City of Rolling Hills INCORPORATED JANUARY 24, 1957

2 PORTUGUESE BEND ROAD
ROLLING HILLS, CA 90274
(310) 377-1521

**AGENDA**
**Regular Traffic Commission Meeting**

**TRAFFIC COMMISSION**
**Thursday, March 24, 2022**

**CITY OF ROLLING HILLS**
**8:30 AM**

This meeting is held pursuant to Executive Order N-29-20 issued by Governor Gavin Newsom on March 17, 2020.

The meeting agenda is available on the City's website. A live video of the Traffic Commission meeting will be available on the City's website. Both the agenda and the live video can be found here: https://www.rollinghills.org/government/agenda/index.php

Members of the public may observe and orally participate in the meeting via Zoom and or submit written comments in real-time by emailing the City Clerk's office at cityclerk@cityofrh.net. Your comments will become part of the official meeting record. You must provide your full name, but please do not provide any other personal information that you do not want to be published.

Zoom access: https://us02web.zoom.us/j/82332801730?pwd=UlRYRW5ZRXVPZktMYXZ5cDRld1hrQT09

Or dial (669) 900-9128 meeting

ID: 823 3280 1730 Passcode: 514342

Recordings to all the Traffic Commission meetings can be found here: https://cms5.revize.com/revize/rollinghillsca/government/agenda/index.php

## 1. CALL TO ORDER

## 2. ROLL CALL

## 3. PLEDGE OF ALLEGIANCE

## 4. APPROVE ORDER OF THE AGENDA

*This is the appropriate time for the Chair or Commissioners to approve the agenda as is or reorder.*

## 5. BLUE FOLDER ITEMS (SUPPLEMENTAL)

*Blue folder items are additional back up material to administrative reports and/or public comments received after the printing and distribution of the agenda packet for receive and file.*

## 6. PUBLIC COMMENTS ON NON-AGENDA ITEMS

*This section is intended to provide members of the public with the opportunity to comment on any subject thatdoes not appear on this agenda for action. Each speaker will be permitted to speak only once. Writtenrequests, if any, will be considered first under this section.*

## 7. CONSENT CALENDAR

*Business items, except those formally noticed for public hearing, or those pulled for discussion are assigned to the Consent Calendar. The Chair or any Commissioner may request that any Consent Calendar item(s) be removed, discussed, and acted upon separately. Items removed from the Consent Calendar will be taken up under the "Excluded Consent Calendar" section below. Those items remaining on the Consent Calendar will be approved in one motion. The Chair will call on anyone wishing to address the Commission on any Consent Calendar item on the agenda, which has not been pulled by Commission for discussion.*

7.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION REGULAR MEETING OF MARCH 24, 2022

**RECOMMENDATION: Approve.**

CL_AGN_2203024_TC_AffidavitofPosting.pdf

7.B. APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: FEBRUARY 7, 2022

**RECOMMENDATION: Approve as presented.**

CL_MIN_220207_TC_F.pdf

## 8. EXCLUDED CONSENT CALENDAR ITEMS

## 9. PRESENTATION

9.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JANUARY AND FEBRUARY 2022. (VERBAL REPORT)

**RECOMMENDATION: Review and file.**

CL_AGN_220324_LACSD_Feb_2022_Traffic.pdf

## 10. OLD BUSINESS

## 11. NEW BUSINESS

11.A. 23 CREST ROAD EAST: TWO DRIVEWAYS - PRIMARY DRIVEWAY IS 20 FEET WIDE PER FIRE CODE REQUIREMENTS AND SECONDARY DRIVEWAY IS 10 FEET WIDE (WILLIAMS)

**RECOMMENDATION: Consider the primary driveway located on the northwestern side of the lot (Pad 1) and the secondary driveway located on the northeastern side of the lot (Pad 2) and provide direction to staff.**

23 Crest Road East - Driveway Location Pictures.pdf

CL_AGN_220324_23CrestRdEast_CTE_DwyMemo.pdf

## 12. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION

## 13. MATTERS FROM STAFF

## 14. ADJOURNMENT

Next meeting: May 26, 2022 at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.

