



CITY OF SALISBURY

125 N. Division Street, Salisbury, MD 21801

LEGISLATIVE SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, March 9, 2026 6:00 PM

APRIL R. JACKSON
President

SHARON C. DASHIELL
Council Vice President

ANGELA M. BLAKE
Councilwoman

MICHELE R. GREGORY
Councilwoman

MELISSA D. HOLLAND
Councilwoman

CALL TO ORDER

WELCOME/ANNOUNCEMENTS/PLEDGE

INVOCATION - Bishop Andre Alexander - New Dimensions Family Ministries

PRESENTATIONS

- Citizen Award - Presented by Mayor Taylor
- Presidential Citizen Scholars - Westside Community Center

PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

CONSENT AGENDA

- Manufacturing Exemption - Smiths Interconnect Americas, Inc.
- Board of Appeals
Resolution No. 3463 - appointing Michael W Lankford to the Board of Appeals for term ending March 2029.

RESOLUTIONS

- Resolution Declaring Official Intent to Reimburse Project Costs – Westside Community Center
Resolution No. 3464 - making a declaration of official intent regarding reasonable expectation to reimburse from proceeds of a future borrowing project expenditures made in connection with a project generally identified as Westside Community Center.
- Approval of Substantial Amendment to FY2020 CDBG-CV Annual Action Plan
Resolution No. 3465 - to approve the City's Substantial Amendment for Community Development Block Grant Coronavirus (CDBG-CV) funds for CDBG-CV FY2020.

ORDINANCES

- Authorization of General Obligation Bonds, Bond Anticipation Notes, and Refunding Bonds FY2026 Capital Projects
Ordinance No. 2979 - of the Council (The "Council") To Authorize And Empower City Of Salisbury (The "City") To Sell And Issue From Time To Time, Upon Its Full Faith And Credit, One Or More Series Of (1)(A) General Obligation Bonds And (B) General Obligation Bond Anticipation Notes, Each In An Original Aggregate Principal Amount Not To Exceed Three Million Dollars (\$3,000,000), And (2) General Obligation Refunding Bonds, Subject To The Limitations Provided For Herein, The Proceeds Of The Sale Thereof To Be Used And Applied

For The Public Purpose Of Financing, Reimbursing Or Refinancing Costs Of The Public Purpose Projects Identified Herein As Neighborhood Infrastructure Improvements, Naylor Mill Road Bridge Replacement, Exhibit/Facility Improvements Aza Reaccreditation, Poplar Hill Building Improvements (Shutter, HVAC, Siding), Westside Community Center, And Costs Of Issuance; Specifying The Maximum Original Aggregate Principal Amount Of The Bonds Or Bond Anticipation Notes Provided For Herein To Be Allocated To Each Such Project, Subject To Reallocation By The City As Described Herein; Providing That The Council By Resolution Shall Determine, Approve Or Provide For Various Matters Relating To The Authorization, Sale, Security, Issuance, Delivery, Payment And Prepayment Or Redemption Of And For Each Issued Series Of Any Bonds, Bond Anticipation Notes And Refunding Bonds (Each A “Series Of The Obligations” Or The “Obligations”); Providing For The Imposition Of Ad Valorem Taxes Sufficient For, And Pledging The Full Faith And Credit And Unlimited Taxing Power Of The City To, The Payment Of Debt Service On Each Issued Series Of The Obligations; Providing That Debt Service On Each Issued Series Of The Obligations Also May Be Paid From Any Other Sources Of Revenue Lawfully Available To The City For Such Purpose; Providing That Certain Actions May Be Taken Or Provided For By Resolution In Connection With The Reissuance Or Modification Of Any Of The Obligations; Providing That Any Of The Obligations May Be Consolidated With Other Obligations Of The City And Issued As A Single Series Of Bonds, Bond Anticipation Notes and/or Refunding Bonds; Authorizing, Directing And Empowering Officials And Employees Of The City To Take Certain Actions In Connection With The Obligations; Authorizing Modifications Of The Obligations To Be Made By Resolution Unless Another Action Is Required; Providing That This Title Shall Be Deemed A Statement Of The Substance Of This Ordinance For All Purposes; Providing That The Provisions Of This Ordinance Shall Be Liberally Construed; And Otherwise Generally Relating To The Sale, Issuance, Delivery And Payment Of And For The Obligations.

- Electrical Permit Ordinance - 1st Reading

Ordinance No. 2980 - to require the acquisition of an electrical permit through the City of Salisbury prior to conducting work on electrical systems, equipment or connections.

- Accept Donation from Community Foundation of the Eastern Shore - 1st Reading

Ordinance No. 2981 - approving a budget amendment of the City's budget to accept and appropriate donated funds from the Community Foundation of the Eastern Shore to support the cost of Salisbury City Park pedestrian bridge restoration.

- Pollinator Pathways

Ordinance No. 2982 - to accept funds received from sustainable Maryland in the amount of \$20,000 as awarded to enact the Pollinator Pathways Program in the City of Salisbury.

- Specialty Shop Ordinance - 1st Reading

Ordinance No. 2983 - amending Chapter 04.120 of the Salisbury City Code to revise the definition of a "specialty" shop.

WOMEN'S HISTORY MONTH PRESENTATION

- Monica Brooks
- Dr. Clara Small

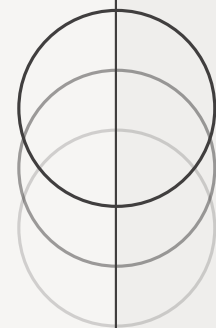
PUBLIC COMMENT

ADMINISTRATION COMMENTS

COUNCIL COMMENTS

ADJOURNMENT

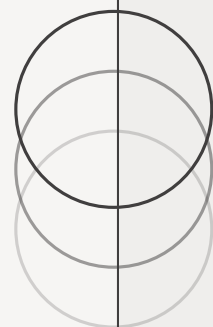
City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.



PRESIDENTIAL CITIZEN SCHOLARS

CITY OF SALISBURY
COUNCIL MEETING
FEBRUARY 23, 2026





PROF. RYAN WEAVER

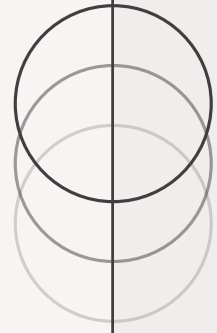
LECTURER / PCS COORDINATOR

rweaver@salisbury.edu

SALISBURY UNIVERSITY

Institute for Public Affairs and Civic Engagement (PACE)





SU PACE Presidential Citizen Scholars Program Overview

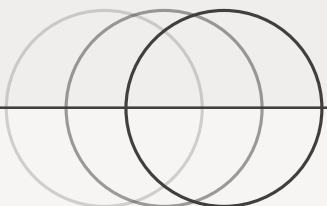
PCS MISSION

The PCS Program builds on Salisbury University's mission and highest purpose:
"to empower students with knowledge, skills, and core values that contribute to lifelong learning and active citizenship in a democratic society."

PCS VISION

The Presidential Citizen Scholars Program is dedicated to creating a legacy of civic leadership, community-based research, and community engagement for past, current, and future Scholars.

Proposed West Salisbury Community Center



ANNIE BECHTEL	LOUSEDAINA NISSAGE	MOISES SILVA	ANNIELICE LIBERTIN	MARISSA MCGRATH	MURTAZA AQIL
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Junior
Respiratory Therapy Major,
Health Science Minor



Junior
Nursing Major, Psychology
Minor



Junior
Secondary Education Major,
Earth Science



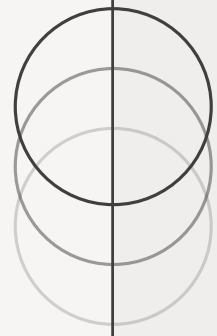
Junior
Music Technology,
Mech. Engineering Minor



Junior
Accounting Major, Forensic
Accounting Minor



Senior
B.A. Political Science
Minor in Law, Justice &
Advocacy



Proposed West Salisbury Community Center Project Overview

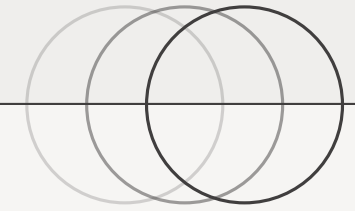
PROJECT MISSION

In collaboration with the City of Salisbury, our primary objective is to solicit input from the community regarding the **developmental programs** they perceive as the **most beneficial** for the proposed West Salisbury Community Center through an anonymous survey. Our mission is to offer the City of Salisbury meaningful insights into the resources and services needed to **support its residents.**

PROJECT VISION

Data analysis will inform the development of programs and services to be implemented at the proposed community center, while also offering valuable insights to align **future initiatives** with the needs and priorities of the community, including guidance from the City of Salisbury. This ranges from **vaccine clinics**, to professional workshops, to programs for our older adults who seek **community and connection.**

Proposed West Salisbury Community Center Project Goals



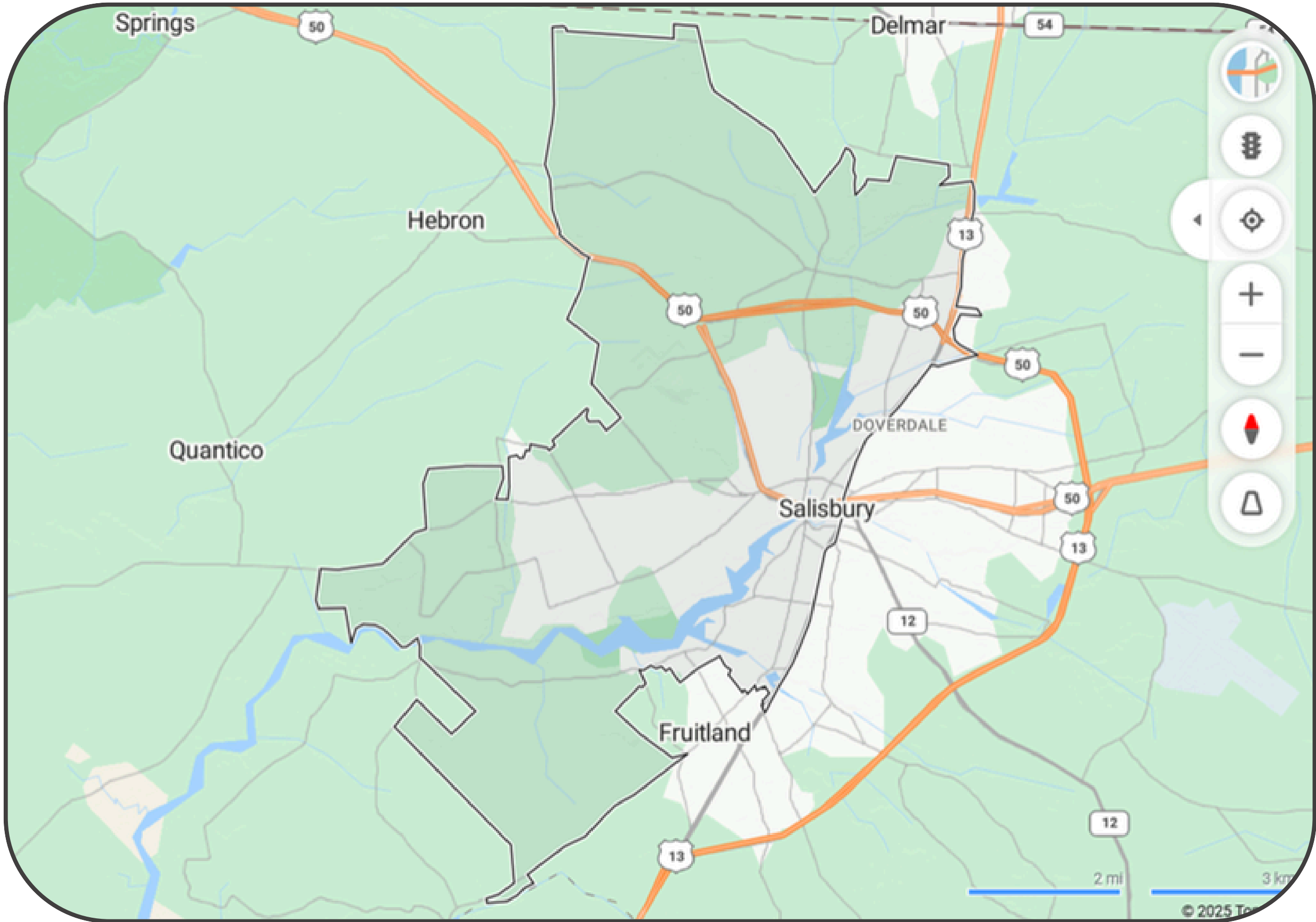
- 1 COMMUNITY OUTREACH
- 2 DATA INSIGHTS
- 3 FUTURE IMPLEMENTATION

Our first goal was **spreading awareness** about the survey through community events and local Westside establishments. This project aims to increase access to **community activities** and **healthcare** resources for residents who currently lack them.

After identifying the community's top needs – such as **youth programs, arts and creative activities, educational support, and health services** – we can provide recommendations to local leaders and partners. Our goal is to accurately reflect the voices and needs of West Salisbury residents.

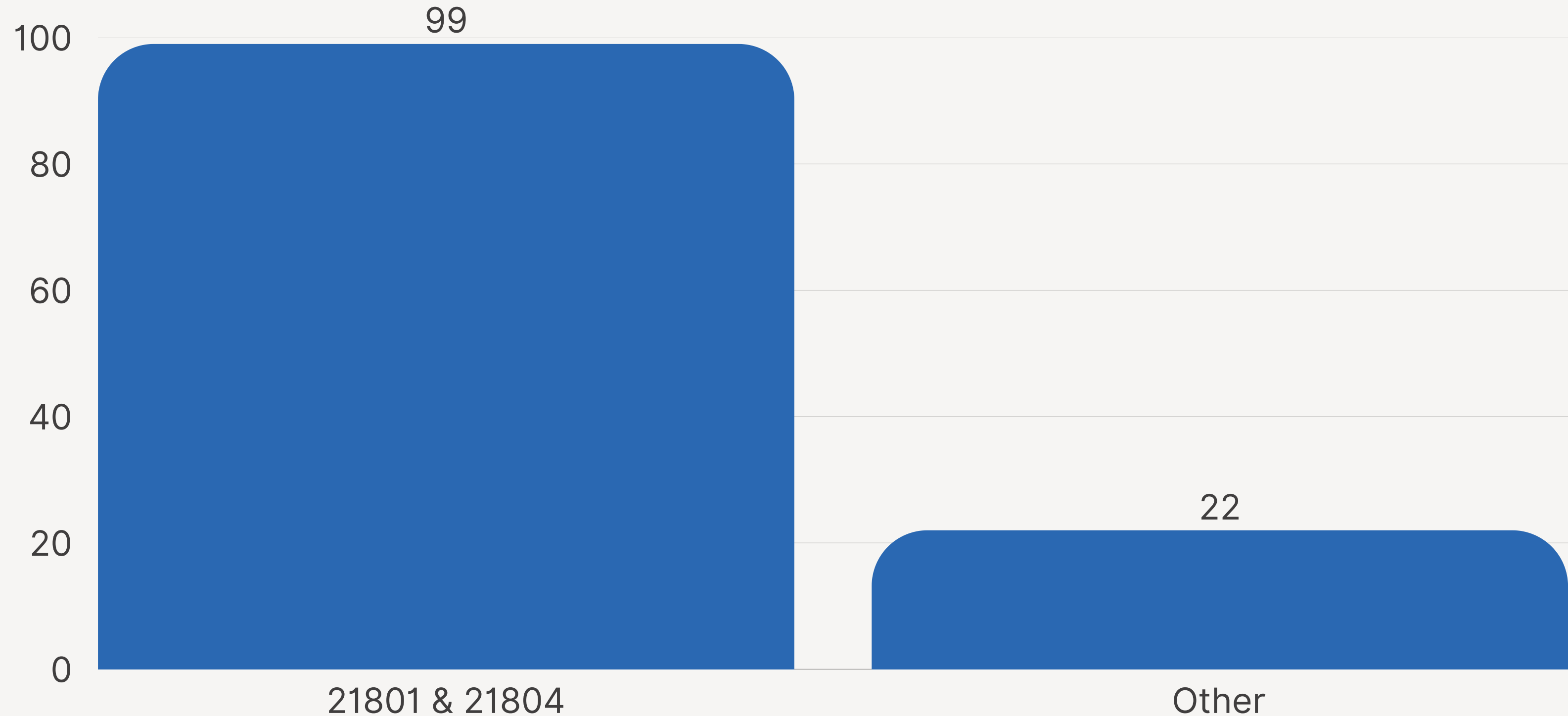
We hope to **beta-test** our programs in the Newton St and Truitt St Community Centers based on the community's top interests. Over time, this approach will help us **expand our reach** and build a foundation for programming that extends beyond the West Side of Salisbury.

MAP OF 21801 ZIP CODE



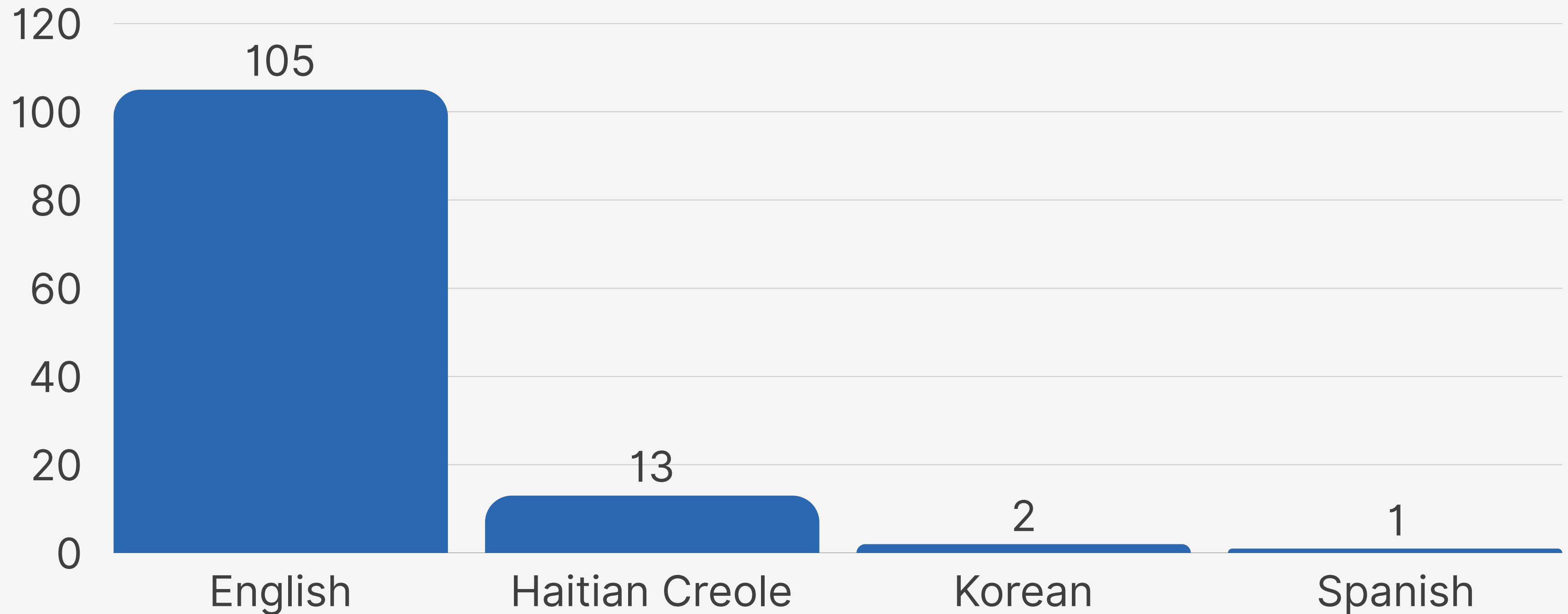
Voices from the Community: PCS IRB Data

RESPONSES BY ZIP

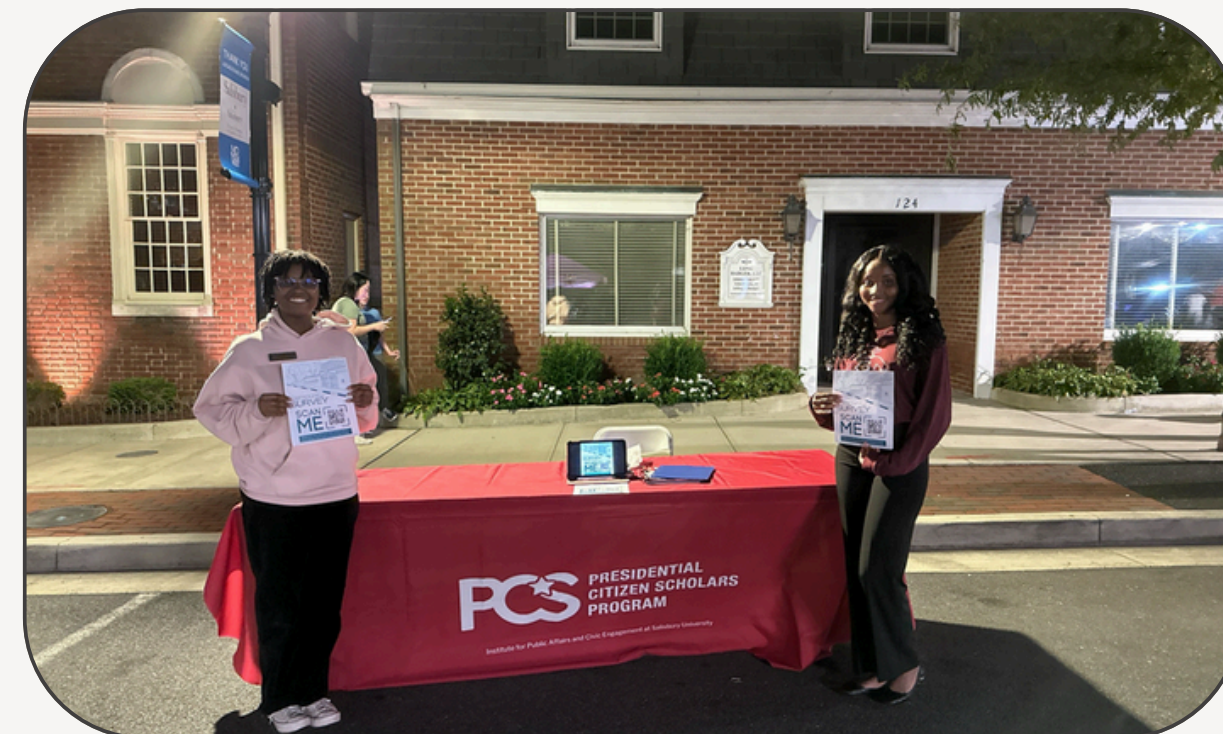
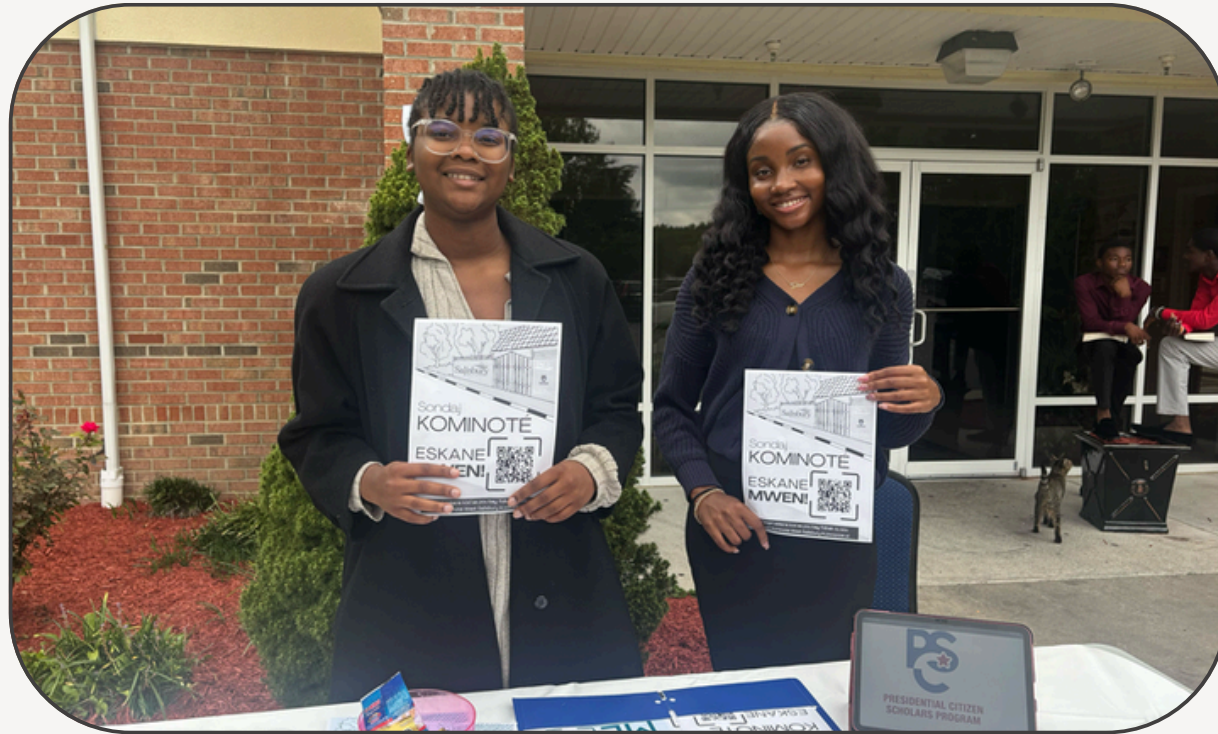
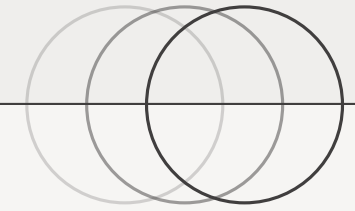


Voices from the Community: PCS IRB Data

PRIMARY LANGUAGE AT HOME

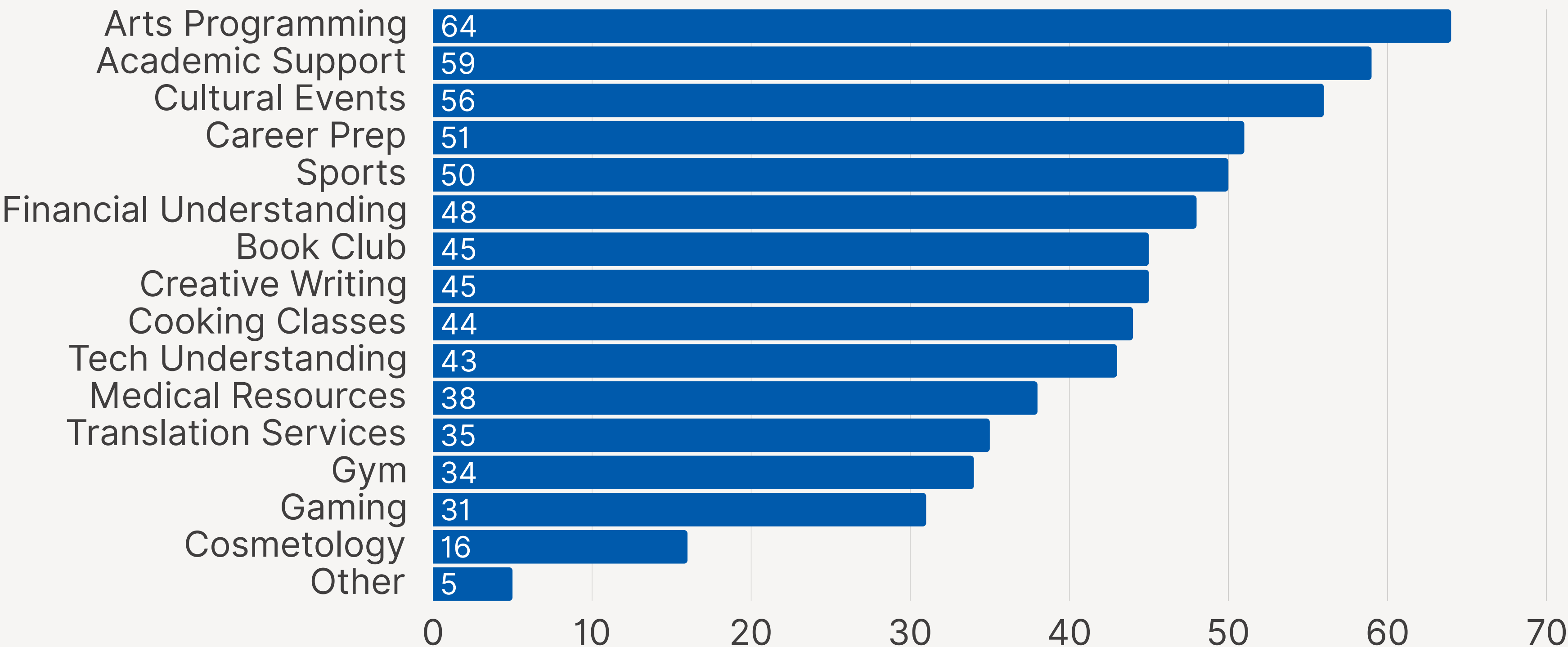


Community Outreach & Data Collection



Voices from the Community: PCS IRB Data

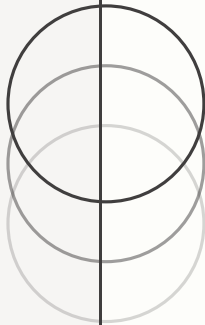
ACTIVITIES, PROGRAMS, & EVENTS



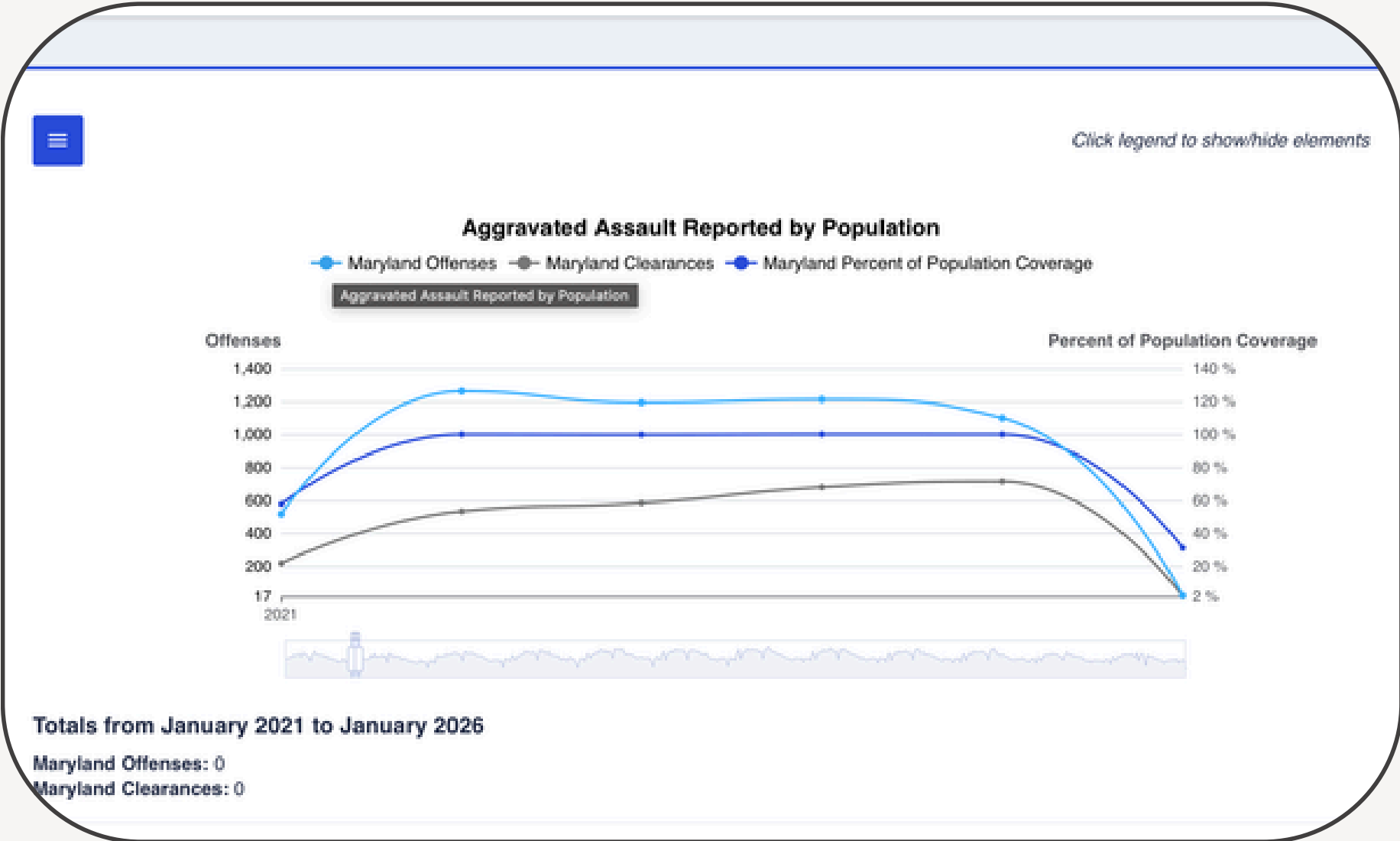
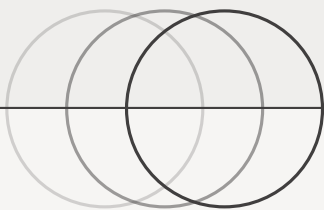
Beyond the Checkboxes

UNIQUE RESPONSES SHARED BY RESIDENTS

Mental Health Awareness	Narcan Training	Retirement Planning	Adult Literacy
Art, Color, and Joy	Senior Citizen Programs	A "Dad Support Team"	Open Mic Nights
Conflict Resolution Skills	Community Choir	Disability Inclusivity	Migrant Programs



Declining Maryland Crime Rates Through Social Programs

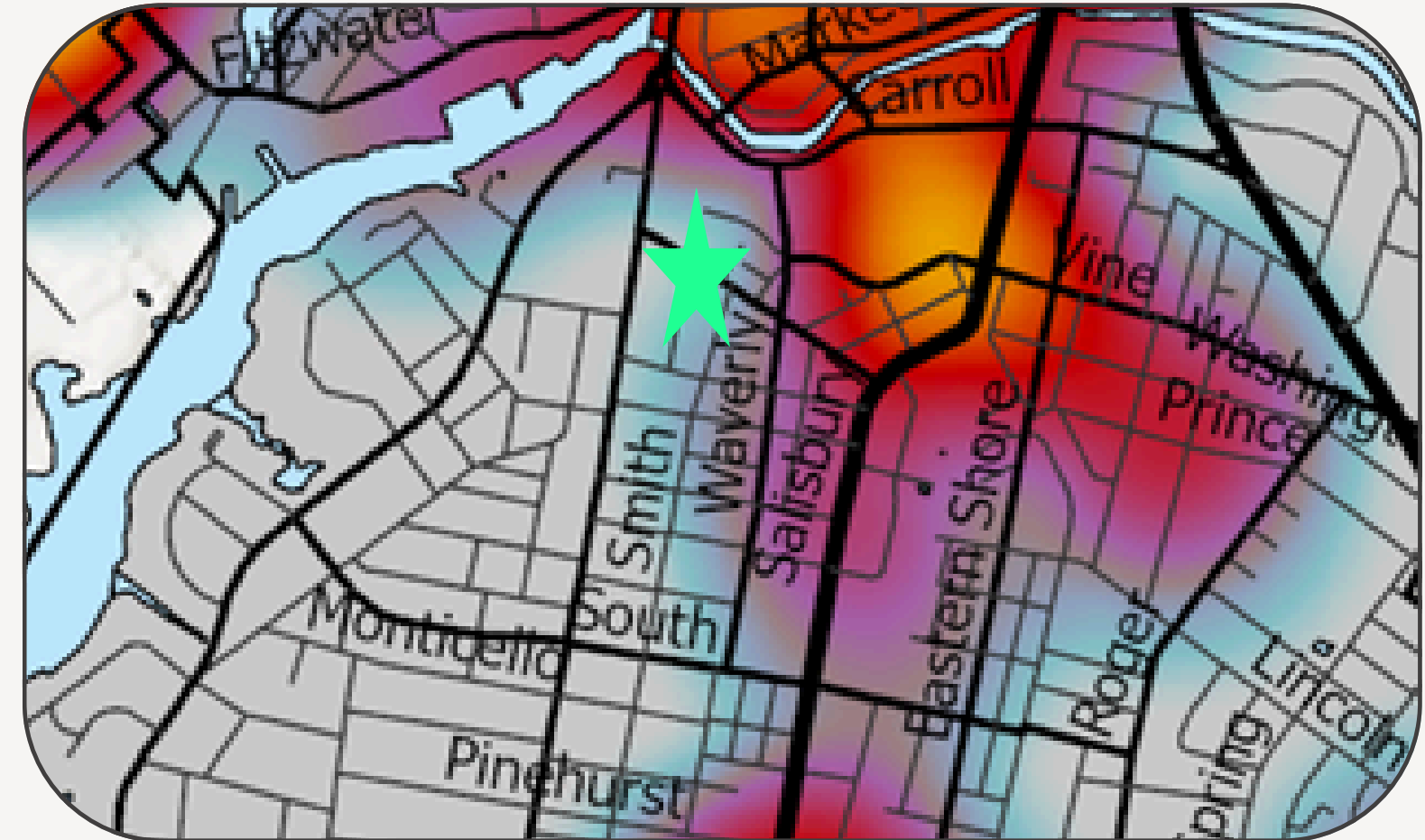
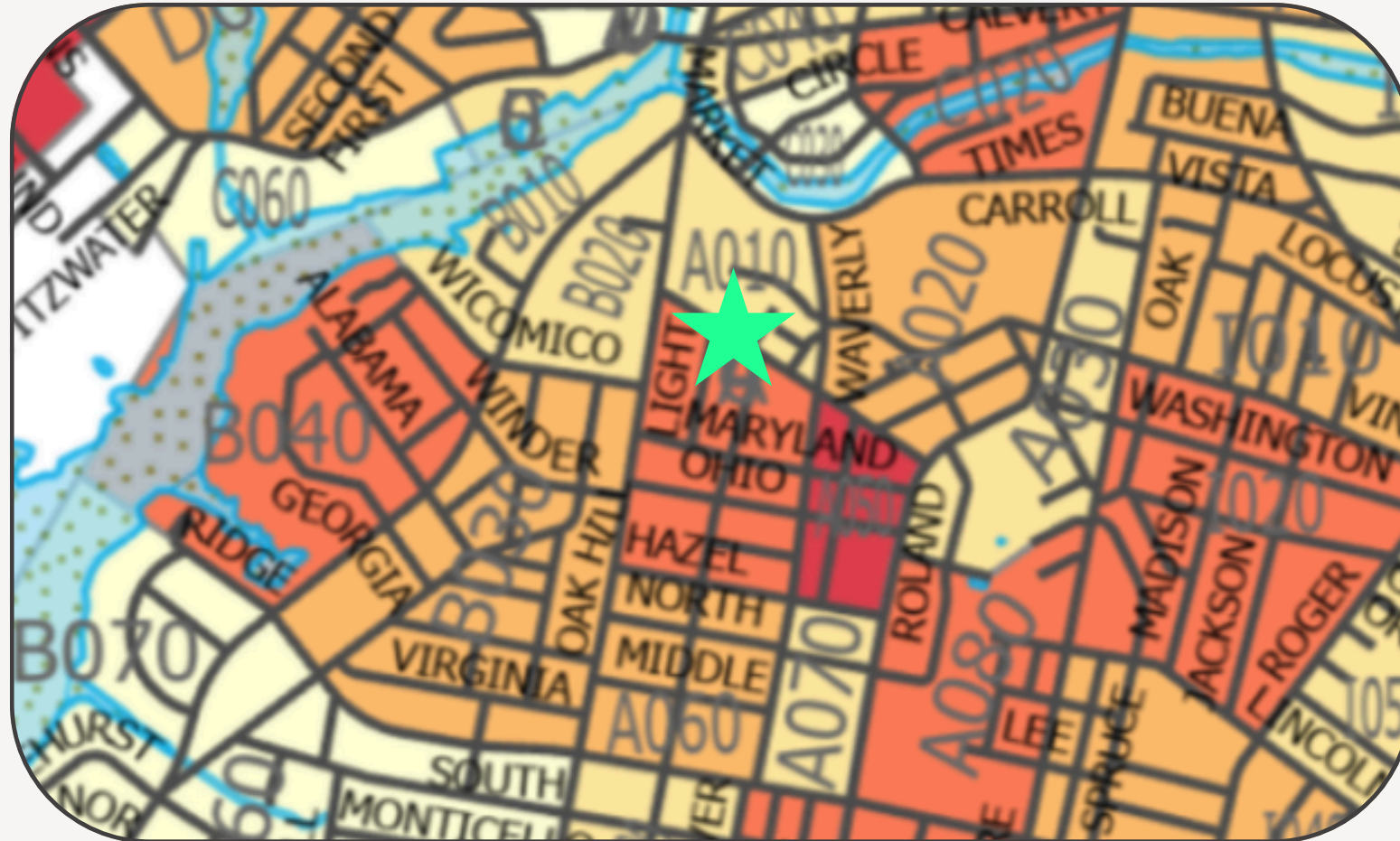


<https://cde.ucr.cjis.gov/LATEST/webapp/#/pages/explorer/crime/crime-trend>

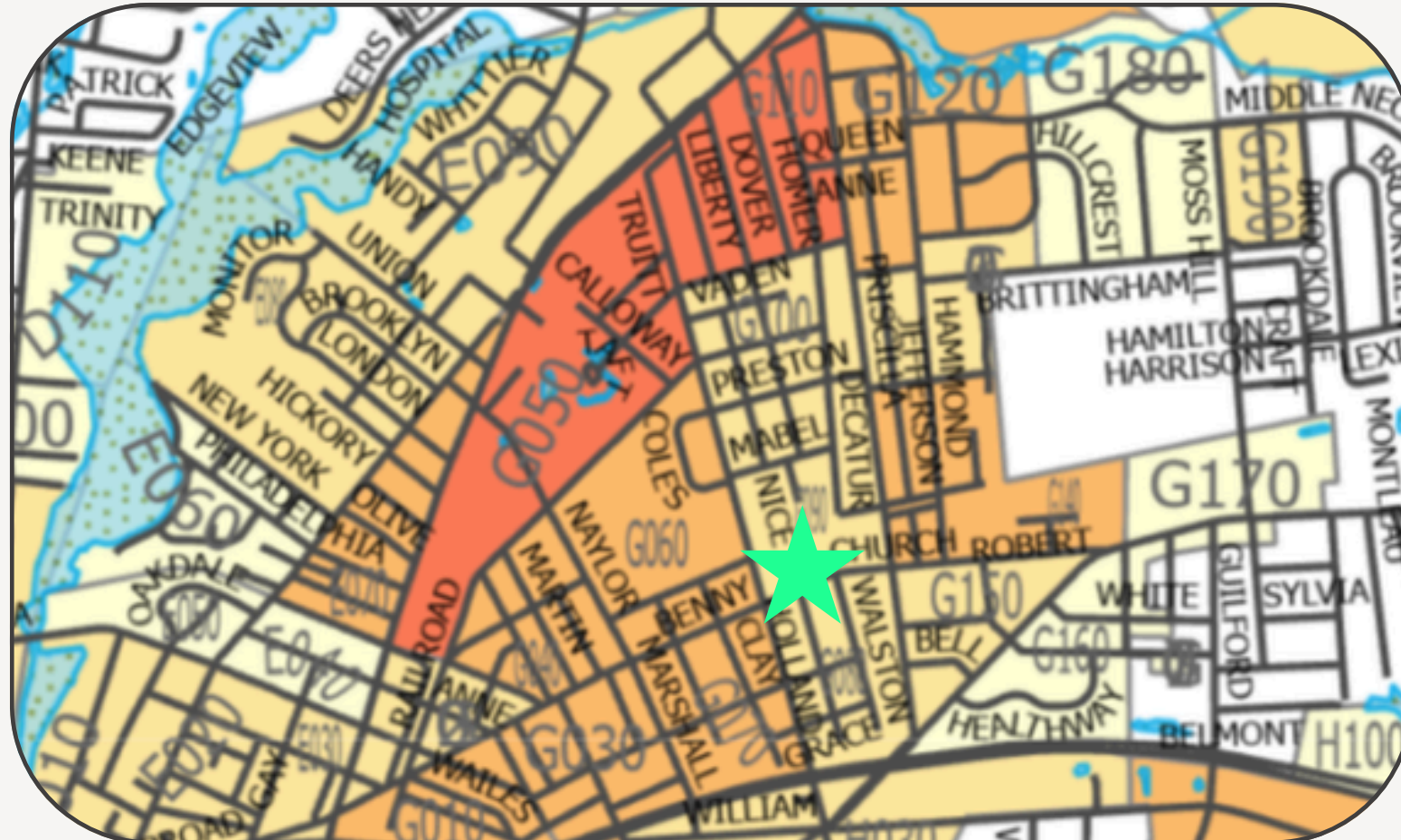
“U.S. ATTORNEY’S OFFICE CREDITS MULTI-JURISDICTIONAL CRIME REDUCTION COLLABORATIVE FOR SHARP DECLINE IN VIOLENT CRIME ACROSS MARYLAND”

“FOR EXAMPLE, THE U.S. ATTORNEY’S OFFICE ACTIVELY SUPPORTS REDUCING BARRIERS TO SUCCESSFUL REENTRY AND COLLABORATIVE COMMUNITY-BASED OUTREACH EFFORTS AIMED AT YOUTH AND YOUNG ADULTS, INCLUDING BY WORKING WITH ORGANIZATIONS SUCH AS ROCA BALTIMORE.” PER THE DOJ

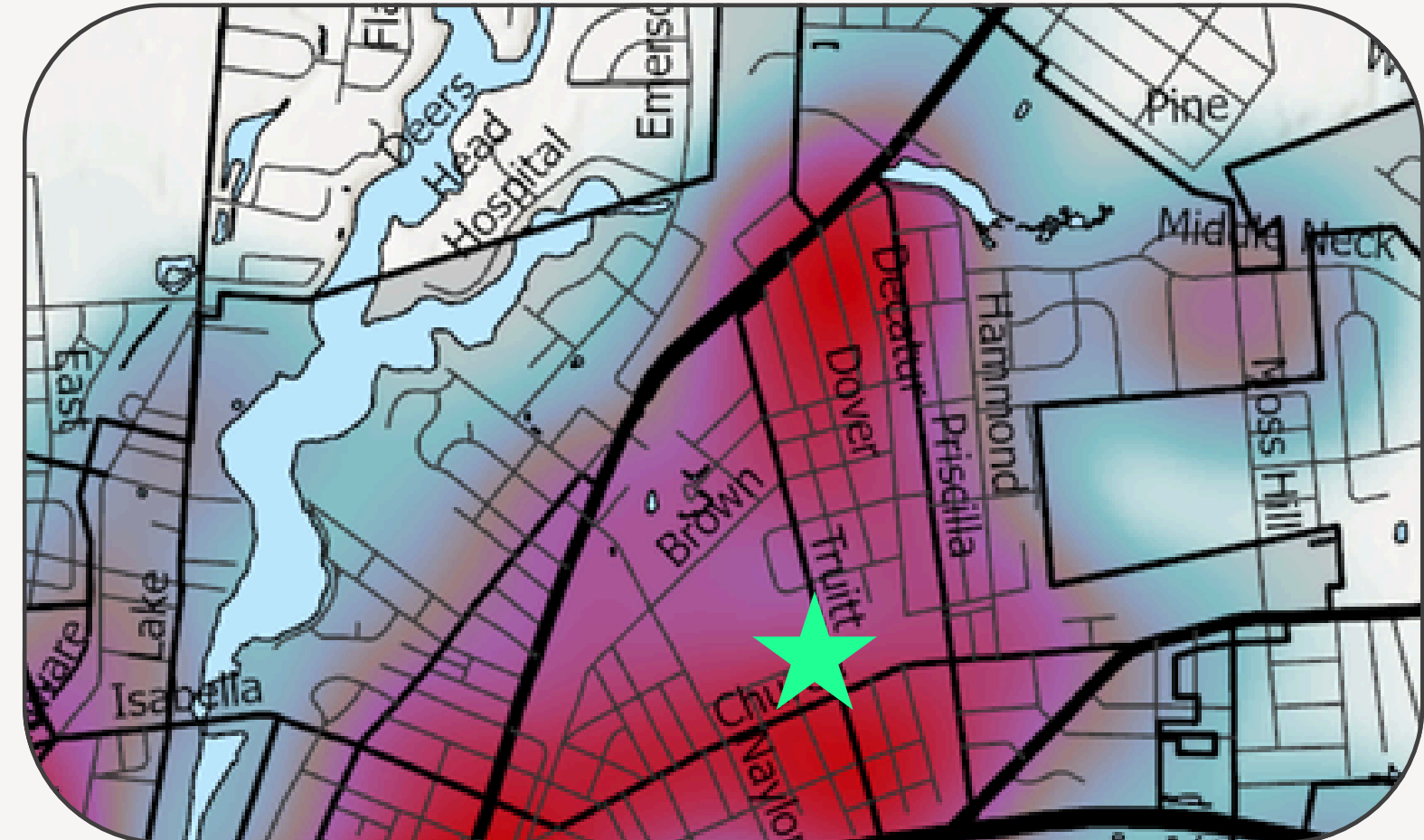
Effects of Current Community Centers in Salisbury: Newton Community Center



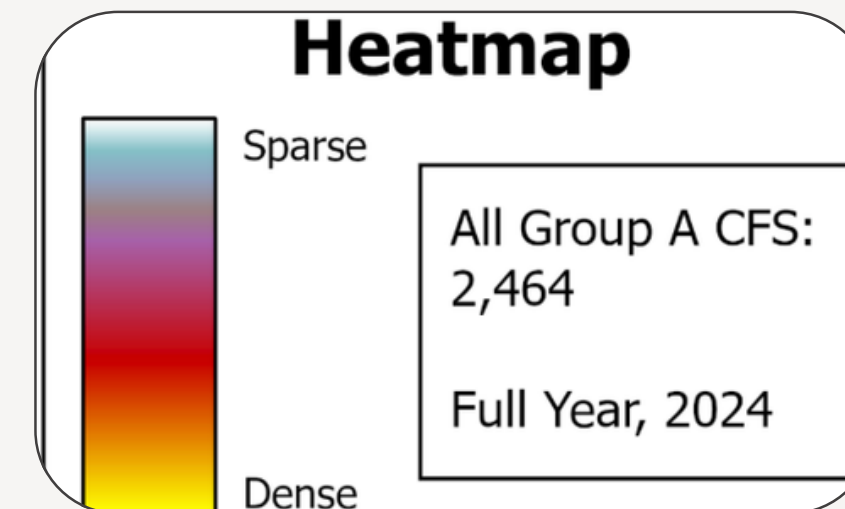
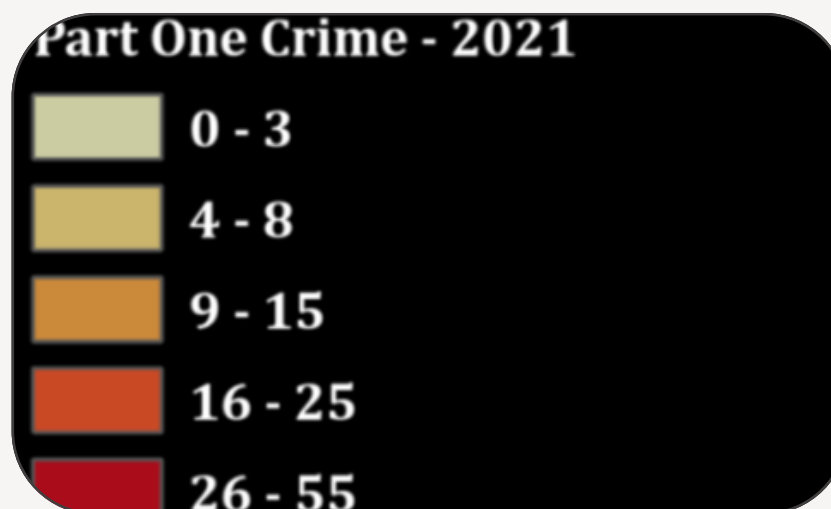
Effects of Current Community Centers in Salisbury: Truitt Community Center

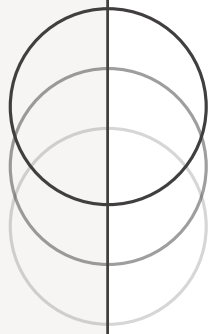


SALISBURY POLICE DEPARTMENT CRIME MAP 2021 PART 1

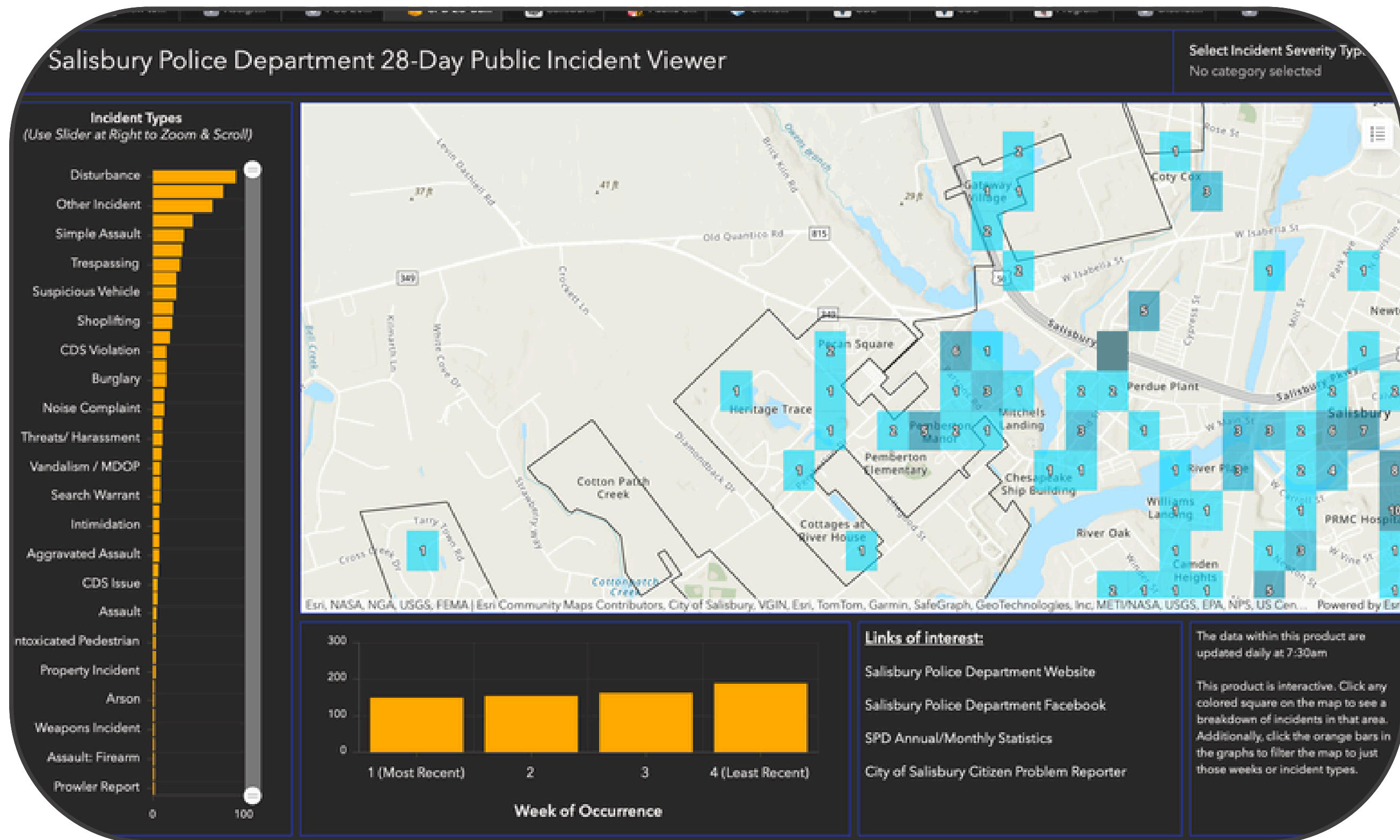


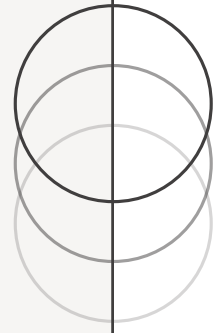
SALISBURY POLICE DEPARTMENT CRIME MAP 2024 GROUP A CRIME





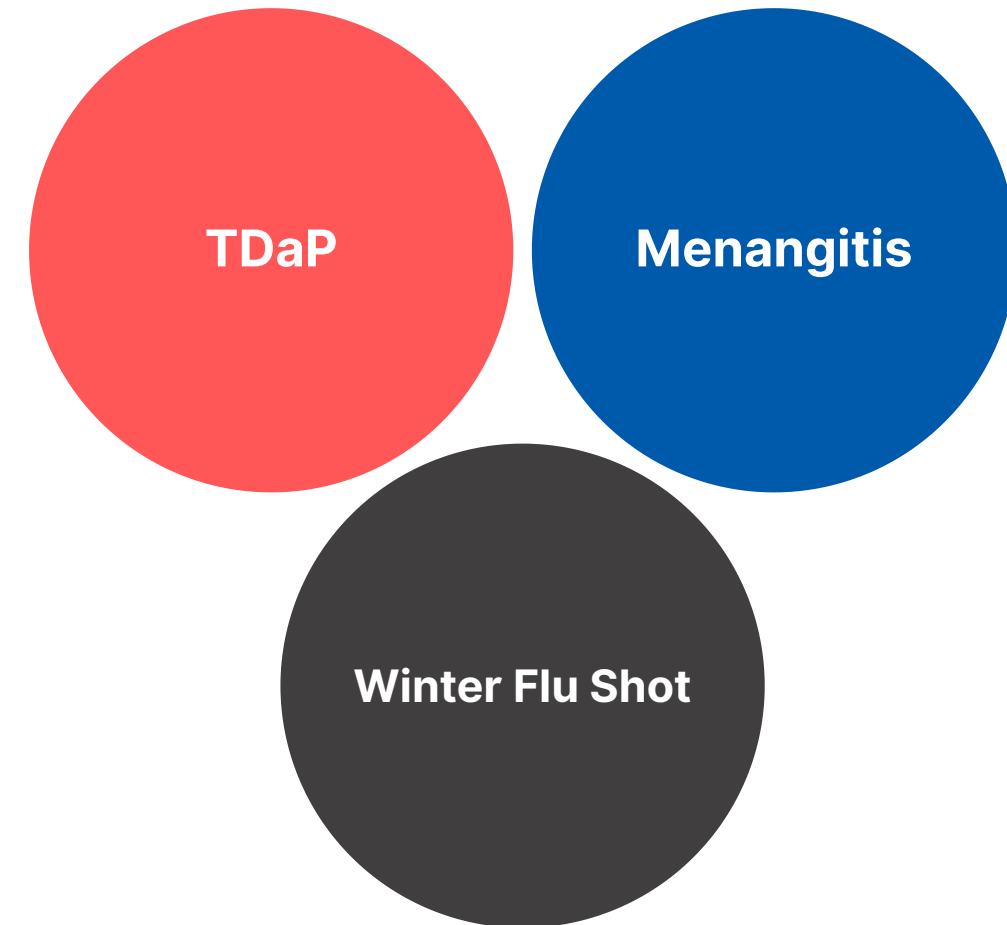
CRIME ON THE WEST SIDE OF SALISBURY





Vaccination Knowledge Gap

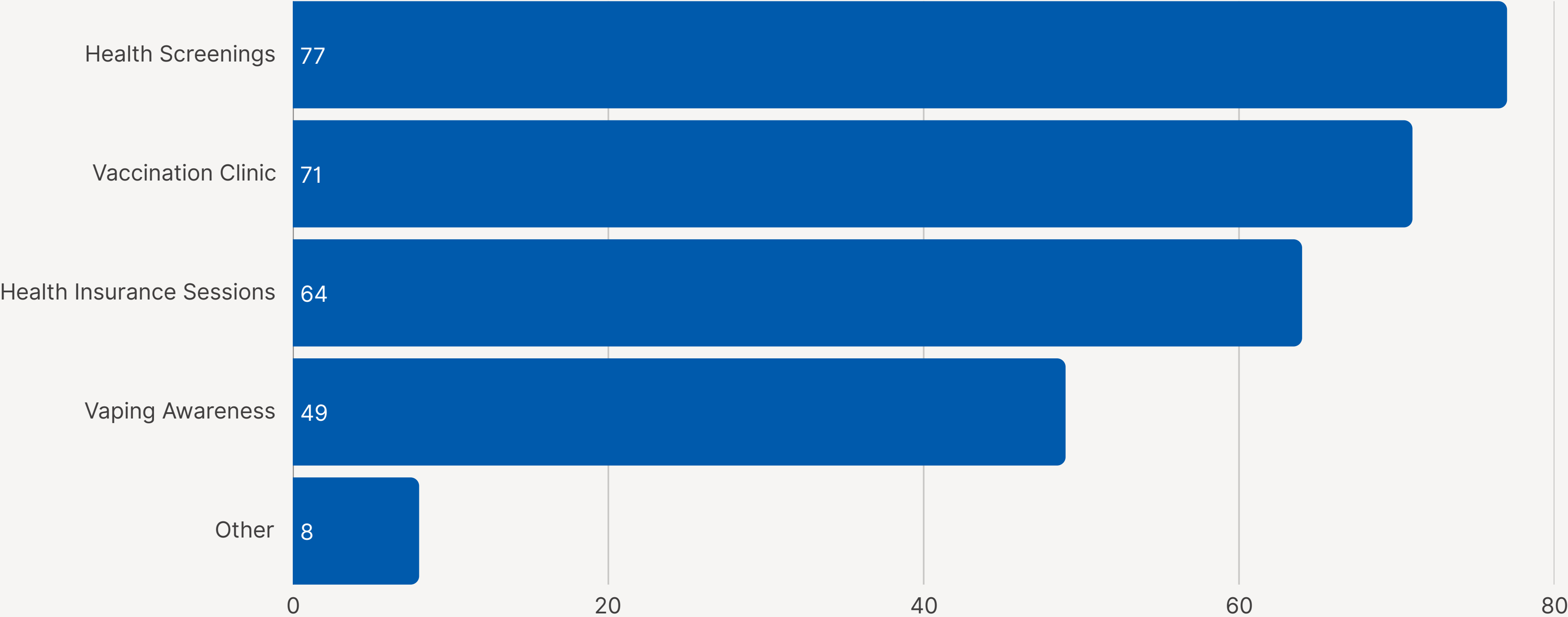
Kathy Frisch and **Jenn Davis** highlighted a major challenge that many families face in ensuring their children receive access to required school vaccinations before the start of the school year.

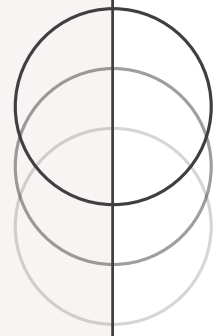


Recognizing this gap, we gathered input from families about the **health-related services** they would like to see offered at the proposed Community Center.

Voices from the Community: PCS IRB Data

HEALTH RESOURCES





FREE Community Health Fair

Saturday, March 28th @ Newton Community Center

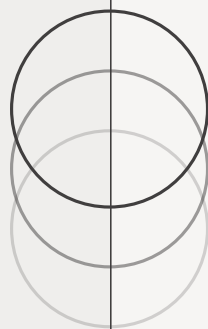


THANK YOU!!

WE WOULD LIKE TO THANK...

President Carolyn Lepre, Professor Ryan Weaver, Lindsey Parker, Rachel Manning, Eric Stewart, Jakob Todd, Dr. Kimberly Fabbri-Greener, Sara Heim, Judith McClure, Dr. Sandy Pope, Rev. Roosevelt Toussaint, Cristi Richardson, Kathy Frisch, Jennifer Davis, Hannah Long, and Cory McCray

*“You are not defined by your zip code.”
- Senator Cory McCray*

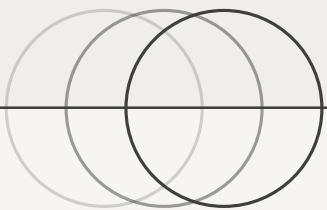


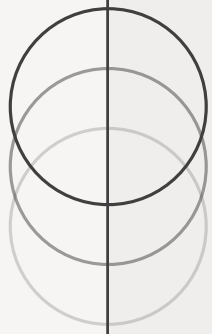
Wicomico County Housing and Resource Guide

| MATHIJS GOYENS-HARVEY



Senior
History Major
Environmental Studies
and French Minor





PCS Project Overview

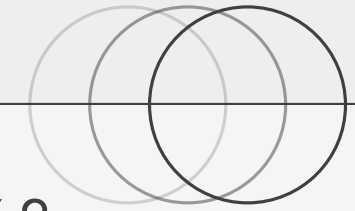
PROJECT MISSION

This comprehensive online resource guide aims to fill **information gaps** for Wicomico County residents on renters' rights, **affordable housing**, and community support. It reduces housing barriers, boosts self-sufficiency, and promotes **local resources** by addressing awareness and access issues.

PROJECT VISION

Creating a comprehensive **online guide** for individuals and families experiencing or at risk of **homelessness** in Wicomico County, with **up-to-date information** on essential community resources. It is developed by the City of Salisbury and the Wicomico Public Library, and will be maintained by the Library.

PCS Project Goals



1 GATHERING INFORMATION

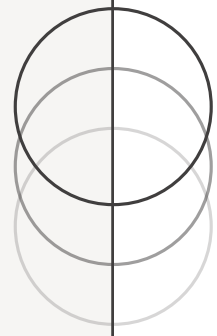
Collect and verify the most up-to-date information, laws, community contacts, and resources to guarantee the guide **reflects current housing conditions** and renter laws and protections.

2 DESIGN & DEVELOP

Design and develop the guide as an online site, inputting up-to-date information on renters' rights, **affordable housing** options, and resources, while ensuring it meets **accessibility standards** such as mobile compatibility and screen reader support.

3 SUSTAINABILITY & COUNCIL PRESENTATIONS

Integrate the online guide into the Wicomico Public Library's website, with a link on the City of Salisbury's site to **boost public access**. Coordinate with the Library for smooth **integration and sustainability**, and present the guide at City of Salisbury and Wicomico County Council meetings.



WICOMICO COUNTY HOUSING AND RESOURCE GUIDE

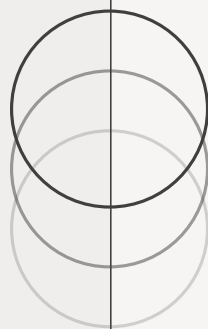


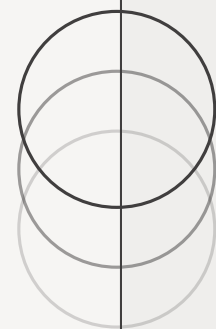
<https://www.wicomicolibrary.org/whrg>

THANK YOU!!

WE WOULD LIKE TO THANK...

*Cristi Richardson, Christine Chestnutt, Melissa Thomas,
Dr. Kim Fabbri-Greener, Michele Gregory, Megan Outten,
Amy Martin, Stephanie Daisey, Rachel Manning, Judith
McClure, Sara Heim, Dr. Sandy Pope, Deshaunna Shaw,
Mauricio Aguilar, and Professor Ryan Weaver*





PRESIDENTIAL CITIZEN SCHOLARS

FEBRUARY 23, 2026



THANK YOU

SALISBURY UNIVERSITY

Institute for Public Affairs and Civic Engagement (PACE)



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Phillip Menzel, Assistant Director of Finance
Date: February 26, 2026
Subject: Manufacturing Exemption - Smiths Interconnect Americas, Inc.

I am recommending that Smiths Interconnect Americas, Inc. be granted exemptions from Personal Property Tax for their equipment purchased in 2025 as requested by the company. Since the request

came within 2 years of the purchase of the equipment, they are eligible for up to 5 years' exemption for the 2025 purchases.

Over the next five years they will benefit from this exemption by a total savings of \$6,401 in personal

property tax for 2025 equipment purchases. The exemptions will be applied to City Property Tax years

2027-2031 as shown in the schedule provided herein. Attached please find copies of the calculations,

property tax returns and manufacturing exemption applications.

Attachment(s):

[Smiths Interconnect 2025](#)



City of Salisbury

To: Nick Rice, City Administrator
From: Phillip Menzel, Assistant Director of Finance
Date: 2/26/2026
Re: Manufacturing Exemption for equipment purchased 2025 Smiths Interconnect Americas, Inc.

I am recommending that Smiths Interconnect Americas, Inc. be granted exemptions from Personal Property Tax for their equipment purchased in 2025 as requested by the company. Since the request came within 2 years of the purchase of the equipment, they are eligible for up to 5 years' exemption for the 2025 purchases.

Over the next five years they will benefit from this exemption by a total savings of \$6,401 in personal property tax for 2025 equipment purchases. The exemptions will be applied to City Property Tax years 2027-2031 as shown in the schedule provided herein. Attached please find copies of the calculations, property tax returns and manufacturing exemption applications.

Internal Services -Finance Department
Exemption Recommendation to City Council

Company: Smiths Interconnect Americas
Address: 1725 N Salisbury Blvd
Salisbury, MD 21801

Requested By: Abigail Prettyman
Date of Request: 2/24/2026

Equipment Year 2025

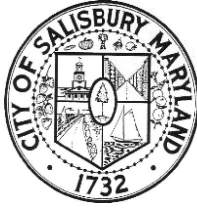
New Equipment Amount per Tax Return \$ 76,197

Total

\$ 76,197

Exemption Value	City Property <u>Tax Year</u>	State <u>Return</u>	Year of <u>Exemption</u>	Deprec. <u>Value</u>	Amount of <u>Exemption</u>
	2027	2026	1	68,577	1,646
	2028	2027	2	60,958	1,463
	2029	2028	3	53,338	1,280
	2030	2029	4	45,718	1,097
	2031	2030	5	38,099	914
Total Value of Exemption:					<u>\$ 6,401</u>

City of Salisbury



SANDRA GREEN
DIRECTOR OF FINANCE

PHILLIP MENZEL
ASSISTANT DIRECTOR FINANCE - ACCOUNTING

MARYLAND

FINANCE DEPARTMENT

125 N. Division Street
Salisbury, MD 21801-4940
(410) 548-3110

Exemption Application For Machinery and Equipment Used for Manufacturing/Research & Development

Business Name: Smiths Interconnect Americas, Inc. MD Department ID#: F18214478

Mailing Address: 2001 NE 46th St, #188, Kansas City, MO 64116

Contact Name: Abigail Prettyman Phone No.: 913-342-5544

1. In order to qualify for an exemption you must meet one of the following requirements: Equipment is owned and operated by a facility that (1) locates in Salisbury (2) expands operations in Salisbury, or (3) develops a new product or industrial process in Salisbury. If you meet one of these requirements please explain in detail how you meet these requirements including raw materials used and products produced or R & D activity being conducted. Please include number of employees used in Manufacturing/ R&D and number of administrative employees.
2. Exemption is requested for tools, machinery & equipment used in Manufacturing / Research & Development acquired in calendar year 2025.
3. Address of Manufacturing / R & D operation. 1725 N Salisbury Blvd, Salisbury, MD 21801
4. Date Manufacturing / R & D operation began in Salisbury. 7/14/2017
5. Attach a description of each asset claimed under this exemption. The schedule must include a description, original cost, and date of acquisition for each item. General descriptions such as Equipment, Various, or Miscellaneous are not acceptable.
6. Attach a copy of the State of Maryland Personal Property Return for the year of acquisition.

Additional information and requirements

All exemptions require approval by the City of Salisbury Council and receipt of exemption from Wicomico County does not mean you will automatically be granted an exemption by the City of Salisbury. The exemption that is granted is for a specific year in which equipment was purchased and can be for a term up to a maximum of 5 years. Once an exemption has been granted, a copy of the personal property tax return must be sent in for each year of the exemption. To be eligible to receive the maximum exemption term of 5 years, the application must be received within two (2) years from December 31st of the calendar year in which the equipment was purchased. A separate request must be made for each year. The application can be mailed to Finance Department, 125 North Division St., Salisbury, MD 21801-4940 .

Preparer's Signature Abigail Prettyman Date 2/24/26

Email address abigail.prettyman@smithsinterconnect.com

5. Tools, machinery, and/or equipment used for manufacturing or research and development:

Year Acquired	A	C	D	Year Acquired	A	C	D
2025			76,197	2021			1,234,307
2024				2020			172,485
2023			116,490	2019			145,043
2022			142,785	2018 & prior			634,985

Describe property identified in C & D above:

2019: D - LASER, 2020: D - MICROSCOPES/ULTRASONIC CLEANER, 2021: D - MICROSCOPES, NETWORK ANALYZERS, 2022: D - DEGREASERS, 2023: D - LATHE MACHINE, 2018: D - ANALYZERS, MICROSCOPES, GRINDER, ENVIRON CHAMBER L, 2025: D - OVENS AND CHILLER

Total Cost: \$2,522,292

6. Vehicles with interchangeable Registration and/or Unregistered vehicles:

Year Acquired	Original Cost	Year Acquired	Original Cost
2025		2023	
2024		2022 & prior	

Total Cost: \$

7. Non-farming livestock:

Book Value: \$	Market Value: \$
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8. Other personal property:

Total Cost: \$

9. Property owned by others and used or held by the business or lessee or otherwise:

Total Cost: \$

10. Property owned by the business, used by others as lessee or otherwise:

Total Cost: \$

Asset ID	Description	Acquisition Date	Acquisition Value	Asset Type	Purpose
12289	Sikama 5C Reflow Oven	9/4/2025	60,515.00	Machinery & Equipment	Equipment used for development of microwave filter products
12290	Lauda Chiller	9/4/2025	11,282.00	Machinery & Equipment	Equipment used for development of microwave filter products
12291	Custom Computer for Echodyne Reflow Oven	9/4/2025	4,400.00	Machinery & Equipment	Equipment used for development of microwave filter products
			76,197.00		



City of Salisbury

Memo

To: Randy Taylor
From: Donna Haag
Date: February 20, 2026
Subject: Board of Appeals

The following person has applied for re-appointment to the Board of Appeals for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Michael W Lankford	March 2029

Attached is the applicant's information and the resolution necessary for this re-appointment. If this re-appointment is approved, it will be placed on the next City Council agenda for review.

Attachment(s):
[Res3463](#)

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RESOLUTION NO. 3463

BE IT RESOLVED, by the City of Salisbury, Maryland that the following individual is appointed to the Board of Appeals for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Michael Lankford	March 2029

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on March 9, 2026.

ATTEST:

Julie A. English	April R. Jackson
CITY CLERK	PRESIDENT, City Council

APPROVED BY ME THIS
_____ day of _____, 2026

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Mayor's Office
From: Sandy Green, Finance Director
Date: February 17, 2026
Subject: Resolution Declaring Official Intent to Reimburse Project Costs – Westside Community Center

This memorandum summarizes the purpose and effect of the Resolution declaring the City of Salisbury's official intent to reimburse certain expenditures related to the Westside Community Center project.

The Resolution formally declares the City's reasonable expectation to reimburse itself for eligible project costs incurred prior to the issuance of general obligation bonds or other evidence of indebtedness. The declaration is made in accordance with Section 1.150-2 of the U.S. Treasury Regulations, which requires a governmental issuer to adopt an official intent resolution in order to reimburse prior "original expenditures" from the proceeds of a future reimbursement bond.

The Resolution identifies the project as the Westside Community Center, as generally referenced in the City's budget materials for Fiscal Year 2026, while expressly allowing for variations in project naming, scope, timing, and fiscal year in accordance with applicable law. It further clarifies that reimbursable costs include capital expenditures, costs of issuance, and capitalized interest, as applicable.

The Resolution authorizes reimbursement from the proceeds of bonds or interim financing issued or incurred in anticipation of the bonds and establishes a maximum principal amount of \$350,000 for such borrowing related to the project.

Adoption of this Resolution does not authorize the issuance of bonds at this time but preserves the City's ability to reimburse eligible prior expenditures from future tax-exempt bond proceeds if and when such financing is undertaken. The Resolution becomes effective upon adoption by the City Council and approval by the Mayor and is not subject to referendum pursuant to the City Charter.

Attachment(s):

[Res3464](#)

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RESOLUTION NO. 3464

**A RESOLUTION OF THE COUNCIL OF THE CITY OF SALISBURY
MAKING A DECLARATION OF OFFICIAL INTENT REGARDING CITY
OF SALISBURY'S REASONABLE EXPECTATION TO REIMBURSE
FROM PROCEEDS OF A FUTURE BORROWING PROJECT
EXPENDITURES MADE IN CONNECTION WITH A PROJECT
GENERALLY IDENTIFIED AS WESTSIDE COMMUNITY CENTER.**

RECITALS

WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland (the "City"), is in the process of undertaking a project generally identified as "Westside Community Center" (the "Project"); and

WHEREAS, the City anticipates borrowing money for costs of the Project, such borrowing to be evidenced by one or more series of general obligation bonds or other evidences of indebtedness to be issued by the City (collectively, or individually by series, the "Bonds"); and

WHEREAS, the City reasonably expects to spend City funds on costs of the Project prior to issuance of the Bonds or any interim financing issued or incurred by the City in anticipation of the Bonds, and (i) to reimburse the City from proceeds of the Bonds for all or a portion of such previously paid costs of the Project, and/or (ii) to use proceeds of the Bonds to refinance all or a portion of any interim borrowing issued or incurred by the City that is applied to reimburse the City for prior expenditures relating to the Project; and

WHEREAS, Section 1.150-2 of the U.S. Treasury Regulations (the "Reimbursement Regulations") provides that a local government funding "original expenditures" intended to be reimbursed from the proceeds of "obligations" must make a declaration of "official intent" in order to qualify such original expenditures for reimbursement from a "reimbursement bond," all within the meaning of the Reimbursement Regulations; and

WHEREAS, the City is an "issuer" for purposes of the Reimbursement Regulations and the Council of the City wishes to adopt this Resolution for the purpose of evidencing the clear and official intent of the City to reimburse from reimbursement bond proceeds (meaning the Bonds or any interim financing issued or incurred in anticipation of the Bonds) original expenditures made in connection with the Project.

**SECTION 1. NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL
OF THE CITY OF SALISBURY, MARYLAND** that:

(a) The Recitals to this Resolution are deemed a substantive part of this Resolution and are incorporated by reference herein, and capitalized terms defined in the Recitals to this Resolution and not otherwise defined herein will have the meanings given to such terms in the Recitals hereto.

47 (b) The name used for the Project in this Resolution is the name by which the Project
48 is generally identified in the applicable budget materials of the City for the fiscal year beginning
49 July 1, 2025 and ending June 30, 2026. It is hereby expressly recognized that expenditures for the
50 Project and/or issuance of any Bonds or interim financing issued or incurred in anticipation of any
51 Bonds may occur in a fiscal year subsequent to fiscal year 2026. References in this Resolution to
52 the Project shall be deemed to (i) be to the Project as it may be referred to by a similar but not the
53 exact same name in applicable City budgetary materials, including any capital improvement plan,
54 and (ii) include any changes in the scope of activities of the Project and/or the name of the Project
55 made by the City in accordance with applicable law, including (without limitation) in future fiscal
56 years. References in this Resolution to costs of the Project shall be deemed to be to expenditures
57 that constitute capital expenditures and, to the extent applicable, (i) costs of issuance of any
58 borrowing relating to the Project and (ii) capitalized interest.

59
60 **SECTION 2. AND BE IT FURTHER RESOLVED** that in accordance with the
61 Reimbursement Regulations, the City hereby makes this declaration of its reasonable expectation
62 to expend money on costs of the Project prior to the issuance of the Bonds (or any interim financing
63 issued or incurred in anticipation of the Bonds) and to use proceeds of the Bonds (or of such interim
64 financing), which Bonds and/or interim financing will qualify as a “reimbursement bond” for
65 purposes of the Reimbursement Regulations, to reimburse all or a portion of such original
66 expenditures made with respect to the Project. This Resolution is intended to be a declaration of
67 official intent within the meaning of the Reimbursement Regulations.

68
69 **SECTION 3. AND BE IT FURTHER RESOLVED** that the maximum principal amount
70 of the Bonds to be issued for the Project (and the maximum principal amount of any interim
71 financing to be issued or incurred by the City in anticipation of the Bonds issued for the Project)
72 is \$350,000.

73
74 **SECTION 4. AND BE IT FURTHER RESOLVED** that the provisions of this
75 Resolution shall be liberally construed in order to effectuate the purposes of this Resolution.

76
77 **SECTION 5. AND BE IT FURTHER RESOLVED** that this Resolution shall become
78 effective upon adoption by the Council and approval by the Mayor. Pursuant to Charter Section
79 SC7-46A, this Resolution may not be petitioned to referendum.

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82 [CONTINUED ON FOLLOWING PAGE]
83

84 THIS RESOLUTION was introduced and duly adopted at a meeting of the Council of the
85 City of Salisbury held on the 9 day of March, 2026.
86

87
88 ATTEST:
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91 _____
92 Julie A. English, City Clerk

April R. Jackson, President
Salisbury City Council

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96 APPROVED BY ME THIS _____ DAY OF _____, 2026:
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100 _____
101 Randolph J. Taylor, Mayor
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City of Salisbury

Memo

To: Mayor's Office
From: Sandy Green, Director of Finance
Date: February 23, 2026
Subject: Approval of Substantial Amendment to FY2020 CDBG-CV Annual Action Plan

Background

The City of Salisbury is a recipient of Community Development Block Grant Coronavirus (CDBG-CV) funds administered by the U.S. Department of Housing and Urban Development (HUD). The City previously approved its FY2020 CDBG-CV budget and Annual Action Plan. HUD regulations allow recipients to revise and amend approved plans when necessary.

The proposed revisions constitute a substantial amendment under federal regulations and the City's Citizen Participation Plan because they involve reprogramming funds and creating new eligible activities. All required citizen participation procedures have been followed.

Summary of Changes

The amendment reprograms unexpended funds from several previously approved activities, including:

- Translation services for COVID-19 information
- PPE production for local businesses
- Critical need supplies for low- and moderate-income residents
- Rental and mortgage assistance

Reprogrammed funds will support the following:

- Village of Hope Emergency Meals Program – \$7,046.86 to provide emergency meals to low- and moderate-income individuals.
- Lake Street Park Improvements – \$172,874.88 for the installation of a walking track and outdoor exercise equipment to promote safe outdoor activity and social distancing.

Authorization

The resolution authorizes the Mayor and Council to:

- Approve and submit the substantial amendment to HUD;
- Execute required documents;
- Provide certifications and assurances required by HUD; and
- Comply with all federal conditions associated with the funding.

Attachment(s):

[Res3465](#)

[Exhibit A](#)

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WHEREAS, the City of Salisbury is a recipient of grant funds under the Community Development Grant Coronavirus (“CDBG-CV”) Program administered by the U.S. Department of Housing and Development (“HUD”); and

WHEREAS, HUD permits grant recipients to revise and amend previous budgets and Annual Plans; and

WHEREAS, it has been determined that the proposed changes and revisions to the FY2020 CV Program are a substantial amendment and the City's Citizen Participation Plan has been updated.

Section 1. That the substantial amendment for the FY2020 Annual Action Plan is hereby approved;

Section 3. That the Mayor and Council of the City of Salisbury are authorized to execute and file substantial amendment for the following:

- CDBG-CV1-02 CoS – Translation Services for COVID-19 Info/Updates – a total of \$2,238.82 was expended and \$5,761.18 has been reprogrammed;
- CDBG-CV1-04 CoS – COVID-19 PPE Production for Local Businesses (M4Reactor) - PPE Supplies – a total of \$50,927.50 was expended and \$36,072.50 has been reprogrammed;
- CDBG-CV1-05 CoS COVID-19 Critical Need Supplies for Low-Mod Income Residents - a total of \$15,993.60 was expended and \$8,006.40 has been reprogrammed;
- CDBG-CV3-02 SNHS – COVID-19 Rental/Mortgage Assistance Program - a total of \$69,918.34 was expended and \$130,081.66 has been reprogrammed;
- CDBG-CV1-05 Village of Hope Emergency Meals- create a new project/activity with FY2020 CDBG-CV funds in the amount of \$7,046.86. The new project/activity will provide emergency meals to low-mod income persons; and

- 43 • CDBG-CV-01 - Lake Street Park Improvements – create a new project/activity with FY 2020
44 CDBG-CV funds in the amount of \$172,874.88. The new project/activity will include a walking
45 track and outdoor exercise equipment at Lake Street Park to allow for social distancing.

46 **Section 4.** That the Mayor is hereby authorized to provide assurances and/or certifications as
47 required by HUD and also provide any additional documents that may be requested.

48 **Section 5.** It is the intention of the Mayor and Council of the City of Salisbury that each provision
49 of this Resolution shall be deemed independent of all other provisions herein.

50 **Section 6.** It is further the intention of the Mayor and Council of the City of Salisbury that if any
51 section, paragraph, subsection, clause or provision of this Resolution shall be adjudged invalid,
52 unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication
53 shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other
54 provisions of this Resolution shall remain and shall be deemed valid and enforceable.

55 **Section 7.** The recitals set forth hereinabove and **Exhibit A** attached hereto, and all exhibits
56 attached thereto and incorporated therein, are incorporated into this section of the Resolution as if such
57 recitals and **Exhibit A** were specifically set forth at length in this Section 7.

58
59 **THE ABOVE RESOLUTION** was introduced and read and passed at the regular meeting of the
60 Council of the City of Salisbury held on this 9 day of March, 2026 and is to become effective immediately
61 upon adoption.

62
63 **ATTEST:**

64
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66 _____
67 **Julie A. English, City Clerk**

April R. Jackson, City Council President

68
69 Approved by me, this _____ day of March, 2026.

