



CITY OF SALISBURY

125 N. Division Street, Salisbury, MD 21801

LEGISLATIVE SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, January 12, 2026 6:00 PM

ANGELA M. BLAKE
Council President

APRIL R. JACKSON
Council Vice President

MICHELE R. GREGORY
Councilwoman

SHARON C. DASHIELL
Councilwoman

MELISSA D. HOLLAND
Councilwoman

CALL TO ORDER

WELCOME/ANNOUNCEMENTS/PLEDGE

INVOCATION - Moment of Silence

PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

RESOLUTIONS

- Council Regulations and Rules of Order
Resolution No. 3445 - amending the Salisbury City Council Regulations and Rules of Order.

ORDINANCES

- Grant Acceptance - 1st Reading
Ordinance No. 2968 - approving a budget amendment of the grant fund budget to accept \$2,000 in grant funds from the Community Foundation of the Eastern Shore for the Salisbury Fire Department's SWIFT Program for patient transportation costs.
- Tidal Health Road Closures - 1st Reading
Ordinance No. 2969 - for the closing of Royal Street, Center Street and a portion of West Vine Street.
- Budget Amendment Bless Our Children Donation for Santa's Winter Wonderland - 1st Reading
Ordinance No. 2970 - approving a budget amendment of the City's FY26 budget, accepting a donation from Draper Holdings Charitable Foundation for the Santa Workshop Program.

PUBLIC COMMENT

ADJOURNMENT/CONVENE INTO WORK SESSION

City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.

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WHEREAS, §SC2 - 6 of the Charter of the City of Salisbury provides that the City Council shall determine its own rules and order of business; and

WHEREAS, the City Council wishes to update and amend its Regulations and Rules of Order.

THE ABOVE RESOLUTION was introduced, read and passed at the regular meeting of the City Council of the City of Salisbury, Maryland held on this 12 day of January, 2026, and shall become effective immediately upon adoption.

Julie A. English
City Clerk

Angela M. Blake
PRESIDENT, City Council

SALISBURY CITY COUNCIL REGULATIONS AND RULES OF ORDER
As Amended on _____

Table of Contents

1. Preamble.....	1
2. General Provisions.....	2
3. Council Members' Attendance and Participation.....	2
4. Council Members' Conduct at all Meetings.....	2
5. Agenda.....	3
6. Voting and the Making of Motions.....	4
7. Legislative Sessions.....	4
8. Work Sessions.....	5
9. Budget Sessions.....	6
10. Closed Meetings.....	6
11. Public Hearings.....	7
12. Public Comment and Participation.....	7
13. Procedures for Security at City Council Meetings.....	8

1. PREAMBLE

The Salisbury City Council facilitates the expression of views and the introduction of legislation and promotes the orderly, open discussion of issues relevant to the government of the City. Council adopts these Rules of Order to establish clear expectations for behavior and to provide a framework for all Council meetings. These Rules shall be in effect upon their adoption by a majority of the City Council until they are amended or new rules are adopted. These Rules shall be interpreted and enforced by the Council President. A Council action that is otherwise valid does not become invalid because the Council did not follow these Rules.

2. GENERAL PROVISIONS

- A. Meetings of the Salisbury City Council will be held in Council Chambers in Room 301 of the Government Office Building, 125 N. Division Street, Salisbury, Maryland,

unless notice to the contrary is given.

- B. Special meetings may be called by a majority of the members of Council as often as necessary for the transaction of business. The time and place of a special meeting shall be set by the Council President, or in his or her absence, the Council Vice President or his or her designee.
- C. Notice of meetings will be posted on the City Council's website, at a reasonable time in advance of the meeting.
- D. The City Clerk's Office shall notify the media of all Council meetings.

3. COUNCIL MEMBERS' ATTENDANCE AND PARTICIPATION

- A. Council members are expected to attend all meetings (legislative sessions, special sessions, work sessions, closed meetings, and budget sessions) of the City Council.
- B. Council Members are not permitted to participate in any meeting by telephone.
- C. If a Council Member cannot attend a legislative session, special session, or work session in person, but desires to attend remotely, he or she shall follow the procedures set forth in Chapter 1.20 of the City Code governing electronic participation.
- D. Council Members are not permitted to participate in closed meetings or budget sessions via electronic means.
- E. Council Members shall have at hand all materials for all meetings.

4. COUNCIL MEMBERS' CONDUCT AT ALL MEETINGS

- A. The Council President, or in his or her absence, the Council Vice President, shall call the meeting to order at the appointed hour. In the absence of both the Council President and Council Vice President, the City Council may elect by majority vote a President *Pro Tem*, who shall act as presiding officer for the duration of the meeting.
- B. After calling the meeting to order, the Council President shall entertain a motion to adopt the agenda for the meeting as presented. After such motion has been made and seconded, any Council Member may request the deletion of any item on the agenda, a change in the order of any agenda item, or the addition of any urgent or emergency item. Such changes may be approved by consensus, or in the absence of a consensus, such changes shall be approved upon affirmative vote of a majority of the Council. Any member of the Council may also request that an item be removed from the consent agenda for discussion, for further information, or in order that there might be

a separate vote on that item.

- C. The Council President shall control discussion of the Council on each agenda item to assure full participation in accordance with these Rules.
- D. A Council Member shall speak only after being recognized by the Council President. A Council Member recognized for a specific purpose shall limit remarks to that purpose. A Council Member, after being recognized, shall not be interrupted except by the Council President to enforce these Rules. The Council President, as a member of the Council, may enter into any discussion.
- E. After being recognized by the Council President, a member of the Council may request and receive information, explanations or opinions of the Mayor, City Administrator, City Attorney, City Clerk, any City department head or their designee.
- F. Council Members shall conduct meetings in a professional manner. Council Members must be respectful to the public, City staff members, and each other at all times.
- G. Any Council Member wishing to present a Certificate of Appreciation or a Certificate of Recognition must receive a consensus of the Council in advance before it is placed on the agenda.

5. AGENDA

- A. The Council President shall prepare a written agenda for each meeting with the assistance of the Clerk's Office.
- B. The Council President may place upon the agenda any item which is legal, constitutional and proper for the Council to consider, provided, however, that the Council President may reasonably defer a requested agenda item until a future meeting of the Council in order to secure full attendance by Council Members, or to secure the input of the City's staff.
- C. The Mayor, City Administrator or a member of the Council, may make a timely request to the Council President that an item be placed upon the agenda for a meeting. The Council President has discretion whether to add the item to the agenda.
- D. No item will be added to the agenda after the established deadlines (set forth in Sections 7B and 8B below), unless the Council President determines it to be urgent in nature or an emergency.

- E. Items which are matters of a routine, non-controversial nature may be placed on the agenda under Consent Agenda. The purpose of the consent agenda is to provide a method for the expeditious handling of items which, in the opinion of the Council President, City Clerk and City Administrator, will not require discussion and will be approved unanimously by the Council. Items shall be removed from the Consent Agenda at the request of any individual Council Member.