***Notice:***

*Documents pertaining to an agenda item received after the posting of the agenda are available for review in*

*the City Clerk's office or at the meeting at which the item will be considered.*

*In compliance with the Americans with Disabilities Act (ADA), if you need special assistance to participate in this meeting due to your disability, please contact the City Clerk at (310) 377-1521 at least 48 hours prior to the meeting to enable the City to make reasonable arrangements to ensure accessibility and accommodation for your review of this agenda and attendance at this meeting.*

City of Rolling Hills INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 7.A**
**Mtg. Date: 03/24/2022**

**TO:** **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

**FROM:** **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

**THRU:** **ELAINE JENG P.E., CITY MANAGER**

**SUBJECT:** **APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMISSION REGULAR MEETING OF MARCH 24, 2022**

**DATE:** **March 24, 2022**

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**BACKGROUND:**
None.

**DISCUSSION:**
None.

**FISCAL IMPACT:**
None.

**RECOMMENDATION:**
Approve.

**ATTACHMENTS:**
CL_AGN_2203024_TC_AffidavitofPosting.pdf

# Administrative Report

7.A., **File #** 1096 **Meeting Date**: 03/24/2022

STATE OF CALIFORNIA )
COUNTY OF LOS ANGELES ) SS
CITY OF ROLLING HILLS )

## AFFIDAVIT OF POSTING

In compliance with the Brown Act, the following materials have been posted at the locations below.

| | |
|---|---|
| Legislative Body | Traffic Commission |
| Posting Type | Regular Meeting Agenda |
| Posting Location | 2 Portuguese Bend Road, Rolling Hills, CA 90274<br>City Hall Window |
| Meeting Date & Time | MARCH 24, 2022 8:30am |

As City Clerk of the City of Rolling Hills, I declare under penalty of perjury, the document noted above was posted at the date displayed below.

*Christian Horvath, City Clerk*

Date: March 18, 2022

**Agenda Item No.: 7.B**
**Mtg. Date: 03/24/2022**

**TO:** **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

**FROM:** **CHRISTIAN HORVATH, CITY CLERK / EXECUTIVE ASSISTANT TO CITY MANAGER**

**THRU:** **ELAINE JENG P.E., CITY MANAGER**

**SUBJECT:** **APPROVE THE FOLLOWING TRAFFIC COMMISSION MINUTES: FEBRUARY 7, 2022**

**DATE:** **March 24, 2022**

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**BACKGROUND:**
None.

**DISCUSSION:**
None.

**FISCAL IMPACT:**
None.

**RECOMMENDATION:**
Approve as presented.

**ATTACHMENTS:**
CL_MIN_220207_TC_F.pdf

Minutes
Rolling Hills Traffic Commission
Monday, February 7, 2022
Regular Meeting 8:30 a.m.

**1. CALL MEETING TO ORDER**

The Traffic Commission of the City of Rolling Hills met via teleconference on the above date at 8:30 a.m. Chair Patrick Wilson presiding.

**2. ROLL CALL**

| | |
|---|---|
| Commissioners Present: | Bobit, Margeta, Raine, Vice Chair Virtue, Chair Wilson |
| Commissioners Absent: | None |
| Staff Present: | Christian Horvath, City Clerk / Executive Assistant to the City Manager |
| | John Signo, Planning & Community Services Director |
| | Vanessa Munoz, Traffic Engineer |

