



CITY OF SALISBURY

115 S. Division Street, Salisbury, MD 21801

LEGISLATIVE SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, September 8, 2025 6:00 PM

D'SHAWN M. DOUGHTY
Council President

ANGELA M. BLAKE
Council Vice President

APRIL R. JACKSON
Councilwoman

MICHELE R. GREGORY
Councilwoman

SHARON C. DASHIELL
Councilwoman

CALL TO ORDER

WELCOME/ANNOUNCEMENTS/PLEDGE

INVOCATION - Pastor Greg Morris - Parkway Church of God

PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

CONSENT AGENDA

- Meeting Minutes
April 22, 2025 Budget Work Session
April 23, 2025 Budget Work Session
April 28, 2025 Work Session

RESOLUTIONS

- Historic District Commission

Resolution No. 3422 - re-appointing Margaret Lawson to the Historic District Commission for term ending July 2028

- Franchise Fee Negotiations

Resolution No. 3423 - appointing Cohen Law Group and its partner, CBG Communications, Inc., to provide cable franchise renewal consulting services on behalf of the city

ORDINANCES

- Budget Amendment for Union Negotiations - 2nd Reading
Ordinance No. 2952 - authorizing a budget amendment for the Mayor to appropriate funds for the FY2026 general fund, water and sewer fund, parking fund, and storm water fund for additional salaries and fringe associated with the union negotiations
- Budget Amendment for Lawsuit Funds - 2nd Reading
Ordinance No. 2953 - authorizing a budget amendment to transfer PFAS settlement proceeds from the water sewer fund to the water sewer capital project fund
- Drug Court Grant - 1st Reading
Ordinance No. 2954 - to accept grant funds from the office of problem-solving courts discretionary grant adult drug court program to provide overtime reimbursement to police officers conducting curfew and contract compliance checks on clients in the city of Salisbury
- Budget Amendment for North Prong - 1st reading

Ordinance No. 2955 - authorizing the Mayor to appropriate funds for land acquisition for the North Prong Park project using reallocated proceeds of the public improvement bonds of 2024

PUBLIC COMMENT

ADJOURNMENT/CONVENE INTO WORK SESSION

City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.



**BUDGET WORK SESSION
MEETING MINUTES
APRIL 22, 2025**

PUBLIC OFFICIALS PRESENT

Council President D'Shawn M. Doughty, Council Vice President Angela M. Blake, Councilwoman Michelle R. Gregory, Councilwoman Sharon C. Dashiell, Mayor Randy Taylor

STAFF IN ATTENDANCE

City Administrator Andy Kitzrow, Finance Director Sandy Green, Assistant Director of Finance Phil Menzel, and City Clerk Julie English

CALL TO ORDER

The City Council convened in a Budget Work Session on April 22, 2025 at 8:55 a.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

Finance Director Sandy Green began by providing a brief review of the Financial Overview. The overview was a recap of the city's financial audit and the city's Financial Health Report. Both documents are attached.

Ms. Green reported that the Water & Sewer Fund's net position increased by approximately \$2M, though unrestricted operating funds remain negative at \$3M due to restricted capital funds and growing debt. She noted the city's general fund debt was \$85M though debt per capita was slightly above the recommended \$2,500. She added that on the revenue side, trash fees were proposed to increase from \$71 to \$77 per quarter, EMS fees were adjusted based on provider projections, and real estate tax rates remained unchanged, generating an estimated \$1.8M in additional revenue. Ms. Green outlined the Mayor's proposed budget, including one-step pay increases in July and January, merit and career ladder adjustments, a 9% health insurance budget increase, and four additional positions.

The Mayor highlighted \$5.6M in general fund capital projects, primarily funded via FY26 bonds, including economical renovations of the Westside Community Center with partial city ownership. He discussed the Westside Community Center renovation, noting that operational programming would be handled by external partners to emphasize youth engagement. He added that water and sewer capital projects, totaling \$11.2M, would target streets, lights, and neighborhood

44 infrastructure. He also highlighted plans for a children's museum at the zoo to provide potential
45 revenue generation.

46
47 Ms. Green provided updates on FY26 water/sewer debt service increases, trash fee adjustments
48 due to county tipping fees, and competitive water/sewer rates. She reviewed the city's financial
49 strengths which included a solid fund balance and the ability to fund projects. The weaknesses
50 included rising personnel, medical costs and growing CIP obligations.

51
52 The Mayor talked about the Fire Service Agreement and shared that conversations were still
53 happening. He added that the county tax breaks did not seem likely but disparity grants may help
54 out.

55
56 **FIRE DEPARTMENT** – Fire Chief Rob Frampton, Deputy Chief Chris O'Barsky, Deputy Chief Chris
57 Truitt, Deputy Chief Lee Smith

58
59 Chief Frampton thanked city leadership for additional FY26 funding and highlighted two urgent
60 fire department needs: replacing ambulances and upgrading portable radios. He added that EMS
61 revenue was projected at \$2.9 million, but service readiness depended on new ambulances. He
62 noted that the four units proposed for FY26, did not have to be paid for until delivery. He
63 emphasized that delaying the replacements risks safety.

64
65 Deputy Chief O'Barsky addressed the need for replacing more portable radios noting that 43
66 remaining radios remained outdated. He added that the replacement over the next two years
67 was estimated at \$7,000 per radio. The radios would be funded via cash or lease, not bonds. He
68 also emphasized that both requests were critical in maintaining operational safety and efficiency.
69 Deputy Chief Smith highlighted that volunteers had contributed \$157,000 over the past year.
70 Those contributions funded projects to include replacing the Hurst tool equipment, fire hose
71 replacements, cyanide kit replacements, thermal imaging cameras, gear racks, a keyless access
72 system, and two drones for search and rescue. He added that the volunteers also maintained the
73 1916 Americana LaFrance engine for parades and events. However, the engine was in need of
74 some maintenance. He emphasized the need for four new ambulances due to heavy use and the
75 desperate need for new radios. President Doughty suggested using museum updates to highlight
76 minority history. Chief Frampton noted the volunteer's critical role in supporting operations, with
77 over 20 new volunteers joining since July.

