



CITY OF SALISBURY

125 N. Division Street, Salisbury, MD 21801

WORK SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, March 2, 2026 6:30 PM

ANGELA M. BLAKE
Council President

APRIL R. JACKSON
Council Vice President

MICHELE R. GREGORY
Councilwoman

SHARON C. DASHIELL
Councilwoman

MELISSA D. HOLLAND
Councilwoman

CALL TO ORDER

PRESENTATION

- Salisbury Historic Sign Project
Presentation on partnership with Preservation Trust of Wicomico on the Salisbury Historic Sign Project.
- Housing First

RESOLUTION

- Resolution Acceptance and Surplus of Forfeited Vehicles
Resolution to accept and declare as surplus two forfeited vehicles
- Resolution Declaring Official Intent to Reimburse Project Costs – Westside Community Center
Resolution of the Council making a declaration of official intent regarding reasonable expectation to reimburse from proceeds of a future borrowing project expenditures made in connection with a project generally identified as Westside Community Center.
- Approval of Substantial Amendment to FY2020 CDBG-CV Annual Action Plan
Resolution To Approve The City's Substantial Amendment for Community Development Block Grant Coronavirus (CDBG-CV) Funds For CDBG-CV FY2020.

ORDINANCE

- Authorization of General Obligation Bonds, Bond Anticipation Notes, and Refunding Bonds FY2026 Capital Projects
Ordinance of the Council (The "Council") To Authorize And Empower City Of Salisbury (The "City") To Sell And Issue From Time To Time, Upon Its Full Faith And Credit, One Or More Series Of (1)(A) General Obligation Bonds And (B) General Obligation Bond Anticipation Notes, Each In An Original Aggregate Principal Amount Not To Exceed Three Million Dollars (\$3,000,000), And (2) General Obligation Refunding Bonds, Subject To The Limitations Provided For Herein, The Proceeds Of The Sale Thereof To Be Used And Applied For The Public Purpose Of Financing, Reimbursing Or Refinancing Costs Of The Public Purpose Projects Identified Herein As Neighborhood Infrastructure Improvements, Naylor Mill Road Bridge Replacement, Exhibit/Facility Improvements Aza Reaccreditation, Poplar Hill Building Improvements (Shutter, HVAC, Siding), Westside Community Center, And Costs Of Issuance; Specifying The Maximum Original Aggregate Principal Amount Of The Bonds Or Bond Anticipation Notes Provided For Herein To Be Allocated To Each Such Project, Subject To Reallocation By The City As Described Herein; Providing That The Council By Resolution Shall Determine, Approve Or Provide For Various Matters Relating To The Authorization,

Sale, Security, Issuance, Delivery, Payment And Prepayment Or Redemption Of And For Each Issued Series Of Any Bonds, Bond Anticipation Notes And Refunding Bonds (Each A “Series Of The Obligations” Or The “Obligations”); Providing For The Imposition Of Ad Valorem Taxes Sufficient For, And Pledging The Full Faith And Credit And Unlimited Taxing Power Of The City To, The Payment Of Debt Service On Each Issued Series Of The Obligations; Providing That Debt Service On Each Issued Series Of The Obligations Also May Be Paid From Any Other Sources Of Revenue Lawfully Available To The City For Such Purpose; Providing That Certain Actions May Be Taken Or Provided For By Resolution In Connection With The Reissuance Or Modification Of Any Of The Obligations; Providing That Any Of The Obligations May Be Consolidated With Other Obligations Of The City And Issued As A Single Series Of Bonds, Bond Anticipation Notes and/or Refunding Bonds; Authorizing, Directing And Empowering Officials And Employees Of The City To Take Certain Actions In Connection With The Obligations; Authorizing Modifications Of The Obligations To Be Made By Resolution Unless Another Action Is Required; Providing That This Title Shall Be Deemed A Statement Of The Substance Of This Ordinance For All Purposes; Providing That The Provisions Of This Ordinance Shall Be Liberally Construed; And Otherwise Generally Relating To The Sale, Issuance, Delivery And Payment Of And For The Obligations.

- Electrical Permit Ordinance

Ordinance to require the acquisition of an electrical permit through the City of Salisbury prior to conducting work on electrical systems, equipment or connectiuons.

- Accept Donation from Community Foundation of the Eastern Shore

Ordinance approving a budget amendment of the City's budget to accept and appropriate donated funds from the Community Foundation of the Eastern Shore to support the cost of Salisbury City Park pedestrian bridge restoration.

- Specialty Shop Ordinance

Ordinance amending Chapter 04.120 of the Salisbury City Code to revise the definition of a "specialty" shop.

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- Pollinator Pathways

Ordinance to accept funds received from sustainable Maryland in the amount of \$20,000 as awarded to enact the Pollinator Pathways Program in the City of Salisbury.

COUNCIL DISCUSSION

- Appointment Process
- Rules of Order
- Code of Conduct

PUBLIC COMMENT (Agenda Items Only)

ADMINISTRATION COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.



Memo

To: Nick Rice, City Administrator
From: Emily Goebel
Date: January 29, 2026
Subject: Salisbury Historic Sign Project

Project Overview

The Preservation Trust of Wicomico, Inc. (PTW) seeks to partner with the City of Salisbury on the **Salisbury Historic Sign Project**. Originally started in 2016 by Ms. Linda Duyer, the project was halted following her unfortunate passing. PTW, many of whose members served on the original committee, have since voted to assume responsibility for completing the project.

Purpose and Scope

The Historic Sign Project will honor significant locations throughout Salisbury's history, beginning with **Tundotank**, a Native American village and ceremonial site, and extending through historic sites from the 1700s, the Victorian era, and the early 20th century. The intent is to preserve Salisbury's vanishing history through a consistent, recognizable system of aluminum markers that residents and visitors can easily identify as official historic signs.

Previous and Proposed Markers

The first marker in the series, the **Frederick Douglass sign** located on the Courthouse lawn, was funded entirely through donations from local citizens, the City of Salisbury, Wicomico County, PTW, and the Wicomico Historical Society (WHS).

The next phase of the project includes four additional markers recognizing:

- Camp Wallace
- Handy's Landing
- Humphrey's Lake
- Tundotank (which is not located within the City limits and would require approval by others)

These markers represent the next installment in a planned series of approximately ten historic signs. A historic sign location brochure and a dedicated webpage are planned for a future phase of the project.

Funding and Installation

Fabrication of the markers will be funded through multiple sources, including:

- A **\$5,000 matching grant from Beach to Bay**
- A **\$2,500 contribution from the City of Salisbury (requested and approved)**
- **\$2,500 from the Wicomico Historical Society**
- Lecture fees from **Dr. Ray Thompson, Drew Shuptar, and Cheryl Doughty of the Pocomoke Indians**
- Additional private donations

We previously agreed to install the markers.

Council Action Requested

Council consent is requested to proceed with the project and to authorize acceptance of the donated signs and associated funds. Approval will enable Salisbury to be included in the **Beach to Bay Heritage Trails map**, further advancing heritage tourism and historic interpretation within the City.

Project Coordination and Next Steps

If approved, PTW, led by **Mrs. Aleta Davis**, will work with project partners and the City's designated liaison to identify qualifying locations, obtain any required approvals, and coordinate marker placement. Following installation, PTW will return to Council with final project details and a formal request for the City to accept the markers as a donation.

Request to Present

Mrs. Davis and members of PTW respectfully request the opportunity to present this proposal at an upcoming City Council work session to review the project and obtain consent to proceed.



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Captain John Felts
Date: January 12, 2026
Subject: Resolution Acceptance and Surplus of Forfeited Vehicles

Please find attached, for your review, a proposed resolution, the purpose of which is to authorize the acceptance and surplus of two vehicles forfeited to the Salisbury Police Department by the Circuit Court of Wicomico County pursuant to plea agreements in Case No. C22-CR24-000408 and Case No. C22-CR24-000353, specifically a 2014 Buick Verano vehicle identification number 1G4PP5SK0E4154757 valued at approximately \$5,000 and a 2007 Cadillac CTS vehicle identification number 1G6DP577870196683 valued at approximately \$4,000. Following review, the Salisbury Police Department has determined that the vehicles are not needed for departmental operations and that the cost to bring them into compliance with Maryland State Inspection standards outweighs their practical value for City use. Accordingly, this resolution declares the vehicles surplus property, authorizes the Mayor or his designee, in coordination with the City Solicitor, to execute all necessary documents to complete title processing and surplus procedures, and permits disposal of the vehicles through public auction, with all proceeds to be appropriated to the Salisbury Police Department Vehicle Maintenance Budget. Should there be no questions, this resolution will be forwarded for placement on the next available City Council agenda for consideration.

Attachment(s):
[Resolution_-_Accept_and_Surplus_Forfeited_Vehicles](#)

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RESOLUTION NO. _____

**A RESOLUTION OF THE CITY OF SALISBURY TO ACCEPT AND
DECLARE AS SURPLUS TWO FORFEITED VEHICLES.**

WHEREAS, the Circuit Court of Wicomico County has forfeited to the City of Salisbury Police Department a 2014 Buick Verano, Vehicle Identification Number 1G4PP5SK0E4154757 (“Automobile 1”), and a 2007 Cadillac CTS, Vehicle Identification Number 1G6DP577870196683 (“Automobile 2”), pursuant to plea agreements in Case No. C22-CR24-000408 and Case No. C22-CR24-000353; and

WHEREAS, Automobile 1, a 2014 Buick Verano bearing Vehicle Identification Number 1G4PP5SK0E4154757, has an approximate value of Five Thousand Dollars (\$5,000); and

WHEREAS, Automobile 2, a 2007 Cadillac CTS bearing Vehicle Identification Number 1G6DP577870196683, has an approximate value of Four Thousand Dollars (\$4,000); and

WHEREAS, the Salisbury Police Department has determined that the vehicles are not needed for departmental operations; and

WHEREAS, the cost to bring these vehicles into compliance with Maryland State Inspection standards outweighs the value of use; and

WHEREAS, it is in the best interest of the City of Salisbury to declare the vehicles surplus property and dispose of them through public auction in accordance with City policy and applicable law; and

WHEREAS, the proceeds from the sale of surplus vehicles should be appropriated to the Salisbury Police Department Vehicle Maintenance Budget to support ongoing vehicle maintenance and operational needs; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury shall accept “Automobile 1”, a 2014 Buick Verano bearing Vehicle Identification Number 1G4PP5SK0E4154757 and “Automobile 2”, a 2007 Cadillac CTS bearing Vehicle Identification Number 1G6DP577870196683, from the Circuit Court of Wicomico County and the Mayor or his designee shall work with the City Solicitor to execute any documents necessary to process the title work and surplus for the automobiles.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Resolution shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the

49 section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall
50 remain and shall be deemed valid and enforceable.

51 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Resolution as if
52 such recitals were specifically set forth at length in this Section 4.

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54 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.

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56 **THIS ABOVE RESOLUTION** was introduced, read, and passed at a Meeting of the Council of the City
57 of Salisbury held on this _____ day of _____, 2026.

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60 **ATTEST:**

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63 _____
64 **Julie A. English, City Clerk**

_____ **April R. Jackson, City Council President**

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68 Approved by me, this _____ day of _____, 2026.

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72 _____
73 **Randolph J. Taylor, Mayor**



Memo

To: Mayor's Office
From: Sandy Green, Finance Director
Date: February 17, 2026
Subject: Resolution Declaring Official Intent to Reimburse Project Costs – Westside Community Center

This memorandum summarizes the purpose and effect of the Resolution declaring the City of Salisbury's official intent to reimburse certain expenditures related to the Westside Community Center project.

The Resolution formally declares the City's reasonable expectation to reimburse itself for eligible project costs incurred prior to the issuance of general obligation bonds or other evidence of indebtedness. The declaration is made in accordance with Section 1.150-2 of the U.S. Treasury Regulations, which requires a governmental issuer to adopt an official intent resolution in order to reimburse prior "original expenditures" from the proceeds of a future reimbursement bond.

The Resolution identifies the project as the Westside Community Center, as generally referenced in the City's budget materials for Fiscal Year 2026, while expressly allowing for variations in project naming, scope, timing, and fiscal year in accordance with applicable law. It further clarifies that reimbursable costs include capital expenditures, costs of issuance, and capitalized interest, as applicable.

The Resolution authorizes reimbursement from the proceeds of bonds or interim financing issued or incurred in anticipation of the bonds and establishes a maximum principal amount of \$350,000 for such borrowing related to the project.

Adoption of this Resolution does not authorize the issuance of bonds at this time but preserves the City's ability to reimburse eligible prior expenditures from future tax-exempt bond proceeds if and when such financing is undertaken. The Resolution becomes effective upon adoption by the City Council and approval by the Mayor and is not subject to referendum pursuant to the City Charter.

Attachment(s):

[2026 Salisbury DOOI Resolution for Westside Community Center](#)

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY
MAKING A DECLARATION OF OFFICIAL INTENT REGARDING CITY
OF SALISBURY'S REASONABLE EXPECTATION TO REIMBURSE
FROM PROCEEDS OF A FUTURE BORROWING PROJECT
EXPENDITURES MADE IN CONNECTION WITH A PROJECT
GENERALLY IDENTIFIED AS WESTSIDE COMMUNITY CENTER.**

WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland (the “City”), is in the process of undertaking a project generally identified as “Westside Community Center” (the “Project”); and

WHEREAS, the City anticipates borrowing money for costs of the Project, such borrowing to be evidenced by one or more series of general obligation bonds or other evidences of indebtedness to be issued by the City (collectively, or individually by series, the “Bonds”); and

WHEREAS, the City reasonably expects to spend City funds on costs of the Project prior to issuance of the Bonds or any interim financing issued or incurred by the City in anticipation of the Bonds, and (i) to reimburse the City from proceeds of the Bonds for all or a portion of such previously paid costs of the Project, and/or (ii) to use proceeds of the Bonds to refinance all or a portion of any interim borrowing issued or incurred by the City that is applied to reimburse the City for prior expenditures relating to the Project; and

WHEREAS, Section 1.150-2 of the U.S. Treasury Regulations (the “Reimbursement Regulations”) provides that a local government funding “original expenditures” intended to be reimbursed from the proceeds of “obligations” must make a declaration of “official intent” in order to qualify such original expenditures for reimbursement from a “reimbursement bond,” all within the meaning of the Reimbursement Regulations; and

WHEREAS, the City is an “issuer” for purposes of the Reimbursement Regulations and the Council of the City wishes to adopt this Resolution for the purpose of evidencing the clear and official intent of the City to reimburse from reimbursement bond proceeds (meaning the Bonds or any interim financing issued or incurred in anticipation of the Bonds) original expenditures made in connection with the Project.

SECTION 1. NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that:

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47 (b) The name used for the Project in this Resolution is the name by which the Project
48 is generally identified in the applicable budget materials of the City for the fiscal year beginning
49 July 1, 2025 and ending June 30, 2026. It is hereby expressly recognized that expenditures for the
50 Project and/or issuance of any Bonds or interim financing issued or incurred in anticipation of any
51 Bonds may occur in a fiscal year subsequent to fiscal year 2026. References in this Resolution to
52 the Project shall be deemed to (i) be to the Project as it may be referred to by a similar but not the
53 exact same name in applicable City budgetary materials, including any capital improvement plan,
54 and (ii) include any changes in the scope of activities of the Project and/or the name of the Project
55 made by the City in accordance with applicable law, including (without limitation) in future fiscal
56 years. References in this Resolution to costs of the Project shall be deemed to be to expenditures
57 that constitute capital expenditures and, to the extent applicable, (i) costs of issuance of any
58 borrowing relating to the Project and (ii) capitalized interest.

