



## CITY OF SALISBURY

115 S. Division Street, Salisbury, MD 21801

### LEGISLATIVE SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, November 10, 2025 6:00 PM

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D'SHAWN M. DOUGHTY  
Council President

ANGELA M. BLAKE  
Council Vice President

APRIL R. JACKSON  
Councilwoman

MICHELE R. GREGORY  
Councilwoman

SHARON C. DASHIELL  
Councilwoman

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### CALL TO ORDER

### WELCOME/ANNOUNCEMENTS/PLEDGE

### INVOCATION - Rev. Dr. Vaughan Hayden - Trinity United Methodist

### PROCLAMATION

Domestic Violence Awareness Month

### PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

### RESOLUTIONS

- Salisbury Planning Commission Appointment - D. Chiddenton  
**Resolution No. 3425** - appointment of David Chiddenton to the Salisbury Planning Commission for term ending November 2030.
- Salisbury Planning Commission Appointment - S. Rall  
**Resolution No. 3426** - appointment of Susan Rall to the Salisbury Planning Commission for term ending November 2030.
- Salisbury Planning Commission Appointment - A. Dickerson  
**Resolution No. 3427** - appointment of Anthony Dickerson to the Salisbury Planning Commission for term ending November 2029.
- Salisbury Planning Commission Appointment - L. Ayscue  
**Resolution No. 3428** - appointment of Latonia Ayscue to the Salisbury Planning Commission for term ending November 2028.
- Salisbury Planning Commission Appointment - M. Piorunski  
**Resolution No. 3429** - appointment of Michael Piorunski to the Salisbury Planning Commission for term ending November 2030.
- Salisbury Planning Commission Appointment - M. Drew  
**Resolution No. 3432** - appointment of Matt Drew to the Salisbury Planning Commission for term ending November 2028.
- Salisbury Planning Commission Appointment - L. Bratten  
**Resolution No. 3433** - appointment of Lynne Bratten to the Salisbury Planning Commission for term ending November 2029.

### ORDINANCES

- Correction to Ordinance No. 2883 - Budget Amendment for Truitt Street Community Center

Expansion (2nd Reading)

**Ordinance No. 2957** - to correct Ordinance No. 2883, approving a budget amendment to the city's general capital project fund to provide additional funds for the Truitt Street Community Center expansion.

- Ordinance - Burton Street Closure - 2nd Reading

**Ordinance No. 2958** - for the abandonment of a portion of a road known as Burton Street located east of Delaware Avenue.

- Public safety equipment and property and records management system (2nd Reading)

**Ordinance No. 2960** - approving a budget amendment to the City's General Fund for lease proceeds to purchase police radios, fire radios, and AED's Heart monitors and to change the funding source of the property and records department management system previously approved under Schedule B with the FY2026 Budget Ordinance No. 2395

- Updating the Department of Infrastructure and Development Chain of Command - 2nd Reading

**Ordinance No. 2962** - amending chapter 2.12.040 of the Salisbury city code to update the chain of command of the director of Infrastructure and Development.

- Schedule C Amendment of Ordinance 2935 (1st reading)

**Ordinance No. 2963** - amending the Schedule C included in Fiscal Year 2026 Budget Ordinance 2935 for the period of July 1, 2025 to June 30, 2026

- Budget Amendment for Additional funds for Waterside Park Project (1st Reading)

**Ordinance No. 2964** - authorizing a budget amendment for the Mayor to transfer \$165,000 from surplus to provide additional financial support for the Waterside Park Project.

## **PUBLIC COMMENT**

## **ADJOURNMENT**

City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.
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# City of Salisbury

## Memo

To: Randy Taylor  
From: Emily Goebel  
Date: October 14, 2025  
Subject: Salisbury Planning Commission Appointment - D. Chiddenton

The following person has applied for appointment to the Salisbury Planning Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
David Chiddenton	November 2030

Attached is the applicant's information and the resolution necessary for this appointment.

Attachment(s):  
[Res3425](#)

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<u>Name</u>	<u>Term Ending</u>
David Chiddenton	November 2030

ATTEST:

D'Shawn M. Doughty  
PRESIDENT, City Council

\_\_\_\_\_ day of \_\_\_\_\_, 2025

Randolph J. Taylor, Mayor



# City of Salisbury

## Memo

To: Randy Taylor  
From: Emily Goebel  
Date: October 14, 2025  
Subject: Salisbury Planning Commission Appointment - S. Rall

The following person has applied for appointment to the Salisbury Planning Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Susan Rall	November 2030

Attached is the applicant's information and the resolution necessary for this appointment.