6. VOTING AND THE MAKING OF MOTIONS

- A. Any member of the Council, except the Council President, may make or second a motion for the Council to take action regarding any agenda item, subject to the City Ethics Code and State Ethics Law.
- B. Any member of the Council may vote regarding any agenda item, subject to the City Ethics Code and State Ethics Law.
- C. The Council President may not make a motion, and may second a motion only when there are only three (3) members of the Council, including the President, present and voting.
- D. In the absence of the Council President, the Council Vice President shall be subject to the same limitations upon voting and the making of motions as the Council President.
- E. The City Clerk shall record the name of the Council Member making each motion, the name of the Council Member who seconded the motion, and the vote.
- F. If a Council Member wishes to defer an agenda item to another meeting, the motion to "postpone to a certain time" is used. The motion requires a second, is debatable, and a majority vote is required for adoption. The motion must state when the agenda item will be reintroduced.
- G. In the absence of a rule herein to govern a point of procedure, the City Council shall defer to Robert's Rules of Order.

7. LEGISLATIVE SESSIONS

- A. ~~Generally, All~~ regularly scheduled legislative sessions of the Salisbury City Council shall be held on the second and fourth Monday of each month. ~~However, a legislative session may be scheduled on a different date to account for holidays or other events. All meetings legislative sessions will convene at 6:00 p.m., unless otherwise noted in either a work session or legislative session, as determined by a majority of Council.~~

- B. The agenda for each legislative session shall be prepared by the City Clerk at the direction of the Council President. The Clerk shall endeavor to publish the agenda no later than 12:00 p.m. on the Wednesday before the regularly scheduled legislative session.
- C. In order to afford members of the public the opportunity to speak, there shall be a public comment period where the Council may hear public comments from the public regarding any matter. Rules regarding public comments are set forth in Section 12 below. Members of the public and/or interested parties may not under any circumstances address the Council outside of the public comment period.
- D. Council Members' comments shall be made before the adjournment of each legislative session. Personal remarks or general observations by Council Members are permitted during Council Member's comments, but they should be kept brief and should be relevant. Each Council Member shall be allotted a maximum of four (4) minutes to make his or her comments.

8. WORK SESSIONS

- A. Generally, Work sSessions of the Salisbury City Council will be held on the first and third Monday of each month, or as necessary. A work session may be scheduled on a different date to account for holidays or other events. All work sessions will convene at 6:00 p.m., unless otherwise noted.
- B. The Council shall conduct work sessions on matters which are expected to come before the Council for formal action at a legislative session or otherwise need study by the Council. Items to be considered will be placed on the work session agenda by the Council President. The Clerk shall endeavor to publish the agenda no later than 12:00 p.m. on the Wednesday before the regularly scheduled work session.
- C. Work session meeting agendas shall list items for Council discussion.
- D. During work sessions, the Council shall receive information and/or presentations on agenda items. Council may ask questions and request that additional information be provided. Council may give consensus that matters under consideration be moved forward for formal action at a legislative session, that further study be conducted, that matters not be pursued further (except for matters requiring a public hearing), or that modifications be made before a matter is considered further.
- E. Final action on items is not taken at work sessions. The Council may decide by consensus, or by a majority vote, on how to proceed on various items under consideration. However, no formal vote of the Council in favor or against any agenda item may be taken at a work session.

- F. Work sessions are considered public meetings and the public can attend. Members of the public and/or interested parties may not under any circumstances address the Council on the items under consideration during the work session outside of the general public comment period.
- G. Immediately preceding the end of work sessions, in order to afford members of the public the opportunity to speak, there shall be a public comment period where the Council may hear public comments from citizens regarding an agenda item that was under consideration during the session. Public comments must be directed to an agenda item that was under consideration at the session where the comment is being made. The Council President shall rule on the germaneness of the citizen comments. Rules regarding public comments are set forth in Section 12 below.

9. BUDGET SESSIONS

- A. Budget Sessions of the Salisbury City Council will be held annually in the spring.
- B. Notice of all budget sessions will be published on the City Council website once the sessions have been scheduled by the Council President with the input of City Administration.
- C. Budget sessions are considered public meetings and the public can attend. In order to ensure that budget sessions are conducted in a timely and efficient manner, there shall be no public comment period or any other opportunity for members of the public to address the Council during a budget session.
- D. Council members are not permitted to participate in budget sessions remotely.
- E. The agenda for budget sessions shall contain a schedule outlining the approximate time when each department presentation shall begin and end. The Council will endeavor to follow the schedule outlined in the agenda but should delays arise the Department Presentations may continue outside of the times outlined in the agenda.
- F. Budget Sessions are not broadcast live on PAC 14 or any other source of media.

10. CLOSED SESSION MEETINGS

- A. The Council may conduct closed meetings as permitted by State Law. A member of the public cannot attend a closed meeting.
- B. Everything that is discussed during a closed meeting, and all materials which are

reviewed during a closed meeting or are prepared in anticipation thereof, shall be considered confidential and no Council Member shall publicly disclose any such information or material. Public disclosure may be made only in the event a majority of the Council Members vote to approve the public disclosure.

- C. Council Members are not permitted to participate in closed sessions remotely.
- D. No council member shall make any disclosures or release any information which would result in the waiver of the attorney/client privilege without first obtaining the approval of a majority of the Council in open session.

11. PUBLIC HEARINGS

- A. After convening a public hearing, but before the presentation of testimony, the Council President or his designee must briefly explain the purpose of the public hearing.
- B. Any member of the public wishing to provide testimony will be administered an oath by the City Clerk or Deputy City Clerk.
- C. In order to expedite the hearing and allow all witnesses an opportunity to be heard, the Council President may announce in advance or at the hearing time limits for each speaker.
- D. Written testimony may be submitted in advance to the City Clerk via email.
- E. The Council President may temporarily suspend any testimony that is not relevant to the subject of the hearing and advise the speaker to that effect. The Council President may stop taking further testimony from and vacate any remaining time allocated to a speaker who, after being so advised, continues to offer irrelevant testimony.

12. PUBLIC COMMENT AND PARTICIPATION

- A. Members of the public shall be courteous to their fellow citizens and the proceedings while the Council is in session by limiting conversations within the Council Chambers and the entrance hallway into the Chambers.
- B. A person attending a meeting may not engage in conduct, including visual demonstrations such as the waving of placards, banners, or signs, that disrupts the meeting or interferes with the right of a member of the public to attend and observe the session as determined by the Council President. Exhibits, displays and visual aids used in connection with presentations to the Council are permitted so long as they are only displayed during the presentation.
- C. No person will be allowed to address the Council until the appropriate time, as

determined by the Council President.