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72 _____
73 **Randolph J. Taylor, Mayor**

City of Salisbury



Annual Action Plan CDBG FY 2020 (7/1/2020 – 6/30/2021)

CDBG-CV1 & CV3 Amendments

Prepared by:
City of Salisbury
Finance Department
125 N. Division Street
Salisbury, MD 21801

Substantial Amendment No. 2

The City of Salisbury has prepared a substantial amendment to its FY 2020 Annual Action Plan. The proposed substantial amendment will make the following changes to reprogram excess funds from completed activities: **CDBG-CV1-02 CoS – Translation Services for COVID-19 Info/Updates** – a total of \$2,238.82 was expended and \$5,761.18 has been reprogrammed. **CDBG-CV1-04 CoS – COVID-19 PPE Production for Local Businesses (M4Reactor) - PPE Supplies** – a total of \$50,927.50 was expended and \$36,072.50 has been reprogrammed. **CDBG-CV1-05 CoS COVID-19 Critical Need Supplies for Low-Mod Income Residents** - a total of \$15,993.60 was expended and \$8,006.40 has been reprogrammed. **CDBG-CV3-02 SNHS – COVID-19 Rental/Mortgage Assistance Program** - a total of \$69,918.34 was expended and \$130,081.66 has been reprogrammed.

The proposed substantial amendment allocates the reprogrammed funding as follows: **CDBG-CV1-05 Village of Hope Emergency Meals** - create a new project/activity with FY 2020 CDBG-CV funds in the amount of \$7,046.86. The new project/activity will provide emergency meals to low-mod income persons. **CDBG-CV-01 - Lake Street Park Improvements** – create a new project/activity with FY 2020 CDBG-CV funds in the amount of \$172,874.88. The new project/activity will include a walking track and outdoor exercise equipment at Lake Street Park to allow for social distancing.
Substantial Amendment #1.

To add the CDBG CARES Act funding and associated projects to the 2020 Annual Action Plan, and to reduce the 2020 CDBG funding amount by \$60 due to HUD formula allocation error.

Executive Summary**AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)****1. Introduction**

The City of Salisbury has prepared a Consolidated Plan which covers a five (5) year period from July 1, 2019 - June 30, 2024. For each CDBG Program Year the City must also prepare an Annual Action Plan to guide its use of affordable housing and community development resources. Both Plans address three basic goals: (1) the provision of decent housing, (2) the creation of a suitable living environment, and (3) the expansion of economic opportunities, primarily to benefit low and moderate income persons. The Consolidated Plan and Annual Action Plans also serve as the City of Salisbury's application for federal Community Development Block Grant (CDBG) Program funds. The City is not eligible as a grantee for any other formula entitlement programs administered by HUD.

The Strategic Plan portion of Salisbury's Consolidated Plan covers a five (5) year period from July 1, 2019 to June 30, 2024 (using CDBG Program Year (FY) 2019–2023 funds). This Annual Action Plan covers the upcoming one-year program period beginning July 1, 2020 and ending June 30, 2021 (using CDBG FY 2020 funds).

FY 2020 Amended CDBG-CV Program Budget:

CDBG-CV1-01 – General Program Administration	\$3,905.00
CDBG-CV1-02 – CoS – Translation Services for COVID-19 Info/updates	\$2,238.82
CDBG-CV1-03 – SNHS – COVID-19 Rental/Mortgage Assistance Program	\$105,000.00
CDBG-CV1-04 CoS – COVID-19 PPE Production for Local Businesses (M4Reactor)	\$50,927.50
CDBG-CV1-05 – CoS COVID-19 Critical Need Supplies for Low-Mod Income Residents	\$15,993.60
CDBG-CV3-01 – General Program Administration	\$1,747.00
CDBG-CV3-02 – SNHS – COVID-19 Rental/Mortgage Assistance Program	\$69,918.34
CDBG-CV3-03 – CoS – COVID-19 Critical Need Supplies for Low-Mod Income Residents	\$43,000.00
CDBG-CV1-05 – Village of Hope Emergency Meals	\$7,046.86
CDBG-CV-001 – Lake Street Park Improvements	\$172,874.88

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

The “Vision” of the Five Year Consolidated Plan is to serve as a consolidated planning document, an application, and a strategic plan for the City of Salisbury. The City of Salisbury’s FY 2019-2023 Five Year Consolidated Plan proposes the following six (6) strategies to address the priority needs in the City:

Housing Strategy -

Priority Need: There is a need for additional decent, safe, sanitary, and affordable housing for homebuyers, homeowners, and renters.

Goals:

HS-1 Homeownership – Increase the supply of owner-occupied housing units through housing counseling, down payment assistance, and closing cost assistance.

HS-2 Housing Construction – Encourage the construction of new affordable housing units in the City for owners and renters.

HS-3 Housing Rehabilitation – Conserve and rehabilitate existing affordable housing units occupied by owners and renters in the City by addressing code violations, emergency repairs and handicap accessibility.

Homeless Strategy -

Priority Need: There is a need for housing access for homeless persons and persons at-risk of becoming homeless.

Goals:

HO-1 Housing – Support the Continuum of Care's efforts to provide emergency shelter, transitional housing, permanent supportive housing, and other permanent housing opportunities.

HO-2 Operation/Support – Assist providers operating housing or providing support services for the homeless and persons or families at-risk of becoming homeless.

Other Special Needs Strategy -

Priority Need: There is a need for housing access, services, and facilities for persons with special needs.

Goals:

SN-1 Housing – Support an increase in the supply of accessible, decent, safe, sanitary, and affordable housing for the elderly, persons with disabilities, persons with HIV/AIDS, victims of domestic violence, persons with alcohol/drug dependency, and persons with other special needs through rehabilitation of existing buildings and new construction.

SN-2 Social Services – Support social service programs and facilities for the elderly, persons with disabilities, persons with HIV/AIDS, victims of domestic violence, persons with alcohol/drug dependency, and persons with other special needs.

Community Development Strategy -

Priority Need: There is a need to improve the community facilities, infrastructure, public services, and quality of life in the City of Salisbury.

Goals:

CD-1 Community Facilities and Infrastructure – Improve the City's public facilities and infrastructure through rehabilitation, reconstruction, and new construction.

CD-2 Public Safety and Services – Improve and enhance public safety, public services, and public programs.

CD-3 Connectivity – Improve connectivity within the City and to surrounding communities through physical, visual, transportation, and accessibility improvements.

CD-4 Clearance/Demolition – Remove and eliminate slum and blighting conditions throughout the City.

Economic Development Strategy –

Priority Need: There is a need to encourage employment and economic opportunities in the City of Salisbury.

Goals:

ED-1 Employment – Support and encourage job creation, job retention, and job training opportunities.

ED-2 Development – Support business and commercial growth through expansion and new development.

ED-3 Redevelopment – Plan and promote the development, redevelopment, and revitalization of vacant commercial and industrial sites.

Additional Summary Information

ED-4 Financial Assistance – Support and encourage new economic development through local, state, and federal tax incentives and programs such as Tax Incremental Financing (TIF), Tax Abatements (LERTA), Payment in Lieu of Taxes (Pilot), Enterprise Zones/Entitlement Communities, Section 108 Loan Guarantees, Economic Development Initiative (EDI) funds, etc.

ED-5 Access to Transportation – Support the expansion of public transportation and access to bus and automobile service to assist residents' transportation needs for employment and job training opportunities.

Administration, Planning, and Management Strategy –

Priority Need: There is a need for planning, administration, management, and oversight of federal, state, and local funded programs.

Goals:

AM-1 Overall Coordination – Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special

studies, environmental clearance, fair housing activities, and compliance with all federal, state, and local laws and regulations.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

Each year the City prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within ninety (90) days after the start of the new program year. Copies of the CAPER are available for review at the City's Housing and Community Development Department.

The FY 2018 CAPER, which was the fifth CAPER for the FY 2014-2018 Five Year Consolidated Plan, was approved by HUD in a letter dated 11/26/2019. In the FY 2018 CAPER, the City expended 100% of its CDBG funds to benefit low- and moderate-income persons. The City expended 7.83% of its funds during the FY 2018 CAPER period on public service, which is below the statutory maximum of 15%. The City expended 18.74% of its funds during this CAPER period on Planning and Administration, which is below the statutory maximum of 20%. The City's expenditure ratio at the end of the FY 2018 CAPER period was 1.15, which is well below the 1.5 expenditure ratio maximum.

In February 2020 the City undertook a substantial amendment to the 2018 Annual Action Plan. The City had originally set up a project in FY 2018 entitled 'Homeless Services Case Managers (2 positions)'. The intent was to utilize the CDBG funds to increase the Homeless Services Case Manager from one position to two positions. We allocated \$44,000 to the project, but as of October 2019 we had only expended \$7,106.13. It was determined that given the amount of funding we currently have available for housing vouchers, we do not need a second Case Manager at this point in time. Additional funding for the salary and benefit costs of the existing Case Manager had become available through ESG and PATH, so the CDBG funding for that project was no longer required.

Therefore, we began discussing where the remaining funding amount of \$36,893.87 could best be utilized. The Mayor decided he would like to utilize these funds to assist with the acquisition of the Truitt Street Community Center building. The City is currently renting the building, but we would prefer to own it so that we can continue to make improvements to the facility. The Community Center is located at 319 Truitt Street in the Church Street–Doverdale CDBG Target Neighborhood.

Per the instructions received from HUD, the City published a notice of the proposed amendment to the 2018 Action Plan in the local newspaper. We provided a 30-day public comment period, which ran from 11/18/2019 to 12/18/2019. No comments were received, and no comments were rejected and/or not accepted. When the public comment period was over the City sent a letter

to HUD staff advising them that no objections had been received, and we would be proceeding with amending the 2018 Action Plan. The amended 2018 Action Plan was completed and submitted for HUD review in IDIS on 2/12/2020. The Field Office completed their review, and we were advised that the status of the amended Action Plan had been switched to 'Review Completed' on 3/13/2020.

The Environmental Review Record (ERR) for the Truitt St. Community Center - Acquisition project was completed in HEROS on 3/24/2020. The project converted to 'Exempt', as the acquisition of an existing building that does not involve a change in use has no impact on the environment. The narrative information for the Homeless Services Case Managers project was updated in IDIS on 3/23/2020, and that project was marked as complete.

The City did not make any changes to its Five-Year Priorities and Goals during the previous plan year.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. In past years the CDBG public hearings were always held in the Council Chambers and broadcast live on Cable Channel 14 (PAC-14), and then videos of the hearings were posted on YouTube for viewing after the original broadcast. This year, due to the COVID-19 pandemic, we had to find an alternate method of holding the public hearings. We chose to utilize the Zoom Meeting platform for Salisbury's 2020 CDBG public hearings.

The original Public Notice regarding the 30-day public comment period for the 2020 Action Plan and the two public hearings had run in the local newspaper on March 13, 2020, just before all the strict social distancing measures came into full force. When it became clear that we couldn't hold in-person public hearings, we decided to utilize Zoom Meeting for the hearings to allow people watch the hearing and then ask questions and/or provide comments should they wish to do so. We ran a second Public Hearing notice in the local newspaper with log-in information for the two public hearing meetings that had been set up on the Zoom platform. A copy of that revised CDBG Public Hearings notice was also posted on the City's website and the City's Facebook page. Copies of both Public Hearing notices that ran in the Daily Times are included in the 'Citizen Participation' section of the exhibits.

The City of Salisbury has updated its Citizen Participation Plan to include the new procedures that have been authorized by HUD to allow for alternate methods of holding public hearings and expedited public comment periods during disasters and/or emergencies. The City ran a Public

Notice in the Daily Times newspaper advertising the 5-day public comment period for the updated Citizen Participation Plan. A copy of that notice is included in the 'Citizen Participation' section of the exhibits. No comments were received from the public, and no comments were rejected and/or not accepted by the City. The updated Citizen Participation Plan was approved by the Salisbury City Council at their legislative meeting on May 26, 2020. Also included in the exhibits is a copy of the updated Citizen Participation Plan and the Resolution passed by the City Council approving said document.

In April 2020 the City of Salisbury was awarded CDBG-CV1 funding in the amount of \$227,905 to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). The City identified four projects that would enable us to address some of the community needs that had been created by the COVID-19 pandemic. We chose to amend the City's 2020 Action Plan to utilize this additional funding, as soon as the HUD review of the 2020 Plan had been completed. As HUD had issued specific flexibilities and waivers for the CDBG-CV1 funding which would allow us to incur project costs before the amended 2020 Plan had been submitted for review, we proceeded forward with the planning and execution of the selected projects in order to meet the needs of the community as expeditiously as possible.

The amended 2020 Action Plan was posted on the City website for public review on September 1, 2020. The City published a Public Notice in the Daily Times newspaper providing a 5-day public comment period for the amended Plan. A copy of that Public Notice is included in the 'Citizen Participation' section of the exhibits. No comments were received from the public, and no comments were rejected and/or not accepted by the City.

Additional Text for CV3 Amendment to the Action Plan

In September 2020 the City of Salisbury was awarded CDBG-CV3 funding in the amount of \$244,747 to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). The City has chosen to put these additional funds towards two of the projects that were funded under the CDBG-CV1 allocation – the Salisbury Neighborhood Housing Services (SNHS) COVID-19 Rental / Mortgage Assistance Program, and the COVID-19 Critical Need Supplies for Low-Mod Income Residents project, which is being orchestrated by the members of the Vulnerable Populations Task Force.

As HUD has issued specific flexibilities and waivers for the CDBG-CV funding which will allow us to incur project costs before the CV3 amendment to the 2020 Action Plan has been formally approved, we intend to proceed forward with the planning and execution of the selected projects in order to meet the needs of the community as expeditiously as possible.

The amended 2020 Action Plan was posted on the City website for public review on December 15, 2020. The City published a Public Notice in the Daily Times newspaper providing a 5-day public comment period for the amended Plan. A copy of that Public Notice is included in the 'Citizen

Participation' section of the exhibits. No comments were received from the public, and no comments were rejected and/or not accepted by the City.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Two public hearings for CDBG FY 2020 were held in March and April of 2020, via the Zoom Meeting platform.

The first Public Hearing was held on March 31, 2020. The City elected not to hold an open funding round this year, but rather to utilize the funds internally for eligible projects that met a national objective. Therefore, the first public hearing provided an overview of the projects that were proposed in the draft 2020 Action Plan. Once the projects in the draft plan were presented, any persons watching the public hearing who wished to ask questions or provide their views on the community development needs of the City of Salisbury were provided with the opportunity to do so. No comments were received.

The second public hearing was held on April 14, 2020. This hearing provided community members with a status report on the previously funded CDBG projects that are currently open, and those that have closed within the past year. Following that status report any persons watching the public hearing who wished to ask questions or provide their views on the community development needs of the City of Salisbury were provided with the opportunity to do so. No comments were received.

Copies of the minutes from both CDBG public hearings are included in the 'Citizen Participation' section of the exhibits.

An advertised 5-day Public Comment period was provided for the updated Citizen Participation Plan. No comments were received from the public, and no comments were rejected and/or not accepted by the City.

A separate advertised 5-day Public Comment period was provided for the CV1 amendment to the 2020 Action Plan. No comments were received from the public, and no comments were rejected and/or not accepted by the City.

A separate advertised 5-day Public Comment period was provided for the CV3 amendment to the 2020 Action Plan. No comments were received from the public, and no comments were rejected and/or not accepted by the City.

6. Summary of comments or views not accepted and the reasons for not accepting them

The 30-day public comment period for the FY 2020 CDBG Action Plan ran from March 13, 2020 to April 13, 2020. Written comments were accepted from the public on the FY 2020 Action Plan during the 30-day public comment period. No comments were received. No comments on the Action Plan were rejected and/or not accepted by the City of Salisbury.

The 5-day public comment period for the updated Citizen Participation Plan ran from May 22, 2020 to May 27, 2020. Written comments were accepted from the public on the updated Citizen Participation Plan during the 5-day public comment period. No comments were received. No comments on the Citizen Participation Plan were rejected and/or not accepted by the City of Salisbury.

The 5-day public comment period for the CV1 amendment to the 2020 Action Plan ran from September 1, 2020 to September 5, 2020. Written comments were accepted from the public on the amended Action Plan during the 5-day public comment period. No comments were received. No comments on the amended Action Plan were rejected and/or not accepted by the City of Salisbury.

The 5-day public comment period for the CV3 amendment to the 2020 Action Plan ran from December 15, 2020 to December 20, 2020. Written comments were accepted from the public on the amended Action Plan during the 5-day public comment period. No comments were received. No comments on the amended Action Plan were rejected and/or not accepted by the City of Salisbury.

7. Summary

Following the Citizen Participation Plan adopted by the City Council, the Housing & Community Development Department encourages service providers, citizens and other interested individuals to comment on the City's housing and community development needs. All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords all interested individuals the opportunity to participate in the process should they elect to do so.

The City of Salisbury recently updated its Citizen Participation Plan to include the new procedures that have been authorized by HUD to allow for alternate methods of holding public hearings and expedited public comment periods during disasters and/or emergencies. The updated Citizen Participation Plan was approved by the Salisbury City Council at their legislative meeting on May 26, 2020.

The overall goal of the housing, homeless, other special needs, community development, economic development, anti-poverty, and planning programs covered by the Five Year Consolidated Plan is to strengthen cooperation with other jurisdictions and to develop partnerships among all levels of government and the private sector. This includes for-profit and non-profit organizations, to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every resident.

Substantial Amendment No. 2

The City of Salisbury is amending its FY 2020 Annual Action plan through the following amendments:

- **CDBG-CV1-02 CoS – Translation Services for COVID-19 Info/Updates** – a total of \$2,238.82 was expended and \$5,761.18 has been reprogrammed.
- **CDBG-CV1-04 CoS – COVID-19 PPE Production for Local Businesses (M4Reactor) - PPE Supplies** – a total of \$50,927.50 was expended and \$36,072.50 has been reprogrammed
- **CDBG-CV1-05 CoS COVID-19 Critical Need Supplies for Low-Mod Income Residents** - a total of \$15,993.60 was expended and \$8,006.40 has been reprogrammed
- **CDBG-CV3-02 SNHS – COVID-19 Rental/Mortgage Assistance Program** - a total of \$69,918.34 was expended and \$130,081.66 has been reprogrammed
- **CDBG-CV1-05 Village of Hope Emergency Meals-** create a new project/activity with FY2020 CDBG-CV funds in the amount of \$7,046.86. The new project/activity will provide emergency meals to low-mod income persons.
- **CDBG-CV-01 - Lake Street Park Improvements** – create a new project/activity with FY 2020 CDBG-CV funds in the amount of \$172,874.88. The new project/activity will include a walking track and outdoor exercise equipment at Lake Street Park to allow for social distancing.

A copy of the Substantial Amendment No. 2 was on public display for a period of 30-days beginning January 29, 2026 through February 27, 2026 on the City's website, <https://salisbury.md> and in the Government Office Building.

PR-05 Lead & Responsible Agencies – 91.200(b)**1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
CDBG Administrator	SALISBURY	Finance Department

Table 1 – Responsible Agencies

Narrative (optional)

The City of Salisbury's Department of Housing and Community Development is the administering agency for the CDBG Program. The CDBG Program is managed by the Grants Manager, who reports to the Assistant Director of Finance - Operations. The Department is responsible for the preparation of the Five Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERRs), Consolidated Annual Performance Evaluation Reports (CAPERs), as well as monitoring, processing pay requests, contracting, and oversight of the programs on a day to day basis.

In those years when the City elects to hold an open funding round for CDBG, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Consolidated Plan Public Contact Information

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AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

In those years when the City elects to hold an open funding round for the Community Development Block Grant (CDBG) program, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. The applications are reviewed by the CDBG Review Committee and/or City Staff Members, the Mayor, and finally submitted to the City Council for approval. A percentage of the City's CDBG funds are then awarded on a competitive basis to non-profit applicants for eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Each year, as a part of the CDBG application process, local agencies/organizations and individuals are invited to participate in the consultation process through attending a public hearing or responding directly to the draft documents that are posted for public comment.

Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

The City acts as the single point of contact to coordinate efforts between public and assisted housing providers, as well as private and governmental health, mental health, and social service agencies. The City works with the following agencies to enhance funding and service allocations to address the housing and community development needs of the City:

- **Salisbury Finance Department** - oversees the City's CDBG grant program
- **The Wicomico County Housing Authority** - manages the Housing Choice Voucher Program and Public Housing Units
- **Social Services Agencies** - provide supportive services to address the needs of low- and moderate-income persons
- **Housing Providers** - rehabilitate and develop affordable housing units for low- and moderate-income households
- **Homeless Alliance for the Lower Shore Continuum of Care Committee (HALS CoC)** - oversees the Continuum of Care (CoC) network including the City.

Collaboration and coordination with these entities will continue in order to capitalize on potential future funding opportunities, as well as potential project partnerships, that would result in increased benefits to low- and moderate-income households and persons.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families

with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

The Homeless Alliance for the Lower Shore Continuum of Care Committee (HALS CoC) is the Continuum of Care for Salisbury. The HALS CoC was formed to provide supportive services and housing for the homeless individuals and families in Wicomico, Somerset, and Worcester Counties. Members include representatives from local housing programs, county homeless boards, area shelters, non-profits, service organizations, state, federal and county agencies, faith community, law enforcement, universities, Board of Education representatives of the three school districts, mental health agencies, hospitals, employment agencies, permanent supportive housing providers, landlords, local providers, foundations, the business community, local residents and formerly homeless individuals.

Subrecipient CoC and ESG funded projects address the needs of homeless persons through the Continuum of Care Lead Agency's direction to prevent and end homelessness in the area. Various organizations and individuals participate in an assortment of ways through joint collaboration to end homelessness. These organizations accomplish this goal by addressing the immediate and ongoing needs of homeless persons (chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness. The City, through various departments, regularly meets with CoC representatives to discuss efforts to address the needs of homeless persons and persons at risk of homelessness. Additionally, CDBG funds have been used to financially support and leverage the efforts of the CoC, including but not limited to: shelter/housing support, supportive service activities, administrative support and eviction prevention assistance.

In FY 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), began running a pilot permanent supportive housing (PSH) program for 12 chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In 2019, the City of Salisbury placed 2 households in the PSH program, consisting of 2 adults and one unaccompanied youth. Two households exited the program as a result of death. Currently the City's PSH program has 12 active households, with a total of 21 people, consisting of 13 adults, 1 unaccompanied youth and 7 children.

Participants are housed in private, scattered-site rentals, with the majority of the cost of housing (rent and utilities) covered by the City. Participants are required to contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the program participants approximately once a week. As needed, the Homeless Alliance of the Lower Shore provides ongoing support and advice to the City on operating the program.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CoC manages ESG funds and consults with the state agency that awards ESG funds for the balance of the state to the three (3) local jurisdictions to fund sub-recipients for ESG services. All of the ESG program sub-recipients are active participants of the CoC and serve on the CoC's governing board. In 2018 the State combined all homeless funding under the Homelessness Solutions Programs (HSP), including ESG. The CoC submits the application to the State for agencies providing ESG funded services for Outreach, Shelter, Rapid Rehousing and Prevention, all with case management. The CoC Ranking Committee reviews the project applications and forwards their recommendations to the CoC Lead for submission to the State. The City of Salisbury is one of the agencies that submits projects to provide rapid rehousing and outreach to the HALS CoC for inclusion in the annual HSP application. The CoC uses HMIS reports and the State Data Warehouse to monitor program progress by accessing data quality, number of clients served, bed utilization, length of stay, returns to homelessness, and exits to permanent housing. HMIS data is also used for PIT, HIC, AHAR/LSA, SSVF, and numerous HMIS reports that assures HMIS data can be used to prevent and end homelessness in the local CoC.

The CoC uses a ranking tool for both CoC and ESG funded projects with objective criteria. For CoC funded projects, the agencies use the CoC ranking spreadsheet provided by HUD that captures APR results to measure progress in ending chronic homelessness, housing stability, increasing income, and obtaining mainstream benefits for project participants. This tool was used by the monitoring and ranking committee to rank projects and the recommendation is then presented to the full CoC for a vote. The CoC ranking is made available to CoC members and is posted on its website.

For ESG, CoC, and SSVF funded projects, the HMIS administrator sends reports to agencies to document data quality. While the data quality standard is 90%, the CoC routinely exceeds this threshold. Should reports show data quality issues, the HMIS system administrator provides additional applicable training to staff. For projects submitting data into the State Data Warehouse, the HMIS administrator provides technical assistance and additional training to ensure that ESG programs meet the performance and data quality standards. The HMIS administrator goes over report results with program management staff and trains management and agency staff in how to ensure data quality. On a monthly basis, the HMIS administrator runs data quality reports and provides comprehensive HMIS data to the CoC on all projects on a quarterly basis.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

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Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Salisbury Neighborhood Housing Services, Inc.
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The City continues to work with SNHS by providing CDBG funding for Owner-Occupied Housing Rehabilitation and Homebuyer Assistance Grants. SNHS is still in the process of expending the CDBG funding for Homebuyer Assistance Grants that they were awarded in FY 2017 and 2018, so there was no need to award them any additional funding this year.
2	Agency/Group/Organization	HABITAT FOR HUMANITY OF WICOMICO COUNTY
	Agency/Group/Organization Type	Housing Services - Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	In FY 2019 the City of Salisbury awarded funding to Habitat for Humanity of Wicomico County for the construction of a new single-family owner-occupied affordable housing unit, which will be located on Tangier Street in the West Side CDBG target neighborhood. The ERR for the project was completed in HEROS, and the Authority to Use Grant Funds notice was received by the City in early January 2020. The City issued an Authorization to Proceed letter to Habitat, and that project is currently underway.

3	Agency/Group/Organization	Wicomico County Housing Authority
	Agency/Group/Organization Type	Housing PHA Services - Housing Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Public Housing Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Wicomico County Housing Authority was contacted for updated information on their new apartment complex that just recently opened, as well as the funding allocated for the management and operation of its existing public housing units and any physical improvements to be made to those units.
4	Agency/Group/Organization	Homeless Alliance for the Lower Shore Continuum of Care Committee
	Agency/Group/Organization Type	Services - Housing Services-homeless Regional organization
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Homeless Alliance of the Lower Shore (HALS) is the local Continuum of Care (CoC) organization which serves Somerset, Wicomico, and Worcester Counties. They provide updated information on the activities and accomplishments of the CoC. The City of Salisbury participates in the monthly HALS CoC meetings. The Strategic Planning Subcommittee of the HALS CoC works with various types of local facilities (i.e. health care, mental health, foster care, and correctional) to ensure that persons being discharged from a system of care are not routinely discharged into homelessness. Copies of all CDBG Public Notices are e-mailed to the local HALS CoC Director, per her request.
5	Agency/Group/Organization	Wicomico County Health Department
	Agency/Group/Organization Type	Services-Children Services-Persons with Disabilities Services-Persons with HIV/AIDS Services-Health Health Agency Other government - County
	What section of the Plan was addressed by Consultation?	Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Wicomico County Health Department handles the Lead Poisoning Prevention Program. The purpose of the Lead Poisoning Prevention Program is to identify children with elevated Blood Lead Levels (BLL) and provide appropriate intervention to improve their health status. Families of children with BLL 10 mcg/dl or greater will receive case management services until the client has two BLL's less than 5 mcg/dl. Families of children with BLL 5-9 mcg/dl will receive educational services.

6	Agency/Group/Organization	Peninsula Regional Medical Center (PRMC)
	Agency/Group/Organization Type	Services-Health Health Agency Major Employer
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
7	Agency/Group/Organization	Wicomico County Department of Social Services
	Agency/Group/Organization Type	Services - Housing Services-Children Services-Elderly Persons Service-Fair Housing Child Welfare Agency Other government - County
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.

8	Agency/Group/Organization	Wicomico Partnership for Families & Children
	Agency/Group/Organization Type	Services-Children Child Welfare Agency Other government - County Planning organization Community Needs Assessment
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Services for children, adolescents and families
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
9	Agency/Group/Organization	MAC, INC.
	Agency/Group/Organization Type	Services-Elderly Persons
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
10	Agency/Group/Organization	Shore Housing Resource Board
	Agency/Group/Organization Type	Service-Fair Housing
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Non-Homeless Special Needs Lead-based Paint Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
11	Agency/Group/Organization	Shore-Up, Inc.
	Agency/Group/Organization Type	Services-Children Services-Elderly Persons Services-Persons with Disabilities Services-Education Services-Employment Child Welfare Agency Energy Assistance and Tax Preparation
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
12	Agency/Group/Organization	Wicomico County NAACP Branch 7028
	Agency/Group/Organization Type	Regional organization Civic Leaders Advocacy
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. Copies of all CDBG Public Notices are also e-mailed to the local NAACP Director, per her request.
13	Agency/Group/Organization	Telamon Corp.
	Agency/Group/Organization Type	Services-Education Services-Employment Service-Fair Housing Advocacy
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
14	Agency/Group/Organization	VILLAGE OF HOPE
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Village of Hope is a transitional facility that serves homeless women and their children. They have received ESG funds through the City of Salisbury in the past, however now they are no longer eligible for these funds due to changes in regulatory enforcement pertaining to restrictions on gender of head-of-household. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.

15	Agency/Group/Organization	Diakonia
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Diakonia serves many of the homeless individuals who come from the Salisbury area. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
16	Agency/Group/Organization	Samaritan Shelter
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Samaritan Shelter serves some of the homeless individuals who come from the Salisbury area. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.

17	Agency/Group/Organization	Salisbury Urban Ministries
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Education Food Pantry, Meals for the Homeless, Prescription Assistance, Kid's Cafe After-School Program
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
18	Agency/Group/Organization	Joseph House Crisis Center
	Agency/Group/Organization Type	Services-homeless Food Pantry, Meal Provision, Cash Assistance for Vital Needs
	What section of the Plan was addressed by Consultation?	Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
19	Agency/Group/Organization	Christian Shelter
	Agency/Group/Organization Type	Services-homeless

	What section of the Plan was addressed by Consultation?	Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
20	Agency/Group/Organization	Help and Outreach Point of Entry (HOPE)
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	HOPE works to connect chronically homeless individuals with the necessary services. They are an active member of the HALS CoC, and the City works closely with them to address the issue of homelessness in our area.
21	Agency/Group/Organization	HALO Ministry
	Agency/Group/Organization Type	Services-homeless Day Facility, HALO Cafe, Thrift Ministry
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.

22	Agency/Group/Organization	Life Crisis Center
	Agency/Group/Organization Type	Services-Victims of Domestic Violence Services - Victims
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs Victims of domestic violence, rape, and sexual assault.
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
23	Agency/Group/Organization	Hudson Health Services
	Agency/Group/Organization Type	Services-Health Health Agency Substance Abuse Disorders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
24	Agency/Group/Organization	Center 4 Clean Start
	Agency/Group/Organization Type	Services-Health Health Agency Substance Abuse Disorders
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
25	Agency/Group/Organization	Salisbury Area Chamber of Commerce
	Agency/Group/Organization Type	Business Leaders
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
26	Agency/Group/Organization	Salisbury-Wicomico Economic Development
	Agency/Group/Organization Type	Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Economic Development
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
27	Agency/Group/Organization	MARYLAND CAPITAL ENTERPRISES
	Agency/Group/Organization Type	Micro & Small Business Loans, Mentoring & Education, Consulting Services
	What section of the Plan was addressed by Consultation?	Economic Development

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
28	Agency/Group/Organization	Maryland Legal Aid Bureau
	Agency/Group/Organization Type	Service-Fair Housing Legal Services for Low-Income Individuals
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
29	Agency/Group/Organization	Wicomico County Administration
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Community Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
30	Agency/Group/Organization	Wicomico County Council
	Agency/Group/Organization Type	Other government - County
	What section of the Plan was addressed by Consultation?	Community Needs

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.
31	Agency/Group/Organization	Bay Area Center for Independent Living, Inc.
	Agency/Group/Organization Type	Services-Persons with Disabilities
	What section of the Plan was addressed by Consultation?	Non-Homeless Special Needs
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times), and are also posted on the City website and the City's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.

Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted. In those years when the City elects to hold an open funding round, local agencies/organizations are invited to submit proposals for CDBG-eligible activities and to participate in the consultation process through attending a public hearing and/or responding directly to the correspondence. This year the City has elected to utilize the CDBG funds internally to complete eligible projects that meet a national objective.

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the City. These hearings provide residents with the opportunity to discuss the City's CDBG program and to offer their suggestions on future CDBG program priorities. In past years the CDBG public hearings were always held in the Council Chambers and broadcast live on Cable Channel 14 (PAC 14), and then videos of the hearings were posted on YouTube for viewing after the original broadcast. This year, due to the COVID-19 pandemic, we had to find an alternate method of holding the public hearings. We chose to utilize the Zoom Meeting platform for Salisbury's 2020 CDBG public hearings.

The original Public Notice regarding the 30-day public comment period for the 2020 Action Plan and the two public hearings had run in the local newspaper on March 13, 2020, just before all the strict social distancing measures came into full force. When it became clear that we couldn't hold in-person public hearings, we decided to utilize Zoom Meeting for the hearings to allow people watch the hearing and then ask questions and/or provide comments should they wish to do so. We ran a second Public Hearing notice in the local newspaper with log-in information for the two public hearing meetings that had been set up on the Zoom platform. A copy of that revised CDBG Public Hearings notice was also posted on the City website and the City's Facebook page.

A copy of both Public Hearing notices that ran in the Daily Times are included in the 'Citizen Participation' section of the exhibits.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	Somerset County Health Department	The Homeless Alliance for the Lower Shore (HALS) CoC is the primary provider of housing and supportive services for the City of Salisbury's homeless population and those at risk of becoming homeless. The goals of the City and the HALS CoC are complementary.
Annual and Five Year Capital Plan	Wicomico County Housing Authority	The Wicomico County Housing Authority (WCHA) is the lead agency providing public housing assistance and Section 8 vouchers in the area. The goals of the City and the WCHA are complementary.

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

City of Salisbury is the county seat for Wicomico County. Close consultation is maintained between City and County departments to ensure that the needs of the area are adequately addressed.

Wicomico County and the City of Salisbury have conducted joint planning activities since 1943 through the joint Planning and Zoning Commission and a joint planning office to provide assistance to both the City and the County. In 1989, in response to increased growth and change, the Planning Office was re-designated as the Department of Planning, Zoning and Community Development (PZ&CD). In 2003, the City of Salisbury joined with

the State of Maryland, Wicomico County, Delmar, and Fruitland to establish the federally recognized Salisbury/Wicomico Metropolitan Planning Organization (MPO). The PZ&CD Department was designated as the MPO agency, and the administrator of related regional transportation planning funds. In December of 2011, a reorganization of certain County departments resulted in the transfer of the permitting, inspection, and development related functions from the Department of Public Works to the PZ&CD Department. In 2017 a City Planner position was created in the City's Infrastructure & Development Department to orchestrate City planning efforts and to perform the duties of the Planning Office. The City and County still share a joint Planning and Zoning Commission. The structure of the MPO is unchanged.

Development policies are determined by the Mayor and Council for the City of Salisbury. The Planning and Zoning Commission and the MPO Council have policy roles as designated by the governing bodies. The Planning Division of the Infrastructure & Development Department is an agency of the City government and follows the City administrative policies and procedures. It is funded by the City.

AP-12 Participation – 91.105, 91.200(c)**1. Summary of citizen participation process/Efforts made to broaden citizen participation
Summarize citizen participation process and how it impacted goal-setting**

The City of Salisbury, in compliance with the City's Citizen Participation Plan, advertised and held two (2) public hearings on the community development needs of the City. Those hearings provided residents with the opportunity to discuss the City's CDBG Program and to offer their suggestions on future CDBG program priorities.

Salisbury ran the first Public Notice advertising the 30-day public comment period for the 2020 Action Plan and the two scheduled CDBG public hearings on March 13, 2020. The public hearings were scheduled for March 31, 2020 and April 14, 2020. The social distancing restrictions related to the COVID-19 pandemic came into play immediately after the first public hearing notice ran in the paper. Therefore, we had to change the method by which we held the public hearings - utilizing the Zoom Meeting platform rather than in-person hearings. While the method of presentation was changed, the dates and times of the hearings remained the same as originally advertised.

We issued a second public notice advising residents of the new presentation method and providing the Zoom Meeting log-in info two days before the first scheduled public hearing, so members of the public were still able to participate in the CDBG hearing, just in a different manner. The Zoom platform allows the public to ask questions during the hearing utilizing the chat feature, so that option was also provided. The second public notice with the revised method of presentation ran in the local newspaper, and was also posted on the City's website and Facebook page. Both public hearings were recorded and posted on YouTube for on-demand viewing following the live presentation.

A "Draft" Action Plan was placed on display on the City's website at www.salisbury.md from March 13, 2020 to April 13, 2020 for review and comment. Full public hearing minutes are included in the Action Plan exhibits. No comments were received, rejected and/or not accepted by the City.

The City of Salisbury has updated its Citizen Participation Plan to include the new procedures that have been authorized by HUD to allow for alternate methods of holding public hearings and expedited public comment periods during disasters and/or emergencies. The City ran a Public Notice in the Daily Times advertising the 5-day public comment period for the updated Citizen Participation Plan. No comments were received from the public, and no comments were rejected and/or not accepted by the City. The updated Citizen Participation Plan was approved by the

Salisbury City Council at their legislative meeting on May 26, 2020. Included in the exhibits is a copy of the Public Notice, the updated Citizen Participation Plan and the Resolution passed by the City Council approving said document.

In April 2020 the City was awarded CDBG-CV1 funding in the amount of \$227,905 to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). The amended 2020 Action Plan was posted on the City website for public review on 9/1/2020. A Public Notice ran in the Daily Times providing a 5-day public comment period for the amended Plan. A copy of that notice is included in the 'Citizen Participation' section of the exhibits. No comments were received, and no comments were rejected and/or not accepted by the City.

In September 2020 the City of Salisbury was awarded CDBG-CV3 funding in the amount of \$244,747. The amended 2020 Action Plan was posted on the City website for public review on December 15, 2020. The City published a Public Notice in the Daily Times newspaper providing a 5-day public comment period for the amended Plan. A copy of that Public Notice is included in the 'Citizen Participation' section of the exhibits. No comments were received from the public, and no comments were rejected and/or not accepted by the City.

Substantial Amendment No. 2

The City put the “Draft” FY 2020 Annual Action Plan – Substantial Amendment No. 2 on display on the City’s website at <https://salisbury.md> and in the Government Office Building, 125 N. Division Street, Room 103, Salisbury, MD 21801.

The 30-day display period started on January 29, 2026 and ended on February 27, 2026.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
1	Public Meeting	Non-targeted/broad community	The first Public Hearing was held on March 31, 2020 to provide an overview of the projects included in the 2020 Action Plan, and to solicit comments from the public on the City's housing and community development needs. Due to COVID-19 social distancing restrictions the public hearing was held via the Zoom Meeting platform. No members of the public elected to participate in the hearing, so no comments were received.	The following projects are proposed for funding in the 2020 Action Plan:1) City of Salisbury - Low-Mod Neighborhood Sidewalk Construction Program - \$167,4182) City of Salisbury - Truitt Street Community Center - Rehabilitation - \$125,0003) City of Salisbury - Truitt Street Community Center - Community Kitchen Program Manager (Part-Time Position) - \$25,000	No comments were received. No comments were rejected and/or not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Meeting	Non-targeted/broad community	A second Public Hearing was held on April 14, 2020. This hearing provided community members with a status report on the previously funded CDBG projects that are currently open. Following the status report the public was provided with the opportunity to comment on the community development needs of the City. Due to COVID-19 social distancing restrictions the public hearing was held via the Zoom Meeting platform. No members of the public elected to participate in the hearing, so no comments were received.	No comments were received.	No comments were rejected and/or not accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/ attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Substantial Amendment No. 2 Public Notice Newspaper Ad	Minorities Persons with disabilities Non-targeted/broad community Residents of Public and Assisted Housing Agencies/Organizations	On January 28, 2026, the City of Salisbury published the Substantial Amendment No. 2 Public Comment Period Notice in the newspaper.			https://salisbury.md

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

The City of Salisbury will receive \$387,358 in CDBG funds for the FY 2020 program year. This amount represents an increase of 10.86% over the amount of funding awarded to the City in FY 2019. The City's FY 2020 CDBG program year starts on July 1, 2020 and concludes on June 30, 2021.

The City is not a direct recipient of HUD's Emergency Solutions Grant (ESG), Housing Opportunities for People With AIDS (HOPWA), or HOME Partnership (HOME) funds. Entities within the City are encouraged to apply for funding under these programs through the Maryland Department of Housing and Community Development (DHCD). The City will support applications that are submitted to DHCD that address the needs and strategies identified in the Consolidated Plan.

With the emergence of the COVID-19 pandemic in early 2020 the City was awarded CDBG CARES Act (CDBG-CV1) funding in the amount of \$227,905. This funding are being utilized to execute projects that help the City to prevent, prepare for and respond to the coronavirus. The CDBG-CV1 projects will be completed and all funds expended by no later than September 30, 2022.

On September 11, 2020, HUD HQ CPD announced the third round of funding - CDBG-CV3 - for all CDBG formula grantees. The City of Salisbury was awarded an additional \$244,747 in CDBG-CV3 funding. This brings our cumulative amount for all CV allocation rounds to \$472,652. This funding will also be utilized to execute projects that help the City to prevent, prepare for and respond to the coronavirus. The CDBG-CV3 projects

will be completed and all funds expended by no later than September 30, 2022.

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of Con Plan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	387,358.00	0.00	0.00	387,358.00	1,050,000.00	The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic prospects, principally for low- and moderate-income persons.
Other	public - federal	Admin and Planning Public Services	472,652.00	0.00	0.00	472,652.00	0.00	CDBG-CV3 funds to prevent, prepare for and respond to the Coronavirus.

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

The City will continue to utilize federal, state and private resources currently available to develop and expand affordable rental opportunities, homeownership options for low- and moderate-income households, and to promote other critical community sustainability initiatives.

Other resources available to help the City address its housing and community development needs include funds from the Maryland Department of Housing and Community Development (DHCD), such as low interest mortgage finance (HOME funds), housing rehabilitation money (Maryland

Housing Rehabilitation Program - MHRP funds), Special Targeted Area Rehabilitation (STAR) Program funds, lead-based paint reduction funds (Lead Hazard Reduction Program), first-time homebuyer settlement expenses, rental allowance funds (Rental Allowance Program), and neighborhood revitalization program (Community Legacy and Neighborhood Partnership) funds.

Salisbury has successfully obtained funding from the Environmental Protection Agency, the National Fish & Wildlife Foundation, the Maryland Department of Natural Resources, the Department of Transportation, and the State Highway Administration. To help with crime reduction and revitalization activities the City has received funds through the Law Enforcement Block Grant program, the Edward Byrne Memorial Justice Assistance Grant (JAG) program, the Bulletproof Vest Partnership Program (DOJ), as well as Wicomico Exile (gun control), the Gun Violence Reduction Initiative, and the Maryland Criminal Intelligence Network (MCIN) through the Governor's Office of Crime Control & Prevention (GOCCP).

If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

The City recently amended the 2018 CDBG Action Plan to create a new project - Truitt Street Community Center - Acquisition. The City is currently renting the Truitt Street Community Center building, but we would prefer to own it so that we can have the ability to make improvements to the facility. The Community Center is located at 319 Truitt Street in the Church Street–Doverdale CDBG Target Neighborhood. The new project was funded with excess funding from another 2018 project, the 'Homeless Services Case Managers' project. The City will be funding the acquisition of the Truitt Street Community Center with a combination of State of Maryland grant funds which will be received through the Department of General Services (DGS), the reallocated 2018 CDBG funds, and City funds.

