

VILLAGE OF RUIDOSO

**AGENDA INDEX
REGULAR MEETING
AUGUST 11, 2026 AT 1:00 PM**

**313 Cree Meadows Dr. Ruidoso
NM,88345**

CALL TO ORDER

MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

Invocation

Pledge of Allegiance

Salute to the State Flag: "I Salute the Flag of the State of New Mexico, the Zia
Symbol of Perfect Friendship Among United Cultures."

ROLL CALL

APPROVAL OF AGENDA

CONSENT REGULAR ITEMS

1. Approval of Governing Body Minutes
July 14, 2026 - Regular Meeting
July 30, 2026 - Special Meeting
August 4, 2026 - Special Meeting
August 4, 2026 - Workshop Meeting
2. Approval of Request to Schedule a Public Hearing on September 8, 2026 to Appeal the Denial of a Variance by the Planning Commission Case PV-2026-09; 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345.
3. Approval of Request to Schedule a Public Hearing on September 8, 2026, for Adoption of Ordinance 2026-11, an Ordinance Amending the Village of Ruidoso Municipal Code of Ordinances, Chapter 54, Land Use; Article II, Land Development Code; Division 4 - Zoning Districts; Section 54-72 - Overlay Zones; Repealing Section 54-72(f)(6) (Overlay Zones).
4. Approval of Adoption of Resolution 2026-160, a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority for Refinancing of a HD77 Ferrara Ladder Truck.
5. Approval of First Amendment to Option and Lease Agreement between the Village of Ruidoso, a New Mexico Municipal Corporation ("Lessor"), and Cellco Partnership ("Lessee") to Expand the Leased Premises to Accommodate the Installation of an

Emergency Backup Generator and Related Improvements.

PUBLIC INPUT

MAYORAL REPORTS AND PRESENTATIONS

1. Presentation of New Employees and Promotions
2. Oath of Office for Deputy Clerk - Ashley Carothers
3. Update on Gavilan Canyon Road and Warrior Drive Culvert Project - Lincoln County and Wilson & Company
4. Presentation on the Upper Sudderth Revitalization Project - Gene Paulk, Senior Project Manager - Stantec
5. Update on Alto Lake Dam Alternative Analysis - Casey Robertson, AECOM

BOARD AND COMMISSION APPOINTMENTS

VILLAGE MANAGER REPORT

1. Village Manager's Report
2. Update on Elk Meadows Apartment Complex - Richard Ashton, AMD Development LLC
3. Update on 603 Mechem Drive Housing Project
4. Update on Clean and Lien Properties: 100 Nogal Place and 205/209 Spring Road

REPORTS FROM MUNICIPAL OFFICIALS

PUBLIC HEARINGS

1. Public Hearing for Consideration of Transfer of Ownership of Inter-Local Dispenser Type Liquor Licenses No. DIS-001010 with On Premise Consumption with Patio Service, and License No. DIS-000985 with On Premise Consumption and without Patio Service, for Cattle Baron Restaurants, INC., for operation of said licenses for d/b/a Cattle Baron Steak and Seafood Restaurant at 657 Sudderth Dr., Ruidoso, NM, and Farley's Food Fun & Pub at 1200 Mechem Dr., Ruidoso, NM.
2. Public Hearing for Consideration of a Restaurant A (Beer and Wine) Liquor License with On Premises Consumption Only with Patio Service #BLA-0000021197, for Roso's Ristorante, LLC for operation of said license at 522 Sudderth Dr., Ruidoso, NM.

REGULAR ITEMS

1. Discussion and Possible Action on Adoption of Resolution 2026-162, a Resolution Approving Submission of Completed Design Only Applications for Financial Assistance to the New Mexico Finance Authority Water Trust Board for Fiscal Year

2027.

2. Discussion and Possible Action on Agreement between the Village of Ruidoso and the New Mexico Department of Cultural Affairs, New Mexico State Library Division for the Reimbursement of Expenditures, Per the 2024 State General Obligation Bond Appropriation in the amount of \$45,988.33.

CLOSED SESSION

- Discussion of limited personnel matters. § 10-15-1.H.2, NMSA 1978.
- Discussion subject to the attorney-client privilege pertaining to threatened or pending litigation in which the Village of Ruidoso is or may become a participant. §10-15-1.H.7, NMSA 1978.
- Discussion of the purchase, acquisition, and/or disposal of real property and/or water rights by the Village of Ruidoso. § 10-15-1.H.8, NMSA 1978.

Any action taken as a result of the closed session will be brought back into open session.

ADJOURN

I certify that notice has been given in compliance with Sections 10-15-1 through 10-15-4 NMSA 1978 and 2026-01. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk if a summary or other type of accessible format is needed.

Posted August 6, 2026 4:30 p.m.

Yvonne Vigil, Village Clerk

I certify that notice has been given in compliance with 2026-01. If you are an individual with a disability who is in need of a reader, amplifier, qualified sign language interpreter, or any other form of auxiliary aid or service to attend or participate in the hearing or meeting, please contact the Village Clerk at least one week prior to the meeting or as soon as possible. Public documents, including the agenda and minutes, can be provided in various accessible formats. Please contact the Village Clerk if a summary or other type of accessible format is needed.

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 1.

To:

Presenter(s): Yvonne Vigil, Village Clerk

Meeting Date: August 11, 2026

Re: Approval of Governing Body Minutes
July 14, 2026 - Regular Meeting
July 30, 2026 - Special Meeting
August 4, 2026 - Special Meeting
August 4, 2026 - Workshop Meeting

Item Summary:

Approval of Governing Body Minutes
July 14, 2026 - Regular Meeting
July 30, 2026 - Special Meeting
August 4, 2026 - Special Meeting
August 4, 2026 - Workshop Meeting

Financial Impact:

None

Item Discussion:

Approval of Governing Body Minutes
July 14, 2026 - Regular Meeting
July 30, 2026 - Special Meeting
August 4, 2026 - Special Meeting
August 4, 2026 - Workshop Meeting

Recommendations:

To Approve Governing Body Minutes

ATTACHMENTS:

[Regular Council Meeting Minutes July 14, 2026.pdf](#)
[Special Meeting Minutes July 30, 2026.pdf](#)
[Special Meeting Minutes August 4, 2026.pdf](#)
[Workshop Meeting Minutes August 4, 2026.pdf](#)

VILLAGE OF RUIDOSO
VILLAGE OF RUIDOSO GOVERNING BODY REGULAR MEETING MINUTES
313 CREE MEADOWS DR. RUIDOSO
NM,88345
JULY 14, 2026
1:00 PM

CALL TO ORDER

Mayor Crawford, called the Regular Meeting of the Governing Body, Village of Ruidoso to order at 1:00 p.m. by calling for a Moment of Silence, the Pledge of Allegiance and Salute to the State Flag. Councilors Salas, Lutterman, Hooker, Cory, Sanchez and Brophy were recorded present in person. Municipal employees present were Ronald L. Sena, Village Manager; Heath Dobrovolny, Deputy Village Manager; Yvonne Vigil, Village Clerk; Levi Beaty, Public Works Director; Steven Minner, Police Chief; Eddie Ryan, Manager of Event and Strategic Partnerships; Matthew Baird, Parks and Recreation Director; Madison Schlotfeldt, Assistant Finance Director; Jason Janopoulos, Deputy Police Chief; Lee Baker, Airport Manager; Cade Hall, Fire Chief; Vyanca Vega, Project Manager; Cheryl Gerthe, Human Resource Manager; Eric Queller, Director of Emergency Management; Terry Yarborough, Water Production Manager; Joshua Long; Assistant Public Works Director; Michelle Gomez, Finance Director; Lara Price, Economic Development Director; Jerry Parsons, Solid Waste Manager; Johanna Quintana, Human Resource Supervisor; Dianne Staab, Library Manager; Mark Coker, Assistant Parks and Recreation Director; Robyn Bryant, Office Manager; Dick Cooke, Forestry Director; Britta Magnusson, Office Manager; Marisa Olvera, Library Youth Services Supervisor; Isaiah Spitty, Forestry Project Manager; Manuel Huber, Street Department Maintenance Technician; Jared Stumpff, Water Operator; Reno Vaca, Forestry and Fuel Technician; Chris Valdez, Street Department Maintenance Technician; Galo Moran, Parks and Recreation Maintenance Technician; Jesse Lucero, Water Distribution Maintenance Technician; Simon Gonzales, Water Distribution Maintenance Technician; Sophia Arora, Temporary GIS/Planner; Daniela Tello, Finance Intern; Braelle Antonio Human Resource Intern; Etan Gerthe, Water Resources Intern; Cole Vetter, Community Development Intern; Brylee Grubb, EOC Intern; Abygail Pulido, Library/Museum Intern; Cheyenne Marrufo, EOC Intern; and Alec Davis, Fire Department Lieutenant. There was no Legal Counsel Present. Employees present via Zoom were Anthony Montes, Community Center Manager; Isabel Martinez, Water Resource Manager; Robin Parks, Finance Specialist; Vera Wheeler, Capital Project Coordinator; Bernadeen Hererra, Convention Center Manager; Gina Corliss, Executive Administrative Assistant; Lisa Sanchez, Administrative Assistant; and Amber Word, Administrative Assistant.

MOMENT OF SILENCE/INVOCATION AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

ROLL CALL

APPROVAL OF AGENDA

Councilor Hooker moved to Approve the Agenda as Presented. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

CONSENT REGULAR ITEMS

- 1 Approval of Governing Body Minutes
June 9, 2026 - Regular Meeting
June 24, 2026 - Special Meeting
July 7, 2026 - Workshop Meeting
- 2 Approval of Request to Schedule a Public Hearing on August 11, 2026 for Consideration of Transfer of Ownership of Inter-Local Dispenser Type Liquor Licenses No. DIS-001010 with On Premise Consumption with Patio Service, and License No. DIS-000985 with On Premise Consumption and without Patio Service, for Cattle Baron Restaurants, INC., for operation of said licenses for d/b/a Cattle Baron Steak and Seafood Restaurant at 657 Sudderth Dr., Ruidoso, NM, and Farley's Food Fun & Pub at 1200 Mechem Dr., Ruidoso, NM.
- 3 Approval of Request to Schedule a Public Hearing on August 11, 2026 for Consideration of a Restaurant A (Beer and Wine) Liquor License with On Premises Consumption Only with Patio Service #BLA-0000021197, for Roso's Ristorante, LLC for operation of said license at 522 Sudderth Dr., Ruidoso, NM.
- 4 Approval of Adoption of Resolution 2026-152, a Resolution Approving an Agreement Setting Forth the Terms and Conditions of Active Membership in the Southeastern New Mexico Economic Development District/Council of Governments (COG).
- 5 Approval of Task Order #2026-002P-SMA-05 with Souder, Miller & Associates for Professional Engineering Services for the Wastewater Improvements Preliminary Engineering Report in the Amount of \$119,752.74 Including NMGRT.
- 6 Approval of Change Order No. 1 from Rymarc Construction Inc., for the Mechem Drive Additional Work at Modular Home Site and Cabins, Installing Asphalt Driveways, New Steps, Doors, and Concrete Curb, Utilizing NM GSD Statewide Price Agreement #30-00000-23-00070 in the Amount of \$189,101.03 Including NMGRT.
- 7 Approval of Multi-Award of RFP #2026-013P to Sedona Contracting, Inc., Highland Enterprises, Inc., J&H Services, Inc., Mesa Verde Enterprises, Inc., Crosstown Construction & Trucking, LLC., Morrow Enterprises, Inc., Summit Operations, Inc., and Constructors, Inc. for On Call Roadway and Drainage Work.
- 8 Approval of Award of RFP #2026-008P to King Industries Corporation for Debris Monitoring.
- 9 Approval of Multi-Award of RFP #2026-009P to Southwest Contracting & Associates, LLC., DRC Emergency Response, LLC., Highland Enterprises, Inc., Sedona Contracting, Inc., TFR Enterprises, Inc., MP Chavez Enterprises, Inc., and Summit Operations, Inc. for Debris Removal.

Councilor Cory moved to Approve the Consent Regular Items as presented.
Councilor Hooker seconded and the motion carried with a roll call vote of all ayes.

PUBLIC INPUT (LIMITED UP TO THE FIRST HOUR OF THE MEETING)

William Hall stated the following: There had been some major changes in the positive to the Short Term Rental ordinance; the purpose of the three strike system was to identify non-compliance; with the new system, complaints were resolved quickly; the new system provided feedback and accountability; Community Development was catching the non compliant rentals and sent letters; and would be good to list what projects are committed to our website.

Wylie Mead stated the following: He took over the bike shop at 1017 Mechem; he was at the meeting to introduce himself to the community; he was in Ruidoso to stay and support the community; and Ironman was a success and XTerra will bring a positive influence to the village.

Landon Lucero stated the following: The public safety conditions of the working class were an issue; all citizens had been affected by the fire, floods and close of the race track; it had been 30 days since the last ICE raid; the community is terrified to go shopping; the economy can only prosper if the public felt safe; immigrants were not the enemy, but working people of our community; he was concerned about the traffic cameras; other communities had injunctions against traffic cameras; and no one wanted to be surveilled.

Chris Randall stated the following; He was a parent and youth sports coach; he was upset to learn the fall soccer season had been cancelled; soccer was a growing program; the reason stated was a gap in participation, but the spring season had the largest participation; the children loved soccer; was not okay to take the season away from them; we needed to keep the kids active; he had been told that the fields were needed for football; and the issue needed to be solved.

Mabrey Johnson stated the following: She was upset over the cancellation of the fall soccer season; the fall season is best with the weather and grass; if one season had to be cancelled, the spring season would have been better; and the community should have been asked before soccer was cancelled.

Brenda Garcia stated the following: She was a parent and coach and loved the community; she had coached teams for her children; she and her husband volunteered in the community; she tried to speak to the director of parks and recreation about creating a youth sports advisory board; soccer was one of the only affordable option for the kids in the community; youth sport taught the kids discipline, responsibility and respect; and we needed a town that believed in the children.

Marissa Charlson stated the following: She was a lifelong resident and owned two businesses; her son had played soccer for many years; she was devastated to lose the fall soccer season; the village was falling short on the community children; should bring soccer to Ruidoso for high altitude training; and we need to do better by the kids.

MAYORAL REPORTS AND PRESENTATIONS

1 Presentation of New Employees and Promotions

Mayor Crawford recognized the following New Hires and Promotions:

New Hires:

- Chris Valdez- Streets Maintenance Tech- DOH 6/15/26
- Galo Moran- Parks & Rec Maintenance Tech- DOH 6/29/26
- Jesse Lucero- Water Distribution Maintenance Tech- DOH 6/29/26
- Michelle Gomez- Finance Director- DOH 6/29/26
- Lara Price- Economic Development Director- DOH 7/13/26
- Simon Gonzales – Water Distribution Maintenance Tech- DOH 7/13/26
- Sophia Arora- Temp-GIS/Planner – DOH 7/13/26

Promotions:

- Johanna Quintana- HR Supervisor- Effective 6/15/26
- Isaiah Spitty- Forestry Project Manager- Effective 6/15/26
- Marisa Olvera- Library Youth Services Supervisor- Effective 6/15/26
- Manuel Huber- Streets Maintenance Technician- Effective 6/29/26
- Jared Stumpff- Water Operator 2- Effective 6/1/26
- Reno Vaca -Forestry and Fuel Tech- Effective 7/13/26

Reclassification:

- Eric Queller - Director of Emergency Management - Effective 7/13/26

Interns:

- Daniela Tello- Finance – DOH 6/1/26
- Noah Marshall- Fire – DOH 6/1/26
- Braelle Antonio- HR- DOH 5/26/26
- Ethan Gerthe- Water Resources- DOH 5/18/26
- Cole Vetter- DOH- P&Z 6/8/26
- Brylee Grubb- EOC- DOH 6/15/26
- Abygail Pulido– Library/Museum- DOH 6/15/26
- Cheyenne Marrufo- EOC- DOH 3/12/26

2 Presentation of Employees and Department of the Quarter

Mayor Crawford Presented Employees and Department of Quarter 2 (April-June):

Administration: Andrew Sullens - IT Technician

Public Safety: Elaine Sanchez - Office Manager/1st Responder

Public Works/Infrastructure: Ezekiel Alvarez - Operator/Driver Supervisor

Community Services: Isaiah Spitty - Forestry Project Manager

Department of the Quarter 2 (April-June):

Parks and Recreation

3 Update on Ironman Event

Eddie Ryan stated the following: he sincerely thanked everyone who helped make

the IRONMAN 70.3 Ruidoso weekend an incredible success; hosting an event of that magnitude required months of planning, coordination, and teamwork, and it would not have been possible without the dedication and collaboration of Village staff, public safety agencies, volunteers, sponsors, local businesses, and community partners; he gave a special thank you to Mayor Lynn Crawford, the Village Council, Village Manager Ron Sena, Deputy Village Manager Heath Dobrovolsky, Eric Queller and the Emergency Management Team, Chief Steve Minner and the Ruidoso Police Department, Chief Cade Hall and the Ruidoso Fire Department, Matt Baird and the Parks and Recreation Department, Levi Beaty and his Public Works team, the Airport and Convention Center teams, the volunteers, and every Village employee and agency who played a role in delivering a safe, organized, and memorable event; Ruidoso proudly welcomed 1,018 athletes who competed in the IRONMAN 70.3 race and 432 athletes participated in the Sprint and 5150 races, along with thousands of family members, friends, and spectators from around the world; their visit generated a significant boost for our hotels, restaurants, retailers, and local businesses while showcasing Ruidoso on a national and international stage as a premier destination for outdoor recreation and endurance sports; and he expected to receive the final economic impact report soon, and he looked forward to sharing the results with the Mayor and Council as soon as they became available.

Beyond the economic impact, this event highlighted the resilience, hospitality, and spirit of our community. The professionalism, teamwork, and dedication displayed throughout the weekend created an exceptional experience for every athlete and visitor and demonstrated what Ruidoso can accomplish when we all work together.

On behalf of the Events Department, thank you once again to everyone who contributed your time, expertise, and commitment. The success of the IRONMAN 70.3 event reflects the strength of our community and our shared commitment to excellence. We look forward to building on this momentum by attracting more world-class events that strengthen our economy, support local businesses, and continue showcasing Ruidoso as one of the world's premier outdoor recreation destinations.

4 Update on Automated Traffic Enforcement System

Chief Minner presented a PowerPoint to Council on the Ruidoso Police Department Automated Speed Enforcement Program which included the following: Report was compiled from June 28, 2026 through July 11, 2026; east bound Junction had 501 violations with the average speed at 13.74 miles over the speed limit; west bound Junction had 627 violations with the average speed at 12.98 miles over the speed limit; North and Southbound Paradise Canyon had 1128 violations with the average speed at 13.30 miles over the speed limit; and 145 violations were rejected. Chief Minner presented pictures from the camera to Council.

VILLAGE MANAGER REPORT

- 1 Village Manager's Report
- 2 Recognition of the Housing Hero Award Presented to Mayor Lynn Crawford by the New Mexico Manufactured Housing Association.

Ronald Sena presented a Housing Hero Award to Mayor Crawford from the New Mexico Manufactured Housing Association.

3 Update on the Ruidoso Valley Chamber of Commerce Proposed Building Project - Deborah Douds and Leroy Smith

Deborah Douds, Executive Director of the Ruidoso Valley Chamber of Commerce provided a floor plan along with renderings of the building and stated the following: They were looking at a 40x60, 2400 square foot building to house the Chamber; Ruidoso Midtown Association would have an office in the building; were currently working out of First National Bank and it was not a big enough space for the Visitor's Center; signage would have to be figured out; a building at the entrance to Midtown would be a great spot for the Chamber; construction time was to be determined; the new building would exist along with the Farmer's Market; they would use existing parking and public restrooms; and the building would consist of four offices, a conference room, kitchenette, and public space for the Visitor's Center.

Councilor Salas stated more parking was needed at this property.

Ronald Sena stated this would have to go through all the steps with Planning and Zoning.

REPORTS FROM MUNICIPAL OFFICIALS

Councilor Salas stated the following: He would not be at next month's meeting; he was concerned about parks and recreation cancelling the soccer season; he attended the Council of Governments meeting and it was informative; and he thanked the citizens of Ruidoso.

Councilor Lutterman stated the following: Congratulated the Mayor on the housing award; thanks to Eddie and staff for everything they did to make Ironman a success; and it was a great weekend in the village and she looked forward to the next two years.

Councilor Brophy stated the following: He has gratitude for the village staff; Ironman and outdoor recreation was great for Ruidoso; Ironman staff was excited to be in Ruidoso; we were going the right direction to be a #1 outdoor destination; the businesses did well; he saw restaurants open and busy past 9 p.m.; and he thanked the business owners.

Councilor Hooker stated the following: A friend of his met an Ironman participant that was happy to be in Ruidoso and it made him change his perspective on the event; he loves being in Ruidoso and looked forward to moving together as a team.

Councilor Cory stated the following: Thanked Tim with RMA for help keeping the business open during Ironman; he gave thanks to Eddie for all his hard work; and Ironman turned out well.

Councilor Sanchez stated the following: Thanked village employees and volunteers for all they did for the Ironman event; and he thanked the public works department for keeping the infrastructure going.

PUBLIC HEARINGS

There were no Public Hearings.

REGULAR ITEMS

- 1 Discussion and Possible Action on Adoption of Resolution 2026-153, a Resolution Approving and Authorizing the Master Lease Agreement and Equipment Schedule No. 001 with Customers Commercial Finance, LLC Related to the Ferrara HD77 Ladder Truck/Quint.

Acquisition of one Ferrara HD77 Ladder Truck/Quint from 411 Equipment, LLC in the principal amount of \$1,622,595.00.

Chief Hall stated the following: The Village approved the acquisition of one Ferrara HD77 Ladder Truck/Quint from 411 Equipment, LLC in the principal amount of \$1,622,595.00; the Mayor was authorized to sign the Master Lease Agreement, including Equipment Schedule No. 001 and all related documents necessary to complete the financing and acquisition of the ladder truck; the Village Manager, Village Clerk, Finance Director, Chief Procurement Officer, Fire Chief, and other appropriate Village officials were authorized to sign, certify, file, or deliver any related documents needed to complete the transaction.

Councilor Hooker moved To Approve Adoption of Resolution 2026-153, a Resolution Approving and Authorizing the Master Lease Agreement and Equipment Schedule No. 001 with Customers Commercial Finance, LLC Related to the Ferrara HD77 Ladder Truck/Quint. Councilor Salas seconded and the motion carried with a roll call vote of all ayes.

- 2 Discussion and Possible Action on Agreements between the Village of Ruidoso and Sedona Contracting, Inc., Highland Enterprises, Inc., J&H Services, Inc., Mesa Verde Enterprises, Inc., Crosstown Construction & Trucking, LLC., Morrow Enterprises, Inc., Summit Operations, Inc., and Constructors, Inc. for On Call Roadway and Drainage Work Multi-Awarded through RFP #2026-013P.

Levi Beaty stated the following: The agreements were for on-call urgent and emergency roadway and drainage repairs; the work performed under the agreements would result in quick restoration of services for the Village; and the agreements would be able to cover a variety of incidents and damage to the road and drainage system.

Councilor Cory moved To Approve Agreements between the Village of Ruidoso and Sedona Contracting, Inc., Highland Enterprises, Inc., J&H Services, Inc., Mesa Verde Enterprises, Inc., Crosstown Construction & Trucking, LLC., Morrow Enterprises, Inc., Summit Operations, Inc., and Constructors, Inc. for On Call Roadway and Drainage Work Multi-Awarded through RFP #2026-013P. Councilor Sanchez seconded and the motion carried with a roll call vote of all ayes.

- 3 Discussion and Possible Action on Agreement between the Village of Ruidoso and King Industries Corporation for Debris Monitoring, Awarded through RFP #2026-008P.

Eric Queller stated the following: the pre-event agreement was with a qualified firm to provide disaster debris monitoring and management services to ensure that debris removal operations are efficient, effective, and eligible for FEMA Public Assistance grant funding; the agreement would depend on the number of disasters and did not guarantee an annual minimum; and the awarded disaster debris monitoring and management contractor should advise and support the Village during a disaster recovery effort and should be responsible for coordinating with and providing overall monitoring of the Village's debris removal contractors and for recommending efficiencies to improve and expedite recovery work.

Councilor Lutterman moved To Approve Agreement between the Village of Ruidoso and King Industries Corporation for Debris Monitoring, Awarded through RFP #2026-008P. Councilor Brophy seconded and the motion carried with a roll call vote of all ayes.

- 4 Discussion and Possible Action on Agreements between the Village of Ruidoso and Southwest Contracting & Associates, LLC., DRC Emergency Response, LLC., Highland Enterprises, Inc., Sedona Contracting, Inc., TFR Enterprises, Inc., MP Chavez Enterprises, Inc., and Summit Operations, Inc. for Debris Removal Multi-Awarded through RFP #2026-009P.

Eric Queller stated the agreements were for on-call support for the Village in the immediate response to and recovery from disaster events.

Councilor Cory moved To Approve Agreements between the Village of Ruidoso and Southwest Contracting & Associates, LLC., DRC Emergency Response, LLC., Highland Enterprises, Inc., Sedona Contracting, Inc., TFR Enterprises, Inc., MP Chavez Enterprises, Inc., and Summit Operations, Inc. for Debris Removal Multi-Awarded through RFP #2026-009P. Councilor Hooker seconded and the motion carried with a roll call vote of all ayes.

- 5 Discussion and Possible Action on Agreement between the Village of Ruidoso and Corporate Flight Management, Inc. d/b/a Contour Airlines, for Terminal Office Space at Sierra Blanca Regional Airport.

Lee Baker stated the following: The Airport had designated specific areas within the main terminal footprint in agreement with the Airline for the necessary space to conduct commercial air travel operations; and the space included dedicated office space for the Airline's site manager, ticket counter space for the public, x-ray and security screening area and a dedicated storage area for necessary maintenance parts for the Airline's aircraft.

Councilor Lutterman moved To Approve Agreement between the Village of Ruidoso and Corporate Flight Management, Inc. d/b/a Contour Airlines, for Terminal Office Space at Sierra Blanca Regional Airport. Councilor Sanchez seconded and the motion carried with a roll call vote of all ayes.

- 6 Discussion and Possible Action on Agreement between the Village of Ruidoso and the Humane Society of Lincoln County for the Safe and Humane Control of Animals

and the Protection of the Citizens of the Village of Ruidoso, in the Amount of \$95,000.00.

Abel Guzman, Executive Director of the Humane Society of Lincoln County stated the following: In the last fiscal year he had over 1,070 animals come into the Humane Society; numbers have gone down in ten years; the ordinance changes are helping with animal control; signup on their facebook page for free spay and neutering in Mescalero were online and open to Otero and Lincoln Counties; last fiscal year they adopted out 305 animals; 342 animals were transferred out; they had a ten percent euthanasia rate; through the Trap Neuter and Release (TNR) program 250 community cats were fixed; they did 380 in-house spay or neuters; and he appreciated the partnership with the Village.

Councilor Cory moved To Approve Agreement between the Village of Ruidoso and the Humane Society of Lincoln County for the Safe and Humane Control of Animals and the Protection of the Citizens of the Village of Ruidoso, in the Amount of \$95,000.00. Councilor Brophy seconded and the motion carried with a roll call vote of all ayes.

- 7 Discussion and Possible Action on Acknowledgment of Gordon Gray's Intention to Designate the Village of Ruidoso, a New Mexico Municipal Corporation, as a Fifty Percent (50%) Beneficiary of His Schwab IRA for the Purpose of Supporting Firefighting within the Village Limits.

Heath Dobrovolsky stated the following: Mr. Grey intended to designate fifty percent beneficiary of his Schwab IRA to support firefighting within the Village limits; the acknowledgment was intended solely to confirm the Village's understanding of the stated charitable intent; and nothing in the letter creates a contractual obligation, limits the ability of Mr. Gray to change the beneficiary designation, or constituted legal or tax advice.

Councilor Lutterman moved To Approve Acknowledgment of Gordon Gray's Intention to Designate the Village of Ruidoso, a New Mexico Municipal Corporation, as a Fifty Percent (50%) Beneficiary of His Schwab IRA for the Purpose of Supporting Firefighting within the Village Limits. Councilor Sanchez seconded and the motion carried with a roll call vote of all ayes.

- 8 Discussion and Possible Action on Adoption of Resolution 2026-150, a Resolution for Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation for the 2027 Cooperative (COOP) Agreement in the Amount of \$471,489.00.

Joshua Long stated the following: The Village of Ruidoso Street Department was asking for the commitment to the 2027 COOP Project Funding Agreement; the Street Department planned on using in-house equipment and labor and would utilize NMDOT 75% to purchase materials for the project; the project area included a portion of Sunny Slope Subdivision and White Mountain Estates; and the streets included: Sunny Slope, Sunny Slope Court, Slate Court, Marble, and Coal.

Councilor Lutterman moved To Approve Adoption of Resolution 2026-150, a

Resolution for Participation in Local Government Road Fund Program Administered by New Mexico Department of Transportation for the 2027 Cooperative (COOP) Agreement in the Amount of \$471,489.00. Councilor Hooker seconded and the motion carried with a roll call vote of all ayes.

- 9 Discussion and Possible Action on Adoption of Resolution 2026-151, A Resolution for Participation in the Local Government Road Fund Program Administered by the New Mexico Department of Transportation for the 2027 Municipal Arterial Program (MAP) Funding in the amount of \$368,331.00.

Joshua Long stated the following: The Village of Ruidoso Street Department was asking for the commitment to the 2027 MAP Project Funding Agreement; the Street Department planed on using in-house equipment and labor and would utilize NMDOT 75% to purchase materials for the project; and the project area included Lower Terrace, Upper Terrace, Terrace, Course View and a portion of Rainbow.

Councilor Lutterman moved To Approve Adoption of Resolution 2026-151, A Resolution for Participation in the Local Government Road Fund Program Administered by the New Mexico Department of Transportation for the 2027 Municipal Arterial Program (MAP) Funding in the amount of \$368,331.00. Councilor Brophy seconded and the motion carried with a roll call vote of all ayes.

CLOSED SESSION

Councilor Hooker made a motion to recess into Closed Session for:

- Discussion of limited personnel matters. § 10-15-1.H.2, NMSA 1978.
- Discussion subject to the attorney-client privilege pertaining to threatened or pending litigation in which the Village of Ruidoso is or may become a participant. §10-15-1.H.7, NMSA 1978.
- Discussion of the purchase, acquisition, and/or disposal of real property and/or water rights by the Village of Ruidoso. § 10-15-1.H.8, NMSA 1978.

Councilor Sanchez seconded and the motion carried with a roll call vote of all "ayes".

Mayor Crawford recessed the Regular Meeting and entered into Closed Session at 3:39 p.m.

Present in closed session were members of the Governing Body, Ronald L. Sena, Village Manager; Heath Dobrovoly, Deputy Village Manager; and Yvonne Vigil, Village Clerk.

Mayor Crawford adjourned the Closed Session and reconvened the Regular Meeting at 4:53 p.m.

Councilor Hooker moved to certify that matters discussed in the closed session were limited only to those specified in the motion for closure, Councilor Cory seconded and the motion carried with a roll call vote of all "ayes".

ADJOURN

-
Posted July 9, 2026 4:30 p.m.

-
Yvonne Vigil, Village Clerk

There being no further business to come before the Governing Body, Mayor Crawford adjourned the Regular Meeting at 4:54 p.m.

MINUTES ARE DRAFT UNTIL APPROVED:

Minutes were passed and approved on this 11th day of August, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

**VILLAGE OF RUIDOSO
VILLAGE OF RUIDOSO GOVERNING BODY SPECIAL MEETING MINUTES
313 CREE MEADOWS DR. RUIDOSO
NM,88345
JULY 30, 2026
9:00 AM**

NOTICE OF SPECIAL MEETING

CALL TO ORDER

Mayor Crawford called the Special Meeting of the Governing Body, Village of Ruidoso, to order at 10:00 a.m. by calling for a Moment of Silence and the Pledge of Allegiance/Salute to the State Flag. Councilors Lutterman, Hooker, Cory, Salas, and Sanchez were recorded present in person. Councilor Brophy was recorded absent. Municipal employees present in person were Ronald L. Sena, Village Manager; Heath Dobrovolsky, Deputy Village Manager; Yvonne Vigil, Village Clerk; Eddie Ryan, Manager of Events and Strategic Planning; Madison Schlotfeldt, Assistant Finance Director; Michelle Gomez, Finance Director; Roderick Kimbrell, Purchasing Agent; Christopher Camacho, Community Development Director; Isabel Martinez, Water Resource Manager; Christy Coker, Customer Service Manager; Matthew Baird, Parks and Recreation Director; Cade Hall, Fire Chief; Lara Price, Economic Development Director; Joshua Long, Assistant Public Works Director; Levi Beaty, Public Works Director; Vyanca Vega, Project Manager; Bernadeen Herrera, Convention Center Manager; Johanna Quintana, Human Resource Supervisor; Taylor Sralik, Human Resource Specialist; Michael Sralik, Safety Officer; Cole Vetter, Community Development Intern; Abygail Pulido, Library/Museum Intern; Sophia Arora, Community Development Intern; Daniela Tello, Finance Intern; Braelle Antonio, Human Resource Intern; Ethan Gerthe, Water Resource Intern; Noah Marshall, Fire Department Intern; and Steven Minner, Police Chief. Legal Counsel present for the Village of Ruidoso via Zoom was Darrell Mori. Employees present via Zoom were Dianne Staab, Library Manager; Vera Wheeler, Capital Projects Coordinator; Robyn Bryant, Office Manager; Gina Corliss, Executive Administrative Assistant; Lee Baker, Airport Manager; Dick Cooke, Forestry Director; Lisa Sanchez, Administrative Assistant II; Eric Queller, Director of Emergency Management; Terry Yarborough, Water Production Manager; and Robin Parks, Finance Specialist.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

ROLL CALL

AGENDA ITEMS

- 1 Presentation of Results of the 2026 Village of Ruidoso Summer Intern Program Group Project, "The Visitor Experience".

The 2026 Village of Ruidoso Summer Interns presented the results of their summer group project, "The Visitor Experience". As part of their internship, the group was challenged to evaluate one of the Village's most important priorities—tourism. The interns collaborated as a team to conduct research in the field, analyze their data,

and develop recommendations and they shared their findings with the Governing Body.

- 2 Discussion and Possible Action on Adoption of Resolution 2026-156, a Resolution Amending the Fiscal Year 2026 Budget (Quarter Ending June 30, 2026) for Certain Funds and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for the Approval Thereof.

Madison Schlotfeldt stated the following: Each quarter, the Finance department reviewed changes to the budget and submitted these changes to Council for approval; the areas reviewed were: revenues, personnel, operations, capital outlay, transfers in, transfers out, and cash for each fund; DFA required Council to pass a resolution for all budget increases, decreases, and transfers between funds; the revision encompassed all budget changes processed April 1, 2026 through June 30, 2026 (Quarter 4 of FY 2026); the DFA resolution report was due July 31, 2026; the Resolution would serve as the forth budget adjustment for FY 2026; the Internal Finance Committee reviewed and recommended the budget adjustment for approval on July 28, 2026; the report included: 1) DFA Resolution Report titled Schedule of Budget Adjustments, 2) Total Budget Adjustment by Fund, 3) Budget Recap by Fund and Department, and 4) Reconciliation of Budget to Cash for the General Fund.

Ms. Schlotfeldt review all budget adjustments with the Governing Body.

Councilor Cory moved To Approve Adoption of Resolution 2026-156, a Resolution Amending the Fiscal Year 2026 Budget (Quarter Ending June 30, 2026) for Certain Funds and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for the Approval Thereof. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

- 3 Discussion and Possible Action on Proposal from Rymarc Construction, Inc., for the Ruidoso Convention Center Men's/Women's Plumbing Repairs to Remove and Replace Iron Piping with PVC Piping, Utilizing NM GSD Statewide Price Agreement #30-00000-23-00070 in the Amount of \$263,597.30 Including NMGRT.

Bernadeen Herrera stated the Project would replace outdated iron piping in the Convention Center men's and women's restrooms with PVC piping as well as installation of updated tiling to the restrooms.

Madison Schlotfeldt stated the price agreement on the agenda was incorrect, and asked the Governing Body to correct the discrepancy while making the motion.

Councilor Lutterman moved To Approve Proposal from Rymarc Construction, Inc., for the Ruidoso Convention Center Men's/Women's Plumbing Repairs to Remove and Replace Iron Piping with PVC Piping, Utilizing CES Price Agreement #2026-03-G1113-ALL in the Amount of \$263,597.30 Including NMGRT. Councilor Sanchez seconded and the motion carried with a roll call vote of all ayes.

- 4 Discussion and Possible Action on Adoption of Resolution 2026-154, a Resolution for Commitment to the Lease-Purchase Agreement of a 2026 Caterpillar Skid Steer (Compact Track Loader) Utilizing Sourcewell Price Agreement #011723-CAT in the

Amount of \$144,500.00.

Joshua Long state the following: The department would utilize the skid steer and it's various attachments for street department smaller projects and smaller jobs in the yard, such as: cleaning bar ditches, loading trucks, moving and loading brush, moving and loading flood debris, unloading shipments at the yard, as well as patching street cuts, and moving culverts; and the skid steer would be a good addition to the street department.

Councilor Salas moved To Approve Adoption of Resolution 2026-154, a Resolution for Commitment to the Lease-Purchase Agreement of a 2026 Caterpillar Skid Steer (Compact Track Loader) Utilizing Sourcewell Price Agreement #011723-CAT in the Amount of \$144,500.00. Councilor Sanchez seconded and the motion carried with a roll call vote of all ayes.

- 5 Discussion and Possible Action on Adoption of Resolution 2026-155, a Resolution for Commitment to the Lease-Purchase Agreement of a 2026 Caterpillar Vibratory Compactor Roller Utilizing Sourcewell Price Agreement #011723-CAT in the amount of \$189,000.00.

Joshua Long stated the following: The Street Department would be replacing the 20 year old roller that had been declining mechanically over the last few years; the roller was highly utilized during paving projects and used for road maintenance work throughout the village; and the department would keep the old roller as a backup when needed.

Councilor Cory moved To Approve Adoption of Resolution 2026-155, a Resolution for Commitment to the Lease-Purchase Agreement of a 2026 Caterpillar Vibratory Compactor Roller Utilizing Sourcewell Price Agreement #011723-CAT in the amount of \$189,000.00. Councilor Sanchez seconded and the motion carried with a roll call vote of all ayes.

- 6 Discussion and Possible Action on Award of RFP #2027-001P to First Place Leasing, Inc. for Property Management Services.

Christy Coker stated the following: The purpose of the Request for Proposal (RFP) was to solicit sealed proposals to establish a contract through competitive negotiations for the procurement of Property Management Services for the Village of Ruidoso; the property Management firm would act as the exclusive leasing broker and agent for properties set forth in the RFP with the responsibilities, and terms and conditions set forth in the agreement; the ideal firm would have experience marketing, leasing, and maintaining single family, multi-unit, and commercial properties; the Village was conducting a single award RFP; It was anticipated that award under this RFP would result in a Professional Services Contract that would be for an initial term of one-year with the option to renew for up to three (3) additional one-year terms; two (2) Proposals were received to be evaluated: Berkshire Hathaway Horne Services Enchanted Lands Realtors and First Place Leasing, Inc; the committee discussed the responses of each evaluation criteria and references provided, then collectively scored the proposals; and the Evaluation Committee

recommended the award of RFP 2027-001P for Property Management Services to First Place Leasing, Inc.

Councilor Cory moved To Approve Award of RFP #2027-001P to First Place Leasing, Inc. for Property Management Services. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

7 Discussion and Possible Action on Agreement between the Village of Ruidoso and First Place Leasing, Inc., for Property Management Services Awarded through RFP #2027-001P.

Christy Coker stated the following: The property management firm would act as the exclusive leasing broker and agent for more than 30 single family homes owned by the Village of Ruidoso; and their services would include the following:

- Setting rent according to a replacement cost factor.
- Providing tenants with 24-hour emergency telephone contact numbers for emergency repair.
- Ordering repairs, services and maintenance on the various buildings, appurtenances and grounds as requested by the Village of Ruidoso.
- Quarterly inspection of properties, including management plans and recommendation for maintenance needed.
- Advertise properties for lease
- Screen and select tenants using the following tools: Credit application, income and employment verifications, personal and business reference checks, public notice checks for evictions, and personal (virtually or in person) interviews
- Prepare and execute lease agreements using only lease forms approved by the Village of Ruidoso
- Conduct a minimum of two exterior and interior inspections per year of the properties, providing a written report of major deficiencies with photos to the Village of Ruidoso.
- Determine and verify insurance requirements for tenants when appropriate.
- Re-key locks for new tenants when appropriate.
- Change electrical, gas, garbage, sewer & water billing as required between property occupancies based on each companies' policies.
- Acknowledge and comply with the provisions of the Uniform Owner Resident Relation Act of the State of New Mexico particularly concerning deposits.
- Vendor will collect a deposit from every tenant, and additional deposits required for properties allowing animals.
- Collect rent, fees, and late charges as needed. Deposits shall not be great than one month of rent.

Councilor Lutterman moved To Approve Agreement between the Village of Ruidoso and First Place Leasing, Inc., for Property Management Services Awarded through RFP #2027-001P. Councilor Cory seconded and the motion carried with a roll call vote of all ayes.

8 Discussion and Possible Action on Professional Services Agreement with the Ruidoso Midtown Association to Promote the Midtown District in the Village of Ruidoso in the Amount of \$46,000.00

Tim Duckworth, Executive Director of the Ruidoso Midtown Association stated the following: As part of the year-to-year, recurring Core Services in fulfillment of the roles, responsibilities and expectations identified in the Biannual Memorandum of Understanding (MOU) executed between Ruidoso Midtown Association, the Village of Ruidoso and the New Mexico MainStreet program (NMMS), the Ruidoso Midtown Association should provide unified management and coordination for the revitalization and economic development activities in the Midtown district of Ruidoso in accordance with the guidelines and expectations of the National Main Street Center and the New Mexico MainStreet Program.

Councilor Cory moved To Approve Professional Services Agreement with the Ruidoso Midtown Association to Promote the Midtown District in the Village of Ruidoso in the Amount of \$46,000.00. Councilor Hooker seconded and the motion carried with a roll call vote of all ayes.

- 9 Discussion and Possible Action on Adoption of Resolution 2026-157, a Resolution Providing for the Repeal of Resolution 2026-29, Adopted by the Governing Body on the 27th of April 2026.

Heath Dobrovolny stated The Village of Ruidoso found that the property located at 108 Fern Trl. Ruidoso, New Mexico was incorrectly identified.

Councilor Salas moved To Approve Adoption of Resolution 2026-157, a Resolution Providing for the Repeal of Resolution 2026-29, Adopted by the Governing Body on the 27th of April 2026. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

- 10 Discussion and Possible Action on Adoption of Resolution 2026-158, a Resolution Finding the Property Located at 108 Grindstone Canyon Road, Ruidoso, New Mexico, a Public Nuisance.

Heath Dobrovolny stated the property located at 108 Grindstone Canyon Road, Ruidoso, New Mexico was in violation of the Village of Ruidoso Code of Ordinances chapter 38-62 – property nuisances, chapter 38-81 – Dangerous Buildings, Order to remove; removal by village, and 38-90 to 98, Village abatement of Nuisance or other hazards.

Councilor Salas moved To Approve Adoption of Resolution 2026-158, a Resolution Finding the Property Located at 108 Grindstone Canyon Road, Ruidoso, New Mexico, a Public Nuisance. Councilor Hooker seconded and the motion carried with a roll call vote of all ayes.

- 11 Discussion and Possible Action on Adoption of Resolution 2026-159, a Resolution Providing for the Repeal of Resolution 2026-147, Adopted by the Governing Body on the 24th of June 2026 and Finding the Property Located at 662 Sudderth Drive, Ruidoso, New Mexico, a Public Nuisance.

Heath Dobrovolny stated the following: The Village of Ruidoso found that the property located at 640 Sudderth Drive, Ruidoso, New Mexico was incorrectly

identified; and the resolution provided for the repeal of the incorrect address and identified the correct address of 662 Sudderth Drive.

Councilor Salas moved To Approve Adoption of Resolution 2026-159, a Resolution Providing for the Repeal of Resolution 2026-147, Adopted by the Governing Body on the 24th of June 2026 and Finding the Property Located at 662 Sudderth Drive, Ruidoso, New Mexico, a Public Nuisance. Councilor Hooker seconded and the motion carried with a roll call vote of all ayes.

CLOSED SESSION

Councilor Hooker made a motion to recess into:

- Discussion of limited personnel matters. § 10-15-1.H.2, NMSA 1978.
- Discussion subject to the attorney-client privilege pertaining to threatened or pending litigation in which the Village of Ruidoso is or may become a participant. §10-15-1.H.7, NMSA 1978.
- Discussion of the purchase, acquisition, and/or disposal of real property and/or water rights by the Village of Ruidoso. § 10-15-1.H.8, NMSA 1978.

Councilor Salas seconded and the motion carried with a roll call vote of all "ayes".

Mayor Crawford recessed the Special Meeting and entered into Closed Session at 10:17 a.m.

Present in closed session were members of the Governing Body, Ronald L. Sena, Village Manager; Heath Dobrovolny, Deputy Village Manager; and Yvonne Vigil, Village Clerk.

Mayor Crawford adjourned the Closed Session and reconvened the Special Meeting at 11:52 a.m.

Councilor Hooker moved to certify that matters discussed in the closed session were limited only to those specified in the motion for closure, Councilor Salas seconded and the motion carried with a roll call vote of all "ayes".

ADJOURN

There being no further business to come before the Governing Body, Mayor Crawford adjourned the Special Meeting at 11:53 a.m.

MINUTES ARE DRAFT UNTIL APPROVED:

Minutes were passed and approved on this 11th day of August, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

**VILLAGE OF RUIDOSO
VILLAGE OF RUIDOSO GOVERNING BODY SPECIAL MEETING MINUTES
313 CREE MEADOWS DR. RUIDOSO
NM,88345
AUGUST 4, 2026
7:30 AM**

NOTICE OF SPECIAL MEETING

CALL TO ORDER

Mayor Crawford called the Special Meeting of the Governing Body, Village of Ruidoso, to order at 7:30 a.m. by calling for a Moment of Silence and the Pledge of Allegiance/Salute to the State Flag. Councilors Lutterman, Hooker, Cory, Salas, Sanchez, and Brophy were recorded present in person. Municipal employees present in person were Ronald L. Sena, Village Manager; Heath Dobrovolsky, Deputy Village Manager; Yvonne Vigil, Village Clerk; Eddie Ryan, Manager of Events and Strategic Planning; Madison Schlotfeldt, Assistant Finance Director; Michelle Gomez, Finance Director; Matthew Baird, Parks and Recreation Director; Lara Price, Economic Development Director; Levi Beaty, Public Works Director; and Lee Baker, Airport Manager. Legal Counsel present for the Village of Ruidoso via Zoom was Darrell Mori. Employees present via Zoom were Terry Yarborough, Water Production Manager; and Anthony Montes, Community Center Director.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

ROLL CALL

AGENDA ITEMS

- 1 Discussion and Possible Action on Adoption of Resolution 2026-161, a Resolution Approving the Final Quarter Financial Report for Fiscal Year Ending June 30, 2026 and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for the Approval Thereof.

Madison Schlotfeldt stated the following: Each quarter, the Finance Department completed the DFA Quarterly Report; the report encompassed all budget adjustments processed during the quarter and reports balances for revenues, expenditures, and net transfers by fund type; in addition, there was a reconciliation of year-to-date transactions to cash balances for each fund; each report was due the last day of the subsequent month after the quarter end; the Department of Finance and Administration (DFA) required Council to pass a resolution approving the Fourth Quarter Report of a fiscal year.

Ms. Schlotfeldt presented the DFA Report for the quarter ending June 30, 2026 (Quarter 4; April 1, 2026 through June 30, 2026); and stated the following: The report was due to DFA by July 31, 2026; the financial report had been submitted to DFA and was pending approval based on Council review; and the Village was able to present positive ending cash balances in all of its funds.

Councilor Cory moved To Approve Resolution 2026-161, a Resolution Approving the Final Quarter Financial Report for Fiscal Year Ending June 30, 2026 and Application to the Local Government Division (LGD) of the New Mexico Department of Finance and Administration (DFA) for the Approval Thereof. Councilor Lutterman seconded and the motion carried with a roll call vote of all ayes.

ADJOURN

There being no further business to come before the Governing Body, Mayor Crawford adjourned the Special Meeting at 7:35 a.m.

MINUTES ARE DRAFT UNTIL APPROVED:

Minutes were passed and approved on this 11th day of August, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

VILLAGE OF RUIDOSO
VILLAGE OF RUIDOSO GOVERNING BODY WORKSHOP MEETING MINUTES
313 CREE MEADOWS DR. RUIDOSO
NM,88345
AUGUST 4, 2026
8:00 AM

NOTICE OF WORKSHOP MEETING

CALL TO ORDER

Mayor Crawford called the Workshop Meeting of the Governing Body, Village of Ruidoso to order at 8:00 a.m. Councilors Cory, Salas, Sanchez, Hooker, Lutterman, and Brophy were recorded present in person. Municipal employees present in person were Ronald L. Sena, Village Manager; Heath Dobrovolny, Deputy Village Manager; Yvonne Vigil, Village Clerk; Steven Minner, Police Chief; Joshua Long, Assistant Public Works Director; Eddie Ryan, Manager of Events and Strategic Partnerships; Vyanca Vega, Capital Projects Coordinator; Lee Baker, Airport Manager; Madison Schlotfeldt, Assistant Finance Director; Cade Hall, Fire Chief; Matthew Baird, Parks and Recreation Director; Michelle Gomez, Finance Director; Lara Price, Economic Development Director; Levi Beaty, Public Works Director; and Tillman Freeman, Police Admin Lieutenant. Municipal employees present via Zoom were Dianne Staab, Library Manager; Robyn Bryant, Office Manager; Gina Corliss, Executive Administrative Assistant; Isabel Martinez, Water Resource Manager; Dick Cooke, Forestry Director; Frank Luna, Water Distribution/Sewer Collection Manager; and Robin Parks, Finance Specialist. Village of Ruidoso Legal Counsel present via Zoom was Darrell Mori.

MOMENT OF SILENCE AND PLEDGE OF ALLEGIANCE/SALUTE TO THE STATE FLAG

ROLL CALL

AGENDA ITEMS

- 1 Discussion on Adoption of Resolution 2026-160, a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority for Refinancing of a HD77 Ferrara Ladder Truck.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the August 11, 2026 Regular Council Meeting.

- 2 Discussion on First Amendment to Option and Lease Agreement between the Village of Ruidoso, a New Mexico Municipal Corporation ("Lessor"), and Celco Partnership ("Lessee") to Expand the Leased Premises to Accommodate the Installation of an Emergency Backup Generator and Related Improvements.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Consent Item for the August 11, 2026 Regular

Council Meeting.

- 3 Discussion on Restriction of Vehicle Access on the Portion of the Aircraft Apron/Ramp Adjacent to the Terminal Building.

After brief discussion, it was the general consensus of the Village of Ruidoso Governing Body to list this item as a Regular Item for the August 11, 2026 Regular Council Meeting.

- 4 Discussion on Verdevelopment Ltd Co. (d/b/a Jacks Venues) Annual Liquor License #LIQ2025-3, \$250.00 Renewal Fee and Failure to Pay.

Yvonne Vigil stated the following: Invoices for the annual renewal of liquor licenses for establishments within the Village of Ruidoso were mailed in May; second notices to establishments that had not made payment were sent by certified mail on July 21, 2026 stating the customer had seven days to make payment; the clerk's office made several attempts to make contact with Verdevelopment Ltd Co. (d/b/a Jacks Venues) through mail and phone calls; and Village of Ruidoso Code of Ordinances Sec. 10-7. Failure to pay license fee states the following: Failure of any person holding a retailer's, dispenser's, club or restaurant license to pay the license tax required under this chapter on the date and in the manner imposed by this chapter shall be subject to appropriate action by the council as provided in NMSA 1978, § 7-24-3, relating to the closing of establishments.

Ms. Vigil stated NMSA 1978, § 7-24-3. [Payment of municipal or county tax required; closing establishment.] stated the following in regard to municipalities: This act shall not be construed as permitting any retailer, dispenser or club to operate in any municipality without having paid the municipality the license tax according to the provisions of the ordinance or resolution imposing the same; and any police officer of any municipality, upon the written order of the city council or duly entered, shall forthwith close up the place of business of any retailer, dispenser or club who has not paid or tendered the municipal license tax according to the terms of the ordinance imposing the same.

Ms. Vigil further stated the business in question had come in the day before the meeting and paid their license fee and no further action was required.

- 5 Discussion on Anaheim Jacks LLC (d/b/a Anaheim Jacks), Annual Liquor License #LIQ7, \$250.00 Renewal Fee and Failure to Pay.

Yvonne Vigil stated the following: Invoices for the annual renewal of liquor licenses for establishments within the Village of Ruidoso were mailed in May; second notices to establishments that had not made payment were sent by certified mail on July 21, 2026 stating the customer had seven days to make payment; the clerk's office made several attempts to make contact with Anaheim Jacks LLC. (d/b/a Anaheim Jacks) through mail and phone calls; and Village of Ruidoso Code of Ordinances Sec. 10-7. Failure to pay license fee states the following: Failure of any person holding a retailer's, dispenser's, club or restaurant license to pay the license tax required under this chapter on the date and in the manner imposed by this chapter shall be subject to appropriate action by the council as provided in NMSA 1978, § 7-24-3, relating to

the closing of establishments.

Ms. Vigil stated NMSA 1978, § 7-24-3. [Payment of municipal or county tax required; closing establishment.] stated the following in regard to municipalities:
This act shall not be construed as permitting any retailer, dispenser or club to operate in any municipality without having paid the municipality the license tax according to the provisions of the ordinance or resolution imposing the same; and any police officer of any municipality, upon the written order of the city council or duly entered, shall forthwith close up the place of business of any retailer, dispenser or club who has not paid or tendered the municipal license tax according to the terms of the ordinance imposing the same.