- D. Upon recognition by the Council President to address Council, the person must begin by first stating his or her name, whether he or she is a City resident, and the persons or organization represented, if any.
- E. In order to afford all persons an opportunity to speak, comments made by members of the public must be no longer than three (3) minutes. The Council President in his or her discretion may grant additional time.
- F. In order to afford all persons an opportunity to speak, the Council President may limit comments regarding a specific agenda item if an excessive number of similar comments are made regarding that specific item.
- G. If a member of the public wishes to disseminate written comments to Council, it shall be submitted to the City Clerk via email prior to the meeting and it will be attached to the minutes as part of the record.
- H. Members of the Council will not immediately comment upon the remarks made by a member of the public. If a member of the public asks a question of Council, answers may be provided at a later date, after time is taken to investigate the matter.
- I. Any person making personal, impertinent or slanderous remarks, or who becomes boisterous in any manner that disrupts a meeting while addressing the Council, may be warned by the Council President and if necessary, requested to leave the meeting immediately.

13. PROCEDURES FOR SECURITY AT CITY COUNCIL MEETINGS

- A. A Salisbury Police Department officer will be present at every meeting or session of the City Council. The Salisbury Police Department officer should not leave the Council Chambers until the conclusion of the meeting unless a problem or emergency occurs. At the beginning of every meeting or session of the Council the Council President shall advise all attendees on evacuation procedures.

Adopted: 10/23/00 by Resolution No. 737
Amended: 11/26/01 by Resolution No. 806
Amended: 8/26/02 by Resolution No. 876
Amended: 5/12/03 by Resolution No. 972
Amended: 12/8/03 by Resolution No. 1043
Amended: 11/28/05 by Resolution No. 1335

Amended: 3/27/06 by Resolution No. 1386
Amended: 10/23/06 by Resolution No. 1451
Amended: 1/8/07 by Resolution No. 1476
Amended: 10/8/07 by Resolution No. 1577
Amended: 11/26/07 by Resolution No. 1600
Amended: 7/14/08 by Resolution No. 1672
Amended: 7/11/11 by Resolution No. 2072
Amended: 9/10/12 by Resolution No. 2203
Amended: 2/25/13 by Resolution No. 2251
Amended: 4/28/2014 by Resolution No. 2396
Amended: 2/10/25 by Resolution No. 3377
Amended: 04/28/25 Resolution No. 3395



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Rob Frampton, Fire Chief
Date: December 5, 2025
Subject: Grant Acceptance - 1st Reading

The department has been awarded a \$2,000.00 mini-grant from the Community Foundation of the Eastern Shore. This grant is intended for the use for covering transportation costs for patients of our SWIFT program who may not have the means for the transport to doctor's appointments and meetings. I am recommending that the City accept the grant funds and they be placed in the accounts listed below. If you have any questions, please do not hesitate to contact me.

Attachment(s):

[Ord2968](#)

[Grant Agreement.pdf](#)

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AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO ACCEPT \$2,000 IN GRANT FUNDS FROM THE COMMUNITY FOUNDATION OF THE EASTERN SHORE FOR THE SALISBURY FIRE DEPARTMENT’S SWIFT PROGRAM FOR PATIENT TRANSPORTATION COSTS.

WHEREAS, the Community Foundation of the Eastern Shore (CFES) has a Mini Grant program; and

WHEREAS, the purpose of the grant program is to benefit organizations that serve health and human services, education, arts and culture, community development, environment and historical preservation; and

WHEREAS, the City of Salisbury submitted a grant application to CFES for funding to support the Salisbury-Wicomico Integrated Firstcare Team (SWIFT); and

WHEREAS, the CFES has awarded the City funds in the amount of \$2,000; and

WHEREAS, the City of Salisbury entered into a grant agreement with CFES defining how these funds must be expended; and

WHEREAS, all funds shall be used to provide medical transportation for SWIFT patients who are otherwise unable to attend necessary medical appointments and meetings; and

WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and

WHEREAS, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Fiscal Year 2025 General Fund Budget be and is hereby amended as follows:

- (a) Increase the CFES Revenue Account No. 10500-426100-XXXXX by \$2,000.00.
- (b) Increase the SWIFT Operating Expense Account No 10500-546006-XXXXX by \$2,000.00.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 12 day of January, 2026 and thereafter, a statement of the substance of the Ordinance having been published

46 as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the ____ day of
47 _____, 2026.
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52 **ATTEST:**
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56 _____
57 **Julie A. English, City Clerk**
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59 _____
60 **Angela M. Blake, City Council Vice-President**
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62 Approved by me, this _____ day of _____, 2026.
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65 _____
66 **Randolph J. Taylor, Mayor**

PLEASE READ AND E-SIGN (BY TYPING YOUR NAME) THE FOLLOWING GRANT AGREEMENT. AFTER SAVING, PLEASE CLICK THE "ACCEPT" BUTTON ON

By accepting this grant, the Grantee agrees to the below listed terms:

GRANTEE PUBLICITY

Grants approved by the Community Foundation of the Eastern Shore may be featured in Foundation publications, releases, and promotions to include but not limited to print, video, digital, and to area media outlets. Grantees agree to;

- Abide by the publicity standards listed at <https://www.cfes.org/grantee-publicity-kit>
- Acknowledge funding support by the Community Foundation of the Eastern Shore (CFES)
- Grant permission to the Community Foundation of the Eastern Shore to publicize the grant in conjunction with the grantee's organization name.
- Indemnify and hold CFES harmless against any claims, damages, liabilities, losses, and expenses arising out of or in connection with the use of the granted funds.

EXPENDITURE OF FUNDS

This grant is to be used only for the purpose described above and in accordance with the approved budget. **The program is subject to modification only with the Foundation's prior written approval.**

The grantee shall return to the Foundation any unexpended funds:

1. At the end of the grant period, or
2. If the Foundation determines that the grantee has not performed in accordance with this agreement and approved program/budget, or
3. If the grantee loses its exemption from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

No funds provided by the Foundation may be used for any political campaign, or to support attempts to influence legislation by any governmental body, other than through making available the results of nonpartisan analysis, study, and research.

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued there under.

By accepting this grant, your organization certifies to the Community Foundation that no tangible benefit, goods, or services are received by any individual or entities connected with the Community Foundation.

Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date and may be incurred only as necessary to carry out the purposes and activities of the approved program.

The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.

No person in the United States shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in paragraph 249(c)(4) of title 18, United States Code), sexual orientation, marital or parental status, political affiliation, military service, physical or mental ability, or any other improper criterion be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by the community foundation, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the community foundation.

REPORTS TO THE FOUNDATION

Completion of a Grantee Performance Report and a financial accounting expenditure of this money are required as a condition of this grant. An interim report may be required. Final reports are always required at the end of one year from the award date. The final report must include copies of receipts, invoices, payroll records, and/or contracts totaling the full amount of the grant. All documents should be combined into a single PDF file to upload into the report form. Report(s) will be due as noted on the application dashboards in e-Grants. For more detailed reporting requirements by grant program, refer to the reporting requirements document found in the grantee toolkit at www.cfes.org/granteetoolkit.

As part of the Foundation's ongoing efforts to ensure the most efficient and effective use of grant dollars, the Foundation reserves the right to request additional information on the status and success of the program. In addition to responding to such requests for written documentation, the Grantee also agrees to respond to Foundation requests for a follow-up site visit, if deemed appropriate by the Foundation, to assess the impact of the grant.

****NOTE: Please see your award notification e-mail (sent via e-mail from admin@communityforce.com) for additional details and stipulations specific to individual awards!****

If you have any questions about these guidelines, please contact us at (410) 742-9911.

***Please acknowledge:**

Select Option(s)



I understand the reporting requirements for this grant, and understand that my organization will not be eligible for additional grants from CFES while any reports are overdue.

*Please sign to acknowledge you have read the grant agreement:

Miranda Webster

11/20/2025 11:29 AM

Enter your name as "Miranda Webster" to Confirm your Electronic Signature.

*Please enter the date below:

11/20/2025



Please click on the calendar icon to enter date in (mm/dd/yyyy e.g., 12/03/2025 format).

Save

Save & Next

Next

Save & Return to Dashboard

Return to Dashboard

FY26 Mini-Grant Application
Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda

Applicant View

Agency Information

Agency Information	
EIN (no dash necessary):	526000806
*Agency Name:	City of Salisbury Fire Department
*Street Address:	325 Cypress St.
Street Address 2:	
*City:	Salisbury
*State:	MD
*Zip Code:	21801
*Agency Type:	Government agency
*Phone Number:	410-548-3120
*Executive Director/Church Elder/School Principal/Governmental Official Name:	Rob Frampton
*Email:	rframpton@salisbury.md
Project Details	
*Project Coordinator:	Miranda Webster
*Email:	mwebster@salisbury.md
*Anticipated Project Start Date:	12/01/2025
*Anticipated Project Completion Date:	12/01/2026
*Amount Requested:	\$2,000.00

Demographics Information

Demographics Information	
*Geographic area of residents to be served by this grant project:	Wicomico
*Primary age group to be service by this grant:	Adult Senior (55+)
*Number of people this grant will serve:	50-100
*Project Focus (choose the community need closest to your project/program focus):	Health/Behavioral Health
*Primary Population Served:	Low-income individuals/families

Project Proposal Narrative

FY26 Mini-Grant Application
Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda

Project Proposal Narrative

Outline the overall project goals and specific objectives and strategies to achieve those goals. Include details such as methods, dates, data sources and who will be responsible for project evaluation.

***In 200 words or less, describe the specific purpose and evidence of need for which this grant is requested:**

The Salisbury-Wicomico Integrated Firstcare Team (SWIFT) is a mobile integrated community health partnership between the Salisbury Fire Department, Tidal Health Peninsula Regional Medical Center, and the Wicomico County Health Department. SWIFT was established in 2017, and since the inception of this program, transportation has been an ongoing problem for the vulnerable population the program was established to help. SWIFT has received grants from the CFES for transportation assistance in the past. The program has provided numerous rides to medical and dialysis appointments with the funds we have received in the past. In addition to these medical appointments these funds will provide transportation to other community resources such as Social Services, COVID vaccination clinics, and grocery stores or food pantries. The current grant funds have been exhausted and we are hopeful for a favorable response to this request again this year. The CFES grant funds provided approximately 20 wheelchair van rides to appointments and 60 round trip bus rides to various medical and social appointments for our vulnerable population.

Project Management Capacity

*Please enter the name of the person carrying out this project:	Miranda Webster, NRP, CP-C
*Title:	MIH Coordinator
*Email address:	mwebster@salisbury.md

Budget Information

Budget Information

Please download the Expense Table Worksheet and upload it back once filled:

*Upload the Expense Table Worksheet:	Expense Table Worksheet MG.xlsx
--------------------------------------	---------------------------------

Project Expenses:

Total expenses from Expense Table Worksheet:	\$2,000.00
*Amount requested from the Community Foundation:	\$2,000.00
*Percentage of the project budget being requested from the Community Foundation:	100%

Project Revenue

List all potential funding sources for this project including those that may be pending approval through a donor or grant maker.

*Government Grants Amount:	\$0.00
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FY26 Mini-Grant Application
Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda

*Community Foundation Grants (this request):	\$2,000.00
*Other Foundation Grants Amount:	\$0.00
*United Way Amount:	\$0.00
*Corporate Sponsors Amount:	\$0.00
*Individual Contributions Amount:	\$0.00
*Earned and/or Interest Income Amount:	\$0.00
*In-Kind Support Amount:	\$0.00
*Cash Contributions (General Revenue):	\$0.00
*Other Income (specify below):	\$0.00
*Total project revenue:	\$2,000.00
Source of "other income":	

Note: Total project expenses must match total project revenue. If they do not match, please check your figures.

Required Documentation

Required Documentation	
Please upload copies of the below followings:	
*Listing of current board of directors (or governing body) (Your list should include detail about board member occupation/employment and city/state):	Salisbury City Council.pdf
*Upload a Copy of current year's operating budget:	Operating Budget 2025.pdf
Upload a copy of vendor quotes or contract invoices to support your budget:	

Signature

Approval	
*I authorize CFES to send me text messages (SMS) regarding my grant application and related updates. I understand that message and data rates may apply and that I may opt out at any time by notifying CFES in writing or replying 'STOP' to any message.	Yes
*Electronic Signature: By signing, I confirm that everything in this application is true and accurate to the best of my knowledge and I have the authority or permission to submit this request on behalf of the organization(s) represented in this application.	Miranda Webster 11/13/2025 10:20 AM
*Title:	MIH Coordinator

Optional Interim Reporting

Optional Interim Reporting	
Grant Amount:	(BIRW) Bobbi Biron Fund for Wicomico County Needs Awarded On 11-20-2025, \$2,000
*Agency Name:	City of Salisbury Fire Department

FY26 Mini-Grant Application
Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda

*Number of people actually served through this grant funding (numeric value only):	
*Counties actually served by this grant:	
*Describe the project for which Foundation funds were granted:	
*Please describe the impact of Foundation funds on your project:	
Please share with us any success stories that occurred as a result of this grant:	
*Please upload copies of receipts, invoices, press releases, other forms of publicity, budget revision requests, or extension requests concerning the project:	
*Signature:	

12 Month Final Report

Final Report	
Grant Amount:	(BIRW) Bobbi Biron Fund for Wicomico County Needs Awarded On 11-20-2025, \$2,000
*Grantee Organization:	
*Number of people actually served through this grant funding (numeric value only):	
*Counties actually served by this grant:	
*Describe the project for which Foundation funds were granted:	
*Please share with us any success stories that occurred as a result of this grant:	
*Please upload copies of receipts, invoices, and/or payroll records showing grant expenditures (totaling the full amount of the grant):	
*Please upload a photo(s) that you would like to share from or representative of your project (Only one file can be uploaded here. If you have multiple, we would love to see them! Please e-mail to LAnsted@cfes.org):	
*Signature:	

Grant Agreement

Amount Awarded:	(BIRW) Bobbi Biron Fund for Wicomico County Needs Awarded On 11-20-2025, \$2,000
BEFORE SIGNING ANY DOCUMENTS REGARDING THE FOLLOWING *NOTE: Signature is required on a final report and grant form If you have any questions about these guidelines, please contact us at (410) 712-6611.	
*Please acknowledge:	I understand the reporting requirements for this grant, and understand that my organization will not be eligible for additional grants from CFES while any reports are overdue.
*Please sign to acknowledge you have read the grant agreement:	Miranda Webster 11/20/2025 11:29 AM

FY26 Mini-Grant Application
Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda

*Please enter the date below:	11/20/2025
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Grant Modification Request

Grant Modification Request

***NOTE* PLEASE E-MAIL LZARIN@CFES.ORG TO LET US KNOW THAT YOU HAVE SUBMITTED THIS REQUEST!!!**

Grant Amount:	(BIRW) Bobbi Biron Fund for Wicomico County Needs Awarded On 11-20-2025, \$2,000
*Current balance of unspent grant funds:	
*Grantee Organization:	
*I am requesting an extension of the current grant period.	
*Current Grant End Date (one year from award date):	
*New End-Date Requested (maximum of 6 months past end of current grant period):	
*Reason for extending the grant period (briefly describe the circumstances necessitating an extension):	
*I am requesting approval to revise the budget for the remaining funds.	
*Original intention for these funds (please list the expenses for which the remaining funds were originally allocated):	
*New expenses (list the expenses for which you would now like to use the remaining funds):	
*Briefly describe the reason for the reallocation of funds:	
Additional comments (please provide any additional information that may be pertinent to this request):	
Supporting documents (optional):	
*Signature:	

FY26 Mini-Grant Application
Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda

Request Details

Section Name	Requestee Name	Requestee Email
Request Signature	Rob Frampton	rframpton@salisbury.md

FY26 Mini-Grant Application
Salisbury Wicomico Integrated FirstCare Team (SWIFT) / Webster, Miranda

Project Expenses	Item Name	Amount	Quote Source
<u>Exp1</u>	Bus Tickets	600	Shore Transit
<u>Exp2</u>	Taxi	400	UberHealth
<u>Exp3</u>	Wheelchair Van	1,000	CaRx
<u>Exp4</u>			
<u>Exp5</u>			
<u>Exp6</u>			
<u>Exp7</u>			
<u>Exp8</u>			
<u>Exp9</u>			
<u>Exp10</u>			
<u>Exp11</u>			
(A) Total project expenses		2,000	

NOTES

Do NOT make any changes to
Row 1, Row 13, or Column A!



City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Betsy Jackson, City Planner - Nick Voitiuc, Director
Date: December 29, 2025
Subject: Tidal Health Road Closures - 1st Reading

The Department of Infrastructure and Development received and reviewed a request to close Royal Street, that portion of West Vine Street between West Vine Street and Newton Street, and that portion of road known as Center Street between Mitchell Street and Newton Street, being shown on the resubdivision plat (Attachment B). Road closures require an Ordinance and are before you for your consideration.

The initial request was sent by Brock Parker, Parker & Associates, on behalf of TidalHealth on August 19, 2025. All parcels affected by the closure are owned by TidalHealth. The City Surveyor and City Fire Marshal have reviewed the request and have no concerns with the road closures. A Quit Claim Deed (Attachment A) between the City of Salisbury and Tidal Health is attached.

Attachment(s):

[Road Closure Request](#)

[Ord2969](#)

[Attachment A_S2555-QC Deed \(Road\) - TidalHealth - Final.pdf](#)

[Attachment B_S2555-RESUB-ROAD CLOSURE.pdf](#)



528 RIVERSIDE DRIVE
SALISBURY, MD 21801
PHONE: 410-749-1023
FAX: 410-749-1012
WWW.PARKERANDASSOCIATES.ORG

LAND SURVEYING CIVIL ENGINEERING • LAND PLANNING FORESTRY SERVICES

City of Salisbury
Department of Infrastructure & Development
City of Salisbury
125 N. Division Street
Salisbury, MD 21801

8/19/2025

Attn: Nicholas Voitiuc, Director
Ref: Road Closure Petition, Tidal Health

Dear Nicholas,

Please accept this correspondence and the attached exhibit, a plat entitled, " Resubdivision Plat Parcel 122 as shown on, "Right of way dedication plan" (15/854) and Block 'D' & Block 'E' as shown on, "Lots of Graham Gunby, John K. Gunby, W. S. Gordy JR. & S. Franklin Woodcock" (124/448) For: Peninsula Regional Medical Center" as our formal petition for the closure of Royal, Center, & a portion of West Vine Street in the City of Salisbury; all three streets being located in an easterly direction of Newton Street, and located within the city limits. We request the previously stated road closures for the removal of existing gravel parking and the construction of a single 5-story parking garage providing a net increase of 678 parking spaces for the use of the nearby hospital. The main access will be off of West Vine Street. The current zoning of this property is Hospital District and General commercial. Construction and development on this project will be in accordance with the zoning code, as well as the City of Salisbury construction specifications. All sewer and water will be public entities, while trash collection will be private.

Our proposal is to close all three streets and transfer the area of the former roadbed of Royal Street to the proposed Lot 1, and to transfer the area of the former roadbeds of center street and a portion of West Vine Street to proposed Lot 3. Therefore, each lot retains frontage on the remaining portion of West Vine Street as well as Newton Street. As a requisite for the closure of the streets, we are proposing to reserve a 35 foot wide access and utility easement, located over the portion of West Vine Street to be abandoned as depicted on the attached plat. This will protect the ability to enter and maintain any utilities in said roadbed, as well as guarantee each lot continued access and the ability to connect to city water and sewer for perpetuity.

Given the fact that these three roads are encompassed in the lands of Tidal Health, and will replace the limited existing horizontal parking for Tidal Health with additional proposed vertical parking, as well as future access through the existing roadbed provided the easement, we are hoping the city would agree that the closure of the streets would be in the best interest of all parties involved. From a City perspective, it would remove any city liability and/or maintenance requirements for said streets. From a private side perspective, both proposed lot 1 & 3 would increase in size, as the area of former roadbed would be incorporated into their parcels. At the same time, all rights of access and utility connectivity of each parcel would be preserved via the proposed easement that we are establishing down the former roadbed. Also, the setbacks from these paper streets would be reduced to side setback distances as opposed to front setback distances.

I thank you for your time and your consideration of this matter. If I may be of any help to you in this endeavor in any way, please just let me know how. Furthermore, if you should need anything else to facilitate this process, please simply let me know. Otherwise, I will look forward to your response and the potential of moving this matter forward.

