



## CITY OF SALISBURY

125 N. Division Street, Salisbury, MD 21801

### LEGISLATIVE SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, May 11, 2026 6:00 PM

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APRIL R. JACKSON  
President

SHARON C. DASHIELL  
Council Vice President

ANGELA M. BLAKE  
Councilwoman

MICHELE R. GREGORY  
Councilwoman

MELISSA D. HOLLAND  
Councilwoman

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### CALL TO ORDER

### WELCOME/ANNOUNCEMENTS/PLEDGE

### INVOCATION - Pastor Greg Morris - Parkway Church of God

### PROCLAMATION

- Mayoral Proclamation - EMS Week
- Mayoral Proclamation - Fibromyalgia Awareness Month

### PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

### ANNEXATION RESOLUTION

- North Schumaker Dr. Annexation - 1st Reading

**Resolution No. 3472** - to annex certain land to be known as the "North Schumaker Drive Annexation", as described in the Property Description and Annexation Plat attached and incorporated as exhibits herein, consisting of 12.870 acres more or less, into the City of Salisbury and to provide for the terms and conditions of the annexation.

### PUBLIC HEARING

- Removal of Timing Restrictions on Political Signs-2nd reading  
**Ordinance No. 2991** - amending Chapter 17 of the Salisbury City Code, entitled "17.216.050 - Signs Which May Be Erected In any District" to remove the time restrictions on the display political signs.

### ORDINANCES

- Surplus Budget Amendment - 2nd Reading

**Ordinance No. 2992** - approving a budget amendment of the FY2026 General Fund Budget to appropriate \$15,881.00 to the Field Operations operating budget after the city received \$15,881.00 in proceeds generated from the auction sale of surplus vehicles and equipment.

- Weather Emergency Funding for the zoo - 2nd reading  
**Ordinance No. 2993** - approving a budget amendment to appropriate \$22,723.60 to the Salisbury Zoo's operating budget to cover unexpected costs and expensed caused by the February 2026 winter storm.

- Post Puller Budget Amendment - 2nd Reading  
**Ordinance No. 2994** - approving a budget amendment of the FY2026 General Fund Budget to appropriate \$7,198.00 to the Field Operations' operating budget following receipt of insurance proceeds for a damaged traffic unit post puller.
- Electrical Permit Fee Ordinance - 2nd Reading  
**Ordinance No. 2995** - amending The City of Salisbury Fiscal Year 26 Fee Schedule to add Electrical Permit Fees.
- Large Family Child Care Homes - 1st Reading  
**Ordinance No. 2996** - amending Title 17 of the Salisbury City Code to add a definition of a "large family child care home" and to designate the zoning districts in which the various types of child care homes can be established.
- Budget Amendment for City Parking Garage Repair - 1st Reading  
**Ordinance No. 2997** - approving a budget amendment of the City's capital project fund to provide funding for the City parking garage structure repair.
- Budget Amendment for FD Overtime Funds - 1st Reading  
**Ordinance No. 2998** - approving a budget amendment of the FY26 General Fund Budget to appropriate funds to The Salisbury Fire Department's Operating Account.
- FY2027 Budget Ordinance - 1st Reading  
**Ordinance No. 2999** - appropriating the necessary funds for the operation of the government and administration for the period July 1, 2026 to June 30, 2027, establishing the levy for the general fund for the same fiscal period and establishing the appropriation for the Water and Sewer, Parking Authority, City Marina, and Storm Water Funds.
- FY2027 Water Sewer Rate Ordinance - 1st Reading  
**Ordinance No. 3000** - to amend Water and Sewer rates to increase rates by 2.5% and making said changes effective for all bills dated October 1, 2026 and thereafter, unless and until subsequently revised or changed.
- FY2027 Fee Ordinance - 1st Reading  
**Ordinance No. 3001** - to set fees for FY2027 and thereafter unless and until subsequently revised or changed.
- MWIFA Loan for Naylor Mill Project  
**Ordinance No. 3002** - to authorize and empower City of Salisbury (the "city") to issue and sell from time to time, upon its full faith and credit, one or more series of General Obligation Bonds in an original aggregate principal amount not to exceed \$4,874,910 for the public purpose of financing or reimbursing costs of a project that the city generally refers to as the "Naylor Mill water main extension project", together with related costs as provided herein; determining that any such series of bonds be sold to the Maryland water infrastructure financing administration (the "administration") by private sale, without public bidding; authorizing the approval by resolution of the final or substantially final form of any loan agreement with the administration and, with respect to any such loan agreement, acknowledging the administration's rights thereunder; making a pledge of certain revenues receivable from the state of Maryland, and acknowledging certain payment responsibilities of

the city; providing that the council by resolution shall determine or provide for certain details of any such series of general obligation bonds; pledging the City's full faith and credit and unlimited taxing power to payment of any such issued bonds and providing for the imposition of ad valorem taxes upon all real and personal property within the city subject to assessment for unlimited municipal taxation to pay any such issued bonds; providing that by resolution the council may provide for or identify other sources of revenue to be pledged to payment of any issued bonds or from which any issued bonds will be payable in the first instance; authorizing the council by resolution to provide for post-closing modifications affecting any issued series of bonds; authorizing officials and employees of the City to take certain actions in connection with any issued bonds, including as may be delegated by the council by resolution; designating in order of priority the City officials authorized to attest to the city seal; providing that this title shall be deemed a statement of the substance of this ordinance for all purposes; providing that the provisions of this ordinance shall be liberally construed; and otherwise generally relating to the sale, issuance, delivery and payment of and for any issued series of bonds.

#### **ADJOURNMENT/CONVENE INTO WORK SESSION**

|                                                                                                                                                                                                                                                                                                                 |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.</p> |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Nick Voitiuc, Director, Zachary White, Associate Planner  
Date: March 31, 2026  
Subject: North Schumaker Dr. Annexation - 1st Reading

Camden Development, LLC is requesting annexation of a 12.465-acre parcel on North Schumaker Drive (Tax Map 48, Parcel 417) into the City of Salisbury, along with an adjacent roadway and portion of waterway for a total of 12.870 acres. The property is currently zoned R-20 Residential in Wicomico County. A concept site plan proposing 60 townhome units has been included. The previous joint Salisbury-Wicomico Planning commission recommended the R-10A zoning for this development in August, 2025. The Zoning recommendation was presented to the City Council in November, 2025 and the recommendation was received favorably.

### Attachment(s):

[Res3472](#)

[Exhibit 1 Annexation Petition.pdf](#)

[Exhibit 2 Legal description.pdf](#)

[Exhibit 3 - Annexation Plat.pdf](#)

[Exhibit 4 25 percent certification.pdf](#)

[Exhibit 5 Concept development plan.pdf](#)

[Exhibit 6 - ANNEXATION AGREEMENT.final \(1\) - Copy.pdf](#)

[Exhibit 7 - ANNEXATION PLAN final - Copy.pdf](#)

[N. Schumaker Dr. - Narrative \(1\).pdf](#)

[Planning Commission Staff Report & Decision Letter - N. Schumaker Annexation.pdf](#)

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**RESOLUTION NO. 3472**

**A RESOLUTION** to annex certain land to be known as the “North Schumaker drive Annexation”, as described in the Property Description and Annexation Plat attached and incorporated as exhibits herein, consisting of 12.870 acres more or less, into the City of Salisbury and to provide for the terms and conditions of the annexation.

**WHEREAS**, the City of Salisbury is authorized by the provisions of §4-401 *et seq.* of the Local Government Article of the Maryland Annotated Code to expand its municipal boundaries by annexing lands adjacent to it; and

**WHEREAS**, the City of Salisbury has received a Petition for Annexation dated May 20, 2025, attached hereto as **Exhibit 1** and incorporated by reference as if fully set forth herein, requesting that the City of Salisbury annex that certain area of land generally located at the eastern limits of the City of Salisbury on the southerly side of and binding upon North Schumaker Drive at its intersection with the easterly line of Granby’s Cove and adjacent to the City of Salisbury’s existing municipal boundary, consisting of a total of 12.465 acres of land, more or less, being all that real property identified as Map 0048, Grid 0006, Parcel 0417, a portion of the public road right-of-way known as “North Schumaker Dr.,” containing 10,392.3 square feet of land more or less, and a portion of Schumaker Pond containing 12,327.3 square feet more or less, and further being the same real property more particularly described in the Property Description attached hereto as **Exhibit 2**, and more particularly depicted on that certain plat entitled “Annexation Plat” dated April 1, 2025 and prepared by B Wilkins-Noble, LLC, attached hereto as **Exhibit 3** (the aforesaid real property is hereinafter referred to as the “**Property**”); and

**WHEREAS**, the City of Salisbury has verified that the persons signing the petition represent at least twenty-five percent (25%) of the persons who are eligible voters and property owners owning twenty-five percent (25%) of the assessed valuation of real property in the area to be annexed, all as of August 20, 2025, as set forth in the certification by Leslie C. Sherrill, Surveyor, of the City of Salisbury, attached hereto as **Exhibit 4**; and

**WHEREAS**, the Property is adjacent to existing City of Salisbury boundaries, and if the Property is incorporated into the City of Salisbury boundaries, no enclaves of non-City of Salisbury land will be created; and

**WHEREAS**, it appears that the aforesaid Petition for Annexation meets all the requirements of applicable state and local law; and

**WHEREAS**, pursuant to MD Code, Local Government, § 4-415, the City of Salisbury is required to adopt an Annexation Plan for the proposed annexation of the Property; and,

**WHEREAS**, pursuant to MD Code, Local Government, § 4-406, a public hearing on this

Resolution, providing for the Council of the City of Salisbury’s annexation of the Property and approval of the Annexation Plan (as defined hereinbelow), shall be and hereby is scheduled for \_\_\_\_\_, 2026 at 6:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY** as follows:

**Section 1.** It is proposed and recommended that that the municipal boundaries of the City of Salisbury be changed so as to annex to and include within the said municipal boundaries of the City of Salisbury all that certain real property more particularly described in **Exhibits 2, 3, 4 and 5** attached hereto and incorporated by reference as if fully set forth herein (the real property to be annexed by the City of Salisbury as contemplated by this Resolution is hereinafter referred to as the “**Property**”).

**Section 2.** The annexation of the Property be and hereby is approved by the Council of the City of Salisbury subject to all terms, conditions and agreements contained in the proposed Annexation Agreement and the Annexation Plan, attached as **Exhibits 6 and 7, respectively**, each of which is attached hereto and incorporated herein as if all such terms, conditions and agreements contained in such Exhibits were specifically set forth at length in this Resolution. Upon the effective date of this Resolution, the provisions of the Charter and Code of the City of Salisbury, and any local public laws enacted or so enacted affecting the City of Salisbury, shall be effective within the Property except to the extent that this Resolution or the Annexation Agreement provide otherwise.

**Section 3.** The Mayor of the City of Salisbury be and hereby is authorized to execute on behalf of the City of Salisbury the Annexation Agreement attached hereto as **Exhibit 6**.

**Section 4.** The Annexation Plan attached hereto as **Exhibit 7** be and hereby is adopted for the City of Salisbury’s annexation of the Property as contemplated by this Resolution.

**Section 5.** The Zoning Map of the City of Salisbury shall be amended to include the Property within that certain Zoning District of the City of Salisbury identified as “**R-10A Residential**”, which said real property newly annexed into Corporate Limits of the City of Salisbury, as contemplated by this Resolution, is presently zoned “**R-20 Residential**” in accordance with the existing zoning laws of Wicomico County, Maryland.

**Section 6.** Pursuant to MD Code, Local Government, § 4-406, the Council of the City of Salisbury shall hold a public hearing on this Resolution on \_\_\_\_\_ 2026 at 6:00 p.m. in the Council Chambers at the City-County Office Building, and the City Administrator shall cause a public notice of time and place of the said public hearing to be published not fewer than two (2) times at not less than weekly intervals, in at least one (1) newspaper of general circulation in the City of Salisbury, which said public notice shall specify a time and place at which the Council of the City of Salisbury will the hold the aforesaid public hearing, the date of which shall be no sooner than fifteen (15) days after the final required date of publication as specified hereinabove.

73           **AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY**  
74 **AS FOLLOWS:**

75           **Section 7.** It is the intention of the Council of the City of Salisbury that each provision of this  
76 Resolution shall be deemed independent of all other provisions herein.

77           **Section 8.** It is further the intention of the Council of the City of Salisbury that if any section,  
78 paragraph, subsection, clause or provision of this Resolution shall be adjudged invalid, unconstitutional or  
79 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to  
80 the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this  
81 Resolution shall remain and shall be deemed valid and enforceable.

82           **Section 9.** The Recitals set forth hereinabove are incorporated into this section of this Resolution  
83 as if such recitals were specifically set forth at length in this Section 9.

84           **Section 10.** This Resolution and the annexation of the Property as contemplated herein, shall take  
85 effect upon the expiration of forty-five (45) days following its final passage, subject, however, to the right  
86 of referendum with respect to this Resolution as set forth in MD Code, Local Government, § 4-401, et seq.

87           **THIS RESOLUTION** was introduced, read and passed at the regular meeting of the Council of the  
City of Salisbury held on May 11, 2026, having been duly published as required by law in the mean time,  
and a public hearing was held on \_\_\_\_\_, 2026 at 6:00 p.m., and was finally passed by the  
Council at its regular meeting held on \_\_\_\_\_, 2026.

92  
93 \_\_\_\_\_  
94 Julie English,  
95 City Clerk

\_\_\_\_\_  
April Jackson,  
Council President

96 APPROVED BY ME this \_\_\_\_\_ day of \_\_\_\_\_, 2026.  
97  
98  
99

100 \_\_\_\_\_  
101 Randolph J. Taylor,  
102 Mayor

# CITY OF SALISBURY

## PETITION FOR ANNEXATION

To the Mayor and Council of the City of Salisbury:

I/We request annexation of my/our land to the City of Salisbury.

Parcel(s) # 417  
\_\_\_\_\_  
\_\_\_\_\_

Map # 48  
\_\_\_\_\_

SIGNATURE (S)

Signature



Printed

Bryan Lloyd

5/20/25

Date

Signature

\_\_\_\_\_

Date

Printed

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

Printed

\_\_\_\_\_

Signature

\_\_\_\_\_

Date

Printed

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## NORTH SCHUMAKER DRIVE – NICHOLAS FENZEL PROPERTY

Beginning for the same at a point being an existing corner of the Corporate Limits Line located on the northerly side of North Schumaker Drive at its intersection with the easterly line of Granby's Cove – Section 2 subdivision, extended X 1,213,374.71 Y 191,051.95; thence continuing with the line of the said existing Corporate Limits South twenty-one degrees five minutes forty-five seconds West (S 21° 05' 45" W) one thousand two hundred three decimal four, zero (1203.40) feet to a point in the northerly side of the Schumaker Pond X 1,212,941.57 Y 189,929.20; thence North eighty-five degrees ten minutes nineteen seconds East (N 85° 10' 19" E) four hundred six decimal five, seven (406.57) feet to a concrete monument near the northerly edge of the said Schumaker Pond X 1,213,346.70 Y 189,963.42; thence continuing along the said edge of Schumaker Pond North seventy-nine degrees six minutes twenty-four seconds East (N 79° 06' 24" E) two hundred six decimal two, zero (206.20) feet to a point on the easterly line of the lands of Nicholas Fenzel at an iron rod and cap X 1,213,549.18 Y 190,002.39; thence by and with said line of Nicholas Fenzel North twenty-one degrees eleven minutes nine seconds East (N 21° 11' 09" E) seven hundred forty-two decimal eight, three (742.83) feet to a point at the southeasterly corner of the lands of Teresa D. Rodman X 1,213,817.64 Y 190,695.02; thence by and with the southerly line of the said Rodman land North sixty-nine degrees three minutes fifty-one seconds West (N 69° 03' 51" W) one hundred decimal zero, zero (100.00) feet to a point at the southwesterly corner of the said Rodman land X 1,213,724.24 Y 190,730.75; thence by and with the westerly line of the said Rodman land, in part, North twenty-one degrees eleven minutes nine seconds East (N 21° 11' 09" E) one hundred seventy-three decimal six, five (173.65) feet through a concrete monument to a point on the northerly side of North Shumaker Drive X 1,213,787.00 Y 190,892.67; thence by and with the northerly line of the said North Schumaker Drive North sixty-eight degrees fifty-two minutes thirty-six seconds West (N 68° 52' 36" W) four hundred forty-one decimal nine, eight (441.98) feet to the point of beginning.

Annexation containing 12.870 acres, more or less.

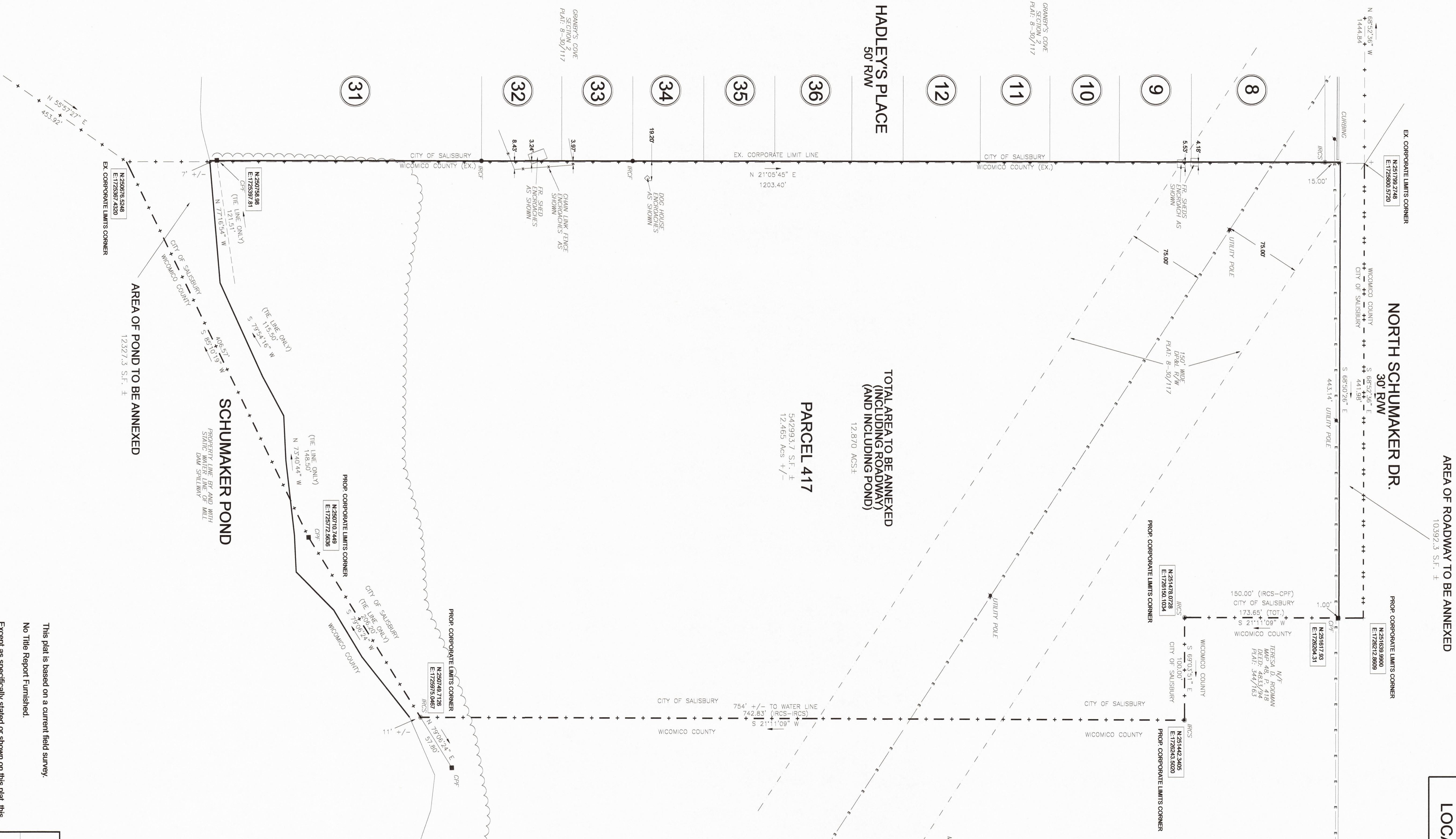
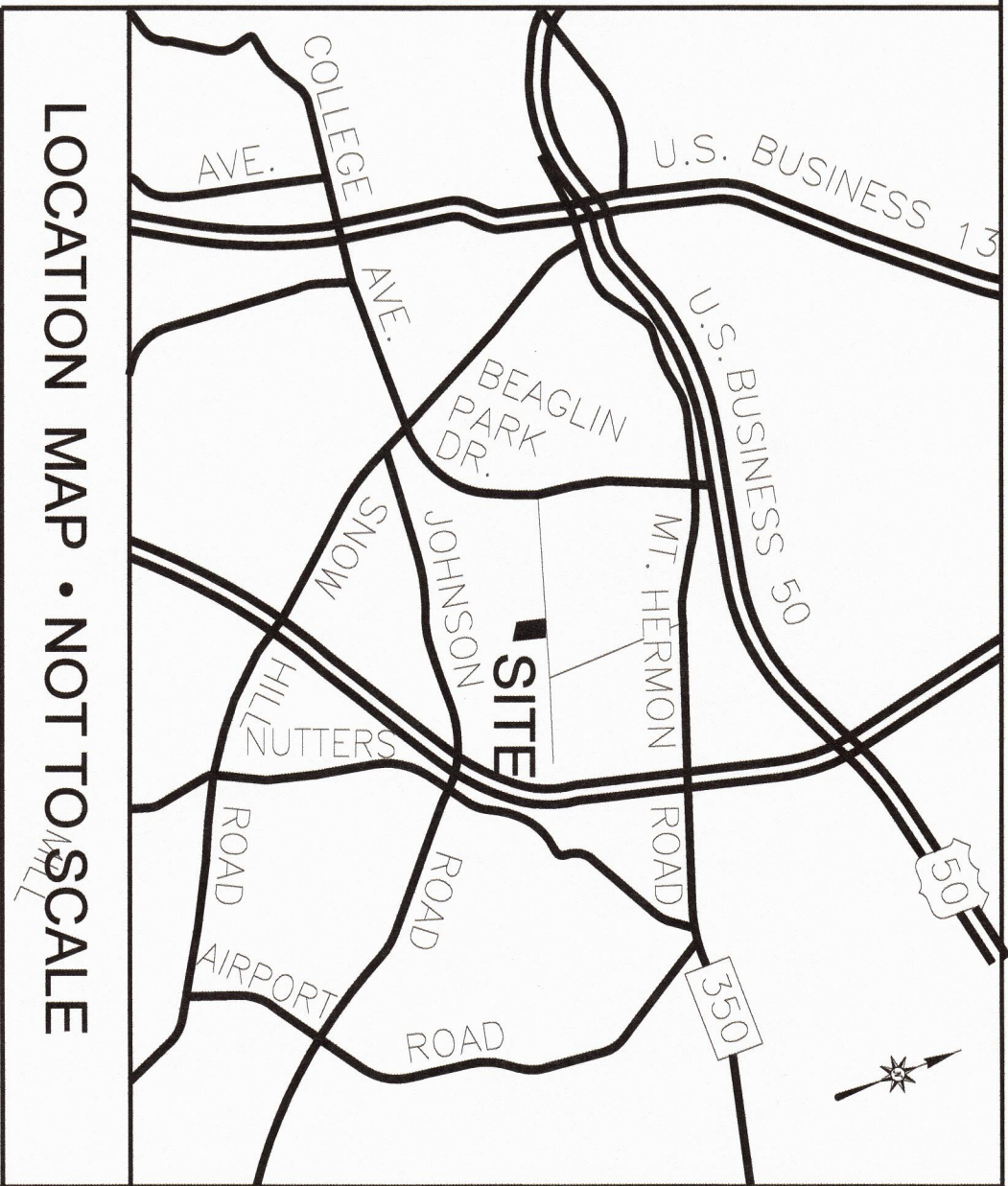
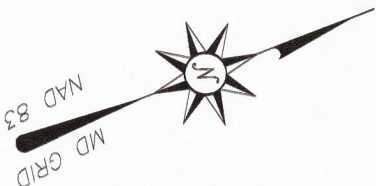
## GENERAL NOTES

1. WICOMICO COUNTY TAX MAP 48, P. 417
2. ZONE: R-20 RESIDENTIAL
3. DEED REF: 5408/216
4. PLAT REF: 473/81
5. FIFTH ELECTION DISTRICT
6. FLOOD ZONE 'X' AND 'AE' AROUND POND

## LEGEND

-  *HC25*  
 *CPT*  
 *IRCT*
- IRON ROD WITH CAP SET  
 CONCRETE POST FOUND  
 IRON ROD WITH CAP FOUND
-  —  
 — + —  

- OVERHEAD UTILITY LINE  
 EX. CORPORATE LIMIT LINE  
 PROP. CORPORATE LIMIT LINE  
 WOODS LINE



DAVID ANDREW MILKINS, LLC, #21186, EXPIRATION DATE OF 01-04-2026, EITHER PERSONALLY PREPARED THIS BOUNDARY SURVEY OR WAS IN RESPONSIBLE CHARGE OVER ITS PREPARATION AND THE SURVEYING WORK REFLECTED IN IT, ALL IN COMPLIANCE WITH REQUIREMENTS SET FORTH IN REGULATION 12 OF CONAR TITLE 13, SUBTITLE 13, CHAPTER 09, 13.06.

Except as specifically stated or shown on this plat, this survey does not purport to reflect any of the following which may be applicable to the subject real estate: easements; building setback lines; restrictive covenants; subdivision restrictions; zoning or other land use regulations; and any other facts that an accurate and current title search may disclose.

|                           |               |
|---------------------------|---------------|
| LANDS OF                  |               |
| NICHOLAS FENZEL           |               |
| ANNEXATION PLAT           |               |
| SCALE 1" = 50'            | SUBJECTED DWM |
| DATE 4/17/2025            | DRAWN DWM     |
| REVISED 7/24/2025         | CAD FILE 1447 |
| SHEET 1 OF 1              |               |
| JOB NO. 147 SCHUMAKER     |               |
| FIELD BOOK X PAGE X       |               |
| WILKINS-NOBLE LLC         |               |
| LAND SURVEYING            |               |
| 11729 CHURCH ST.          |               |
| PRINCETON, ANNE, MD 21853 |               |
| 41.0-62.1-0.521           |               |
| 41.0-62.1-0.520(TAX)      |               |



CERTIFICATION

NORTH SCHUMAKER DRIVE – NICHOLAS FENZEL ANNEXATION

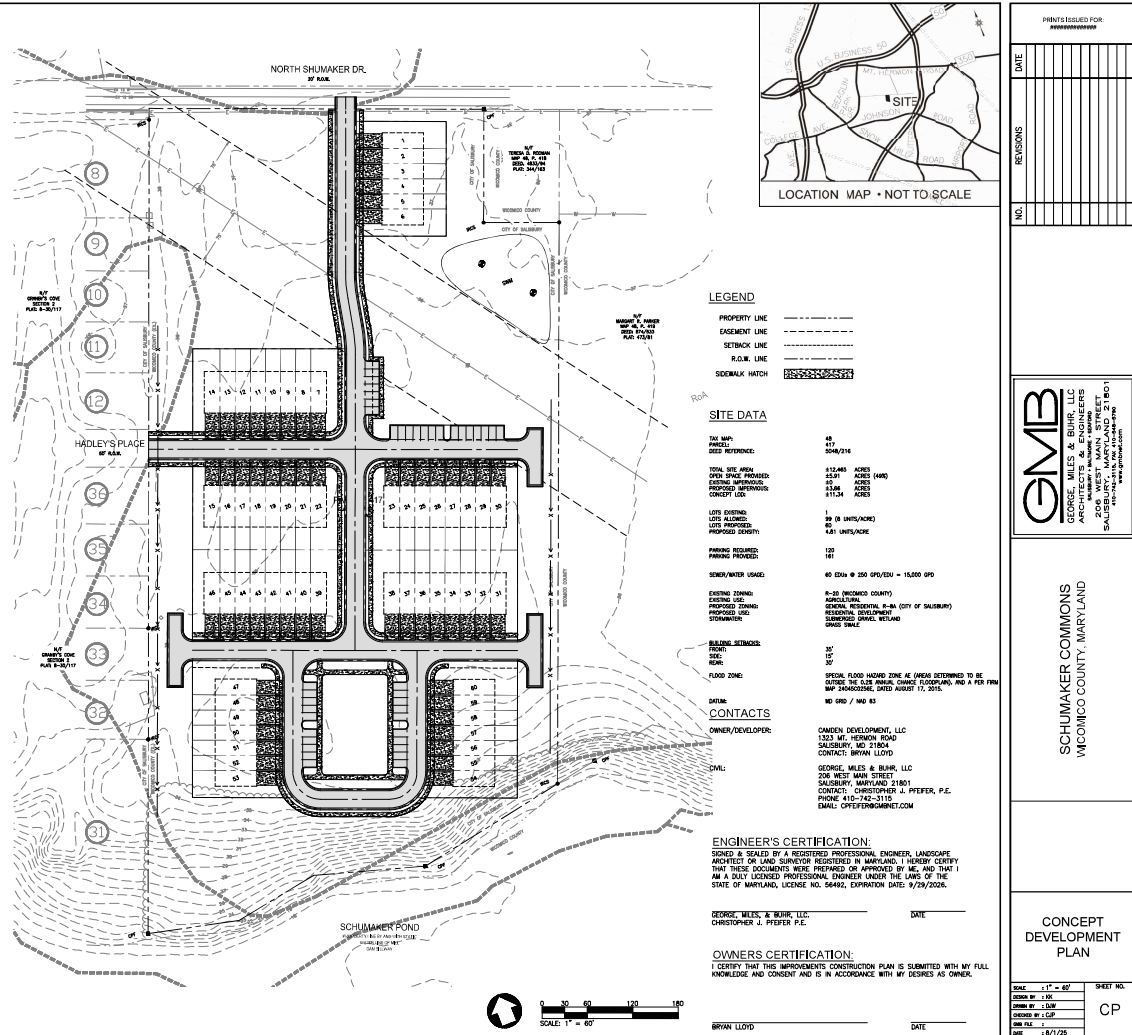
This is to certify that I have verified the petitions for the annexation and that to the best of my knowledge the persons having signed the petition represent at least 25% of the registered voters residing in the area to be annexed and are the owners of at least 25% of the assessed valuation of real property located in the area to be annexed.

Leslie C. Sherrill  
Surveyor

Date: 8/20/2025

North Schumaker Drive – Nicholas Fenzel – Certification – 08-20-2025.doc

Exhibit 5



## NORTH SCHUMAKER DRIVE ANNEXATION

### ANNEXATION AGREEMENT

**THIS ANNEXATION AGREEMENT (“Agreement”)** is made this \_\_\_\_\_ day of \_\_\_\_\_, 2026, by and between the **City of Salisbury, Maryland**, a municipal corporation of the State of Maryland (the “**City**”), and Camden Development, LLC (“**Camden Development**” or “**Petitioner**”) (the City and Petitioner are hereinafter referred to collectively as the “**Parties**”).

### RECITALS

**WHEREAS**, Petitioner, though it Managing Member, has submitted a Petition for Annexation dated May 20, 2025 for the property described below and further delineated in the exhibits attached hereto, containing 12.870 acres, more or less (the Petition for Annexation and Property Description are incorporated herein and attached hereto as **Exhibits 1 and 2**, respectively); and

**WHEREAS**, for purposes of this Agreement, the term “Petitioner” shall be deemed to include each and every subsidiary, successor-in-interest and/or assign of Petitioner, as the case may be, such that this Agreement, and all of the terms and conditions set forth herein, shall apply to, be binding in all respects upon and inure to the benefit of each and every successor-in-interest and/or assign of Petitioner, as the case may be; and

**WHEREAS**, Petitioner is the fee simple owner of that certain real property consisting of approximately 542,993.7 square feet of land, more or less, having a premises address of N. Schumaker Dr. Salisbury, Maryland 21804 and a State of Maryland Tax Identification Number 05-063310 (Map 0048, Grid 0006, Parcel 0417) (hereinafter referred as the “**N. Schumaker Dr. Property**”);

**WHEREAS**, the N. Schumaker Dr. Property consists of 12.465+/- acres of land as more particularly depicted on that certain plat entitled “Annexation Plan” dated April 1, 2025 and prepared by Wilkins-Noble, LLC, which is intended to be recorded among the Plat Records of Wicomico County, Maryland following annexation (the “**Annexation Plat**”) (The Annexation Plat is incorporated herein and a reduced scale copy of said Annexation Plat is attached hereto as **Exhibit 3**); and

**WHEREAS**, the Annexation Plat depicts all that same real property more particularly described by metes, bounds, courses and distances in that certain legal description attached hereto and incorporated herein as **Exhibit 2** (the “**North Schumaker Drive – Nicholas Fenzel Property Description**”); and

**WHEREAS**, the Annexation Plat and the North Schumaker Drive – Nicholas Fenzel Property Description further depicts all that certain portion of the public road right-of-way known as “North Schumaker Dr.,” consisting of 10,392.3 +/- square feet of land more or less (The aforesaid public road right-of-way is hereinafter referred to as the “**N. Schumaker Drive ROW**”), as well as a portion of Schumaker Pond containing 12,327.3 square feet of land more or less; (the N. Schumaker Dr. Property, together with the Schumaker Pond property, and the N. Schumaker Drive ROW are hereafter referred to collectively as the “**Property**”); and

**WHEREAS**, the City has caused to be made a certification of the signatures on the Petition for Annexation at issue herein and the City has verified that the persons signing the Petition for Annexation represent at least twenty-five percent (25%) of the persons who are eligible voters and property owners owning twenty-five percent (25%) of the assessed valuation of real property in the area to be annexed, all as of August 20, 2025 (the Certification by Leslie C. Sherrill, Surveyor, of the City of Salisbury, is incorporated herein and attached hereto as **Exhibit 4**); and

**WHEREAS**, Petitioner intends to construct sixty (60) townhome units, consistent with the use of property located in the City’s R-10A Residential zoning district, and as more fully set forth on the Concept Development Plan attached hereto and incorporated herein as **Exhibit 5** (collectively, the “**Concept Development Plan**”); and

**WHEREAS**, all of the land which makes up the Property is located within Wicomico County, Maryland and outside the municipal boundaries of the City, and, therefore, the Property is ineligible to receive City services, including municipal water and sanitary sewer utility service, which Petitioner desires to obtain for its development of the Property as aforesaid; and

**WHEREAS**, the City is willing to annex the Property, provided Petitioner agrees to adhere to all laws, ordinances and regulations of the City, and the provisions of this Agreement, regarding Petitioner's use and development of the Property; and

**WHEREAS**, appropriate and required public hearings on the proposed annexation of the Property have been held pursuant to all applicable state and local laws; and

**WHEREAS**, pursuant to the authority contained in MD Code, Local Government, § 4-101, et seq., the City and Petitioner enter into this Agreement to set forth the terms and conditions of the proposed annexation of the Property and all annexation proceedings relating thereto.

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements contained herein, and for other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged by the Parties hereto, the Parties hereby agree as follows:

**1. Effective Date.**

The effective date of this Agreement shall be the date upon which the Resolution approving the City's annexation of the Property becomes effective (said Resolution is hereinafter referred to as the "**Annexation Resolution**"). The annexation of the Property shall not become effective unless and until all applicable appeal and referendum periods have expired, and, if applicable, all appeals and referenda have been resolved in favor of the City's annexation of the Property.

**2. Warranties & Representations of the City.**

(a) The City, the Salisbury Planning Commission, and associated staff shall be guided by this Agreement, throughout the review of any and all development plans submitted for or relating to the Property or any portion thereof to ensure the provisions of this Agreement are specifically implemented. Any approval granted to or for a development plan for the Property or any portion thereof by any commission, board, body or agent of the City shall be in substantial compliance with all of the terms and conditions of this Agreement.

(b) The Parties expressly acknowledge and agree the City's support for the annexation of the Property, as provided herein, is not intended, nor shall it be construed, to prohibit the City from enacting such future ordinances, charter provisions, engineering standards or any amendments thereto deemed necessary or appropriate to protect the public, health, safety and welfare of the residents of the City, nor from applying such ordinances or charter provisions to the development of the Property or any portion thereof, provided any such application does not operate to divest prior approvals, nor interfere with Petitioner's vested rights in and to the Property, or any portion thereof, to any extent greater than the impact of such ordinances and charter resolutions have upon other similarly-situated properties located within the municipal boundaries of the City.

**3. Warranties & Representations of Petitioner.**

(a) This Agreement shall constitute the written consent of Petitioner to annexation of the Property, as required by MD Code, Local Government, §§ 4-403(b)(1)-(2). Camden Development requests the annexation in accordance with the Annexation Plat attached as **Exhibit 3**. Petitioner represents and warrants to the City that it has the full power and authority to sign this Agreement. Petitioner further represents and warrants to the City that there is no action pending against, or otherwise involving, Petitioner that would affect, in any way, the right and authority of Petitioner to execute this Agreement.

(b) Petitioner expressly acknowledges and agrees that it will receive a benefit from and upon the City's annexation of the Property; accordingly, by Petitioner's execution of this Agreement, Petitioner agrees, as a bargained-for condition for the City's annexation of the Property, to waive and relinquish any and all right it has or may have to withdraw its consent to the City's annexation of the Property or any portion thereof. Petitioner shall not petition the Annexation Resolution to referendum and, in the event the Annexation Resolution is petitioned to referendum and Petitioner is permitted to vote in such referendum, Petitioner shall vote in favor of the Annexation Resolution.

**4. Application of City Code and Charter; City Taxes.**

From and after the effective date of the Annexation Resolution, all provisions of the City of Salisbury Charter (the "**Charter**") and the Salisbury Municipal Code (the "**City Code**") shall have full force and effect within the Property, except as otherwise expressly set forth herein. The Parties expressly acknowledge and agree that, upon the City's annexation of the Property, the Property shall be subject to any and all applicable taxes, fees and/or other charges levied, assessed or imposed by the City from time to time.

**5. Municipal Zoning.**

Upon the effective date of the Annexation Resolution, the Property shall be zoned R-10A Residential, as set forth in Chapter 17.160 of the City Code.

**6. Municipal Services.**

(a) Subject to the obligations of Camden Development set forth in Section 9(f)(i)-(ii) hereof, the City agrees to provide all necessary municipal services required for Petitioner's development of the Property, including, but not limited to, adequate water and sewer services, fire and police protection, and other municipal services as generally available to City residents.

(b) With regard to public water and sewer allocation for the Property or any portion thereof, any allocation of public water or wastewater capacity and/or services shall be made by the City according to adopted allocation plans in effect at the time Petitioner makes a request for such capacity and/or services.

**7. Standards & Criteria.**

Should any environmental, engineering, or other similar standard or criteria expressly provided in this Agreement be exceeded by any local, state or federal law, regulation, rule, standard or authorized criteria, which may be adopted subsequent to the execution of this Agreement, the newer stricter standard, criteria, law or regulation shall apply.

**8. City Boundary Markers.**

(a) Camden Development at its sole cost and expense, shall install Boundary Markers at the boundary lines representing the enlarged City boundaries resulting from the City's annexation of the Property. Petitioner shall provide the City with receipt(s), or other written documentation acceptable to the City, evidencing the installation of the boundary lines, as aforesaid, within ninety (90) days of the expiration of the forty-five (45) day referendum period applicable to the Annexation Resolution.

(b) In the event Camden Development fails to comply with its obligations under Section 8(a) hereof, then, upon the expiration of the ninety (90) day period set forth in Section 8(a), Petitioner shall make payment to the City in the amount of either Ten Thousand Dollars and 00/100 (\$10,000.00) or the amount of the costs incurred by the City to perform the obligations of Petitioner under Section 8(a), whichever is greater.

**9. Development Considerations.**

(a) **Fees & Costs.** Camden Development expressly acknowledges and agrees that it shall make payment to the City for any and all fees, costs and/or expenses, including, but not limited to, legal fees, planning fees and/or consulting fees, incurred by the City in connection with the preparation of this Agreement, the preparation of the Annexation Resolution, the preparation of any other document(s) pertaining to the annexation of the Property, the publication of public notice(s) for the annexation of the Property, and any other matter relating to or arising from the annexation of the Property, as determined by the City in its sole discretion. The City shall invoice Petitioner for all costs to be paid by Petitioner under this Section 9(a) and Petitioner shall make payment to the City for all such amounts within fifteen (15) days of Petitioner's receipt of any such invoice from the City.

(b) **Development of Property.** Petitioner shall develop the Property in a manner compliant with all laws and regulations governing the development of property located within the City's R-10A Residential zoning district.

(c) **Contribution to Area Improvement.** Petitioner agrees to install ADA-accessible sidewalks, curbs, gutters and City standard street lights along the full public road frontage of the Property, including but not limited to the portions of the Property fronting on North Schumaker Drive, and to install pedestrian walkways within the Property in such manner and to such extent as determined necessary and appropriate by the City's Department of Infrastructure and Development.

(d) **Contribution to the Re-Investment in Existing Neighborhoods.**

- (i) Camden Development shall pay to the City a non-refundable development assessment in the amount of Eleven Thousand Dollars (\$11,000) (the "**Development Assessment**"). Camden Development expressly acknowledges and agrees that its payment of the Development Assessment to the City under this Section 9(d)(i) is a material part of the consideration received by the City hereunder, without which the City would not enter into this Agreement. The City hereby acknowledges its receipt of said Development Assessment.
- (ii) In the event Camden Development fails to pay the Development Assessment to the City in accordance with the terms of Section 9(d)(i), the Development Assessment shall bear interest from the due date thereof to the date of payment at the rate of ten percent (10%) per annum. Notwithstanding any term to the contrary set forth herein, Petitioner shall make payment of the Development Assessment, including all late charges incurred thereon, if any, to the City, prior to the City's issuance of any permit for or relating to any development of the Property.
- (iii) The Parties expressly acknowledge and agree the Development Assessment is intended for use by the City, in its sole discretion, for purposes of beautification, restoration and revitalization improvements to existing neighborhoods in the City. The Parties further acknowledge and agree the Development Assessment shall be in addition to, and otherwise independent of, any and all water and sewer comprehensive connection charges or fees assessed, levied or otherwise imposed by the City, any and all impact fees imposed by Wicomico County or the City, and/or any other charges or fees which the City may assess against Petitioner or the Property in accordance with the terms and conditions of this Agreement and/or pursuant to any law or regulation applicable to the Property and/or the development thereof.

(e) **Community & Environmental Design.** Petitioner expressly acknowledges and agrees that any development plan for the Property shall: feature strong pedestrian, functional and visual relationships from the street and sidewalk to the front entrance of each structure constructed at or upon the

Property; include enhanced site landscaping which recognizes and otherwise displays the “gateway” character of the Property; and, provide buffer plantings and forest retention for purposes of establishing a buffer between the developed portion of the Property and the residentially zoned properties adjoining portions of the Property.

**(f) Public Utility Improvements & Extensions.**

- (i)** The Parties expressly acknowledge and agree that extensions of public water and sanitary sewer utilities will be necessary to meet the utility service requirements for and within the Property. Accordingly, the Parties expressly acknowledge and agree that Petitioner shall, at its sole cost and expense, design and construct, or cause to be designed and constructed, such public water and sanitary sewer utility extension(s), including water and sewer main(s), trunk line(s), fire hydrant(s) and appurtenant facilities, required or imposed to serve the development or redevelopment of, or any other site improvements to or for, the Property or any portion thereof, in accordance with the City’s standards and specifications.
- (ii)** In addition to the provisions set forth in Section 9(f)(i), Petitioner’s design and construction of all facilities necessary for the extension and service of public water and sanitary sewer utilities to the Property shall be governed by the terms and conditions of a Public Works Agreement, by and between Petitioner and the City (the “PWA”), which shall be executed by the Parties as soon as practicable after the Annexation Resolution becomes effective, with the express agreement that execution of the PWA by the Parties will not be unreasonably conditioned, withheld or delayed; provided, however, no permit may be issued to Petitioner, or any party acting on its behalf, for any work associated with Petitioner’s development of the Property, or any portion thereof, until the PWA has been executed by the Parties.
- (iii)** Petitioner shall submit a Comprehensive Development Plan to the Salisbury Planning Commission prior to development of the Property. No building permits shall be issued by the City until such time as the Comprehensive Development Plan is approved by the Salisbury Planning Commission.

**10. Record Plat.**

Petitioner shall provide the City with a copy of the final record plat for any development of, on or within the Property.

**11. Notices.**

All notices and other communication in connection with this Agreement shall be in writing and shall be deemed delivered to the addressee thereof: (1) when delivered in person on a business day at the address set forth below; (2) on the third (3<sup>rd</sup>) business day after being deposited in any main or branch United States post office, for delivery by properly addressed, postage prepaid certified or registered mail, return receipt requested, at the address set forth below; or, (3) when delivered by a nationally-recognized delivery service company at the address set forth below, with written proof of delivery.

All notices and other communications to Petitioner shall be addressed to, and delivered at, the following addresses:

Camden Development, LLC  
1323 Mt. Hermon Rd. S. 4B  
Salisbury, MD 21804

All notices and other communications to the City shall be addressed to, and delivered at, the following addresses:

City of Salisbury  
c/o Director Department of Infrastructure and Development  
125 N. Division Street, Room 202  
Salisbury, Maryland 21801

*With a copy to:*  
Laura E. Ryan, Esquire  
Cockey, Brennan & Maloney, P.C.  
313 Lemmon Hill Lane  
Salisbury, Maryland 21801

**12. Future Uses of Annexation Property.**

Petitioner expressly acknowledges and agrees that, upon the effective date of the Annexation Resolution, any development of the Property must comply with all applicable laws, rules and regulations of the City, as may be amended from time to time, including, but not limited to, all applicable zoning laws of the City, and all applicable permitting and/or approval procedures established by the City governing the development and/or use of property located within the City's R-10A Residential zoning district. Development of the Property shall be subject to, and must comply with, any and all applicable capacity fees and/or impact fees established by the City and/or Wicomico County existing as of the effective date of the Annexation Resolution, subject to any amendments thereto as approved by the City and/or Wicomico County from time to time. The Parties expressly acknowledge and agree that this Agreement, or any of the terms set forth herein, shall not, in any way, constitute, or otherwise be construed as, an approval for any specific development on or within the Property or any portion thereof; nor shall this Agreement or any of its terms constitute or otherwise be construed as a waiver by the City of any fee(s) or charge(s) associated with or arising from Petitioner's development and/or use of the Property or any portion thereof.

**13. Miscellaneous Provisions.**

**(a) Applicable Law.** This Agreement shall be construed and enforced in accordance with the laws of the State of Maryland, without regard to its conflict of laws principles. The Parties, acting for themselves and for their respective successors and assigns, without regard to domicile, citizenship or residence, hereby expressly and irrevocably consent to and subject themselves to the jurisdiction of the Maryland courts and to venue in Wicomico County, Maryland with respect to any matter arising from or in connection with this Agreement.

**(b) Scope of Agreement.** This Agreement is not intended to limit the exercise of any police power(s) of the City, to limit the operation of the City government or to guarantee the outcome of any administrative process. Unless otherwise expressly set forth in this Agreement or in any other subsequent agreement entered into by the Parties, this Agreement shall be subject to all properly enacted laws, and properly adopted governmental regulations, now or hereafter existing and applicable. This Agreement shall not be rendered invalid by reason of the enactment or amendment of any law or the adoption or amendment of any regulation, which is: **(i)** enacted or adopted by the City in the exercise of a governmental power for a valid governmental purpose; **(ii)** enacted or adopted by the City as a result of a state or federal mandate; or, **(iii)** applicable to the Property and to similarly situated property located outside of the City in Wicomico County.

(c) **Entire Agreement.** This Agreement and all exhibits and/or addenda attached hereto constitutes the entire agreement and understanding of the Parties with respect to the transactions contemplated herein, and all prior negotiations, writings and understandings relating to the subject matter of this Agreement are merged herein and are superseded and canceled by this Agreement.

(d) **Waiver.** None of the terms or conditions of this Agreement may be waived, except if set forth in a writing signed by the party entitled to the benefit of the term(s) or condition(s) so waived; and, such waiver shall be effective only in the specific instance and for the specific purpose for which it is given.

(e) **Project as a Private Undertaking.** The Parties expressly acknowledge and agree: (i) that the development or redevelopment of the Property, or any portion thereof, is a private undertaking; (ii) that neither the City nor Petitioner is acting as the agent of the other party in any respect hereunder; and, (iii) that each of the City and Petitioner is an independent contracting entity with respect to the provisions of this Agreement. No partnership, joint venture or other association of any kind is formed by this Agreement.

(f) **Modification.** Neither this Agreement nor any provision hereof may be waived, modified, amended, discharged or terminated except by an instrument in writing signed by the Parties.

(g) **Binding Effect.** The terms of this Agreement shall be binding upon and shall inure to the benefit of the Parties hereto, any successor municipal authority of the City and/or any successor owner(s) of record of the Property or any portion thereof.

(h) **Assignment of Agreement.** The Parties expressly acknowledge and agree this Agreement shall be assignable, in whole or in part, by Petitioner, without the consent of the City or any of its elected officials, employees or agents, to any purchaser of the Property or any portion thereof; provided, however, any transfer of all or a portion of the Property shall be subject to the terms of this Agreement. Notwithstanding any term to the contrary set forth in this Section 13(h), Petitioner shall not transfer, or pledge as security for any debt or obligation, any of its interest in or to all or any portion of the Property without first obtaining the acknowledgment of the transferee or pledgee to be bound by all of the terms and conditions set forth herein, as if such transferee or pledgee was a party to this Agreement. Petitioner shall provide the City with a copy of all documents, including all exhibits attached thereto (if any), evidencing any transfer or assignment by Petitioner of any of its interests in and to the Property or any portion thereof.

(i) **Express Condition.** The obligations of Petitioner under this Agreement shall be contingent upon the annexation of the Property becoming effective (as set forth in Section 1 hereof) and shall not constitute the personal obligations of Petitioner independent of its ownership of the Property or any portion thereof. Notwithstanding any term to the contrary set forth herein, the obligations of Petitioner under Section 9(a) hereof shall not be contingent or otherwise conditioned upon annexation of the Property and shall be binding upon and enforceable against Petitioner, its successors, representatives and assigns, to the fullest extent permitted by Maryland law.

(j) **No Third-Party Beneficiaries.** This Agreement shall not confer any rights or remedies upon any person or entity other than the Parties hereto and their respective successors and/or assigns.

(k) **Recording of Agreement.** This Agreement, including all exhibits, schedules and/or addenda attached hereto, each of which is incorporated in this Agreement by this reference, shall be recorded among the Land Records of Wicomico County, the costs of which shall be paid by Petitioner. This Agreement, and all of the terms contained herein, shall run with the Property and be binding upon and inure to the benefit of the Parties and their respective heirs, personal representatives, successors and/or assigns.

(l) **No Reliance.** Each party to this Agreement, for itself, expressly acknowledges and agrees that, in entering into this Agreement, such party has not been induced by, nor has relied upon, nor included as part of the basis of the bargain herein, any representation(s) or statement(s), whether express or implied, made by any agent, representative or employee of the other party to this Agreement, which is not expressly set forth herein.

**(m) Further Assurances.** The Parties covenant and agree to do, execute, acknowledge and deliver, or cause to be done, executed, acknowledged and delivered, all such further acts, deeds, documents, assignments, transfers, conveyances, powers of attorney and assurances as may be reasonably necessary or desirable to give full effect to this Agreement.

**(n) Severability.** The Parties intend that should any provision, covenant, agreement, or portion of this Agreement or its application to any person, entity, or property be held invalid by a court of competent jurisdiction, the remaining provisions of this Agreement and the validity, enforceability, and application thereof to any person, entity, or property shall not be impaired thereby, but such remaining provisions shall be interpreted, applied and enforced so as to achieve, as near as may be, the purpose and intent of this Agreement to the greatest extent permitted by applicable law.

**(o) Waiver of Jury Trial.** The Parties hereto shall and they hereby do waive trial by jury in any action, proceeding or counter-claim brought by any party against any other party on any matters whatsoever arising out of or in any way connected with this Agreement, the relationship of the Parties to one another, and/or any claim, injury or damage arising from or consequent upon this Agreement.

**(p) Remedies.** In addition to each and every remedy now or hereafter existing at law or in equity, the Parties expressly agree that, provided the Annexation Resolution becomes effective, the Parties shall have the right to enforce this Agreement by an action for specific performance.

**(q) Survival.** The terms and conditions of this Agreement shall survive the effective date of the Annexation Resolution and shall not be merged or expunged by the City's annexation of the Property or any portion thereof.

**(r) Construction.** This Agreement and all of the terms and conditions set forth herein shall not be construed or enforced in favor of or against any party hereto by reason of the fact that party or that party's agent or attorney drafted all or any part of this Agreement. Section headings are for convenience of reference only and shall not limit or otherwise affect any of the provisions of this Agreement. As used herein, any reference to the masculine, feminine or neuter gender shall include all genders, the plural shall include the singular, and the singular shall include the plural.

**(s) Time.** Time is of the essence with respect to this Agreement and each and every provision hereof.

**(t) Cooperation.** The Parties hereto agree that each will cooperate with the other to the extent necessary to facilitate the issuance of any and all required permits from any non-party government agency for Petitioner's development of the Property.

**(u) Recitals.** The Recitals set forth hereinabove are incorporated by reference herein, and made a part hereof, as if fully set forth in this Agreement.

***[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]  
[SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]***

**IN WITNESS WHEREOF**, the Parties hereto have set their hands and seals and acknowledged this Agreement as of the day and year first above written.

**ATTEST/WITNESS:**

**“PETITIONER”:**

**CAMDEN DEVELOPMENT, LLC**

\_\_\_\_\_

By: \_\_\_\_\_ (Seal)  
\_\_\_\_\_, Authorized Representative

**THE “CITY”:**

**CITY OF SALISBURY, MARYLAND**

\_\_\_\_\_

By: \_\_\_\_\_ (Seal)  
Randolph J. Taylor, Mayor

**CERTIFICATION BY ATTORNEY**

I hereby certify that I am an attorney admitted to practice before the Maryland Supreme Court, and that the foregoing instrument was prepared under my supervision.

---

**LAURA E. RYAN, ESQUIRE**

**ANNEXATION PLAN  
FOR THE  
NORTH SCHUMAKER DRIVE ANNEXATION  
TO THE CITY OF SALISBURY**

March 10, 2026

This Annexation Plan is consistent with the Municipal Growth Element of the 2010 Comprehensive Plan adopted by the City of Salisbury. The following are milestones in the public review and consideration of the proposed Annexation which is the subject of this Annexation Plan:

At a Work Session of the City of Salisbury Mayor and City Council (the “**Mayor and City Council**”), held on \_\_\_\_\_, the Salisbury City Council (the “**City Council**”) reviewed the Petition for Annexation (the “**Annexation Petition**”) originally submitted by Camden Development, LLC, through its Managing Member, (“**Camden Development**” or “**Petitioner**”)(see Annexation Petition attached hereto as ***Exhibit 1*** and incorporated by reference as if fully set forth herein), which Annexation Petition requested the City of Salisbury, Maryland (the “**City**”) annex the following parcels of lands:

- The real property more particularly described in the property description attached hereto as ***Exhibit 2*** and incorporated as if fully set forth herein, containing 12.870 acres, more or less, and further being:
  - All that certain real property consisting of approximately 542,993.7 square feet of land, more or less, having a premises address of N. Schumaker Dr. Salisbury, Maryland 21804 and a State of Maryland Tax Identification Number of 05-063310, being all that same real property identified as Map 0048, Grid 0006, Parcel 0417 on the Tax Records of the State of Maryland, and further being, in all respects, the property described in a Deed, dated January 29, 2026, from Nicholas Fenzel to Petitioner, recorded among the Land Records of Wicomico County, Maryland in Liber 5671 Folio 17 (hereinafter referred to as the “**N. Schumaker Dr. Property**”); the N. Schumaker Dr. Property consists of 12.465 +/- acres of land as more particularly depicted on that certain plat entitled “Annexation Plan” dated April 1, 2025 and prepared by Wilkins-Noble, LLC, which is intended to be recorded among the Plat Records of Wicomico County, Maryland following annexation (the “**Annexation Plat**”) (The Annexation Plat is incorporated herein and a reduced scale copy of said Annexation Plat is attached hereto as ***Exhibit 3***), as well as a portion of Schumaker Pond containing 12,327.3 square feet of land more or less as more particularly depicted on ***Exhibit 3***; and
  - All that certain portion of the public road right-of-way known as “North Schumaker Drive”, consisting of 10,392.3 +/- square feet of land more or less and being that same public right-of-way more particularly depicted on the attached ***Exhibit 3***. (The aforesaid public road right-of-way is hereinafter referred to as the “**N. Schumaker Drive ROW**”); the N. Schumaker Dr. Property and the N. Schumaker Drive ROW are hereinafter referred to collectively as the “**Property**”).
- At the August 21, 2025 Meeting of the Salisbury-Wicomico Planning Commission (the “**Planning Commission**”), the Planning Commission reviewed the proposed annexation of the Property and approved a favorable recommendation to the City for the proposed zoning of the Property.
- On \_\_\_\_\_, a Regular Meeting of the Mayor and City Council was convened, during which the City Council reviewed this Annexation Plan and a Resolution of the City Council to authorize and approve the City’s annexation of the Property (said Resolution is hereinafter referred to as the “**Annexation Resolution**”), and, in accordance with applicable state and local law, directed that a date for a Public Hearing be established to hear

public comment on the City's annexation of the Property, as requested by the Annexation Petition submitted by Petitioner, at the [REDACTED] Regular Meeting of the Mayor and City Council, the City Council directed this Annexation Plan be submitted to the Maryland Department of Planning and the Wicomico County Council for comment, at least thirty (30) days before the Public Hearing on the Annexation Resolution, as required by applicable Maryland law.

## **1.0. GENERAL INFORMATION AND DESCRIPTION OF PROPERTY.**

**1.1. Petitioner for Annexation of the Property.** Camden Development is the Petitioner for annexation of the Property. Camden Development, or its fully authorized agent, will perform all functions, including but not limited to appearing before all state and municipal bodies, in order to effectuate the annexation.

**1.2. Location.** The Property is located as follows: (a) the N. Schumaker Dr. Property is located at the eastern limits of the City of Salisbury on the southerly side of and binding upon North Schumaker Drive at its intersection with the easterly line of Granby's Cove; and (b) The N. Schumaker Drive ROW bisects the N. Schumaker Dr. Property beginning at the northwestern corner of the N. Salisbury Dr. Property and running in a southeasterly direction therefrom with a uniform width of 150', as more particularly shown on the Annexation Plat attached hereto and incorporated herein as *Exhibit 3*.

### **1.3. Property Description; Reason for the Annexation Petition.**

- (a) The Property consists of 12.870 +/- acres of land as more particularly depicted and described by the Annexation Plat. The Annexation Plat depicts all that same real property more particularly described by metes, bounds, courses and distances in that certain legal description attached hereto and incorporated herein as *Exhibit 2*.
- (b) The persons signing the Annexation Petition represent at least twenty-five percent (25%) of the persons who are eligible voters and property owners owning twenty-five percent (25%) of the assessed valuation of real property in the area to be annexed, as set forth in the certification by Leslie C. Sherrill, Surveyor, of the City of Salisbury, attached hereto as *Exhibit 4* and incorporated by reference as if fully set forth herein.
- (c) N. Schumaker Dr. Property is unimproved. As set forth below, the Annexation Petition submitted by Camden Development arises exclusively from the proposed plan for development of the Property as shown on the Concept Development Plan attached hereto and incorporated herein as *Exhibit 5* (the "Concept Development Plan").
- (d) The N. Schumaker Dr. ROW consists of 10,392.3 +/- square feet of land as more particularly depicted and described by the Annexation Plat. Upon the annexation thereof, the N. Schumaker Dr. ROW shall be upgraded to meet all applicable City standards and specifications, including all applicable City standards, specifications and/or requirements for road width, curbs, gutters, ADA-accessible sidewalk(s), street lights, and on-street parking. All upgrades made to the N. Schumaker Dr. ROW, as aforesaid, shall be performed by the City at the sole cost and expense of Petitioner as provided in the Annexation Agreement by and between the City and Petitioner.

**1.4. Existing Zoning.** All of the Property is currently zoned R-20 Residential under the Wicomico County Code. The property directly to the west of the Property is in the City of Salisbury and is zoned R8-Residential. The property across the street from the Property is zoned R-8 Residential under the Wicomico County Code, while the property to the east is zoned R-20 Residential under the Wicomico County Code.

## **2.0. LAND USE PATTERN PROPOSED FOR THE PROPERTY.**

### **2.1. Comprehensive Plan.**

- (a) By Resolution No. 1942, the City Council adopted the 2010 City of Salisbury Comprehensive Plan (the "Comprehensive Plan"). The Comprehensive Plan sets forth the land use policies for all lands located within the City's municipal limits and includes a Municipal Growth Element addressing growth areas outside the municipal limits of the City. The Municipal Growth

Element section of the City's Comprehensive Plan provides in pertinent part: "the City has defined a Municipal Growth [A]rea that is sufficient to accommodate residential, commercial, and industrial land uses as illustrated on Map 11-3" attached to and incorporated within the Comprehensive Plan. The Property is located within the City's designated Municipal Growth Area.

- (b) With respect to the City's annexation of property, the goal of the City's Comprehensive Plan is: "to encourage the orderly growth and expansion of the City of Salisbury by annexing selected areas and by providing public services to newly developing areas without overburdening these facilities while continuing to maintain a high level of services to existing developments and residents of the City."

