



## **CITY OF SALISBURY**

125 N. Division Street, Salisbury, MD 21801

### **LEGISLATIVE SESSION**

125 N. Division Street, Room 301, Salisbury, MD 21801

Tuesday, May 26, 2026 6:00 PM

---

APRIL R. JACKSON  
President

SHARON C. DASHIELL  
Council Vice President

ANGELA M. BLAKE  
Councilwoman

MICHELE R. GREGORY  
Councilwoman

MELISSA D. HOLLAND  
Councilwoman

---

### **CALL TO ORDER**

### **WELCOME/ANNOUNCEMENTS/PLEDGE**

### **INVOCATION - Moment of Silence**

### **PRESENTATIONS**

Child Care by Wicomico Women's Commission

### **PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA**

### **AWARD OF BIDS**

- Award of Bid
  1. ITB 26-109 Station 16 Stormwater Retrofit \$ 184,859.00
  2. ITB 26-124 War Memorial Stormwater Improvements \$ TBD

### **DECLARATION OF SURPLUS**

- Surplus Declaration

Item: 2011 Mazda CX7

### **RESOLUTION**

- 2026 CDBG Action Plan  
**Resolution No. 3473** - to approve the City's action plan for Community Development Block Grant (CDBG) funds for CDBG FY2026 program year.

### **PUBLIC HEARING (3 minutes)**

- Resolution to Amend SC7-25  
**Charter Amendment Resolution No. 2026-2** to amend §SC7-25 of the charter of the City of Salisbury to change the signatures and authorizations requirements for disbursements.
- Resolution to Repeal SC23  
**Charter Amendment Resolution No. 2026-3** to amend Article XXIII of the Charter authorizing collective bargaining by repealing Article XXIII in its entirety and abrogating all collective bargaining rights.
- FY2027 Budget Ordinance

**Ordinance No. 2999** - appropriating the necessary funds for the operation of the government

and administration for the period July 1, 2026 to June 30, 2027, establishing the levy for the general fund for the same fiscal period and establishing the appropriation for the Water and Sewer, Parking Authority, City Marina, and Storm Water Funds.

- FY2027 Water Sewer Rate Ordinance

**Ordinance No. 3000** - to amend Water and Sewer rates to increase rates by 2.5% and making said changes effective for all bills dated October 1, 2026 and thereafter, unless and until subsequently revised or changed.

- FY2027 Fee Ordinance

**Ordinance No. 3001** - to set fees for FY2027 and thereafter unless and until subsequently revised or changed.

## ORDINANCES

- Budget Amendment for City Parking Garage Repair - 2nd Reading

**Ordinance No. 2997** - approving a budget amendment of the City's capital project fund to provide funding for the City parking garage structure repair.

- Budget Amendment for FD Overtime Funds - 2nd Reading

**Ordinance No. 2998** - approving a budget amendment of the FY26 General Fund Budget to appropriate funds to The Salisbury Fire Department's Operating Account.

- MWIFA Loan for Naylor Mill Project - 2nd Reading

**Ordinance No. 3002** - to authorize and empower City of Salisbury (the “city”) to issue and sell from time to time, upon its full faith and credit, one or more series of General Obligation Bonds in an original aggregate principal amount not to exceed \$4,874,910 for the public purpose of financing or reimbursing costs of a project that the city generally refers to as the “Naylor Mill water main extension project”, together with related costs as provided herein; determining that any such series of bonds be sold to the Maryland water infrastructure financing administration (the “administration”) by private sale, without public bidding; authorizing the approval by resolution of the final or substantially final form of any loan agreement with the administration and, with respect to any such loan agreement, acknowledging the administration’s rights thereunder; making a pledge of certain revenues receivable from the state of Maryland, and acknowledging certain payment responsibilities of the city; providing that the council by resolution shall determine or provide for certain details of any such series of general obligation bonds; pledging the City’s full faith and credit and unlimited taxing power to payment of any such issued bonds and providing for the imposition of ad valorem taxes upon all real and personal property within the city subject to assessment for unlimited municipal taxation to pay any such issued bonds; providing that by resolution the council may provide for or identify other sources of revenue to be pledged to payment of any issued bonds or from which any issued bonds will be payable in the first instance; authorizing the council by resolution to provide for post-closing modifications affecting any issued series of bonds; authorizing officials and employees of the City to take certain actions in connection with any issued bonds, including as may be delegated by the council by resolution; designating in order of priority the City officials authorized to attest to the city seal; providing that this title shall be deemed a statement of the substance of this ordinance for all purposes; providing that the provisions of this ordinance shall be liberally construed; and otherwise generally relating to

the sale, issuance, delivery and payment of and for any issued series of bonds.

- SAFE Monarch Grant - 1st Reading

**Ordinance No. 3003** - authorizing the mayor to enter into a contract with SAFE Monarch for the purpose of accepting grant funds in the amount of \$4,945 and to approve a budget amendment to the grant fund to appropriate these funds for expenses associated with supporting monarch and other native pollinator populations

- Live Arts in Public Spaces - 1st Reading

**Ordinance No. 3004** - amending Title 5 of The Salisbury City code, creating a new chapter entitled "5.45 - Live Arts in Public Spaces"

- LGIT Grant Acceptance – Vehicle Monitoring Program - 1st Reading

**Ordinance No. 3005** - to accept funds awarded by the Local Government Insurance Trust (LGIT) for the City of Salisbury Department of Field Operations' implementation and expansion of vehicle monitoring.

- Legal Fees - 1st Reading

**Ordinance No. 3006** - approving a budget amendment of the FY2026 General Fund budget to appropriate additional funds required for legal services.

#### **PUBLIC COMMENT (4 minutes)**

Public comment will be heard on topics not included in the Public Hearings listed above.

#### **ADMINISTRATION COMMENTS**

#### **COUNCIL COMMENTS**

#### **ADJOURNMENT**

City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Michael Lowe, Director of Procurement  
Date: May 26, 2026  
Subject: Award of Bid

The Department of Procurement seeks Award of Bid approval from the Salisbury City Council for the solicitation(s) as defined herein. The Department of Procurement followed required procurement policy and procedure as defined by the City of Salisbury Charter and Municipal Code of Ordinances for the procurements presented below.

### ITB 26-109 Fire Station No 16 Stormwater Improvements

- Department: Infrastructure and Development
- Specification: Establishment of a stormwater swale and grading
- Bids Posted: 3/11/2026
- Bids Opened: 4/17/2026
- Vendor and amount: Paul's Landworks & Construction LLC \$ 184,859.00
  - Bids Received
  - George & Lynch, Inc. \$ 286,146.00
  - Bourn Environmental- \$ 501,636.00
  - Stormwater Maintenance & Consulting- \$ 563,760.15
  - Stratified, Inc. \$ 644,499.00
- GL Accounts:
  - 98124-513026-48056
  - 98123-513026-48056

Attachment(s):

[5.26.2026 attachment - Award of Bids.pdf](#)



To: Michael Lowe, Director of Procurement  
From: Nick Voitiuc, Director of Infrastructure and Development  
Adith Thummalapalli, Project Engineer  
Date: April 22, 2026  
Re: ITB 26-109 Fire Station No. 16 Stormwater Retrofit Award of Bid

---

Salisbury Department of Infrastructure and Development recently advertised ITB 26-109 Fire Station No. 16 Stormwater Retrofit. The scope of work includes providing all labor, materials, equipment, and incidentals necessary to retrofit the existing onsite stormwater facility present at Salisbury Fire Station No. 16, to improve onsite drainage patterns and mitigate nuisance flooding within the project area.

Bids were opened on Friday, April 17, 2026 at 2:30 PM for ITB 26-109 Fire Station No. 16 Stormwater Retrofit. Five (5) responses to this contract were received, as summarized below:

| Vendor                              | Total Base Bid |
|-------------------------------------|----------------|
| Paul's Landworks & Construction LLC | \$184,859.00   |
| George & Lynch, Inc.                | \$286,146.50   |
| Bourn Environmental                 | \$501,636.00   |
| Stormwater Maintenance & Consulting | \$563,760.15   |
| Stratified, Inc.                    | \$644,499.00   |

Salisbury Department of Infrastructure and Development reviewed the bids in accordance with the contract documents. Paul's Landworks & Construction LLC, was found to be the lowest responsive and responsible bidder. The references listed by Paul's Landworks & Construction LLC were highly satisfied with the quality of work performed and would hire the firm again.

Salisbury Department of Infrastructure and Development recommends awarding the scope of work specified in ITB 26-109 Fire Station No. 16 Stormwater Retrofit to Paul's Landworks & Construction LLC, in the amount of **\$184,859.00**.

Funding is available for the Fire Station No. 16 Stormwater Retrofit are available in the following account(s): **98124-513026-48056** (\$178,280.00) and **98123-513026-48056** (\$6,579.00).



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Michael Lowe, Director of Procurement  
Date: May 26, 2026  
Subject: Surplus Declaration

The Department of Procurement seeks Surplus property declaration approval from the Salisbury City Council for the items contained herein.

Pursuant to § SC16-8 Sale or Other Disposition of Surplus, Obsolete or Unused Property of the Salisbury Charter, I am requesting approval of the City Council to declare the following items as surplus:

### Declaration of Surplus

Item: 2011 Mazda CX7

Attachment(s):

[5.26.2026 attachment - Declaration of Surplus.pdf](#)



City of  
**Salisbury**  
Salisbury Police Department

DATE: April 21, 2026  
TO: Mike Lowe  
Director of Procurement  
FROM: Kenneth D. Wilson #2784  
Quartermasters Office  
SUBJECT: SURPLUS VEHICLE 1472

The Salisbury Police Department is requesting to surplus special operations unit vehicle #1472, a 2011 Mazda CX-7 with (VIN: JM3ER2AM9B0356532) and 157,224 miles.

The vehicle has several mechanical issues with the steering, alignment and oil leaks. We currently have a repair quote to replace the rack and pinion, to do an alignment, replace the valve cover gasket and oil filter housing. The estimate to complete this repair has been quoted at \$2,058.53. The officer who has been using this vehicle also advised us that the passenger rear window doesn't roll down, the key fob doesn't work, the key locks on doors stick and don't open at times, the check engine light is also on.

A check on the Kelly's blue book value on the Mazda is \$1,355-\$2,880 with an average amount of \$2,130. It is the opinion of the quartermaster's office, based on the current repair costs and other potential issues that the vehicle be surplused and that no more funds be used for this vehicle.

Respectfully Submitted,

Kenneth D. Wilson  
Admin Assistant  
Quartermasters Office

Approved:

David Meienschein  
Chief of Police



699 W. Salisbury Parkway  
Salisbury, MD 21801  
410-548-3165  
www.salisburypd.com



*Ed 3774  
4-21-26  
acc 1179  
7/21/26*



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Olga Butar, Grant Administrator/Project Manager  
Date: April 21, 2026  
Subject: 2026 CDBG Action Plan

The Finance Department - Grants Office has completed the 2026 Community Development Block Grant (CDBG) Action Plan. For FY2026 Salisbury's allocation from HUD is \$367,754.

For the 2026 Action Plan, the following projects have been approved by the City Administration:

|                                                  |           |
|--------------------------------------------------|-----------|
| General Administration (20%)                     | \$73,550  |
| City of Salisbury – Street Improvements – Paving | \$294,204 |

|       |           |
|-------|-----------|
| Total | \$367,754 |
|-------|-----------|

The first public hearing on the 2026 Action Plan was held on February 11, 2026, in the Council Chambers. The purpose of the public hearings is to gather information on the Annual Action Plan for FY2026, which the City must submit to the U.S. Department of Housing and Urban Development for the Community Development Block Grant (CDBG) Entitlement Funds. The City looked for the views and comments of citizens, non-profits, housing developers, municipal jurisdictions, and public service agencies concerning the housing, community, economic development, and fair housing needs in the City of Salisbury. No comments were received.

A second CDBG public hearing will be held on May 7, 2026. The purpose of this public hearing is to present the draft FY2026 Annual Action Plan. The City of Salisbury will receive a Federal Community Development Block Grant (CDBG) allocation from the U.S. Department of Housing and Urban Development (HUD) in the amount of \$367,754 for FY 2026.

The draft of the 2026 CDBG Action Plan was made available for public review beginning on April 9, 2026. The Action Plan was posted on the City website under the Housing & Community Development Department – Community Development section. The 30-day public comment period will end on May 11, 2026. No comments have been received.

Attached is the Resolution to approve the 2026 CDBG Action Plan for the City of Salisbury, and to authorize the Mayor to submit said plan to HUD for their review and approval. Please include this item for the May 4, 2026, work session and May 11, 2026, legislative session. Thank you for your assistance.

Attachment(s):

[Res3473](#)

[FY 2026 Annual Action Plan DRAFT for Display Compressed.pdf](#)

- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32
- 33
- 34
- 35
- 36
- 37
- 38
- 39
- 40
- 41
- 42
- 43

**A RESOLUTION OF THE CITY OF SALISBURY, MARYLAND TO APPROVE THE CITY’S ACTION PLAN FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) FUNDS FOR CDBG FY2026 PROGRAM YEAR.**

**WHEREAS**, the U.S. Department of Housing & Urban Development (HUD) has determined that the City of Salisbury qualifies as an “entitlement community;” and

**WHEREAS**, the City of Salisbury is, therefore, entitled to receive Community Development Block Grant (CDBG) funds directly from HUD upon HUD's approval of the City's Annual Action Plan; and

WHEREAS, HUD requires the development and passage of an annual CDBG Action Plan identifying the proposed plan for application of CDBG Funds to community development; and

WHEREAS, the City of Salisbury has developed its 2026 Annual Action Plan and has held public hearings on the proposed 2026 Annual Action Plan on February 11, 2026 and May 7, 2026. **WHEREAS**, the Council of the City of Salisbury wishes for the City to receive this annual allotment of CDBG funds so that the community development projects identified in the 2026 Annual Action Plan may be completed.

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:**

**Section 1.** The Mayor is hereby authorized to submit to HUD for review and approval, on behalf of the City of Salisbury, the 2026 CDBG Action Plan attached hereto and incorporated herein as **Exhibit A** (the “**Annual Action Plan**”).

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Resolution shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Resolution shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Resolution shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove and the attached **Exhibit A** are incorporated into this section of the Resolution as if such recitals and **Exhibit A** were specifically set forth at length in this Section 4.

**THE ABOVE RESOLUTION** was introduced and read and passed at the regular meeting of the Council of the City of Salisbury held on this 26 day of May, 2026 and is to become effective immediately upon adoption.

44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57  
58

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**

# City of Salisbury



## FY 2026 Annual Action Plan

**CDBG FY 2026**  
(7/1/2026 – 6/30/2027)

Prepared By:  
City of Salisbury  
Finance Department  
125 North Division Street #103  
Salisbury, Maryland 21801

## Table of Contents

|                                                                    |    |
|--------------------------------------------------------------------|----|
| AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b) .....        | 2  |
| PR-05 Lead & Responsible Agencies – 91.200(b).....                 | 18 |
| AP-10 Consultation – 91.100, 91.200(b), 91.215(l).....             | 20 |
| AP-12 Participation – 91.105, 91.200(c) .....                      | 38 |
| AP-15 Expected Resources – 91.220(c)(1,2) .....                    | 40 |
| AP-20 Annual Goals and Objectives .....                            | 44 |
| AP-35 Projects – 91.220(d) .....                                   | 47 |
| AP-38 Project Summary .....                                        | 48 |
| AP-50 Geographic Distribution – 91.220(f).....                     | 50 |
| AP-55 Affordable Housing – 91.220(g) .....                         | 52 |
| AP-60 Public Housing – 91.220(h).....                              | 53 |
| AP-65 Homeless and Other Special Needs Activities – 91.220(i)..... | 55 |
| AP-75 Barriers to affordable housing – 91.220(j) .....             | 60 |
| AP-85 Other Actions – 91.220(k) .....                              | 62 |
| AP-90 Program Specific Requirements .....                          | 66 |

## Executive Summary

### AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

#### 1. Introduction

The City of Salisbury, Maryland is a federal entitlement community under the U.S. Department of Housing and Urban Development's (HUD) Community Development Block Grant (CDBG) Program. In compliance with HUD regulations, the City of Salisbury has prepared this FY 2026 Annual Action Plan for the period July 1, 2026 – June 30, 2027. This Annual Action Plan is a strategic plan for the implementation of the city's federal grant entitlement programs for the provision of decent housing, the creation of a suitable living environment, and the provision of public infrastructure and facilities to benefit low- and moderate- income persons within the City of Salisbury. This is the third Annual Action Plan under the city's FY 2024 – 2029 Consolidated Plan.

The FY 2026 Annual Action Plan is a collaborative effort of the City of Salisbury, the community at large, social and human service agencies, housing providers, community development agencies, and economic development groups. The planning process was developed through public meetings, statistical data, review of the city's comprehensive plan, and other community plan.

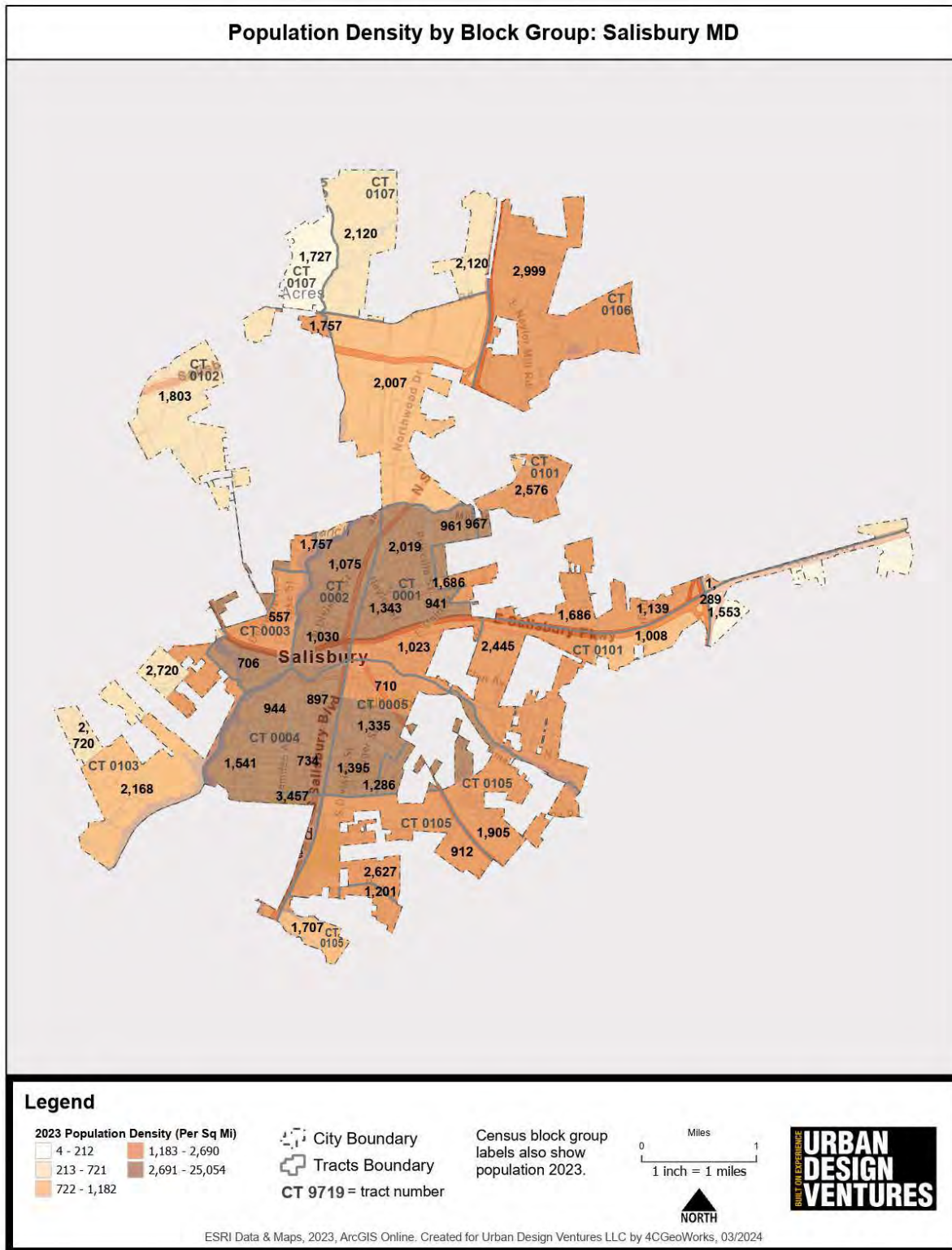
During the FY 2026 Program Year, the City of Salisbury will receive \$367,754 in Community Development Block Grant funds. The City of Salisbury proposes to undertake the following activities with the FY 2026 CDBG funds:

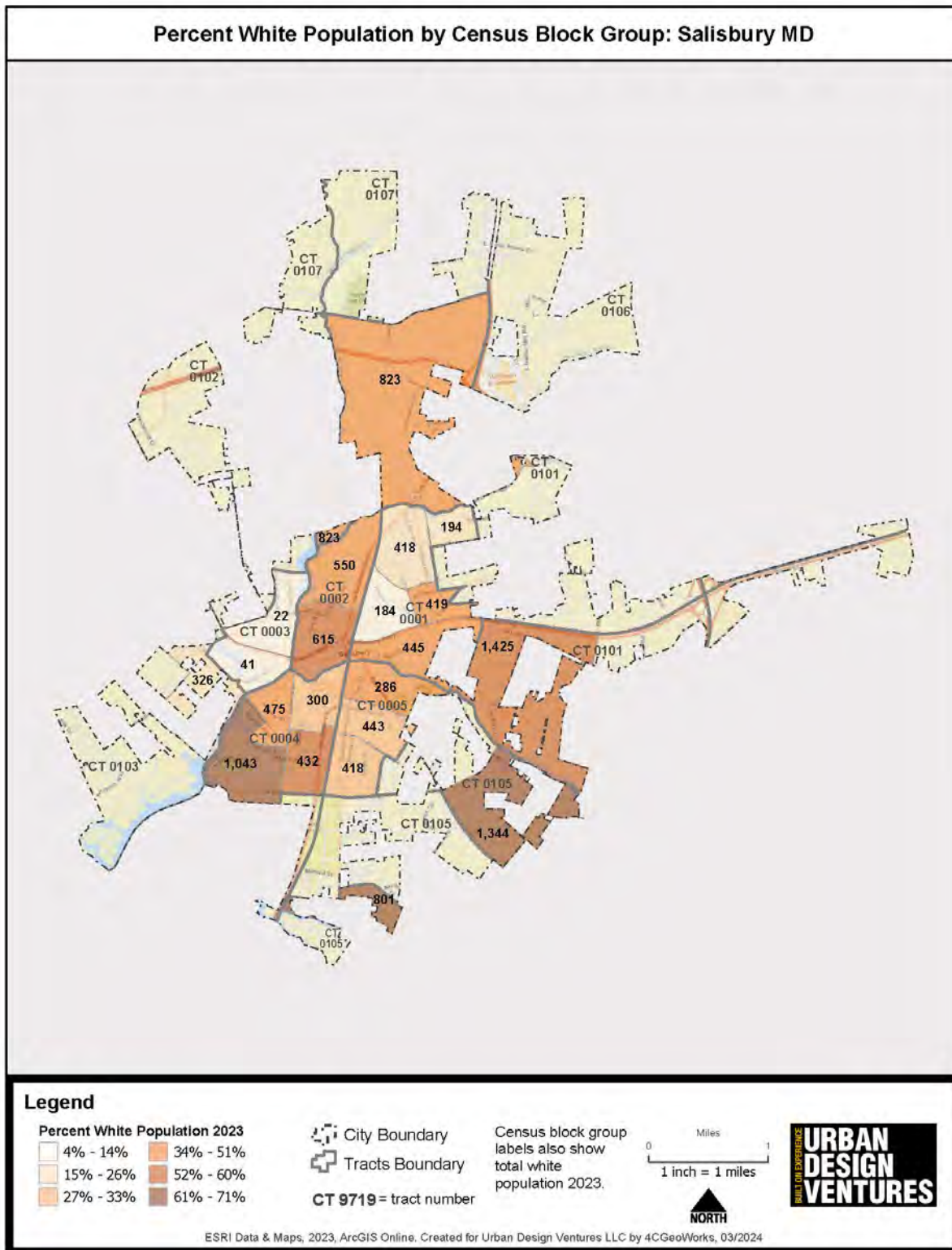
- General Administration – \$73,550
- Street Improvements – \$294,204

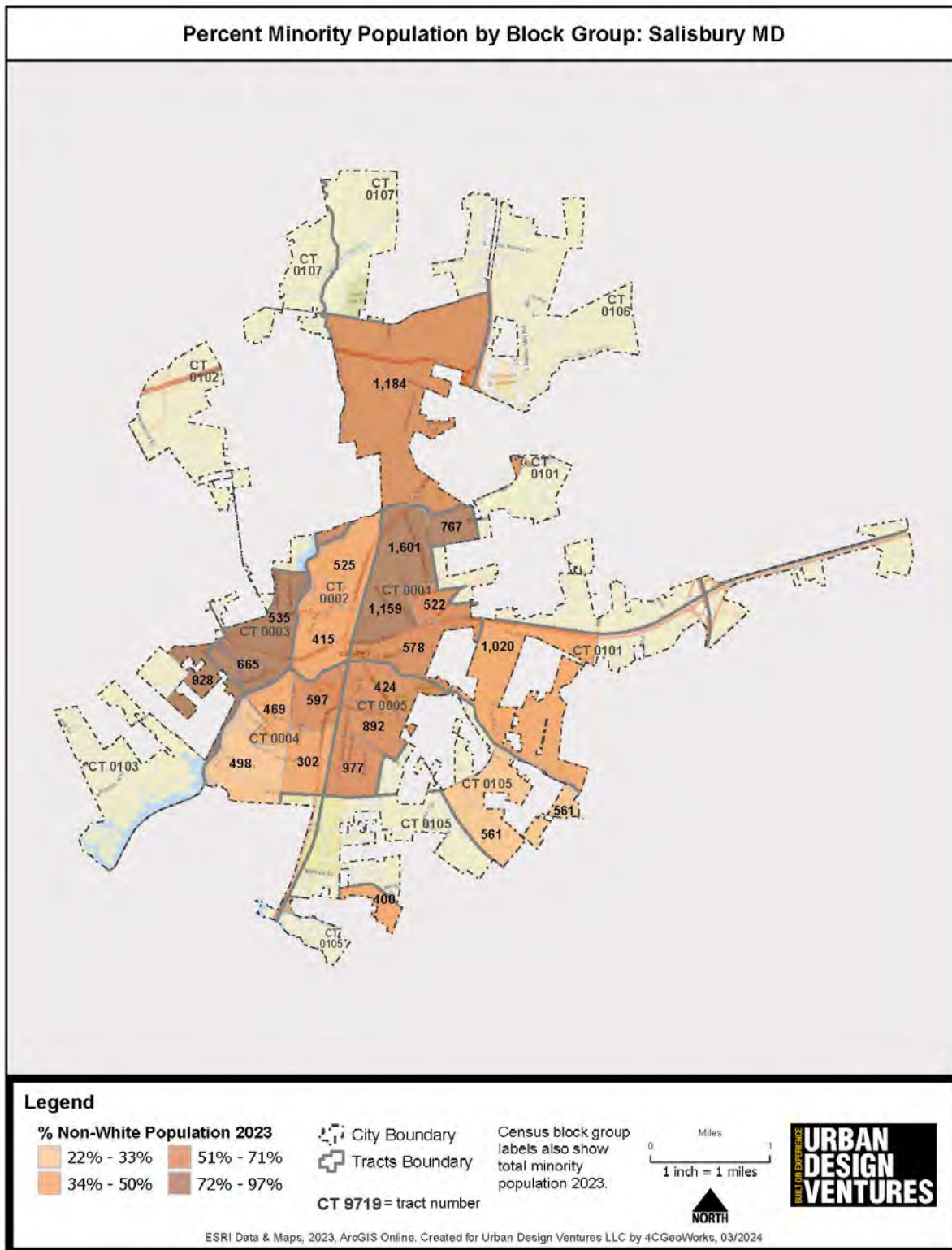
#### Maps

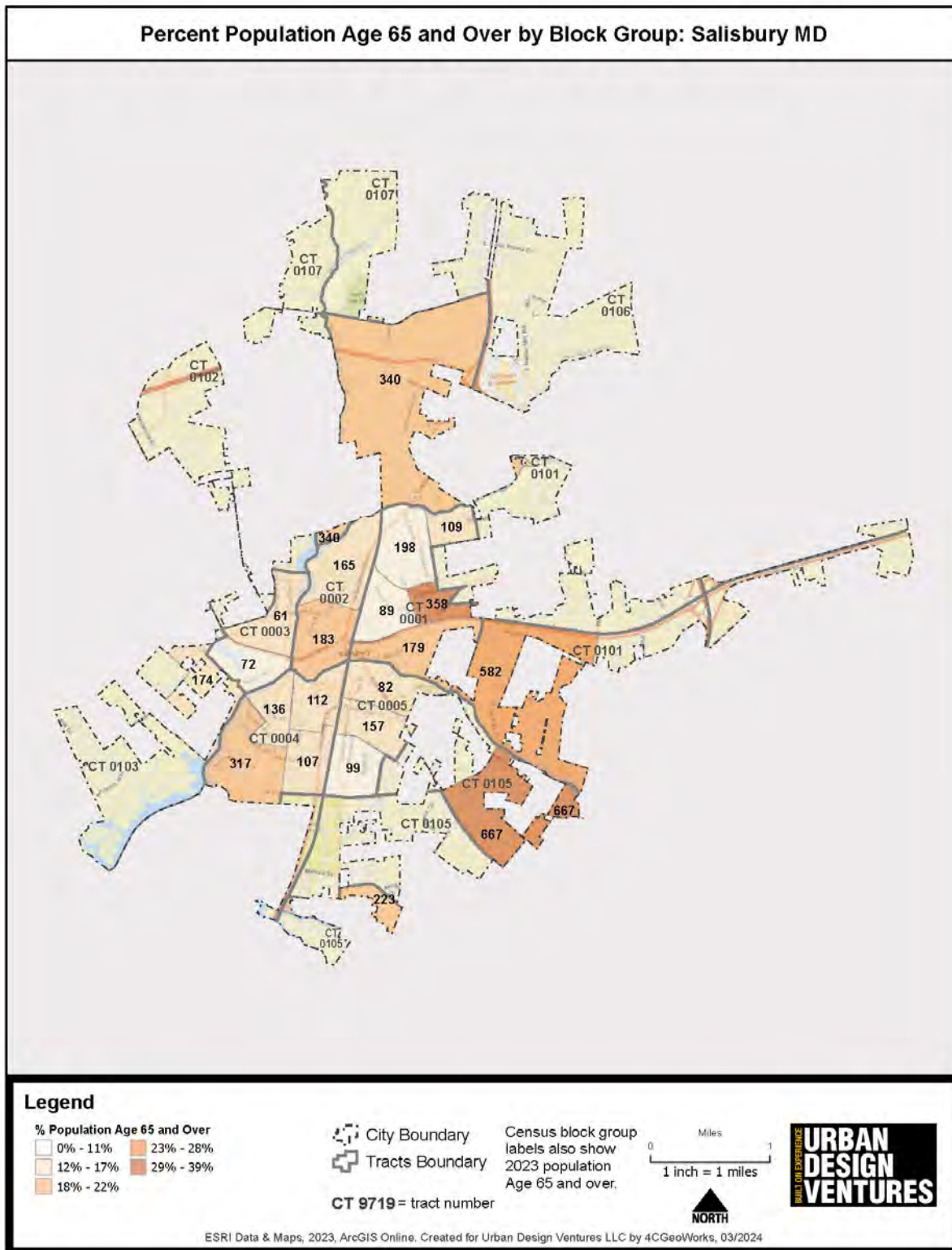
The following maps illustrate the demographic characteristics of the City of Salisbury:

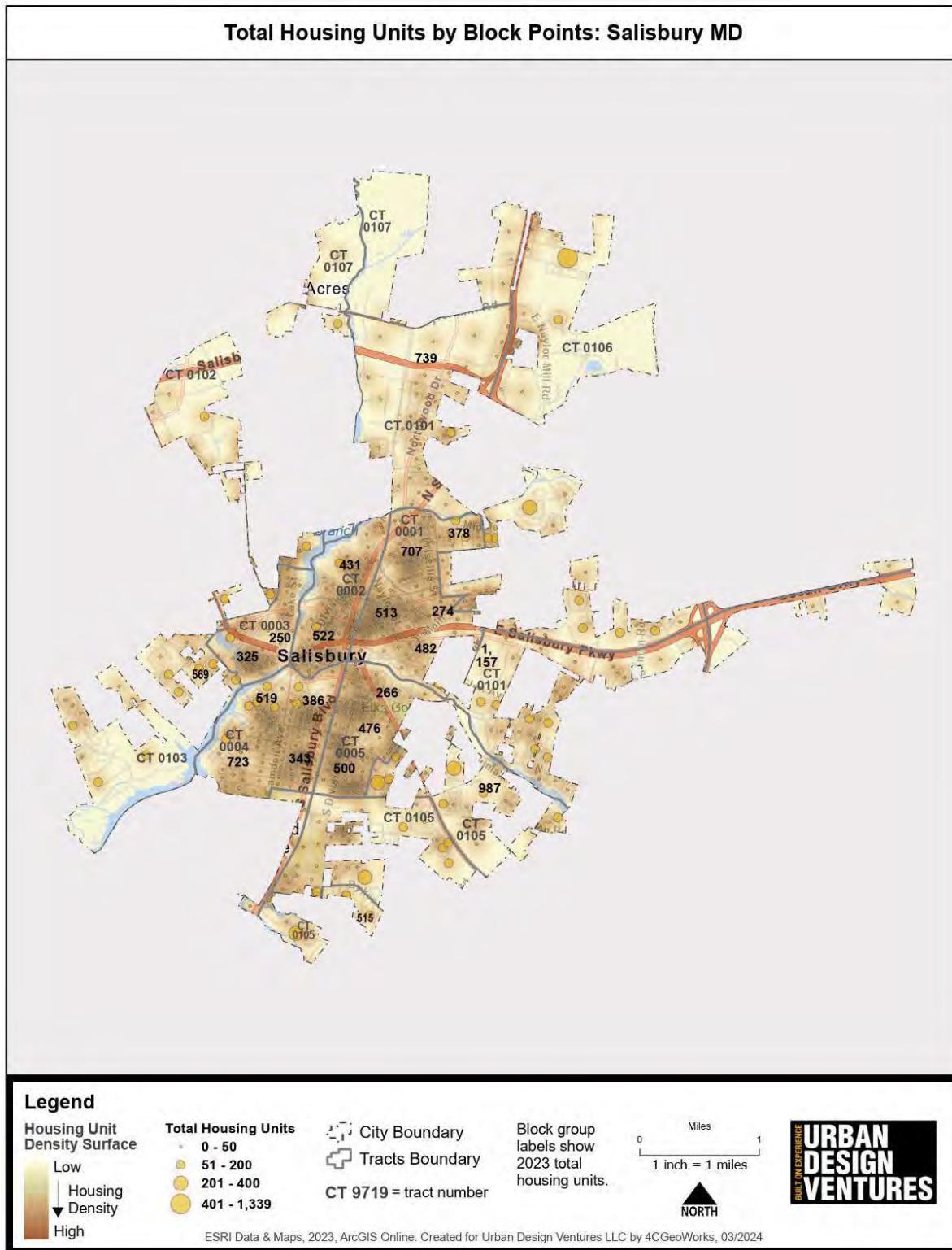
- Population Density by Block Group
- Percent White Population by Block Group
- Percent Minority Population by Block Group
- Percent Population by Age 65+ by Block Group
- Total Housing Units by Block Group
- Percent Owner-Occupied Housing Units by Block Group
- Percent Renter-Occupied Housing Units by Block Group
- Percent Vacant Housing Units by Block Group
- Low/Moderate Income Percentage by Block Group
- Low/Moderate Income Percentage with Minority Percentage by Block Group