Sincerely,

A handwritten signature in dark ink, appearing to read 'BEP', with a long horizontal line extending to the right.

Brock E. Parker, PE, RLS, QP
528 Riverside Drive
Salisbury, MD 21801
Phone: 410-749-1023
Fax: 410-749-1012
Email: Rachelle@parkerandassociates.org

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WHEREAS, SC11-2 of the Charter of the City of Salisbury (the “**Charter**”) grants the City of Salisbury (the “**City**”) exclusive authority over all public ways located within the municipal boundaries of the City; and

WHEREAS, the Roads intended to be closed by the City pursuant to this Ordinance are more particularly described in the Deed attached hereto and incorporated herein as **Exhibit A** and shown on the plat entitled “Resubdivision Plat, Parcel 122, as shown on, “Right of Way Dedication Plan” (15/854) and Block ‘D’ & Block ‘E’, as shown on, “Lots of Graham Gunby, John K. Gunby, W.S. Gordy Jr. & S. Franklin Woodcock” (124/488), for Peninsula Regional Medical Center” dated December 23, 2024 and attached hereto as **Exhibit B**; and

WHEREAS, the City's closure of the Roads will not affect any public access to public roadways;

WHEREAS, upon the adoption of this Ordinance, the City Department of Infrastructure and Development will provide written notice to the Grantee informing it that, pursuant to the City's closure of the Roads hereunder, the City shall not be responsible for any maintenance or costs associated with the Roads as of the date this Ordinance takes effect as set forth herein below.

Section 1. The Mayor is hereby authorized to execute, on behalf of the City of Salisbury, the Deed attached hereto and incorporated herein as **Exhibit A**.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

45 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City
46 of Salisbury held on the _____ day of _____, 2026 and thereafter, a statement of the substance of
47 the Ordinance having been published as required by law, in the meantime, was finally passed by the Council
48 of the City of Salisbury on the _____ day of _____, 2026.

49
50
51 **ATTEST:**

52
53
54 _____
55 **Julie A. English, City Clerk**

_____ **Angela M. Blake, City Council President**

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59 Approved by me, this _____ day of _____, 2026.

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61
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63 _____
64 **Randolph J. Taylor, Mayor**

QUITCLAIM DEED

THIS QUITCLAIM DEED (“Deed”), made this _____ day of _____, 20____, by and between **CITY OF SALISBURY**, a Maryland municipal corporation, Grantor, and **TIDALHEALTH PENINSULA REGIONAL, INC.**, a Maryland corporation, Grantee.

WHEREAS, by Ordinance No. _____ passed at a meeting of the Council of the City of Salisbury on _____, 20____, and approved on _____, 20____, the city of Salisbury closed and vacated those roads known as Royal Street and that portion of West Vine Street between West Vine Street and Newton Street, and that portion of the road known as Center Street between Mitchell Street and Newton Street, being shown on a plat entitled “Resubdivision Plat, Parcel 122, as shown on, “Right of Way Dedication Plan” (15/854) and Block ‘D’ & Block ‘E’, as shown on, “Lots of Graham Gunby, John K. Gunby, W.S. Gordy Jr. & S. Franklin Woodcock” (124/488), for Peninsula Regional Medical Center” dated December 23, 2024 (the “Plat”), and recorded among the Plat Records of Wicomico County, Maryland, in Plat Book _____, Page _____; and

WHEREAS, City of Salisbury was, by Ordinance No. _____, authorized to convey to TidalHealth Peninsula Regional, Inc., all of its right, title and interest, in and to those portions of the roads, shown and labeled as “Royal Street,” “West Vine Street,” and “Center Street,” on said Plat.

NOW, THEREFORE, THIS QUITCLAIM DEED WITNESSETH, that for and in consideration of the sum of Zero Dollars (\$0.00) and other good, valuable and sufficient consideration, receipt of which is hereby acknowledged, the said City of Salisbury does hereby grant, convey, release, assign and quitclaim unto TidalHealth Peninsula Regional, Inc., its successors and assigns, **in fee simple**, all that those parcels of ground situate in **Wicomico County**, Maryland, and described as follows, that is to say:

BEING KNOWN AND DESIGNATED as “Royal Street,” that portion of “West Vine Street,” between West Vine Street and Newton Street, and “Center Street,” as shown on Plat entitled “Resubdivision Plat, Parcel 122, as shown on, “Right of Way Dedication Plan” (15/854) and Block ‘D’ & Block ‘E’, as shown on, “Lots of Graham Gunby, John K. Gunby, W.S. Gordy Jr. & S. Franklin Woodcock” (124/488), for Peninsula Regional Medical Center” dated December 23, 2024, and recorded among the Plat Records of Wicomico County, Maryland, in Plat Book _____, Page _____; provided however, reserving unto the City a utility easement over that portion of West Vine Street between Newton Street and West Vine Street as designated on the aforesaid Plat as “Proposed Access and Utility Agreement

TOGETHER with the buildings and improvements thereon and the rights, ways, alleys, waters, roads, privileges, appurtenances and advantages thereto belonging or appertaining.

TO HAVE AND TO HOLD the above granted property unto the TidalHealth Peninsula Regional, Inc., its successors and assigns, in fee simple.

WITNESS the hand and seal of the City of Salisbury the day and year first above written.

WITNESS:

CITY OF SALISBURY

By: _____

Name:

Title: Mayor

STATE OF MARYLAND, COUNTY OF WICOMICO, to wit:

I HEREBY CERTIFY that on this _____ day of _____, 20____, before me a Notary Public of the State of Maryland, personally appeared _____, Mayor of the City of Salisbury, who acknowledged the foregoing deed to be his act and deed as Mayor on behalf of the City of Salisbury, an in my presence signed and sealed the same.

WITNESS my hand and Notarial Seal.

Notary Public

My Commission Expires:

The undersigned hereby certifies under penalties of perjury that, as defined by Section 10-912 of the Tax-General Article of the Annotated Code of Maryland, the total payment actually paid to the undersigned, as transferor of the property, including the fair market value of any property transferred to the undersigned as part of this transfer, is Zero Dollars (\$0.00).

By:

Title: Mayor, City of Salisbury, Grantor

PURSUANT TO THE REQUIREMENTS of Section 3-104 (f)(1) of the Real Property Article of the Annotated Code of Maryland, THIS IS TO CERTIFY that the within document was prepared by (or under the supervision of) the undersigned Attorney At Law admitted to practice by and in good standing with the Court of Appeals of the State of Maryland.