Once the acquisition of the Truitt Street Community Center has been completed the property will be owned by the City / publically owned. The City intends to utilize \$125,000 in 2020 CDBG funds to complete some much-needed renovations to the Community Center. The Community Center is open to anyone who would like to participate in the activities offered, however the youth served at the Community center are typically between 10 and 24 years of age. The Church Street-Doverdale neighborhood has an average low-moderate percentage of 77.5%.

Discussion

The City will utilize available federal, state and private resources currently available to address the needs identified in the City's Consolidated Plan.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
8	CD-1 Community Facilities and Infrastructure	2019	2023	Non-Housing Community Development	Church Street-Doverdale CDBG Target Area Lake Street Park, Lake Street Neighborhood	Community Development Need	CDBG: \$292,358.00 CDBG-CV: \$172,874.88	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 4650 Persons Assisted 1 Public Facility
9	CD-2 Public Safety and Services	2019	2023	Non-Housing Community Development	Church Street-Doverdale CDBG Target Area Citywide CDBG-CV	Community Development Need	CDBG: \$25,000.00 CDBG-CV: \$291,886.30	Public service activities other than Low/Moderate Income Housing Benefit: 400 Persons Assisted 352 Persons Assisted
17	AM-1 Overall Coordination	2019	2023	Planning	Citywide Low-Mod Citywide CDBG-CV	Administration, Planning, and Management Need	CDBG: \$70,000.00 CDBG-CV: 7,890.82	Other: 1 Other Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

8	Goal Name	CD-1 Community Facilities and Infrastructure
	Goal Description	Improve the City's public facilities and infrastructure through rehabilitation, reconstruction, and new construction.
9	Goal Name	CD-2 Public Safety and Services
	Goal Description	Improve and enhance public safety, public services, and public programs.
17	Goal Name	AM-1 Overall Coordination
	Goal Description	Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing activities, and compliance with all federal, state, and local laws and regulations.

Projects

AP-35 Projects – 91.220(d)

Introduction

The City of Salisbury's FY 2020 CDBG Program year begins July 1, 2020 and ends June 30, 2021. The following projects will be funded with the City's FY 2020 CDBG allocation:

1. CDBG Program Administration --- \$70,000
2. Low-Mod Neighborhood Sidewalk Construction --- \$167,358
3. Truitt Street Community Center – Rehab / Expansion --- \$125,000
4. Truitt Street Community Center – Community Kitchen Program Manager (Part-Time) --- \$25,000

With the emergence of the COVID-19 pandemic the City was awarded CDBG CARES Act funding (CDBG-CV1) in the amount of \$227,905. The following projects will be funded with the City's FY 2020 CDBG-CV1 allocation:

5. CV1 - General Program Administration --- \$3,905
6. CV1 - Translation Services for COVID-19 Info / Updates --- \$8,000
7. CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program --- \$105,000
8. CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor) --- \$87,000
9. CV1 - COVID-19 Critical Need Supplies for Low-Mod Income Residents --- \$24,000

On September 11, 2020, HUD HQ CPD announced the third round of funding - CDBG-CV3 - for all CDBG formula grantees. The City of Salisbury was awarded an additional \$244,747 in CDBG-CV3 funding. The following projects will be funded with the City's FY 2020 CDBG-CV3 allocation:

10. CV3 - General Program Administration --- \$1,747
11. CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program --- \$200,000
12. CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents --- \$43,000

This brings the City's cumulative amount for all CV allocation rounds to \$472,652. The CDBG-CV1 and CDBG-CV3 funding received for these projects will be fully expended by no later than September 30, 2022.

In January 2026, the City reviewed previously funded CDBG-CV projects and proposed to create a substantial amendment to the Action Plan to reallocate any unspent funds to additional projects/activities. The proposed CDBG-CV projects/activities are:

13. Villages of Hope Emergency Food Program - \$7,046.86
14. Lake Street Park Improvements - \$172,874.88

Projects

#	Project Name
1	General Program Administration
2	Low-Mod Neighborhood Sidewalk Construction

#	Project Name
3	Truitt Street Community Center - Rehabilitation
4	Truitt Street Community Center - Community Kitchen Program Manager (Part-Time)
5	CV1 - General Program Administration
6	CV1 - Translation Services for COVID-19 Info / Updates
7	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program
8	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)
9	CV1 - COVID-19 Critical Need Supplies for Low-Mod Income Residents
10	CV3 - General Program Administration
11	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program
12	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents
13	CV1 – Village of Hope Emergency Meals
14	CV – Lake Street Park Improvements

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City allocates its CDBG funds to those geographic areas where the population exceeds 51% low- and moderate-income households. At least 70% of the City's CDBG funds are budgeted to activities that principally benefit low- and moderate-income persons. The following guidelines for allocating CDBG funds will be used for the FY 2020 Annual Action Plan:

- The Low-Mod Neighborhood Sidewalk Construction activity is an LMA project located in the Church Street-Doverdale CDBG target neighborhood, which has a low-mod percentage of 77.5%.
- The Truitt Street Community Center – Rehabilitation activity is also an LMA project located in the Church Street-Doverdale neighborhood.
- The Truitt Street Community Center - Community Kitchen Program Manager is an LMC project. This individuals will work with the residents utilizing the Community Kitchen services in the Truitt St. Community Center.

The most significant obstacle for the City to address the underserved community needs is access to additional funding opportunities to develop additional or enhanced housing and community development activities.

The City has allocated its CDBG-CV1 and CDBG-CV3 funds based upon the COVID-19 related needs we have identified in our community. As is always the case, the most significant obstacle to addressing those needs is the limited funding available.

AP-38 Project Summary

Project Summary Information

1	Project Name	General Program Administration
	Target Area	Citywide Low-Mod
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Need
	Funding	CDBG: \$70,000.00
	Description	Overall administration of the CDBG program, all aspects.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Not applicable.
	Location Description	207 West Main Street, Suite 102, Salisbury, MD 21801
	Planned Activities	CDBG program administration.
2	Project Name	Low-Mod Neighborhood Sidewalk Construction
	Target Area	Church Street-Doverdale CDBG Target Area
	Goals Supported	CD-1 Community Facilities and Infrastructure
	Needs Addressed	Community Development Need
	Funding	CDBG: \$167,358.00
	Description	Provide funds to continue the construction of sidewalks and/or ADA accessibility ramps in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Church Street-Doverdale CDBG target neighborhood. The Church Street-Doverdale neighborhood encompasses Census Tract 1, Block Groups 2, 3 and 5. That area has an average low-mod percentage of 77.5%.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 4,650 persons will benefit from this activity (LMISD figures - Low/Mod Universe total for Census Tract 1).

	Location Description	Church Street-Doverdale CDBG target neighborhood.
	Planned Activities	Construction of sidewalks and/or ADA accessibility ramps in the Church Street-Doverdale CDBG target neighborhood where none currently exist.
3	Project Name	Truitt Street Community Center - Rehabilitation
	Target Area	Church Street-Doverdale CDBG Target Area
	Goals Supported	CD-1 Community Facilities and Infrastructure
	Needs Addressed	Community Development Need
	Funding	CDBG: \$125,000.00
	Description	Provide funds to assist with the rehabilitation of the Truitt Street Community Center building in order to better serve the needs of the local residents. The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Church Street-Doverdale neighborhood encompasses Census Tract 1, Block Groups 2, 3 and 5. That area has an average low-mod percentage of 77.5%. An estimated 4,650 persons will benefit from this activity (LMISD figures - Low/Mod Universe total for Census Tract 1).
	Location Description	319 Truitt Street, Salisbury, MD 21804
	Planned Activities	Rehabilitation work at the Truitt Street Community center will include much needed HVAC improvements, and construction of a 65' x 65' modular style addition to the main building. This addition will include a multi-purpose space with a kitchenette area for the Community Kitchen, 2 classrooms with basic furnishings, and 2 ADA-compliant bathrooms.
4	Project Name	Truitt Street Community Center - Community Kitchen Program Manager (Part-Time)
	Target Area	Church Street-Doverdale CDBG Target Area
	Goals Supported	CD-2 Public Safety and Services
	Needs Addressed	Community Development Need
	Funding	CDBG: \$25,000.00

	Description	Provide assistance to partially fund the cost of hiring a part-time Community Kitchen Program Manager for the Truitt Street Community Center. This individual will coordinate, supervise and work with a team of cooks and volunteers to provide food and food service related activities to the residents utilizing the Community Kitchen section of the Truitt Street Community Center. The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood. The Church Street-Doverdale neighborhood encompasses Census Tract 1, Block Groups 2, 3 and 5. That area has an average low-mod percentage of 77.5%. An estimated 4,650 persons will benefit from this activity (LMISD figures - Low/Mod Universe total for Census Tract 1).
	Location Description	319 Truitt Street, Salisbury, MD 21804
	Planned Activities	The Community Kitchen Program Manager for the Truitt Street Community Center will be a part-time position. This individual will coordinate, supervise and work with a team of cooks and volunteers to provide food and food service related activities to the residents utilizing the Community Kitchen section of the Truitt Street Community Center.
5	Project Name	CV1 - General Program Administration
	Target Area	Citywide Low-Mod
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Need
	Funding	CDBG-CV1: \$3,905.00
	Description	Overall administration of the CDBG program, all aspects. Funds will be used to purchase a new laptop and software for working remotely, and for CDBG program advertising costs.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	

	Location Description	The Director of the CDBG program will be located in the City of Salisbury Housing & Community Development Department (HCDD), 207 West Main Street, Suite 102, Salisbury.
	Planned Activities	Administrative funds will be used to purchase a new laptop and software for working remotely, and for CDBG program advertising costs.
6	Project Name	CV1 - Translation Services for COVID-19 Info / Updates
	Target Area	Citywide Low-Mod
	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Need
	Funding	CDBG-CV1: \$2,238.82
	Description	Provide funding for the translation and printing of COVID-19 health and safety informational materials in other languages and/or sign language interpretation services for verbal public presentations as needed.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	N/A
	Planned Activities	Provide funding for the translation and printing of COVID-19 health and safety informational materials in other languages and/or sign language interpretation services for verbal public presentations as needed.
7	Project Name	CV1 - SNHS - COVID-19 Rental / Mortgage Assistance Program
	Target Area	Citywide Low-Mod
	Goals Supported	CD-2 Public Safety and Services
	Needs Addressed	Community Development Need
	Funding	CDBG-CV1: \$105,000.00
	Description	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic. Maximum amount per household will equal no more than three (3) months of mortgage or rent payments and will total no more than \$3,000.

	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	An estimated thirty (30) low-mod income households will be served with these funds.
	Location Description	The project will serve low-mod income households citywide.
	Planned Activities	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic.
8	Project Name	CV1 - CoS - COVID-19 PPE Production for Local Businesses (M4Reactor)
	Target Area	Citywide Low-Mod
	Goals Supported	CD-2 Public Safety and Services
	Needs Addressed	Community Development Need
	Funding	CDBG-CV1: \$50,927.50
	Description	The City of Salisbury (CoS) will partner with M4Reactor to produce PPE for local businesses to enable them to reopen safely. M4Reactor will design, fabricate and manufacture various types of Personal Protective Equipment (PPE) such as acrylic shields for work areas, face shields for workers, and other PPE devices. Local business owners will be able to submit an application to the City to participate in the program and receive these items which will be produced by M4Reactor.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	We estimate that the project will serve forty (40) businesses located within the City limits of Salisbury.
	Location Description	Businesses located within the City limits of Salisbury will be eligible to participate in the program.

	Planned Activities	The City of Salisbury will partner with M4Reactor to produce PPE for local businesses to enable them to reopen safely. M4Reactor will design, fabricate and manufacture various types of Personal Protective Equipment (PPE) such as acrylic shields for work areas, face shields for workers, and other PPE devices. Local business owners will be able to submit an application to the City to participate in the program and receive these items which will be produced by M4Reactor.
9	Project Name	CV1 - COVID-19 Critical Need Supplies for Low-Mod Income Residents
	Target Area	Citywide Low-Mod
	Goals Supported	CD-2 Public Safety and Services
	Needs Addressed	Community Development Need
	Funding	CDBG-CV1: \$15,993.60
	Description	Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc. These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City. The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	It is estimated that 18,540 people will benefit from this project (Citywide Low-Mod Universe total).
	Location Description	This will be a Low-Mod Area benefit project with a Citywide service area. The City of Salisbury has an overall low-mod percentage of 60.65% (2015 ACS LMISD).
	Planned Activities	Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc. These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City. The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.
10	Project Name	CV3 - General Program Administration
	Target Area	Citywide Low-Mod

	Goals Supported	AM-1 Overall Coordination
	Needs Addressed	Administration, Planning, and Management Need
	Funding	CDBG-CV3: \$1,747.00
	Description	Overall administration of the CDBG program, all aspects.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	N/A.
	Location Description	The Director of the CDBG program will be located in the City of Salisbury Housing & Community Development Department (HCDD), 207 W. Main Street, Suite 102, Salisbury.
	Planned Activities	Overall administration of the CDBG program.
11	Project Name	CV3 - SNHS - COVID-19 Rental / Mortgage Assistance Program
	Target Area	Citywide Low-Mod
	Goals Supported	CD-2 Public Safety and Services
	Needs Addressed	Community Development Need
	Funding	CDBG-CV3: \$69,918.34
	Description	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic. Maximum amount per household will equal no more than six (6) months of mortgage or rent payments and will total no more than \$6,000. For those rental / mortgage assistance clients that are also behind on their electric bills additional utility assistance may be provided.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	An estimated twenty-two (22) low-mod income households will be served with these funds.
	Location Description	The project will serve low-mod income households citywide.

	Planned Activities	Provide financial assistance to Salisbury Neighborhood Housing Services (SNHS) to enable them to offer assistance with rent or mortgage payments that are past due because of a loss of income specifically caused by the COVID-19 pandemic. Maximum amount per household will equal no more than six (6) months of mortgage or rent payments and will total no more than \$6,000. For those rental / mortgage assistance clients that are also behind on their electric bills additional utility assistance may be provided.
12	Project Name	CV3 - COVID-19 Critical Need Supplies for Low-Mod Income Residents
	Target Area	Citywide Low-Mod
	Goals Supported	CD-2 Public Safety and Services
	Needs Addressed	Community Development Need
	Funding	CDBG-CV3: \$43,000.00
	Description	Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc. These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City. The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.
	Target Date	9/30/2022
	Estimate the number and type of families that will benefit from the proposed activities	This will be a Low-Mod Area benefit project with a Citywide service area. The City of Salisbury has an overall low-mod percentage of 60.65% (2015 ACS LMISD).
	Location Description	Services will be provided City-wide in low-mod areas.
	Planned Activities	Provide funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc. These items will be distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City. The City will also work with the Haitian and Hispanic churches in Salisbury to get these items to their membership.
13	Project Name	Village of Hope Emergency Meals
	Target Area	City-wide

	Goals Supported	CD-2 Public Safety and Services
	Needs Addressed	Community Development Need
	Funding	CDBG-CV1: \$7,046.86
	Description	Provide food to low-and moderate-income persons experiencing homelessness, housing insecurity, or economic hardship as a result of the coronavirus.
	Target Date	02/28/2023
	Estimate the number and type of families that will benefit from the proposed activities	An estimated 161 low- to moderate-income persons will be served with these funds.
	Location Description	City-wide
	Planned Activities	Provide food to low-and moderate-income persons experiencing homelessness, housing insecurity, or economic hardship as a result of the coronavirus
14	Project Name	Lake Street Park Improvements
	Target Area	C.T. 300, B.G2. 1, C.T. 102, B.G. 1, C.T. 102, B.G. 4
	Goals Supported	CD-1 Community Facilities and Infrastructure
	Needs Addressed	Community Development Need
	Funding	\$172,874.88
	Description	Improvements to neighborhood park to add outdoor recreation that allows for social distancing in the event of a future pandemic. Improvements include the installation of a walking trail, distanced benches and outdoor exercise equipment.
	Target Date	06/15/2026
	Estimate the number and type of families that will benefit from the proposed activities	2,705 Low- and Moderate-Income families
	Location Description	710 Lake Street, Salisbury, MD 21801
	Planned Activities	The national objective is Low/Mod Area Benefit (LMA). The project matrix code is 03F Parks, Recreational Facilities [570.201(c)]

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Salisbury will provide CDBG funds to activities principally benefitting low/mod income persons throughout the City. While specific target areas have been identified in the City, the majority of CDBG project funding is generally not directed to any specific geographic area, but based on income benefit. In FY 2020 all three of the projects financed with CDBG funds will benefit low- and moderate-income persons in the Church Street-Doverdale CDBG target neighborhood.

Salisbury has identified the following areas as target areas: the City's Downtown, Camden Neighborhood, Newtown-North Division Street Neighborhood, Church Street-Doverdale Neighborhood, Presidents-Princeton Neighborhood, and the Westside Neighborhood. The City has been focusing on the revitalization of these target neighborhoods for several years, utilizing a number of different funding programs. All of these neighborhoods have suffered from age, neglect, an overabundance of rental properties, and irresponsible and/or absent landlords. Of the five neighborhoods, the Westside neighborhood has the highest rate of minority concentration (88.25%), as well as a large number of people with low-mod household incomes and high rates of poverty. Besides capital investments to support homeownership opportunities, provide services to homeless individuals, and improve infrastructure in low-mod income neighborhoods to improve accessibility and connectivity, the City has made a commitment of staff to reduce crime, promote job training, and revitalize the Downtown.

The City of Salisbury Consolidated Plan defines an Area of Minority Concentration as follows; "Census tracts where at least 60% of the population who reside within the census tract are identified as minority households, as defined by the 2010 U.S. Census." There are three census tracts within the City of Salisbury which qualify under this definition; Census Tract 1, Census Tract 3 and Census Tract 5. Census Tract 1 encompasses the Church Street-Doverdale CDBG target neighborhood. The percentage of minority residents residing in Census Tract 1 is 60.92%. Census Tract 3 encompasses the Westside CDBG target neighborhood. The percentage of minority residents residing in Census Tract 3 is 88.25%. Census Tract 5 encompasses the Presidents-Princeton CDBG target neighborhood. The percentage of minority residents residing in Census Tract 5 is 60.92% (2013-2017 ACS 5-Year Estimates).

All of the projects funded with the FY 2020 'regular' CDBG funds (with the exception of the General Administration funds) are being utilized in the Church Street-Doverdale CDBG Target neighborhood, while all of the CDBG-CV1 and CDBG-CV3 funding is being utilized for projects that will serve low-mod income households City-wide. This results in a geographic distribution percentage as shown in Table 4 below.

Geographic Distribution

Target Area	Percentage of Funds
Citywide Low-Mod	63
North Camden CDBG Target Area	0

Target Area	Percentage of Funds
Presidents-Princeton CDBG Target Area	0
Church Street-Doverdale CDBG Target Area	37
Newtown-North Division CDBG Target Area	0
West Side CDBG Target Area	0

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

The rationale for funding activities was based on the eligibility of the activity. The activity must meet a national objective and demonstrate evidence of need in the community. Additional consideration was given based on the community's or the agency/organization's past history of expenditure of the CDBG funds, the ability to leverage other funds for this activity, and whether the FY 2020 request was related to projects that if not funded, would result in a special assessment against low- to moderate-income homeowners. Finally, a high priority was given to activities based on the community's or agency/organization's ability to complete the project in a timely manner. The City will provide CDBG funds to activities principally benefitting low/mod income persons in the City but additional consideration is given to projects that benefit the target areas of the City.

The City of Salisbury has established the following criteria when determining priorities for CDBG projects:

- Meeting the statutory requirements of the CDBG program.
- Meeting the needs of very-low, low- and moderate-income residents.
- Focusing on low- and moderate-income areas or communities.
- Coordinating and leveraging of resources.
- Response to expressed needs.
- Projects that could prevent a special assessment from being levied against low- to moderate-income households.
- Ability to complete the project in a timely manner.

Affordable housing was identified as one of the largest underserved needs in the City in the 5-Year Consolidated Plan. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs is the limited resources available to address the identified priorities in the City.

Discussion

The geographic locations and the public benefit for the FY 2020 CDBG Activities/Projects are as follows:

- Project 2020-01: Program Administration – will benefit residents city wide.
- Project 2020-02: Low-Mod Neighborhood Sidewalk Creation – will be located in the Church

Street-Doverdale CDBG target neighborhood, which is a low-mod income neighborhood.

- Project 2020-03: Truitt Street Community Center -Rehabilitation - will be located in the Church Street-Doverdale CDBG target neighborhood.
- Project 2020-04: Truitt Street Community Center -Community Kitchen Program Manager - will be located in the Church Street-Doverdale CDBG target neighborhood.

All of the projects funded with the CDBG-CV1 and CDBG-CV3 funds will benefit low-mod income residents city wide, with the exception of Lake Street Park Improvements. Lake Street Park is located in the Lake Street Neighborhood, at 710 Lake Street and will benefit residents in these census tracts and block groups: C.T. 300, B.G2. 1, C.T. 102, B.G. 1, C.T. 102, B.G. 4

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

In FY 2017 and 2018 the City awarded CDBG funding to Salisbury Neighborhood Housing Services (SNHS) for Homebuyer Assistance Grants. The expenditure of these funds moved much more slowly than anticipated. This is due to the fact that the inventory of homes for sale inside the City limits that are affordable to clients at or below 80% AMI is low and/or the property is in such poor condition it will not pass the home inspection. Accordingly, SNHS is still in the process of expending their 2018 CDBG funds for Homebuyer Assistance Grants.

In FY 2019 the City awarded funding to Habitat for Humanity of Wicomico County for a housing unit to be constructed at 504 Tangier Street. Construction began on the house in February 2020, and was completed by the end of June 2020. The fencing was installed in July 2020. The homeowner approved to buy the house suffered an injury which subsequently required surgery, and this has impacted her income. Closing has had to be postponed, and Habitat now expects that it will take place in December 2020.

Therefore, the City of Salisbury will utilize its 'regular' 2020 CDBG funds to address other Community Development needs identified in the Church Street-Doverdale CDBG target neighborhood. Specifically those related to Community Facilities and Infrastructure (CD-1) and Public Safety and Services (CD-2).

In April 2020 the City of Salisbury was awarded CDBG-CV1 funding in the amount of \$227,905 to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). The City identified four projects that would enable us to address some of the community needs that had been created by the COVID-19 pandemic. One of those projects was the Salisbury Neighborhood Housing Services (SNHS) COVID-19 Rental / Mortgage Assistance Program. We allocated \$105,000 to that project, and we were able to serve thirty-two (32) low-mod income households with those funds.

In September 2020 the City was awarded CDBG-CV3 funding in the amount of \$244,747. The City has chosen to put these additional funds towards two of the projects that were funded under the CDBG-CV1 allocation, one of which is the Salisbury Neighborhood Housing Services (SNHS) COVID-19 Rental / Mortgage Assistance Program. The maximum amount per household will equal no more than six (6) months of mortgage or rent payments and will total no more than \$6,000. For those rental / mortgage assistance clients that are also behind on their electric bills additional utility assistance may be provided. We have allocated \$200,000 in CV3 funding to that project, and we estimate that we will be able to serve an additional twenty-two (22) low-mod income households with those funds.

The amended one year goals for affordable housing in the City of Salisbury in FY 2020 are shown in the tables below. This number represents the 32 households that were served with the CV1 funding, and the

22 households we estimate we will be able to serve with the CV3 funding.

One Year Goals for the Number of Households to be Supported	
Homeless	0
Non-Homeless	54
Special-Needs	0
Total	54

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	54
The Production of New Units	0
Rehab of Existing Units	0
Acquisition of Existing Units	0
Total	54

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

In FY 2020 the City of Salisbury will not be allocating any of the 'regular' CDBG funding to affordable housing projects, as previously funded projects with Salisbury Neighborhood Housing Services and Habitat for Humanity of Wicomico County are still underway.

In April 2020 the City of Salisbury was awarded CDBG-CV1 funding in the amount of \$227,905 to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). The City identified four projects that would enable us to address some of the community needs that had been created by the COVID-19 pandemic. One of those projects was the Salisbury Neighborhood Housing Services (SNHS) COVID-19 Rental / Mortgage Assistance Program. We allocated \$105,000 to that project, and we were able to serve thirty-two (32) low-mod income households with those funds.

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AP-60 Public Housing – 91.220(h)

Introduction

It is the mission of the Wicomico County Housing Authority (WCHA) to address the needs of the extremely low income, very low income, and lower income residents of Wicomico County and the City of Salisbury. The WCHA provides affordable housing in the most efficient and effective manner to qualified individuals in accordance with the rules and regulations prescribed by the U.S. Department of Housing and Urban Development, the State of Maryland, Wicomico County, the City of Salisbury, and any other entity providing funding for affordable housing programs. This is achieved by the WCHA assisting individuals and families through its public housing communities, Section 8 Housing Choice Vouchers, and Tax Credit developments such as Phase I of the Booth Street RAD project which was completed in January 2017.

Phase II of the Booth Street RAD project, called the Square at Merritt Mill was completed in February 2020 and contains a total of 75 units. The last section of the Booth Street federal housing is currently being demolished and the site will provide a future use for affordable housing. With this second phase of development being completed the total investment into the Booth Street revitalization project will be approximately \$37.5 million.

Actions planned during the next year to address the needs to public housing

The Wicomico County Housing Authority plans to allocate the following FY 2020 funds for its public housing units:

- Physical Improvements: \$216,123
- Management Improvements: \$7,500
- Administration: \$28,123
- Operations: \$29,487

In addition, 24 of the boarded-up Scattered Site housing units in the City of Salisbury and the City of Fruitland will have major rehabilitation work started on them this year. The Housing Authority has received approval from HUD under the RAD program to secure private / public financing to complete this task. The Scattered Site units consist of a total of ninety (90) single-family houses located in the City of Salisbury and the City of Fruitland.

The WCHA will also be disposing of 12 single family homes on West Road as part of its portfolio repositioning. These units will be sold at public sale and the proceeds will be used to pay off long term debt and provide a funding source for future housing development. The current residents of these units will be given Tenant Protected Vouchers to find long term permanent housing.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

The Wicomico County Housing Authority (WCHA) encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed which assist in ensuring that the safety of residents is maintained. Additionally, the WCHA schedules regular meetings at public housing sites to discuss needs and concerns. Voucher holders are also encouraged to participate in regular WCHA meetings. As we begin the phased Scattered Site renovations we encourage the public to attend the meetings being held to update the community on changes to the project schedules.

If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance

The Wicomico County Housing Authority (WCHA) is now designated as a “standard” performer by HUD. The WCHA continues to make changes to its operation by converting its public housing portfolio to project based housing. The administration believes that by diversifying its services it can better serve the community. Policy changes for 2020 will include a revised Admissions & Continued Occupancy Policy and a revised Administrative Policy for its Housing Choice Voucher Program. Upon completion of its re-positioning process all of the authority properties will be project based housing. The program participants will continue to pay no more than 30% of their adjusted household income with the balance of the new rents funded by a voucher. It is anticipated that in 2020 the Authority will be going through a name change to bring the agency in line with its new operation approach. The name being proposed is the ‘Housing Opportunities Commission of Wicomico’.

Discussion

The City of Salisbury has identified that there is a need for housing to address the households affected by housing problems, severe housing problems, and housing cost burdens. The Wicomico County Housing Authority (WCHA) is an important part of the City of Salisbury’s housing strategy. The WCHA is the primary provider of assisted housing for the extremely low-income, very low-income, and lower income residents of Wicomico County and the City of Salisbury.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

In FY 2019, the Homeless Alliance for the Lower Shore Continuum of Care applied for \$1,279,346 in total CoC funds that represented \$1,202,587 allocated to Tier 1 Projects and \$76,759 allocated to Tier 2 Projects. Somerset County Health Department (SCHD) and the Maryland Department of Health and Mental Hygiene (DHMH) provide permanent supportive housing in the tri-county area. SCHD receives funding in the amount of \$956,368 for six HUD Supportive Housing Program grants, which serve a total of 72 households (51 of which are prioritized for chronically homeless individuals and families). DHMH receives funding for three Shelter Plus Care program grants in the amount of \$322,978 covering the three counties on the Lower Eastern Shore of Maryland, which serve a total of 29 households (12 of which are prioritized for chronically homeless individuals and families). In addition, the City of Salisbury provides 12 units of PSH for unsheltered, chronically homeless individuals at a cost of \$97,300. The U.S. Department of Veterans Affairs provides 75 units of HUD VASH for veterans.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The CoC will continue to provide the following outreach to homeless persons and families:

- Wicomico County has contracted with City of Salisbury to provide a PATH staff person to conduct street outreach including encampments
- City of Salisbury receives ESG funds to provide street outreach
- Two day facilities offer meals, services and bathroom facilities
- Community Resource Days are scheduled to provide outreach, information, and referrals for housing and services
- Faith based organizations provide outreach and referral for housing and services
- Veteran outreach through SSVF
- SOAR case manager conducts outreach
- Homeless ID Project
- Distribution of Resource Cards and Guides throughout the area
- Outreach provided at community events
- Annual PIT count
- Food pantries and soup kitchen outreach
- 24-hour general help hotline 211
- HALS CoC website

The CoC will provide additional funding for its street outreach workers which includes training on the assessment tool. The assessment tool determines the priority of needs and uses a self-sufficiency outcome matrix to determine rapid rehousing and permanent housing needs to ensure that homeless persons are

prioritized by need and in a timely manner.

The City continues to participate in CoC meetings and applicable subcommittees.

Addressing the emergency shelter and transitional housing needs of homeless persons

There are two large emergency shelters in the City of Salisbury that are faith-based and do not accept any government funds. One of those shelters also provides transitional housing to individuals and families that have succeeded in the emergency shelter, but need more resources, services and support before they can secure permanent housing. Two other emergency shelters receive ESG funding from the City of Salisbury. There is a Cold Weather shelter that uses churches on a rotating basis to house unsheltered men in the winter months, and another shelter also adds beds/cots during severe weather. There are three faith-based shelters who provide transitional shelter to individuals – two to women and their children and one to men. One of the transitional shelters that serves women and their children had been funded by ESG in the past, however it was de-funded when the shelter Board stated that they could not also serve men with families, and therefore they were determined to be in violation of the Equal Access rule.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The CoC works with its partners to resolve, reduce and remove barriers homeless persons' experience during their transition to permanent housing and independent living by:

- Establishing a coordinated assessment process to reduce barriers to program entry
- Implementing the 'Housing First' model
- Connecting program participants to resources such as: income, utilities, rent, identification, case management, etc.) to enable them to sustain permanent housing
- Utilizing available housing resource lists to assist program participants to identify housing options
- Using HMIS data to analyze results

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services,

employment, education, or youth needs.

The CoC has created a network of outreach programs, intake and assessment options, housing opportunities, and service referrals to help low-income individuals and families avoid becoming homeless. This process is linked to the coordinated entry system and the 'housing first' model. Additionally, the Maryland Department of Health and Mental Hygiene (DHMH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) to ensure that those individuals receive the supportive services that match their needs.

While all of the publicly funded institutions and systems of care in the area have adopted discharge policies and procedures that are designed to not discharge clients into homelessness, CoC members have observed that the implementation of these plans is not flawless. The CoC has identified a lack of adequate staffing levels to properly access post-discharge housing and services. The largest area of improvement the CoC has identified to address this issue, is utilization of the CoC's coordinated entry system. The CoC will continue its efforts, in collaboration with the City and tri-county members, to improve knowledge and communication between publicly funded institutions and systems of care that could potentially discharge a client into homelessness and the housing/service providers.

The City of Salisbury's Housing and Community Development Department has staff available to refer low-income individuals and families to available affordable housing options and supportive service programs in the City to help them avoid becoming homeless. Additionally, the Housing Authority has prioritized waiting list status for seniors and persons with disabilities.

The City of Salisbury has recently begun developing community centers around the City to address the needs of our local youth. The City purchased a building at 306 Newton Street, and that building is currently undergoing substantial renovations which will allow the City to offer a range of after school programs at the facility. After-school programs are an effective means of preventing engaging in destructive lifestyles, such as drug use, delinquency, violence, and school failure. These programs provide benefits to youth that extend beyond academics, helping to develop the whole child - academically, socially and emotionally.

The City is operating a second Community Center at 319 Truitt Street. The City has been renting the building that houses the Truitt St. Community Center, but we are now in the process of purchasing it so that we can make some much needed improvements to the facility. The Center is open to anyone who would like to participate in the activities offered, however the youth served are typically between 10 and 24 years of age.

The Truitt St. Community Center uses basketball and other programs to reach the neighborhood youth. The participants benefit from sports activities, tutoring, group and enrichment exercises, and homework help. The Center works with several local nonprofits to provide services to the local residents, including the Salisbury PRIDE Lions Club, Chesapeake Health Care and Kidz Roc. The City has included funding in the

2020 Action Plan for rehabilitation work to be completed at the Community Center, and the hiring of a part-time Community Kitchen Program Manager.

The City has also provided CDBG funding over the years to local agencies for projects that address the needs of the elderly and/or disabled populations. Those agencies include MAC, Inc., Area Agency on Aging, Holly Community, Inc. (now known as the Bay Area Center for Independent Living), and the Deaf Independent Living Association (DILA).

Discussion

The CoC has identified the following goals for FY 2020:

- Reduce the number of homeless individuals and families
- Reduce the number of first time homeless individuals and families
- Reduce the length of time people experience homelessness
- Reduce the returns to homelessness
- Address the anticipated increase in the number of individuals experiencing homelessness, due to recent changes in the PIT count methodology required by HUD.
- Obtain funding for a project dedicated to youth homelessness.
- Establish a chronic by-name list and workgroup to reduce the number of chronically homeless individuals and families.
- Declare an end to veteran homelessness

In FY 2019, the HUD NOFA awarded the CoC a total of \$1,307,961 in Tier 1 funds (including CoC Planning funds), an increase of \$105,374 over the original Tier 1 amount requested (\$1,202,587). The CoC NOFA

provided the funding levels shown to the following renewal projects:

Tier 1 Funds Awarded:

- MHA S+C Lower Shore (Somerset & Wicomico) - \$282,815
- MHA S+C Lower Shore (Worcester) - \$72,791
- Project 23 - \$499,619
- Project 1 - \$323,931
- Wicomico Chronic 1 - \$22,642
- Bonus Project - \$67,783
- CoC Planning Project - \$38,380

The CoC also requested funding for the following Tier 2 projects, which have not yet been awarded:

Tier 2 Funds Requested / Pending:

- Project 23 - \$38,437
- Somerset Chronic - \$17,352
- Wicomico Chronic 2 - \$18,768

In SFY 2020, the CoC was awarded \$649,500 in Homelessness Solutions Funds (HSP) which included ESG. The CoC expects HSP total funding levels to at least remain level or increase somewhat in the 2020-2021 HSP NOFA funding.

A large portion of the CDBG-CV1 and CDBG-CV3 funding awarded to the City of Salisbury is being used for the Salisbury Neighborhood Housing Services (SNHS) COVID-19 Rental / Mortgage Assistance Program. This funding will help prevent additional low-mod income families from becoming homeless during the COVID-19 pandemic.

CV1 and CV3 funding has also been allocated for the COVID-19 Critical Need Supplies for Low-Mod Income Residents project, which is being orchestrated by the members of the Vulnerable Populations Task Force. This project is providing funding for the purchase and distribution of COVID-19 critical need supplies to low-mod income City residents such as food, personal protective equipment (PPE), hand sanitizer, antibacterial soap, etc. These items are being distributed by City staff and/or community volunteers at various locations in the CDBG target neighborhoods throughout the City. The City is also working with the Haitian and Hispanic churches in Salisbury to get these items to their membership.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The City of Salisbury will monitor and review public policies for discriminatory practices and/or impacts on housing availability. The City completed an Analysis of Impediments to Fair Housing Choice concurrent with the preparation of the Five Year Consolidated Plan during FY 2019.

Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

The City will continue to undertake the following actions in CDBG FY 2020:

- Review the City Zoning Ordinance for potential revisions
- Leverage its financial resources and apply for additional public and private housing funding

The City of Salisbury has allocated FY 2020 CDBG funds to the following activity to address barriers to affordable housing: Project 2020-01: CDBG Program Administration.

Discussion:

The City of Salisbury is committed to removing or reducing barriers to the development of affordable housing whenever possible throughout the City. A variety of actions include, among others, to reduce the cost of housing to make it affordable. To achieve this goal, the City of Salisbury plans to:

- Provide developers with incentives for the construction of affordable housing
- Continue to waive single-family owner-occupied building permit fees
- Assist in acquiring sites for affordable housing
- Promote Federal and State financial assistance for affordable housing

AP-85 Other Actions – 91.220(k)

Introduction:

The City of Salisbury has developed the following actions planned to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public, private housing and social service agencies.

Actions planned to address obstacles to meeting underserved needs

The primary obstacle to meeting the underserved needs in the City of Salisbury is the limited financial resources available to address the priorities identified in the Five Year Consolidated Plan and the lack of affordable housing. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. Under the FY 2020 CDBG Program the City will take the following actions:

- Continue to leverage its financial resources and apply for additional public and private funds
- Continue to provide funds for new affordable housing
- Continue its support and cooperation with the Continuum of Care (CoC)
- Continue to promote economic development
- Continue to provide public safety improvements
- Continue to remove slum and blighting conditions in the City

Actions planned to foster and maintain affordable housing

The City of Salisbury owns Mitchell Landing Apartments, a 24-unit apartment complex which was built with Partnership Rental Housing Program (PRHP) funds received from CDA / DHCD. Severn Companies manages the property for the City. Mitchell Landing serves moderate-income families.

In FY 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), began running a pilot permanent supportive housing (PSH) program for 12 chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In 2019, the City of Salisbury placed 2 households in the PSH program, consisting of 2 adults and one unaccompanied youth. Two households exited the program as a result of death. Currently the City's PSH program has 12 active households, with a total of 21 people, consisting of 13 adults, 1 unaccompanied youth and 7 children.

The PSH participants are housed in private, scattered-site rentals, with the majority of the cost of housing (rent and utilities) covered by the City. Participants are required to contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the program participants

approximately once a week. As needed, the Homeless Alliance of the Lower Shore provides ongoing support and advice to the City on operating the program.

The Wicomico Housing Authority will continue to fund the following activities to foster and maintain affordable housing in the City of Salisbury:

- Continue to provide Housing Choice Vouchers and public housing units
- Continue to rehabilitate, make 504 improvements, and develop new housing units

Actions planned to reduce lead-based paint hazards

In Salisbury, it is estimated that 7,258 housing units in the City were built before 1980 and are at risk of lead-based paint hazards. Based on the 2009-2013 American Community Survey, 1,924 (or 51%) of owner-occupied housing units were built before 1980 and 3,929 (or 47%) of renter-occupied housing units were built before 1980. CHAS data reports that there are 1,136 (or 30%) owner-occupied housing units with children present that were built before 1980 and may contain LBP hazards and 288 (or 3%) renter-occupied housing units with children present that were built before 1980 and may contain LBP hazards in the City. The City of Salisbury will continue to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule). The City is not funding any activities that directly reduce lead-based paint hazards during FY 2020.

Actions planned to reduce the number of poverty-level families

Based on the 2013-2017 ACS data an estimated 27.5% of the City of Salisbury's residents live below the poverty level, which is much greater than the State of Maryland where 9.7% of residents live below the poverty level. Female-headed households with children are particularly affected by poverty at 36.2%, and 29.6% of all youth under the age of 18 were living in poverty.

HUD recently completed their review of the City's amended 2018 Action Plan. The amended version of the Plan reallocated some of the 2018 CDBG funding to a new project - Truitt Street Community Center - Acquisition. The City is currently renting the facility, but we would prefer to own it so that we can make some much needed improvements to the structure. The City has also recently received the Capital Grants Project Agreement from DGS for this project, so we are now able to move forward with the acquisition. We hope to settle on the property in December 2020. The Truitt Street Community Center is located in the Church Street-Doverdale CDBG target neighborhood and provides activities and services for all of the residents of that low-mod income neighborhood.

In FY 2020 we are planning to allocate additional CDBG funding to two more projects associated with the

Truitt Street Community Center:

- Truitt Street Community Center – Rehab / Expansion --- \$125,000
- Truitt Street Community Center – Community Kitchen Program Manager (Part-Time) --- \$25,000

The Truitt Street Community Center is open to anyone who would like to participate in the activities offered, however the youth served at the Community center are typically between 10 and 24 years of age. The Center includes a community garden which provides the youth with the opportunity to learn how to grow vegetables. The Community Center uses basketball and other programs to reach the youth who want to participate in activities with other kids rather than just hanging around the neighborhood streets. The participants benefit from sports activities, tutoring, group and enrichment exercises, and homework help. The Center works with several local nonprofits to provide services to the local residents. The City administration strongly believes that the activities and opportunities provided by Community Centers of this type have a positive impact on the youth they serve and reduce the likelihood that they will live in poverty as adults.

Actions planned to develop institutional structure

The City of Salisbury has a productive working relationship with many community partners in the implementation of the City's housing and community development projects. The Finance Department / HCDD will coordinate activities among the public and private agencies and organizations in the City. This coordination will ensure that the goals and objectives stated in the FY 2019-2023 Five-Year Consolidated Plan will be effectively addressed by more than one entity. The following entities will carry out the FY 2020 annual goals and objectives:

- City of Salisbury Finance Department / HCDD – manages and administers the CDBG program
- The Wicomico County Housing Authority – manages and administers Housing Choice Vouchers and public housing units
- Homeless Alliance for the Lower Shore (HALS) Continuum of Care (CoC) Committee – coordinates homeless services and homeless prevention activities
- City of Salisbury Housing & Community Development Department (HCDD) - manages the Truitt Street Community Center
- City of Salisbury Infrastructure & Development Department - oversees the Low-Mod Neighborhood Sidewalk Constructions projects

The City will continue to develop relationships that will assist the City to address its housing and community development needs, especially collaborative relationships that provide additional financial resources and expertise that can be used to supplement existing services in the City.

Actions planned to enhance coordination between public and private housing and social service agencies

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, County, State, and Federal agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury. In those years when the City elects to hold an open funding round, the City solicits funding requests for the CDBG program from local 501(c)(3) non-profit agencies. The City's Finance Department / HCDD staff provide guidance and technical assistance as needed to support these public agencies that receive CDBG funding. Alternatively, the City may also choose to utilize the annual CDBG funding award to execute projects internally that meet the CDBG national objective and eligibility requirements.

During this program year, the City funded Project 2020-01: Program Administration in the amount of \$70,000 to accomplish this goal.

Discussion:

The Finance Department / HCDD has the primary responsibility for monitoring the City's Five Year Consolidated Plan and Annual Action Plan. The Department maintains records on the progress toward meeting the goals and the statutory and regulatory requirements of each activity. The Department has a monitoring process that is focused on analyzing activities based on program performance, financial performance, and regulatory compliance. The accomplishments of the FY 2020 CDBG activities will be reported in the FY 2020 Consolidated Annual Performance and Evaluation Report (CAPER) and will be used as a basis for future funding decisions.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

Introduction:

The City of Salisbury will receive an allocation of CDBG funds in the amount of \$387,418 for FY 2020. The City will also receive an allocation of CDBG CARES Act funding (CDBG-CV1) in the amount of \$227,905. Those two amounts equal a total of \$615,323 in funding. The following CDBG funds are expected to be available during the program year and program specific requirements will be met.

Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	0
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	100.00%

Under the FY 2020 CDBG Program, the City will receive a grant in the amount of \$387,418 and anticipates \$0 in program income. The City budgeted \$70,000 for General Administration for a total planning and administration cost of \$70,000 (18.0%). The balance of the funds (\$317,418) will be allocated to activities which principally benefit low- and moderate-income persons in the amount of \$317,418 (100.00%), \$0 for the removal of slums and blight (0%), and \$0 for urgent needs (0%). The activities that will principally benefit low- and moderate-income persons are:

- 1) Low-Mod Neighborhood Sidewalk Construction - \$167,418 (52.7%)
- 2) Truitt Street Community Center - Rehabilitation - \$125,000 (39.4%).
- 3) Truitt Street Community Center - Community Kitchen Program Manager - \$25,000 (7.9%)

Under the FY 2020 CARES Act funding, the City will receive a CDBG-CV1 grant in the amount of \$227,905 and anticipates \$0 in program income. The City budgeted \$3,905 for General Administration, and \$8,000 for Translation Services for Critical COVID-19 Information / Updates. This gives us a total planning and administration cost of \$11,905 (5.22%). The balance of the funds (\$216,000) will be allocated to activities which principally benefit low- and moderate-income persons city-wide in the amount of \$216,000 (100.00%), \$0 for the removal of slums and blight (0%), and \$0 for urgent needs (0%). The activities that will principally benefit low- and moderate-income persons are:

- 1) SNHS - COVID-19 Rental / Mortgage Assistance - \$105,000 (48.6%)
- 2) CoS & M4Reactor - COVID-19 PPE Production for Local Businesses - \$87,000 (40.3%)
- 3) CoS - COVID-19 Critical Need Supplies for Low-Mod Residents - \$24,000 (11.1%)

Under the FY 2020 CARES Act funding, the City will receive a CDBG-CV3 grant in the amount of \$244,747 and anticipates \$0 in program income. The City budgeted \$1,747 for General Administration (.71%). The balance of the funds (\$243,000) will be allocated to activities which principally benefit low- and moderate-income persons city-wide in the amount of \$243,000 (100.00%), \$0 for the removal of slums and blight (0%), and \$0 for urgent needs (0%). The activities that will principally benefit low- and moderate-income persons are:

- 1) SNHS - COVID-19 Rental / Mortgage Assistance - \$200,000 (82.3%)
- 2) CoS - COVID-19 Critical Need Supplies for Low-Mod Residents - \$43,000 (17.7%)

In those years when the City elects to hold an open funding round for the Community Development Block Grant (CDBG) program, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. The applications are reviewed by the CDBG Review Committee and/or City Staff Members, the Mayor, and finally submitted to the City Council for approval. A percentage of the City's CDBG funds are then awarded on a competitive basis to non-profit applicants for eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Attachments

DRAFT

Citizen Participation – Documentation

PUBLIC HEARINGS

The City of Salisbury Community Development Block Grant (CDBG) 2020 Action Plan (draft) will be available for public review beginning on Friday, March 13, 2020. The Action Plan may be viewed on the City website (www.salisbury.md) under the Housing & Community Development Department (HCDD) - Community Development section, and at the Wicomico County Library. Printed copies of the plan may be requested from the City of Salisbury, HCDD. If you would like a printed copy please contact the department in advance at (410) 341-9550.

The first Public Hearing on the City's CDBG program will be held on Tuesday, March 31, 2020 from 5:30 p.m. to 6:30 p.m. in the Council Chambers, Room 301 of the City/County Government Building. This hearing will allow citizens an opportunity to comment on the 2020 Action Plan and provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to attend.

The second CDBG Public Hearing will be held on Tuesday, April 14, 2020 from 5:30 p.m. to 6:00 p.m. in the Council Chambers, Room 301 of the City/County Government Building. This hearing will provide citizens with a status report on the CDBG projects that are currently underway and those that have been completed in the last year. Residents will also have an opportunity to provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to attend.

The City will be accepting written comments on the 2020 Action Plan through 4:30 p.m. on Monday, April 13, 2020. All written comments should be mailed to the City of Salisbury, HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801. For additional information you may contact HCDD at (410) 341-9550.

Deborah J. Stam, Grants Manager
Finance Dept. / HCDD

03/13/20

0004105006 01

CITY OF SALISBURY
CITY OF SALISBURY
125 N. DIVISION ST
SALISBURY, MD 21801
ATTN: debbie starr

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

03/13/20,



Legal Representative

Ad Number: 00C4105006

Description: PUBLIC HEARING OF THE CITY OF SALISBURY COMMUNITY DEVELOPMENT BLOCK GRANT FUNDING 2020 ACTION

Ocean Pines Independent
11021 Nicholas Lane, Suite 10
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St.

Delaware Wave
35000 Coastal Highway,
Bethel Beach, Delaware 19930

Somerset Herald
110 S. Division Street
Salisbury, MD 21801

Wicomico Weekly
110 S. Division Street

Eastern Shore News
25 Market St.
Oceanview, DE 21841

Delaware Coast Press
35000 Coastal Highway,
Bethel Beach, Delaware 19930

The Daily Times
110 S. Division Street

**2020 CDBG Action Plan –
Public Hearings –
Participation Modifications**

The City of Salisbury Community Development Block Grant (CDBG) 2020 Action Plan (draft) will be available for public review beginning on Friday, March 13, 2020. The Action Plan may be viewed on the City website (www.salisbury.md) under the Housing & Community Development Department (HCDD) – Community Development section. An electronic copy of the Action Plan may be requested by contacting the Grants Manager, Deborah Stam, via e-mail at dstam@salisbury.md.

The first Public Hearing on the City's CDBG program will be held on Tuesday, March 31, 2020 from 5:30 p.m. to 6:30 p.m. You may view / participate through the Zoom meeting platform.

Go to Join Zoom Meeting at <https://zoom.us/j/489911759> Meeting ID: 489 911 759

This hearing will allow citizens an opportunity to comment on the 2020 Action Plan and provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to participate.

The second CDBG Public Hearing will be held on Tuesday, April 14, 2020 from 5:30 p.m. to 6:00 p.m. You may view / participate in the hearing through the Zoom meeting platform.

Go to Join Zoom Meeting at <https://zoom.us/j/185845932> Meeting ID: 185 845 932

This hearing will provide citizens with a status report on the CDBG projects that are currently underway and those that have been completed in the last year. Residents will also have an opportunity to provide their views on the community development needs of the City of Salisbury. All interested persons are encouraged to participate.

The City will be accepting written comments on the 2020 Action Plan through 4:30 p.m. on Monday, April 13, 2020. Written comments can be mailed to the City of Salisbury, HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801, or e-mailed to the Grants Manager, Deborah Stam, at dstam@salisbury.md.

Deborah J. Stam, Grants Manager
Finance Dept. / HCDD

03/27/20

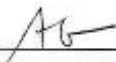
0004130438

CITY OF SALISBURY
CITY OF SALISBURY
125 N. DIVISION ST.
SALISBURY, MD 21801
ATTN: Deborah J. Slum

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

03/26/2011



Legal Representative

Ad Number: 0004130436

Description: 2020CDAGACTIONPLAN/PUBLICHEARINGS/PARTICIPATION/MODIFICATIONSTHECITYOFSA LISBURYCO

Ocean Pines Independent
11321 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Worcester County Times
11321 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St.

Delaware Wave
33000 Coastal Highway
Bethany Beach, Delaware 19930

Somerset Herald
115 S. Division Street
Salisbury, MD 21801

Wilmington Weekly
115 S. Division Street

Eastern Shore News
25 Market St.
Oxonsburg, VA 23117

Delaware Coast Press
33000 Coastal Highway,
Bethany Beach, Delaware 19930

The Daily Times
115 S. Division Street

Finance Department / HCDD
Public Hearing #1 – 2020 CDBG Action Plan

Overview of CDBG Action Plan Projects

Meeting Minutes
3/31/2020

Ms. Deborah Stam, Grants Manager, convened the first Public Hearing for the City of Salisbury's FY 2020 Community Development Block Grant (CDBG) Action Plan at 5:30 p.m. on March 31, 2020, via the Zoom Meeting platform. Ms. Stam advised that this was the first time the City had ever held a CDBG public hearing on the Zoom platform, so she asked that the audience please bear with her as this was new communication method for her.

Ms. Stam stated that she was joined by City Administrator Julia Glanz, who had been kind enough to set up the two CDBG public hearings on Zoom for her. She advised that if anyone was interested in making a comment or asking a question when that point in the hearing was reached, they could make that request in the chat section, and Julia would enable that function for them. Julia would then call on each person that wanted to make a comment in the order that they typed their name into the chat. As is always the case in these public hearings, anyone wishing to participate would need to identify themselves for the meeting record, and state whether they were representing a specific local agency, or if they were a local citizen.

Ms. Stam then proceeded to welcome everyone to the first public hearing for the 2020 CDBG Program Year. She stated that this hearing would cover the projects that were proposed in the 2020 Action Plan. The Action Plan is the City's application to the U.S. Dept. of Housing & Urban Development (or HUD) for the annual allotment of CDBG funds.

Ms. Stam provided the following information regarding the 2020 Action Plan:

The draft of the City of Salisbury's 2020 CDBG Action Plan was made available for public review beginning on March 13, 2020. The Action Plan may be viewed on the City's website under the Housing & Community Development Department – Community Development section. The address for the City's website is www.salisbury.md.

The City of Salisbury has been a CDBG entitlement jurisdiction since 2004. As an entitlement community we operate our own CDBG program, rather than having to apply for funds through the State of MD, and we receive an annual allotment of CDBG funds directly from HUD which we administer according to HUD regulations.

Today I will be providing you with an overview of the projects that are proposed for funding during the 2020 CDBG program year, which will run from July 1, 2020 to June 30, 2021.

The total amount of CDBG funding that the City of Salisbury has been awarded for the 2020 program year is \$387,418. This figure represents an increase of 10.88% over the amount that was awarded to us for FY 2019. The City will use 18% of this amount, or \$70,000, for administration of the CDBG program. The remainder of the award will be used to fund the following three projects:

Page 1 of 2

- 1) City of Salisbury – Low-Mod Neighborhood Sidewalk Construction. The City will spend \$167,418 (43% of the award) to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. New sidewalks will be created in the Church Street–Doverdale CDBG target neighborhood.
- 2) City of Salisbury – Truitt Street Community Center – Rehabilitation. The City will spend \$125,000 (32% of the award) to assist with the rehabilitation of the Truitt Street Community Center building in order to better serve the needs of the local residents. The rehabilitation work proposed will include much needed HVAC improvements, and construction of a 65' x 65' modular style addition to the main building. This addition will include a multi-purpose space with a kitchenette area for the Community Kitchen, 2 classrooms with basic furnishings, and 2 ADA-compliant bathrooms. The Truitt Street Community Center is located in the Church Street–Doverdale CDBG target neighborhood.
- 3) City of Salisbury – Truitt Street Community Center – Community Kitchen Program Manager. The City will spend \$25,000 (7% of the award) to partially fund the cost of hiring a part-time Community Kitchen Program Manager for the Truitt Street Community Center. This individual will coordinate, supervise and work with a team of cooks and volunteers to provide food and food service related activities. The Truitt Street Community Center is located in the Church Street–Doverdale CDBG target neighborhood.

These three projects will assist us in addressing two of the Community Development strategies outlined in the City of Salisbury's 5- Year Consolidated Plan.

Following the presentation Ms. Stam stated once again that if any members of the public would like to make a comment or ask a question they should please indicate that in the chat section of the Zoom platform, and Julia would enable that function for them. They would need to identify themselves for the meeting record, and state whether they were representing a specific local agency, or if they were a local citizen.

Ms. Stam asked Ms. Glanz if any members of the public had indicated in the chat section that they would like to ask a question or make a comment. Ms. Glanz stated that no members of the public had elected to join the public hearing on Zoom, so there were no questions.

Ms. Stam stated that the Public Hearing on the 2020 CDBG Action Plan was concluded. The City would be accepting written comments on the 2020 Action Plan through 4:30 p.m. on Monday, April 13, 2020. Written comments could be mailed to the City of Salisbury, HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801, or e-mailed to her: Deborah Stam, at dstam@salisbury.md

Ms. Stam adjourned the public hearing at 5:38 p.m.

Finance Department / HCDD
Public Hearing #2 2020 CDBG Action Plan

Status of CDBG Projects That Are Currently Open or
Were Closed Within the Last Year

Meeting Minutes
4/14/2020

Ms. Deborah Stam, Grants Manager, convened the second Public Hearing for the City of Salisbury's FY 2020 Community Development Block Grant (CDBG) Action Plan at 5:30 p.m. on April 14, 2020, via the Zoom Meeting platform.

Ms. Stam stated that she was joined by City Administrator Julia Glanz, who had been kind enough to set up the two CDBG public hearings on Zoom for her. She advised that if anyone was interested in making a comment or asking a question when that point in the hearing was reached, they could make that request in the chat section, and Julia would enable that function for them. Julia would then call on each person that wanted to make a comment in the order that they typed their name into the chat. As is always the case in these public hearings, anyone wishing to participate would need to identify themselves for the meeting record, and state whether they were representing a specific local agency, or if they were a local citizen.

Ms. Stam then proceeded to welcome everyone to the second public hearing for the 2020 CDBG Program Year. She stated that this hearing would provide a status report on the City of Salisbury CDBG projects that are currently open or were closed within the last year.

Ms. Stam provided the following information regarding the City's CDBG projects:

FY 2016 – Habitat for Humanity of Wicomico County - New Housing Construction (707 East Church Street).

The start of this project was delayed several times due to issues that Habitat was having with some of their other properties. Construction finally began on the home in the Spring of 2018. In late May 2019 completion of the unit was once again delayed due to a city infrastructure issue related to sewer lateral lines on Church Street. Therefore, the city had to go in and install a new lateral sewer line on Church Street to connect to the Habitat house. The new sewer line was installed in July 2019, and the new owners closed on the Habitat house in late August 2019. This project is now closed.

FY 2017 – Salisbury Neighborhood Housing Services - Homebuyer Assistance Grants. Additional funding was provided to enable SNHS to continue to offer homeownership opportunities to low- to moderate-income households. The Homebuyer Assistance grant funds may be utilized for closing costs, down payment and/or principal write down assistance. Ten (10) of the Homebuyer Assistance grants were reserved until May 31, 2018 for new Salisbury University (SU) graduates who wished to participate in the 'Buy a Home, Build a Business'

Page 1 of 4

program developed with SU. No SU students elected to utilize the grant funds. Unfortunately, the expenditure of the Homebuyer Assistance funds has moved much more slowly than anticipated. This seems to be due to the fact that the inventory of homes available for sale to clients at or below 80% of Area Median Income is very low and/or the property is in such poor condition it will not pass the home inspection. Therefore, we executed an amendment to the Subrecipient Agreement to extend the time frame for completion of the project to 12-31-2020. A total of 17 households have been served to date.

In PY 2018 the following projects were funded through CDBG:

Salisbury Neighborhood Housing Services – Homebuyer Assistance Grants.

Additional funding was provided to enable SNHS to continue to offer homeownership opportunities to low- to moderate-income households. Ten (10) of the Homebuyer Assistance grants were reserved until February 28, 2019 for new Salisbury University (SU) graduates who wished to participate in the 'Buy a Home, Build a Business' program developed with SU. No SU students elected to utilize the grant funds. As previously stated, the inventory of houses available for sale to clients at or below 80% AMI is extremely low and/or the property is in such poor condition it will not pass the home inspection. In order to increase the incentive for buyers to purchase a home inside the City limits, we executed an amendment to the Subrecipient Agreement to increase the maximum grant award from \$5,000 to \$10,000 per client. That amendment also extended the timeframe for expending the 2018 grant funds to 6-30-2021. SNHS has been focusing on expending the remaining PY 2017 funds for this project, but we did complete one drawdown for 2 clients under the 2018 funding to keep that project current in the HUD IDIS system.

City of Salisbury – Homeless Services Case Managers. Funding was provided to increase the Homeless Services Case Manager from one position to two positions. In the Spring of 2019 it was determined that we did not need a second Case Manager at this time, due to the limited funding available for housing vouchers. Therefore, we elected to transfer the remaining funding from this grant to an alternate eligible project – the Truitt Street Community Center - Acquisition. This shifting of funds to a newly created project required us to complete a substantial amendment to the 2018 Action Plan.

A Public Notice regarding this amendment to the 2018 Action Plan was published in the local newspaper with a 30-day public comment period. No comments were received. The appropriate information and documentation was forwarded to the HUD Baltimore Field Office for review and approval.

As instructed by HUD, the City created a new, amended version of the 2018 Action Plan in IDIS. The new CDBG project – Truitt Street Community Center - Acquisition – was created and funded in IDIS by reducing the funding amount of the Homeless Services Case Managers project. The City completed the amendments to the 2018 Action Plan, and it was submitted to HUD for review through IDIS on 2/12/2020. The Field Office completed their review, and we

Page 2 of 4

were advised that the status of the amended Action Plan had been switched to 'Review Completed' on 3/13/2020.

The Environmental Review Record (ERR) for the Truitt St. Community Center project was completed in HEROS on 3/24/2020. The project converted to 'Exempt', as the acquisition of an existing building that does not involve a change in use has no impact on the environment.

The narrative information for the Homeless Services Case Managers project was updated in IDIS on 3/23/2020, and that project was marked as complete.

City of Salisbury – Low-Mod Neighborhood Sidewalk Construction Program.

This funding was provided to enable the City to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. The project was put out to bid in December 2018. Three construction companies submitted bids, and the winning bidder was ECM Corporation. The work was completed in the Church Street / Doverdale CDBG target neighborhood. Work began in March 2019 and was completed in April 2019.

Approximately 12,000 linear feet of new sidewalk was constructed through this contract. The funding remaining in this grant account (\$5,560.72) was rolled forward into the PY 2019 City of Salisbury – Low-Mod Neighborhood Sidewalk Construction project.

In PY 2019 the following projects were funded through CDBG:

Habitat for Humanity of Wicomico County – Housing Construction (504 Tangier Street).

The Environmental Review Record (ERR) was completed in HEROS for the Habitat for Humanity construction project located at 504 Tangier Street. The 'Authority to Use Grant Funds' was issued by HUD on January 3, 2020. The City issued the 'Authorization to Proceed' letter to Habitat on January 9, 2020. This construction project is currently underway.

City of Salisbury – Low-Mod Neighborhood Sidewalk Construction Program.

This funding was provided to enable the City to continue the construction of sidewalks in low- to moderate-income neighborhoods within the city where none currently exist. The work will be completed in the Church Street / Doverdale CDBG target neighborhood. This project was put out to bid on 1/17/2020, and bids were opened on 2/20/2020. Four construction companies submitted bids, and the winning bidder was ECM Corporation. The contract documents are now being executed, along with all the required Davis-Bacon – Section 3 paperwork. Once all paperwork has been completed a Notice to Proceed will be issued.

Following the presentation on the CDBG projects Ms. Stam stated once again that if any members of the public would like to make a comment or ask a question they should please indicate that in the chat section of the Zoom platform, and Julia would enable that function for them. They would need to identify themselves for the meeting record, and state whether they were representing a specific local agency, or if they were a local citizen.

Ms. Stam asked Ms. Glanz if any members of the public had indicated in the chat section that they would like to ask a question or make a comment. Ms. Glanz stated that no members of the public had elected to join the public hearing on Zoom, so there were no questions.

Ms. Stam stated that the Public Hearing on the status of the City of Salisbury's open CDBG projects was concluded.

She stated that if any members of the public had any questions on Salisbury's CDBG program, or comments on the community development needs of the City, they could mail them to the City of Salisbury, 11CDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801, or e-mail them to her, Deborah Stam, at dstam@salisbury.md

Ms. Stam adjourned the public hearing at 5:42 p.m.

Citizen Participation – Documentation CDBG-CV1 Amendment

PUBLIC NOTICE**City of Salisbury –
Revised CDBG Citizen Participation Plan**

The City of Salisbury is an entitlement jurisdiction for Community Development Block Grant (CDBG) funds from the U.S. Dept. of Housing & Urban Development (HUD). As such the City is required to include in its Consolidated Plan a Citizen Participation Plan which describes how the City will solicit input from its local citizens during the development of the Consolidated Plan, the Annual Action Plan, and the Consolidated Annual Performance and Evaluation Report (CAPER).

This year, in response to the COVID-19 pandemic, HUD has issued certain Plan Amendment Waivers and CARES Act CDBG Flexibilities which allow for alternate / virtual public hearing procedures and expedited public comment periods during disasters and/or emergencies. As a result, all entitlement jurisdictions are now required to amend their Citizen Participation Plans to include these new elements.

The City of Salisbury Finance Department / HCDD has revised the City's Citizen Participation Plan for the CDBG program to include these new elements. The revised Plan is currently available for public review on the City website (www.salisbury.md) under the Housing & Community Development Department – Community Development section. The City will be accepting written comments on the updated Citizen Participation Plan through 4:30 p.m. on Wednesday, May 27, 2020. Written comments may be mailed to Deborah Stam, City of Salisbury-HCDD, 207 West Main Street, Suite 102, Salisbury, Maryland 21801 or e-mailed to dstam@salisbury.md.

Deborah J. Stam
Grants Manager
Finance Dept. / HCDD
05/22/20

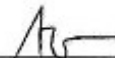
0004203173-01

CITY OF SALISBURY
CITY OF SALISBURY
126 N DIVISION ST
SALISBURY, MD 21801
ATTN: Deborah J. Starn

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

05/22/20,



Legals Representative

Ad Number: 0004203173

Description: PUBLICNOTICECITYOF SALISBURYREVISED CDBG CITIZEN PARTICIPATION PLAN THE CITY OF SALISBUR

Ocean Pines Independent
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St.

Delaware Wave
33000 Coastal Highway,
Bethany Beach, Delaware 19930

Somerset Herald
16 S. Division Street
Salisbury, MD 21801

Wicomico Weekly
115 S. Division Street

Eastern Shore News
25 Market St.
Onancock, VA 23417

Delaware Coast Press
33000 Coastal Highway,
Bethany Beach, Delaware 19930

The Daily Times
115 S. Division Street

City of Salisbury

Citizen Participation Plan



Finance Department / HCDD
May 2020

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City of Salisbury Citizen Participation Plan

1) Participation

The City of Salisbury will provide for and encourage citizen participation in the development of priority housing and community development needs eligible for funding by the federal Community Development Block Grant (CDBG) Program. In particular, the City will encourage citizen participation in the development of the Consolidated Plan, the Annual Action Plan, any amendments, and the Consolidated Annual Performance and Evaluation Report (CAPER). The City will also encourage citizen participation in the method of fund distribution.

The City will especially encourage the participation of low- to moderate-income persons, including minorities, and advocates for those with physical and/or mental disabilities, the elderly, and others with special needs. In addition, the City will encourage the participation of residents of public and assisted housing, recipients of tenant-based assistance, officials of the local Public Housing Agency, and representatives of the homeless. In particular, the City will encourage the participation of those deemed to be prospective beneficiaries of the Program, and those residents in areas and neighborhoods to be served by the Program.

2) Access to Information

The previously cited citizens, public agencies, and other interested parties, including those citizens directly affected, will be provided adequate information on the Program, including the anticipated amount of CDBG funds that will be available for the current fiscal year, and the range of activities that the City may undertake with these CDBG funds. They also will be provided the opportunity to review and submit comments on any of the identified housing and community development needs, the amount of funds expected to be received, and the activities proposed to be undertaken to resolve the identified needs.

3) Plan Publication

The City of Salisbury will widely publish its Consolidated Plan in order to provide its citizens the opportunity to review and comment on it. The Consolidated Plan, the Annual Action Plan and the CAPER will be posted on the City of Salisbury website under the Housing & Community Development Department (HCDD) – Community Development section. Hard copies of the plans will also be placed at the Wicomico County Library – Downtown Branch. A printed copy of the plan may be requested from

Page 3 of 10

the City of Salisbury, Finance Department / HCDD by contacting the department in advance at (410) 341-9550.

4) Public Hearings

The City will also schedule and hold at least two (2) Public Hearings annually to solicit citizen comments on its Consolidated Plan and/or Annual Action Plan. Although held at different stages of the program year, these hearings will address housing and community development needs, proposed activities to resolve the needs, and program performance. These hearings will be held at times and locations that are convenient to both potential and actual beneficiaries. All locations will be accessible to those with physical disabilities. If the City expects that a significant number of non-English speaking residents will be participating in the hearing, the City will attempt to provide an interpreter for the non-English language expected to be most prevalent among people at the hearing. All such hearings will be scheduled separately from the regularly scheduled City Council meetings.

In the event that national or local health officials recommend social distancing and/or limited public gatherings for public health reasons, virtual or web-based hearings will be used in lieu of in-person hearings. If this format is used accommodations for real-time responses, timely responses from local officials to all citizen questions and issues, public access to all questions and response, and accommodations for persons with disabilities or limited English proficiency will be made to the greatest extent possible.

The hearings generally address housing, social, and community development needs, proposed activities, and the review of program performance. On the day of the public hearing, comments may be submitted in writing or made orally during the hearing.

5) Notice of Public Hearings

Adequate advance notice of each public hearing will be provided to all of Salisbury's citizens. In particular, at least two (2) weeks prior to a public hearing a notice will be published in the local newspaper (the Daily Times) and posted on the City of Salisbury website. This notice will include sufficient information on the hearing, including the purpose, date, time, location, and any important constraints.

6) Notices During Disasters or Emergencies

In the event of certain disasters or emergencies HUD may provide waivers and/or alternative requirements relative to public notification processes. In such events, the City will avail itself of any provided that will help in expediting notifications for the delivery of assistance to the community.

Page 4 of 10

7) Access to Meetings

All meetings and public hearings related to the CDBG Program will be held in reasonably accessible locations.

8) Public Comments

It is the policy of the City to provide residents, service providers, government agencies, and other stakeholders a sufficient time period to review and comment on the proposed Consolidated Plan, Annual Action Plans, and substantial amendments.

When any draft plan or report is complete or a substantial amendment is proposed, the availability for public review and comment will be publicly announced along with the date(s) of applicable public meeting(s).

All public notices will advise interested persons of the process to submit comments and obtain additional information regarding the proposed action(s). The City of Salisbury will consider any comments received during the public comment period and make modifications, if appropriate, in response to the comments, before it completes, adopts or submits the information to HUD, as applicable.

A summary of all comments or views of citizens received in writing, or orally at public hearings, along with a summary of any comments not accepted and reasons thereof, will be attached and made a part of the corresponding document.

The City provides citizens timely opportunities to review and submit comments on the Consolidated Plan, Action Plans, substantial amendments, and performance reports as follows:

Consolidated Plan & Annual Action Plans --- 30 days

Substantial Amendments --- 30 days

Consolidated Annual Performance & Evaluation Reports (CAPER) --- 15 days

Emergency Special Waivers / Flexibilities --- 5 days

Comments may be made in person or in writing to:

Grants Manager

Finance Department / HCDD

City of Salisbury

207 West Main Street, Suite 102

Salisbury, Maryland 21801

Or emailed to: dstam@salisbury.md

In person: Monday through Friday, from 8:30 a.m. until 4:30 p.m.

9) Substantial Amendments

The City of Salisbury may amend its Consolidated Plan as the need arises. Any substantial amendments to the Consolidated Plan will provide for a 30-day public comment period. The City will give citizens reasonable notice and an opportunity to comment on the proposed amendment. All citizen comments provided to the City either orally or in writing will be considered prior to implementing the Plan change. A summary of these citizen comments and the City's decision and reasoning with respect to their acceptance will be included with the changes or "substantial amendments" to the Plan.

Federal regulations require the inclusion of specific criteria in the Citizen Participation Plan for determining what constitutes a change in programming activities significant enough to be classified as a "Substantial Amendment" to the Consolidated Plan. The City of Salisbury will use the following criteria to determine whether a change is substantial enough to warrant an amendment to the City's Consolidated Plan:

- A change in which the total grant award for an entitlement program increases or decreases by more than 50% during the program year.
- To carry out an activity that was not previously identified in the plan.
- A change in purpose, scope, location, funding, or beneficiaries from one eligible activity to another by more than 50% of the total amount previously authorized.

A change in federal rules or regulations that mandates an alteration in current programming operations would not be considered a substantial amendment, but rather a conforming regulatory requirement.

10) Disasters, Emergency Events, and Urgent Needs

In the event of a declared disaster or emergency, it may be necessary to expedite substantial amendments to the Consolidated Plan and/or Annual Action Plan. These amendments may include funding new activities and/or the reprogramming of funds, including canceling activities to meet needs resulting from a declared disaster or emergency. In these instances the City may utilize CDBG funds to meet these needs with a 5 day public comment period instead of a 30-day public comment period (otherwise required for substantial amendments).

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With respect to a declared disaster or emergency event, the City may elect to use CDBG funds to address needs not provided for by the Federal Emergency Management Agency (FEMA), the Small Business Administration (SBA), or other disaster relief efforts. Funding for disaster relief may not duplicate other efforts undertaken by federal or local sources unless allowed by the federal government. Potential eligible uses of funds are those that are included in this Citizen Participation Plan, the Consolidated Plan, or any other CDBG-eligible use. HUD may provide new guidance on eligible uses in which the City will comply with and may utilize as well.

Urgent Needs

To comply with the "Urgent Needs" National Objective, activities undertaken in response to disaster or emergency events will meet community development needs having particular urgency. These activities will alleviate existing conditions that the City certifies:

- Pose a serious and immediate threat to the health and welfare of the community;
- Are of recent origin or recently became urgent,*
- Are unable to be financed by the City on its own,** and
- Other resources of funding are not available to carry out the activity.

* A condition will generally be considered to be of recent origin if it is developed or became critical within 18 months preceding the City's certification.

** If HUD allows activities under Urgent Needs to be funded without the requirement that the participating jurisdiction is unable to finance the activity on its own and with no other resources available to carry out the activity, the City will only certify that the activity poses a serious and immediate threat to the health and welfare of the community. Therefore, it is of recent origin or recently became urgent.

Activities to address "Urgent Needs" include, but are not limited to the following:

- Clearance of debris;
- Provision of extra security patrols;
- Demolition, clearance and/or reconstruction of damaged property posing an immediate threat to public safety;
- Emergency reconstruction of essential water, sewer, electrical, medical, and telephone facilities;
- Emergency repair of streets and sidewalks; and
- Providing a variety of relief services to individuals

11) Environmental Review Process

An environmental review process is required for all HUD-assisted projects to ensure that the proposed project does not negatively impact the surrounding environment, and the property site itself will not have an adverse environmental or health effect on end-users. Not every project is subject to a full environmental review (i.e., every project's environmental impact must be examined, but the extent of this examination varies), but every project must be in compliance with the National Environmental Policy Act (NEPA), and other related Federal and state environmental laws. As part of this process, public notification and solicitation of comments may be required. Environmental Review Records (ERR's) for all CDBG-funded projects are maintained on file at the City of Salisbury Housing & Community Development Department, 207 West Main Street, Suite 102, Salisbury, Maryland 21801, and may be viewed by the public Monday through Friday between the hours of 8:30 am and 4:30 pm.

Dissemination and/or Publication of the Findings of No Significant Impact

If the City of Salisbury makes a "finding of no significant impact" it will prepare a Notice of Finding of No Significant Impact (FONSI). This FONSI notice will be published in the local newspaper (the Daily Times), and copies of the notice will be mailed to all agency representatives on the City's environmental mailing list, and to the HUD Field Office. There is an expectation that the City of Salisbury will publish the FONSI notice in the Daily Times newspaper; however, if the notice is not published, it will be prominently displayed in City Hall, and may also be published on the City's website and/or social media.

The City of Salisbury may disseminate or publish a FONSI notice at the same time it disseminates or publishes the Notice of Intent to Request Release of Funds (NOI-RROF) as required by 24 CFR §58.70. If the notices are released as a combined notice, the combined notice shall:

- Clearly indicate that it is intended to meet two separate procedural requirements; and
- Advise the public to specify in their comments which "notice" their comments address.

The City of Salisbury will consider any comments received during the below public comment period and make modifications, if appropriate, in response to the comments, before it completes its environmental certification and submits the RROF to HUD.

Public Comment Period - Environmental Review

Required notices must afford the public the following minimum comment periods, counted in calendar days:

Notice of Finding of No Significant Impact	15 days when published, or, if no publication, 18 days when mailing and posting
Notice of Intent to Request Release of Funds	7 days when published, or, if no publication, 10 days when mailing or posting.
Concurrent or Combined Notices	15 days when published, or if no publication, 18 days when mailing and posting.

Written comments related to environmental reviews must be submitted to:

Grants Manager
Finance Department / HCDD
City of Salisbury
207 West Main Street, Suite 102
Salisbury, Maryland 21801

Or emailed to: dstam@salisbury.md

12) Consolidated Annual Performance and Evaluation Report (CAPER)

Within 90 days after the close of the City's fiscal year (September 30th), HUD regulations require the City to submit a performance report - the Consolidated Annual Performance and Evaluation Report (CAPER). Principally, the CAPER provides information on how the federal funds were spent and the extent to which they were used for activities that benefited low and moderated income citizens.

The CAPER also provides HUD with information to assess whether the City carried out its programs in compliance with applicable regulations and requirements, as stated in that year's plan. Additionally, the CAPER is a vehicle through which the City can describe its program achievements to local citizens.

Like the Consolidated Plan and the Annual Action Plan, the citizens will be provided with an opportunity to comment on the CAPER. Prior to submission of the CAPER to HUD, all citizens will be provided a fifteen (15) day comment period. Any citizen

Page 9 of 10

comments provided either orally or in writing to the City will be considered prior to submission of the report. A summary of the citizen comments will be attached to the report.

13) Plan Availability and Access to Records

The City of Salisbury's Consolidated Plan, Annual Action Plan, any substantial amendments to either of those documents, and the Consolidated Annual Performance and Evaluation Report (CAPER) will be made available to the public. In particular, all of these documents, as well as any related documents, will be available to any interested party, upon request, in the City of Salisbury Housing & Community Development Department (HCDD), 207 West Main Street, Suite 102, Salisbury, Maryland 21801.

14) Antidisplacement

The City proposes to take all reasonable steps to minimize the displacement of any persons in undertaking all CDBG-funded activities. However, if any persons are displaced, the City will provide the affected persons with assistance as outlined in the City of Salisbury Residential Antidisplacement and Relocation Assistance Plan, or will require the subrecipient grantee to provide this same level of assistance.

15) Technical Assistance

If needed, and requested in writing, the City of Salisbury will offer technical assistance directly to groups representing low- to moderate-income persons, neighborhood organizations, and community service organizations. Alternatively, the City may refer these groups to a competent local organization that can provide such assistance. Generally, such assistance would include the development of project proposals for CDBG-funding assistance.

16) Complaints

Any complaints from citizens with respect to the Consolidated Plan, the Annual Action Plan, any amendments, and/or the Consolidated Annual Performance and Evaluation Report (CAPER) will be responded to by the City within a reasonable period of time. Such a response will be provided by the City within fifteen (15) days, if practicable.

Approved by the Salisbury Mayor and City Council
May 28, 2020

RESOLUTION NO. 3038

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE THE AMENDED CITIZEN PARTICIPATION PLAN FOR THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) ENTITLEMENT PROGRAM.

WHEREAS, the Maryland State Office of the U.S. Department of Housing & Urban Development (HUD) has determined that the City of Salisbury qualifies as an "entitlement community"; and

WHEREAS, the City of Salisbury is, therefore, entitled to receive Community Development Block Grant (CDBG) funds directly from HUD upon HUD's approval of a Consolidated Plan and/or Annual Action Plan; and

WHEREAS, the Consolidated Plan must include, as one of its elements, a Citizen Participation Plan which describes how the City will solicit input from its local citizens during the development of the Consolidated Plan, the Annual Action Plan, any substantial amendments to these documents, and the Consolidated Annual Performance and Evaluation Report (CAPER); and,

WHEREAS, as a result of the COVID-19 pandemic the CARES Act was passed by the federal government which allows HUD to issue certain Plan Amendment Waivers and CDBG Flexibilities for alternate/virtual public hearing procedures and expedited public comment periods during disasters and/or emergencies; and

WHEREAS, all entitlement jurisdictions are required to amend their Citizen Participation Plans to include these new elements; and

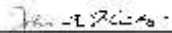
WHEREAS, the HUD regulations concerning the development of a Consolidated Plan specify that the Citizen Participation Plan must be adopted by the City Council.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the City of Salisbury, Maryland does hereby approve the amendments to the Citizen Participation Plan and adopt the City of Salisbury Citizen Participation Plan, as attached.

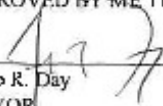
THE ABOVE RESOLUTION was introduced, read, and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on May 26, 2020, and is to become effective immediately.

ATTEST:


Kimberly R. Nichols
CITY CLERK


John R. Heath
CITY COUNCIL PRESIDENT

APPROVED BY ME THIS 2nd day of May, 2020,



Jacob R. Day
MAYOR

PUBLIC NOTICE**City of Salisbury
2020 Action Plan Amendment for CDBG-CV1 Funding**

The City of Salisbury has amended its 2020 Community Development Block Grant (CDBG) Action Plan to include the additional projects that are being proposed with CDBG-CV1 funding awarded to the City in the amount of \$227,905. This funding is to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). The draft of the amended Action Plan will be available for public review beginning on September 1, 2020. The amended Plan may be viewed on the City website (www.salisbury.md) under the Housing & Community Development Department (HCDD) - Community Development section. An electronic copy of the amended Action Plan may be requested by contacting the Grants Manager, Deborah Stam, via e-mail at dstam@salisbury.md.

The City will be accepting written comments on the amended 2020 Action Plan through 4:30 p.m. on September 5, 2020. Written comments may be e-mailed to the Grants Manager, Deborah Stam, at dstam@salisbury.md.

Deborah J. Stam
Grants Manager
Finance Dept. / HCDD

09/01/20

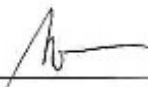
000435924-01

CITY OF SALISBURY
CITY OF SALISBURY
125 N. DAVISON ST.
SALISBURY, MD 21801
ATTN: Deborah J. Stein

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

09/01/21.



Legal's Representative

Ad Number: 0004352934

Description: PUBLICNOTICECITYOF SALISBURY2020ACTIONPLANAMENDMENTFORCDBGGRANTFUNDINGTHROUGHTHECITYOF

Ocean Pines Independent
11021 Nicholas Lane, Suite 10
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10,
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St.

Delaware Wave
13000 Coastal Highway,
Barrington, Delaware 19920

Somerset Herald
115 S. Division Street
Salisbury, MD 21801

Wicomico Weekly
115 S. Division Street.

Eastern Shore News
25 Market St.
Craneock, VA 22417

Delaware Coast Press
33000 Coastal Highway,
Delmar Beach, Delaware 19936

The Daily Times
115 S. Division Street

**Citizen Participation – Documentation
CDBG-CV3 Amendment**

PUBLIC NOTICE**City of Salisbury
2020 Action Plan Amendment for CDBG-CV3 Funding**

The City of Salisbury has completed another amendment to its 2020 Community Development Block Grant (CDBG) Action Plan to include the additional projects that are being proposed with the CDBG-CV3 funding awarded to the City in the amount of \$244,747. This funding is to be used to prevent, prepare for, and respond to the coronavirus (COVID-19). The draft of the amended Action Plan will be available for public review beginning on December 15, 2020. The amended Plan may be viewed on the City website (www.salisbury.md) under the Housing & Community Development Department (HCDD) – Community Development section. An electronic copy of the amended Action Plan may be requested by contacting the Grants Manager, Deborah Stam, via e-mail at dstam@salisbury.md.

The City will be accepting written comments on the amended 2020 Action Plan through December 20, 2020. Written comments may be e-mailed to the Grants Manager, Deborah Stam, at dstam@salisbury.md.

