BY: T.S. REVISED: 5-7-12

ANY CHANGES OR MODIFICATIONS MADE TO THIS PLAN WITHOUT WRITTEN CONSENT OF DENN ENGINEERS SHALL RELIEVE DENN ENGINEERS FROM ANY LIABILITY OR DAMAGE RESULTING FROM SUCH CHANGES OR MODIFICATIONS, INCLUDING ANY ATTORNEYS FEES OR COSTS INCURRED IN ANY PROCEEDING THAT DENN ENGINEERS MAY BE JOINED.

GARY J. ROEHL R.C.E. 30826

DENN ENGINEERS
3914 DEL AMO BLVD, SUITE 921 ▪ TORRANCE, CA 90503 ▪ (310) 542-9459

JOB NO. 11-344
SHEET 1 OF 1

6.19.12 CLAESSENS RES. ADD.
MILLS SITE



The intersection of Portuguese Bend Road and Lower Blackwater Canyon Road. (looking up from the corner of Saddleback Road and Portuguese Bend Road)



The proposed new driveway apron staked with red flags.

City of Rolling Hills INCORPORATED JANUARY 24, 1957

Agenda Item No.: 11.B
Mtg. Date: 11/10/2022

TO: **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

FROM: **JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES**

THRU: **ELAINE JENG P.E., CITY MANAGER**

SUBJECT: **ELECTION OF VICE CHAIRPERSON OF THE TRAFFIC COMMISSION**

DATE: **November 10, 2022**

BACKGROUND:
Pursuant to Rolling Hills Municipal Code (RHMC) Section 10.08.010, an advisory Traffic Commission is established in which the members serve without compensation at the pleasure of the City Council for staggered terms of four years. The Commission consists of one member of the Council and four residents of the City, one of whom must be a member of the Board of Directors of the Rolling Hills Community Association. The Chairperson of the Traffic Commission is always the City Council member. The Vice Chairperson is elected by the Commission. However, the section does not state when or how often an election must occur. The duty of the Vice Chairperson is to serve as Chairperson in the absence of the Chairperson.

At the September 29, 2022 Traffic Commission meeting, the matter was brought up by staff and the direction was to place this item on the next agenda.

DISCUSSION:
Vice Chairperson V'Etta Virtue was selected for the position on July 28, 2011. On July 26, 2012, the Traffic Commission revisited the item and voted that Vice Chairperson Virtue continue in the position. This was the last election according to the agendas and minutes.

FISCAL IMPACT:
None.

RECOMMENDATION:
Take nominations and vote for a Vice Chairperson.

ATTACHMENTS: