



CITY OF SALISBURY

125 N. Division Street, Salisbury, MD 21801

LEGISLATIVE SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, April 27, 2026 6:00 PM

APRIL R. JACKSON
President

SHARON C. DASHIELL
Council Vice President

ANGELA M. BLAKE
Councilwoman

MICHELE R. GREGORY
Councilwoman

MELISSA D. HOLLAND
Councilwoman

CALL TO ORDER

WELCOME/ANNOUNCEMENTS/PLEDGE

INVOCATION - Pastor Greg Carlson - Park Seventh Day Adventist

ADMINISTRATION UPDATES

PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

CONSENT AGENDA

- Meeting Minutes
March 30, 2026 Special Legislative Session
April 13, 2026 Legislative Session
- Manufacturing Exemption - DiCarlo Precision Instrument

AWARD OF BIDS

- Award of Bid
ITB 26-121 Lake Street Park Improvements

CHARTER AMENDMENT RESOLUTIONS

- Resolution to Amend SC7-25 - 1st Reading
Charter Amendment Resolution No. 2026-2 to amend §SC7-25 of the charter of the City of Salisbury to change the signatures and authorizations requirements for disbursements.
- Resolution to Repeal SC23 - 1st Reading
Charter Amendment Resolution No. 2026-3 to amend Article XXIII of the Charter authorizing collective bargaining by repealing Article XXIII in its entirety and abrogating all collective bargaining rights.

ORDINANCES

- Ordinance for MIEMSS ALS Education Grant - 2nd Reading
Ordinance No. 2989 - authorizing the mayor to enter into a contract with the Maryland Institute for Emergency Medical Service System for the purpose of accepting Grant Funds in the amount of \$6,972.00, and to approve a Budget Amendment to the Grant Fund to appropriate these funds for the Salisbury Fire Department.
- MDH Innovative Cancer Screening Technologies Grant - 2nd Reading
Ordinance No. 2990 - authorizing the Mayor to enter onto a contract with the Maryland

Department of Health for the purpose of accepting grant funds on the amount of \$31,642, and to approve a budget amendment to the grant fund to appropriate these funds for the Salisbury Fire Department

- Removal of Timing Restrictions on Political Signs-1st Reading

Ordinance No. 2991 - amending Chapter 17 of the Salisbury City Code, entitled "17.216.050 - Signs Which May Be Erected In any District" to remove the time restrictions on the display political signs.

- Surplus Budget Amendment - 1st Reading

Ordinance No. 2992 - approving a budget amendment of the FY2026 General Fund Budget to appropriate \$15,881.00 to the Field Operations operating budget after the city received \$15,881.00 in proceeds generated from the auction sale of surplus vehicles and equipment.

- Weather Emergency Funding for the zoo - 1st reading

Ordinance No. 2993 - approving a budget amendment to appropriate \$22,723.60 to the Salisbury Zoo's operating budget to cover unexpected costs and expensed caused by the February 2026 winter storm.

- Post Puller Budget Amendment - 1st Reading

Ordinance No. 2994 - approving a budget amendment of the FY2026 General Fund Budget to appropriate \$7,198.00 to the Field Operations' operating budget following receipt of insurance proceeds for a damaged traffic unit post puller.

- Electrical Permit Fee Ordinance - 1st Reading

Ordinance No. 2995 - amending The City of Salisbury Fiscal Year 26 Fee Schedule to add Electrical Permit Fees.

ADJOURNMENT/CONVENE INTO WORK SESSION

City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.
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**SPECIAL MEETING
MEETING MINUTES
MARCH 30, 2026**

PUBLIC OFFICIALS

Present: President April R. Jackson, Council Vice President Sharon C. Dashiell, Councilwoman Michele R. Gregory and Councilwoman Melissa D. Holland

Absent: Councilwoman Angela M. Blake

IN ATTENDANCE

Mayor Randy Taylor, City Administrator Nick Rice, Deputy City Clerk Hannah Long, City Solicitor Ashley Bosche

CALL TO ORDER

The City Council convened in Special Legislative Session on March 30, 2026 at 6:00 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

WELCOME/ANNOUNCEMENTS

President Jackson welcomed everyone to the meeting and provided the emergency exit instructions. She then asked everyone to bow for a moment of silence, then stand for the Pledge of Allegiance.

WOMEN'S HISTORY MONTH

Councilwoman Holland presented Maryland State Delegate, Sheree Sample-Hughes with a Certificate of Recognition for Women's History Month.

Councilwoman Gregory presented Dominique Sessa, the founder of The Girl in the Pink Wheelchair, with a Certificate of Recognition for Women's History Month.

PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

Ms. Long presented the legislative agenda.

President Jackson called for a motion and a second to adopt the legislative agenda as presented. Melissa D. Holland motioned and Michele R. Gregory seconded. The vote was 4-0.

CONSENT AGENDA

Ms. Long presented the Consent Agenda items. The items were as follows:

- Meeting Minutes

March 2, 2026 Special Legislative Session

March 2, 2026 Work Session
March 9, 2026 Legislative Session

President Jackson called for a motion and a second to approve the consent agenda. Sharon C. Dashiell motioned and Melissa D. Holland seconded. The vote was 4-0.

RESOLUTIONS

Ms. Bosche presented the resolution below.

- Rules of Order Amendment

Resolution No. 3467 - To amend the Salisbury City Council Regulations and Rules of Order. Sharon C. Dashiell motioned and Melissa D. Holland seconded. The vote was 4-0.

ORDINANCES

Ms. Bosche presented the following ordinances.

- Requisition of 303 Lake Street - 2nd Reading

Ordinance No. 2984 - To purchase improved real property located at 303 Lake Street, Salisbury, Maryland for a public purpose. Michele R. Gregory motioned and Melissa D. Holland seconded. The vote was 4-0.

- Requisition of 1123 Parsons Road - 2nd Reading

Ordinance No. 2985 - To purchase improved real property located at 1123 Parsons Rd., Salisbury, Maryland for a public purpose. Melissa D. Holland motioned and Michele R. Gregory seconded. The vote was 4-0.

- Budget Amendment - SFD Dive Equipment

Ordinance No. 2986 - Approving a budget amendment of the FY2026 General Fund budget to appropriate \$8,834.00 to the Salisbury Fire Department's operating budget. Sharon C. Dashiell motioned and Michele R. Gregory seconded. The vote was 4-0.

- Grant Acceptance - SFD Impermeable Gear Bags

Ordinance No. 2987 - Approving the acceptance of a grant from the Franklin P. Arthur W. Perdue Foundation, Inc. in the amount of \$18,358.00 for the purchase of impermeable turnout gear bags and to appropriate the funds. Michele R. Gregory motioned and Melissa D. Holland seconded. The vote was 4-0.

- Authorized Position Changes

Ordinance No. 2988 - Approving a budget amendment of the FY2026 general fund budget and authorizing the mayor to amend the authorized positions included in the FY26 general fund budget. Sharon C. Dashiell motioned and Michele R. Gregory seconded. The vote was 4-0.

PUBLIC COMMENT

The following public comments were heard:

- Speaker #1 supported the Westside Community Center purchase but called for greater transparency on costs, funding, and timeline.
- Speaker #2 commended the City Clerk's Office for updating meeting minutes, highlighted progress on city projects, noted that early-stage projects may not yet have firm cost estimates, and recognized improved meeting efficiency under leadership.

ADMINISTRATION COMMENTS

Mr. Rice announced a new exhibit opening at Poplar Hill Mansion and reminded the public that Hops on the River was coming up in April.

Mayor Taylor highlighted upcoming Spring events, defended the West Salisbury Community Center purchase as a cost-effective investment, explained that detailed plans and bids will follow after settlement, and expressed confidence in the city's financial management of the project.

COUNCIL COMMENTS

Ms. Holland thanked colleagues and residents for their patience with rules updates, reflected on attending a meaningful veteran's event, noted an upcoming Green Team meeting, and encouraged everyone to enjoy the improving weather.

Ms. Gregory promoted a disability rights forum, noted a pending state budget vote, and encouraged residents to contact state leaders to support restoring funding for disability services.

Ms. Dashiell shared updates from the Salisbury University Town-Gown meeting, highlighted community events and recognitions, celebrated a large-scale volunteer dental clinic, and noted the upcoming closure of the cold weather shelter.

Ms. Jackson shared about the veteran gathering, announced upcoming civic engagement and voter education events, promoted the police academy program, and closed with a reminder to continue community involvement.

ADJOURNMENT

The Special Legislative Session adjourned at 6:37 p.m.

City Clerk

Council President



**LEGISLATIVE SESSION
MEETING MINUTES
APRIL 13, 2026**

PUBLIC OFFICIALS

Present: President April R. Jackson, Council Vice President Sharon C. Dashiell, Councilwoman Angela M. Blake, Councilwoman Michele R. Gregory and Councilwoman Melissa D. Holland

IN ATTENDANCE

Mayor Randy Taylor, City Administrator Nick Rice, City Clerk Julie English, City Solicitor Ashley Bosche, Sheriff Mike Lewis, States Attorney Jamie Dykes

CALL TO ORDER

The City Council convened in Legislative Session on April 13, 2026 at 6:00 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

WELCOME/ANNOUNCEMENTS/PLEDGE

President Jackson welcomed everyone to the meeting and provided the emergency exit instructions. Due to the increased number of attendees, she asked that no one sit on the floor and to maintain a walking path from the hallway into the chambers. She added that the television down the hall would be on and streaming the meetings for those who were in the hallway. President Jackson asked that the meeting be respectful and cordial. She advised that everyone could respectfully agree to disagree. She also noted that if she had to speak to anyone more than twice, they would be removed.

INVOCATION - Rev. Dr. David L. McLendon - St. James AME Zion Church

Due to an emergency, Rev. Dr. David McLendon was not able to attend to provide the Invocation. President Jackson called for a moment of silence.

At this time, Councilwoman Dashiell was asked to lead everyone in the pledge to the flag.

PROCLAMATION

- **Proclamation - Colonel Howard Drewer**

In recognition of his retirement and service, Colonel Howard Scott Drewer was recognized by the following: Mayor's Office, Salisbury Police Department, State of Maryland, Wicomico County Sheriff's Office and the Salisbury City Council. In addition, Colonel Drewer's wife was recognized for her support and understanding.

During his presentation, Sheriff Lewis took time to share his support for the Salisbury Police Department and to advocate for the unions.

PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

Ms. English presented the legislative agenda.

President Jackson called for a motion and a second to adopt the legislative agenda as presented. Angela M. Blake motioned and Sharon C. Dashiell seconded. The vote was 5-0.

CONSENT AGENDA

Ms. English presented the Consent Agenda items. The items were as follows:

- Meeting Minutes
- Appointment to the Sustainability Advisory Committee - I Wilk
- Appointment to the Youth Development Advisory Committee - R. Reed
- Parks & Recreation Committee Appointment - C. Grande

President Jackson called for a motion and a second to approve the consent agenda. Michele R. Gregory motioned and Angela M. Blake seconded. The vote was 5-0.

President Jackson called for a motion and a second to approve the consent agenda. Michele R. Gregory motioned and Angela M. Blake seconded. The vote was 5-0.

President Jackson congratulated and thanked those who were appointed to committees.

AWARD OF BIDS

Mr. Lowe presented the following:

- Award of Bid(s)
 1. ITB 26-126 Pierce Fire Engine
 2. ITB 26-115 Motorola Radios SPD
 3. RFP 26-102 Lead Service Line Replacement Phase I Engineering
 4. RFP 26-105 Lease Financing Services

President Jackson called for a motion and a second to approve the award of bids. Sharon C. Dashiell motioned and Michele R. Gregory seconded. The vote was 5-0.

RESOLUTIONS

- Salisbury GO Bond/Adoption of Resolution No. 3471

Presented by Ms. Bosche

Resolution No. 3471 - authorizing and empowering the city of Salisbury (the "city") to issue, sell and deliver, upon its full faith and credit, a general obligation installment bond in original principal amount not to exceed \$2,800,000.00, subject to reduction as described herein, such bond to be designated as the "city of Salisbury tax-exempt public improvements bond of 2026" (the "bond"), the proceeds of the sale thereof to be used and applied for the public purpose of financing or reimbursing costs of the public purposed projects and other purposes identified herein; prescribing the form and tenor of the bond and the terms and conditions for the issuance and sale thereof by private sale in a direct purchase transaction to Calvin B. Taylor banking co. of Berlin, Maryland; prescribing the terms of the bond and other details incident to the issuance, sale and delivery of the bond, and authorizing certain officials of the city to determine certain final details relating to the bond; providing for the

disbursement and investment of the proceeds of the bond; providing for the imposition of taxes necessary for the prompt payment of the principal of and interest on the bond; providing that the full faith and credit and unlimited taxing power of the city are pledged to the payment of such principal and interest; providing that the principal of and interest on the bond also may be paid from any other sources of revenue lawfully available to the city for such purpose; making or providing for certain representations, covenants, determinations or designations relating to the tax-exempt status of the bond; authorizing certain city officials to take certain actions under certain additional circumstances as provided for herein; providing certain rules of construction; providing that the provisions of this resolution shall be liberally construed; and generally relating to the issuance, sale, delivery and payment of and for the bond.