Ms. Vigil further stated the business in question had come in the day before the meeting and paid their license fee and no further action was required.

ADJOURN

There being no further business to come before the Governing Body, Mayor Crawford adjourned the workshop meeting at 8:53 a.m.

MINUTES ARE DRAFT UNTIL APPROVED ON:

Passed and approved on this 11th day of August, 2026.

APPROVED:

Lynn D. Crawford, Mayor

ATTEST:

Yvonne Vigil, Village Clerk

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 2.

To:

Presenter(s): Chrysanti Jones, Short Term Rental Administrator

Meeting Date: August 11, 2026

Re: Approval of Request to Schedule a Public Hearing on September 8, 2026 to Appeal the Denial of a Variance by the Planning Commission Case PV-2026-09; 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345.

Item Summary:

Approval of Request to Schedule a Public Hearing on September 8, 2026 to Appeal the Denial of a Variance by the Planning Commission Case PV-2026-09; 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345.

Financial Impact:

None

Item Discussion:

Any aggrieved person or any officer, department, board or bureau of the village affected by a decision of the planning commission may appeal to the council by filing a notice of appeal with the planning administrator. The Council shall vote to schedule the public hearing on an upcoming Village Council meeting agenda.

Recommendations:

To Approve Request to Schedule a Public Hearing on September 8, 2026 to Appeal the Denial of a Variance by the Planning Commission Case PV-2026-09; 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345.

ATTACHMENTS:

[Planning Commission 07.07.26 Minutes.pdf](#)
[PV2026-09 Case Study 177 Juniper.pdf](#)
[PV-2026-09 AYE LETTER 07.20.26.pdf](#)
[Jim Dailey appeal request.png](#)

VILLAGE OF RUIDOSO PLANNING COMMISSION
REGULAR MEETING MINUTES
Tuesday, July 7, 2026

CALL TO ORDER AND ROLL CALL:

Chairman Rigsby called the regular meeting to order at 2:00 PM. Commissioners Hall, Rigsby, Byars, Kelly, and Eby were present. Commissioner Michelena was present via ZOOM. Commissioner Baugh was recorded as absent. The Village staff present were Chris Camacho – Community Development Director, Heath Dobrovolsky – Deputy Village Manager, Chrysanti Jones – Short-Term Rental Administrator, Ron Sena- Village Manager, Jessica Janoupoulos – Administrative Assistant, and Cole Vetter – Planning and Zoning Intern. Jessica Nixon – Village Attorney, was present via ZOOM.

DECLARATIONS OF CONFLICT OF INTEREST:

Commissioner Kelly recused herself from Agenda item A.

CERTIFICATION OF COMPLIANCE WITH RESOLUTION 2026-01:

Director Camacho certified that the notice of the meeting was posted in accordance with Resolution 2026-01 and section 54-93 of the Village Municipal Code.

APPROVAL OF AGENDA:

Commissioner Byars made a motion to approve the agenda, seconded by Commissioner Eby. Mrs. Chrysanti Jones called roll to record votes:

Commissioner Hall: Aye
Commissioner Michelena: Aye
Commissioner Rigsby: Aye
Commissioner Byars: Aye
Commissioner Kelly: Aye
Commissioner Eby: Aye
Motion carried with all Ayes.

APPROVAL OF MINUTES:

Commissioner Hall made a motion to approve the minutes of the Regular Meeting for May 5, 2026, seconded by Commissioner Byars.

Mrs. Jones called roll to record votes:

Commissioner Hall: Aye
Commissioner Michelena: Aye
Commissioner Rigsby: Aye
Commissioner Byars: Aye
Commissioner Kelly: Aye
Commissioner Eby: Aye
Motion carried with all Ayes.

PUBLIC INPUT: (Limited to items not on Public Hearing Agenda and up to 3 minutes per speaker.)

No Public Input was stated.

QUASI-JUDICIAL PUBLIC HEARING (*all parties with standing shall have an opportunity for cross-examination.*)

- a) **Variance Approval Case #PV2026-05** – Timothy Borrer is requesting Variance approval to encroach into the front, back, and side setbacks for the placement of a home on property zoned R-1 Single-Family Residential District located at 131 Brady Canyon Drive, Lot 7, Block 2, of the Glen Grove Subdivision, Ruidoso, New Mexico, 88345.

Commissioner Kelly recused herself from this case hearing. Applicant failed to appear and case #PV2026-05 was tabled.

Commissioner Byars made a motion to **TABLE** case #PV-2026-05, seconded by Commissioner Hall.

Mrs. Jones called roll to record votes:

Commissioner Hall: Aye

Commissioner Michelena: Aye

Commissioner Rigsby: Aye

Commissioner Byars: Aye

Commissioner Eby: Aye

Motion carried with all Ayes.

- b) **Variance Approval Case #PV2026-09** – Jim Dailey is requesting Variance approval to encroach into the corner side setback for the placement of a carport on property zoned M-1 Low-Density Mobile Home District located at 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345.

Applicant Mr. Jim Dailey was sworn in, as well as guest Mr. David Tetreault. Mr. Dailey described the carport addition and stated that it would protect vehicles on the property from sun damage, falling tree branches, and falling pine needles. The applicant explained that several of his neighbors have carports and garages on the property lines, and presented images and addresses of those structures. The applicant introduced Mr. David Tetreault as a former employee of the Village of Ruidoso and his immediate neighbor. Mr. Tetreault stated that he and four other neighbors have no objections to the requested addition. Director Chris Camacho stated the staff recommendation that the case be denied due to lack of extraordinary hardship. Chairman Rigsby explained to the applicant the meaning of variance and extraordinary hardship. Commissioner Hall explained that variances are decided on a lot-by-lot basis and that the presented images of neighbor lots are not sufficient evidence for a Variance Approval. Chairman Rigsby questioned the applicant about the possibility of placing the carport on the other sides of the residence. The applicant stated that there is a deck and multiple trees along the west side of the residence. Chairman Rigsby questioned the applicant about the existence of a steep slope on the west side of the residence, and the applicant responded that there are rocks and steps across that side of the house. Mr. Tetreault stated that his guess is that the slope is about seven feet, as well as stating the existence of a drainage ditch along

that side of the residence. Commissioner Eby noted that setting a precedent for the approval of this case would reduce the average setback requirements for the M-1 zoning district.

Chairman Rigsby stated for the record that his reason for denial was that no perceivable hardship was found, the availability of an alternative location for the carport, and concern that approval could establish a precedent for setback variances that may permit additional nonconforming structures within the M-1 zoning district.

Commissioner Hall motioned, based upon the foregoing findings of fact per 54-69, 54-98, 54-124, and 54-128 of the Village Municipal Code, to **APPROVE** the Variance Approval request for Case #PV-2026-09. Commissioner Byars seconded the motion.

Mrs. Jones called roll to record votes:

Commissioner Hall: Nay

Commissioner Michelena: Nay

Commissioner Rigsby: Nay

Commissioner Byars: Aye

Commissioner Kelly: Nay

Commissioner Eby: Nay

Motion does not carry with five Nays and one Aye.

- c) **Conditional Use Case #CU2026-07** – Kyndra Hiles is requesting Conditional Use permit approval for an Accessory Dwelling Structure on property zoned R-1 Single-Family Residential District located at 126 Course View Drive, Lot 1, Block 3 of the Cree Meadows Country Club Subdivision, Ruidoso, New Mexico, 88345.

Applicant Ms. Kyndra Hiles was sworn in, as well as guest Mr. Charles Vega. Ms. Hiles read the letter submitted to the Planning Commission and explained that the home will provide a safe permanent residence for her family and allow her and her family to establish a long-term residence in the Village of Ruidoso. The applicant explained her and Mr. Vegas' history of public service. Director Camacho explained that calls were received noting public satisfaction with the requested structure. Director Camacho stated the staff recommendation of approval of the accessory dwelling structure, due to compliance with applicable Village Code. Commissioner Hall questioned whether the applicant is currently living on the property, explaining that this is a requirement for approval of a conditional use permit. The applicant responded in the affirmative. Chairman Rigsby questioned whether the current place of residence on the property would become a long-term rental. The applicant responded in the negative.

Commissioner Hall motioned, based upon the foregoing findings of fact per 54-69, 54-85, 54-97 of the Village Municipal Code, to **APPROVE** the Conditional Use permit for Case #CU-2026-07. Commissioner Kelly seconded the motion.

Mrs. Jones called roll to record votes:

Commissioner Hall: Aye

Commissioner Michelena: Aye

Commissioner Rigsby: Aye

Commissioner Byars: Aye

Commissioner Kelly: Aye

Commissioner Eby: Aye

Motion carried with all Ayes.

NEW BUSINESS:

- a) Discussion concerning the language of the M-1 zoning district's additional requirements for front setbacks, found on pages 42-43, Sec 54-69 (f) footnote3, of the Ruidoso Chapter 54 Land Use and Zoning Regulations adopted January 14, 2025.

Director Camacho explained the requirement for front setbacks in the M-1 zoning district to be made from an average of all existing setbacks within one side of the street between intersections. Director Camacho stated the staff recommendations for potential actions: to recommend to the council to amend the language, remove the floating determination for setbacks, or take no action. Director Camacho noted that in practice, the setbacks have been judged by a standardized setback instead of variable setbacks. Commissioner Hall questioned whether variable setbacks would create a variety of different setbacks on each street. Director Camacho responded in the affirmative, due to the existence of many nonconforming structures. Commissioner Hall stated that he prefers a standardized setback. Chairman Rigsby stated that he prefers to recommend to council to remove the footnote. The commissioners stated a desire to amend 20 feet to 15 feet for setbacks in the M-1 zoning district to match setback regulations for R-1 and to standardize setback regulations.

Commissioner Hall motioned, to **RECOMMEND** to Council to **REMOVE** (f) footnote3 on pages 42-43, Sec 54-69 of the Ruidoso Chapter 54 Land Use and Zoning Regulations adopted January 14, 2025. Commissioner Byars seconded the motion.

Mrs. Jones called roll to record votes:

Commissioner Hall: Aye

Commissioner Michelena: Aye

Commissioner Rigsby: Aye

Commissioner Byars: Aye

Commissioner Kelly: Aye

Commissioner Eby: Aye

Motion carried with all Ayes.

Commissioner Hall motioned, to **RECOMMEND** to Council to **AMEND** the language of the M-1 zoning district's additional requirements for front setbacks, found on pages 42-43, Sec 54-69, to read 15 feet instead of 20 feet. Chairman Rigsby seconded the motion. (This action is void due to the Open Meetings Act requirements. This item will be rescheduled for a future Planning Commission Agenda.)

Mrs. Jones called roll to record votes:

Commissioner Hall: Aye

Commissioner Michelena: Aye

Commissioner Rigsby: Aye

Commissioner Byars: Aye

Commissioner Kelly: Aye

Commissioner Eby: Aye

Motion carried with all Ayes.

- b) Discussion concerning the language regarding the 25% maximum expansion of the ground or floor area of a legally nonconforming use found on page 138, Sec 54-127 (i) of the Ruidoso Chapter 54 Land Use and Zoning Regulations adopted January 14, 2025.

Director Camacho explained the question regarding whether the 25% maximum expansion is calculated from the entirety of the nonconforming structure or only from the nonconforming area within the structure. Chairman Rigsby noted his preference that any addition within the nonconforming area should be brought before the Planning Commission. The commissioners agreed that additional non-conforming structures added to the pre-existing non-conforming properties should not be automatically allowed.

Commissioner Byars motioned, to **RECOMMEND** to Council to **REMOVE** the language regarding the 25% maximum expansion of the ground or floor area of a legally nonconforming use found on page 138, Sec 54-127 (i) of the Ruidoso Chapter 54 Land Use and Zoning Regulations adopted January 14, 2025. Commissioner Kelly seconded the motion.

Mrs. Jones called roll to record votes:

Commissioner Hall: Aye

Commissioner Michelena: Aye

Commissioner Rigsby: Aye

Commissioner Byars: Aye

Commissioner Kelly: Aye

Commissioner Eby: Aye

Motion carried with all Ayes.

COMMUNITY DEVELOPMENT REPORT:

Director Camacho updated the Commissioners on the status of the MyGov permit system transition and Chairman Rigsby stated his preference that the department add ordinance violation reporting capabilities to the MyGov system. Director Camacho updated the Commissioners on the status of the 911 Readdressing project, explaining that weekly meetings are progressing with Datamark and that the Village is looking to become fully compliant with 911 messaging requirements, with the goal of fully implementing the plan by fall 2026. Director Camacho updated the Commissioners on the status of code enforcement, stating that the Village is working to implement code enforcement of blighted properties through specific projects, visiting reported blighted properties, and submitting red tags for unpermitted projects. Director Camacho updated the commissioners on the status of the blighted property on Cree Meadows Drive and explained that the property owners have provided proof demonstrating that they are proceeding with addressing the issues present on the blighted property.

Mrs. Chrysanti Jones updated the Commissioners on the status of unlicensed short-term rental properties. Mrs. Jones stated that her department has mailed over one hundred letters to unlicensed short-term rental properties and has worked to license numerous properties from these letters. Mrs. Jones stated that the department is working to create a dashboard to see the progress of unlicensed and licensed short-term rental properties, contracted with Deckard Rentalscape.

An update on 603 Mechem was given. Chairman Rigsby asked for an updated timeline and Mr. Dobrovolny stated that he hopes to have it completed before the start of the academic school year.

COMMISSIONER’S COMMENTS:

The Commissioners questioned whether they could rule on CASE #PV-2026-05. In addition, the Commissioners questioned whether they should rule on CASE #PV-2026-05, and Chairman Rigsby stated that it would be unfair to the applicant since the applicant is not present to answer commissioner questions. Village Attorney Jessica Nixon stated that the Commission is within their rights to make a motion and vote as long as it is in compliance with Resolution 2026-01. The Commissioners decided that CASE #PV2026-05 will remain tabled.

ADJOURNMENT:

With no further business for the Commission to consider, the meeting was adjourned at 3:34 PM.

MINUTES ARE DRAFT UNTIL APPROVED AT THE NEXT REGULAR MEETING.

Passed and approved this ____ day of _____, 2026.

APPROVED: _____
Jacob Rigsby, Chairman

ATTEST: _____
Christopher Camacho, Director of Community Development



Planning Commission

Village Hall – 313 Cree Meadows Drive, Ruidoso, New Mexico 88345

Case Report – Variance Approval #PV-2026-09

Subject Property: 177 Juniper Road
Zoning: M-1 Low-Density Mobile Home District
Property Size (Approx.): 8,088.00 sq. ft. (0.19 acres)
Property Dimensions (Approx.): Width: 70'
Length: 106'

Legal Description: Lot 11, Block 14, Unit II
Subdivision: Ponderosa Heights
Applicant: Jim Dailey
Hearing Date: June 2, 2026

Applicable Sections of Village Code:

- Sec. 54-69. – Residential Districts.
- Sec. 54-124 – Setback and Height Encroachments, Limitations and Exceptions.
- Sec. 54- 128. – Miscellaneous Performance Requirements.
- Sec. 54-98. - Variances.

REQUEST: Jim Dailey is requesting Variance approval to encroach into the corner side setback for the placement of a carport on property zoned M-1 Low-Density Mobile Home District located at 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345.

I. DOCUMENTATION – Applicant Letter of Request:

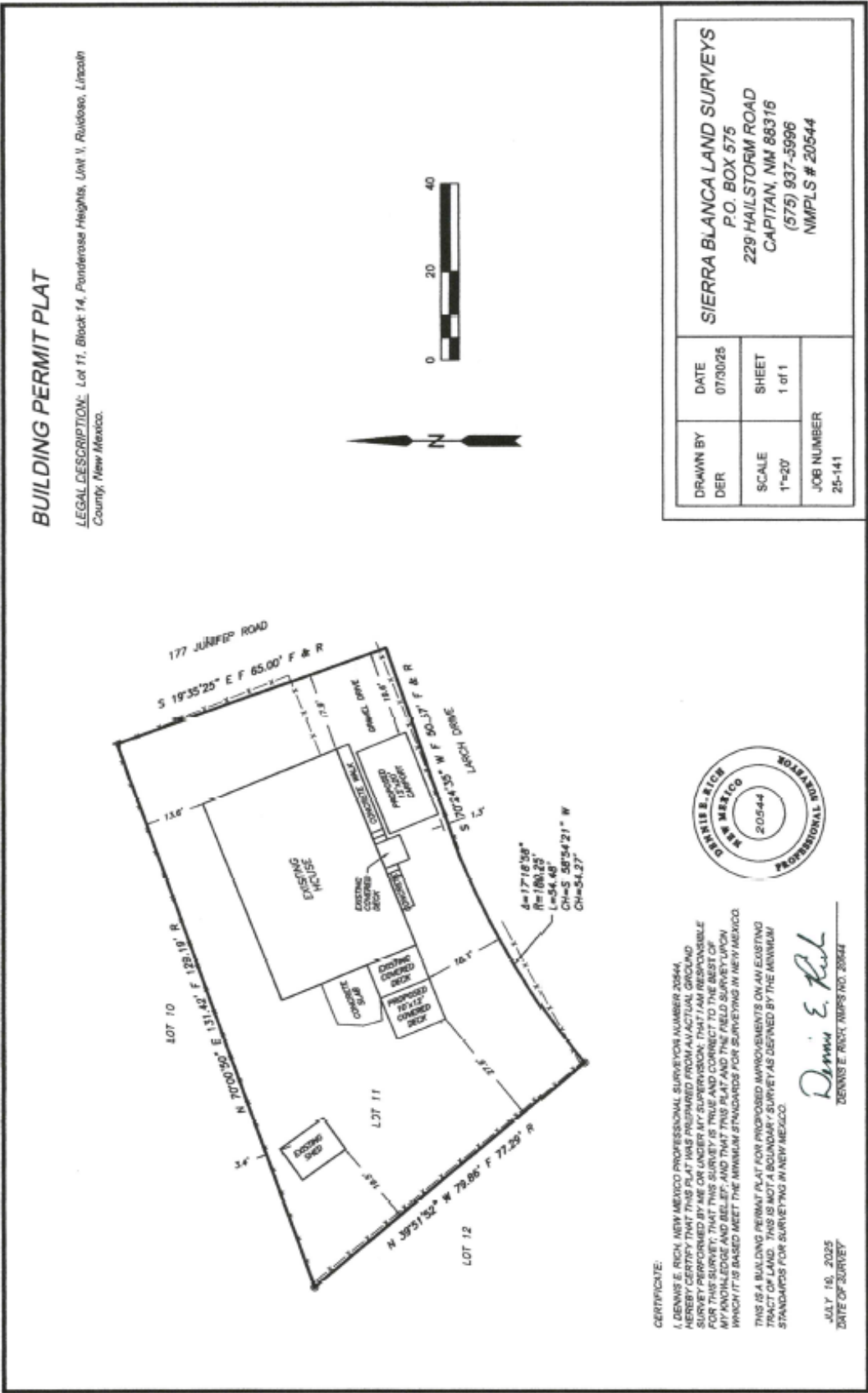
Description: I am requesting a variance for adding a carport to my house. The carport will attach to the house and extend to the fence line on Larch Drive. The carport will be 18' from the house to the fence line and 24' long against the house. The top of the carport will have the same metal roofing as the house has. I have pictures of the proposed carport that will give a view of what the carport will look like.

Justification: The proposed carport will not block the view of traffic on Juniper Road coming from the north. This carport will match the look of our house and will provide protection for our car from sun damage, pine needles, broken tree branches and tree sap. I have owned this house since November, 2019. I lost my wife in April, 2022 and remarried in March, 2023. My wife and I still have homes in Lubbock and Amarillo, Texas. We currently spend time in Ruidoso from April until November each year. We are active in the Village with the Ruidoso Pickleball Club.

I have noticed that in my neighborhood there are several houses that have carports or garages on the property line. I can provide addresses and pictures of these houses if needed.

We have spent a lot of money on our vehicles and just want to try and protect them while we are in Ruidoso.

Site Plan Survey:



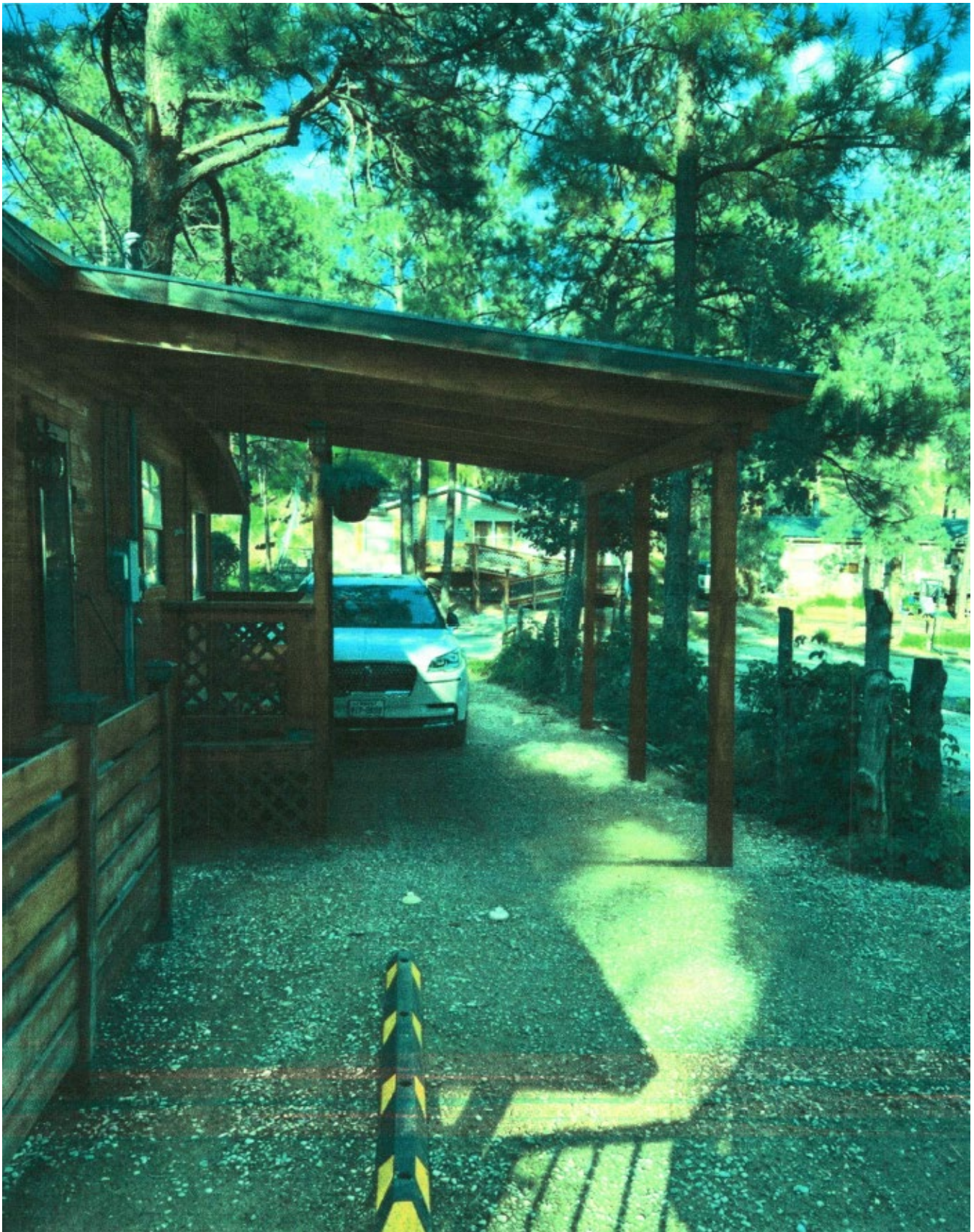
Site Plan Detail with Proposed Carport and Sight Line Triangle Highlighted in Green:



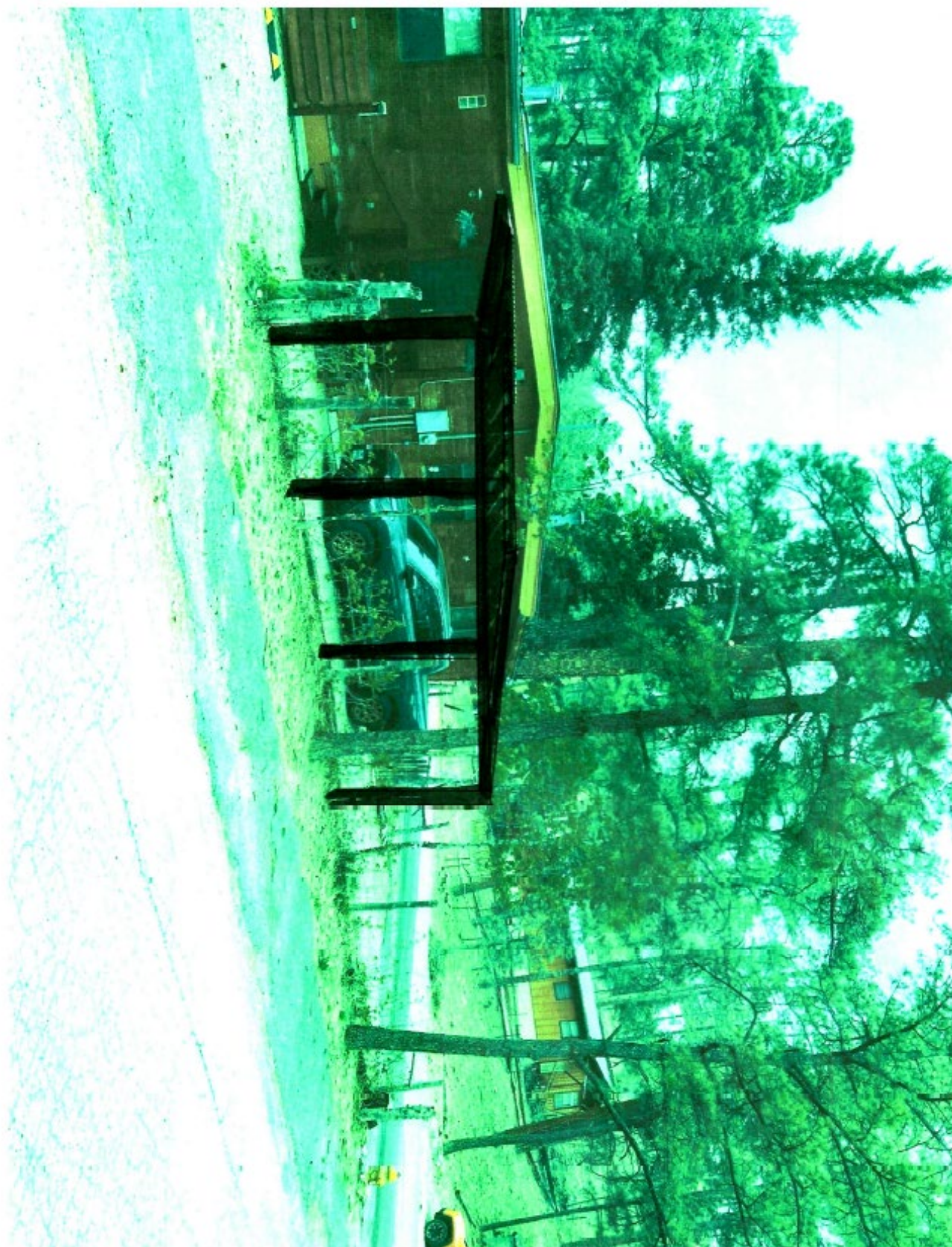
Current Site Conditions:



Concept Sketch of Carport:



Concept Sketch:

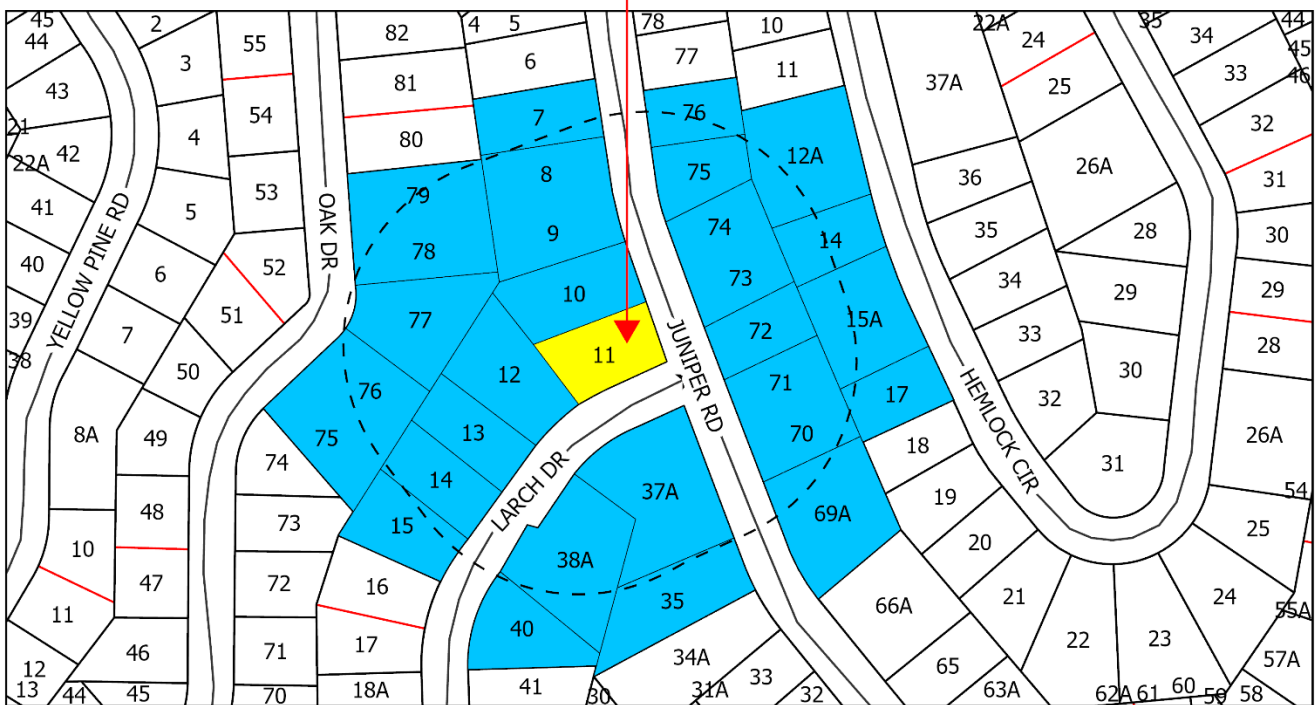


II. NOTIFICATION AREA MAP

Planning Case PV-2026-09

Jim Dailey is requesting Variance approval to encroach into the corner side setback for the placement of a carport on property zoned M-1 Low-Density Mobile Home District located at 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345.

Notifications are sent to property owners within 200' of the request and are shown as blue lots on the map below.



Legend

[- -] 177 Juniper Rd Buffer

GONUM

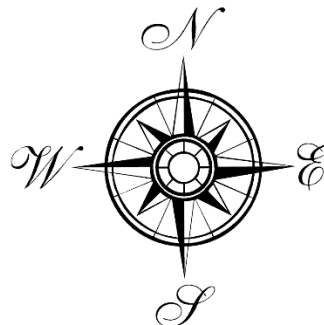
Applicant

Properties within 200 ft

PARCELS 12.2026

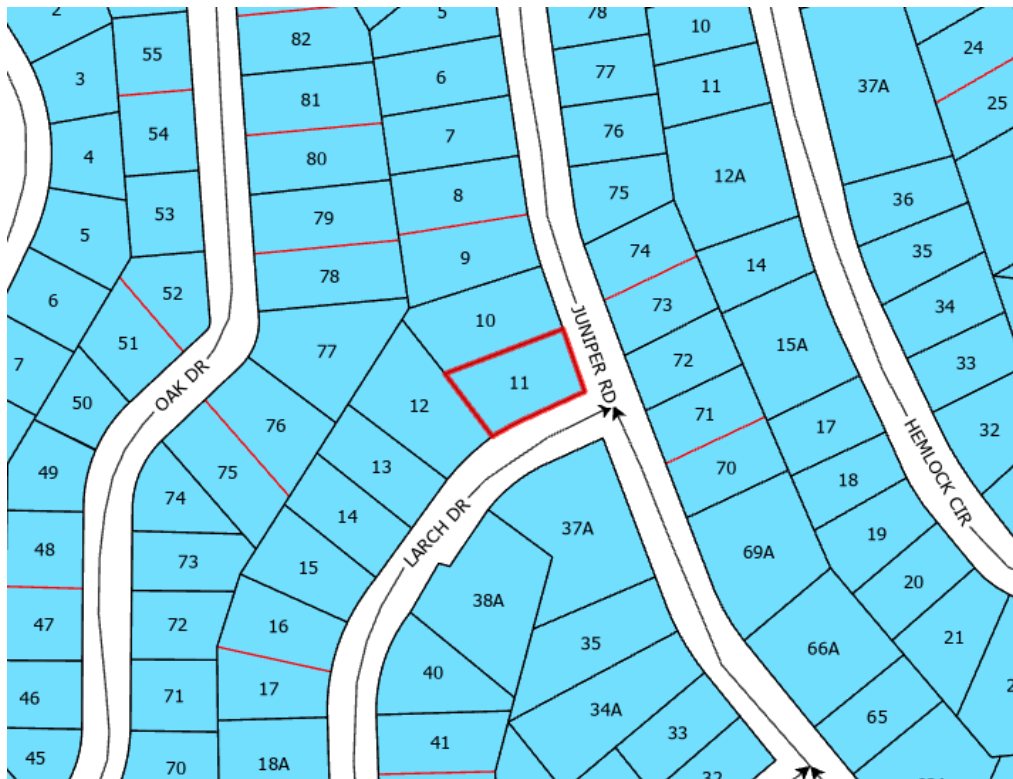
Lots

Roads_Layer



III. AREA ZONING

Direction	Zoning	Existing Land Use
North	M-1	Residential Dwelling.
East	M-1	Residential Dwelling.
South	M-1	Residential Dwelling.
West	M-1	Residential Dwelling.



VOR.DBO.Zoning_Districts

ZONING

- AR-1 Agricultural Residential District
- C-1 Neighborhood Commercial District
- C-2 Community Commercial District
- C-3 Midtown Commercial District
- C-4 Heavy Commercial District
- I-1 Industrial District
- M-1 Low-Density Mobile Home District
- M-2 Medium-Density Mobile Home District
- PUD Planned Unit Development District
- PUD-C Planned Unit Development Commercial District
- PUD-M Planned Unit Development Mixed District
- R-1 Single-Family Residential District
- R-2 Two-Family Residential District
- R-3 Multiple-Family Residential District
- R-4 High-Density Residential District

IV. CURRENT SITE LOCATION

View from Juniper Road:



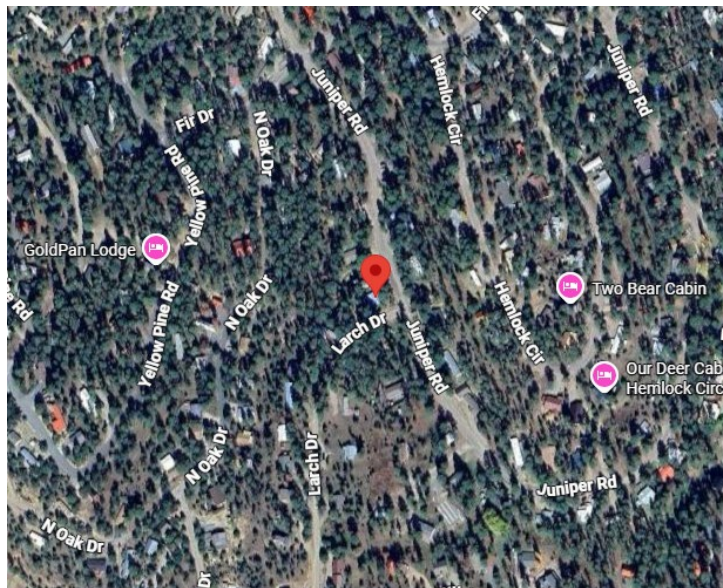
Intersection of Juniper Road and Larch Drive:



View from Larch Drive:



Aerial View:



Aerial Detail:



V. APPLICABLE MUNICIPAL CODE REFERENCES

Sec. 54-69. – Residential Districts.

(f) M-1 Low-Density Mobile Home District

(1) Purpose; maximum density. The purpose of the M-1 low-density mobile home district is to promote affordable housing and to make economical use of the land by allowing the development of mobile home subdivisions at gross residential densities of not more than five units per acre.

(2) Specific District Standards

a. Encroachments into yards.

2. Covered patios, decks, porches or carports. Covered patios, decks, porches or carports shall not be permitted encroachments in any setbacks, except as provided under section 54-124.

3. Roof projections into required side yards. A house or garage roof may not be constructed closer than two feet to a side property line.

(3) Other applicable standards

Table 54.69.6a: M-1 District Dimensional Standards	
Lot area, min	5 acres
Front setback, min.	20 feet
Side setback min.	10 feet
Corner side setback, min.	20 feet
Rear setback, min.	10 feet
Setback Exceptions	
Schools and civic, cultural, and religious institutions	50 feet, all sides
Structures for all other principal, conditional or other uses	Minimum rear setback is 20 feet
Height	
Height, max.	35 feet

Sec. 54-128. – Miscellaneous Performance Requirements.

(e) Clear sight triangles.

(1) An area of unobstructed vision at street intersections, entrances and exits, permitting a vehicle driver to see approaching vehicles to the right or left, shall be maintained. Nothing over 30 inches in height, measured from the street centerline grade, shall be permitted to obstruct a sight line triangle area. The sight line triangle shall be bounded by lines measured 30 feet along the front and side street lines of a corner lot from the intersection of the property lines of such lot and a line connecting points 30 feet distant from the intersection of the property lines of such lot. Any existing trees located within the clear sight triangle may be allowed to remain if all branches are trimmed to a height of eight feet.

(2) No post or column within the designated triangle shall exceed 12 inches in thickness at its greatest cross-sectional dimension.

SEC. 54-124. SETBACK AND HEIGHT ENCROACHMENTS, LIMITATIONS AND EXCEPTIONS.

The following shall be considered as permitted encroachments on setback and height requirements, except as otherwise provided in this article:

- (a) *Permitted encroachments in any yards.* The following are permitted in any yards: posts, off-street open parking spaces, sills, pilasters, lintels, cornices, eaves, gutters, awnings, open terraces, service station pump islands, open canopies, steps, flagpoles, ornamental features, open fire escapes, sidewalks and fences, except as otherwise provided in this article; also, yard lights and nameplate signs in residential districts, trees, shrubs, plants, floodlights or other sources of light illumination, and authorized lights or light standards for illuminating parking areas, loading areas or yards for safety and security reasons, provided the direct source of light is not visible from the public right-of-way or adjacent residential property.
- (b) *Permitted encroachments in side and rear yards.* Balconies eight feet above grade may extend into the yards to within five feet of a lot line, provided the balconies do not extend over nonresidential driveways. Detached outdoor picnic shelters, open arbors and trellises may extend to within five feet of a side or rear lot line, except that no such structures shall exceed 500 square feet. Recreational equipment, picnic tables and apparatus needed for the operation of active and passive solar energy systems are permitted encroachments.
- (c) *Permitted encroachments in rear yards.* The following are permitted in rear yards: laundry drying equipment; patios; covered porches; breezeways and detached outdoor living rooms may extend 20 feet into the rear yard but not closer than ten feet to the rear lot line.
- (d) *Exemptions from height limitations.* Height limitations shall not apply to church spires, belfries, cupolas and domes, monuments, chimneys and smokestacks, flagpoles, public and private utility facilities, transmission towers of commercial and private radio broadcasting stations, television antennas, parapet walls extending no more than four feet above the limiting height of the building (except as otherwise provided in this article), and solar energy collectors and equipment used for the mounting or operation of such collectors.
- (e) *Exemption from building setback requirements for buildings with party walls.* Subject to regulations in [section 22-31](#) and as required by other applicable sections of this article or this Code, buildings may be excluded from side and rear setback requirements provided party walls are used and if the adjacent buildings are constructed as an integral unit.
- (f) *Covered decks, porches and breezeways in front yards.* Covered decks, porches and breezeways in R-1, R-2, M-1 and M-2 districts may extend into the front yard, but not closer than 15 feet to the front property line, provided that they are not enclosed.

(Code 1985, § 10-5-10; Ord. No. 2017-07 , § 3, 6-13-17; Ord. No. 2019-02 , 3-12-19)

SEC. 54-98. VARIANCES.

(a) Purpose.

- (1) The purpose of a variance is to vary or adjust the strict application of applicable requirements within this article when the strict application of the code cannot be accomplished due to unique characteristics affecting the land or improvements, or when the strict application of the code would result in a practical difficulty or unnecessary hardship that would deprive the owner of reasonable use of the property.
- (2) Variances should normally be limited to regulations pertaining to height or width of structures or the size of yard and open spaces where a departure from the literal interpretation of this article will not be contrary to the public interest or establish a precedent that would undermine the purpose and intent of this article as described in [section 54-32](#).

- (3) Use variances shall not be permitted.

(b) Criteria for Decision

- (1) Variance applications must demonstrate that the following criteria are satisfied:
 - a. There are special circumstances applicable to a single lot that are not self-imposed and that do not apply generally to other property in the same zone district and vicinity, including but not limited to size, shape, topography, location, surroundings, physical characteristics, natural forces, or by government actions for which no compensation was paid. Such special circumstances of the lot either create an extraordinary hardship in the form of a substantial and unjustified limitation on the reasonable use or economic return on the property, or practical difficulties result from strict compliance with the minimum standards.
 - b. The Variance will not be materially contrary to the public safety, health, or welfare.
 - c. The Variance does not cause significant material adverse impacts on surrounding properties or infrastructure improvements in the vicinity.

Procedure: Variances



- d. The Variance will not materially undermine the intent and purpose of this ordinance or the applicable zone district.
- e. The Variance approved is the minimum necessary to avoid extraordinary hardship or practical difficulties.

(c) Process

- (1) Application. A variance application shall be made on a form provided by the Planning Administrator. The application shall indicate the legal description of the property, the present zoning, and document rationale for why the application meets the above criteria.
- (2) Administrative Review. The Planning Administrator will provide the planning commission with a staff report including an analysis of the approval criteria and a recommended action to aid the planning commission in making a decision.
- (3) Planning Commission Review
 - a. The planning commission shall make a decision based on whether the approval criteria have been met. The commission shall consider oral or written statements from the applicant, the public, Village staff and its own members.
 - b. The planning commission may impose such additional conditions and safeguards as it deems necessary to protect the health, safety and welfare of the community.
 - c. A variance shall not be approved except upon the affirmative vote of two-thirds of all the members of the planning commission present.
 - d. The application may not be postponed more than two meetings in succession. The planning commission shall notify the council, in writing, of its recommendation.
 - e. Appeals to planning commission determinations can be filed per [section 54-93](#).

(Code 1985, § 10-2-6; Ord. No. 2008-11, 10-14-08; Ord. No. 2019-02 , 3-12-19)

VI. STAFF ANALYSIS

Upon staff analysis of the submitted application, the subject property is a standard lot size for the M-1 zoning district, with an approximate area of 8,000 square feet.

The subject property is a corner lot and fronting on two intersecting streets; Juniper Road and Larch Drive.

Corner side setbacks in Zone M-1 are 20 feet. This designates the East and South property boundary lines as both having a setback of 20 feet.

The existing house is a legal non-conforming structure by being located within the front and corner-side setbacks by approximately 2 feet.

The proposed carport is 12 ft x 20 ft with a total area of 240 square feet.

The proposed carport would be 100% within the corner-side setback.

The concept sketch shows the carport attached to the roof of the existing building. With corresponding construction plans this could allow the structure to be classified as a roof projection. Roof projections are allowed encroachment into the zone M-1 side yards setback. A house or garage roof may not be constructed closer than two feet to a side property line.

The proposed carport is currently located in the Clear-Sight Triangle. No building post or column within the designated triangle shall exceed 12 inches in thickness at its greatest cross-sectional dimension.

VII. FINDINGS

Upon review of the applicable law and ordinances, staff finds the applicant has not demonstrated an extraordinary hardship that would deprive the owner of reasonable use of the property because location of the proposed carport is already being used for automobile parking.

The variance request is consistent with the Purpose of Variances being normally limited in this case to regulations pertaining to the size of yard and open spaces.

The originating special circumstances of this request are self-imposed, being that the proposed structure requiring a setback variance is currently non-existent.

The variance does not appear to be materially contrary to public safety, health or welfare because the proposed structure itself would not impede sight, assuming the structural supports do not exceed 12 inches in thickness.

VIII. STAFF RECOMMENDATION

Based on the facts, applicable law, analysis and findings above, staff recommend that the Planning Commission DENY the Variance Application No. PV-2026-09.

IX. CONCLUSION

The Planning Commission has the following options:

1. **Approval** of the Variance Request, with reasons stated in the motion, granting the requested conditional use.
2. **Require modifications** to the Variance Request, and have it returned for Planning Commission review at the next meeting.
3. **Deny** the Variance Request with reasons and conditions.

Approval of a Variance request requires a 2/3 majority vote of those members of the Planning Commission present. The reasons for either approval or rejection must be stated in the findings of fact and motion.

The permit may be issued for a specified period of time, or conditions may be applied to the issuance of the permit, and a periodic review may be required. The Planning Commission has held a quasi-judicial public hearing to consider the effect of the proposed use on the health, safety, and general welfare of the occupants of surrounding lands, existing and anticipated traffic conditions, and the impact upon the natural environment and the effect of the proposed use upon the comprehensive plan. The imposition of conditions and safeguards have been reviewed and placed upon the approval of the variance request for the property described within the case study.

Statement of Motion:

“Based upon the foregoing findings of fact per §54-69, §54-98, §54-124, and §54-128 of the Village Code, I move to **APPROVE** the Variance request for Case No. PV-2026-09.

Prepared & Submitted by:

Christopher D. Camacho
GIS Coordinator/Planner
#

By signing below, the Owner/Applicant agrees to comply with all the conditions adopted by the Planning and Zoning Commission ("the Commission") at its hearing on this application. The Owner/Applicant further agrees that no changes to the plans presented to the Commission will be made without prior approval from village staff or the Commission. Failure to comply with the application as approved by the Commission may result in Court action or revocation of approval.

Owner/ Applicant

Date

Jim Dailey
177 Juniper Road
Ruidoso, NM 88345

July 20, 2026

Re: Variance Approval Case #PV2026-09

Date of Hearing: July 7, 2026

Type of Request: Variance Approval Request

Applicant: Jim Dailey

Village Exhibit List: 1. Variance Application
2. Case Study
3. Contact List
4. Site Plan

Posting and Legal Notice: June 18, 2026.

Property Owners within 200': Letters mailed, June 19, 2026.

Approved ☐ Denied ☒

Commissioner Hall made a motion to **APPROVE** case #PV-2026-09, seconded by Commissioner Byars.

Record of Planning and Zoning Members Vote:

William Hall	Aye	No x
Ron Michelena	Aye	No x
Jacob Rigsby	Aye	No x
Barton Byars	Aye x	No
Scarlet Kelly	Aye	No x
Joseph Eby	Aye	No x

The Planning Commission, during its public hearing, moved to DENY the Variance permit request to encroach into the corner side setback for the placement of a carport on property zoned M-1 Low-Density Mobile Home District located at 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345.

X

If you have questions, please do not hesitate to contact me at (575) 258-4343 x 1061.

Cordially,



Christopher D. Camacho
Community Development Director

Appeal



Jim Dailey <jimdailey@suddenlink.net>

To ● Christopher Camacho

Cc ● Jim Dailey

 You forwarded this message on 7/28/2026 1:33 PM.

Christopher Camacho,

I would like to request an appeal for the denied variance request for the carport construction.

Jim Dailey

177 Juniper Road

Ruidoso, NM 88345

806-438-7527

I feel like the "hardship" was not explained to me prior to the hearing. I would like the opportunity to explain why my variance should be approved.

There are over 12 properties in my neighborhood that have a carport or structure on their property line.

Please contact me if more information is needed.

Thank you,

Jim Dailey

Sent from my iPad

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 3.

To:

Presenter(s): Christopher Camacho, Community Development Director

Meeting Date: August 11, 2026

Re: Approval of Request to Schedule a Public Hearing on September 8, 2026, for Adoption of Ordinance 2026-11, an Ordinance Amending the Village of Ruidoso Municipal Code of Ordinances, Chapter 54, Land Use; Article II, Land Development Code; Division 4 - Zoning Districts; Section 54-72 - Overlay Zones; Repealing Section 54-72(f)(6) (Overlay Zones).

Item Summary:

Approval of Request to Schedule a Public Hearing on September 8, 2026, for Adoption of Ordinance 2026-11, an Ordinance Amending the Village of Ruidoso Municipal Code of Ordinances, Chapter 54, Land Use; Article II, Land Development Code; Division 4 - Zoning Districts; Section 54-72 - Overlay Zones; Repealing Section 54-72(f)(6) (Overlay Zones).

Financial Impact:

None

Item Discussion:

Ordinance No. 2026-10 erroneously suggested that an owner, operator or managing agency of a short-term residential unit need not obtain a Village of Ruidoso business license. The Planning Commission have determined that a business license should be obtained by an owner, operator or managing agency operating a short term residential rental.

Recommendations:

To Approve Request to Schedule a Public Hearing on September 8, 2026, for Adoption of Ordinance 2026-11, an Ordinance Amending the Village of Ruidoso Municipal Code of Ordinances, Chapter 54, Land Use; Article II, Land Development Code; Division 4 - Zoning Districts; Section 54-72 - Overlay Zones; Repealing Section 54-72(f)(6) (Overlay Zones).

ATTACHMENTS:

[Ordinance 2026-11.pdf](#)

VILLAGE OF RUIDOSO

ORDINANCE NO. 2026-11

AN ORDINANCE AMENDING THE VILLAGE OF RUIDOSO MUNICIPAL CODE OF ORDINANCES, CHAPTER 54, LAND USE; ARTICLE II, LAND DEVELOPMENT CODE; DIVISION 4 --- ZONING DISTRICTS; SECTION 54-72 --- OVERLAY ZONES; REPEALING SECTION 54-72(f)(6) (OVERLAY ZONES)

WHEREAS Ordinance No. 2026-10 made targeted amendments to the Village of Ruidoso (“the Village”) Land Development Code (“the Code”) to address the use of short-term residential rentals in the Village;

WHEREAS, the amendments in Ordinance No. 2026-10 erroneously suggested that an owner, operator or managing agency of a short-term residential unit need not obtain a Village of Ruidoso business license;

WHEREAS, the Planning Commission and the Governing Body have determined that a business license should be obtained by an owner, operator or managing agency operating a short term residential rental;

WHEREAS the Planning Commission and the Governing Body have conducted a duly advertised public hearing to consider this ordinance and both recommend adoption.

NOW THEREFORE BE IT ORDAINED by the Governing Body of the Village of Ruidoso that Ch. 54, Art. II, Div. 3, Section 54-72 is hereby amended, as follows:

1. Substitution of Sec. 54-72(f)(6). The following Section 54-72(f)(6) shall be substituted for Sec. 54-72(f)(6) of Ordinance No. 2026-10, as follows:

Sec. 54-72(f)(6). Overlay Zones.

* * *

(6) Any person, owner, operator or managing agency operating a short-term residential rental in the Village of Ruidoso is engaging in business and shall obtain and keep in force a Village of Ruidoso business registration during all such times that the short term residential rental is being marketed for rent or is occupied as a short term residential rental.

2. Repeal. Sec. 54-72(f)(6) in Ordinance No. 2026-10 shall be and hereby is repealed.

PASSED, APPROVED AND ADOPTED this 8th day of September, 2026.

Lynn D. Crawford, Mayor

SEAL

Yvonne Vigil, Village Clerk

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 4.

To:

Presenter(s): Cade Hall, Fire Chief

Meeting Date: August 11, 2026

Re: Approval of Adoption of Resolution 2026-160, a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority for Refinancing of a HD77 Ferrara Ladder Truck.

Item Summary:

Approval of Adoption of Resolution 2026-160, a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority for Refinancing of a HD77 Ferrara Ladder Truck.

Financial Impact:

Loan will be paid through the General Fund.

Item Discussion:

The Fire Department intends to purchase and equip a HD77 Fire Ladder Truck.

Officers and Employees of the Governing Body are directed and requested to submit the completed Application to the Authority for its review and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

Recommendations:

To Approve Adoption of Resolution 2026-160, a Resolution Authorizing and Approving Submission of a Completed Application for Financial Assistance and Project Approval to the New Mexico Finance Authority for Refinancing of a HD77 Ferrara Ladder Truck.

ATTACHMENTS:

[Resolution 2026-160 Ladder Truck.pdf](#)

RESOLUTION NO. 2026-160

AUTHORIZING AND APPROVING SUBMISSION OF A COMPLETED APPLICATION FOR FINANCIAL ASSISTANCE AND PROJECT APPROVAL TO THE NEW MEXICO FINANCE AUTHORITY.

WHEREAS, the Village of Ruidoso ("Governmental Unit") is a qualified entity under the New Mexico Finance Authority Act, Sections 6-21-1 through 6-21-31, NMSA 1978 ("Act"), and the Governing Body is authorized to borrow funds and/or issue bonds for financing of public projects for benefit of the Governmental Unit; and

WHEREAS, the New Mexico Finance Authority ("Authority") has instituted a program for financing of projects from the public project revolving fund created under the Act and has developed an application procedure whereby the Governing Body may submit an application ("Application") for financial assistance from the Authority for public projects; and

WHEREAS, the Governing Body intends to purchase and equip a HD77 Fire Ladder Truck for the benefit of the Governmental unit and its citizens; and

WHEREAS, the application prescribed by the Authority has been completed and submitted to the Governing Body and this resolution approving submission of the completed Application to the Authority for its consideration and review is required as part of the Application.

**NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE
VILLAGE OF RUIDOSO**

Section 1. That all action (not consistent with the provision hereof) heretofore taken by the Governing body and the officers and employees thereof directed toward the Application and the Project, be and the same is hereby ratified, approved and confirmed.

Section 2. That the completed Application submitted to the Governing Body, be and the same is hereby approved and confirmed.