78
79 **POLICE DEPARTMENT**– Police Chief Dave Meienschein, Colonel Howard Drewer, Captain John
80 Felts

81
82 Chief Meienschein expressed that the proposed budget was largely sufficient for operations. He
83 noted that staffing remained a challenge, with several officers considering resignation due to
84 workload and competitive offers. He added that the \$175,000 police incentive fund supported
85 recruitment and retention, particularly for dispatchers. He highlighted that key increases
86 included uniforms, mental health services, accreditation travel/software, equipment/software

for training, CAD/radio systems, body cameras and investigative tools, and K9 program enhancements.

Chief discussed the need for providing take-home vehicles to officers off probation to improve retention. Colonel Drewer added that the current fleet included 91 vehicles, 21 of them being over 10 years old.

Chief Meienshein explained there was a \$1,000 increase in the communications account to support part-time communications officers and a \$50,000 increase in the overtime coverage account due to being understaffed. Colonel Drewer mentioned that officers worked an 84-hour week. President Doughty pointed out that was 208 hours more annually than comparable agencies and highlighted the \$4–\$6K compensation gap per officer. Chief added that the 10 hr. shift schedules could not be accomplished with the man power they currently have. He added that differential should be negotiated through the union.

Chief informed Council that another notable increase in the police budget was a \$7,500 payment to the county for maintenance of the county-owned emergency radio system for police communications and also an increase in animal control. He stated that the city contributes one-fifth of the Humane Society's operating costs which was about \$53,960 this year. Lastly, he mentioned the \$154,000 for 22 replacement radios, and grant-matched funding to upgrade the property and records storage area.

SALISBURY-WICOMICO ECONOMIC DEVELOPMENT (SWED) – Executive Director Dave Ryan

Mr. Ryan thanked Council for the opportunity to present and for the City's long-term partnership. He shared that the industrial development in Westwood and Northwood Parks added tax revenue and jobs. In addition, the Port moved a million tons of commodities annually. He noted that it reduced truck traffic and supply costs, while sustained dredging ensured continued commerce.

Mr. Ryan emphasized that the airport generated \$200 million in economic activity and supported hundreds of jobs, while the new aviation maintenance school would create another local economic cluster. He added that 8–9% of local jobs were in manufacturing and their roundtable was driving efficiency and growth through AI and other innovations. He valued the City's support, which enabled job retention, commercial and industrial growth, and a stronger community.

At 12:04 p.m. President Doughty called for a motion and a second to break for lunch. Ms. Jackson motioned and Ms. Gregory seconded. The vote was 5-0 in favor.

After a brief lunch break, the meeting reconvened at 12:41 p.m.

FINANCE DEPARTMENT – Director Sandy Green, Assistant Director Shawanda Garrison, Assistant Director Phil Menzel

Ms. Green requested that the Grant Coordinator position be unfrozen and renamed to a Project/Grant Administrator position. She explained the increase in work load the department had seen with essentially no additional staff. In addition to overseeing grants, the “new” position would take on responsibilities including the Here Is Home project, annexations, managing the accounts payable division, and ensuring the departments billables were collected.

President Doughty asked Ms. Green to distinguish the responsibilities between the Grants Manager and the Project/Grants Administrator positions. She explained that the Grants Manager oversees all departments to ensure federal and state guidelines were followed with respect to grants. The administrator position would actually set up the grant accounts and handle the legislative responsibilities, more on the accounting side of things. The administrator would supervise the manager.

There was brief discussion about the name of the new position. The structure and position titles from the county were reviewed. The main concern from Ms. Dashiell and President Doughty was the length of the position title and the potential confusion it may cause.

WATER WORKS DEPARTMENT – Director Cori Cameron, Superintendent Ron Clapper, Superintendent Trey Klaverweiden

Ms. Cameron presented their budget and operational updates. She expressed that most budget accounts remained balanced, with a notable increase in wastewater chemical costs due to rising tariffs and contract adjustments. In anticipating the retirement of key staff at the wastewater treatment plant, they proposed adding a maintenance supervisor and an assistant superintendent to maintain operations and regulatory compliance. Ms. Cameron explained that the maintenance costs continued to increase as the plant aged and grant funding may decrease. Mr. Klaverweiden noted the need for additional utility division vehicles, as well as the need to switch to an automated meter reading system. Capital improvements included new bio solids vehicles, maintenance crew staff and planning for a Westside Water Tower. Mr. Clapper stated that the Water Treatment Plant did not ask for any extra funding this fiscal year. Council highlighted the importance of explaining the proposed 6% rate increase to residents, noting aging infrastructure and regulatory pressures. Overall, the department emphasized careful planning, regulatory compliance, and infrastructure maintenance while managing operational costs.

FIELD OPERATIONS DEPARTMENT– Director Mike Dryden, Assistant Director Shane Imschweiler, Deputy Director Jake Pavolik, and Chief Office Administrator Sandy Elliott

Mr. Dryden noted that there were minimal new funding requests for the department. The transportation funds had shifted from Department of Infrastructure and Development (DID) to the traffic team, which now oversees concrete, construction, and street paving. Mr. Dryden stated that the budget remained largely level aside from a position transfer. Mr. Kitzrow added that the fleet building project had been revised from \$2 million to \$8 million, using value-

171 engineering approaches. Mr. Kitzrow also noted that the \$850,000 for street maintenance was
172 moved from DID to Field Operations to cover paving, potholes, curb and gutter, sidewalks, and
173 striping. The Mayor proposed an additional \$1 million in bonded funds to address backlogged
174 repairs over a 4–5 year ramp-up. Mr. Dryden added that the tipping fees for landfill trash was
175 projected to increase from \$73–\$76 per ton to \$88 per ton in July and possibly \$100 next year.
176 Mr. Kitzrow pointed out that the city’s budget covered current increases and further hikes may
177 require additional funding.

178
179 Mr. Dryden emphasized that vehicle funding was critical since backups were limited. Trucks last
180 around seven years, and new trucks cost around \$500,000. Mr. Kitzrow noted that pre-owned
181 trucks could be used as backups to avoid service disruptions. Mr. Kitzrow stated that the marina
182 fund continued to lose money and would require significant future investment. He noted there
183 needed to be a bigger conversation about how to move forward with the marina.