**2.2. Proposed Zoning for Property.** Upon its annexation, the Property is proposed to be zoned as "R-10A Residential". Per Section 17.160 of the City Code, the purpose of the "R-10A Residential" zoning district is: "to recognize those areas of the city that have developed or are suitable for development with apartments or townhouses and to provide additional areas where they may be developed at densities compatible to existing or future residential development within or adjoining the districts."

The Property is currently zoned by the County R-20 Residential. The City finds that the proposed density may be considered substantially higher than the current County zoning but finds it to be in keeping with the use of the contiguous property. The City will seek a waiver from the County consenting to the City's proposed zoning. If the County does not agree with the proposed zoning designation, the zoning will remain as zoned by the County for not less than five (5) years.

**2.3. Proposed Land Use for Property.** The Property will be redeveloped with residential townhomes. As set forth in Section 1.3(c) of this Annexation Plan, the Property is unimproved. Upon its annexation, the proposed Property redevelopment will consist of construction of 60 townhome units.

### **3.0. THE PUBLIC FACILITIES AND SERVICES NEEDED BY THE DEVELOPMENT AND THE METHODS TO PROVIDE SUCH FACILITIES AND SERVICES TO THE PROPERTY.**

**3.1. Roads.** Currently, and following its annexation by the City, the Property can be accessed by North Schumaker Drive. As provided in Section 1.3(d), a portion of the N. Schumaker ROW on the Annexation Plat (*see Exhibit 3*) shall be annexed by the City and, in accordance therewith, become a City Road.

**3.2. Water and Wastewater Treatment.** In keeping with its redevelopment plan, Camden Development's redevelopment of the Property will create a demand of about \$15,000 gallons per day. Camden Development, at its sole cost and expense, will connect to existing public water and sewerage facilities within the area of the Property, as directed by the City of Salisbury Department of Infrastructure and Development. The City has no concerns about the feasibility or capacity to serve the Property.

**3.3. Schools.** The Property is anticipated to consist of 60 residential townhome units and, therefore, will likely generate additional pupil enrollment and could have an impact on school capacity.

**3.4. Parks and Recreation.** The City's annexation of the Property will have no impact on park and recreational facilities, but could generate additional demand for park and recreational facilities due to the increase in residential units.

**3.5. Fire, E.M., and Rescue Services.** The City of Salisbury Fire Department provides fire suppression, technical rescue, special operations and advanced life support emergency medical treatment and transport services (collectively "fire and emergency services") to residents of the Salisbury Fire District. The Property is located within the Salisbury Fire District; accordingly, the Salisbury Fire Department will continue providing fire and emergency services to the Property after its annexation into the City.

**3.6. Police.** The City of Salisbury Police Department will provide police services to the Property.

**3.7. Stormwater Management.** Stormwater management is governed by the State of Maryland, and stormwater management regulations are administered locally.

**3.8. Waste Collection.** The Property will be served by private waste haulers.

**4.0. HOW DEVELOPMENT OF THE PROPERTY WILL RELATE TO EXISTING/PLANNED LAND USE DEVELOPMENT, STREETS, PUBLIC FACILITIES AND SERVICES, OPEN SPACES AND NATURAL AREAS.**

The City's annexation of the Property is consistent with applicable Maryland and local law. The Property is located along and is immediately adjacent North Schumaker Drive on the eastern side of the City of Salisbury. Camden Development's proposed residential use of the Property is consistent with the overall plan for this geographic area of the City of Salisbury. The Property is located within the City of Salisbury's Municipal Growth Area and is eligible for annexation. In this matter the Annexation Petition submitted by Camden Development requesting the City annex the Property, arises exclusively from the need to serve the Property with public water and sewer utilities for and in connection with Camden Development's proposed development of the Property, as shown on the Site Plan attached hereto and incorporated herein as ***Exhibit 3.***

■ ■ ■ ■

ARCHITECTS  
ENGINEERS

206 WEST MAIN STREET  
SALISBURY, MD 21801  
PH: 410.742.3115  
PH: 800.789.4462  
salisbury@gmbnet.com

SALISBURY  
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LEWES  
OCEAN VIEW

www.gmbnet.com

■ ■ ■ ■

JAMES H. WILLEY, JR., P.E.  
CHARLES M. O'DONNELL, III, P.E.  
A. REGGIE MARINER, JR., P.E.  
JAMES C. HOAGSON, P.E.  
STEPHEN L. MARSH, P.E.  
DAVID A. VANDERBEEK, P.E.  
ROLAND E. HOLLAND, P.E.  
JASON M. LYTLE, P.E.  
CHRIS B. DERBYSHIRE, P.E.  
MORGAN H. HELFRICH, AIA  
KATHERINE J. MCALLISTER, P.E.  
W. MARK GARDOCKY, P.E.  
ANDREW J. LYONS, JR., P.E.

PETER A. BOZICK, JR., P.E.  
JUDY A. SCHWARTZ, P.E.  
W. BRICE FOXWELL, P.E.

JOHN E. BURNSWORTH, P.E.  
VINCENT A. LUCIANI, P.E.  
AUTUMN J. BURNS  
CHRISTOPHER J. PFEIFER, P.E.  
BENJAMIN K. HEARN, P.E.

May 16, 2025

Department of Infrastructure & Development  
City of Salisbury  
125 N. Division Street, Room 304  
Salisbury, Maryland 21801

Attn: Mr. Zack White  
Associate Planner I

Re: Petition for Annexation  
North Schumaker Drive  
Map: 0048, Grid: 006, Parcel: 0417

Dear Mr. White:

On behalf of the developer, Camden Development, LLC., we are seeking the annexation of a 12.465-acre parcel located on North Schumaker Drive into the limits of the City of Salisbury. The property is currently adjacent to the city limits of Salisbury located at Tax Map 48, Parcel 417. The total annexation area as shown on the attached annexation plat entitled "Lands of Nicholas Fenzel – Annexation Plat" is 12.771 Acres which includes the parcel and roadway.

The current zoning of the property in Wicomico County is R-20 Residential. We are requesting the parcel be annexed into the City of Salisbury and zoned R-8A Residential. There are multiple parcels currently zoned R-8A on North Schumaker Drive. Most notably the Stone Gate Community which is approximately 2,000 feet west of this property.

A conceptual site plan has been developed and is attached to this submittal showing 60 townhome units which would be permitted by a zoning of R-8A. Annexation of this property would allow for access to city water and sewer, supporting the development of this property for new housing with the City of Salisbury limits.

Thank you for your time and attention to this matter. Please feel free to contact me with any questions or comments.

Sincerely,



Christopher J. Pfeifer, P.E.  
Vice President/Site Sustainable Group Leader



# City of Salisbury

August 22, 2025

George, Miles & Buhr, INC.  
206 West Main Street  
Salisbury, MD 21801  
Attn: Christopher Pfeifer

**RE: ZONING RECOMMENDATION FOR ANNEXATION – N.Schumaker Drive  
Annexation – N. Schumaker Drive – Wicomico County R-20 Residential – M-0048,  
G-0006, P-0417 - (Z.White)**

Dear Mr.Pfeifer:

The Salisbury-Wicomico Planning Commission at its August 21, 2025 meeting, recommended the **R10-A** zoning district for the proposed annexation of the property known as “Lands of Nicholas Fenzel” located on N.Schumaker Drive.

If you have any questions or concerns regarding this matter, please call our office at 410-548-3170.

Sincerely,

Zack White  
Associate Planner



## Infrastructure and Development Staff Report

August 21, 2025

### I. BACKGROUND INFORMATION:

Project Name: North Schumaker Drive

Applicant/Owner: George, Miles, & Buhr. LLC

Nature of Request: Zoning Recommendation for Annexation

Location of Property: North Schumaker Drive; Map #0048; Grid #0006; Parcel #0417

Existing County Zoning: R-20 Residential

### II. SUMMARY OF REQUEST:

The City Department of Infrastructure and Development has referred the North Schumaker Drive annexation to the Planning Commission for review and recommendation of an appropriate zoning designation. The property is located on North Schumaker Drive directly to the east of the development known as "Granby's Cove." The total area of the lot is 12.870 acres, which includes the road and the parcel which stretches into Schumaker Pond. Roughly 0.28 acres of this total will be the area of the pond. **(Attachment 1 -3)**

### III. ZONING ANALYSIS:

#### A. Zoning for Annexed Areas

##### 1. Introduction

All areas to be annexed must be submitted to the Salisbury-Wicomico Planning Commission for review and recommendation of an appropriate zoning district. The classification of future City area, therefore, is conducted consistent with local adopted plan recommendations and Maryland Annexation Law.

##### 2. Adopted Plans

The Planning Commission is a jointly established agency for both the City of Salisbury and Wicomico County. One of its basic charges is to prepare and recommend various plans guiding the long-range development of both jurisdictions.

The information below summarizes the legal status of the plans currently in effect for Wicomico County and the City of Salisbury.

- a. The City of Salisbury Comprehensive Plan – The Salisbury City Council adopted the current Comprehensive Plan on July 12, 2010. That document includes land

use policies for all lands within the Corporate Limits as well as a Municipal Growth Element addressing growth areas outside Corporate Limits. The property in question is included within the Municipal Growth Area, and is designated as “Low Density Residential.”

- b. The Wicomico County Comprehensive Plan – The Wicomico County Council adopted the County Plan on March 21, 2017. This area is designated “R-20 Residential.”

### 3. Maryland Law

**The Five-Year Rule:** Subsection 4-416(b) of the Local Governments Article of the Annotated Code provides that no city or town may for five years following an annexation allow development of property within an annexed area if the development would be substantially different than the use authorized under county zoning at the time of the annexation. Also, for five years following an annexation, development density of newly annexed property may not be greater than 50% higher than would have been permitted under county zoning at the time of annexation. For example, if the current zoning permits 1 unit per acre, the new zoning can be subject to the five-year rule if it permits anything more than 1.5 units per acre. A municipality may obtain a waiver from the county to avoid the five-year wait until the new zoning classification applies.

DID staff have determined a waiver will be required for the development of this parcel.

#### B. Existing Zoning:

The current zoning for the property is Wicomico County’s R-20 Residential. The parcel directly east is also zoned county R-20. Across N. Schumaker drive to the north is in the county and zoned R8. Directly to the west is the aforementioned “Granby’s Cove” development which is City of Salisbury and is zoned R8 – Residential. **(Attachment 4)**

#### C. City Growth Area

The City of Salisbury currently includes the lands in question as part of its growth area, with the proposed Land Use of “Low Density Residential.” As part of the city’s 2010 Comprehensive Plan, Low Density Residential is defined by a density range of four to five-equivalent dwelling units per acre. **(Attachment 5 & 6)**

#### **IV. DEVELOPMENT SCENARIO**

##### **A. Proposed Use:**

The proposed development of plat entitled “Lands of Nicholas Fenzel” consists of 60 townhome units. **(Attachment 7)**

##### **B. Access:**

According to the Concept development plan, the proposed site will have access from N. Schumaker Dr, and has the potential to be connected to Hadley’s Place to the west, which is a stub road that exists in the neighboring Granby’s Cove development.

##### **C. Configuration and Design:**

The annexation area is rectangular in shape and shares the entirety of its western border with the city corporate line, which reaches south into Schumaker Pond. The land has a 150-Foot utility easement running through it.

##### **D. Estimated Development Impacts**

The development will increase housing supply in the area.

#### **V. ZONING RECOMMENDATION:**

##### **Introduction:**

The specific purpose of the Planning Commission’s review is to make a zoning recommendation for the annexation area that is currently zoned R-20 Residential in the County.

##### **Zoning Proposal:**

The petitioner is proposing City R8-A and cites the nearby city zoning designations (R-5A, R-8, R8-A, R-10) as their reasoning for their proposal. **(Attachment 8)** While those designations do exist nearby, it is DID staff’s recommendation to avoid the R8-A designation as it allows for townhome development at a density of 8 units per acre, and apartment development at a density of 10 units per acre, which is above the 5 units per acre which the city considers “Low Density.” The submitted concept development plan proposes only 60 townhomes, which equates to 4.81 units per acre, which is within the Low-Density range, however it is staff’s recommendation to designate zoning based on uses permitted in the zone, rather than the submitted proposal.

##### **Staff Review**

Upon reviewing the municipal code, staff found that R10-S zoning would be the appropriate designation for this development. This zoning maintains the integrity of the nearby single-family

zoning, while allowing for cluster development, which reduces the allowable minimum lot sizes and setbacks without increasing density. This reduction will allow for development to be concentrated away from the utility easement, while maintaining nearly the same lot allowance (54 lots as opposed to 60).

Chapter 17.176.030B of our Municipal code regarding Cluster Development states that:

*The total number of lots or units allowed on a tract of land for the cluster development shall be the same as for the type of lots or units permitted for the district in which the cluster development is located, provided that:*

- 1. The development adheres to the total land area for the sum of individual lots or units required in each district;*
- 2. Land area resulting from the reduction of lot size shall be provided and maintained as common and developed open space area for the benefit of residents of the development.*

(Calculations are estimates and do not account for space taken up by infrastructure)

| Zoning | Max Units Per Acre | Single Family | Townhomes | Apartment Units | Cluster Development |                                       |
|--------|--------------------|---------------|-----------|-----------------|---------------------|---------------------------------------|
| R8-A   | 10                 | 55.84         | 99.72     | 124.65          | N/A                 | 12.465 acres= 542,975.4               |
| R8-S   | 5.4                | 55.84         | N/A       | N/A             | 67.87               |                                       |
| R8     | 5.4                | 55.84         | N/A       | N/A             | N/A                 | utility easement - approx. 2.21 acres |
| R10-A  | 8                  | 44.67         | 74.79     | 99.72           | N/A                 |                                       |
| R10-S  | 4.4                | 44.67         | N/A       | N/A             | 54.30               | 10.255 acres developable = 446,707.8  |
| R10    | 4.4                | 44.67         | N/A       | N/A             | N/A                 |                                       |

### Recommendation

Staff recommends the parcel referred to as the “Lands of Nicholas Fenzel” to be zoned R10-S upon annexation into City limits.



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Muir Boda, Director  
Date: March 23, 2026  
Subject: Removal of Timing Restrictions on Political Signs-2nd reading

This memorandum provides the City Council with an analysis of current political sign regulations and a recommendation to amend Section 17.216.050 of the Salisbury City Code to remove unconstitutional timing restrictions.

### Background

Section 17.216.050(J) of the City Code currently permits political campaign signs, subject to requirements including:

- A maximum aggregate area of 32 square feet.

- A 15 foot setback from the curb line.

- A timing restriction limiting display to 90 days prior to an election and requiring removal within seven days afterward.

This timing requirement conflicts with Section 17.216.200, which lists similar sign allowances without time limitations. Legal precedents indicate that such timing rules applying only to political signage constitute content based restrictions and are likely unconstitutional.

On March 12, the Planning Commission conducted the required public hearing, during which no public testimony was offered. Following deliberation, the Commission voted 5 to 1 to recommend the proposed amendment to remove the timing restrictions.

### Legal Basis for Amendment

CBM's review highlights key case law:

Reed v. Town of Gilbert (2015) - The Supreme Court held that sign regulations based on message or purpose are content based and subject to strict scrutiny.

Bell v. Baltimore County (2008) and Whitton v. City of Gladstone (1995) - Courts struck down timing restrictions specific to political signs as unconstitutional.

Based on these precedents, the City's timing restrictions are highly vulnerable to legal challenge and should be removed to ensure compliance with constitutional requirements.

### Summary of Proposed Ordinance

The draft ordinance:

Removes timing restrictions from Section 17.216.050(J).

Retains size and setback requirements, which are content neutral.

Aligns Salisbury's regulations with established case law.

Documents consistency with public health, safety, and welfare findings under Maryland law

Adoption of these changes will mitigate legal exposure, clarify standards, and reinforce the City's commitment to supporting civic participation and First Amendment protections.

Attachment(s):

[Legal Opinion - 9.27.23.docx](#)

Ord2991

# MEMO

**Date:** September 27, 2023

**To:** Muir Boda

**From:** Cockey, Brennan & Maloney  
**SUBJECT TO ATTORNEY CLIENT PRIVILEGE**

**Re:** Political Signs

---

The following contains the City's Code sections applicable to regulating the size and placement of political signs:

**17.216.020 - Definitions.**

...

**B. Type** "Political" means a sign which is designed to influence the action of the voters either for the passage or defeat of a measure appearing on the ballot at any national, state or local election or which is designed to influence the action of the voters either for the election or defeat of a candidate for nomination or election to any public office at any national, state or local election.

**17.216.030 - Signs prohibited in all districts.**

Signs prohibited in all districts shall be:

...

D. Signs in any location which obstruct the vision of motorists of traffic control devices, intersections or traffic movement;

E. Signs attached to trees or utility poles;

F. Signs attached to any vehicle parked permanently;

G. Signs which, taken as a whole, are obscene or profane as currently defined, described or determined by the United States Supreme Court and/or by the court of Appeals of Maryland;

**17.216.050 Signs which may be erected in any districts.**

Signs which may be erected in any district are as follows:

...



COCKEY BRENNAN  
& MALONEY P.C.

313 Lemmon Hill Lane  
Salisbury, MD 21801

O| 410.546.7750  
F| 410.546.1811

[CBMlawfirm.com](http://CBMlawfirm.com)

J. One or more political campaign signs which, in aggregate, do not exceed a total of thirty-two (32) square feet in area, set back at least fifteen (15) feet from the curbline, on any privately owned lot, except where a building is located less than fifteen (15) feet from the curbline and, in that event, the setback is the lesser of fifteen (15) feet or the distance between the building and the curbline. Each such sign may not be erected more than ninety (90) days prior to the nomination, election or referendum and must be removed within seven days after the election or referendum, except that the candidates who won the primary may continue to display their signs until the final election.

#### **17.216.200 - General provisions..**

...  
B. The following signs do not require a permit as required in subsection (A) of this section; provided, they are in compliance with section 17.216.030:

...  
11. One or more political campaign signs which, in aggregate, do not exceed a total of thirty-two (32) square feet in area, set back at least fifteen (15) feet from the curbline, on any privately owned lot, except where a building is located less than fifteen (15) feet from the curbline and, in that event, the setback is the lesser of fifteen (15) feet or the distance between the building and the curbline;

The most recent decision addressing the lengths which a public body can go to limit the placement of signs is *Clyde Reed, et al. v. Town of Gilbert, AZ., et al.*, 135 S. Ct. 2218 (2015). That case did not involve political signs, but rather the issue of treating the purpose of different types of signs differently. In that case, the Court determined that the sign code drew distinctions based on the content of the signs:

Ideological messages are given more favorable treatment than messages concerning a political candidate, which are themselves given more favorable treatment than messages announcing an assembly of likeminded individuals. That is a paradigmatic example of content-based discrimination.

The *Reed* Court noted that when a municipality regulates the content of signs, those regulations are subject to strict judicial scrutiny, the highest constitutional hurdle, which requires a municipality to show that the content-based restrictions



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MEMO

further a compelling governmental interest and are narrowly tailored to that end. Applying strict scrutiny to the sign code, the *Reed* Court held that its content-based distinctions were unconstitutional.

The City of Salisbury's sign regulations set forth in Title 17 of the City Code are largely consistent with the Supreme Court's decision in *Reed*. The City's Code with respect to political signage regulates the size of the sign and where it can be placed (which is similar to other types of signs). The only potential non-content based requirement is that of 17.216.050 which controls the timing of political signs. Several courts have struck down municipal laws that restrict the timing of political signs (such restrictions are not content neutral when they apply to only to signs containing political messages). *Bell v. Baltimore Cnty., MD*, 550 F. Supp. 2d 590 (D. Md. 2008); *Whitton v. City of Gladstone, Mo.*, 54 F.3d 1400 (8th Cir. 1995). Given that the language of 17.216.050 regarding the timing of political signs appears to conflict with 17.216.200 (which has identical language, minus the timing restriction) and the Court decisions striking down similar language, we should discuss removing this from all sections of the Code.



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**ORDINANCE NO. 2991**

**AN ORDINANCE OF THE CITY OF SALISBURY AMENDING CHAPTER 17 OF THE SALISBURY CITY CODE, ENTITLED “17.216.050 – SIGNS WHICH MAY BE ERECTED IN ANY DISTRICT” TO REMOVE THE TIME RESTRICTIONS ON THE DISPLAY POLITICAL SIGNS.**

**WHEREAS**, the ongoing application, administration, and enforcement of the City of Salisbury Municipal Code (the “**Salisbury City Code**”) demonstrates a need for its periodic review, evaluation, and amendment to comply with present community standards and values and promote public safety, health and welfare of the citizens of the City of Salisbury (the “**City**”);

**WHEREAS**, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

**WHEREAS**, the Mayor and Council may amend 17.216.050 of the Salisbury City Code pursuant to the authority granted in § SC 2-15 of the Salisbury City Charter;

**WHEREAS**, the City of Salisbury encourages all of its citizens to participate in the political process and freely express their support of or opposition to political candidates, elected officials, and political issues;

**WHEREAS**, in order to maintain consistency with state and federal case law concerning political signs, the City of Salisbury seeks to remove provisions of the Salisbury City Code which restrict the timing of such signs;

**WHEREAS**, pursuant to Section 17.228.020 of the Salisbury City Code, any amendment to the Salisbury Zoning Code requires the recommendation of the Salisbury Planning and Zoning Commission (the “**Planning Commission**”) prior to the passage of an ordinance amending Chapter 17;

**WHEREAS**, a public hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Section 17.228.020 of the Salisbury City Code on May 11, 2026;

**WHEREAS**, at the conclusion of its \_\_\_\_\_, 2026 meeting, the Planning Commission recommended, by a vote of \_\_\_\_-\_\_\_\_, that the amendments to Section 17.216.050 of the Salisbury City Code set forth herein be approved by the Mayor and Council; and

**WHEREAS**, the Mayor and Council have determined that the amendments to 17.216.050 of the Salisbury City Code shall be adopted as set forth herein.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, that 17.216.050 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows:

**Section 1.** 17.216.050 of the Salisbury City Code, entitled “17.216.050 - Signs which may be erected in any districts.” is amended as follows:

Signs which may be erected in any district are as follows:

A. Signs of any size or shape may be erected by or under the direction of any governmental body or agency in any location for purposes of promotion, identification, direction, safety or convenience to the public;

B. Instructional signs not exceeding two square feet in area or three feet in height;

- C. Name and address signs not exceeding one for each principal building or use on a premises and not exceeding two square feet in area;
- D. Permanent subdivision identification signs which do not exceed twenty (20) square feet in surface area per face, limited to two faces, not exceeding one per main entrance and set back fifteen (15) feet from the curbline;
- E. Temporary real estate signs indicating the sale, rental or lease of the premises on which it is located, with a maximum area of eight square feet, nonilluminated; provided that premises in the R-5, R-8, and R-10 zoned districts shall only display rental signs ninety (90) days prior to lease termination and shall be removed after the premises is rented;
- F. Temporary development signs advertising the sale or rental of structures, which have a maximum surface area of sixty (60) square feet, limited to two faces, maximum height of fifteen (15) feet, indirectly illuminated, and set back the distance from the street line that is required for the district in which the sign is located
- G. Temporary construction signs limited to one each for contractors, architects, financing, etc., nonilluminated and set back the distance from the street line that is required for the district in which it is located and permitted only while construction is in progress or such time as may be required by state or federal requirements for financing or by any other requirement for extended advertising of the program under which construction has been accomplished;
- H. Memorial tablets or signs and historic markers, flags and insignias of bona fide civic, charitable, fraternal and welfare or religious organizations and national flags and flags of political subdivisions of the United States;
- I. Signs erected by a utility company locating underground facilities or the location of a public telephone booth not exceeding two square feet;
- J. One or more political campaign signs which, in the aggregate, do not exceed a total of thirty-two (32) square feet in area, set back at least fifteen (15) feet from the curbline, on any privately owned lot, except where a building is located less than fifteen (15) feet from the curbline and, in that event, the setback is the lesser of fifteen (15) feet or the distance between the building and the curbline. ~~Each such sign may not be erected more than ninety (90) days prior to the nomination, election or referendum and must be removed within seven days after the election or referendum, except that the candidates who won the primary may continue to display their signs until the final election.~~
- K. Directional signs located within one mile of and limited to one sign for each use or location for which the directions are intended, and provided that:
1. Written permission is obtained from the property owner;
  2. The sign is set back ten feet from the curbline;
  3. The surface area does not exceed four square feet;
  4. The sign is nonilluminated;
  5. The sign is located a minimum of five hundred (500) feet from any other directional sign on the same side of the street;
  6. The height does not exceed five feet.
- L. Nonbusiness signs (which are not outdoor advertising structures as defined in Section 17.216.020) may be erected for a period not to exceed ninety (90) days in any calendar year by or for the owner or lawful occupant of any lot or structure which signs, in aggregate, do not exceed a total of six square feet in area, nonilluminated. Such signs must be set back at least

15 feet from the curblin on any lot or affixed to an occupied dwelling, structure or building, except where such dwelling, structure or building is located less than fifteen (15) feet from the curblin and, in that event, the setback is the lesser of fifteen (15) feet or the distance between the dwelling structure or building and the curblin.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of April, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 11 day of May, 2026.

ATTEST:

\_\_\_\_\_  
Julie A. English, City Clerk

\_\_\_\_\_  
April R. Jackson, City Council President

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Randolph J. Taylor, Mayor



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Jordan Mann, Assistant Director  
Date: March 23, 2026  
Subject: Surplus Budget Amendment - 2nd Reading

The Department of Field Operations recently completed the auction of surplus vehicles and equipment, resulting in total proceeds of **\$15,881.00**, which have been deposited into the General Fund. The Department respectfully requests authorization for a budget amendment to the FY26 General Fund to appropriate **\$15,881.00** to the Field Operations Operating Budget. Reallocating these funds will allow the Department to reinvest the proceeds into operational needs, including maintenance, equipment, and service delivery improvements that directly support City infrastructure and daily operations. This action represents a reallocation of funds already received by the City and will not result in any additional financial impact to the General Fund. It is recommended that the Mayor and City Council approve this request. Please let me know if any additional documentation or supporting information is needed.

Attachment(s):  
[Ord2992](#)

# ORDINANCE NO. 2992

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE \$15,881.00 TO THE FIELD OPERATIONS OPERATING BUDGET AFTER THE CITY RECEIVED \$15,881.00 IN PROCEEDS GENERATED FROM THE AUCTION SALE OF SURPLUS VEHICLES AND EQUIPMENT.**

WHEREAS, the City has declared certain vehicles and equipment as surplus and has sold them at auction;  
and

WHEREAS, these vehicles and equipment were operated and maintained by the Department of Field Operations; and

WHEREAS, the City has received a total of \$15,881.00 from the proceeds generated from the auction sale and has deposited these funds into the City's General Fund; and

WHEREAS, the Department of Field Operations has a need for these funds and requests that the proceeds be reallocated to the Field Operations Operating Budget for FY2026; and

WHEREAS, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

**Section 1.** The City of Salisbury’s Fiscal Year 2026 General Fund Budget be and is hereby amended as follows:

(a) Increase the Sale of Fixed Assets Account (01000-469200) by \$15,881.00; and

(b) Increase the Field Operations Operating Budget (Account Number: 30000-546006) by \$15,881.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged invalid, unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

34 THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of  
35 Salisbury held on the 27 day of April, 2026 and thereafter, a statement of the substance of the Ordinance  
36 having been published as required by law, in the meantime, was finally passed by the Council of the City of  
37 Salisbury on the 11 day of May, 2026.

38 **ATTEST:**

39 \_\_\_\_\_  
40 Julie A. English, City Clerk April R. Jackson, City Council President

41 Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

42

43 \_\_\_\_\_

44 Randolph J. Taylor, Mayor

45



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Chuck Eicholz, Zoo Director  
Date: March 25, 2026  
Subject: Weather Emergency Funding for the zoo - 2nd reading

The purpose of this ordinance is to amend the Fiscal Year 2026 Annual Budget to provide Emergency Funds caused by severe weather at the Salisbury Zoo.

The Salisbury Zoo sustained extensive damage as a result of the February winter storm. Efforts to remove fallen trees and debris, along with necessary repairs to damaged buildings and fencing, have significantly depleted much of the Zoo's remaining budget. Based on current financial projections, the Zoo will not have sufficient funding to maintain required operational service levels for the remainder of the fiscal year.

Based on projections prepared by City staff, the following additional appropriations are required:

- \$1533.98 to Account 400-00-00-546012 (Equipment and Maintenance) to support animal care and maintenance staffing needs; and
- \$19,000.00 to Account 400-00-00-523602 (Tree Trimming) to support guest services and education staffing. This increase is expected to be offset by additional Zoo-related revenues.
- \$2189.62 to Account 400-00-00-534311 (Lands and Grounds) to cover costs of replacement fencing

The total requested additional appropriation is \$22,723.60 to be funded from surplus.

Attachment(s):

[Ord2993](#)

**AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND  
APPROVING A BUDGET AMENDMENT TO APPROPRIATE \$22,723.60  
TO THE SALISBURY ZOO'S OPERATING BUDGET TO COVER  
UNEXPECTED COSTS AND EXPENSES CAUSED BY THE FEBRUARY  
2026 WINTER STORM.**

| Account      | Account Description       | Increase/Decrease | Amount      |
|--------------|---------------------------|-------------------|-------------|
| 40000-523602 | Tree Trimming             | Increase          | \$19,000.00 |
| 40000-534311 | Lands and Grounds         | Increase          | \$ 2,189.62 |
| 40000-546012 | Equipment and Maintenance | Increase          | \$1533.98   |
| 01000-469810 | Current Year Surplus      | Increase          | \$22,723.60 |

48        **Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision  
49 of this Ordinance shall be deemed independent of all other provisions herein.  
50

51        **Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any  
52 section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid,  
53 unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication  
54 shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other  
55 provisions of this Ordinance shall remain and shall be deemed valid and enforceable.  
56

57        **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as  
58 if such recitals were specifically set forth at length in this Section 4.  
59

60        **Section 5.** This Ordinance shall take effect from and after the date of its final passage.  
61

62        **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of  
63 Salisbury held on the 27 day of April, 2026 and thereafter, a statement of the substance of the Ordinance  
64 having been published as required by law, in the meantime, was finally passed by the Council of the City  
65 of Salisbury on the 11 day of May, 2026.  
66

67 **ATTEST:**  
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71 \_\_\_\_\_  
72 **Julie A. English, City Clerk**

\_\_\_\_\_ **April R. Jackson, City Council President**

73 Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.  
74  
75

76 \_\_\_\_\_  
77 **Randolph J. Taylor, Mayor**  
78  
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# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Jordan Mann, Assistant Director  
Date: March 18, 2026  
Subject: Post Puller Budget Amendment - 2nd Reading

The Department of Field Operations has received an insurance reimbursement in the amount of \$7,198.00 for a damaged traffic unit post puller. These funds have been deposited into the General Fund. The Department respectfully requests authorization for a budget amendment to the FY26 General Fund to appropriate \$7,198.00 to the Field Operations Operating Budget. Reallocating these funds will allow the Department to replace the damaged equipment and maintain continuity of operations. This action represents a reallocation of funds already received by the City and will not result in any additional financial impact to the General Fund. It is recommended that the Mayor and City Council approve this request. Please let me know if any additional documentation or supporting information is needed.

