

VILLAGE OF RUIDOSO

AGENDA INDEX REGULAR MEETING

FEBRUARY 10, 2026 AT 1:00 PM

313 Cree Meadows Dr. Ruidoso
NM, 88345

CALL TO ORDER

MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

Invocation

Pledge of Allegiance

Salute to the State Flag: "I Salute the Flag of the State of New Mexico, the Zia
Symbol of Perfect Friendship Among United Cultures."

ROLL CALL

APPROVAL OF AGENDA

CONSENT REGULAR ITEMS

1. Approval of Governing Body Minutes
January 13, 2026 - Regular Meeting
January 27, 2026 - Special Meeting
January 27, 2026 - Special Emergency Meeting
January 27-28, 2026 - Strategic Planning Workshop Meeting
February 3, 2026 - Workshop Meeting
2. Approval of Amendment to Memorandum of Understanding (MOU) between the Village of Ruidoso as Fiscal Agent for the Lincoln County/Ruidoso DWI Program and the Village of Ruidoso as Administrative Authority for the Ruidoso Police Department for DWI Enforcement and Reimbursement of Costs, Increasing the Amount to \$10,000 for the period between July 1, 2025 and May 31, 2026.
3. Approval of Task Order #2019-008P-AECOM-01 with AECOM Technical Services, Inc. for Alto Lake Dam Alternatives Analysis Evaluation and Design Scope in the Amount of \$343,690.00 Including NMGR.T.
4. Approval of Proposal from Rymarc Construction Inc., for the Apache Hills Waterline Project, Excavating and Installing New 6" C-900 PVC Waterlines and Tying into Existing Lines, Utilizing NM GSD Statewide Price Agreement #30-00000-23-00070 in the Amount of \$89,030.17 Including NMGR.T.
5. Approval of Task Order #2026-001P No. 1 with Stantec Consulting Services for Professional Engineering Services on Flood-Damaged Infrastructure Including PW 19, Alto Dam Pedestrian Bridge Footing Design, PW 62, Two Rivers Park Culvert

Replacement and Guardrail Replacement in the Amount of \$216,211.63 Including NMGRT.

6. Approval of Rental/Purchase Agreement between the Village of Ruidoso and Caterpillar Financial Services Corporation for a Caterpillar 420 Backhoe and Caterpillar 926 Wheel Loader for Solid Waste Transfer Station for a Term of 48 Months in the Amount of \$79,820.00 a Year Including NMGRT.

PUBLIC INPUT (LIMITED UP TO THE FIRST HOUR OF THE MEETING)

MAYORAL REPORTS AND PRESENTATIONS

1. Presentation of New Employees, Promotions and Transfers
2. Recognition of the Ted Martinez Lifetime Award from the New Mexico Water and Wastewater Association to Isaac Garcia

BOARD AND COMMISSION APPOINTMENTS

1. Discussion and Possible Action on Appointment of Levi Beaty as a Member and Joshua Long as an Alternate, to the SERTPO Board.
2. Discussion and Possible Action on Appointment of Scarlet Kelly, to the Planning and Zoning Committee.

VILLAGE MANAGER REPORT

1. Village Manager's Report
2. Update on Clean and Lien Properties

REPORTS FROM MUNICIPAL OFFICIALS

PUBLIC HEARINGS

1. Public Hearing for Proposed Ordinance 2026-09, an Ordinance Amending the Village of Ruidoso Municipal Code of Ordinances Chapter 42, Fire Prevention and Protection; Article II, Village of Ruidoso Fire Codes; Section 42-32. Violations, Penalty and Fees.

REGULAR ITEMS

1. Discussion and Possible Action on Revocation of Short-Term Rental Permit Issued to Grey Autumn, LLC at 149 Willie Horton Drive Due to the Illegal Use of a Fire Pit or Outdoor Burning Reported to Village or Third-Party Monitoring Agency and Confirmed by the Village.
2. Discussion and Possible Action on Biennial Memorandum of Understanding between New Mexico MainStreet Program, Village of Ruidoso and Ruidoso Midtown Association to Dedicate Collaborative Resources, Adopt Local Economic Growth and Revitalization Tools, and Establish Economic Development Funding for Operations and Program Implementation to Restore Economic Vitality Within the MainStreet

Economic Redevelopment District from July 1, 2026 through June 30, 2028.

3. Discussion and Possible Action on Adoption of Resolution 2026-09, a Resolution of Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Municipal Arterial Funding Program (MAP) in the Amount of \$368,330.00.
4. Discussion and Possible Action on Adoption of Resolution 2026-10, a Resolution in Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Cooperative (COOP) Funding Program in the Amount of \$421,044.00.
5. Discussion and Possible Action on Task Order #2026-001P-02 with Bohannon Huston, Inc for Professional Engineering Services on Flood-Damaged Infrastructure Including McDaniel Bridge, Main Road 2 Bridge, North Loop Bridge; Sleepy Hollow Bridge, River Trail Bridge and Robin Road Bridge in the Amount of \$3,337,221.25 Including NMGRT.

CLOSED SESSION

- Discussion of limited personnel matters Concerning Contract for Village Manager. § 10-15-1.H.2, NMSA 1978
- Discussion subject to the attorney-client privilege pertaining to threatened or pending litigation in which the Village of Ruidoso is or may become a participant. §10-15-1.H.7, NMSA 1978.
- Discussion of the purchase, acquisition, and/or disposal of real property and/or water rights by the Village of Ruidoso. § 10-15-1.H.8, NMSA 1978.

Any action taken as a result of the closed session will be brought back into open session.

ADJOURN

I certify that notice has been given in compliance with 2026-01. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk if a summary or other type of accessible format is needed.

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 1.

To:

Presenter(s): Yvonne Vigil, Village Clerk

Meeting Date: February 10, 2026

Re: Approval of Governing Body Minutes
January 13, 2026 - Regular Meeting
January 27, 2026 - Special Meeting
January 27, 2026 - Special Emergency Meeting
January 27-28, 2026 - Strategic Planning Workshop Meeting
February 3, 2026 - Workshop Meeting

Item Summary:

Approval of Governing Body Minutes

January 13, 2026 - Regular Meeting
January 27, 2026 - Special Meeting
January 27, 2026 - Special Emergency Meeting
January 27-28, 2026 - Strategic Planning Workshop Meeting
February 3, 2026 - Workshop Meeting

Financial Impact:

None

Item Discussion:

Approval of Governing Body Minutes

January 13, 2026 - Regular Meeting
January 27, 2026 - Special Meeting
January 27, 2026 - Special Emergency Meeting
January 27-28, 2026 - Strategic Planning Workshop Meeting
February 3, 2026 - Workshop Meeting

Recommendations:

To Approve Governing Body Minutes

ATTACHMENTS:

[Regular Council Meeting Minutes January 13, 2026.pdf](#)
[Special Meeting Minutes January 27, 2026.pdf](#)
[Special Emergency Meeting Minutes January 27, 2026.pdf](#)
[Strategic Planning Workshop Minutes January 27-29 2026.pdf](#)
[Workshop Meeting Minutes February 3, 2026.pdf](#)

VILLAGE OF RUIDOSO
VILLAGE OF RUIDOSO GOVERNING BODY REGULAR MEETING MINUTES
313 CREE MEADOWS DR. RUIDOSO
NM,88345
JANUARY 13, 2026
1:00 PM

CALL TO ORDER

Mayor Lynn Crawford, called the Regular Meeting of the Governing Body, Village of Ruidoso to order at 1:00 p.m. by calling for a Moment of Silence, the Pledge of Allegiance and Salute to the State Flag. Pastor Dustin McEwen gave the Invocation. Councilors Salas, Cory, Lutterman, Eby, Hooker and Jackson were recorded present in person. Municipal employees present were Ronald L. Sena, Village Manager; Jini S. Turri, Village Clerk; Yvonne Vigil, Deputy Clerk; Dianne Staab, Library Manager; Terry Yarborough, Water Production Manager; Levi Beaty, Public Works Director; Johanna Quintana, Human Resource Generalist; Steven Minner, Police Chief; Eddie Ryan, Manager of Event and Strategic Partnerships; Jason Janopoulos, Deputy Police Chief; Eric Queller, Emergency Manager; Vyanca Vega, Project Manager; Jaquelyne Pena, Water Resource Manager; Anthony Montes, Community Center Manager; Alex Koenig, Community Development Director; Colin Bell, Assistant Finance Director; Cheryl Gerthe, Human Resource Manager; Taylor Sralik, Human Resource Specialist; Christy Coker, Customer Service Manager; Amber Word, Convention Center Administrative Assistant; Bernadeen Herrera, Convention Center Manager; Dick Cooke, Forestry Director; Seth Carruth; Deputy Sergeant; Jessica Tijerina, Police Department Records Clerk; Ben Girven, Library Assistant; Matthew Baird, Parks and Recreation Director; Madison Schlotfeldt, Staff Accountant II; Chrysanti Jones, Short Term Rental Administrator; Michael Sralik, Community Development Administrative Assistant; and Kimberly Pena, Staff Accountant I. Legal Counsel Present was Zachary J. Cook. Employees present via Zoom were Robyn Bryant, Solid Waste Office Manager; Isabel Martinez, Public Works Administrative Specialist; Isaac Garcia, RWWTP Director; and Vera Wheeler, Capital Projects Coordinator.

MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

ROLL CALL

APPROVAL OF AGENDA

Councilor Jackson moved to Approve the Agenda as Presented and Allow the Mayor to Move Items as Necessary. Councilor Hooker seconded and the motion carried with a roll call vote of all ayes.

CONSENT REGULAR ITEMS

Councilor Cory moved to Approve the Consent Regular Items as presented. Councilor Jackson seconded and the motion carried with a roll call vote of all ayes.

- 2 Approval of T-Hanger Agreement between the Village of Ruidoso, Sierra Blanca Regional Airport and Rob Mlinarich, for Charlie-6 T-Hanger beginning January 20, 2026.
- 3 Approval of Memorandum of Understanding (MOU), with New Mexico Department of Finance and Administration Local Government Division for the Driving While Intoxicated Program.
- 4 Approval of Statement of Assurances for the FY2027 Local DWI Grant and Distribution Program.
- 5 Approval of Adoption of Resolution 2026-02, a Resolution Authorizing the Village of Ruidoso to Submit an Application to the Department of Finance and Administration, Local Government Division to Participate in the Local DWI Grant and Distribution Program.
- 6 Approval of Award of RFP #2026-004P to Altumint, Inc. for an Automated Traffic Enforcement System.
- 7 Approval of Adoption of Resolution 2026-03, a Resolution Authorizing the Lease Agreement Between the Village of Ruidoso and Caterpillar Financial Services Corporation for a Caterpillar 440 Backhoe Loader for Water Distribution Utilizing Sourcewell Price Agreement #020223CAT for a Term of 60 Months in the Amount of \$182,400.00.
- 8 Approval of Rescinding Award of RFP #2025-0013P from Advanced Air, LLC for Air Service Operator (ASO) for Sierra Blanca Regional Airport and Authorization to Readvertise.
- 9 Approval of Purchase of 2026 Chevrolet Suburban from Tillery Chevrolet GMC, Inc. for Fire Department Utilizing CES Contract #2024-23-C116-ALL in the Amount of \$67,125.00.
- 10 Approval of Remodel of Fire Substation 4 by Wilson Construction Utilizing New Mexico State Price Agreement #30-00000-23-0070 in the Amount of \$525,712.76 Including NMGR.T.
- 11 Approval of Adoption of Resolution 2026-04, a Resolution Authorizing the Execution and Delivery of a Water Project Fund Loan/Grant Agreement by and Between the New Mexico Finance Authority and the Village of Ruidoso in the Total Amount of \$763,597.00, including a Loan in the Amount of \$76,360.00, for the Purpose of Financing the Costs of Designing, Constructing and Redrilling the Hollywood Well and Solely in the Manner Described in the Loan/Grant Agreement, Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee from the Revenues of the One Percent (1%) Increment of the Supplemental Municipal Gross Receipts Tax Imposed by Village of Ruidoso Ordinance No 82-10, Ratifying Actions Hereto Taken, Repealing all Action Inconsistent with this Resolution and Authorizing the Taking of Other Actions in Connection with the Execution and Delivery of the Loan/Grant Agreement.
- 12 Approval of Adoption of Resolution 2026-05, a Resolution Authorizing the Execution

and Delivery of a Water Project Fund Loan/Grant Agreement by and Between the New Mexico Finance Authority and the Village of Ruidoso in the Total Amount of \$5,160,000.00, including a Loan in the Amount of \$516,000.00, for the Purpose of Financing the Costs of Designing and Constructing the Replacement of Two Rivers Raw Water Intake and Transmission Line and Solely in the Manner Described in the Loan/Grant Agreement, Providing for the Pledge and Payment of the Loan Amount and an Administrative Fee from the Revenues of the One Percent (1%) Increment of the Supplemental Municipal Gross Receipts Tax Imposed by Village of Ruidoso Ordinance No 82-10, Ratifying Actions Hereto Taken, Repealing all Action Inconsistent with this Resolution and Authorizing the Taking of Other Actions in Connection with the Execution and Delivery of the Loan/Grant Agreement.

- 13 Approval of Award of RFP #2026-005P, to Open Sky Productions, LLC. for Professional Services for Drone Light Shows.
- 14 Approval of Agreement with Open Sky Productions, LLC for Drone Light Show Services Awarded via RFP #2026-005P.

PUBLIC INPUT (LIMITED UP TO THE FIRST HOUR OF THE MEETING)

Jesse Townsend stated the following: his family owned the property at 525 Resort Drive; he wanted to discuss a right of passage by his property; the dump trucks were dumping near his property at all hours and were becoming an issue; there was liability in dumping contaminated materials; and he would appreciate it if the dump trucks dumped another place.

MAYORAL REPORTS AND PRESENTATIONS

- 1 Presentation of New Employees, Promotions and Transfers

Mayor Crawford introduced the new employees and promotions.

- 2 Presentation of Employees and Department of the Quarter

Mayor Crawford presented the Employees and Department of the Quarter as follows:
Department of Quarter – Convention Center

Employees of Quarter

Administration – Madison Schlotfeldt (Staff Accountant II)

Public Safety – Jessica Tijerina (Records Clerk-PD)

Community Services – Ben Girven (Library Assistant)

- 3 Update on ENMU-R Expansion, Enrollment and Programs - Ryan Trosper, President of ENMU-R

Ryan Trosper presented a PowerPoint to Council that covered the following:
Enrollment Statistics; Student Demographics; Community Education and Non-Credit Training; Workforce Training Building; and Space Utilization for New Mexico Higher Education Institutions.

- 4 Update on 2026 Comprehensive Plan and Community Engagement - Able City

Sam Haas with Able City stated the following: Able City had been at the Convention Center all week engaging with the public; the open public presentations brought in many citizens of Ruidoso; and Able City was working with the constituents as well as the Village in development of the Comprehensive Plan.

BOARD AND COMMISSION APPOINTMENTS

- 1 Discussion and Possible Action on Appointment of David Tetreault, to the Parks and Recreation Commission.

Councilor Salas moved To Approve Appointment of David Tetreault, to the Parks and Recreation Commission. Councilor Cory seconded and the motion carried with a roll call vote of all ayes.

VILLAGE MANAGER REPORT

- 1 Village Manager's Report
- 2 Update on 603 Mechem Housing Project

Levi Beaty stated the following: La Luz Construction was working on the last wall; the survey of the curb was ongoing; paving would begin in the spring; Homespot has called for a manufacturing inspection; once the inspection was approved, PNM would be able to install the meter; and fencing around homes would be done soon.

- 3 Update on 2026 Monsoon Season

Eric Queller presented a PowerPoint to Council that covered the following: Monsoon 2025 Storm Reports; Flood Risk in our Community; Values at Risk in our Community; Village Emergency Operations Center; When EOC Watch is Used; What Happens during EOC Watch; Transitioning from Watch to Activation; Flood Notification Goals; Early Detection Systems; Notification Channels; Call Me Ruidoso System; Village of Ruidoso Outdoor Warning System; and Preparedness Operations.

- 4 Update on Call Me Ruidoso System and Outdoor Warning System
- 5 Update on Forest Barrier Project

Dick Cooke stated the following: the project was initiated last year; funds were appropriated by the Legislature to do firework on the East and South side of Ruidoso and Ruidoso Downs; Laura Doth was the fiscal agent; Cody and Jared Wilson were doing the contracting; all properties South of HWY 70 and the area between Carrizo and Sudderth are eligible to get their property thinned at no cost to the landowner; applications and workplans were to be approved by the Forestry Director; and the Village would flag the property and ensure specs are met.

REPORTS FROM MUNICIPAL OFFICIALS

Councilor Cory stated the following: wished Jini the best on her new position in Cloudcroft; thanked Parks and Recreation for a great job on the Christmas Decorations; the Ruidoso Valley Chamber of Commerce would host a Business After-Hours event at the Jockey Club;

Lincoln County Day in Santa Fe was in February; and Ruidoso Valley Chamber of Commerce would host a Candidate forum would at the Convention Center with predetermined questions and moderated by Dr. Alfred.

Councilor Jackson stated the following: Shout out to Jinni and Yvonne on their accomplishments; thanked the Street Department for keeping the roads clear in a storm; and thanked Eddie Ryan for all his hard work bringing XTerra to the Village.

Councilor Hooker stated the following: good luck to Jini on her new position and congrats to Yvonne on her new position; and Happy New Year.

Councilor Eby stated the following: wished God's grace on the Village of Ruidoso; congratulations to the new hires and promotions; congrats to Yvonne and good luck to Jini; the Village and it's residents look to 2026 with optimism; and encouraged the public to attend the comprehensive plan meetings at the convention center.

Councilor Lutterman stated the following: Thanks to Jini and congrats to Yvonne; and thanked the Water Department for keeping her updated on water pressure and the great job they did for the community.

Councilor Salas stated the following: congrats to the new employees and promotions; and he was campaigning for the continuation of the GO Bond.

PUBLIC HEARINGS

- 1 Public Hearing for Application Submitted by Hall of Flame Burgers Co., Located at 2500 Sudderth Dr., Suites 1, 2 & 3, Ruidoso, NM, for Restaurant A (Beer and Wine) Liquor License with On-Premises Consumption and Patio Service BLA-14048.

Mayor Crawford opened the Public Hearing by stating that the reason for the hearing was for the purpose of consideration of an Application Submitted by Hall of Flame Burgers Co., Located at 2500 Sudderth Dr., Suites 1, 2 & 3, Ruidoso, NM, for Restaurant A (Beer and Wine) Liquor License with On-Premises Consumption and Patio Service BLA-14048. Mayor Crawford asked if there was any public input concerning the liquor license and there being none, closed the public hearing. Councilor Hooker made a motion to approve the liquor license, Councilor Lutterman seconded the motion and upon a roll call vote of Councilor Jackson voting "aye", Councilor Lutterman voting "aye", Councilor Salas voting "aye", Councilor Cory voting "aye", Councilor Hooker voting "aye" and Councilor Eby voting "aye" the motion passed.

REGULAR ITEMS

- 1 Discussion and Possible Action on Appointment and Oath of Office for Yvonne Vigil as Village Clerk.

Councilor Hooker moved To Approve Appointment and Oath of Office for Yvonne Vigil as Village Clerk. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

Mayor Crawford administered the Oath of Office to Yvonne Vigil.

- 2 Discussion and Possible Action on Revocation of Short-Term Rental Permit Issued to Andrew Castruita at 400 Sunny Slope Drive Due to the Illegal Use of a Fire Pit or Outdoor Burning Reported to Village or Third-Party Monitoring Agency and Confirmed by the Village.

Alex Koenig stated the following: dispatch was called about an open flame and the fire department responded and advised the renter that the fire pit was not allowed in the Village of Ruidoso; as a result the property owner had their short term rental permit suspended; and no citation was written to the renter because the code only allowed for certain positions in the Fire Department to write a citation.

Andrew Castruita stated the following; he removed the fire pit from his premise when he was told they were no longer allowed; his advertisement prohibited the use of a fire pit; the renter brought in their own fire pit; he had postings in the rental stating fire pits were not allowed; and he was losing revenue due to the suspension of his short term rental permit.

Councilor Lutterman stated that the homeowner holds responsibility for the renter.

Mayor Crawford stated the following: there was a breakdown in the process and it needed to be updated; dispatch should reach out directly to the Short Term Rental Software agent to report these incidents and the property owner be contacted immediately; and the ordinance needed to be amended giving more Fire Department staff the ability to issue citations.

Councilor Lutterman moved To Approve Revocation of Short-Term Rental Permit Issued to Andrew Castruita at 400 Sunny Slope Drive Due to the Illegal Use of a Fire Pit or Outdoor Burning Reported to Village or Third-Party Monitoring Agency and Confirmed by the Village. Councilor Cory seconded. The motion failed with Councilors Lutterman, Cory and Jackson voting aye; and Councilors Eby, Hooker and Salas voting nay. Mayor Crawford broke the tie with a nay vote.

- 3 Discussion and Possible Action on Agreement with Altumint, Inc. for Automated Traffic Enforcement System awarded through RFP #2026-004P.

Chief Minner stated the following: Altumint would install the cameras at different locations throughout the Village; the cameras could be calibrated to issue a citation at a given number of miles over the limit; and the fees to pay for the software will come out of citation fees and be of no cost to the Village.

Councilor Cory stated his concern for calibrating the cameras for school enforceable limits and hours.

Chief Minner stated he would confer with the school and the Street Department to ensure they are following correct protocol for school zones.

Councilor Hooker moved To Approve the Agreement with Altumint, Inc. for Automated Traffic Enforcement System awarded through RFP #2026-004P.

Councilor Jackson seconded. The motion carried with Councilors Eby Hooker and Jackson voting aye; and Councilors Cory, Salas and Lutterman voting nay. Mayor Crawford broke the tie with an aye vote.

- 4 Discussion and Possible Action on Adoption of Resolution 2026-06, a Resolution Approving the Acquisition of Real Property Located in the Village of Ruidoso, Lincoln County, New Mexico Tracts 1, 2, 3, 8 and 9, H.F. Investors Tract for the Use of Work Force Housing, in the Amount of \$785,000.00.

Councilor Cory moved To Approve Adoption of Resolution 2026-06, a Resolution Approving the Acquisition of Real Property Located in the Village of Ruidoso, Lincoln County, New Mexico Tracts 1, 2, 3, 8 and 9, H.F. Investors Tract for the Use of Work Force Housing, in the Amount of \$785,000.00. Councilor Jackson seconded and the motion carried with a roll call vote of all ayes.

- 5 Discussion and Possible Action on Proposal from I&C Solutions for SCADA Conversion at Alto Plant Utilizing CES Contract #2025-24-C111-ALL in the Amount of \$105,159.79 Including NMGRT.

Terry Yarborough stated the proposal covered the following items: 5k VT SCADA Development/Runtime License to be installed on existing customer provided server; 1-Alarm notification package for VT SCADA; 1-Thin Client License for remote desktop computer; Fortinet Router to provide VPN service for remote support; 1-Development of MOR automatic reports; and 2-Additional Dell Hard drives to properly set up routing of historical data.

Councilor Eby moved To Approve Proposal from I&C Solutions for SCADA Conversion at Alto Plant Utilizing CES Contract #2025-24-C111-ALL in the Amount of \$105,159.79 Including NMGRT. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

- 6 Discussion and Possible Action on Task Order #2025-010P-04 with John Shomaker and Associates, Inc for Hollywood Well Replacement Services in the Amount of \$70,678.89 Including NMGRT.

Terry Yarborough stated the following: the Task Order was to develop technical specifications for drilling, construction, development and test pumping; work with professional engineer selected by the Village on technical documents and bidding; assistance with addressing NM Environment Department questions; provide construction oversight services and data collection; and interpret aquifer hydraulic properties and provide recommendations for maximum pumping rate and pump setting.

Councilor Jackson moved to To Approve Task Order #2025-010P-04 with John Shomaker and Associates, Inc for Hollywood Well Replacement Services in the Amount of \$70,678.89 Including NMGRT. Councilor Hooker seconded and the motion carried with a roll call vote of all ayes.

CLOSED SESSION

Councilor Jackson made a motion to recess into:

- Discussion of limited personnel matters. § 10-15-1.H.2, NMSA 1978.
- Discussion subject to the attorney-client privilege pertaining to threatened or pending litigation in which the Village of Ruidoso is or may become a participant. §10-15-1.H.7, NMSA 1978. 1. Potential Floodplain Structure Nuisance and Demolition Litigation. 2. Collection on Debt and Money Due by Ryan Munoz.
- Discussion of the purchase, acquisition, and/or disposal of real property and/or water rights by the Village of Ruidoso. § 10-15-1.H.8, NMSA 1978.

Councilor Cory seconded and the motion carried with a roll call vote of all "ayes".

Mayor Crawford recessed the Regular Meeting and entered into Closed Session at 4:22 p.m.

Present in closed session were members of the Governing Body, Ronald L. Sena, Village Manager; Zach Cook, Village Attorney; Yvonne Vigil, Village Clerk.

Mayor Crawford adjourned the Closed Session and reconvened the Regular Meeting at 5:37 p.m.

Councilor Jackson moved to certify that matters discussed in the closed session were limited only to those specified in the motion for closure, Councilor Hooker seconded and the motion carried with a roll call vote of all "ayes".

ADJOURN

There being no further business to come before the Governing Body, Mayor Crawford adjourned the Regular Meeting at 5:38 p.m.

MINUTES ARE DRAFT UNTIL APPROVED:

Minutes were passed and approved on this 10th day of February, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

**VILLAGE OF RUIDOSO
VILLAGE OF RUIDOSO GOVERNING BODY SPECIAL MEETING MINUTES
313 CREE MEADOWS DR. RUIDOSO
NM,88345
JANUARY 27, 2026
8:00 AM**

NOTICE OF SPECIAL MEETING

CALL TO ORDER

Mayor Crawford called the Special Meeting of the Governing Body, Village of Ruidoso, to order at 8:00 a.m. by calling for a Moment of Silence and the Pledge of Allegiance/Salute to the State Flag. Councilors Eby, Lutterman, Salas, Jackson and Cory were recorded present in person. Councilor Hooker was recorded absent. Municipal employees present in person were Ronald L. Sena, Village Manager; Yvonne Vigil, Village Clerk; Christy Coker, Customer Service Manager; Judi Starkovich, Finance Director; Jaquelyne Pena, Water Resource Manager; Jason Janopoulos, Deputy Police Chief; Eddie Ryan, Manager of Events and Strategic Planning; Mark Coker, Street Department Manager; Colin Bell, Assistant Finance Director; Alex Koenig, Community Development Director; Matthew Baird, Parks and Recreation Director; Caitlin Daugherty, Purchasing Agent; Joshua Long, Assistant Public Works Director; Jerry Parsons, Solid Waste Manager; Eric Queller, Emergency Manager; Lee Baker, Airport Manager; and Steven Minner, Police Chief. Village of Ruidoso Legal Counsel present was Zachary Cook. Employees present via Zoom were Anthony Montes, Community Center Manager; Robin Parks, Staff Accountant II; Dick Cooke, Forestry Director; Britta Magnusson, Administrative Assistant II; Robyn Bryant, Solid Waste Office Manager; Terry Yarborough, Water Production Manager; Madison Schlotfeldt, Staff Accountant II; and Amber Word, Administrative Assistant.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

ROLL CALL

AGENDA ITEMS

- 1 Discussion and Possible Action on Adoption of Resolution 2026-07, a Resolution Amending the Fiscal Year 2026 Budget (Quarter Ending December 31, 2025) for Certain Funds and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for the Approval Thereof.

Judi Starkovich stated the following: Each quarter, the Finance department reviewed changes to the budget and submitted these changes to Council for approval; the following areas were reviewed: revenues, personnel, operations, capital outlay, transfers in, transfers out, and cash for each fund; DFA required Council passed a resolution for all budget increases, decreases, and transfers between funds; the revision encompassed all budget changes processed October 1, 2025 through December 31, 2025 (Quarter 2 of FY 2025); the DFA resolution report was due

January 31, 2025; the Resolution would serve as the second budget adjustment for FY 2026; and the Internal Finance Committee reviewed and recommended the budget adjustment for approval on January 26, 2026.

Ms. Starkovich review in detail the following items with Council: 1) DFA Resolution Report titled Schedule of Budget Adjustments, 2) Total Budget Adjustment by Fund, 3) Budget Recap by Fund and Department, and 4) Reconciliation of Budget to Cash for the General Fund.

Councilor Cory moved to Approve Adoption of Resolution 2026-07, a Resolution Amending the Fiscal Year 2026 Budget (Quarter Ending December 31, 2025) for Certain Funds and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for the Approval Thereof. Councilor Jackson seconded and the motion carried with a roll call vote of all ayes.

- 2 Discussion and Possible Action on Implementation and Service Agreement with Total Response for Emergency Medical Dispatch (EMD) in the Amount of \$56,338.20 Including NMGRT.

Steven Minner stated the software would be used by dispatch when taking emergency medical calls to provide the support needed to the caller.

Councilor Jackson moved to Approve Implementation and Service Agreement with Total Response for Emergency Medical Dispatch in the amount of \$56,338.20. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

ADJOURN

There being no further business to come before the Governing Body, Mayor Crawford adjourned the Special Meeting at 8:24 a.m.

MINUTES ARE DRAFT UNTIL APPROVED:

Minutes were passed and approved on this 10th day of February, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

**VILLAGE OF RUIDOSO
VILLAGE OF RUIDOSO GOVERNING BODY SPECIAL MEETING MINUTES
313 CREE MEADOWS DR. RUIDOSO
NM,88345
JANUARY 27, 2026
8:45 AM**

NOTICE OF SPECIAL EMERGENCY MEETING

CALL TO ORDER

Mayor Crawford called the Special Emergency Meeting of the Governing Body, Village of Ruidoso, to order at 8:45 a.m. by calling for a Moment of Silence and the Pledge of Allegiance/Salute to the State Flag. Councilors Eby, Lutterman, Salas, Jackson and Cory were recorded present in person. Councilor Hooker was recorded absent. Municipal employees present in person were Ronald L. Sena, Village Manager; Yvonne Vigil, Village Clerk; Christy Coker, Customer Service Manager; Jaquelyne Pena, Water Resource Manager; Jason Janopoulos, Deputy Police Chief; Eddie Ryan, Manager of Events and Strategic Planning; Colin Bell, Assistant Finance Director; Alex Koenig, Community Development Director; Matthew Baird, Parks and Recreation Director; Caitlin Daugherty, Purchasing Agent; Jerry Parsons, Solid Waste Manager; Eric Queller, Emergency Manager; Lee Baker, Airport Manager; Cade Hall, Fire Chief; Cheryl Gerthe, Human Resource Manager and Steven Minner, Police Chief. Village of Ruidoso Legal Counsel present was Zachary Cook. Employees present via Zoom were Anthony Montes, Community Center Manager; Robin Parks, Staff Accountant II; Dick Cooke, Forestry Director; Britta Magnusson, Administrative Assistant II; Robyn Bryant, Solid Waste Office Manager; Dianne Staab, Library Manager; Judi Starkovich, Finance Director; Gina Corliss, Executive Administrative Assistant; and Amber Word, Administrative Assistant.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

ROLL CALL

AGENDA ITEMS

- 1 Discussion and Possible Action on Adoption of Resolution 2026-08, a Resolution Declaring a Local Emergency in the Village of Ruidoso.

Eric Queller stated the following: Beginning on or about January 24, 2026, the Village of Ruidoso experienced a significant winter storm event producing snow, ice, freezing temperatures, and hazardous conditions; the winter storm has resulted in widespread power outages, hazardous road conditions, downed trees and power lines, and significant impacts to critical infrastructure and essential services; as of January 25, 2026, Public Service Company of New Mexico (PNM) reports approximately 3,709 customers without power within the Village of Ruidoso, with no estimated time of restoration; extreme cold conditions with temperatures in the single digits to teens pose an ongoing risk to life, health, and property, particularly for vulnerable populations; the Village of Ruidoso Emergency Operations Center (EOC)

has been activated to Level II – High Readiness to coordinate response operations, including the activation of a warming center currently sheltering displaced residents; and these conditions exceed the capabilities of normal Village operations and require the use of emergency authorities, resources, and coordination with county, state, and private sector partners.

Councilor Jackson moved to Approve Adoption of Resolution 2026-08, a Resolution Declaring a Local Emergency in the Village of Ruidoso. Councilor Cory seconded and the motion carried with a roll call vote of all ayes.

ADJOURN

There being no further business to come before the Governing Body, Mayor Crawford adjourned the Special Emergency Meeting at 9:10 a.m.

MINUTES ARE DRAFT UNTIL APPROVED:

Minutes were passed and approved on this 10th day of February, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

VILLAGE OF RUIDOSO
GOVERNING BODY
STRATEGIC PLANNING WORKSHOP MEETING
313 CREE MEADOWS DRIVE
RUIDOSO, NM 88345
JANUARY 27-29, 2026

Mayor Lynn D. Crawford called the Strategic Planning Workshop Meeting of the Governing Body, Village of Ruidoso to order at 9:11 a.m. on January 27, 2025, by calling for a Moment of Silence and the Pledge of Allegiance/Salute to the State Flag. Councilors Jackson, Lutterman, Eby, Salas, Hooker and Cory were recorded present in person.

LEGISLATIVE UPDATE – Alison Nichols, New Mexico Municipal League Deputy Director (via Zoom)

Alison Nichols, Deputy Director for the New Mexico Municipal League provided an overview of the 2026 Legislative Session.

OVERVIEW OF PROCESS

Review of Form of Government - Zach Cook, Village Attorney presented to the Governing Body that the Village of Ruidoso operates under a Mayor-Council form of government and explained details of operations.

Review Village Mission & Purpose Statement- Yvonne Vigil, Village Clerk read the mission and purpose statement for the Village of Ruidoso.

Review of Organizational Charts – Cheryl Gerthe, HR Director, reviewed the organizational charts for all departments, reporting vacant positions, if any, in each.

TACTICAL PLANS REVIEW AND CONSIDERATION OF DEPARTMENTAL TACTICAL PLANS

Public Works – Levi Beaty

Levi Beaty and Joshua Long presented the Tactical Plan for Public Works and touched on the following priorities:

- (1) Completion of Water Trust Board Water Infrastructure Projects;
- (2) Replace Aging Infrastructure Water Line at Ponderosa Heights Subdivision;
- (3) Cutler Repaving Project;
- (4) Rehab Existing Sewer Line and Lift Stations; and
- (5) Implement Asset Management Program.

Water Distribution – Marty Frank Luna

Marty touched on the following priorities:

- (1) Retain and Recruit Manpower;
- (2) Replacement of Antiquated Equipment;
- (3) Replacement and Raising Manholes throughout the Village;
- (4) Replace and Rehab Lift Stations Gavilan Canyon, Thrill Hill (Cree Meadows) and Guenevere; and
- (5) Fire Hydrant and Valve maintenance and replacement Program.

Street Department – Mark Coker

Mark touched on the following priorities:

- (1) MAP Project;
- (2) Coop Project;
- (3) Update Heavy Equipment and Fleet Trucks;
- (4) Retain Manpower; and
- (5) Buildings, Hot Plant, Property Maintenance and Repair.

Solid Waste – Jerry Parsons

Jerry touched on the following priorities:

- (1) Regularly Scheduled Dumpster Replacement;
- (2) Replacement of Tractor and Trailer to Replace 1999 KW and Trailer;
- (3) Update Container Shop with Spray Insulation;
- (4) Update Container Shop with New Metal on Wall to Replace Rusty out Metal; and
- (5) Continue Annual Funding for Reduce and Refuse Projects with the Keep Ruidoso Beautiful Committee.

Sierra Blanca Regional Airport – Lee Baker

Lee presented the Tactical Plan for the Airport and touched on the following priorities:

- (1) Proposed Future Construction of a New Terminal Building and FBO;
- (2) Replacement Program for All Airport Apparatus and Equipment;
- (3) Additional Hangars;
- (4) Start Air Carrier Passenger Service;
- (5) Get Airport Fuel Farm in Compliance with NMED Regulations; and
- (6) Runway 6/24 Lighting and Electrical Vault Upgrade.

Forestry – Dick Cooke

Dick presented the Tactical Plan for the Forestry Department and touched on the following priorities:

- (1) Forest Thinning;
- (2) Ensure Ruidoso is Well-Prepared for emergencies;
- (3) Ensure Residents are Well Educated in Wildfire Safety; and
- (4) Hazard Tree Removal.

Water Resource – Jaquelyne Pena

Jaquelyne touched on the following priorities:

- (1) Develop a Watershed-Based Plan Compliant with EPA Standards;
- (2) Develop a Drainage Master Plan with Updated Development Standards;
- (3) Two Rivers Raw Water Intake and Transmission;
- (4) Flood Contingency and Water Conservation Plan; and
- (5) Implement an Asset Management Plan.

Water Production – Terry Yarborough

Terry presented the Tactical Plan for water production and touched on the following priorities:

- (1) Water Tank Rehabilitation Project;
- (2) Improving the Efficiency of the Water Treatment Facilities;
- (3) Protect and Enhance Source Water Protection and Quality;

- (4) Alto Dam Alternative Analysis Evaluation and Design Project; and
- (5) Dam and Reservoir Improvements for Grindstone and Alto Lake Dams.

Regional Wastewater Treatment Plant (RWWTP)- Isaac Garcia

Isaac presented the Tactical Plan for the RWWTP and touched on the following priorities:

- (1) Maintain Effluent Quality;
- (2) Regional Wastewater Treatment Plant Solar Installation;
- (3) Install New ¼ Inch Coarse Bar Screen in Entrance Works;
- (4) Replace Existing UV Sterilization with New Updated Unit; and
- (5) Put Last MBR Train into Service to Increase Plant Capacity from 2.7 MGD to 3.7 MGD.

Police Department – Chief Steven Minner

Steven presented the Tactical Plan for the Police Department and touched on the following priorities:

- (1) Refurbish Holding Cells;
- (2) Purchase Three Patrol Vehicles;
- (3) Begin Researching a New Building;
- (4) Develop Leaders within the Department; and
- (5) Move Forward with Public Safety Initiatives.

ACO, Records, Detectives and Evidence – Chief Steven Minner

- (1) Organization and Disposal of Records and IPRA's;
- (2) Add Police Service Aide to ACO; and
- (3) Organize Evidence and Dispose Evidence that is no Longer Needed.

Dispatch – Chief Steven Minner

Steven and Katy presented the Tactical Plan for the Dispatch Department and touched on the following priorities:

- (1) Recruit and Retain Qualified Dispatchers;
- (2) Create Policies for the Consolidated Dispatch Center; and
- (3) Implement and Train Employees on the New EMD Program.

Fire Department – Chief Cade Hall

Cade presented the Tactical Plan for the Fire Department and touched on the following priorities:

- (1) Remodel and Make Station 4 a Main Station;
- (2) Add Carport to Station 3 to make it a State Fire Marshal Approved Station;
- (3) Development of Ruidoso Fire Department Fire Marshal;
- (4) Continuation of Ruidoso Fire Department Wildland Division;
- (5) Fire Apparatus Maintenance and Replacement Program to Improve Response to Emergencies;
- (6) Staffing for Safety and Emergency Response; and
- (7) ISO Class 2 Rating Retrogression.

Office of Emergency Management – Eric Queller

Eric presented the Tactical Plan for the Office of Emergency Management and touched on the following priorities:

- (1) Generators for Government Infrastructure;

- (2) Update the Emergency Operations Plan and Conduct Exercises;
- (3) Outdoor Warning System and Radio Station Tower;
- (4) High Water Detection System;
- (5) Upgrade Current Alerting and Emergency Management Software Systems; and
- (6) Develop a New Mexico Emergency Management Academy.

Workshop adjourned at 5:10 p.m.

Mayor Lynn Crawford called the Strategic Planning Workshop Meeting of the Governing Body, Village of Ruidoso to order at 8:03 a.m. on January 28, 2026, by calling for a Moment of Silence and the Pledge of Allegiance/Salute to the State Flag. Councilors Jackson, Lutterman, Eby, Hooker, Salas and Cory were recorded present in person.

Legal – Zach Cook

Zach presented his Tactical Plan and touched on the following priorities:

- (1) Improve Clean and Lien Process;
- (2) Continued Compliance with New Mexico Sunshine Laws, IPRA and Open Meetings Act; and
- (3) Assist HR, Management and Directors.

Human Resources – Cheryl Gerthe

Cheryl presented the Tactical Plan for Human Resources department and touched on the following priorities:

- (1) Analyze Compensation Study Results and Develop Recommendations for the Governing Body;
- (2) Organizational Assessment;
- (3) Workforce Planning and Succession;
- (4) Employee Performance and Retention Incentive Strategy; and
- (5) Digital Platform for Efficient Policy Implementation, Review and Management.

Clerk – Yvonne Vigil

Yvonne presented the Tactical Plan for the Clerk's office and touched on the following priorities:

- (1) Transfer All Permanent Public Records to a New Storage Site;
- (2) Obtain a Document Management System;
- (3) Update and Maintain Vehicle Inventory List;
- (4) Create a Master List of all Village Board and Commission Appointments with Terms, and Provide Meeting Administration Training for Liaisons; and
- (5) Training to Achieve Certifications as MMC and CMC.

Finance – Judi Starkovich

Judi presented the Tactical Plan for the Finance department and touched on the following priorities:

- (1) Conduct a Comprehensive Financial Planning Process and Write a Comprehensive Financial Plan;
- (2) Develop Operating Manuals that can be Given to Departments with Screen Shots and Explanation on how to Process Tasks within Tyler Incode X;

- (3) Help in Development of Cost-of-Service Rates for Departments; and
- (4) Hire an Assistant Finance Director.

Utility Billing – Judi Starkovich

Judi presented the Tactical Plan for the Utility Billing department and touched on the following priorities:

- (1) Develop a Policy and Process of Addressing Delinquent Accounts and the Process of Applying Liens;
- (2) Create a “One Stop Shop” for Utility Connections;
- (3) Streamline Utility Bill Format;
- (4) Convert Billing Cycles from Four (4) to Two (2); and
- (5) Identify a Backup for Utility Billing.

Information Technology – Judi Starkovich

- (1) Identify all Major It Equipment;
- (2) Redundancy for All Systems; and
- (3) Training.

Capital Projects – Judi Starkovich

- (1) Crosstrain Purchasing Agent and Capital Projects Specialist;
- (2) Additional Training for Procurements and Contracts; and
- (3) Hire Capital Projects Manager.

Events & Strategic Partnerships – Eddie Ryan

Eddie presented the Tactical Plan for events and strategic partnerships and touched on the following priorities:

- (1) Identify and Prioritize Events that Foster Positive Community Growth;
- (2) Attract and Support Musical Groups that Align with the Village’s Character, Values and Visitor Experience;
- (3) Serve as the Primary Point of Contact for Film and Media Productions;
- (4) Attract and Support Outdoor Recreation Opportunities that Align with the Communities Needs; and
- (5) Work Collaboratively with Local, State and National Entities to Develop and Strengthen Strategic Partnerships.

Wingfield Heritage House Museum – Stephanie Long

Stephanie presented the Tactical Plan for the Wingfield Heritage House Museum and touched on the following priorities:

- (1) Collect the History of Ruidoso;
- (2) Create a Welcoming Place for the Community and Museum Visitors;
- (3) Educate Visitors through Outreach, Media and In-House Education; and
- (4) Work Toward Making the Museum Self-Sustainable through Fundraising.

Convention Center – Bernadeen Herrera

Bernadeen presented the Tactical Plan for the Convention Center and touched on the following priorities:

- (1) Continue to Grow our Customer Base to Reflect “A” Groups such as Government, Associations, and Multi-Day Events;

- (2) Maintain the Convention Center as a Desirable Location for Community, Associations & Regional Organizations to Host Meetings;
- (3) Re-Surface and Stripe the Convention Center Parking Lot; and
- (4) Convention Center Expansion.

KRUI 1490 – Greg Widener

Greg presented the Tactical Plan for KRUI 1490 and touched on the following priorities:

- (1) Disaster Preparedness and Transmitter Site Hardening;
- (2) Expand and Strengthen Local Programming;
- (3) Increase Listenership;
- (4) Xterra World Championships Promotion; and
- (5) Expand the Station's Advertising Capabilities.

Team Tourism – Kerry Gladden

Kerry presented the Tactical Plan for Team Tourism and touched on the following priorities:

- (1) Determine the Direct Impact of Lodgers' Tax/VOR Funded Events to Our Lodgers' Tax Collections through Strategic Analysis;
- (2) To Understand the Assets and Attractions that Drive Key Segments of our Tourism Economy and to Better Understand How we can Serve those Assets and Attractions;
- (3) Utilize Analytics to Determine Performance of our Statewide Competition and Identify New Potential Audience Growth;
- (4) Have a Digital Strategy in Place to Increase Brand Awareness of the Village of Ruidoso as a Vacation Destination; and
- (5) Develop a Digital Strategy, a PR Strategy, and a Public Information Strategy to Increase Brand Awareness of the Village of Ruidoso as a Municipality and Government Entity that Ensures Timely Distribution of Information to Residents and Local/Regional Media.

Community Development – Alex Koenig

Alex presented the Tactical Plan for Community Development and touched on the following priorities:

- (1) Hire an Economic Development Staff Person to Initiate an Organization of Collaboration;
- (2) Ensure Zoning Allows for More Housing Options;
- (3) Prioritize Clear, Coordinated Department Policies and Procedures;
- (4) Update the Village Comprehensive Plan; and
- (5) Implement Short-Term Rental Software Program.

Parks & Recreation Department – Matthew Baird

Matthew presented the Tactical Plan for the Parks & Recreation department and touched on the following priorities:

- (1) Improve and update recreation infrastructure in all existing parks;
- (2) Identify and seek grants that are available from the State's Outdoor Equity Fund from the NM Office of Outdoor Recreation; and
- (3) Prioritize Clear, Coordinated Department Policies and Procedures; and

Community Center – Anthony Montes

Anthony presented the Tactical Plan for the Community Center and touched on the following

priorities:

- (1) Emergency Management Training;
- (2) Addition to Community Center and Parking Lot Renovations;
- (3) New and Continued Programming;
- (4) Nutrition Programs; and
- (5) Implement a volunteer Steady Center to Host Activities.

Library – Dianne Staab

Dianne presented the Tactical Plan for the Library and touched on the following priorities:

- (1) Enhance, Sustain, and Build Library Programming for a Diverse Population;
- (2) Enhance, Sustain and Build Upon Community Engagement for the Library;
- (3) Enhance, Sustain and Build Upon Library Technology, Software and Infrastructure; and
- (4) Enhance, Sustain and Build Upon Library Facilities and Spaces.

Council instructed all departments to prioritize their purchases and provide estimated amounts during budget hearings.

ADJOURN at 5:14 p.m.

After completion of the Strategic Planning items, Mayor Crawford adjourned the Workshop which began on January 27, 2026, and ended on January 28, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

VILLAGE OF RUIDOSO
VILLAGE OF RUIDOSO GOVERNING BODY WORKSHOP MEETING MINUTES
313 CREE MEADOWS DR. RUIDOSO
NM,88345
FEBRUARY 3, 2026
8:00 AM

NOTICE OF WORKSHOP MEETING

CALL TO ORDER

Mayor Pro Tem Salas called the Workshop Meeting of the Governing Body, Village of Ruidoso to order at 8:00 a.m. Councilors Cory, Hooker, Eby, Jackson and Lutterman were recorded present in person. Mayor Crawford was recorded absent. Municipal employees present in person were Ronald L. Sena, Village Manager; Yvonne Vigil, Village Clerk; Matthew Baird, Parks and Recreation Director; Steven Minner, Police Chief; Christy Coker, Customer Service Manager; Joshua Long, Assistant Public Works Director; Eddie Ryan, Manager of Events and Strategic Partnerships; Jason Janopoulos, Deputy Police Chief; Terry Yarborough, Water Production Manager; Levi Beaty, Public Works Director; Austin Meuli, Assistant Fire Chief; Alex Koenig, Community Development Director; Madison Schlotfeldt, Staff Accountant II; and Caitlyn Daugherty, Purchasing Agent. Municipal employees present via Zoom were Dianne Staab, Library Manager; Anthony Montes, Community Center Manager; Robin Parks, Staff Accountant II; Vera Wheeler, Capital Project Coordinator; Robyn Bryant, Solid Waste Office Manager; and Gina Corliss, Executive Administrative Assistant. Ruidoso Legal Counsel present was Zachary Cook.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

ROLL CALL

AGENDA ITEMS

- 1 Discussion on Revocation of Short-Term Rental Permit Issued to Grey Autumn, LLC at 149 Willie Horton Drive Due to the Illegal Use of a Fire Pit or Outdoor Burning Reported to Village or Third-Party Monitoring Agency and Confirmed by the Village.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Regular Item for the February 10, 2026 Regular Council Meeting.

- 2 Discussion on Biennial Memorandum of Understanding between New Mexico MainStreet Program, Village of Ruidoso and Ruidoso Midtown Association to Dedicate Collaborative Resources, Adopt Local Economic Growth and Revitalization Tools, and Establish Economic Development Funding for Operations and Program Implementation to Restore Economic Vitality Within the MainStreet Economic Redevelopment District from July 1, 2026 through June 30, 2028.

After brief discussion, it was the general consensus of the Village of Ruidoso

Governing Body to list this item as a Regular Item for the February 10, 2026 Regular Council Meeting.

- 3 Discussion on Amendment to Memorandum of Understanding (MOU) between the Village of Ruidoso as Fiscal Agent for the Lincoln County/Ruidoso DWI Program and the Village of Ruidoso as Administrative Authority for the Ruidoso Police Department for DWO Enforcement and Reimbursement of Costs, Increasing the Amount to \$10,000 for the period between July 1, 2025 and May 31, 2026.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the February 10, 2026 Regular Council Meeting.

- 4 Discussion on Task Order #2019-008P-AECOM-01 with AECOM Technical Services, Inc. for Alto Lake Dam Alternatives Analysis Evaluation and Design Scope in the Amount of \$343,690.00 Including NMGRT.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the February 10, 2026 Regular Council Meeting.

- 5 Discussion on Adoption of Resolution 2026-09, a Resolution of Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Municipal Arterial Funding Program (MAP) in the Amount of \$368,330.00.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Regular Item for the February 10, 2026 Regular Council Meeting.

- 6 Discussion on Adoption of Resolution 2026-10, a Resolution in Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Cooperative (COOP) Funding Program in the Amount of \$421,044.00.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Regular Item for the February 10, 2026 Regular Council Meeting.

- 7 Discussion on Proposal from Rymarc Construction Inc., for the Apache Hills Waterline Project, Excavating and Installing New 6" C-900 PVC Waterlines and Tying into Existing Lines, Utilizing NM GSD Statewide Price Agreement #30-00000-23-00070 in the Amount of \$89,030.17 Including NMGRT.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the February 10, 2026 Regular Council Meeting.

- 8 Discussion on Task Order #2026-001P No. 1 with Stantec Consulting Services for Professional Engineering Services on Flood-Damaged Infrastructure Including PW 19, Pedestrian Bridge Footing Design, PW 62, Two Rivers Park Culvert Replacement and Guardrail Replacement in the Amount of \$216,211.63 Including NMGRT.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the February 10, 2026 Regular Council Meeting.

- 9 Discussion on Task Order #2026-001P-02 with Bohannon Huston, Inc for Professional Engineering Services on Flood-Damaged Infrastructure Including McDaniel Bridge, Main Road 2 Bridge, North Loop Bridge; Sleepy Hollow Bridge, River Trail Bridge and Robin Road Bridge in the Amount of \$3,337,221.25 Including NMGRT.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Regular Item for the February 10, 2026 Regular Council Meeting.

- 10 Discussion on Rental/Purchase Agreement between the Village of Ruidoso and Caterpillar Financial Services Corporation for a Caterpillar 420 Backhoe and Caterpillar 926 Wheel Loader for Solid Waste Transfer Station for a Term of 48 Months in the Amount of \$79,820.00 a Year Including NMGRT.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the February 10, 2026 Regular Council Meeting.

ADJOURN

There being no further business to come before the Governing Body, Mayor Pro Tem Salas adjourned the workshop meeting at 8:33 a.m.

MINUTES ARE DRAFT UNTIL APPROVED ON:

Passed and approved on this 10th day of February, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 2.

To:

Presenter(s): Steven Minner, Chief of Police

Meeting Date: February 10, 2026

Re: Approval of Amendment to Memorandum of Understanding (MOU) between the Village of Ruidoso as Fiscal Agent for the Lincoln County/Ruidoso DWI Program and the Village of Ruidoso as Administrative Authority for the Ruidoso Police Department for DWI Enforcement and Reimbursement of Costs, Increasing the Amount to \$10,000 for the period between July 1, 2025 and May 31, 2026.

Item Summary:

Approval of Amendment to Memorandum of Understanding (MOU) between the Village of Ruidoso as Fiscal Agent for the Lincoln County/Ruidoso DWI Program and the Village of Ruidoso as Administrative Authority for the Ruidoso Police Department for DWI Enforcement and Reimbursement of Costs, Increasing the Amount to \$10,000 for the period between July 1, 2025 and May 31, 2026.

Financial Impact:

None

Item Discussion:

Amendment to Memorandum of Understanding (MOU) between the Village of Ruidoso as Fiscal Agent for the Lincoln County/Ruidoso DWI Program and the Village of Ruidoso as Administrative Authority for the Ruidoso Police Department for DWI Enforcement and Reimbursement of Costs, Increasing the Amount to \$10,000 for the period between July 1, 2025 and May 31, 2026.

Recommendations:

To Approve Amendment to Memorandum of Understanding (MOU) between the Village of Ruidoso as Fiscal Agent for the Lincoln County/Ruidoso DWI Program and the Village of Ruidoso as Administrative Authority for the Ruidoso Police Department for DWI Enforcement and Reimbursement of Costs, Increasing the Amount to \$10,000 for the period between July 1, 2025 and May 31, 2026.

ATTACHMENTS:

[HAA_Letter_of_Agreement_Ruidoso_PD_Jan_26.pdf](#)

Letter of Agreement

From: William Hanson

January 18, 2026

Lincoln County DWI Coordinator

To: Village of Ruidoso

To whom it may concern

The purpose of this letter is to amend the Memorandum of Understanding dated May 13, 2025, between the Village of Ruidoso as fiscal agent and the Village of Ruidoso as administrative authority for the Ruidoso Police Department for DWI enforcement.

Section 3 of the MOU will be amended to read, this overtime cost reimbursement will be paid in an amount not to exceed ten thousand dollars (\$10,000.00) for the period between July 1, 2025, and May 31, 2026.

All other stipulations and requirements of the original MOU shall remain in force.

IN WITNESS WHEREOF, the parties have executed this MOU as of the latest date shown by the signature of the parties below.

BY: _____

Date: _____

Lynn D. Crawford, Mayor

Village of Ruidoso

ATTEST:

BY: _____

Date: _____

Yvonne Vigil, Village Clerk

Village of Ruidoso

BY: _____

Date: _____

William Hanson

Lincoln County DWI Coordinator

BY: _____

Date: _____

Chief Minner, Ruidoso Police Department

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 3.

To:

Presenter(s): Terry Yarborough, Water Production Manager
Levi Beaty, Public Works Director

Meeting Date: February 10, 2026

Re: Approval of Task Order #2019-008P-AECOM-01 with AECOM Technical Services, Inc. for Alto Lake Dam Alternatives Analysis Evaluation and Design Scope in the Amount of \$343,690.00 Including NMGR.

Item Summary:

Approval of Task Order #2019-008P-AECOM-01 with AECOM Technical Services, Inc. for Alto Lake Dam Alternatives Analysis Evaluation and Design Scope in the Amount of \$343,690.00 Including NMGR.

Financial Impact:

90% Water Trust Board Funding
10% coming from Village of Ruidoso, SGRT Fund

Item Discussion:

The Task is to reevaluate the flood discharge capacity of the Alto Dam Spillway and Diversion Channel using updated extreme precipitation data for the State of New Mexico. In addition, an alternatives analysis will need to be performed to determine a preferred design concept for safely passing the inflow design flood past the existing dam or new dam.

Alternatives to be considered for the project are as follows:

- 1) Rehabilitate the existing dam and spillway to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a) embankment overtopping armoring utilizing roller-compacted concrete (RCC)
 - b) abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative
- 2) Replace the existing dam in current dam location to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a) New RCC dam and spillway
 - b) Earthen embankment and abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative
- 3) Replace the existing dam in a downstream location with a structure designed to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a) New RCC dam and spillway

b) Earthen embankment and abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative

AECOM will collaborate with the Village of Ruidoso to identify key considerations and constraints (e.g., schedule, cost, resiliency) for the development of scoring criteria to rank the alternatives developed. For a more detailed description of the scope of services refer to the attached Alto Lake Dam Alternatives Analysis Evaluation and Design Scope of Work (AECOM 2024).

The consultant will then design and prepare construction documents for the selected alternative under a separate task order.

Recommendations:

To Approve Task Order #2019-008P-AECOM-01 with AECOM Technical Services, Inc. in the amount of \$343,690.00 including NM Gross Receipts Tax.

ATTACHMENTS:

[AECOM - Task Order #1_AECOM 20260128.pdf](#)

[AECOM_Alto_Lake_NMOSE_File_NO_D-180.pdf](#)

Task Order
FROM
VILLAGE OF RUIDOSO
To
AECOM
FY 2026

1. **Task Order Number:** 2019-008P-AECOM-01

2. **Title:** Alto Lake Dam Alternatives Analysis Evaluation and Design Scope

3. **Location:** Alto Lake Dam

4. **Scope of Services Required:** Reevaluate the flood discharge capacity of the Alto Dam spillway and diversion channel using updated extreme precipitation data for the state of New Mexico. In addition, an alternatives analysis will need to be performed to determine a preferred design concepts for safely passing the inflow design flood past the existing dam or a new dam.

Alternatives to be considered for the project are as follows:

- 1) Rehabilitate the existing dam and spillway to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a) embankment overtopping armoring utilizing roller-compacted concrete (RCC)
 - b) abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative
- 2) Replace the existing dam in current dam location to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a) New RCC dam and spillway
 - b) Earthen embankment and abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative
- 3) Replace the existing dam in a downstream location with a structure designed to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a) New RCC dam and spillway
 - b) Earthen embankment and abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative

AECOM will collaborate with the Village of Ruidoso to identify key considerations and constraints (e.g., schedule, cost, resiliency) for the development of scoring criteria to rank the alternatives developed. For a more detailed description of the scope of services refer to the attached Alto Lake Dam Alternatives Analysis Evaluation and Design Scope of Work (AECOM 2024).

The consultant will then design and prepare construction documents for the selected alternative under a separate task order.

4. **Village Contact:** Terry Yarborough

Firm Contact: Marc McIntosh

5. Performance Time:

The anticipated project schedule is as shown in the table below:

Task	Anticipated Milestone Date
Notice to Proceed (NTP) (anticipated)	November 17, 2025
Kick-off Meeting and Site Visit	2 weeks after NTP
Data Review	4 weeks after NTP
Hydrologic Analysis and Reporting	10 weeks after NTP
SQRA Workshop	18 weeks after NTP
Alternatives Analysis	20 weeks after NTP
Alternatives Workshop	24 weeks after NTP
SQRA Report	30 weeks after NTP
Alternatives Report	32 weeks after NTP

6. Cost: \$343,690.00 Including NM Gross Receipts Tax

7. Attachments:

Professional Service Agreement Amendment NO.1

Alto Lake Dam Alternatives Analysis Evaluation and Design Scope of Work, AECOM
October 25, 2024

8. The parties hereto executed the original Task Order on: (date) _____

Village of Ruidoso

AECOM

Date: _____

Date: _____

October 25, 2024

Reference

Alto Lake Dam, NMOSE File No. D-180

Mr. Randy Koehn
Village of Ruidoso
313 Cree Meadows Drive
Ruidoso, NM 88345

Alto Lake Dam Alternatives Analysis Evaluation and Design Scope of Work

Dear Mr. Koehn,

The Village of Ruidoso has requested that AECOM Technical Services, Inc. (AECOM) provide a scope of work (SOW) for the Alto Lake Dam Alternatives Analysis Evaluation and Design Scope. The Village of Ruidoso, New Mexico (the Village) owns and operates Alto Lake Dam. Per *Alto Lake Dam, NMOSE File No. D-180: Alternatives Analysis Evaluation and Design Scope*, AECOM is proposing the tasks described below to complete the evaluation and design.

Phase 1 – Alternatives Analysis Evaluation and Design Scope**1. Task 1 – Project Management, Meetings, Data Review, and Surveying****1.1 Project Management**

AECOM's project manager (PM) will monitor project progress by task against the scheduled progress. Each task budget will be updated on a monthly basis and will be reported as a part of invoicing. AECOM's PM will submit monthly invoices. The accompanying status report will indicate the budget spent and budget remaining after each invoice billing period and will include a list of the work completed during each invoice period along with a schedule status for each task.

Deliverables:

- Monthly invoices, including progress reports and schedule status (electronic submittal), email correspondence

Assumptions:

- Based on an 8-month project duration

1.2 Meetings**1.2.1 Kick-off Meeting and Site Visit**

The AECOM team will attend an in-person kick-off meeting at the start of the project. The in-person kick-off meeting and site visit will be attended, at a minimum, by the Project Manager (PM), structural engineer, geotechnical engineer and hydrology & hydraulics (H&H) engineer. Other applicable AECOM staff will join the kick-off meeting virtually.

AECOM will visit the project site with the Village. Any additional questions that are generated from the site visit will be included in formal requests for information.

Deliverables:

- Kick-off meeting agenda and kick-off meeting notes (electronic format)
- Requests for information submitted to the Village based on the site visit

Assumptions:

- Up to four AECOM staff will attend the in-person kick-off meeting and site visit. Hotels, rental cars, and airfare are included for the staff mobilizing from Denver, Colorado

1.2.2 Internal AECOM Meetings and Monthly Progress Meetings

Internal meetings include bi-weekly update meetings for AECOM team project coordination. Internal meetings are assumed as one hour every two weeks and will be attended by the PM and up to five additional staff per meeting.

AECOM's PM will facilitate monthly progress meetings with the Village. Each meeting will last up to one hour and will include, but not be limited to, the following:

- Safety Moment
- Review of Completed Work
- Upcoming Work Planned
- Schedule Review
- Action Items

Deliverables:

- Progress meeting minutes (via email)

Assumptions:

- Based on a 8-month project duration

1.3 Data Review

AECOM will review information from previous design phases and complete a records review of existing Village and the New Mexico Office of the State Engineer (NMOSE) data for Alto Lake Dam. Any additional questions that are generated from the site visit and/or data review will be included in formal requests for information.

Deliverables:

- Formal requests for information (if required)

Assumptions:

- None

1.4 Topographic Data

A site survey along with a reservoir bathymetry was performed by Wilson in 2009. It is envisioned that the publicly available NM State Lidar data or 2017 USGS 1-meter LiDAR data and the Wilson survey data will for a suitable base for the development of the alternatives

October 25, 2024

Reference

Alto Lake Dam, NMOSE File No. D-180

Mr. Randy Koehn
Village of Ruidoso
313 Cree Meadows Drive
Ruidoso, NM 88345

Alto Lake Dam Alternatives Analysis Evaluation and Design Scope of Work

Dear Mr. Koehn,

The Village of Ruidoso has requested that AECOM Technical Services, Inc. (AECOM) provide a scope of work (SOW) for the Alto Lake Dam Alternatives Analysis Evaluation and Design Scope. The Village of Ruidoso, New Mexico (the Village) owns and operates Alto Lake Dam. Per *Alto Lake Dam, NMOSE File No. D-180: Alternatives Analysis Evaluation and Design Scope*, AECOM is proposing the tasks described below to complete the evaluation and design.

Phase 1 – Alternatives Analysis Evaluation and Design Scope**1. Task 1 – Project Management, Meetings, Data Review, and Surveying****1.1 Project Management**

AECOM's project manager (PM) will monitor project progress by task against the scheduled progress. Each task budget will be updated on a monthly basis and will be reported as a part of invoicing. AECOM's PM will submit monthly invoices. The accompanying status report will indicate the budget spent and budget remaining after each invoice billing period and will include a list of the work completed during each invoice period along with a schedule status for each task.

Deliverables:

- Monthly invoices, including progress reports and schedule status (electronic submittal), email correspondence

Assumptions:

- Based on an 8-month project duration

1.2 Meetings**1.2.1 Kick-off Meeting and Site Visit**

The AECOM team will attend an in-person kick-off meeting at the start of the project. The in-person kick-off meeting and site visit will be attended, at a minimum, by the Project Manager (PM), structural engineer, geotechnical engineer and hydrology & hydraulics (H&H) engineer. Other applicable AECOM staff will join the kick-off meeting virtually.

Deliverables:

- A draft Hydrologic Report will be developed for Alto Lake summarizing the hydrologic analysis methodology, results, and modeling outputs, submitted to the NMOSE for review
- A final Hydrologic Report will be developed for Alto Lake summarizing the hydrologic analysis methodology, results, and modeling outputs, submitted to the NMOSE

Assumptions:

- Post-fire soil burn severity is available and will be used to evaluate post-fire impacts to the hydrology
- One review cycle with the Village and NMOSE has been assumed for each deliverable
- The report will be written to a similar level of detail and will be based on the hydrology report developed by URS in 2013

3. Task 3 – Semi-Quantitative Risk Analysis

AECOM will perform a Semi-Quantitative Risk Analysis (SQRA) of the existing condition at Alto Lake Dam to identify the potential dam safety risks, evaluate potential data needs and risk reduction measures, and inform the alternatives analysis. The SQRA will be conducted following the procedure described by Reclamation and USACE in “Chapter A-4: Semi-Quantitative Risk Analysis” of Best Practices in Dam and Levee Safety Risk Analysis (Best Practices). The SQRA will include the following steps:

- Data Review (Subtask 1.3)
- Potential Failure Modes Identification (Subtask 3.1)
- Consequences Estimation (Subtask 3.2)
- SQRA Workshop and Report (Subtask 3.3)

The following AECOM team members will be provided for the SQRA:

- Facilitator – to guide the SQRA workshop process.
- Subject Matter Experts (SMEs) – to provide expertise in dam inspection, analysis, design and risk assessments. SMEs will include hydrologic/hydraulic, geotechnical, and structural disciplines.
- Recorder – to document all key discussions.

3.1 Potential Failure Modes Identification

AECOM will develop an initial brainstorm list of potential failure modes (PFMs) for the dam and its appurtenant structures that result in an uncontrolled release of the reservoir and adverse downstream consequences (i.e., life loss). The PFM brainstorm list will be developed using information compiled during the data review and the previous Screening Level Risk Assessment (SLRA) that was completed for Alto Lake Dam in 2021, as well as knowledge of the current issues at the dam site. Brainstormed PFMs will consider normal, hydrologic, and seismic loading conditions. AECOM will also prepare an overview presentation of the dam and its appurtenant structures based on the data review.

Following development of the initial PFM brainstorm list and overview presentation, a PFM Screening Meeting will be held with representatives from AECOM, the Village, and the New

Mexico Office of the State Engineer (referred to hereafter as the SQRA team) to discuss the PFM brainstorm list. The meeting will be led by the Facilitator and begin with the overview presentation. Comments and/or other PFMs identified during the meeting will be incorporated into the brainstorm list. The brainstormed PFMs will be qualitatively screened by the SQRA team during the meeting to exclude those judged to be physically impossible, non-credible, or a “remote” failure likelihood and carry forward those judged to be physically possible, credible to postulate, and most influential to the overall risk of the dam. Information from the data review will be used for screening the PFMs. Documentation of supporting statements and reasoning for PFMs screened as “non-risk-drivers” will be catalogued by the Recorder for the SQRA Report.

Deliverables:

- None

Assumptions:

- AECOM will review the existing 2021 Alto Lake Dam SLRA and use it as a starting point in developing the PFM brainstorm list
- The PFM Screening Meeting will be held virtually using a web conference platform and will be conducted in 6 hours

3.2 Consequences Estimation

Consequences in terms of expected life loss will be estimated using the simplified approach outlined in Reclamation Consequences Estimation Methodology (RCEM). The RCEM approach evaluates fatality rates as a function of flood depth times velocity (DV) [i.e., flood severity] and warning time for the inundated area where the population-at-risk (PAR) is located. Both dam breach and non-breach scenarios will be modeled to evaluate incremental consequences. Modeling of the routed flood waves (breach and non-breach) will be extended through the downstream floodplain to a point where no incremental damage is expected. The consequences evaluation will be documented in the SQRA Report.

Deliverables:

- None

Assumptions:

- Existing dam breach inundation studies will be used as a reference and comparison for development of potential downstream inundation and consequence estimates. Previous analyses and model files will be evaluated for use in the consequence estimation, if available.
- Dam breach parameters will be developed using the Froehlich 2008 breach parameter methodology.
- Three dam breach scenarios will be evaluated including a sunny day breach, hydrologic flood breach, and hydrologic flood non-breach. The hydrologic breach / non-breach will be the governing probable maximum flood (PMF), unless specified otherwise by the SQRA team.
- Breach outflow hydrographs will be generated using the HEC-HMS model (Version 4.7 or newer).
- Downstream inundation modeling will be performed using the DSS-WISE web using the breach outflow hydrographs as an inflow condition.

- Flood severity will be obtained from the DSS-WISE output and PAR will be estimated using the 2022 USACE National Structure Inventory (NSI) data. Motorist and recreationist PAR will only be evaluated if judged to be significant by the SQRA team.
- Factors such as time of day, evacuation routes, survey of structure elevations, structure type, traffic studies, and recreational use frequencies will not be evaluated as part of this simplified consequences estimation.

3.3 SQRA Workshop and Report

Prior to the SQRA Workshop, AECOM will further evaluate each identified “carried forward, risk-driving” PFM by developing individual PFM worksheets that will include a draft failure mode description from initiation through progression to failure, a failure mode sketch, and a draft list of adverse and positive factors based on information compiled during the data review, from the overview presentation, and from the findings of the hydrologic analysis. Adverse and positive factors are known conditions that make development of the PFM more likely or less likely to occur, respectively.

During the SQRA Workshop, the Facilitator will guide the SQRA team through the evaluation of the identified “credible, risk-driving” PFMs. The SQRA team will complete evaluation of the PFMs through discussion of the initiating event (i.e., loading) and a clearly defined progression of events that lead to failure; by review and development of the adverse and positive factors based on the available information; and by selection of the failure likelihood category and consequence level, for portraying the relative risk of each PFM within an incremental risk matrix.

Following selection of the failure likelihood category and consequence level, the team will select a confidence rating for each evaluated PFM to represent the confidence in the risk estimate and if additional information could change the categorization. The failure likelihood categories, consequence levels, and confidence ratings will be based on those provided in Best Practices. The workshop discussions for each identified PFM will be documented by the Recorder for incorporation into the SQRA Report. A list of potential additional data needs and risk reduction measures also will be developed during the workshop and documented in the SQRA Report.

AECOM will prepare an SQRA Report, documenting the summary of pertinent information and results of the SQRA for the existing condition at Alto Lake Dam. Based on the results and recommendations from the SQRA, AECOM will develop alternatives that will mitigate the risks associated with Alto Lake Dam (Task 4).

Deliverables:

- Draft SQRA Report
- Final SQRA Report

Assumptions:

- The SQRA Workshop will be held virtually using a web conference platform and will be conducted in 2 days (8 hours each day)

4. Task 4 – Alternatives Analysis

4.1 Design Criteria

AECOM will identify design standards, codes, references, regulatory guidance, general discipline design guidance, and operational requirements for the Village. As the design evolves, application of specific sections of these codes and standards for a particular application will be

identified during the design process and used in the development of design products. The design criteria will be reviewed with the Village during the design review meetings.

4.2 Development of Alternatives (Drawings and Cost Estimates)

AECOM will develop conceptual level alternatives. The alternatives to be evaluated as part of the project will be discussed and confirmed with the Village at the site visit and kick off meeting. The alternatives developed will consider the results of the SQRA (Task 3). Alternatives envisioned to be suitable for the project are as follows:

1. Rehabilitate the existing dam and spillway to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a. embankment overtopping armoring utilizing roller-compacted concrete (RCC)
 - b. abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative
2. Replace the existing dam in current dam location to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a. New RCC dam and spillway
 - b. Earthen embankment and abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative
3. Replace the existing dam in a downstream location with a structure designed to safely pass the inflow design flood event utilizing one or a combination of the following:
 - a. New RCC dam and spillway
 - b. Earthen embankment and abutment spillway (i.e. labyrinth spillway system). No embankment overtopping would be permitted with this alternative

Deliverables:

- Conceptual design drawings and cost estimates

Assumptions:

- A total of six alternatives will be developed comprising of a maximum of three drawings each. Three different dam sites will be considered. The drawings will be to a conceptual level of detail
- Estimated construction costs to be Class 4 estimates in accordance with AACE International (formerly the Association for the Advancement of Cost Engineering) guidelines. Cost estimates will be developed for the purposes of comparing alternatives relative to one and the other and not for construction budgeting purposes
- The existing reservoir normal pool will be retained for the alternatives developed
- The alternatives developed will retain the same hazard rating as the existing dam and reservoir

4.3 Selection of Preferred Alternative

AECOM suggests a virtual workshop with the Village, and others as appropriate, (possibly including the NMOSE and USACE), to evaluate the alternatives and select the preferred alternative that meets the project goals.

AECOM will develop an alternatives evaluation matrix that defines metrics with which each alternative is measured. Example metrics include engineering feasibility, construction cost, dam safety risk reduction, environmental impacts and social impacts. Only alternatives that meet the needs of the Village will be considered. The matrix will be reviewed with the workshop participants. Each metric in the matrix can be equally weighted or differentiated based on importance to the workshop participants.

Using the matrix, each alternative will be evaluated against each metric with the goal being to select the preferred alternative.

Deliverables:

- Presentation of alternatives to the workshop participants
- Preliminary alternatives evaluation matrix
- Workshop proceedings summarized in the alternatives report

Assumptions:

- Alternatives workshop duration is anticipated to be one day (8 hours)
- Alternatives workshop to be attended virtually by AECOM engineers

4.4 Conceptual Alternatives Report

A report describing the conceptual designs and the selection of the preferred design will be developed. The following will be summarized in the report:

- Design criteria
- Conceptual Alternatives
- Estimated construction cost
- Decision matrix
- Summary of the scoring of the alternatives
- Selection and justification of the preferred alternative
- Conclusion

Deliverables:

- Draft Alternative Analysis Report
- Final Alternative Analysis Report

Assumptions:

- One review cycle with the Village and NMOSE has been assumed for each deliverable
- The report will be written to a similar level of detail and will be based on the alternatives report developed by URS in 2013

5. Contract Terms

AECOM proposes completing the Scope described above on a lump sum basis in accordance with the terms and conditions in the Master Services Agreement for the RFP #2013-011P Professional Engineering Services for Dam Improvements and Compliance and Planning Projects for the Grindstone and Alto Lake Dams. The Master Services Agreement between AECOM Technical Services, Inc. and the Village of Ruidoso was authorized on September 12, 2023.

6. Fee Estimate

AECOM is proposing that the engineering services presented above be performed on a lump sum basis using the fee schedule presented in Attachment A.

The estimated fee for the work presented above is \$343,690 including New Mexico Gross Receipts Sales Tax. A detailed breakdown of the costs is included in Attachment A. The costs shown for individual tasks are estimates only and are not intended to serve as task-specific budget limits.

Exclusions:

Exclusions from this fee estimate include, but are not limited to, the following:

- Surveying
- Geotechnical investigations or other intrusive site investigations
- Permitting support
- Development of a PER (Preliminary Engineering Report)
- Final design and construction documentation
- Construction support services
- Risk assessments

The above excluded items and other items can be undertaken as part of this project but will likely incur a change order.

7. Anticipated Schedule

The anticipated project schedule is as shown in the table below.

Task	Anticipated Milestone Date
Notice to Proceed (NTP) (anticipated)	November 1, 2024
Kick-off Meeting and Site Visit	2 weeks after NTP
Data Review	4 weeks after NTP
Hydrologic Analysis and Reporting	10 weeks after NTP
SQRA Workshop	18 weeks after NTP
Alternatives Analysis	20 weeks after NTP
Alternative Workshop	24 weeks after NTP
SQRA Report	30 weeks after NTP
Alternatives Report	32 weeks after NTP

A detailed schedule will be developed and submitted to the Village within 14 calendar days of the NTP. The above schedule will be discussed with the Village to understand if this meets with their overall schedule and is subject to change based on availability of the AECOM team, and the NTP date. Site visits will be coordinated with the Village.



Yours sincerely,

A handwritten signature in blue ink, appearing to read 'Casey Robertson', is positioned below the text 'Yours sincerely,'.

Casey Robertson
Project Manager
AECOM
M: 720-661-7652
E: casey.robertson@aecom.com

A handwritten signature in blue ink, appearing to read 'Marc McIntosh', is positioned to the right of the 'Yours sincerely,' text.

Marc McIntosh, PE
Principal-in-Charge/Associate Vice President
AECOM
M: 602-376-4431
E: marc.mcintosh@aecom.com

Enclosures: Fee Estimate

Project Name - Alto Lake Dam Alternatives Analysis Evaluation and Design Scope
Cost Breakdown - FEE ESTIMATE
Contract Year 2025

Task Description		LABOR COSTS																				OTHER DIRECT COSTS										TOTAL
		Project Principal	Project Principal	Risk Facilitator	Risk Recorder	Lead Geotech Engineer	Geotech Engineer	Senior Geotechnical Engineer	Water Resources Engineer/Project Manager	Senior Water Resources Engineer	Water Resources Staff	Lead Structural Engineer	Structural Engineer	Senior Structural Engineer	Lead Permitting	Project Controls	Project Admin	Technical Editor	Structural CADD	Cost Estimator	Labor Budget		Airfare	Hotel	Rental Car	Per Diem	Mileage	Airport parking	Miscellaneous	ODC Cost	Total Budget	
		Consultant 1	Consultant 5	Project 3	Staff 5	Project 3	Project 3	Consultant 4	Project 1	Consultant 2	Staff 3	Consultant 1	Project 2	Consultant 4	Consultant 2	Assistant/Support Staff 7	Assistant/Support Staff 3	Assistant/Support Staff 7	Assistant/Support Staff 4	Project 3												
		Role:	Contract Rate Title:	Name:	Robertson	Marc McIntosh	Smolarek or Villano	Donaghy	Hadleigh Tyler	Modrall	Williams	LoSasso	Lan	Shahin	Simon	Mai	Zusi	Parker	Payton	Harper	Torres	Strong	Watts	Labor Hours	Labor Costs	\$500	\$98	\$100	\$59	\$0.66	\$28	\$100
Task No.	Task Description	\$263.12	\$334.88	\$213.20	\$168.48	\$213.20	\$213.20	\$317.20	\$184.08	\$281.84	\$139.36	\$263.12	\$198.64	\$317.20	\$281.84	\$149.76	\$89.44	\$149.76	\$104.00	\$213.20			\$500	\$98	\$100	\$59	\$0.66	\$28	\$100	Direct Costs	Total Costs	
1	Project Management, Meetings, Data Review, and Topographic Data	32.0	12.0	4.0	6.0	52.0	16.0	0.0	104.0	0.0	0.0	52.0	16.0	0.0	4.0	28.0	0.0	0.0	24.0	0.0	350.0	\$72,621	4.0	8.0	3.0	12.0	240.0	12.0	4.0	\$4,685	\$77,306	
1.1	Project Management	0.0	0.0	0.0	0.0	0.0	0.0	0.0	32.0	0.0	0.0	0.0	0.0	0.0	0.0	28.0	0.0	0.0	0.0	0.0	60.0	\$10,084	0	0	0	0	0	0	0	\$0	\$10,084	
	Project Setup								8.0							16.0					24.0	\$3,869								\$0	\$3,869	
	Monthly Invoicing								12.0							12.0					24.0	\$4,006								\$0	\$4,006	
	Schedule Setup and Updates								12.0												12.0	\$2,209								\$0	\$2,209	
1.2	Meetings	32.0	12.0	0.0	0.0	48.0	16.0	0.0	48.0	0.0	0.0	48.0	16.0	0.0	0.0	0.0	0.0	0.0	8.0	0.0	228.0	\$51,559	4	8	3	12	240	12	4	\$4,685	\$56,244	
	Kick-off Meeting and Site Visit	24.0	4.0			24.0			24.0			24.0									100.0	\$23,504	4	8	3	12	240	12	4	\$4,685	\$28,189	
	Internal AECOM Bi-Weekly Meetings					16.0	16.0		16.0			16.0	16.0						8.0		88.0	\$17,988								\$0	\$17,988	
	Monthly Progress Meetings w/the Village	8.0	8.0			8.0			8.0												40.0	\$10,067								\$0	\$10,067	
1.3	Data Review	0.0	0.0	4.0	6.0	4.0	0.0	0.0	12.0	0.0	0.0	4.0	0.0	0.0	4.0	0.0	0.0	0.0	4.0	0.0	38.0	\$7,521	0	0	0	0	0	0	0	\$0	\$7,521	
	Collect Data								8.0												8.0	\$1,473								\$0	\$1,473	
	Review Data			4.0	6.0	4.0			4.0			4.0			4.0						30.0	\$6,049								\$0	\$6,049	
1.4	Topographic Data	0.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	0.0	24.0	\$3,457	0	0	0	0	0	0	0	\$0	\$3,457	
	Topographic Survey								4.0												4.0	\$1,152								\$0	\$1,152	
	Utility Locates								8.0												16.0	\$2,305								\$0	\$2,305	
	Task 1 Sub-Total	\$8,420	\$4,019	\$853	\$1,011	\$11,086	\$3,411	\$0	\$19,144	\$0	\$0	\$13,682	\$3,178	\$0	\$1,127	\$4,193	\$0	\$0	\$2,496	\$0	\$72,621	\$2,000	\$784	\$300	\$708	\$157	\$336	\$400	\$4,685	\$77,306		
2	Hydrology	10.0	0.0	0.0	0.0	0.0	0.0	0.0	122.0	22.0	84.0	0.0	0.0	0.0	0.0	0.0	8.0	0.0	0.0	0.0	246.0	\$43,711	0.0	0.0	0.0	0.0	0.0	0.0	0.0	\$0	\$43,711	
2.1	Hydrologic Analysis and Report	10.0	0.0	0.0	0.0	0.0	0.0	0.0	122.0	22.0	84.0	0.0	0.0	0.0	0.0	0.0	8.0	0.0	0.0	0.0	246.0	\$43,711	0	0	0	0	0	0	0	\$0	\$43,711	
	Hydrologic Analysis								80.0	8.0	60.0										148.0	\$25,343								\$0	\$25,343	
	Draft Hydrologic Report	4.0							24.0	4.0	24.0						4.0				60.0	\$10,300								\$0	\$10,300	
	Respond to OSE Comments	1.0							4.0	2.0											7.0	\$1,563								\$0	\$1,563	
	Draft Final Hydrologic Report	2.0							8.0	4.0							2.0				16.0	\$3,305								\$0	\$3,305	
	Respond to OSE Comments	1.0							2.0	2.0											5.0	\$1,195								\$0	\$1,195	
	Final Hydrologic Report	2.0							4.0	2.0							2.0				10.0	\$2,005								\$0	\$2,005	
	Task 2 Sub-Total	\$2,631	\$0	\$0	\$0	\$0	\$0	\$0	\$22,458	\$6,200	\$11,706	\$0	\$0	\$0	\$0	\$0	\$716	\$0	\$0	\$0	\$43,711	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$43,711
3	Semi-Quantitative Risk Analysis	27.0	0.0	84.0	130.0	0.0	0.0	27.0	42.0	4.0	24.0	0.0	0.0	22.0	0.0	0.0	6.0	6.0	0.0	0.0	372.0	\$76,097	0.0	0.0	0.0	0.0	0.0	0.0	0.0	\$0	\$76,097	
3.1	Potential Failure Modes Identification	6.0	0.0	22.0	38.0	0.0	0.0	6.0	6.0	0.0	0.0	0.0	0.0	6.0	0.0	0.0	0.0	0.0	0.0	0.0	84.0	\$17,582	0	0	0	0	0	0	0	\$0	\$17,582	
	PFM Brainstorm List / Overview Presentation			16.0	32.0																48.0	\$8,803								\$0	\$8,803	
	PFM Screening Meeting	6.0		6.0	6.0			6.0	6.0					6.0							36.0	\$8,780								\$0	\$8,780	
3.2	Consequences Estimation	2.0	0.0	0.0	0.0	0.0	0.0	0.0	12.0	4.0	24.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	0.0	42.0	\$7,207	0	0	0	0	0	0	0	\$0	\$7,207	
	Breach Model Development								4.0		8.0										12.0	\$1,851								\$0	\$1,851	
	Consequences Evaluation	2.0							8.0	4.0	16.0										30.0	\$5,356								\$0	\$5,356	
3.3	SQRA Workshop and Report	19.0	0.0	62.0	92.0	0.0	0.0	21.0	24.0	0.0	0.0	0.0	0.0	16.0	0.0	0.0	6.0	6.0	0.0	0.0	246.0	\$51,307	0	0	0	0	0	0	0	\$0	\$51,307	
	PFM Worksheets			16.0	24.0																40.0	\$7,455								\$0	\$7,455	
	SQRA Workshop	16.0		16.0	16.0			16.0	16.0			16.0									96.0	\$23,412								\$0	\$23,412	
	SQRA Draft Report Development	2.0		24.0	40.0			4.0	6.0								4.0	4.0			84.0	\$15,712								\$0	\$15,712	
	Village Review Comment Response			4.0	8.0																12.0	\$2,201								\$0	\$2,201	
	SQRA Final Report Development	1.0		2.0	4.0			1.0	2.0								2.0	2.0			14.0	\$2,527								\$0	\$2,527	
	Task 3 Sub-Total	\$7,104	\$0	\$17,909	\$21,902	\$0	\$0	\$8,564	\$7,731	\$1,127	\$3,345	\$0	\$0	\$6,978	\$0																	

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 4.