Deborah J. Stam
Grants Manager
Finance Dept. / HCDD
12/15/20

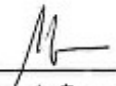
0004506421-01

CITY OF SALISBURY
CITY OF SALISBURY
125 N DIVISION ST RM 104
SALISBURY, MD 21801
ATTN: Deborah J. Stam

Certificate of Publication

This is to certify that the attached notice has been published in
THE DAILY TIMES, a daily paper of general circulation, published in Salisbury, MD on:

12/15/20,



Legals Representative

Ad Number: 0004506421

Description: PUBLIC NOTICE CITY OF SALISBURY 2020 ACTION PLAN AMENDMENT FOR CD86CV3 FUNDING THE CITY OF

Ocean Pines Independent
11021 Nicholas Lane, Suite 10
Ocean Pines, Maryland 21811

Worcester County Times
11021 Nicholas Lane, Suite 10
Ocean Pines, Maryland 21811

Chincoteague Beacon
25 Market St

Delaware Wave
33000 Coastal Highway,
Bellaire Beach, Delaware 19803

Somerset Herald
116 S. Division Street
Salisbury, MD 21801

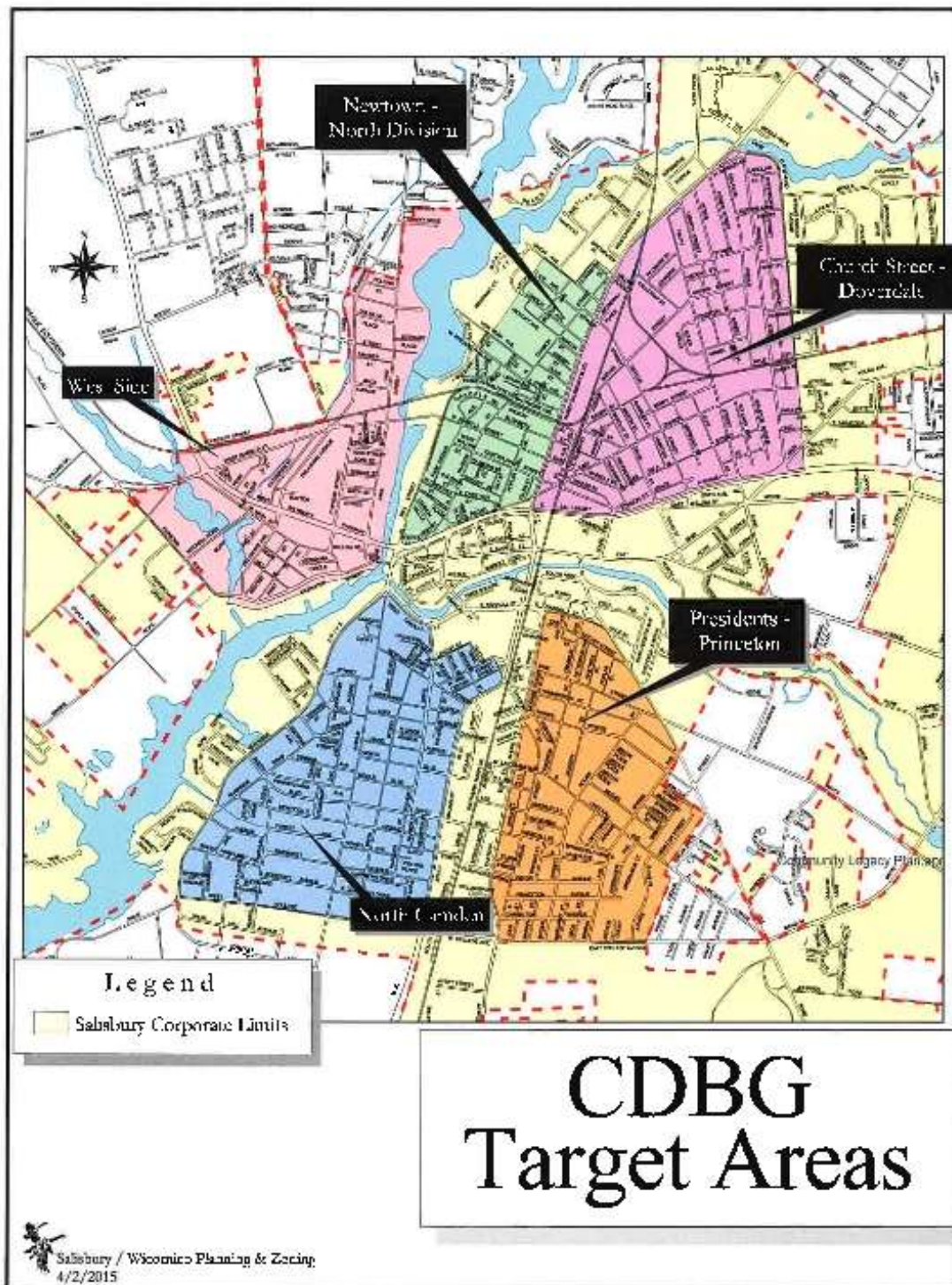
Wicomico Weekly
115 S. Division Street

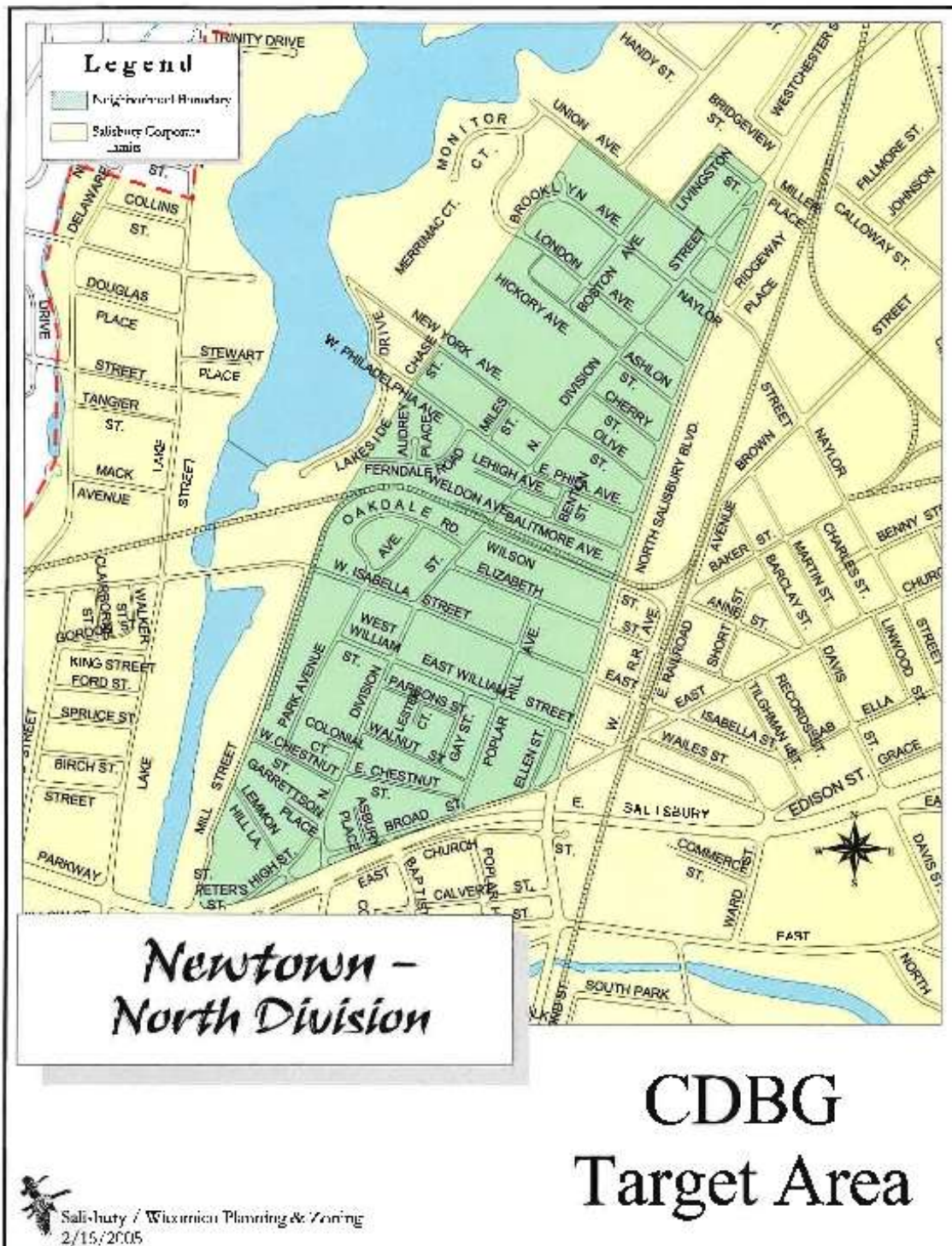
Eastern Shore News
25 Market St
Chesapeake, VA 23417

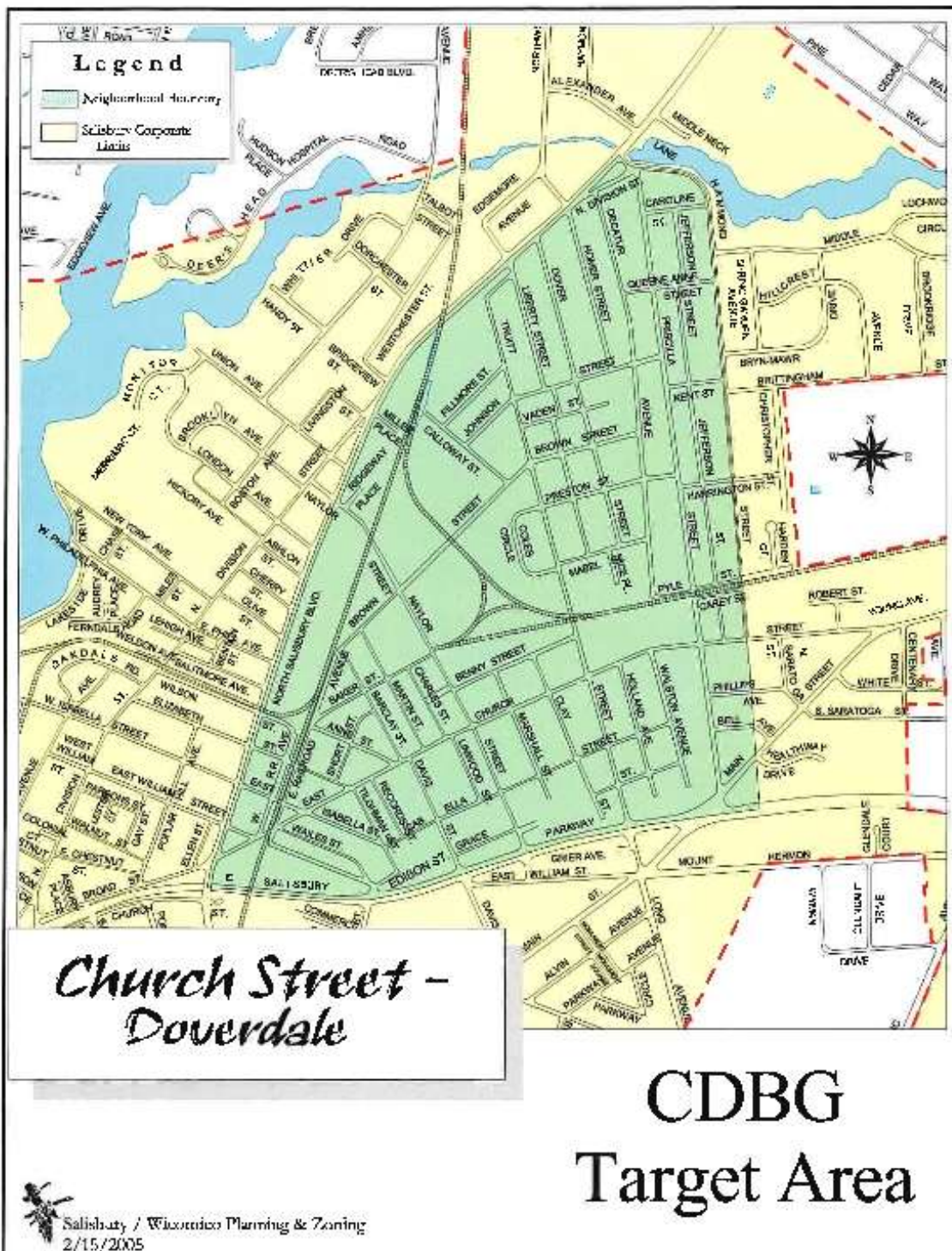
Delaware Coast Press
33000 Coastal Highway,
Bellaire Beach, Delaware 19803

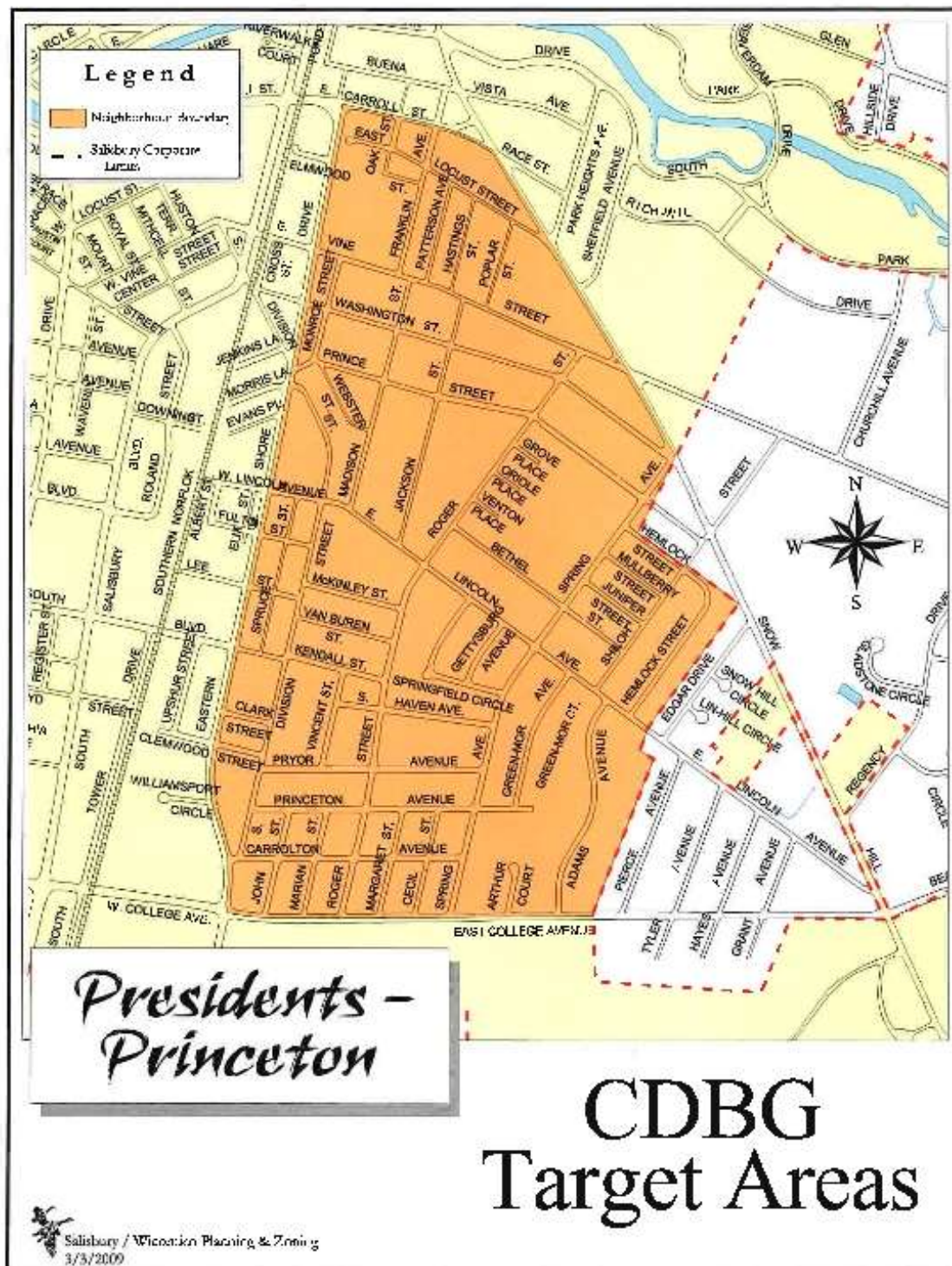
The Daily Times
115 S. Division Street

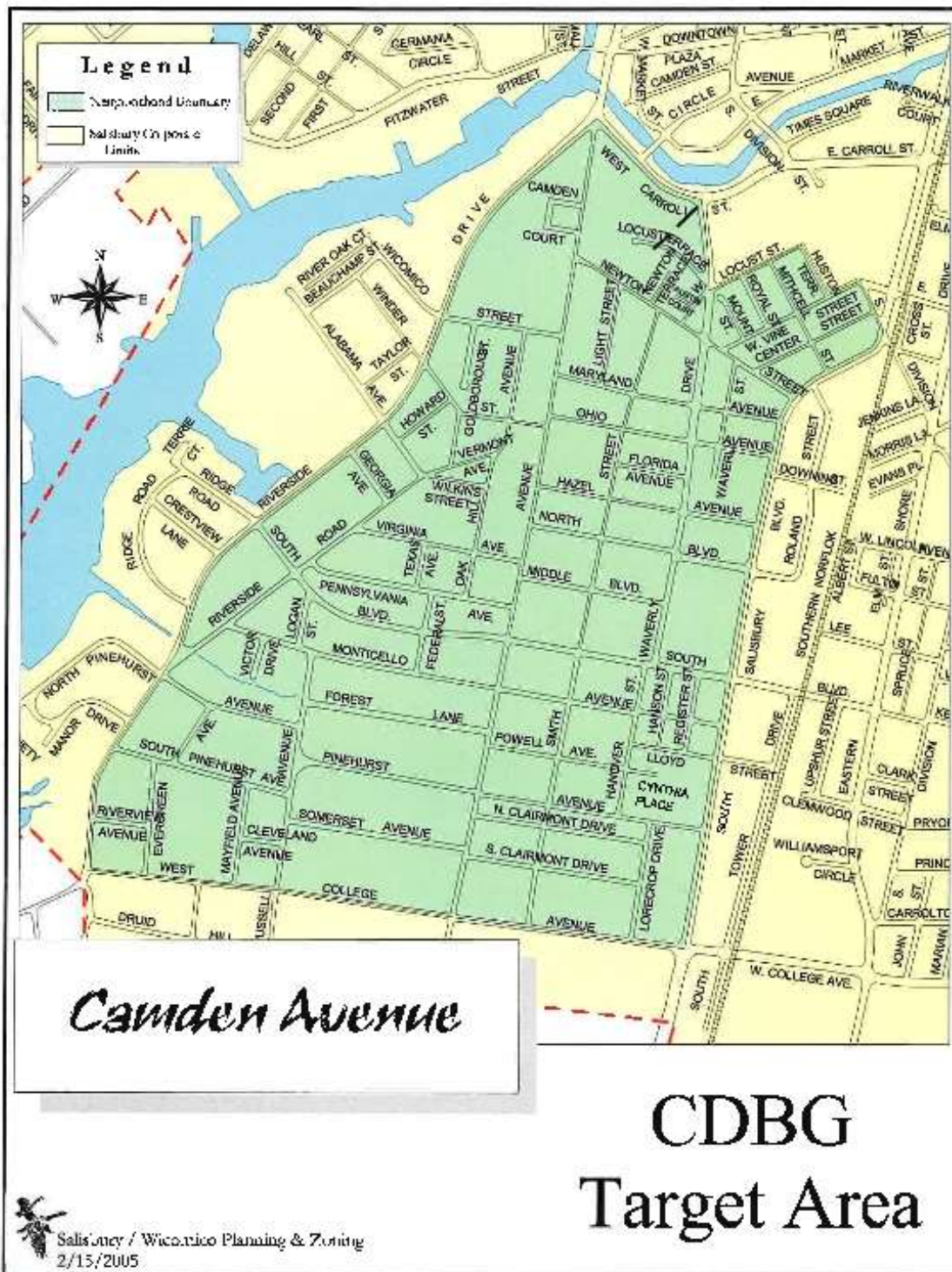
CDBG Target Areas – Maps











Homeless Information

Point-in-Time Count MD-513 Wicomico, Somerset, Worcester Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	15	9	0	24
Total Number of persons (Adults & Children)	52	25	0	77
Number of Persons (under age 18)	33	16	0	49
Number of Persons (18 - 24)	3	3	0	6
Number of Persons (over age 24)	16	6	0	22

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	27	15	0	42
Male	24	10	0	34
Transgender	1	0	0	1
Gender: Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	51	25	0	76
Hispanic/Latino	1	0	0	1

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Point-in-Time Count MD-513 Wicomico, Somerset, Worcester
Counties CoC

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	19	5	0	24
Black or African-American	28	20	0	48
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	5	0	0	5

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	3		0	3
Total number of persons	7		0	7

Population: Sheltered and Unsheltered Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	0	0	0	0	0
Total Number of children (under age 18)	0	0	0	0	0

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	0	0
Male	0	0	0	0	0
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0

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Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional			
White	0	0	0	0	0
Black or African-American	0	0	0	0	0
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

Point-in-Time Count MD-513 Wicomico, Somerset, Worcester
Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	148	11	0	37	196
Total Number of persons (Adults)	150	11	0	37	198
Number of Persons (18 - 24)	4	0	0	3	7
Number of Persons (over age 24)	148	11	0	34	191

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	50	6	0	12	68
Male	100	5	0	25	130
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	148	11	0	37	196
Hispanic/Latino	2	0	0	0	2

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Point-in-Time Count MD-513 Wicomico, Somerset, Worcester
Counties CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	70	3	0	19	92
Black or African-American	78	8	0	18	104
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	2	0	0	0	2

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	34		0	7	41

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Date of PIT Count: 1/23/2019

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	163	20	0	37	220
Total Number of Persons	202	36	0	37	275
Number of Children (under age 18)	33	16	0	0	49
Number of Persons (18 to 24)	7	3	0	3	13
Number of Persons (over age 24)	162	17	0	34	213

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	77	24	0	12	110
Male	124	15	0	25	164
Transgender	1	0	0	0	1
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	199	36	0	37	272
Hispanic/Latino	3	0	0	0	3

Race

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Point-In Time Summary for ND-513 - Worcester, Somerset, Worcester Counties CoC

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	89	8	0	19	116
Black or African-American	106	28	0	18	152
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races					
Chronically Homeless					
	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	41		0	7	48

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Additional Homeless Populations Summary for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Date of PIT Count: 1/23/2019

Population: Sheltered and Unsheltered Count

Other Homeless Subpopulations

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Adults with a Serious Mental Illness	43	1	0	9	53
Adults with a Substance Use Disorder	14	2	0	6	22
Adults with HIV/AIDS	1	0	0	0	1
Adult Survivors of Domestic Violence	2	1	0	0	3

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1

Inventory Count Date: 1/23/2019

Population: Sheltered and Unsheltered Count

Unaccompanied Youth Households

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of unaccompanied youth households	3	0	0	3	6
Total number of unaccompanied youth	4	0	0	3	7
Number of unaccompanied children (under age 18)	0	0	0	0	0
Number of unaccompanied young adults (age 18 to 24)	4	0	0	3	7

Gender (unaccompanied youth)

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	2	0	0	2	4
Male	2	0	0	1	3
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (unaccompanied youth)

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	4	0	0	3	7
Hispanic/Latino	0	0	0	0	0

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1

Point in Time Count: MC-613 Worcester, Somerset, Worcester Counties CoC

Race (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	2	0	0	2	4
Black or African-American	2	0	0	1	3
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	2		0	0	2

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Inventory Count Date: 1/23/2019
 Population: Sheltered and Unsheltered Count
Parenting Youth Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of parenting youth households	3	3	0	6
Total number of persons in parenting youth households	6	8	0	14
Total Parenting Youth (youth parents only)	3	3	0	6
Total Children in Parenting Youth Households	3	5	0	8
Number of parenting youth (under age 18)	0	0	0	0
Children in households with parenting youth under age 18 (children under age 18 with parent under 18)	0	0	0	0
Number of parenting youth (age 18 to 24)	3	3	0	6
Children in households with parenting youth age 18 to 24 (children under age 18 with parents under age 25)	3	5	0	8

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2

Pain-Use Time Count FD-515 Worcester, Somerset, Worcester Counties CoC

Gender (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitions:		
Female	3	3	0	6
Male	0	0	0	0
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	3	3	0	6
Hispanic/Latino	0	0	0	0

Race (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	0	0
Black or African-American	3	3	0	6
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

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Point-In-Time Count, MD-513 Wicomico, Somerset, Worcester Counties OXC

Chronically Homeless (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	1		0	1
Total number of persons	2		0	2

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5

Point-in-Time Count Veterans MD-513 Wicomico, Somerset, Worcester Counties CoC

Inventory Count Date: 1/23/2019

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	0	0	0	0
Total Number of Persons	0	0	0	0
Total Number of Veterans	0	0	0	0

Gender (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	0	0	0	0
Male	0	0	0	0
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	0	0	0	0
Hispanic/Latino	0	0	0	0

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1

Point-in-Time Count Veterans MD-513 (Veterans, Servicemembers, Whomston: Counties, CA)

Race (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	0	0	0	0
Black or African-American	0	0	0	0
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

Chronically Homeless (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	0
Total number of persons	0		0	0

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2

Inventory Count Date: 1/23/2019

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	11	0	0	4	15
Total Number of Persons	12	0	0	4	16
Total Number of Veterans	11	0	0	4	15

Gender (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	0	0	1	2
Male	10	0	0	3	13
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	11	0	0	4	15
Hispanic/Latino	0	0	0	0	0

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3

Point-in-Time Count MU-513 Wicomico, Somerset, Worcester Counties QxQ

Race (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	6	0	0	4	10
Black or African-American	5	0	0	0	5
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	1		0	2	3

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4

Point-in-Time Summary Veterans for MD-513 - Wicomico, Somerset, Worcester Counties CoC

Date of PIT Count: 1/23/2019

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	11	0	0	4	15
Total Number of Persons	12	0	0	4	16
Total Number of Veterans	11	0	0	4	15

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	1	0	0	1	2
Male	10	0	0	3	13
Transgender (male to female)	0	0	0	0	0
Transgender (female to male)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	11	0	0	4	15
Hispanic/Latino	0	0	0	0	0

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

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5

Point In Time Summary for Youth - Warrington, Somerset, Worcester Counties (2019)

White	6	0	0	4	10
Black or African-American	5	0	0	0	5
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	1		0	2	3

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**Resolution Authorizing Submission
of the 2020 CDBG Action Plan**

RESOLUTION NO. 3031

A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE THE CITY'S ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR CDBG PROGRAM YEAR 2020.

WHEREAS, the Maryland State Office of the U.S. Department of Housing & Urban Development (HUD) has determined that the City of Salisbury qualifies as an "entitlement community;" and

WHEREAS, the City of Salisbury is, therefore, entitled to receive Community Development Block Grant (CDBG) funds directly from HUD upon HUD's approval of the City's annual Action Plan; and

WHEREAS, the Council of the City of Salisbury wishes the City to receive this annual allotment of CDBG funds from HUD so that various community development projects may be completed.

NOW THEREFORE, BE IT RESOLVED, that the Council of the City of Salisbury, Maryland does hereby authorize the Mayor to submit the 2020 CDBG Action Plan to HUD for review and approval.

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on April 27, 2020, and is in full force and effect immediately.

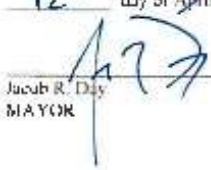
ATTEST:


Kimberly R. Nichols
CITY CLERK


John R. Heath
CITY COUNCIL PRESIDENT

APPROVED BY MEETING

12TH day of April, 2020.


Jacob R. Day
MAYOR

Grantee SF-424's and Certification(s)

SF 424 & 424-D Forms

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Pre-application ☒ Application ☐ Changed/Corrected Application		* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision * If Revision, enter appropriate letter(s): * Other (Specify):
* 3. Date Received: 01/24/2020		4. Applicant Identifier:
5a. Federal Entity Identifier: 		5b. Federal Award Identifier: B-20-HQ-24-0018
State Use Only:		
6. Date Received by State:		7. State Application Identifier:
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Salisbury		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 02-6003806		* c. Organizational DUNS: 0000015590008
d. Address:		
* Street: 125 North Division Street Street2: * City: Salisbury County/Parish: Wicomico County * State: MD: Maryland Province: * Country: USA: United States * Zip/Postal Code: 21801-3036		
e. Organizational Unit:		
Department Name: Office of the Mayor		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr. * First Name: Deborah Middle Name: J. * Last Name: Stein Suffix: Title: Grants Manager / Finance Department / CEO Organizational Affiliation: City of Salisbury * Telephone Number: (410) 341-9000 Fax Number: * Email: ms.c@salisbury.md		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: City or Township Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.812	
CDA Title: Community Development Block Grant (CDBG) Program	
* 12. Funding Opportunity Number: 10.2.6	
* Title: Community Development Block Grant (CDBG) Program	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project: Fiscal Year 2020 Annual Action Plan for the Community Development Block Grant (CDBG) Program	
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant:	* b. Program/Project:
Attach an additional list of Program/Project Congressional Districts, if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project	
* a. Start Date:	* b. End Date:
18. Estimated Funding (\$):	
* a. Federal	
* a. Applicant	
* c. State	
* c. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? ☐ a. This application was made available in the State under the Executive Order 12372 Process for review on ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review ☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.) ☐ Yes ☒ No If "Yes," provide explanation and attach: Add Attachment Delete Attachment View Attachment	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties (U.S. Code, Title 28, Section 1001). ☒ I AGREE ** The list of certifications and assurances, or an alternate source you may obtain this list, is contained in the announcement of agency specific instructions.	
Authorized Representative:	
Prefix:	* First Name:
Middle Name:	
* Last Name:	
Suffix:	
* Title:	
* Telephone Number:	Fax Number:
* Email:	
* Signature of Authorized Representative:	* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0025
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in the application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4769) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4901 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§260 dd-3 and 260 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

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Standard Form 424-D (Rev. 7-97)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§32/-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11980; (d) evaluation of flood hazards in floodplains in accordance with EO 11888; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 108 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11585 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §546a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 136(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Mayor
APPLICANT ORGANIZATION City of Salisbury, Maryland (2065 Funding Only)	DATE SUBMITTED 7 May 2020

5F-4740 (Rev. 7-97) Back

**SF 424 & 424-D Forms
CDBG-CV1 Amendment**

Application for Federal Assistance SF-424		
* 1. Type of Submission: ☐ Preapplication ☒ Application ☐ Changed/Corrected Application		
* 2. Type of Application: ☒ New ☐ Continuation ☐ Revision		
* If New, select appropriate line(s): * Other (Specify):		
* 3. Date Received: 03/01/2020		4. Applicant Identifier:
5a. Federal Entity Identifier:		5b. Federal Award Identifier: 8-10-HQ-24-0015
State Use Only:		
6. Date Received by State:		7. State App. Identifier:
8. APPLICANT INFORMATION:		
* a. Legal Name: City of Salisbury		
* b. Employee/Taxpayer Identification Number (EIN/TIN): 00-0000000		* c. Organization OUS: 03032 6660000
d. Address:		
* Street: 125 North Division Street		
* City: Salisbury		
* County/Parish: Wicomico County		
* State: MD: Maryland		
* Country: USA: UNITED STATES		
* Zip / Postal Code: 21801-5030		
e. Organizational Unit:		
Department Name: Office of the Mayor		Division Name:
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Ms. * First Name: Deborah		
Middle Name: J.		
* Last Name: Stutz		
Suffix:		
Title: Grants Manager - Economic Development / HR		
Organizational Address: City of Salisbury		
* Telephone Number: (410) 341-4510		Fax Number:
* Email: dstutz@cityofsalisbury.md		

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: City of Salisbury Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.218	
CFDA Title: Community Development Block Grant (CDBG) Program (CDBG Act Funding)	
* 12. Funding Opportunity Number: 14.218	
Title: Community Development Block Grant (CDBG) Program (CDBG Act Funding)	
13. Compaction Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project: City of Salisbury CDBG Act Reauthorization - Amendment 11 to the 2013 Annual Action Plan for the Community Development Block Grant (CDBG) Program (CDBG-CV)	
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant:	* b. Program/Project:
Attach an additional list of Program/Project Congressional Districts, if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project:	
* a. Start Date: 03/27/2020	* b. End Date: 09/30/2022
18. Estimated Funding (\$):	
* a. Federal:	177,905.00
* b. Applicant:	
* c. State:	
* d. Local:	
* e. Other:	
* f. Program Income:	0.00
* g. TOTAL:	177,905.00
* 19. Is Application Subject to Review By State Under Executive Order 12372 Process? ☐ a. This application was made available in the State under the Executive Order 12372 Process for review on ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review. ☒ c. Program is not covered by E.O. 12372.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment) ☐ Yes ☒ No If "Yes," provide explanation and attach: Add Attachment Delete Attachment View Attachment	
21. *By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) ☒ I AGREE	
** The list of certifications and assurances or an internet site where you may obtain this list is contained in the announcement or agency specific instructions.	
Author and Representative:	
Prefix: Ms.	* First Name: Julia
Middle Name:	
* Last Name: Glanc	
Suffix:	
* Title: City Administrator, City of Salisbury	
* Telephone Number: (410) 543-3100	Fax Number:
* Email: jglanc@salisbury.md	
* Signature of Authorized Representative: 	* Date Signed: 9/7/2022

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0039
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0318-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in its application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§1728-4753) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 300, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§260 dd-3 and 290 cc-3) as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to non-discrimination in the sale, rental or financing of housing; (i) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other non-discrimination statute(s) which may apply to the application.

Previous Edition Usable

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Standard Form 424-J (Rev. 7-87)
Prescribed by GMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(e) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-160) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11989; (d) evaluation of flood hazards in floodplains in accordance with EO 11989; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-322); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting currents or potential corridors of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties) and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§409a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and DMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant, award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Julie Elmer, City Administrator
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Salisbury, Maryland (2024) CARS Act Funding	9/12/2021

EF-4247 (Rev. 7-07) Back

**SF 424 & 424-D Forms
CDBG-CV3 Amendment**

Application for Federal Assistance SF-424			
*1. Type of Submission: ☐ Preapplication ☐ Application ☒ Changed/Corrected Application		*2. Type of Application: ☐ New ☐ Continuation ☒ Revision	
*3. Date Received: 12/21/2023		*4. Applicant Identification: [Empty Field]	
3a. Federal Entity Identifier: [Empty Field]		3b. Federal Award Identifier: B-20-HR-24-0113	
State Use Only: 6. State Received by State: [Empty Field] 7. State Application Identifier: [Empty Field]			
8. APPLICANT INFORMATION:			
*a. Legal Name: City of Salisbury			
*b. Employer/Taxpayer Identification Number (EIN/TIN): 42-5000906		*c. Organizational DUNS: 0303215040000	
d. Address:			
* Street1: 125 E. Washington Street			
* Street2: [Empty Field]			
* City: Salisbury			
* County/Parish: [Empty Field]			
* State: MD: Maryland			
* Province: [Empty Field]			
* Country: USA: UNITED STATES			
* Zip/Postal Code: 21801-0030			
e. Organizational Unit:			
Department Name: Office of the Mayor		Division Name: [Empty Field]	
f. Name and contact information of person to be contacted on matters involving this application:			
Prefix: Mr.	First Name: [Empty Field]	Last Name: [Empty Field]	
Middle Name: [Empty Field]	* Last Name: [Empty Field]		
Suffix: [Empty Field]	Title: Grants Manager - Economic Development / HR		
Organizational Affiliation: City of Salisbury			
* Telephone Number: (410) 341-6530		* Fax Number: [Empty Field]	
* Email: daniel@salisbury.md			

Application for Federal Assistance SF-424	
* 9. Type of Applicant 1: Select Applicant Type: City or Township Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.218	
CFDA Title Community Development Block Grant (CDBG) Program (CDBG-CR) for Housing	
* 12. Funding Opportunity Number: 14.218	
* Title Community Development Block Grant (CDBG) Program (CDBG-CR) for Housing	
13. Competition Identification Number: 	
Title 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachment	
* 15. Descriptive Title of Applicant's Project: City of Salisbury CDBG Sub-Award - Agreement #2 to the FY 2020 Annual Action Plan for the Community Development Block Grant (CDBG) Program (CDBG-CR) - CDBG-CR Funding	
Attach supporting documents as specified in agency instructions Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant: 1	* b. Program Project:
Attach a redaction list of Program-Project Congressional Districts if needed.	
	Add Attachment Delete Attachment View Attachment
17. Proposed Project:	
* a. Start Date: 03/07/2021	* b. End Date: 02/11/2021
18. Estimated Funding (\$):	
* a. Federal	472,512.00
* b. Applicant	
* c. State	
* d. Local	
* e. Other	
* f. Program Income	
* g. TOTAL	472,512.00
19. Is Application Subject to Review By State Under Executive Order 12972 Process?	
☐ a. This application was made available to the State under the Executive Order 12972 Process for review on	
☐ b. Program is subject to E.O. 12972 but has not been selected by the State for review.	
☒ c. Program is not covered by E.O. 12972	
20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)	
☐ Yes ☒ No	
If "Yes", provide explanation and attach	
	Add Attachment Delete Attachment View Attachment
21. By signing this application, I certify (1) to the statements contained in the list of certifications** and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001)	
☒ I AGREE	
** The list of certifications and assurances is on an internal site where you may obtain this list is contained in the announcement of agency specific actions.	
Authorized Representative:	
* Title:	Ms.
* First Name:	Julia
* Middle Name:	
* Last Name:	Glenn
* Suffix:	
* Title:	City Administrator, City of Salisbury
* Telephone Number:	(410) 548-3100
* Fax Number:	
* Email:	jg_glenn@salisbury.md
* Signature of Authorized Representative:	Julia Glenn
* Date Signed:	02/17/2021

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number 4040-0009
Expiration Date 02/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing this collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0047), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

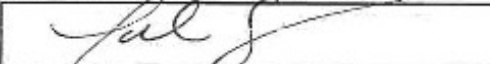
- Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs); to ensure proper planning, management and completion of project described in this application.
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance, and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
- Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest or personal gain.
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to proscribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900 Subpart F).
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 86-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1651-1683, and 1686-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Control and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-615), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1917 (42 U.S.C. §§290 d2-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to this application.

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Standard Form 424-J (Rev. 7-87)
Prescribed by OMB Circular A-102

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7326) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§275a to 275a-7); the Copeland Act (40 U.S.C. §278c and 19 U.S.C. §874); and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction agreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clear Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955 as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470; EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§1609a et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 100(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from: (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect; (2) Procuring a commercial sex act during the period of time that the award is in effect; or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL	TITLE
	Paula Clark, State Administrator
APPLICANT ORGANIZATION	DATE SUBMITTED
City of Salisbury, Maryland (CDBG CRDS Act Funded)	12/22/2020

SH-4240 (Rev. 7-87) Back

**SF 424 & 424-D Forms
PY 2020 CDBG Amendment
HUD Formula Allocation Error –
Reduction in Funding of \$60**



OFFICE OF COMMUNITY PLANNING
AND DEVELOPMENT

U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT
WASHINGTON, DC 20410-7000

December 17, 2020

Mr. Keith Cordrey
Director of Finance
City of Salisbury
125 North Division Street Room 103
Salisbury, MD 21801

Dear Mr. Cordrey:

The U.S. Department of Housing and Urban Development (HUD or the Department) notified the City of Salisbury by letter, receipted on November 9, 2020, of an error in HUD's initial formula allocations for fiscal year (FY) 2020 Community Development Block Grant (CDBG) and HOME Investment Partnerships (HOME) program grants. The Department is poised to undertake Line of Credit Control System (LOCCS) corrections to the grant amounts for these programs and is outlining the next steps the City must take below. As a reminder, the original and adjusted allocations for the FY 2020 CDBG grant are listed below.

	CDBG
Original Allocation	\$387,418
Adjusted Allocation	\$387,358
Difference	-\$ 60

The City must submit new SF 424s for the CDBG program reflecting the changed allocation. The City will also need to amend its 2020 action plan to reference the corrected amount of the CDBG allocation. The Consolidated Plan regulations (24 CFR Part 91) require a grantee to identify in its citizen participation plan the criteria it will use for determining what constitutes a substantial amendment to its action plan. It is these substantial amendments that are subject to a citizen participation process.

The City will need to determine if a substantial amendment is triggered and if so, engage in the necessary citizen participation activities.

HUD will send the City amended grant agreement that reflect the correct allocation amount after the Baltimore Field Office of Community Planning and Development receives the newly executed SF-424 for the FY 2020 CDBG grant. Upon receipt, HUD will adjust the allocation amount in IDIS and LOCCS to ensure funds in excess of the revised allocation amount are not disbursed from the City's line of credit.

www.hud.gov

espmail@hud.gov

The Department appreciates the City's patience and efforts in this process and our office is available to assist in ensuring a timely correction.

Sincerely,

Charles Halm

Charles Halm
CPD Director

cc:
Olga Butar
Deborah Stam

Application for Federal Assistance SF-424			
* 1. Type of Guarantee: ☐ Preapplication ☐ Application ☒ Original/Corrected Application		* 2. Type of Application: ☐ New ☐ Continuation ☒ Revision	
* 3. Date Received: 07/24/2021		* 4. Applicant Identifier: [Blank]	
5a. Federal Entity Identifier: [Blank]		5b. Federal Award Identifier: P-19-MC-24-0115	
State Use Only:			
6. Date Received by State: [Blank]		7. State Application Identifier: [Blank]	
8. APPLICANT INFORMATION:			
* a. Legal Name: City of Salisbury			
* b. Employer/Taxpayer Identifier Number (FIN/TIN): 02-000000		* c. Organization EIN: 0000000000000	
d. Address:			
* Street1:	100 N. Salisbury Street		
* Street2:	[Blank]		
* City:	Salisbury		
* County/Parish:	[Blank]		
* State:	MD: Maryland		
* Province:	[Blank]		
* Country:	USA: UNITED STATES		
* Zip / Postal Code:	21801-0000		
e. Organizational Unit:			
Department Name:		Division Name:	
Office of the Mayor		[Blank]	
f. Name and contact information of person to be contacted on matters involving this application:			
* Prefix:	Mr.	* First Name:	Deborah
* Middle Name:	[Blank]		
* Last Name:	Stacy		
* Suffix:	[Blank]		
TDA: Grants Manager - Finance Department / MD			
Organizational Address:			
City of Salisbury			
* Telephone Number:	410-341-5500	* Fax Number:	[Blank]
* Email: costas@citysalisbury.net			

Application for Federal Assistance SF-424	
* 8. Type of Applicant 1: Select Applicant Type: City or Township Government	
Type of Applicant 2: Select Applicant Type: 	
Type of Applicant 3: Select Applicant Type: 	
* Other (specify): 	
* 10. Name of Federal Agency: U.S. Department of Housing and Urban Development	
11. Catalog of Federal Domestic Assistance Number: 14.213	
CFDA Title Community Development Block Grant (CDBG) Program	
* 12. Funding Opportunity Number: 14.213	
* Title: Community Development Block Grant (CDBG) Program	
13. Competition Identification Number: 	
Title: 	
14. Areas Affected by Project (Cities, Counties, States, etc.): Add Attachment Delete Attachment View Attachments	
* 15. Descriptive Title of Applicant's Project: Fiscal Year 2020 Annual Action Plan for the Community Development Block Grant (CDBG) Program	
Attach supporting documents as specified in agency instructions. Add Attachments Delete Attachments View Attachments	

Application for Federal Assistance SF-424	
16. Congressional Districts Of:	
* a. Applicant:	* b. Program/Project:
Attach an additional list of Program/Project Congressional Districts if needed: Add Attachment Delete Attachment View Attachment	
17. Proposed Project:	
* a. Start Date: 07/01/2022	* b. End Date: 06/30/2023
18. Estimated Funding (\$):	
* a. Federal:	257,358.00
* b. Applicant:	
* c. State:	
* d. Local:	
* e. Other:	
* f. Program Income:	
* g. TOTAL:	257,358.00
* 19. Is Application Subject to Review By State Under Executive Order 12872 Process? ☐ a. This application was made available to the State under the Executive Order "2372 Process for review on . ☐ b. Program is subject to E.O. 12872 but has not been selected by the State for review. ☒ c. Program is not covered by E.O. 12872.	
* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment) ☐ Yes ☒ No If "Yes", provide explanation and attach: Add Attachment Delete Attachment View Attachment	
21. "By signing this application, I certify (1) to the statements contained in the list of certifications" and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances" and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 28, Section 1001) ☒ I Agree	
** The list of certifications and assurances, or an internal file where you may deem this list is contained in the announcement or agency specific instructions.	
Authorized Representative:	
Prefix: Suffix: Middle Name: Last Name: Title:	First Name: Julia
* Title: City Administrator, City of Salisbury	
* Telephone Number: (410) 548-2100 Fax Number:	
* Email: jglick@salisbury.md	
* Signature of Authorized Representative: 	
* Date Signed: 11/9/2022	

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4646-0009
Expiration Date: 06/28/2022

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-2042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

- Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs), to ensure proper planning, management and completion of project described in the application;
- Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives;
- Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project;
- Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications;
- Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State;
- Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency;
- Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or persons' gain;
- Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4753) relating to prescribed standards of merit systems for programs funded under one of the 10 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 500, Subpart F);
- Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures;
- Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1698), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290c(d)-(3) and 290c(c)(3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

Previous edition obsolete

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Standard Form 424-D (Rev. 7-97)
Prescribed by GSA Circular 104

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7534-7538) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as appropriate, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-329) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-284) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190); and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11388; (c) protection of wetlands pursuant to EO 11590; (d) evaluation of flood hazards in floodplains in accordance with EO 11388; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 175(c) of the Clean Air Act of 1965, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 108(g) of the Trafficking Victim Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL 	TITLE Julia Glanz, City Administrator
APPLICANT ORGANIZATION City of Baltimore, Maryland	DATE SUBMITTED 1/6/2021

SP-4740 (Rev. 7-87) Back

Action Plan Certifications

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing --The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 1601-1655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying --To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction --The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan --The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (42 U.S.C. 1701u) and implementing regulations at 24 CFR Part 155.


Signature of Authorized Official

Jacob R. Day
Mayor, City of Salisbury

7 MAY 2020
Date

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).

2. Overall Benefit. The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) **2019, 2020, 2021** [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

Jacob R. Day
Mayor, City of Salisbury

7 MAY 2020
Date

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 5 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter for homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The NOPWA grantee certifies that:

Activities — Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building — Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility;
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Action Plan Certifications CDBG-CV1 Amendment

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

9/2/2020
Date

Julia Glanz
City Administrator
City of Salisbury

Page 2 of 10

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).
2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) **2020** [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, I, K and R.