Attachment(s):  
[Ord2994](#)

# ORDINANCE NO. 2994

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE \$7,198.00 TO THE FIELD OPERATIONS' OPERATING BUDGET FOLLOWING RECEIPT OF INSURANCE PROCEEDS FOR A DAMAGED TRAFFIC UNIT POST PULLER.**

**WHEREAS**, the City's Department of Field Operations sustained damage to a traffic unit post puller;

**WHEREAS**, the City has received insurance reimbursement in the amount of \$7,198.00 for the damaged equipment and has deposited these funds into the City's General Fund; and

**WHEREAS**, the Department of Field Operations has a need to replace the damaged traffic unit post puller and requests that these funds be reallocated to the Field Operations Operating Budget for FY2026; and

**WHEREAS**, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:**

**Section 1.** The City of Salisbury’s Fiscal Year 2026 General Fund Budget be and is hereby amended as follows:

(a) Increase the Insurance Proceeds Account (01000-456935) by \$7,198.00; and

(b) Increase the Field Operations Operating Budget (Account Number: 30000-546006) by \$7,198.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged invalid, unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of April, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 11 day of May, 2026.

**ATTEST:**

Julie A. English, City Clerk

April R. Jackson, City Council President

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

Randolph J. Taylor, Mayor



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Chad Goblinger, Building Manager; Nick Voitiuc, Director  
Date: April 17, 2026  
Subject: Electrical Permit Fee Ordinance - 2nd Reading

The City adopted new Electrical Permitting Regulations on March 25, 2026, via Ordinance 2980. This ordinance allows the City to process permit applications for electrical work on properties in the City. While electrical permit fees have been included in the proposed FY27 budget fee schedule, no update to the FY26 fee schedule was made to include them. This ordinance will allow the City to collect fees as it processes these permits for the duration of FY26.

Attachment(s):  
[Ord2995](#)

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**AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND TO ADD  
NEW FEES FOR FY 2026 AND THEREAFTER UNLESS AND UNTIL  
SUBSEQUENTLY REVISED OR CHANGED.**

## RECITALS

**WHEREAS**, on March 23, 2026 the Council of the City of Salisbury passed Ordinance 2980 requiring the acquisition of an electrical permit prior to conducting work on electrical systems and connections within the City of Salisbury; and

**WHEREAS**, in order to collect a fee in connection with the issuance of electrical permits, the FY 2026 Fee Schedule must be amended by adding the fees as set forth in detail in **Exhibit 1**; and

**WHEREAS**, the fees set forth in **Exhibit 1** shall be charged and otherwise assessed by the City for Fiscal Year 2026 and thereafter, unless and until subsequently revised or changed; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF SALISBURY as follows:**

**Section 1.** The fee amounts set forth in **Exhibit 1** are hereby adopted by the Council of the City of Salisbury and shall be charged and otherwise assessed by the City for FY 2026 and thereafter, unless and until subsequently revised or changed.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, as follows:**

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove and in **Exhibit 1** are incorporated into this section of the Ordinance as if such recitals and **Exhibit 1** were specifically set forth at length in this Section

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of April, 2026, and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 11 day of May, 2026.

ATTEST:

Julie A. English, City Clerk

April R.. Jackson, City Council President

APPROVED BY ME THIS \_\_\_\_\_ day of May, 2026.

Randolph J. Taylor, Mayor

## FY 2026 Fee Schedule

| Building Fees (by Department of Infrastructure and Development) |      |                    |
|-----------------------------------------------------------------|------|--------------------|
| Other Building Fees:                                            |      |                    |
| Electrical (residential)                                        | \$35 | Per code 15.12.060 |
| Electrical (commercial)                                         | \$70 | Per code 15.12.060 |



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Betsy Jackson, City Planner  
Date: March 31, 2026  
Subject: Large Family Child Care Homes - 1st Reading

The Council is asked to consider a text amendment to the City of Salisbury Zoning Code, specifically the following chapters and sections:

- 17.04.120 – Definitions
- 17.20.030 and 17.20.050 – College and University District
- 17.68 – Hospital District
- 17.84 – Office and Service Residential District
- 17.156 – R-5, R-8, R-10 Residential Districts
- 17.160 – R-5A, R-8A and R-10A Residential Districts
- 17.164 – R-5S, R-8S and R-10S Residential Districts

The proposed amendments are summarized below:

- Replace the term **“Family day-care home”** with **“Family child care home”** and amend the definition to be consistent with the State definition.
- Add the term **“Large family child care home”** along with its definition to be consistent with the family child care home licensing options with the State.
- Wherever **family child care homes** are permitted as an accessory use in residential zones, **Large family child care homes** shall be permitted by special exception. In the College and University District and the Hospital District they are proposed to be an inherent accessory use.

A Work Session was held at the Planning Commission on January 8, 2026 to discuss the request and the staff recommendation. The proposed amendment was reviewed by the City Attorney and a public hearing was held at the regular meeting of the Planning Commission on February 12, 2026. During the meeting February 12, 2026, the Commission was unable to reach a majority vote for a positive recommendation, resulting in a 3-3 split decision on whether to recommend approval of the change.

Attachment(s):

[Large Family Childcare - Staff Report.pdf](#)  
[Ord2996](#)



# City of Salisbury

## Infrastructure and Development

### Staff Report

January 8, 2026

#### I. SUMMARY OF REQUEST:

Planning staff are recommending a text amendment to the City of Salisbury Zoning Code, specifically the following chapters and sections:

- 17.04.120 – Definitions
- 17.20.030 and 17.20.050 – College and University District
- 17.68 – Hospital District
- 17.84 – Office and Service Residential District
- 17.156 – R-5, R-8, R-10 Residential Districts
- 17.160 – R-5A, R-8A and R-10A Residential Districts
- 17.164 – R-5S, R-8S and R-10S Residential Districts

The proposed amendments are summarized below:

- Replace the term “**Family day-care home**” with “**Family child care home**” and amend the definition to be consistent with the State definition.
- Add the term “**Large family child care home**” along with its definition to be consistent with the family child care home licensing options with the State.
- Wherever **family child care homes** are permitted as an accessory use in residential zones, **Large family child care homes** shall be permitted by special exception. In the College and University District and the Hospital District they are proposed to be an inherent accessory use.

#### II. HISTORY OF REQUEST:

A work session was held to discuss the proposed changes and the staff recommendation at the regular meeting of the Planning Commission held January 8, 2026. The public hearing was scheduled and advertised as required (Attachment B).

#### III. PLANNING & ZONING ANALYSIS

The proposed text amendments would improve the City’s consistency with the State definitions for types of licensed child care facilities and help to address the child care shortage by expanding opportunity for family child care providers. The Comptroller of Maryland Released a Report in December 2024, *State of the Economy Series: Child Care and the Economy*, that shows that child care capacity in Wicomico County fell by 13.2% between February 2020 and August 2024.

Currently, the College and University District, the Office and Service Residential District, the Residential Districts including R-5A, R-8A, and R-10A, R-5S, R-8S, and R-10S Residential Districts,

allow Family Day Care Homes which are limited to (8) children as accessory uses. Adding a Large Family Child Care Home as an accessory use would allow a maximum of (12) children. Where a special exception is required the use would only be allowed on a site-by-site basis to ensure that the location is capable of handling additional traffic, queuing for drop-off and pick-up, parking for any required employee or visitor, and other concerns regarding impact to the neighborhood that arise. Special exceptions are granted by the Board of Appeals, may be conditioned, and must meet the criteria in Section 17.232.020:

*A. Criteria for Consideration of Approval.*

- 1. Decisions of the circuit court for Wicomico County and appellate courts of Maryland;*
- 2. The nature of the proposed site, including its size and shape and the proposed size, shape and arrangement of structures;*
- 3. The resulting traffic patterns and adequacy of proposed off-street parking and loading areas;*
- 4. The nature of the surrounding area and the extent to which the proposed use might impair its present and future development;*
- 5. The proximity of dwellings, churches, schools, public structures and other places of public gathering;*
- 6. Accessibility of the premises for fire and police protection;*
- 7. Accessibility of light and air to the premises and to properties in the vicinity;*
- 8. The type and location of adequate utilities, access roads, drainage and other necessary facilities that have been or will be provided;*
- 9. The preservation of historic, cultural and environmental landmarks;*
- 10. The metro core plan or any other plan for development of the area affected approved by the planning commission or city council;*
- 11. All applicable standards and requirements of this title;*
- 12. Any other matter considered to be in the interest of the general welfare.*

*B. Criteria for Approval.*

*In approving a special exception, the board shall find the following criteria are either met, can be met by imposition of conditions or are not applicable:*

- 1. The proposal will be consistent with the metro core plan, the objectives of the zoning ordinance and any other applicable policy or plan adopted by the planning commission or city council for development of the area affected;*
- 2. The location, size, design and operating characteristics under the proposal will have minimal adverse impact on the livability, value or appropriate development of abutting properties and the surrounding area;*
- 3. The design of the site and structures for the proposal will be as attractive as the nature of the use and its setting warrants;*



# City of Salisbury

- 4. The proposal will not be detrimental to or endanger the public health, security, general welfare or morals;*
- 5. The proposal will not impair an adequate supply of light and air to adjacent property or overcrowd the land or create any undue concentration of population or substantially increase the congestion of the streets or create hazardous traffic conditions or increase the danger of fire or otherwise endanger the public safety;*
- 6. The proposal will not adversely affect transportation or unduly burden water, sewer, school, park, stormwater management or other public facilities;*
- 7. The proposal will preserve or protect environmental or historical assets of particular interest to the community;*
- 8. The applicant has a bona fide intent and capability to develop and use the land as proposed and has no inappropriate purpose for submitting the proposal, such as to artificially alter property value for speculative purposes.*

The Office of Child Care at the State Department of Education relies on the City to confirm that an applicant for a child care provider license is compliant with the applicable zoning regulations for the type of child care requested. COMAR 13A.18.01-16 provides the requirements the State uses to license Large Family Child Care Homes which addresses staffing requirements, record keeping, hours of care, suitability of the home, program requirements, safety, and nutrition. The goal of our Zoning Code is only to ensure that the site and location are suitable for the use.

## **IV. RECOMMENDATION**

The Department of Infrastructure and Development recommends that the Planning Commission forward a FAVORABLE recommendation to the Mayor and City Council for the proposed amendment as shown in Attachment A, based on the findings in the staff report.

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**WHEREAS**, the ongoing application, administration and enforcement of the City of Salisbury Municipal Code (the "Salisbury City Code") demonstrates a need for its periodic review, evaluation and amendment, in order to comply with present community standards and values, and promote the public safety, health and welfare of the citizens of the City of Salisbury (the "City");

**WHEREAS**, the Mayor and Council may amend Title 17 (Zoning) of the Salisbury City Code pursuant to the authority granted by MD Code, Land Use, §4-102, subject to the provisions set forth in Section 17.228.020;

**WHEREAS**, currently, Title 17 (Zoning) of the Salisbury City Code does not contain provisions permitting a Large Family Child Care Home in any district;

**WHEREAS**, the Mayor and Council therefore find that the health, safety and general welfare of the citizens of the City will be furthered by amending Title 17 of the Salisbury City Code to add a definition of a “Large Family Child Care Home” and to designate the zoning districts in which the various types of child care homes can be established;

**WHEREAS**, a public hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Section 17.228.020 of the Salisbury City Code on February 12, 2026;

**WHEREAS**, pursuant to Section 17.228.020 of the Salisbury City Code, in the event no recommendation is made, the Planning Commissions’ “indecision or failure to forward a recommendation within six months shall be considered on balance as favorable to the proposed amendment, and a favorable recommendation shall be forwarded to city council”; and

57

46           **NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY COUNCIL OF THE CITY OF**  
47 **SALISBURY, MARYLAND**, that Title 17 of the Salisbury City Code is hereby amended by adding the  
48 bolded and underlined language as follows:

49           **Section 1.** Chapter 17.04.120 of the Salisbury City Code, entitled “Definitions” shall be amended as  
50 follows:

51           **17.04.120 – Definitions.**

52           The following definitions have been used or considered in the construction of this title and shall be used  
53 in its interpretation:

54           ...

55           "Family day-care home" means ~~any dwelling unit either licensed or registered by the appropriate state~~  
56 ~~and/or county health or welfare agency to provide care for no more than eight children separated from~~  
57 ~~their parents or guardians during any part of the day and occupied by the family of the licensee, provided~~  
58 ~~that written consent is obtained from the owner(s) of the unit and owner(s) of any attached dwelling units.~~  
59 ~~Any such consent may be withdrawn after thirty (30) days' written notice by the owner of said unit to the~~  
60 ~~day-care home operator~~ **a family child care home as defined herein.**

61           **"Family child care home" means a residence, either licensed or registered by the appropriate state**  
62 **and/or county health or welfare agency, in which family child care is provided for not more than**  
63 **eight children.**

64           **"Large family child care home" means a residence, either licensed or registered by the appropriate**  
65 **state and/or county health or welfare agency, in which family child care is provided for at least nine**  
66 **children, but not more than 12 children.**

67           ...

68           **Section 2.** Chapter 17.20 of the Salisbury City Code, entitled “COLLEGE AND UNIVERSITY  
69 DISTRICT” shall be amended as follows:

70           **17.20.050 Accessory uses and structures.**

71           Accessory uses and structures shall be as follows:

- 72           A.       Off-street parking lot or structure;
- 73           B.       Off-street loading and unloading facilities;
- 74           C.       Gasoline pumps as accessory use to a convenience store, in accordance with Section 17.04.220;
- 75           D.       Other accessory uses and structures clearly incidental to, customary to and associated with the
- 76                     permitted use;
- 77           E.       ~~Family day-care home~~ **Family child care home;**
- 78           F.       **Large family child care home;**
- 79           F.G.      Day-care services for employees or patrons of a permitted use.

81           **Section 3.** Chapter 17.68 of the Salisbury City Code, entitled “HOSPITAL DISTRICT” shall be  
82 amended as follows:

83           **17.68.020 - Permitted uses.**

84           Uses permitted shall be as follows:

- 85           A.       Apartment building or project in accordance with chapter 17.168;
- 86           B.       Boardinghouse/rooming house;
- 87           C.       Drugstore or pharmacy;
- 88           D.       Dwellings:
  - 89                     1.   Single-family,
  - 90                     2.   Two-family, in accordance with chapter 17.108;
- 91           E.       ~~Family day-care home;~~
- 92           F. **E.**      Florist;

- 93 ~~G.F.~~ Hairdresser shop;  
94 ~~H.G.~~ Hospital and hospital accessory structures, with a maximum height of seventy-five (75) feet;  
95 ~~I.H.~~ Medical-care facility;  
96 ~~J.I.~~ Medical center;  
97 ~~K.J.~~ Medical office;  
98 ~~L.K.~~ Nursing or physician school;  
99 ~~M.L.~~ Parking lot or parking structure;  
100 ~~N.M.~~ Restaurant;  
101 ~~O.N.~~ Specialty shop;  
102 ~~P.O.~~ Group domiciliary care facility.

103  
104 **17.68.030 - Accessory uses and structures.**

105 Accessory uses and structures shall be as follows:

- 106 A. Helicopter landing facilities for hospital use;  
107 B. Other accessory uses and structures clearly incidental, customary to and associated with the  
108 permitted use;  
109 C. Day-care services for employees or patrons of a permitted use;  
110 **D. Family child care home;**  
111 **E. Large family child care home.**

112  
113 **Section 4.** Chapter 17.84 of the Salisbury City Code, entitled "OFFICE AND SERVICE  
114 RESIDENTIAL DISTRICT" shall be amended as follows:

115 **17.84.040 Accessory uses and structures.**

116 Accessory uses and structures shall be as follows:

- 117 A. Cloister or clerical housing on the same property with a church or other place of worship;  
118 ~~B. Family day care home~~ **Family child care home;**  
119 **C. Large family child care home;**  
120 ~~D.~~ Home occupation;  
121 ~~D.E.~~ Private garages and other accessory uses normally associated with residential use, such as, but not  
122 limited to, detached home workshop, swimming pool, cabana, greenhouse, private studio and  
123 boathouse, all of which shall be incidental to the use of the property as a residence;  
124 ~~E.F.~~ Storage of recreational vehicles and boats on residential lots, limited to two in any combination,  
125 in back of the front building setback line where such recreational vehicles and boats are for the  
126 use and enjoyment by the residents thereon;  
127 ~~F.G.~~ Other accessory uses and structures clearly incidental to, customary to and associated with the  
128 permitted use;  
129 ~~G.H.~~ Day-care services for employees or patrons of an office or service use.

130  
131 **Section 5.** Chapter 17.156 of the Salisbury City Code, entitled "R-5, R-8, AND R-10 RESIDENTIAL  
132 DISTRICTS" shall be amended as follows:

133 **17.156.050 Accessory uses and structures.**

134 Accessory uses and structures shall be as follows:

- 135 A. Cloister or clerical housing on the same lot with a church or other place of worship, meeting lot  
136 area and/or standards required for each individual use;  
137 B. Home occupation;  
138 C. Home office;  
139 ~~D. Family day care home~~ **Family child care home;**  
140 **E. Large family child care home;**  
141 ~~E.F.~~ Private garages and other accessory uses normally associated with a residential use, such as but  
142 not limited to detached home workshop, swimming pool, cabana, greenhouse, private studio and  
143 boathouse, all of which shall be incidental to the use of the property as a residence;

- 144 ~~F.G.~~ Storage of recreational vehicles and boats on residential lots, limited to two in any combination,  
145 in back of the front building setback line, where such recreation vehicles and boats are for the use  
146 and enjoyment of the resident thereon;  
147 ~~G.H.~~ Other accessory uses and structures clearly incidental to, customary to and associated with the  
148 permitted use.  
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150 **Section 6.** Chapter 17.160 of the Salisbury City Code, entitled “R-5A, R-8A, AND R-10A  
151 RESIDENTIAL DISTRICTS” shall be amended as follows:

152  
153 **17.160.050 Accessory uses and structures.**

154 Accessory uses and structures shall be as follows:

- 155 A. Cloister or clerical housing on the same lot with a church or other place of worship, meeting lot  
156 area and/or standards required for each individual use;  
157 B. Home occupation;  
158 C. Home office;  
159 D. ~~Family day care home~~ **Family child care home;**  
160 E. **Large family child care home;**  
161 ~~E.F.~~ Office within an apartment or townhouse project solely for the purpose of ongoing management  
162 and rental or a temporary sales office in conjunction with model units until all units in the project  
163 have been sold;  
164 ~~F.G.~~ Private garages and other accessory uses normally associated with residential use, such as but not  
165 limited to detached home workshop, swimming pool, cabana, greenhouse, private studio and  
166 boathouse, all of which shall be incidental to the use of the property as a residence;  
167 ~~G.H.~~ Rental of guest rooms to not more than two roomers in a single-family detached dwelling on a  
168 minimum lot of five thousand (5,000) square feet which is occupied by a family related by blood,  
169 marriage or adoption, provided that one (1) additional parking space for each roomer shall be  
170 provided in the rear yard;  
171 ~~H.I.~~ Storage of recreational vehicles and boats on residential lots, limited to two in any combination,  
172 in back of the front building setback line, where such recreation vehicles and boats are for the use  
173 and enjoyment of the resident thereon;  
174 ~~H.~~ Other accessory uses and structures clearly incidental to, customary to and associated with the  
175 permitted use.  
176

177 **Section 7.** Chapter 17.164 of the Salisbury City Code, entitled “R-5S, R-8S, AND R-10S  
178 RESIDENTIAL DISTRICTS” shall be amended as follows:

179 **17.164.050 Accessory uses and structures.**

180 Accessory uses and structures shall be as follows:

- 181 A. Cloister or clerical housing in the same lot with a church or other place of worship, meeting lot  
182 area and/or standards required for each individual use;  
183 B. Home occupation;  
184 C. Home office;  
185 D. ~~Family day care home~~ **Family child care home;**  
186 E. **Large family child care home;**  
187 ~~E. F.~~ Private garages and other accessory uses normally associated with a residential use, such as but  
188 not limited to detached home workshop, swimming pool, cabana, greenhouse, private studio and  
189 boathouse, all of which shall be incidental to the use of the property as a residence;  
190 ~~F.G.~~ Storage of recreational vehicles and boats on residential lots, limited to two in any combination,  
191 in back of the front building setback line, where such recreation vehicles and boats are for the use  
192 and enjoyment of the resident thereon;  
193 ~~G.H.~~ Other accessory uses and structures clearly incidental to, customary to and associated with the  
194 permitted use.

195  
196 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**  
197 **SALISBURY, MARYLAND**, as follows:

198 **Section 8.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of  
199 this Ordinance shall be deemed independent of all other provisions herein.

200 **Section 9.** It is further the intention of the Mayor and Council of the City of Salisbury that if any  
201 section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid,  
202 unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall  
203 apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of  
204 this Ordinance shall remain and shall be deemed valid and enforceable.

205 **Section 10.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as  
206 if such recitals were specifically set forth at length in this Section 10.

207 **Section 11.** This Ordinance shall take effect from and after the date of its final passage.  
208

209 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of  
210 Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having  
211 been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury  
212 on the \_\_\_\_ day of \_\_\_\_\_, 2026.

213  
214 **ATTEST:**  
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217 \_\_\_\_\_  
218 **Julie A. English, City Clerk**  
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\_\_\_\_\_  
**April R. Jackson, City Council President**

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222 Approved by me, this \_\_\_\_ day of \_\_\_\_\_, 2026.  
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225 \_\_\_\_\_  
226 **Randolph J. Taylor, Mayor**



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Judy Kuntz, Deputy Director  
Date: April 9, 2026  
Subject: Budget Amendment for City Parking Garage Repair - 1st Reading

The Department of Infrastructure and Development requests a budget amendment to increase the budget for Interest Income (94003-456110-43027) and Construction Expense (94003-513026-43027). The Finance Department has confirmed that \$35,000 in unallocated interest earnings is available and may be utilized for this purpose. This amendment will fund the necessary repairs for the City Parking Garage.

Attachment(s):

[Memo - Budget Amendment for City Parking Garage Repair.pdf](#)  
[Ord2997](#)

**To:** City Council

**From:** Judy Kuntz, Deputy Director of Department of Infrastructure and Development

**Subject:** Budget Amendment for City Parking Garage Repair

**Date:** 03/27/2026

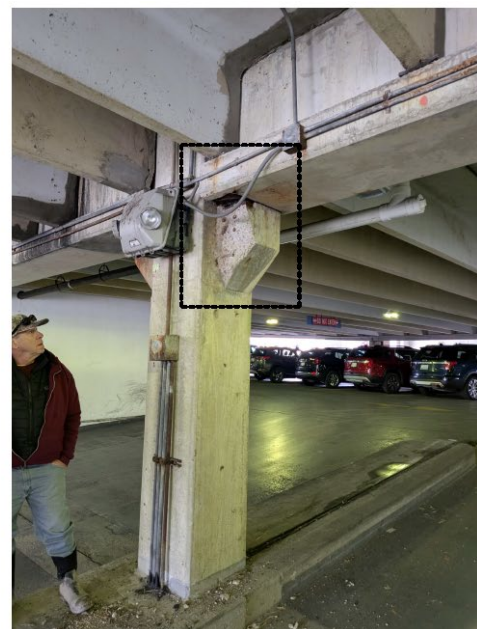
The City of Salisbury's Department of Infrastructure and Development requests a budget amendment to increase the budget for Interest Income (94003-456110-43027) and Construction Expense (94003-513026-43027). The Finance Department has confirmed that \$35,000 in unallocated interest earnings is available and may be utilized for this purpose. This amendment will fund the necessary repairs for the City Parking Garage.

| Increase<br>Decrease | Account<br>Type | Project<br>Description        | Account<br>Description | Account<br>Number  | Amount   |
|----------------------|-----------------|-------------------------------|------------------------|--------------------|----------|
| Increase             | Revenue         | City Parking Garage Structure | Interest               | 94003-456110-43027 | \$35,000 |
| Increase             | Expense         | City Parking Garage Structure | Construction           | 94003-513026-43027 | \$35,000 |

Thank you for your time and do not hesitate to contact me should you have any questions.



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**ORDINANCE NO. 2997**

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**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET  
AMENDMENT OF THE CITY'S CAPITAL PROJECT FUND TO PROVIDE FUNDING  
FOR THE CITY PARKING GARAGE STRUCTURE REPAIR.**

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**WHEREAS**, the City's Department of Infrastructure and Development is preparing to repair the City parking garage structure; and

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**WHEREAS**, the Finance Department has determined that \$35,000 is available in unallocated interest earned on proceeds of the City's Public Improvement Bonds of 2019 issued in the original aggregate principal amount of \$11,225,000 (the "2019 Bonds"); and

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**WHEREAS**, the funds will be used for the City's parking garage structure repair.

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**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

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**Section 1.** The City's Capital Projects Fund Budget be and hereby is amended as follows:

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| Increase<br>Decrease | Account<br>Type | Project<br>Description               | Account<br>Description | Account<br>Number  | Amount   |
|----------------------|-----------------|--------------------------------------|------------------------|--------------------|----------|
| Increase             | Revenue         | City Parking Garage<br>Structure (1) | Interest               | 94003-456110-43027 | \$35,000 |
| Increase             | Expense         | City Parking Garage<br>Structure (1) | Construction           | 94003-513026-43027 | \$35,000 |

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(1) Identified in legislation relating to the 2019 Bonds as "Parking Garage Structural Repairs."

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**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

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**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

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**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

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**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

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**Section 5.** This Ordinance shall take effect from and after the date of its final passage and its approval by the Mayor.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 11 day of May, 2026, and thereafter, a statement of the substance of the Ordinance having been published or posted as required by law, was finally passed by the Council on the \_\_\_\_ day of May 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, President, Salisbury City Council**

APPROVED BY ME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Chris Truitt, Deputy Chief of Administrative Services  
Date: April 22, 2026  
Subject: Budget Amendment for FD Overtime Funds - 1st Reading

The Fire Department invoiced outside agencies for EMS coverage in FY26, totaling \$6,300.00. The events include SU Athletics coverage (Football) and the OC Bike Week event. The Department is asking for this money to be placed in the Overtime Account to assist with ongoing overtime cost coverage.

| Name                   | Account      | Amount     |
|------------------------|--------------|------------|
| Donations Other        | 10500-456415 | \$6,300.00 |
| Over-time/Non-Clerical | 24035-501021 | \$6,300.00 |

Attachment(s):  
[Ord2998](#)

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**ORDINANCE NO. 2998**

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET  
AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE  
FUNDS TO THE SALISBURY FIRE DEPARTMENT'S OPERATING ACCOUNT.**

**WHEREAS**, the Fire Department, in collaboration with various vendors, supplied fire and EMS personnel and equipment for special event coverage; and

**WHEREAS**, the City has received reimbursement checks from various vendors for said coverage totaling \$6,300.00 and placed the funds back to the City's General Fund; and

**WHEREAS**, the Fire Department has use for these funds received and requests that the funds of \$6,300.00 be reallocated to the Fire Department Operating Budget for FY2026.

**WHEREAS**, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** The City of Salisbury's Fiscal Year 2026 General Fund Budget be and is hereby amended as follows

**(a)** Increase the Current Year Other Donations Account 01000-456415 by \$6,300.00.

**(b)** Increase the Salisbury Fire Department's Over-time/Non-Clerical Account (24035-501021) by \$6,300.00.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_ day of \_\_\_\_\_, 2026.

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***[SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]***

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**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## **Memo**

To: Nick Rice, City Adminsitrator  
From: Sandy Green, Director of Finance  
Date: May 4, 2026  
Subject: FY2027 Budget Ordinance - 1st Reading

This ordinance establishes the appropriations necessary to operate the City during FY27. It also authorizes project and grant funding.

Attachment(s):  
[Ord2999](#)

ORDINANCE NO. 2999

AN ORDINANCE APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF SALISBURY, MARYLAND FOR THE PERIOD JULY 1, 2026 TO JUNE 30, 2027, ESTABLISHING THE LEVY FOR THE GENERAL FUND FOR THE SAME FISCAL PERIOD AND ESTABLISHING THE APPROPRIATION FOR THE WATER AND SEWER, PARKING AUTHORITY, CITY MARINA, AND STORM WATER FUNDS.

**BE IT ORDAINED**, by the City of Salisbury, Maryland that the amounts listed in **Schedule A – Operating Budget Appropriations** are hereby appropriated for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027 to fund operations of the City of Salisbury, Maryland.

**BE IT FURTHER ORDAINED**, by the City of Salisbury, Maryland that the amounts listed in **Schedule B – Capital Project Appropriations** are hereby appropriated for Capital Projects.

**BE IT FURTHER ORDAINED**, by the City of Salisbury, Maryland that the amounts listed in **Schedule C – Anticipated Grant Expenditures** are hereby appropriated for the grants listed, and the Mayor is authorized to enter into any necessary agreements or memoranda in order to receive and expend these funds.

**BE IT FURTHER ORDAINED** that:

- 1) The tax levy be, and the same be hereby set, at \$1.0332 per \$100 of assessed valuation for all real property, at \$3.51 per \$100 of assessed valuation for all personal property categorized as utilities, and at \$2.40 per \$100 of assessed valuation for all other personal property subject to taxation by the City of Salisbury for General Fund purposes, including debt service purposes (exclusive of revenues derived from the Water and Sewer Fund for debt service purposes attributed to water and sewer activities); and
- 2) All taxes levied by this ordinance shall be liens from and after July 1, 2026 and shall be due and payable as specified in Title 14 of the Tax Property article of the Annotated Code of Maryland, as amended.

**AND BE IT FURTHER ORDAINED** by the Salisbury City Council that a public hearing on the proposed budget ordinance will be held at 6 PM on May 26, 2026 in Room 301 of the City/County Government Office Building, 125 N. Division Street, Salisbury, Maryland.

**AND BE IT FURTHER ORDAINED** by the Salisbury City Council that this Ordinance shall take effect upon final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the day of \_\_\_\_\_, 2026.

