



## CITY OF SALISBURY

125 N. Division Street, Salisbury, MD 21801

### LEGISLATIVE SESSION

125 N. Division Street, Room 301, Salisbury, MD 21801

Monday, February 2, 2026 6:00 PM

---

ANGELA M. BLAKE  
Council President

APRIL R. JACKSON  
Council Vice President

MICHELE R. GREGORY  
Councilwoman

SHARON C. DASHIELL  
Councilwoman

MELISSA D. HOLLAND  
Councilwoman

---

### CALL TO ORDER

### WELCOME/ANNOUNCEMENTS/PLEDGE

### INVOCATION - Pastor Greg Carlson - Park Seventh Day Adventist

### PRESENTATION AND ADOPTION OF LEGISLATIVE AGENDA

### AWARD OF BIDS

- Award of Bids
  1. ITB A-26-109 SPD Vehicle Upfitting
  2. ITB A-26-111 Pump and Electric Motor Repair Services
  3. ITB A-26-113 WWTP Magnesium Hydroxide
  4. ITB A-26-116 Carbon Source and Use Reduction Program WWTP

### RESOLUTIONS

- Youth Development Advisory Committee Reappointment  
**Resolution No. 3446** - reappointment of Amber Green to the Youth Development Advisory Committee for term ending January 2029.
- Truth, Racial, Unity, Transformation, and Healing (TRUTH) Committee Appointment  
**Resolution No. 3447** - appointment of Muhammad Khan to the TRUTH Committee for term ending January 2029.
- Resolution to Amend SC7-25 - 1st Reading  
**Charter Amendment Resolution No. 2026-1** - to amend §SC7-25 of the charter of the City of Salisbury to change the signatures and authorizations requirements for disbursements.

### PUBLIC HEARING

- Updating SC5-1 to increase the maximum fines for misdemeanors and municipal infractions - 2nd reading  
**Charter Amendment Resolution No. 2025-3** - to amend SC5-1 of the charter to increase the maximum fine for misdemeanors and municipal infractions from \$1,000 to \$5,000 in accordance with newly updated state law.

### ORDINANCES

- Grant Acceptance - 2nd Reading  
**Ordinance No. 2968** - approving a budget amendment of the grant fund budget to accept \$2,000 in grant funds from the Community Foundation of the Eastern Shore for the Salisbury

Fire Department's SWIFT Program for patient transportation costs.

- Tidal Health Road Closures - 2nd Reading

**Ordinance No. 2969** - for the closing of Royal Street, Center Street and a portion of West Vine Street.

- Budget Amendment Bless Our Children Donation for Santa's Winter Wonderland - 2nd Reading

**Ordinance No. 2970** - approving a budget amendment of the City's FY26 budget, accepting a donation from Draper Holdings Charitable Foundation for the Santa Workshop Program.

- Reallocate Paygo funds from completed Water Sewer Capital Projects - 1st reading

**Ordinance No. 2971** - authorizing the Mayor to reallocate Paygo funds from completed Water Sewer Capital Projects to provide additional funding for the effluent filter pump.

- Reallocate Paygo Funds from Completed Capital Projects - 1st reading

**Ordinance No. 2972** - to reallocate Paygo funds from completed General Capital projects to provide additional funding for the Zoning Code update and the St. Peter's Main Street and City Park projects.

- Medical Supplies Budget Transfer Request - 1st Reading

**Ordinance No. 2973** - approving a budget amendment of the FY2026 General Fund Budget to appropriate an additional \$50,000 to the Salisbury Fire Department's Medical Supplies Account.

- Acceptance of State Grant for AEDs - 1st Reading

**Ordinance No. 2974** - authorizing the Mayor to enter into the contract with the Maryland Institute for Emergency Medical Services Systems for the purpose of accepting Grant Funds in the amount of \$5000.00, and to approve a budget amendment to the Grant Fund to appropriate these funds for the Salisbury Fire Department.

- Sanitation & Streets Budget Amendment - 1st Reading

**Ordinance No. 2975** - approving a budget amendment of the FY2026 general fund budget to appropriate funds to the department of Field Operations budget.

## **PUBLIC COMMENT**

## **ADJOURNMENT/CONVENE INTO WORK SESSION**

City Council Meetings are conducted in Open Session unless otherwise indicated. All or part of the Council's meetings can be held in Closed Session under the authority of the Maryland Open Meetings Law, Annotated Code of Maryland General Provisions Article § 3-305(b) by vote of the City Council.
--



## **Memo**

To: Nick Rice  
From: Michael Lowe  
Date: January 26, 2026  
Subject: Award of Bids

The Department of Procurement seeks Award of Bid approval from the Salisbury City Council for the solicitation(s) as defined herein. The Department of Procurement followed required procurement policy and procedure as defined by the City of Salisbury Charter and Municipal Code of Ordinances for the procurements presented below.

### **ITB A-26-109 Vehicle Upfitting**

- Department- Police
- Scope of Work: Police Vehicle Upfitting and Technical Services
- Bid date: 10/30/2025
- Bid opening: 12/05/25
- Total responsive/responsible bids received to awarded scope of services: 2
  - Blue Tech, LLC - Pittsville, MD
  - Global Public Safety (secondary) - Seaford, DE
- GL Account: 21021-577025
- Notes: The contract award recommended for approval is a master price agreement with no guaranteed dollar amount. Both vendors are recommended for award in order to ensure continuity of operations. The contract contains a renewal clause for up to four, 1-year terms.

### **ITB A-26-111 Pump and Electric Motor Repair Services**

- Department: Water Works
- Commodity Description: City-wide Pump and Motor repair Services Contract to cover repairs that are necessary to maintain essential operations at the Water and Waster Water plants as well as in the field.
- Vendor: Hills Industrial & Delmarva Electric Motors and Machine Shop Inc.
- Bid date: 11/17/2025
- Bid opening: 12/19/25
- GL Account(s): Various
- Notes: The contract award recommended for approval is a master price agreement with no guaranteed dollar amount. Both vendors are recommended for award due to each vendor having unique capabilities and protected product line territories. The contract contains a renewal clause for up to four, 1-year terms.

ITB A-26-113 Magnesium Hydroxide

- Department: Wastewater Treatment Plant
- Scope of Work: Furnishing and site delivery of liquid Magnesium Hydroxide
- Bid date: 11/18/2025
- Bid opening: 12/19/25
- Lowest priced responsive and responsible vendor recommended for award:
  - Premier Magnesia (incumbent)
- Notes: Contract price \$3.65 per gallon
- GL Account: 86083-546004
- The contract award recommended for approval is a master price agreement with no guaranteed dollar amount. The contract contains a renewal clause for up to four, 1-year terms.

ITB A-26-116 Liquid Carbon Source and Use Reduction Program WWTP

- Department: Wastewater Treatment Plant
- Scope of Work: Delivery of liquid Glycerin and Professional Services to reduce usage.
- Cooperative contract & vendor information:
  - Contract RFB No. 381 Rivanna Water & Sewer Authority-Charlottesville Virginia
    - Contract date: Current term effective through August 1,2026
    - Contract rate- \$ 3.99 per gallon
  - Purchasing authority per City of Salisbury Charter § SC 16-3 General Policy of Competitive Bidding, Exceptions, which states that competitive bidding is not necessary or appropriate in the following circumstances:
    - A.(9) Contracts in which the City receives a contract price negotiated by the State, County, or other governmental entity pursuant to a valid contract.

Attachment(s):

[1.26.2026 packet attachments.pdf](#)



**MEMORANDUM**

**TO:** Michael Lowe, Director of Procurement

**FROM:** John Felts – Administrative Commander

**SUBJECT:** Award of Bids Vehicle Upfitting

**DATE:** January 9, 2026

---

The Salisbury Police Department (SPD) makes annual vehicle purchases to support a variety of operational needs. Due to an increasing demand for vehicle upfitting services and a limited number of regional vendors, SPD initiated a solicitation process for these services through The City of Salisbury's Procurement Department. Invitation to Bid (ITB) A-26-109 was issued, resulting in four (4) bids. SPD requests to award contracts to the two lowest responsive bidders, Blue Tech, LLC and Global Public Safety, LLC. Awarding to multiple vendors ensures continuity of service should the lowest bidder be unable to meet required timelines or if SPD's upfitting needs exceed a single vendor's installation capacity, thereby supporting the Department's mission to effectively provide public safety services.

Funding will be available from:

Account Number

Amount

Vehicle Purchases 21021-577025

\$ Varies with Vehicle

Please let me know if you need any additional information or have any questions. Thank You

Respectfully,



Captain John T. Felts  
Administrative Commander





To: Michael Lowe, Director of Procurement

From: Cori Cameron, Director of Water Works

Date: December 22, 2025

RE: Recommendation of Award ITB A-26-111 Pump and Electric Motor Repair Services

Salisbury Department of Water Works supported a Request for Proposals for a City-wide Pump and Motor Repair Services contract to cover repairs that are necessary to maintain essential operations at the Water and Wastewater plants as well as in the field. The proposals for an annual contract included pricing for regular and emergency service hours for the shop and in the field as well as local machine shop services.

Two proposals were received, Hill's Industrial and Delmarva Electric Motors and Machine Shop Inc.

The Department of Water Works finds it beneficial to award the bid to both vendors. The vendors have each worked with our department and we have been pleased with their services. This gives us opportunity to obtain quotes, insight and technical knowledge from each vendor. Vendor availability will be a deciding factor when we are operating under an emergency situation.



# City of Salisbury

To: Michael Lowe, Director of Procurement  
From: Connie Luffman, Superintendent - Wastewater Treatment Plant  
Date: December 22, 2025  
Re: WWTP Magnesium Hydroxide

---

Salisbury Water Works recently advertised a bid for Magnesium Hydroxide for the Wastewater Treatment Plant, ITB A-26-113. One (1) response was received which was from Premier Magnesia with a cost of \$3.65 per gallon. The Wastewater Treatment Plant requests that this bid be awarded to Premier Magnesia.

Please let me know if you need any additional information or have any questions. Thank you.

*Connie Luffman*  
12/22/25

---

Department of Water Works  
2322 Scenic Dr. Salisbury, MD 21801  
ph: 410-548-3185 fax: 410-334-3035  
[www.salisbury.md](http://www.salisbury.md)



To: Michael Lowe, Director of Procurement  
From: Connie Luffman, Superintendent - Wastewater Treatment Plant  
Date: January 15, 2026  
Re: WWTP Liquid Carbon Source and Use Reduction Consulting Requests for Award of Bid

---

The Salisbury Wastewater Treatment Plant spends approximately \$1,100,000 annually on liquid carbon for nitrogen treatment. With the objective of lowering this cost by increasing the automation of the chemical feed to reflect real time dosing needs, the WWTP has made enough progress that it would now be beneficial to contract with consulting services to implement the last step in full automation.

EOSi is a liquid carbon source provider that the City has awarded competitive bids to in the past, that also offers the needed consulting services. The consulting services and monitoring equipment is not a separate billable item but is included in the chemical bids at no additional cost for customers they contract to supply with liquid carbon.

The WWTP requests that at this time EOSi be awarded the liquid carbon bid at \$3.99 per gallon so that their consulting services can be utilized during this switch to fully automated chemical dosing.

Please let me know if you need any additional information or have any questions. Thank you.

*Handwritten signature*  
1/15/26

---

Department of Water Works  
2322 Scenic Dr. Salisbury, MD 21801  
ph: 410-548-3185 fax: 410-334-3035  
[www.salisbury.md](http://www.salisbury.md)

## Environmental Operating Solutions, Inc.

53 Portside Drive

Pocasset, MA 02559

Phone: (508)-743-8440

Toll Free: (866)-MicroC-1

[www.MicroC.com](http://www.MicroC.com)

EOSi Representative: Jeff Prellberg  
jeffrey.prellberg@microc.com  
404-804-3354



### Customer Quote

Quote Date: 1/1/2026

Valid Through: 6/30/2026

Customer Info:  
Michael Lowe, CPPB  
City of Salisbury  
125 North Division Street, Room 200  
Salisbury, MD 21801

Ship To:  
Connie Luffman  
City of Salisbury WWTP  
1404 Pemberton Drive  
Salisbury MD, 21801

### Product

Product	Packaging	Units	Total Gallons	Price/Gallon	Total Price
MicroC 2000	Bulk	1	4,500	\$ 3.99	\$ 17,955.00

Sales Tax not included

1. Payment Terms: Net 30 days
2. Product Terms: DAP as defined by Incoterms 2020
3. Equipment Terms [if applicable]: --
4. Orders: Minimum 10 business days order lead time
5. Orders: Order lead time < 5 business days may be subject to rush fees
6. Deliveries: 2 free hours of unloading time. Longer unloading time may be subject to additional fees
7. Deliveries: Weekend and holiday deliveries may be subject to additional fees



## **Scope of Work Summary - DRAFT MicroC2000/Nitrack Service Program Evaluation for the City of Salisbury, MD**

### **Purpose**

Environmental Operating Solutions, Inc. (EOSi) proposes to conduct a service and supply evaluation trial with MicroC® 2000 (MicroC®) combined with the Nitrack® technical services program at Salisbury STP. The purpose of the evaluation is to demonstrate EOSi's ability to reduce the plant's supplemental carbon usage through automated control and engineering services, while maintaining the Total Nitrogen (TN) permit limit – ensuring compliance while reducing net cost compared to a normalized baseline. A successful evaluation will maintain the plant's effluent TN permit with a target 20% reduction in carbon fed compared with the baseline.

### **General**

For the six (6)-month evaluation, MicroC® 2000 will be supplied in 4,500-gallon truckloads delivered to the plant. EOSi will provide all necessary equipment, technical analysis, and optimization support as part of the Nitrack® Program during the evaluation and for the full duration of MicroC® use.

At the start of the evaluation, EOSi will deploy the equipment needed for automated dosing control and remote monitoring. Throughout the evaluation, EOSi will track denitrification performance, tune the controller, update the plant on feed-efficiency progress, and offer recommendations to support optimal operation.