59
60 **SECTION 2. AND BE IT FURTHER RESOLVED** that in accordance with the
61 Reimbursement Regulations, the City hereby makes this declaration of its reasonable expectation
62 to expend money on costs of the Project prior to the issuance of the Bonds (or any interim financing
63 issued or incurred in anticipation of the Bonds) and to use proceeds of the Bonds (or of such interim
64 financing), which Bonds and/or interim financing will qualify as a “reimbursement bond” for
65 purposes of the Reimbursement Regulations, to reimburse all or a portion of such original
66 expenditures made with respect to the Project. This Resolution is intended to be a declaration of
67 official intent within the meaning of the Reimbursement Regulations.

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69 **SECTION 3. AND BE IT FURTHER RESOLVED** that the maximum principal amount
70 of the Bonds to be issued for the Project (and the maximum principal amount of any interim
71 financing to be issued or incurred by the City in anticipation of the Bonds issued for the Project)
72 is \$350,000.

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74 **SECTION 4. AND BE IT FURTHER RESOLVED** that the provisions of this
75 Resolution shall be liberally construed in order to effectuate the purposes of this Resolution.

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77 **SECTION 5. AND BE IT FURTHER RESOLVED** that this Resolution shall become
78 effective upon adoption by the Council and approval by the Mayor. Pursuant to Charter Section
79 SC7-46A, this Resolution may not be petitioned to referendum.

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82 [CONTINUED ON FOLLOWING PAGE]
83

THIS RESOLUTION was introduced and duly adopted at a meeting of the Council of the City of Salisbury held on the _____ day of _____, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, President
Salisbury City Council

APPROVED BY ME THIS _____ DAY OF _____, 2026:

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Mayor's Office
From: Sandy Green, Director of Finance
Date: February 23, 2026
Subject: Approval of Substantial Amendment to FY2020 CDBG-CV Annual Action Plan

Background

The City of Salisbury is a recipient of Community Development Block Grant Coronavirus (CDBG-CV) funds administered by the U.S. Department of Housing and Urban Development (HUD). The City previously approved its FY2020 CDBG-CV budget and Annual Action Plan. HUD regulations allow recipients to revise and amend approved plans when necessary.

The proposed revisions constitute a substantial amendment under federal regulations and the City's Citizen Participation Plan because they involve reprogramming funds and creating new eligible activities. All required citizen participation procedures have been followed.

Summary of Changes

The amendment reprograms unexpended funds from several previously approved activities, including:

- Translation services for COVID-19 information
- PPE production for local businesses
- Critical need supplies for low- and moderate-income residents
- Rental and mortgage assistance

Reprogrammed funds will support the following:

- Village of Hope Emergency Meals Program – \$7,046.86 to provide emergency meals to low- and moderate-income individuals.
- Lake Street Park Improvements – \$172,874.88 for the installation of a walking track and outdoor exercise equipment to promote safe outdoor activity and social distancing.

Authorization

The resolution authorizes the Mayor and Council to:

- Approve and submit the substantial amendment to HUD;
- Execute required documents;
- Provide certifications and assurances required by HUD; and
- Comply with all federal conditions associated with the funding.

Attachment(s):

[FY2020 CV Amendment Resolution](#)

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WHEREAS, the City of Salisbury is a recipient of grant funds under the Community Development Block Grant Coronavirus (“CDBG-CV”) Program administered by the U.S. Department of Housing and Urban Development (“HUD”); and

WHEREAS, HUD permits grant recipients to revise and amend previous budgets and Annual Action Plans; and

WHEREAS, it has been determined that the proposed changes and revisions to the FY2020 CDBG-CV Program are a substantial amendment and the City's Citizen Participation Plan has been followed.

Section 1. That the substantial amendment for the FY2020 Annual Action Plan is hereby approved;

Section 2. That the Mayor and Council of the City of Salisbury are cognizant of the conditions that are imposed in the undertaking and carrying out of community development activities with Federal financial assistance;

Section 3. That the Mayor and Council of the City of Salisbury are authorized to execute and file the substantial amendment for the following:

- 14

- 43 • CDBG-CV-01 - Lake Street Park Improvements – create a new project/activity with FY 2020
44 CDBG-CV funds in the amount of \$172,874.88. The new project/activity will include a walking
45 track and outdoor exercise equipment at Lake Street Park to allow for social distancing.

46 **Section 4.** That the Mayor is hereby authorized to provide assurances and/or certifications as
47 required by HUD and also provide any additional documents that may be requested.

48 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**
49 **SALISBURY, MARYLAND,** as follows:

50 **Section 5.** It is the intention of the Mayor and Council of the City of Salisbury that each provision
51 of this Ordinance shall be deemed independent of all other provisions herein.

52 **Section 6.** It is further the intention of the Mayor and Council of the City of Salisbury that if any
53 section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid,
54 unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication
55 shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other
56 provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

57 **Section 7.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as
58 if such recitals were specifically set forth at length in this Section 7.

59 **Section 8.** This Ordinance shall take effect from and after the date of its final passage.

60 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City
61 of Salisbury held on the _____ day of _____, 2026 and thereafter, a statement of the substance of
62 the Ordinance having been published as required by law, in the meantime, was finally passed by the Council
63 of the City of Salisbury on the _____ day of _____, 2026.

64 **ATTEST:**

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67 _____
68 **Julie English, City Clerk**

April R. Jackson, City Council President

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70 Approved by me, this _____ day of March, 2026.

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73 _____
74 **Randolph J. Taylor, Mayor**
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Memo

To: Mayor's Office
From: Sandy Green, Director of Finance
Date: February 23, 2026
Subject: Authorization of General Obligation Bonds, Bond Anticipation Notes, and Refunding Bonds FY2026 Capital Projects

The ordinance provides the legal authority necessary for the City to:

1. Finance critical infrastructure and facility improvements identified in the FY2026 Capital Improvement Plan.
2. Utilize short-term Bond Anticipation Notes, if necessary, to provide interim project funding.
3. Refinance existing bonds through refunding bonds to achieve debt service savings or restructuring benefits when appropriate.
4. Pledge the City's full faith and credit and unlimited taxing authority to secure repayment.

The total authorization is capped at \$3,000,000, allocated as follows:

- Neighborhood Infrastructure Improvements – \$1,000,000
- Naylor Mill Road Bridge Replacement – \$700,000
- Exhibit/Facility Improvements (AZA Reaccreditation) – \$500,000
- Poplar Hill Building Improvements – \$150,000
- Westside Community Center Improvements – \$350,000
- Costs of Issuance – \$300,000

Projects may include construction, reconstruction, renovation, utility improvements, engineering, design, administrative expenses, contingencies, and other related costs.

Improvements related to zoo facilities are intended to support reaccreditation by the Association of Zoos and Aquariums, ensuring continued compliance with national standards.

The ordinance authorizes flexibility in how the City issues debt:

- General Obligation Bonds may be issued in one or more series.
- Bond Anticipation Notes may be issued as short-term financing prior to permanent bond issuance.
- Refunding Bonds may be issued to refinance existing bonds for savings or improved debt structure (capped at 130% of refunded principal, consistent with Maryland law).

Specific terms—including interest rates, maturities, redemption provisions, and method of sale—will be approved by Council resolution at the time each series is issued.

- Maximum new borrowing: \$3,000,000
- Annual debt service will depend on:
 - o Interest rates at time of issuance
 - o Final maturity schedule
 - o Bond structure

Debt service will be secured by the City's unlimited taxing authority but may also be paid from other legally available revenues. If grant funds or other external funding sources are received, required tax levies may be reduced proportionately.

A detailed debt service schedule will be presented to Council prior to issuance of any bonds.

The ordinance:

- Allows reallocation of bond proceeds among approved projects through proper budget procedures.
- Permits consolidation with other bond issuances when advantageous.
- Delegates authority to designated City officials to execute financing documents.
- Is not subject to referendum under the City Charter.

Approval of this ordinance will provide the necessary financing authority to implement FY2026 capital projects in a timely and fiscally responsible manner while preserving flexibility to respond to market conditions.

Attachment(s):

[DOCS-#243357-v3-2026_Salisbury_GO_Ordinance](#)

ORDINANCE NO. ____

AN ORDINANCE OF THE COUNCIL (THE "COUNCIL") OF THE CITY OF SALISBURY TO AUTHORIZE AND EMPOWER CITY OF SALISBURY (THE "CITY") TO SELL AND ISSUE FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, ONE OR MORE SERIES OF (1)(A) GENERAL OBLIGATION BONDS AND (B) GENERAL OBLIGATION BOND ANTICIPATION NOTES, EACH IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED THREE MILLION DOLLARS (\$3,000,000), AND (2) GENERAL OBLIGATION REFUNDING BONDS, SUBJECT TO THE LIMITATIONS PROVIDED FOR HEREIN, THE PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING, REIMBURSING OR REFINANCING COSTS OF THE PUBLIC PURPOSE PROJECTS IDENTIFIED HEREIN AS NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENTS, NAYLOR MILL ROAD BRIDGE REPLACEMENT, EXHIBIT/FACILITY IMPROVEMENTS AZA REACCREDITATION, POPLAR HILL BUILDING IMPROVEMENTS (SHUTTER, HVAC, SIDING), WESTSIDE COMMUNITY CENTER, AND COSTS OF ISSUANCE; SPECIFYING THE MAXIMUM ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF THE BONDS OR BOND ANTICIPATION NOTES PROVIDED FOR HEREIN TO BE ALLOCATED TO EACH SUCH PROJECT, SUBJECT TO REALLOCATION BY THE CITY AS DESCRIBED HEREIN; PROVIDING THAT THE COUNCIL BY RESOLUTION SHALL DETERMINE, APPROVE OR PROVIDE FOR VARIOUS MATTERS RELATING TO THE AUTHORIZATION, SALE, SECURITY, ISSUANCE, DELIVERY, PAYMENT AND PREPAYMENT OR REDEMPTION OF AND FOR EACH ISSUED SERIES OF ANY BONDS, BOND ANTICIPATION NOTES AND REFUNDING BONDS (EACH A "SERIES OF THE OBLIGATIONS" OR THE "OBLIGATIONS"); PROVIDING FOR THE IMPOSITION OF AD VALOREM TAXES SUFFICIENT FOR, AND PLEDGING THE FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER OF THE CITY TO, THE PAYMENT OF DEBT SERVICE ON EACH ISSUED SERIES OF THE OBLIGATIONS; PROVIDING THAT DEBT SERVICE ON EACH ISSUED SERIES OF THE OBLIGATIONS ALSO MAY BE PAID FROM ANY OTHER SOURCES OF REVENUE LAWFULLY AVAILABLE TO THE CITY FOR SUCH PURPOSE; PROVIDING THAT CERTAIN ACTIONS MAY BE TAKEN OR PROVIDED FOR BY RESOLUTION IN CONNECTION WITH THE REISSUANCE OR MODIFICATION OF ANY OF THE OBLIGATIONS; PROVIDING THAT ANY OF THE OBLIGATIONS MAY BE

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

CONSOLIDATED WITH OTHER OBLIGATIONS OF THE CITY AND ISSUED AS A SINGLE SERIES OF BONDS, BOND ANTICIPATION NOTES AND/OR REFUNDING BONDS; AUTHORIZING, DIRECTING AND EMPOWERING OFFICIALS AND EMPLOYEES OF THE CITY TO TAKE CERTAIN ACTIONS IN CONNECTION WITH THE OBLIGATIONS; AUTHORIZING MODIFICATIONS OF THE OBLIGATIONS TO BE MADE BY RESOLUTION UNLESS ANOTHER ACTION IS REQUIRED; PROVIDING THAT THIS TITLE SHALL BE DEEMED A STATEMENT OF THE SUBSTANCE OF THIS ORDINANCE FOR ALL PURPOSES; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE SHALL BE LIBERALLY CONSTRUED; AND OTHERWISE GENERALLY RELATING TO THE SALE, ISSUANCE, DELIVERY AND PAYMENT OF AND FOR THE OBLIGATIONS.

RECITALS

WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland and a municipality within the meaning of the Enabling Act, the Bond Anticipation Note Act and the Refunding Act identified below (the “City”), is authorized and empowered by Sections 19-301 through 19-309 of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the “Enabling Act”), and Sections SC7-45 and SC7-46 of the Charter of the City of Salisbury, as replaced, supplemented or amended (the “Charter”), to borrow money for any proper public purpose and to evidence such borrowing by the sale and issuance of its general obligation bonds; and

WHEREAS, the City has determined to undertake the public purpose projects identified in Section 3(b) of this Ordinance; and

WHEREAS, the City has determined to authorize the sale and issuance from time to time of one or more series of its general obligation bonds in order to finance, reimburse or refinance all or a portion of the costs of any components of any of the public purpose projects identified in Section 3 of this Ordinance; and

WHEREAS, prior to issuing one or more series of the general obligation bonds authorized hereby, the City may need to obtain interim financing in order to finance, reimburse or refinance applicable project costs on a timely basis through the sale and issuance from time to time of general obligation bond anticipation notes in one or more series as authorized by Sections 19-211 through 19-223 of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the “Bond Anticipation Note Act”); and

WHEREAS, subsequent to the issuance of any general obligation bonds provided for herein, the City may desire to currently refund or advance refund all or a portion of such bonds through the

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84 sale and issuance from time to time of one or more series of its general obligation refunding bonds as
85 authorized by Section 19-207 of the Local Government Article of the Annotated Code of Maryland,
86 as replaced, supplemented or amended (the “Refunding Act”); and
87

88 **WHEREAS**, the City has determined to pledge its full faith and credit and unlimited taxing
89 power to the prompt payment of debt service on any issued general obligation bonds, bond
90 anticipation notes or refunding bonds authorized hereby; and
91

92 **WHEREAS**, the City shall issue any general obligation bonds, bond anticipation notes or
93 refunding bonds authorized hereby in accordance with the terms and conditions provided for in a
94 resolution or resolutions to be adopted by the Council of the City (the “Council”) pursuant to the
95 authority of the Enabling Act, the Bond Anticipation Note Act, the Refunding Act, other applicable
96 law, Sections SC7-45 and SC7-46 of the Charter and this Ordinance, as applicable.
97

98 **SECTION 1. NOW, THEREFORE BE IT ENACTED AND ORDAINED BY THE**
99 **COUNCIL OF THE CITY OF SALISBURY, MARYLAND** that:
100

101 (a) The Recitals to this Ordinance are deemed a substantive part of this Ordinance and
102 incorporated by reference herein. Capitalized terms used in the Sections of this Ordinance and not
103 defined herein shall have the meanings given to such terms in the Recitals.

104 (b) References in this Ordinance to any official by title shall be deemed to refer (i) to any
105 official authorized under the Charter, the code of ordinances of the City (the “City Code”) or other
106 applicable law or authority to act in such titled official’s stead if the position in question is vacant or
107 during the absence, disability or unavailability of such titled official, (ii) to any person who has been
108 elected, appointed or designated to fill such position in an acting or interim capacity under the Charter,
109 the City Code or other applicable law or authority, (iii) to any person who serves in a “deputy,”
110 “associate” or “assistant” capacity as such an official, provided that the applicable responsibilities,
111 rights or duties referred to herein have been delegated to such deputy, associate or assistant in
112 accordance with the Charter, the City Code or other applicable law or authority, and/or (iv) to the
113 extent an identified official commonly uses another title not provided for in the Charter, the City Code
114 or other applicable law or authority, the official, however known, who is charged under the Charter,
115 the City Code or other applicable law or authority with the applicable responsibilities, rights or duties
116 referred to herein.

117 (c) References in this Ordinance to the “par amount” of any of the Bonds, the BANs, the
118 Refunding Bonds or the Obligations (each as defined herein) shall be construed to mean the principal
119 amount of such Bonds, BANs, Refunding Bonds or Obligations, as applicable. References in this
120 Ordinance to the “proceeds” of any of the Bonds, the BANs, the Refunding Bonds or the Obligations
121 shall be construed to mean par amount, any net original issue premium realized upon sale and any
122 investment earnings. References in this Ordinance to “investment earnings” shall be construed to
123 include interest income.

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(d) References in this Ordinance to City officials shall be construed to include references to City employees, to the extent applicable.

(e) References in this Ordinance to the term “owner” with respect to any issued Bonds, BANs, Refunding Bonds or Obligations shall be construed to refer to the owners in whose names such instruments are registered with the applicable registrar and, with respect to any references in this Ordinance to notice to or consent of owners of the applicable instruments not being required, shall also be construed to refer to the beneficial owners of such instruments when held in book-entry form.

SECTION 2. BE IT FURTHER ENACTED AND ORDAINED that pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, the City hereby determines to borrow money and incur indebtedness from time to time for the public purpose of financing, reimbursing or refinancing costs (as defined in Section 3(b) hereof) of any one or more components of the Projects identified in Section 3(b) hereof.

SECTION 3. BE IT FURTHER ENACTED AND ORDAINED that:

(a) To evidence the borrowing and indebtedness authorized in Section 2 of this Ordinance, the City, acting pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, hereby determines to authorize the sale and issuance from time to time, in one or more series, upon its full faith and credit, of its general obligation bonds in an original aggregate principal amount not to exceed Three Million Dollars (\$3,000,000) (each, a “series of the Bonds” and, collectively, the “Bonds”). Any series of the Bonds may be issued as one or more bonds and any such bond may be issued in installment form and/or draw-down form.

(b) With respect to the projects listed below, the word “costs” as used in Section 2 hereof shall include, as applicable, costs of the following activities and expenses: land and right-of-way acquisition and development; acquisition of other property rights; site and utility improvements, including, without limitation, grading, landscaping, paving and repaving, sidewalk, curb, gutter, storm water, water and sewer improvements, street lights, traffic control improvements, other amenities, and related or similar activities and expenses; demolition, razing and removal and related or similar activities and expenses; acquisition, construction, expansion, reconstruction, replacement, renovation, rehabilitation, upgrading, improvement, installation, furnishing and equipping activities and expenses, and related or similar activities and expenses; planning, design, testing, study, feasibility, surveying, architectural, engineering, document development, bidding, permitting, inspection, construction management, financial, administrative and legal expenses, and related or similar activities and expenses; contingencies; costs of issuance (which may include costs of bond insurance or other credit or liquidity enhancement); interest during construction and for a reasonable period thereafter (whether or not expressly so stated); and any such costs that may represent the City’s share or contribution to the financing, reimbursement or refinancing of the costs of any such project (collectively, “Costs of the Projects” or “Costs”). The maximum original aggregate principal amount

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of the Bonds (or the BANs, as identified in Section 6 hereof) to be appropriated or applied to the Costs of the Projects (exclusive of any net original issue premium realized upon sale or investment earnings that may be applied for such purposes) shall be allocated among the following public purpose projects in the maximum principal amount set forth opposite each, except as otherwise herein provided:

	<u>Project Name</u>	<u>Maximum Principal Amount</u>
1.	Neighborhood Infrastructure Improvements (1)	\$1,000,000
2.	Naylor Mill Road Bridge Replacement (1)	700,000
3.	Exhibit/Facility Improvements AZA Reaccreditation (1)	500,000
4.	Poplar Hill Building Improvements (Shutter, HVAC, Siding) (1)	150,000
5.	Westside Community Center (1)(2)	350,000
6.	Costs of Issuance (3)	<u>300,000</u>
TOTAL		<u>\$3,000,000</u>

¹ Project was approved for bond funding in fiscal year 2026 by the fiscal year 2026 budget ordinance (Ordinance No. 2935).

² The City may also refer to this project as the West Salisbury Community Center.

³ Project is scheduled to be approved for bond funding during fiscal year 2026 by amendments to the fiscal year 2026 budget ordinance.

The projects, including costs of issuance, identified in items 1-6 above are collectively referred to herein as the “Projects” or, individually, as a “Project.” The Projects described in items 1-6 above are identified by approximately the same names as such Projects are identified in City budgets and related materials. By inclusion in the table above, the City hereby appropriates up to the maximum principal amount of any issued Bonds (or any issued BANs, as applicable) for application to the Costs of the Projects as provided for in such table, subject to the further provisions of this Ordinance.

(c) The City, without notice to or the consent of any owners of any issued Bonds (or the owners of any issued BANs, as applicable), may allocate and reallocate the maximum principal amount of any issued Bonds (and of any issued BANs, as applicable) (exclusive of any net original issue premium realized upon sale or investment earnings that may be applied for such purposes) to be spent on Costs of the Projects among any of the Projects in compliance with applicable budgetary procedures or applicable law, including, to the extent applicable, by resolution.

(d) It is the intention of the Council that, without having to amend this Ordinance, unless an amendment is necessary to modify the definition of “Costs of the Projects,” and without notice to or the consent of the owners of any issued Bonds (or the owners of any issued BANs

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provided for in Section 6 hereof, as applicable), the principal amount of any issued Bonds (or of any issued BANs, as applicable) may be spent on any applicable Costs of the Projects, notwithstanding the descriptive names used for the Projects in the table above, including, without limitation, costs related to changes in the scope of and/or name of any Project effected through applicable budgetary procedures or applicable law.

(e) The Council, by adoption of a resolution that supplements and amends the resolution or resolutions providing for the expenditure of proceeds of an issued series of the Bonds or the BANs, without having to amend this Ordinance, and without notice to or the consent of the owners of such issued Bonds or BANs, as applicable, may reallocate any portion of the principal amount of such issued series to any of the Projects provided for in this Ordinance that were not included in such resolution or resolutions.

(f) The Council, by enactment of an ordinance that supplements and amends this Ordinance and, to the extent applicable, by adoption of one or more resolutions that supplement and amend any corresponding resolution or resolutions, and without notice to or consent of the owners of any issued Bonds (or the owners of any issued BANs, as applicable), may reallocate any portion of the principal amount thereof to be spent on Costs of the Projects (as such definition may be amended by supplemental ordinance) of one or more additional projects identified in such supplemental ordinance (and to the extent applicable, in any supplemental resolution) and, in such event, (i) references in this Ordinance to the "Projects" shall be deemed to include the Projects identified in subsection (b) above and all such additional projects (unless any original or additional project is removed entirely from the definition of the Projects by a supplemental ordinance), and (ii) references in this Ordinance to "Costs of the Projects" shall be deemed to include any modifications to such definition, as applicable. After any such reallocation is made by supplemental ordinance, the Council, without having to further amend this Ordinance and without notice to or the consent of the owners of any issued Bonds (or the owners of any issued BANs, as applicable), may reallocate the maximum principal amount of any issued Bonds (and of any issued BANs, as applicable) to be spent on Costs of the Projects among all such authorized projects in compliance with applicable budgetary procedures or applicable law.

(g) In the event the City issues any series of the BANs pursuant to Section 6 of this Ordinance, proceeds of the Bonds of any series in anticipation of which such series of the BANs were issued may also be applied to prepay or pay principal, premium and/or interest on such series of the BANs as well as costs of issuance thereof in accordance with the provisions of the Bond Anticipation Note Act, and such application shall be deemed the payment of Costs of the Projects for purposes of this Ordinance.

(h) Subject to the foregoing provisions of this Section 3, by resolution or as otherwise allowed by applicable law, and without notice to or the consent of any owners of any issued Bonds (or of any issued BANs, as applicable), the Council may determine or provide for the determination of, and subsequently reallocate, how any unexpended par amount of any series of the issued Bonds

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(or any series of the issued BANs, as applicable), net original issue premium realized upon sale and/or any investment earnings shall be expended, which may include, without limitation, on Costs of the Projects (including costs of issuance), and/or on debt service payable or prepayable on any such series of the issued Bonds or of the issued BANs, as applicable, to the extent not prohibited by applicable law.

(i) To the extent not prohibited by applicable law, the authorization of the sale and issuance of the Bonds and the BANs provided for in this Ordinance in order to finance, reimburse or refinance Costs of the Projects shall be construed to authorize the sale and issuance of any series of the Bonds or the BANs in any fiscal year later than fiscal year 2026 for such purpose in the event such authority is not fully used in fiscal year 2026, for whatever reason; provided that, no BANs shall be issued to finance, reimburse or refinance Costs of any Project once the authority to issue Bonds to finance, reimburse or refinance Costs of such Project has been used up to the maximum principal amount specified for such Project in the table in subsection (b) above, as such maximum principal amount may be adjusted in accordance with the foregoing provisions of this Section 3.

SECTION 4. BE IT FURTHER ENACTED AND ORDAINED that the proceeds of the Bonds shall be used and applied by the City exclusively and solely for the public purposes described or provided for in Section 3 of this Ordinance.

SECTION 5. BE IT FURTHER ENACTED AND ORDAINED that pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, this Ordinance and any other applicable law, the Council, prior to the sale, issuance and delivery of each series of the Bonds, shall adopt a resolution or resolutions specifying, prescribing, determining, providing for or approving such matters, details, forms (including, without limitation, the form or substantially final form of the Bonds of such series), documents or procedures as may be required by the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, other applicable law or this Ordinance or as the Council may deem appropriate for the authorization, sale, security, issuance, delivery, payment, prepayment or redemption of or for such series of the Bonds, subject to the limitations of any applicable law. Any such resolution may, subject to the limitations of any applicable law, set forth, determine or provide for the determination of, provide for, or approve or provide for the approval of, among other matters, as applicable, the designation of such series of the Bonds; the date of issuance of such series of the Bonds; the original aggregate principal amount of such series of the Bonds; the denomination or denominations of such series of the Bonds; the maturity or maturities of such series of the Bonds, or the method of determining such maturity or maturities; the principal installment or installments payable on such series of the Bonds or the method of determining such principal installments; the rate or rates of interest, or the method of determining the rate or rates of interest, payable on such series of the Bonds, which may be fixed or variable; provisions for the payment of late fees, additional interest and/or penalties payable with respect to such series of the Bonds and/or adjustments to interest rates; the purchase price for such series of the Bonds (which may be at, above or below par value) or the method of determining the purchase price; provisions relating to the prepayment or redemption of such series of the Bonds at the City's option or by mandatory sinking fund payments; provisions

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allowing the owners of such series of the Bonds to put or cause the prepayment or redemption of the same at their option; the manner of selling such series of the Bonds, which may be by private (negotiated) sale without advertisement or solicitation of competitive bids (including in a negotiated underwriting or by direct purchase) or at public sale after publication or dissemination of the notice of sale (in any manner permitted by applicable law), and all matters in connection therewith, including any forms or substantially final forms of documents, agreements, certificates, instruments or notices authorized or required by applicable law; provisions for the execution of such series of the Bonds; whether any net original issue premium realized upon sale shall be applied to reduce the par amount of such series of the Bonds to be issued for the intended purposes; any limitations on the Costs of the Projects on which the proceeds of such series of the Bonds may be expended and further provisions for the appropriation, disposal and investment of such proceeds; unless otherwise required by applicable law, the selection of any bond registrar, paying agent, investment bidding agent or other appropriate service providers in connection with such series of the Bonds; certifications, representations, determinations, designations or elections relating to the tax-exempt or taxable status of interest payable on such series of the Bonds; and all other terms and conditions pursuant to which such series of the Bonds will be issued, sold and delivered, including, without limitation, any other determinations to be made or provided for by resolution as required by Charter Section SC7-46.A. Among other matters, the Council by resolution may authorize, approve or otherwise provide for (i) payment of any commitment fee, breakage fee or other fee and any other costs (including other parties' legal costs and expenses) payable in connection with any series of the Bonds, (ii) the obtaining of credit enhancement or liquidity enhancement for any series of the Bonds (and the negotiation, approval, execution and delivery of any agreements or documents relating thereto), and (iii) any other agreements, documents, instruments or determinations necessary or desirable to enhance the marketability of or as security for any series of the Bonds, including, without limitation, any ratings, any official statement or similar disclosure document or any continuing disclosure undertaking required to satisfy the requirements of Securities and Exchange Commission Rule 15c2-12. By resolution the Council may delegate to one or more City officials the authority to make any of the determinations, approvals or other decisions contemplated by this Section 5. Any resolution may specify, prescribe, determine or provide for the determination of, provide for, or approve or provide for the approval of, the matters identified in this Section 5 for more than one series of the Bonds.

SECTION 6. BE IT FURTHER ENACTED AND ORDAINED that:

(a) Pursuant to the authority of the Bond Anticipation Note Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, the City is hereby authorized and empowered to sell and issue, upon its full faith and credit, its general obligation bond anticipation notes in one or more series from time to time in an original aggregate principal amount not to exceed Three Million Dollars (\$3,000,000) (each, a "series of the BANs" and, collectively, the "BANs"), prior to and in anticipation of the sale of any series of the Bonds, for the public purpose of financing, reimbursing or refinancing Costs of the Projects on an interim basis. Any such series of the BANs may consist of one or more notes and any note may be issued in installment form and/or draw-down form.

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(b) Prior to the sale, issuance and delivery of each series of the BANs, the Council shall adopt a resolution or resolutions pursuant to the authority of the Bond Anticipation Note Act, Sections SC7-45 and SC7-46 of the Charter, any other applicable law and this Ordinance authorizing such series of the BANs and specifying, prescribing, determining or providing for the determination of, providing for, or approving or providing for the approval of, with respect to such series of the BANs, the same types of matters, details, forms, documents, procedures or determinations detailed in Section 5 hereof that may be made or addressed with respect to any series of the Bonds, to the extent applicable with respect to such series of the BANs, and as otherwise may be authorized or required by applicable law, including, without limitation, whether any net original issue premium realized upon sale shall be applied to reduce the par amount of such series of the BANs to be issued for the intended purposes. By resolution the Council may delegate to one or more City officials the authority to make any determinations, approvals or decisions with respect to any series of the BANs. Any resolution may specify, prescribe, determine or provide for the determination of, provide for, or approve or provide for the approval of, the details required or authorized by this Section 6 for more than one series of the BANs.