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**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**

69 **Schedule A - Operating Budget Appropriations**

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|    |    |                                                                                             |            |
|----|----|---------------------------------------------------------------------------------------------|------------|
| 71 | 1) | General Fund – for the general municipal purposes of the City of Salisbury:                 |            |
|    |    | City Council / City Clerk                                                                   | 304,589    |
|    |    | Mayor's Office/ Development Services                                                        | 1,774,996  |
|    |    | Finance                                                                                     | 1,144,949  |
|    |    | Procurement / Municipal Buildings                                                           | 894,202    |
|    |    | City Attorney                                                                               | 355,000    |
|    |    | Information Technology                                                                      | 1,179,411  |
|    |    | Police                                                                                      | 20,140,680 |
|    |    | Fire                                                                                        | 15,759,944 |
|    |    | Housing and Community Development                                                           | 1,480,916  |
|    |    | Infrastructure and Development                                                              | 1,423,916  |
|    |    | Field Operations                                                                            | 8,846,544  |
|    |    | Arts, Business, and Culture Development                                                     | 3,157,832  |
|    |    | Debt Service & Other Uses                                                                   | 6,447,131  |
|    |    | Total                                                                                       | 62,910,110 |
| 72 | 2) | Parking Authority Fund – for the special assessment district known as the Parking Authority |            |
|    |    | Total                                                                                       | 614,407    |
| 73 | 3) | Water Sewer Fund - for operations of the water and sewer departments                        |            |
|    |    | Total                                                                                       | 23,400,721 |
| 74 |    |                                                                                             |            |
| 75 | 4) | Marina Fund – for the operations of the enterprise known as the City Marina                 |            |
|    |    | Total                                                                                       | 56,180     |
| 76 | 5) | Storm Water Fund – for the operations of the enterprise known as the Storm Water Fund       |            |
|    |    | Total                                                                                       | 843,477    |
| 77 |    |                                                                                             |            |
|    |    | Grand Total                                                                                 | 87,824,895 |
| 78 |    |                                                                                             |            |

**Schedule B – Capital Project Appropriations (1 of 2) General Capital Projects**

| Schedule B: General Capital Projects |                                              |                |                  |                  |                |                   |          |              |          | General Fund - Capital Outlay |        |                  |                |
|--------------------------------------|----------------------------------------------|----------------|------------------|------------------|----------------|-------------------|----------|--------------|----------|-------------------------------|--------|------------------|----------------|
| Funding Source                       |                                              |                |                  |                  |                |                   |          |              |          | Account                       |        | Funding Source   |                |
| Dept                                 | Project Description                          | CIP Amount     | Adj              | Approved Amount  | PayGO Gen Fund | PayGO Storm Water | Grants   | Reallocation | Bond     | Org                           | Acct   | General Revenues | Lease Proceeds |
| FO                                   | Street Reconstruction (Milling and Paving)   |                | 850,000          | 850,000          |                |                   |          |              |          | 31150                         | 534318 | 850,000          |                |
| FO                                   | Concrete Program (Curb, Gutter and Sidewalk) |                | 75,000           | 75,000           |                |                   |          |              |          | 31150                         | 534307 | 75,000           |                |
| FO                                   | Sanitation Truck                             |                | 500,000          | 500,000          |                |                   |          |              |          | 32061                         | 577025 |                  | 500,000        |
| Fire                                 | Fire Radios                                  | 134,653        |                  | 134,653          |                |                   |          |              |          | 24035                         | 577030 |                  | 134,653        |
| Fire                                 | Fire AED's                                   | 55,250         |                  | 55,250           |                |                   |          |              |          | 24035                         | 577030 |                  | 55,250         |
|                                      |                                              |                |                  |                  |                |                   |          |              |          |                               |        |                  |                |
|                                      | <b>General Fund &amp; Capital Projects</b>   | <b>189,903</b> | <b>1,425,000</b> | <b>1,614,903</b> | <b>-</b>       | <b>-</b>          | <b>-</b> | <b>-</b>     | <b>-</b> |                               |        | <b>925,000</b>   | <b>689,903</b> |

## Schedule B – Capital Project Appropriations (2 of2)

### Water Sewer Capital Projects

| Project                                   | Approved Amount | Capital Projects - Funding Source |          |                |                        |          | Enterprise Fund - Capital Outlay |                |
|-------------------------------------------|-----------------|-----------------------------------|----------|----------------|------------------------|----------|----------------------------------|----------------|
|                                           |                 | PayGO                             | Grants   | Lawsuit Funds  | Impact Revolving Funds | Bond     | Account                          | Lease Proceeds |
| <b>Water Sewer Fund:</b>                  |                 |                                   |          |                |                        |          |                                  |                |
| Elevated Water Tank Maintenance           | 300,000         |                                   |          | 300,000        |                        |          |                                  |                |
| Rate Study                                | 100,000         |                                   |          | 100,000        |                        |          |                                  |                |
| Replace Distribution Piping & Valves      | 100,000         |                                   |          | 100,000        |                        |          |                                  |                |
| Sewer Infiltration and Inflow Remediation | 100,000         |                                   |          | 100,000        |                        |          |                                  |                |
| Sanitary Sewer Lining                     | 75,000          |                                   |          | 75,000         |                        |          |                                  |                |
| Pump Station Improvements                 | 110,000         |                                   |          | 110,000        |                        |          |                                  |                |
| Aeration Basin Valve Replacement          | 200,000         |                                   |          | 200,000        |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
| <b>Water Sewer Fund Total &gt;&gt;</b>    | <b>985,000</b>  | <b>-</b>                          | <b>-</b> | <b>985,000</b> | <b>-</b>               | <b>-</b> |                                  | <b>0</b>       |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
| <b>Storm Water Fund</b>                   |                 |                                   |          |                |                        |          |                                  |                |
| Pond Maintenance                          | 60,000          | 60,000                            |          |                |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
| <b>Storm Water Fund Total &gt;&gt;</b>    | <b>60,000</b>   | <b>60,000</b>                     | <b>-</b> | <b>-</b>       | <b>-</b>               | <b>-</b> |                                  | <b>0</b>       |

## Schedule C City Fiscal Year 2027 Appropriations for Grant-Funded Expenditures

| Schedule C: City Fiscal Year 2027 Appropriations for Grant-Funded Expenditures |                  |           |           |                        |                    |             |           |         |        |             |
|--------------------------------------------------------------------------------|------------------|-----------|-----------|------------------------|--------------------|-------------|-----------|---------|--------|-------------|
| Grant Name                                                                     | Appropriation    |           |           |                        |                    | Grant Dates |           | Funding |        |             |
|                                                                                | Funding by Grant |           |           | Funding by Grant Match |                    | Start Date  | End Date  | Source  | ALN #  | Dept/Agency |
|                                                                                | Total            | Prior Yrs | FY 2027   | Amount                 | Account            |             |           |         |        |             |
| <b>Comcast - Public, Educational &amp; Governmental (PEG) Fees</b>             |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 - PEG Fees from Comcast                                                   | 50,000           |           | 50,000    | -                      | N/A                | 7/1/2026    | 6/30/2027 | Private | N/A    | Comcast     |
| <b>Housing &amp; Community Development</b>                                     |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 - Housing First Program                                                   |                  |           |           | 95,000                 | 10530-534505-76541 | 7/1/2026    | 6/30/2027 |         | N/A    |             |
| FY27 - Housing & Homeless Operations                                           |                  |           |           | 20,000                 | 10530-546006       | 7/1/2026    | 6/30/2027 |         | N/A    |             |
| PY/FY26 - Community Development Block Grant (CDBG)                             | 380,000          |           | 380,000   | -                      |                    | 7/1/2026    | 6/30/2027 | Federal | 14.218 | HUD         |
| <b>Mayor's Office</b>                                                          |                  |           |           |                        |                    |             |           |         |        |             |
| PAYGO DGS Infrastructure Improvements Grant                                    | 4,000,000        |           | 4,000,000 | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | DGS         |
| <b>Arts, Business &amp; Culture Department</b>                                 |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 - Maryland Façade Improvement Grant Program                               | 150,000          |           | 150,000   | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | DHCD        |
| FY27 - MD Heritage Areas Authorities Authority Non-Capital Grant               | 50,000           |           | 50,000    | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | MHAA        |
| FY27 - MSAC Touring                                                            | 5,000            |           | 5,000     | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | MSAC        |
| FY27 - Technical Assistance Grant                                              | 50,000           |           | 50,000    | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | DHCD        |
| <b>Water Works Department</b>                                                  |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 - ENR O&M Grant - MDE Bay Restoration Fund (BRF)                          | 525,000          |           | 525,000   | -                      | N/A                | 7/1/2025    | 6/30/2026 | State   | N/A    | MDE / BRF   |
| <b>Salisbury Fire Department</b>                                               |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 AED and Cardiac Devices                                                   | 5,000            |           | 5,000     | 5,000                  | 91001-599124       | 7/1/2026    | 6/30/2027 | State   | N/A    | MIEMSS      |
| FY26 Cancer Testing Grant                                                      | 30,000           |           | 30,000    | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | MDH         |
| <b>Field Operations</b>                                                        |                  |           |           |                        |                    |             |           |         |        |             |
| FY26 CP&P Waterside Park/Playground Equipment                                  | 377,000          |           | 377,000   | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | DNR         |

Schedule C City Fiscal Year 2027 Appropriations for Grant-Funded Expenditures (page 2 of 2)

| Schedule C: City Fiscal Year 2027 Appropriations for Grant-Funded Expenditures                                                                                                                                                                                                                                                                                                                                                                    |                     |             |                     |                        |              |             |           |         |        |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------|---------------------|------------------------|--------------|-------------|-----------|---------|--------|------------------|
| Grant Name                                                                                                                                                                                                                                                                                                                                                                                                                                        | Appropriation       |             |                     |                        |              | Grant Dates |           | Funding |        |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Funding by Grant    |             |                     | Funding by Grant Match |              | Start Date  | End Date  | Source  | ALN #  | Dept/Agency      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Total               | Prior Yrs   | FY 2027             | Amount                 | Account      |             |           |         |        |                  |
| <b>Salisbury Police Department</b>                                                                                                                                                                                                                                                                                                                                                                                                                |                     |             |                     |                        |              |             |           |         |        |                  |
| FFY25 - Edward Byrne Memorial JAG                                                                                                                                                                                                                                                                                                                                                                                                                 | 35,000              |             | 35,000              | -                      | N/A          | 7/1/2026    | 6/30/2027 | Federal | 16.738 | GOCCP / BJAG     |
| FFY26 - Edward Byrne Memorial JAG                                                                                                                                                                                                                                                                                                                                                                                                                 | 35,000              |             | 35,000              | -                      | N/A          | 7/1/2026    | 6/30/2027 | Federal | 16.738 | GOCCP / BJAG     |
| FY27 - State Aid for Police Protection (SAPP)                                                                                                                                                                                                                                                                                                                                                                                                     | 1,500,000           |             | 1,500,000           | -                      | N/A          | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FFY27 - Bulletproof Vest Grant (GOCCP / DOJ-OJP)                                                                                                                                                                                                                                                                                                                                                                                                  | 5,000               |             | 5,000               | 5,000                  | 91001-599121 | 7/1/2026    | 6/30/2027 | Federal | 16.607 | GOCCP / DOJ-OJP  |
| FFY26 - Bulletproof Vest Grant ( DOJ-OJP)                                                                                                                                                                                                                                                                                                                                                                                                         | 35,000              |             | 35,000              | 35,000                 | 91001-599121 | 7/1/2026    | 6/30/2027 | Federal | 16.607 | GOCCP / DOJ-OJP  |
| FY27 - MD Criminal Intelligence Network (MCIN)                                                                                                                                                                                                                                                                                                                                                                                                    | 500,000             |             | 500,000             | 30,000                 | 91001-599121 | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FY27 - Community Program Grant                                                                                                                                                                                                                                                                                                                                                                                                                    | 25,000              |             | 25,000              | 7,000                  | 91001-599121 | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FY27 - Local Warrant Apprehension and Absconding Grant                                                                                                                                                                                                                                                                                                                                                                                            | 40,000              |             | 40,000              | 17,000                 | 91001-599121 | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FFY27 - MD Highway Safety Office - Speed Enforcement                                                                                                                                                                                                                                                                                                                                                                                              | 4,000               |             | 4,000               | 500                    | 91001-599121 | 7/1/2026    | 9/30/2027 | Federal | 20.600 | US DOT / MHSO    |
| FFY27 - MD Highway Safety Office - Impaired Driver (DUI)                                                                                                                                                                                                                                                                                                                                                                                          | 3,000               |             | 3,000               | 1,500                  | 91001-599121 | 7/1/2026    | 9/30/2027 | Federal | 20.616 | US DOT / MHSO    |
| FFY27 - MD Highway Safety Office - Distracted Driver                                                                                                                                                                                                                                                                                                                                                                                              | 1,000               |             | 1,000               | 500                    | 91001-599121 | 7/1/2026    | 9/30/2027 | Federal | 20.600 | US DOT / MHSO    |
| FY27 - Expanded Development of Predictive Policing                                                                                                                                                                                                                                                                                                                                                                                                | 100,000             |             | 100,000             | -                      | N/A          | 7/1/2026    | 9/30/2027 | Federal | 16.738 | GOCCP / BJAG     |
| FY27 - Police Accountability, Community and Transparency Grant (PACT)                                                                                                                                                                                                                                                                                                                                                                             | 30,000              |             | 30,000              | -                      | N/A          | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FY27 - Police Recruitment & Retention Grant (PRAR)                                                                                                                                                                                                                                                                                                                                                                                                | 50,000              |             | 50,000              | -                      | N/A          | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FY27 - Mental Health Co-Responder Project                                                                                                                                                                                                                                                                                                                                                                                                         | 90,000              |             | 90,000              | 30,000                 | 91001-599121 | 7/1/2026    | 9/30/2027 | Federal | 16.738 | Dept. of Justice |
| FY27 Drug Court - Home Visits                                                                                                                                                                                                                                                                                                                                                                                                                     | 9,000               |             | 9,000               | 6,000                  | 91001-599121 | 7/1/2026    | 9/30/2027 | County  | N/A    | Circuit Court    |
| FY27 Law Enforcement Training Scholarship                                                                                                                                                                                                                                                                                                                                                                                                         | 5,000               |             | 5,000               | -                      | N/A          | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FFY27 - U.S. Marshals Program                                                                                                                                                                                                                                                                                                                                                                                                                     | 10,000              |             | 10,000              | 5,000                  | 91001-599121 | 7/1/2026    | 6/30/2027 | Federal | 16.111 | US Marshals      |
| FY27 LGIT Law Enforcement Specific Training                                                                                                                                                                                                                                                                                                                                                                                                       | 100,000             |             | 100,000             |                        | N/A          | 7/1/2026    | 6/30/2027 | Local   | N/A    | LGIT             |
| FY27 LGIT Equipment grant                                                                                                                                                                                                                                                                                                                                                                                                                         | 5,000               |             | 5,000               | 5,000                  | 91001-599121 | 7/1/2026    | 6/30/2027 | Local   | N/A    | LGIT             |
| <b>Total &gt;&gt;</b>                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 8,184,000</b> | <b>\$ -</b> | <b>\$ 8,184,000</b> | <b>\$ 262,500</b>      |              |             |           |         |        |                  |
| The City's Housing First / Homeless Program will require a transfer from the General Fund in FY27 in the amount of <b>\$95,000.00</b> , which will be transferred from account number <b>91001-599200</b>                                                                                                                                                                                                                                         |                     |             |                     |                        |              |             |           |         |        |                  |
| H&H Operating Fund for Anne Street \$20,000                                                                                                                                                                                                                                                                                                                                                                                                       |                     |             |                     |                        |              |             |           |         |        |                  |
| <i>This schedule serves to appropriate funds up to the amount listed and authorize the Mayor to expend grant funds for these programs up to the appropriation amount. Accounts will only be budgeted up to the amount included in the award letter. Awards that exceed the appropriation amount will require further council action. This also serves to authorize the Mayor to enter into any necessary agreements, contracts, or memoranda.</i> |                     |             |                     |                        |              |             |           |         |        |                  |



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Sandy Green, Director of Finance  
Date: May 4, 2026  
Subject: FY2027 Water Sewer Rate Ordinance - 1st Reading

The Water and Sewer has a rate increase of 2.5% for FY2027 and will be effective for the bills dated 10/1/2026.

Attachment(s):  
[Ord3000](#)

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**AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND TO AMEND WATER AND SEWER RATES TO INCREASE RATES BY 2.5% AND MAKING SAID CHANGES EFFECTIVE FOR ALL BILLS DATED OCTOBER 1, 2026 AND THEREAFTER, UNLESS AND UNTIL SUBSEQUENTLY REVISED OR CHANGED.**

## RECITALS

**WHEREAS**, the water and sewer rates must be revised in accordance with the proposed Fiscal Year 2027 Budget of the City of Salisbury and the appropriations thereby made and established for purposes of the Water and Sewer Departments.

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF SALISBURY THAT,** the water and sewer rate schedule set forth herein shall be adopted as follows:

## Section 1.

### A. Water and Sewer Rate Schedules:

## Schedule I Metered Water Changes – In City Rates

## Residential and Small Commercial

|                  |                                                    |
|------------------|----------------------------------------------------|
| Minimum Charge   | <del>\$32.67</del> <b>\$33.48</b> / quarter        |
| Commodity Charge | <del>\$4.87</del> <b>\$5.00</b> / thousand gallons |

## Commercial

|                  |                                                    |
|------------------|----------------------------------------------------|
| Customer Charge  | <del>\$611.21</del> <b>\$626.49</b> / quarter      |
| Commodity Charge | <del>\$2.83</del> <b>\$2.90</b> / thousand gallons |

## Large Commercial/Industrial

|                  |                                                  |
|------------------|--------------------------------------------------|
| Customer Charge  | <del>\$944.60</del> <b>968.21</b> / quarter      |
| Commodity Charge | <del>\$2.26</del> <b>2.32</b> / thousand gallons |

## Schedule II Metered Water Charges – Outside City Rates

## Residential and Small Commercial

|                  |                                                    |
|------------------|----------------------------------------------------|
| Minimum Charge   | <del>\$65.33</del> <b>\$66.96</b> / quarter        |
| Commodity Charge | <del>\$9.75</del> <b>\$9.99</b> / thousand gallons |

## Commercial

|                  |                                                 |
|------------------|-------------------------------------------------|
| Customer Charge  | <del>\$1,222.42</del> <b>1,252.98</b> / quarter |
| Commodity Charge | <del>\$5.68</del> <b>5.82</b> /thousand gallons |

## Large Commercial/Industrial

|                  |                                                   |
|------------------|---------------------------------------------------|
| Customer Charge  | <del>\$1,889.21</del> <b>\$1,936.44</b> / quarter |
| Commodity Charge | <del>\$4.57</del> <b>\$4.69</b> /thousand gallons |

|    |              |                                                                              |                                                   |
|----|--------------|------------------------------------------------------------------------------|---------------------------------------------------|
| 48 | Schedule III | Metered Water Charges – Wor-Wic Community College and Urban Service District |                                                   |
| 49 | Rates        |                                                                              |                                                   |
| 50 |              |                                                                              |                                                   |
| 51 |              | Residential and Small Commercial                                             |                                                   |
| 52 |              | Minimum Charge                                                               | <del>\$48.98</del> <b>50.21/</b> quarter          |
| 53 |              | Commodity Charge                                                             | <del>\$7.32</del> <b>7.50/</b> thousand gallons   |
| 54 |              |                                                                              |                                                   |
| 55 |              | Commercial                                                                   |                                                   |
| 56 |              | Customer Charge                                                              | <del>\$916.82</del> <b>939.74/</b> quarter        |
| 57 |              | Commodity Charge                                                             | <del>\$4.25</del> <b>4.36/</b> thousand gallons   |
| 58 |              |                                                                              |                                                   |
| 59 |              | Large Commercial/Industrial                                                  |                                                   |
| 60 |              | Customer Charge                                                              | <del>\$1,416.91</del> <b>1,452.33/</b> quarter    |
| 61 |              | Commodity Charge                                                             | <del>\$3.42</del> <b>3.50/</b> thousand gallons   |
| 62 |              |                                                                              |                                                   |
| 63 | Schedule IV  | Sewer Charges – In City Rates                                                |                                                   |
| 64 |              |                                                                              |                                                   |
| 65 |              | Residential and Small Commercial                                             |                                                   |
| 66 |              | Minimum Charge                                                               | <del>\$80.68</del> <b>82.69/</b> quarter          |
| 67 |              | Commodity Charge                                                             | <del>\$12.09</del> <b>12.40/</b> thousand gallons |
| 68 |              |                                                                              |                                                   |
| 69 |              | Commercial                                                                   |                                                   |
| 70 |              | Customer Charge                                                              | <del>\$1,523.96</del> <b>1,562.06/</b> quarter    |
| 71 |              | Commodity Charge                                                             | <del>\$7.04</del> <b>7.21/</b> thousand gallons   |
| 72 |              |                                                                              |                                                   |
| 73 |              | Large Commercial/Industrial                                                  |                                                   |
| 74 |              | Customer Charge                                                              | <del>\$2,350.78</del> <b>2,409.55/</b> quarter    |
| 75 |              | Commodity Charge                                                             | <del>\$5.63</del> <b>5.77/</b> thousand gallons   |
| 76 |              |                                                                              |                                                   |
| 77 | Schedule V   | Sewer Charges – Outside City Rates                                           |                                                   |
| 78 |              |                                                                              |                                                   |
| 79 |              | Residential and Small Commercial                                             |                                                   |
| 80 |              | Minimum Charge                                                               | <del>\$161.37</del> <b>165.40/</b> quarter        |
| 81 |              | Commodity Charge                                                             | <del>\$24.21</del> <b>24.81/</b> thousand gallons |
| 82 |              |                                                                              |                                                   |
| 83 |              | Commercial                                                                   |                                                   |
| 84 |              | Customer Charge                                                              | <del>\$3,047.91</del> <b>3,124.11/</b> quarter    |
| 85 |              | Commodity Charge                                                             | <del>\$14.04</del> <b>14.39/</b> thousand gallons |
| 86 |              |                                                                              |                                                   |
| 87 |              | Large Commercial/Industrial                                                  |                                                   |
| 88 |              | Customer Charge                                                              | <del>\$4,701.58</del> <b>4,819.12/</b> quarter    |
| 89 |              | Commodity Charge                                                             | <del>\$11.29</del> <b>11.57/</b> thousand gallons |
| 90 |              |                                                                              |                                                   |
| 91 |              |                                                                              |                                                   |
| 92 |              |                                                                              |                                                   |
| 93 |              |                                                                              |                                                   |
| 94 |              |                                                                              |                                                   |
| 95 |              |                                                                              |                                                   |

Schedule VI Sewer Charges – Wor-Wic Community College and Urban Service District Rates

Residential and Small Commercial

|                  |                                                    |
|------------------|----------------------------------------------------|
| Minimum Charge   | <del>\$121.03</del> <b>124.06</b> / quarter        |
| Commodity Charge | <del>\$18.16</del> <b>18.61</b> / thousand gallons |

Commercial

|                  |                                                    |
|------------------|----------------------------------------------------|
| Customer Charge  | <del>\$2,285.94</del> <b>2,343.09</b> / quarter    |
| Commodity Charge | <del>\$10.52</del> <b>10.78</b> / thousand gallons |

Large Commercial/Industrial

|                  |                                                  |
|------------------|--------------------------------------------------|
| Customer Charge  | <del>\$3,526.17</del> <b>3,614.32</b> / quarter  |
| Commodity Charge | <del>\$8.48</del> <b>8.69</b> / thousand gallons |

Schedule VII Sewer Charges – Sewer Only Customers

| Rate | Number of fixtures                  | Quarterly<br>In<br>City<br>Rate   | Quarterly<br>Outside<br>City<br>Rate | Quarterly<br>Urban<br>Service<br>District Rate |
|------|-------------------------------------|-----------------------------------|--------------------------------------|------------------------------------------------|
|      | 1 One to two fixtures               | <del>\$103.19</del> <b>105.77</b> | <del>\$206.37</del> <b>211.53</b>    | <del>\$154.79</del> <b>158.66</b>              |
|      | 2 Three to five fixtures            | <del>\$154.79</del> <b>158.66</b> | <del>\$309.57</del> <b>317.31</b>    | <del>\$232.17</del> <b>237.98</b>              |
|      | 3 Six to twenty fixtures            | <del>\$222.47</del> <b>228.03</b> | <del>\$444.92</del> <b>456.04</b>    | <del>\$333.68</del> <b>342.02</b>              |
|      | For every five fixtures over twenty | <del>\$91.74</del> <b>94.03</b>   | <del>\$183.46</del> <b>188.05</b>    | <del>\$137.59</del> <b>141.03</b>              |

Schedule VIII Commercial and Industrial Activities

|                                            | Annual<br>In City<br>Rate | Annual<br>Outside<br>City Rate |
|--------------------------------------------|---------------------------|--------------------------------|
| 1291) For each fire service                | \$373                     | \$746                          |
| 1312) For each standby operational service | \$373                     | \$746                          |

B. Definitions:

Residential and Small Commercial Customers – These customers have average water utilization of less than 300,000 gallons in a quarter.

Commercial Customers – These customers have average water utilization of 300,000 gallons to 600,000 gallons per quarter.

Large Commercial/Industrial – These customers have average water utilization over 600,000 gallons per quarter.

Average Water Utilization Per Quarter – This will be based on annual consumption divided by 4 to get average quarterly water utilization.

C. Calculation of Bills:

For Residential and Small Commercial Customers – The minimum charge for both water and sewer will apply if water service is turned on at the water meter and usage is 0-6,000 gallons per quarter. Only the City can turn a meter on and off. For usage of 7,000 gallons and above, the commodity charge will be applied for each 1,000 gallons used and the minimum charge will not be applied.

For Commercial and Large Commercial/Industrial Customers – Every quarterly bill will receive a customer charge for both water and sewer. Then for each thousand gallons used the appropriate commodity charge will be applied.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY**, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall become effective for all bills dated October 1, 2026 and thereafter.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

Approved by me, this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Sandy Green, Director of Finance  
Date: May 4, 2026  
Subject: FY2027 Fee Ordinance - 1st Reading

FY2026 Budget Ordinance which sets the various fees for the City of Salisbury.

Attachment(s):  
[Ord3001](#)

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**RECITALS**

**WHEREAS**, the fees charged by the City are reviewed and then revised in accordance with the adoption of the Fiscal Year 2027 Budget of the City of Salisbury; and

**WHEREAS**, the fee amounts set forth in the “FY 2027 Fee Schedule” attached hereto and incorporated herein as Exhibit 1, identify and list all fee amounts to be charged and otherwise assessed by the City of Salisbury for the period of the Fiscal Year 2027, in accordance with the adoption of the Fiscal Year 2027 Budget of the City of Salisbury; and

**Section 1.** The fee amounts set forth in the FY 2027 Fee Schedule (the “**FY27Fee Schedule**”) attached hereto as **Exhibit 1** and incorporated herein, as if fully set forth in this Section 1, are hereby adopted by the Council of the City of Salisbury; and, furthermore, the fee amounts set forth in the FY27 Fee Schedule shall supersede the corresponding fee amounts set forth in the City of Salisbury Municipal Code until one or more of such fee amounts are subsequently amended.

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance

46 of the Ordinance having been published as required by law, in the meantime, was finally passed  
47 by the Council of the City of Salisbury on the \_\_\_\_ day of June, 2026.  
48

49 **ATTEST:**  
50

51  
52 \_\_\_\_\_  
53 Julie A. English, City Clerk

\_\_\_\_\_  
April R. Jackson,  
City Council President

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55  
56  
57  
58  
59 APPROVED BY ME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2026.  
60