President Jackson called for a motion and a second to approve Resolution No. 3471. Sharon C. Dashiell motioned and Melissa D. Holland seconded. The vote was 5-0.

ORDINANCES

- Budget Amendment - SFD Dive Equipment - 2nd Reading

Presented by Ms. Bosche

Ordinance No. 2986 - approving a budget amendment of the FY2026 General Fund budget to appropriate \$8,834.00.

President Jackson called for a motion and a second to approve Ordinance No. 2986 for second reading. Melissa D. Holland motioned and Angela M. Blake seconded. The vote was 5-0.

- Grant Acceptance - SFD Impermeable Gear Bags - 2nd Reading

Presented by Ms. Bosche

Ordinance No. 2987 - approving the acceptance of a grant from the Franklin P. and Arthur W. Perdue Foundations, Inc. in the amount of \$18,358.00 for the purchase of impermeable turnout gear bags and to appropriate the funds to the Salisbury Fire Department.

President Jackson called for a motion and a second to approve Ordinance No. 2987 for second reading. Angela M. Blake motioned and Melissa D. Holland seconded. The vote was 5-0.

- Authorized Position Changes - 2nd Reading

Presented by Ms. Bosche

Ordinance No. 2988 - approving a budget amendment of the FY2026 general fund budget and authorizing the mayor to amend the authorized positions included in FY26 general fund budget.

President Jackson called for a motion and a second to approve Ordinance No. 2988 for second reading. Sharon C. Dashiell motioned and Angela M. Blake seconded. The vote was 5-0.

- Ordinance for MIEMSS ALS Education Grant - 1st Reading

Presented by Ms. Bosche

- MDH Innovative Cancer Screening Technologies Grant - 1st

Reading Presented by Ms. Bosche

Ordinance No. 2990 - authorizing the Mayor to enter into a contract with the Maryland Department of Health for the purpose of accepting grant funds in the amount of \$31,642, and to approve a budget amendment to the grand fund to appropriate these funds for the Salisbury Fire Department.

President Jackson called for a motion and a second to approve Ordinance No. 2990 for first reading. Angela M. Blake motioned and Michele R. Gregory seconded. The vote was 5-0.

ADJOURNMENT/CONVENE INTO WORK SESSION

The Legislative Session was adjourned at 6:39 p.m.

City Clerk

Council President



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Phillip Menzel, Assistant Director of Finance
Date: April 17, 2026
Subject: Manufacturing Exemption - DiCarlo Precision Instrument

I am recommending that DiCarlo Precision Instrument be granted exemptions from Personal Property Tax for their equipment purchased in 2025 as requested by the company. Since the request came within 2 years of the purchase of the equipment, they are eligible for up to 5 years' exemption for the 2025 purchases. Over the next five years they will benefit from this exemption by a total savings of \$1,491 in personal property tax for 2025 equipment purchases. The exemptions will be applied to City Property Tax years 2027-2031 as shown in the schedule provided herein. Attached please find copies of the calculations, property tax returns and manufacturing exemption applications.

Attachment(s):
[DiCarlo 2025.pdf](#)



City of Salisbury

To: Nick Rice, City Administrator
From: Phillip Menzel, Assistant Director of Finance
Date: 4/16/2026
Re: Manufacturing Exemption for equipment purchased 2025 DiCarlo Precision Instrument

I am recommending that DiCarlo Precision Instrument be granted exemptions from Personal Property Tax for their equipment purchased in 2025 as requested by the company. Since the request came within 2 years of the purchase of the equipment, they are eligible for up to 5 years' exemption for the 2025 purchases.

Over the next five years they will benefit from this exemption by a total savings of \$1,491 in personal property tax for 2025 equipment purchases. The exemptions will be applied to City Property Tax years 2027-2031 as shown in the schedule provided herein. Attached please find copies of the calculations, property tax returns and manufacturing exemption applications.

City of Salisbury
Internal Services -Finance Department
Exemption Recommendation to City Council

Company: DiCarlo Precision Instrument
Address: 2006 Northwood Drive
Salisbury, MD 21801

Requested By: Lalah Young
Date of Request: 4/16/2026

Equipment Year 2025

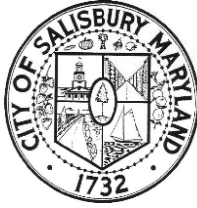
New Equipment Amount per Tax Return \$ 17,745

Total

\$ 17,745

Exemption Value	City Property <u>Tax Year</u>	State <u>Return</u>	Year of <u>Exemption</u>	Deprec. <u>Value</u>	Amount of <u>Exemption</u>
	2027	2026	1	15,971	383
	2028	2027	2	14,196	341
	2029	2028	3	12,422	298
	2030	2029	4	10,647	256
	2031	2030	5	8,873	213
Total Value of Exemption:				\$	1,491

City of Salisbury



SANDRA GREEN
DIRECTOR OF FINANCE

MARYLAND

FINANCE DEPARTMENT

125 N. Division Street
Salisbury, MD 21801-4940
(410) 548-3110

PHILLIP MENZEL
ASSISTANT DIRECTOR FINANCE - ACCOUNTING

Exemption Application For Machinery and Equipment Used for Manufacturing/Research & Development

Business Name: DiCarlo Precision Instrument, Inc. MD Department ID#: _____

Mailing Address: 2006 Northwood Dr., Salisbury, MD 21801

Contact Name: Joseph DiCarlo Phone No.: (410) 749-0112 ext. 102

1. In order to qualify for an exemption you must meet one of the following requirements: Equipment is owned and operated by a facility that (1) locates in Salisbury (2) expands operations in Salisbury, or (3) develops a new product or industrial process in Salisbury. If you meet one of these requirements please explain in detail how you meet these requirements including raw materials used and products produced or R & D activity being conducted. Please include number of employees used in Manufacturing/ R&D and number of administrative employees.
2. Exemption is requested for tools, machinery & equipment used in Manufacturing / Research & Development acquired in calendar year 2025.
3. Address of Manufacturing / R & D operation. 2006 Northwood Dr., Salisbury, MD 21801
4. Date Manufacturing / R & D operation began in Salisbury. 2003
5. Attach a description of each asset claimed under this exemption. The schedule must include a description, original cost, and date of acquisition for each item. General descriptions such as Equipment, Various, or Miscellaneous are not acceptable.
6. Attach a copy of the State of Maryland Personal Property Return for the year of acquisition.

Additional information and requirements

All exemptions require approval by the City of Salisbury Council and receipt of exemption from Wicomico County does not mean you will automatically be granted an exemption by the City of Salisbury. The exemption that is granted is for a specific year in which equipment was purchased and can be for a term up to a maximum of 5 years. Once an exemption has been granted, a copy of the personal property tax return must be sent in for each year of the exemption. To be eligible to receive the maximum exemption term of 5 years, the application must be received within two (2) years from December 31st of the calendar year in which the equipment was purchased. A separate request must be made for each year. The application can be mailed to Finance Department, 125 North Division St., Salisbury, MD 21801-4940 .

Preparer's Signature Lalah Young Date 04/16/2026

Email address lalah.young@dicarlo1.com

5. Tools, machinery, and/or equipment used for manufacturing or research and development:

State the original cost of the property by year of acquisition. Include all fully depreciated property expensed and such Property expensed under IRS rules. If this business is engaged in manufacturing / R&D, and is claiming such an exemption for the first time, a manufacturing / R&D exemption application must be submitted by September 1 or within 6 months after the date of the first assessment notice for the taxable year that includes the manufacturing / R&D property. Visit the website <https://dat.maryland.gov> for an application and additional information. If the property is located in a taxable jurisdiction, a detailed schedule by depreciation category should be included to take advantage of higher depreciation allowances.

Year Acquired	A	C	D	Year Acquired	A	C	D
2025	17,745			2021	24,819		
2024				2020	10,818		
2023	3,999			2019			
2022				2018 & prior	50,538		

Describe Property in C & D above:

Total Cost\$ **107,919**

6. Vehicles with interchangeable Registration and/or Unregistered vehicles: (dealer, recycler, finance company, special mobile equipment, and transporter plates) and unregistered vehicles should be reported here. See specific instructions.

Year Acquired	Original Cost	Year Acquired	Original Cost
2025		2023	
2024		2022 & prior	

Total Cost\$ **NONE****7. Non-farming livestock:**

Book Value \$	Market Value \$
---------------	-----------------

8. Other personal property:

File separate schedule giving a description of property, original cost, and date of acquisition.

Total Cost\$ **NONE****9. Property owned by others and used or held by the business as lessee or otherwise:**

File separate schedule showing names and addresses of owners, lease number, description of property, installation date and separate cost in each case.

Total Cost\$ **45,358****10. Property owned by the business and used by others as lessees or otherwise:**

File separate schedule showing names and addresses of lessees, lease number, description of property, installation date and original cost by year of acquisition for each location. Schedule should group leases by county where the property is located. Manufacturer lessors should submit the retail selling price of the property, not the manufacturing cost. See specific instructions.

Total Cost\$ **NONE**

DiCarlo Precision Instrument, Inc.
D02984490
2026

Page 6, Item 5

2025 Acquisitions

Acquisition Date	Description	Original Cost
12/2/2025	HP Latex 630W Printer	\$ 17,745



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Michael Lowe, Director of Procurement
Date: April 27, 2026
Subject: Award of Bid

The Department of Procurement seeks Award of Bid approval from the Salisbury City Council for the solicitation(s) as defined herein. The Department of Procurement followed required procurement policy and procedure as defined by the City of Salisbury Charter and Municipal Code of Ordinances for the procurement presented below.

ITB 26-121 Lake Street Park Playground Improvements

- Department: Field Operations
- Specification: Establish a walking trail around the perimeter and cross connection with equipment for exercise
- Bids Posted: 3/3/2026
- Bids Opened: 4/2/2026
- Vendor and amount: Evans Builders \$ 144,667.00
- Bids Received:
 - Evans Builders - \$ 144,667.00
 - Bliss Products and Services \$ 187,317.45
 - Peninsula Sealcoating \$ 203,832.00
 - Stratified, Inc. \$ 219,798.00
 - Terra Firma \$ 354,845.00
- GL Account:
 - 12800-513026-70087

Attachment(s):

[04.27.2026 Award of Bid Memo.pdf](#)



MEMORANDUM

To: Mike Lowe, Director of Procurement

From: Mike Dryden, Director of Field Operations

Date: April 4, 2026

Subject: Award of Bid – Lake Street Playground Pathway & Equipment Project

This memorandum serves as formal approval and authorization to proceed with the selection of Evans Builders for the Lake Street Playground Pathway and Equipment Project.

Following a review of submitted bids and evaluation of qualifications, Evans Builders has been determined to be the most responsive and responsible bidder. Their proposal meets the project requirements in terms of scope, cost, timeline, and demonstrated experience.

Based on this assessment, I am providing my approval to award the contract to Evans Builders and authorize moving forward with project execution. All necessary contract documentation, permits, and pre-construction requirements should be completed in accordance with applicable policies and procedures.

Please proceed with the next steps to initiate construction.

If there are any questions or additional approvals required, please advise.

Approved by:

Mike Dryden

Director of Field Operations



City of Salisbury

Memo

To: City Council
From: Nick Rice, City Administrator
Date: April 8, 2026
Subject: Resolution to Amend SC7-25 - 1st Reading

The attached resolution proposes an amendment to the City Charter to update the signature and authorization requirements for City disbursements. The purpose of this amendment is to modernize and streamline the City's disbursement authorization process by aligning it with generally accepted municipal best practices. Specifically, the proposed change removes the City Council President and Vice President from routine operational disbursement authorizations and instead authorizes the City Administrator or Deputy City Administrator (or their designee), in combination with Finance leadership, to approve disbursements.

Attachment(s):
[CAR 2026-2](#)

1 **CHARTER AMENDMENT RESOLUTION NO. 2026-2**
2

3 **A RESOLUTION TO AMEND §SC7-25 OF THE CHARTER OF THE CITY**
4 **OF SALISBURY TO CHANGE THE SIGNATURES AND**
5 **AUTHORIZATIONS REQUIREMENTS FOR DISBURSEMENTS.**
6

7 **WHEREAS**, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 4-301 *et seq.*, as amended, and § SC21-2 of the Charter to amend the Charter, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality; and
11

12
13 **WHEREAS**, by Charter Amendment Resolution No. 2026-01, the Mayor and Council found that amendments to § SC 7-25 of the Charter, as set forth below, were desirable to update the Charter to allow for the City Administrator or Deputy City Administrator or their designee to sign or authorize disbursements in lieu of the City Council President and/or Vice President to conform with best practices; and
18

19 **WHEREAS**, Charter Amendment Resolution No. 2026-1 was adopted on March 2, 2026 to amend Section SC7-25 of the Charter; and
21

22 **WHEREAS**, due to a procedural defect in a publication relating to Charter Amendment Resolution No. 2026-1, the Mayor and Council have been advised to treat the same as invalid and to take the necessary steps to adopt a new Charter Amendment Resolution providing for the intended amendments to Charter Section SC7-25 that were provided for in Charter Amendment Resolution No. 2026-1.
27

28 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF**
29 **SALISBURY** by virtue of the authority granted in Article XI-E of the Maryland Declaration of Rights, §§ 4-301 *et seq.* of the Local Government Article of the Code of Maryland, and Article XXI of the City Charter as follows:
32

33 **Section 1.** It is proposed and recommended that § SC7-25 be amended to repeal the double
34 bracketed bolded language and add the underscored and italicized language:

35 §SC7-25. – Signatures or authorizations required for disbursements.