Michelle DiDonato

AFTER RECORDING RETURN TO:
Michelle DiDonato, Esq.
McAllister, DeTar, Showalter & Walker LLC
706 Giddings Avenue, Suite 305
Annapolis, MD 21401

△

PK NAIL SET

●

IRON PIPE WITH CAP SET

■

CONCRETE MONUMENT FOUND

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IRON PIPE FOUND

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⊗

STORM DRAIN MANHOLE

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FIRE HYDRANT

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SIGN

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ROAD SIGN

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LIGHT POST

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EMERGENCY CALL BUTTON

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WATER VALVE

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WATER METER

+

ELECTRIC METER

+

GAS PEDESTAL

+

UTILITY POLE

+

SANITARY SEWER MANHOLE

10' WIDE CITY OF SALISBURY UTILITY EASEMENT

BUILDING SETBACK LINE (BSL)

EXISTING PROPERTY LINE

PROPERTY LINE TO BE ADDED PER THIS PLAT

PROPERTY LINE TO BE ELIMINATED PER THIS PLAT

ZONING LINE

CHESAPEAKE BAY CRITICAL AREA LINE

10" SANITARY SEWER PIPE

8" SANITARY SEWER PIPE

12" WATER PIPE

6" WATER PIPE

OVERHEAD ELECTRIC

EXISTING GAS PIPE

EXISTING FENCE

PROPOSED ACCESS & UTILITY EASEMENT

AREA TO BE DEDICATED TO THE CITY OF SALISBURY

PER MD GRD MD02

GENERAL NOTES

1) THE PROPERTY SHOWN HEREON IS CURRENTLY OWNED BY:
PENINSULA GENERAL HOSPITAL MEDICAL CENTER
MAILING ADDRESS: WEST VINE, NEWTON,
100 EAST CARROLL STREET MITCHELL, CENTER STREET
SALISBURY, MD 21801 & SOUTH SALISBURY
BOULEVARD
SALISBURY, MD 21801

2) DEED REFERENCE: 951/437, 4021/466, 1389/143, 2637/24, 3183/246,
2948/49, 2401/163, 1393/49, 1868/68, 1859/63, 1552/807, 1905/409,
1369/678, 1365/49, 1394/365, 1591/433, 1967/869, 1700/119, 1653/812,
1622/330, 1655/647, 2241/291, 2241/287, 3204/264, 2757/148, 3204/289,
2138/510, 1715/871, 1802/570, & 3204/264

3) PLAT REFERENCE: 15/877, 124/448, 101/1940, 8/66-262, 2/245, 15/854 &
SHA 1900

4) TOTAL NUMBER OF EXISTING LOTS = 62

5) TOTAL NUMBER OF PROPOSED LOTS = 3

6) TOTAL AREA OF PROPOSED LOT 1 = 112,346.62 SQ.FT. / 2.58 ± ACRES

7) TOTAL AREA OF PROPOSED LOT 2 = 13,087.32 SQ.FT. / 0.30 ± ACRES

8) TOTAL AREA OF PROPOSED LOT 3 = 1194,887.91 SQ.FT. / 4.47 ± ACRES

9) THIS PROPERTY IS SHOWN ON F.L.R.M. COMMUNITY PANEL (251 OF 375).
MAP NUMBER 2404SC02UE, EFFECTIVE DATE AUGUST 17, 2015, AS BEING
IN ZONE "X", AREA OF MINIMAL FLOODING.

10) THE PRESENT ZONING OF THIS PROPERTY IS: HOSPITAL & GENERAL
COMMERCIAL WITH A PARTIAL CHESAPEAKE BAY CRITICAL AREA OVERLAY
(CITY OF SALISBURY).

11) THIS PROPERTY IS LOCATED WITHIN G.P.R. MANAGEMENT ZONE A.

12) THIS RESUBDIVISION PLAT WAS PREPARED WITHOUT THE BENEFIT OF A
TITLE REPORT AND IS SUBJECT TO ANY ENCUMBRANCES, RESTRICTIONS,
EASEMENTS AND/OR RIGHTS-OF-WAY THAT MIGHT BE REVEALED BY A
THOROUGH TITLE SEARCH.

13) THE CURRENT WICOMICO COUNTY WATER/SEWER PLAN SERVICE
CATEGORY W-1.

14) ALL FUTURE CONSTRUCTION SHALL CONFORM TO THE CITY OF SALISBURY
CODE IN EFFECT AT THE TIME OF CONSTRUCTION.

15) THIS PROPERTY IS SHOWN ON CITY MAP 28 & 35.

16) WATER AND SEWER CAPACITY EXISTS AND WILL BE RESERVED FOR THIS
SUBDIVISION; SUBJECT TO MUNICIPAL, STATE AND FEDERAL LAWS AND
REGULATIONS.

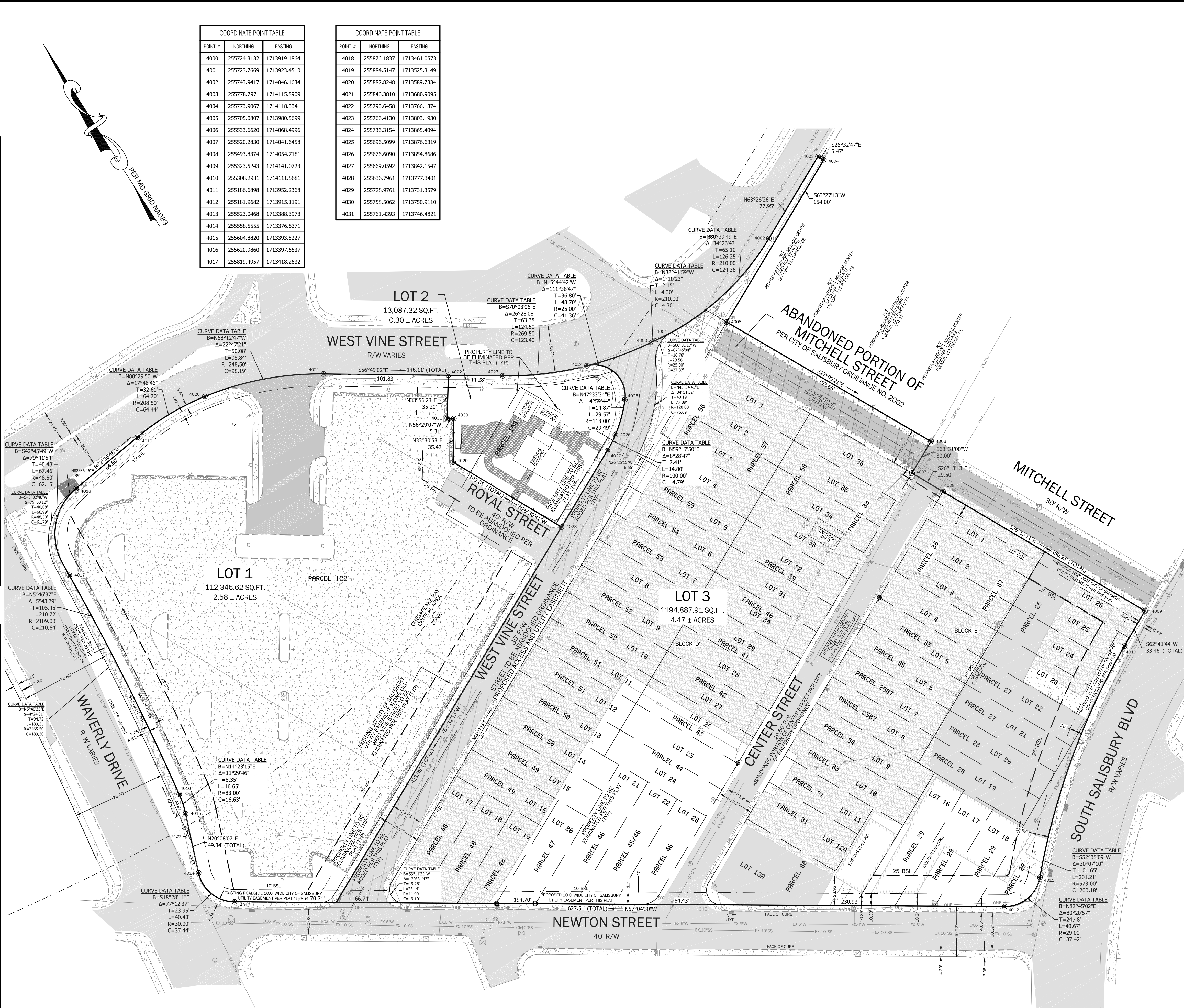
17) CITY OF SALISBURY UTILITY EASEMENTS SHALL BE RESERVED FOR FUTURE
USE BY THE CITY AT NO COST TO THE CITY FOR UTILITY INSTALLATION,
SIDEWALKS, DRAINAGE OR OTHER SUCH PUBLIC USE, WHICH MAY BE
DETERMINED BY THE DIRECTOR OF THE DEPARTMENT OF SALISBURY
INFRASTRUCTURE & DEVELOPMENT AND SHALL BE MAINTAINED BY THE
INDIVIDUAL LOT OWNERS OR THE OWNER'S ASSOCIATION. NO
STRUCTURAL IMPROVEMENTS, TREE OR SHRUB PLANTING OR THE
PLACEMENT OF ANY LANDSCAPING OTHER THAN GRASS CAN BE MADE IN
OR ON THE CITY OF SALISBURY UTILITY EASEMENTS, INCLUDING IN THE
AIR RIGHTS OVER THE EASEMENTS, WITHOUT THE PRIOR WRITTEN
CONSENT OF THE CITY OF SALISBURY.