61 \_\_\_\_\_  
62 Randolph J. Taylor, Mayor

## FY2027 Fee Schedule

| Licenses                                    |       |                                                         |                      |
|---------------------------------------------|-------|---------------------------------------------------------|----------------------|
| <b>Alarm Company</b>                        | 80    | Per year, Per Code 8.040.30                             | Police Dept          |
|                                             |       |                                                         |                      |
| <b>Amusement</b>                            |       | <b>Per Code 5.24.020</b>                                | Finance              |
| 1-5 Machines                                | 500   | Per year                                                |                      |
| 60-10 Machines                              | 665   | Per year                                                |                      |
| 11-15 Machines                              | 830   | Per year                                                |                      |
| Greater than 15 machines                    | 1,500 | Per year                                                |                      |
|                                             |       |                                                         |                      |
| <b>Billboard License</b>                    | .55   | Per year, per square foot                               | Finance              |
|                                             |       |                                                         |                      |
| <b>Transient Merchant and Mobile Vendor</b> |       | <b>Per Code 5.32.070</b>                                | <del>ABCD</del> HCDD |
| New Application                             | 100   |                                                         |                      |
| Renewal                                     | 50    | Per year                                                |                      |
|                                             |       |                                                         |                      |
| <b>Hotel License</b>                        | 50    | Per Code 6.58.060                                       | <del>ABCD</del> HCDD |
|                                             |       |                                                         |                      |
| <b>Fortune Telling License</b>              | 100   |                                                         | <del>ABCD</del> HCDD |
|                                             |       |                                                         |                      |
| <b>Door to Door Solicitors</b>              | 100   | Plus \$40 background check, Per year, Per Code 5.34.070 | City Clerk           |
|                                             |       |                                                         |                      |
| <b>Pool Table</b>                           |       | <b>Per Code 5.48.020</b>                                | Finance              |
| 1                                           | 10    | Each                                                    |                      |
| Additional tables over 1                    | 5     | Each                                                    |                      |
|                                             |       |                                                         |                      |
| <b>Restaurant</b>                           | 80    | Per year, Per Code 5.52.060                             | Finance              |
|                                             |       |                                                         |                      |
| <b>Theatre</b>                              | 75    | Per year, Per code 6.60.040                             | Police Dept.         |
|                                             |       |                                                         |                      |
| <b>Towing Company</b>                       |       | <b>Per Code 5.64.030</b>                                | Police Dept          |
| Application Fee                             | 80    |                                                         |                      |
| License                                     | 80    |                                                         |                      |

| Rental Fees (Arts, Business, & Culture Department)    |                   |                     |
|-------------------------------------------------------|-------------------|---------------------|
| <b>Outdoor Rental Space</b>                           |                   |                     |
| Park Pavilion (without restrooms)                     | 75                | Per day w/o RR      |
| Park Pavilion (with restrooms)                        | 100               | Per day w/RR        |
| Amphitheater                                          | 175               | Per day             |
| Riverwalk Games Park                                  | 175               | Per day             |
| Unity Square                                          | 250               | Per day             |
| Streets                                               | 100               | Per day             |
| Additional Street                                     | 50                | Per day             |
| City Park, designated park area or amenity not listed | <del>50</del> 100 | Per day             |
| Ball field/Basketball or Tennis Court without lights  | 10                | Per hour w/o lights |
| Ball field/Basketball or Tennis Court with lights     | 40                | Per hour w/lights   |
| 5K Race                                               | 150               | Per day             |
|                                                       |                   |                     |
| <b>Personnel for Rentals</b>                          |                   |                     |
| Site Supervisor                                       | 30                | Per hour            |
| Maintenance Labor                                     | 25                | Per hour            |

|                                                                                                                       |        |                                        |
|-----------------------------------------------------------------------------------------------------------------------|--------|----------------------------------------|
| Security/Police/EMS/FIRE                                                                                              | 60     | Per person, Per hour (3 hours minimum) |
| <b>Supplies &amp; Equipment Rental</b>                                                                                |        |                                        |
| Maintenance supplies (as required)                                                                                    | Varies |                                        |
| Sports Equipment                                                                                                      | Varies |                                        |
| Additional trashcans—Events over 200 people require additional trashcans, recycle or compost bin and a recycling plan | 10     | Per container                          |
|                                                                                                                       |        |                                        |
| <b>Traffic Control Devices</b>                                                                                        |        |                                        |
| Hard stop dump truck/other                                                                                            | 100    | Per day                                |
| Digital Message Board                                                                                                 | 100    | Per day                                |
| Street Barricades                                                                                                     | 10     | Each per day                           |
| Cones                                                                                                                 | 1      | Each per day                           |
| Traffic Control Sign                                                                                                  | 10     | Each per day                           |
|                                                                                                                       |        |                                        |
| <b>Zoo</b>                                                                                                            |        |                                        |
| Holly Circle Stage                                                                                                    | 100    | Per day during operating hours         |
| Education Center                                                                                                      | 200    | Per day during operating hours         |
| Lawn/Stage/Pavilion                                                                                                   | 250    | Per day during operating hours         |
| Whole Zoo (November-March)                                                                                            | 800    | Per day (closed to the public)         |
| Whole Zoo (April-October)                                                                                             | 1,500  | Per day (closed to the public)         |
| Electrical Labor                                                                                                      | 50     | Per hour                               |
| Electric—Single 110v outlet                                                                                           | 25     | Each                                   |
| Electric—Single 20 amp or above                                                                                       | 100    | Each                                   |
| Special exemption fee                                                                                                 | 25     | Per special exemption                  |

| Miscellaneous Fees (Arts, Business & Culture Department) |                |                     |
|----------------------------------------------------------|----------------|---------------------|
| <b>Food Truck Pad Rental</b>                             | 50             | Per month           |
| <del>Trolley</del>                                       |                |                     |
| <del>Private event or for-profit business</del>          | <del>150</del> | <del>Per hour</del> |
| <del>Non-profit or government entity</del>               | <del>125</del> | <del>Per hour</del> |

| Miscellaneous Fees (Finance) |    |  |
|------------------------------|----|--|
| <b>Return Check Fee</b>      | 40 |  |

| MPIA Request (by All Departments except Fire & Police) |               |                                                                                                                                |
|--------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------|
| <b>First two hours processing request</b>              | Waived        |                                                                                                                                |
| <b>Work exceeding two hours to process request</b>     |               | <u>Required deposit of 50% prior to 3<sup>rd</sup> hour of production.</u><br><u>Payment in full due prior to fulfillment.</u> |
| Attorney fee (if applicable)                           | 175           | Per hour                                                                                                                       |
| City staff fee                                         | Varies        |                                                                                                                                |
| <u>Black and white copy of documents</u>               | <u>.25</u>    | <u>Per legal or letter format copy</u>                                                                                         |
| <u>Digital medium production</u>                       | <u>15</u>     | <u>Per unit produced</u>                                                                                                       |
| <u>Postage</u>                                         | <u>Varies</u> |                                                                                                                                |

| Miscellaneous Fees (City Clerk)             |    |                            |
|---------------------------------------------|----|----------------------------|
| <b>Circus or Horsemanship event</b>         | 75 | Per day, Per code 5.44.010 |
| <b>Other exhibitions</b>                    | 5  | Per day, Per code 5.44.010 |
| <b>Commercial Sound Truck Operation Fee</b> | 1  | Per license                |

|                                             |    |                   |
|---------------------------------------------|----|-------------------|
| <b>Filing Fee (Mayoral Candidates)</b>      | 25 | SC6-8             |
| <b>Filing Fee (City Council Candidates)</b> | 15 | SC6-8             |
| <b>Bankruptcy, Fire, and Closeout sales</b> |    | Per Code 5.16.010 |
| Initial fee                                 | 5  | Per month         |
| Renewal fee                                 | 50 | Per month         |

| <b>Miscellaneous Fees (Mayor's Office)</b>     |    |                          |
|------------------------------------------------|----|--------------------------|
| <b>Financial Disclosure Statement Late Fee</b> |    | <b>Per Code 1.12.060</b> |
| 5 days or less late                            | 20 | Per day                  |
| Over 5 days late                               | 10 | Per day (\$250 max)      |

| <b>Landlord License, Rental Registration, and Other Misc. fees (Enforced by HCDD)</b> |     |                            |
|---------------------------------------------------------------------------------------|-----|----------------------------|
| <b>Landlord License Fee (1<sup>st</sup> Year)</b>                                     |     | <b>Per code 15.26.050</b>  |
| If paid within 60 days                                                                | 120 |                            |
| If paid between 61-150 days                                                           | 185 |                            |
| If paid after 150 days                                                                | 315 |                            |
|                                                                                       |     |                            |
| <b>Rental Unit Registration (1<sup>st</sup> Year)</b>                                 |     | <b>Per code 15.26.040</b>  |
| If paid within 60 days                                                                | 120 | Per unit                   |
| If paid between 61-150 days                                                           | 185 | Per unit                   |
| If paid after 150 days                                                                | 315 | Per unit                   |
|                                                                                       |     |                            |
| <b>Landlord License Fee Renewal</b>                                                   |     | <b>Per code 15.26.060</b>  |
| If paid by March 1                                                                    | 75  | Per year                   |
| If paid March 2-July 1                                                                | 140 | Per year                   |
| If paid after July 1                                                                  | 270 | Per year                   |
|                                                                                       |     |                            |
| <b>Rental Unit Registration Renewal</b>                                               |     | <b>Per Code 15.026.060</b> |
| If paid by March 1                                                                    | 75  | Per unit, per year         |
| If paid March 2-July 1                                                                | 140 | Per Unit, per year         |
| If paid after July 1                                                                  | 270 | Per Unit, per year         |
|                                                                                       |     |                            |
| <b>Short Term Landlord License Fee 1<sup>st</sup> Year</b>                            |     | <b>Per code 15.26.041</b>  |
| If paid within 60 days                                                                | 120 |                            |
| If paid between 61-150 days                                                           | 185 |                            |
| If paid after 150 days                                                                | 315 |                            |
|                                                                                       |     |                            |
| <b>Short Term Rental Unit Registration</b>                                            |     | <b>Per code 15.26.041</b>  |
| If paid within 60 days                                                                | 120 | Per unit                   |
| If paid between 61-150 days                                                           | 185 | Per unit                   |
| If paid after 150 days                                                                | 315 | Per unit                   |
|                                                                                       |     |                            |
| <b>Short Term Landlord License Fee Renewal</b>                                        |     | <b>Per code 15.26.041</b>  |
| If paid by March 1                                                                    | 75  | Per year                   |
| If paid March 2-July 1                                                                | 140 | Per year                   |
| If paid after July 1                                                                  | 270 | Per year                   |
|                                                                                       |     |                            |
| <b>Short Term Rental Unit Renewal</b>                                                 |     | <b>Per code 15.26.041</b>  |
| If paid by March 1                                                                    | 75  | Per unit, per year         |
| If paid March 2-July 1                                                                | 140 | Per unit, <u>per year</u>  |
| If paid after July 1                                                                  | 270 | Per unit, <u>per year</u>  |

|                                         |           |                                  |
|-----------------------------------------|-----------|----------------------------------|
|                                         |           |                                  |
| <b>Administrative fee for fines</b>     | 100       |                                  |
| <b>Foreclosed Property Registration</b> | 200       | Per code 15.21.040               |
| <b>HUD INSPIRE Rental Inspections</b>   | <b>50</b> |                                  |
| <b>Re-Inspection fee</b>                | 100       | Per citation, Per code 15.27.030 |

| <b>Appeal Procedure Fees (Enforced by HCDD)</b>                                   |     |                                                           |
|-----------------------------------------------------------------------------------|-----|-----------------------------------------------------------|
| Title 8—Healthy & Safety Code Appeal                                              | 200 | Per appeal, plus advertising cost if required             |
| Title 12—Streets, Sidewalks, & Public Places Code Appeal                          | 200 | Per appeal, plus advertising cost if required             |
| Title 15.22—Vacant Buildings Code Appeal                                          | 250 | Per appeal, plus advertising cost if required             |
| Title 15.26—Rental Registration                                                   | 250 | Per appeal, plus advertising cost if required             |
| Title 15.27—Chronic Nuisance Property                                             | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.280—Condemnation                                                      | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.325—Plan for Rehabilitation                                           | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.350—Failure to Comply with Demolition Order                           | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.950—Occupancy                                                         | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.1640—Order to Reduce Occupancy                                        | 250 | Per appeal, plus advertising cost if required             |
| Title 17—All requests for variances, special exceptions, and other zoning appeals | 150 | Per appeal/application, plus advertising cost if required |
| All other appeals/applications to the Board of Appeals                            | 150 | Per appeal/application, plus advertising cost if required |

| <b>Rental Fees (HCDD)</b>                   |    |          |
|---------------------------------------------|----|----------|
| <b>Community Center Rental Fee</b>          |    |          |
| Truitt Community Center--Gymnasium          | 35 | Per hour |
| Truitt Community Center—Multi-purpose field | 10 | Per hour |
| Newton Community Center—whole building      | 40 | Per hour |
| Newton Community Center—community room      | 20 | Per hour |
| Newton Community Center—room 1              | 10 | Per hour |
| Newton Community Center—room 2              | 10 | Per hour |

| <b>Vacant Building Fees (HCDD)</b>           |     |                                            |
|----------------------------------------------|-----|--------------------------------------------|
| Residential Vacant Building Registration     | 200 | Per building, per code 15.22.040           |
| Residential Vacant Building Inspection       | 100 | Per year, per code 15.22.040               |
| Residential Vacant Building Renewal          | 200 | Per year, per building, per code 15.22.040 |
| Non-residential Vacant Building Registration | 500 | Per building, per code 15.22.040           |
| Non-residential Vacant Building Inspection   | 150 | Per year, per code 15.22.040               |
| Non-residential Vacant Building Renewal      | 500 | Per year, per building, per code 15.22.040 |

| <b>Waste Disposal Fees (Field Operations)</b> |                  |                                                                              |
|-----------------------------------------------|------------------|------------------------------------------------------------------------------|
| <b>Trash Service</b>                          | <del>77</del> 87 | Per quarter, per code 8.16.090                                               |
| <b>Bulk Trash Pick Up</b>                     | 30               | For three items. Additional amounts for specific items.<br>Per code 8.16.060 |
| <b>Trash Cans</b>                             | 80               | Per can (plus 4.80 tax), per code 8.16.060                                   |
| <b>Miscellaneous Fees (Field Operations)</b>  |                  |                                                                              |
| <b>Ceremonial Street Renaming</b>             |                  |                                                                              |
| Materials & Labor Fee                         | 250              | Per sign(3 year maximum issuance)                                            |

| Port of Salisbury Marina Fees (Field Operations)                                       |                     |                                                                |
|----------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------------|
| <b>Transient</b>                                                                       |                     |                                                                |
| Slip fees based on size of vessel                                                      | 1.05                | Per foot, per day                                              |
| Electric 30-amp service                                                                | <del>6</del> 8.40   | Per day                                                        |
| Electric 50-amp service                                                                | <del>12</del> 16.80 | Per day                                                        |
|                                                                                        |                     |                                                                |
| <b>Slip Rental—Monthly (Fees based on size of vessel)</b>                              |                     |                                                                |
| October-April                                                                          | 4.75                | Per foot + electric                                            |
| May-September                                                                          | 6.50                | Per foot + electric                                            |
|                                                                                        |                     |                                                                |
| <b>Slip Rental—Annual (annual rates are paid up front, electric is billed monthly)</b> |                     |                                                                |
| Boats up to and including 30 feet long                                                 | 1,450               | Per year + electric                                            |
| Boats more than 30 feet long                                                           | 56                  | Per foot + electric                                            |
| <b>Fuel</b>                                                                            | .50                 | More per gallon than the City's cost per gallon purchase price |
| <b>Electric Service (Fees per meter)</b>                                               |                     |                                                                |
| Electric 30-amp service                                                                | 36                  | Per month                                                      |
| Electric 50-amp service                                                                | 60                  | Per month                                                      |
|                                                                                        |                     |                                                                |

| Parking Permits and Fees (Field Operations) |              |                           |                    |
|---------------------------------------------|--------------|---------------------------|--------------------|
| Parking Permits                             | Regular Rate | Non-Profit Rate           | Per code 10.04.010 |
| Lot 1                                       | 55           | 41.25                     | Per month          |
| Lot 4                                       | 55           | 41.25                     | Per month          |
| Lot 5                                       | 55           | 41.25                     | Per month          |
| Lot 7 & 13                                  | 35           | 26.25                     | Per month          |
| Lot 10                                      | 55           | 41.25                     | Per month          |
| Lot 11                                      | 55           | 41.25                     | Per month          |
| Lot 12                                      | 55           | 41.25                     | Per month          |
| Lot 16                                      | 55           | 41.25                     | Per month          |
| Lot 30                                      | 35           | 26.25                     | Per month          |
| Lot 33                                      | 35           | 26.25                     | Per month          |
| Lot 35                                      | 35           | 26.25                     | Per month          |
| Lot SPS—St. Peters St.                      | 55           | 41.25                     | Per month          |
| E. Church St.                               | 55           | 41.25                     | Per month          |
| W. Church St.                               | 55           | 41.25                     | Per month          |
| Parking Garage                              | 75           | 56.25                     | Per month          |
| Student Housing Bulk Permits (30 or more)   | 35           | -                         | Per month          |
|                                             |              |                           |                    |
| <b>Transient Parking</b>                    |              |                           |                    |
| Parking Garage                              | 2            | Per hour                  |                    |
| Parking Garage                              | 10           | Per day                   |                    |
|                                             |              |                           |                    |
| <b>Automated Delinquent Notice</b>          |              |                           |                    |
| Initial delinquent notice                   | 1            | Per notice + citation fee |                    |
| 30-day delinquent notice                    | 1            | Per notice + citation fee |                    |
| 60-day delinquent notice                    | 1            | Per notice + citation fee |                    |
|                                             |              |                           |                    |

|                                      |    |                                                          |
|--------------------------------------|----|----------------------------------------------------------|
| <b>Automated Out of State Lookup</b> | 1  | Per citation + 2.50, plus any additional delinquent fees |
|                                      |    |                                                          |
| <b>Delinquent Notice</b>             |    |                                                          |
| 30-day                               | 25 | Per notice                                               |
| 60-day                               | 50 | Per notice                                               |
|                                      |    |                                                          |
| <b>Failure to Pay</b>                | 20 | Per citation                                             |

| <b>Miscellaneous Water/Sewer Fees (Water Works)</b> |     |                                                              |
|-----------------------------------------------------|-----|--------------------------------------------------------------|
| <b>Water &amp; Sewer Admin Fee (Late Charge)</b>    | 50  | Per occurrence, per code 13.08.040                           |
| <b>Water Turn-On</b>                                | 80  | Per occurrence, per code 13.08.040                           |
| <b>Water Turn-On (after hours)</b>                  | 50  | Per occurrence, per code 13.08.040                           |
| <b>Water Meter Read</b>                             | 25  | Per request, per code 13.08.030                              |
| <b>Fire Service</b>                                 | 746 | Per year for each property, per code 13.08.050               |
| <b>Meter Test</b>                                   |     |                                                              |
| In City limits                                      | 40  | Per request, per code 13.08.030                              |
| Outside City limits                                 | 50  | Per request, per code 13.08.030                              |
| <b>Water &amp; Sewer Services</b>                   |     | See Water Sewer Rate Ordinance, per code 13.08.130-13.12.090 |

| <b>Waste Water Treatment Plant Program Fees (Water Works)</b>                                 |       |                           |
|-----------------------------------------------------------------------------------------------|-------|---------------------------|
| <b>Significant Industrial Users</b>                                                           |       | <b>Per code 13.12.110</b> |
| IA discharges flow $\geq$ 5% of WWTP flow                                                     | 8,700 | 30 units                  |
| IB discharges flow $\geq$ 50,000 gpd                                                          | 7,250 | 25 units                  |
| IC categorical user which discharges                                                          | 5,800 | 20 units                  |
| ID discharges flow $\geq$ 25,000 gpd                                                          | 4,350 | 15 units                  |
| IE categorical user which does not discharge                                                  | 2,900 | 10 units                  |
| <b>Minor Industrial Users</b>                                                                 |       | <b>Per code 13.12.110</b> |
| IIA-1 discharges flow $\geq$ 5,000 gpd or hospitals, campus                                   | 2,030 | 7 units                   |
| IIA-2 discharges flow $\geq$ 5,000 gpd or light industry, hotels                              | 1,450 | 5 units                   |
| IIB discharges flow $\geq$ 1,000 gpd or fast food, large restaurants, large garages           | 580   | 2 units                   |
| IIC discharges flow 500-1,000 gpd or small restaurants, small garages                         | 435   | 1.5 units                 |
| IID discharges flow $\geq$ 500 gpd or restaurants that are carry out only (no fryer)          | 290   | 1 unit                    |
| IIE photographic processor which discharges silver-rich wastewater                            | 290   | 1 unit                    |
|                                                                                               |       |                           |
| <i>Pretreatment fees are an annual fee. Invoices are sent each January for calendar year.</i> |       |                           |

| <b>Meter, Hydrant &amp; Tap Fees (Water Works)</b>           |       |                                                                                                       |
|--------------------------------------------------------------|-------|-------------------------------------------------------------------------------------------------------|
| <b>Temporary Connection to Fire Hydrant</b>                  |       | <b>Per code 13.08.120</b>                                                                             |
| Providing temporary meter on a fire hydrant using City water | 64.50 | Per linear foot based on the area of the property and is the square root of the lot area, in sq. feet |
| In-City                                                      | 40    | Plus charge for water used per current in-City rate (\$10 minimum)                                    |
| Out-of-City                                                  | 50    | Plus charge for water used per current out-of-City rate (\$10 minimum)                                |
| <b>Hydrant Flow Test</b>                                     |       | Per code 13.08.030                                                                                    |
| In-City                                                      | 125   | Per request                                                                                           |
| Out-of-City                                                  | 160   | Per request                                                                                           |

|                                                                                                                                                                                                                     |       |                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|---------------------------------------------|
| <b>Fire Flush and Fire Pump Test (to perform hydrant flow tests and meter tests on ¾" and 1" meters)</b>                                                                                                            |       | <b>Per code 13.08.030</b>                   |
| In-City                                                                                                                                                                                                             | 125   | Per request                                 |
| Out-of-City                                                                                                                                                                                                         | 160   | Per request                                 |
|                                                                                                                                                                                                                     |       |                                             |
| <b>Meter Tests (to perform tests on ¾" and 1" meters)</b>                                                                                                                                                           |       | <b>Per Code 13.08.030</b>                   |
| In-City                                                                                                                                                                                                             | 40    | Per request                                 |
| Out-of-City                                                                                                                                                                                                         | 50    | Per request                                 |
| <b>Water Meter/Tap Fee &amp; Sewer Connection Fee (if water and sewer services are installed by the City) Tap and connection fee amount is the actual cost of SPW labor and materials or per this fee schedule.</b> |       | Per code 13.02.070                          |
| <b>Water Tapping Fees: In-City</b>                                                                                                                                                                                  |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 3,850 | Per connection                              |
| 1" water meter                                                                                                                                                                                                      | 4,160 | Per connection                              |
| 1 ½" water meter-- T-10 meter                                                                                                                                                                                       | 5,810 | Per connection                              |
| 2" water meter—T-10 meter                                                                                                                                                                                           | 6,200 | Per connection                              |
| 2" water meter—Tru Flo                                                                                                                                                                                              | 7,320 | Per connection                              |
| <b>Water Tapping Fees: Out-of-City</b>                                                                                                                                                                              |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 4,810 | Per connection                              |
| 1" water meter                                                                                                                                                                                                      | 5,200 | Per connection                              |
| 1 ½" water meter—T-10 meter                                                                                                                                                                                         | 7,265 | Per connection                              |
| 2" water meter—T-10 meter                                                                                                                                                                                           | 7,750 | Per connection                              |
| 2" water meter—Tru Flo                                                                                                                                                                                              | 9,155 | Per connection                              |
| <b>Sanitary Sewer Tapping Fees: In-City</b>                                                                                                                                                                         |       |                                             |
| 6" sewer tap                                                                                                                                                                                                        | 3,320 | Per connection                              |
| 8" sewer tap                                                                                                                                                                                                        | 3,380 | Per connection                              |
| 6" or 8" location & drawing fee                                                                                                                                                                                     | 45    | Per connection                              |
| <b>Sanitary Sewer Tapping Fees: Out-of-City</b>                                                                                                                                                                     |       |                                             |
| 6" sewer tap                                                                                                                                                                                                        | 4,150 | Per connection                              |
| 8" sewer tap                                                                                                                                                                                                        | 4,225 | Per connection                              |
| 6" or 8" location & drawing fee                                                                                                                                                                                     | 60    | Per connection                              |
| <b>Water Meter and Setting Fee (Water meter setting fee for installation of water meter when the tap is done by a contractor. Water meter fee is the cost of the meter.</b>                                         |       | Per Code 13.02.070                          |
| <b>Meter Setting Fees: In-City</b>                                                                                                                                                                                  |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 125   | Per connection                              |
| 1" water meter                                                                                                                                                                                                      | 125   | Per connection                              |
| 1 ½" water meter                                                                                                                                                                                                    | 150   | Per connection                              |
| 2" water meter                                                                                                                                                                                                      | 150   | Per connection                              |
| Larger than 2" water meter                                                                                                                                                                                          | 1,000 | Per connection                              |
| <b>Meter Setting Fees: Out-of-City</b>                                                                                                                                                                              |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 175   | Per connection                              |
| 1" water meter                                                                                                                                                                                                      | 175   | Per connection                              |
| 1 ½" water meter                                                                                                                                                                                                    | 200   | Per connection                              |
| 2" water meter                                                                                                                                                                                                      | 200   | Per connection                              |
| Larger than 2" water meter                                                                                                                                                                                          | 1,250 | Per connection                              |
| <b>Meter Fees</b>                                                                                                                                                                                                   |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 400   |                                             |
| 1" water meter                                                                                                                                                                                                      | 500   |                                             |
| 1 ½" water meter                                                                                                                                                                                                    | *     | Determined by current market price of meter |
| 2" water meter                                                                                                                                                                                                      | 1,200 |                                             |
| Larger than 2" water meter                                                                                                                                                                                          | *     | Determined by current market price of meter |

| Building Fees (Department of Infrastructure & Development)              |                           |                                                                   |
|-------------------------------------------------------------------------|---------------------------|-------------------------------------------------------------------|
| <b>Building Plan Review Fees (residential, commercial, accessory)</b>   |                           | <b>Per code 15.04.030</b>                                         |
| <i>Fees based on cost of construction:</i>                              |                           |                                                                   |
| Up to \$3,000                                                           | 50                        | Per plan                                                          |
| \$3,001 to \$100,000                                                    | 90                        | Per plan                                                          |
| \$100,001 to \$500,000                                                  | 250                       | Per plan                                                          |
| \$500,001 to \$1,000,000                                                | 300                       | Per plan                                                          |
| \$1,000,001 and up                                                      | 375                       | Per plan                                                          |
| <b>Building Permit Fees (residential, commercial, accessory, fence)</b> |                           | <b>Per code 15.04.030</b>                                         |
| <i>Fees based on cost of construction:</i>                              |                           |                                                                   |
| Up to \$3,000                                                           | 50                        | Per permit                                                        |
| \$3,001-\$100,000                                                       | 60                        | Per permit + (.0175 * cost of construction)                       |
| \$100,001-\$500,000                                                     | <del>1,300</del><br>1,810 | Per permit + \$10 for each \$1,000 over \$100,000                 |
| \$500,001 to <del>\$10,000,000</del> \$1,000,000                        | <del>4,900</del><br>5,300 | Per permit + \$9 for each \$1,000 over \$500,000                  |
| <del>\$100,001</del> \$1,000,001 and up                                 | <del>8,500</del><br>9,800 | Per permit + <del>\$7</del> \$8 for each \$1,000 over \$1,000,000 |
| <u>Permit Extension</u>                                                 | <u>100</u>                | <u>Per code 15.04.030</u>                                         |
| <b>Other Building Fees</b>                                              |                           |                                                                   |
| Historic District Commission application                                | 150                       | Per application + <u>1 per \$5,000 worth of construction</u>      |
| Board of Zoning Appeals application                                     | 150                       | Per application + advertising costs                               |
| Demo—residential                                                        | 125                       | Per code 15.04.030                                                |
| Demo—commercial                                                         | 175                       | Per code 15.04.030                                                |
| <u>Demo – Interior Only</u>                                             | <u>100</u>                | <u>Per code 15.04.030</u>                                         |
| Gas                                                                     | 30                        | Plus \$10 per fixture, per code 15.04.030b                        |
| Grading                                                                 | 200                       | Per code 15.20.050                                                |
| Maryland Home Builders Fund                                             | 50                        | Per new SFD                                                       |
| Mechanical                                                              | 50                        | Per code 15.04.030                                                |
| Occupancy inspection                                                    | 75                        | Per code 15.04.030                                                |
| Plumbing                                                                | 30                        | \$10 per fixture (may vary), per code 15.04.030b                  |
| <u>Electrical - residential</u>                                         | <u>35</u>                 | <u>Per code 15.12.060</u>                                         |
| <u>Electrical – commercial</u>                                          | <u>70</u>                 | <u>Per code 15.12.060</u>                                         |
| Sidewalk sign                                                           | <u>50</u>                 | Set by resolution, per code 12.40.020                             |
| Sidewalk café                                                           | 50                        | Set by Ordinance 2106, per code 12.36.020                         |
| Sign                                                                    | 50                        | Per sign + \$1.50 per sq. ft. per code 17.216.238                 |
| Temporary sign                                                          | 25                        | Per month, per code 17.216.238                                    |
| Temporary trailer                                                       | 25                        | Per month, per code 15.36.030b                                    |
| Tent                                                                    | 40                        | Per code 15.04.030                                                |
| Well                                                                    | 50                        | Per code 13.20.020                                                |
| Zoning authorization letter                                             | <del>50</del> 85          | Per letter, per code 17.12.040                                    |
| Re-inspection fee                                                       | 50                        | More than two of any required inspection, per code 15.04.030      |
| Adult entertainment permit application                                  | 100                       | Per code 17.166.020                                               |
| Outdoor advertising structure fee                                       | .50                       | Per square foot of sign surface area, per code 17.216.240         |
| Notice of appeal/Sidewalk sign standard violation                       | 100                       | Per appeal/violation, per code 12.40.040                          |
| Reconnection fee—renew temporary certificate of occupancy               | 25                        |                                                                   |

|                                                                                                 |                           |                                                                                                                             |
|-------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Administrative fee—renew temporary certificate of occupancy                                     | 100                       | Per renewal                                                                                                                 |
| <b>Annexation Fees</b>                                                                          |                           |                                                                                                                             |
| For the first partial of one (1) acre                                                           | 5,000                     | Per annexation + legal, planning, consulting, and other related administrative fees                                         |
| Additional partial of full acre(s)                                                              | 500                       | Per acre (no proration)                                                                                                     |
| City attorney review                                                                            | 175                       | Per hour                                                                                                                    |
| City staff review                                                                               | <del>Varies</del> 60      | Per hour                                                                                                                    |
|                                                                                                 |                           |                                                                                                                             |
| <b>Planning Commission Fees</b>                                                                 |                           |                                                                                                                             |
| Comprehensive Development Plan review—non-residential                                           | 500                       | Plus \$10 per 1,000 sq.ft. Subsequent submittals, which generate additional comments may be charged an additional \$250     |
| Comprehensive Development Plan review—residential                                               | 500                       | Plus \$10 per unit. Subsequent submittals, which generate additional comments, may be charged an additional \$250.          |
| Certificate of Design/Site Plan review                                                          | <del>250</del> 500        | Plus \$10 per unit/acre. Subsequent submittals, which generate additional comments, may be charged an additional \$250.     |
| <u>Comprehensive Sign Plan review</u>                                                           | <u>225</u>                | <u>Per review</u>                                                                                                           |
| Paleo Channel/Well-head Protection Site Plan review                                             | 100                       | Per review                                                                                                                  |
| Re-zoning                                                                                       | 500                       | + \$15/acre and advertising costs                                                                                           |
| Text amendment                                                                                  | 500                       | Per amendment + advertising costs                                                                                           |
|                                                                                                 |                           |                                                                                                                             |
| <b>Critical Area Program</b>                                                                    |                           | <b>Ordinance 2578</b>                                                                                                       |
|                                                                                                 |                           |                                                                                                                             |
| <b>Certificate of Compliance</b>                                                                |                           | <b>Per code 12.20.110</b>                                                                                                   |
| Building permit                                                                                 | 75                        | Per permit, Activities exempt per code 12.20.110f                                                                           |
| Subdivision                                                                                     | 200                       | In addition to standard fee                                                                                                 |
| Site plans/Certificate of Design/Comprehensive Development Plan                                 | 100                       | In addition to standard fee                                                                                                 |
| Re-subdivision                                                                                  | 100                       | In addition to standard fee                                                                                                 |
|                                                                                                 |                           |                                                                                                                             |
| <b>Fee-In-Lieu</b>                                                                              | 1.50                      | Per sq. ft. of mitigation area, per code 12.20.540                                                                          |
|                                                                                                 |                           |                                                                                                                             |
| <b>License to Encumber Program Fees</b>                                                         |                           |                                                                                                                             |
| Application—Installation of service line                                                        | 75                        | Per application--\$25 per additional service line in project area, defined as ¼ mile radius from primary address            |
| Application—Large boring project                                                                | <del>125</del> <u>275</u> | Per application—includes up to 500 linear feet. <del>\$50</del> <u>\$75</u> for additional 250 linear feet above initial    |
| Application—Large Open/Cut                                                                      | <del>250</del> <u>375</u> | Per application--Includes up to 500 linear feet. <del>\$100</del> <u>\$125</u> for additional 250 linear feet above initial |
| Application—Micro-Trenching Project                                                             | 125                       | Per application—Includes up to 500 linear feet. \$50 additional 250 linear feet above initial                               |
| Application—Installation of new utility pole (excluding small cell facilities)                  | <del>500</del> <u>750</u> | Per application                                                                                                             |
| Application—Underground utility project replacing overhead utilities and removing utility poles | Waived                    |                                                                                                                             |
|                                                                                                 |                           |                                                                                                                             |
| <b>License to Encumber Program Fees—Small Wireless Facilities</b>                               |                           | <b>Ordinance No. 2580</b>                                                                                                   |