184
185 Council took a brief break at 1:58 p.m. and reconvened at 2:13 p.m.
186

187 **ARTS, BUSINESS, AND CULTURE DEPARTMENT** – Director Allen Swiger

188

189 Mr. Swiger presented minimal budget changes; curator salary adjustments and \$150,000 in CIP
190 for exterior work at Poplar Hill Mansion. The development services account consolidated staffing,
191 increased professional services for event recruitment, and added funds for both art maintenance
192 and the Salisbury Wicomico Arts Council. The Mayor emphasized that the Sister Cities funding
193 supported student cultural exchanges. President Doughty discussed the \$100,000 for the
194 Winterfest of Lights upgrades and noted underused franchise fee allocations.

195
196 Mr. Swiger reported that the zoo was operationally stable with no additional staffing needed. He
197 was proud of the growing education and special events programs being funded mostly through
198 revenue that offsets program costs. He noted that \$36,000 of the budget covered program
199 expenses, and \$150,000 covered three full-time staff who generate revenue to sustain their roles.
200 (Ms. Blake exited the meeting at 2:27 p.m.)
201

202 Mr. Swiger added that the capital improvement projects for the zoo included remodeling the
203 animal services building and completing the eagle and hawk exhibits, which were all required for
204 the AZA accreditation. He proposed a 10,000 sq. ft., two-story education/discovery center to
205 expand classrooms, improve the animal holding area, and support the education team. He
206 mentioned that the total cost was \$5 million, with an initial \$500,000 request to kickstart the
207 campaign. He believed the project would enhance educational programming, attract visitors, and
208 create additional revenue opportunities. In conclusion, he emphasized that the AZA accreditation
209 remained a priority to unlock larger funding for future projects, including the Andean bear
210 exhibit.

211 212 **GENERAL DISCUSSION**

Mr. Kitzrow addressed topics he had been tracking for Council. He began with the road replacement schedule, which was emailed to council members, and explained the rating used. Mr. Kitzrow noted that he was still looking into the following topics: radios for the fire department, PAC14 funding and Christmas lights in the park. The county council topics he was tracking included tipping fees and Fire Service Agreement funding. Council shared concerns and frustration with the lack of contribution from the county to pay for the expenses incurred when responding to service calls for the county.

President Doughty questioned why the water and sewer for the urban service district did not increase. Mr. Kitzrow responded that it had to be a mutual agreement with the county to increase the rates.

Ms. Gregory asked if the Disability Advisory Committee could have a line item in the budget to allow them to receive money from the community. The funds would be used to increase accessibility in the city. They were not requesting money from the city, just a line item (account) to place the funds in. Ms. Gregory also advocated to bring back the downtown ambassadors. She reflected on how clean they kept the downtown area and that they provided security and assistance to the public.

Ms. Jackson requested that summer programs for kids return to the playgrounds. Mr. Kitzrow stated he would get numbers together for the request so it could be discussed at the next budget work session.

Other topics noted by Mr. Kitzrow for discussion the following day were ambulances, fire radios, police vehicles, sanitation truck, Christmas lights and the garage.

ADJOURNMENT

With no further business to discuss, the Work Session adjourned at 3:19 p.m.

City Clerk

Council President



**BUDGET WORK SESSION
MEETING MINUTES
APRIL 23, 2025**

PUBLIC OFFICIALS PRESENT

Council President D'Shawn M. Doughty, Council Vice President Angela M. Blake, Councilwoman Michele R. Gregory, Councilwoman Sharon C. Dashiell, Mayor Randy Taylor

STAFF IN ATTENDANCE

City Administrator Andy Kitzrow, Executive Office Administrator Jessie Turner, Finance Director Sandy Green, Assistant Director of Finance Phil Menzel, and City Clerk Julie English

CALL TO ORDER

The City Council convened in a Budget Work Session on April 23, 2025 at 8:44 a.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

HUMAN RESOURCES DEPARTMENT – Director Meg Caton and Hiring Specialist Kelly Jones

Ms. Caton began with a focus on increasing key programs: the Employee Assistance Program at \$18,500 and professional development/training at \$16,000. Ms. Caton noted that the wellness program account was moved to the Mayor's Office. Ms. Gregory questioned the status of the pantry. Mr. Kitzrow replied that it had been discontinued and replaced with quarterly take-home meals. Ms. Turner, who was the overseer of the pantry, shared current employee incentives. Council supported centralizing HR programs and streamlining accounts to improve management and transparency.

Ms. Caton and Ms. Jones discussed increasing funds for advertising and background checks. She added that they were standardizing background checks for all new hires, including MVR records. She added that background findings did not automatically disqualify employees, as suitability depended on the role and the nature of offenses. Ms. Caton introduced a new software that would provide things such as inspections, training, and health and safety programs. It would assist the risk manager and potentially reduce costs. Council members expressed support and appreciation for the department's work.

DEPARTMENT OF INFRASTRUCTURE AND DEVELOPMENT – Director Nick Voitiuc

Mr. Voitiuc reported no major changes to the department's operating budget. He focused on filling existing positions and providing professional development for newer staff. Key projects included the replacement of the Naylor Mill bridge and ongoing public and private development. He shared that efforts were underway to track all projects in a dashboard to assist with managing budgets effectively and to potentially recycle leftover funds. He explained that the department funding was split across general, water, sewer, and building permit accounts. Council discussed timing issues with street maintenance and sidewalk contracts, the need for flexibility in staffing positions, and potential funding for city committees like the Green Team and BPAC to support cross-collaboration initiatives.

HOUSING AND COMMUNITY DEVELOPMENT DEPARTMENT – Director Muir Boda and Housing and Homeless Manager Christine Chesnutt

Mr. Boda reported that smaller accounts such as graffiti removal and boarding had been consolidated, and some services, like summon servers, were no longer used. He added that multiple systems had been merged to streamline code enforcement, licensing, and homeless services, with payments moved online via OpenGov. He noted that vendor license fees had dropped from \$1,000 to \$100. He highlighted that committee funds had been covered by the community center's operating budget, with extra funds used for HVAC, roof, and plumbing repairs. He explained that the Anne Street bathhouse had cost \$1,000–\$1,600 per plumbing call, with winter staffing and utilities requiring \$20,000 for 64 residents. Ms. Chesnutt explained the Housing First program and that it supported 11 households, with participants paying 30% of income. She noted that HUD no longer funded the program and waitlists for senior housing was at least three years.