Attachment(s):  
[Res3426](#)

**RESOLUTION NO. 3426**

BE IT RESOLVED, by the City of Salisbury, Maryland that the following individual is appointed to the Salisbury Planning Commission for the term ending as indicated.

<u>Name</u>	<u>Term Ending</u>
Susan Rall	November 2030

THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the Council of the City of Salisbury, Maryland held on November 10, 2025.

ATTEST:

_____ Julie A. English CITY CLERK	_____ D'Shawn M. Doughty PRESIDENT, City Council
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APPROVED BY ME THIS

\_\_\_\_\_ day of \_\_\_\_\_, 2025

\_\_\_\_\_  
Randolph J. Taylor, Mayor



# City of Salisbury

## **Memo**

To: Randy Taylor  
From: Emily Goebel  
Date: October 14, 2025  
Subject: Salisbury Planning Commission Appointment - A. Dickerson

The following person has applied for appointment to the Salisbury Planning Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Anthony Dickerson	November 2029

Attached is the applicant's information and the resolution necessary for this appointment.

Attachment(s):  
[Res3427](#)

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# City of Salisbury

## Memo

To: Randy Taylor  
From: Emily Goebel  
Date: October 14, 2025  
Subject: Salisbury Planning Commission Appointment - L. Ayscue

The following person has applied for appointment to the Salisbury Planning Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Latonia Ayscue	November 2028

Attached is the applicant's information and the resolution necessary for this appointment.

Attachment(s):  
[Res3428](#)

1 **RESOLUTION NO. 3428**

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3 BE IT RESOLVED, by the City of Salisbury, Maryland that the following  
4 individual is appointed to the Salisbury Planning Commission for the term ending as  
5 indicated.

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<u>Name</u>	<u>Term Ending</u>
Latonia Ayscue	November 2028

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11 THE ABOVE RESOLUTION was introduced and duly passed at a meeting of the  
12 Council of the City of Salisbury, Maryland held on November 10, 2025.

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18 Julie A. English  
19 CITY CLERK

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D'Shawn M. Doughty  
PRESIDENT, City Council

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22 APPROVED BY ME THIS

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24 \_\_\_\_\_ day of \_\_\_\_\_, 2025

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28 Randolph J. Taylor, Mayor



# City of Salisbury

## Memo

To: Randy Taylor  
From: Emily Goebel  
Date: October 14, 2025  
Subject: Salisbury Planning Commission Appointment - M. Piorunski

The following person has applied for appointment to the Salisbury Planning Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Michael Piorunski	November 2030

Attached is the applicant's information and the resolution necessary for this appointment.

Attachment(s):  
[Res3429](#)

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<u>Name</u>	<u>Term Ending</u>
Michael Piorunski	November 2030

ATTEST:

D'Shawn M. Doughty  
PRESIDENT, City Council

\_\_\_\_\_ day of \_\_\_\_\_, 2025

Randolph J. Taylor, Mayor



# City of Salisbury

## Memo

To: Randy Taylor  
From: Emily Goebel  
Date: October 14, 2025  
Subject: Salisbury Planning Commission Appointment - M. Drew

The following person has applied for appointment to the Salisbury Planning Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Matt Drew	November 2028

Attached is the applicant's information and the resolution necessary for this appointment.

Attachment(s):  
[Res3432](#)

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<u>Name</u>	<u>Term Ending</u>
Matt Drew	November 2028

ATTEST:

D'Shawn M. Doughty  
PRESIDENT, City Council

\_\_\_\_\_ day of \_\_\_\_\_, 2025

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# City of Salisbury

## Memo

To: Randy Taylor  
From: Emily Goebel  
Date: October 14, 2025  
Subject: Salisbury Planning Commission Appointment - L. Bratten

The following person has applied for appointment to the Salisbury Planning Commission for the term ending as indicated:

<u>Name</u>	<u>Term Ending</u>
Lynne Bratten	November 2029

Attached is the applicant's information and the resolution necessary for this appointment.

Attachment(s):  
[Res3433](#)

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<u>Name</u>	<u>Term Ending</u>
Lynne Bratten	November 2029

ATTEST:

D'Shawn M. Doughty  
PRESIDENT, City Council

\_\_\_\_\_ day of \_\_\_\_\_, 2025

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# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Sandra Green, Director of Finance  
Date: October 31, 2025  
Subject: Correction to Ordinance No. 2883 - Budget Amendment for Truitt Street Community Center Expansion (2nd Reading)

To correct a funding error in Ordinance No. 2883 concerning the financing of the Truitt Street Community Center Expansion Project. Ordinance No. 2883 was previously approved a budget amendment that allocated \$55,325 from investment interest to be funded by FY2022 bond proceeds. However, it was determined that this was an inappropriate funding source, as the Truitt Street Community Center Project was not included in the original FY2022 bond- funded projects. This ordinance corrects this funding issue by reallocating the \$55,325 from the City's General Fund interest instead, which is an appropriate funding source for this project.

Attachment(s):  
[Ord2957](#)

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**ORDINANCE NO. 2957**

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**AN ORDINANCE OF THE CITY OF SALISBURY TO CORRECT  
ORDINANCE 2883, APPROVING A BUDGET AMENDMENT TO THE  
CITY'S GENERAL CAPITAL PROJECT FUND TO PROVIDE  
ADDITIONAL FUNDS FOR THE TRUITT STREET COMMUNITY  
CENTER EXPANSION.**

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**WHEREAS**, Ordinance No. 2883 reallocated \$55,325 of Investment Interest to be funded from the FY2022 bond proceeds; and

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**WHEREAS**, the Truitt Street Community Center Project was not included in the FY2022 bond-funded projects, making the use of those bond funds inappropriate; and

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**WHEREAS**, the \$55,325 of Investment Interest will instead be properly funded from the City's General Fund; and

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**WHEREAS**, the appropriations necessary to make the correction herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury;

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**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

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**Section 1.** Mayor Randolph J. Taylor is hereby authorized to appropriate funds for the Truitt Street Community Center Expansion Project listed in Section 2 and Section 3 below.

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**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

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**Section 2.** The City of Salisbury's General Fund Budget be and hereby is amended as follows:

Account	Account Description	Increase/Decrease	Amount
91001-599109	Transfer to General Capital Projects	Increase	\$55,325
01000-456110	Investment Interest	Increase	\$55,325

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**Section 3.** The City of Salisbury's General Capital Project Fund Budget be and hereby is amended as follows:

Account	Account Description	Increase/Decrease	Amount
98022-456110-70067	Interest Truitt Street Rehab	Decrease	\$55,325
98022-469313-70067	Paygo Truitt Street Rehab	Increase	\$55,325

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**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

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**Section 4.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

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**Section 5.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication

shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 6.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 6.

**Section 7.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 6 day of October, 2025 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 10 day of November, 2025.

**ATTEST:**

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**Julie A. English, City Clerk**

\_\_\_\_\_  
**D'Shawn M. Doughty, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

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**Randolph J. Taylor, Mayor**



# City of Salisbury

## Memo

To: City Administrator  
From: John Felts, Administrative Commander  
Date: September 10, 2025  
Subject: Ordinance - Burton Street Closure - 2nd Reading

Please find attached for your review, a proposed ordinance authorizing the abandonment of a portion of Burton Street located east of Delaware Avenue, within the municipal boundaries of the City of Salisbury.

This request is made pursuant to SC11-2 of the Charter of the City of Salisbury, which grants the City exclusive authority over all public ways within its boundaries. The portion of Burton Street in question has not been utilized for public ingress or egress for years and is not essential to the public roadway system. It is identified as “Burton Street, 14,047+/- S.F. To Be Closed” on the site drawing attached to the ordinance as Exhibit A.

The property directly adjacent to the portion of roadway proposed for closure was previously gifted to the City with the intent that it be incorporated into the footprint of the Salisbury Police Department’s facilities. The long-term vision for this area includes its use for secure police department parking and, ultimately, the construction of a vehicle storage facility.

Closure of the unused right-of-way will enable the City to consolidate the area into active municipal use and allow for appropriate planning and investment in secure police infrastructure. All abutting property owners have been notified of the City's intent and have expressed written consent for the abandonment.

Should you have no questions I will forward this ordinance to be placed on the next available City Council Agenda for consideration.

Attachment(s):

[Ord2958](#)

[Exhibit A](#)

**ORDINANCE NO. 2958**

**AN ORDINANCE OF THE CITY OF SALISBURY FOR THE  
ABANDONMENT OF A PORTION OF A ROAD KNOWN AS BURTON  
STREET LOCATED EAST OF DELAWARE AVENUE.**

**WHEREAS**, SC11-2 of the Charter of the City of Salisbury (the “**Charter**”) grants the City of Salisbury (the “**City**”) exclusive authority over all public ways located within the municipal boundaries of the City; and

**WHEREAS**, pursuant to the authority granted the City under SC11-2 of the Charter, the City deems it necessary and appropriate to abandon that certain portion of Burton Street, formerly known as Blake Street, located within the municipal boundaries of the City running east of Delaware Avenue to its terminus (the “**Road**”); and

**WHEREAS**, the Road intended for abandonment by the City pursuant to this Ordinance is more particularly depicted as all that area shown as “Burton Street, 14,047+/- S.F. To Be Closed”, as shown on the detailed drawing, attached hereto and incorporated herein as **Exhibit A**; and