To:

Presenter(s): Levi Beaty, Public Works Director

Meeting Date: February 10, 2026

Re: Approval of Proposal from Rymarc Construction Inc., for the Apache Hills Waterline Project, Excavating and Installing New 6" C-900 PVC Waterlines and Tying into Existing Lines, Utilizing NM GSD Statewide Price Agreement #30-00000-23-00070 in the Amount of \$89,030.17 Including NMGRT.

Item Summary:

Approval of Proposal from Rymarc Construction Inc., for the Apache Hills Waterline Project, Excavating and Installing New 6" C-900 PVC Waterlines and Tying into Existing Lines, Utilizing NM GSD Statewide Price Agreement #30-00000-23-00070 in the Amount of \$89,030.17 Including NMGRT.

Financial Impact:

\$89,030.17 Including NMGRT which will be paid out of the line item SGRT Project/Construction 202-211-53006.

Item Discussion:

Rymarc Construction, Inc. proposes to accomplish the following items of work per site visit: Project Scope: Mobilize Equipment, Labor and Materials to project site. Mark area and contact NM-1- Call. Spot existing lines utilizing a hydroVac trailer line spotting machine. Coordinate new 6" water line location with Village of Ruidoso, Mark, Saw cut existing asphalt and remove and dispose at a certified landfill, (Nearest is located in Alamogordo). Excavate and install new 6" C-900 PVC water line, at correct bury per Ruidoso standards. Connect/tie in new 6" C-900 PVC line to existing line, cap end of new 6" C-900, install concrete thrust blocks as required. Utilize pipe bedding below/above PVC. Install all pipe and fittings per Industry standards and per NM Standard Public Works Specifications. Install 6" brass saddles, brass corporation/curb stops, poly pipe service lines. Backfill newly installed water line and service lines, utilize pipe bedding to protect pipe and service line, compact. Install 4" of Type I base Course material and compact, (Village of Ruidoso to Patch trench at a later date). Perform Hydrostatic testing and Bacteria testing before new line is put into service. Clean up.

Recommendations:

To Approve Proposal from Rymarc Construction Inc., for the Apache Hills Waterline Project,

Excavating and Installing New 6" C-900 PVC Waterlines and Tying into Existing Lines, Utilizing NM GSD Statewide Price Agreement #30-00000-23-00070 in the Amount of \$89,030.17 Including NMGRT.

ATTACHMENTS:

[Proposal Ruidoso Water Line Apache Hills Rymarc Construction.pdf](#)

RYMARC CONSTRUCTION, INC.
3440 Princeton Drive NE
Albuquerque, NM 87107

July 27, 2026

Village of Ruidoso
Attn: Levi Beaty
313 Cree Meadows Drive
Ruidoso, NM 88345

RE: Apache Hills Water line installation & Services

Rymarc Construction, Inc. proposes to accomplish the following items of work per our site visit:

Project Scope:

Mobilize Equipment, Labor and Materials to project site. Mark area and contact NM-1- Call. Spot existing lines utilizing a hydroVac trailer line spotting machine. Coordinate new 6" water line location with Village of Ruidoso, Mark, Saw cut existing asphalt and remove and dispose at a certified landfill, (Nearest is located in Alamogordo). Excavate and install new 6" C-900 PVC water line, at correct bury per Ruidoso standards. Connect/tie in new 6" C-900 PVC line to existing line, cap end of new 6" C-900, install concrete thrust blocks as required. Utilize pipe bedding below/above PVC. Install all pipe and fittings per Industry standards and per NM Standard Public Works Specifications. Install 6" brass saddles, brass corporation/curb stops, poly pipe service lines. Backfill newly installed water line and service lines, utilize pipe bedding to protect pipe and service line, compact. Install 4" of Type I base Course material and compact, (Village of Ruidoso to Patch trench at a later date). Perform Hydrostatic testing and Bacteria testing before new line is put into service. Clean up.

Mobilization	\$11,900.00
Labor	\$20,800.00
Equipment	\$9,718.00
Traffic Control	\$1,900.00
Materials	\$23,833.00
Testing	<u>\$1,400.00</u>
SubTotal	\$69,551.00
Overhead 8%	\$5,564.08
Profit 8%	\$6,009.21
Bond @ 1.44%	\$1,168.19
NMGRT 8.1875%	<u>\$6,737.70</u>
Total	\$89,030.17

EXCLUSIONS: No Engineering, No as-built drawings, No utility relocation, other than water line, No SWPPP, No Temporary Fencing, No permitting, No demo of any other portion or parts of the property.

For your convenience, this project can be issued under our NM GSD Statewide Price Agreement – General Construction Services Contract No. 30-00000-23-00070.

Please feel free to contact me at 575-781-0508, should you have questions on this proposal.

Respectfully,



Bruce Lopez, President

Name, Title

Date

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 5.

To:

Presenter(s): Matthew Baird, Parks and Recreation Director

Meeting Date: February 10, 2026

Re: Approval of Task Order #2026-001P No. 1 with Stantec Consulting Services for Professional Engineering Services on Flood-Damaged Infrastructure Including PW 19, Alto Dam Pedestrian Bridge Footing Design, PW 62, Two Rivers Park Culvert Replacement and Guardrail Replacement in the Amount of \$216,211.63 Including NMGRT.

Item Summary:

Approval of Task Order #2026-001P No. 1 with Stantec Consulting Services for Professional Engineering Services on Flood-Damaged Infrastructure Including PW 19, Alto Dam Pedestrian Bridge Footing Design, PW 62, Two Rivers Park Culvert Replacement and Guardrail Replacement in the Amount of \$216,211.63 Including NMGRT.

Financial Impact:

Project will be paid out of Loan Agreement #DRLF26-VOR-112025-900500 - NM DFA Local Government Division. Senate Bill 31 of the 2025 Regular Session of the New Mexico Legislature. FEMA-1783-4795-4886 DR-NM: Hurricane Dolly Flood, South Fork Fire and Monsoon 2025, Project will be budgeted in the FEMA Capital Projects Fund's Southfork Fire Departments, Monsoon 2025, and 2008 Hurricane Dolly, in Capital Outlay Projects line item (300-284-53006).

Item Discussion:

Stantec Consulting Services shall provide: Site visits and field verification of damaged facilities; Topographic survey (as required for grading, drainage, and culvert/boat ramp alignments); Development of detailed design drawings, specifications, and cost estimates (engineer's opinion of probable cost); Preparation of bid-ready construction documents in compliance with FEMA PA guidelines, Village standards, and applicable codes; Coordination with the Village during design; Incorporation of environmental and permitting requirements, including FEMA EHP conditions; Preparation of addenda and responses to contractor RFIs during bidding. This infrastructure was damaged by the 2024 Flood Events (FEMA DR-4795-NM).

Recommendations:

To Approve Task Order #2026-001P No. 1 with Stantec Consulting Services for Professional Engineering Services on Flood-Damaged Infrastructure Including PW 19, Alto Dam Pedestrian Bridge Footing Design, PW 62, Two Rivers Park Culvert Replacement and Guardrail Replacement in the Amount of \$216,211.63 Including NMGRT.

ATTACHMENTS:

[Stantec_revised.pdf](#)



Stantec Consulting Services Inc.
6100 Seagull Street NE, Suite 102 B, Albuquerque, NM 87109-2500

January 20, 2026

File: Stantec Project No. 1720XXXX

Attention: Mr. Ronald L. Sena, Village Manager

Village of Ruidoso, NM
313 Cree Meadows Drive
Ruidoso, NM 88345
RonaldSena@Ruidoso-nm.gov

Reference: RFP No. 2026-001P On-Call Task Order No. (1) - Parks FEMA DR-4795-NM PW 62 & 19, Ruidoso, NM

Dear Mr. Sena:

On behalf of Stantec Consulting Services Inc., we are pleased to provide a fee proposal for RFP No. 2026-001P On-Call Task Order No. (1) - Parks FEMA DR-4795-NM PW 62 & 19, Ruidoso, NM.

Scope of Service

Please see attached Appendix A for detailed scope of services.

Schedule

- Site visits and survey – within 5 weeks of Notice to Proceed
- Geotechnical Report – within 8 weeks of Notice to Proceed
- Bridge Footing Design – within 4 weeks of Geotechnical Report & Survey
- 50% design review submittal – within 4 weeks of survey completion
- 90% design review submittal – within 2 weeks after 50% review meeting
- Final Construction Documents – within 2 weeks of 90% review meeting

Task Order No. (4) – Proposed Fee Summary (Fixed Fee)

The Proposed Fixed Fee/Time & Materials is \$200,893.50 (Excluding applicable NMGR%). We propose to lead this task order out of our Albuquerque, NM Office (Current NMGR% at 7.6250%).

Reference: RFP No. 2026-001P On-Call Task Order No. (1) - Parks FEMA DR-4795-NM PW 62 & 19, Ruidoso, NM



FEE ESTIMATE - Ruidoso TO1 Parks FEMA DR-4795-NM PW 62 & 19

Fixed Fee	\$169,733.50
Time & Material	\$31,160.00
Subtotal	\$200,893.50
NMGRT @ ABQ 7.6250%	\$15,318.13
Total	\$216,211.63

Task Name	Task Type	Total
PW19 Pedestrian Bridge (Fixed Fee)	Fixed Fee	\$23,300.00
Geotechnical Investigation	Fixed Fee	\$5,940.00
Bridge Foundation	Fixed Fee	\$17,360.00
PW 62 - Two Rivers Park (Fixed Fee)	Fixed Fee	\$56,916.00
Culvert Replacement	Fixed Fee	\$49,800.00
Guardrail	Fixed Fee	\$7,116.00
General Conditions (Fixed Fee)	Fixed Fee	\$87,517.50
In-Person Mtgs	Fixed Fee	\$15,840.00
Code Compliance	Fixed Fee	\$8,600.00
Topographic Survey	Fixed Fee	\$11,347.50
Specifications	Fixed Fee	\$6,359.00
Bid Forms	Fixed Fee	\$6,882.00
Cost Estimates	Fixed Fee	\$9,200.00
Coordination & Project Management	Fixed Fee	\$19,688.00
Bid Phase Support	Fixed Fee	\$9,601.00
Environmental Permitting Support (T&M)	Time & Material	\$31,160.00
Cultural Desktop Review	Time & Material	\$7,200.00
Biological Resource Assessment	Time & Material	\$6,670.00
Wetland Delineation & Reporting	Time & Material	\$9,550.00
Phase 1 Environmental	Time & Material	\$7,740.00
Expenses (1720 Fixed Fee)	Fixed Fee	\$2,000.00

January 20, 2026
Mr. Ronald L. Sena, Village Manager
Page 3 of 3

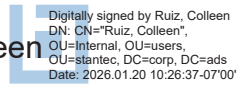
Reference: RFP No. 2026-001P On-Call Task Order No. (1) - Parks FEMA DR-4795-NM PW 62 & 19, Ruidoso, NM

Please do not hesitate to contact Colleen Ruiz (principal in charge) or Sarah Volcko if you have any questions or need additional information. Our contact information is below. We look forward to working with you.

Sincerely,

Stantec Consulting Services Inc.


Volcko, Sarah
Sarah Volcko
Senior Project Manager
Phone (575) 639-0804
sarah.volcko@stantec.com


Ruiz, Colleen
Colleen Ruiz, PE
Business Leader
Phone (505) 524-4402
colleen.ruiz@stantec.com

Attachments: Stantec Appendix A, Stantec Fee Estimate, RFP No. 2026-001P Billing Rates, Subconsultants Proposals (if applicable)

Terms and Conditions

The Terms and Conditions for this project and task order are applicable to the Terms and Conditions listed on the RFP No. 2026-001P – On-Call Professional & General Engineering Services Agreement between the Village of Ruidoso, NM, and Stantec Consulting Services Inc., effective November 10, 2025 through November 09, 2026.

Authorized by:
Village of Ruidoso, NM Signing Authority
Acceptable:

Signature

Date

Project efforts will start with Notice to Proceed and receipt of Task Order.

APPENDIX A

SCOPE OF WORK & FEE

Village of Ruidoso, NM

Task Order No. (1)

For

Ruidoso Parks FEMA DR-4795-NM PW 19, & 62

APPENDIX A

This Appendix A is for RFP No. 2026-001P On-Call Task Order No. (1), for services to be performed on Stantec Project No.(1720XXXX), **Ruidoso Parks FEMA DR-4795-NM PW 19, & 62**, Ruidoso, New Mexico), between the Village of Ruidoso, NM, hereinafter referred to as the “Client”, and Stantec Consulting Services Inc., hereinafter referred to as the “Stantec”.

Project Summary

The engineering firm shall provide:

- Site visits and field verification of damaged facilities
- Topographic survey (as required for grading, drainage, and culvert/boat ramp alignments).
- Development of detailed design drawings, specifications, and cost estimates (engineer’s opinion of probable cost)
- Preparation of bid-ready construction documents in compliance with FEMA PA guidelines, Village standards, and applicable codes
- Coordination with the Village during design
- Incorporation of environmental and permitting requirements, including FEMA EHP conditions
- Preparation of addenda and responses to contractor RFIs during bidding

1. PW19 Alto Dam Pedestrian Bridge

1.1 Geotechnical Investigation

Stantec’s subconsultant will conduct a geotechnical study to support the design of the bridge substructure. This work will involve a series of field exploration activities, including the collection of soil samples through two borings, as well as laboratory testing to assess the physical and engineering properties of the soil. Based on these findings, a geotechnical engineering report will be prepared that will include description of soil conditions, recommendations for subgrade preparation and engineered fill, and foundation recommendations and design parameters for shallow and/or deep foundations.

The geotechnical study is expected to include one boring adjacent to the existing south abutment and one adjacent to the north abutment. Please see attached scope of services from our subconsultant in Appendix A.

Schedule: field investigation and preliminary geotechnical data to be completed within 8 weeks following the NTP.

Deliverables: geotechnical report

1.2 Bridge Foundation Design

This task will include the preparation of progress construction drawings, specifications, and a construction cost estimate for the bridge replacement to a 50% design effort. Our quality assurance and quality control (QA/QC) processes include conducting an internal review of all deliverables prior to submission to the Village. This review will assess the accuracy, completeness, and compliance of the materials with project requirements. A written record of all QA/QC checks, reviews, and approvals will be documented and maintained in the project file.

Once the deliverables are reviewed and finalized internally, Stantec will submit them to the Village for formal review and feedback. In conjunction with the submission, Stantec will facilitate a one-hour virtual design review meeting with the Village's staff, led by Stantec's project lead. This meeting will provide an opportunity to discuss and address any comments or concerns regarding the progress drawings, specifications, and cost estimate to facilitate alignment before proceeding to the Final Design phase. Progress drawings will be prepared in AutoCAD version 2023 and follow Stantec's CAD standards.

The assumptions for the number of sheets are listed below:

1. Title Sheet
2. General Notes & Summary of Quantities
3. Foundation Layout & Geology
4. Abutment Details

Technical specifications for the bridge footings will follow the 2019 NMDOT Standard Specifications for Highway and Bridge Construction. If needed, we will provide supplemental project special provisions for work items not covered by the standard specifications.

Stantec will prepare quantities and an engineer's opinion of probable construction cost (EOPCC) for the bridge superstructure, and bridge foundation. Unit costs for bid items will be developed from historical bid information and engineering judgement for the project specific conditions.

Schedule: The preliminary design deliverables will be provided within 4 weeks following the completion of the geotechnical report and topographic survey.

Deliverables: One (1) electronic copy (PDF) of the construction drawings (11"x17" in size), specifications, and construction cost estimate.

2. PW 62 - Two Rivers Park:

2.1 Culvert Replacement

- Design for removal/replacement of 36' long x 12' diameter corrugated metal culvert, including asphalt cutting, bypassing/dewatering, backfill compaction, and replacement paving.
- Design of associated cost effective 406 Hazard Mitigation measures: riprap armoring and concrete wing/headwalls at culvert ends.

2.2 Guardrail

Design for replacement of 70 LF of metal guardrail and 28 wooden posts

Deliverables: Construction Documents at 50%, 90% and Final Design

3. General Conditions

3.1 In-Person Meetings

Key staff will attend in-person kickoff meeting, 50%, and final design review meetings with Ruidoso staff.

3.2 Code Compliance

Quality control reviewers will ensure that construction documents and specifications meet Village of Ruidoso codes as well as New Mexico Building Code, ADA accessibility requirements, and other local, federal, and state requirements including FEMA PAPP, Version 4 (June 2020).

3.3 Topographic Survey

- Two Rivers Park topographic survey as required for grading, drainage and culvert alignments
- Alto Lake topographic survey as required for grading, drainage and bridge alignments

Deliverables: AutoCAD survey and stamped control sheet of topographic survey

3.4 Specifications

Specifications for all materials and equipment to be used for project from NMDOT, Village or Ruidoso, or manufacturers.

3.5 Bid Forms

Preparation of front end bidding documents including bid tabulation, construction agreement stamped by a New Mexico Professional Engineer

3.6 Cost Estimates

Preparation of itemized engineer's opinion of probable construction cost (EPCC) for of each item listed in the RFQ based on local, recent costs.

3.7 Coordination & Project Management

Emails, Teams meetings, and phone calls with Village of Ruidoso staff and internal team members to ensure that project is delivered on time and as requested.

3.8 Bid Phase Support

Prepare addenda and responses to contractor RFI's during bidding (if requested)

4. Environmental Permitting Support

Stantec will coordinate with FEMA and the Corps to confirm requirements under **Public** Notice FEMA 4795-DR-NM to the required permit. Stantec assumes the project would be "Statutorily Exempt from NEPA" (STATEX¹) but still must comply with applicable laws. The following environmental studies will be completed by Stantec on a time and materials basis as required to ensure the project is in compliance with all federal and state regulations:

Task 4.1 Cultural Resources Class I Report – Stantec proposes to complete a Class I desktop review to support this project. The objective of the Class I Desktop Review is to identify previously recorded cultural resources, previously conducted cultural surveys, and sites and/or properties listed on the National Register of Historic Places (NRHP) that are within and in the vicinity of the APE. Stantec will provide one qualified archaeologist who will conduct a Class I Desktop Review of cultural resources located within the APE and within the Project study area, which equals the Project area in addition to a 1-mile record search buffer. The desktop investigation will include review of the Historic Preservation Division (HPD) New Mexico Cultural Resources Information System (NMCRIS) database, the NRHP database, historic topographic maps, historic aerial imagery, and local cemeteries, if applicable. The Class I desktop review will come with recommendations for further work, if required based on the results of the review.

Deliverables: Class I Desktop Review

Task 4.2 Biological Resources Assessment – Stantec will assess the project area for threatened and endangered species habitat while in the field conducting the wetland delineation. This survey will only be a habitat assessment and will not include presence absence surveys for specific listed species. This survey will also assess the project area for New Mexico state-listed species and avian nests, including eagle and raptor species that are protected under the Migratory Bird Treaty Act.

Deliverables: Biological resources technical memorandum summarizing the results of the desktop and field studies.

Task 4.3 Wetland Delineation – Stantec will complete a wetland and waterbody delineation that complies with all federal and state focused regulations. This field survey will delineate all wetlands and waterbodies that would potentially be impacted by the project. The delineation will follow all U.S. Army Corps of Engineers guidelines for conducting these surveys and record all data with instruments that record data to sub-meter accuracy.

Deliverables: Wetland and waterbody shapefiles for use in determining design impacts to these resources and Wetland delineation report

Task 4.4 Phase I Environmental Site Assessment – The Phase I ESA will be performed in general accordance with ASTM International (ASTM) Designation: E 2247-23 (“Standard Practice for Environmental Site Assessments: Phase I Environmental Site Assessment Process”), to identify recognized environmental conditions (RECs). ASTM Phase I ESA is intended to permit a User (Ruidoso) to satisfy one of the requirements to qualify for the innocent landowner, contiguous property owner, or bona fide prospective purchaser limitations on CERCLA liability (also known as “landowner liability protections”); that is, the practices that constitute “all appropriate inquiry into the previous ownership and uses of the property consistent with good commercial or customary practice” as defined in 42 USC § 9601 (35) (B). The scope of work will consist of a site visit (including interview with current property owner, if available), records search/review, and reporting.

Deliverables: Phase I Environmental Site Assessment

4. Expenses

Expenses include prints, travel costs for site visits and in-person review meetings.

Assumptions

- Design and bidding services to be completed in 2026
- One span prefabricated truss bridge (steel or FRP) with max. 60' span x 6' clear width
- Design per AASHTO LRFD with live load of 90psf pedestrian loading
- New bridge low chord elevation will match existing bridge low chord elevation
- Trail tie-ins at the bridge approaches will be at-grade
- Village of Ruidoso and FEMA will be the sole reviewer and approver of the bridge deliverables
- We will respond to one round of consolidated review comments for each deliverable phase (preliminary and final).
- Drawings will be prepared in AutoCAD version 2023 and follow Stantec's CAD standards
- Access will be given to the site by the owner
- A floodplain permit will not be required since no new buildings are planned within the floodplain.

Exclusions

- Structure type selection analysis & report
- Bridge superstructure structural drawings (by prefabricator)
- Bridge superstructure structural calculations and load rating (by prefabricator)
- Design of temporary bridges and trail detours during construction
- Hydraulic, hydrology, and scour analysis
- Channel protection
- Landscaping and aesthetic design
- 3rd party coordination and reviews
- Floodplain Permit
- Right-of-way acquisition and investigation
- Utility investigation and/or coordination
- Public information services and public outreach
- Construction permitting
- Construction phase services
- As-built drawings
- Full SI&A and SNBI codes (only summary items will be provided)
- Element quantities and condition states will not be provided
- National Environmental Policy Act review for FEMA is assumed exempt under the Robert T Stafford Disaster Relief and Emergency Assistance Act (Stafford Act²), as amended (42. U.S.C. 5159. Because the project is assumed a STATEX and exempt from NEPA, an Environmental Assessment or Categorical Exclusion will not be required. If it is determined that the NEPA is required a separate scope and cost proposal will be submitted for these tasks
- USACE Section 404 Permit(s) is not included in this scope of services and may be added later if determined to be required based on project design and the results of the wetland delineation.
- Presence/absence surveys for federal listed threatened and endangered species are not included in this scope of work. If it is determined that these surveys are required a separate scope and cost proposal will be submitted for these tasks.
- Section 7 or 10 of the Endangered Species Act, including preparation of a biological assessment, is not included in this scope of services. If it is determined that these surveys are required a separate scope and cost proposal will be submitted for these tasks.
- A Class III review and survey for the National Historic Preservation Act is not included in this scope of services. If it is determined that these surveys are required a separate scope and cost proposal will be submitted for these tasks.
- Construction administration and observation is not included but may be added upon request.
- Additional scope not included in RFP
- River Hydrology for 12' diameter culvert replacement. To be replaced in kind.
- Drainage Analysis under pedestrian bridge. To be replaced in kind.
- Environmental efforts are scoped with the information available at this time but may require additional efforts based upon reviews and agency coordination.

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 6.

To:

Presenter(s): Jerry Parsons, Solid Waste Manager

Meeting Date: February 10, 2026

Re: Approval of Rental/Purchase Agreement between the Village of Ruidoso and Caterpillar Financial Services Corporation for a Caterpillar 420 Backhoe and Caterpillar 926 Wheel Loader for Solid Waste Transfer Station for a Term of 48 Months in the Amount of \$79,820.00 a Year Including NMGR.

Item Summary:

Approval of Rental/Purchase Agreement between the Village of Ruidoso and Caterpillar Financial Services Corporation for a Caterpillar 420 Backhoe and Caterpillar 926 Wheel Loader for Solid Waste Transfer Station for a Term of 48 Months in the Amount of \$79,820.00 a Year Including NMGR.

Financial Impact:

Currently included in budget 522-200-52100 in the amount of \$85,000.

Item Discussion:

New lease agreements for Caterpillar 420 Backhoe and Caterpillar 926 Wheel Loader for Solid Waste Transfer Station after current 48-month agreement ended 48 months ago. We tried to keep the older rented equipment as long as possible due to the new DEF systems that are now on equipment.

Recommendations:

To Approve Rental/Purchase Agreement between the Village of Ruidoso and Caterpillar Financial Services Corporation for a Caterpillar 420 Backhoe and Caterpillar 926 Wheel Loader for Solid Waste Transfer Station for a Term of 48 Months in the Amount of \$79,820.00 a Year Including NMGR.

ATTACHMENTS:

[Wagner_-_Solid_Waste.pdf](#)



RENTAL/PURCHASE AGREEMENT

DATE Jan 29, 2026
QUOTE# 301450

Aurora, Colorado, Albuquerque, New Mexico, El Paso, Texas

PURCHASER		VILLAGE OF RUIDOSO			
STREET ADDRESS		313 CREE MEADOWS DRIVE		<SAME>	
S O L D T O	CITY/STATE	RUIDOSO, NM	COUNTY	LINCOLN NM	S H I P T O
	POSTAL CODE	88345	PHONE NO.	575 257 6023	
	EQUIPMENT	JERRY PARSONS	PHONE NO.	575 808 1235	
	CUSTOMER CONTACT:	PRODUCT SUPPORT JERRY PARSONS	PHONE NO.	575 808 1235	
INDUSTRY CODE:		PRINCIPAL WORK CODE:			
PAYMENTS TERMS:		NET PAYMENT ON RECEIPT OF INVOICE ☒ OTHER ☐			
Ownership Customer #	75818	Invoice Customer #	75818	SALES TAX EXEMPTION# (if applicable)	CUSTOMER PO NUMBER
				CRS 01-404291-0	Ship Via El Paso
CUSTOMER INSURES		VALUE OF EQUIPMENT	\$155,000.00	AGENT	PHONE #
☐ INSURANCE BINDER ATTACHED		FOR INSURANCE:	POLICY #		
DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED					
Hereby enter into a rental agreement to lease from WAGNER EQUIPMENT CO., hereinafter called the Company or Lessor, the following equipment:					
MAKE: CATERPILLAR		MODEL: 420	YEAR: TBA	NEW ☒	USED ☐
STOCK NUMBER: 547381		SERIAL NUMBER: TBA	SMU: TBA		
To be used at or near the City of _____ in the County of _____ in the State of _____					
420 07A BHL CFG2		STABILIZER PADS, FLIP-OVER			
LANE 3 ORDER		INSTRUCTIONS, ANSI			
TRIM PACKAGE 4		SERIALIZED TECHNICAL MEDIA KIT			
ENG, 74.5KW, C3.6, T4F		PRODUCT LINK, CELLULAR, PLE643			
BUCKET-GP, 1.31 YD3, IT		COUPLING, QD, THREADED CAPS			
CUTTING EDGE, TWO PIECE,WIDE		SHIPPING/STORAGE PROTECTION			
BUCKET-ROCK, HD, 24", 7.0 FT3		RUST PREVENTATIVE APPLICATOR			
COUPLER, PG, MAN.D.LOCK, BHL					
BELT, SEAT, 2" SUSPENSION					
TIRES, 12.5 80/19.5L-24, GY					
ON THE FOLLOWING TERMS: (All Rental Equipment F.O.B. Wagner Equipment CO.Yard)		Equipment Value \$		\$155,000.00	
1) For a minimum term of <u>48</u> and a maximum term of <u>48</u> 28-day periods commencing on <u>Jan 29, 2026</u>		AGREED ITEMIZED CHARGES			
2) For the rental of \$ <u>\$2,495.00</u> per month (plus taxes)		Rental \$		\$2,495.00	
3) Additional Terms:		Customer Delivery \$		\$0.00	
A. Lessee agrees to pay an additional rental payment of \$ <u>\$15.00</u> for each hour in excess of <u>0</u> hours, equipment usage time in any 28 consecutive day period. In the absence of an overtime rate, overtime will be charged at 1/176 of the 28-day rate for each hour's use in excess of 176 Hours in any one 28 consecutive day period.		Return Charge \$		\$0.00	
B. Tire wear (if applicable) will be charged at the rate of \$ <u>\$0.00</u> per 1/32 inch of wear per tire upon return.		Rental Equipment Protection %		0% \$0.00	
C. In the event of subsequent purchase of the unit, rental interest will be calculated at <u>0.9</u> % of the original value of the machine for any month within which the rental payment is received within ten days of the end of the rental period. Rental interest for all other months will be charged at <u>1.1</u> % of the original value of the machine.		PMAP Charges		\$0.00	
D. In the event that this machine is returned to Wagner Equipment Co. before the guaranteed rental period is completed, the rental rate will revert to \$ <u>\$0.00</u> per month plus applicable taxes.		Sales Tax		City (Incl. Delv.) 0% \$0.00	
Wagner Service Plan: 250/500/1000/2000 intervals are performed by Wagner for additional monthly fee. Customer Service Plan: 250/500 intervals are customer performed with aide of Wagner sent CAT Care Kits. 1000/2000 intervals are performed by Wagner and billed at time of conversion.		County		0% \$0.00	
x _____		RTD/PPRT		0% \$0.00	
		State		0% \$0.00	
		State (NM&TX)		0% \$0.00	
		SMM Tax %		0% \$0.00	
		BALANCE DUE		\$2,495.00	
		Payment Attached ☐ YES ☒ NO			
		RENTAL EQUIPMENT PROTECTION			
		Renter must elect A. or B. by signing below.			
		A. Renter elects to purchase Rental Equipment Protection from Owner on the machine retail value of \$ <u>\$0.00</u> at rate of <u>0</u> of the applicable rental period rental rate or a minimum of \$10.00. A deductible of \$5000.00 applies. (See Rental Equipment Protection on reverse side)			
		x _____			
		B. Renter declines Rental Equipment Protection and will cover the machine retail value of \$ <u>\$155,000.00</u> by providing his/her own all risks insurance coverage. (See INSURANCE on reverse side)			
		x _____			
CSA:					

CUSTOMER AGREES TO PROMPTLY ADVISE THE SALESMAN IF THE UNIT IS MOVED TO ANOTHER PROJECT AND TO PROVIDE ALL NECESSARY INFORMATION REGARDING ANY CHANGE IN LOCATION.

LESSOR BY: _____ Date: _____ SALESMAN NAME: Mora, Eugene
LESSEE BY: _____ Date: _____ SALESMAN PHONE NO.: _____

TERMS AND CONDITIONS (COLORADO, NEW MEXICO OR TEXAS)

1. Purchase Order Terms Excluded : The issuance of a purchase order or other document against this Rental Agreement and not a counter-offer, and no provision of such purchase order or any other document which varies from the terms hereof shall become a part of the Rental Agreement unless separately and specifically agreed to in writing by Lessor.

2. INDEMNIFICATION: INDEMNIFICATION, LESSEE AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS, THE COMPANY AGAINST ALL CLAIMS, POTENTIAL CLAIMS, DEMANDS, AND SUITS AND AGAINST ALL INJURIES (INCLUDING DEATH), DAMAGES, LOSSES, PENALTIES, EXPENSES, INSURANCE DEDUCTIBLE AND EXPENSE, ATTORNEY FEES (INCLUDING ATTORNEY FEES AND EXPENSES TO ENFORCE THIS AGREEMENT), OR OTHER LOSS OF ANY KIND WHETHER CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT OR ALLEGED NEGLIGENT ACTS OR OMISSIONS OF THE LESSEE (INCLUDING INJURY OR DEATH TO LESSEE EMPLOYEES) THE COMPANY MAY INCUR ARISING DIRECTLY OR INDIRECTLY FROM THE PICK-UP, USE, POSSESSION, OPERATION, TRANSPORT, REPAIR, OR RETURN BY LESSEE, SUB-LESSEE OR ANYONE FOR WHOSE ACTS LESSEE MAY BE HELD LIABLE, AND ANY USER OF THE EQUIPMENT WHICH IS THE SUBJECT OF THIS RENTAL AGREEMENT. TO THE EXTENT, IF AT ALL, SECTION 56-7-1 NMSA IS APPLICABLE TO THIS AGREEMENT, NO INDEMNIFICATION SHALL EXTEND TO LIABILITY, CLAIMS, DAMAGES, LOSSES OR EXPENSES, INCLUDING ATTORNEY'S FEES, ARISING OUT OF (i) THE PREPARATION OR APPROVAL OF MAPS, DRAWINGS, OPINIONS, REPORTS, SURVEYS, CHANGE ORDERS, DESIGNS OR SPECIFICATIONS BY AN INDEMNIFIED EMPLOYEE OF AN INDEMNIFIED PERSON; (ii) THE GIVING OF OR FAILURE TO GIVE DIRECTIONS OR INSTRUCTIONS BY AN INDEMNIFIED PERSON, OR THE AGENTS OR THE EMPLOYEES OF AN INDEMNIFIED PERSON, WHERE SUCH GIVING OR FAILURE TO GIVE DIRECTIONS OR INSTRUCTIONS IS THE PRIMARY CAUSE OF BODILY INJURY TO PERSONS OR DAMAGE TO PROPERTY.

3. Rental Term: The term of this Rental Agreement shall include the Rental Term specified above plus all additional time spent transporting the Equipment to and from Lessee, any renewals or extensions of the specified Rental Term, and any additional time required for Lessor to regain the full possession or control of, to make repairs to, or to discharge liens or encumbrances upon the Equipment.

4. Acceptance of Equipment: Unless Lessee gives written notice to Lessor specifying any defect in or other valid objection to the Equipment within 24 hours after receiving the same, it shall be conclusively presumed that such Equipment was in good operating condition when received and that Lessee accepted and approved the same as the Equipment described in this Rental Agreement.

5. Transportation: Unless otherwise specifically provided herein, Lessee shall pay all charges and expenses relating to transportation of the Equipment in connection herewith.

6. Renewal: Any failure to return the Equipment to Lessor upon the expiration of the Rental Term or a renewal period shall, at the option of Lessor, constitute a renewal hereof. The provisions of the Rental Agreement shall apply to every renewal period.

7. Disclaimer of Warranties: It is understood that Lessor is not the manufacturer of the Equipment and that Lessor makes no warranties against defects in material or workmanship, or relating to the capability or performance of the Equipment, or the profitability of its use. THERE ARE NO EXPRESS WARRANTIES BY LESSOR OF ANY KIND WITH RESPECT TO THE EQUIPMENT AND LESSOR DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE. UNDER NO CIRCUMSTANCES SHALL LESSOR BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES. Lessor hereby assigns to Lessee for the Rental Term all manufacturer's warranties applicable to the Equipment.

8. Rental Payments : Lessee agrees to pay the payment amount as set forth in this agreement. Lessee's payment is due in full upon receipt of invoice unless different terms are stated on the first page of this Contract. All payments shall be made to Lessor at its address set forth herein or at such other address as Lessor may from time to time specify in writing. Lessee waives all existing and future claims and offsets against any rent or other payments due under this Rental Agreement and agrees to pay all rent and perform all other obligations to Lessor hereunder when due regardless of any claim or offset that may be asserted by Lessee or on Lessee's behalf. Lessee's obligations hereunder shall not be suspended or discharged on account of Lessee's inability to use the Equipment due to any cause other than a breach of this Rental Agreement by Lessor. If Lessee fails to pay any part of the rental or any other sum required to be paid to Lessor within 30 days after the due date, Lessee shall pay as additional rent to Lessor interest of 1.75 percent per month on the delinquent amount. Such monthly interest charges shall be cumulative and all payments made by Lessee shall be applied to any accrued interest before to base rent.

9. Use of Equipment: Lessee represents and agrees that the Equipment is rented for commercial use and not for personal, family or household use. To minimize the possibility of personal injury or property damage; Lessee agrees to have the Equipment operated only by employees of Lessee properly trained and qualified in its operation and to take all other reasonable precautions to ensure that the equipment is transported and operated only in a safe and lawful manner. Lessee shall pay all expenses relating to operating the Equipment.

10. Location and Inspection : Lessee shall operate and when not in operation, store, the Equipment at the location(s) specified above and shall not remove the same from such location(s) without the prior consent of Lessor. Lessee agrees that Lessor shall have the right to enter any premises where the Equipment may be located at any reasonable time for purposes of inspecting the same and without notice or liability to Lessee remove or disable the Equipment if, in the opinion of Lessor, it is being used or kept in violation of this Rental Agreement.

11. Maintenance and Care: Lessee agrees at its own expense to maintain the Equipment in good working order, properly serviced and garaged, including performing all necessary repairs and replacements, and to return the Equipment to Lessor upon the expiration or termination hereof in the same condition as when received except for ordinary wear and tear. ALL REPLACEMENT PARTS SHALL BE ORIGINAL EQUIPMENT MANUFACTURERS' PARTS. Lessee shall pay for all labor, material and parts required for the proper operation and protection of the Equipment, including expendable items such as lubrication, cable, end bits, cutting edges, anti-freeze, belts and filters. Lessee shall be responsible for any tire damage or wear beyond ordinary wear and tear. The determination of ordinary or excessive wear and tear shall be made solely by Lessor in its reasonable discretion. If the Equipment is returned to Lessor in any condition inferior to the required hereby, Lessee shall pay Lessor upon receipt of invoice, as additional rent, all charges for cleaning, servicing, repairs and replacements necessary to restore the Equipment to the required condition.

12. Additions and Alterations: Lessee shall not make any additions or alterations to the Equipment without the prior written consent of Lessor. All additions or improvements made by Lessee shall belong to and become the property of Lessor and shall be included in the Equipment returned to Lessor upon the expiration or termination of this Rental Agreement; provided, however, that Lessor reserves the right to require Lessee to remove any such additions or alterations and to restore the Equipment to its condition as of the beginning of the Rental Term.

13. Rental Equipment Protection (REP): We offer Optional REP on select items of equipment. Rental Equipment Protection IS NOT INSURANCE; it is merely a waiver of certain claims of the Lessor for loss of or damage to the Lessor's equipment. If you have purchased our Rental Equipment Protection, you will have no liability to Lessor for physical damage to the applicable Rented Item(s), except that you will remain liable to the Lessor in all events for damage or loss caused in whole or in part by: (i) your breach of any provision of this Contract; (ii) failure to return Rented Item(s); (iii) misuse and/or abuse; (iv) malicious mischief or illegal acts; (v) damage that occurs while equipment is being operated on a roadway or while being transported; (vi) damage to tires; (vii) rental payments due under this agreement; and (viii) use of any item in violation of any policy of insurance. A minimum deductible of \$1,000 applies on equipment valued \$25,000 or less and a \$2,500 deductible applies on equipment valued greater than \$25,000.

14. Insurance: Lessee agrees to obtain and maintain property insurance coverage, at its own expense, on the Equipment against all risks in an amount not less than the total actual cash value thereof in all cases. Lessee shall also maintain comprehensive general liability insurance for not less than \$1,000,000 combined single limit coverage for bodily injury and property damage, or in such other amount(s) as Owner may from time to time require. Owner retains the right to approve or disapprove the insurance carrier and the form and contents of the policy. The insurance shall specify Owner as a named insured, shall be primary, without right of contribution from any other insurance carried by Owner, and shall provide that such insurance may not be cancelled or altered so as to affect the interest of Owner without at least thirty days prior written notice to Owner. All insurance covering loss or damage to the Equipment shall name Owner as sole loss payee. Lessee agrees: (i) to promptly notify Owner of any occurrence which may become the basis of an insurance claim hereunder, and (ii) to not make any adjustments with insurers without Owner's prior written consent.

15. RISK OF LOSS: EXCEPT AS OTHERWISE PROVIDED HEREIN RELATING TO THE OPTIONAL DAMAGE WAIVER, THE ENTIRE RISK OF LOSS OR DAMAGE TO THE EQUIPMENT DURING RENTAL TERM SHALL BE UPON LESSEE AND LESSEE AGREES TO INDEMNIFY AND HOLD OWNER HARMLESS FROM AND AGAINST ANY AND ALL LOSS OR DAMAGE TO THE EQUIPMENT FROM ANY AND ALL CAUSES. LESSEE SHALL PROMPTLY NOTIFY OWNER OF ANY LOSS OR DAMAGE TO THE EQUIPMENT.

16. RETURN OF EQUIPMENT: Upon the expiration or termination of this Rental Agreement Lessee shall at its own expense immediately return the Equipment to Lessor's Equipment yard or to such other destination as Lessor may specify within the same distance from Lessee's location.

17. Identification: Lessor may place decals or other markings on the Equipment identifying the same as property of Lessor. Lessee shall not remove or impair the function of any such markings.

18. Agreement of Rental Only: This agreement is one of rental only and Lessee shall not have, or acquire, any right title or interest, legal or equitable, in the Equipment or any part thereof except the right to use the same during the term and subject to the provisions of this Rental Agreement. Title to and Lessorship of the Equipment shall remain in Lessor. Lessee shall keep the Equipment free from levy, legal or equitable, tax and other claims, liens and encumbrances and upon request shall provide Lessor proof of payment of any taxes the nonpayment of which may result in a lien upon the Equipment. Lessee shall promptly pay as additional rent all expenses, including attorney fees Lessor may incur in defending or removing any claim, lien or encumbrance upon the Equipment. The Equipment shall remain personal property even though the Equipment or any part thereof may become attached to real property.

19. Sales of Equipment : Notice is hereby given that Wagner Rents, Inc. may assign its rights to sell equipment (and to purchase trade-in property, if applicable) described herein to Wagner Exchange LLC.

20. Default: Lessor shall be in default under this Rental Agreement upon the happening of any of the following events or conditions: (a) Lessee fails to pay any sum required to be paid hereunder by the due date; (b) Lessee fails at any time to obtain or maintain any insurance coverage required hereunder; (c) Lessee fails to perform or comply with any other obligations or condition hereunder; or (d) Lessee files for, or is subject to, any action of bankruptcy, reorganization, insolvency or receivership.

21. Remedies on Default: Upon any default by Lessee as provided in this Rental Agreement, (a) all rentals due or to become due under this agreement and all other sums owing by Lessee hereunder shall immediately become due and payable at the option of Lessor without notice or demand; (b) Lessor may retake possession of the Equipment where located and remove the same without legal process; (c) If this Lease contains a purchase option exercised by Lessee, Lessor may dispose of the Equipment or any part thereof at Lessee's expense as provided or permitted by law; and (d) Lessor may exercise any and all rights or remedies under the Uniform Commercial Code, Leases or other applicable laws or agreements. All remedies of Lessor shall be cumulative and not exclusive and may be exercised simultaneously or separately. It is further agreed that if Lessor shall dispose of the Equipment as provided herein, Lessor may immediately recover from Lessee as Liquidated damages, and not as a penalty, a sum equal to the aggregate of the following: all unpaid rentals and other sums due and payable hereunder; all accelerated future rentals for the balance of the Rental Term, discounted to present value at the rate of eight percent per annum; Lessor's estimated residual interest in the equipment, less the net proceeds of the disposition of the Equipment. Lessee shall pay upon demand all costs and expenses, including reasonable attorneys fees, incurred by Lessor in exercising any of its rights or remedies hereunder or enforcing any of the terms hereof, regardless of whether litigation is actually commenced or continued to final judgment.

22. Registration and Taxes: Lessee shall pay all registration fees, license fees, assessments, charges and taxes, together with any penalties or interest that may now or later be imposed by any taxing authority with respect to the Lessorship, possession, use, rental or value of the Equipment during the Rental Term, whether assessed against Lessor or Lessee and upon request shall provide to Lessor proof of payment of the same.

23. Entire Agreement; Modification and Waiver: This Rental Agreement contains the complete and exclusive statement of the agreement between the parties relating to its subject matter and shall not be amended or modified except in writing signed by the parties. No inconsistent or contrary terms contained in any existing or future purchase order issued by or for Lessee relating to the Equipment shall act to vary any term hereof unless separately and specifically agreed to by Lessor in writing. Time is of the essence hereof. Lessor's failure to require strict performance by Lessee of any provision hereof shall not waive Lessor's right thereafter to require strict performance thereof or of any other provision.

24. Financing Statements: Lessee appoints Lessor its true and lawful attorney to prepare and execute in Lessee's name and on Lessor's behalf any financing statement in order to protect Lessor's interest in the Equipment.

25. Assignment : Lessee may not assign, delegate, sublet, or otherwise transfer any of its rights or duties hereunder or with respect to the Equipment without the prior written consent of Lessor. Lessor may freely assign the sums due or to become due hereunder and Lessee agrees to recognize such assignment.

26. Force Majeure: Lessor shall not be liable for any failure or delay of delivery or in performing any obligation hereunder due to any casualty, cause or circumstance beyond its control.

27. Exposure to Hazardous Material or Waste: Lessee shall not expose the Equipment to any hazardous material or waste, in the event the Equipment is exposed to any hazardous material or waste, Lessee shall immediately (1) notify Lessor, and (2) completely clean and decontaminate the Equipment. If the Equipment cannot be completely clean, decontaminated and otherwise discharged from all adverse effects of such exposure. Lessee shall pay Lessor the full value of the Equipment, together with interest thereon at the rate of 1.5% per month from that date until the said Equipment sum is paid in full. Lessee indemnifies and holds Lessor harmless from any and all claims, actions, expenses, damages, costs and liabilities arising from any such exposure of the Equipment to hazardous material or waste. This indemnification survives and continues after the term of this lease.

28. Miscellaneous: This Rental Agreement shall be binding upon the respective heirs, personal representatives, successors, and assigns of the parties. If any provision of this instrument is held invalid by a court of competent jurisdiction it shall be considered deleted from this instrument but the remaining provisions shall be given effect. Lessee's obligations arising hereunder during the Rental Term shall survive the Rental Term and any termination hereof. Lessee represents and warrants to Lessor that Lessee has the power to make, enter, deliver and perform this Rental Agreement and that each person signing and delivering this instrument is duly authorized to do so on its behalf.

29. Governing Law: Venue This Rental Agreement shall be governed by and construed under the substantive laws of the State of Colorado, New Mexico or Texas, as applicable. Lessee agrees that any and all suits arising from the performance or any breach of the Rental Agreement may be commenced and maintained in the courts of Adams County, Colorado, Bernalillo County, New Mexico or El Paso County, Texas, as applicable, and Lessee irrevocably consents to such venue.

This instrument shall not become effective or binding upon Lessor until executed by an authorized representative of Lessor.

Customer Initials: _____

Date: _____



RENTAL/PURCHASE AGREEMENT

DATE Jan 29, 2026
QUOTE# 301449

Aurora, Colorado, Albuquerque, New Mexico, El Paso, Texas

PURCHASER		VILLAGE OF RUIDOSO			
S O L I D T O	STREET ADDRESS	313 CREE MEADOWS DRIVE		<SAME>	
	CITY/STATE	RUIDOSO, NM	COUNTY	LINCOLN NM	
	POSTAL CODE	88345	PHONE NO.	575 257 6023	
	EQUIPMENT		JERRY PARSONS	PHONE NO.	575 808 1235
CUSTOMER CONTACT:		PRODUCT SUPPORT JERRY PARSONS		PHONE NO.	575 808 1235
INDUSTRY CODE:		PRINCIPAL WORK CODE:			
PAYMENTS TERMS:		NET PAYMENT ON RECEIPT OF INVOICE ☒ OTHER ☐			
Ownership Customer #	75818	Invoice Customer #	75818	SALES TAX EXEMPTION# (if applicable)	CUSTOMER PO NUMBER
				CRS 01-404291-0	Ship Via El Paso
CUSTOMER INSURES		VALUE OF EQUIPMENT	\$228,000.00	AGENT	PHONE #
☐ INSURANCE BINDER ATTACHED		FOR INSURANCE:		POLICY #	
DESCRIPTION OF EQUIPMENT ORDERED / PURCHASED					
Hereby enter into a rental agreement to lease from WAGNER EQUIPMENT CO., hereinafter called the Company or Lessor, the following equipment:					
MAKE: CATERPILLAR		MODEL: 926	YEAR: 2026	NEW ☒	USED ☐
STOCK NUMBER: 541853		SERIAL NUMBER: 0K8E02288	SMU: 4		
To be used at or near the City of _____ in the County of _____ in the State of _____					
926 14A WHEEL LOADER		DIFFERENTIAL, LIMITED SLIP REAR		LIGHTS, STD, HALOGEN	
ENGINE		ENVIRONMENT, STANDARD		LIGHTS, ROADING, HALOGEN, RH	
PREP PACK, UNITED STATES		WEATHER, COLD START 120V		STANDARD RADIO (12V), DUAL USB	
PRODUCT LINK, CELLULAR PLE643		CAB, STANDARD		WINDSHIELD ACCESS STEPS	
FILM GP, WARNING, PL, ANSI		AIR CONDITIONING, R134A REF		TIRES, 20.5R25 MA MS301 ** L3	
STANDARD LIFT, COUPLER READY		ENGINE		FENDERS, STANDARD	
HYDRAULICS, STANDARD, SL		PUSH START, PASSCODE SECURITY		CTWT, STD, 538LBS, 2PCS	
HYDRAULICS, 2V		CAMERA, REAR VIEW		TOOLBOX AUX	
JOYSTICK 2V, STEERING WHEEL		MIRRORS, HEAT, ELEC ADJUST		HYDRAULIC OIL, STANDARD	
STEERING WHEEL, STANDARD		SEAT, DELUXE, TILT AND TELE		SERIALIZED TECHNICAL MEDIA KIT	
ON THE FOLLOWING TERMS: (All Rental Equipment F.O.B. Wagner Equipment CO.Yard)				Equipment Value \$ 228,000.00	
1) For a minimum term of 48 and a maximum term of 48 28-day periods commencing on Jan 29, 2026				AGREED ITEMIZED CHARGES	
2) For the rental of \$ 3,645.00 per month (plus taxes)				Rental \$ 3,645.00	
3) Additional Terms:				Customer Delivery \$ 0.00	
A. Lessee agrees to pay an additional rental payment of \$ 21.00 for each hour in excess of 0 hours, equipment usage time in any 28 consecutive day period. In the absence of an overtime rate, overtime will be charged at 1/176 of the 28-day rate for each hour's use in excess of 176 Hours in any one 28 consecutive day period.				Return Charge \$ 0.00	
B. Tire wear (if applicable) will be charged at the rate of \$ 0.00 per 1/32 inch of wear per tire upon return.				Rental Equipment Protection % 0% 0.00	
C. In the event of subsequent purchase of the unit, rental interest will be calculated at 0.9 % of the original value of the machine for any month within which the rental payment is received within ten days of the end of the rental period. Rental interest for all other months will be charged at 1.1 % of the original value of the machine.				PMAP Charges 0.00	
D. In the event that this machine is returned to Wagner Equipment Co. before the guaranteed rental period is completed, the rental rate will revert to \$ 0.00 per month plus applicable taxes.				Sales Tax City (Incl. Delv.) 0% 0.00	
Wagner Service Plan: 250/500/1000/2000 intervals are performed by Wagner for additional monthly fee. Customer Service Plan: 250/500 intervals are customer performed with aide of Wagner sent CAT Care Kits. 1000/2000 intervals are performed by Wagner and billed at time of conversion.				County 0% 0.00	
x _____				RTD/PPRT 0% 0.00	
				State 0% 0.00	
				State (NM&TX) 0% 0.00	
				SMM Tax % 0% 0.00	
				BALANCE DUE 3,645.00	
				Payment Attached ☐ YES ☒ NO	
RENTAL EQUIPMENT PROTECTION					
Renter must elect A. or B. by signing below.					
A. Renter elects to purchase Rental Equipment Protection from Owner on the machine retail value of \$ 0.00 at rate of 0 of the applicable rental period rental rate or a minimum of \$10.00. A deductible of \$5000.00 applies. (See Rental Equipment Protection on reverse side)					
x _____					
B. Renter declines Rental Equipment Protection and will cover the machine retail value of \$228,000.00 by providing his/her own all risks insurance coverage. (See INSURANCE on reverse side)					
x _____					
CSA:					

CUSTOMER AGREES TO PROMPTLY ADVISE THE SALESMAN IF THE UNIT IS MOVED TO ANOTHER PROJECT AND TO PROVIDE ALL NECESSARY INFORMATION REGARDING ANY CHANGE IN LOCATION.

LESSOR BY: _____ Date: _____ SALESMAN NAME: Mora, Eugene
LESSEE BY: _____ Date: _____ SALESMAN PHONE NO.: _____

TERMS AND CONDITIONS (COLORADO, NEW MEXICO OR TEXAS)

1. Purchase Order Terms Excluded : The issuance of a purchase order or other document against this Rental Agreement and not a counter-offer, and no provision of such purchase order or any other document which varies from the terms hereof shall become a part of the Rental Agreement unless separately and specifically agreed to in writing by Lessor.

2. INDEMNIFICATION: INDEMNIFICATION. LESSEE AGREES TO DEFEND, INDEMNIFY, AND HOLD HARMLESS, THE COMPANY AGAINST ALL CLAIMS, POTENTIAL CLAIMS, DEMANDS, AND SUITS AND AGAINST ALL INJURIES (INCLUDING DEATH), DAMAGES, LOSSES, PENALTIES, EXPENSES, INSURANCE DEDUCTIBLE AND EXPENSE, ATTORNEY FEES (INCLUDING ATTORNEY FEES AND EXPENSES TO ENFORCE THIS AGREEMENT), OR OTHER LOSS OF ANY KIND WHETHER CAUSED IN WHOLE OR IN PART BY ANY NEGLIGENT OR ALLEGED NEGLIGENT ACTS OR OMISSIONS OF THE LESSEE (INCLUDING INJURY OR DEATH TO LESSEE EMPLOYEES) THE COMPANY MAY INCUR ARISING DIRECTLY OR INDIRECTLY FROM THE PICK-UP, USE, POSSESSION, OPERATION, TRANSPORT, REPAIR, OR RETURN BY LESSEE, SUB-LESSEE OR ANYONE FOR WHOSE ACTS LESSEE MAY BE HELD LIABLE, AND ANY USER OF THE EQUIPMENT WHICH IS THE SUBJECT OF THIS RENTAL AGREEMENT. TO THE EXTENT, IF AT ALL, SECTION 56-7-1 NMSA IS APPLICABLE TO THIS AGREEMENT, NO INDEMNIFICATION SHALL EXTEND TO LIABILITY, CLAIMS, DAMAGES, LOSSES OR EXPENSES, INCLUDING ATTORNEY'S FEES, ARISING OUT OF (i) THE PREPARATION OR APPROVAL OF MAPS, DRAWINGS, OPINIONS, REPORTS, SURVEYS, CHANGE ORDERS, DESIGNS OR SPECIFICATIONS BY AN INDEMNIFIED EMPLOYEE OF AN INDEMNIFIED PERSON; (ii) THE GIVING OF OR FAILURE TO GIVE DIRECTIONS OR INSTRUCTIONS BY AN INDEMNIFIED PERSON, OR THE AGENTS OR THE EMPLOYEES OF AN INDEMNIFIED PERSON, WHERE SUCH GIVING OR FAILURE TO GIVE DIRECTIONS OR INSTRUCTIONS IS THE PRIMARY CAUSE OF BODILY INJURY TO PERSONS OR DAMAGE TO PROPERTY.

3. Rental Term: The term of this Rental Agreement shall include the Rental Term specified above plus all additional time spent transporting the Equipment to and from Lessee, any renewals or extensions of the specified Rental Term, and any additional time required for Lessor to regain the full possession or control of, to make repairs to, or to discharge liens or encumbrances upon the Equipment.

4. Acceptance of Equipment: Unless Lessee gives written notice to Lessor specifying any defect in or other valid objection to the Equipment within 24 hours after receiving the same, it shall be conclusively presumed that such Equipment was in good operating condition when received and that Lessee accepted and approved the same as the Equipment described in this Rental Agreement.

5. Transportation: Unless otherwise specifically provided herein, Lessee shall pay all charges and expenses relating to transportation of the Equipment in connection herewith.

6. Renewal: Any failure to return the Equipment to Lessor upon the expiration of the Rental Term or a renewal period shall, at the option of Lessor, constitute a renewal hereof. The provisions of the Rental Agreement shall apply to every renewal period.

7. Disclaimer of Warranties: It is understood that Lessor is not the manufacturer of the Equipment and that Lessor makes no warranties against defects in material or workmanship, or relating to the capability or performance of the Equipment, or the profitability of its use. THERE ARE NO EXPRESS WARRANTIES BY LESSOR OF ANY KIND WITH RESPECT TO THE EQUIPMENT AND LESSOR DISCLAIMS THE IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR ANY PARTICULAR PURPOSE. UNDER NO CIRCUMSTANCES SHALL LESSOR BE LIABLE FOR CONSEQUENTIAL OR INCIDENTAL DAMAGES. Lessor hereby assigns to Lessee for the Rental Term all manufacturer's warranties applicable to the Equipment.

8. Rental Payments : Lessee agrees to pay the payment amount as set forth in this agreement. Lessee's payment is due in full upon receipt of invoice unless different terms are stated on the first page of this Contract. All payments shall be made to Lessor at its address set forth herein or at such other address as Lessor may from time to time specify in writing. Lessee waives all existing and future claims and offsets against any rent or other payments due under this Rental Agreement and agrees to pay all rent and perform all other obligations to Lessor hereunder when due regardless of any claim or offset that may be asserted by Lessee or on Lessee's behalf. Lessee's obligations hereunder shall not be suspended or discharged on account of Lessee's inability to use the Equipment due to any cause other than a breach of this Rental Agreement by Lessor. If Lessee fails to pay any part of the rental or any other sum required to be paid to Lessor within 30 days after the due date, Lessee shall pay an additional rent to Lessor interest of 1.75 percent per month on the delinquent amount. Such monthly interest charges shall be cumulative and all payments made by Lessee shall be applied to any accrued interest before to base rent.

9. Use of Equipment: Lessee represents and agrees that the Equipment is rented for commercial use and not for personal, family or household use. To minimize the possibility of personal injury or property damage; Lessee agrees to have the Equipment operated only by employees of Lessee properly trained and qualified in its operation and to take all other reasonable precautions to ensure that the equipment is transported and operated only in a safe and lawful manner. Lessee shall pay all expenses relating to operating the Equipment.

10. Location and Inspection : Lessee shall operate and when not in operation, store, the Equipment at the location(s) specified above and shall not remove the same from such location(s) without the prior consent of Lessor. Lessee agrees that Lessor shall have the right to enter any premises where the Equipment may be located at any reasonable time for purposes of inspecting the same and without notice or liability to Lessee remove or disable the Equipment if, in the opinion of Lessor, it is being used or kept in violation of this Rental Agreement.

11. Maintenance and Care: Lessee agrees at its own expense to maintain the Equipment in good working order, properly serviced and garaged, including performing all necessary repairs and replacements, and to return the Equipment to Lessor upon the expiration or termination hereof in the same condition as when received except for ordinary wear and tear. ALL REPLACEMENT PARTS SHALL BE ORIGINAL EQUIPMENT MANUFACTURERS' PARTS. Lessee shall pay for all labor, material and parts required for the proper operation and protection of the Equipment, including expendable items such as lubrication, cable, end bits, cutting edges, anti-freeze, belts and filters. Lessee shall be responsible for any tire damage or wear beyond ordinary wear and tear. The determination of ordinary or excessive wear and tear shall be made solely by Lessor in its reasonable discretion. If the Equipment is returned to Lessor in any condition inferior to the required hereby, Lessee shall pay Lessor upon receipt of invoice, as additional rent, all charges for cleaning, servicing, repairs and replacements necessary to restore the Equipment to the required condition.

12. Additions and Alterations: Lessee shall not make any additions or alterations to the Equipment without the prior written consent of Lessor. All additions or improvements made by Lessee shall belong to and become the property of Lessor and shall be included in the Equipment returned to Lessor upon the expiration or termination of this Rental Agreement; provided, however, that Lessor reserves the right to require Lessee to remove any such additions or alterations and to restore the Equipment to its condition as of the beginning of the Rental Term.

13. Rental Equipment Protection (REP): We offer Optional REP on select items of equipment. Rental Equipment Protection IS NOT INSURANCE: it is merely a waiver of certain claims of the Lessor for loss of or damage to the Lessor's equipment. If you have purchased our Rental Equipment Protection, you will have no liability to Lessor for physical damage to the applicable Rented Item(s), except that you will remain liable to the Lessor in all events for damage or loss caused in whole or in part by: (i) your breach of any provision of this Contract; (ii) failure to return Rented Item(s); (iii) misuse and/or abuse; (iv) malicious mischief or illegal acts; (v) damage that occurs while equipment is being operated on a roadway or while being transported; (vi) damage to tires; (vii) rental payments due under this agreement; and (viii) use of any item in violation of any policy of insurance. A minimum deductible of \$1,000 applies on equipment valued \$25,000 or less and a \$2,500 deductible applies on equipment valued greater than \$25,000.

14. Insurance: Lessee agrees to obtain and maintain property insurance coverage, at its own expense, on the Equipment against all risks in an amount not less than the total actual cash value thereof in all cases. Lessee shall also maintain comprehensive general liability insurance for not less than \$1,000,000 combined single limit coverage for bodily injury and property damage, or in such other amount(s) as Owner may from time to time require. Owner retains the right to approve or disapprove the insurance carrier and the form and contents of the policy. The insurance shall specify Owner as a named insured, shall be primary, without right of contribution from any other insurance carried by Owner, and shall provide that such insurance may not be cancelled or altered so as to affect the interest of Owner without at least thirty days prior written notice to Owner. All insurance covering loss or damage to the Equipment shall name Owner as sole loss payee. Lessee agrees: (i) to promptly notify Owner of any occurrence which may become the basis of an insurance claim hereunder, and (ii) to not make any adjustments with insurers without Owner's prior written consent.

15. RISK OF LOSS: EXCEPT AS OTHERWISE PROVIDED HEREIN RELATING TO THE OPTIONAL DAMAGE WAIVER, THE ENTIRE RISK OF LOSS OR DAMAGE TO THE EQUIPMENT DURING RENTAL TERM SHALL BE UPON LESSEE AND LESSEE AGREES TO INDEMNIFY AND HOLD OWNER HARMLESS FROM AND AGAINST ANY AND ALL LOSS OR DAMAGE TO THE EQUIPMENT FROM ANY AND ALL CAUSES, LESSEE SHALL PROMPTLY NOTIFY OWNER OF ANY LOSS OR DAMAGE TO THE EQUIPMENT.

16. RETURN OF EQUIPMENT: Upon the expiration or termination of this Rental Agreement Lessee shall at its own expense immediately return the Equipment to Lessor's Equipment yard or to such other destination as Lessor may specify within the same distance from Lessee's location.

17. Identification: Lessor may place decals or other markings on the Equipment identifying the same as property of Lessor. Lessee shall not remove or impair the function of any such markings.

18. Agreement of Rental Only: This agreement is one of rental only and Lessee shall not have, or acquire, any right title or interest, legal or equitable, in the Equipment or any part thereof except the right to use the same during the term and subject to the provisions of this Rental Agreement. Title to and Lessorship of the Equipment shall remain in Lessor. Lessee shall keep the Equipment free from levy, legal or equitable, tax and other claims, liens and encumbrances and upon request shall provide Lessor proof of payment of any taxes the nonpayment of which may result in a lien upon the Equipment. Lessee shall promptly pay as additional rent all expenses, including attorney fees Lessor may incur in defending or removing any claim, lien or encumbrance upon the Equipment. The Equipment shall remain personal property even though the Equipment or any part thereof may become attached to real property.

19. Sales of Equipment : Notice is hereby given that Wagner Rents, Inc. may assign its rights to sell equipment (and to purchase trade-in property, if applicable) described herein to Wagner Exchange LLC.

20. Default: Lessor shall be in default under this Rental Agreement upon the happening of any of the following events or conditions; (a) Lessee fails to pay any sum required to be paid hereunder by the due date; (b) Lessee fails at any time to obtain or maintain any insurance coverage required hereunder; (c) Lessee fails to perform or comply with any other obligations or condition hereunder; or (d) Lessee files for, or is subject to, any action of bankruptcy, reorganization, insolvency or receivership.

21. Remedies on Default: Upon any default by Lessee as provided in this Rental Agreement, (a) all rentals due or to become due under this agreement and all other sums owing by Lessee hereunder shall immediately become due and payable at the option of Lessor without notice or demand; (b) Lessor may retake possession of the Equipment where located and remove the same without legal process; (c) if this Lease contains a purchase option exercised by Lessee, Lessor may dispose of the Equipment or any part thereof at Lessee's expense as provided or permitted by law; and (d) Lessor may exercise any and all rights or remedies under the Uniform Commercial Code, Leases or other applicable laws or agreements. All remedies of Lessor shall be cumulative and not exclusive and may be exercised simultaneously or separately. It is further agreed that if Lessor shall dispose of the Equipment as provided herein, Lessor may immediately recover from Lessee as Liquidated damages, and not as a penalty, a sum equal to the aggregate of the following: all unpaid rentals and other sums due and payable hereunder; all accelerated future rentals for the balance of the Rental Term, discounted to present value at the rate of eight percent per annum; Lessor's estimated residual interest in the equipment, less the net proceeds of the disposition of the Equipment. Lessee shall pay upon demand all costs and expenses, including reasonable attorneys fees, incurred by Lessor in exercising any of its rights or remedies hereunder or enforcing any of the terms hereof, regardless of whether litigation is actually commenced or continued to final judgment.

22. Registration and Taxes: Lessee shall pay all registration fees, license fees, assessments, charges and taxes, together with any penalties or interest that may now or later be imposed by any taxing authority with respect to the Lessorship, possession, use, rental or value of the Equipment during the Rental Term, whether assessed against Lessor or Lessee and upon request shall provide to Lessor proof of payment of the same.

23. Entire Agreement; Modification and Waiver: This Rental Agreement contains the complete and exclusive statement of the agreement between the parties relating to its subject matter and shall not be amended or modified except in writing signed by the parties. No inconsistent or contrary terms contained in any existing or future purchase order issued by or for Lessee relating to the Equipment shall act to vary any term hereof unless separately and specifically agreed to by Lessor in writing. Time is of the essence hereof. Lessor's failure to require strict performance by Lessee of any provision hereof shall not waive Lessor's right thereafter to require strict performance thereof or of any other provision.

24. Financing Statements: Lessee appoints Lessor its true and lawful attorney to prepare and execute in Lessee's name and on Lessor's behalf any financing statement in order to protect Lessor's interest in the Equipment.

25. Assignment : Lessee may not assign, delegate, sublet, or otherwise transfer any of its rights or duties hereunder or with respect to the Equipment without the prior written consent of Lessor. Lessor may freely assign the sums due or to become due hereunder and Lessee agrees to recognize such assignment.

26. Force Majeure: Lessor shall not be liable for any failure or delay of delivery or in performing any obligation hereunder due to any casualty, cause or circumstance beyond its control.

27. Exposure to Hazardous Material or Waste: Lessee shall not expose the Equipment to any hazardous material or waste, in the event the Equipment is exposed to any hazardous material or waste, Lessee shall immediately (1) notify Lessor, and (2) completely clean and decontaminate the Equipment. If the Equipment cannot be completely clean, decontaminated and otherwise discharged from all adverse effects of such exposure. Lessee shall pay Lessor the full value of the Equipment, together with interest thereon at the rate of 1.5% per month from that date until the said Equipment sum is paid in full. Lessee indemnifies and holds Lessor harmless from any and all claims, actions, expenses, damages, costs and liabilities arising from any such exposure of the Equipment to hazardous material or waste. This indemnification survives and continues after the term of this lease.

28. Miscellaneous: This Rental Agreement shall be binding upon the respective heirs, personal representatives, successors, and assigns of the parties. If any provision of this instrument is held invalid by a court of competent jurisdiction it shall be considered deleted from this instrument but the remaining provisions shall be given effect. Lessee's obligations arising hereunder during the Rental Term shall survive the Rental Term and any termination hereof. Lessee represents and warrants to Lessor that Lessee has the power to make, enter, deliver and perform this Rental Agreement and that each person signing and delivering this instrument is duly authorized to do so on its behalf.

29. Governing Law: Venue This Rental Agreement shall be governed by and construed under the substantive laws of the State of Colorado, New Mexico or Texas, as applicable. Lessee agrees that any and all suits arising from the performance or any breach of the Rental Agreement may be commenced and maintained in the courts of Adams County, Colorado, Bernalillo County, New Mexico or El Paso County, Texas, as applicable, and Lessee irrevocably consents to such venue.

This instrument shall not become effective or binding upon Lessor until executed by an authorized representative of Lessor.

Customer Initials: _____

Date: _____



DIGITAL AUTHORIZATION

CATERPILLAR TELEMATICS DATA AND CAT REMOTE SERVICES-SOFTWARE UPDATES PROCESS FOR SELECT PRODUCT LINK TELEMATICS AND CAT EQUIPMENT CONTROL MODULE SOFTWARE.

Customer equipment has installed devices that transmit data to Caterpillar Inc. ("Caterpillar").

Data transmitted to Caterpillar is used in accordance with Caterpillar's [Data Governance Statement](https://www.caterpillar.com/en/legal-notice/data-governance-statement.html) ("DGS"), which describes Caterpillar's practices for collecting, sharing and using data and information related to customer's machines, products, Devices or other Assets and their associated worksites. The DGS can be reviewed at <https://www.caterpillar.com/en/legal-notice/data-governance-statement.html>

Caterpillar's process for performing remote diagnostics and making available remote software and firmware updates and upgrades, such as configuration, patches, bug fixes, new or enhanced features, etc., for Assets and Devices is described in the [Cat® Remote Services – Software Update Process for select Product Link™ Telematics and Cat Equipment Control Module Software](https://www.cat.com/remoteservicesprocess?_ga=2.245276421.1412167159.1561985855-475983137.1559312215) document (the "RSP Document") The RSP Document can be reviewed at https://www.cat.com/remoteservicesprocess?_ga=2.245276421.1412167159.1561985855-475983137.1559312215.

Company acknowledges and agrees to data transmission to Caterpillar via devices installed on Company equipment or by other means as outlined and described in the DGS, and grants to Caterpillar the right to collect, use, and share such information, including to its Distribution Networks or other affiliates, in accordance with the [Caterpillar Data Governance Statement](#) . Company's authorization also applies to any data and information previously collected by Caterpillar.

AGREE ☐

DECLINE ☐

Company acknowledges and agrees to participate in Remote Services (including, remote diagnostics and remote updates and upgrades) and authorizes Caterpillar to remotely access, program, and install updates and upgrades for Company's Assets and Devices in accordance with the [Remote Services Process Document](#).

AGREE ☐

DECLINE ☐

The rights granted in this authorization survive the termination or expiration of the Company's subscriptions to any Digital Offerings. Except as set out in a written agreement between Company and Caterpillar expressly referencing the Data Governance Statement, this authorization supercedes and replaces any other authorizations with regard to the subject matter hereof.

Company

Company (Print)

Company Representative (Print)

Signature

Date

FOR DEALER USE ONLY

Company UCID

Company Representative CWS ID

Main Store Dealer Code

Dealer Representative Name

Dealer Representative CWS ID

AGENDA MEMORANDUM

Village of Ruidoso

MAYORAL REPORTS AND PRESENTATIONS - 1.

To:

Presenter(s): Lynn D. Crawford, Mayor

Meeting Date: February 10, 2026

Re: Presentation of New Employees, Promotions and Transfers

Item Summary:

Presentation of New Employees, Promotions and Transfers

Financial Impact:

None

Item Discussion:

New Hires:

- Sean Hydrick - Solid Waste Operator/Driver - DOH 2-9-26
- Reno Vaca - Water Utility Warehouse Tech - DOH 2-10-26

Promotions:

- Kyle Hawk - Water Level 3 - 12-16-25

Recommendations:

None

AGENDA MEMORANDUM

Village of Ruidoso

MAYORAL REPORTS AND PRESENTATIONS - 2.

To:

Presenter(s): Lynn D. Crawford, Mayor

Meeting Date: February 10, 2026

Re: Recognition of the Ted Martinez Lifetime Award from the New Mexico Water and Wastewater Association to Isaac Garcia

Item Summary:

Recognition of the Ted Martinez Lifetime Award from the New Mexico Water and Wastewater Association to Isaac Garcia

Financial Impact:

None

Item Discussion:

This honor is awarded to those that have been an operator and active member of the association for over twenty years.

Recommendations:

None

AGENDA MEMORANDUM

Village of Ruidoso

BOARD AND COMMISSION APPOINTMENTS - 1.

To:

Presenter(s): Lynn D. Crawford, Mayor

Meeting Date: February 10, 2026

Re: Discussion and Possible Action on Appointment of Levi Beaty as a Member and Joshua Long as an Alternate, to the SERTPO Board.

Item Summary:

Discussion and Possible Action on Appointment of Levi Beaty as a Member and Joshua Long as an Alternate, to the SERTPO Board.

Financial Impact:

None

Item Discussion:

Appointment of Levi Beaty as a Member and Joshua Long as an Alternate, to the SERTPO Board.

Recommendations:

To Approve Appointment of Levi Beaty as a Member and Joshua Long as an Alternate, to the SERTPO Board.

ATTACHMENTS:

[RUIDOSO SERTPO Confirmation Form.pdf](#)



OFFICIAL SERTPO COMMITTEE MEMBER(S) CONFIRMATION

As **Mayor** of the **Village of Ruidoso**, I hereby appoint the following individual(s) as Representative/Alternate to the [Southeast Regional Transportation Planning Organization \(SERTPO\)](#):

SERTPO Committee Representative (Full Name):	Levi Beaty
Title:	Public Works Director
Contact Telephone (Business/Home):	575-937-0544
Mailing Address (PO Box/Street Address):	313 Cree Meadows Drive
City/State/Zip Code:	Ruidoso, NM 88345
E-Mail Address:	levibeaty@ruidoso-nm.gov

SERTPO Committee Alternate (Full Name):	Josh Long
Title:	Public Works Assistant Director
Contact Telephone (Business/Home):	575-973-3824
Mailing Address (PO Box/Street Address):	313 Cree Meadows Drive
City/State/Zip Code:	Ruidoso, NM 88345
E-Mail Address:	joshualong@ruidoso-nm.gov

SERTPO Committee Member Representatives are the principal officials, or their designated alternates, representing the municipal, county and tribal governments. The Committee provides policy guidance in the development of SERTPO activities and takes all official actions. The SERTPO Committee reviews, rates and/or prioritizes transportation projects for its Regional Transportation Improvements Program Recommendations (RTIPR), state-or-federally-funded. The Committee may receive input from subcommittees.

SIGNED: _____
Lynn D. Crawford, Mayor

Date

AGENDA MEMORANDUM

Village of Ruidoso

BOARD AND COMMISSION APPOINTMENTS - 2.

To:

Presenter(s): Lynn D. Crawford, Mayor

Meeting Date: February 10, 2026

Re: Discussion and Possible Action on Appointment of Scarlet Kelly, to the Planning and Zoning Committee.

Item Summary:

Discussion and Possible Action on Appointment of Scarlet Kelly, to the Planning and Zoning Committee.

Financial Impact:

None

Item Discussion:

Appointment of Scarlet Kelly, to the Planning and Zoning Committee.

Recommendations:

To Approve Appointment of Scarlet Kelly, to the Planning and Zoning Committee.

ATTACHMENTS:

[Volunteer Application - Scarlet Kelly.pdf](#)



Volunteer Application

Boards and Commissions

Date: 1/13/26
(Applications held for 3 months)

Your Contact Information

Name: Scarlet Kelly
Street Address: 505 First St.
City & Zip Code: Ruidoso, NM 88345
Phone Number(s): 575.973.0303
E-Mail Address: scarletlkelly@gmail.com

Availability

Check your availability for volunteer service

☒ Weekday mornings ☒ Weekend mornings
☒ Weekday afternoons ☒ Weekend afternoons
☒ Weekday evenings ☒ Weekend evenings

Areas of Interests

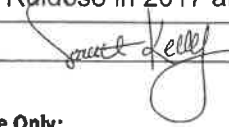
☐ Parks and Recreation Commission	☐ Cemetery Board
☐ Keeping Ruidoso Beautiful Committee	☐ Lodgers Tax Committee
☐ RSVP Committee	☒ Planning & Zoning Committee
☐ Military 365 Committee	☐ Library Board
☐ Green Tree Solid Waste Authority	☐ Forest Working Committee
☐ DWI Planning Council	☐ Capital Improvements Advisory Committee

Special Skills or Qualifications

Summarize the special skills and qualifications you have acquired from employment, previous volunteer work, or other boards/commissions/committees activities that would qualify you to serve on a

Village of Ruidoso (VOR) board or commission.

2 semesters in Construction Science at Texas A&M University; 2.5 years at commercial construction company in Bellingham, WA; General Contractor on personal new construction homes in Ruidoso in 2017 and 2025; STR owner/manager; small business owner; Realtor

Signature: 

For Office Use Only:

Appointment Date: _____

Board/Commission: P&Z PA

AGENDA MEMORANDUM

Village of Ruidoso

VILLAGE MANAGER REPORT - 1.

To:

Presenter(s): Ronald Sena, Village Manager

Meeting Date: February 10, 2026

Re: Village Manager's Report

Item Summary:

Village Manager's Report

Financial Impact:

None

Item Discussion:

Village Manager's Report

Recommendations:

None

ATTACHMENTS:

[2026.02.10 Manager's Report.pdf](#)



VILLAGE MANAGER'S REPORT

TO: Honorable Mayor Crawford and Village Council

DATE: February 10, 2026

RE: Village Manager's Report

ADMINISTRATION

State of the Village – Town Hall Meeting - Report of Progress for 2025 – On January 26th, Mayor Crawford delivered the State of the Village Address in person and Via a Virtual Town Hall meeting. Mayor Crawford's address covered the Village's response to the recent fires and flooding, current financial position, departments' highlights for 2025, department priorities and recommendations for 2025 and legislative priorities for 2026. Mayor Crawford also reported Village highlights, celebrated community successes, recognized areas for improvement, and set the policy agenda for the year ahead. This momentum is a result of the positive leadership that the Village has with our Mayor and Council members, and it is with their influence and decision making that the goals set in the Strategic Plan will be implemented.

Strategic Planning Session – Goal Setting – Village Leadership and Management Team met on January 27th and 28th for the annual Strategic Plan Workshop. Manager Sena along with Department Directors, Managers, and staff facilitated a strategic thinking session that engaged the operations of the organization, as well as drawing up the future of the Village. During the strategic planning session, Department Directors and Managers presented and shared each Department's Tactical plans which included their 2025 highlights and goals for 2026.