(c) The City hereby covenants (i) to pay from the proceeds of one or more series of the Bonds the principal of any series of the BANs actually issued, (ii) to the extent that interest on any series of the BANs is not paid from proceeds of such BANs (within the limitations of applicable law), to pay the interest on such series of the BANs from the proceeds of one or more series of the Bonds, and (iii) to issue the applicable series of the Bonds as soon as there is no longer a reason for deferring its issuance. This covenant shall not be construed to prevent the City from paying principal of and/or interest on any series of the BANs from sources of funds other than proceeds of the Bonds, to the extent such other funds are available for such purpose.

(d) As authorized by the Bond Anticipation Note Act, by resolution the Council may provide for the renewal of any series of the BANs at maturity with or without resale, together with any amendments or modifications to or replacements of such series of the BANs and any related documentation.

SECTION 7. BE IT FURTHER ENACTED AND ORDAINED that:

(a) Pursuant to the authority of the Enabling Act, the Refunding Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, the City is hereby authorized and empowered to sell and issue, upon its full faith and credit, its general obligation refunding bonds in one or more series from time to time (each, a “series of the Refunding Bonds” and, collectively, the “Refunding Bonds”), for the purpose of currently refunding or advance refunding in whole or in part any of the Bonds then outstanding, including paying all or any portion of the following: outstanding principal, any prepayment or redemption premium, and/or interest accrued or to accrue to the date or dates of prepayment, redemption, purchase or maturity of the Bonds to be refunded, paying costs and expenses in connection with the sale, issuance and delivery of such series of the Refunding Bonds (including, without limitation, legal and financial costs and costs of any credit

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enhancement or liquidity enhancement), and, to the extent determined or provided for by the Council by resolution, paying interest on such series of the Refunding Bonds, for the public purpose of (A) realizing savings to the City in the total cost of debt service on a direct comparison or present value basis, (B) debt restructuring that reduces the total cost of debt service, (C) debt restructuring that is determined to be in the best interests of the City, to be consistent with the City's long-term financial plan, and to realize a financial objective of the City, including improving the relationship of debt service to any source of payment such as taxes, assessments or other charges, and/or (D) for any other purpose then authorized by the Refunding Act or other applicable law, and as determined or provided for by the Council by resolution; provided that, the original aggregate principal amount of any series of the Refunding Bonds shall not exceed one hundred thirty percent (130%) of the aggregate principal amount of the Bonds refunded therefrom. Any such series of the Refunding Bonds may consist of one or more bonds and any bond may be issued in installment form and/or draw-down form. Any series of the Refunding Bonds may be issued in any fiscal year of the City.

(b) Prior to the sale, issuance and delivery of each series of the Refunding Bonds, the Council shall adopt a resolution or resolutions pursuant to the authority of the Refunding Act, Sections SC7-45 and SC7-46 of the Charter, any other applicable law and this Ordinance authorizing such series of the Refunding Bonds and specifying, prescribing, determining or providing for the determination of, providing for, or approving or providing for the approval of, with respect to such series of the Refunding Bonds, the same types of matters, details, forms, documents, procedures and determinations detailed in Section 5 hereof that may be made or addressed with respect to any series of the Bonds, to the extent applicable to such series of the Refunding Bonds, and as otherwise may be authorized or required by applicable law, including, without limitation, the purposes of the Refunding Act or other applicable law to be achieved by the issuance of such series of the Refunding Bonds; whether any net original issue premium realized upon sale shall be applied to reduce the par amount of such series of the Refunding Bonds to be issued for the intended purposes; unless otherwise required by applicable law, the selection of any escrow agent, verification consultant, escrow bidding agent or other service provider; the determination of the Bonds to be refunded in whole or in part from such series of the Refunding Bonds; and any agreements, documents or other instruments necessary or desirable in connection with the refunding. By resolution the Council may delegate to one or more City officials the authority to make any determinations, approvals or decisions with respect to any series of the Refunding Bonds. Any resolution may specify, prescribe, determine or provide for the determination of, provide for, or approve or provide for the approval of, the details required or authorized by this Section 7 for more than one series of the Refunding Bonds.

(c) By resolution or as otherwise allowed by applicable law, and without notice to or the consent of the owners of any issued series of the Refunding Bonds, the Council may determine or provide for the determination of, and subsequently reallocate, how any unexpended par amount of such series of the Refunding Bonds, net original issue premium realized upon sale and/or investment earnings shall be expended, which may include, without limitation, on refunding the

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applicable Bonds, on costs of issuance of such series of the Refunding Bonds, and/or on debt service payable or prepayable on such series of the Refunding Bonds, to the extent not prohibited by applicable law.

SECTION 8. BE IT FURTHER ENACTED AND ORDAINED that:

(a) The full faith and credit and unlimited taxing power of the City are hereby pledged to the payment of the principal of and interest on each series of the Bonds, the BANs or the Refunding Bonds actually issued, as applicable (each, a “series of the Obligations” and, collectively, the “Obligations”), when due and to the imposition of the taxes hereinbelow described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of each series of the Obligations. Subject to the further provisions of this Section 8, the City hereby covenants with the owners of the Obligations of each series to impose ad valorem taxes on all real and tangible personal property in the City that is subject to assessment for unlimited municipal taxation at a rate and in an amount sufficient to pay the principal of and the interest on the Obligations in each fiscal year in which any of the Obligations are outstanding and to take any further action that may be lawfully appropriate from time to time during the period that the Obligations of such series remain outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and the interest due thereon. If the proceeds from the taxes so imposed in any such fiscal year are inadequate for such payment, additional taxes shall be imposed in the succeeding fiscal year to make up such deficiency.

(b) The foregoing provisions shall not be construed so as to prohibit the City from paying the principal of and interest on the Obligations of any series from the proceeds of the sale of any other obligations of the City or from any other funds legally available for that purpose (including, without limitation, with respect to any BANs, from the proceeds of any Bonds and, with respect to any Bonds, from the proceeds of any Refunding Bonds). Within the limitations of any applicable Maryland or federal law (including, without limitation, to the extent applicable, the Internal Revenue Code of 1986, as amended, and the regulations issued thereunder), the City may apply to the payment of the principal of or interest on the Obligations of any series any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if the funds are granted or paid to the City for the purpose of assisting the City in accomplishing the components of Costs of the Projects which the Obligations of such series are issued to finance, reimburse or refinance or are otherwise available for such purpose, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed may be reduced proportionately.

(c) Pursuant to the authority of Section SC7-46.A. of the Charter, by resolution the Council may provide that all or a portion of the debt service on the allocable portion of any series of the Obligations shall be payable in the first instance from specified revenues or other moneys identified in such resolution, to the extent available for such purpose.

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SECTION 9. BE IT FURTHER ENACTED AND ORDAINED that by resolution, the Council may make any appropriate arrangements (including, without limitation, by authorizing one or more appropriate officials to make any elections, designations, determinations or filings on the City's behalf) in the event any right of the owner of an Obligation to put or cause the prepayment or redemption of such Obligation at its option, or any change in the interest rate of an Obligation, or any other modification to an Obligation could lead to a reissuance of such Obligation for purposes of the Internal Revenue Code of 1986, as amended, and the U.S. Treasury Regulations promulgated thereunder.

SECTION 10. BE IT FURTHER ENACTED AND ORDAINED that by resolution, the Council may determine that any of the Bonds, the BANs or the Refunding Bonds may be consolidated with any bonds, bond anticipation notes and/or refunding bonds authorized by the Council and issued as a single series of bonds, bond anticipation notes and/or refunding bonds, as applicable.

SECTION 11. BE IT FURTHER ENACTED AND ORDAINED that by resolution the Council may make or authorize any modifications to (i) any series of the Obligations once issued, and (ii) any related documentation, agreements, certificates or instruments, unless under applicable law or the provisions of this Ordinance the proposed modifications require action by ordinance in addition to or in place of a resolution.

SECTION 12. BE IT FURTHER ENACTED AND ORDAINED that with respect to any series of the Obligations, the Council by resolution may delegate to one or more specified officials the authority to negotiate, approve, execute and deliver, as applicable, any documents, agreements, certificates or instruments relating to such Obligations or to take other actions with respect thereto. The following City officials: the Mayor, the City Administrator, the Director of Finance, the City Clerk and all other appropriate officials and employees of the City are hereby authorized, empowered and directed to (i) take any and all action necessary to complete and close the sale, issuance and delivery of any issued series of the Bonds, the BANs or the Refunding Bonds, (ii) negotiate, approve, execute and deliver all documents, agreements, certificates and instruments necessary or appropriate in connection with any such sale, issuance and delivery, and (iii) carry out the transactions contemplated by this Ordinance, any ordinance amendatory of or supplemental to this Ordinance, any resolution adopted in furtherance of this Ordinance (including any amendatory or supplemental resolutions), and any documents, agreements, certificates or instruments executed and delivered in connection with any series of the Obligations, all to the extent any particular action is within the scope of such official's authority and such authorization has not otherwise been delegated to one or more specified City officials by ordinance or resolution.

SECTION 13. BE IT FURTHER ENACTED AND ORDAINED that nothing in this Ordinance shall be construed as preventing the City from applying other available moneys to any of the purposes for which any series of the Obligations is issued, in addition to proceeds of such Obligations.

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

SECTION 14. BE IT FURTHER ENACTED AND ORDAINED that in the event that, to the extent not prohibited by the Charter, at the time the City seal needs to be or may be impressed or affixed on any of the Obligations or any related documents, agreements, certificates, instruments the position of the City Clerk is vacant, or in the absence, disability or unavailability of any incumbent City Clerk, if no other City official has the authority to attest to the impression or affixing of the City seal under the Charter, the City Code or other applicable law or authority, such attestation may be made by any of the following in the following order of priority: any Assistant City Clerk, the City Administrator, any Deputy City Administrator, the Director of Finance or any other official designated by the Council by resolution, motion or other appropriate action; provided that, the same official may not both execute any such document or agreement on behalf of the City and attest to the impression or affixing of the City seal on the same, but any such official may both certify to the impression or affixing of the City seal on and make other certifications in any closing certificate.

SECTION 15. BE IT FURTHER ENACTED AND ORDAINED that this Ordinance may be executed (i) in counterparts and/or (ii) to the extent not prohibited by applicable law, by electronic, stamped or facsimile signature, and all executed counterparts of this Ordinance shall be treated as one and the same instrument.

SECTION 16. BE IT FURTHER ENACTED AND ORDAINED that the title of this Ordinance shall be deemed to be, and is, a statement of the substance of this Ordinance for publication and all other purposes.

SECTION 17. BE IT FURTHER ENACTED AND ORDAINED that the provisions of this Ordinance shall be liberally construed in order to effectuate the transactions contemplated by this Ordinance.

SECTION 18. BE IT FURTHER ENACTED AND ORDAINED that this Ordinance shall become effective following approval by the Mayor or subsequent passage by the Council in accordance with the provisions of Section SC2-12 of the Charter. Pursuant to Section SC2-16 of the Charter, this Ordinance shall not be subject to petition for referendum.

[CONTINUED ON FOLLOWING PAGE]

Underlining : Indicates material added by amendment after introduction
~~Strike-through~~ : Indicates material deleted by amendment after introduction

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the _____ day of _____, 2026, and thereafter, a statement of the substance of this Ordinance having been posted or published as required by law, was finally passed by the Council _____ [as introduced] _____ [as amended] [CHECK APPLICABLE LINE] on the _____ day of _____, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, City Council President

APPROVED BY ME THIS _____ **DAY OF** _____, 2026:

Randolph J. Taylor, Mayor

#243357;58111.052

Underlining : Indicates material added by amendment after introduction
Strike-through : Indicates material deleted by amendment after introduction



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Nick Voitiuc, Department of Infrastructure & Development Director - Chad Goblinger,
Permits & Inspections Manager
Date: February 18, 2026
Subject: Electrical Permit Ordinance

The Department of Infrastructure and Development issues a wide variety of permits related to building construction all the way from fence permits to new building construction on large development parcels. While the Department currently issues plumbing and mechanical permits for work in residences and other buildings, it does not issue electrical permits. Electrical permits are currently only issued through Wicomico County, even for work on properties in the City.

This proposed change would allow the City to begin issuing electrical permits for work on City properties the same as it does for other types of construction work. Doing this would provide the Department with greater oversight of electrical work happening within City limits.

Attachment(s):

[Ordinance_Amending_15.12_-_Electrical_Standards_-1.23.26__1](#)

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SALISBURY TO REQUIRE THE ACQUISITION OF AN ELECTRICAL PERMIT THROUGH THE CITY OF SALISBURY PRIOR TO CONDUCTING WORK ON ELECTRICAL SYSTEMS, EQUIPMENT OR CONNECTIONS.

WHEREAS, the ongoing application, administration and enforcement of Title 15 (Buildings and Construction) of the City of Salisbury Municipal Code (the “**Salisbury City Code**”) demonstrates a need for its periodic review, evaluation and amendment, in order to keep the provisions of Title 15 current, comply with present community standards and values, and promote the public safety, health and welfare of the citizens of the City of Salisbury (the “**City**”);

WHEREAS, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

WHEREAS, MD Code, Business and Professions § 6-301 authorizes the Mayor and Council to adopt rules and regulations concerning the licensing, and providing of electrical services as an apprentice, journeyman, or master electrician;

WHEREAS, the City of Salisbury, through its Department of Infrastructure and Development, requires permits for related construction activity within City limits including building permits and plumbing permits;

WHEREAS, permitting electrical work will bring the City of Salisbury in alignment with typical practices amongst other municipalities in the State;

WHEREAS, the Mayor and Council have determined that the amendments to the Title 15 set forth herein shall be adopted as set forth herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that Title 15 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows:

Section 1. Section 15.12 of the Salisbury City Code, entitled “Electrical Standards” shall be amended as follows:

15.12.020 Adoption of standards by reference

Except as may be provided otherwise in this chapter, the current requirements of the National Electrical Code (2014 ~~2020~~ Edition) being the regulations of the National Board of Fire Underwriters for electric wiring and apparatus, shall be deemed to be the requirements imposed by this chapter, such National Electrical Code being hereby adopted by reference as the electrical code of the city and being herein incorporated in its entirety by reference.

15.12.050 State License Required

Except as otherwise provided in the Salisbury City Code and Title 6 of the Business Occupations and Professions Article of the Maryland Annotated Code, any person who provides electrical services within the corporate limits of the City as an apprentice, journeyman, or master electrician must hold a valid, corresponding license from the State of Maryland and comply with all other requirements of Title 6 of the Business Occupations and Professions Article of the Maryland Annotated Code.

15.12.060 Permit Required

Work shall not be commenced on any electrical system, equipment or connection to a Public Utility Company thereto until the owner or owner's licensed electrician shall have secured a permit to do so from the City of Salisbury Department of Infrastructure and Development. The fee for said permit shall be set by Council from time to time.