**WHEREAS**, the City's abandonment of the Road hereunder will not affect any public access to public roadways; additionally, the Road has not been used for public ingress and egress for several years preceding the date hereof; and

**WHEREAS**, the City has provided prior written notice to all owners of property abutting the Road informing each of them of the City's intention to abandon the Road and of each of their respective rights and responsibilities as to such portion(s) of the Road abutting their respective property following the City's abandonment of the Road as intended by this Ordinance, and all such property owners have responded to the City indicating their consent to the City's closure and abandonment of the Road; and,

**WHEREAS**, the City Department of Infrastructure and Development requests abandonment of the Road to ensure the owners of property abutting the Road can obtain ownership of such applicable portion(s) of the Road, if such owners so desire; and,

**WHEREAS**, upon the adoption of this Ordinance, the City Department of Infrastructure and Development will provide written notice to all owners of property abutting the Road informing each of them that, pursuant to the City's abandonment of the Road hereunder, the City shall not be responsible for any maintenance or costs associated with the Road as of the date this Ordinance takes effect as set forth herein below, except to the extent of its responsibility as an owner of the property.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 1.** That, pursuant to the authority granted to the City under SC11-2 of the Charter, that portion of the Road known as Burton Street located within the municipal boundaries of the City and east of Delaware Ave., as is more particularly depicted as all that area shown as “Burton Street, 14,047+/- S.F. To Be Closed”, as shown on the detailed drawing, attached hereto and incorporated herein as **Exhibit A**, is hereby closed and deemed abandoned, in its entirety, by the City.

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**Section 6.** Upon its final passage, this Ordinance shall not be codified.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of October, 2025 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 10 day of November, 2025.

**ATTEST:**

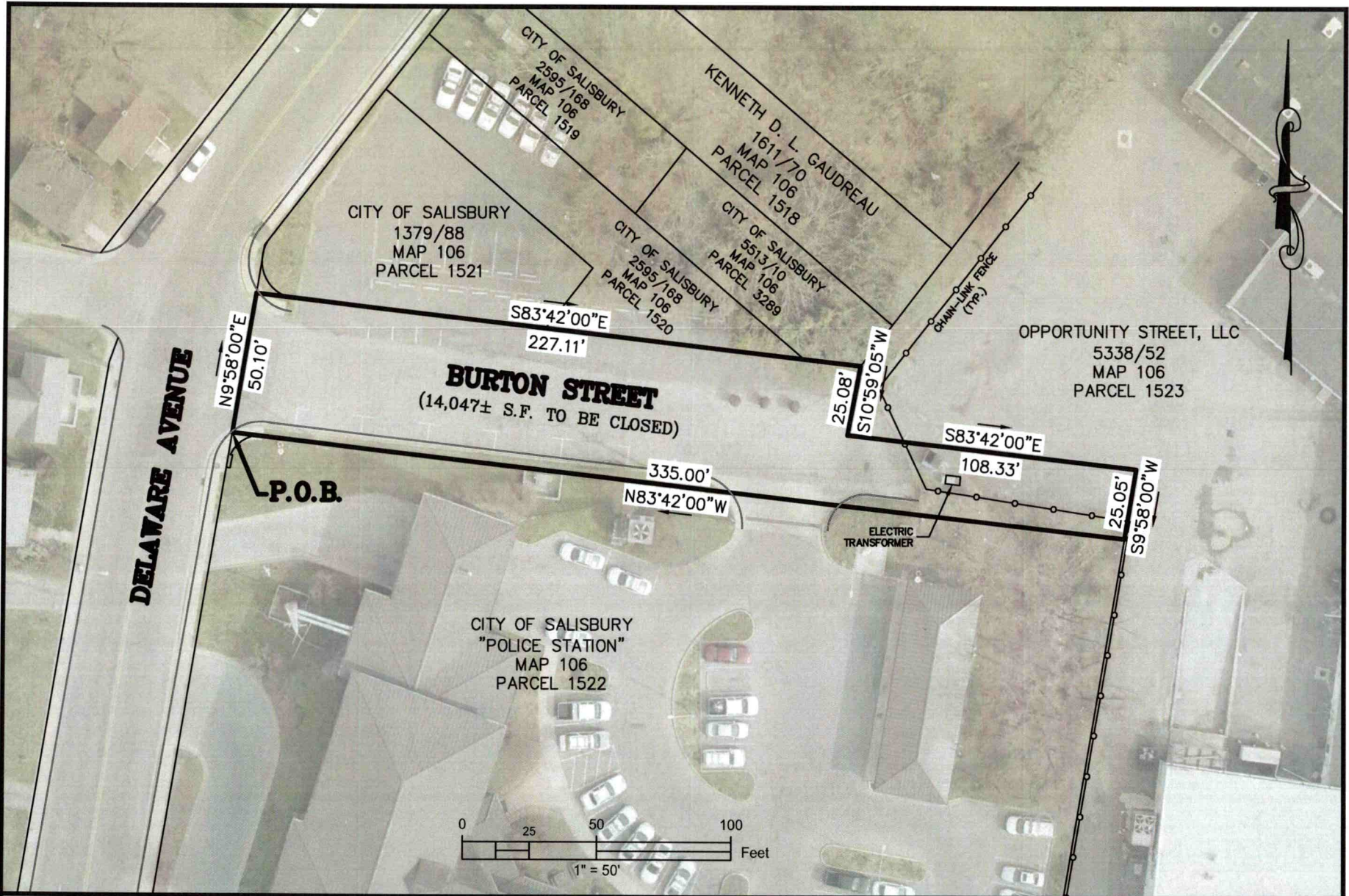
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**Julie A. English, City Clerk**