2026 Lincoln County Day in Santa Fe – The 2026 Lincoln County Day Reception is scheduled for Wednesday, February 4th in Santa Fe. There will be a Chamber hosted reception with Legislators at 5:30 pm at Drury Plaza Inn. During the event, there will be an opportunity to speak to our Legislators regarding concerns, if any, that may be affecting area communities.

2026 New Mexico State Legislative Session – The 57th Legislative Session opened at noon on January 20, 2026, and will end at Noon, on Saturday, February 19, 2026. The 2026 Legislative Session is a 30-day session. A reception will be hosted on Wednesday February 4th, 2026, by the NMML at La Fonda, in anticipation of the NM Municipal League Legislative Day on Thursday, February 5th, 2026, where A.J. Forte will present an overview of legislation that has been introduced, which will impact municipalities.

2025 ICIP Projects & 2026 Legislative Session Priorities - The Village of Ruidoso has compiled a list of the top 10 capital projects adopted in the Infrastructure Capital Improvements Plan (ICIP), which includes the Village's Top 5 priority projects submitted for capital outlay dollars during the upcoming legislative session. The State of New Mexico Property Control Act defines a capital outlay project as the acquisition, improvement, alteration, or reconstruction of assets of a long-term character that are intended to continue to be held or used, including land, buildings, machinery, furniture, and equipment. Capital outlay funding cannot be used for operating expenses; salaries; materials and supplies; events; brochures, pamphlets, and publications; or retroactive reimbursements of previous purchases.

The Top 10 Projects Include:

1. Workforce Housing
2. Bridge Replacement Projects
3. Street and Drainage Improvements
4. Sewer Line Rehabilitation
5. Sewer Line Extensions
6. Water and Sewer Line Extensions to Include Streets and Drainage
7. Removal of Trees and Water Shed Improvements
8. Damage Improvements/Flood Hazard Mitigation
9. Rio Ruidoso Restoration/Flood Hazard Mitigation.
10. Alto Dam Compliance & Improvements.

New Mexico Municipal League 2026 Legislative Priorities - The Second Session of the 57th Legislature will begin at noon on January 20, 2026. As usual, League members and staff have spent the interim developing key legislative priorities through the League's policy process, and meeting with legislators and other stakeholders to share municipalities' interests. The Municipal League Board of Directors approved the League's 2026 legislative priorities with a focus spanning emergency service, infrastructure, public records, water security, and protecting local authority.

These priorities are not exhaustive, and as always, the League's legislative team assesses bills throughout the session to determine potential municipal impacts, and, in consultation with the League's Executive Committee, determines positions of support or opposition, if necessary. League staff send out a weekly legislative bulletin during the session to update members on how priority bills are faring, identify new bills with potential municipal impacts, and request League member assistance to support or oppose bills.

Below is an overview of the top initiatives NMML will champion to empower our communities:

Key priorities for the 2026 session are:

- Investing in Water Infrastructure: Support for appropriations to the Water Project Fund to help close the gap between available funding and the more than \$600 million in project applications.
- Streamlining Water Project Approvals: Allowing the Water Trust Board to directly approve eligible Water Project Fund projects without waiting for legislative approval on specific projects, speeding up funding for shovel-ready infrastructure and avoiding costly construction delays.
- Defending Municipal Revenues: Opposing proposals that continue to erode municipal Gross Receipts Tax (GRT) revenues. Protecting GRT remains a top priority, as it serves as the primary source of revenue for most municipalities and is essential to funding public safety, infrastructure, and essential community services. Tax credits and deductions for industry continue to erode municipal revenues.

- **Protecting Local Decision-Making:** Defending local control against state preemption efforts that limit municipalities' ability to manage issues such as zoning, taxation, public safety, and housing policy. The League will advocate for local flexibility to craft solutions that reflect the diverse needs of New Mexico's communities.

2025 NMDOT TPF Grant Award for Village Roadway Improvements Project - NMDOT is pleased to inform you that your application for the Transportation Project Fund (TPF) for the project: Village of Ruidoso Roadway Maintenance Project To complete 4.1 miles of roadway maintenance improvements to include pavement rehabilitation, pavement preservation, roadway striping, utility cover adjustments, traffic control, construction observation & testing on Meander Dr., Cree Meadows Dr., White Mountain Meadows Dr., with a 1.5" mill, 1-1.5" remix of existing road, and with a 2" overlay though the use of a heater scarify process and/or Micro Surfacing process.

The Village of Ruidoso's project application was approved by the State Transportation Commission on August 27, 2025, and will be included in the New Mexico Department of Transportation's FY26 TPF Program. The total estimated cost for your project is \$2,000,000 the Department has allocated \$1,900,000 in TPF funds, with a local match requirement of \$100,000. Grant agreement was presented to Council at the October 7th Special meeting.

Grant Award 25-J2491-3 ("Project") Five Million Three Hundred Seventy-Four Thousand Five Hundred Dollars and Zero Cents (\$5,374,500.00), for housing projects statewide – Council approved grant agreement at the October 7th Special Council meeting with NM DFA Local Government Division in the amount (\$5,374,500). The grant scope of work is for housing projects statewide. The Village will be working closely with a housing developer on developing additional workforce housing projects. The Village has finalized property purchase which will be dedicated for workforce housing.

2025 New Mexico Water Trust Board Grant Application - The Village submitted eleven (11) final grant applications for the 2025-2026 Water Trust Board grant application cycle. The following projects applied for are listed below:

1. Cole Drive Waterline Replacement
2. Country Club Sewer System Improvements
3. Eagle Sewer Line Relocation
4. Juniper Rd Waterline Replacement
5. Pinecliff Sewer System Improvements
6. Ranier Sewer System Improvements
7. Tank Rehab Phase III
8. Town & Country Sewer System Improvements
9. Town & Country Water System Improvements
10. Upper Canyon Flood Mitigation
11. Upper Canyon Sewer Line Relocation

2025 New Mexico Colonias Infrastructure Emergency Application Presentation - The Village of Ruidoso was awarded a grant on the 2025 Colonias Emergency Infrastructure Grant Application, in an amount of \$4,000,000. The project scope of work includes design and construct on four disaster-affected roadways in the Village of Ruidoso to include pavement and base removal, installation of new pavement, base, curb and gutter, and culverts, on the streets listed below:

1. Brady Canyon Road
2. Ponderosa Drive

3. Maple Drive
4. Ash Drive

2026 New Mexico Colonias Infrastructure Application Process - Village staff are in the process of preparing and completing grant applications for the 2026 Colonias grant application cycle. Projects will include street and drainage improvements, along with replacing aging waterlines in the immediate project areas.

Monday with the Mayor Radio Show - Mayor Crawford continues the Radio Show on 1490 AM & 99.1 FM KRUI (The Mountain) on Monday mornings at 8:00 a.m. Mayor Crawford invites Elected Officials, the Village Manager and other Department Directors/Managers or Supervisors, and Special Guests to participate with him as he informs the community of activities, events, projects, and any other additional Village information. Mayor Crawford also reports on the outcome and decisions made in the Council meetings and has had citizens call in with questions or comments. This has been an excellent program promoting the teamwork and leadership of the Governing Body and staff.

U.S. Department of Commerce Invests \$2.3 Million for Roadway Infrastructure Improvements to Support Economic Growth in Ruidoso, New Mexico - U.S. Secretary of Commerce Gina Raimondo announced the Department's Economic Development Administration (EDA) is awarding a \$2.3 million grant to the Village of Ruidoso, New Mexico, for roadway infrastructure improvements needed to support business and economic growth. The Villages were awarded a Department of Finance and Administration Matching Grant Award for the EDA Grant, in the amount of \$465,600.00.

U.S. Highway 70 and NM Highway 48 intersection & NM Highway 48 Corridor Design Project - Task Orders were issued and approved by the Council to Bohannon Huston, for professional engineering services related to the grant project. This grant will design the restructure of the U.S. Highway 70 and NM Highway 48 intersection to improve access to the business district and support future economic growth. Design work is ongoing.

Upper Sudderth Street Revitalization Design Project - Task Orders were issued and approved by the Council to Stantec, for professional engineering services related to the grant project. The grant funds will be used to design a complete plan set and studies needed for construction bids to construct the plans. This grant design will include the following:

- Lighting
- Landscaping
- Redeveloped Roundabout
- Survey Work
- Drainage Study
- Signage
- Traffic Study to Support a Road Diet
- Proper Grading on the Pavement Will Be Needed to Correct Water Runoff Issues
- Curb & Gutters
- Driveway Aprons
- Sidewalks
- Drop Inlets
- Bump-Outs for Large Gateway Signage

603 Housing Development Project - This project consists of developing a community-oriented feel with a neighborhood design that includes 10 new homes on the property. The new homes will be both

2-bedroom and 3-bedroom homes. These homes are modular in nature and resemble stick-built homes. They include siding and porches on the exterior with a decorative front and all the comforts of home in the interior and 10x10 storage units.

603 Mechem-Work in progress

- Project experienced inclement weather that slowed project progress last week.
- Homespots inspection with CID is scheduled for Thursday of this week.
- Fencing contractor is scheduled to be onsite this week.
- white sands construction had poured the last curb before the weather hit.
- Once the project site dries out, White Sands will be able to continue dirt work.
- Curb work is the next item contractor will be working on.
- Waiting for cost estimate for construction of paved roadway with curb & gutter.
- Waiting for cost estimate on the exterior renovation of both existing cabins.

Martin Road Bridge Rehabilitation Project - The Martin Road Bridge Rehabilitation Project start date is TBD. The New Mexico Department of Transportation, District 2 Bridge crew will rehab the bridge by replacing the existing timbers and guardrails. The project has been fully designed, and materials have been ordered.

EyeOnWater Software - The Village of Ruidoso has offered water customers access to software called EyeOnWater, which has an incredibly positive impact on our property owners. EyeOnWater is consumer-engaged software that goes beyond traditional billing statements to connect utility water usage and their customers. The software enables utility customers to access and view their usage profile through easy-to-understand consumption graphs and provides a simple method to establish alerts. This is a perfect tool for those that winter elsewhere. The software is straightforward to set up and use on a computer or smartphone device, placing consumer data in the utility customers' hands. To sign up, you must visit <http://eyeonwater.com/signup> to create your online account. You must enter the service zip code and your billing account number. Instructions are available on the website (<http://Ruidoso-nm.gov>), or you can call the Village Hall at (575) 258-4343.

Fats, Oils, and Grease (FOG) - Fats, oils, and grease can cause blockages and overflows in the sewer collection system. Cooking grease is one of the primary causes of sewer line blockages that result in sewer overflows from manholes or backups. In addition to being costly to clean up, the overflows create potential for property damage and can lead to significant environmental, health and safety risks.

The Village of Ruidoso has a FOG inspection program for food service establishments. The FOG program consists of periodic inspections to determine compliance with the VOR sewer ordinance and to gather records of routine maintenance of grease traps.

VOR residents can help keep our sewer system flowing properly by properly disposing of cooking oil and grease. Here's how you can help.

- Do not dump cooking oil, fat, or grease into the kitchen sink or toilet.
- Do not use hot water and soap to wash grease down the drain because it will cool and harden in your pipes or in the sewer down the line.
- Do place cooked oil and meat fats in a sealed container and discard small quantities in your garbage.
- Do use paper towels to wipe residual grease or oil off of dishes, pots and pans prior to washing them.

With your continued assistance, we can prevent unnecessary service disruptions for residents and businesses.

PROJECT: Water Conservation – Public Awareness

Purpose:

- Combat the negative connotation of the Level 5 Water Restrictions
- Combat the negative connotation of the appearance of the water post-Little Bear Fire
- Encourage locals and visitors alike to engage in water conservation
- Increase awareness regarding the importance of water conservation in Ruidoso – especially post-Little Bear Fire
- Provide people with tips/helpful information on easy ways to conserve
- Ruidoso's water supply

Public Awareness:

- Weekly email blasts to keep businesses and residents aware of the water restrictions (beginning today and ending when all parties agree it is no longer necessary)
- Design a flyer to send home with RMSD students
- Send "village ambassadors" to all service club meetings within the next month to address the situation and have information to hand out
- Add a new page to the Village website that will have all of the water conservation tips available to site visitors
- Level 5 Water Restriction and what that means
- Bypassing Grindstone for the Village water supply
- Fix Your Flapper
- Adding a plastic bottle to the toilet tank
- Installing a shut-off valve

AIRPORT

January 2026 Operations & Fuel Summary:

2025 / 2026 Operations

256 / 329 Up 28.5%

2025 / 2026 Jet A Fuel

6866 / 4071 Down 40.7%

2025 / 2026 100LL Fuel

1176 / 1626 Up 38.26%

- There were 4 medical transports for the month of November.
- 01/06 Airport Manager attended Council Workshop.
- 01/09 Airport Manager attended Airport Managers Meeting in Albuquerque.
- 01/12 Airport Manager attended Community Charette Meeting.
- 01/13 Airport Manager attended Council meeting.
- 01/15 Airport Manager attended Director's meeting.
- 01/15 Airport Manager attended Community Charette Meeting.
- 01/22 Airport Manager attended VOR Winter Weather Coordination Call.

- 01/23 Airport Manager attended VOR Winter Weather Coordination Call.
- 01/26 Airport Manager attended VOR Winter Weather Coordination Call.
- 01/26 Airport Manager attended the State of the Village Address.
- 01/27 Airport Manager attended Emergency Special Council Meeting.
- 01/27 Airport Manager attended Airport Strategic Planning.

Daily Fuel Volume Sold						
Receipt Date: 01-Jan-26 to 31-Jan-26						
Merchant Number: 7836						
Receipt Date	Avgas 100LL	Jet A Fuel with FSII Additive	Avg W/S	Max W/S	Operations	Day
1-Jan-26	0	0	8.9	24	5	Th
2-Jan-26	44.5	320	12.5	26	10	Fr
3-Jan-26	68.4	452	7.8	21	41	Sa
4-Jan-26	208.4	272	5.6	12	40	Su
5-Jan-26	15.4		7.3	22	11	Mo
6-Jan-26	39.9	265	6.7	12	14	Tu
7-Jan-26	0	235	11.5	25	8	We
8-Jan-26	0	0	13.7	22	0	Th
9-Jan-26	0	0	10	22	3	Fr
10-Jan-26	170.1	250	5.8	10	8	Sa
11-Jan-26	146.2	495	4.6	10	15	Su
12-Jan-26	43.4	390	5.8	9	8	Mo
13-Jan-26	54.7	0	9.2	16	4	Tu
14-Jan-26	0	30	7.4	16	12	We
15-Jan-26	0	0	10.9	18	7	Th
16-Jan-26	32.4	252	8.1	15	16	Fr
17-Jan-26	33.1	0	6.4	16	7	Sa
18-Jan-26	110.5	294	10	22	13	Su
19-Jan-26	38.5	200	7	18	10	Mo
20-Jan-26	53.3	0	7.2	16	11	Tu
21-Jan-26	35.7	148	7.1	14	4	We
22-Jan-26	33.8	30	8.6	18	7	Th
23-Jan-26	0	288	8.4	18	3	Fr
24-Jan-26	0	0	5.7	12	0	Sa
25-Jan-26	0	0	6	22	0	Su
26-Jan-26	0	0	9.3	24	2	Mo
27-Jan-26	0	150	11.3	20	3	Tu
28-Jan-26	0	0	6.2	22	10	We
29-Jan-26	47.7	0	9.3	21	16	Th
30-Jan-26	360.9	0	6.5	14	24	Fr
31-Jan-26	88.8	0	7.5	17	17	Sa
	1625.7	4071			329	

	2026 Fuel		
Month	Jet A	100LL	Cumulative
January	4071	1626	5697
Februray			
March			
April			
May			
June			
July			
August			
September			
October			
November			
December			
Total	4071	1626	5697

CLERK

Staff coordinated with various Village of Ruidoso Departments and processed fourteen (14) requests for public information during January 2026. The coordination of these requests involves processing and tracking from initiation to completion to ensure the Village follows the Inspection of Public Records Act (IPRA). This entails assisting the public with completing the required form with enough specificity for clarification of their request. Staff then coordinate with the departments that have the requested documentation and either schedule a meeting with the IPRA requestor to inspect the documents or provide the copies and receipt payment. If needed, staff prepare correspondence to extend the response period as agreed upon with the department(s).

- Yvonne Vigil was appointed and swore her Oath of Office at the January 13, 2026 Regular Meeting.
- 2026 MOE Candidate Filing Day was held on January 6, 2026
- Clerk participated in training for MyGov software.
- Clerk participated in Ruidoso Winter Weather Coordination calls.
- Clerk attending State of the Village address.
- Clerk participated in Strategic Planning.
- Clerk's office along with a Certified Voting Machine Technician certified Early Vote Tabulators for the 2026 MOE Election on January 30, 2026.

COMMUNITY DEVELOPMENT

Planning Commission

Easement Vacation Approval Case #EV2026-01- Dennis Rich on behalf of Charles & Brenda Terry and Mark & Jolie Foster, is requesting to vacate a portion of a Utility Easement with the pending Replat of properties located at 110 Tennis Ct (Tract A, Block 2), 111 Tennis Ct (Tennis Court Tract, Block 2) & 106 Scenic Dr (Lot 4A, Block 2) of the Juniper Hills Subdivision. - **TABLED DUE TO LACK OF REPRESENTATIVE PRESENT**

Easement Vacation Approval Case #EV2026-02- Luis E. Landaverde on behalf of Randal L. & Janet Wechter is requesting to vacate Easements with the pending Replat of properties located at 118 Olympia Rd (Lot 1, Block 12, Unit 2), 120 Olympia Rd (Lot 2, Block 12, Unit 2), 122 Olympia Rd (Lot

3, Block 12, Unit 2) of the Alto Crest Subdivision, Ruidoso, New Mexico. - **RECOMMENDED FOR COUNCIL APPROVAL**

Variance Approval Case #PV2026-01- Bob & Cindy Dolgener requests approval of a variance to encroach 15 feet into the 25-foot front setback to place a single vertical row of 8 foot x 40 foot storage containers on property zoned C-1 Community Commercial District located at 318 Gavilan Canyon Road, Tract 2 of the John Brown Tracts. - **DENIED**

Site Plan Approval Case #SP2026-01- Village of Ruidoso on behalf of the Sierra Blanca Regional Airport is requesting Site Plan approval for the development of a renewable fuels facility located at 1000 NM-220, A Tract of Land Located Within Lincoln County, Alto, NM 88312. - **APPROVED**

Site Plan Approval Case #SP2026-02- Karla Murillo on behalf of ENMU Ruidoso is requesting Site Plan approval for the development of a new Workforce Training Facility located at 721 Mechem Drive, Lot 6 of the C.A. Eiland Tract, Ruidoso, New Mexico. - **APPROVED**

Workforce Housing Advisory Board:

The next Regular scheduled meeting is Tuesday, March 24, 2026.

Re-Addressing Update:

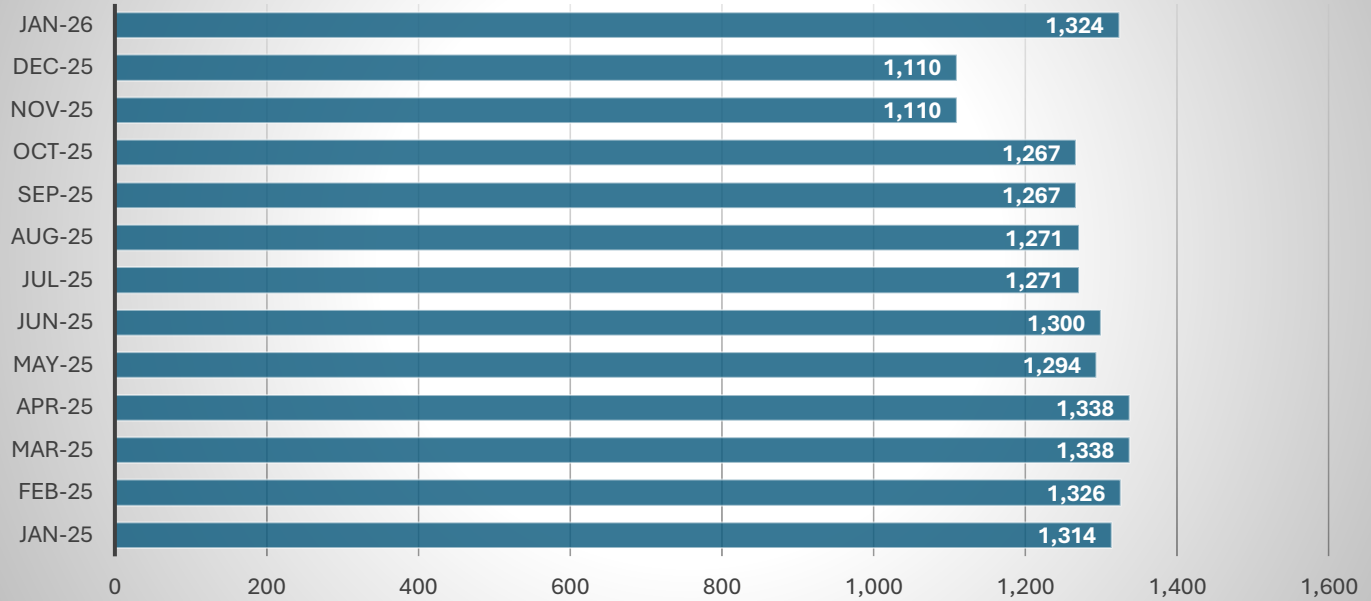
The re-addressing and renaming of roads are on hold for 18 months due to the South Fork, Salt Fire, and flood events. Chris Camacho will continue reviewing the data within the grids, and we will collaborate closely with the Streets, Water, and Solid Waste departments to identify any anomalies in the field that may not be reflected in the GIS data. Our focus will be on identifying duplicate road names. The identified roads are currently being reviewed to determine which names might be compatible with the areas requiring renaming efforts. The Address Committee will meet to evaluate a proposal of three names. Additionally, we will collaborate with the Public Information Officer (PIO) to develop an online survey to expedite the response process from property owners in the affected areas.

Short Term Rentals

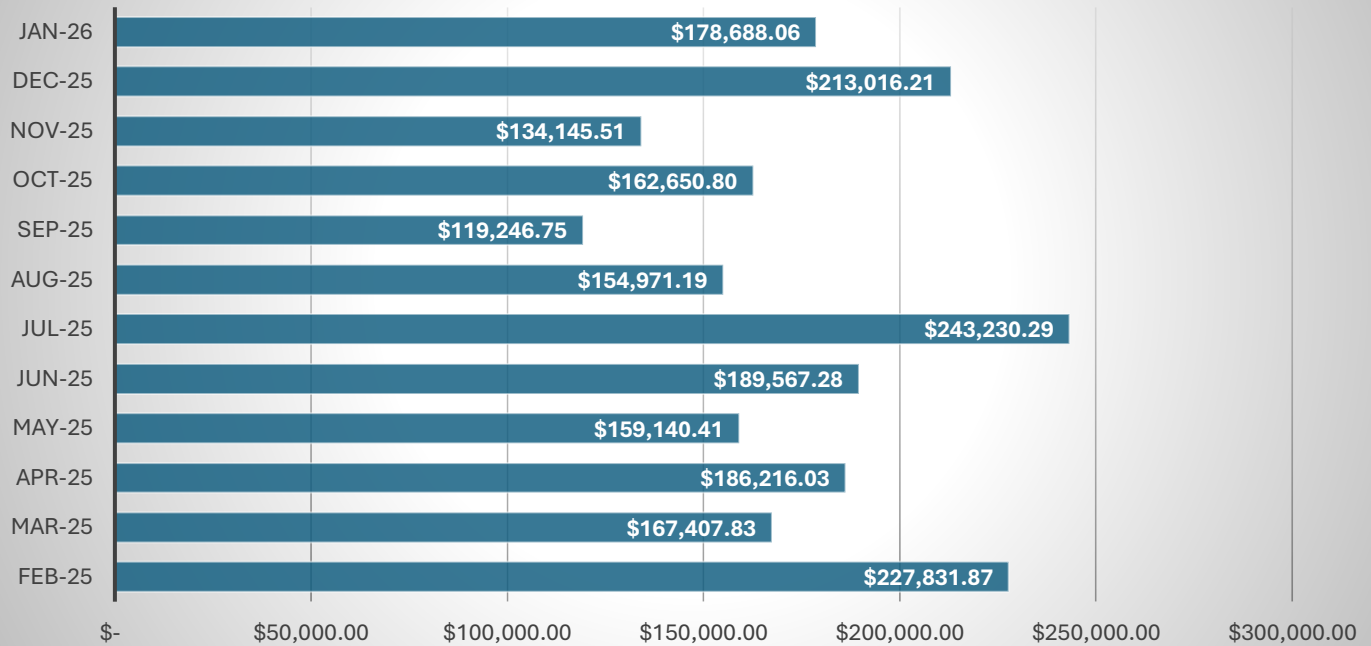
January 2026

The numbers for this month have increased but are not 100% accurate due to the ongoing configuration of the new software system. The number of STR permits reflects those that have been verified by both Village staff and Deckard. We believe the actual number of both permitted and unpermitted properties to be higher. Lodger's tax amounts will likely increase once the system is fully operational. Until the setup is complete, we will continue to **waive all late fees and penalties.**

STR Permits



Lodgers Tax Remittance



Inspection Tallies:

COMMERCIAL INSPECTIONS

ADDRESS	DATE	INSPECTOR	PERMIT#	ELECTRIC	PASS	FAIL
714 Mechem	1/8/2026	GDM	20240229e	1	1	
25992 US 70	1/15/2026	GDM	20250549a	1		1
25992 US 70	1/20/2026	GDM	20250549ba	1		1
1111 Mechem	1/20/2026	GDM	20250374e	1	1	
2515 Sudderth	1/21/2026	GDM	20230599e	1		1
25992 US HWY 70	1/26/2026	GDM	20250549a	1		1
25992 US HWY 70	1/26/2026	GDM	20250549ba	1		1
25992 US HWY 70	1/27/2026	GDM	20250549a	1		1
25992 US HWY 70	1/28/2026	GDM	20250549a	1	1	
25992 US HWY 70	1/28/2026	GDM	20250549fa	1	1	
25992 US HWY 70	1/28/2026	GDM	20250549ba	1	1	
703 Wingfield	1/30/2026	GDM	20260056	1	1	
104 Moon Dance Ridge	1/30/2026	GDM	20240607	1		1
			TOTAL	13	6	7

ADDRESS	DATE	INSPECTOR	PERMIT#	BLDG	PASS	FAIL
410 Gavilan Canyon	1/2/2026	GDM	20240827	1	1	
714 Mechem	1/8/2026	GDM	20250229	1	1	
816 Main	1/21/2026	GDM	20260031	1		1
25992 US HWY 70	1/23/2026	GDM	20250549	1		1
711 Main	1/23/2026	GDM	20250344	1	1	
1604 Sudderth	1/29/2026	GDM	20250021	1	1	
			TOTAL	6	4	2

ADDRESS	DATE	INSPECTOR	PERMIT#	PLUMB	PASS	FAIL
26116 US 70	1/9/2026	GDM	20250576	1	1	
2515 Sudderth	1/15/2026	GDM	20230399p	1	1	
1111 Mechem	1/15/2026	GDM	20250374p	1	1	
1111 Mechem	1/15/2026	GDM	20250374	1	1	
			TOTAL	4	4	0

ADDRESS	DATE	INSPECTOR	PERMIT#	MECH	PASS	FAIL
626 Del Norte	1/9/2026	GDM	20250548	1	1	
1111 Mechem	1/15/2026	GDM	20250374m	1	1	
			TOTAL	2	2	0

ADDRESS	DATE	INSPECTOR	BUSINESS	PASS	FAIL
524 Sudderth	1/20/2026	BP	1	1	
113 Queen Aire Ct	1/27/2026	BP	1	1	
104 S. Willow Rd	1/29/2026	BP	1		1
			TOTAL	3	1

RESIDENTIAL

ADDRESS	DATE	INSPECTOR	PERMIT#	ELECTRIC	PASS	FAIL
102 Cummings	1/2/2026	GDM	20250189e	1	1	
250 Pueblo Loop	1/5/2026	GDM	20250257e	1		1
250 Pueblo Loop	1/6/2026	GDM	20250257e	1	1	
168 Walter Hagan	1/7/2026	GDM	20240460e	1	1	
147 Sonterra	1/8/2026	GDM	20250136	1		1
314 Santiago Circle	1/8/2026	GDM	20220929	1	1	
211 Sudderth	1/9/2026	GDM	20240484e	1	1	
140 Water Spirit	1/13/2026	GDM	20240472e	1	1	
165 Deer Park	1/15/2026	GDM	20250751e	1	1	
514 MTN High Circle	1/16/2026	GDM	20250386e	1	1	
117 Crown Ridge	1/16/2026	GDM	20240380e	1	1	
125 Saddleback	1/20/2026	GDM	20250653	1	1	
128 Kreuzer Rd	1/22/2026	GDM	20250793	1		1
103 Via Selva	1/26/2026	GDM	20260021	1	1	
TOTAL				14	11	3

ADDRESS	DATE	INSPECTOR	PERMIT#	BUILDING	PASS	FAIL
1003 Main	1/6/2026	JK	20250346	1	1	
113 Pat Thompson	1/6/2026	JK	20230346	1		1
219 Golden Eagle CT	1/6/2026	JK	20250800	1	1	
106 Cougar	1/6/2026	JK	20250724	1	1	
146 Antler	1/6/2026	JK	20250771	1	1	
221 Hull	1/7/2026	JK	20250687	1	1	
229 Country Club	1/7/2026	JK	20250845	1	1	
103 Del Mar	1/7/2026	JK	20240210	1	1	
272 Pine Shadow Trl	1/7/2026	JK	20250319	1	1	
125 Saddleback	1/7/2026	JK	20250653	1	1	
1142 Little Creek	1/7/2026	JK	20250821	1	1	
711 Main Road	1/8/2026	JK	20250349	1		1
122 Coronado	1/8/2026	JK	20260003	1	1	

137 Crown Ridge	1/8/2026	JK	20250145	1	1	
150 Neill	1/8/2026	JK	20250794	1	1	
113 Pat Thompson	1/8/2026	JK	20230346	1	1	
115 Topside	1/8/2026	JK	20240550	1	1	
168 Walter Hagan	1/9/2026	JK	20240460	1	1	
214 Excalibur	1/12/2026	JK	20240055	1	1	
107 High Country Trl	1/12/2026	JK	20250379	1	1	
250 Pueblo Loop	1/13/2026	JK	20250257	1		1
194 Rainmaker	1/13/2026	JK	20250681	1		1
1003 Main	1/5/2026	GDM	20250346	1		1
120 Buckingham	1/5/2026	GDM	20250614	1		1
106 Cougar	1/5/2026	GDM	20250724	1		1
353 Sandesta	1/5/2026	GDM	20230755	1	1	
109 Pinky	1/6/2026	GDM	20250867	1	1	
117 Snowflake	1/6/2026	GDM	20250860	1	1	
116 Glade	1/7/2026	GDM	20250776	1	1	
168 Walter Hagan	1/7/2026	GDM	20240460	1		1
305 Swallow	1/13/2026	GDM	20250848	1		1
142 Rowan	1/14/2026	JK	20260015	1		1
194 Rain Maker	1/14/2026	JK	20250681	1	1	
250 Pueblo Loop	1/14/2026	JK	20250257	1	1	
120 Buckingham DR	1/15/2026	JK	20250614	1	1	
142 Rowan	1/15/2026	JK	20260015	1	1	
143 Lower Terrace	1/15/2026	JK	20260010	1	1	
106 Augusta CT	1/15/2026	JK	20250722	1	1	
252 Pueblo Loop	1/15/2026	JK	20250258	1	1	
237 Cedar Creek	1/16/2026	JK	20250101	1	1	
108 Lost MTN CT	1/20/2026	JK	20250838	1		1
1104 Main	1/20/2026	JK	20250238	1	1	
1135 Main	1/20/2026	JK	20250413	1		1
229 Country Club	1/20/2026	JK	20250845	1	1	
143 Lower Terrace	1/20/2026	JK	20260010	1	1	
122 Half Circler DR	1/20/2026	JK	20250478	1		1
184 Musketball	1/20/2026	JK	20250170	1		1
117 Crown Ridge	1/20/2026	JK	20250380	1		1
104 St Andrews	1/20/2026	JK	20240624	1	1	
168 Walter Hagan	1/20/2026	JK	20240460	1	1	

165 Deer Park	1/20/2026	JK		1		1
105 Alpine Village	1/20/2026	JK		1	1	
147 Merlyn	1/22/2026	JK	20250558	1	1	
112 Whirlaway	1/22/2026	JK	20250857	1	1	
127 Larch	1/22/2026	JK	20260033	1	1	
120 Torrey Pines Trl	1/22/2026	JK	20250757	1	1	
165 Deer Park	1/22/2026	JK	20250757	1	1	
122 Ben Hogan	1/22/2026	JK	20250460	1	1	
103 Plumas	1/16/2026	GDM	20250218	1	1	
106 Chiracahua	1/20/2026	GDM	20250369	1		1
103 E Riverside	1/21/2026	GDM	20250853	1	1	
111 Rooney	1/21/2026	GDM	20250862	1	1	
308 Raymond Buckner	1/21/2026	GDM	20250828	1	1	
109 Ranier	1/21/2026	GDM	20250868	1	1	
122 Half Cir	1/21/2026	GDM	20250478	1	1	
227 Lakeshore	1/26/2026	JK	20250354	1	1	
204 Lee Trevino	1/26/2026	JK	20240608	1	1	
106 Pine Haven Ct	1/26/2026	JK	20250850	1	1	
204 Lee Trevino	1/27/2026	JK	20240608	1	1	
2800 Sudderth	1/28/2026	JK	20260034	1	1	
103 Del Mar	1/28/2026	JK	20240210	1	1	
237 Cedar Creek	1/28/2026	JK	20250101	1		1
252 Pueblo Loop	1/28/2026	JK	20250258	1	1	
250 Pueblo Loop	1/28/2026	JK	20250257	1	1	

121 Antler	1/28/2026	JK	20250557	1	1	
111 Copper CT	1/29/2026	JK	20250237	1	1	
1135 Main	1/30/2026	JK	20250413	1	1	
120 Elk Run	1/30/2026	JK	20250349	1	1	
150 Neill Rd	1/30/2026	JK	20250794	1	1	
108 Pinecone	1/30/2026	JK	20250787	1	1	
125 Saddleback	1/22/2026	GDM	20250653	1		1
106 Pinehaven	1/22/2026	GDM	20250850	1		1
214 Excalibur	1/23/2026	GDM	20240055	1	1	
123 Pojoaque	1/23/2026	GDM	20250841	1	1	
165 Deer Park	1/23/2026	GDM	20250432	1	1	
TOTAL				85	65	20

ADDRESS	DATE	INSPECTOR	PERMIT#	PLUMB	PASS	FAIL
111 Mt Hood	1/5/2026	GDM	20250085p	1	1	
111 Mt Hood	1/5/2026	GDM	20250085p	1	1	
123 Chance Loop	1/6/2026	GDM	20250302p	1	1	
219 Hull	1/6/2026	GDM	20250686p	1	1	
305 Swallow Dr	1/6/2026	GDM	20250848	1	1	
876 State HWY 48	1/7/2026	GDM	20250735p	1		1
140 Water Spirit	1/12/2026	GDM	20250472	1		1
117 Crown Ridge	1/13/2026	GDM	20250380p	1	1	
140 Water Spirit	1/13/2026	GDM	20240472p	1		1
250 Pueblo Lp.	1/13/2026	GDM	20250257p	1	1	
205 Coal	1/13/2026	GDM	20260002	1	1	
140 Water Spirit	1/15/2026	GDM	20250472p	1	1	
247 Lincoln Hill	1/15/2026	GDM	20250225p	1	1	
180 Musketball	1/16/2026	GDM	20250408p	1	1	
180 Musketball	1/16/2026	GDM	20250408p	1	1	
106 Chiracahua	1/20/2026	GDM	20250365	1		1
100 Rowan	1/20/2026	GDM	20250872	1		1
125 Saddleback	1/22/2026	GDM	20250653p	1	1	
116 Glade	1/23/2026	GDM	20250776p	1	1	
315 Lincoln Hills	1/29/2026	GDM	20250225p	1	1	
TOTAL				20	15	5

ADDRESS	DATE	INSPECTOR	PERMIT#	MECH	PASS	FAIL
111 Mt Hood	1/5/2026	GDM	20250085m	1	1	
168 Walter Hagan	1/6/2026	GDM	20240460m	1	1	
140 Water Spirit	1/12/2026	GDM	20250472	1	1	
101 Ben Horton	1/13/2026	GDM	20250045	1	1	
117 Crown Ridge	1/13/2026	GDM	20250380m	1	1	
250 Pueblo Lp.	1/13/2026	GDM	20250257m	1	1	
103 Plumas	1/16/2026	GDM	20250218m	1	1	
180 Musketball	1/16/2026	GDM	20250408m	1	1	
305 Swallow	1/20/2026	GDM	20250848	1	1	
106 Chiracahua	1/20/2026	GDM	20250369	1		1
180 Musketball	1/22/2026	GDM	20250408m	1	1	
125 Saddleback	1/22/2026	GDM	20250653m	1	1	
315 Sandesta	1/29/2026	GDM	20250580m	1	1	
TOTAL				13	12	1

SHORT TERM RENTAL

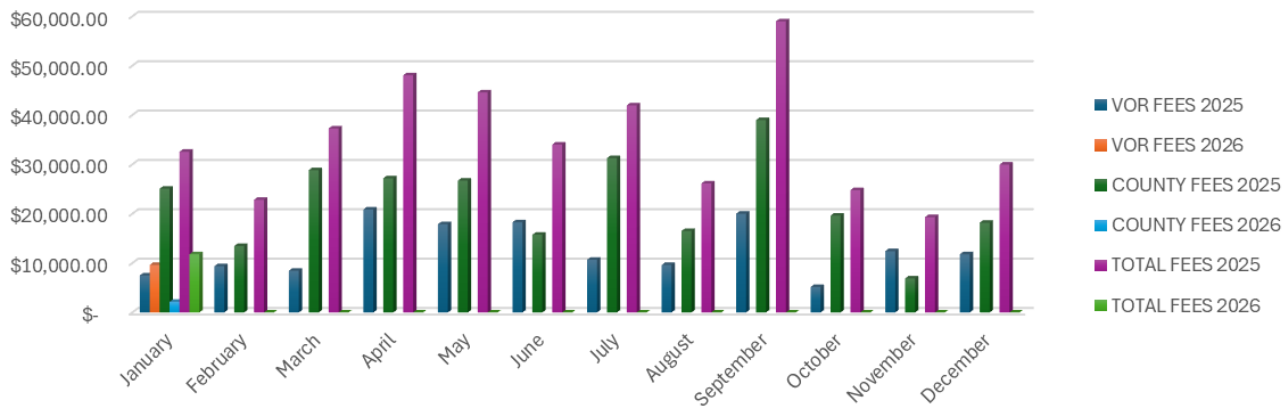
ADDRESS	DATE	INSPECTOR		STR	PASS	FAIL
108 Blazers Mill	1/2/2026	BP	920210	1	1	
119 Nogal Pl	1/6/2026	BP	907934	1	1	
119 Nogal Pl	1/7/2026	BP	920014	1	1	
125 Reese Dr	1/8/2026	BP	919952	1	1	
100 James Place	1/8/2026	BP	208103	1	1	
102 Lea St.	1/9/2026	BP	901232	1	1	
602 Main Rd	1/9/2026	BP	920488	1	1	
608 B Main Road	1/9/2026	BP		1	1	
608 A Main Road	1/9/2026	BP	228033	1	1	
102 Alhambra	1/9/2026	BP	901014	1	1	
145 Whirlaway	1/9/2026	BP	910430	1	1	
105 Squirrel Ln	1/9/2026	BP	227871	1	1	
116 Dufo	1/9/2026	BP	228017	1	1	
119 Singing Pines	1/9/2026	BP	907968	1	1	
128 Rose Ave	1/9/2026	BP	208244	1	1	
511 Third St	1/9/2026	BP	198359	1	1	
107 N Oak Dr	1/9/2026	BP	228053	1	1	
103 Valley View	1/9/2026	BP	902056	1	1	
604 White Mountain Dr #602	1/13/2026	BP	208312	1	1	
103 Yodel	1/13/2026	BP	218145	1	1	
310 Redwood	1/13/2026	BP	228018	1	1	
335 Country Club Dr	1/13/2026	BP	916870	1		1
101 Cummings Dr	1/15/2026	BP	208109	1	1	
238 Hemlock Circle	1/15/2026	BP	198200	1	1	
477 Paradise Canyon Rd	1/20/2026	BP	198366	1	1	
110 Pat Willingham Ct.	1/20/2026	BP	919946	1	1	

137 King Richard	1/22/2026	BP		1	1	
524 Mountain High Circle	1/22/2026	BP		1	1	
214 Metz Dr 230C	1/22/2026	BP	217620	1	1	
214 Metz Dr 252C	1/22/2026	BP		1	1	
85 Geneva TH85	1/22/2026	BP		1	1	
20 Grenoble TH20	1/22/2026	BP	227941	1	1	
214 Metz Dr 248C	1/22/2026	BP	218065	1	1	
214 Metz Dr 233C	1/22/2026	BP	217619	1	1	
107 Lost Mountain Ct.	1/28/2026	BP	903944	1	1	

106 Timberline Ct.	1/28/2026	BP	218004	1	1	
435 Second St.	1/30/2026	BP	920472	1	1	
509 Second St	1/30/2026	BP	918338	1	1	
430 River Trl	1/30/2026	BP	920470	1	1	
527 Second St	1/30/2026	BP	208205	1	1	
TOTAL				40	39	1

VILLAGE OF RUIDOSO BUILDING PERMITS COMPARATIVE - 2025 AND 2026								
MONTH	VOR FEES 2025	VOR FEES 2026	COUNTY FEES 2025	COUNTY FEES 2026	TOTAL FEES 2025	TOTAL FEES 2026	TOTAL VALUATIONS 2025	TOTAL VALUATIONS 2026
January	\$ 7,491.69	\$ 9,629.12	\$ 25,077.30	\$ 2,163.40	\$ 32,568.99	\$ 11,792.52	\$ 2,760,406.92	\$ 1,653,134.12
February	\$ 9,371.54		\$ 13,458.90		\$ 22,830.44	\$ -	\$ 2,061,923.19	
March	\$ 8,453.56		\$ 28,827.13		\$ 37,280.69	\$ -	\$ 3,638,577.61	
April	\$ 20,865.44		\$ 27,193.12		\$ 48,058.56	\$ -	\$ 6,067,235.97	
May	\$ 17,887.34		\$ 26,710.60		\$ 44,597.94	\$ -	\$ 5,317,743.76	
June	\$ 18,275.47		\$ 15,755.67		\$ 34,031.14	\$ -	\$ 3,802,157.58	
July	\$ 10,685.45		\$ 31,280.72		\$ 41,966.17	\$ -	\$ 4,087,100.55	
August	\$ 9,626.41		\$ 16,511.31		\$ 26,137.72	\$ -	\$ 3,147,677.95	
September	\$ 20,011.38		\$ 38,982.30		\$ 58,993.68	\$ -	\$ 6,944,432.63	
October	\$ 5,168.56		\$ 19,630.53		\$ 24,799.09	\$ -	\$ 1,455,908.60	
November	\$ 12,421.28		\$ 6,899.14		\$ 19,320.42	\$ -	\$ 1,710,004.60	
December	\$ 11,785.16		\$ 18,183.95		\$ 29,969.11	\$ -	\$ 5,467,000.45	
TOTAL PER YEAR	\$ 152,043.28	\$ 9,629.12	\$ 268,510.67	\$ 2,163.40	\$ 420,553.95	\$ 11,792.52	\$ 46,460,169.81	\$ 1,653,134.12

2025/2026 VOR vs COUNTY FEES

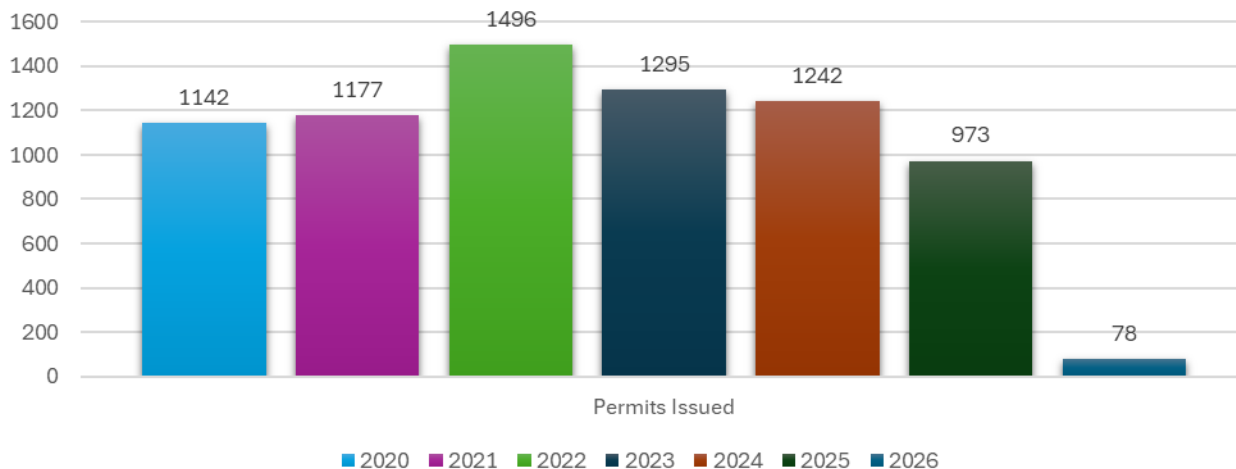


Number of Permits Issued 2024 vs 2025 vs 2026

MONTH	2024	2025	2026
January	80	89	78
February	112	74	
March	98	116	
April	109	113	
May	100	124	
June	76	110	
July	117	117	
August	93	75	
September	183	99	
October	103	35	
November	99	53	
December	72	67	
TOTAL	1242	1072	78

Year	Permits Issued
2020	1142
2021	1177
2022	1496
2023	1295
2024	1242
2025	1072
2026	78

Building Permit Issued Comparison 2020 to Present



Business Registrations Issued:

NEW BUSINESS REGISTRATION JANUARY 2026			
Business #	NAME	LOCATION	BUSINESS TYPE
BR2026-5	J. PRESCOTT	138 CORONADO DR	STR
BR2026-1	THE CROW AT MARTY'S GOLF HOUSE	1129 MECHEM DRIVE SUITE C	FOOD SERVICES
BR2026-2	STITCH'N DESIGNS	26 MEADOWVIEW ROAD	RETAIL
BR2026-3	MAEDGEN, LLC	106 LINCOLN ROAD	CLEANING
BR2026-4	GOLDEN SKY RESIDENTIAL	PO BOX 849	PLUMBING & CONSTRUCTION
BR2026-6	TEXAS REPUBLIC SIGNS	2211 PEACH RD	SIGN INSTALLER CONTRACTOR
BR2026-7	THOMPSON BUILDERS LLC	113 CHULA VISTA PL	CONSTRUCTION MANAGEMENT
BR2026-8	MOUNTAIN GOODNESS + GRACE	160 SCREAMING EAGLE	JEWELRY SHOP/RETAIL
BR2026-9	BLACK DIAMOND CLEANING	102 CLOVER DR	CLEANING
BR2026-10	MAVERICK ROOFING	3223 SOUTH LOOP	CONTRACTOR/ROOFING
BR2026-11	REGULATORS ELECTRIC LLC	612 S 4TH ST	CONTRACTOR/ELECTRIC
BR2026-12	BUSY B'S CLEANING LLC	PO BOX 162	RENTAL CLEANING
BR2026-13	DEER IV HOLDINGS LLC	127 BONANZA DR	LIABILITY
BR2026-14	TRISTRONG COACHING	1017 MECHEM DR	COACHING
BR2026-15	ARKONSTONE'S ARBITRARIUM	501 WINGFIELD ST	SALES BOOTH REN FAIRE
BR2026-16	INSIGHT CONSTRUCTION	318 SUDDERTH DR	CONSTRUCTION MANAGEMENT
BR2026-17	RUIDOSO BICYCLE STORE	1017 MECHEM DR	SALES AND REPAIRS
BR2026-18	RT ELECTRIC	480 N 17TH ST	CONTRACTOR/ELECTRIC
BR2026-19	BEAR CREEK PARK'N'PACK STORAGE LLC	567 GAVILAN CANYON RD	STORAGE
BR2026-20	THE VILLAGE BIKE SHOP	1017 MECHEM DR	SALES
BR2026-21	JL CREATION SUBLIMATION	1707 VAN CT	SALES
BR2026-22	DESERT STORM ROOFING	52 LOS LOMAS CIR	CONTRACTOR/ROOFING
BR2026-23	J. GUTIERREZ	120 LOWER TERRACE DR #20	STR

CONVENTION CENTER

EVENTS

DATE	EVENT	APPROX. # ATTENDEES
Jan. 7, 2026	Sierra Blanca Wildland Fire	100
Jan. 8-9, 2026	Region 9 Education Coop	128
Jan. 8-9, 2026	Esquire Deposition Solutions	8
Jan. 9-11, 2026	UTEP Kappa Sigma Fraternity	45
Jan. 10, 2026	Ortega Birthday Party	80
Jan. 12-16, 2026	VOR-Comprehensive Plan	260
Jan. 15, 2026	PNM Wildfire Awareness Town Hall	95
Jan. 17, 2026	Lincoln County Youth Ag	380
Jan. 21, 2026	NM Cotton Growers	50
Jan. 21-23, 2026	NM Hay Association	250
Jan. 27, 2026	Esquire Deposition Solutions	8
Jan. 30-31, 2026	TTU-Health & Science	45

UPCOMING

- | | |
|--|---------------------|
| 1. Eastern NM Dental Society | February 5-7 |
| 2. Candidate Forum | February 9 |
| 3. Pipeline Safety Training | February 10 |
| 4. VOR Candidate Meet & Greet | February 11 |
| 5. Vines in the Pines | February 13-15 |
| 6. FCFC Marriage Retreat | February 19-21 |
| 7. Blue & Gold Extravaganza | February 21 |
| 8. NM Chapter American Society
of Farm Managers & Rural
Appraisers | February 23-24 |
| 9. Region 9 Education Coop | February 24-25 |
| 10. Southern NM Safari Club
International | February 26-March 1 |

EVENTS & STRATEGIC PARTNERESHIPS

- Attended Lincoln County Days in Santa Fe.
- Hosting Ironman team next week to plan 70.3 race.
- Working on DODS Diving League Championship
- Working with mayor in Brian Deegan Signature Dirt Complex

FINANCE

- Council monthly reports for January (Period 7 FY 2026) will be available by mid-February.

December 2025 Benchmarks:

- GRT Revenue up 17.11% from PY (\$1,726,901 increase).
- Gasoline Tax Revenue down 4.67% from PY (\$2,563 decrease)
- Lodgers' Tax Revenue up 9.97% from PY (\$93,037 increase)
- Monthly Council reports are available on the Village website.
- There were three (3) project worksheets (PW) approved for the McBride Fire for a total of \$423,169.54 in funding. Received \$376,350.90 in Federal Funds and total outstanding \$46,818.64 (State). There have been no updates since the previous month's report.
- The Village has reconciled the state and federal portions of expenditures associated with PWs associated with the bridges and is awaiting reimbursement of expenditures incurred through 12/31/24 and equal \$2,049,199.54.
- Due to federal delay of the Audit compliance guide, audits are now due in January 2026. Staff have completed compiling FY 2025 Financial Statements. Auditor review of ending balances was completed and turned in on time at the end of January.
- FY 2026 Q2 budget reconciliation has been completed. Budget adjustment for the quarter ending December 31st was presented to Mayor and Council January 27th. Resolution 2026-07.
- Federal share completed for PW-25 in the amount of \$149,624.14 and PW-345 in the amount of \$3,056.87.
- Notice of Obligations for FEMA DR-4886-NM accepted for:
 - Category B – Emergency Protective Measures
 - Emergency Protective Measures PW-1: \$4,133,333.34
 - Category C – Roads and Bridges
 - Grindstone Bridge V0 PW-71: \$92,000.00
 - N. Loop Bridge PW-91: \$83,385.00
 - Category F – Public Utilities
 - Water Distribution Center & Water Plant 1 PW-24: \$397,804.00
 - Category G – Parks, Recreational, and other Facilities
 - Side Loading Containers, Cree Meadows Ped. Bridge, Eagle Dr. Sidewalk, and Moon Mountain PW-53: \$57,149.65
 - Fish Weirs and Ladder V0 PW-62: \$74,714.00
 - Category Z – Management Costs
 - Management Costs PW-9: \$206,000.00
 - *Total Obligated Costs: \$5,044,385.99*
- Outstanding legislative appropriations and grants:
 - Recreation (23-H3061) \$363,140.97.00
 - Affordable Housing (25-J2491) \$5,374,500.00
 - Veteran's Conference Center (24-I2993) \$445,500.00
 - Watershed Thinning (24-I2997) \$500,000.00
 - Flood Damaged Roads, Bridges, Infrastructure (A23H2521) \$386,667.45
 - Lift Station Infrastructure (24-I2489-3) \$2,029,161.71
 - Sewer Line at Racetrack (24-I2489-2) \$1,022,114.51
 - Emergency McDaniel Bridge (25-J2492-2) \$25,900.27
 - Emergency RWWTP (25-J2490-1) \$340,513.42
 - Emergency Upper Canyon (25-J2490-3) \$932,000.00
 - Thinning (25-J3023) \$750,000.00
 - Surrender Box (22-G2444-17) \$10,000.00

- Waiting for reimbursement on the following:
 Lift Station Infrastructure (24-I2489-3) \$23,521.76
 Sewer Line at Racetrack (24-I2489-2) \$44,434.79
 Emergency RWWTP (25-J2490-1) \$321,057.23
 Flood Damaged Roads, Bridges, Infrastructure (A23H2521) \$415,356.88

Utility Billing

- Utility Billing continues to audit accounts for high balances, credits and service charges.
- The job posing for UB Clerk I is currently posted.
- Department Statistics:

January 2026

Lien Letters Sent Out: 0

Lien Request Sent to Village Clerk: 0

Payment Arrangements Process: 3

Leaks: 21

Work Orders: 308

Shut-Offs: 50

IT

- MyGov Implementation – January 12th IT will help coordinate with the departments what is needed to implement the different MyGov modules. Departments returned preliminary setup files that have been sent to Tyler – MyGov team. Working on identifying missing information that still needs to be uploaded during this time. We will track progress to make sure timelines are met to have this software for tracking purposes up and running before Monsoon 2026.
- Working on Identifying Opportunities for training – IT will be developing training to help users with software and other programs to assist in working smarter not harder.
- Phone Redundancy Identify and verify alternative pathways for communications in the event of phone / cell phone outages. Adding some department cell phones to alternate carriers in the event of emergencies or service loss. Identifying these phones on a case-by-case basis.
- Long Term Capital Replacement Calendar Identify all major IT equipment and replacement schedule with funding. No change - progress currently.

Public Wi-Fi Access	Avg User / Day	Total Users / Month	Avg Gb/ Day	Total GB / Month
Convention Ctr	4.55	91	145.00	2,900
Library	2.50	50	34.90	698
Village Hall	5.25	106	63.15	1,263
Horton EOC	2.20	44	42.95	859

Capital Projects

Projects in Construction

Project	Contractor	Substantial – Final Completion
RWWTP Solar Panels	Holt Renewables	Ground Screws installation is in progress.
603 Mechem Housing	<u>Homespot</u>	Foundation of Unit G completed.
High Loop Water Systems Improvement	J & H Services	Substantial Completion has been reached.
Gavilan Canyon Emergency Sewer Line	<u>Rymarc Construction</u>	500 ft of sewer line has been installed.
RWWTP UV Replacement	J-29 Services	Equipment arrival ETA March



Procurement Activities:

Purchase Order Summary Report

January: 272 Count

FY26 Issued YTD: 2560 Count

January Value: \$1,474,063.58

Total Value: \$50,864,182.12

ITB #2026-004B Two Rivers Water Intake and Transmission System

Advertisements for ITB #2026-004B started 1/8/2026. Pre-bid will be 1/16/2026 at 10:00. Proposals will be due on 2/20/2026. Award and Contract to be awarded on 3/10/2026 Council.

RFP #2026-006P REBID Air Service Operator (ASO) for Sierra Blanca Regional Airport

Advertisements for RFP #2026-006P started 1/22/2026. Pre-proposals will be 2/3/2026 at 10:00. Proposals will be due on 2/19/2026. Award and Contract to be awarded on 3/10/2026 Council.

FIRE

We remain in Level I Fire Restrictions

Ruidoso Fire Department is always monitoring the Energy Release Components and looking at the trends. Ruidoso area is 40



PUBLIC ANNOUNCEMENT VILLAGE OF RUIDOSO

EFFECTIVE: March 10, 2025, 12:00 Noon

FIRE RESTRICTIONS FOR THE VILLAGE OF RUIDOSO LEVEL II RESTRICTIONS

1. Charcoal briquets and outdoor burning stoves are prohibited on all public and private property.
2. UL/fm-approved gas and pellet cooking devices are permitted but must be attended at all times.
3. Smoking outdoors is prohibited on public and private property, except inside an enclosed vehicle or building, unless in areas specifically approved by the fire marshal.
4. Fireworks are strictly prohibited by state law.
5. Campfires are prohibited on all public and private property.
6. Operating a chainsaw or other equipment powered by an internal combustion engine is permitted only if equipped with a properly installed, maintained, and functional spark arrestor. Local fire stations are available for inspections if needed.
7. Welding or using acetylene or other open-flame torches as part of a profession (e.g., hot tar roofing, driveway sealing) is allowed with a valid permit issued by the fire marshal. **ALL PERMITS ARE SUSPENDED ON HIGH WIND, FIRE WATCH, OR RED FLAG DAYS.**
8. All issued fire pit permits are temporarily suspended until extreme drought conditions subside. Permit holders will be notified via email when restrictions are lifted, and fire conditions return to level I. Permits will remain valid until their original expiration dates.

**CITATIONS WILL BE ISSUED - NO EXCEPTIONS - NO WARNINGS
WE WILL NOTIFY THE PUBLIC IMMEDIATELY UPON ANY CHANGES
THANK YOU FOR YOUR COOPERATION**

**IF YOU HEAR THE OUTDOOR WARNING SIRENS:
TUNE INTO 1490AM OR VISIT WWW.RUIDOSO-NM.GOV/EMERGENCY-INFORMATION
IMMEDIATELY FOR FURTHER INSTRUCTIONS**

**Cade Hall, Fire Chief
Ruidoso Fire Department**

- There were 153 calls ran from Dec. 1, 2025 – Dec. 31, 2025. This includes fire, medical & rescue calls. This is a final count per state once all reports have been approved and submitted through NMEMSTARS (the state reporting system we use) from this point on we will only report final numbers once we have them confirmed by the State.
- Jan. 1st, 2026 Set off new siren system for the first time successfully.
- Jan. 5th, Started the Sierra Blanca Wildfire Academy, Met with State about demolition.
- Jan. 6th, Chief Hall passed New Mexico Edge class PE 110A. Sierra Blanca Wildfire Academy continued.
- Jan. 7th, met with Luke Harris Mescalero Fire Dept. exchanged radio frequencies and policies for each jurisdiction & discussed swift water training for the spring.

- Jan. 8th, Chief Hall & Elaine Sanchez passed New Mexico Edge class CPM 142. Sierra Blanca Wildfire Academy continues.
- Jan. 9th, met with the State Fire Marshal and his assistant regarding ISO, meeting with Alex and board regarding 400 Sunny Slope STR and fire pits ordinance. Sierra Blanca Wildfire Academy concluded.
- Jan. 12th, RFD New Recruit Academy begins, Xterra planning began, had a meeting in the county about WUI (Wildland Urban Interface).
- Jan. 13th, Ruidoso stakeholder meeting @ the convention center, RFD Recruit Academy continues.
- Jan. 14th, Xterra public planning meeting, RFD Academy continued.
- Jan. 15th, RFD Academy continued, PNM Wildfire Prevention meeting attended convention center, community development .
- Jan. 16th, RFD Academy concludes, met with two individuals regarding available grants for the department. Meeting attended about demolition of properties.
- Jan. 20th, PSPS tabletop meeting, STR meeting regarding fire pits.
- Jan. 21st, Chief Hall & Queller in Santa Fe for public safety day, State fire Marshals office gave RFD our annual truck and facilities inspection.
- Jan. 22nd had firefighters sized for new bunker gear, held a Winter Weather coordination call.
- Jan. 23rd, had Winter Weather coordination call.
- Jan. 24th, Winter Weather event opened EOC and staffed.
- Jan. 25th, continued staffing EOC and running Ice storm
- Jan. 26th, continued staffing EOC and running Ice storm, canceled WUI meeting with county, closed down EOC back to level 2.
- Jan. 27th, Strategic Planning.
- Jan. 29th, had pre construction meeting with Wilson Construction about Station 4.

OFFICE OF EMERGENCY MANAGEMENT

Overview

The Office of Emergency Management (OEM) leads the Village's all-hazards approach to protecting life, property, infrastructure, and continuity of government. OEM operates across the full emergency management lifecycle—Preparedness, Response, Mitigation, and Recovery—and serves as the coordinating body for local, county, state, federal, private sector, and nonprofit partners.

Key Activities

Preparedness

OEM continues preparations for potential Public Safety Power Shutoffs (PSPS) in coordination with PNM and local partners. Efforts include completion of a PSPS risk assessment and impact report to identify critical facilities, vulnerable populations, and potential impacts to essential services and community lifelines. OEM is also developing a Concept of Operations (CONOPS) plan for PSPS events, outlining roles, responsibilities, activation thresholds, communication protocols, and coordination procedures across departments and partner agencies. In parallel, OEM is designing a PSPS tabletop exercise to validate plans, test decision-making and communications, identify gaps, and strengthen interagency coordination ahead of future power shutoff events.

OEM continues the comprehensive update of the Emergency Operations Plan (EOP) and supporting annexes to ensure alignment with current hazards, organizational structure, and operational practices. This effort includes reviewing and revising core plan language, department roles and

responsibilities, activation thresholds, and coordination protocols to reflect lessons learned from recent wildfire, flooding, winter weather, and power outage incidents. OEM is also updating hazard-specific and functional annexes to improve clarity, scalability, and interoperability with Incident Command and EOC operations.

OEM has completed installation of the Village's new Outdoor Warning System, with all nine sirens now operational. All operational sirens were formally tested at the start of the new year. OEM is working closely with OmniWarn to finalize message uploads, complete system configuration, and ensure all existing sirens are fully integrated into the system. In parallel, OEM is updating Outdoor Warning System activation procedures, including authorization, messaging protocols, and coordination with alerting and public information processes, to ensure consistent, timely, and effective public warning during emergencies.

OEM continued training and integration of the new Deputy Emergency Manager, including assignment of targeted training, operational tasks, and project responsibilities to support long-term capability development within the office. At this time, the Deputy Emergency Manager has been assigned lead or coordination responsibilities for exercise and training coordination, OEM logistics, Health and Medical liaison functions, and Individual Assistance (IA) recovery coordination. These assignments are intended to strengthen internal capacity, improve redundancy across key emergency management functions, and ensure continuity of operations across preparedness, response, and recovery activities.

OEM is finalizing the 2024 Wildfire After-Action Report (AAR), incorporating operational feedback, partner input, and lessons learned from response and recovery activities. The AAR will identify strengths, areas for improvement, and corrective actions across command, coordination, communications, and resource management, and will inform updates to plans, training, and mitigation strategies to strengthen preparedness for future wildfire incidents.

OEM facilitated and conducted the 2025 Monsoon Season After-Action Review (AAR) in coordination with internal departments and partner agencies. The AAR evaluated preparedness, response, coordination, communications, and recovery activities throughout the monsoon season, identifying strengths, gaps, and actionable improvement items. Findings from the AAR will be used to inform updates to plans, procedures, training, and mitigation efforts ahead of future monsoon seasons.

OEM prepared the Emergency Operations Center (EOC) and Mobile Command Unit to be mission-ready, ensuring staffing plans, communications systems, technology, and operational procedures are in place to support rapid activation. This effort included equipment checks, workspace configuration, communications testing, and verification of logistical and operational readiness to support incident coordination and continuity of operations.

OEM coordinated planning efforts for the upcoming XTERRA and Ironman events scheduled for this summer, including the establishment of planning meetings with internal departments and partner agencies. Early planning efforts are focused on operational coordination, communications, medical support, traffic management, weather monitoring, and contingency planning to ensure public safety and effective incident management during large-scale special events.

OEM began preparations for the upcoming monsoon season through targeted exercise planning and development, including the design of a tabletop exercise (TTX) and the Rising Phoenix regional flood response exercise. Planning efforts focus on testing coordination, communications, decision-making, and operational responses to flooding and post-burn scar impacts, while strengthening interagency collaboration with local, regional, and state partners ahead of the monsoon season.

Response

There was one emergency response activity that occurred in January. The Village Emergency Operations Center (VEOC) remained at Level IV – Normal Operations throughout most of the reporting period. However, at the end of the reporting period, the Village Emergency Operations Center (VEOC) escalated to a Level III – Increased Readiness on Friday the 23rd for monitoring of the winter weather. OEM and the Village then escalated to a Level II – High Readiness for the winter weather event that occurred during early morning hours on the 24th. OEM was able to coordinate the response while keeping both the executive office updated and keeping the public aware of activities. This activation included members of the Command Staff and operated for 96 hours before returning to a Level III – Increased Readiness for 24 hours with a return to Level IV – Normal Operations by the end of the month.

Recovery

Public Assistance (PA) recovery projects continue to advance under DR-4886-NM, with coordination ongoing among the Village, NM DHSEM, and FEMA. To date, five PA projects have been fully obligated, totaling approximately \$4.56 million in eligible project costs, with an estimated \$3.47 million in federal share funding. Obligated projects include Emergency Protective Measures (Category B), Management Costs (Category Z), and select infrastructure and facilities projects, enabling reimbursement and project implementation to proceed. The remaining projects are in various stages of development, review, and refinement, with OEM continuing to support documentation, damage validation, cost development, and coordination to advance projects toward obligation and closeout.

Individual Assistance (IA) recovery efforts continue in coordination with NM DHSEM, FEMA, and community partners to support disaster survivors impacted by recent incidents. OEM remains engaged in survivor support, outreach coordination, and recovery planning, including assistance with IA program navigation, referrals to voluntary organizations, and coordination of unmet needs. OEM continues to support recovery operations by facilitating information sharing, supporting documentation efforts, and coordinating with state and federal partners to ensure eligible residents and households have access to available recovery resources. IA coordination efforts are ongoing as recovery transitions from immediate assistance to longer-term stabilization and resilience.

After the January 2026 Winter Event, OEM started the process of tracking cost associated with the response and obtained an emergency declaration in accordance with best practices. This started the process to allow for possible reimbursement of activities and damages. While it did not progress with the federal government, is a good practice to maintain for future incidents. OEM has additionally been working on the debris operations that have become critical due to the amount of vegetation that was damaged during this incident. OEM continues to coordinate efforts to effectively and efficiently manage the debris operations with applicable Village departments and the county.

Mitigation

Continued working on compiling quotes and developing a project scope for the implementation of a high-water detection system aimed at enhancing safety at low-water crossings throughout the Village.

The Office of Emergency Management (OEM) continues to collaborate with the Department of Homeland Security and Emergency Management (DHSEM) on various Hazard Mitigation projects to strengthen the Village's resilience to disasters. Current initiatives include:

- Backup Generator Project – Ensuring critical infrastructure remains operational during power outages by securing backup power solutions.

- Property Buyback Program – Assisting in the acquisition of high-risk properties to reduce future flood damage and enhance community safety.
- Flood Detection System – Implementing advanced monitoring technology to provide early warnings and improve response efforts for flood events.

Continued working on the mobile generator project for critical facilities in the village. Confirming the sizes for these generators and buildings.

The Office of Emergency Management (OEM) has started looking at another mitigation effort through collaboration with the Department of Homeland Security and Emergency Management (DHSEM) to obtain 2 permanently mounted Warning Message Boards and 2 bumper pulled Warning Message Boards. This will allow for effective messaging of the public when they are entering the Village and to be able to place warnings in specific areas of concern.

Looking Ahead

- Monitoring winter weather (ongoing)
- Updating the Emergency Operations Plan (ongoing)
- PSPS Planning (ongoing)
- Planning training and exercises (ongoing)

FORESTRY

	Fiscal Year	This Period
Forestry Current Activities Report	25/26	1/1 to 1/31-2026
Item:		
Hazard Tree Removal:		
private property	245	21
village property	271	6
Public Service Visits, Insects/Disease/Misc	68	2
Permits issued for Tree Removal (20" plus)	20	2
Private Property Compliance:		
initial inspection and Fire Hazard Rating	659	64
final inspection for Certification	638	58
acres completed	321.819	35.929
New Construction :		
initial inspection and Fire Hazard Rating	10	2
final inspection and Approval	3	
New Construction Permitting Fees :		
forestry	\$800	
solid waste	\$900.00	
Village property Treated:		
318.71 Acres in Camelot is approved for the Fire Barrier		
Project. There is another 74.04 acres being thinned in		
Camelot by a private landowner.		
We had 2 snow plows during snow event		
Cut hazard tree threatening the Radio Station		
Had contractors clearing roads following snow and ice		
Completed removing 40 trees in Forest Lawn Cemetery		

HUMAN RESOURCES

HR News

- New Hires to be recognized in the February meeting are as follows:
 - Sean Hydrick- Operator/Driver Solid Waste Date of Hire February 10, 2026

Other HR News

- In January, Staff completed Semiannual Employee Evaluations.
- We are in the process of planning our 2nd Annual Employee Wellness Fair that will take place on Wednesday, March 18th. We are coordinating Blue Cross Blue Shield, HUB International, and several local vendors for this event.

Employee Committee News

- The committee has voted in new chair positions for the 2026 calendar year, and we also have new members that have joined from many Departments. We are excited to have our new Committee on board for 2026!
- The committee will be planning a bowling night for Village staff in March 2026. We will be discussing some fundraisers for the month of March also.

Safety

- Safety Coordinator worked with departments to ensure all inspection findings were completed after NMSIF Risk Management conducted their walkthrough.
- Defensive Driving (DDC) and Accident Investigation classes were held on 1/16/2025.
- Lock Out Tag Out class scheduled for 1/19/26 was canceled due to inclement weather.
- Monthly Safety Meeting held at Fire Station 1 on January 28, 2026.
- Set up online class for Sexual Harassment annual training for all employees.

Safety Inspections and walkthroughs were conducted for:

- Water Production 1/21/2026
- Water Distribution 1/21/2026
- Airport 1/22/2026
- Police Department 1/22/2026
- Village Hall 1/22/2026
- Treatment Plant 1/23/2026
- Solid waste 1/23/2026
- Street Department 1/23/2026
- Convention Center 1/27/2026
- Library 1/27/2026
- Horton Complex 1/27/2026
- Museum 1/27/2026
- Community Center 1/27/2026

LIBRARY

GENERAL INFORMATION:

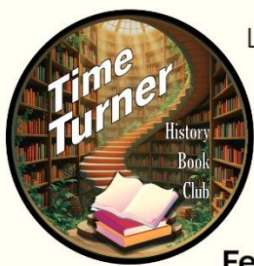
- The Library Manager attended the January Village Council Meeting.
- The Library Manager attended the January Director/Manager meeting.
- The Library Manager attended the State of the Village Address.
- The Library Manager attended the Strategy Planning Workshop meetings.
- The Library Manager attended bi-monthly meetings with The Agency.
- The Library Manager met with the Coordinator for the Southeastern Section of STEM In NM.
- The Friends of the Ruidoso Public Library Board will meet on January 6th and will meet again on March 3rd at 4 pm in the Library Conference Room.
- The Ruidoso Public Library Advisory Board will meet on January 7th and will meet again on March 4th at 12 pm in the Library Conference Room
- The Youth Services Librarian began her second library science class at Pueblo Community College. She will take 1 more library science class in the Summer or Fall. After classes are passed and completed, she will be able to apply for her NM Class I Library Certification by December 2026.
- Library staff assisted at the Warming Centers and EOC Call Center during the Winter 2026 Event.
- Staff attended the weekly Safety Meetings at Village Hall on Friday mornings.

Outreach Services:

- The Friends of the Library are inviting you to become a member. Come by the Library and fill out a Friends form with payment and start receiving our monthly Friends Newsletter and receive a free tote bag!
- The Van campaign will begin February 9th with services planned to begin in March.
- The Library will also have a Mascot Campaign to name the mascot in February.
- Youth Service Librarian planning for Easter outreach programs and our annual Dia de los Libros, Dia de los Ninos "Day of the book day of the child" also known as "DIA" celebration the second Saturday of May.

Adult Services:

- The Office of the State Engineer was in the conference room to offer help with water issues on Tuesday, January 6th from 9 am to 12 pm. Their next monthly visit will be February 3rd.
- Daughters of the American Revolution, Sierra Blanca Chapter meet on the first Wednesday of the month at 12:30 in the Conference Room.
- Nicole with HUB is here on the third Thursday of the month from 9 am to 12 pm to help employees with Insurance Questions.
- The Library has State and Federal Tax Booklets and will print off any forms you may need.
- Friends of the Wingfield Heritage House Museum meet here every 4th Friday at 10 am.
- The Library has partnered with the Museum Manager for a History Book Club called Time Turners. They will meet the second Thursday of each month at 12:30 pm in the Library Conference Room. February's Book will be:

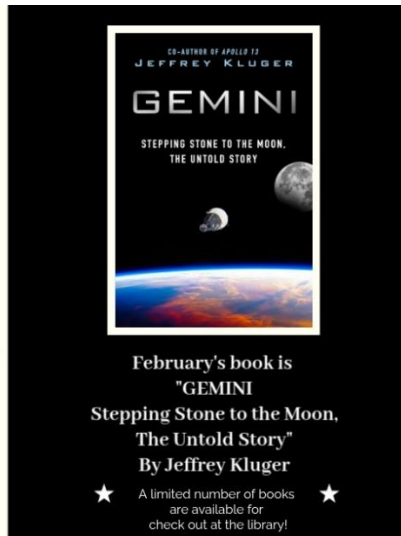


Love to read about history?
Join the Time Turner
History Book Club!

»» ————— ««
**The next meeting
will be held
February 12th at 12:30 pm
in the Library Conference Rm.
With light refreshments**



»» ————— ««
Visit ruidosolibrary.org
for more details



Adult Displays for January:

The Library Year in Review



International Creativity Month: Mission Creative Spark



Youth Services:

- The Baby and Me Storytime will begin again starting Tuesday, February 3rd at 10:30 am.
- Youth Services planned and executed 4 regular Story Times with 91 total attendees. Story Time is at 10:30 am on Wednesdays and will begin again on January 7th.
- Youth Services planned and executed a Children's Program with 14 attendees.
- Youth Services planned and executed a Teen Program with 10 attendees.
- Youth Services had 4 outreach visits from Montessori School with 81 attendees.
- Youth Services Displays in January

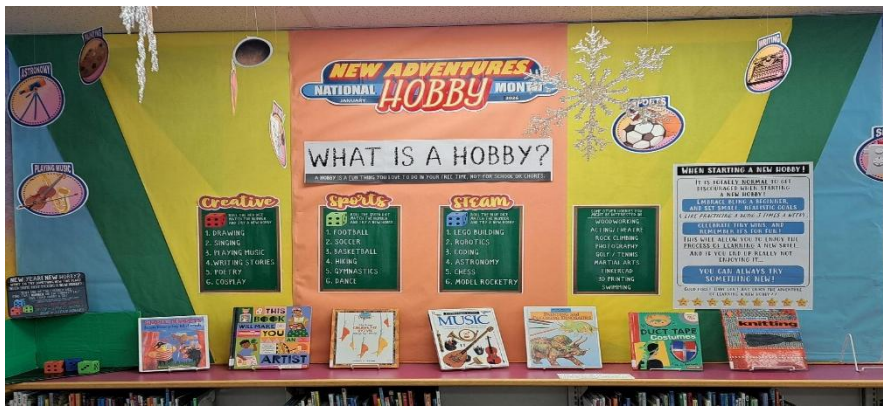
Winter Display



Everything is Awesome when you read!



What is a Hobby?



PICTURES FROM THE ART RELAY PROGRAM:



ON-GOING PROJECTS:

- The Library Manager is making progress on the logging of the Ted Bonnell Donation.
- The Library Supervisor continues to help input records into Past Perfect Software for the Wingfield House Museum and Heritage Center.
- Continuing to catalog and process adult and youth materials for placement on new shelf.
- Working on record database maintenance and clean up as well as member database corrections and updates.
- Ongoing weeding and repair of library materials.
- Collection Development for Adult and Youth materials.
- On going training for staff to keep them up to date on technology, emergency operations, and all the varied areas of library work.
- Facilities upgrades:
 - Replacement of water fountains is almost complete; Parks Maintenance still need to paint the box behind the fountains.
 - Installation of TV/Monitor is complete, and microcomputer will be set up by Andrew Sullens.
 - Constructing movable video carts with video screens for library marketing and resource use. This will be done by Parks Maintenance.
 - New chairs were put together and placed in the Conference Room.
 - Getting Go Bond Fund approval for replacement of public computer chairs and new archive room chairs, general library seating chairs and tables.
 - Awaiting quotes for carpeting upstairs.

STATISTICS:

- Library material checkouts were 3,049 and check ins were 2,741.
- Visitors total were 5,825.
- We issued a total of 23 new cards and updated 107 cards.
- Overdrive checkouts were approximately 1145. We had approximately 7 new users. There were 628 holds for e-audios and 356 holds for e-books, and we had 78 holds for print materials.
- Database usage from Catalog Page: El Portal 1; Mango 4, Libby 14, Heritage Quest 4, NM News Plus 7, Guttenberg Project 4, and Tumblebooks 2; Get Set Up 2; Libre Vox 2; Pebble Go 4; WFHHM Catalog 3.
- Reference questions totaled 1,839.
- Computer users totaled 180.
- Gabbie, a text message application on our Integrated Library System Biblionix, was used approximately 434 times by 85 unique users.
- We added 155 material items.
- We had 16 Interlibrary Loan requests, and 16 books have been received.
- There were 826 external catalog searches and 1,641 internal searches by 234 unique users.
- There were approximately 11,245 actions performed in our Biblionix Integrated Library Software.

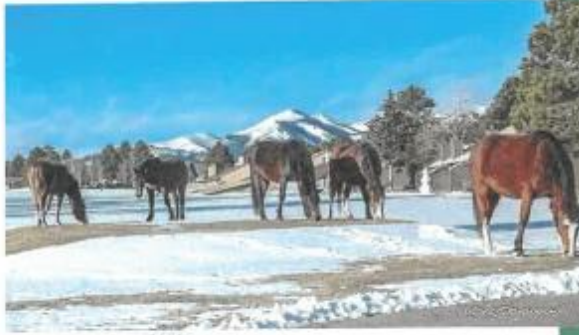
RUIDOSO PUBLIC LIBRARY (LIBRARY OPERATIONS STATS) FY 2024-2025														
		JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	YTD
CIRCULATION/CHECK OUTS/														
Adult Books		1,157	1,207	1,223	992	901	1,261	1,261						
Juvenile Books		1,645	1,538	1,539	1,630	1,242	1,192	1,216						
Adult Media		283	340	354	284	272	286	304						
Juvenile Media		175	159	149	138	118	184	153						
Library Use		14	15	18	18	10	14	17						
Paperbacks		25	31	63	96	87	55	98						
Check Ins		3,633	3,162	3,136	3088	2582	3183	2741						
Total Books & Media		6,932	6,452	6,482	6,246	5,212	6,175	5,790	0	0	0	0	0	43,289
Tumble books		7	222	620	831	270	67	311						
Overdrive		713	737	1302	1315	1035	1199	1145						
Total E Collection		720	959	1922	2146	1305	1266	1456	0	0	0	0	0	9774
Total Circulation		7,652	7,411	8,404	8,392	6,517	7,441	7,246	0	0	0	0	0	43,289
CIRCULATION OPERATION														
Days Open		24	26	25	26	21	25	25						
Hours Open		184	188	188	192	152	177	160						
Reference		1,677	2325	2022	2157	1628	1876	1839						
New Cards		39	42	75	40	25	30	23						
Patron Updates		152	125	166	129	107	139	107						
Tours		0	0	2	128	0	0	0						
Library Conference Rm		44	85	77	89	65	41	63						
Classroom		0	0	0	5	42	16	14						
Archive Room		41	39	3	9	103	5	14						
Gate Count		5218	6136	6267	5546	5506	2850	3040						
Total Patron Visits		7,379	8,966	8,825	8,321	7,649	5,159	5,285	0	0	0	0	0	51,584
ILL Requests		15	18	19	20	9	16	16						
ILL Borrowed Items		15	18	19	20	9	16	16						
COLLECTION														
New Books Added		38	226	132	159	68	181	126						
Audiobooks Added		0	6	3	3	6	7	7						
DVDs Added		2	18	3	9	2	11	22						
Total Items Added		40	250	138	171	76	199	155	0	0	0	0	0	1029
Items Discarded		86	144	92	144	21	206	360						
PROGRAMMING														
Children's Programs 0-5 years		3	0	9	9	7	3	4						
Children's Attendance 0-5 years		120	0	164	174	152	141	91						
Children's Programs 6-11 years		1	0	1	3	1	2	1						
Children's Attendance 6-11 years		25	0	22	705	27	86	14						
Teen Programs 12-18 years		1	0	1	4	1	4	1						
Teen Attendance 12-18 years		1	0	2	69	2	8	10						
YS Passive Programs		3	2	2	5	4	3	4						
YS Passive Participation		120	81	158	115	57	54	98						
Adult Programs		1	3	2	4	2	2	3						
Adult Attendance		4	107	63	895	25	12	57						
OUTREACH														
Number of Visits								3						
Number of attendees								89						
Number of Drop visits								0						
Number of attendees								0						
TECHNOLOGY USAGE														
Public Computers		212	243	252	202	249	178	180						
WI-FI		47	50	59	55	48	44	50						
COMMUNITY OUTREACH														
Volunteer Hrs (Adult)		35	132.5	116	135.5	187	139	136						
Volunteer Hrs (Teen)		0	0	0	0	0	4	0						
Total Volunteer Hrs		35	132.5	116	135.5	187	143	136	0	0	0	0	0	0
ONLINE RESOURCES														
Brainfuse/Help Now		0	0	0	0	0	0	0						
Brainfuse/Job Now		0	0	0	0	0	0	0						
Heritage Quest		15	0	0	11	104	1	212						
Mango Languages		2	9	9	7	14	15	11						
Pebble Go/PebbleGoNext		0	0	3	5	0	8	23						
Niche Academy		2	42	0	1	0	9	4						

PARKS AND RECREATION

Ruidoso Schools MOU MAINTENANCE AND FINANCES

- Staff cleaned parks and restrooms, (198 - man hours
White Mtn.) \$5,791.50 personnel.