36 All disbursements of any kind whatsoever, including, but not limited to,
37 checks, electronic transfers, ACH debits, etc., shall be signed or authorized by two
38 individuals, one of whom shall be either the **[[President or the Vice-President of**
39 **the Council]]** City Administrator or Deputy City Administrator, or their designee,
40 and the other of whom shall be either the Director of Finance, the Assistant Director

of Finance Operations, or the Assistant Director of Finance Accounting, except that:

- A. All disbursements from the payroll account and for payroll-related items shall be signed or authorized by one of the following individuals: the Director of Finance, the Assistant Director of Finance Operations, the Assistant Director of Finance Accounting, the City Administrator, or the Deputy City Administrator **[[the President of the Council, or the Vice-President of the Council]]**; and
- B. All disbursements relating to the purchasing of investments or debt payments of principal or interest investments or bond issues shall be signed or authorized by any two of the following individuals: the City Administrator, the Deputy City Administrator **[[the President of the Council, the Vice-President of the Council]]**, the Director of Finance or the Assistant Director of Finance Operations, or the Assistant Director of Finance Accounting.

Section 2. With the aforementioned proposed Charter amendment, § SC7-25 of the Charter would read:

All disbursements of any kind whatsoever, including, but not limited to, checks, electronic transfers, ACH debits, etc., shall be signed or authorized by two individuals, one of whom shall be either the City Administrator or Deputy City Administrator, or their designee, and the other of whom shall be either the Director of Finance, the Assistant Director of Finance Operations, or the Assistant Director of Finance Accounting, except that:

- A. All disbursements from the payroll account and for payroll-related items shall be signed or authorized by one of the following individuals: the Director of Finance, the Assistant Director of Finance Operations, the Assistant Director of Finance Accounting, the City Administrator, or the Deputy City Administrator; and
- B. All disbursements relating to the purchasing of investments or debt payments of principal or interest investments or bond issues shall be signed or authorized by any two of the following individuals: the City Administrator, the Deputy City Administrator, the Director of Finance or the Assistant Director of Finance Operations, or the Assistant Director of Finance Accounting.

Section 3. Pursuant to MD Code, Local Government, § 4-304, a public hearing on this Resolution, providing for the amendment of the City of Salisbury's Charter as set forth herein, shall be and hereby is scheduled for _____ at 6:00 p.m.

Section 4. Pursuant to the City of Salisbury’s Charter § SC21-2 and MD Code, Local Government, § 4-304, the City shall post a complete and exact copy of this Charter Amendment at the City Government Building for at least forty (40) days after the passage of this Resolution and advertise a fair summary of this Resolution in a newspaper of general circulation in the City at least four times at weekly intervals and within forty days after the Resolution has been adopted.

Section 5. The title of this Resolution shall be deemed a fair summary of the amendments provided herein for public and all other purposes.

AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY:

Section 6. This Resolution shall take effect on the fiftieth day after the Resolution is adopted, subject to the right of referendum.

AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY:

Section 7. It is the intention of the Council of the City of Salisbury that each provision of this Resolution shall be deemed independent of all other provisions herein.

Section 8. It is further the intention of the Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Resolution shall be adjudged invalid, unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged and all other provisions of this Resolution shall remain and shall be deemed valid and enforceable.

Section 9. The Recitals set forth hereinabove are incorporated into this section of this Resolution as if such recitals were specifically set forth at length in this Section 9.

103 **THE ABOVE RESOLUTION** was introduced and read and passed at the regular
104 meeting of the Council of the City of Salisbury held on this ____ day of _____, 2026.

105

106

107 _____
108 **Julie A. English,**
City Clerk

April R. Jackson
City Council President



City of Salisbury

Memo

To: Salisbury City Council Members
From: Nick Rice, City Administrator
Date: April 9, 2026
Subject: Resolution to Repeal SC23 - 1st Reading

The attached resolution proposes an amendment to Article XXIII of the Charter by repealing it in its entirety and thereby eliminating collective bargaining rights. The City of Salisbury has determined that the negotiation process and collective bargaining rights have created significant financial pressures on both the current and long-term budget. Accordingly, the City has concluded that removing collective bargaining rights is necessary to better align wage growth with recurring revenues, reduce potential risks to the City's credit rating, manage increasing legal expenditures, and improve the efficiency of government operations.

Attachment(s):
[Council Memo.docx](#)
[CAR 2026-3](#)



To: Salisbury City Council Members

From: Nick Rice, City Administrator

Subject: Resolution to Repeal SC23

Date: April 20, 2026

The attached resolution proposes an amendment to Article XXIII of the Charter by repealing it in its entirety and thereby eliminating collective bargaining rights. The City of Salisbury has determined that the negotiation process and collective bargaining rights have created significant financial pressures on both the current and long-term budget. Accordingly, the City has concluded that removing collective bargaining rights is necessary to better align wage growth with recurring revenues, reduce potential risks to the City's credit rating, manage increasing legal expenditures, and improve the efficiency of government operations.

1 **CHARTER AMENDMENT RESOLUTION NO. 2026-3**

2
3 **A RESOLUTION OF THE CITY OF SALISBURY TO AMEND ARTICLE**
4 **XXIII OF THE CHARTER AUTHORIZING COLLECTIVE BARGAINING**
5 **BY REPEALING ARTICLE XXIII IN ITS ENTIRETY AND**
6 **ABROGATING ALL COLLECTIVE BARGAINING RIGHTS.**
7

8 **WHEREAS**, By Charter Amendment Resolution No. 2022-4, the City of Salisbury
9 amended its Charter to add Article XXIII, which granted certain employees the right to organize
10 and bargain collectively through representative employee organizations of their own choosing and
11 to submit to binding arbitration certain labor disputes that arise during negotiations, which were
12 to be subsequently defined and established by Ordinance referred to as the City’s “Labor Code”;
13 and.
14

15 **WHEREAS**, by Ordinance No. 2817, the City of Salisbury amended the City Code to add
16 Chapter 2.25, entitled “Labor Code,” in furtherance of Article XXIII of the City Charter; and
17

18 **WHEREAS**, since the passage of the City’s Labor Code in 2023, the City has recognized
19 an exclusive representative for each of the representation units (fire, police, and general
20 government); and
21

22 **WHEREAS**, the City negotiated with each of the exclusive representatives and entered
23 into and ratified Collective Bargaining Agreements with each covering the time period from July
24 1, 2024 through June 30, 2026; and
25

26 **WHEREAS**, the City has realized the financial effect of the negotiation process and
27 collective bargaining on the City budget; and
28

29 **WHEREAS**, the City has determined that removing collective bargaining rights is
30 necessary to align wage growth with recurring revenues, mitigate potential credit rating risks,
31 manage increasing legal expenditures, and return efficiency to government operations; and
32

33 **WHEREAS**, the City is authorized by MD Code, Local Government, § 4-301 et seq., as
34 amended, and § SC21-2 of the Charter to amend the Charter, not contrary to the Constitution of
35 Maryland, public general law or public local law, as the Mayor and Council deem necessary to
36 assure the good government of the municipality; and
37

38 **WHEREAS**, Council finds that repealing Article XXIII of the Charter in its entirety and
39 abrogating all collective bargaining rights is necessary to preserve the harmony and cooperation
40 between the City and its employees, to improve the efficiency of the City, and to ensure fiscal
41 accountability and responsibility to the City’s taxpayers; and
42

43 **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF**
44 **SALISBURY** by virtue of the authority granted in Article XI-E of the Maryland Declaration of
45 Rights, §§ 4-301 *et seq.* of the Local Government Article of the Code of Maryland, and Article
46 XXI of the City Charter as follows:

47
48 **Section 1.** It is proposed and recommended that §Article XXIII be repealed in its entirety
49 by repealing the language in double bold brackets:

50 **[[Article XXIII – Collective Bargaining**

51 **§ SC23-1 – Collective Bargaining**

52 The City of Salisbury grants certain public employees the right to organize and
53 bargain collectively through representative employee organizations of their own
54 choosing and to submit to binding arbitration certain labor disputes that may arise
55 during negotiations as defined and provided by ordinance of the City Council to be
56 referred to as the "Labor Code." Once this Charter Amendment takes effect, the
57 City Council shall adopt a Labor Code establishing, inter alia, the scope and
58 subjects of bargaining, including negotiable and non-negotiable items, or both; the
59 rights of the employer and the employee; the units appropriate and inappropriate
60 for collective bargaining; grievances; unfair labor practices; permissible and
61 impermissible union activities; and the scope and method of binding arbitration and
62 the disputes to be submitted to binding arbitration. The Labor Code shall prohibit
63 strikes or work stoppages for all public employees.]]

64
65 **Section 2.** Pursuant to MD Code, Local Government, § 4-304, a public hearing on this
66 Resolution, providing for the amendment of the City of Salisbury's Charter as set forth herein,
67 shall be and hereby is scheduled for _____ at 6:00 p.m.

68 **Section 3.** Pursuant to the City of Salisbury's Charter § SC21-2 and MD Code, Local
69 Government, § 4-304, the City shall post a complete and exact copy of this Charter Amendment
70 at the City Government Building for at least forty (40) days after the passage of this Resolution
71 and advertise a fair summary of this Resolution in a newspaper of general circulation in the City
72 at least four times at weekly intervals and within forty days after the Resolution has been adopted.

73 **Section 4.** The title of this Resolution shall be deemed a fair summary of the amendments
74 provided herein for public and all other purposes.

75 **AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF**
76 **SALISBURY:**

77 **Section 5.** This Resolution shall take effect on the fiftieth day after the Resolution is
78 adopted, subject to the right of referendum.

79 **AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF**
80 **SALISBURY:**

81 **Section 6.** It is the intention of the Council of the City of Salisbury that each provision of
82 this Resolution shall be deemed independent of all other provisions herein.

83 **Section 7.** It is further the intention of the Council of the City of Salisbury that if any
84 section, paragraph, subsection, clause, or provision of this Resolution shall be adjudged invalid,
85 unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such
86 adjudication shall apply only to the section, paragraph, subsection, clause, or provision so
87 adjudged and all other provisions of this Resolution shall remain and shall be deemed valid and
88 enforceable.

89 **Section 8.** The Recitals set forth hereinabove are incorporated into this section of this
90 Resolution as if such recitals were specifically set forth at length in this Section.

91 **THE ABOVE RESOLUTION** was introduced and read and passed at the regular
92 meeting of the Council of the City of Salisbury held on this ____ day of _____, 2026.

93
94 _____
95 **Julie A English,**
96 **City Clerk**

April R. Jackson,
City Council President



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Rob Frampton, Fire Chief
Date: March 25, 2026
Subject: Ordinance for MIEMSS ALS Education Grant - 2nd Reading

The Fire Department has been made aware that the Maryland Institute for Emergency Medical Service Systems (MIEMSS) has awarded the city grant in the amount of \$6,972.00 for the purchase of Advanced Life Support Training Equipment to be used by the Department's EMT's and Paramedics. We are requesting that the city accept the grant, which will allow for the purchase of the equipment. There is no match requirement for these funds.

Attachment(s):
[Maryland Institute for Emergency Medical Services System](#)
[Purchase Order](#)
[Ord2989](#)



March 13, 2026

John Dennis
Salisbury FD
325 Cyprus Stree Salisbury, MD
21804

Dear Mr. Dennis:

We are pleased to announce that your request for a NdiEMSS ALS Funding Grant has been approved. NfiEMSS has awarded \$6,972.00 to enable your jurisdiction to complete FY 2026 ALS training.

Prior to beginning your training, the attached agreement must be properly executed by the entity receiving the grant and returned to Sherry Alban (salban@miemss.org) or mail it to 653 West Pratt St, Baltimore, MD 21201-1536. Please note the date sensitive requirements in paragraph four of the agreement. Additionally, all agreements must be executed and returned to NfiEMSS no later than Monday, April 13, 2026. Once the executed agreement has been received by MIEMSS you will receive an official letter of grant award along with a purchase order.

Should you have questions regarding the agreement please contact Sherry Alban at 410-706-3145 or salban@miemss.org. Congratulations on your award.