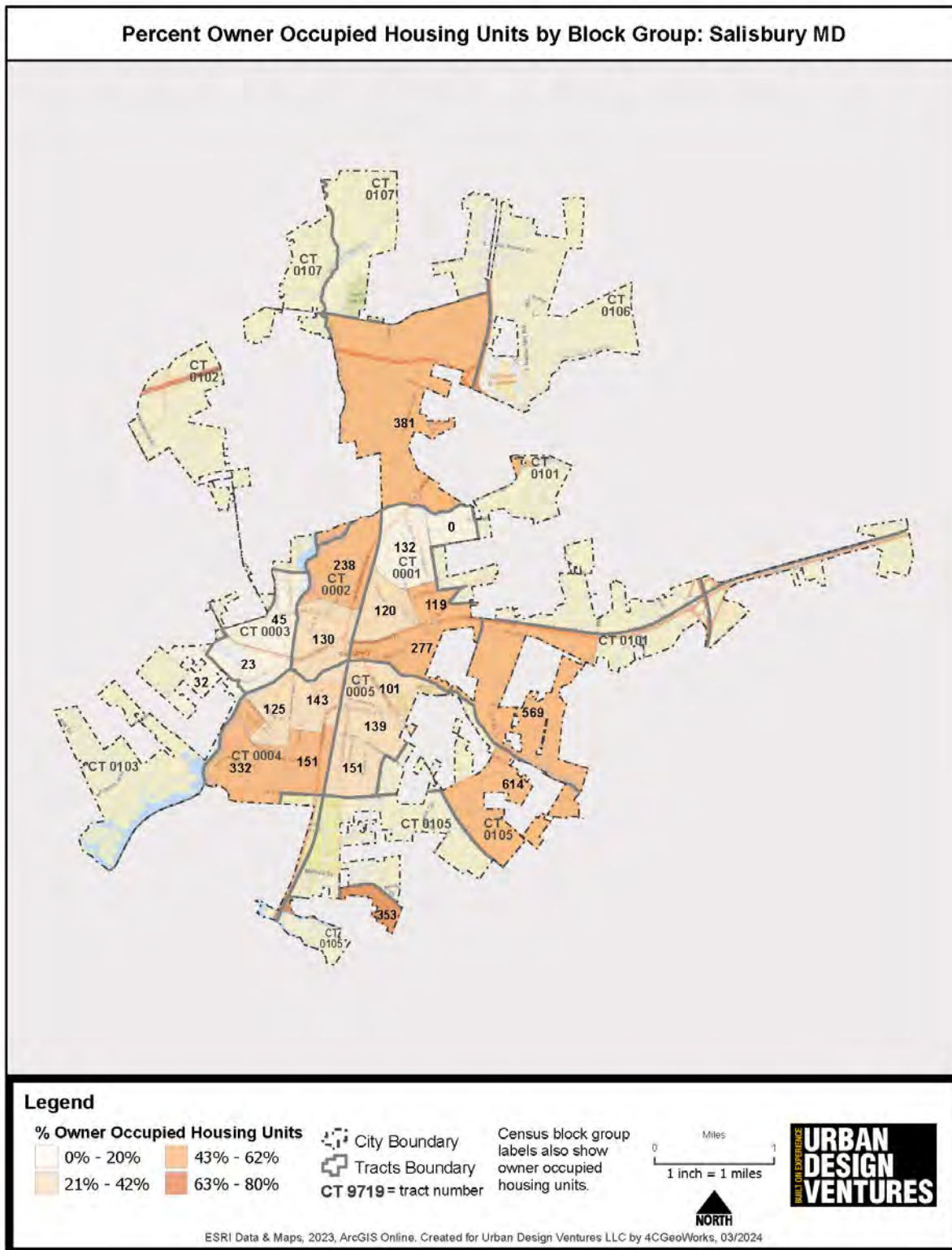


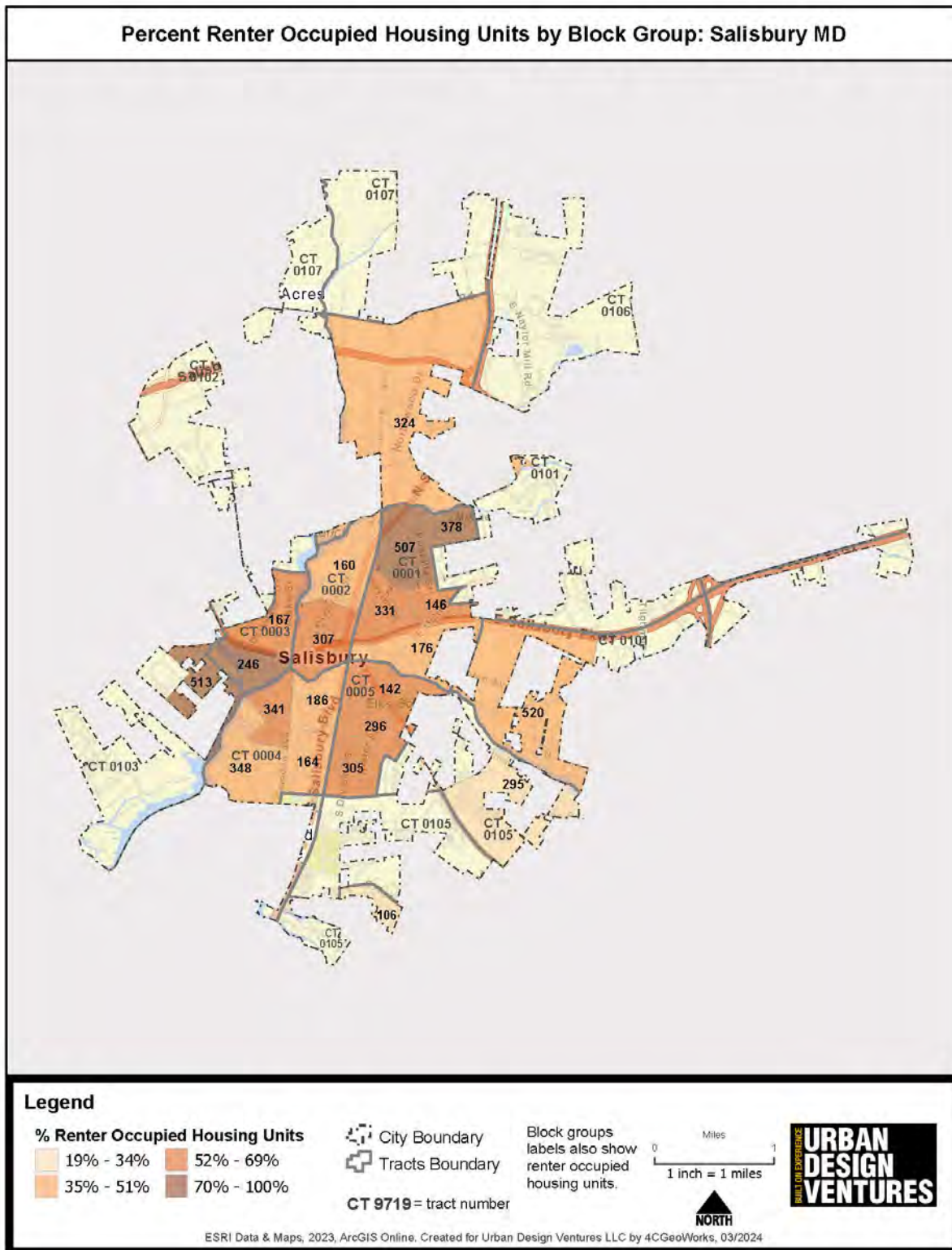


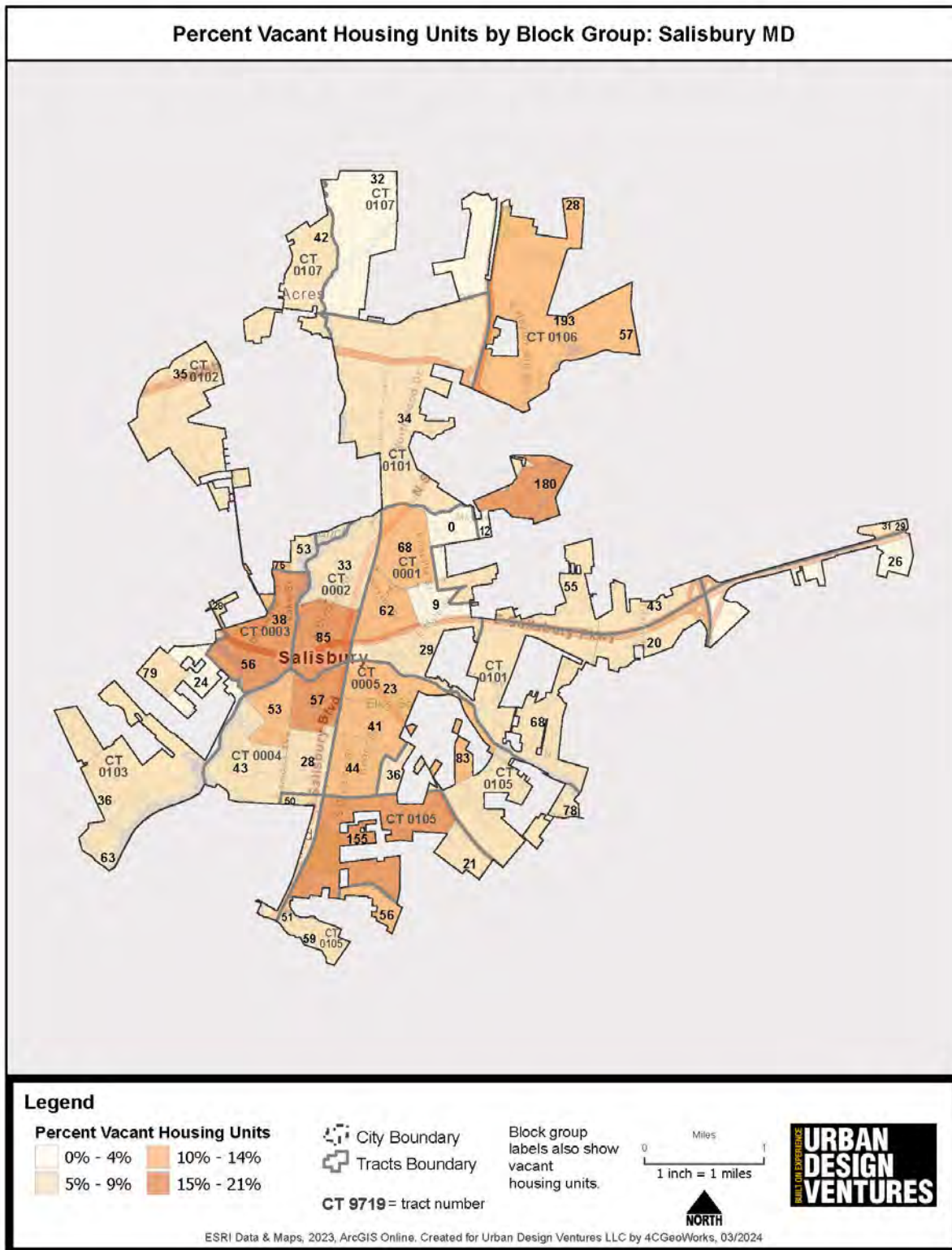
















## 2. Summarize the objectives and outcomes identified in the Plan

The purpose of the five-year consolidated plan is to provide a comprehensive strategy for the City of Salisbury to implement its housing, community development, and economic development activities. The FY 2024-2028 Five Year Consolidated Plan proposes the following six (6) strategies to address the priority needs in the city.

### **Housing Strategy Priority Need**

There is a need to improve the quality of the housing stock in the City of Salisbury, by increasing the supply of decent, safe, and accessible housing for low- and moderate-income renters, homebuyers, and homeowners.

#### **Goals:**

- **HS-1 Homeownership** - Increase the supply of affordable owner-occupied housing units through housing counseling and downpayment/closing cost assistance.
- **HS-2 Housing Construction** - Encourage the construction of new accessible & affordable housing units in the city for owners & renters.
- **HS-3 Housing Rehabilitation** - Conserve & rehabilitate existing homes for owners & renters in the city by addressing maintenance issues, code violations, emergency repairs, & handicap accessibility.

### **Homeless Strategy Priority Need**

There is a need for housing & supportive services for the homeless, those at risk of homelessness, and victims of domestic violence in the City of Salisbury.

#### **Goals:**

- **HO-1 Housing** - Support the Continuum of Care's efforts to provide emergency shelter, transitional housing, permanent supportive housing, & other permanent housing options.
- **HO-2 Operation/Support** - Assist partners operating housing or providing supportive services.

### **Other Special Needs Strategy Priority Need**

There is a continuing need for affordable housing, services, and facilities for the elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, victims of domestic violence, persons with substance use disorder, and persons with other special needs.

#### **Goals:**

- **SN-1 Services/Facilities** - Support service programs & facilities for the elderly, persons with disabilities, persons with HIV/AIDS, persons with alcohol/drug dependency, & persons with other special needs.

#### **Community Development Strategy Priority Need**

There is a need to improve the public and community facilities, infrastructure, public/social welfare services, and quality of life in the City of Salisbury.

##### **Goals:**

- **CD-1- Community Facilities & Infrastructure** - Improve the city's public facilities & infrastructure through rehabilitation, reconstruction, & new construction.
- **CD-2- Public Safety & Services** - Improve & enhance public safety, public services, & recreational programs.
- **CD-3- Connectivity** - Improve connectivity within the city & to surrounding communities through physical, visual, transportation, & accessibility improvements.
- **CD-4- Clearance/Demolition** - Address & eliminate slum/blight conditions throughout the city.

#### **Economic Development Strategy Priority Need**

There is a need to increase employment, job training, technical assistance, workforce development and economic empowerment for low- and moderate-income residents in the City of Salisbury.

##### **Goals:**

- **ED-1 Employment** - Support & encourage job creation, job retention, & job training.
- **ED-2 Development** - Support business & commercial growth through expansion & new development.
- **ED-3 Redevelopment** - Plan & promote the development, redevelopment, & revitalization of vacant commercial & industrial sites.
- **ED-4 Financial Assistance** - Support & encourage new economic development through local, state, & federal tax incentives & programs such as TIF, LERTA, PILOT, Enterprise Zones/Entitlement Communities, Section 108 loan Guarantees, EDI funds, etc.
- **ED-5 Access to Transportation** - Support the expansion of public transportation & access to bus and automobile service to assist residents' transportation needs for employment & job training opportunities.

**Administration, Planning, & Management Strategy Priority Need**

There is a continuing need for sound planning, administration, management, & oversight of federal, state, and locally funded programs.

**Goals:**

- **AM-1 Overall Coordination** - Provide program management & oversight for the successful CD-01 administration of federal, state, and local funded programs, including planning services for special studies, environmental clearance, fair housing activities, & compliance with all federal, state and local laws & regulations.

**3. Evaluation of past performance**

*This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.*

Each year the City of Salisbury prepares its Consolidated Annual Performance Evaluation Report (CAPER). This report is submitted within 90 days after the start of the new program year. The CAPER is available for review on the City of Salisbury website under the Housing & Community Development Department (HCDD)- Community Development section.

The FY 2024 CAPER, which was the first CAPER under the FY 2024-2028 Five Year Consolidated Plan, was submitted to HUD prior to the September 2025 due date and is awaiting approval by the Baltimore field office. In the FY 2024 CAPER, the city expended 100% of its CDBG funds to benefit low-to-moderate income persons. The city expended 0% of its funds during the FY 2024 CAPER period on public service, which has a statutory maximum of 15%. The city expended 20% of its funds during this CAPER period on Planning and Administration, which satisfies the statutory maximum of 20%.

As a CDBG Entitlement Grantee, in accordance with the CDBG regulations at 24 CFR 570.902, the city must have a balance of no greater than 1.5 times its annual grant remaining in the line of credit 60 days prior to the end of the program year. Currently, the city has an expenditure ratio of 3.23, due to the delays in the FY 2022 and FY 2023 Waterside Park project, owing to the determination that the initial bids were in excess of what is reasonable and customary. The Waterside Park project is currently under construction, as are the two FY 2024 Critical Home Repair activities, and the FY 2025 ADA Ramps and Curb Cuts activity is expected to begin in June 2026. The City of Salisbury may not meet the May 2, 2026 timeliness test but expects to return to timely expenditures with the completion of the Waterside Park project, which was funded with a large proportion of two years of CDBG allocations.

#### **4. Summary of Citizen Participation Process and consultation process**

*Summary from citizen participation section of plan.*

The City of Salisbury, in compliance with the approved Citizen Participation Plan, advertises and holds two public hearings annually on the community development needs of the city. The purpose of the first public hearing is to solicit input from citizens, community organizations, businesses, and other civic organizations on public needs within the community. The public needs meeting was advertised in The Daily Times on January 26, 2026, and the meeting was held at 3:00 p.m. on February 18, 2026.

Using input from the public needs meeting and information obtained from agencies and organizations, as well as meetings with city administration and department heads, the City of Salisbury developed the FY 2026 Annual Action Plan.

The FY 2026 Annual Action Plan was placed on public display at the City of Salisbury Government Office Building for review and comment beginning April 9, 2026 through May 1, 2026. The notice announcing the city's 30-day public review and comment period and the second public hearing was published in The Daily Times on April 8, 2026 and the hearing was held at 3:00 p.m. on May 7, 2026. The second public hearing discussed the city's CDBG program and allowed residents to comment on the draft 2026 Annual Action plan.

These hearings are held in the City Council Chambers to provide residents with the opportunity to discuss the city's CDBG program and to offer suggestions on future CDBG program priorities. The CDBG public hearings are additionally broadcast live on Cable Channel 14 (PAC-14), and the recordings of the hearings are posted on You Tube for viewing after the original broadcast. The minutes from both meetings are included in the Citizen Participation section of the exhibits appended to the Plan. All CDBG public notices are published in the Legal section of the Daily Times newspaper, as well as posted on the city's website and Facebook page.

The City of Salisbury updated its Citizen Participation Plan in 2020 to include the new HUD authorized procedures allowing for alternate methods of holding public hearings and expedited public comment periods during disasters and/or emergencies. The updated Citizen Participation plan was approved by the Salisbury City Council at their May 26, 2020 legislative meeting.

#### **5. Summary of public comments**

*This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.*

Two public hearings were conducted during FY 2026 as an integral part of the FY 2026 action plan process. The first hearing for public needs was held on February 18, 2026 at 3:00 p.m. and

afforded citizens the opportunity to comment on the FY 2026 action plan and provide their views on the community development needs of the City of Salisbury. No comments were received at the meeting, and citizens were reminded that written comments would be accepted through May 8, 2026 for inclusion in this plan. The second public hearing was held on May 7, 2026 to provide citizens with a status report on the CDBG projects that are currently underway and those that were completed over the past program year.

#### **6. Summary of comments or views not accepted and the reasons for not accepting them**

The 30-day public comment period for the FY 2026 CDBG Action Plan was advertised and the period ran from April 9, 2026 through May 11, 2026.

#### **7. Summary**

As outlined in the Citizen Participation Plan adopted by the City Council, the city encourages service providers, citizens, and other interested individuals to comment on the city's housing and community development needs. All CDBG Public Notices are published in the Legal section of the Daily Times newspaper and posted on the city's website and Facebook page. A draft of the FY 2026 Annual Action Plan was placed on display in the City of Salisbury Government Office Building for public viewing.

The overall goal of the housing, homeless, other special needs, community development, anti-poverty, and planning programs covered by the Five-Year Consolidated Plan is to strengthen cooperation with other jurisdictions and to develop partnerships among all levels of government and the private sector. This strategy includes profit and not-for-profit organizations to enable them to provide decent housing, establish and maintain a suitable living environment, and expand economic opportunities for every resident.

**PR-05 Lead & Responsible Agencies – 91.200(b)****1. Agency/entity responsible for preparing/administering the Consolidated Plan**

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

| Agency Role        | Name      | Department/Agency  |
|--------------------|-----------|--------------------|
| CDBG Administrator | SALISBURY | Finance Department |

**Table 1 – Responsible Agencies**

**Narrative (optional)**

The City of Salisbury's Finance Department is the administrating agency for the CDBG Program. The CDBG Program is managed by the Grants Manager, who reports to the Grants Administrator/Program Manager. The Department is responsible for the preparation of the Five-Year Consolidated Plans, Annual Action Plans, Environmental Review Records (ERRs), Consolidated Annual Performance Evaluation Reports (CAPERs), as well as monitoring, processing pay requests, contracting, and oversight of the projects and programs on a day-to-day basis.

In those years when the city elects to hold an open funding round for CDBG, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. However, in some years the city may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

**Consolidated Plan Public Contact Information**

Ms. Olga Butar  
Grants Administrator/Program Manager  
City of Salisbury  
125 N. Division St  
Salisbury, MD 21801

Email: [obutar@salisbury.md](mailto:obutar@salisbury.md)

Phone: 410-548-3110

**AP-10 Consultation – 91.100, 91.200(b), 91.215(I)****1. Introduction**

In those years when the city elects to hold an open funding round for the Community Development Block Grant (CDBG) program, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. The applications received are reviewed by the CDBG Review Committee and/or city staff members. A public hearing is held to allow the applicants to make a verbal presentation on the proposed project to the CDBG Review Committee, and field questions from the committee members. Following the public hearing the committee members formulate an award recommendation which is submitted to the Mayor and/or City Administrator for review and approval. When the projects/amounts have been finalized the draft Action Plan is created, and the public is given an opportunity to provide comments. When the public comment period has elapsed, the City Council passes a Resolution approving the Action Plan and authorizing the Mayor to submit it to HUD for review and approval. A percentage of the city's CDBG funds are then awarded to the non-profit applicants for eligible activities. However, in some years the city may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

Each year, as a part of the CDBG application process, local agencies/organizations and individuals are invited to participate in the consultation process through attending a public hearing or responding directly to the draft documents that are posted for public comment.

**Provide a concise summary of the jurisdiction's activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))**

The city acts as the single point of contact to coordinate efforts between public and assisted housing providers, as well as private and governmental health, mental health, and social service agencies. The city works with the following agencies to enhance funding and service allocations to address the housing and community development needs of the city:

- Salisbury Finance Department - oversees the city's CDBG grant program
- The Wicomico County Housing Authority - manages the Housing Choice Voucher Program and Public Housing Units
- Social Services Agencies - provide supportive services to address the needs of low- and moderate-income persons
- Housing Providers - rehabilitate and develop affordable housing units for low- and moderate-income households
- Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) Committee - oversees the Continuum of Care (CoC) network including the city

Collaboration and coordination with these entities will continue to capitalize on potential future funding opportunities, as well as potential project partnerships, which would result in increased benefits to low- and moderate-income households and persons.

**Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.**

The Homeless Alliance for the Lower Shore Continuum of Care Committee (HALS CoC) is the Continuum of Care for Salisbury. The HALS CoC was formed to provide supportive services and housing for the homeless individuals and families in Wicomico, Somerset, and Worcester Counties. Members include representatives from local housing programs, county homeless boards, area shelters, non-profits, service organizations, state, federal and county agencies, faith community, law enforcement, universities, Board of Education representatives of the three school districts, mental health agencies, hospitals, employment agencies, permanent supportive housing providers, landlords, local providers, foundations, the business community, local residents and persons with lived experience with homelessness.

Subrecipient CoC and ESG funded projects address the needs of homeless persons through the Continuum of Care Lead Agency's direction to prevent and end homelessness in the area. Various organizations and individuals participate in an assortment of ways through joint collaboration to end homelessness. These organizations accomplish this goal by addressing the immediate and ongoing needs of homeless persons (chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness. The city's Housing & Homelessness Manager regularly meets with CoC representatives to discuss efforts to address the needs of homeless persons and persons at risk of homelessness.

Since 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), has been running a permanent supportive housing (PSH) program for chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In 2025, the City of Salisbury supported 11 chronically homeless households in the PSH program. Due to changes in the Continuum of Care for 2026, the city will be supporting 7 households with permanent supportive housing.

Participants are housed in private, scattered-site rentals, with the majority of the cost of rent covered by the city. Participants are required to contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the program participants approximately once a month.

The city launched its “Here Is Home” program in September 2021, to address housing supply, affordability, and homelessness. As part of this initiative the city has constructed Anne Street Village, which consists of a community of tiny homes and offers 24 transitional housing units for chronically homeless residents. Residents are provided individual case management, and access to a plethora of resources including employment, housing opportunities, behavioral health, mental health and primary care services. Residents have up to 24 months to transition into permanent housing.

**Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS**

The City of Salisbury is not a direct recipient of ESG funds. The HALS CoC manages ESG funds and consults with the state agency that awards ESG funds for the balance of the state to the three (3) local jurisdictions, to fund sub-recipients for ESG services. All the ESG program sub-recipients are active participants of the CoC and serve on the CoC's governing board. In 2018 the State combined all homeless funding under the Homelessness Solutions Programs (HSP), including ESG. The CoC submits an application to the State for agencies providing ESG funded services for Outreach, Shelter, Rapid Rehousing and Homelessness Prevention, all include case management. The CoC Ranking Committee reviews the project applications and forwards their recommendations to the CoC Lead for submission to the State. The City of Salisbury is one of the agencies that submits projects to provide rapid rehousing and outreach to the HALS CoC for inclusion in the annual HSP application. The CoC uses HMIS reports and the State Data Warehouse to monitor program progress by assessing data quality, number of clients served, bed utilization, length of stay, returns to homelessness, and exits to permanent housing. HMIS data is also used for PIT, HIC, AHAR/LSA, SSVF, and numerous HMIS reports that assure HMIS data can be used to prevent and end homelessness in the local CoC.

The CoC uses a ranking tool for both CoC and ESG funded projects with objective criteria. For CoC funded projects, the agencies use the CoC ranking spreadsheet provided by HUD that captures APR results to measure progress in ending chronic homelessness, housing stability, increasing income, and obtaining mainstream benefits for project participants. This tool is used by the monitoring and ranking committee to rank projects, and the recommendation is then presented to the full CoC for a vote. The CoC ranking is made publicly available to CoC members and is posted on its website.

For ESG, CoC, and SSVF funded projects, the HMIS administrator sends reports to agencies to document data quality. While the data quality standard is 90%, the CoC routinely exceeds this threshold. Should reports show data quality issues, the HMIS system administrator provides additional applicable training to staff. For projects submitting data into the State Data Warehouse, the HMIS administrator provides technical assistance and additional training to

ensure that ESG programs meet the performance and data quality standards. The HMIS administrator goes over report results with program management staff and trains management and agency staff in how to ensure data quality. On a monthly basis, the HMIS administrator runs data quality reports and provides comprehensive HMIS data to the CoC on all projects on a quarterly basis.

**2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities**

**able 2 – Agencies, groups, organizations who participated**

|   |                                                                                                                                                             |                                                                                                                              |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------|
| 1 | Agency/Group/Organization                                                                                                                                   | Salisbury Neighborhood Housing Services, Inc.                                                                                |
|   | Agency/Group/Organization Type                                                                                                                              | Housing<br>Services - Housing                                                                                                |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment                                                                                                      |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The city is working with SNHS to implement a Critical Home Repair Program utilizing prior year CDBG funding.                 |
| 2 | Agency/Group/Organization                                                                                                                                   | HABITAT FOR HUMANITY OF WICOMICO COUNTY                                                                                      |
|   | Agency/Group/Organization Type                                                                                                                              | Housing<br>Services - Housing                                                                                                |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Housing Need Assessment<br>Non-Homeless Special Needs                                                                        |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The city is working with Habitat for Humanity to implement a Critical Home Repair Program utilizing prior year CDBG funding. |
| 3 | Agency/Group/Organization                                                                                                                                   | Wicomico County Housing Authority                                                                                            |
|   | Agency/Group/Organization Type                                                                                                                              | Housing<br>PHA<br>Services - Housing<br>Service-Fair Housing                                                                 |

|   |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Public Housing Needs                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | Wicomico County Housing Authority was contacted for updated information on their new apartment complex and Mitchell Landing acquisition, as well as the funding allocated for the management and operation of its existing public housing units and any physical improvements to be made to those units.                                                                                                                                                                                                                                                                                           |
| 4 | Agency/Group/Organization                                                                                                                                   | Homeless Alliance for the Lower Shore Continuum of Care Committee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |
|   | Agency/Group/Organization Type                                                                                                                              | Services - Housing<br>Services-homeless<br>Regional organization                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy                                                                                                                                                                                                                                                                                                                                                                                                             |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | The Homeless Alliance of the Lower Shore (HALS) is the local Continuum of Care (CoC) organization which serves Somerset, Wicomico, and Worcester Counties. They provide updated information on the activities and accomplishments of the CoC. The City of Salisbury participates in the monthly HALS CoC meetings. The Strategic Planning Subcommittee of the HALS CoC works with various types of local facilities (i.e. health care, mental health, foster care, and correctional) to ensure that persons being discharged from a system of care are not routinely discharged into homelessness. |

|   |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 5 | Agency/Group/Organization                                                                                                                                   | Wicomico County Health Department                                                                                                                                                                                                                                                                                       |
|   | Agency/Group/Organization Type                                                                                                                              | Services-Children<br>Services-Persons with Disabilities<br>Services-Persons with HIV/AIDS<br>Services-Health<br>Health Agency<br>Other government - County                                                                                                                                                              |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Lead-based Paint Strategy                                                                                                                                                                                                                                                                                               |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 6 | Agency/Group/Organization                                                                                                                                   | Wicomico County Department of Social Services                                                                                                                                                                                                                                                                           |
|   | Agency/Group/Organization Type                                                                                                                              | Services - Housing<br>Services-Children<br>Services-Elderly Persons<br>Service-Fair Housing<br>Child Welfare Agency<br>Other government - County                                                                                                                                                                        |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs<br>Anti-poverty Strategy                                                                                                                                                                                                                                                                     |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |

|   |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |
|---|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 7 | Agency/Group/Organization                                                                                                                                   | Wicomico Partnership for Families & Children                                                                                                                                                                                                                                                                            |
|   | Agency/Group/Organization Type                                                                                                                              | Services-Children<br>Child Welfare Agency<br>Other government - County<br>Planning organization<br>Community Needs Assessment                                                                                                                                                                                           |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs<br>Services for children, adolescents, and families                                                                                                                                                                                                                                          |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 8 | Agency/Group/Organization                                                                                                                                   | MAC, INC THE AREA AGENCY ON AGING                                                                                                                                                                                                                                                                                       |
|   | Agency/Group/Organization Type                                                                                                                              | Services-Elderly Persons                                                                                                                                                                                                                                                                                                |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                              |
|   | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 9 | Agency/Group/Organization                                                                                                                                   | TidalHealth Peninsula Regional                                                                                                                                                                                                                                                                                          |
|   | Agency/Group/Organization Type                                                                                                                              | Services-Health<br>Health Agency<br>Major Employer                                                                                                                                                                                                                                                                      |
|   | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                              |

|    |                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                         |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 10 | <b>Agency/Group/Organization</b>                                                                                                                                   | <b>Shore Up!, Inc.</b>                                                                                                                                                                                                                                                                                                  |
|    | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services-Children<br>Services-Elderly Persons<br>Services-Persons with Disabilities<br>Services-Education<br>Services-Employment<br>Child Welfare Agency<br>Energy Assistance & Tax Preparation                                                                                                                         |
|    | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs<br>Anti-poverty Strategy                                                                                                                                                                                                                                                                     |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 11 | <b>Agency/Group/Organization</b>                                                                                                                                   | <b>Wicomico County NAACP Branch 7028</b>                                                                                                                                                                                                                                                                                |
|    | <b>Agency/Group/Organization Type</b>                                                                                                                              | Regional organization<br>Civic Leaders<br>Advocacy                                                                                                                                                                                                                                                                      |
|    | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs<br>Anti-poverty Strategy                                                                                                                                                                                                                                                                     |

|    |                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.                                                                                                                                             |
| 12 | <b>Agency/Group/Organization</b>                                                                                                                                   | <b>Telamon Corp.</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|    | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services-Education<br>Services-Employment<br>Service-Fair Housing<br>Advocacy                                                                                                                                                                                                                                                                                                                                                                                       |
|    | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs<br>Anti-poverty Strategy                                                                                                                                                                                                                                                                                                                                                                                                                 |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so.                                                                                                                                             |
| 13 | <b>Agency/Group/Organization</b>                                                                                                                                   | <b>VILLAGE OF HOPE</b>                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|    | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services-Victims of Domestic Violence<br>Services-homeless                                                                                                                                                                                                                                                                                                                                                                                                          |
|    | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Homeless Needs - Families with children<br>Homelessness Strategy                                                                                                                                                                                                                                                                                                                                                                                                    |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | The Village of Hope is a transitional facility that serves homeless women and their children. They have received ESG funds through the City of Salisbury in the past, however now they are no longer eligible for these funds due to changes in regulatory enforcement pertaining to restrictions on gender of head-of-household. They are an active member of the HALS CoC, and the city works closely with them to address the issue of homelessness in our area. |

|    |                                                                                                                                                                    |                                                                                                                                                                                                                                   |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 14 | <b>Agency/Group/Organization</b>                                                                                                                                   | <b>Diakonia</b>                                                                                                                                                                                                                   |
|    | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services-homeless                                                                                                                                                                                                                 |
|    | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy                                            |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | Diakonia serves many of the homeless individuals who come from the Salisbury area. They are an active member of the HALS CoC, and the city works closely with them to address the issue of homelessness in our area.              |
| 15 | <b>Agency/Group/Organization</b>                                                                                                                                   | <b>Samaritan Shelter</b>                                                                                                                                                                                                          |
|    | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services-homeless                                                                                                                                                                                                                 |
|    | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Needs - Unaccompanied youth<br>Homelessness Strategy                                            |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | The Samaritan Shelter serves some of the homeless individuals who come from the Salisbury area. They are an active member of the HALS CoC, and the city works closely with them to address the issue of homelessness in our area. |

|    |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 16 | Agency/Group/Organization                                                                                                                                   | Salisbury Urban Ministries                                                                                                                                                                                                                                                                                              |
|    | Agency/Group/Organization Type                                                                                                                              | Services-Children<br>Services-homeless<br>Services-Education<br>Food pantry, Meals for the homeless, Prescription Assistance, Kid's Cafe After-School Program                                                                                                                                                           |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Homeless Needs - Chronically homeless<br>Homelessness Strategy<br>Non-Homeless Special Needs<br>Anti-poverty Strategy                                                                                                                                                                                                   |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 17 | Agency/Group/Organization                                                                                                                                   | Joseph House Crisis Center                                                                                                                                                                                                                                                                                              |
|    | Agency/Group/Organization Type                                                                                                                              | Services-homeless<br>Food Pantry, Meal Provision, Cash Assistance for Vital Needs                                                                                                                                                                                                                                       |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Homelessness Strategy<br>Anti-poverty Strategy                                                                                                                                                                                                                                                                          |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 18 | Agency/Group/Organization                                                                                                                                   | Christian Shelter                                                                                                                                                                                                                                                                                                       |
|    | Agency/Group/Organization Type                                                                                                                              | Services-homeless                                                                                                                                                                                                                                                                                                       |

|    |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Homelessness Strategy                                                                                                                                                                                                                                                                                                   |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 19 | Agency/Group/Organization                                                                                                                                   | Help and Outreach Point of Entry (HOPE)                                                                                                                                                                                                                                                                                 |
|    | Agency/Group/Organization Type                                                                                                                              | Services-homeless                                                                                                                                                                                                                                                                                                       |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Homeless Needs - Chronically homeless<br>Homelessness Needs - Veterans<br>Homelessness Strategy                                                                                                                                                                                                                         |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | HOPE works to connect chronically homeless individuals with the necessary services. They are an active member of the HALS CoC, and the city works closely with them to address the issue of homelessness in our area.                                                                                                   |
| 20 | Agency/Group/Organization                                                                                                                                   | Halo Ministry                                                                                                                                                                                                                                                                                                           |
|    | Agency/Group/Organization Type                                                                                                                              | Services-homeless                                                                                                                                                                                                                                                                                                       |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Homeless Needs - Chronically homeless<br>Homeless Needs - Families with children<br>Homelessness Needs - Veterans<br>Homelessness Strategy                                                                                                                                                                              |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |

|    |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 21 | Agency/Group/Organization                                                                                                                                   | Life Crisis Center                                                                                                                                                                                                                                                                                                      |
|    | Agency/Group/Organization Type                                                                                                                              | Services-Victims of Domestic Violence<br>Services - Victims                                                                                                                                                                                                                                                             |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs<br>Victims of domestic violence, rape, and sexual assault                                                                                                                                                                                                                                    |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 22 | Agency/Group/Organization                                                                                                                                   | Hudson Health Services                                                                                                                                                                                                                                                                                                  |
|    | Agency/Group/Organization Type                                                                                                                              | Services-Health<br>Health Agency<br>Substance Abuse Disorders                                                                                                                                                                                                                                                           |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                              |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 23 | Agency/Group/Organization                                                                                                                                   | WORCESTER COUNTY                                                                                                                                                                                                                                                                                                        |
|    | Agency/Group/Organization Type                                                                                                                              | Services-Health<br>Health Agency<br>Other government - County<br>Substance Abuse Disorders                                                                                                                                                                                                                              |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                              |
|    |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |

|    |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 24 | Agency/Group/Organization                                                                                                                                   | Salisbury Area Chamber of Commerce                                                                                                                                                                                                                                                                                      |
|    | Agency/Group/Organization Type                                                                                                                              | Business Leaders                                                                                                                                                                                                                                                                                                        |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Economic Development                                                                                                                                                                                                                                                                                                    |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 25 | Agency/Group/Organization                                                                                                                                   | Salisbury Wicomico Economic Development                                                                                                                                                                                                                                                                                 |
|    | Agency/Group/Organization Type                                                                                                                              | Regional organization<br>Planning organization                                                                                                                                                                                                                                                                          |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Economic Development                                                                                                                                                                                                                                                                                                    |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 26 | Agency/Group/Organization                                                                                                                                   | MARYLAND CAPITAL ENTERPRISES                                                                                                                                                                                                                                                                                            |
|    | Agency/Group/Organization Type                                                                                                                              | Micro & Small Business Loans, Mentoring & Education, Consulting Services                                                                                                                                                                                                                                                |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Economic Development                                                                                                                                                                                                                                                                                                    |

|    |                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                         |
|----|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 27 | Agency/Group/Organization                                                                                                                                   | Maryland Legal Aid Bureau                                                                                                                                                                                                                                                                                               |
|    | Agency/Group/Organization Type                                                                                                                              | Service-Fair Housing<br>Legal Services for Low-Income Individuals                                                                                                                                                                                                                                                       |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                              |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 28 | Agency/Group/Organization                                                                                                                                   | Wicomico County Administration                                                                                                                                                                                                                                                                                          |
|    | Agency/Group/Organization Type                                                                                                                              | Other government - County                                                                                                                                                                                                                                                                                               |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Community Needs                                                                                                                                                                                                                                                                                                         |
|    | Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination? | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 29 | Agency/Group/Organization                                                                                                                                   | Wicomico County Council                                                                                                                                                                                                                                                                                                 |
|    | Agency/Group/Organization Type                                                                                                                              | Other government - County                                                                                                                                                                                                                                                                                               |
|    | What section of the Plan was addressed by Consultation?                                                                                                     | Community Needs                                                                                                                                                                                                                                                                                                         |

|    |                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                         |
|----|--------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |
| 30 | <b>Agency/Group/Organization</b>                                                                                                                                   | <b>Bay Area Center for Independent Living, Inc.</b>                                                                                                                                                                                                                                                                     |
|    | <b>Agency/Group/Organization Type</b>                                                                                                                              | Services-Persons with Disabilities                                                                                                                                                                                                                                                                                      |
|    | <b>What section of the Plan was addressed by Consultation?</b>                                                                                                     | Non-Homeless Special Needs                                                                                                                                                                                                                                                                                              |
|    | <b>Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?</b> | All public notices concerning the City of Salisbury's CDBG program are advertised in the Legal section of the local newspaper (The Daily Times) and are also posted on the city website and the city's Facebook page. This affords the agency the opportunity to participate in the process should they elect to do so. |

### Identify any Agency Types not consulted and provide rationale for not consulting

All agency types were consulted. In those years when the city elects to hold an open funding round, local agencies/organizations are invited to submit proposals for CDBG-eligible activities and to participate in the consultation process through attending a public hearing and/or responding directly to the draft documents that are posted for public comment.