### Nitrack® Program Overview:

The carbon optimization program with the following features will be provided by EOSi to the plant at no additional cost for the duration of the evaluation and as long as MicroC® is used on site.

- Provision of controller with proprietary algorithm that adjusts MicroC® feed rates to maintain permit setpoints at the lowest achievable cost
- Technical support from EOSi engineers specializing in BNR, remotely monitoring the plant and controller performance, serving as a second set of eyes for operators
- Ongoing, in-depth analysis of plant data by EOSi engineers, with recommendations provided to plant staff when process issues or opportunities for continuous improvement arise
- Optional tank-level remote monitoring
- Updates to controller hardware and software as needed

## Scope of Supply

### MicroC2000 Chemical

EOSi will provide for the duration of the evaluation program supply of MicroC® 2000 chemical in 4500 gallon deliveries at a usage rate based on meeting the TN permit limits.

### Nitrack® Service Components

Quantity	Item
1	Nitrate Probe (as needed to temporarily replace plant equipment downtime)
4	Remote Process Monitoring Units (RPMs)
1-2	SC200 controller(s)
1	Nitrack® Automated Dosing Controller
1	Tank level monitor (optional)

### Evaluation Work by EOSi

The following non-comprehensive list is work to be performed by EOSi and is included in the scope of services for the duration of the program:

- 1) Development of baseline protocol with plant staff
- 2) Analysis of baseline sampling data
- 3) Delivery of equipment in Scope of Supply to the Salisbury Plant
- 4) Installation of the RPM units, SC 200 Controllers
- 5) Coordination with Plant SCADA staff/contractors on Nitrack® communication set up
- 6) Continued support on Nitrack® controller tuning
- 7) Necessary maintenance of equipment owned by EOSi
- 8) Ongoing process optimization and suggestions, monthly process reporting
- 9) MicroC® inventory management (optional)
- 10) Repair or replacement of equipment damaged from normal wear and tear

### Evaluation Work by Others

The following non-comprehensive list is work that may have to be performed by others and is not included in EOSi's scope of supply:

- 1) Initial clean out of carbon tanks before first MicroC® delivery
- 2) Baseline data collection and lab analysis, data provision to EOSi's engineers
- 3) Delivery acceptance of EOSi equipment and products
- 4) Installation of Nitrack® controller (including mounting and connection to a PLC panel)
- 5) SCADA work to communicate real time plant parameters including but not limited to plant flow, NOx, DO, temperature, to the Nitrack® Controller
- 6) Maintenance of equipment owned by the plant

### Evaluation Timeline Overview (Subject to Change)

A detailed evaluation work plan and schedule will be created in collaboration with the plant staff prior to initiating the startup of the evaluation. Communication and sharing of results will occur in regularly scheduled meetings. Should the program not meet acceptable and mutually agreed upon performance metrics the evaluation can be ended at any time. A general timeline and schedule are as follows:

- *Weeks 1:* Installation of RPMs, SC 200, discussion of baseline testing protocol on site and probe placement
- *Weeks 2-4:* Baseline testing, manual feed of MicroC®, deployment of Nitrack® Automation System
- *Weeks 5-8:* Close monitoring of performance, controller tuning, continuous dialogue with plant
- *Weeks 9-24:* Continued tuning of controller as needed, as well as possible experimentation with BNR process control adjustments
- *Weeks 25 - Ongoing:* Final report analyzing evaluation results presented to Salisbury, continued provision of MicroC®, Nitrack® control and technical services by EOSi

*\*timeline contingent on plant responsiveness and completion of work outlined in Evaluation Work by Others*





# City of Salisbury

## Memo

To: Randy Taylor  
From: Emily Goebel  
Date: January 16, 2026  
Subject: Youth Development Advisory Committee Reappointment

The following person is interested in reappointment to the Youth Development Advisory Committee for the term ending as indicated:

Name	Term Ending
Amber Green	January 2029

Attached is the applicant's information and the resolution necessary for this reappointment.

Attachment(s):  
[Res3446](#)

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28

<u>Name</u>	<u>Term Ending</u>
Amber Green	January 2029

ATTEST:

Angela M. Blake  
PRESIDENT, City Council

\_\_\_\_\_ day of \_\_\_\_\_, 2026

14



# City of Salisbury

## **Memo**

To: Randy Taylor  
From: Emily Goebel  
Date: January 16, 2026  
Subject: Truth, Racial, Unity, Transformation, and Healing (TRUTH) Committee Appointment

The following person is interested in appointment to the TRUTH Committee for the term ending as indicated:

Name	Term Ending
Muhammad Khan	February 2029

Attached is the applicant's information and the resolution necessary for this appointment.

Attachment(s):  
[Res3447](#)

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28

<u>Name</u>	<u>Term Ending</u>
Muhammad Khan	January 2029

ATTEST:

Angela M. Blake  
PRESIDENT, City Council

\_\_\_\_\_ day of \_\_\_\_\_, 2026

16



# City of Salisbury

## **Memo**

To: City Council  
From: Nick Rice, City Administrator  
Date: December 31, 2025  
Subject: Resolution to Amend SC7-25 - 1st Reading

The attached resolution proposes an amendment to the City Charter to update the signature and authorization requirements for City disbursements. The purpose of this amendment is to modernize and streamline the City's disbursement authorization process by aligning it with generally accepted municipal best practices. Specifically, the proposed change removes the City Council President and Vice President from routine operational disbursement authorizations and instead authorizes the City Administrator or Deputy City Administrator (or their designee), in combination with Finance leadership, to approve disbursements.

Attachment(s):  
[CAR2026-1](#)

1                                   **CHARTER AMENDMENT RESOLUTION NO. 2026-1**  
2

3                   **A RESOLUTION TO AMEND §SC7-25 OF THE CHARTER OF THE CITY**  
4                   **OF SALISBURY TO CHANGE THE SIGNATURES AND**  
5                   **AUTHORIZATIONS REQUIREMENTS FOR DISBURSEMENTS.**  
6

7                   **WHEREAS**, the ongoing application, administration, and enforcement of the City Charter  
8 demonstrates a need for its periodic review, evaluation, and amendment to keep the provisions of  
9 the Charter current; and  
10

11                   **WHEREAS**, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”)  
12 are authorized by MD Code, Local Government, § 4-301 *et seq.*, as amended, and § SC21-2 of  
13 the Charter to amend the Charter, not contrary to the Constitution of Maryland, public general  
14 law or public local law, as the Mayor and Council deem necessary to assure the good government  
15 of the municipality; and  
16

17                   **WHEREAS**, the Mayor and Council find that amendments to § SC 7-25 of the Charter  
18 as set forth herein are desirable to update the Charter to allow for the City Administrator or Deputy  
19 City Administrator or their designee to sign or authorize disbursements in lieu of the City Council  
20 President and/or Vice President to conform with best practices; and  
21

22                   **WHEREAS**, the Mayor and Council have determined that amendments to § SC7-25 of  
23 the Charter shall be adopted as set forth herein; and  
24

25                   **NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF**  
26 **SALISBURY** by virtue of the authority granted in Article XI-E of the Maryland Declaration of  
27 Rights, §§ 4-301 *et seq.* of the Local Government Article of the Code of Maryland, and Article  
28 XXI of the City Charter as follows:  
29

30                   **Section 1.** It is proposed and recommended that § SC7-25 be amended to repeal the double  
31 bracketed bolded language and add the underscored and italicized language:

32                   §SC7-25. – Signatures or authorizations required for disbursements.

33                   All disbursements of any kind whatsoever, including, but not limited to,  
34 checks, electronic transfers, ACH debits, etc., shall be signed or authorized by two  
35 individuals, one of whom shall be *either* the **[[President or the Vice-President of**  
36 **the Council]]** *City Administrator or Deputy City Administrator, or their designee,*  
37 and the other of whom shall be either the Director of Finance, the Assistant Director  
38 of Finance Operations, or the Assistant Director of Finance Accounting, except  
39 that:

- 40 A. All disbursements from the payroll account and for payroll-related items  
41 shall be signed or authorized by one of the following individuals: the  
42 Director of Finance, the Assistant Director of Finance Operations, the  
43 Assistant Director of Finance Accounting, the City Administrator, or the  
44 Deputy City Administrator **[[the President of the Council, or the Vice-**  
45 **President of the Council]]**; and  
46  
47 B. All disbursements relating to the purchasing of investments or debt  
48 payments of principal or interest investments or bond issues shall be  
49 signed or authorized by any two of the following individuals: the City  
50 Administrator, the Deputy City Administrator **[[the President of the**  
51 **Council, the Vice-President of the Council]]**, the Director of Finance  
52 or the Assistant Director of Finance Operations, or the Assistant  
53 Director of Finance Accounting.

54 **Section 2.** With the aforementioned proposed Charter amendment, § SC7-25 of the  
55 Charter would read:

56 All disbursements of any kind whatsoever, including, but not limited to,  
57 checks, electronic transfers, ACH debits, etc., shall be signed or authorized by two  
58 individuals, one of whom shall be either the City Administrator or Deputy City  
59 Administrator, or their designee, and the other of whom shall be either the Director  
60 of Finance, the Assistant Director of Finance Operations, or the Assistant Director  
61 of Finance Accounting, except that:

- 62 A. All disbursements from the payroll account and for payroll-related items  
63 shall be signed or authorized by one of the following individuals: the  
64 Director of Finance, the Assistant Director of Finance Operations, the  
65 Assistant Director of Finance Accounting, the City Administrator, or the  
66 Deputy City Administrator; and  
67  
68 B. All disbursements relating to the purchasing of investments or debt  
69 payments of principal or interest investments or bond issues shall be  
70 signed or authorized by any two of the following individuals: the City  
71 Administrator, the Deputy City Administrator, the Director of Finance  
72 or the Assistant Director of Finance Operations, or the Assistant  
73 Director of Finance Accounting.

74 **Section 3.** Pursuant to MD Code, Local Government, § 4-304, a public hearing on this  
75 Resolution, providing for the amendment of the City of Salisbury's Charter as set forth herein,  
76 shall be and hereby is scheduled for \_\_\_\_\_ at 6:00 p.m.

77        **Section 4.** Pursuant to the City of Salisbury’s Charter § SC21-2 and MD Code, Local  
78 Government, § 4-304, the City shall post a complete and exact copy of this Charter Amendment  
79 at the City Government Building for at least forty (40) days after the passage of this Resolution  
80 and advertise a fair summary of this Resolution in a newspaper of general circulation in the City  
81 at least four times at weekly intervals and within forty days after the Resolution has been adopted.

82        **Section 5.** The title of this Resolution shall be deemed a fair summary of the amendments  
83 provided herein for public and all other purposes.

84        **AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF**  
85 **SALISBURY:**

86        **Section 6.** This Resolution shall take effect on the fiftieth day after the Resolution is  
87 adopted, subject to the right of referendum.

88        **AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF**  
89 **SALISBURY:**

90        **Section 7.** It is the intention of the Council of the City of Salisbury that each provision of  
91 this Resolution shall be deemed independent of all other provisions herein.

92        **Section 8.** It is further the intention of the Council of the City of Salisbury that if any  
93 section, paragraph, subsection, clause, or provision of this Resolution shall be adjudged invalid,  
94 unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such  
95 adjudication shall apply only to the section, paragraph, subsection, clause, or provision so  
96 adjudged and all other provisions of this Resolution shall remain and shall be deemed valid and  
97 enforceable.

98        **Section 9.** The Recitals set forth hereinabove are incorporated into this section of this  
99 Resolution as if such recitals were specifically set forth at length in this Section 9.



100           **THE ABOVE RESOLUTION** was introduced and read and passed at the regular  
101 meeting of the Council of the City of Salisbury held on this \_\_\_\_ day of \_\_\_\_\_, 2026.

102

103	_____	_____
104	<b>Julie A. English,</b>	<b>Angela M. Blake,</b>
105	<b>City Clerk</b>	<b>City Council President</b>



## Memo

To: Nick Rice, City Administrator  
From: Muir Boda, Director of Housing & Community Development  
Date: September 17, 2025  
Subject: Updating SC5-1 to increase the maximum fines for misdemeanors and municipal infractions - 2nd reading

As part of our ongoing efforts to enhance municipal enforcement, the Maryland Municipal League (MML) and the Code Enforcement and Zoning Officers Association of Maryland (CEZOA) prioritized increasing the maximum allowable criminal fines and municipal infraction penalties from \$1,000 to \$5,000. These initiatives culminated in the enactment of Senate Bill No. 820, which will become effective on October 1, 2025.

This legislation aligns our fines with those of Maryland counties, which previously updated their maximum penalties in a prior legislative session. As a result, municipalities now have greater flexibility to set fines, such as aligning with Wicomico County's littering fine of \$1,500, as Salisbury's current fine for littering is \$1,000. In accordance with this, we plan to propose legislation to increase the municipal littering fine to \$1,500.

Following the establishment of this charter amendment, we will develop and present a comprehensive Fines and Municipal Infractions Schedule for adoption. This schedule will include all municipal infractions and misdemeanors. We will also update relevant sections of the municipal code to reference this schedule explicitly. This schedule will be reviewed and adopted annually during the budget process to promote transparency and administrative efficiency. This approach will ensure consistent updates and provide clarity to citizens and staff when referencing municipal fines and infractions.