**3. PLEDGE OF ALLEGIANCE –** Chair Wilson

**4. CONSENT CALENDAR**

**4.A. APPROVE AFFIDAVIT OF POSTING FOR THE TRAFFIC COMMITTEE REGULAR MEETING OF FEBRUARY 7, 2022.**

**4.B. APPROVE THE FOLLOWING TRAFFIC MINUTES: SEPTEMBER 23, 2021.**

Motion by Commissioner Bobit seconded by Commissioner Raine to approve. Motion carried unanimously with the following vote:

| | |
|---|---|
| AYES: | Bobit, Margeta, Raine, Virtue, Chair Wilson |
| NOES: | None |
| ABSENT: | None |

**5. PUBLIC COMMENT ON NON-AGENDA ITEMS**

Public Comment: Scott Holt

**6. PRESENTATION**

**6.A. LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR OCTOBER THROUGH DECEMBER 2021. (VERBAL REPORT)**

Presentation by Deputy Carlos Gonzalez.

**7. OLD BUSINESS**

**7.A. FOLLOW-UP REPORT ON RESIDENT'S REQUEST TO REVIEW AND MITIGATE SAFETY CONCERNS AT THE CORNER OF UPPER BLACKWATER CANYON ROAD AND PORTUGUESE BEND ROAD**

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath
Traffic Engineer Vanessa Munoz

Public comment: Danica Krislovich-Iannitti

Motion by Commissioner Bobit seconded by Commissioner Raine to accept recommendations from Willdan. Motion carried unanimously with the following vote:

AYES: Bobit, Margeta, Raine, Virtue, Chair Wilson
NOES: None
ABSENT: None

**8. NEW BUSINESS – NONE**

**9. MATTERS FROM MEMBERS OF THE TRAFFIC COMMISSION – NONE**

**10. MATTERS FROM STAFF**

**10.A. COMMUNITY RECOGNITION LUNCHEON FOR RETIRING SHERIFF DEPUTIES REECE SOUZA AND TAMI BOUSE FROM THE LOMITA STATION**

Presentation by City Clerk / Executive Assistant to the City Manager Christian Horvath

**11. ADJOURNMENT: 9:16 A.M.**

The meeting was adjourned at 9:16 a.m. to a regular meeting of the Traffic Commission scheduled to be held on Thursday, March 24, 2022 beginning at 8:30 a.m. in the City Council Chamber, Rolling Hills City Hall, 2 Portuguese Bend Road, Rolling Hills, California, 90274.
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Respectfully submitted,

_____
Christian Horvath, City Clerk

Approved,

_____
Patrick Wilson, Chair

City of Rolling Hills INCORPORATED JANUARY 24, 1957

**Agenda Item No.: 9.A**
**Mtg. Date: 03/24/2022**

**TO:** **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

**FROM:** **CONNIE VIRAMONTES , ADMINISTRATIVE ASSISTANT**

**THRU:** **ELAINE JENG P.E., CITY MANAGER**

**SUBJECT:** **LOS ANGELES COUNTY SHERIFF'S DEPARTMENT LOMITA STATION, TRAFFIC STATISTICS FOR THE CITY OF ROLLING HILLS FOR JANUARY AND FEBRUARY 2022. (VERBAL REPORT)**