Section 3. That the officers and employees of the Governing Body are hereby directed and requested to submit the completed Application to the Authority for its review and are further authorized to take such other action as may be requested by the Authority in its consideration and review of the Application and to further proceed with arrangements for financing the Project.

Section 4. All acts and resolutions in conflict with this resolution are hereby rescinded, annulled and repealed.

Section 5. This resolution shall take effect immediately upon its adoption.

PASSES APPROVED AND ADOPTED this 11th day of August 2026

GOVERNING BODY

By _____
Lynn D. Crawford,
Mayor/Authorized Officer

(Seal)

ATTEST:

Yvonne Vigil
Village Clerk

AGENDA MEMORANDUM

Village of Ruidoso

CONSENT REGULAR ITEMS - 5.

To:

Presenter(s): Ronald Sena, Village Manager

Meeting Date: August 11, 2026

Re: Approval of First Amendment to Option and Lease Agreement between the Village of Ruidoso, a New Mexico Municipal Corporation ("Lessor"), and Cellco Partnership ("Lessee") to Expand the Leased Premises to Accommodate the Installation of an Emergency Backup Generator and Related Improvements.

Item Summary:

Discussion on First Amendment to Option and Lease Agreement between the Village of Ruidoso, a New Mexico Municipal Corporation ("Lessor"), and Cellco Partnership ("Lessee") to Expand the Leased Premises to Accommodate the Installation of an Emergency Backup Generator and Related Improvements.

Financial Impact:

Rental shall be increased to a total of \$27,869.47 per year, payable in equal monthly installments.

Item Discussion:

Lessee has requested permission to expand the leased premises by approximately one hundred two and thirty-seven hundredths (102.37) square feet to accommodate the installation of an emergency backup generator and related improvements.

Recommendations:

To Approve First Amendment to Option and Lease Agreement between the Village of Ruidoso, a New Mexico Municipal Corporation ("Lessor"), and Cellco Partnership ("Lessee") to Expand the Leased Premises to Accommodate the Installation of an Emergency Backup Generator and Related Improvements.

ATTACHMENTS:

[Village of Ruidoso - 26-029 US-NM-7020_FIRST AMENDMENT TO OPTION AND LAND LEASE AGREEMENT_7.24.26.pdf](#)

FIRST AMENDMENT TO OPTION AND LAND LEASE AGREEMENT

This First Amendment to Option and Land Lease Agreement (“First Amendment”) is entered into effective as of the 11th of August, 2026 (“Effective Date”), by and between the Village of Ruidoso, New Mexico, a New Mexico municipal corporation (“Lessor”), and Cellco Partnership d/b/a Verizon Wireless (“Lessee”).

WHEREAS, Lessor and Lessee entered into that certain Option and Land Lease Agreement dated May 14, 2019 (the “Lease”), concerning certain real property located at Gavilan Canyon Road, Ruidoso, New Mexico, identified as Assessor’s Parcel Number 4073062366121; and

WHEREAS, the Lease grants Lessee the right to lease approximately six hundred thirty-five (635) square feet of the Property, as more particularly depicted on Exhibit “B” to the Lease; and

WHEREAS, Lessee has requested permission to expand the leased premises by approximately one hundred two and thirty-seven hundredths (102.37) square feet to accommodate the installation of an emergency backup generator and related improvements; and

WHEREAS, Lessor is willing to approve the requested expansion subject to the terms and conditions of this First Amendment.

NOW THEREFORE, in consideration of the mutual covenants contained herein and other good and valuable consideration, the receipt and sufficiency of which are acknowledged, the parties agree as follows:

1. Amendment to Premises.

Effective upon execution of this First Amendment, the Premises described in Section 1 of the Lease are hereby amended to consist of the leased area depicted on Revised Exhibit B attached hereto and incorporated herein by reference. The parties acknowledge that the revised Premises include an expansion of approximately one hundred two and thirty-seven hundredths (102.37) square feet to accommodate the installation of an emergency backup generator and related improvements. Revised Exhibit B attached to this First Amendment shall supersede and replace the original Exhibit B attached to the Lease. In the event of any conflict between the original Exhibit B and Revised Exhibit B attached hereto, Revised Exhibit B shall control.

2. Generator Improvements.

Lessor acknowledges and approves Lessee’s installation, operation, maintenance, repair, replacement, and removal of the proposed emergency backup generator, associated concrete pad, screening wall, utility connections, and related improvements substantially consistent with the plans submitted by Lessee and approved by the

Village, subject to compliance with all applicable permitting requirements and the terms of the Lease.

3. Rent Adjustment.

Effective as of the 1st day of the month following commencement of construction of the expansion space, Section 4(a) of the Lease is amended to provide that the annual rental shall be increased to a total of \$27,869.47 per year, payable in equal monthly installments in accordance with the terms of the Lease. Except as expressly modified herein, all rent adjustment provisions contained in Section 4(c) of the Lease shall remain in full force and effect.

4. No Other Modifications.

Except as expressly modified by this First Amendment, all terms, conditions, covenants, and provisions of the Lease shall remain unchanged and in full force and effect and are hereby ratified and confirmed by the parties.

5. Conflicts.

In the event of any conflict between the provisions of this First Amendment and the Lease, the provisions of this First Amendment shall control.

6. Counterparts.

This First Amendment may be executed in one or more counterparts, each of which shall be deemed an original, and all of which together shall constitute one and the same instrument.

(Page intentionally left blank – signatures to follow on next page)

IN WITNESS WHEREOF, the parties have executed this First Amendment as of the date first written above.

Lessor:

Village of Ruidoso

Lynn Crawford, Mayor of the Village of
Ruidoso

DATE: _____

LESSEE:

Cellco Partnership d/b/a Verizon Wireless
By: VB BTS V, LLC, a Delaware limited
liability company, successor in interest to VB
Acquisitions, LLC, a Delaware limited
liability company
Its: Attorney-in-fact

Tim Tuck, Senior Vice President, Leasing
Administration & Asset Management

DATE: _____

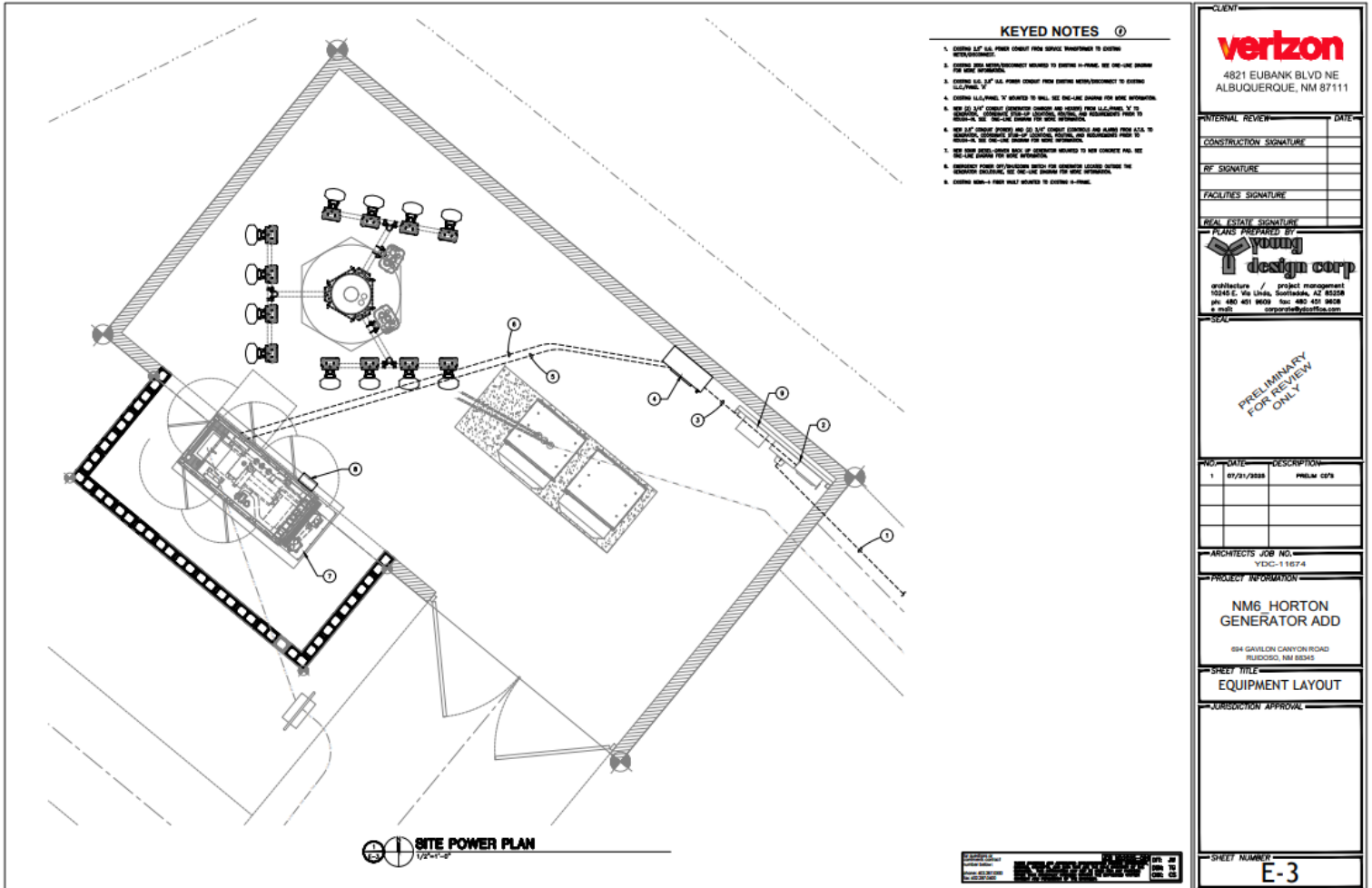
ATTEST:

Yvonne Vigil, Village Clerk

DATE: _____

Exhibit B

Lessor hereby acknowledges and consents that the depiction below is for illustrative purposes only and agrees that such depiction may be replaced by a survey-based legal description to be prepared by Lessee at a later date, subject to mutual written approval, which approval shall not be reasonably withheld.



AGENDA MEMORANDUM

Village of Ruidoso

MAYORAL REPORTS AND PRESENTATIONS - 1.

To:

Presenter(s): Lynn D. Crawford, Mayor

Meeting Date: August 11, 2026

Re: Presentation of New Employees and Promotions

Item Summary:

Presentation of New Employees and Promotions

New Hires:

Ashley Carothers- Deputy Village Clerk - DOH 8/10/26

Pedro Gomez- Water Distribution Maintenance Tech - 8/10/26

Phillip Velasquez-HR Admin Assistant - DOH 8/3/26

Promotions:

Adrian Garcia - Police Corporal – Effective 6/28/26

Levi Wrye – Police Corporal – Effective 6/28/26

Yancy Darby – Police Sergeant - Effective 6/28/26

Jimmy Hernandez - Police Sergeant - Effective 6/28/26

Larissa Aparico- Public Works Administrative Specialist – Effective 8/9/26

Rudi Morgan- Utility Billing Clerk II – Effective 8/9/26

Desmond Warner- Code Enforcement Officer – Effective 8/9/26

Lateral Transfer/ Reclass

Randall Kalama- School Resource Officer – Effective 8/9/26

Victor Arguedas – Water Production PRV Maintenance Tech – Effective 8/9/26

Financial Impact:

None

Item Discussion:

Presentation of New Employees and Promotions

New Hires:

Ashley Carothers- Deputy Village Clerk - DOH 8/10/26

Pedro Gomez- Water Distribution Maintenance Tech - 8/10/26

Phillip Velasquez-HR Admin Assistant - DOH 8/3/26

Promotions:

Adrian Garcia - Police Corporal – Effective 6/28/26

Levi Wrye – Police Corporal – Effective 6/28/26

Yancy Darby – Police Sergeant - Effective 6/28/26

Jimmy Hernandez - Police Sergeant - Effective 6/28/26

Larissa Aparico- Public Works Administrative Specialist – Effective 8/9/26

Rudi Morgan- Utility Billing Clerk II – Effective 8/9/26

Desmond Warner- Code Enforcement Officer – Effective 8/9/26

Lateral Transfer/ Reclass

Randall Kalama- School Resource Officer – Effective 8/9/26

Victor Arguedas – Water Production PRV Maintenance Tech – Effective 8/9/26

Recommendations:

None

AGENDA MEMORANDUM

Village of Ruidoso

MAYORAL REPORTS AND PRESENTATIONS - 2.

To:

Presenter(s): Lynn D. Crawford, Mayor

Meeting Date: August 11, 2026

Re: Oath of Office for Deputy Clerk - Ashley Carothers

Item Summary:

Oath of Office for Deputy Clerk - Ashley Carothers

Financial Impact:

None

Item Discussion:

Oath of Office for Deputy Clerk - Ashley Carothers

Recommendations:

To Approve Ashley Carothers as Deputy Clerk

ATTACHMENTS:

[Oath of Office - Carothers.pdf](#)



OATH OF OFFICE

STATE OF NEW MEXICO
COUNTY OF LINCOLN

I, Ashley Carothers, having been sworn into the office of Deputy Clerk for the Village of Ruidoso in the County of Lincoln, State of New Mexico do solemnly swear that I will support the Constitution of the United States, the Constitution and Laws of the State of New Mexico, the Ordinances of the Village of Ruidoso and faithfully and impartially discharge the duties of said position to the best of my ability, so help me God.

Signed: _____
Ashley Carothers

Subscribed and sworn to before me this 11th day of August 2026.

Signed: _____
Lynn D. Crawford, Mayor

AGENDA MEMORANDUM

Village of Ruidoso

MAYORAL REPORTS AND PRESENTATIONS - 3.

To:

Presenter(s): Ronald Sena, Village Manager

Meeting Date: August 11, 2026

Re: Update on Gavilan Canyon Road and Warrior Drive Culvert Project - Lincoln County and Wilson & Company

Item Summary:

Update on Gavilan Canyon Road and Warrior Drive Culvert Project - Lincoln County and Wilson & Company

Financial Impact:

None

Item Discussion:

Update on Gavilan Canyon Road and Warrior Drive Culvert Project - Lincoln County and Wilson & Company

Recommendations:

None

AGENDA MEMORANDUM

Village of Ruidoso

MAYORAL REPORTS AND PRESENTATIONS - 4.

To:

Presenter(s): Heath Dobrovolny, Deputy Village Manager

Meeting Date: August 11, 2026

Re: Presentation on the Upper Sudderth Revitalization Project - Gene Paulk, Senior Project Manager - Stantec

Item Summary:

Presentation on the Upper Sudderth Revitalization Project - Gene Paulk, Senior Project Manager - Stantec

Financial Impact:

None

Item Discussion:

Presentation on the Upper Sudderth Revitalization Project - Gene Paulk, Senior Project Manager - Stantec

Recommendations:

None

AGENDA MEMORANDUM

Village of Ruidoso

MAYORAL REPORTS AND PRESENTATIONS - 5.

To:

Presenter(s): Terry Yarborough, Water Production Manager

Meeting Date: August 11, 2026

Re: Update on Alto Lake Dam Alternative Analysis - Casey Robertson, AECOM

Item Summary:

Update on Alto Lake Dam Alternative Analysis - Casey Robertson, AECOM

Financial Impact:

None

Item Discussion:

Update on Alto Lake Dam Alternative Analysis - Casey Robertson, AECOM

Recommendations:

None

ATTACHMENTS:

[AECOM_Alto Dam Alternatives Evaluation_08072026.pdf](#)



ALTO LAKE DAM PROJECT

Alternatives Development

A PRESENTATION TO
THE VILLAGE OF RUIDOSO

BY

AECOM

August, 2026



Existing Dam/Reservoir

- Dam Type: Earthfill
- Dam Height: ~50ft
- Hazard Potential: High
- Spillway Type: Broad-crested weir with earthen chute on right abutment
- Diversion Type: earthen channel with chute excavated in rock on left rim and abutment
- Reservoir storage
 - Decreed capacity: 761 acre-foot
 - Existing capacity: 330 acre-foot (<<< half of decreed)
- Dam condition: Poor (NM OSE, 2026)
 - Lack of design and construction documentation
 - Undersized spillway
 - Unreliable spillway type
 - Seepage downstream of the left dam abutment
 - Pressurized conduit through upper part of dam
 - Unknown condition of the outlet works conduit beneath the dam
- Poor Condition Definition: *A dam safety deficiency is recognized for normal operating conditions which may realistically occur. Remedial action is necessary. Poor condition may also be used when uncertainties exist as to critical analysis parameters which identify a potential dam safety deficiency. Investigations and studies are necessary.*



Previous Studies (Recent)

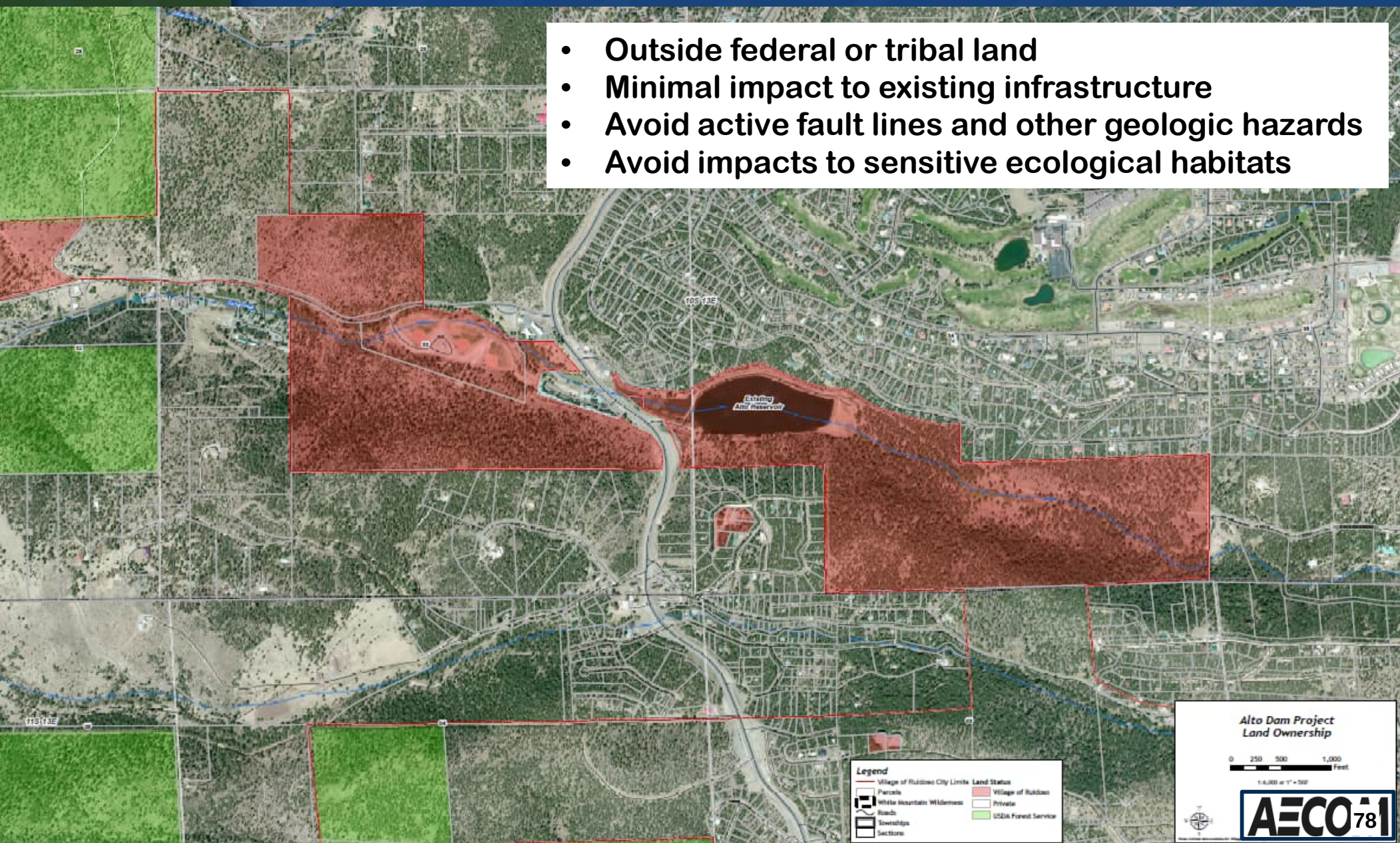
- 2013
 - Input studies
 - Hydrology
 - IDA
 - Screening/Siting Study
 - Dam/Reservoir Alternatives Development
 - Address dam safety concerns
 - Big picture alternatives:
 - Rehabilitate the existing dam
 - Enlarge the existing dam (and reservoir)
 - Construct a new dam
 - » Existing dam location
 - » Upstream dam location/s
 - » Downstream dam location/s





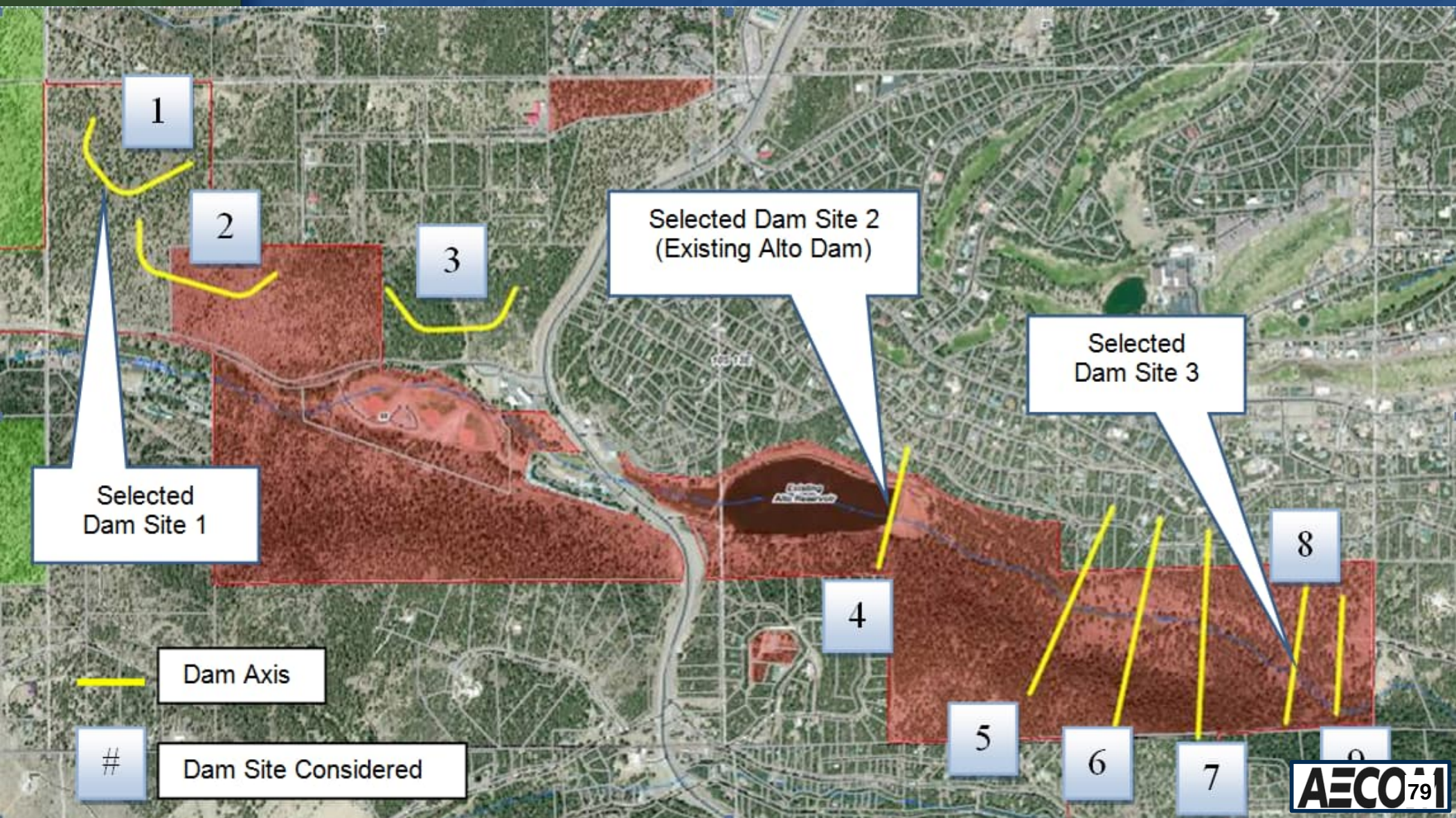
Fatal Flaw Evaluation

- Outside federal or tribal land
- Minimal impact to existing infrastructure
- Avoid active fault lines and other geologic hazards
- Avoid impacts to sensitive ecological habitats





Identify Potential Reservoir Sites





Previous Studies (Recent)

- 2013

- Preliminary Engineering Report

- Preferred Alternatives

- Alternative 2:

- » Rehabilitate the existing dam and retain existing storage

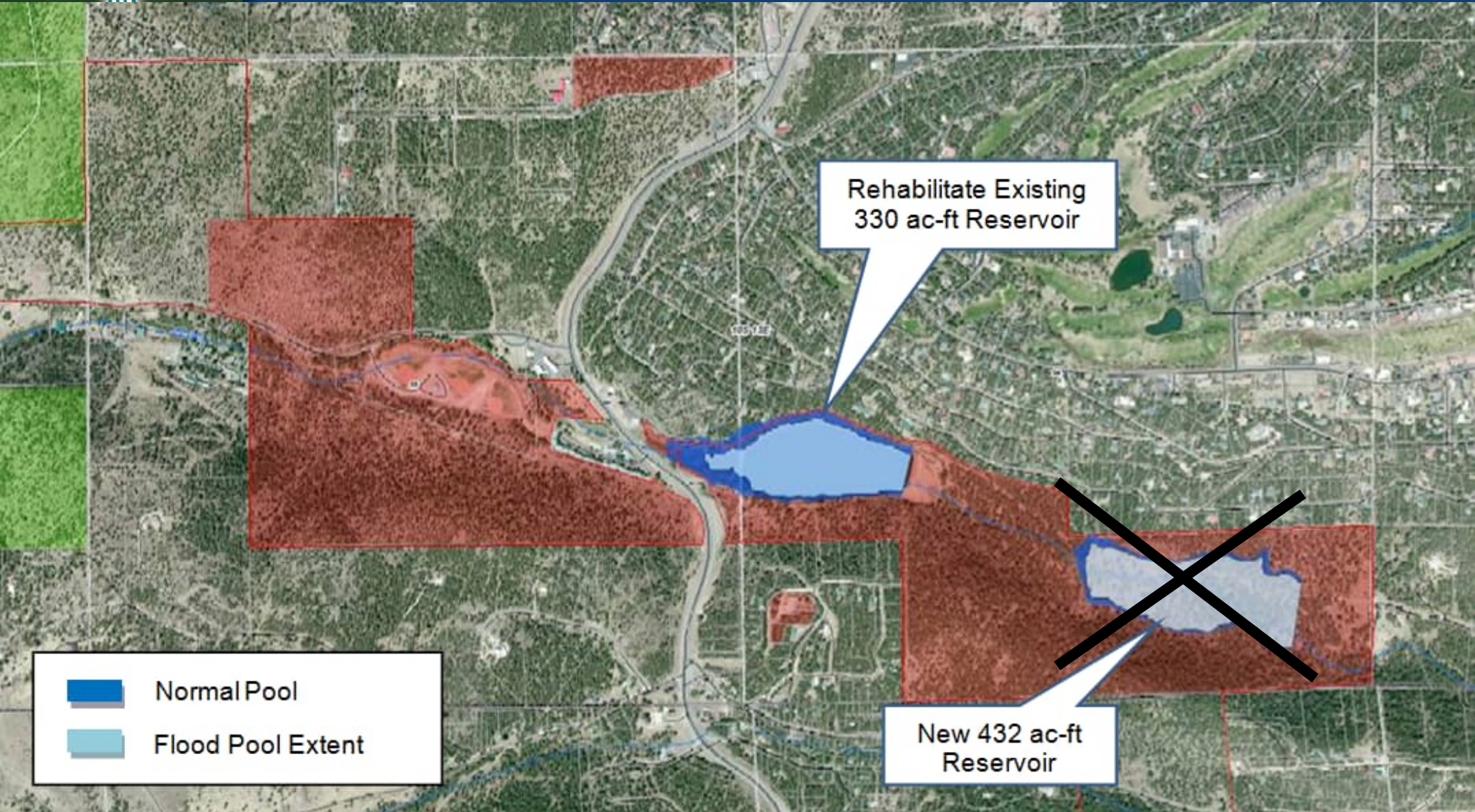
- Alternative 4:

- » New RCC dam downstream of existing dam with a storage of 760 acre-feet and decommission the existing dam/reservoir



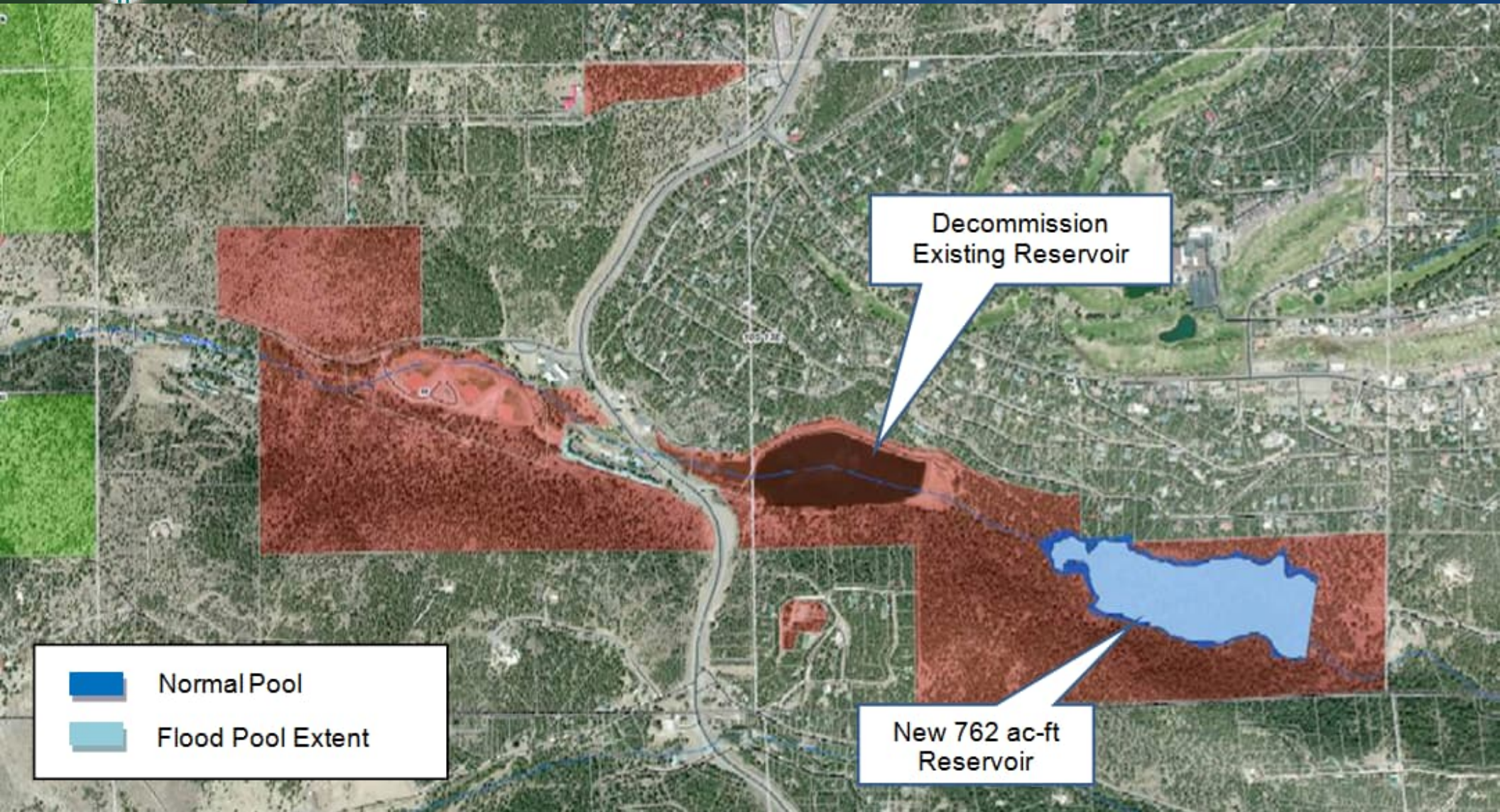


Alternative No. 2





Alternative No. 4

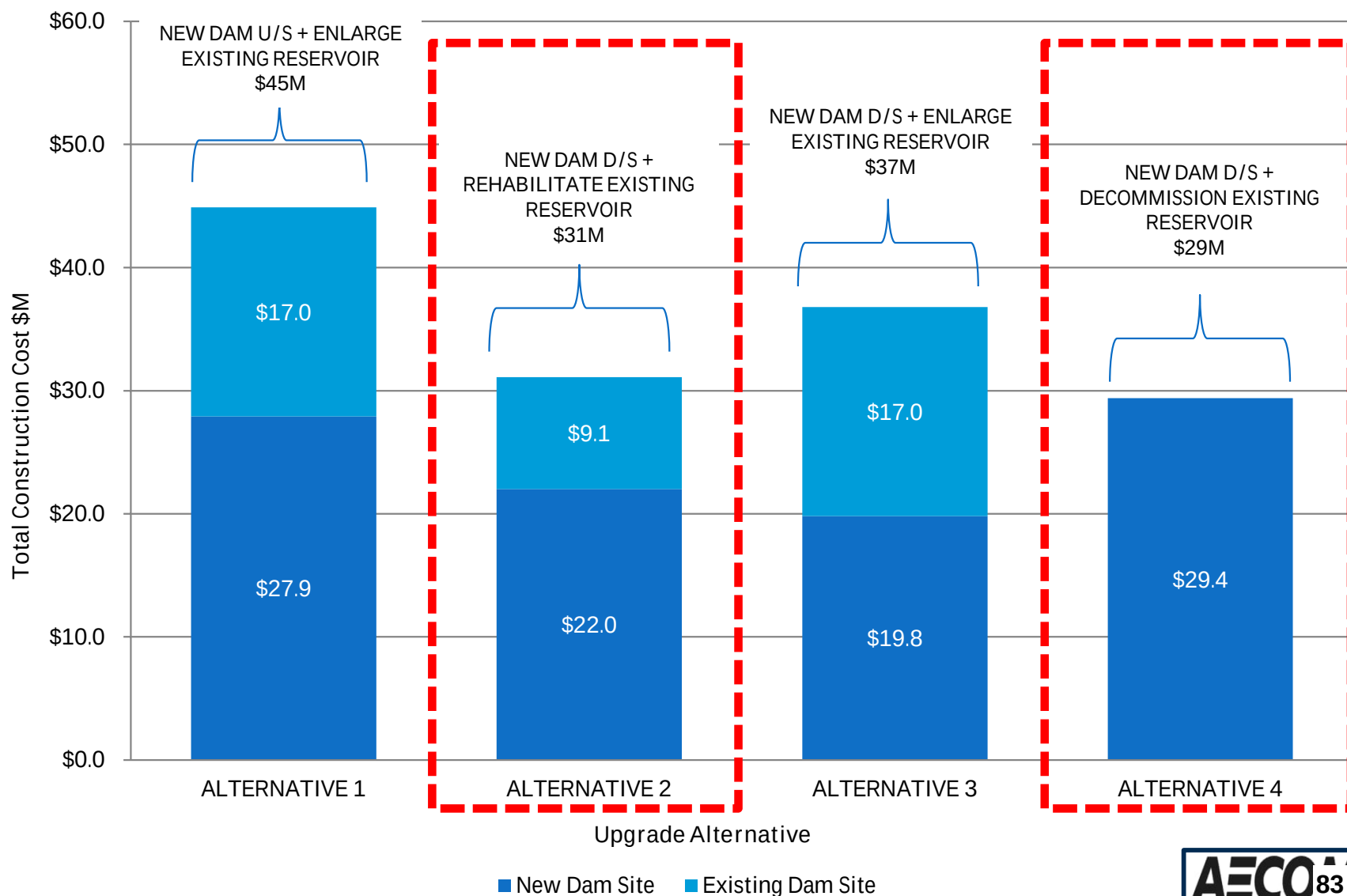




Comparative Level Costs

!!!! 2013 Estimates !!!!

Upgrade Alternative and Total Construction Cost





New Studies

- 2026 (AECOM)
 - Update hydrology (new OSE guidelines)
 - Update the Alternatives
 - Existing Dam
 - Rehabilitate
 - Overtopping spillway
 - Abutment spillway
 - New Dam at current dam location
 - RCC dam
 - Earthen dam and abutment spillway
 - New Dam at downstream dam location
 - RCC dam
 - Earthen dam and abutment spillway
 - Update cost estimates
 - Undertake an SQRA (semi quantitative risk assessment)
 - **None of the Alternatives to be currently developed include a reservoir enlargement compared to the existing reservoir**

ALTO
LAKE
DAM
PROJECT

AGENDA MEMORANDUM

Village of Ruidoso

VILLAGE MANAGER REPORT - 1.

To:

Presenter(s): Ronald Sena, Village Manager

Meeting Date: August 11, 2026

Re: Village Manager's Report

Item Summary:

Village Manager's Report

Financial Impact:

None

Item Discussion:

Village Manager's Report

Recommendations:

None

ATTACHMENTS:

[2026.08.11 Manager' Report.pdf](#)



VILLAGE MANAGER'S REPORT

TO: Honorable Mayor Crawford and Village Council

DATE: August 11, 2026

RE: Village Manager's Report

ADMINISTRATION

2027 New Mexico State Aviation Rural Air Service Enhancement (RASE) Grant Award: The Village of Ruidoso (SBRA) has been selected as a FY27 Rural Air Service Enhancement grant recipient. This recognition reflects your commitment to service, collaboration, and excellence. The 2027 grant award amount is \$1,500,000.00

2026 New Mexico State Aviation Air Service Assistance Marketing Grant. The Village of Ruidoso (SBRA) has been Awarded an Air Service Assistance Marketing grant. This funding will be used to support SBRA Rural Air Transportation Services. The 2026 grant award amount is \$200,000.

69th New Mexico Municipal League Annual Conference – will be held in Las Cruces NM on August 25th – August 28th. Several of the Conference Program Highlights Include: Inspection of Public Records Act, Leading Through Disasters, Make Your Current Job Your Dream Job, Strategic Plan, and Using AI in Local Government. Other activities include Mira Las Cruces Fiesta and a Tail Gate Party.

2026 New Mexico Colonias Infrastructure Application Process – At the June 25, 2026, New Mexico Finance Authority (NMFA) Board of Directors meeting, the Village of Ruidoso was awarded three (3) Colonias Infrastructure projects, totaling \$11,000,000. The awarded projects are listed below:

1. Ponderosa Phase I Project, Repaving damaged roads, due to flooding, in the Ponderosa Subdivision, \$2,500,000
2. Waterline System Improvements Project, for the design and construction for replacement waterlines in the Ponderosa Subdivision, \$4,500,000
3. Ponderosa Phase II Project, design and construction to replace 8349 ft of galvanized waterline, 114 service replacements, and the addition of fire protection to the area, \$4,000,000

2025 New Mexico Water Trust Board Grant Application – At the April 21st Water Trust Board meeting, the Village's eight (8) WTB infrastructure projects were presented and approved. The award included both sewer and water infrastructure projects. On May 28th, the New Mexico Finance Authority awarded the funding on the Village's eight (8) projects listed below, totaling \$42,420,000 million dollars.

The following projects approved for funding are listed below:

1. Country Club Sewer System Improvements - \$6,700,000
2. Eagle Sewer Line Relocation - \$750,000
3. Pinecliff Sewer System Improvements - \$5,900,000
4. Ranier Sewer System Improvements - \$950,000
5. Tank Rehab Phase III - \$6,100,000
6. Town & Country Sewer System Improvements (Design only) \$800,000
7. Town & Country Water System Improvements - \$11,000,000
8. Upper Canyon Sewer Line Relocation - \$10,220,000
9. **Supplemental award** - \$2.5 million Upper Canyon Surface Diversion

Monday with the Mayor Radio Show - Mayor Crawford continues the Radio Show on 1490 AM & 99.1 FM KRUI (The Mountain) on Monday mornings at 8:00 a.m. Mayor Crawford invites Elected Officials, the Village Manager and other Department Directors/Managers or Supervisors, and Special Guests to participate with him as he informs the community of activities, events, projects, and any other additional Village information. Mayor Crawford also reports on the outcome and decisions made in the Council meetings and has had citizens call in with questions or comments. This has been an excellent program promoting the teamwork and leadership of the Governing Body and staff.

2026 Legislative Capital Outlay Projects – The governor signed Senate Bill 240, the state's capital outlay bill, and House Bill 248, which authorizes general obligation bonds. Together, the measures provide more than \$1.5 billion for infrastructure projects including schools, roads, housing, community facilities and water conservation projects.

Included in Senate Bill 240, the Village of Ruidoso will receive funding for the following: 1) Ruidoso Street Construction in the amount of \$2,500,000 and Ruidoso Utility & Sewer/Wastewater Construction in the amount of \$2,500,000.

2025 NMDOT TPF Grant Award for Village Roadway Improvements Project -The Village's Transportation Project Fund (TPF) project is scheduled to begin in Mid-July. The project scope of work will consist of completion of 4.1 miles of roadway maintenance improvements that will also include pavement rehabilitation, pavement preservation, roadway striping, utility cover adjustments, traffic control, on Meander Dr., Cree Meadows Dr., White Mountain Meadows Dr., with a 1.5" mill, 1-1.5" remix of existing road, and with a 2" overlay though the use of a heater scarify process. Cutler Repaving was awarded the project through the New Mexico State-Wide Price Agreement.

Grant Award 25-J2491-3 ("Project") Five Million Three Hundred Seventy-Four Thousand Five Hundred Dollars and Zero Cents (\$5,374,500.00), for housing projects statewide – Council approved grant agreement at the October 7th Special Council meeting with NM DFA Local Government Division in the amount (\$5,374,500). The grant scope of work is for housing projects statewide. The Village will be working closely with a housing developer on developing additional

workforce housing projects. The Village has finalized property purchase which will be dedicated for workforce housing and continue to use funding on approved housing projects.

2025 New Mexico Colonias Infrastructure Emergency Application Presentation - The Village of Ruidoso was awarded a grant on the 2025 Colonias Emergency Infrastructure Grant Application, in an amount of \$4,000,000. The project scope of work includes design and construct on four disaster-affected roadways in the Village of Ruidoso to include pavement and base removal, installation of new \pavement, base, curb and gutter, and culverts. The Village is waiting on the grant agreement on the awarded project. The project streets are listed below.

1. Brady Canyon Road
2. Ponderosa Drive
3. Maple Drive
4. Ash Drive

U.S. Department of Commerce Invests \$2.3 Million for Roadway Infrastructure Improvements to Support Economic Growth in Ruidoso, New Mexico - U.S. Secretary of Commerce Gina Raimondo announced the Department's Economic Development Administration (EDA) is awarding a \$2.3 million grant to the Village of Ruidoso, New Mexico, for roadway infrastructure improvements needed to support business and economic growth. The Villages were awarded a Department of Finance and Administration Matching Grant Award for the EDA Grant, in the amount of \$465,600.00.

U.S. Highway 70 and NM Highway 48 intersection & NM Highway 48 Corridor Design Project - Task Orders were issued and approved by the Council to Bohannon Huston, for professional engineering services related to the grant project. This grant will design the restructure of the U.S. Highway 70 and NM Highway 48 intersection to improve access to the business district and support future economic growth. Design work is ongoing.

Upper Sudderth Street Revitalization Design Project - Task Orders were issued and approved by the Council to Stantec, for professional engineering services related to the grant project. The grant funds will be used to design a complete plan set and studies needed for construction bids to construct the plans. This grant design will include the following:

- Lighting
- Landscaping
- Redeveloped Roundabout
- Survey Work
- Drainage Study
- Signage
- Traffic Study to Support a Road Diet
- Proper Grading on the Pavement Will Be Needed to Correct Water Runoff Issues
- Curb & Gutters
- Driveway Aprons
- Sidewalks
- Drop Inlets
- Bump-Outs for Large Gateway Signage

603 Housing Development Project - This project consists of developing a community-oriented feel with a neighborhood design that includes 10 new homes on the property. The new homes will be both 2-bedroom and 3-bedroom homes. These homes are modular in nature and resemble

stick-built homes. They include siding and porches on the exterior with a decorative front and all the comforts of home in the interior and 10x10 storage units.

603 Mechem-Work in progress

- Village staff are scheduling a final walk-through of all 10 homes.
- A punch list was created with an interior prioritized checklist of incomplete, defective, or cosmetic repairs that need to be resolved by the seller before finalizing the renting of the 10 units.
- GH Concrete has installed a Curb & Gutter a home experiencing excess water runoff.
- Staff are working with Homespot on mitigating excess water drainage along property G.
- PNM has installed 9 electrical meters, waiting on tenth due to water leak.
- One unit is waiting for inspection from New Mexico CID-MH
- Rymarc Construction will be installing gutter on each of the ten (10) homes, to protect against water runoff.

Project Milestones

- Pouring final concrete curbs and gutters along roadways
- Continuing necessary roadway grading work
- Finalizing surface preparation for remaining asphalt paving

Martin Road Bridge Rehabilitation Project - The Martin Road Bridge Rehabilitation Project start date is TBD. The New Mexico Department of Transportation, District 2 Bridge crew will rehab the bridge by replacing the existing timbers and guardrails. The project has been fully completed.

EyeOnWater Software - The Village of Ruidoso has offered water customers access to software called EyeOnWater, which has an incredibly positive impact on our property owners. EyeOnWater is consumer-engaged software that goes beyond traditional billing statements to connect utility water usage and their customers. The software enables utility customers to access and view their usage profile through easy-to-understand consumption graphs and provides a simple method to establish alerts. This is a perfect tool for those that winter elsewhere. The software is straightforward to set up and use on a computer or smartphone device, placing consumer data in the utility customers' hands. To sign up, you must visit <http://eyeonwater.com/signup> to create your online account. You must enter the service zip code and your billing account number. Instructions are available on the website (<http://Ruidoso-nm.gov>), or you can call the Village Hall at (575) 258-4343.

Fats, Oils, and Grease (FOG) - Fats, oils, and grease can cause blockages and overflows in the sewer collection system. Cooking grease is one of the primary causes of sewer line blockages that result in sewer overflows from manholes or backups. In addition to being costly to clean up, the overflows create potential for property damage and can lead to significant environmental, health and safety risks.

The Village of Ruidoso has a FOG inspection program for food service establishments. The FOG program consists of periodic inspections to determine compliance with the VOR sewer ordinance and to gather records of routine maintenance of grease traps.

VOR residents can help keep our sewer system flowing properly by properly disposing of cooking oil and grease. Here's how you can help.

- Do not dump cooking oil, fat, or grease into the kitchen sink or toilet.
- Do not use hot water and soap to wash grease down the drain because it will cool and harden in your pipes or in the sewer down the line.
- Do place cooked oil and meat fats in a sealed container and discard small quantities in your garbage.

- Do use paper towels to wipe residual grease or oil off of dishes, pots and pans prior to washing them.

With your continued assistance, we can prevent unnecessary service disruptions for residents and businesses.

PROJECT: Water Conservation – Public Awareness

Purpose:

- Combat the negative connotation of the Level 5 Water Restrictions
- Combat the negative connotation of the appearance of the water post-Little Bear Fire
- Encourage locals and visitors alike to engage in water conservation
- Increase awareness regarding the importance of water conservation in Ruidoso – especially post-Little Bear Fire
- Provide people with tips/helpful information on easy ways to conserve
- Ruidoso's water supply

Public Awareness:

- Weekly email blasts to keep businesses and residents aware of the water restrictions (beginning today and ending when all parties agree it is no longer necessary)
- Design a flyer to send home with RMSD students
- Send "village ambassadors" to all service club meetings within the next month to address the situation and have information to hand out
- Add a new page to the Village website that will have all of the water conservation tips available to site visitors
- Level 5 Water Restriction and what that means
- Bypassing Grindstone for the Village water supply
- Fix Your Flapper
- Adding a plastic bottle to the toilet tank
- Installing a shut-off valve

AIRPORT

July 2026 Operations & Fuel Summary:

2025 / 2026 Operations

414 /450 Up 8.7%

2025 / 2026 Jet A Fuel

18,416 / 14,364 Down 22%

2025 / 2026 100LL Fuel

1993 / 1788 Down 10%

- There were 2 Military Aircraft.
- There were 4 medical transports for the month of July.
- 7/01 First Alarm came out to give estimate to install entry keypad on gate 7.

- 7/01-03 Road Safe Painting Contractor on airport to repaint Runway Identifier numbers on Runway 6/24
- 7/02 Airport Manager attended Mayor's Agenda Review.
- 7/06 Bixby Electric on site to start Runway 6/24 lighting upgrade install new electrical vault.
- 7/07 Airport Manager attended Council Workshop Meeting.
- 7/09 Airport Manager attended Capitol Projects Meeting.
- 7/10 Airport Manager attended meeting at EOC for Ironman.
- 7/11 Airport Manager joined EOC staffing for Ironman.
- 7/13 Airport Manager attended Teams meeting with Meso Tech for new AWOS System.
- 7/14 Airport Manager attended Council Meeting.
- 7/15 Airport Manager & Airport Supervisor attended meeting with Heath, Fire Chief, and Asst. Fire Chief.
- 7/16 Airport Manager attended Directors Meeting.
- 7/23 Airport Manager attended Capitol Projects Meeting.
- 7/28 MTZ Surveyors on site to conduct airport survey for the Airport Master Plan Update.
- 7/31 Airport Manager and Airport Supervisor attended meeting with Heath and Fire Dept. personnel.

Daily Fuel Volume Sold						
Receipt Date: 01-Jul-26 to 31-Jul-26						
Merchant Number: 7836						
Receipt Date	Avgas 100LL	Jet A Fuel with FSII Additive	Avg W/S	Max W/S	Operations	Day
1-Jul-26	100.7	417	7.9	22	6	We
2-Jul-26	58.9	281	8.4	22	23	Th
3-Jul-26	34.5	1722	6	21	19	Fr
4-Jul-26	31.6	100	9.5	24	8	Sa
5-Jul-26	0	1310	5.5	16	20	Su
6-Jul-26	10	1370	5	16	20	Mo
7-Jul-26	75.7	204	6.7	18	15	Tu
8-Jul-26	181.5	467	5.3	14	26	We
9-Jul-26	0	923	7.9	22	18	Th
10-Jul-26	121.1	300	9.8	30	17	Fr
11-Jul-26	84.4	112	7.3	18	9	Sa
12-Jul-26	20	1240	10.4	24	21	Su
13-Jul-26	82	590	7.2	15	12	Mo
14-Jul-26	0	100	7.6	17	6	Tu
15-Jul-26	8.5	752	8	21	7	We
16-Jul-26	64.9	638	7.1	18	24	Th
17-Jul-26	0	0	4.9	18	5	Fr
18-Jul-26	48	188	7.3	15	13	Sa
19-Jul-26	23	330	5.7	14	10	Su
20-Jul-26	0	0	5.5	22	8	Mo
21-Jul-26	140.1	0	6.2	14	9	Tu
22-Jul-26	138.5	217	6.3	16	7	We
23-Jul-26	46.9	722	4.4	17	17	Th

24-Jul-26	114.1	498	7	21	15	Fr
25-Jul-26	82.5	347	4.8	31	24	Sa
26-Jul-26	120.8	359	5.5	23	17	Su
27-Jul-26	0	254	6.2	20	9	Mo
28-Jul-26	7.7	0	7.8	17	12	Tu
29-Jul-26	66.6	10	7.6	17	9	We
30-Jul-26	86.2	299	5.5	15	17	Th
31-Jul-26	40	614	9	21	27	Fr
	1788.2	14364			450	

Month	Jet A	100LL	Cumulative
January	4071	1626	5697
Februray	4735	1483	6218
March	10188	1477	11,665
April	6057	1038	7095
May	11661	1011	12672
June	8376	1611	9987
July	14364	1788	16152
August			
September			
October			
November			
December			
Total	59452	10034	69486

CLERK

Staff coordinated with various Village of Ruidoso Departments and processed thirty-four (34) requests for public information during July 2026. The coordination of these requests involves processing and tracking from initiation to completion to ensure the Village follows the Inspection of Public Records Act (IPRA). This entails assisting the public with completing the required form with enough specificity for clarification of their request. Staff then coordinate with the departments that have the requested documentation and either schedule a meeting with the IPRA requestor to inspect the documents or provide the copies and receipt payment. If needed, staff prepare correspondence to extend the response period as agreed upon with the department(s).