Attachment(s):  
[CAR2025-3](#)

1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6

**A RESOLUTION TO AMEND § SC5-1 OF THE CHARTER OF THE CITY OF SALISBURY TO REFERENCE STATE LAW REGARDING ENFORCEMENT OF MISDEMEANORS AND MUNICIPAL INFRACTIONS, THUS ALLOWING FOR INCREASED PENALTIES FOR SUCH VIOLATIONS.**

## RECITALS

**WHEREAS**, the ongoing application, administration, and enforcement of the Salisbury Charter demonstrates a need for its periodic review, evaluation and amendment to keep the provisions of the Charter current; and

**WHEREAS**, the Mayor and Council of the City of Salisbury (the “**Mayor and Council**”) are authorized by MD Code, Local Government, § 4-301 *et seq.*, as amended, and § SC21-2 of the Charter to amend the Charter, not contrary to the Constitution of Maryland, public general law or public local law, as the Mayor and Council deem necessary to assure the good government of the municipality; and

**WHEREAS**, the Annotated Code of Maryland is amended from time to time; and

**WHEREAS**, Maryland Senate Bill No. 820 was enacted for the purpose of increasing the maximum amount of criminal fines and fines for municipal infractions that may be imposed by a municipality to enforce certain ordinances and resolutions enacted by the municipality; and

**WHEREAS**, under Senate Bill No. 820, effective October 1, 2025, fines that can be assessed by municipalities for misdemeanors and municipal infractions, as set forth in Md. Code Ann., Local Gov't §§ 6-101 -102, are increased from \$1,000 per violation to \$5,000 per violation; and

**WHEREAS**, the City has determined it is in the best interest of its citizens to amend § SC5-1 of the Charter to identify that potential fine amounts will be in accordance with State law, obviating the need to include a specific dollar amount in the Charter, which would require future revision as State law changes; and

**WHEREAS**, the Mayor and Council have determined that amendments to § SC5-1 of the Charter shall be adopted as set forth herein; and

**NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY** by virtue of the authority granted in Article XI-E of the Maryland Declaration of Rights, §§ 4-301 *et seq.* of the Local Government Article of the Code of Maryland, and Article XXI of the City Charter as follows:

**Section 1.** It is proposed and recommended that § SC5-1(A)(38) be amended to repeal the language in double bold brackets and add the underscored and italicized language:

**§ SC5-1. - Enumeration.**

A. The City of Salisbury shall have the power:

...

(38) Enforcement of ordinances and resolutions. To provide that violations of ordinances and resolutions of the city shall be punishable as misdemeanors or municipal infractions, and to provide for punishment thereof by civil remedy, fine, incarceration and/or other penalties as permitted by Maryland law.

[(a) The Council has the power, pursuant to Local Government Article §6-102 of the Annotated Code of Maryland, to provide that violations of ordinances and resolutions of the city shall be punishable as misdemeanors, unless otherwise specified as an infraction. No penalty for such violation shall exceed a fine of one thousand dollars (\$1,000.) and imprisonment for six (6) months or such other limits as may be established by subsequent amendments to Local Government Article §6-102. Any person subject to any fine, forfeiture or penalty has the right of appeal as is provided under the general laws of the State. The Council may provide that, if the violation is of a continuing nature and is persisted in, a conviction for one (1) violation shall not be a bar to conviction for a continuation of the offense subsequent to the first or any succeeding violation.

(b) Municipal infractions.

[1] The Council may provide that violations of any municipal ordinance shall be a municipal infraction unless that violation is declared to be a felony or misdemeanor\* by the laws of the state of\*\* other ordinance. For purposes of this section, a municipal infraction is a civil offense.

[2] A fine not to exceed one thousand dollars (\$1000.) may be imposed for each conviction of a municipal infraction. The fine is payable by the offender to the municipality within twenty (20) calendar days of receipt of a citation. Repeat offenders may be assessed a fine not to exceed one thousand dollars (\$1000.) for each repeat offense, and each day a violation continues shall constitute a separate offense.

[3] Any person receiving a citation for an infraction may elect to stand trial for the offense by notifying the city in writing of this intention at least five (5) days prior to the date set for payment of the fine. Failure to pay the fine or give notice of intent to stand trial may result in an additional fine or adjudication by the court.

[4] Adjudication of a municipal infraction is not a criminal conviction for any purpose, nor does it impose any of the civil disabilities ordinarily imposed by a criminal conviction.]]

**Section 2.** With this proposed Charter amendment, § SC5-1(A)(38) of the Charter would read:

**§ SC5-1. - Enumeration.**

B. The City of Salisbury shall have the power:

...

(38) Enforcement of ordinances and resolutions. To provide that violations of ordinances and resolutions of the city shall be punishable as misdemeanors or municipal infractions, and to provide for punishment thereof by civil remedy, fine, incarceration and/or other penalty as permitted by Maryland law.

**AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY:**

**Section 3.** Pursuant to MD Code, Local Government, § 4-304, a public hearing on this Resolution, providing for the amendment of the City of Salisbury's Charter as set forth herein, shall be and hereby is scheduled for January 26, 2026 at 6:00 p.m.

**Section 4.** Pursuant to the City of Salisbury's Charter § SC21-2 and MD Code, Local Government, § 4-304, the City shall post a complete and exact copy of this Charter Amendment at the City Government

Building for at least forty (40) days after the passage of this Resolution and advertise a fair summary of this Resolution in a newspaper of general circulation in the City at least four times at weekly intervals and within forty days after the Resolution has been adopted.

**Section 5.** The title of this Resolution shall be deemed a fair summary of the amendments provided for herein for publication and all other purposes.

**AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY:**

**Section 6.** This Resolution shall take effect on the fiftieth day after the Resolution is adopted, subject to the right of referendum.

**AND, BE IT FURTHER RESOLVED BY THE COUNCIL OF THE CITY OF SALISBURY:**

**Section 7.** It is the intention of the Council of the City of Salisbury that each provision of this Resolution shall be deemed independent of all other provisions herein.

**Section 8.** It is further the intention of the Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Resolution shall be adjudged invalid, unconstitutional, or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause, or provision so adjudged and all other provisions of this Resolution shall remain and shall be deemed valid and enforceable

**Section 9.** The Recitals set forth hereinabove are incorporated into this section of this Resolution as if such recitals were specifically set forth at length in this Section 9.

**THIS RESOLUTION** was introduced, read, and passed at the regular meeting of the Council of the City of Salisbury held on the 2 day of February, 2026.

\_\_\_\_\_  
Julie A English,  
City Clerk

\_\_\_\_\_  
Angela M. Blake,  
Council President



# City of Salisbury

## **Memo**

To: Nick Rice, City Administrator  
From: Rob Frampton, Fire Chief  
Date: December 5, 2025  
Subject: Grant Acceptance - 2nd Reading

The department has been awarded a \$2,000.00 mini-grant from the Community Foundation of the Eastern Shore. This grant is intended for the use for covering transportation costs for patients of our SWIFT program who may not have the means for the transport to doctor's appointments and meetings. I am recommending that the City accept the grant funds and they be placed in the accounts listed below. If you have any questions, please do not hesitate to contact me.

Attachment(s):

[Grant Agreement.pdf](#)  
[Ord2968](#)

**PLEASE READ AND E-SIGN (BY TYPING YOUR NAME) THE FOLLOWING GRANT AGREEMENT. AFTER SAVING, PLEASE CLICK THE "ACCEPT" BUTTON ON**

**By accepting this grant, the Grantee agrees to the below listed terms:**

#### **GRANTEE PUBLICITY**

Grants approved by the Community Foundation of the Eastern Shore may be featured in Foundation publications, releases, and promotions to include but not limited to print, video, digital, and to area media outlets. Grantees agree to;

- Abide by the publicity standards listed at <https://www.cfes.org/grantee-publicity-kit>
- Acknowledge funding support by the Community Foundation of the Eastern Shore (CFES)
- Grant permission to the Community Foundation of the Eastern Shore to publicize the grant in conjunction with the grantee's organization name.
- Indemnify and hold CFES harmless against any claims, damages, liabilities, losses, and expenses arising out of or in connection with the use of the granted funds.

#### **EXPENDITURE OF FUNDS**

This grant is to be used only for the purpose described above and in accordance with the approved budget. **The program is subject to modification only with the Foundation's prior written approval.**

The grantee shall return to the Foundation any unexpended funds:

1. At the end of the grant period, or
2. If the Foundation determines that the grantee has not performed in accordance with this agreement and approved program/budget, or
3. If the grantee loses its exemption from Federal income taxes under Section 501(c)(3) of the Internal Revenue Code.

No funds provided by the Foundation may be used for any political campaign, or to support attempts to influence legislation by any governmental body, other than through making available the results of nonpartisan analysis, study, and research.

All grants are made in accordance with current and applicable laws and pursuant to the Internal Revenue Code, as amended, and the regulations issued there under.

By accepting this grant, your organization certifies to the Community Foundation that no tangible benefit, goods, or services are received by any individual or entities connected with the Community Foundation.

Expenses charged against this grant may not be incurred prior to the effective date of the grant or subsequent to the termination date and may be incurred only as necessary to carry out the purposes and activities of the approved program.

The grantee organization is responsible for the expenditure of funds and for maintaining adequate supporting records consistent with generally accepted accounting practices.

No person in the United States shall, on the basis of actual or perceived race, color, religion, national origin, sex, gender identity (as defined in paragraph 249(c)(4) of title 18, United States Code), sexual orientation, marital or parental status, political affiliation, military service, physical or mental ability, or any other improper criterion be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available by the community foundation, and any other program or activity funded in whole or in part with funds appropriated for grants, cooperative agreements, and other assistance administered by the community foundation.

#### **REPORTS TO THE FOUNDATION**

Completion of a Grantee Performance Report and a financial accounting expenditure of this money are required as a condition of this grant. An interim report may be required. Final reports are always required at the end of one year from the award date. The final report must include copies of receipts, invoices, payroll records, and/or contracts totaling the full amount of the grant. All documents should be combined into a single PDF file to upload into the report form. Report(s) will be due as noted on the application dashboards in e-Grants. For more detailed reporting requirements by grant program, refer to the reporting requirements document found in the grantee toolkit at [www.cfes.org/grantee toolkit](http://www.cfes.org/grantee toolkit).

As part of the Foundation's ongoing efforts to ensure the most efficient and effective use of grant dollars, the Foundation reserves the right to request additional information on the status and success of the program. In addition to responding to such requests for written documentation, the Grantee also agrees to respond to Foundation requests for a follow-up site visit, if deemed appropriate by the Foundation, to assess the impact of the grant.

**\*\*NOTE: Please see your award notification e-mail (sent via e-mail from [admin@communityforce.com](mailto:admin@communityforce.com)) for additional details and stipulations specific to individual awards!\*\***

If you have any questions about these guidelines, please contact us at (410) 742-9911.

**\*Please acknowledge:**

Select Option(s)



I understand the reporting requirements for this grant, and understand that my organization will not be eligible for additional grants from CFES while any reports are overdue.

\*Please sign to acknowledge you have read the grant agreement:

Miranda Webster

11/20/2025 11:29 AM

Enter your name as "Miranda Webster" to Confirm your Electronic Signature.

\*Please enter the date below:

11/20/2025



Please click on the calendar icon to enter date in (mm/dd/yyyy e.g., 12/03/2025 format).

Save

Save & Next

Next

Save & Return to Dashboard

Return to Dashboard



**FY26 Mini-Grant Application**  
**Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda**

**Applicant View**

**Agency Information**

<b>Agency Information</b>	
EIN (no dash necessary):	526000806
*Agency Name:	City of Salisbury Fire Department
*Street Address:	325 Cypress St.
Street Address 2:	
*City:	Salisbury
*State:	MD
*Zip Code:	21801
*Agency Type:	Government agency
*Phone Number:	410-548-3120
*Executive Director/Church Elder/School Principal/Governmental Official Name:	Rob Frampton
*Email:	rframpton@salisbury.md
<b>Project Details</b>	
*Project Coordinator:	Miranda Webster
*Email:	mwebster@salisbury.md
*Anticipated Project Start Date:	12/01/2025
*Anticipated Project Completion Date:	12/01/2026
*Amount Requested:	\$2,000.00

**Demographics Information**

<b>Demographics Information</b>	
*Geographic area of residents to be served by this grant project:	Wicomico
*Primary age group to be service by this grant:	Adult Senior (55+)
*Number of people this grant will serve:	50-100
*Project Focus (choose the community need closest to your project/program focus):	Health/Behavioral Health
*Primary Population Served:	Low-income individuals/families

**Project Proposal Narrative**

**FY26 Mini-Grant Application**  
**Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda**

### **Project Proposal Narrative**

Outline the overall project goals and specific objectives and strategies to achieve those goals. Include details such as methods, dates, data sources and who will be responsible for project evaluation.

**\*In 200 words or less, describe the specific purpose and evidence of need for which this grant is requested:**

The Salisbury-Wicomico Integrated Firstcare Team (SWIFT) is a mobile integrated community health partnership between the Salisbury Fire Department, Tidal Health Peninsula Regional Medical Center, and the Wicomico County Health Department. SWIFT was established in 2017, and since the inception of this program, transportation has been an ongoing problem for the vulnerable population the program was established to help. SWIFT has received grants from the CFES for transportation assistance in the past. The program has provided numerous rides to medical and dialysis appointments with the funds we have received in the past. In addition to these medical appointments these funds will provide transportation to other community resources such as Social Services, COVID vaccination clinics, and grocery stores or food pantries. The current grant funds have been exhausted and we are hopeful for a favorable response to this request again this year. The CFES grant funds provided approximately 20 wheelchair van rides to appointments and 60 round trip bus rides to various medical and social appointments for our vulnerable population.