Sincerely,

Aaron Edwards, MS, NRP
Director
Clinician Services
NfiEMSS

GRANT AGREEMENT

STATE FISCAL YEAR 2026

This Agreement entered into as of the date of the last signature, between the Maryland Institute for Emergency Medical Services Systems ("MIEMSS") on behalf of the State of Maryland, and Salisbury FD (the "Association#) located at 325 Cyprus Stree, Salisbury, MD 21804 is intended to provide financial assistance in the form of grant funding to support advanced life support ("ALS") education programs offered by the Association to emergency medical services ("EMS") clinicians. MIEMSS and the Association agree to the following terms and conditions:

1. Grant Amount. MIEMSS has awarded the Association a grant totaling \$6,972.00 (the "Grant"), which shall be used by the Association only for MIEMSS approved ALS education offered to affiliated EMS clinicians and according to the terms and conditions in this Agreement.
2. Limited Use of Grant Funds. The Grant is intended to offset expenses related to providing ALS education services to EMS clinicians. To that end, the Association shall use the Grant for initial ALS training and continuing education that qualifies for license renewal requirements. The training paid for using the Grant shall meet the course requirement Standards of the U.S. Department of Transportation, as approved by the Regional EMS Advisory Council. The Association may not use the Grant for textbooks illustrative objects, supplies, clothing, or prerequisite courses.
3. Disqualification of Grant Funds. Any expenditure of the Grant that is not consistent with the purposes stated in this Agreement or not preapproved by MIEMSS may, in the unfettered judgment of MIEMSS, be disqualified. If any expenditure is disqualified, or if the Association violates any of the terms of this Agreement MIEMSS may: (i) require repayment to the Maryland Emergency Medical System Operations Fund ("EMSOF"); (ii) require an offset from any State grant to the Association in the current or succeeding fiscal year; and/or (iii) take other appropriate action. The Association shall repay to the CMSO any part of the Grant that is not used for the purposes slated in Paragraphs 1 and 2 of this Agreement within Wvo years after the effective date of this Agreement.
4. Payment of Grant Funds. To receive payment of the Grant award amount, the Association shall provide MIEMSS with copies of invoices for the ALS training, proof of payment for the training in the form of a cancelled check or a redacted credit card statement and a letter on the Association's letterhead requesting reimbursement. •The letter shall include the Association's Federal Tax Identification Number and correct address and shall bc mailed to Sherry Atben, Finance Director, MIEMSS, 653 West Pratt Street, Baltimore, Maryland 21201. Any and all reimbursement requests along with supporting documentation must be received at MtEMSS no later than Tuesday, June 30, 2026.
5. Itemized Expenditure Statements Required. No later than September 1, 2026, the Association shall provide to MIEMSS an itemized statement of expenditures showing how the funds under this Agreement were expended and verified by an Officer of the Association. The Association shall retain bills of sale, records and other satisfactory evidence of the acquisition, maintenance and retention of any real or personal property for at least three (3) years after the date of this Agreement. MIEMSS, the Maryland Department of Budget and Management, the State Comptroller, or the Legislative Auditor shall have access to and may examine or audit this evidence, upon request, at any reasonable time within the 3-year retention period.
6. Transfer or Disposal of Property. The Grant is not intended for the purchase of any real or personal property. If such a purchase is made and MIEMSS-approved, however, the following conditions apply:

- (a) The Association shall, at its own expense, obtain and maintain insurance for any item of real or personal property acquired with Grant funds that has an original fair market value of \$5,000 or more for the minimum of the life of the item or five (5) years. The insurance must provide full protection for the Association and the EMSOF Fund against the loss, damage, or destruction of or to the property. The Association shall provide MIEMSS with satisfactory evidence of its compliance with this requirement. Proceeds of any insurance payouts shall be applied towards replacement property or repayment to the EMSOF Fund, in the sole discretion of MIEMSS.
 - (b) Association may not sell, lease, exchange, give away, or otherwise transfer or dispose of real or personal property of any part of or interest in real or personal property acquired with Grant funds without the prior written consent of MIEMSS. The Association shall give MIEMSS written notice at least thirty (30) days before any such proposed transfer or disposition. Any proceeds from a permitted transfer or disposition shall be apply to repay the EMSOF Fund a percentage of that portion of the Grant attributable to the particular property transferred or disposed. The Association and MIEMSS may agree in writing to alternate terms and conditions for transfer or disposal of real or personal property subject to this section.
- 7. Non-Discrimination. The Association may not discriminate against any employee or applicant because of race, color, religion, national origin, sex, sexual orientation, gender identity, or any other characteristic forbidden as a basis for discrimination by applicable laws. The Association shall certify that its By-Laws or Constitution contains a non-discrimination clause consistent with the Governor's Code of Fair Practices.
- 8. Applicable Laws. The laws of Maryland shall govern this Agreement.
- 9. Binding Nature of Agreement. This Agreement shall bind the respective successors of the parties.
- 10. Non-Transferrable Nature of Agreement. Any and all rights and obligations established in this Agreement are non-transferrable.
- 11. Amendment The parties may amend this Agreement at any time. An amendment shall be effective only if it is in writing and signed by both parties.
- 12. Authorization of Signatory. The individual executing this Agreement on behalf of the Association represents that he or she is authorized by the Association to do so,
- 13. Association Certifications. The individual executive this Agreement on behalf of the Association certifies, to best of that individual's knowledge and belief, that
 - (a) Neither the Association, nor any of its officers or directors, nor any employee of the Association involved in obtaining contracts or grants from the State or any subdivision of the State, has engaged in collusion with respect to the Association's application for the Grant or this Agreement or has been convicted of bribery, attempted bribery, or conspiracy under the laws of the United States or any state;
 - (b) The Association has not employed or retained any, person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the Association, to solicit or secure this Grant or this Agreement, and the Association has not paid or agreed to pay any such entity any fee or other consideration contingent on the making of the Grant or this Agreement;

- (c) The Association, if incorporated, is registered or qualify in accordance with the Corporations and Associations Article of the Maryland Code, is in good standing, has filed all required annual reports and filing fees with the Department of Assessment and Taxation and all required tax returns and reports with the Comptroller of the Treasury, the Department of Assessment and Taxation, and the Employment Security Administration, and has paid or arranged for the payment of all taxes due the State;
- (d) No money has been paid to or promised to be paid to any legislative agent, attorney, or lobbyist for any services rendered in securing the passage of legislation establishing or appropriating funds for the Grant; and
- (e) Neither the Association nor any of its Officers or Directors, nor any person substantially involved in the contracting or fundraising activities of the Association, is currently suspended or debarred from contracting with the State or any other public entity or subject to debarment under COMAR 21.08.04.04.

[Remainder of this page is intentionally blank; signature page follows.]

IN WITNESS WHEREOF, the parties have agreed to and executed this Agreement effective the
date
of the last signature: Printed Name

WITNESS OF ATTEST:


Signature

Chris Truitt

Cl. tæts

Printed Name

Deputy Fire Chief

Title

3/16/26

Date Signed

Awardee

By: 
Signature

Rob Franson

Fire Chief

Title

3/16/26

Date Signed

MARYLAND INSTITUTE FOR
EMERGENCY MEDICAL SERVICES
SYSTEMS:



Kelly A. Hammond, CPA

Chief Administrative Officer

Approved as to form and legal sufficiency
this 19th day of March- 2026

W. Adam Malizio

Assistant Attorney General

312012026

Date Signed

PURCHASE ORDER

STATE OF MARYLAND

PURCHASE ORDER NO: D53P6600252 PRINT DATE: 03/23/26

PAGE: 01

DELIVER TO: CHUCK ROLLMAN MIEMSS 653 WEST PRATT ST. . 114 BALTIMORE MD 21201		BILL TO: CHUCK ROLLMAN MIEMSS 653 WEST PRATT ST. : RM. 114 BALTIMORE MD 21201	
VENDOR ID: SALISBURY FIRE DEPARTMENT 325 CYPRESS STREET SALISBURY MD 21801		REFER QUESTIONS TO: SHERYL A ALBAN (410) 706-3145 SALBAN@MIEMSS . ORG	
		DELIVER BY: 03/25/26	
ITB•. BPO:	EXPR DATE: POST DATE: 03/23/26	DISC TERMS: F.O.B. POINT: DESTINATION	NET 30

TERMS:

ARTICLES HEREIN ARE EXEMPT FROM MARYLAND SALES AND USE TAXES BY EXEMPTION CERTIFICATE NUMBER 3000256-3 AND FROM FEDERAL EXCISE TAXES BY EXEMPTION NUMBER 52-73-0358K. IT IS THE VENDOR'S RESPONSIBILITY TO ADVISE COMMON CARRIERS THAT AGENCIES OF THE STATE OF MARYLAND ARE EXEMPT FROM TRANSPORTATION TAX.

PLEASE FURNISH THE STATE OF MARYLAND WITH THE FOLLOWING:

<u>LINE #</u>	<u>STATE ITEM ID</u>	<u>QUANTITY</u>	<u>U/M</u>	<u>UNIT COST</u>	<u>TOTAL</u>
0001	94631	1 . 00		6, 972 .	6, 972 .
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GRANT PAYMENTS

REIMBURSEMENT FROM THE FY 2026 MIEMSS ALS TRAINING GRANT .

REQUISITION	LINE	SHIP/BILL CODE	SHIPPING CONTACT
-----	----	-----	-----
D53P6600252	001	D532300	CHUCK ROLLMAN

DOCUMENT TOTAL : 6, 972 . 00

****LAST PAGE ****

BUYER AUTHORIZED DESIGNEE

INSTRUCTIONS TO VENDOR

EACH SHIPPING CONTAINER OR PACKAGE SHALL HAVE CLEARLY MARKED A COMPLETE DESCRIPTION AS TO CONTENTS AND QUANTITY CONTAINED THEREIN THE PURCHASE ORDER NUMBER AND THE STOCK NUMBER, IF LISTED IN DESCRIPTION ABOVE. EACH SHIPMENT SHALL HAVE ATTACHED TO tHE CONTAINER OR PACKAGE A PACKAGING SLIP AND SAID CONTAINER OR PACKAGE MUST BE READILY MARKED FOR IDENTIFICATION

EACH INVOICE MUST BE SUBMITTED IN DUPLICATE AND INCLUDE THE FOLLOWING INFORMATION: 1) DATE AND METHOD OF SHIPMENT. 2) PURCHASE ORDER NUMBER. 3) DESCRIPTION AS IT APPEARS ON PURCHASE ORDER. 4) QUANTITY SHIPPED. 5) UNIT PRICE AND EXTENSIONS. 6) DATE OF INVOICE. 7) VENDdR'S FEDERAL TAX IDENTIFICATION OR SOCIAL SECURITY NUMBER. NOTE: INVOICE INFORMATION MUST BE IN ACCORDANCE WITH THAT CONTAINED ON PURCHASE ORDER. FAILURE TO COMPLY WITH THE FOREGOING WILL RESULT IN THE INVOICE BEING REJECTED FOR PAYMENT.

FMS-3 (3/96)

PURCHASE ORDER
STATE OF MARYLAND

PURCHASE ORDER NO: D53P6600252 PRINT DATE: 03/23/26 PAGE: 02

SUMMARY ACCOUNTING INFORMATION (STATE OF MARYLAND USE ONLY)

SF	AGY	YR	INDEX	PCA	OBJECT	AOBJ	GRANT/PH	PROJ/PH	AGI	AG2	AMOUNT / °/0
01	D53	26			22303			1204			6, 972 . 00

											TOTAL ENCUMBRANCE :
											6, 972 . 00

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AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE MARYLAND INSTITUTE FOR EMERGENCY MEDICAL SERVICES SYSTEM FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$6,972.00, AND TO APPROVE A BUDGET AMENDMENT TO THE GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE SALISBURY FIRE DEPARTMENT.

WHEREAS, the Maryland Institute for Emergency Medical Services Systems has an Advanced Life Support Grant Program; and

WHEREAS, the purpose of the grant program is to provide funding for the educational needs of paramedics and paramedic candidates; and

WHEREAS, the City of Salisbury submitted a grant application to the Maryland Institute for Emergency Medical Services Systems for funding of educational supplies and needs for personnel; and

WHEREAS, the Maryland Institute for Emergency Medical Services Systems has awarded the City funds in the amount of \$6,972.00; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the Maryland Institute for Emergency Medical Services Systems to define how these funds will be released and accepted; and

WHEREAS, all funds shall be used to purchase educational supplies for the Salisbury Fire Department members; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury.