Total Supplies	\$89.36
Water - November	
Gavilan Water Bill	\$149.31
White Mountain Water Bill	\$610.86
White Mountain Electric Bill-November	\$269.08
Personnel	\$5,791.50



\$6,838.11

198
TOTAL HOURS



Parks and Facilities PROJECTS BY NUMBERS

- Staff cleaned and maintained parks, and buildings.
1300 man hours.
- Staff took down & maintained Christmas Decorations
& lights in parks, 184 man hours.
- Staff mowed and weed eated parks, 179 man hours.
- Staff moved docks, 86 man hours.
- Staff helped with snow & ice removal – 315 man
hours.
- Staff cleaned Parks & Recreation yard & maintained
equipment & vehicles 290 man hours.



2,354
TOTAL HOURS

Keep Ruidoso Beautiful

- The Keep Ruidoso Beautiful Committee goes dark December & January & does not have meetings. They will resume in February.



Programs & Activities

YOUTH AND COMMUNITY ACTIVITIES

- The Youth Basketball Tryouts for ages 9 through 14 took place on January 13th with an estimated 75% of registrants participating. There is a total of 206 participants for this season.
- Recreation Aquatic Staff went to Ruidoso High School to recruit lifeguards for the 2026 Summer season with the first class to be held during Spring Break in March (3/9 - 3/13)
- Youth Basketball for ages 5 through 8 finished up their season with final games being played on January 17th. The total number of registrants for the league was 147 children and 20 teams total.



RUIDOSO
PARKS & RECREATION
LIVING IN NATURE'S PLAYGROUND
PROGRAMS & ACTIVITIES

Public Pool Update

- Chemical controller pumps and impellers are shut down and drained.
- Pumps and impellers are started frequently to prevent seizing up.
- The pump room heater was repaired and started up.
- The pool is partially chlorinated, drained and was covered up for the winter.
- Outdoor furniture are stored inside the facility for the off-season.
- The climbing wall was repaired and is stored for the winter.
- The main circulation pump has a leak and needs to be checked and repaired.
- Outside door covers were installed to keep the cold out.
- A new pool filter tank was installed and will be inspected for functionality February 2nd / 3rd
- Several roof leaks were detected this week and need to be repaired as soon as possible.

RUIDOSO
PARKS & RECREATION
LIVING IN NATURE'S PLAYGROUND



Community Center

Center/Retired and Senior Volunteer Program Accomplishments

- Community Center staff filed the strategic plan for 2026. The plan included goals such as trainings for emergency management since the center is available for temporary shelter usage, new and continued programming in the center, parking lot addition and renovations, volunteer status and renewed ideas, and, also ideas for future food distribution ideas on the center. This is a 5-year plan to set goals that should be sought from accomplishment over time.
- The Retired and Senior Volunteer Program (RSVP) held its annual Martin Luther King Coat Drive where bins were set up in different stores in town to collect the coats. There were approximately 600 new and used coats and warm items that were donated by many generous people in town. Shirley Collinsworth, who is a long-time RSVP volunteer, knitted 56 beanies for children. Evergreen Cleaners was generous enough to clean all items donated so that they were fresh and sanitized for everyone.
- Retired and Senior Volunteer Program staff have completed the semi-annual and quarterly reporting that are due each January for the New Mexico Aging & Long-Term Services Department which supplements the funding for the program.
- AARP Tax Preparation volunteers have been in training all of January to gear up to start preparing taxes at the center on Thursdays and Fridays through April 10th. Anyone is able to call the center and set up an appointment to get their taxes done free of charge. Spaces are limited and Community Center staff have been filling up appointments at a fast rate.



RUUDSO
COMMUNITY CENTER
SOUTH PLACITA BLVD

POLICE DEPARTMENT

Dispatch all calls for service

Total Calls for Service- 1,923

Total Positions Available- 11

Total Positions Vacant- 3

Positions Hired this month- 0

Total Applications this month -0

Patrol Division calls for service

Total Calls for Service- 983

Total Arrests made- 23

Total Citations Issued- 7 - Criminal Trespass Citations

Total Reports taken- 130

Special Operations Conducted- 1

Total Positions Available- 20

Total Position Vacant- 3

Positions Hired this month- 0

Total Applications this month - 11

ACO/Code Enforcement calls for service

Total Calls for Service- 84

Citations Issued- 0

Total Reports taken- 0

Special Operations Conducted- 0

Total Positions Available-0

Total Position Vacant- 0

Positions Hired this month- 0

Total Applications this month - 0

Criminal Investigations Division

Total Calls for Service- 24

New Cases Received - 13

Pending Cases- 13

MCU Callouts – 1

Special Operations Conducted- 1 residential search warrant during MCU callout in Ruidoso
Backgrounds – 1

Total Positions Available- 4

Position Vacant- 1-Narcotics

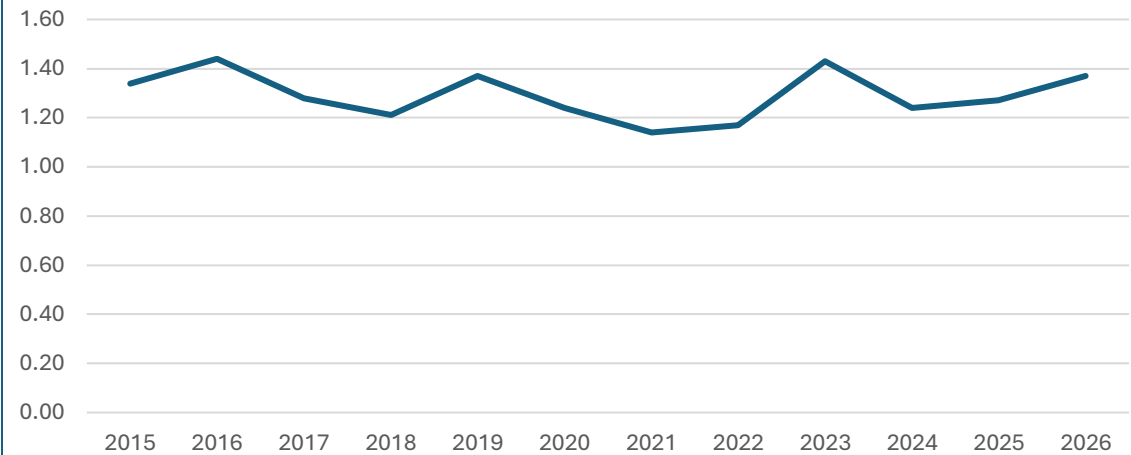
Positions Hired this month- 0

Total Applications this month- 0

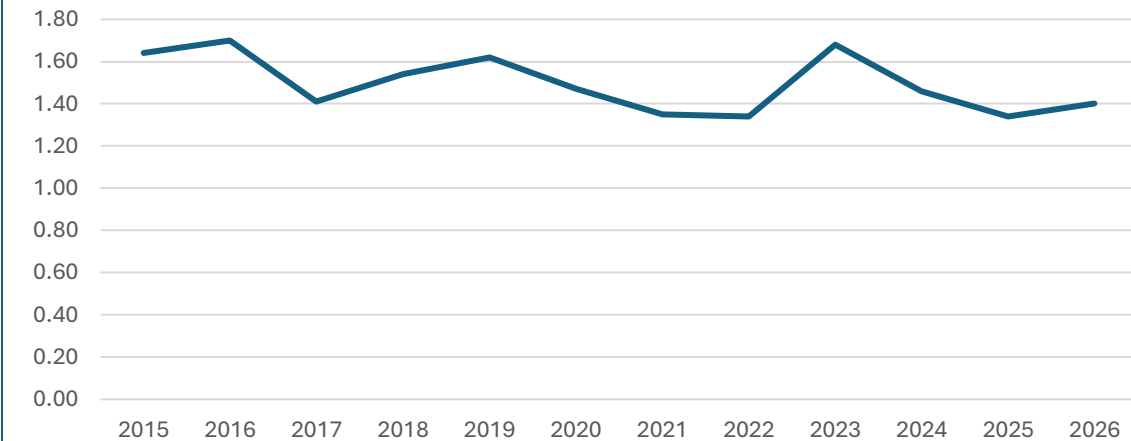
REGIONAL WASTEWATER TREATMENT PLANT (RWWTP)

RUIDOSO - RUIDOSO DOWNS REGIONAL WASTEWATER TREATMENT FACILITY										
MONTHLY RECORD FOR INFLUENT AND EFFLUENT										
DATE	DAY	FLOW	TEMP.	pH	T.S.S.	BOD5	E. COLI	TRC ug/L	INF. T.S.S.	INF. BOD5
01/01/26	Thu	1.90	15.5	7.15				N/A		
01/02/26	Fri	1.79	15.8	7.23				N/A		
01/03/26	Sat	1.76	15.6	7.17				N/A		
01/04/26	Sun	1.59	15.9	7.01				N/A		
01/05/26	Mon	1.59	15.9	7.12				N/A		
01/06/26	Tues	1.41	15.7	7.03				N/A		
01/07/26	Wed	1.33	15.5	6.97				N/A		
01/08/26	Thu	1.32	15.3	7.13				N/A		
01/09/26	Fri	1.48	14.5	7.16				N/A		
01/10/26	Sat	1.38	14.3	7.15				N/A		
01/11/26	Sun	1.28	14.2	7.11				N/A		
01/12/26	Mon	1.23	14.2	7.15				N/A		
01/13/26	Tues	1.21	14.0	7.06			5.0	N/A		
01/14/26	Wed	1.10	14.0	7.17	0.70	0.67		N/A	230.0	185.2
01/15/26	Thu	1.19	14.2	6.98				N/A	VSS 205.0	pH 7.86
01/16/26	Fri	1.29	14.2	7.25				N/A	VOL.89.0%	TEMP. 9.3
01/17/26	Sat	1.19	11.5	6.64	0.70	0.67	5.0	N/A	99.7	99.6
01/18/26	Sun	1.25	14.1	6.85				N/A	%removal	%removal
01/19/26	Mon	1.38	13.8	6.95				N/A		
01/20/26	Tues	1.21	13.9	6.93				N/A		
01/21/26	Wed	1.05	13.5	6.93				N/A		
01/22/26	Thu	1.43	13.2	7.13				N/A		
01/23/26	Fri	1.39	13.3	7.11				N/A		
01/24/26	Sat	1.70	12.9	6.95				N/A		
01/25/26	Sun	1.51	12.6	6.88				N/A		
01/26/26	Mon	1.34	12.7	6.85				N/A		
01/27/26	Tues	1.14	12.3	6.99			0.5	N/A		
01/28/26	Wed	1.25	12.2	7.24	1.30	0.76		N/A	95.0	105.3
01/29/26	Thu	1.63	12.7	6.96				N/A	VSS 55.0	pH 7.36
01/30/26	Fri	1.42	11.8	7.26				N/A	VOL.15.8%	TEMP. 11.4
01/31/26	Sat	1.57	12.0	7.65	1.30	0.76	0.5	N/A	98.6	99.3
MONTHLY AVG.		1.40			1.00	0.72	2.75			

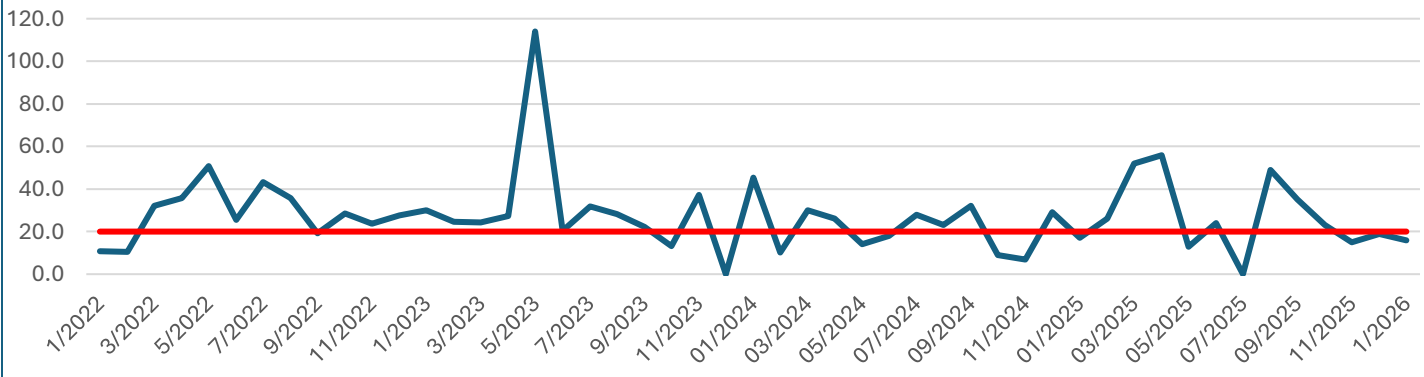
Influent - January Yearly Comparison



Effluent - January Yearly Comparison



Palmer Loop



SOLID WASTE

- Grapple pick up is really busy. There are lots of needles falling (this time of year) and people are out cleaning; on top of forestry compliance clearing. Lots of clean-up from the frozen and broken trees.
- We have 3 grapple drivers running full-time.
- We are still getting illegal dumping. People are still cleaning out their homes of flood debris and others are remodeling damaged property.

Universal Waste Systems Statistics:

Listed below you will find information regarding green waste that has been collected within Village of Ruidoso and taken to Sierra Contracting/Universal Waste Systems for disposal:

Fiscal Year		Cubic Yards of Yard Debris to Sierra Contracting	Fee	Loads
2023/2024				
JUL		5,780.00	\$56,130.66	266
AUG		4,538.00	\$44,069.37	214
SEP		4,352.00	\$42,263.09	198
OCT		3,361.00	\$32,639.30	164
NOV		3,559.00	\$34,562.12	166
DEC		3,725.50	\$36,179.03	178
JAN	UWS	4,261.00	\$41,721.91	198
FEB		2,250.50	\$56,039.41	265
MAR		3,180.00	\$31,284.76	150
APR		3,658.00	\$33,141.48	170
MAY		4,779.00	\$43,805.10	219
JUN		4,660.00	\$42,219.60	215
	TOTAL	48,104.00	\$494,055.83	2403
TONS		7215.60		

Fiscal Year	Cubic Yards of Yard Debris to Universal Waste Sys.	Fee	Loads
2025/2026			
JUL	3,579.00	\$32,425.74	165
AUG	3,005.00	\$27,225.30	138
SEP	2,509.89	\$22,739.60	117
OCT	2,644.00	\$23,954.64	121
NOV	2,904.00	\$26,310.24	132
DEC	5,029.00	\$45,562.74	231
JAN	3,080.00	\$27,825.44	140
FEB	0.00	\$0.00	0
MAR	0.00	\$0.00	0
APR	0.00	\$0.00	0
MAY	0.00	\$0.00	0
JUN	0.00	\$0.00	0
TOTAL	22,750.89	\$206,043.70	1044
TONS	3412.63		

Lincoln County Waste Transfer Statistics:

Listed below are the year-to-date deliveries of municipal solid waste from Lincoln County via Universal Waste Systems to the Gavilan Canyon Transfer Station:

MONTH	GROSS LOADS	GROSS TONS DELIVERED TO T.S.	PRE TAX FEE
2024/2025			
MARCH	26	164.26	\$9,847.39
APRIL	30	173.89	\$10,424.71
MAY	29	171.55	\$10,284.42
JUNE	20	126.55	\$7,586.67
JULY	27	170.97	\$10,249.65
AUGUST	23	134.50	\$8,063.28
SEPTEMBER	22	104.66	\$6,274.37
OCTOBER	15	98.10	\$5,881.10
NOVEMBER	23	149.22	\$8,946.34
DECEMBER	30	166.08	\$9,956.50
JANUARY	30	173.07	\$10,375.55
FEBRUARY	24	150.84	\$9,042.86
	299	1,783.69	\$106,932.84

MONTH	GROSS LOADS	GROSS TONS DELIVERED TO T.S.	PRE TAX FEE
2025/2026			
MARCH	26	164.26	\$10,093.78
APRIL	28	181.51	\$10,545.43
MAY	26	124.15	\$7,629.02
JUNE	25	125.08	\$7,686.17
JULY	25	122.53	\$7,529.47
AUGUST	26	126.06	\$7,746.39
SEPTEMBER	26	135.50	\$8,326.48
OCTOBER	27	142.40	\$8,750.48
NOVEMBER	24	138.48	\$8,509.60
DECEMBER	28	178.78	\$10,986.03
JANUARY	21	133.63	\$8,211.56
FEBRUARY	0	0.00	\$0.00
	282	1,572.38	\$96,014.41

Gavilan Canyon Transfer Station:

Listed below are the year-to-date deliveries of solid waste made to the Gavilan Canyon Transfer Station then transferred via transport semi-trucks to Otero-Greentree Landfill in Orogrande: (No bill to update for January 2026)

Fiscal Year	Solid Waste Tonnage	Fee	Loads
2024/2025			
JUL	1,111.64	\$18,849.41	46
AUG	938.31	\$15,904.37	42
SEP	862.67	\$14,643.57	38
OCT	820.19	\$13,857.64	38
NOV	827.71	\$15,314.62	38
DEC	913.16	\$15,414.01	43
JAN	877.82	\$14,750.60	43
FEB	771.94	\$12,999.60	37
MAR	808.00	\$13,597.47	39
APR	830.13	\$13,937.61	41
MAY	893.36	\$15,073.71	42
JUN	960.94	\$16,253.74	44
TOTAL	10,615.87	\$180,596.35	491

Fiscal Year	Solid Waste Tonnage	Fee	Loads
2025/2026			
JUL	1,096.22	\$19,133.63	45
AUG	910.89	\$15,879.99	38
SEP	988.30	\$17,237.49	41
OCT	885.26	\$15,396.12	38
NOV	698.19	\$12,037.71	33
DEC	936.23	\$16,150.48	44
JAN	0.00	\$0.00	0
FEB	0.00	\$0.00	0
MAR	0.00	\$0.00	0
APR	0.00	\$0.00	0
MAY	0.00	\$0.00	0
JUN	0.00	\$0.00	0
TOTAL	5,515.09	\$95,835.42	239

STREETS

Speed Limit, Street Name & Safety Signs: ("One Call" Marking – Installation – Repair)

- Signs: Lark Drive, Flume Canyon Drive, and Leon Farrar/White Mountain Drive

Road & Right of Way Maintenance: (Motor Grader – Backhoe Dirt Work)

- Haul Dirt/Aggregates/Cold Mix/Millings: County Yard

Utility Cuts: (Water/Sewer Department & Utility Companies) – Patch Streets with Hot Mix

- Skylane Road and Service Drive

Haul Debris Piles – Inspections – Assessments)

- Haul Millings: From State Pile on Airport Road
- Cold Mix fills: Keyes Drive, Main Road, and Olympia Road

Sweeping Streets:

- Swept: Sudderth Drive

Blade Work/Blade Patching: Repairing Dirt Roads/Hot Mix Patching

- Blade Patching/Skin Patch: Buckingham Drive and Wimbleton Road

Pothole Patching:

- Main, Sudderth Drive, Heath Drive, Kirkman Drive, Carrizo Canyon Road

COOP Project: Flume Canyon

- Paving: Windsor Drive and Black Forest Road

Material Usage Totals:

- Hot Mix: 455.97 Tons

- Millings: 6 yards
- ¾ Rock: Apache Hills – 3 yards
- Bagged/Bulk Cold Mix: 25 - 50lb. bags

Snow/Ice/Plowing:

- Plow/Salt: Village Wide
- Plow/Salt: Overnight Operations
- Prep Snow Equipment

Guardrail Installation/Maintenance/Repair/Bridge Maintenance/Repair:

- Barricades: Perk Canyon Drive

Street Department:

- Clean & Maintenance Equipment & Trucks
- Hot Plant Repairs
- Clean Yard & Shop
- Install Eye Wash Station
- Drop Off New Dump Truck for Repair
- Pick Up New Dump Truck
- Maintenance on Belly Dump

General Street Repair and Drainage Work Orders: The goal is to keep these issues moving in a timely manner.

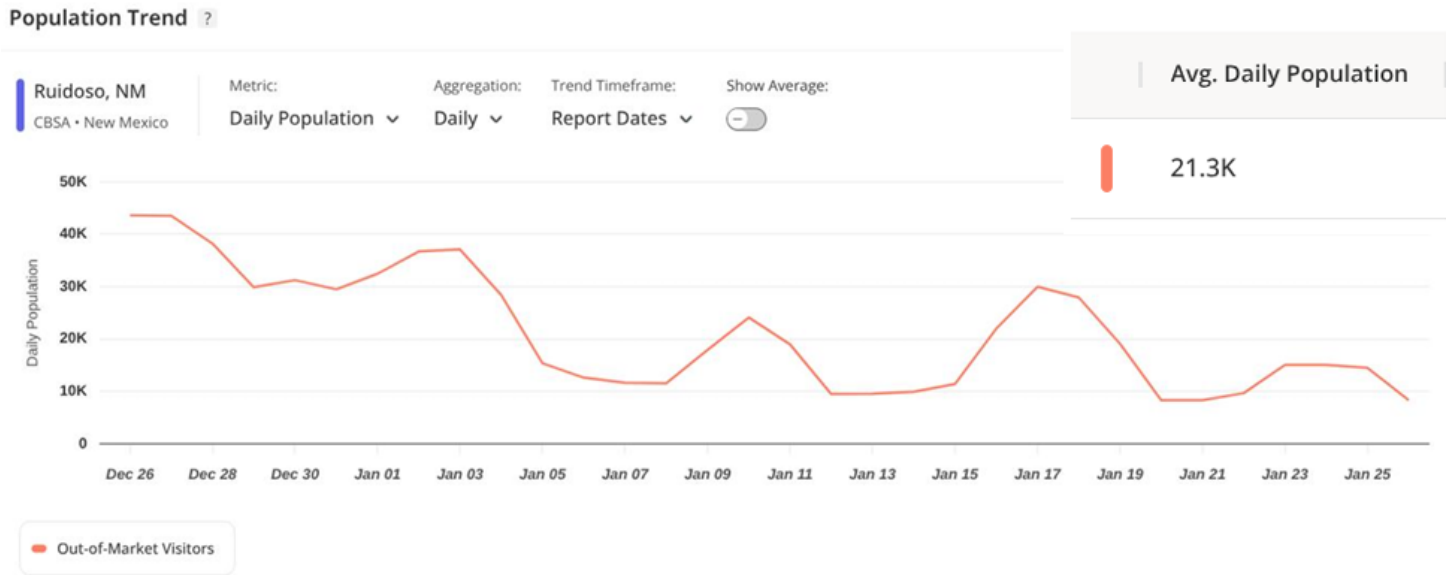
Future / Ongoing: Assignments and Projects are as follows:

Project # & Location	Project Funds:	Type of Fund Recv'd.	Completion Deadline	Current Status
COOP 23-24	Application to be submitted 2/14/23 To council Asking 25% \$76,212.00 75% \$228,636.00 Total=\$304,848.00	Received: \$257,077 VOR 25% \$64,269 NMDOT 75% \$192,808	12/31/2024 12/31/2025 12/31/2026	Resolution to council for approval of support 2/14/23. Submitted Application to NMDOT 2/22/23. Awarded Funding 06/06/23. Due to Southfork Fire & Burn Scar Flooding VOR requested NMDOT for 1 yr. extension of project, NMDOT granted extension. R Sena requested to extend project due to flooding area of this project. NMDOT approved extension request. Village Manager request another extension due to the above same reason, NMDOT granted the extension again.
MAP 2025	Application to submitted 2/16/24 to Council Asking 25% \$94,491.25 75% \$283,473.75 Total=\$377,965	Received: \$377,965 VOR 25% \$94,491 NMDOT 75% \$283,474	6/30/2026	Resolution to Council for approval of support 2/06/24. Submitted Application to NMDOT 2/16/24. 7/2024 Awarded funding
COOP 2025	Application to be submitted 2/16/24 To council Asking: 25% \$83,591.25 75% \$250,773.75 Total=\$334,365.00	Received: \$334,365.00 VOR 25% \$83,591 NMDOT 75% \$250,774	12/31/2025 12/31/2026	Resolution & Application to council for approval of support 2/06/24. 2/16/24 submitted application to NMDOT. 7/2024 awarded funding. Village Manager has requested an extension of project due to ongoing flooding disaster from South Fork Fire of 2024. NMDOT granted the extension request for 1 year.
COOP 2026	Application to be submitted 2/16/25	Didn't get funded		Resolution & Application to council for approval of support 2/11/25. 2/26/25 submitted application to NMDOT

MAP 2026	Application to be submitted 2/16/25	Didn't get funded		Resolution & Application to council for approval of support 2/11/25. 2/26/25 submitted application to NMDOT.
COOP 2027	Application to be submitted 2/2026			Resolution & Application to council for approval of support 2/10/26.
MAP 2027	Application to be submitted 2/2026			Resolution & Application to council for approval of support 2/10/2026.

TOURISM

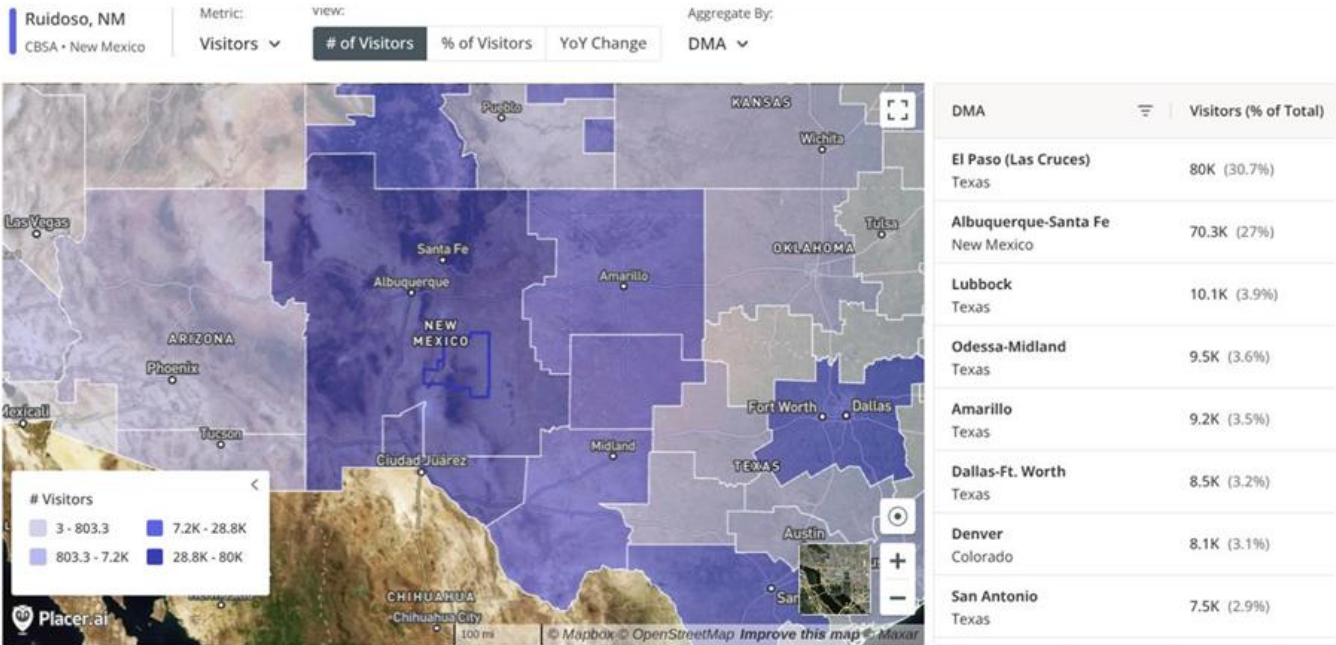
VISITOR TREND: BY MONTH
DEC 26 2025 - JAN 26, 2026



Average daily population up by 900 visitors M/M and down by 1,300 visitors Y/Y.

VISITOR TREND: NON-RESIDENT ORIGINS

DEC 26 2025 - JAN 26, 2026

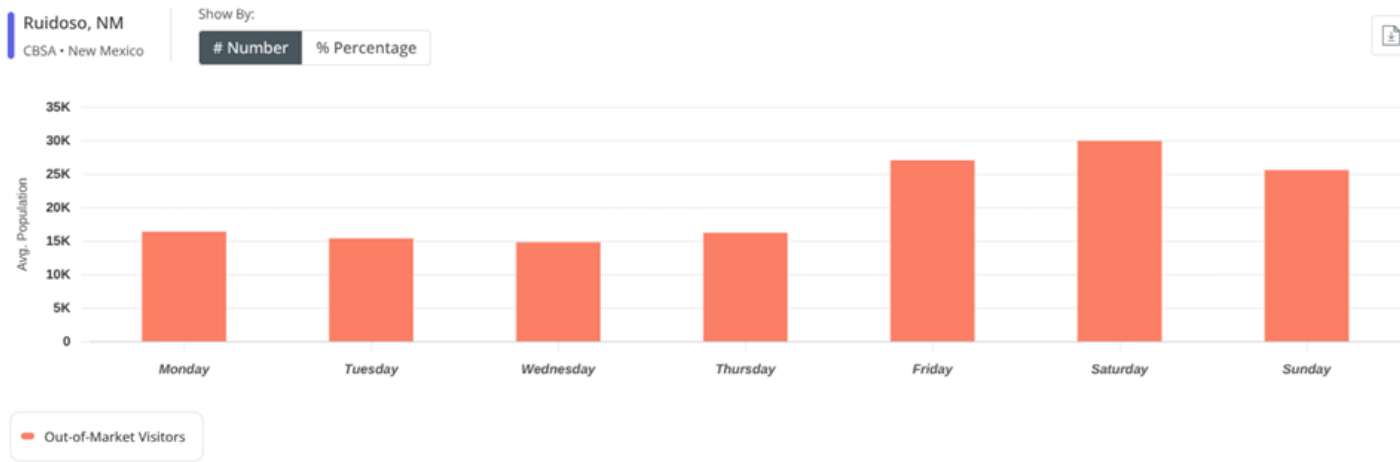


No change from previous period with top 8 markets remaining the same.

VISITOR TREND: BY DAY

DEC 26 2025 - JAN 26, 2026

Daily Activity ?



TOP PLACES VISITED: NON-CHAIN

DEC 26 2025 - JAN 26, 2026

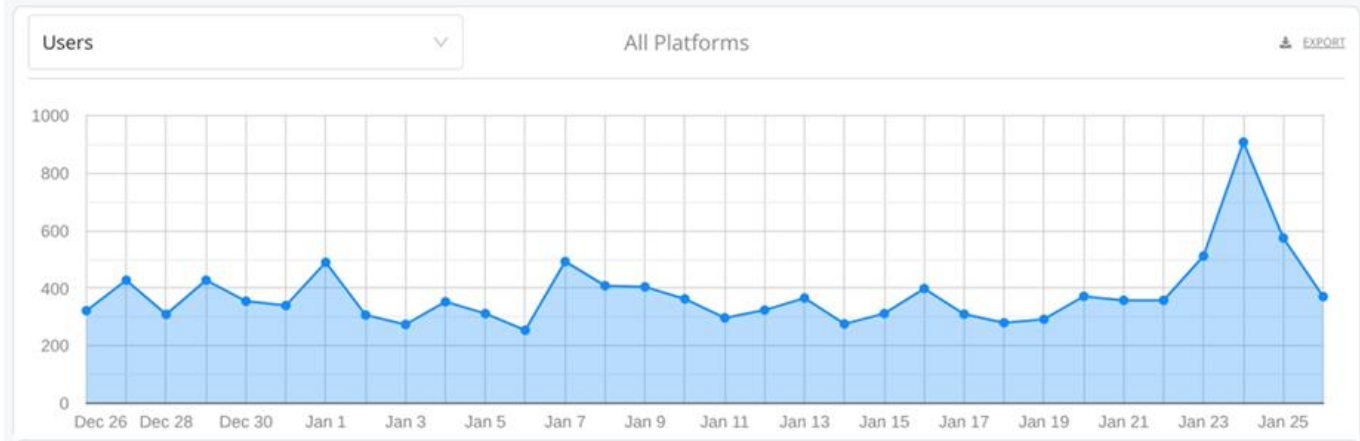
Rank	Name		City	Total Visitors
1	 Downshift Brewing Company - Riverside 2704 Sudderth Dr, Ruidoso, NM 88345		Ruidoso	2.2K (0.8%)
2	 Farley's Food Fun & Pub 1200 Mechem Dr, Ruidoso, NM 88345		Ruidoso	2K (0.8%)
3	 Noisy Water Winery (The Cellar Uncorked) 2342 Sudderth Dr, Ruidoso, NM 88345		Ruidoso	1.9K (0.7%)
4	 Ruidoso Bowling Center 1202 Mechem Dr, Ruidoso, NM 88345		Ruidoso	1.4K (0.5%)
5	 Books Etcetera 2340 Sudderth Dr, Ruidoso, NM 88345		Ruidoso	1.2K (0.5%)
6	 Circle J Barbecue 1825 Sudderth Dr, Ruidoso, NM 88345		Ruidoso	1.1K (0.4%)
7	 Mces Vapor Lounge 2722 Sudderth Dr C, Ruidoso, NM 88345		Ruidoso	1K (0.4%)
8	 Rio Grande Grill and Tap Room 441 Mechem Dr, Ruidoso, NM 88345		Ruidoso	847.9 (0.3%)
9	 Brewer 420 W 1st St, Capitan, NM 88316		Capitan	780 (0.3%)
10	 Brewer Oil Co 1 Ski Run Rd, Alto, NM 88312		Alto	723.5 (0.3%)

VISIT WIDGET USERS

DEC 26, 2025 - JAN 26, 2026

Total Users	Avg Session Duration	Total Sessions	Pageviews	iOS Downloads	Android Downloads
12,052	0m 37s	19,429	52,815	296	42
▼ 9% From Oct 26 - Nov 25	▲ 14% From Oct 26 - Nov 25	▼ 6% From Oct 26 - Nov 25	▲ 10% From Oct 26 - Nov 25	▲ 32% From Oct 26 - Nov 25	▼ 31% From Oct 26 - Nov 25

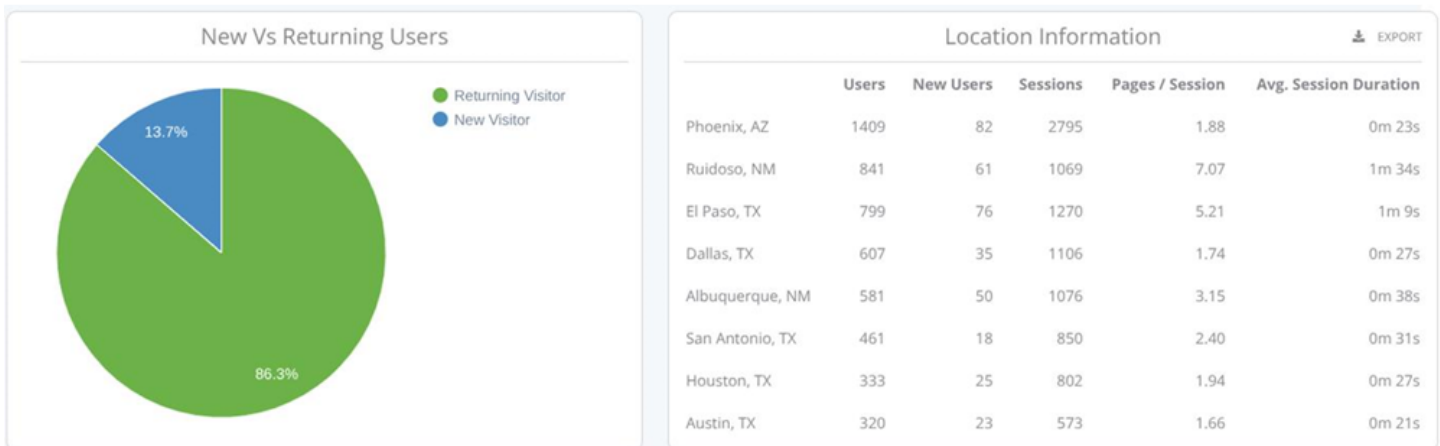
Total Users	Avg Session Duration	Total Sessions	Pageviews	iOS Downloads	Android Downloads
12,152	0m 41s	19,651	59,304	275	77
▼ 3% From Nov 24 - Dec 25	▲ 11% From Nov 24 - Dec 25	▼ 2% From Nov 24 - Dec 25	▲ 8% From Nov 24 - Dec 25	▼ 10% From Nov 24 - Dec 25	▲ 79% From Nov 24 - Dec 25



Most categories are up this period over previous period as shown in the inset.

VISIT WIDGET USERS

DEC 26, 2025 - JAN 26, 2026



Less than 1% change period over period for returning and new visitors.

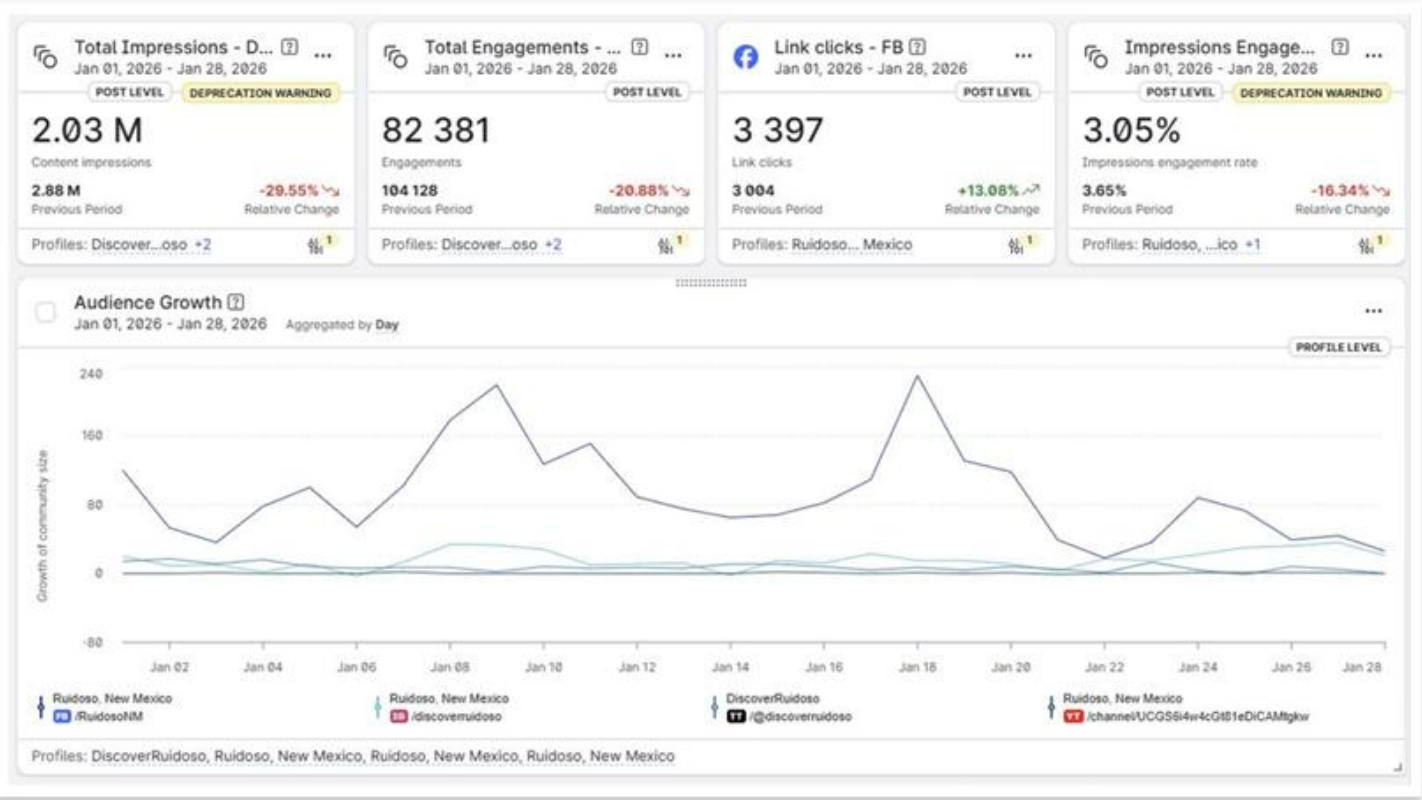
VISIT WIDGET USERS: TOP PAGES VISITED

DEC 26, 2025 - JAN 26, 2026

Grindstone Lake	129
Winter in Ruidoso – From Alpine Thrills to Fireside Chills	115
Ruidoso Winter Park	90
Ski Apache	72
Ice Skating Rink at Wingfield Park (Seasonal, Select Dates)	61
New Year's Eve Events in Ruidoso: Ring In 2026 With Parties, Dinners, and Live Music	55
Screaming Eagle Mountain Coaster at Ruidoso Winter Park	42
Scenic Gondola at Ski Apache	37
Hall of Flame Burgers	32
NYE - Rocking through the Ages at Inn of the Mountain Gods	32
Grindstone Stables	31
Backcountry Attitudes	28
Wolf Lodge	28
4 Seasons Mall	27
NYE Patina Noire Party at Jacks Backstage	27
Ruidoso Lodge Cabins	27

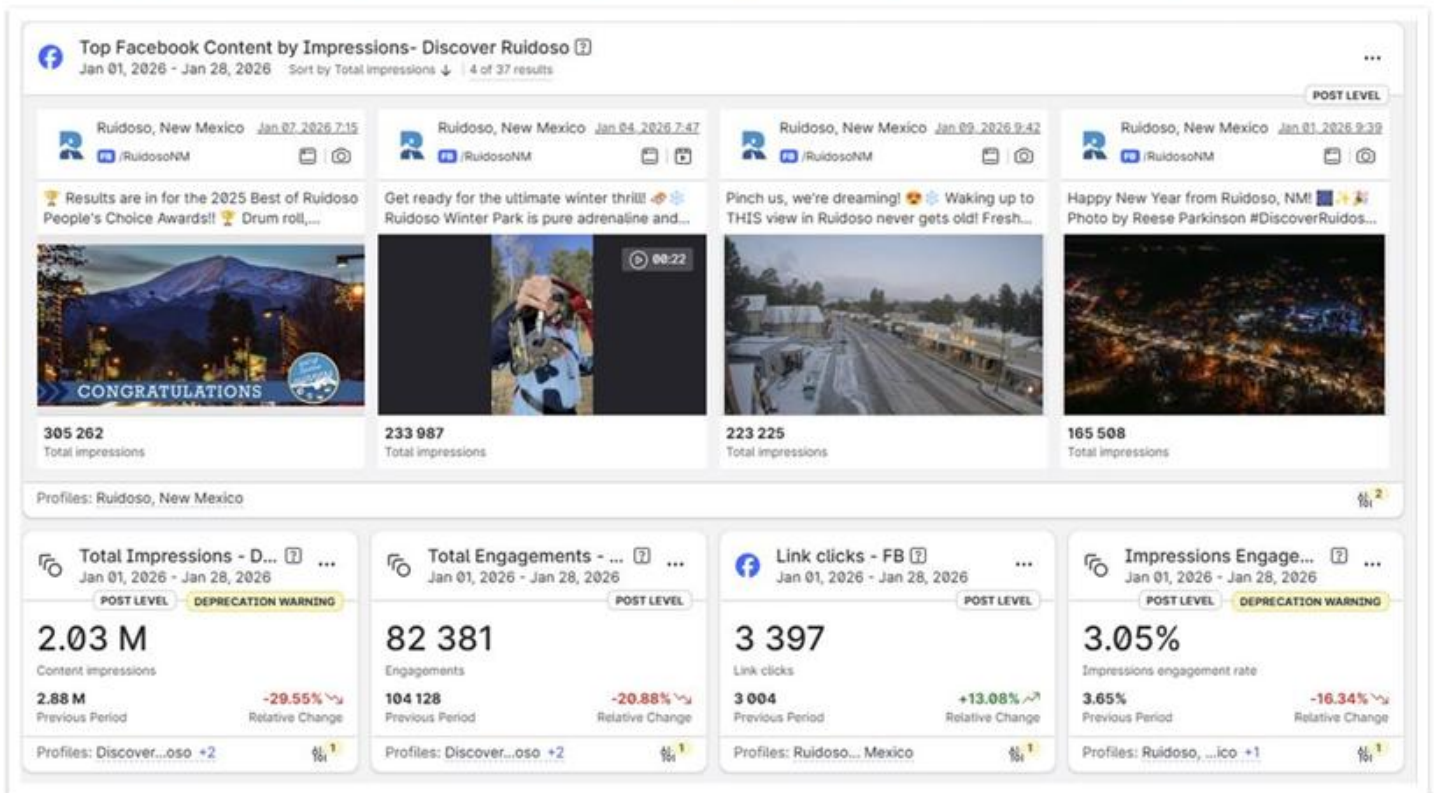
SOCIAL OVERVIEW: JANUARY 2026

Tourism Social Sites



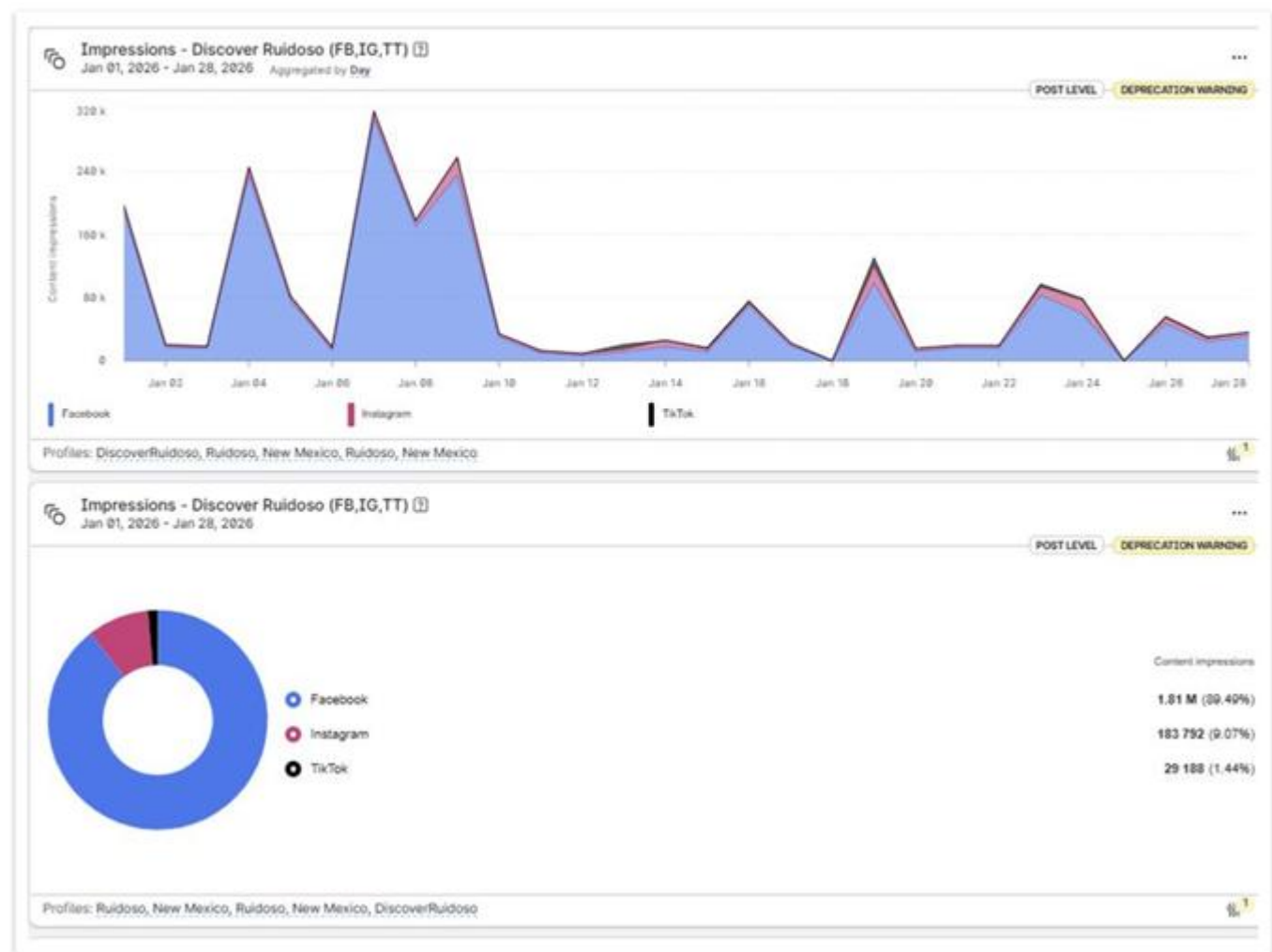
TOURISM: TOP PERFORMING SOCIAL POSTS

Top performing Facebook posts in January in terms of impressions:



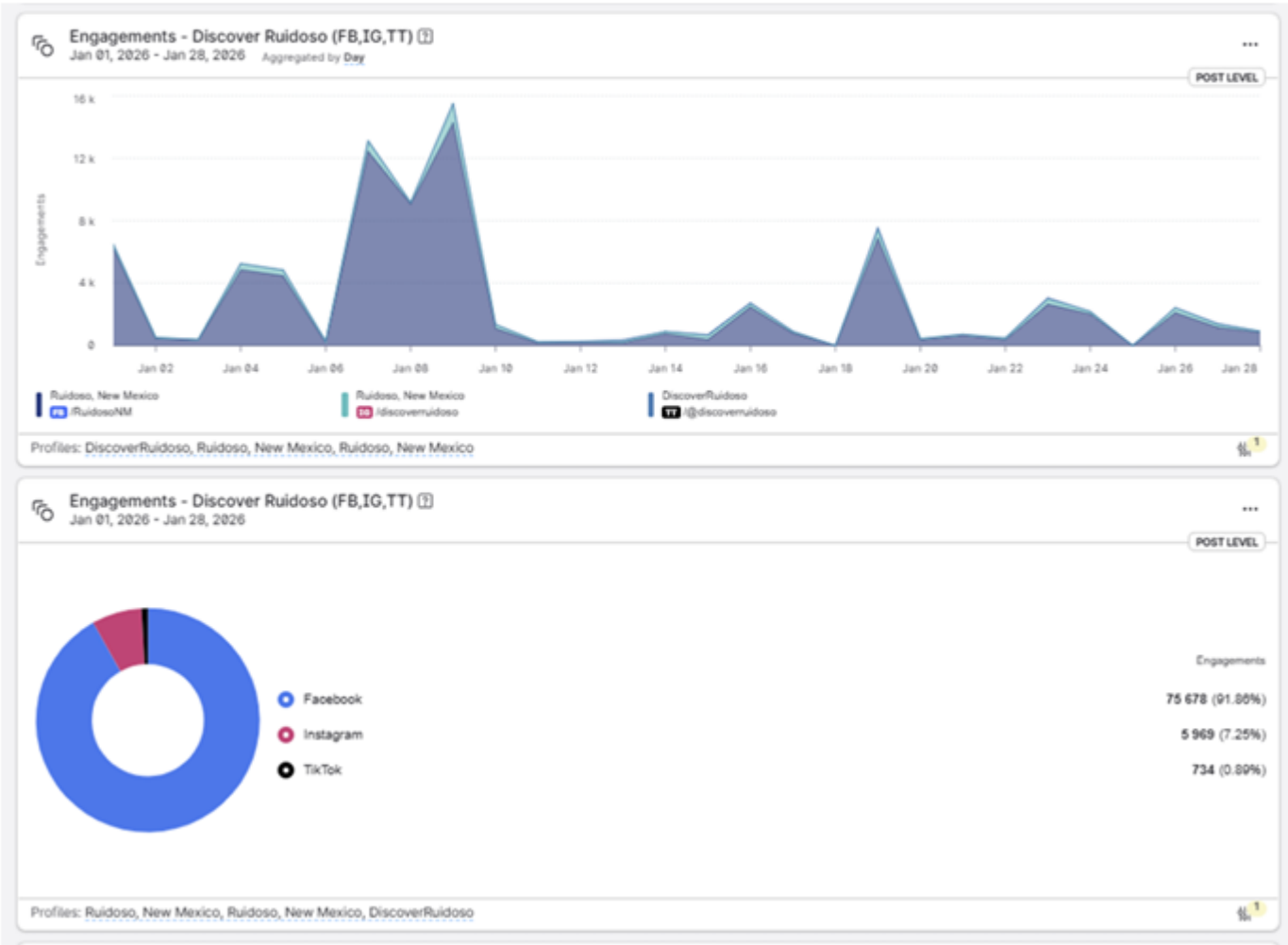
IMPRESSIONS: JANUARY 2026

Tourism Social Sites



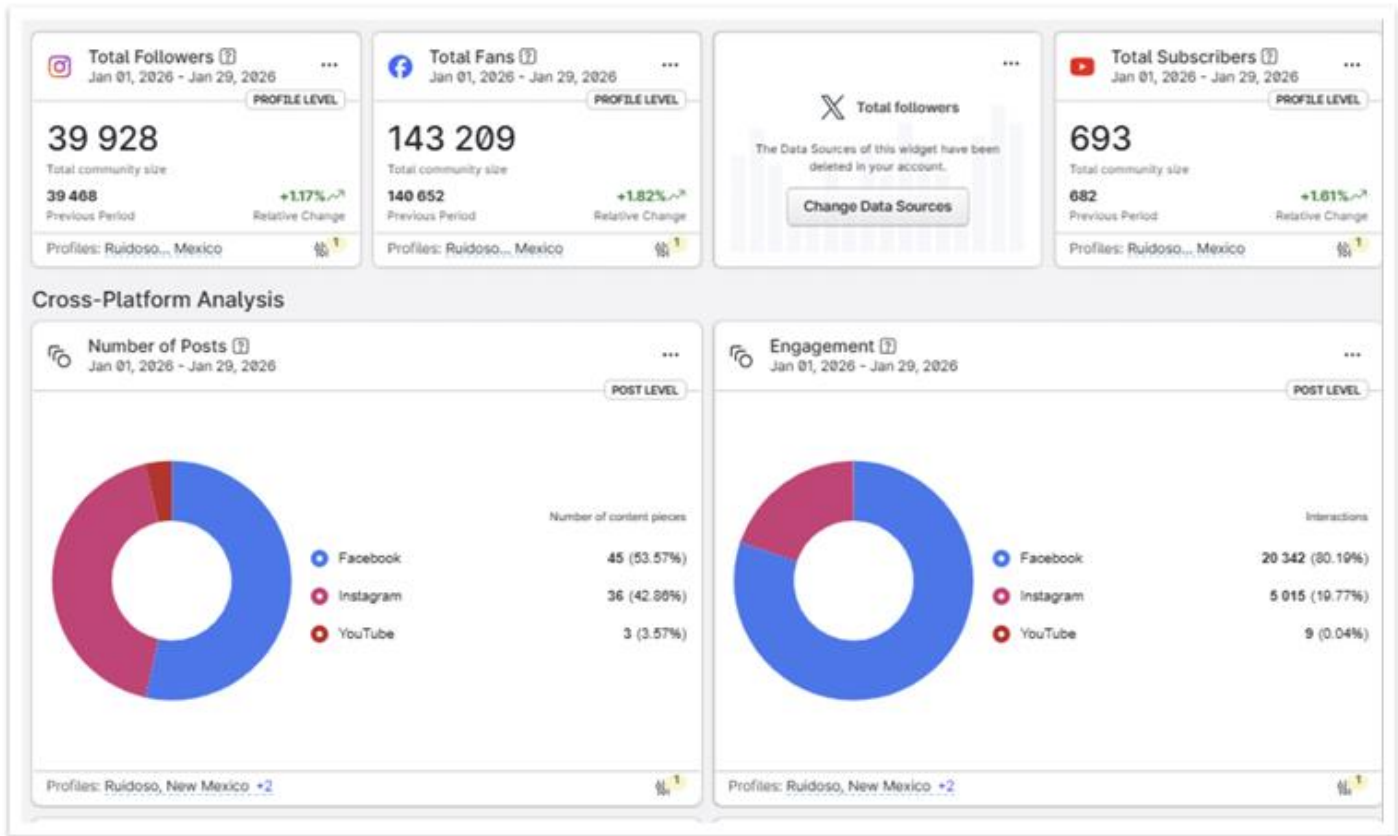
ENGAGEMENT: JANUARY 2026

Tourism Social Sites



TOURISM AUDIENCES

Total community of followers on Tourism social

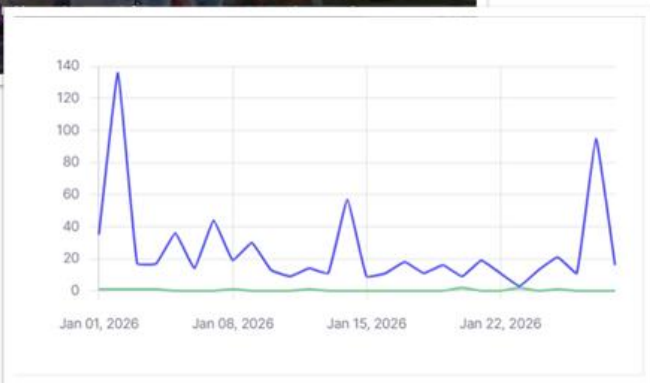


WEBSITE UPDATES: TOURISM

- Best of Ruidoso winners published
- Ruidoso Downs Racetrack 2026 Update: What Visitors Need to Know (race meet relocation context)
- Updates to IRONMAN® Weekend in Ruidoso: Racing, Spectating & Mountain Adventure
- Wild West XTERRA 2026 World Championship event updates
- Brewdoso concert and event listings refreshed



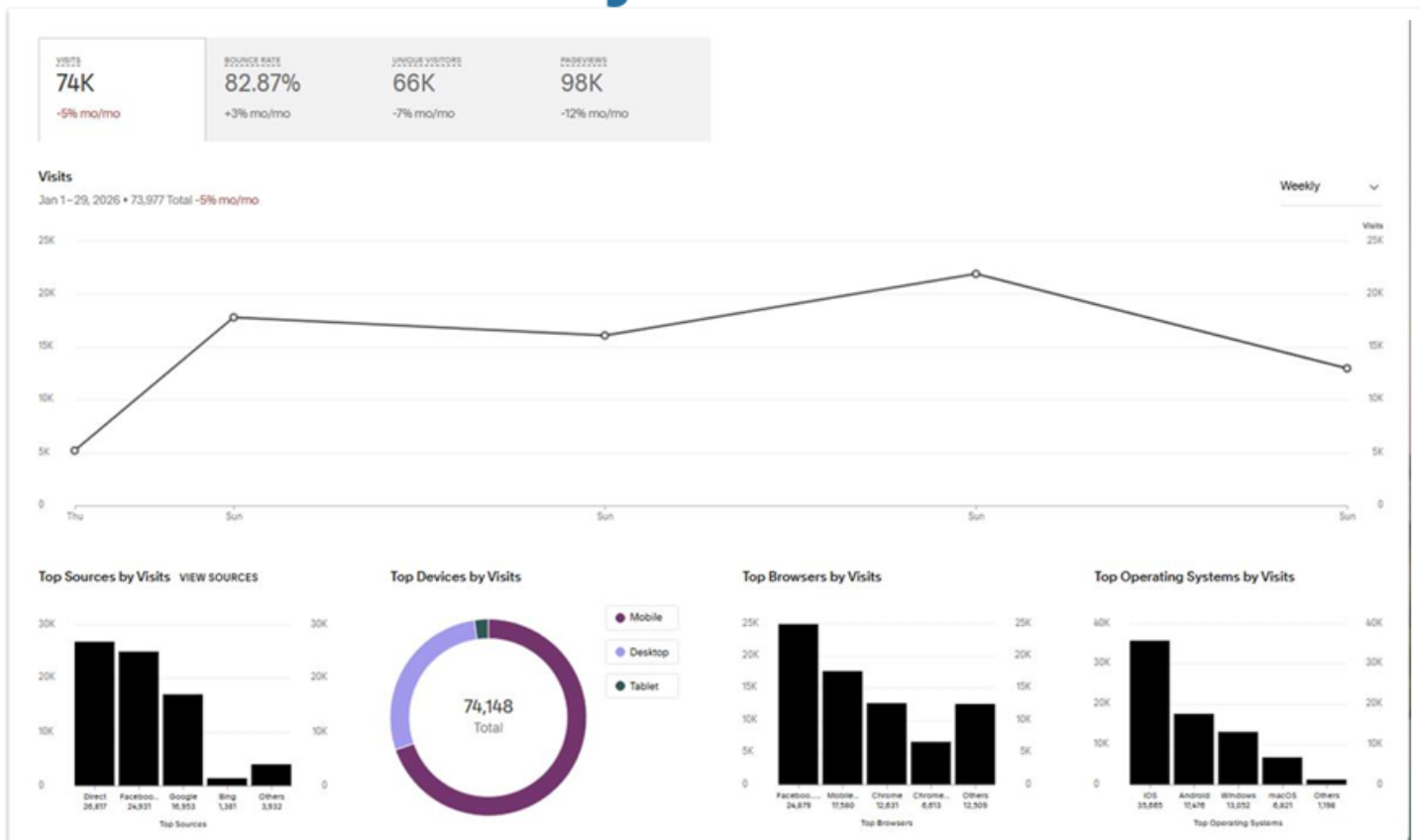
WEBSITE: TRANSLATION TOOL



We had translation requests by 726 visitors in January. In total, the tool has been used 8,242 times in the past 12 months.

The most translated page was Winter Trip Ideas.

WEBSITE ANALYTICS TOURISM: JANUARY 2026



GEOGRAPHIC STATS

TOURISM: JANUARY 2026

United States

us United States	65.8% (12.0%)
► Texas	21,967
Unknown	21,168
► New Mexico	8,452
► Arizona	2,898
► California	1,920
► Georgia	1,504
► Florida	1,253
► Washington	993
► Illinois	880
► Michigan	738

Texas continues to be our biggest audience on DiscoverRuidoso.com with El Paso bringing the most traffic by far.

► Texas	21,967
El Paso	6,309
Others	2,343
Lubbock	1,589
Dallas	1,471
San Antonio	1,066
Austin	845
Midland	777
Unknown	672
Amarillo	638
Odessa	613
Minneapolis	446

MUNICIPAL: TOP PERFORMING SOCIAL POSTS

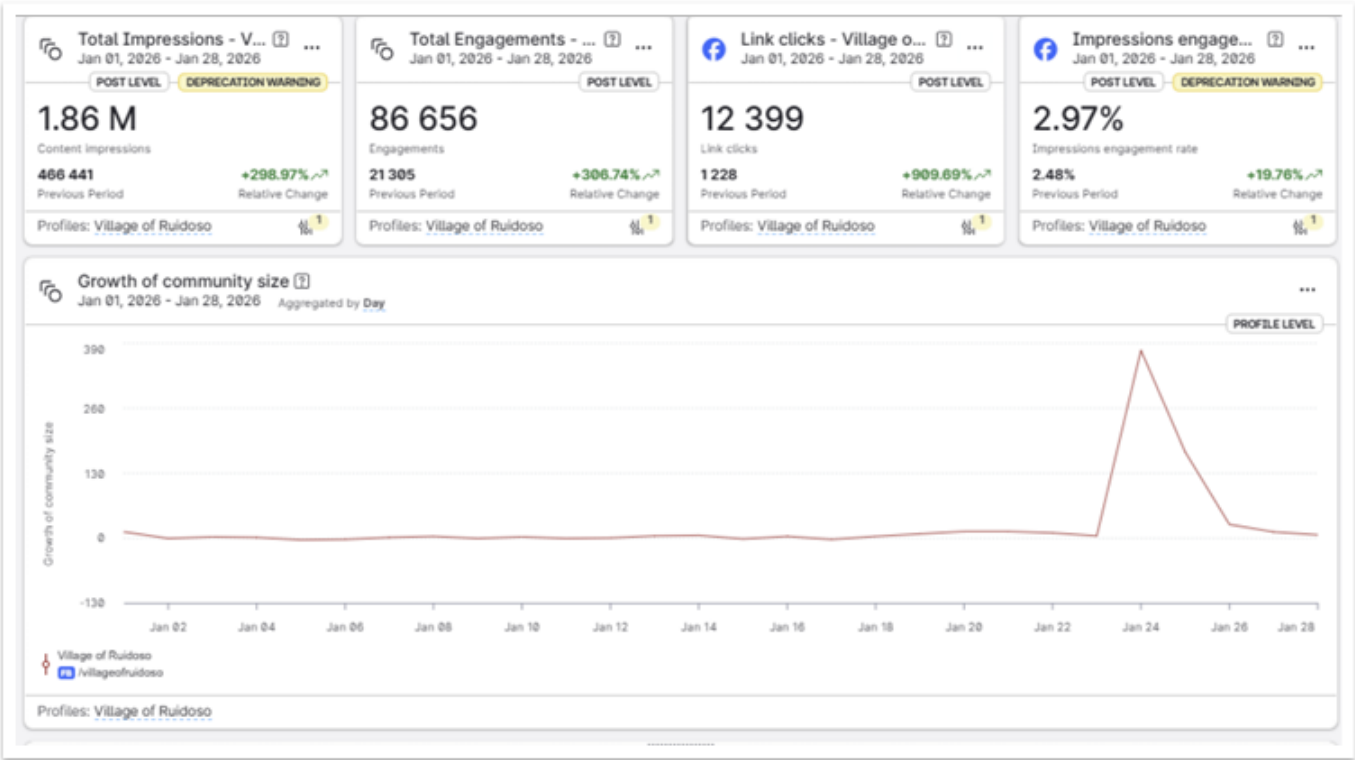
Top performing Facebook posts in January in terms of impressions:

☐
Top Facebook Content by Impressions - Village of Ruidoso
Jan 01, 2026 - Jan 28, 2026
Sort by Total Impressions ↓
4 of 188 results

POST LEVEL	
 Village of Ruidoso Jan 24, 2026 8:29 /villageofruidoso Saturday, January 24, 2026 6:00 AM Road conditions in and around the Village of...  165 713 Total Impressions	 Village of Ruidoso Jan 24, 2026 19:59 /villageofruidoso Saturday, January 24, 2026 @ 6:00 PM ----- **WEATHER UPDATE: Brief Break in Snowfal...  87 648 Total Impressions
 Village of Ruidoso Jan 19, 2026 14:25 /villageofruidoso A statement from Mayor Lynn Crawford on the relocation of the 2026 Ruidoso Downs racing meet to the Downs at Albuquerque. Click here to read the full statement:  Statement from Mayor Lynn Cr... https://www.ruidoso-nm.gov/news-L... Mayor Lynn Crawford issued a state... 77 719 Total Impressions	 Village of Ruidoso Jan 24, 2026 11:42 /villageofruidoso WARMING CENTER INFORMATION Saturday, January 24, 2026 2:00 PM UPDATE ENMU -...  72 481 Total Impressions

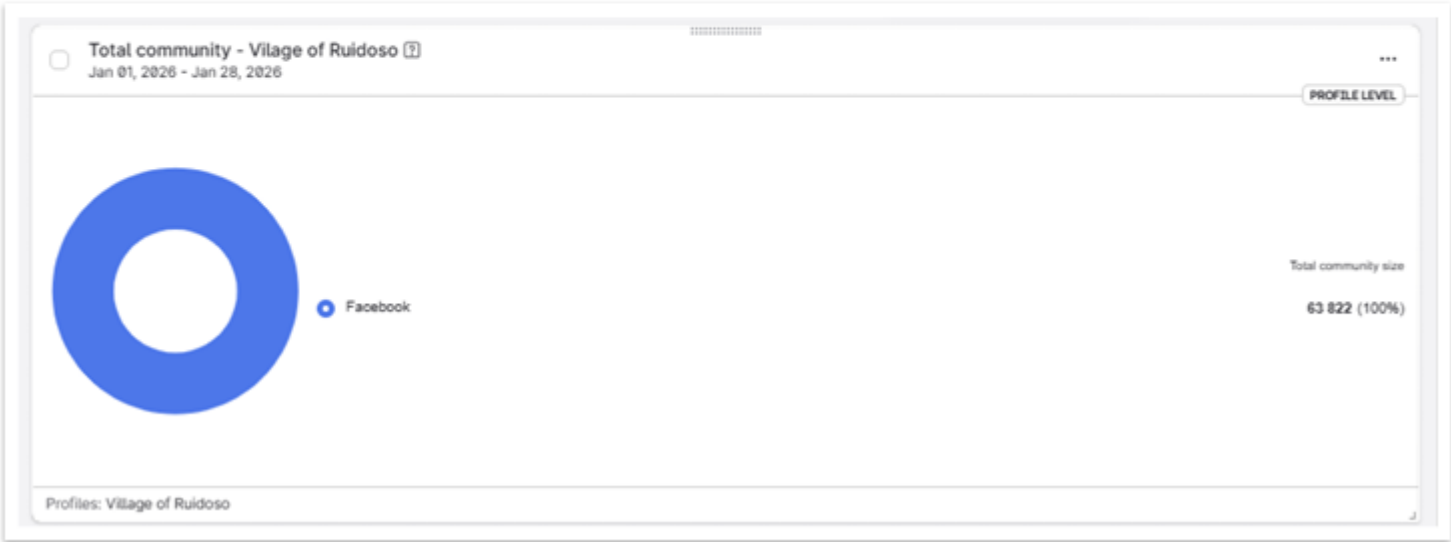
SOCIAL OVERVIEW: JANUARY 2026

Municipal Social Sites



MUNICIPAL AUDIENCE

Total Community of Followers - Municipal

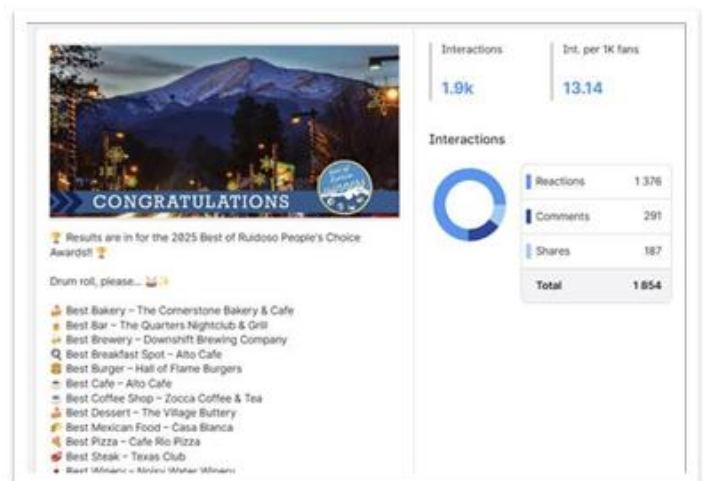
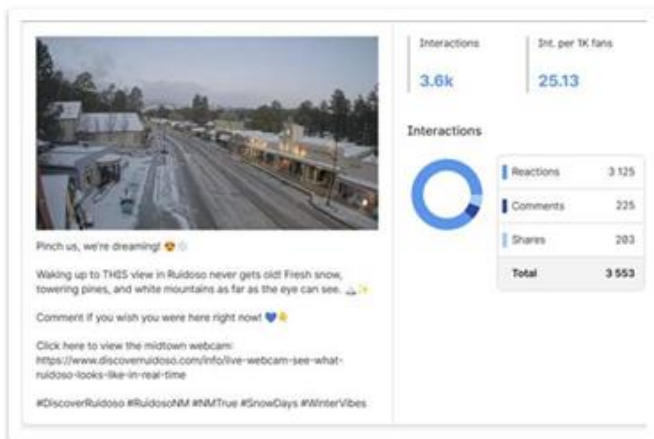


WEBSITE UPDATES: MUNICIPAL

- State of the Village report posted
- Local emergency declaration and winter storm response updates (damage reporting, recovery info)
- Lincoln National Forest prescribed burn notices
- Public safety, trail closures, and infrastructure-related announcements



JANUARY SOCIAL MEDIA



JANUARY DIGITAL



Ruidoso News Banner

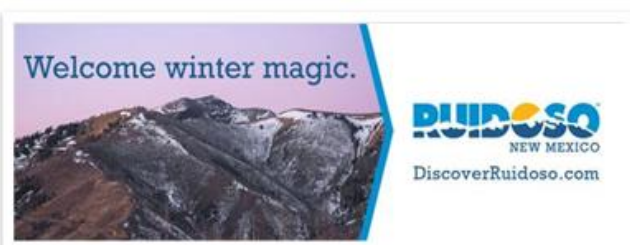


Military – Ft Bliss & HAFB



Go-NewMexico

JANUARY BILLBOARDS



JANUARY EVENTS



2025 Best of Ruidoso Contest
winners announced

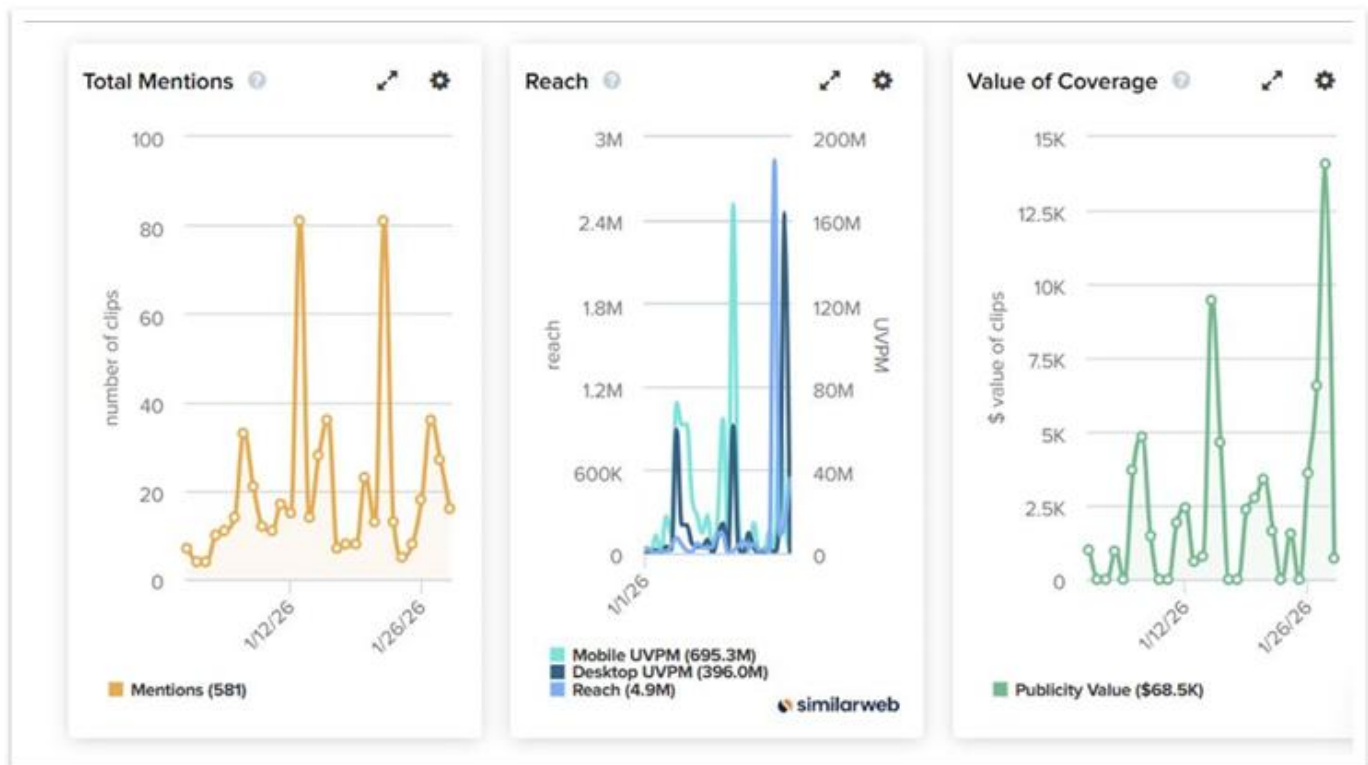


Village of Ruidoso
Public Charrette

UPCOMING EVENTS



PR: JANUARY 2026



Total Mentions: Distribution of clips over time. Each clip counts as one mention

Reach: Distribution of clips over time based on their reach.

Print/broadcast is based on circulation/viewership. Online is based on unique visitors per month.

Value of Coverage: Distribution of the publicity value. Each clip's value is calculated using a formula given to each outlet.

PR: JANUARY 2026

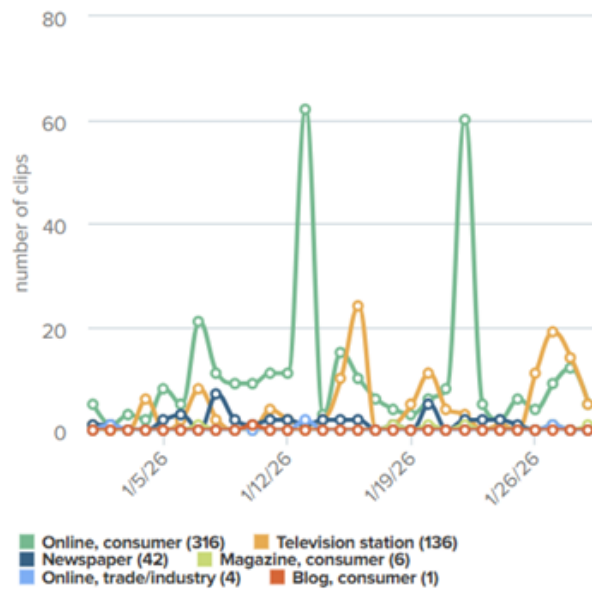


Sentiment Over Time: This is the distribution of sentiment tagged as positive, negative, or neutral as by calculated auto-toning.

Share of Sentiment: Breakdown of clips based on their sentiment by positive, negative, or neutral as by calculated auto-toning.

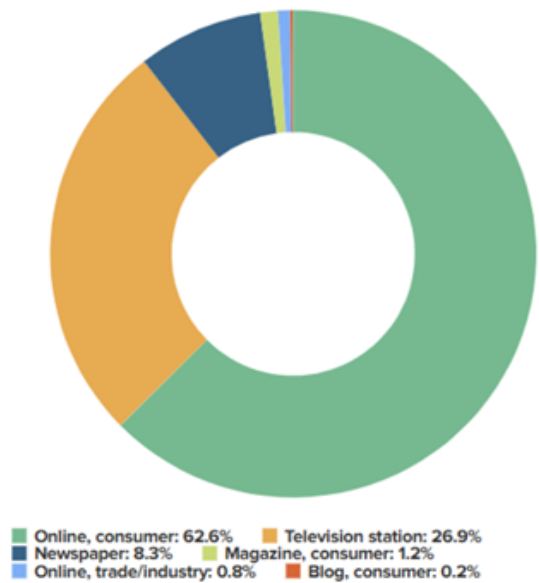
PR: JANUARY 2026

Trend of Coverage by Media Type



Trend of Coverage by Media Type: Distribution of the media type of all included clips. Each clip counts as one mention towards its media type.

Share of Coverage by Media Type



Share of Coverage by Media Type: Breakdown of clips based on their media type.

NMTD CO-OP PROGRAM FY26

Our NMTD Co-op Award for FY26 granted us a \$920,913 media buy for our FY25/26 marketing.

It is a 2:1 match, so the VOR's share is \$306,971 and the NMTD matches that with a \$613,942 contribution.

Our Co-op ads are dormant this quarter but we have managed search actively running. The search brought over 5,000 clicks and 40k impressions in January.