The discussion continued with a focus on homelessness services, housing challenges, and budget matters. Challenges noted by Ms. Chesnutt were a lack of affordable housing and long waitlists. She added that outreach to the Housing Authority had not been successful.

(Councilwoman Jackson exited the meeting at 9:57 a.m.)

Ms. Gregory questioned accessibility at the Anne Street bathhouse. Mr. Boda stated that it would cost \$350,000–\$400,000 to replace. Ms. Blake asked for this to be revisited under the Capital Improvement Plan discussion.

PROCUREMENT DEPARTMENT/GOVERNMENT OFFICE BUILDING – Director Jennifer Miller and Contract Specialist Michael Lowe

Ms. Miller reported that the department would continue with four staff members. She requested a level budget with three exceptions: \$5,000 for consulting fees to meet state energy reporting requirements, \$3,000 for operating expenses due to recurring salary shortfalls, and \$5,000 for document automation software to streamline contracts.

Discussion moved to the Government Office Building budget. The city shared operational costs with the county, which covered maintenance, security, janitorial, and utilities. She added that the CIP items included exterior waterproofing and window replacement, and HVAC chiller replacement. Ms. Miller highlighted that the city had paid approximately 45% of expenses. She clarified what had been leased versus owned properties and the related taxes. Ms. Miller also noted an electricity savings from a recent contract negotiation that provided additional budget flexibility. Council thanked the Procurement team for their thorough work.

INFORMATION SERVICES DEPARTMENT – Director Steve Dickerson and Assistant Director John O’Brien

Mr. Dickerson presented the Information Services budget, seeking level funding from the previous year with increases for computer replacements. The prior year’s budget cut left them behind schedule, and the upcoming replacements would cost more. He also clarified budget reallocations for internet costs and consolidated annual service agreements.

Mr. O’Brien discussed rebranding the GIS division to Data Services to better reflect its work supporting all city departments. He explained that the team’s in-house expertise had saved significant costs compared to third-party vendors, with recent successes including the comp plan, FireHub, and police and fire support. Mayor Taylor praised the improvements to the phone system. Mr. O’Brien believed the Amazon distribution center was a positive outcome of prior city planning and expressed his excitement for the next few years. Mr. Dickerson emphasized that Information Services’ funding had supported city-wide efficiency and thanked the council for their support.

President Doughty called for a brief recess at 11:11 a.m.

The Budget Work Session reconvened at 11:20 a.m.

MAYORS OFFICE – City Administrator Andy Kitzrow

Mr. Kitzrow stated that the wellness program had been returned to Human Resources. He noted that the consulting fees had been set at \$7,500, reducing only to the Legislative Session. Councilmembers questioned the value of past lobbying efforts, suggested interviewing multiple firms, and stressed the need for earlier, targeted planning.

He reviewed the software contracts, which included agreements with Zen City totaling \$28,500 and Rep’d Inc. totaling \$19,000 through December 2025. Councilmembers questioned Zen City’s effectiveness and suggested fully funding the current obligations, with the option to amend later.

Mr. Kitzrow noted that the salary adjustments included the City Administrator’s market rate, and merit and career ladder increases. The Assistant City Administrator role, which had been part-time, would return to full-time in January. Additional discussion addressed future salaries for the

Mayor and Council. Councilmembers agreed the positions warranted review. Mr. Kitzrow added that the new salary study should occur in FY27.

Councilwoman Jackson returned to the meeting at 11:37 a.m.

Mr. Kitzrow explained that the miscellaneous budget had been cut in half, with items such as uniforms and meals now separated for transparency. The dues, training, and travel accounts were also reviewed, with the largest cost tied to Maryland Municipal League membership. Ms. Blake mentioned increasing the salaries for elected officials. Ms. English added a possible increase in the election board's salary, considering their growing responsibilities, given that city elections cost about \$100,000 every four years.

President Doughty called for a motion to adjourn for lunch at 11:53 a.m. Ms. Gregory motioned, and Ms. Jackson seconded. The vote was 5-0 in favor.

LEGAL – City Solicitor Ashley Boschè

City Solicitor Ashley Boschè presented the legal budget, noting that CBM provided primary legal services while specialized counsel was used for labor and complex cases. She added that the CBM budget had been reduced from \$335,000 to \$315,000, with \$40,000 shifted to specialized counsel. She highlighted that the expenses year-to-date had been \$233,364, with projected costs around \$308,000, which was under budget. She expressed those routine expenses should remain stable, but full union contract negotiations could significantly increase specialized counsel costs. She added that, in prior years, expenses had exceeded \$450,000. Council had approved reallocating \$20,000 between accounts and agreed to revisit funding if negotiations drove higher costs.

CLERK'S OFFICE – City Clerk Julie English

Ms. English presented the 11100 budget, highlighting the largest expense was the new agenda software. She noted that the cost was \$11,366.94, with a 5% annual increase. She explained that the testing date had been scheduled for May 12th and if everything went well they would fully implement the software moving forward. She noted that CivicPlus remained stable with a \$5,000 subscription for code and charter updates.

Ms. English explained that additional funds were added to the training and travel accounts for the City Clerk and the Deputy City Clerk. She added that funds were transferred from other accounts to support their professional development. Council stressed the importance of both positions attending conferences.

CITY COUNCIL – City Clerk Julie English

Ms. English highlighted that the Council's budget was reorganized for transparency, including creating new accounts for uniforms, software, and future city-issued laptops and phones to assist

with removing city business from personal devices. She also noted that the travel and training accounts had been increased to cover all members' participation in annual conferences.

Council also discussed potentially adding staff to assist the clerk's office. Ms. English recommended waiting to evaluate the impact of the new software and getting the Deputy Clerk up to speed before adding a position.

After a brief break, the meeting convened at 1:42 p.m. for general discussion.

GENERAL DISCUSSION

Mr. Kitzrow began the discussion by recommending they stay within the mayor's proposed surplus use of \$1.6 million, with the current draft coming in slightly under at \$1.594 million. Council members reviewed revenue and expenditure adjustments, noting that each change directly affected the surplus column. Trash fees were a major topic of discussion, with the current rate of \$73 per quarter proposed to increase to \$77. Mr. Kitzrow added that each \$1 increase generates about \$19,600 in revenue. The tipping fee budget was short about \$58,000 at the current \$78 per ton, and if the county raised fees, costs could climb to roughly \$994,000, creating a \$227,000 shortfall. To fully cover this, fees would have to rise to about \$88 per quarter.