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor is hereby authorized to enter into a grant agreement with the Maryland Institute for Emergency Medical Services Systems, on behalf of the City of Salisbury, for the City's acceptance of grant funds in the amount of \$6,972.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:

- (a) Increase State of Maryland Revenue Account No. 10500-424401-XXXXX by \$6,972.00.
- (b) Increase Medical Expense Account No. 10500-546016-XXXXX by \$6,972.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

53
54
55 **Section 3.** It is the intention of the Mayor and Council of the City of Salisbury that each provision
56 of this Ordinance shall be deemed independent of all other provisions herein.
57

58 **Section 4.** It is further the intention of the Mayor and Council of the City of Salisbury that if any
59 section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid,
60 unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication
61 shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other
62 provisions of this Ordinance shall remain and shall be deemed valid and enforceable.
63

64 **Section 5.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as
65 if such recitals were specifically set forth at length in this Section 5.
66

67 **Section 6.** This Ordinance shall take effect from and after the date of its final passage.
68

69 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
70 Salisbury held on the 13 day of April, 2026 and thereafter, a statement of the substance of the Ordinance
71 having been published as required by law, in the meantime, was finally passed by the Council of the City
72 of Salisbury on the 27 day of April, 2026.
73

74 **ATTEST:**
75
76
77

78 _____
79 **Julie A. English, City Clerk**

_____ **April R. Jackson, City Council President**

80
81 Approved by me, this _____ day of _____, 2026.
82
83
84

85 _____
Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Chris Truitt, Deputy Chief of Administrative Services
Date: April 2, 2026
Subject: MDH Innovative Cancer Screening Technologies Grant - 2nd Reading

The Fire Department has been awarded a grant award from the Maryland Department of Health. The Department is asking for this money to be placed in the State of Maryland Revenue Account (see below) to facilitate the purchase Cancer Testing Kits from 2020 Gene Co from the Medical Expense Account. These kits will allow our personal to be screened for variety of different cancer types to allow for early detection and treatment.

Name	Account	Amount
Sate of Maryland Revenue	10200-424000	\$31,642.00
Medical Expense	10500-513040	\$31,642.00

This will cover the purchase of 85 cancer testing kits and shipping costs.

Attachment(s):

[SFD Project Narrative 2026.docx](#)

[Salisbury Fire updated budget sheet.xlsx](#)

[Ord2990](#)

Proposal for Salisbury Fire Department

Maryland Professional and Volunteer Firefighter Innovative Cancer Screening Technologies
(PHPA 3661/BPM053557)

Applicant Information

Applicant: Salisbury Fire Department
Primary Contact: Christopher Truitt
Address: 325 Cypress ST, Salisbury, MD 21801
Email: ctruitt@salisbury.md
Phone: 410-548-3120 ext 1807

Healthcare Team: Dr. Jenna Jarriel, Emergency Physician at Tidal Health PRMC

Dr. Tammy Walbert, Community Health and Mobile Integrated Healthcare

Background and Rationale

Firefighters face a significantly elevated risk for multiple cancers due to occupational exposures. Salisbury Fire Department (SFD) proposes to expand its firefighter wellness program through early detection using OneTest Premium (OTP), a Maryland-developed multi-cancer early detection blood test combining tumor biomarkers with machine learning algorithms. This initiative aligns with the Maryland Department of Health's (MDH) efforts to improve cancer outcomes for professional and volunteer firefighters.

Technical Approach

A.) Accuracy and Reliability:

OneTest™ Premium (OTP - <https://onetestforcancer.com/>) is a screening test that reports an individual's predicted risk of being identified as having cancer by further diagnostic tests, including imaging modalities, within the 12-month period subsequent to the test. OTP has been designed to funnel those individuals at the greatest risk of having cancer to more specific, but often more invasive and expensive diagnostic tests that can verify the presence of cancer. The test reports an individual's risk of being diagnosed with any of 20 different cancer types and specific risk for six (males) or seven (females) cancer types including lung, liver, colorectal, gastric, pancreatic, prostate, ovarian and breast cancers. Furthermore, the test reports the values of 11 different cancer associated biomarkers that are already familiar to clinicians, may be used to inform follow-up testing and may be monitored over time to establish individual patient baselines and identify concerning biomarker changes.

OTP was developed by 20/20 BioLabs, Inc. (based in Gaithersburg, MD - <https://2020gene.com/>). The test is offered through 20/20's clinical laboratory, GeneSys Biolabs, which is a CLIA-certified lab (CLIA#: 21D2037411) through the College of American Pathologists (CAP - CAP#: 8853535). OTP is a proteomic test that measures a panel of cancer-associated protein biomarkers in a blood sample that can be collected either by standard venipuncture (phlebotomy) or using an FDA-approved home-collection device to collect ~0.5 mL of capillary blood from the upper arm. The test applies machine-learning derived algorithms to aggregate biomarker values together with the age and gender of the subject to predict cancer risk. These algorithms were developed using data from tens of thousands of individuals.

The Accuracy and Reliability of *OneTest™ Premium* was carefully developed utilizing case-control studies with over 2,000 individual subjects. The sensitivity and specificity performances for individual cancers are reported below:

Cancer Type	Sensitivity	Specificity
Colon	80.1%	95.1%
Liver	92.2%	98.0%
Lung	60.5%	95.0%
Prostate	93.4%	95.0%
Stomach	53.4%	95.0%
Pancreas	93.6%	95.1%
Ovary	90.7%	95.4%

B.) Scientific and Clinical Evidence Supporting the Claimed Accuracy and Reliability:

The following peer-reviewed publications support the development of OTP:

- a. Yoon HI, Kwon OR, Kang KN, Shin YS, Shin HS, Yeon EH, Kwon KY, Hwang I, Jeon YK, Kim Y, Kim CW. *Diagnostic Value of Combining Tumor and Inflammatory Markers in Lung Cancer. J Cancer Prev. 2016 Sep;21(3):187-193. doi: 10.15430/JCP.2016.21.3.187. Epub 2016 Sep 30. Erratum in: J Cancer Prev. 2016 Dec;21(4):302. PMID: 27722145; PMCID: PMC5051593.*

- b. Kim H, Kang KN, Shin YS, Byun Y, Han Y, Kwon W, Kim CW, Jang JY. Biomarker Panel for the Diagnosis of Pancreatic Ductal Adenocarcinoma. *Cancers (Basel)*. 2020 Jun 1;12(6):1443. doi: 10.3390/cancers12061443. PMID: 32492943; PMCID: PMC7352313.
- c. Kim YS, Kang KN, Shin YS, Lee JE, Jang JY, Kim CW. Diagnostic value of combining tumor and inflammatory biomarkers in detecting common cancers in Korea. *Clin Chim Acta*. 2021 May;516:169-178. doi: 10.1016/j.cca.2021.02.002. Epub 2021 Feb 10. PMID: 33577759.
- d. Kang KN, Koh EY, Jang JY, Kim CW. Multiple biomarkers are more accurate than a combination of carbohydrate antigen 125 and human epididymis protein 4 for ovarian cancer screening. *Obstet Gynecol Sci*. 2022 Jul;65(4):346-354. doi: 10.5468/ogs.22017. Epub 2022 Apr 21. PMID: 35443557; PMCID: PMC9304440.

The pivotal scientific and clinical evidence supporting the accuracy and reliability of *Onetest™ Premium* was taken from a comprehensive study of 42,000 individuals in Korea some of whom subsequently identified as having cancer within a year of testing. This study verified the efficacy of *Onetest™ Premium* as a cancer risk prediction test. In addition, 2020 Gene Systems, Inc. performed its own internal validation studies on samples from a western population.

BioInfra Life Sciences (Korea) has reported an internal study of the Korean version of *OneTest™ Premium* (I-Finder). This is a real-world study based on results from 42,364 individuals. These individuals received the I-Finder test from BioInfra and the results were recorded in the patients electronic medical records. BioInfra was recently able to obtain outcome data (i.e. cancer status at one year subsequent to testing) for these patients through the Korean health system. A total of 322 individuals were identified as having cancer in the study, which corresponds to an incidences rate of 0.76%. The results of this study are reported in the table below:

	Lung	Liver	CRC	Pancreas	Stomach	Prostate	Breast	Ovarian
True Cancer	189	87	53	35	185	180	292	37
True Non-Cancer	42175	42277	42311	33818	42179	21216	20676	16651
Cancer Detect	86	41	18	15	16	76	59	11
Non-Cancer Detect	2155	538	931	260	672	370	717	415
All Cancer Detect	226	86	61	34	44	89	70	23

Sensitivity	45.5%	47.1%	34.0%	42.9%	8.6%	42.2%	20.2%	29.7%
Specificity	94.9%	98.7%	97.8%	99.2%	98.4%	98.3%	96.5%	97.5%
PPV Cancer-type	3.8%	7.1%	1.9%	5.5%	2.3%	17.0%	7.6%	2.6%
NPV	99.7%	99.9%	99.9%	99.9%	99.6%	99.5%	98.8%	99.8%
Accuracy	94.7%	98.6%	97.7%	99.2%	98.0%	97.8%	95.5%	97.4%
PPV Any Cancer	10.1%	14.9%	6.4%	12.4%	6.4%	20.0%	9.0%	5.4%

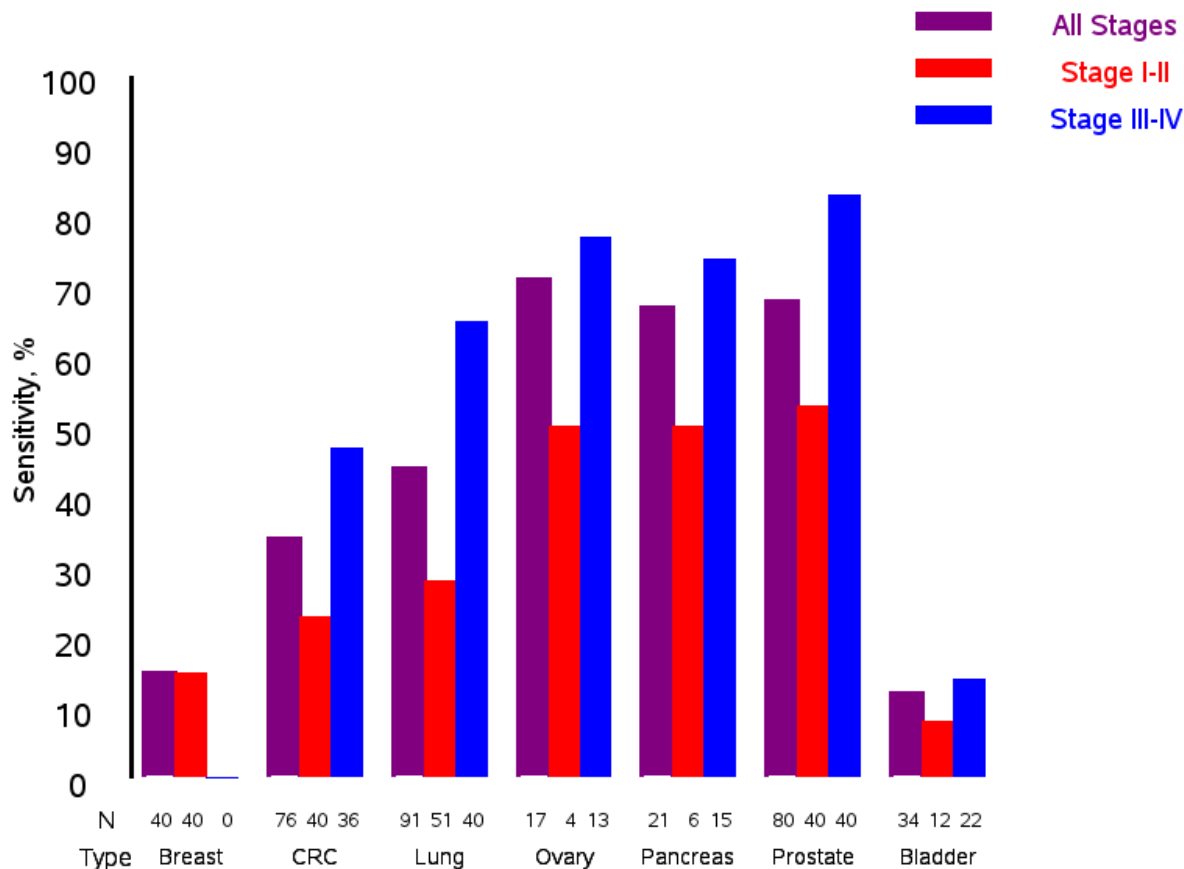
As can be seen in the table, test specificities for the cancer type specific algorithms ranges from 94.9% for lung cancer to 99.2% for pancreatic cancer. Cancer type sensitivities ranged from 8.6% (Stomach) to 47.1% (CRC). While specificity was quite high, most of the cancer-type specific algorithms detected other cancers as well and generally if cancer was present, it was detected by multiple algorithms. Risk in a real-world population is equivalent to positive predictive value and as such, two levels of risk can be reported for each algorithm, the risk of the specific cancer (PPV cancer-type) and the risk of any cancer detected by the algorithm (PPV any cancer). These risk values (PPVs) are indicated in patient reports to help interpret elevated results in *OneTest*TM Premium.

20/20 BioLabs has further verified the performance of *OneTest*TM Premium in a case / control study including over 500 cancer cases (including a representative sampling of all 8 cancer types) and 200 control samples. Results were consistent with the data reported/published by BioInfra.

Most recently, 20/20 BioLabs participated in a study under the auspices of the NIH/NCI Cancer Screening Research Network (CSRN) to investigate the performance of various MCED tests that are either commercially available or in development. In March of 2024, 20/20 received a blinded set of 759 samples from the NCI for testing. We processed these samples and reported back to the NCI in April. Our report consisted of two parts, first a call for each sample of cancer or non-cancer and second if cancer was detected, we reported the likely cancer type (tissue of origin). For the later TOO call, we reported up to three possibilities in order of most likely by our estimates. In May, we received the attached report from the CSRN/NCI.