|                                                                                                                                                           |                    |                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Application                                                                                                                                               | 500                | Per application—For up to five (5) small wireless facilities                                                                                                                                                         |
| Application—additional facilities                                                                                                                         | 100                | Per application—For each additional small wireless facility addressed in the application beyond initial five                                                                                                         |
| Access to Right of Way                                                                                                                                    | 1000               | Per each new small wireless facility pole                                                                                                                                                                            |
| Annual fee for access to Right of Way                                                                                                                     | 270                | Per year, per each small wireless facility after year 1                                                                                                                                                              |
| <b>Stormwater Utility</b>                                                                                                                                 |                    | <b>Ordinance No. 2306</b>                                                                                                                                                                                            |
| Fee to maintain City stormwater facilities                                                                                                                | 30                 | Per year per Equivalent Residential Unit                                                                                                                                                                             |
| <b>Storm Water Utility Credit Application</b>                                                                                                             |                    | <b>Ordinance No. 2306</b>                                                                                                                                                                                            |
| Fee to apply for credit to Stormwater Utility                                                                                                             | 150                | Per application                                                                                                                                                                                                      |
| <b>Street Break Permit</b>                                                                                                                                |                    | <b>Per code 12.12.020</b>                                                                                                                                                                                            |
| Permit for breaking City public streets and ways                                                                                                          | <del>50</del> 75   | Per break location                                                                                                                                                                                                   |
| Install new or replace existing sidewalk—residential                                                                                                      | 50                 |                                                                                                                                                                                                                      |
| Install new or replace existing sidewalk—commercial                                                                                                       | 100                |                                                                                                                                                                                                                      |
| Install new driveway—residential                                                                                                                          | 150                |                                                                                                                                                                                                                      |
| Install new driveway—commercial                                                                                                                           | 300                |                                                                                                                                                                                                                      |
| Excavate street or sidewalk to conduct maintenance of underground facilities                                                                              | <del>150</del> 175 | <del>\$50</del> 75 per additional “break” in project area                                                                                                                                                            |
| Excavate street or sidewalk to replace existing utility pole                                                                                              | 250                | \$100 per additional pole replace in project area                                                                                                                                                                    |
| Excavate street or sidewalk to remove utility pole permanently                                                                                            | Waived             |                                                                                                                                                                                                                      |
| <b>Obstruction Permit</b>                                                                                                                                 |                    | <b>Per code 12.12.020</b>                                                                                                                                                                                            |
| Permit for obstructing City public streets and ways                                                                                                       | <del>50</del> 75   | Per location                                                                                                                                                                                                         |
| Dumpster—residential obstruction permit                                                                                                                   | 50                 | Renewal fee of \$25 after 30 days                                                                                                                                                                                    |
| Dumpster—commercial obstruction permit                                                                                                                    | 100                | Renewal fee of \$50 after 30 days                                                                                                                                                                                    |
| Sidewalk closure                                                                                                                                          | 50                 | \$5/day over 30 days                                                                                                                                                                                                 |
| Lane closure (including bike lanes)                                                                                                                       | 100                | \$10/day over 30 days                                                                                                                                                                                                |
| Street closure                                                                                                                                            | 250                | \$25/day over 30 days                                                                                                                                                                                                |
| Street closure for block party or community event                                                                                                         |                    | Fee under ABCD—Outdoor Rental                                                                                                                                                                                        |
| <b>Water and Sewer Connection Fee</b>                                                                                                                     |                    | <b>Per code 13.02.070</b>                                                                                                                                                                                            |
| Comprehensive connection charge of connection fee for the Developer’s share in the equity of the existing utility system                                  | 3,710              | Per Equivalent Dwelling Unit (water—\$1925 and sewer-\$1785)                                                                                                                                                         |
| <b>Water and Sewer Infrastructure Reimbursement Fee</b>                                                                                                   |                    | <b>Per code 13.02.070</b>                                                                                                                                                                                            |
| Comprehensive connection charge for Infrastructure Reimbursement Fees is based on actual costs of water and sewer infrastructure installed by a Developer | Varies             | Fee amount is project dependent. Infrastructure Reimbursement Fee is the prorated share of the cost of water and sewer mains based on a project’s percentage of the capacity of the proposed infrastructure project. |
| <b>Infrastructure Reimbursement Administrative Fee</b>                                                                                                    |                    | <b>Per code 13.02.090</b>                                                                                                                                                                                            |
| Administrative fee assessed on Infrastructure Reimbursement Fee for processing                                                                            | Varies             | .1 percent of the Infrastructure Reimbursement Fee                                                                                                                                                                   |
| <b>Development Plan Review</b>                                                                                                                            |                    |                                                                                                                                                                                                                      |

|                                                                                                                                                                           |            |                                                                                                                                                                                                                      |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Development plans may consist of but are not limited to the following: stormwater management, grading, landscaping, lighting, site layout, traffic control, and utilities |            |                                                                                                                                                                                                                      |
| Fee for review of development plans                                                                                                                                       | 2,000      | Plus <del>\$50 75</del> /disturbed project acre. Subsequent submittals beyond the second submittal of the same plan type, which generate additional comments may be charged an additional <del>\$1000 250</del> fee. |
| Fee for 2-year extension of approved development plan                                                                                                                     | Varies     | 10% of the original development plan fee                                                                                                                                                                             |
| Third party review fee (outsourced)                                                                                                                                       | 160        | Per hour. Subsequent submittals, which generate additional comments may be charged an additional \$160/hour.                                                                                                         |
| Fee for review of development plans exempt from stormwater management under code 13.28.040(b)(3)                                                                          | 400        | Per development plan                                                                                                                                                                                                 |
| <u>Public Improvement Inspection Fee</u>                                                                                                                                  |            | <u>7.5% of the approved cost estimate for construction of roads, sidewalks, lighting, community areas, and stormwater improvements</u>                                                                               |
| <b>Water and Sewer Inspection Fee</b>                                                                                                                                     |            | <b>Per Resolution No. 1341</b>                                                                                                                                                                                       |
| Inspection of public water and sewer improvements                                                                                                                         |            | 7.5% of the approved cost estimate for construction of proposed public water and sewer improvements                                                                                                                  |
| <b>Public Works Agreement Recording Fee</b>                                                                                                                               |            |                                                                                                                                                                                                                      |
| <u>Recording fee for Public Works Agreements</u>                                                                                                                          |            |                                                                                                                                                                                                                      |
| <u>For 9 or less pages</u>                                                                                                                                                |            | <u>Per Circuit Court Fee Schedule</u>                                                                                                                                                                                |
| <u>For 10 or more pages</u>                                                                                                                                               |            | <u>Per Circuit Court Fee Schedule</u>                                                                                                                                                                                |
| <u>Public Works Agreement Fee</u>                                                                                                                                         | <u>250</u> | <u>Plus Recording Fee</u>                                                                                                                                                                                            |
| <b>Stormwater Management As-Built Recording Fee</b>                                                                                                                       |            |                                                                                                                                                                                                                      |
| Recording fee for Stormwater Management As-Built                                                                                                                          |            | Per Circuit Court Fee Schedule                                                                                                                                                                                       |
| <b>Subdivision Review Fee</b>                                                                                                                                             |            | <b>Per Ordinance No. 1536</b>                                                                                                                                                                                        |
| Fee for subdivision review                                                                                                                                                | 200        |                                                                                                                                                                                                                      |
| <b>Re-subdivision Review Fee</b>                                                                                                                                          |            | <b>Per Ordinance No. 1536</b>                                                                                                                                                                                        |
| Fee for re-subdivision review                                                                                                                                             | 200        |                                                                                                                                                                                                                      |
| <b>Administrative fees for Connection Fee payment plans</b>                                                                                                               |            | <b>Per Resolution No. 2029</b>                                                                                                                                                                                       |
| Administrative fee for Connection Fee payment plans                                                                                                                       | 25         |                                                                                                                                                                                                                      |
| <b>Maps and Copying Fees</b>                                                                                                                                              |            |                                                                                                                                                                                                                      |
| Black and white photocopying (small format)                                                                                                                               | .25        | Per sq. ft.                                                                                                                                                                                                          |
| Black and white photocopying (large format)                                                                                                                               | .50        | Per sq. ft.                                                                                                                                                                                                          |
| Color photocopying (small format)                                                                                                                                         | 1          | Per sq. ft.                                                                                                                                                                                                          |
| Color photocopying (large format)                                                                                                                                         | 2          | Per sq. ft.                                                                                                                                                                                                          |

| False Alarms, Infractions, Scofflaw, MPIA Fees (Fire and Police Departments) |     |              |                   |
|------------------------------------------------------------------------------|-----|--------------|-------------------|
| <b>Animal Control</b>                                                        |     |              | Police Department |
| First Incident                                                               | 100 | Per Incident |                   |
| 2 <sup>nd</sup> Incident                                                     | 250 | Per Incident |                   |
| 3 <sup>rd</sup> Incident                                                     | 500 | Per Incident |                   |
| <b>MPIA Requests</b>                                                         |     |              | Police Department |

|                                                   |        |                           |                   |
|---------------------------------------------------|--------|---------------------------|-------------------|
| First two hours processing request                | Waived |                           |                   |
| Work exceeding two hours                          |        |                           |                   |
| Attorney Fee                                      | 175    | Per hour                  |                   |
| Records Tech Fee                                  | 40     | Per hour                  |                   |
| Black and white copy of documents                 | .25    | Per copy                  |                   |
| Digital medium production                         | 15     | Per unit produced         |                   |
|                                                   |        |                           |                   |
| <b>False Police Alarms</b>                        |        | <b>Per code 8.040.050</b> | Police Department |
| <i>Based on number of incidents/calendar year</i> |        |                           |                   |
| First 2 incidents                                 | 0      | Per incident              |                   |
| 3 <sup>rd</sup> incident                          | 50     | Per incident              |                   |
| 4 <sup>th</sup> incident                          | 90     | Per incident              |                   |
| 5 <sup>th</sup> or more incidents                 | 130    | Per incident              |                   |
| <b>False Fire Alarms</b>                          |        | <b>Per code 8.040.050</b> | Fire Department   |
| <i>Based on number of incidents/calendar year</i> |        |                           |                   |
| First 2 incidents                                 | 0      | Per incident              |                   |
| 3 <sup>rd</sup> incident                          | 50     | Per incident              |                   |
| 4 <sup>th</sup> incident                          | 100    | Per incident              |                   |
| 5 <sup>th</sup> or more incidents                 | 150    | Per incident              |                   |
|                                                   |        |                           |                   |
| <b>Scofflaw</b>                                   |        |                           | Police Department |
| Tow                                               | 135    |                           |                   |
| Storage                                           | 50     |                           |                   |
| Administrative fee                                | 35     |                           |                   |
| Business administrative fee                       | 30     |                           |                   |

| Towing Fees                                                                                                                                                                                                                |     |                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------|
| <b>Maximum Towing and Storage Fees (vehicles up to 10,000 GVW)</b>                                                                                                                                                         |     |                                                                  |
| Police directed accident tow                                                                                                                                                                                               | 425 |                                                                  |
| Disabled vehicle tow                                                                                                                                                                                                       | 150 |                                                                  |
| Emergency relocation tow (up to 2 miles)                                                                                                                                                                                   | 150 | Per code 5.64.100                                                |
| Impound vehicle tow                                                                                                                                                                                                        | 150 |                                                                  |
| Standby/wait time (billed in 15-minute increments only after 16-minute wait)                                                                                                                                               | 75  | Per hour                                                         |
| Winching (applies to vehicles that require righting, lifting, or returning to roadway from more than 20 feet off of roadway. Does not include pulling vehicle on to a rollback type truck. Billed in 15-minute increments) | 110 | Per hour                                                         |
| Additional Clean Up and Labor (approval of Chief of Police designee required prior to charging)                                                                                                                            | 75  | Per hour (billed in 15-minute increments after first 15 minutes) |
| Storage—Beginning at 12:01 am following the tow (includes vehicles stored at a facility under the control of and billed by the City of Salisbury)                                                                          | 50  | Per calendar day or portion thereof, per code 5.64.120           |
| Administrative fees (impounds only)                                                                                                                                                                                        | 50  |                                                                  |
| Snow Emergency Plan in effect (in addition to other applicable towing fees)                                                                                                                                                | 50  |                                                                  |
| Release fee (after hours only, at tower's discretion). Normal business defined as Monday-Friday, 9 am-6 pm.                                                                                                                | 55  |                                                                  |

| EMS Services        |          |              |
|---------------------|----------|--------------|
|                     | Resident | Non-Resident |
| BLS Base Rate       | 1,000    | 1,100        |
| ALS1 Emergency Rate | 1,500    | 1,600        |
| ALS2 Emergency Rate | 1,900    | 2,000        |

|                       |        |        |
|-----------------------|--------|--------|
| Mileage (per mile)    | 21     | 21     |
| Oxygen                | Bundle | Bundle |
| Spinal immobilization | Bundle | Bundle |
| BLS on-scene care     | 250    | 300    |
| ALS on-scene care     | 550    | 650    |

| Fire Prevention Fees (by the Fire Department)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| Plan Review and Use & Occupancy Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| <b>Basic Fee</b> —for all multi-family residential, commercial, industrial, and institutional occupancies—including, but not limited to new construction, <u>altercation, replacement</u> , tenant fit-out, remodeling, change in use and occupancy, and/or any other activity deemed appropriate by the City of Salisbury Department of Infrastructure & Development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 60% of building permit fee<br>\$125 minimum (not included—plan review and related inspection of specialized fire protection equipment as listed in the following sections)<br>A 10% (\$75 minimum, \$250 maximum) deposit due at the time of submittal. The balance is due prior to issuing a building permit. |                                                                                                       |
| <b>Expedited Fee</b> —If the requesting party wants the plan review and inspection to be expedited (done within 3 business days)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 25% of the basic fee<br>\$300 minimum<br>( <u>This is</u> in addition to the basic fee)                                                                                                                                                                                                                        |                                                                                                       |
| <b>After-Hours Inspection Fee</b> —If the requesting party wants an after-City business hours inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 125 per hour/ <u>per inspector (2 hour minimum)</u>                                                                                                                                                                                                                                                            |                                                                                                       |
| <b>Request for information (RFI) Supplemental Instructions (SI) Review Fee</b> —If it is determined by the Fire Marshal’s Office staff that field approval of an RFI or SI is impractical and involves an amendment to the <u>approved</u> construction documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 85 per submittal                                                                                                                                                                                                                                                                                               |                                                                                                       |
| <b>Site/Development Plan Review Fee</b> —The review of site plans for all new commercial and industrial projects or new commercial, residential, or industrial developments. To ensure compliance with the Fire Prevention Code.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 275 per submittal                                                                                                                                                                                                                                                                                              |                                                                                                       |
| Fire Protection Permit Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| <b>Fire Alarm &amp; Detection Systems</b> —includes plan review and inspection of wiring, controls, alarm and detection equipment and related appurtenances needed to provide a complete system and the witnessing of one final acceptance test per system of the completed installation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| • Fire Alarm System                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 100                                                                                                                                                                                                                                                                                                            | Per system                                                                                            |
| • Fire Alarm Control Panel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 75                                                                                                                                                                                                                                                                                                             | Per panel                                                                                             |
| • Alarm Initiating Device                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1.50                                                                                                                                                                                                                                                                                                           | Per device                                                                                            |
| • Alarm Notification Device                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1.50                                                                                                                                                                                                                                                                                                           | Per device                                                                                            |
| • Fire Alarm Counter Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 75                                                                                                                                                                                                                                                                                                             | For additions and alterations to existing systems involving 4 or less notification/initiating devices |
| <b>Sprinkler, Water Spray and Combined Sprinkler &amp; Standpipe Systems</b> —Includes review of shop drawings, system inspection and witnessing of one hydrostatic test, and one final acceptance test per floor or system                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| • NFPA 13 & 13R                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1.50                                                                                                                                                                                                                                                                                                           | Per sprinkler head (\$150 minimum)                                                                    |
| • NFPA 13D                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 125                                                                                                                                                                                                                                                                                                            | Per dwelling                                                                                          |
| • Sprinkler Counter Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 75                                                                                                                                                                                                                                                                                                             | For additions and alterations to existing systems involving less than 20 heads                        |
| <b>Standpipe Systems</b> —The fee applies to separate standpipe and hose systems installed in accordance with NFPA 14 standard for the installation of standpipe and hose systems as incorporated by reference in the State Fire Prevention Code (combined sprinkler systems and standpipe systems are included in the fee schedule prescribed for sprinkler systems) and applies to all piping associated with the standpipe system, including connection to a water supply, piping risers, laterals, Fire Department connections(s), dry or draft fire hydrants or suction connections, hose connections, piping joints and connections, and other related piping and appurtenances; includes plan review and inspection of all piping, ,control valves, connection and other related equipment and appurtenances needed to provide a complete system and the witnessing of one hydrostatic test, and one final acceptance test of the completed system. | 50                                                                                                                                                                                                                                                                                                             | Per <u>100</u> linear feet of piping of portion thereof (\$150 minimum)                               |
| <b>Fire Pumps &amp; Water Storage Tanks</b> —The fees include plan review and inspection of pump and all associated valves, piping, controllers, driver and other related equipment and appurtenances needed to provide a complete system and the witnessing of one pump acceptance test of the completed installation. Limited-service pumps for residential sprinkler systems as permitted for NFPA 13D systems and water storage tanks for NFPA 13D systems are exempt.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                |                                                                                                       |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |     |                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------|
| • Fire Pumps                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | .50 | Per gpm or rated pump capacity (\$150 minimum)                                                                |
| • Fire Protection Water Tank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 75  | Per tank                                                                                                      |
| <b>Gaseous and Chemical Extinguishing Systems</b> —applies to halon, carbon dioxide, dry chemical, wet chemical and other types of fixed automatic fire suppression systems which use a gas or chemical compound as the primary extinguishing agent. The fee includes plan review and inspection of all piping, controls, equipment and other appurtenances needed to provide a complete system in accordance with referenced NFPA standards and the witnessing of one performance or acceptance test per system of the completed installation. | 150 | Per system                                                                                                    |
| • Gaseous and Chemical, <u>or Clean Agent</u> Extinguishing System Counter Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 75  | To relocate system discharge heads                                                                            |
| <b>Foam System</b> —The fee applies to fixed extinguishing systems which use a foaming agent to control or extinguish a fire in a flammable liquid installation, aircraft hangar and other recognized applications. The fee includes plan review and inspection of piping, controls, nozzles, equipment and other related appurtenances needed to provide a complete system and the witnessing of one hydrostatic test and one final acceptance test of the completed installation                                                              | 75  | Per nozzle or local applicator; plus \$1.50/sprinkler head for combined sprinkler/foam system (\$150 minimum) |
| <b>Smoke Control Systems</b> —This fee applies to smoke exhaust systems, stair pressurization systems, smoke control systems and other recognized air-handling systems which are specifically designed to exhaust or control smoke or create pressure zones to minimize the hazard of smoke spread due to fire. The fee includes plan review and inspection of system components and the witnessing of one performance acceptance test of the complete installation.                                                                            | 100 | Per 30,000 cubic feet of volume or portion thereof or protected of controlled space (\$200 minimum)           |
| <b>Flammable and Combustible Liquid Storage Tanks</b> —This includes review and one inspection of the tank and associated hardware, including dispensing equipment. Tanks used to provide fuel or heat of other utility services to a building are exempt.                                                                                                                                                                                                                                                                                      | .01 | Per gallon of the maximum tank capacity (\$150 minimum)                                                       |
| <b>Emergency Generators</b> —Emergency generators that are a part of the fire/life safety system of a building or structure. Includes the review of the proposed use of the generator, fuel supply and witnessing one performance evaluation test.                                                                                                                                                                                                                                                                                              | 150 |                                                                                                               |
| Permit Reinspection and Retest Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |     |                                                                                                               |
| • 1 <sup>st</sup> Reinspection and retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 75  |                                                                                                               |
| • 2 <sup>nd</sup> Reinspection and retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 150 |                                                                                                               |
| • 3 <sup>rd</sup> and subsequent reinspection and retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 200 |                                                                                                               |
| <b>Fire Pump or Hydrant Flow Test</b> —to perform any hydrant or fire pump flow test utilizing City water                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |                                                                                                               |
| • In-City                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 125 |                                                                                                               |
| • Out-of-City                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 160 |                                                                                                               |
| <b>Fire Service Water Mains and their Appurtenances</b> —The fee includes the plan review and witnessing one hydrostatic test and one flush of private fire service mains and their appurtenance installed in accordance with NFPA 24: Standard for the Installation of Private Fire Service Mains and Their Appurtenances                                                                                                                                                                                                                      | 100 | Per linear feet or portion thereof; plus \$50/hydrant (\$150 minimum)                                         |
| Permit Reinspection and Retest Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |     |                                                                                                               |
| • 1 <sup>st</sup> Reinspection or retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 75  |                                                                                                               |
| • 2 <sup>nd</sup> Reinspection or retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 150 |                                                                                                               |
| • 3 <sup>rd</sup> Reinspection or retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 200 |                                                                                                               |
| Consultation Fees—fees for consultation technical assistance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 75  | Per hour                                                                                                      |
| <b>Fire Safety Inspection</b> —The following fees are not intended to be applied to inspections conducted in response to a specific complaint of an alleged Fire Code violation by an individual or governmental agency                                                                                                                                                                                                                                                                                                                         |     |                                                                                                               |

|                                                                                     |                              |                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assembly Occupancies (including outdoor festivals)                                  |                              |                                                                                                                                                                                 |
| • Class A (>1000 persons)                                                           | 350                          |                                                                                                                                                                                 |
| • Class B (301-1000 persons)                                                        | 235                          |                                                                                                                                                                                 |
| • Class C (51-300 persons)                                                          | 125                          |                                                                                                                                                                                 |
| • Fairgrounds (≤ 9 buildings)                                                       | 250                          |                                                                                                                                                                                 |
| • Fairgrounds (≥ 10 buildings)                                                      | 450                          |                                                                                                                                                                                 |
| • Recalculation of occupant load                                                    | 100                          |                                                                                                                                                                                 |
| • Replacement or duplicate certificate                                              | 25                           |                                                                                                                                                                                 |
| Education & Daycare Occupancies                                                     |                              |                                                                                                                                                                                 |
| • Elementary School (includes pre-K and K)                                          | <del>100</del><br><u>150</u> |                                                                                                                                                                                 |
| • Middle, Junior, and Senior High Schools                                           | <del>150</del><br><u>250</u> |                                                                                                                                                                                 |
| • Family and Group Day Care Homes                                                   | 75                           |                                                                                                                                                                                 |
| • Nursery or Day Care Centers                                                       | <del>100</del><br><u>125</u> |                                                                                                                                                                                 |
| Health Care Occupancies                                                             |                              |                                                                                                                                                                                 |
| • Ambulatory Health Care Centers                                                    | <del>175</del><br><u>200</u> | Per 3,000 sq. ft. or portion thereof                                                                                                                                            |
| • Hospitals, Nursing Homes, Limited Care Facilities, Domiciliary Care Homes         | <del>150</del><br><u>300</u> | Per building plus \$2/patient bed                                                                                                                                               |
| Detention and Correctional Occupancies                                              | 150                          | Per building plus \$2/bed                                                                                                                                                       |
| Residential                                                                         |                              |                                                                                                                                                                                 |
| • Hotels and Motels                                                                 | 100                          | Per building plus \$/guest room                                                                                                                                                 |
| • Dormitories                                                                       | 2                            | Per bed (100 minimum)                                                                                                                                                           |
| • Apartments                                                                        | <del>150</del><br><u>100</u> | Per building plus \$2/dwelling unit; <u>175 minimum; or for common areas only 75 per building</u>                                                                               |
| • Lodging or Rooming House                                                          | 125                          | Plus \$2/bed                                                                                                                                                                    |
| • Board of Care Home                                                                | 125                          | Per building plus \$2/bed                                                                                                                                                       |
| Mercantile Occupancies                                                              |                              |                                                                                                                                                                                 |
| • Class A (> 30,000 sq. ft.)                                                        | 250                          |                                                                                                                                                                                 |
| • Class B (3,000 sq. ft. -30,000 sq. ft.)                                           | 150                          |                                                                                                                                                                                 |
| • Class C (< 3,000 sq. ft.)                                                         | 100                          |                                                                                                                                                                                 |
| Business Occupancies                                                                | 100                          | Per 3,000 sq. ft. or portion thereof                                                                                                                                            |
| Industrial or Storage Occupancies                                                   |                              |                                                                                                                                                                                 |
| • Low or Ordinary Hazard                                                            | <del>100</del><br><u>150</u> | <u>For the first 5,000 sq. ft., plus 35 for each additional 5,000 square feet</u> or portion thereof                                                                            |
| • High-Hazard                                                                       | <del>175</del><br><u>200</u> | <u>For the first 5,000 sq. ft., plus 35 for each additional 5,000 square feet</u> or portion thereof                                                                            |
| <u>Mixed-Use Building</u>                                                           |                              |                                                                                                                                                                                 |
| • <u>Low or Ordinary Hazard</u>                                                     | <u>150</u>                   | <u>For the first 5,000 sq. ft., plus 35 for each additional 5,000 square feet or portion thereof; or the fee calculated for the predominant occupancy, whichever is greater</u> |
| • <u>High-Hazard</u>                                                                | <u>175</u>                   | <u>For the first 5,000 sq. ft., plus 35 for each additional 5,000 square feet or portion thereof; or the fee calculated for the predominant occupancy, whichever is greater</u> |
| Common Areas of Multi-tenant Occupancies (i.e., shopping centers, high-rises, etc.) | 55                           | Per 10,000 sq. ft. or portion thereof                                                                                                                                           |
| Outside Storage of Combustible Materials (scrap tires, tree stumps, lumber, etc.)   | 150                          | Per acre of portion thereof                                                                                                                                                     |
| Outside storage of Flammable or Combustible Liquids (drums, tanks, etc.)            | 150                          | Per 5,000 sq. ft. or portion thereof                                                                                                                                            |
| Marinas and Piers                                                                   | 150                          | Per facility plus \$1/slip                                                                                                                                                      |

|                                                                                                                                                    |     |                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------|
| Mobile Vendor                                                                                                                                      | 55  | Plus .56/mile for inspections outside of the City of Salisbury |
| Sidewalk Café                                                                                                                                      | 55  | If not part of an occupancy inspection                         |
| Unclassified Inspection                                                                                                                            | 100 | Per hour or portion thereof                                    |
| <b>Fire Safety Reinspection</b> —If more than one reinspection is required to assure that a previously identified Fire Code violation is corrected |     |                                                                |
| • 2 <sup>nd</sup> reinspection                                                                                                                     | 125 |                                                                |
| • 3 <sup>rd</sup> reinspection                                                                                                                     | 200 |                                                                |
| • 4 <sup>th</sup> and subsequent reinspection                                                                                                      | 275 |                                                                |
| • High Rise Inspection                                                                                                                             | 75  | Plus, the fee based on occupancy from above                    |
| <b>Fire Safety Reinspection</b> —If more than one reinspection is required to assure that a previously identified Fire Code violation is corrected |     |                                                                |
| • 2 <sup>nd</sup> reinspection                                                                                                                     | 125 |                                                                |
| • 3 <sup>rd</sup> reinspection                                                                                                                     | 200 |                                                                |
| • 4 <sup>th</sup> and subsequent reinspection                                                                                                      | 275 |                                                                |
| <b>Fire Protection Water Supply Fees</b>                                                                                                           |     |                                                                |
| Witnessing Fire Main Flush                                                                                                                         | 75  |                                                                |
| Witness Underground Water Main Hydrostatic Tests                                                                                                   | 75  |                                                                |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                              |                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------------------------------------------|
| <b>Fireworks Permit</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                                                                  |
| <b>Fireworks Display</b> —includes plan review and associated inspections for any fireworks display                                                                                                                                                                                                                                                                                                                                                                                                                              | 450                          |                                                                                  |
| <b>Sale of Consumer Fireworks</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                                                                                  |
| Stand-alone tent, stand, or other commercial space predominately utilized for the sale of consumer fireworks                                                                                                                                                                                                                                                                                                                                                                                                                     | 250                          |                                                                                  |
| Other commercial space predominantly utilized for the sale of goods other than consumer fireworks                                                                                                                                                                                                                                                                                                                                                                                                                                | 125                          |                                                                                  |
| <b>Hazardous Materials Use Permit</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                                                                                  |
| <b>Light Use Facility</b> —required for any substance, in accordance with Section 1.12.8 of NFPA 1: Fire Code, that does not otherwise require a General Use Facility or High Use Facility permit                                                                                                                                                                                                                                                                                                                                |                              | <u>Limited quantities up to 2 times MAQ; minimal hazards; no special systems</u> |
| • Initial Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <del>150</del><br><u>125</u> |                                                                                  |
| • Annual Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <del>100</del><br><u>300</u> | Per year                                                                         |
| • Seasonal Pools Annual Registration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <del>50</del> <u>200</u>     | Per year when open less than 120 consecutive days/year                           |
| • Pools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 100                          | Per year when open more than 129 consecutive days/year                           |
| <b>General Use Facility</b> —required for extremely hazardous substances, as defined by 40 CFR part 355, that have a Threshold Planning Quantity (TPQ) of 10 pounds or less, that do not otherwise require a High Use Facility Permit                                                                                                                                                                                                                                                                                            |                              |                                                                                  |
| • Initial Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 300                          |                                                                                  |
| • Annual Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <del>200</del><br><u>300</u> |                                                                                  |
| • Seasonal Pools Annual Registration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <del>100</del><br><u>200</u> | Per year when open less than 120 consecutive days/year                           |
| • Pools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <del>200</del><br><u>100</u> | Per year when open more than 120 consecutive days/year                           |
| <b>High Use Facility</b> —required for hazardous chemicals identified in 40 CFR part 370, subject to the Threshold Planning Quantity (TPQ) where applicable therein                                                                                                                                                                                                                                                                                                                                                              |                              |                                                                                  |
| • Initial Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <del>600</del><br><u>200</u> |                                                                                  |
| • Annual Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <del>400</del><br><u>600</u> | Per year                                                                         |
| • Seasonal Pools Annual Registration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <del>200</del><br><u>400</u> | Per year when open less than 120 consecutive days/year                           |
| • Pools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <del>400</del><br><u>200</u> | Per year when open more than 120 consecutive days/year                           |
| <b>Facility Classification Upgrade</b> —when a facility has a change in hazardous inventory that upgrades the facility classification, the balance of the initial registration fee for the new facility classification must be paid at the time the facility is registered under the new classification. If the upgraded facility classification occurs within 90 days before the annual registration date, the balance of the initial registration fee for the new classification is waived until the annual registration date. |                              |                                                                                  |
| <b>Fire Report Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                                                                  |
| Third-party Fire Protection Report Processing Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 25                           | Per submittal—collected by the third-party data collection agency/company        |
| Operational Fire Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 25                           | To provide hard or electronic copies of operational fire reports                 |



# City of Salisbury

## Memo

To: Mayor's Office  
From: Sandra Green, Director of Finance  
Date: May 1, 2026  
Subject: MWIFA Loan for Naylor Mill Project

This ordinance authorizes the City of Salisbury to issue up to \$4,874,910 in general obligation bonds to finance or reimburse costs for the Naylor Mill Water Main Extension Project and related expenses.

The bonds will be sold through a private sale to the Maryland Water Infrastructure Financing Administration (MWIFA) without public bidding. The Council will approve final terms (such as interest rates, repayment schedule, and agreements) by resolution.

The City pledges its full faith and credit and unlimited taxing authority to repay the bonds, including the ability to levy property taxes if needed. The ordinance also allows the City to use or pledge additional revenue sources and acknowledges certain repayment obligations tied to state funding.

City officials are authorized to take necessary actions to issue and manage the bonds, and the Council may make adjustments to bond terms after issuance as permitted.

Overall, the ordinance enables financing for a key water infrastructure project while outlining repayment obligations and administrative authority.