The following account adjustments were made: Green Team and BPAC reduced to \$1,000 each, ZenCity platform reduced to \$23,750 with a mid-year review, and the addition of \$2,000 for cell phones and software for Council. Ms. Blake brought up the possibility of having the additional position in the Clerk's Office along with a new office and additional meeting space in the Government Office Building. Council then discussed having a part-time Downtown Ambassador position for \$23,500 and a proposed \$12,000 for an assistant for an evening playground program. It was noted that the \$12,000 would cover staffing and equipment for two sites to provide safe, supervised spaces for children. Council strongly agreed.

The council reviewed key CIP needs, prioritizing safety and equipment. Ambulance funding was a focus, with a proposed lease for four units costing 2.5 million dollars. Police requested 17 vehicles over three years; seven vehicles would be funded this year for \$525,000, with a five-year lease at \$117,000 annually. Administration acknowledged the desire to expand take-home cars for recruitment but weighed it against salaries and other needs. It was noted that the fire and police radio upgrades could be bonded together. Sanitation requested a rear-loading truck, originally \$475,000 but possibly 250–300 thousand dollars, with a seven-year lease suggested for heavy equipment.

Mr. Kitzrow reviewed the PAC 14 funding which was tied to declining Comcast fees. He projected the cost of \$83,000 this year, which was less than \$123,000 in 2018. Discussion was had on reducing the budget closer to \$90,000 for PAC 14. Overall, the council emphasized balancing safety priorities, equipment, and community services within budget limits.

Mr. Kitzrow reviewed the status of labor negotiations with the three bargaining units. The mayor's office budgeted a 3% (1.5 step) raise, but none of the unions agreed. He noted that arbitration with the fire union was scheduled for early June. The options included acceptance of the budgeted amount, arbitration, or a pre-arbitration compromise. He noted that a one-step increase would cost about \$690,000, while the unions' latest proposals would add up to \$1.6 million to the general fund, with additional impact on water and sewer.

Mr. Kitzrow reviewed the water and sewer numbers. He shared that the city spent approximately \$25.7 million, just under the planned \$1.1 million, thanks to \$22,000 in energy savings. Ms. Green highlighted that the budget included a 6% rate increase—every 1% change equaled roughly \$142,000, and bumping the urban service rate could add about \$155,000. She emphasized that the debt was climbing and cash reserves were dropping, especially with a big loan payment coming. Mr. Kitzrow acknowledged that union pay raises and other costs were adding pressure.

Finally, the council discussed the potential to add a new community center in west Salisbury. A developer offered a 6,000 sq. ft. plus outdoor space for \$1/year, with approximately 8–9 thousand dollars in condo fees. The city conducted a survey that showed an 89% interest in after-school, career, and arts programs. Mr. Kitzrow mentioned that the estimated fit-out would be \$350,000, with staffing possibly costing \$130,000–\$140,000 annually. There was discussion over partnering with groups like the Boys & Girls Club versus having city-run programs. No final decisions were made. Further discussion would happen when all council members were present.

ADJOURNMENT

With no further business to discuss, the Budget Work Session adjourned at 3:41 p.m.

City Clerk

Council President



**WORK SESSION
MEETING MINUTES
APRIL 28, 2025**

PUBLIC OFFICIALS PRESENT

Council President D'Shawn M. Doughty, Council Vice President Angela M. Blake, Councilwoman Michele R. Gregory, Councilwoman Sharon C. Dashiell, Mayor Randy Taylor

STAFF IN ATTENDANCE

City Administrator Andy Kitzrow, GIS Analyst Kyla Cupp, Fire Chief Rob Frampton, Deputy Fire Chief Chris O'Barsky, Assistant Chief of Logistics Chris Twilley, Grants Manager Jo Ellen Bynum, Deputy City Clerk Hannah Long, City Clerk Julie English, City Attorney Ashley Bosché

WELCOME/ANNOUNCEMENTS

The City Council convened in a Work Session on April 28, 2025 at 8:30 p.m. in the Government Office Building Council Chambers, Room 301, located at 125 N. Division Street.

President Doughty turned the meeting over to Chief Frampton for his quarterly update.

PRESENTATION – Salisbury Fire Department 1st Quarter Update – Chief Rob Frampton and GIS Analyst Kyla Cupp

Chief Frampton provided the Salisbury Fire Department's first quarter update, reporting a 5.9% increase in total calls, with EMS calls up 6.28% and an average response interval of approximately 29.5 minutes. He noted the Fire Marshal services had a 3:1 property save-to-loss ratio, no civilian or firefighter deaths, and ten investigated fires, including one criminal case. He highlighted improvements at nursing home facilities, reducing non-transport BLS calls from 76% in 2024 to 50% through Swift and MDCN team interventions. Ms. Cupp introduced the newly launched Community Risk Assessment (CRA) which identified the top EMS and fire risks, and provided interactive public dashboards — with station locations, demographics, and response times — guided planning and risk reduction initiatives. She highlighted the key programs, which included fall prevention, proactive smoke alarm installations, and digital pre-incident building plans via GIS. They serve to improve efficiency, safety, and NFPA compliance. Councilmembers praised the CRA and data integration tools for enhancing community safety, planning, and public awareness.

Ordinance approving a budget amendment of the FY2025 general fund budget to appropriate funds of the Salisbury Fire Department's operating budget after the city has been reimbursed \$1,863.05 from insurance proceeds for repairs to the Assistant Chief's vehicle

Assistant Chief Twilley explained that the City had been reimbursed \$1,863.50 in insurance proceeds following an accident involving an Assistant Chief's vehicle. He requested that these funds be appropriated to the Salisbury Fire Department's operating budget.

Having no comments, Council reached unanimous consensus to move this forward to Legislative Session.

Resolution to approve the city's action plan for Community Development Block Grant (CDBG) funds for CDBG program year 2025

Ms. Bynum presented the 2025 CDBG Action Plan, estimating \$346,673 in funding with 20% for administration and the remainder for ADA ramps and sidewalk improvements. She added that the public hearings were held and scheduled per HUD requirements, with public comment open until May 5, 2025.