Upon unblinding of the samples, NCI indicated that of the 759 samples, 400 were controls, 91 were lung cancer, 80 prostate cancer, 76 colorectal cancer, 40 breast cancer, 21 pancreatic cancer, 17 ovarian cancer and 34 bladder cancer. Note that OTP does not include an algorithm specific to bladder cancer and as such bladder

cancer was considered a “non-targeted” cancer type. Stage information was also supplied, with 53% of the cases being early stage (either stage 1 or 2). The performance characteristics of OTP are clearly indicated in the NCI report in the various tables. Sensitivities are tabulated by cancer type and stage and presented below in graphic format.



A few numbers are worth highlighting. Overall sensitivities for all cancers in this pre-diagnostic cohort was 43.5% - 29% for early-stage cancers and 60% for later-stage. Sensitivities for early-stage pancreatic, ovarian and prostate cancers were all 50% or greater.

C.) Innovative and Novel Technologies:

The *OneTest™ Premium* utilizes Machine Learning to develop algorithms, Artificial Intelligence, Proteomics (the measurement of protein biomarkers, or tumor antigens that are found in the blood) and Big Data Analytics.

OneTest™ Premium measures a panel of proteomic biomarkers including tumor associated proteins, metabolic protein biomarkers, and inflammatory protein

biomarkers. The algorithms were developed using machine learning and AI to analyze large quantities of real-word data from tens of thousands of individuals who were screened with the biomarkers measured in OneTest at least one year before being diagnosed with cancer (“Big Data Analytics”). (Citations in section 3.2.3.1) It is highly innovative, patented¹, and believed to be the only such test on the market in the United States at this time. (Competing MCEDs tend to measure circulating tumor DNA (ctDNA) which a significantly more expensive approach with less accuracy for many earlier stage tumors.)

D.) Screen for Multiple Cancer Types for Which Firefighters Have a Higher Incidence or Death Rate:

Recently, the International Agency for Research on Cancer (IARC) released a monograph summarizing the outcomes of their evaluation the “Carcinogenicity of occupational exposure as a firefighter” (see below and Volume 132 of the IARC Monographs). The outcomes of the assessment were also published in a summary article in *The Lancet Oncology* (Demers P, DeMarini D, Fent K, Glass D, Hansen J, Adetona O, *et al.* (2022). Carcinogenicity of occupational exposure as a firefighter. *Lancet Oncol*, Published online 30 June 2022; [https://doi.org/10.1016/S1470-2045\(22\)00390-4](https://doi.org/10.1016/S1470-2045(22)00390-4)). Occupational exposure as a firefighter was classified as carcinogenic to humans (Group 1) on the basis of sufficient evidence for cancer in humans. There was sufficient evidence for cancer in humans for the following cancer types: mesothelioma and bladder cancer. There was limited evidence for cancer in humans for the following cancer types: colon cancer, prostate cancer, testicular cancer, melanoma of the skin, and non-Hodgkin lymphoma. In an article from NIOSH, researchers concluded that “Compared with the US population, we found small to moderate increases in risk for several cancer sites and for all cancers combined, stemming mostly from excess malignancies of the respiratory, digestive and urinary systems in otherwise healthy individuals” (Daniels RD, Kubale TL, Yiin JH, et al Mortality and cancer incidence in a pooled cohort of US firefighters from San Francisco, Chicago and Philadelphia (1950–2009) *Occupational and Environmental Medicine* 2014;71:388-397.) OneTest and OneTest Premium include screening for lung cancer, liver cancer, pancreatic cancer, stomach cancer, bladder cancer, colon cancer, prostate cancer and testicular cancers.

E.) The Cost of the Test:

The list price for OneTest Premium is \$345. 20/20 routinely offers generous discount to firefighters and for purposes of this grant they are offering the test for \$ \$250 or an all included option for \$375. This discounted applies only to firefighters (active and / or retired) affiliated with Maryland Fire Departments approved for this grant. It should be noted that the primary competing ctDNA based tests cost just under \$1,000.

¹ See [U.S. Patent No. 11,621,080](https://www.uspto.gov/patents/publications)

F.) Maryland Company Status:

OneTest for Cancer was developed, assembled, is run, marketed, and sold exclusively by 20/20 BioLabs, Inc., (“20/20”) headquartered in Gaithersburg, Maryland. They maintain a CLIA laboratory under license from the Maryland Department of Health (MDH) It should be noted that 20/20, under contract with MDH in 2021 and 2022, provided Covid-19 PCR testing to schools throughout Maryland. In 2023 Inc. Magazine named 20/20 the #1 Fastest Growing Private Company in the State of Maryland.

Scope of Services

Salisbury Fire Department will screen 85 firefighters using one of the following service options:

Service Option	Description	Unit Price	Estimated Quantity	Total Cost
Option B – Full Service	Full Service: test, phlebotomy, logistics, clinician review, post-test consult	\$372/test (\$272 for test; \$100 for follow up consultations)	85	\$31,642

Shipping: Included | Discounts: Firefighter program rate.

Option B: Full-Service Capillary Collection Program

Departments selecting **Option B** will receive **comprehensive support** and all necessary supplies and services for OneTest blood collection and processing. OneTest will assist in identifying a suitable **central location** (e.g., headquarters or fire station) where the **at-home Capillary Collection Kits** will be delivered and securely stored for convenient access.

Each kit will include detailed instructions, and OneTest can provide **virtual or in-person training sessions** for staff at any time to ensure proper collection techniques and handling procedures.

Once the supplies and location have been confirmed, **SFD** will coordinate the weekly collection and shipment of samples. Under this option, firefighters may visit the central location on designated **Draw Days** (typically Monday/Tuesday or Tuesday/Wednesday) to perform their own capillary blood collection using the provided kits.

Following collection, samples must be **refrigerated immediately** until shipment. All samples will be sent to the OneTest CLIA-certified laboratory in Gaithersburg, Maryland, on a **weekly basis (Tuesday or Wednesday evenings)**, depending on the site’s Draw Day schedule. In certain cases, **in-person courier pickup** can be arranged if needed.

A designated department representative should be present during collection hours to verify that:

- Samples are properly labeled and refrigerated, and
- Requisition forms are accurately completed before shipment.

Results Reporting and Post-Test Consultations:

Normal results--

For tested firefighters with **normal** results, follow-up consultations may be conducted by the individual's **primary care provider or a physician who is engaged to work with our department (Dr. Walbert or Dr. Jarriel).**

Abnormal results--

This year 20/20 Biolabs, the Maryland company that would provide our department with their OneTest multi-cancer test under this contract, invested in identifying and engaging with a qualified medical group that could to provide medical follow-up to members of our department with **abnormal** test results (a biomarker out of range or higher risk algorithm score). [National Diagnostic Services](#) (NDS) is making available a specially trained group of medical practitioners via telemedicine for this clinical follow-up. NDS has been providing health screenings for firefighters nationwide, including consults following abnormal findings using ultrasound, for over 20 years. They screen over 15,000 firefighters annually. 20/20's scientific staff and medical consults are training the NDS providers on the particulars of OneTest and typical outcomes based on individual biomarker profiles.

Implementation Plan Attachment I.

1. Preparation & Recruitment (Feb–Mar 2026): Announce program, obtain consent, schedule sessions.
2. Testing & Sample Collection (Apr–May 2026): Conduct on-site collections, ship same-day to Gaithersburg lab.
3. Reporting & Counseling (May–Jun 2026): Provide secure portal results and post-test consultations.
4. Evaluation & Reporting (Jun–Jul 2026): Submit final report and data summary to MDH.

Project Team and Roles

Project Lead: Christopher Truitt, SFD – Program oversight, internal coordination

Dr. Marc Weisman (20/20 Partner) – Clinical review, Clinical follow-up, counseling; Dr. Marc Serota (20/20 Partner) – Test prescription, consent oversight. Both doctors will complement the on-site roles of Dr. Jarriel and Dr. Walbert as well as assisting with notifications

Healthcare Team: Dr. Jenna Jarriel (Emergency Physician at Tidal Health PRMC)- clinical oversight, notifications, follow up; Dr. Tammy Walbert (Community Health and Mobile Integrated Healthcare)- follow up coordination, target identifications

Phlebotomy/Capillary Coordinator: Dr. Laura Purdy, MD; Jennifer Xu (20/20) – Supervises sample collection

Technical Lead: Dr. Jiming Zhou, 20/20 BioLabs – Test operations, logistics, data integrity

Administrative Liaison: SFD Safety Officer – Documentation and reporting compliance

Lieutenant John Dennis (SFD EMS Officer)- assist in coordination and notifications

SFD Peer Support Team- personnel on each shift with training in mental health first aid

Behind the Line Therapy- a local non-profit that specializes in mental health for first responders

ADA Compliance Statement

SFD and 20/20 BioLabs will ensure full compliance with the Americans with Disabilities Act (ADA), guaranteeing accessible facilities, inclusive materials, and accommodations for all participants as needed.

Deliverables and Expected Outcomes

Enrollment & Screening: ≥ 100 firefighters screened ($\geq 50\%$ participation). The selection criteria used to identify firefighters at the highest cancer risk based on the latest scientific and medical research are presented in the Attachment 2.

Test Completion Rate: $\geq 95\%$ successful sample processing

Post-Test Counseling: 100% follow-up offered for elevated risk results

Reporting: Interim (May 2026) and Final (July 2026) reports using MDH templates

Budget Summary

Line Item	Quantity	Unit Cost	Total Cost
OneTest Premium (Option B)	85	\$372 \$272 for test; \$100 for follow up consultations	\$31,642
Shipping and Logistics	Included	-	-
Administrative Coordination	In-kind (SFD)	-	-

Total Estimated Budget: \$45,000

Conclusion

This program will provide SFD's firefighters with cutting-edge, Maryland-developed multi-cancer early detection testing to reduce cancer risk and improve survivorship. Partnering with 20/20 BioLabs ensures a compliant, data-driven, and cost-effective program aligned with MDH firefighter health objectives.

STATE OF MARYLAND
DEPARTMENT OF HEALTH AND MENTAL HYGIENE
HUMAN SERVICES CONTRACT PROPOSAL

A. Vendor Information: City of Salisbury on Behalf of the Salisbury Fire Department

Organization: Salisbury Fire Department

Address: 325 Cypress ST

City: Salisbury **State:** Maryland **Zip Code:** 21801

Contact Person: Christopher Truitt **Telephone:** 410-548-3120 ext 1807

Mailing Address (if other than shown above): _____

Federal Employer I.D.: 52-6000806

Fiscal Year or Period for which Funds are Requested: SFY26

Type of Service To Be Funded: Human Services

Performance Measures Detail Attached ☒ **Yes** ☐ **No**

Area/Jurisdiction To Be Serviced: Salisbury

Does the Organization Do Fundraising: ☐ **Yes** ☒ **No**

Are any of the State supported costs being used to generate fundraising dollars ☐ **Yes** ☒ **No**

Type of Proposal: ☒ **New** ☐ **One-Time Only** ☐ **Renewal** ☐ **Supplement**

B. Affirmations and Signature of Certifying Official: (Mark Appropriate Box(es))

- ☒ If the local health officer has not signed below, a copy of this application was sent to that official simultaneously with this submission
- ☐ A program narrative is attached for each service.

On behalf of the governing board or other executive authority of the above named organization, I affirm that the information and estimates conveyed in this application are true and accurate to the best of my knowledge.