48 **15.12.070 Appeals**

49 **Any person wishing to appeal a determination of the Director of the Department of Infrastructure and**
50 **Development regarding the results of any inspection or the issuance of a permit, shall file a written**
51 **notice of appeal with the Department of Infrastructure and Development within twenty-one (21) days**
52 **of the final decision or determination. The notice of appeal shall contain a statement of grounds for the**
53 **appeal. The notice of appeal shall be accompanied by a fee as set from time to time by the City Council.**
54 **The Director of the Department of Infrastructure and Development shall refer the appeal to the Board**
55 **of Appeals for hearing pursuant to Sections 17.12.090 through 17.12.130.**

56 **15.12.080 Violations—Penalties**

57 **Any person found in violation of the provisions of this chapter shall be guilty of a municipal infraction**
58 **and shall be subject to a fine not to exceed five hundred dollars (\$500.00) per violation. Each day a**
59 **violation remains uncorrected is a separate violation subject to an additional citation and fine.**

60 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**
61 **SALISBURY, MARYLAND, as follows:**

62 **Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this
63 Ordinance shall be deemed independent of all other provisions herein.

64 **Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section,
65 paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise
66 unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph,
67 subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be
68 deemed valid and enforceable.

69 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such
70 recitals were specifically set forth at length in this Section 4.

71 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.

72
73 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury
74 held on the _____ day of _____, 2026 and thereafter, a statement of the substance of the Ordinance having
75 been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the
76 _____ day of _____, 2026.

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78 **ATTEST:**

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82 **Julie A. English, City Clerk**

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85 Approved by me, this _____ day of _____, 2026.

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88

89 **Randolph J. Taylor, Mayor**



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Nick Voitiuc, Department of Infrastructure & Development, Director - Judy Kuntz,
Department of Infrastructure & Development Deputy Director
Date: February 18, 2026
Subject: Accept Donation from Community Foundation of the Eastern Shore

The City of Salisbury's Department of Infrastructure and Development has notified the Community Foundation of the Eastern Shore of its desire to obtain \$26,041.75 for the Salisbury City Park Pedestrian Bridge Restoration Project. This donated fund supports the cost of the project for following:

- Current bridge handrail assembly demolition
- New bridge handrail assembly installation
- Bridge undercarriage surface finish and vertical struts
- Bridge decking cleaning
- Bridge overall finish

Attachment(s):

[Memo - Donation for City Park Bridge FY26.pdf](#)

[Ordinance_-_CFES_Donation_for_City_Park_Pedestrian_Bridge](#)



To: City Council

From: Judy Kuntz, Deputy Director of Department of Infrastructure and Development

Subject: Accept Donation from Community Foundation of the Eastern Shore

Date: 02/03/2026

The City of Salisbury's Department of Infrastructure and Development has notified the Community Foundation of the Eastern Shore of its desire to obtain \$26,041.75 for the Salisbury City Park Pedestrian Bridge Restoration Project. This donated fund supports the cost of the project for following:

- Current bridge handrail assembly demolition
- New bridge handrail assembly installation
- Bridge undercarriage surface finish and vertical struts
- Bridge decking cleaning
- Bridge overall finish

Thank you for your time and do not hesitate to contact me should you have any questions.

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE CITY'S BUDGET TO ACCEPT AND APPROPRIATE DONATED FUNDS FROM THE COMMUNITY FOUNDATION OF THE EASTERN SHORE TO SUPPORT THE COST OF SALISBURY CITY PARK PEDESTRIAN BRIDGE RESTORATION.

WHEREAS, the City's Department of Infrastructure and Development is preparing to restore the city park bridge; and

WHEREAS, The Community Foundation of the Eastern Shore administers a fund to support the cost of the city park bridge restoration; and

WHEREAS, The fund has an available balance of \$26,041.75; and

WHEREAS, The donated funds will be used for existing bridge handrail assembly demolition and refurbishment, new bridge handrail assembly installation, bridge undercarriage surface finish and vertical struts, bridge decking cleaning, and bridge overall finish; and

WHEREAS, appropriations necessary for this donation must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City's Special Revenue Fund be and hereby is amended as follows:

- 1) Increase Donations Revenue Account 10700-456415-xxxxx by \$26,041.75
- 2) Increase Construction Expense Account 10700-513026-xxxxx by \$26,041.75

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this ____ day of _____, 2026, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ____ day of March 2026.

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ATTEST:

Julie A. English, City Clerk

April R. Jackson, President, Salisbury City Council

APPROVED BY ME THIS _____ day of _____, 2026.

Randolph J. Taylor, Mayor



Memo

To: Nick Rice, City Administrator
From: Nick Voitiuc and Betsy Jackson
Date: February 18, 2026
Subject: Specialty Shop Ordinance

The Department of Infrastructure and Development received a request to make a text amendment to Section 17.04.120 of the Salisbury Municipal Code to expand the definition of "specialty shop". A Planning Commission Work Session was held to discuss the request and the staff recommendation January 8, 2026. The proposed amendment was reviewed by the City Attorney and unanimously received a favorable recommendation from the Planning Commission following a public hearing that was held February 12, 2026. The full Planning Commission staff report is attached and a summary is provided below:

The current definition of "specialty shop" in Chapter 17.04.120 reads:

"'Specialty shop' means a shop for the sale of antiques/collectibles or handcraft and supplies, including artwork, leatherwork, pottery, needlework or similar items which may be made on the premises."

It is the opinion of staff that this definition is overly restrictive. For example, this definition would not allow a store that sells boutique clothing, or houseplants, or videogames.

"Specialty Shop" is a specific permitted use in three different zones:

- Office and Service Residential,
- Hospital, and
- Neighborhood Business.

In other zones where a specialty shop is permitted, it is allowed as part of a larger use group such as retail sales, retail activities or retail establishment. Expanding the definition of "specialty shop" would still limit retail in these areas while creating additional opportunity for small retail that can support the surrounding neighborhood residents and uses.

The proposed definition of "specialty shop" reads:

"Specialty shop means a retail store that sells a specialized line of merchandise related to a specific category or brand of products but does not include adult entertainment businesses,

cannabis dispensaries, or alcohol and tobacco sales. No outdoor storage is permitted as part of this use.”

Attachment(s):

[Ordinance_Specialty_Shop](#)

[Specialty Shop Planning Commission Staff Report](#)

ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF SALISBURY AMENDING CHAPTER
17.04.120 OF THE SALISBURY CITY CODE TO REVISE THE DEFINITION OF
A “SPECIALTY SHOP.”**

WHEREAS, the ongoing application, administration and enforcement of the City of Salisbury Municipal Code (the "Salisbury City Code") demonstrates a need for its periodic review, evaluation and amendment, in order to comply with present community standards and values, and promote the public safety, health and welfare of the citizens of the City of Salisbury (the "City");

WHEREAS, the Mayor and Council of the City of Salisbury (the "Mayor and Council") are authorized by MD Code, Local Government. 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

WHEREAS, the Mayor and Council may amend Title 17 (Zoning) of the Salisbury City Code pursuant to the authority granted by MD Code, Land Use, §4-102, subject to the provisions set forth in Section 17.228.020;

WHEREAS, the Department of Infrastructure and Development has determined that current definition of a “specialty shop” is restrictive and prohibits several uses that would otherwise fall within the commonly understood definition of a “specialty shop”;

WHEREAS, the Mayor and Council therefore find that the health, safety and general welfare of the citizens of the City will be furthered by amending Chapter 17.04.120 of the Salisbury City Code to update and expand the definition of a “specialty shop” as provided for herein;

WHEREAS, pursuant to Section 17.228.020 of the Salisbury City Code, any amendment to the Salisbury Zoning Code requires the recommendation of the Salisbury Planning Commission (the “Planning Commission”) prior to the passage of an ordinance amending Chapter 17;

WHEREAS, a public hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Section 17.228.020 of the Salisbury City Code on February 12, 2026;

WHEREAS, at the conclusion of its February 12, 2026 meeting, the Planning Commission recommended, by a vote of 6-0, that the amendment to Section 17.04.120 of the Salisbury City Code set forth herein be approved by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined that the amendment to Chapter 17.04.120 of the Salisbury City Code set forth below shall be adopted as set forth herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that Chapter 17.04.120 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows

Section 1. Section 17.04.120 of the Salisbury City Code, entitled “Definitions” shall be amended as follows:

17.04.120 – Definitions.

The following definitions have been used or considered in the construction of this title and shall be used in its interpretation:

...

48 “‘Specialty shop’ means a shop for the sale of antiques/collectibles or handicraft and supplies, including
49 artwork, leatherwork, pottery, needlework or similar items which may be made on the premises.”

50 **“Specialty shop” means a retail store that sells a specialized line of merchandise related to a**
51 **specific category or brand of products but does not include adult entertainment businesses,**
52 **cannabis dispensaries, or alcohol and tobacco sales. No outdoor storage is permitted as part of this**
53 **use.**

54 ...

55 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**
56 **SALISBURY, MARYLAND, as follows:**

57 **Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this
58 Ordinance shall be deemed independent of all other provisions herein.

59 **Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section,
60 paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or
61 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the
62 section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall
63 remain and shall be deemed valid and enforceable.

64 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such
65 recitals were specifically set forth at length in this Section 4.

66 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.

67 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
68 Salisbury held on the _____ day of _____, 2026 and thereafter, a statement of the substance of the
69 Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the
70 City of Salisbury on the _____ day of _____, 2026.

71 **ATTEST:**

72 _____
73 **Julie A. English, City Clerk**

74 _____
75 **April R. Jackson, City Council President**

76 Approved by me, this _____ day of _____, 2026.

77 _____
78 **Randolph J. Taylor, Mayor**

Infrastructure and Development

Staff Report

February 12, 2026

I. SUMMARY OF REQUEST:

We have received a request to make a text amendment to City of Salisbury Zoning Code, Chapter 17.04.120 to expand the definition of specialty shop.

II. HISTORY OF REQUEST:

A work session was held to discuss the request and the staff recommendation at the regular meeting of the Planning Commission held January 8, 2026. The public hearing was scheduled and advertised as required (Attachment E).

III. PLANNING & ZONING ANALYSIS

The current definition of “specialty shop” in Chapter 17.04.120 reads:

“‘Specialty shop’ means a shop for the sale of antiques/collectibles or handicraft and supplies, including artwork, leatherwork, pottery, needlework or similar items which may be made on the premises.”

It is the opinion of staff that this definition is overly restrictive. There are a multitude of examples of things that would seem to be “specialty shops” by the conventional definition that would not be permitted under this definition. For example, this definition would not allow a store that sells boutique clothing, or houseplants, or videogames.

“Specialty Shop” is a specific permitted use in three different zones: Office and Service Residential, Hospital, and Neighborhood Business. The purpose of each zone is can be referenced in Attachment A. Attachment B provides a table showing the uses that are currently allowed in the three districts. In other zones where a specialty shop is permitted, it is allowed as part of a larger use group such as retail sales, retail activities or retail establishment. Attachment C illustrates the location of the zones that would be affected by the proposed change.

Expanding the definition of “specialty shop” would still limit retail in these areas while creating additional opportunity for small retail that can support the surrounding neighborhood residents and uses.

The proposed definition of “specialty shop” reads:

“Specialty shop means a retail store that sells a specialized line of merchandise related to a specific category or brand of products but does not include adult entertainment businesses, cannabis dispensaries, or alcohol and tobacco sales. No outdoor storage is permitted as part of this use.”

IV. RECOMMENDATION

The Department of Infrastructure and Development recommends that the Planning Commission forward a FAVORABLE recommendation to the Mayor and City Council for the proposed amendment as shown in Attachment D, based on the findings in the staff report.

Attachment A – Zoning District Purpose Statements

Neighborhood Business District

The purpose of the neighborhood business district is to provide areas along major roads or intersections in residential neighborhoods for clustering of limited business and service uses. The areas are exposed to large amounts of traffic, have good vehicular access and are unlikely to develop with residential lots. The uses permitted in these districts are intended to provide services, light retailing and food products as a convenience to the neighborhoods within walking or short driving distance.

Hospital District

The purpose of the hospital district is to recognize the area between Route 13, Carroll Street and Waverly Drive which has developed from a small local hospital into a regional hospital and medical center, serving the entire lower eastern shore, and to recognize that as the population of this region increases, the need for expansion will continue. The most logical and efficient way to expand is in all that area adjoining the hospital southward between Waverly Drive, Newton Street and Route 13 which is, for the most part, residentially developed. To allow for gradual transition from residential to hospital use, the uses permitted in this district include residential as well as offices, hospital, medical and other related uses so residents of the area may enjoy the use and value of their property while the gradual transition is occurring.

Office and Service Residential District

The purpose of the office and service residential district is to recognize those areas of the city where there exists a mixture of office, service and residential use and to foster the continuance of these uses with special development standards designed to protect residential use within and adjoining these districts from any possible adverse effect from nonresidential uses. These districts are generally located close to the central business district along collector streets in older established residential areas or between residential and strip commercial areas. Retail sales with high traffic volumes, late hours of operation, noise, odor and other detrimental influences affecting residential use are not permitted within these districts. Uses are limited to business and professional offices, most of which are conducted within the existing large older residential structures; public buildings and churches; and other service-type uses. The office and service residential district provides for a gradual transition of use from commercial development in the central business district to the residentially developed areas along collector streets extending outward from the central business district and as a transition from the heavily developed strip commercial along Route 13 to the older residential areas.