**DATE:** **March 24, 2022**

**BACKGROUND:**
Between January and February 2022, the Los Angeles County Sheriff's Department reported the following:

Citations:
- January – 0
- February – 17

Traffic Collisions (year to date) : 0

DUI Arrests (year to date): 0

**DISCUSSION:**
None.

**FISCAL IMPACT:**
None.

**RECOMMENDATION:**
Receive and file.

**ATTACHMENTS:**

CL_AGN_220324_LACSD_Feb_2022_Traffic.pdf

# FEB 2022 ROLLING HILLS TRAFFIC ENFORCEM 22RE010840

| DATE | LOCATION | VIOLATION | SPEED | RESIDENT CITES | NON-RESIDENT CITES | DEPUTY |
|---|---|---|---|---|---|---|
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 46 | 1 | 0 | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 47 | 1 | 0 | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 47 | 0 | 1 | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Stop | | | | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 47 | 1 | 0 | Gonzalez |
| 2/9/2022 | Crest Rd/Johns Canyon | Speed | 46 | 0 | 1 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 48 | 0 | 1 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 45 | 1 | 0 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 46 | 1 | 0 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 45 | 0 | 1 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 45 | 1 | 0 | Gonzalez |
| 2/16/2022 | Crest Rd/Johns Canyon | Speed | 45 | **1** | **0** | Gonzalez |
| **2/28/2022** | Crest Rd/Johns Canyon | Speed | 45 | **1** | 0 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 45 | **1** | **0** | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 46 | 1 | 0 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 50 | 1 | 0 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 47 | 0 | 1 | Gonzalez |
| 2/28/2022 | Crest Rd/Johns Canyon | Speed | 46 | 1 | 0 | Gonzalez |
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**Agenda Item No.: 11.A**
**Mtg. Date: 03/24/2022**

**TO:** **HONORABLE CHAIR AND MEMBERS OF THE TRAFFIC COMMISSION**

**FROM:** **JOHN SIGNO, DIRECTOR OF PLANNING & COMMUNITY SERVICES**

**THRU:** **ELAINE JENG P.E., CITY MANAGER**

**SUBJECT:** **23 CREST ROAD EAST: TWO DRIVEWAYS - PRIMARY DRIVEWAY IS 20 FEET WIDE PER FIRE CODE REQUIREMENTS AND SECONDARY DRIVEWAY IS 10 FEET WIDE (WILLIAMS)**

**DATE:** **March 24, 2022**

## BACKGROUND:

The property owners at 23 Crest Road East submitted a Site Plan, Conditional Use Permit and Variance applications for construction of a new single family residence and guest house that include a primary and secondary driveway. These applications are currently being reviewed by the Planning Commission. The Traffic Commission is requested to review the new driveway aprons and driveways.

## DISCUSSION:

On August 25, 2021, the applicant submitted a request for approval of a Site Plan Review for the construction of a new 8,460-square-foot residence, 8,460-square-foot basement, 1,510-square-foot attached garages, 4,120 square feet of covered porches, 1,130-square-foot swimming pool and spa, 8,050-square-foot driveway, and 64,220 cubic yards of grading, which includes over-excavation and re-compaction; a Conditional Use Permit to construct an 800-square-foot guest house and 2,456-square-foot stable; and a Variance to allow the stable to be located in the front yard and to allow a portion of the corral to encroach into the front yard setback.

Two driveways are proposed on Crest Road East and require approval from the Traffic Commission. On March 15, 2022, the Planning Commission held a public hearing to review the project and continued the meeting to April 19, 2022, to obtain additional information about hydrology among other things, and a recommendation from the Traffic Commission on the driveways. The plans have been reviewed by the Fire Department and comments were provided to the applicant. The applicant is awaiting direction from the Planning Commission and Traffic Commission before resubmitting to the Fire Department. However, the applicant is

confident the plans meet the Fire Department's requirements for approval.

The apron for the primary driveway will be 40 feet wide and located on the northwestern side of lot (Pad 1). It will provide access to the motor court and main entry to the residence. The main driveway will be 20 feet wide; it combined with the motor court will be 8,060 square feet. The apron for the secondary driveway will be 15 feet wide and located on the northeastern side of the lot (Pad 2). It will provide access to the stable and corral and will be 10 feet wide and 1,850 square feet. The City's Traffic Engineer has reviewed the plans for the proposed driveway apron and driveway. The Planning Commission and staff conducted a field trip to the property on March 15, 2022. Attached are photographs showing the location of the proposed driveways.

**FISCAL IMPACT:**
None.

**RECOMMENDATION:**
Consider the primary driveway located on the northwestern side of the lot (Pad 1) and the secondary driveway located on the northeastern side of the lot (Pad 2) and provide direction to staff.