The City of Salisbury, in compliance with the city's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the city. These hearings provide residents and interested agencies with the opportunity to discuss the city's CDBG program and to offer their suggestions on future CDBG program priorities. The CDBG public hearings are held in the Council Chambers and broadcast live on Cable Channel 14 (PAC-14). Videos of the hearings are posted on YouTube for viewing after the original broadcast.

A copy of the notice for both CDBG Public Hearings is included in the 'Citizen Participation' section of the exhibits.

**Other local/regional/state/federal planning efforts considered when preparing the Plan**

| Name of Plan                      | Lead Organization                 | How do the goals of your Strategic Plan overlap with the goals of each plan?                                                                                                                                                                                      |
|-----------------------------------|-----------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Continuum of Care                 | Somerset County Health Department | The Homeless Alliance for the Lower Shore (HALS) CoC is the primary provider of housing and supportive services for the City of Salisbury's homeless population and those at risk of becoming homeless. The goals of the city and the HALS CoC are complementary. |
| Annual and Five-Year Capital Plan | Wicomico County Housing Authority | The Wicomico County Housing Authority (WCHA) is the lead agency providing public housing assistance and Section 8 vouchers in the area. The goals of the city and the WCHA are complementary.                                                                     |

**Table 3 – Other local / regional / federal planning efforts****Narrative (optional)**

The City of Salisbury is the county seat for Wicomico County. Close consultation and collaboration are maintained between City and County departments to ensure that the needs of the area are adequately addressed.

Wicomico County and the City of Salisbury have conducted joint planning activities since 1943 through the Salisbury-Wicomico Planning and Zoning Commission. In response to increased growth and change, the city and county agreed to separate their planning functions, with the city establishing its own engineering and planning division. The Department of Infrastructure & Development Planning Division, an agency of the city government, is funded by the municipal budget, and follows the city administrative policies and procedures.

In 2003, the City of Salisbury joined with the State of Maryland, Wicomico County, and other local municipalities to establish the federally recognized Salisbury/Wicomico Metropolitan Planning Organization (MPO). The Wicomico County PZ&CD Department was designated as the administrative MPO agency and still operates in that capacity today, providing administrative functions for transportation grant funding for the region.

Development policies are determined by the Mayor and Council for the City of Salisbury. The Planning and Zoning Commission and the MPO Council have advisory and policy roles as designated by the governing bodies.

**AP-12 Participation – 91.105, 91.200(c)****1. Summary of citizen participation process/Efforts made to broaden citizen participation  
Summarize citizen participation process and how it impacted goal setting**

The City of Salisbury, in compliance with the city's Citizen Participation Plan, advertises and holds two (2) public hearings annually on the community development needs of the city. These hearings provide residents with the opportunity to discuss the city's CDBG program and to offer their suggestions on future CDBG program priorities. The CDBG public hearings are held in the Council Chambers and broadcast live on Cable Channel 14 (PAC-14). Videos of the hearings are posted on YouTube for viewing after the original broadcast.

A copy of the notices published in the Daily Times for both CDBG Public Hearings are included in the 'Citizen Participation' section of the exhibits; minutes are attached following the display advertisement.

The "Draft" Action Plan was on display on the city's website at <http://www.salisbury.md> from April 9, 2026 through May 11, 2026 for review and comment.

**Citizen Participation Outreach**

| Sort Order | Mode of Outreach | Target of Outreach           | Summary of response/attendance                                                                                                                                                                                                                                          | Summary of comments received | Summary of comments not accepted and reasons | URL (If applicable)                                                   |
|------------|------------------|------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------|-----------------------------------------------------------------------|
| 1          | Public Meeting   | Non-targeted/broad community | The first public hearing was on February 11, 2026. This hearing provided an overview of CDBG program, eligible and ineligible activities and past performance, and offered the public the opportunity to comment on the city's housing and community development needs. |                              |                                              | <a href="https://youtube/WhYdZMkxqzs">https://youtube/WhYdZMkxqzs</a> |
| 2          | Public Meeting   | Non-targeted/broad community | The second public hearing was held on May 7, 2026 to provide citizens with information about activities planned for FY 2026.                                                                                                                                            |                              |                                              |                                                                       |

**Table 4 – Citizen Participation Outreach**

## Expected Resources

### AP-15 Expected Resources – 91.220(c)(1,2)

#### Introduction

The City of Salisbury anticipates that it will receive \$367,754 in CDBG funds for the FY 2026 program year. The city's FY 2026 CDBG program year starts on July 1, 2026 and concludes on June 30, 2027. The city projects its CDBG allocations will remain level over the Five-Year Consolidated Plan period covering FY 2024-FY 2028. The city is not a direct recipient of HUD's Emergency Solutions Grant (ESG), Housing Opportunities for People with AIDS (HOPWA), or HOME Investment Partnership Program (HOME) funds. Entities within the city are encouraged to apply for funding under these programs through the Maryland Department of Housing and Community Development (DHCD). The city will support applications that are submitted to DHCD that address the needs and strategies identified in the Five-Year Consolidated Plan.

**Anticipated Resources**

| Program     | Source of Funds  | Uses of Funds                                                                                                  | Expected Amount Available Year 1 |                    |                          |              | Expected Amount Available Remainder of Con Plan \$ | Narrative Description                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
|-------------|------------------|----------------------------------------------------------------------------------------------------------------|----------------------------------|--------------------|--------------------------|--------------|----------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|             |                  |                                                                                                                | Annual Allocation: \$            | Program Income: \$ | Prior Year Resources: \$ | Total: \$    |                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <b>CDBG</b> | public - federal | Acquisition<br>Admin and Planning<br>Economic Development<br>Housing<br>Public Improvements<br>Public Services | \$367,754.00                     | 0.00               | 0.00                     | \$367,754.00 | 676,112.00                                         | <p>The CDBG entitlement program allocates annual grants to larger cities and urban counties to develop viable communities by providing decent housing, a suitable living environment, and opportunities to expand economic opportunities, principally for low- and moderate-income persons. The City of Salisbury will fund two (2) projects with CDBG funds for FY 2026.</p> <p>* If the allocation is more or less than this amount, the projects will be adjusted so that General Administration amounts to 20% of the funding and Street Improvements amounts for 80% of total funding.</p> |

**Table 5 - Expected Resources – Priority Table**

**Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied**

The city will continue to utilize federal, state, local, and private resources currently available to develop and expand affordable rental opportunities, homeownership options for low- and moderate-income households, and to promote other critical community sustainability initiatives. Other resources available to help the city address its housing and community development needs include funds from the Maryland Department of Housing and Community Development (DHCD), such as low interest mortgage finance (HOME funds), housing rehabilitation money (Maryland Housing Rehabilitation Program - MHRP funds), Special Targeted Area Rehabilitation (STAR) Program funds, lead-based paint reduction funds (Lead Hazard Reduction Program), first-time homebuyer settlement expenses, rental allowance funds (Rental Allowance Program), and neighborhood revitalization program (Community Legacy and Neighborhood Partnership) funds.

The City of Salisbury has successfully obtained funding from the Environmental Protection Agency, the Maryland Department of Natural Resources, the Department of Transportation, the Maryland Department of Transportation, and the State Highway Administration. To help with crime reduction and revitalization activities the city has received funds through the Edward Byrne Memorial Justice Assistance Grant (JAG) program, the Bulletproof Vest Partnership Program (DOJ), Expanded Development of Predictive Policing through the Edward Byrne Memorial Justice Assistance Grant (JAG) program, the Gun Violence Reduction Initiative, US Marshals program, the Police Accountability, Community and Transparency Grant (PACT) through GOCCP, the Maryland Criminal Intelligence Network (MCIN) through the Governor's Office of Crime Control & Prevention (GOCCP), the Local Warrant Apprehension and Absconding Grant through the GOCCP.

**If appropriate, describe publicly owned land or property located within the jurisdiction that may be used to address the needs identified in the plan**

The city does not intend to use, acquire or improve any publicly owned land or property using CDBG funds to address the needs identified in the city's Consolidated Plan.

**Discussion**

The city will utilize available federal, state, local and private resources currently available to address the needs identified in the Consolidated Plan.

## Annual Goals and Objectives

### AP-20 Annual Goals and Objectives

#### Goals Summary Information

| Sort Order | Goal Name                                    | Start Year | End Year | Category                          | Geographic Area                          | Needs Addressed            | Funding            | Goal Outcome Indicator                                                                                                                                                                                                                                                      |
|------------|----------------------------------------------|------------|----------|-----------------------------------|------------------------------------------|----------------------------|--------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1          | CD-1 Community Facilities and Infrastructure | 2024       | 2028     | Non-Housing Community Development | Church Street-Doverdale CDBG Target Area | Community Development Need | CDBG: \$294,204.00 | Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 3,225 Persons Assisted<br><br>* If the allocation is more or less than this amount, the project will be adjusted so that Street Improvements amounts for 80% of total funding. |

| Sort Order | Goal Name                 | Start Year | End Year | Category       | Geographic Area                                                                                                                                                                                                 | Needs Addressed                               | Funding           | Goal Outcome Indicator                                                                                                                                                   |
|------------|---------------------------|------------|----------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------|-------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2          | AM-1 Overall Coordination | 2024       | 2028     | Administration | Citywide Low-Mod<br>North Camden CDBG Target Area<br>Presidents-Princeton CDBG Target Area<br>Church Street-Doverdale CDBG Target Area<br>Newtown-North Division CDBG Target Area<br>West Side CDBG Target Area | Administration, Planning, and Management Need | CDBG: \$73,550.00 | Other: 1 Other<br><br>* If the allocation is more or less than this amount, the project will be adjusted so that General Administration amounts to 20% of total funding. |

Table 6 – Goals Summary

**Goal Descriptions**

|   |                  |                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
|---|------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1 | Goal Name        | CD-1 Community Facilities and Infrastructure                                                                                                                                                                                                                                                                                                                                                                                                                 |
|   | Goal Description | Improve the public infrastructure through rehabilitation, reconstruction, and new construction of streets, sidewalks, bridges, curbs, walkways, water, storm water, sanitary sewer, handicap accessibility improvements/removal of architectural barriers, etc.                                                                                                                                                                                              |
| 2 | Goal Name        | AM-1 Overall Coordination                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|   | Goal Description | Provide program management and oversight for the successful administration of federal, state, and local funded programs, including planning services for special studies, Annual Action Plans, Five Year Plans, Consolidated Plans, substantial amendments, Consolidated Annual Performance and Evaluation Reports (CAPER), environmental review clearance, fair housing activities, and compliance with all Federal, State, and local laws and regulations. |

## Projects

### AP-35 Projects – 91.220(d)

#### Introduction

The City of Salisbury's FY 2026 CDBG Program year begins July 1, 2026 and ends June 30, 2027. The following projects will be funded with the city's FY 2026 CDBG allocation:

#### Projects

| # | Project Name                |
|---|-----------------------------|
| 1 | Street Improvements         |
| 2 | CDBG Program Administration |

Table 7 - Project Information

#### Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The City of Salisbury has allocated its CDBG funds for FY 2026 based on which activities will principally benefit low- and moderate-income persons. The city allocated its CDBG funds to those geographic areas where the population exceeds 51% low- and moderate-income households. At least 70% of the city's CDBG funds are budgeted to activities that principally benefit low- and moderate-income persons.

The public facility improvement activities are located in a low- and moderate-income census tract/block group and have a low- and moderate-income service area.

The proposed activities under the FY 2026 CDBG Program Year are located in Census Tract 1, Block Groups 2 and 5. The street improvements will benefit 3,225 people, 71% or 2,305 of those are of low- or moderate-income.

Many of the obstacles to addressing underserved needs are outside of the City's control. The largest obstacle is the lack of local, state, and Federal resources available to the City of Salisbury to adequately address these needs. The reduction in funds, combined with the increasing number of individuals in need of housing, social services, homeless services, or infrastructure support, means that the City of Salisbury is at a disadvantage in addressing underserved needs in the community. The city maintains close cooperation with the County, the Housing Authority, housing providers, and social service providers, to address any underserved needs in the city.

**AP-38 Project Summary****Project Summary Information**

|          |                                                                                                |                                                                                                                                                                                                                                                                                                                             |
|----------|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>1</b> | <b>Project Name</b>                                                                            | <b>CoS- Low-Mod Neighborhood Street Improvements</b>                                                                                                                                                                                                                                                                        |
|          | <b>Target Area</b>                                                                             | Church Street-Doverdale CDBG Target Area                                                                                                                                                                                                                                                                                    |
|          | <b>Goals Supported</b>                                                                         | CD-1 Community Facilities and Infrastructure                                                                                                                                                                                                                                                                                |
|          | <b>Needs Addressed</b>                                                                         | Community Development Need                                                                                                                                                                                                                                                                                                  |
|          | <b>Funding</b>                                                                                 | CDBG: \$294,204.00                                                                                                                                                                                                                                                                                                          |
|          | <b>Description</b>                                                                             | Funds will be used for street reconstruction in low to moderate income neighborhoods. The service area for the project will be the Church Street/Doverdale CDBG target area. If the allocation is more or less than this amount, the project will be adjusted so that Street Improvements amounts for 80% of total funding. |
|          | <b>Target Date</b>                                                                             | 12/31/2026                                                                                                                                                                                                                                                                                                                  |
|          | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | Based on the LMISD calculations from HUD's web mapping application for Census Tract 1, Blocks groups 2 and 5, an estimated 3,225 persons will benefit from this activity; 71.47% of which will be low-moderate income.                                                                                                      |
|          | <b>Location Description</b>                                                                    | Census Tract 1, Block Groups 2 and 5.                                                                                                                                                                                                                                                                                       |
|          | <b>Planned Activities</b>                                                                      | The National Objective is Low/Moderate Income Area Benefit (LMA). The project matrix code is 03K Street Improvements 24 CFR 570.201(c).                                                                                                                                                                                     |

|   |                                                                                                |                                                                                                                                                                                                                       |
|---|------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 2 | <b>Project Name</b>                                                                            | <b>CDBG Program Administration</b>                                                                                                                                                                                    |
|   | <b>Target Area</b>                                                                             | Citywide Low-Mod                                                                                                                                                                                                      |
|   | <b>Goals Supported</b>                                                                         | AM-1 Overall Coordination                                                                                                                                                                                             |
|   | <b>Needs Addressed</b>                                                                         | Administration, Planning, and Management Need                                                                                                                                                                         |
|   | <b>Funding</b>                                                                                 | CDBG: \$73,550.00                                                                                                                                                                                                     |
|   | <b>Description</b>                                                                             | Provide program management and oversight of the city's CDBG program. If the allocation is more or less than this amount, the project will be adjusted so that General Administration amounts to 20% of total funding. |
|   | <b>Target Date</b>                                                                             | 6/30/2027                                                                                                                                                                                                             |
|   | <b>Estimate the number and type of families that will benefit from the proposed activities</b> | 1 organization                                                                                                                                                                                                        |
|   | <b>Location Description</b>                                                                    | 125 N. Division Street, Salisbury, MD 21801                                                                                                                                                                           |
|   | <b>Planned Activities</b>                                                                      | CDBG Program Management – the Matrix Code is 21A.                                                                                                                                                                     |

## AP-50 Geographic Distribution – 91.220(f)

### Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

The City of Salisbury will provide CDBG funds to activities principally benefitting low/mod income persons throughout the city. While specific target areas have been identified in the city, the majority of CDBG project funding is not directed to any specific geographic area but based on income benefit. The city prioritizes CDBG projects located in LMI Census Tracts and Block Groups. The city has identified five (5) CDBG Target Neighborhoods: North Camden; Newtown/North Division Street; Church Street/Doverdale; Presidents/Princeton Area; and the Westside. The projects to be implemented with FY 2026 CDBG funds will benefit low- and- moderate income persons in the Church Street/Doverdale target neighborhood.

The City of Salisbury defines an Area of Minority Concentration as follows; “Census tracts where at least 60% of the population who reside within the census tract are identified as minority households, as defined by the 2010 U.S. Census.” According to the 2017-2021 American Community Survey, there are four (4) census tracts within the City of Salisbury which meet this definition: Census Tract 1, Census Tract 3, Census Tract 5, and Census Tract 102.

Census Tract 1 includes the Church Street/Doverdale CDBG Target Neighborhood. The percentage of minority residents residing in Census Tract 1 is 67.09%. This is the project location for the FY 2026 Street Improvements project.

### Geographic Distribution

| Target Area                              | Percentage of Funds |
|------------------------------------------|---------------------|
| Citywide Low-Mod                         | 0                   |
| North Camden CDBG Target Area            | 0                   |
| Presidents-Princeton CDBG Target Area    | 0                   |
| Church Street-Doverdale CDBG Target Area | 100                 |
| Newtown-North Division CDBG Target Area  | 0                   |
| West Side CDBG Target Area               | 0                   |

Table 8 - Geographic Distribution

### Rationale for the priorities for allocating investments geographically

The rationale for funding activities was based on the eligibility of the activity. The activity must meet a national objective and demonstrate evidence of need in the community. Consideration was based on the organization’s capacity to compliantly expend CDBG funds and the organization’s ability to leverage other resources to fund the activity. Additionally, a high priority was given to activities based on the organization’s ability to complete the project in a timely manner. The city will provide CDBG funds to activities principally benefitting low/mod income persons in the city; priority is given to persons residing in the target areas of the city. The City of Salisbury has utilized the following criteria when establishing

priorities for CDBG projects:

- Meeting the statutory requirements of the CDBG program
- Meeting the needs of very-low and low- and moderate-income residents
- Focusing on low- and moderate-income areas or communities
- Coordinating and leveraging resources
- Response to expressed needs
- Projects that would otherwise cause a special assessment to be levied against low- and moderate-income households
- Ability to complete the project in a timely manner

Affordable housing was identified as the largest underserved need in the city's Five-Year Consolidated Plan. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program. Therefore, resources for housing activities are limited. The primary obstacle to meeting the underserved needs is the limited resources available to address the identified priorities in the city.

### **Discussion**

The geographic locations and the public benefit for the FY 2026 CDBG Activities/Projects are as follows:

- Project SBY-2026-01: CoS- Low-Mod Neighborhood Street Improvements will benefit residents in the Church Street/Doverdale target neighborhood, comprised of Census Tract 1, Block Groups 2, 3, and 5.
- Project SBY-2026-02: Administration will provide program administration on a city-wide basis.

## Affordable Housing

### AP-55 Affordable Housing – 91.220(g)

#### Introduction

The City of Salisbury utilizes its CDBG funds to rehabilitate existing affordable housing units, support the construction of new affordable housing units, and to provide down payment/closing cost assistance to facilitate housing affordability. In FY 2024, the city allocated 80% of the program year funding to concentrate on owner-occupied housing rehabilitation; these two projects are currently providing critical repairs to low- and moderate-income homeowners.

| One Year Goals for the Number of Households to be Supported |          |
|-------------------------------------------------------------|----------|
| Homeless                                                    | 0        |
| Non-Homeless                                                | 0        |
| Special-Needs                                               | 0        |
| <b>Total</b>                                                | <b>0</b> |

**Table 9 - One Year Goals for Affordable Housing by Support Requirement**

| One Year Goals for the Number of Households Supported Through |          |
|---------------------------------------------------------------|----------|
| Rental Assistance                                             | 0        |
| The Production of New Units                                   | 0        |
| Rehab of Existing Units                                       | 0        |
| Acquisition of Existing Units                                 | 0        |
| <b>Total</b>                                                  | <b>0</b> |

**Table 10 - One Year Goals for Affordable Housing by Support Type**

#### Discussion

The city designated 80% of its FY 2024 funding for the following affordable housing activities:

- **Project SBY-2024-01: Habitat for Humanity of Wicomico County** – Critical Home Repairs will provide critical home repairs for low- and moderate-income owner-occupied housing units throughout the city. It is estimated that seventeen (17) LMI households will receive assistance.
- **Project SBY-2024-02: Salisbury Neighborhood Housing Services** – Owner-Occupied Housing Rehabilitation will provide critical home repairs for low- and moderate-income owner-occupied housing units throughout the city. It is estimated that seven (7) LMI households will receive assistance.

The above projects are in process with full funding available, so the city elected to devote the FY 2026 CDBG allocation to public infrastructure needs.

## **AP-60 Public Housing – 91.220(h)**

### **Introduction**

Over the past ten years the Wicomico County Housing Authority (WCHA) has dynamically redeveloped its public housing units. In partnership with Pennrose Properties LLC, the WCHA started revitalizing its obsolete public housing in January 2016 with the demolition of Booth Street and a \$37.4 million, two-phase redevelopment plan that replaced 100 low-income townhome units with 159 new modern, energy-efficient, affordable apartments financed through a combination of private mortgage, 9% LIHTC, RAD Capital, Deferred Developer Fee, and State of Maryland funding. Phase I was the construction of Stone Grove Crossing at the Booth Street Site. Fifty (50) of the new units were one-for-one replacement public housing, and an additional thirty-four (34) units funded using the Low-Income Housing Tax Credit (LIHTC) funds. These one-, two-, and three-bedroom units for families, seniors, and individuals met National Green Building Standards and Energy Star Certification. Phase II began in December 2018 with the construction of Square at Merritt Mill, a seventy-five (75) unit apartment building comprised of fifty (50) one-for-one replacement units, seventeen (17) LIHTC units, and eight (8) new market units. These one-, two-, and three-bedroom units for families, seniors, and individuals also met National Green Building Standards and Energy Star Certification.

### **Actions planned during the next year to address the needs to public housing**

The Wicomico County Housing Authority budgeted its FY 2026 Public Housing Operating Fund allocation for the following uses:

- Capital Funds: \$496,000
- Physical Improvements: \$496,000
- Operations: \$75,000

The WCHA and its development partner Green Street Housing, LLC have completed the substantial renovations at the Riverside Homes. The project consists of the total interior and exterior renovations of the Riverside Homes complex. In addition, the authority purchased from the City of Salisbury the Mitchell Landing apartment complex, an additional twenty-four (24) units of affordable housing which is also underwent substantial renovations. WCHA will continue to renovate its Scattered Site public housing units as funding is made available.

### **Actions to encourage public housing residents to become more involved in management and participate in homeownership**

The Wicomico County Housing Authority encourages residents of its public housing units to organize community groups to become more involved in housing management. Neighborhood crime watch groups have been formed and assist in ensuring the safety of residents is maintained. The WCHA board meets every month on the third Monday at the Stone Grove Community Center. These meetings are open to the public and are a means to communicate information to the public. The public and all program participants

are encouraged to participate in these regular WCHA meetings.

**If the PHA is designated as troubled, describe the manner in which financial assistance will be provided or other assistance**

The Wicomico County Housing Authority (WCHA) is designated as a “standard” performer by HUD for owned public housing units, but is designated as “SEMAP Troubled” under the Section Eight Management Assessment Program.

**Discussion**

The Wicomico County Housing Authority is an important part of the City of Salisbury’s housing strategy, especially for extremely low-income households. The Housing Authority operates 90 units of public housing. There is a 70-person waiting list for public housing units, and the wait list is currently open. The Housing Authority administers 388 Housing Choice vouchers. There are currently 485 individuals on the waiting list for a Section 8 Housing Choice voucher, and the waitlist is closed.

The City of Salisbury recognizes the need for decent, safe, accessible, and affordable housing to address households affected by housing problems, severe housing problems and housing cost burdens. The city acknowledges that the important investment and redevelopment the Housing Authority continues throughout the Salisbury area to create attainable housing that is located near transportation, services, and employment while not excessively concentrating housing in one particular area of the city.

## **AP-65 Homeless and Other Special Needs Activities – 91.220(i)**

### **Introduction**

The three lower shore counties of Wicomico, Worcester and Somerset comprise the Homeless Alliance for the Lower Shore Continuum of Care (HALS CoC) which includes representation from local health departments, governments, nonprofit organizations, businesses and interested residents both with and without lived experience of homelessness.

The CoC applies for Federal funding each year through the Department of Housing and Urban Development's (HUD) Notice of Funding Opportunity (NOFO) competition. The most recent NOFO competition, for HUD FY 2025, the HALS CoC requested a total award of \$1,495,508 that would fund six (6) permanent supportive housing (PSH) programs plus a CoC planning grant. These PSH programs are administered by either the Somerset County Health Department (SCHD) or the Maryland Department of Health (MDH) and operate in all three counties.

The SCHD programs account for five of the six total requested projects and that funding request totals \$1,210,854, which will house 70 households. The remaining project is requested by MDH for \$284,292 in funding that would serve 19 households.

In addition to HUD funded housing assistance, the US Department of Veterans Affairs provides HUD-VASH assistance for veterans and their families on the Lower Shore. The City of Salisbury provides 7 units of PSH for unsheltered, chronically homeless clients at a cost of \$95,000 annually.

### **Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The CoC will continue to support providers who are offering the following outreach to homeless persons and families:

- Wicomico County Health Department has contracted with Diakonia to provide a PATH staff person to conduct street outreach including encampments
- Two day facilities offer meals, services and bathroom facilities
- Community Resource Days are scheduled to provide outreach, information, and referrals for housing and services
- Non-profit organizations and city Public Safety departments provide outreach and referral for

housing and services

- Veteran outreach through SSVF
- Homeless ID Project at HOPE
- Distribution of resource cards and guides throughout the area
- Outreach provided at community events
- Annual PIT count
- Food pantries and soup kitchen outreach
- 24-hour general help hotline, reached by calling 211
- HALS CoC website

The city continues to participate in CoC meetings and applicable subcommittees.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

The 2025 Housing Inventory Count (HIC) and Point in Time Count (PIT) data have not been published by HUD at this time. According to 2024 HIC data, the CoC had 252 permanent emergency shelter beds and 52 seasonal beds, operating at a 100% participation rate, and 23 transitional housing beds, operating at a 91.3% participation rate.

Local providers that participate in the CoC will continue to operate two (2) day shelters that offer meals, services, and bathroom facilities:

- HALO, 119 South Boulevard, Salisbury, MD, and
- Joseph House, 812 Boundary Street, Salisbury, MD

The following services remain available:

- Wicomico County Department of Social Services
- Wicomico County Health Department
- Wicomico County Public Library
- Wicomico County Safe Station
- Rapid rehousing and homeless prevention through Diakonia, the Seton Center, Wraparound Maryland
- Catholic Charities - Seton Center
- Goodwill Industries
- Hands and Hearts Ending Homelessness
- HOPE
- Joseph House
- Lead4Life, Inc.
- Salisbury Urban Ministries
- Shore Transit
- Telamon Corporation

- The Salvation Army

The CoC will continue to attempt to expand its permanent supportive housing programs to result in additional beds being made available at emergency shelters and transitional housing locations.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again**

The CoC works with its partners to resolve, reduce and remove barriers homeless persons' experience during their transition to permanent housing and independent living by:

- Establishing coordinated assessment process to reduce barriers to program entry  
Implementing the housing first model
- Connecting program participants to resources such as income; utilities, rent, identification, case management, etc.) to sustain permanent housing
- Utilizing available housing resource lists to assist program participants to identify housing options  
Using HMIS data to analyze results

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.**

The CoC has created a network of outreach programs, intake and assessment options, housing opportunities, and service referrals to help low-income individuals and families avoid becoming homeless. This process is linked to the coordinated entry system and the 'housing first' model. Additionally, the Maryland Department of Health and Mental Hygiene (DHMH) provides referral services and case management to persons being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions) to ensure that those individuals receive the supportive services that match their needs.

While all the publicly funded institutions and systems of care in the area have adopted discharge policies and procedures that are designed to not discharge clients into homelessness, CoC members have

observed that the implementation of these plans is not flawless. The CoC has identified a lack of adequate staffing levels to properly access post-discharge housing and services. The largest area of improvement the CoC has identified to address this issue is utilization of the CoC's coordinated entry system. The CoC will continue its efforts, in collaboration with the city and tri-county members, to improve knowledge and communication between publicly funded institutions and systems of care that could potentially discharge a client into homelessness and the housing/service providers. The City of Salisbury's Housing and Community Development Department has staff available to refer low-income individuals and families to available supportive service programs to help them avoid becoming homeless. Additionally, the Housing Authority has prioritized waiting list status for seniors and persons with disabilities.

The City of Salisbury has developed community centers in two target areas to address the needs of our local youth. The Newton Community Center at 306 Newton Street, offers a range of after-school programs at the facility. After-school programs are an effective means of preventing young people from engaging in destructive lifestyles, such as drug use, delinquency, violence, and school failure. These programs provide benefits to youth that extend beyond academics, helping to develop the whole child - academically, socially and emotionally.

The Newton Community Center also provides a space for adult programming, which includes English classes through Wor-Wic Community College, a meeting place for social groups, and continuing education classes. The center also provides a location for community events like wellness expos, job fairs, food distribution, and neighborhood revitalization.

The City Truitt St. Community Center at 319 Truitt Street is open to anyone who would like to participate in the activities offered, however the youth served are typically between 8 and 24 years of age. The Center uses basketball and other community partner programs to reach the neighborhood youth. The participants benefit from sports activities, tutoring, group and enrichment exercises, and homework help. The Center partnered with the Boys and Girls Club to serve the area youth, even during the summer months.

The city has also provided CDBG funding over the years to local agencies for projects that address the needs of the elderly and/or disabled populations. Those agencies include MAC, Inc., Area Agency on Aging; Holly Community, Inc. (now known as the Bay Area Center for Independent Living); and the Deaf Independent Living Association (DILA).

## **Discussion**

The CoC has identified the following goals for FY 2026:

- Reduce the number of homeless individuals and families
- Reduce the number of chronically homeless individuals and families
- Reduce the number of first-time homeless individuals and families
- Reduce the length of time people experience homelessness
- Reduce the returns to homelessness

- Declare an end to veteran homelessness

The City of Salisbury does not intend to provide housing and supportive services for persons with HIV/AIDS and their families but will rely on the local health service agencies who work with those individuals to provide those services. The City does not intend to provide housing and supportive services to public housing residents, as the Wicomico County Housing Authority provides those services.

**AP-75 Barriers to affordable housing – 91.220(j)****Introduction:**

The City of Salisbury is in the process of updating its Comprehensive Plan. A component of the Comprehensive Plan will review public policies for housing availability and discriminatory practices that either directly or disproportionately affect certain protected classes. The city completed an Analysis of Impediments to Fair Housing Choice concurrent with the preparation of the Five-Year Consolidated Plan during program year 2024.

**Actions it planned to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment**

The City will continue to undertake the following actions to address the negative effects of public policies that serve as barriers to affordable housing:

- Review the City Zoning Ordinance and amend sections of the municipal code upon the adoption of the updated Comprehensive Plan to allow for more flexibility in setback requirements, thus creating opportunities for the construction of additional housing units.
- Consider new incentive programs for our local non-profit partners including Habitat 4 Humanity and Salisbury Neighborhood Housing to increase the attainable housing stock and increase homeownership.
- Leverage its financial resources and apply for additional public and private housing funding.
- Continue to address homeless populations with the introduction of a Chronically Homeless Transitional Dwelling Unit Community offering twenty-four homeless individuals the opportunity to participate in a program which provides housing, job training and resources.
- Complete the administration of the city's Here is Home program to incentivize construction of roughly 7,000 new dwelling units before June 30, 2027.

The City of Salisbury has allocated FY 2026 CDBG funds to the following activity to address barriers to affordable housing: SBY-2026-01 -- CDBG Program Administration

**Discussion:**

The City of Salisbury is committed to removing or reducing barriers to the development of affordable housing throughout the city. To achieve this goal, the City of Salisbury plans to:

- Provide developers with incentives for the construction of affordable housing.
- Continue to waive single-family owner-occupied building permit fees for affordable housing.
- Assist in acquiring sites for affordable housing.
- Promote Federal and State financial assistance for affordable housing development.

Develop legislation, policies, and procedures to address tax-delinquent properties that are vacant lots and work with non-profit entities and private developers to construct homes that are attainable with the requirement that they are owner-occupied.

## **AP-85 Other Actions – 91.220(k)**

### **Introduction:**

The City of Salisbury has developed the following actions to address obstacles to meeting underserved needs, foster and maintain affordable housing, reduce lead-based hazards, reduce the number of poverty-level families, develop institutional structures, and enhance coordination between public, private housing and social service agencies.