- Clerk was on the interview panel for the HR Administrative Assistant position.
- Clerk held Deputy Clerk Interviews.
- Clerk's staff continues to work on implementation of document management software.
- Clerk's Office produced agendas and minutes for the following meetings during the month of June:
 - July 7, 2026, Council Workshop
 - July 14, 2026, Regular Council Meeting

- July 15, 2026, Consolidated Dispatch Joint Board Regular Meeting
- July 30, 2026, Special Council Meeting
- July 24, 2026, Natural and Cultural History Committee Meeting

COMMUNITY DEVELOPMENT

Planning Commission

- a) Variance Approval Case #PV2026-05-Timothy Borrer is requesting Variance approval to encroach into the front, back, and side setbacks for the placement of a home on property zoned R-1 Single-Family Residential District located at 131 Brady Canyon Drive, Lot 7, Block 2, of the Glen Grove Subdivision, Ruidoso, New Mexico, 88345. – **TABLED**
- b) Variance Approval Case #PV2026-09-Jim Dailey is requesting Variance approval to encroach into the corner side setback for the placement of a carport on property zoned M-1 Low-Density mobile Home District located at 177 Juniper Road, Lot 11, Block 14, Unit II of the Ponderosa Heights Subdivision, Ruidoso, New Mexico, 88345. – **APPROVED**
- c) Conditional Use Case #CU2026-07-Kyndra Hiles is requesting Conditional Use permit approval for an Accessory Dwelling Structure on property zoned R-1 Single-Family Residential District located at 126 Course View Drive, Lot 1, Block 3 of the Cree Meadows Country Club Subdivision, Ruidoso, New Mexico, 88345. - **APPROVED**

Workforce Housing Advisory Board

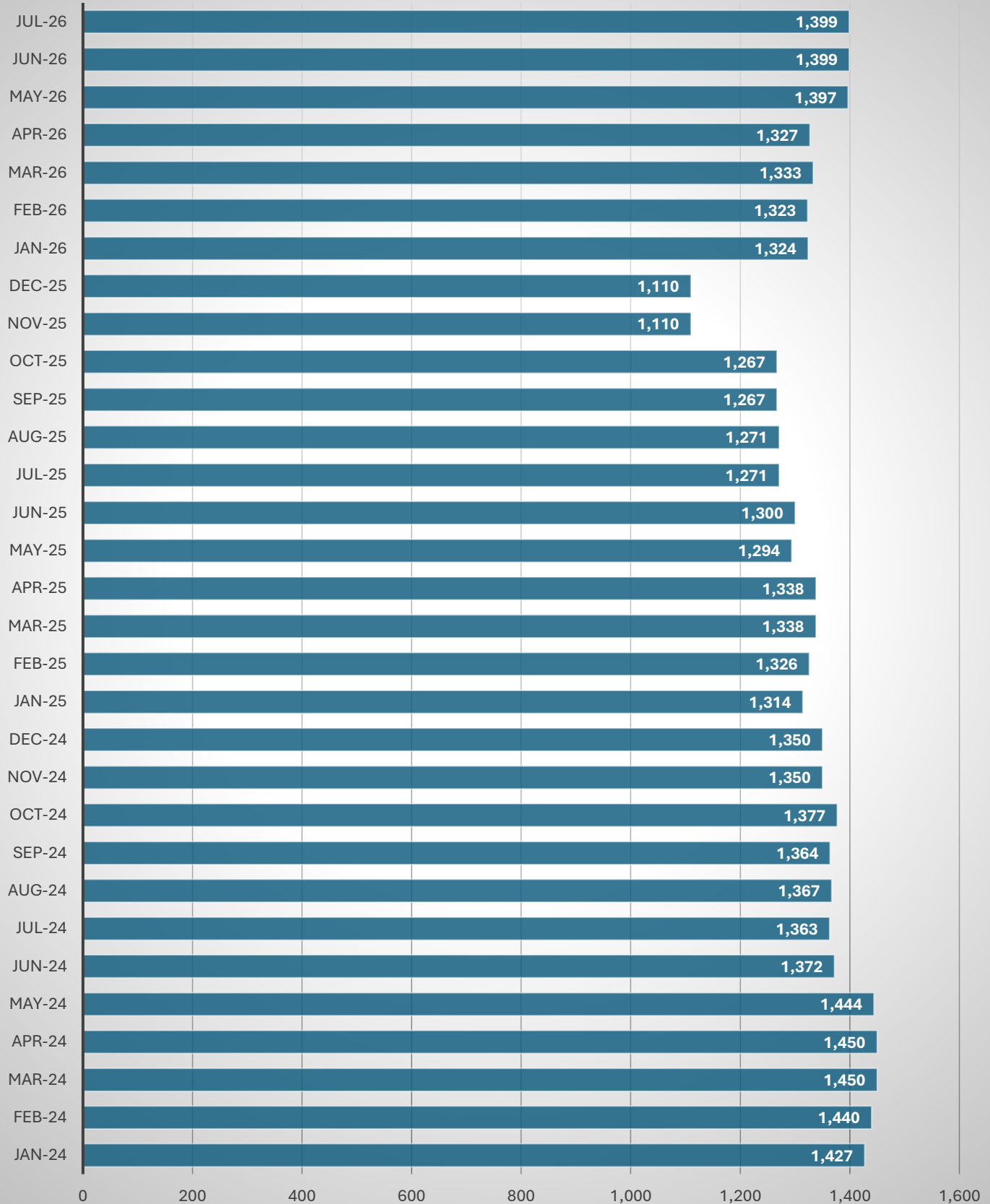
The next Regular scheduled meeting is Thursday, September 24, 2026

Re-Addressing Update

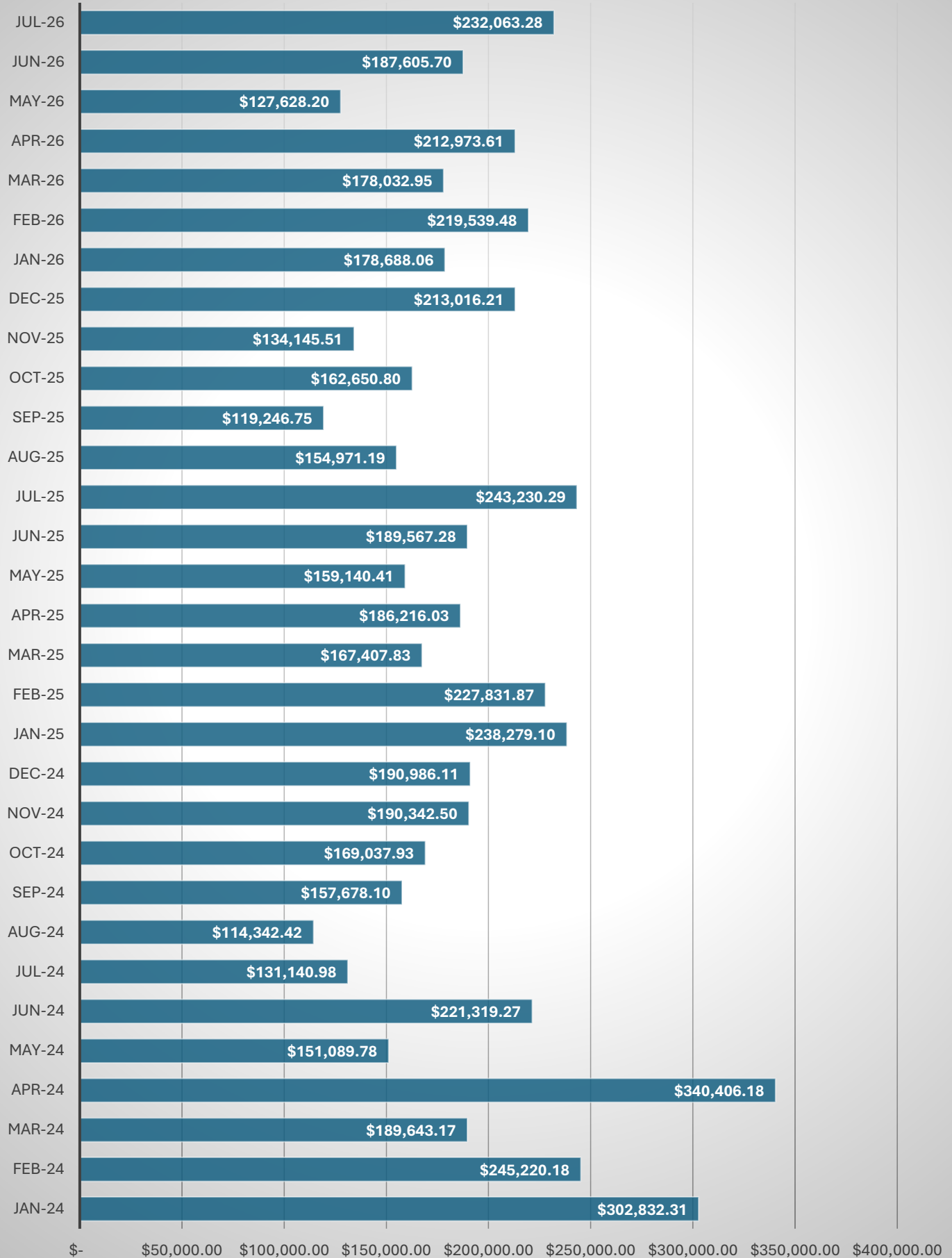
The re-addressing and renaming of roads are on hold for 18 months due to the South Fork, Salt Fire, and flood events. Chris Camacho will continue reviewing the data within the grids, and we will collaborate closely with the Streets, Water, and Solid Waste departments to identify any anomalies in the field that may not be reflected in the GIS data. Our focus will be on identifying duplicate road names. The identified roads are currently being reviewed to determine which names might be compatible with the areas requiring renaming efforts. The Address Committee will meet to evaluate a proposal of three names. Additionally, we will collaborate with the Public Information Officer (PIO) to develop an online survey to expedite the response process from property owners in the affected areas.

Short Term Rentals July 2026

STR Permits



Lodgers Tax Remittance





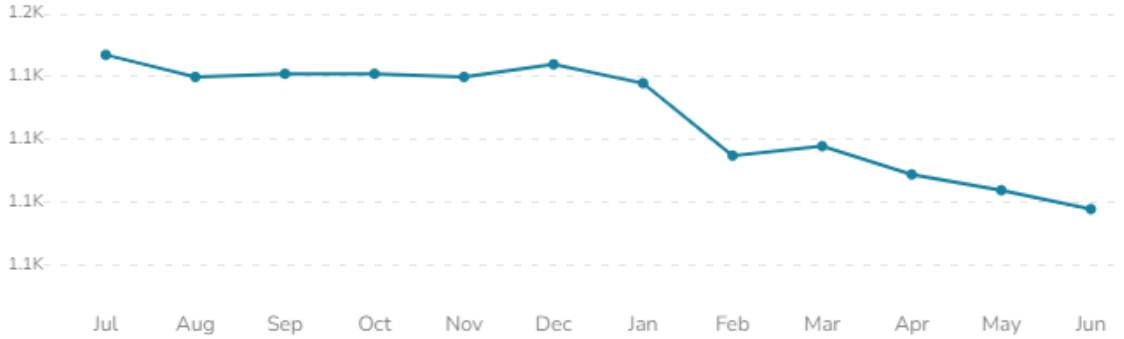
1,098
STR Properties



25%
Booking Activities



37,599,979
Host Revenue



Top Online Platforms



Airbnb
1,073
(93%)



Flipkey
0 (0%)



Vrbo
504
(44%)



Booking
390
(34%)



Others
230
(20%)



Booking Activities

25% **+3%**
Occupancy This Month



NOAA RADIOS			
MONTH	2026	2027	2028
January	55		
February	400		
March	9		
April	108		
May	55		
June	29		
July	21		
August			
September			
October			
November			
December			
TOTAL	677		

Community Development will no longer be selling NOAA Radios as of July 31, 2026.

Inspection Tallies

SHORT-TERM RENTAL INSPECTIONS

ADDRESS	DATE	INSPECTOR	PERMIT #	STR	PASS	FAIL
401 Center St	7/1/2026	BP	917036	1	1	
105 Larch Dr	7/1/2026	BP	208113	1	1	
110 Otero Dr	7/2/2026	BP	904486	1	1	
103 Third St	7/2/2026	BP	920112	1	1	
148 Ponderosa	7/2/2026	BP	910538	1	1	
103 La Luz Lane	7/6/2026	BP	218111	1	1	
516 Second St	7/7/2026	BP	918396	1	1	
115 Bogie Lane	7/7/2026	BP		1	1	
134 Evans Rd	7/8/2026	BP	909754	1	1	
304 Otero Dr	7/8/2026	BP	208122	1	1	
108 Buckingham Dr	7/9/2026	BP	208238	1	1	
110 Buckingham Dr	7/9/2026	BP	208239	1	1	
534 Sudderth Dr	7/9/2026	BP		1	1	
105 Keyes Dr B1	7/9/2026	BP	208000	1	1	
101 Sam St	7/9/2026	BP	198189	1	1	
206 Coconino Lane	7/9/2026	BP	198187	1	1	
106 Canyon Rd	7/9/2026	BP	Consult	1		
105 Echo Dr	7/10/2026	BP	902824	1	1	
109 Hart Ave	7/10/2026	BP	208198	1	1	
220 Lookout Dr I4	7/13/2026	BP	218127	1	1	
110 Innsbrook Dr 11C	7/13/2026	BP	208112	1	1	
108 Jack Little DR B8	7/13/2026	BP	904366	1	1	
110 N Overlook Dr	7/13/2026	BP	920308	1	1	
207 Mockingbird Lane	7/13/2026	BP	912512	1	1	
128 Cibola Circle	7/14/2026	BP	218005	1	1	
101 LL Davis	7/14/2026	BP	217295	1	1	
306 Snow Cap	7/14/2026	BP	198036	1	1	
105 Kirkman Dr	7/14/2026	BP	198282	1	1	
109 Albambra	7/14/2026	BP	217250	1	1	
100 Bluebird	7/14/2026	BP	217312	1	1	
93 Swallow	7/14/2026	BP	217297	1	1	
321 First St	7/14/2026	BP	198192	1	1	
101 Gila Place	7/14/2026	BP		1		1
313 First St	7/15/2026	BP		1	1	
133 Spruce Dr	7/15/2026	BP	909692	1	1	
220 Lookout Dr A6	7/15/2026	BP	208126	1	1	
200 Mustang Dr	7/15/2026	BP	218144	1	1	
604 White Mountain Dr #204	7/15/2026	BP		1	1	
114 Cliff Court	7/16/2026	BP	Consult	1		
101 Roberson Rd	7/17/2026	BP		1	1	
101 Mac St	7/17/2026	BP	208004	1	1	
119 Coconino Lane	7/17/2026	BP	920066	1		1

451 Flume Canyon	7/17/2026	BP	918066	1		1
508 Wingfield St	7/20/2026	BP	208199	1	1	
439 Third St	7/21/2026	BP	918010	1		1
104 Pat Thompson	7/23/2026	BP	902454	1	1	
102 Buckingham Dr	7/23/2026	BP	901052	1	1	
604 White Mountain Dr #601	7/24/2026	BP	918802	1		1
130 Maple Dr	7/24/2026	BP	208200	1	1	
302 Snowcap	7/24/2026	BP	217401	1	1	
422 Barcus	7/24/2026	BP	228071	1	1	
504 Main Rd	7/24/2026	BP	919948	1	1	
101 Mckenzie Dr	7/28/2026	BP	198246	1	1	
115 Lark Dr	7/28/2026	BP	207026	1	1	
202 Marble Dr	7/28/2026	BP	920082	1	1	
241 Papoose Trail	7/28/2026	BP	914534	1		1
132 Willie Horton Dr	7/28/2026	BP	909626	1	1	
240 Timberline Dr	7/28/2026	BP	920554	1	1	
571 white Mountain Meadows	7/29/2026	BP	918582	1	1	
100 San Miguel Dr	7/29/2026	BP	198176	1	1	
187 Brody Canyon	7/29/2026	BP		1	1	
107 Skylanc Rd	7/29/2026	BP	904092	1	1	
205 Metz Dr	7/30/2026	BP		1	1	
303 Raquet Dr #35	7/30/2026	BP	208209	1	1	
105 Bogie Lane	7/30/2026	BP	208210	1	1	
131 Whirlaway Dr	7/30/2026	BP	909564	1	1	
116 Westfield	7/30/2026	BP	198261	1		No Show
249 Fourth St	7/31/2026	BP	218107	1	1	
145 Upper Terrace Dr	7/31/2026	BP	910428	1	1	
101 Oak Grove Place	7/31/2026	BP	218070	1	1	
TOTAL				70	61	6

RESIDENTIAL

ADDRESS	DATE	INSPECTOR	PERMIT#	ELECTRIC	PASS	FAIL
101 A Duffer	7/1/2026	GDM	20250401	1		1
247 Lincoln Hills	7/1/2026	GDM	20250225	1	1	
138 Singing Pines	7/2/2026	GDM	20260410	1	1	
107 Sam Snead	7/6/2026	GDM	20250815	1	1	
105 Sam Snead	7/6/2026	GDM	20250814	1	1	
107 Sam Snerad	7/6/2026	GDM	20250815	1	1	
105 Sam Snead	7/6/2026	GDM	20250814	1	1	
607 Excalibur	7/9/2026	GDM	20240782	1	1	
25975 US HWY 70	7/9/2026	GDM	20260170	1	1	
219 Hull	7/10/2026	GDM	20250686	1	1	
208 Venado	7/10/2026	GDM	20260379	1	1	
406 Walnut	7/10/2026	GDM	20260405	1	1	
614 Excalbur	7/13/2026	GDM	20260416	1	1	
110 Valley View	7/13/2026	GDM	20260428	1	1	
406 Walnut	7/13/2026	GDM	20260405	1	1	

101 A Duffer	7/13/2026	GDM	20250401	1	1	
140 Walter Spirt	7/16/2026	GDM	20250472	1	1	
125 Lincoln Hills	7/16/2026	GDM	20260131	1	1	
1104 Main	7/17/2026	GDM	20250238	1	1	
125 Lincoln Hills	7/17/2026	GDM	20260131	1	1	
130 Eagle	7/20/2026	GDM	20260442	1		
369 Ft Santo	7/20/2026	GDM	20250463	1		
130 Eagle	7/20/2026	GDM	20260442	1	1	
369 Ft Santo	7/20/2026	GDM	20250463	1	1	
238 Hemlock	7/21/2026	GDM	20260429	1		1
162 Roswell	7/22/2026	GDM	20260440	1	1	
240 Excalibur	7/22/2026	GDM	20260452	1		1
105 Mountain	7/22/2026	GDM	20260455	1	1	
219 Gunsmoke	7/22/2026	GDM	20260439	1	1	
147 Deer Creek	7/23/2026	GDM	20250401	1	1	
238 Hemlock	7/23/2026	GDM	20260429	1		1
150 Midiron	7/23/2026	GDM	20260065	1	1	
130 Musketball	7/24/2026	GDM	20250866	1	1	
309 Main	7/27/2026	GDM	20250644	1	1	
301 First	7/27/2026	GDM	20260453	1	1	
103 Hobart	7/27/2026	GDM	20260252	1		1
105 Verde	7/29/2026	GDM	20260463	1	1	
106 Chaparral	7/29/2026	GDM	20250846	1	1	
216 Lee Trenivo	7/29/2026	GDM	20240204	1	1	
120 White Pine	7/30/2026	GDM	20250353	1	1	
115 Willie Horton	7/30/2026	GDM	20240346	1		1
117 Crown Ridge	7/30/2026	GDM	20250380	1	1	
122 Sonoica	7/30/2026	GDM	20260407	1	1	
106 Rio	7/31/2026	GDM	20260468	1	1	
115 Willie Horton	7/31/2026	GDM	20250364	1	1	
110 Blue Belle	7/31/2026	GDM	20260286	1	1	
TOTAL				46	38	6

ADDRESS	DATE	INSPECTOR	PERMIT#	BUILDING	PASS	FAIL
113 Wildwood	7/1/2026	JK	20260222	1		1
107 El Paso	7/1/2026	JK	20260308	1	1	
1605 Excalibur	7/1/2026	JK	20260383	1	1	
118 Porr	7/1/2026	JK	20260157	1	1	
107 Kilimanjaro	7/1/2026	JK	20250798	1	1	
1401 High Mesa	7/1/2026	JK	20250677	1		1
124 Sanctuary	7/1/2026	GDM	20260241	1		1
123 High St	7/2/2026	JK	20260347	1		1
120 Buckingham	7/2/2026	JK	20250614	1	1	
237 Goodnight Loving Trail	7/2/2026	JK	20250791	1		1

107 Sam Snead	7/2/2026	JK	20250814	1		1
125 Lincoln Hills	7/2/2026	JK	20260131	1		1
116 Ben Hogan	7/2/2026	JK	20250714	1	1	
147 Deer Creek	7/2/2026	JK	20260215	1	1	
101 High County Trail	7/2/2026	GDM	20260253	1		1
101 High County Trail	7/2/2026	GDM	20260253	1		1
123 High St	7/6/2026	JK	20260347	1		1
107 E Riverside	7/6/2026	JK	20260204	1	1	
170 Chance Loop	7/6/2026	JK	20250716	1	1	
170 Chance Loop	7/6/2026	JK	20250716	1	1	
106 Pine Cone	7/6/2026	JK	20250666	1	1	
101 High County Trail	7/6/2026	JK	20260253	1		1
123 High St	7/7/2026	JK	20260347	1	1	
123 Chance Loop	7/7/2026	JK	20250302	1	1	
132 Water Spirit	7/7/2026	JK	20260027	1		1
106 Cougar	7/7/2026	JK	20250724	1	1	
101 High County Trail	7/7/2026	JK	20260253	1	1	
107 Sam Snead	7/7/2026	JK	20250814	1	1	
301 Canyon Dr	7/7/2026	JK	20240622	1		RT
315 Sandesta	7/8/2026	GDM	20250580	1	1	
143 N Eagle	7/8/2026	JK	20260246	1	1	
114 Via Selva	7/8/2026	JK	20240776	1		1
114 Via Selva	7/8/2026	JK	20240776	1	1	
203 Toboggan	7/8/2026	JK	20260354	1	1	
107 E Riverside	7/9/2026	JK	20260204	1	1	
215 Jack Little	7/9/2026	JK	20250552	1	1	
130 Eagle Deer Cayon	7/9/2026	JK	20250463	1	1	
182 Crown Ridge	7/9/2026	JK	20260250	1	1	
607 Excalibur	7/10/2026	JK	20240782	1		1
162 Roswell	7/10/2026	JK	20260408	1	1	
162 Roswell	7/10/2026	JK	20260408	1	1	
321 Heath	7/10/2026	JK	20250640	1	1	
204 Sundance	7/10/2026	JK	20250265	1		1
104 Pine Cone	7/10/2026	JK	20260347	1	1	
135 Lower Terrance	7/10/2026	JK	20260933	1	1	
124 Sanctuary	7/10/2026	GDM	20260241	1	1	
148 Flute Player	7/10/2026	GDM	20260229	1	1	
605 Excalibur	7/13/2026	JK	20260383	1	1	
123 High St	7/13/2026	JK	20260347	1	1	
130 Davis Dr	7/13/2026	JK	20260146	1	1	
125 Larkspur	7/13/2026	JK	20250721	1	1	
113 Wild Wood	7/14/2026	JK	20260222	1		1
106 Pine Cone	7/14/2026	JK	20250666	1	1	
103 Pires Peak	7/14/2026	JK	20260090	1		1
100 Ranier	7/15/2026	JK	20250780	1		1
101 High View	7/15/2026	JK	20260409	1		1

100 McBride	7/15/2026	JK		1		1
109 E Riverside	7/16/2026	JK	20260204	1	1	
219 Hull	7/16/2026	JK	20250686	1		1
113 Wildwood	7/16/2026	JK	20260222	1	1	
130 Muskerball	7/16/2026	JK	20250866	1	1	
1034 Mechem	7/16/2026	JK	20260372	1	1	
1395 High Mesa	7/16/2026	JK	20250144	1	1	
125 Larkspur	7/16/2026	JK	20250721	1	1	
148 Placitas	7/16/2026	JK	20250806	1	1	
100 Ranier	7/16/2026	GDM	20250780	1		1
1417 High Mesa	7/16/2026	GDM	20250780	1	1	
219 Hull	7/17/2026	JK	20250686	1	1	
437 Third st	7/17/2026	JK	20260360	1	1	
129 Coronado Rd	7/17/2026	JK	CE-2026-023	1		RT
300 Pine	7/17/2026	GDM	20260007	1	1	
125 Lincoln Hills	7/17/2026	GDM	20260131	1	1	
170 Paso Monte	7/17/2026	GDM	20260124	1	1	
104 Riley Cove	7/20/2026	JK	20260311	1	1	
104 Riley Cove	7/20/2026	JK	20260311	1	1	
125 Lincoln Hills	7/20/2026	JK	20260131	1	1	
125 Lincoln Hills	7/20/2026	JK	20260131	1	1	
103 Pikes Peak	7/20/2026	JK	20260090	1	1	
272 Pine Shadow	7/20/2026	JK	20250319	1	1	
970 St Hwy 48	7/20/2026	JK	20260313	1	1	
970 St Hwy 48	7/20/2026	JK	20260313	1	1	
970 St Hwy 48	7/20/2026	JK	20260313	1	1	
227 Lakeshore	7/20/2026	JK	20250354	1	1	
291 Sandesta	7/20/2026	JK	20240423	1	1	
166 Musketball	7/21/2026	GDM	20240853	1	1	
146 Singing Pines	7/21/2026	JK	20260299	1		1
132 Water Spirit	7/21/2026	JK	20260027	1	1	
180 Musketball	7/21/2026	JK	20250408	1	1	
138 SVC Rd	7/22/2026	JK	20260361	1		1
111 Tanglewood	7/22/2026	JK	20260011	1	1	
125 Lincoln Hills	7/22/2026	JK	20260131	1	1	
120 Linda Vista	7/22/2026	JK	20260248	1	1	
130 Davis Dr	7/23/2026	JK	20260146	1	1	
207 Barcus	7/23/2026	JK	20260312	1	1	
105 Mountain	7/24/2026	GDM	20260455	1	1	
110 Misty Hollow	7/24/2026	JK	20250591	1	1	
132 Water Spirit	7/24/2026	JK	20260027	1	1	
107 Sam Snead	7/24/2026	JK	20250814	1	1	
115 Willie Horton	7/27/2026	JK	20240364	1	1	
204 Sundance	7/27/2026	JK	20250265	1		1
209 Swallow	7/28/2026	JK	20260301	1		1

607 Excalibur	7/29/2026	JK	20240782	1		1
607 Excalibur	7/29/2026	JK	20240782	1	1	
105 Ridgecrest	7/29/2026	JK	20260435	1	1	
146 Singing Pines	7/29/2026	JK	20260299	1	1	
129 Porr	7/29/2026	JK	20230984	1	1	
130 Musketball	7/29/2026	JK	20250866	1		1
140 Water Spirit	7/29/2026	JK	20250472	1	1	
105 Modoc	7/30/2026	JK	20260346	1	1	
108 Nible Court	7/30/2026	JK	20260465	1	1	
135 Lower Terrace	7/30/2026	JK	20260451	1	1	
219 Hull	7/30/2026	JK	20250686	1	1	
209 Swallow	7/30/2026	JK	20260301	1	1	
203 Tobaggan	7/30/2026	JK	20260354	1	1	
203 Tobaggan	7/30/2026	JK	20260354	1	1	
102 Destiny Way	7/30/2026	JK	20260402	1	1	
168 N Oak	7/30/2026	JK		1		RT
101 Excalibur	7/30/2026	JK		1		RT
166 N Oak	7/31/2026	JK	CE2026025	1		RT
106 N Mountain View	7/31/2026	JK	20260290	1		1
135 Lower Terrace	7/31/2026	JK	20260433	1	1	
100 GH Stoneman	7/31/2026	JK	20260427	1	1	
109 Ranier	7/31/2026	JK	20250864	1	1	
124 Mesa Heights	7/31/2026	JK	20260071	1	1	
1417 High Mesa	7/31/2026	JK	20260147	1	1	
105 High Country Trail	7/31/2026	JK	20260253	1	1	
TOTAL				126	92	29

ADDRESS	DATE	INSPECTOR	PERMIT#	PLUMB	PASS	FAIL
113 Pat Thompson	7/1/2026	GDM	20230346	1	1	
152 Broadmoor	7/1/2026	GDM	20250870	1	1	
117 Crown Ridge	7/2/2026	GDM	20250380	1	1	
101 High County Trail	7/2/2026	GDM	20260253	1	1	
107 Sam Snead	7/2/2026	GDM	20250814	1		1
1395 High Mesa	7/7/2026	GDM	20250144	1	1	
1395 High Mesa	7/9/2026	GDM	20250144	1	1	
107 Sam Snead	7/9/2026	GDM	20250814	1	1	
130 Musketball	7/9/2026	GDM	20250866	1	1	
130 Musketball	7/9/2026	GDM	20250866	1	1	

166 Musketball	7/14/2026	GDM	20240853	1	1	
970 Hwy 48	7/15/2026	GDM	20260313	1	1	
104 St Andrews	7/15/2026	GDM	20240674	1	1	
1417 High Mesa	7/16/2026	GDM	20260147	1	1	
125 Lincoln Hills	7/16/2026	GDM	20260131	1	1	
223 Coconino	4/21/2026	GDM	20260358	1	1	
140 Water Spirt	4/21/2026	GDM	20250472	1	1	
216 Lee Trenino	4/22/2026	GDM	20240204	1	1	
101 A Duffer	4/23/2026	GDM	20250401	1		1
309 Main	4/27/2026	GDM	20250644	1	1	
103 Edwards	4/29/2026	GDM	20260386	1	1	
319 Valley View	4/29/2026	GDM	20250199	1	1	
216 Lee Trevino	4/29/2026	GDM	20240204	1	1	
101 A Duffer	4/30/2026	GDM	20250401	1		1
106 Cougar	4/31/2026	GDM	20250724	1	1	
TOTAL				25	22	3

ADDRESS	DATE	INSPECTOR	PERMIT#	MECH	PASS	FAIL
117 Crown Point	7/2/2026	GDM	20250380	1	1	
1395 High Mesa	7/9/2026	GDM	20250144	1	1	
130 Musketball	7/9/2026	GDM	20250866	1	1	
166 Musketball	7/14/2026	GDM	20240853	1	1	
223 Coconino	7/21/2026	GDM	20260358	1	1	
116 Bin Hogan	7/27/2026	GDM	20250714	1	1	
319 Valley View	7/29/2026	GDM	20250199	1	1	
216 Lee Trevino	7/29/2026	GDM	20240204	1	1	
106 Cougar	7/31/2026	GDM	20250724	1	1	
TOTAL				9	9	0

COMMERCIAL INSPECTIONS

ADDRESS	DATE	INSPECTOR	PERMIT#	ELECTRIC	PASS	FAIL
2515 Sudderth	7/13/2026	GDM	20230599	1		1
530 Gavilan Canyon	7/13/2026	GDM	20260417	1	1	
211 Sudderth	7/14/2026	GDM	20260136	1		1
2515 Sudderth	7/14/2026	GDM	20230599	1	1	
103 Sudderth	7/17/2026	GDM	20260136	1		1
211 Sudderth	7/21/2026	GDM	20260136	1		1
103 Sutton	7/22/2026	GDM	20260136	1	1	
TOTAL				7	3	4

ADDRESS	DATE	INSPECTOR	PERMIT#	BLDG	PASS	FAIL
491 Ft Stanton Rd	7/8/2026	JK	20260133	1	1	
2515 Sudderth	7/14/2026	GDM	20230599	1	1	
371 Gavilan Canyon	7/23/2026	JK	20250360	1	1	

2515 Sudderth 1A	7/30/2026	GDM	20230599	1	1	
2515 Sudderth 1B	7/30/2026	GDM	20230599	1	1	
2515 Suddert 2A	7/30/2026	GDM	20230599	1		1
2515 Sudderth 3A	7/30/2026	GDM	20230599	1	1	
TOTAL				7	6	1

ADDRESS	DATE	INSPECTOR	PERMIT#	PLUMB	PASS	FAIL
712 Mechem	7/2/2026	GDM	20260334	1	1	
712 Mechem	7/2/2026	GDM	20260334	1	1	
2515 Sudderth	7/14/2026	GDM	20230599	1	1	
2515 Sudderth 2A	7/30/2026	GDM	20230599	1		1
TOTAL				4	3	1

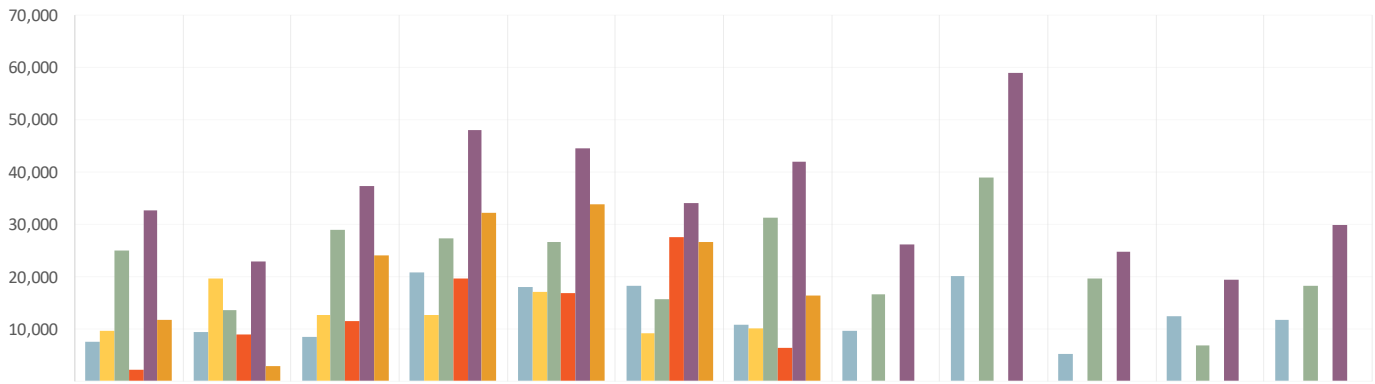
ADDRESS	DATE	INSPECTOR	PERMIT#	MECH	PASS	FAIL
712 Mechem	7/2/2026	GDM	20260334	1	1	
2515 Sudderth	7/14/2026	GDM	20230599	1	1	
TOTAL				2	2	0

ADDRESS	DATE	INSPECTOR	PERMIT #	BUSINESS	PASS	FAIL
2415 Sudderth Dr unit 10	7/1/2026	BP		1		1
2415 Sudderth Dr unit 10	7/2/2026	BP		1	1	
1096 Mechem Suite 315	7/24/2026	BP		1	1	
2701 Sudderth	7/29/2026	BP		1		1
TOTAL				4	2	2

VALUATIONS AND FEES

VILLAGE OF RUIDOSO BUILDING PERMITS COMPARATIVE 2025 & 2026								
MONTH	VOR FEES 2025	VOR FEES 2026	COUNTY FEES 2025	COUNTY FEES 2026	TOTAL FEES 2025	TOTAL FEES 2026	TOTAL VAUATION 2025	TOTAL VALUATIONS 2026
January	\$7,491.69	\$9,629.12	\$25,077.30	\$2,163.40	\$32,568.99	\$11,792.52	\$2,760,406.92	\$1,653,134.12
February	\$9,371.54	\$19,689.85	\$13,458.90	\$8,947.85	\$22,830.44	\$28,637.70	\$2,061,923.19	\$2,189,941.70
March	\$8,453.56	\$12,553.46	\$28,827.13	\$11,460.69	\$37,280.69	\$24,014.15	\$3,638,577.61	\$1,297,791.27
April	\$20,865.44	\$12,676.66	\$27,193.12	\$19,515.08	\$48,058.56	\$32,191.75	\$6,067,235.97	\$2,286,977.57
May	\$17,887.34	\$16,961.63	\$26,710.60	\$16,784.05	\$44,597.94	\$33,745.68	\$5,317,743.76	\$3,243,281.10
June	\$10,685.41	\$9,105.50	\$15,755.67	\$27,479.18	\$34,031.14	\$36,584.68	\$3,802,157.58	\$3,907,534.52
July	\$20,011.38	\$9,985.65	\$31,280.72	\$6,335.24	\$41,966.17	\$16,320.89	\$4,087,100.55	\$518,611.64
August	\$5,168.56		\$16,511.31		\$26,137.72		\$3,147,677.95	
September	\$20,011.38		\$38,982.30		\$58,993.68		\$6,944,432.63	
October	\$5,168.56		\$19,630.53		\$24,799.09		\$1,455,908.60	
November	\$12,421.28		\$6,899.14		\$19,320.42		\$1,710,004.60	
December	\$11,785.16		\$18,183.95		\$29,969.11		\$5,467,000.45	
TOTALS	\$149,321.30	\$90,601.87	\$268,510.67	\$92,685.49	\$420,553.95	\$183,287.37	\$46,460,169.81	\$15,097,271.92

Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
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NUMBER OF PERMITS ISSUED 2024 vs 2025 vs 2026

MONTH	2024	2025	2026
January	80	89	78
February	112	74	92
March	98	116	98
April	109	113	119
May	100	124	85
June	76	110	79
July	117	117	87
August	93	75	
September	183	99	
October	103	35	
November	99	53	
December	72	67	
TOTALS	1242	1072	638

YEAR	Permits Issued
Year	Permits Issued
2020	1142
2021	1177
2022	1496
2023	1295
2024	1242
2025	1072
2026	638

CONVENTION CENTER

EVENTS

DATE	EVENT	APPROX. # ATTENDEES
July 7-10, 2026	Fellowship of Christian Athletes	340
July 15-18, 2026	Calvary Chapel New Harvest	325
July 22-24, 2026	Ruidoso Art Festival	2020
July 29-30, 2026	Region 9 All District	450

UPCOMING

- | | |
|---|------------|
| 1. Arabella Sweet 16 | August 1 |
| 2. Region 9 All Staff | August 6-7 |
| 3. Angelina Quinceanera | August 7-8 |
| 4. Lopez 50 th Wedding Anniversary | August 9 |

5. NM Sheriffs Association	August 10-13
6. VOR-Deposition	August 17-18
7. Ruidoso Antique Show	August 19-23
8. NM Fire Marshals	August 24-27
9. Laila Sweet 16	August 28-30

EVENTS & STRATEGIC PARTNERESHIPS

1. Successfully completed the IRONMAN 70.3 Ruidoso event.
2. Working on the XTERRA World Championships Ruidoso.
3. Working on the Ruidoso Film Festival.
4. Managing the Cool Summer Nights Concert Series.

FINANCE

Finance Department:

Council monthly reports for June (Period 12 FY 2026) are available.

June 2026 Benchmarks:

GRT Revenue up 11.37% from YTD (\$2,369,705 increase).
 Gasoline Tax Revenue down 6.70% from PY (\$7,278 decrease)
 Lodgers' Tax Revenue up 2.55% from YTD (\$54,113.00 increase)

Monthly Council reports are available on the Village website.

There were three (3) project worksheets (PW) approved for the McBride Fire for a total of \$423,169.54 in funding. Received \$376,350.90 in Federal Funds and total outstanding \$46,818.64 (State). There have been no updates since the previous month's report.

The Village has reconciled the state and federal portions of expenditures associated with PWs associated with the bridges and is awaiting reimbursement of expenditures incurred through 12/31/24 and equal \$2,049,199.54.

FY 2026 Q4 budget reconciliation is complete. Year-end cash balances and budget adjustments have been presented to the Internal Finance Committee on July 24, 2026, and to Council on July 30, 2026.

Outstanding legislative appropriations and grants:

- Outstanding legislative appropriations and grants:
- Recreation (23-H3061) \$105,233.97
- Affordable Housing (25-J2491) \$4,587,735.27
- Veteran's Conference Center (24-I2993) \$445,500.00
- Watershed Thinning (24-I2997) \$391,063.66
- Flood Damaged Roads, Bridges, Infrastructure (A23H2521) \$379,743.45
- Lift Station Infrastructure (24-I2489-3) \$2,026,099.00
- Sewer Line at Racetrack (24-I2489-2) \$535,809.52

- Emergency McDaniel Bridge (25-J2490-2) \$25,900.27
- Emergency RWWTP (25-J2490-1) \$174,860.12
- Emergency Upper Canyon (25-J2490-3) \$932,000.00
- Thinning (25-J3023) \$750,000.00
- Surrender Box (22-G2444-17) \$10,000.00

Utility Billing

- Utility Billing continues to audit accounts for high balances, credits and service charges.
- Lien letters have been sent for 3 Cycles, and the 4th will go out in the next week.
- Department Statistics:

July 2026

Lien Letters Sent Out: 0

Lien Request Sent to Village Clerk: 0

Payment Arrangements Process: 12

Leaks: 27

Work Orders: 364

Shut-Offs: 52

Capital Projects

Projects in Construction

Project	Contractor	Substantial – Final Completion
RWWTP Solar Panels	Holt Renewables	Final walk through July 25 th
603 Mechem Housing	Home Spot	Draining Concerns
Fire Station 4 Remodel	Wison Construction	Remodel in Progress
Porr/Brady Low Water Crossing	Rymarc	Concrete in progress
Fire Station 1 Bay Enclosure	Wilson Construction	Door Framing in progress

Project Progress Highlight: Fire Station 1 – Door Framing in Progress



Procurement Activities:

Purchase Order Summary Report

July: 574 Count
FY27 Issued YTD: 574 Count

July Value: \$6,283,596.40
Total Value: \$6,283,596.40

No current solicitations as of 8/3/2026

FIRE

We've changed to Level I Fire Restrictions

Ruidoso Fire Department is always monitoring the Energy Release Components and looking at the trends. Ruidoso area is 42



FIRE RESTRICTIONS FOR THE VILLAGE OF RUIDOSO **LEVEL I RESTRICTIONS**

1. Commercial fire pits are authorized for use (if specifically approved by the fire marshal).
2. Outdoor cooking is permitted on all types of appliances, including charcoal.
3. Non-commercial fire pits, campfires, and/or fireworks are not allowed within the village of Ruidoso unless specifically permitted by the fire marshal.

PLEASE BE RESPONSIBLE AND FIREWISE:

- Citations Will Be Given for Improper Cigarette Disposal.
- Citations Will Be Issued - No Exceptions - No Warnings.
- Ruidoso Fire Dept. Will Promptly Notify the Public of Any Changes.
- Thank You for Your Cooperation.

IF YOU HEAR THE OUTDOOR WARNING SIRENS:
TUNE INTO 1499AM OR VISIT WWW.RUIDOSO-NM.GOV/EMERGENCY-INFO
IMMEDIATELY FOR FURTHER INSTRUCTIONS


Cade Hall, Fire Chief
Ruidoso Fire Department

- There were 199 calls ran from July 1, 2026 - July 31, 2026. This includes fire and medical calls. This is a final count per state once all reports have been approved and submitted

through NMEMSTARS (the state reporting system we use) from this point on we will only report final numbers once we have them confirmed by the State.

- July 1st Meeting with Innsbrook Village on road dead ends, Meeting with Mescalero EM for assistance with 4th of July fireworks show.
- July 2nd Mayors agenda review
- July 4th RUN WHITE AND BLUE 5K COLOR RUN or Walk in Wingfield park, Assistance with fireworks on the reservation fire standby.
- July 6th FY 27 Budget meeting, WUI project meeting.
- July 7th Council workshop.
- July 8th Ironman Meeting, Training in Albuquerque (Chief Hall attended)
- July 9th Ironman Meeting, Training in Albuquerque (Chief Hall attended), Capital Projects Meeting,
- July 10th Ironman Meeting, Training in Albuquerque (Chief Hall attended)
- July 11th Ironman weekend
- July 12th Ironman weekend
- July 14th Council Meeting
- July 15th Consolidated Dispatch, SBRA, Fire & Executive meeting.
- July 16th Directors Meeting
- July 17th Blood Drive @ Fire station 1, 1st council meeting with Dina, 2nd Council meeting with Dina.
- July 18th Weather Coordination Call
- July 19th Weather Coordination Call
- July 20th Chief Hall & Nanz trip to Albuquerque for new Ladder Truck inspections and tool lay out
- July 21st Weather Coordination Call.
- July 22nd Weather Coordination Call
- July 23rd Weather Coordination Call, Capital Projects meeting, PEARLB Hearing @ Village Hall.
- July 24th Parks and Recreation Summer Camp tour of Fire Station 1.
- July 25th Weather Coordination Call
- July 27th Take Trailblazer to Sierra Blanca Collision for body work
- July 28th Vitals for PD testing.
- July 30th Special Council Meeting, Carrizo Childhood day care field trip to Station 1, Interview for Fire Marshal
- July 31st SBRA, Fire & Executive Meeting @ village hall regarding SBRA coverage.

OFFICE OF EMERGENCY MANAGEMENT

Overview

In July, the Emergency Management team continued activities across all four phases of emergency management: preparedness, response, recovery, and mitigation. Major efforts included monsoon planning, weather monitoring, operational coordination, after-action reviews, recovery and debris management planning, warning system maintenance, flood risk reduction, and community preparedness initiatives.

A significant accomplishment was receiving Hazard Mitigation Grant Program (HMGP) Section 404 funding for emergency generators at radio towers and critical facilities, including the Convention Center, Library, and Village Hall.

The Emergency Management Office, in total, dedicated 856 hours in July across 2 full-time employees and 2 interns responding to INROMAN 2026 and the Monsoon Thunderstorm Threat.

Preparedness

- Continued development of the Monsoon Season Concept of Operations (CONOPS) Plan.
- Updated the Emergency Operations Plan (EOP).
- Began updating the SBRA Emergency Management Plan.
- Continued developing and updating Emergency Operations Center (EOC) standard operating procedures.
- Updated WebEOC to improve incident coordination, information sharing, and situational awareness.
- Continued efforts to improve radio interoperability among responding agencies and partner organizations.
- Coordinated with the local school district to strengthen emergency preparedness plans.
- Worked to schedule an Advanced Emergency Management Academy in Ruidoso.
- Supported preparedness and operational planning for IRONMAN Ruidoso.
- Continued updating the community's emergency alert system.
- Performed maintenance and operational readiness work on the Outdoor Warning System.
- Updated GIS boards and mapping products for internal operations and external use.
- Completed edits and updates to the Emergency Management budget. Continued development of the Flood Safe Partner Program.
- Collaborated with the Public Information Officer on website updates for the Flood Safe Partner Program and RuidosoReady.com.
- Continued improving public-facing flood-safety and emergency-preparedness information.

Response

In July, saw more emergency activations than in previous months; the department maintained a heightened state of readiness at the start of the monsoon season.

- Monitored weather conditions and emerging hazards throughout the month.
- Maintained situational awareness of monsoon activity and risks associated with burn scars.
- Coordinated local response activities with public safety agencies, local departments, and community partners.
- Supported interagency communications and information sharing.
- Continued assessing operational readiness for flooding and other monsoon-related incidents.

Recovery

Recovery operations remained an ongoing priority as the Village continued long-term recovery efforts from the South Fork and Salt Fires and subsequent flooding disasters.

- Continued updating community recovery plans.
- Began planning for 2026 recovery operations.
- Started developing debris-management operational procedures.
- Developed debris-monitoring training to support contractor oversight, documentation, reimbursement requirements, and future recovery operations.
- Continued work on the IRONMAN Ruidoso After-Action Review.
- Advanced the South Fork After-Action Review, which is nearing completion.

- Continued identifying lessons learned and corrective actions to improve future emergency operations.

Mitigation

Mitigation efforts remained focused on reducing the Village's long-term vulnerability to future flooding and wildfire impacts.

- Received an award of HMGP Section 404 funding for emergency generators at radio towers and critical infrastructure.
- Developed a burn scar best-practices document to support risk reduction, preparedness, response, and public safety.
- Used GIS mapping products to support hazard awareness, operational planning, and risk reduction.
- Continued coordinating community outreach intended to reduce the effects of flooding and other hazards.

FORESTRY

Name: Forestry	Fiscal year	This Period
Forestry Current Activities Report	26/27	7/1-7/31 2026
Item:		
Hazard Tree Removal:		
Private property	50	50
Village property	7	7
Public Service Visits, Insects/Disease/Misc	12	12
Permits issued for Tree Removal (20" plus)	1	1
Private Property Compliance:		
Initial Inspection and Fire Hazard Rating	89	89
Final inspection for Certification	69	69
Acres completed	43.747	43.747
New Construction:		
Initial Inspection and Fire Hazard Rating		
Final Inspection and Approval		
New Construction Permitting Fees:		
Forestry		
Solid waste		
Village property Treated:		

- Buffer Project -582.73 Completed, 112.28 in progress
- Ski Run Road - 80 acres of 135 Completed
- Paradise Canyon ROW - Being marked- Begin in Fall

- Williams ROW - Being Advertised, Awarded 8-7
- Approximately 2 million Remaining in Barrier Budget

HUMAN RESOURCES

New Hires

- Lara Price Economic Development Director DOH 7/13
- Simon Gonzales Water Wastewater Maintenance Technician DOH 7/13

In Background

- Pedro Gomez- Waste Water Maintenance Technician
- Noah Jansson- Certified Patrol Officer
- Isaiah Steiner- Non-Certified Patrol Officer
- Ian Belin- Non-Certified Patrol Officer
- In July, the HR Manager and HR Supervisor attended the Rocky Mountain Public Employer Labor Relations conference in Albuquerque.
- Annual Employee Evaluations went out July 1st. HR is reviewing and approving evaluations as they come in. This will continue into August.
- HR worked with the Village interns to facilitate their group project that was presented to the Governing Body. Also, HR coordinated weekly Lunch and Learn sessions with several directors for the interns to learn about all facets of the Village and public service.

Safety

Accidents:

- Fire Department- 1, Employee Preventable
- Library- 1, Non-Employee Preventable

Site-Safety Visits:

- Parks and Recreation/Pool: 07/01/2026
- Streets Department: 07/08/2026
- Solid Waste Department: 07/10/2026
- Community Center: 07/22/2026
- Convention Center: 07/31/2026

Upcoming Scheduled Trainings at the Horton Complex, 237 Service Road

- New employee safety orientation will be on Thursdays of council week. August 13th, September 10th, October 15th from 1000-1200.
- Refresher Course:
Introduction to Incident/Accident Investigation UTA/OSHA #7505
1000-1100 August 6th, 17th, 21st, 28th
- Reasonable Suspicion Training:
1000 August 18th and August 20th
- Discipline/Investigations Course:
1000 August 25th, 1000, August 27th

Issued in LocalGovU.com online courses:

1. Training dates: Now though 09/30/2026
2. Personal Protective Equipment (Complete single course)
3. Absorbents and Spills (Complete single course)
4. Preventing Slips, Trips, and Falls (Complete single course)
5. Global SDS and the Hazardous Communication Standards (Complete single course)
6. Work Zone Traffic Control (Complete single course)
7. Lockout/Tagout 101 (Complete single course)
8. Training dates: Now through 08/31/2026 Active Shooter Training (online coursework)

Online Defensive Driving Course through the New Mexico Municipal League
Training date 08/11/2026 from 0900-1600

INFORMATION TECHNOLOGY

SharePoint Sync Issue Resolution – IT has been working to identify and resolve village-wide SharePoint synchronization errors. These efforts are focused on minimizing file sync and saving issues that have been affecting users throughout the Village, helping improve reliability, collaboration, and overall system performance.

Long-Term Capital Replacement Calendar – IT continues to maintain and refine the long-term technology replacement plan by reviewing equipment inventories, expected service life, and future funding needs. No major updates were made during this reporting period, and the project remains an ongoing planning initiative.

Public Wi-Fi Access Avg Users / Day Total Users / Month Avg GB / Day Total GB / Month

Convention Ctr	4.5	90	25.80	516
Library	3.4	68	28.40	568
Village Hall	5.1	102	32.10	642
Horton	3.2	64	20.35	407

LIBRARY

GENERAL INFORMATION:

- The Library Manager attended the Council Workshop meeting on July 7th at 8 am in Council Chambers.
- The Library Manager attended the Friends of the Library Board meeting on July 7 at 4 pm. Our next meeting will be September 1st at 4 pm in the Library Conference Room.
- The Library Manager helped with HR Admin Asst Interviews on July 7th and 8th.
- The Library Manager helped with Deputy Clerk Interviews on the 9th and 10th.
- The Library Manager attended the regular Village Council Meeting on July 14th.
- The Library Manager attended the Director/Manager meeting on July 16th.
- The Library Manager attended bi-monthly meetings with The Agency.
- The Library Manager proctored a test on July 15th.
- The Library Manager attended Weather Coordination Briefings on July 11, 18, 19, 21, 22, and 25.
- The Library Manager completed the New Mexico State Library Annual Reporting for the library.

- The Library Manager attended Special Council Meeting on July 30th.
- The Library Supervisor helped out at the WHHM on Thursday afternoons.
- Staff attended the weekly Safety Meetings at Village Hall on Friday mornings.

Outreach Services:

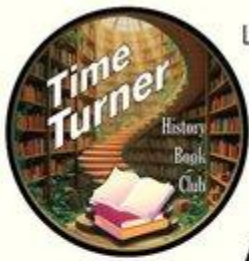
- Staff are promoting The Your Library Delivered book drop route service. We will also be running Route 1 and Route 2, the first two weeks of the month of August through October even if we have no reserves to deliver. This will help promote the service as well.



- The Library Manager and Supervisors continue to work with The Agency on marketing the Library's Services.
- Youth Services were at Back to School Bash sponsored by Region 9 on July 25th from 10 am to 1 pm at Wingfield Park. We had 675 attendees.

Adult Services:

- The Office of the State Engineer was in the conference room to offer help with water issues on Tuesday, July 7th. The next visit will be the first Tuesday of August.
- Daughters of the American Revolution, Sierra Blanca Chapter had their monthly meeting on the first Wednesday of the month at 12:30 pm in the Conference Room.
- Nicole with HUB was here on the third Thursday of the month from 9 am to 12 pm to help employees with Insurance Questions.
- The Time Turner Book Club met on July 9th and discussed the book *The Founding Brothers*. Their next meeting is August 13th.



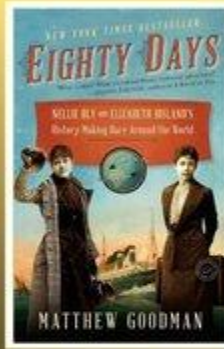
Love to read about history?
Join the Time Turner
History Book Club!

The next meeting
will be held

August 13th at 12:30 pm
in the Library Conference Rm.
With light refreshments



Visit ruidosolibrary.org
for more details



"Eighty Days: Nellie Bly and Elizabeth
Bisland's History-Making Race Around
the World"

By Matthew Goodman

★ A limited number of books
are available for
check out at the library! ★

- Friends of the Wingfield Heritage House Museum meet here every 4th Friday at 10 am.
- We celebrated the U.S. 250th with an Adult and Friends displays.



- It was also Anti Boredom Month.



- The Library's Summer Music Series starts in August!

RUIDOSO
PUBLIC LIBRARY

Summer Music Series

August 13	Piper Adamian
August 20	Julia Cozby
August 27	McKenzie Legg
September 3	MoneyMakers
September 10	Cactus Sol

Thursday Evenings at 6 pm on the Stage behind the Library.

Bring the family and chairs!
Be safe and always check the weather.
Series subject to possible reschedule or move in doors.

www.ruidosolibrary.org

- Adult Services working on September displays.
- Adult Services working on collection development.
- Adult Services processing materials for shelving.

Youth Services:

- Youth Services took a break from programming in July, but we hosted Chess Wizards Camp!