Attachment(s):

[Salisbury MWIFA Water 2026 \(Naylor Mill\) - Bullet Points Summary of Ordinance Ord3002](#)

SUMMARY OF ORDINANCE FOR MWIFA LOAN(S) FOR  
SALISBURY NAYLOR MILL WATER MAIN EXTENSION PROJECT

- Recitals: The Recitals trace authority for borrowing money for the Naylor Mill Water Main Extension Project (the “Project.”) The Recitals also define “Costs of the Project” and “Costs.”
- Recitals: Details that the Maryland Water Infrastructure Financing Administration (“MWIFA”) Intended Use Plan notification provided for loan funding approved in two different federal fiscal years in the respective maximum original principal amounts of \$2,762,822 and \$2,112,088 and that such loan funding consists of “principal forgiveness” loans. Specifies that while it is anticipated that a single loan in a maximum original principal amount of \$4,874,910 will be made to the City, the details of the MWIFA loan(s) and the City’s bond(s) will be determined by resolution of the Council; the ordinance is a “parameters” ordinance in that it authorizes a “not-to-exceed” amount to be borrowed and provides general authority for the borrowing, with remaining details to be fixed or provided for by resolution.
- Section 1: Contains certain rules of construction and definitions.
- Sections 2 and 3: Authorize the issuance of general obligation bonds in one or more series from time to time in an original aggregate principal amount not to exceed \$4,874,910 to finance, reimburse or refinance Costs of the Project, as permitted by MWIFA. Each series may consist of one or more bonds, and any bond may be issued in installment form and/or draw-down form. Details the expectation that to finance or reimburse Costs of the Project a single general obligation bond will be issued by the City to MWIFA, the interest on which (if any) is includable in gross income for federal income tax purposes; provided that, the final structure of any bonds issued for the Project will be determined by resolution.
- Section 4: Any series of bonds will be sold to MWIFA by private sale, without public bidding, due to the beneficial interest rates offered by MWIFA, the ability to negotiate certain terms with MWIFA, the ability to issue the bond(s) as draw-down obligations and, to the extent permitted by MWIFA, the ability to structure the bond(s) as subject to forgiveness.
- Section 5: Proceeds to be used as provided in the Ordinance unless the Council enacts an ordinance providing for another authorized purpose allowed by the MWIFA Act and applicable law, subject to the provisions of Section 10 of the Ordinance.
- Section 6: The City is authorized to enter into one or more loan agreements with MWIFA and the Ordinance provides that the final or substantially final form of each loan agreement will be approved and authorized pursuant to resolution. The City acknowledges that each loan agreement may allow MWIFA to accelerate payment of the corresponding bond upon a default thereunder.
- Section 7: As authorized by the Environment Article of the Annotated Code of Maryland, the City pledges any money it is entitled to receive from the State of Maryland, including its share of the State income tax, to secure its obligations to MWIFA (this allows MWIFA to intercept revenues due to the City if the City defaults on a MWIFA loan).

- Section 8: The Council is authorized to determine matters relating to the bonds pursuant to one or more resolutions. This section specifies the types of matters to be determined by resolution.
- Section 9: The City is expressly authorized to pay any fees or costs provided for in the MWIFA loan agreement(s), including any administrative fees and ongoing fees and costs, and acknowledges the City's obligation with respect to the same will be unconditional.
- Section 10: The City shall use and apply bond proceeds only as allowed by applicable law and the related loan agreement(s).
- Section 11: The City pledges its full faith and credit and unlimited taxing power to payment of any issued bond(s)—by this pledge the City covenants to impose taxes if necessary to cover debt service on such bond(s). The City by resolution may provide for payment of any bond(s) from other sources of revenue in the first instance. The City may apply any other funds available to pay debt service on such bond(s).
- Section 12: By resolution the Council may make post-closing modifications to any issued bond(s) and related loan agreement(s) and/or provide for the execution and delivery of additional or replacement documents, agreements, certificates or instruments relating to such amendments or modifications.
- Section 13: Specifies certain authority the Council may delegate by resolution and authorizes certain officials identified by title and all other appropriate officials and employees to take certain specified actions in connection with the matters contemplated by the Ordinance.
- Section 14: Except as may otherwise be required by the Charter, specifies the order of priority in which other City officials may attest to the impression or affixing of the City seal.
- Section 15: The title of the Ordinance is a statement of the substance of the Ordinance for publication and all other purposes.
- Section 16: The provisions of the Ordinance shall be liberally construed.
- Section 17: The Ordinance shall become effective upon approval by the Mayor or subsequent passage by the Council over the Mayor's veto and is not subject to referendum.

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Notes:

1. A MWIFA loan is evidenced by a general obligation bond issued by the governmental entity to MWIFA. The governmental entity is both the "issuer" of any such bond and the "borrower" of loan proceeds from MWIFA.
2. Based on communications with MWIFA, we anticipate that one series of bonds for the Project, consisting of a single general obligation bond, will be issued to MWIFA, but provide

that such final determination will be made by resolution. Any such bond will not have any scheduled amortization and will be automatically forgiven 10 years after the issue date provided the City does not default under the related loan agreement; however, if the City does default in that 10-year period (which would be a non-payment default), MWIFA has the right to call the entire outstanding principal amount of the bond immediately due and payable, with interest accruing from the date of the call. The interest rate will be equal to 100% of the average of the Bond Buyer 11-Bond Index for the month prior to the month in which closing occurs. The rate determined by such formula may be rounded down by MWIFA in its discretion.

#244347;58111.050

ORDINANCE NO. 3002

AN ORDINANCE OF THE COUNCIL (THE "COUNCIL") OF THE CITY OF SALISBURY TO AUTHORIZE AND EMPOWER CITY OF SALISBURY (THE "CITY") TO ISSUE AND SELL FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, ONE OR MORE SERIES OF GENERAL OBLIGATION BONDS IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$4,874,910 FOR THE PUBLIC PURPOSE OF FINANCING OR REIMBURSING COSTS OF A PROJECT THAT THE CITY GENERALLY REFERS TO AS THE "NAYLOR MILL WATER MAIN EXTENSION PROJECT", TOGETHER WITH RELATED COSTS AS PROVIDED HEREIN; DETERMINING THAT ANY SUCH SERIES OF BONDS BE SOLD TO THE MARYLAND WATER INFRASTRUCTURE FINANCING ADMINISTRATION (THE "ADMINISTRATION") BY PRIVATE SALE, WITHOUT PUBLIC BIDDING; AUTHORIZING THE APPROVAL BY RESOLUTION OF THE FINAL OR SUBSTANTIALLY FINAL FORM OF ANY LOAN AGREEMENT WITH THE ADMINISTRATION AND, WITH RESPECT TO ANY SUCH LOAN AGREEMENT, ACKNOWLEDGING THE ADMINISTRATION'S RIGHTS THEREUNDER; MAKING A PLEDGE OF CERTAIN REVENUES RECEIVABLE FROM THE STATE OF MARYLAND, AND ACKNOWLEDGING CERTAIN PAYMENT RESPONSIBILITIES OF THE CITY; PROVIDING THAT THE COUNCIL BY RESOLUTION SHALL DETERMINE OR PROVIDE FOR CERTAIN DETAILS OF ANY SUCH SERIES OF GENERAL OBLIGATION BONDS; PLEDGING THE CITY'S FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER TO PAYMENT OF ANY SUCH ISSUED BONDS AND PROVIDING FOR THE IMPOSITION OF AD VALOREM TAXES UPON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY SUBJECT TO ASSESSMENT FOR UNLIMITED MUNICIPAL TAXATION TO PAY ANY SUCH ISSUED BONDS; PROVIDING THAT BY RESOLUTION THE COUNCIL MAY PROVIDE FOR OR IDENTIFY OTHER SOURCES OF REVENUE TO BE PLEDGED TO PAYMENT OF ANY ISSUED BONDS OR FROM WHICH ANY ISSUED BONDS WILL BE PAYABLE IN THE FIRST INSTANCE; AUTHORIZING THE COUNCIL BY RESOLUTION TO PROVIDE FOR POST-CLOSING MODIFICATIONS AFFECTING ANY ISSUED SERIES OF BONDS; AUTHORIZING OFFICIALS AND EMPLOYEES OF THE CITY TO TAKE CERTAIN ACTIONS IN CONNECTION WITH ANY ISSUED BONDS, INCLUDING AS MAY BE DELEGATED BY THE COUNCIL BY RESOLUTION; DESIGNATING IN ORDER OF PRIORITY THE CITY OFFICIALS AUTHORIZED TO ATTEST TO THE CITY SEAL; PROVIDING THAT THIS TITLE SHALL BE DEEMED A STATEMENT OF THE SUBSTANCE OF THIS ORDINANCE FOR ALL PURPOSES; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE SHALL BE LIBERALLY CONSTRUED; AND OTHERWISE GENERALLY RELATING TO THE SALE, ISSUANCE, DELIVERY AND PAYMENT OF AND FOR ANY ISSUED SERIES OF BONDS.

47

## RECITALS

48       **WHEREAS**, City of Salisbury, a municipal corporation of the State of Maryland and a  
49 municipality within the meaning of the Enabling Act identified below (the “City”), is authorized and  
50 empowered by Sections 19-301 to 19-309, inclusive, of the Local Government Article of the  
51 Annotated Code of Maryland (the “Enabling Act”), and Sections SC7-45 and SC7-46 of the Charter  
52 of the City of Salisbury (the “Charter”), to borrow money for any proper public purpose and to  
53 evidence such borrowing by the issuance and sale of its general obligation bonds; and

54       **WHEREAS**, the City is undertaking a project generally referred to by it as the “Naylor  
55 Mill Water Main Extension Project” (or by similar names) (the “Project”) that involves the  
56 extension of the City’s water service to the Naylor Mill Mobile Home Park (the “MHP”),  
57 including (without limitation) the design, construction and installation of water mains and  
58 associated fittings, valves and appurtenances, including along Naylor Mill Road and within the  
59 MHP, and the removal and reconstruction of existing pavement in connection with the installation  
60 of water mains, and in connection with the Project, the City has undertaken or paid for or will  
61 undertake or pay for, as applicable, related study, architectural, engineering, planning, design,  
62 document development, bidding, demolition, razing, removal, acquisition, construction,  
63 improvement, installation, modification, renovation, reconstruction, repair, rehabilitation,  
64 replacement, improvement, equipping, inspection, and construction management activities, including  
65 with respect to related improvements and appurtenances; to the extent applicable, the acquisition of  
66 necessary property rights and equipment; related site and utility improvements; site restoration;  
67 contingencies; related financial, legal and administrative expenses; and costs of issuance of any  
68 borrowing therefor (collectively, “Costs of the Project” or “Costs”); and

69       **WHEREAS**, the City has determined to borrow money for the public purpose of financing  
70 or reimbursing all or a portion of the costs of one or more components of the Costs of the Project  
71 by issuing one or more series of its general obligation bonds; and

72       **WHEREAS**, the federal Safe Drinking Water Act, as amended (the “Safe Drinking Water  
73 Act”), authorizes the U.S. Environmental Protection Agency (the “EPA”) to award grants to  
74 qualifying states to establish and capitalize drinking water treatment revolving loan funds  
75 (“SRFs”) for the purpose of providing loans and certain other forms of financial assistance to  
76 finance, among other things, the construction and improvement of publicly-owned and privately-  
77 owned water supply systems; and

78       **WHEREAS**, as contemplated by the Safe Drinking Water Act, the General Assembly of  
79 Maryland has amended the Maryland Water Infrastructure Financing Administration Act  
80 (previously known as the Maryland Water Quality Financing Administration Act), codified at  
81 Sections 9-1601 through 9-1622, inclusive, of the Environment Article of the Annotated Code of  
82 Maryland (as replaced, supplemented or amended, the “MWIFA Act”), establishing an SRF  
83 designated the Maryland Drinking Water Revolving Loan Fund (the “Fund”) to be maintained and  
84 administered by the Maryland Water Infrastructure Financing Administration (previously known  
85 as the Maryland Water Quality Financing Administration, and referred to in this Ordinance as the  
86 “Administration,” including with respect to any successors thereto); and

87           **WHEREAS**, the MWIFA Act authorizes the Administration, among other things, to make  
88 a loan from the Fund to a “local government” (as defined in the MWIFA Act) for the purpose of  
89 financing or refinancing all or a portion of the cost of a “water supply system” project (as defined  
90 in the MWIFA Act); and

91           **WHEREAS**, the City is a “local government” within the meaning of the MWIFA Act, the  
92 Project is a “water supply system” project within the meaning of the MWIFA Act, and the City  
93 has applied to the Administration for a loan or loans from the Fund for purposes of the Project;  
94 and

95           **WHEREAS**, the MWIFA Act authorizes a local government to issue one or more bonds,  
96 notes or other evidences of obligation (each, a “loan obligation” as defined in the MWIFA Act) to  
97 evidence its indebtedness under a loan agreement with respect to a loan from the Administration,  
98 to sell any such bond, note or other evidence of obligation to the Administration at private sale,  
99 without public bidding, and may require a local government to establish a dedicated source of  
100 revenues for repayment of such loan; and

101           **WHEREAS**, pursuant to the authority of the MWIFA Act, the Enabling Act, Sections SC7-  
102 45 and SC7-46 of the Charter and any other applicable law, the City has determined to borrow money  
103 from the Administration for the public purpose of financing or reimbursing Costs of the Project or  
104 such components of Costs of the Project as the Administration shall approve; and

105           **WHEREAS**, in connection with the issuance and sale of any series of the general obligation  
106 bonds authorized hereby, and pursuant to the MWIFA Act, the City will enter into one or more loan  
107 agreements with the Administration; and

108           **WHEREAS**, the Administration’s Intended Use Plan Funding notification to the City  
109 provides for loan funding approved in two different federal fiscal years in the respective maximum  
110 original principal amounts of \$2,762,822 and \$2,112,088 (for an aggregate maximum original  
111 principal amount of \$4,874,910) for the purpose of financing or reimbursing Costs of the Project, with  
112 such loan funding being characterized as “principal forgiveness” within the meaning of the  
113 Administration’s loan programs; and

114           **WHEREAS**, on April 1, 2026, the Maryland Board of Public Works approved the  
115 Administration providing loan funding to the City for purposes of the Project in the maximum original  
116 principal amount of \$4,874,910; and

117           **WHEREAS**, as of the date of introduction of this Ordinance, the City and the Administration  
118 anticipate that such approved principal forgiveness loan funding will be evidenced by the issuance by  
119 the City to the Administration of a single series of bonds in the form of a single general obligation  
120 bond the payment of which is subject to forgiveness as described herein and the interest on which (if  
121 any) is includable in gross income for federal income tax purposes; provided that, the final structure  
122 of any such financing (including, without limitation, whether more than one series of general  
123 obligation bonds will be issued by the City to the Administration and the final original principal  
124 amount of any such series of bonds) shall be determined by the Council of the City (the “Council”)  
125 by resolution as provided for in applicable State law, the Charter and this Ordinance; and

126           **WHEREAS**, the City has determined to pledge its full faith and credit and unlimited taxing  
127 power to the prompt payment of debt service on any issued series of bonds authorized hereby; and

128           **WHEREAS**, the City, as authorized by the MWIFA Act, may pledge any moneys that the  
129 City is entitled to receive from the State of Maryland, including the City's share of the State income  
130 tax, to secure its obligations under any loan agreement with the Administration; and

131           **WHEREAS**, as authorized by Section SC7-46.A of the Charter, the City may provide by  
132 resolution for the pledge of any additional security for the contemplated bond(s); and

133           **WHEREAS**, pursuant to the authority of the Charter, the City shall issue any series of general  
134 obligation bonds authorized hereby in accordance with the terms and conditions provided for in a  
135 resolution or resolutions to be adopted by the Council.

136           **SECTION 1. NOW, THEREFORE BE IT ENACTED AND ORDAINED BY THE**  
137 **COUNCIL OF THE CITY OF SALISBURY, MARYLAND** that:

138           (a)     The Recitals to this Ordinance are deemed a substantive part of this Ordinance and  
139 incorporated by reference herein. Capitalized terms used in this Ordinance and not otherwise defined  
140 in the Sections of this Ordinance shall have the meanings given to such terms in the Recitals.

141           (b)     References in this Ordinance to any official by title shall be deemed to refer (i) to any  
142 official authorized under the Charter, the code of ordinances of the City (the "City Code") or other  
143 applicable law or authority to act in such titled official's stead in the event of a vacancy in such  
144 position or during the absence, disability or unavailability of such titled official, (ii) to any person  
145 who has been elected, appointed or designated to fill such position in an acting or interim capacity  
146 under the Charter, the City Code or other applicable law or authority, (iii) to any person who serves  
147 in a "deputy," "associate" or "assistant" capacity as such an official, provided that the applicable  
148 responsibilities, rights or duties referred to herein have been delegated to such deputy, associate or  
149 assistant in accordance with the Charter, the City Code or other applicable law or authority, and/or  
150 (iv) to the extent an identified official commonly uses another title not provided for in the Charter or  
151 the City Code, the official, however known, who is charged under the Charter, the City Code or other  
152 applicable law or authority (including this Ordinance) with the applicable responsibilities, rights or  
153 duties referred to herein.

154           (c)     References in this Ordinance to the "Project," "Costs of the Project" and "Costs"  
155 are intended to include any modifications or amendments to components of the Project as provided  
156 for in City budgetary materials or made by other appropriate actions and that are acceptable to the  
157 Administration.

158           (d)     References in this Ordinance to any statutory or legislative authority shall be deemed  
159 to refer to such statutory or legislative authority as replaced, supplemented or amended, to the extent  
160 applicable.

161           (e)     References in this Ordinance to "officials" of the City shall be construed to also refer  
162 to employees of the City where applicable.

(f) To the extent that applicable laws, orders, regulations or other authority allow for signatures of City officials to be made by digital, facsimile, electronic or other means, the provisions of such applicable laws, orders, regulations or other authority allowing signatures to be made in a manner other than manually shall apply to any signatures of City officials provided for in or contemplated by this Ordinance, including on this Ordinance. In addition, this Ordinance may be executed in counterparts.

(g) As of the date of introduction of this Ordinance, the Administration generally refers to the Project by the following name: “Naylor Mill MHP Water System Extension and PFAS Remediation.” That is the name under which the loan to the City for Costs of the Project was approved by the Maryland Board of Public Works. The City and the Administration may use different names to identify the same Project.

**SECTION 2.** BE IT FURTHER ENACTED AND ORDAINED that pursuant to the authority of the Enabling Act, the MWIFA Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, the City hereby determines to borrow money and incur indebtedness for the public purpose of financing or reimbursing any one or more components of Costs of the Project in whole or in part, all to the extent permitted by the Administration. The total Costs of the Project not otherwise payable from other sources is not expected to exceed Four Million Eight Hundred Seventy-Four Thousand Nine Hundred Ten Dollars (\$4,874,910).

**SECTION 3.** BE IT FURTHER ENACTED AND ORDAINED that:

(a) To evidence the borrowing and indebtedness authorized in Section 2 of this Ordinance, the City, acting pursuant to the authority of the Enabling Act, the MWIFA Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, hereby determines to issue and sell from time to time, upon its full faith and credit, one or more series of its general obligation bonds in an original aggregate principal amount not to exceed Four Million Eight Hundred Seventy-Four Thousand Nine Hundred Ten Dollars (\$4,874,910) (individually, a “series” of the Bonds and, collectively, the “Bonds”). Each such series may consist of one or more bonds and any bond may be issued in installment form and/or draw-down form. Any such series of the Bonds may be issued in fiscal year 2026 of the City or any future fiscal year. The proceeds of each series of any issued Bonds are hereby appropriated for the purposes outlined or provided for in this Ordinance.

(b) As of the date of introduction of this Ordinance, based on communications between the City and the Administration, the approval of the Maryland Board of Public Works, and preliminary approvals given by the Administration to date, it is anticipated that the City will issue to the Administration one series of the Bonds consisting of a single general obligation bond the interest on which (if any) is includable in gross income for federal income tax purposes in the maximum original principal amount not to exceed \$4,874,910. Notwithstanding such current expectation, and with the Administration’s consent, the Council may determine by resolution to issue to the Administration more than one series of the Bonds in order to finance or reimburse Costs of the Project as long as the original aggregate principal amount of all such issued Bonds does not exceed \$4,874,910.

**SECTION 4.** BE IT FURTHER ENACTED AND ORDAINED that pursuant to the authority of the Enabling Act, the MWIFA Act, Sections SC7-45 and SC7-46 of the Charter and any

other applicable law, the City hereby determines to sell any series of the Bonds to the Administration by private sale, without public bidding, in a direct purchase transaction due, in part, to the ability to issue any series of the Bonds as draw-down obligations, the ability to negotiate certain terms with the Administration, the principal forgiveness structure of the Bonds, the beneficial formulas by which the Administration establishes interest rates on bonds purchased by the Administration, and the lower costs of issuance typically incurred with a private sale to the Administration as compared to a public sale at competitive bid or a negotiated underwriting.

**SECTION 5.** **BE IT FURTHER ENACTED AND ORDAINED** that the proceeds of any series of the Bonds shall be used and applied by the City exclusively and solely for the public purposes described in Section 2 of this Ordinance, unless, with the approval of the Administration, a supplemental ordinance is enacted by the Council to provide for the use and application of such proceeds for some other proper public purpose authorized by the MWIFA Act, subject to the provisions of Section 10 of this Ordinance.

**SECTION 6.** **BE IT FURTHER ENACTED AND ORDAINED** that:

(a) As required by the MWIFA Act, the City is hereby authorized to enter into one or more loan agreements with the Administration (each, a “Loan Agreement” and collectively, the “Loan Agreements”) in connection with any series of the Bonds. The final or substantially final form of each Loan Agreement shall be approved by the Council by resolution and the completion, execution and delivery of each Loan Agreement shall be authorized by the Council by resolution.

(b) The City hereby acknowledges that the provisions of each Loan Agreement may allow for, among other remedies, all payments on any series of the Bonds subject to such Loan Agreement to be declared immediately due and payable upon the occurrence of any event of default provided for in such Loan Agreement.

**SECTION 7.** **BE IT FURTHER ENACTED AND ORDAINED** that as authorized by Section 9-1606(d) of the MWIFA Act, and contingent upon the issuance of any Bonds, the City hereby pledges any moneys that the City is entitled to receive from the State of Maryland, including the City’s share of the State income tax, to secure its obligations under any Loan Agreement. Any such pledge may be evidenced and detailed in any applicable Loan Agreement.

**SECTION 8.** **BE IT FURTHER ENACTED AND ORDAINED** that pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, and any other applicable law, the Council, prior to the issuance, sale and delivery to the Administration of any series of the Bonds, shall adopt a resolution or resolutions specifying, prescribing, determining or providing for the determination of, providing for, or approving or providing for the approval of, the types of matters, details, forms (including, without limitation, the form or substantially final form of the Bonds of such series), documents or procedures as may be required by the Enabling Act, the MWIFA Act, the Charter, other applicable law or this Ordinance or as the Council may deem appropriate for the authorization, sale, security, issuance, delivery, payment or prepayment of or for such series of the Bonds. A resolution shall or may set forth, determine or provide for the determination of, provide for, or approve or provide for the approval of, among other things, as applicable, the original aggregate principal amount of such series of the Bonds; the designation of such series of the Bonds; the denomination or denominations of such series of the Bonds; the maturity or maturities of such series

of the Bonds; the principal installment or installments, or the method of determining the principal installment or installments, payable on such series of the Bonds (if any); the rate or rates of interest, or the method of determining the rate or rates of interest, which may be fixed or variable (and which may include a rate of zero percent (0.0%)), payable on such series of the Bonds; provisions relating to the payment of any late fees or penalties with respect to such series of the Bonds; the components of the Costs of the Project on which proceeds of such series will be expended, if limited in any way; provisions for the further appropriation and disposal of such proceeds; provisions relating to the prepayment of such series of the Bonds, if applicable; provisions for the application of unexpended proceeds of or investment earnings on such series of the Bonds; provisions relating to the sale to the Administration of such series of the Bonds by private sale, without public bidding; provisions relating to the principal forgiveness of such series of the Bonds; and all other terms and conditions upon which such series of the Bonds will be issued, sold and delivered. By resolution the Council may delegate to one or more City officials the authority to make any determinations, approvals or decisions contemplated by this Section 8 with respect to a series of the Bonds. Any resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of, the details required or authorized by this Section 8 for more than one series of the Bonds.

**SECTION 9.** BE IT FURTHER ENACTED AND ORDAINED that the City is hereby authorized and directed to pay any fees or costs provided for in any Loan Agreement that are not payable from proceeds of the Bonds, including, without limitation, any administrative fees and any ongoing fees or costs. The obligation of the City to pay such amounts shall be absolute and unconditional as further provided in any Loan Agreement.

**SECTION 10.** BE IT FURTHER ENACTED AND ORDAINED that notwithstanding anything to the contrary contained in this Ordinance, the City shall use and apply proceeds of each issued series of the Bonds only as permitted by the related Loan Agreement, the Safe Drinking Water Act (as defined in such Loan Agreement) and the MWIFA Act (which may be referred to in each Loan Agreement as the "Act").

**SECTION 11.** BE IT FURTHER ENACTED AND ORDAINED that:

(a) The full faith and credit and unlimited taxing power of the City are hereby pledged to the prompt payment of the principal of and interest on each series of the Bonds actually issued by the City as and when the same are payable and to the imposition of the taxes hereinbelow described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of each issued series of the Bonds. Subject to the further provisions of this Section 11, the City hereby covenants with the registered owners of each series of the issued Bonds to impose ad valorem taxes on all real and tangible personal property in the City that is subject to assessment for unlimited municipal taxation at a rate and in an amount sufficient to pay the principal of and the interest on the Bonds due in each fiscal year in which any of the Bonds are outstanding and to take any further action that may be lawfully appropriate from time to time during the period that the Bonds of such series remain outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and the interest due thereon. If the proceeds from the taxes so imposed in any such fiscal year are inadequate for such payment, additional taxes shall be imposed in the succeeding fiscal year to make up such deficiency.

(b) Pursuant to the authority of Section SC7-46.A of the Charter, by resolution the Council may provide for any additional sources of revenue to be pledged to payment of the Bonds or from which the Bonds will be payable in the first instance, including any source of dedicated revenues that may be required by the MWIFA Act. To the extent of any funds received or receivable as described in this subsection (b) in any fiscal year, the taxes required to be imposed in accordance with subsection (a) of this Section 11 may be reduced proportionately.

(c) The foregoing provisions shall not be construed so as to prohibit the City from paying the principal of and interest on any series of the Bonds from the proceeds of the sale of any other obligations of the City. Within any applicable limitations of Maryland or federal law, the City may apply to the payment of the principal of or interest on any series of the Bonds any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if the funds are granted or paid to the City for the purpose of assisting the City in accomplishing the type of project which such series of the Bonds are issued to finance or reimburse or are otherwise available for such purpose, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed may be reduced proportionately.

**SECTION 12.** **BE IT FURTHER ENACTED AND ORDAINED** that subsequent to the sale, issuance and delivery of any series of the Bonds to the Administration, the Council by resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of, any amendments or modifications to such series of the Bonds and/or the related Loan Agreement or Loan Agreements and any other documents, agreements or instruments executed and delivered in connection with the sale, issuance and delivery of such series of the Bonds, and/or provide for the execution and delivery of additional or replacement documents, agreements, certificates or instruments relating to such amendments or modifications (including, without limitation, any bond or bonds to be issued and exchanged for one or more of such series of the Bonds originally issued and delivered and any new or restated Loan Agreement).

**SECTION 13.** **BE IT FURTHER ENACTED AND ORDAINED** that with respect to any series of the Bonds and any Loan Agreement, by resolution the Council shall delegate to one or more specified officials the authority to finally approve (to the extent the final form thereof is not approved by resolution), execute and deliver the same, and by resolution the Council may delegate to one or more specified officials the authority to negotiate, approve, execute and deliver, as applicable, any other documents, certificates or instruments relating to any of the Bonds or any Loan Agreement. The following City officials: the Mayor, the City Administrator, the Deputy City Administrator, any Assistant City Administrator, the Director of Finance, any Assistant Director of Finance, the City Clerk and all other appropriate officials of the City, are hereby authorized, empowered and directed to (i) take any and all action necessary to complete and close the sale, issuance and delivery of any of the Bonds authorized hereby, (ii) negotiate, approve, execute and deliver all documents, certificates and instruments necessary or appropriate in connection with any such sale, issuance and delivery, to the extent authority with respect to the same has not been delegated by the Council to any specified official(s) in accordance with the preceding sentence, and (iii) carry out the transactions contemplated by this Ordinance, any ordinance supplementing or amending this Ordinance, any resolution adopted in furtherance of this Ordinance (as the same may be further supplemented or amended), and any such documents, certificates or instruments executed and delivered in connection with a series of the

Bonds, to the extent such action is within the scope of such official's authority and such action has not been specifically delegated to one or more officials by ordinance or resolution of the Council.

**SECTION 14. BE IT FURTHER ENACTED AND ORDAINED** that in the event that, to the extent not prohibited by the Charter, at the time the City seal needs to be or may be impressed or affixed on any of series of the Bonds or any Loan Agreement, or any related documents, certificates or instruments, the position of the City Clerk is vacant, or in the absence, disability or unavailability of any incumbent City Clerk, if no other City official has the authority to attest to the impression or affixing of the City seal under the Charter, the City Code or other applicable law or authority, such attestation may be made by any of the following in the following order of priority: any Deputy City Clerk, any Assistant City Clerk, the City Administrator, the Deputy City Administrator, any Assistant City Administrator, the Director of Finance or any other official designated by the Council by resolution, motion or other appropriate action; provided that, the same official may not both execute any such document or agreement on behalf of the City and attest to the impression or affixing of the City seal on the same, but any such official may both certify to the impression or affixing of the City seal on and make other certifications in any closing certificate.

**SECTION 15. BE IT FURTHER ENACTED AND ORDAINED** that the title of this Ordinance shall be deemed to be, and is, a statement of the substance of this Ordinance for publication and all other purposes.

**SECTION 16. BE IT FURTHER ENACTED AND ORDAINED** that the provisions of this Ordinance shall be liberally construed in order to effectuate the transactions authorized or contemplated by this Ordinance.

**SECTION 17. BE IT FURTHER ENACTED AND ORDAINED** that this Ordinance shall become effective following approval by the Mayor or subsequent passage by the Council in accordance with the provisions of Section SC2-12 of the Charter. Pursuant to Section SC2-16 of the Charter, this Ordinance shall not be subject to petition for referendum.

**THIS ORDINANCE** was introduced and read at a meeting of the Council of the City of Salisbury held on the 11 day of May, 2026, and thereafter, a statement of the substance of this Ordinance having been posted or published as required by law, was finally passed by the Council \_\_\_\_\_ [as introduced] \_\_\_\_\_ [as amended] [CHECK APPLICABLE LINE] on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

**APPROVED BY ME THIS** \_\_\_\_\_ **DAY OF** \_\_\_\_\_, 2026:

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**