FY26 NM True Cooperative Marketing Program						
Organization Name:	Village of Rudoso					
Primary Contact:	Rebecca Grossnick					
Email:	rebecca@tothagency.com					
Phone:	5712134639					

AWARD SUMMARY						
Type	#	Total \$ Value	NMTD \$	Partner \$ Commitment	Partner \$ Due 6/30/25	Partner \$ Due 12/31/25
MMP	23	\$920,913.00	\$613,942.00	\$306,971.00	\$169,286.50	\$147,685.50
FLER	0	\$0.00	\$0.00	\$0.00	N/A	N/A
Total	23	\$920,913.00	\$613,942.00	\$306,971.00	\$169,286.50	\$147,685.50

Initiative	Details	#	Total \$ Value	NMTD \$	Partner \$ Commitment	Partner \$ Due 6/30/25	Partner \$ Due 12/31/25
MMP AWARDS							
Video Production	Details	2	\$34,800.00	\$23,200.00	\$11,600.00	\$11,600.00	\$0.00
Micro-Influencer Seasonal Destination Program + Influencer Content Amplification	Details	2	\$60,600.00	\$40,400.00	\$20,200.00	\$10,100.00	\$10,100.00
Managed Search (Minimum 2 Opt-Ins)	Details	4	\$62,400.00	\$41,600.00	\$20,800.00	\$10,400.00	\$10,400.00
Red Chile PACKAGE (Consideration & Intent): Meta (FB & IG) Static & Video, FB Remarketing, NM Travel Insider Ads, Rich Media, Sponsored Content, YouTube, CTV	Details	3	\$479,700.00	\$319,800.00	\$159,900.00	\$79,950.00	\$79,950.00
Mesa PACKAGE (Awareness): Meta (FB & IG) Video, YouTube, Rich Media Video, In-Banner Video	Details	1	\$72,000.00	\$48,000.00	\$24,000.00	\$12,000.00	\$12,000.00
West Texas Programmatic Digital Out-of-Home (12 weeks)	Details	2	\$42,000.00	\$28,000.00	\$14,000.00	\$7,000.00	\$7,000.00
Dallas Programmatic Digital Out-of-Home (12 weeks)	Details	2	\$42,000.00	\$28,000.00	\$14,000.00	\$7,000.00	\$7,000.00
New Mexico True Adventure Guide - 2 Page Spread + Digital	Details	1	\$27,387.00	\$18,258.00	\$9,129.00	\$4,564.50	\$4,564.50
New Mexico Magazine Print Ads (3X, Full Page) + Digital	Details	2	\$29,640.00	\$19,760.00	\$9,880.00	\$4,940.00	\$4,940.00
Texas Monthly Print Ad (Full Page) + Digital & E-Newsletter	Details	2	\$30,810.00	\$20,540.00	\$10,270.00	\$5,135.00	\$5,135.00
Dallas - D Magazine Print Ads (3X, Full Page) + Advertorial & Bonus E-Newsletter	Details	2	\$39,576.00	\$26,384.00	\$13,192.00	\$6,596.00	\$6,596.00

WATER DISTRIBUTION / WASTEWATER COLLECTIONS

Sewer Crew

- Rodded feet-3180
- 430 feet- Service lines
- 2750 feet- Main lines
- Blockages- 8
- Customer-2
- VOR-6
- Repairs-4
- Lines-2
- Manhole-2
- Dye test-0
- Sewer Taps- 0

Meter Readers

- Work orders - 223
- Leaks - 191
- Service Disconnects - 75
- Maintenance and prvs - 23

Inspectors

Standard locates

A total of 30 standard locates completed

Emergency locates

A total of 25 emergency locates completed

On job site on High Loop worked with J&H

Transferring service from old line to new water line

Removing old Fire hydrant

Water crew

8 2" - galvanized lines

4 2" - PVC lines

3 6" - Ductal lines

1 6" - C-900

1 6" - Transit line

WATER PRODUCTION

Tank and Reservoir Levels/Diversions Flows/Important Items for Water Production

- **Eagle Creek Diversion** – Diverting – **0.0 gpm** into Alto Reservoir (Depends on the ntu's and availability).
- **Upper Canyon Diversion** – Diverting – **2100 gpm** into Grindstone Reservoir (Hollywood staff gauge is at **12.8 cfs**)
- **Alto Lake to Plant 3** – **0 gpm**
- **Grindstone Reservoir level Elevation** – **6899.58 – 22' (from spillway).**
- **Grindstone Reservoir** – The level is up **23.87'** from 9/11/25.
- **Grindstone Reservoir** – **876 acre-ft (2/05/26)**
- **Grindstone Reservoir Capacity** – **1639.1 acre-ft (elevation – 6921.6)**
- **Grindstone Reservoir** – **285,445,476 gallons (2/05/25)**
- **Grindstone Lake Temp** – **36.01 F**
- **Alto/Grindstone Interconnect** – **Off**
- **Well Operations Plan** – Eagle Creek water (when available), NF4, NF3, NF1, Green Well, & A-1, A-2, A-3, A-4, Apple Orchard, Middle Gavilan, Fault, and Brown Well.
- **Little D Tank** – **26.54 / 32.0' (Overflow)**
- **Country Club Tank** – **33.17' / 40' (Overflow)**
- **A hire for the PRV Maintenance Tech-** He starts 02/09/2026

Plant #4

- Grindstone Tank level (3 million) = **47.49' / 51.9' (Overflow) (2/05/26).**
- Raw Water - **512,000 gallons (1/4/26).**
- Water produced - **492,000 gallons (1/4/26).**
- Completed monthly fire extinguisher inspections at plant 4 on 01/26.
- Plant operators are adjusting polymer flow rates as needed.
- Actual % TOC removal was 0%. Using SUVA calculation for compliance
- Generator test (without load) is every Wednesday at 9:00 a.m.
- Generator test (with load) is once a month on the first at 9:00 a.m.
- Working on weed maintenance and plant cleanup.
- Replaced Filter 1 and 2 battery backups on 01/26/2026
- Crews worked on plant cleanup and organization and safety items.

Plant #3

- Plant 3 was back online on 01/07/2026 after PLC was replaced by I & C Solutions.
- West Alto Tank level (5 million each) = **55.43' / 57.8' (Overflow)** (2/05/26).
- East Alto Tank level (5 million each) = 53.65'
- Water production – **1,044,000 gallons** (1/04/26).
- Raw water to plant – **1,075,000 gallons** (1/04/26).
- Alto Lake to Plant 3 – **0 gpm**
- Completed monthly fire extinguisher inspections at plant 3 on 1/2026.
- Eagle Creek flow – **413 gpm**.
- Generator test (without load) is every Wednesday).
- Generator test (with load) is once a month.
- Actual % TOC removal was 95.8% reduction.
- Working on weed maintenance and cleanup at wells, tanks, and booster stations.
- Crews worked on safety items and plant cleanup and organization.

Wells/Booster Stations & Misc. Items

- Performing weekly maintenance and pump rotations at pumphouses.
- Completed monthly fire extinguisher inspections at all pumphouses
- Monitoring PRV's daily and repairing as needed.
- Wells are being rotated and shut down when adequate surface water is available.
- Monitoring water level above the well pumps.
- Maintenance Crews have been recoating pipes and floors at the Cherokee and Quade Pumphouse.

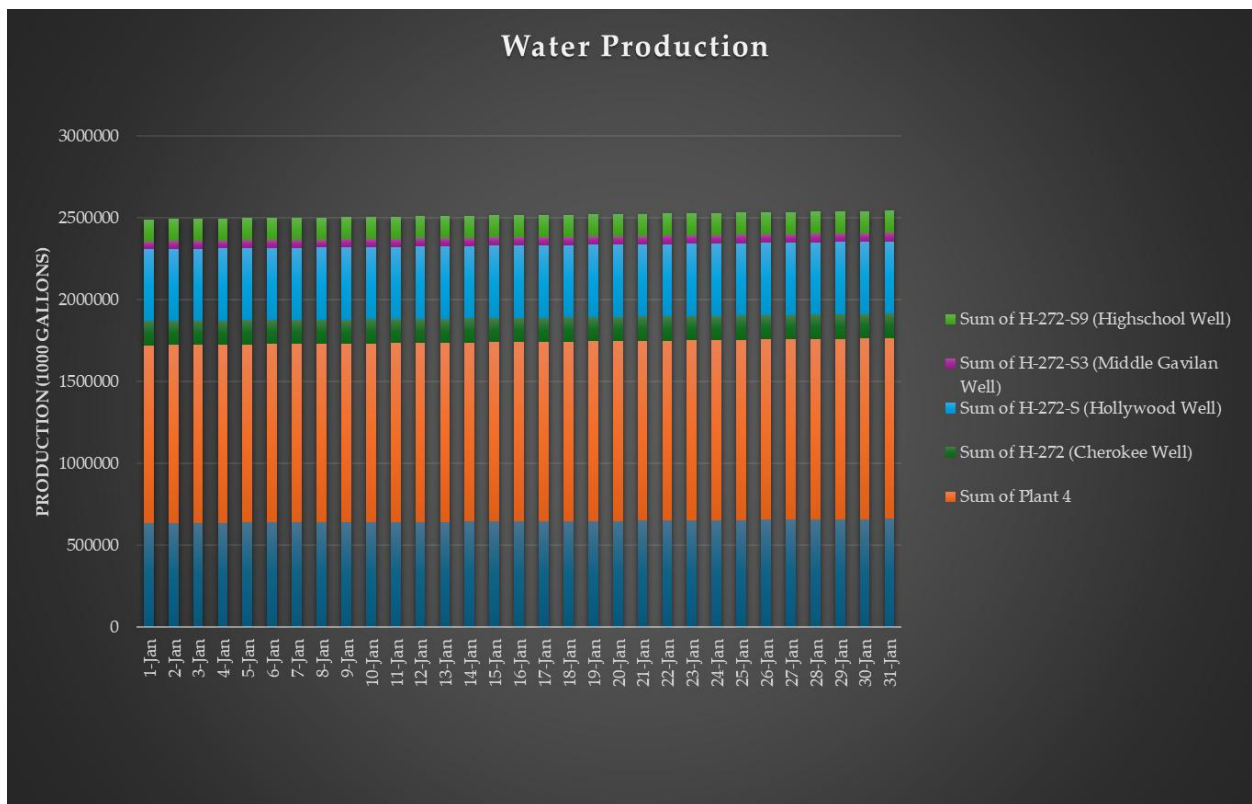
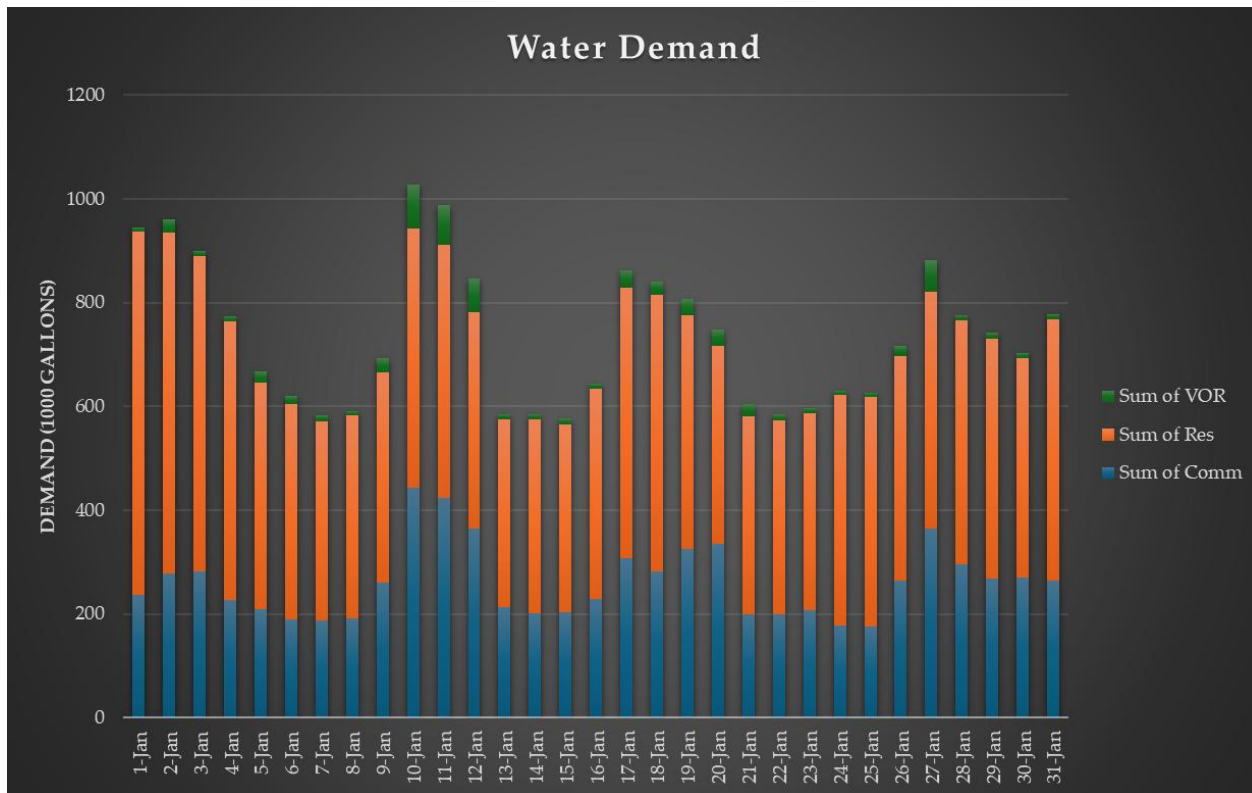
Projects

- Tank Rehabilitation Phase 2 – SMA completed the survey, will be completing fire hydrant testing in February
- Alto Lake Dam spillway and routing analysis – Task order #1 will be on the February Council meeting.

NMED/EPA/OSE

- Completed (22) Bac-T sampling for January.
- Completed December TOC samples for plant 3 & 4.
- Completed December SUVA samples.
- Completed DBP testing in January
- Submitted January MOR to NMED on 2/05/2026.
- Currently working on the Seepage data to NMOSE- DSB

WATER RESOURCE



January 2026 Updates

Two Rivers Raw Water Intake & Transmission

- Held a Pre-Bid Meeting on the 16th

- Submitted pre-bid documents to PNM to start the power upgrade application.
- Helped Christy Coker answer preliminary questions.

Watershed Based Plan Project

- Submitted the quarterly report to NMED.
- Met with NMED and gave them an update on the project.
- Scheduled the second Community Meeting for March 10, 2026.
- Waiting for the engineer to submit a draft of the report for review and H&H modelling.
- Met with Cobb Fendley for a project update.

Storm Drainage Master Plan

- Keeping in touch with the engineer who is reviewing previous studies/plans to summarize the pertinent sections into a spreadsheet.
- Most of the things on the Watershed Based Plan project are tied to this project.

Water Rights Accounting Report

- Submitted water rights accounting report to Sally Williams for review and then submitted the report the OSE.
- Met with the NMOSE to go over the Water Rights Report.
- Scheduled a Water Rights Field inspection with NMOSE and Sally Williams.

Water Audit

- Working on water audit - completed the Block Rates spreadsheet portion.
- Working with Christy Coker on the utility billing to correct the Tier Consumption amounts.

Department Filing

- Hired an intern to help organize the department's documents to establish an organized system for the department and archiving old documents.
- Trained Nathen on Laserfiche and filing documents.

Other

- Created Strategic Planning for the Water Resource Department.
- Submitted the three goals for the State of the Village report to Gina.
- Meeting with the Water Resource Department (Water Production, Water Resource, and RWWTP) every two weeks to stay updated on daily events regarding the wells, diversions, wastewater, gages, meters, water rights, and any other issues going on in each department.

WINGFIELD HERITAGE HOUSE MUSEUM

January at the Wingfield House

- The first radio segment of "Moments in American History" aired after Mondays with the Mayor. We will be doing these each week in 2026, covering what happened that week in history, in honor of the 250th Birthday of U.S. (Semiquincentennial). We had three new episodes of Ruidoso Rewind, as well.
- Parks staff came over and fixed our downstairs toilet and worked on the peeling paint outside the west upstairs window.
- We received some new products for the gift shop.
- December was fairly busy, but we have a noticeable drop of visitors in January. However, we saw a 103% increase over January of 2025.

- The Museum lost power Saturday morning on the 24th and had power restored Tuesday morning on the 27th, with a few intermittent periods of power in between
- Olympics Family Fun Day was cancelled on Saturday the 24th and will be combined with Valentines Family Fun Day on Feb. 14. We had twelve people at the Time Turner Book Club.
- The large tree next to the KRUI building was cracking during the ice storm and was cut back after assessment by Forestry. Only the trunk and main branches remain.
- Our Education Curator, Joely Trujillo has been taking the Museum Education Training Module offered through the American Association for State and Local History.
- We launched the online portal to our collections database at <https://wingfieldheritagehouse.catalogaccess.com/>

AGENDA MEMORANDUM

Village of Ruidoso

VILLAGE MANAGER REPORT - 2.

To:

Presenter(s): Alex Koenig, Community Development Director

Meeting Date: February 10, 2026

Re: Update on Clean and Lien Properties

Item Summary:

Update on Clean and Lien Properties

Financial Impact:

None

Item Discussion:

Update on Clean and Lien Properties

Recommendations:

None

ATTACHMENTS:

[February 2026 Council Abatement Presentation.pdf](#)

FEBRUARY 2026



109 S. HICKORY

- Structure Fire on November 12, 2023
- Submitted to Court
- Damaged structure demolished and property cleaned by owner
- Continued monitoring by Village staff



100 NOGAL

- June 2014: Initial Violation letter sent for dilapidated deck
- Agreements made with property owner regarding uncompleted work in 2018 and 2019 were not completed
- Criminal Complaint filed in April 2023 for unfinished structure resulting in fines
- December 2023: Council adopted resolution under Clean & Lien
- Village contracted for siding installation
- January 2026: Property owner sent letters from Code Enforcement requiring the property to be cleaned up and Building Official communicated same and also requirements to obtain permits



100 NOGAL

- January 2026: Criminal Complaint filed by Building Official with Municipal Court with arraignment set for February 9, 2026
- January 13, 2026: Lien recorded with County for siding work completed under Clean & Lien
- February 2026: No visible progress Code Enforcement letter sent with compliance required by February 21, 2026, or enforcement will be pursued through Municipal Court and Clean & Lien
- **NEXT STEPS:** Require property to be cleaned of construction debris and completion of roof and chimney; Continue enforcement and potential Clean & Lien



116 NOGAL

- September 2024: Property owner contacted and removed a dilapidated deck, secured the structure, and contracting with a local agent to regularly visit and inspect so property remains compliant
- June 2025: Code Enforcement reported property remained compliant
- August 2025: A complaint was submitted by a neighbor stating the property is abandoned, not being maintained, and yard overgrown



116 NOGAL

- September 2025: Code Enforcement investigation discovered the property had transferred to a new owner and letter sent to gain compliance with the tall/weeds and vacant structure
- October 2025: Code Enforcement reported property was compliant
- December 2025: Renewed complaints from neighbors; Code Enforcement and Building Official investigated



116 NOGAL

- December 2025: Code Enforcement sent letter to property owner regarding trash and vehicles and Building Official found the property to be in compliance
- February 2026: Property owner has been sent a letter from Code Enforcement letter with direction to obtain a Vacant Building Permit no later than March 5, 2026
- **NEXT STEPS:** Continue to monitor; Issue Citation issue if necessary; report to Management and Legal about potential Clean & Lien



205 SPRING

- Former Boy Scout Property
- Previous owner deceased
- Property has going through probate and awaiting paperwork
- 50/50 ownership by two brothers
- Code Enforcement will re-establish contact with owners to either obtain Vacant Building Permit or removal of structures
- **NEXT STEPS:** Potential Clean & Lien for removal of structures



154 SPRUCE

- March 2023: Case initiated for Vacant Building Permit
- August 2023: Contact made with a property owner and property was secured
- June 2025: Property found open/unsecured. Property was resecured but structure assessed to be in poor structural condition by Code Enforcement
- October 2025: Letter sent by Code Enforcement to bring property in compliance
- **NEXT STEP:** Resolution under Clean & Lien



205 SWALLOW

- No Code Enforcement case has ever been initiated
- Progress being made by property owner with new windows and front door installed and site is kept clean
- Village Staff will continue to monitor



AGENDA MEMORANDUM

Village of Ruidoso

PUBLIC HEARINGS - 1.

To:

Presenter(s): Cade Hall, Fire Chief

Meeting Date: February 10, 2026

Re: Public Hearing for Proposed Ordinance 2026-09, an Ordinance Amending the Village of Ruidoso Municipal Code of Ordinances Chapter 42, Fire Prevention and Protection; Article II, Village of Ruidoso Fire Codes; Section 42-32. Violations, Penalty and Fees.

Item Summary:

Public Hearing for Proposed Ordinance 2026-09, an Ordinance Amending the Village of Ruidoso Municipal Code of Ordinances Chapter 42, Fire Prevention and Protection; Article II, Village of Ruidoso Fire Codes; Section 42-32. Violations, Penalty and Fees.

Financial Impact:

None

Item Discussion:

This Ordinance will allow the Fire Chief, Assistant Fire Chief, Fire Marshal, Fire Lieutenants and Fire Captains to issue a citation specifying the violation.

Recommendations:

To Approve Adoption of Ordinance 2026-09, an Ordinance Amending the Village of Ruidoso Municipal Code of Ordinances Chapter 42, Fire Prevention and Protection; Article II, Village of Ruidoso Fire Codes; Section 42-32. Violations, Penalty and Fees.

ATTACHMENTS:

[Ordinance 2026-09 Village of Ruidoso Fire Codes.pdf](#)

VILLAGE OF RUIDOSO

ORDINANCE 2026-09

AN ORDINANCE AMENDING THE VILLAGE OF RUIDOSO MUNICIPAL CODE OF ORDINANCES CHAPTER 42, FIRE PREVENTION AND PROTECTION; ARTICLE II, VILLAGE OF RUIDOSO FIRE CODES; SECTION 42-32. VIOLATIONS, PENALTY AND FEES.

WHEREAS, THE Governing Body of the Village of Ruidoso is updating the Fire Prevention and Protection Ordinance; and amending the Violations, Penalty and Fees; and

WHEREAS, The Governing Body of the Village of Ruidoso has determined that these amendments are necessary; and

WHEREAS, The Governing Body have conducted a duly advertised public hearing to consider this Ordinance; and

NOW, THEREFORE, BE IT ORDAINED by the Governing Body of the Village of Ruidoso that Chapter 42, Fire Prevention and Protection Ordinance is hereby amended by the addition of new text and modification or deletion of existing text as follows:

The ~~strike-out~~ language is to be removed, and the additions to the section are **bold** and underlined.

Sec. 42-32. Violations, penalty and fees.

- (a) Any person who shall violate any of the provisions of the codes adopted by this article or fail to comply therewith, or who shall violate or fail to comply with any order made thereunder, or who shall build in violation of any detailed statement of specifications or plans submitted and approved thereunder or any certificate or permit issued thereunder, and from which no appeal has been taken, or who shall fail to comply with such an order as affirmed or modified by the council or by a court of competent jurisdiction within the time fixed in this article, shall severally, for each and every such violation and noncompliance respectively, be guilty of a misdemeanor, punishable in accordance with section 1-6. The imposition of one penalty for any violation shall not excuse the violation or permit it to continue; and all such persons shall be required to correct or remedy such violations or defects within a reasonable time; and, when not otherwise specified, each day that prohibited conditions are maintained shall constitute a separate offense.
- (b) The application of the penalty set out in subsection (a) of this section shall not be held to prevent the enforced removal of prohibited conditions.
- (c) The police department, fire chief, assistant fire chief, ~~or~~ fire marshal, **fire lieutenants or fire captains** may issue a citation specifying the violation and the procedure for either paying the penalty or contesting the citation.
- (d) All fees associated with permits and penalties will be according to appendix A.

(Ord. No. 2021-03, 9-14-21)

PASSED, APPROVED, AND ADOPTED on this 10th day of February, 2026.

Lynn D. Crawford, Mayor

(SEAL)

ATTEST:

Yvonne Vigil, Village Clerk

AGENDA MEMORANDUM

Village of Ruidoso

REGULAR ITEMS - 1.

To:

Presenter(s): Alex Koenig, Community Development Director
Chrysanti Jones, Short Term Rental Administrative Assistant

Meeting Date: February 10, 2026

Re: Discussion and Possible Action on Revocation of Short-Term Rental Permit Issued to Grey Autumn, LLC at 149 Willie Horton Drive Due to the Illegal Use of a Fire Pit or Outdoor Burning Reported to Village or Third-Party Monitoring Agency and Confirmed by the Village.

Item Summary:

Discussion and Possible Action on Revocation of Short-Term Rental Permit Issued to Grey Autumn, LLC at 149 Willie Horton Drive Due to the Illegal Use of a Fire Pit or Outdoor Burning Reported to Village or Third-Party Monitoring Agency and Confirmed by the Village.

Financial Impact:

None

Item Discussion:

Per Section 54-72(l)(10) of the Village Code of Ordinances the Governing Body shall hear and consider all testimony and make a determination by a majority of the membership present on the appeal to:

- a) Revoke the permit;
- b) Reverse the determination of the unresolved issue leading to a reinstatement of the permit;
- c) Table the appeal request to the next meeting.

Section 54-72(l)(12) further states should the Governing Body not render a decision on the request for revocation within 90 days of the suspension, the permit shall be reinstated by the Community Development Director.

Recommendations:

To Approve Revocation of Short-Term Rental Permit Issued to Grey Autumn, LLC at 149 Willie Horton Drive Due to the Illegal Use of a Fire Pit or Outdoor Burning Reported to Village or Third-Party Monitoring Agency and Confirmed by the Village.

ATTACHMENTS:

[SUSPENSION LETTER - FIRE PITS - 01.26 149 Willie Horton.pdf](#)

January 27, 2025

Grey Autumn, LLC
2417 Sandi Ln
Sachse, TX 75048

Re: **Notice of Suspension - STR Permit #920396**

Dear Grey Autumn, LLC:

This letter serves as formal notice from the Village of Ruidoso regarding the Short-Term Rental (STR) Permit issued for the property located at **149 Willie Horton Drive**.

Effective **April 1, 2025**, the Village of Ruidoso amended the STR Ordinance to prohibit the use of fire pits, fire tables, and outdoor burning at short-term rentals. Violation of this provision per the ordinance results in an automatic suspension of the permit pending revocation by the governing body.

At approximately 6 pm on Saturday, January 17, 2026, Ruidoso Area Dispatch received a call regarding two fire pits in the yard. The fire was extinguished, and the occupants were informed of the ordinance. The call log was forwarded to Community Development for review.

Based upon the information provided, we find Chapter 54-72 (e) (4) (d) of the Village of Ruidoso Code has been violated. Per Chapter 54-72 (l) (5), the short-term rental permit is suspended, and the permit revocation process has been initiated.

As a result of this violation, the **STR Permit for 149 Willie Horton Drive is hereby suspended**, pending review by the Village's Governing Body. You are invited to appear before the Governing Body to provide testimony regarding this matter. The date, time, and location of the hearing will be provided under separate notice.

This property may not be rented during the suspension period.

Following the hearing, the Governing Body will determine whether the STR Permit should be **revoked for a period of one (1) year from the date of suspension**, in accordance with the Village of Ruidoso STR Ordinance 54-72 (l) (5).

If you have any questions regarding this notice or the upcoming hearing process, please contact Chrysanti Jones at chrysantijones@ruidoso-nm.gov

Sincerely,



Alex Koenig
Community Development Director

Cc: Ruidoso Vacation Rentals

AGENDA MEMORANDUM

Village of Ruidoso

REGULAR ITEMS - 2.

To:

Presenter(s): Eddie Ryan, Manager of Events and Strategic Partnerships

Meeting Date: February 10, 2026

Re: Discussion and Possible Action on Biennial Memorandum of Understanding between New Mexico MainStreet Program, Village of Ruidoso and Ruidoso Midtown Association to Dedicate Collaborative Resources, Adopt Local Economic Growth and Revitalization Tools, and Establish Economic Development Funding for Operations and Program Implementation to Restore Economic Vitality Within the MainStreet Economic Redevelopment District from July 1, 2026 through June 30, 2028.

Item Summary:

Discussion and Possible Action on Biennial Memorandum of Understanding between New Mexico MainStreet Program, Village of Ruidoso and Ruidoso Midtown Association to Dedicate Collaborative Resources, Adopt Local Economic Growth and Revitalization Tools, and Establish Economic Development Funding for Operations and Program Implementation to Restore Economic Vitality Within the MainStreet Economic Redevelopment District from July 1, 2026 through June 30, 2028.

Financial Impact:

Required Contribution to the Local MainStreet Program by Local Government Partner \$20,000 to \$60,000. The Village has budgeted \$46,147.00 in FY 2026. The Funds are included in the General Fund's Legislative Department's Contractual Services (101-010-52000) line item.

Item Discussion:

The local Governing Body of the Village of Ruidoso and Ruidoso Midtown Association agree to abide by the eligibility and participation requirements as set forth below. The local Governing Body's official representative and the Board of the Ruidoso Midtown Association have read and understand the Accreditation requirements of the NMMS Program and the MSA Accreditation Standards as set forth in Attachment 1 of the MOU.

Recommendations:

To Approve Biennial Memorandum of Understanding between New Mexico MainStreet Program, Village of Ruidoso and Ruidoso Midtown Association to Dedicate Collaborative Resources, Adopt Local Economic Growth and Revitalization Tools, and Establish Economic

Development Funding for Operations and Program Implementation to Restore Economic Vitality Within the MainStreet Economic Redevelopment District from July 1, 2026 through June 30, 2028.

ATTACHMENTS:

[New Mexico Mainstreet MOU 2026-2028.pdf](#)

[New Mexico Mainstreet Program Guidelines.pdf](#)



**NEW MEXICO
MAINSTREET™**
ENGAGE PEOPLE • REBUILD PLACES
REVITALIZE ECONOMIES

Biennial Memorandum of Understanding (MOU)

July 1, 2026 – June 30, 2028

Between

**New Mexico MainStreet Program,
Village of Ruidoso and Ruidoso Midtown Association**

The State of New Mexico's Economic Development Department seeks to increase the number of jobs and businesses, sustain and expand existing businesses, mitigate commercial leakage, support local entrepreneurs in start-ups, and improve property values within traditional and historic commercial districts. To that end, it has dedicated resources, professional assistance, and services to partnering municipalities and local MainStreet organizations representing stakeholders within the designated commercial district through the New Mexico MainStreet (NMMS), New Mexico Arts & Cultural Districts (ACD), and New Mexico MainStreet Project-Based Initiative programs which include: Frontier and Rural Communities Initiative (FRCI), Native American Communities Initiative (NACI), and Urban Neighborhood Commercial Corridors (UNCC). The partners of this Biennial Memorandum of Understanding (MOU) agree to dedicate collaborative resources, adopt local economic growth and revitalization tools, and establish economic development funding for operations and program implementation to restore economic vitality within the MainStreet economic redevelopment district.

New Mexico MainStreet is a designated "Main Street America" State Coordinating Program. Main Street America (MSA) is a program of the nonprofit National Main Street Center, Inc. (NMSC), a subsidiary of the National Trust for Historic Preservation. The New Mexico Economic Development Department (NMEDD) is licensed and accredited annually to administer the **NMSC's Main Street Approach™** to downtown revitalization. It does this through the development of "Economic Transformation Strategies" that are implemented through comprehensive work in four broad areas known as the **Four Points: Economic Vitality, Design, Promotion, and Organization**.

Through the execution of this biennial MOU, the New Mexico MainStreet program establishes an economic development partnership with local, eligible communities. NMEDD, by New Mexico State Statute (New Mexico MainStreet Act 3-60B-1 to 3-60B-4 NMSA 1978, as amended 2013, and the Arts and Cultural District Act 2007), is authorized to select local partners to participate in the New Mexico MainStreet's program based on the standards and principles set forth by the MSA/NMSC when resources and legislative appropriation allows. Local partners (the local revitalization organization and the local governing body), join their resources (human, social, and financial) to directly support the economic development of the district.

As a Main Street America State Coordinating Program, NMMS provides local MainStreet organizations and their local government partners with resources, training, and technical services that enhance local culture and heritage,

and build the economic vitality of each participating community's downtown, village plaza, town center, courthouse square, historic commercial corridor, or traditional neighborhood business district.

The local government partner (municipal, county, or tribal government) financially supports community economic development work within the dedicated MainStreet district for both operations and program implementation through a service contract with the local, state-designated MainStreet organization. Since the NMMS program and its designation of local partners are established by state statute, and with the understanding that the service contract binds the local MainStreet organization to the implementation of economic development projects which have a fair-market value in exchange for funds received, local government partners remain in compliance with the anti-donation clause of the New Mexico Constitution.

The local MainStreet organization is an economic development organization comprised of district and community stakeholders, whose programs, projects, and activities enhance the local downtown economy and contribute to the quality of life of its citizens. The organization builds local partnerships to leverage resources and buy-in for the revitalization of the district.

This MOU commits partners to the criteria defined in New Mexico MainStreet Program Guidelines (Attachment 1).

This MOU covers a period of two (2) years beginning July 1, 2026. Once fully executed by all parties on the signature page below, it replaces any previous Letters of Agreement, Letter of Understanding, or MOU related to the NMMS program of the NMEDD.

I. PARTICIPATION AND COMMITMENT UNDER THIS MEMORANDUM OF UNDERSTANDING

The local Governing body of Village of Ruidoso and the Ruidoso Midtown Association agree to abide by the eligibility and participation requirements as set forth below. The local governing body's official representative and the steering committee or Board of the local MainStreet program have read and understand the Accreditation requirements of the NMMS Program and the MSA "Accreditation Standards" as set forth in Attachment 1.

II. REQUIREMENTS OF THE LOCAL MAINSTREET ORGANIZATION– RUIDOSO MIDTOWN ASSOCIATION

- A. Provide community economic growth revitalization services to the property and business owners and residents of the district through the Main Street Approach™, and in alignment with the guidelines of the MSA/NMSC and locally-established Economic Transformation Strategies (ETS).
- B. The organization and local government partner have a fully executed Memorandum of Understanding (MOU) with the Economic Development Department.
- C. The organization has a separate annual contract of services with the local government partner(s) (municipality, county, and/or tribal government) to implement community economic development initiatives within the designated MainStreet and/or Arts & Cultural District. The organization must supply NMMS with a copy of the executed service contract annually or whenever service contract is renewed.
- D. Work with the local government partner(s) (municipal, county, or tribal government) to ensure that appropriate financial revitalization tools, created through state statute for economic development (inclusive of any statutory changes), are adopted by the local government partner for the MainStreet District. These tools may include the Local Economic Development Act (LEDA), a Metropolitan Redevelopment Area (MRA), District Master Plan, and/or Cultural Economic Development Plan, and related finance mechanisms, such as Tax Increment Finance District (TIF), a Tax Increment Development District (TIDD) and/or a Business Improvement District (BID).
- E. Maintain compliance with all annual nonprofit registration and reporting requirements of the New Mexico Secretary of State's Corporations Bureau, the New Mexico Attorney General's Office (Charitable Organizations Division) and Internal Revenue Service (IRS). The organization files all compliance and related documents to the NMMS Digital Dashboard.
- F. In partnership with the local government partner(s), maintains the minimum required operating budget relevant to the size of the community, neighborhood or district served (Attachment 1, Table 1).

- G. If established as an independent nonprofit corporation, the organization must have a Board of Directors with oversight of the organization's performance.
 - 1) The Board of Directors agrees to raise additional funds as needed to meet minimum operation budgets for Affiliate and Accredited organizations per the specifications in Attachment 1, Table 1.
 - 2) The organization must maintain an adequate budget to support training for staff and Board members in nonprofit management and leadership and ensure staff and Board attendance requirements are met.
- H. Establish three (3) NMMS approved Economic Transformation Strategies (ETS) based on adopted economic development plans for the district, implement the work of the *Main Street Approach*™, and provide evidence of annual progress towards implementation.
 - 1) Economic Transformation Strategies should be developed in consultation with and input from district stakeholders and local government partners.
 - 2) One (1) of the three (3) ETS's should be dedicated to organizational capacity-building activities that directly relate to the organization's/district's specific economic development goals.
 - 3) The organization is required to have a written work plan adopted by the Board of Directors that reflects projects and activities that utilize each of the MainStreet Four Points towards realization of outcomes of the three (3) Economic Transformation Strategies.
- I. Adopt and abide by the following organizational policies as recommended by the IRS and the New Mexico Attorney General's office:
 - 1) Conflict of Interest policy: All members of the Board of Directors or Steering Committee must sign a Conflict-of-Interest Disclosure statement in accordance with the adopted Conflict of Interest policy,
 - 2) Records and Retention and Destruction policy,
 - 3) Whistleblower Protections policy,
 - 4) Fiscal Controls/Financial Management policy, and
 - 5) Non-discrimination/Non-harassment policy.
- J. Upon revision to the local MainStreet organization's operational bylaws and/or amendment of its Articles of Incorporation, the local organization will provide NMMS with updated copies.
- K. Hire an Executive Director to oversee day-to-day operations of the nonprofit (see Attachment 1, Table 1), to provide outreach and support to the MainStreet District's constituents, attend local and NMMS-produced required meetings and trainings and support the Board and its committees in implementing the goals, projects, and activities outlined in Board-adopted ETS's.
 - 1) The Board of Directors provides the Executive Director with a written job description; an appropriate annual staff work plan based on the organization's annual work plan; and at minimum an annual job performance review.
 - 2) The Board of Directors ensures the Executive Director has an office equipped to conduct the work of the program.
 - 3) The Board of Directors maintains adequate funding for the Executive Director's expenses in building skills, knowledge and expertise to assist the organization through the trainings and programs offered by NMMS and Main Street America.
- L. Meet all MSA Accreditation Standards needed to maintain status as a Main Street America Affiliate or Accredited program. Provide evidence of annual compliance with all programmatic requirements of the NMMS program including legal compliance documents, annual work plans, operating budgets, assessment surveys, progress reporting and adoption of required policies.
- M. Meet all requirements for reporting NMMS reinvestment statistics.

- 1) The organization agrees to submit Quarterly Reports to NMMS as established by the state legislature, tracking performance measures for the program. Reports are submitted according to the following schedule:
 1. The First Quarter Report, July 1 through September 30 is due October 1.
 2. The Second Quarter Report, Oct 1 through December 31 is due January 1.
 3. The Third Quarter Report, January 1 through March 31 is due April 1.
 4. The Fourth Quarter Report, April 1 through June 30 is due July 1.
 - 2) The organization ensures the timely filing of all other reports and surveys required by Main Street America/National Main Street Center, the State Legislature, the NMEDD, and, as required by local governmental partners.
- N. Staff and Board members must participate in an annual NMMS program review and accreditation process to review organization and staff performance and qualification for Main Street America Accreditation.
- O. Notify NMMS of any changes to contact information for the local program office, Executive Director, Board President, Board Members and Committee Chairs.

III. REQUIREMENTS OF THE LOCAL GOVERNMENT PARTNER – VILLAGE OF RUIDOSO

The Main Street Approach™ offers community-based revitalization initiatives with a practical, adaptable framework for downtown transformation that is easily tailored to local conditions. The Main Street Approach helps communities get started with revitalization and grows with them over time but also requires a cooperative, working partnership of the public and private sectors to succeed.

With the execution of this MOU, the NMMS program requires each local MainStreet program to have in place a resolution of financial support adopted by the local government stating its support and funding commitment to the local MainStreet organization. A copy of the annual scope of services agreement or service contract should be delivered to the NMMS office as a condition of receiving services or funding from NMMS. Failure to adopt such resolution of financial support, or to provide the required financial resources, may result in the suspension of the services provided by NMMS and designation of the local organization as “inactive.”

- A. NMMS requires the local government partner to enter into an annual service contract (or similar procurement mechanism in accordance with local policies and standards) for such financial support based on the adopted District Cultural Economic Development Plan, District Master Plan or Metropolitan Redevelopment Area Plan and the adopted ETS's, with the local MainStreet organization.
 - a. Contracts should specify the commitment of resources in accordance with the *New Mexico MainStreet Program Guidelines* (minimum funding contributions by the local government partner are described in Attachment 1, Table 1) and shall include deliverables and/or services relevant to the revitalization of the downtown MainStreet District and/or Arts & Cultural District under the specifications of an adopted Cultural Economic Development Plan, District Master Plan or Metropolitan Redevelopment Area Plan for the District(s) and in alignment with the local MainStreet programs selected ETS's.
- B. Coordinate planning and implementation of revitalization projects through designated/appointed liaisons (local government Manager, Administrator, or Planning Director) that can also be involved and provide feedback on the development and adoption of the local MainStreet organization's Economic Transformation Strategies.
- C. Where applicable, adopt appropriate ordinances, tools (LEDA, etc.), plans (District Cultural Economic Development Plan, District Master Plan or Metropolitan Redevelopment Area Plan) and include projects on local Infrastructure Capital Improvement Plans (ICIP) to support the district revitalization. The local government partner will dedicate economic development funding to priority economic development projects identified in adopted ordinances, tools, and plans, and agrees to administer state and federal funds with the MainStreet organization partner.

- D. Partner in public infrastructure reinvestment in the district by administering funds in a timely manner, coordinating projects, and managing capital outlay or other state or federal funds dedicated to MainStreet revitalization projects.
- E. Assist the MainStreet and/or Arts & Cultural District organization, where applicable, with collection and dissemination of relevant information, plans and statistics that support the district economic revitalization or reporting to the New Mexico State Legislature through the NMMS program.

IV. REQUIREMENTS OF THE NEW MEXICO MAINSTREET PROGRAM

NMMS, in consideration of financial resources established annually through the New Mexico State Legislature, will provide the following services and resources to designated MainStreet communities (inclusive of the local government partner, local MainStreet organization, and businesses/property owners within the MainStreet district):

- A. Through its staff or contractors, provide technical assistance (at no cost to the local program/community) relevant to the *Main Street Approach*™ and other commercial district economic growth, revitalization, and management topics. Each local organization may request services from NMMS, through submission of a Service Request Form to the NMMS Director.
- B. Provide trainings, institutes, workshops, and conferences to support the community revitalization work of organizations and local government partners, and the professional development of local MainStreet Executive Directors and Board Members, including Executive Director State-Certification.
- C. Conduct a MainStreet Program Annual Review & Accreditation Process for the local MainStreet organization, a comprehensive assessment of the program's accomplishments under the Main Street Approach™ with recommendations required of the organization as a State-Designated Revitalization Partner.
- D. Seek, manage, and coordinate public resources (capital outlay, public infrastructure, or other state/federal funds) and partnership grants for the implementation of local revitalization projects.
- E. Supply Main Street America network membership dues and discounted registration fees for training, institutes, workshops, and conferences, as funding is available.

V. SUBLICENSES

Designated Main Street America Affiliate and Accredited Programs must sign an annual sublicensing agreement established by Main Street America and implemented through the NMMS State Coordinating Program. The sublicensing agreements establish guidelines for participation and use of Main Street America Logos and Branding.

VI. MAIN STREET AMERICA ACCREDITATION

Designated New Mexico MainStreet organizations can apply for Main Street America Accreditation on an annual basis during the MainStreet Program Annual Review. Local organizations participating in the Accreditation Process must show successful implementation of their associated Four-Point projects toward the realization of their Economic Transformation Strategies, tracking and submitting their performance measures via Quarterly Reports, submitting all required documents and information on the online Main Street America Accreditation Platform, and meeting the Standards of Performance established by MSA (Attachment 1, Section IV, C).

VII. NONCOMPLIANCE

An organization that is unable to meet its programs requirements, particularly meeting minimum budget and staffing, and does not maintain its agreements with local government, or does not follow the *Main Street Approach*™ may lose its MainStreet designation and access to NMMS services and resources will be suspended. The Economic Development Department may also notify programs of termination of the MOU at the New Mexico MainStreet Director's recommendation. Upon cancellation of the MOU, NMMS will no longer provide services to the organization and local government partner, and they will be ineligible to apply for NMMS funding opportunities. The

organization may be further prohibited from using the Main Street America name, a trademark of the National Main Street Center, Inc. Inactive programs must reapply to NMMS for designation through the Project-Based Initiatives and NMMS Accelerator Process.

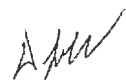
VIII. AGREEMENT

The parties hereunder do mutually agree that they have read and fully understand the obligations and responsibilities in operating as a partner with the New Mexico Economic Development Department's New Mexico MainStreet program as a MainStreet and/or Arts & Cultural District as stated herein and in Attachment 1 (*New Mexico MainStreet Program Guidelines*) accompanying this MOU. The parties further agree to abide by the terms of this MOU, implementing it to the best of their ability, with the assistance of services and resources (when available) provided through the New Mexico MainStreet program, and in accordance with the *Main Street Approach*™ as defined by Main Street America/National Main Street Center.

The local MainStreet organization and/or Arts & Cultural District (if applicable), local government partner and New Mexico MainStreet program hereby mutually agree to support the revitalization of the designated MainStreet and/or Arts & Cultural District under the specifications listed herein and in Attachment 1 (*New Mexico MainStreet Program Guidelines*) accompanying this MOU.

We do hereby sign:

On behalf of the New Mexico MainStreet Program, a program of the New Mexico Economic Development Department:



1/26/2026

Director, New Mexico MainStreet Program

Date



1/28/2026

On behalf of the Local MainStreet Organization:



1/28/2026

President of the Ruidoso Midtown Association

Date

On behalf of the Local Government Partner:

Mayor/Manager/Representative of Village of Ruidoso

Date

Please enclose the annual resolution of the City Council, County Commission or Tribal Council identifying financial support for the MainStreet organization. Also attach any other working agreements or contracts between the Village of Ruidoso and the Ruidoso Midtown Association.



Attachment 1: New Mexico MainStreet Program Guidelines **for July 1, 2026 through June 30, 2028**

I. Background

***Mission:** The New Mexico MainStreet Program fosters economic development in the state by supporting local MainStreet/Arts & Cultural District revitalization organizations and their local government partner in their economic work in downtowns and adjacent neighborhoods. The Program provides resources, education, training, and services for asset-based economic growth that builds local knowledge and skills based on the Main Street Approach™, which preserves and enhances the built environment, supports district businesses and entrepreneur development, and conserves and interprets local culture and heritage resulting in increased economic vitality of each participating local MainStreet district.*

New Mexico MainStreet is a designated “Main Street America” State Coordinating Program. Main Street America is a program of the nonprofit National Main Street Center, Inc., a subsidiary of the National Trust for Historic Preservation. The New Mexico Economic Development Department is licensed and accredited annually to administer the MSA/NMSC’s **Main Street Approach™** to downtown revitalization. It does so through the development of “Economic Transformation Strategies” that are implemented through comprehensive work in four broad areas known as the **Four Points: Economic Vitality, Design, Promotion, and Organization**.

NMMS is delegated by state statute (Main Street Act, NMSA 1978, 3-60B-1 to 3-60B-4 and the Arts and Cultural District Act, NMSA 1978 15-5A-1 to 15-5A-7 NMSA 1978), and through NMEDD, to assist communities in building capacity in community economic development that creates jobs, supports commercial property owners, mitigates leakage of economic resources, grows businesses, encourages and supports entrepreneurship, benefits the local economy, and raises the quality of life for its residents. The NMMS program was launched in 1984 and accepted its first designated organizations in 1985. NMMS is responsible for coordinating and orchestrating resources, services, and professional technical assistance to its organizations via several programs and initiatives. For more information, visit the NMMS website: www.nmmainstreet.org.

II. New Mexico MainStreet and Main Street America Designations

Local New Mexico MainStreet programs are established as public-private, community economic development partnership programs dedicated to revitalization and economic growth of traditional and/or historic commercial centers. Local programs are tiered, based on local capacity and organizational development, and receive resources, technical assistance, and support from NMMS concurrent with their program designation or authorization.

- A. **New Mexico MainStreet Project-Based Initiatives:** When resources are available to add new MainStreet projects or programs, local communities can enter the NMMS Program by participating in one of NMMS’s *Project-Based Initiatives* and follow-up participation/acceptance into the NMMS *Accelerator*. Applications

can be submitted on a rolling basis; however, interested communities should contact NMMS Leadership to discuss potential projects, receive preliminary approval, and then apply to receive support when NMMS has the available resources to support the proposed project.

- 1) **Frontier and Rural Communities Initiative (FRCI):** The MainStreet Act was amended in 2013 by the State Legislature to establish the Frontier Communities Initiative administered by NMMS to provide project-based community economic development support for rural communities. The FRCI supports communities under 50,000 in population. The 12 to 18-month affiliation with NMMS through the Initiative focuses on one economic development project within a traditional or historic village or town center. The FCI is not open to communities that already have a MainStreet or Arts & Cultural District Program. The program focuses not only on the proposed project, but it also seeks to renew and build leadership in community economic development. It requires a group of stakeholders working in partnership with a local governing body, however, it does not require a non-profit board and paid staff as is required of designated MainStreet Programs.
 - 2) **Native American Communities Initiative (NACI):** Building off the success of the Frontier/Rural Communities Initiative, the NACI was created in 2019 to provide specific project-based community economic development support to New Mexico's indigenous communities where the preservation of tribal culture and political sovereignty create different challenges and opportunities than working in rural economic development in general. The 12 to 24-month affiliation with NMMS through the Initiative focuses on one economic development project within a pueblo, reservation, or village or town center. The NACI is not open to communities that already have a MainStreet or Arts & Cultural District Program. Like the FRCI, NACI focuses not only on the proposed project, but it also seeks to renew and build leadership in community economic development. It requires a group of stakeholders working in partnership with a tribal governing body, however, it does not require a non-profit board and paid staff as is required of designated MainStreet Programs.
 - 3) **Urban Neighborhood Commercial Corridors Initiative (UNCCI):** The UNCC Initiative is a new pilot program of the New Mexico Economic Development Department's MainStreet program aimed at providing project-based community economic development support to urban neighborhood commercial corridors located in cities with more than 50,000 in population that may currently not have the capacity or resources to start or operate a full-fledged MainStreet Program. Like the FNAC and NACI Initiatives, the UNCC requires a group of stakeholders working in partnership with a local governing body, however, it does not require a non-profit board and paid staff as is required of designated MainStreet programs. Selected communities receive NMMS professional services and technical assistance to implement and complete a community economic development project within 12 to 18 months.
- B. New Mexico MainStreet Accelerator:** In 2023, New Mexico MainStreet developed a new pathway for local communities to achieve Main Street designation. Organizations and/or communities interested in becoming a Main Street program must first apply to participate in a NMMS project-based initiative – either a Frontier and Rural Communities Initiative, Native American Communities Initiative, or an Urban Neighborhood Commercial Corridor Communities Initiative. Upon successful completion of a project-based initiative, applicants interested in moving toward MainStreet designation will be invited to submit an application for a second project and development of a Revitalization Action Plan that will include both local priorities and benchmarks established by NMMS to guide the applicants progress toward Main Street designation. Revitalization Action Plans should include actions and projects within each of the four points of the Main Street Approach (Organization, Economic Vitality, Promotion, Design), including actions specific to resource development, such as fundraising/ grantwriting, volunteer recruitment, and securing a MOU/service contract with the local municipality.

Upon successful completion of a second project and the development of a Revitalization Action Plan during their participation in a NMMS Project-Based Initiative, the applicant will be eligible to apply for NMMS Accelerator program designation. As a NMMS Accelerator program, the designee will also receive designation as a Main Street America Affiliate program and will embark on achieving the benchmarks established by NMMS and other requirements contained within this document to move them to the next

level. Over a 12-to-18-month timeframe, NMMS will provide guidance and technical assistance throughout the Accelerator to ensure the designee maintains designation as a Main Street America Affiliate when they complete the process. Local communities participating in the Accelerator must demonstrate progress in the implementation of their action plan and secure a commitment from their local government partner to help achieve their economic development goals and pass a resolution of support to provide minimum required funding through a service contract when they complete the process. Upon successful completion of the Accelerator process the organization will begin participating in the Annual MainStreet Program Review & Main Street America Accreditation Process where they will be eligible to receive MSA Accredited status based on their prior 12-month performance and meeting the baseline requirements and six standards of performance established by MSA.

C. Designation as Main Street America Affiliate™ or Accredited™ Program: NMMS, as a licensed and accredited State Coordinating Program, annually awards local Mainstreet programs with a Main Street America Affiliate™ or Main Street America Accredited™ designation based on progress in the prior 12 months toward meeting Main Street America's Performance Requirements and Operating Standards (outlined in Section IV, C of this document).

- 1) **Main Street America Affiliate™** status is for revitalization programs or organizations that have demonstrated a commitment to the comprehensive Main Street Approach™ to District revitalization, have completed the NMMS Accelerator benchmarks, and are building organizational capacity using economic transformation strategies that engage the four points to develop their goals and annual implementation plans. Affiliate Programs are building or re-establishing their operational capacity and their programmatic engagement with demonstrable economic performance toward completing their ETS goals and working to attain Main Street America Accredited designation.
- 2) **Main Street America Accredited™** status is for programs or organizations that demonstrate success in planning, implementing, and measuring successful Economic Transformation Strategies utilizing the Main Street Approach™. Accredited programs have fully engaged Boards, committees or task groups working in all Four Points and a paid Executive Director commensurate with the requirements listed in Table 1 & Table 2 (*Budget and Staffing*) based on the size of the community. Accredited programs establish, monitor, and report rigorous outcome performance measurements and document achievement under all Standards of Performance established by Main Street America.
- 3) **Sublicensing Agreements for Main Street America Affiliate and Accredited programs:**
 - i. New Mexico MainStreet organizations designated as a Main Street America Affiliate or Accredited program must sign an annual sublicensing agreement established by Main Street America and implemented through the NMMS Coordinating Program.
 - ii. The sub-licensing agreements establish guidelines for participation and requisite use of Main Street America Logos and Branding.

D. New Mexico Arts & Cultural Districts Program and Designation: The NM Arts & Cultural Districts Program (ACD), was established by the legislature in 2007 and statutorily attached to New Mexico MainStreet, to assist communities in developing their cultural and creative economy resources to create dynamic and economically vibrant districts. The ACD Program is a joint effort of three state agencies, New Mexico MainStreet, New Mexico Arts Division, and Historic Preservation Division (HPD). The NMMS Director, by statute, serves as the State Coordinator overseeing the ACD program. The New Mexico Arts Commission authorizes new districts, compounds, and institutions based on recommendations from the ACD State Coordinator, and HPD administers the NM State Income Tax Credit for Preservation of Cultural Properties that provides a doubling of the available tax credit when a listed property is located within the boundaries of a State-Authorized ACD.

- 1) **Arts & Cultural District Start-Up Designation:** When state resources allow, municipalities, citizens, designated NMMS programs, or other nonprofit organizations can apply or petition to participate in NMMS's *Creative Economy Jump Start* as the first step toward the *Arts & Cultural District Start-Up Designation*.
 - i. *Creative Economy Jump Start:* The purpose of the *Creative Economy Jump Start* is to work with local Main Street Organizations and non-NMMS communities interested in becoming a NMMS Program to access capacity and identify opportunities with respect to Creative and Cultural Economy work and their potential for designation as a New Mexico State Authorized Arts & Cultural District.
 1. Designated NMMS programs can request to participate in the *Creative Economy Jump Start* by submitting a NMMS Service Request and justification memo outlining the communities creative and cultural assets and potential for designation as a New Mexico State Authorized Arts & Cultural District.
 2. Non-NMMS communities/organizations can apply to participate in the *Creative Economy Jump Start* by applying to NMMS' FRCI, NACI, or UNCCI Project-Based Initiatives.
 - ii. Start-Up Arts & Cultural District Designation:
 1. NMMS Organizations that have successfully completed the initial phases of the *Creative Economy Jump Start* and have effectively documented their potential for State Authorized ACD designation can petition NMMS to enter the ACD Start-Up phase to develop strategies to grow their arts, cultural, and creative economy assets.
 2. When resources are available to add new MS programs, non-NMMS communities that have completed the Creative Economy Jump Start through their participation in one of the NMMS's Project-Based Initiatives and are interested in becoming a NMMS Program with an ACD Designation can apply for participation in a joint/hybrid NMMS Accelerator/ACD Start-Up Process.
 3. ACD Start-Up's must complete the ACD Start-Up Performance Benchmarks that includes organizational, financial, planning, and image development modules that build local capacity, develops local arts and cultural assets, and help develop a cohesive and well-recognized Arts & Cultural district with a high concentration of cultural facilities and programs that serve as the main anchors of economic and destination development. A comprehensive outline of the Start-Up process and list of benchmarks is available for download at www.nmmainstreet.org/resource.
- 2) **State-Authorized Arts & Cultural District Designation:** MainStreet Programs that have completed the ACD Start-Up benchmarks, established arts and cultural assets and programing, have a developed, cohesive, easily recognizable District, and have an adopted Cultural Economic Development Plan can petition the NMMS Director/ACD Coordinator and NM Arts Commission for designation as a State-Authorized Arts & Cultural District. State Authorization:
 - i. Enables the doubling of the state's historic tax credits (up to \$50,000) for rehabilitation of eligible historic commercial properties listed on the State Register of cultural properties within the district's boundary.
 - ii. Enables local MS/ACD program to apply for NMMS Capital Outlay Public Infrastructure projects identified in the adopted Cultural Economic Development Plan.
 - iii. Enables access to NMMS technical assistance to implement arts, cultural, and creative economy projects in the district.
 - iv. Ensures the local ACD district will be included in Statewide branding and marketing of the Districts as an arts and cultural destination.

- v. Through municipal adoption of the Local Economic Development Act (LEDA), qualifying entities under the “cultural facilities” definition can apply for local and state LEDA funds for public/private economic development projects prioritized in the ACD Cultural Economic Development Plan, Master Plan, and/or MRA Plan.
- 3) Start-Up and State-Authorized Arts & Cultural District (ACD) designations are attached to a local MainStreet organization designated by New Mexico MainStreet as an Accredited or Affiliate Main Street America program. These Arts & Cultural Districts are administered by an ACD Coordinating Council that is responsible for developing and implementing Creative Economy projects and activities in the Arts & Cultural District. The ACD Coordinating Council operates under the local MainStreet organizations structure as a Standing Committee or Taskforce and are subject to the policies and procedures of the host organization.

E. *MainStreet programs with Start-Up or State-Authorized Arts & Cultural District (ACD):* In addition to NMMS and National Main Street Operations and Performance Standards (see Section IV. Performance Requirements and Operating Standards), programs with a Start-Up or State-Authorized ACD designation must also meet the following guidelines:

- 1) The organization shall meet all the statutory obligations of the Arts & Cultural District Act (2007).
- 2) The organization shall meet all policy requirements established by the State ACD Council:
 - i. Quarterly/Semi-Annual Reporting
 - ii. Creative economy benchmarks and performance measures
- 3) The organization shall have or will work with their local government partner to complete an ACD Cultural Economic Development Plan adopted by the local governing body.
- 4) MainStreet programs having chosen and received Start-Up or State Authorized ACD designation shall add or dedicate at least one of their ETS's to ACD/creative economy work.
 - i. The ACD Cultural Economic Development Plan will help guide the development of ACD ETS to grow the District's Cultural Economy.
 - ii. Goals of the ETS shall be integrated into the annual work plan and budget of the MainStreet organization.
- 5) Establish and maintain a standing ACD Coordinating Council (Committee or Taskforce) dedicated to implementing ACD/creative economy work:
 - i. The ACD Coordinating Council should include artists, artist organizations, and cultural and creative entrepreneurs.
 - ii. The MainStreet Board is responsible for ensuring adequate staffing, resourcing or support to the ACD Coordinating Council.
 - iii. With the support of staff, the ACD Coordinating Council shall prioritize and implement projects in the Board-adopted ETS's, and in line with the Cultural Economic Development Plan adopted by local government.
 - iv. The Coordinating Council shall contribute to and participate in the annual performance or accreditation reviews conducted by NMMS.
 - v. Please see “*Policy Establishing Guidelines for the ACD Coordinating Council in State-Authorized Arts & Cultural Districts*” for more detailed information.
- 6) ACD staff (and, when possible, ACD Coordinating Council members) shall participate in in NMMS trainings, conferences, and institutes.

III. Economic Transformation Strategies and Community Revitalization

The local MainStreet organization is required to establish and implement three (3) NMMS-approved Economic Transformation Strategies (ETS) for the district based on a market analysis and adopted economic development plans. The local MainStreet organization is expected to engage NMMS, their local government partner, and district stakeholders in the process of developing and adopting their ETS. Of the three ETS, one should be dedicated to organizational capacity building ("Capacity Building Strategy") and is not directly related to specific economic development goals. An annual work plan is developed based on the three (3) ETS. All work in the Main Street Approach™ and Four-Points (Organization, Design, Promotion, and Economic Vitality), should directly support outcomes established under the ETS strategies. Work teams, task forces or committees are established to implement projects that advance each strategy.

The focus of the MainStreet Program Annual Review & Accreditation Process for each local organization will be based on the positive outcomes of the Board and staff in meeting performance metrics in the annual work plan related to each ETS strategy and the engagement of each of the Four Points by the organization in meeting each strategy.

ETS strategies should be concrete, specifically defined, and achievable with the existing resources of the local organization. Local resources include volunteers established as committees/taskforces/work teams, funding, and adopted revitalization and redevelopment tools necessary for successful completion of each of the annual strategies. Requests for NMMS services, resources and support are available to help achieve these annual economic development strategies.

A. Annual strategies are expected to be informed/guided by:

1) For Main Street America Affiliate or Accredited programs, or State Authorized Arts & Cultural Districts:

- i. Input from district stakeholders and local government partners, and District Master Plans, Metropolitan Redevelopment Area Plans, District Cultural Economic Development Plans, and/or Comprehensive Economic Plans adopted by the local government partner.

2) For communities engaged in the New Mexico MainStreet Accelerator or Arts & Cultural District Start-Up:

- i. Input from district stakeholders and local government partners, NMMS Accelerator benchmarks, and related Action Plan or Creative Economy Jump Start Plan
- ii. Other Accelerator or Start-Up benchmarks established by NMMS

B. Based on designation of the local MainStreet and/or Arts & Cultural District organization as a Main Street America Affiliate™, Main Street America Accredited™ program, NMMS will provide professional assistance and support through the Main Street Four-Point Approach® tied to ETS's and annual work plans via a service request form submitted to NMMS. NMMS will work with the local governing body and the local organization to identify and apply for funding for planning and infrastructure/capital investments within the district identified as priority projects in adopted plans. Priority is given to those MainStreet projects on the Infrastructure Capital Improvement Plans; additional bonus points on competitive applications may also be considered.

IV. Performance Requirements and Operating Standards

A. Requirements for Local MainStreet Organizations

Maintaining a Main Street America Affiliate or Accredited Program enables access to additional specialized technical support, incentive programs, and resources, and serves as a pre-requisite to apply for MainStreet Public Infrastructure funds and operations/project funding through NMMS Partners (MFA, NMFA, FundIt, and other federal, state and foundation grantors partnering with NMMS). Maintaining a Main Street America Accredited program also ensures access to scholarships and grants from the New Mexico Resiliency Alliance (NMRA) and it's funding partners.

New Mexico MainStreet maintains a digital dashboard (www.nmmainstreet.org/dashboard/login.php) to track annual compliance filings and monitor progress toward State Certification and National Accreditation. Main Street America also has a Main Street Accreditation web-based platform (<https://mainstreetreporting.org/login>). Local MainStreet organizations are responsible for uploading compliance and other required filings on both platforms on an annual basis.

A local MainStreet organization designated by NMMS of the NMEDD must meet or exceed the following requirements to maintain its designation:

- 1) *MOU*: The organization has a fully executed Memorandum of Understanding with the Economic Development Department and Local Government Partner.
- 2) *Scope of Services Contract/MOU/LOA with Local Government Partner*: It is required that the local MainStreet organization have a separate annual contract for services with the local government partner to do community economic development work within the designated district, outlining expectations of the local government partner, and clearly defined deliverables for its financial support of the local MainStreet organization. The organization must provide NMMS with a copy of the executed agreement annually.
- 3) *Resolution of Support and Funding by the Local Government Partner* (City Council, County or Tribal Commission). Each MainStreet and/or Arts & Cultural District program must have in place a biennial MOU with NMEDD's NMMS program and the local governing body, along with an annual/biennial resolution adopted by the local government partner for the term of the MOU stating its support and funding commitment to the local MainStreet organization. If the resolution is for only the first year of this MOU, then a new resolution by the governing body will need to be approved and delivered to NMMS prior to services from NMMS continuing into the second year of the two-year MOU cycle. Failure to adopt such resolution of financial support, or to provide the operational resources to sustain the Public-Private Partnership, may result in the suspension of the services provided by NMMS. The annual funding commitment required of the local government partner is described in Table 1 for FY25 and Table 2 for FY26 below.
- 4) The MainStreet organization is also required to engage in fundraising and resource development activities needed to meet the minimum operational budget requirements for a New Mexico MainStreet/Main Street America Program (Table 1).

Table 1: Budget and staffing requirements for New Mexico MainStreet/Main Street America organizations.

	<i>Rural Community</i>	<i>Small Community</i>	<i>Mid-Size Community or Commercial Neighborhood</i>	<i>Large Community or Urban Program</i>
Population	< 5,000	5,001 - 15,000	15,001 - 50,000	> 50,000
Min. Operating Budget for NMMS/MSA Affiliate Program	\$25,000	\$45,000	\$60,000	\$100,000+
Min. Operating Budget for NMMS/MSA Accredited Program	\$40,000	\$60,000		\$100,000+
Required Contribution to local MainStreet program by Local Gov't Partner	\$26,000	\$46,000	\$52,000	\$79,000
Executive Director Staffing Requirement, MainStreet America Affiliate (hrs/wk)	20	30		
Executive Director Staffing Requirement, Main Street America Accredited program (hrs/wk)	20	40		

NMMS Accelerator and ACD Start-Up process Designate	\$20,000 from local government; no staffing requirement
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*Note: Operating at minimum budget/staffing benchmarks is usually not adequate to advance Four Point projects.

B. Participation Requirements for Local MainStreet/ACD Organizations

The MainStreet/Arts & Cultural District Executive Director and/or appropriate staff should attend NMMS Conferences and Institute training as established by the State Coordinating Program to build their skills and knowledge.

1) Requirements for Executive Directors:

- i. The Executive Director must attend the annual NMMS Conference and NMMS Institute.
- ii. The Executive Director must complete the *NMMS Executive Director Boot Camp and Certification Program* where they will receive one-time training in MainStreet Fundamentals.
 - Executive Directors wishing to substitute equivalent training courses, or to receive a waiver for previously attended trainings, must obtain prior written approval from NMMS and proper documentation must be provided when courses are completed.
- iii. An Executive Director must attend a Main Street America's national "Main Street Now" conference within the first two years of employment and at least once every four years to keep up-to-date on the accomplishments and innovations of other MainStreet leaders nationally.
 - The organization, through reimbursement or other schedule of payment, assumes the costs of the Executive Director's participation in all required trainings.

2) Board President/Board Members:

- i. The local organization Board President is expected to attend one of the following each year: NMMS Conference, NMMS Institute, or national Main Street Now Conference.
- ii. The Board President and other Board members shall attend any required Board member trainings established by NMMS.

C. Main Street America Standards of Performance

- 1) *Main Street America Accreditation:* Consideration for Accreditation by the Main Street America applies only to those local MainStreet organizations implementing their Economic Transformation Strategies, tracking and fulfilling performance measures, and meeting the MSA/NMSC Standards of Performance, listed below. A comprehensive listing of the indicators and scoring process is available for download at www.nmmainstreet.org/resource.
 1. Broad-based Community Commitment
 2. Inclusive Leadership & Organizational Capacity
 3. Diverse and Sustainable Funding
 4. Strategy-Driven Programming
 5. Preservation-Based Economic Development
 6. Demonstrated Impact & Result

V. Resources Provided by New Mexico MainStreet:

NMMS is funded through the New Mexico State Legislature and provides a variety of resources to designated communities including access to professional technical assistance, economic growth and revitalization supports, networking, and education as described in the following pages:

A. Technical Assistance Services

Through its staff or contractors, NMMS will provide technical assistance (at no cost to local program/community) in a variety of subject areas relevant to the Main Street Approach™ to downtown revitalization, an organization's "Economic Transformation Strategies, and their work in the Four Points: Economic Vitality, Design, Promotion, and Organization. Each local organization may request on-site, email, and/or telephone consultation(s) from NMMS. Access to Technical Assistance is initiated through submission of a Service Request Form to the NMMS Director/ACD Coordinator. Upon receiving the service request, the NMMS Director/ACD Coordinator will assign the appropriate Revitalization Specialist(s) to coordinate, design, and delivery of services, on-site visits and/or other communications. Service request forms, along with descriptions of available services are available online at: nmmainstreet.org/resource/programs/.

Technical Assistance services include, but are not limited to:

- Organization: Organizational development consultants provide facilitation in strategic planning, visioning and mission statements, work plan development, resource development, leadership and volunteer development, succession planning, nonprofit management, committee training, staff training, and continuous quality improvement of the program.
- Marketing and Promotion: Promotion, Marketing and Graphic Design specialists offer assistance with image development and branding, marketing strategies, logo design, promotional and collateral materials development, event planning, visual merchandising, media relationships, online/social media, publicity and advertising.
- Economic Vitality: Economists, business, and property development specialists provide technical assistance and training in market analysis, business strengthening and recruitment, real estate development, economic development incentives, revitalization financing tools, placemaking, and program progress and impacts monitoring.
- Architectural and Design Services: Architects and Planners provide conceptual design services for façade improvements, floor plans, parking, landscape, signage and interior improvements.
 - a. Design Intensives: Specialized, local volunteer-driven, on-site design intensives are offered by the NMMS Design Team through application (when available) to the MainStreet Placemaking, and MainStreet Façade Squad, and other architectural restoration.
- Planning and Historic Preservation: Planners and design professionals provide assistance in placemaking, historic preservation, community-based planning processes, streetscape design, vehicular and pedestrian circulation enhancements, parks, way-finding design, district master planning, metropolitan redevelopment plans, urban planning, and zoning.
- Arts & Cultural/Creative Economy Resources Development: Cultural Resource consultants, in partnership with staff and consultants from New Mexico Arts, offer technical assistance and services related to protection, development and promotion of arts and cultural resources, cultural facilities and historic properties to enhance the local creative economy supporting cultural entrepreneurs, creative enterprises and industries.

B. Other Resources

New Mexico MainStreet provides a variety of resources and partnerships to assist local communities and organizations with the revitalization of their traditional or historic commercial district. These include:

- *Trainings, Workshops, Conferences, and Institutes:* Annually, NMMS identifies opportunities for intermediate and advanced-level trainings in specific areas of the Main Street Four-Point Approach® to strengthen and build skills for organizational and municipal leaders and partnering organizations.
 - *Annual NMMS Conference and NMMS Institute*
 - Managing the MainStreet/ACD Nonprofit Corporation training
 - Multi-part series on Grant Writing and Nonprofit Fundraising for local MainStreet leaders
 - *Online trainings:* NMMS provides webinars, videos or other online training opportunities to build capacity of staff, community leaders and organization volunteers in support of the district economic growth and revitalization.
- *NMMS Executive Director Boot Camp and Certification Program:* Executive Directors who successfully complete the Boot Camp and other required trainings shall automatically qualify as a State-Certified Executive Director.
- *Marketing:* NMMS and NMEDD provide statewide marketing opportunities for local MainStreet organizations/districts, initiatives and activities through its websites (www.goNM.biz, www.nmmainstreet.org, www.offtheroadnm.org), social media platforms, e-newsletters, and *Choose MainStreet* marketing campaign.
- *Information and Networking:* Through regular email, list serves, mailings, websites and meetings, NMMS provides timely notice on grant and partnership opportunities, guidance on innovative revitalization tools and techniques, and helps with addressing the multiple challenges that arise during the day-to-day course of each local organization's MainStreet efforts.
- *MainStreet Program Annual Review & Accreditation Process Accreditation Process:* Accreditation by the Main Street America recognizes achievement under the Standards of Performance established by the Main Street America/National Main Street Center, Inc. NMMS conducts an annual accreditation review – a comprehensive assessment of the program's accomplishments under the Main Street Approach® for the previous calendar year. Participation in the Accreditation review is required and the NMMS Director prepares recommendations for Main Street America based on the performance of the previous 12 months. Main Street America Accreditation is also contingent upon meeting all compliance requirements listed in preceding sections.
- *Main Street America/National Main Street Network Membership:* The state program pays each local organization's annual network membership fee to the MSA. Membership benefits include the monthly *Main Street News*, discounted conference and workshop registration fees, access to members-only informational resources on the NMSC website, and member rates on publications.
 - Main Street America Conference – Main Street Now: Annually, NMMS provides discounted basic registration for Main Street America Affiliate and Accredited programs to help each Executive Director attend the Main Street Now conference. Local organizations meeting all annual performance standards for Main Street America Accredited programs are also provided one (1) additional discounted basic registration to the NMSC conference for a member of the Board of Directors when funding is available.
- *MainStreet Public Infrastructure Funding:* MainStreet America Affiliate, MainStreet America Accredited, and State Authorized Arts & Cultural District programs are eligible to apply for NMMS Capital Outlay Public infrastructure funding for priority pedestrian safety upgrades and infrastructure improvements within designated MainStreet Districts
 - NMEDD works with the State Legislature and Governor to appropriate Public Infrastructure funds, which are then awarded on a competitive basis with particular emphasis on construction-ready projects and organizational commitment to leverage such funds for direct economic growth and private sector reinvestment.

- *MainStreet Partnership Grants and Resources:* NMMS works closely with several other state agencies including the Tourism Department, Historic Preservation Division, New Mexico Arts Division, and the Department of Transportation as well as other statewide partnering organizations that share a common vision including the New Mexico Coalition of MainStreet Communities (NMCMSC) and the New Mexico Resiliency Alliance (NMRA).
 - The State Coordinating Program also works with statewide nonprofit and corporate funding partner organizations that provide funding opportunities to local MainStreet/ACD programs to access and coordinate resources for district economic development and revitalization projects.

AGENDA MEMORANDUM

Village of Ruidoso

REGULAR ITEMS - 3.

To:

Presenter(s): Joshua Long, Assistant Public Works Director
Levi Beaty, Public Works Director

Meeting Date: February 10, 2026

Re: Discussion and Possible Action on Adoption of Resolution 2026-09, a Resolution of Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Municipal Arterial Funding Program (MAP) in the Amount of \$368,330.00.

Item Summary:

Discussion and Possible Action on Adoption of Resolution 2026-09, a Resolution of Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Municipal Arterial Funding Program (MAP) in the Amount of \$368,330.00.

Financial Impact:

Street Department will utilize it's in-house equipment and labor for the project
Total project Cost \$368,330, NMDOT 75% \$276,247.50 & VOR 25% \$92,082.50

Item Discussion:

The Street Department is asking for support and commitment for the 2027 MAP Project. The Street Dept. plans to use in-house equipment, and labor to complete the project. The project area for this project is a portion of Golf Course Estates Subdivision to include the following streets: Terrace Drive, Lower Terrace Drive, Upper Terrace Drive, Course View Drive , and Rainbow Drive from Mechem to Lower Terrace.

Recommendations:

To Approve Adoption of Resolution 2026-09, a Resolution of Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Municipal Arterial Funding Program (MAP) in the Amount of \$368,330.00.

ATTACHMENTS:

[Resolution 2026-09 MAPx.pdf](#)

[2027 MAP Project Map.pdf](#)

[Cost Estimate Summary-2027 MAP Project.pdf](#)

VILLAGE OF RUIDOSO

RESOLUTION 2026-09

**A RESOLUTION OF SUPPORT & COMMITMENT TO THE FUNDING OF THE
2027 New Mexico Department of Transportation MAP Funding Program**

PREAMBLE

- A. The appearance, maintenance and public safety on the streets within the limits of the Village of Ruidoso is a vital concern to the traveling public in the area.
- B. The project will be Project to add a Drainage Rehabilitation/Improvements, Pavement Rehabilitation/Improvements, and Miscellaneous to various streets within the project area : Terrace Drive, Lower Terrace Drive, Upper Terrace Drive, and Course View Drive.
- C. The overall cost for the project will be \$ 368,330.00 with the state's participation being 75% or \$ 276,247.50, and the Village of Ruidoso's contribution being 25% or \$ 92,082.50. The Village of Ruidoso shall pay all costs, which exceed the total amount of \$ 368,330.00.
- D. That the Village of Ruidoso has complied with all the guidelines as set forth in the Procedures for Local Government Road Fund Program, as established by the New Mexico State Highway & Transportation Department, for application for funding.
- E. The Project can be considered as a Phase I and Phase II MAP Project.
- F. This Resolution authorizes for the Mayor's signature on behalf of the Village Of Ruidoso, to enter into a Cooperative Agreement for the project funding, once awarded by the State.

NOW THEREOFRE BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF RUIDOSO:

That the Village of Ruidoso certifies that the project is in public right of way and is necessary for the public good and convenience to serve the public and traveling public and in full support of the project with commitment to its 25% matching share.

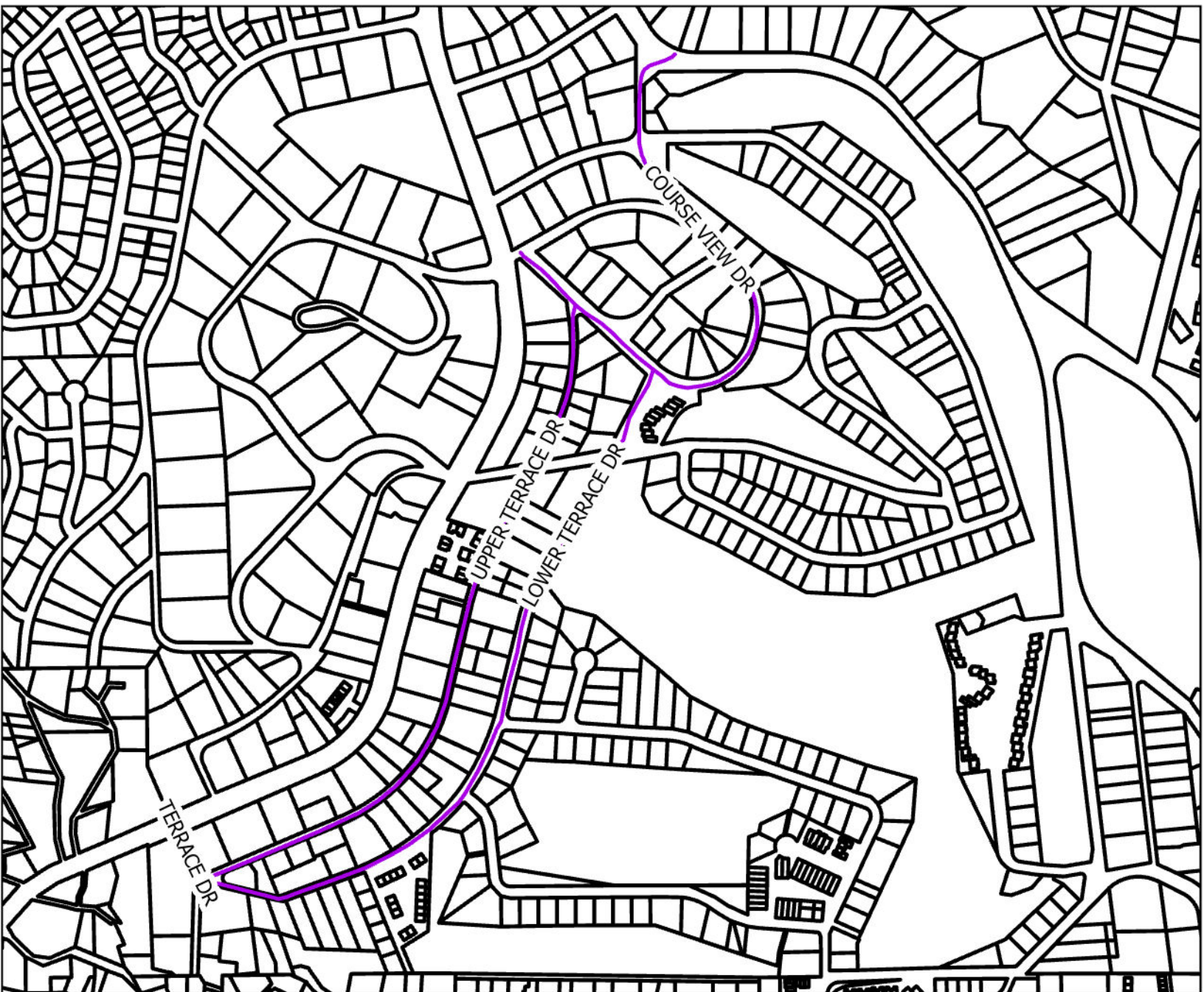
PASSED, ADOPTED AND APPROVED THIS _____ day of February, 2026

Lynn D. Crawford, Mayor

SEAL

ATTEST:

Yvonne Vigil, Village Clerk



Level Course, Clean Bar Ditches, with 2 1/2" Overlay

Legend

- COURSE VIEW 2,640 Feet
- LOWER TERRACE 3,168 Feet
- TERRACE (Included into footage of Upper Terrace)
- UPPER TERRACE 3,168 Feet
- ▮ DBO.VOR_Boundary
- ▮ DBO.Parcels



0 0.07 0.15 0.3 Mile **184**

ESTIMATED SUMMARY OF COSTS AND QUANTITIES

ENTITY: Village of Ruidoso D0: _____

PROJECT

No.:

Vendor: 54454

TERMINI: Village will improve Drainage Improvements/Rehabilitation, Pavement Improvements/ Rehabilitation, & Misc.
within the Project area which includes: Terrace Drive, Lower Terrace, Upper Terrace, and Course view Drive
Rainbow Drive from Mechem to Lower Terrace

SCOPE OF Pavement Rehabilitation/Improvements, Drainage Rehabilitation/Improvements, & Miscellaneous to various streets

WORK: within the village limits of the Village of Ruidoso.

[illegible]

AGENDA MEMORANDUM

Village of Ruidoso

REGULAR ITEMS - 4.

To:

Presenter(s): Joshua Long, Assistant Public Works Director
Levi Beaty, Public Works Director

Meeting Date: February 10, 2026

Re: Discussion and Possible Action on Adoption of Resolution 2026-10, a Resolution in Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Cooperative (COOP) Funding Program in the Amount of \$421,044.00.

Item Summary:

Discussion and Possible Action on Adoption of Resolution 2026-10, a Resolution in Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Cooperative (COOP) Funding Program in the Amount of \$421,044.00.

Financial Impact:

The Street Dept. will utilize it's in-house equipment and labor for the project.
the Project Cost \$ 421,044 NMDOT 75%\$315,783 & VOR 25%105,261

Item Discussion:

The Village of Ruidoso Street Department is asking for support and commitment for the 2027 COOP project. The Street Department plans to use it in-house equipment and labor, & to purchase materials with NMDOT's 75%. The project area will be a portion of Sunny Slope Subdivision and a portion of White Mountain Estates. The streets will include Sunny Slope, Sunny Slope Court, Slate Court, Marble Drive, Marble Court, and Coal Drive.

Recommendations:

To Approve Adoption of Resolution 2026-10, a Resolution in Support and Commitment to the Funding of the 2027 New Mexico Department of Transportation (NMDOT) Cooperative (COOP) Funding Program in the Amount of \$421,044.00.