Council discussed timing adjustments and budget allocation details and reached unanimous consensus to move this forward to Legislative Session.

Ordinance to 1) authorize the Mayor to enter into a contract with the Department of Housing and Community Development for the purpose of accepting grant funds in the amount of \$250,000; 2) to authorize the Mayor to enter into a sub recipient agreement with Railroad Avenue Investments, LLC; and 3) to approve a budget amendment to the grant fund to appropriate the aforementioned funds to be used for eligible expenses associated with the union railway station stabilization project

Ms. Bynum stated that the city was awarded a \$250,000 state grant for Phase 2 stabilization of Union Railway Station. She asked Council for approval to accept the funds and authorize the agreement.

Having no comments, Council reached unanimous consensus to move this forward.

Resolution adopting a Capital Improvement Plan for the five-year period beginning FY2026 and ending FY2030

Mr. Kitzrow reviewed the FY26–FY30 Capital Improvement Plan (CIP) and discussed the distinction between the planning document and funded projects. General capital projects were approximately \$11 million, with about half funded. He noted some projects were deferred due to limited funds, while others would seek grant or private funding. Ms. Blake emphasized that neighborhood infrastructure improvements remained fully funded at \$1 million.

89 Having no Council comments, Council reached unanimous consensus to move this forward.

90
91 **Presentation** – Mayor’s FY26 Proposed Budget Changes

92
93 Mr. Kitzrow reviewed the mayor’s proposed budget, which included \$83,000 for the General
94 Fund and \$769,000 for the Water and Sewer Fund. He noted a modification to reduce the city
95 promotions line item from \$47,500 to cover only existing contractual obligations through the end
96 of the calendar year. He mentioned that consulting and lobbying fees remained in the budget as
97 presented. Council members discussed the value of the current lobbyist, noting he had not yet
98 had the opportunity to present his findings. It was suggested that he be invited to a future work
99 session to provide input and allow the council and public to better understand his priorities and
100 contributions.

101
102 **PUBLIC COMMENT**

103
104 The following public comment was made:

- 105
106
 - Speaker #1 praised the council and administration teamwork during budget work sessions
107 and asked that Schumaker Manor remain a priority.

108
109 **ADMINISTRATION COMMENTS**

110
111 Mr. Kitzrow noted progress on the budget and highlighted successful zoo events. He thanked
112 staff, partners, and the public for their involvement and participation.

113
114 Mayor Taylor praised Salisbury Christian School’s play and was in favor of addressing Schumaker
115 Manor’s roads, after learning of construction flaws.

116
117 **COUNCIL COMMENTS**

118
119 Ms. Gregory made mention of the Poplar Hill Mansion festival happening on May 4th.

120
121 Ms. Jackson was happy to report the successful Easter egg hunt at the Village at Mitchell Pond.

122
123 Ms. Dashiell reported that the Henry Parker Athletic Complex featured the Naylor Mill Forest
124 Trail, offering over five miles of trails for walking, biking, or dog-walking. She highlighted the zoo’s
125 ongoing progress and encouraged community support. She provided updates from the
126 Metropolitan Planning Commission, which included the Port of Salisbury being identified as a
127 freight hub. Additionally, she mentioned Wor-Wic’s plans for a traffic impact study to manage
128 future campus expansion and access to Route 50. Ms. Dashiell also noted the upcoming United
129 Way fundraiser, “Over the Edge” which supported households with limited income, and
130 encouraged volunteer participation.

President Doughty echoed the Mayor’s remarks on Salisbury Christian School’s production. He appreciated the invitation from the school and commented on the positive interaction between city and county officials at the event. President Doughty also recognized the zoo, highlighting the retirement party for Chaska and the developments planned for the facility.

ADJOURNMENT

With no further business to discuss, the Work Session adjourned at 5:59 p.m.

City Clerk

Council President



City of Salisbury

Memo

To: Randy Taylor
From: Jessie Turner
Date: August 13, 2025
Subject: Historic District Commission

The following person has applied for re-appointment to the Historic District Commission for the term ending as indicated:

Name	Term Ending
Margaret Lawson	July 2028

Attachment(s):
[Res3422.doc](#)

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<u>Name</u>	<u>Term Ending</u>
Margaret Lawson	July 2028

ATTEST:

D'Shawn M. Doughty
PRESIDENT, City Council

_____ day of _____, 2025

20



City of Salisbury

Memo

To: Tom Stevenson
From: Sandra Green
Date: August 7, 2025
Subject: Franchise Fee Negotiations

Attached is a resolution requesting the appointment of Cohen Law Group, along with its partner, CBG Communications, Inc., to provide cable franchise renewal consulting services on behalf of the City.

Thank you for your time and consideration of this request. Unless there are further questions from the Mayor or administration, please forward this memo and the attached resolution to City Council for their review and consideration.

Attachment(s):
[Res3423](#)

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D'Shawn M. Doughty, City Council President

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City of Salisbury

Memo

To: Mayor's Office
From: Finance Office
Date: August 7, 2025
Subject: Budget Amendment for Union Negotiations - 2nd Reading

As you are aware, the City Council approved Resolution 3414 on June 16, 2025 which included three union side letters. As a result of the wage reopener negotiations with all three Collective Bargaining Agreements, there is an increase to wages that was not appropriated in the FY26 Budget.

The fiscal impact of these collective bargaining agreements for current year 2026 has affected the City per below:

- Initial FY 26 Budget provided for a 1 step salary increase in July 2025 and January 2026.
- Union negotiations resulted in an additional step in July 2025 as well as a pay scale change to the Fire Department scale. This change increased the step increments from 2% to 2.25%.
- Cost of additional step and pay scale change to the General Fund of \$1,187,953; Water/Sewer Fund of \$143,566; Storm Water Fund \$2,949; Parking Fund \$2,316.

Attached you will find an ordinance requesting the approval of a budget amendment for FY26 for the general fund, water/sewer fund, parking fund, and storm water fund in the amount of \$1,336,784.39 for additional salaries and the related fringe benefits.

Thank you in advance for your time and consideration in this request. Unless the Mayor or administration have further questions, please forward a copy of this memo and ordinance to the City Council for their consideration.