Attachment B – Permitted Use Matrix

(x-permitted, se-special exception, o-ordinance permit)

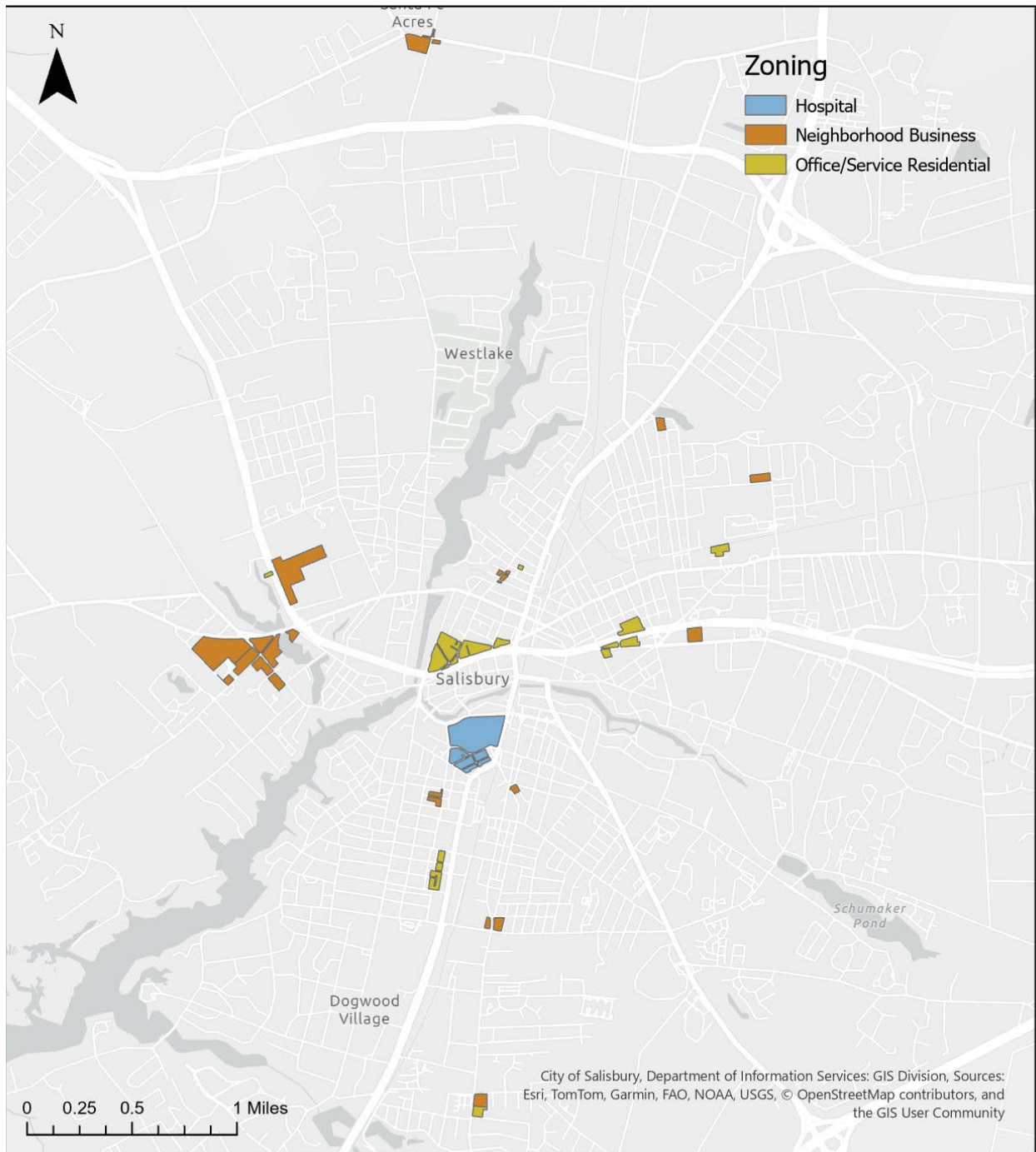
	Neighborhood Business	Office and Service Residential	Hospital
Apartments above the first floor	x		
Apartments (up to 4 units, residential or mixed use)		x	
Apartment building/project	se		x
Boardinghouse/rooming house			x
Business, governmental, professional and finance office	x		
Care home		x	
Church/place of worship (excl. vehicle storage & maint.)	x	x	
Convenience store	x		
Custom repair and service shop (excludes vehicles)	x		
Day-care center or nursery school	o	o	
Day-care facilities for the elderly and handicapped	x	x	
Drive-in bank	x		
Drugstore	x		x
Dwellings (single and two-family)		x	x
Family day-care home			x
Firehouse	x		
Florist			x
Group domiciliary care facility		x	x
Hairdresser shop	x	x	x
Hospital and hospital accessory structures			x
Laundromat	x		
Medical and dental office and clinic	x		x
Medical-care facility			x
Medical center			x
Neighborhood shopping center (max 30,000 square feet)	x		
Neighborhood shopping center (30,000 - 100,000 sq. ft.)	se		
Nursing or physician schools			x
Office(s)		x	
Parking lot or structure			x
Pet-grooming shop	x		
Police station	x	x	
Restaurant	x		x



City of Salisbury

Restaurant (fast-food carry-out)	x		
Specialty shop	x	x	x
Studio	x	x	
Travel agency		x	
Utility substation	o	o	

Attachment C – Specialty Shop Zoning Districts Map



ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF SALISBURY AMENDING CHAPTER
17.04.120 OF THE SALISBURY CITY CODE TO REVISE THE DEFINITION OF
A “SPECIALTY SHOP.”**

WHEREAS, the ongoing application, administration and enforcement of the City of Salisbury Municipal Code (the "Salisbury City Code") demonstrates a need for its periodic review, evaluation and amendment, in order to comply with present community standards and values, and promote the public safety, health and welfare of the citizens of the City of Salisbury (the "City");

WHEREAS, the Mayor and Council of the City of Salisbury (the "Mayor and Council") are authorized by MD Code, Local Government. 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

WHEREAS, the Mayor and Council may amend Title 17 (Zoning) of the Salisbury City Code pursuant to the authority granted by MD Code, Land Use, §4-102, subject to the provisions set forth in Section 17.228.020;

WHEREAS, the Department of Infrastructure and Development has determined that current definition of a “specialty shop” is restrictive and prohibits several uses that would otherwise fall within the commonly understood definition of a “specialty shop”;

WHEREAS, the Mayor and Council therefore find that the health, safety and general welfare of the citizens of the City will be furthered by amending Chapter 17.04.120 of the Salisbury City Code to update and expand the definition of a “specialty shop” as provided for herein;

WHEREAS, pursuant to Section 17.228.020 of the Salisbury City Code, any amendment to the Salisbury Zoning Code requires the recommendation of the Salisbury Planning Commission (the “Planning Commission”) prior to the passage of an ordinance amending Chapter 17;

WHEREAS, a public hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Section 17.228.020 of the Salisbury City Code on [REDACTED], 2026;

WHEREAS, at the conclusion of its [REDACTED], 2026 meeting, the Planning Commission recommended, by a vote of [REDACTED] - [REDACTED], that the amendment to Section 17.04.120 of the Salisbury City Code set forth herein be approved by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined that the amendment to Chapter 17.04.120 of the Salisbury City Code set forth below shall be adopted as set forth herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that Chapter 17.04.120 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows

Section 1. Section 17.04.120 of the Salisbury City Code, entitled “Definitions” shall be amended as follows:

17.04.120 – Definitions.

The following definitions have been used or considered in the construction of this title and shall be used in its interpretation:

...

43 ~~“‘Specialty shop’ means a shop for the sale of antiques/collectibles or handcraft and supplies, including~~
44 ~~artwork, leatherwork, pottery, needlework or similar items which may be made on the premises.”~~

45 **“Specialty shop” means a retail store that sells a specialized line of merchandise related to a**
46 **specific category or brand of products but does not include adult entertainment businesses,**
47 **cannabis dispensaries, or alcohol and tobacco sales. No outdoor storage is permitted as part of this**
48 **use.**

49 ...

50 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**
51 **SALISBURY, MARYLAND, as follows:**

52 **Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this
53 Ordinance shall be deemed independent of all other provisions herein.

54 **Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section,
55 paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or
56 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the
57 section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall
58 remain and shall be deemed valid and enforceable.

59 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such
60 recitals were specifically set forth at length in this Section 4.

61 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.

62
63 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
64 Salisbury held on the _____ day of _____, 2026 and thereafter, a statement of the substance of the
65 Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the
66 City of Salisbury on the _____ day of _____, 2026.

67
68 **ATTEST:**

69
70
71 _____
72 **Julie A. English, City Clerk**

Angela M. Blake, City Council President

73
74
75
76 Approved by me, this _____ day of _____, 2026.

77
78
79 _____
80 **Randolph J. Taylor, Mayor**

**SALISBURY PLANNING AND ZONING COMMISSION
NOTICE OF PUBLIC HEARING
TEXT AMENDMENT**

In accordance with the provisions of Section 17.228, Amendments and Rezoning, of the Salisbury Municipal Code, the City of Salisbury proposes an amendment to the text of Title 17, Zoning, Section 17.04.120, entitled “Definitions”, to expand the definition of “specialty shop” to permit additional uses.

A PUBLIC HEARING WILL BE HELD ON

Thursday, February 12, 2026 at 4:00 p.m. in the in the Council Chambers, Room 301, of the Government Office Building, 125 North Division Street, Salisbury, Maryland to hear opponents and proponents, if there be any.

Subsequent to the consideration of this proposal by the Salisbury Planning and Zoning Commission, a recommendation will be made to the Salisbury City Council for its consideration at a Public Hearing.

The Commission reserves the right to close a part of this meeting in accordance with the Annotated Code of Maryland, General Provisions, section 3-305(b).

(FOR FURTHER INFORMATION CALL 410-548-3170)

Betsy Jackson, City Planner

Publication Dates: January 28, 2026
 February 4, 2026



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: From Nick Voitiuc, Director of DID & Henry Pearson, Associate Planner
Date: February 19, 2026
Subject: Pollinator Pathways

The City of Salisbury has been awarded \$20,000 through the Action Grant Program administered by Sustainable Maryland to support the City's initiative entitled "Pollinator Pathways: Expanding Urban Habitat Through Education, Partnerships, and Demonstration." This program is designed to expand pollinator habitats throughout the City through public education, strategic partnerships, and the installation of demonstration projects that promote environmental stewardship and sustainability. The project is being led by the city's Sustainability Advisory Committee.

Under the terms of the grant, all funds must be expended within one year of the award date, and the City must submit a final report through WizeHive detailing fund usage within that same timeframe. The funds must be used strictly in accordance with the goals and activities outlined in the City's approved grant application.

Attachment(s):

[Sustainable Maryland Grant Application.pdf](#)

[ORDINANCE__- Sustainable_Maryland_Pollinator_Grant](#)

[Exhibit A Sustainable-Maryland-Grant-Award-Letter_Salisbury.pdf](#)

Project Title: Salisbury Pollinator Pathways: Expanding Urban Habitat through Education, Partnerships, and Demonstration

Brief Description (300-words): The City of Salisbury’s Sustainability Advisory Committee (Green Team), in partnership with the City of Salisbury and key community-based organizations, requests \$20,000 to expand pollinator habitat efforts within city limits by increasing public education, engagement, and the visibility of successful demonstration sites. Now is a critical moment for this work: multiple organizations are actively focusing on building pollinator habitats, creating an opportunity and a need for a coordinated approach to ensure clear messaging and alignment across our efforts. This project also builds on Ordinance No. 2685, passed by the City in 2021, which has been underutilized to date; only seven meadows have been registered and we aim to significantly increase participation through this initiative.

This project will strengthen Salisbury’s urban biodiversity by creating additional native pollinator gardens on a variety of property types (city-owned, business-owned, and resident-owned) and track those sites through a revived Lower Shore Pollinator Certified program.

Working with organizations including Lower Shore Land Trust, Wicomico Public Libraries, Youth Environmental Action, Habitat for Humanity of Wicomico County, Assateague Coastal Trust, and Fenix Youth Project, the initiative will deepen the reach of existing efforts while piloting new, accessible strategies for habitat expansion. Key components of this project include:

1. Launching three to five new small-scale pollinator habitats in highly visible locations, designed by experts and maintained by property owners.
2. Developing and distributing high-quality educational materials in multiple languages to reach Salisbury’s diverse communities, encouraging the creation of pollinator habitat and registering those sites through the Lower Shore Pollinator Certified program.
3. Engaging in and hosting at least a dozen outreach events, including community planting days and educational demonstrations.
4. Designing and placing clear, branded signage at demonstration sites to raise awareness and invite further involvement.
5. Enhancing visibility of the campaign through social media, traditional media, and public presentations.

Project Team:

Charly Sager – Chair, Sustainability Advisory Committee for the City of Salisbury; local environmental advocate with experience in large-scale pollinator habitat site preparation.

Elise Trelegan – Past Chair & Director, Sustainability Advisory Committee for the City of Salisbury and Youth Environmental Action; coordinates numerous YEA pollinator habitat projects.

Zack White – Associate City Planner, City of Salisbury; city liaison with experience in sustainability and community outreach.

Christina Williams – Member & Director of Development, Sustainability Advisory Committee for the City of Salisbury and Habitat for Humanity; Master Gardener and liaison for pollinator meadows.

Beth Sheppard – Restoration Specialist, Lower Shore Land Trust; native planting expert managing LSLT's habitat certification program.

Ella Samis – Next Ground Project Instructor, Fenix Youth Project; specialist in youth and community engagement, leading pre-apprenticeship green infrastructure programs.

Taylor Swanson – Executive Director & Assateague COASTKEEPER, Assateague Coastal Trust; experienced in public education and pollinator ecology.

Aurelio Giannitti – Director of Development & Co-founder, Wicomico Public Libraries and Youth Environmental Action; manages library sustainability efforts and community education programs.

Key Audiences/Partners:

Primary Audiences: Salisbury residents (homeowners and renters), local businesses, youth, and community-based groups.

Community-Based Partners:

- Assateague Coastal Trust – Assateague Coastal Trust works to protect and restore the natural resources of Maryland's coastal watersheds through advocacy, education, and hands-on conservation. As a partner in the Salisbury Pollinator Pathways initiative, ACT brings expertise in land stewardship and habitat restoration, viewing healthy landscapes as essential to the health of local rivers and waterways. ACT is currently collaborating with Wicomico County Libraries to expand pollinator habitat at the new Parsonsburg Branch through conservation practices, educational programs, and interpretive materials. Through this citywide effort, ACT will continue

to support on-the-ground implementation, community engagement, and public education, helping ensure that all Salisbury residents can take part in creating pollinator-friendly spaces that benefit both people and the environment.

- Fenix Youth Project – Fenix Youth Project is dedicated to empowering young people and engaging historically underserved communities through programs that build leadership, self-expression, and civic involvement. As a partner in the Salisbury Pollinator Pathways initiative, Fenix will help expand community participation by recruiting graduates of its Next Ground Project and other youth leaders for volunteer opportunities and public events. The organization is also training youth leaders in green infrastructure maintenance and community action within communities of color, helping to ensure that the benefits of pollinator habitat restoration and environmental stewardship are shared equitably across the city. Through its deep connections with Salisbury’s diverse neighborhoods, Fenix Youth Project will play a key role in ensuring that all residents have opportunities to learn about, contribute to, and benefit from the creation of pollinator-friendly spaces throughout the city.
- Habitat for Humanity – Partnering with 94 homeowner families residing in an historically redlined and under-resourced urban neighborhood within the Salisbury city limits to deliver native pollinator habitat education and engagement opportunities. New partner families will be invited to establish pollinator habitats on their property as part of their homeownership journey. In addition, Habitat for Humanity will leverage its network of more than 300 annual volunteers through its Neighborhood Revitalization Program to support residents in planting these habitats, fostering long-term community stewardship and environmental sustainability.
- Lower Shore Land Trust – The Lower Shore Land Trust (LSLT) will provide technical guidance for the installation and long-term maintenance of meadow and pollinator habitats as part of this project. As a regional leader in pollinator conservation, LSLT has installed nearly 100 acres of meadow and pollinator habitat across the Lower Eastern Shore in the past three years, working with landowners, farmers, and community groups to create diverse, sustainable landscapes. Each year, LSLT sells thousands of native plants through its popular native plant sale, expanding access to locally adapted species that support pollinators and wildlife. LSLT also leads several successful community-based programs that inspire local action, including the Pollinator Garden Certification Program, which will be rebranded and actively marketed to the Salisbury community through this project, rejuvenating the program and engaging new audiences in native habitat creation. In addition, the Yards for Creation initiative partners with faith communities to convert portions of lawns into thriving pollinator gardens, building stewardship through shared values of care and creation. Through this combination of technical expertise, education, and community engagement, LSLT will ensure that this project delivers meaningful, lasting benefits for both people and pollinators across the Lower Shore.
- Youth Environmental Action – The Youth Environmental Action (YEA) program engages dozens of middle and high school students across the Lower Eastern Shore who are passionate about the environment and interested in pursuing related careers or higher education. Through YEA, students gain hands-on experience addressing local environmental issues while developing leadership, teamwork, and advocacy skills. In recent years, many student-led projects have focused on improving pollinator habitat through the creation and maintenance of native meadows and pollinator gardens in community spaces, schoolyards, and public parks. As part of

this proposal, YEA students will take an active role in the planning and planting of the demonstration meadow sites, gaining valuable field experience in habitat restoration and sustainable landscaping. In addition, they will lead community outreach efforts at local events, educating residents about the City's Meadow Ordinance and promoting practical steps that homeowners, renters, and businesses can take to support pollinators where they live and work. By involving youth directly in both the implementation and public engagement components of this project, YEA helps cultivate the next generation of environmental stewards while strengthening community awareness and participation in local conservation initiatives.