\_\_\_\_\_  
**D'Shawn M. Doughty, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**





CITY OF SALISBURY  
SALISBURY, MD

**BURTON STREET CLOSING**  
"SALISBURY POLICE STATION"  
DELAWARE AVENUE

SCALE	1" = 50'
FILE	DCA
DATE	6-21-19
LAST REV. DATE	5-29-2025



# City of Salisbury

## Memo

To: Nick Rice  
From: Sandra Green  
Date: October 30, 2025  
Subject: Public safety equipment and property and records management system (2nd Reading)

Ordinance requesting the appropriation of lease proceeds in the amount of \$511,606 for the purchase of critical public safety equipment, including police radios, fire radios, and AED and heart monitors and to change the funding source of the property and records department management system.

While the police radios, fire radios, and AED's and heart monitors were originally approved for funding through bond proceeds in the FY 2026 budget, further financial analysis has determined that lease financing is more appropriate given the useful life of the equipment. This change in financing strategy offers a cost savings of approximately \$84,000 in interest payments, as the 5-year lease, despite a higher interest rate, incurs significantly less interest than a 15-year bond due to the shorter term and reduced compounding.

Additionally, the property and records department management system previously funded through bond proceeds will now be funded using available funds within the police department budget.

We respectfully request approval to amend the original funding source from bond proceeds of these items. Unless there are additional questions or concerns from the Mayor or administration, please forward this memo and the accompanying ordinance to City Council for their review and consideration.

Attachment(s):

[Ord2960](#)



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**ORDINANCE NO. 2960**

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT TO THE CITY'S GENERAL FUND FOR LEASE PROCEEDS TO PURCHASE POLICE RADIOS, FIRE RADIOS, AND AED'S/HEART MONITORS AND TO CHANGE THE FUNDING SOURCE OF THE PROPERTY AND RECORDS DEPARTMENT MANAGEMENT SYSTEM PREVIOUSLY APPROVED UNDER SCHEDULE B WITH THE FY 2026 BUDGET ORDINANCE 2935.**

**WHEREAS**, the City's FY 2026 adopted budget included funding, using bond proceeds, to purchase police radios, fire radios, AED's, and heart monitors, and to update the property and records department management system with bond proceeds; and

**WHEREAS**, it has been determined that, due to the useful life of the police radios, fire radios, and AED's/heart monitors, the \$511,606 needed for these items would be more appropriately funded with lease proceeds; and

**WHEREAS**, it has further been determined that available funds within the police department budget may be used to fund the \$150,000 needed for the property and records department management system; and

**WHEREAS**, the appropriations necessary to make the correction herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury;

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** Mayor Randolph J. Taylor is hereby authorized to appropriate funds for the police radios, fire radios, and AED's and heart monitors listed in Section 2 and Section 3 below.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.** The City of Salisbury's General Fund Budget be and hereby is amended as follows:

Account	Account Description	Increase/Decrease	Amount
01000-469311	Capital Lease Proceeds	Increase	\$511,606
21021-577030	Police Equipment	Increase	\$154,000
24035-577030	Fire Equipment	Increase	\$357,606
21021-558600	Police New Lease Payment	Increase	\$ 34,593
24035-558600	Fire New Lease Payment	Increase	\$ 80,328
70101-588245	Interest 2026 GOB	Decrease	\$114,921
21021-577015	Police Building	Increase	\$150,000
21021-502041	Police LEOPS Retirement	Decrease	\$150,000

**Section 3.** The City of Salisbury's General Capital Project Fund Budget be and hereby is amended as follows:

Account	Account Description	Increase/Decrease	Amount
98026-469312-XXXXX	Debt Proceeds FY26 Bond	Decrease	\$661,606

98026-577030-XXXXX	Equipment FY 26 Bond	Decrease	\$511,606
98026-577015-XXXXX	Buildings FY 26 Bond	Decrease	\$150,000

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 4.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 5.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 6.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 6.