### **Actions planned to address obstacles to meeting underserved needs**

The primary obstacle to meeting the underserved needs in the City of Salisbury is the limited financial resources available to address the priorities identified in the Five-Year Consolidated Plan and the lack of affordable housing. The City of Salisbury is not a HUD entitlement jurisdiction under the HOME program, therefore resources from HUD for housing activities are limited to CDBG funding. Under the FY 2026 CDBG Program the City will take the following actions:

- Continue to leverage its financial resources and apply for additional public and private funds.
- Continue to provide funds for new affordable housing.
- Continue its support and cooperation with the Continuum of Care.
- Continue to promote economic development.
- Continue to provide public safety improvements.
- Continue to remove slum and blighting conditions in the City.

### **Actions planned to foster and maintain affordable housing**

Since 2016, the City of Salisbury, in partnership with the Wicomico County Health Department (WiCHD) and Help and Outreach Point of Entry, Inc. (HOPE), has been running a permanent supportive housing (PSH) program for chronically homeless persons. This program adheres to a 'Housing First' philosophy, stressing a relatively low barrier for access to the program and high bar for ejection from the program. In 2024 the City of Salisbury placed no additional households in the PSH program; currently the City's PSH program has 11 active households, with a total of 12 people, consisting of 12 adults.

Participants are housed in private, scattered-site rentals, with most of the cost of housing (rent and utilities) covered by the City. Participants are required to contribute 30% of their income to the payment of their rent. The WiCHD provides targeted case management (TCM) to participants of the program, reimbursable through Medicaid. The case managers meet with the program participants approximately once a week. As needed, the Homeless Alliance of the Lower Shore (HALS) CoC provides ongoing support and advice to the city on operating the program.

The city will continue to work with the FY 2024 subrecipients, Habitat for Humanity and Salisbury Neighborhood Housing to implement two critical needs housing repair programs designed to assist low-to-moderate income homeowners. These programs will aid in the maintenance of the city's existing

affordable housing stock.

The Wicomico Housing Authority will continue to fund the following activities to foster and maintain affordable housing in the City of Salisbury:

- Continue to provide Housing Choice Vouchers and public housing units
- Continue to rehabilitate, make 504 improvements, and develop new housing units

### **Actions planned to reduce lead-based paint hazards**

Per ACS and CHAS data, it is estimated that there are 1,599 (or 44% of) owner-occupied housing units and 4,147 (or 43% of) renter-occupied housing units built before 1980 and may contain a lead-based paint hazard. It is estimated that there are 430 (or 27% of) owner-occupied housing units and 620 (or 15% of) renter-occupied housing units built before 1980 that may contain a lead-based paint hazard with children present located in the City.

The City of Salisbury will continue to comply with Title 24 Part 35: Lead-Based Paint Poisoning Prevention in Certain Residential Structures (Current Rule) for the housing rehabilitations activities that are being funded with FY 2024 CDBG funds.

### **Actions planned to reduce the number of poverty-level families**

Based on the 2018-2022 ACS data an estimated 24.3% of the City of Salisbury's residents lived in poverty, which is greater than the State of Maryland where 9.5% of residents lived in poverty. Female-headed households with children are particularly affected by poverty at 42.4%, and 29.7% of all youth under the age of eighteen were living in poverty. The City of Salisbury will continue the following activities that will reduce the number of poverty-level families:

- Project SBY-2024-01: Habitat for Humanity of Wicomico County – Critical Home Repairs will provide critical home repairs for low- and moderate-income owner-occupied housing units throughout the city.
- Project SBY-2024-02: Salisbury Neighborhood Housing Services – Owner-Occupied Housing Rehabilitation will provide critical home repairs for low- and moderate-income owner-occupied housing units throughout the city.
- Continue operation of Anne Street Village to provide transitional housing
- Provide case management and supportive services to members of the homeless population through the City's Housing First initiative.

### **Actions planned to develop institutional structure**

The City of Salisbury has a productive working relationship with many community partners in the implementation of the City's housing and community development projects. The Housing & Community

Development Department will coordinate activities among the public and private agencies and organizations in the city. This coordination will ensure that the goals and objectives stated in the FY 2024-2028 Five Year Consolidated Plan will be effectively addressed by more than one entity. The following entities will carry out the FY 2026 annual goals and objectives:

- City of Salisbury Housing & Community Development Department (HCDD) -- manages the Newton Street and Truitt Street Community Centers and operates the Anne Street Village for the homeless
- The Wicomico County Housing Authority – manages and administers Housing Choice Vouchers and public housing units
- Homeless Alliance for the Lower Shore (HALS) Continuum of Care (CoC) Committee – coordinates homeless services and homeless prevention activities
- Habitat for Humanity of Wicomico County – affordable housing provider
- Salisbury Neighborhood Housing Services – affordable housing provider.

The City will continue to develop relationships that will assist the City to address its housing and community development needs, especially collaborative relationships that provide additional financial resources and expertise that can be used to supplement existing services in the City.

### **Actions planned to enhance coordination between public and private housing and social service agencies**

The City of Salisbury is committed to continuing its participation and coordination with social service agencies, housing agencies, community and economic development agencies, county, federal, and state agencies, as well as with the private and non-profit sectors, to serve the needs of target income individuals and families in the City of Salisbury.

In those years when the City elects to hold an open funding round for the Community Development Block Grant (CDBG) program, it conducts a competitive application process to award funds to other public agencies and local 501(c)(3) non-profit organizations to undertake CDBG eligible activities. The applications are reviewed by the CDBG Review Committee and / or City Staff Members, the Mayor, and finally submitted to the City Council for approval. A percentage of the City's CDBG funds are then awarded on a competitive basis to non-profit applicants for eligible activities. However, in some years the City may choose to utilize the CDBG funds internally to conduct eligible activities that meet a national objective.

The city staff provide help and assistance as needed to assist the public agencies that receive CDBG funding. During this program year, the City funded Project 2026-02: Program Administration in the amount of \$73,550 to accomplish this goal. If the allocation is more or less than this amount, the project will be adjusted so that General Administration amounts to 20% of total funding.

### **Discussion:**

The Department of Housing and Community Development has the primary responsibility for monitoring

the City's Five-Year Consolidated Plan and Annual Action Plan. The Finance Department maintains records on the progress toward meeting the goals and the statutory and regulatory requirements of each activity. The Department has a monitoring process that is focused on analyzing activities based on program performance, financial performance, and regulatory compliance. The accomplishments of the FY 2025 CDBG activities will be reported in the FY 2025 Consolidated Annual Performance and Evaluation Report (CAPER) and will be used as a basis for future funding decisions.

## Program Specific Requirements

### AP-90 Program Specific Requirements – 91.220(l)(1,2,4)

#### Introduction:

The City of Salisbury will receive an allocation of CDBG funds in the amount of \$367,754 for FY 2026. If the allocation is more or less than this amount, the projects will be adjusted so that General Administration amounts to 20% of the funding and Street Improvements amounts for 80% of total funding. The City does not expect to receive any Program Income during the FY 2026 program year. Since the City receives a CDBG allocation, the questions below have been completed as applicable.

#### Community Development Block Grant Program (CDBG) Reference 24 CFR 91.220(l)(1)

*Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.*

- |                                                                                                                                                                                                |          |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------|
| 1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed:                                           | 0        |
| 2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan: | 0        |
| 3. The amount of surplus funds from urban renewal settlements:                                                                                                                                 | 0        |
| 4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan:                                                  | 0        |
| 5. The amount of income from float-funded activities:                                                                                                                                          | 0        |
| <b>Total Program Income:</b>                                                                                                                                                                   | <b>0</b> |

#### Other CDBG Requirements

- |                                                                                                                                                                                                                                                                                                                                                                                                   |         |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------|
| 1. The amount of urgent need activities:                                                                                                                                                                                                                                                                                                                                                          | 0       |
| 2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan: | 100.00% |

Under the FY 2026 CDBG Program, the City will receive a grant in the amount of \$367,754 and anticipates \$0 in program income. The City budgeted \$73,550 for General Administration for a total planning and administration cost of \$73,550 (20.00%). The balance of funds (\$294,204) will be allocated to the street improvements project which will principally benefit low- and moderate-income households in the amount of \$294,204 (80.00%).



# City of Salisbury

## **Memo**

To: City Council  
From: Nick Rice, City Administrator  
Date: April 8, 2026  
Subject: Resolution to Amend SC7-25

The attached resolution proposes an amendment to the City Charter to update the signature and authorization requirements for City disbursements. The purpose of this amendment is to modernize and streamline the City's disbursement authorization process by aligning it with generally accepted municipal best practices. Specifically, the proposed change removes the City Council President and Vice President from routine operational disbursement authorizations and instead authorizes the City Administrator or Deputy City Administrator (or their designee), in combination with Finance leadership, to approve disbursements.

Attachment(s):  
[CAR 2026-2](#)

1                                   **CHARTER AMENDMENT RESOLUTION NO. 2026-2**  
2

3                   **A RESOLUTION TO AMEND §SC7-25 OF THE CHARTER OF THE CITY**  
4                   **OF SALISBURY TO CHANGE THE SIGNATURES AND**  
5                   **AUTHORIZATIONS REQUIREMENTS FOR DISBURSEMENTS.**  
6

7                   **WHEREAS**, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 4-301 *et seq.*, as amended, and § SC21-2 of the Charter to amend the Charter, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality; and  
11

12  
13                   **WHEREAS**, by Charter Amendment Resolution No. 2026-01, the Mayor and Council found that amendments to § SC 7-25 of the Charter, as set forth below, were desirable to update the Charter to allow for the City Administrator or Deputy City Administrator or their designee to sign or authorize disbursements in lieu of the City Council President and/or Vice President to conform with best practices; and  
18

19                   **WHEREAS**, Charter Amendment Resolution No. 2026-1 was adopted on March 2, 2026 to amend Section SC7-25 of the Charter; and  
21

22                   **WHEREAS**, due to a procedural defect in a publication relating to Charter Amendment Resolution No. 2026-1, the Mayor and Council have been advised to treat the same as invalid and to take the necessary steps to adopt a new Charter Amendment Resolution providing for the intended amendments to Charter Section SC7-25 that were provided for in Charter Amendment Resolution No. 2026-1.  
27

28                   **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF**  
29                   **SALISBURY** by virtue of the authority granted in Article XI-E of the Maryland Declaration of Rights, §§ 4-301 *et seq.* of the Local Government Article of the Code of Maryland, and Article XXI of the City Charter as follows:  
32

33                   **Section 1.** It is proposed and recommended that § SC7-25 be amended to repeal the double  
34 bracketed bolded language and add the underscored and italicized language:

35                   §SC7-25. – Signatures or authorizations required for disbursements.

36                   All disbursements of any kind whatsoever, including, but not limited to,  
37 checks, electronic transfers, ACH debits, etc., shall be signed or authorized by two  
38 individuals, one of whom shall be either the **[[President or the Vice-President of**  
39 **the Council]]** City Administrator or Deputy City Administrator, or their designee,  
40 and the other of whom shall be either the Director of Finance, the Assistant Director

of Finance Operations, or the Assistant Director of Finance Accounting, except that:

- A. All disbursements from the payroll account and for payroll-related items shall be signed or authorized by one of the following individuals: the Director of Finance, the Assistant Director of Finance Operations, the Assistant Director of Finance Accounting, the City Administrator, or the Deputy City Administrator **[[the President of the Council, or the Vice-President of the Council]]**; and
- B. All disbursements relating to the purchasing of investments or debt payments of principal or interest investments or bond issues shall be signed or authorized by any two of the following individuals: the City Administrator, the Deputy City Administrator **[[the President of the Council, the Vice-President of the Council]]**, the Director of Finance or the Assistant Director of Finance Operations, or the Assistant Director of Finance Accounting.

**Section 2.** With the aforementioned proposed Charter amendment, § SC7-25 of the Charter would read:

All disbursements of any kind whatsoever, including, but not limited to, checks, electronic transfers, ACH debits, etc., shall be signed or authorized by two individuals, one of whom shall be either the City Administrator or Deputy City Administrator, or their designee, and the other of whom shall be either the Director of Finance, the Assistant Director of Finance Operations, or the Assistant Director of Finance Accounting, except that:

- A. All disbursements from the payroll account and for payroll-related items shall be signed or authorized by one of the following individuals: the Director of Finance, the Assistant Director of Finance Operations, the Assistant Director of Finance Accounting, the City Administrator, or the Deputy City Administrator; and
- B. All disbursements relating to the purchasing of investments or debt payments of principal or interest investments or bond issues shall be signed or authorized by any two of the following individuals: the City Administrator, the Deputy City Administrator, the Director of Finance or the Assistant Director of Finance Operations, or the Assistant Director of Finance Accounting.

**Section 3.** Pursuant to MD Code, Local Government, § 4-304, a public hearing on this Resolution, providing for the amendment of the City of Salisbury's Charter as set forth herein, shall be and hereby is scheduled for May 26, 2026 at 6:00 p.m.

**Section 4.** Pursuant to the City of Salisbury’s Charter § SC21-2 and MD Code, Local Government, § 4-304, the City shall post a complete and exact copy of this Charter Amendment at the City Government Building for at least forty (40) days after the passage of this Resolution and advertise a fair summary of this Resolution in a newspaper of general circulation in the City at least four times at weekly intervals and within forty days after the Resolution has been adopted.

**Section 5.** The title of this Resolution shall be deemed a fair summary of the amendments provided herein for public and all other purposes.

**AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY:**

**Section 6.** This Resolution shall take effect on the fiftieth day after the Resolution is adopted, subject to the right of referendum.

**AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY:**

**Section 7.** It is the intention of the Council of the City of Salisbury that each provision of this Resolution shall be deemed independent of all other provisions herein.

**Section 8.** It is further the intention of the Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Resolution shall be adjudged invalid, unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged and all other provisions of this Resolution shall remain and shall be deemed valid and enforceable.

**Section 9.** The Recitals set forth hereinabove are incorporated into this section of this Resolution as if such recitals were specifically set forth at length in this Section 9.

103           **THE ABOVE RESOLUTION** was introduced and read and passed at the regular  
104 meeting of the Council of the City of Salisbury held on this 26 day of May, 2026.

105

106

107           \_\_\_\_\_  
108 **Julie A. English,**  
**City Clerk**

\_\_\_\_\_  
**April R. Jackson**  
**City Council President**



# City of Salisbury

## **Memo**

To: Salisbury City Council Members  
From: Nick Rice, City Administrator  
Date: April 9, 2026  
Subject: Resolution to Repeal SC23

The attached resolution proposes an amendment to Article XXIII of the Charter by repealing it in its entirety and thereby eliminating collective bargaining rights. The City of Salisbury has determined that the negotiation process and collective bargaining rights have created significant financial pressures on both the current and long-term budget. Accordingly, the City has concluded that removing collective bargaining rights is necessary to better align wage growth with recurring revenues, reduce potential risks to the City's credit rating, manage increasing legal expenditures, and improve the efficiency of government operations.

Attachment(s):  
[Council Memo.docx](#)  
[CAR 2026-3](#)



To: Salisbury City Council Members

From: Nick Rice, City Administrator

Subject: Resolution to Repeal SC23

Date: May 1, 2026

---

The attached resolution proposes an amendment to Article XXIII of the Charter by repealing it in its entirety and thereby eliminating collective bargaining rights. The City of Salisbury has determined that the negotiation process and collective bargaining rights have created significant financial pressures on both the current and long-term budget. Accordingly, the City has concluded that removing collective bargaining rights is necessary to better align wage growth with recurring revenues, reduce potential risks to the City's credit rating, manage increasing legal expenditures, and improve the efficiency of government operations.

1                                   **CHARTER AMENDMENT RESOLUTION NO. 2026-3**

2  
3                   **A RESOLUTION OF THE CITY OF SALISBURY TO AMEND ARTICLE**  
4                   **XXIII OF THE CHARTER AUTHORIZING COLLECTIVE BARGAINING**  
5                   **BY REPEALING ARTICLE XXIII IN ITS ENTIRETY AND**  
6                   **ABROGATING ALL COLLECTIVE BARGAINING RIGHTS.**  
7

8                   **WHEREAS**, By Charter Amendment Resolution No. 2022-4, the City of Salisbury  
9 amended its Charter to add Article XXIII, which granted certain employees the right to organize  
10 and bargain collectively through representative employee organizations of their own choosing and  
11 to submit to binding arbitration certain labor disputes that arise during negotiations, which were  
12 to be subsequently defined and established by Ordinance referred to as the City’s “Labor Code”;  
13 and.  
14

15                   **WHEREAS**, by Ordinance No. 2817, the City of Salisbury amended the City Code to add  
16 Chapter 2.25, entitled “Labor Code,” in furtherance of Article XXIII of the City Charter; and  
17

18                   **WHEREAS**, since the passage of the City’s Labor Code in 2023, the City has recognized  
19 an exclusive representative for each of the representation units (fire, police, and general  
20 government); and  
21

22                   **WHEREAS**, the City negotiated with each of the exclusive representatives and entered  
23 into and ratified Collective Bargaining Agreements with each covering the time period from July  
24 1, 2024 through June 30, 2026; and  
25

26                   **WHEREAS**, the City has realized the financial effect of the negotiation process and  
27 collective bargaining on the City budget; and  
28

29                   **WHEREAS**, the City has determined that removing collective bargaining rights is  
30 necessary to align wage growth with recurring revenues, mitigate potential credit rating risks,  
31 manage increasing legal expenditures, and return efficiency to government operations; and  
32

33                   **WHEREAS**, the City is authorized by MD Code, Local Government, § 4-301 et seq., as  
34 amended, and § SC21-2 of the Charter to amend the Charter, not contrary to the Constitution of  
35 Maryland, public general law or public local law, as the Mayor and Council deem necessary to  
36 assure the good government of the municipality; and  
37

38                   **WHEREAS**, Council finds that repealing Article XXIII of the Charter in its entirety and  
39 abrogating all collective bargaining rights is necessary to preserve the harmony and cooperation  
40 between the City and its employees, to improve the efficiency of the City, and to ensure fiscal  
41 accountability and responsibility to the City’s taxpayers; and  
42

43           **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF**  
44 **SALISBURY** by virtue of the authority granted in Article XI-E of the Maryland Declaration of  
45 Rights, §§ 4-301 *et seq.* of the Local Government Article of the Code of Maryland, and Article  
46 XXI of the City Charter as follows:

47  
48           **Section 1.** It is proposed and recommended that §Article XXIII be repealed in its entirety  
49 by repealing the language in double bold brackets:

50           [[Article XXIII – Collective Bargaining

51           § SC23-1 – Collective Bargaining

52           The City of Salisbury grants certain public employees the right to organize and  
53 bargain collectively through representative employee organizations of their own  
54 choosing and to submit to binding arbitration certain labor disputes that may arise  
55 during negotiations as defined and provided by ordinance of the City Council to be  
56 referred to as the "Labor Code." Once this Charter Amendment takes effect, the  
57 City Council shall adopt a Labor Code establishing, inter alia, the scope and  
58 subjects of bargaining, including negotiable and non-negotiable items, or both; the  
59 rights of the employer and the employee; the units appropriate and inappropriate  
60 for collective bargaining; grievances; unfair labor practices; permissible and  
61 impermissible union activities; and the scope and method of binding arbitration and  
62 the disputes to be submitted to binding arbitration. The Labor Code shall prohibit  
63 strikes or work stoppages for all public employees.]]

64  
65           **Section 2.** Pursuant to MD Code, Local Government, § 4-304, a public hearing on this  
66 Resolution, providing for the amendment of the City of Salisbury's Charter as set forth herein,  
67 shall be and hereby is scheduled for May 26, 2026 at 6:00 p.m.

68           **Section 3.** Pursuant to the City of Salisbury's Charter § SC21-2 and MD Code, Local  
69 Government, § 4-304, the City shall post a complete and exact copy of this Charter Amendment  
70 at the City Government Building for at least forty (40) days after the passage of this Resolution  
71 and advertise a fair summary of this Resolution in a newspaper of general circulation in the City  
72 at least four times at weekly intervals and within forty days after the Resolution has been adopted.

73           **Section 4.** The title of this Resolution shall be deemed a fair summary of the amendments  
74 provided herein for public and all other purposes.

75           **AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF**  
76 **SALISBURY:**

77           **Section 5.** This Resolution shall take effect on the fiftieth day after the Resolution is  
78 adopted, subject to the right of referendum.

79           **AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF**  
80 **SALISBURY:**

81           **Section 6.** It is the intention of the Council of the City of Salisbury that each provision of  
82 this Resolution shall be deemed independent of all other provisions herein.

83           **Section 7.** It is further the intention of the Council of the City of Salisbury that if any  
84 section, paragraph, subsection, clause, or provision of this Resolution shall be adjudged invalid,  
85 unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such  
86 adjudication shall apply only to the section, paragraph, subsection, clause, or provision so  
87 adjudged and all other provisions of this Resolution shall remain and shall be deemed valid and  
88 enforceable.

89           **Section 8.** The Recitals set forth hereinabove are incorporated into this section of this  
90 Resolution as if such recitals were specifically set forth at length in this Section.

91           **THE ABOVE RESOLUTION** was introduced and read and passed at the regular  
92 meeting of the Council of the City of Salisbury held on this 26 day of May, 2026.

93  
94 \_\_\_\_\_  
95 **Julie A English,**  
96 **City Clerk**

\_\_\_\_\_  
**April R. Jackson,**  
**City Council President**



# City of Salisbury

## **Memo**

To: Nick Rice, City Adminsitrator  
From: Sandy Green, Director of Finance  
Date: May 4, 2026  
Subject: FY2027 Budget Ordinance

This ordinance establishes the appropriations necessary to operate the City during FY27. It also authorizes project and grant funding.

Attachment(s):  
[Ord2999](#)

ORDINANCE NO. 2999

AN ORDINANCE APPROPRIATING THE NECESSARY FUNDS FOR THE OPERATION OF THE GOVERNMENT AND ADMINISTRATION OF THE CITY OF SALISBURY, MARYLAND FOR THE PERIOD JULY 1, 2026 TO JUNE 30, 2027, ESTABLISHING THE LEVY FOR THE GENERAL FUND FOR THE SAME FISCAL PERIOD AND ESTABLISHING THE APPROPRIATION FOR THE WATER AND SEWER, PARKING AUTHORITY, CITY MARINA, AND STORM WATER FUNDS.

**BE IT ORDAINED**, by the City of Salisbury, Maryland that the amounts listed in **Schedule A – Operating Budget Appropriations** are hereby appropriated for the Fiscal Year beginning July 1, 2026 and ending June 30, 2027 to fund operations of the City of Salisbury, Maryland.

**BE IT FURTHER ORDAINED**, by the City of Salisbury, Maryland that the amounts listed in **Schedule B – Capital Project Appropriations** are hereby appropriated for Capital Projects.

**BE IT FURTHER ORDAINED**, by the City of Salisbury, Maryland that the amounts listed in **Schedule C – Anticipated Grant Expenditures** are hereby appropriated for the grants listed, and the Mayor is authorized to enter into any necessary agreements or memoranda in order to receive and expend these funds.

**BE IT FURTHER ORDAINED** that:

- 1) The tax levy be, and the same be hereby set, at \$1.0332 per \$100 of assessed valuation for all real property, at \$3.51 per \$100 of assessed valuation for all personal property categorized as utilities, and at \$2.40 per \$100 of assessed valuation for all other personal property subject to taxation by the City of Salisbury for General Fund purposes, including debt service purposes (exclusive of revenues derived from the Water and Sewer Fund for debt service purposes attributed to water and sewer activities); and
- 2) All taxes levied by this ordinance shall be liens from and after July 1, 2026 and shall be due and payable as specified in Title 14 of the Tax Property article of the Annotated Code of Maryland, as amended.

**AND BE IT FURTHER ORDAINED** by the Salisbury City Council that a public hearing on the proposed budget ordinance will be held at 6 PM on May 26, 2026 in Room 301 of the City/County Government Office Building, 125 N. Division Street, Salisbury, Maryland.

**AND BE IT FURTHER ORDAINED** by the Salisbury City Council that this Ordinance shall take effect upon final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the day of \_\_\_\_\_, 2026.

53  
54  
55  
56  
57  
58  
59  
60  
61  
62  
63  
64  
65  
66  
67  
68

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**

69 **Schedule A - Operating Budget Appropriations**

70

|    |    |                                                                                             |            |
|----|----|---------------------------------------------------------------------------------------------|------------|
| 71 | 1) | General Fund – for the general municipal purposes of the City of Salisbury:                 |            |
|    |    | City Council / City Clerk                                                                   | 304,589    |
|    |    | Mayor's Office/ Development Services                                                        | 1,774,996  |
|    |    | Finance                                                                                     | 1,144,949  |
|    |    | Procurement / Municipal Buildings                                                           | 894,202    |
|    |    | City Attorney                                                                               | 355,000    |
|    |    | Information Technology                                                                      | 1,179,411  |
|    |    | Police                                                                                      | 20,140,680 |
|    |    | Fire                                                                                        | 15,759,944 |
|    |    | Housing and Community Development                                                           | 1,480,916  |
|    |    | Infrastructure and Development                                                              | 1,423,916  |
|    |    | Field Operations                                                                            | 8,846,544  |
|    |    | Arts, Business, and Culture Development                                                     | 3,157,832  |
|    |    | Debt Service & Other Uses                                                                   | 6,447,131  |
|    |    | Total                                                                                       | 62,910,110 |
| 72 | 2) | Parking Authority Fund – for the special assessment district known as the Parking Authority |            |
|    |    | Total                                                                                       | 614,407    |
| 73 | 3) | Water Sewer Fund - for operations of the water and sewer departments                        |            |
|    |    | Total                                                                                       | 23,400,721 |
| 74 |    |                                                                                             |            |
| 75 | 4) | Marina Fund – for the operations of the enterprise known as the City Marina                 |            |
|    |    | Total                                                                                       | 56,180     |
| 76 | 5) | Storm Water Fund – for the operations of the enterprise known as the Storm Water Fund       |            |
|    |    | Total                                                                                       | 843,477    |
| 77 |    |                                                                                             |            |
|    |    | Grand Total                                                                                 | 87,824,895 |
| 78 |    |                                                                                             |            |

**Schedule B – Capital Project Appropriations (1 of 2) General Capital Projects**

| Schedule B: General Capital Projects |                                              |            |           |                 |                |                   |        |              |      | General Fund - Capital Outlay |        |                  |                |
|--------------------------------------|----------------------------------------------|------------|-----------|-----------------|----------------|-------------------|--------|--------------|------|-------------------------------|--------|------------------|----------------|
| Funding Source                       |                                              |            |           |                 |                |                   |        |              |      | Account                       |        | Funding Source   |                |
| Dept                                 | Project Description                          | CIP Amount | Adj       | Approved Amount | PayGO Gen Fund | PayGO Storm Water | Grants | Reallocation | Bond | Org                           | Acct   | General Revenues | Lease Proceeds |
| FO                                   | Street Reconstruction (Milling and Paving)   |            | 850,000   | 850,000         |                |                   |        |              |      | 31150                         | 534318 | 850,000          |                |
| FO                                   | Concrete Program (Curb, Gutter and Sidewalk) |            | 75,000    | 75,000          |                |                   |        |              |      | 31150                         | 534307 | 75,000           |                |
| FO                                   | Sanitation Truck                             |            | 500,000   | 500,000         |                |                   |        |              |      | 32061                         | 577025 |                  | 500,000        |
| Fire                                 | Fire Radios                                  | 134,653    |           | 134,653         |                |                   |        |              |      | 24035                         | 577030 |                  | 134,653        |
| Fire                                 | Fire AED's                                   | 55,250     |           | 55,250          |                |                   |        |              |      | 24035                         | 577030 |                  | 55,250         |
|                                      |                                              |            |           |                 |                |                   |        |              |      |                               |        |                  |                |
| General Fund & Capital Projects      |                                              | 189,903    | 1,425,000 | 1,614,903       | -              | -                 | -      | -            | -    |                               |        | 925,000          | 689,903        |

## Schedule B – Capital Project Appropriations (2 of2)

### Water Sewer Capital Projects

| Project                                   | Approved Amount | Capital Projects - Funding Source |          |                |                        |          | Enterprise Fund - Capital Outlay |                |
|-------------------------------------------|-----------------|-----------------------------------|----------|----------------|------------------------|----------|----------------------------------|----------------|
|                                           |                 | PayGO                             | Grants   | Lawsuit Funds  | Impact Revolving Funds | Bond     | Account                          | Lease Proceeds |
| <b>Water Sewer Fund:</b>                  |                 |                                   |          |                |                        |          |                                  |                |
| Elevated Water Tank Maintenance           | 300,000         |                                   |          | 300,000        |                        |          |                                  |                |
| Rate Study                                | 100,000         |                                   |          | 100,000        |                        |          |                                  |                |
| Replace Distribution Piping & Valves      | 100,000         |                                   |          | 100,000        |                        |          |                                  |                |
| Sewer Infiltration and Inflow Remediation | 100,000         |                                   |          | 100,000        |                        |          |                                  |                |
| Sanitary Sewer Lining                     | 75,000          |                                   |          | 75,000         |                        |          |                                  |                |
| Pump Station Improvements                 | 110,000         |                                   |          | 110,000        |                        |          |                                  |                |
| Aeration Basin Valve Replacement          | 200,000         |                                   |          | 200,000        |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
| <b>Water Sewer Fund Total &gt;&gt;</b>    | <b>985,000</b>  | <b>-</b>                          | <b>-</b> | <b>985,000</b> | <b>-</b>               | <b>-</b> |                                  | <b>0</b>       |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
| <b>Storm Water Fund</b>                   |                 |                                   |          |                |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
| Pond Maintenance                          | 60,000          | 60,000                            |          |                |                        |          |                                  |                |
|                                           |                 |                                   |          |                |                        |          |                                  |                |
| <b>Storm Water Fund Total &gt;&gt;</b>    | <b>60,000</b>   | <b>60,000</b>                     | <b>-</b> | <b>-</b>       | <b>-</b>               | <b>-</b> |                                  | <b>0</b>       |

## Schedule C City Fiscal Year 2027 Appropriations for Grant-Funded Expenditures

| Schedule C: City Fiscal Year 2027 Appropriations for Grant-Funded Expenditures |                  |           |           |                        |                    |             |           |         |        |             |
|--------------------------------------------------------------------------------|------------------|-----------|-----------|------------------------|--------------------|-------------|-----------|---------|--------|-------------|
| Grant Name                                                                     | Appropriation    |           |           |                        |                    | Grant Dates |           | Funding |        |             |
|                                                                                | Funding by Grant |           |           | Funding by Grant Match |                    | Start Date  | End Date  | Source  | ALN #  | Dept/Agency |
|                                                                                | Total            | Prior Yrs | FY 2027   | Amount                 | Account            |             |           |         |        |             |
| <b>Comcast - Public, Educational &amp; Governmental (PEG) Fees</b>             |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 - PEG Fees from Comcast                                                   | 50,000           |           | 50,000    | -                      | N/A                | 7/1/2026    | 6/30/2027 | Private | N/A    | Comcast     |
| <b>Housing &amp; Community Development</b>                                     |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 - Housing First Program                                                   |                  |           |           | 95,000                 | 10530-534505-76541 | 7/1/2026    | 6/30/2027 |         | N/A    |             |
| FY27 - Housing & Homeless Operations                                           |                  |           |           | 20,000                 | 10530-546006       | 7/1/2026    | 6/30/2027 |         | N/A    |             |
| PY/FY26 - Community Development Block Grant (CDBG)                             | 380,000          |           | 380,000   | -                      |                    | 7/1/2026    | 6/30/2027 | Federal | 14.218 | HUD         |
| <b>Mayor's Office</b>                                                          |                  |           |           |                        |                    |             |           |         |        |             |
| PAYGO DGS Infrastructure Improvements Grant                                    | 4,000,000        |           | 4,000,000 | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | DGS         |
| <b>Arts, Business &amp; Culture Department</b>                                 |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 - Maryland Façade Improvement Grant Program                               | 150,000          |           | 150,000   | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | DHCD        |
| FY27 - MD Heritage Areas Authorities Authority Non-Capital Grant               | 50,000           |           | 50,000    | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | MHAA        |
| FY27 - MSAC Touring                                                            | 5,000            |           | 5,000     | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | MSAC        |
| FY27 - Technical Assistance Grant                                              | 50,000           |           | 50,000    | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | DHCD        |
| <b>Water Works Department</b>                                                  |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 - ENR O&M Grant - MDE Bay Restoration Fund (BRF)                          | 525,000          |           | 525,000   | -                      | N/A                | 7/1/2025    | 6/30/2026 | State   | N/A    | MDE / BRF   |
| <b>Salisbury Fire Department</b>                                               |                  |           |           |                        |                    |             |           |         |        |             |
| FY27 AED and Cardiac Devices                                                   | 5,000            |           | 5,000     | 5,000                  | 91001-599124       | 7/1/2026    | 6/30/2027 | State   | N/A    | MIEMSS      |
| FY26 Cancer Testing Grant                                                      | 30,000           |           | 30,000    | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | MDH         |
| <b>Field Operations</b>                                                        |                  |           |           |                        |                    |             |           |         |        |             |
| FY26 CP&P Waterside Park/Playground Equipment                                  | 377,000          |           | 377,000   | -                      | N/A                | 7/1/2026    | 6/30/2027 | State   | N/A    | DNR         |

Schedule C City Fiscal Year 2027 Appropriations for Grant-Funded Expenditures (page 2 of 2)

| Schedule C: City Fiscal Year 2027 Appropriations for Grant-Funded Expenditures                                                                                                                                                                                                                                                                                                                                                                    |                     |             |                     |                        |              |             |           |         |        |                  |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------|-------------|---------------------|------------------------|--------------|-------------|-----------|---------|--------|------------------|
| Grant Name                                                                                                                                                                                                                                                                                                                                                                                                                                        | Appropriation       |             |                     |                        |              | Grant Dates |           | Funding |        |                  |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Funding by Grant    |             |                     | Funding by Grant Match |              | Start Date  | End Date  | Source  | ALN #  | Dept/Agency      |
|                                                                                                                                                                                                                                                                                                                                                                                                                                                   | Total               | Prior Yrs   | FY 2027             | Amount                 | Account      |             |           |         |        |                  |
| <b>Salisbury Police Department</b>                                                                                                                                                                                                                                                                                                                                                                                                                |                     |             |                     |                        |              |             |           |         |        |                  |
| FFY25 - Edward Byrne Memorial JAG                                                                                                                                                                                                                                                                                                                                                                                                                 | 35,000              |             | 35,000              | -                      | N/A          | 7/1/2026    | 6/30/2027 | Federal | 16.738 | GOCCP / BJAG     |
| FFY26 - Edward Byrne Memorial JAG                                                                                                                                                                                                                                                                                                                                                                                                                 | 35,000              |             | 35,000              | -                      | N/A          | 7/1/2026    | 6/30/2027 | Federal | 16.738 | GOCCP / BJAG     |
| FY27 - State Aid for Police Protection (SAPP)                                                                                                                                                                                                                                                                                                                                                                                                     | 1,500,000           |             | 1,500,000           | -                      | N/A          | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FFY27 - Bulletproof Vest Grant (GOCCP / DOJ-OJP)                                                                                                                                                                                                                                                                                                                                                                                                  | 5,000               |             | 5,000               | 5,000                  | 91001-599121 | 7/1/2026    | 6/30/2027 | Federal | 16.607 | GOCCP / DOJ-OJP  |
| FFY26 - Bulletproof Vest Grant ( DOJ-OJP)                                                                                                                                                                                                                                                                                                                                                                                                         | 35,000              |             | 35,000              | 35,000                 | 91001-599121 | 7/1/2026    | 6/30/2027 | Federal | 16.607 | GOCCP / DOJ-OJP  |
| FY27 - MD Criminal Intelligence Network (MCIN)                                                                                                                                                                                                                                                                                                                                                                                                    | 500,000             |             | 500,000             | 30,000                 | 91001-599121 | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FY27 - Community Program Grant                                                                                                                                                                                                                                                                                                                                                                                                                    | 25,000              |             | 25,000              | 7,000                  | 91001-599121 | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FY27 - Local Warrant Apprehension and Absconding Grant                                                                                                                                                                                                                                                                                                                                                                                            | 40,000              |             | 40,000              | 17,000                 | 91001-599121 | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FFY27 - MD Highway Safety Office - Speed Enforcement                                                                                                                                                                                                                                                                                                                                                                                              | 4,000               |             | 4,000               | 500                    | 91001-599121 | 7/1/2026    | 9/30/2027 | Federal | 20.600 | US DOT / MHSO    |
| FFY27 - MD Highway Safety Office - Impaired Driver (DUI)                                                                                                                                                                                                                                                                                                                                                                                          | 3,000               |             | 3,000               | 1,500                  | 91001-599121 | 7/1/2026    | 9/30/2027 | Federal | 20.616 | US DOT / MHSO    |
| FFY27 - MD Highway Safety Office - Distracted Driver                                                                                                                                                                                                                                                                                                                                                                                              | 1,000               |             | 1,000               | 500                    | 91001-599121 | 7/1/2026    | 9/30/2027 | Federal | 20.600 | US DOT / MHSO    |
| FY27 - Expanded Development of Predictive Policing                                                                                                                                                                                                                                                                                                                                                                                                | 100,000             |             | 100,000             | -                      | N/A          | 7/1/2026    | 9/30/2027 | Federal | 16.738 | GOCCP / BJAG     |
| FY27 - Police Accountability, Community and Transparency Grant (PACT)                                                                                                                                                                                                                                                                                                                                                                             | 30,000              |             | 30,000              | -                      | N/A          | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FY27 - Police Recruitment & Retention Grant (PRAR)                                                                                                                                                                                                                                                                                                                                                                                                | 50,000              |             | 50,000              | -                      | N/A          | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FY27 - Mental Health Co-Responder Project                                                                                                                                                                                                                                                                                                                                                                                                         | 90,000              |             | 90,000              | 30,000                 | 91001-599121 | 7/1/2026    | 9/30/2027 | Federal | 16.738 | Dept. of Justice |
| FY27 Drug Court - Home Visits                                                                                                                                                                                                                                                                                                                                                                                                                     | 9,000               |             | 9,000               | 6,000                  | 91001-599121 | 7/1/2026    | 9/30/2027 | County  | N/A    | Circuit Court    |
| FY27 Law Enforcement Training Scholarship                                                                                                                                                                                                                                                                                                                                                                                                         | 5,000               |             | 5,000               | -                      | N/A          | 7/1/2026    | 6/30/2027 | State   | N/A    | GOCCP            |
| FFY27 - U.S. Marshals Program                                                                                                                                                                                                                                                                                                                                                                                                                     | 10,000              |             | 10,000              | 5,000                  | 91001-599121 | 7/1/2026    | 6/30/2027 | Federal | 16.111 | US Marshals      |
| FY27 LGIT Law Enforcement Specific Training                                                                                                                                                                                                                                                                                                                                                                                                       | 100,000             |             | 100,000             |                        | N/A          | 7/1/2026    | 6/30/2027 | Local   | N/A    | LGIT             |
| FY27 LGIT Equipment grant                                                                                                                                                                                                                                                                                                                                                                                                                         | 5,000               |             | 5,000               | 5,000                  | 91001-599121 | 7/1/2026    | 6/30/2027 | Local   | N/A    | LGIT             |
| <b>Total &gt;&gt;</b>                                                                                                                                                                                                                                                                                                                                                                                                                             | <b>\$ 8,184,000</b> | <b>\$ -</b> | <b>\$ 8,184,000</b> | <b>\$ 262,500</b>      |              |             |           |         |        |                  |
| The City's Housing First / Homeless Program will require a transfer from the General Fund in FY27 in the amount of <b>\$95,000.00</b> , which will be transferred from account number <b>91001-599200</b>                                                                                                                                                                                                                                         |                     |             |                     |                        |              |             |           |         |        |                  |
| H&H Operating Fund for Anne Street \$20,000                                                                                                                                                                                                                                                                                                                                                                                                       |                     |             |                     |                        |              |             |           |         |        |                  |
| <i>This schedule serves to appropriate funds up to the amount listed and authorize the Mayor to expend grant funds for these programs up to the appropriation amount. Accounts will only be budgeted up to the amount included in the award letter. Awards that exceed the appropriation amount will require further council action. This also serves to authorize the Mayor to enter into any necessary agreements, contracts, or memoranda.</i> |                     |             |                     |                        |              |             |           |         |        |                  |



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Sandy Green, Director of Finance  
Date: May 4, 2026  
Subject: FY2027 Water Sewer Rate Ordinance

The Water and Sewer has a rate increase of 2.5% for FY2027 and will be effective for the bills dated 10/1/2026.