Compliance with Laws -- It will comply with applicable laws.



Signature of Authorized Official

9/2/2020

Date

Julia Glanz
City Administrator
City of Salisbury

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing.

N/A

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and

families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy – The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility,
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Action Plan Certifications CDBG-CV3 Amendment

CERTIFICATIONS

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing.

Uniform Relocation Act and Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, (42 U.S.C. 4601-4655) and implementing regulations at 49 CFR Part 24. It has in effect and is following a residential anti-displacement and relocation assistance plan required under 24 CFR Part 42 in connection with any activity assisted with funding under the Community Development Block Grant or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;
2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-L.L.L., "Disclosure Form to Report Lobbying," in accordance with its instructions; and
3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with Community Development Block Grant, HOME, Emergency Solutions Grant, and Housing Opportunities for Persons With AIDS funds are consistent with the strategic plan in the jurisdiction's consolidated plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968 (12 U.S.C. 1701u) and implementing regulations at 24 CFR Part 135.



Signature of Authorized Official

4/22/2020
Date

Julia Glanz
City Administrator
City of Salisbury

Specific Community Development Block Grant Certifications

The Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that have been developed in accordance with the primary objective of the CDBG program (i.e., the development of viable urban communities, by providing decent housing and expanding economic opportunities, primarily for persons of low and moderate income) and requirements of 24 CFR Parts 91 and 570.

Following a Plan -- It is following a current consolidated plan that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. **Maximum Feasible Priority.** With respect to activities expected to be assisted with CDBG funds, it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low- and moderate-income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include CDBG-assisted activities which the grantee certifies are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available (see Optional CDBG Certification).
2. **Overall Benefit.** The aggregate use of CDBG funds, including Section 108 guaranteed loans, during program year(s) 2020 [a period specified by the grantee of one, two, or three specific consecutive program years], shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period.
3. **Special Assessments.** It will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108 loan guaranteed funds, by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

In addition, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

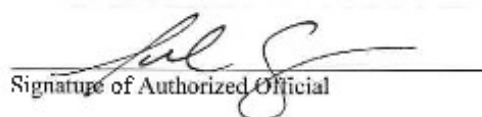
Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction.

Compliance with Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 U.S.C. 2000d) and the Fair Housing Act (42 U.S.C. 3601-3619) and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, Subparts A, B, J, K and R.

Compliance with Laws -- It will comply with applicable laws.


Signature of Authorized Official

12/22/2020
Date

Julia Glanz
City Administrator
City of Salisbury

OPTIONAL Community Development Block Grant Certification

Submit the following certification only when one or more of the activities in the action plan are designed to meet other community development needs having particular urgency as specified in 24 CFR 570.208(c):

The grantee hereby certifies that the Annual Plan includes one or more specifically identified CDBG-assisted activities which are designed to meet other community development needs having particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community and other financial resources are not available to meet such needs.

N/A

Signature of Authorized Official

Date

Title

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If it plans to provide tenant-based rental assistance, the tenant-based rental assistance is an essential element of its consolidated plan.

Eligible Activities and Costs -- It is using and will use HOME funds for eligible activities and costs, as described in 24 CFR §§92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in §92.214.

Subsidy layering -- Before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

N/A

Signature of Authorized Official

Date

Title

Emergency Solutions Grants Certifications

The Emergency Solutions Grants Program recipient certifies that:

Major rehabilitation/conversion/renovation – If an emergency shelter's rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation.

If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion.

In all other cases where ESG funds are used for renovation, the recipient will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the recipient will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the recipient serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The recipient will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal, State, local, and private assistance available for these individuals.

Matching Funds – The recipient will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The recipient has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the recipient will involve, through employment, volunteer services, or otherwise, homeless individuals and

families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the recipient undertakes with assistance under ESG are consistent with its consolidated plan.

Discharge Policy The recipient will establish and implement, to the maximum extent practicable and where appropriate, policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

N/A

Signature of Authorized Official

Date

Title

Housing Opportunities for Persons With AIDS Certifications

The HOPWA grantee certifies that:

Activities -- Activities funded under the program will meet urgent needs that are not being met by available public and private sources.

Building -- Any building or structure assisted under that program shall be operated for the purpose specified in the consolidated plan:

1. For a period of not less than 10 years in the case of assistance involving new construction, substantial rehabilitation, or acquisition of a facility;
2. For a period of not less than 3 years in the case of assistance involving non-substantial rehabilitation or repair of a building or structure.

N/A

Signature of Authorized Official

Date

Title

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING CERTIFICATION:

Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.



Memo

To: Mayor's Office
From: Sandy Green, Director of Finance
Date: February 23, 2026
Subject: Authorization of General Obligation Bonds, Bond Anticipation Notes, and Refunding Bonds FY2026 Capital Projects

The ordinance provides the legal authority necessary for the City to:

1. Finance critical infrastructure and facility improvements identified in the FY2026 Capital Improvement Plan.
2. Utilize short-term Bond Anticipation Notes, if necessary, to provide interim project funding.
3. Refinance existing bonds through refunding bonds to achieve debt service savings or restructuring benefits when appropriate.
4. Pledge the City's full faith and credit and unlimited taxing authority to secure repayment.

The total authorization is capped at \$3,000,000, allocated as follows:

- Neighborhood Infrastructure Improvements – \$1,000,000
- Naylor Mill Road Bridge Replacement – \$700,000
- Exhibit/Facility Improvements (AZA Reaccreditation) – \$500,000
- Poplar Hill Building Improvements – \$150,000
- Westside Community Center Improvements – \$350,000
- Costs of Issuance – \$300,000

Projects may include construction, reconstruction, renovation, utility improvements, engineering, design, administrative expenses, contingencies, and other related costs.

Improvements related to zoo facilities are intended to support reaccreditation by the Association of Zoos and Aquariums, ensuring continued compliance with national standards.

The ordinance authorizes flexibility in how the City issues debt:

- General Obligation Bonds may be issued in one or more series.
- Bond Anticipation Notes may be issued as short-term financing prior to permanent bond issuance.
- Refunding Bonds may be issued to refinance existing bonds for savings or improved debt structure (capped at 130% of refunded principal, consistent with Maryland law).

Specific terms—including interest rates, maturities, redemption provisions, and method of sale—will be approved by Council resolution at the time each series is issued.

- Maximum new borrowing: \$3,000,000
- Annual debt service will depend on:
 - o Interest rates at time of issuance
 - o Final maturity schedule
 - o Bond structure

Debt service will be secured by the City's unlimited taxing authority but may also be paid from other legally available revenues. If grant funds or other external funding sources are received, required tax levies may be reduced proportionately.

A detailed debt service schedule will be presented to Council prior to issuance of any bonds.

The ordinance:

- Allows reallocation of bond proceeds among approved projects through proper budget procedures.
- Permits consolidation with other bond issuances when advantageous.
- Delegates authority to designated City officials to execute financing documents.
- Is not subject to referendum under the City Charter.

Approval of this ordinance will provide the necessary financing authority to implement FY2026 capital projects in a timely and fiscally responsible manner while preserving flexibility to respond to market conditions.

Attachment(s):

[Ord2979](#)

ORDINANCE NO. 2979

AN ORDINANCE OF THE COUNCIL (THE "COUNCIL") OF THE CITY OF SALISBURY TO AUTHORIZE AND EMPOWER CITY OF SALISBURY (THE "CITY") TO SELL AND ISSUE FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, ONE OR MORE SERIES OF (1)(A) GENERAL OBLIGATION BONDS AND (B) GENERAL OBLIGATION BOND ANTICIPATION NOTES, EACH IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED THREE MILLION DOLLARS (\$3,000,000), AND (2) GENERAL OBLIGATION REFUNDING BONDS, SUBJECT TO THE LIMITATIONS PROVIDED FOR HEREIN, THE PROCEEDS OF THE SALE THEREOF TO BE USED AND APPLIED FOR THE PUBLIC PURPOSE OF FINANCING, REIMBURSING OR REFINANCING COSTS OF THE PUBLIC PURPOSE PROJECTS IDENTIFIED HEREIN AS NEIGHBORHOOD INFRASTRUCTURE IMPROVEMENTS, NAYLOR MILL ROAD BRIDGE REPLACEMENT, EXHIBIT/FACILITY IMPROVEMENTS AZA REACCREDITATION, POPLAR HILL BUILDING IMPROVEMENTS (SHUTTER, HVAC, SIDING), WESTSIDE COMMUNITY CENTER, AND COSTS OF ISSUANCE; SPECIFYING THE MAXIMUM ORIGINAL AGGREGATE PRINCIPAL AMOUNT OF THE BONDS OR BOND ANTICIPATION NOTES PROVIDED FOR HEREIN TO BE ALLOCATED TO EACH SUCH PROJECT, SUBJECT TO REALLOCATION BY THE CITY AS DESCRIBED HEREIN; PROVIDING THAT THE COUNCIL BY RESOLUTION SHALL DETERMINE, APPROVE OR PROVIDE FOR VARIOUS MATTERS RELATING TO THE AUTHORIZATION, SALE, SECURITY, ISSUANCE, DELIVERY, PAYMENT AND PREPAYMENT OR REDEMPTION OF AND FOR EACH ISSUED SERIES OF ANY BONDS, BOND ANTICIPATION NOTES AND REFUNDING BONDS (EACH A "SERIES OF THE OBLIGATIONS" OR THE "OBLIGATIONS"); PROVIDING FOR THE IMPOSITION OF AD VALOREM TAXES SUFFICIENT FOR, AND PLEDGING THE FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER OF THE CITY TO, THE PAYMENT OF DEBT SERVICE ON EACH ISSUED SERIES OF THE OBLIGATIONS; PROVIDING THAT DEBT SERVICE ON EACH ISSUED SERIES OF THE OBLIGATIONS ALSO MAY BE PAID FROM ANY OTHER SOURCES OF REVENUE LAWFULLY AVAILABLE TO THE CITY FOR SUCH PURPOSE; PROVIDING THAT CERTAIN ACTIONS MAY BE TAKEN OR PROVIDED FOR BY RESOLUTION IN CONNECTION WITH THE REISSUANCE OR MODIFICATION OF ANY OF THE OBLIGATIONS; PROVIDING THAT ANY OF THE OBLIGATIONS MAY BE

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CONSOLIDATED WITH OTHER OBLIGATIONS OF THE CITY AND ISSUED AS A SINGLE SERIES OF BONDS, BOND ANTICIPATION NOTES AND/OR REFUNDING BONDS; AUTHORIZING, DIRECTING AND EMPOWERING OFFICIALS AND EMPLOYEES OF THE CITY TO TAKE CERTAIN ACTIONS IN CONNECTION WITH THE OBLIGATIONS; AUTHORIZING MODIFICATIONS OF THE OBLIGATIONS TO BE MADE BY RESOLUTION UNLESS ANOTHER ACTION IS REQUIRED; PROVIDING THAT THIS TITLE SHALL BE DEEMED A STATEMENT OF THE SUBSTANCE OF THIS ORDINANCE FOR ALL PURPOSES; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE SHALL BE LIBERALLY CONSTRUED; AND OTHERWISE GENERALLY RELATING TO THE SALE, ISSUANCE, DELIVERY AND PAYMENT OF AND FOR THE OBLIGATIONS.

RECITALS

WHEREAS, City of Salisbury, a municipal corporation of the State of Maryland and a municipality within the meaning of the Enabling Act, the Bond Anticipation Note Act and the Refunding Act identified below (the “City”), is authorized and empowered by Sections 19-301 through 19-309 of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the “Enabling Act”), and Sections SC7-45 and SC7-46 of the Charter of the City of Salisbury, as replaced, supplemented or amended (the “Charter”), to borrow money for any proper public purpose and to evidence such borrowing by the sale and issuance of its general obligation bonds; and

WHEREAS, the City has determined to undertake the public purpose projects identified in Section 3(b) of this Ordinance; and

WHEREAS, the City has determined to authorize the sale and issuance from time to time of one or more series of its general obligation bonds in order to finance, reimburse or refinance all or a portion of the costs of any components of any of the public purpose projects identified in Section 3 of this Ordinance; and

WHEREAS, prior to issuing one or more series of the general obligation bonds authorized hereby, the City may need to obtain interim financing in order to finance, reimburse or refinance applicable project costs on a timely basis through the sale and issuance from time to time of general obligation bond anticipation notes in one or more series as authorized by Sections 19-211 through 19-223 of the Local Government Article of the Annotated Code of Maryland, as replaced, supplemented or amended (the “Bond Anticipation Note Act”); and

WHEREAS, subsequent to the issuance of any general obligation bonds provided for herein, the City may desire to currently refund or advance refund all or a portion of such bonds through the

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84 sale and issuance from time to time of one or more series of its general obligation refunding bonds as
85 authorized by Section 19-207 of the Local Government Article of the Annotated Code of Maryland,
86 as replaced, supplemented or amended (the “Refunding Act”); and
87

88 **WHEREAS**, the City has determined to pledge its full faith and credit and unlimited taxing
89 power to the prompt payment of debt service on any issued general obligation bonds, bond
90 anticipation notes or refunding bonds authorized hereby; and
91

92 **WHEREAS**, the City shall issue any general obligation bonds, bond anticipation notes or
93 refunding bonds authorized hereby in accordance with the terms and conditions provided for in a
94 resolution or resolutions to be adopted by the Council of the City (the “Council”) pursuant to the
95 authority of the Enabling Act, the Bond Anticipation Note Act, the Refunding Act, other applicable
96 law, Sections SC7-45 and SC7-46 of the Charter and this Ordinance, as applicable.
97

98 **SECTION 1. NOW, THEREFORE BE IT ENACTED AND ORDAINED BY THE**
99 **COUNCIL OF THE CITY OF SALISBURY, MARYLAND** that:
100

101 (a) The Recitals to this Ordinance are deemed a substantive part of this Ordinance and
102 incorporated by reference herein. Capitalized terms used in the Sections of this Ordinance and not
103 defined herein shall have the meanings given to such terms in the Recitals.

104 (b) References in this Ordinance to any official by title shall be deemed to refer (i) to any
105 official authorized under the Charter, the code of ordinances of the City (the “City Code”) or other
106 applicable law or authority to act in such titled official’s stead if the position in question is vacant or
107 during the absence, disability or unavailability of such titled official, (ii) to any person who has been
108 elected, appointed or designated to fill such position in an acting or interim capacity under the Charter,
109 the City Code or other applicable law or authority, (iii) to any person who serves in a “deputy,”
110 “associate” or “assistant” capacity as such an official, provided that the applicable responsibilities,
111 rights or duties referred to herein have been delegated to such deputy, associate or assistant in
112 accordance with the Charter, the City Code or other applicable law or authority, and/or (iv) to the
113 extent an identified official commonly uses another title not provided for in the Charter, the City Code
114 or other applicable law or authority, the official, however known, who is charged under the Charter,
115 the City Code or other applicable law or authority with the applicable responsibilities, rights or duties
116 referred to herein.

117 (c) References in this Ordinance to the “par amount” of any of the Bonds, the BANs, the
118 Refunding Bonds or the Obligations (each as defined herein) shall be construed to mean the principal
119 amount of such Bonds, BANs, Refunding Bonds or Obligations, as applicable. References in this
120 Ordinance to the “proceeds” of any of the Bonds, the BANs, the Refunding Bonds or the Obligations
121 shall be construed to mean par amount, any net original issue premium realized upon sale and any
122 investment earnings. References in this Ordinance to “investment earnings” shall be construed to
123 include interest income.

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(d) References in this Ordinance to City officials shall be construed to include references to City employees, to the extent applicable.

(e) References in this Ordinance to the term “owner” with respect to any issued Bonds, BANs, Refunding Bonds or Obligations shall be construed to refer to the owners in whose names such instruments are registered with the applicable registrar and, with respect to any references in this Ordinance to notice to or consent of owners of the applicable instruments not being required, shall also be construed to refer to the beneficial owners of such instruments when held in book-entry form.

SECTION 2. BE IT FURTHER ENACTED AND ORDAINED that pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, the City hereby determines to borrow money and incur indebtedness from time to time for the public purpose of financing, reimbursing or refinancing costs (as defined in Section 3(b) hereof) of any one or more components of the Projects identified in Section 3(b) hereof.

SECTION 3. BE IT FURTHER ENACTED AND ORDAINED that:

(a) To evidence the borrowing and indebtedness authorized in Section 2 of this Ordinance, the City, acting pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, hereby determines to authorize the sale and issuance from time to time, in one or more series, upon its full faith and credit, of its general obligation bonds in an original aggregate principal amount not to exceed Three Million Dollars (\$3,000,000) (each, a “series of the Bonds” and, collectively, the “Bonds”). Any series of the Bonds may be issued as one or more bonds and any such bond may be issued in installment form and/or draw-down form.

(b) With respect to the projects listed below, the word “costs” as used in Section 2 hereof shall include, as applicable, costs of the following activities and expenses: land and right-of-way acquisition and development; acquisition of other property rights; site and utility improvements, including, without limitation, grading, landscaping, paving and repaving, sidewalk, curb, gutter, storm water, water and sewer improvements, street lights, traffic control improvements, other amenities, and related or similar activities and expenses; demolition, razing and removal and related or similar activities and expenses; acquisition, construction, expansion, reconstruction, replacement, renovation, rehabilitation, upgrading, improvement, installation, furnishing and equipping activities and expenses, and related or similar activities and expenses; planning, design, testing, study, feasibility, surveying, architectural, engineering, document development, bidding, permitting, inspection, construction management, financial, administrative and legal expenses, and related or similar activities and expenses; contingencies; costs of issuance (which may include costs of bond insurance or other credit or liquidity enhancement); interest during construction and for a reasonable period thereafter (whether or not expressly so stated); and any such costs that may represent the City’s share or contribution to the financing, reimbursement or refinancing of the costs of any such project (collectively, “Costs of the Projects” or “Costs”). The maximum original aggregate principal amount

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of the Bonds (or the BANs, as identified in Section 6 hereof) to be appropriated or applied to the Costs of the Projects (exclusive of any net original issue premium realized upon sale or investment earnings that may be applied for such purposes) shall be allocated among the following public purpose projects in the maximum principal amount set forth opposite each, except as otherwise herein provided:

	<u>Project Name</u>	<u>Maximum Principal Amount</u>
1.	Neighborhood Infrastructure Improvements (1)	\$1,000,000
2.	Naylor Mill Road Bridge Replacement (1)	700,000
3.	Exhibit/Facility Improvements AZA Reaccreditation (1)	500,000
4.	Poplar Hill Building Improvements (Shutter, HVAC, Siding) (1)	150,000
5.	Westside Community Center (1)(2)	350,000
6.	Costs of Issuance (3)	<u>300,000</u>
TOTAL		<u>\$3,000,000</u>

¹ Project was approved for bond funding in fiscal year 2026 by the fiscal year 2026 budget ordinance (Ordinance No. 2935).

² The City may also refer to this project as the West Salisbury Community Center.

³ Project is scheduled to be approved for bond funding during fiscal year 2026 by amendments to the fiscal year 2026 budget ordinance.

The projects, including costs of issuance, identified in items 1-6 above are collectively referred to herein as the “Projects” or, individually, as a “Project.” The Projects described in items 1-6 above are identified by approximately the same names as such Projects are identified in City budgets and related materials. By inclusion in the table above, the City hereby appropriates up to the maximum principal amount of any issued Bonds (or any issued BANs, as applicable) for application to the Costs of the Projects as provided for in such table, subject to the further provisions of this Ordinance.

(c) The City, without notice to or the consent of any owners of any issued Bonds (or the owners of any issued BANs, as applicable), may allocate and reallocate the maximum principal amount of any issued Bonds (and of any issued BANs, as applicable) (exclusive of any net original issue premium realized upon sale or investment earnings that may be applied for such purposes) to be spent on Costs of the Projects among any of the Projects in compliance with applicable budgetary procedures or applicable law, including, to the extent applicable, by resolution.

(d) It is the intention of the Council that, without having to amend this Ordinance, unless an amendment is necessary to modify the definition of “Costs of the Projects,” and without notice to or the consent of the owners of any issued Bonds (or the owners of any issued BANs

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provided for in Section 6 hereof, as applicable), the principal amount of any issued Bonds (or of any issued BANs, as applicable) may be spent on any applicable Costs of the Projects, notwithstanding the descriptive names used for the Projects in the table above, including, without limitation, costs related to changes in the scope of and/or name of any Project effected through applicable budgetary procedures or applicable law.

(e) The Council, by adoption of a resolution that supplements and amends the resolution or resolutions providing for the expenditure of proceeds of an issued series of the Bonds or the BANs, without having to amend this Ordinance, and without notice to or the consent of the owners of such issued Bonds or BANs, as applicable, may reallocate any portion of the principal amount of such issued series to any of the Projects provided for in this Ordinance that were not included in such resolution or resolutions.

(f) The Council, by enactment of an ordinance that supplements and amends this Ordinance and, to the extent applicable, by adoption of one or more resolutions that supplement and amend any corresponding resolution or resolutions, and without notice to or consent of the owners of any issued Bonds (or the owners of any issued BANs, as applicable), may reallocate any portion of the principal amount thereof to be spent on Costs of the Projects (as such definition may be amended by supplemental ordinance) of one or more additional projects identified in such supplemental ordinance (and to the extent applicable, in any supplemental resolution) and, in such event, (i) references in this Ordinance to the “Projects” shall be deemed to include the Projects identified in subsection (b) above and all such additional projects (unless any original or additional project is removed entirely from the definition of the Projects by a supplemental ordinance), and (ii) references in this Ordinance to “Costs of the Projects” shall be deemed to include any modifications to such definition, as applicable. After any such reallocation is made by supplemental ordinance, the Council, without having to further amend this Ordinance and without notice to or the consent of the owners of any issued Bonds (or the owners of any issued BANs, as applicable), may reallocate the maximum principal amount of any issued Bonds (and of any issued BANs, as applicable) to be spent on Costs of the Projects among all such authorized projects in compliance with applicable budgetary procedures or applicable law.

(g) In the event the City issues any series of the BANs pursuant to Section 6 of this Ordinance, proceeds of the Bonds of any series in anticipation of which such series of the BANs were issued may also be applied to prepay or pay principal, premium and/or interest on such series of the BANs as well as costs of issuance thereof in accordance with the provisions of the Bond Anticipation Note Act, and such application shall be deemed the payment of Costs of the Projects for purposes of this Ordinance.

(h) Subject to the foregoing provisions of this Section 3, by resolution or as otherwise allowed by applicable law, and without notice to or the consent of any owners of any issued Bonds (or of any issued BANs, as applicable), the Council may determine or provide for the determination of, and subsequently reallocate, how any unexpended par amount of any series of the issued Bonds

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(or any series of the issued BANs, as applicable), net original issue premium realized upon sale and/or any investment earnings shall be expended, which may include, without limitation, on Costs of the Projects (including costs of issuance), and/or on debt service payable or prepayable on any such series of the issued Bonds or of the issued BANs, as applicable, to the extent not prohibited by applicable law.

(i) To the extent not prohibited by applicable law, the authorization of the sale and issuance of the Bonds and the BANs provided for in this Ordinance in order to finance, reimburse or refinance Costs of the Projects shall be construed to authorize the sale and issuance of any series of the Bonds or the BANs in any fiscal year later than fiscal year 2026 for such purpose in the event such authority is not fully used in fiscal year 2026, for whatever reason; provided that, no BANs shall be issued to finance, reimburse or refinance Costs of any Project once the authority to issue Bonds to finance, reimburse or refinance Costs of such Project has been used up to the maximum principal amount specified for such Project in the table in subsection (b) above, as such maximum principal amount may be adjusted in accordance with the foregoing provisions of this Section 3.

SECTION 4. BE IT FURTHER ENACTED AND ORDAINED that the proceeds of the Bonds shall be used and applied by the City exclusively and solely for the public purposes described or provided for in Section 3 of this Ordinance.

SECTION 5. BE IT FURTHER ENACTED AND ORDAINED that pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, this Ordinance and any other applicable law, the Council, prior to the sale, issuance and delivery of each series of the Bonds, shall adopt a resolution or resolutions specifying, prescribing, determining, providing for or approving such matters, details, forms (including, without limitation, the form or substantially final form of the Bonds of such series), documents or procedures as may be required by the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, other applicable law or this Ordinance or as the Council may deem appropriate for the authorization, sale, security, issuance, delivery, payment, prepayment or redemption of or for such series of the Bonds, subject to the limitations of any applicable law. Any such resolution may, subject to the limitations of any applicable law, set forth, determine or provide for the determination of, provide for, or approve or provide for the approval of, among other matters, as applicable, the designation of such series of the Bonds; the date of issuance of such series of the Bonds; the original aggregate principal amount of such series of the Bonds; the denomination or denominations of such series of the Bonds; the maturity or maturities of such series of the Bonds, or the method of determining such maturity or maturities; the principal installment or installments payable on such series of the Bonds or the method of determining such principal installments; the rate or rates of interest, or the method of determining the rate or rates of interest, payable on such series of the Bonds, which may be fixed or variable; provisions for the payment of late fees, additional interest and/or penalties payable with respect to such series of the Bonds and/or adjustments to interest rates; the purchase price for such series of the Bonds (which may be at, above or below par value) or the method of determining the purchase price; provisions relating to the prepayment or redemption of such series of the Bonds at the City's option or by mandatory sinking fund payments; provisions

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allowing the owners of such series of the Bonds to put or cause the prepayment or redemption of the same at their option; the manner of selling such series of the Bonds, which may be by private (negotiated) sale without advertisement or solicitation of competitive bids (including in a negotiated underwriting or by direct purchase) or at public sale after publication or dissemination of the notice of sale (in any manner permitted by applicable law), and all matters in connection therewith, including any forms or substantially final forms of documents, agreements, certificates, instruments or notices authorized or required by applicable law; provisions for the execution of such series of the Bonds; whether any net original issue premium realized upon sale shall be applied to reduce the par amount of such series of the Bonds to be issued for the intended purposes; any limitations on the Costs of the Projects on which the proceeds of such series of the Bonds may be expended and further provisions for the appropriation, disposal and investment of such proceeds; unless otherwise required by applicable law, the selection of any bond registrar, paying agent, investment bidding agent or other appropriate service providers in connection with such series of the Bonds; certifications, representations, determinations, designations or elections relating to the tax-exempt or taxable status of interest payable on such series of the Bonds; and all other terms and conditions pursuant to which such series of the Bonds will be issued, sold and delivered, including, without limitation, any other determinations to be made or provided for by resolution as required by Charter Section SC7-46.A. Among other matters, the Council by resolution may authorize, approve or otherwise provide for (i) payment of any commitment fee, breakage fee or other fee and any other costs (including other parties' legal costs and expenses) payable in connection with any series of the Bonds, (ii) the obtaining of credit enhancement or liquidity enhancement for any series of the Bonds (and the negotiation, approval, execution and delivery of any agreements or documents relating thereto), and (iii) any other agreements, documents, instruments or determinations necessary or desirable to enhance the marketability of or as security for any series of the Bonds, including, without limitation, any ratings, any official statement or similar disclosure document or any continuing disclosure undertaking required to satisfy the requirements of Securities and Exchange Commission Rule 15c2-12. By resolution the Council may delegate to one or more City officials the authority to make any of the determinations, approvals or other decisions contemplated by this Section 5. Any resolution may specify, prescribe, determine or provide for the determination of, provide for, or approve or provide for the approval of, the matters identified in this Section 5 for more than one series of the Bonds.

SECTION 6. BE IT FURTHER ENACTED AND ORDAINED that:

(a) Pursuant to the authority of the Bond Anticipation Note Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, the City is hereby authorized and empowered to sell and issue, upon its full faith and credit, its general obligation bond anticipation notes in one or more series from time to time in an original aggregate principal amount not to exceed Three Million Dollars (\$3,000,000) (each, a "series of the BANs" and, collectively, the "BANs"), prior to and in anticipation of the sale of any series of the Bonds, for the public purpose of financing, reimbursing or refinancing Costs of the Projects on an interim basis. Any such series of the BANs may consist of one or more notes and any note may be issued in installment form and/or draw-down form.

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(b) Prior to the sale, issuance and delivery of each series of the BANs, the Council shall adopt a resolution or resolutions pursuant to the authority of the Bond Anticipation Note Act, Sections SC7-45 and SC7-46 of the Charter, any other applicable law and this Ordinance authorizing such series of the BANs and specifying, prescribing, determining or providing for the determination of, providing for, or approving or providing for the approval of, with respect to such series of the BANs, the same types of matters, details, forms, documents, procedures or determinations detailed in Section 5 hereof that may be made or addressed with respect to any series of the Bonds, to the extent applicable with respect to such series of the BANs, and as otherwise may be authorized or required by applicable law, including, without limitation, whether any net original issue premium realized upon sale shall be applied to reduce the par amount of such series of the BANs to be issued for the intended purposes. By resolution the Council may delegate to one or more City officials the authority to make any determinations, approvals or decisions with respect to any series of the BANs. Any resolution may specify, prescribe, determine or provide for the determination of, provide for, or approve or provide for the approval of, the details required or authorized by this Section 6 for more than one series of the BANs.

(c) The City hereby covenants (i) to pay from the proceeds of one or more series of the Bonds the principal of any series of the BANs actually issued, (ii) to the extent that interest on any series of the BANs is not paid from proceeds of such BANs (within the limitations of applicable law), to pay the interest on such series of the BANs from the proceeds of one or more series of the Bonds, and (iii) to issue the applicable series of the Bonds as soon as there is no longer a reason for deferring its issuance. This covenant shall not be construed to prevent the City from paying principal of and/or interest on any series of the BANs from sources of funds other than proceeds of the Bonds, to the extent such other funds are available for such purpose.

(d) As authorized by the Bond Anticipation Note Act, by resolution the Council may provide for the renewal of any series of the BANs at maturity with or without resale, together with any amendments or modifications to or replacements of such series of the BANs and any related documentation.

SECTION 7. BE IT FURTHER ENACTED AND ORDAINED that:

(a) Pursuant to the authority of the Enabling Act, the Refunding Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, the City is hereby authorized and empowered to sell and issue, upon its full faith and credit, its general obligation refunding bonds in one or more series from time to time (each, a “series of the Refunding Bonds” and, collectively, the “Refunding Bonds”), for the purpose of currently refunding or advance refunding in whole or in part any of the Bonds then outstanding, including paying all or any portion of the following: outstanding principal, any prepayment or redemption premium, and/or interest accrued or to accrue to the date or dates of prepayment, redemption, purchase or maturity of the Bonds to be refunded, paying costs and expenses in connection with the sale, issuance and delivery of such series of the Refunding Bonds (including, without limitation, legal and financial costs and costs of any credit

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enhancement or liquidity enhancement), and, to the extent determined or provided for by the Council by resolution, paying interest on such series of the Refunding Bonds, for the public purpose of (A) realizing savings to the City in the total cost of debt service on a direct comparison or present value basis, (B) debt restructuring that reduces the total cost of debt service, (C) debt restructuring that is determined to be in the best interests of the City, to be consistent with the City's long-term financial plan, and to realize a financial objective of the City, including improving the relationship of debt service to any source of payment such as taxes, assessments or other charges, and/or (D) for any other purpose then authorized by the Refunding Act or other applicable law, and as determined or provided for by the Council by resolution; provided that, the original aggregate principal amount of any series of the Refunding Bonds shall not exceed one hundred thirty percent (130%) of the aggregate principal amount of the Bonds refunded therefrom. Any such series of the Refunding Bonds may consist of one or more bonds and any bond may be issued in installment form and/or draw-down form. Any series of the Refunding Bonds may be issued in any fiscal year of the City.

(b) Prior to the sale, issuance and delivery of each series of the Refunding Bonds, the Council shall adopt a resolution or resolutions pursuant to the authority of the Refunding Act, Sections SC7-45 and SC7-46 of the Charter, any other applicable law and this Ordinance authorizing such series of the Refunding Bonds and specifying, prescribing, determining or providing for the determination of, providing for, or approving or providing for the approval of, with respect to such series of the Refunding Bonds, the same types of matters, details, forms, documents, procedures and determinations detailed in Section 5 hereof that may be made or addressed with respect to any series of the Bonds, to the extent applicable to such series of the Refunding Bonds, and as otherwise may be authorized or required by applicable law, including, without limitation, the purposes of the Refunding Act or other applicable law to be achieved by the issuance of such series of the Refunding Bonds; whether any net original issue premium realized upon sale shall be applied to reduce the par amount of such series of the Refunding Bonds to be issued for the intended purposes; unless otherwise required by applicable law, the selection of any escrow agent, verification consultant, escrow bidding agent or other service provider; the determination of the Bonds to be refunded in whole or in part from such series of the Refunding Bonds; and any agreements, documents or other instruments necessary or desirable in connection with the refunding. By resolution the Council may delegate to one or more City officials the authority to make any determinations, approvals or decisions with respect to any series of the Refunding Bonds. Any resolution may specify, prescribe, determine or provide for the determination of, provide for, or approve or provide for the approval of, the details required or authorized by this Section 7 for more than one series of the Refunding Bonds.

(c) By resolution or as otherwise allowed by applicable law, and without notice to or the consent of the owners of any issued series of the Refunding Bonds, the Council may determine or provide for the determination of, and subsequently reallocate, how any unexpended par amount of such series of the Refunding Bonds, net original issue premium realized upon sale and/or investment earnings shall be expended, which may include, without limitation, on refunding the

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applicable Bonds, on costs of issuance of such series of the Refunding Bonds, and/or on debt service payable or prepayable on such series of the Refunding Bonds, to the extent not prohibited by applicable law.

SECTION 8. BE IT FURTHER ENACTED AND ORDAINED that:

(a) The full faith and credit and unlimited taxing power of the City are hereby pledged to the payment of the principal of and interest on each series of the Bonds, the BANs or the Refunding Bonds actually issued, as applicable (each, a “series of the Obligations” and, collectively, the “Obligations”), when due and to the imposition of the taxes hereinbelow described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of each series of the Obligations. Subject to the further provisions of this Section 8, the City hereby covenants with the owners of the Obligations of each series to impose ad valorem taxes on all real and tangible personal property in the City that is subject to assessment for unlimited municipal taxation at a rate and in an amount sufficient to pay the principal of and the interest on the Obligations in each fiscal year in which any of the Obligations are outstanding and to take any further action that may be lawfully appropriate from time to time during the period that the Obligations of such series remain outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and the interest due thereon. If the proceeds from the taxes so imposed in any such fiscal year are inadequate for such payment, additional taxes shall be imposed in the succeeding fiscal year to make up such deficiency.

(b) The foregoing provisions shall not be construed so as to prohibit the City from paying the principal of and interest on the Obligations of any series from the proceeds of the sale of any other obligations of the City or from any other funds legally available for that purpose (including, without limitation, with respect to any BANs, from the proceeds of any Bonds and, with respect to any Bonds, from the proceeds of any Refunding Bonds). Within the limitations of any applicable Maryland or federal law (including, without limitation, to the extent applicable, the Internal Revenue Code of 1986, as amended, and the regulations issued thereunder), the City may apply to the payment of the principal of or interest on the Obligations of any series any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if the funds are granted or paid to the City for the purpose of assisting the City in accomplishing the components of Costs of the Projects which the Obligations of such series are issued to finance, reimburse or refinance or are otherwise available for such purpose, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed may be reduced proportionately.

(c) Pursuant to the authority of Section SC7-46.A. of the Charter, by resolution the Council may provide that all or a portion of the debt service on the allocable portion of any series of the Obligations shall be payable in the first instance from specified revenues or other moneys identified in such resolution, to the extent available for such purpose.

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SECTION 9. BE IT FURTHER ENACTED AND ORDAINED that by resolution, the Council may make any appropriate arrangements (including, without limitation, by authorizing one or more appropriate officials to make any elections, designations, determinations or filings on the City's behalf) in the event any right of the owner of an Obligation to put or cause the prepayment or redemption of such Obligation at its option, or any change in the interest rate of an Obligation, or any other modification to an Obligation could lead to a reissuance of such Obligation for purposes of the Internal Revenue Code of 1986, as amended, and the U.S. Treasury Regulations promulgated thereunder.

SECTION 10. BE IT FURTHER ENACTED AND ORDAINED that by resolution, the Council may determine that any of the Bonds, the BANs or the Refunding Bonds may be consolidated with any bonds, bond anticipation notes and/or refunding bonds authorized by the Council and issued as a single series of bonds, bond anticipation notes and/or refunding bonds, as applicable.

SECTION 11. BE IT FURTHER ENACTED AND ORDAINED that by resolution the Council may make or authorize any modifications to (i) any series of the Obligations once issued, and (ii) any related documentation, agreements, certificates or instruments, unless under applicable law or the provisions of this Ordinance the proposed modifications require action by ordinance in addition to or in place of a resolution.

SECTION 12. BE IT FURTHER ENACTED AND ORDAINED that with respect to any series of the Obligations, the Council by resolution may delegate to one or more specified officials the authority to negotiate, approve, execute and deliver, as applicable, any documents, agreements, certificates or instruments relating to such Obligations or to take other actions with respect thereto. The following City officials: the Mayor, the City Administrator, the Director of Finance, the City Clerk and all other appropriate officials and employees of the City are hereby authorized, empowered and directed to (i) take any and all action necessary to complete and close the sale, issuance and delivery of any issued series of the Bonds, the BANs or the Refunding Bonds, (ii) negotiate, approve, execute and deliver all documents, agreements, certificates and instruments necessary or appropriate in connection with any such sale, issuance and delivery, and (iii) carry out the transactions contemplated by this Ordinance, any ordinance amendatory of or supplemental to this Ordinance, any resolution adopted in furtherance of this Ordinance (including any amendatory or supplemental resolutions), and any documents, agreements, certificates or instruments executed and delivered in connection with any series of the Obligations, all to the extent any particular action is within the scope of such official's authority and such authorization has not otherwise been delegated to one or more specified City officials by ordinance or resolution.

SECTION 13. BE IT FURTHER ENACTED AND ORDAINED that nothing in this Ordinance shall be construed as preventing the City from applying other available moneys to any of the purposes for which any series of the Obligations is issued, in addition to proceeds of such Obligations.

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SECTION 14. BE IT FURTHER ENACTED AND ORDAINED that in the event that, to the extent not prohibited by the Charter, at the time the City seal needs to be or may be impressed or affixed on any of the Obligations or any related documents, agreements, certificates, instruments the position of the City Clerk is vacant, or in the absence, disability or unavailability of any incumbent City Clerk, if no other City official has the authority to attest to the impression or affixing of the City seal under the Charter, the City Code or other applicable law or authority, such attestation may be made by any of the following in the following order of priority: any Assistant City Clerk, the City Administrator, any Deputy City Administrator, the Director of Finance or any other official designated by the Council by resolution, motion or other appropriate action; provided that, the same official may not both execute any such document or agreement on behalf of the City and attest to the impression or affixing of the City seal on the same, but any such official may both certify to the impression or affixing of the City seal on and make other certifications in any closing certificate.

SECTION 15. BE IT FURTHER ENACTED AND ORDAINED that this Ordinance may be executed (i) in counterparts and/or (ii) to the extent not prohibited by applicable law, by electronic, stamped or facsimile signature, and all executed counterparts of this Ordinance shall be treated as one and the same instrument.

SECTION 16. BE IT FURTHER ENACTED AND ORDAINED that the title of this Ordinance shall be deemed to be, and is, a statement of the substance of this Ordinance for publication and all other purposes.

SECTION 17. BE IT FURTHER ENACTED AND ORDAINED that the provisions of this Ordinance shall be liberally construed in order to effectuate the transactions contemplated by this Ordinance.

SECTION 18. BE IT FURTHER ENACTED AND ORDAINED that this Ordinance shall become effective following approval by the Mayor or subsequent passage by the Council in accordance with the provisions of Section SC2-12 of the Charter. Pursuant to Section SC2-16 of the Charter, this Ordinance shall not be subject to petition for referendum.

[CONTINUED ON FOLLOWING PAGE]

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THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on the 9 day of March, 2026, and thereafter, a statement of the substance of this Ordinance having been posted or published as required by law, was finally passed by the Council _____ [as introduced] _____ [as amended] [CHECK APPLICABLE LINE] on the _____ day of _____, 2026.

ATTEST:

Julie A. English, City Clerk

April R. Jackson, City Council President

APPROVED BY ME THIS _____ **DAY OF** _____, 2026:

Randolph J. Taylor, Mayor

#243357;58111.052

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City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Nick Voitiuc, Department of Infrastructure & Development Director - Chad Goblinger, Permits & Inspections Manager
Date: February 18, 2026
Subject: Electrical Permit Ordinance - 1st Reading

The Department of Infrastructure and Development issues a wide variety of permits related to building construction all the way from fence permits to new building construction on large development parcels. While the Department currently issues plumbing and mechanical permits for work in residences and other buildings, it does not issue electrical permits. Electrical permits are currently only issued through Wicomico County, even for work on properties in the City.

This proposed change would allow the City to begin issuing electrical permits for work on City properties the same as it does for other types of construction work. Doing this would provide the Department with greater oversight of electrical work happening within City limits.

Attachment(s):
[Ord2980](#)

ORDINANCE NO. 2980

AN ORDINANCE OF THE CITY OF SALISBURY TO REQUIRE THE ACQUISITION OF AN ELECTRICAL PERMIT THROUGH THE CITY OF SALISBURY PRIOR TO CONDUCTING WORK ON ELECTRICAL SYSTEMS, EQUIPMENT OR CONNECTIONS.

WHEREAS, the ongoing application, administration and enforcement of Title 15 (Buildings and Construction) of the City of Salisbury Municipal Code (the “**Salisbury City Code**”) demonstrates a need for its periodic review, evaluation and amendment, in order to keep the provisions of Title 15 current, comply with present community standards and values, and promote the public safety, health and welfare of the citizens of the City of Salisbury (the “**City**”);

WHEREAS, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

WHEREAS, MD Code, Business and Professions § 6-301 authorizes the Mayor and Council to adopt rules and regulations concerning the licensing, and providing of electrical services as an apprentice, journeyman, or master electrician;

WHEREAS, the City of Salisbury, through its Department of Infrastructure and Development, requires permits for related construction activity within City limits including building permits and plumbing permits;

WHEREAS, permitting electrical work will bring the City of Salisbury in alignment with typical practices amongst other municipalities in the State;

WHEREAS, the Mayor and Council have determined that the amendments to the Title 15 set forth herein shall be adopted as set forth herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that Title 15 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows:

Section 1. Section 15.12 of the Salisbury City Code, entitled “Electrical Standards” shall be amended as follows:

15.12.020 Adoption of standards by reference

Except as may be provided otherwise in this chapter, the current requirements of the National Electrical Code (2014 ~~2020~~ Edition) being the regulations of the National Board of Fire Underwriters for electric wiring and apparatus, shall be deemed to be the requirements imposed by this chapter, such National Electrical Code being hereby adopted by reference as the electrical code of the city and being herein incorporated in its entirety by reference.

15.12.050 State License Required

Except as otherwise provided in the Salisbury City Code and Title 6 of the Business Occupations and Professions Article of the Maryland Annotated Code, any person who provides electrical services within the corporate limits of the City as an apprentice, journeyman, or master electrician must hold a valid, corresponding license from the State of Maryland and comply with all other requirements of Title 6 of the Business Occupations and Professions Article of the Maryland Annotated Code.