### **Project Management Capacity**

*Please enter the name of the person carrying out this project:	Miranda Webster, NRP, CP-C
*Title:	MIH Coordinator
*Email address:	mwebster@salisbury.md

### **Budget Information**

#### **Budget Information**

**Please download the Expense Table Worksheet and upload it back once filled:**

*Upload the Expense Table Worksheet:	Expense Table Worksheet MG.xlsx
--------------------------------------	---------------------------------

#### **Project Expenses:**

Total expenses from Expense Table Worksheet:	\$2,000.00
*Amount requested from the Community Foundation:	\$2,000.00
*Percentage of the project budget being requested from the Community Foundation:	100%

#### **Project Revenue**

**List all potential funding sources for this project including those that may be pending approval through a donor or grant maker.**

*Government Grants Amount:	\$0.00
----------------------------	--------

**FY26 Mini-Grant Application**  
**Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda**

*Community Foundation Grants (this request):	\$2,000.00
*Other Foundation Grants Amount:	\$0.00
*United Way Amount:	\$0.00
*Corporate Sponsors Amount:	\$0.00
*Individual Contributions Amount:	\$0.00
*Earned and/or Interest Income Amount:	\$0.00
*In-Kind Support Amount:	\$0.00
*Cash Contributions (General Revenue):	\$0.00
*Other Income (specify below):	\$0.00
*Total project revenue:	\$2,000.00
Source of "other income":	

**Note:** Total project expenses must match total project revenue. If they do not match, please check your figures.

**Required Documentation**

<b>Required Documentation</b>	
<b>Please upload copies of the below followings:</b>	
*Listing of current board of directors (or governing body) (Your list should include detail about board member occupation/employment and city/state):	Salisbury City Council.pdf
*Upload a Copy of current year's operating budget:	Operating Budget 2025.pdf
Upload a copy of vendor quotes or contract invoices to support your budget:	

**Signature**

<b>Approval</b>	
*I authorize CFES to send me text messages (SMS) regarding my grant application and related updates. I understand that message and data rates may apply and that I may opt out at any time by notifying CFES in writing or replying 'STOP' to any message.	Yes
*Electronic Signature: By signing, I confirm that everything in this application is true and accurate to the best of my knowledge and I have the authority or permission to submit this request on behalf of the organization(s) represented in this application.	Miranda Webster 11/13/2025 10:20 AM
*Title:	MIH Coordinator

**Optional Interim Reporting**

<b>Optional Interim Reporting</b>	
Grant Amount:	(BIRW) Bobbi Biron Fund for Wicomico County Needs Awarded On 11-20-2025, \$2,000
*Agency Name:	City of Salisbury Fire Department



**FY26 Mini-Grant Application**  
**Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda**

*Number of people actually served through this grant funding (numeric value only):	
*Counties actually served by this grant:	
*Describe the project for which Foundation funds were granted:	
*Please describe the impact of Foundation funds on your project:	
Please share with us any success stories that occurred as a result of this grant:	
*Please upload copies of receipts, invoices, press releases, other forms of publicity, budget revision requests, or extension requests concerning the project:	
*Signature:	

**12 Month Final Report**

<b>Final Report</b>	
Grant Amount:	(BIRW) Bobbi Biron Fund for Wicomico County Needs Awarded On 11-20-2025, \$2,000
*Grantee Organization:	
*Number of people actually served through this grant funding (numeric value only):	
*Counties actually served by this grant:	
*Describe the project for which Foundation funds were granted:	
*Please share with us any success stories that occurred as a result of this grant:	
*Please upload copies of receipts, invoices, and/or payroll records showing grant expenditures (totaling the full amount of the grant):	
*Please upload a photo(s) that you would like to share from or representative of your project (Only one file can be uploaded here. If you have multiple, we would love to see them! Please e-mail to LAnsted@cfes.org):	
*Signature:	

**Grant Agreement**

Amount Awarded:	(BIRW) Bobbi Biron Fund for Wicomico County Needs Awarded On 11-20-2025, \$2,000
<p style="color: red; text-align: center; font-weight: bold;">BEFORE SIGNING ANY DOCUMENTS REGARDING THE FOLLOWING</p> <p style="color: red; text-align: center; font-weight: bold;">*NOTE: Signature is required on a final report and grant form</p> <p style="color: red; text-align: center; font-weight: bold;">If you have any questions about these guidelines, please contact us at (410) 712-6611.</p>	
*Please acknowledge:	I understand the reporting requirements for this grant, and understand that my organization will not be eligible for additional grants from CFES while any reports are overdue.
*Please sign to acknowledge you have read the grant agreement:	Miranda Webster 11/20/2025 11:29 AM

**FY26 Mini-Grant Application**  
**Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda**

*Please enter the date below:	11/20/2025
-------------------------------	------------

**Grant Modification Request**

**Grant Modification Request**

**\*NOTE\* PLEASE E-MAIL LZARIN@CFES.ORG TO LET US KNOW THAT YOU HAVE SUBMITTED THIS REQUEST!!!**

Grant Amount:	(BIRW) Bobbi Biron Fund for Wicomico County Needs Awarded On 11-20-2025, \$2,000
*Current balance of unspent grant funds:	
*Grantee Organization:	
*I am requesting an extension of the current grant period.	
*Current Grant End Date (one year from award date):	
*New End-Date Requested (maximum of 6 months past end of current grant period):	
*Reason for extending the grant period (briefly describe the circumstances necessitating an extension):	
*I am requesting approval to revise the budget for the remaining funds.	
*Original intention for these funds (please list the expenses for which the remaining funds were originally allocated):	
*New expenses (list the expenses for which you would now like to use the remaining funds):	
*Briefly describe the reason for the reallocation of funds:	
Additional comments (please provide any additional information that may be pertinent to this request):	
Supporting documents (optional):	
*Signature:	

***FY26 Mini-Grant Application***  
***Salisbury Wicomico Integrated FirstCare Team (SWIFT) | Webster, Miranda***

**Request Details**

Section Name	Requestee Name	Requestee Email
Request Signature	Rob Frampton	rframpton@salisbury.md

**FY26 Mini-Grant Application**  
**Salisbury Wicomico Integrated FirstCare Team (SWIFT) / Webster, Miranda**

<b>Project Expenses</b>	<b>Item Name</b>	<b>Amount</b>	<b>Quote Source</b>
<u>Exp1</u>	Bus Tickets	600	Shore Transit
<u>Exp2</u>	Taxi	400	UberHealth
<u>Exp3</u>	Wheelchair Van	1,000	CaRx
<u>Exp4</u>			
<u>Exp5</u>			
<u>Exp6</u>			
<u>Exp7</u>			
<u>Exp8</u>			
<u>Exp9</u>			
<u>Exp10</u>			
<u>Exp11</u>			
<b>(A) Total project expenses</b>		2,000	

**NOTES**

Do NOT make any changes to  
Row 1, Row 13, or Column A!

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 0
- 1
- 2
- 3
- 4
- 5

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO ACCEPT \$2,000 IN GRANT FUNDS FROM THE COMMUNITY FOUNDATION OF THE EASTERN SHORE FOR THE SALISBURY FIRE DEPARTMENT'S SWIFT PROGRAM FOR PATIENT TRANSPORTATION COSTS.**

**WHEREAS**, the Community Foundation of the Eastern Shore (CFES) has a Mini Grant program; and

**WHEREAS**, the purpose of the grant program is to benefit organizations that serve health and human services, education, arts and culture, community development, environment and historical preservation; and

**WHEREAS**, the City of Salisbury submitted a grant application to CFES for funding to support the Salisbury-Wicomico Integrated Firstcare Team (SWIFT); and

**WHEREAS**, the CFES has awarded the City funds in the amount of \$2,000; and

**WHEREAS**, the City of Salisbury entered into a grant agreement with CFES defining how these funds must be expended; and

**WHEREAS**, all funds shall be used to provide medical transportation for SWIFT patients who are otherwise unable to attend necessary medical appointments and meetings; and

**WHEREAS, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and**

**WHEREAS**, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 1.** The City of Salisbury's Fiscal Year 2025 General Fund Budget be and is hereby amended as follows:

- (a) Increase the CFES Revenue Account No. 10500-426100-XXXXXX by \$2,000.00.
- (b) Increase the SWIFT Operating Expense Account No 10500-546006-XXXXXX by \$2,000.00.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 12 day of January, 2026 and thereafter, a statement of the substance of the Ordinance having been published



46 as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 2 day of February,  
47 2026.

48  
49  
50  
51

52 **ATTEST:**

53  
54  
55

56 \_\_\_\_\_  
57 **Julie A. English, City Clerk**

58  
59

60 \_\_\_\_\_  
61 **Angela M. Blake, City Council Vice-President**

62  
63  
64

65 Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.  
66 \_\_\_\_\_

67

68 **Randolph J. Taylor, Mayor**



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Betsy Jackson, City Planner - Nick Voitiuc, Director  
Date: January 14, 2026  
Subject: Tidal Health Road Closures - 2nd Reading

The Department of Infrastructure and Development received and reviewed a request to close Royal Street, that portion of West Vine Street between West Vine Street and Newton Street, and that portion of road known as Center Street between Mitchell Street and Newton Street, being shown on the resubdivision plat (Attachment B). Road closures require an Ordinance and are before you for your consideration.

The initial request was sent by Brock Parker, Parker & Associates, on behalf of TidalHealth on August 19, 2025. All parcels affected by the closure are owned by TidalHealth. The City Surveyor and City Fire Marshal have reviewed the request and have no concerns with the road closures. A Quit Claim Deed (Attachment A) between the City of Salisbury and Tidal Health is attached.

### Attachment(s):

[Road Closure Request](#)

[Ord2969](#)

[Attachment A\\_S2555-QC Deed \(Road\) - TidalHealth - Final.pdf](#)

[Attachment B\\_S2555-RESUB-ROAD CLOSURE.pdf](#)



528 RIVERSIDE DRIVE  
SALISBURY, MD 21801  
PHONE: 410-749-1023  
FAX: 410-749-1012  
WWW.PARKERANDASSOCIATES.ORG

LAND SURVEYING      CIVIL ENGINEERING      •      LAND PLANNING      FORESTRY SERVICES

City of Salisbury  
Department of Infrastructure & Development  
City of Salisbury  
125 N. Division Street  
Salisbury, MD 21801

8/19/2025

Attn: Nicholas Voitiuc, Director  
Ref: Road Closure Petition, Tidal Health

Dear Nicholas,

Please accept this correspondence and the attached exhibit, a plat entitled, " Resubdivision Plat Parcel 122 as shown on, "Right of way dedication plan" (15/854) and Block 'D' & Block 'E' as shown on, "Lots of Graham Gunby, John K. Gunby, W. S. Gordy JR. & S. Franklin Woodcock" (124/448) For: Peninsula Regional Medical Center" as our formal petition for the closure of Royal, Center, & a portion of West Vine Street in the City of Salisbury; all three streets being located in an easterly direction of Newton Street, and located within the city limits. We request the previously stated road closures for the removal of existing gravel parking and the construction of a single 5-story parking garage providing a net increase of 678 parking spaces for the use of the nearby hospital. The main access will be off of West Vine Street. The current zoning of this property is Hospital District and General commercial. Construction and development on this project will be in accordance with the zoning code, as well as the City of Salisbury construction specifications. All sewer and water will be public entities, while trash collection will be private.

Our proposal is to close all three streets and transfer the area of the former roadbed of Royal Street to the proposed Lot 1, and to transfer the area of the former roadbeds of center street and a portion of West Vine Street to proposed Lot 3. Therefore, each lot retains frontage on the remaining portion of West Vine Street as well as Newton Street. As a requisite for the closure of the streets, we are proposing to reserve a 35 foot wide access and utility easement, located over the portion of West Vine Street to be abandoned as depicted on the attached plat. This will protect the ability to enter and maintain any utilities in said roadbed, as well as guarantee each lot continued access and the ability to connect to city water and sewer for perpetuity.

Given the fact that these three roads are encompassed in the lands of Tidal Health, and will replace the limited existing horizontal parking for Tidal Health with additional proposed vertical parking, as well as future access through the existing roadbed provided the easement, we are hoping the city would agree that the closure of the streets would be in the best interest of all parties involved. From a City perspective, it would remove any city liability and/or maintenance requirements for said streets. From a private side perspective, both proposed lot 1 & 3 would increase in size, as the area of former roadbed would be incorporated into their parcels. At the same time, all rights of access and utility connectivity of each parcel would be preserved via the proposed easement that we are establishing down the former roadbed. Also, the setbacks from these paper streets would be reduced to side setback distances as opposed to front setback distances.

I thank you for your time and your consideration of this matter. If I may be of any help to you in this endeavor in any way, please just let me know how. Furthermore, if you should need anything else to facilitate this process, please simply let me know. Otherwise, I will look forward to your response and the potential of moving this matter forward.

Sincerely,

A handwritten signature in dark ink, appearing to read 'BEP', with a long horizontal line extending to the right.

Brock E. Parker, PE, RLS, QP  
528 Riverside Drive  
Salisbury, MD 21801  
Phone: 410-749-1023  
Fax: 410-749-1012  
Email: [Rachelle@parkerandassociates.org](mailto:Rachelle@parkerandassociates.org)

1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4

**WHEREAS**, SC11-2 of the Charter of the City of Salisbury (the “**Charter**”) grants the City of Salisbury (the “**City**”) exclusive authority over all public ways located within the municipal boundaries of the City; and

**WHEREAS**, the Roads intended to be closed by the City pursuant to this Ordinance are more particularly described in the Deed attached hereto and incorporated herein as **Exhibit A** and shown on the plat entitled “Resubdivision Plat, Parcel 122, as shown on, “Right of Way Dedication Plan” (15/854) and Block ‘D’ & Block ‘E’, as shown on, “Lots of Graham Gunby, John K. Gunby, W.S. Gordy Jr. & S. Franklin Woodcock” (124/488), for Peninsula Regional Medical Center” dated December 23, 2024 and attached hereto as **Exhibit B**; and

**WHEREAS**, the Grantee identified on the attached Deed, TidalHealth Peninsula Regional, Inc. (“Grantee”), owns all parcels abutting the Roads and desires that the attached Deed be executed, conveying the Roads to the Grantee. Grantee has requested closure of the Roads in connection with its plans to construct an additional parking garage to be used by the hospital; and

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 4.** The recitals set forth hereinabove and accompanying exhibits are incorporated into this section of the Ordinance as if such recitals and accompanying exhibits were specifically set forth at length in this Section 4.

41

45           **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City  
46 of Salisbury held on the 12 day of January, 2026 and thereafter, a statement of the substance of the  
47 Ordinance having been published as required by law, in the meantime, was finally passed by the Council  
48 of the City of Salisbury on the 2 day of February, 2026.