Attachment(s):  
[Ord3000](#)

1  
2  
3  
4  
5  
6  
7  
8  
9

**ORDINANCE NO. 3000**

**AN ORDINANCE OF THE CITY OF SALISBURY, MARYLAND TO AMEND  
WATER AND SEWER RATES TO INCREASE RATES BY 2.5% AND  
MAKING SAID CHANGES EFFECTIVE FOR ALL BILLS DATED  
OCTOBER 1, 2026 AND THEREAFTER, UNLESS AND UNTIL  
SUBSEQUENTLY REVISED OR CHANGED.**

**RECITALS**

10       **WHEREAS**, the water and sewer rates must be revised in accordance with the proposed Fiscal  
11 Year 2027 Budget of the City of Salisbury and the appropriations thereby made and established for  
12 purposes of the Water and Sewer Departments.

13  
14       **NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE**  
15 **CITY OF SALISBURY THAT**, the water and sewer rate schedule set forth herein shall be adopted as  
16 follows:  
17

18       **Section 1.**

19       A. Water and Sewer Rate Schedules:

20  
21       Schedule I      Metered Water Changes – In City Rates  
22

23                       Residential and Small Commercial

24                               Minimum Charge                       ~~\$32.67~~ **33.48**/ quarter  
25                               Commodity Charge                       ~~\$4.87~~ **5.00**/ thousand gallons

26  
27                       Commercial

28                               Customer Charge                       ~~\$611.21~~ **626.49**/ quarter  
29                               Commodity Charge                       ~~\$2.83~~ **2.90**/ thousand gallons

30  
31                       Large Commercial/Industrial

32                               Customer Charge                       ~~\$944.60~~ **968.21**/ quarter  
33                               Commodity Charge                       ~~\$2.26~~ **2.32**/ thousand gallons

34  
35       Schedule II     Metered Water Charges – Outside City Rates  
36

37                       Residential and Small Commercial

38                               Minimum Charge                       ~~\$65.33~~ **66.96**/ quarter  
39                               Commodity Charge                       ~~\$9.75~~ **9.99**/ thousand gallons

40  
41                       Commercial

42                               Customer Charge                       ~~\$1,222.42~~ **1,252.98**/ quarter  
43                               Commodity Charge                       ~~\$5.68~~ **5.82**/thousand gallons

44  
45                       Large Commercial/Industrial

46                               Customer Charge                       ~~\$1,889.21~~ **1,936.44**/ quarter  
47                               Commodity Charge                       ~~\$4.57~~ **4.69**/thousand gallons

|    |              |                                                                              |                                                    |
|----|--------------|------------------------------------------------------------------------------|----------------------------------------------------|
| 48 | Schedule III | Metered Water Charges – Wor-Wic Community College and Urban Service District |                                                    |
| 49 | Rates        |                                                                              |                                                    |
| 50 |              |                                                                              |                                                    |
| 51 |              | Residential and Small Commercial                                             |                                                    |
| 52 |              | Minimum Charge                                                               | <del>\$48.98</del> <b>50.21</b> / quarter          |
| 53 |              | Commodity Charge                                                             | <del>\$7.32</del> <b>7.50</b> / thousand gallons   |
| 54 |              |                                                                              |                                                    |
| 55 |              | Commercial                                                                   |                                                    |
| 56 |              | Customer Charge                                                              | <del>\$916.82</del> <b>939.74</b> / quarter        |
| 57 |              | Commodity Charge                                                             | <del>\$4.25</del> <b>4.36</b> / thousand gallons   |
| 58 |              |                                                                              |                                                    |
| 59 |              | Large Commercial/Industrial                                                  |                                                    |
| 60 |              | Customer Charge                                                              | <del>\$1,416.91</del> <b>1,452.33</b> / quarter    |
| 61 |              | Commodity Charge                                                             | <del>\$3.42</del> <b>3.50</b> / thousand gallons   |
| 62 |              |                                                                              |                                                    |
| 63 | Schedule IV  | Sewer Charges – In City Rates                                                |                                                    |
| 64 |              |                                                                              |                                                    |
| 65 |              | Residential and Small Commercial                                             |                                                    |
| 66 |              | Minimum Charge                                                               | <del>\$80.68</del> <b>82.69</b> / quarter          |
| 67 |              | Commodity Charge                                                             | <del>\$12.09</del> <b>12.40</b> / thousand gallons |
| 68 |              |                                                                              |                                                    |
| 69 |              | Commercial                                                                   |                                                    |
| 70 |              | Customer Charge                                                              | <del>\$1,523.96</del> <b>1,562.06</b> / quarter    |
| 71 |              | Commodity Charge                                                             | <del>\$7.04</del> <b>7.21</b> / thousand gallons   |
| 72 |              |                                                                              |                                                    |
| 73 |              | Large Commercial/Industrial                                                  |                                                    |
| 74 |              | Customer Charge                                                              | <del>\$2,350.78</del> <b>2,409.55</b> / quarter    |
| 75 |              | Commodity Charge                                                             | <del>\$5.63</del> <b>5.77</b> / thousand gallons   |
| 76 |              |                                                                              |                                                    |
| 77 | Schedule V   | Sewer Charges – Outside City Rates                                           |                                                    |
| 78 |              |                                                                              |                                                    |
| 79 |              | Residential and Small Commercial                                             |                                                    |
| 80 |              | Minimum Charge                                                               | <del>\$161.37</del> <b>165.40</b> / quarter        |
| 81 |              | Commodity Charge                                                             | <del>\$24.21</del> <b>24.81</b> /thousand gallons  |
| 82 |              |                                                                              |                                                    |
| 83 |              | Commercial                                                                   |                                                    |
| 84 |              | Customer Charge                                                              | <del>\$3,047.91</del> <b>3,124.11</b> / quarter    |
| 85 |              | Commodity Charge                                                             | <del>\$14.04</del> <b>14.39</b> / thousand gallons |
| 86 |              |                                                                              |                                                    |
| 87 |              | Large Commercial/Industrial                                                  |                                                    |
| 88 |              | Customer Charge                                                              | <del>\$4,701.58</del> <b>4,819.12</b> / quarter    |
| 89 |              | Commodity Charge                                                             | <del>\$11.29</del> <b>11.57</b> / thousand gallons |
| 90 |              |                                                                              |                                                    |
| 91 |              |                                                                              |                                                    |
| 92 |              |                                                                              |                                                    |
| 93 |              |                                                                              |                                                    |
| 94 |              |                                                                              |                                                    |
| 95 |              |                                                                              |                                                    |

Schedule VI Sewer Charges – Wor-Wic Community College and Urban Service District Rates

Residential and Small Commercial

Minimum Charge ~~\$121.03~~ **124.06**/ quarter

Commodity Charge ~~\$18.16~~ **18.61**/ thousand gallons

Commercial

Customer Charge ~~\$2,285.94~~ **2,343.09**/ quarter

Commodity Charge ~~\$10.52~~ **10.78**/ thousand gallons

Large Commercial/Industrial

Customer Charge ~~\$3,526.17~~ **3,614.32**/ quarter

Commodity Charge ~~\$8.48~~ **8.69**/ thousand gallons

Schedule VII Sewer Charges – Sewer Only Customers

| Rate | Number of fixtures                  | Quarterly<br>In<br>City<br>Rate   | Quarterly<br>Outside<br>City<br>Rate | Quarterly<br>Urban<br>Service<br>District Rate |
|------|-------------------------------------|-----------------------------------|--------------------------------------|------------------------------------------------|
| 1    | One to two fixtures                 | <del>\$103.19</del> <b>105.77</b> | <del>\$206.37</del> <b>211.53</b>    | <del>\$154.79</del> <b>158.66</b>              |
| 2    | Three to five fixtures              | <del>\$154.79</del> <b>158.66</b> | <del>\$309.57</del> <b>317.31</b>    | <del>\$232.17</del> <b>237.98</b>              |
| 3    | Six to twenty fixtures              | <del>\$222.47</del> <b>228.03</b> | <del>\$444.92</del> <b>456.04</b>    | <del>\$333.68</del> <b>342.02</b>              |
|      | For every five fixtures over twenty | <del>\$91.74</del> <b>94.03</b>   | <del>\$183.46</del> <b>188.05</b>    | <del>\$137.59</del> <b>141.03</b>              |

Schedule VIII Commercial and Industrial Activities

|                                      | Annual<br>In City<br>Rate | Annual<br>Outside<br>City Rate |
|--------------------------------------|---------------------------|--------------------------------|
| For each fire service                | \$373                     | \$746                          |
| For each standby operational service | \$373                     | \$746                          |

B. Definitions:

Residential and Small Commercial Customers – These customers have average water utilization of less than 300,000 gallons in a quarter.

Commercial Customers – These customers have average water utilization of 300,000 gallons to 600,000 gallons per quarter.

Large Commercial/Industrial – These customers have average water utilization over 600,000 gallons per quarter.

Average Water Utilization Per Quarter – This will be based on annual consumption divided by 4 to get average quarterly water utilization.

C. Calculation of Bills:

For Residential and Small Commercial Customers – The minimum charge for both water and sewer will apply if water service is turned on at the water meter and usage is 0-6,000 gallons per quarter. Only the City can turn a meter on and off. For usage of 7,000 gallons and above, the commodity charge will be applied for each 1,000 gallons used and the minimum charge will not be applied.

For Commercial and Large Commercial/Industrial Customers – Every quarterly bill will receive a customer charge for both water and sewer. Then for each thousand gallons used the appropriate commodity charge will be applied.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY**, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall become effective for all bills dated October 1, 2026 and thereafter.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

Approved by me, this \_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Sandy Green, Director of Finance  
Date: May 4, 2026  
Subject: FY2027 Fee Ordinance

FY2026 Budget Ordinance which sets the various fees for the City of Salisbury.

Attachment(s):  
[Ord3001](#)

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5

**RECITALS**

**WHEREAS**, the fees charged by the City are reviewed and then revised in accordance with the adoption of the Fiscal Year 2027 Budget of the City of Salisbury; and

**WHEREAS**, the fee amounts set forth in the “FY 2027 Fee Schedule” attached hereto and incorporated herein as Exhibit 1, identify and list all fee amounts to be charged and otherwise assessed by the City of Salisbury for the period of the Fiscal Year 2027, in accordance with the adoption of the Fiscal Year 2027 Budget of the City of Salisbury; and

**NOW, THEREFORE, BE IT ORDAINED AND ENACTED BY THE COUNCIL OF THE CITY OF SALISBURY** as follows:

**Section 1.** The fee amounts set forth in the FY 2027 Fee Schedule (the “FY27Fee Schedule”) attached hereto as **Exhibit 1** and incorporated herein, as if fully set forth in this Section 1, are hereby adopted by the Council of the City of Salisbury; and, furthermore, the fee amounts set forth in the FY27 Fee Schedule shall supersede the corresponding fee amounts set forth in the City of Salisbury Municipal Code until one or more of such fee amounts are subsequently amended.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY**, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall become effective as of July 1, 2026.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance

## RECITALS

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance

46 of the Ordinance having been published as required by law, in the meantime, was finally passed  
47 by the Council of the City of Salisbury on the \_\_\_\_ day of June, 2026.  
48

49 **ATTEST:**  
50

51  
52 \_\_\_\_\_  
53 Julie A. English, City Clerk

\_\_\_\_\_  
April R. Jackson,  
City Council President

54  
55  
56  
57  
58  
59 APPROVED BY ME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2026.  
60

61 \_\_\_\_\_  
62 Randolph J. Taylor, Mayor

## FY2027 Fee Schedule

| Licenses                                    |       |                                                         |                                   |
|---------------------------------------------|-------|---------------------------------------------------------|-----------------------------------|
| <b>Alarm Company</b>                        | 80    | Per year, Per Code 8.040.30                             | Police Dept                       |
|                                             |       |                                                         |                                   |
| <b>Amusement</b>                            |       | <b>Per Code 5.24.020</b>                                | Finance                           |
| 1-5 Machines                                | 500   | Per year                                                |                                   |
| 60-10 Machines                              | 665   | Per year                                                |                                   |
| 11-15 Machines                              | 830   | Per year                                                |                                   |
| Greater than 15 machines                    | 1,500 | Per year                                                |                                   |
|                                             |       |                                                         |                                   |
| <b>Billboard License</b>                    | .55   | Per year, per square foot                               | Finance                           |
|                                             |       |                                                         |                                   |
| <b>Transient Merchant and Mobile Vendor</b> |       | <b>Per Code 5.32.070</b>                                | <del>ABCD</del> <u>HCDD</u>       |
| New Application                             | 100   |                                                         |                                   |
| Renewal                                     | 50    | Per year                                                |                                   |
|                                             |       |                                                         |                                   |
| <b>Hotel License</b>                        | 50    | Per Code 6.58.060                                       | <del>ABCD</del> <u>HCDD</u>       |
|                                             |       |                                                         |                                   |
| <b>Fortune Telling License</b>              | 100   |                                                         | <del>ABCD</del> <u>HCDD</u>       |
|                                             |       |                                                         |                                   |
| <b>Door to Door Solicitors</b>              | 100   | Plus \$40 background check, Per year, Per Code 5.34.070 | <del>City Clerk</del> <u>HCDD</u> |
|                                             |       |                                                         |                                   |
| <b>Pool Table</b>                           |       | <b>Per Code 5.48.020</b>                                | Finance                           |
| 1                                           | 10    | Each                                                    |                                   |
| Additional tables over 1                    | 5     | Each                                                    |                                   |
|                                             |       |                                                         |                                   |
| <b>Restaurant</b>                           | 80    | Per year, Per Code 5.52.060                             | Finance                           |
|                                             |       |                                                         |                                   |
| <b>Theatre</b>                              | 75    | Per year, Per code 6.60.040                             | Police Dept.                      |
|                                             |       |                                                         |                                   |
| <b>Towing Company</b>                       |       | <b>Per Code 5.64.030</b>                                | Police Dept                       |
| Application Fee                             | 80    |                                                         |                                   |
| License                                     | 80    |                                                         |                                   |

| Rental Fees (Arts, Business, & Culture Department)    |                          |                     |
|-------------------------------------------------------|--------------------------|---------------------|
| <b>Outdoor Rental Space</b>                           |                          |                     |
| Park Pavilion (without restrooms)                     | 75                       | Per day w/o RR      |
| Park Pavilion (with restrooms)                        | 100                      | Per day w/RR        |
| Amphitheater                                          | 175                      | Per day             |
| Riverwalk Games Park                                  | 175                      | Per day             |
| Unity Square                                          | 250                      | Per day             |
| Streets                                               | 100                      | Per day             |
| Additional Street                                     | 50                       | Per day             |
| City Park, designated park area or amenity not listed | <del>50</del> <u>100</u> | Per day             |
| Ball field/Basketball or Tennis Court without lights  | 10                       | Per hour w/o lights |
| Ball field/Basketball or Tennis Court with lights     | 40                       | Per hour w/lights   |
| 5K Race                                               | 150                      | Per day             |
|                                                       |                          |                     |
| <b>Personnel for Rentals</b>                          |                          |                     |
| Site Supervisor                                       | 30                       | Per hour            |
| Maintenance Labor                                     | 25                       | Per hour            |

|                                                                                                                       |        |                                        |
|-----------------------------------------------------------------------------------------------------------------------|--------|----------------------------------------|
| Security/Police/EMS/FIRE                                                                                              | 60     | Per person, Per hour (3 hours minimum) |
| <b>Supplies &amp; Equipment Rental</b>                                                                                |        |                                        |
| Maintenance supplies (as required)                                                                                    | Varies |                                        |
| Sports Equipment                                                                                                      | Varies |                                        |
| Additional trashcans—Events over 200 people require additional trashcans, recycle or compost bin and a recycling plan | 10     | Per container                          |
|                                                                                                                       |        |                                        |
| <b>Traffic Control Devices</b>                                                                                        |        |                                        |
| Hard stop dump truck/other                                                                                            | 100    | Per day                                |
| Digital Message Board                                                                                                 | 100    | Per day                                |
| Street Barricades                                                                                                     | 10     | Each per day                           |
| Cones                                                                                                                 | 1      | Each per day                           |
| Traffic Control Sign                                                                                                  | 10     | Each per day                           |
|                                                                                                                       |        |                                        |
| <b>Zoo</b>                                                                                                            |        |                                        |
| Holly Circle Stage                                                                                                    | 100    | Per day during operating hours         |
| Education Center                                                                                                      | 200    | Per day during operating hours         |
| Lawn/Stage/Pavilion                                                                                                   | 250    | Per day during operating hours         |
| Whole Zoo (November-March)                                                                                            | 800    | Per day (closed to the public)         |
| Whole Zoo (April-October)                                                                                             | 1,500  | Per day (closed to the public)         |
| Electrical Labor                                                                                                      | 50     | Per hour                               |
| Electric—Single 110v outlet                                                                                           | 25     | Each                                   |
| Electric—Single 20 amp or above                                                                                       | 100    | Each                                   |
| Special exemption fee                                                                                                 | 25     | Per special exemption                  |

| Miscellaneous Fees (Arts, Business & Culture Department) |                |                     |
|----------------------------------------------------------|----------------|---------------------|
| <b>Food Truck Pad Rental</b>                             | 50             | Per month           |
| <del>Trolley</del>                                       |                |                     |
| <del>Private event or for-profit business</del>          | <del>150</del> | <del>Per hour</del> |
| <del>Non-profit or government entity</del>               | <del>125</del> | <del>Per hour</del> |

| Miscellaneous Fees (Finance) |    |  |
|------------------------------|----|--|
| <b>Return Check Fee</b>      | 40 |  |

| MPIA Request (by All Departments except Fire & Police) |               |                                                                                                                                |
|--------------------------------------------------------|---------------|--------------------------------------------------------------------------------------------------------------------------------|
| <b>First two hours processing request</b>              | Waived        |                                                                                                                                |
| <b>Work exceeding two hours to process request</b>     |               | <u>Required deposit of 50% prior to 3<sup>rd</sup> hour of production.</u><br><u>Payment in full due prior to fulfillment.</u> |
| Attorney fee (if applicable)                           | 175           | Per hour                                                                                                                       |
| City staff fee                                         | Varies        |                                                                                                                                |
| <u>Black and white copy of documents</u>               | <u>.25</u>    | <u>Per legal or letter format copy</u>                                                                                         |
| <u>Digital medium production</u>                       | <u>15</u>     | <u>Per unit produced</u>                                                                                                       |
| <u>Postage</u>                                         | <u>Varies</u> |                                                                                                                                |

| Miscellaneous Fees (City Clerk)             |    |                                                    |
|---------------------------------------------|----|----------------------------------------------------|
| <b>Circus or Horsemanship event</b>         | 75 | Per day, Per code 5.44.010 <u>(Moving to HCDD)</u> |
| <b>Other exhibitions</b>                    | 5  | Per day, Per code 5.44.010 <u>(Moving to HCDD)</u> |
| <b>Commercial Sound Truck Operation Fee</b> | 1  | Per license <u>(Moving to HCDD)</u>                |

|                                             |    |                                    |
|---------------------------------------------|----|------------------------------------|
| <b>Filing Fee (Mayoral Candidates)</b>      | 25 | SC6-8                              |
| <b>Filing Fee (City Council Candidates)</b> | 15 | SC6-8                              |
| <b>Bankruptcy, Fire, and Closeout sales</b> |    | Per Code 5.16.010 (Moving to HCDD) |
| Initial fee                                 | 5  | Per month (Moving to HCDD)         |
| Renewal fee                                 | 50 | Per month (Moving to HCDD)         |

| Miscellaneous Fees (Mayor's Office)            |    |                          |
|------------------------------------------------|----|--------------------------|
| <b>Financial Disclosure Statement Late Fee</b> |    | <b>Per Code 1.12.060</b> |
| 5 days or less late                            | 20 | Per day                  |
| Over 5 days late                               | 10 | Per day (\$250 max)      |

| Landlord License, Rental Registration, and Other Misc. fees (Enforced by HCDD) |     |                            |
|--------------------------------------------------------------------------------|-----|----------------------------|
| <b>Landlord License Fee (1<sup>st</sup> Year)</b>                              |     | <b>Per code 15.26.050</b>  |
| If paid within 60 days                                                         | 120 |                            |
| If paid between 61-150 days                                                    | 185 |                            |
| If paid after 150 days                                                         | 315 |                            |
|                                                                                |     |                            |
| <b>Rental Unit Registration (1<sup>st</sup> Year)</b>                          |     | <b>Per code 15.26.040</b>  |
| If paid within 60 days                                                         | 120 | Per unit                   |
| If paid between 61-150 days                                                    | 185 | Per unit                   |
| If paid after 150 days                                                         | 315 | Per unit                   |
|                                                                                |     |                            |
| <b>Landlord License Fee Renewal</b>                                            |     | <b>Per code 15.26.060</b>  |
| If paid by March 1                                                             | 75  | Per year                   |
| If paid March 2-July 1                                                         | 140 | Per year                   |
| If paid after July 1                                                           | 270 | Per year                   |
|                                                                                |     |                            |
| <b>Rental Unit Registration Renewal</b>                                        |     | <b>Per Code 15.026.060</b> |
| If paid by March 1                                                             | 75  | Per unit, per year         |
| If paid March 2-July 1                                                         | 140 | Per Unit, per year         |
| If paid after July 1                                                           | 270 | Per Unit, per year         |
|                                                                                |     |                            |
| <b>Short Term Landlord License Fee 1<sup>st</sup> Year</b>                     |     | <b>Per code 15.26.041</b>  |
| If paid within 60 days                                                         | 120 |                            |
| If paid between 61-150 days                                                    | 185 |                            |
| If paid after 150 days                                                         | 315 |                            |
|                                                                                |     |                            |
| <b>Short Term Rental Unit Registration</b>                                     |     | <b>Per code 15.26.041</b>  |
| If paid within 60 days                                                         | 120 | Per unit                   |
| If paid between 61-150 days                                                    | 185 | Per unit                   |
| If paid after 150 days                                                         | 315 | Per unit                   |
|                                                                                |     |                            |
| <b>Short Term Landlord License Fee Renewal</b>                                 |     | <b>Per code 15.26.041</b>  |
| If paid by March 1                                                             | 75  | Per year                   |
| If paid March 2-July 1                                                         | 140 | Per year                   |
| If paid after July 1                                                           | 270 | Per year                   |
|                                                                                |     |                            |
| <b>Short Term Rental Unit Renewal</b>                                          |     | <b>Per code 15.26.041</b>  |
| If paid by March 1                                                             | 75  | Per unit, per year         |
| If paid March 2-July 1                                                         | 140 | Per unit, <u>per year</u>  |
| If paid after July 1                                                           | 270 | Per unit, <u>per year</u>  |

|                                         |           |                                  |
|-----------------------------------------|-----------|----------------------------------|
|                                         |           |                                  |
| <b>Administrative fee for fines</b>     | 100       |                                  |
| <b>Foreclosed Property Registration</b> | 200       | Per code 15.21.040               |
| <b>HUD INSPIRE Rental Inspections</b>   | <b>50</b> |                                  |
| <b>Re-Inspection fee</b>                | 100       | Per citation, Per code 15.27.030 |

| <b>Appeal Procedure Fees (Enforced by HCDD)</b>                                   |     |                                                           |
|-----------------------------------------------------------------------------------|-----|-----------------------------------------------------------|
| Title 8—Healthy & Safety Code Appeal                                              | 200 | Per appeal, plus advertising cost if required             |
| Title 12—Streets, Sidewalks, & Public Places Code Appeal                          | 200 | Per appeal, plus advertising cost if required             |
| Title 15.22—Vacant Buildings Code Appeal                                          | 250 | Per appeal, plus advertising cost if required             |
| Title 15.26—Rental Registration                                                   | 250 | Per appeal, plus advertising cost if required             |
| Title 15.27—Chronic Nuisance Property                                             | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.280—Condemnation                                                      | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.325—Plan for Rehabilitation                                           | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.350—Failure to Comply with Demolition Order                           | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.950—Occupancy                                                         | 250 | Per appeal, plus advertising cost if required             |
| Title 15.24.1640—Order to Reduce Occupancy                                        | 250 | Per appeal, plus advertising cost if required             |
| Title 17—All requests for variances, special exceptions, and other zoning appeals | 150 | Per appeal/application, plus advertising cost if required |
| All other appeals/applications to the Board of Appeals                            | 150 | Per appeal/application, plus advertising cost if required |

| <b>Rental Fees (HCDD)</b>                   |    |          |
|---------------------------------------------|----|----------|
| <b>Community Center Rental Fee</b>          |    |          |
| Truitt Community Center--Gymnasium          | 35 | Per hour |
| Truitt Community Center—Multi-purpose field | 10 | Per hour |
| Newton Community Center—whole building      | 40 | Per hour |
| Newton Community Center—community room      | 20 | Per hour |
| Newton Community Center—room 1              | 10 | Per hour |
| Newton Community Center—room 2              | 10 | Per hour |

| <b>Vacant Building Fees (HCDD)</b>           |     |                                            |
|----------------------------------------------|-----|--------------------------------------------|
| Residential Vacant Building Registration     | 200 | Per building, per code 15.22.040           |
| Residential Vacant Building Inspection       | 100 | Per year, per code 15.22.040               |
| Residential Vacant Building Renewal          | 200 | Per year, per building, per code 15.22.040 |
| Non-residential Vacant Building Registration | 500 | Per building, per code 15.22.040           |
| Non-residential Vacant Building Inspection   | 150 | Per year, per code 15.22.040               |
| Non-residential Vacant Building Renewal      | 500 | Per year, per building, per code 15.22.040 |

| <b>Waste Disposal Fees (Field Operations)</b> |                  |                                                                              |
|-----------------------------------------------|------------------|------------------------------------------------------------------------------|
| <b>Trash Service</b>                          | <del>77</del> 87 | Per quarter, per code 8.16.090                                               |
| <b>Bulk Trash Pick Up</b>                     | 30               | For three items. Additional amounts for specific items.<br>Per code 8.16.060 |
| <b>Trash Cans</b>                             | 80               | Per can (plus 4.80 tax), per code 8.16.060                                   |
| <b>Miscellaneous Fees (Field Operations)</b>  |                  |                                                                              |
| <b>Ceremonial Street Renaming</b>             |                  |                                                                              |
| Materials & Labor Fee                         | 250              | Per sign(3 year maximum issuance)                                            |

| Port of Salisbury Marina Fees (Field Operations)                                       |                     |                                                                |
|----------------------------------------------------------------------------------------|---------------------|----------------------------------------------------------------|
| <b>Transient</b>                                                                       |                     |                                                                |
| Slip fees based on size of vessel                                                      | 1.05                | Per foot, per day                                              |
| Electric 30-amp service                                                                | <del>6</del> 8.40   | Per day                                                        |
| Electric 50-amp service                                                                | <del>12</del> 16.80 | Per day                                                        |
|                                                                                        |                     |                                                                |
| <b>Slip Rental—Monthly (Fees based on size of vessel)</b>                              |                     |                                                                |
| October-April                                                                          | 4.75                | Per foot + electric                                            |
| May-September                                                                          | 6.50                | Per foot + electric                                            |
|                                                                                        |                     |                                                                |
| <b>Slip Rental—Annual (annual rates are paid up front, electric is billed monthly)</b> |                     |                                                                |
| Boats up to and including 30 feet long                                                 | 1,450               | Per year + electric                                            |
| Boats more than 30 feet long                                                           | 56                  | Per foot + electric                                            |
| <b>Fuel</b>                                                                            | .50                 | More per gallon than the City's cost per gallon purchase price |
| <b>Electric Service (Fees per meter)</b>                                               |                     |                                                                |
| Electric 30-amp service                                                                | 36                  | Per month                                                      |
| Electric 50-amp service                                                                | 60                  | Per month                                                      |
|                                                                                        |                     |                                                                |

| Parking Permits and Fees (Field Operations) |              |                           |                    |
|---------------------------------------------|--------------|---------------------------|--------------------|
| Parking Permits                             | Regular Rate | Non-Profit Rate           | Per code 10.04.010 |
| Lot 1                                       | 55           | 41.25                     | Per month          |
| Lot 4                                       | 55           | 41.25                     | Per month          |
| Lot 5                                       | 55           | 41.25                     | Per month          |
| Lot 7 & 13                                  | 35           | 26.25                     | Per month          |
| Lot 10                                      | 55           | 41.25                     | Per month          |
| Lot 11                                      | 55           | 41.25                     | Per month          |
| Lot 12                                      | 55           | 41.25                     | Per month          |
| Lot 16                                      | 55           | 41.25                     | Per month          |
| Lot 30                                      | 35           | 26.25                     | Per month          |
| Lot 33                                      | 35           | 26.25                     | Per month          |
| Lot 35                                      | 35           | 26.25                     | Per month          |
| Lot SPS—St. Peters St.                      | 55           | 41.25                     | Per month          |
| E. Church St.                               | 55           | 41.25                     | Per month          |
| W. Church St.                               | 55           | 41.25                     | Per month          |
| Parking Garage                              | 75           | 56.25                     | Per month          |
| Student Housing Bulk Permits (30 or more)   | 35           | -                         | Per month          |
|                                             |              |                           |                    |
| <b>Transient Parking</b>                    |              |                           |                    |
| Parking Garage                              | 2            | Per hour                  |                    |
| Parking Garage                              | 10           | Per day                   |                    |
|                                             |              |                           |                    |
| <b>Automated Delinquent Notice</b>          |              |                           |                    |
| Initial delinquent notice                   | 1            | Per notice + citation fee |                    |
| 30-day delinquent notice                    | 1            | Per notice + citation fee |                    |
| 60-day delinquent notice                    | 1            | Per notice + citation fee |                    |
|                                             |              |                           |                    |

|                                      |    |                                                          |
|--------------------------------------|----|----------------------------------------------------------|
| <b>Automated Out of State Lookup</b> | 1  | Per citation + 2.50, plus any additional delinquent fees |
|                                      |    |                                                          |
| <b>Delinquent Notice</b>             |    |                                                          |
| 30-day                               | 25 | Per notice                                               |
| 60-day                               | 50 | Per notice                                               |
|                                      |    |                                                          |
| <b>Failure to Pay</b>                | 20 | Per citation                                             |

| <b>Miscellaneous Water/Sewer Fees (Water Works)</b> |     |                                                              |
|-----------------------------------------------------|-----|--------------------------------------------------------------|
| <b>Water &amp; Sewer Admin Fee (Late Charge)</b>    | 50  | Per occurrence, per code 13.08.040                           |
| <b>Water Turn-On</b>                                | 25  | Per occurrence, per code 13.08.040                           |
| <b>Water Turn-On (after hours)</b>                  | 80  | Per occurrence, per code 13.08.040                           |
| <b>Water Meter Read</b>                             | 25  | Per request, per code 13.08.030                              |
| <b>Fire Service</b>                                 | 746 | Per year for each property, per code 13.08.050               |
| <b>Meter Test</b>                                   |     |                                                              |
| In City limits                                      | 40  | Per request, per code 13.08.030                              |
| Outside City limits                                 | 50  | Per request, per code 13.08.030                              |
| <b>Water &amp; Sewer Services</b>                   |     | See Water Sewer Rate Ordinance, per code 13.08.130-13.12.090 |