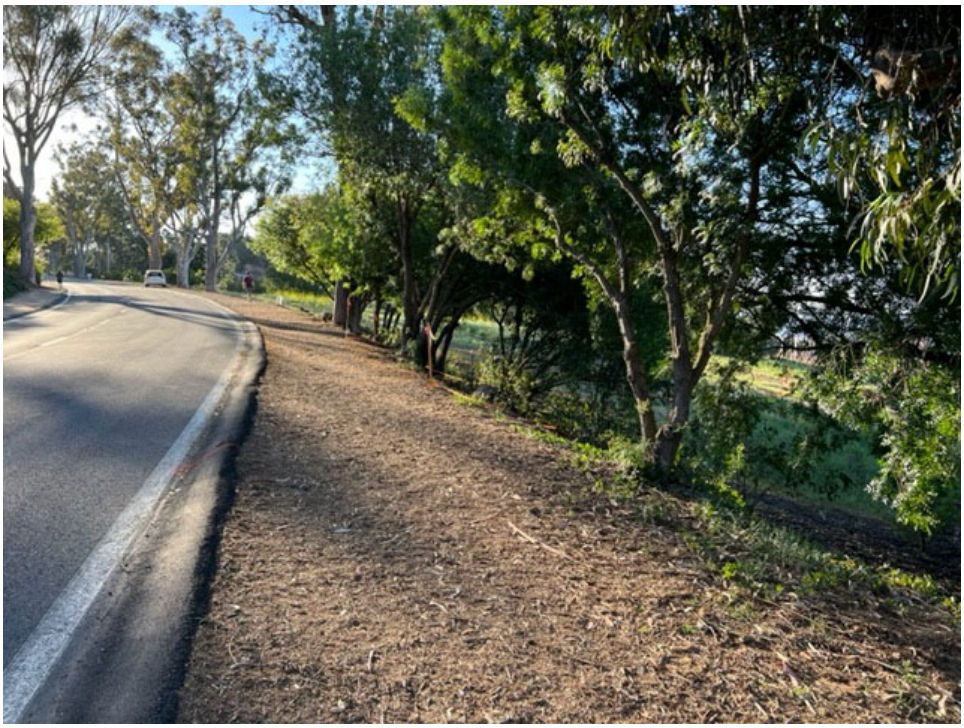
**ATTACHMENTS:**
23 Crest Road East - Driveway Location Pictures.pdf
CL_AGN_220324_23CrestRdEast_CTE_DwyMemo.pdf

## 23 CREST ROAD EAST – DRIVEWAY LOCATIONS

**Main Driveway**



Looking northwest along Crest Road East



Looking southeast along Crest Road East

## 23 CREST ROAD EAST – DRIVEWAY LOCATIONS



Looking south toward main driveway



Looking south along edge of main driveway

## 23 CREST ROAD EAST – DRIVEWAY LOCATIONS

**Secondary Driveway**



Looking southeast along Crest Road East



Looking northwest along Crest Road East

## 23 CREST ROAD EAST – DRIVEWAY LOCATIONS



Looking south toward secondary driveway entrance



Secondary driveway location with stable in background

## Memorandum

**TO:** Elaine Jeng PE, City Manager

**FROM:** Vanessa Munoz, PE, TE, City Traffic Engineer

**DATE:** March 18, 2022

**SUBJECT:** 23 East Crest Driveways

This memorandum is in response to the request by the city to review and provide input on the two driveways being proposed by the residents at 23 Crest East. The proposal consists of a 20-foot-wide main driveway (northwest of the lot) and a 10-foot stable service driveway (northeast of the lot).

The required stopping sight distance for 30 mph is 200-feet. The proposed driveway locations provide a greater sight distance in the westbound and eastbound direction as you exit the driveways than the required minimum stopping sight distance. The layout and locations of the proposed driveways is acceptable and both driveways meet and exceed the minimum sight distance requirements. Therefore, the driveways are recommended as proposed.

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