18) ALL NON-CITY UTILITIES, SUCH AS, BUT NOT LIMITED TO, ELECTRIC,
TELEPHONE, GAS AND C.A.T.V. SHALL BE INSTALLED OUTSIDE THE CITY OF
SALISBURY UTILITY EASEMENTS. PERPENDICULAR CROSSINGS WILL BE
ALLOWED.

19) OWNER/DEVELOPER, AND SUBSEQUENT OWNERS, THEIR SUCCESSORS
AND ASSIGNS, SHALL NOT MODIFY THE INDIVIDUAL LOT GRADING PLANS
AND/OR THE IMPROVEMENTS CONSTRUCTION PLAN, AS APPROVED BY
THE SALISBURY DEPARTMENT OF INFRASTRUCTURE & DEVELOPMENT
WITH CONSTRUCTION, GRADING OR LANDSCAPING.

20) PRIVATE IRRIGATION LINES SHALL NOT BE INSTALLED IN CITY RIGHT OF
WAYS OR EASEMENTS WITHOUT WRITTEN APPROVAL OF SALISBURY
DEPARTMENT OF INFRASTRUCTURE & DEVELOPMENT.

21) PER CITY CODE SECTION 13.28.060 ITEM B.6: IF A STORMWATER
MANAGEMENT PLAN INVOLVES DIRECTION OF SOME OR ALL RUNOFF OFF
OF THE SITE, IT IS THE RESPONSIBILITY OF THE DEVELOPER TO OBTAIN
FROM ADJACENT PROPERTY OWNERS ANY EASEMENTS OR OTHER
NECESSARY PROPERTY INTERESTS CONCERNING FLOWAGE OF WATER.
APPROVAL OF A STORMWATER MANAGEMENT PLAN DOES NOT CREATE OR
AFFECT ANY RIGHT TO DIRECT RUNOFF ONTO ADJACENT PROPERTY
WITHOUT THAT PROPERTY OWNER'S PERMISSION.





City of Salisbury

Memo

To: Nick Rice, City Administrator
From: Muir Boda, Director of Housing & Community Development
Date: December 3, 2025
Subject: Budget Amendment Bless Our Children Donation for Santa's Winter Wonderland - 1st Reading

The Housing and Community Development Department hosts an annual event that has evolved from Santa's Workshop at the Truitt Street Community Center to Santa's Winter Wonderland on the Downtown Plaza. Once again, Toys for Tots and Cloverland Dairy donated toys, milk, and books, which were distributed through this drive-thru Santa event on the Plaza. Last year, we had 185 cars, distributing over 430 gifts to children and over 400 books. We would also like to recognize the departments that assisted with the logistics of this event, including Field Operations, ABCD, and our team here at HCDD.

Once again, Draper Holdings Charitable Foundation has made a financial contribution to this event through its Bless Our Children Program. This year, we applied for and received a check for \$1,500, which will be placed into our Santa's Workshop multi-year fund account. This is an increase from last year, when we received \$1,000. This account is used to purchase gifts for the holiday event, and it also helps fund Santa and his Elves' operations at the North Pole. Thanks to this support, they were able to spread joy this past Christmas, and they're already hard at work preparing for next year's magical deliveries!

Attachment(s):
[Ord2970](#)

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AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE CITY'S FY2026 BUDGET, ACCEPTING A DONATION FROM DRAPER HOLDINGS CHARITABLE FOUNDATION FOR THE SANTA WORKSHOP PROGRAM.

WHEREAS, the City of Salisbury’s Housing and Community Development Department hosts a Santa Workshop program every year, and

WHEREAS, Draper Holdings Charitable Foundation Inc.'s program Bless Our Children wishes to donate funds to help this annual program; and

WHEREAS, the allocated funds will be used to help Santa and his team of merry Elves stock up on gifts for children across the community. With this support, the North Pole workshop is buzzing with cheer as toys are wrapped, sleighs are packed, and holiday magic is set to soar; and

WHEREAS, appropriations necessary for this donation must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 1. The City of Salisbury's Special Revenue Fund be and hereby is amended as follows:

- 1) Increase Contribution Revenue 10700-456423-81001 by \$1,500.
- 2) Increase Operating Expenses 10700-546006-81001 by \$1,500.

BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:

Section 2. It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

Section 3. It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

Section 4. The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in Section 4.

Section 5. This Ordinance shall take effect from and after the date of its final passage.

THIS ORDINANCE was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 12 day of January, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the _____ day of _____, 2026.

ATTEST:

Julie A. English, City Clerk

Angela M. Blake, City Council President

Approved by me, this _____ day of _____, 2026.

Randolph J. Taylor, Mayor