Attachment(s):
[Ord2952](#)

[illegible]

WHEREAS, the Fiscal Year FY2026 Budget was adopted by the City Council on June 9, 2025;

WHEREAS, all the salary and fringe accounts will be more than originally anticipated requiring modification to the FY2026 budget; and

WHEREAS, the appropriations necessary to execute this budget amendment as provided hereinabove must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

Section 1. The Fiscal Year FY2026 Budget is hereby amended to increase appropriations in all associated funds budget by \$1,336,784.39 for salary and fringe.

(a) Increase the Current Year Surplus Account (01000-469810) by \$1,187,953.32; and

Section 3. The City of Salisbury's Water and Sewer Fund Budget be and hereby is amended as follows:

(a) Increase the Current Year Surplus Account (60100-469810) by \$143,565.86; and

(b) Increase all salary and fringe accounts within the Water and Sewer Fund.

(a) Increase the Current Year Surplus Account (10100-469810) by \$2,316.30; and

(b) Increase all salary and fringe accounts within the Parking Fund.

Section 5. The City of Salisbury's Storm Water Fund Budget be and hereby is amended as follows:

(a) Increase the Current Year Surplus Account (60800-469810) by \$2,948.91; and

(b) Increase all salary and fringe accounts within the Storm Water Fund.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 6. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 7. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 8. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 8.

Section 9. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 25 day of August, 2025 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 8 day of September, 2025.

ATTEST:

Julie A. English, City Clerk

D'Shawn M. Doughty, City Council President

Approved by me, this _____ day of _____, 2025.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Tom Stevenson
From: Sandra Green
Date: July 25, 2025
Subject: Budget Amendment for Lawsuit Funds - 2nd Reading

In preparing the FY2026 Budget, \$2,000,000 was forecasted from lawsuit proceeds from the PFAS settlement. This revenue was included in the Water Sewer Fund. It has been determined that this revenue would be better accounted for in the Water Sewer Capital Project Fund.

There is an ordinance requesting to move the budgeted revenue of \$2,000,000 from the Water Sewer Fund into the Water Sewer Capital Project Fund. The PayGo projects of \$1,530,100 initially approved in the budget will also be moved to be paid for with Lawsuit Proceeds. With the movement of these lawsuit proceeds there will be a use of surplus to the water sewer fund of the difference of \$469,900 which will be used to balance the water sewer capital project fund and be assigned to the PFAS Filter Project.

Attachment(s):
[Ord2953](#)

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ORDINANCE NO. 2953

**AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING A
BUDGET AMENDMENT TO TRANSFER PFAS SETTLEMENT
PROCEEDS FROM THE WATER SEWER FUND TO THE WATER
SEWER CAPITAL PROJECT FUND.**

WHEREAS, the City of Salisbury has forecasted that Two Million Dollars (\$2,000,000) from the settlement of the PFAS lawsuit will be received by the City in its fiscal year 2026; and

WHEREAS, the City of Salisbury included this forecasted revenue in its FY2026 Water Sewer Budget; and

WHEREAS, the City of Salisbury included in the FY2026 Water Sewer Budget a total of \$1,530,100 for project expenditures necessary to fund Water Sewer Capital Projects; and

WHEREAS, the City of Salisbury has determined the forecasted revenue and project expenditures would be best accounted for in the Water Sewer Capital Project Fund; and

WHEREAS, this budget amendment will move the above referenced revenue and expenditures for capital projects from the FY2026 Water Sewer Fund into the Water Sewer Capital Projects Fund; and

WHEREAS, the appropriations necessary to execute this budget amendment as provided hereinabove must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor is hereby authorized to appropriate funds for the projects listed in Section 2 and Section 3 below.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. The City of Salisbury's Water Sewer Fund Budget be and hereby is amended as follows:

Increase Decrease	Account Type	Project Description	Account Description	Account	Amount
Decrease	Revenue	None	Lawsuit Proceeds	60100-456939	2,000,000
Decrease	Expense	None	Pay Go	91002-599109	1,530,100
Increase	Revenue	None	Use of Surplus	60100-469810	469,900

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Section 3. The City of Salisbury's Water Sewer Capital Project Fund Budget be and hereby is amended as follows.

Increase Decrease	Account Type	Project Description	Account Description	Account	Amount
Increase	Revenue	WWTP Outfall Pipe	Lawsuit Proceeds PFAS	97010-456932-55518	60,000
Decrease	Revenue	WWTP Outfall Pipe	PayGO	97030-469313-55518	60,000
Increase	Revenue	Glen Avenue Lift Station	Lawsuit Proceeds PFAS	97010-456932-55020	150,000
Decrease	Revenue	Glen Avenue Lift Station	PayGo	97030-469313-55020	150,000
Increase	Revenue	Pump Station Improvements	Lawsuit Proceeds PFAS	97010-456932-50036	110,000
Decrease	Revenue	Pump Station Improvements	PayGo	97030-469313-50036	110,000
Increase	Revenue	PFAS Study and Treatment	Lawsuit Proceeds PFAS	97010-456932-50056	100,000
Decrease	Revenue	PFAS Study and Treatment	PayGo	97030-469313-50056	100,000
Increase	Revenue	SSPS Low Flow Pump	Lawsuit Proceeds PFAS	97010-456932-50057	78,000
Decrease	Revenue	SSPS Low Flow Pump	PayGo	97030-469313-50057	78,000
Increase	Revenue	NSPS Low Flow Pump	Lawsuit Proceeds PFAS	97010-456932-50058	87,000
Decrease	Revenue	NSPS Low Flow Pump	PayGo	97030-469313-50058	87,000
Increase	Revenue	Decommission Edgemore Water Tower	Lawsuit Proceeds PFAS	97010-456932-50059	125,000
Decrease	Revenue	Decommission Edgemore Water Tower	PayGo	97030-469313-50059	125,000
Increase	Revenue	Paleo Fence Security Cameras	Lawsuit Proceeds PFAS	97010-456932-50060	65,100
Decrease	Revenue	Paleo Fence Security Cameras	PayGo	97030-469313-50060	65,100
Increase	Revenue	Scenic Drive PCCP Pipe Replacement	Lawsuit Proceeds PFAS	97010-456932-48014	60,000
Decrease	Revenue	Scenic Drive PCCP Pipe Replacement	PayGo	97030-469313-48014	60,000
Increase	Revenue	Replace Distribution Piping and Valves Main	Lawsuit Proceeds PFAS	97010-456932-50015	100,000
Decrease	Revenue	Replace Distribution Piping and Valves Main	PayGo	97030-469313-50015	100,000
Increase	Revenue	Automated Metering Infrastructure	Lawsuit Proceeds PFAS	97010-456932-50053	300,000
Decrease	Revenue	Automated Metering Infrastructure	PayGo	97030-469313-50053	300,000