**Section 7.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of October, 2025 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 10 day of November, 2025.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**D'Shawn M. Doughty, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Emily Goebel, Office Administrator  
Date: September 22, 2025  
Subject: Updating the Department of Infrastructure and Development Chain of Command - 2nd Reading

The attached ordinance allows for an update to the chain of command for the Director of Infrastructure and Development to report directly to the Deputy City Administrator under the authority of the Mayor.

Attachment(s):  
[Ord2962](#)

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**AN ORDINANCE OF THE CITY OF SALISBURY AMENDING CHAPTER 2.12.040 OF THE SALISBURY CITY CODE TO UPDATE THE CHAIN OF COMMAND OF THE DIRECTOR OF INFRASTRUCTURE AND DEVELOPMENT.**

**WHEREAS**, the ongoing application, administration and enforcement of the City of Salisbury Municipal Code (the “**Salisbury City Code**”) demonstrates a need for its periodic review, evaluation and amendment, in order to comply with present community standards and values, and promote the public safety, health and welfare of the citizens of the City of Salisbury (the “**City**”); and

**WHEREAS**, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 5-202, as amended, to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City; and

**WHEREAS**, the Mayor and Council find that amendments to Chapter 2.12.040 of the Salisbury City Code are desirable to update the chain of command of the director of the department of infrastructure and development; and

**WHEREAS**, the Mayor and Council have determined that the amendments to Chapter 2.12.040 of the Salisbury City Code set forth below shall be adopted as set forth herein.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** that Chapter 2.12.040 of the Salisbury City Code is hereby amended by adding the bolded and underlined language and deleting the strikethrough language as follows:

**Section 1.** Chapter 2.12.040 of the Salisbury City Code, entitled “Director responsible to mayor – Inspections – Issuance of warrants for violations” is amended as follows:

**2.12.040 – Director responsible to mayor – Inspections – Issuance of warrants for violations.**

The director of the department of infrastructure and development shall be responsible and report directly to the ~~deputy~~ city administrator under the authority of the mayor. The department of infrastructure and development shall make all necessary inspections to determine whether the building, electrical, gas, plumbing, zoning, fire, mechanical or existing building codes have been or are being violated.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 27 day of October, 2025 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 10 day of November, 2025.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**D'Shawn M. Doughty, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



## Memo

To: Nick Rice, City Administrator  
From: Sandy Green, Director of Finance  
Date: October 30, 2025  
Subject: Schedule C Amendment of Ordinance 2935 (1st reading)

Amended FY26 Budget Ordinance that revises the Schedule C and authorizes grant funding for FY2026 and related appropriations that have been omitted from the approved FY26 Budget Ordinance 2935.

Please see below for the revisions or additions to the FY26 Schedule C:

- FY26 Technical Assistance Grant – Funding \$55,000
- FY26 Main Steet Improvement Grant – Funding \$25,000
- FY26 A&E Operating Grant – Funding \$18,000
- FY26 Project Restore – Funding \$300,000
- FFY26 MD Highway Safety Office – Impaired Driver DUI – Funding \$3,000, Grant match \$1,500
- FFY26 MD Highway Safety Office – Distracted Driver – Funding \$1,000, Grant match \$500
- FFY26 US Marshals Program – Funding \$10,000, Grant match \$5,000
- FY26 Housing and Homeless Operations – Funding level has been revised from \$36,000 to \$20,000
- FY24-26 CP&P Woodcock Park – Funding level has been increased from \$170,000 to \$179,270
- FY26 Local Warrant Apprehension Grant – Grant match has been reduced from \$24,000 to \$17,000 and the difference of \$7,000 has been reallocated to the added Police grants to cover the respective grant match amounts of \$1,500 for Impaired Driver, \$500 for Distracted Driver, and \$5,000 for US Marshals Program.