49  
50  
51 **ATTEST:**

52  
53  
54 \_\_\_\_\_  
55 **Julie A. English, City Clerk**

\_\_\_\_\_ **Angela M. Blake, City Council President**

56  
57  
58  
59 Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

60  
61  
62  
63 \_\_\_\_\_  
64 **Randolph J. Taylor, Mayor**

## QUITCLAIM DEED

THIS QUITCLAIM DEED (“Deed”), made this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, by and between **CITY OF SALISBURY**, a Maryland municipal corporation, Grantor, and **TIDALHEALTH PENINSULA REGIONAL, INC.**, a Maryland corporation, Grantee.

WHEREAS, by Ordinance No. \_\_\_\_\_ passed at a meeting of the Council of the City of Salisbury on \_\_\_\_\_, 20\_\_\_\_, and approved on \_\_\_\_\_, 20\_\_\_\_, the city of Salisbury closed and vacated those roads known as Royal Street and that portion of West Vine Street between West Vine Street and Newton Street, and that portion of the road known as Center Street between Mitchell Street and Newton Street, being shown on a plat entitled “Resubdivision Plat, Parcel 122, as shown on, “Right of Way Dedication Plan” (15/854) and Block ‘D’ & Block ‘E’, as shown on, “Lots of Graham Gunby, John K. Gunby, W.S. Gordy Jr. & S. Franklin Woodcock” (124/488), for Peninsula Regional Medical Center” dated December 23, 2024 (the “Plat”), and recorded among the Plat Records of Wicomico County, Maryland, in Plat Book \_\_\_\_\_, Page \_\_\_\_\_; and

WHEREAS, City of Salisbury was, by Ordinance No. \_\_\_\_\_, authorized to convey to TidalHealth Peninsula Regional, Inc., all of its right, title and interest, in and to those portions of the roads, shown and labeled as “Royal Street,” “West Vine Street,” and “Center Street,” on said Plat.

NOW, THEREFORE, THIS QUITCLAIM DEED WITNESSETH, that for and in consideration of the sum of Zero Dollars (\$0.00) and other good, valuable and sufficient consideration, receipt of which is hereby acknowledged, the said City of Salisbury does hereby grant, convey, release, assign and quitclaim unto TidalHealth Peninsula Regional, Inc., its successors and assigns, **in fee simple**, all that those parcels of ground situate in **Wicomico County**, Maryland, and described as follows, that is to say:

BEING KNOWN AND DESIGNATED as “Royal Street,” that portion of “West Vine Street,” between West Vine Street and Newton Street, and “Center Street,” as shown on Plat entitled “Resubdivision Plat, Parcel 122, as shown on, “Right of Way Dedication Plan” (15/854) and Block ‘D’ & Block ‘E’, as shown on, “Lots of Graham Gunby, John K. Gunby, W.S. Gordy Jr. & S. Franklin Woodcock” (124/488), for Peninsula Regional Medical Center” dated December 23, 2024, and recorded among the Plat Records of Wicomico County, Maryland, in Plat Book \_\_\_\_\_, Page \_\_\_\_\_; provided however, reserving unto the City a utility easement over that portion of West Vine Street between Newton Street and West Vine Street as designated on the aforesaid Plat as “Proposed Access and Utility Agreement

TOGETHER with the buildings and improvements thereon and the rights, ways, alleys, waters, roads, privileges, appurtenances and advantages thereto belonging or appertaining.

TO HAVE AND TO HOLD the above granted property unto the TidalHealth Peninsula Regional, Inc., its successors and assigns, in fee simple.

WITNESS the hand and seal of the City of Salisbury the day and year first above written.

WITNESS:

CITY OF SALISBURY

\_\_\_\_\_

By: \_\_\_\_\_

Name:

Title: Mayor

STATE OF MARYLAND, COUNTY OF WICOMICO, to wit:

I HEREBY CERTIFY that on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, before me a Notary Public of the State of Maryland, personally appeared \_\_\_\_\_, Mayor of the City of Salisbury, who acknowledged the foregoing deed to be his act and deed as Mayor on behalf of the City of Salisbury, an in my presence signed and sealed the same.

WITNESS my hand and Notarial Seal.

\_\_\_\_\_  
Notary Public

My Commission Expires:



The undersigned hereby certifies under penalties of perjury that, as defined by Section 10-912 of the Tax-General Article of the Annotated Code of Maryland, the total payment actually paid to the undersigned, as transferor of the property, including the fair market value of any property transferred to the undersigned as part of this transfer, is Zero Dollars (\$0.00).

---

By:

Title: Mayor, City of Salisbury, Grantor

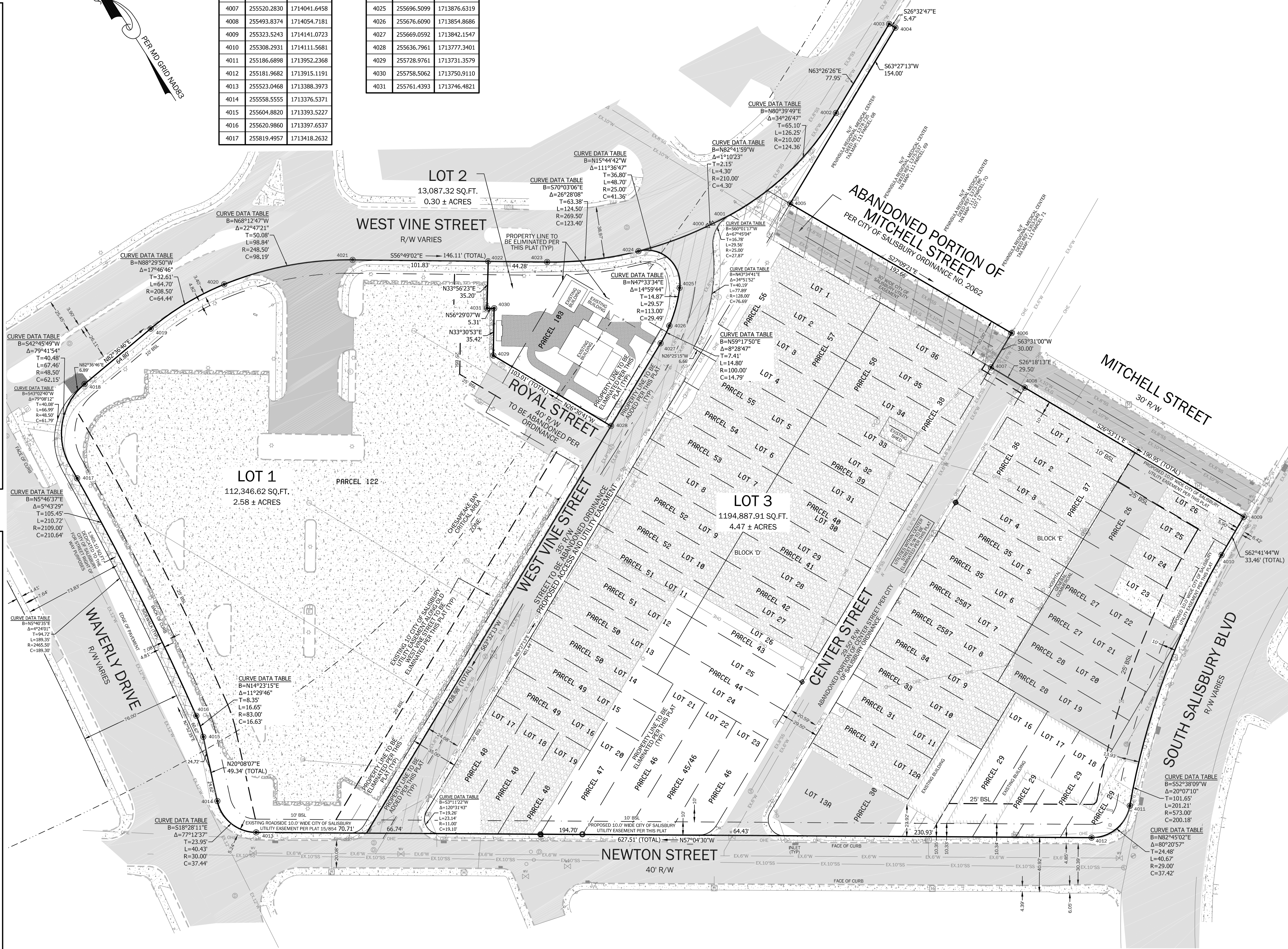
PURSUANT TO THE REQUIREMENTS of Section 3-104 (f)(1) of the Real Property Article of the Annotated Code of Maryland, THIS IS TO CERTIFY that the within document was prepared by (or under the supervision of) the undersigned Attorney At Law admitted to practice by and in good standing with the Court of Appeals of the State of Maryland.

---

Michelle DiDonato

AFTER RECORDING RETURN TO:  
Michelle DiDonato, Esq.  
McAllister, DeTar, Showalter & Walker LLC  
706 Giddings Avenue, Suite 305  
Annapolis, MD 21401





POINT #	NORTHING	EASTING
4000	255724.3132	1713919.1864
4001	255722.7669	1713923.4551
4002	255734.9431	1714046.1634
4003	255778.7971	171415.8589
4004	255773.9067	1714118.334
4005	255705.0087	1713980.5699
4006	255533.6620	1714006.4998
4007	25520.2830	1714041.6458
4008	255493.8374	1714054.7181
4009	255323.5243	1714141.0723
4010	255308.2931	1714115.5681
4011	255186.6698	1713952.2368
4012	255181.9682	1713915.1191
4013	255558.4642	1713388.3973
4014	255525.5555	1713376.3731
4015	255604.8860	1713393.5227
4016	255620.5960	1713397.6537
4017	255819.4957	1713418.2632

COORDINATE POINT TABLE			
POINT #	NORTH	EASTING	
4018	255876.1837	1713461.0573	
4019	255884.5147	1713525.3149	
4020	255882.8248	1713589.7334	
4021	255846.3810	1713686.9095	
4022	255790.6458	1713766.1374	
4023	255766.4130	1713803.1930	
4024	255736.3154	1713865.4094	
4025	255696.5099	1713876.6319	
4026	255676.6090	1713854.8686	
4027	255669.0592	1713842.1547	
4028	255636.7961	1713777.3401	
4029	255728.9761	1713731.3579	
4030	255758.5062	1713750.9110	
4031	255761.4393	1713746.4821	

- [illegible]

**17.68.040 Hospital District**

**B. Minimum Yard Requirements.** Minimum yards shall be as follows, with the exception of those listed in subsection (B)(5) of this section:

- 1. Front: five feet;
- 2. Rear: ten feet;
- 3. Side: ten feet; two required;
- 4. Side, corner: twenty-five (25) feet;
- 5. Along the following streets or highways, special yards shall be required, as follows:
  - a. Route 13: forty (40) feet,
  - b. Carroll Street: fifty (50) feet,
  - c. Waverly Drive: twenty-five (25) feet.

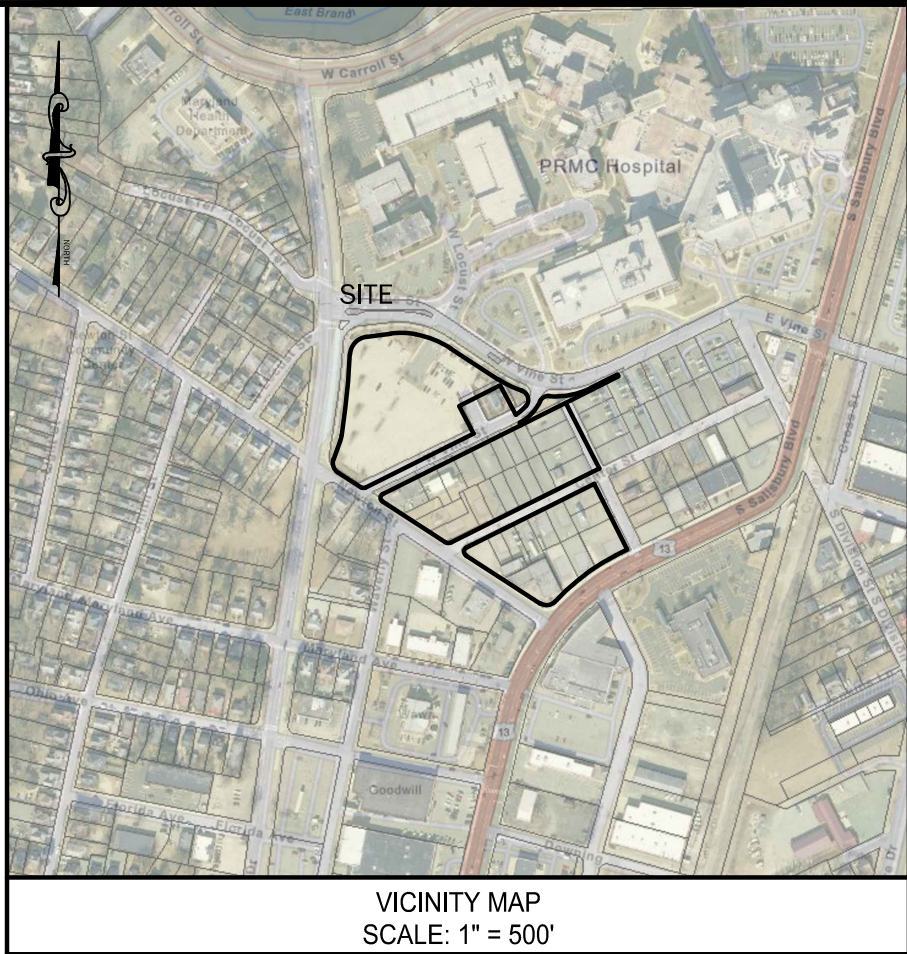
PURPOSE STATEMENT

THE PURPOSE OF THIS PLAT IS TO CONSOLIDATE PARCELS  
26-31, 33-58, 6, 103, 122, & 2587 TO CREATE A NEW LOT 1, 2, & 3.