CHESS WIZARDS
Strategies for Life

WELCOME TO CHESS WIZARDS CAMPS

ALL SKILL LEVELS
From beginners to advanced players

FUN ACTIVITY PROGRAM
NATIONAL CHESS EDUCATION PROGRAM

Location
Ruidoso Public Library
107 Kansas City Road,
Ruidoso, NM, 88345

Date and time
July 13 - 17
Half Day AM: 9am - 12pm
Half Day PM: 12pm - 3pm

Information

- Registration Fee: \$25 per participant
- Open to students in K to 8th Grade

RUIDOSO
PARKS & RECREATION
LIVING IN NATURE'S PLAYGROUND

Got Questions? We've Got Answers
970-297-5030 parksrec@ruidoso-nm.gov

Scan to learn more on our website!

- Youth Services planned and executed a program for Region 9 sponsored Back to School Bash. We had 675 attendees.
- Youth Services planned for STEM programming in August.
- Youth Services planned and began preparing for September and October programming.
- Youth Services processed materials for shelving and display.
- Youth Services worked on collection development.
- Youth Services beginning prep for August programs.
- New Signage in Youth Services.



- Blueberry Booksworth at home on his swing in Youth Services.



- Video Game Character Challenge



- Whispers of the New Tongue - Language Learning



ON-GOING PROJECTS:

- The Library Manager is working with our Intern to inventory and rearrange the Archive Room.
- The Library Supervisor continues to help input records into Past Perfect Software for the Wingfield House Museum and Heritage Center.

- Library Manager continues to work on record database maintenance and clean up as well as member database corrections and updates.
- Ongoing weeding and repair of library materials.
- On going training for staff to keep them up to date on technology, emergency operations, and all the varied areas of library work.

STATISTICS:

- Library material checkouts were 3,035 and check ins were 3,072.
- Visitors total was 7,418
- We issued a total of 39 new cards and updated 160 cards.
- Overdrive checkouts were approximately 1,231. We had approximately 11 new users. There were 654 holds for e-audios and 306 holds for e-books, and we had 165 holds for print materials.
- Database usage from Catalog Page: El Portal 9; Mango 10, Libby 13, Heritage Quest 8, NM News Plus 21, Get Set Up 1; Pebble Go 5; WFHHM Catalog 1; Digital Human Library 17; and Salem Press 1; Niche Academy 5.
- Reference questions totaled 2,543.
- Computer users totaled 278.
- Gabbie, a text message application on our Integrated Library System Biblionix, was used approximately 494 times by 110 unique users.
- We added 124 material items.
- We had 16 Interlibrary Loan requests, and 16 books have been received.
- There were 1,090 external catalog searches, 2,456 internal searches by 207 unique users.
- There were approximately 12,399 actions performed in our Biblionix Integrated Library Software

PARKS AND RECREATION

Ruidoso Schools MOU

MAINTENANCE AND FINANCES

- Staff cleaned parks and restrooms, (221-man hours White Mtn.) \$5,967.00 personnel.

Total Supplies	\$160.00
Water	
Gavilan Water Bill	\$231.16
White Mountain Water Bill	\$15,060.62
White Mountain Electric Bill	\$117.99
Personnel	\$5,967.00

\$5,967.00

221
TOTAL HOURS

Parks and Facilities

PROJECTS BY NUMBERS

- Staff cleaned and maintenance parks, and buildings. 638-man hours.
- Staff picked up trash on medians, parks, free parkings, and cleaned graffiti, 111-man hours.
- Staff prepped and maintained White Mountain Sports Complex, 221-man hours

970

TOTAL HOURS



Keep Ruidoso Beautiful

- Keep Ruidoso Beautiful Grant for FY27 has been awarded. New grant total is \$26,861.50.



Programs & Activities

YOUTH AND COMMUNITY ACTIVITIES

- Midtown Market continues to draw large crowds and numerous vendors.
- The 3rd week of Summer Youth Camp was a huge success - will look at doing 3 weeks next summer also.
- Chess camp was a hit. P&R will look at programming more chess events in the future.
- Wibit/Grindstone Lake and pool are drawing large crowds and generating lots of revenue.
- The next full moon walk at White Sands NP is 29 July.
- The 2026 "America 250" all-American tailgate was very successful. Artists were excellent and there was a huge crowd and a little sprinkler surprise



RUIDOSO
PARKS & RECREATION
OFFICE OF NATURAL & PLANTSCAPE

PROGRAMS & ACTIVITIES

Public Pool Update

- The Swimming pool opened as scheduled on May 23rd
- 11 Lifeguards and 11 Rec-Attendants were hired to help with the summer season.
- NMFO and NM State Pool Slide inspection were completed, passed and permits received.
- Swim lessons started as scheduled with all classes being filled to the max.
- Private Pool Party sales stopped. No days/dates are left to reserve.
- On sunny days we reach full capacity within the first 2-3 hours.
- Last month we had approx. 2,100 customers at the pool, about 60 kids in swim lessons and over 300 pool party guest.
- Chemical controllers, pumps and our water test equipment is working very well.



Community Center — Center Program Accomplishments

- Ruidoso Community Center Staff have been in meetings with Yabemoto Architect in the final planning stages of the center addition. Staff is in the process of administering the notice of obligation to the New Mexico Aging & Long-Term Services Capital Outlay Department to pay the architect to be the project manager for the project. The next steps will be to get bids for the project. The plans are to get the project going in the next couple of months...
- Staff has been meeting with individuals interested in hosting a children's group once a week at the center. The group is planning to meet on Tuesdays at 11:00am until 12:30pm but the schedule is tentative. The process for groups would be: 11-11:30 Show and Tell: Children sharing something they learned over the past week. 11:30-12 Activity: An educational activity will be prepared and led by a parent. 12-12:30 Lunch/Free play/ Parent Discussion: Children play together and parents discuss homeschool ideas/progress. This group will be structured for home schooled children.
- Enhanced Fitness is a class hosted at the center for older adults and falls on Mondays, Wednesdays, and Fridays from 9:00am to 10:00am. The class is led by certified instructor Cathi McIntosh who is hired by New Mexico Senior Olympics. The class focuses on stretching, flexibility, balance, low-impact aerobics, and strength training exercises.
- Table Tennis is a game that is played utilizing table tennis tables and paddles that are provided by the Ruidoso Community Center. Games are for anyone in the public that wish to attend. There are no scores kept and the game is considered just for fun while it also gives a person a boost of cardio for a healthy lifestyle. Games are scheduled for the 2nd and 4th Tuesdays from 12:30pm -1:45pm. Games are also weekly on Wednesdays from 10:30 am to 12:30pm, Thursdays from 1:00pm to 2:00pm, and Fridays from 10:30am to 12:30pm.



3 Staff Members **50** Weekly Activities

Retired and Senior Volunteers Program
Volunteers With Most Hours 2026 Hours

Peggy Mayville & Barbara Stewart with 72 Hours

Your Service is Appreciated



POLICE DEPARTMENT

Dispatch All Calls for Service

Total Calls for Service – 1,906
Total Positions Available – 11
Total Positions Vacant – 3
Positions Hired this Month – 0
Total Applications this Month – 17

Patrol Division Calls for Service

Total Calls for Service – 940
Total Arrests Made – 35
Total Citations Issued – 97
Total Reports Taken – 113
Special Operations Conducted – 1 – Ironman Event
Total Positions Available – 19
Total Positions Vacant – 5

Positions Hired this Month – 0

Total Applications this Month – 10 (5 in Background process)

ACO Calls for Service

Total Calls for Service – 112

Citations Issued – 0

Total Reports Taken – 2

Total Positions Available – 2

Total Positions Vacant – 0

Positions Hired this Month – 1

Total Applications this Month – 0

Criminal Investigations Division

Total Calls for Service - 15

New Cases Received – 19 (Includes 10 CYFD Referrals)

Pending Cases – 14

MCU Callouts – 2

Special Operations Conducted – 1 -Ironman Event

Backgrounds – 3

Total Positions Available – 4

Positions Vacant – 1 Narcotics

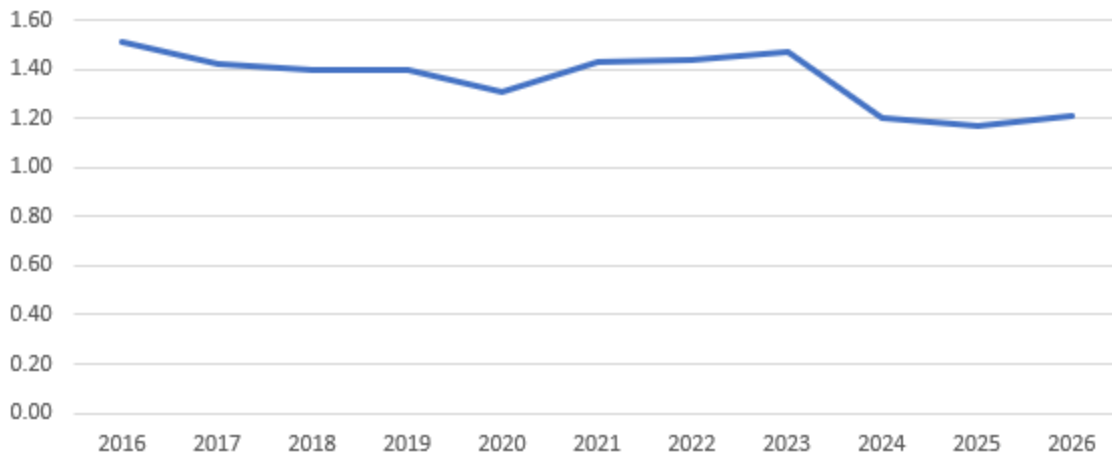
Positions Hired this Month – 0

Total Applications this Month - 0

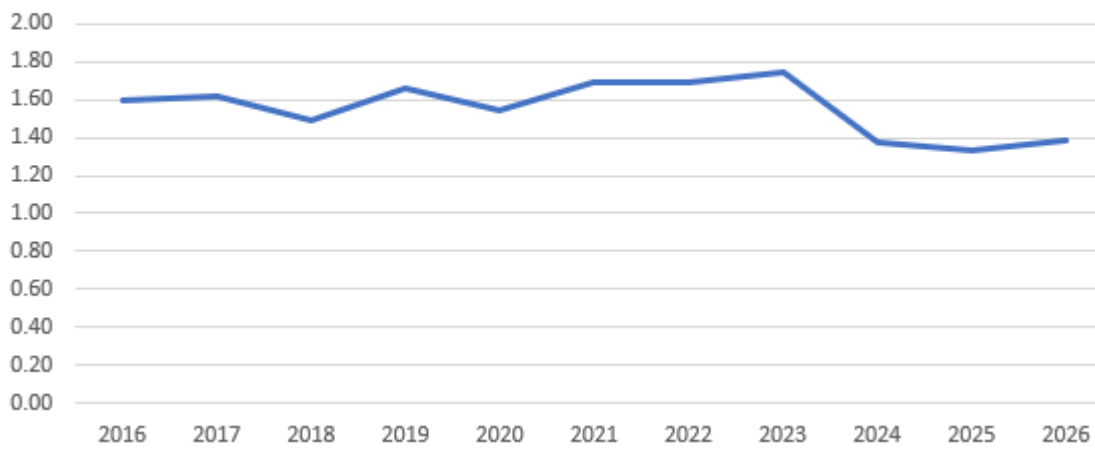
REGIONAL WASTEWATER TREATMENT PLANT (RWWTP)

RUIDOSO - RUIDOSO DOWNS REGIONAL WASTEWATER TREATMENT FACILITY										
MONTHLY RECORD FOR INFLUENT AND EFFLUENT										
DATE	DAY	FLOW	TEMP.	pH	T.S.S.	BOD5	E. COLI	TRC ug/L	INF. T.S.S.	INF. BOD5
07/01/26	Wed	1.24	22.7	7.49	1.40	4.64		N/A	221.9	233.5
07/02/26	Thu	1.26	22.7	7.37				N/A	VSS 190.7	pH 7.49
07/03/26	Fri	1.29	22.7	7.35				N/A	VOL.85.9%	TEMP. 15.8
07/04/26	Sat	1.51	22.8	6.90	1.40	4.64		N/A	99.4	98.0
07/05/26	Sun	1.73	23.0	6.75				N/A	%removal	%removal
07/06/26	Mon	1.28	23.2	7.01				N/A		
07/07/26	Tues	1.33	23.2	7.08				N/A		
07/08/26	Wed	1.26	23.2	7.25				N/A		
07/09/26	Thu	1.28	23.2	7.11				N/A		
07/10/26	Fri	1.31	23.0	6.97				N/A		
07/11/26	Sat	1.36	23.2	7.03				N/A		
07/12/26	Sun	1.48	23.1	6.95				N/A		
07/13/26	Mon	1.35	23.2	6.96				N/A		
07/14/26	Tues	1.26	23.3	6.97			<1.0	N/A		
07/15/26	Wed	1.28	23.3	7.29	0.70	2.31		N/A	144.7	236.5
07/16/26	Thu	1.25	23.2	7.21				N/A	VSS 134.0	pH 7.25
07/17/26	Fri	1.35	23.0	6.93				N/A	VOL.92.6%	TEMP. 14.8
07/18/26	Sat	1.69	22.8	7.14	0.70	2.31	<1.0	N/A	99.5	99.0
07/19/26	Sun	1.55	22.9	7.10				N/A	%removal	%removal
07/20/26	Mon	1.42	23.1	7.15				N/A		
07/21/26	Tues	1.45	23.0	7.20				N/A		
07/22/26	Wed	1.40	23.0	7.25				N/A		
07/23/26	Thu	1.36	23.0	7.20				0		
07/24/26	Fri	1.37	23.1	7.15				N/A		
07/25/26	Sat	1.49	23.0	7.08				N/A		
07/26/26	Sun	1.52	23.1	6.89				N/A		
07/27/26	Mon	1.46	23.2	6.81				0		
07/28/26	Tues	1.36	23.1	6.76			<1.0	0		
07/29/26	Wed	1.34	23.3	7.20	1.60	2.65		N/A	185.0	175.8
07/30/26	Thu	1.30	23.4	7.04				N/A	VSS 151.7	pH 7.41
07/31/26	Fri	1.35	23.1	6.85				N/A	VOL.82.0%	TEMP. 15.7
MONTHLY AVG.		1.38			1.23	3.20	<1.0	N/A	99.1	98.5

Influent - July Yearly Comparison



Effluent - July Yearly Comparison



Palmer Loop



SOLID WASTE

- Grapple pick up has slowed down. There are some projects going on here and there, but they are being picked up in a timely manner.
- We have 4 grapple drivers running full-time.
- We are still getting illegal dumping. People are still cleaning out their homes of flood debris and others are remodeling damaged property.
- Jerry Parsons off for surgery 08-04-26 to- should be back 09-08-26.
- For the month of July, 212 documented grapple loads were taken to Tanner Irons' facility.

Lincoln County Waste Transfer Statistics: Listed below are the year-to-date deliveries of municipal solid waste from Lincoln County via Universal Waste Systems to the Gavilan Canyon Transfer Station: 2.4% CPI increase effective 3/1/26.

MONTH	GROSS LOADS	GROSS TONS DELIVERED TO T.S.	PRE TAX FEE
2025/2026			
MARCH	26	164.26	\$10,093.78
APRIL	28	181.51	\$10,545.43
MAY	26	124.15	\$7,629.02
JUNE	25	125.08	\$7,686.17
JULY	25	122.53	\$7,529.47
AUGUST	26	126.06	\$7,746.39
SEPTEMBER	26	135.50	\$8,326.48
OCTOBER	27	142.40	\$8,750.48
NOVEMBER	24	138.48	\$8,509.60
DECEMBER	28	178.78	\$10,986.03
JANUARY	21	133.63	\$8,211.56
FEBRUARY	24	142.30	\$8,744.34
	306	1,714.68	\$104,758.75

MONTH	GROSS LOADS	GROSS TONS DELIVERED TO T.S.	PRE TAX FEE
2026/2027			
MARCH	25	122.36	\$7,519.02
APRIL	22	105.87	\$6,661.34
MAY	15	72.27	\$4,547.23
JUNE	17	82.05	\$5,162.59
JULY	19	91.47	\$5,755.29
AUGUST	0	0.00	\$0.00
SEPTEMBER	0	0.00	\$0.00
OCTOBER	0	0.00	\$0.00
NOVEMBER	0	0.00	\$0.00
DECEMBER	0	0.00	\$0.00
JANUARY	0	0.00	\$0.00
FEBRUARY	0	0.00	\$0.00
	98	474.02	\$29,645.47

Gavilan Canyon Transfer Station: Listed below are the year-to-date deliveries of solid waste made to the Gavilan Canyon Transfer Station then transferred via transport semi-trucks to Otero-Greentree Landfill in Orogrande: (No bill to update for July 2026) There will be an increase in rates starting for July.

Fiscal Year	Solid Waste Tonnage	Fee	Loads
2024/2025			
JUL	1,111.64	\$18,849.41	46
AUG	938.31	\$15,904.37	42
SEP	862.67	\$14,643.57	38
OCT	820.19	\$13,857.64	38
NOV	827.71	\$15,314.62	38
DEC	913.16	\$15,414.01	43
JAN	877.82	\$14,750.60	43
FEB	771.94	\$12,999.60	37
MAR	808.00	\$13,597.47	39
APR	830.13	\$13,937.61	41
MAY	893.36	\$15,073.71	42
JUN	960.94	\$16,253.74	44
TOTAL	10,615.87	\$180,596.35	491

Fiscal Year	Solid Waste Tonnage	Fee	Loads
2025/2026			
JUL	1,096.22	\$19,133.63	45
AUG	910.89	\$15,879.99	38
SEP	988.30	\$17,237.49	41
OCT	885.26	\$15,396.12	38
NOV	698.19	\$12,037.71	33
DEC	936.23	\$16,150.48	44
JAN	828.54	\$14,325.28	38
FEB	730.49	\$12,647.50	33
MAR	867.64	\$15,028.84	39
APR	725.16	\$12,512.19	34
MAY	753.93	\$13,055.35	34
JUN	861.35	\$14,910.05	39
TOTAL	10,282.20	\$178,314.63	456

STREETS

Road & Right of Way Maintenance: (Motor Grader - Backhoe Dirt Work)

- Road Repair/Maintenance: Mountain, Ridge, Park Place
- Blade Patch/Skin Patch: Innsbrook, Street Yard
- Shoulder Work: Bricks on Camelot, White Mountain Meadows
- Parking Lot: Grindstone

Drainage Issues: (Ditch Cleaning – Culvert Maintenance – Berm Construction)

- Clean Ditches/Culverts: Brady Canyon
- Replace Culverts: Shannon
- Berm: Jack Little, Heath, Spruce, South Evergreen, East View
- Clean Drop Inlets: Coronado

Monsoon 2026:

- Flood Watch: 7/13/26, 7/18/26, 7/20/26, 7/21/26, 7/23/26, 7/27/26
- Perk Canyon: Haul Out Displaced Culverts
- Rebuild Park Place Road
- Haul Sand to Sand Bagging Sites

Sweeping Streets:

- Swept: Sudderth, High Loop

Pothole Patching:

- Willie Horton/Hull, Ebarb, Coronado, Maple, Walnut, Sandia, Buckner, Tamarack, Redwood, Lower Terrace, Cummings Drive, Navajo, D/3rd

Street Cuts

- Willie Horton, Sandia, Sudderth

Banners:

- Art Festival

- Art Loop

COOP Project:

- Pave: Innsbrook, Devon Court, Grenoble
- Sweep Roads: Devon Court

Material Usage Totals:

- Hot Mix: 1140 tons
- Millings: 197.10 tons
- Bagged 68
- Sand: 32.4 tons

Assisting Other V.O.R. Departments/Entities:

- Traffic Control Signage: Carrizo Canyon & Meander – Water Dept
- Prep Grindstone Parking Lot – Ironman – Parks & Recreation
- Overlay Portion of Links Walk Path – Ironman – Parks & Recreation
- Traffic Control for PNM at Sudderth/Mechem

Street Department News:

- Clean Yard & Shop
- Clean & Maintenance Equip. & Trucks
- Heavy Equipment Operator: Open
- Street Manager: Open
- Street Maintenance Tech - Open

Driveway Permits:

- Driveway Permits: 107 East Riverside, 322 McBride, 105 Lost Mountain, 413 Hull,
- Red Tag Driveways: 107 East Riverside 101 Larch, 122 Coronado, 100 Ash, 322 McBride

General Street Repair and Drainage Work Orders: The goal is to keep these issues moving in a timely manner

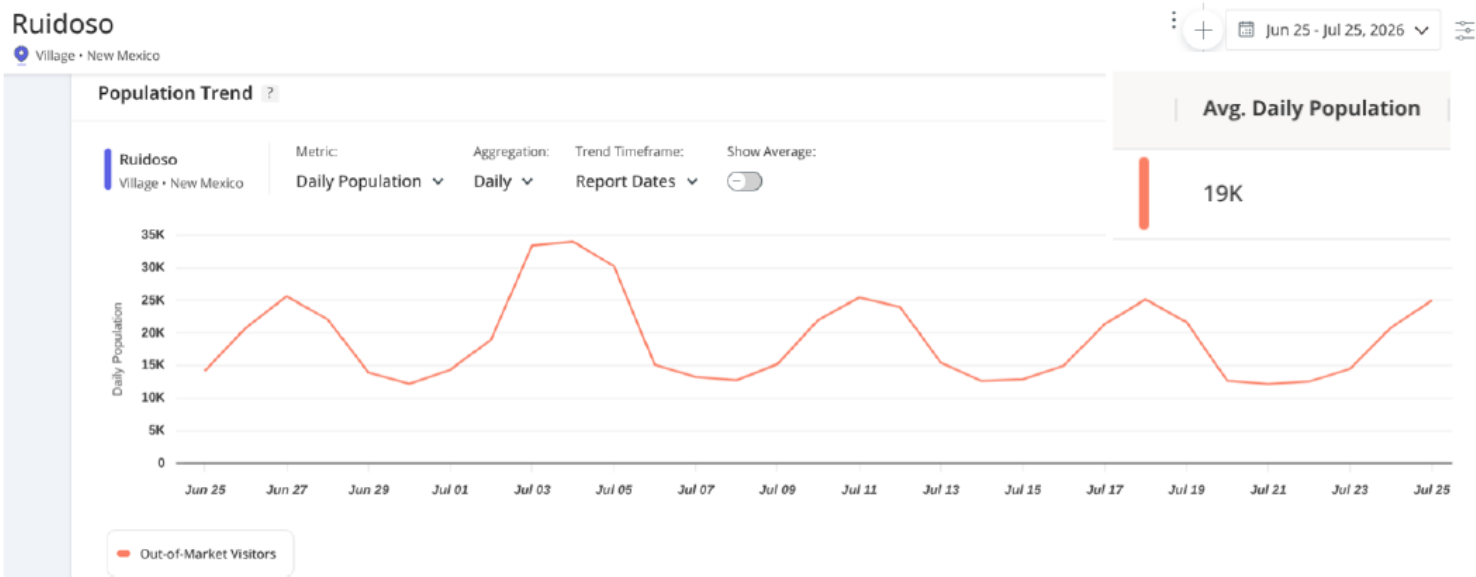
Future / Ongoing: Assignments and Projects are as follows:

Project # & Location:	Project Funds:	Type of Fund Recv'd.:	Completion Deadline:	Current Status:
COOP 23-24	Application to be submitted 2/14/23 To council Asking 25% \$76,212.00 75%\$228,636.00 Total=\$304,848.00	Received: \$257,077 VOR 25% \$64,269 NMDOT 75% \$192,808	12/31/2024 12/31/2025 12/31/2026 Completed 7/22/2026	Resolution to council for approval of support 2/14/23. Submitted Application to NMDOT 8/12/24. Awarded Funding 06/06/23. Due to Southfork Fire & Burn Scar Flooding VOR requested NMDOT for 1 yr. extension of project, NMDOT granted extension.
MAP 2025	Application to submitted 2/16/24 to Council Asking 25%\$94,491.25 75%\$283,473.75 Total=\$377,965	Received: \$377,965 VOR 25% \$94,491 NMDOT 75% \$283,474	6/30/2026 Completed 6/8/2026	Resolution to Council for approval of support 2/06/24. Submitted Application to NMDOT 2/16/24. 7/2024 Awarded funding
COOP 2025	Application to be submitted 2/16/24 To council Asking: 25% \$83,591.25 75% \$250,773.75 Total=\$334,365.00	Received: \$334,365.00 VOR 25% \$83,591 NMDOT 75% \$250,774	12/31/2025 12/31/2026 Completed 5/12/2026	Resolution & Application to council for approval of support 2/06/24. 2/16/24 submitted application to NMDOT. 7/2024 awarded funding. Project is complete 4/9/2026. Will submit Closing documents to NMDOT on or before 5/15/2026

COOP 2027	Application to be submitted 2/16/26	Received : \$471,489.00 VOR 25% \$117,872 NMDOT 75% \$353,617		Resolution & Application to council for approval of support 2/11/25. 2/26/25 submitted application to NMDOT. Re-Submitted 2/2026. 6/30/2026 Awarded
MAP 2027	Application to be submitted 2/16/26	Received: \$368,331.00 VOR 25% \$92,083 NMDOT 75% \$276,248		Resolution & Application to council for approval of support 2/11/25. 2/26/25 submitted application to NMDOT. Re-Submitted 2/2026. 6/30/2026 Awarded

TOURISM

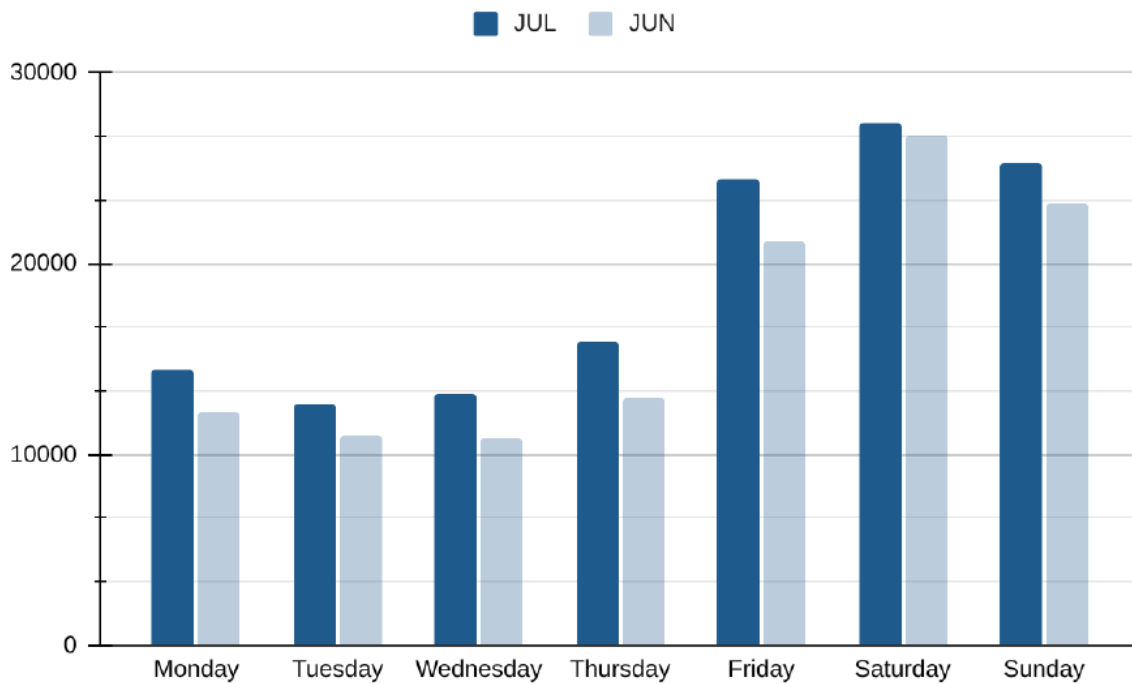
VISITOR TREND: BY MONTH
JUN 25, 2026 - JUL 25, 2026



- 5% M/M - May 25, 2026 - Jun 25, 2026
- 20% Y/Y - 2026/2025

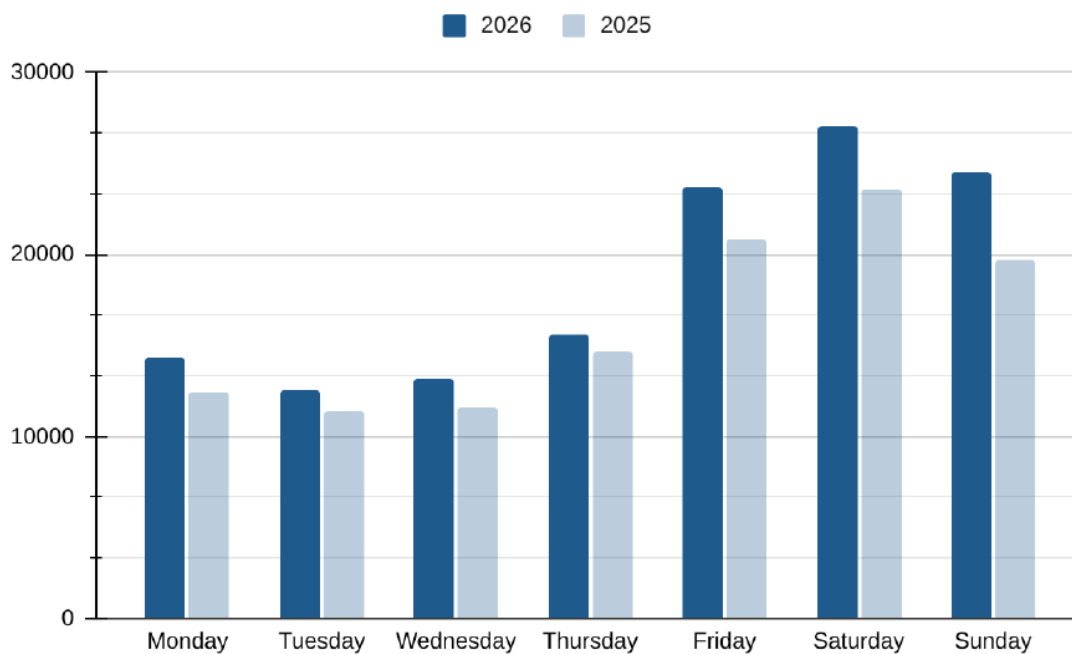
VISITOR TREND: BY DAY - M/M

JUL 1-25, 2026/JUN 1-30, 2026



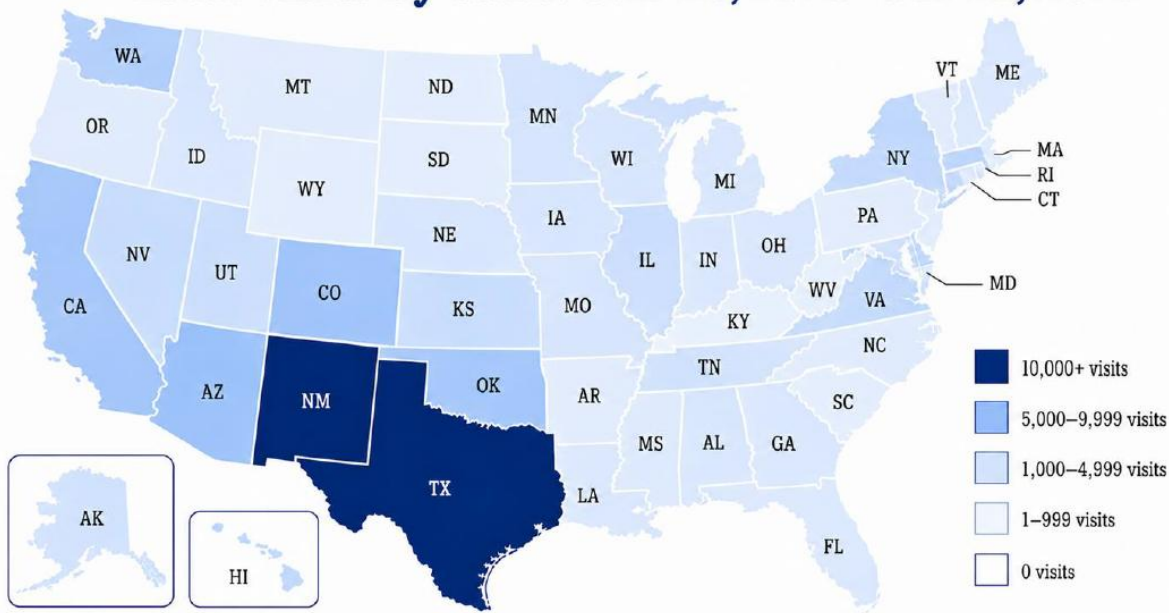
VISITOR TREND: BY DAY - Y/Y

JUN 25-JUL 25, 2026/JUN 25-JUL 25, 2025



VISITOR TREND: NON-RESIDENT ORIGINS

Total Visits by State: Jun 25, 2026 - Jul 25, 2026



TOP PLACES VISITED: NON-CHAIN

JUN 25 2026 - JUL 25, 2026

1	Downshift Brewing Company - Riverside 2704 Sudderth Dr, Ruidoso, NM 88345	11	Circle J Barbecue 1825 Sudderth Dr, Ruidoso, NM 88345
2	Farley's Food Fun & Pub 1200 Mechem Dr, Ruidoso, NM 88345	12	Parts Unknown 2316 Sudderth Dr, Ruidoso, NM 88345
3	Noisy Water Winery (The Cellar Uncorked) 2342 Sudderth Dr, Ruidoso, NM 88345	13	Log Cabin 1074 Mechem Dr, Ruidoso, NM 88345
4	Mces Vapor Lounge 2722 Sudderth Dr C, Ruidoso, NM 88345	14	Ruidoso Convention Center 111 Sierra Blanca Dr, Ruidoso, NM 88345
5	Books Etcetera 2340 Sudderth Dr, Ruidoso, NM 88345	15	Took and Johnnie's Boutique 2111 Sudderth Dr, Ruidoso, NM 88345
6	Ruidoso Bowling Center 1202 Mechem Dr, Ruidoso, NM 88345	16	Sierra Cinema 721 Mechem Dr, Ruidoso, NM 88345
7	Tina's Cafe 2825 Sudderth Dr, Ruidoso, NM 88345	17	Munchiez Cannabis 1715 Sudderth Dr, Ruidoso, NM 88345
8	Rio Grande Grill and Tap Room 441 Mechem Dr, Ruidoso, NM 88345	18	Epic Car Wash 1811 Sudderth Dr, Ruidoso, NM 88345
9	Club Gas 1137 Mechem Dr Unit A, Ruidoso, NM 88345	19	Yesterday Antiques 1001 Mechem Dr, Ruidoso, NM 88345
10	Zocca Coffee & Tea 1129 Mechem Dr Ste E, Ruidoso, NM 88345	20	El Camino Nuevo 1025 Mechem Dr, Ruidoso, NM 88345

Top places visited prove to be a variety of spending categories including dining, groceries, hotels, leisure, shops & services, and travel.

STATEWIDE COMPS - OVERNIGHT VISITS

JUN 25, 2026 - JUL 25, 2026

Top 10 Cities in New Mexico ⓘ
Last 12 Months rankings by selected metric

Time Period

Last 12 Months ▾

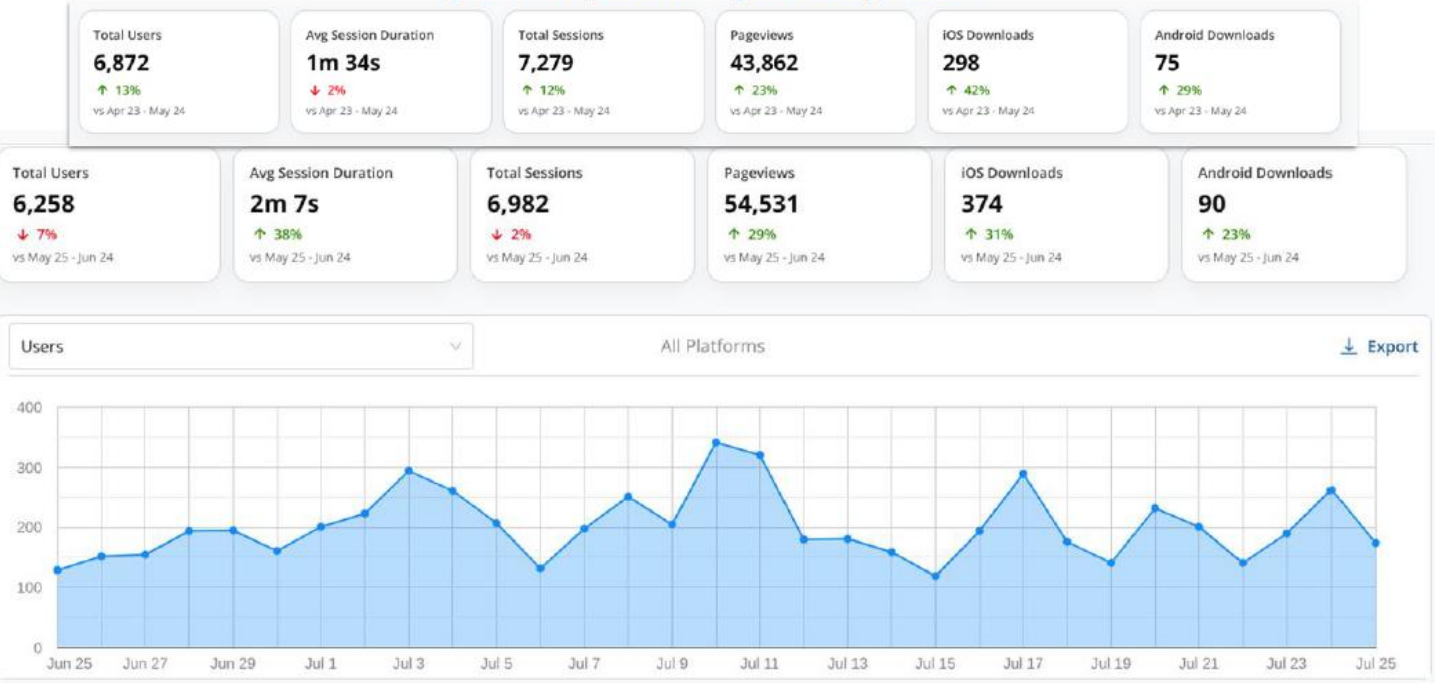
Sort By

Trips ▾

RANK	DESTINATION	TRIPS	VISITORS (AVG. MONTHLY)	NIGHTS	AVG DAYS
1	Albuquerque	4.8M YoY -1.4%	368.7K YoY +7.4%	9.4M YoY -1.9%	2.9 YoY -0.3%
2	Las Cruces	1.3M YoY -3.7%	100.0K YoY +4.7%	2.6M YoY -5.8%	3.0 YoY -1.1%
3	Santa Fe	1.2M YoY +1.8%	102.6K YoY +10.5%	2.8M YoY +0.8%	3.2 YoY -0.8%
#4	Gallup	748.7K YoY -0.4%	60.9K YoY +6.5%	1.1M YoY +2.9%	2.5 YoY +1.8%
#5	Ruidoso Your Market	727.3K YoY +2.5%	61.8K YoY +11.8%	1.7M YoY +1.6%	3.3 YoY -0.9%
#6	Carlsbad	705.7K YoY -3.9%	49.7K YoY +4.2%	1.9M YoY -2.7%	3.8 YoY +0.3%
#7	Farmington	565.7K YoY +6.2%	41.5K YoY +15.4%	1.2M YoY +3.6%	3.1 YoY -2.1%
#8	Roswell	562.4K YoY -4.4%	43.7K YoY +4.0%	1.1M YoY -3.0%	2.9 YoY +1.2%
#9	Hobbs	402.1K YoY -0.4%	28.7K YoY +7.1%	873.8K YoY +3.4%	3.2 YoY +1.9%

DISCOVER RUIDOSO APP USERS

JUN 25, 2026 - JUL 25, 2026



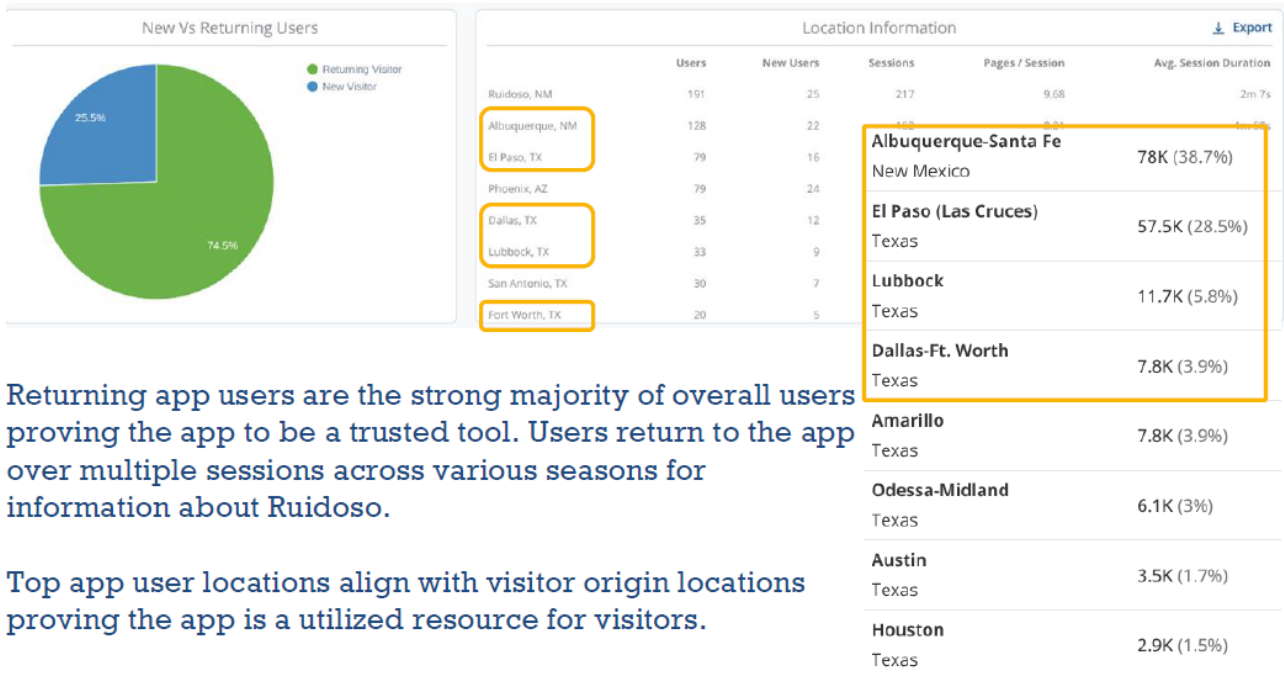
- Avg Session Duration
- Total Sessions
- Downloads



- Total Users
- Total Page Views

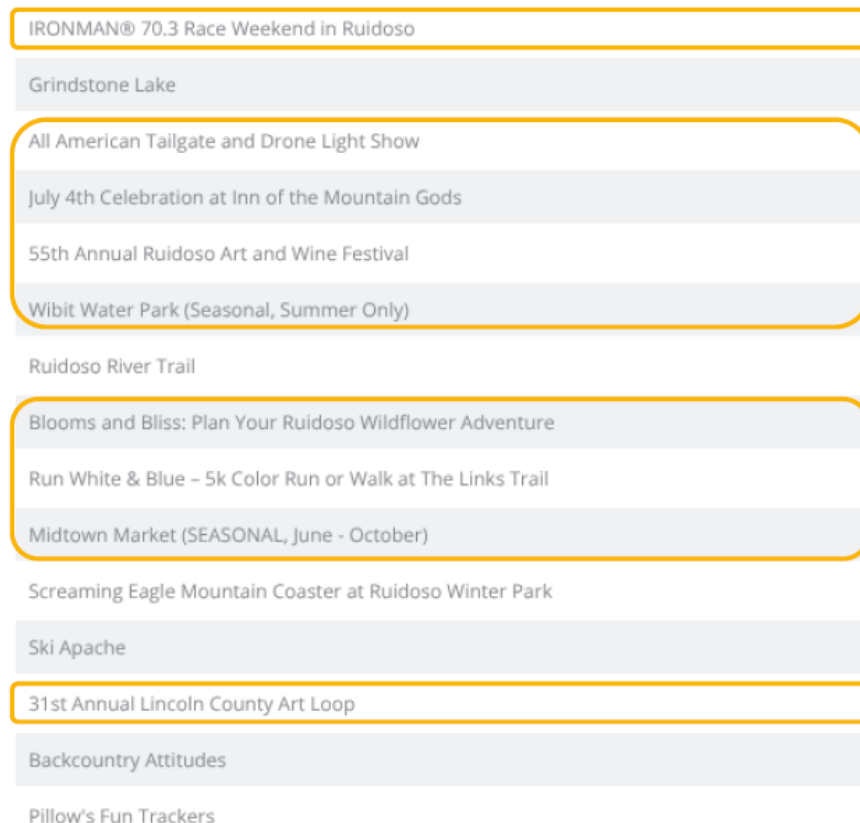
DISCOVER RUIDOSO APP USERS

JUN 25, 2026 - JUL 25, 2026



DISCOVER RUIDOSO APP USERS

JUN 25, 2026 - JUL 25, 2026



Popular app views

- In-season interests
- Current events
- Upcoming events

App engagement

- Mirrors seasonal demand
- Tracks event activities
- Aligns with social messaging

DISCOVER RUIDOSO APP USERS

JUN 25, 2026 - JUL 25, 2026

Total Chats

268

↑ 109%

vs May 25 - Jun 24

Adds from Chat

14

↓ 46%

vs May 25 - Jun 24

Avg Chat Time

0m 33s

↓ 75%

vs May 25 - Jun 24

Total Prompts

337

↑ 28%

vs May 25 - Jun 24

Avg Prompts/Chat

1

↓ 50%

vs May 25 - Jun 24

Chatbot Trends

↓ Export

Total chats ▾



DISCOVER RUIDOSO APP USERS

JUN 25, 2026 - JUL 25, 2026

Via Chatbot

Trending Topics ⓘ

Topic ▾

What are some fun outdoor things to do there?

Where should I stay?

What's going on while I'm there?

How much are tickets to the Ruidosa art festival?

What are some popular outdoor activities to try in Ruidoso?

How much does it cost to get in?

How much does it cost?

Where can I find a good cabin rental?

What are the top attractions to see in the city?

Can you tell me about zipline activities there?