15.12.060 Permit Required

Work shall not be commenced on any electrical system, equipment or connection to a Public Utility Company thereto until the owner or owner's licensed electrician shall have secured a permit to do so from the City of Salisbury Department of Infrastructure and Development. The fee for said permit shall be set by Council from time to time.

48 **15.12.070 Appeals**

49 **Any person wishing to appeal a determination of the Director of the Department of Infrastructure and**
50 **Development regarding the results of any inspection or the issuance of a permit, shall file a written**
51 **notice of appeal with the Department of Infrastructure and Development within twenty-one (21) days**
52 **of the final decision or determination. The notice of appeal shall contain a statement of grounds for the**
53 **appeal. The notice of appeal shall be accompanied by a fee as set from time to time by the City Council.**
54 **The Director of the Department of Infrastructure and Development shall refer the appeal to the Board**
55 **of Appeals for hearing pursuant to Sections 17.12.090 through 17.12.130.**

56 **15.12.080 Violations—Penalties**

57 **Any person found in violation of the provisions of this chapter shall be guilty of a municipal infraction**
58 **and shall be subject to a fine not to exceed five hundred dollars (\$500.00) per violation. Each day a**
59 **violation remains uncorrected is a separate violation subject to an additional citation and fine.**

60 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**
61 **SALISBURY, MARYLAND, as follows:**

62 **Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this
63 Ordinance shall be deemed independent of all other provisions herein.

64 **Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section,
65 paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise
66 unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph,
67 subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be
68 deemed valid and enforceable.

69 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such
70 recitals were specifically set forth at length in this Section 4.

71 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.
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73 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury
74 held on the 9 day of March, 2026 and thereafter, a statement of the substance of the Ordinance having been published
75 as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the ____ day of
76 _____, 2026.

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78 **ATTEST:**

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82 **Julie A. English, City Clerk**

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89 **Randolph J. Taylor, Mayor**

April R. Jackson, City Council President

Approved by me, this _____ day of _____, 2026.



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Nick Voitiuc, Department of Infrastructure & Development, Director - Judy Kuntz,
Department of Infrastructure & Development Deputy Director
Date: February 18, 2026
Subject: Accept Donation from Community Foundation of the Eastern Shore - 1st Reading

The City of Salisbury's Department of Infrastructure and Development has notified the Community Foundation of the Eastern Shore of its desire to obtain \$26,041.75 for the Salisbury City Park Pedestrian Bridge Restoration Project. This donated fund supports the cost of the project for following:

- Current bridge handrail assembly demolition
- New bridge handrail assembly installation
- Bridge undercarriage surface finish and vertical structs
- Bridge decking cleaning
- Bridge overall finish

Attachment(s):

[Memo - Donation for City Park Bridge FY26.pdf](#)
[Ord2981](#)



To: City Council

From: Judy Kuntz, Deputy Director of Department of Infrastructure and Development

Subject: Accept Donation from Community Foundation of the Eastern Shore

Date: 02/03/2026

The City of Salisbury's Department of Infrastructure and Development has notified the Community Foundation of the Eastern Shore of its desire to obtain \$26,041.75 for the Salisbury City Park Pedestrian Bridge Restoration Project. This donated fund supports the cost of the project for following:

- Current bridge handrail assembly demolition
- New bridge handrail assembly installation
- Bridge undercarriage surface finish and vertical struts
- Bridge decking cleaning
- Bridge overall finish

Thank you for your time and do not hesitate to contact me should you have any questions.

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ORDINANCE NO. 2981

AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE CITY'S BUDGET TO ACCEPT AND APPROPRIATE DONATED FUNDS FROM THE COMMUNITY FOUNDATION OF THE EASTERN SHORE TO SUPPORT THE COST OF SALISBURY CITY PARK PEDESTRIAN BRIDGE RESTORATION.

WHEREAS, the City's Department of Infrastructure and Development is preparing to restore the city park bridge; and

WHEREAS, The Community Foundation of the Eastern Shore administers a fund to support the cost of the city park bridge restoration; and

WHEREAS, The fund has an available balance of \$26,041.75; and

WHEREAS, The donated funds will be used for existing bridge handrail assembly demolition and refurbishment, new bridge handrail assembly installation, bridge undercarriage surface finish and vertical struts, bridge decking cleaning, and bridge overall finish; and

WHEREAS, appropriations necessary for this donation must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City's Special Revenue Fund be and hereby is amended as follows:

- 1) Increase Donations Revenue Account 10700-456415-xxxxx by \$26,041.75
- 2) Increase Construction Expense Account 10700-513026-xxxxx by \$26,041.75

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 9 day of March, 2026, and thereafter, a statement of the substance of the Ordinance having been published as required by law, was finally passed by the Council on the ____ day of March 2026.

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ATTEST:

Julie A. English, City Clerk

April R. Jackson, President, Salisbury City Council

APPROVED BY ME THIS _____ day of _____, 2026.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: From Nick Voitiuc, Director of DID & Henry Pearson, Associate Planner
Date: February 19, 2026
Subject: Pollinator Pathways

The City of Salisbury has been awarded \$20,000 through the Action Grant Program administered by Sustainable Maryland to support the City's initiative entitled "Pollinator Pathways: Expanding Urban Habitat Through Education, Partnerships, and Demonstration." This program is designed to expand pollinator habitats throughout the City through public education, strategic partnerships, and the installation of demonstration projects that promote environmental stewardship and sustainability. The project is being led by the city's Sustainability Advisory Committee.

Under the terms of the grant, all funds must be expended within one year of the award date, and the City must submit a final report through WizeHive detailing fund usage within that same timeframe. The funds must be used strictly in accordance with the goals and activities outlined in the City's approved grant application.

Attachment(s):

[Sustainable Maryland Grant Application.pdf](#)

[Ord2982](#)

[Exhibit A Sustainable-Maryland-Grant-Award-Letter_Salisbury.pdf](#)

Project Title: Salisbury Pollinator Pathways: Expanding Urban Habitat through Education, Partnerships, and Demonstration

Brief Description (300-words): The City of Salisbury’s Sustainability Advisory Committee (Green Team), in partnership with the City of Salisbury and key community-based organizations, requests \$20,000 to expand pollinator habitat efforts within city limits by increasing public education, engagement, and the visibility of successful demonstration sites. Now is a critical moment for this work: multiple organizations are actively focusing on building pollinator habitats, creating an opportunity and a need for a coordinated approach to ensure clear messaging and alignment across our efforts. This project also builds on Ordinance No. 2685, passed by the City in 2021, which has been underutilized to date; only seven meadows have been registered and we aim to significantly increase participation through this initiative.

This project will strengthen Salisbury’s urban biodiversity by creating additional native pollinator gardens on a variety of property types (city-owned, business-owned, and resident-owned) and track those sites through a revived Lower Shore Pollinator Certified program.

Working with organizations including Lower Shore Land Trust, Wicomico Public Libraries, Youth Environmental Action, Habitat for Humanity of Wicomico County, Assateague Coastal Trust, and Fenix Youth Project, the initiative will deepen the reach of existing efforts while piloting new, accessible strategies for habitat expansion. Key components of this project include:

1. Launching three to five new small-scale pollinator habitats in highly visible locations, designed by experts and maintained by property owners.
2. Developing and distributing high-quality educational materials in multiple languages to reach Salisbury’s diverse communities, encouraging the creation of pollinator habitat and registering those sites through the Lower Shore Pollinator Certified program.
3. Engaging in and hosting at least a dozen outreach events, including community planting days and educational demonstrations.
4. Designing and placing clear, branded signage at demonstration sites to raise awareness and invite further involvement.
5. Enhancing visibility of the campaign through social media, traditional media, and public presentations.

Project Team:

Charly Sager – Chair, Sustainability Advisory Committee for the City of Salisbury; local environmental advocate with experience in large-scale pollinator habitat site preparation.

Elise Trelegan – Past Chair & Director, Sustainability Advisory Committee for the City of Salisbury and Youth Environmental Action; coordinates numerous YEA pollinator habitat projects.

Zack White – Associate City Planner, City of Salisbury; city liaison with experience in sustainability and community outreach.

Christina Williams – Member & Director of Development, Sustainability Advisory Committee for the City of Salisbury and Habitat for Humanity; Master Gardener and liaison for pollinator meadows.

Beth Sheppard – Restoration Specialist, Lower Shore Land Trust; native planting expert managing LSLT's habitat certification program.

Ella Samis – Next Ground Project Instructor, Fenix Youth Project; specialist in youth and community engagement, leading pre-apprenticeship green infrastructure programs.

Taylor Swanson – Executive Director & Assateague COASTKEEPER, Assateague Coastal Trust; experienced in public education and pollinator ecology.

Aurelio Giannitti – Director of Development & Co-founder, Wicomico Public Libraries and Youth Environmental Action; manages library sustainability efforts and community education programs.

Key Audiences/Partners:

Primary Audiences: Salisbury residents (homeowners and renters), local businesses, youth, and community-based groups.

Community-Based Partners:

- Assateague Coastal Trust – Assateague Coastal Trust works to protect and restore the natural resources of Maryland's coastal watersheds through advocacy, education, and hands-on conservation. As a partner in the Salisbury Pollinator Pathways initiative, ACT brings expertise in land stewardship and habitat restoration, viewing healthy landscapes as essential to the health of local rivers and waterways. ACT is currently collaborating with Wicomico County Libraries to expand pollinator habitat at the new Parsonsburg Branch through conservation practices, educational programs, and interpretive materials. Through this citywide effort, ACT will continue

to support on-the-ground implementation, community engagement, and public education, helping ensure that all Salisbury residents can take part in creating pollinator-friendly spaces that benefit both people and the environment.

- Fenix Youth Project – Fenix Youth Project is dedicated to empowering young people and engaging historically underserved communities through programs that build leadership, self-expression, and civic involvement. As a partner in the Salisbury Pollinator Pathways initiative, Fenix will help expand community participation by recruiting graduates of its Next Ground Project and other youth leaders for volunteer opportunities and public events. The organization is also training youth leaders in green infrastructure maintenance and community action within communities of color, helping to ensure that the benefits of pollinator habitat restoration and environmental stewardship are shared equitably across the city. Through its deep connections with Salisbury’s diverse neighborhoods, Fenix Youth Project will play a key role in ensuring that all residents have opportunities to learn about, contribute to, and benefit from the creation of pollinator-friendly spaces throughout the city.
- Habitat for Humanity – Partnering with 94 homeowner families residing in an historically redlined and under-resourced urban neighborhood within the Salisbury city limits to deliver native pollinator habitat education and engagement opportunities. New partner families will be invited to establish pollinator habitats on their property as part of their homeownership journey. In addition, Habitat for Humanity will leverage its network of more than 300 annual volunteers through its Neighborhood Revitalization Program to support residents in planting these habitats, fostering long-term community stewardship and environmental sustainability.
- Lower Shore Land Trust – The Lower Shore Land Trust (LSLT) will provide technical guidance for the installation and long-term maintenance of meadow and pollinator habitats as part of this project. As a regional leader in pollinator conservation, LSLT has installed nearly 100 acres of meadow and pollinator habitat across the Lower Eastern Shore in the past three years, working with landowners, farmers, and community groups to create diverse, sustainable landscapes. Each year, LSLT sells thousands of native plants through its popular native plant sale, expanding access to locally adapted species that support pollinators and wildlife. LSLT also leads several successful community-based programs that inspire local action, including the Pollinator Garden Certification Program, which will be rebranded and actively marketed to the Salisbury community through this project, rejuvenating the program and engaging new audiences in native habitat creation. In addition, the Yards for Creation initiative partners with faith communities to convert portions of lawns into thriving pollinator gardens, building stewardship through shared values of care and creation. Through this combination of technical expertise, education, and community engagement, LSLT will ensure that this project delivers meaningful, lasting benefits for both people and pollinators across the Lower Shore.
- Youth Environmental Action – The Youth Environmental Action (YEA) program engages dozens of middle and high school students across the Lower Eastern Shore who are passionate about the environment and interested in pursuing related careers or higher education. Through YEA, students gain hands-on experience addressing local environmental issues while developing leadership, teamwork, and advocacy skills. In recent years, many student-led projects have focused on improving pollinator habitat through the creation and maintenance of native meadows and pollinator gardens in community spaces, schoolyards, and public parks. As part of

this proposal, YEA students will take an active role in the planning and planting of the demonstration meadow sites, gaining valuable field experience in habitat restoration and sustainable landscaping. In addition, they will lead community outreach efforts at local events, educating residents about the City’s Meadow Ordinance and promoting practical steps that homeowners, renters, and businesses can take to support pollinators where they live and work. By involving youth directly in both the implementation and public engagement components of this project, YEA helps cultivate the next generation of environmental stewards while strengthening community awareness and participation in local conservation initiatives.

- **Wicomico Public Libraries** – The Wicomico Public Library serves as a vital community hub, connecting residents with knowledge, resources, and opportunities for lifelong learning. As part of the overall effort to increase pollinator habitat in the community, two library branches will host pollinator meadow demonstration sites developed in partnership with the Lower Shore Land Trust, Youth Environmental Action, and Assateague Coastal Trust. These meadows will serve as living classrooms, with accessible examples of how native plants can support pollinators, improve biodiversity, and enhance community spaces. In keeping with the Library’s mission to share information and foster community engagement, educational signage and outreach materials will accompany the meadow sites, providing visitors with guidance on how to create pollinator-friendly habitats at home, in schools, or at local businesses. By integrating environmental education into these familiar public spaces, the Library helps bridge knowledge and action.

Action Plan & Timeline:

Task	Description	Estimated Completion
Project Launch	Convene team, confirm partners, hire graphic designer, outreach/application for demonstration sites	Jan - Feb 2026
Branding & Graphic Design	Develop project logo, signs, templates for outreach	February - March 2026
Materials Development	Design, translate, and print educational handouts and signage	March 2026
Site Section for Pollinator Gardens	Identify 2-3 new demonstration sites, contract LSLT for site designs. Place native plant orders through LSLT/ACT	March - April 2026
Campaign Launch	Host kickoff event,	April 2026

	presentations at city council, outreach at City's existing Earth Day events, participate in City neighborhood walks, promote at LSLT's Pollinator Garden Tour and other partner events as appropriate. Conduct evaluation during events.	
Implementation of Pollinator Gardens	Prepare sites and plant pollinator garden demonstration sites	April - May 2026
Celebration	Host community events to celebrate new sites and increase awareness	May 2026
Site Selection for Pollinator Meadows	Choose 1-2 new demonstration sites, contract LSLT & ShoreCut to develop plans	May - August 2026
Implementation of Pollinator Meadows	Prepare sites and seed	October - November 2026
Summative Evaluation	Ensure all evaluation metrics have been collected. The project team will reflect on successes and challenges, and identify next steps for the broader effort.	December 2026

Community Engagement:

This project centers collaboration and inclusion by engaging a diverse network of community-based partners throughout planning and implementation in collaboration with city staff. Community members, including youth and residents, will be invited to help plant and care for demonstration gardens and will be provided access to educational materials in multiple languages.

Outreach will occur through:

- Community events and planting days
- Presentations at City Council and public meetings
- Educational displays in partner outreach
- A campaign webpage with updates and downloadable materials
- Branded project signage at each demonstration site
- At least one celebration event at each demonstration site

Special focus will be placed on engaging historically underrepresented communities through Fenix Youth Project, Habitat for Humanity of Wicomico County, and others, ensuring broad access and cultural relevance.

Project Goals & Outcomes:

Goals:

- Increase urban pollinator habitat across Salisbury
- Raise public awareness of pollinator importance and habitat creation
- Empower residents, businesses, and youth to participate in pollinator habitat creation
- Promote equity in access to environmental knowledge and green space

Measurable Outcomes:

- 3-5 new native pollinator habitats installed within the City of Salisbury (1-2 pollinator meadows; 2-3 pollinator gardens)
- 250+ community members reached through events and educational demonstrations
- 500+ educational materials distributed in multiple languages
- 6 community events hosted
- 50 unique volunteers engaged in creating pollinator habitat

Evaluation:

Goal 1: Increase urban pollinator habitat across Salisbury

Metrics:

- Number of new pollinator gardens and meadows installed (target: 3-5 sites)
- Square footage of new native habitat created
- Number and diversity of native plant species installed per site
- Percentage of demonstration sites maintained and expanded after 6 and 12 months
- Number of property owners or organizations adopting pollinator-friendly practices as a result of project participation and outreach

Goal 2: Raise public awareness of pollinator importance and habitat creation

Metrics:

- Attendance at outreach events, planting days, and public presentations (target: 250+ individuals)
- Number of educational materials distributed across all of our core partners (target: 500+)
- Number of multilingual materials produced and distributed (target: 3+ languages)
- Change in participant knowledge or attitudes about pollinators, measured by short pre/post event surveys

Goal 3: Empower residents, business, and youth to participate in pollinator habitat creation

Metrics:

- Number of unique volunteers engaged (target: 50 individuals)

- Number of youth participants engaged through Youth Environmental Action and Fenix Youth Project (target: 30 individuals)
- Number of residents and/or businesses that express interest to create pollinator habitat
- Number of residents and/or businesses that create pollinator habitat within 1 year of this project
- Number of community members completing hands-on planting or maintenance training

Goal 4: Promote equity in access to environmental knowledge and green space

Metrics:

- Number and proportion of outreach materials and events intentionally designed for underrepresented communities
- Geographic distribution of demonstration sites across neighborhoods
- Number of partner organizations representing communities of color or underserved groups

Budget - Requested:

Item	Detail	Cost
Marketing & Graphic Design Consultant	Contractor TBD – Creating branding, yard signs, print- and digital-ready educational materials	\$3,000
Pollinator Garden & Meadow Consultant	Lower Shore Land Trust – Designing site plans for 1-2 pollinator meadows; 2-3 pollinator gardens. Ensuring accuracy with educational material content; hosting webpage on existing website	\$4,000
Site Preparation Services for Pollinator Meadows	ShoreCut – removal of wiregrass and/or turf grass and general site preparation to ensure successful recruitment of seed.	\$4,000
Translation Services	Translation services of educational materials in Spanish and Haitian Creole	\$500
Educational Material Printing & Promotion	Hand outs to promote Lower Shore Pollinator Certified program at local events. Materials will include: how to guide, postcards, stickers, etc.	\$800

Yard Signs	200 yard signs @ \$13.50 each which will be distributed to those who sign up for the Lower Shore Pollinator Certified program. (Lark Signs)	\$2,700
Pollinator Garden Supplies	Plants (150 @ \$10), mulch (\$500), soil (\$500)	\$2,500
Pollinator Meadow Supplies	Seeds (20 lbs @ \$60 = \$1,200), cat litter (5 containers @ \$10 = \$50), straw (25 bales @ \$10 = \$250)	\$1,500
Community Event Supplies	Food (\$150 @ 6 events = \$900); Clean up supplies - hand sanitizer, trash bags, wash station, etc (\$100)	\$1,000
	TOTAL	\$20,000

Budget: - In-Kind Match

Item	Detail	Cost
Pollinator Garden Supplies - Tools (shovels, rakes, gloves)	Provided by Youth Environmental Action / Boundless Community Garden. Approximately 5 large shovels, 3 rakes, 50 sets of gloves, 10 five-gallon buckets, 1 wheel barrow	\$500
Community Event Supplies - hands on seed bomb activity	Provided by Youth Environmental Action. Supplies for event participants to create their own "seed bomb" using milkweed seeds to provide habitat growth through dispersal. Includes soil, clay, seeds, cups, and other materials.	\$200
Project Coordination - volunteers	Provided by the Project Team (listed above). The value of volunteer hour for 2024 was	\$3,479

	\$34.79. 100 hours of service @ \$34.79 = \$3,479	
	TOTAL MATCH	\$4,179

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WHEREAS, Sustainable Maryland has an Action Grant Program; and

WHEREAS, the City of Salisbury submitted a grant application to Sustainable Maryland for funding to support the City of Salisbury’s “Pollinator Pathways: Expanding Urban Habitat Through Education, Partnerships, and Demonstration” Program; and

WHEREAS, Sustainable Maryland has awarded the City funds in the amount of \$20,000; and

WHEREAS, all funds shall be used to accomplish the specified goals stated in the application; and

WHEREAS, the City of Salisbury must expend all grant funds within one (1) year of the date of the award letter, a copy of which is attached hereto as **Exhibit A**; and

WHEREAS, the City of Salisbury must submit through WizeHive a final report on fund usage within one (1) year of receiving the award; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor, or his designee, is hereby authorized to enter into a grant agreement with Sustainable Maryland on behalf of the City of Salisbury, for the City’s acceptance of grant funds in the amount of \$20,000.

AND BE IT FURTHER ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND that

Section 2. The City of Salisbury’s Grant Fund Budget be and hereby is amended as follows:

Increase Sustainable Maryland Revenue Account 10500-424960-XXXXX by \$20,000

Increase Operating Expense Account 10500-546006-XXXXX by \$20,000

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

44 **Section 6.** This Ordinance shall take effect from and after the date of its final passage.

45 **THIS ORDINANCE** was introduced and read at a meeting of the Council of the City of
46 Salisbury held on this 9 of March 2026, and thereafter, a statement of the substance of the Ordinance
47 having been published as required by law, was finally passed by the Council on the _____ day of _
48 _____, 2026.

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50 **ATTEST:**

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52 _____
53 **Julie A. English, City Clerk**

April R. Jackson, President,
Salisbury City Council

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57 APPROVED BY ME THIS _____ day of _____, 2026.

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61 **Randolph J. Taylor, Mayor**

Sustainable Maryland Action Grant Program

Grant Recipient Final Report

Administered by:



01/16/2026

Hello Salisbury ,

Congratulations! We are pleased to inform you that **Salisbury** has been selected to receive a 2025 Sustainable Maryland Action Grant in the amount of \$20,000.00 for **Salisbury Pollinator Pathways: Expanding Urban Habitat through Education, Partnerships, and Demonstration**.

This is a competitive and impactful program, and we are excited to support your work!

Please keep this information confidential until our public announcement. Grant recipients will be officially announced in our newsletter later this month.

To begin processing your award, please complete the following items within **10 days** of receiving this letter:

1. **Review and sign this letter** (wet signature or verified e-signature).
2. **Complete the Award Acceptance Form** in the WizeHive grant portal.
 - Upload the completed and signed award letter
 - Upload a completed W-9 form
 - Select a payment method
 - Important note: Please ensure that all information on the award letter and W-9 match *exactly*

Grant Expectations

A signed copy of this award letter confirms that:

- **Timeline** – Award recipient commits to fully expending all grant funds within one (1) year of the date of this award letter. Any circumstance in which funds are not spent within this timeline must be discussed with Kristin Mielcarek at smgrants@umd.edu.
- **Reporting** – Award recipient agrees to submit through WizeHive a brief final report on fund usage within one (1) year of receiving the award.
- **Use of Information** – Award recipient authorizes Sustainable Maryland to use and edit report content for web, print, and other promotional purposes.
- **Acknowledgment of Funding Partners** – Award recipient agrees to acknowledge Sustainable Maryland using both name and [logo](#) in any and all public communications and promotion, including press releases, print publications, signage, and online messaging.

Payment Process & Vendor Setup

In order to receive payment, all grantees must:

1. Upload a completed W-9 form [HERE](#).
2. Be registered as a vendor in Workday with the University of Maryland
 - https://wd1.myworkdaysite.com/supplier/umd/Central_External_Supplier_Site
3. Supplier registration guides: https://drive.google.com/drive/folders/1EV8EufpMAZqi3e6I93njpLXZTlyIL_F3?usp=sharing
4. Choose a payment method:
 - Electronic Funds Transfer (EFT): Fastest option, typically clears within 3 business days. To set up, submit form GADX-10 <https://www.marylandtaxes.gov/divisions/gad/eft-program.php>, then email smgrants@umd.edu to confirm set up.
 - If you choose EFT, sign up via the State's One-Stop Vendor Payment System <https://interactive.marylandtaxes.gov/extranet/gad/gadlogin/login.asp>
 - Paper Check: Mailed within 6-8 weeks to the mailing address provided on this letter and your W-9. Please ensure that the organization mailing address listed below and your W-9 match exactly. **These addresses must match in order to process payment information.**

Discontinuation of Participation

In the event that you discontinue your participation in the grant program for any reason, you are responsible for returning any unspent funds to Sustainable Maryland within 30 days. If the check has been cashed, please issue a new check made out to “**University of Maryland**” and mail it to:

ATTN: Kristin Clear Mielcarek

Environmental Finance Center

1 Physics Ellipse Drive

Anacostia Building, 2nd Floor

College Park, MD 20740

Please fill out the following. The payment will be disbursed to:

Organization Name/Sponsoring Organization Name:

EIN Number:

Address for Checks:

Award Amount: \$20,000.00

If you have any further questions, please don't hesitate to contact smgrants@umd.edu.

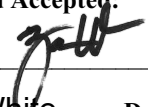
Sincerely,



Mike Hunninghake

Director, [Sustainable Maryland](#)

Acknowledged and Accepted:

Signature:  _____

Print: Zack White **Date:** 2/2/2026



Memo

To: Nick Rice, City Administrator
From: Nick Voitiuc and Betsy Jackson
Date: February 18, 2026
Subject: Specialty Shop Ordinance - 1st Reading

The Department of Infrastructure and Development received a request to make a text amendment to Section 17.04.120 of the Salisbury Municipal Code to expand the definition of "specialty shop". A Planning Commission Work Session was held to discuss the request and the staff recommendation January 8, 2026. The proposed amendment was reviewed by the City Attorney and unanimously received a favorable recommendation from the Planning Commission following a public hearing that was held February 12, 2026. The full Planning Commission staff report is attached and a summary is provided below:

The current definition of "specialty shop" in Chapter 17.04.120 reads:

"'Specialty shop' means a shop for the sale of antiques/collectibles or handcraft and supplies, including artwork, leatherwork, pottery, needlework or similar items which may be made on the premises."

It is the opinion of staff that this definition is overly restrictive. For example, this definition would not allow a store that sells boutique clothing, or houseplants, or videogames.

"Specialty Shop" is a specific permitted use in three different zones:

- Office and Service Residential,
- Hospital, and
- Neighborhood Business.

In other zones where a specialty shop is permitted, it is allowed as part of a larger use group such as retail sales, retail activities or retail establishment. Expanding the definition of "specialty shop" would still limit retail in these areas while creating additional opportunity for small retail that can support the surrounding neighborhood residents and uses.

The proposed definition of "specialty shop" reads:

"Specialty shop means a retail store that sells a specialized line of merchandise related to a specific category or brand of products but does not include adult entertainment businesses,

cannabis dispensaries, or alcohol and tobacco sales. No outdoor storage is permitted as part of this use.”

Attachment(s):

[Specialty Shop Planning Commission Staff Report](#)

[Ord2983](#)

Infrastructure and Development

Staff Report

February 12, 2026

I. SUMMARY OF REQUEST:

We have received a request to make a text amendment to City of Salisbury Zoning Code, Chapter 17.04.120 to expand the definition of specialty shop.

II. HISTORY OF REQUEST:

A work session was held to discuss the request and the staff recommendation at the regular meeting of the Planning Commission held January 8, 2026. The public hearing was scheduled and advertised as required (Attachment E).

III. PLANNING & ZONING ANALYSIS

The current definition of “specialty shop” in Chapter 17.04.120 reads:

“‘Specialty shop’ means a shop for the sale of antiques/collectibles or handicraft and supplies, including artwork, leatherwork, pottery, needlework or similar items which may be made on the premises.”

It is the opinion of staff that this definition is overly restrictive. There are a multitude of examples of things that would seem to be “specialty shops” by the conventional definition that would not be permitted under this definition. For example, this definition would not allow a store that sells boutique clothing, or houseplants, or videogames.

“Specialty Shop” is a specific permitted use in three different zones: Office and Service Residential, Hospital, and Neighborhood Business. The purpose of each zone is can be referenced in Attachment A. Attachment B provides a table showing the uses that are currently allowed in the three districts. In other zones where a specialty shop is permitted, it is allowed as part of a larger use group such as retail sales, retail activities or retail establishment. Attachment C illustrates the location of the zones that would be affected by the proposed change.

Expanding the definition of “specialty shop” would still limit retail in these areas while creating additional opportunity for small retail that can support the surrounding neighborhood residents and uses.

The proposed definition of “specialty shop” reads:

“Specialty shop means a retail store that sells a specialized line of merchandise related to a specific category or brand of products but does not include adult entertainment businesses, cannabis dispensaries, or alcohol and tobacco sales. No outdoor storage is permitted as part of this use.”

IV. RECOMMENDATION

The Department of Infrastructure and Development recommends that the Planning Commission forward a FAVORABLE recommendation to the Mayor and City Council for the proposed amendment as shown in Attachment D, based on the findings in the staff report.

Attachment A – Zoning District Purpose Statements

Neighborhood Business District

The purpose of the neighborhood business district is to provide areas along major roads or intersections in residential neighborhoods for clustering of limited business and service uses. The areas are exposed to large amounts of traffic, have good vehicular access and are unlikely to develop with residential lots. The uses permitted in these districts are intended to provide services, light retailing and food products as a convenience to the neighborhoods within walking or short driving distance.

Hospital District

The purpose of the hospital district is to recognize the area between Route 13, Carroll Street and Waverly Drive which has developed from a small local hospital into a regional hospital and medical center, serving the entire lower eastern shore, and to recognize that as the population of this region increases, the need for expansion will continue. The most logical and efficient way to expand is in all that area adjoining the hospital southward between Waverly Drive, Newton Street and Route 13 which is, for the most part, residentially developed. To allow for gradual transition from residential to hospital use, the uses permitted in this district include residential as well as offices, hospital, medical and other related uses so residents of the area may enjoy the use and value of their property while the gradual transition is occurring.

Office and Service Residential District

The purpose of the office and service residential district is to recognize those areas of the city where there exists a mixture of office, service and residential use and to foster the continuance of these uses with special development standards designed to protect residential use within and adjoining these districts from any possible adverse effect from nonresidential uses. These districts are generally located close to the central business district along collector streets in older established residential areas or between residential and strip commercial areas. Retail sales with high traffic volumes, late hours of operation, noise, odor and other detrimental influences affecting residential use are not permitted within these districts. Uses are limited to business and professional offices, most of which are conducted within the existing large older residential structures; public buildings and churches; and other service-type uses. The office and service residential district provides for a gradual transition of use from commercial development in the central business district to the residentially developed areas along collector streets extending outward from the central business district and as a transition from the heavily developed strip commercial along Route 13 to the older residential areas.

Attachment B – Permitted Use Matrix

(x-permitted, se-special exception, o-ordinance permit)

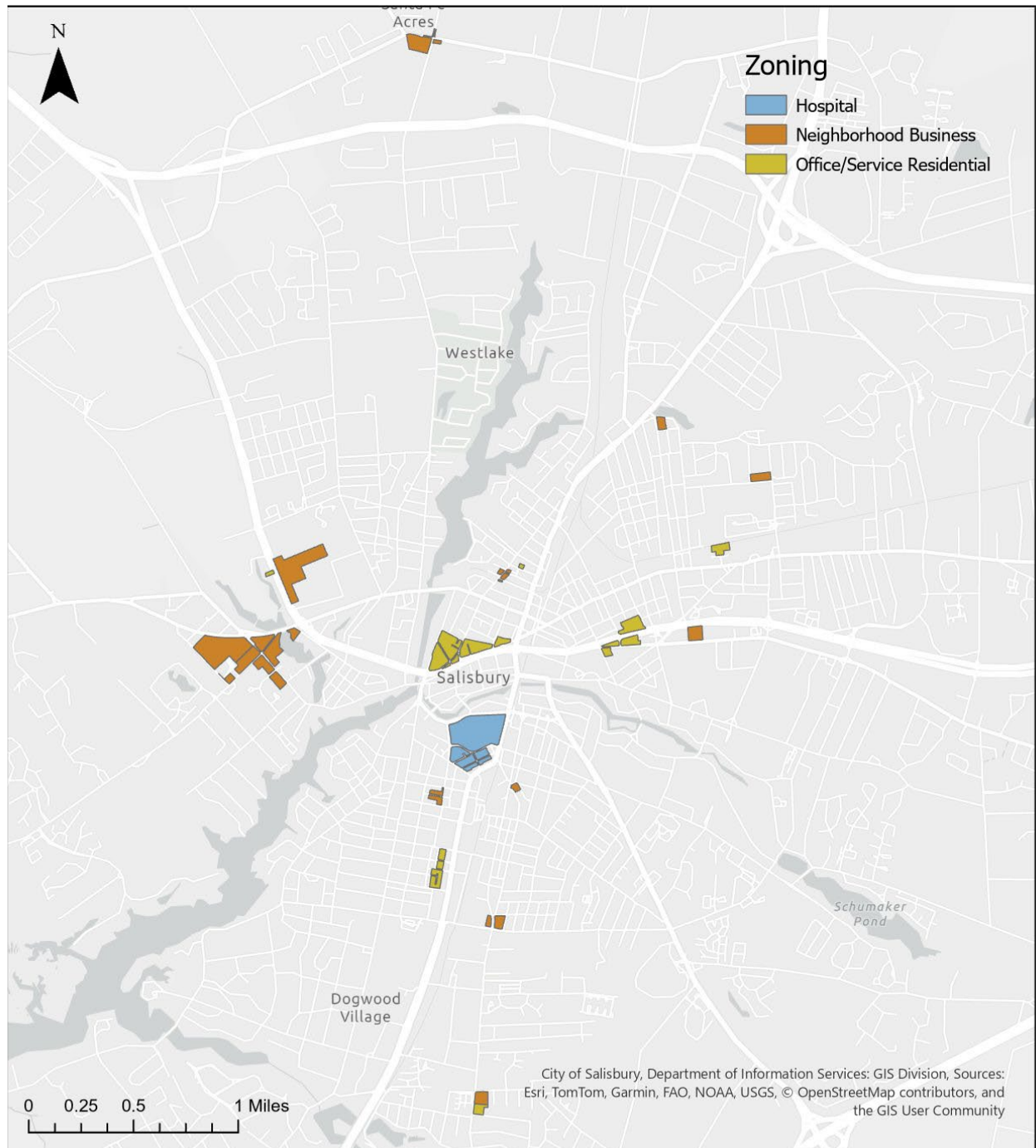
	Neighborhood Business	Office and Service Residential	Hospital
Apartments above the first floor	x		
Apartments (up to 4 units, residential or mixed use)		x	
Apartment building/project	se		x
Boardinghouse/rooming house			x
Business, governmental, professional and finance office	x		
Care home		x	
Church/place of worship (excl. vehicle storage & maint.)	x	x	
Convenience store	x		
Custom repair and service shop (excludes vehicles)	x		
Day-care center or nursery school	o	o	
Day-care facilities for the elderly and handicapped	x	x	
Drive-in bank	x		
Drugstore	x		x
Dwellings (single and two-family)		x	x
Family day-care home			x
Firehouse	x		
Florist			x
Group domiciliary care facility		x	x
Hairdresser shop	x	x	x
Hospital and hospital accessory structures			x
Laundromat	x		
Medical and dental office and clinic	x		x
Medical-care facility			x
Medical center			x
Neighborhood shopping center (max 30,000 square feet)	x		
Neighborhood shopping center (30,000 - 100,000 sq. ft.)	se		
Nursing or physician schools			x
Office(s)		x	
Parking lot or structure			x
Pet-grooming shop	x		
Police station	x	x	
Restaurant	x		x



City of Salisbury

Restaurant (fast-food carry-out)	x		
Specialty shop	x	x	x
Studio	x	x	
Travel agency		x	
Utility substation	o	o	

Attachment C – Specialty Shop Zoning Districts Map



ORDINANCE NO. _____

**AN ORDINANCE OF THE CITY OF SALISBURY AMENDING CHAPTER
17.04.120 OF THE SALISBURY CITY CODE TO REVISE THE DEFINITION OF
A “SPECIALTY SHOP.”**

WHEREAS, the ongoing application, administration and enforcement of the City of Salisbury Municipal Code (the "Salisbury City Code") demonstrates a need for its periodic review, evaluation and amendment, in order to comply with present community standards and values, and promote the public safety, health and welfare of the citizens of the City of Salisbury (the "City");

WHEREAS, the Mayor and Council of the City of Salisbury (the "Mayor and Council") are authorized by MD Code, Local Government. 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

WHEREAS, the Mayor and Council may amend Title 17 (Zoning) of the Salisbury City Code pursuant to the authority granted by MD Code, Land Use, §4-102, subject to the provisions set forth in Section 17.228.020;

WHEREAS, the Department of Infrastructure and Development has determined that current definition of a “specialty shop” is restrictive and prohibits several uses that would otherwise fall within the commonly understood definition of a “specialty shop”;

WHEREAS, the Mayor and Council therefore find that the health, safety and general welfare of the citizens of the City will be furthered by amending Chapter 17.04.120 of the Salisbury City Code to update and expand the definition of a “specialty shop” as provided for herein;

WHEREAS, pursuant to Section 17.228.020 of the Salisbury City Code, any amendment to the Salisbury Zoning Code requires the recommendation of the Salisbury Planning Commission (the “Planning Commission”) prior to the passage of an ordinance amending Chapter 17;

WHEREAS, a public hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Section 17.228.020 of the Salisbury City Code on [REDACTED], 2026;

WHEREAS, at the conclusion of its [REDACTED], 2026 meeting, the Planning Commission recommended, by a vote of [REDACTED] - [REDACTED], that the amendment to Section 17.04.120 of the Salisbury City Code set forth herein be approved by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined that the amendment to Chapter 17.04.120 of the Salisbury City Code set forth below shall be adopted as set forth herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that Chapter 17.04.120 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows

Section 1. Section 17.04.120 of the Salisbury City Code, entitled “Definitions” shall be amended as follows:

17.04.120 – Definitions.

The following definitions have been used or considered in the construction of this title and shall be used in its interpretation:

...

43 ~~“‘Specialty shop’ means a shop for the sale of antiques/collectibles or handcraft and supplies, including~~
44 ~~artwork, leatherwork, pottery, needlework or similar items which may be made on the premises.”~~

45 **“Specialty shop” means a retail store that sells a specialized line of merchandise related to a**
46 **specific category or brand of products but does not include adult entertainment businesses,**
47 **cannabis dispensaries, or alcohol and tobacco sales. No outdoor storage is permitted as part of this**
48 **use.**

49 ...

50 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**
51 **SALISBURY, MARYLAND, as follows:**

52 **Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this
53 Ordinance shall be deemed independent of all other provisions herein.

54 **Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section,
55 paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or
56 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the
57 section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall
58 remain and shall be deemed valid and enforceable.

59 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such
60 recitals were specifically set forth at length in this Section 4.

61 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.

62
63 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
64 Salisbury held on the _____ day of _____, 2026 and thereafter, a statement of the substance of the
65 Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the
66 City of Salisbury on the _____ day of _____, 2026.

67
68 **ATTEST:**

69
70
71
72 _____
73 **Julie A. English, City Clerk**

74
75
76 _____
77 **Angela M. Blake, City Council President**

78
79 Approved by me, this _____ day of _____, 2026.

80 _____
Randolph J. Taylor, Mayor

**SALISBURY PLANNING AND ZONING COMMISSION
NOTICE OF PUBLIC HEARING
TEXT AMENDMENT**

In accordance with the provisions of Section 17.228, Amendments and Rezoning, of the Salisbury Municipal Code, the City of Salisbury proposes an amendment to the text of Title 17, Zoning, Section 17.04.120, entitled “Definitions”, to expand the definition of “specialty shop” to permit additional uses.

A PUBLIC HEARING WILL BE HELD ON

Thursday, February 12, 2026 at 4:00 p.m. in the in the Council Chambers, Room 301, of the Government Office Building, 125 North Division Street, Salisbury, Maryland to hear opponents and proponents, if there be any.

Subsequent to the consideration of this proposal by the Salisbury Planning and Zoning Commission, a recommendation will be made to the Salisbury City Council for its consideration at a Public Hearing.

The Commission reserves the right to close a part of this meeting in accordance with the Annotated Code of Maryland, General Provisions, section 3-305(b).

(FOR FURTHER INFORMATION CALL 410-548-3170)

Betsy Jackson, City Planner

Publication Dates: January 28, 2026
 February 4, 2026

[illegible]

AN ORDINANCE OF THE CITY OF SALISBURY AMENDING CHAPTER 17.04.120 OF THE SALISBURY CITY CODE TO REVISE THE DEFINITION OF A “SPECIALTY SHOP.”

WHEREAS, the ongoing application, administration and enforcement of the City of Salisbury Municipal Code (the "Salisbury City Code") demonstrates a need for its periodic review, evaluation and amendment, in order to comply with present community standards and values, and promote the public safety, health and welfare of the citizens of the City of Salisbury (the "City");

WHEREAS, the Mayor and Council of the City of Salisbury (the "Mayor and Council") are authorized by MD Code, Local Government. 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

WHEREAS, the Mayor and Council may amend Title 17 (Zoning) of the Salisbury City Code pursuant to the authority granted by MD Code, Land Use, §4-102, subject to the provisions set forth in Section 17.228.020;

WHEREAS, the Department of Infrastructure and Development has determined that current definition of a “specialty shop” is restrictive and prohibits several uses that would otherwise fall within the commonly understood definition of a “specialty shop”;

WHEREAS, the Mayor and Council therefore find that the health, safety and general welfare of the citizens of the City will be furthered by amending Chapter 17.04.120 of the Salisbury City Code to update and expand the definition of a “specialty shop” as provided for herein;

WHEREAS, pursuant to Section 17.228.020 of the Salisbury City Code, any amendment to the Salisbury Zoning Code requires the recommendation of the Salisbury Planning Commission (the “Planning Commission”) prior to the passage of an ordinance amending Chapter 17;

WHEREAS, a public hearing on the proposed amendment was held by the Planning Commission in accordance with the provisions of Section 17.228.020 of the Salisbury City Code on February 12, 2026;

WHEREAS, at the conclusion of its February 12, 2026 meeting, the Planning Commission recommended, by a vote of 6-0, that the amendment to Section 17.04.120 of the Salisbury City Code set forth herein be approved by the Mayor and Council; and

WHEREAS, the Mayor and Council have determined that the amendment to Chapter 17.04.120 of the Salisbury City Code set forth below shall be adopted as set forth herein.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, that Chapter 17.04.120 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows

Section 1. Section 17.04.120 of the Salisbury City Code, entitled “Definitions” shall be amended as follows:

17.04.120 – Definitions.

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...

48 “‘Specialty shop’ means a shop for the sale of antiques/collectibles or handicraft and supplies, including
49 artwork, leatherwork, pottery, needlework or similar items which may be made on the premises.”

50 **“Specialty shop” means a retail store that sells a specialized line of merchandise related to a**
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61 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the
62 section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall
63 remain and shall be deemed valid and enforceable.

64 **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such
65 recitals were specifically set forth at length in this Section 4.

66 **Section 5.** This Ordinance shall take effect from and after the date of its final passage.

67 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
68 Salisbury held on the 9 day of March, 2026 and thereafter, a statement of the substance of the
69 Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the
70 City of Salisbury on the _____ day of _____, 2026.

71 **ATTEST:**

72 _____
73 **Julie A. English, City Clerk**

74 _____
75 **April R. Jackson, City Council President**

76 Approved by me, this _____ day of _____, 2026.

77 _____
78 **Randolph J. Taylor, Mayor**