REVISIONS	
DATE	INT.
05/01/2025	RLPR
06/12/2025	RLPR

DWG.  
S2555-RESUB-ROAD CLOSURE

<h2 style="margin: 0;">RESUBDIVISION PLAT</h2> <p style="margin: 5px 0;">PARCEL 122 AS SHOWN ON, "RIGHT OF WAY DEDICATION PLAN" (15/854) AND BLOCK 'D' &amp; BLOCK 'E'</p> <p style="margin: 5px 0;">AS SHOWN ON, "LOTS OF GRAHAM GUNBY, JOHN K. GUNBY, W. S. GORDY JR. &amp; S. FRANKLIN WOODCOCK" (12/4448)</p> <p style="margin: 5px 0;">FOR: PENINSULA REGIONAL MEDICAL CENTER</p>			
LOCATION CITY OF SALISBURY CAMDEN ELECTION DISTRICT, WICOMICO COUNTY, MARYLAND			
SCALE	1" = 40'	DATE	12/23/2024
		TAX MAP	111
JOB NO.	S2555	DRAWN BY	RLPR
			PARCEL 26-31, 33-58, 6, 103, 122, & 2587



WICOMICO COUNTY FOREST CONSERVATION ACT

ANY DISTURBANCE OF LAND, TRANSFER OF OWNERSHIP WITHIN 5 YEARS OF THE RECORDING OF THIS PLAT, OR FUTURE SUBDIVISION ACTIVITY ON THIS PARCEL MAY BE SUBJECT TO THE WICOMICO COUNTY FOREST CONSERVATION ACT AS APPLICABLE. REF. FCA (E) # 2525-08

\_\_\_\_\_  
PLANNING DIRECTOR

\_\_\_\_\_  
DATE

APPROVED: CITY PROJECT # 25-002  
CITY OF SALISBURY  
DEPARTMENT OF INFRASTRUCTURE AND DEVELOPMENT

---

NICHOLAS VOITIUC  
DIRECTOR

DATE

THIS SUBDIVISION IS APPROVED IN ACCORDANCE WITH THE WICOMICO COUNTY COMPREHENSIVE WATER AND SEWERAGE PLAN AND WILL BE SUPPLIED COMMUNITY WATER AND SEWER PROVIDED BY THE CITY OF SALISBURY.

\_\_\_\_\_  
WICOMICO COUNTY HEALTH DEPARTMENT

\_\_\_\_\_  
DATE


COMMUNITY WATER AND SEWER WILL BE AVAILABLE TO ALL LOTS OFFERED FOR SALE.

---

PENINSULA REGIONAL MEDICAL CENTER  
C/O SCOTT PHILLIPS

DATE

WE CERTIFY THAT THE REQUIREMENTS OF "REAL PROPERTY SECTION 3-108 OF THE ANNOTATED CODE OF MARYLAND, LATEST EDITION, AS FAR AS IT CONCERNS THE MAKING OF THIS DEED AND THE SETTING OF THE MONUMENTS HAVE BEEN COMPLIED WITH TO THE BEST OF MY KNOWLEDGE.



BROCK E. PARKER  
REGISTERED PROFESSIONAL LAND SURVEYOR  
#C 21199, EXPIRES DATE 07/25/2026  
528 RIVERSIDE DRIVE  
SALISBURY, MD 21801

06/12/2025  
DATE

PENINSULA REGIONAL MEDICAL CENTER  
C/O SCOTT PHILLIPS

DATE

SURVEYING FORESTRY

**PARKER**

ESTABLISHED 1977

SALESBURY, MARYLAND  
410-740-1023

**& ASSOCIATES**

CIVIL ENGINEERING INC. SITE PLANNING





# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Muir Boda, Director of Housing & Community Development  
Date: December 3, 2025  
Subject: Budget Amendment Bless Our Children Donation for Santa's Winter Wonderland - 2nd Reading

The Housing and Community Development Department hosts an annual event that has evolved from Santa's Workshop at the Truitt Street Community Center to Santa's Winter Wonderland on the Downtown Plaza. Once again, Toys for Tots and Cloverland Dairy donated toys, milk, and books, which were distributed through this drive-thru Santa event on the Plaza. Last year, we had 185 cars, distributing over 430 gifts to children and over 400 books. We would also like to recognize the departments that assisted with the logistics of this event, including Field Operations, ABCD, and our team here at HCDD.

Once again, Draper Holdings Charitable Foundation has made a financial contribution to this event through its Bless Our Children Program. This year, we applied for and received a check for \$1,500, which will be placed into our Santa's Workshop multi-year fund account. This is an increase from last year, when we received \$1,000. This account is used to purchase gifts for the holiday event, and it also helps fund Santa and his Elves' operations at the North Pole. Thanks to this support, they were able to spread joy this past Christmas, and they're already hard at work preparing for next year's magical deliveries!

Attachment(s):  
[Ord2970](#)

- 1
- 2
- 3
- 4
- 5
- 6
- 7
- 8
- 9
- 10
- 11
- 12
- 13
- 14
- 15
- 16
- 17
- 18
- 19
- 20
- 21
- 22
- 23
- 24
- 25
- 26
- 27
- 28
- 29
- 30
- 31
- 32
- 33
- 34
- 35
- 36
- 37
- 38
- 39
- 40
- 41
- 42
- 43
- 44
- 45
- 46
- 47
- 48
- 49
- 50
- 51
- 52
- 53
- 54
- 55

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE CITY'S FY2026 BUDGET, ACCEPTING A DONATION FROM DRAPER HOLDINGS CHARITABLE FOUNDATION FOR THE SANTA WORKSHOP PROGRAM.**

**WHEREAS**, the City of Salisbury’s Housing and Community Development Department hosts a Santa Workshop program every year, and

**WHEREAS**, Draper Holdings Charitable Foundation Inc.'s program Bless Our Children wishes to donate funds to help this annual program; and

**WHEREAS**, the allocated funds will be used to help Santa and his team of merry Elves stock up on gifts for children across the community. With this support, the North Pole workshop is buzzing with cheer as toys are wrapped, sleighs are packed, and holiday magic is set to soar; and

**WHEREAS**, appropriations necessary for this donation must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND, as follows:**

**Section 1.** The City of Salisbury's Special Revenue Fund be and hereby is amended as follows:

- 1) Increase Contribution Revenue 10700-456423-81001 by \$1,500.
- 2) Increase Operating Expenses 10700-546006-81001 by \$1,500.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause, or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 12 day of January, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the 2 day of February, 2026.

**ATTEST:**

**Julie A. English, City Clerk**

**Angela M. Blake, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**Randolph J. Taylor, Mayor**



# City of Salisbury

## **Memo**

To: Mayor's Office  
From: Sandy Green, Finance Director  
Date: January 7, 2026  
Subject: Reallocate Paygo funds from completed Water Sewer Capital Projects - 1st reading

The attached ordinance authorizes the reallocation of Paygo funds from completed Water Sewer Capital Projects to provide funding for Effluent Filter Pump for \$130,000 that was previously on the FY25 Schedule B to be funded with Bond Proceeds.

Approval of this ordinance will allow the City to address project funding needs efficiently while maintaining balanced capital accounts.

Please let me know if additional information is needed prior to consideration by Council.

Attachment(s):  
[Ord2971](#)

**ORDINANCE NO. 2971**

**AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE  
MAYOR TO REALLOCATE PAYGO FUNDS FROM COMPLETED  
WATER SEWER CAPITAL PROJECTS TO PROVIDE ADDITIONAL  
FUNDING FOR THE EFFLUENT FILTER PUMP.**

**WHEREAS**, the City of Salisbury has identified various Water Sewer Projects that have been completed and have remaining Paygo funds available for reallocation; and

**WHEREAS**, the City has determined that \$130,000 of Paygo funds should be reallocated to the Effluent Filter Pump, which had been previously funded by bond proceeds as set forth on the FY25 Schedule B; and

**WHEREAS**, the reallocation of the \$130,000 in funds will enable the City to efficiently utilize available resources and support the timely completion of ongoing initiatives; and

**WHEREAS**, pursuant to the City Charter, such appropriations must be made upon the recommendation of the Mayor and approved by at least four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** Mayor Randolph J. Taylor is hereby authorized to reallocate and appropriate funds as set forth in Section 2 of this ordinance for the projects identified herein.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.** The Water Sewer Capital Project Fund Budget of the City of Salisbury shall be and hereby is amended as follows:

<b>Account</b>	<b>Project Description</b>		<b>Amount</b>
96013-469161-TBD	Effluent Filter Pump Trf W/S	Increase	5,781.24
96113-577030-TBD	Effluent Filter Pump Equipment	Increase	5,781.24
96013-469161-50039	Park Plant Flow Meter Trf W/S	Decrease	5,781.24
96113-513026-50039	Park Plant Flow Meter Construction	Decrease	5,781.24
96017-469313-TBD	Effluent Filter Pump Paygo	Increase	8,550.00
96217-577030-TBD	Effluent Filter Pump Equipment	Increase	8,550.00
96017-469313-50024	Park Fountain Paygo	Decrease	8,550.00
96217-513026-50024	Park Fountain Construction	Decrease	8,550.00
96017-469313-TBD	Effluent Filter Pump Paygo	Increase	34,160.00
96217-577030-TBD	Effluent Filter Pump Equipent	Increase	34,160.00
96017-469313-50028	Finish Water Storage Paygo	Decrease	34,160.00
96217-513026-50028	Finish Water Storage Paygo	Decrease	34,160.00
97001-456110-TBD	Effluent Filter Pump Interest	Increase	4,389.00
97001-577030-TBD	Effluent Filter Pump Equipment	Increase	4,389.00
97001-456939-TBD	Effluent Filter Pump Lawsuit	Increase	42.00
97001-577030-TBD	Effluent Filter Pump Equipment	Increase	42.00
97001-456939-48021	24" W in Gordy Road Lawsuit	Decrease	42.00

97001-513020-48021	24" W in Gordy Road Engineering	Decrease	42.00
97001-456939-TBD	Effluent Filter Pump Lawsuit	Increase	2,235.00
97001-577030-TBD	Effluent Filter Pump Equipment	Increase	2,235.00
97001-456939-55023	Sewer Truck Line Rehab Lawsuit	Decrease	2,235.00
97001-513026-99999	Sewer Truck Line Rehab Construction	Decrease	2,235.00
97003-456110- TBD	Effluent Filter Pump Interest	Increase	74,842.00
97003-577030-TBD	Effluent Filter Pump Equipment	Increase	74,842.00
97003-469313-TBD	Effluent Filter Pump Paygo	Increase	1.00
97003-577030-TBD	Effluent Filter Pump Equipment	Increase	1.00
97003-469313-55522	WWTO Filter Cloth Paygo	Decrease	1.00
97003-513026-55522	WWTO Filter Cloth Constrution	Decrease	1.00

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 3.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 4.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 5.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

**Section 6.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 2 day of February, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**Angela M. Blake, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**





# City of Salisbury

## Memo

To: Mayor's Office  
From: Sandy Green, Finance Director  
Date: January 7, 2026  
Subject: Reallocate Paygo Funds from Completed Capital Projects - 1st reading

The attached ordinance authorizes the reallocation of Paygo funds from completed General Capital Projects to provide additional funding for the City Park, Zoning Code Update, and St. Peters Main Street projects.

This action is primarily an administrative cleanup to consolidate small remaining Paygo balances from projects that have been completed. The reallocation ensures that available resources are fully utilized to support current priorities without the need for new appropriations.

The reallocated amounts will be applied as follows:

- City Park: \$250,000 (of which \$88,651.94 will be covered by Paygo reallocation; the remaining \$161,348 will be transferred from a bond ordinance via bond counsel)
- Zoning Code Update: \$40,000
- St. Peters Main Street: \$71,363 (of which \$43,729.04 will be covered by Paygo reallocation; the remaining \$27,634 will be transferred from a bond ordinance via bond counsel).

Approval of this ordinance will allow the City to address project funding needs efficiently while maintaining balanced capital accounts.

Please let me know if additional information is needed prior to consideration by Council.

Attachment(s):  
[Ord2972](#)

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34

**ORDINANCE NO. 2972**

**AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE  
MAYOR TO REALLOCATE PAYGO FUNDS FROM COMPLETED  
GENERAL CAPITAL PROJECTS TO PROVIDE ADDITIONAL FUNDING  
FOR THE ZONING CODE UPDATE AND THE ST. PETERS MAIN  
STREET AND CITY PARK PROJECTS.**

**WHEREAS**, the City of Salisbury has identified various General Capital Projects that have been completed and have remaining Paygo funds available for reallocation; and

**WHEREAS**, it has been determined that additional funding is required for the following projects: Zoning Code Update \$40,000, St. Peters Main Street Project \$71,363, of which \$43,729.04 shall be funded through reallocated Paygo funds, and City Park Project \$250,000, of which \$88,651.94 shall be funded through reallocated Paygo funds; and

**WHEREAS**, the reallocation of these funds will enable the City to efficiently utilize available resources and support the timely completion of these ongoing initiatives; and

**WHEREAS**, pursuant to the City Charter, such appropriations must be made upon the recommendation of the Mayor and approved by at least four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** Mayor Randolph J. Taylor is hereby authorized to reallocate and to appropriate funds as set forth in Section 2 of this ordinance for the projects identified herein.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.** The General Capital Project Fund Budget of the City of Salisbury shall be and hereby is amended as follows:

Account	Project Description		Amount
98114-469313-48041	City Park Paygo	Increase	245.35
98114-513026-48041	City Park Construction	Increase	245.35
98114-469313-48091	Lot 5 Compliance Paygo	Decrease	245.35
98114-513026-48091	Lot 5 Compliance Construction	Decrease	245.35
98019-469313-48041	City Park Paygo	Increase	49,569.71
98119-513026-48041	City Park Construction	Increase	49,569.71
98119-469313-48091	Lot 5 Compliance Paygo	Decrease	49,569.71
98119-513026-48091	Lot 5 Compliance Construction	Decrease	49,569.71
98022-469313-48041	City Park Paygo	Increase	38,836.88
98122-513026-48041	City Park Construction	Increase	38,836.88
98022-469313-48088	Comprehensive Plan Paygo	Decrease	38,836.88
98122-513026-48088	Comprehensive Plan Construction	Decrease	38,836.88
98022-469313-48090	Zoning Code Update Paygo	Increase	10,000.00
98122-513026-48090	Zoning Code Update Construction	Increase	10,000.00
98022-469313-48071	Vision Zero ADA Paygo	Decrease	10,000.00
98122-513026-48071	Vision Zero ADA Construction	Decrease	10,000.00