| <b>Waste Water Treatment Plant Program Fees (Water Works)</b>                                 |       |                           |
|-----------------------------------------------------------------------------------------------|-------|---------------------------|
| <b>Significant Industrial Users</b>                                                           |       | <b>Per code 13.12.110</b> |
| IA discharges flow $\geq$ 5% of WWTP flow                                                     | 8,700 | 30 units                  |
| IB discharges flow $\geq$ 50,000 gpd                                                          | 7,250 | 25 units                  |
| IC categorical user which discharges                                                          | 5,800 | 20 units                  |
| ID discharges flow $\geq$ 25,000 gpd                                                          | 4,350 | 15 units                  |
| IE categorical user which does not discharge                                                  | 2,900 | 10 units                  |
| <b>Minor Industrial Users</b>                                                                 |       | <b>Per code 13.12.110</b> |
| IIA-1 discharges flow $\geq$ 5,000 gpd or hospitals, campus                                   | 2,030 | 7 units                   |
| IIA-2 discharges flow $\geq$ 5,000 gpd or light industry, hotels                              | 1,450 | 5 units                   |
| IIB discharges flow $\geq$ 1,000 gpd or fast food, large restaurants, large garages           | 580   | 2 units                   |
| IIC discharges flow 500-1,000 gpd or small restaurants, small garages                         | 435   | 1.5 units                 |
| IID discharges flow $\geq$ 500 gpd or restaurants that are carry out only (no fryer)          | 290   | 1 unit                    |
| IIE photographic processor which discharges silver-rich wastewater                            | 290   | 1 unit                    |
|                                                                                               |       |                           |
| <i>Pretreatment fees are an annual fee. Invoices are sent each January for calendar year.</i> |       |                           |

| <b>Meter, Hydrant &amp; Tap Fees (Water Works)</b>           |       |                                                                                                       |
|--------------------------------------------------------------|-------|-------------------------------------------------------------------------------------------------------|
| <b>Temporary Connection to Fire Hydrant</b>                  |       | <b>Per code 13.08.120</b>                                                                             |
| Providing temporary meter on a fire hydrant using City water | 64.50 | Per linear foot based on the area of the property and is the square root of the lot area, in sq. feet |
| In-City                                                      | 40    | Plus charge for water used per current in-City rate (\$10 minimum)                                    |
| Out-of-City                                                  | 50    | Plus charge for water used per current out-of-City rate (\$10 minimum)                                |
| <b>Hydrant Flow Test</b>                                     |       | Per code 13.08.030                                                                                    |
| In-City                                                      | 125   | Per request                                                                                           |
| Out-of-City                                                  | 160   | Per request                                                                                           |

|                                                                                                                                                                                                                     |       |                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------|---------------------------------------------|
| <b>Fire Flush and Fire Pump Test (to perform hydrant flow tests and meter tests on ¾" and 1" meters)</b>                                                                                                            |       | <b>Per code 13.08.030</b>                   |
| In-City                                                                                                                                                                                                             | 125   | Per request                                 |
| Out-of-City                                                                                                                                                                                                         | 160   | Per request                                 |
|                                                                                                                                                                                                                     |       |                                             |
| <b>Meter Tests (to perform tests on ¾" and 1" meters)</b>                                                                                                                                                           |       | <b>Per Code 13.08.030</b>                   |
| In-City                                                                                                                                                                                                             | 40    | Per request                                 |
| Out-of-City                                                                                                                                                                                                         | 50    | Per request                                 |
| <b>Water Meter/Tap Fee &amp; Sewer Connection Fee (if water and sewer services are installed by the City) Tap and connection fee amount is the actual cost of SPW labor and materials or per this fee schedule.</b> |       | Per code 13.02.070                          |
| <b>Water Tapping Fees: In-City</b>                                                                                                                                                                                  |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 3,850 | Per connection                              |
| 1" water meter                                                                                                                                                                                                      | 4,160 | Per connection                              |
| 1 ½" water meter-- T-10 meter                                                                                                                                                                                       | 5,810 | Per connection                              |
| 2" water meter—T-10 meter                                                                                                                                                                                           | 6,200 | Per connection                              |
| 2" water meter—Tru Flo                                                                                                                                                                                              | 7,320 | Per connection                              |
| <b>Water Tapping Fees: Out-of-City</b>                                                                                                                                                                              |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 4,810 | Per connection                              |
| 1" water meter                                                                                                                                                                                                      | 5,200 | Per connection                              |
| 1 ½" water meter—T-10 meter                                                                                                                                                                                         | 7,265 | Per connection                              |
| 2" water meter—T-10 meter                                                                                                                                                                                           | 7,750 | Per connection                              |
| 2" water meter—Tru Flo                                                                                                                                                                                              | 9,155 | Per connection                              |
| <b>Sanitary Sewer Tapping Fees: In-City</b>                                                                                                                                                                         |       |                                             |
| 6" sewer tap                                                                                                                                                                                                        | 3,320 | Per connection                              |
| 8" sewer tap                                                                                                                                                                                                        | 3,380 | Per connection                              |
| 6" or 8" location & drawing fee                                                                                                                                                                                     | 45    | Per connection                              |
| <b>Sanitary Sewer Tapping Fees: Out-of-City</b>                                                                                                                                                                     |       |                                             |
| 6" sewer tap                                                                                                                                                                                                        | 4,150 | Per connection                              |
| 8" sewer tap                                                                                                                                                                                                        | 4,225 | Per connection                              |
| 6" or 8" location & drawing fee                                                                                                                                                                                     | 60    | Per connection                              |
| <b>Water Meter and Setting Fee (Water meter setting fee for installation of water meter when the tap is done by a contractor. Water meter fee is the cost of the meter.</b>                                         |       | Per Code 13.02.070                          |
| <b>Meter Setting Fees: In-City</b>                                                                                                                                                                                  |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 125   | Per connection                              |
| 1" water meter                                                                                                                                                                                                      | 125   | Per connection                              |
| 1 ½" water meter                                                                                                                                                                                                    | 150   | Per connection                              |
| 2" water meter                                                                                                                                                                                                      | 150   | Per connection                              |
| Larger than 2" water meter                                                                                                                                                                                          | 1,000 | Per connection                              |
| <b>Meter Setting Fees: Out-of-City</b>                                                                                                                                                                              |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 175   | Per connection                              |
| 1" water meter                                                                                                                                                                                                      | 175   | Per connection                              |
| 1 ½" water meter                                                                                                                                                                                                    | 200   | Per connection                              |
| 2" water meter                                                                                                                                                                                                      | 200   | Per connection                              |
| Larger than 2" water meter                                                                                                                                                                                          | 1,250 | Per connection                              |
| <b>Meter Fees</b>                                                                                                                                                                                                   |       |                                             |
| ¾" water meter                                                                                                                                                                                                      | 400   |                                             |
| 1" water meter                                                                                                                                                                                                      | 500   |                                             |
| 1 ½" water meter                                                                                                                                                                                                    | *     | Determined by current market price of meter |
| 2" water meter                                                                                                                                                                                                      | 1,200 |                                             |
| Larger than 2" water meter                                                                                                                                                                                          | *     | Determined by current market price of meter |

| Building Fees (Department of Infrastructure & Development)              |                           |                                                                   |
|-------------------------------------------------------------------------|---------------------------|-------------------------------------------------------------------|
| <b>Building Plan Review Fees (residential, commercial, accessory)</b>   |                           | <b>Per code 15.04.030</b>                                         |
| <i>Fees based on cost of construction:</i>                              |                           |                                                                   |
| Up to \$3,000                                                           | 50                        | Per plan                                                          |
| \$3,001 to \$100,000                                                    | 90                        | Per plan                                                          |
| \$100,001 to \$500,000                                                  | 250                       | Per plan                                                          |
| \$500,001 to \$1,000,000                                                | 300                       | Per plan                                                          |
| \$1,000,001 and up                                                      | 375                       | Per plan                                                          |
| <b>Building Permit Fees (residential, commercial, accessory, fence)</b> |                           | <b>Per code 15.04.030</b>                                         |
| <i>Fees based on cost of construction:</i>                              |                           |                                                                   |
| Up to \$3,000                                                           | 50                        | Per permit                                                        |
| \$3,001-\$100,000                                                       | 60                        | Per permit + (.0175 * cost of construction)                       |
| \$100,001-\$500,000                                                     | <del>1,300</del><br>1,810 | Per permit + \$10 for each \$1,000 over \$100,000                 |
| \$500,001 to <del>\$10,000,000</del> \$1,000,000                        | <del>4,900</del><br>5,300 | Per permit + \$9 for each \$1,000 over \$500,000                  |
| <del>\$100,001</del> \$1,000,001 and up                                 | <del>8,500</del><br>9,800 | Per permit + <del>\$7</del> \$8 for each \$1,000 over \$1,000,000 |
| <u>Permit Extension</u>                                                 | <u>100</u>                | <u>Per code 15.04.030</u>                                         |
| <b>Other Building Fees</b>                                              |                           |                                                                   |
| Historic District Commission application                                | 150                       | Per application + <u>1 per \$5,000 worth of construction</u>      |
| Board of Zoning Appeals application                                     | 150                       | Per application + advertising costs                               |
| Demo—residential                                                        | 125                       | Per code 15.04.030                                                |
| Demo—commercial                                                         | 175                       | Per code 15.04.030                                                |
| <u>Demo – Interior Only</u>                                             | <u>100</u>                | <u>Per code 15.04.030</u>                                         |
| Gas                                                                     | 30                        | Plus \$10 per fixture, per code 15.04.030b                        |
| Grading                                                                 | 200                       | Per code 15.20.050                                                |
| Maryland Home Builders Fund                                             | 50                        | Per new SFD                                                       |
| Mechanical                                                              | 50                        | Per code 15.04.030                                                |
| Occupancy inspection                                                    | 75                        | Per code 15.04.030                                                |
| Plumbing                                                                | 30                        | \$10 per fixture (may vary), per code 15.04.030b                  |
| <u>Electrical - residential</u>                                         | <u>35</u>                 | <u>Per code 15.12.060</u>                                         |
| <u>Electrical – commercial</u>                                          | <u>70</u>                 | <u>Per code 15.12.060</u>                                         |
| Sidewalk sign                                                           | <u>50</u>                 | Set by resolution, per code 12.40.020                             |
| Sidewalk café                                                           | 50                        | Set by Ordinance 2106, per code 12.36.020                         |
| Sign                                                                    | 50                        | Per sign + \$1.50 per sq. ft. per code 17.216.238                 |
| Temporary sign                                                          | 25                        | Per month, per code 17.216.238                                    |
| Temporary trailer                                                       | 25                        | Per month, per code 15.36.030b                                    |
| Tent                                                                    | 40                        | Per code 15.04.030                                                |
| Well                                                                    | 50                        | Per code 13.20.020                                                |
| Zoning authorization letter                                             | <del>50</del> 85          | Per letter, per code 17.12.040                                    |
| Re-inspection fee                                                       | 50                        | More than two of any required inspection, per code 15.04.030      |
| Adult entertainment permit application                                  | 100                       | Per code 17.166.020                                               |
| Outdoor advertising structure fee                                       | .50                       | Per square foot of sign surface area, per code 17.216.240         |
| Notice of appeal/Sidewalk sign standard violation                       | 100                       | Per appeal/violation, per code 12.40.040                          |
| Reconnection fee—renew temporary certificate of occupancy               | 25                        |                                                                   |

|                                                                                                 |                           |                                                                                                                             |
|-------------------------------------------------------------------------------------------------|---------------------------|-----------------------------------------------------------------------------------------------------------------------------|
| Administrative fee—renew temporary certificate of occupancy                                     | 100                       | Per renewal                                                                                                                 |
| <b>Annexation Fees</b>                                                                          |                           |                                                                                                                             |
| For the first partial of one (1) acre                                                           | 5,000                     | Per annexation + legal, planning, consulting, and other related administrative fees                                         |
| Additional partial of full acre(s)                                                              | 500                       | Per acre (no proration)                                                                                                     |
| City attorney review                                                                            | 175                       | Per hour                                                                                                                    |
| City staff review                                                                               | <del>Varies</del> 60      | Per hour                                                                                                                    |
|                                                                                                 |                           |                                                                                                                             |
| <b>Planning Commission Fees</b>                                                                 |                           |                                                                                                                             |
| Comprehensive Development Plan review—non-residential                                           | 500                       | Plus \$10 per 1,000 sq.ft. Subsequent submittals, which generate additional comments may be charged an additional \$250     |
| Comprehensive Development Plan review—residential                                               | 500                       | Plus \$10 per unit. Subsequent submittals, which generate additional comments, may be charged an additional \$250.          |
| Certificate of Design/Site Plan review                                                          | <del>250</del> 500        | Plus \$10 per unit/acre. Subsequent submittals, which generate additional comments, may be charged an additional \$250.     |
| <u>Comprehensive Sign Plan review</u>                                                           | <u>225</u>                | <u>Per review</u>                                                                                                           |
| Paleo Channel/Well-head Protection Site Plan review                                             | 100                       | Per review                                                                                                                  |
| Re-zoning                                                                                       | 500                       | + \$15/acre and advertising costs                                                                                           |
| Text amendment                                                                                  | 500                       | Per amendment + advertising costs                                                                                           |
|                                                                                                 |                           |                                                                                                                             |
| <b>Critical Area Program</b>                                                                    |                           | <b>Ordinance 2578</b>                                                                                                       |
|                                                                                                 |                           |                                                                                                                             |
| <b>Certificate of Compliance</b>                                                                |                           | <b>Per code 12.20.110</b>                                                                                                   |
| Building permit                                                                                 | 75                        | Per permit, Activities exempt per code 12.20.110f                                                                           |
| Subdivision                                                                                     | 200                       | In addition to standard fee                                                                                                 |
| Site plans/Certificate of Design/Comprehensive Development Plan                                 | 100                       | In addition to standard fee                                                                                                 |
| Re-subdivision                                                                                  | 100                       | In addition to standard fee                                                                                                 |
|                                                                                                 |                           |                                                                                                                             |
| <b>Fee-In-Lieu</b>                                                                              | 1.50                      | Per sq. ft. of mitigation area, per code 12.20.540                                                                          |
|                                                                                                 |                           |                                                                                                                             |
| <b>License to Encumber Program Fees</b>                                                         |                           |                                                                                                                             |
| Application—Installation of service line                                                        | 75                        | Per application--\$25 per additional service line in project area, defined as ¼ mile radius from primary address            |
| Application—Large boring project                                                                | <del>125</del> <u>275</u> | Per application—includes up to 500 linear feet. <del>\$50</del> <u>\$75</u> for additional 250 linear feet above initial    |
| Application—Large Open/Cut                                                                      | <del>250</del> <u>375</u> | Per application--Includes up to 500 linear feet. <del>\$100</del> <u>\$125</u> for additional 250 linear feet above initial |
| Application—Micro-Trenching Project                                                             | 125                       | Per application—Includes up to 500 linear feet. \$50 additional 250 linear feet above initial                               |
| Application—Installation of new utility pole (excluding small cell facilities)                  | <del>500</del> <u>750</u> | Per application                                                                                                             |
| Application—Underground utility project replacing overhead utilities and removing utility poles | Waived                    |                                                                                                                             |
|                                                                                                 |                           |                                                                                                                             |
| <b>License to Encumber Program Fees—Small Wireless Facilities</b>                               |                           | <b>Ordinance No. 2580</b>                                                                                                   |

|                                                                                                                                                           |                           |                                                                                                                                                                                                                      |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Application                                                                                                                                               | 500                       | Per application—For up to five (5) small wireless facilities                                                                                                                                                         |
| Application—additional facilities                                                                                                                         | 100                       | Per application—For each additional small wireless facility addressed in the application beyond initial five                                                                                                         |
| Access to Right of Way                                                                                                                                    | 1000                      | Per each new small wireless facility pole                                                                                                                                                                            |
| Annual fee for access to Right of Way                                                                                                                     | 270                       | Per year, per each small wireless facility after year 1                                                                                                                                                              |
| <b>Stormwater Utility</b>                                                                                                                                 |                           | <b>Ordinance No. 2306</b>                                                                                                                                                                                            |
| Fee to maintain City stormwater facilities                                                                                                                | 30                        | Per year per Equivalent Residential Unit                                                                                                                                                                             |
| <b>Storm Water Utility Credit Application</b>                                                                                                             |                           | <b>Ordinance No. 2306</b>                                                                                                                                                                                            |
| Fee to apply for credit to Stormwater Utility                                                                                                             | 150                       | Per application                                                                                                                                                                                                      |
| <b>Street Break Permit</b>                                                                                                                                |                           | <b>Per code 12.12.020</b>                                                                                                                                                                                            |
| Permit for breaking City public streets and ways                                                                                                          | <del>50</del> <u>75</u>   | Per break location                                                                                                                                                                                                   |
| Install new or replace existing sidewalk—residential                                                                                                      | 50                        |                                                                                                                                                                                                                      |
| Install new or replace existing sidewalk—commercial                                                                                                       | 100                       |                                                                                                                                                                                                                      |
| Install new driveway—residential                                                                                                                          | 150                       |                                                                                                                                                                                                                      |
| Install new driveway—commercial                                                                                                                           | 300                       |                                                                                                                                                                                                                      |
| Excavate street or sidewalk to conduct maintenance of underground facilities                                                                              | <del>150</del> <u>175</u> | <del>\$50</del> <u>75</u> per additional “break” in project area                                                                                                                                                     |
| Excavate street or sidewalk to replace existing utility pole                                                                                              | 250                       | \$100 per additional pole replace in project area                                                                                                                                                                    |
| Excavate street or sidewalk to remove utility pole permanently                                                                                            | Waived                    |                                                                                                                                                                                                                      |
| <b>Obstruction Permit</b>                                                                                                                                 |                           | <b>Per code 12.12.020</b>                                                                                                                                                                                            |
| Permit for obstructing City public streets and ways                                                                                                       | <del>50</del> <u>75</u>   | Per location                                                                                                                                                                                                         |
| Dumpster—residential obstruction permit                                                                                                                   | 50                        | Renewal fee of \$25 after 30 days                                                                                                                                                                                    |
| Dumpster—commercial obstruction permit                                                                                                                    | 100                       | Renewal fee of \$50 after 30 days                                                                                                                                                                                    |
| Sidewalk closure                                                                                                                                          | 50                        | \$5/day over 30 days                                                                                                                                                                                                 |
| Lane closure (including bike lanes)                                                                                                                       | 100                       | \$10/day over 30 days                                                                                                                                                                                                |
| Street closure                                                                                                                                            | 250                       | \$25/day over 30 days                                                                                                                                                                                                |
| Street closure for block party or community event                                                                                                         |                           | Fee under ABCD—Outdoor Rental                                                                                                                                                                                        |
| <b>Water and Sewer Connection Fee</b>                                                                                                                     |                           | <b>Per code 13.02.070</b>                                                                                                                                                                                            |
| Comprehensive connection charge of connection fee for the Developer’s share in the equity of the existing utility system                                  | 3,710                     | Per Equivalent Dwelling Unit (water—\$1925 and sewer-\$1785)                                                                                                                                                         |
| <b>Water and Sewer Infrastructure Reimbursement Fee</b>                                                                                                   |                           | <b>Per code 13.02.070</b>                                                                                                                                                                                            |
| Comprehensive connection charge for Infrastructure Reimbursement Fees is based on actual costs of water and sewer infrastructure installed by a Developer | Varies                    | Fee amount is project dependent. Infrastructure Reimbursement Fee is the prorated share of the cost of water and sewer mains based on a project’s percentage of the capacity of the proposed infrastructure project. |
| <b>Infrastructure Reimbursement Administrative Fee</b>                                                                                                    |                           | <b>Per code 13.02.090</b>                                                                                                                                                                                            |
| Administrative fee assessed on Infrastructure Reimbursement Fee for processing                                                                            | Varies                    | .1 percent of the Infrastructure Reimbursement Fee                                                                                                                                                                   |
| <b>Development Plan Review</b>                                                                                                                            |                           |                                                                                                                                                                                                                      |

|                                                                                                                                                                           |            |                                                                                                                                                                                                                     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Development plans may consist of but are not limited to the following: stormwater management, grading, landscaping, lighting, site layout, traffic control, and utilities |            |                                                                                                                                                                                                                     |
| Fee for review of development plans                                                                                                                                       | 2,000      | Plus <del>\$50</del> 75/disturbed project acre. Subsequent submittals beyond the second submittal of the same plan type, which generate additional comments may be charged an additional <del>\$1000</del> 250 fee. |
| Fee for 2-year extension of approved development plan                                                                                                                     | Varies     | 10% of the original development plan fee                                                                                                                                                                            |
| Third party review fee (outsourced)                                                                                                                                       | 160        | Per hour. Subsequent submittals, which generate additional comments may be charged an additional \$160/hour.                                                                                                        |
| Fee for review of development plans exempt from stormwater management under code 13.28.040(b)(3)                                                                          | 400        | Per development plan                                                                                                                                                                                                |
| <u>Public Improvement Inspection Fee</u>                                                                                                                                  |            | <u>7.5% of the approved cost estimate for construction of roads, sidewalks, lighting, community areas, and stormwater improvements</u>                                                                              |
| <b>Water and Sewer Inspection Fee</b>                                                                                                                                     |            | <b>Per Resolution No. 1341</b>                                                                                                                                                                                      |
| Inspection of public water and sewer improvements                                                                                                                         |            | 7.5% of the approved cost estimate for construction of proposed public water and sewer improvements                                                                                                                 |
| <b>Public Works Agreement Recording Fee</b>                                                                                                                               |            |                                                                                                                                                                                                                     |
| <u>Recording fee for Public Works Agreements</u>                                                                                                                          |            |                                                                                                                                                                                                                     |
| <u>For 9 or less pages</u>                                                                                                                                                |            | <u>Per Circuit Court Fee Schedule</u>                                                                                                                                                                               |
| <u>For 10 or more pages</u>                                                                                                                                               |            | <u>Per Circuit Court Fee Schedule</u>                                                                                                                                                                               |
| <u>Public Works Agreement Fee</u>                                                                                                                                         | <u>250</u> | <u>Plus Recording Fee</u>                                                                                                                                                                                           |
| <b>Stormwater Management As-Built Recording Fee</b>                                                                                                                       |            |                                                                                                                                                                                                                     |
| Recording fee for Stormwater Management As-Built                                                                                                                          |            | Per Circuit Court Fee Schedule                                                                                                                                                                                      |
| <b>Subdivision Review Fee</b>                                                                                                                                             |            | <b>Per Ordinance No. 1536</b>                                                                                                                                                                                       |
| Fee for subdivision review                                                                                                                                                | 200        |                                                                                                                                                                                                                     |
| <b>Re-subdivision Review Fee</b>                                                                                                                                          |            | <b>Per Ordinance No. 1536</b>                                                                                                                                                                                       |
| Fee for re-subdivision review                                                                                                                                             | 200        |                                                                                                                                                                                                                     |
| <b>Administrative fees for Connection Fee payment plans</b>                                                                                                               |            | <b>Per Resolution No. 2029</b>                                                                                                                                                                                      |
| Administrative fee for Connection Fee payment plans                                                                                                                       | 25         |                                                                                                                                                                                                                     |
| <b>Maps and Copying Fees</b>                                                                                                                                              |            |                                                                                                                                                                                                                     |
| Black and white photocopying (small format)                                                                                                                               | .25        | Per sq. ft.                                                                                                                                                                                                         |
| Black and white photocopying (large format)                                                                                                                               | .50        | Per sq. ft.                                                                                                                                                                                                         |
| Color photocopying (small format)                                                                                                                                         | 1          | Per sq. ft.                                                                                                                                                                                                         |
| Color photocopying (large format)                                                                                                                                         | 2          | Per sq. ft.                                                                                                                                                                                                         |

| False Alarms, Infractions, Scofflaw, MPIA Fees (Fire and Police Departments) |     |              |                   |
|------------------------------------------------------------------------------|-----|--------------|-------------------|
| <b>Animal Control</b>                                                        |     |              | Police Department |
| First Incident                                                               | 100 | Per Incident |                   |
| 2 <sup>nd</sup> Incident                                                     | 250 | Per Incident |                   |
| 3 <sup>rd</sup> Incident                                                     | 500 | Per Incident |                   |
| <b>MPIA Requests</b>                                                         |     |              | Police Department |

|                                                   |        |                           |                   |
|---------------------------------------------------|--------|---------------------------|-------------------|
| First two hours processing request                | Waived |                           |                   |
| Work exceeding two hours                          |        |                           |                   |
| Attorney Fee                                      | 175    | Per hour                  |                   |
| Records Tech Fee                                  | 40     | Per hour                  |                   |
| Black and white copy of documents                 | .25    | Per copy                  |                   |
| Digital medium production                         | 15     | Per unit produced         |                   |
|                                                   |        |                           |                   |
| <b>False Police Alarms</b>                        |        | <b>Per code 8.040.050</b> | Police Department |
| <i>Based on number of incidents/calendar year</i> |        |                           |                   |
| First 2 incidents                                 | 0      | Per incident              |                   |
| 3 <sup>rd</sup> incident                          | 50     | Per incident              |                   |
| 4 <sup>th</sup> incident                          | 90     | Per incident              |                   |
| 5 <sup>th</sup> or more incidents                 | 130    | Per incident              |                   |
| <b>False Fire Alarms</b>                          |        | <b>Per code 8.040.050</b> | Fire Department   |
| <i>Based on number of incidents/calendar year</i> |        |                           |                   |
| First 2 incidents                                 | 0      | Per incident              |                   |
| 3 <sup>rd</sup> incident                          | 50     | Per incident              |                   |
| 4 <sup>th</sup> incident                          | 100    | Per incident              |                   |
| 5 <sup>th</sup> or more incidents                 | 150    | Per incident              |                   |
|                                                   |        |                           |                   |
| <b>Scofflaw</b>                                   |        |                           | Police Department |
| Tow                                               | 135    |                           |                   |
| Storage                                           | 50     |                           |                   |
| Administrative fee                                | 35     |                           |                   |
| Business administrative fee                       | 30     |                           |                   |

| Towing Fees                                                                                                                                                                                                                |     |                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|------------------------------------------------------------------|
| <b>Maximum Towing and Storage Fees (vehicles up to 10,000 GVW)</b>                                                                                                                                                         |     |                                                                  |
| Police directed accident tow                                                                                                                                                                                               | 425 |                                                                  |
| Disabled vehicle tow                                                                                                                                                                                                       | 150 |                                                                  |
| Emergency relocation tow (up to 2 miles)                                                                                                                                                                                   | 150 | Per code 5.64.100                                                |
| Impound vehicle tow                                                                                                                                                                                                        | 150 |                                                                  |
| Standby/wait time (billed in 15-minute increments only after 16-minute wait)                                                                                                                                               | 75  | Per hour                                                         |
| Winching (applies to vehicles that require righting, lifting, or returning to roadway from more than 20 feet off of roadway. Does not include pulling vehicle on to a rollback type truck. Billed in 15-minute increments) | 110 | Per hour                                                         |
| Additional Clean Up and Labor (approval of Chief of Police designee required prior to charging)                                                                                                                            | 75  | Per hour (billed in 15-minute increments after first 15 minutes) |
| Storage—Beginning at 12:01 am following the tow (includes vehicles stored at a facility under the control of and billed by the City of Salisbury)                                                                          | 50  | Per calendar day or portion thereof, per code 5.64.120           |
| Administrative fees (impounds only)                                                                                                                                                                                        | 50  |                                                                  |
| Snow Emergency Plan in effect (in addition to other applicable towing fees)                                                                                                                                                | 50  |                                                                  |
| Release fee (after hours only, at tower's discretion). Normal business defined as Monday-Friday, 9 am-6 pm.                                                                                                                | 55  |                                                                  |

| EMS Services        |          |              |
|---------------------|----------|--------------|
|                     | Resident | Non-Resident |
| BLS Base Rate       | 1,000    | 1,100        |
| ALS1 Emergency Rate | 1,500    | 1,600        |
| ALS2 Emergency Rate | 1,900    | 2,000        |

|                       |        |        |
|-----------------------|--------|--------|
| Mileage (per mile)    | 21     | 21     |
| Oxygen                | Bundle | Bundle |
| Spinal immobilization | Bundle | Bundle |
| BLS on-scene care     | 250    | 300    |
| ALS on-scene care     | 550    | 650    |

| Fire Prevention Fees (by the Fire Department)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------|
| Plan Review and Use & Occupancy Inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| <b>Basic Fee</b> —for all multi-family residential, commercial, industrial, and institutional occupancies—including, but not limited to new construction, <u>altercation, replacement</u> , tenant fit-out, remodeling, change in use and occupancy, and/or any other activity deemed appropriate by the City of Salisbury Department of Infrastructure & Development                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      | 60% of building permit fee<br>\$125 minimum (not included—plan review and related inspection of specialized fire protection equipment as listed in the following sections)<br>A 10% (\$75 minimum, \$250 maximum) deposit due at the time of submittal. The balance is due prior to issuing a building permit. |                                                                                                       |
| <b>Expedited Fee</b> —If the requesting party wants the plan review and inspection to be expedited (done within 3 business days)                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 25% of the basic fee<br>\$300 minimum<br>( <u>This is</u> in addition to the basic fee)                                                                                                                                                                                                                        |                                                                                                       |
| <b>After-Hours Inspection Fee</b> —If the requesting party wants an after-City business hours inspection                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 125 per hour/ <u>per inspector (2 hour minimum)</u>                                                                                                                                                                                                                                                            |                                                                                                       |
| <b>Request for information (RFI) Supplemental Instructions (SI) Review Fee</b> —If it is determined by the Fire Marshal’s Office staff that field approval of an RFI or SI is impractical and involves an amendment to the <u>approved</u> construction documents                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 85 per submittal                                                                                                                                                                                                                                                                                               |                                                                                                       |
| <b>Site/Development Plan Review Fee</b> —The review of site plans for all new commercial and industrial projects or new commercial, residential, or industrial developments. To ensure compliance with the Fire Prevention Code.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           | 275 per submittal                                                                                                                                                                                                                                                                                              |                                                                                                       |
| Fire Protection Permit Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| <b>Fire Alarm &amp; Detection Systems</b> —includes plan review and inspection of wiring, controls, alarm and detection equipment and related appurtenances needed to provide a complete system and the witnessing of one final acceptance test per system of the completed installation                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| • Fire Alarm System                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 100                                                                                                                                                                                                                                                                                                            | Per system                                                                                            |
| • Fire Alarm Control Panel                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 75                                                                                                                                                                                                                                                                                                             | Per panel                                                                                             |
| • Alarm Initiating Device                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  | 1.50                                                                                                                                                                                                                                                                                                           | Per device                                                                                            |
| • Alarm Notification Device                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 1.50                                                                                                                                                                                                                                                                                                           | Per device                                                                                            |
| • Fire Alarm Counter Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 75                                                                                                                                                                                                                                                                                                             | For additions and alterations to existing systems involving 4 or less notification/initiating devices |
| <b>Sprinkler, Water Spray and Combined Sprinkler &amp; Standpipe Systems</b> —Includes review of shop drawings, system inspection and witnessing of one hydrostatic test, and one final acceptance test per floor or system                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                |                                                                                                       |
| • NFPA 13 & 13R                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            | 1.50                                                                                                                                                                                                                                                                                                           | Per sprinkler head (\$150 minimum)                                                                    |
| • NFPA 13D                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 125                                                                                                                                                                                                                                                                                                            | Per dwelling                                                                                          |
| • Sprinkler Counter Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 | 75                                                                                                                                                                                                                                                                                                             | For additions and alterations to existing systems involving less than 20 heads                        |
| <b>Standpipe Systems</b> —The fee applies to separate standpipe and hose systems installed in accordance with NFPA 14 standard for the installation of standpipe and hose systems as incorporated by reference in the State Fire Prevention Code (combined sprinkler systems and standpipe systems are included in the fee schedule prescribed for sprinkler systems) and applies to all piping associated with the standpipe system, including connection to a water supply, piping risers, laterals, Fire Department connections(s), dry or draft fire hydrants or suction connections, hose connections, piping joints and connections, and other related piping and appurtenances; includes plan review and inspection of all piping, ,control valves, connection and other related equipment and appurtenances needed to provide a complete system and the witnessing of one hydrostatic test, and one final acceptance test of the completed system. | 50                                                                                                                                                                                                                                                                                                             | Per <u>100</u> linear feet of piping of portion thereof (\$150 minimum)                               |
| <b>Fire Pumps &amp; Water Storage Tanks</b> —The fees include plan review and inspection of pump and all associated valves, piping, controllers, driver and other related equipment and appurtenances needed to provide a complete system and the witnessing of one pump acceptance test of the completed installation. Limited-service pumps for residential sprinkler systems as permitted for NFPA 13D systems and water storage tanks for NFPA 13D systems are exempt.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                |                                                                                                       |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |     |                                                                                                               |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----|---------------------------------------------------------------------------------------------------------------|
| • Fire Pumps                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | .50 | Per gpm or rated pump capacity (\$150 minimum)                                                                |
| • Fire Protection Water Tank                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 75  | Per tank                                                                                                      |
| <b>Gaseous and Chemical Extinguishing Systems</b> —applies to halon, carbon dioxide, dry chemical, wet chemical and other types of fixed automatic fire suppression systems which use a gas or chemical compound as the primary extinguishing agent. The fee includes plan review and inspection of all piping, controls, equipment and other appurtenances needed to provide a complete system in accordance with referenced NFPA standards and the witnessing of one performance or acceptance test per system of the completed installation. | 150 | Per system                                                                                                    |
| • Gaseous and Chemical, <u>or Clean Agent</u> Extinguishing System Counter Permit                                                                                                                                                                                                                                                                                                                                                                                                                                                               | 75  | To relocate system discharge heads                                                                            |
| <b>Foam System</b> —The fee applies to fixed extinguishing systems which use a foaming agent to control or extinguish a fire in a flammable liquid installation, aircraft hangar and other recognized applications. The fee includes plan review and inspection of piping, controls, nozzles, equipment and other related appurtenances needed to provide a complete system and the witnessing of one hydrostatic test and one final acceptance test of the completed installation                                                              | 75  | Per nozzle or local applicator; plus \$1.50/sprinkler head for combined sprinkler/foam system (\$150 minimum) |
| <b>Smoke Control Systems</b> —This fee applies to smoke exhaust systems, stair pressurization systems, smoke control systems and other recognized air-handling systems which are specifically designed to exhaust or control smoke or create pressure zones to minimize the hazard of smoke spread due to fire. The fee includes plan review and inspection of system components and the witnessing of one performance acceptance test of the complete installation.                                                                            | 100 | Per 30,000 cubic feet of volume or portion thereof or protected or controlled space (\$200 minimum)           |
| <b>Flammable and Combustible Liquid Storage Tanks</b> —This includes review and one inspection of the tank and associated hardware, including dispensing equipment. Tanks used to provide fuel or heat of other utility services to a building are exempt.                                                                                                                                                                                                                                                                                      | .01 | Per gallon of the maximum tank capacity (\$150 minimum)                                                       |
| <b>Emergency Generators</b> —Emergency generators that are a part of the fire/life safety system of a building or structure. Includes the review of the proposed use of the generator, fuel supply and witnessing one performance evaluation test.                                                                                                                                                                                                                                                                                              | 150 |                                                                                                               |
| Permit Reinspection and Retest Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |     |                                                                                                               |
| • 1 <sup>st</sup> Reinspection and retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 75  |                                                                                                               |
| • 2 <sup>nd</sup> Reinspection and retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 150 |                                                                                                               |
| • 3 <sup>rd</sup> and subsequent reinspection and retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 200 |                                                                                                               |
| <b>Fire Pump or Hydrant Flow Test</b> —to perform any hydrant or fire pump flow test utilizing City water                                                                                                                                                                                                                                                                                                                                                                                                                                       |     |                                                                                                               |
| • In-City                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 125 |                                                                                                               |
| • Out-of-City                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   | 160 |                                                                                                               |
| <b>Fire Service Water Mains and their Appurtenances</b> —The fee includes the plan review and witnessing one hydrostatic test and one flush of private fire service mains and their appurtenance installed in accordance with NFPA 24: Standard for the Installation of Private Fire Service Mains and Their Appurtenances                                                                                                                                                                                                                      | 100 | Per linear feet or portion thereof; plus \$50/hydrant (\$150 minimum)                                         |
| Permit Reinspection and Retest Fees                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |     |                                                                                                               |
| • 1 <sup>st</sup> Reinspection or retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 75  |                                                                                                               |
| • 2 <sup>nd</sup> Reinspection or retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 150 |                                                                                                               |
| • 3 <sup>rd</sup> Reinspection or retest                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | 200 |                                                                                                               |
| Consultation Fees—fees for consultation technical assistance                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | 75  | Per hour                                                                                                      |
| <b>Fire Safety Inspection</b> —The following fees are not intended to be applied to inspections conducted in response to a specific complaint of an alleged Fire Code violation by an individual or governmental agency                                                                                                                                                                                                                                                                                                                         |     |                                                                                                               |