Via Chatbot

Chat-Recommended Listings Performance ⓘ

Listing ▾

Grindstone Lake

55th Annual Ruidoso Art and Wine Festival

Inn of the Mountain Gods Resort Casino

Ski Apache

Alto Lake

Escape Resort At Ruidoso

Fish Out of Water Live at Downshift Brewing Company – Riverside

Midtown Market

Ruidoso Downs Race Track & Casino (2026 Season Update)

Grindstone Stables

RUIDOSO TOURISM + TRAVEL OVERVIEW

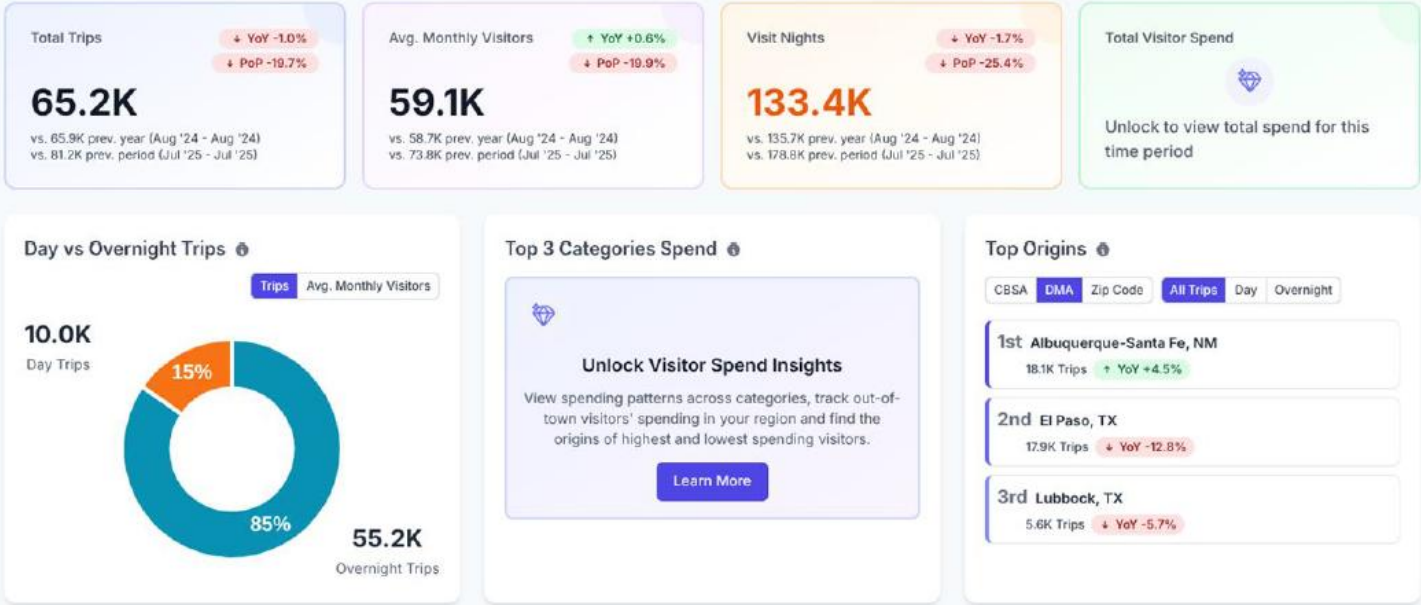
LOOKING AHEAD, INSIGHTS FROM AUGUST 2025

Overview Report Dates
August 2025

Aug 2025 - Aug 2025

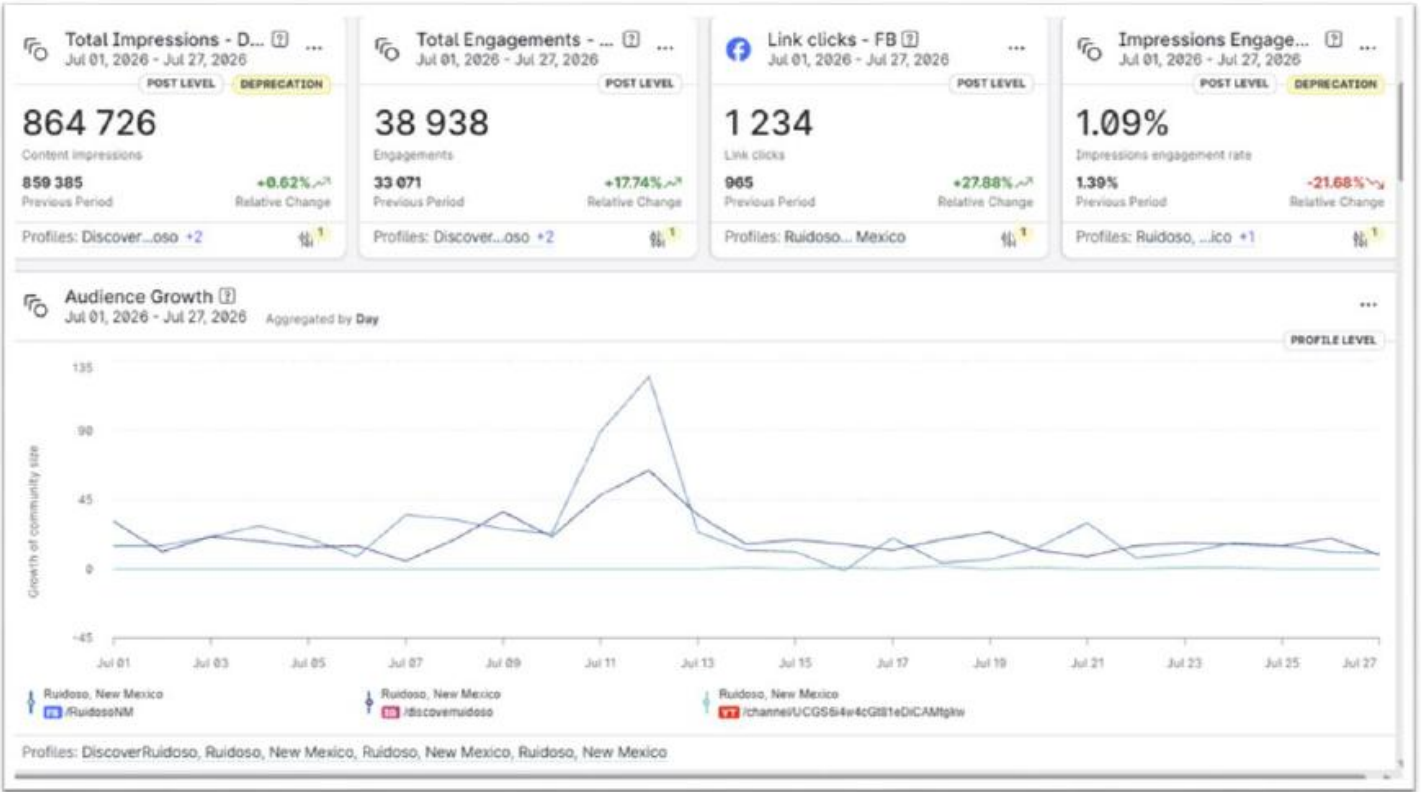
50+ Miles

150+ Miles



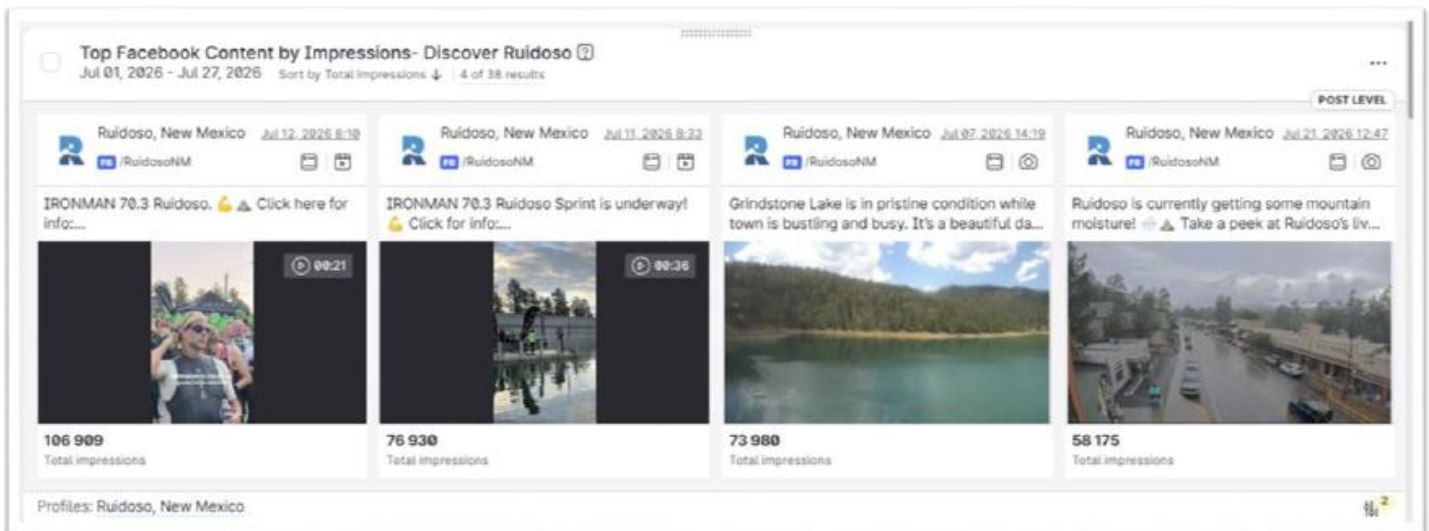
SOCIAL OVERVIEW: JULY 2026

Tourism Social Sites



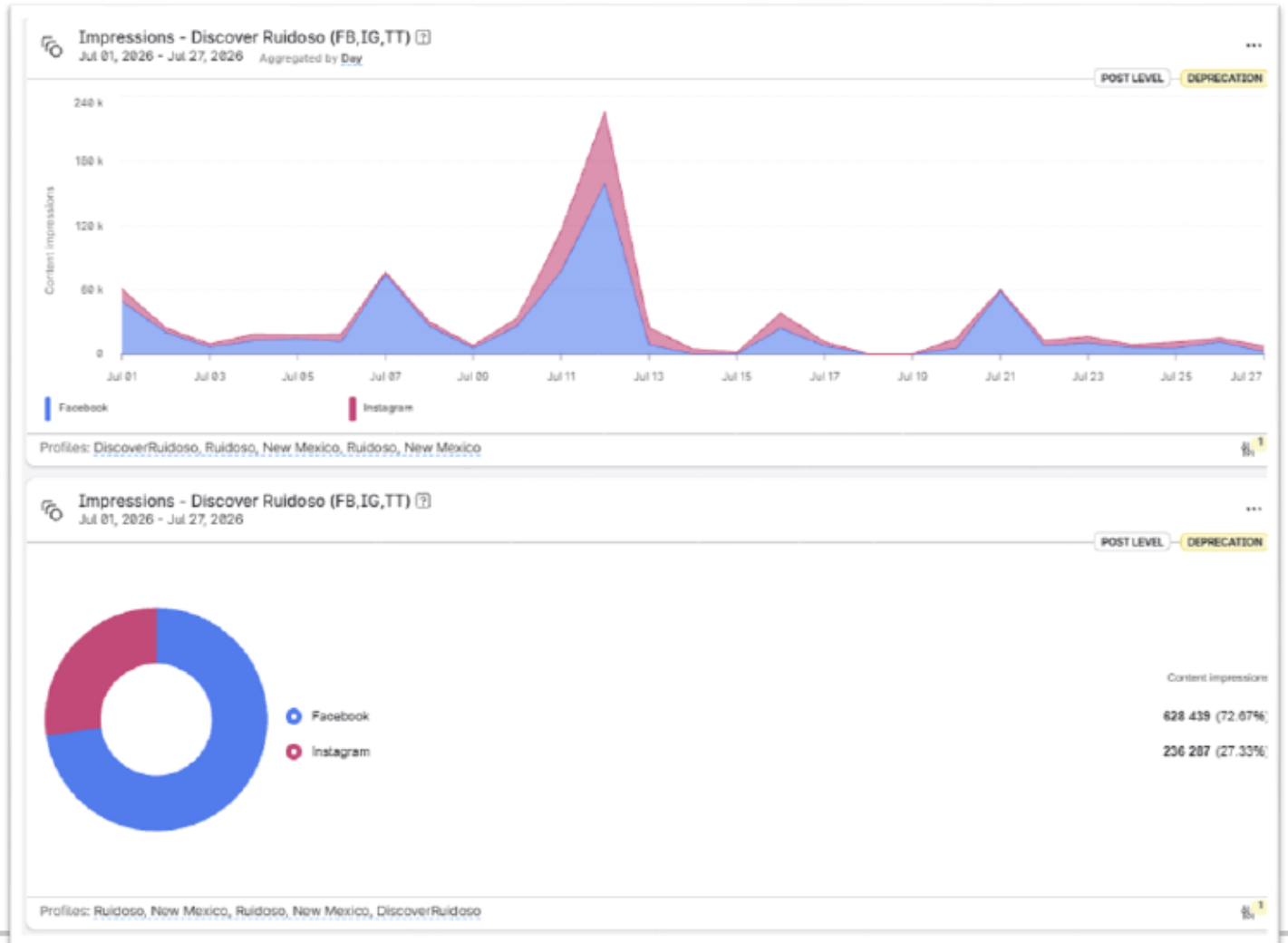
TOURISM: TOP PERFORMING SOCIAL POSTS

Top performing Facebook posts in July in terms of impressions:



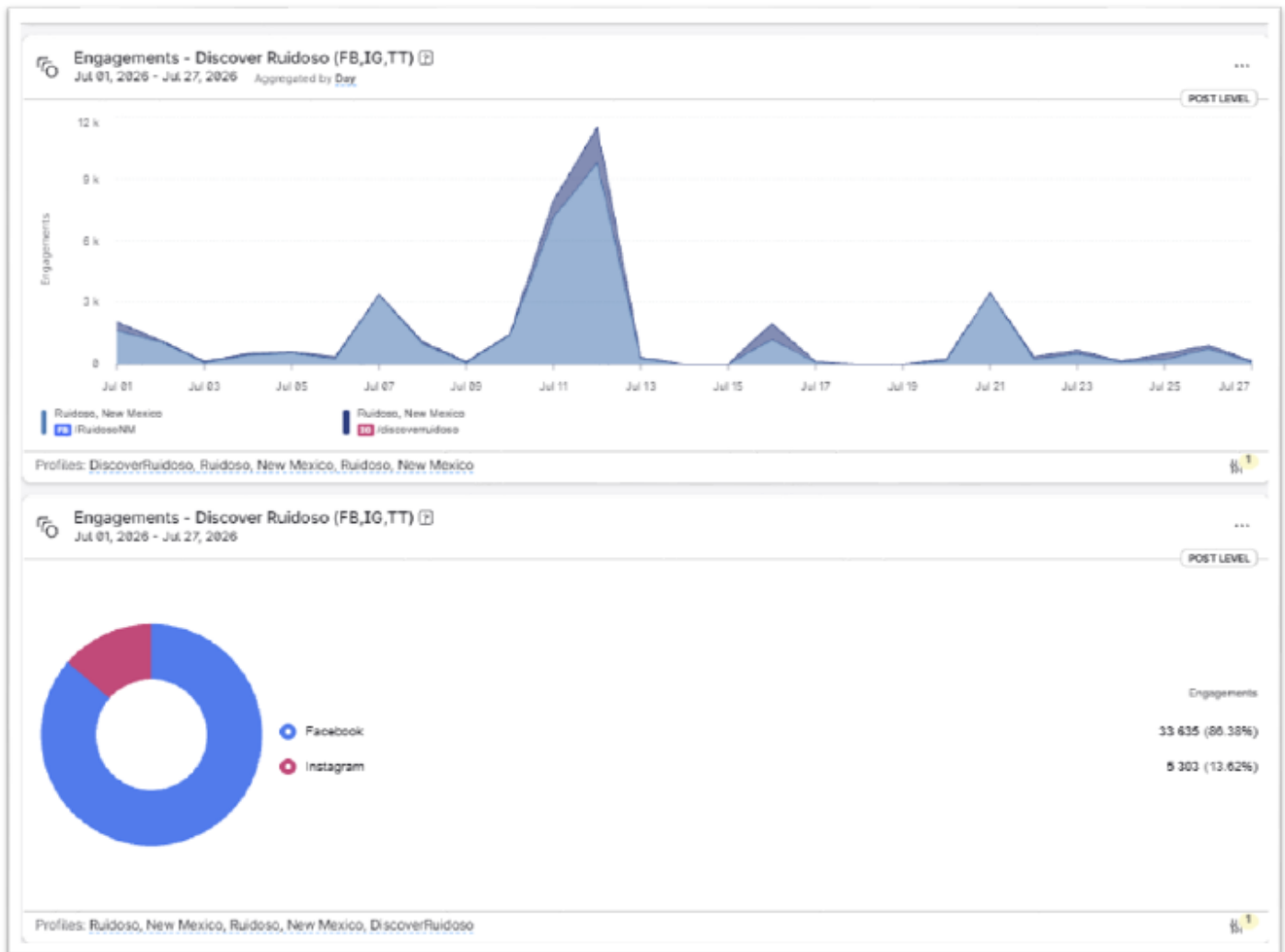
IMPRESSIONS: JULY 2026

Tourism Social Sites



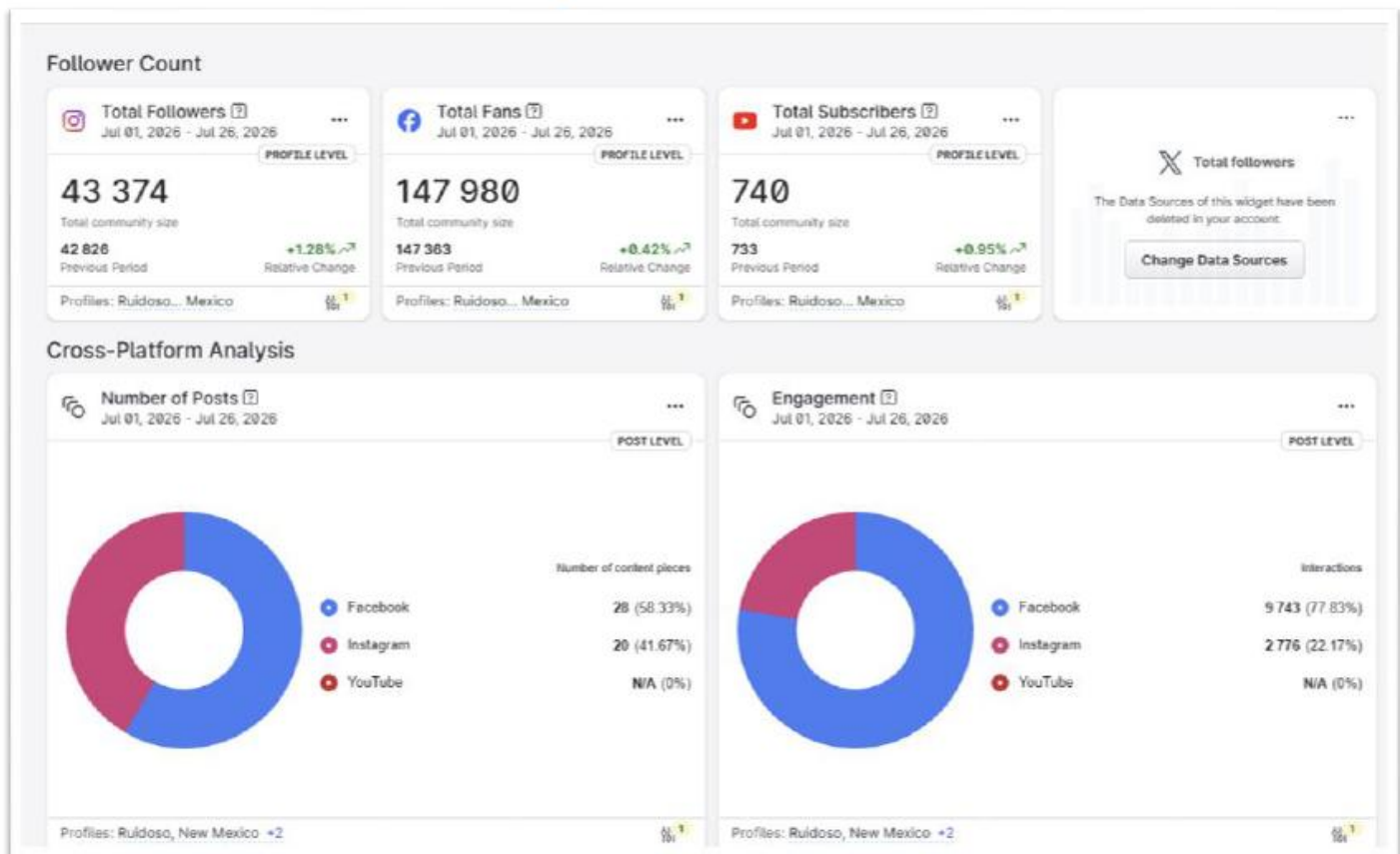
ENGAGEMENT: JULY 2026

Tourism Social Sites



TOURISM AUDIENCES

Total community of followers on Tourism social



WEBSITE UPDATES: TOURISM

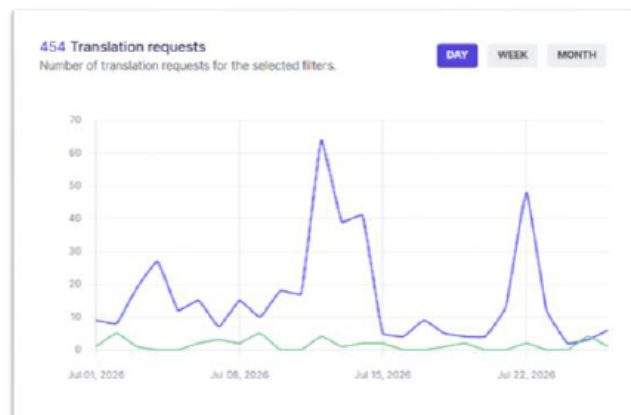
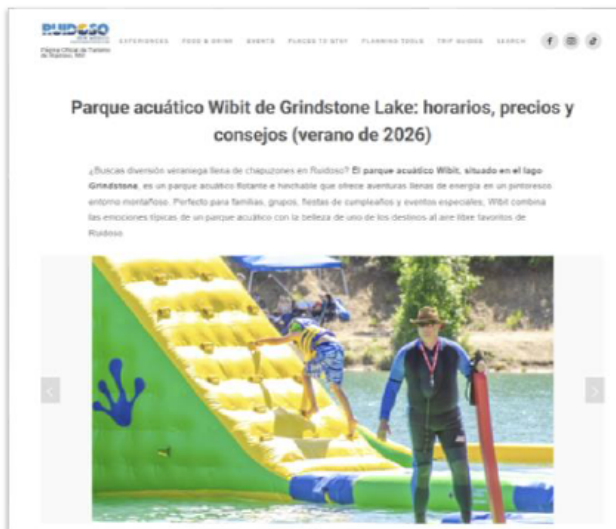
- Comprehensive refresh of the XTERRA World Championship content to shift the focus from race logistics to Ruidoso as the host destination, with stronger trip-planning content, visitor information, and search optimization ahead of the 2026 World Championship.
- Continued expansion of event and destination content with new and updated listings highlighting festivals, live music, arts and cultural events, outdoor recreation, and community experiences.
- Developed new evergreen visitor content designed to improve long-term search visibility while reducing reliance on recurring event listings, including destination guides that continue to drive visitor discovery beyond individual event dates.

WEBSITE UPDATES: TOURISM

- Continued improvements to accessibility, SEO, and AI discoverability by enhancing page structure, metadata, internal linking, image optimization, and content organization to better support both travelers and emerging AI-powered search experiences.
- Ongoing support for marketing initiatives through website enhancements, content strategy, destination storytelling, event promotion, and digital visitor information.

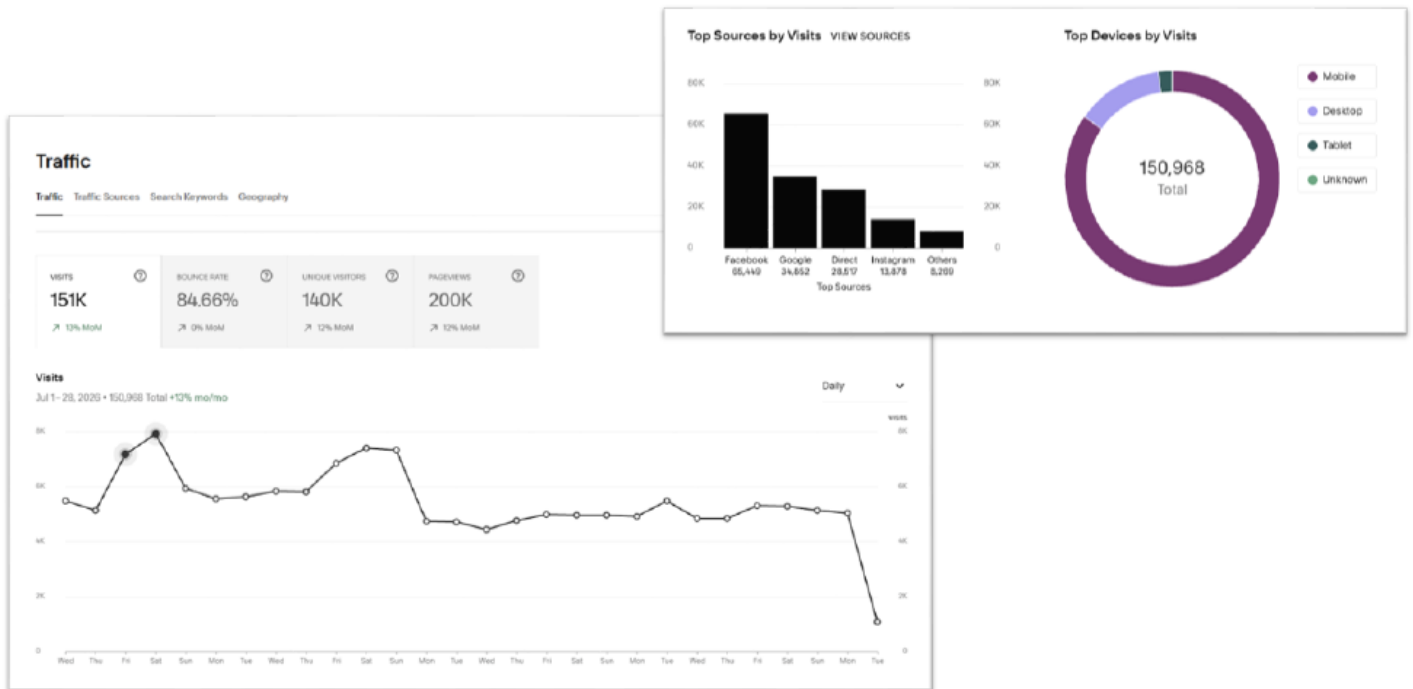
WEBSITE: TRANSLATION TOOL

We had 454 translation requests by visitors in July. In total, the tool has been used 7,708 times in the past 12 months. The most translated page was the Grindstone Lake Wibit.



WEBSITE ANALYTICS

TOURISM: JULY 2026



GEOGRAPHIC STATS

TOURISM: JULY 2026

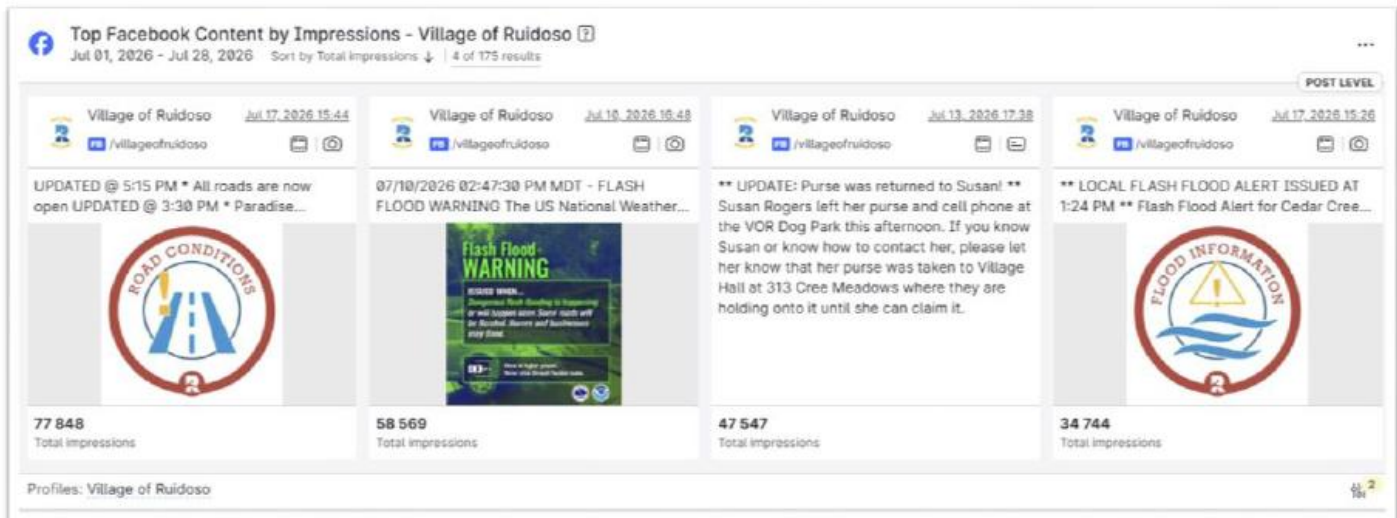
▸ Texas	38,917
▸ New Mexico	14,891
▸ Arizona	8,470
▸ California	4,182
▸ Georgia	3,371
▸ Colorado	3,276
▸ Illinois	2,534

▼ Arizona	9,111
Phoenix	4,639
Tucson	1,006
Mesa	450
Scottsdale	291
Gilbert	268

Texas continues to be our largest audience on DiscoverRuidoso.com with El Paso driving the majority of visitors with 8,034 site visits in July. Phoenix leads in Arizona with 4,639 site visits.

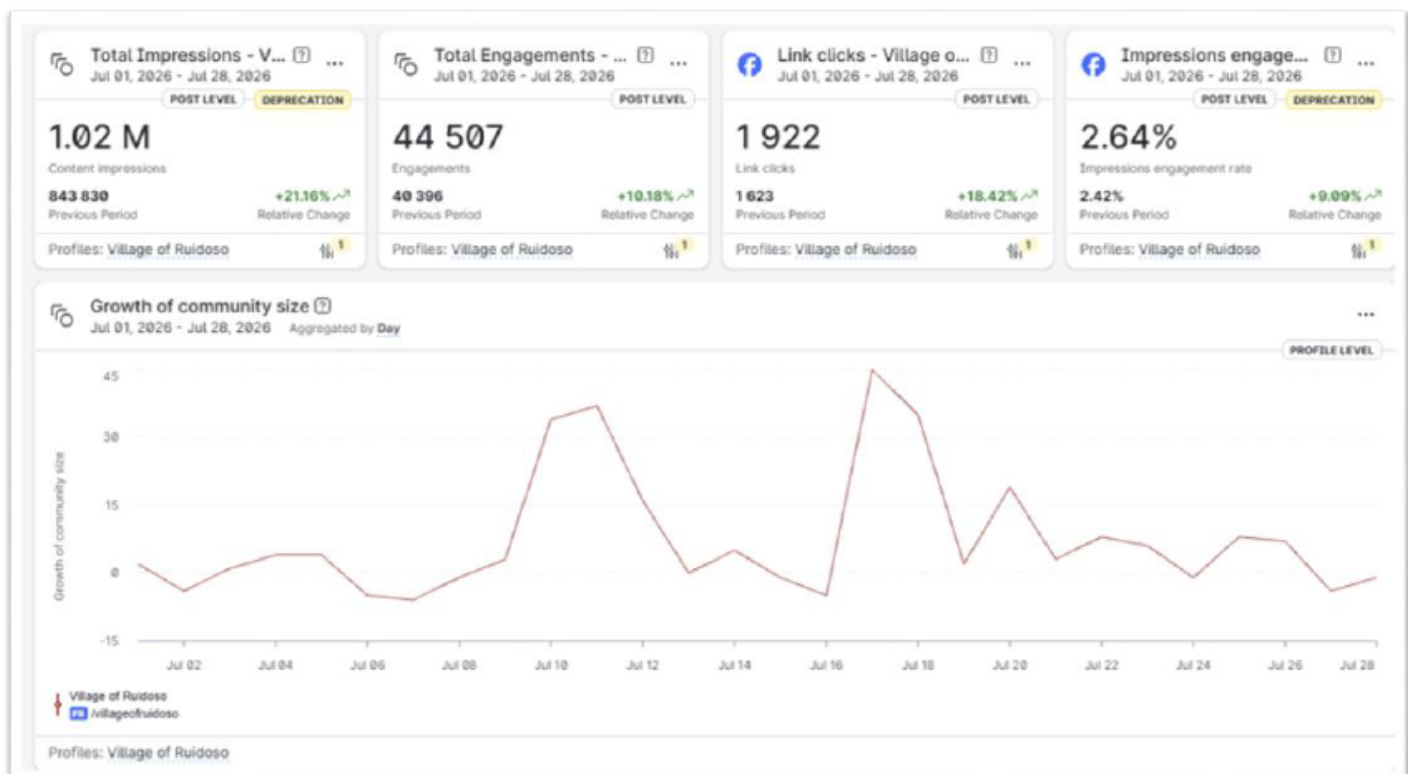
MUNICIPAL: TOP PERFORMING SOCIAL POSTS

Top performing Facebook posts in July in terms of impressions:



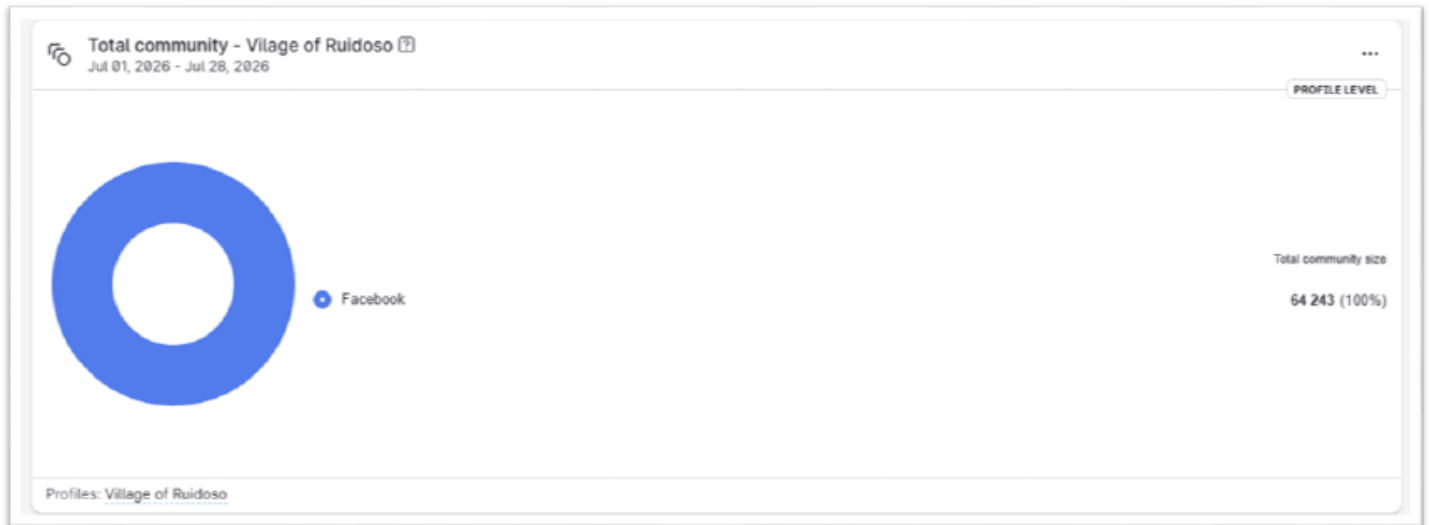
SOCIAL OVERVIEW: JULY 2026

Municipal Social Sites



MUNICIPAL AUDIENCE

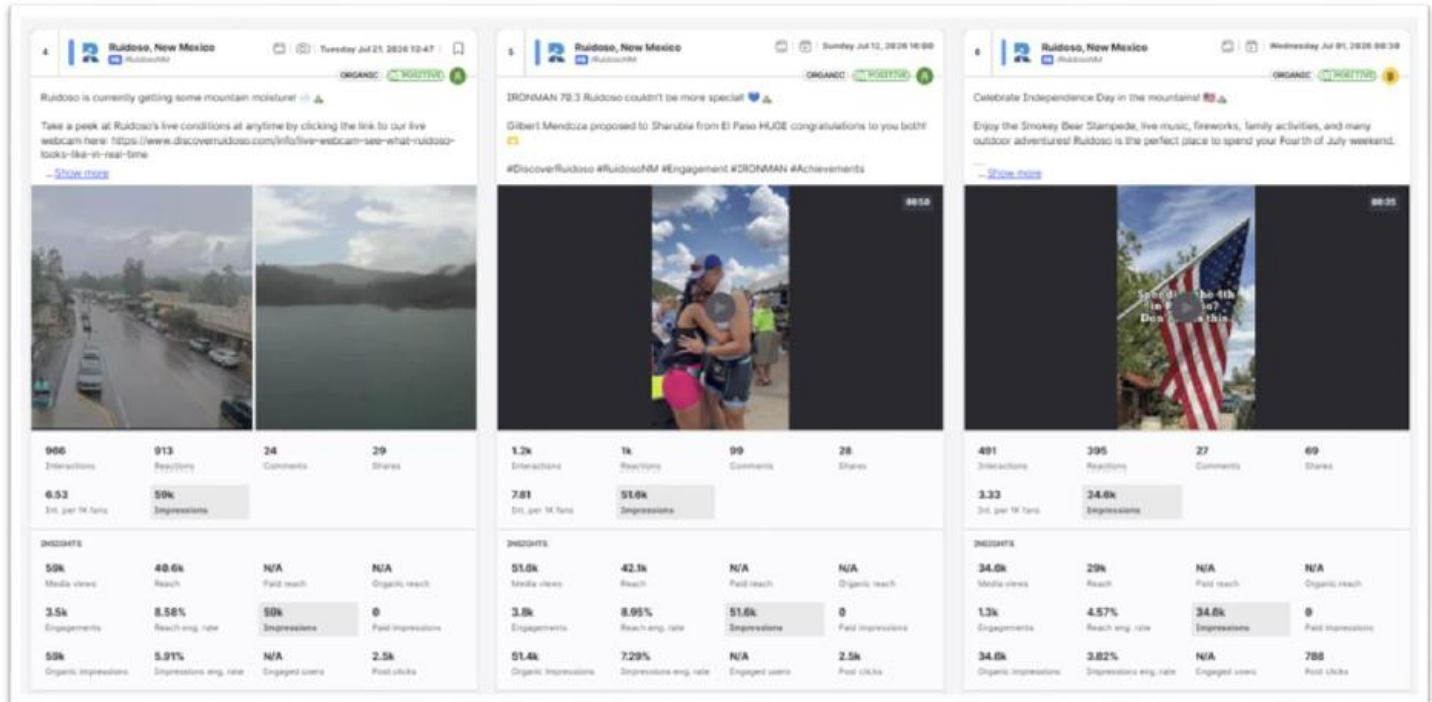
Total Community of Followers - Municipal



WEBSITE UPDATES: MUNICIPAL

- Completed Phase 1 implementation of the Flood SAFE Partner Program across the Village of Ruidoso and RuidosoReady.com websites to strengthen the Village's community preparedness network
- Launched new Flood SAFE Partner Program, partner enrollment, and partner resource pages.
- Strategic integration throughout RuidosoReady.com to connect community organizations with household preparedness information.
- Improvement of meeting notices, agendas, and public documents to make them more accessible and easier to navigate.
- Continued support for Village departments with news releases, project updates, public notices, emergency information, and website enhancements.

JULY SOCIAL MEDIA



JULY DIGITAL



Ruidoso News



Military - Ft Bliss & HAFB



Go-NewMexico



Ski New Mexico

JULY BILLBOARDS



Trail ready

RUIDOSO
NEW MEXICO
DiscoverRuidoso.com



Escape the heat.

RUIDOSO
NEW MEXICO
DiscoverRuidoso.com



IRONMAN
70.3  **RUIDOSO**
NEW MEXICO
RUIDOSO • JULY 11-12, 2026
DiscoverRuidoso.com



2026 COOL SUMMER
NIGHTS
SUMMER MUSIC SERIES

FREE live music every Friday!

RUIDOSO
NEW MEXICO
DiscoverRuidoso.com



Paddle up.

RUIDOSO
NEW MEXICO
DiscoverRuidoso.com



Lake day.

RUIDOSO
NEW MEXICO
DiscoverRuidoso.com

JULY EVENTS



IRONMAN
70.3  **RUIDOSO**
NEW MEXICO
RUIDOSO • JULY 11-12, 2026
DiscoverRuidoso.com



RUIDOSO
NEW MEXICO

COOL SUMMER
NIGHTS
SUMMER MUSIC SERIES



RUIDOSO
NEW MEXICO

All American
TAILGATE
★★★★ an event for family and friends

FRIDAY
JULY 3 at 5PM
WHITE MOUNTAIN SPORTS COMPLEX

Bring your own gas grill,
burgers, brats, and hot dogs.
NO CIGARETTES OR WOOD GRILLS

AMERICA
250

Drone Light Show AT 9PM
LIVE MUSIC, DISC GOLF & GAMES! NO FIRE FITS, FIREWORKS OR SMOKEBOMB.



RUN
white and blue
RUIDOSO
5K COLOR FUN RUN & WALK
Saturday, July 4, 2026

Celebrate July 4th with the Run White & Blue 5K Color Run or Walk - part of the Run Ruidoso 2026 race series!

Join us at 10 AM at The Links Trail for a fun, family-friendly run with chalk stations, medal photos, and T-shirt giveaways. \$18 entry supports the Lincoln County Food Bank.

LOCATION: The Links Trail
TIME: 10 AM Race start
ONLINE REGISTRATION: \$18
WHO CAN PARTICIPATE: All ages welcome

DiscoverRuidoso.com **RUIDOSO**
NEW MEXICO

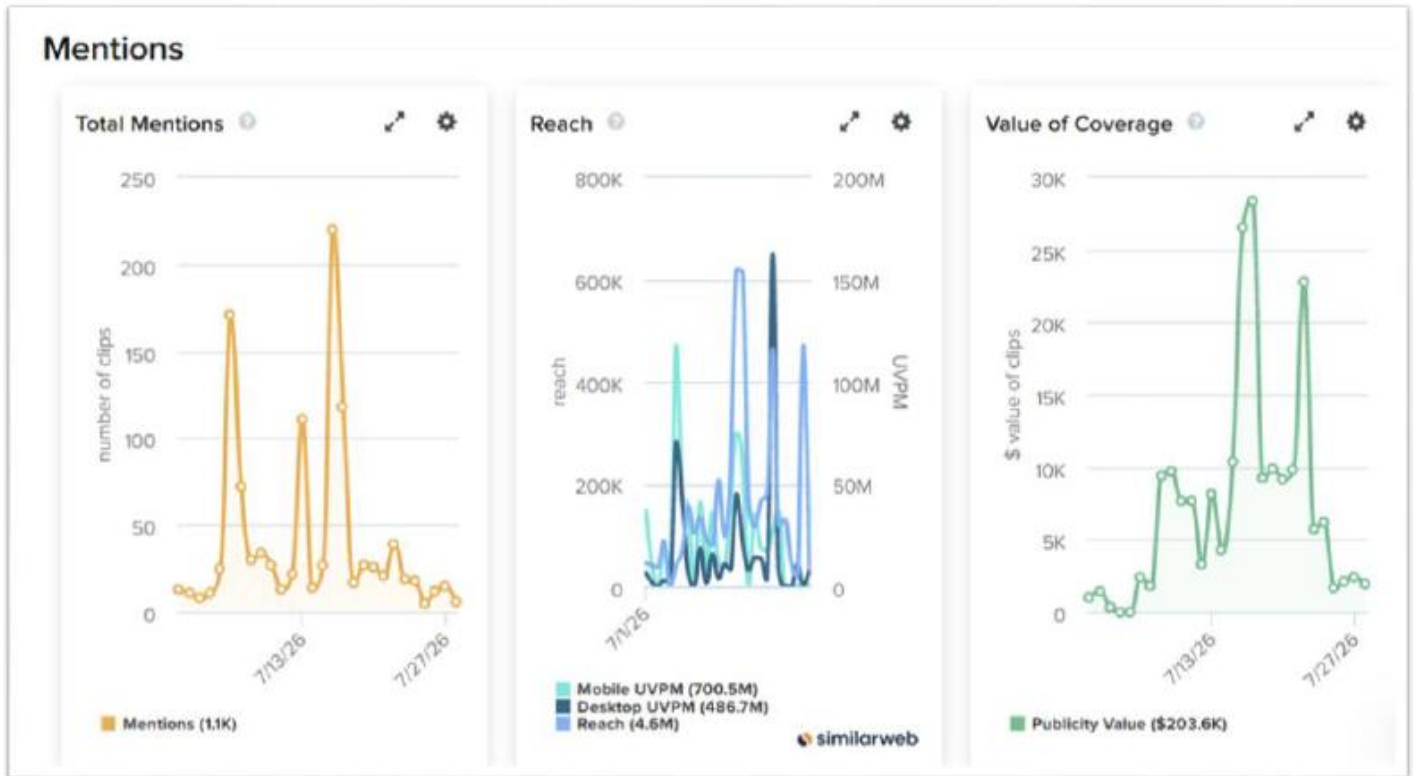
RUIDOSO
NEW MEXICO

THE Agency
MARKETING COMMUNICATIONS

UPCOMING EVENTS



PR: JULY 2026



Total Mentions: Distribution of clips over time. Each clip counts as one mention

Reach: Distribution of clips over time based on their reach.

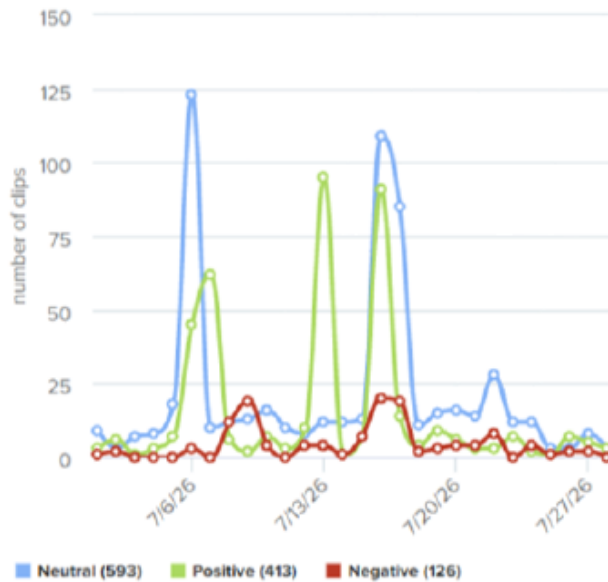
Print/broadcast is based on circulation/viewership. Online is based on unique visitors per month.

Value of Coverage: Distribution of the publicity value. Each clip's value is calculated using a formula given to each outlet.

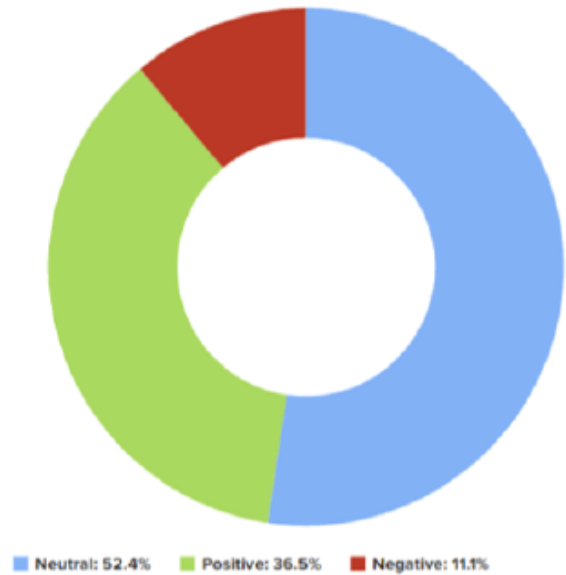
PR: JULY 2026

Sentiment

Sentiment Over Time ?



Share of Sentiment ?



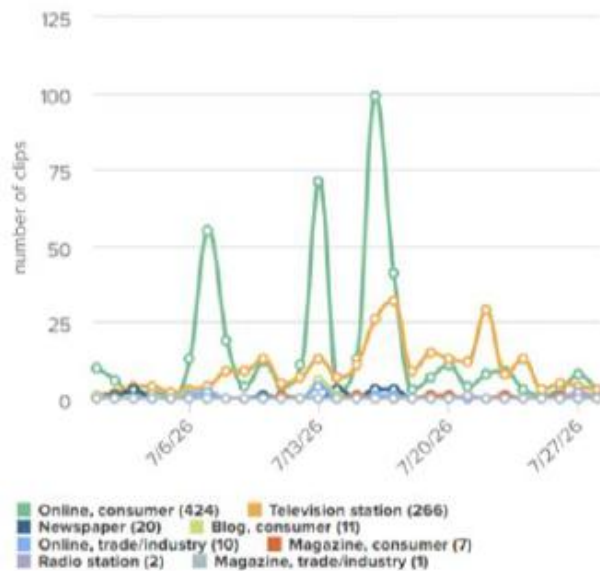
Sentiment Over Time: This is the distribution of sentiment tagged as positive, negative, or neutral as by calculated auto-toning.

Share of Sentiment: Breakdown of clips based on their sentiment by positive, negative, or neutral as by calculated auto-toning.

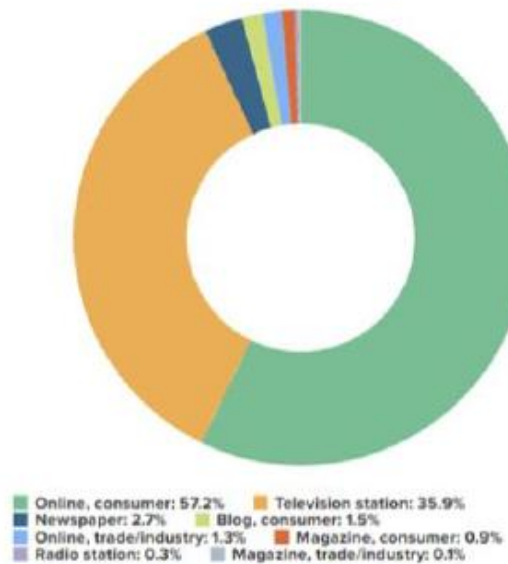
PR: JULY 2026

Coverage by Media Type

Trend of Coverage by Media Type



Share of Coverage by Media Type

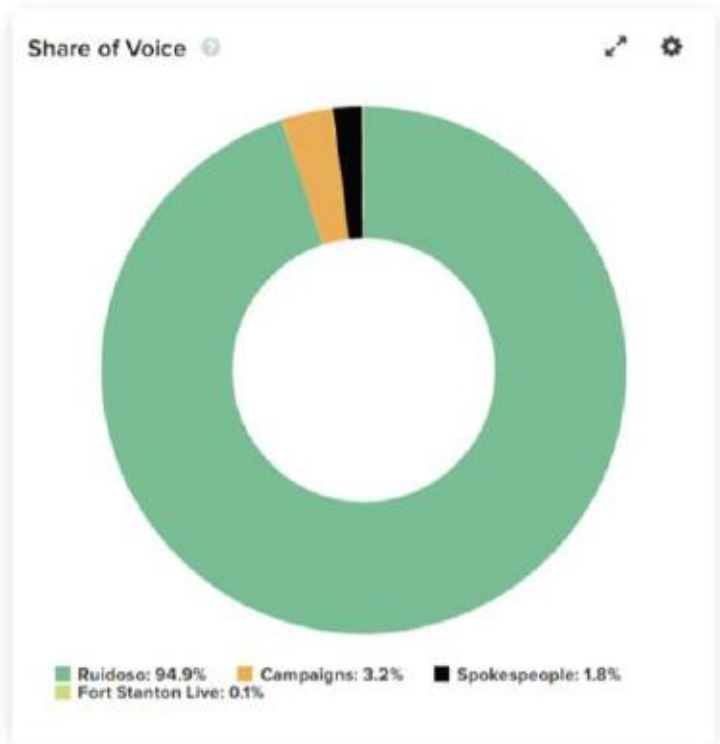
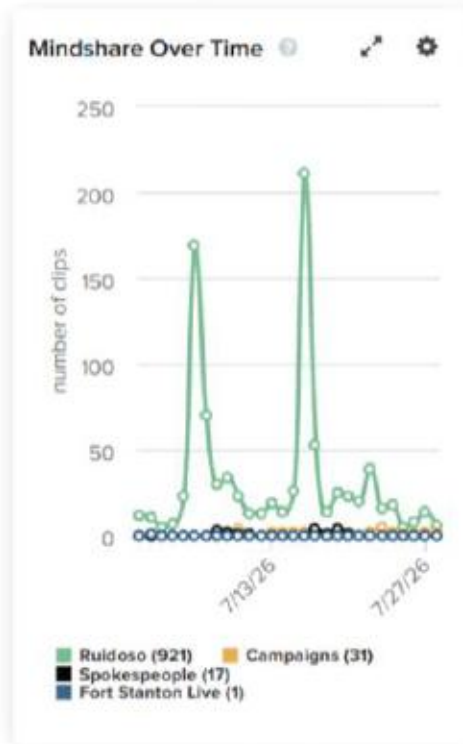


Trend of Coverage by Media Type: Distribution of the media type of all included clips. Each clip counts as one mention towards its media type.

Share of Coverage by Media Type: Breakdown of clips based on their media type.

PR: JULY 2026

Company Mindshare



Mindshare Over Time:
Distribution of the
companies mentioned in
the collection of clips over
time.

**Share of Voice: Breakdown of
the collection of clips based on
the companies discussed within
them.**

NMTD CO-OP PROGRAM

- FY27 Awards - The Village of Ruidoso was awarded \$503,000 with a match of \$250,000. Our total Co-Op budget for FY27 is \$753,000.
- First round of FY27 Co-Op begins running in September.



Sneak peek of new ads coming this fall!

WATER DISTRIBUTION / WASTEWATER COLLECTIONS

Water Crew

- Repaired 7- 2-inch water lines
- Repaired 7 – ¾ inch lines
- Repaired 4 – 6-inch lines
- Repaired 1 – 8-inch line
- Completed 2 – ¾ inch water services

Sewer crew

- Rodded feet-4375
 - 950 feet- Service lines
 - 3425 feet- Main lines
- Blockages-4
 - Customer-2
 - VOR-3
- Repairs-
 - Lines-3
 - Manhole-2
- Dye test-3
- Sewer Taps- 0

Meter Readers

Work Orders - 172

P & V & Maintenance – 35

Leaks- 27

Shut offs - 45

WATER PRODUCTION

Tank and Reservoir Levels/Diversions Flows/Important Items for Water Production

- **Eagle Creek Diversion** – Diverting – **71.28 gpm** into Alto Reservoir (Depends on the ntu's and availability).
- **Upper Canyon Diversion** – Diverting – **600 gpm** into Grindstone Reservoir (Hollywood staff gauge is at **11.5 cfs**)
- **Alto Lake to Plant 3** – **0 gpm**
- **Grindstone Reservoir level Elevation** – **6908.90 – 11.38'** from spillway.
- **Grindstone Reservoir** – **1203.33 acre-ft (8/04/26)**
- **Grindstone Reservoir Capacity** – **1639.1 acre-ft (elevation – 6921.6)**
- **Grindstone Reservoir** – **392,106,283 gallons (8/04/26)**
- **Grindstone Lake Temp** – **71.61 F**
- **Alto/Grindstone Interconnect** – **Off**
- **Well Operations Plan** – Eagle Creek water (when available), NF4, NF3, NF1, Green Well, & A-1, A-2, A-3, A-4, Apple Orchard, Middle Gavilan, Fault, and Brown Well.
- **Little D Tank** – **27.01' / 32.0' (Overflow)**
- **Country Club Tank** – **36.52' / 40' (Overflow)**

Plant #4

- Grindstone Tank level (3 million) = **45.29' / 51.9' (Overflow)** (8/04/26).
- Raw Water - **383,000 gallons** (8/3/26).
- Water produced - **353,000 gallons** (8/3/26).
- Grindstone Produced 14,339,000 gallons of water in the month on July.
- Completed monthly fire extinguisher inspections at plant 4.
- Plant operators are adjusting polymer flow rates as needed.
- Actual % TOC removal was 15.4%. Using SUVA calculation for compliance
- Generator test (without load) is every Wednesday at 9:00 a.m.
- Generator test (with load) is once a month on the first at 9:00 a.m.
- Working on weed maintenance and plant cleanup.
- Crews worked on plant cleanup and organization and safety items.
- Crew reactivated a PRV on Paradise and Meander, after replacing the 6" PRV and adding a 2" bypass.
- We had a 3rd party contractor come on 08/04/2026 to replace and calibrate the sewer meters at Inn of The Mountain Gods and Travel Center.

Plant #3

- West Alto Tank level (5 million each) = **54.00' / 57.8' (Overflow)** (8/03/26).
- East Alto Tank level (5 million each) = **52.36'**
- Water production – **544,000 gallons** (8/03/26).
- Raw water to plant – **565,000 gallons** (8/03/26).

- Plant 3 produced 29,256,000 gallons of water in the month of July.
- Alto Lake to Plant 3 – **0 gpm**
- Currently running Hollywood Well and High School Well to supplement production. Hollywood is running at 193 gpm, High School is running at 156 gpm.
- Completed monthly fire extinguisher inspections at plant 3.
- Eagle Creek flow – **30 gpm**.
- Generator test (without load) is every Wednesday).
- Generator test (with load) is once a month.
- Actual % TOC removal was 0% reduction. Using SUVA calculation for compliance. During sampling we had a No Detect on raw and finish water.
- Working on weed maintenance and cleanup at wells, tanks, and booster stations.
- Crews worked on safety items and plant cleanup and organization.
- Crews are cleaning the trash rack on eagle creek.

Wells/Booster Stations & Misc. Items

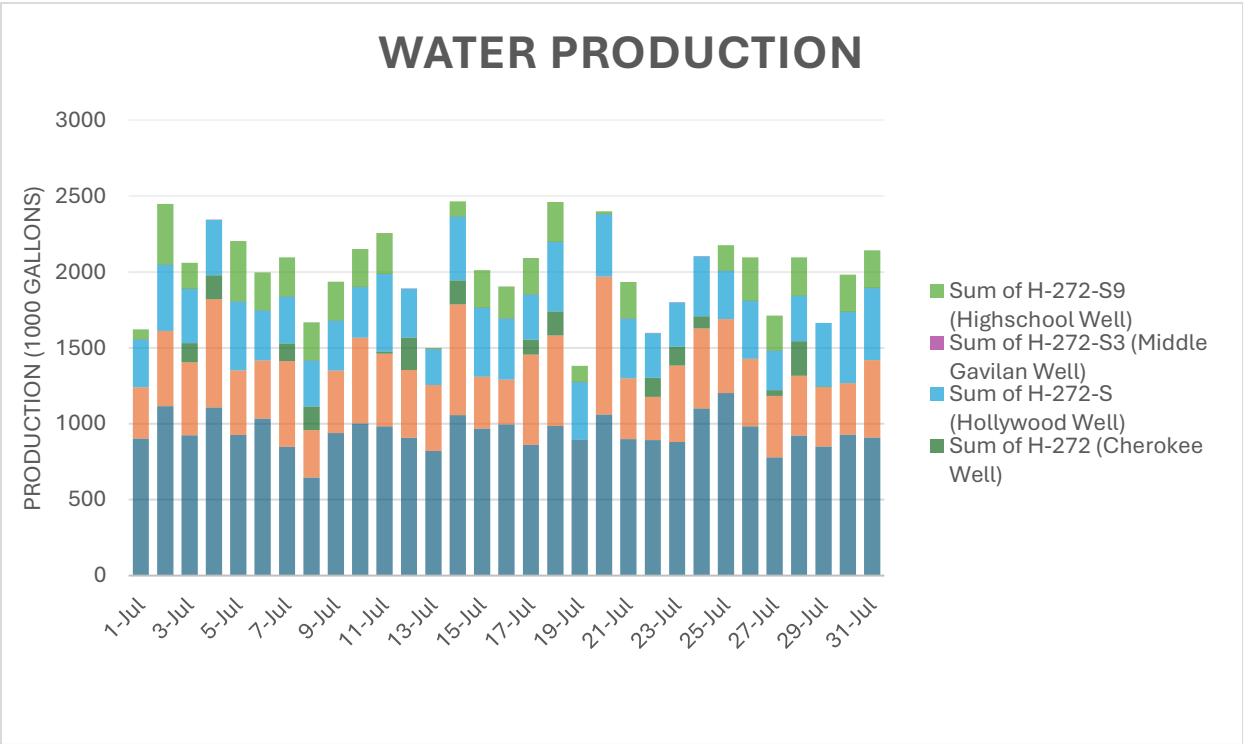
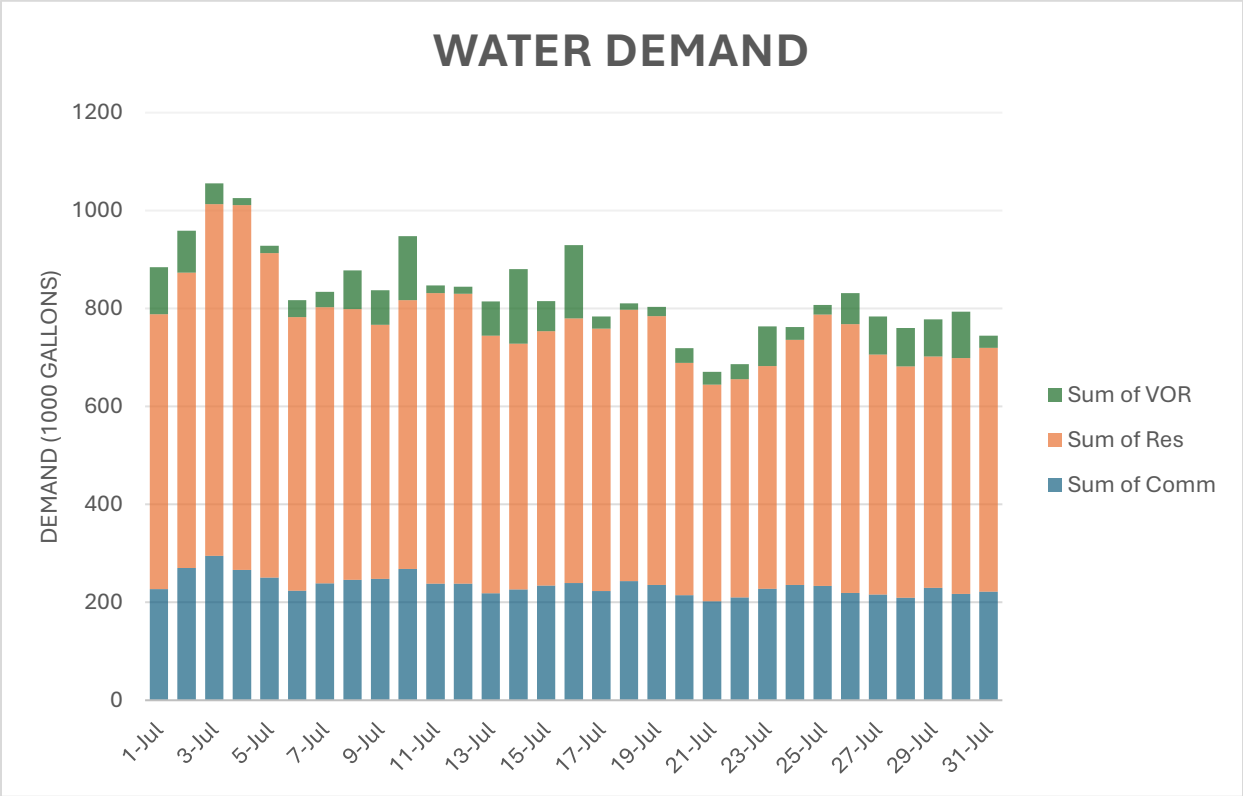
- Performing weekly maintenance and pump rotations at pumphouses.
- Completed monthly fire extinguisher inspections at all pumphouses
- Monitoring PRV's daily and repairing as needed.
- Wells are being rotated and shut down when adequate surface water is available.
- Monitoring water level above the well pumps.