Attachment(s):



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**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**D'Shawn M. Doughty,  
City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**

## Schedule C City Fiscal Year 2026 Appropriations for Grant-Funded Expenditures

Schedule C: City Fiscal Year 2026 Appropriations for Grant-Funded Expenditures										
Grant Name	Appropriation					Grant Dates		Funding		
	Funding by Grant			Funding by Grant Match		Start Date	End Date	Source	ALN #	Dept/Agency
	Total	Prior Yrs	FY 2026	Amount	Account					
<b>Comcast - Public, Educational &amp; Governmental (PEG) Fees</b>										
FY26 - PEG Fees from Comcast	60,000		60,000	-		7/1/2025	6/30/2026	Private	N/A	Comcast
<b>Housing &amp; Community Development</b>										
FY26 - Housing First Program				95,000	10530-534505-76541	7/1/2025	6/30/2026		N/A	
FY26 - Housing & Homeless Operations				20,000	10530-546006	7/1/2025	6/30/2026		N/A	
PY24 - Community Development Block Grant (CDBG)	390,000		390,000	-		7/1/2025	N/A	Federal	14.218	HUD
<b>Arts, Business &amp; Culture Department</b>										
<u>FY26 Technical Assistance Grant</u>	55,000		55,000	N/A		7/1/2025	6/30/2026	State	N/A	DHCD
<u>FY26 Main Street Improvement Grant</u>	25,000		25,000	N/A		7/1/2025	6/30/2026	State	N/A	DHCD
<u>FY26 Project Restore</u>	300,000		300,000	N/A		7/1/2025	6/30/2026	State	N/A	DHCD
<u>FY26 A&amp;E Operating Grant</u>	18,000		18,000	N/A		7/1/2025	6/30/2026	State	N/A	MSAC
FY26 MSAC Grants for Organizations	50,000		50,000			7/1/2025	6/30/2026	State	N/A	MSAC
FY26 MD Heritage Areas Authorities Authority Non-Capital Grant	50,000		50,000			7/1/2025	6/30/2026	State	N/A	MHAA
MSAC Touring	5,000		5,000			7/1/2025	6/30/2026	State	N/A	MSAC
MSAC Public Art Across Maryland	40,000		40,000			7/1/2025	6/30/2026	State	N/A	MSAC
T-Mobile Hometown Grant	50,000		50,000			7/1/2025	6/30/2026	Private	N/A	Private
<b>Water Works Department</b>										
FY25 - ENR O&M Grant - MDE Bay Restoration Fund (BRF)	525,000		525,000	-	N/A	7/1/2025	6/30/2026	State	N/A	MDE / BRF
<b>Salisbury Fire Department</b>										
FY25 MOOR ORF Grant	623,300		623,300			1/1/2025	12/31/2026	State	N/A	MOOR

## Schedule C City Fiscal Year 2026 Appropriations for Grant-Funded Expenditures (page 2 of 2)

Schedule C: City Fiscal Year 2026 Appropriations for Grant-Funded Expenditures										
Grant Name	Appropriation					Grant Dates		Funding		
	Funding by Grant			Funding by Grant Match		Start Date	End Date	Source	ALN #	Dept/Agency
	Total	Prior Yrs	FY 2026	Amount	Account					
<b>Field Operations</b>										
<u>FY24-26 CP&amp;P Woodcock Park/Playground Equipment Update</u>	<u>179,270</u>	<u>170,000</u>	<u>9,270</u>	<u>N/A</u>	<u>N/A</u>	<u>7/1/2025</u>	<u>6/30/2026</u>	<u>State</u>	<u>N/A</u>	<u>DNR</u>
<b>Salisbury Police Department</b>										
FFY25 - Edward Byrne Memorial JAG (Future Application)	35,000		35,000	N/A	N/A	7/1/2025	6/30/2026	Federal	16.738	GOCCP / BJAG
SFY26 - State Aid for Police Protection (SAPP)	1,350,000		1,350,000	N/A	N/A	7/1/2025	6/30/2026	State	N/A	GOCCP
FFY26 - Bulletproof Vest Grant (GOCCP / DOJ-OJP)	5,000		5,000	5,000	91001-599121	7/1/2025	6/30/2026	Federal	16.607	GOCCP / DOJ-OJP
FFY26 - Bulletproof Vest Grant ( DOJ-OJP)	30,000		30,000	30,000	91001-599121	7/1/2025	6/30/2026	Federal	16.607	GOCCP / DOJ-OJP
FY26 - MD Criminal Intelligence Network (MCIN)	500,000		500,000	30,000	91001-599121	7/1/2025	6/30/2026	State	N/A	GOCCP
FY26 - Community Program Grant	20,000		20,000	5,000	91001-599121	7/1/2025	6/30/2026	State	N/A	GOCCP
FY26 - Local Warrant Apprehension and Absconding Grant	40,000		40,000	17,000	91001-599121	7/1/2025	6/30/2026	State	N/A	GOCCP
FFY26 - MD Highway Safety Office - Speed Enforcement	1,000		1,000	500	91001-599121	7/1/2025	9/30/2026	Federal	20.600	US DOT / MHSO
FFY26 - MD Highway Safety Office - Impaired Driver (DUI)	3,000		3,000	1,500	91001-599121	7/1/2025	9/30/2026	Federal	20.616	US DOT / MHSO
FFY26 - MD Highway Safety Office - Distracted Driver	1,000		1,000	500	91001-599121	7/1/2025	9/30/2026	Federal	20.600	US DOT / MHSO
FY26 - Expanded Development of Predictive Policing w/ Machine	100,000		100,000	-	N/A	7/1/2025	9/30/2026	Federal	16.738	GOCCP / BJAG
FY26- Police Accountability, Community and Transparency Grant	25,000		25,000	-	N/A	7/1/2025	6/30/2026	State	N/A	GOCCP
FY26 - Mental Health Co-Responder Project	90,000		90,000	30,000	91001-599121	7/1/2025	9/30/2026	Federal	16.738	Dept. of Justice
FY26 - Police Recruitment & Retention Grant (PRAR / GOCCP)	50,000		50,000	-	N/A	7/1/2025	6/30/2026	State	N/A	GOCCP
FY26 Law Enforcement Training Scholarship	5,000		5,000	-	N/A	7/1/2025	6/30/2026	State	N/A	GOCCP
FFY26 - U.S. Marshals Program	10,000		10,000	5,000	91001-599121	7/1/2025	6/30/2026	Federal	16.111	US Marshals
FY26 Law Enforcement Training Scholarship	5,000		5,000		N/A	7/1/2025	6/30/2026	State	N/A	
FY26 LGIT Law Enforcement Specific Training	100,000		100,000		N/A	7/1/2025	6/30/2026	Local	N/A	Circuit Court
FY 26 LGIT Equipment grant	5,000		5,000	5,000	91001-599121	7/1/2024	9/30/2025	Local	N/A	
<b>Total &gt;&gt;</b>	<b>\$ 4,664,270</b>	<b>\$ 170,000</b>	<b>\$ 4,494,270</b>	<b>\$ 244,500</b>						