Signature: Christopher L. Truitt, Deputy Chief **Date:** 19-Mar-26

Name Printed or Typed: Christopher L. Truitt **Title:** Deputy Chief

C. Third Party Review:

Reviewing Official	Signature	Date	Reviewed	Approved	Disapproved	Attached
Local Health Officer						
Advisory Council						
Local Govt. Auth.						
Regional Director						
Other (Specify)						

D. For DHMH Use Only _____

PROGRAM BUDGET

PROGRAM ADMINISTRATION: PHPA Cancer Prevention and Control

GRANT NUMBER: _____	DATE SUBMITTED: 3/19/2026
CONTRACT PERIOD: _____	FISCAL YEAR: SFY26
ORGANIZATION: City of Salisbury on Behalf of the Salisbury Fire Departm	PHONE #: 410-548-3120
STREET ADDRESS: 325 Cypress St	
CITY, STATE, COUNTY: Salisbury, Maryland, Wicomico	ZIP: 21801
PROGRAM TITLE: Firefighter Cancer Screening Technologies Program	
CHARGEABLE SERVICES (Y/N) _____	DHMH PROVIDES 50% OR MORE OF FUNDING (Y/N) _____
FOR DHMH USE ONLY	

OTHER DIRECT FUNDING

LINE ITEMS MAY NOT BE CHANGED	DHMH FUNDING REQUEST	SUPPLEMENTAL FUNDING REDUCTION	FED./STATE LOCAL & GOV'T	ALL OTHER AGENCY	TOTAL OTHER FUNDING	PROGRAM BUDGET
SALARIES/SPECIAL PAYMENTS						
FRINGE						
CONSULTANTS						
EQUIPMENT						
PURCHASE OF SERVICE	\$8,510					\$8,510
RENOVATION						
CONSTRUCTION						
REAL PROPERTY PURCHASE						
UTILITIES						
RENT						
FOOD						
MEDICINES & DRUGS						
MEDICAL SUPPLIES	\$23,132.00					\$23,132.00
OFFICE SUPPLIES						
TRANSPORTATION/TRAVEL						
HOUSEKEEPING/ MAINTENANCE/REPAIRS						
POSTAGE						
PRINTING/DUPPLICATION						
STAFF DEVELOPMENT/ TRAINING						
CLIENT ACTIVITIES						
ADVERTISING						
INSURANCE						
LEGAL/ACCOUNTING/AUDIT						
PROFESSIONAL DUES						
OTHER (ATTACH ITEMIZATION)						
TOTAL DIRECT COSTS						
INDIRECT COST						
TOTAL COSTS						
LESS: CLIENT FEES						
DHMH FUNDING	\$31,642					\$31,642

DHMH 432B (Rev. Feb. 1997)

**PROGRAM BUDGET
ESTIMATED PERFORMANCE MEASURES**

PROGRAM ADMINISTRATION:	PHPA Cancer Prevention and Control	AWARD NUMBER:	
FISCAL YEAR:	SFY26	CONTRACT PERIOD:	SUBMITTED: March 19, 2026
ORGANIZATION	Salisbury Fire Department	PHONE NUMBER:	
ADDRESS:	325 Cypress ST Salisbury, MD	ZIP:	21801
PROGRAM TITLE:	Firefighter Cancer Screening Technologies Program		

PERFORMANCE MEASURE	BUDGET YEAR FY _____ ESTIMATE
# of firefighters recruited for screening	TBD
# of firefighters screened through the grant	TBD
Total cost of screening for the project	TBD
# of firefighters with positive screening tests who were referred for follow up testing and/or diagnosis	TBD
Types of cancers detected among firefighters through the screening	TBD

DHMH 432C (Feb. 1997)

ORGANIZATION:
AWARD NUMBER:
FOR DHMH USE ONLY:

FISCAL YEAR

SCHEDULE OF SALARY COSTS
MERIT SYSTEM

JOB TITLE OR CLASSIFICATION	NAME OF PERSON FILLING POSITION	GRADE AND STEP	HOURS PER WEEK	TYPE OF SERVICE	SALARY DHMH FUNDING	SALARY TOTAL PROGRAM BUDGET
TOTAL/MUST EQUAL 432B						

FOR DHMH USE ONLY:

FISCAL YEAR

SCHEDULE OF CONSULTANT COSTS

NAME OF CONSULTANT	PROFESSIONAL AREA	HIGHEST DEGREE HELD	HOURLY RATE	TOTAL HOURS	TOTAL DHMH COSTS	TOTAL PROGRAM BUDGET
TOTAL (MUST EQUAL 432B)						

SCHEDULE OF EQUIPMENT COSTS

			DHMH FUNDING	TOTAL PROGRAM BUDGET
LIST OF MISCELLANEOUS EQUIPMENT COSTING UNDER \$500 EACH				
LIST BELOW EACH EQUIPMENT ITEM COSTING OVER \$500				
DESCRIPTION	CLIENT or OFFICE	NEW or REPLACEMENT		
TOTAL (MUST EQUAL 432B)				

PURCHASE OF SERVICE

SERVICE	VENDOR	PERFORMANCE MEASURES NUMBER UNITS PURCHASED (e.g., HRS, VISITS, ETC.)	DOI
			DHMH
Follow ups	National Diagnostic	Follow up consultations for 85 members tested	
Test Kits	2020 Gene Co	All include test kits for 85 members	
TOTAL	XXXXXXXXXXXXXXXXXX	XXXXXXXXXXXXXXXXXXXXX	

****Total must equal 432B**

DHH432G (Feb. 1997)

ANTICIPATED SOURCES OF FUNDING

SOURCES	AMOUNT
DHMH AWARD	
DHMH SUPPLEMENT	
LOCAL GOV'T	
OTHER AWARD - FED, STATE OR PRIVATE AGENCY (SPECIFY)	
FEEs	
DHMH CLIENT FEE COLLECTIONS	
OTHER CLIENT FEE COLLECTIONS	
MEDICAID PAYMENTS	
MEDICARE PAYMENTS	
INSURANCE/PRIVATE	
SSI	
OTHER - IDENTIFY	
FUNDRAISING/DONATIONS	
UNITED CHARITIES	
INTEREST	
Total Funding (Must Equal Total Costs in Total Program Budget on Budget Face Sheet)	

IN-KIND CONTRIBUTIONS (IDENTIFY)	VALUE

TOTAL CASH PLUS IN-KIND	
--------------------------------	--

[illegible]

AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE MARYLAND DEPARTMENT OF HEALTH FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$31,642, AND TO APPROVE A BUDGET AMENDMENT TO THE GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE SALISBURY FIRE DEPARTMENT.

WHEREAS, the Maryland Department of Health has a Maryland Professional and Volunteer Firefighter Innovative Cancer Screening Technologies Grant Program; and

WHEREAS, the purpose of the grant program is to provide funding for the cancer screening and testing of Professional and Volunteer Firefighters; and

WHEREAS, the City of Salisbury submitted a grant application to the Maryland Department of Health for funding of cancer screenings of its members; and

WHEREAS, Maryland Department of Health has awarded the City funds in the amount of \$31,642; and

WHEREAS, the City of Salisbury must enter into a grant agreement with the Maryland Department of Health to defining how these funds will be released and accepted; and

WHEREAS, all funds shall be used to provide cancer testing and screening to Salisbury Fire Department members; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor is hereby authorized to enter into a grant agreement with the Maryland Department of Health, on behalf of the City of Salisbury, for the City's acceptance of grant funds in the amount of \$31,642.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:

- (a) Increase State of Maryland Revenue Account No. 10500-424000-XXXXXX by \$31,642.
- (b) Increase Medical Expense Account No. 10500-513040-XXXXXX by \$31,642.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or

otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

Section 6. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 13 day of April, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 27 day of April, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, City Council President

Approved by me, this _____ day of _____, 2026.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Muir Boda, Director
Date: March 23, 2026
Subject: Removal of Timing Restrictions on Political Signs-1st Reading

This memorandum provides the City Council with an analysis of current political sign regulations and a recommendation to amend Section 17.216.050 of the Salisbury City Code to remove unconstitutional timing restrictions.

Background

Section 17.216.050(J) of the City Code currently permits political campaign signs, subject to requirements including:

- A maximum aggregate area of 32 square feet.

- A 15 foot setback from the curb line.

- A timing restriction limiting display to 90 days prior to an election and requiring removal within seven days afterward.

This timing requirement conflicts with Section 17.216.200, which lists similar sign allowances without time limitations. Legal precedents indicate that such timing rules applying only to political signage constitute content based restrictions and are likely unconstitutional.

On March 12, the Planning Commission conducted the required public hearing, during which no public testimony was offered. Following deliberation, the Commission voted 5 to 1 to recommend the proposed amendment to remove the timing restrictions.

Legal Basis for Amendment

CBM's review highlights key case law:

Reed v. Town of Gilbert (2015) - The Supreme Court held that sign regulations based on message or purpose are content based and subject to strict scrutiny.

Bell v. Baltimore County (2008) and Whitton v. City of Gladstone (1995) - Courts struck down timing restrictions specific to political signs as unconstitutional.

Based on these precedents, the City's timing restrictions are highly vulnerable to legal challenge and should be removed to ensure compliance with constitutional requirements.

Summary of Proposed Ordinance

The draft ordinance:

Removes timing restrictions from Section 17.216.050(J).

Retains size and setback requirements, which are content neutral.

Aligns Salisbury's regulations with established case law.

Documents consistency with public health, safety, and welfare findings under Maryland law

Adoption of these changes will mitigate legal exposure, clarify standards, and reinforce the City's commitment to supporting civic participation and First Amendment protections.

Attachment(s):

[Legal Opinion - 9.27.23.docx](#)

Ord2991

MEMO

Date: September 27, 2023
To: Muir Boda
From: Cockey, Brennan & Maloney
SUBJECT TO ATTORNEY CLIENT PRIVILEGE
Re: Political Signs

The following contains the City's Code sections applicable to regulating the size and placement of political signs:

17.216.020 - Definitions.

...

B. Type "Political" means a sign which is designed to influence the action of the voters either for the passage or defeat of a measure appearing on the ballot at any national, state or local election or which is designed to influence the action of the voters either for the election or defeat of a candidate for nomination or election to any public office at any national, state or local election.

17.216.030 - Signs prohibited in all districts.

Signs prohibited in all districts shall be:

...

- D. Signs in any location which obstruct the vision of motorists of traffic control devices, intersections or traffic movement;
- E. Signs attached to trees or utility poles;
- F. Signs attached to any vehicle parked permanently;
- G. Signs which, taken as a whole, are obscene or profane as currently defined, described or determined by the United States Supreme Court and/or by the court of Appeals of Maryland;

17.216.050 Signs which may be erected in any districts.

Signs which may be erected in any district are as follows:

...



COCKEY BRENNAN
& MALONEY P.C.

313 Lemmon Hill Lane
Salisbury, MD 21801

O| 410.546.7750
F| 410.546.1811

CBMlawfirm.com

J. One or more political campaign signs which, in aggregate, do not exceed a total of thirty-two (32) square feet in area, set back at least fifteen (15) feet from the curblin, on any privately owned lot, except where a building is located less than fifteen (15) feet from the curblin and, in that event, the setback is the lesser of fifteen (15) feet or the distance between the building and the curblin. Each such sign may not be erected more than ninety (90) days prior to the nomination, election or referendum and must be removed within seven days after the election or referendum, except that the candidates who won the primary may continue to display their signs until the final election.

17.216.200 - General provisions..

...
B. The following signs do not require a permit as required in subsection (A) of this section; provided, they are in compliance with section 17.216.030:

...
11. One or more political campaign signs which, in aggregate, do not exceed a total of thirty-two (32) square feet in area, set back at least fifteen (15) feet from the curblin, on any privately owned lot, except where a building is located less than fifteen (15) feet from the curblin and, in that event, the setback is the lesser of fifteen (15) feet or the distance between the building and the curblin;

The most recent decision addressing the lengths which a public body can go to limit the placement of signs is *Clyde Reed, et al. v. Town of Gilbert, AZ., et al.*, 135 S. Ct. 2218 (2015). That case did not involve political signs, but rather the issue of treating the purpose of different types of signs differently. In that case, the Court determined that the sign code drew distinctions based on the content of the signs:

Ideological messages are given more favorable treatment than messages concerning a political candidate, which are themselves given more favorable treatment than messages announcing an assembly of likeminded individuals. That is a paradigmatic example of content-based discrimination.

The *Reed* Court noted that when a municipality regulates the content of signs, those regulations are subject to strict judicial scrutiny, the highest constitutional hurdle, which requires a municipality to show that the content-based restrictions



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MEMO

further a compelling governmental interest and are narrowly tailored to that end. Applying strict scrutiny to the sign code, the *Reed* Court held that its content-based distinctions were unconstitutional.

The City of Salisbury's sign regulations set forth in Title 17 of the City Code are largely consistent with the Supreme Court's decision in *Reed*. The City's Code with respect to political signage regulates the size of the sign and where it can be placed (which is similar to other types of signs). The only potential non-content based requirement is that of 17.216.050 which controls the timing of political signs. Several courts have struck down municipal laws that restrict the timing of political signs (such restrictions are not content neutral when they apply to only to signs containing political messages). *Bell v. Baltimore Cnty., MD*, 550 F. Supp. 2d 590 (D. Md. 2008); *Whitton v. City of Gladstone, Mo.*, 54 F.3d 1400 (8th Cir. 1995). Given that the language of 17.216.050 regarding the timing of political signs appears to conflict with 17.216.200 (which has identical language, minus the timing restriction) and the Court decisions striking down similar language, we should discuss removing this from all sections of the Code.



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ORDINANCE NO. 2991

AN ORDINANCE OF THE CITY OF SALISBURY AMENDING CHAPTER 17 OF THE SALISBURY CITY CODE, ENTITLED “17.216.050 – SIGNS WHICH MAY BE ERECTED IN ANY DISTRICT” TO REMOVE THE TIME RESTRICTIONS ON THE DISPLAY POLITICAL SIGNS.