|                                                                                     |                              |                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------|------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Assembly Occupancies (including outdoor festivals)                                  |                              |                                                                                                                                                                                 |
| • Class A (>1000 persons)                                                           | 350                          |                                                                                                                                                                                 |
| • Class B (301-1000 persons)                                                        | 235                          |                                                                                                                                                                                 |
| • Class C (51-300 persons)                                                          | 125                          |                                                                                                                                                                                 |
| • Fairgrounds (≤ 9 buildings)                                                       | 250                          |                                                                                                                                                                                 |
| • Fairgrounds (≥ 10 buildings)                                                      | 450                          |                                                                                                                                                                                 |
| • Recalculation of occupant load                                                    | 100                          |                                                                                                                                                                                 |
| • Replacement or duplicate certificate                                              | 25                           |                                                                                                                                                                                 |
| Education & Daycare Occupancies                                                     |                              |                                                                                                                                                                                 |
| • Elementary School (includes pre-K and K)                                          | <del>100</del><br><u>150</u> |                                                                                                                                                                                 |
| • Middle, Junior, and Senior High Schools                                           | <del>150</del><br><u>250</u> |                                                                                                                                                                                 |
| • Family and Group Day Care Homes                                                   | 75                           |                                                                                                                                                                                 |
| • Nursery or Day Care Centers                                                       | <del>100</del><br><u>125</u> |                                                                                                                                                                                 |
| Health Care Occupancies                                                             |                              |                                                                                                                                                                                 |
| • Ambulatory Health Care Centers                                                    | <del>175</del><br><u>200</u> | Per 3,000 sq. ft. or portion thereof                                                                                                                                            |
| • Hospitals, Nursing Homes, Limited Care Facilities, Domiciliary Care Homes         | <del>150</del><br><u>300</u> | Per building plus \$2/patient bed                                                                                                                                               |
| Detention and Correctional Occupancies                                              | 150                          | Per building plus \$2/bed                                                                                                                                                       |
| Residential                                                                         |                              |                                                                                                                                                                                 |
| • Hotels and Motels                                                                 | 100                          | Per building plus \$/guest room                                                                                                                                                 |
| • Dormitories                                                                       | 2                            | Per bed (100 minimum)                                                                                                                                                           |
| • Apartments                                                                        | <del>150</del><br><u>100</u> | Per building plus \$2/dwelling unit; <u>175 minimum; or for common areas only 75 per building</u>                                                                               |
| • Lodging or Rooming House                                                          | 125                          | Plus \$2/bed                                                                                                                                                                    |
| • Board of Care Home                                                                | 125                          | Per building plus \$2/bed                                                                                                                                                       |
| Mercantile Occupancies                                                              |                              |                                                                                                                                                                                 |
| • Class A (> 30,000 sq. ft.)                                                        | 250                          |                                                                                                                                                                                 |
| • Class B (3,000 sq. ft. -30,000 sq. ft.)                                           | 150                          |                                                                                                                                                                                 |
| • Class C (< 3,000 sq. ft.)                                                         | 100                          |                                                                                                                                                                                 |
| Business Occupancies                                                                | 100                          | Per 3,000 sq. ft. or portion thereof                                                                                                                                            |
| Industrial or Storage Occupancies                                                   |                              |                                                                                                                                                                                 |
| • Low or Ordinary Hazard                                                            | <del>100</del><br><u>150</u> | <u>For the first 5,000 sq. ft., plus 35 for each additional 5,000 square feet</u> or portion thereof                                                                            |
| • High-Hazard                                                                       | <del>175</del><br><u>200</u> | <u>For the first 5,000 sq. ft., plus 35 for each additional 5,000 square feet</u> or portion thereof                                                                            |
| <u>Mixed-Use Building</u>                                                           |                              |                                                                                                                                                                                 |
| • <u>Low or Ordinary Hazard</u>                                                     | <u>150</u>                   | <u>For the first 5,000 sq. ft., plus 35 for each additional 5,000 square feet or portion thereof; or the fee calculated for the predominant occupancy, whichever is greater</u> |
| • <u>High-Hazard</u>                                                                | <u>175</u>                   | <u>For the first 5,000 sq. ft., plus 35 for each additional 5,000 square feet or portion thereof; or the fee calculated for the predominant occupancy, whichever is greater</u> |
| Common Areas of Multi-tenant Occupancies (i.e., shopping centers, high-rises, etc.) | 55                           | Per 10,000 sq. ft. or portion thereof                                                                                                                                           |
| Outside Storage of Combustible Materials (scrap tires, tree stumps, lumber, etc.)   | 150                          | Per acre of portion thereof                                                                                                                                                     |
| Outside storage of Flammable or Combustible Liquids (drums, tanks, etc.)            | 150                          | Per 5,000 sq. ft. or portion thereof                                                                                                                                            |
| Marinas and Piers                                                                   | 150                          | Per facility plus \$1/slip                                                                                                                                                      |

|                                                                                                                                                    |     |                                                                |
|----------------------------------------------------------------------------------------------------------------------------------------------------|-----|----------------------------------------------------------------|
| Mobile Vendor                                                                                                                                      | 55  | Plus .56/mile for inspections outside of the City of Salisbury |
| Sidewalk Café                                                                                                                                      | 55  | If not part of an occupancy inspection                         |
| Unclassified Inspection                                                                                                                            | 100 | Per hour or portion thereof                                    |
| <b>Fire Safety Reinspection</b> —If more than one reinspection is required to assure that a previously identified Fire Code violation is corrected |     |                                                                |
| • 2 <sup>nd</sup> reinspection                                                                                                                     | 125 |                                                                |
| • 3 <sup>rd</sup> reinspection                                                                                                                     | 200 |                                                                |
| • 4 <sup>th</sup> and subsequent reinspection                                                                                                      | 275 |                                                                |
| • High Rise Inspection                                                                                                                             | 75  | Plus, the fee based on occupancy from above                    |
| <b>Fire Safety Reinspection</b> —If more than one reinspection is required to assure that a previously identified Fire Code violation is corrected |     |                                                                |
| • 2 <sup>nd</sup> reinspection                                                                                                                     | 125 |                                                                |
| • 3 <sup>rd</sup> reinspection                                                                                                                     | 200 |                                                                |
| • 4 <sup>th</sup> and subsequent reinspection                                                                                                      | 275 |                                                                |
| <b>Fire Protection Water Supply Fees</b>                                                                                                           |     |                                                                |
| Witnessing Fire Main Flush                                                                                                                         | 75  |                                                                |
| Witness Underground Water Main Hydrostatic Tests                                                                                                   | 75  |                                                                |

|                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                  |                              |                                                                                  |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------|----------------------------------------------------------------------------------|
| <b>Fireworks Permit</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                                                                  |
| <b>Fireworks Display</b> —includes plan review and associated inspections for any fireworks display                                                                                                                                                                                                                                                                                                                                                                                                                              | 450                          |                                                                                  |
| <b>Sale of Consumer Fireworks</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |                              |                                                                                  |
| Stand-alone tent, stand, or other commercial space predominately utilized for the sale of consumer fireworks                                                                                                                                                                                                                                                                                                                                                                                                                     | 250                          |                                                                                  |
| Other commercial space predominantly utilized for the sale of goods other than consumer fireworks                                                                                                                                                                                                                                                                                                                                                                                                                                | 125                          |                                                                                  |
| <b>Hazardous Materials Use Permit</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                              |                                                                                  |
| <b>Light Use Facility</b> —required for any substance, in accordance with Section 1.12.8 of NFPA 1: Fire Code, that does not otherwise require a General Use Facility or High Use Facility permit                                                                                                                                                                                                                                                                                                                                |                              | <u>Limited quantities up to 2 times MAQ; minimal hazards; no special systems</u> |
| • Initial Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <del>150</del><br><u>125</u> |                                                                                  |
| • Annual Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <del>100</del><br><u>300</u> | Per year                                                                         |
| • Seasonal Pools Annual Registration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <del>50</del> <u>200</u>     | Per year when open less than 120 consecutive days/year                           |
| • Pools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 100                          | Per year when open more than 129 consecutive days/year                           |
| <b>General Use Facility</b> —required for extremely hazardous substances, as defined by 40 CFR part 355, that have a Threshold Planning Quantity (TPQ) of 10 pounds or less, that do not otherwise require a High Use Facility Permit                                                                                                                                                                                                                                                                                            |                              |                                                                                  |
| • Initial Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | 300                          |                                                                                  |
| • Annual Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <del>200</del><br><u>300</u> |                                                                                  |
| • Seasonal Pools Annual Registration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <del>100</del><br><u>200</u> | Per year when open less than 120 consecutive days/year                           |
| • Pools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <del>200</del><br><u>100</u> | Per year when open more than 120 consecutive days/year                           |
| <b>High Use Facility</b> —required for hazardous chemicals identified in 40 CFR part 370, subject to the Threshold Planning Quantity (TPQ) where applicable therein                                                                                                                                                                                                                                                                                                                                                              |                              |                                                                                  |
| • Initial Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       | <del>600</del><br><u>200</u> |                                                                                  |
| • Annual Registration Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <del>400</del><br><u>600</u> | Per year                                                                         |
| • Seasonal Pools Annual Registration                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <del>200</del><br><u>400</u> | Per year when open less than 120 consecutive days/year                           |
| • Pools                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <del>400</del><br><u>200</u> | Per year when open more than 120 consecutive days/year                           |
| <b>Facility Classification Upgrade</b> —when a facility has a change in hazardous inventory that upgrades the facility classification, the balance of the initial registration fee for the new facility classification must be paid at the time the facility is registered under the new classification. If the upgraded facility classification occurs within 90 days before the annual registration date, the balance of the initial registration fee for the new classification is waived until the annual registration date. |                              |                                                                                  |
| <b>Fire Report Fees</b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |                              |                                                                                  |
| Third-party Fire Protection Report Processing Fee                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | 25                           | Per submittal—collected by the third-party data collection agency/company        |
| Operational Fire Report                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | 25                           | To provide hard or electronic copies of operational fire reports                 |



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Judy Kuntz, Deputy Director  
Date: April 9, 2026  
Subject: Budget Amendment for City Parking Garage Repair - 2nd Reading

The Department of Infrastructure and Development requests a budget amendment to increase the budget for Interest Income (94003-456110-43027) and Construction Expense (94003-513026-43027). The Finance Department has confirmed that \$35,000 in unallocated interest earnings is available and may be utilized for this purpose. This amendment will fund the necessary repairs for the City Parking Garage.

Attachment(s):

[Memo - Budget Amendment for City Parking Garage Repair.pdf](#)  
[Ord2997](#)

**To:** City Council

**From:** Judy Kuntz, Deputy Director of Department of Infrastructure and Development

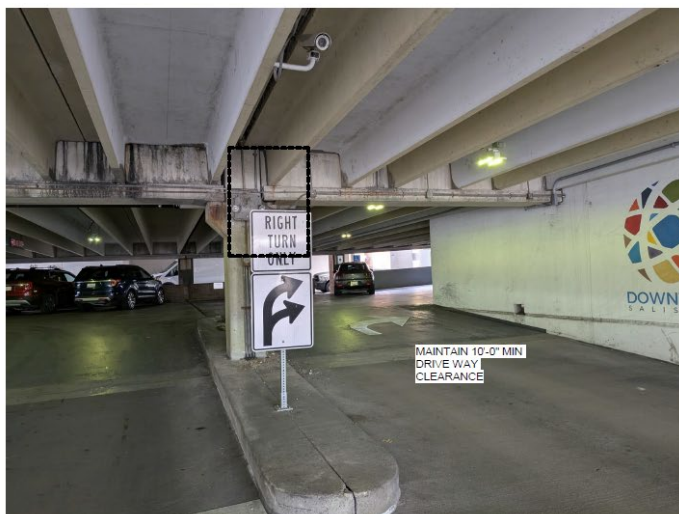
**Subject:** Budget Amendment for City Parking Garage Repair

**Date:** 03/27/2026

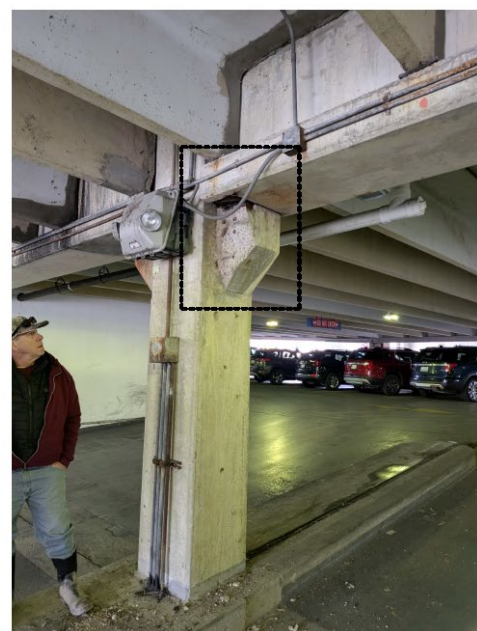
The City of Salisbury's Department of Infrastructure and Development requests a budget amendment to increase the budget for Interest Income (94003-456110-43027) and Construction Expense (94003-513026-43027). The Finance Department has confirmed that \$35,000 in unallocated interest earnings is available and may be utilized for this purpose. This amendment will fund the necessary repairs for the City Parking Garage.

| Increase<br>Decrease | Account<br>Type | Project<br>Description        | Account<br>Description | Account<br>Number  | Amount   |
|----------------------|-----------------|-------------------------------|------------------------|--------------------|----------|
| Increase             | Revenue         | City Parking Garage Structure | Interest               | 94003-456110-43027 | \$35,000 |
| Increase             | Expense         | City Parking Garage Structure | Construction           | 94003-513026-43027 | \$35,000 |

Thank you for your time and do not hesitate to contact me should you have any questions.



LOCATION OF WORK



LOCATION OF WORK

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20

**ORDINANCE NO. 2997**

3  
4  
5  
6

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET  
AMENDMENT OF THE CITY'S CAPITAL PROJECT FUND TO PROVIDE FUNDING  
FOR THE CITY PARKING GARAGE STRUCTURE REPAIR.**

7  
8  
9

**WHEREAS**, the City's Department of Infrastructure and Development is preparing to repair the City parking garage structure; and

10  
11  
12  
13

**WHEREAS**, the Finance Department has determined that \$35,000 is available in unallocated interest earned on proceeds of the City's Public Improvement Bonds of 2019 issued in the original aggregate principal amount of \$11,225,000 (the "2019 Bonds"); and

14  
15

**WHEREAS**, the funds will be used for the City's parking garage structure repair.

16  
17  
18

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

19  
20

**Section 1.** The City's Capital Projects Fund Budget be and hereby is amended as follows:

| Increase<br>Decrease | Account<br>Type | Project<br>Description               | Account<br>Description | Account<br>Number  | Amount   |
|----------------------|-----------------|--------------------------------------|------------------------|--------------------|----------|
| Increase             | Revenue         | City Parking Garage<br>Structure (1) | Interest               | 94003-456110-43027 | \$35,000 |
| Increase             | Expense         | City Parking Garage<br>Structure (1) | Construction           | 94003-513026-43027 | \$35,000 |

21  
22  
23

(1) Identified in legislation relating to the 2019 Bonds as "Parking Garage Structural Repairs."

24  
25  
26

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

27  
28  
29

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

30  
31  
32  
33  
34  
35

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

36  
37  
38

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

39  
40  
41

**Section 5.** This Ordinance shall take effect from and after the date of its final passage and its approval by the Mayor.

42  
43  
44  
45  
46  
47  
48  
49  
50  
51  
52  
53  
54  
55  
56  
57

THIS ORDINANCE was introduced and read at a meeting of the Council of the City of Salisbury held on this 11 day of May, 2026, and thereafter, a statement of the substance of the Ordinance having been published or posted as required by law, was finally passed by the Council on the 26 day of May 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, President, Salisbury City Council**

APPROVED BY ME THIS \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Chris Truitt, Deputy Chief of Administrative Services  
Date: April 22, 2026  
Subject: Budget Amendment for FD Overtime Funds - 2nd Reading

The Fire Department invoiced outside agencies for EMS coverage in FY26, totaling \$6,300.00. The events include SU Athletics coverage (Football) and the OC Bike Week event. The Department is asking for this money to be placed in the Overtime Account to assist with ongoing overtime cost coverage.

| Name                   | Account      | Amount     |
|------------------------|--------------|------------|
| Donations Other        | 10500-456415 | \$6,300.00 |
| Over-time/Non-Clerical | 24035-501021 | \$6,300.00 |

Attachment(s):  
[Ord2998](#)

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE FUNDS TO THE SALISBURY FIRE DEPARTMENT'S OPERATING ACCOUNT.**

**WHEREAS**, the Fire Department, in collaboration with various vendors, supplied fire and EMS personnel and equipment for special event coverage; and

**WHEREAS**, the City has received reimbursement checks from various vendors for said coverage totaling \$6,300.00 and placed the funds back to the City's General Fund; and

**WHEREAS**, the Fire Department has use for these funds received and requests that the funds of \$6,300.00 be reallocated to the Fire Department Operating Budget for FY2026.

**WHEREAS**, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 1.** The City of Salisbury's Fiscal Year 2026 General Fund Budget be and is hereby amended as follows

- (a)** Increase the Current Year Other Donations Account 01000-456415 by \$6,300.00.
- (b)** Increase the Salisbury Fire Department's Over-time/Non-Clerical Account (24035-501021) by \$6,300.00.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 11 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 26 day of May, 2026.

**[THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK]**

**[SIGNATURES APPEAR ON THE PAGE THAT FOLLOWS]**

**ATTEST:**

49  
50  
51  
52  
53  
54  
55  
56  
57  
58  
59  
60  
61  
62

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## Memo

To: Mayor's Office  
From: Sandra Green, Director of Finance  
Date: May 1, 2026  
Subject: MWIFA Loan for Naylor Mill Project - 2nd Reading

This ordinance authorizes the City of Salisbury to issue up to \$4,874,910 in general obligation bonds to finance or reimburse costs for the Naylor Mill Water Main Extension Project and related expenses.

The bonds will be sold through a private sale to the Maryland Water Infrastructure Financing Administration (MWIFA) without public bidding. The Council will approve final terms (such as interest rates, repayment schedule, and agreements) by resolution.

The City pledges its full faith and credit and unlimited taxing authority to repay the bonds, including the ability to levy property taxes if needed. The ordinance also allows the City to use or pledge additional revenue sources and acknowledges certain repayment obligations tied to state funding.

City officials are authorized to take necessary actions to issue and manage the bonds, and the Council may make adjustments to bond terms after issuance as permitted.

Overall, the ordinance enables financing for a key water infrastructure project while outlining repayment obligations and administrative authority.

Attachment(s):

[Salisbury MWIFA Water 2026 \(Naylor Mill\) - Bullet Points Summary of Ordinance Ord3002](#)

SUMMARY OF ORDINANCE FOR MWIFA LOAN(S) FOR  
SALISBURY NAYLOR MILL WATER MAIN EXTENSION PROJECT

- Recitals: The Recitals trace authority for borrowing money for the Naylor Mill Water Main Extension Project (the “Project.”) The Recitals also define “Costs of the Project” and “Costs.”
- Recitals: Details that the Maryland Water Infrastructure Financing Administration (“MWIFA”) Intended Use Plan notification provided for loan funding approved in two different federal fiscal years in the respective maximum original principal amounts of \$2,762,822 and \$2,112,088 and that such loan funding consists of “principal forgiveness” loans. Specifies that while it is anticipated that a single loan in a maximum original principal amount of \$4,874,910 will be made to the City, the details of the MWIFA loan(s) and the City’s bond(s) will be determined by resolution of the Council; the ordinance is a “parameters” ordinance in that it authorizes a “not-to-exceed” amount to be borrowed and provides general authority for the borrowing, with remaining details to be fixed or provided for by resolution.
- Section 1: Contains certain rules of construction and definitions.
- Sections 2 and 3: Authorize the issuance of general obligation bonds in one or more series from time to time in an original aggregate principal amount not to exceed \$4,874,910 to finance, reimburse or refinance Costs of the Project, as permitted by MWIFA. Each series may consist of one or more bonds, and any bond may be issued in installment form and/or draw-down form. Details the expectation that to finance or reimburse Costs of the Project a single general obligation bond will be issued by the City to MWIFA, the interest on which (if any) is includable in gross income for federal income tax purposes; provided that, the final structure of any bonds issued for the Project will be determined by resolution.
- Section 4: Any series of bonds will be sold to MWIFA by private sale, without public bidding, due to the beneficial interest rates offered by MWIFA, the ability to negotiate certain terms with MWIFA, the ability to issue the bond(s) as draw-down obligations and, to the extent permitted by MWIFA, the ability to structure the bond(s) as subject to forgiveness.
- Section 5: Proceeds to be used as provided in the Ordinance unless the Council enacts an ordinance providing for another authorized purpose allowed by the MWIFA Act and applicable law, subject to the provisions of Section 10 of the Ordinance.
- Section 6: The City is authorized to enter into one or more loan agreements with MWIFA and the Ordinance provides that the final or substantially final form of each loan agreement will be approved and authorized pursuant to resolution. The City acknowledges that each loan agreement may allow MWIFA to accelerate payment of the corresponding bond upon a default thereunder.
- Section 7: As authorized by the Environment Article of the Annotated Code of Maryland, the City pledges any money it is entitled to receive from the State of Maryland, including its share of the State income tax, to secure its obligations to MWIFA (this allows MWIFA to intercept revenues due to the City if the City defaults on a MWIFA loan).

- Section 8: The Council is authorized to determine matters relating to the bonds pursuant to one or more resolutions. This section specifies the types of matters to be determined by resolution.
- Section 9: The City is expressly authorized to pay any fees or costs provided for in the MWIFA loan agreement(s), including any administrative fees and ongoing fees and costs, and acknowledges the City's obligation with respect to the same will be unconditional.
- Section 10: The City shall use and apply bond proceeds only as allowed by applicable law and the related loan agreement(s).
- Section 11: The City pledges its full faith and credit and unlimited taxing power to payment of any issued bond(s)—by this pledge the City covenants to impose taxes if necessary to cover debt service on such bond(s). The City by resolution may provide for payment of any bond(s) from other sources of revenue in the first instance. The City may apply any other funds available to pay debt service on such bond(s).
- Section 12: By resolution the Council may make post-closing modifications to any issued bond(s) and related loan agreement(s) and/or provide for the execution and delivery of additional or replacement documents, agreements, certificates or instruments relating to such amendments or modifications.
- Section 13: Specifies certain authority the Council may delegate by resolution and authorizes certain officials identified by title and all other appropriate officials and employees to take certain specified actions in connection with the matters contemplated by the Ordinance.
- Section 14: Except as may otherwise be required by the Charter, specifies the order of priority in which other City officials may attest to the impression or affixing of the City seal.
- Section 15: The title of the Ordinance is a statement of the substance of the Ordinance for publication and all other purposes.
- Section 16: The provisions of the Ordinance shall be liberally construed.
- Section 17: The Ordinance shall become effective upon approval by the Mayor or subsequent passage by the Council over the Mayor's veto and is not subject to referendum.

---

Notes:

1. A MWIFA loan is evidenced by a general obligation bond issued by the governmental entity to MWIFA. The governmental entity is both the "issuer" of any such bond and the "borrower" of loan proceeds from MWIFA.
2. Based on communications with MWIFA, we anticipate that one series of bonds for the Project, consisting of a single general obligation bond, will be issued to MWIFA, but provide

that such final determination will be made by resolution. Any such bond will not have any scheduled amortization and will be automatically forgiven 10 years after the issue date provided the City does not default under the related loan agreement; however, if the City does default in that 10-year period (which would be a non-payment default), MWIFA has the right to call the entire outstanding principal amount of the bond immediately due and payable, with interest accruing from the date of the call. The interest rate will be equal to 100% of the average of the Bond Buyer 11-Bond Index for the month prior to the month in which closing occurs. The rate determined by such formula may be rounded down by MWIFA in its discretion.

#244347;58111.050

ORDINANCE NO. 3002

AN ORDINANCE OF THE COUNCIL (THE "COUNCIL") OF THE CITY OF SALISBURY TO AUTHORIZE AND EMPOWER CITY OF SALISBURY (THE "CITY") TO ISSUE AND SELL FROM TIME TO TIME, UPON ITS FULL FAITH AND CREDIT, ONE OR MORE SERIES OF GENERAL OBLIGATION BONDS IN AN ORIGINAL AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$4,874,910 FOR THE PUBLIC PURPOSE OF FINANCING OR REIMBURSING COSTS OF A PROJECT THAT THE CITY GENERALLY REFERS TO AS THE "NAYLOR MILL WATER MAIN EXTENSION PROJECT", TOGETHER WITH RELATED COSTS AS PROVIDED HEREIN; DETERMINING THAT ANY SUCH SERIES OF BONDS BE SOLD TO THE MARYLAND WATER INFRASTRUCTURE FINANCING ADMINISTRATION (THE "ADMINISTRATION") BY PRIVATE SALE, WITHOUT PUBLIC BIDDING; AUTHORIZING THE APPROVAL BY RESOLUTION OF THE FINAL OR SUBSTANTIALLY FINAL FORM OF ANY LOAN AGREEMENT WITH THE ADMINISTRATION AND, WITH RESPECT TO ANY SUCH LOAN AGREEMENT, ACKNOWLEDGING THE ADMINISTRATION'S RIGHTS THEREUNDER; MAKING A PLEDGE OF CERTAIN REVENUES RECEIVABLE FROM THE STATE OF MARYLAND, AND ACKNOWLEDGING CERTAIN PAYMENT RESPONSIBILITIES OF THE CITY; PROVIDING THAT THE COUNCIL BY RESOLUTION SHALL DETERMINE OR PROVIDE FOR CERTAIN DETAILS OF ANY SUCH SERIES OF GENERAL OBLIGATION BONDS; PLEDGING THE CITY'S FULL FAITH AND CREDIT AND UNLIMITED TAXING POWER TO PAYMENT OF ANY SUCH ISSUED BONDS AND PROVIDING FOR THE IMPOSITION OF AD VALOREM TAXES UPON ALL REAL AND PERSONAL PROPERTY WITHIN THE CITY SUBJECT TO ASSESSMENT FOR UNLIMITED MUNICIPAL TAXATION TO PAY ANY SUCH ISSUED BONDS; PROVIDING THAT BY RESOLUTION THE COUNCIL MAY PROVIDE FOR OR IDENTIFY OTHER SOURCES OF REVENUE TO BE PLEDGED TO PAYMENT OF ANY ISSUED BONDS OR FROM WHICH ANY ISSUED BONDS WILL BE PAYABLE IN THE FIRST INSTANCE; AUTHORIZING THE COUNCIL BY RESOLUTION TO PROVIDE FOR POST-CLOSING MODIFICATIONS AFFECTING ANY ISSUED SERIES OF BONDS; AUTHORIZING OFFICIALS AND EMPLOYEES OF THE CITY TO TAKE CERTAIN ACTIONS IN CONNECTION WITH ANY ISSUED BONDS, INCLUDING AS MAY BE DELEGATED BY THE COUNCIL BY RESOLUTION; DESIGNATING IN ORDER OF PRIORITY THE CITY OFFICIALS AUTHORIZED TO ATTEST TO THE CITY SEAL; PROVIDING THAT THIS TITLE SHALL BE DEEMED A STATEMENT OF THE SUBSTANCE OF THIS ORDINANCE FOR ALL PURPOSES; PROVIDING THAT THE PROVISIONS OF THIS ORDINANCE SHALL BE LIBERALLY CONSTRUED; AND OTHERWISE GENERALLY RELATING TO THE SALE, ISSUANCE, DELIVERY AND PAYMENT OF AND FOR ANY ISSUED SERIES OF BONDS.

47 **RECITALS**

48 **WHEREAS**, City of Salisbury, a municipal corporation of the State of Maryland and a  
49 municipality within the meaning of the Enabling Act identified below (the “City”), is authorized and  
50 empowered by Sections 19-301 to 19-309, inclusive, of the Local Government Article of the  
51 Annotated Code of Maryland (the “Enabling Act”), and Sections SC7-45 and SC7-46 of the Charter  
52 of the City of Salisbury (the “Charter”), to borrow money for any proper public purpose and to  
53 evidence such borrowing by the issuance and sale of its general obligation bonds; and

54 **WHEREAS**, the City is undertaking a project generally referred to by it as the “Naylor  
55 Mill Water Main Extension Project” (or by similar names) (the “Project”) that involves the  
56 extension of the City’s water service to the Naylor Mill Mobile Home Park (the “MHP”),  
57 including (without limitation) the design, construction and installation of water mains and  
58 associated fittings, valves and appurtenances, including along Naylor Mill Road and within the  
59 MHP, and the removal and reconstruction of existing pavement in connection with the installation  
60 of water mains, and in connection with the Project, the City has undertaken or paid for or will  
61 undertake or pay for, as applicable, related study, architectural, engineering, planning, design,  
62 document development, bidding, demolition, razing, removal, acquisition, construction,  
63 improvement, installation, modification, renovation, reconstruction, repair, rehabilitation,  
64 replacement, improvement, equipping, inspection, and construction management activities, including  
65 with respect to related improvements and appurtenances; to the extent applicable, the acquisition of  
66 necessary property rights and equipment; related site and utility improvements; site restoration;  
67 contingencies; related financial, legal and administrative expenses; and costs of issuance of any  
68 borrowing therefor (collectively, “Costs of the Project” or “Costs”); and

69 **WHEREAS**, the City has determined to borrow money for the public purpose of financing  
70 or reimbursing all or a portion of the costs of one or more components of the Costs of the Project  
71 by issuing one or more series of its general obligation bonds; and

72 **WHEREAS**, the federal Safe Drinking Water Act, as amended (the “Safe Drinking Water  
73 Act”), authorizes the U.S. Environmental Protection Agency (the “EPA”) to award grants to  
74 qualifying states to establish and capitalize drinking water treatment revolving loan funds  
75 (“SRFs”) for the purpose of providing loans and certain other forms of financial assistance to  
76 finance, among other things, the construction and improvement of publicly-owned and privately-  
77 owned water supply systems; and

78 **WHEREAS**, as contemplated by the Safe Drinking Water Act, the General Assembly of  
79 Maryland has amended the Maryland Water Infrastructure Financing Administration Act  
80 (previously known as the Maryland Water Quality Financing Administration Act), codified at  
81 Sections 9-1601 through 9-1622, inclusive, of the Environment Article of the Annotated Code of  
82 Maryland (as replaced, supplemented or amended, the “MWIFA Act”), establishing an SRF  
83 designated the Maryland Drinking Water Revolving Loan Fund (the “Fund”) to be maintained and  
84 administered by the Maryland Water Infrastructure Financing Administration (previously known  
85 as the Maryland Water Quality Financing Administration, and referred to in this Ordinance as the  
86 “Administration,” including with respect to any successors thereto); and

87           **WHEREAS**, the MWIFA Act authorizes the Administration, among other things, to make  
88 a loan from the Fund to a “local government” (as defined in the MWIFA Act) for the purpose of  
89 financing or refinancing all or a portion of the cost of a “water supply system” project (as defined  
90 in the MWIFA Act); and

91           **WHEREAS**, the City is a “local government” within the meaning of the MWIFA Act, the  
92 Project is a “water supply system” project within the meaning of the MWIFA Act, and the City  
93 has applied to the Administration for a loan or loans from the Fund for purposes of the Project;  
94 and

95           **WHEREAS**, the MWIFA Act authorizes a local government to issue one or more bonds,  
96 notes or other evidences of obligation (each, a “loan obligation” as defined in the MWIFA Act) to  
97 evidence its indebtedness under a loan agreement with respect to a loan from the Administration,  
98 to sell any such bond, note or other evidence of obligation to the Administration at private sale,  
99 without public bidding, and may require a local government to establish a dedicated source of  
100 revenues for repayment of such loan; and

101           **WHEREAS**, pursuant to the authority of the MWIFA Act, the Enabling Act, Sections SC7-  
102 45 and SC7-46 of the Charter and any other applicable law, the City has determined to borrow money  
103 from the Administration for the public purpose of financing or reimbursing Costs of the Project or  
104 such components of Costs of the Project as the Administration shall approve; and

105           **WHEREAS**, in connection with the issuance and sale of any series of the general obligation  
106 bonds authorized hereby, and pursuant to the MWIFA Act, the City will enter into one or more loan  
107 agreements with the Administration; and

108           **WHEREAS**, the Administration’s Intended Use Plan Funding notification to the City  
109 provides for loan funding approved in two different federal fiscal years in the respective maximum  
110 original principal amounts of \$2,762,822 and \$2,112,088 (for an aggregate maximum original  
111 principal amount of \$4,874,910) for the purpose of financing or reimbursing Costs of the Project, with  
112 such loan funding being characterized as “principal forgiveness” within the meaning of the  
113 Administration’s loan programs; and

114           **WHEREAS**, on April 1, 2026, the Maryland Board of Public Works approved the  
115 Administration providing loan funding to the City for purposes of the Project in the maximum original  
116 principal amount of \$4,874,910; and

117           **WHEREAS**, as of the date of introduction of this Ordinance, the City and the Administration  
118 anticipate that such approved principal forgiveness loan funding will be evidenced by the issuance by  
119 the City to the Administration of a single series of bonds in the form of a single general obligation  
120 bond the payment of which is subject to forgiveness as described herein and the interest on which (if  
121 any) is includable in gross income for federal income tax purposes; provided that, the final structure  
122 of any such financing (including, without limitation, whether more than one series of general  
123 obligation bonds will be issued by the City to the Administration and the final original principal  
124 amount of any such series of bonds) shall be determined by the Council of the City (the “Council”)  
125 by resolution as provided for in applicable State law, the Charter and this Ordinance; and

126           **WHEREAS**, the City has determined to pledge its full faith and credit and unlimited taxing  
127 power to the prompt payment of debt service on any issued series of bonds authorized hereby; and

128           **WHEREAS**, the City, as authorized by the MWIFA Act, may pledge any moneys that the  
129 City is entitled to receive from the State of Maryland, including the City's share of the State income  
130 tax, to secure its obligations under any loan agreement with the Administration; and

131           **WHEREAS**, as authorized by Section SC7-46.A of the Charter, the City may provide by  
132 resolution for the pledge of any additional security for the contemplated bond(s); and

133           **WHEREAS**, pursuant to the authority of the Charter, the City shall issue any series of general  
134 obligation bonds authorized hereby in accordance with the terms and conditions provided for in a  
135 resolution or resolutions to be adopted by the Council.

136           **SECTION 1. NOW, THEREFORE BE IT ENACTED AND ORDAINED BY THE**  
137 **COUNCIL OF THE CITY OF SALISBURY, MARYLAND** that:

138           (a)     The Recitals to this Ordinance are deemed a substantive part of this Ordinance and  
139 incorporated by reference herein. Capitalized terms used in this Ordinance and not otherwise defined  
140 in the Sections of this Ordinance shall have the meanings given to such terms in the Recitals.

141           (b)     References in this Ordinance to any official by title shall be deemed to refer (i) to any  
142 official authorized under the Charter, the code of ordinances of the City (the "City Code") or other  
143 applicable law or authority to act in such titled official's stead in the event of a vacancy in such  
144 position or during the absence, disability or unavailability of such titled official, (ii) to any person  
145 who has been elected, appointed or designated to fill such position in an acting or interim capacity  
146 under the Charter, the City Code or other applicable law or authority, (iii) to any person who serves  
147 in a "deputy," "associate" or "assistant" capacity as such an official, provided that the applicable  
148 responsibilities, rights or duties referred to herein have been delegated to such deputy, associate or  
149 assistant in accordance with the Charter, the City Code or other applicable law or authority, and/or  
150 (iv) to the extent an identified official commonly uses another title not provided for in the Charter or  
151 the City Code, the official, however known, who is charged under the Charter, the City Code or other  
152 applicable law or authority (including this Ordinance) with the applicable responsibilities, rights or  
153 duties referred to herein.