The City's Housing First / Homeless Program will require a transfer from the General Fund in FY26 in the amount of \$95,000.00, which will be transferred from account number 91001-599200 H&H Operating Fund for Anne Street \$20,000

*This schedule serves to appropriate funds up to the amount listed and authorize the Mayor to expend grant funds for these programs up to the appropriation amount. Accounts will only be budgeted up to the amount included in the award letter. Awards that exceed the appropriation amount will require further council action. This also serves to authorize the Mayor to enter into any necessary agreements, contracts, or memoranda.*



# City of Salisbury

## **Memo**

To: Mayor's Office  
From: Sandra Green, Finance Director  
Date: October 29, 2025  
Subject: Budget Amendment for Additional funds for Waterside Park Project (1st Reading)

Ordinance requesting additional funding for the Waterside Park Project. The project has experienced delays due to construction bids exceeding the original budget allocation. To move forward and complete the project as designed, an additional \$165,000 in funding is necessary. This supplemental funding will prevent further delays, mitigate potential cost increases, and ensure the City remains on schedule with applicable grant requirements.

Attachment(s):  
[Ord2964](#)

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**ORDINANCE NO. 2964**

**AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING A  
BUDGET AMENDMENT FOR THE MAYOR TO TRANSFER \$165,000  
FROM SURPLUS TO PROVIDE ADDITIONAL FINANCIAL SUPPORT  
FOR THE WATERSIDE PARK PROJECT.**

**WHEREAS**, The Waterside Park Project requires an additional \$165,000 in funding to cover costs that exceeded the bid amount; and

**WHEREAS**, Community Development Block Grant (CDBG) funds are currently available to support this project, but are insufficient to cover the total cost of the project; and

**WHEREAS**, the allocation of additional funds from surplus is necessary to maintain project momentum and avoid further delays that could increase costs or impact project timelines; and

**WHEREAS**, the appropriations necessary to make the correction herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury;

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** Mayor Randolph J. Taylor is hereby authorized to appropriate funds for the Waterside Park Project listed in Section 2 and Section 3 below.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.** The City of Salisbury's General Fund Budget be and hereby is amended as follows:

Account	Account Description	Increase/Decrease	Amount
91001-599109	Transfer to General Capital Projects	Increase	\$165,000
01000-469810	Current Year Surplus	Increase	\$165,000

**Section 3.** The City of Salisbury's General Capital Project Fund Budget be and hereby is amended as follows:

Account	Account Description	Increase/Decrease	Amount
98002-469110-70084	Waterside Park Transfer from General	Increase	\$165,000
98002-513026-70084	Waterside Park Construction	Increase	\$165,000

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 4.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 5.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication

shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 6.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 6.

**Section 7.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 10 day of November, 2025 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_\_ day of \_\_\_\_\_, 2025.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**D'Shawn M. Doughty, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2025.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**