- **Wicomico Public Libraries** – The Wicomico Public Library serves as a vital community hub, connecting residents with knowledge, resources, and opportunities for lifelong learning. As part of the overall effort to increase pollinator habitat in the community, two library branches will host pollinator meadow demonstration sites developed in partnership with the Lower Shore Land Trust, Youth Environmental Action, and Assateague Coastal Trust. These meadows will serve as living classrooms, with accessible examples of how native plants can support pollinators, improve biodiversity, and enhance community spaces. In keeping with the Library's mission to share information and foster community engagement, educational signage and outreach materials will accompany the meadow sites, providing visitors with guidance on how to create pollinator-friendly habitats at home, in schools, or at local businesses. By integrating environmental education into these familiar public spaces, the Library helps bridge knowledge and action.

Action Plan & Timeline:

Task	Description	Estimated Completion
Project Launch	Convene team, confirm partners, hire graphic designer, outreach/application for demonstration sites	Jan - Feb 2026
Branding & Graphic Design	Develop project logo, signs, templates for outreach	February - March 2026
Materials Development	Design, translate, and print educational handouts and signage	March 2026
Site Section for Pollinator Gardens	Identify 2-3 new demonstration sites, contract LSLT for site designs. Place native plant orders through LSLT/ACT	March - April 2026
Campaign Launch	Host kickoff event,	April 2026

	presentations at city council, outreach at City's existing Earth Day events, participate in City neighborhood walks, promote at LSLT's Pollinator Garden Tour and other partner events as appropriate. Conduct evaluation during events.	
Implementation of Pollinator Gardens	Prepare sites and plant pollinator garden demonstration sites	April - May 2026
Celebration	Host community events to celebrate new sites and increase awareness	May 2026
Site Selection for Pollinator Meadows	Choose 1-2 new demonstration sites, contract LSLT & ShoreCut to develop plans	May - August 2026
Implementation of Pollinator Meadows	Prepare sites and seed	October - November 2026
Summative Evaluation	Ensure all evaluation metrics have been collected. The project team will reflect on successes and challenges, and identify next steps for the broader effort.	December 2026

Community Engagement:

This project centers collaboration and inclusion by engaging a diverse network of community-based partners throughout planning and implementation in collaboration with city staff. Community members, including youth and residents, will be invited to help plant and care for demonstration gardens and will be provided access to educational materials in multiple languages.

Outreach will occur through:

- Community events and planting days
- Presentations at City Council and public meetings
- Educational displays in partner outreach
- A campaign webpage with updates and downloadable materials
- Branded project signage at each demonstration site
- At least one celebration event at each demonstration site

Special focus will be placed on engaging historically underrepresented communities through Fenix Youth Project, Habitat for Humanity of Wicomico County, and others, ensuring broad access and cultural relevance.

Project Goals & Outcomes:

Goals:

- Increase urban pollinator habitat across Salisbury
- Raise public awareness of pollinator importance and habitat creation
- Empower residents, businesses, and youth to participate in pollinator habitat creation
- Promote equity in access to environmental knowledge and green space

Measurable Outcomes:

- 3-5 new native pollinator habitats installed within the City of Salisbury (1-2 pollinator meadows; 2-3 pollinator gardens)
- 250+ community members reached through events and educational demonstrations
- 500+ educational materials distributed in multiple languages
- 6 community events hosted
- 50 unique volunteers engaged in creating pollinator habitat

Evaluation:

Goal 1: Increase urban pollinator habitat across Salisbury

Metrics:

- Number of new pollinator gardens and meadows installed (target: 3-5 sites)
- Square footage of new native habitat created
- Number and diversity of native plant species installed per site
- Percentage of demonstration sites maintained and expanded after 6 and 12 months
- Number of property owners or organizations adopting pollinator-friendly practices as a result of project participation and outreach

Goal 2: Raise public awareness of pollinator importance and habitat creation

Metrics:

- Attendance at outreach events, planting days, and public presentations (target: 250+ individuals)
- Number of educational materials distributed across all of our core partners (target: 500+)
- Number of multilingual materials produced and distributed (target: 3+ languages)
- Change in participant knowledge or attitudes about pollinators, measured by short pre/post event surveys

Goal 3: Empower residents, business, and youth to participate in pollinator habitat creation

Metrics:

- Number of unique volunteers engaged (target: 50 individuals)

- Number of youth participants engaged through Youth Environmental Action and Fenix Youth Project (target: 30 individuals)
- Number of residents and/or businesses that express interest to create pollinator habitat
- Number of residents and/or businesses that create pollinator habitat within 1 year of this project
- Number of community members completing hands-on planting or maintenance training

Goal 4: Promote equity in access to environmental knowledge and green space

Metrics:

- Number and proportion of outreach materials and events intentionally designed for underrepresented communities
- Geographic distribution of demonstration sites across neighborhoods
- Number of partner organizations representing communities of color or underserved groups

Budget - Requested:

Item	Detail	Cost
Marketing & Graphic Design Consultant	Contractor TBD – Creating branding, yard signs, print- and digital-ready educational materials	\$3,000
Pollinator Garden & Meadow Consultant	Lower Shore Land Trust – Designing site plans for 1-2 pollinator meadows; 2-3 pollinator gardens. Ensuring accuracy with educational material content; hosting webpage on existing website	\$4,000
Site Preparation Services for Pollinator Meadows	ShoreCut – removal of wiregrass and/or turf grass and general site preparation to ensure successful recruitment of seed.	\$4,000
Translation Services	Translation services of educational materials in Spanish and Haitian Creole	\$500
Educational Material Printing & Promotion	Hand outs to promote Lower Shore Pollinator Certified program at local events. Materials will include: how to guide, postcards, stickers, etc.	\$800

Yard Signs	200 yard signs @ \$13.50 each which will be distributed to those who sign up for the Lower Shore Pollinator Certified program. (Lark Signs)	\$2,700
Pollinator Garden Supplies	Plants (150 @ \$10), mulch (\$500), soil (\$500)	\$2,500
Pollinator Meadow Supplies	Seeds (20 lbs @ \$60 = \$1,200), cat litter (5 containers @ \$10 = \$50), straw (25 bales @ \$10 = \$250)	\$1,500
Community Event Supplies	Food (\$150 @ 6 events = \$900); Clean up supplies - hand sanitizer, trash bags, wash station, etc (\$100)	\$1,000
	TOTAL	\$20,000

Budget: - In-Kind Match

Item	Detail	Cost
Pollinator Garden Supplies - Tools (shovels, rakes, gloves)	Provided by Youth Environmental Action / Boundless Community Garden. Approximately 5 large shovels, 3 rakes, 50 sets of gloves, 10 five-gallon buckets, 1 wheel barrow	\$500
Community Event Supplies - hands on seed bomb activity	Provided by Youth Environmental Action. Supplies for event participants to create their own "seed bomb" using milkweed seeds to provide habitat growth through dispersal. Includes soil, clay, seeds, cups, and other materials.	\$200
Project Coordination - volunteers	Provided by the Project Team (listed above). The value of volunteer hour for 2024 was	\$3,479

	\$34.79. 100 hours of service @ \$34.79 = \$3,479	
	TOTAL MATCH	\$4,179

ORDINANCE NO. _____

AN ORDINANCE OF THE CITY OF SALISBURY TO ACCEPT FUNDS RECEIVED FROM SUSTAINABLE MARYLAND IN THE AMOUNT OF \$20,000 AS AWARDED TO ENACT THE POLLINATOR PATHWAYS PROGRAM IN THE CITY OF SALISBURY.

WHEREAS, Sustainable Maryland has an Action Grant Program; and

WHEREAS, the City of Salisbury submitted a grant application to Sustainable Maryland for funding to support the City of Salisbury's "Pollinator Pathways: Expanding Urban Habitat Through Education, Partnerships, and Demonstration" Program; and

WHEREAS, Sustainable Maryland has awarded the City funds in the amount of \$20,000; and

WHEREAS, all funds shall be used to accomplish the specified goals stated in the application; and

WHEREAS, the City of Salisbury must expend all grant funds within one (1) year of the date of the award letter, a copy of which is attached hereto as **Exhibit A**; and

WHEREAS, the City of Salisbury must submit through WizeHive a final report on fund usage within one (1) year of receiving the award; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor, or his designee, is hereby authorized to enter into a grant agreement with Sustainable Maryland on behalf of the City of Salisbury, for the City's acceptance of grant funds in the amount of \$20,000.

AND BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that

Section 2. The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:

Increase Sustainable Maryland Revenue Account 10500-424960-XXXXX by \$20,000

Increase Operating Expense Account 10500-546006-XXXXX by \$20,000

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

Section 6. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this ____ of ____2026, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the _____ day of _____, 2026.

ATTEST:

Julie A. English, City Clerk

**April R. Jackson, President,
Salisbury City Council**

APPROVED BY ME THIS _____ day of _____, 2026.

Randolph J. Taylor, Mayor

Sustainable Maryland Action Grant Program

Grant Recipient Final Report

Administered by:



01/16/2026

Hello Salisbury ,

Congratulations! We are pleased to inform you that **Salisbury** has been selected to receive a 2025 Sustainable Maryland Action Grant in the amount of \$20,000.00 for **Salisbury Pollinator Pathways: Expanding Urban Habitat through Education, Partnerships, and Demonstration**.

This is a competitive and impactful program, and we are excited to support your work!

Please keep this information confidential until our public announcement. Grant recipients will be officially announced in our newsletter later this month.

To begin processing your award, please complete the following items within **10 days** of receiving this letter:

1. **Review and sign this letter** (wet signature or verified e-signature).
2. **Complete the Award Acceptance Form** in the WizeHive grant portal.
 - Upload the completed and signed award letter
 - Upload a completed W-9 form
 - Select a payment method
 - Important note: Please ensure that all information on the award letter and W-9 match *exactly*

Grant Expectations

A signed copy of this award letter confirms that:

- **Timeline** – Award recipient commits to fully expending all grant funds within one (1) year of the date of this award letter. Any circumstance in which funds are not spent within this timeline must be discussed with Kristin Mielcarek at smgrants@umd.edu.
- **Reporting** – Award recipient agrees to submit through WizeHive a brief final report on fund usage within one (1) year of receiving the award.
- **Use of Information** – Award recipient authorizes Sustainable Maryland to use and edit report content for web, print, and other promotional purposes.
- **Acknowledgment of Funding Partners** – Award recipient agrees to acknowledge Sustainable Maryland using both name and [logo](#) in any and all public communications and promotion, including press releases, print publications, signage, and online messaging.

Payment Process & Vendor Setup

In order to receive payment, all grantees must:

1. Upload a completed W-9 form [HERE](#).
2. Be registered as a vendor in Workday with the University of Maryland
 - https://wd1.myworkdaysite.com/supplier/umd/Central_External_Supplier_Site
3. Supplier registration guides: https://drive.google.com/drive/folders/1EV8EufpMAZqi3e6I93npjLXZTlyIL_F3?usp=sharing
4. Choose a payment method:
 - Electronic Funds Transfer (EFT): Fastest option, typically clears within 3 business days. To set up, submit form GADX-10 <https://www.marylandtaxes.gov/divisions/gad/eft-program.php>, then email smgrants@umd.edu to confirm set up.
 - If you choose EFT, sign up via the State's One-Stop Vendor Payment System <https://interactive.marylandtaxes.gov/extranet/gad/gadlogin/login.asp>
 - Paper Check: Mailed within 6-8 weeks to the mailing address provided on this letter and your W-9. Please ensure that the organization mailing address listed below and your W-9 match exactly. **These addresses must match in order to process payment information.**

Discontinuation of Participation

In the event that you discontinue your participation in the grant program for any reason, you are responsible for returning any unspent funds to Sustainable Maryland within 30 days. If the check has been cashed, please issue a new check made out to “**University of Maryland**” and mail it to:

ATTN: Kristin Clear Mielcarek

Environmental Finance Center

1 Physics Ellipse Drive

Anacostia Building, 2nd Floor

College Park, MD 20740

Please fill out the following. The payment will be disbursed to:

Organization Name/Sponsoring Organization Name:

EIN Number:

Address for Checks:

Award Amount: \$20,000.00

If you have any further questions, please don't hesitate to contact smgrants@umd.edu.

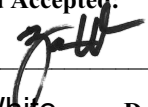
Sincerely,



Mike Hunninghake

Director, [Sustainable Maryland](#)

Acknowledged and Accepted:

Signature:  _____

Print: Zack White **Date:** 2/2/2026

RESOLUTION NO. 3445

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
SALISBURY, MARYLAND AMENDING THE SALISBURY
CITY COUNCIL REGULATIONS AND RULES OF ORDER**

WHEREAS, §SC2 - 6 of the Charter of the City of Salisbury provides that the City Council shall determine its own rules and order of business; and

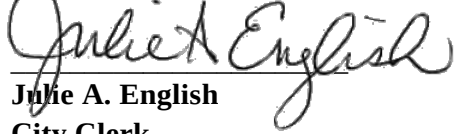
WHEREAS, the City Council of the City of Salisbury has previously adopted Regulations and Rules of Order by Resolution No. 737, and has amended those Regulations and Rules of Order by Resolution Nos. 806, 876, 972, 1043, 1335, 1386, 1451, 1476, 1577, 1600, 1672, 2072, 2203, 2251, 2396, 3377, and 3395; and

WHEREAS, the City Council wishes to update and amend its Regulations and Rules of Order.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Salisbury, Maryland, that the Salisbury City Council Regulations and Rules of Order are hereby amended as set forth by the attached Regulations and Rules of Order.

THE ABOVE RESOLUTION was introduced, read and passed at the regular meeting of the City Council of the City of Salisbury, Maryland held on this 12 day of January, 2026, and shall become effective immediately upon adoption.

ATTEST:


Julie A. English
City Clerk


Angela M. Blake
PRESIDENT, City Council

SALISBURY CITY COUNCIL REGULATIONS AND RULES OF ORDER
As Amended on January 12, 2026

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1. PREAMBLE

The Salisbury City Council facilitates the expression of views and the introduction of legislation and promotes the orderly, open discussion of issues relevant to the government of the City. Council adopts these Rules of Order to establish clear expectations for behavior and to provide a framework for all Council meetings. These Rules shall be in effect upon their adoption by a majority of the City Council until they are amended or new rules are adopted. These Rules shall be interpreted and enforced by the Council President. A Council action that is otherwise valid does not become invalid because the Council did not follow these Rules.