ATTACHMENTS:

[Resolution_2026-10_COOP_Project.pdf](#)
[2027 CO-OP Project Map.pdf](#)
[Cost_Estimate_Summary-2027_COOP \(1\).pdf](#)

VILLAGE OF RUIDOSO

RESOLUTION 2026-10

**A RESOLUTION OF SUPPORT & COMMITMENT TO THE FUNDING OF THE
2027 New Mexico Department of Transportation COOP Funding Program**

PREAMBLE

- A. The appearance, maintenance and public safety on the streets within the limits of the Village of Ruidoso is a vital concern to the traveling public in the area.
- B. The project will improve various roads within the Village by doing drainage improvements/rehabilitation, pavement improvements/rehabilitation, & miscellaneous to various streets within project area : Sunny Slope Drive, Sunny Slope Court, Slate Court, Marble Drive, Marble Court, and Coal Drive.
- C. The Scope of the project will be to Pavement Rehabilitation/Improvements, Drainage Improvements, and miscellaneous improvements to roadways. The Village of Ruidoso will be using in house materials, equipment and labor.
- D. The overall cost for the project will be \$ 421,044.00 with the state's participation being 75% or \$ 315,783.00 and the Village of Ruidoso's contribution being 25% or \$ 105,261.00. The Village of Ruidoso shall pay all costs, which exceed the total amount of \$ 421,044.00.
- E. The Project can be considered as a Phase I and Phase II COOP Project.
- F. That the Village of Ruidoso has complied with all the guidelines as set forth in the Procedures for Local Government Road Fund Program, as established by the New Mexico State Highway & Transportation Department, for application for funding.
- G. This Resolution authorizes for the Mayor's signature on behalf of the Village Of Ruidoso, to enter into a Cooperative Agreement for the project funding, once awarded by the State.

NOW THEREOFRE BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF RUIDOSO:

That the Village of Ruidoso certifies that the project is in public right of way and is necessary for the public good and convenience to serve the public and traveling public and in full support of the project with commitment to its 25% matching share.

PASSED, ADOPTED AND APPROVED THIS 10th day of February, 2026

Lynn D. Crawford, Mayor

SEAL

ATTEST:

Yvonne Vigil, Village Clerk

2026 CO-OP Project



Level Course, Clean Bar Ditches, with 2 1/2" Overlay

Legend

	COAL DR	792 Feet
	MARBLE CT	528 Feet
	MARBLE DR	2,640 Feet
	S SLOPE CT	528 Feet
	SLATE CT	528 Feet
	SUNNY SLOPE DR	4,752 Feet
	DBO.VOR_Boundary	
	DBO.Parcels	



0 0.05 0.1 0.2 Mile **188**

ESTIMATED SUMMARY OF COSTS AND QUANTITIES

ENTITY:	Village of Ruidoso	D0:		CN:	
PROJECT					
No.:		Vendor:	54454		
TERMINI:	Village will Drainage Improvements/Rehabilitation, Pavement Improvements/Rehabilitation, & Misc.				
	to Various Streetes within the project area: Sunny Slope, Sunny Slope Court, Slate Court				
	Marble Drive, Marble Court, Coal Drive				

SCOPE OF WORK: Drainage Improvements, Pavement Rehabilitation/Improvements, & Miscellaneous
to various streets within the village limits of the Village Of Ruidoso

[illegible]

AGENDA MEMORANDUM

Village of Ruidoso

REGULAR ITEMS - 5.

To:

Presenter(s): Levi Beaty, Public Works Director
Joshua Long, Assistant Public Works Director

Meeting Date: February 10, 2026

Re: Discussion and Possible Action on Task Order #2026-001P-02 with Bohannon Huston, Inc for Professional Engineering Services on Flood-Damaged Infrastructure Including McDaniel Bridge, Main Road 2 Bridge, North Loop Bridge; Sleepy Hollow Bridge, River Trail Bridge and Robin Road Bridge in the Amount of \$3,337,221.25 Including NMGR.

Item Summary:

Discussion and Possible Action on Task Order #2026-001P-02 with Bohannon Huston, Inc for Professional Engineering Services on Flood-Damaged Infrastructure Including McDaniel Bridge, Main Road 2 Bridge, North Loop Bridge; Sleepy Hollow Bridge, River Trail Bridge and Robin Road Bridge in the Amount of \$3,337,221.25 Including NMGR.

Financial Impact:

Project will be paid out of Loan Agreement #DRLF26-VOR-112025-900500 - NM DFA Local Government Division. Senate Bill 31 of the 2025 Regular Session of the New Mexico Legislature. FEMA-1783-4795-4886 DR-NM: Hurricane Dolly Flood, South Fork Fire and Monsoon 2025, Project will be budgeted in the FEMA Capital Projects Fund's Southfork Fire Departments, Monsoon 2025, and 2008 Hurricane Dolly, in Capital Outlay Projects line item (300-284-53006).

Item Discussion:

The Village of Ruidoso has recently experienced significant infrastructure damage resulting from recent wildfires and subsequent flooding events. In response to this urgent need, this project proposes the comprehensive design and replacement of six bridges located within residential neighborhoods throughout the Village. Several of these bridges serve as the sole access routes to their respective communities, making their restoration critical to public safety, emergency response, and the long-term resilience of local transportation networks. This project will include site investigations, hydrologic and hydraulic analyses, environmental compliance, structural design, permitting, and construction-phase support services for all six bridge sites. The design will prioritize improved resilience to future wildfire and flood events, compliance with current engineering standards, and minimization of community disruption during construction. This

critical infrastructure improvement project will enhance safety, restore essential connectivity, and support the long-term recovery and hazard mitigation goals of the Village of Ruidoso.

Recommendations:

To Approve Task Order #2026-001P-02 with Bohannon Huston, Inc for Professional Engineering Services on Flood-Damaged Infrastructure Including McDaniel Bridge, Main Road 2 Bridge, North Loop Bridge; Sleepy Hollow Bridge, River Trail Bridge and Robin Road Bridge in the Amount of \$3,337,221.25 Including NMGRT.

ATTACHMENTS:

[Bohannon Huston Task Order 2026-001P-02.pdf](#)

**TASK ORDER
FORM
VILLAGE OF RUIDOSO
TO
BOHANNAN HUSTON, INC.**

FY 2026

1. Task Order No. #2026-001P-02
2. Title: Ruidoso Bridges Design
3. Location: Village of Ruidoso – Various River Crossings: McDaniels Rd, Main Rd, North Loop Rd, Sleepy Hollow Rd, River Trail Rd, Robin Rd.
4. Scope of Services Required: Field survey of topography and utilities, a geotechnical addendum, roadway engineering for the road crossing replacements, structural engineering for foundation designs and headwalls, scour analysis and design, right-of-way research and mapping, environmental clearances and 404 permitting.
5. Village Contact: Ron Sena

Engineering Contact: Kurt D. Thorson, PE – Bohannon Huston, Inc. Project Manager

Others: Logan Brandenburg, PE – Bohannon Huston, Inc. Project Manager
6. Estimated Performance Time: Completion by end of January 2028
7. Estimated Cost: \$3,084,664.36 (plus NM gross-receipts tax),
\$3,337,221.25 (including estimated NM gross-receipts tax).
8. Attachments: Engineer's Fee Proposal and Scope of Services
9. The Parties hereto executed the original Master Consulting Agreement on November 10, 2025.

Mayor, Village of Ruidoso

Date: _____

Kurt D. Thorson, PE
Bohannon Huston, Inc.

Co-signed by: _____

Louis J. Hernandez
Chief Financial Officer

Digitally signed by Kurt D. Thorson
DN: cn=Kurt D. Thorson, o=Bohannon Huston, Inc., ou=Senior Vice President, cn=Kurt D. Thorson
Date: 2026.01.21 15:37:41-07'00'
Kurt D. Thorson
LOUIS HERNANDEZ
2026.01.22 16:03:44 -07'00'

January 21, 2026

Ron Sena
Village Manager
Village of Ruidoso
313 Cree Meadows Drive
Ruidoso, NM 88345

RE: Ruidoso Bridges Design
Task Order #2026-001P-02

Dear Ron:

As requested by the Village, Bohannon Huston is hereby submitting our scope of work and fee proposal to complete the designs for roadway replacements and bridge crossings over the Rio Ruidoso at the following locations where previous crossing structures have been damaged or completely washed out due to flooding in Summer of 2024.

- McDaniel
- Main Road 2
- North Loop
- Sleepy Hollow
- River Trail
- Robin Road

Professional services proposed to compete these designs include updated field survey of topography and utilities, a geotechnical addendum to the previous geotechnical study completed by Terracon, roadway engineering for the road crossing replacements, structural engineering for foundation designs and headwalls to support Contech pre-cast or steel plate arches at each location, scour analysis and design and existing right-of-way determination. It is anticipated that right-of-way mapping, acquisition, acquisition assistance, maintenance easements, and/or temporary access permits will be required for permanent installations, however that work will be negotiated at a later date and is therefore excluded in this scope of work. We have included Epsilon Systems to complete necessary environmental clearances and 404 permitting with the USACOE. The proposed amount for the above stated professional services is **\$3,084,664.36**, plus applicable NMGR. A detailed breakdown of our scope and fee is included in Attachment "A".

Per your request we have also prepared a Construction Cost Budget for the projects. This cost budget was derived using quantities from the previous bridge design project, with the bridge elements removed and replaced with the Contech Pipe Arch systems, including anticipated foundations and headwalls. The

budget also includes anticipated construction oversight and inspection. The budget excludes potential costs for purchase of right-of-way appraisals, acquisitions, maintenance easements and temporary access permits. We have included an anticipated 10% inflation factor and estimated NMGR. A detailed cost estimate will be prepared at the commencement of design. The construction budget is anticipated to be **\$17,883,000.00**. A detailed breakdown of those potential costs is included in Attachment "B".

We have also included a tentative schedule for the project showing survey, design, right-of-way acquisitions and construction. The items for design reviews and approval and right-of-way acquisitions are highly variable and subject to change as the project develops. The schedule is included in Attachment "C".

Finally, included in Attachment "D" is a letter signed and sealed by a New Mexico licensed Professional Engineer explaining recommendations for use of Contech Pipe Arch systems at all crossing locations in place of the bridges recommended in the Bridge Type Selection Report dated February 14, 2020. This letter is also accompanied by drainage analysis data to support the recommendations.

If this proposal is acceptable, please sign the attached Task Order Form for notification to proceed. Please return the signed original to this office and keep a copy for your records. This proposal is subject to renegotiation if not signed within thirty (30) days.

Thank you for allowing us to serve you, we enjoy working with the Village of Ruidoso. If you have any questions or comments on the scope of work or wish to discuss our fee estimate, please don't hesitate to contact me at (505) 823-1000 or email me at kthorson@bhinc.com.

Sincerely,

Kurt D. Thorson, PE
Senior Vice President
Traffic & Transportation

Digitally signed by Kurt D. Thorson
DN: C=US,
E=kthorson@bhinc.com,
O=Bohannon Huston, Inc., OU=Senior Vice President, CN=Kurt D. Thorson
Date: 2026.01.21 15:38:06-07'00'

KDT/JLB/jma
Attachment

cc: Logan Brandenburg, BHI

Co-signed by: 
for
Louis J. Hernandez
Chief Financial Officer

ATTACHMENT "A"

DESIGN SCOPE & FEE

**SCOPE OF SERVICES AND ASSOCIATED FEES
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02
TO: RON SENA
JANUARY 21, 2026
PAGE 1 OF 21**

PROJECT DESCRIPTION:

The Village of Ruidoso has recently experienced significant infrastructure damage resulting from recent wildfires and subsequent flooding events. In response to this urgent need, this project proposes the comprehensive design and replacement of six bridges located within residential neighborhoods throughout the Village. Several of these bridges serve as the sole access routes to their respective communities, making their restoration critical to public safety, emergency response, and the long-term resilience of local transportation networks.

This project will include site investigations, hydrologic and hydraulic analyses, environmental compliance, structural design, permitting, and construction-phase support services for all six bridge sites. The design will prioritize improved resilience to future wildfire and flood events, compliance with current engineering standards, and minimization of community disruption during construction.

Funding for this project is being provided through the Department of Homeland Security and Emergency Management, and as such, all work will be conducted in compliance with applicable federal regulations and procurement processes, including environmental documentation, hazard mitigation considerations, and adherence to FEMA and FHWA design and reporting standards where required.

This critical infrastructure improvement project will enhance safety, restore essential connectivity, and support the long-term recovery and hazard mitigation goals of the Village of Ruidoso.

1. Environmental Assessment

Bohannon Huston, Inc. (BHI) and their environmental subconsultant will provide Environmental Compliance Services in support of the proposed replacement of all six bridge locations. Pedestrian archaeological and biological surveys will be conducted within the project limits. Based on preliminary research, it is anticipated up to five (5) historic buildings will be documented within the project area. Due to the presence of the Rio Ruidoso at all six locations, consultation with the US Army Corps of Engineers is anticipated along with preparation and submittal of required FEMA-compliant documentation.

2. Public and Stakeholder Engagement

BHI has developed an overall engagement approach, outlined below, that has worked well for us over the past several years. However, the specific structure of the outreach process and each proposed engagement event will be determined based on input from Village leadership and staff to determine the most effective approach for engaging residents in your community.

Our comprehensive engagement approach includes the following:

SCOPE OF SERVICES AND ASSOCIATED FEES
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02
TO: RON SENA
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- Develop a community engagement/communication approach
- Develop a project a comprehensive project brand to build awareness and trust within the community (one brand for entire project with unique references to various locations)
- Develop a project-specific website linked to the Village’s website and already established social media platforms
- Develop an interactive online map to collect spatially focused comments
 - One collective map that includes all bridge locations
- Develop a series of online questionnaires to be hosted on the project website
- Hold three in-person public involvement meetings in two distinct locations (West of NM 48/East of NM 48) – 6 public meetings total with 3 overnight trips to Ruidoso
 - Meeting #1: Introduce the project and capture of issues and concerns
 - Meeting #2: Present proposed design features for each bridge and provide educational element on resilient quality of the new bridge structures
 - Meeting #3: Final design and pre-construction meeting to discuss expectations around the construction effort
- Public involvement summaries will be developed after each public meeting, and for the comprehensive outreach approach including input collected on the website

Based on the foundational structure of our outreach approach noted above, our team will work with you to develop creative opportunities to reach the public within Ruidoso neighborhoods. As much as possible, it is anticipated that each set of meetings (#1/#2/#3) will occur on the same trip but at the two different locations. We also appreciate the value in building local champions to help us engage and connect with local residents. This often includes some targeted coordination with neighborhood association leaders, business owners, local law enforcement, or simply the local “cheerleaders.”

BHI will also attend up to three (3) Village Council Meetings to present project progress:

- Village Council Presentation #1 will be held prior to the first Public Information Meeting and will aim review project history, drainage analysis and recommendations, and next steps.
- Village Council Presentation #2 will be held as the design progresses to brief the Council on anticipated construction funding needs, timeframe to complete all project permitting and ongoing coordination needs with FEMA and NMDHSEM.
- Village Council Presentation #3 will be held towards the end of project development and before the project is advertised for construction to discuss schedule of completion and anticipated construction activities.

BHI will prepare graphical renderings of the proposed project improvements that will be utilized to assist affected residents, Council members and the general public in visualizing the project.

SCOPE OF SERVICES AND ASSOCIATED FEES
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3. Geotechnical

BHI and their geotechnical subconsultant will review the original geotechnical report dated April 22, 2022 against the updated design and planned foundation depths. If the original recommendations are justified with the updated design, a Geotechnical Consultation Letter confirming the applicability of the original recommendations along with necessary revisions will be provided.

4. Drainage Analysis and Design

4.1. Master Drainage Plan

BHI and their drainage subconsultant will prepare a draft and final drainage report in accordance with NMDOT Drainage Design Manual requirements which will address the following items along with applicable supporting data described in the drainage report checklist.

4.2. Hydrologic Analysis

In addition to the hydrology analysis completed under a separate contract with the Village which included an analysis reflecting recent changes to the watershed due to the South Fork fire of 2024, a refined model reflecting precise flows at each bridge crossing will be conducted. These models are anticipated to show significantly increased flows compared to the hydrology applied to the previous bridge designs.

4.3. Hydraulic Analysis of Bridge Locations

Hydraulic analyses of each of the six crossing structures will utilize a recently completed HEC-RAS model in addition to using HY-8 and associated NMDOT methodology. The hydraulic analysis will include structure opening capacity and overtopping scenarios using the 100-year storm with recommendations made regarding structure size and configuration.

4.4. Analysis and Recommendations

Due to the recent flooding events that may have altered soil characteristics at the bridge locations, scour analysis of each individual structure will be included to address channel stability 150 feet upstream and downstream of each structure. Recommendations for bank and channel protection will be discussed in the Master Drainage Report. A site visit will be conducted to obtain field samples of channel material that will be analyzed to support the scour analysis. These field samples will be collected from the base of each channel, targeting the upper 5 feet of soil, and will be used to reassess scour depth since publication of the Geotechnical Engineering Report, Six Bridge Replacement Project by Terracon in 2022.

SCOPE OF SERVICES AND ASSOCIATED FEES
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4.5. Scour and Bank Protection Design

Scour and bank protection will be designed in support of the replacement crossing structures in accordance with the findings of the hydraulic and scour analysis. Design drawings will include the following for each crossing location:

- Grading plan and location of scour and bank protection
- Cross sections for placement of bank protection
- Details for bank and scour protection installations

4.6. Meetings and Coordination

Up to six on-line or Albuquerque-based office meetings will be conducted to coordinate design elements of the project. Up to three field coordination meetings in Ruidoso are also included.

5. Main Road 2 Bridge

5.1. Topographic Survey

BHI and their survey subconsultant will conduct a site specific topographic survey at the project location. BHI's subconsultant will utilize existing ground control monuments where available and will establish new control monuments as needed to support their work. Field surveys will include above ground features such as trees, visible utilities, fences, walls, roadway features, and cross sections along the river upstream and downstream of the bridge crossing. This field survey will be utilized to inform design engineers of existing conditions.

5.2. Subsurface Utility Engineering (QL-B)

BHI and their SUE subconsultant will complete existing subsurface utility engineering (SUE) Quality Level "D," "C," and "B" (Utility Designating) with a horizontal accuracy within one foot to identify existing utilities within the project limits. A non-water base paint and colored pin flags, utilizing the APWA color code scheme will be used on all surface markings of underground utilities. Marked utilities will be surveyed and a utility composite map will be created in Civil 3D format. BHI will use this information to optimize proposed improvements to avoid utilities as much as feasible.

5.3. Subsurface Utility Engineering (QL-A)

BHI and their SUE subconsultant will review the existing utility information against the proposed design and develop a matrix of potential utility conflicts. Upon completion of the utility conflict matrix BHI will coordinate with their SUE subconsultant and the Village to identify up to five (5) locations to perform Quality Level A Utility Potholes (Utility Locating) via non-destructive excavation methods at a maximum depth of 10 feet. Exposed utilities will then be surveyed to determine their exact horizontal and vertical locations relative to the proposed design.

SCOPE OF SERVICES AND ASSOCIATED FEES
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JANUARY 21, 2026
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5.4. Utility Coordination

BHI and their SUE subconsultant will perform utility coordination work in accordance with NMDOT requirements. BHI's subconsultant will coordinate with the utility owners to inform them of the project and assess project impacts throughout design development and will work with utility owners to obtain conflict statements and scopes of work for the relocation of utilities where necessary. Certification request letters and NTC's for cooperation with utilities will be developed as needed in accordance with Chapter 8 of the T/LPA Handbook (2019 edition).

5.5. Property Owner Interviews

BHI will conduct up to six (6) individual property owner interviews for the residences directly adjacent to the proposed bridge crossing. Interviews will consist of one day's travel to discuss the project with each property owner and explain the design and potential impacts to their property. It is assumed that each property owner interview will be attended by at least one engineer from BHI and one representative from the Village of Ruidoso. If additional information is needed by the property owners beyond these one-on-one property owner interviews, they will be encouraged to attend the meetings identified in the Public and Stakeholder Engagement task.

5.6. 30% Design

The Engineer will complete the preliminary (30%) design of the bridge crossing and its roadway approaches. Included in the design will be 11"x17" plots of the following sheets in PDF format:

- 1-Series: Cover sheet, vicinity map, index of sheets, summary of quantities, general notes, environmental commitments.
- 2-series: Existing typical sections, proposed typical sections, bank protection details, removals plans (as needed),
- 3-series: Survey control sheet, plan, and profile sheets with sign details.
- 4-series: Turnout/Driveway grading profiles.
- 5-series: Structural headwall details, bridge foundation plan.
- 6-series: Temporary traffic control details and phasing plans.
- 11-series: Existing utilities sheets.

The Engineer will use the NMDOT's design guidelines and preliminary design checklist as a guide for developing the roadway design package (some items listed above may not be developed until subsequent milestone deliverables). The design parameters will be developed using AASHTO guidelines and other current industry standard engineering practices and guidelines. The roadway design will include establishing horizontal and vertical alignments and developing a Civil 3D model. Pavement design recommendations will be based on Terracon's Geotechnical Engineering Report dated April 22, 2025. Existing Right-of-way will be shown for all milestone deliverables. An Engineer's Opinion of

SCOPE OF SERVICES AND ASSOCIATED FEES
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Probable Construction Cost (EOPCC) will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

5.7. 60% Design

Upon completion of the 30% Design task the Engineer will advance the construction plans to a 60% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also develop draft contract documents utilizing the latest publicly available NMDOT federal boilerplate along with NMDOT's T/LPA section 100's and T/LPA Minimum Testing Requirements (MTR's). An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

5.8. 90% Design

Upon completion of the 60% Design task the Engineer will advance the construction plans to a 90% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also update the draft contract documents as appropriate. An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

5.9. 100% Design

Upon completion of the 90% Design task the Engineer will advance the construction plans to a 100% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The project contract documents will be finalized along with design plans and will be signed and sealed by a New Mexico licensed Professional Engineer. An updated EOPCC will be provided and all construction documents will be prepared for bidding.

5.10. Existing Right-of-Way Determination

BHI and their Right-of-Way subconsultant will perform the necessary office Right-of-Way and plat research to determine the basis documentation for preparing the record Right-of-Way dataset. This record dataset will be entered into a CAD platform and be the basis for directing search locations in the field. The preliminary Right-of-Way survey will be performed locating existing Right-of-Way and

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boundary evidence in the form of monumentation, occupation, or other items necessary for the determination of existing Right-of-Way.

6. McDaniel Bridge

6.1. Topographic Survey

BHI and their survey subconsultant will conduct a site specific topographic survey at the project location. BHI's subconsultant will utilize existing ground control monuments where available and will establish new control monuments as needed to support their work. Field surveys will include above ground features such as trees, visible utilities, fences, walls, roadway features, and cross sections along the river upstream and downstream of the bridge crossing. This field survey will be utilized to inform design engineers of existing conditions.

6.2. Subsurface Utility Engineering (QL-B)

BHI and their SUE subconsultant will complete existing subsurface utility engineering (SUE) Quality Level "D," "C," and "B" (Utility Designating) with a horizontal accuracy within one foot to identify existing utilities within the project limits. A non-water base paint and colored pin flags, utilizing the APWA color code scheme will be used on all surface markings of underground utilities. Marked utilities will be surveyed and a utility composite map will be created in Civil 3D format. BHI will use this information to optimize proposed improvements to avoid utilities as much as feasible.

6.3. Subsurface Utility Engineering (QL-A)

BHI and their SUE subconsultant will review the existing utility information against the proposed design and develop a matrix of potential utility conflicts. Upon completion of the utility conflict matrix BHI will coordinate with their SUE subconsultant and the Village to identify up to five (5) locations to perform Quality Level A Utility Potholes (Utility Locating) via non-destructive excavation methods at a maximum depth of 10 feet. Exposed utilities will then be surveyed to determine their exact horizontal and vertical locations relative to the proposed design.

6.4. Utility Coordination

BHI and their SUE subconsultant will perform utility coordination work in accordance with NMDOT requirements. BHI's subconsultant will coordinate with the utility owners to inform them of the project and assess project impacts throughout design development and will work with utility owners to obtain conflict statements and scopes of work for the relocation of utilities where necessary. Certification request letters and NTC's for cooperation with utilities will be developed as needed in accordance with Chapter 8 of the T/LPA Handbook (2019 edition).

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TASK ORDER #2026-001P-02
TO: RON SENA
JANUARY 21, 2026
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6.5. Property Owner Interviews

BHI will conduct up to ten (10) individual property owner interviews for the residences directly adjacent to the proposed bridge crossing. Interviews will consist of one day's travel to discuss the project with each property owner and explain the design and potential impacts to their property. It is assumed that each property owner interview will be attended by at least one engineer from BHI and one representative from the Village of Ruidoso. If additional information is needed by the property owners beyond these one-on-one property owner interviews, they will be encouraged to attend the meetings identified in the Public and Stakeholder Engagement task.

6.6. 30% Design

The Engineer will complete the preliminary (30%) design of the bridge crossing and its roadway approaches. Included in the design will be 11"x17" plots of the following sheets in PDF format:

- 1-Series: Cover sheet, vicinity map, index of sheets, summary of quantities, general notes, environmental commitments.
- 2-series: Existing typical sections, proposed typical sections, bank protection details, removals plans (as needed),
- 3-series: Survey control sheet, plan, and profile sheets with sign details.
- 4-series: Turnout/Driveway grading profiles.
- 5-series: Structural headwall details, bridge foundation plan.
- 6-series: Temporary traffic control details and phasing plans.
- 11-series: Existing utilities sheets.

The Engineer will use the NMDOT's design guidelines and preliminary design checklist as a guide for developing the roadway design package (some items listed above may not be developed until subsequent milestone deliverables). The design parameters will be developed using AASHTO guidelines and other current industry standard engineering practices and guidelines. The roadway design will include establishing horizontal and vertical alignments and developing a Civil 3D model. Pavement design recommendations will be based on Terracon's Geotechnical Engineering Report dated April 22, 2025. Existing right-of-way will be shown for all milestone deliverables. An Engineer's Opinion of Probable Construction Cost (EOPCC) will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

6.7. 60% Design

Upon completion of the 30% Design task the Engineer will advance the construction plans to a 60% Design level by addressing all comments received during the previous task and including additional

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details and plan set information per the NMDOT design milestone checklist. The Engineer will also develop draft contract documents utilizing the latest publicly available NMDOT federal boilerplate along with NMDOT's T/LPA section 100's and T/LPA Minimum Testing Requirements (MTR's). An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

6.8. 90% Design

Upon completion of the 60% Design task the Engineer will advance the construction plans to a 90% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also update the draft contract documents as appropriate. An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

6.9. 100% Design

Upon completion of the 90% Design task the Engineer will advance the construction plans to a 100% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The project contract documents will be finalized along with design plans and will be signed and sealed by a New Mexico licensed Professional Engineer. An updated EOPCC will be provided and all construction documents will be prepared for bidding.

6.10. Right-of-Way Mapping

BHI and their Right-of-Way subconsultant will perform the necessary office Right-of-Way and plat research to determine the basis documentation for preparing the record Right-of-Way dataset. This record dataset will be entered into a CAD platform and be the basis for directing search locations in the field. The preliminary Right-of-Way survey will be performed locating existing Right-of-Way and boundary evidence in the form of monumentation, occupation, or other items necessary for the determination of existing Right-of-Way.

7. North Loop Bridge

7.1. Topographic Survey

BHI and their survey subconsultant will conduct a site specific topographic survey at the project location. BHI's subconsultant will utilize existing ground control monuments where available and will establish

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new control monuments as needed to support their work. Field surveys will include above ground features such as trees, visible utilities, fences, walls, roadway features, and cross sections along the river upstream and downstream of the bridge crossing. This field survey will be utilized to inform design engineers of existing conditions.

7.2. Subsurface Utility Engineering (QL-B)

BHI and their SUE subconsultant will complete existing subsurface utility engineering (SUE) Quality Level “D,” “C,” and “B” (Utility Designating) with a horizontal accuracy within one foot to identify existing utilities within the project limits. A non-water base paint and colored pin flags, utilizing the APWA color code scheme will be used on all surface markings of underground utilities. Marked utilities will be surveyed and a utility composite map will be created in Civil 3D format. BHI will use this information to optimize proposed improvements to avoid utilities as much as feasible.

7.3. Subsurface Utility Engineering (QL-A)

BHI and their SUE subconsultant will review the existing utility information against the proposed design and develop a matrix of potential utility conflicts. Upon completion of the utility conflict matrix BHI will coordinate with their SUE subconsultant and the Village to identify up to five (5) locations to perform Quality Level A Utility Potholes (Utility Locating) via non-destructive excavation methods at a maximum depth of 10 feet. Exposed utilities will then be surveyed to determine their exact horizontal and vertical locations relative to the proposed design.

7.4. Utility Coordination

BHI and their SUE subconsultant will perform utility coordination work in accordance with NMDOT requirements. BHI’s subconsultant will coordinate with the utility owners to inform them of the project and assess project impacts throughout design development and will work with utility owners to obtain conflict statements and scopes of work for the relocation of utilities where necessary. Certification request letters and NTC’s for cooperation with utilities will be developed as needed in accordance with Chapter 8 of the T/LPA Handbook (2019 edition).

7.5. Property Owner Interviews

BHI will conduct up to seven (7) individual property owner interviews for the residences directly adjacent to the proposed bridge crossing. Interviews will consist of one day’s travel to discuss the project with each property owner and explain the design and potential impacts to their property. It is assumed that each property owner interview will be attended by at least one engineer from BHI and one representative from the Village of Ruidoso. If additional information is needed by the property owners beyond these one-on-one property owner interviews, they will be encouraged to attend the meetings identified in the Public and Stakeholder Engagement task.

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7.6. 30% Design

The Engineer will complete the preliminary (30%) design of the bridge crossing and its roadway approaches. Included in the design will be 11"x17" plots of the following sheets in PDF format:

- 1-Series: Cover sheet, vicinity map, index of sheets, summary of quantities, general notes, environmental commitments.
- 2-series: Existing typical sections, proposed typical sections, bank protection details, removals plans (as needed),
- 3-series: Survey control sheet, plan, and profile sheets with sign details.
- 4-series: Turnout/Driveway grading profiles.
- 5-series: Structural headwall details, bridge foundation plan.
- 6-series: Temporary traffic control details and phasing plans.
- 11-series: Existing utilities sheets.

The Engineer will use the NMDOT's design guidelines and preliminary design checklist as a guide for developing the roadway design package (some items listed above may not be developed until subsequent milestone deliverables). The design parameters will be developed using AASHTO guidelines and other current industry standard engineering practices and guidelines. The roadway design will include establishing horizontal and vertical alignments and developing a Civil 3D model. Pavement design recommendations will be based on Terracon's Geotechnical Engineering Report dated April 22, 2025. Existing right-of-way will be shown for all milestone deliverables. An Engineer's Opinion of Probable Construction Cost (EOPCC) will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

7.7. 60% Design

Upon completion of the 30% Design task the Engineer will advance the construction plans to a 60% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also develop draft contract documents utilizing the latest publicly available NMDOT federal boilerplate along with NMDOT's T/LPA section 100's and T/LPA Minimum Testing Requirements (MTR's). An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

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7.8. 90% Design

Upon completion of the 60% Design task the Engineer will advance the construction plans to a 90% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also update the draft contract documents as appropriate. An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

7.9. 100% Design

Upon completion of the 90% Design task the Engineer will advance the construction plans to a 100% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The project contract documents will be finalized along with design plans and will be signed and sealed by a New Mexico licensed Professional Engineer. An updated EOPCC will be provided and all construction documents will be prepared for bidding.

7.10. Right-of-Way Mapping

BHI and their Right-of-Way subconsultant will perform the necessary office Right-of-Way and plat research to determine the basis documentation for preparing the record Right-of-Way dataset. This record dataset will be entered into a CAD platform and be the basis for directing search locations in the field. The preliminary Right-of-Way survey will be performed locating existing Right-of-Way and boundary evidence in the form of monumentation, occupation, or other items necessary for the determination of existing Right-of-Way.

8. River Trail Bridge

8.1. Topographic Survey

BHI and their survey subconsultant will conduct a site specific topographic survey at the project location. BHI's subconsultant will utilize existing ground control monuments where available and will establish new control monuments as needed to support their work. Field surveys will include above ground features such as trees, visible utilities, fences, walls, roadway features, and cross sections along the river upstream and downstream of the bridge crossing. This field survey will be utilized to inform design engineers of existing conditions.

8.2. Subsurface Utility Engineering (QL-B)

BHI and their SUE subconsultant will complete existing subsurface utility engineering (SUE) Quality Level "D," "C," and "B" (Utility Designating) with a horizontal accuracy within one foot to identify existing

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utilities within the project limits. A non-water base paint and colored pin flags, utilizing the APWA color code scheme will be used on all surface markings of underground utilities. Marked utilities will be surveyed and a utility composite map will be created in Civil 3D format. BHI will use this information to optimize proposed improvements to avoid utilities as much as feasible.

8.3. Subsurface Utility Engineering (QL-A)

BHI and their SUE subconsultant will review the existing utility information against the proposed design and develop a matrix of potential utility conflicts. Upon completion of the utility conflict matrix BHI will coordinate with their SUE subconsultant and the Village to identify up to five (5) locations to perform Quality Level A Utility Potholes (Utility Locating) via non-destructive excavation methods at a maximum depth of 10 feet. Exposed utilities will then be surveyed to determine their exact horizontal and vertical locations relative to the proposed design.

8.4. Utility Coordination

BHI and their SUE subconsultant will perform utility coordination work in accordance with NMDOT requirements. BHI's subconsultant will coordinate with the utility owners to inform them of the project and assess project impacts throughout design development and will work with utility owners to obtain conflict statements and scopes of work for the relocation of utilities where necessary. Certification request letters and NTC's for cooperation with utilities will be developed as needed in accordance with Chapter 8 of the T/LPA Handbook (2019 edition).

8.5. Property Owner Interviews

BHI will conduct up to ten (10) individual property owner interviews for the residences directly adjacent to the proposed bridge crossing. Interviews will consist of one day's travel to discuss the project with each property owner and explain the design and potential impacts to their property. It is assumed that each property owner interview will be attended by at least one engineer from BHI and one representative from the Village of Ruidoso. If additional information is needed by the property owners beyond these one-on-one property owner interviews, they will be encouraged to attend the meetings identified in the Public and Stakeholder Engagement task.

8.6. 30% Design

The Engineer will complete the preliminary (30%) design of the bridge crossing and its roadway approaches. Included in the design will be 11"x17" plots of the following sheets in PDF format:

- 1-Series: Cover sheet, vicinity map, index of sheets, summary of quantities, general notes, environmental commitments.
- 2-series: Existing typical sections, proposed typical sections, bank protection details, removals plans (as needed),

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- 3-series: Survey control sheet, plan, and profile sheets with sign details.
- 4-series: Turnout/Driveway grading profiles.
- 5-series: Structural headwall details, bridge foundation plan.
- 6-series: Temporary traffic control details and phasing plans.
- 11-series: Existing utilities sheets.

The Engineer will use the NMDOT's design guidelines and preliminary design checklist as a guide for developing the roadway design package (some items listed above may not be developed until subsequent milestone deliverables). The design parameters will be developed using AASHTO guidelines and other current industry standard engineering practices and guidelines. The roadway design will include establishing horizontal and vertical alignments and developing a Civil 3D model. Pavement design recommendations will be based on Terracon's Geotechnical Engineering Report dated April 22, 2025. Existing right-of-way will be shown for all milestone deliverables. An Engineer's Opinion of Probable Construction Cost (EOPCC) will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

8.7. 60% Design

Upon completion of the 30% Design task the Engineer will advance the construction plans to a 60% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also develop draft contract documents utilizing the latest publicly available NMDOT federal boilerplate along with NMDOT's T/LPA section 100's and T/LPA Minimum Testing Requirements (MTR's). An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

8.8. 90% Design

Upon completion of the 60% Design task the Engineer will advance the construction plans to a 90% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also update the draft contract documents as appropriate. An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

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8.9. 100% Design

Upon completion of the 90% Design task the Engineer will advance the construction plans to a 100% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The project contract documents will be finalized along with design plans and will be signed and sealed by a New Mexico licensed Professional Engineer. An updated EOPCC will be provided and all construction documents will be prepared for bidding.

8.10. Right-of-Way Mapping

BHI and their Right-of-Way subconsultant will perform the necessary office Right-of-Way and plat research to determine the basis documentation for preparing the record Right-of-Way dataset. This record dataset will be entered into a CAD platform and be the basis for directing search locations in the field. The preliminary Right-of-Way survey will be performed locating existing Right-of-Way and boundary evidence in the form of monumentation, occupation, or other items necessary for the determination of existing Right-of-Way.

9. Robin Road Bridge

9.1. Topographic Survey

BHI and their survey subconsultant will conduct a site specific topographic survey at the project location. BHI's subconsultant will utilize existing ground control monuments where available and will establish new control monuments as needed to support their work. Field surveys will include above ground features such as trees, visible utilities, fences, walls, roadway features, and cross sections along the river upstream and downstream of the bridge crossing. This field survey will be utilized to inform design engineers of existing conditions.

9.2. Subsurface Utility Engineering (QL-B)

BHI and their SUE subconsultant will complete existing subsurface utility engineering (SUE) Quality Level "D," "C," and "B" (Utility Designating) with a horizontal accuracy within one foot to identify existing utilities within the project limits. A non-water base paint and colored pin flags, utilizing the APWA color code scheme will be used on all surface markings of underground utilities. Marked utilities will be surveyed and a utility composite map will be created in Civil 3D format. BHI will use this information to optimize proposed improvements to avoid utilities as much as feasible.

9.3. Subsurface Utility Engineering (QL-A)

BHI and their SUE subconsultant will review the existing utility information against the proposed design and develop a matrix of potential utility conflicts. Upon completion of the utility conflict matrix BHI will coordinate with their SUE subconsultant and the Village to identify up to five (5) locations to perform

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Quality Level A Utility Potholes (Utility Locating) via non-destructive excavation methods at a maximum depth of 10 feet. Exposed utilities will then be surveyed to determine their exact horizontal and vertical locations relative to the proposed design.

9.4. Utility Coordination

BHI and their SUE subconsultant will perform utility coordination work in accordance with NMDOT requirements. BHI's subconsultant will coordinate with the utility owners to inform them of the project and assess project impacts throughout design development and will work with utility owners to obtain conflict statements and scopes of work for the relocation of utilities where necessary. Certification request letters and NTC's for cooperation with utilities will be developed as needed in accordance with Chapter 8 of the T/LPA Handbook (2019 edition).

9.5. Property Owner Interviews

BHI will conduct up to ten (10) individual property owner interviews for the residences directly adjacent to the proposed bridge crossing. Interviews will consist of one day's travel to discuss the project with each property owner and explain the design and potential impacts to their property. It is assumed that each property owner interview will be attended by at least one engineer from BHI and one representative from the Village of Ruidoso. If additional information is needed by the property owners beyond these one-on-one property owner interviews, they will be encouraged to attend the meetings identified in the Public and Stakeholder Engagement task.

9.6. 30% Design

The Engineer will complete the preliminary (30%) design of the bridge crossing and its roadway approaches. Included in the design will be 11"x17" plots of the following sheets in PDF format:

- 1-Series: Cover sheet, vicinity map, index of sheets, summary of quantities, general notes, environmental commitments.
- 2-series: Existing typical sections, proposed typical sections, bank protection details, removals plans (as needed),
- 3-series: Survey control sheet, plan, and profile sheets with sign details.
- 4-series: Turnout/Driveway grading profiles.
- 5-series: Structural headwall details, bridge foundation plan.
- 6-series: Temporary traffic control details and phasing plans.
- 11-series: Existing utilities sheets.

The Engineer will use the NMDOT's design guidelines and preliminary design checklist as a guide for developing the roadway design package (some items listed above may not be developed until subsequent milestone deliverables). The design parameters will be developed using AASHTO guidelines

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and other current industry standard engineering practices and guidelines. The roadway design will include establishing horizontal and vertical alignments and developing a Civil 3D model. Pavement design recommendations will be based on Terracon's Geotechnical Engineering Report dated April 22, 2025. Existing right-of-way will be shown for all milestone deliverables. An Engineer's Opinion of Probable Construction Cost (EOPCC) will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

9.7. 60% Design

Upon completion of the 30% Design task the Engineer will advance the construction plans to a 60% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also develop draft contract documents utilizing the latest publicly available NMDOT federal boilerplate along with NMDOT's T/LPA section 100's and T/LPA Minimum Testing Requirements (MTR's). An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

9.8. 90% Design

Upon completion of the 60% Design task the Engineer will advance the construction plans to a 90% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also update the draft contract documents as appropriate. An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

9.9. 100% Design

Upon completion of the 90% Design task the Engineer will advance the construction plans to a 100% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The project contract documents will be finalized along with design plans and will be signed and sealed by a New Mexico licensed Professional Engineer. An updated EOPCC will be provided and all construction documents will be prepared for bidding.

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9.10. Right-of-Way Mapping

BHI and their Right-of-Way subconsultant will perform the necessary office Right-of-Way and plat research to determine the basis documentation for preparing the record Right-of-Way dataset. This record dataset will be entered into a CAD platform and be the basis for directing search locations in the field. The preliminary Right-of-Way survey will be performed locating existing Right-of-Way and boundary evidence in the form of monumentation, occupation, or other items necessary for the determination of existing Right-of-Way.

10. Sleepy Hollow Road Bridge

10.1. Topographic Survey

BHI and their survey subconsultant will conduct a site specific topographic survey at the project location. BHI's subconsultant will utilize existing ground control monuments where available and will establish new control monuments as needed to support their work. Field surveys will include above ground features such as trees, visible utilities, fences, walls, roadway features, and cross sections along the river upstream and downstream of the bridge crossing. This field survey will be utilized to inform design engineers of existing conditions.

10.2. Subsurface Utility Engineering (QL-B)

BHI and their SUE subconsultant will complete existing subsurface utility engineering (SUE) Quality Level "D," "C," and "B" (Utility Designating) with a horizontal accuracy within one foot to identify existing utilities within the project limits. A non-water base paint and colored pin flags, utilizing the APWA color code scheme will be used on all surface markings of underground utilities. Marked utilities will be surveyed and a utility composite map will be created in Civil 3D format. BHI will use this information to optimize proposed improvements to avoid utilities as much as feasible.

10.3. Subsurface Utility Engineering (QL-A)

BHI and their SUE subconsultant will review the existing utility information against the proposed design and develop a matrix of potential utility conflicts. Upon completion of the utility conflict matrix BHI will coordinate with their SUE subconsultant and the Village to identify up to five (5) locations to perform Quality Level A Utility Potholes (Utility Locating) via non-destructive excavation methods at a maximum depth of 10 feet. Exposed utilities will then be surveyed to determine their exact horizontal and vertical locations relative to the proposed design.

10.4. Utility Coordination

BHI and their SUE subconsultant will perform utility coordination work in accordance with NMDOT requirements. BHI's subconsultant will coordinate with the utility owners to inform them of the project and assess project impacts throughout design development and will work with utility owners to obtain

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conflict statements and scopes of work for the relocation of utilities where necessary. Certification request letters and NTC's for cooperation with utilities will be developed as needed in accordance with Chapter 8 of the T/LPA Handbook (2019 edition).

10.5. Property Owner Interviews

BHI will conduct up to ten (10) individual property owner interviews for the residences directly adjacent to the proposed bridge crossing. Interviews will consist of one day's travel to discuss the project with each property owner and explain the design and potential impacts to their property. It is assumed that each property owner interview will be attended by at least one engineer from BHI and one representative from the Village of Ruidoso. If additional information is needed by the property owners beyond these one-on-one property owner interviews, they will be encouraged to attend the meetings identified in the Public and Stakeholder Engagement task.

10.6. 30% Design

The Engineer will complete the preliminary (30%) design of the bridge crossing and its roadway approaches. Included in the design will be 11"x17" plots of the following sheets in PDF format:

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- 4-series: Turnout/Driveway grading profiles.
- 5-series: Structural headwall details, bridge foundation plan.
- 6-series: Temporary traffic control details and phasing plans.
- 11-series: Existing utilities sheets.

The Engineer will use the NMDOT's design guidelines and preliminary design checklist as a guide for developing the roadway design package (some items listed above may not be developed until subsequent milestone deliverables). The design parameters will be developed using AASHTO guidelines and other current industry standard engineering practices and guidelines. The roadway design will include establishing horizontal and vertical alignments and developing a Civil 3D model. Pavement design recommendations will be based on Terracon's Geotechnical Engineering Report dated April 22, 2025. Existing right-of-way will be shown for all milestone deliverables. An Engineer's Opinion of Probable Construction Cost (EOPCC) will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

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10.7. 60% Design

Upon completion of the 30% Design task the Engineer will advance the construction plans to a 60% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also develop draft contract documents utilizing the latest publicly available NMDOT federal boilerplate along with NMDOT's T/LPA section 100's and T/LPA Minimum Testing Requirements (MTR's). An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

10.8. 90% Design

Upon completion of the 60% Design task the Engineer will advance the construction plans to a 90% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The Engineer will also update the draft contract documents as appropriate. An updated EOPCC will be prepared and the Engineer will attend one virtual design review meeting with the Village to discuss the design. The Engineer will compile meeting minutes of the design review meeting documenting design decisions and other important topics relative to design development that will be provided to the Village.

10.9. 100% Design

Upon completion of the 90% Design task the Engineer will advance the construction plans to a 100% Design level by addressing all comments received during the previous task and including additional details and plan set information per the NMDOT design milestone checklist. The project contract documents will be finalized along with design plans and will be signed and sealed by a New Mexico licensed Professional Engineer. An updated EOPCC will be provided and all construction documents will be prepared for bidding.

10.10. Right-of-Way Mapping

BHI and their Right-of-Way subconsultant will perform the necessary office Right-of-Way and plat research to determine the basis documentation for preparing the record Right-of-Way dataset. This record dataset will be entered into a CAD platform and be the basis for directing search locations in the field. The preliminary Right-of-Way survey will be performed locating existing Right-of-Way and boundary evidence in the form of monumentation, occupation, or other items necessary for the determination of existing Right-of-Way.

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11. Landscape Architecture

11.1. Site Assessment

After review of the 60% construction plans, BHI and their landscape architect subconsultant will conduct a site visit to inventory and assess existing conditions. Initial landscaping replacement recommendations will then be provided for review by the Village along with a preliminary cost estimate for the proposed landscape improvements.

11.2. Construction Documents (90% and 100%) and Public Meetings

BHI and their landscape subconsultant will prepare 90% and 100% construction documents (plans, specifications, and updated cost estimate) for planting and irrigation improvements. Illustrative graphics and images will also be prepared for use in up to two (2) in-person public meetings in which the landscape architect will attend.

ASSUMPTIONS:

- Design development will adhere to the NMDOT current T/LPA process. It is assumed that this process will satisfy all federal requirements associated with FEMA and NMDHSEM.
- This scope of work assumes NMDOT design standards and specifications will be used.
- It is assumed hydraulic recommendations developed by Cobb Fendley & Assoc. under a separate contract with the Village of Ruidoso will be approved by the time NTP is issued.
- It is assumed Contech span arch structures (or engineer approved equal) will be utilized at all locations.
- This scope of work excludes any bridge design. If the design of any of the six crossing locations should revert to bridges, additional scope and fee will be required.
- This scope of work assumes private utility conflicts will require relocation plans (by others).
- This scope of work excludes Construction Management and Inspection costs. Budgetary costs for this work can be found in Attachment "B."
- This scope of work excludes Right-of-Way mapping, acquisition, acquisition assistance, and real estate costs. The project team understands this work will be required in the future and will be negotiated at a later date under a separate contract or as an amendment to this contract.

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 1 - Environmental														
TNTABQ	Epsilon Systems											0		
TNTABQ	Consultant project management and admin		16	10		6						32	\$ 90,614.16	\$ -
TNTABQ	Principal Oversight	10										10		\$ 2,700.00
Subtotal Task 1		10	16	10	0	6	0	0	0	0	0	42	\$ 90,614.16	\$ 9,310.00
												Total Task 1	\$99,924.16	
Task 2 - Public Involvement														
PLAN	Community Engagement/Communication Plan						1	4	2			7		\$ 1,070.00
PLAN	Project Branding							4				4		\$ 580.00
PLAN	Public Meeting Prep/Facilitation (6 mtgs/in person/3 trips)						6	90	90			186	\$ 1,500.00	\$ 24,570.00
PLAN	Public Meeting Travel							18				18		\$ 2,610.00
PLAN	Project Website Development and Maintenance						1	10	20			31	\$ 1,500.00	\$ 3,920.00
PLAN	Questionnaire Online (up to)							8	12			20		\$ 2,480.00
PLAN	Interactive Map							8	12			20		\$ 2,480.00
TNTABQ	Prepare public meeting materials		20	20		20						60		\$ 11,400.00
TNTABQ	Travel, set up, and present at public meeting		60	60								120	\$ 3,300.00	\$ 25,800.00
TNTABQ	Travel, set up, and present at Village Council meeting		60									60	\$ 1,700.00	\$ 14,700.00
TNTABQ	Prepare summary of in-person meeting, comments, responses, etc.		1	4								5		\$ 985.00
Subtotal Task 2		0	141	84	0	20	8	142	136	0	0	531	\$ 8,000.00	\$ 90,595.00
												Total Task 2	\$98,595.00	
Task 3 - Geotechnical														
TNTABQ	Terracon											0	\$ 4,500.00	\$ -
TNTABQ	Consultant Project Management and Admin		8	2								10		\$ 2,330.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 3		3	8	2	0	0	0	0	0	0	0	13	\$ 4,500.00	\$ 3,140.00
												Total Task 3	\$7,640.00	
DRAINAGE ANALYSIS AND DESIGN														
Task 4.1 - Master Drainage Plan														
TNTABQ	Cobb Fendley & Associates (Drainage)											0	\$ 35,620.00	\$ -
TNTABQ	Drainage/ Roadway coordination meetings		6	10		8						24		\$ 4,440.00
TNTABQ	Consultant project management and admin		10		9							19		\$ 3,935.00
TNTABQ	Principal Oversight	6			40							46		\$ 8,220.00
Subtotal Task 4.1		6	16	10	49	8	0	0	0	0	0	89	\$ 35,620.00	\$ 16,595.00
												Total Task 4.1	\$52,215.00	
Task 4.2 - Hydrologic Analysis														
TNTABQ	Cobb Fendley & Associates											0	\$ 8,520.00	\$ -
TNTABQ	Consultant project management and admin		4									4		\$ 980.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 4.2		3	4	0	0	0	0	0	0	0	0	7	\$ 8,520.00	\$ 1,790.00
												Total Task 4.2	\$10,310.00	
Task 4.3 - Hydraulic Analysis of Bridge Locations														
TNTABQ	Cobb Fendley & Associates											0	\$ 23,520.00	\$ -
TNTABQ	Consultant project management and admin		8	6								14		\$ 3,070.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 4.3		3	8	6	0	0	0	0	0	0	0	17	\$ 23,520.00	\$ 3,880.00
												Total Task 4.3	\$27,400.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 4.4 - Scour Analysis and Recommendations														
TNTABQ	Cobb Fendley & Associates											0	\$ 45,708.00	\$ -
TNTABQ	Design team technical coordination		8	14		18						40		\$ 7,070.00
TNTABQ	Consultant project management and admin		10	8								18		\$ 3,930.00
TNTABQ	Principal Oversight	4										4		\$ 1,080.00
Subtotal Task 4.4		4	18	22	0	18	0	0	0	0	0	62	\$ 45,708.00	\$ 12,080.00
Total Task 4.4													\$57,788.00	
Task 4.5 - Scour and Bank Protection Design														
TNTABQ	Cobb Fendley & Associates											0	\$ 135,280.00	\$ -
TNTABQ	Drainage/ Roadway coordination meetings		10	16		4						30		\$ 5,970.00
TNTABQ	Consultant project management and admin		16									16		\$ 3,920.00
TNTABQ	Principal Oversight	6										6		\$ 1,620.00
Subtotal Task 4.5		6	26	16	0	4	0	0	0	0	0	52	\$ 135,280.00	\$ 11,510.00
Total Task 4.5													\$146,790.00	
Task 4.6 - Meetings and Coordination														
TNTABQ	Cobb Fendley & Associates											0	\$ 45,680.00	\$ -
TNTABQ	Consultant project management and admin		10	4								14		\$ 3,190.00
TNTABQ	Principal Oversight	6										6		\$ 1,620.00
Subtotal Task 4.6		6	10	4	0	0	0	0	0	0	0	20	\$ 45,680.00	\$ 4,810.00
Total Task 4.6													\$50,490.00	
MAIN RD 2														
Task 5.1 - Survey and Mapping														
TNTABQ	Cobb Fendley & Associates											0	\$ 25,236.40	\$ -
TNTABQ	Design Team location survey needs coordination		4	6		10						20		\$ 3,490.00
TNTABQ	Designer validation of Survey deliverable			2		3						5		\$ 790.00
TNTABQ	Consultant project management and admin		6									6		\$ 1,470.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 5.1		2	10	8	0	13	0	0	0	0	0	33	\$ 25,236.40	\$ 6,290.00
Total Task 5.1													\$31,526.40	
Task 5.2 - Subsurface Utility Engineering (QL D, C, B)														
TNTABQ	Cobb Fendley & Associates											0	\$ 8,564.00	\$ -
TNTABQ	Cobb Fendley & Associates (meetings and Coordination)											0	\$ 30,620.40	\$ -
TNTABQ	Designer review of SUE deliverable			2		2						4		\$ 650.00
TNTABQ	Consultant project management and admin		6			2						8		\$ 1,750.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 5.2		2	6	2	0	4	0	0	0	0	0	14	\$ 39,184.40	\$ 2,940.00
Total Task 5.2													\$42,124.40	
Task 5.3 - Subsurface Utility Engineering QL-A														
TNTABQ	Cobb Fendley & Associates											0	\$ 7,500.00	\$ -
TNTABQ	Suggested Pothole Location Plan		4	4		8						16		\$ 2,840.00
TNTABQ	Consultant project management and admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	6										6		\$ 1,620.00
Subtotal Task 5.3		6	12	4	0	8	0	0	0	0	0	30	\$ 7,500.00	\$ 6,420.00
Total Task 5.3													\$13,920.00	
Task 5.4 - Utility Coordination														
TNTABQ	Cobb Fendley & Associates											0	\$ 15,470.00	\$ -
TNTABQ	Cobb Fendley & Associates (UC Meetings)											0	\$ 11,951.00	\$ -
TNTABQ	Consultant project management and admin		5	2								7		\$ 1,595.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 5.4		3	5	2	0	0	0	0	0	0	0	10	\$ 27,421.00	\$ 2,405.00
Total Task 5.4													\$29,826.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 5.5 - Property Owner Interviews														
TNTABQ	Attend Property owner interviews		20	30								50	\$ 1,000.00	\$ 10,450.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	10										10		\$ 2,700.00
Subtotal Task 5.5		10	40	30	0	0	0	0	0	0	0	80	\$ 1,000.00	\$ 18,050.00
												Total Task 5.5	\$19,050.00	
Task 5.6 - 30% Design														
TNTABQ	General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Typical Sections, Existing and Proposed		1	2		8				2		13		\$ 1,995.00
TNTABQ	Surfacing Schedule		1	1		4				1		7		\$ 1,120.00
TNTABQ	Estimated structure quantity schedules		2	2		3				1		8		\$ 1,410.00
TNTABQ	Guardrail/ bridge barrier calcs and layout		2	1		4				1		8		\$ 1,365.00
TNTABQ	Horizontal survey control sheet					1				1		2		\$ 270.00
TNTABQ	Plan and profile sheets					4				4		8		\$ 1,080.00
TNTABQ	Horizontal geometrics		1	3		6						10		\$ 1,640.00
TNTABQ	Vertical geometrics		1	2		8						11		\$ 1,735.00
TNTABQ	Civil 3D modeling			3		6						9		\$ 1,395.00
TNTABQ	Turnout alignments and preliminary modelling			3		8						11		\$ 1,675.00
STRABQ	30% structural details	6	20	30		60						116		\$ 20,470.00
TNTABQ	Construction phasing		3	3		8						14		\$ 2,410.00
TNTABQ	Detour alignment (Horizontal and Vertical)		3	6		10						19		\$ 3,245.00
TNTABQ	Detour corridor model		1	4		10						15		\$ 2,385.00
TNTABQ	Detour plan and profile sheet			2		4				4		10		\$ 1,450.00
TNTABQ	Temporary Traffic Control modeling		1	2		4						7		\$ 1,175.00
TNTABQ	Temporary Traffic Control layouts and details		1	3		8				8		20		\$ 2,960.00
TNTABQ	Permanent signing and striping		1	1		2						4		\$ 710.00
TNTABQ	Drainage structure sections		3	4		8				2		17		\$ 2,855.00
TNTABQ	Cost estimate		2			6						8		\$ 1,330.00
TNTABQ	30% packaging of planset for distribution		2	4		8				4		18		\$ 2,870.00
TNTABQ	30% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Site Visit		9	9		9						27	\$ 300.00	\$ 5,130.00
TNTABQ	30% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	14										14		\$ 3,780.00
Subtotal Task 5.6		30	98	95	0	202	0	0	0	31	0	456	\$ 300.00	\$ 81,995.00
												Total Task 5.6	\$82,295.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 5.7 - 60% Design														
TNTABQ	General Sheets (1-Series)		1	2		5				3		11		\$ 1,705.00
TNTABQ	Typical Sections, Existing and Proposed			2		4				2		8		\$ 1,190.00
TNTABQ	Surfacing Schedule			2		4						6		\$ 930.00
TNTABQ	Miscellaneous quantity schedules			3		8				2		13		\$ 1,935.00
TNTABQ	Estimated structures quantity schedule			2		4						6		\$ 930.00
TNTABQ	Guardrail layout and detailing		1	2		4				1		8		\$ 1,305.00
TNTABQ	Horizontal Survey Control Sheet					1				1		2		\$ 270.00
TNTABQ	Plan and Profile sheets			2		6				2		10		\$ 1,470.00
TNTABQ	Horizontal Geometrics		2	2		3						7		\$ 1,280.00
TNTABQ	Vertical Geometrics		1	2		4						7		\$ 1,175.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		1	4		12				4		21		\$ 3,185.00
TNTABQ	Turnout modelling		1	2		6						9		\$ 1,455.00
TNTABQ	Turnout sheets			1		6				2		9		\$ 1,285.00
STRABQ	60% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing		2	4		10						16		\$ 2,630.00
TNTABQ	Temporary Traffic Control modeling		1	2		4						7		\$ 1,175.00
TNTABQ	Temporary Traffic Control layouts and details		2	4		12				4		22		\$ 3,430.00
TNTABQ	Detour alignment (Horizontal and Vertical)		2	2		5						9		\$ 1,560.00
TNTABQ	Detour corridor model			4		8						12		\$ 1,860.00
TNTABQ	Detour plan and profile sheet			1		4				1		6		\$ 875.00
TNTABQ	Permanent Signing and Striping			2		5				2		9		\$ 1,330.00
TNTABQ	Drainage Structure Sections		2	4		8				2		16		\$ 2,610.00
TNTABQ	Dewatering Plan		4	4		12						20		\$ 3,400.00
TNTABQ	Power Service Plan		8	4								12		\$ 2,700.00
TNTABQ	Draft Contract Documents		6	12							8	26		\$ 4,610.00
TNTABQ	Cost Estimate		2	2		6						10		\$ 1,700.00
TNTABQ	60% packaging of planset for review distribution		1	2		6				4		13		\$ 1,975.00
TNTABQ	60% Quality Control Review	4	6	4								14		\$ 3,290.00
TNTABQ	60% Constructability Review	8	6	2		4						20		\$ 4,560.00
TNTABQ	60% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		8	8		8						24		\$ 4,560.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 5.7		38	138	143	0	268	0	0	0	30	8	625	\$ -	\$ 112,865.00
												Total Task 5.7	\$112,865.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours			
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00	Total Hours	Direct Expenses	Labor Cost
Task 5.8 - 90% Design														
TNTABQ	General Sheets (1-Series)		2	2		6				2		12		\$ 1,960.00
TNTABQ	Surfacing Schedule			1		4						5		\$ 745.00
TNTABQ	Miscellaneous quantity schedules		1	2		4				1		8		\$ 1,305.00
TNTABQ	Estimated structures quantity schedule			1		2				1		4		\$ 595.00
TNTABQ	Guardrail layout and detailing		1	1		2						4		\$ 710.00
TNTABQ	Horizontal Survey Control Sheet					1						1		\$ 140.00
TNTABQ	Plan and Profile sheets					2				2		4		\$ 540.00
TNTABQ	Horizontal Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Vertical Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		2	2		10						14		\$ 2,260.00
TNTABQ	Turnout modelling		1	1		2						4		\$ 710.00
TNTABQ	Turnout sheets			1		2				2		5		\$ 725.00
STRABQ	90% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing		2	3		6						11		\$ 1,885.00
TNTABQ	Temporary Traffic Control modeling		2	3		6						11		\$ 1,885.00
TNTABQ	Temporary Traffic Control layouts and details		2	4		10				4		20		\$ 3,150.00
TNTABQ	Detour alignment (Horizontal and Vertical)		1	1		4						6		\$ 990.00
TNTABQ	Detour corridor model		1	2		4						7		\$ 1,175.00
TNTABQ	Detour plan and profile sheet			1		4				1		6		\$ 875.00
TNTABQ	Permanent Signing and Striping					2				1		3		\$ 410.00
TNTABQ	Drainage Structure Sections		2	2		4						8		\$ 1,420.00
TNTABQ	Dewatering plan		2	2		6						10		\$ 1,700.00
TNTABQ	Irrigation tap and meter details		4	4		4						12		\$ 2,280.00
TNTABQ	Update draft Contract Documents		3	4							4	11		\$ 1,935.00
TNTABQ	Cost Estimate		2	2		4						8		\$ 1,420.00
TNTABQ	90% packaging of planset for review distribution		1			4				1		6		\$ 935.00
TNTABQ	90% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	90% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		6	6		6						18		\$ 3,420.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 5.8		30	124	103	0	212	0	0	0	15	4	488	\$ -	\$ 89,625.00
												Total Task 5.8	\$89,625.00	
Task 5.9 - 100% Design														
TNTABQ	Final Revisions to General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Miscellaneous quantity schedules			2		4				2		8		\$ 1,190.00
TNTABQ	Estimated structures quantity schedule		1	2		2						5		\$ 895.00
TNTABQ	Final Revisions to Plan and Profile sheets			2		4				2		8		\$ 1,190.00
TNTABQ	Final turnouts			2		4				2		8		\$ 1,190.00
STRABQ	100% Structural Details	3	10	15		30						58		\$ 10,235.00
TNTABQ	Final Revisions to Traffic Control Details		4	4		16				4		28		\$ 4,480.00
TNTABQ	Final Revisions to Signing and Striping			1		2				2		5		\$ 725.00
TNTABQ	Finalize Contract Documents		8	12							4	24		\$ 4,640.00
TNTABQ	Cost Estimate		1	2		4						7		\$ 1,175.00
TNTABQ	Final packaging of planset		3	4		6				4		17		\$ 2,835.00
TNTABQ	Final Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant Project Management and Admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	5										5		\$ 1,350.00
Subtotal Task 5.9		14	55	52	0	81	0	0	0	19	4	225	\$ -	\$ 41,145.00
												Total Task 5.9	\$41,145.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 5.10 - Existing Right-of-Way Determination														
TNTABQ	Cobb Fendley & Associates											0	\$ 26,620.40	\$ -
TNTABQ	Consultant project management and admin		5									5		\$ 1,225.00
TNTABQ	Principal Oversight	5										5		\$ 1,350.00
Subtotal Task 5.10		5	5	0	0	0	0	0	0	0	0	10	\$ 26,620.40	\$ 2,575.00
												Total Task 5.10	\$29,195.40	
McDaniel Bridge														
Task 6.1 - Survey and Mapping														
TNTABQ	Cobb Fendley & Associates											0	\$ 17,506.00	\$ -
TNTABQ	Design Team location survey needs coordination		4	6		10						20		\$ 3,490.00
TNTABQ	Designer validation of Survey deliverable			2		3						5		\$ 790.00
TNTABQ	Consultant project management and admin		6									6		\$ 1,470.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 6.1		2	10	8	0	13	0	0	0	0	0	33	\$ 17,506.00	\$ 6,290.00
												Total Task 6.1	\$23,796.00	
Task 6.2 - Subsurface Utility Engineering (QL B)														
TNTABQ	Cobb Fendley & Associates											0	\$ 3,524.00	\$ -
TNTABQ	Designer review of SUE deliverable			2		2						4		\$ 650.00
TNTABQ	Consultant project management and admin		6			2						8		\$ 1,750.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 6.2		2	6	2	0	4	0	0	0	0	0	14	\$ 3,524.00	\$ 2,940.00
												Total Task 6.2	\$6,464.00	
Task 6.3 - Subsurface Utility Engineering QL-A														
TNTABQ	Cobb Fendley & Associates											0	\$ 7,500.00	\$ -
TNTABQ	Suggested Pothole Location Plan		4	4		8						16		\$ 2,840.00
TNTABQ	Consultant project management and admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	6										6		\$ 1,620.00
Subtotal Task 6.3		6	12	4	0	8	0	0	0	0	0	30	\$ 7,500.00	\$ 6,420.00
												Total Task 6.3	\$13,920.00	
Task 6.4 - Utility Coordination														
TNTABQ	Cobb Fendley & Associates											0	\$ 15,470.00	\$ -
TNTABQ	Consultant project management and admin		5	2								7		\$ 1,595.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 6.4		3	5	2	0	0	0	0	0	0	0	10	\$ 15,470.00	\$ 2,405.00
												Total Task 6.4	\$17,875.00	
Task 6.5 - Property Owner Interviews														
TNTABQ	Attend Property owner interviews		20	30								50	\$ 1,000.00	\$ 10,450.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	10										10		\$ 2,700.00
Subtotal Task 6.5		10	40	30	0	0	0	0	0	0	0	80	\$ 1,000.00	\$ 18,050.00
												Total Task 6.5	\$19,050.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 6.6 - 30% Design														
TNTABQ	General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Typical Sections, Existing and Proposed		1	2		8				2		13		\$ 1,995.00
TNTABQ	Surfacing Schedule		1	1		4				1		7		\$ 1,120.00
TNTABQ	Estimated structure quantity schedules		2	2		3				1		8		\$ 1,410.00
TNTABQ	Guardrail/ bridge barrier calcs and layout		2	1		4				1		8		\$ 1,365.00
TNTABQ	Horizontal survey control sheet					1				1		2		\$ 270.00
TNTABQ	Plan and profile sheets					4				4		8		\$ 1,080.00
TNTABQ	Horizontal geometrics		1	3		6						10		\$ 1,640.00
TNTABQ	Vertical geometrics		1	2		8						11		\$ 1,735.00
TNTABQ	Civil 3D modeling			3		6						9		\$ 1,395.00
TNTABQ	Turnout alignments and preliminary modelling			3		8						11		\$ 1,675.00
STRABQ	30% structural details	6	20	30		60						116		\$ 20,470.00
TNTABQ	Construction phasing		3	3		8						14		\$ 2,410.00
TNTABQ	Detour alignment (Horizontal and Vertical)		3	6		10						19		\$ 3,245.00
TNTABQ	Detour corridor model		1	4		10						15		\$ 2,385.00
TNTABQ	Detour plan and profile sheet			2		4				4		10		\$ 1,450.00
TNTABQ	Temporary Traffic Control modeling		1	2		4						7		\$ 1,175.00
TNTABQ	Temporary Traffic Control layouts and details		1	3		8				8		20		\$ 2,960.00
TNTABQ	Permanent signing and striping		1	1		2						4		\$ 710.00
TNTABQ	Drainage structure sections		3	4		8				2		17		\$ 2,855.00
TNTABQ	Cost estimate		2			6						8		\$ 1,330.00
TNTABQ	30% packaging of planset for distribution		2	4		8				4		18		\$ 2,870.00
TNTABQ	30% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Site Visit		9	9		9						27	\$ 300.00	\$ 5,130.00
TNTABQ	30% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	14										14		\$ 3,780.00
Subtotal Task 6.6		30	98	95	0	202	0	0	0	31	0	456	\$ 300.00	\$ 81,995.00
												Total Task 6.6	\$82,295.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 6.7 - 60% Design														
TNTABQ	General Sheets (1-Series)		1	2		5				3		11		\$ 1,705.00
TNTABQ	Typical Sections, Existing and Proposed			2		4				2		8		\$ 1,190.00
TNTABQ	Surfacing Schedule			2		4						6		\$ 930.00
TNTABQ	Miscellaneous quantity schedules			3		8				2		13		\$ 1,935.00
TNTABQ	Estimated structures quantity schedule			2		4						6		\$ 930.00
TNTABQ	Guardrail layout and detailing		1	2		4				1		8		\$ 1,305.00
TNTABQ	Horizontal Survey Control Sheet					1				1		2		\$ 270.00
TNTABQ	Plan and Profile sheets			2		6				2		10		\$ 1,470.00
TNTABQ	Horizontal Geometrics		2	2		3						7		\$ 1,280.00
TNTABQ	Vertical Geometrics		1	2		4						7		\$ 1,175.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		1	4		12				4		21		\$ 3,185.00
TNTABQ	Turnout modelling		1	2		6						9		\$ 1,455.00
TNTABQ	Turnout sheets			1		6				2		9		\$ 1,285.00
STRABQ	60% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing		2	4		10						16		\$ 2,630.00
TNTABQ	Temporary Traffic Control modeling		1	2		4						7		\$ 1,175.00
TNTABQ	Temporary Traffic Control layouts and details		2	4		12				4		22		\$ 3,430.00
TNTABQ	Detour alignment (Horizontal and Vertical)		2	2		5						9		\$ 1,560.00
TNTABQ	Detour corridor model			4		8						12		\$ 1,860.00
TNTABQ	Detour plan and profile sheet			1		4				1		6		\$ 875.00
TNTABQ	Permanent Signing and Striping			2		5				2		9		\$ 1,330.00
TNTABQ	Drainage Structure Sections		2	4		8				2		16		\$ 2,610.00
TNTABQ	Dewatering Plan		4	4		12						20		\$ 3,400.00
TNTABQ	Power Service Plan		8	4								12		\$ 2,700.00
TNTABQ	Draft Contract Documents		6	12							8	26		\$ 4,610.00
TNTABQ	Cost Estimate		2	2		6						10		\$ 1,700.00
TNTABQ	60% packaging of planset for review distribution		1	2		6				4		13		\$ 1,975.00
TNTABQ	60% Quality Control Review	4	6	4								14		\$ 3,290.00
TNTABQ	60% Constructability Review	8	6	2		4						20		\$ 4,560.00
TNTABQ	60% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		8	8		8						24		\$ 4,560.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 6.7		38	138	143	0	268	0	0	0	30	8	625	\$ -	\$ 112,865.00
												Total Task 6.7	\$112,865.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 6.8 - 90% Design														
TNTABQ	General Sheets (1-Series)		2	2		6				2		12		\$ 1,960.00
TNTABQ	Surfacing Schedule			1		4						5		\$ 745.00
TNTABQ	Miscellaneous quantity schedules		1	2		4				1		8		\$ 1,305.00
TNTABQ	Estimated structures quantity schedule			1		2				1		4		\$ 595.00
TNTABQ	Guardrail layout and detailing		1	1		2						4		\$ 710.00
TNTABQ	Horizontal Survey Control Sheet					1						1		\$ 140.00
TNTABQ	Plan and Profile sheets					2				2		4		\$ 540.00
TNTABQ	Horizontal Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Vertical Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		2	2		10						14		\$ 2,260.00
TNTABQ	Turnout modelling		1	1		2						4		\$ 710.00
TNTABQ	Turnout sheets			1		2				2		5		\$ 725.00
STRABQ	90% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing		2	3		6						11		\$ 1,885.00
TNTABQ	Temporary Traffic Control modeling		2	3		6						11		\$ 1,885.00
TNTABQ	Temporary Traffic Control layouts and details		2	4		10				4		20		\$ 3,150.00
TNTABQ	Detour alignment (Horizontal and Vertical)		1	1		4						6		\$ 990.00
TNTABQ	Detour corridor model		1	2		4						7		\$ 1,175.00
TNTABQ	Detour plan and profile sheet			1		4				1		6		\$ 875.00
TNTABQ	Permanent Signing and Striping					2				1		3		\$ 410.00
TNTABQ	Drainage Structure Sections		2	2		4						8		\$ 1,420.00
TNTABQ	Dewatering plan		2	2		6						10		\$ 1,700.00
TNTABQ	Irrigation tap and meter details		4	4		4						12		\$ 2,280.00
TNTABQ	Update draft Contract Documents		3	4							4	11		\$ 1,935.00
TNTABQ	Cost Estimate		2	2		4						8		\$ 1,420.00
TNTABQ	90% packaging of planset for review distribution		1			4				1		6		\$ 935.00
TNTABQ	90% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	90% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		6	6		6						18		\$ 3,420.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 6.8		30	124	103	0	212	0	0	0	15	4	488	\$ -	\$ 89,625.00
												Total Task 6.8	\$89,625.00	
Task 6.9 - 100% Design														
TNTABQ	Final Revisions to General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Miscellaneous quantity schedules			2		4				2		8		\$ 1,190.00
TNTABQ	Estimated structures quantity schedule		1	2		2						5		\$ 895.00
TNTABQ	Final Revisions to Plan and Profile sheets			2		4				2		8		\$ 1,190.00
TNTABQ	Final turnouts			2		4				2		8		\$ 1,190.00
STRABQ	100% Structural Details	3	10	15		30						58		\$ 10,235.00
TNTABQ	Final Revisions to Traffic Control Details		4	4		16				4		28		\$ 4,480.00
TNTABQ	Final Revisions to Signing and Striping			1		2				2		5		\$ 725.00
TNTABQ	Finalize Contract Documents		8	12							4	24		\$ 4,640.00
TNTABQ	Cost Estimate		1	2		4						7		\$ 1,175.00
TNTABQ	Final packaging of planset		3	4		6				4		17		\$ 2,835.00
TNTABQ	Final Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant Project Management and Admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	5										5		\$ 1,350.00
Subtotal Task 6.9		14	55	52	0	81	0	0	0	19	4	225	\$ -	\$ 41,145.00
												Total Task 6.9	\$41,145.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 6.10 - Existing Right-of-Way Determination														
TNTABQ	Cobb Fendley & Associates											0	\$ 14,490.00	\$ -
TNTABQ	Consultant project management and admin		4									4		\$ 980.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 6.10		2	4	0	0	0	0	0	0	0	0	6	\$ 14,490.00	\$ 1,520.00
												Total Task 6.10	\$16,010.00	
NORTH LOOP BRIDGE														
Task 7.1 - Survey and Mapping														
TNTABQ	Cobb Fendley & Associates											0	\$ 17,506.00	\$ -
TNTABQ	Design Team location survey needs coordination		4	6		10						20		\$ 3,490.00
TNTABQ	Designer validation of Survey deliverable			2		3						5		\$ 790.00
TNTABQ	Consultant project management and admin		6									6		\$ 1,470.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 7.1		2	10	8	0	13	0	0	0	0	0	33	\$ 17,506.00	\$ 6,290.00
												Total Task 7.1	\$23,796.00	
Task 7.2 - Subsurface Utility Engineering (QL B)														
TNTABQ	Cobb Fendley & Associates											0	\$ 3,524.00	\$ -
TNTABQ	Designer review of SUE deliverable			2		2						4		\$ 650.00
TNTABQ	Consultant project management and admin		6			2						8		\$ 1,750.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 7.2		2	6	2	0	4	0	0	0	0	0	14	\$ 3,524.00	\$ 2,940.00
												Total Task 7.2	\$6,464.00	
Task 7.3 - Subsurface Utility Engineering QL-A														
TNTABQ	Cobb Fendley & Associates											0	\$ 7,500.00	\$ -
TNTABQ	Suggested Pothole Location Plan		4	4		8						16		\$ 2,840.00
TNTABQ	Consultant project management and admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	6										6		\$ 1,620.00
Subtotal Task 7.3		6	12	4	0	8	0	0	0	0	0	30	\$ 7,500.00	\$ 6,420.00
												Total Task 7.3	\$13,920.00	
Task 7.4 - Utility Coordination														
TNTABQ	Cobb Fendley & Associates											0	\$ 15,470.00	\$ -
TNTABQ	Consultant project management and admin		5	2								7		\$ 1,595.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 7.4		3	5	2	0	0	0	0	0	0	0	10	\$ 15,470.00	\$ 2,405.00
												Total Task 7.4	\$17,875.00	
Task 7.5 - Property Owner Interviews														
TNTABQ	Attend Property owner interviews		20	30								50	\$ 1,000.00	\$ 10,450.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	10										10		\$ 2,700.00
Subtotal Task 7.5		10	40	30	0	0	0	0	0	0	0	80	\$ 1,000.00	\$ 18,050.00
												Total Task 7.5	\$19,050.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 7.6 - 30% Design														
TNTABQ	General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Typical Sections, Existing and Proposed		1	2		8				2		13		\$ 1,995.00
TNTABQ	Surfacing Schedule		1	1		4				1		7		\$ 1,120.00
TNTABQ	Estimated structure quantity schedules		2	2		3				1		8		\$ 1,410.00
TNTABQ	Guardrail/ bridge barrier calcs and layout		2	1		4				1		8		\$ 1,365.00
TNTABQ	Horizontal survey control sheet					1				1		2		\$ 270.00
TNTABQ	Plan and profile sheets					4				4		8		\$ 1,080.00
TNTABQ	Horizontal geometrics		1	3		6						10		\$ 1,640.00
TNTABQ	Vertical geometrics		1	2		8						11		\$ 1,735.00
TNTABQ	Civil 3D modeling			3		6						9		\$ 1,395.00
TNTABQ	Turnout alignments and preliminary modelling			3		8						11		\$ 1,675.00
STRABQ	30% structural details	6	20	30		60						116		\$ 20,470.00
TNTABQ	Construction phasing		3	2		4						9		\$ 1,665.00
TNTABQ	Temporary Traffic Control layouts and details		1	4		8				8		21		\$ 3,145.00
TNTABQ	Permanent signing and striping		1	1		2						4		\$ 710.00
TNTABQ	Drainage structure sections		3	4		8				2		17		\$ 2,855.00
TNTABQ	Cost estimate		2			6						8		\$ 1,330.00
TNTABQ	30% packaging of planset for distribution		2	4		8				4		18		\$ 2,870.00
TNTABQ	30% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Site Visit		9	9		9						27	\$ 300.00	\$ 5,130.00
TNTABQ	30% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	14										14		\$ 3,780.00
Subtotal Task 7.6		30	93	81	0	170	0	0	0	27	0	401	\$ 300.00	\$ 73,180.00
												Total Task 7.6	\$73,480.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 7.7 - 60% Design														
TNTABQ	General Sheets (1-Series)		1	2		5				3		11		\$ 1,705.00
TNTABQ	Typical Sections, Existing and Proposed			2		4				2		8		\$ 1,190.00
TNTABQ	Surfacing Schedule			2		4						6		\$ 930.00
TNTABQ	Miscellaneous quantity schedules			3		8				2		13		\$ 1,935.00
TNTABQ	Estimated structures quantity schedule			2		4						6		\$ 930.00
TNTABQ	Guardrail layout and detailing		1	2		4				1		8		\$ 1,305.00
TNTABQ	Horizontal Survey Control Sheet					1				1		2		\$ 270.00
TNTABQ	Plan and Profile sheets			2		6				2		10		\$ 1,470.00
TNTABQ	Horizontal Geometrics		2	2		3						7		\$ 1,280.00
TNTABQ	Vertical Geometrics		1	2		4						7		\$ 1,175.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		1	4		12				4		21		\$ 3,185.00
TNTABQ	Turnout modelling		1	2		6						9		\$ 1,455.00
TNTABQ	Turnout sheets			1		6				2		9		\$ 1,285.00
STRABQ	60% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing		2	4		4						10		\$ 1,790.00
TNTABQ	Temporary Traffic Control layouts and details		2	2		4				4		12		\$ 1,940.00
TNTABQ	Permanent Signing and Striping			2		5				2		9		\$ 1,330.00
TNTABQ	Drainage Structure Sections		2	4		8				2		16		\$ 2,610.00
TNTABQ	Dewatering Plan		4	4		12						20		\$ 3,400.00
TNTABQ	Power Service Plan		8	4								12		\$ 2,700.00
TNTABQ	Draft Contract Documents		6	12							8	26		\$ 4,610.00
TNTABQ	Cost Estimate		2	2		6						10		\$ 1,700.00
TNTABQ	60% packaging of planset for review distribution		1	2		6				4		13		\$ 1,975.00
TNTABQ	60% Quality Control Review	4	6	4								14		\$ 3,290.00
TNTABQ	60% Constructability Review	8	6	2		4						20		\$ 4,560.00
TNTABQ	60% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		8	8		8						24		\$ 4,560.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 7.7		38	135	132	0	233	0	0	0	29	8	575	\$ -	\$ 105,065.00
												Total Task 7.7	\$105,065.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task		Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00		
Task 7.8 - 90% Design														
TNTABQ	General Sheets (1-Series)		2	2		6				2		12		\$ 1,960.00
TNTABQ	Surfacing Schedule			1		4						5		\$ 745.00
TNTABQ	Miscellaneous quantity schedules		1	2		4				1		8		\$ 1,305.00
TNTABQ	Estimated structures quantity schedule			1		2				1		4		\$ 595.00
TNTABQ	Guardrail layout and detailing		1	1		2						4		\$ 710.00
TNTABQ	Horizontal Survey Control Sheet					1						1		\$ 140.00
TNTABQ	Plan and Profile sheets					2				2		4		\$ 540.00
TNTABQ	Horizontal Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Vertical Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		2	2		10						14		\$ 2,260.00
TNTABQ	Turnout modelling		1	1		2						4		\$ 710.00
TNTABQ	Turnout sheets			1		2				2		5		\$ 725.00
STRABQ	90% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing			1		2						3		\$ 465.00
TNTABQ	Temporary Traffic Control layouts and details		2	2		6				4		14		\$ 2,220.00
TNTABQ	Permanent Signing and Striping					2				1		3		\$ 410.00
TNTABQ	Drainage Structure Sections		2	2		4						8		\$ 1,420.00
TNTABQ	Dewatering plan		2	2		6						10		\$ 1,700.00
TNTABQ	Irrigation tap and meter details		4	4		4						12		\$ 2,280.00
TNTABQ	Update draft Contract Documents		3	4							4	11		\$ 1,935.00
TNTABQ	Cost Estimate		2	2		4						8		\$ 1,420.00
TNTABQ	90% packaging of planset for review distribution		1			4				1		6		\$ 935.00
TNTABQ	90% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	90% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		6	6		6						18		\$ 3,420.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 7.8		30	118	92	0	186	0	0	0	14	4	444	\$ -	\$ 82,350.00
												Total Task 7.8	\$82,350.00	
Task 7.9 - 100% Design														
TNTABQ	Final Revisions to General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Miscellaneous quantity schedules			2		4				2		8		\$ 1,190.00
TNTABQ	Estimated structures quantity schedule		1	2		2						5		\$ 895.00
TNTABQ	Final Revisions to Plan and Profile sheets			2		4				2		8		\$ 1,190.00
TNTABQ	Final turnouts			2		4				2		8		\$ 1,190.00
STRABQ	100% Structural Details	3	10	15		30						58		\$ 10,235.00
TNTABQ	Final Revisions to Traffic Control Details		1	2		4				2		9		\$ 1,435.00
TNTABQ	Final Revisions to Signing and Striping			1		2				2		5		\$ 725.00
TNTABQ	Finalize Contract Documents		8	12							4	24		\$ 4,640.00
TNTABQ	Cost Estimate		1	2		4						7		\$ 1,175.00
TNTABQ	Final packaging of planset		3	4		6				4		17		\$ 2,835.00
TNTABQ	Final Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant Project Management and Admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	5										5		\$ 1,350.00
Subtotal Task 7.9		14	52	50	0	69	0	0	0	17	4	206	\$ -	\$ 38,100.00
												Total Task 7.9	\$38,100.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 7.10 - Existing Right-of-Way Determination														
TNTABQ	Cobb Fendley & Associates											0	\$ 14,490.00	\$ -
TNTABQ	Consultant project management and admin		4									4		\$ 980.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 7.10		2	4	0	0	0	0	0	0	0	0	6	\$ 14,490.00	\$ 1,520.00
												Total Task 7.10	\$16,010.00	
RIVER TRAIL BRIDGE														
Task 8.1 - Survey and Mapping														
TNTABQ	Cobb Fendley & Associates											0	\$ 17,506.00	\$ -
TNTABQ	Design Team location survey needs coordination		4	6		10						20		\$ 3,490.00
TNTABQ	Designer validation of Survey deliverable			2		3						5		\$ 790.00
TNTABQ	Consultant project management and admin		6									6		\$ 1,470.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 8.1		2	10	8	0	13	0	0	0	0	0	33	\$ 17,506.00	\$ 6,290.00
												Total Task 8.1	\$23,796.00	
Task 8.2 - Subsurface Utility Engineering (QL B)														
TNTABQ	Cobb Fendley & Associates											0	\$ 3,524.00	\$ -
TNTABQ	Designer review of SUE deliverable			2		2						4		\$ 650.00
TNTABQ	Consultant project management and admin		6			2						8		\$ 1,750.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 8.2		2	6	2	0	4	0	0	0	0	0	14	\$ 3,524.00	\$ 2,940.00
												Total Task 8.2	\$6,464.00	
Task 8.3 - Subsurface Utility Engineering QL-A														
TNTABQ	Cobb Fendley & Associates											0	\$ 7,500.00	\$ -
TNTABQ	Suggested Pothole Location Plan		4	4		8						16		\$ 2,840.00
TNTABQ	Consultant project management and admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	6										6		\$ 1,620.00
Subtotal Task 8.3		6	12	4	0	8	0	0	0	0	0	30	\$ 7,500.00	\$ 6,420.00
												Total Task 8.3	\$13,920.00	
Task 8.4 - Utility Coordination														
TNTABQ	Cobb Fendley & Associates											0	\$ 15,470.00	\$ -
TNTABQ	Consultant project management and admin		5	2								7		\$ 1,595.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 8.4		3	5	2	0	0	0	0	0	0	0	10	\$ 15,470.00	\$ 2,405.00
												Total Task 8.4	\$17,875.00	
Task 8.5 - Property Owner Interviews														
TNTABQ	Attend Property owner interviews		20	30								50	\$ 1,000.00	\$ 10,450.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	10										10		\$ 2,700.00
Subtotal Task 8.5		10	40	30	0	0	0	0	0	0	0	80	\$ 1,000.00	\$ 18,050.00
												Total Task 8.5	\$19,050.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 8.6 - 30% Design														
TNTABQ	General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Typical Sections, Existing and Proposed		1	2		8				2		13		\$ 1,995.00
TNTABQ	Surfacing Schedule		1	1		4				1		7		\$ 1,120.00
TNTABQ	Estimated structure quantity schedules		2	2		3				1		8		\$ 1,410.00
TNTABQ	Guardrail/ bridge barrier calcs and layout		2	1		4				1		8		\$ 1,365.00
TNTABQ	Horizontal survey control sheet					1				1		2		\$ 270.00
TNTABQ	Plan and profile sheets					4				4		8		\$ 1,080.00
TNTABQ	Horizontal geometrics		1	3		6						10		\$ 1,640.00
TNTABQ	Vertical geometrics		1	2		8						11		\$ 1,735.00
TNTABQ	Civil 3D modeling			3		6						9		\$ 1,395.00
TNTABQ	Turnout alignments and preliminary modelling			3		8						11		\$ 1,675.00
STRABQ	30% structural details	6	20	30		60						116		\$ 20,470.00
TNTABQ	Construction phasing		3	2		4						9		\$ 1,665.00
TNTABQ	Temporary Traffic Control layouts and details		1	4		8				8		21		\$ 3,145.00
TNTABQ	Permanent signing and striping		1	1		2						4		\$ 710.00
TNTABQ	Drainage structure sections		3	4		8				2		17		\$ 2,855.00
TNTABQ	Cost estimate		2			6						8		\$ 1,330.00
TNTABQ	30% packaging of planset for distribution		2	4		8				4		18		\$ 2,870.00
TNTABQ	30% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Site Visit		9	9		9						27	\$ 300.00	\$ 5,130.00
TNTABQ	30% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	14										14		\$ 3,780.00
Subtotal Task 8.6		30	93	81	0	170	0	0	0	27	0	401	\$ 300.00	\$ 73,180.00
												Total Task 8.6	\$73,480.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 8.7 - 60% Design														
TNTABQ	General Sheets (1-Series)		1	2		5				3		11		\$ 1,705.00
TNTABQ	Typical Sections, Existing and Proposed			2		4				2		8		\$ 1,190.00
TNTABQ	Surfacing Schedule			2		4						6		\$ 930.00
TNTABQ	Miscellaneous quantity schedules			3		8				2		13		\$ 1,935.00
TNTABQ	Estimated structures quantity schedule			2		4						6		\$ 930.00
TNTABQ	Guardrail layout and detailing		1	2		4				1		8		\$ 1,305.00
TNTABQ	Horizontal Survey Control Sheet					1				1		2		\$ 270.00
TNTABQ	Plan and Profile sheets			2		6				2		10		\$ 1,470.00
TNTABQ	Horizontal Geometrics		2	2		3						7		\$ 1,280.00
TNTABQ	Vertical Geometrics		1	2		4						7		\$ 1,175.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		1	4		12				4		21		\$ 3,185.00
TNTABQ	Turnout modelling		1	2		6						9		\$ 1,455.00
TNTABQ	Turnout sheets			1		6				2		9		\$ 1,285.00
STRABQ	60% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing		2	4		4						10		\$ 1,790.00
TNTABQ	Temporary Traffic Control layouts and details		2	2		4				4		12		\$ 1,940.00
TNTABQ	Permanent Signing and Striping			2		5				2		9		\$ 1,330.00
TNTABQ	Drainage Structure Sections		2	4		8				2		16		\$ 2,610.00
TNTABQ	Dewatering Plan		4	4		12						20		\$ 3,400.00
TNTABQ	Power Service Plan		8	4								12		\$ 2,700.00
TNTABQ	Draft Contract Documents		6	12							8	26		\$ 4,610.00
TNTABQ	Cost Estimate		2	2		6						10		\$ 1,700.00
TNTABQ	60% packaging of planset for review distribution		1	2		6				4		13		\$ 1,975.00
TNTABQ	60% Quality Control Review	4	6	4								14		\$ 3,290.00
TNTABQ	60% Constructability Review	8	6	2		4						20		\$ 4,560.00
TNTABQ	60% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		8	8		8						24		\$ 4,560.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 8.7		38	135	132	0	233	0	0	0	29	8	575	\$ -	\$ 105,065.00
												Total Task 8.7	\$105,065.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task		Fee Schedule Rates:												
Task 8.8 - 90% Design														
TNTABQ	General Sheets (1-Series)		2	2		6				2		12		\$ 1,960.00
TNTABQ	Surfacing Schedule			1		4						5		\$ 745.00
TNTABQ	Miscellaneous quantity schedules		1	2		4				1		8		\$ 1,305.00
TNTABQ	Estimated structures quantity schedule			1		2				1		4		\$ 595.00
TNTABQ	Guardrail layout and detailing		1	1		2						4		\$ 710.00
TNTABQ	Horizontal Survey Control Sheet					1						1		\$ 140.00
TNTABQ	Plan and Profile sheets					2				2		4		\$ 540.00
TNTABQ	Horizontal Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Vertical Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		2	2		10						14		\$ 2,260.00
TNTABQ	Turnout modelling		1	1		2						4		\$ 710.00
TNTABQ	Turnout sheets			1		2				2		5		\$ 725.00
STRABQ	90% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing			1		2						3		\$ 465.00
TNTABQ	Temporary Traffic Control layouts and details		2	2		6				4		14		\$ 2,220.00
TNTABQ	Permanent Signing and Striping					2				1		3		\$ 410.00
TNTABQ	Drainage Structure Sections		2	2		4						8		\$ 1,420.00
TNTABQ	Dewatering plan		2	2		6						10		\$ 1,700.00
TNTABQ	Irrigation tap and meter details		4	4		4						12		\$ 2,280.00
TNTABQ	Update draft Contract Documents		3	4							4	11		\$ 1,935.00
TNTABQ	Cost Estimate		2	2		4						8		\$ 1,420.00
TNTABQ	90% packaging of planset for review distribution		1			4				1		6		\$ 935.00
TNTABQ	90% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	90% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		6	6		6						18		\$ 3,420.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 8.8		30	118	92	0	186	0	0	0	14	4	444	\$ -	\$ 82,350.00
												Total Task 8.8	\$82,350.00	
Task 8.9 - 100% Design														
TNTABQ	Final Revisions to General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Miscellaneous quantity schedules			2		4				2		8		\$ 1,190.00
TNTABQ	Estimated structures quantity schedule		1	2		2						5		\$ 895.00
TNTABQ	Final Revisions to Plan and Profile sheets			2		4				2		8		\$ 1,190.00
TNTABQ	Final turnouts			2		4				2		8		\$ 1,190.00
STRABQ	100% Structural Details	3	10	15		30						58		\$ 10,235.00
TNTABQ	Final Revisions to Traffic Control Details		1	2		4				2		9		\$ 1,435.00
TNTABQ	Final Revisions to Signing and Striping			1		2				2		5		\$ 725.00
TNTABQ	Finalize Contract Documents		8	12							4	24		\$ 4,640.00
TNTABQ	Cost Estimate		1	2		4						7		\$ 1,175.00
TNTABQ	Final packaging of planset		3	4		6				4		17		\$ 2,835.00
TNTABQ	Final Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant Project Management and Admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	5										5		\$ 1,350.00
Subtotal Task 8.9		14	52	50	0	69	0	0	0	17	4	206	\$ -	\$ 38,100.00
												Total Task 8.9	\$38,100.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 8.10 - Existing Right-of-Way Determination														
TNTABQ	Cobb Fendley & Associates											0	\$ 14,490.00	\$ -
TNTABQ	Consultant project management and admin		4									4		\$ 980.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 8.10		2	4	0	0	0	0	0	0	0	0	6	\$ 14,490.00	\$ 1,520.00
												Total Task 8.10	\$16,010.00	
ROBIN ROAD BRIDGE														
Task 9.1 - Survey and Mapping														
TNTABQ	Cobb Fendley & Associates											0	\$ 17,506.00	\$ -
TNTABQ	Design Team location survey needs coordination		4	6		10						20		\$ 3,490.00
TNTABQ	Designer validation of Survey deliverable			2		3						5		\$ 790.00
TNTABQ	Consultant project management and admin		6									6		\$ 1,470.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 9.1		2	10	8	0	13	0	0	0	0	0	33	\$ 17,506.00	\$ 6,290.00
												Total Task 9.1	\$23,796.00	
Task 9.2 - Subsurface Utility Engineering (QL B)														
TNTABQ	Cobb Fendley & Associates											0	\$ 3,524.00	\$ -
TNTABQ	Designer review of SUE deliverable			2		2						4		\$ 650.00
TNTABQ	Consultant project management and admin		6			2						8		\$ 1,750.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 9.2		2	6	2	0	4	0	0	0	0	0	14	\$ 3,524.00	\$ 2,940.00
												Total Task 9.2	\$6,464.00	
Task 9.3 - Subsurface Utility Engineering QL-A														
TNTABQ	Cobb Fendley & Associates											0	\$ 7,500.00	\$ -
TNTABQ	Suggested Pothole Location Plan		4	4		8						16		\$ 2,840.00
TNTABQ	Consultant project management and admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	6										6		\$ 1,620.00
Subtotal Task 9.3		6	12	4	0	8	0	0	0	0	0	30	\$ 7,500.00	\$ 6,420.00
												Total Task 9.3	\$13,920.00	
Task 9.4 - Utility Coordination														
TNTABQ	Cobb Fendley & Associates											0	\$ 15,470.00	\$ -
TNTABQ	Consultant project management and admin		5	2								7		\$ 1,595.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 9.4		3	5	2	0	0	0	0	0	0	0	10	\$ 15,470.00	\$ 2,405.00
												Total Task 9.4	\$17,875.00	
Task 9.5 - Property Owner Interviews														
TNTABQ	Attend Property owner interviews		20	30								50	\$ 1,000.00	\$ 10,450.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	10										10		\$ 2,700.00
Subtotal Task 9.5		10	40	30	0	0	0	0	0	0	0	80	\$ 1,000.00	\$ 18,050.00
												Total Task 9.5	\$19,050.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 9.6 - 30% Design														
TNTABQ	General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Typical Sections, Existing and Proposed		1	2		8				2		13		\$ 1,995.00
TNTABQ	Surfacing Schedule		1	1		4				1		7		\$ 1,120.00
TNTABQ	Estimated structure quantity schedules		2	2		3				1		8		\$ 1,410.00
TNTABQ	Guardrail/ bridge barrier calcs and layout		2	1		4				1		8		\$ 1,365.00
TNTABQ	Horizontal survey control sheet					1				1		2		\$ 270.00
TNTABQ	Plan and profile sheets					4				4		8		\$ 1,080.00
TNTABQ	Horizontal geometrics		1	3		6						10		\$ 1,640.00
TNTABQ	Vertical geometrics		1	2		8						11		\$ 1,735.00
TNTABQ	Civil 3D modeling			3		6						9		\$ 1,395.00
TNTABQ	Turnout alignments and preliminary modelling			3		8						11		\$ 1,675.00
STRABQ	30% structural details	6	20	30		60						116		\$ 20,470.00
TNTABQ	Construction phasing		3	2		4						9		\$ 1,665.00
TNTABQ	Temporary Traffic Control layouts and details		1	4		8				8		21		\$ 3,145.00
TNTABQ	Permanent signing and striping		1	1		2						4		\$ 710.00
TNTABQ	Drainage structure sections		3	4		8				2		17		\$ 2,855.00
TNTABQ	Cost estimate		2			6						8		\$ 1,330.00
TNTABQ	30% packaging of planset for distribution		2	4		8				4		18		\$ 2,870.00
TNTABQ	30% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Site Visit		9	9		9						27	\$ 300.00	\$ 5,130.00
TNTABQ	30% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	14										14		\$ 3,780.00
Subtotal Task 9.6		30	93	81	0	170	0	0	0	27	0	401	\$ 300.00	\$ 73,180.00
												Total Task 9.6	\$73,480.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 9.7 - 60% Design														
TNTABQ	General Sheets (1-Series)		1	2		5				3		11		\$ 1,705.00
TNTABQ	Typical Sections, Existing and Proposed			2		4				2		8		\$ 1,190.00
TNTABQ	Surfacing Schedule			2		4						6		\$ 930.00
TNTABQ	Miscellaneous quantity schedules			3		8				2		13		\$ 1,935.00
TNTABQ	Estimated structures quantity schedule			2		4						6		\$ 930.00
TNTABQ	Guardrail layout and detailing		1	2		4				1		8		\$ 1,305.00
TNTABQ	Horizontal Survey Control Sheet					1				1		2		\$ 270.00
TNTABQ	Plan and Profile sheets			2		6				2		10		\$ 1,470.00
TNTABQ	Horizontal Geometrics		2	2		3						7		\$ 1,280.00
TNTABQ	Vertical Geometrics		1	2		4						7		\$ 1,175.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		1	4		12				4		21		\$ 3,185.00
TNTABQ	Turnout modelling		1	2		6						9		\$ 1,455.00
TNTABQ	Turnout sheets			1		6				2		9		\$ 1,285.00
STRABQ	60% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing		2	4		4						10		\$ 1,790.00
TNTABQ	Temporary Traffic Control layouts and details		2	2		4				4		12		\$ 1,940.00
TNTABQ	Permanent Signing and Striping			2		5				2		9		\$ 1,330.00
TNTABQ	Drainage Structure Sections		2	4		8				2		16		\$ 2,610.00
TNTABQ	Dewatering Plan		4	4		12						20		\$ 3,400.00
TNTABQ	Power Service Plan		8	4								12		\$ 2,700.00
TNTABQ	Draft Contract Documents		6	12							8	26		\$ 4,610.00
TNTABQ	Cost Estimate		2	2		6						10		\$ 1,700.00
TNTABQ	60% packaging of planset for review distribution		1	2		6				4		13		\$ 1,975.00
TNTABQ	60% Quality Control Review	4	6	4								14		\$ 3,290.00
TNTABQ	60% Constructability Review	8	6	2		4						20		\$ 4,560.00
TNTABQ	60% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		8	8		8						24		\$ 4,560.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 9.7		38	135	132	0	233	0	0	0	29	8	575	\$ -	\$ 105,065.00
												Total Task 9.7	\$105,065.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task		Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00		
Task 9.8 - 90% Design														
TNTABQ	General Sheets (1-Series)		2	2		6				2		12		\$ 1,960.00
TNTABQ	Surfacing Schedule			1		4						5		\$ 745.00
TNTABQ	Miscellaneous quantity schedules		1	2		4				1		8		\$ 1,305.00
TNTABQ	Estimated structures quantity schedule			1		2				1		4		\$ 595.00
TNTABQ	Guardrail layout and detailing		1	1		2						4		\$ 710.00
TNTABQ	Horizontal Survey Control Sheet					1						1		\$ 140.00
TNTABQ	Plan and Profile sheets					2				2		4		\$ 540.00
TNTABQ	Horizontal Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Vertical Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		2	2		10						14		\$ 2,260.00
TNTABQ	Turnout modelling		1	1		2						4		\$ 710.00
TNTABQ	Turnout sheets			1		2				2		5		\$ 725.00
STRABQ	90% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing			1		2						3		\$ 465.00
TNTABQ	Temporary Traffic Control layouts and details		2	2		6				4		14		\$ 2,220.00
TNTABQ	Permanent Signing and Striping					2				1		3		\$ 410.00
TNTABQ	Drainage Structure Sections		2	2		4						8		\$ 1,420.00
TNTABQ	Dewatering plan		2	2		6						10		\$ 1,700.00
TNTABQ	Irrigation tap and meter details		4	4		4						12		\$ 2,280.00
TNTABQ	Update draft Contract Documents		3	4							4	11		\$ 1,935.00
TNTABQ	Cost Estimate		2	2		4						8		\$ 1,420.00
TNTABQ	90% packaging of planset for review distribution		1			4				1		6		\$ 935.00
TNTABQ	90% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	90% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		6	6		6						18		\$ 3,420.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 9.8		30	118	92	0	186	0	0	0	14	4	444	\$ -	\$ 82,350.00
												Total Task 9.8	\$82,350.00	
Task 9.9 - 100% Design														
TNTABQ	Final Revisions to General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Miscellaneous quantity schedules			2		4				2		8		\$ 1,190.00
TNTABQ	Estimated structures quantity schedule		1	2		2						5		\$ 895.00
TNTABQ	Final Revisions to Plan and Profile sheets			2		4				2		8		\$ 1,190.00
TNTABQ	Final turnouts			2		4				2		8		\$ 1,190.00
STRABQ	100% Structural Details	3	10	15		30						58		\$ 10,235.00
TNTABQ	Final Revisions to Traffic Control Details		1	2		4				2		9		\$ 1,435.00
TNTABQ	Final Revisions to Signing and Striping			1		2				2		5		\$ 725.00
TNTABQ	Finalize Contract Documents		8	12							4	24		\$ 4,640.00
TNTABQ	Cost Estimate		1	2		4						7		\$ 1,175.00
TNTABQ	Final packaging of planset		3	4		6				4		17		\$ 2,835.00
TNTABQ	Final Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant Project Management and Admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	5										5		\$ 1,350.00
Subtotal Task 9.9		14	52	50	0	69	0	0	0	17	4	206	\$ -	\$ 38,100.00
												Total Task 9.9	\$38,100.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 9.10 - Existing Right-of-Way Determination														
TNTABQ	Cobb Fendley & Associates											0	\$ 14,490.00	\$ -
TNTABQ	Consultant project management and admin		4									4		\$ 980.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 9.10		2	4	0	0	0	0	0	0	0	0	6	\$ 14,490.00	\$ 1,520.00
												Total Task 9.10	\$16,010.00	
SLEEPY HOLLOW BRIDGE														
Task 10.1 - Survey and Mapping														
TNTABQ	Cobb Fendley & Associates											0	\$ 17,506.00	\$ -
TNTABQ	Design Team location survey needs coordination		4	6		10						20		\$ 3,490.00
TNTABQ	Designer validation of Survey deliverable			2		3						5		\$ 790.00
TNTABQ	Consultant project management and admin		6									6		\$ 1,470.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 10.1		2	10	8	0	13	0	0	0	0	0	33	\$ 17,506.00	\$ 6,290.00
												Total Task 10.1	\$23,796.00	
Task 10.2 - Subsurface Utility Engineering (QL B)														
TNTABQ	Cobb Fendley & Associates											0	\$ 3,524.00	\$ -
TNTABQ	Designer review of SUE deliverable			2		2						4		\$ 650.00
TNTABQ	Consultant project management and admin		6			2						8		\$ 1,750.00
TNTABQ	Principal Oversight	2										2		\$ 540.00
Subtotal Task 10.2		2	6	2	0	4	0	0	0	0	0	14	\$ 3,524.00	\$ 2,940.00
												Total Task 10.2	\$6,464.00	
Task 10.3 - Subsurface Utility Engineering QL-A														
TNTABQ	Cobb Fendley & Associates											0	\$ 7,500.00	\$ -
TNTABQ	Suggested Pothole Location Plan		4	4		8						16		\$ 2,840.00
TNTABQ	Consultant project management and admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	6										6		\$ 1,620.00
Subtotal Task 10.3		6	12	4	0	8	0	0	0	0	0	30	\$ 7,500.00	\$ 6,420.00
												Total Task 10.3	\$13,920.00	
Task 10.4 - Utility Coordination														
TNTABQ	Cobb Fendley & Associates											0	\$ 15,470.00	\$ -
TNTABQ	Consultant project management and admin		5	2								7		\$ 1,595.00
TNTABQ	Principal Oversight	3										3		\$ 810.00
Subtotal Task 10.4		3	5	2	0	0	0	0	0	0	0	10	\$ 15,470.00	\$ 2,405.00
												Total Task 10.4	\$17,875.00	
Task 10.5 - Property Owner Interviews														
TNTABQ	Attend Property owner interviews		20	30								50	\$ 1,000.00	\$ 10,450.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	10										10		\$ 2,700.00
Subtotal Task 10.5		10	40	30	0	0	0	0	0	0	0	80	\$ 1,000.00	\$ 18,050.00
												Total Task 10.5	\$19,050.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours			
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00	Total Hours	Direct Expenses	Labor Cost
Task 10.6 - 30% Design														
TNTABQ	General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Typical Sections, Existing and Proposed		1	2		8				2		13		\$ 1,995.00
TNTABQ	Surfacing Schedule		1	1		4				1		7		\$ 1,120.00
TNTABQ	Estimated structure quantity schedules		2	2		3				1		8		\$ 1,410.00
TNTABQ	Guardrail/ bridge barrier calcs and layout		2	1		4				1		8		\$ 1,365.00
TNTABQ	Horizontal survey control sheet					1				1		2		\$ 270.00
TNTABQ	Plan and profile sheets					4				4		8		\$ 1,080.00
TNTABQ	Horizontal geometrics		1	3		6						10		\$ 1,640.00
TNTABQ	Vertical geometrics		1	2		8						11		\$ 1,735.00
TNTABQ	Civil 3D modeling			3		6						9		\$ 1,395.00
TNTABQ	Turnout alignments and preliminary modelling			3		8						11		\$ 1,675.00
STRABQ	30% structural details	6	20	30		60						116		\$ 20,470.00
TNTABQ	Construction phasing		3	2		4						9		\$ 1,665.00
TNTABQ	Temporary Traffic Control layouts and details		1	4		8				8		21		\$ 3,145.00
TNTABQ	Permanent signing and striping		1	1		2						4		\$ 710.00
TNTABQ	Drainage structure sections		3	4		8				2		17		\$ 2,855.00
TNTABQ	Cost estimate		2			6						8		\$ 1,330.00
TNTABQ	30% packaging of planset for distribution		2	4		8				4		18		\$ 2,870.00
TNTABQ	30% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Site Visit		9	9		9						27	\$ 300.00	\$ 5,130.00
TNTABQ	30% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant project management and admin		20									20		\$ 4,900.00
TNTABQ	Principal Oversight	14										14		\$ 3,780.00
Subtotal Task 10.6		30	93	81	0	170	0	0	0	27	0	401	\$ 300.00	\$ 73,180.00
												Total Task 10.6	\$73,480.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task	Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00			
Task 10.7 - 60% Design														
TNTABQ	General Sheets (1-Series)		1	2		5				3		11		\$ 1,705.00
TNTABQ	Typical Sections, Existing and Proposed			2		4				2		8		\$ 1,190.00
TNTABQ	Surfacing Schedule			2		4						6		\$ 930.00
TNTABQ	Miscellaneous quantity schedules			3		8				2		13		\$ 1,935.00
TNTABQ	Estimated structures quantity schedule			2		4						6		\$ 930.00
TNTABQ	Guardrail layout and detailing		1	2		4				1		8		\$ 1,305.00
TNTABQ	Horizontal Survey Control Sheet					1				1		2		\$ 270.00
TNTABQ	Plan and Profile sheets			2		6				2		10		\$ 1,470.00
TNTABQ	Horizontal Geometrics		2	2		3						7		\$ 1,280.00
TNTABQ	Vertical Geometrics		1	2		4						7		\$ 1,175.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		1	4		12				4		21		\$ 3,185.00
TNTABQ	Turnout modelling		1	2		6						9		\$ 1,455.00
TNTABQ	Turnout sheets			1		6				2		9		\$ 1,285.00
STRABQ	60% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing		2	4		4						10		\$ 1,790.00
TNTABQ	Temporary Traffic Control layouts and details		2	2		4				4		12		\$ 1,940.00
TNTABQ	Permanent Signing and Striping			2		5				2		9		\$ 1,330.00
TNTABQ	Drainage Structure Sections		2	4		8				2		16		\$ 2,610.00
TNTABQ	Dewatering Plan		4	4		12						20		\$ 3,400.00
TNTABQ	Power Service Plan		8	4								12		\$ 2,700.00
TNTABQ	Draft Contract Documents		6	12							8	26		\$ 4,610.00
TNTABQ	Cost Estimate		2	2		6						10		\$ 1,700.00
TNTABQ	60% packaging of planset for review distribution		1	2		6				4		13		\$ 1,975.00
TNTABQ	60% Quality Control Review	4	6	4								14		\$ 3,290.00
TNTABQ	60% Constructability Review	8	6	2		4						20		\$ 4,560.00
TNTABQ	60% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		8	8		8						24		\$ 4,560.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 10.7		38	135	132	0	233	0	0	0	29	8	575	\$ -	\$ 105,065.00
												Total Task 10.7	\$105,065.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours	Total Hours	Direct Expenses	Labor Cost
Task		Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00		
Task 10.8 - 90% Design														
TNTABQ	General Sheets (1-Series)		2	2		6				2		12		\$ 1,960.00
TNTABQ	Surfacing Schedule			1		4						5		\$ 745.00
TNTABQ	Miscellaneous quantity schedules		1	2		4				1		8		\$ 1,305.00
TNTABQ	Estimated structures quantity schedule			1		2				1		4		\$ 595.00
TNTABQ	Guardrail layout and detailing		1	1		2						4		\$ 710.00
TNTABQ	Horizontal Survey Control Sheet					1						1		\$ 140.00
TNTABQ	Plan and Profile sheets					2				2		4		\$ 540.00
TNTABQ	Horizontal Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Vertical Geometrics		1	1		2						4		\$ 710.00
TNTABQ	Civil 3D modeling/ earthwork outputs/ cross section development		2	2		10						14		\$ 2,260.00
TNTABQ	Turnout modelling		1	1		2						4		\$ 710.00
TNTABQ	Turnout sheets			1		2				2		5		\$ 725.00
STRABQ	90% Structural Details	10	35	52		105						202		\$ 35,595.00
TNTABQ	Construction phasing			1		2						3		\$ 465.00
TNTABQ	Temporary Traffic Control layouts and details		2	2		6				4		14		\$ 2,220.00
TNTABQ	Permanent Signing and Striping					2				1		3		\$ 410.00
TNTABQ	Drainage Structure Sections		2	2		4						8		\$ 1,420.00
TNTABQ	Dewatering plan		2	2		6						10		\$ 1,700.00
TNTABQ	Irrigation tap and meter details		4	4		4						12		\$ 2,280.00
TNTABQ	Update draft Contract Documents		3	4							4	11		\$ 1,935.00
TNTABQ	Cost Estimate		2	2		4						8		\$ 1,420.00
TNTABQ	90% packaging of planset for review distribution		1			4				1		6		\$ 935.00
TNTABQ	90% Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	90% Review Meeting (Transportation - Virtual)	4	4	4		4						16		\$ 3,360.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	3	12									15		\$ 3,750.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		6	6		6						18		\$ 3,420.00
TNTABQ	Consultant Project Management and Admin		30									30		\$ 7,350.00
TNTABQ	Principal Oversight	9										9		\$ 2,430.00
Subtotal Task 10.8		30	118	92	0	186	0	0	0	14	4	444	\$ -	\$ 82,350.00
												Total Task 10.8	\$82,350.00	
Task 10.9 - 100% Design														
TNTABQ	Final Revisions to General Sheets (1-Series)		2	2		5				3		12		\$ 1,950.00
TNTABQ	Miscellaneous quantity schedules			2		4				2		8		\$ 1,190.00
TNTABQ	Estimated structures quantity schedule		1	2		2						5		\$ 895.00
TNTABQ	Final Revisions to Plan and Profile sheets			2		4				2		8		\$ 1,190.00
TNTABQ	Final turnouts			2		4				2		8		\$ 1,190.00
STRABQ	100% Structural Details	3	10	15		30						58		\$ 10,235.00
TNTABQ	Final Revisions to Traffic Control Details		1	2		4				2		9		\$ 1,435.00
TNTABQ	Final Revisions to Signing and Striping			1		2				2		5		\$ 725.00
TNTABQ	Finalize Contract Documents		8	12							4	24		\$ 4,640.00
TNTABQ	Cost Estimate		1	2		4						7		\$ 1,175.00
TNTABQ	Final packaging of planset		3	4		6				4		17		\$ 2,835.00
TNTABQ	Final Quality Control Review	4	6									10		\$ 2,550.00
TNTABQ	Agency Coordination Meetings (Virtual- Biweekly)	2	8									10		\$ 2,500.00
TNTABQ	Monthly Design Team Meetings (Transportation - Virtual)		4	4		4						12		\$ 2,280.00
TNTABQ	Consultant Project Management and Admin		8									8		\$ 1,960.00
TNTABQ	Principal Oversight	5										5		\$ 1,350.00
Subtotal Task 10.9		14	52	50	0	69	0	0	0	17	4	206	\$ -	\$ 38,100.00
												Total Task 10.9	\$38,100.00	