Increase	Revenue	Lead Service Line Replacement Phase I	Lawsuit Proceeds PFAS	97010-456932-50055	220,000
Decrease	Revenue	Lead Service Line Replacement Phase I	PayGo	97030-469313-50055	220,000
Increase	Revenue	Sanitary Sewer Lining Maint	Lawsuit Proceeds PFAS	97010-456932-55525	75,000
Decrease	Revenue	Sanitary Sewer Lining Maint	PayGo	97030-469313-55525	75,000
Increase	Revenue	PFAS Filter Project	Lawsuit Proceeds PFAS	97010-456932-TBD	469,900
Increase	Expense	PFAS Filter Project	Expense	97010-513026-TBD	469,900

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 4. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 5. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 6. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 6.

Section 7. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 25 day of August, 2025 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 8 day of September, 2025.

ATTEST:

Julie A. English, City Clerk

D'Shawn M. Doughty, City Council President

Approved by me, this _____ day of _____, 2025.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Mayor's Office
From: Captain John Felts
Date: August 4, 2025
Subject: Drug Court Grant - 1st Reading

The Salisbury Police Department is requesting authorization to accept a grant award received from the Office of Problem-Solving Courts in the amount of Five Thousand Dollars (\$5,000.00). This grant funding is designated to reimburse overtime expenses incurred by officers conducting curfew and contract compliance checks on clients enrolled in the Court's Drug Treatment Program within the City of Salisbury. The primary objective of these compliance checks is to:

- Reduce the number of repeat drug offenses committed by individuals struggling with addiction;
- Improve the success rate of individuals completing court-mandated substance abuse treatment programs; and
- Support effective court supervision to aid in the rehabilitation of repeat offenders as law-abiding, productive citizens.

The Salisbury Police Department has received and utilized this funding source in the past and believes the initiative enhances public safety and supports our community-based approach to law enforcement and rehabilitation.

We respectfully request the approval to accept and appropriate the grant funds as awarded.

Should you and the Mayor have no questions, we will place the ordinance on the agenda for City Council approval.

Attachment(s):
[Ord2954](#)

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ORDINANCE NO. 2954

AN ORDINANCE OF THE CITY OF SALISBURY TO ACCEPT GRANT FUNDS FROM THE OFFICE OF PROBLEM-SOLVING COURTS DISCRETIONARY GRANT ADULT DRUG COURT PROGRAM TO PROVIDE OVERTIME REIMBURSEMENT TO POLICE OFFICERS CONDUCTING CURFEW AND CONTRACT COMPLIANCE CHECKS ON CLIENTS IN THE CITY OF SALISBURY.

WHEREAS, the Office of Problem-Solving Courts has awarded the Salisbury Police Department a grant of \$5,000 to provide funds for overtime reimbursement for officers who conducted curfew and contract compliance checks on clients in the City enrolled in the Court's Drug Treatment Program; and

WHEREAS, these overtime funds will be used for officers conducting curfew and contract compliance checks to reduce the number of repeat drug crimes committed by addicted drug offenders and to increase the completion percentage of those who are court ordered into substance abuse treatment; and

WHEREAS, the use of overtime funding will provide for effective court supervision and rehabilitate repeat offenders as productive law-abiding citizens.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. Mayor Randolph J. Taylor is hereby authorized to enter into a grant agreement with the Office of Problem-Solving Courts on behalf of the City of Salisbury, for the City's acceptance of grant funds in the amount of \$5,000.00, so these funds can be used for officers conducting curfew and contract compliance checks

Section 2. The City of Salisbury's Grant Fund Budget be and is hereby amended as follows:

(a) Increase Account No. 10500-501021-XXXXX, by \$5,000.00; and

(b) Increase Overtime account, Acct. No. 10500-501021-XXXXX by \$5,000.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 3. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 4. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

Section 6. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 8 day of September, 2025 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the _____ day of _____, 2025.

ATTEST:

Julie A. English, City Clerk

D'Shawn M. Doughty, City Council President

Approved by me, this _____ day of _____, 2025.

Randolph J. Taylor, Mayor



City of Salisbury

Memo

To: Mayor's Office
From: Field Ops
Date: August 14, 2025
Subject: Budget Amendment for North Prong - 1st reading

Attached, please find the ordinance requesting approval of a FY26 budget amendment to allocate funds for the acquisition of an additional parcel located at 337 Lake Street, in support of enhancements to North Prong Park.

This budget adjustment involves transferring funds from the Street Scaping project within the same bond pool to cover the associated costs.

Thank you in advance for your time and consideration of this request. Unless the Mayor or administration have further questions, please forward a copy of this memo and the attached ordinance to the City Council for their review and consideration.

Attachment(s):
[Ord2955](#)

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36 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**
37 **SALISBURY, MARYLAND,** as follows:
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39 **Section 3.** It is the intention of the Mayor and Council of the City of Salisbury that each provision
40 of this Ordinance shall be deemed independent of all other provisions herein.
41

42 **Section 4.** It is further the intention of the Mayor and Council of the City of Salisbury that if any
43 section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid,
44 unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication
45 shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other
46 provisions of this Ordinance shall remain and shall be deemed valid and enforceable.
47

48 **Section 5.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as
49 if such recitals were specifically set forth at length in this Section 5.
50

51 **Section 6.** This Ordinance shall take effect from and after the date of its final passage.
52

53 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of
54 Salisbury held on the 8 day of September, 2025 and thereafter, a statement of the substance of the Ordinance
55 having been published as required by law, in the meantime, was finally passed by the Council of the City
56 of Salisbury on the _____ day of _____, 2025.
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58 **ATTEST:**
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61 _____
62 **Julie A. English, City Clerk**

_____ **D'Shawn M. Doughty, City Council President**

63
64 Approved by me, this _____ day of _____, 2025.
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68 **Randolph J. Taylor, Mayor**
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