WHEREAS, the ongoing application, administration, and enforcement of the City of Salisbury Municipal Code (the “**Salisbury City Code**”) demonstrates a need for its periodic review, evaluation, and amendment to comply with present community standards and values and promote public safety, health and welfare of the citizens of the City of Salisbury (the “**City**”);

WHEREAS, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

WHEREAS, the Mayor and Council may amend 17.216.050 of the Salisbury City Code pursuant to the authority granted in § SC 2-15 of the Salisbury City Charter;

WHEREAS, the City of Salisbury encourages all of its citizens to participate in the political process and freely express their support of or opposition to political candidates, elected officials, and political issues;

WHEREAS, in order to maintain consistency with state and federal case law concerning political signs, the City of Salisbury seeks to remove provisions of the Salisbury City Code which restrict the timing of such signs;

WHEREAS, pursuant to Section 17.228.020 of the Salisbury City Code, any amendment to the Salisbury Zoning Code requires the recommendation of the Salisbury Planning and Zoning Commission (the “**Planning Commission**”) prior to the passage of an ordinance amending Chapter 17;

WHEREAS, a public hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Section 17.228.020 of the Salisbury City Code on _____, 2025;

WHEREAS, at the conclusion of its _____, 2026 meeting, the Planning Commission recommended, by a vote of ____-____, that the amendments to Section 17.216.050 of the Salisbury City Code set forth herein be approved by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined that the amendments to 17.216.050 of the Salisbury City Code shall be adopted as set forth herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that 17.216.050 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows:

Section 1. 17.216.050 of the Salisbury City Code, entitled “17.216.050 - Signs which may be erected in any districts.” is amended as follows:

Signs which may be erected in any district are as follows:

A. Signs of any size or shape may be erected by or under the direction of any governmental body or agency in any location for purposes of promotion, identification, direction, safety or convenience to the public;

B. Instructional signs not exceeding two square feet in area or three feet in height;

- C. Name and address signs not exceeding one for each principal building or use on a premises and not exceeding two square feet in area;
- D. Permanent subdivision identification signs which do not exceed twenty (20) square feet in surface area per face, limited to two faces, not exceeding one per main entrance and set back fifteen (15) feet from the curbline;
- E. Temporary real estate signs indicating the sale, rental or lease of the premises on which it is located, with a maximum area of eight square feet, nonilluminated; provided that premises in the R-5, R-8, and R-10 zoned districts shall only display rental signs ninety (90) days prior to lease termination and shall be removed after the premises is rented;
- F. Temporary development signs advertising the sale or rental of structures, which have a maximum surface area of sixty (60) square feet, limited to two faces, maximum height of fifteen (15) feet, indirectly illuminated, and set back the distance from the street line that is required for the district in which the sign is located
- G. Temporary construction signs limited to one each for contractors, architects, financing, etc., nonilluminated and set back the distance from the street line that is required for the district in which it is located and permitted only while construction is in progress or such time as may be required by state or federal requirements for financing or by any other requirement for extended advertising of the program under which construction has been accomplished;
- H. Memorial tablets or signs and historic markers, flags and insignias of bona fide civic, charitable, fraternal and welfare or religious organizations and national flags and flags of political subdivisions of the United States;
- I. Signs erected by a utility company locating underground facilities or the location of a public telephone booth not exceeding two square feet;
- J. One or more political campaign signs which, in the aggregate, do not exceed a total of thirty-two (32) square feet in area, set back at least fifteen (15) feet from the curbline, on any privately owned lot, except where a building is located less than fifteen (15) feet from the curbline and, in that event, the setback is the lesser of fifteen (15) feet or the distance between the building and the curbline. ~~Each such sign may not be erected more than ninety (90) days prior to the nomination, election or referendum and must be removed within seven days after the election or referendum, except that the candidates who won the primary may continue to display their signs until the final election.~~
- K. Directional signs located within one mile of and limited to one sign for each use or location for which the directions are intended, and provided that:
1. Written permission is obtained from the property owner;
 2. The sign is set back ten feet from the curbline;
 3. The surface area does not exceed four square feet;
 4. The sign is nonilluminated;
 5. The sign is located a minimum of five hundred (500) feet from any other directional sign on the same side of the street;
 6. The height does not exceed five feet.
- L. Nonbusiness signs (which are not outdoor advertising structures as defined in Section 17.216.020) may be erected for a period not to exceed ninety (90) days in any calendar year by or for the owner or lawful occupant of any lot or structure which signs, in aggregate, do not exceed a total of six square feet in area, nonilluminated. Such signs must be set back at least

15 feet from the curblin on any lot or affixed to an occupied dwelling, structure or building, except where such dwelling, structure or building is located less than fifteen (15) feet from the curblin and, in that event, the setback is the lesser of fifteen (15) feet or the distance between the dwelling structure or building and the curblin.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of April, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the __ day of _____, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, City Council President

Approved by me, this _____ day of _____, 2026.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Jordan Mann, Assistant Director
Date: March 23, 2026
Subject: Surplus Budget Amendment - 1st Reading

The Department of Field Operations recently completed the auction of surplus vehicles and equipment, resulting in total proceeds of **\$15,881.00**, which have been deposited into the General Fund. The Department respectfully requests authorization for a budget amendment to the FY26 General Fund to appropriate **\$15,881.00** to the Field Operations Operating Budget. Reallocating these funds will allow the Department to reinvest the proceeds into operational needs, including maintenance, equipment, and service delivery improvements that directly support City infrastructure and daily operations. This action represents a reallocation of funds already received by the City and will not result in any additional financial impact to the General Fund. It is recommended that the Mayor and City Council approve this request. Please let me know if any additional documentation or supporting information is needed.

Attachment(s):
[Ord2992](#)

ORDINANCE NO. 2992

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE \$15,881.00 TO THE FIELD OPERATIONS OPERATING BUDGET AFTER THE CITY RECEIVED \$15,881.00 IN PROCEEDS GENERATED FROM THE AUCTION SALE OF SURPLUS VEHICLES AND EQUIPMENT.

WHEREAS, the City has declared certain vehicles and equipment as surplus and has sold them at auction;
and

WHEREAS, these vehicles and equipment were operated and maintained by the Department of Field Operations; and

WHEREAS, the City has received a total of \$15,881.00 from the proceeds generated from the auction sale and has deposited these funds into the City's General Fund; and

WHEREAS, the Department of Field Operations has a need for these funds and requests that the proceeds be reallocated to the Field Operations Operating Budget for FY2026; and

WHEREAS, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury’s Fiscal Year 2026 General Fund Budget be and is hereby amended as follows:

(a) Increase the Sale of Fixed Assets Account (01000-469200) by \$15,881.00; and

(b) Increase the Field Operations Operating Budget (Account Number: 30000-546006) by \$15,881.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY,
MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged invalid, unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

34 THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of
35 Salisbury held on the 27 day of April, 2026 and thereafter, a statement of the substance of the Ordinance
36 having been published as required by law, in the meantime, was finally passed by the Council of the City of
37 Salisbury on the _____ day of _____, 2026.

38 **ATTEST:**

39 _____
40 Julie A. English, City Clerk April R. Jackson, City Council President

41 Approved by me, this _____ day of _____, 2026.

42

43 _____

44 Randolph J. Taylor, Mayor

45



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Chuck Eicholz, Zoo Director
Date: March 25, 2026
Subject: Weather Emergency Funding for the zoo - 1st reading

The purpose of this ordinance is to amend the Fiscal Year 2026 Annual Budget to provide Emergency Funds caused by severe weather at the Salisbury Zoo.

The Salisbury Zoo sustained extensive damage as a result of the February winter storm. Efforts to remove fallen trees and debris, along with necessary repairs to damaged buildings and fencing, have significantly depleted much of the Zoo's remaining budget. Based on current financial projections, the Zoo will not have sufficient funding to maintain required operational service levels for the remainder of the fiscal year.

Based on projections prepared by City staff, the following additional appropriations are required:

- \$1533.98 to Account 400-00-00-546012 (Equipment and Maintenance) to support animal care and maintenance staffing needs; and
- \$19,000.00 to Account 400-00-00-523602 (Tree Trimming) to support guest services and education staffing. This increase is expected to be offset by additional Zoo-related revenues.
- \$2189.62 to Account 400-00-00-534311 (Lands and Grounds) to cover costs of replacement fencing

The total requested additional appropriation is \$22,723.60 to be funded from surplus.

Attachment(s):

[Ord2993](#)

**AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND
APPROVING A BUDGET AMENDMENT TO APPROPRIATE \$22,723.60
TO THE SALISBURY ZOO'S OPERATING BUDGET TO COVER
UNEXPECTED COSTS AND EXPENSES CAUSED BY THE FEBRUARY
2026 WINTER STORM.**

Account	Account Description	Increase/Decrease	Amount
40000-523602	Tree Trimming	Increase	\$19,000.00
40000-534311	Lands and Grounds	Increase	\$ 2,189.62
40000-546012	Equipment and Maintenance	Increase	\$1533.98
01000-469810	Current Year Surplus	Increase	\$22,723.60

48 **Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision
49 of this Ordinance shall be deemed independent of all other provisions herein.
50

51 **Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any
52 section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid,
53 unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication
54 shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other
55 provisions of this Ordinance shall remain and shall be deemed valid and enforceable.
56

57 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as
58 if such recitals were specifically set forth at length in this Section 4.
59

60 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.
61

62 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
63 Salisbury held on the 27 day of April, 2026 and thereafter, a statement of the substance of the Ordinance
64 having been published as required by law, in the meantime, was finally passed by the Council of the City
65 of Salisbury on the _____ day of _____, 2026.
66

67 **ATTEST:**
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71 _____
72 **Julie A. English, City Clerk**

_____ **April R. Jackson, City Council President**

73 Approved by me, this _____ day of _____, 2026.
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77 **Randolph J. Taylor, Mayor**
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City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Jordan Mann, Assistant Director
Date: March 18, 2026
Subject: Post Puller Budget Amendment - 1st Reading

The Department of Field Operations has received an insurance reimbursement in the amount of \$7,198.00 for a damaged traffic unit post puller. These funds have been deposited into the General Fund. The Department respectfully requests authorization for a budget amendment to the FY26 General Fund to appropriate \$7,198.00 to the Field Operations Operating Budget. Reallocating these funds will allow the Department to replace the damaged equipment and maintain continuity of operations. This action represents a reallocation of funds already received by the City and will not result in any additional financial impact to the General Fund. It is recommended that the Mayor and City Council approve this request. Please let me know if any additional documentation or supporting information is needed.

Attachment(s):
[Ord2994](#)

ORDINANCE NO. 2994

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE \$7,198.00 TO THE FIELD OPERATIONS' OPERATING BUDGET FOLLOWING RECEIPT OF INSURANCE PROCEEDS FOR A DAMAGED TRAFFIC UNIT POST PULLER.

WHEREAS, the City's Department of Field Operations sustained damage to a traffic unit post puller;

WHEREAS, the City has received insurance reimbursement in the amount of \$7,198.00 for the damaged equipment and has deposited these funds into the City's General Fund; and

WHEREAS, the Department of Field Operations has a need to replace the damaged traffic unit post puller and requests that these funds be reallocated to the Field Operations Operating Budget for FY2026; and

WHEREAS, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Fiscal Year 2026 General Fund Budget be and is hereby amended as follows:

(a) Increase the Insurance Proceeds Account (01000-456935) by \$7,198.00; and

(b) Increase the Field Operations Operating Budget (Account Number: 30000-546006) by \$7,198.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged invalid, unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of April, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the _____ day of _____, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, City Council President

Approved by me, this _____ day of _____, 2026.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Chad Goblinger, Building Manager; Nick Voitiuc, Director
Date: April 17, 2026
Subject: Electrical Permit Fee Ordinance - 1st Reading

The City adopted new Electrical Permitting Regulations on March 25, 2026, via Ordinance 2980. This ordinance allows the City to process permit applications for electrical work on properties in the City. While electrical permit fees have been included in the proposed FY27 budget fee schedule, no update to the FY26 fee schedule was made to include them. This ordinance will allow the City to collect fees as it processes these permits for the duration of FY26.

Attachment(s):
[Ord2995](#)

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**AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND TO ADD
NEW FEES FOR FY 2026 AND THEREAFTER UNLESS AND UNTIL
SUBSEQUENTLY REVISED OR CHANGED.**

RECITALS

WHEREAS, on March 23, 2026 the Council of the City of Salisbury passed Ordinance 2980 requiring the acquisition of an electrical permit prior to conducting work on electrical systems and connections within the City of Salisbury; and

WHEREAS, in order to collect a fee in connection with the issuance of electrical permits, the FY 2026 Fee Schedule must be amended by adding the fees as set forth in detail in **Exhibit 1**; and

WHEREAS, the fees set forth in **Exhibit 1** shall be charged and otherwise assessed by the City for Fiscal Year 2026 and thereafter, unless and until subsequently revised or changed; and

NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF SALISBURY as follows:

Section 1. The fee amounts set forth in **Exhibit 1** are hereby adopted by the Council of the City of Salisbury and shall be charged and otherwise assessed by the City for FY 2026 and thereafter, unless and until subsequently revised or changed.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove and in **Exhibit 1** are incorporated into this section of the Ordinance as if such recitals and **Exhibit 1** were specifically set forth at length in this Section

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of April, 2026, and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 11 day of May, 2026.

ATTEST:

Julie A. English, City Clerk

April R.. Jackson, City Council President

APPROVED BY ME THIS _____ day of May, 2026.

Randolph J. Taylor, Mayor

FY 2026 Fee Schedule

Building Fees (by Department of Infrastructure and Development)		
Other Building Fees:		
Electrical (residential)	\$35	Per code 15.12.060
Electrical (commercial)	\$70	Per code 15.12.060