VILLAGE OF RUIDOSO
RUIDOSO BRIDGES DESIGN
TASK ORDER #2026-001P-02

Proposal Fee and Staff Hour Estimate
1/21/2026

		Principal In Charge E7 Hours	Sr. Project Manager E6 Hours	Design Engineer E4 Hours	Design Engineer E3 Hours	Design Engineer E2 Hours	Planner 7 Hours	Planner 3 Hours	Planner 1 Hours	Eng Tech 5 Hours	Administrative Professional 5 Hours				
Task		Fee Schedule Rates:	\$270.00	\$245.00	\$185.00	\$165.00	\$140.00	\$270.00	\$145.00	\$110.00	\$130.00	\$115.00	Total Hours	Direct Expenses	Labor Cost
Task 10.10 - Existing Right-of-Way Determination															
TNTABQ	Cobb Fendley & Associates												0	\$ 14,490.00	\$ -
TNTABQ	Consultant project management and admin			4									4		\$ 980.00
TNTABQ	Principal Oversight		2										2		\$ 540.00
Subtotal Task 10.10			2	4	0	0	0	0	0	0	0	0	6	\$ 14,490.00	\$ 1,520.00
												Total Task 10.10	\$16,010.00		
Task 11.1 - Tree Mitigation (Site Assessment and Recommendations)															
TNTABQ	PLAND												0	\$ 6,300.00	\$ -
TNTABQ	Design team technical coordination			2	4		4						10		\$ 1,790.00
TNTABQ	Consultant project management and admin			4									4		\$ 980.00
TNTABQ	Principal Oversight		2										2		\$ 540.00
Subtotal Task 11.1			2	6	4	0	4	0	0	0	0	0	16	\$ 6,300.00	\$ 3,310.00
												Total Task 11.1	\$9,610.00		
Task 11.2 - Tree Mitigation (Construction Documents (90% and 100%))															
TNTABQ	PLAND												0	\$ 18,655.00	\$ -
TNTABQ	Design team technical coordination			2	4		4						10		\$ 1,790.00
TNTABQ	Consultant Project Management and Admin			6	10								16		\$ 3,320.00
TNTABQ	Principal Oversight		4										4		\$ 1,080.00
Subtotal Task 11.2			4	8	14	0	4	0	0	0	0	0	30	\$ 18,655.00	\$ 6,190.00
												Total Task 11.2	\$24,845.00		
Total			872	3146	2654	49	4372	8	142	136	538	96	12013	\$ 848,609.36	\$ 2,236,055.00
(Direct Expense + Labor)															
8.1875%															
including estimated GRT															
\$ 3,084,664.36															
\$ 252,556.89															
\$ 3,337,221.25															

Fee Summary

Task 1 - Environmental	\$	99,924.16
Task 2 - Public Involvement	\$	98,595.00
Task 3 - Geotechnical	\$	7,640.00
Task 4.1 - Master Drainage Plan	\$	52,215.00
Task 4.2 - Hydrologic Analysis	\$	10,310.00
Task 4.3 - Hydraulic Analysis of Bridge Locations	\$	27,400.00
Task 4.4 - Scour Analysis and Recommendations	\$	57,788.00
Task 4.5 - Scour and Bank Protection Design	\$	146,790.00
Task 4.6 - Meetings and Coordination	\$	50,490.00
Task 5.1 - Survey and Mapping	\$	31,526.40
Task 5.2 - Subsurface Utility Engineering (QL D, C, B)	\$	42,124.40
Task 5.3 - Subsurface Utility Engineering QL-A	\$	13,920.00
Task 5.4 - Utility Coordination	\$	29,826.00
Task 5.5 - Property Owner Interviews	\$	19,050.00
Task 5.6 - 30% Design	\$	82,295.00
Task 5.7 - 60% Design	\$	112,865.00
Task 5.8 - 90% Design	\$	89,625.00
Task 5.9 - 100% Design	\$	41,145.00
Task 5.10 - Existing Right-of-Way Determination	\$	29,195.40
Task 6.1 - Survey and Mapping	\$	23,796.00
Task 6.2 - Subsurface Utility Engineering (QL B)	\$	6,464.00
Task 6.3 - Subsurface Utility Engineering QL-A	\$	13,920.00
Task 6.4 - Utility Coordination	\$	17,875.00
Task 6.5 - Property Owner Interviews	\$	19,050.00
Task 6.6 - 30% Design	\$	82,295.00
Task 6.7 - 60% Design	\$	112,865.00
Task 6.8 - 90% Design	\$	89,625.00
Task 6.9 - 100% Design	\$	41,145.00
Task 6.10 - Existing Right-of-Way Determination	\$	16,010.00
Task 7.1 - Survey and Mapping	\$	23,796.00
Task 7.2 - Subsurface Utility Engineering (QL B)	\$	6,464.00
Task 7.3 - Subsurface Utility Engineering QL-A	\$	13,920.00
Task 7.4 - Utility Coordination	\$	17,875.00
Task 7.5 - Property Owner Interviews	\$	19,050.00
Task 7.6 - 30% Design	\$	73,480.00
Task 7.7 - 60% Design	\$	105,065.00
Task 7.8 - 90% Design	\$	82,350.00
Task 7.9 - 100% Design	\$	38,100.00
Task 7.10 - Existing Right-of-Way Determination	\$	16,010.00
Task 8.1 - Survey and Mapping	\$	23,796.00
Task 8.2 - Subsurface Utility Engineering (QL B)	\$	6,464.00
Task 8.3 - Subsurface Utility Engineering QL-A	\$	13,920.00
Task 8.4 - Utility Coordination	\$	17,875.00
Task 8.5 - Property Owner Interviews	\$	19,050.00
Task 8.6 - 30% Design	\$	73,480.00
Task 8.7 - 60% Design	\$	105,065.00
Task 8.8 - 90% Design	\$	82,350.00
Task 8.9 - 100% Design	\$	38,100.00
Task 8.10 - Existing Right-of-Way Determination	\$	16,010.00
Task 9.1 - Survey and Mapping	\$	23,796.00
Task 9.2 - Subsurface Utility Engineering (QL B)	\$	6,464.00
Task 9.3 - Subsurface Utility Engineering QL-A	\$	13,920.00
Task 9.4 - Utility Coordination	\$	17,875.00
Task 9.5 - Property Owner Interviews	\$	19,050.00
Task 9.6 - 30% Design	\$	73,480.00
Task 9.7 - 60% Design	\$	105,065.00
Task 9.8 - 90% Design	\$	82,350.00
Task 9.9 - 100% Design	\$	38,100.00
Task 9.10 - Existing Right-of-Way Determination	\$	16,010.00
Task 10.1 - Survey and Mapping	\$	23,796.00
Task 10.2 - Subsurface Utility Engineering (QL B)	\$	6,464.00
Task 10.3 - Subsurface Utility Engineering QL-A	\$	13,920.00
Task 10.4 - Utility Coordination	\$	17,875.00
Task 10.5 - Property Owner Interviews	\$	19,050.00
Task 10.6 - 30% Design	\$	73,480.00
Task 10.7 - 60% Design	\$	105,065.00
Task 10.8 - 90% Design	\$	82,350.00
Task 10.9 - 100% Design	\$	38,100.00
Task 10.10 - Existing Right-of-Way Determination	\$	16,010.00
Task 11.1 - Tree Mitigation (Site Assessment and Recommendations)	\$	9,610.00
Task 11.2 - Tree Mitigation (Construction Documents (90% and 100%))	\$	24,845.00
PROJECT TOTAL		\$ 3,084,664.36
Estimated GRT (8.1875%)		\$ 252,556.89
TOTAL FEE (including estimated GRT)		\$ 3,337,221.25

used to record and mark the location of utilities on the surface which are then surveyed and mapped to the project coordinate system.

- Quality Level A (QL “A”) – Also known as “locating”, this quality level provides precise three-dimensional (x, y, z) location and characterization information (e.g. size, material, condition) at critical locations. Non-destructive vacuum excavation equipment is used to expose the utility at specific points which are then surveyed and mapped to the project coordinate system.
- Records research (QL “D”) for this project will consist of contacting the applicable “One Call” agency, visually inspecting the work area for evidence of utilities; and reviewing the available utility record information. CobbFendley’s utility specialist will coordinate these activities with the Client’s project manager to minimize any duplication of work already performed. Information to be obtained and verified during record research includes: one-call information, utility as-builts, construction drawings, verbal recollections, conduit maps, direct buried cable records, distribution maps, transmission maps, field notes, GIS data, etc. Our utility specialist will corroborate known existing utilities with the information collected.

Prior to beginning field designating activities, CobbFendley’s field manager will review the project scope of work and verify that the mandatory “One Call” 48-hour clearance period has elapsed. Once these initial tasks are complete, the field manager and technicians will begin designating the approximate horizontal position of known subsurface utilities using one or more of the following methods:

- Geophysical equipment such as electromagnetic induction and magnetic equipment may be used to designate metallic/conductive utilities (e.g. steel pipe, electrical cable, telephone cable).
- Non-metallic/non-conductive utilities may be designated using other geophysical equipment such as ground penetrating radar (GPR) or acoustic emission methods. Where access is available, a rod may be inserted into the utility line (e.g. gravity storm/sewer pipe) to provide a medium for signal transmission, which can then be designated using geophysical equipment.
- Utilities that are not identified through these efforts will be here forth referred to as “unknown” utilities. CobbFendley personnel will scan the defined work area using electronic prospecting equipment to search for “unknown” utilities.

Accurate collection and recording of designated utilities are critical components of the SUE process. CobbFendley utilizes a proven method of collecting and recording survey information once the utilities have been designated in the field. CobbFendley’s field manager will produce electronic sketches depicting each utility as well as relevant surface features such as roadways, buildings, manholes, fire hydrants, utility pedestals, valves, meters, etc. Each utility will be labeled with a unique ID code. A labeled pin flag or paint mark will be used to mark each location where a survey shot is required. Shot points will typically be placed at 100-foot intervals on utilities running parallel to the alignment and at 50-foot intervals on utility crossings. The locations will be numbered sequentially for each individual utility line. A non-water base paint, utilizing the APWA color code scheme, will be used on all surface markings of underground utilities.

CobbFendley will perform all surveying that is required for collection of above ground utility surface features (QL “C”) and designating (QL “B”) field mark locations of underground utilities. Surveying of the above ground utility surface features will include accessing storm and sanitary manholes, boxes, and other structures to record invert elevations. CobbFendley personnel are certified in work zone safety and confined space entry. The Client will provide CobbFendley with the project’s survey control for use in conducting the survey. It is understood that right-of-entry will

be obtained by the Client should utilities outside of the current right-of-way require surveying and/or designating services.

Subsurface Utility Engineering QL B, C, D Fee = \$26,184.00 excl NMGR

Subsurface Utility Engineering QL A

Test holes will be performed where the vertical location of existing underground utilities is critical. The Client will identify the test hole locations based on their conflict analysis. CobbFendley will assist with the final test hole placement to limit impacts on traffic and local businesses/residents.

A total of 30 test holes in paved or unpaved areas up to 10-feet deep are included in this proposal. A detailed description of our test hole services is provided below:

Prior to beginning field locating activities, CobbFendley's field manager will contact the applicable "One Call" agency and coordinate with utility owner inspectors as may be required by law or utility owner policy. Once these initial tasks are complete, the field manager and technicians will begin locating the utilities at the specified locations. Any pavement present will be neatly cut and removed, such that the cut does not exceed 0.10 square meters (1.076 square feet), unless unusual circumstances exist. Soil will then be safely removed using vacuum excavation techniques in such a manner as to prevent any damage to wrappings, coatings, cathodic protection or other protective coverings and features. Once the subject utility is exposed, CobbFendley technicians will measure and record following data:

- Utility facility type and configuration;
- Utility facility material(s);
- Utility facility condition;
- Outside diameter of pipe or width of duct banks and configuration of non-encased multi-conduit systems;
- Coating/wrapping information and condition;
- Elevation to top and bottom of utility;
- Elevation of existing grade over utility;
- Horizontal location;
- Pavement thickness and type, if present;
- Any unusual circumstances or field conditions.

Once data collection is complete, CobbFendley technicians will furnish and install a permanent above ground marker directly above center line of the utility facility. This marker will serve as a reference point to tie the vertical and horizontal location of the test hole to the project coordinate system and elevation datum. Each excavation will then be backfilled with native material, compact by mechanical means, and pavement/surface material restored.

CobbFendley will perform all surveying that is required for collection of location and elevation data at each test hole. A minimum of two benchmarks will be utilized. Elevations will be taken within an accuracy of 1-inch (2.54-cm) unless a more precise tolerance is specified.

Additional Test Holes can be performed for **\$1,500.00 each**, if requested before demobilization.

Deliverable:

- Designating Services: Using collected information & utility contacts, CobbFendley will map existing utilities within the project limits by correlating utility owner records with visible surface features and designating data. Discrepancies will be resolved by coordinating with utility owners and using professional judgement. Any utilities that were discovered from

previous investigations and record information but cannot be depicted in QL “B” standards will have a unique line style and symbol in the deliverable. CobbFendley will create an existing utility composite drawing with owner names, quality levels, and line sizes. It is understood by both CobbFendley and the Client that the line sizes of designated utility facilities detailed on the deliverable are from the best available records and that an actual line size should be verified from a test hole. A note will be placed on the designate deliverable only that states “lines sizes are from best available records”. A utility composite drawing will be provided in AutoCAD Civil 3D format using the Clients desired CAD standards. The Client will provide CobbFendley a project control information and base map/topographic file in AutoCAD format for use in preparing this deliverable. Copies of field sketches depicting manhole, box, or other structure configuration will be provided PDF format.

- **Locating Services:** Using the collected data, CobbFendley will develop a data form for each completed test hole. The locations of each test hole will be mapped to the project coordinate system using the Clients preferred project control and CAD standards. The test hole data sheets will be provided in PDF format and a test hole locations map will be provided in AutoCAD Civil 3D format. The Client will provide CobbFendley a base map/topographic file in AutoCAD format for use in preparing the deliverable.

Services to be provided by Village of Ruidoso.

The Client shall furnish the following information, as available, at no cost to CobbFendley:

- Provide plans showing the project limits, alignment, benchmarks, profile, cross section information and test hole locations (if applicable) in PDF format.
- Right of entry documentation, if necessary.
- Survey control report.
- Survey basefile in AutoCAD Civil 3D format.
- Lists of utility and/or agency contact person, if known.
- Other available utility information or assistance as appropriate.
- Provide utility line style and symbology CAD Standards, if desired.

Subsurface Utility Engineering QL A Fee = \$45,000.00 excl NMGR

Utility Coordination Services

Upon issuance of the Notice to Proceed, BHI will determine whether to proceed with the following optional Utility Coordination Services to be performed by CobbFendley.

CobbFendley will coordinate with the utility facility owners to obtain the necessary utility impact and utility relocation documentation necessary to certify the project ready for construction, from a utility standpoint. The following utility coordination process for Utility Certification Request will be organized and completed by CobbFendley:

Utility Coordination Field Review Phase (<30% Design Stage)

CobbFendley will compile utility ownership and contact information based on SUE QL “D” data obtained during records research.

Utility Alert Phase (30% Design Stage Plans)

Upon completion of 30% design plans, CobbFendley will notify utility facility owners of the project. Each owner will receive a set of 30% design plans attached to a formal email containing the following:

- Informing them of the utility coordination process and requirements.

- Requesting that they confirm accuracy of utility information shown in the 30% design plans and if inaccurate, provide updated utility data.
- Request an impact or no-impact statement.
- Outline project milestones and corresponding deadlines for receipt of utility information and impact/no-impact statements.
- Notify them of the forthcoming Utility Alert meeting.

The purpose of the Utility Alert meeting will be to conduct detailed project review with each utility owner to determine if further UC is warranted, discuss impacts of each potential conflict, and determine if additional SUE data is required.

Engineering Authorization Phase (60% Design Stage Plans)

Upon receipt of the utility impact statements, CobbFendley will conduct the following Engineering Authorization phase services with each impacted utility facility owner:

- Send authorization to engineer email along with 60% highway plans, ROW maps, and other pertinent documents. This letter will outline the requirement of each utility to provide adjustment/relocation plans.
- Perform utility conflict analysis to determine where vertical data (SUE QL "A") is required.
- Incorporate SUE QL "A" data (provided by others) into plans
- Coordinate final conflict resolution at each impact.
- Gather scope of relocation work, utility adjustment/relocation plans, permit applications, schedule, and cost responsibility.

Utility Relocation Review Phase (90% Design Stage Plans)

Upon receipt of utility relocation documents, CobbFendley will conduct the following review:

- Coordinate with utilities to verify that relocation scope, plans, permits, schedule, and cost responsibility are complete and compliant.
- Verify that data from SUE QL "D", "C", "B" and "A" have been incorporated into the project utility sheets.

Utility Certification Phase (PS&E)

Upon completion of the utility relocation review phase, CobbFendley will prepare the following documents for the T/LPA's use requesting utility certification from the NMDOT region coordinator:

- Prepare certification request letter and supporting documentation for concurrence by the NMDOT region coordinator, which certifies to the NMDOT that all utility relocation coordination and arrangements have been made and that the project is ready for construction, from a utility standpoint.
- Develop a Cooperation with Utilities Notice to Contractor (NTC) that details which utility facility owners will perform concurrent utility work that may impact construction. This NTC will be submitted in final form along with the certification request letter.

Services to be provided by BHI, Inc.

The Client shall furnish the following information, as available, at no cost to CobbFendley:

- Provide plans at the 30%, 60% and 90% design phases in PDF format.
- Provide draft ROW maps at the 60% and 90% design phases in PDF format.
- Provide plan production, bidding, and construction schedules in PDF format.
- Provide name and contact information of the NMDOT region coordinator assigned to the project.

Deliverable:

- Certification request letter and supporting documentation attachments prepared in accordance with Chapter 8 of the T/LPA Handbook (2019 edition).
- Cooperation with Utilities NTC prepared in NMDOT format (April 23, 2021 version).

Utility Coordination Services Fee = \$92,820.00 excl NMGRT

Meetings and Coordination

The CobbFendley team will attend up to six on-line or Albuquerque-based office meetings to coordinate design elements of the project. We will also attend up to three field coordination meetings in Ruidoso requiring mileage and per diem costs.

Meetings and Coordination Fee = \$11,951.00 excl NMGRT

Master Drainage Plan and Report

The drainage report will adhere to NMDOT Drainage Design Manual requirements as shown in Appendix 3.13 of the manual. The report will address the following items along with applicable supporting information described in the drainage report checklist.

Hydrology

Hydrology analysis was completed previously under contract to the Village and will be included as part of the report. This analysis, performed in HEC-HMS reflects recent changes to the watershed due to the South Fork fire of 2024. Significant flow increases are evident compared to the hydrology applied to bridges designed in 2022. The existing model shows flows at junctions within the watershed. A refined model will be developed to determine more precise flow rates at the specific bridge locations.

Hydraulic Analysis

Hydraulic analyses of each of the six crossing structures will reference a recently completed HEC-RAS model. CobbFendley will perform localized analysis of each structure will be performed using HY-8 and associated NMDOT methodology. This includes structure opening capacity and overtopping scenarios using the 100-year storm with recommendations made regarding structure size and configuration.

Channel and Crossing Structure Foundation Scour Analysis

Elevated velocities within the river channel are now evident due to recent changes in the watershed. Scour analysis of each individual structure must be completed and consider contraction scour, abutment scour and bed scour to verify structure stability. Supporting scour analysis will be included to address channel stability 150 feet upstream and downstream of each of the structures. The addition of armoring such as grouted boulders is likely needed to prevent excessive erosion at bridge openings. Recommendations for bank and channel protection will be discussed in the Master Drainage Report.

Field samples of channel material must be collected and analyzed to support the scour analysis. Cobb Fendley will conduct a site visit to collect surficial soil samples from the base of each channel, targeting the upper 5 feet of soil. These samples will be used to evaluate the current mechanical properties of the soil, specifically parameters such as D16, D50, D84, and cohesion, for the purpose of reassessing scour depth since publication of the Geotechnical Engineering Report, Six Bridge Replacement Project by Terracon in 2022. This reassessment is necessary

due to recent flooding events that may have altered the surficial soil characteristics. The samples collected will be submitted to an accredited geotechnical laboratory for the following analyses:

- Sieve Analysis
- Atterberg Limits (Plasticity Index)
- Hydrometer Testing

The resulting data will be used to calculate representative particle size diameters and other relevant soil properties, enabling a more accurate and up-to-date scour evaluation.

Master Drainage Plan/Final Drainage Report

The CobbFendley team will author the drainage report suitable that meets NMDOT standards.

***Drainage Report w/Supporting Hydrology
Hydraulic and Scour Analysis Fee = \$112,006.00 excl of NMGR***

Engineering Design of Bridge Scour and Bank Protection

CobbFendley will design the required scour and bank protection in support of the replacement crossing structures. The design will reflect the findings of the hydraulic and scour analysis performed by our team. Site design survey and property limit information, performed by CobbFendley, will serve as the basis for channel and bridge scour protection structures. Design drawings will conform to NMDOT design standards and provided for inclusion in the primary design drawings produced by BHI. Drawings for each bridge structure will include:

- Grading plan and location of scour and bank protection (6 sheets)
- Cross sections for placement of bank protection (6 sheets)
- Details for bank and scour protection installations (2 sheets)

Structure sections, foundation design for structures, roadway approach design, and storm water pollution prevention plans are not included. All CobbFendley engineering work will be within the limits of the Rio Ruidoso channel.

Engineering Design of Bridge Scour and Bank Protection Fee = \$135,280.00 excl NMGR

Meetings and Coordination

The CobbFendley team will attend up to six on-line or Albuquerque-based office meetings to coordinate design elements of the project. We will also attend up to three field coordination meetings in Ruidoso requiring mileage and per diem costs.

Meetings and Coordination Fee = \$47,042.00 excl NMGR

Breakdown by Service:

- Surveying Services: \$242,475.20, exclusive of NMGR.
- Subsurface Utility Engineering (SUE): \$71,184.00, exclusive of NMGR.
- Utility Coordination: \$104,771.00 exclusive of NMGR.
- Engineering: \$294,328.00, exclusive of NMGR.

The total cost for all services outlined above **\$712,758.20**, exclusive of NMGR.

A detailed breakdown of staff hours, hourly rates and expense costs are shown in the attached spreadsheets. We assume BHI will provide a non-taxable transaction certificate

We appreciate the opportunity to support Bohannon Huston and the Village as we work together toward recovery from the flooding resulting from the recent forest fires. Please feel free to contact me with any questions or additional information needs. Thank you very much.

Sincerely,



L. Brad Sumrall, PE
Principal
Senior Project Manager
Team Lead Mountain Municipal Program

Figure 1 - Existing Bridges Condition

Mc Daniel Dr



N Loop Rd



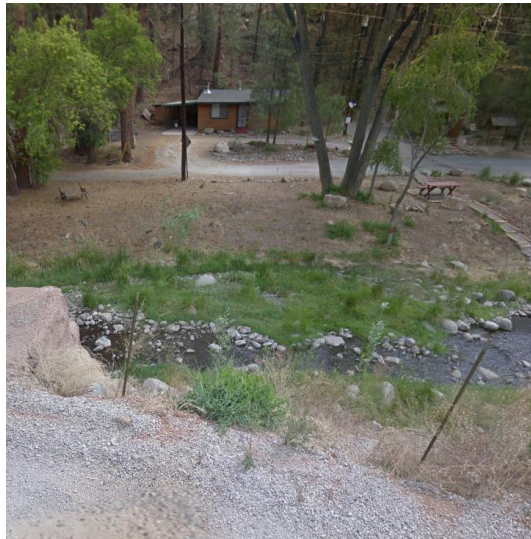
Main Rd



Sleepy Hallow Rd



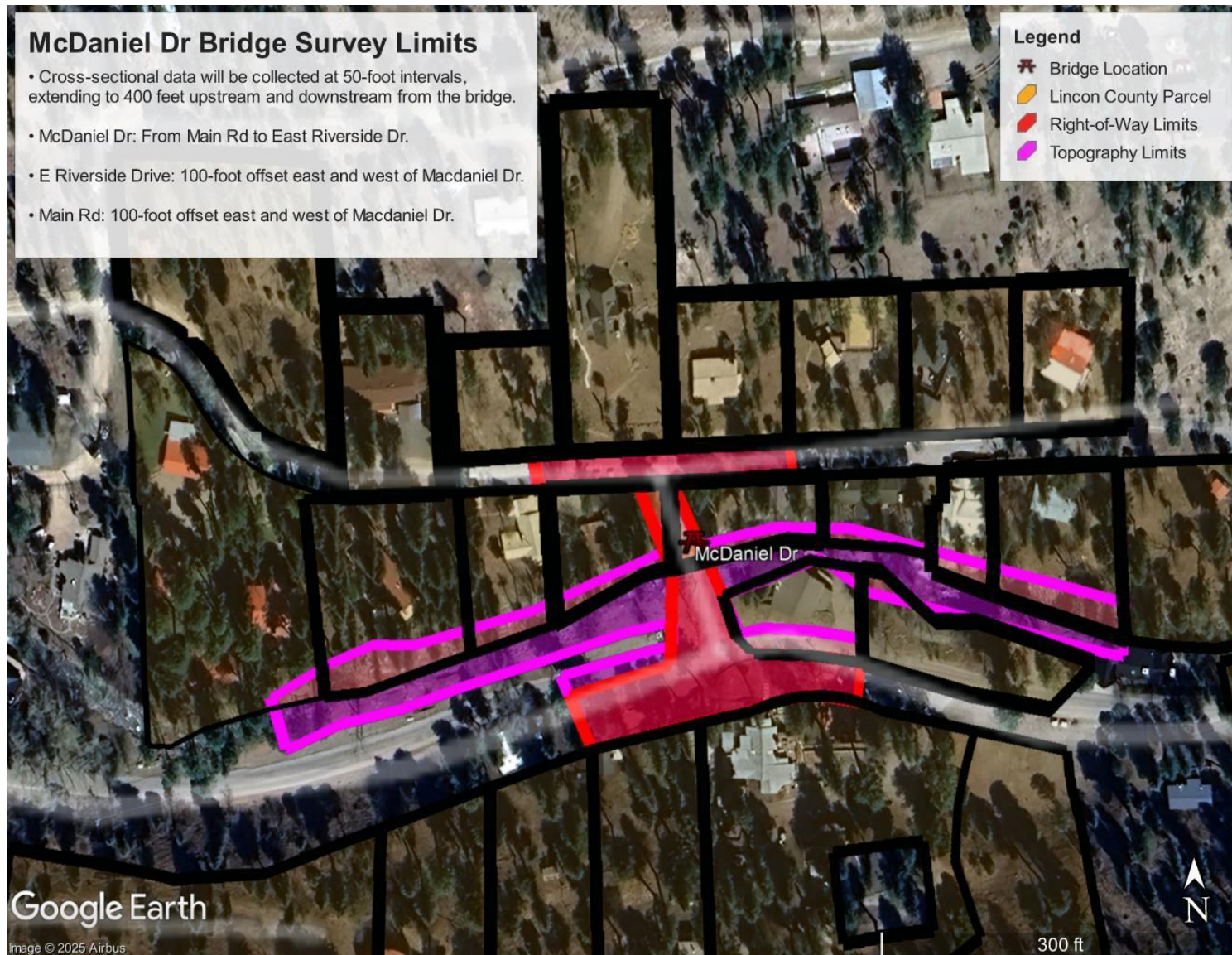
River Trail

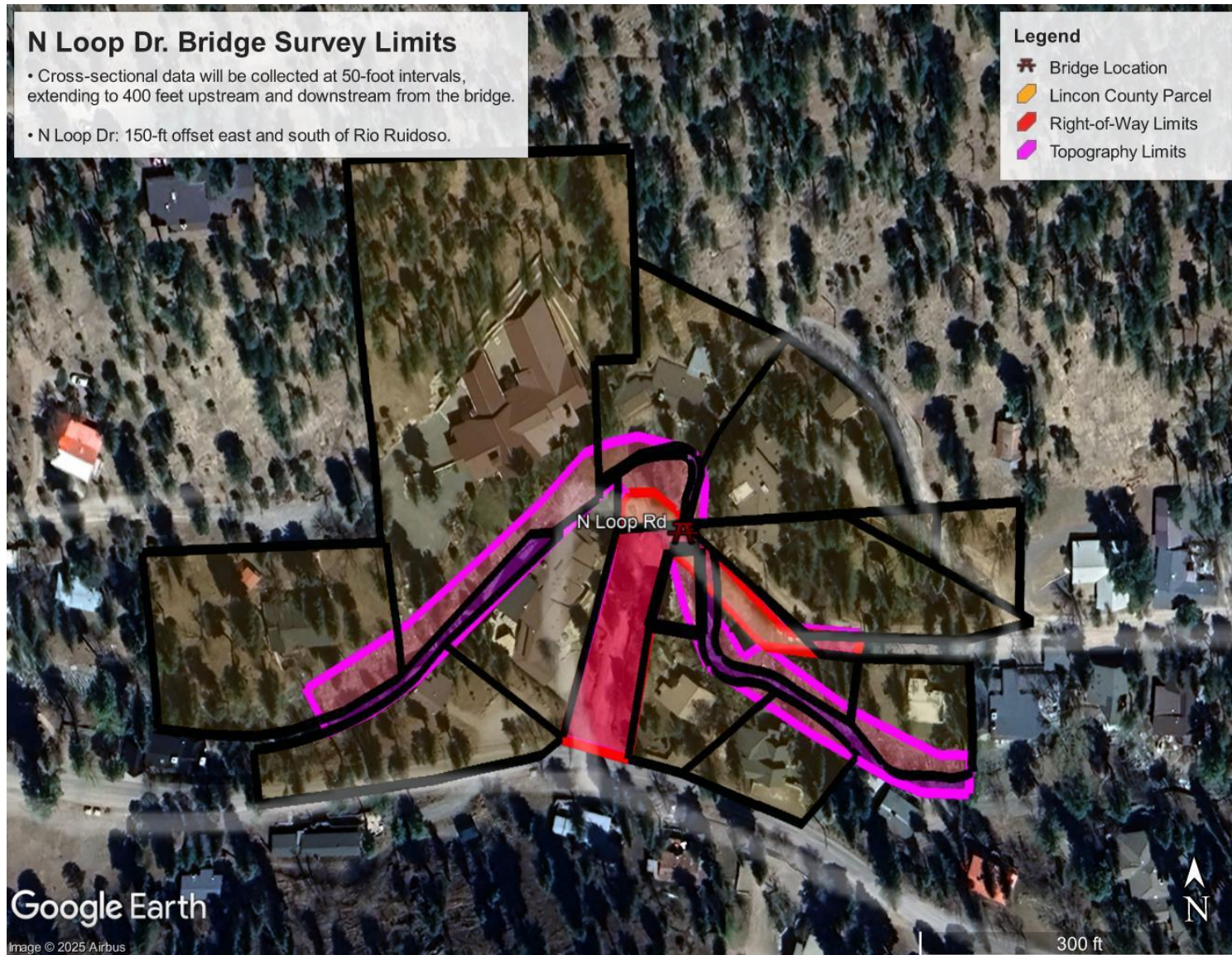


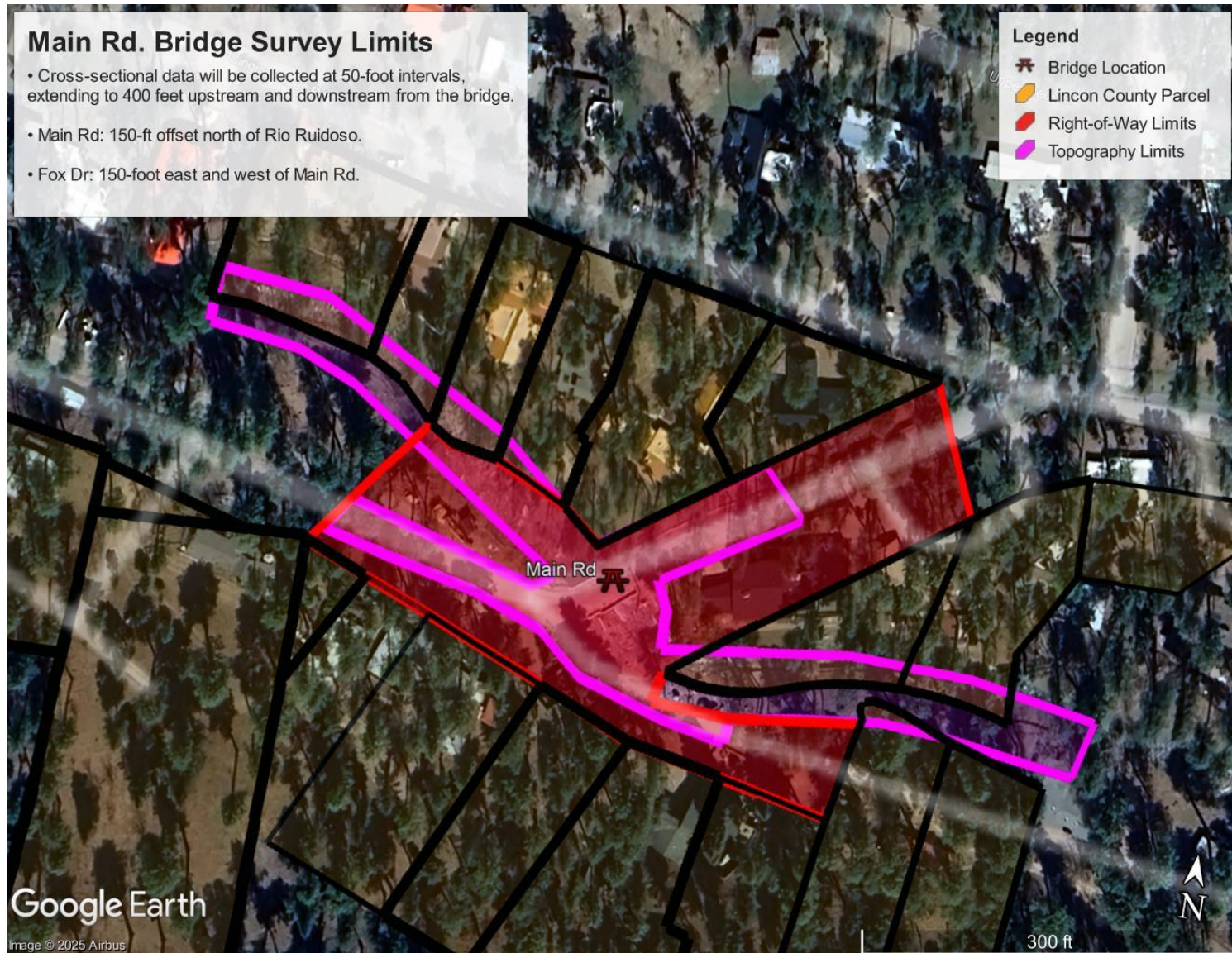
Robin Rd

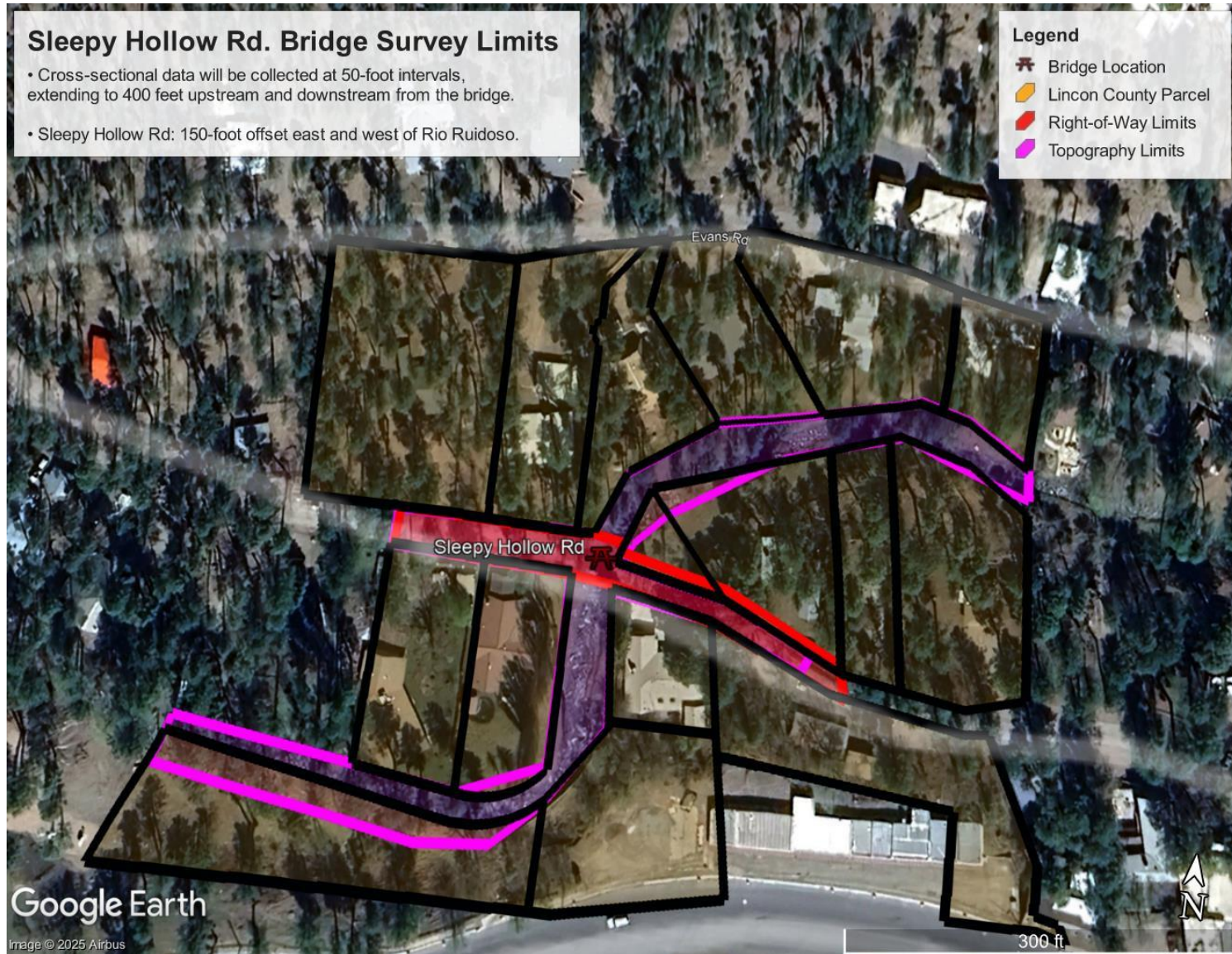


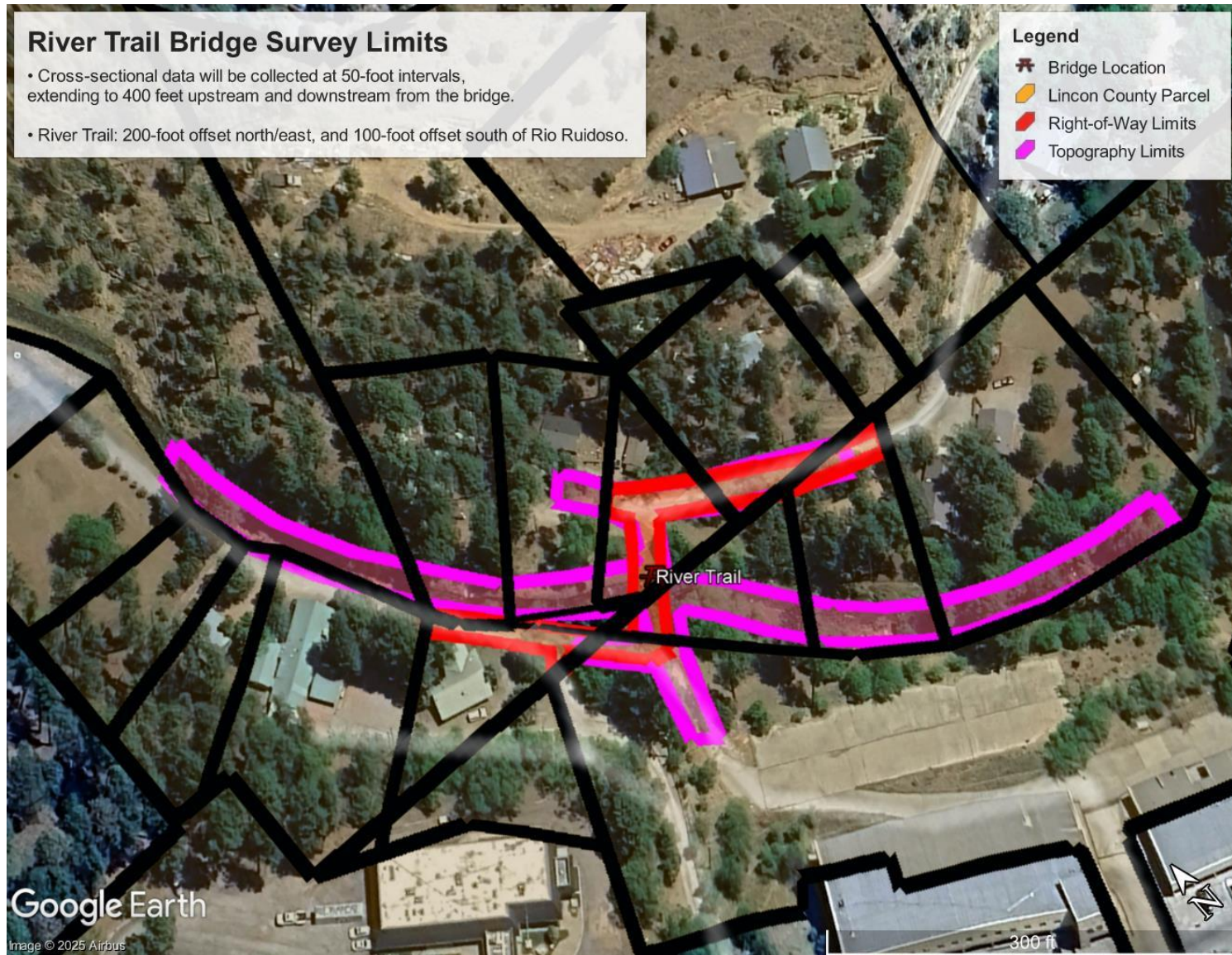
Figure 2 - Survey Scope

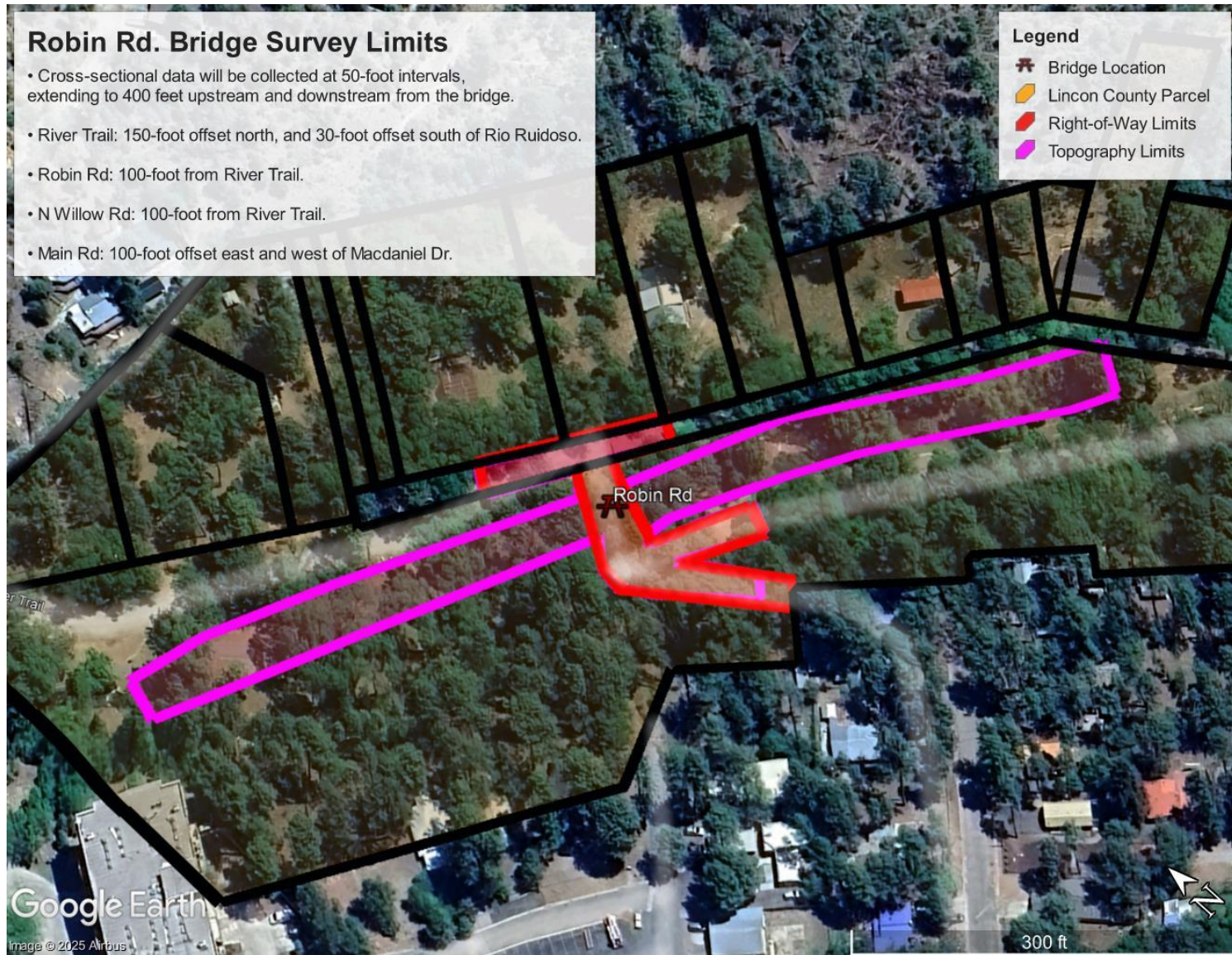












Project:	RUIDOSO BRIDGE REPLACEMENT
Description:	Surveying Services
Method of Pay	Time and Materials
	8/12/2025

Task Description	Task Cost	Project Manager IV Hours	CADD Hours	Field Technician II Hours	2-Man Survey Crew Hours	RPLS Hours	GPS Receivers Unit (RTK Setup) Hours	Total Labor Hours
Location/Topographic Survey	\$112,766.40							
McDaniels Bridge	\$17,506.00	6	36		40	2	40	124
North Loop Bridge	\$17,506.00	6	36		40	2	40	124
Main Bridge	\$17,506.00	6	36		40	2	40	124
Sleepy Hollow Bridge	\$17,506.00	6	36		40	2	40	124
River Trail Bridge	\$17,506.00	6	36		40	2	40	124
Robin Road Bridge	\$17,506.00	6	36		40	2	40	124
Vehicle Mileage (2472 mi)	\$1,730.40							
Per Diem (30 day)	\$6,000.00							
Fixed Right-of-Way	\$99,070.40							
McDaniels Drive	\$14,490.00	6	40	40		6	40	132
North Loop Bridge	\$14,490.00	6	40	40		6	40	132
Main Bridge	\$14,490.00	6	40	40		6	40	132
Sleepy Hollow Bridge	\$14,490.00	6	40	40		6	40	132
River Trail Bridge	\$14,490.00	6	40	40		6	40	132
Robin Road Bridge	\$14,490.00	6	40	40		6	40	132
Vehicle Mileage (2472 mi)	\$1,730.40							
Per Diem (24 day)	\$4,800.00							
Vested Documents (56)	\$5,600.00							
Meetings and Coordination	\$30,620.40							
Virtual/Office Meetings - Teams	\$16,050.00	30				30		60
On-Site Visits - 3 total	\$12,840.00	24				24		48
Vehicle Mileage (2472 mi)	\$1,730.40							
Hours Subtotals		126	456	240	240	102	480	1644
% of hours		8%	28%	15%	15%	6%	29%	

	Project Manager IV	CADD	Field Technician II	2-Man Survey Crew	RPLS	GPS Receivers Unit (RTK Setup)	Labor Subtotal
Contract Rate Per Hour	\$320.00/HR.	\$121.00/HR.	\$121.00/HR.	\$230.00/HR.	\$215.00/HR.	\$40.00/HR.	
Subtotal Labor Costs (Lump Sum)	\$40,320.00	\$55,176.00	\$29,040.00	\$55,200.00	\$21,930.00	\$19,200.00	\$220,866.00

Direct Expenses (Lump Sum)	Quantity		Unit Cost		Subtotal
Vehicle Mileage	7416	miles	\$0.70		\$ 5,191.20
Per Diem	54	days	\$200.00		\$ 10,800.00
Vested Documents	56		\$100.00		\$ 5,600.00

Direct Expenses Subtotal (Lump Sum)	\$ 21,591.20
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TOTAL COST (LUMP SUM)	\$ 242,457.20
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Project:		RUIDOSO BRIDGE REPLACEMENT						
Description:		SUE QL D, C, B, A Services						
Method of Pay		Time and Materials						8/12/2025
Task Description	Task Cost	Project Manager I Hours	Project Coordinator Hours	Vax Exc Truck w/2 Tech. Hours	2 Person Designation Crew Hours	Senior Tech III Hours		Total Labor Hours
Subsurface Utility Engineering D, C, B	\$26,184.00							
McDaniels	\$3,524.00	1	1	2	8	4		16
North Loop Bridge	\$3,524.00	1	1	2	8	4		16
Main Bridge	\$3,524.00	1	1	2	8	4		16
Sleepy Hollow Bridge	\$3,524.00	1	1	2	8	4		16
River Trail Bridge	\$3,524.00	1	1	2	8	4		16
Robin Road Bridge	\$3,524.00	1	1	2	8	4		16
Vehicle Mileage (3000 mi)	\$2,100.00							
Per Diem (12 day)	\$2,940.00							
Subsurface Utility Engineering QL A	\$45,000.00							
McDaniels Drive (5 Test Hole @ 1,500)	\$7,500.00							
North Loop Bridge (5 Test Hole @ 1,500)	\$7,500.00							
Main Bridge (5 Test Hole @ 1,500)	\$7,500.00							
Sleepy Hollow Bridge (5 Test Hole @ 1,500)	\$7,500.00							
River Trail Bridge(5 Test Hole @ 1,500)	\$7,500.00							
Robin Road Bridge (5 Test Hole @ 1,500)	\$7,500.00							
	\$ 71,184.00							
Hours Subtotals		6	6	12	48	24	0	96
	% of hours	6%	6%	13%	50%	25%	0%	
Contract Rate Per Hour		0					0	
Subtotal Labor Costs (Lump Sum)		\$1,290.00	\$750.00	\$1,680.00	\$12,576.00	\$4,848.00	\$0.00	\$21,144.00
								\$21,144.00
Direct Expenses (Lump Sum)		Quantity		Unit Cost				Subtotal
Vehicle Mileage		3000	miles	\$0.70				\$ 2,100.00
Per Diem		12	days	\$245.00				\$ 2,940.00
Test Hole		30	each	\$1,500.00				\$ 45,000.00
Direct Expenses Subtotal (Lump Sum)								\$ 50,040.00
TOTAL COST (LUMP SUM)								\$ 71,184.00

Project:		RUIDOSO BRIDGE REPLACEMENT			
Description:		Utility Coordination Services			
Method of Pay		Time and Materials			8/12/2025
Task Description	Task Cost	Senior Engineer I Hours	Technician III (Utility) Hours	Technician III (CAD) Hours	Total Labor Hours
Utility Coordination	\$92,820.00				
McDaniels Bridge	\$15,470.00	16	8	70	94
North Loop Bridge	\$15,470.00	16	8	70	94
Main Bridge	\$15,470.00	16	8	70	94
Sleepy Hollow Bridge	\$15,470.00	16	8	70	94
River Trail Bridge	\$15,470.00	16	8	70	94
Robin Road Bridge	\$15,470.00	16	8	70	94
Meetings and Coordination	\$11,951.00				
Virtual/Office Meetings - Teams	\$6,240.00	24			24
On-Site Visits - 3 total	\$4,680.00	18			18
Vehicle Mileage (1250 mi)	\$875.00				
Per Diem (3 day)	\$156.00				
Hours Subtotals		138	48	420	606
% of hours		23%	8%	69%	
		Senior Engineer I	Technician III (Utility)	Technician III (CAD)	
		0			Labor
Contract Rate Per Hour		\$260.00/HR.	\$145.00/HR.	\$145.00/HR.	Subtotal
Subtotal Labor Costs (Lump Sum)		\$35,880.00	\$6,960.00	\$60,900.00	\$103,740.00
Direct Expenses (Lump Sum)	Quantity		Unit Cost	Subtotal	
Vehicle Mileage	1250	miles	\$0.70	\$875.00	
Per Diem per employee for travel to site	3	days	\$52.00	\$156.00	
Direct Expenses Subtotal (Lump Sum)				\$	1,031.00
TOTAL COST (LUMP SUM)				\$	104,771.00

Project:		RUIDOSO BRIDGE REPLACEMENT						
Description:		Master Drainage Plan, Scour Analysis and Stabilization Design						
Method of Pay		Time and Materials						8/12/2025
Task Description	Task Cost	Sr. Project Mngr 4 Civil Hours	Senior Engineer 2 Hours	Senior Engineer 1 Hours	Engineer 1 Hours	Graduate Engineer Hours	Senior Tech 1 Hours	Total Labor Hours
Master Drainage Plan	\$35,620.00							
Draft Report	\$24,860.00	12	8	12	60	40		132
Final Report and Appendices	\$10,760.00	4	4	8	24	16		56
Hydrologic Analysis	\$8,520.00							
Localized analysis of flows at bridge locations (6)	\$8,520.00	6			40			46
Hydraulic Analysis of Bridge Locations	\$23,520.00							
McDaniels	\$ 3,920.00	2		4		16		22
North Loop Bridge	\$ 3,920.00	2		4		16		22
Main Bridge	\$ 3,920.00	2		4		16		22
Sleepy Hollow Bridge	\$ 3,920.00	2		4		16		22
River Trail Bridge	\$ 3,920.00	2		4		16		22
Robin Road Bridge	\$ 3,920.00	2		4		16		22
Scour Analysis and Recommendations	\$36,480.00							
McDaniels Drive	\$4,880.00			8		20		28
North Loop Bridge	\$4,880.00			8		20		28
Main Bridge	\$4,880.00			8		20		28
Sleepy Hollow Bridge	\$4,880.00			8		20		28
River Trail Bridge	\$4,880.00			8		20		28
Robin Road Bridge	\$4,880.00			8		20		28
Geotechnical Data Collection, Review & Coordination	\$7,200.00		24					24
Scour and Bank Protection Design	\$135,280.00							
30% - Preliminary Design (14 sheets)	\$51,680.00	8	20				280	308
60% - Grade and Drain	\$42,440.00	8	20				220	248
90% - Plan in Hand	\$23,960.00	8	20				100	128
Final Design - PS&E	\$17,200.00	4	12				80	96
Meetings and Coordination	\$45,680.00							
Virtual/Office Meetings - Teams	\$29,840.00	24	60	16				100
On-Site Visits - 3 total	\$15,840.00	12	40					52
Hours Subtotals	\$ 285,100.00	98	208	108	124	272	680	1490
% of hours		7%	14%	7%	8%	18%	46%	
Contract Rate Per Hour		Sr. Project Mngr 4 Civil \$320.00/HR.	Senior Engineer 2 \$300.00/HR.	Senior Engineer 1 \$260.00/HR.	Engineer 1 \$165.00/HR.	Graduate Engineer \$140.00/HR.	Senior Tech 1 \$154.00/HR.	Labor Subtotal
Subtotal Labor Costs (Lump Sum)		\$31,360.00	\$62,400.00	\$28,080.00	\$20,460.00	\$38,080.00	\$104,720.00	\$285,100.00
Direct Expenses (Lump Sum)	Quantity			Unit Cost				Subtotal
Vehicle Mileage	1500		miles	\$0.70				\$ 1,050.00
Per Diem per employee for travel to site	6		days	\$52.00				\$ 312.00
Geotechnical Sample Analysis - sieve, Atterberg limits, hydrometer	12		each	\$655.50				\$ 7,866.00
Direct Expenses Subtotal (Lump Sum)								\$ 9,228.00
TOTAL COST (LUMP SUM)								\$ 294,328.00



Corporate Headquarters
9444 Balboa Avenue
Suite 100
San Diego, CA 92123
619.702.1700
619.702.1711 Fax

21 May 2025

Kurt Thorson
Bohannon Huston
7500 Jefferson Street NE
Albuquerque, NM 87109

Subject: Environmental Compliance Services in Support of the Proposed Replacement of Six Bridges in Ruidoso, Lincoln County, New Mexico.