2. GENERAL PROVISIONS

- A. Meetings of the Salisbury City Council will be held in Council Chambers in Room 301 of the Government Office Building, 125 N. Division Street, Salisbury, Maryland,

unless notice to the contrary is given.

- B. Special meetings may be called by a majority of the members of Council as often as necessary for the transaction of business. The time and place of a special meeting shall be set by the Council President, or in his or her absence, the Council Vice President or his or her designee.
- C. Notice of meetings will be posted on the City Council's website, at a reasonable time in advance of the meeting.
- D. The City Clerk's Office shall notify the media of all Council meetings.

3. COUNCIL MEMBERS' ATTENDANCE AND PARTICIPATION

- A. Council members are expected to attend all meetings (legislative sessions, special sessions, work sessions, closed meetings, and budget sessions) of the City Council.
- B. Council Members are not permitted to participate in any meeting by telephone.
- C. If a Council Member cannot attend a legislative session, special session, or work session in person, but desires to attend remotely, he or she shall follow the procedures set forth in Chapter 1.20 of the City Code governing electronic participation.
- D. Council Members are not permitted to participate in closed meetings or budget sessions via electronic means.
- E. Council Members shall have at hand all materials for all meetings.

4. COUNCIL MEMBERS' CONDUCT AT ALL MEETINGS

- A. The Council President, or in his or her absence, the Council Vice President, shall call the meeting to order at the appointed hour. In the absence of both the Council President and Council Vice President, the City Council may elect by majority vote a President *Pro Tem*, who shall act as presiding officer for the duration of the meeting.
- B. After calling the meeting to order, the Council President shall entertain a motion to adopt the agenda for the meeting as presented. After such motion has been made and seconded, any Council Member may request the deletion of any item on the agenda, a change in the order of any agenda item, or the addition of any urgent or emergency item. Such changes may be approved by consensus, or in the absence of a consensus, such changes shall be approved upon affirmative vote of a majority of the Council. Any member of the Council may also request that an item be removed from the consent agenda for discussion, for further information, or in order that there might be

a separate vote on that item.

- C. The Council President shall control discussion of the Council on each agenda item to assure full participation in accordance with these Rules.
- D. A Council Member shall speak only after being recognized by the Council President. A Council Member recognized for a specific purpose shall limit remarks to that purpose. A Council Member, after being recognized, shall not be interrupted except by the Council President to enforce these Rules. The Council President, as a member of the Council, may enter into any discussion.
- E. After being recognized by the Council President, a member of the Council may request and receive information, explanations or opinions of the Mayor, City Administrator, City Attorney, City Clerk, any City department head or their designee.
- F. Council Members shall conduct meetings in a professional manner. Council Members must be respectful to the public, City staff members, and each other at all times.
- G. Any Council Member wishing to present a Certificate of Appreciation or a Certificate of Recognition must receive a consensus of the Council in advance before it is placed on the agenda.

5. AGENDA

- A. The Council President shall prepare a written agenda for each meeting with the assistance of the Clerk's Office.
- B. The Council President may place upon the agenda any item which is legal, constitutional and proper for the Council to consider, provided, however, that the Council President may reasonably defer a requested agenda item until a future meeting of the Council in order to secure full attendance by Council Members, or to secure the input of the City's staff.
- C. The Mayor, City Administrator or a member of the Council, may make a timely request to the Council President that an item be placed upon the agenda for a meeting. The Council President has discretion whether to add the item to the agenda.
- D. No item will be added to the agenda after the established deadlines (set forth in Sections 7B and 8B below), unless the Council President determines it to be urgent in nature or an emergency.

- E. Items which are matters of a routine, non-controversial nature may be placed on the agenda under Consent Agenda. The purpose of the consent agenda is to provide a method for the expeditious handling of items which, in the opinion of the Council President, City Clerk and City Administrator, will not require discussion and will be approved unanimously by the Council. Items shall be removed from the Consent Agenda at the request of any individual Council Member.

6. VOTING AND THE MAKING OF MOTIONS

- A. Any member of the Council, except the Council President, may make or second a motion for the Council to take action regarding any agenda item, subject to the City Ethics Code and State Ethics Law.
- B. Any member of the Council may vote regarding any agenda item, subject to the City Ethics Code and State Ethics Law.
- C. The Council President may not make a motion, and may second a motion only when there are only three (3) members of the Council, including the President, present and voting.
- D. In the absence of the Council President, the Council Vice President shall be subject to the same limitations upon voting and the making of motions as the Council President.
- E. The City Clerk shall record the name of the Council Member making each motion, the name of the Council Member who seconded the motion, and the vote.
- F. If a Council Member wishes to defer an agenda item to another meeting, the motion to "postpone to a certain time" is used. The motion requires a second, is debatable, and a majority vote is required for adoption. The motion must state when the agenda item will be reintroduced.
- G. In the absence of a rule herein to govern a point of procedure, the City Council shall defer to Robert's Rules of Order.

7. LEGISLATIVE SESSIONS

- A. Generally, regularly scheduled legislative sessions of the Salisbury City Council shall be held on the second and fourth Monday of each month. However, a legislative session may be scheduled on a different date to account for holidays or other events. All legislative sessions will convene at 6:00 p.m., unless otherwise noted.

- B. The agenda for each legislative session shall be prepared by the City Clerk at the direction of the Council President. The Clerk shall endeavor to publish the agenda no later than 12:00 p.m. on the Wednesday before the regularly scheduled legislative session.
- C. In order to afford members of the public the opportunity to speak, there shall be a public comment period where the Council may hear public comments from the public regarding any matter. Rules regarding public comments are set forth in Section 12 below. Members of the public and/or interested parties may not under any circumstances address the Council outside of the public comment period.
- D. Council Members' comments shall be made before the adjournment of each legislative session. Personal remarks or general observations by Council Members are permitted during Council Member's comments, but they should be kept brief and should be relevant. Each Council Member shall be allotted a maximum of four (4) minutes to make his or her comments.

8. WORK SESSIONS

- A. Generally, work sessions of the Salisbury City Council will be held on the first and third Monday of each month, or as necessary. A work session may be scheduled on a different date to account for holidays or other events. All work sessions will convene at 6:00 p.m., unless otherwise noted.
- B. The Council shall conduct work sessions on matters which are expected to come before the Council for formal action at a legislative session or otherwise need study by the Council. Items to be considered will be placed on the work session agenda by the Council President. The Clerk shall endeavor to publish the agenda no later than 12:00 p.m. on the Wednesday before the regularly scheduled work session.
- C. Work session meeting agendas shall list items for Council discussion.
- D. During work sessions, the Council shall receive information and/or presentations on agenda items. Council may ask questions and request that additional information be provided. Council may give consensus that matters under consideration be moved forward for formal action at a legislative session, that further study be conducted, that matters not be pursued further (except for matters requiring a public hearing), or that modifications be made before a matter is considered further.
- E. Final action on items is not taken at work sessions. The Council may decide by consensus, or by a majority vote, on how to proceed on various items under consideration. However, no formal vote of the Council in favor or against any agenda item may be taken at a work session.

- F. Work sessions are considered public meetings and the public can attend. Members of the public and/or interested parties may not under any circumstances address the Council on the items under consideration during the work session outside of the general public comment period.
- G. Immediately preceding the end of work sessions, in order to afford members of the public the opportunity to speak, there shall be a public comment period where the Council may hear public comments from citizens regarding an agenda item that was under consideration during the session. Public comments must be directed to an agenda item that was under consideration at the session where the comment is being made. The Council President shall rule on the germaneness of the citizen comments. Rules regarding public comments are set forth in Section 12 below.

9. BUDGET SESSIONS

- A. Budget Sessions of the Salisbury City Council will be held annually in the spring.
- B. Notice of all budget sessions will be published on the City Council website once the sessions have been scheduled by the Council President with the input of City Administration.
- C. Budget sessions are considered public meetings and the public can attend. In order to ensure that budget sessions are conducted in a timely and efficient manner, there shall be no public comment period or any other opportunity for members of the public to address the Council during a budget session.
- D. Council members are not permitted to participate in budget sessions remotely.
- E. The agenda for budget sessions shall contain a schedule outlining the approximate time when each department presentation shall begin and end. The Council will endeavor to follow the schedule outlined in the agenda but should delays arise the Department Presentations may continue outside of the times outlined in the agenda.
- F. Budget Sessions are not broadcast live on PAC 14 or any other source of media.

10. CLOSED SESSION MEETINGS

- A. The Council may conduct closed meetings as permitted by State Law. A member of the public cannot attend a closed meeting.
- B. Everything that is discussed during a closed meeting, and all materials which are reviewed during a closed meeting or are prepared in anticipation thereof, shall be

considered confidential and no Council Member shall publicly disclose any such information or material. Public disclosure may be made only in the event a majority of the Council Members vote to approve the public disclosure.

- C. Council Members are not permitted to participate in closed sessions remotely.
- D. No council member shall make any disclosures or release any information which would result in the waiver of the attorney/client privilege without first obtaining the approval of a majority of the Council in open session.

11. PUBLIC HEARINGS

- A. After convening a public hearing, but before the presentation of testimony, the Council President or his designee must briefly explain the purpose of the public hearing.
- B. Any member of the public wishing to provide testimony will be administered an oath by the City Clerk or Deputy City Clerk.
- C. In order to expedite the hearing and allow all witnesses an opportunity to be heard, the Council President may announce in advance or at the hearing time limits for each speaker.
- D. Written testimony may be submitted in advance to the City Clerk via email.
- E. The Council President may temporarily suspend any testimony that is not relevant to the subject of the hearing and advise the speaker to that effect. The Council President may stop taking further testimony from and vacate any remaining time allocated to a speaker who, after being so advised, continues to offer irrelevant testimony.

12. PUBLIC COMMENT AND PARTICIPATION

- A. Members of the public shall be courteous to their fellow citizens and the proceedings while the Council is in session by limiting conversations within the Council Chambers and the entrance hallway into the Chambers.
- B. A person attending a meeting may not engage in conduct, including visual demonstrations such as the waving of placards, banners, or signs, that disrupts the meeting or interferes with the right of a member of the public to attend and observe the session as determined by the Council President. Exhibits, displays and visual aids used in connection with presentations to the Council are permitted so long as they are only displayed during the presentation.
- C. No person will be allowed to address the Council until the appropriate time, as determined by the Council President.

- D. Upon recognition by the Council President to address Council, the person must begin by first stating his or her name, whether he or she is a City resident, and the persons or organization represented, if any.
- E. In order to afford all persons an opportunity to speak, comments made by members of the public must be no longer than three (3) minutes. The Council President in his or her discretion may grant additional time.
- F. In order to afford all persons an opportunity to speak, the Council President may limit comments regarding a specific agenda item if an excessive number of similar comments are made regarding that specific item.
- G. If a member of the public wishes to disseminate written comments to Council, it shall be submitted to the City Clerk via email prior to the meeting and it will be attached to the minutes as part of the record.
- H. Members of the Council will not immediately comment upon the remarks made by a member of the public. If a member of the public asks a question of Council, answers may be provided at a later date, after time is taken to investigate the matter.
- I. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous in any manner that disrupts a meeting while addressing the Council, may be warned by the Council President and if necessary, requested to leave the meeting immediately.

13. **PROCEDURES FOR SECURITY AT CITY COUNCIL MEETINGS**

- A. A Salisbury Police Department officer will be present at every meeting or session of the City Council. The Salisbury Police Department officer should not leave the Council Chambers until the conclusion of the meeting unless a problem or emergency occurs. At the beginning of every meeting or session of the Council the Council President shall advise all attendees on evacuation procedures.

 Adopted: 10/23/00 by Resolution No. 737
 Amended: 11/26/01 by Resolution No. 806
 Amended: 8/26/02 by Resolution No. 876
 Amended: 5/12/03 by Resolution No. 972
 Amended: 12/8/03 by Resolution No. 1043
 Amended: 11/28/05 by Resolution No. 1335
 Amended: 3/27/06 by Resolution No. 1386
 Amended: 10/23/06 by Resolution No. 1451

Amended: 1/8/07 by Resolution No. 1476
Amended: 10/8/07 by Resolution No. 1577
Amended: 11/26/07 by Resolution No. 1600
Amended: 7/14/08 by Resolution No. 1672
Amended: 7/11/11 by Resolution No. 2072
Amended: 9/10/12 by Resolution No. 2203
Amended: 2/25/13 by Resolution No. 2251
Amended: 4/28/2014 by Resolution No. 2396
Amended: 2/10/25 by Resolution No. 3377
Amended: 04/28/25 Resolution No. 3395
Amended: 01/12/26 Resolution No. 3445

AS AMENDED ON APRIL 23, 2007

RESOLUTION NO. 1513

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SALISBURY,
MARYLAND ADOPTING A CITY COUNCIL CODE OF CONDUCT.**

WHEREAS, City Council members are responsible for serving the best interests of all the citizens of Salisbury; and

WHEREAS, the Salisbury City Council strives to maintain the trust of the community and ensure high levels of professionalism; and

WHEREAS, the Council's decisions and behavior must be grounded in the ethical principles of mutual respect, trust, character, responsibility, honesty, credibility and truthfulness;

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Salisbury, Maryland hereby adopts the following Code of Conduct principles:

- 1. LAWS, CODES AND REGULATIONS - Honor and comply with all laws, codes and regulations**
 - Follow and comply with all laws, codes and regulations.
- 2. MUTUAL RESPECT – Encourage open-minded exchange of ideas and opinions in a conscientious, courteous manner between fellow Council members and public attendees**
 - Value all opinions
 - Provide adequate time for expression of all opinions
 - Question for clarification and ask for additional information, if needed
 - Respect the right of others to disagree
- 3. TRUST – Build relationships through open direct communication as part of the Council team and as leaders responsible to the community**
 - Establish relationships with citizens, community groups and businesses that encourage their input and support
 - Be factual in sharing information
 - Be consistent in communication with all groups
 - Be specific in sharing community feedback

4. CHARACTER – Model integrity in the performance of Council duties and responsibilities

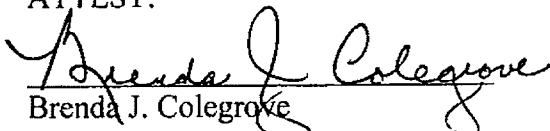
- Be a positive representative for the Salisbury City Council
- Address and promote genuine issues rather than personal agendas
- Abstain from using Council position for personal advantage

5. RESPONSIBILITY – Guide and support the process of policy development and implementation

- Arrive prepared for meetings
- Focus Council activity on policymaking, fiscal responsibility and carrying out the duties assigned to the Council by the Charter
- Actively participate in discussion and debate of issues before the Council
- Make decisions based on factual information
- Adhere to professional Council decorum

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on April 23, 2007 and is to become effective immediately upon adoption.

ATTEST:


Brenda J. Colegrove
City Clerk


Louise Smith
Council President

APPROVED BY ME THIS

24th day of April, 2007


Barrie P. Tilghman
Mayor

AS AMENDED ON APRIL 23, 2007

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ATTEST:

Brend J. Colegr

City Clerk

☐☐ VED BY M THIS

day of L 2007

/Barrie P. Tilghman

Mayor

-2-

Louie Smith

Council President