Projects

- Alto Lake Dam spillway and routing analysis – AECOM has received the signed task order and PO and have started working. We had an onsite meeting on 7/14/2026. Casey Robertson will give a presentation to Council on 08/11/2026
- Parkhill has begun design work on the Sierra Cinema Prv replacement. We had an onsite kick off meeting 06/23/2026.

NMED/EPA/OSE

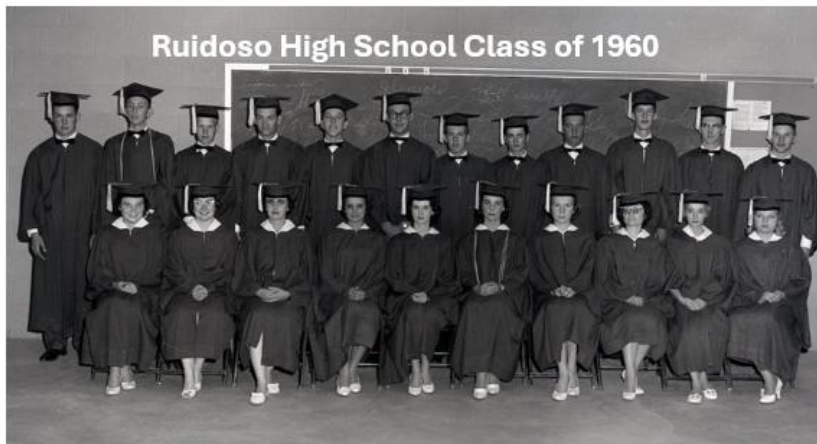
- Completed (22) Bac-T sampling for July
- Completed July TOC samples for plant 3 & 4.
- Completed July SUVA samples for plant 3 & 4.
- Completed July TOCA samples for plant 3 & 4.
- Completed 3rd quarter Stage 2 Disinfection Byproducts testing and turned in spreadsheet on 07/17/2026



WINGFIELD HERITAGE HOUSE MUSEUM

July at Wingfield House:

- We served 500 visitors, tripling our visitation over July 2025. We had 219 regular visitors to the museum, 81 visitors to education programs and 200 visitors to outreach programs. 17% from Lincoln County, 83% from elsewhere.
- Our Boots and Brands Cowboy Family Day had 67 participants. Several came from our volunteer at the summer market, several from Facebook posts, and a few from flyers we handed out at events. One person who came to visit the museum said she saw us in NM Magazine.
- We participated in the 1st Annual Museum Fest in Cloudcroft. Museums from all over southern NM were there to promote their museums to visitors and to meet with other museum staffers. We made several good connections with other museums.
- We had two research requests. One was a contractor for the Forest Service working on preservation of the Monjeau Fire Lookout Tower. One was with the NM Ski Museum, looking for information on the Cedar Creek ski area and the Eagle Creek area.
- We're working on some Homeschool Fridays for this fall. Family Fun Day themes have also been chosen for the rest of the year.
- We also have added new elements to the existing exhibits and will slowly be adding new objects, images, and interpretation as time allows.
- The new "Breakout Box" has been popular. Visitors find clues around the museum to open a series of locks that open a trunk (with small prizes inside). This is an additional activity for the galleries, adding to the existing scavenger hunt and "Eye-spy" activity.



AGENDA MEMORANDUM

Village of Ruidoso

VILLAGE MANAGER REPORT - 2.

To:

Presenter(s): Ronald Sena, Village Manager

Meeting Date: August 11, 2026

Re: Update on Elk Meadows Apartment Complex - Richard Ashton, AMD Development LLC

Item Summary:

Update on Elk Meadows Apartment Complex - Richard Ashton, AMD Development LLC

Financial Impact:

None

Item Discussion:

Update on Elk Meadows Apartment Complex - Richard Ashton, AMD Development LLC

Recommendations:

None

AGENDA MEMORANDUM

Village of Ruidoso

VILLAGE MANAGER REPORT - 3.

To:

Presenter(s): Levi Beaty, Public Works Director

Meeting Date: August 11, 2026

Re: Update on 603 Mechem Drive Housing Project

Item Summary:

Update on 603 Mechem Drive Housing Project

Financial Impact:

None

Item Discussion:

Update on 603 Mechem Drive Housing Project

Recommendations:

None

AGENDA MEMORANDUM

Village of Ruidoso

VILLAGE MANAGER REPORT - 4.

To:

Presenter(s): Heath Dobrovolny, Deputy Village Manager

Meeting Date: August 11, 2026

Re: Update on Clean and Lien Properties: 100 Nogal Place and 205/209 Spring Road

Item Summary:

Update on Clean and Lien Properties: 100 Nogal Place and 205/209 Spring Road

Financial Impact:

None

Item Discussion:

Update on Clean and Lien Properties: 100 Nogal Place and 205/209 Spring Road

Recommendations:

None

AGENDA MEMORANDUM

Village of Ruidoso

PUBLIC HEARINGS - 1.

To:

Presenter(s): Yvonne Vigil, Village Clerk

Meeting Date: August 11, 2026

Re: Public Hearing for Consideration of Transfer of Ownership of Inter-Local Dispenser Type Liquor Licenses No. DIS-001010 with On Premise Consumption with Patio Service, and License No. DIS-000985 with On Premise Consumption and without Patio Service, for Cattle Baron Restaurants, INC., for operation of said licenses for d/b/a Cattle Baron Steak and Seafood Restaurant at 657 Sudderth Dr., Ruidoso, NM, and Farley's Food Fun & Pub at 1200 Mechem Dr., Ruidoso, NM.

Item Summary:

Public Hearing for Consideration of Transfer of Ownership of Inter-Local Dispenser Type Liquor Licenses No. DIS-001010 with On Premise Consumption with Patio Service, and License No. DIS-000985 with On Premise Consumption and without Patio Service, for Cattle Baron Restaurants, INC., for operation of said licenses for d/b/a Cattle Baron Steak and Seafood Restaurant at 657 Sudderth Dr., Ruidoso, NM, and Farley's Food Fun & Pub at 1200 Mechem Dr., Ruidoso, NM.

Financial Impact:

None

Item Discussion:

The State of New Mexico Regulation and Licensing Department Alcohol and Gaming Division has granted preliminary approval.

Recommendations:

To Approve Consideration of Transfer of Ownership of Inter-Local Dispenser Type Liquor Licenses No. DIS-001010 with On Premise Consumption with Patio Service, and License No. DIS-000985 with On Premise Consumption and without Patio Service, for Cattle Baron Restaurants, INC., for operation of said licenses for d/b/a Cattle Baron Steak and Seafood Restaurant at 657 Sudderth Dr., Ruidoso, NM, and Farley's Food Fun & Pub at 1200 Mechem Dr., Ruidoso, NM.

ATTACHMENTS:

[Cattle Baron.pdf](#)

June 22, 2026

Certified Mail No.: 7021 2720 0001 2204 6354

Village of Ruidoso

Yvonne Vigil, Village Clerk

313 Cree Meadows Rd.

Ruidoso, NM 88345

yvonnevigil@ruidoso-nm.gov

Lic. No. /Appl. No.: DIS-001010/BLA-0000019025

Name of Applicant: CATTLE BARON RESTAURANTS, INC.

Doing Business As: FARLEY'S FOOD FUN & PUB

Proposed Location: 1200 MECHEM RD., Ruidoso, New Mexico 88345

Lic. No. /Appl. No.: DIS-000985/BLA-0000019028

Name of Applicant: CATTLE BARON RESTAURANTS, INC.

Doing Business As: CATTLE BARON STEAK AND SEAFOOD RESTAURANT

Proposed Location: 657 SUDDERTH Dr., Ruidoso, New Mexico 88345

The Director of the Alcoholic Beverage Control Division (ABC) has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

Notice of the Public Hearing required by the Liquor Control Act **shall be given by the governing body by publishing a notice** of the date, time, and place of the hearing **twice during the 30 days prior to the hearing** in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

While the law states that “within forty-five (45) days after receipt of a Notice from the Alcoholic Beverage Control, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer”, we recognize the potential for conflict between the requirement for publication of 30-day notice and the 45-day hearing requirement.

With that in mind, when a local governing body receives a liquor license application from ABC, that governing body has a couple of options:



- 1) Hold a hearing on the license application within the statutory time frame of forty-five (45) days, as required by the Liquor Control Act, and comply with all other statutory and regulatory procedures and notify ABC of your decision within thirty (30) days of the hearing.
- 2) Request from ABC an extension of time, past the forty-five (45) days, designating how much additional time will be needed to conduct the hearing in compliance with all statutory and regulatory procedures. After the extension is granted and the hearing is held, notify ABC of your decision within thirty (30) days of the hearing.

ABC has no preference in the option you choose.

The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made** of the hearing.

THE APPLICANT IS SEEKING A TRANSFER OF OWNERSHIP FOR THREE INTER-LOCAL DISPENSER TYPE LIQUOR LICENSES NO. DIS-001010 WITH ON PREMISE CONSUMPTION WITH PATIO SERVICE, DIS-000985 WITH ON PREMISE CONSUMPTION AND WITHOUT PATIO.

Within thirty (30) days after the Public Hearing, the governing body shall notify ABC of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify ABC within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to ABC with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,

Trinidad Alderete

Digitally signed by Trinidad
Alderete
Date: 2026.06.22 13:41:12
-06'00'

Trinidad Alderete

Hearing Officer

NM Regulation & Licensing Department

Alcoholic Beverage Control Division

Phone: (505) 469-3172

Email: trinidad.alderete@rld.nm.gov

Enclosures:

1. Application (Page 1) *(must be signed and returned w/notices of publication)*
2. Premises Information (Page 2)
3. Copy of Floor Plan
4. Zoning Statement





Alcoholic Beverage Control Division
Dispenser Intake Application
Application Number: BLA-0000019025



Business Information

Business Information

Business Name: CATTLE BARON RESTAURANTS, INC.	Type of Business: Alcohol
Business Structure: Corporation	FEIN: XX-XXX9237
State Tax ID Number: XX-XXXXX1-00-5	
Business Email: debra.lacey@cattlebaron.com	Business Phone: 5756223311

Contact Person Information

Contact Person Name: Lisa Y.W. Cosper	Contact Person Phone: 5058833415
Contact Person Email: lyc@sutinfirm.com	

Business Mailing Address

Mailing Street: 901 S Main Street Suite A	Mailing City: Roswell
Mailing State: NM	Mailing Zip Code: 88203
Mailing Country: US	

Ownership Transfer Type

Specify the appropriate reason for filing this ownership transfer application?

- ☐ Applicant Business is buying/acquiring licenses from other business
☒ Applicant Business has a Change in Ownership

If there are new shareholders holding 10% or more ownership interest OR If stock is transferred among existing shareholders and there is a person/business who previously held less than 10% and is now holding 10% or more ownership interest, select "Applicant Business has a Change in Ownership."

Once you navigate to the next screen, you will not be able to change response of this question.

Local Option District Use Only: Local Governing Body of _____ City, County, Village

Public Hearing held on _____ 20____ Please check one: ☐ Approved ☐ Disapproved

Signature of City/County Official: _____ Title: _____

Alcoholic Beverage Control Division Use Only: ☐ Approved ☐ Disapproved _____

Signed by Director: _____ Date: _____



Alcoholic Beverage Control Division
Dispenser Intake Application
Application Number: BLA-0000019025



Premises Information

License Information

Specify the type of transfer you are applying for?

- ☐ Transfer of Ownership and Location
☒ Transfer of Ownership

License Number: DIS-001010

License Expiration Date: 6/30/26

Current DBA Name: FARLEY'S FOOD FUN & PUB

Dispenser Type: Inter-Local Dispenser

License Type: Dispenser

Current License Owner: CATTLE BARON RESTAURANTS, INC.

Current Lessee:

Current Premises Address

Physical Street: 1200 MECHEM RD.

Physical State: NM

Physical County: Lincoln

Physical City: Ruidoso

Physical Zip Code: 88345

Local Option District: Ruidoso

Proposed DBA Name

Do you want to change the license DBA Name? No

Ownership

The land and building which is proposed to be the licensed premises is: Owned by Applicant

The following information is required to ensure the issuance of a license to this location will not result in the violation of a county or municipal ordinance.

Questions

Has the applicant business ever had a liquor license denied, suspended, revoked, surrendered, or had any other form of discipline or disciplinary action by a licensing agency in another state or jurisdiction?	No
Has the structure and/or ownership disclosure for the applicant business changed since last reported to the department?	No
Does the applicant business own any (direct/indirect) interest in a liquor license?	No



March 12, 2026

**CERTIFICATION OF ZONING REGULATIONS:
1200 Mechem Drive, Ruidoso, New Mexico 88345**

Per your inquiry regarding the applicability of zoning codes of the subject property within the corporate boundaries of the Village of Ruidoso, please reference the following confirmation of existing regulations.

Current Property Owners:

Cattle Baron Restaurants, INC

Subdivision: Airport West 2nd
Addition

Legal Description: Lot 11, Block 1

Physical Address: 1200 Mechem

Drive, Ruidoso, New Mexico 88345

Zoning Designation:

C-2 Community Commercial District

Property Size: 35,187 sq. ft. (0.81 acre)



**VOR.DBO.Zoning_Districts
ZONING**

- AR-1 Agricultural Residential District
- C-1 Neighborhood Commercial District
- C-2 Community Commercial District
- C-3 Midtown Commercial District
- C-4 Heavy Commercial District
- I-1 Industrial District
- M-1 Low-Density Mobile Home District
- M-2 Medium-Density Mobile Home District
- PUD Planned Unit Development District
- PUD-C Planned Unit Development Commercial District
- PUD-M Planned Unit Development Mixed District
- R-1 Single-Family Residential District
- R-2 Two-Family Residential District
- R-3 Multiple-Family Residential District
- R-4 High-Density Residential District

Confirmation of Zoning Conformity Status:

In accordance with §54-70 of the Municipal Code of the Village of Ruidoso, the above referenced property is situated within the C-2 zoning district, which allows for general commercial, restaurant, bar, and other similar uses and related accessories as permitted uses.

Sec. 54-70. NONRESIDENTIAL DISTRICTS.

(b) C-2 Community Commercial District

(1) Purpose. The purpose of the C-2 community commercial district is to provide for low-intensity retail or service outlets which deal directly with the consumer for whom the goods or services are intended. The uses allowed in this district are to provide goods and services on a community market scale and should be located in areas which are served by arterial street facilities.

SEC. 54-85 USE SPECIFIC STANDARDS.

(e) Commercial Uses.

(5) Restaurant

- a. Alcohol sales for consumption on site are allowed.
- b. Alcohol sales must comply with state laws and regulations.

(8) Bar and nightclub

- a. Alcohol sales are for on-premise consumption only.
- b. Alcohol sales must comply with state laws and regulations.

Confirmation of Applicable Codes:

The Village confirms the Commercial Use as a Restaurant and or Bar with the Specific Use of alcohol sales for on-premises consumption only, is permitted and is in general compliance with the Zoning Regulations for the property located at 657 Sudderth Drive, Ruidoso, New Mexico, 88345. All alcohol sales must comply with state laws and regulations.

Please be advised that this should not be construed as a zoning determination or any form of approval, nor should it be interpreted as a guarantee of future regulations. Furthermore, zoning codes, regulations, and district designations are all subject to change by Council action subject to the requisite public hearings. Should you have any questions, contact me at 575-258-6999 ext. 1061 or email ChristopherCamacho@Ruidoso-NM.gov.

Confirmed by:



Christopher D. Camacho
GIS Coordinator & Planner
Community Development Department

Village of Ruidoso
313 Cree Meadows Drive
Ruidoso, NM 88345
575-258-6999 ext 1061
ChristopherCamacho@Ruidoso-NM.gov

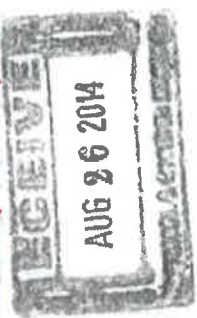
BAR - RESTRICTED

ALL OTHER AREAS - UNRESTRICTED

Farley's
Ruidoso
1200 Mechem Dr.
Ruidoso, NM 88345

7800 sq ft
2046 sq ft patio
Lic No 2617

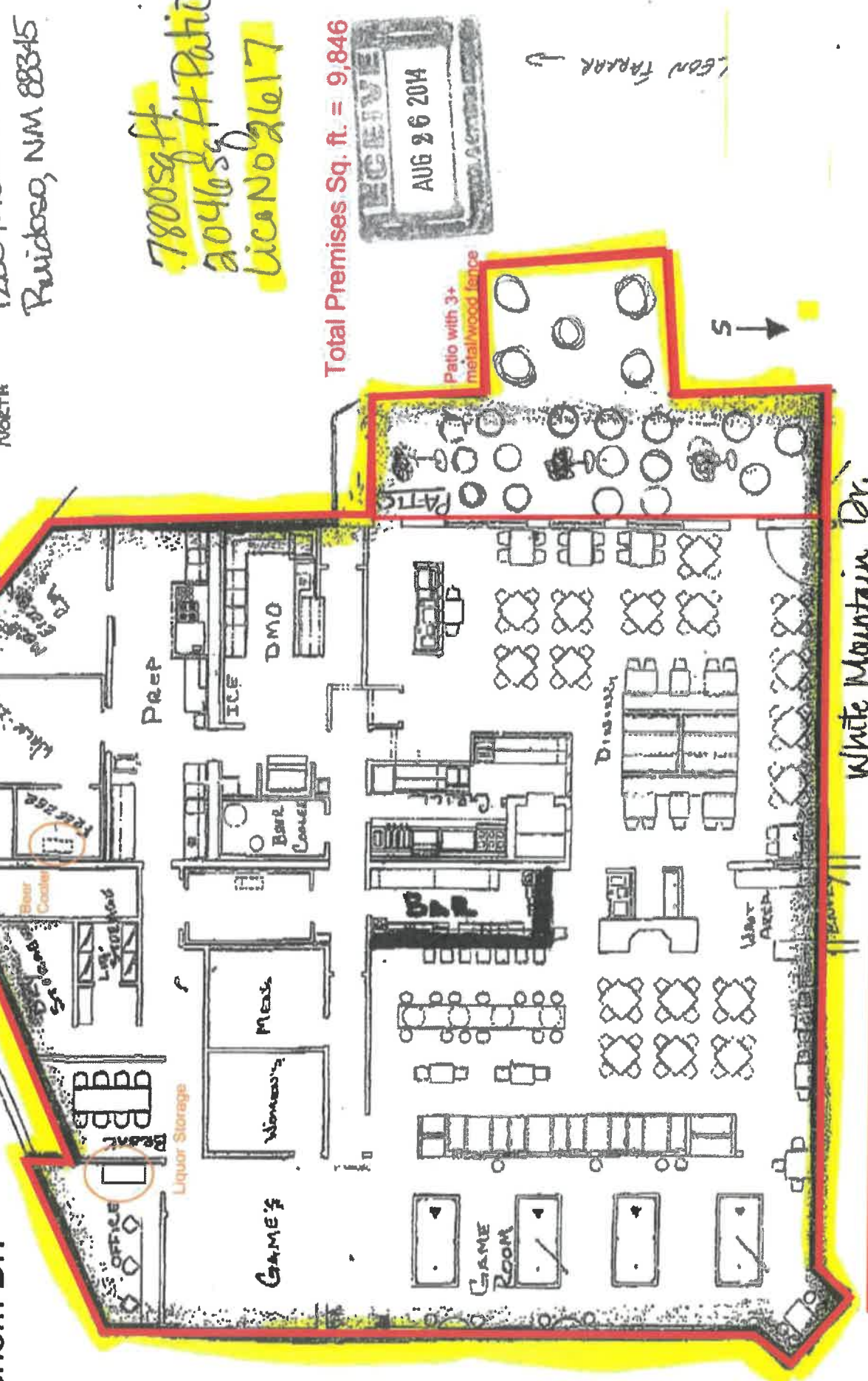
Total Premises Sq. ft. = 9,846



1600 FARLEY



Mechem Dr.



White Mountain Dr.

White Mountain Dr.



Alcoholic Beverage Control Division
Dispenser Intake Application
Application Number: BLA-0000019028



Business Information

Business Information

Business Name: CATTLE BARON RESTAURANTS, INC. Type of Business: Alcohol
Business Structure: Corporation FEIN: XX-XXX9237
State Tax ID Number: XX-XXXXX1-00-5
Business Email: debra.lacey@cattlebaron.com Business Phone: 5756223311

Contact Person Information

Contact Person Name: Lisa Y.W. Cosper Contact Person Phone: 5058833415
Contact Person Email: lyc@sutinfirm.com

Business Mailing Address

Mailing Street: 901 S Main Street Suite A Mailing City: Roswell
Mailing State: NM Mailing Zip Code: 88203
Mailing Country: US

Ownership Transfer Type

Specify the appropriate reason for filing this ownership transfer application?

☐ Applicant Business is buying/acquiring licenses from other business

☒ Applicant Business has a Change in Ownership

If there are new shareholders holding 10% or more ownership interest OR If stock is transferred among existing shareholders and there is a person/business who previously held less than 10% and is now holding 10% or more ownership interest, select "Applicant Business has a Change in Ownership."

Once you navigate to the next screen, you will not be able to change response of this question.

Local Option District Use Only: Local Governing Body of _____ City, County, Village

Public Hearing held on _____ 20 _____ Please check one: ☐ Approved ☐ Disapproved

Signature of City/County Official: _____ Title: _____

Alcoholic Beverage Control Division Use Only: ☐ Approved ☐ Disapproved _____

Signed by Director: _____ Date: _____



Alcoholic Beverage Control Division
Dispenser Intake Application
Application Number: BLA-0000019028



Premises Information

License Information

Specify the type of transfer you are applying for?

- ☐ Transfer of Ownership and Location
☒ Transfer of Ownership

License Number: DIS-000985

License Type: Dispenser

License Expiration Date: 6/30/26

Current License Owner: CATTLE BARON RESTAURANTS, INC.

Current DBA Name: CATTLE BARON STEAK AND SEAFOOD RESTAURANT

Current Lessee:

Dispenser Type: Inter-Local Dispenser

Current Premises Address

Physical Street: 657 SUDDERTH DRIVE

Physical City: Ruidoso

Physical State: NM

Physical Zip Code: 88345

Physical County: Lincoln

Local Option District: Ruidoso

Proposed DBA Name

Do you want to change the license DBA Name? No

Ownership

The land and building which is proposed to be the licensed premises is: Owned by Applicant

The following information is required to ensure the issuance of a license to this location will not result in the violation of a county or municipal ordinance.

Questions

Has the applicant business ever had a liquor license denied, suspended, revoked, surrendered, or had any other form of discipline or disciplinary action by a licensing agency in another state or jurisdiction?	No
Has the structure and/or ownership disclosure for the applicant business changed since last reported to the department?	No
Does the applicant business own any (direct/indirect) interest in a liquor license?	No



March 12, 2026

**CERTIFICATION OF ZONING REGULATIONS:
657 Sudderth Drive, Ruidoso, New Mexico 88345**

Per your inquiry regarding the applicability of zoning codes of the subject property within the corporate boundaries of the Village of Ruidoso, please reference the following confirmation of existing regulations.

Current Property Owners:
Cattle Baron Restaurants, INC
Subdivision: Palmer Gateway

Legal Description: Lot 2, Block 2

Physical Address: 657 Sudderth Drive,
Ruidoso, New Mexico 88345
Zoning Designation:
C-2 Community Commercial District
Property Size: 92,176 sq. ft. (2.11 acre)



**VOR.DBO.Zoning_Districts
ZONING**

- AR-1 Agricultural Residential District
- C-1 Neighborhood Commercial District
- C-2 Community Commercial District
- C-3 Midtown Commercial District
- C-4 Heavy Commercial District
- I-1 Industrial District
- M-1 Low-Density Mobile Home District
- M-2 Medium-Density Mobile Home District
- PUD Planned Unit Development District
- PUD-C Planned Unit Development Commercial District
- PUD-M Planned Unit Development Mixed District
- R-1 Single-Family Residential District
- R-2 Two-Family Residential District
- R-3 Multiple-Family Residential District
- R-4 High-Density Residential District

Confirmation of Zoning Conformity Status:

In accordance with §54-70 of the Municipal Code of the Village of Ruidoso, the above referenced property is situated within the C-2 zoning district, which allows for general commercial, restaurant, bar, and other similar uses and related accessories as permitted uses.

Sec. 54-70. NONRESIDENTIAL DISTRICTS.

(b) C-2 Community Commercial District

(1) Purpose. The purpose of the C-2 community commercial district is to provide for low-intensity retail or service outlets which deal directly with the consumer for whom the goods or services are intended. The uses allowed in this district are to provide goods and services on a community market scale and should be located in areas which are served by arterial street facilities.

SEC. 54-85 USE SPECIFIC STANDARDS.

(e) Commercial Uses.

(5) Restaurant

- a. Alcohol sales for consumption on site are allowed.
- b. Alcohol sales must comply with state laws and regulations.

(8) Bar and nightclub

- a. Alcohol sales are for on-premise consumption only.
- b. Alcohol sales must comply with state laws and regulations.

Confirmation of Applicable Codes:

The Village confirms the Commercial Use as a Restaurant and or Bar with the Specific Use of alcohol sales for on-premises consumption only, is allowed and is in general compliance with the Zoning Regulations for the property located at 657 Sudderth Drive, Ruidoso, New Mexico, 88345. All alcohol sales must comply with state laws and regulations.

Please be advised that this should not be construed as a zoning determination or any form of approval, nor should it be interpreted as a guarantee of future regulations. Furthermore, zoning codes, regulations, and district designations are all subject to change by Council action subject to the requisite public hearings. Should you have any questions, contact me at 575-258-6999 ext. 1061 or email ChristopherCamacho@Ruidoso-NM.gov.

Confirmed by:



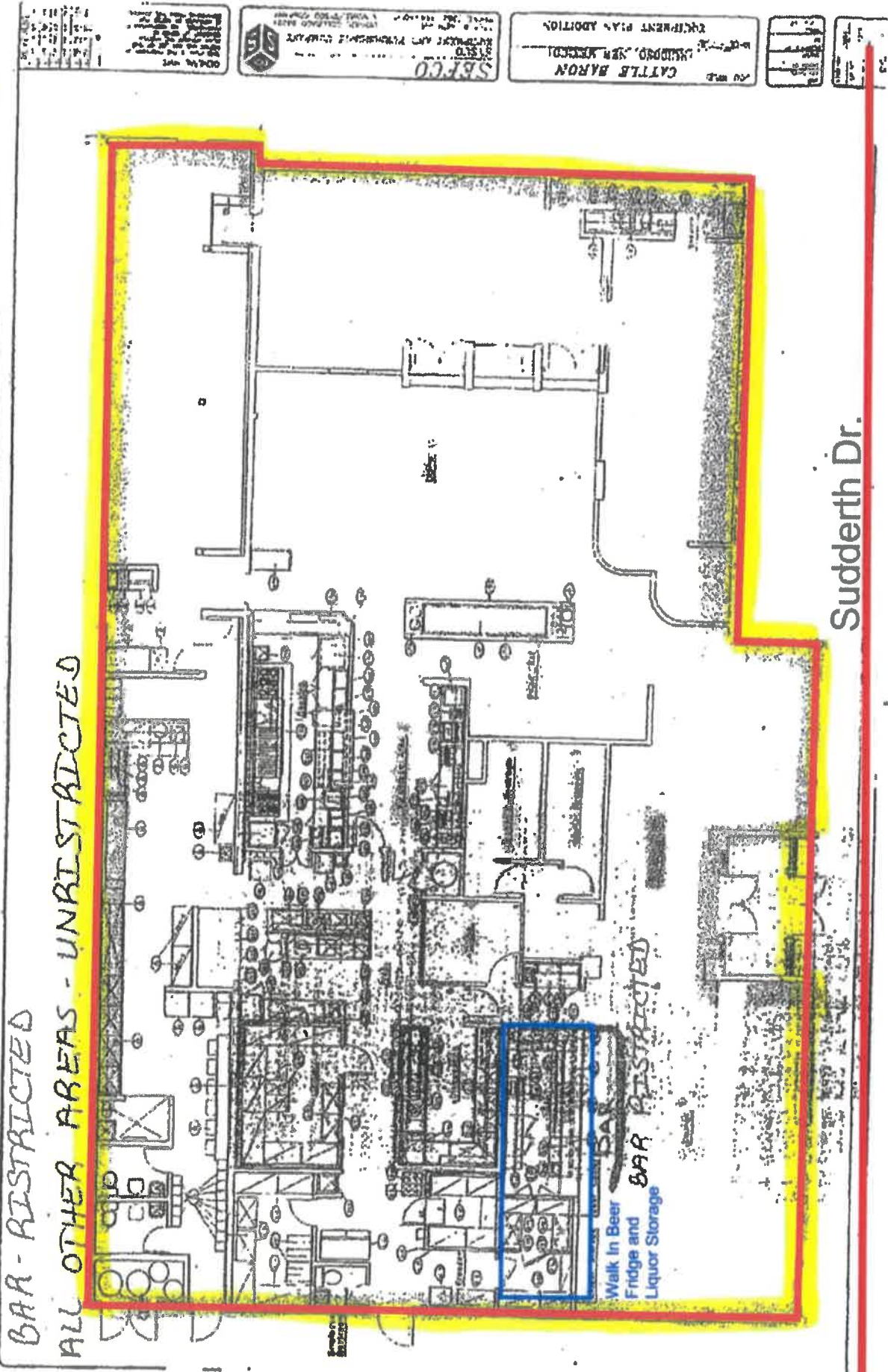
Christopher D. Camacho
GIS Coordinator & Planner
Community Development Department

Village of Ruidoso
313 Cree Meadows Drive
Ruidoso, NM 88345
575-258-6999 ext 1061
ChristopherCamacho@Ruidoso-NM.gov

CATTLE BARON RESTAURANT
657 SUDDERTH
RICHOUSO, NM 85345



LC NO 2591
880059 f4
no patio



Sudderth Dr.



SUDDERTH DR.

AGENDA MEMORANDUM

Village of Ruidoso

PUBLIC HEARINGS - 2.

To:

Presenter(s): Yvonne Vigil, Village Clerk

Meeting Date: August 11, 2026

Re: Public Hearing for Consideration of a Restaurant A (Beer and Wine) Liquor License with On Premises Consumption Only with Patio Service #BLA-0000021197, for Roso's Ristorante, LLC for operation of said license at 522 Sudderth Dr., Ruidoso, NM.

Item Summary:

Public Hearing for Consideration of a Restaurant A (Beer and Wine) Liquor License with On Premises Consumption Only with Patio Service #BLA-0000021197, for Roso's Ristorante, LLC for operation of said license at 522 Sudderth Dr., Ruidoso, NM.

Financial Impact:

None

Item Discussion:

The State of New Mexico Regulation and Licensing Department Alcohol and Gaming Division has granted preliminary approval.

Recommendations:

To Approve Consideration of a Restaurant A (Beer and Wine) Liquor License with On Premises Consumption Only with Patio Service #BLA-0000021197, for Roso's Ristorante, LLC for operation of said license at 522 Sudderth Dr., Ruidoso, NM.

ATTACHMENTS:

[Roso's Ristorante, LLC.pdf](#)

June 30, 2026

Certified Mail No.: 7021 2720 0001 2204 7115

Village of Ruidoso

Jini S. Turri, Village Clerk
313 Cree Meadows Rd.
Ruidoso, NM 88345

Lic. No. /Appl. No.: BLA-0000021197
Name of Applicant: Roso's Ristorante, LLC
Doing Business As: Roso's Ristorante, LLC
Proposed Location: 522 Sudderth Drive, Ruidoso, New Mexico 88345

The Director of the Alcoholic Beverage Control Division (ABC) has reviewed the referenced Application and granted **Preliminary Approval**. It is being forwarded to you for Local Option District approval or disapproval of the Liquor License Application.

Notice of the Public Hearing required by the Liquor Control Act shall be given by the governing body by publishing a notice of the date, time, and place of the hearing twice during the 30 days prior to the hearing in a newspaper of general circulation within the territorial limits of the governing body. **The first notice must be published at least thirty (30) days before the hearing. Both publications must occur before a hearing can be conducted.** The notice shall include:

- (A) Name and address of the Applicant/Licensee;
- (B) The action proposed to be taken;
- (C) The location of the licensed premises.

In addition, if the Local Option District has a website, **the Notice shall also be published on the website.**

While the law states that "within forty-five (45) days after receipt of a Notice from the Alcoholic Beverage Control, the governing body shall hold a Public Hearing in the question of whether the department should approve the proposed issuance or transfer", we recognize the potential for conflict between the requirement for publication of 30 day notice and the 45 day hearing requirement.

With that in mind, when a local governing body receives a liquor license application from ABC, that governing body has a couple of options:

- 1) Hold a hearing on the license application within the statutory time frame of forty-five (45) days, as required by the Liquor Control Act, and comply with all other statutory and regulatory procedures and notify ABC of your decision within thirty (30) days of the hearing;
- 2) Request from ABC an extension of time, past the forty-five (45) days, designating how much additional time will be needed to conduct the hearing in compliance with all statutory and

regulatory procedures. After the extension is granted and the hearing is held, notify ABC of your decision within thirty (30) days of the hearing;

ABC has no preference in the option you choose.

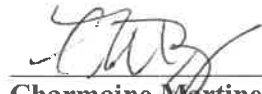
The governing body is required to send notice by certified mail to the Applicant of the date, time, and place of the Public Hearing. The governing body may designate a Hearing Officer to conduct the hearing. **A record shall be made** of the hearing.

THE APPLICANT IS SEEKING RESTAURANT A (BEER AND WINE) LIQUOR LICENSE WITH ON PREMISES CONSUMPTION ONLY WITH PATIO SERVICE

Within thirty (30) days after the Public Hearing, the governing body shall notify ABC of their decision to approve or disapprove the issuance or transfer of the license by signing the enclosed original Page 1 of the Application. The original Page 1 of the Application must be returned together with the notices of publication. **If the Governing Body fails to either approve or disapprove the issuance or transfer of the license within thirty days after the Public Hearing, the Director may issue the license.**

If the Governing Body disapproves the issuance or transfer of the license, it shall notify ABC within thirty (30) days setting forth the reasons for the disapproval. A copy of the Minutes of the Public Hearing shall be submitted to ABC with the Notice of Disapproval (*Page 1 of the Application, noting disapproval*).

Respectfully,



Charmaine Martinez

Admin Law Judge | Hearing Officer
NM Regulation & Licensing Department
Alcoholic Beverage Control Division
Phone: (505) 795-4942 Fax: (505) 476-4595
Email: Charmaine.Martinez2@rld.nm.gov

Enclosures:

1. Page 1 (Business Information Page) (*must be signed and returned w/notices of publication*)
2. Page 2 of the Application (Premises Information Page)
3. Copy of the Zoning Statement
4. Copy of Floor Plan



Alcoholic Beverage Control Division
Restaurant A Intake Application
Application Number: BLA-0000021197



Business Information

Business Information

Business Name: ROSO'S RISTORANTE L.L.C.
Business Structure: Limited Liability Company
State Tax ID Number: XX-XXXXX0-00-2
Business Email: rososristorante@gmail.com

Type of Business: Alcohol
FEIN: XX-XXX8410
Business Phone: 5758088566

Contact Person Information

Contact Person Name: tom mcnulty
Contact Person Email: rososristorante@gmail.com

Contact Person Phone: 6612257025

Business Mailing Address

Mailing Street: 9604 US Highway 380
Mailing State: NM
Mailing Country: US

Mailing City: Lincoln
Mailing Zip Code: 88338

Local Option District Use Only: Local Governing Body of _____ City, County, Village

Public Hearing held on _____ 20____ Please check one: ☐ Approved ☐ Disapproved

Signature of City/County Official: _____ Title: _____

Alcoholic Beverage Control Division Use Only: ☐ Approved ☐ Disapproved _____

Signed by Director: _____ Date: _____



Alcoholic Beverage Control Division
Restaurant A Intake Application
Application Number: BLA-0000021197



Premises Information

Premises DBA

Premises Doing Business As (DBA): ROSO'S RISTORANTE L.L.C.

Proposed Premises Physical Address

Physical Street: 522 Sudderth Dr.

Physical City: Ruidoso

Physical Zip Code: 88345

Physical State: New Mexico

Physical County: Lincoln

Local Option District: Ruidoso

"Local Option District" means a county that has voted to approve the sale, serving or public consumption of alcoholic beverages, OR an incorporated municipality that falls within a county that has voted to approve the sale, serving or public consumption of alcoholic beverages, OR an incorporated municipality of over five thousand population that has independently voted to approve the sale, serving or public consumption of alcoholic beverages under the terms of the Liquor Control Act or any former act.

Ownership

The land and building which is proposed to be the licensed premises is: Leased by Applicant

The following information is required to ensure the issuance of a license to this location will not result in the violation of a county or municipal ordinance.

Specify Owner(s) of the land and building: DOLLY FOLMER

Specify Date and Terms of Lease/Operating Agreement: 4/1/2026 - 3/31/2027 LEASE TERM

Zoning

Is the proposed premises location zoned? Yes

You will be required to upload "Copy of Zoning Statement" issued by the local municipality or county. If not applicable, you will be required to upload "Copy of Zoning Statement" or Letter from local government to indicate that there is no zoning for the proposed location.

Specify the zone for proposed premises location (example C-1): C-1

Distance from nearest School

Name of School: IMAGINATION STATION PRESCHOOL

School Street: 220 JUNCTION RD

School City: RUIDOSO

School State: New Mexico

School Zip Code: 88345

School Country: United States

School Distance (in feet): More than 1000

Specify the shortest direct line distance from the nearest point of the proposed premises to the nearest point of the property line of the school.

Distance from nearest Church

Name of Church: GATEWAY CHURCH

Church Street: 415 SUDDERTH DR.

Church City: RUIDOSO

Church State: New Mexico

Church Zip Code: 88345

Church Country: United States

Church Distance (in feet): More than 1000

Specify the shortest direct line distance from the nearest point of the proposed premises to the nearest point of the property line of the church.



Alcoholic Beverage Control Division
Restaurant A Intake Application
Application Number: BLA-0000021197



Premises Information 2

Please specify the appropriate option for the premises that you have specified in the application?

- ☐ A license has never been issued to the location of the proposed premises.
☒ A license was once issued to the location of the proposed premises but is no longer being operated at the location.
☐ Alcohol operations are currently being performed at the proposed premises by the applicant business.
☐ Alcohol operations are currently being performed at the proposed premises by a business other than the applicant business.

Please provide more details for the option selected in above question?

You can specify more details such as license has become expired non-renewable, business ownership has changed, planning to extend operations of existing premises or planning to buy premises etc.

LICENSE AT PROPOSED PREMISE NO LONGER EXIST DUE TO CHANGE OF BUSINESS OWNER

Licenses at Proposed Premises

Please specify the active New Mexico licenses currently held by the proposed premises.

If you need to view, edit, or delete any records, click the down arrow under action for that specific record.

No records to display.

Questions

Has the applicant business ever had a liquor license denied, suspended, revoked, surrendered, or had any other form of discipline or disciplinary action by a licensing agency in another state or jurisdiction?	No
Has the structure and/or ownership disclosure for the applicant business changed since last reported to the department?	No
Does the applicant business own any (direct/indirect) interest in a liquor license?	No



Alcoholic Beverage Control Division
Restaurant A Intake Application
Application Number: BLA-0000021197



Payment

Fee Name	Fee Amount
Application Fee	200.00
Resident Agent Fee	50.00
Total Fee Amount:	250.00

Attestation/Oath

Under penalty of perjury, I hereby depose and state that I am the person identified in this application and the information given by me is true and complete to the best of my knowledge and belief. I understand that any information contained in this application may be investigated and any false or dishonest answer to any question in this application may be grounds for denial or revocation of my license.

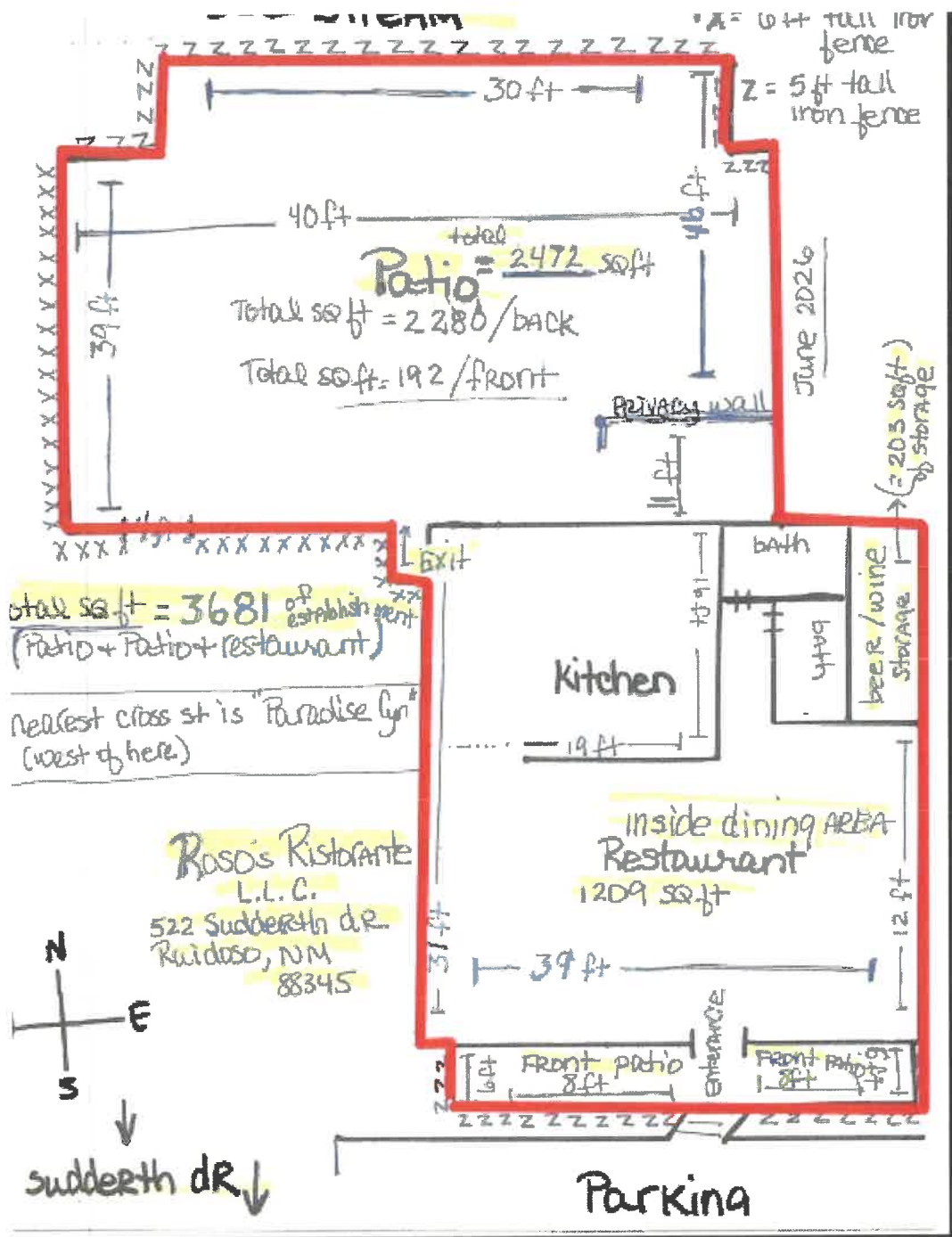
Attestation Signature: cynthia baker

Date: 05/13/2026

VILLAGE OF
RUIDOSO
NEW MEXICO
CONFIRMATION OF ZONING STATUS:
522 SUDDERTH DRIVE, RUIDOSO, NM

Zoning Designation: C-1 Neighborhood Commercial District

182



AGENDA MEMORANDUM

Village of Ruidoso

REGULAR ITEMS - 1.

To:

Presenter(s): Isabel Martinez, Water Resource Manager

Meeting Date: August 11, 2026

Re: Discussion and Possible Action on Adoption of Resolution 2026-162, a Resolution Approving Submission of Completed Design Only Applications for Financial Assistance to the New Mexico Finance Authority Water Trust Board for Fiscal Year 2027.

Item Summary:

Discussion and Possible Action on Adoption of Resolution 2026-162, a Resolution Approving Submission of Completed Design Only Applications for Financial Assistance to the New Mexico Finance Authority Water Trust Board for Fiscal Year 2027.

Financial Impact:

There is no financial commitment from the adoption of this resolution.

Item Discussion:

The Village will be submitting (6) design only applications to the New Mexico Water Trust Board for funding for the 2027 Water Project Fund funding cycle. The following projects to apply for funding include, but are not limited to:

1. Gavilan Pressure Zone Improvements
2. Eagle Creek Improvements
3. Pressure Reducing Valves
4. Upper Canyon Improvements
5. Wastewater Effluent Reuse
6. Alto Lake Dam Design

This design only Water Trust Board funding is 100% grant with no local match.

Recommendations:

To Approve Adoption of Resolution 2026-162, a Resolution Approving Submission of Completed Design Only Applications for Financial Assistance to the New Mexico Finance Authority Water Trust Board for Fiscal Year 2027.

ATTACHMENTS:

VILLAGE OF RUIDOSO
RESOLUTION NO. 2026-162

**AUTHORIZING AND APPROVING SUBMISSION OF COMPLETED APPLICATIONS FOR
FINANCIAL ASSISTANCE TO THE NEW MEXICO FINANCE AUTHORITY WATER TRUST
BOARD FOR FISCAL YEAR 2027**

WHEREAS, the Water Trust Board (“WTB”) has instituted a program for financing of projects and has developed an application procedure whereby the Village of Ruidoso may submit applications (“Application”) for financial assistance from the WTB for public projects; and

WHEREAS, the Village of Ruidoso intends to undertake multiple projects to improve the Village’s infrastructure for the water and sewer systems; and

WHEREAS, the Village of Ruidoso is eligible to apply for funding from the New Mexico Water Trust Board.

NOW THEREFORE, BE IT RESOLVED BY THE GOVERNING BODY OF THE VILLAGE OF RUIDOSO, NEW MEXICO, that the filing of applications to the New Mexico Water Trust Board for funding for the 2027 Water Project Fund funding cycle is hereby authorized. The following projects to apply for funding include, but are not limited to,:

1. Gavilan Pressure Zone Improvements
2. Eagle Creek Improvements
3. Pressure Reducing Valves
4. Upper Canyon Improvements
5. Wastewater Effluent Reuse
6. Alto Lake Dam Design

BE IT FURTHER RESOLVED, The Mayor is hereby designated as the Village of Ruidoso’s representative to act on behalf of these applications.

PASSED, APPROVED, AND ADOPTED this 11th, day of August, 2026.

Lynn D. Crawford, Mayor

Yvonne Vigil, Village Clerk

AGENDA MEMORANDUM

Village of Ruidoso

REGULAR ITEMS - 2.

To:

Presenter(s): Dianne Staab, Library Manager

Meeting Date: August 11, 2026

Re: Discussion and Possible Action on Agreement between the Village of Ruidoso and the New Mexico Department of Cultural Affairs, New Mexico State Library Division for the Reimbursement of Expenditures, Per the 2024 State General Obligation Bond Appropriation in the amount of \$45,988.33.

Item Summary:

Discussion and Possible Action on Agreement between the Village of Ruidoso and the New Mexico Department of Cultural Affairs, New Mexico State Library Division for the Reimbursement of Expenditures, Per the 2024 State General Obligation Bond Appropriation in the amount of \$45,988.33.

Financial Impact:

This is a State of New Mexico Capital Grant Project which requires expenditure of funds followed by 100% reimbursement by the NM State Library, provided only purchases identified in 4.5.8 NMAC are made. The Grant may not exceed the agreement amount of \$45,988.33.

Item Discussion:

Chapter 67, Section 10, Paragraph B(1)(a) of New Mexico Laws of 2020 appropriates General

Obligation Bonds to all New Mexico libraries. Contingent upon the State of New Mexico's successful sale of general obligation bonds, the Ruidoso Public Library will receive a total reimbursement for eligible expenditures not to exceed \$45,988.33.

In signing and accepting this agreement, the Village and Library commit to: 1) expending funds only for eligible purchases; 2) expending these funds and requesting reimbursement prior to the Appropriations Reversion Date of 30 June 2024; 3) submitting required Paper Periodic Reports; 4) providing the required Paper Final Report; 5) entering such Project information as the NM State Library and the Department of Finance and Administration (DFA) may require directly into a database maintained by the DFA; and 6) complying with any requests from the NM State Library or DFA for additional information and/or onsite project inspections.

Recommendations:

To Approve Agreement between the Village of Ruidoso and the New Mexico Department of Cultural Affairs, New Mexico State Library Division for the Reimbursement of Expenditures, Per the 2024 State General Obligation Bond Appropriation in the amount of \$45,988.33.

ATTACHMENTS:

[2024 GO BOND AGREEMENT NMSL.pdf](#)

**STATE OF NEW MEXICO
DEPARTMENT OF CULTURAL AFFAIRS
FUND 89200 APPROPRIATION PROJECT**

THIS AGREEMENT is made and entered into by and between the **State of New Mexico, Department of Cultural Affairs, New Mexico State Library Division**, (“**Department**”) or abbreviation such as “**NMSL**”, 1209 Camino Carlos Rey, Santa Fe, NM 87507, and **Ruidoso, Village of** (“**Grantee**”) on behalf of the **Ruidoso Public Library**, (individually “**Party**” and collectively “**Parties**”). This Agreement shall be effective as of the date the Department executes it (“**Effective Date**”).

WITNESSETH

WHEREAS, in the Laws of 2024, Chapter 64, Section 10, Paragraph B(1)(a), the Legislature made an appropriation to the Department, funds from which the Department is making available to the Grantee pursuant to this Agreement; and

WHEREAS, NMSA 1978, Section 18-2-4 directs the state librarian to make rules and regulations necessary to administer the division and as provided by law, and NMSA 1978, Section 18-2-4(B) directs the state librarian to administer grants-in-aid and encourage local library services and generally promote an effective statewide library system;

WHEREAS, the state librarian promulgated administrative rules to govern the distribution of general obligation bonds, which are compiled as section 4.5.8 NMAC;

WHEREAS, the Grantee on behalf of a library, that is eligible for receipt of such funds because it is a local public library, as defined under section 4.5.8 NMAC that has filed an approved annual report with the Department;

WHEREAS, the Department determined the amount of the Allocation based on the criteria described in Rule 4.5.8.8 NMAC (“Distribution of Funds”); and

WHEREAS, the Department is granting to Grantee, and the Grantee is accepting the grant of funds from this appropriation, in accordance with the terms and conditions of this Agreement.

NOW, THEREFORE, in consideration of the mutual covenants and obligations contained herein, the parties hereby mutually agree as follows:

AGREEMENT

I. PROJECT DESCRIPTION, GRANT AMOUNT, AND REVERSION DATE

- A. Project No. A24-I5398 (“**Project**”), 30-JUN-2029 (“**Reversion Date**”). Laws of 2024, Chapter 64, Section 10, Paragraph B(1)(a), Six Million Dollars and Zero Cents (\$6,000,000.00), for equipment, library furniture, fixtures and supplemental library

resource acquisitions, including print, non-print and electronic resources, collaborative library resources and information technology projects, and for the purchase and installation of broadband internet equipment and infrastructure at non-tribal public libraries statewide.

The Grantee shall reference the Project's number in all correspondence with and submissions to the Department concerning the Project, including, but not limited to, Requests for Payment and reports.