Dear Mr. Thorson:

Epsilon Systems Solutions, Inc. (Epsilon Systems) is pleased to submit a Firm Fixed Price (FFP) estimate of \$90,614.16 for Environmental Compliance Services in support of the proposed replacement of six bridges in Ruidoso, Lincoln County, New Mexico. This disaster recovery effort will be funded through the New Mexico Department of Homeland Security and Emergency Management (NMDHSEM) in cooperation with the Federal Emergency Management Agency (FEMA).

The Scope of Work (SOW) assumes pedestrian archaeological and biological survey of the project area, consisting of the limits of disturbance of the six proposed bridge locations along the Rio Ruidoso. Based on a review of the New Mexico Cultural Resources Information System (NMCRIS), it is assumed that no more than five (5) historic buildings (HCPI 47220, 47237, 47239, 47259, and 47260) will be documented within the project's Area of Potential Effect (APE) with survey coverage of all portions of the APE that have not been subject to prior survey coverage. The SOW also assumes consultation with the US Army Corps of Engineers (USACE) and the delineation of the Ordinary High Water Mark of the six locations. This effort will also include the preparation of FEMA-compliant documentation, including a Programmatic Environmental Assessment (PEA), PEA Finding of No Significant Impact (FONSI), Cultural Resources Report, NMCRIS Investigation Abstract Form (NIAF), Historic Cultural Property Inventory (HCPI) Forms for documented historic buildings, Biological Assessment (BA), as well as Wetland Reports and Pre-Construction Notifications (PCN) for each of the bridge locations to be submitted to USACE. Epsilon Systems assumes that Public Involvement will include in-person attendance at six (6) Village Council meetings, and six (6) public meetings specifically related to the bridge projects, all to be held in Ruidoso.

Deliverables for this project will include:

1. FEMA-compliant PEA
2. Six (6) FEMA-compliant PEA FONSI
3. Consultation with USACE, FEMA, and other agencies as appropriate
4. Biological Assessment
5. Six (6) USACE Wetland Reports and PCNs
6. Cultural Resource Report, NIAF, and LA Forms

May 23, 2025



Mr. Joseph Kaberlein, PE
Project Manager – Traffic & Transportation
Bohannon Huston, Inc.

**Re: Ruidoso Bridge Replacements, Landscape Architectural Services
Village of Ruidoso, New Mexico**

Dear Mr. Kaberlein:

Thank you for requesting a fee for landscape architectural services for a project to replace six bridges in the Village of Ruidoso. We look forward to being a part of your team as you move forward with the upcoming preparation of construction documents, followed by bidding and construction phase services. We understand our scope of work will include the assessment of existing trees and vegetation that will be impacted by the proposed bridge reconstruction, the preparation of planting and irrigation plans for the replacement of impacted trees, participation in public meetings and coordination meetings with the owner and project team, and assistance during the bidding and construction phases.

We understand that the assessments and construction documents will be generated using electronic base files provided by BHI. We also understand that any utility connections, including water and electricity to feed temporary irrigation systems, will be designed by Bohannon Huston, Inc (BHI).

Per your request, Pland Collaborative is pleased to offer BHI the following Landscape Architectural Services and associated fees for the project:

SERVICES

Task 1 – Site Assessment and Recommendations:

We will attend a virtual kickoff meeting with the project team to begin the project and confirm the scope. We will then review 60% drawings provided by BHI and perform a site visit to inventory and assess existing conditions (vegetation size, species, condition), opportunities, and constraints. Based on this assessment, we will prepare a summary report of our findings and initial replacement recommendations for review by the Village and project team. We will also prepare a preliminary cost estimate for the proposed landscape improvements. Finally, we will participate in a review meeting and incorporate any feedback received before moving on to the next phase.

Task 2 – Construction Documents (90% and 100%) and Public Meetings:

We will prepare construction documents at 90% (pre-final) and 100% (final) submittal milestones for planting and irrigation improvements. Deliverables at each submittal will include plans, specifications, and an updated opinion of probable construction cost for review and approval. We will participate in one review meeting with the Village after each submittal, as well as internal coordination meetings as required. During this task, we will also participate in up to two (2) in-person public meetings to support the project and answer any questions related to the proposed landscape improvements. We will prepare illustrative graphics and images that communicate the landscape improvements, moderate discussion, and document a summary of public feedback received.

Task 3 – Bidding & Construction Phase Services:

During bidding, we will provide clarification of the construction documents and review Contractor pricing as required. During construction, we will provide submittal and RFI review, and review of plant material at the Contractor's yard or nursery. This task also includes up to two (2) site observations at key milestones during construction. If additional site visits are required, we would be happy to provide them at our current hourly rates. We will also prepare Record Drawings based on as-builts provided by the Contractor at project completion.

PROPOSED FEES

We would propose the following fees for the above work, payable upon presentation of a monthly statement as our work progresses (a detailed breakdown of the tasks and associated hours is attached to this letter):

Mr. Joseph Kaberlein, PE
May 23, 2025
Page 2

Task 1, Site Assessment and Recommendations:	a lump sum of \$6,300.00
Task 2, Construction Documents (90% and 100%:	a lump sum of \$18,655.00
Task 3, Bidding & Construction Phase Services:	<u>a lump sum of \$7,015.00</u>
Total fee, excl tax:	a lump sum of \$31,970.00

TERMS AND CONDITIONS

We customarily send out our invoices on or about the twenty-fifth of each month and would request payment within 30 days. Please note that we reserve the right to assign, factor, or otherwise collect accounts that are 90 days or more overdue.

If the overall scope of work for the project were to change substantially from the assumptions described above, we would appreciate your consideration of a renegotiation of our fee.

If these terms are agreeable to you, please provide a signed copy of this proposal or your own subconsultant agreement. We will be pleased to begin work upon receipt of our signed copy.

Thank you very much for thinking of us for this important project for the Village of Ruidoso. We look forward to working with you in the months to come.

Yours truly,
Morrow Reardon Wilkinson Miller, Ltd. Landscape Architects, dba Pland Collaborative



Aaron Zahm, PLA, ASLA
Principal Landscape Architect

Ruidoso Bridges

	Landscape Designer 2	Landscape Architect 1	Landscape Architect 2	Senior Landscape Architect	Principal Landscape Architect
Task 1: Site Assessment					
Project initiation, kickoff meeting		1		2	2
Review of existing documentation, drawing setup		4		2	1
Field verification (1 visit)		8		8	
Existing vegetation summary report and recommendations	4	4		8	2
Review meeting		1		1	1
Hours Totals	4	18	0	21	6
Hourly rate	\$95.00	\$105.00	\$115.00	\$130.00	\$175.00
Cost Subtotals	\$380.00	\$1,890.00	\$0.00	\$2,730.00	\$1,050.00
Travel Costs (1 trip)	\$250.00				
Pland Fee	\$6,300.00				

Task 2: Construction Documents (90%, 100%)					
Drawing setup and coordination	4	4		4	
90% CD Drawings	8	16		16	2
Cost Estimate and Specs	4	2		1	1
Review Meeting		1		1	
100% CD Drawings	4	12		8	2
Cost Estimate and Specs	2	2		1	1
Review Meeting		1		1	
Renderings, Meeting Prep & Planning	12	4		4	1
Public Meetings (2) and summaries		16		1	16
Hours Totals	34	58	0	37	23
Hourly rate	\$95.00	\$105.00	\$115.00	\$130.00	\$175.00
Cost Subtotals	\$3,230.00	\$6,090.00	\$0.00	\$4,810.00	\$4,025.00
Travel Costs (2 trips)	\$500.00				
Pland Fee	\$18,655.00				

Task 3: Bidding & Construction Phase Services					
Addenda, RFIs, ASIs	4	8		4	2
Submittal Review				4	1
Field Visits (2), reports, punchlists					16
Preparation of Record Drawings	4	4		1	
Hours Totals	8	12	0	9	19
Hourly rate	\$95.00	\$105.00	\$115.00	\$130.00	\$175.00
Cost Subtotals	\$760.00	\$1,260.00	\$0.00	\$1,170.00	\$3,325.00
Travel Costs (2 trips)	\$500.00				
Pland Fee	\$7,015.00				

Subtotal Fee (excl. tax)	\$31,970.00
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May 21, 2025

Bohannon-Huston Inc
7500 Jefferson St NE
Albuquerque, New Mexico 87109-4338

Attn: Mr. Sean M. Melville
505-798-9838
smelville@bhinc.com

**Re: Proposal for Geotechnical Consultation Letter
Six Bridge Replacements Project
Street Crossings over Rio Ruidoso River
Ruidoso, Lincoln County, New Mexico
Terracon Proposal No. P66255077**

Reference: Geotechnical Engineering Report, "Six Bridge Replacements Project, Ruidoso, Lincoln County, New Mexico", by Terracon, Project No. 68215059, dated April 22, 2022.

Dear Mr. Melville:

Terracon Consultants, Inc. (Terracon) appreciates the opportunity to submit this proposal to provide geotechnical services for the above-referenced project. Terracon previously completed a geotechnical engineering report for this project, dated April 22, 2022. That report summarized the results of our field investigation, which included the drilling of twelve (12) borings, laboratory testing of selected soil samples, and geotechnical engineering analyses. The recommendations were developed based on the design information available at that time.

We understand that the bridge design has since been revised and that a plate arch system is now being considered. This change may affect the foundation requirements, loading conditions, and other geotechnical considerations. Accordingly, this proposal outlines our scope of services to review and update the previous recommendations to reflect the revised design, as needed.

Proposed Scope of Services and Compensation:

- Review of the revised design plans and planned foundation depths to evaluate whether the recommendations provided in the original geotechnical report remain applicable to the updated design.
- Preparation of a Geotechnical Consultation Letter confirming the applicability of the original geotechnical recommendations to the revised bridge configuration, with any revised recommendations to be provided as needed.

Proposal for Geotechnical Consultation Letter

Six Bridge Replacements Project | Ruidoso, Lincoln County, New Mexico

May 21, 2025 | Terracon Proposal No. P66255077



In consideration of the services and project description mentioned above, the following fee will apply.

Item	Fee ¹
Geotechnical Consultation Letter	\$4,500
1. Proposed fee noted above is effective for 90 days from the date of the proposal	

We will perform this work based on our previously agreed upon Master Services Agreement (MSA) dated June 29, 2018. Your authorization for Terracon to proceed in accordance with this proposal can be provided by signing and returning a copy of the attached MSA Task Order to our office.

We appreciate the opportunity to provide this proposal and look forward to the opportunity of working with you.

Sincerely,

Terracon Consultants, Inc.

Jasmine Badrzadeh

Jasmine Badrzadeh, P.E. (NV)
Senior Engineer

Isaac Willems

Isaac A. Willems, P.E.
Senior Engineer

Attachment: MSA Task Order

MASTER SERVICES AGREEMENT**TASK ORDER**

This **TASK ORDER** is issued under the **MASTER SERVICES AGREEMENT** dated 06/29/2018 between Bohannon-Huston Inc ("Client") and Terracon Consultants, Inc. ("Consultant") for Services to be provided by Consultant for Client on the Six Bridge Replacements project ("Project"), as described in the Project Information section of the Consultant's Task Order Proposal dated 05/21/2025 ("Task Order Proposal") unless the Project is otherwise described below or in Exhibit A to this Task Order (which section or Exhibit are incorporated into this Task Order). This Task Order is incorporated into and part of the Master Services Agreement.

1. Project Information

See Terracon Proposal No. P66255077

2. Scope of Services The scope of Services to be provided under this Task Order are described in the Scope of Services section of the Consultant's Task Order Proposal, unless Services are otherwise described below or in Exhibit B to this Task Order.

See Terracon Proposal No. P66255077

3. Compensation Client shall pay compensation for the Services performed at the fees stated in the Task Order Proposal unless fees are otherwise stated below or in Exhibit C to this Task Order.

See Terracon Proposal No. P66255077

All terms and conditions of the **Master Services Agreement** shall continue in full force and effect. This Task Order is accepted and Consultant is authorized to proceed.

Consultant: **Terracon Consultants, Inc.**
By: Isaac Willems Date: **5/21/2025**
Name/Title: **Isaac A Willems / Senior Engineer**
Address: **6805 Academy Pkwy West NE**
Albuquerque, NM 87109
Phone: **(505) 797-4287** Fax: **(505) 797-4288**
Email: **Isaac.Willems@terracon.com**

Client: **Bohannon-Huston Inc**
By: _____ Date: _____
Name/Title: **Sean Melville /**
Address: **7500 Jefferson St NE**
Albuquerque, NM 87109-4338
Phone: **(505) 823-1000** Fax: _____
Email: **smelville@bhinc.com**

ATTACHMENT "B"

**PROBABLE CONSTRUCTION BUDGET
(FOR PLANNING PURPOSES ONLY)**

VILLAGE OF RUIDOSO BRIDGE REPLACEMENTS- MAIN RD BRIDGE ESTIMATE MAY 27, 2025						
ITEM SPECIFICATIONS				ESTIMATE		TOTAL
BID ITEM #	ITEM ID	ITEM DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	AMOUNT
1	201000	CLEARING AND GRUBBING	LS	LS	LS	\$ 11,000.00
2	203000	UNCLASSIFIED EXCAVATION	C.Y.	120	\$ 35.00	\$ 4,200.00
3	203100	BORROW	C.Y.	800	\$ 100.00	\$ 80,000.00
4	203211	UNSTABLE SUBGRADE STABILIZATION	S.Y.	180	\$ 40.00	\$ 7,200.00
5	203301	ROCK EXCAVATION	C.Y.	15	\$ 200.00	\$ 3,000.00
6	207000	SUBGRADE PREPARATION	S.Y.	1660	\$ 10.00	\$ 16,600.00
7	210002	MAJOR STRUCTURE EXCAVATION	C.Y.	210	\$ 100.00	\$ 21,000.00
8	210003	MAJOR STRUCTURE BACKFILL	C.Y.	130	\$ 130.00	\$ 16,900.00
9	303140	BASE COURSE 4"	S.Y.	1600	\$ 15.00	\$ 24,000.00
10	405000	DETOUR PAVEMENT CONSTRUCTION	S.Y.	160	\$ 180.00	\$ 28,800.00
11	407000	ASPHALT MATERIAL FOR TACK COAT	TON	1	\$ 2,000.00	\$ 2,000.00
12	408100	PRIME COAT MATERIAL	TON	3	\$ 1,500.00	\$ 4,500.00
13	416117	MINOR PAVING TYPE I, WMA SP-IV	S.Y.	1220	\$ 45.00	\$ 54,900.00
14	511XXX	TEMP PLACEMENT & REMOVAL OF STOCKPILED CBC	L.F.	60	\$ 400.00	\$ 24,000.00
15	519001	NON STRUCTURAL SHOTCRETE	S.Y.	400	\$ 380.00	\$ 152,000.00
16	950110	UNIQUE ITEM 1 (CONTEC; PIPE, FOUNDATION SYSTEM & HEADWALL)	LS	LS	LS	\$ 651,100.00
17	600XXX	ROCK WALL REMOVAL AND REPLACEMENT	LF	141	\$ 185.00	\$ 26,085.00
18	601000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	LS	LS	\$ 53,700.00
19	601110	REMOVAL OF SURFACING	S.Y.	1070	\$ 15.00	\$ 16,050.00
20	602200	GABIONS	C.Y.	500	\$ 490.00	\$ 245,000.00
21	603100	TEMPORARY SOIL STABILANT	ACRE	0.2	\$ 1,000.00	\$ 200.00
22	604001	GEOTEXTILE CLASS 1	S.Y.	108	\$ 5.00	\$ 540.00
23	606610	TCWB RETAINED BY THE CONTRACTOR (10')	L.F.	550	\$ 60.00	\$ 33,000.00
24	607199	REMOVE AND REBUILD FENCE	L.F.	70	\$ 100.00	\$ 7,000.00
25	609424	CONCRETE VERTICAL CURB AND GUTTER TYPE B 6" X 24"	L.F.	135	\$ 52.00	\$ 7,020.00
26	618000	TRAFFIC CONTROL MANAGEMENT	LS	LS	LS	\$ 55,000.00
27	618011	PUBLIC AWARENESS	LS	LS	LS	\$ 15,000.00
28	621000	MOBILIZATION	LS	LS	LS	\$ 110,000.00
29	632000	CLASS A SEEDING	ACRE	0.2	\$ 50,000.00	\$ 10,000.00
30	632XXX	TREE REMOVAL AND REPLANTING	EACH	35	\$ 6,000.00	\$ 210,000.00
31	663840	UTILITY SHORING DURING CONSTRUCTION	LS	LS	LS	\$ 30,000.00
32	663861	WATER METER-1"	EACH	1	\$ 25,000.00	\$ 25,000.00
33	663XXX	UTILITY ADJUSTMENTS AND MITIGATION	LS	LS	LS	\$ 10,000.00
34	664995	IRRIGATION SYSTEM COMPLETE	LS	LS	LS	\$ 40,000.00
35	668000	DEWATERING	LS	LS	LS	\$ 200,000.00
36	701000	PANEL SIGNS	S.F.	35	\$ 50.00	\$ 1,750.00
37	701100	STEEL POST AND BASE POST FOR ALUMINUM PANEL SIGNS	L.F.	100	\$ 30.00	\$ 3,000.00
38	702810	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	LS	LS	LS	\$ 9,000.00
39	704000	RETROREFLECTORIZED PAINTED MARKINGS 4"	L.F.	1490	\$ 2.00	\$ 2,980.00
40	704004	RETROREFLECTORIZED PAINTED MARKINGS 12"	L.F.	60	\$ 30.00	\$ 1,800.00
41	720060	VEHICULAR IMPACT ATTENUATOR UNIT-WORK ZONES	EACH	4	\$ 15,000.00	\$ 60,000.00
42	801000	CONSTRUCTION STAKING BY THE CONTRACTOR	LS	LS	LS	\$ 53,700.00
43	802000	POST CONSTRUCTION PLANS	LS	LS	LS	\$ 2,500.00
SUBTOTAL						\$ 2,329,525.00
INFLATION (10%)						\$ 232,952.50
MISCELLANEOUS ITEMS (20%)						\$ 465,905.00
CONSTRUCTION ENGINEERING(18%)						\$ 419,314.50
NMGR (RUIDOSO) 8.1875%						\$ 282,280.19
TOTAL						\$ 3,729,977.19

NOTE:

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VILLAGE OF RUIDOSO BRIDGE REPLACEMENTS- MCDANIEL DR BRIDGE ESTIMATE MAY 27, 2025						
ITEM SPECIFICATIONS				ESTIMATE		TOTAL
BID ITEM #	ITEM ID	ITEM DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	AMOUNT
1	201000	CLEARING AND GRUBBING	LS	LS	LS	\$ 12,000.00
2	203000	UNCLASSIFIED EXCAVATION	C.Y.	200	\$ 35.00	\$ 7,000.00
3	203100	BORROW	C.Y.	260	\$ 100.00	\$ 26,000.00
4	203211	UNSTABLE SUBGRADE STABILIZATION	S.Y.	130	\$ 40.00	\$ 5,200.00
5	203301	ROCK EXCAVATION	C.Y.	10	\$ 200.00	\$ 2,000.00
6	207000	SUBGRADE PREPARATION	S.Y.	1280	\$ 10.00	\$ 12,800.00
7	210002	MAJOR STRUCTURE EXCAVATION	C.Y.	262	\$ 100.00	\$ 26,200.00
8	210003	MAJOR STRUCTURE BACKFILL	C.Y.	118	\$ 130.00	\$ 15,340.00
9	303140	BASE COURSE 4"	S.Y.	1380	\$ 15.00	\$ 20,700.00
10	405000	DETOUR PAVEMENT CONSTRUCTION	S.Y.	335	\$ 180.00	\$ 60,300.00
11	407000	ASPHALT MATERIAL FOR TACK COAT	TON	1	\$ 2,000.00	\$ 2,000.00
12	408100	PRIME COAT MATERIAL	TON	2	\$ 1,500.00	\$ 3,000.00
13	416117	MINOR PAVING TYPE I, WMA SP-IV	S.Y.	900	\$ 45.00	\$ 40,500.00
14	511XXX	TEMP PLACEMENT & REMOVAL OF STOCKPILED CBC	L.F.	60	\$ 300.00	\$ 18,000.00
15	950110	UNIQUE ITEM 1 (CONTEC; PIPE, FOUNDATION SYSTEM & HEADWALL	LS	LS	LS	\$ 613,250.00
16	54XXXX	DETOUR CONSTRUCTION	LS	LS	LS	\$ 10,000.00
17	600XXX	ROCK WALL REMOVAL AND REPLACEMENT	LF	60	\$ 185.00	\$ 11,100.00
18	601000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	LS	LS	\$ 56,000.00
19	601110	REMOVAL OF SURFACING	S.Y.	895	\$ 15.00	\$ 13,425.00
20	602010	RIPRAP CLASS B	C.Y.	185	\$ 300.00	\$ 55,500.00
21	603100	TEMPORARY SOIL STABILANT	ACRE	0.3	\$ 1,000.00	\$ 300.00
22	604001	GEOTEXTILE CLASS 1	S.Y.	92	\$ 5.00	\$ 460.00
23	606610	TCWB RETAINED BY THE CONTRACTOR (10')	L.F.	120	\$ 60.00	\$ 7,200.00
24	609200	HEADER CURB	L.F.	80	\$ 50.00	\$ 4,000.00
25	618000	TRAFFIC CONTROL MANAGEMENT	LS	LS	LS	\$ 56,000.00
26	618011	PUBLIC AWARENESS	LS	LS	LS	\$ 15,000.00
27	621000	MOBILIZATION	LS	LS	LS	\$ 110,000.00
28	632000	CLASS A SEEDING	ACRE	0.2	\$ 50,000.00	\$ 10,000.00
29	632XXX	TREE REMOVAL AND REPLANTING	EACH	8	\$ 6,000.00	\$ 48,000.00
30	663840	UTILITY SHORING DURING CONSTRUCTION	LS	LS	LS	\$ 45,000.00
31	663861	WATER METER-1"	EACH	1	\$ 25,000.00	\$ 25,000.00
32	663XXX	UTILITY ADJUSTMENTS AND MITIGATION	LS	LS	LS	\$ 10,000.00
33	664995	IRRIGATION SYSTEM COMPLETE	LS	LS	LS	\$ 40,000.00
34	668000	DEWATERING	LS	LS	LS	\$ 200,000.00
35	701000	PANEL SIGNS	S.F.	30	\$ 50.00	\$ 1,500.00
36	701100	STEEL POST AND BASE POST FOR ALUMINUM PANEL SIGNS	L.F.	90	\$ 30.00	\$ 2,700.00
37	702810	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	LS	LS	LS	\$ 9,500.00
38	704000	RETROREFLECTORIZED PAINTED MARKINGS 4"	L.F.	520	\$ 2.00	\$ 1,040.00
39	704004	RETROREFLECTORIZED PAINTED MARKINGS 12"	L.F.	50	\$ 30.00	\$ 1,500.00
40	704099	TEMPORARY RETROREFLECTORIZED PAINTED MARKINGS 4"	L.F.	640	\$ 1.00	\$ 640.00
41	720060	VEHICULAR IMPACT ATTENUATOR UNIT-WORK ZONES	EACH	4	\$ 15,000.00	\$ 60,000.00
42	801000	CONSTRUCTION STAKING BY THE CONTRACTOR	LS	LS	LS	\$ 56,000.00
43	802000	POST CONSTRUCTION PLANS	LS	LS	LS	\$ 2,500.00
SUBTOTAL						\$ 1,716,655.00
INFLATION (10%)						\$ 171,665.50
MISCELLANEOUS ITEMS (20%)						\$ 343,331.00
CONSTRUCTION ENGINEERING(18%)						\$ 308,997.90
NMGRT (RUIDOSO) 8.1875%						\$ 208,015.67
TOTAL						\$ 2,748,665.07

NOTE:

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VILLAGE OF RUIDOSO BRIDGE REPLACEMENTS- NORTH LOOP BRIDGE ESTIMATE MAY 27, 2025						
ITEM SPECIFICATIONS				ESTIMATE		TOTAL
BID ITEM #	ITEM ID	ITEM DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	AMOUNT
1	201000	CLEARING AND GRUBBING	LS	LS	LS	\$ 11,000.00
2	203000	UNCLASSIFIED EXCAVATION	C.Y.	100	\$ 35.00	\$ 3,500.00
3	203100	BORROW	C.Y.	350	\$ 100.00	\$ 35,000.00
4	203211	UNSTABLE SUBGRADE STABILIZATION	S.Y.	70	\$ 40.00	\$ 2,800.00
5	203301	ROCK EXCAVATION	C.Y.	20	\$ 200.00	\$ 4,000.00
6	207000	SUBGRADE PREPARATION	S.Y.	450	\$ 10.00	\$ 4,500.00
7	210002	MAJOR STRUCTURE EXCAVATION	C.Y.	180	\$ 100.00	\$ 18,000.00
8	210003	MAJOR STRUCTURE BACKFILL	C.Y.	100	\$ 130.00	\$ 13,000.00
9	303140	BASE COURSE 4"	S.Y.	400	\$ 15.00	\$ 6,000.00
10	407000	ASPHALT MATERIAL FOR TACK COAT	TON	1	\$ 2,000.00	\$ 2,000.00
11	408100	PRIME COAT MATERIAL	TON	1	\$ 1,500.00	\$ 1,500.00
12	416117	MINOR PAVING TYPE I, WMA SP-IV	S.Y.	400	\$ 45.00	\$ 18,000.00
13	950110	UNIQUE ITEM 1 (CONTEC; PIPE, FOUNDATION SYSTEM & HEADWALL)	LS	LS	LS	\$ 798,060.00
14	600XXX	ROCK WALL REMOVAL AND REPLACEMENT	LF	60	\$ 500.00	\$ 30,000.00
15	601000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	LS	LS	\$ 54,000.00
16	602010	RIPRAP CLASS B	C.Y.	180	\$ 300.00	\$ 54,000.00
17	603100	TEMPORARY SOIL STABILANT	ACRE	0.3	\$ 1,000.00	\$ 300.00
18	604001	GEOTEXTILE CLASS 1	S.Y.	180	\$ 5.00	\$ 900.00
19	618000	TRAFFIC CONTROL MANAGEMENT	LS	LS	LS	\$ 56,000.00
20	618011	PUBLIC AWARENESS	LS	LS	LS	\$ 15,000.00
21	621000	MOBILIZATION	LS	LS	LS	\$ 106,000.00
22	632000	CLASS A SEEDING	ACRE	0.2	\$ 50,000.00	\$ 10,000.00
23	632XXX	TREE REMOVAL AND REPLANTING	EACH	8	\$ 6,000.00	\$ 48,000.00
24	663049	PRECONSTRUCTION UTILITY SURVEY	LS	LS	LS	\$ 75,000.00
25	663XXX	UTILITY ADJUSTMENTS AND MITIGATION	LS	LS	LS	\$ 50,000.00
26	664995	IRRIGATION SYSTEM COMPLETE	LS	LS	LS	\$ 40,000.00
27	668000	DEWATERING	LS	LS	LS	\$ 100,000.00
28	701000	PANEL SIGNS	S.F.	15	\$ 50.00	\$ 750.00
29	701100	STEEL POST AND BASE POST FOR ALUMINUM PANEL SIGNS	L.F.	35	\$ 30.00	\$ 1,050.00
30	702810	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	LS	LS	LS	\$ 9,500.00
31	704004	RETROREFLECTORIZED PAINTED MARKINGS 12"	L.F.	50	\$ 30.00	\$ 1,500.00
32	801000	CONSTRUCTION STAKING BY THE CONTRACTOR	LS	LS	LS	\$ 56,000.00
33	802000	POST CONSTRUCTION PLANS	LS	LS	LS	\$ 2,500.00
SUBTOTAL						\$ 1,627,860.00
INFLATION (10%)						\$ 162,786.00
MISCELLANEOUS ITEMS (20%)						\$ 325,572.00
CONSTRUCTION ENGINEERING(18%)						\$ 293,014.80
NMGRT (RUIDOSO) 8.1875%						\$ 197,255.94
TOTAL						\$ 2,606,488.74

NOTE:

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VILLAGE OF RUIDOSO BRIDGE REPLACEMENTS- RIVER TRAIL BRIDGE ESTIMATE MAY 27, 2025						
ITEM SPECIFICATIONS				ESTIMATE		TOTAL
BID ITEM #	ITEM ID	ITEM DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	AMOUNT
1	201000	CLEARING AND GRUBBING	LS	LS	LS	\$ 10,000.00
2	203000	UNCLASSIFIED EXCAVATION	C.Y.	100	\$ 35.00	\$ 3,500.00
3	203100	BORROW	C.Y.	350	\$ 100.00	\$ 35,000.00
4	203211	UNSTABLE SUBGRADE STABILIZATION	S.Y.	63	\$ 40.00	\$ 2,520.00
5	207000	SUBGRADE PREPARATION	S.Y.	420	\$ 10.00	\$ 4,200.00
6	210002	MAJOR STRUCTURE EXCAVATION	C.Y.	320	\$ 100.00	\$ 32,000.00
7	210003	MAJOR STRUCTURE BACKFILL	C.Y.	275	\$ 130.00	\$ 35,750.00
8	303140	BASE COURSE 4"	S.Y.	420	\$ 15.00	\$ 6,300.00
9	950110	UNIQUE ITEM 1 (CONTEC; PIPE, FOUNDATION SYSTEM & HEADWALL)	LS	LS	LS	\$ 613,250.00
10	601000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	LS	LS	\$ 40,000.00
11	602010	RIPRAP CLASS B	C.Y.	380	\$ 300.00	\$ 114,000.00
12	603100	TEMPORARY SOIL STABILANT	ACRE	0.2	\$ 1,000.00	\$ 200.00
13	604001	GEOTEXTILE CLASS 1	S.Y.	380	\$ 5.00	\$ 1,900.00
14	618000	TRAFFIC CONTROL MANAGEMENT	LS	LS	LS	\$ 40,000.00
15	618011	PUBLIC AWARENESS	LS	LS	LS	\$ 15,000.00
16	621000	MOBILIZATION	LS	LS	LS	\$ 130,000.00
17	632000	CLASS A SEEDING	ACRE	0.2	\$ 50,000.00	\$ 10,000.00
18	632XXX	TREE REMOVAL AND REPLANTING	EACH	8	\$ 6,000.00	\$ 48,000.00
19	663XXX	UTILITY ADJUSTMENTS AND MITIGATION	LS	LS	LS	\$ 50,000.00
20	664995	IRRIGATION SYSTEM COMPLETE	LS	LS	LS	\$ 40,000.00
21	668000	DEWATERING	LS	LS	LS	\$ 100,000.00
22	701000	PANEL SIGNS	S.F.	13	\$ 50.00	\$ 650.00
23	701100	STEEL POST AND BASE POST FOR ALUMINUM PANEL SIGNS	L.F.	28	\$ 30.00	\$ 840.00
24	702810	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	LS	LS	LS	\$ 9,500.00
25	801000	CONSTRUCTION STAKING BY THE CONTRACTOR	LS	LS	LS	\$ 40,000.00
26	802000	POST CONSTRUCTION PLANS	LS	LS	LS	\$ 2,500.00
SUBTOTAL						\$ 1,385,110.00
INFLATION (10%)						\$ 138,511.00
MISCELLANEOUS ITEMS (20%)						\$ 277,022.00
CONSTRUCTION ENGINEERING(18%)						\$ 249,319.80
NMGR (RUIDOSO) 8.1875%						\$ 167,840.70
TOTAL						\$ 2,217,803.50

NOTE:

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VILLAGE OF RUIDOSO BRIDGE REPLACEMENTS- ROBIN RD BRIDGE ESTIMATE MAY 27, 2025						
ITEM SPECIFICATIONS				ESTIMATE		TOTAL
BID ITEM #	ITEM ID	ITEM DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	AMOUNT
1	201000	CLEARING AND GRUBBING	LS	LS	LS	\$ 4,000.00
2	203000	UNCLASSIFIED EXCAVATION	C.Y.	50	\$ 35.00	\$ 1,750.00
3	203100	BORROW	C.Y.	750	\$ 100.00	\$ 75,000.00
4	203211	UNSTABLE SUBGRADE STABILIZATION	S.Y.	120	\$ 40.00	\$ 4,800.00
5	207000	SUBGRADE PREPARATION	S.Y.	800	\$ 10.00	\$ 8,000.00
6	210002	MAJOR STRUCTURE EXCAVATION	C.Y.	100	\$ 100.00	\$ 10,000.00
7	210003	MAJOR STRUCTURE BACKFILL	C.Y.	200	\$ 130.00	\$ 26,000.00
8	303140	BASE COURSE 4"	S.Y.	780	\$ 15.00	\$ 11,700.00
9	407000	ASPHALT MATERIAL FOR TACK COAT	TON	1	\$ 2,000.00	\$ 2,000.00
10	408100	PRIME COAT MATERIAL	TON	2	\$ 1,500.00	\$ 3,000.00
11	416117	MINOR PAVING TYPE I, WMA SP-IV	S.Y.	750	\$ 45.00	\$ 33,750.00
12	950110	UNIQUE ITEM 1 (CONTEC; PIPE, FOUNDATION SYSTEM & HEADWALL)	LS	LS	LS	\$ 1,518,790.00
13	601000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	LS	LS	\$ 96,000.00
14	601110	REMOVAL OF SURFACING	S.Y.	750	\$ 15.00	\$ 11,250.00
15	602010	RIPRAP CLASS B	C.Y.	200	\$ 300.00	\$ 60,000.00
16	604001	GEOTEXTILE CLASS 1	S.Y.	200	\$ 5.00	\$ 1,000.00
17	618000	TRAFFIC CONTROL MANAGEMENT	LS	LS	LS	\$ 97,000.00
18	618011	PUBLIC AWARENESS	LS	LS	LS	\$ 15,000.00
19	621000	MOBILIZATION	LS	LS	LS	\$ 190,000.00
20	632000	CLASS A SEEDING	ACRE	0.2	\$ 50,000.00	\$ 10,000.00
21	632XXX	TREE REMOVAL AND REPLANTING	EACH	8	\$ 6,000.00	\$ 48,000.00
22	663XXX	UTILITY ADJUSTMENTS AND MITIGATION	LS	LS	LS	\$ 50,000.00
23	664995	IRRIGATION SYSTEM COMPLETE	LS	LS	LS	\$ 40,000.00
24	667501	REMOVE AND RESET BOLLARD	EACH	10	\$ 500.00	\$ 5,000.00
25	668000	DEWATERING	LS	LS	LS	\$ 100,000.00
26	701030	REMOVE AND RESET PANEL SIGN	EACH	2	\$ 50.00	\$ 100.00
27	702810	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	LS	LS	LS	\$ 9,500.00
28	801000	CONSTRUCTION STAKING BY THE CONTRACTOR	LS	LS	LS	\$ 97,000.00
29	802000	POST CONSTRUCTION PLANS	LS	LS	LS	\$ 2,500.00
SUBTOTAL						\$ 2,531,140.00
INFLATION (10%)						\$ 253,114.00
MISCELLANEOUS ITEMS (20%)						\$ 506,228.00
CONSTRUCTION ENGINEERING(18%)						\$ 455,605.20
NMGR (RUIDOSO) 8.1875%						\$ 208,712.43
TOTAL						\$ 3,954,799.63

NOTE:

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VILLAGE OF RUIDOSO BRIDGE REPLACEMENTS- ROBIN RD BRIDGE ESTIMATE MAY 27, 2025						
ITEM SPECIFICATIONS				ESTIMATE		TOTAL
BID ITEM #	ITEM ID	ITEM DESCRIPTION	UNIT	EST. QTY	UNIT PRICE	AMOUNT
1	201000	CLEARING AND GRUBBING	LS	LS	LS	\$ 12,000.00
2	203000	UNCLASSIFIED EXCAVATION	C.Y.	10	\$ 35.00	\$ 350.00
3	203100	BORROW	C.Y.	75	\$ 100.00	\$ 7,500.00
4	203211	UNSTABLE SUBGRADE STABILIZATION	S.Y.	57	\$ 40.00	\$ 2,280.00
5	203301	ROCK EXCAVATION	C.Y.	10	\$ 200.00	\$ 2,000.00
6	207000	SUBGRADE PREPARATION	S.Y.	380	\$ 10.00	\$ 3,800.00
7	210002	MAJOR STRUCTURE EXCAVATION	C.Y.	100	\$ 100.00	\$ 10,000.00
8	210003	MAJOR STRUCTURE BACKFILL	C.Y.	200	\$ 130.00	\$ 26,000.00
9	303140	BASE COURSE 4"	S.Y.	460	\$ 15.00	\$ 6,900.00
10	407000	ASPHALT MATERIAL FOR TACK COAT	TON	0.12	\$ 2,000.00	\$ 240.00
11	408100	PRIME COAT MATERIAL	TON	2	\$ 1,500.00	\$ 3,000.00
12	416117	MINOR PAVING TYPE I, WMA SP-IV	S.Y.	460	\$ 45.00	\$ 20,700.00
13	950110	UNIQUE ITEM 1 (CONTEC; PIPE, FOUNDATION SYSTEM & HEADWALL	LS	LS	LS	\$ 841,860.00
14	601000	REMOVAL OF STRUCTURES AND OBSTRUCTIONS	LS	LS	LS	\$ 57,000.00
15	601110	REMOVAL OF SURFACING	S.Y.	340	\$ 15.00	\$ 5,100.00
16	602010	RIPRAP CLASS B	C.Y.	445	\$ 300.00	\$ 133,500.00
17	604001	GEOTEXTILE CLASS 1	S.Y.	445	\$ 5.00	\$ 2,225.00
18	618000	TRAFFIC CONTROL MANAGEMENT	LS	LS	LS	\$ 57,000.00
19	618011	PUBLIC AWARENESS	LS	LS	LS	\$ 15,000.00
20	621000	MOBILIZATION	LS	LS	LS	\$ 113,000.00
21	632000	CLASS A SEEDING	ACRE	0.2	\$ 50,000.00	\$ 10,000.00
22	632XXX	TREE REMOVAL AND REPLANTING	EACH	8	\$ 6,000.00	\$ 48,000.00
23	663XXX	UTILITY ADJUSTMENTS AND MITIGATION	LS	LS	LS	\$ 50,000.00
24	664995	IRRIGATION SYSTEM COMPLETE	LS	LS	LS	\$ 40,000.00
25	667501	REMOVE AND RESET BOLLARD	EACH	10	\$ 200.00	\$ 2,000.00
26	668000	DEWATERING	LS	LS	LS	\$ 100,000.00
27	701030	REMOVE AND RESET PANEL SIGN	EACH	2	\$ 150.00	\$ 300.00
28	702810	TRAFFIC CONTROL DEVICES FOR CONSTRUCTION	LS	LS	LS	\$ 9,500.00
29	801000	CONSTRUCTION STAKING BY THE CONTRACTOR	LS	LS	LS	\$ 57,000.00
30	802000	POST CONSTRUCTION PLANS	LS	LS	LS	\$ 2,500.00
SUBTOTAL						\$ 1,638,755.00
INFLATION (10%)						\$ 163,875.50
MISCELLANEOUS ITEMS (20%)						\$ 327,751.00
CONSTRUCTION ENGINEERING(18%)						\$ 294,975.90
NMGR (RUIDOSO) 8.1875%						\$ 198,576.14
TOTAL						\$ 2,623,933.54

NOTE:

This Probable Construction Cost Budget is for planning purposes only and was developed using quantities from the previous bridge design project completed in 2022. All bridge elements have been removed and replaced with the Contech Pipe Arch systems, including anticipated foundations and headwalls. The probable budget also includes anticipated construction oversight and inspection. The probable budget excludes potential costs for appraisals, purchase of right-of-way, maintenance easements, and temporary access permits. An anticipated 10% inflation factor has also been applied along with estimated NMGR.

SUMMARY OF BUDGET COSTS

LOCATION	Budget Rounded Nearest thousand
MAIN RD	\$ 3,730,000.00
MCDANIEL	\$ 2,749,000.00
NORTH LOOP	\$ 2,607,000.00
RIVER TRAIL	\$ 2,218,000.00
ROBIN RD	\$ 3,955,000.00
SLEEPY HOLLOW	\$ 2,624,000.00
TOTAL	\$ 17,883,000.00

NOTE:

This Probable Construction Cost Budget is for planning purposes only and was developed using quantities from the previous bridge design project completed in 2022. All bridge elements have been removed and replaced with the Contech Pipe Arch systems, including anticipated foundations and headwalls. The probable budget also includes anticipated construction oversight and inspection. The probable budget excludes potential costs for appraisals, purchase of right-of-way, maintenance easements, and temporary access permits. An anticipated 10% inflation factor has also been applied along with estimated NMGR.T.

ATTACHMENT "C"

SCHEDULE

Ruidoso Six Bridges Project Schedule

Bohannon Huston, Inc.
Logan Brandenburg, PE

Notice To Proceed (NTP):

Mon, 3/2/2026

TASK	START	END
1. Environmental Assessment		
Environmental Assessment	3/2/26	8/17/26
Natural and Cultural Resource Surveys	3/2/26	3/23/26
Biological Assessment, Cultural Reporting, 404 permitting	3/2/26	5/25/26
2. Public and Stakeholder Engagement		
Public Meeting #1 (including post-meeting summary)	4/1/26	5/1/26
Public Meeting #2 (including post-meeting summary)	11/12/26	12/12/26
Public Meeting #3 (including post-meeting summary)	3/3/27	4/2/27
Village Council Presentation #1	4/14/26	4/14/26
Village Council Presentation #2	8/11/26	8/11/26
Village Council Presentation #3	5/8/26	5/8/26

TASK	START	END
3. Main Road 2 Bridge		
Topographical Survey	3/2/26	5/11/26
SUE QL-B	3/2/26	5/11/26
SUE QL-A	10/29/26	12/28/26
Utility Coordination	7/10/26	5/9/27
Geotechnical	7/10/26	9/8/26
Property Owner Interviews	7/10/26	9/8/26
30% Design	5/11/26	7/10/26
60% Design	7/31/26	10/29/26
90% Design	11/19/26	2/17/27
100% Design	3/10/27	5/9/27
Right-of-Way Mapping	10/29/26	12/10/26
Right-of-Way Acquisition	1/9/27	1/2/28
Bidding and Award	1/3/28	4/2/28
Construction Management and Inspection	4/3/28	10/30/28

TASK	START	END
4. McDaniel Bridge		
Topographical Survey	3/2/26	5/11/26
SUE QL-B	3/2/26	5/11/26
SUE QL-A	10/29/26	12/28/26
Utility Coordination	7/10/26	5/9/27
Geotechnical	7/10/26	9/8/26
Property Owner Interviews	7/10/26	9/8/26
30% Design	5/11/26	7/10/26
60% Design	7/31/26	10/29/26
90% Design	11/19/26	2/17/27
100% Design	3/10/27	5/9/27
Right-of-Way Mapping	10/29/26	12/10/26
Right-of-Way Acquisition	1/9/27	1/2/28
Bidding and Award	1/3/28	4/2/28
Construction Management and Inspection	4/3/28	10/30/28

TASK	START	END
5. North Loop Bridge		
Topographical Survey	3/2/26	5/11/26
SUE QL-B	3/2/26	5/11/26
SUE QL-A	10/29/26	12/28/26
Utility Coordination	7/10/26	5/9/27
Geotechnical	7/10/26	9/8/26
Property Owner Interviews	7/10/26	9/8/26
30% Design	5/11/26	7/10/26
60% Design	7/31/26	10/29/26
90% Design	11/19/26	2/17/27
100% Design	3/10/27	5/9/27
Right-of-Way Mapping	10/29/26	12/10/26
Right-of-Way Acquisition	1/9/27	1/2/28
Bidding and Award	1/3/28	4/2/28
Construction Management and Inspection	4/3/28	10/30/28

TASK	START	END
6. River Trail Bridge		
Topographical Survey	3/2/26	5/11/26
SUE QL-B	3/2/26	5/11/26
SUE QL-A	10/29/26	12/28/26
Utility Coordination	7/10/26	5/9/27
Geotechnical	7/10/26	9/8/26
Property Owner Interviews	7/10/26	9/8/26
30% Design	5/11/26	7/10/26
60% Design	7/31/26	10/29/26
90% Design	11/19/26	2/17/27
100% Design	3/10/27	5/9/27
Right-of-Way Mapping	10/29/26	12/10/26
Right-of-Way Acquisition	1/9/27	1/2/28
Bidding and Award	1/3/28	4/2/28
Construction Management and Inspection	4/3/28	10/30/28

TASK	START	END
7. Robin Road Bridge		
Topographical Survey	3/2/26	5/11/26
SUE QL-B	3/2/26	5/11/26
SUE QL-A	10/29/26	12/28/26
Utility Coordination	7/10/26	5/9/27
Geotechnical	7/10/26	9/8/26
Property Owner Interviews	7/10/26	9/8/26
30% Design	5/11/26	7/10/26
60% Design	7/31/26	10/29/26
90% Design	11/19/26	2/17/27
100% Design	3/10/27	5/9/27
Right-of-Way Mapping	10/29/26	12/10/26
Right-of-Way Acquisition	1/9/27	1/2/28
Bidding and Award	1/3/28	4/2/28
Construction Management and Inspection	4/3/28	10/30/28

TASK	START	END
8. Sleepy Hollow Road Bridge		
Topographical Survey	3/2/26	5/11/26
SUE QL-B	3/2/26	5/11/26
SUE QL-A	10/29/26	12/28/26
Utility Coordination	7/10/26	5/9/27
Geotechnical	7/10/26	9/8/26
Property Owner Interviews	7/10/26	9/8/26
30% Design	5/11/26	7/10/26
60% Design	7/31/26	10/29/26
90% Design	11/19/26	2/17/27
100% Design	3/10/27	5/9/27
Right-of-Way Mapping	10/29/26	12/10/26
Right-of-Way Acquisition	1/9/27	1/2/28
Bidding and Award	1/3/28	4/2/28
Construction Management and Inspection	4/3/28	10/30/28

ASSUMPTIONS:

1. It is assumed hydraulic recommendations will be approved by the time NTP is issued.
2. Schedule assumes a 3-week plan review and comment period for each submittal by FEMA or FEMA review consultant.
3. Right-of-Way acquisition timeframe can vary - time shown in schedule is an average only.
4. This schedule assumes NTP will be issued by March 2, 2026.

ATTACHMENT "D"

RECOMMENDATIONS TO USE CONTECH PIPE ARCH SYSTEMS

August 12, 2025

Ron Sena
Village Manager
Village of Ruidoso
313 Cree Meadows Drive
Ruidoso, NM 88345

Subject: Recommendation To Use Contech Pipe Arch Systems In Lieu Of Original Bridge Designs

Dear Ron:

Following a review of the Bridge Type Selection Report dated February 14, 2020, and an evaluation of recent flood events, it is recommended that Contech Pipe Arch Systems be utilized at the following bridge crossing locations in place of the originally proposed bridge designs:

- McDaniel
- North Loop
- River Trail
- Main Road 2
- Sleepy Hollow
- Robin Road

This recommendation is based on clear, field-proven evidence. Over the past several years, the Village of Ruidoso has experienced multiple severe flooding events. These events have tested the limits of existing infrastructure, particularly at waterway crossings. While many conventional bridge designs sustained significant damage or failed entirely under high water and heavy debris loads, Contech Pipe Arch Systems have consistently endured these challenges without compromise.

The durability of these systems lies in their engineered shape and construction. Pipe arches efficiently convey large water volumes while providing a wide, low-profile opening that naturally channels debris and sediment downstream. Unlike conventional beam or slab bridges, which often trap large floating materials and create dangerous blockages, pipe arches allow debris to pass beneath without obstruction. This self-clearing ability is critical for maintaining flow capacity during peak flood stages, thereby reducing upstream water surface elevations and preventing structural damage, even during flood events that may overtop the roadway.

Moreover, these systems have demonstrated resilience in real-world conditions. Locations with Contech Pipe Arch installations have withstood repeated flooding with minimal maintenance requirements, proving to be both a reliable and cost-effective long-term investment. Their structural integrity, combined with their debris-passing capability, provides a level of flood resilience unmatched by traditional bridge designs.

Given these performance advantages, it is in the best interest of public safety, infrastructure longevity, and project efficiency to implement Contech Pipe Arch Systems at the recommended crossings. Their proven ability to survive extreme events and maintain hydraulic capacity makes them the most practical and dependable choice for the Village of Ruidoso.

Sincerely,
James Logan Brandenburg, PE
Vice President
Traffic & Transportation



Upper Ruidoso Bridge Replacement

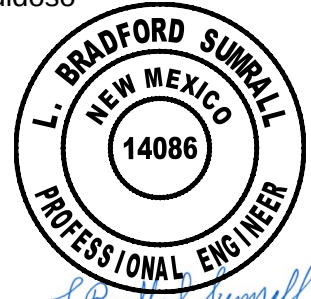
To: Michael Martinez, Assistant Village Manager, Village of Ruidoso
Ron Sena, Village Manager, Village of Ruidoso

From: L. Brad Sumrall, PE

Cc: Candyce Ward, PE, CFM

Date: 6/5/2025

Re: Upper Ruidoso Bridge Replacement Analysis



L. Bradford Sumrall

CobbFendley was contracted by the Village of Ruidoso to analyze impacts of the wildfires in 2024 on peak flow and water surface elevations in the Upper Rio Ruidoso. Much of the Upper Rio Ruidoso watershed was affected by the South Fork wildfire, which caused additional storm water runoff. After the wildfires in 2024, the Upper Rio Ruidoso watershed experienced extreme rain events, which caused several bridges to be washed out or damaged. The purpose of this analysis is to determine water surface elevations for various storm rainfall events which were used to analyze how 6 bridges (Main Rd, Mc Daniel Dr, North Loop, River Trail, Robin Rd, and Sleepy Hollow Rd) functioned in the existing condition and to develop recommend bridge size replacements.

To determine peak flows for the Upper Rio Ruidoso watershed, drainage areas were delineated using LiDAR data as shown in Figure 1. Curve numbers associated with the existing land cover were determined using aerial imagery and adjusted using information from the wildfire BAER team assessment after the event. A HEC-HMS model was created utilizing calculated hydrologic parameters, and hydrographs were created for the 2-, 10 and 100-year storm events.

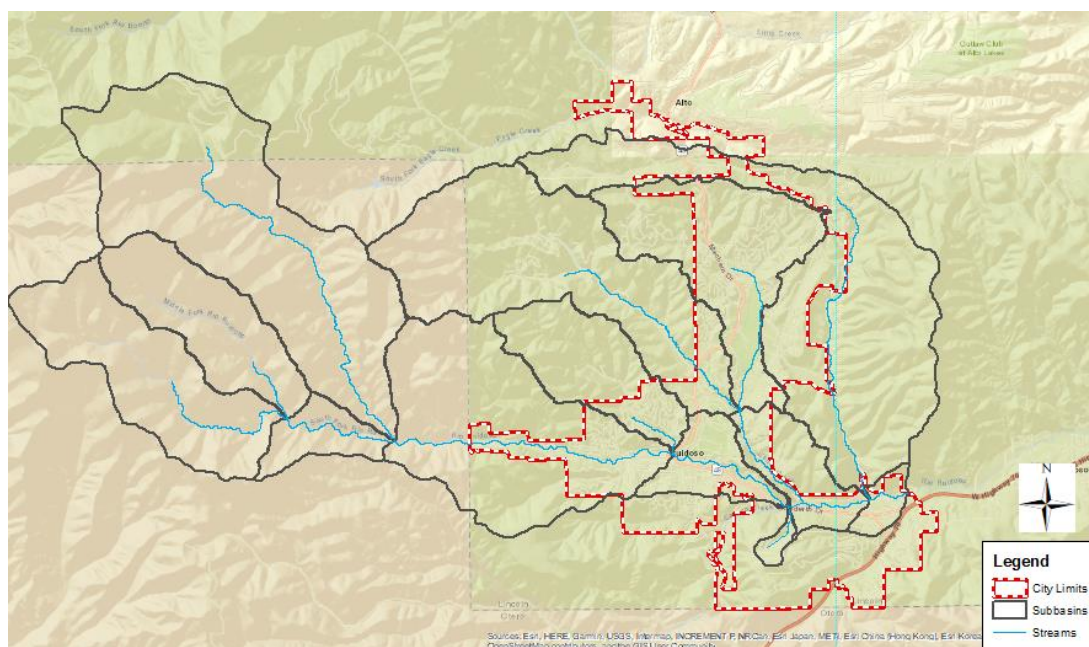


Figure 1 - Upper Ruidoso Subbasins

Once the hydrologic analysis was completed, a 2D HEC-RAS model was created using available LiDAR data and survey data (where available) for bridge and culvert crossings. The hydrographs from the HEC-HMS model were input along boundary condition lines within each of their subbasins to incorporate the flow data. Overland roughness coefficients were determined through aerial imagery and were incorporated into the 2D HEC-RAS model. The results of the 100-year storm event were compared to reported water surface elevations experienced during the flood events within the area. Water surface elevations from the modeled 100-year storm event were consistent with the flooding extents experienced during the summer of 2024.

During the extreme rain events in the summer of 2024, 6 bridges within the Upper Ruidoso watershed experienced damage or were washed away, see Figure 2 for bridge locations. It should be noted that the North Loop and River Trail crossings were both washed out during the 2024 rain events and there was no information available for those crossings, so traversability was determined using adjacent roadway elevation information. The majority of these bridges serve to connect existing roadways that run parallel to the Upper Rio Ruidoso. Raising the elevation of the bridge would not provide additional accessibility since the roadways being connected by the crossing are to remain at their existing elevation. As indicated in Table 1 below, the existing bridges are not passable in the 2-year storm event.

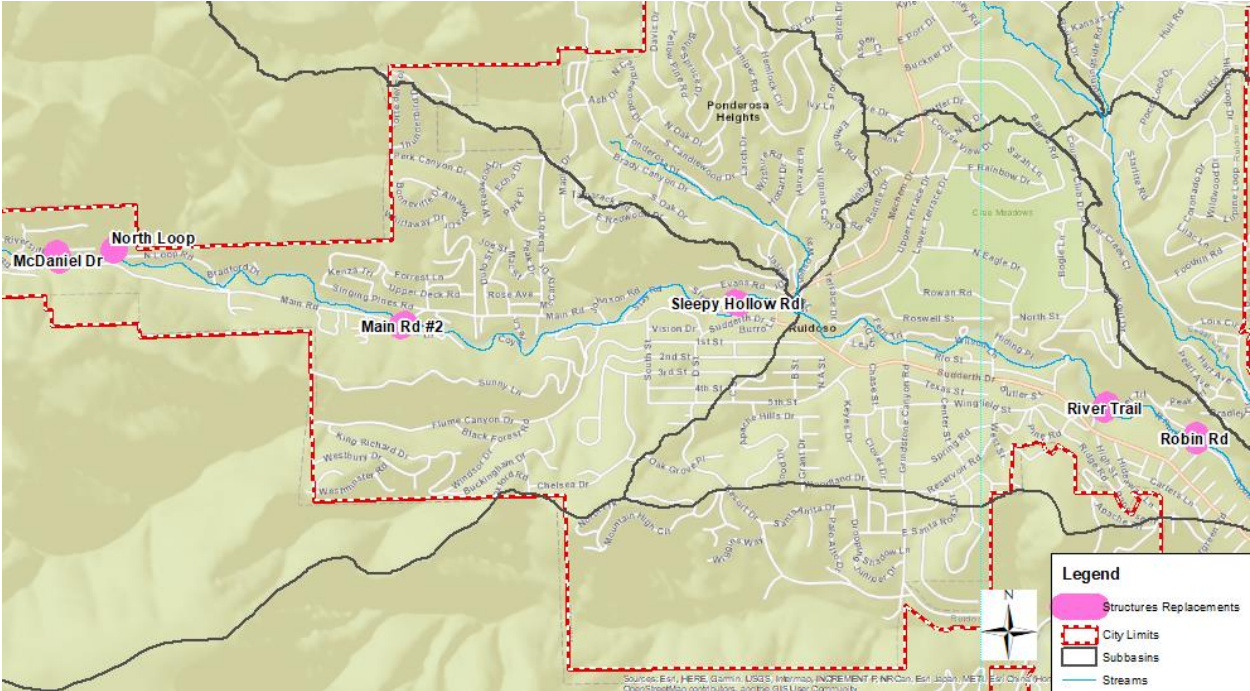


Figure 2 - Bridge Replacement Locations

Table 1 - Existing Structure Overtopping Depth

Crossing Location	Existing Condition			
	Structure Size/Type	Flow Depth (ft) Above Road Surface		
		2-year	10-year	100-year
Main Rd2	-	2.7	3.3	6.3
McDaniel Dr	-	1.3	3.4	6.4
North Loop	16' Wide Bridge	2.7	5.2	8.5
River Trail	16' Wide Bridge	0.8	3.8	7.1
Robin Rd	4- 6'x 4' RCBs	1.4	3.2	6.1
Sleepy Hollow Rd	3- 7'x 4' RCBs	1.6	3.4	6.4

Through discussions with the Village of Ruidoso, it was determined that single span structural steel plate arch bridges were the preferred bridge replacement method. For each crossing location, the arch span and depth were maximized based on the existing channel bottom width and existing roadway height. A proposed condition HEC-RAS model was created using the selected arch bridge sizes, as shown in Table 2. Due to the constraints of the existing stream and roadway elevations, the majority of the proposed crossings may still not be passable in the 2-year event, but the overtopping depth generally did not increase in the proposed condition as shown see Table 3.

Table 2 - Proposed Arch Crossing Sizes

Crossing Location	Proposed Structural Plate Arch Size (Span x Rise)
Main Rd2	25' x 7'
McDaniel Dr	24' x 6.5'
North Loop	30' x 6'
River Trail	45' x 9'
Robin Rd	50' x 7.5'
Sleepy Hollow Rd	32' x 6'

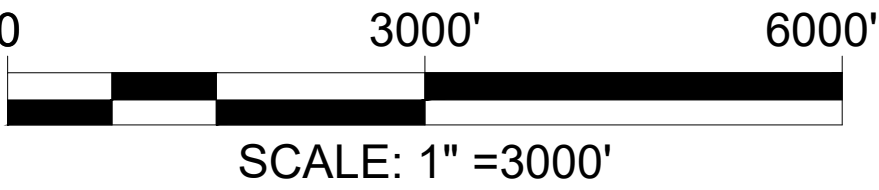
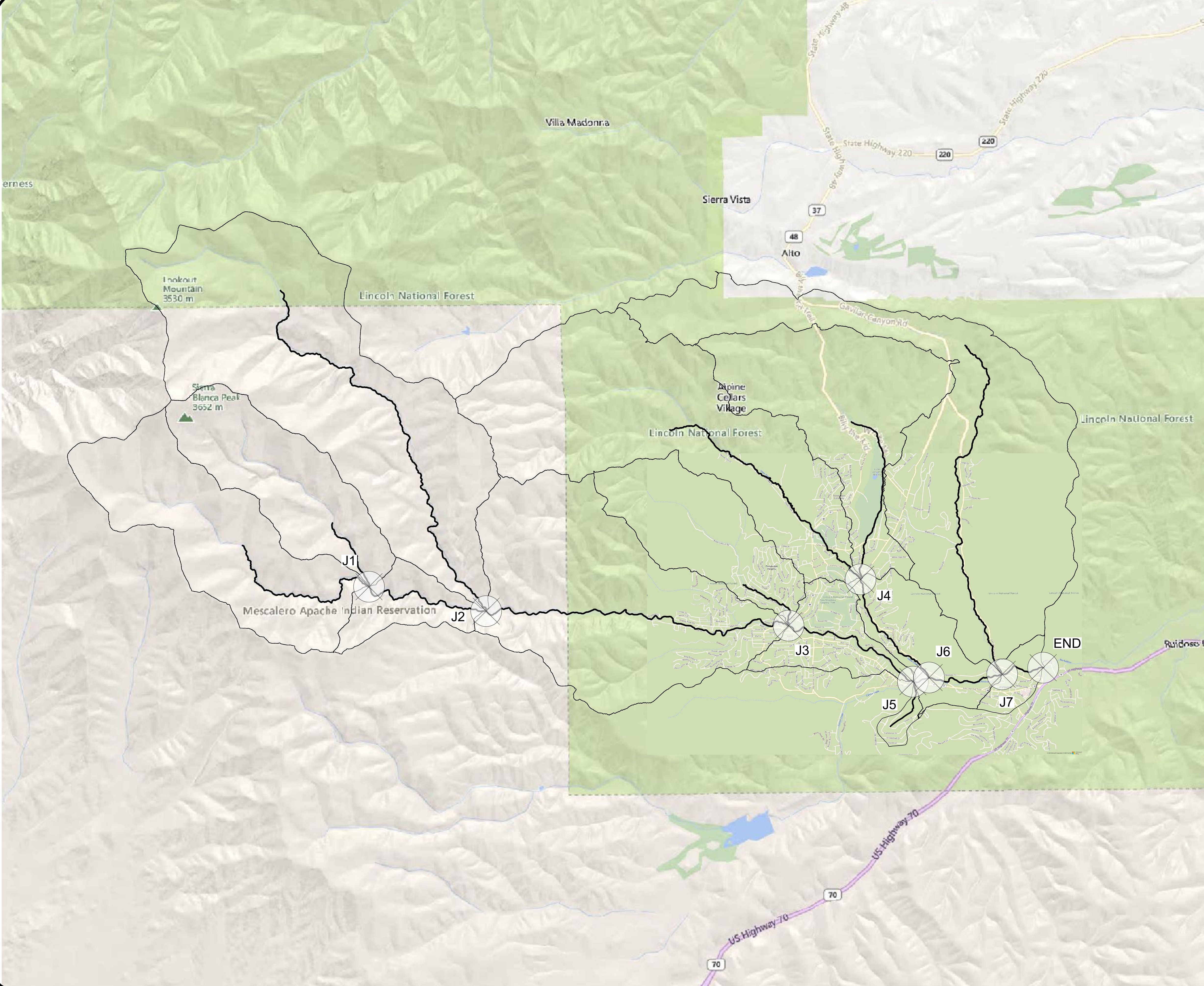
Table 3 - Proposed Structure Overtopping Depth Comparison

Crossing Location	Existing Crossing Structure (ft)			Proposed Replacement Structure (ft)			Change in Water Surface Elevation (ft)		
	2-year	10-year	100-year	2-year	10-year	100-year	2-yr	10-yr	100-yr
Main Rd2	2.7	3.3	6.3	0.8	3.4	6.6	-2.0	0.1	0.3
McDaniel Dr	1.3	3.4	6.4	1.7	4.1	7.3	0.4	0.7	0.9
North Loop	2.7	5.2	8.5	1.9	4.7	8.2	-0.8	-0.5	-0.3
River Trail	0.8	3.8	7.1	0.9	4.4	8.8	0.1	0.6	1.7
Robin Rd	1.4	3.2	6.1	1.0	3.6	7.0	-0.4	0.5	0.9
Sleepy Hollow Rd	1.6	3.4	6.4	-0.3	1.6	4.7	-1.9	-1.8	-1.6

Based upon the results of this analysis and discussions with the Village, it has been determined that the existing condition 2D HEC-RAS models reflect observed water surface elevations from the storms which occurred after the 2024 wildfires and construction of the proposed bridges at all 6 locations will not result in significant increases to water surface elevations as determined in the 2-, 10-, and 100-year rainfall events.

Attached are exhibits illustrating the results of the hydrologic analysis performed in HEC-HMS and redefined interim floodplains derived from the HEC-RAS analysis. All these results reflect dramatic changes in the Upper Rio Ruidoso watershed due to the South Fork fire of 2024.

Dwg Info:
Q:\Projects\2024\12046_Village Of Ruidoso\01_Watershed_Based_Plan\300_DEPT_DOCS\312_Muni\Watershed-Modeling_HEC-HMS\Upper_Rio_Ruidoso\Tc_Calculations\CDRIVE_SNAPSHOTS\UPPER-RIO-TC-CALCS-(11012024)\Upper-Rio-Ruidoso-Tc.dwg
- Tab: SHEET 1 - Plotted: 2/7/2025 9:31 AM By: REMBRANDT FERNANDEZ



POINT	100 YR (cfs)	500 YR (cfs)
J1	3132.60	4784.10
J2	8951.40	13590.60
J3	15992.70	23803.00
J4	8398.50	12287.30
J5	18021.50	26924.60
J6	26687.20	39620.70
J7	27264.30	40407.70
END	27248.00	40383.00

**CobbFendley**

Cobb, Fendley & Associates, Inc.
3820 Academy Parkway North NE
Albuquerque, NM 87109
505.508.0786 | www.cobfen.com

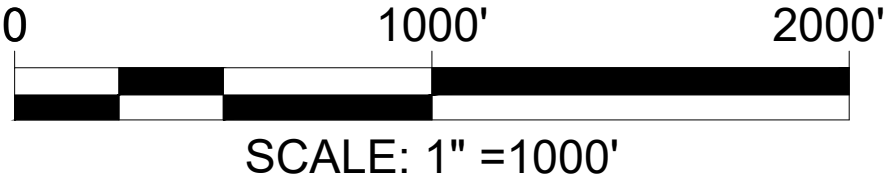
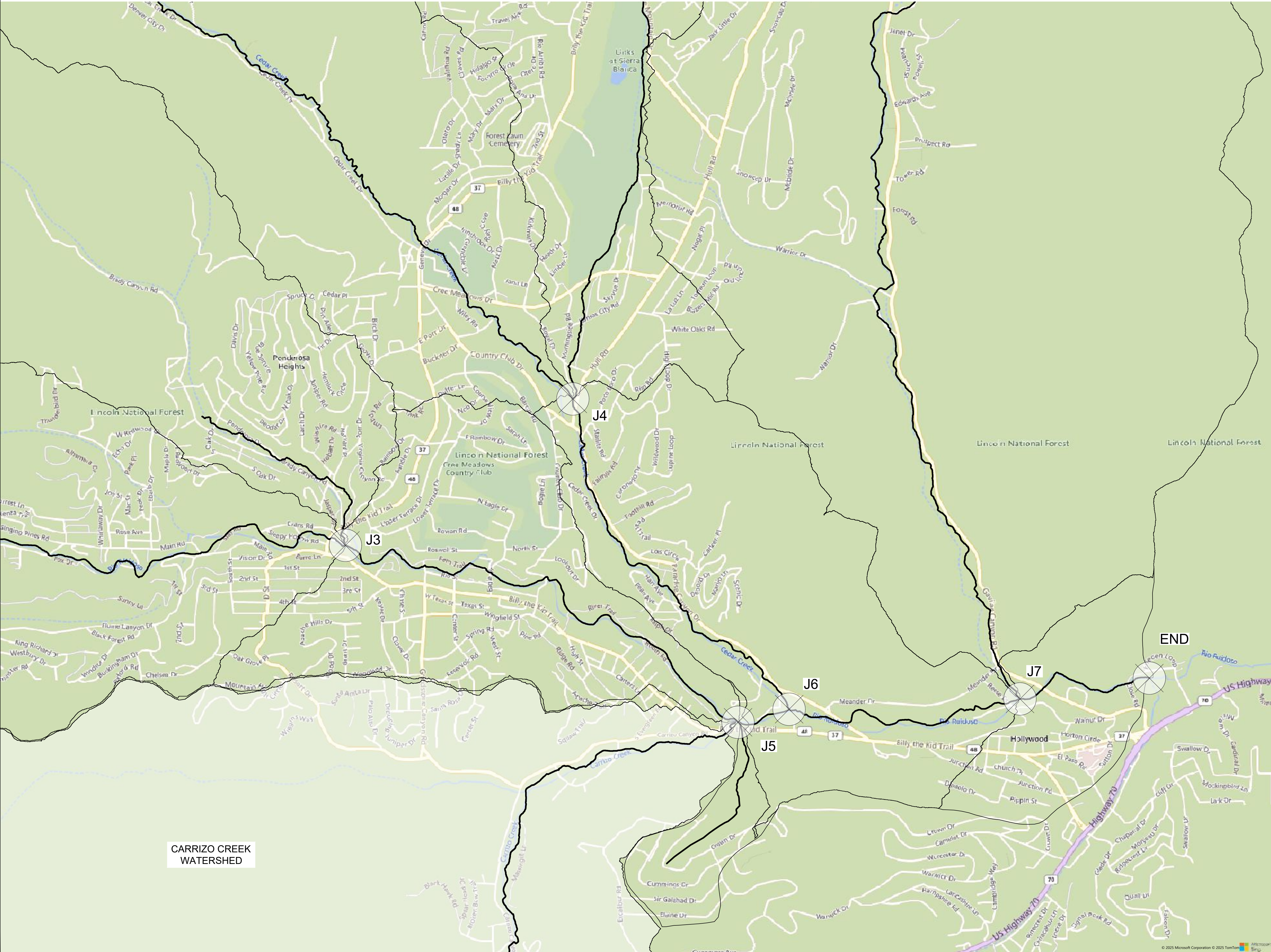
OVERALL VIEW

VILLAGE OF RUIDOSO
FLOOD ANALYSIS
RUIDOSO, NM



PROJ. NO: 2412-046-01
DESIGN: LBS
DRAWN: RWF
CHECK: LBS
APPR: LBS
DATE: 02-10-2025

Dwg Info: Q:\Projects\2024\12046_Village Of Ruidoso\01_Watershed-Based_Plan\300_DEPT_DOCS\312_Muni\Watershed-Modeling_HEC-HMS\Upper_Rio_Ruidoso\Tc_Calculations\CDRIVE_SNAPSHOTS\UPPER-RIO-TC-CALCS-(11012024)\Upper-Rio-Ruidoso-Tc.dwg
- Tab: SHEET 2 - Plotted: 2/10/2025 10:20 AM By: REMBRANDT FERNANDEZ

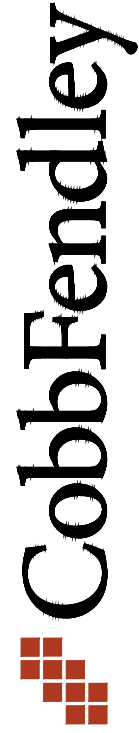


POINT	100 YR (cfs)	500 YR (cfs)
J1	3132.60	4784.10
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J4	8398.50	12287.30
J5	18021.50	26924.60
J6	26687.20	39620.70
J7	27264.30	40407.70
END	27248.00	40383.00

*DURATION OF 100 AND 500 YEAR EVENTS IS 24 HOURS.

POINT	2-YR 6 HOUR EVENT (cfs)
J1	518.90
J2	1562.10
J3	2986.20
J4	1410.30
J5	3102.20
J6	4561.60
J7	4737.60
END	4744.40

CARRIZO CREEK
WATERSHED



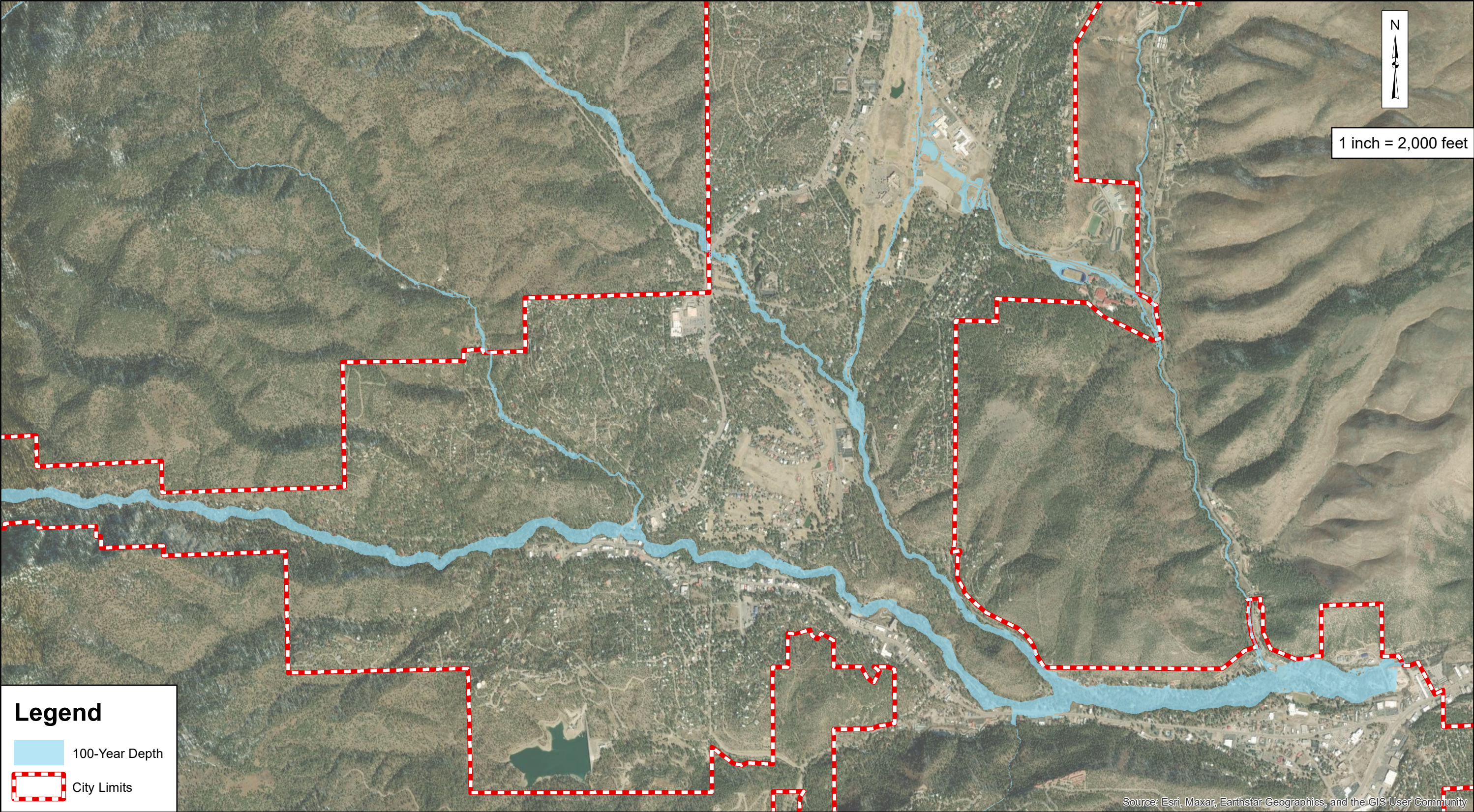
Cobb, Fendley & Associates, Inc.
3820 Academy Parkway North NE
Albuquerque, NM 87109
505.508.0786 | www.cobfen.com

STREET DETAIL VIEW

VILLAGE OF RUIDOSO
FLOOD ANALYSIS
RUIDOSO, NM



PROJ. NO: 2412-046-01
DESIGN: LBS
DRAWN: RWF
CHECK: LBS
APPR: LBS
DATE: 02-10-2025



Legend

 100-Year Depth

 City Limits

Source: Esri, Maxar, Earthstar Geographics, and the GIS User Community

 3820 Academy Parkway North NE Albuquerque, New Mexico 87109 Phone: 505.508.0786 www.cobbfendley.com	Village of Ruidoso Preliminary 100-year Floodplain	