98023-469313-48090	Zoning Code Update Paygo	Increase	30,000.00
98123-513026-48090	Zoning Code Update Construction	Increase	30,000.00
98023-469313-48088	Comprehensive Plan Paygo	Decrease	30,000.00
98123-513020-48088	Comprehensive Plan Engineering	Decrease	30,000.00
98002-456110-48022	St. Peters Main Street Interest	Increase	17,692.00
98002-513026-48022	St. Peters Main Street Construction	Increase	17,692.00
98002-469110-48022	St. Peters Main Street Paygo	Increase	117.88
98002-513026-48022	St. Peters Main Street Construction	Increase	117.88
98002-469110-43038	GOB #1 & #2 Paygo	Decrease	.63
98002-513026-43038	GOB #1 & #2 Construction	Decrease	.63
98002-469110-99999	Unallocated Paygo	Decrease	117.25
98002-513026-99999	Unallocated Construction	Decrease	117.25
98017-469313-48022	St. Peters Main Street Paygo	Increase	302.11
98117-513026-48022	St. Peters Main Street Construction	Increase	302.11
98017-469313-48029	Newton CC Paygo	Decrease	302.11
98117-577010-48029	Newton CC Land	Decrease	302.11
98018-469313-48022	St. Peters Main Street Paygo	Increase	25.00
98018-513026-48022	St. Peters Main Street Construction	Increase	25.00
98018-469313-48040	Waterside Parking Lot Paygo	Decrease	25.00
98118-513026-48040	Waterside Parking Lot Construction	Decrease	25.00
98019-469313-48022	St. Peters Main Street Paygo	Increase	1,150.27
98119-513026-48022	St. Peters Main Street Construction	Increase	1,150.27
98019-469313-48103	Marine Electronics Upgrade Paygo	Decrease	750.05
98119-577030-48103	Marine Electronics Upgrade Equipment	Decrease	750.05
98019-469313-48302	Poplar Hill Mansion Siding Paygo	Decrease	400.22
98119-513026-48302	Poplar Hill Mansion Siding Construction	Decrease	400.22
98022-469313-48022	St. Peters Main Street Paygo	Increase	22,210.04
98022-513026-48022	St. Peter Main Street Construction	Increase	22,210.04
98022-469313-43028	ADA Ramp & Bathroom Paygo	Decrease	2,765.00
98122-513026-43028	ADA Ramp & Bathroom Construction	Decrease	2,765.00
98022-469313-43033	Police Shooting Range Paygo	Decrease	167.15
98122-513026-43033	Police Shooting Range Construction	Decrease	167.15
98022-469313-43038	GOB #1 & #2 Paygo	Decrease	1,857.45
98122-513026-43038	GOB #1 & #2 Construction	Decrease	1,857.45
98022-469313-48068	Street Lights Addition Paygo	Decrease	2,500.00
98122-513026-48068	Street Lights Addition Construction	Decrease	2,500.00
98022-469313-48071	Vision Zero ADA Upgrade Paygo	Decrease	6,909.00
98022-513026-48071	Vison Zero ADA Upgrade Construction	Decrease	6,909.00
98022-469313-48080	Riverfront Games Paygo	Decrease	164.89
98122-513026-48080	Riverfront Games Construction	Decrease	164.89
98022-469313-48081	Doverdale Playground Paygo	Decrease	5,000.00
98122-577030-48081	Doverdale Playground Equipment	Decrease	5,000.00
98022-469313-70067	FFY20 Truitt St Rehab Paygo	Decrease	2,846.55
98122-513026-70067	FFY20 Truitt St Rehab Construction	Decrease	2,846.55
98023-469313-48022	St. Peters Main Street Paygo	Increase	2,231.62
98123-513026-48022	St. Peters Main Street Construction	Increase	2,231.62
98023-469313-43036	GOB HVAC Return Air Paygo	Decrease	1,581.62

98123-513026-43036	GOB HVAC Return Air Construction	Decrease	1,581.62
98023-469313-43037	DID Office Expansion Paygo	Decrease	650.00
98123-513026-43037	DID Office Expansion Construction	Decrease	650.00

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 3.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 4.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 5.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 5.

**Section 6.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 2 day of February, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**Angela M. Blake, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Rob Frampton, Fire Chief  
Date: December 19, 2025  
Subject: Medical Supplies Budget Transfer Request -1st Reading

The price of disposable medical supplies used to provide patient care by our EMS crews has increased significantly since the COVID pandemic. Additionally, the FD has seen a 26% increase in EMS calls from 2020 through 2024. During this same time, the department's Medical Supplies Account has needed to be increased using internal budget transfers from within the FDs budget. In FY21, the department transferred in \$7,500.00, in FY22 we transferred in

\$11,360.00, in FY23 we transferred in \$19,780.00, in FY24 we transferred in \$29,016.00, and in FY25 we transferred in \$58,516.48. The FD can no longer sustain this practice and still maintain adequate funding levels in the other accounts. I am requesting the transfer of \$50,000.00 from General Surplus into the Medical Supplies Account.

This request from surplus will be off-set when the City receives the revenue from the annual Emergency Service Transporter Supplemental Payment Program (ESPP) reimbursement for Medicaid underpayment. This amount is expected to be around a half-million dollars and will be received before the end of FY26.

Attachment(s):

[Medical Supplies Budget Transfer Request  
Ord2973](#)



# City of Salisbury

12/18/2025

To: Nick Rice, City Administrator

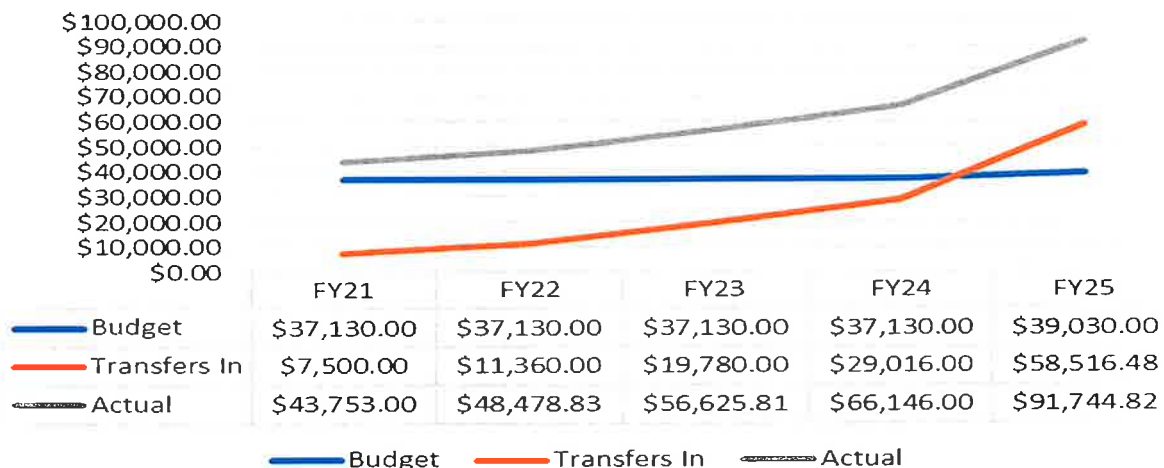
From Rob Frampton, Fire Chief

Re: Medical Supplies Budget Transfer Request

The price of disposable medical supplies used to provide patient care by our EMS crews has increased significantly since the COVID pandemic. Additionally, the FD has seen a 26% increase in EMS calls from 2020 through 2024. During this same time, the department's Medical Supplies Account has needed to be increased using internal budget transfers from within the FDs budget. In FY21, the department transferred in \$7,500.00, in FY22 we transferred in \$11,360.00, in FY23 we transferred in \$19,780.00, in FY24 we transferred in \$29,016.00, and in FY25 we transferred in \$58,516.48. The FD can no longer sustain this practice and still maintain adequate funding levels in the other accounts. I am requesting the transfer of \$50,000.00 from General Surplus into the Medical Supplies Account.

This request from surplus will be off-set when the City receives the revenue from the annual Emergency Service Transporter Supplemental Payment Program (ESPP) reimbursement for Medicaid underpayment. This amount is expected to be around a half-million dollars and will be received before the end of FY26.

## Medical Supplies Account



Salisbury Fire Department  
325 Cypress St.  
Salisbury, MD 21801  
410-548-3120  
www.salisbury.md

**ORDINANCE NO. 2973**

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE AN ADDITIONAL \$50,000 TO THE SALISBURY FIRE DEPARTMENT'S MEDICAL SUPPLIES ACCOUNT.**

**WHEREAS**, the Salisbury Fire Department has experienced a significant increase in the cost of disposable medical supplies that are used by EMS Clinicians to provide patient care; and

**WHEREAS**, these medical supplies are necessary to ensure the proper level of care is provided and that mandatory infection control measures are met; and

**WHEREAS**, the Salisbury Fire Department has a Medical Supplies Account that is operating at a shortage for the remainder of FY2026; and

**WHEREAS**, the Salisbury Fire Department has a need for additional funding to ensure safe, effective, and efficient treatment of patients on emergency medical calls for the remainder of FY 2026; and

**WHEREAS**, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** The City of Salisbury's Fiscal Year 2026 General Fund Budget be and is hereby amended as follows:

- (a) Increase the Current Year General Fund Surplus (01000-469810) by \$50,000.00; and
- (b) Increase the Salisbury Fire Department's Medical Supplies Account (24035-546016) by \$50,000.00.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 2 day of February, 2026 and thereafter, a statement of the substance of the Ordinance

having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**Angela M. Blake, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**





# City of Salisbury

## Memo

To: Nick Rice, City Administrator  
From: Rob Frampton, Fire Chief  
Date: December 18, 2025  
Subject: Acceptance of State Grant for AEDs - 1st Reading

The Fire Department is requesting the approval of an ordinance to accept grant funds that were recently awarded from the Maryland Institute for Emergency Medical Services Systems to the Salisbury Fire Department in the amount of \$5,000.00 for the purchase of Automated External Defibrillators (AED's). This grant will help offset some of the costs of the required replacement of the department's AED's. This is a matching grant and the department will use existing budgeted funds to match the grant amount. The acceptance of the grant is time sensitive and I am asking that this be placed on the January 12th work session and 1st reading at the meeting following the work session.

Thank you in advance for your time and consideration in this matter. If there are any additional questions, please feel free to contact me.

Attachment(s):  
[State of Maryland Institute EMS Systems](#)  
[Ord2974](#)



State of Maryland  
Maryland Institute/or Emergency Medical Services Systems

Wesley C. Goetz, III  
 Governor

Cloy O. Simpson  
 Chairman, MIEMSS Board

Theodore R. Delbridge, MD, MPH  
 Executive Director

December 10, 2025

Mr. John Dennis  
 Salisbury Fire Department  
 325 Cypress Street  
 Salisbury, MD 21801

Dear Mr. Dennis:

We are pleased to inform you that the request for a Maryland Institute for Emergency Medical Services Systems (MIEMSS) Cardiac Devices Grant toward the purchase of S, CR2, has been approved. MIEMSS has awarded up to \$5,000.00 toward the purchase of S, CR2, as long as it does not exceed 50% of the total price, excluding trade-in value.

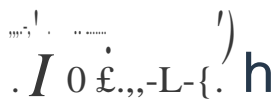
It is important to note that it is a requirement of the grant to match an equal amount of money in order to purchase the S, CR2. Matching funds do not include discounts, rebates, trade-ins, or funds from other grants.

Prior to the purchase of the equipment, the attached agreement must be completed, properly executed by the entity receiving the grant, and returned to Ms. Sherry Alban, MIEMSS' Director of Finance, at 653 W Pratt Street, Baltimore, MD 21201-1536 or via email at [alban@miemss.org](mailto:alban@miemss.org) no later than Friday, January 09, 2026. Please note the date sensitive requirements in paragraph one of the agreement. Once the signed agreement has been received by MIEMSS, a copy of the fully-executed agreement and a MIEMSS purchase order will be provided. Thereafter, the process can begin for purchasing the equipment.

Should you have questions regarding the agreement or purchasing procedures, please contact your MIEMSS Regional Office.

Congratulations on your award.

Sincerely,



Theodore R. Delbridge, MD, MPH  
 Executive Director

## Cardiac Devices Grant Agreement

This Agreement, entered into as of the date of the last signature, between the Maryland Institute for Emergency Medical Services Systems ("MIEMSS") located at The Murphy Building, 653 West Pratt Street, Baltimore, Maryland 21201 and Salisbury Fire Department (the "Association") located at 325 Cypress Street, Salisbury, MD 21801 is subject to the terms and conditions set forth below.