154           (c)     References in this Ordinance to the "Project," "Costs of the Project" and "Costs"  
155 are intended to include any modifications or amendments to components of the Project as provided  
156 for in City budgetary materials or made by other appropriate actions and that are acceptable to the  
157 Administration.

158           (d)     References in this Ordinance to any statutory or legislative authority shall be deemed  
159 to refer to such statutory or legislative authority as replaced, supplemented or amended, to the extent  
160 applicable.

161           (e)     References in this Ordinance to "officials" of the City shall be construed to also refer  
162 to employees of the City where applicable.

(f) To the extent that applicable laws, orders, regulations or other authority allow for signatures of City officials to be made by digital, facsimile, electronic or other means, the provisions of such applicable laws, orders, regulations or other authority allowing signatures to be made in a manner other than manually shall apply to any signatures of City officials provided for in or contemplated by this Ordinance, including on this Ordinance. In addition, this Ordinance may be executed in counterparts.

(g) As of the date of introduction of this Ordinance, the Administration generally refers to the Project by the following name: “Naylor Mill MHP Water System Extension and PFAS Remediation.” That is the name under which the loan to the City for Costs of the Project was approved by the Maryland Board of Public Works. The City and the Administration may use different names to identify the same Project.

**SECTION 2.** BE IT FURTHER ENACTED AND ORDAINED that pursuant to the authority of the Enabling Act, the MWIFA Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, the City hereby determines to borrow money and incur indebtedness for the public purpose of financing or reimbursing any one or more components of Costs of the Project in whole or in part, all to the extent permitted by the Administration. The total Costs of the Project not otherwise payable from other sources is not expected to exceed Four Million Eight Hundred Seventy-Four Thousand Nine Hundred Ten Dollars (\$4,874,910).

**SECTION 3.** BE IT FURTHER ENACTED AND ORDAINED that:

(a) To evidence the borrowing and indebtedness authorized in Section 2 of this Ordinance, the City, acting pursuant to the authority of the Enabling Act, the MWIFA Act, Sections SC7-45 and SC7-46 of the Charter and any other applicable law, hereby determines to issue and sell from time to time, upon its full faith and credit, one or more series of its general obligation bonds in an original aggregate principal amount not to exceed Four Million Eight Hundred Seventy-Four Thousand Nine Hundred Ten Dollars (\$4,874,910) (individually, a “series” of the Bonds and, collectively, the “Bonds”). Each such series may consist of one or more bonds and any bond may be issued in installment form and/or draw-down form. Any such series of the Bonds may be issued in fiscal year 2026 of the City or any future fiscal year. The proceeds of each series of any issued Bonds are hereby appropriated for the purposes outlined or provided for in this Ordinance.

(b) As of the date of introduction of this Ordinance, based on communications between the City and the Administration, the approval of the Maryland Board of Public Works, and preliminary approvals given by the Administration to date, it is anticipated that the City will issue to the Administration one series of the Bonds consisting of a single general obligation bond the interest on which (if any) is includable in gross income for federal income tax purposes in the maximum original principal amount not to exceed \$4,874,910. Notwithstanding such current expectation, and with the Administration’s consent, the Council may determine by resolution to issue to the Administration more than one series of the Bonds in order to finance or reimburse Costs of the Project as long as the original aggregate principal amount of all such issued Bonds does not exceed \$4,874,910.

**SECTION 4.** BE IT FURTHER ENACTED AND ORDAINED that pursuant to the authority of the Enabling Act, the MWIFA Act, Sections SC7-45 and SC7-46 of the Charter and any

other applicable law, the City hereby determines to sell any series of the Bonds to the Administration by private sale, without public bidding, in a direct purchase transaction due, in part, to the ability to issue any series of the Bonds as draw-down obligations, the ability to negotiate certain terms with the Administration, the principal forgiveness structure of the Bonds, the beneficial formulas by which the Administration establishes interest rates on bonds purchased by the Administration, and the lower costs of issuance typically incurred with a private sale to the Administration as compared to a public sale at competitive bid or a negotiated underwriting.

**SECTION 5.** **BE IT FURTHER ENACTED AND ORDAINED** that the proceeds of any series of the Bonds shall be used and applied by the City exclusively and solely for the public purposes described in Section 2 of this Ordinance, unless, with the approval of the Administration, a supplemental ordinance is enacted by the Council to provide for the use and application of such proceeds for some other proper public purpose authorized by the MWIFA Act, subject to the provisions of Section 10 of this Ordinance.

**SECTION 6.** **BE IT FURTHER ENACTED AND ORDAINED** that:

(a) As required by the MWIFA Act, the City is hereby authorized to enter into one or more loan agreements with the Administration (each, a “Loan Agreement” and collectively, the “Loan Agreements”) in connection with any series of the Bonds. The final or substantially final form of each Loan Agreement shall be approved by the Council by resolution and the completion, execution and delivery of each Loan Agreement shall be authorized by the Council by resolution.

(b) The City hereby acknowledges that the provisions of each Loan Agreement may allow for, among other remedies, all payments on any series of the Bonds subject to such Loan Agreement to be declared immediately due and payable upon the occurrence of any event of default provided for in such Loan Agreement.

**SECTION 7.** **BE IT FURTHER ENACTED AND ORDAINED** that as authorized by Section 9-1606(d) of the MWIFA Act, and contingent upon the issuance of any Bonds, the City hereby pledges any moneys that the City is entitled to receive from the State of Maryland, including the City’s share of the State income tax, to secure its obligations under any Loan Agreement. Any such pledge may be evidenced and detailed in any applicable Loan Agreement.

**SECTION 8.** **BE IT FURTHER ENACTED AND ORDAINED** that pursuant to the authority of the Enabling Act, Sections SC7-45 and SC7-46 of the Charter, and any other applicable law, the Council, prior to the issuance, sale and delivery to the Administration of any series of the Bonds, shall adopt a resolution or resolutions specifying, prescribing, determining or providing for the determination of, providing for, or approving or providing for the approval of, the types of matters, details, forms (including, without limitation, the form or substantially final form of the Bonds of such series), documents or procedures as may be required by the Enabling Act, the MWIFA Act, the Charter, other applicable law or this Ordinance or as the Council may deem appropriate for the authorization, sale, security, issuance, delivery, payment or prepayment of or for such series of the Bonds. A resolution shall or may set forth, determine or provide for the determination of, provide for, or approve or provide for the approval of, among other things, as applicable, the original aggregate principal amount of such series of the Bonds; the designation of such series of the Bonds; the denomination or denominations of such series of the Bonds; the maturity or maturities of such series

of the Bonds; the principal installment or installments, or the method of determining the principal installment or installments, payable on such series of the Bonds (if any); the rate or rates of interest, or the method of determining the rate or rates of interest, which may be fixed or variable (and which may include a rate of zero percent (0.0%)), payable on such series of the Bonds; provisions relating to the payment of any late fees or penalties with respect to such series of the Bonds; the components of the Costs of the Project on which proceeds of such series will be expended, if limited in any way; provisions for the further appropriation and disposal of such proceeds; provisions relating to the prepayment of such series of the Bonds, if applicable; provisions for the application of unexpended proceeds of or investment earnings on such series of the Bonds; provisions relating to the sale to the Administration of such series of the Bonds by private sale, without public bidding; provisions relating to the principal forgiveness of such series of the Bonds; and all other terms and conditions upon which such series of the Bonds will be issued, sold and delivered. By resolution the Council may delegate to one or more City officials the authority to make any determinations, approvals or decisions contemplated by this Section 8 with respect to a series of the Bonds. Any resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of, the details required or authorized by this Section 8 for more than one series of the Bonds.

**SECTION 9.** BE IT FURTHER ENACTED AND ORDAINED that the City is hereby authorized and directed to pay any fees or costs provided for in any Loan Agreement that are not payable from proceeds of the Bonds, including, without limitation, any administrative fees and any ongoing fees or costs. The obligation of the City to pay such amounts shall be absolute and unconditional as further provided in any Loan Agreement.

**SECTION 10.** BE IT FURTHER ENACTED AND ORDAINED that notwithstanding anything to the contrary contained in this Ordinance, the City shall use and apply proceeds of each issued series of the Bonds only as permitted by the related Loan Agreement, the Safe Drinking Water Act (as defined in such Loan Agreement) and the MWIFA Act (which may be referred to in each Loan Agreement as the "Act").

**SECTION 11.** BE IT FURTHER ENACTED AND ORDAINED that:

(a) The full faith and credit and unlimited taxing power of the City are hereby pledged to the prompt payment of the principal of and interest on each series of the Bonds actually issued by the City as and when the same are payable and to the imposition of the taxes hereinbelow described as and when such taxes may become necessary in order to provide sufficient funds to meet the debt service requirements of each issued series of the Bonds. Subject to the further provisions of this Section 11, the City hereby covenants with the registered owners of each series of the issued Bonds to impose ad valorem taxes on all real and tangible personal property in the City that is subject to assessment for unlimited municipal taxation at a rate and in an amount sufficient to pay the principal of and the interest on the Bonds due in each fiscal year in which any of the Bonds are outstanding and to take any further action that may be lawfully appropriate from time to time during the period that the Bonds of such series remain outstanding and unpaid to provide the funds necessary to pay promptly the principal thereof and the interest due thereon. If the proceeds from the taxes so imposed in any such fiscal year are inadequate for such payment, additional taxes shall be imposed in the succeeding fiscal year to make up such deficiency.

(b) Pursuant to the authority of Section SC7-46.A of the Charter, by resolution the Council may provide for any additional sources of revenue to be pledged to payment of the Bonds or from which the Bonds will be payable in the first instance, including any source of dedicated revenues that may be required by the MWIFA Act. To the extent of any funds received or receivable as described in this subsection (b) in any fiscal year, the taxes required to be imposed in accordance with subsection (a) of this Section 11 may be reduced proportionately.

(c) The foregoing provisions shall not be construed so as to prohibit the City from paying the principal of and interest on any series of the Bonds from the proceeds of the sale of any other obligations of the City. Within any applicable limitations of Maryland or federal law, the City may apply to the payment of the principal of or interest on any series of the Bonds any funds received by it from the State of Maryland or the United States of America, or any governmental agency or instrumentality, or from any other source, if the funds are granted or paid to the City for the purpose of assisting the City in accomplishing the type of project which such series of the Bonds are issued to finance or reimburse or are otherwise available for such purpose, and to the extent of any such funds received or receivable in any fiscal year, the taxes hereby required to be imposed may be reduced proportionately.

**SECTION 12.** **BE IT FURTHER ENACTED AND ORDAINED** that subsequent to the sale, issuance and delivery of any series of the Bonds to the Administration, the Council by resolution may specify, prescribe, determine or provide for the determination of, or approve or provide for the approval of, any amendments or modifications to such series of the Bonds and/or the related Loan Agreement or Loan Agreements and any other documents, agreements or instruments executed and delivered in connection with the sale, issuance and delivery of such series of the Bonds, and/or provide for the execution and delivery of additional or replacement documents, agreements, certificates or instruments relating to such amendments or modifications (including, without limitation, any bond or bonds to be issued and exchanged for one or more of such series of the Bonds originally issued and delivered and any new or restated Loan Agreement).

**SECTION 13.** **BE IT FURTHER ENACTED AND ORDAINED** that with respect to any series of the Bonds and any Loan Agreement, by resolution the Council shall delegate to one or more specified officials the authority to finally approve (to the extent the final form thereof is not approved by resolution), execute and deliver the same, and by resolution the Council may delegate to one or more specified officials the authority to negotiate, approve, execute and deliver, as applicable, any other documents, certificates or instruments relating to any of the Bonds or any Loan Agreement. The following City officials: the Mayor, the City Administrator, the Deputy City Administrator, any Assistant City Administrator, the Director of Finance, any Assistant Director of Finance, the City Clerk and all other appropriate officials of the City, are hereby authorized, empowered and directed to (i) take any and all action necessary to complete and close the sale, issuance and delivery of any of the Bonds authorized hereby, (ii) negotiate, approve, execute and deliver all documents, certificates and instruments necessary or appropriate in connection with any such sale, issuance and delivery, to the extent authority with respect to the same has not been delegated by the Council to any specified official(s) in accordance with the preceding sentence, and (iii) carry out the transactions contemplated by this Ordinance, any ordinance supplementing or amending this Ordinance, any resolution adopted in furtherance of this Ordinance (as the same may be further supplemented or amended), and any such documents, certificates or instruments executed and delivered in connection with a series of the

Bonds, to the extent such action is within the scope of such official's authority and such action has not been specifically delegated to one or more officials by ordinance or resolution of the Council.

**SECTION 14. BE IT FURTHER ENACTED AND ORDAINED** that in the event that, to the extent not prohibited by the Charter, at the time the City seal needs to be or may be impressed or affixed on any of series of the Bonds or any Loan Agreement, or any related documents, certificates or instruments, the position of the City Clerk is vacant, or in the absence, disability or unavailability of any incumbent City Clerk, if no other City official has the authority to attest to the impression or affixing of the City seal under the Charter, the City Code or other applicable law or authority, such attestation may be made by any of the following in the following order of priority: any Deputy City Clerk, any Assistant City Clerk, the City Administrator, the Deputy City Administrator, any Assistant City Administrator, the Director of Finance or any other official designated by the Council by resolution, motion or other appropriate action; provided that, the same official may not both execute any such document or agreement on behalf of the City and attest to the impression or affixing of the City seal on the same, but any such official may both certify to the impression or affixing of the City seal on and make other certifications in any closing certificate.

**SECTION 15. BE IT FURTHER ENACTED AND ORDAINED** that the title of this Ordinance shall be deemed to be, and is, a statement of the substance of this Ordinance for publication and all other purposes.

**SECTION 16. BE IT FURTHER ENACTED AND ORDAINED** that the provisions of this Ordinance shall be liberally construed in order to effectuate the transactions authorized or contemplated by this Ordinance.

**SECTION 17. BE IT FURTHER ENACTED AND ORDAINED** that this Ordinance shall become effective following approval by the Mayor or subsequent passage by the Council in accordance with the provisions of Section SC2-12 of the Charter. Pursuant to Section SC2-16 of the Charter, this Ordinance shall not be subject to petition for referendum.

**THIS ORDINANCE** was introduced and read at a meeting of the Council of the City of Salisbury held on the 11 day of May, 2026, and thereafter, a statement of the substance of this Ordinance having been posted or published as required by law, was finally passed by the Council \_\_\_\_X\_\_\_\_ [as introduced] \_\_\_\_\_ [as amended] [CHECK APPLICABLE LINE] on the 26 day of May, 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**April R. Jackson, City Council President**

**APPROVED BY ME THIS** \_\_\_\_\_ **DAY OF** \_\_\_\_\_, 2026:

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Jamie Nichols, Assistant Director  
Date: May 5, 2026  
Subject: SAFE Monarch Grant - 1st Reading

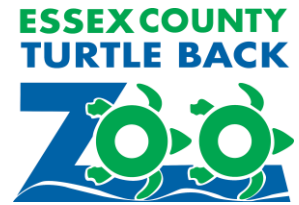
The Salisbury Zoo has submitted an application to SAFE Monarch requesting financial assistance in the amount of \$4,945.00. The funding will support the renovation of an existing pollinator garden, as well as the distribution of milkweed to benefit monarch butterflies and other native pollinators. This project aims to enhance public education on the importance of native pollinator species while extending conservation efforts both within the zoo and into the surrounding community.

Attachment(s):

[Salisbury Zoo- SAFE Monarch Habitat Grant Agreement 2026.docx](#)  
[Ord3003](#)



Zoological Society  
of New Jersey, Inc.  
AT ESSEX COUNTY TURTLE BACK ZOO



## Grant Agreement Between SAFE Monarch and The Salisbury Zoo

This Grant Agreement is entered into as of April 10, 2026 (the “Effective Date”) by and between SAFE Monarch and The Salisbury Zoological Park (“Grantee”), an Association of Zoos and Aquariums Pathways Program institution located at 755 South Park Drive, P.O. Box 2979, Salisbury, MD 21802.

### 1. Grant and Use of Grant Funds

SAFE Monarch hereby awards Grantee a grant in the amount of \$4,945 to support the project described below.

In support of Grantee’s and SAFE Monarch’s shared interests in monarch butterfly and pollinator habitat restoration and conservation, Grantee agrees to use the grant funds to implement the project described below:

This project proposes the renovation of an existing pollinator garden and the distribution of milkweed to our local community to better support monarch butterflies and other native pollinators throughout the region and zoo grounds. Monarch populations continue to decline due to habitat loss, reduced availability of native host plants, and limited public awareness. As a free-admission zoo located in a lower-income community and serving Title I schools, we provide equitable access to conservation education for families and students who may have limited exposure to environmental initiatives. Strengthening this garden directly expands hands-on learning and stewardship opportunities for those we serve.

The current garden lacks sufficient native milkweed and nectar sources to consistently attract monarchs or support their full life cycle. The project will restore existing beds by removing non-native or underperforming plants and installing a diverse selection of regionally appropriate native perennials, emphasizing milkweed and nectar-producing species. Educational signage will interpret monarch life stages, migration, and the importance of native habitats. A docent-led care and monitoring program will support long-term maintenance, data collection, and visitor engagement. The project will culminate in a community event unveiling the renovated gardens and distributing free milkweed, empowering residents to create pollinator habitat at home and extend conservation impact beyond zoo grounds. Guest engagement and educational impact will be assessed by utilizing visitor surveys distributed during programs and special events. These surveys will measure awareness of pollinator conservation, understanding of monarch habitat needs, and intent to plant milkweed or other native species at home.

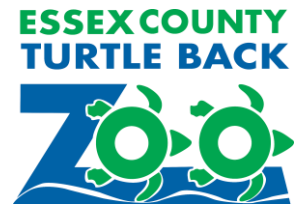
- Restore designated garden space by removing invasive, non-invasive, and under-performing plants and prepare the area for habitat improvement. This foundational step ensures the site can effectively support monarchs and other pollinators.
- Install and maintain a diverse selection of native perennial plants, with a focus on regionally-appropriate milkweed species and nectar plants that support monarchs throughout their life cycle. Ongoing maintenance will be led by trained staff and docents to ensure long-term success.
- Distribute free milkweed and educational information about growing milkweed, its importance to monarch butterflies, and the importance of pollinators to the community to spread pollinators beyond the zoo.

- Monitor monarch activity within the garden and collect observational data, including life stage presence and seasonal use, to evaluate project effectiveness and contribute to conservation knowledge.

1



Zoological Society  
of New Jersey, Inc.  
AT ESSEX COUNTY TURTLE BACK ZOO



## 2. Report

Grantee will deliver to SAFE Monarch a written progress report on the work conducted under this Grant Agreement. The report is **due on October 1, 2026**, and will include a narrative description of the progress made toward achieving the goals of this grant and any associated photographs. These should include before, after and progression photos that demonstrate the project's implementation. A final report will be due at the end of the grant term on **November 30, 2027**. Report templates will be provided.

## 3. Term

The term of this Grant Agreement shall begin on the Effective Date and will end on **November 30, 2027**.

## 4. Disbursement of Grant Funds

The grant funds shall be disbursed upon grant signature and submission of invoice to [safemonarch@monarchjointventure.org](mailto:safemonarch@monarchjointventure.org). SAFE Monarch will not reimburse Grantee for expenses beyond the grant amount incurred in carrying out the project.

Invoice should be made billed to:

Monarch Joint Venture: AZA SAFE Monarchs  
2233 University Ave. W., Suite 426  
St. Paul, MN 55114

Agreed to as of the 10th day of April 2026.

Total Grant Obligation: \$4,945  
Grant Source: SAFE Monarch Habitat Grant

Institution Name:

Project Coordinator:

Signature:

Date:

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32
- 33
- 34
- 35

**WHEREAS**, the City of Salisbury submitted an application to SAFE Monarch for financial aid to renovate an existing pollinator garden and the distribution of milkweed to support monarch butterflies and other native pollinators; and

**WHEREAS**, the City of Salisbury must enter into a grant agreement with SAFE Monarch defining how these funds must be expended; and

**WHEREAS**, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**Section 1.** Mayor Randolph J. Taylor is hereby authorized to enter into a grant agreement with SAFE Monarch, on behalf of the City of Salisbury, for the City's acceptance of grant funds in the amount of \$4,945.00.

**Section 2.** The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:

- BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 4.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication

shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 5.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

**Section 6.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 26 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_ day of \_\_\_\_\_, 2026.

ATTEST:

\_\_\_\_\_  
Julie A. English, City Clerk

\_\_\_\_\_  
April R. Jackson, City Council President

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Randolph J. Taylor, Mayor



City of  
Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Scott Roberts, Director of ABCD  
Date: May 1, 2026  
Subject: Live Arts in Public Spaces - 1st Reading

The purpose of this ordinance is to clarify the parameters for live arts performance in public spaces including locations of performance areas, spaces between performers, amplification, tips and donations, performer conduct and safety, hours of operation, and complaints and enforcement.

Attachment(s):  
[Ord3004](#)

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47  
48  
49  
50  
51

**ORDINANCE NO. 3004**

**AN ORDINANCE OF THE CITY OF SALISBURY AMENDING TITLE 5 OF THE  
SALISBURY CITY CODE, CREATING A NEW CHAPTER ENTITLED “5.45 -  
LIVE ARTS IN PUBLIC SPACES.”**

**WHEREAS**, the ongoing application, administration, and enforcement of the City of Salisbury Municipal Code (the “**Salisbury City Code**”) demonstrates a need for its periodic review, evaluation, and amendment to comply with present community standards and values and promote public safety, health and welfare of the citizens of the City of Salisbury (the “**City**”);

**WHEREAS**, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 5-202 to adopt such ordinances, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality, to preserve peace and order, to secure persons and property from damage and destruction, and to protect the health, comfort and convenience of the citizens of the City;

**WHEREAS**, the Mayor and Council may amend Title 5 of the Salisbury City Code pursuant to the authority granted in § SC 2-15 of the Salisbury City Charter;

**WHEREAS**, the City of Salisbury recognizes street performance, also known as “busking,” as a form of artistic and cultural expression protected under the First Amendment of the United States Constitution and Article 40 of the Maryland Declaration of Rights;

**WHEREAS**, the City affirms that public spaces are traditional forums for free expression and welcomes street performers as contributors to the vibrancy, creativity, and civic life of Salisbury;

**WHEREAS**, the Mayor and Council find that the health, safety, and general welfare of the citizens of the City will be furthered by amending Title 5 of the Salisbury City Code to make these changes;

**WHEREAS**, the Mayor and Council have determined that the creation Chapter 5.45 of the Salisbury City Code shall be adopted as set forth herein.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, that Title 5 of the Salisbury City Code is hereby amended by adding the bolded and underlined language as follows:

**Section 1.** Title 5 of the Salisbury City Code of the Salisbury City Code, is hereby amended by the addition of Chapter 5.45, entitled “Live Arts In Public Spaces” as follows:

**5.45 - LIVE ARTS IN PUBLIC SPACES**

**5.45.010 – Definitions**

**For the purpose of this chapter, the following words and phrases shall mean:**

**“Amplification” means the use of electronic devices to increase the volume of sound during a performance.**

**“Busking” means performing in public spaces, such as sidewalks, parks, and plazas, for tips or donations. This can include music, singing, juggling, dance, magic, mime, or other forms of live entertainment.**

52 “Hazardous Act” means any performance involving fire, knives, fireworks, pyrotechnics, live  
53 animals, or other materials or actions deemed dangerous or inappropriate for public  
54 safety.

55 “Passive Solicitation” means the display of an open instrument case, hat, or similar  
56 receptacle for tips or donations without verbal or physical solicitation.

57 “Performance Area” means the specific location within a public space where a street  
58 performer conducts their act, ensuring compliance with spacing and accessibility  
59 requirements.

60 “Performer” means any individual or group engaging in busking activities within the City of  
61 Salisbury.

62 “Public Space” means any area owned, maintained, or controlled by the City of Salisbury  
63 that is open and accessible to the general public, including sidewalks, parks, plazas, and  
64 pedestrian pathways.

65 “Special Event” means a City-sanctioned festival, parade, or other organized activity that  
66 may temporarily alter the provisions of this ordinance under 5.45.120.

67 “Youth Performer” means any individual 16 years of age or younger engaging in busking  
68 activities, who must be accompanied by a parent or legal guardian.

69  
70 5.45.020 –General Permission

- 71 1. Performers may freely engage in busking activities in accordance with this chapter and all  
72 other applicable laws.  
73 2. The City affirms that street performance is an activity open to all individuals on an equal and  
74 non-discriminatory basis.

75 5.45.030 – Locations and Performance Areas

- 76 1. Street performances are permitted on sidewalks, in public parks, plazas, and other public  
77 areas within the City of Salisbury, except where otherwise prohibited by law or public safety  
78 regulation.  
79 2. Performers shall not block or obstruct building entrances or exits, ADA-accessible ramps,  
80 crosswalks, driveways, loading zones, or fire lanes.  
81 3. A minimum of six (6) feet of unobstructed sidewalk space shall be maintained for pedestrian  
82 passage at all times.  
83 4. Performers shall position themselves in a manner that does not interfere with vehicular traffic  
84 or the normal flow of pedestrians.  
85 5. Street performances are not permitted within the footprint of a City-sanctioned festival,  
86 parade, or special event unless specifically authorized under 5.45.120 of this chapter.  
87 6. Performances are encouraged in Downtown Salisbury, Riverwalk, City Park, and other  
88 designated cultural corridors where pedestrian activity is high.

89 5.45.040 Duration and Rotation of Performances

- 90 1. A performer may occupy a single location for no more than one hundred twenty (120)  
91 consecutive minutes.  
92 2. After completing a performance at one location, the performer shall relocate to another site  
93 at least one hundred (100) feet away from the previous location.  
94 3. Performers may return to a previously used location later in the same day, provided they  
95 again comply with the time and distance requirements of this section.

5.45.050 – Spacing Between Performers

1. Performers shall maintain a minimum distance of one hundred (100) feet from any other active performer or performance group.
2. The purpose of this spacing requirement is to ensure clear pedestrian passage, minimize excessive noise overlap, and allow each performer a reasonable opportunity to be heard and seen.
3. Nothing in this section shall prohibit performers from collaborating or performing together by mutual agreement.

5.45.060 Amplification and Noise

1. Performers may use amplification provided that the volume must remain in compliance with the City's general noise ordinance and may not unreasonably disturb nearby businesses, residents, or public activities.
2. The City reserves the right to require immediate volume reduction or cessation of amplified sound if it is determined to disturb the surrounding area.

5.45.070 Tips and Donations

1. Performers may accept voluntary tips or donations from the public.
2. All contributions must be offered freely and without verbal or physical solicitation by the performer.
3. No performer shall obstruct, harass, or interfere with pedestrians or passersby when accepting donations.
4. The display of an open instrument case, hat, or similar receptacle for tips shall be considered passive solicitation and permitted under this section.
5. Small and unobstructive signs may be used in conjunction with an open instrument case, hat, or similar receptacle.
6. The sale of merchandise, recordings, or other goods is prohibited unless otherwise authorized under a separate vendor permit.
7. Performers shall not use electronic payment methods in a way that solicits donations verbally (e.g., QR code displays are acceptable).

5.45.080 Performer Conduct and Safety

1. Performers shall conduct themselves in a manner that is respectful of the public, nearby businesses, and other performers.
2. Performers shall not obstruct or block building entrances, fire lanes, ADA-accessible ramps, crosswalks, or pedestrian passageways.
3. Performers are responsible for keeping their performance area clean and free of debris, including trash, props, and any materials used during the performance.
4. Dangerous, hazardous, or inappropriate acts are prohibited, including but not limited to:
  - a. The use of fire, knives, fireworks, pyrotechnics, or any other hazardous materials or devices;
  - b. The use of live animals in performances;
  - c. The display or performance of explicit, obscene, or sexually suggestive material, including nudity, simulated sexual acts, profane or pornographic imagery, or language inappropriate for general public audiences.

5. Exceptions may be granted only when specifically authorized by the City for approved festivals, parades, or special events.
6. Performers shall comply with all applicable safety and public health regulations while performing.

#### 5.45.090 – Hours of Operation

1. Street performances within the City of Salisbury shall be permitted between 7:00 a.m. and 11:00 p.m. daily.
2. The City may authorize exceptions to these hours for approved festivals, parades, or special events, during which performers may operate outside the standard hours.

#### 5.45.100 – Youth Performers

1. Any performer 16 years of age or younger must be accompanied on-site by a parent or legal guardian.
2. Youth performers are permitted to engage in all performances allowed under this chapter, including those approved for festivals or special events, provided they comply with safety and conduct requirements.

#### 5.45.110 – Complaints and Enforcement

1. Complaints regarding street performances shall be directed to the Salisbury Police Department.
2. The penalty for any violation of this Chapter shall be as established by the City Council in the City of Salisbury Fine and Penalty Schedule.
3. The Police Department shall provide guidance and education to performers when possible, with the goal of achieving compliance in a fair and transparent manner.
4. The City shall maintain a written log of complaints and enforcement actions for transparency and policy review

#### 5.45.120 Special Events and Festivals

1. The City may authorize temporary exceptions to the provisions of this chapter, including but not limited to hours of operation, amplification limits, and hazardous act restrictions, for approved festivals, parades, or special events.
2. Performers participating under such exceptions must still comply with all applicable conduct, safety, and public health requirements outlined in this chapter.
3. Authorization for exceptions shall be granted in writing by the City and may include additional conditions to ensure public safety and accessibility.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

179        **Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as  
180 if such recitals were specifically set forth at length in this Section 4.

181        **Section 5.** This Ordinance shall take effect from and after the date of its final passage.  
182

183        **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City  
184 of Salisbury held on the 26 day of May, 2026 and thereafter, a statement of the substance of the Ordinance  
185 having been published as required by law, in the meantime, was finally passed by the Council of the City  
186 of Salisbury on the \_\_ day of \_\_, 2026.  
187

188        ATTEST:

189  
190 \_\_\_\_\_  
191 Julie A. English, City Clerk

\_\_\_\_\_  
April R. Jackson, City Council President

192  
193 Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.  
194

195 \_\_\_\_\_  
196 Randolph J. Taylor, Mayor



## Memo

To: Nick Rice, City Administrator  
From: Jordan Mann, Assistant Director of Field Operations  
Date: April 22, 2026  
Subject: LGIT Grant Acceptance – Vehicle Monitoring Program - 1st Reading

The Department of Field Operations has been awarded a grant in the amount of \$10,000.00 from the Local Government Insurance Trust (LGIT) to support the implementation and expansion of the City's vehicle monitoring (telematics) program.

This funding will be used to enhance the City's current telematics capabilities by equipping additional fleet assets with monitoring technology and further optimizing system utilization across departments. The expanded program will improve operational efficiency, strengthen fleet oversight, enhance driver safety, reduce unnecessary fuel consumption and idling, and support data-driven decision-making related to vehicle maintenance and asset management.

The grant requires implementation within a 60-day period and includes a follow-up reporting component to LGIT outlining program progress and outcomes. The Department is prepared to proceed with procurement and deployment immediately upon acceptance to ensure compliance with grant timelines.

The Department of Field Operations respectfully requests authorization from the Mayor and City Council to accept this grant and to deposit the awarded funds into the appropriate grant fund. This grant does not require any additional financial contribution from the City and will directly support ongoing efforts to modernize fleet operations and improve overall service delivery.

It is recommended that the Mayor and City Council approve this request. Please let me know if any additional documentation or supporting information is needed.

Attachment(s):  
[Ord3005](#)

# ORDINANCE NO. 3005

**AN ORDINANCE OF THE CITY OF SALISBURY TO ACCEPT FUNDS AWARDED BY THE LOCAL GOVERNMENT INSURANCE TRUST (LGIT) FOR THE CITY OF SALISBURY DEPARTMENT OF FIELD OPERATIONS' IMPLEMENTATION AND EXPANSION OF VEHICLE MONITORING SOFTWARE.**

WHEREAS, the Department of Field Operations has been awarded a grant in the amount of \$10,000.00 from the Local Government Insurance Trust (LGIT); and

WHEREAS, the purpose of this grant is to support the implementation and expansion of the City's vehicle monitoring (telematics) program to enhance fleet management capabilities; and

WHEREAS, the expansion of vehicle monitoring software will improve operational efficiency, strengthen oversight of City assets, enhance driver safety, and support data-driven maintenance and operational decisions; and

WHEREAS, the City has received or will receive these grant funds and must appropriate them within the Grant Fund; and

WHEREAS, the Department of Field Operations requests that these funds be allocated to the Grant Fund for the implementation of this program; and

WHEREAS, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

**Section 1.** The City of Salisbury's Grant Fund be and is hereby amended as follows:

(a) Increase the LGIT Revenue Account 10500-456944-xxxxxx by \$10,000.00; and

(b) Increase the Equipment Expense Account 10500-577030-xxxxxx by \$10,000.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged invalid, unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged, and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 26 day of May, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

ATTEST:

\_\_\_\_\_  
Julie A. English, City Clerk

\_\_\_\_\_  
April R. Jackson, City Council President

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
Randolph J. Taylor, Mayor



# City of Salisbury

## Memo

To: City Council Members  
From: Nick Rice, City Administrator  
Date: May 7, 2026  
Subject: Legal Fees - 1st Reading

For your review and consideration, this proposes a budget amendment to the City of Salisbury's FY2026 General Fund in the amount of \$175,000.

This amendment is necessary to fund both special counsel services for labor negotiations and training as well as ongoing legal services for general City matters. Due to the scope and complexity of labor-related negotiations, the City requires specialized legal expertise. In addition, increased demands for legal support across routine City operations have exceeded currently budgeted resources.

The proposed funding will be drawn from Current Year Surplus, with allocation of funds as follows:

- \$120,000 – City Attorney (general legal services and support)
- \$55,000 – Other Attorney Services (special counsel for labor negotiations and training)

This ordinance authorizes the Mayor to appropriate the necessary funds and, in accordance with City requirements, requires approval by a four-fifths vote of the Council.

Approval of this amendment will ensure the City is adequately supported in both specialized labor negotiations and day-to-day legal matters, allowing for continued effective and compliant operations.

Attachment(s):  
[Ord3006](#)

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32
- 33
- 34
- 35
- 36
- 37
- 38
- 39
- 40
- 41
- 42
- 43
- 44
- 45
- 46

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE ADDITIONAL FUNDS REQUIRED FOR LEGAL SERVICES.**

**WHEREAS**, the City of Salisbury requires the services of a special counsel for labor training and negotiations, as well as additional legal services to support ongoing general City matters; and

**WHEREAS**, the City of Salisbury has determined an additional \$175,000 will be required for these services, and

**WHEREAS**, the appropriations necessary to execute the appropriation of \$175,000 as provided hereinabove, must be made upon the recommendation of the Mayor and approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:**

**Section 1.** Mayor Randolph J. Taylor is hereby authorized to appropriate funds for special counsel for labor training and negotiations and legal services for general City matters, in the amount of \$175,000.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 2.** The City of Salisbury's FY26 General Fund Budget be and hereby is amended as follows:

| Increase (decrease) | Account Type | Account Description  | Account      | Amount    |
|---------------------|--------------|----------------------|--------------|-----------|
| Increase            | Revenue      | Current Year Surplus | 01000-469810 | \$175,000 |
| Increase            | Expense      | City Attorney        | 17000-513301 | \$120,000 |
| Increase            | Expense      | Other Attorney       | 17000-513302 | \$55,000  |

**Section 3.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 4.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 5.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

**Section 6.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 26 day of May, 2026 and thereafter, a statement of the substance of the Ordinance

47 having been published as required by law, in the meantime, was finally passed by the Council of the City  
48 of Salisbury on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

49  
50 **ATTEST:**

51  
52  
53 \_\_\_\_\_  
54 **Julie A. English, City Clerk**

\_\_\_\_\_ **April R. Jackson, City Council President**

55  
56 Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

57  
58 \_\_\_\_\_  
59  
60 **Randolph J. Taylor, Mayor**  
61  
62  
63  
64