- B. Grantee's total reimbursements shall not exceed **Forty Five Thousand Nine Hundred Eighty Eight Dollars and Thirty Three \$45,988.33** ("Appropriation Amount") minus the allocation for Art in Public Places ("AIPP amount"), if applicable, Zero Dollars (\$0.00), which equals insert the appropriation amount minus the AIPP amount in words and dollars ("Adjusted Appropriation Amount").
- C. In the event of a conflict among the Appropriation Amount, the Reversion Date, as defined herein and/or the purpose of the Project, as set forth in this Agreement, and the corresponding appropriation language in the laws cited above in this Article I, the language of the laws cited herein shall control.

The information contained in Article I is referred to collectively as the "**Project Description.**"

II. DISBURSEMENT LIMITATION

- A. Upon the Effective Date, the Grantee shall submit to the Department a comprehensive procurement plan and expenditure plan, detailing a Project timeline with milestones, required procurements, and identifying expected expenditures per milestone (collectively, "**Project Budget**"). The Department shall review and approve the Project Budget by issuing a Notice of Department's Obligation ("**Notice of Obligation**"), in accordance with the Project Description, a sample of which is attached hereto as **Exhibit B** and incorporated herein by reference. After receipt of approved Notice of Obligation, the Grantee may be reimbursed for allowable costs up to the Adjusted Appropriation Amount. This Agreement and any reimbursements up to the Adjusted Appropriation Amount are expressly conditioned upon the following:
- a. Irrespective of any Notice of Obligation, Grantee's expenditures shall be made in accordance with the Project Budget, on or before the Reversion Date and/or, if applicable, any Early Termination Date; and
 - b. The total amount received by Grantee shall not exceed the lesser of:
 - i. the Adjusted Appropriation Amount identified in Article I(B) herein; or
 - ii. the total of all amounts stated in the Notice(s) of Obligation evidencing the Department has received and accepted Grantee's Third-Party Obligation(s); and
 - c. Grantee's expenditures are made and accounted for pursuant to the State Procurement Code, State's Model Accounting Practices, and execution of binding written obligations or purchase orders with third-party contractors or vendors for the provision

- of services, including professional services, or the purchase of tangible personal property and real property for the Project (“**Third Party Obligations**”); and
- d. Grantee’s submittal of timely Requests for Payment and supporting documentation in accordance with the procedures set forth in this Agreement; and
 - e. In the event capital assets acquired with Project funds are to be sold, leased, or licensed to or operated by a private entity, the sale, lease, license, or operating agreement:
 - i. must be approved by the applicable oversight entity (if any) in accordance with §§ 13-6-2, 13-6-2.1, and 13-6-3; or
 - ii. if no oversight entity is required to approve the transaction, the Department of Finance and Administration’s Infrastructure Planning Development Division (IPDD) must approve it as complying with the law.
- B. Prior to the sale, lease, license, or operating agreement being approved pursuant to Articles II(A)(e) (i) or (ii) herein, the Department may, in its sole and absolute discretion, unless inconsistent with State Board of Finance imposed conditions, reimburse Grantee for necessary expenditures incurred to develop the Project sufficiently to make the sale, lease, license, or operating agreement commercially feasible, limited to planning and design expenditures; and
- C. Grantee’s submission of documentation of all Third-Party Obligations and amendments thereto (including terminations) to the Department and the Department’s issuance of a Notice of Obligation for a particular amount in accordance with the terms of this Agreement shall be governed by the following:
- a. Grantee is authorized to budget the particular amount set forth in the Notice of Obligation, execute the Third-Party Obligation, and request the Third Party to begin work after issuance of a Notice of Obligation by the Department.
 - b. Grantee acknowledges and agrees that any Third-Party Obligations agreed to prior to receiving a Notice of Obligation are its sole responsibility.
 - c. Grantee shall submit to the Department one copy of all Third-Party Obligations and amendments thereto (including terminations) as soon as possible after execution by the Third Party but prior to execution by the Grantee.
 - d. Department may, in its sole and absolute discretion, issue a Notice of Obligation for the particular amount of a Third-Party Obligation that only obligates the Department to reimburse Grantee’s expenditures made on or before the Reversion Date or an Early Termination Date. The current Notice of Obligation form is incorporated herein and attached hereto as **Exhibit B**.
- D. Grantee shall provide all necessary qualified personnel, materials, and facilities to implement the Project. The Grantee shall finance its share (if any) of the costs of the Project, including all Project overruns.
- E. Prior to entering into this Agreement, the Department conducted a risk assessment on the Grantee and a project readiness review for the Project. In accordance with State Model Accounting Practices, FIN 9.2, if the Department determines that the expenditure of Project funds by the Grantee requires special conditions, those conditions are identified and listed

in **Exhibit C**, which is attached and incorporated by reference. The Parties agree that, to the extent the Department, in its sole and absolute discretion, determines additional special conditions are necessary or that existing special conditions are no longer required, it may update **Exhibit C** from time to time without the need for a formal amendment of this Agreement.

- F. Project funds shall not be used for purposes other than those authorized by the Department in accordance with the Project Description.
- G. Project funds cannot be used to reimburse the Grantee for indirect Project costs unless specifically allowed by law.

III. NOTICES

The following provisions shall apply whenever written notices, including written decisions, are to be given or received related to this Agreement.

- A. The Grantee designates the Library Director and Fiscal Officer identified in the most recent grant application or other documentation provided to the NMSL as the Points of Contact for all matters related to this Agreement. The Grantee shall notify the NMSL in writing within ten (10) business days of any changes to these representatives or their contact information during the term of this Agreement.
- B. The Department designates the person(s) listed below, or their successors, as the Points of Contact for matters related to this Agreement.
 - a. Department: New Mexico State Library
 - i. Name: Carmelita Aragon
 - ii. Title: Library Development Services Bureau Chief
 - iii. Address: 1209 Camino Carlos Rey, Santa Fe, NM 87507
 - iv. Email: Carmelita.Aragon@dca.nm.gov
 - v. Telephone: 505-476-9740

The Parties agree that all notices, including written decisions, related to this Agreement shall be sent to the persons named above by email or regular mail. For mailings, notices shall be deemed to have been given and received upon the date of the receiving party's actual receipt or five (5) calendar days after mailing, whichever shall first occur. In the case of email transmissions, the notice shall be deemed to have been given and received on the date reflected on the delivery receipt of the email.

IV. TERM & DEADLINE TO EXPEND FUNDS

- A. The term of this Agreement shall begin on the Effective Date and terminate on the 30th day of June during the calendar year of the Reversion Date unless Terminated Before Reversion Date ("**Early Termination**") pursuant to Article V herein (collectively "**Term**").

B. The Project's funds must be expended on or before the Reversion Date and, if applicable, the Early Termination Date of this Agreement.

- a. For purposes of this Agreement, it is not sufficient for the Grantee to encumber the Project funds on its books on or before the Reversion Date or Early Termination Date.
- b. For purposes of this Agreement, an expenditure of funds has occurred on the date the particular quantity of goods is delivered to and received by the Grantee, title to the goods is transferred to the Grantee, and/or as of the date particular services are rendered to and accepted by the Grantee.
- c. For purposes of this Agreement, an encumbrance of funds pursuant to a contract or purchase order with a third party does not qualify as an expenditure.

V. EARLY TERMINATION

A. General Provision. The Department may terminate this Agreement before the Reversion Date based on the Completion of the Project, Complete Expenditure of the Adjusted Appropriation, and/or Violation of this Agreement. Early Termination hereunder includes:

- a. Termination due to completion of the Project before the Reversion Date;
- b. Termination due to complete expenditure of the Adjusted Appropriation Amount before the Reversion Date;
- c. Termination for violation of the terms of this Agreement; or
- d. Termination for suspected mishandling of public funds, including but not limited to fraud, waste, abuse, and conflicts of interest.

B. Non-appropriation. This Agreement is expressly contingent upon the New Mexico State Legislature making sufficient appropriations and authorizations for the Project Description.

- a. If the Legislature does not appropriate the Appropriation Amount, this Agreement shall terminate upon the Department giving the Grantee written notice of such termination. Such termination shall be effective as of the effective date of the law making the non-appropriation.
 - i. The Department's decision as to whether sufficient appropriations or authorizations are available shall be final. Grantee hereby waives any rights to assert an impairment of contract claim against the State of New Mexico in the event of Early Termination of this Agreement.
- b. As used herein, "non-appropriate" or "non-appropriation" includes the following actions by the New Mexico Legislature:
 - i. Deauthorization, reauthorization, or revocation of a prior authorization.

C. Grant Disbursements in the Event of Early Termination. In the event of Early Termination, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II above.

D. Notice. Either Party may terminate this Agreement prior to the Reversion Date by providing the other Party with a minimum of fifteen (15) days advance written notice of

the Early Termination. Grantee hereby waives any rights to assert an impairment of contract claim against the State of New Mexico in the event of Early Termination of this Agreement by the Department.

VI. SUSPENSION OF NEW OR FURTHER OBLIGATIONS

- A. Department, in its sole and absolute discretion, may provide written notice to Grantee to suspend entering into further obligations. Upon the receipt of such written notice by the Grantee:
 - a. Grantee shall immediately suspend entering into new or further written obligations with third parties;
 - b. Department will suspend the issuance of any new or further Notice of Obligation under this Agreement; and
 - c. Department may direct the Grantee to implement a corrective action plan in accordance with Article VI (D) herein.
- B. In the event of Suspension of this Agreement, the Department's sole and absolute obligation to reimburse the Grantee is expressly conditioned upon the limitations set forth in Article II herein.
- C. A suspension of new or further obligations under this Agreement shall remain in effect unless or until the date the Grantee receives written notice given by the Department informing the Grantee that the Suspension has been lifted or that the Agreement has been Early Terminated in accordance with Article V herein. If the Suspension is lifted, the Department will consider further requests for a Notice of Obligation.
- D. Corrective Action Plan in the Event of Suspension. Where the Department, in its sole and absolute discretion, directs Grantee to suspend entering into new or further written obligations with third parties pursuant to Article VI(A), the Department may, but is not obligated to, require the Grantee to develop and implement a written corrective action plan to remedy the grounds for the Suspension.
 - a. Such a corrective action plan must be approved by the Department and be signed by the Grantee.
 - b. Failure to sign a corrective action plan or meet the terms and deadlines set forth in the signed corrective action plan is hereby deemed a violation of the terms of this Agreement for purposes of Early Termination, Article V(A)(c).
 - c. A corrective action plan shall be in addition to, and not in lieu of, any other equitable or legal remedy authorized hereunder or at law, including but not limited to Early Termination.

VII. AMENDMENTS

Unless expressly stated otherwise herein, this Agreement shall not be altered, changed, or amended except by an instrument in writing duly executed by both parties hereto with the same formalities as this agreement.

VIII. REPORTING

A. Database Reporting

- a. Grantee shall provide the Department with quarterly reports of Project activity, entering the required Project information directly into a database required by the Department.
- b. Additionally, Grantee shall certify on each Request for Payment form, attached hereto as **Exhibit A** and incorporated herein, that all information provided in the database is true and accurate, updates to the database have been maintained, and all Project activity complies with applicable law and the terms of this Agreement.
- c. Grantee hereby acknowledges that failure to perform and/or certify updates to the database will jeopardize the reimbursement of funds. The Department shall give Grantee a minimum of fourteen (14) days' advance written notice of any changes to the information the Grantee is required to report.
- d. At the Department's discretion, all reports required hereunder may be directed to and facilitated through an electronic database.
- e. Quarterly reports shall be due on the last day of the month, that is, 30 days prior to the end of the quarter following the execution of this Agreement by the Department and ending during the quarter of the submission of the final request for reimbursement for the Project, or the following quarter. Quarterly reports shall be in the form required by Exhibit C, attached hereto and incorporated herein by reference.

B. Requests for Additional Information/Project Inspection

- a. During the term of this Agreement and the Record Retention Period, the Department may:
 - i. Request additional information regarding the Project as it deems necessary and
 - ii. Conduct on-site inspections of the Project at reasonable times and upon reasonable notice.
- b. Grantee shall respond to such requests for additional information within the time established by the Department.

IX. REQUEST FOR PAYMENT PROCEDURES

- A. Grantee shall request payment by submitting the form attached hereto as **Exhibit A**. Payment requests are subject to the following procedures:
 - a. Each Request for Payment must be in accordance with the Project Budget and contain proof of payment by the Grantee or liabilities incurred by the Grantee.
 - i. Proof of payment must demonstrate the validity of an expenditure or liabilities incurred by Grantee.

- ii. However, Grantee may be reimbursed for unpaid liabilities only if the Department, in its sole and absolute discretion, agrees to do so and in accordance with any special conditions imposed by the Department.
 - b. Obligated but unpaid invoices received by Grantee from third-party contractors or vendors may be reimbursed if the invoices comply with the provisions of this Agreement.
 - i. The Grantee shall make payment to those contractors or vendors within five (5) business days from the date of receiving reimbursement from the Department or in a shorter period than the Department may prescribe in writing.
 - ii. The Department reserves the right to make such payments directly to the contractors or vendors as a special condition under this Agreement.
 - iii. The Grantee is required to certify to the Department proof of payment to the third-party contractor or vendor within five (5) business days from the date the Department reimburses the Grantee.
- B. Until the Project is fully planned, designed, and all necessary procurements identified in the Project Budget are completed, Grantee's reimbursements will be limited to the planning, design, and procurement costs outlined in the Project Budget. Once the planning, designing, and procuring stages are complete, the Grantee must obligate at least ten percent (10%) of the Adjusted Appropriation Amount within one (1) year and must have utilized at least eighty-five percent (85%) of the Adjusted Appropriation Amount six (6) months before the reversion date.
- C. Deadlines. Grantee shall submit requests for Payments to the Department on the earlier of:
 - a. Immediately as Grantee receives them, but at a maximum of thirty (30) days from when Grantee incurred the expenditure or liability; or
 - b. Twenty (20) days from the date of Early Termination or Reversion Date for expenditures or liabilities incurred before the Early Termination date or Reversion Date; or
 - c. **Ninety (90) days from the Reversion Date.**
- D. Grantee's failure to abide by the requirements set forth in Article II and Article IX herein may result in the denial of its Request for Payment. Department reserves the right to reject a payment request for the Project unless and until it is satisfied that the expenditures or liabilities are for permissible purposes within the meaning of the Project Description, identified within the Project Budget, and that the Grantee is otherwise in compliance with this Agreement.
 - a. Department's authority to reject any Request for Payment is in addition to, and not in lieu of, any other legal or equitable remedy available to the Department under this Agreement, at law, or in equity.

X. PROJECT CONDITIONS AND RESTRICTIONS

- A. The following general conditions and restrictions shall apply to the Project:

- a. The Project's funds must be spent in accordance with all applicable state laws, regulations, policies, and guidelines, including, but not limited to, the State Procurement Code.
- b. The Project's expenditures and liabilities must be accounted for in accordance with the State's Model Accounting Practices, as amended from time to time.
- c. The Project must be implemented in accordance with the New Mexico Public Works Minimum Wage Act, Section 13-4-10 through 13-4-17 NMSA 1978, as applicable.
- d. The Project must provide a public benefit above and beyond any incidental benefit to private entities in accordance with applicable law, including, but not limited to, Article IX, Section 14 of the Constitution of the State of New Mexico.
- e. Without prior written approval from the Department and State Board of Finance, for the useful life of any asset purchased under this Agreement, Grantee shall not convert any property acquired, built, renovated, repaired, designed, or developed with Project funds to uses other than those specified in the Project Description.
 - i. In addition to other remedies available at law or in equity, any disposal or conversion of property acquired, built, renovated, repaired, designed, or developed with Project funds without the Department's and the Board of Finance's express written approval will trigger the Département's right to reimbursement from Grantee of the Appropriated Amount, transfer proceeds from any disposition of property to the State, or otherwise provide consideration to the State for the Appropriated Amounts.
- f. Grantee shall comply with all applicable federal and state laws, rules, and regulations pertaining to civil rights and equal employment opportunity.
 - i. In accordance with all such laws, rules, and regulations, the Grantee agrees to assure that no person shall, on the grounds of race, color, national origin, sex, sexual preference, age, or handicap, be excluded from participation in the Project, use of the Project, employment with Grantee, or otherwise be denied benefits/subject to discrimination for any activity performed under this Agreement.
- g. Where the Department, in its sole and absolute discretion, determines Grantee has failed to comply with the above conditions and restrictions, Grantee agrees to take appropriate steps to correct any deficiencies immediately. The Grantee's failure to implement such appropriate steps within a reasonable time, but no longer than thirty (30) days after notice from the Department, constitutes a breach of this Agreement and grounds for Early Termination.

XI. REPRESENTATIONS AND WARRANTIES

- A. Reliance by Department.
 - a. Grantee expressly acknowledges that the Department relies on the representations and warranties made by Grantee in this Agreement. Grantee acknowledges that such representations and warranties are a material inducement for the Department to enter into this Agreement and provide the Appropriated Amount.
 - b. Grantee shall ensure all representations and warranties provided herein are true, accurate, and complete as of the date of the Effective Date and shall remain so

throughout the Term of this Agreement. Grantee is responsible for promptly notifying the Department, in writing, of any changes or inaccuracies in the representations and warranties contained herein.

B. Grantee hereby represents and warrants the following:

- a. Grantee has taken all necessary steps to attain the legal authority to receive and expend the Project's funds.
- b. Grantee has duly authorized this Agreement, and the person executing it has authority to do so. Once executed by Grantee, this Agreement shall constitute a binding obligation of Grantee, enforceable according to its terms.
- c. Grantee's obligations hereunder do not conflict with any law, ordinance, or resolution applicable to Grantee, Grantee's charter (if applicable), or any judgment or decree to which Grantee is subject.
- d. Grantee has independently confirmed that the Project Description, including, but not limited to, the Appropriated Amount and Reversion Date, is consistent with the underlying appropriation in law.
- e. Grantee's governing body has duly adopted or passed as an official act a resolution, motion, or similar action authorizing the person identified as the official representative of the Grantee to sign and submit Requests for Payment on behalf of Grantee.
- f. Grantee will abide by New Mexico laws regarding conflicts of interest, governmental conduct, and whistleblower protection.
 - i. Grantee agrees explicitly none of its officers or employees or its designees or agents, no member of the governing body, and no other public official of Grantee who exercises any function or responsibility with respect to this Agreement, shall have any interest, direct or indirect, in any contract or subcontract, or the proceeds thereof, for the Project.
 - ii. Further, Grantee will require all of its contractors to incorporate the language set forth in this paragraph prohibiting conflicts of interest in all subcontracts.
- g. No funds have been paid or will be paid, by or on behalf of the Grantee, to any person for influencing or attempting to influence an officer or employee of the State, any agency or body in connection with the awarding of any Third-Party Obligation.
 - i. Grantee will require certifying language prohibiting lobbying to be included in the award documents for all subawards, including subcontracts, loans, and cooperative agreements.

C. Consequences of False or Misleading Representations. If any representation or warranty made by Grantee is found to be false or misleading, the Department shall have the right to exercise any or all the following remedies:

- a. **Termination of Agreement:** Department may terminate this Agreement immediately upon written notice to the Grantee.
- b. **Repayment of Grant Funds:** Grantee shall repay all Appropriated Amounts disbursed under this Agreement, upon demand by the Department.
- c. **Other Remedies:** Department may pursue any other remedies available at law or in equity.

- D. Survival of Representations and Warranties. The representations and warranties made by the Grantee shall survive the Early Termination or expiration of this Agreement.

XII. PROJECT RECORDS

- A. Grantee shall be strictly accountable for receipts and disbursements relating to the Project's funds. The Grantee shall follow generally accepted accounting principles and the State's Model Accounting Practices and, if feasible, maintain a separate bank account or fund with a separate organizational code to ensure separate budgeting and accounting of the funds.
- B. For six (6) years following the Project's completion ("**Record Retention Period**"), Grantee shall maintain all Project-related records, including, but not limited to, all financial records, requests for proposals, invitations to bid, selection and award criteria, contracts and subcontracts, advertisements, minutes of pertinent meetings, as well as records sufficient to fully account for the amount and disposition of the Appropriated Amount from all sources budgeted for the Project, the purpose for which such funds were used, and such other records as the Department may prescribe.
- C. Grantee shall make all Project records available to the Department, the Department's Independent Public Accountant, and the New Mexico State Auditor upon request. With respect to the funds that are the subject of this Agreement, if the State Auditor or the Department finds any funds were improperly expended, Grantee shall be required to reimburse the State all amounts found to be improperly expended.

XIII. IMPROPERLY REIMBURSED FUNDS

If the Department determines part or all of the Appropriation Amount was improperly reimbursed to Grantee, including but not limited to funds reimbursed to Grantee based upon fraud, mismanagement, misrepresentation, misuse, violation of law by the Grantee, after ten (10) days' notice to Grantee and the opportunity to return such funds to the Department, the Department may offset any funds due to Grantee from the State, until the Appropriation Amount is fully repaid.

XIV. LIABILITY

Neither Party shall be responsible for liability incurred as a result of the other Party's acts or omissions in connection with this Agreement. Any liability incurred in connection with this Agreement is subject to immunities and limitations of the New Mexico Tort Claims Act.

XV. SCOPE OF AGREEMENT

This Agreement constitutes the entire and exclusive agreement between the Parties concerning the subject matter hereof. The Agreement supersedes all prior or contemporaneous agreements, understandings, discussions, communications, and representations, written or verbal.

XVI. REQUIRED NON-APPROPRIATIONS CLAUSE

- A. Grantee acknowledges and agrees to include a “non-appropriations” clause in all contracts between it and other parties that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement that states:
- a. “The terms of this Agreement are contingent upon sufficient appropriations and authorization being made by the Legislature of the State of New Mexico (“Legislature”) for the performance of this Agreement.
 - b. If the Legislature does not make sufficient appropriations and authorization, **Ruidiso, Village of and Ruidoso Public Library** may immediately terminate this Agreement by giving Contractor written notice of such termination.
 - c. **Ruidiso, Village of and Ruidoso Public Library** decision as to whether sufficient appropriations are available shall be final and accepted by the Contractor. Contractor hereby waives any rights to assert an impairment of contract claim against the **Ruidiso, Village of and Ruidoso Public Library** or the State of New Mexico in the event of immediate or Early Termination of this Agreement by the **Ruidiso, Village of and Ruidoso Public Library** the State Department of Finance and Administration.”

XVII. REQUIRED TERMINATION CLAUSE

- A. Grantee acknowledges and agrees to include the following termination clause in all contracts that are (i) funded in whole or part by funds made available under this Agreement and (ii) entered into after the effective date of this Agreement:
- a. “This contract is funded in whole or in part by funds made available by the State of New Mexico (“State”). Should the State terminate its Agreement with **Ruidiso, Village of and Ruidoso Public Library**, **Ruidiso, Village of and Ruidoso Public Library** may terminate this contract immediately by providing Contractor written notice of such termination.
 - b. In the event of termination pursuant to this paragraph, **Ruidiso, Village of and Ruidoso Public Library** only liability to Contractor shall be for goods and services delivered and accepted prior to the termination date.”

XVIII. COMPLIANCE WITH UNIFORM FUNDING CRITERIA

- A. Throughout the term of this Agreement, Grantee shall:
- a. Submit all reports of annual audits and agreed-upon procedures required by § 12-6-3(A)-(B), NMSA 1978 by the due dates established in § 2.2.2 NMAC, reports of which must be a public record pursuant to § 12-6-5(A), NMSA 1978 within forty-five (45) days of delivery to the State Auditor;

- b. Have a duly adopted budget for the current fiscal year approved by its budgetary oversight agency (if any);
 - c. Timely submit all required financial reports to its budgetary oversight agency (if any); and
 - d. Use accounting methods and procedures consistent with Generally Accepted Accounting Principles and the State's Model Accounting Principals to expend the Appropriated Amount in accordance with applicable law and account for and safeguard Project funds and assets acquired with Project funds.
- B. In the event Grantee fails to comply with the requirements of subparagraph A of this Article XVIII, Department may take one or more of the following actions:
- a. Suspend new or further obligations pursuant to Article VI(A) of this Agreement;
 - b. Require the Grantee to develop and implement a written corrective action plan pursuant to Article VI(D) of this Agreement to remedy the non-compliance;
 - c. Impose special conditions to address the non-compliance by giving Grantee notice of such special conditions in accordance with Article III of this Agreement;
 - i. The Parties agree that any special conditions imposed to address non-compliance shall be incorporated into this Agreement, through **Exhibit C**, upon notice to Grantee, without need for formal amendment of this Agreement;
 - ii. Special conditions shall be binding and effective on the date that notice is deemed to have been given pursuant to Article III or
 - d. Terminate this Agreement pursuant to Article V(A) of this Agreement.

XIX. SEVERANCE TAX AND GENERAL OBLIGATION BONDS

- A. Grantee acknowledges and agrees that the underlying appropriation for the Project may originate from the issuance of tax-exempt severance tax bonds or general obligation bonds by the State. Proceeds from such bonds are administered by the New Mexico State Board of Finance ("SBOF"), an entity separate and distinct from the Department.
- a. Grantee acknowledges and agrees:
 - i. It is Grantee's responsibility to determine through SBOF what (if any) conditions are currently imposed on the Project;
 - ii. Department's failure to inform Grantee of an SBOF-imposed condition does not affect the validity or enforceability of the condition;
 - iii. The SBOF may in the future impose further or different conditions upon the Project;
 - iv. All SBOF conditions are attached to the Project and Appropriation Amount without the need for formal amendment of this Agreement;
 - v. All applicable SBOF conditions must be satisfied before the SBOF will release to the Department funds subject to the condition(s) and
 - vi. The Department's obligation to reimburse Grantee from the Project is expressly contingent upon the satisfaction of the then-current SBOF conditions.

- B. Grantee acknowledges and agrees SBOF may, at its sole and absolute discretion, require reimbursement or remove eligibility for bond proceeds for the Project if the Project doesn't proceed sufficiently.
 - a. Grantee must comply with the requirement to encumber five percent (5%) of Project funds within six months of bond issuance as certified by Grantee in the Bond Questionnaire and Certification documents submitted to the SBOF.
 - b. Failure to comply may result in the reassignment of the bond proceeds. Upon reassignment of bond proceeds, this Agreement will be suspended until the entity has demonstrated readiness as determined by the SBOF and the Department.
- C. Grantee acknowledges and agrees that this Agreement is subject to the SBOF's Bond Project Disbursements rule, § 2.61.6, NMAC, as may be amended from time to time or re-codified.

XX. GENERAL PROVISIONS

- A. Assignment: Grantee's rights and obligations under this Agreement are personal and may not be transferred or assigned without the prior written consent of the State. Any attempt at assignment or transfer without such consent shall be void. Any assignment or transfer of Grantee's rights and obligations approved by the State shall be subject to the provisions of this Agreement.
- B. Subcontractors: Grantee shall not enter any subgrant or subcontract in connection with its obligations under this Agreement without the prior written approval of the State. Upon request, Grantee shall submit to the Department a copy of each such subgrant or subcontract.
- C. Binding Effect: Except as otherwise provided, all provisions of this Agreement, including the benefits and burdens, shall extend to and be binding upon the Parties' respective successors and assigns.
- D. Authority: Each Party represents and warrants to the other that the execution and delivery of this Agreement and the performance of such Party's obligations have been duly authorized.
- E. Captions and References: The captions and headings in this Agreement are for the convenience of reference only and shall not be used to interpret, define, or limit its provisions. All references in this Agreement to sections (whether spelled out or using the § symbol), subsections, exhibits, or other attachments are references to sections, subsections, exhibits, or other attachments contained herein or incorporated as a part hereof, unless otherwise noted.
- F. Counterparts: This Agreement may be executed in multiple, identical, original counterparts, each of which shall be deemed to be an original, but all of which, taken together, shall constitute the same agreement.

- G. Digital Signatures: If any signatory signs this agreement using a digital signature in accordance with the State Policies regarding the use of digital signatures, then any agreement or consent to use digital signatures within the electronic system through which that signatory signed shall be incorporated into this Agreement by reference.
- H. Modification: Except as otherwise provided in this Agreement, any modification to this Agreement shall only be effective if agreed to in a formal amendment, properly executed and approved in accordance with applicable New Mexico law and State fiscal policies and rules. Modifications permitted under this Agreement, other than Agreement amendments, shall conform to the policies issued by the State.
- I. Statutes, Regulations, Fiscal Rules, and Other Authority: Any reference in this Agreement to a statute, regulation, policy, or other authority shall be interpreted to refer to such authority then current, as may have been changed or amended after the Effective Date of this Agreement.
- J. External Terms and Conditions: Notwithstanding anything to the contrary herein, the State shall not be subject to any provision included in any terms, conditions, or agreements appearing on Grantee's or a subcontractor's website or any provision incorporated into any click-through or online agreements related to the Work unless that provision is specifically referenced in this Agreement.
- K. Severability: The invalidity or unenforceability of any provision of this Agreement shall not affect the validity or enforceability of any other provision of this Agreement, which shall remain in full force and effect, provided that the Parties can continue to perform their obligations under this Agreement in accordance with its intent.
- L. Survival of Certain Agreement Terms: Any provision of this Agreement that imposes an obligation on a Party after the termination or expiration of this Agreement shall survive the termination or expiration of this Agreement and shall be enforceable by the other Party.
- M. Third Party Beneficiaries: Except for the Parties' respective successors and assigns described in this Agreement, it does not and is not intended to confer any rights or remedies upon any person or entity other than the Parties. Enforcement of this Agreement and all rights and obligations hereunder are reserved solely to the Parties. Any services or benefits that third parties receive as a result of this Agreement are incidental to this Agreement and do not create any rights for such third parties.
- N. Waiver: A Party's failure or delay in exercising any right, power, or privilege under this Agreement, whether explicit or by lack of enforcement, shall not operate as a waiver, nor shall any single or partial exercise of any right, power, or privilege preclude any other or further exercise of such right, power, or privilege.

- O. **Standard and Manner of Performance:** Grantee shall perform its obligations under this Agreement in accordance with the highest standards of care, skill, and diligence in Grantee's industry, trade, or profession.
- P. **Licenses, Permits, and Other Authorizations:** Grantee shall secure, prior to the Effective Date, and maintain at all times during the term of this Agreement, at its sole expense, all licenses, certifications, permits, and other authorizations required to perform its obligations under this Agreement and shall ensure that all employees, agents, and subcontractors secure and maintain at all times during the term of their employment, agency or subcontractor, all license, certifications, permits and other authorizations required to perform their obligations in relation to this Agreement.
- Q. **Publicity:** Any Publicity regarding the subject matter of this Agreement may not be released without prior written approval from the Department. For purposes of this agreement, "**Publicity**" means notices, informational pamphlets, press releases, email responses, research, reports, signs, and similar public notices prepared by or for the Grantee or jointly with others.
- a. Grantee shall obtain written approval prior to issuing any press release or making any public announcement regarding this agreement. Grantee agrees to obtain approval of the Department in advance with respect to all Public Relations, all communications with media, or all communications with any other member of the public with respect to this agreement, except to acknowledge that an agreement does exist.
 - b. For purposes of this agreement, "Public Relations" includes community relations and means those activities dedicated to maintaining the Department's image or maintaining or promoting understanding and favorable relations with the community or public at large or any segment of the public.
 - c. Violations of either Article XX (Q)(a) or (b) shall constitute a material Breach of Agreement.
- R. **Data Sharing:** The State intends to secure and collate specific data generated by Grantee under this Agreement to use in support of the State's organizational, policymaking, and management of public resource functions. State, in accordance with **Exhibit E**, attached hereto and incorporated herein by reference, reserves the right to require Grantee and/or its subcontractors to provide specific data relevant to the above-listed functions. Data provided by Grantee may be incorporated into existing or future developed State integrated analysis tools or databases, including but not limited to geographic information system (GIS) networks and databases accessible by the public. Dissemination of data collected may include historical data and projections based on such historical data.
- a. To the extent any data transferred as part of this Agreement is legally determined to be the property of Subrecipient or its subcontractors, Subrecipient and/or its subcontractors grants State a nonexclusive, fully paid-up right and license to reproduce, use, distribute, do derivative works based on, and archive data transferred as part of this Agreement.

S. Venue and Choice of Law: This Agreement shall be governed by and construed in accordance with the laws of the State of New Mexico, without regard to any conflict of law provisions. Any legal suit, action, or proceeding arising out of or related to this Agreement shall be instituted exclusively in the district courts located in Santa Fe, New Mexico. The Parties hereby irrevocably submit to the exclusive jurisdiction and venue of such courts in any such suit, action, or proceeding. The Parties waive any objection to the laying of the venue of any such suit, action, or proceeding in the district courts of Santa Fe, New Mexico, and irrevocably waive and agree not to plead or claim in any such court that any such suit, action, or proceeding brought in any such court has been brought in an inconvenient forum.

[SIGNATURE PAGE AND EXHIBITS FOLLOW]
[THIS SPACE LEFT BLANK INTENTIONALLY]

IN WITNESS WHEREOF, the parties have duly executed this Agreement as of the Department's date of execution.

GRANTEE

Signature of Official with Authority to Bind Grantee

Print Name and Title of Official with Authority to Bind Grantee

Date

DEPARTMENT OF CULTURAL AFFAIRS

Debra Garcia y Griego, Cabinet Secretary

Date

Greg Geisler, Division Director, CFO, Administration
Services Division

Date

Max DeAzevedo, General Counsel

Date

Eli Guinnee, State Librarian

Date

**NOTICE OF OBLIGATION TO REIMBURSE GRANTEE
EXHIBIT A**

Notice of Obligation to Reimburse Grantee # _____

DATE: _____

TO: Department Representative: _____,

FROM: Grantee Entity: _____

Grantee Official Representative: _____

SUBJECT: Notice of Obligation to Reimburse Grantee

Grant Number: _____

Grant Termination Date: _____

As the designated representative of the Department for Grant Agreement number _____ entered into between Grantee and the Department, I certify that the Grantee has submitted to the Department the following third party obligation executed, in writing, by the third party's authorized representative:

Vendor or Contractor: _____

Third Party Obligation Amount: _____

Vendor or Contractor: _____

Third Party Obligation Amount: _____

I certify that the State is issuing this Notice of Obligation to Reimburse Grantee for permissible purposes within the scope of the project description, subject to all the terms and conditions of the above referenced Grant Agreement.

Grant Amount (Minus AIPP if applicable): _____

The Amount of this Notice of Obligation: _____

The Total Amount of all Previously Issued Notices of Obligation: _____

The Total Amount of all Notices of Obligation to Date: _____

Note: Contract amounts may exceed the total grant amount, but the invoices paid by the grant will not exceed the grant amount.

Department Rep. Approver: _____

Title: _____

Signature: _____

Date: _____

1 Administrative and/or Indirect Cost – generally, the legislation authorizing the issuance of bonds prohibits the use of its proceeds for indirect expenses (e.g. penalty fees or damages other than pay for work performed, attorney fees, and administrative fees). Such use of bond proceeds shall not be allowed unless specifically authorized by statute.

Revised 7/2025

**STATE OF NEW MEXICO
GRANT APPROPRIATION
Request for Payment Form
Exhibit B**

I. Grantee Information (Must match your DFA Substitute W-9 Form)

A. Grantee: _____
 B. Address: _____
 (Complete Mailing, including Suite, if applicable)

 City, State, Zip _____
 C. Contact Name/Phone #: _____
 D. Grant No: _____
 E. Project Title: _____
 F. Grant Expiration Date: _____

II. Payment Computation

A. Payment Request No. _____
 B. Grant Amount: \$ 0.00
 C. AIPP Amount (if Applicable) : \$ 0.00
 D. Funds Requested to Date: \$ 0.00
 E. Amount Requested this Payment: _____
 F. Reversion Amount (if applicable) : \$ 0.00
 G. Grant Balance: \$ 0.00
 H. ☐ Final Request for Payment (if applicable)

III. Fiscal Year : 2026 (July 1, 2025-June 30, 2026)
 (The State of NM Fiscal Year is July 1, 20XX through June 30, 20XX of the following year)

IV. Certifications

- ☐ I hereby certify that all conditions and requirements for Payments outlined in the Agreement have been met, including but not limited to:
 a. Submission and approval of a Project Budget as per Article IV, Section A of the Agreement.
 b. Compliance with the Project Budget and expenditure of funds in accordance with the State Procurement Code and the State's Model Accounting Practices.
 c. Submission of supporting documentation as required by the Agreement.
 d. Maintenance of all necessary records and documentation as stipulated in the Agreement.
- ☐ I attest that the information provided is correct; expenditures are properly documented and valid or actual receipts, and that the activity fully complies with Article IX, Sec. 14 of the New Mexico Constitution, known as the "anti-donation" clause.
- ☐ I hereby certify that all representations and warranties made in the Agreement remain true, accurate, and complete as of the date of this request, and will continue to be so throughout the term of the Agreement. I acknowledge that these representations and warranties are a material inducement for the Department to approve this pay request.

Grantee Fiscal Officer or Fiscal Agent (if applicable)

Grantee Representative

 Printed Name

 Printed Name

 Date:

 Date:

(State Agency Use Only)

Vendor Code: ____ **Fund No.:** ____ **PO #** ____ **Loc No.:** ____

I certify that the State Agency financial and vendor file information agree with the above submitted information.

 ASD Officer

 Date

 Division Grant Manager

 Date

Revised 7/2025

EXHIBIT C
Quarterly Reports Form and Certification

**OPTIONAL EXHIBIT D
SPECIAL CONDITIONS**

The capital outlay oversight requires grantees' accounting methods and procedures, including their internal control framework, to be scrutinized, so as to safeguard State capital outlay appropriations and assets acquired with such appropriations.

This Capital Outlay Special Grant Condition(s) **Exhibit D** is necessary pursuant to Executive Order 2013-006 (2.A.2.a-c, if applicable), due to the Grantees' material weaknesses, significant deficiencies, or findings that raised concerns as to the ability to expend grant funds in accordance with applicable law in the organization's FY[20XX] audit. The Special Conditions identified below apply to the authorized agent, [insert the Grantee or Fiscal Agent name].

Procurement - All purchases or contracts the Grantee enters that shall use funding from the Department capital appropriations grant must be approved by the Department prior to the initiation of implementing purchasing documents. The Grantee shall receive such prior approval via official correspondence from the Department, which may be through letter or email. The Grantee shall submit the following to the Department in pursuit of prior approval: purchasing policies and procedures, CFO certification, documentation of management and program approval, policies and procedures governing purchasing and contracting, a copy of the current procurement and contracting policies, and documentation regarding informing staff responsible for purchasing and contracting on such policies and procedures.

Budget - Provide documentation of approval of your current budget from DFA Local Government or other authoritative agency. Provide policies and procedures on who is responsible for and how annual budgets (expenditures and revenue) are established, monitored and adjusted. Provide a corrective action plan on how budget issues identified in your audit will be/have been addressed. Also include documentation on how staff responsible for budgeting is informed on budget policies and procedures.

Capital Assets - Provide a complete list of inventory including inventory control numbers and current location. Provide policies and procedures on capital assets and inventory and specify how the proposed purchased items will be included, tagged, and tracked in capital asset inventory. Also include documentation on how staff responsible for capital assets is informed on capital asset policies and procedures.

Travel and Per Diem - Provide policies and procedures on travel and per diem. Also include how staff who travel and those responsible for travel reimbursement are informed on travel and per diem policies and procedures.

Timely Audits - Provide policies and procedures on annual audits. Provide documentation on how and who is responsible for ensuring that annual audits are completed timely. Also include documentation on how staff responsible for the annual audit is informed on audit policies and procedures.

Cash Management - policies and procedures on cash management of federal funds. Provide procedures used to draw and disburse federal funds. Provide procedures to reconcile draw amounts, deposits and disbursements; and to prepare federal cash reporting documents to ensure compliance with federal regulations.

The <Grantee> was required to, and has provided sufficient documentation regarding [insert specific names of the Special Condition(s)], as referenced in the <Grantee>'s [20XX] Audit file. Therefore, the criteria to enter into this agreement have been met.

Exhibit E

Data Sharing Provisions for New Mexico Capital Outlay Agreements

I. Introduction:

This Data Sharing Provisions Exhibit ("Exhibit") is incorporated into the New Mexico Capital Outlay Agreements ("Agreements") between the State of New Mexico ("State") and [Insert Partner Name] ("Partner"). This Exhibit outlines the terms and conditions under which data will be shared between the Parties to ensure compliance with New Mexico state laws and regulations, focusing on data privacy, security, and compliance.

II. Definitions:

- a. **Authorized User:** An employee, agent, assign, representative, independent contractor, or other person or entity authorized by Partner or State to access, use, or disclose information through this exhibit.
- b. **Confidential Information:** All data or information shared in confidence, with the expectation that it will not be disclosed in an identifiable form. This includes data that is exempt from public disclosure under the New Mexico Inspection of Public Records Act (§ 14-2-1 et seq. NMSA 1978) or other relevant laws.
- c. **Data Storage:** Electronic media that hold recorded information.
- d. **Data Transmission:** The process of moving information over a network from its source to one or more destinations.
- e. **Direct Identifier:** Records or data containing personal identifiers such as names, addresses, and social security numbers.
- f. **Disclosure:** Permission to access, release, transfer, or otherwise communicate confidential information by any means to any third party, except as authorized by the Party that controls the record.
- g. **Encryption** involves using algorithms to encode data, rendering it unreadable without a specific key. It may be necessary during data transmission and/or storage.
- h. **Information:** Any data, figures, statistics, or other facts provided or learned about someone or something, including Confidential Information, that may be legally transmitted under this Exhibit.
- i. **Limited Dataset:** A data file that omits Direct Identifiers.
- j. **Protected Personally Identifiable Information:** Sensitive personal details such as social security numbers and financial account numbers, with specific exclusions as outlined in the Agreements.

III. Purpose:

The purpose of this exhibit is to promote transparency, facilitate information sharing between the parties, support better policy and decision-making, and enhance public services through collaborative data analysis from various sources.

IV. Use of Information:

- a. Use of Information obtained or created under this exhibit shall be strictly limited to the purposes stated herein and in the agreements. The parties agree not to sell Information to third parties or use it for commercial, solicitation, or political purposes.
- b. Each Party shall serve as the custodian of the Information and comply with all conditions for its use, including security measures to prevent unauthorized access.
- c. The Parties shall follow all relevant federal and state laws and regulations governing the use of such Information.

V. Safeguarding Information:

- a. Confidentiality: Access to Confidential Information shall be limited to the minimum necessary to accomplish the purposes of this Exhibit. Authorized Users must adhere to the confidentiality requirements.
- b. Security: Security practices shall comply with the requirements of the New Mexico Department of Information Technology Act and related regulations. The Parties agree to notify each other within three business days of any suspected or actual security breach.
- c. Information Storage and Transmission: Data Storage and Transmission shall take place on an encrypted server with appropriate security controls.

VI. Re-Disclosure of Information:

The Parties agree not to disclose Information except as required by law or with prior written approval of the other Party. If there is a public records request, the Party receiving it shall notify the other Party within three business days.

VII. Ownership of Information:

Legal title to Information shall remain with the provider. The Partner grants the State a royalty-free, non-exclusive, non-transferable license to use the Information in furtherance of the purposes outlined in this Exhibit.

Administrative code is subject to change. Please always check for the most up-to-date version online.

GO BONDS

TITLE 4 CULTURAL RESOURCES

CHAPTER 5 STATE LIBRARY

PART 8 DISTRIBUTION OF GENERAL OBLIGATION STATE OF NEW MEXICO BOND FUNDS TO PUBLIC LIBRARIES

4.5.8.1 ISSUING AGENCY: Cultural Affairs Department - State Library Division.

[4.5.8.1 NMAC - N, 2/14/2008]

4.5.8.2 SCOPE: Local public libraries.

[4.5.8.2 NMAC - N, 2/14/2008]

4.5.8.3 STATUTORY AUTHORITY: Section 18-2-4 I NMSA 1978 directs the state librarian to make rules and regulations necessary to administer the division and as provided by law. Section 18-2-4 B NMSA 1978 directs the state librarian to administer grants-in-aid and encourage local library services and generally promote an effective statewide library system.

[4.5.8.3 NMAC - N, 2/14/2008]

4.5.8.4 DURATION: Permanent.

[4.5.8.4 NMAC - N, 2/14/2008]

4.5.8.5 EFFECTIVE DATE: February 14, 2008 unless a later date is cited at the end of a section.

[4.5.8.5 NMAC - N, 2/14/2008]

4.5.8.6 OBJECTIVE: The objective of this rule is to describe the state of New Mexico general obligation bond funds distribution to public libraries program (hereinafter "the library bond program") and to establish criteria and procedures for distribution of the funds. The purpose of the library bond program is to provide supplemental funds for library resources when such funds are approved by the legislature and the voters in statewide elections. The library bond program funds library resources and equipment for public libraries statewide, including the rural library services of the state library.

[4.5.8.6 NMAC - N, 2/14/2008]

4.5.8.7 DEFINITIONS:

A. "Annual report" means the report required annually by the state library from a public library.

B. "Authorized expenditure period" means the period from when a purchase order is approved by the cultural affairs department until ninety (90) days prior to the ending date specified in the authorizing legislation.

C. "Basic public library services" means services provided by a local public library that include circulating library collections, basic reference service, and educational programs.

D. "Equipment" means computers, software and related peripherals; servers; thin client terminals; networks, including wireless networks; telecommunications; automation systems; and other equipment used to assist in meeting the information needs of a library's clients.

E. "Fiscal year" means July 1 through June 30.

F. "Legal service area" means the geographic area for which a public library has been established to offer services and from which the library derives income. This includes the entire service area of the local public library or library system and does not include merely the general service area of any one branch. The most recent U.S. census determines the population of the legal service area if the population figures are given separately for that area. If the census does not have a discreet population figure for the legal service area, then the state library and the library whose population is at issue shall work together to arrive at a mutually

acceptable population figure. If this is not possible, the state library in its sole discretion shall determine the population for the library's legal service area.

G. "Library resources" means library holdings intended for public use and the tools required to make the resources usable by the public. Library resources can include books, videos, DVDs, sound recordings, electronic and digital media, and information materials accessed via the internet.

H. "Library system" means the agency that is legally established to provide public library service to the legal service area population. A library system may have a single outlet or more than one outlet.

I. "Local funding authority" means local or sovereign governments recognized by the department of finance and administration.

J. "Local public library" means a New Mexico organization that offers basic public library services within its legal service area and is open to the public at least fifteen (15) hours per week and a minimum of two (2) days each week.

K. "Rural library services" means those services provided by the state library to persons in the state who do not have access to a local public library. These services include bookmobiles and the books-by-mail service.

L. "Supplemental funds" means funds that are provided from sources other than the regular library budget derived from the local funding authority. Supplemental funds are not intended to replace any part, or all, of the library's regular budget.

[4.5.8.7 NMAC - N, 2/14/2008]

4.5.8.8 DISTRIBUTION OF FUNDS: Money from the library bond program shall be distributed in the following manner:

A. Notification: When the library bond program funds are approved by the voters, the state library shall send a letter of notification and acceptance agreement to all public libraries informing them of their eligibility to receive the funds and the amount of funds they are eligible to receive. The agreement must be signed and returned to the state library one-hundred twenty (120) days before the start of the authorized expenditure period. Libraries that do not return the signed agreement within the required time period shall not be eligible to receive funds. Upon receipt of the agreements, the state library shall calculate the final allocation and the libraries shall be notified of any changes within ninety (90) days before the authorized expenditure period.

B. Allocation: The amount allocated to eligible public libraries is dependent upon the amount of bond funds approved by the state legislature and approved by the voters in a bond election. The state library may publish and make publicly available a list showing the bond fund allocations for each eligible library.

C. Criteria for allocation of funds: The state librarian shall establish the amount of funds to be allocated to each eligible library system using the following criteria.

(1) Library shall be a local public library.

(2) Library shall have filed an approved annual report with the state library.

(3) Library shall return a signed agreement accepting the funds and agreeing to abide by the terms and conditions of this rule.

(4) Non-profit libraries shall have an agreement with a local funding authority to act as their fiscal agent for these funds.

(5) The library's and the local funding authority's accounting records shall be sufficient to document expenditures of library bond program money. At the sole discretion of the state library, such records may be audited annually or as needed by the state library or its designated representative.

(6) County population and the library's legal service area shall be used to determine the amount of library bond program funds that shall be allocated to each eligible library.

D. Distribution of funds: Money from the library bond program funds shall be distributed in the following order:

(1) library system allocation: each eligible local public library system, including rural library services facilities, shall receive a fixed allocation dependent upon the total library bond funds available;

(2) per capita allocation: remaining library bond funds shall be distributed to each county on a per capita basis using the latest U.S. census bureau estimates, as follows: (a) each library shall receive funds based upon the legal service area population and proportional credit for the unassigned population in each county; and,

(b) local public libraries that are the only local public library in their county shall receive the entire per capita allocation for the county.

E. Maintenance of effort:

(1) Library's book or materials budget shall not be reduced by the local funding authority as a result of eligibility for library bond program funds.

(2) Upon demonstrated evidence that such a reduction has occurred, the library shall be ineligible to receive funds in the next library bond program.

[4.5.8.8 NMAC - N, 2/14/2008]

4.5.8.9 SOURCE OF FUNDS: The state legislature is the sole authority for authorizing bond funding to support acquisition of library resources and equipment, including authorizing the placement of general obligation bonds on an election ballot. These library bond program funds must be approved by the voters before they are made available to libraries.

[4.5.8.9 NMAC - N, 2/14/2008]

4.5.8.10 LIMITATION ON FUNDS:

A. Library bond program funds may be approved by the state legislature only during legislative sessions convened in even numbered years. The amount of bond funds received for distribution by the state library may vary depending on the amounts approved by the state legislature and subsequently approved by the voters.

B. Notwithstanding language elsewhere in this rule, the state library may, in its sole discretion, alter the distribution amounts to reflect the actual amount of approved bond funds.

C. Funds shall be expended in the fiscal year in which they are made available, unless otherwise stated in the authorizing legislation.

[4.5.8.10 NMAC - N, 2/14/2008]

4.5.8.11 ADMINISTRATION OF FUNDS:

A. The state library shall administer the library bond program.

B. Allocated funds shall be sent on a reimbursement basis from the state library by check or electronic fund transfers to the library or local funding authority. Libraries must submit a reimbursement request form and expenditure documentation receipts for eligible expenditures prior to being reimbursed. Upon verification of the expenditure documentation receipts, the state library shall approve reimbursement.

C. Reimbursements shall be submitted in the fiscal year in which the funds were expended.

D. All requests for reimbursement shall be submitted within the authorized expenditure period.

[4.5.8.11 NMAC - N, 2/14/2008]

4.5.8.12 APPEALS:

A. In the event that library bond program funds are denied to a local library under the provisions of Subsection E of 4.5.8.8 NMAC, an appeal may be made by the local library or the local funding authority.

B. Such appeal shall be made in writing to the state librarian within ten (10) days of notification of denial of funds. The appeal should state all facts and conditions relating to the appeal.

C. The appeal shall be considered and ruled upon by the state library commission at its next regularly scheduled meeting.

[4.5.8.12 NMAC - N, 2/14/2008]

HISTORY OF 4.5.8 NMAC: [RESERVED]

State General Obligation (GO) Bond Expenditures Guidance Sheet

The 4.5.8 New Mexico Administrative Code (NMAC) governs the GO Bond distribution to Public Libraries program. GO Bond funds are intended to supplement library collections and resources and are not intended to replace any part, or all, of a library's regular operating budget or local financial support.

Under the maintenance of effort requirements in 4.5.8 NMAC, a library's book or materials budget may not be reduced by the local funding authority because the library receives GO Bond funds. If this occurs, the library will be ineligible to receive funding in the next GO Bond cycle. Receipt of GO Bond funds does not relieve the local funding authority of its responsibility to maintain financial support for the library.

Because GO Bonds are state monies, purchases made with GO Bond funds may not be counted toward the library's required local matching funds under 4.5.2 NMAC for State Grants-in-Aid eligibility.

This is not an exhaustive list of allowable and non-allowable expenditures. The New Mexico State Library (NMSL) cannot guarantee that an expenditure will be reimbursed unless the library follows the Notice of Obligation (NOO) process prior to making a purchase. If you have questions about a proposed expenditure, contact the Library Development Bureau prior to making the purchase, SL.Development@dca.nm.gov

Allowable Expenditures – State GO Bond funds can be used for:

- **Library Collections**
 - Items traditionally available at the library and intended for public use, such as books, e-books, audiobooks, DVDs, CDs, electronic and digital media, licensed databases (e.g., ancestry.com, mango languages), etc.
 - Processing materials, e.g., spine labels, barcodes, and other such items.
 - Non-traditional circulating/educational items may also be allowable, e.g., board games, sewing machines, cake pans, cookie cutters, etc. Such items must be in the library's catalog and accessible to patrons for checkout.
- **Library Equipment**
 - Technological and mechanical items that are used to deliver library services, including computers, software and related peripherals (e.g., printers, scanners, wireless routers), as well as security equipment, servers, thin client terminals, and network infrastructure (including wireless and telecommunications), automation systems, broadband internet equipment and installation, and other technology used to support patron access to information.
- **Furniture**
 - Movable items that support the use and functionality of the library space *for patrons*, including desks, chairs, tables, shelving, and similar furnishings.
- **Fixtures**
 - Items permanently attached to the library that become part of the building and support or improve the use and functionality of the space, including wall or ceiling mounted lighting, window coverings, security gates or theft detection systems, fixed study carrels attached to walls or floors, and similar fixtures.

See page 2 for Non-Allowable Expenditures

Non-Allowable Expenditures – State GO Bond funds cannot be used for:

- Library staff salaries or professional development.
- Administrative expenses or indirect costs such as budgeting, accounting, financial management, data processing, legal services, product warranties, service contracts, or maintenance contracts.
- Library programming supplies, e.g., craft materials, office supplies such as copy paper, folders, glue, etc.
- Food, giveaways, incentives, or prizes, library decorations, library staff furniture, recreational rentals/purchases (e.g., bouncy houses, party supplies), or similar items.
- Any expenditures that do not directly support the information needs of library patrons or aren't associated with the delivery of basic library services. This includes, but is not limited to, the cost of parties, receptions, fund-raising events, other social functions, library building maintenance, library building insurance, cleaning supplies and equipment (e.g., vacuums, mops, brooms, trash cans, etc.), toilet paper, paper towels, interior/exterior paint, or similar expenditures.
- Capital improvements and construction.