1. MIEMSS agrees to provide the Association a Grant equal to the amount of cash which the Association contributes to the purchase of 5, CR2 a maximum grant of \$5,000.00. Discounts, trade-ins, and rebates do not qualify as cash contributed by the Association. In order to receive payment of the grant amount, the Association must provide MIEMSS with a copy of the invoice for the Monitor, proof of payment in the form of a cancelled check, or a redacted bank or credit card statement and a letter on the Association's letterhead requesting reimbursement. The letter shall include the Association's Federal ID number and the correct "remit to" address, and shall be mailed to Ms. Sherry Alban, Director of Finance, The Maryland Institute for Emergency Medical Services Systems, 653 West Pratt Street, Baltimore, Maryland 21201, or [Salban@miemss.org](mailto:Salban@miemss.org). Purchases from the FY 2026 Cardiac Devices Grant Program must be completed and reimbursement requests submitted to MIEMSS no later than Friday, May 29, 2026.
2. Any expenditure of Grant funds that is not consistent with the purposes stated in paragraph 1 or which is not matched by the Association Funds as required in paragraph 2, may, in the unfettered judgment of MIEMSS, be disqualified. Should any expenditure be disqualified or should the Association violate any of the terms of this Agreement, MIEMSS may require repayment to the Maryland Emergency Medical System Operations Fund (the "EMS Fund"), an offset from any State grant to the Association in the current or succeeding fiscal year, and/or take other appropriate action. The Association shall repay to the EMS Fund any part of the Grant which is not used for the purposes stated in paragraph 1 or which is not matched by the Association's Funds as required in paragraph 1 within 2 years after the date of this Agreement.
3. Defibrillators purchased in whole or in part with this Grant shall be maintained by the Association in accordance with the Federal Drug Administration standards.
4. The Association may not sell, lease, exchange, give away or otherwise transfer or dispose of real or personal property or any part of or interest in real or personal property acquired with Grant funds without the prior written consent of MIEMSS. The Association shall give MIEMSS written notice at least 30 days

before any such proposed transfer or disposition. Any proceeds from a permitted transfer or disposition shall be applied to repay to the EMS Fund a percentage of that portion of the Grant attributable to the particular real or personal property transferred or disposed of, unless MIEMSS and the Association agree to other terms and conditions. The percentage shall be equal to the percentage of the unadjusted basis of the property that would remain if the property had been recovery property and if all allowable deductions had been taken up to the time of disposition under the Accelerated Cost Recovery System (ACRS) specified in the United States Internal Revenue Code, Section 168(b)(1). MIEMSS shall have the right to make any elections available in connection with that computation.

5. For any item of real or personal property that is acquired with Grant funds and has an original fair market value of Five Thousand Dollars or more, the Association shall, at its own expense, and for the reasonable useful life of that item or for 5 years, whichever is less, obtain and maintain insurance. The insurance shall provide full protection for the Association and the EMS Fund and the State against loss, damage, or destruction of or to the real or personal property. The Association shall, on request, provide MIEMSS with satisfactory evidence of its compliance with this requirement. Proceeds of insurance required by this paragraph shall be applied toward replacement of the real or personal property or toward the partial or total repayment to the EMS Fund of the Grant, in the sole discretion of MIEMSS.
6. The Association may not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin or any other characteristic forbidden as a basis for discrimination by applicable laws. The Association hereby certifies that its Constitution or By-Laws contains a non-discrimination clause consistent with the Governor's Code of Fair Practices.
7. The person executing this Agreement on behalf of the Association certifies, to the best of that person's knowledge and belief, that:
  - A. Neither the Association, nor any of its officers or directors, nor any employee of the Association involved in obtaining contracts with or grants from the State or any subdivision of the State, has engaged in collusion with respect to the Association's application for the Grant or this Agreement or has been convicted of bribery, attempted bribery, or conspiracy under the laws of the United States or any state;
  - B. The Association has not employed or retained any person, partnership, corporation, or other entity, other than a bona fide employee or agent working for the Association, to solicit or secure this Grant or this Agreement, and the

Association has not paid or agreed to pay any such entity any fee or other consideration contingent on the making of the Grant or this Agreement;

- C. The Association, if incorporated, is registered or qualified in accordance with the Corporations and Associations Article, Annotated Code of Maryland is in good standing, *has* filed all required annual reports and filing fees with the Department of Assessments and Taxation and all required tax returns and reports with the Comptroller of the Treasury, the Department of Assessments and Taxation, and the Employment Security Administration, and has paid or arranged for the payment of all taxes due the State;
  - D. No money has been paid to or promised to be paid to any legislative agent, attorney, or lobbyist for any services rendered in securing the passage of legislation establishing or appropriating funds for the Grant;
  - E. Neither the Association, nor any of its officers or directors, nor any person substantially involved in the contracting or fund-raising activities of the Association, is currently suspended or debarred from contracting with the State or any other public entity or subject to debarment under Regulation 21.08.04.04 of the Code of Maryland Regulations.
- 8. On or before Wednesday, September 2, 2026, the Association shall provide to MIEMSS an itemized statement of expenditures, showing how the funds under this agreement were expended verified by an officer of the Association. The Association shall retain bills of sale, records and other satisfactory evidence of the acquisition, maintenance and retention of any real or personal property for at least 3 years after the date of this Agreement MIEMSS, the Maryland Department of Budget and Management, the State Comptroller, and the Legislative Auditor, or any of them, may examine and audit this evidence, on request, at any reasonable time within the retention period.
  - 9. The Association shall notify MIEMSS before Thursday, March 5, 2026, if for any reason the Association is unable to use all or part of the funds extended under Item 1 above so that the funds may be allocated to other EMS providers requesting funds for the purchase of defibrillators or returned to the EMS Fund.
  - 10. The law of Maryland shall govern this Agreement.
  - 11. This Agreement shall bind the respective successors and assigns of the parties.

12. The **lion** may not sell, transfer, or otherwise assign any of its obligations under this Agreement, or its rights, title, or interest in this Agreement, without the prior written consent of MIBMSS.
13. No amendment to this agreement is binding unless it is in writing and signed by the parties.
14. The individual executing this agreement on behalf of the Association represents that he or she is authorized by the Association to do so.

(the remainder of this page is intentionally blank)

IN WITNESS WHEREOF, WITNESSES the hands and seals of the parties.

Witness or Attest

Grant Awardee:  
Salisbury Fire Department  
Region IV

  
Signature

Julianna Muñoz  
Printed Name

Title: officer Nm...

By: John L. Jones, Jr. -'c

Printed Name

Title: EMS Lieutenant, Q.

The Maryland Institute for Emergency  
Medical Services  
Systems

By: John L. Jones, Jr.

Approved as to form and legal sufficiency this 11th day of Dec. 2020

& J. A.

Assistant Attorney General

1  
2  
3  
4  
5  
6  
7  
8  
9  
10  
11  
12  
13  
14  
15  
16  
17  
18  
19  
20  
21  
22  
23  
24  
25  
26  
27  
28  
29  
30  
31  
32  
33  
34  
35  
36  
37  
38  
39  
40  
41  
42  
43  
44  
45  
46  
47

**ORDINANCE NO. 2974**

**AN ORDINANCE OF THE CITY OF SALISBURY AUTHORIZING THE MAYOR TO ENTER INTO A CONTRACT WITH THE MARYLAND INSTITUTE FOR EMERGENCY MEDICAL SERVICES SYSTEMS FOR THE PURPOSE OF ACCEPTING GRANT FUNDS IN THE AMOUNT OF \$5,000.00, AND TO APPROVE A BUDGET AMENDMENT TO THE GRANT FUND TO APPROPRIATE THESE FUNDS FOR THE SALISBURY FIRE DEPARTMENT.**

**WHEREAS**, the Maryland Institute for Emergency Medical Services Systems has a 50/50 Grant Program for the purchase of Automated External Defibrillators (AEDs) and Cardiac Monitoring Devices; and

**WHEREAS**, the purpose of the grant program is to provide matching funding for the purchase of AED's and Cardiac Monitoring devices by Fire & EMS departments in the State of Maryland; and

**WHEREAS**, the City of Salisbury submitted a grant application to the Maryland Institute for Emergency Medical Services Systems for the partial funding of the purchase of AED's; and

**WHEREAS**, the Maryland Institute for Emergency Medical Services Systems has awarded the City funds in the amount \$5,000; and

**WHEREAS**, the City of Salisbury must enter into a grant agreement with the Maryland Institute for Emergency Medical Services defining how these funds will be released and accepted; and

**WHEREAS**, all funds shall be used towards the purchase of AED's by the Salisbury Fire Department; and

**WHEREAS**, § 7-29 of the Salisbury City Charter prohibits the City from entering into a contract that requires an expenditure not appropriated or authorized by the Council of the City of Salisbury; and

**WHEREAS**, appropriations necessary to execute the purpose of this grant must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 1.** Mayor Randolph J. Taylor is hereby authorized to enter into a grant agreement with the Maryland Institute for Emergency Medical Services Systems, on behalf of the City of Salisbury, for the City's acceptance of grant funds in the amount of \$5,000.

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND**, as follows:

**Section 2.**

**a)** The City of Salisbury's Grant Fund Budget be and hereby is amended as follows:

- 1)** Increase the Maryland Institute for Emergency Medical Services Systems (MIEMSS) Revenue Account (10500-424401-XXXXX) by \$5,000.00.
- 2)** Increase Grant Match Revenue Account (10500-499000-XXXXX) by \$5,000.00.
- 3)** Increase SFD Medical Equipment Expense Account (10500-546016-XXXXX) by \$10,000.00.

**b)** The City of Salisbury's General Fund Budget be and hereby is amended as follows:

- 1)** Increase Grant Match – Fire Expense Account (91001-599124) by \$5,000.00.
- 2)** Decrease SFD Medical Equipment Expense Account (23045-546016) by \$5,000.00.



48 **BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF**  
49 **SALISBURY, MARYLAND**, as follows:

50  
51 **Section 3.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this  
52 Ordinance shall be deemed independent of all other provisions herein.

53 **Section 4.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section,  
54 paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or  
55 otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the  
56 section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall  
57 remain and shall be deemed valid and enforceable.

58 **Section 5.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such  
59 recitals were specifically set forth at length in this Section 5.

60 **Section 6.** This Ordinance shall take effect from and after the date of its final passage.

61  
62 **THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of  
63 Salisbury held on the 2 day of February, 2026 and thereafter, a statement of the substance of the Ordinance having  
64 been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on  
65 the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

66  
67 **ATTEST:**

68  
69  
70  
71 \_\_\_\_\_  
72 **Julie A. English, City Clerk**

73  
74  
75 \_\_\_\_\_  
76 **Angela M. Blake, City Council President**

77  
78  
79  
80 Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

81  
82 \_\_\_\_\_  
**Randolph J. Taylor, Mayor**



# City of Salisbury

## Memo

To: Nick Rice  
From: Mike Dryden  
Date: December 23, 2025  
Subject: Sanitation & Streets Budget Amendment - 1st Reading

The purpose of this memo is to highlight the critical need for additional funding for vehicle maintenance within the Sanitation and Streets Divisions for the remainder of Fiscal Year 2026. Both divisions perform essential public services, solid waste collection and street maintenance, that directly affect the daily quality of life and safety of residents. Recently, the cost of vehicle repairs has increased significantly, resulting in frequent and unexpected maintenance needs. The current budget of \$26,757.10 for Sanitation and \$3,494.32 for Streets, are insufficient to sustain reliable fleet operations through the end of the fiscal year. To prevent service interruptions, the Sanitation Division estimates an additional \$90,000 is required to maintain its fleet and ensure timely waste collection. Likewise, the Streets Division requires an additional \$30,000 to maintain equipment essential for proper street upkeep and safety.

Failure to fund these needs risks delays in trash collection, reduced street maintenance, increased long term repair costs and potential hazards to both employees and the public.

Attachment(s):  
[Ord2975](#)

1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4  
5  
6  
7  
8  
9  
0  
1  
2  
3  
4

**AN ORDINANCE OF THE CITY OF SALISBURY APPROVING A BUDGET AMENDMENT OF THE FY2026 GENERAL FUND BUDGET TO APPROPRIATE FUNDS TO THE DEPARTMENT OF FIELD OPERATIONS BUDGET.**

**WHEREAS**, street maintenance and solid waste collection and disposal in the City are of vital importance; and

**WHEREAS**, the Sanitation and Streets Division's vehicles repair cost have increased causing a need for daily unexpected maintenance; and

**WHEREAS**, the Sanitation Division within the Department of Field Operations has a vehicle maintenance budget currently at \$26,757.10 and the Streets Department of Field Operations has a vehicle maintenance budget of \$3,494.32 for the remainder of FY2026; and

**WHEREAS**, the Sanitation Division within the Department of Field Operations has estimated \$90,000 would be required for the remainder of FY2026 to properly maintain their current sanitation fleet allowing for sanitation collection to stay within schedule; and the Steet’s Division within the Department of Field Operations has estimated \$30,000 would be required for their remainder of the FY2026 to properly maintain their current streets fleet allowing for proper street maintenance.

**WHEREAS**, the budget amendment as provided herein must be made upon the recommendation of the Mayor and the approval of four-fifths of the Council of the City of Salisbury.

**NOW, THEREFORE, BE IT ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 1.** The City of Salisbury's Fiscal Year 2026 General Fund Budget be and is hereby amended as follows:

- (a) Increase the Current Year Surplus Account (01000-469810) by \$120,000 and
- (b) Increase the Sanitation Division's Vehicle Account (32061-534308) by \$90,000 and
- (c) Increase the Streets Division's Vehicle Account (31150-534308) by \$30,000

**BE IT FURTHER ENACTED AND ORDAINED BY THE COUNCIL OF THE CITY OF SALISBURY, MARYLAND,** as follows:

**Section 2.** It is the intention of the Mayor and Council of the City of Salisbury that each provision of this Ordinance shall be deemed independent of all other provisions herein.

**Section 3.** It is further the intention of the Mayor and Council of the City of Salisbury that if any section, paragraph, subsection, clause or provision of this Ordinance shall be adjudged invalid, unconstitutional or otherwise unenforceable under applicable Maryland or federal law, such adjudication shall apply only to the section, paragraph, subsection, clause or provision so adjudged and all other provisions of this Ordinance shall remain and shall be deemed valid and enforceable.

**Section 4.** The recitals set forth hereinabove are incorporated into this section of the Ordinance as if such recitals were specifically set forth at length in this Section 4.

**Section 5.** This Ordinance shall take effect from and after the date of its final passage.

**THIS ORDINANCE** was introduced and read at a Meeting of the Mayor and Council of the City of Salisbury held on the 2 day of February, 2026 and thereafter, a statement of the substance of the Ordinance having been published as required by law, in the meantime, was finally passed by the Council of the City of Salisbury on the \_\_\_\_\_ day of \_\_\_\_\_, 2026.

**ATTEST:**

\_\_\_\_\_  
**Julie A. English, City Clerk**

\_\_\_\_\_  
**Angela M. Blake, City Council President**

Approved by me, this \_\_\_\_\_ day of \_\_\_\_\_, 2026.

\_\_\_\_\_  
**Randolph J. Taylor, Mayor**